

Postal Bulletin 2011 Annual Index

January–December 2011

PB 22302–22327

The following articles are updated regularly in the *Postal Bulletin* and are not listed in the index:

- Changes to Post Office Box Service and Caller Service Fee Groups (*Publication 431 Revision*).
- Counterfeit Canadian Money Order Forms.
- Domestic Orders.
- How to Order the First Day of Issue Digital Color or Traditional Postmarks.
- Invalid Express Mail Corporate Account Numbers.
- Mail Alert.
- Missing Children Posters.
- Missing, Lost, or Stolen Canadian Money Order Forms.
- Missing, Lost, or Stolen U.S. Money Order Forms.
- Overseas Military Mail.
- Pictorial Postmarks Announcement.
- Post Office Changes.
- Stamps by Mail — Brochure Ordering Information.
- Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters.
- Thrift Savings Plan Fact Sheet.
- Toll-Free Number Available to Verify Canadian Money Orders.
- Verifying U.S. Postal Service Money Orders.
- Withholding of Mail Orders.

- A -

ADMINISTRATIVE SUPPORT MANUAL

Categories of Persons Authorized to Open, Search, and Read Mail (<i>ASM Revision</i>)	22311 (05-19-11)
Emergency Lines of Succession (<i>ASM Revision</i>)	22306 (03-10-11)
Identification of Excess Building Space (<i>ASM Revision</i>)	22309 (04-21-11)
Responsibilities of Postmasters (<i>ASM Revision</i>)	22325 (12-01-11)
Social Media Policy (<i>ASM Revision</i>)	22322 (10-20-11)

- B -

BUSINESS CONNECT

Business Connect Quarterly Contest Postmaster Kit	22314 (06-30-11)
Business Connect Quarterly Contest Postmaster Kit	22320 (09-22-11)
Business Connect Quarterly Contest Postmaster Kit	22327 (12-29-11)
Business Connect Quarterly Contest — Quarter 3, Fiscal Year 2011	22307 (03-24-11)

- C -

CONSUMER/CUSTOMER RELATIONS

See also Publicity Kits.

National Consumer Protection Week, March 6–12, 2011	22304 (02-10-11)
School's Out — Time To Be on the Lookout for Children	22313 (06-16-11)

- D -

DELIVERY

Establishment of City Delivery Service (<i>POM Revision</i>)	22306 (03-10-11)
Mail Transportation Equipment	22326 (12-15-11)
Rural Carrier Guarantee Period (<i>Notice to All Post Offices With Rural Delivery Service</i>)	22322 (10-20-11)

DIRECTIVES

See also Administrative Support Manual, Domestic Mail Manual, Employee and Labor Relations Manual, Handbooks, International Mail Manual, Management Instructions, Posters, and Publications.

DIRECTIVES AND FORMS UPDATE

Directives and Forms Update (<i>Publication 223 Revision</i>)	22306 (03-10-11)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22313 (06-16-11)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22317 (08-11-11)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22322 (10-20-11)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22327 (12-29-11)

DOMESTIC MAIL

April 17, 2011, Domestic and International Mailing Services Price Changes (<i>Field Information Kit</i>)	22306 (03-10-11)
Free Mail Program for U.S. Armed Forces	22304 (02-10-11)
New Postage Statements Available Online	22308 (04-07-11)
New Service Type Identifiers for Reply Mail	22304 (02-10-11)

DOMESTIC MAIL MANUAL

See also Labeling Lists.

2010 Standard Mail Incentive Program Removal (<i>DMM Revision</i>)	22319 (09-08-11)
Adult Signature Service (<i>DMM Revision</i>)	22313 (06-16-11)
Alternate Postage Payment Method for Greeting Cards Market Test (<i>DMM Revision</i>)	22303 (01-27-11)
Antique Firearms (<i>DMM Revision</i>)	22327 (12-29-11)
Automated Postal Center Insurance Indemnity Increase (<i>DMM Revision</i>)	22317 (08-11-11)
Booklets — Tabs, Tape, and Glue (<i>DMM Revision</i>)	22314 (06-30-11)
Bundle Preparation — Strapping Transparency (<i>DMM Revision</i>)	22312 (06-02-11)
Carrier Release Endorsements (<i>DMM Revision</i>)	22306 (03-10-11)
Centralization of Move Update and ZIP Code Accuracy Standards (<i>DMM Revision</i>)	22321 (10-06-11)
Clarification on Processing Refund Requests for Unused Meter Indicia (<i>DMM Revision</i>)	22312 (06-02-11)
Collect on Delivery Service (<i>DMM Revision</i>)	22302 (01-13-11)
Combined Mailings of Standard Mail and Periodicals Flats (<i>DMM Revision</i>)	22321 (10-06-11)
Combined Mailings of Standard Mail and Periodicals Flats — Clarification (<i>DMM Revision</i>)	22325 (12-01-11)
Copalletized, Combined, or Mixed-Price Level Palletized Mailings Correction (<i>DMM Revision</i>)	22325 (12-01-11)
Domestic Shipping Services Pricing and Mailing Standards Changes (<i>DMM Revision</i>)	22326 (12-15-11)
Domestic Shipping Services Product Launch of Parcel Select Regional Ground and Shipping Services Clarifications (<i>DMM Revision</i>)	22308 (04-07-11)
Eligibility for Destination Entry Prices per NDC and ASF Labeling Lists (<i>DMM Revision</i>)	22325 (12-01-11)
Express Mail and Priority Mail Open and Distribute — Clarification of Destination Entry (<i>DMM Revision</i>)	22307 (03-24-11)
Express Mail Domestic Postage Refund Policy and Waiver of Signature (<i>DMM Revision</i>)	22326 (12-15-11)
First-Class Package Service (<i>DMM Revision</i>)	22319 (09-08-11)
Forwarding and Return Service for Parcel Select Mailpieces (<i>DMM Revision</i>)	22312 (06-02-11)
Group E Post Office Box Service (<i>DMM Revision</i>)	22317 (08-11-11)
Intelligent Mail Package Barcode Implementation for Commercial Parcels (<i>DMM Revision</i>)	22324 (11-17-11)
Introduction of Priority Mail Forever Prepaid Flat Rate Packaging and Shipping Services Revisions (<i>DMM Revision</i>)	22307 (03-24-11)
Listing of USPS-Approved Adult Fowl Mailing Containers (<i>DMM Revision</i>)	22321 (10-06-11)
Mailing Firearms — Clarification (<i>DMM Revision</i>)	22321 (10-06-11)
Market Dominant Negotiated Service Agreement for First-Class Mail and Standard Mail (<i>DMM Revision</i>)	22310 (05-05-11)
Media Mail and Library Mail — Consolidation (<i>DMM Revision</i>)	22316 (07-28-11)
Mobile Barcode Promotion (<i>DMM Revision</i>)	22314 (06-30-11)
New Authorization Process for Mailers Using Special Postage Payment Systems (<i>DMM Revision</i>)	22312 (06-02-11)
New Customs Declarations Label Requirements (<i>DMM Revision</i>)	22309 (04-21-11)
New Mailing Options for Flats and Irregular Parcels Bearing a Simplified Address (<i>DMM Correction</i>)	22307 (03-24-11)
New Mailing Options for Flats and Irregular Parcels Bearing a Simplified Address (<i>DMM Revision</i>)	22305 (02-24-11)
New Mailing Standards for Domestic Mailing Services (<i>DMM Revision</i>)	22306 (03-10-11)
New Preparation Standards for Flat-Size Mailpieces Destinating in FSS Zones (<i>DMM Revision</i>)	22303 (01-27-11)
New Standards for Domestic Mailing Services (<i>DMM Revision</i>)	22327 (12-29-11)
New Standards for Round-Trip Mailings of Optical Discs (<i>DMM Revision</i>)	22312 (06-02-11)
Optional Use of a Local Permit Imprint in Other Mailing Locations (<i>DMM Revision</i>)	22307 (03-24-11)
Pallet Placards and Intelligent Mail Tray Labels (<i>DMM Revision</i>)	22307 (03-24-11)
Parcel Return Service — Clarifications (<i>DMM Revision</i>)	22319 (09-08-11)
Periodicals PS Form 3541-M — Discontinued (<i>DMM Revision</i>)	22323 (11-03-11)
POSTNET Barcode Certification Program (<i>DMM Revision</i>)	22311 (05-19-11)
Post Office Box Fee Groups for Merged Locations (<i>DMM Revision</i>)	22320 (09-22-11)

Priority Mail Commercial Plus Cubic Packaging Alternatives (<i>DMM Revision</i>)	22323 (11-03-11)
Priority Mail Commercial Plus Cubic Packaging Alternatives — Clarification (<i>DMM Revision</i>)	22326 (12-15-11)
Processing Refund Requests for Unused Meter Indicia (<i>DMM Revision</i>)	22302 (01-13-11)
Products Mailable at Nonprofit Standard Mail Prices (<i>DMM Revision</i>)	22326 (12-15-11)
Reassignment of ZIP Codes Between Memphis NDC and Dallas NDC (<i>DMM Revision</i>)	22316 (07-28-11)
Reassignment of ZIP Codes Between NDCs and ASFs — Revision to Destination Entry Exhibits (<i>DMM Revision</i>)	22322 (10-20-11)
Reply Rides Free Incentive Program — Weight Increase (<i>DMM Revision</i>)	22317 (08-11-11)
Revised MLOCR Automation Price Marking Codes (<i>DMM Revision</i>)	22309 (04-21-11)
Revocation of Permit Imprints (<i>DMM Revision</i>)	22311 (05-19-11)
Service Standards for Express Mail Military Service (<i>DMM Revision</i>)	22320 (09-22-11)
Shortpaid and Unpaid Information-Based Indicia Postage and Shortpaid Express Mail Postage (<i>DMM Revision</i>)	22317 (08-11-11)
Standard Mail Nonmachinable Letter Preparation (<i>DMM Revision</i>)	22317 (08-11-11)
Suspension of Periodicals Privileges (<i>DMM Revision</i>)	22321 (10-06-11)
Use of Precanceled Stamps — Clarification (<i>DMM Revision</i>)	22315 (07-14-11)
USPS Return Services (<i>DMM Revision</i>)	22320 (09-22-11)

- E -

EVERY DOOR DIRECT MAIL

Answering Customers' Questions About EDDM and EDDM Retail — Resources for Retail Employees	22315 (07-14-11)
At A Glance — New Poster Shows Features of Every Door Direct Mail and EDDM Retail	22314 (06-30-11)
Clarification Regarding Indicia for Every Door Direct Mail Retail	22312 (06-02-11)
Every Door Direct Mail and EDDM Retail — Dimensions and Physical Standards for Standard Flat Mailpieces	22312 (06-02-11)
Every Door Direct Mail Shipment Options (<i>Reminder</i>)	22315 (07-14-11)
New Every Door Direct Mail Retail Shipment Option Using Priority Mail	22313 (06-16-11)
Upgrades to Every Door Direct Mail Simplified Mailing Process Tool	22318 (08-25-11)
What's New: Every Door Direct Mail-Retail	22311 (05-19-11)

EMPLOYEE AND LABOR RELATIONS MANUAL

Assignment of Nonbargaining Unit Employees (<i>ELM Revision</i>)	22322 (10-20-11)
Employee Assistance Program (<i>ELM Revision</i>)	22314 (06-30-11)
Employee Relations — Ideas Program (<i>ELM Revision</i>)	22303 (01-27-11)
Management of Post Offices by Postmasters (<i>ELM Revision</i>)	22325 (12-01-11)
Payments for Work Clothes and Uniforms (<i>ELM Revision</i>)	22307 (03-24-11)
Rate Retention and Change to Lower Nonbargaining Unit Grade (<i>ELM Revision</i>)	22311 (05-19-11)
Whistleblower Protection (<i>ELM Revision</i>)	22309 (04-21-11)

EMPLOYEES

See also Employee and Labor Relations Manual, RIF Competitive Areas, Safety and Health, and Voice of the Employee.

Benefits

2011 Open Season and Other Benefits and Payroll Election Opportunities	22323 (11-03-11)
Annual Leave Exchange Option	22323 (11-03-11)
Commuter Program 2011	22303 (01-27-11)
Employee Assistance Program Publications Revised	22319 (09-08-11)
Federal Employees Dental and Vision Insurance Program Open Season	22323 (11-03-11)
Federal Employees' Group Life Insurance Premiums Changes	22327 (12-29-11)
Federal Employees Health Benefits Open Season	22323 (11-03-11)
Flexible Spending Accounts 2011 Open Season	22323 (11-03-11)
Flexible Spending Accounts 2011 Open Season: November 7–December 25	22323 (11-03-11)
FLTCIP Open Season: April 4–June 24, 2011	22309 (04-21-11)
Health Benefits Open Season	22323 (11-03-11)
Notice for Postal Employees Under Age 26 Who Have a Postal or Federal Parent	22308 (04-07-11)
The Federal Long Term Care Insurance Program Open Season: April 4 Through June 24, 2011	22311 (05-19-11)

General

2011 Combined Federal Campaign Guidelines	22319 (09-08-11)
Equal Employment Opportunity Statement	22302 (01-13-11)
Penalty Overtime Exclusion	22324 (11-17-11)
Postal Service Policy Letters on Equal Employment Opportunity Statement and Workplace Harassment (<i>Correction</i>)	22303 (01-27-11)
Postal Service Policy on Workplace Harassment	22302 (01-13-11)
The Election Season and the Hatch Act	22323 (11-03-11)
The Postal Service Honors America's Veterans	22323 (11-03-11)

ENVIRONMENT**See Sustainability.****EQUIPMENT MAINTENANCE ALLOWANCE SCHEDULE**

Equipment Maintenance Allowance Schedule for Rural Routes	22308 (04-07-11)
Equipment Maintenance Allowance Schedule for Rural Routes	22314 (06-30-11)
Equipment Maintenance Allowance Schedule for Rural Routes	22321 (10-06-11)
Equipment Maintenance Allowance Schedule for Rural Routes	22327 (12-29-11)

- F -**FIELD INFORMATION KITS**

April 17, 2011, Domestic and International Mailing Services Price Changes (<i>Field Information Kit</i>)	22306 (03-10-11)
--	------------------

FINANCE**See also Equipment Maintenance Allowance Schedule, Forms, Handbooks, and Pay Dates and Leave Year.**

2011 Social Security and Medicare Tax Withholding Limits (<i>Update</i>)	22302 (01-13-11)
2012 Social Security and Medicare Tax Withholding Limits	22324 (11-17-11)
Business Mail Acceptance Verification and Payment Procedures Still a Top Priority	22302 (01-13-11)
Checkout Process for Employee Retirements and Separations	22311 (05-19-11)
Checkout Process for Employee Retirements and Separations	22312 (06-02-11)
Christmas Pay Procedures for Rural Carriers	22323 (11-03-11)
Federal Income Tax Withholding	22302 (01-13-11)
Federal Taxation Percentages for Supplemental Wages	22324 (11-17-11)
IRC Redemption Rate (<i>Correction</i>)	22302 (01-13-11)
IRS Reporting Requirements of Attorney Fees, Back Pay, or Wages	22324 (11-17-11)
Local Tax Code Information	22323 (11-03-11)
Message from the Controller (<i>Fiscal Year 2011 Closing Guidance</i>)	22318 (08-25-11)
Misuse of the GSA SmartPay 2 Individually Billed Government Travel Cards	22320 (09-22-11)
Revenue Unit for Fiscal Year 2011	22327 (12-29-11)
Salary Overpayment Indebtedness — Year End Tax Treatment	22324 (11-17-11)
SOX Testing for Key Field Controls	22311 (05-19-11)

FOREIGN ORDERS

Foreign Order No. 510	22308 (04-07-11)
Foreign Order No. 511	22308 (04-07-11)

FORMS

Discontinuance Procedures (<i>PS Form 4920 Revision</i>)	22315 (07-14-11)
Forms Updated to Include Adult Signature	22313 (06-16-11)
Form W-2, Wage and Tax Statement (<i>2010 Tax Information</i>)	22302 (01-13-11)
Form W-2, Wage and Tax Statement — Changing Your Current Mailing Address	22324 (11-17-11)
Form W-4 Completion for Employees Claiming Exempt Status for 2011	22302 (01-13-11)
Form W-4 Completion for Employees Claiming Exempt Status for 2012	22326 (12-15-11)
New Procedures for PS Form 8105-B, Suspicious Transaction Reports at POS Offices	22311 (05-19-11)
New PS Form 5957, Requirement-by-Applicant Matrix	22307 (03-24-11)
Reporting Procedures for Freedom of Information Act Requests (<i>PS Form 8170 Reminder</i>)	22323 (11-03-11)
Revised PS Form 3584, Postage Due Log	22312 (06-02-11)
Revised PS Form 413, Pictorial Postmark Announcement/Report	22313 (06-16-11)

- G -**GREETING CARDS**

Hallmark and Postal Service Launch Postage-Paid Greetings — Barcoded Envelopes and Scanning Technology Innovate Card-Sending	22307 (03-24-11)
USPS Offers Holiday Greeting Cards in 2,000 Offices and Holiday Gift Cards in 5,000 Offices	22325 (12-01-11)

GROW YOUR BUSINESS DAYS

Grow Your Business Days Publicity Kit	22312 (06-02-11)
Grow Your Business Days Publicity Kit	22316 (07-28-11)

- H -**HANDBOOKS**

Automated Postal Center (<i>Handbook F-101 Revision</i>)	22309 (04-21-11)
Automatic Shipments of Stamp Stock (<i>Handbook F-101 Revision</i>)	22312 (06-02-11)
Carrier Release Program Changes (<i>Handbook M-41 Revision</i>)	22305 (02-24-11)
Carrier Release Program Changes (<i>Handbook PO-603 Revision</i>)	22305 (02-24-11)
Changes to Employment and Placement Policies (<i>Handbook EL-312 Revision</i>)	22311 (05-19-11)
Discontinuance Procedures (<i>Handbook PO-101 Revision</i>)	22315 (07-14-11)
Disposing of Inspection Service Items (<i>Handbook AS-701 Revision</i>)	22327 (12-29-11)
Executive Titles (<i>Handbook AS-353 Revision</i>)	22326 (12-15-11)
Expanding Retail Access Locations (<i>Handbook AS-353 Revision</i>)	22326 (12-15-11)
Guide to Privacy and the Freedom of Information Act (<i>Handbook AS-353 Revision</i>)	22319 (09-08-11)
Management of Post Offices by Postmasters; Definition of Consolidation (<i>Handbook PO-101 Revision</i>)	22325 (12-01-11)
Mandatory Public Information to be Available (<i>Handbook PO-209 Revision</i>)	22308 (04-07-11)
Miscellaneous Changes (<i>Handbook F-1 Revision</i>)	22303 (01-27-11)
Miscellaneous Revisions (<i>Handbook F-23</i>)	22302 (01-13-11)
New Account Identifier Code 255, Treasury Check Cashing Fee (<i>Handbook F-101 Revision</i>)	22326 (12-15-11)
New POS Workflow for Electronic Entry and Submission of PS Form 6401, Money Order Inquiry (<i>Handbook F-101 Correction</i>)	22303 (01-27-11)
New POS Workflow for Electronic Entry and Submission of PS Form 6401, Money Order Inquiry (<i>Handbook F-101 Revision</i>)	22302 (01-13-11)
New Procedures for Handling Unsold Migratory Bird Stamps (<i>Handbook F-101 Revision</i>)	22307 (03-24-11)
Pictorial Postmarks Handbook (<i>Handbook PO-230 Revision</i>)	22314 (06-30-11)
POS ONE Retail Floor Stock Limit (<i>Handbook F-101 Revision</i>)	22322 (10-20-11)
POS ONE Retail Floor Stock Limit Calculation and Effective Date (<i>Handbook F-101 Correction</i>)	22323 (11-03-11)
Postal Quarter Counts for Cash Retained Credit and Cash Reserve (<i>Handbook F-101 Revision</i>)	22321 (10-06-11)
POS Unit Closeout (<i>Handbook F-101 Revision</i>)	22305 (02-24-11)
Processing Postage Due and the Additional Service Fee Handling (<i>Handbook F-101 Revision</i>)	22312 (06-02-11)
Purchase Card Policies and Procedures for Local Buying (<i>Handbook AS-709 Revision</i>)	22323 (11-03-11)
Purchase Card Reconciliation Procedures (<i>Handbook AS-709 Revision</i>)	22307 (03-24-11)
Reinstatement of Relocation Leave for Eligible Executive and Administrative Schedule Employees (<i>Handbook F-15-A Revision</i>)	22327 (12-29-11)
Repaying Travel Advances (<i>Handbook F-101 Revision</i>)	22321 (10-06-11)
Reporting and Disposing of Information Technology Controlled Items (<i>Handbook AS-701 Revision</i>)	22322 (10-20-11)
Reporting and Disposing of Inspection Service Items (<i>Handbook AS-701 Revision</i>)	22318 (08-25-11)
Revised Handbook AS-805, Information Security	22311 (05-19-11)
Revised Handbook AS-805, Information Security	22318 (08-25-11)
Revised Procedures for Credit/Debit Reports — eMOVES and IRT Offices (<i>Handbook F-101 Revision</i>)	22307 (03-24-11)
Stamp Credits (<i>Handbook F-101 Clarification</i>)	22302 (01-13-11)
Supervisor Selection Process (<i>Handbook EL-312 Revision</i>)	22322 (10-20-11)
Travel Rates (<i>Handbook F-15 Revision</i>)	22307 (03-24-11)

HOUSEHOLD DIARY STUDY

Household Diary Study	22311 (05-19-11)
Household Diary Study	22320 (09-22-11)
Household Diary Study	22326 (12-15-11)

HUMAN RESOURCES

See Employees.

- I -**INFORMATION TECHNOLOGY**

Announcing the Launch of the New Customer Services Operations and Retail Intranet Website	22314 (06-30-11)
---	------------------

INTERNATIONAL MAIL

April 17, 2011, Domestic and International Mailing Services Price Changes (<i>Field Information Kit</i>)	22306 (03-10-11)
Global Express Guaranteed Service Restored for Japan	22309 (04-21-11)
Mail Services Restored for Egypt	22305 (02-24-11)
Restoration of Certain Mail Services to Libya	22327 (12-29-11)
Temporary Suspension of Mail Service to Egypt	22304 (02-10-11)

Temporary Suspension of Mail Service to Libya	22306 (03-10-11)
Update on Mail Service to Japan	22307 (03-24-11)

INTERNATIONAL MAIL MANUAL

Changes to Pricing and Mailing Standards for International Shipping Services (<i>IMM Revision</i>)	22326 (12-15-11)
Global Express Guaranteed Service — Country Updates (<i>IMM Revision</i>)	22312 (06-02-11)
Mail Preparation Changes to International Priority Airmail and International Surface Air Lift Mail Services (<i>IMM Revision</i>)	22302 (01-13-11)
Mail Preparation Revisions for International Priority Airmail and International Surface Air Lift Service (<i>IMM Revision</i>)	22310 (05-05-11)
Mail Preparation to Canada for International Priority Airmail and International Surface Air Lift Mail Services (<i>IMM Revision</i>)	22303 (01-27-11)
Mail Preparation to Canada for International Priority Airmail and International Surface Air Lift Mail Services (<i>IMM Revision</i>)	22305 (02-24-11)
Mail Preparation to Canada for International Priority Airmail Service (<i>IMM Revision</i>)	22308 (04-07-11)
New Effective Date for Mail Preparation Changes to International Priority Airmail and International Surface Air Lift Mail Services (<i>IMM Revision</i>)	22303 (01-27-11)
Prices for International Mailing Products (<i>IMM Revision</i>)	22306 (03-10-11)
Priority Mail International Flat Rate Envelopes and Small Flat Rate Priced Boxes Sent to Cuba (<i>IMM Revision</i>)	22325 (12-01-11)
Product and Price Changes for International Mailing Services (<i>IMM Revision</i>)	22326 (12-15-11)
Proper Handling of Outbound Unpaid and Shortpaid Mail (<i>IMM Revision</i>)	22309 (04-21-11)
Proper Handling of Undeliverable Domestic Mail Bearing U.S. Postage and a Foreign Return Address (<i>IMM Revision</i>)	22323 (11-03-11)
Special Drawing Right Values and Indemnity Limits for Ordinary Priority Mail International Parcels and Registered Mail Service (<i>IMM Revision</i>)	22325 (12-01-11)
Updates to Various Individual Country Listings (<i>IMM Revision</i>)	22317 (08-11-11)
Updates to Various Individual Country Listings (<i>IMM Revision</i>)	22325 (12-01-11)

- L -**LABELING LISTS**

Eligibility for Destination Entry Prices per NDC and ASF Labeling Lists (<i>DMM Revision</i>)	22325 (12-01-11)
Labeling List Changes	22313 (06-16-11)
Labeling List Changes	22316 (07-28-11)
Labeling List Changes	22321 (10-06-11)
Labeling List Changes (<i>DMM Revision</i>)	22304 (02-10-11)
Labeling List Changes (<i>DMM Revision</i>)	22309 (04-21-11)
Labeling List Changes (<i>Label List Revision</i>)	22324 (11-17-11)

- M -**MAILBOX IMPROVEMENT WEEK**

Mailbox Improvement Week, May 16–22	22310 (05-05-11)
---	------------------

MAILING AND SHIPPING**See also Domestic Mail Manual, EDDM, International Mail Manual, Labeling Lists, and Mover's Guide.**

2011 International and APO/FPO/DPO Christmas Mailing Dates	22321 (10-06-11)
2011 International and APO/FPO/DPO Christmas Mailing Dates	22322 (10-20-11)
Badge-sized Job Aid Summarizes Business Reply Mail Procedures	22326 (12-15-11)
Postal Explorer CDs Available to Manual Post Offices	22323 (11-03-11)
Qualified Business Reply Mailers Transitioning to the Intelligent Mail Barcode	22318 (08-25-11)
Smarter Shipping in the Shorter Haul	22321 (10-06-11)
Track and Confirm Online Retention Update	22311 (05-19-11)

MANAGEMENT INSTRUCTIONS

Direct Marketing and Co-Branded Products and Services to Employees (<i>Obsolete Management Instruction</i>)	22304 (02-10-11)
New Management Instruction AS-300-2011-3, Advertising Policy and Guidelines	22314 (06-30-11)
New Management Instruction FM-131-2011-2, Closing the Financial Accountability of a Discontinued Post Office, Station, Branch, or Community Post Office	22314 (06-30-11)

Mover's Guide

Distribution Increased to Four Times per Year (<i>Publication 75, Mover's Guide, News</i>)	22302 (01-13-11)
Publication 75, Mover's Guide, News	22307 (03-24-11)
Publication 75, Mover's Guide, News	22308 (04-07-11)
Publication 75, Mover's Guide, News	22309 (04-21-11)

Publication 75, Mover's Guide, News	22313 (06-16-11)
Publication 75, Mover's Guide, News	22314 (06-30-11)
Publication 75, Mover's Guide, News	22315 (07-14-11)
Publication 75, Mover's Guide, News	22320 (09-22-11)
Publication 75, Mover's Guide, News	22321 (10-06-11)
Publication 75, Mover's Guide, News	22327 (12-29-11)

- P -**PASSPORTS**

National Passport Day in the USA — April 9, 2011 (<i>Publicity Kit</i>)	22307 (03-24-11)
Passport Services	22311 (05-19-11)

PAY DATES AND LEAVE YEAR

2011 Pay Dates and Leave Year (Correction)	22315 (07-14-11)
2011 Pay Dates and Leave Year (Correction)	22316 (07-28-11)
2012 Pay Dates and Leave Year	22322 (10-20-11)

PERSONNEL

See Employees.

PHILATELY**General**

2011 Stamp Yearbook and The Postal Service Guide to U.S. Stamps — 38 th Edition	22321 (10-06-11)
Forever Stamps Price Change Instructions for Stamps by Mail Orders	22326 (12-15-11)
Forever Stamp Stock Revaluation Instructions	22326 (12-15-11)
January Retail Product of the Month Change	22302 (01-13-11)
New Automatic Distribution Quantities for Stamp Stock	22311 (05-19-11)
Price Reduction on all Photostamps Kits	22309 (04-21-11)
Quarter 1, Fiscal Year 12 Philatelic Products for Sale in Retail	22321 (10-06-11)
Quarter 3 Philatelic Products for Sale in Retail	22307 (03-24-11)
Quarter 4 Philatelic Products for Sale in Retail	22315 (07-14-11)
Stamp Availability is Critical to Customer Satisfaction	22308 (04-07-11)
Stamp Guide Hang Tags Out of Stock	22311 (05-19-11)

New Issues

2011 Liberty Bell Stamped Envelope (<i>Update</i>)	22303 (01-27-11)
American Scientists (<i>Stamp Announcement 11-29</i>)	22311 (05-19-11)
Art Deco Bird (<i>Stamp Announcement 11-06</i>)	22303 (01-27-11)
Barbara Jordan (<i>Stamp Announcement 11-40</i>)	22318 (08-25-11)
Common Terns (<i>Stamp Announcement 11-13</i>)	22305 (02-24-11)
Edward Hopper (<i>Stamp Announcement 11-38</i>)	22315 (07-14-11)
Eid (<i>Stamp Announcement 11-36</i>)	22315 (07-14-11)
Flags of Our Nation: Set 5 (<i>Stamp Announcement 11-35</i>)	22315 (07-14-11)
Garden of Love (<i>Stamp Announcement 11-28</i>)	22309 (04-21-11)
George Washington (<i>Stamp Announcement 11-16</i>)	22306 (03-10-11)
George Washington (20-cent Definitive) Stamp (<i>Update</i>)	22308 (04-07-11)
Go Green (<i>Stamp Announcement 11-20</i>)	22307 (03-24-11)
Gregory Peck (<i>Stamp Announcement 11-24</i>)	22307 (03-24-11)
Hanukkah (<i>Stamp Announcement 11-45</i>)	22319 (09-08-11)
Helen Hayes (<i>Stamp Announcement 11-23</i>)	22307 (03-24-11)
Herbs (<i>Stamp Announcement 11-12</i>)	22305 (02-24-11)
Herbs Stamp (<i>Correction</i>)	22307 (03-24-11)
Holiday Baubles (<i>Stamp Announcement 11-43</i>)	22319 (09-08-11)
Holiday Baubles Cancellation Keepsake (<i>Correction</i>)	22321 (10-06-11)
Indianapolis 500 (<i>Stamp Announcement 11-27</i>)	22309 (04-21-11)
Jazz (<i>Stamp Announcement 11-11</i>)	22305 (02-24-11)
Kwanzaa (<i>Stamp Announcement 11-46</i>)	22319 (09-08-11)
Lady Liberty and U.S. Flag (<i>Stamp Announcement 11-39</i>)	22318 (08-25-11)
Lady Liberty/U.S. Flag (<i>Stamp Announcement 11-14</i>)	22306 (03-10-11)
Latin Music Legends (<i>Stamp Announcement 11-09</i>)	22305 (02-24-11)
Lincoln Presidential Dollar Postmarks (<i>Correction</i>)	22302 (01-13-11)

Lincoln Presidential Dollar Postmarks (<i>Correction</i>)	22304 (02-10-11)
Madonna of the Candelabra by Raphael (<i>Stamp Announcement 11-44</i>)	22319 (09-08-11)
Mark Twain (<i>Stamp Announcement 11-30</i>)	22311 (05-19-11)
Mercury Project/MESSENGER Mission (<i>Stamp Announcement 11-25</i>)	22308 (04-07-11)
Migratory Bird Hunting and Conservation Stamp (<i>Stamp Announcement 11-32</i>)	22312 (06-02-11)
Navajo Jewelry (<i>Stamp Announcement 11-07</i>)	22303 (01-27-11)
Neon Celebrate! (<i>Stamp Announcement 11-10</i>)	22315 (07-14-11)
New Mexico Statehood (<i>Stamp Announcement 12-02</i>)	22327 (12-29-11)
New River Gorge Bridge (Priority Mail) (<i>Stamp Announcement 11-17</i>)	22306 (03-10-11)
Oveta Culp Hobby (3rd Ounce) (<i>Stamp Announcement 11-21</i>)	22307 (03-24-11)
Owney the Postal Dog (<i>Stamp Announcement 11-33</i>)	22314 (06-30-11)
Patriotic Quill and Inkwell (<i>Stamp Announcement 11-08</i>)	22303 (01-27-11)
Pioneers of American Industrial Design (<i>Stamp Announcement 11-31</i>)	22311 (05-19-11)
Purple Heart with Ribbon (<i>Stamp Announcement 11-26</i>)	22308 (04-07-11)
Romare Bearden (<i>Stamp Announcement 11-42</i>)	22318 (08-25-11)
Romare Bearden Stamp Cancellation Keepsake (<i>Correction</i>)	22319 (09-08-11)
Ronald Reagan (<i>Stamp Announcement 11-05</i>)	22302 (01-13-11)
Save Vanishing Species (<i>Stamp Announcement 11-41</i>)	22318 (08-25-11)
Send a Hello (<i>Stamp Announcement 11-37</i>)	22315 (07-14-11)
Spectrum Eagle (<i>Stamp Announcement 12-1</i>)	22326 (12-15-11)
The Civil War: 1861 (<i>Stamp Announcement 11-19</i>)	22306 (03-10-11)
U.S. Merchant Marine (<i>Stamp Announcement 11-34</i>)	22314 (06-30-11)
Voyageurs National Park (<i>Stamp Announcement 11-18</i>)	22306 (03-10-11)
Wedding Cake (<i>Stamp Announcement 11-15</i>)	22306 (03-10-11)
Wedding Roses (<i>Stamp Announcement 11-22</i>)	22307 (03-24-11)
Postmarks	
Barnard Historical Society 250th Anniversary Station (<i>Correction</i>)	22316 (07-28-11)
Bryant Community Club Pictorial Postmark (<i>Correction</i>)	22314 (06-30-11)
Chautauqua County Bicentennial Station (<i>Update</i>)	22313 (06-16-11)
MILCOPEX Station Dates (<i>Correction</i>)	22321 (10-06-11)
Naval Aviation Station Postmarks (<i>Corrections</i>)	22311 (05-19-11)
Special Philatelic Postmarks (<i>POM Revision</i>)	22312 (06-02-11)
ZIP Meets Date Station Postmark Withdrawn and Cancelled (<i>Update</i>)	22305 (02-24-11)
Remaining on Sale, Removed From Sale, and Approved for Sale	
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22305 (02-24-11)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22312 (06-02-11)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22318 (08-25-11)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22325 (12-01-11)
Stamps and Postal Stationery	
2011 Stamps and Postal Stationery	22304 (02-10-11)
2011 Stamps and Postal Stationery	22307 (03-24-11)
2011 Stamps and Postal Stationery	22312 (06-02-11)
2011 Stamps and Postal Stationery	22316 (07-28-11)
2011 Stamps and Postal Stationery	22321 (10-06-11)
POSTAL OPERATIONS MANUAL	
Carrier Release Program Changes (<i>POM Revision</i>)	22305 (02-24-11)
Collection Boxes (<i>POM Revision</i>)	22322 (10-20-11)
Collection Services (<i>POM Revision</i>)	22313 (06-16-11)
Discontinuance Procedures (<i>POM Revision</i>)	22314 (06-30-11)
Establishment of City Delivery Service (<i>POM Revision</i>)	22306 (03-10-11)
Exchanges and Refunds for Payment of Excess Postage (<i>POM Revision</i>)	22321 (10-06-11)
Responsibilities of Postmasters (<i>POM Revision</i>)	22325 (12-01-11)
Special Philatelic Postmarks (<i>POM Revision</i>)	22312 (06-02-11)
POSTERS	
See also POW-MIA Flags.	
Before You Put That Resume in the Mail Ethics Poster...	22311 (05-19-11)
Commuter Program 2011	22303 (01-27-11)
FLTCIP Open Season: April 4–June 24, 2011	22309 (04-21-11)

Food Drive Poster	22310 (05-05-11)
Notice for Postal Employees Under Age 26 Who Have a Postal or Federal Parent	22308 (04-07-11)
The Federal Long Term Care Insurance Program Open Season: April 4 Through June 24, 2011	22311 (05-19-11)

POST OFFICE BOXES

Collection Boxes (<i>POM Revision</i>)	22322 (10-20-11)
Competitive Fees for PO Boxes	22327 (12-29-11)
PO Boxes...Offering a Great Value	22302 (01-13-11)

POW-MIA FLAGS

Displaying the U.S. Flag and the POW-MIA Flag	22309 (04-21-11)
Displaying the U.S. Flag and the POW-MIA Flag	22310 (05-05-11)
Displaying the U.S. Flag and the POW-MIA Flag	22311 (05-19-11)
Displaying the U.S. Flag and the POW-MIA Flag	22312 (06-02-11)
Displaying the U.S. Flag and the POW-MIA Flag	22313 (06-16-11)
Displaying the U.S. Flag and the POW-MIA Flag	22318 (08-25-11)
Displaying the U.S. Flag and the POW-MIA Flag	22322 (10-20-11)
Displaying the U.S. Flag and the POW-MIA Flag	22323 (11-03-11)
Displaying the U.S. Flag and the POW-MIA Flag	22324 (11-17-11)

PRICE CHANGES

April 17, 2011, Domestic and International Mailing Services Price Changes (<i>Field Information Kit</i>)	22306 (03-10-11)
Forever Stamps Price Change Instructions for Stamps by Mail Orders	22326 (12-15-11)
Forever Stamp Stock Revaluation Instructions	22326 (12-15-11)
Instructions for Payments Mailed Before January 22 Price Change	22326 (12-15-11)
January 22, 2012, Domestic and International Mailing Services Price Change (<i>Field Information Kit</i>)	22325 (12-01-11)
January 22, 2012, Domestic and International Shipping Services Price Change (<i>Field Information Kit</i>)	22326 (12-15-11)
Price Reduction on all Photostamps Kits	22309 (04-21-11)
Prices for International Mailing Products (<i>IMM Revision</i>)	22306 (03-10-11)

PUBLICATIONS**See also Directives and Forms Update and Mover's Guide.**

Clarification of Packaging Standards for Mailable Explosives (<i>Publication 52 Revision</i>)	22309 (04-21-11)
Employee Assistance Program Publications Revised	22319 (09-08-11)
Publication 521, EAP Wallet Card, Has Been Revised	22310 (05-05-11)
Threat Assessment Team Guide (<i>Publication 108 Revision</i>)	22312 (06-02-11)

PUBLICITY KITS

Flags of Our Nation Forever Stamps (<i>Publicity Kit</i>)	22316 (07-28-11)
Go Green Forever Stamps (<i>Publicity Kit</i>)	22307 (03-24-11)
Grow Your Business Days Publicity Kit	22312 (06-02-11)
Grow Your Business Days Publicity Kit	22316 (07-28-11)
National Dog Bite Prevention Week, May 15-21, 2011	22310 (05-05-11)
National Passport Day in the USA — April 9, 2011 (<i>Publicity Kit</i>)	22307 (03-24-11)
The Holidays Made Simple (<i>Publicity Kit</i>)	22324 (11-17-11)

-R-**RETAIL**

Gift Cards Market Test Launch	22312 (06-02-11)
Gift Cards Market Test Launch	22313 (06-16-11)
U.S. Postal Service Expands Access to 100,000 Locations	22312 (06-02-11)
USPS Offers Holiday Greeting Cards in 2,000 Offices and Holiday Gift Cards in 5,000 Offices	22325 (12-01-11)

RIF COMPETITIVE AREAS

RIF Competitive Areas for the Postal Service	22310 (05-05-11)
RIF Competitive Areas for the Postal Service	22311 (05-19-11)
RIF Competitive Areas for the Postal Service	22320 (09-22-11)
RIF Competitive Areas for the Postal Service	22326 (12-15-11)

- S -**SAFETY AND HEALTH**

Back to School Time (<i>Correction</i>)	22319 (09-08-11)
Beat the Heat	22317 (08-11-11)
Be Aware! It's Back to School Time	22318 (08-25-11)
Statutory Requirement to Review and Post OSHA Form 300A Summary for Calendar Year 2010 (<i>Establishment and Installation Heads</i>)	22302 (01-13-11)

SCANNING

Mail Back Unused and Inoperable Scanners (<i>Surface Visibility Program</i>)	22327 (12-29-11)
Scanning = Visibility to Our Customers	22319 (09-08-11)

Stamps**See Philately.****SUPPLY MANAGEMENT**

August 2011 Semi-Annual Capital Property Review (<i>USPS Headquarters Managers and Field Installation Heads</i>)	22315 (07-14-11)
Contracting Officers' Representatives	22312 (06-02-11)
eBuy2 Trash Suppliers for Payment Request Module	22311 (05-19-11)
eBuy2 Yearly Purchases of 5-Gallon Bottled Drinking Water Services From Nestle and DS Waters for Fiscal Year 2012 ..	22320 (09-22-11)
February 2011 Semi-Annual Capital Property Review (<i>Headquarters Managers and Field Installation Heads</i>)	22302 (01-13-11)
Follow-up Action for the Semi-Annual Capital Property Review (<i>USPS Headquarters Managers and Field Installation Heads</i>)	22320 (09-22-11)
Important Postal Voyager Fleet Card Updates	22307 (03-24-11)
Important Postal Voyager Fleet Card Updates	22308 (04-07-11)
Industrial Equipment Responsibility Shifting to Vehicles Category Management Center	22303 (01-27-11)
Interest Rate on Contract Claims	22302 (01-13-11)
Interest Rate on Contract Claims	22315 (07-14-11)
Preferred Fueling Network — USPS Secures Lower Fuel Costs for Delivery and Administrative Vehicles	22323 (11-03-11)
Requirements for Reconciling Postal Voyager Fleet Card Purchases	22303 (01-27-11)
Sale of USPS Personal Property	22302 (01-13-11)
Voyager eFleet Card Reconciliation Report and Training	22310 (05-05-11)
What's New in eBuy2? A Greener Choice ... Excess Items Catalog	22306 (03-10-11)

SUSTAINABILITY

Go Green — It's Easier Than You Think	22308 (04-07-11)
Lean Green Teams Promote Resource Conservation and Save the Postal Service Money	22305 (02-24-11)
Standardized Reporting Requirements for Environmental Notices of Violation	22322 (10-20-11)

-U-**USPS.COM**

Pick Your Language: View USPS.com in Spanish or Simplified Chinese	22326 (12-15-11)
The New USPS.com Website	22315 (07-14-11)
USPS.com and USPS Mobile (<i>Field Information Kit</i>)	22324 (11-17-11)
USPS.com Fall 2011 New Features and Enhancements (<i>Field Information Kit</i>)	22321 (10-06-11)

-V-**VOICE OF THE EMPLOYEE**

Employee Engagement is the Difference	22303 (01-27-11)
Engagement is the Difference	22316 (07-28-11)
Voice of the Employee — Let Your Opinions Be Heard	22322 (10-20-11)
Voice of the Employee — Your Opinion Matters	22309 (04-21-11)