

POSTAL BULLETIN

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PB 21979, August 27, 1998

MESSAGE FROM THE POSTMASTER GENERAL

U.S. Postal Service Policy on Diversity

It is the policy of the U.S. Postal Service to value and manage the diversity of our employees, customers, and suppliers by doing what is right for our employees and the communities we serve, thereby ensuring a competitive advantage in the global marketplace.

Diversity in the U.S. Postal Service is defined as the mixture of differences and similarities of our employees, customers, and suppliers. Simply stated, valuing and managing diversity in this organization means that we will build an inclusive environment that respects the uniqueness of **every** individual and encourages the contributions of people from different backgrounds, experiences, and perspectives.

Diversity is key to our corporate success because it affects every aspect of our organization: employees, customers, and business. The strategic advantage of investing in a strong diversity program is the creation of a positive work environment that recognizes the contributions of all employees with diverse backgrounds.

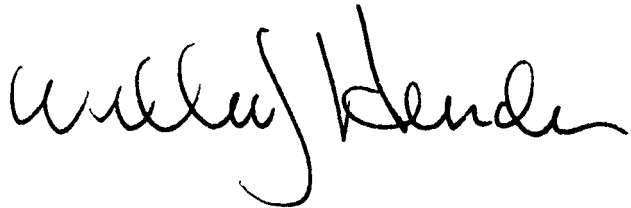
We will focus on diversity in our recruitment, selection, and retention of employees. When developing succession plans and making promotions, we will strongly support diversity, thereby creating an even playing field for all employees. To ensure that we meet the needs of our diverse customers, we will eliminate barriers and create products and services relevant to our diverse communities with a goal of increasing customer satisfaction, ease of use, and revenue. We will ensure that all suppliers have the opportunity to compete for our contracts, and that our local purchasing policies support the local business community and encourage economic development of all diverse groups.

All employees share responsibility for achieving our diversity goals. For diversity to be successfully integrated, diversity initiatives must continue to be guided by leadership's full commitment. All executives, managers, and supervisors are responsible and accountable for managing and integrating diversity into our business management process.

To build mutual respect into all of our relationships, employees at all levels must get involved and participate by valuing the differences and cultures of others as well as their own. This will require mutual adjustment and understanding. These actions are critical to diversity becoming an integral part of the organization and benefit not only the individual but, ultimately, our national and global marketplace.

To achieve the maximum success in each of our corporate goals, diversity must be afforded the same focus as the key indicators under the *CustomerPerfect!sm* umbrella. To create the required balance between employee satisfaction and customer satisfaction, we must employ strategies and values that promote fairness and opportunities, instill pride, and enhance safety in the workplace.

Together we can ensure that every decision we make will support a diversity plan that benefits our employees and the communities we serve in a way that allows the U.S. Postal Service to achieve maximum corporate success and positive recognition as a world-class business leader.



William J. Henderson
Postmaster General/CEO

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Postal Bulletin Indexes

Quarterly Index PB 21978 (8-13-98)
1997 Annual Index PB 21962 (1-1-98)

Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDCs:

PB 21979: 7690-04-000-2611 PB 21973: 7690-04-000-2605
PB 21978: 7690-04-000-2610 PB 21972: 7690-04-000-2604
PB 21977: 7690-04-000-2609 PB 21971: 7690-04-000-2603
PB 21976: 7690-04-000-2608 PB 21970: 7690-04-000-2602
PB 21975: 7690-04-000-2607 PB 21969: 7690-04-000-2601
PB 21974: 7690-04-000-2606

The *Postal Bulletin* is published biweekly; information is effective for 1 year unless it changes the text of permanent directives or unless otherwise specified.

Administrative Services

The Year 2000 Management Instruction Has Been Updated

The updated Management Instruction AS-840-98-3, *Effects of Turn of the Century on Postal Systems and Equipment*, has replaced the February 18, 1998, MI AS-840-98-1. The new MI is available on the Year 2000 Website — Millennium Web (MWeb) at <http://blue.usps.gov:90/year2000> in the Reference Library under Policies and Standards. It is also accessible on the Postal IntraNet through "Corporate Information," "Policies and Procedures," and then "Management Instructions."

The following list is a brief synopsis of the changes included in MI 840-98-3:

- Clarifies the policy for Year 2000 severe and critical remediation projects.
- Updates standard Year 2000 methodology to clarify quality assurance (QA), release planning and testing, and portfolio functions.
- Introduces procedures to retire systems, adjusts project delivery dates, and requests exceptions to Year 2000 policy.
- Establishes the Year 2000 policy for locally developed and maintained applications.
- Establishes a USPS External Communications Clearinghouse.
- Establishes a Supplier Management Office (SMO) under the Year 2000 executive program director.
- Establishes definitions for many Year 2000 activities, Year 2000-centric words, project phases, Year 2000 key management positions, etc.

This list is not all-inclusive nor does it suffice as a review of these important new policy items. We encourage you to read the MI in detail and refer any questions to the Year 2000 Program Management Office by (1) using the feedback screen provided on the MWeb, (2) sending a cc:Mail message to Year2000, with the subject containing the words "Management Instruction," or (3) faxing a message to (703) 526-2844, attention: Year 2000 Management Instruction.

—Year 2000 Project Management Office,
Information Systems, 8-27-98

New Release of F3 Fill Forms

An updated batch of F3 Fill forms has been released. These forms are used with F3 Fill for Windows, version 1.54E. This release includes both new and revised forms. Any obsolete forms have been removed from this batch.

F3 is the corporate standard for the automation of internal postal forms. The F3 Fill software enables USPS employees and contractors to complete automated postal forms on their computers. These intelligent forms perform functions such as calculating, routing, generating pop-up lists, and providing help screens.

The Postal Service has a corporate license for F3 Fill software. This includes a right to copy and distribute to all USPS employees and contractors for USPS business purposes.

Postal employees and contractors may obtain copies of the forms and/or F3 Fill software from the following sources:

- IntraNet (USPS Blue Web Server): <http://fcsc.usps.gov/lanpub/F3Fill.htm>
- General Technology Inc.: 1-800-989-5484 (request F3 Fill forms for August 1998)
- Field employees: Contact your local IS manager
- HQ employees: Call the Help Desk: 202-268-5588
- F3 Fill Forms Only: Distributed Systems Central Management Facility (DSCMF): 800-877-7435 (option 5, option 0)

The above sources also have the following related documents:

- FORMLIST.DOC: List of current automated forms including file date and size.
 - FORMCHG.DOC: Summary of form changes including official updates, revisions, new forms, obsolete forms, outdated forms, and software tips.
 - 7381DB.DOC: Instructions for database use of PS Form 7381, *Requisition for Supplies, Services, or Equipment*. Includes Year 2000 conversion procedures.
 - INSTALLW.DOC: Software/form installation instructions for stand-alone users of F3 Fill for Windows.
- The following documents are available only on the IntraNet (USPS Blue Web Server) at <http://fcsc.usps.gov/lanpub/F3Fill.htm>:
- FORMINST.DOC: Instructions for updating form files through use of the script file called F3-08-98S.EXE.

This file is available on the previously mentioned website. F3-08-98S.EXE can be used by IS personnel to update servers and by stand-alone users with IntraNet access who only need to download the forms to their local hard drive.

- F3-08-98W.DOC: Instructions for updating form files through use of the script file called F3-08-98W.EXE. This file is available on the website mentioned above. F3-08-98W.EXE can be used by IS personnel to distribute the update via diskette to users without IntraNet access and by stand-alone users with IntraNet access who need to download the forms to diskettes for installation on other computers.

To request that a form be automated or to request enhancements to an existing automated form:

- Send an email to F3 FILL FORM REQUEST.
- Leave a voice message with your form request on 202-268-4096.

The following forms are available in the **August 1998** production batch. This current list of production forms can be found in the FORMLIST.DOC file dated 7-23-98. Also, before using these forms, please review FORMCHG.DOC (dated 7-24-98) for a summary of form changes and software tips.

The August 1998 production batch also includes Year 2000 compliant forms. For instructions on converting your existing 2-digit year vardata files to 4-digit year vardata files, please see **FORMCHG.DOC**.

Note: The BFF Date column gives the date the form file was created and NOT the official edition date at the bottom of each printed form.

Form Number	Form Name	BFF Date**	BFF Size
BUCKSLIP	Routing Slip	4/17/96	10632
PS 17	Stamp Requisition	9/17/97	36835
PS 144	Prior Federal Civilian and Military Service Statement	4/17/98	262049
PS 150	Postmaster Workload Information	7/22/96	54889
PS 337	Clearance Record for Separated Employee	1/17/97	46875
PS 546	Post Office Telephone Number Register	10/10/97	20450
PS 571	Discrepancy of \$100 or More in Financial Responsibility	6/24/97	42376
PS 800-B	Money Order Post Audit Request	4/24/96	17396
PS 969	Material Recycling and Disposal	11/21/97	65090
PS 990	Vacancy Announcement	6/14/94	5978
PS 991	Application for Promotion or Assignment	4/11/97	71720
PS 991REQ	Requirements Page of PS Form 991	6/27/96	36698

Form Number	Form Name	BFF Date**	BFF Size
PS 1011	Travel Advance Request and Itinerary Schedule	6/3/97	29027
PS 1012	Travel Voucher	4/20/98	107992
PS 1012-A	Travel Voucher — Continuation Sheet	7/18/97	75150
PS 1129	Cashier Reimbursement Voucher and/or Accountability Report	1/22/97	30641
PS 1164	Claim for Reimbursement for Expenditures on Official Business	7/17/97	107149
PS 1221	Advanced Sick Leave Authorization	10/16/96	9811
PS 1231*	Board of Governors/Officers Expense Report	6/23/98	122461
PS 1236-A	Weekly Loan, Transfer, and Training Hours	6/30/97	286416
PS 1261	Nontransactor Report	7/15/98	61645
PS 1345*	Request for Service Award Certificate/Letter	3/3/94	19069
PS 1357	Request for Computer Access	6/23/98	100819
PS 1360	Information Systems Security Incident Report	4/16/97	33850
PS 1439	Report Abstract	7/1/98	9609
PS 1444-A*	Statistical Programs Monitoring Audit Evaluation Checklist	6/25/98	340850
PS 1476	PSDS EMR Items Transcript	2/13/96	204305
PS 1507	Request to Provide Mail Receptacle	7/21/98	34020
PS 1510	Mail/Loss Rifling Report	3/27/97	73661
PS 1555	Statement of Account (CAGs A-L)	7/21/98	259895
PS 1564-A	Delivery Instructions	7/19/96	60296
PS 1567	Requisition for Rubber and Steel Hand Canceling Stamps Only	4/24/96	18107
PS 1590	Supplies and Equipment Receipt	3/4/94	14085
PS 1627	General Purpose Ruled Form	4/18/96	81192
PS 1716	Notice of Vacancy in Assignment(s)	10/3/97	7774
PS 1723	Assignment Order	6/5/98	35263
PS 1727	Award Recommendation/ Authorization	10/3/95	17921
PS 1752	Health Unit Daily Record	7/18/97	252642
PS 1770	Hazardous Materials Incident Report	6/3/97	44922
PS 1782	Training Request and Authorization	4/25/96	32577
PS 1783	On-the-Job Safety Review/Analysis	3/4/94	98613
PS 1796-A	Qualifications Rating Sheet for Senior Qualified Positions	4/8/97	90685
PS 1796-B	Qualifications Rating Sheet for Best Qualified Positions	7/16/97	157560

Form Number	Form Name	BFF Date**	BFF Size
PS 1864	Voucher and Schedule of Payments	1/9/98	49368
PS 1902	Justification For Billing Accounts Receivable	5/14/97	26340
PS 1997	Health Unit Case Record	7/17/97	104198
PS 2013	Sensitive Security Clearance Processing Request	7/18/96	22424
PS 2016	Mail Theft and Vandalism Complaint	6/25/98	32602
PS 2025	Contract Personnel Questionnaire	7/26/96	85128
PS 2106	Adjudication — Tort Claims	3/5/98	44036
PS 2130	Claim for Loss	6/15/98	37516
PS 2181-C	Authorization and Release — Background Investigation	7/22/96	14636
PS 2198	Accident Report — Tort Claim	3/4/94	25582
PS 2240	Pay, Leave, or Other Hours Adjustment Request	10/23/96	65924
PS 2432	Individual Training Progress Report	7/7/97	92516
PS 2487	Requisition for Test Materials	2/12/97	20139
PS 2548	Individual Training Record	4/11/96	22768
PS 2550	Interview Notice	10/7/96	22557
PS 2556	Third Party Statement of Recovery	7/15/98	24722
PS 2608	Grievance Summary — Step 1	10/16/96	17718
PS 2609	Grievance Summary — Step 2	7/17/95	24358
PS 2610	Grievance Summary — Step 3	3/4/94	11178
PS 2629	Free Trial Test Agreement	5/17/96	10850
PS 2805	Military Deposit Worksheet	4/29/96	39015
PS 2880	Physical Inventory	9/19/97	37970
PS 2971	Verification Note	7/15/98	30677
PS 3037	Telecommunications Service Request	7/30/96	32806
PS 3238	Stamps & Stamped Paper Destruction Certificate	7/16/98	35270
PS 3239	Payroll Deduction Authorization to Liquidate Postal Service Indebtedness	12/8/97	30226
PS 3240	Uniform Allowance Inquiry	4/3/98	14636
PS 3294	Cash and Stamp Stock Count and Summary	4/20/98	105979
PS 3533	Application and Voucher for Refund of Postage Fees	10/22/96	65489
PS 3582-A	Postage Due Bill	7/17/98	15519
PS 3621-A	Renewal Notice for Annual Fee(s)	4/9/97	25722
PS 3655*	International Surface Airlift (ISAL) Advise ment and Confirmation of Transportation	4/17/98	47712
PS 3702	Test Mailing Record	4/8/98	71784
PS 3749	Irregularities in the Preparation of Mail	5/5/98	57784

Form Number	Form Name	BFF Date**	BFF Size
PS 3823	Packaging Improvement Notice	10/17/96	31942
PS 3970-T	Donated Leave Transfer	4/8/97	15324
PS 3971	Request For or Notification of Absence	1/27/98	55131
PS 4314-C	Consumer Service Card	9/10/97	31222
PS 4503	Vehicle Delivery Control Sheet	1/16/98	75957
PS 4508	Vehicle Maintenance Facility Inventory Order	10/5/95	51943
PS 4515	Vehicle Assignment Justification and Request	6/2/98	41111
PS 4533	MVS Schedule	3/8/94	49486
PS 4541	Order — Invoice for Vehicle Repair	7/8/97	42535
PS 4583	Physical Fitness Inquiry for Motor Vehicle Operators	3/9/94	36676
PS 4584	Observation of Driving Practices	3/25/98	45646
PS 4587	Request to Repair, Replace, or Dispose of Postal-Owned Vehicle	4/23/96	44053
PS 4594	Vehicle Sales Request and Report	10/22/97	45299
PS 4595	Sale Purchase Agreement	3/9/94	28963
PS 4776	Preventive-Custodial Maintenance Route	7/9/98	157625
PS 4777	Maintenance Checklist	9/6/95	186927
PS 4805	Maintenance Work Record Sheet	6/25/98	62927
PS 4872	Claim for Subsistence Expenses — Temporary Quarters	6/30/97	175263
PS 4983	Postal Key and Lock Requisition	1/5/98	25802
PS 5305	Postal Police Supervisor Daily Report	4/21/98	39898
PS 5309	Incident Report	6/22/98	35988
PS 5407	Highway Contract Route Survey/Service Change	7/22/97	75085
PS 5429	Certification of Exceptional Contract Service Performed	6/30/97	86265
PS 5560*	Team Project Planning Worksheet	2/6/98	163559
PS 5637	Express Mail Corporate Account/Custom Designed Agreement	1/22/96	71404
PS 5659	Passport Application Transmittal	4/23/98	92490
PS 5660	Summary of Passport Applications Accepted	3/23/98	68285
PS 5900	Hiring Worksheet	10/22/96	91995
PS 5938	Promotion Report	3/9/94	70250
PS 6075	Status of Employee Benefits	4/1/97	18254
PS 7314	Medical Agreement	7/23/98	85247
PS 7330	Amendment to Solicitation	7/18/97	18643
PS 7366	Funded Procurement Request	10/5/95	34705

Form Number	Form Name	BFF Date**	BFF Size
PS 7380	Supply Center Requisition	10/2/96	31264
PS 7381	Requisition for Supplies, Services, or Equipment	1/13/98	123471
PS 7431	Requisition for Pressure Sensitive Labels and Rack Holders	1/9/98	37630
PS 7437	Facilities Services Request	3/23/98	39359
PS 7498-D*	Facilities Environmental Checklist	4/2/98	29934
PS 7499*	Transaction Screen Questionnaire	4/2/98	133296
PS 8006	Uniform Allowance Code Sheet (For Regular, Contract, or Work Clothes Program)	7/22/96	17969
PS 8020	Report of Installation (Postmaster or Officer-In-Charge)	4/15/98	10607
PS 8038	Employee Statement to Recover Back Pay	1/3/97	72267
PS 8039	Back Pay Decision/Settlement Worksheet	1/23/97	294878
PS 8049	Vehicle Hire Pay Adjustment	4/9/98	34698
PS 8059	Request for Relocation Management Firm (RMF) Service	6/3/97	16306
PS 8096	Request To Pay Postage Refunds to Presenter of Mail	7/23/98	9790
PS 8139	Your Role in Protecting the Security of the United States Mail	3/26/98	7922
PS 8139-A	Telephone Requirements — Large Systems(13–5,000 instruments)	2/28/96	330211
PS 8139-B	Telephone Requirements — Small Systems(2–12 instruments)	3/1/96	189385
PS 8139-PG1	Attachment to PS 8139-A	3/4/96	131552

Form Number	Form Name	BFF Date**	BFF Size
PS 8167*	PCES Recognition Authorization or Vice President Award Authorization for PCES in EAS Positions	7/21/98	18387
PS 8168*	Individual EAS Recognition/Awards Program Authorization	7/21/98	25444
PS 8169*	EAS Team Recognition Authorization	7/21/98	56288
PS 8179-C	Individual Development Plan	4/24/96	32648
PS 8181	Project Service Agreement (PSA)	10/2/95	55684
PS 8187	Hazardous and Regulated Substance Release Notification	1/22/97	79727
PS 8192*	FEDSTRIP/Address Activity Code Request	10/22/97	35959
PS 8194*	Record of Environmental Consideration	1/8/98	13736
PS 8195	Operational Environmental Checklist	1/21/97	73406
PS 8203*	Order/Solicitation/Offer/Award	7/22/97	55675
PS 8210*	Work Authorization — Asbestos	1/16/98	42617
PS 8215*	Statistical Programs Employee Training Profile	1/23/98	210516
PS 8216*	Statistical Programs Planning Calendar for Monitoring Data Collectors	1/22/98	75516

* This form is available in F3 Fill only. It is not available in paper.

Database Files

DBF Name	DBF Date	DBF Size
PS 7381	7/10/98	5954

—Corporate Information Systems, 8-27-98

ASM REVISION

Facilities Planning

Effective immediately, *Administrative Support Manual* (ASM) sections of 517.2, Community Contact, are revised to comply with the most recent *Federal Register* rule concerning community relations procedures, published on May 7, 1998. Exhibit 517.232, Community Contact Letter, is reworded; 517.233, Discussion, is modified by the addition of a new item *e* and relettering of subsequent items; and 517.242, Review Process, is modified by changing the word *selected* to *ranked*.

The revised text of ASM 517.2 appears on revision pages at the back of this *Postal Bulletin* and will also be incorporated in an incremental update of the ASM found via the Policies and Procedures page of the Postal IntraNet located at <http://blue.usps.gov>. It also will be included in the next published version of the ASM.

—Facilities Program Support, Facilities, 8-27-98

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Customer Relations Program Management at 202-268-5885 at least 1 month preceding the requested delivery dates.

Title of Mailings	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Billy Graham Letter	Standard A/ltr	8/17-8/31	2.1	Nationwide	3/5-digit, basic, barcode	Minneapolis, MN, 3 7/8" x 7 1/8"
Midnight Velvet	Standard A/flat	8/24-8/27	1.0	Nationwide	Car-Rt, 3/5-digit, basic, barcode	7 15/16" x 10 1/4"
Sneak A Peek	Standard A/flat	8/24-8/28	1.0	Nationwide	3/5-digit	Banta, Minneapolis, MN, 56 pages, 8.5" x 10.5"
LL Bean 1998 Women's	Standard A/flat	8/25-8/27	2.7	Nationwide	Car-Rt, 5-digit, basic	7 7/16" x 10 1/4", 92 pages
Leslie's Pool Labor Day	Standard A/flat	8/25-8/27	2.0	Nationwide	Car-Rt, 3/5-digit	Pool supplies
Decision Magazine	Standard A/flat	8/25-8/31	1.5	Nationwide	Car-Rt, 3/5-digit, basic, barcode	Minneapolis, MN, 44 pages, 8" x 10 5/8"
Sally Beauty Supply	Standard A/ltr	8/28-8/31	2.6	Nationwide	Car-Rt, 3/5-digit, basic	Time sensitive
Service Merchandise What's New Book	Standard A/flat	8/31-9/1	10.0	Nationwide	3/5-digit	RR Donnelley — Lynchburg, VA World Color — Corinth, MS
Eddie Bauer September Women's	Standard A/flat	8/31-9/2	3.1	Nationwide	Car-Rt, 3/5-digit	
Eddie Bauer September Men's	Standard A/flat	8/31-9/2	2.0	Nationwide	Car-Rt, 3/5-digit	
The Company Store Kitchen & Homes	Standard A/flat	8/31-9/3	4.8	Nationwide	Car-Rt, presorted	Quad/Graphics, Saratoga Springs, NY
LL Bean 1998 Fall Men's	Standard A/flat	9/1-9/3	1.5	Nationwide	Car-Rt, 5-digit, basic	10 7/8" x 8 3/8"
Barrie Pace Fall 1998	Standard A/flat	9/2-9/4	1.1	Nationwide	Car-Rt, 3/5-digit, basic	RR Donnelley
JC Penney Wardrobe Mini Mass Mailer	Standard A/flat	9/4-9/8	13.0	Nationwide	Car-Rt	Harte-Hanks
Current Early Christmas 1998	Standard A/flat	9/7-9/11	8.7	Nationwide	Car-Rt, 3/5-digit, basic	8" x 10"
Ginny's	Standard A/flat	9/7-9/10	1.0	Nationwide	Car-Rt, 3/5-digit, basic, barcode	7 15/16" x 10 1/4"
Service Merchandise Watches Specialty	Standard A/flat	9/8-9/9	4.0	Nationwide	3/5-digit	World Color — Augusta, GA
Coldwater Creek Northcountry	Standard A/flat	9/8-9/9	2.9	Nationwide	3/5-digit	RR Donnelley — Warsaw

Title of Mailings	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Service Merchandise Juvenile Specialty	Standard A/flat	9/9–9/10	4.0	Nationwide	3/5-digit	RR Donnelley — Lynchburg, VA
LL Bean 1998 Christmas Kids	Standard A/flat	9/15–9/17	2.4	Nationwide	Car-Rt, 5-digit, basic	7 7/16" x 10 1/4", 112 pages

—Customer Relations, Marketing, 8-27-98

Domestic Mail

CORRECTION

Hazardous Materials Mailability Standards — Corrections

In *Postal Bulletin* 21978 (8-13-98) in the article on page 16, "Hazardous Materials Mailability Standards — Corrections," two items were omitted. C023, Hazardous Materials, and C10.0, Corrosives (Hazard Class 8) should have read as follows:

Domestic Mail Manual (DMM)

* * * * *

C023 Hazardous Materials

* * * * *

Exhibit 1.3 DOT Hazard Classes and Mailability Summary

[In the square on the chart that is the intersection point for a Class 6, Division 6.1 Toxic Substances via Air Transportation, change "Division 6.1: Only per 7.2" to read "Division 6.1: Only ORM-D material per 7.2." In the square on the chart that is the intersection point for a Class 6, Division 6.1 Toxic

Substances via Surface Transportation, change "Division 6.1: Only per 7.2" to read "Division 6.1: Only ORM-D material per 7.2" In the square on the chart that is the intersection point for a Class 7, Radioactive Material via Surface Transportation, change "Only ORM-D material in limits per 9.0 and Publication 52" to read "Only in limits per 9.0 and Publication 52."]

* * * * *

10.0 CORROSIVES (HAZARD CLASS 8)

* * * * *

10.2 Mailability

[In the second sentence, change "a consumer commodity ORM-D material" to "an ORM-D material."]

* * * * *

—*Business Mail Acceptance, Marketing Systems, 8-27-98*

DMM REVISION

Locksmithing Devices

The mailing standards for locksmithing devices in *Domestic Mail Manual* (DMM) C024.10.4 through 10.5 are based on the content of 39 U.S.C. 3002a. In an effort to bring the Postal Service regulations into alignment with the lawful provisions in 39 U.S.C. 3002a, the list of permissible addressees that may receive locksmithing devices through the mail is expanded to include bona fide automotive repair shops or businesses.

Effective August 27, 1998, DMM C024.10.5e is added. This addition will be included in DMM 54 (January 10, 1999).

Domestic Mail Manual (DMM)

C Characteristics and Content

C000 General Information

* * * * *

C024 Other Restricted or Nonmailable Matter

* * * * *

10.0 MOTOR VEHICLE MASTER KEYS AND LOCKSMITHING DEVICES

* * * * *

10.5 Nonmailable

[Add new subsection 10.5e as follows:]

e. Bona fide automotive repair shops or businesses.

* * * * *

—*Business Mail Acceptance, Marketing Systems, 8-27-98*

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Don't Miss Christmas!

1998 International and Military Mail Christmas Dates

It's never too early to mail your Christmas cards and packages to and from military addresses overseas and to international addresses. Why not beat the last minute rush and bring your mail to your U.S. post office or APO/FPO military post office by the suggested dates listed below.

Military Mail Addressed To	Air Letters/ Cards	Priority	Parcel Airlift (PAL)	Space Available (SAM)	Surface
APO/FPO AE ZIPs 090–097	Dec 3	Dec 3	Nov 21	Nov 21	Nov 1
APO/FPO AE ZIPs 098	Dec 3	Dec 3	Nov 21	Nov 21	Nov 1
APO/FPO AA ZIPs 340	Dec 3	Dec 3	Nov 21	Nov 21	Nov 1
APO/FPO AP ZIPs 962–966	Dec 3	Dec 3	Nov 21	Nov 21	Nov 1
U.S. Domestic ZIP Codes	Dec 5	Dec 5	* * * * *	Dec 1	* * * * *

International Mail Addressed To	Air Letters & Cards	Air Parcel Post	Surface
Africa	Dec 3	Dec 3	Oct 26
Australia/New Zealand	Dec 10	Dec 3	Nov 3
Canada	Dec 14	Dec 14	Nov 27
Caribbean	Dec 10	Dec 10	Nov 13
Europe	Dec 10	Dec 10	Nov 13
Far East/Southeast Asia	Dec 10	Dec 10	Nov 6
Middle East	Dec 10	Dec 10	Oct 30
Central & South America	Dec 3	Dec 3	Nov 6

Please Post On All Bulletin Boards

*—International and Military Mail Operations,
International Business Unit, 8-27-98*

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Overseas Military Mail

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restriction codes, which appear on the page following the table.

Acceptance clerks should use this table with the

integrated retail terminal (IRT) to determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply. For Express Mail Military Service (EMMS) availability, refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09046	B-B1-C-D-U	09091	Not Active
09002	Not Active	09047	Not Active	09092	Not Active
09003	Not Active	09048	Not Active	09093	Not Active
09004	Not Active	09049	Not Active	09094	B-B1-C-D
09005	Not Active	09050	B-B1-C-D-U	09095	B-B1-C-D-U
09006	Not Active	09051	Not Active	09096	B-B1-C-D-U
09007	B-B1-C-D-U	09052	Not Active	09097	Not Active
09008	Not Active	09053	B-B1-C-D-U	09098	B-B1-C-D-U
09009	B-B1-C-D-U	09054	B-B1-C-D-U	09099	B-B1-C-D-U
09010	Not Active	09055	Not Active	09100	B-B1-C-D-U
09011	Not Active	09056	B-B1-C-D-U	09101	Not Active
09012	B-B1-C-D-U	09057	Not Active	09102	B-B1-C-D-U
09013	Not Active	09058	B-B1-C-D-U	09103	B-B1-D-U
09014	B-B1-C-D-U	09059	B-B1-C-D-U	09104	B-B1-C-D-U
09015	Not Active	09060	B-B1-C-D-U	09105	Not Active
09016	Not Active	09061	Not Active	09106	Not Active
09017	Not Active	09062	Not Active	09107	B-B1-C-D-U
09018	Not Active	09063	B-B1-C-D-L-U	09108	Not Active
09019	Not Active	09064	Not Active	09109	Not Active
09020	Not Active	09065	Not Active	09110	B-B1-C-D-U
09021	B-B1-C-D-U	09066	Not Active	09111	B-B1-C-D-U
09022	Not Active	09067	B-B1-C-D-U	09112	B-B1-C-D-U
09023	Not Active	09068	Not Active	09113	Not Active
09024	Not Active	09069	B-B1-C-D-U	09114	B-B1-C-D-U
09025	Not Active	09070	Not Active	09115	Not Active
09026	Not Active	09071	Not Active	09116	Not Active
09027	Not Active	09072	Not Active	09117	Not Active
09028	B-B1-C-D-U	09073	Not Active	09118	Not Active
09029	Not Active	09074	B-B1-C-D-U	09119	Not Active
09030	Not Active	09075	Not Active	09120	Not Active
09031	B-B1-C-D-U	09076	B-B1-C-D-U	09121	Not Active
09032	Not Active	09077	Not Active	09122	Not Active
09033	B-B1-C-D-U	09078	Not Active	09123	B-B1-C-D-U
09034	B-B1-C-D-U	09079	Not Active	09124	Not Active
09035	Not Active	09080	B-B1-C-D-U	09125	Not Active
09036	B-B1-C-D-U	09081	B-B1-C-D-U	09126	B-B1-C-D
09037	Not Active	09082	Not Active	09127	Not Active
09038	Not Active	09083	Not Active	09128	B-B1-C-D-U
09039	Not Active	09084	Not Active	09129	Not Active
09040	Not Active	09085	Not Active	09130	Not Active
09041	Not Active	09086	B-B1-C-D-U	09131	B-B1-C-D-U
09042	B-B1-C-D-U	09087	Not Active	09132	Not Active
09043	Not Active	09088	Not Active	09133	Not Active
09044	Not Active	09089	B-B1-C-D-U	09134	Not Active
09045	B-B1-C-D-U	09090	B-B1-C-D-U	09135	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09136	B-B1-C-D	09194	Not Active	09253	Not Active
09137	B-B1-C-D-U	09195	Not Active	09254	Not Active
09138	B-B1-C-D-U	09196	Not Active	09255	Not Active
09139	B-B1-C-D	09197	Not Active	09256	Not Active
09140	B-B1-C-D-U	09198	Not Active	09257	Not Active
09141	Not Active	09199	Not Active	09258	Not Active
09142	B-B1-C-D-U	09201	Not Active	09259	Not Active
09143	B-B1-C-D-U	09202	Not Active	09260	Not Active
09144	Not Active	09203	Not Active	09261	Not Active
09145	Not Active	09204	Not Active	09262	B-B1-C-D-U
09146	Not Active	09205	Not Active	09263	B-B1-C-D-U
09147	Not Active	09206	Not Active	09264	B-B1-C-D-U
09148	Not Active	09207	Not Active	09265	B-B1-C-D-N-U
09149	Not Active	09208	Not Active	09266	B-B1-C-D-U
09150	Not Active	09209	Not Active	09267	B-B1-C-D-U
09151	Not Active	09210	Not Active	09268	Not Active
09152	Not Active	09211	B-B1-C-D-U	09269	Not Active
09153	Not Active	09212	B-B1-C-D-U	09270	Not Active
09154	B-B1-C-D-U	09213	B-B1-C-D-U	09271	Not Active
09155	Not Active	09214	B-B1-C-D-U	09272	Not Active
09156	Not Active	09215	Not Active	09273	Not Active
09157	B-B1-C-D-U	09216	Not Active	09274	Not Active
09158	Not Active	09217	Not Active	09275	Not Active
09159	Not Active	09218	Not Active	09276	Not Active
09160	Not Active	09219	Not Active	09277	Not Active
09161	Not Active	09220	Not Active	09278	Not Active
09162	Not Active	09221	Not Active	09279	Not Active
09163	Not Active	09222	Not Active	09280	Not Active
09164	Not Active	09223	Not Active	09281	Not Active
09165	B-B1-C-D-U	09224	Not Active	09282	Not Active
09166	B-B1-C-D-U	09225	B-B1-C-D-U	09283	Not Active
09167	Not Active	09226	B-B1-C-D-U	09284	Not Active
09168	Not Active	09227	B-B1-C-D-U	09285	Not Active
09169	B-B1-C-D-U	09228	Not Active	09286	Not Active
09170	Not Active	09229	B-B1-C-D-U	09287	Not Active
09171	Not Active	09230	Not Active	09288	Not Active
09172	B-B1-C-D-U	09231	Not Active	09289	Not Active
09173	B-B1-C-D-U	09232	Not Active	09290	Not Active
09174	Not Active	09233	Not Active	09291	Not Active
09175	B-B1-C-D-U	09234	Not Active	09292	Not Active
09176	Not Active	09235	Not Active	09293	Not Active
09177	B-B1-C-D-U	09236	Not Active	09294	Not Active
09178	B-B1-C-D-U	09237	B-B1-C-D-U	09295	Not Active
09179	Not Active	09238	Not Active	09296	Not Active
09180	B-B1-C-D-U	09239	Not Active	09297	Not Active
09181	Not Active	09240	Not Active	09298	Not Active
09182	B-B1-C-D-U	09241	Not Active	09299	Not Active
09183	B-B1-C-D-U	09242	Not Active	09301-0001	A-B-B1-F-F1-R
09184	Not Active	09243	Not Active	09301-8580	A-B-B1-F-F1-R
09185	B-B1-C-D-U	09244	B-B1-C-D-U	09302-0002	B-B1-E2-F-H1-R-R1-U2-Z1
09186	B-B1-C-D-U	09245	B-B1-C-D-U	09303	B-B1-E2-F-H1-R-R1-U2-Z1
09187	Not Active	09246	Not Active	09304	B-B1-E2-F-H1-R-R1-U2-Z1
09188	Not Active	09247	Not Active	09305	B-B1-E2-F-H1-R-R1-U2-Z1
09189	Not Active	09248	Not Active	09306	Not Active
09190	Not Active	09249	Not Active	09307	Not Active
09191	Not Active	09250	B-B1-C-D-U	09308	Not Active
09192	Not Active	09251	Not Active	09309	Not Active
09193	Not Active	09252	B-B1-C-D-U	09310	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09311	Not Active	09370	Not Active	09429	Not Active
09312	Not Active	09371-0001	A-B-B1-F-F1-R	09430	Not Active
09313	Not Active	09372-0004	A-B-B1-F-F1-R	09431	Not Active
09314	Not Active	09373	Not Active	09432	Not Active
09315	Not Active	09374	Not Active	09433	Not Active
09316	Not Active	09375	Not Active	09434	Not Active
09317	Not Active	09376	Not Active	09435	Not Active
09318	Not Active	09377	Not Active	09436	Not Active
09319	Not Active	09378	Not Active	09437	Not Active
09320	Not Active	09379	Not Active	09438	Not Active
09321	Not Active	09380	Not Active	09439	Not Active
09322	Not Active	09381	Not Active	09440	Not Active
09323	Not Active	09382	Not Active	09441	Not Active
09324	Not Active	09383	Not Active	09442	Not Active
09325	Not Active	09384	Not Active	09443	Not Active
09326	Not Active	09385	Not Active	09444	Not Active
09327	Not Active	09386	Not Active	09445	Not Active
09328	Not Active	09387	Not Active	09446	Not Active
09329	Not Active	09388	Not Active	09447	B-B1-C-C1-U
09330	Not Active	09389	Not Active	09448	B-B1-C-C1-U
09331	Not Active	09390	Not Active	09449	Not Active
09332	Not Active	09391-0001	B-B1-X	09450	Not Active
09334	Not Active	09392-0001	B-B1	09451	Not Active
09335	Not Active	09393	Not Active	09452	Not Active
09336	Not Active	09394	Not Active	09453	Not Active
09337	Not Active	09395	Not Active	09454	B-B1-C-C1-U
09338	Not Active	09396	A-B-B1-F	09455	Not Active
09339	Not Active	09397	A-B-B1-C1-F-R	09456	B-B1-C-C1-U
09340	Not Active	09398	B-B1	09457	Not Active
09341	Not Active	09399	B-B1-C-D-U	09458	Not Active
09342	Not Active	09401	Not Active	09459	B-B1-C-C1-U
09343	Not Active	09402	Not Active	09460	Not Active
09344	Not Active	09403	Not Active	09461	B-B1-C-C1-U
09345	Not Active	09404	Not Active	09462	Not Active
09346	Not Active	09405	Not Active	09463	B-B1-C-C1-U
09347	Not Active	09406	Not Active	09464	B-B1-C-C1-U
09348	Not Active	09407	Not Active	09465	Not Active
09349	Not Active	09408	Not Active	09466	Not Active
09350	Not Active	09409	B-B1-C-C1-U	09467	Not Active
09351	Not Active	09410	Not Active	09468	B-B1-C-C1-U
09352	Not Active	09411	Not Active	09469	B-B1-C-C1-U
09353	Not Active	09412	Not Active	09470	B-B1-C-C1-U
09354	Not Active	09413	Not Active	09471	Not Active
09355	Not Active	09414	Not Active	09472	Not Active
09356	Not Active	09415	Not Active	09473	Not Active
09357	Not Active	09416	Not Active	09474	Not Active
09358	Not Active	09417	Not Active	09475	Not Active
09359	Not Active	09418	Not Active	09476	Not Active
09360-0005	B-B1-I-N	09419	Not Active	09477	Not Active
09361	Not Active	09420	Not Active	09478	Not Active
09362	Not Active	09421	B-B1-C-C1-U	09479	Not Active
09363	Not Active	09422	Not Active	09480	Not Active
09364	Not Active	09423	Not Active	09481	Not Active
09365	Not Active	09424	Not Active	09482	Not Active
09366	Not Active	09425	Not Active	09483	Not Active
09367	Not Active	09426	Not Active	09484	Not Active
09368	Not Active	09427	Not Active	09485	Not Active
09369	Not Active	09428	Not Active	09486	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09487	Not Active	09545	B	09603	B-B1-C-F-F1-U
09488	Not Active	09546	Not Active	09604	B-B1-C-F-F1-U
09489	Not Active	09547	Not Active	09605	Not Active
09490	Not Active	09548	Not Active	09606	Not Active
09491	Not Active	09549	B	09607	Not Active
09492	Not Active	09550	B	09608	Not Active
09493	Not Active	09551	Not Active	09609	B-B1-C-F-U
09494	B-B1-C-C1-U	09552	Not Active	09610	B-B1-C-F-U
09495	Not Active	09553	Not Active	09611	Not Active
09496	B-B1-C-C1-U	09554	B-B1	09612	B-B1-C-F-U
09497	Not Active	09555	Not Active	09613	B-B1-C-F-U
09498	B-B1-C-C1-U	09556	B	09614	Not Active
09499	B-B1-C-C1-U	09557	B	09615	Not Active
09501	B	09558	B	09616	Not Active
09502	B	09559	Not Active	09617	B-B1-C-F-U
09503	B	09560	Not Active	09618	B-B1-C-F-U
09504	B	09561	Not Active	09619	B-B1-C-F-U
09505	B	09562	Not Active	09620	B-B1-C-F-U
09506	B	09563	B	09621	B-B1-C-F-U
09507	B	09564	B	09622	B-B1-C-F-U
09508	B	09565	B	09623	B-B1-C-F-U
09509	B	09566	B	09624	B-B1-C-F-U
09510	B	09567	B	09625	B-B1-C-F-U
09511	B	09568	B	09626	B-B1-C-F-U
09512	Not Active	09569	B	09627	B-B1-C-F-U
09513	Not Active	09570	B	09628	B-B1-C-F-F1-U
09514	Not Active	09571	Not Active	09629	Not Active
09515	Not Active	09572	Not Active	09630	B-B1-C-F-U
09516	Not Active	09573	B	09631	B-B1-C-F-U
09517	B	09574	B	09632	Not Active
09518	Not Active	09575	B	09633	Not Active
09519	Not Active	09576	B	09634	Not Active
09520	Not Active	09577	B	09635	Not Active
09521	B	09578	B	09636	B-B1-C-F-U
09522	Not Active	09579	B	09637	Not Active
09523	Not Active	09580	Not Active	09638	Not Active
09524	B	09581	B	09639	Not Active
09525	Not Active	09582	B	09640	Not Active
09526	Not Active	09583	Not Active	09641	Not Active
09527	Not Active	09584	Not Active	09642	B-B1-N-U
09528	Not Active	09585	Not Active	09643	B-B1-U
09529	Not Active	09586	B	09644	B-B1-U
09530	Not Active	09587	B	09645	B-B1-U
09531	Not Active	09588	B	09646	Not Active
09532	B	09589	Not Active	09647	B-B1-N-U
09533	Not Active	09590	B	09648	Not Active
09534	B	09591	B	09649	Not Active
09535	Not Active	09592	Not Active	09650	Not Active
09536	B	09593	B	09651	Not Active
09537	Not Active	09594	B	09652	Not Active
09538	Not Active	09595	B	09653	Not Active
09539	Not Active	09596	B	09654	Not Active
09540	Not Active	09597	Not Active	09655	Not Active
09541	Not Active	09598	Not Active	09656	Not Active
09542	Not Active	09599	B	09657	Not Active
09543	B	09601	B-B1-C-F-F1-U	09658	Not Active
09544	Not Active	09602	Not Active	09659	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09660	Not Active	09719	Not Active	09777	A-B-B1-C-E1-N
09661	Not Active	09720	B-B1-U	09778	Not Active
09662	Not Active	09721	B-B1-N-U	09779	A-B-B1-C1-F-R
09663	Not Active	09722	B-B1-C-D-N-U	09780	A-B-B1-C1-F-R
09664	Not Active	09723	B-B1-N-U	09781	A-B-B1-C1-F-R
09665	Not Active	09724	B-B1-C-C1-F1-M-R-R1-U	09782	A-B-B1-C1-F-R
09666	Not Active	09725	B-C	09783	A-B-B1-C1-F-I-N-R
09667	Not Active	09726	B-B1-N-U	09784	Not Active
09668	Not Active	09727	Not Active	09785	A-B-B1-C1-F-I-N-R
09669	Not Active	09728	B-C	09786	A-B-B1-C1-F-I-N-R
09670	Not Active	09729	B-C	09787	A-B-B1-C1-F-I-N-R
09671	Not Active	09730	Not Active	09788	A-B-B1-C1-F-R
09672	Not Active	09731	Not Active	09789	A-B-B1-C1-F-R
09673	Not Active	09732	B-B1	09790	A-B-B1-C1-F-I-N-R
09674	Not Active	09733	B-B1-I	09791	A-B-B1-C1-E1-F-I-M-R
09675	Not Active	09734	Not Active	09792	B-B1-C-F-U
09676	Not Active	09735	B-B1	09793	A-B-B1-C1-F-R
09677	Not Active	09736	Not Active	09794	A-B-B1-C1-F-R
09678	Not Active	09737	Not Active	09795	A-B-B1-C1-F-I-N-R
09679	Not Active	09738	Not Active	09796	A-B-B1-C1-F-I-N-R
09680	Not Active	09739	Not Active	09797	Not Active
09681	Not Active	09740	Not Active	09798	Not Active
09682	Not Active	09741	Not Active	09799	Not Active
09683	Not Active	09742	Not Active	09801	Not Active
09684	Not Active	09743	Not Active	09802	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09685	Not Active	09744	Not Active	09803	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09686	Not Active	09745	Not Active	09804	Not Active
09687	Not Active	09746	Not Active	09805	B-B1-E2-E3-F-H1-I- R-R1-U1-Z1
09688	Not Active	09747	Not Active	09806	Not Active
09689	Not Active	09748	Not Active	09807	Not Active
09690	Not Active	09749	Not Active	09808	Not Active
09691	Not Active	09750	Not Active	09809	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09692	Not Active	09751	Not Active	09810	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09693	Not Active	09752	Not Active	09811	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09694	Not Active	09753	Not Active	09812	B-B1-E2-E3-F-F1-I-N-R- U-Z1
09695	Not Active	09754	Not Active	09813	Not Active
09696	Not Active	09755	Not Active	09814	B-B1-E2-E3-F-F1-I-N-R- U-Z1
09697	Not Active	09756	Not Active	09815	Not Active
09698	Not Active	09757	Not Active	09816	Not Active
09699	Not Active	09758	Not Active	09817	Not Active
09701	Not Active	09759	Not Active	09818	Not Active
09702	Not Active	09760	Not Active	09819	A-B-F-P-Z1
09703	B-B1-C-F1	09761	Not Active	09820	Not Active
09704	B-B1-C-D	09762	Not Active	09821	A-B-F-Z1
09705	B-B1-U	09763	Not Active	09822	A-B-F-Z1
09706	B-B1-C-D-U	09764	Not Active	09823	A-B-F-Z1
09707	B-B1-C-D-N-U	09765	Not Active	09824	A-B-F-Z1
09708	B-B1	09766	Not Active	09825	Not Active
09709	B-B1-F1	09767	Not Active	09826	B-B1-E2-E3-F-H1-R-R1-U1 -Z1
09710	B-B1-C-C1-F1-M-R-R1-U	09768	Not Active		
09711	Not Active	09769	Not Active		
09712	Not Active	09770	Not Active		
09713	B-B1-C-F1	09771	Not Active		
09714	B-B1-C-C1-F1-M-R-R1-U	09772	Not Active		
09715	B-B1-F1	09773	Not Active		
09716	B-B1-C-D-N-U	09774	Not Active		
09717	B-B1-M-W	09775	Not Active		
09718	B-B1-F-I-N-U	09776	Not Active		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09827	A-B-F-Z1	09881	Not Active	09937	Not Active
09828	B-I-N-Z1	09882	B-B1-E2-E3-F-H1-R-R1-U1 -Z1	09938	Not Active
09829	Not Active			09939	Not Active
09830	B-B1-C-Z1	09883	Not Active	09940	Not Active
09831	B-B1-F-N-U-Z1	09884	Not Active	09941	Not Active
09832	B-B1-U1-Z1	09885	Not Active	09942	Not Active
09833	B-B1-U1-Z1	09886	Not Active	09943	Not Active
09834	B-B1-Z1	09887	Not Active	09944	Not Active
09835	A-B-B1-Z1	09888	B-B1-E2-F-H1-R-R1-U2-Z1	09945	Not Active
09836	A-B-B1-C-F-M-Z1	09889	B-B1-E2-F-H1-R-R1-U2-Z1	09946	Not Active
09837	B-B1-Z1	09890	B-B1-E2-F-H1-R-R1-U2-Z1	09947	Not Active
09838	B-B1-Z1	09891	Not Active	09948	Not Active
09839	A-B-B1-U-Z1	09892	A-B-B1-F-R-R1-Z1	09949	Not Active
09840	Not Active	09893	Not Active	09950	Not Active
09841	A-B-B1-U-Z1	09894	Not Active	09951	Not Active
09842	A-B-B1-Z1	09895	Not Active	09952	Not Active
09843	A-B-B1-Z1	09896	Not Active	09953	Not Active
09844	Not Active	09897	B-B1-Z1	09954	Not Active
09845	Not Active	09898	B-B1-E2-F-H1-I- R-R1-U2-Z1	09955	Not Active
09846	Not Active			09956	Not Active
09847	Not Active	09899	B-F-N-Z1	09957	Not Active
09848	Not Active	09901	Not Active	09958	Not Active
09849	Not Active	09902	Not Active	09959	Not Active
09850	Not Active	09903	Not Active	09960	Not Active
09851	Not Active	09904	Not Active	09961	Not Active
09852	B-B1-E2-E3-F-H1-R-R1-U1 -Z1	09905	Not Active	09962	Not Active
09853	B-B1-E2-F-H1-R-R1-U2-Z1	09906	Not Active	09963	Not Active
09854	B-B1-E2-F-H1-N- R-R1-U2-Z1	09907	Not Active	09964	Not Active
		09908	Not Active	09965	Not Active
09855	B-B1-E2-F-H1-R-R1-U2-Z1	09909	Not Active	09966	Not Active
09856	Not Active	09910	Not Active	09967	Not Active
09857	Not Active	09911	Not Active	09968	Not Active
09858	B-B1-E2-E3-F-H1-R-R1-U1 -Z1	09912	Not Active	09969	Not Active
		09913	Not Active	09970	Not Active
09859	Not Active	09914	Not Active	09971	Not Active
09860	Not Active	09915	Not Active	09972	Not Active
09861	Not Active	09916	Not Active	09973	Not Active
09862	Not Active	09917	Not Active	09974	Not Active
09863	Not Active	09918	Not Active	09975	Not Active
09864	Not Active	09919	Not Active	09976	Not Active
09865	A-B-B1-Z1	09920	Not Active	09977	Not Active
09866	Not Active	09921	Not Active	09978	Not Active
09867	A-B-B1-F-R-R1-Z1	09922	Not Active	09979	Not Active
09868	A-B-B1-U-Z1	09923	Not Active	09980	Not Active
09869	Not Active	09924	Not Active	09981	Not Active
09870	Not Active	09925	Not Active	09982	Not Active
09871	B-B1-E2-E3-F-H1-R-R1-U1 -Z1	09926	Not Active	09983	Not Active
		09927	Not Active	09984	Not Active
09872	Not Active	09928	Not Active	09985	Not Active
09873	Not Active	09929	Not Active	09986	Not Active
09874	Not Active	09930	Not Active	09987	Not Active
09875	Not Active	09931	Not Active	09988	Not Active
09876	B-B1-E2-F-H1-R-R1-U2-Z1	09932	Not Active	09989	Not Active
09877	Not Active	09933	Not Active	09990	Not Active
09878	Not Active	09934	Not Active	09991	Not Active
09879	Not Active	09935	Not Active	09992	Not Active
09880	B-B1-E2-F-H1-R-R1-U2-Z1	09936	Not Active		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09993	Not Active	34052	Not Active	96211	Not Active
09994	Not Active	34053	B	96212	A-B-B1-U
09995	Not Active	34054	Not Active	96213	Not Active
09996	Not Active	34055	B-N	96214	A-B-B1-U
09997	Not Active	34056	Not Active	96215	A-B-B1-U
09998	Not Active	34057	Not Active	96216	Not Active
09999	Not Active	34058	B-B1	96217	A-B-B1-U
34001	B-B1-U	34059	Not Active	96218	A-B-B1-U
34002	B-B1-U	34060	Not Active	96219	A-B-B1-U
34003	Not Active	34061	B-B1-U	96220	A-B-B1-U
34004	B-B1-U	34062	Not Active	96221	A-B-B1-U
34005	B-B1-U	34063	Not Active	96222	Not Active
34006	B-B1	34064	Not Active	96223	Not Active
34007	Not Active	34065	Not Active	96224	A-B-B1-U
34008	Not Active	34066	Not Active	96225	Not Active
34009	B-B1	34067	Not Active	96226	Not Active
34010	Not Active	34068	Not Active	96227	Not Active
34011	B-B1	34069	Not Active	96228	Not Active
34012	B-B1-U	34070	Not Active	96229	Not Active
34013	Not Active	34071	Not Active	96230	Not Active
34014	Not Active	34072	Not Active	96231	Not Active
34015	Not Active	34073	Not Active	96232	Not Active
34016	Not Active	34074	Not Active	96233	Not Active
34017	Not Active	34075	Not Active	96234	Not Active
34018	Not Active	34076	Not Active	96235	Not Active
34019	Not Active	34077	B-Y	96236	Not Active
34020	B-B1-M-N	34078	Not Active	96237	Not Active
34021	B-M-N	34079	Not Active	96238	Not Active
34022	B-B1-D-F-M	34080	Not Active	96239	Not Active
34023	B-B1-M-N	34081	Not Active	96240	Not Active
34024	B-B1-M-N	34082	Not Active	96241	Not Active
34025	B-B1-F-N-U	34083	Not Active	96242	Not Active
34026	Not Active	34084	Not Active	96243	Not Active
34027	Not Active	34085	Not Active	96244	Not Active
34028	Not Active	34086	Not Active	96245	Not Active
34029	Not Active	34087	Not Active	96246	Not Active
34030	B-B1-I-M	34088	Not Active	96247	Not Active
34031	B-B1-M-N	34089	Not Active	96248	Not Active
34032	B-M-N	34090	B	96249	Not Active
34033	B-C-F-M-N	34091	B	96250	Not Active
34034	B-B1-M-N	34092	B	96251	A-B-B1-U
34035	B-B1-H-M-N	34093	B	96252	Not Active
34036	B-M-N	34094	Not Active	96253	Not Active
34037	B-B1-C-F-H-I-M-N	34095	B	96254	Not Active
34038	B-B1-M-N	34096	Not Active	96255	Not Active
34039	B	34097	Not Active	96256	Not Active
34040	B	34098	B	96257	A-B-B1-U
34041	B-B1-M-N-U	34099	B	96258	A-B-B1-U
34042	B-B1-D-F-M	96201	A-B	96259	A-B-B1-U
34043	Not Active	96202	Not Active	96260	A-B-B1-U
34044	Not Active	96203	A-B	96261	Not Active
34045	B-B1-I-N	96204	A-B-B1	96262	A-B-B1-U
34046	Not Active	96205	A-B-B1-U	96263	Not Active
34047	Not Active	96206	A-B-B1-U	96264	A-B-B1-U
34048	Not Active	96207	A-B-B1	96265	Not Active
34049	Not Active	96208	A-B-B1-U	96266	A-B-B1-U
34050	B	96209	Not Active	96267	A-B-B1-U
34051	B	96210	Not Active	96268	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96269	A-B-B1-U	96328	B-B1-M-W	96386	B-B1-M-W
96270	Not Active	96329	Not Active	96387	B-B1-M-W
96271	A-B-B1-U	96330	B-B1-M-W	96388	B-B1-M-W
96272	Not Active	96331	Not Active	96389	Not Active
96273	Not Active	96332	Not Active	96390	Not Active
96274	Not Active	96333	Not Active	96391	Not Active
96275	A-B-B1	96334	Not Active	96392	Not Active
96276	A-B-B1	96335	Not Active	96393	Not Active
96277	Not Active	96336	B-B1-M-W	96394	Not Active
96278	A-B-B1-U	96337	B-B1-M-W	96395	Not Active
96279	Not Active	96338	B-B1-M-W	96396	Not Active
96280	Not Active	96339	B-B1-M-W	96397	Not Active
96281	Not Active	96340	Not Active	96398	Not Active
96282	Not Active	96341	Not Active	96399	Not Active
96283	A-B-B1-U	96342	Not Active	96401	Not Active
96284	A-B-B1-U	96343	B-B1-M-W	96402	Not Active
96285	Not Active	96344	Not Active	96403	Not Active
96286	Not Active	96345	Not Active	96404	Not Active
96287	Not Active	96346	Not Active	96405	Not Active
96288	Not Active	96347	B-B1-F-F1-F2-M-W	96406	Not Active
96289	Not Active	96348	B-B1-F-F1-F2-M-W	96407	Not Active
96290	Not Active	96349	B-B1-F-F1-F2-M-W	96408	Not Active
96291	Not Active	96350	B-B1-F-F1-F2-M-W	96409	Not Active
96292	Not Active	96351	B-B1-F-F1-F2-M-W	96410	Not Active
96293	Not Active	96352	Not Active	96411	Not Active
96294	Not Active	96353	Not Active	96412	Not Active
96295	Not Active	96354	Not Active	96413	Not Active
96296	Not Active	96355	Not Active	96414	Not Active
96297	A-B-B1-U	96356	Not Active	96415	Not Active
96298	Not Active	96357	Not Active	96416	Not Active
96299	Not Active	96358	Not Active	96417	Not Active
96301	Not Active	96359	Not Active	96418	Not Active
96302	Not Active	96360	Not Active	96419	Not Active
96303	Not Active	96361	Not Active	96420	Not Active
96304	Not Active	96362	B-B1-M-W	96421	Not Active
96305	Not Active	96363	Not Active	96422	Not Active
96306	B-B1-M-W	96364	B-B1-L-M-W	96423	Not Active
96307	Not Active	96365	B-B1-M-W	96424	Not Active
96308	Not Active	96366	Not Active	96425	Not Active
96309	B-B1-M-W	96367	B-B1-L-M-W	96426	Not Active
96310	B-B1-M-W	96368	B-B1-M-W	96427	Not Active
96311	Not Active	96369	Not Active	96428	Not Active
96312	Not Active	96370	B-B1-M-W	96429	Not Active
96313	B-B1-F-F1-F2-M-W	96371	Not Active	96430	Not Active
96314	Not Active	96372	B-B1-M-W	96431	Not Active
96315	Not Active	96373	B-B1-M-W	96432	Not Active
96316	Not Active	96374	B-B1-M-W	96433	Not Active
96317	Not Active	96375	B-B1-M-W	96434	Not Active
96318	Not Active	96376	B-B1-M-W	96435	Not Active
96319	B-B1-M-W	96377	B-B1-M-W	96436	Not Active
96320	Not Active	96378	B-B1-M-W	96437	Not Active
96321	B-B1-F-F1-F2-M-W	96379	B-B1-M-W	96438	Not Active
96322	B-B1-F-F1-F2-M-W	96380	Not Active	96439	Not Active
96323	B-B1-M-W	96381	Not Active	96440	Not Active
96324	Not Active	96382	Not Active	96441	Not Active
96325	Not Active	96383	Not Active	96442	Not Active
96326	B-B1-M-W	96384	B-B1-M-W	96443	Not Active
96327	Not Active	96385	Not Active	96444	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96445	Not Active	96504	Not Active	96561	Not Active
96446	Not Active	96505	Not Active	96562	Not Active
96447	Not Active	96506	B	96563	Not Active
96448	Not Active	96507	Not Active	96564	Not Active
96449	Not Active	96508	B	96565	Not Active
96450	Not Active	96509	Not Active	96566	Not Active
96451	Not Active	96510	Not Active	96567	Not Active
96452	Not Active	96511	B-B1-I-N	96568	Not Active
96453	Not Active	96512	Not Active	96569	Not Active
96454	Not Active	96513	Not Active	96570	Not Active
96455	Not Active	96514	Not Active	96571	Not Active
96456	Not Active	96515	B-B1-F	96572	Not Active
96457	Not Active	96516	Not Active	96573	Not Active
96458	Not Active	96517	B-B1-F-U3	96574	Not Active
96459	Not Active	96518	B-B1	96575	Not Active
96460	Not Active	96519	Not Active	96576	Not Active
96461	Not Active	96520	B-F-U3	96577	Not Active
96462	Not Active	96521	B-F	96578	Not Active
96463	Not Active	96522	B-F-U	96579	Not Active
96464	Not Active	96523	Not Active	96580	A-B-B1-H-I-M-N-U
96465	Not Active	96524	Not Active	96581	Not Active
96466	Not Active	96525	Not Active	96582	Not Active
96467	Not Active	96526	Not Active	96583	Not Active
96468	Not Active	96527	Not Active	96584	Not Active
96469	Not Active	96528	Not Active	96585	Not Active
96470	Not Active	96529	Not Active	96586	Not Active
96471	Not Active	96530	A-B-B1-H-M-N-U	96587	Not Active
96472	Not Active	96531	B-B1-H-M	96588	Not Active
96473	Not Active	96532	Not Active	96589	Not Active
96474	Not Active	96533	Not Active	96590	Not Active
96475	Not Active	96534	A-B-F	96591	Not Active
96476	Not Active	96535	A-B-B1-F	96592	Not Active
96477	Not Active	96536	B-B1	96593	Not Active
96478	Not Active	96537	B-B1	96594	A-B-B1-H-I-M-N-U
96479	Not Active	96538	B-B1	96595	B-B1
96480	Not Active	96539	Not Active	96596	A-B-B1-H-I-M-N-U
96481	Not Active	96540	B-B1	96597	A-B-B1-H-I-M-N-U
96482	Not Active	96541	B-B1	96598	B
96483	Not Active	96542	B-B1	96599	B
96484	Not Active	96543	B-B1-P	96601	B
96485	Not Active	96544	Not Active	96602	B
96486	Not Active	96545	A-B-B1-H-I-M-N-U	96603	B
96487	Not Active	96546	B-F-U3	96604	B
96488	Not Active	96547	Not Active	96605	B-O
96489	Not Active	96548	A-B-B1-H-M-U	96606	B
96490	B-B1	96549	A-B-B1-H-M-U	96607	B
96491	Not Active	96550	Not Active	96608	B
96492	Not Active	96551	A-B-B1-H-M-U	96609	B
96493	Not Active	96552	A-B-B1-H-M-U	96610	B
96494	Not Active	96553	A-B-B1-H-I-M-N-U	96611	B
96495	Not Active	96554	A-B-B1-H-M-U	96612	B
96496	Not Active	96555	B-B1-F-M	96613	Not Active
96497	Not Active	96556	B	96614	Not Active
96498	Not Active	96557	B-B1-F-M	96615	B
96499	Not Active	96558	B	96616	Not Active
96501	Not Active	96559	Not Active	96617	B
96502	Not Active	96560	Not Active	96618	B
96503	Not Active				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96619	Not Active	96647	Not Active	96674	B
96621	B	96648	Not Active	96675	B
96622	B	96649	Not Active	96676	B
96623	B	96650	Not Active	96677	B
96624	B	96651	Not Active	96678	B
96625	B	96652	Not Active	96679	B
96626	Not Active	96653	Not Active	96680	Not Active
96627	Not Active	96654	Not Active	96681	B
96628	B	96655	Not Active	96682	B
96629	B	96656	Not Active	96683	B
96630	Not Active	96657	B	96684	B
96631	Not Active	96658	Not Active	96685	Not Active
96632	Not Active	96659	Not Active	96686	B
96633	Not Active	96660	B	96687	B
96634	B	96661	B	96688	Not Active
96635	B	96662	B	96689	Not Active
96636	Not Active	96663	B	96690	Not Active
96637	Not Active	96664	B	96691	Not Active
96638	Not Active	96665	B	96692	Not Active
96639	Not Active	96666	B	96693	Not Active
96640	Not Active	96667	B	96694	Not Active
96641	Not Active	96668	B	96695	Not Active
96642	Not Active	96669	B	96696	Not Active
96643	B	96670	B	96697	Not Active
96644	Not Active	96671	B	96698	B
96645	Not Active	96672	B	96699	Not Active
96646	Not Active	96673	B		

RESTRICTIONS

LEGEND	
Form 2976, <i>Customs</i> — CN22	
Form 2976-A, <i>Customs Declaration and Dispatch Note</i>	
AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture
Note: Mail order catalogs are prohibited as SAM or PAL mail.	

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more. **Exceptions:** Prepaid mail from contractors addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use-Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement. Known Mailers may use either Form 2976-A on each item or Form 2976 (or facsimile) with a mail manifest in conjunction with a packing list. Form 2976 must state "packing list enclosed." The packing list must include a description of the items, the dollar values of the items, and the complete address including the PSC box number and APO/FPO ZIP Code of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item over \$15 in value. The packing list should be enclosed in the parcel or attached to the outside of the parcel. The mail manifest which itemizes all parcels that a Known Mailer deposits will be given to Postal Official at Business Mail Acceptance Unit. Form 2976 may be used if the mailer does not wish to list the contents on the wrapper or in any case if the value exceeds \$400. Affix only the upper portion of the label on the package. A completed Form 2976-A (listing the contents and value in US dollars) must be enclosed in the package.

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	42" 72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length 48"	

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 11 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 11 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

Finance

FORMS UPDATE

Accountbooks and Statements of Account for Postal Fiscal Year 1999

The material distribution centers (MDCs) made an automatic distribution of PS Form 1551, *Accountbook for Post Offices and Financial Reporting Units (CAGs A-L)* (9/97), and PS Form 1555, *Statement of Account* (10/97), for Postal Fiscal Year (PFY) 1999. These forms were distributed to the *district offices only* and should be distributed to the field no later than September 4, 1998. If your office does not receive its forms by this date, contact the servicing district accounting office, not the MDCs.

These two forms have been revised as follows:

1. PS Form 1555, *Statement of Account*:
 - a. AIC 130 is now included.
 - b. Additional space had been provided in Section V for recording Funds Transferred.
2. PS Form 1551-G, *Daily Stamp Stock Record*, has increased in size from 1 page to 3 pages.

In addition, offices must continue to make write-in entries for AICs not listed, e.g., AICs 095, 096, etc. AIC 158 is restricted for use to POS ONE offices and it will be removed from these two forms in the next revision.

An accountbook consists of PS Forms 1551, sections A through G, banded or shrink-wrapped as a set. Each CAG office that maintains an accountbook should have received

one set. The statement of account PS Form 1555 is shrink-wrapped in sets of 16. All CAG A through G offices that prepare a statement of account for each accounting period should have received three sets to accommodate their reporting for the PFY 1999. All CAG H through L offices that prepare a statement of account quarterly should have received one set.

If additional forms must be ordered after the automatic shipment, do not order more forms than needed. Customer service district offices requiring additional forms may either fax their PS Form 7380, *MDC Supply Requisition*, to 785-861-2939 or submit the hard copy to the MDC at the address below:

ATTN SUPPLY REQUISITIONS
TOPEKA MDC
500 SW MONTARA PKWY
TOPEKA KS 66624-9702

Note: When placing orders, do not include offices under SFAP. Post offices should not request these forms from their MDC. These forms are distributed to customer service district offices only.

—Corporate Accounting, Finance, 8-27-98

INCOME TAX UPDATE

Tax Obligations of USPS Employees

As employees of the Postal Service, we have a legal, moral and fiduciary obligation to obey the tax laws of our country. As both citizens and public servants who are obligated to uphold the public trust, we are ethically mandated to file all required tax forms and pay all required taxes in a timely and accurate manner. Regrettably, the Postal Service has been informed by the Department of the Treasury that almost 7 percent of our employees have some type of Federal income tax delinquency.

To have this many employees with either a balance owed and/or unfiled tax returns is more than just an issue between the Internal Revenue Service (IRS) and an individual. Non-compliance by Postal Service employees with the timely payment of taxes impacts the public's confidence in our ability to conduct our assigned mission of delivering the mail. It is

essential that **all** Postal Service employees adhere to the highest possible ethical standards concerning the payment of taxes.

The IRS wants to assist all Postal Service employees in meeting their tax filing and payment requirements. Adherence to these requirements will help all Postal Service employees to avoid costly penalties and the potential of tax enforcement action from the IRS. The IRS provides free tax information and services to inform and assist taxpayers concerning tax laws and individual responsibilities. Please **call** toll free at 1-800-829-1040 to contact an IRS representative for further information.

—Corporate Accounting, Finance, 8-27-98

FY 1999 A/P Planner; FY 1999–FY 2000 Erasable Wall Calendar in MDCs

The Fiscal Year (FY) 1999 A/P Action Planner (PSIN O101; PSN 7610-03-000-5022) is scheduled to arrive in the material distribution centers (MDCs) by August 21, 1998. As last year, there is no automatic distribution of these planners. The individual cost is expected to be about \$5–\$6. **To assist the MDCs, please do not pre-order these planners. Wait until the week of August 24, 1998, before you submit your PS Form 7380, MDC Supply Requisition.**

The 2-year FY 1999–FY 2000 Erasable Wall Calendar is scheduled to arrive in the MDCs at the same time. There is no automatic distribution for the calendars. The individual cost is expected to be about \$2.40. **Again, please do not pre-order these planners. Wait until the week of August 24, 1998, before you submit a PS Form 7380.**

Sites using the electronic PS Form 7380 in F3 Fill may submit requisitions via cc:Mail to: MDC CUSTOMER SERVICE AT TOKS001L. Customers may continue to place orders electronically over the phone by calling the Touch-Tone Order Entry system at 800-273-1509.

Please use the following ordering information for the calendars:

PSIN:	O102
Description:	FY 1999–FY 2000 Erasable Wall Calendar
PSN:	7610-03-000-5257
Unit of issue:	EA (each)
Minimum Order Quantity:	2
Unit Price:	\$2.40

—Business Accounts, Customer Relations, 8-27-98

Fraud Alert

Domestic Orders

False representation is enforced by the postmaster at the city listed below:

State/City	Names Covered	Product
AZ, Phoenix 85028-3018	Healthcare Direct, Inc., 10645 North Tatum Boulevard, #200-465	An arthritis cure.

—Recorder's Office, Judicial Officer, 8-27-98

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

The *Postal Bulletin* is available on the World Wide Web on the U.S. Postal Service home page at <http://www.usps.com>. To access a *Postal Bulletin*, go to "Business," then to "Business Publications," and then to "The Postal Bulletin."

The *Postal Bulletin* is also available on the Postal Service IntraNet. Click on "Corporate Information," then "Policies and Procedures," then "Postal Bulletin."

Back issues through *Postal Bulletin* 21883A (1-1-95) are available for downloading, as are the 1995, 1996, and 1997 annual indexes and 1998 quarterly index. Once downloaded, the *Postal Bulletin*, including all forms and posters, may be read and printed.

210 221 0548 to	389 887 9211 to 9230	403 260 7000 to 7499	414 640 0757 to 0799
210 221 0599	389 887 9234 to 9299	403 280 6470 to 6499	414 965 1727 to 1799
273 775 7700 to	390 001 3182 to 3199	403 685 8600 to 8699	417 302 8104 to 8199
273 775 7899	390 001 3500 to 3699	404 003 0300 to 0399	417 387 6532 to 6599
302 000 0000 to	390 545 5974 to 5999	404 041 8838 to 8899	417 496 6800 to 6999
302 123 9999	391 104 6146 to 6199	404 071 4268 to 4299	417 871 9250 to 9299
349 746 2056 to 2099	391 574 1466 to 1499	404 347 5356 to 5399	417 930 9533 to 9599
350 518 7350 to 7374	391 783 3020 to 3599	404 347 5548 to 5599	418 164 6500 to 6799
360 011 1690 to 1699	391 792 6100 to 6199	404 726 4500 to 4599	418 423 9863 to 9899
360 168 6008 to 6099	392 668 2956 to 2999	404 961 5001 to 5199	418 633 5922 to 5999
360 173 8800 to 8899	392 854 8500 to 8899	405 325 0188 to 0198	418 719 8520 to 8599
362 861 3064 to 3099	393 584 7566 to 7699	406 009 4587 to 4599	418 744 2235 to 2299
373 006 2176 to 2199	393 650 0074 to 0099	406 260 6830 to 6899	418 962 2848 to 2899
374 768 2600 to 2699	393 838 8316 to 8499	406 459 6641 to 6999	419 543 0286 to 0299
375 169 4400 to 4599	393 893 6007 to 6099	406 733 3000 to 3999	419 730 0300 to 0399
375 829 3400 to 3499	394 126 6907 to 6999	407 545 1557 to 1599	420 277 0015 to 0049
375 851 9100 to 9199	394 189 0405 to 0599	407 594 0412 to 0599	420 599 0734 to 0798
376 196 0911 to 0999	394 822 3243 to 3278	407 692 9100 to 9299	420 661 4115 to 4199
378 085 3679 to 3699	394 990 1810 to 1899	407 959 2190 to 2199	420 758 9500 to 9699
378 351 1063 to 1099	395 343 3264 to 3299	408 265 2275 to 2288	420 969 3951 to 3971
379 843 5100 to 5199	395 373 3035 to 3099	408 499 7700 to 7799	420 969 3973 to 3999
380 093 9600 to 9699	395 396 9649 to 9799	408 499 7900 to 7999	421 116 3565 to 3599
380 165 1165 to 1199	395 970 3240 to 3299	408 682 8484 to 8599	421 130 9300 to 9399
381 325 4500 to 4599	397 622 4054 to 4099	408 698 7015 to 7099	421 313 4500 to 4999
381 604 2510 to 2699	397 819 8902 to 8999	409 072 3941 to 3999	421 364 5537 to 5599
381 645 9525 to 9599	398 149 7200 to 7699	410 491 2311 to 2399	421 656 2609 to 2699
383 314 3968 to 3999	399 070 0872 to 0899	410 694 8400 to 8599	421 988 9700 to 9799
383 892 1000 to 1344	399 156 7119 to 7199	410 775 1500 to 1599	422 172 4667 to 4699
383 892 1382 to 1399	399 203 5064 to 5099	410 795 7927 to 7999	422 484 4212 to 4299
384 925 3641 to 3654	399 296 9910 to 9999	410 867 0917 to 0966	422 556 1270 to 1299
385 568 2331 to 2399	399 396 8935 to 8999	410 867 0970 to 0999	422 587 7024 to 7099
385 599 7554 to 7575	399 792 7775 to 7799	411 868 1023 to 1199	422 819 7533 to 7599
385 774 2024 to 2099	399 792 8300 to 8399	411 922 2322 to 2399	422 842 5073 to 5087
386 624 1412 to 1599	400 427 1051 to 1999	412 193 0900 to 0999	422 907 7563 to 7599
386 883 8936 to 8999	401 045 1505 to 1549	412 395 8599 to 8699	424 500 6050 to 6099
387 314 5574 to 5599	401 045 1571 to 1599	412 485 6500 to 6599	424 641 8500 to 8599
387 314 5574 to 5599	401 294 2700 to 2799	412 485 6610 to 6699	424 871 6600 to 6699
388 828 0656 to 0699	401 310 9505 to 9599	412 885 5953 to 5999	425 298 2352 to 2399
389 696 2400 to 2799	401 382 5312 to 5399	414 193 3608 to 3674	425 418 4269 to 4299
389 846 3104 to 3135	402 578 7876 to 7899	414 193 3677 to 3699	425 418 4405 to 4499
389 846 3145 to 3195	403 125 6744 to 6799	414 411 7348 to 7399	426 547 4566 to 4599

427 412 6337	to	6499	453 603 7841	to	7891	469 127 8000	to	8199	483 632 1521	to	1599
427 481 0900	to	0999	453 650 1140	to	1199	469 213 0359	to	0399	483 632 2600	to	2799
428 027 2742	to	2752	453 741 1300	to	1399	469 213 0500	to	0599	483 849 1615	to	1699
429 474 4172	to	4199	454 013 2919	to	2999	469 561 8011	to	8099	484 174 4803	to	5299
429 889 2900	to	2999	454 186 2411	to	2499	469 658 1961	to	1999	484 323 8900	to	9199
430 150 4401 to 4599			454 268 4883	to	4899	469 666 9900	to	9999	484 680 5000	to	5038
430 172 9800	to	9899	454 302 5400	to	5499	469 678 1900	to	1999	484 680 5040	to	5074
430 177 1900	to	2099	454 490 8300	to	8399	469 781 4900	to	4999	484 680 5077	to	5099
430 444 9500	to	9699	454 547 7434	to	7499	469 947 6960	to	6999	485 029 4913	to	4999
430 664 4070	to	4099	454 922 4867	to	4895	470 755 5800 to 5818			486 176 0600	to	0699
432 168 8419	to	8499	455 221 1348	to	1499	471 918 0300	to	0999	486 559 7555	to	7599
432 708 6800	to	6999	455 364 2147	to	2199	471 985 2408	to	2419	486 696 3023	to	3199
432 744 1544	to	1599	455 399 5400	to	5499	472 191 6700	to	6799	488 173 7900	to	7999
432 995 9775	to	9799	455 476 0676	to	0699	472 270 2555	to	2599	488 206 4100	to	4199
433 003 5800	to	5899	455 543 0618	to	0699	472 987 0213	to	0241	488 226 0200	to	0299
433 757 3047	to	3099	456 410 9006	to	9099	472 987 0290	to	0299	488 709 3906	to	3999
433 765 4003	to	4099	456 470 4146	to	4299	473 151 2069	to	2199	488 855 8359	to	8399
434 482 7060	to	7199	456 619 4460	to	4499	473 666 9138	to	9199	489 181 8963	to	8999
434 513 2386	to	2399	457 333 2686	to	2699	473 952 3429	to	3499	489 223 2000	to	2099
434 968 3076	to	3092	457 729 1767	to	1777	474 108 5402	to	5499	489 311 1930	to	1999
435 303 1831	to	1842	457 937 8615	to	8699	474 356 5193	to	5299	489 318 6200	to	6300
435 303 1986	to	1999	458 028 9810	to	9899	474 949 3366	to	3399	489 384 0027	to	0099
435 666 6092	to	6399	458 057 2712	to	2999	475 134 9362	to	9399	489 427 0658	to	0899
436 082 6400	to	6899	458 069 9537	to	9599	475 167 9667	to	9699	489 997 5252	to	5299
436 160 6441	to	6499	458 069 9665	to	9699	475 319 3415	to	3499	490 669 5850 to 6099		
437 316 7115	to	7199	458 337 5222	to	5299	475 319 3649	to	3799	490 717 7080	to	7099
437 427 0500	to	3499	458 354 7653	to	7999	475 340 6400	to	6599	490 721 6000	to	6099
439 179 2300	to	2399	458 671 8678	to	8699	475 424 8410	to	8499	490 793 1500	to	2099
439 310 0458	to	0499	458 671 8721	to	8798	475 629 9156	to	9199	490 886 8171	to	8199
440 698 1947 to 1999			458 847 5044	to	5999	475 850 6101	to	6199	490 977 9221	to	9240
440 858 6300	to	6399	459 274 7624	to	7699	475 875 2500	to	2599	491 258 8100	to	9099
440 858 6420	to	7299	459 365 5432	to	5499	476 169 8264	to	8299	491 567 1376	to	1399
441 199 1655	to	1699	459 378 5764	to	5799	476 189 3000	to	3499	492 254 4800	to	4899
443 127 3648	to	3699	459 472 4816	to	4999	476 331 2480	to	2499	492 283 5100	to	5199
443 127 4000	to	4099	460 349 6878 to 6899			477 289 8601	to	8699	492 610 6813	to	6899
443 673 7900	to	7999	460 550 1909	to	1999	477 681 5206	to	5299	493 394 5568	to	5599
443 800 9335	to	9399	460 997 5234	to	5299	478 010 4243	to	4268	493 470 2562	to	2599
444 382 8822	to	8899	461 973 6443	to	6499	478 010 4270	to	4291	493 473 7700	to	7799
444 390 1667	to	1699	462 152 0107	to	0299	478 450 5071	to	5099	493 716 2153	to	2199
444 457 3854	to	3899	462 274 1072	to	1099	478 469 7838	to	7858	494 206 2972	to	2999
450 048 4173 to 4199			462 277 8373	to	8399	478 469 7883	to	7899	494 217 3446	to	3999
450 048 4442	to	4699	462 554 6051	to	6099	479 280 9800	to	9899	494 224 0500	to	0599
450 560 5173	to	5199	463 011 5529	to	5540	479 365 9116	to	9176	495 145 0600	to	0699
450 620 3077	to	3099	463 176 4115	to	4199	479 412 9900	to	9999	496 209 7425	to	7499
450 620 3135	to	3199	463 176 4229	to	4299	479 667 6190	to	6199	496 213 8728	to	8799
450 780 2716	to	2799	463 185 2600	to	2799	479 748 9680	to	9699	496 474 5226	to	5248
450 801 2700	to	2799	463 227 7711	to	7799	479 860 7000	to	7199	497 053 8517	to	8699
451 109 2967	to	2984	463 414 4869	to	4899	480 526 2000 to 2099			497 854 8673	to	8699
451 115 4110	to	4125	463 808 3484	to	3499	480 640 6330	to	6399	498 449 8888	to	8899
451 115 4127	to	4199	463 945 7400	to	7899	480 658 0568	to	0599	498 929 8285	to	8499
452 265 0074	to	0099	464 629 9000	to	9399	480 689 5100	to	5199	498 936 5310	to	5399
452 265 0246	to	0299	464 711 4332	to	4399	481 072 9463	to	9499	499 016 5425	to	5499
452 265 0335	to	0999	465 692 3963	to	3999	481 673 0074	to	0095	499 440 8575	to	8899
452 509 1169	to	1199	465 698 8300	to	8599	482 527 1500	to	1599	499 731 6717	to	6799
452 855 6471	to	6499	465 743 7745	to	7799	482 541 5255	to	5299	500 064 1858 to 1869		
452 890 4679	to	4799	466 798 6056	to	6067	482 729 6800	to	6899	500 070 5725	to	7799
452 900 8215	to	8238	467 147 4300	to	4399	483 363 7207	to	7299	600 645 3223 to 3299		
453 117 9146	to	9199	468 079 5782	to	5799	483 402 2356	to	2399	601 339 1200	to	1399
453 334 3631	to	3699	469 067 2817	to	2899	483 486 5100	to	5199	601 661 7700	to	7799

601 682 5343	to	5399	621 614 7932	to	7999	640 289 7700	to	7999	650 627 4212	to	4299
601 928 1600	to	1699	621 648 8021	to	8199	641 170 4420	to	4499	650 736 2043	to	2099
602 512 2972	to	2999	621 648 8500	to	8599	641 318 3133	to	3199	650 739 1540	to	1699
602 555 2400	to	2799	621 904 8351	to	8599	641 378 6500	to	6999	651 741 4415	to	4499
602 829 7061	to	7099	621 916 1978	to	1989	641 383 8739	to	8799	651 882 2800	to	2899
603 483 9572	to	9599	622 989 8032	to	8099	641 877 3187	to	3299	652 754 6317	to	6399
603 490 7200	to	7299	623 076 9300	to	9399	641 877 3310	to	3399	653 131 4945	to	4999
603 678 7100	to	7199	623 819 5006	to	5099	642 355 8094	to	8199	653 426 3300	to	3399
603 678 7662	to	7699	623 895 8200	to	8399	642 355 8308	to	8999	653 455 4874	to	4899
603 678 7902	to	7999	623 917 0000	to	0099	642 900 0018	to	0099	654 238 0000	to	0399
603 678 8418	to	8499	623 917 0200	to	0299	643 030 6254	to	6299	654 404 3065	to	3092
603 678 8700	to	9999	624 468 5288	to	5299	644 066 0882	to	0899	654 962 2900	to	3199
604 086 0880	to	0899	624 665 3162	to	3198	644 069 0600	to	0699	655 103 5081	to	5199
604 349 1414	to	1499	625 088 6735	to	6799	644 077 7506	to	7699	655 523 2600	to	2999
604 503 7776	to	7799	625 916 9500	to	9799	644 085 8157	to	8199	656 305 2448	to	2499
605 520 9037	to	9099	625 968 8956	to	8999	644 112 9839	to	9899	657 347 4438	to	4999
605 685 4010	to	4099	627 005 3938	to	3999	644 373 9083	to	9099	657 710 8100	to	8999
605 988 6467	to	6499	627 384 3907	to	4099	644 380 1460	to	1499	657 780 0985	to	0999
607 689 7951	to	7960	627 496 7549	to	7599	644 733 4715	to	4799	658 586 1400	to	1499
607 728 1276	to	1299	627 708 3605	to	3699	644 900 9712	to	9799	658 877 8000	to	8199
608 727 7100	to	7199	627 776 2500	to	2599	644 901 0109	to	1299	658 880 8000	to	8199
608 727 7273	to	7599	628 226 3100	to	3199	644 901 1325	to	1399	659 398 7300	to	7399
608 813 9950	to	9999	628 814 4702	to	4799	644 923 6800	to	7799	659 706 8113	to	8199
609 067 5325	to	5399	628 851 9689	to	9699	644 932 4655	to	4699	659 846 7837	to	7899
609 067 5488	to	5499	629 510 7200	to	7299	644 932 4792	to	4799	660 510 4100	to	4199
609 067 5600	to	5699	629 964 4200	to	4294	645 318 7240	to	7499	660 673 0400	to	0599
609 289 6123	to	6199	630 389 3056	to	3071	645 333 1766	to	1799	661 488 5000	to	5099
609 438 4400	to	4499	630 463 0588	to	0599	645 790 8632	to	8699	661 609 9100	to	9199
609 493 1100	to	1199	631 459 9117	to	9199	645 821 0657	to	0699	661 716 9420	to	9499
609 766 8091	to	8999	631 762 9325	to	9399	645 930 7948	to	7999	661 906 6522	to	6599
609 825 4100	to	4115	632 217 4933	to	4999	645 975 0737	to	0762	662 021 8332	to	8399
609 884 2981	to	2999	632 500 0000	to	99 9999	646 242 6200	to	6299	662 068 0700	to	0899
609 893 1000	to	1099	633 110 4165	to	4199	646 270 7639	to	7799	662 553 0774	to	0799
610 092 3200	to	3299	633 110 4303	to	4499	646 798 4000	to	4999	663 078 7034	to	7099
610 582 4200	to	4299	633 438 6429	to	6599	647 048 7035	to	7099	663 763 5300	to	5399
611 879 6939	to	6999	633 588 7173	to	7182	647 049 2900	to	2999	663 883 7039	to	7499
612 291 8013	to	8099	634 725 0700	to	0799	647 398 8300	to	8399	664 253 8000	to	8499
612 751 5171	to	5199	634 803 3239	to	3299	647 398 8481	to	8499	664 656 3055	to	3099
612 751 5226	to	5299	634 807 2474	to	2499	647 437 3000	to	4999	665 174 6400	to	6499
612 751 6083	to	6099	634 827 5900	to	5999	647 811 2188	to	2199	665 274 8208	to	8299
612 751 6268	to	6299	634 886 3428	to	3499	648 009 6057	to	6099	665 669 5400	to	5499
612 751 6572	to	6599	635 559 3449	to	3499	648 163 5300	to	5499	666 132 8226	to	8299
612 774 2111	to	2199	636 289 6214	to	6299	648 722 5283	to	5299	666 696 2209	to	2299
612 774 2254	to	2299	636 634 8007	to	8042	648 892 3164	to	3199	666 696 2309	to	2399
612 774 2500	to	2599	637 150 1200	to	1299	649 100 3989	to	3999	667 032 9300	to	9399
614 469 0979	to	0999	637 562 5828	to	5899	649 647 0370	to	0399	667 729 5529	to	5599
614 474 3000	to	3099	638 042 1647	to	1699	649 647 0522	to	0599	668 383 8400	to	8699
614 521 3490	to	3499	638 049 4984	to	4999	649 647 5237	to	5399	670 368 3400	to	3499
614 645 1800	to	1899	638 318 1115	to	1199	649 647 9100	to	9299	670 369 7336	to	7399
614 832 1100	to	2099	638 318 1453	to	1499	649 666 7800	to	8299	670 750 7169	to	7199
615 017 7505	to	7599	638 885 0000	to	0299	650 114 7707	to	7719	671 046 6200	to	6399
617 711 6609	to	6699	638 903 4362	to	4373	650 130 3400	to	3599	671 251 5448	to	5499
617 760 5266	to	5299	639 415 1929	to	1999	650 213 0406	to	0499	672 444 2000	to	2999
617 813 3601	to	3699	639 415 2019	to	2099	650 555 1749	to	1799	672 828 3410	to	3499
618 840 9200	to	9299	639 420 6200	to	6299	650 564 1900	to	1999	673 167 5776	to	5799
619 551 7229	to	7299	639 469 3517	to	3799						
619 859 3000	to	3099	639 605 2143	to	2199						
620 073 9400	to	9499	639 657 8600	to	8799						
621 614 7907	to	7930	640 289 7500	to	7599						

675 464 3700	to	3799	683 378 2000	to	2099	700 650 0452	to	0499	701 941 0600	to	0699
675 464 4000	to	4199	683 378 2117	to	2299	700 666 1323	to	1349	702 171 1603	to	1699
676 365 5958	to	5999	683 415 1200	to	1499	700 786 9106	to	9142	702 195 5109	to	5199
676 669 1024	to	1099	683 444 8159	to	8199	700 859 0744	to	0758	702 254 9300	to	9399
677 126 6734	to	6799	685 154 7780	to	7789	701 028 6780	to	6899	702 264 7569	to	7599
677 333 9979	to	9999	685 623 5264	to	5299	701 213 3900	to	3999	702 713 1800	to	1809
677 466 1088	to	1099	685 650 9487	to	9499	701 267 2000	to	3999	806 087 1100	to	1499
678 071 4500	to	4799	685 669 4200	to	4299	701 335 7312	to	7399	806 268 9275	to	9299
678 096 7531	to	7599	686 071 2694	to	2799	701 369 2005	to	2050	806 534 3400	to	3477
679 909 2578	to	2599	686 176 3333	to	3354	701 503 2247	to	2299	807 342 3283	to	3399
680 112 9565	to	9599	686 644 5879	to	5899	701 553 6557	to	6599	808 086 7100	to	7199
680 244 0903	to	0999	687 601 0973	to	0999	701 601 3457	to	3499	808 090 3440	to	3499
680 761 6800	to	6899	688 120 9000	to	9999	701 605 5913	to	5999	808 325 5161	to	5699
681 677 0540	to	0699	690 941 6000	to	6199	701 695 3982	to	3999	808 784 8000	to	8299
682 956 6280	to	6299	691 941 0000	to	4999	701 695 4148	to	4199	869 800 0000	to	9999
682 956 6490	to	6599	693 448 8500	to	8999	701 695 4227	to	4299	870 054 4814	to	4899
682 956 6700	to	6799	700 065 2570	to	2599	701 708 1741	to	1799	870 491 4812	to	4849
682 965 1178	to	1199	700 065 4800	to	4899	701 736 3966	to	3999	870 541 7167	to	7239
682 965 1201	to	1299	700 190 3350	to	3359	701 838 2800	to	2899			
683 118 2389	to	2399	700 228 6048	to	6099						

—*Inspection Service, 8-27-98*

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	701 643 829 to 3 850	707 441 401 to 1 687	716 477 396 to 7 430
692 720 871 to 0 900	701 945 451 to 5 500	707 441 836 to 1 940	716 556 635 to 6 660
692 876 955 to 7 050	702 033 701 to 4 050	707 958 541 to 8 570	717 191 648 to 1 690
693 290 380 to 0 400	702 051 501 to 1 750	707 960 107 to 0 160	717 193 161 to 3 490
693 290 426 to 0 450	702 053 601 to 3 800	708 059 941 to 60 000	717 228 591 to 8 680
694 063 700 to 3 897	702 104 368 to 4 900	708 115 830 to 5 860	717 333 902 to 3 950
694 063 900 to 4 000	702 128 306 to 8 400	708 116 251 to 6 310	717 739 745 to 9 910
694 550 501 to 0 530	702 179 891 to 9 900	708 138 301 to 8 480	717 884 991 to 5 050
694 595 031 to 5 050	702 260 751 to 0 850	709 222 591 to 2 920	718 026 171 to 6 290
694 595 087 to 5 300	702 410 595 to 1 050	709 243 479 to 3 500	718 466 370 to 6 420
694 698 551 to 8 650	702 660 151 to 0 540	709 411 171 to 1 320	718 568 451 to 8 479
694 745 458 to 5 600	702 723 429 to 3 450	709 649 804 to 9 820	718 590 741 to 0 770
695 105 313 to 5 350	703 004 401 to 4 820	709 733 281 to 3 580	718 714 210 to 4 370
695 142 809 to 3 050	703 083 819 to 4 020	710 046 813 to 6 840	718 795 881 to 6 000
695 144 666 to 4 700	703 432 131 to 2 230	710 358 093 to 8 166	718 961 721 to 1 780
695 272 601 to 2 750	703 626 061 to 6 090	710 358 257 to 8 270	718 982 001 to 2 300
695 277 576 to 7 650	703 863 121 to 3 240	711 021 501 to 1 510	719 869 731 to 9 760
695 530 761 to 0 800	703 863 477 to 3 540	711 049 411 to 9 560	720 227 871 to 7 930
696 487 701 to 7 800	703 867 801 to 7 980	711 408 045 to 8 090	720 227 949 to 7 960
696 784 101 to 4 550	704 030 628 to 0 640	712 003 381 to 3 650	720 368 543 to 8 570
696 870 601 to 0 650	704 154 024 to 4 120	712 104 220 to 4 230	720 392 151 to 2 570
697 047 501 to 7 600	704 227 561 to 7 829	712 327 861 to 7 890	720 556 491 to 6 640
697 052 101 to 2 350	704 227 831 to 8 069	712 327 952 to 7 980	720 558 621 to 8 650
697 217 251 to 7 400	704 228 071 to 8 100	712 647 061 to 7 090	720 575 361 to 5 570
697 249 952 to 0 050	704 420 344 to 0 490	713 284 171 to 4 260	720 590 152 to 0 179
697 414 886 to 4 900	704 568 751 to 8 990	713 292 871 to 2 990	721 638 331 to 9 170
697 469 606 to 9 700	704 965 301 to 5 770	714 035 101 to 5 160	721 815 391 to 5 420
697 850 401 to 0 750	705 116 780 to 6 790	714 155 011 to 5 400	721 969 713 to 9 740
698 098 446 to 8 550	705 280 801 to 0 980	714 328 231 to 8 440	722 072 137 to 2 160
698 300 251 to 0 300	705 475 651 to 6 040	714 442 952 to 2 980	722 378 265 to 8 280
698 504 383 to 4 650	705 566 127 to 6 280	714 562 843 to 2 860	722 413 990 to 4 004
698 533 927 to 4 200	705 740 581 to 0 730	714 590 391 to 0 430	722 764 948 to 4 980
698 562 268 to 2 400	705 782 796 to 2 820	714 609 811 to 9 930	722 825 840 to 5 889
699 090 686 to 0 750	705 822 271 to 2 480	714 609 961 to 9 990	723 153 841 to 3 850
699 752 699 to 2 850	706 180 148 to 0 290	714 807 181 to 7 240	723 237 616 to 7 630
700 068 473 to 8 500	706 184 041 to 4 220	714 871 321 to 1 500	723 331 081 to 1 110
700 161 501 to 1 650	706 357 861 to 8 190	714 928 529 to 8 590	723 496 443 to 6 470
700 202 522 to 2 700	706 382 419 to 2 430	715 128 183 to 8 330	723 967 291 to 7 320
700 290 275 to 0 300	706 628 735 to 8 820	715 144 171 to 4 470	724 655 196 to 5 340
700 465 730 to 5 750	706 638 211 to 8 420	715 197 211 to 7 570	724 711 441 to 1 500
700 561 444 to 1 550	706 817 959 to 8 000	715 595 910 to 6 180	724 711 538 to 1 560
701 423 101 to 3 150	707 034 391 to 4 450	715 941 781 to 1 810	724 793 221 to 3 250
701 625 469 to 5 550	707 292 636 to 2 660	715 962 421 to 2 480	724 908 109 to 8 120

724 937 461 to 7 670	728 915 371 to 5 850	732 188 649 to 8 670	735 803 401 to 3 430
725 163 118 to 3 151	728 953 141 to 3 410	732 193 460 to 3 470	736 145 971 to 6 000
725 202 735 to 2 750	729 169 081 to 9 140	732 201 241 to 1 390	736 366 021 to 6 110
725 398 591 to 8 800	729 363 841 to 3 870	732 220 431 to 0 440	736 624 456 to 4 530
725 464 591 to 4 920	729 682 891 to 3 190	732 355 201 to 5 380	736 670 851 to 1 060
725 475 321 to 5 330	729 838 940 to 9 070	732 472 320 to 2 560	736 767 061 to 7 090
725 711 057 to 1 070	729 839 101 to 9 130	732 541 605 to 1 620	736 767 093 to 7 120
725 738 581 to 8 730	730 077 683 to 7 840	732 572 221 to 2 490	736 982 191 to 2 370
725 981 311 to 1 430	730 109 847 to 9 880	732 586 479 to 6 710	736 982 551 to 2 730
725 987 835 to 7 880	730 373 761 to 3 850	732 994 037 to 4 080	737 185 501 to 5 710
726 060 811 to 0 900	730 501 951 to 2 130	733 163 449 to 3 460	737 317 321 to 7 350
726 391 970 to 2 520	730 519 379 to 9 470	733 297 171 to 7 290	737 517 781 to 7 840
726 484 771 to 4 800	730 569 278 to 9 360	733 446 631 to 7 110	737 628 181 to 8 210
726 493 351 to 5 300	730 711 711 to 1 740	733 474 665 to 4 770	737 634 258 to 4 270
726 504 031 to 4 063	730 722 991 to 3 230	733 704 482 to 4 720	738 648 355 to 8 450
726 504 070 to 4 090	730 845 970 to 5 990	733 751 041 to 1 130	738 849 811 to 9 900
726 504 331 to 4 390	730 888 291 to 8 320	733 971 138 to 1 210	738 892 270 to 2 290
726 563 701 to 4 060	730 927 591 to 7 680	734 290 759 to 0 770	738 997 259 to 7 380
726 599 371 to 9 460	731 307 914 to 7 930	734 389 273 to 9 290	739 161 451 to 1 540
726 626 356 to 6 370	731 402 431 to 2 460	734 440 031 to 0 111	739 219 381 to 9 440
727 182 271 to 2 510	731 407 232 to 7 320	734 588 040 to 8 370	739 530 511 to 0 540
727 416 181 to 6 240	731 588 301 to 8 340	734 736 661 to 6 810	739 793 527 to 3 550
727 481 431 to 1 460	731 767 273 to 7 320	734 797 201 to 7 320	739 999 231 to 9 320
727 749 241 to 9 780	731 781 061 to 1 120	734 939 611 to 9 640	740 030 701 to 0 970
728 382 331 to 2 480	731 841 377 to 1 450	734 950 111 to 0 170	740 265 811 to 6 290
728 458 201 to 8 260	731 837 821 to 7 910	735 120 331 to 0 840	741 373 891 to 4 340
728 702 338 to 2 400	732 018 481 to 8 600	735 123 061 to 3 690	741 452 369 to 2 490
	732 067 972 to 8 370	735 283 008 to 3 020	741 492 991 to 3 140
		735 293 131 to 3 220	741 553 460 to 3 470
		735 783 961 to 3,990	741 764 431 to 4 520

—Inspection Service, 8-27-98

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 8-27-98

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 8-27-98

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005108	008029	011345	021243	024018	024149	051092	065196	070083	070600	071257	075210	085172
005459	008157	011347	021268	024028	024150	052014	065686	070093	070605	071261	075508	085226
005734	008291	011357	021303	024036	024153	053020	065944	070098	070620	071268	075538	085527
005781	008321	012236	021359	024041	024156	054167	066238	070103	070651	071285	075896	085558
005853	008337	012312	021368	024042	024158	054260	067020	070106	070665	071291	075931	085566
005969	008395	013117	021371	024046	024159	054264	067058	070127	070676	071293	076005	085584
006013	008477	013128	021375	024049	024166	055027	067122	070143	070692	071308	076020	085585
006105	008493	014275	021395	024053	024168	055229	067173	070154	070693	071310	076278	085627
006140	008631	014376	021447	024064	024169	058033	067184	070158	070729	071313	076441	085698
006145	008671	014505	021538	024065	024170	060032	067233	070164	070731	071359	076511	085734
006157	008735	014795	021540	024067	024171	060306	067283	070165	070734	071375	076920	085792
006176	008909	014954	021595	024070	024172	060381	067328	070179	070743	071377	077006	085911
006208	009116	014998	021609	024074	024174	060440	067362	070185	070745	071380	077203	085927
006272	009119	015126	021610	024075	024175	060580	067373	070192	070746	071381	077229	088203
006284	009239	015230	021668	024076	024176	060598	067399	070194	070748	071385	077243	088209
006351	009252	015259	021735	024078	024177	060637	068066	070208	070766	071399	077264	088236
006359	009256	016251	021736	024079	024178	060672	068117	070219	070781	071410	077269	088357
006375	009258	018002	021841	024080	024180	060675	068133	070222	070790	071422	077344	088389
006380	009262	018015	021958	024082	024181	060833	068167	070224	070796	071424	077348	088468
006417	009379	018044	021965	024087	026155	060870	068187	070227	070903	071440	077623	088472
006440	009412	018071	022048	024088	026311	060928	068233	070238	070914	071452	077627	088495
006441	009452	018346	022100	024089	026384	060961	068242	070243	070917	071461	077657	088504
006616	009462	018374	022115	024090	026391	061007	068288	070249	070939	071462	077995	088516
006665	009520	018418	022170	024092	027091	061021	068295	070253	070955	071498	078005	088534
006697	009547	018491	022173	024094	027207	061034	068297	070254	070961	071517	078077	088606
006836	009561	018512	022185	024095	027849	061124	068336	070260	070971	071526	078437	088650
006901	009569	018800	022205	024096	028252	061227	068371	070268	070993	071532	078878	088723
006936	009589	018840	022279	024098	028531	061284	068374	070288	071003	071537	079004	089104
006948	009607	019083	022291	024099	028661	061296	068431	070307	071008	071573	079070	089125
006956	009623	019141	022318	024105	028763	061314	068444	070326	071020	071580	079081	089401
006978	009642	019155	022334	024106	028826	061451	068466	070342	071028	071610	079108	089431
007011	009670	019205	022435	024107	028839	061593	068470	070345	071032	071618	079114	089439
007035	009693	019241	022496	024109	029019	061611	068594	070348	071051	071657	079122	089486
007038	009773	019342	022517	024112	029442	061628	069017	070369	071070	071693	079646	089533
007048	009818	019642	022532	024113	029883	061650	069026	070382	071074	071717	079716	089677
007107	009831	019851	022586	024117	030320	061710	069128	070389	071079	071747	079842	089689
007109	009840	019885	022596	024119	030335	061731	069239	070404	071125	071752	079844	089695
007113	009844	019915	022644	024120	030413	061734	069289	070415	071154	071760	079962	089844
007115	009890	019928	022649	024121	034052	062014	069433	070427	071156	071775	080005	089934
007163	010034	020094	022677	024124	037100	063405	069490	070436	071164	071807	080064	089970
007192	010114	020107	022743	024126	038430	063495	069507	070446	071177	071813	080214	090433
007213	010233	020333	022781	024128	038512	064304	069524	070456	071202	071822	080218	090514
007217	010279	020488	022917	024130	040031	064370	069672	070463	071205	071828	080314	091188
007256	010452	020495	022918	024131	040053	064433	069702	070470	071208	071848	080350	091630
007294	010486	020517	023159	024133	040092	064541	069820	070475	071209	071857	080367	091792
007301	010555	021007	023439	024135	040322	064743	069902	070518	071217	071863	080389	091859
007319	010611	021088	023462	024137	040353	064949	069969	070565	071227	071883	080487	091893
007352	010614	021110	023503	024139	041071	064993	070002	070568	071229	071901	080491	091943
007392	010699	021124	023533	024140	046305	065057	070011	070574	071231	071971	080522	091963
008012	011114	021126	024002	024145	047302	065159	070012	070580	071241	071972	080668	092162
008027	011242	021163	024009	024147	048055	065162	070045	070581	071256	075188	085119	092405

092413	097467	107276	113185	128125	181045	195058	208863	240508	283525	300301	300924	305461
092443	097562	107292	113539	128138	183012	196053	208921	240543	286016	300319	300926	305466
092711	097568	107322	113596	128984	184015	196068	208962	244013	286076	300329	300942	305496
092802	097578	108216	113835	129916	184047	196077	208971	253061	286124	300332	300948	305497
092806	097616	108228	113916	132032	184067	196082	209125	253090	286195	300333	300949	305515
092872	097692	108244	114275	135250	185070	196105	209158	253103	292510	300342	300950	305673
092958	097697	108325	114614	136025	185083	196116	209159	253186	292585	300344	300951	305710
093152	097726	108364	115146	136117	186015	196117	209168	253188	292609	300350	300954	305773
093430	097775	108387	115373	136171	186032	196132	209170	253203	293101	300368	300964	305887
093590	097848	108406	115735	138005	187048	196134	209215	253211	294129	300394	300972	306047
093632	097854	108510	116041	139088	191105	196165	209253	253226	294137	300402	300974	306120
093740	097894	108532	117014	139142	191117	200046	209258	253227	294151	300405	301012	306123
093788	097912	108558	117164	142028	191178	200153	210330	253249	294186	300413	301017	306164
093829	097955	108568	117268	142175	191254	200191	210343	253262	294209	300433	301018	306341
093883	098069	108594	117308	142792	191288	200208	210349	253266	294227	300448	301021	306460
093910	098094	108615	117370	146565	191300	200213	210361	253275	294228	300459	301031	306526
093915	098190	108617	117468	150067	191367	200433	210406	253305	294271	300474	301035	306538
093960	098207	108650	117504	150149	191465	200484	210415	253308	294356	300484	301059	306574
093987	098230	108657	117531	151082	191515	200575	210475	254025	294378	300485	301061	306624
094042	098246	108661	117610	151221	191568	200618	210552	255021	294381	300488	301065	306688
094144	098285	108671	117648	152173	191587	200713	210579	255082	294405	300504	301292	306705
094291	098357	108711	117738	152187	191611	200722	210604	256615	294414	300601	301316	306729
094454	098434	108735	118289	152291	191872	200758	212524	258006	294421	300610	301339	306769
094473	098436	108738	118357	152306	191873	200768	212813	263018	294422	300613	301344	306794
094486	098446	108760	118678	152327	191931	200772	212939	271029	294436	300636	301356	306948
094730	098473	108765	118820	152469	191961	200795	220043	271043	294442	300656	301459	306999
094759	098493	108766	118827	152483	192252	200820	220154	271078	294480	300661	301498	309025
094762	098501	108802	118973	152534	192295	200825	220278	271145	294492	300678	301561	311073
094767	098610	108817	119366	152565	192334	200840	220607	271147	294504	300679	301578	311113
094843	098618	108821	119589	152598	192472	200889	220622	272132	294505	300720	301886	311145
095248	098643	108825	122330	152684	192547	206115	220740	272180	294526	300734	302006	311200
095265	098653	108878	122332	152786	192560	207157	220746	272184	294537	300737	302007	311242
095319	098715	109239	123086	156114	192666	207188	220882	272196	295095	300753	302042	311249
095441	098719	109244	123150	156164	192727	207324	220891	272223	295163	300759	302058	311316
095625	098735	109280	124048	156217	192764	207346	221024	272239	295170	300760	302212	311419
095655	098740	109327	124090	159041	192913	207445	221037	272251	295193	300762	302469	311528
095893	098754	109355	124108	159061	192917	207526	221217	272307	295280	300780	302531	311542
095954	100167	109455	124166	165387	192997	207563	221301	272341	295323	300781	302542	311551
096169	100500	109633	125002	170163	193142	207614	221342	272348	295434	300788	302574	311556
096246	100978	109640	125040	171122	193145	207627	221479	273054	295437	300798	302627	311576
096250	101165	109673	125100	171301	193156	207648	221652	273098	295439	300808	302636	311592
096304	101707	109714	125127	173051	193164	207652	222095	273116	295444	300809	302801	311609
096433	101911	109720	125139	173064	193195	207760	222208	274018	295445	300811	302836	311640
096470	102317	109761	125186	174051	193211	207811	222296	274082	296157	300815	302848	312454
096485	102429	109797	125226	174054	193262	207816	222328	274121	300018	300825	303696	312472
096488	103249	109798	125244	174060	193263	207845	223299	274135	300019	300831	303703	312498
096504	103287	109819	125256	174064	193331	207859	223385	274159	300051	300835	303714	314008
096514	103684	109869	125298	174068	193371	207866	226075	274193	300066	300842	303727	314273
096527	104089	109913	125315	175056	193395	207875	226084	274226	300072	300848	303746	314680
096530	104138	109966	125406	175072	193419	208172	230016	274380	300085	300849	303826	314956
096681	104482	110125	125420	175088	193519	208274	232312	276001	300101	300857	303926	317317
096933	105083	110254	125427	176052	193546	208288	232335	281063	300116	300864	303930	320975
097030	105107	110501	125462	176053	193550	208313	232343	281094	300132	300866	303966	321020
097034	105302	110860	126032	176068	193641	208427	235320	281097	300142	300879	303976	321036
097038	105622	111462	126072	176086	193666	208505	235413	282231	300157	300880	303987	321274
097043	105735	111610	127008	176092	193685	208548	235426	282332	300221	300887	305067	322074
097088	105819	111689	127058	176121	193697	208593	235453	282528	300235	300906	305158	322107
097099	106236	111734	127078	179066	193701	208639	235488	282787	300258	300913	305231	322126
097433	106260	111927	127079	180002	193705	208734	235489	282853	300263	300914	305322	322215
097456	106559	111978	128118	180037	195057	208836	239025	283257	300273	300923	305352	322222

322433	332965	347113	405177	441802	471111	483942	532700	600153	605362	681467	752028	787928
322448	332970	347133	410005	441829	472061	483964	532739	600183	605562	681600	752098	787936
322686	333035	349377	410074	441832	473076	485226	532782	600229	605654	685261	752136	787950
322788	333139	349609	430041	441861	473103	485262	532812	600239	605687	701141	752264	787970
323512	333318	349667	430153	441960	474017	485319	532814	600256	605713	701282	752512	787980
325104	333365	349729	432159	441982	477089	488015	532853	600305	605717	701305	752575	787983
325409	333416	349780	432311	441985	477138	488126	532858	600352	605724	701362	752597	787994
326170	333476	351050	432569	443080	477160	488758	532925	600373	605762	701716	752607	788067
326341	333555	352618	432688	443213	480198	489340	532977	600450	605820	705062	752629	789009
326426	333621	352717	432695	443338	480220	490129	541120	600659	606164	705147	752759	794032
326435	333648	361233	432911	443444	480307	490268	543280	600696	606234	708397	752779	794040
326521	333689	361287	432915	450043	480365	490456	543660	600762	606438	708541	752943	794377
326536	333692	361293	433022	451016	480438	490467	544016	600790	606607	711038	753087	794381
326672	333717	361318	436281	451084	480538	490478	544081	600854	606859	711047	756013	797019
326722	333737	361319	436351	452040	480575	490632	546125	600868	606913	711272	757010	797021
326735	333755	362060	436411	452054	480627	490661	551008	600874	607809	721020	757012	799119
327592	333897	363151	436443	452102	480680	490668	551029	600898	607846	722254	757190	799198
327784	334048	366039	436475	452168	480771	492031	551084	600910	608219	727064	757337	800109
327787	334504	366147	441004	452441	480772	492121	551213	600958	608220	729037	757362	800318
327791	334754	366173	441010	452573	480872	493310	551594	600992	608249	730117	757527	800359
327795	335034	370018	441011	452615	480877	494161	551647	601047	608523	730382	757531	800456
327830	335036	372041	441038	452758	480883	494220	551828	601089	608569	730611	761097	800554
327844	335043	372956	441045	452781	480888	494238	551873	601539	609302	730878	762008	801201
327871	335045	379249	441054	452815	481432	495054	553092	601579	611209	731261	762046	801228
328953	335058	379500	441061	452988	481466	495113	553739	601586	614005	731372	765524	801319
329260	335078	380168	441067	454594	481509	495197	553938	601616	616046	731378	770063	801427
329649	335199	380190	441084	454735	481621	495220	553955	601852	616126	731384	770219	801478
330038	335641	381095	441113	454738	481634	495226	553969	602048	618012	731389	770248	801576
330097	335711	381146	441147	454739	481724	495288	554322	602237	620035	731405	770293	801699
330152	335816	381166	441202	454764	481770	495310	554332	602369	622014	731420	770512	801710
330329	335913	381348	441233	454765	481791	495389	554333	602414	624081	731610	770530	801738
330565	335918	381614	441246	454772	481805	495405	554391	602429	626001	735001	770547	802010
330570	336022	381632	441249	454791	481809	495406	554399	602504	627074	735075	771100	802016
330576	336041	385001	441259	454793	481878	495409	554699	602582	629069	740147	771260	802017
330585	336049	391112	441271	458073	481938	495434	554835	602623	631001	740675	771347	802018
330676	336066	391157	441275	458087	481943	495461	554838	602715	631339	740864	771474	802022
331049	336085	392119	441293	460063	481950	496176	554899	602852	631460	740968	771859	802028
331075	336089	392230	441299	462412	481953	497080	563015	602903	631530	741179	772361	802032
331093	336326	392334	441314	462452	482090	503141	565005	602906	631626	741242	773473	802091
331139	336349	392459	441322	462542	482155	505002	570034	602939	631676	741318	774010	802099
331163	336458	392600	441336	462557	482187	511004	570181	602943	631698	741601	774342	802109
331192	336483	392644	441354	462598	482241	524123	571101	602980	631702	741637	774364	802116
331314	336582	392648	441396	462674	482317	531118	573300	603054	636104	741719	775261	802121
331599	338015	392657	441427	462775	482386	531128	581030	604174	637130	741774	780070	802160
331724	338026	392687	441431	462859	482503	531302	581057	604198	641154	744012	780122	802169
331786	338027	393129	441434	463010	482661	531413	581168	604234	641277	744037	781077	802171
331911	338339	395230	441553	464019	482748	531421	581178	604269	641298	748003	782892	802179
332007	338342	396202	441566	464080	482772	531424	581181	604357	641513	749160	782931	802185
332090	339030	402019	441581	464103	482860	531520	581192	604373	652230	749170	784269	802290
332118	340182	402029	441663	464125	482896	531558	585253	604622	652335	750020	784346	802292
332125	340213	402185	441680	464170	482982	531567	591080	604746	652970	750039	784412	802293
332154	340277	402199	441693	464199	483004	531607	591180	604758	662004	750384	785388	802295
332333	340395	402207	441694	464200	483053	531634	591340	605015	662486	750403	785743	802302
332393	340418	402210	441695	465013	483164	531656	591972	605044	662590	750718	786047	802311
332423	340813	402245	441735	468126	483262	531672	591982	605129	672022	750795	786077	802376
332424	340854	402501	441742	468145	483320	531677	598624	605262	672249	750941	787004	802419
332451	340915	402975	441759	468375	483390	532240	598641	605274	681276	750953	787305	802434
332521	344119	402981	441763	468411	483498	532366	599518	605290	681305	751017	787408	802450
332888	347046	405048	441772	469116	483735	532564	600055	605305	681310	751040	787810	802465
332959	347070	405058	441778	469187	483786	532613	600078	605335	681457	751066	787897	802526

802537	840557	852792	856401	901437	911162	917509	920310	926452	927514	932755	950244	970676
802554	840566	852801	856487	901499	911297	917511	920342	926453	927575	932794	950359	970679
802561	841070	852848	856505	901503	911318	917529	921029	926464	927585	933146	950396	970693
802570	841077	852850	860038	901520	912378	917547	921086	926471	927677	933308	950534	970721
802605	841121	852863	871599	901561	912408	917562	921155	926489	927696	933394	950746	970751
802615	841127	852881	871633	901587	912443	917564	921217	926498	927755	933449	950761	970760
802636	841156	852887	880007	901595	913527	917613	921219	926533	927784	933527	950844	972244
802734	841174	852900	891337	901599	913637	917616	921224	926566	927863	933536	950879	972283
802788	841183	852916	891364	901610	913670	917628	921432	926581	927922	934213	950882	972309
802950	841186	852947	891387	901949	914004	917643	921449	926627	927957	935053	951312	972465
802995	841318	852984	891473	902030	914207	917645	921476	926650	927962	937289	951691	972735
803051	841384	853031	891493	902338	914290	917655	921501	926656	927977	937368	951713	972827
803088	841414	853033	891559	902364	914733	917665	921550	926694	928138	937514	952327	972876
803104	841417	853038	891635	902386	914859	917690	921574	926699	928163	937741	953260	972954
803244	841563	853055	891639	902575	914963	918124	921593	926705	928166	937812	954430	972975
803279	841859	853057	891655	902585	914992	918131	921595	926709	928194	937824	954451	973242
803338	843053	853099	891690	902595	915027	918147	921609	926766	928204	937847	958399	973266
804087	843081	853109	891703	902624	915041	918167	921640	926778	928268	939596	958494	974018
804097	843086	853123	895007	902666	915196	918196	921669	926866	928278	939597	958835	974051
804132	844189	853144	895396	902687	915238	918273	921755	926873	928282	940080	958841	974122
804255	846157	853158	895416	902875	915294	918331	921762	926903	928322	940164	959056	975015
804273	846204	853161	898002	902917	915337	918338	921881	926917	928330	940188	960084	976035
804274	847177	853174	898005	903325	915398	918349	921967	926933	928339	940403	967085	979002
805086	850241	853188	898006	903582	915534	918351	922075	926937	928341	940557	967253	980263
805536	850558	853210	900041	903608	915536	918412	922123	926957	928347	940685	967356	980490
806020	850669	853243	900071	903626	915555	918421	922231	926960	928349	940950	967383	980577
806169	850708	853260	900110	904227	915574	918453	922236	926962	928353	941054	967410	980656
809043	850743	853276	900132	904299	915599	918516	924092	926983	928409	941291	968159	980717
809044	850750	853332	900255	904516	915693	918519	924228	926992	928420	941358	968311	980889
809110	850828	853341	900268	904602	917011	918543	924371	927003	928437	941365	968336	980917
809123	850949	853344	900346	904603	917033	918545	924484	927016	928441	941385	968450	980938
809128	850972	853354	900422	904615	917096	918551	924648	927089	928466	941534	968456	981521
810066	850990	853358	900425	904634	917131	918631	924675	927099	928508	941564	968525	982116
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811041	852099	853416	900681	906080	917274	918755	926016	927126	928596	945656	968554	982137
812051	852308	853429	900717	906257	917288	918796	926045	927158	928681	945693	968590	982266
815244	852314	853438	900741	906534	917321	918877	926059	927166	928694	946190	968639	992172
816118	852340	853439	900792	906540	917326	918886	926060	927175	928708	946413	968734	992687
816441	852385	853445	900816	906550	917328	918913	926080	927183	928755	946520	968756	995049
816805	852429	853450	900832	906632	917338	918939	926093	927191	928777	946528	968850	995202
826100	852441	853457	900994	906659	917389	918941	926096	927225	928779	946542	969011	995348
833100	852481	853464	901054	906853	917415	918956	926120	927227	928827	947225	969041	995382
836005	852510	856025	901141	906862	917421	918981	926137	927302	928844	948187	969102	995600
837167	852536	856065	901241	906871	917422	920029	926231	927386	928888	948273	970149	995608
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840213	852563	856135	901305	907134	917431	920089	926288	927421	931252	948453	970210	997123
840307	852634	856160	901317	907287	917436	920198	926322	927435	931445	948551	970306	997159
840341	852700	856169	901318	907371	917443	920208	926358	927453	931627	949303	970320	997238
840354	852707	856261	901363	907416	917451	920219	926386	927461	931857	949729	970410	997249
840459	852717	856294	901391	907715	917491	920239	926427	927471	932640	950088	970414	997294
840487	852728	856325	901400	910425	917496	920286	926437	927476	932735	950095	970508	997299
840536	852738	856385	901419	911086	917503	920305	926450	927512	932744	950232	970518	

International Mail

IMM REVISION

International Mail — Mailing to Nepal

Effective immediately, the maximum weight limit for **air parcels** sent to Nepal is increased to **44 pounds**, which is the same weight limit that applies to surface parcels mailed to Nepal. (**Note:** The postage rates and weight limit for surface parcels to Nepal are unchanged.)

This change to the Individual Country Listing for Nepal will be incorporated into a future issue of the *International Mail Manual* (IMM).

International Mail Manual (IMM)

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Country Conditions for Mailing — Nepal

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Parcel Post (270) Postage Rates

Air	Weight Not Over (lb.)	Surface
\$11.20	1	\$9.00
16.96	2	9.00
22.72	3	10.92
28.48	4	12.84
33.76	5	14.76
39.04	6	16.68
44.32	7	18.60
49.60	8	20.52
54.88	9	22.44
60.16	10	24.36
64.48	11	26.28
68.80	12	28.20
73.12	13	30.12
77.44	14	32.04
81.76	15	33.96
86.08	16	35.88
90.40	17	37.80
94.72	18	39.72
99.04	19	41.64
103.36	20	43.56
107.52	21	45.48
111.68	22	47.40
115.84	23	49.32
120.00	24	51.24
124.16	25	53.16
128.32	26	55.08
132.48	27	57.00
136.64	28	58.92
140.80	29	60.84

Air	Weight Not Over (lb.)	Surface
144.96	30	62.76
148.96	31	64.68
152.96	32	66.60
156.96	33	68.52
160.96	34	70.44
164.96	35	72.36
168.96	36	74.28
172.96	37	76.20
176.96	38	78.12
180.96	39	80.04
184.96	40	81.96
188.96	41	83.88
192.96	42	85.80
196.96	43	87.72
200.96	44	89.64

Weight Limit — Air 44 pounds; Surface 44 pounds

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—Pricing, Costing, & Classification,
International Business Unit, 8-27-98

IMM REVISION

International Mail — Parcel Post Weight Limit Changes

Effective immediately, the Individual Country Listings in the *International Mail Manual* (IMM) are being revised to reflect a change in the parcel post weight limit for each of the following destination countries:

International Mail Manual (IMM)

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Country Conditions for Mailing — Bosnia/Herzegovina

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The maximum weight limit for air and surface parcels mailed to Bosnia/Herzegovina is increased to **44 pounds**. The postage rates for all weight steps over 33 pounds are calculated on the following basis:

Air Parcel Post: Add \$3.68 to the existing 33-pound postage rate for each pound (or fraction) over 33 pounds.

Surface Parcel Post: Add \$1.92 to the existing 33-pound postage rate for each pound (or fraction) over 33 pounds.

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Country Conditions for Mailing — Costa Rica

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The maximum weight limit for air and surface parcels mailed to Costa Rica is increased to **66 pounds**. The postage rates for all weight steps over 44 pounds are calculated on the following basis:

Air Parcel Post: Add \$1.92 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

Surface Parcel Post: Add \$1.44 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

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Country Conditions for Mailing — Eritrea

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The maximum weight limit for air and surface parcels mailed to Eritrea is increased to **66 pounds**. The postage rates for all weight steps over 44 pounds are calculated on the following basis:

Air Parcel Post: Add \$4.00 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

Surface Parcel Post: Add \$1.92 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

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Country Conditions for Mailing — Ethiopia

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The maximum weight limit for air and surface parcels mailed to Ethiopia is increased to **66 pounds**. The postage rates for all weight steps over 44 pounds are calculated on the following basis:

Air Parcel Post: Add \$4.00 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

Surface Parcel Post: Add \$1.92 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

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Country Conditions for Mailing — Falkland Islands

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The maximum weight limit for surface parcels mailed to the Falkland Islands is increased to **66 pounds**. The surface postage rates for all weight steps over 44 pounds are calculated by *adding* \$1.92 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

Note: Air parcel post service is *not available* to the Falkland Islands.

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Country Conditions for Mailing — Germany

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The maximum weight limit for air and surface parcels mailed to Germany is increased to **70 pounds**. The postage rates for all weight steps over 66 pounds are calculated on the following basis:

Air Parcel Post: Add \$2.24 to the existing 66-pound postage rate for each pound (or fraction) over 66 pounds.

Surface Parcel Post: Add \$1.92 to the existing 66-pound postage rate for each pound (or fraction) over 66 pounds.

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Country Conditions for Mailing — Hungary

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The maximum weight limit for air and surface parcels mailed to Hungary is increased to **66 pounds**. The postage rates for all weight steps over 44 pounds are calculated on the following basis:

Air Parcel Post: Add \$3.68 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

Surface Parcel Post: Add \$1.92 to the existing 44-pound postage rate for each pound (or fraction) over 44 pounds.

* * * * *

The changes in the conditions of mailing to each of the specified destination countries will be incorporated into a future issue of the IMM.

—Pricing, Costing, & Classification,
International Business, 8-27-98

IMM NOTICE

International Mail: Global Direct — Canada Admail Service

Effective immediately, the Postal Service is introducing Global Direct — Canada Admail. This service provides U.S. mailers with direct access through the Postal Service to Canada Post’s domestic Addressed Admail service.

To use this service, mailers must enter into a service agreement with the Postal Service. This agreement covers all applicable provisions for use of Canada Admail service. Service is available from the six U.S. offices listed below.

Interested mailers should contact their local International Sales Representative or the Market Segment Manager, Publishing, International Business Unit, U.S. Postal Service, 475 L’Enfant Plz SW, Rm 370 IBU, Washington DC 20260-6500.

Effective August 27, 1998, Chapter 6 of the *International Mail Manual* (IMM) is amended to provide for this service and is renumbered as indicated below:

International Mail Manual (IMM)

* * * * *

Chapter 6 — Special Programs

610 Global Direct Service

611 Global Direct — Mexico Direct

[IMM Issue 21 will appropriately renumber this subchapter.]

* * * * *

612 GLOBAL DIRECT — CANADA ADMAIL

612.1 Description

Global Direct — Canada Admail is an international mail service that is available on the basis of a service agreement between the Postal Service and a qualifying mailer. Under this service, a mailer must enter identical printed matter items that meet the applicable eligibility, makeup, and preparation requirements for Canadian Post domestic Addressed

Admail service. The Postal Service transports the items to Canada for entry into that country’s domestic mail system. The mailer is responsible for ensuring that the items meet Canada Post Corporation’s makeup and preparation requirements.

612.2 Qualifying Mailers and Mailing Locations

612.21 Qualifying Mailers

Qualifying mailers must agree to mail a minimum of 25,000 Admail items for delivery to Canadian addressees per mailing. All tendered mailpieces must conform to the applicable makeup and preparation requirements for Canadian domestic mail, as specified by Canada Post Corporation (CPC). CPC-certified sortation and address accuracy software is required.

612.22 Mailing Locations

Mailings may be deposited only at the following offices as specified in the service agreement:

JOHN F KENNEDY AIRPORT MAIL CENTER
JOHN F KENNEDY INTERNATIONAL AIRPORT
BUILDING 250
JAMAICA NY 11430-9998

NEW JERSEY INTERNATIONAL BULK MAIL CENTER
US POSTAL SERVICE
80 COUNTY RD
JERSEY CITY NJ 07097-9998

BUFFALO AUXILIARY SERVICE FACILITY
BUFFALO PROCESSING AND DISTRIBUTION CENTER
1200 WILLIAM ST
BUFFALO NY 14240-9998

DETROIT PROCESSING AND DISTRIBUTION CENTER
US POSTAL SERVICE
1401 W FORT
DETROIT MI 48233-9997

AMC O’HARE INTERNATIONAL ANNEX
US POSTAL SERVICE
3333 MOUNT PROSPECT RD
FRANKLIN PARK IL 60131-1347

SEATTLE PROCESSING AND DISTRIBUTION CENTER
US POSTAL SERVICE
2454 OCCIDENTAL AVE S
SEATTLE WA 98134-9997

612.3 Postage

612.31 Rate

The rate of postage is determined by the size, weight, and level of sortation of the items being mailed as specified in Exhibit 612.3.

Weight not over 1.76 ounces	Letter Carrier Presort (LCP)		National Distribution Guide (NDG)	
	Standard	Large	Standard	Large
Letter Carrier Direct Station	\$0.216	\$0.234	N/A	N/A
Direct Rural	0.223	0.245	\$0.245	\$0.269
City	0.245	0.269	0.245	0.269
Distribution Center Facility	0.248	0.273	0.259	0.287
Forward Consolidation Point	0.255	0.277	0.269	0.291
Residue	0.269	0.291	0.277	0.312
each additional pound over 1.76 ounces	0.284	0.312	0.298	0.337
	0.544	0.626	0.544	0.626

Note: An extra charge of 3.5 cents may be charged for the number of items not meeting address accuracy requirements.

612.32 CPC Size Definitions

Every item must meet size and weight requirements for its type. The size standards are as follows:

Weight and Size Limits

CARDS/ENVELOPES	Length	Width	Thickness
Standard (Short/Long) Items			
Minimum	5 1/2 in. (140 mm)	3 9/16 in. (90 mm)	.007 in. (0.18 mm.)
Maximum	9 5/8 in. (245 mm)	5 7/8 in. (150 mm)	3/16 in. (5 mm)
Large (Oversized) Items	14 7/8 in. (380 mm)	10 9/16 in. (270 mm)	13/16 in. (20 mm)
OTHER ITEMS *			
Standard (Short/Long) Items			
Minimum	3 15/16 in. (100 mm)	2 3/4 in. (70 mm)	.007 in. (0.18 mm)
Maximum	9 5/8 in. (245 mm)	5 7/8 in. (150 mm)	3/16 in. (5 mm)
Large (Oversized) Items	14 7/8 in. (380 mm)	10 9/16 in. (270 mm)	13/16 in. (20 mm)
MAXIMUM WEIGHT	17.6 oz.(500 grams)		

Other items are defined as items other than cards and envelopes.

612.33 Postage Payment Method

Postage must be paid through an advance deposit account. Qualifying mailers have the option of placing a CPC permit imprint on their mailpieces in combination with a Canadian return address or a customer specific USPS permit imprint in combination with a domestic U.S. return address.

612.34 Postage Statement

Mailers must compute the total postage on PS Form 3656, *Postage Statement — Global Direct Canada Admail*, furnished by the Postal Service. A separate postage statement must be prepared for each individual mailing.

612.4 Preparation Requirements

Mailers are responsible for ensuring that items tendered under the Global Direct — Canada Admail service comply with CPC's domestic mail preparation requirements.

612.5 Ancillary Services

612.51 Business Reply Service

This service provides for the return of Canadian business reply mail through the Postal Service to a specified address in Canada. Detailed specifications for this service are contained in Publication 524, *Global Direct — Canada Admail Service Guide*. The rates for this service are \$0.45 for items not weighing over 1.06 ounces (30 grams) and \$0.65 for items weighing over 1.06 ounces (30 grams) but not over 1.76 ounces (50 grams).

612.52 Return of Undeliverable Mail

Mailers using a Canadian identity (Canadian indicia and return address) may have undeliverable items returned to the U.S. through a Canadian return address. The sender must endorse items "Return Postage Guaranteed" and use the return address specified by the Postal Service. The rates are:

Weight (not over)	Rate
3.52 oz. (100 grams)	\$0.80
7.04 oz. (200 grams)	1.32
17.60 oz.(500 grams)	2.09

If a U.S. permit is used, returned items are subject to the applicable surface printed matter postage that would have been paid from the United States to Canada.

612.6 Advance Notification

Mailers who are interested in using the Global Direct — Canada Admail service must furnish the following information to the Postal Service at least 10 business days prior to their first planned mailing date:

- Customer's name and address.

- b. Proposed initial mailing date and frequency.
- c. Mailing location.
- d. The type of items, including size and weight, that will be mailing.
- e. Number of items in the proposed mailing.
- f. Mail sort option used.
- g. The mailing equipment that the customer intends to use to prepare items.
- h. Ancillary services used.

All correspondence pertaining to Global Direct — Canada Admail service should be directed to:

MARKET SEGMENT MANAGER PUBLISHING
 INTERNATIONAL BUSINESS UNIT
 US POSTAL SERVICE
 475 L'ENFANT PLZ SW 370 IBU
 WASHINGTON DC 20260-6500

612.7 Service Agreement

Based on the mailer's input, the Postal Service prepares a service agreement to cover the projected mailing(s). This agreement stipulates the conditions of mailing. Concurrent with the preparation of the service agreement, instructions are issued to the designated post office of entry regarding the acceptance and verification of the prospective customer's mailpieces.

* * * * *

—Publishing, International Business Unit, 8-27-98

NOTICE

International Customized Mail

On June 26, 1998, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 294, the USPS hereby makes public the following information about that service agreement:

- a. **Term:** July 10 through August 10, 1998
- b. **Type of mail:** Letter/Advertising mail — Every item must conform to the size requirements set forth by Brazil Post. All items will not exceed 1.5 ounces. Every item must comply with the design requirements for international mail set forth by Brazil Post.
- c. **Destination countries:** Brazil
- d. **Service provided by the U.S. Postal Service:** The USPS has agreed to:
 - Furnish the mailer with the sacks, tags, and other supplies that the mailer is required to use for Qualifying Mail;
 - Provide the mailer or mailing agent with the training necessary for them to prepare ICM mail in conformity with the requirements for Qualifying Mail;
 - Arrange with air and surface carriers, as appropriate for Qualifying Mail to be transported internationally for delivery by the Brazilian Postal Authority.

e. **Minimum volume commitments:** Advertising mail — 221,000

f. **Worksharing:** The mailer has agreed to:

- Package mail in accordance with the applicable Brazil Post sequence based on the class of mail and the mail preparation and sorting requirements of Brazil Post;
- Pay postage for qualifying mail in accordance with the IMM using a system approved by the appropriate Rates and Classification Service Center (RCSC);
- Provide a measurement system, acceptable to the RCSC, as specified in the service agreement;
- Tender qualifying mail to the USPS at the designated USPS facility; and
- Coordinate a schedule of mailings and provide notifications as specified in the service agreement.

g. **Rate:** Advertising mail:

	Lot 1	Lot 2	Lot 3
Rate per piece	\$0.33	\$0.33	\$0.27
Weight	19.5 grams	18.7 grams	5.5 grams

—Marketing Services, International Business Unit, 8-27-98

IMM REVISION

International Mail — Mailing to Papua New Guinea

Effective immediately, the maximum weight limit for **small packets** mailed to Papua New Guinea is being increased to **4 pounds**. As a consequence, the 4-pound limit now applies to all destination countries, which currently admit foreign originating small packets, except for Italy, which has a 2-pound limit, and Burma (Myanmar), which has a 1-pound limit.

The revised table that includes the postage rates for air and surface small packets mailed to Papua New Guinea is referenced below. This change to the Individual Country Listing will be incorporated into a future issue of the *International Mail Manual* (IMM).

International Mail Manual (IMM)

* * * * *

Country Conditions for Mailing — Papua New Guinea

* * * * *

Printed Matter, Matter for the Blind, Small Packets					
		(240)	(250)	(260)	
AIR	SURFACE				
All Classes	Weight Not Over lbs. ozs.	Regular Printed Matter	Books & Sheet Music	Publishers' Periodicals	Small Packets
\$1.00	0 1	\$0.50	\$1.56	\$0.32	\$0.50
1.55	0 2	0.80	1.56	0.40	0.80
2.10	0 3	1.00	1.56	0.52	1.00
2.65	0 4	1.21	1.56	0.60	1.21
3.75	0 6	1.63	1.56	0.76	1.63
4.85	0 8	2.05	1.56	0.92	2.05
5.95	0 10	2.47	1.56	1.08	2.47
7.05	0 12	2.89	1.56	1.24	2.89
8.15	0 14	3.31	1.56	1.40	3.31
9.25	1 0	3.73	1.56	1.56	3.73
10.15	1 2	4.03	2.76	1.71	4.03
11.05	1 4	4.33	2.76	1.86	4.33
11.95	1 6	4.63	2.76	2.01	4.63
12.85	1 8	4.93	2.76	2.16	4.93
13.75	1 10	5.23	2.76	2.31	5.23
14.65	1 12	5.53	2.76	2.46	5.53
15.55	1 14	5.83	2.76	2.61	5.83
16.45	2 0	6.13	2.76	2.76	6.13
20.05	2 8	8.05	3.72	3.72	8.05
23.65	3 0	8.05	3.72	3.72	8.05
27.25	3 8	9.97	4.68	4.68	9.97
30.85	4 0	9.97	4.68	4.68	9.97
34.45	4 8	11.89	5.64	5.64	4 lb. max.
38.05	5 0	11.89	5.64	5.64	
41.65	5 8	13.81	6.60	6.60	
45.25	6 0	13.81	6.60	6.60	
48.85	6 8	15.73	7.56	7.56	
52.45	7 0	15.73	7.56	7.56	
56.05	7 8	17.65	8.52	8.52	
59.65	8 0	17.65	8.52	8.52	
63.25	8 8	19.57	9.48	9.48	
66.85	9 0	19.57	9.48	9.48	
70.45	9 8	21.49	10.44	10.44	

Printed Matter, Matter for the Blind, Small Packets					
		(240)	(250)	(260)	
AIR	SURFACE				
All Classes	Weight Not Over lbs. ozs.	Regular Printed Matter	Books & Sheet Music	Publishers' Periodicals	Small Packets
74.05	10 0	21.49	10.44	10.44	
77.65	10 8	23.41	11.40	11.40	
81.25	11 0	23.41	11.40	11.40	
		11 lb. max.	11 lb. max.	11 lb. max.	

Note: Surface weight limits apply to air shipments.

Matter for the Blind – Surface: Free
 Air: Apply Air Rate (\$3.60 per 1/2 lb. over 11 lbs.) 15 lbs. max.

* * * * *

—Pricing, Costing, & Classification, International Business Unit, 8-27-98

Philately

STAMP ANNOUNCEMENT 98-37

Space Discovery Commemorative Stamp



The Postal Service will issue a 32-cent *Space Discovery* Commemorative Stamp, (Item 5528) pane of 20 (five designs) on October 1. The stamps were designed by Phil

Jordan of Falls Church, VA, and illustrated by Attila Hejja, of Seal Cliff, NY. The stamps go on sale nationwide on October 1, 1998.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

SPACE DISCOVERY COMMEMORATIVE STAMP
 POSTMASTER
 2503 S WASHINGTON AVE
 TITUSVILLE FL 32780-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by November 1, 1998.

Stamp Fulfillment Services also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014

or by telephoning 1-800-STAMP-24.

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution of *Space Discovery* Commemorative Stamp, Item 5528

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive their full standard automatic distribution for a gummed sheet stamp. Distributions are rounded up to the nearest master carton size (70,000 stamps).

Initial Supply For Post Offices

SDOs and SDNs will make a subsequent automatic distribution to post offices for one-half of their standard automatic distribution quantities using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before September 23, 1998.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO or SDN using a Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD), using a Form 17.

Issue:	<i>Space Discovery</i> Commemorative Stamp
Item Number:	5528
Denomination & Type of Issue:	32-cent, commemorative stamp
Format:	Pane of 20 (5 designs)
Series:	N/A
Issue Date & City:	October 1, Kennedy Space Center, FL
Illustrator:	Atilla Hejja, Sea Cliff, NY
Designer:	Phil Jordan, Falls Church, VA
Engraver:	Armotek Industries
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Donald Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Cerutti
Stamps Per Pane/Sheet:	20
Print Quantity:	185 million stamps
Paper Type:	Type III, Block Tagged
Gum Type:	PVA
Processed at:	Unique Binders, Fredericksburg, VA
Colors (PMS Colors):	Magenta, Yellow, Cyan, Black
Image Area:	.099 x 1.56 in./25.14 x 39.62 mm
Overall Size:	.099 x 1.56 in./25.14 x 39.62 mm
Full Pane Size:	6.50 x 7.75 in./165.10 x 196.85 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"S" followed by five single digits
Marginal Markings:	"© USPS 1997" • Price • Position Diagram • Plate Numbers
Catalog Item Number:	552840 Pane of 20 — \$6.40 552820 Strip of 5 — \$1.60 552830 Block of — \$3.20 552862 First Day Covers-Strip of 5 — \$1.81 552863 First Day Cover-Set of 5 — \$2.65 552884 Uncut Press Sheet — \$57.60 552872 Children's Book — \$9.95 552867 Poster — \$7.00 552889 Framed Piece — \$125.00 552897 Commemorative Panel — \$7.95 552885 Signed Press Sheet — \$125.00
Nationwide Sale Date:	October 1, 1998

All APDs, with the exception of the Denver, CO, APD, will receive 1,400,000 additional stamps for filling supplemental orders. The Denver APD and the Dulles, VA, SDN will receive 700,000 additional stamps and the Kansas City, MO,

SDN will receive 23,240,000 additional stamps for filling supplemental orders.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

SDOs and SDNs That Serve This Many Philatelic Windows	Will Receive This Quantity of the <i>Space Discovery</i> Commemorative Stamp
1	18,000
2	36,000
3	54,000
4	72,000
5 to 6	108,000
7 to 12	216,000
13 to 20	360,000

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from date of issue. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

—Stamp Services, Marketing, 8-27-98

SALES POLICY NOTICE

Four Centuries of American Art Commemorative Stamps, Item 5573

The following notice should be added to Stamp Announcement 98-32, *Four Centuries of American Art Commemorative Stamps*, item 5573, published in *Postal Bulletin* 21977 (7-30-98).

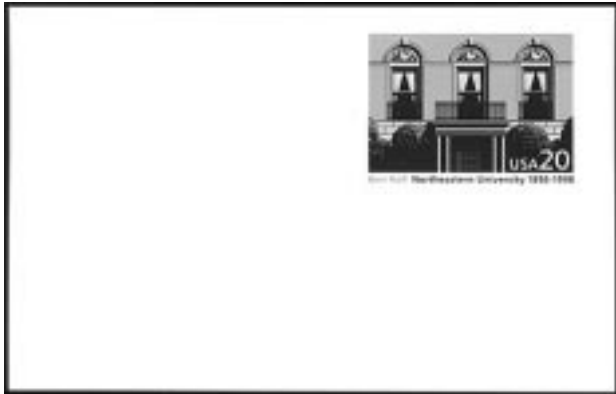
Sales Policy

Sales are restricted to full panes of 20 stamps. No individual, single-stamp sales are permitted.

—Stamp Services, Marketing, 8-27-98

STAMP ANNOUNCEMENT 98-38

Northeastern University Postal Card



Copyright USPS 1998

The Postal Service will issue the 20-cent *Northeastern University* Postal Card (Item 2293) on October 3, 1998, in Boston, MA. The postal card, the latest addition to the U.S. Postal Service's Historic Preservation series, goes on sale nationwide October 5, 1998.

The postal card was designed by Richard Sheaff of Scottsdale, AZ, and illustrated by Tom Engeman of San Francisco, CA.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new postal cards at their local post office, address the postal cards (to themselves or others) and place in a larger envelope addressed to:

NORTHEASTERN UNIVERSITY POSTAL CARD
 POSTMASTER
 25 DORCHESTER AVE
 BOSTON MA 02205-9998

After applying the first day of issue postmark, the Postal Service will return the postal cards through the mail. There is no charge for the postmark. All orders must be postmarked by November 3, 1998.

Stamp Fulfillment Services also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE JPO BOX 419014
 KANSAS CITY MO 64141-6014
 or by telephoning 1-800-STAMP-24.

Issue:	<i>Northeastern University</i> Postal Card
Item Number:	2293
Denomination & Type of Issue:	20-cent, commemorative postal card
Format:	Postal Card
Series:	Historic Preservation
Issue Date & City:	October 3, 1998, Boston, MA
Illustrator:	Tom Engeman, San Francisco, CA
Designer:	Richard Sheaff, Scottsdale, AZ
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Stamps Per Pane/Sheet:	N/A
Print Quantity:	21 million postal cards
Paper Type:	22 lbs., bright white
Gum Type:	N/A
Processed at:	GPO, Washington, DC
Colors (PMS Colors):	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Horizontal
Image Area:	1.875 x 1.25 in./47.6 x 31.73 mm
Overall Size:	5.5 x 3.5 in./139.59 x 88.83 mm
Full Pane Size:	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	"© 1996 USPS" • recycled logo followed by "Recycled"
Catalog Item Number:	229300 Postal Card — \$.20 229361 Cancelled Postal Card — \$.30
Nationwide Sale Date:	October 5, 1998

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive approximately their full standard automatic distribution for a commemorative postal card. Distributions are rounded up to the nearest master carton size (5,000 postal cards).

Initial Supply For Post Offices

All post offices should immediately requisition Item 2293, *Northeastern University* Postal Card, from their designated SDO/SDN using a separate Form 17, *Stamp Requisition*.

SDOs and SDNs must not distribute stamps to post offices before September 24, 1998.

Additional Supply

The Government Printing Office (GPO) will disburse *all of* these commemorative postal cards to SDOs and SDNs; therefore the GPO *will not* have any additional cards available for reordering. Post offices requiring additional postal cards must requisition them from their designated SDO or SDN using Form 17. Accountable Paper Depositories (APDs) *will not* receive additional quantities of Item 2293 for filling supplemental orders from SDOs.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will provide a subsequent automatic distribution to each philatelic center from their standard automatic distribution quantity.

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative postal card as long as customer demand exists or until the postal card is officially withdrawn from sale, generally 1 year from date of issue. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

—Stamp Services, Marketing, 8-27-98

STAMP ANNOUNCEMENT 98-39

Philanthropy Commemorative Stamp



Copyright USPS 1998

The Postal Service will issue a 32-cent *Philanthropy* Commemorative Stamp (Item 4442), pane of 20 (one design) stamps on October 7, 1998, in Atlanta, GA. The stamp, designed and illustrated by Bob Dinetz, Cahan and Associates; San Francisco, CA, goes on sale nationwide on October 7, 1998.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

PHILANTHROPY COMMEMORATIVE STAMP
 POSTMASTER
 3900 CROWN RD
 ATLANTA GA 30304-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by November 7, 1998.

Stamp Fulfillment Services also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 419014
 KANSAS CITY MO 64141-6014
 or by telephoning 1-800-STAMP-24.

Issue:	<i>Philanthropy</i> Commemorative Stamp
Item Number:	4442
Denomination & Type of Issue:	32-cent, commemorative stamp
Format:	PSA Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	October 7, 1998, Atlanta, GA
Illustrator:	Bob Dinetz, Cahan & Assoc., San Francisco, CA
Designer:	Bob Dinetz, Cahan & Assoc., San Francisco, CA
Engraver:	North American Roto
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko
Stamps Per Pane/Sheet:	20
Print Quantity:	50 million stamps
Paper Type:	Pre-phosphored Type II
Gum Type:	PSA LP 430
Processed at:	AVR, Clinton, SC
Colors (PMS Colors):	Yellow, Green, Orange, Black
Stamp Orientation:	Horizontal
Image Area:	1.410 x 0.840 in./35.814 x 21.336 mm
Overall Size:	1.560 x 0.990 in./39.624 x 25.146 mm
Full Pane Size:	6.500 x 5.875 in./165.100 x 149.225 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"V" followed by four single digits
Marginal Markings:	"© USPS 1997" • Plate Position • Plate Numbers • Price
Catalog Item Number:	444240 Pane of 20 w/plate no. — \$6.40 444261 First Day — \$.53 444220 Block of 4 — \$1.28 444230 Block of 10 — \$3.20
Nationwide Sale Date:	October 7, 1998

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive one-quarter of their standard automatic distribution for a 20-stamp-per-pane issue, rounded to the nearest master carton size (40,000 stamps).

Initial Supply For Post Offices

SDOs and SDNs will make a subsequent automatic distribution to post offices for one-quarter of their standard automatic distribution quantities using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before September 30, 1998.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO or SDN using a Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using a Form 17.

All APDs and the Dulles, VA, SDN will receive 1,360,000 additional stamps for filling supplemental orders. The Kansas City, MO, SDN will receive 1,400,000 stamps.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive an automatic distribution of these stamps in eight positions for subsequent distribution to each philatelic window.

SDOs and SDNs That Serve This Many Philatelic Windows	Will Receive This Quantity of the <i>Philanthropy</i> Commemorative Stamp
1	16,000
2	32,000
3	48,000
4	64,000
6	120,000
12	200,000
20	320,000

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from date of issue. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

—Stamp Services, Marketing, 8-27-98

Pictorial Cancellations Announcement 98-17

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

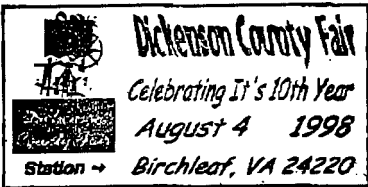
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued


after the date of the requested cancellation. Such items will be returned unserved.

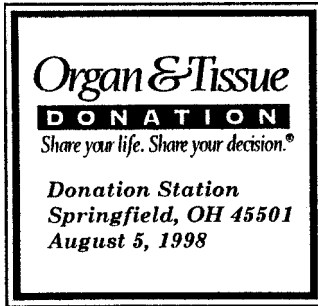
Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self addressed envelope.

The following pictorial cancellations have been extended for an additional 30 days.

	<p>August 4, 1998</p> <p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 CLINCHCO VA 24226-9998</p>	<p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 DANTE VA 24237-9998</p>
	<p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 BIRCHLEAF VA 24220-9998</p>	<p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 HAYSI VA 24256-9998</p>
	<p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 MCCLURE VA 24269-9998</p>	<p>DICKENSON COUNTY FAIR POSTMASTER PO BOX 9998 NORA VA 24272-9998</p>

	<p>August 5, 1998</p> <p>SHARE YOUR LIFE STATION POSTMASTER PO BOX 9998 ARLINGTON SD 57212-9998</p>	<p>August 7, 1998</p> <p>SHARE YOUR LIFE STATION POSTMASTER PO BOX 9998 DELMONT SD 57328-9998</p>
	<p>SHARE YOUR LIFE STATION POSTMASTER 2220 E BISMARCK EXPY RM 208 BISMARCK ND 58501-9998</p>	<p>SHARE YOUR LIFE STATION POSTMASTER PO BOX 9998 CORSICA SD 57328-9998</p>
	<p>SHARE YOUR LIFE STATION POSTMASTER 320 S 2ND AVE SIOUX FALLS SD 57104-9998</p>	<p>SHARE YOUR LIFE STATION POSTMASTER PO BOX 9998 ARMOUR SD 57313-9998</p>
	<p>SHARE YOUR LIFE STATION POSTMASTER 1202 S 5TH ST ABERDEEN SD 57401-9998</p>	
	<p>SHARE YOUR LIFE STATION POSTMASTER 502 3RD ST DEVILS LAKE ND 58301-9998</p>	



August 5, 1998
 DONATION STATION
 POSTMASTER
 150 N LIMESTONE ST
 SPRINGFIELD OH 45501-9998

August 6, 1998
 DONATION STATION
 POSTMASTER
 2600 BURLINGTON PK
 BURLINGTON KY 41005-9998

ORGAN & TISSUE DONATION STATION
 POSTMASTER
 10 MILLER ST
 PLATTSBURGH NY 12901-9998

DONATION STATION
 POSTMASTER
 1111 E FIFTH ST
 DAYTON OH 45401-9998

DONATION STATION
 POSTMASTER
 1591 DALTON AVE
 CINCINNATI OH 45234-9998

August 12, 1998
 DONATION STATION
 POSTMASTER
 127 N MAIN ST
 DELPHOS OH 45833-9998

DONATION STATION
 POSTMASTER
 10054 US HWY 42
 UNION KY 41091-9998



August 12, 1998
 1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 BUTTE DES MORTS WI 54927-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 WINNEBAGO WI 54985-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 EUREKA WI 54934-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 WAUKAU WI 54980-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 PICKETT WI 54964-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 OMRO WI 54963-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 WINNECONNE WI 54986-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 NEENAH WI 54956-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 FREMONT WI 54940-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 MENASHA WI 54952-9998

1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 LARSEN WI 54947-9998

August 12-16, 1998
 1998 WINNEBAGO COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 OSHKOSH WI 54901-9998



August 27 & 28, 1998
 PA State Association of Boroughs
 AMBRIDGE BOROUGH STATION
 POSTMASTER
 1020 MERCHANT ST
 AMBRIDGE PA 15003-9998

PA State Association of Boroughs
 SEWICKLEY BOROUGH STATION
 POSTMASTER
 521 THORN ST
 SEWICKLEY PA 15143-9998

PA State Association of Boroughs
 LEETSDALE BOROUGH STATION
 POSTMASTER
 16 QUAKER VLG SHOP CTR
 LEETSDALE PA 15056-9998

PA State Association of Boroughs
 CARNEGIE BOROUGH STATION
 POSTMASTER
 132 E MALL PLZ
 CARNEGIE PA 15106-9998

PA State Association of Boroughs
 LATROBE BOROUGH STATION
 POSTMASTER
 811 JEFFERSON ST
 LATROBE PA 15650-9998

PA State Association of Boroughs
 DERRY BOROUGH STATION
 POSTMASTER
 811 JEFFERSON ST
 DERRY PA 15627-9998



August 1, 1998
 GRAND VIEW FIREHOUSE 50 STATION
 POSTMASTER
 200 RAYMOND AVE
 GRAND VIEW WI 54839-9998

August 14, 1998
 GOOD OL DAYS
 POSTMASTER
 10597 MAIN ST
 HAYWARD WI 54843-9998

WISCONSIN SESQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 MARENGO WI 54855-9998

August 15, 1998
 OJIBWA GRASS DRAGS STATION
 POSTMASTER
 PO BOX 9998
 OJIBWA WI 54862-9998

RADISSON HARVEST FEST
 POSTMASTER
 PO BOX 9998
 RADISSON WI 54867-9998

August 18, 1998
 SESQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 SOUTH RANGE WI 54874-9998

August 27, 1998
 RUTABAGA FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 CUMBERLAND WI 54829-9998

August 29, 1998
 SESQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 GILMAN WI 54433-9998

CABLE AREA CHAMBER OF COMMERCE
 SESQUICENTENNIAL CELEBRATION
 POSTMASTER
 PO BOX 9998
 CABLE WI 54821-9998



August 15, 1998
 Woodward Dream Cruise Committee
 WOODWARD DREAM CRUISE STATION
 POSTMASTER
 735 W HURON ST
 PONTIAC MI 48343-9998

Woodward Dream Cruise Committee
 WOODWARD DREAM CRUISE STATION
 POSTMASTER
 1221 BOWERS ST
 BIRMINGHAM MI 48012-9998

Woodward Dream Cruise Committee
 WOODWARD DREAM CRUISE STATION
 POSTMASTER
 2886 W 12 MILE RD
 BERKLY MI 48072-9998

Woodward Dream Cruise Committee
 WOODWARD DREAM CRUISE STATION
 POSTMASTER
 200 W SECOND ST
 PONTIAC MI 48343-9998

Woodward Dream Cruise Committee
 WOODWARD DREAM CRUISE STATION
 POSTMASTER
 22681 WOODWARD AVE
 FERNDALE MI 48229-9998



June 13, 1998
 HARTFORD ME STATION
 POSTMASTER
 PO BOX 9998
 TURNER ME 04282-9998



July 25, 1998
 GUS YATRON POSTAL FACILITY
 PHILATELIC CENTER
 2100 N 13TH ST
 READING PA 19612-9998



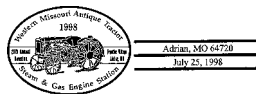
June 26, 1998
 PIMA AIR & SPACE STATION
 POSTMASTER
 PO BOX 9998
 TUCSON AZ 85706-9998



July 25, 1998
 SESQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 MILBRIDGE ME 04658-9998



July 23-29 1998
 Cycle Across Maryland Corporation
 CAM TOUR X STATION
 POSTMASTER
 PO BOX 9998
 CHESTERTOWN MD 21620-9998



July 25, 1998
 WESTERN MISSOURI ANTIQUE
 TRACTOR STEAM & GAS ENGINE
 STATION
 POSTMASTER
 127 E MAIN
 ADRIAN MO 64720-9998



Blueberry Station, Ely, MN 55731

July 25, 1998

BLUEBERRY STATION
POSTMASTER
34 2ND AVE E
ELY MN 55731-9998



After Midnight Digger's
Freedom Concert

Dave's POW-MIA
International Station

July 25, 1998
St. Petersburg, FL 33730-9998

July 25, 1998

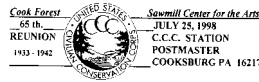
DAVES POW-MIA INTERNATIONAL
STATION
POSTMASTER
3135 1ST AVE N
ST PETERSBURG FL 33730-9998



July 25, 1998

July 25, 1998

SESQUICENTENNIAL CELEBRATION
STATION
POSTMASTER
PO BOX 9998
DUNDEE NY 14837-9998



July 25, 1998

Cook Forest Sawmill Center
COOK FOREST STATION
POSTMASTER
PO BOX 9998
COOKSBURG PA 16217-9998



July 25, 1998

Harpersfield Heritage Society and Unionville
Boosters

HARPERSFIELD BICENTENNIAL STATION
1998
POSTMASTER
PO BOX 9998
UNIONVILLE OH 44088-9998



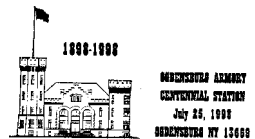
July 25, 1998

MISSISSIPPI GOSPEL MUSIC STATION
POSTMASTER
401 E SOUTH ST
JACKSON MS 39205-9998



July 25, 1998

HOLTON DAY STATION
POSTMASTER
PO BOX 9998
HOLTON MI 49425-9998



July 25, 1998

OGDENSBURG ARMORY CENTENNIAL
STATION
POSTMASTER
420 FORD ST
OGDENSBURG NY 13669-9998



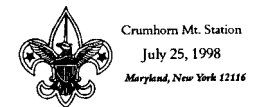
July 25, 1998

HORSE FEST STATION
POSTMASTER
111 W MAIN ST
TAYLOR ND 58656-9998



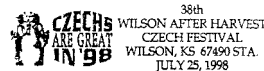
July 25, 1998

HARBORFEST STATION
POSTMASTER
391 W FIRST ST
OSWEGO NY 13126-9998



July 25, 1998

CRUMHORN MT STATION
POSTMASTER
7501 STATE HWY 7
MARYLAND NY 12116-9998



July 25, 1998

WILSON STATION
POSTMASTER
PO BOX 9998
WILSON KS 67490-9998



July 25, 1998

RAQUETTE LAKE MARINA INC STATION
POSTMASTER
PO BOX 9998
RAQUETTE LAKE NY 13436-9998



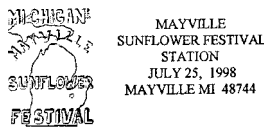
July 25, 1998

We Survive Inc
LIGHTFEST STATION
POSTMASTER
PO BOX 9998
LOUISVILLE KY 40208-9998



July 25, 1998

FAIRBANKS PONY EXPRESS MEMORIAL
STATION
POSTMASTER
2255 SUNNYSIDE AVE
SALT LAKE CITY UT 84108-9998



July 25, 1998

MAYVILLE SUNFLOWER FESTIVAL
STATION
POSTMASTER
PO BOX 9998
MAYVILLE MI 48744-9998



July 25, 1998

LITTLE LOG HOUSE STATION
POSTMASTER
PO BOX 9998
HASTINGS MN 55033-9998



July 26, 1998

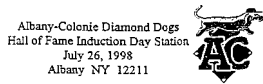
VETERANS STATION
POSTMASTER
PO BOX 9998
MONROE NY 10950-9998



July 26, 1998
 CELEBRATE THE CENTURY 1920S
 STATION
 POSTMASTER
 PO BOX 9998
 GRAND RAPIDS MI 49501-9998



July 27, 1998
 GAME DAY STATION
 POSTMASTER
 40 MAIN ST
 COOPERSTOWN NY 13326-9998



July 26, 1998
 HALL OF FAME INDUCTION DAY STATION
 POSTMASTER
 PO BOX 50001
 ALBANY NY 12205-9998



July 29, 1998
 CENTENNIAL STATION
 POSTMASTER
 40 MAIN ST
 EDGAR WI 54426-9998



July 26, 1998
 RICHFIELD SWEET CORN CHALLENGE
 STATION
 POSTMASTER
 3900 BROADVIEW RD
 RICHFIELD OH 44286-9998



July 29 & 30, 1998
 PONY SWIM STATION
 POSTMASTER
 4144 MAIN ST
 CHINCOTEAGUE ISLAND VA 23336-9998



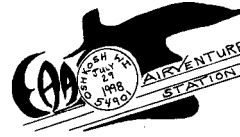
July 26, 1998
 INDUCTION DAY STATION
 POSTMASTER
 40 MAIN ST
 COOPERSTOWN NY 13326-9998



July 29–August 2, 1998
 PARADE STATION
 POSTMASTER
 PO BOX 9998
 MILWAUKEE WI 53203-9998



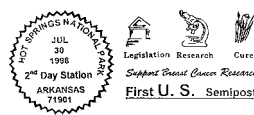
July 26, 1998
 OLD RED SPRING DAY STATION
 POSTMASTER
 245 WASHINGTON ST
 SARATOGA SPRINGS NY 12866-9998



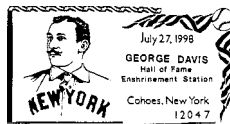
July 29–August 4, 1998
 AIRVENTURE STATION
 POSTMASTER
 PO BOX 9998
 OSHKOSH WI 54901-9998



July 26, 1998
 PACKARD MUSEUM STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



July 30 & 31, 1998
 2ND DAY STATION
 POSTMASTER
 335 SECTION LINE RD
 HOT SPRINGS NATIONAL PARK AR
 71901-9998



July 27, 1998
 HALL OF FAME ENSHRINEMENT STATION
 POSTMASTER
 101 MOHAWK ST
 COHOES NY 12047-9998



July 30, 1998
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 SEBEKA MN 56477-9998



July 27, 1998
 TEXICO POST OFFICE STATION
 POSTMASTER
 US POST OFFICE
 TEXICO IL 62889-9998



July 30–August 2, 1998
 PLYMOUTH POST OFFICE
 POSTMASTER
 9477 MAIN ST
 PLYMOUTH CA 95669-9998



July 27, 1998
 1998 NATIONAL QUALITY CONFERENCE
 STATION
 POSTMASTER
 PO BOX 9998
 BRECKENRIDGE CO 80424-9998



July 31, 1998
 POSTMASTER INSTALLATION STATION
 POSTMASTER
 336 E NEW YORK AVE
 DELAND FL 32724-9998



July 31, 1998
 PAGEFIELD POSTAL STORE
 GRAND OPENING STATION
 POSTMASTER
 2655 N AIRPORT RD
 FT MYERS FL 33907-9998



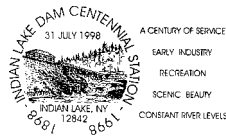
August 1, 1998
 REUNION BEE STATION
 POSTMASTER
 15 W 8TH ST
 DRESDEN OH 43821-9998



July 31-August 1, 1998
 DEXTERFEST 98 STATION
 POSTMASTER
 2 POST OFFICE RD
 DEXTER ME 04930-9998



August 1, 1998
 BETTERTON DAY STATION
 POSTMASTER
 PO BOX 9998
 BETTERTON MD 21610-9998



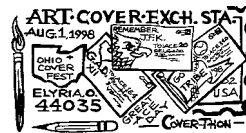
July 31-August 1, 1998
 INDIAN LAKE DAM CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 INDIAN LAKE NY 12842-9998



August 1, 1998
 CHAMP DAY 98 STATION
 POSTMASTER
 30 BROAD ST
 PORT HENRY NY 12974-9998



July 31-August 2, 1998
 AIR SHOW STATION
 POSTMASTER
 156 GREAT RD
 BEDFORD MA 01730-9998



August 1, 1998
 Trinity Baptist Church
 ART COVER EXCHANGE STATION
 POSTMASTER
 PO BOX 9998
 ELYRIA OH 44035-9998



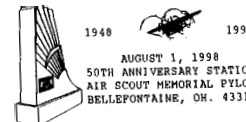
August 1, 1998
 OSCEOLA PIONEER STATION
 POSTMASTER
 119 CASCADE ST
 OSCEOLA WI 54020-9998



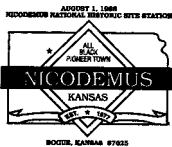
August 1, 1998
 BIRCH RUN WATERMELON FESTIVAL
 STATION 1
 POSTMASTER
 PO BOX 9998
 BIRCH RUN MI 48415-9998



August 1, 1998
 SESQUICENTENNIAL CELEBRATION
 STATION
 POSTMASTER
 PO BOX 9998
 GILBOA NY 12076-9998



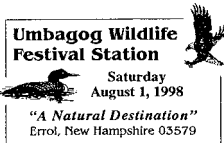
August 1, 1998
 50TH ANNIVERSARY STATION
 POSTMASTER
 132 S DETROIT ST
 BELLEFONTAINE OH 43311-9998



August 1, 1998
 NICODEMUS NATIONAL HISTORICAL SITE
 STATION
 POSTMASTER
 PO BOX 9998
 BOGUE KS 67625-9998



August 1, 1998
 N Stratford Post Office
 THE TOWN OF STRATFORDS 225TH
 CELEBRATION STATION
 POSTMASTER
 MAIN ST US HWY 3
 N STRATFORD NH 03590-9998



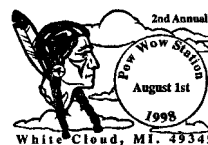
August 1, 1998
 Chamber of Commerce
 UMBAGOG WILDLIFE FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 ERROL NH 03579-9998



August 1, 1998
 FIRE DEPARTMENT 50TH YEAR STATION
 POSTMASTER
 1560 ROCHESTER RD
 FARMINGTON NY 14425-9998



August 1, 1998
 Centennial Committee
 HYDE PARK CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 HYDE PARK PA 15641-9998



August 1, 1998
 POW WOW STATION
 POSTMASTER
 PO BOX 9998
 WHITE CLOUD MI 49349-9998



August 1, 1998
Bicenennial Station
Remsen, New York
13438

August 1, 1998
BICENENNIAL STATION
POSTMASTER
10565 STEUBEN ST
REMSEN NY 13438-9998



August 1, 1998
CZECH FESTIVAL STATION
POSTMASTER
PO BOX 9998
WILBER NE 68465-9998

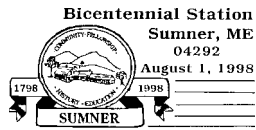


August 1, 1998
Centennial Station
East Worcester Hose Co.#1
East Worcester, N.Y. 12064

August 1, 1998
CENTENNIAL STATION
POSTMASTER
PO BOX 9998
EAST WORCESTER NY 12064-9998



August 1-2, 1998
Chesterton Art Fair
FESTIVAL STATION
POSTMASTER
1070 S CALUMET RD
CHESTERTON IN 46304-9998



August 1, 1998
BICENENNIAL STATION
POSTMASTER
PO BOX 9998
SUMNER ME 04292-9998



August 1-3, 1998
HOMESTEAD INAUGURAL CELEBRATION
POSTMASTER
236 COOLIDGE MEMORIAL RD
PLYMOUTH VT 05056-9998



August 1 & 2, 1998
NC FURNISHINGS FESTIVAL STATION
POSTMASTER
PO BOX 27260
HIGH POINT NC 27260-9998



August 1-7, 1998
NESHOMA COUNTY FAIR STATION
POSTMASTER
1 GOVERNMENT ST
PHILADELPHIA MS 39350-9998



August 1 & 2, 1998
BATTLEFIELD SITE STATION
POSTMASTER
101 PARK AVE
ORISKANY NY 13424-9998



August 1-10, 1998
RALLY STATION
POSTMASTER
999 MAIN ST
STURGIS SD 57785-9998



August 1 & 2, 1998
Anchor Bay School District
HISTORY HARBOR FESTIVAL STATION
POSTMASTER
PO BOX 9998
NEW BALTIMORE MI 48047-9998



August 2, 1998
CZECH FESTIVAL STATION
POSTMASTER
PO BOX 9998
WILBER NE 68465-9998



August 1 & 2, 1998
SEAFOOD STATION
POSTMASTER
3970 OLD POST RD
CHARLESTOWN RI 02813-9998



August 2, 1998
HOPEWELL STATION
POSTMASTER
111 E MAIN ST
ELVERSON PA 19520-9998



August 1 & 2, 1998
CALIFORNIA DRY BEAN FESTIVAL
STATION
POSTMASTER
125 W 9TH ST
TRACY CA 95376-9998



August 3, 1998
FT STANWIX STATION
POSTMASTER
110 E GARDEN ST
ROME NY 13440-9998



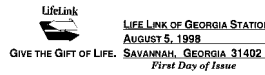
August 1 & 2, 1998
Yakima Valley Stamp Club
YAKIMA AIR FAIR STATION
POSTMASTER
205 W WASHINGTON AVE
YAKIMA WA 98903-9998



August 3, 1998
ANNIVERSARY STATION
POSTMASTER
5640 E TAFT RD
SYRACUSE NY 13220-9998



August 3-7, 1998
National Speleological Society
 NATIONAL SPELEOLOGICAL SOCIETY CONVENTION STATION
 POSTMASTER
 PO BOX 9998
 SEWANEE TN 37375-9998



August 5, 1998
LIFE LINK OF GEORGIA STATION
 POSTMASTER
 2 N FAHM ST
 SAVANNAH GA 31402-9998



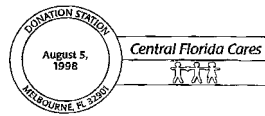
August 3-8, 1998
31ST ANNUAL INTERNATIONAL COACHMEN CARAVAN RALLY STATION
 POSTMASTER
 MAIN POST OFFICE
 SEDALIA MO 65301-9998



August 5, 1998
DONATION STATION
 POSTMASTER
 321 MONTGOMERY RD
 ALTAMONTE SPRINGS FL 32714-9998



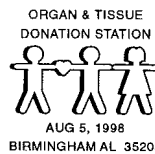
August 4, 1998
NATIONAL BASEBALL CONGRESS DIAMOND ANNIVERSARY STATION
 POSTMASTER
 320 W SECOND ST
 WICHITA KS 67213-9998



August 5, 1998
DONATION STATION
 POSTMASTER
 640 E NEW HAVEN AVE
 MELBOURNE FL 32901-9998



August 4, 1998
JEFFERSON COUNTY 4-H FAIR STATION
 POSTMASTER
 405 SYCAMORE ST
 VALLEY FALLS KS 66088-9998



August 5, 1998
ORGAN & TISSUE DONATION STATION
 POSTMASTER
 351 24TH ST N
 BIRMINGHAM AL 35203-9813



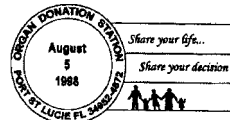
August 4, 1998
CENTRAL PARK STATION
 POSTMASTER
 29 JAY ST
 SCHENECTADY NY 12305-9998



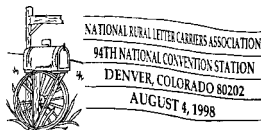
August 5, 1998
GATHERING BEE STATION
 POSTMASTER
 15 W 8TH ST
 DRESDEN OH 43821-9998



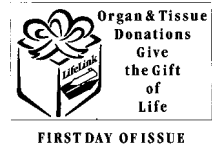
August 4, 1998
ALFRED HITCHCOCK STATION
 POSTMASTER
 396 S CALIFORNIA AVE
 WEST COVINA CA 91793-9998



August 5, 1998
ORGAN DONOR STATION
 POSTMASTER
 2255 SE MIDPORT RD
 PORT ST LUCIE FL 34952-4872



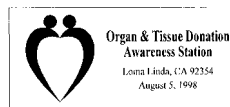
August 4, 1998
NATIONAL RURAL LETTER CARRIERS ASSOCIATION 94TH NATIONAL CONVENTION STATION
 POSTMASTER
 951 20TH ST
 DENVER CO 80202-9998



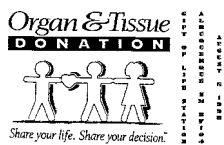
August 5, 1998
LIFELINK STATION
 POSTMASTER
 5201 W SPRUCE ST
 TAMPA FL 33630-9998



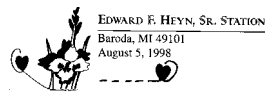
August 4, 1998
RACING FAN FAIR STATION
 POSTMASTER
 396 S CALIFORNIA AVE
 WEST COVINA CA 91793-9998



August 5, 1998
ORGAN & TISSUE DONATION AWARENESS STATION
 POSTMASTER
 11157 ANDERSON ST
 LOMA LINDA CA 92354-9998



August 5, 1998
GIFT OF LIFE STATION
 POSTMASTER
 1135 BROADWAY NE
 ALBUQUERQUE NM 87101-9998



August 5, 1998
Edward F Heyn Sr Station Committee
 POSTMASTER
 PO BOX 9998
 BARODA MI 49101-9998



Organ & Tissue Donation Station
Share Your Life • Share Your Decision
Washington, DC 20066
August 5, 1998

August 5, 1998
ORGAN AND TISSUE DONATION STATION
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9998



A Heart for Jamie Station
Fargo ND 58103
August 5, 1998

August 5, 1998
A HEART FOR JAMIE STATION
POSTMASTER
657 2ND AVE N
FARGO ND 58102-9998

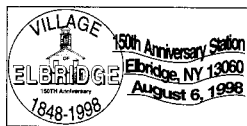


August 5-16, 1998
Lions Club
GEORGIA MOUNTAIN FAIR STATION
POSTMASTER
1311 MUSIC HALL RD
HIAWASSEE GA 30546-9998

Organ and Tissue Donation Station
August 6, 1998
Albany NY 12224
Center for
DONATION & TRANSPLANT
A Legacy of Miracles



August 6, 1998
ORGAN & TISSUE DONATION STATION
POSTMASTER
PO BOX 50001
ALBANY NY 12205-9998



August 6, 1998
150TH ANNIVERSARY STATION
POSTMASTER
106 SOUTH ST
ELBRIDGE NY 13060-9998



August 6-8, 1998
POSTMARK CONVENTION STATION
POSTMASTER
10 MAIN ST
WINDSOR LOCKS CT 06096-9998



August 6-9, 1998
SF STATION
POSTMASTER
900 E FAYETTE ST
BALTIMORE MD 21233-9715



THE UNIVERSITY OF TEXAS INSTITUTE
OF TEXAN CULTURES AT SAN ANTONIO

THE INSTITUTE OF
TEXAN CULTURES STATION
SAN ANTONIO, TEXAS 78205

August 6-9, 1998
INSTITUTE OF TEXAN CULTURES
STATION
POSTMASTER
10410 PERRIN BEITEL RD
SAN ANTONIO TX 78205-9998



August 7, 1998
Northwood Post Office
NORTHWOOD NH STATION
POSTMASTER
1020 1ST NH TPKE
NORTHWOOD NH 03261-9998



August 7, 1998
LENAWEE COMMUNITY RELAY FOR LIFE
STATION
POSTMASTER
PO BOX 9998
ADRIAN MI 49221-9998



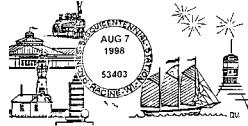
August 7, 1998
FAMILY REUNION STATION
POSTMASTER
1335 JEFFERSON RD
ROCHESTER NY 14692-9998



August 7, 1998
Huckleberry Festival Committee
HUCKLEBERRY STATION
POSTMASTER
PO BOX 9998
TROUT CREEK MT 59874-9998



August 7 & 8, 1998
Huntington Sesquicentennial Committee
HUNTINGTON SESQUICENTENNIAL
STATION
POSTMASTER
PO BOX 9998
HUNTINGTON IN 46750-9998



August 7 & 8, 1998
RACINES SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
RACINE WI 53403-9998



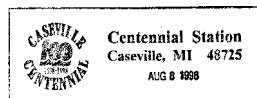
August 7-9, 1998
Muncie Visitors Bureau
BALLOON STATION
POSTMASTER
501 W MEMORIAL DR
MUNCIE IN 47302-9998



August 7-15, 1998
Champaign County Balloon National Championships
US NATIONAL HOT AIR BALLOON
CHAMPIONSHIPS BALLOON STATION
POSTMASTER
PO BOX 9998
RANTOUL IL 61866-9998



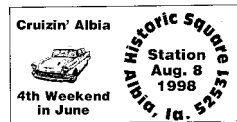
August 7-9 & 14-16, 1998
VA HIGHLANDS FESTIVAL STATION
POSTMASTER
PO BOX 9998
ABINGDON VA 24210-9998



August 8, 1998
CENTENNIAL STATION
POSTMASTER
PO BOX 9998
CASEVILLE MI 48725-9998



August 8, 1998
SEQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 TOMAHAWK WI 54487-9998



August 8, 1998
HISTORIC SQUARE STATION
 POSTMASTER
 104 BENTON AVE W
 ALBIA IA 52531-1926



August 8, 1998
Lincoln Davies/Paris Station
 Sauquoit, N.Y. 13456

August 8, 1998
LINCOLN DAVIES/PARIS STATION
 POSTMASTER
 PO BOX 9998
 SAUQUOIT NY 13456-9998



August 8, 1998
HADLEY DAY IN THE PARK STATION
 POSTMASTER
 343 OLD CORINTH RD
 HADLEY NY 12835-9998

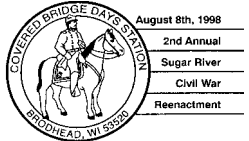


August 8, 1998
FREEDOM CENTENNIAL CELEBRATION STATION
 AUGUST 8, 1998
 FREEDOM NH 03836

August 8, 1998
Freedom Post Office
FREEDOM CENTENNIAL CELEBRATION STATION
 POSTMASTER
 PO BOX 9998
 FREEDOM NH 03836-9998



August 8, 1998
Lincoln County Sheriffs Posse
WHITE OAKS STATION
 POSTMASTER
 PO BOX 9998
 HIGHWAY 380 WEST
 LINCOLN NM 88338-9998



August 8th, 1998
 2nd Annual
 Sugar River
 Civil War
 Reenactment

August 8, 1998
COVERED BRIDGE DAYS STATION
 POSTMASTER
 PO BOX 9998
 BRODHEAD WI 53520-9998



August 8, 1998
THIS LAND IS YOUR LAND STATION
 POSTMASTER
 2 GOVERNMENT CENTER
 FALL RIVER MA 02720-9998



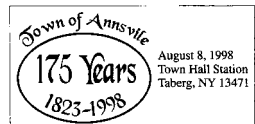
August 8, 1998
 Eleventh Annual Event
 Scotland Neck NC 27874
 August 8, 1998

August 8, 1998
Scotland Neck Business Bureau Kiawanis
CREPE MYRTLE FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 SCOTLAND NECK NC 27874-9998



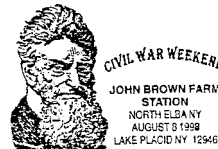
August 8, 1998
SYLVESTER & TWEETY STATION
 ALLEN PARK STREET FAIR

August 8 & 9, 1998
Allen Park Post Office & Allen Park Street Fair
SYLVESTER & TWEETY STATION
 POSTMASTER
 6800 ROOSEVELT
 ALLEN PARK MI 48101-9998



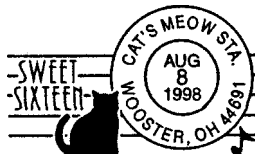
August 8, 1998
 Town Hall Station
 Taberg, NY 13471

August 8, 1998
TOWN HALL STATION
 POSTMASTER
 9300 MAIN ST
 TABERG NY 13471-9998



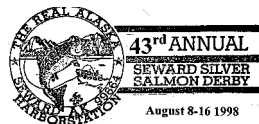
CIVIL WAR WEEKEND
JOHN BROWN FARM STATION
 NORTH ELEAN NY
 AUGUST 8-1998
 LAKE PLACID NY 12946

August 8 & 9, 1998
JOHN BROWN FARM STATION
 POSTMASTER
 201 MAIN ST
 LAKE PLACID NY 12946-9998



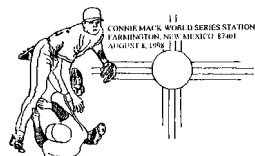
August 8, 1998
CATS MEOW STATION
 POSTMASTER
 153 E SOUTH ST
 WOOSTER OH 44691-9998

August 8, 1998
Cats Meow
CATS MEOW STATION
 POSTMASTER
 153 E SOUTH ST
 WOOSTER OH 44691-9998



August 8-16, 1998
43rd ANNUAL SEWARD SILVER SALMON DERBY
 AUGUST 8-16 1998

August 8-16, 1998
SEWARD SILVER SALMON DERBY STATION
 POSTMASTER
 40 MAIN ST
 SEWARD AK 99664-9998



August 8, 1998
CONNIE MACK WORLD SERIES STATION
 POSTMASTER
 2301 E 20TH ST
 FARMINGTON NM 87401-9998

August 8, 1998
Animas Valley Stamp Club
CONNIE MACK WORLD SERIES STATION
 POSTMASTER
 2301 E 20TH ST
 FARMINGTON NM 87401-9998



August 9, 1998
CLEMENTE STATION
 COOPERSTOWN NY 13326
 AUGUST 9, 1998

August 9, 1998
CLEMENTE STATION
 POSTMASTER
 40 MAIN ST
 COOPERSTOWN NY 13326-9998



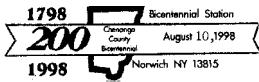
August 8, 1998
AULT BUSINESS ASSOCIATION
 POSTMASTER
 100TH ANNIVERSARY STATION
 122 1ST AVE
 AULT CO 80610-9998

August 8, 1998
Ault Business Association
AULT BUSINESS ASSOCIATION
 POSTMASTER
 100TH ANNIVERSARY STATION
 122 1ST AVE
 AULT CO 80610-9998

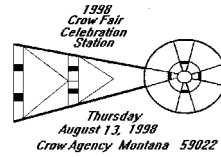


August 10, 1998
BURLEY CENTENNIAL STATION
 POSTMASTER
 14853 BURLEY AVE SE
 BURLEY WA 98322-9998

August 10, 1998
Burley Community Club
BURLEY CENTENNIAL STATION
 POSTMASTER
 14853 BURLEY AVE SE
 BURLEY WA 98322-9998

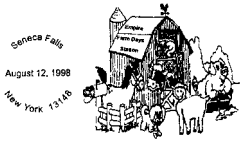


August 10-15, 1998
 BICENTENNIAL STATION
 POSTMASTER
 20-22 E MAIN ST
 NORWICH NY 13815-9998



August 13-16, 1998
 Little Big Horn College
 CROW FAIR CELEBRATION STATION
 POSTMASTER
 PO BOX 9998
 CROW AGENCY MT 59022-9998

ARTWORK UNAVAILABLE



August 11-13, 1998
 Derby Dinner Playhouse
 DERBY DINNER PLAYHOUSE STATION
 POSTMASTER
 PO BOX 31905
 LOUISVILLE KY 40231-9905



August 14, 1998
 READING STATION
 POSTMASTER
 MAIN ST
 PINEVILLE WV 24874-9998



August 11-13, 1998
 EMPIRE FARM DAYS STATION
 POSTMASTER
 38 STATE ST
 SENECA FALLS NY 13148-9998



August 14, 1998
 GOSPEL STATION
 POSTMASTER
 396 S CALIFORNIA AVE
 WEST COVINA CA 91793-9998



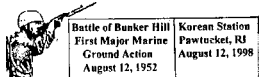
August 14, 1998
 CARLTON COUNTY FAIR STATION
 POSTMASTER
 BARNUM MN 55707
 104 BROADWAY
 WRENSHALL MN 55797-9998



August 12, 1998
 HISTORICAL STATION
 POSTMASTER
 PO BOX 9998
 KASILOF AK 99610-9998



August 14, 1998
 LEARNING STATION
 POSTMASTER
 PO BOX 9998
 MULLENS WV 25882-9998



August 12, 1998
 KOREAN STATION
 POSTMASTER
 40 MONTGOMERY ST
 PAWTUCKET RI 02860-9998



August 14, 1998
 PIKES PEAK MARATHON AND ASCENT
 STATION
 POSTMASTER
 PO BOX 9998
 MANITOU SPRINGS CO 80829-9998



August 12-18, 1998
 THE VIETNAM MEMORIAL WALL STATION
 POSTMASTER
 151 N MAIN ST
 BRISTOL CT 06010-9998

August 14, 1998
 INDIAN VILLAGES STATION
 POSTMASTER
 119 HARMON AVE
 STANTON ND 58571-9998



August 13, 1998
 BREAST CANCER AWARENESS STATION
 POSTMASTER
 900 BRENTWOOD RD NE
 WASHINGTON DC 20066-9998



August 14 & 15, 1998
 CONVENTION/EXPO STATION
 POSTMASTER
 396 S CALIFORNIA AVE
 WEST COVINA CA 91793-9998



August 13, 1998
 UTICA BLUE SOX STATION
 POSTMASTER
 100 PITCHER ST
 UTICA NY 13504-9998



August 14 & 15, 1998
 SESQUICENTENNIAL STATION
 POSTMASTER
 105 N RAY ST
 BAL TIC OH 43804-9998



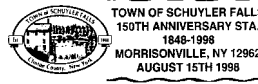
August 14 & 15, 1998
555th Parachute Infantry Association
TRIPLE NICKLE STATION
POSTMASTER
3800 GREENFIELD
DEARBORN MI 48120-9998

ARTWORK UNAVAILABLE

August 15, 1998
US Postal Service
SYLVESTER & TWEETY STATION
POSTMASTER
520 WILLAMETTE ST
EUGENE OR 97401-9998



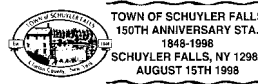
August 14-16, 1998
MIRAMAR AIR SHOW STATION
PHILATELIC CENTER
PO BOX 85530
SAN DIEGO CA 92186-9301



August 15, 1998
150TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
MORRISONVILLE NY 12952-9998



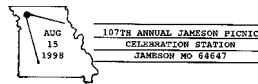
August 14-16, 1998
TRAILS WEST STATION
POSTMASTER
201 S 8TH ST
ST JOSEPH MO 64501-9998



August 15, 1998
150TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
SCHUYLER FALLS NY 12985-9998



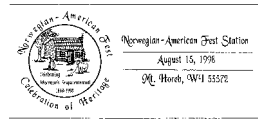
August 14-16, 1998
Marine City Summer Festival Inc
MARITIME DAYS STATION
POSTMASTER
460 S WATER ST
MARINE CITY MI 48039-9998



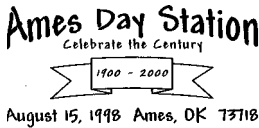
August 15, 1998
Jameson Lions Club
CELEBRATION STATION
POSTMASTER
206 N MAIN ST
JAMESON MO 64647-9998



August 15, 1998
ROUNDHOUSE FESTIVAL STATION
POSTMASTER
100 HARRISON DR
EVANSTON WY 82930-9998



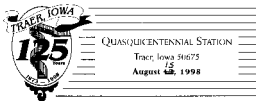
August 15, 1998
NORWEGIAN-AMERICAN FEST STATION
POSTMASTER
PO BOX 9998
MT HOREB WI 53572-9998



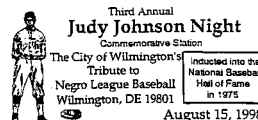
August 15, 1998
AMES DAY STATION
POSTMASTER
110 E MAIN
AMES OK 73718-9998



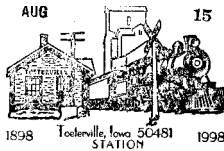
August 15, 1998
16 YEAR OLD BABE RUTH STATION
POSTMASTER
250 SOUTH NURSERY
PURCELLVILLE VA 20132-9998



August 15, 1998
TRAER QUASQUICENTENNIAL STATION
POSTMASTER
101 N MAIN ST PO BOX 9998
TRAER IA 50675-9998



August 15, 1998
City of Wilmington
JUDY JOHNSON NIGHT
COMMEMORATIVE STATION
POSTMASTER
3204 CONCORD PIKE
WILMINGTON DE 19803-9998



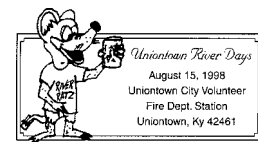
August 15, 1998
TOETERVILLE STATION
POSTMASTER
150 W 4TH ST PO BOX 9998
ST ANSGAR IA 50472-9998



August 15, 1998
HASTINGS KOOL-AID STATION
POSTMASTER
PO BOX 9998
HASTINGS NE 68901-9998



August 15, 1998
GM Black Women Network
GMBWN STATION
POSTMASTER
1401 W FORT ST
DETROIT MI 48233-9998



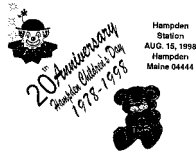
August 15, 1998
Uniontown City Volunteer Fire Department
UNIONTOWN RIVER DAYS STATION
POSTMASTER
PO BOX 9998
UNIONTOWN KY 42461-9998



August 15, 1998
GOVERNORS DAY STATION
POSTMASTER
312 MAIN ST
NIANTIC CT 06357-9998



August 15, 1998
WILD BLUEBERRY FESTIVAL STATION
POSTMASTER
51 COURT ST
MACHIAS ME 04654-9998



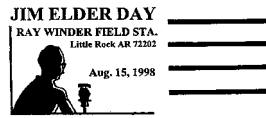
August 15, 1998
HAMPDEN CHILDRENS DAY STATION
POSTMASTER
114 WESTERN AVE
HAMPDEN ME 04444-9998



August 15, 1998
CARLTON COUNTY FAIR STATION
POSTMASTER
104 BROADWAY
BARNUM MN 55797-9998



August 15, 1998
FRIENDSHIP VILLAGE STATION
POSTMASTER
PO BOX 9998
PORTAGE WI 53901-9998



August 15, 1998
RAY WINDER FIELD STATION
POSTMASTER
600 E CAPITOL AVE
LITTLE ROCK AR 72202-9998



August 15, 1998
THE DIZZIE GILLESPIE SCHOOL OF THE
FINE & PERFORMING ARTS STATION
POSTMASTER
801 JOHNSON AVE
STUART FL 34994-9998



August 15, 1998
4TH AIR FORCE CELEBRATION STATION
POSTMASTER
4150 CHICAGO AVE
RIVERSIDE CA 92507-9998



August 15, 1998
WILDER FEST
POSTMASTER
PO BOX 9998
SPRING VALLEY MN 55975-9998



August 15, 1998
125TH ANNIVERSARY CELEBRATION
APPLE DUMPLING FESTIVAL STATION
POSTMASTER
PO BOX 9998
ATWOOD IL 61913-9998



August 15, 1998
WILD WEST DAYS STATION
POSTMASTER
119 E JEFFERSON ST
VIROQUA WI 54665-9998



August 15, 1998
LENGBY STATION
POSTMASTER
102 MAIN AVE
LENGBY MN 56651-9998



August 15, 1998
International Washer Pitchin Executive
Committee
INTERNATIONAL WASHER PITCHIN
CONTEST STATION
POSTMASTER
9 NEWBERN HWY
YORKVILLE TN 38389-9998



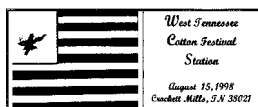
August 15, 1998
Strait Stamp Club
STRAIT STAMP SHOW STATION
POSTMASTER
700 S 5TH AVE
SEQUIM WA 98382-9998



August 15, 1998
CENTENNIAL STATION
POSTMASTER
PO BOX 9998
HOPEDALE MA 01747-9998



August 15, 1998
SAKAKAWEA STATION
POSTMASTER
119 HARMON AVE
STANTON ND 58571-9998



August 15, 1998
City of Crockett Mills
WEST TENNESSEE COTTON FESTIVAL
STATION
POSTMASTER
28 CROCKETT MILLS JACKSON STORE
RD
CROCKETT MILLS TN 38021-9998



August 15 & 16, 1998
Old Fashioned Days Committee
OLD FASHIONED DAYS STATION 1998
POSTMASTER
PO BOX 9998
MADISON OH 44057-9998



August 15 & 16, 1998
 LEMONWHEEL STATION
 POSTMASTER
 219 MAIN ST
 LIMESTONE ME 04750-9998



August 15 & 16, 1998
 BICENTENNIAL CELEBRATION STATION
 POSTMASTER
 100 PITCHER ST
 UTICA NY 13504-9998



August 15 & 16, 1998
 Burleson Chamber of Commerce
 OLD TIME FIDDLERS STATION
 POSTMASTER
 232 SW JOHNSON AVE
 BURLESON TX 76028-9998



August 15 & 16, 1998
 Cobb County Stamp Club
 COCOPEX STATION
 POSTMASTER
 3900 CROWN RD
 ATLANTA GA 30304-9998



August 15 & 16, 1998
 JAZZ FESTIVAL STATION
 POSTMASTER
 320 THAMES ST
 NEWPORT RI 02840-9998



August 15-22, 1998
 53RD HOWARD COUNTY FAIR STATION
 POSTMASTER
 12800 RTE 144
 WEST FRIENDSHIP MD 21794-9998

—Stamp Services, Marketing, 8-27-98

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give, the United Way	Sept. 15–Oct. 31
Learn About Lupus, October, Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

—Business Mail Acceptance, Marketing Systems, 8-27-98

Post Offices

Post Office Changes Number 98-15

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	22-2580	04231	ME	East Stoneham	Oxford	Main Office	Post Office	8/22/1998	This announcement changes the name of the East Stoneham, ME post office to the Stoneham, ME post office. Use Stoneham, ME 04231 as last line of address.
New	22-2580	04231	ME	Stoneham	Oxford	Main Office	Post Office	8/22/1998	
Old	22-9315	04287	ME	West Bowdoin	Sagadahoc	Main Office	Post Office	8/22/1998	This announcement changes the name of the West Bowdoin, ME post office to the Bowdoin, ME post office. Use Bowdoin, ME 04287 as last line of address.
New	22-9315	04287	ME	Bowdoin	Sagadahoc	Main Office	Post Office	8/22/1998	

—Address Management, Operations Support, 8-27-98

IMMIGRATION VISA LOTTERY UPDATE

1998 Immigration Visa Lottery ZIP Codes

The U.S. Department of State is advertising the opportunity to apply for immigration visas in approximately 181 foreign countries in six geographic regions. The Department of State requires that the responses be separated based on six geographic regions and has rented six post office boxes in Portsmouth, NH, to accomplish this objective. The six 5-digit unique ZIP Codes will be used in the unique 3-digit ZIP Code 002 series for approximately 45 days; however, the official visa lottery period is only from October 1 – 31, 1998. The last

line of the addresses used will be “Portsmouth, NH,” with one of the following ZIP Codes: 00210, 00211, 00212, 00213, 00214, or 00215.

Please advise customers who have specific questions pertaining to the actual rules for applying for an immigration visa to contact the Department of State.

—Processing Operations, Operations Support, 8-27-98

Postal Employees

BMEU NOTICE

New Apparel for Business Mail Entry Unit Employees

Effective September 12, 1998, employees in the following occupation codes will have their annual clothing allowance under the contract uniform program suspended for a 2-year period during which alternative methods of supplying uniforms will be tested:

- Bulk mail clerk, occupation code 2320-15xx
- Bulk mail technician, occupation code 2320-28xx
- Mailing requirements clerk, occupation code 2345-32xx

Instead of an annual clothing allowance, these employees will receive a basic issuance of authorized items. The supplier selected for the first year of the test will send order forms before September 12 to Business Mail Entry Unit (BMEU) managers, who will distribute them to eligible employees.

BMEU employees may not purchase any garments under the current contract uniform program after September 11, 1998. Any allowance balance remaining after September 11 may not be used. Therefore, employees who wish to spend part or all of their current allowance to purchase needed items, including footwear, must take delivery no later than September 11. Items for invoices shipped or received after that date will not be honored.

When order forms are received, BMEU employees will be allowed to select 5 shirts and 3 bottoms from a menu that includes 7 styles of shirts and 6 styles of bottoms (slacks, shorts, and skorts). Each authorized employee will also re-

ceive a sweatshirt and cap. Employees in colder climates will receive a fleece jacket. The supplier will send laminated color posters showing the garments available to BMEU managers for posting in facilities with full-time BMEU employees. Eligible employees will use the posters to identify the items that they wish to order.

Completed order forms must be submitted to the BMEU manager at the employee's district office who will forward all order forms to the supplier. Further instructions for placing orders and maintaining records will be provided to BMEU managers by September 5, 1998.

Employees who receive the new BMEU apparel must wear it when on duty. Once the new items are received, clothing purchased under the previous contract uniform program or personal garments may not be substituted for the new apparel. Employees may wear the new apparel in any combination, with the exception of shorts, which are to be worn during warm weather periods as determined by the installation head.

Employees may order, at their own expense, additional items directly from the supplier only after an account is established with an initial order approved by the BMEU manager. Questions regarding the new BMEU apparel may be directed to Uniform Programs at (202) 268-4444 or through cc:Mail, listing "Uniform Programs" as the addressee.

—Uniform Programs, Labor Relations, 8-27-98

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released August 10, 1998

MONTHS	C	F	G
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	-3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	-2.96	7.22
1995	37.41	18.31	7.03
1996	22.85	3.66	6.76
1997	33.17	9.60	6.77
1997			
AUGUST	-5.59	-.86	.53
SEPTEMBER	5.46	1.48	.54
OCTOBER	-3.38	1.45	.54
NOVEMBER	4.61	.46	.50
DECEMBER	1.71	1.01	.52
1998			
JANUARY	1.12	1.28	.51
FEBRUARY	7.20	-.07	.44
MARCH	5.11	.34	.50
APRIL	1.00	.52	.49
MAY	-1.72	.95	.51
JUNE	4.05	.85	.48
JULY	1.09	.21	.49
LAST 12 MONTHS	19.14	7.84	6.21

*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.

Federal Retirement Thrift Investment Board



Please post on bulletin boards.
Destroy all previous notices.

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Retail

BACK TO SCHOOL

Retail Merchandise Promotion

The Postal Service has begun shipping retail merchandise for the Back to School promotion to approximately 12,000 participating outlets. The promotion contains a mix of new and “previous” school products focused on the designs for the Dinosaurs, Movie Monsters, Crayola, and Teddy Bear stamps.

Specific product information will be contained in the *What’s in Store* newsletter sent with each shipment. Postal stores and large and mobile slat-wall offices will also receive a large floor merchandise display (foot-print size of 34 3/4” x 14 1/4”). Merchandisers will receive two boxes of product and, for those receiving the displays, two boxes containing the display components. Each box will be numbered sequentially, e.g., 1 of 4, 2 of 4, etc. A small floor merchandise display (footprint-size of size 19” by 16”) will be shipped to levels 18 and above mini-slat wall offices. This shipment will arrive in two boxes — one for the merchandise display components and one for product. A countertop merchandise display (footprint-size of 19 3/4” by 11 3/4”) will go to selected stations and branches with mini-slat walls, and will be shipped in one box.

The product types will vary depending on the size of merchandiser:

Product	Each
Teddy & Crayola Magnetic Frames	\$2.49
Teddy & Crayola Key Chain	2.49
Dino & Teddy Button Set	2.49
Dino, Crayola, & Teddy Bookmark Pack	2.49
Dino, Crayola, & Teddy Small Spiral Memo Pad	2.99
Teddy Dry Erase Board	4.99
Teddy & Crayola Pen/Pencil/Eraser Set	3.99
Crayola & Teddy Magnetic Memo Pad	4.99
Dino & Teddy Sticker Sheets	2.49
Crayola & Teddy Doodle/Notebook Pad	4.99
Dino Activity Kits	2.49
Dino Memo Pads	3.99
Dino Padfolios	5.50
Dino Binders	5.95
Movie Monster 15-Pack Pencils	4.99
Movie Monster Pen/Pencil/Eraser Sets	3.99
Movie Monster 5-Pack Pencils	1.99
Movie Monster Mouse Pads	5.95
Value Pak of Dino Mouse Pads with Computer Paper	7.50
Dino Poster	6.50

Each participating office will receive a one-time distribution designed for sell-through. Offices should restock the merchandise as needed. There will be a limited quantity of the product at Centrobe, formally Neodata, which may be ordered by calling 1-800-247-4000.

- Back to School products are to be sold at full retail value as priced on product. This includes the Dinosaur and Movie Monster products.
- Do not return any product until you receive specific instructions from Headquarters.
- Merchandise may be transferred among participating offices using the transfer procedures in place.

The promotion begins immediately upon the receipt of the merchandise and merchandiser displays. Report sales in AIC 098. The AIC number (098) and price of each product are printed on the product packaging. **Please alert all clerks to the correct accounting treatment.**

—Retail Products and Services, Marketing, 8-27-98

NEW REFUND AICs

New AICs for Postage and Fees Refunds: Refund AIC 536 to be Deactivated September 12, 1998

AIC 536 should not be used after September 11, 1998, the last day of Fiscal Year (FY) 1998. Five new AICs will be activated to more accurately reflect our refund activity. The AICs and their IRT titles are:

AIC	Refund Category	IRT Title
525	Precanceled Stamp Refund	REFUND PRECANCL
526	Customer Meter Postage Refunded	REFUND METER
528	Permit Postage and Fees Refunded	REFUND PERMIT
541	Value Added Service Rebates	REFUND VALUEADD
553	Stamps and Fees Refunded	REFUND STAMPS

The Postal Service currently processes retail and commercial refunds using the same refund account, AIC 536, Postage and Fees Refund. Retail refunds tend to be small transactions, such as refunding money to a residential customer for a special service that was paid for but not received. Commercial refunds, on the other hand, are often large transactions, sometimes processed by the district office, which involve refunds for meter, permit, or other commercial customers. Since postage *revenue* received from retail and commercial services flows into different general ledger accounts (GLAs), the refund offsets should affect the same GLAs in order to maintain an accurate reporting of financial data by account type in the Postal Service Financial Report (PSFR).

To improve the process of allocating refunds to the appropriate GLA, five new account identification codes (AICs) have been assigned for processing refunds of postage and fees. Instead of recording all postage and fees refunds as AIC 536, refunds must be recorded using different AICs depending on the refund type. These new AICs will take effect on September 12, the first day of AP 1, FY 1999. AIC 536 should not be used when these new AICs are activated. AIC 536 will be deactivated on the IRTs and POS in a future update.

More detailed descriptions of the new AICs are as follows:

AIC 525 — Precanceled Stamp Refund

This AIC is to be used only for refunds of precanceled stamps. This includes refunds for bulk rate precanceled stamps, First-Class presort precanceled stamps, non-profit precanceled stamps, and bulk rate and nonprofit stamped envelopes.

AIC 526 — Customer Meter Postage Refunded

This AIC is to be used for refunds of postage from customer meters. For example, if a customer discontinued leasing his or her meter but still had a postage credit on the meter, AIC 526 would be used to process the refund of the unused postage amount.

AIC 528 — Permit Postage and Fees Refunded

This AIC would be used for refunds related to permit mailings. For example, if the USPS damages a customer's permit mailing and the customer requests a refund, AIC 528 would be used to refund the postage amount to the customer. AIC 528 will also be used to refund a customer's annual bulk mailing fee if no mailings are made (this transaction is currently processed using AIC 535; the Handbook F-1, *Post Office Accounting Procedures*, description of AIC 535 will be updated to exclude the refund of bulk mailing fees).

AIC 541 — Value Added Service Rebates

This AIC would be used for refunds to mailing agents for performing value added services. For example, if a presort bureau submits mail at a discounted rate when the mail has originally been metered by another customer at a single-piece rate, AIC 541 would be used for a value added services rebate. (Value Added Service rebates are for mailing houses and presort bureaus that perform additional work-sharing services and share the mailing discounts with their customers).

AIC 553 — Stamps and Fees Refunded

This AIC is to be used for refunds of postage and fees paid by postage from retail customers. For example, if a customer does not receive the special services paid for at the time of mailing, the window clerk would use AIC 553 to process the transaction. AIC 553 should also be used if a refund is processed due to a jammed postage validation imprinter (PVI) or post office meter. AIC 553 **must not be used** for refunds made for precanceled stamps, customer meters, permit accounts, or value-added rebates.

IRT Programming

The IRTs will be updated with the appropriate titles for the new AICs in a future release. Until the required programming changes take effect, the AIC title on the IRT screen will be blank. One exception to this is AIC 541, which reads Special

Delivery Fees. Please ignore the blank screens and any other unrelated wording that appears, and proceed with processing refund transactions using these AICs. POS ONE screens will also be updated in a future release.

Support Documentation and Financial Reporting

The process, documentation, and local procedures in place for processing refunds will not change. PS Form 3533, *Application and Voucher for Refund of Postage and Fees*, will serve as the support documentation for all the refund AICs. A revised version of the form will be available from the material distribution centers (MDCs) shortly, and offices will be notified via *Postal Bulletin* notice when the revised form is available.

The implementation of these AICs affects *only* AIC 536 with the exception of the modification to AIC 535 described above. Other refund AICs currently in use for Express Mail

Refunds (676), Postal Related Products Refunds (608), and Miscellaneous Non-Postal Revenue Refunds (624), are still in effect and should be employed as usual.

Appendix A of Handbook F-1 will be updated to reflect the new AICs. PSFR mapping for refund accounts will not change in FY 1999. All refunds will continue to be mapped to the postage line (line 3) of the PSFR. In FY 2000, after 1 year of refund data has been collected, the commercial refund accounts will be remapped to the corresponding commercial lines of the PSFR.

These new AICs will allow the Postal Service to more effectively track revenue by customer type, and will help us better attribute refunds to the correct postage category. Increased understanding of our customer base will help the Postal Service retain and grow our core business.

—Retail, Marketing, 8-27-98

POINT OF PURCHASE SIGNS

New Signage System for Traditional Post Offices (Does Not Include Postal Retail Stores)

Beginning September 12, distribution of 7,000 Point of Purchase signage systems, including necessary hardware, will be available for traditional post offices.

The material distribution center in Topeka, KS, will begin accepting orders from the date of this *Postal Bulletin* until September 11, 1998. **No orders will be accepted after September 11.** Fulfillment will be on a “first-come, first-served” basis.

These signage systems will contain two types of messaging:

1. **Continuity messages:** Long-term messages that provide basic information about our core products and services, like Priority Mail, Express Mail, and Global.
2. **Promotional messages:** Short-term messages (8–10 weeks) to promote seasonal programs and new information on promotions like Holiday and Celebrate the Century™. This signage is changed out with each new product promotion.

Signage systems will be shipped in two phases.

The first phase will include:

- Continuity Menuboard Panels (Priority Mail, Express Mail, and Global Priority Mail)
- Sustaining hardware for six Menuboard and six Lobby Panels

- A step-by-step installation video and an instruction manual

Phase one will be shipped beginning September 12.

The second phase will include:

- Holiday promotional signage of remaining three Menuboards and six Lobby Panels

The hardware for this Holiday signage will have already been sent in the first shipment. Once this shipment is received, you will have a total of six Menuboards and six Lobby Panels to display with hardware provided. Phase two items will be shipped in mid-October to provide for installation by November 2.

Note: The signage system is designed to be hung or wall-mounted. Offices that cannot hang the signage from suspended ceilings will be required to wall-mount, which requires drilling. Offices that cannot drill because of asbestos or offices that are historical sites should not order the signage.

Before placing an order, measure the length (wall to wall) of your clerk counter to determine whether you will need a large or small kit.

	PSN
If counter length is 178” or more	Order large kit 7690-04-000-5188
If counter length is 85”–177”	Order small kit 7690-04-000-5194

How to place your order:

- Call: 1-800-332-0317; select Option 1.
- Next, you will be prompted to make a selection; Press 2.
- Enter your Access Code number.
- Next, you will be prompted to make a selection; Press 1.
- Enter your the PSN for the kit you have selected.
- Enter the Quantity (1).
- Next, the system will verify your order; if correct, Press 1 (this places your order automatically).
- Press the (#) key to return to the Main Menu.
- From the Main Menu, press the (#) key again to end the call.
- If you have a valid order, you will be given a shipping order number.

- Hang up the phone.
- *If you hang up without exiting properly, your order will still be placed; however, you will not receive your order number.*

For Fax and Mail-In orders, complete PS Form 7380,
Supply Center Requisition

Fax: 785-861-2939

Mail:

ATTN: SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW MONTARA PKWY
TOPEKA KS 66624-9602

—Retail Products and Services, Marketing, 8-27-98



ASM 12

Administrative Support Manual

June 1998

Revision Pages

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517.2 Community Contact**517.21 Purpose**

It is important to know and consider the views of local public officials and interested citizens at an early stage in the facility planning process. However, it is imperative that district or plant managers review all alternatives and establish the requirement for new space *before* community contact is initiated.

517.22 Application**517.221 Notification**

Notification procedures apply to the following:

- a. New facility construction, owned or leased.
- b. Expansion of an existing building.
- c. Purchase or lease of a previously nonpostal occupied existing building.
- d. Real property disposal.
- e. Other postal facility actions that might directly affect state or local community plans.
- f. Any alterations that directly affect employee complement or customer services in the facility.

517.222 Exception

Procedures do not apply to alterations that do not directly affect employee complement or customer services in the facility.

517.23 Notification of Local Officials**517.231 Coordination**

Facilities representatives, i.e., the real estate specialist and architect-engineer assigned to the project, schedule an appointment with the highest elected official. They then meet with that official, accompanied by other appropriate postal representatives, i.e., district manager, plant manager and/or postmaster, to:

- a. Discuss the project and process the Postal Service will follow.
- b. Solicit the official's input.

This initial meeting helps to maintain positive community relations concerning projects that otherwise may develop into problem cases. It also improves the Postal Service image in communities where relocation will be accomplished without controversy.

517.232 Comments

After scheduling an advance appointment, representatives meet with the official and/or designee to hand deliver a community contact letter (see Exhibit 517.232) dated for that day. To ensure that the Postal Service is sending a uniform message across the country, representatives use this standard letter. Copies of the letter must be provided to Headquarters Legislative Affairs and Corporate Relations at least 2 days before the meeting. All information concerning this project must be kept in the strictest confidence until the meeting is held with the official.

Exhibit 517.232

Community Contact Letter

Dear ___[officials name: Mayor/First Selectman/Supervisor, etc.]___:

The Postal Service has determined that the present postal facility located on ___[street address]___ is inadequate to serve future postal needs of ___[community name]___. We need to expand operations to enhance both the quality of postal services we provide to your community and our employees' working conditions. After consulting with Postmaster ___[postmaster's name]___, we find that we need, ideally, approximately ___[number]___ square feet of net interior space.

To meet these new requirements, our first consideration is to expand the existing postal facility. If this is not feasible, we will then consider relocating to another building or construct a new building on a site that is, ideally, approximately ___[number]___ ___[square feet/acres]___. In the event another building or site must be identified, every effort will be made to maintain it within the downtown business area of ___[community name]___.

The Postal Service wishes to work in partnership with your community. Therefore, we ask for your assistance and cooperation in having this project scheduled for the next available town meeting so that the general public may express its opinions and offer constructive comments on the project.

We welcome your timely suggestions and comments, both as we initiate this project and as it proceeds. Please address any questions, suggestions, or concerns to ___[name, mailing address, and telephone number of appropriate Facilities representative, to be provided by Facilities office]___.

Thank you for your participation in this process. We look forward to continuing to work with you and your staff as this project develops.

Sincerely,

___[signature]___
 ___[title of operational unit manager]___

bcc:

___[postmaster]___
 ___[Facilities representative]___
 ___[Government Relations representative]___
 ___[Corporate Relations representative]___

475 L'ENFANT PLAZA SW RM 10022
 WASHINGTON DC 20260-0010

517.233 **Discussion**

Facilities representatives:

- a. Discuss the purpose of the meeting, noting that community input is being solicited.
- b. Discuss the existing conditions and deficiencies.
- c. Explain Postal Service requirements and information used to forecast future needs. Include in this discussion the benefits to citizens of the community (e.g., more service windows and post office boxes, improved parking, architectural-barrier accessibility), and how this will benefit the Postal Service.
- d. Elicit the official's input on the economic climate of the community and growth projections. This should provide a good test for the Postal Service's forecast to determine whether needs have been over- or understated.
- e. Request to have the project scheduled at the next available town meeting.
- f. If known, explain why the facility cannot be expanded and what will be done with the present post office (lease is expiring, Postal Service is selling, etc.).
- g. Discuss the new construction-leased, alternate quarters, or new construction-owned process. Discuss what will happen with a flexible schedule. If there is a portfolio of building elevations, show and discuss which may be the most appropriate for the area.
- h. Discuss the preferred area, welcoming community input, and offer a possible tour with elected officials. Be careful to avoid specific site recommendations at this time. Instead, discuss the central business district, historic district, commercial zones, master plans, town complex or infrastructure, and the likelihood of finding sites.
- i. Elicit the community's and official's opinion, concerns, and comments about the project, requirements, and the preferred area. Also, determine from the official any other agencies with which the Postal Service should be holding discussions (planning departments, zoning boards, historic commissions, etc.), as the Postal Service goes through the planning process. Discuss as appropriate.
- j. Express availability for future meetings and public forums, if deemed necessary by officials.

517.234 **Records**

Representatives must follow up with a letter confirming what was discussed and what additional data is to be provided by either party. Based on the results of the discussions, representatives need either to reiterate the planned advertisement date or to set a new date. Provide copies of this letter to Headquarters Legislative Affairs and Corporate Relations.

517.235 **Negative Reaction**

If there is a negative reaction by elected officials, civic groups, or members of a congressional delegation after these discussions, the real estate specialist will advise the district manager. The district manager or plant manager must immediately inform the vice president of Area Operations.

517.24 Final Project Development**517.241 Alternatives**

Evaluate the site alternatives according to the National Environmental Policy Act (NEPA), using Handbook RE-6. This requires consideration of all alternative courses of action and development of all necessary environmental information for evaluating them.

Note: Keep the vice president of Corporate Relations and the consumer advocate informed on the status of the project development.

517.242 Review Process

Ensure that the appropriate intergovernmental review process has been followed for the ranked sites.

517.243 Completion

Once it is determined that the project complies with the requirements of NEPA and OMB (Executive Order 12372), complete site acquisition procedures.

517.3 Compliance With Randolph-Sheppard Act Amendments of 1974**517.31 Policy**

Facility planning must comply with regulations issued by the former Secretary of Health, Education and Welfare (HEW) on March 23, 1977, implementing the Randolph-Sheppard Act Amendments of 1974. The regulations (34 CFR 369.30 and 369.31) provide for the inclusion of satisfactory space in federal buildings for the location and operation of vending facilities by visually impaired persons (20 U.S.C. 107a(d)).

517.32 Requirements

The basic requirement is for the inclusion of a service area in buildings larger than 15,000 square feet or with an employee complement of at least 100 persons during normal working hours (8:00 a.m.–6:00 p.m.) that can serve as a satisfactory location for a visually impaired vending facility. The area must have no less than 250 square feet of space, together with sufficient electrical, plumbing, heating, and ventilation for a vending facility, under applicable codes. (There can be more than one satisfactory site at a location.)

517.4 Environmental Review

The Postal Service examines the environmental issues of all postal projects during facility planning to avoid or mitigate any substantial adverse impacts on the environment, according to the procedures in Handbook RE-6.

517.5 Compliance With Clean Air Act, Clean Water Act, and Safe Drinking Water Act

The Postal Service complies with the Clean Air Act (PL 95–95 as amended), the Clean Water Act of 1977 (PL 95–217), and the Safe Drinking Water Act (PL 93–523 as amended by PL 95–190 (42 U.S.C. 300 j-6)).

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475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-1540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Postal Service Orders for Postal Bulletin

- New Order
- Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____
Postal Facility Name _____
Delivery Address _____
City _____ State _____ ZIP+4 _____
Person to Contact
() _____
Daytime Telephone _____

- Change Quantity of Subscription
(Include *Postal Bulletin* mailing label.)

Current Quantity _____ New Quantity _____

Distribution: The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office.

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "P00" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 2800
WASHINGTON DC 20260-1540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues, call MDC Customer Service at 800-332-0317 or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
ATTN SUPPLY REQUISITIONS
500 SW MONTARA PKY
TOPEKA KS 66624-9602

Please use the correct item number: 7690-04-000-2603.



Public Orders for Postal Bulletin

- New Order
- Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____
Company Name _____
Delivery Address _____
City _____ State _____ ZIP+4 _____
Daytime Telephone _____

Subscription: Domestic - \$83.00 per year; International - \$103.75 per year

Subscription Orders: 202-512-1800

Subscription Inquiries: 202-512-1806 Fax: 202-512-2250

Single Copies (back to 16 issues): Domestic - \$5.00; International - \$6.25

- Enter _____ Annual Subscription(s).
Total Amount \$ _____
- Send _____ additional copies of Bulletin # _____
Total Amount \$ _____
- GPO deposit account [] [] [] [] [] [] [] [] [] [] [] - []
- Check/money order payable to: Superintendent of Documents
- VISA MasterCard

Credit Card Number _____ Expiration Date _____

Signature _____

Mail Completed Form and Payment To:

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