

POSTAL BULLETIN

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The *Postal Bulletin* is also available on the World Wide Web at <<http://www.usps.gov>>.

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Postal Bulletin Indexes

Quarterly Index	PB 21936 (1-2-97)
1996 Annual Index	PB 21936 (1-2-97)

Administrative Services

New Purchasing Manual Available

The new Postal Service *Purchasing Manual* is now available from the material distribution centers (MDCs). The *Purchasing Manual* contains the policies and regulations governing Postal Service purchasing.

For requisitioning purposes, the new *Purchasing Manual* (January 1997) (PSIN MANPM, NSN 7610-03-000-9546, unit of issue = EA) replaces Publication 41, *Procurement Manual*, the latest edition of which was Transmittal Letter 8 (7-12-95). MANPM may be ordered from the MDCs by submitting Form 7380, *MDC Supply Requisition*; by telephone

ordering through TTOE; or by electronic ordering through MARS.

Purchasing organizations may continue to follow the policies contained in either *Procurement Manual* TL-8 or the new *Purchasing Manual* for any category or categories of purchases, pending instructions otherwise.

—*Policies, Plans and Diversity,
Purchasing and Materials, 3-13-97*

Coding Accuracy Support System Extension

There will be a change in the Coding Accuracy Support System (CASS) cycle and expiration dates. Currently, the CASS certification cycle runs from July 15, 1996, through July 14, 1997. On July 14, 1997, all CASS-certified software products are required to cease operation if they had not obtained certification for the new cycle of July 15, 1997, through July 14, 1998.

Effective immediately, the current CASS cycle expiration date is extended to July 31, 1997. Future CASS cycle dates will run from August 1 through July 31. This change is being

made to synchronize the CASS cycle expiration date with the expiration dates of the bimonthly Address Information System (AIS) products as shown in DMM A950.3.1. This change will enable software developers and customers to more effectively schedule the distribution and loading of new CASS-certified software and database updates.

—*Address Management, Operations Support, 3-13-97*

Postal Bulletin Correction

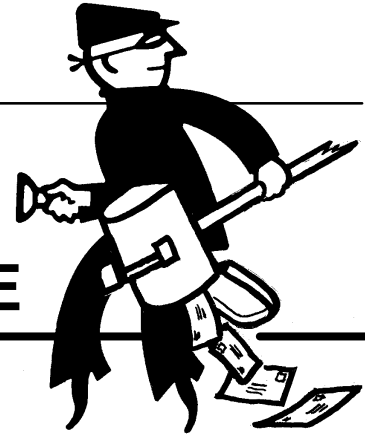
The date and issue number on the cover of *Postal Bulletin* 21939 were incorrect. The correct issue number and date are PB 21939, February 13, 1997. The headers on succeeding pages contained the correct issue number and date. The online version (www.usps.gov) of *Postal Bulletin* 21939 has been corrected.

—*Corporate Publishing and Information Management,
Information Systems, 3-13-97*



UNITED STATES POSTAL INSPECTION SERVICE

**You can help...
STOP POSTAL CRIME**



FOREIGN LOTTERIES THROUGH THE MAIL ARE ILLEGAL

Why?

You, or someone you know, may receive information in the mail urging you to participate in a foreign country's lottery, perhaps in Australia, Canada, Germany, or Barbados. These ads offer convenient mail-order purchase of lottery tickets, or of a share in a pool of lottery tickets. So you may ask yourself, "Why not do it?" The U.S. Postal Inspection Service says beware.

Two reasons:

- 1. It's illegal.** The Federal Postal Lottery Statute (Title 18 USC Section 1302) prohibits mailing payments to purchase any ticket, share, or chance in a foreign lottery with very few exemptions. State-sponsored lotteries, if legal, are allowed to advertise by mail.
- 2. It's impractical.** Unlike playing in your state's lottery, you cannot be certain that you are even entered to play. Most foreign lottery solicitations come from "bootleggers" who seek outrageous fees from those wishing to play. Typically, those who pay the required fees never see any lottery tickets issued by the foreign lottery they wish to enter. People lose thousands of dollars in these lotteries, and no resident of the United States is known to have won.

Who's the target?

These foreign lottery schemes seem to disproportionately victimize senior citizens. Seniors are often the most vulnerable and trusting of people, making them easy targets. Dollar losses for some seniors have been catastrophic, effectively wiping out a lifetime of savings.

If you or someone you know has received foreign lottery solicitations or lost money to a foreign lottery operator, contact your local Postal Inspection Service office.

PLEASE POST ON ALL BULLETIN BOARDS

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Customer Services

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Sales Management at 202-268-3612 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCPenney Body Language & Olga Bras	Standard/Brochure	Mar. 12-14	4.2	Nationwide	CarRt	Segerdahl Corp., Wheeling, IL
Sears Apparel	Standard/Letter	Mar. 15-18	6.0	Nationwide	CarRt	
Eddie Bauer Spring Resource	Standard/Catalog	Mar. 17-19	3.3	Nationwide	CarRt, 3/5-Digit, Basic	R.R. Donnelley
Eddie Bauer March Prospect	Standard/Catalog	Mar. 17-19	3.3	Nationwide	CarRt, 3/5-Digit, Basic	R.R. Donnelley
Talbots March Mid-Season Sale	Standard/Catalog	Mar. 17-19	1.6	Nationwide	CarRt, 3/5-Digit, Basic	8.25" x 10.625"
Current-Spring 1997	Standard/Flat	Mar. 17-21	1.8	Nationwide	CarRt, 3/5-Digit, Basic	8" x 10"
JCPenney Million \$ Jewelry	Standard/Booklet	Mar. 18-20	7.4	Nationwide	CarRt	Harte-Hanks
Eddie Bauer Spring Sale RM	Standard/Catalog	Mar. 19-21	1.5	Nationwide	3-Digit, SCF	8 1/2" x 10 7/8"; Harte-Hanks
Bloomingdale's	Standard/Letter	Mar. 19-22	1.9	Nationwide	CarRt, 3/5-Digit, Basic	5" x 6 3/4"; Lazarus Marketing
Service Merchandise	Standard/Flat	Mar. 20-21	4.2	Nationwide	CarRt, 3/5-Digit, Basic	World Color, Augusta, GA & Corinth, MS
JCPenney Summer Tall Women	Standard/Catalog	Mar. 20-22	2.1	Nationwide	CarRt	World Color
JCPenney Anniversary Sale	Standard/Catalog	Mar. 20-22	13.0	Nationwide	CarRt	R.R. Donnelley, Spartanburg, SC
JCPenney Summer Sizes 16W and Up	Standard/Catalog	Mar. 20-22	2.4	Nationwide	CarRt	World Color
Sally Beauty Supply	Standard/Letter	Mar. 28-31	2.6	Nationwide	CarRt, 3/5-Digit, Basic	
The Territory Ahead Summer I	Standard/Catalog	Mar. 30	1.2	Nationwide	CarRt, 3/5-Digit, Basic	8 3/4" x 10"; R.R. Donnelley
Williams-Sonoma Spring Catalogs for Cooks	Standard/Catalog	Mar. 31-Apr. 2	3.1	Nationwide	CarRt	R.R. Donnelley
L.L. Bean 1997 Summer Full	Standard/Catalog	April 1-3	7.3	Nationwide	CarRt, 5-Digit, Basic	7 7/8" x 8 15/16", 180 pages

Domestic Mail

POM/DMMT REVISION

Express Mail Acceptance and Delivery

Effective immediately, *Domestic Mail Manual Transition (DMMT) Book* chapter 2 standards for Express Mail are revised, reorganized, and transferred to *Postal Operations Manual (POM)* 137.5, 674, and 814.5. This material provides instructions on the acceptance, verification, and delivery of Express Mail, with appropriate references to the *Domestic Mail Manual (DMM)*. These revisions will appear in POM Issue 8.

Material in DMMT 286.1 about shortpaid Express Mail was reviewed and consolidated with the standards in DMM P011.1.6 with the release of DMM Issue 51 (January 1, 1997). The standards for directory service in DMMT 292.3 were transferred to POM 682.4 with the release of POM Issue 7 (August 1, 1996).

The two tables on pages 10 and 11 show the disposition of material in the DMMT. Table I shows the section-by-section transfer of material from the DMMT to the POM and DMM. Table II shows the origin of material in the POM revision.

Domestic Mail Manual Transition (DMMT) Book

2 Express Mail

[Delete chapter 2.]

* * * * *

Postal Operations Manual (POM)

1 Retail Management

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13 Retail Services at Counters

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137 Mail Acceptance and Handling

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[Redesignate current 137.5 as 137.6 and current 137.6 as 137.7; add new 137.5 to read as follows:]

137.5 Express Mail Acceptance

137.51 Description

Express Mail is available for sending any mailable matter meeting the eligibility standards in DMM E500, the size and weight standards in DMM C500, the preparation standards

in DMM M500, and the postage payment standards in DMM P500. DMM D500 provides standards for service objectives, postage guarantees, and refund conditions. The *International Mail Manual* contains the mailing standards for Express Mail International Service and the available destination countries.

Express Mail is available in five basic service offerings (Same Day Airport Service, Custom Designed Service, Next Day Service, Second Day Service, and Express Mail Military Service). [Same Day Airport Service was suspended in 1995 and is not available until further notice.]

Under DMM D071, Express Mail Custom Designed Service, Next Day Service, and Second Day Service may be used to expedite movement of any other class of mail from one domestic postal facility to another.

137.52 Express Mail Same Day Airport Service

137.521 Acceptance

[Express Mail Same Day Airport Service, part of the *Domestic Mail Classification Schedule* under title 39, Code of Federal Regulations, was suspended in 1995. The USPS will not accept items for this service until further notice. The following procedures are included only for completeness.]

Express Mail Same Day Airport Service items are accepted only at designated airport mail facilities (AMFs) at the hours specified by the USPS for delivery between those designated AMFs. Any item mailed under this service may not be collected or dropped into a collection box, and pickup service is not available. A Same Day Airport Service item must be dispatched on the next available transportation to the destination AMF. Upon arrival at the destination AMF, the item must be made available for claim by the addressee by the time determined for the item when accepted at the origin AMF.

137.522 Security

A Same Day Airport Service item is dispatched on a specific airline and a specific flight number, depending on the acceptance time and destination. Because of aviation security and the dispatch of hazardous and other materials having potential risk to personal safety, additional procedures are required for the acceptance of a Same Day Airport Service item.

Under no circumstance may the USPS acceptance employee tell the mailer or write on the Label 11-C (or Label 11-H), *Express Mail Airport to Airport*, or on the article itself any of the following information:

- a. Route (airline code).
- b. Trip (flight number).
- c. Leave time (flight departure time).
- d. Arrive time (flight arrival time).
- e. TRF (transfer point, if any).

137.523 Mailer Designation

Any mailer of a Same Day Airport Service item is classified and handled as follows:

- a. A *known mailer* is any holder of an Express Mail Corporate Account (EMCA), or a holder of a federal government agency account, or any customer who mails items regularly and is known to the acceptance clerk. Shipping, transfer, business, commercial, or other organizations may adapt Form 3801, *Standing Delivery Order*, to identify their employees presenting Same Day Airport Service items at an AMF.
- b. An *unknown mailer* is any customer who is not considered a known mailer under 137.523a. An unknown mailer must sign the "From" portion of the Label 11-C (or Label 11-H) and provide photo-identification. The signature on the identification must match the signature on the Label 11-C (or Label 11-H). The source of the identification must be written on the Label 11-C (or Label 11-H). A Same Day Airport Service item must not be accepted from an unknown mailer who does not provide photo-identification or whose signature does not match the signature on the identification.

137.53 Express Mail Custom Designed Service

Express Mail Custom Designed Service items are accepted only on a scheduled basis between designated postal facilities or other designated locations for mailable matter presented under a service agreement between the USPS and the mailer as described in DMM E500.

137.54 Express Mail Next Day Service

137.541 Acceptance

Express Mail Next Day Service items are accepted at designated postal facilities, at designated Express Mail collection boxes, and by pickup service, for overnight service to designated destination 3-digit ZIP Code delivery areas, facilities, or locations. Next Day Service items must be presented by the times authorized by the postmaster.

Each designated acceptance facility must keep an Express Mail Next Day Service directory showing, for the 3-digit ZIP Code area in which the facility is located, the following information:

- a. The 5-digit ZIP Code areas to which next-day delivery service by noon is offered.
- b. The 5-digit ZIP Code areas to which next-day delivery service by 3 p.m. is offered.
- c. A list of facilities at which Next Day Service mail can be claimed.

137.542 Verification

Any Next Day Service item must be verified at the time of mailing to ensure that the appropriate label is completed, the correct postage is paid, and the item is destined to a 3-digit or 5-digit ZIP Code area to which next-day delivery is offered from that point of origin. Any such item deposited in a collection box or handed to a carrier must be verified only at an Express Mail unit designated by the postmaster.

If a Next Day Service item that is brought to an acceptance unit is found not to have the appropriate label completed or the sufficient postage affixed, the mailer must be notified so that the label can be corrected or the insufficient postage paid. For an insufficiently paid item that is undeliverable for any reason, the item is returned to the mailer on payment of the deficient postage. An undeliverable Express Mail item not bearing a return address must be disposed of under the procedures in 68 and 69.

137.55 Express Mail Second Day Service

137.551 Acceptance

Express Mail Second Day Service items are accepted at designated postal facilities, at designated Express Mail collection boxes, and by pickup service. Second Day Service items must be presented by 5 p.m. or such later time as authorized by the postmaster. Second Day Service is available to and from 3-digit and 5-digit ZIP Code destinations not listed in the Express Mail Next Day Service directory.

137.552 Verification

Any Second Day Service item must be verified at the time of mailing to ensure that the appropriate label is completed, the correct postage is paid, and the item is destined to a 3-digit or 5-digit ZIP Code area to which second-day delivery is offered from that point of origin. Any such item deposited in a collection box or handed to a carrier must be verified only at an Express Mail unit designated by the postmaster.

If a Second Day Service item that is brought to an acceptance unit is found not to have the appropriate label completed or the sufficient postage affixed, the mailer must be notified so that the label can be corrected or the insufficient postage paid. For an insufficiently paid item that is undeliver-

able for any reason, the item is returned to the mailer on payment of the deficient postage. An undeliverable Express Mail item not bearing a return address must be disposed of under the procedures in 68 and 69.

137.56 Express Mail Military Service

137.561 Acceptance

Express Mail Military Service (EMMS) items are accepted at designated retail postal facilities for 2-day or 3-day service to designated Army Post Office/Fleet Post Office (APO/FPO) 5-digit ZIP Codes and at designated APO/FPO facilities for 2-day or 3-day service to designated 3-digit destination ZIP Code areas, facilities, or locations in the United States. Any 2-day EMMS acceptance office may accept EMMS items for 3-day service after the local cutoff time for normal 2-day service. Designated APO/FPO facilities overseas may accept 3-day service EMMS items for 3-digit destination ZIP Code areas in the United States not included on their 2-day service network. Service to or from an APO/FPO not designated as an EMMS area, location, or facility is prohibited. EMMS Custom Designed Service and drop shipment are available to authorized APO/FPO destinations. EMMS must be presented by the time authorized by the local postmaster.

Each designated facility must keep an EMMS directory showing both 2-day and 3-day service areas for the 3-digit or 5-digit ZIP Code area in which the facility is located. The directory must include the following information:

- a. For U.S. post offices, the 5-digit APO/FPO ZIP Codes to which EMMS is offered.
- b. For overseas APOs and FPOs, the 3-digit U.S. post office ZIP Code areas to which EMMS is offered.

137.562 Verification

Any EMMS item must be verified at the time of mailing to ensure that the appropriate label is completed, the correct postage is paid, and the item is destined to a 5-digit ZIP Code area to which EMMS is offered from that point of origin. Any such item deposited in a collection box or handed to a carrier must be verified only at an Express Mail unit designated by the postmaster.

If an EMMS item that is brought to an acceptance unit is found not to have the appropriate label completed or the sufficient postage affixed, the mailer must be notified so that the label can be corrected or the insufficient postage paid. For an insufficiently paid item that is undeliverable for any reason, the item is returned to the mailer on payment of the deficient postage. An undeliverable Express Mail item not bearing a return address must be disposed of under the procedures in 68 and 69.

* * * * *

6 Delivery Services

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[Revise the heading of 67 to read as follows:]

67 Special Delivery Service and Express Mail

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[Add new 674 to read as follows:]

674 Express Mail

674.1 General Standards

DMM D500 provides standards for delivery service objectives, postage guarantees, and refund conditions. The delivery standards vary by service offering and its availability to a particular destination. Express Mail is available in five basic service offerings (Same Day Airport Service, Custom Designed Service, Next Day Service, Second Day Service, and Express Mail Military Service).

674.2 Express Mail Same Day Airport Service

[Same Day Airport Service was suspended in 1995 and is not available until further notice.]

A Same Day Airport Service item must be dispatched on the next available transportation to the destination AMF. Upon arrival at the destination AMF, the item must be made available for claim by the addressee by the time determined for the item when accepted at the origin AMF.

674.3 Express Mail Custom Designed Service

Any Express Mail Custom Designed Service item is delivered only on a scheduled basis between designated postal facilities or other designated locations for mailable matter presented under a service agreement between the USPS and the mailer as described in DMM E500.

674.4 Express Mail Next Day Service

674.41 Post Office to Post Office Service

Any Next Day Post Office to Post Office Service item presented under 137.541 must be available for claim by the addressee at the destination facility by 10 a.m. of the next day that the destination office is open for retail business.

674.42 Post Office to Addressee Service

Any Next Day Post Office to Addressee Service item presented under 137.541 must be delivered to the addressee within the designated delivery area of the destination facility by noon or 3 p.m. of the next day. If an item cannot be delivered on the first attempt, these procedures (unless forwarding or return service is provided) must be followed:

- a. The time and date when delivery was attempted and the signature of the employee who attempted delivery must be entered in the "Delivery Attempt" block of

Label 11-B (or Label 11-F), *Express Mail Post Office to Addressee*.

- b. Form 3849, *Delivery Notice/Reminder/Receipt*, is left at the delivery address to show that the item is being held for pickup. The name and telephone number of the delivery facility where the item is held must be entered on the form. If the item is transferred to another facility, the first delivery facility must be able to give the customer the appropriate information, such as the name and telephone number of the facility to which the item was transferred. If Form 3849 cannot be left for any reason (e.g., no mail receptacle), the addressee should be telephoned and informed (1) that a delivery was attempted, (2) where the item may be picked up, and (3) when the next regular delivery trip is to be made. The date of the telephone attempt or contact must be recorded on Label 11-B (or Label 11-F).
- c. If the item is not picked up or the addressee does not request that the item be held for pickup, a second attempt to deliver must be made on the next regular delivery day.
- d. If the addressee has requested in writing that Next Day Service items be held for a specified day or number of days under DMM F010.5.0, the time and date when the item was available for delivery and the initials of the employee must be entered in the "Delivery Attempt" block of Label 11-B (or Label 11-F). The item must be delivered on the next regular delivery day after the specified day or number of days that the item is held.
- e. If delivery cannot be made after the second attempt to deliver, the item must be held for 5 workdays under DMM F010.5.0 for the addressee to pick up, unless the addressee requests a further attempt to deliver.

674.5 Express Mail Second Day Service

674.51 Post Office to Post Office Service

Any Second Day Post Office to Post Office Service item presented under 137.551 must be available for claim by the addressee at the destination facility by 10 a.m. of the second day that the destination office is open for retail business.

674.52 Post Office to Addressee Service

Any Second Day Post Office to Addressee Service item presented under 137.551 must be delivered to the addressee within the designated delivery area of the destination facility by noon or 3 p.m. of the second day. Instructions for second-attempt delivery are the same as those described in 674.42.

674.6 Express Mail Military Service

674.61 To APO/FPO

Under Post Office to Addressee Service to APO/FPO destinations, an Express Mail Military Service (EMMS) item pre-

sented under 137.561 for an APO/FPO address is available for delivery at the destination APO/FPO facility by 3 p.m. of the second day after mailing unless the APO/FPO facility is closed that day; in such a case, the item is available for delivery on the following business day. An EMMS item presented for 3-day service is available for delivery at the destination APO/FPO facility by 3 p.m. of the third day after mailing unless the APO/FPO facility is closed that day; in such a case, the item is available for delivery on the following business day.

674.62 From APO/FPO

Under Post Office to Addressee Service from an APO/FPO to a U.S. destination, an Express Mail Military Service (EMMS) item presented under 137.561 is delivered to an addressee within the delivery area of the destination facility by 3 p.m. of the second day after mailing. An EMMS item presented for 3-day service is delivered to an addressee within the delivery area of the destination facility by 3 p.m. of the third day after mailing.

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8 Special Services

81 Special Mail Services

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814 Collect on Delivery (COD) Mail

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[Add new 814.5 to read as follows:]

814.5 Express Mail COD

Express Mail COD is assigned and delivered under 814. After the money order or check is sent to the mailer, the clerk attaches the Express Mail delivery receipt from the appropriate Label 11 to the Form 3816, *COD Mailing and Delivery Receipt*, removed from the Express Mail article. The clerk sends the Express Mail receipt and COD form to the Express Mail unit for recording. The Express Mail unit then sends the receipt and form to the claims and inquiry unit for filing with the rest of the COD forms.

For offices that keep the COD forms, the Express Mail unit must make a photocopy of the COD form for filing with the Express Mail delivery receipt. Once completed, the COD form is returned to the delivery office. The COD forms with the Express Mail delivery receipts attached must be kept for 2 years from the date of mailing.

* * * * *

Table I. Disposition of Material From DMMTDMM = *Domestic Mail Manual*POM = *Postal Operations Manual*

DMMT	Action	Effective Date	Final Disposition
220	Classification (heading)		
222	Express Mail Same Day Airport Service (heading)		
222.2	Security Measures (heading)		
222.21	General	Transfer	03-13-97
222.22	Restricted Information	Transfer	03-13-97
222.23	Security Classification (restored by <i>Postal Bulletin</i> 21850 (9-16-93))	Transfer	03-13-97
224	Express Mail Next Day Service (heading)		
224.1	Availability (heading)		
224.13	Next Day Service Directories	Transfer	03-13-97
224.2	Available Types of Service (heading)		
224.22	Post Office to Addressee Service (heading)		
224.221	Description	Transfer	03-13-97
224.222	Second-Attempt Delivery	Transfer	03-13-97
226	Express Mail Military Service (heading)		
226.1	Availability (heading)		
226.11	Facilities	Transfer	03-13-97
226.13	Express Mail Military Service Directories	Transfer	03-13-97
226.14	Service Limitation	Transfer	03-13-97
226.2	Post Office to Addressee (heading)		
226.21	To APO/FPO Destinations	Transfer	03-13-97
226.22	From APO/FPO to U.S. Destination	Transfer	03-13-97
270	Mailing (heading)		
273	Express Mail Next Day and Second Day Services (heading)		
273.3	Time of Mailing (heading)		
273.36	Express Mail Military Service (heading)		
273.361	Presented at Domestic Postal Facilities	Transfer	03-13-97
273.362	Presented at APO/FPO Facilities	Transfer	03-13-97
273.4	Verification (heading)		
273.41	Deposited at Post Offices	Transfer	03-13-97
273.42	Deposited in Collection Boxes or to Carriers	Transfer	03-13-97
273.43	Requirements	Transfer	03-13-97
280	Postage Payment (heading)		
286	Insufficient Prepayment (heading)		
286.1	Express Mail Next Day, Second Day, Military, and Same Day Airport Services	Transfer	01-01-97
286.2	Express Mail Custom Designed Service	Transfer	01-01-97
290	Ancillary Services (heading)		
292	Address Correction and Directory Services (heading)		
292.3	Directory Service	Transfer	08-01-96
293	COD Service (heading)		
293.2	Assignment and Delivery	Transfer	03-13-97

Table II. Origin of Material in POM

DMM = *Domestic Mail Manual*

DMMT = *Domestic Mail Manual Transition Book*

POM	Source	Section
137.5 Express Mail Acceptance (heading)		
137.51 Description	DMM	C500, D071, D500, E500, M500, P500
137.52 Express Mail Same Day Airport Service (heading)		
137.521 Acceptance	DMM	E500.3.0
137.522 Security	DMMT	222.21, 222.22
137.523 Mailer Designation	DMMT	222.23
137.53 Express Mail Custom Designed Service	DMM	E500.4.0
137.54 Express Mail Next Day Service (heading)		
137.541 Acceptance	DMM	E500.5.0
	DMMT	224.13
137.542 Verification	DMMT	273.41, 273.42
137.55 Express Mail Second Day Service (heading)		
137.551 Acceptance	DMM	E500.6.0
137.552 Verification	DMMT	273.41, 273.42
137.56 Express Mail Military Service		
137.561 Acceptance	DMMT	226.11, 226.13, 226.14
137.562 Verification	DMMT	273.42, 273.43
67 Special Delivery Service and Express Mail (heading)		
674 Express Mail (heading)		
674.1 General Standards	DMM	D500
674.2 Express Mail Same Day Airport Service	DMM	E500.3.0
674.3 Express Mail Custom Designed Service	DMM	E500.4.0
674.4 Express Mail Next Day Service (heading)		
674.41 Post Office to Post Office Service	DMM	E500.5.4
674.42 Post Office to Addressee Service	DMMT	224.221, 224.222
674.5 Express Mail Second Day Service (heading)		
674.51 Post Office to Post Office Service	DMM	E500.6.4
674.52 Post Office to Addressee Service	DMMT	224.221, 224.222
674.6 Express Mail Military Service		
674.61 To APO/FPO	DMMT	226.21, 273.361
674.62 From APO/FPO	DMMT	226.22, 273.362
814.5 Express Mail COD	DMMT	293.2

—*Mail Preparation and Standards, Marketing Systems, 3-13-97*

APO/FPO Changes

Make the following ink changes to the most recent APO/FPO tables published in *Postal Bulletin* 21940 (2-27-97).

APO/FPO	Action	Effective Date	See Restrictions
09301-0001	Activate	Immediately	A-B-B1-F-F1-R
09360-0005	Activate	Immediately	B-B1-I-N
09371-0001	Activate	Immediately	A-B-B1-F-F1-R
09372-0004	Activate	Immediately	A-B-B1-F-F1-R
09617	Activate	Immediately	B-B1-C-F-U
09301-4510	Not Active	Immediately	
09310	Not Active	Immediately	
09310-7020	Not Active	Immediately	
09320	Not Active	Immediately	
09331	Not Active	Immediately	

APO/FPO	Action	Effective Date	See Restrictions
09334	Not Active	Immediately	
09334-9480	Not Active	Immediately	
09335	Not Active	Immediately	
09336	Not Active	Immediately	
09337	Not Active	Immediately	
09337-6020	Not Active	Immediately	
09383	Not Active	Immediately	
09389	Not Active	Immediately	

—*International and Military Mail Operations, International Business Unit, 3-13-97*

Finance

HANDBOOK F-1, POM, DMM, PUBLICATION 122 NOTICE

Unnumbered Insured Articles

Effective March 29, 1997, all claims received for unnumbered insured articles lost or damaged in the mails will be adjudicated by the local post office where the claim is received. Handbook F-1, *Post Office Accounting Procedures, Postal Operations Manual (POM), Domestic Mail Manual (DMM),* and Publication 122, *Customer Guide to Filing Domestic Claims*, will be revised to reflect this change.

Only unnumbered insured articles are included in this revision. Registered mail with postal insurance, Express Mail, and collect on delivery (COD) indemnity claims will follow their current policies and procedures.

Claims for unnumbered insured articles (\$50 or less) will no longer be sent to the St. Louis Accounting Service Center for payment. The local postmaster/station manager or designated supervisor will be authorized to review the documentation submitted and approve or deny the claim. Approved claims will be paid by a no-fee money order issued to the customer. After the claim is paid locally, documentation will be forwarded to the St. Louis Accounting Service Center for entry in the claims database.

Handbook F-1, *Post Office Accounting Procedures*

6 Disbursing Postal Funds
* * * * *

65 Local Disbursements for Supplies and Services
* * * * *

657 Paying Indemnity and Tort Claims

657.1 Indemnity Claims

See DMM Module S010 for indemnity claims.

657.11 Domestic Unnumbered Insured Articles (\$50 or less)

1> Unnumbered insured articles will be locally adjudicated at the post office accepting the claim.

2> The postmaster/station manager or designated supervisor will review the claim to ensure that the Postal Service has obtained proof of mailing, i.e., the original Form 3813, *Receipt for Insured Mail*, evidence of value, and proof of damage or loss.

3> If approved by the postmaster/station manager or designated supervisor, the retail clerk will pay the claim with a no-fee money order.

4> When making payment, the Postal Service should retain the original Form 3813.

5> Claims from a contract or CPU must be processed at the parent post office.

6> Complete Section B on Form 1000.

7> Complete the money order number, amount, and date of Section C on Form 1000.

8> Forms 1000 and Forms 3813 must be stamped "paid" and initialed by the retail clerk.

9> After the claim is paid, send copy 1 of Form 1000 to the St. Louis ASC.

10> File copy 2 of Form 1000 locally to support Form 1412 and the payment recorded in AIC 539, *Indemnity Claims Paid at Window*.

11> Give copy 3 of Form 1000 to the customer.

12> All related documentation, including the customer receipt of the money order and copy 4 of Form 1000, should be retained at the post office that paid the claim.

13> If the claim is denied, the postmaster/station manager or designated supervisor will write "Denied" on Form 1000 and sign it. Then follow steps 9–12 above.

Note: Process all domestic numbered insured claims through the St. Louis ASC.

657.12 Repayment of Locally Adjudicated Unnumbered Insured Claims

Use AIC 249, *Recovered Indemnity Claims*, on the receipt side of Form 1412 when a customer repays the post office for a claim payment.

657.2 Tort Claims

1> See ASM 250 for tort claims.

2> District managers are authorized to pay tort claims of \$1,000 or less.

3> Use AIC 597, *Tort Claims \$1,000 or Less (District offices only)*, to record payments.

* * * * *

Postal Operations Manual (POM)

1 Retail Management
* * * * *

14 Other Retail Services Management
* * * * *

147 Indemnity Claims

147.1 General Instructions for Filing Claims

147.11 How to File
* * * * *

147.112 Accepting Post Office
* * * * *

e. (For numbered insured articles) Detach copy 3 of Form 1000 and give it to the customer to retain until the claim is settled. Forward the claim form with supporting documentation to the St. Louis ASC.

* * * * *

147.12 Processing Claims at the Acceptance Post Office

147.121 Loss of Numbered Insured or Registered With Postal Insurance Articles

* * * * *

a. If the article was addressed for delivery at a post office other than the one where the claim is filed, and the addressee signed the Form 1000 indicating nonreceipt or provided a statement denying receipt, detach copy 3 of Form 1000 and give it to the customer to retain. Forward the claim form with all supporting documentation, such as evidence of value (as defined in DMM S010), to the St. Louis ASC. Claim forms submitted with an APO/FPO mailing address must have the unit or ship designation included.

* * * * *

Exhibit 147.12 (page 1)

[Replace the current Exception with the following:]

Exception: (For numbered insured articles only) If the addressee paid for repair to a partially damaged article, mail the claim to the St. Louis ASC without the sender's signature, if the endorsement on the wrapper shows that enough insurance was bought to cover the cost of repairs.

* * * * *

147.122 Loss of Unnumbered Insured Articles

If the sender has the signed Form 1000 from the addressee indicating nonreceipt or a signed statement denying receipt, and all supporting documentation, process the claim locally.

* * * * *

147.127 Damage Claims Exceptions

Handle damage claim exceptions as follows:

a. (For numbered insured articles only) If the customer filing the claim has possession of the damaged article and the original mailing receipt, and submits proof that article was received in damaged condition or returned from the office of address as unclaimed or undeliverable, forward it to the St. Louis ASC.

* * * * *

147.13 Processing Claims Received From Another Office

147.131 Helping Customer

* * * * *

c. (For numbered insured articles) Send the completed claim form with all supporting documentation to the St. Louis ASC. Do not send articles, wrappers, containers, etc., to the St. Louis ASC.

147.132 Verifying Delivery

Take the following actions no later than 5 days after receipt of a claim or a claim facsimile from the St. Louis ASC.

* * * * *

147.2 Reimbursements

147.21 Tendered

If a customer reimburses the Postal Service for an incorrectly paid claim, postal personnel must accept it and issue a receipt. For unnumbered insured articles, enter repayment of locally adjudicated claims in AIC 249 on the receipt side of Form 1412. Complete a Form 3544 for money collected to support Form 1412. For numbered insured articles, send all reimbursements to the St. Louis ASC with all claim-identifying information. Personal checks, money orders, or other negotiable instruments should be made payable to the Postal Service. If the instrument is made payable to the postmaster, the postmaster must sign and restrictively endorse it "Pay to Postal Service" and forward as above. Do not mark any entry in the cashbook.

* * * * *

Domestic Mail Manual (DMM)

G General Information

* * * * *

G043 Address List for Correspondence

[Revise the mailing address for Claims Appeals to read as follows:]

CLAIMS APPEALS
ACCOUNTING SERVICE CENTER
US POSTAL SERVICE
PO BOX 80141
ST LOUIS MO 63180-0141

* * * * *

S Special Services

* * * * *

S010 Indemnity Claims

* * * * *

4.0 ADJUDICATION

4.1 Initial

[Amend 4.1 by adding "the initial adjudication of domestic unnumbered insured claims and those appealed under 4.3" to the first sentence, and by adding the second sentence to read as follows:]

The St. Louis Accounting Service Center (ASC) adjudicates and pays or disallows all domestic claims except the initial adjudication of domestic unnumbered insured claims and those appealed under 4.3. Domestic unnumbered insured claims are adjudicated and paid locally at the post office accepting the claims.

4.2 Appeal

[Amend 4.2 by revising the second sentence and by adding the third and fourth sentences to read as follows:]

A customer may appeal a claim decision by filing a written appeal within 3 months of the date of the original decision.

Except for an unnumbered insured article, the customer must send the appeal directly to Claims Appeals (see G043 for address). For an unnumbered insured article, the customer must send the appeal to the post office where the claim was filed. That post office forwards the appeal to the manager of Claims Appeals at the St. Louis ASC.

* * * * *

Publication 122, Customer Guide to Filing Domestic Claims or Registered Mail Inquiries

WHAT TO DO IF CLAIM DENIED OR DISPUTED...

You can appeal a denied claim within 3 months of receiving notification of the denial.

Send your appeal to:

MANAGER CLAIMS APPEALS
ACCOUNTING SERVICE CENTER
US POSTAL SERVICE
PO BOX 80141
ST LOUIS MO 63180-0141

QUESTIONS AND ANSWERS...

What happens if the article is delivered after the claim is paid?

You may accept the article and reimburse the Postal Service the full amount you were paid if the article is undamaged. If the article is damaged, has depreciated in value, or if the contents are not intact, the Postal Service informs you of the amount to reimburse.

Domestic Mail Manual S010 contains detailed information about domestic indemnity claims. If you need more specific claims information, please contact your local post office.

* * * * *

—Corporate Accounting, Finance, 3-13-97

Domestic Indemnity Claims Policy

Effective immediately, Headquarters responsibility for domestic indemnity claims policies and procedures is transferred from Business Mail Acceptance, Marketing Systems, to Corporate Accounting, Finance. Headquarters responsibility for international indemnity claims is retained by the International Business Unit. The transfer of Headquarters responsibility for domestic indemnity claims does not affect field responsibility for processing claims.

In addition to administering national policy for articles mailed insured, registered with postal insurance, COD, or Express Mail, Corporate Accounting will manage all forms, directives, and handbooks used for processing domestic indemnity claims.

—Business Mail Acceptance, Marketing Systems, 3-13-97

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 397

Keep all foreign order notices for use as reference.

Final Orders

The Tentative Decision and Order issued against the following has become final:

Australia

ALA INTERNATIONAL
ATTN GPO BOX 3123
BRISBANE QLD 4001
AUSTRALIA

AISS
PO BOX 13
SANS SOUCI
SYDNEY 2219
AUSTRALIA

EXPRESS WIN ADVISORY OFFICE
PO BOX 52
PALM BEACH QLD 4221
AUSTRALIA

Canada

BLC SERVICES INC
D/B/A IAC
PO BOX 3642
VANCOUVER BC V6B 3X8
CANADA

CANUSA LTD
21 MAIN STREET
PO BOX 710 STN MAIN
MARKHAM ON L3P 7T4
CANADA

EXACTO LTD
D/B/A HANK MARTINS
935 THE QUEENSWAY
PO BOX 973 STN U
ETOBICOKE ON M8Z 6B5
CANADA

M CORKELL
C/O MS ANN THOMAS
3780 PETER STREET
WINDSOR ON N9C 4H2
CANADA

WORLDWIN COMMUNICATION NETWORK
SUITE 371
185-9040 BLUNDELL
RICHMOND BC V6Y 1K3
CANADA

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS INQUIRY AND UNDELIVERABLE MAIL
JAMES A FARLEY BLDG RM 2029A
NEW YORK NY 10199-9543

Do not place any endorsement on the mail pieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution Plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 3-13-97

Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below:

State/City	Names Covered
CA, Beverly Hills 90212-1672	Any And All Names, 9899 Santa Monica Blvd., Suite #132
CA, Beverly Hills 90212-1672	Any And All Names, 9899 Santa Monica Blvd., #144
CA, Carson 90745-2268	Any And All Names, 860 East Carson, #118-53
CA, Lawndale 90260-1517	Any And All Names, 14402 Hawthorne Blvd., #354
CA, Bakersfield 93309-1152	Any And All Various Names Other Than David Martin, 4450 California Avenue, Department K-265 and
CA, Sacramento 95814-3502	1008 10th Street, #339
MA, East Boston 02128-1457	Mr. Ron Brown d/b/a International Investment Group, 2 Neptune Road, #410
MI, Detroit 48203-1018	Any And All Various Names Other Than the Surname Sanders, 20431 Danbury Street
MO, Dexter 63841-0636	Any And All Various Names Other Than The Surnames of Metz, Vollmer, and/or Atkinson, P. O. Box 636
NM, Truth or Consequences 87901-2902	Any And All Names Except Edith Pennington, 141 S. Ash Street

—Judicial Officer, 3-13-97

Domestic Orders

False representation is enforced by postmasters at the cities listed below:

State/City	Names Covered	Product
AZ, Phoenix 85044-6410	JMG Publishers, Ltd., 4802 E. Ray Road, Suite 23	A work at home scheme.
NV, Las Vegas 89102-3796	Financial Associates, 4616 W. Sahara Avenue, Suite 275	
TX, Austin 78758-9906	Financial Associates, 8760 Research Blvd., Suite A	
PA, Springhouse 19477-0445	Financial Associates, P. O. Box 445	
PA, Gwynedd Valley 19437-0378	JMG, P. O. Box 378	

—Judicial Officer, 3-13-97

Missing U.S. Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

The *Postal Bulletin* is available on the World Wide Web on the U.S. Postal Service home page at <http://www.usps.gov>. To access a *Postal Bulletin*, go to

“The Business Section,” then to “Business Publications,” and then to “The Postal Bulletin.”

The *Postal Bulletin* is also available on the Postal Service Internal Home Page under “Access Corporate Policies & Procedures,” then “Postal Bulletin.”

Back issues through *Postal Bulletin* 21886 (2-2-95) are available for downloading, as are the 1995 and 1996 annual indexes. Once downloaded, the *Postal Bulletin*, including all forms and posters, may be read and printed.

210 221 0548 to	393 584 7566 to	7699	408 682 8484 to	8599	422 907 7563 to	7599
210 221 0599	393 650 0074 to	0099	408 698 7015 to	7099	424 500 6050 to	6099
273 775 7700 to	393 838 8316 to	8499	409 072 3941 to	3999	424 641 8500 to	8599
273 775 7899	393 893 6007 to	6099	410 491 2311 to	2399	424 871 6600 to	6699
302 000 0000 to	394 126 6907 to	6999	410 694 8400 to	8599	425 298 2352 to	2399
302 123 9999	394 189 0405 to	0599	410 775 1500 to	1599	425 418 4269 to	4299
349 746 2056 to	394 822 3243 to	3278	410 795 7927 to	7999	425 418 4405 to	4499
350 518 7350 to	394 990 1810 to	1899	410 867 0917 to	0966	426 547 4566 to	4599
360 011 1690 to	395 343 3264 to	3299	410 867 0970 to	0999	427 412 6337 to	6499
360 168 6008 to	395 373 3035 to	3099	411 868 1023 to	1199	427 481 0900 to	0999
360 173 8800 to	395 396 9649 to	9799	411 922 2322 to	2399	428 027 2742 to	2752
362 861 3064 to	395 970 3240 to	3299	412 193 0900 to	0999	429 474 4172 to	4199
373 006 2176 to	397 622 4054 to	4099	412 395 8599 to	8699	429 889 2900 to	2999
374 768 2600 to	397 819 8902 to	8999	412 485 6500 to	6599	430 150 4401 to	4599
375 169 4400 to	398 149 7200 to	7699	412 485 6610 to	6699	430 172 9800 to	9899
375 829 3400 to	399 070 0872 to	0899	412 885 5953 to	5999	430 177 1900 to	2099
375 851 9100 to	399 156 7119 to	7199	414 193 3608 to	3674	430 444 9500 to	9699
376 196 0911 to	399 203 5064 to	5099	414 193 3677 to	3699	430 664 4070 to	4099
378 085 3679 to	399 296 9910 to	9999	414 411 7348 to	7399	432 168 8419 to	8499
378 351 1063 to	399 396 8935 to	8999	414 640 0757 to	0799	432 708 6800 to	6999
379 843 5100 to	399 792 7775 to	7799	414 965 1727 to	1799	432 744 1544 to	1599
380 093 9600 to	399 792 8300 to	8399	417 302 8104 to	8199	432 995 9775 to	9799
380 165 1165 to	400 427 1051 to	1999	417 387 6532 to	6599	433 003 5800 to	5899
381 325 4500 to	401 045 1505 to	1549	417 496 6800 to	6999	433 757 3047 to	3099
381 604 2510 to	401 045 1571 to	1599	417 871 9250 to	9299	433 765 4003 to	4099
381 645 9525 to	401 294 2700 to	2799	417 930 9533 to	9599	434 482 7060 to	7199
383 314 3968 to	401 310 9505 to	9599	418 164 6500 to	6799	434 513 2386 to	2399
383 892 1000 to	401 382 5312 to	5399	418 423 9863 to	9899	434 968 3076 to	3092
383 892 1382 to	402 578 7876 to	7899	418 633 5922 to	5999	435 303 1831 to	1842
384 925 3641 to	403 125 6744 to	6799	418 719 8520 to	8599	435 303 1986 to	1999
385 568 2331 to	403 260 7000 to	7499	418 744 2235 to	2299	435 666 6092 to	6399
385 599 7554 to	403 280 6470 to	6499	418 962 2848 to	2899	436 082 6400 to	6899
385 774 2024 to	403 685 8600 to	8699	419 543 0286 to	0299	436 160 6441 to	6499
386 624 1412 to	404 003 0300 to	0399	419 730 0300 to	0399	437 316 7115 to	7199
386 883 8936 to	404 041 8838 to	8899	420 277 0015 to	0049	437 427 0500 to	3499
387 314 5574 to	404 071 4268 to	4299	420 599 0734 to	0798	439 179 2300 to	2399
387 837 6300 to	404 347 5356 to	5399	420 661 4115 to	4199	439 310 0458 to	0499
388 828 0656 to	404 347 5548 to	5599	420 758 9500 to	9699	440 698 1947 to	1999
389 696 2400 to	404 726 4500 to	4599	420 969 3951 to	3971	440 858 6300 to	6399
389 846 3104 to	404 961 5001 to	5199	420 969 3973 to	3999	440 858 6420 to	7299
389 846 3145 to	405 325 0188 to	0198	421 116 3565 to	3599	441 199 1655 to	1699
389 887 9211 to	406 009 4587 to	4599	421 130 9300 to	9399	443 127 3648 to	3699
389 887 9234 to	406 260 6830 to	6899	421 313 4500 to	4999	443 127 4000 to	4099
390 001 3182 to	406 459 6641 to	6999	421 364 5537 to	5599	443 673 7900 to	7999
390 001 3500 to	406 733 3000 to	3999	421 656 2609 to	2699	443 800 9335 to	9399
390 545 5974 to	407 545 1557 to	1599	421 988 9700 to	9799	444 382 8822 to	8899
391 104 6146 to	407 594 0412 to	0599	422 172 4667 to	4699	444 390 1667 to	1699
391 574 1466 to	407 692 9100 to	9299	422 484 4212 to	4299	444 457 3854 to	3899
391 783 3020 to	407 959 2190 to	2199	422 556 1270 to	1299	450 048 4173 to	4199
391 792 6100 to	408 265 2275 to	2288	422 587 7024 to	7099	450 048 4442 to	4699
392 668 2956 to	408 499 7700 to	7799	422 819 7533 to	7599	450 560 5173 to	5199
392 854 8500 to	408 499 7900 to	7999	422 842 5073 to	5087	450 620 3077 to	3099

450 620 3135	to	3199	469 127 8000	to	8199	488 206 4100	to	4199	609 067 5600	to	5699
450 780 2716	to	2799	469 213 0359	to	0399	488 226 0200	to	0299	609 289 6123	to	6199
450 801 2700	to	2799	469 213 0500	to	0599	488 709 3906	to	3999	609 438 4400	to	4499
451 109 2967	to	2984	469 561 8011	to	8099	488 855 8359	to	8399	609 493 1100	to	1199
451 115 4110	to	4125	469 658 1961	to	1999	489 181 8963	to	8999	609 766 8091	to	8999
451 115 4127	to	4199	469 666 9900	to	9999	489 311 1930	to	1999	609 825 4100	to	4115
452 265 0074	to	0099	469 678 1900	to	1999	489 318 6200	to	6300	609 884 2981	to	2999
452 265 0246	to	0299	469 781 4900	to	4999	489 223 2000	to	2099	609 893 1000	to	1099
452 265 0335	to	0999	469 947 6960	to	6999	489 384 0027	to	0099	610 092 3200	to	3299
452 509 1169	to	1199	470 755 5800	to	5818	489 427 0658	to	0899	610 582 4200	to	4299
452 855 6471	to	6499	471 918 0300	to	0999	489 997 5252	to	5299	611 879 6939	to	6999
452 890 4679	to	4799	471 985 2408	to	2419	490 669 5850	to	6099	612 291 8013	to	8099
452 900 8215	to	8238	472 191 6700	to	6799	490 717 7080	to	7099	612 751 5171	to	5199
453 117 9146	to	9199	472 270 2555	to	2599	490 721 6000	to	6099	612 751 5226	to	5299
453 334 3631	to	3699	472 987 0213	to	0241	490 793 1500	to	2099	612 751 6083	to	6099
453 603 7841	to	7891	472 987 0290	to	0299	490 886 8171	to	8199	612 751 6268	to	6299
453 650 1140	to	1199	473 151 2069	to	2199	490 977 9221	to	9240	612 751 6572	to	6599
453 741 1300	to	1399	473 666 9138	to	9199	491 258 8100	to	9099	612 774 2111	to	2199
454 013 2919	to	2999	473 952 3429	to	3499	491 567 1376	to	1399	612 774 2254	to	2299
454 186 2411	to	2499	474 108 5402	to	5499	492 254 4800	to	4899	612 774 2500	to	2599
454 268 4883	to	4899	474 356 5193	to	5299	492 283 5100	to	5199	614 469 0979	to	0999
454 302 5400	to	5499	474 949 3366	to	3399	492 610 6813	to	6899	614 474 3000	to	3099
454 490 8300	to	8399	475 134 9362	to	9399	493 394 5568	to	5599	614 521 3490	to	3499
454 547 7434	to	7499	475 167 9667	to	9699	493 470 2562	to	2599	614 645 1800	to	1899
454 922 4867	to	4895	475 319 3415	to	3499	493 473 7700	to	7799	614 832 1100	to	2099
455 221 1348	to	1499	475 319 3649	to	3799	493 716 2153	to	2199	615 017 7505	to	7599
455 364 2147	to	2199	475 340 6400	to	6599	494 206 2972	to	2999	617 711 6609	to	6699
455 399 5400	to	5499	475 424 8410	to	8499	494 217 3446	to	3999	617 760 5266	to	5299
455 476 0676	to	0699	475 629 9156	to	9199	494 224 0500	to	0599	617 813 3601	to	3699
455 543 0618	to	0699	475 850 6101	to	6199	495 145 0600	to	0699	618 840 9200	to	9299
456 410 9006	to	9099	475 875 2500	to	2599	496 209 7425	to	7499	619 551 7229	to	7299
456 470 4146	to	4299	476 169 8264	to	8299	496 213 8728	to	8799	619 859 3000	to	3099
456 619 4460	to	4499	476 189 3000	to	3499	496 474 5226	to	5248	620 073 9400	to	9499
457 333 2686	to	2699	476 331 2480	to	2499	497 053 8517	to	8699	621 614 7907	to	7930
457 729 1767	to	1777	477 289 8601	to	8699	497 854 8673	to	8699	621 614 7932	to	7999
457 937 8615	to	8699	477 681 5206	to	5299	498 449 8888	to	8899	621 648 8021	to	8199
458 028 9810	to	9899	478 010 4243	to	4268	498 929 8285	to	8499	621 648 8500	to	8599
458 057 2712	to	2999	478 010 4270	to	4291	498 936 5310	to	5399	621 904 8351	to	8599
458 337 5222	to	5299	478 450 5071	to	5099	499 016 5425	to	5499	621 916 1978	to	1989
458 354 7653	to	7999	478 469 7838	to	7858	499 440 8575	to	8899	622 989 8032	to	8099
458 671 8678	to	8699	478 469 7883	to	7899	499 731 6717	to	6799	623 076 9300	to	9399
458 671 8721	to	8798	479 280 9800	to	9899	500 064 1858	to	1869	623 819 5006	to	5099
458 847 5044	to	5999	479 365 9116	to	9176	500 070 5725	to	7799	623 895 8200	to	8399
459 274 7624	to	7699	479 412 9900	to	9999	600 645 3223	to	3299	623 917 0000	to	0099
459 365 5432	to	5499	479 667 6190	to	6199	601 339 1200	to	1399	623 917 0200	to	0299
459 378 5764	to	5799	479 748 9680	to	9699	601 661 7700	to	7799	624 468 5288	to	5299
459 472 4816	to	4999	479 860 7000	to	7199	601 682 5343	to	5399	624 665 3162	to	3198
460 349 6878	to	6899	480 526 2000	to	2099	601 928 1600	to	1699	625 088 6735	to	6799
460 550 1909	to	1999	480 640 6330	to	6399	602 512 2972	to	2999	625 916 9500	to	9799
460 997 5234	to	5299	480 689 5100	to	5199	602 555 2400	to	2799	625 968 8956	to	8999
461 973 6443	to	6499	481 072 9463	to	9499	602 829 7061	to	7099	627 005 3938	to	3999
462 152 0107	to	0299	481 673 0074	to	0095	603 483 9572	to	9599	627 384 3907	to	4099
462 274 1072	to	1099	482 527 1500	to	1599	603 490 7200	to	7299	627 496 7549	to	7599
462 277 8373	to	8399	482 541 5255	to	5299	603 678 7100	to	7199	627 708 3605	to	3699
463 011 5529	to	5540	482 729 6800	to	6899	603 678 7662	to	7699	627 776 2500	to	2599
463 176 4115	to	4199	483 363 7207	to	7299	603 678 7902	to	7999	628 226 3100	to	3199
463 176 4229	to	4299	483 402 2356	to	2399	603 678 8418	to	8499	628 814 4702	to	4799
463 185 2600	to	2799	483 486 5100	to	5199	603 678 8700	to	9999	628 851 9689	to	9699
463 227 7711	to	7799	483 632 1521	to	1599	604 086 0880	to	0899	629 510 7200	to	7299
463 414 4869	to	4899	483 632 2600	to	2799	604 349 1414	to	1499	630 389 3056	to	3071
463 808 3484	to	3499	483 849 1615	to	1699	604 503 7776	to	7799	630 463 0588	to	0599
463 945 7400	to	7899	484 174 4803	to	5299	605 520 9037	to	9099	631 459 9117	to	9199
464 629 9000	to	9399	484 323 8900	to	9199	605 685 4010	to	4099	631 762 9325	to	9399
464 711 4332	to	4399	484 680 5000	to	5038	605 988 6467	to	6499	632 217 4933	to	4999
465 692 3963	to	3999	484 680 5040	to	5074	607 689 7951	to	7960	632 500 0000	to	99 9999
465 698 8300	to	8599	484 680 5077	to	5099	607 728 1276	to	1299	633 110 4165	to	4199
465 743 7745	to	7799	485 029 4913	to	4999	608 727 7100	to	7199	633 110 4303	to	4499
466 798 6056	to	6067	486 176 0600	to	0699	608 727 7273	to	7599	633 438 6429	to	6599
467 147 4300	to	4399	486 559 7555	to	7599	608 813 9950	to	9999	633 588 7173	to	7182
468 079 5782	to	5799	486 696 3023	to	3199	609 067 5325	to	5399	634 725 0700	to	0799
469 067 2817	to	2899	488 173 7900	to	7999	609 067 5488	to	5499	634 803 3239	to	3299

634 807 2474	to	2499	644 069 0600	to	0699	649 647 5237	to	5399	700 859 0744	to	0758
634 827 5900	to	5999	644 077 7506	to	7699	649 647 9100	to	9299	701 028 6780	to	6899
634 886 3428	to	3499	644 085 8157	to	8199	649 666 7800	to	8299	701 213 3900	to	3999
635 559 3449	to	3499	644 112 9839	to	9899	650 114 7707	to	7719	701 267 2000	to	3999
636 289 6214	to	6299	644 380 1460	to	1499	650 130 3400	to	3599	701 335 7312	to	7399
636 634 8007	to	8042	644 733 4715	to	4799	650 213 0406	to	0499	701 369 2005	to	2050
637 562 5828	to	5899	644 900 9712	to	9799	650 555 1749	to	1799	701 503 2247	to	2299
638 042 1647	to	1699	644 901 0109	to	1299	650 564 1900	to	1999	701 553 6557	to	6599
638 049 4984	to	4999	644 901 1325	to	1399	650 627 4212	to	4299	701 601 3457	to	3499
638 318 1115	to	1199	644 923 6800	to	7799	650 736 2043	to	2099	701 605 5913	to	5999
638 318 1453	to	1499	644 932 4655	to	4699	650 739 1540	to	1699	701 708 1741	to	1799
638 885 0000	to	0299	644 932 4792	to	4799	651 741 4415	to	4499	701 736 3966	to	3999
638 903 4362	to	4373	645 318 7240	to	7499	651 882 2800	to	2899	701 838 2800	to	2899
639 415 1929	to	1999	645 333 1766	to	1799	652 754 6317	to	6399	701 941 0600	to	0699
639 415 2019	to	2099	645 790 8632	to	8699	653 426 3300	to	3399	702 254 9300	to	9399
639 420 6200	to	6299	645 821 0657	to	0699	653 455 4874	to	4899	806 087 1100	to	1499
639 469 3517	to	3799	645 930 7948	to	7999	654 238 0000	to	0399	806 268 9275	to	9299
639 605 2143	to	2199	645 975 0737	to	0762	654 404 3065	to	3092	806 534 3400	to	3477
639 657 8600	to	8799	646 242 6200	to	6299	655 103 5081	to	5199	807 342 3283	to	3399
640 289 7500	to	7599	646 270 7639	to	7799	655 523 2600	to	2999	808 090 3440	to	3499
640 289 7700	to	7999	646 798 4000	to	4999	657 710 8100	to	8999	808 325 5161	to	5699
641 170 4420	to	4499	647 048 7035	to	7099	658 877 8000	to	8100	808 784 8000	to	8299
641 318 3133	to	3199	647 049 2900	to	2999	658 880 8000	to	8100	870 054 4814	to	4899
641 378 6500	to	6999	647 398 8300	to	8399	659 706 8113	to	8199	870 491 4812	to	4849
641 383 8739	to	8799	647 398 8481	to	8499	661 488 5000	to	5099	870 541 7167	to	7239
641 877 3187	to	3299	647 437 3000	to	4999	700 065 2570	to	2599			
641 877 3310	to	3399	648 009 6057	to	6099	700 065 4800	to	4899			
642 355 8094	to	8199	648 722 5283	to	5299	700 190 3350	to	3359			
642 355 8308	to	8999	648 892 3164	to	3199	700 228 6048	to	6099			
642 900 0018	to	0099	649 100 3989	to	3999	700 650 0452	to	0499			
643 030 6254	to	6299	649 647 0370	to	0399	700 666 1323	to	1349			
644 066 0882	to	0899	649 647 0522	to	0599	700 786 9106	to	9142			

Missing Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 660 000 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001	to	671 883 301	to	3 900	684 549 048	to	9 080	700 290 275	to	0 300
	660 000 000	672 032 758	to	2 800	684 560 109	to	0 120	700 465 730	to	5 750
660 304 493	to	672 052 001	to	2 100	684 664 801	to	5 000	700 561 444	to	1 550
660 596 601	to	672 271 301	to	2 500	684 669 118	to	9 140	701 423 101	to	3 150
660 644 144	to	672 344 466	to	4 500	684 793 877	to	3 940	701 625 469	to	5 550
661 162 159	to	672 349 801	to	350 100	684 797 821	to	7 860	701 643 829	to	3 850
661 165 221	to	672 439 641	to	9 700	685 145 309	to	5 800	701 945 451	to	5 500
661 179 997	to	672 481 401	to	1 700	685 207 545	to	7 600	702 033 701	to	4 050
661 183 221	to	672 695 171	to	5 240	685 210 901	to	1 000	702 051 501	to	1 750
661 187 652	to	672 696 211	to	6 280	685 807 531	to	7 580	702 053 601	to	3 800
661 581 517	to	672 893 127	to	3 140	685 814 051	to	4 130	702 104 368	to	4 900
661 997 658	to	673 052 969	to	3 200	685 857 451	to	7 530	702 128 306	to	8 400
662 108 475	to	673 074 401	to	5 300	685 900 425	to	0 439	702 179 891	to	9 900
662 987 487	to	673 759 973	to	760 000	685 953 580	to	3 620	702 260 751	to	0 850
663 119 201	to	673 784 461	to	4 700	685 955 441	to	5 480	702 410 595	to	1 050
663 352 552	to	673 849 090	to	9 120	686 006 601	to	7 000	702 660 151	to	0 540
663 636 414	to	673 993 701	to	3 800	686 066 714	to	7 000	702 723 429	to	3 450
664 514 929	to	675 044 601	to	4 900	686 325 801	to	5 900	703 004 401	to	4 820
664 625 114	to	676 297 901	to	8 000	686 567 807	to	7 860	703 083 819	to	4 020
664 689 941	to	676 483 147	to	3 200	687 145 501	to	5 600	703 432 131	to	2 230
664 774 743	to	676 496 501	to	6 600	690 412 901	to	3 400	703 626 061	to	6 090
665 080 644	to	676 498 101	to	8 150	692 720 871	to	0 900	703 863 121	to	3 240
665 241 112	to	676 528 845	to	8 870	692 876 955	to	7 050	703 863 477	to	3 540
665 956 831	to	676 663 323	to	3 340	693 290 380	to	0 400	703 867 801	to	7 980
665 967 877	to	676 691 301	to	1 340	693 290 426	to	0 450	704 030 628	to	0 640
666 025 401	to	676 820 548	to	0 700	694 063 700	to	3 897	704 154 024	to	4 120
666 209 330	to	676 974 331	to	4 410	694 063 900	to	4 000	704 227 561	to	7 829
666 210 847	to	677 167 453	to	7 500	694 550 501	to	0 530	704 227 831	to	8 069
666 395 901	to	677 463 901	to	4 000	694 595 031	to	5 050	704 228 071	to	8 100
666 647 247	to	677 876 420	to	6 500	694 595 087	to	5 300	704 420 344	to	0 490
666 662 073	to	678 642 061	to	2 100	694 698 551	to	8 650	704 568 751	to	8 990
666 996 251	to	678 667 951	to	8 010	694 745 458	to	5 600	704 965 301	to	5 770
667 040 021	to	678 674 980	to	5 000	695 105 313	to	5 350	705 116 780	to	6 790
667 382 231	to	679 221 751	to	1 900	695 142 809	to	3 050	705 280 801	to	0 980
667 398 541	to	679 230 119	to	0 200	695 144 666	to	4 700	705 475 651	to	6 040
667 435 145	to	679 237 471	to	7 700	695 272 601	to	2 750	705 566 127	to	6 280
667 486 601	to	679 345 508	to	5 540	695 277 576	to	7 650	705 740 581	to	0 730
667 521 407	to	679 474 201	to	4 300	695 530 761	to	0 800	705 782 796	to	2 820
667 752 069	to	680 062 901	to	3 000	696 487 701	to	7 800	705 822 271	to	2 480
667 916 445	to	680 173 023	to	3 100	696 784 101	to	4 550	706 180 148	to	0 290
667 926 278	to	680 374 523	to	4 700	696 870 601	to	0 650	706 184 041	to	4 220
668 104 101	to	680 409 401	to	9 800	697 047 501	to	7 600	706 357 861	to	8 190
668 155 938	to	680 463 338	to	3 800	697 052 101	to	2 350	706 382 419	to	2 430
668 220 001	to	680 693 701	to	4 400	697 217 251	to	7 400	706 628 735	to	8 820
668 222 101	to	681 457 001	to	7 100	697 249 952	to	0 050	706 638 211	to	8 420
668 583 651	to	681 717 331	to	7 390	697 414 886	to	4 900	706 817 959	to	8 000
668 584 001	to	681 774 980	to	4 999	697 469 606	to	9 700	707 034 391	to	4 450
668 588 581	to	681 883 291	to	3 310	697 850 401	to	0 750	707 292 636	to	2 660
668 659 099	to	681 896 616	to	6 650	698 098 446	to	8 550	707 441 401	to	1 687
668 789 430	to	681 918 357	to	8 399	698 300 251	to	0 300	707 441 836	to	1 940
669 677 719	to	681 951 205	to	1 300	698 504 383	to	4 650	707 958 541	to	8 570
669 893 581	to	682 154 556	to	4 700	698 533 927	to	4 200	707 960 107	to	0 160
670 374 867	to	682 171 562	to	1 800	698 562 268	to	2 400	708 059 941	to	60 000
670 993 101	to	682 895 301	to	5 500	699 090 686	to	0 750	708 115 830	to	5 860
670 994 962	to	682 899 401	to	9 800	699 752 699	to	2 850	708 116 251	to	6 310
670 996 971	to	683 148 063	to	8 100	700 068 473	to	8 500	708 138 301	to	8 480
671 601 379	to	683 284 001	to	4 100	700 161 501	to	1 650	709 222 591	to	2 920
671 672 253	to	684 491 501	to	1 800	700 202 522	to	2 700	709 243 479	to	3 500

709 649 804	to	9 820	714 609 811	to	9 930	718 026 171	to	6 290	722 764 948	to	4 980
709 733 281	to	3 580	714 609 961	to	9 990	718 466 370	to	6 420	723 237 616	to	7 630
710 046 813	to	6 840	714 807 181	to	7 240	718 590 741	to	0 770	724 655 196	to	5 340
710 358 093	to	8 166	714 871 321	to	1 500	718 714 210	to	4 370	724 711 451	to	1 467
710 358 257	to	8 270	714 928 529	to	8 590	718 795 881	to	6 000	724 711 471	to	1 500
711 021 501	to	1 510	715 128 183	to	8 330	718 961 721	to	1 780	724 711 538	to	1 560
711 049 411	to	9 560	715 144 171	to	4 470	718 982 001	to	2 300	724 793 221	to	3 250
711 408 045	to	8 090	715 197 211	to	7 570	720 227 871	to	7 930	724 908 109	to	8 120
712 003 381	to	3 650	715 595 910	to	6 180	720 227 949	to	7 960	724 937 461	to	7 670
712 104 220	to	4 230	715 941 781	to	1 810	720 368 543	to	8 570	724 976 101	to	6 130
712 327 861	to	7 890	715 962 421	to	2 480	720 392 151	to	2 570	725 163 118	to	3 151
712 327 952	to	7 980	716 298 241	to	8 510	720 556 491	to	6 640	725 202 735	to	2 750
712 647 061	to	7 090	716 477 396	to	7 430	720 558 621	to	8 650	725 398 591	to	8 800
713 284 171	to	4 260	716 556 635	to	6 660	720 575 361	to	5 570	725 464 591	to	4 920
713 292 871	to	2 990	716 573 101	to	3 340	720 590 152	to	0 179	725 475 321	to	5 330
714 035 101	to	5 160	717 191 648	to	1 690	721 638 331	to	9 170	725 738 581	to	8 730
714 155 011	to	5 400	717 193 161	to	3 490	721 815 391	to	5 420	725 981 311	to	1 430
714 328 231	to	8 440	717 228 591	to	8 680	721 969 713	to	9 740	726 060 811	to	0 900
714 442 952	to	2 980	717 333 902	to	3 950	722 072 137	to	2 160			
714 562 843	to	2 860	717 739 745	to	9 910	722 378 265	to	8 280			
714 590 391	to	0 430	717 884 991	to	5 050	722 413 990	to	4 004			

—Inspection Service, 3-13-97

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 3-13-97

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 3-13-97

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or

"agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005024	011074	022145	040038	064162	071252	085635	098162	114301	134039	180104	200869	221026
005133	011234	022169	041113	064180	071334	085643	098183	114401	139109	185052	200873	221031
005331	011270	022222	041159	064245	071469	085679	098277	115029	142427	185060	200943	221128
005486	011308	022325	041162	064404	071575	085719	100272	115047	142430	191013	200960	221242
005487	013169	022332	042035	064415	071602	088008	100381	115081	142588	191049	200998	221331
005490	013192	022376	042308	064418	071788	088119	100834	115118	142721	191053	206056	222106
005496	014092	022444	044094	064437	071847	088208	101349	115162	142756	191185	206069	222233
005606	014211	022585	044161	064624	075002	088290	102712	115190	142868	191259	206118	222243
005607	014442	022588	049003	064715	075004	088349	102990	115337	142932	191375	207259	222253
005630	014587	022934	049066	064868	075242	088369	103091	115358	146157	191499	207357	230008
005757	014833	022996	049075	064939	075510	088379	103593	115473	146228	191518	207358	232027
005826	014835	023495	049082	065107	075535	088382	103726	115492	146692	191550	207403	232260
005914	014841	024100	049301	065246	075542	088525	104333	115647	146722	191605	207433	235303
005981	015231	025056	051066	065417	075566	088599	104496	115881	146807	191823	207479	235310
006381	015311	025376	053039	065465	075930	088612	105352	117044	148283	191848	207504	235354
006435	015449	026007	054147	065518	075936	089267	105489	117070	150098	191924	207567	235420
006604	015460	026022	054158	065568	076067	089344	105537	117107	150206	192020	207594	235422
006612	015609	026092	055114	065598	076274	089790	105793	117121	150218	192151	207629	235436
006636	016737	026238	055233	065635	076275	089949	105820	117307	150248	192166	207750	240530
006675	016921	026353	056008	065651	076349	089976	106253	117333	151026	192210	207835	243626
006728	018008	026370	057072	065676	076607	090443	106453	117487	151145	192265	207857	247107
006842	018121	026405	060006	065788	076630	090667	107268	117602	151173	192273	208077	253287
007307	018270	026445	060135	065851	076692	090890	107279	117685	151180	192284	208221	255350
007379	018298	026532	060226	066079	076782	091154	108082	117843	152031	192323	208234	257102
008001	018413	026554	060253	066171	076795	091315	108153	117932	152033	192354	208248	257103
008016	018537	026558	060263	066417	076809	091366	108260	117942	152137	192362	208281	257115
008092	018654	027244	060297	067009	076887	091409	108272	118029	152166	192366	208312	257119
008111	018700	027254	060330	067063	076893	092228	108630	118149	152174	192419	208403	257125
008116	018729	027291	060468	067065	076942	092742	108797	118190	152198	192430	208443	262002
008123	018757	027375	060587	067114	076954	093251	108798	118245	152226	192448	208473	263001
008164	018853	027491	060595	067128	076965	093490	108814	118310	152260	192459	208543	263021
008236	018882	027765	060626	067156	076994	093685	109186	118376	152300	192577	208604	270006
008246	018887	027805	060742	067200	077051	093813	109283	118437	152303	192667	208610	270046
008289	019037	027996	060820	067201	077354	094013	109318	118519	152364	192696	208729	270056
008358	019046	028009	060835	067237	077479	094072	109385	118681	152369	192751	208779	271171
008365	019074	028093	060855	067342	077504	094268	109411	118745	152435	192779	208792	272220
008381	019230	028183	060885	067353	077561	094363	109876	118771	152494	192814	208826	272225
008396	019375	028275	060914	067396	077620	094626	109926	119229	152553	192886	208880	272229
008419	019578	028282	060932	068109	077690	094982	109930	119360	152661	192944	208892	272259
008474	019813	028438	061106	068219	077920	095115	109956	120205	152762	192983	208909	272300
008543	019927	028451	061113	068334	078074	095554	110265	120284	152837	193125	208933	272318
008675	020110	028595	061279	068394	079726	095558	110693	121222	152858	193205	208944	272330
008725	020149	028642	061308	068577	079973	095635	110716	121266	152904	193318	208956	273083
008844	020250	028697	061354	068595	079985	096184	111112	122259	152921	193459	209054	274016
008864	020268	028800	061427	069022	079989	096355	111130	122286	152926	193468	209141	274100
008877	020377	028868	061485	069076	080017	096857	111255	122368	152998	193506	209214	274152
008883	021076	028895	061501	069149	080053	096896	111281	123081	153356	196097	209264	274172
008899	021128	028961	061630	069150	080091	096944	111422	123104	154199	196167	210011	274351
008916	021222	029071	061638	069221	080161	097213	111437	123147	170130	197030	210054	275210
009025	021291	029134	061711	069323	080225	097256	111700	124004	170239	197052	210292	276015
009044	021318	029226	061736	069339	080233	097276	111853	124083	171066	197075	210401	276056
009048	021344	029289	061777	069412	080250	097329	111871	125032	171131	198150	210417	276066
009100	021368	029407	062029	069502	080295	097363	111897	125175	171261	199024	210490	276541
009179	021385	029433	062055	069619	080296	097425	112094	125278	171266	200194	212825	277044
009357	021403	029529	062076	069641	080344	097588	112096	125291	171285	200300	212895	277391
009406	021482	029566	063107	069923	080370	097631	112593	125309	171293	200320	216660	278018
009454	021495	029591	063111	069924	080378	097669	112869	125383	175060	200445	220295	280059
009590	021524	029626	063163	070005	080380	097724	113391	125416	175070	200454	220375	280156
009768	021654	030361	063309	070056	080582	097744	113454	127031	176105	200457	220405	282336
010302	021700	030426	063485	070080	080706	097973	113510	128110	178017	200472	220588	282570
010459	021739	031218	064002	070273	085038	097980	113651	128969	178056	200479	220609	282820
010525	021819	034048	064023	070277	085185	098020	113855	129898	180014	200536	220700	283468
010549	021858	036100	064062	070365	085300	098120	113937	130731	180026	200619	220717	286132
010591	021997	038010	064084	070705	085503	098131	113944	132044	180086	200620	220773	286142
010593	022074	038228	064104	071116	085534	098134	114157	132438	180087	200699	220897	286155

Philately

Pictorial Cancellations Announcement 97-6

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (32 cents per envelope or 20 cents per postcard). Items sub-

mitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



April 15, 1997

INCOME TAX NIGHT STATION
POSTMASTER
2717 RT 23
NEWFOUNDLAND NJ 07435-9998

SHEFFIELD STATION
POSTMASTER
150 POMPTON PLAINS CROSSROADS
WAYNE NJ 07470-9998

INCOME TAX NIGHT STATION
POSTMASTER
33 E MIDLAND AVE
PARAMUS NJ 07652-9998

INCOME TAX NIGHT STATION
POSTMASTER
201 WATCHUNG AVE
PLAINFIELD NJ 07061-9998

INCOME TAX NIGHT STATION
POSTMASTER
2 FEDERAL SQ
NEWARK NJ 07102-9998

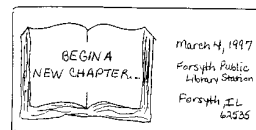
INCOME TAX NIGHT STATION
POSTMASTER
560 HUYLER ST
SOUTH HACKENSACK NJ 07606-9998

INCOME TAX NIGHT STATION
POSTMASTER
310 N BROAD ST
ELIZABETH NJ 07207-9998



March 1, 1997

SCOUT SHOW STATION
POSTMASTER
335 SECTION LINE RD
HOT SPRINGS NATIONAL PARK AR
71913-9998



March 4, 1997

FORSYTH PUBLIC LIBRARY STATION
POSTMASTER
PO BOX 9998
FORSYTH IL 62535-9998



March 1, 1997

City of Germantown
GERMANTOWN POSTAL STATION
POSTMASTER
7776 FARMINGTON RD
GERMANTOWN TN 38138-9998



March 7, 1997

Allen Park Rotary Club
ALLEN PARK ROTARY STATION
POSTMASTER
6800 ROOSEVELT AVE
ALLEN PARK MI 48101-9998



March 8 & 9, 1997

EXHIBITION STATION
POSTMASTER
PO BOX 9998
ROCKFORD IL 61125-9998



March 16, 1997

GRAND OPENING STATION
POSTMASTER
22332 GOVERNORS HWY
RICHTON PARK IL 60471-9998

Launch Day Station
March 14, 1997



March 14, 1997

LAUNCH DAY STATION
POSTMASTER
911 JACKSON AVE
PASCAGOULA MS 39567-9998



March 17, 1997

ST PATRICKS DAY STATION
POSTMASTER
6500 BRITTON PKY
DUBLIN OH 43016-9998



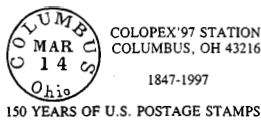
March 14 & 15, 1997

RED CROSS STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA 95813-9998



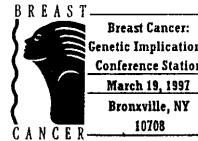
March 18, 1997

TWENTY-FIFTH ANNIVERSARY STATION
POSTMASTER
8409 LEE HWY
MERRIFIELD VA 22081-9996



March 14 & 15, 1997

COLOPEX '97 STATION
POSTMASTER
850 TWIN RIVERS DR
COLUMBUS OH 43216-9998



March 19, 1997

BREAST CANCER GENETIC
IMPLICATIONS CONFERENCE STATION
POSTMASTER
PO BOX 9998
BRONXVILLE NY 10708-9998



March 15, 1997

HERITAGE STATION
POSTMASTER
PO BOX 9998
PALMETTO FL 34221-9998



March 19-25, 1997

N.A.I.A. Women's National Basketball
Tournament Committee
NAIA STATION
POSTMASTER
200 MARTIN LUTHER KING JR BLVD
JACKSON TN 38301-9998



March 15, 1997

NORPEX '97 STATION
POSTMASTER
176 STRAWBERRY HILL AVE
NORWALK CT 06855-5999



March 21-23, 1997

Family Motor Coach Association, Inc.
BEST IN THE WEST
POSTMASTER
580 W MONTEREY AVE
POMONA CA 91766-9998



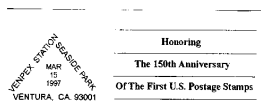
March 15, 1997

30TH ANNIVERSARY OF THE RING OF
FRIENDSHIP STATION
POSTMASTER
3950 LAUREL CANYON BLVD
STUDIO CITY CA 91604-9998



March 21-23, 1997

STAMP EXPO STATION
POSTMASTER
14900 MAGNOLIA BLVD
SHERMAN OAKS CA 91403-9998



March 15 & 16, 1997

VENPEX STATION
POSTMASTER
675 E SANTA CLARA
VENTURA CA 93001-9998



March 22 & 23, 1997

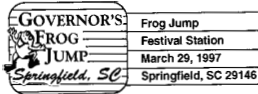
KAZOOPEX STATION
POSTMASTER
PO BOX 9998
KALAMAZOO MI 49001-9998



March 29, 1997
 Putnam Homecoming Association
 HOMECOMING STATION
 POSTMASTER
 104 TRAVIS
 PUTNAM TX 76469-9998



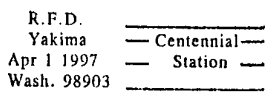
April 11, 1997
 SUBMARINE MEMORIAL STATION
 POSTMASTER
 1305 W WATER ST
 TOMS RIVER NJ 08753-9998



March 29, 1997
 FROG JUMP FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 SPRINGFIELD SC 29146-9998



April 11, 1997
 THE FIRST PITCH STATION
 POSTMASTER
 1335 JEFFERSON RD
 ROCHESTER NY 14692-9998



April 1, 1997
 Yakima, WA Post Office & Yakima Valley Stamp Club
 CENTENNIAL STATION
 POSTMASTER
 205 W WASHINGTON AVE
 YAKIMA WA 98903-9998



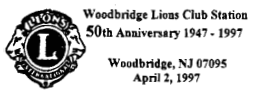
April 11, 1997
 OPENING NIGHT STATION
 POSTMASTER
 3403 MACCORKLE AVE
 CHARLESTON WV 25304-9998



April 1-6, 1997
 FORSYTHIA FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 FORSYTH GA 31029-9998



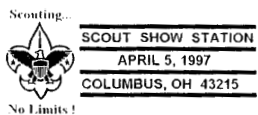
April 11, 1997
 ORLANDO INTERNATIONAL FRINGE FESTIVAL STATION
 POSTMASTER
 10401 POST OFFICE BLVD
 ORLANDO FL 32862-9670



April 2, 1997
 WOODBRIDGE LIONS CLUB STATION
 POSTMASTER
 60 MAIN ST
 WOODBRIDGE NJ 07095-9998



April 11 & 12, 1997
 CORPORATE CHALLENGE STATION
 POSTMASTER
 333 W 4TH ST
 TULSA OK 74103-9998



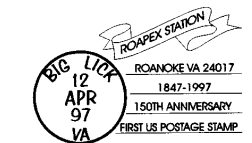
April 5, 1997
 SCOUT SHOW STATION
 POSTMASTER
 850 TWIN RIVERS DR
 COLUMBUS OH 43215-9998



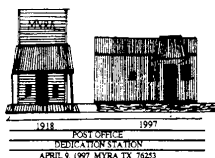
April 11-13, 1997
 WESPNEK STATION
 POSTMASTER
 PO BOX 9998
 WHITE PLAINS NY 10602-9998



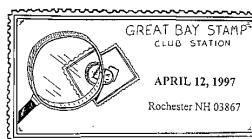
April 5 & 6, 1997
 BOPEX STATION
 POSTMASTER
 6700 LAUREL-BOWIE RD
 BOWIE MD 20715-9998



April 12, 1997
 ROAPEX STATION
 POSTMASTER
 419 RUTHERFORD AVE NE
 ROANOKE VA 24022-9998



April 9, 1997
 Myra Post Office
 DEDICATION STATION
 POSTMASTER
 PO BOX 9998
 MYRA TX 76253-9998



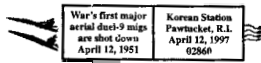
April 12, 1997
 GREAT BAY STAMP CLUB
 POSTMASTER
 20 ALLEN ST
 ROCHESTER NH 03867-9998



April 12, 1997
GOLDEN STATION
 POSTMASTER
 951 20TH ST
 DENVER CO 80202-9998



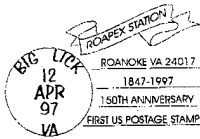
April 17, 1997
BROWNIE TROUP 455 STATION
 POSTMASTER
 1485 HOWARD RD
 ROCHESTER NY 14624-9998



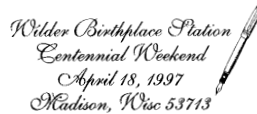
April 12, 1997
KOREAN STATION
 POSTMASTER
 40 MONTGOMERY ST
 PAWTUCKET RI 02860-9998



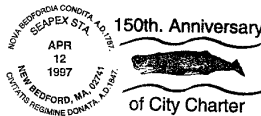
April 17-20, 1997
ORANGE BLOSSOM FESTIVAL STATION
 POSTMASTER
 4150 CHICAGO AVE
 RIVERSIDE CA 92507-9998



April 12 & 13 1997
Big Luck Stamp Club
ROAPEX STATION
 POSTMASTER
 PO BOX 9998
 ROANOKE VA 24017-9998



April 18, 1997
WILDER BIRTHPLACE STATION
 POSTMASTER
 PO BOX 7990
 MADISON WI 53707-7990



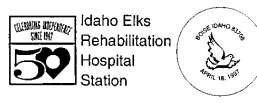
April 12 & 13, 1997
SEAPEX STATION
 POSTMASTER
 695 PLEASANT ST
 N BEDFORD MA 02741-9998



April 18, 1997
BICENTENNIAL STATION
 POSTMASTER
 661 WASHINGTON ST
 CANTON MA 02021-9998



April 12 & 13, 1997
FRESPEX STATION
 POSTMASTER
 PO BOX 9998
 FRESNO CA 93706-9998



April 18, 1997
Elks Rehabilitation Hospital
 ELKS REHABILITATION HOSPITAL
 POSTMASTER
 770 S 13TH ST
 BOISE ID 83708-9998



April 13 & 14, 1997
Norwin Public Library
NORWIN PUBLIC LIBRARY STATION
 POSTMASTER
 140 MAIN ST
 IRWIN PA 15642-9998



April 18 & 19, 1997
STRONG MUSEUM STATION
 POSTMASTER
 1335 JEFFERSON RD
 ROCHESTER NY 14692-9998



April 15, 1997
Veronica Rice
MEMORIAL STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



April 18, 1997
SOAR TO THE SUMMIT STATION
 POSTMASTER
 3111 FAIRVIEW PK DR
 FALLS CHURCH VA 22042-9998



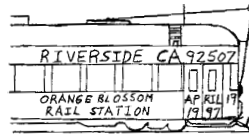
April 15, 1997
INCOME TAX NIGHT STATION
 POSTMASTER
 332 RAMAPO VALLEY RD
 OAKLAND NJ 07436-9998



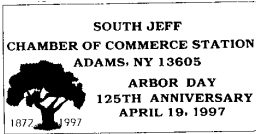
April 19, 1997
102ND ANNIVERSARY CAR NATIONAL CONVENTION STATION
 POSTMASTER
 3111 FAIRVIEW PK DR
 FALLS CHURCH VA 22042-9998



April 19, 1997
 Magnolia Beautification/Historical Committee
 MAGNOLIA DEPOT DAY STATION
 POSTMASTER
 PO BOX 9998
 MAGNOLIA TX 77336-9998



April 19-20, 1997
 ORANGE BLOSSOM SPECIAL STATION
 POSTMASTER
 4150 CHICAGO AVE
 RIVERSIDE CA 92507-9998



April 19, 1997
 SOUTH JEFF CHAMBER OF COMMERCE STATION
 POSTMASTER
 27 E CHURCH ST
 ADAMS NY 13605-9998



April 19 & 20, 1997
 Tuscarawas Stamp Club
 TUSCOPEX STATION
 POSTMASTER
 210 N BROADWAY
 NEW PHILADELPHIA OH 44663-9998



April 19, 1997
 AZALEA FESTIVAL STATION
 POSTMASTER
 110 JOHNSON ST
 PICKENS SC 29671-9998

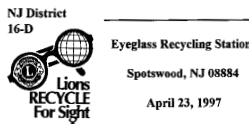


April 19 & 20 1997
 WESTPHALIA STATION
 POSTMASTER
 951 20TH ST
 DENVER CO 80202-9998

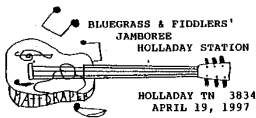


Coal Miners Day
 APRIL 19, 1997
 McCoy, VA 24111

April 19, 1997
 COAL MINERS DAY
 POSTMASTER
 5770 MCCOY RD
 MCCOY VA 24111-9998



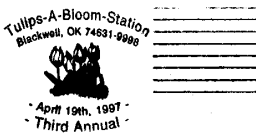
April 23, 1997
 EYEGLOSS RECYCLING STATION
 POSTMASTER
 436 MAIN ST
 SPOTSWOOD NJ 08884-9998



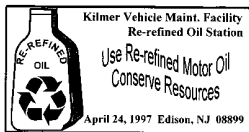
April 19, 1997
 Parent-Teacher Organization
 BLUEGRASS & FIDDLERS JAMBOREE
 HOLLADAY STATION
 POSTMASTER
 7005 HWY 192
 HOLLADAY TN 38341-9998



April 23-27, 1997
 ULYSSES S GRANT BOYHOOD HOME STATION
 POSTMASTER
 203 E GRANT AVE
 GEORGETOWN OH 45121-9998



April 19, 1997
 TULIPS-A-BLOOM-STATION
 POSTMASTER
 203 W BLACKWELL AVE
 BLACKWELL OK 74631-9998



April 24, 1997
 KILMER VMF—RE-REFINED OIL STATION
 POSTMASTER
 21 KILMER RD
 EDISON NJ 08899-9721



April 19, 1997
 THE SULLIVANS STATION
 POSTMASTER
 300 SYCAMORE ST
 WATERLOO IA 50701-9998



April 24, 1997
 CENTENNIAL STATION
 POSTMASTER
 141 GOWNDRY ST
 NORTH TONAWANDA NY 14120-9997



EARTH DAY STATION
 APRIL 19, 1997
 WENDELL, MA 01379

April 19, 1997
 EARTH DAY STATION
 POSTMASTER
 59 LOCKES VILLAGE RD
 WENDELL MA 01379-9998



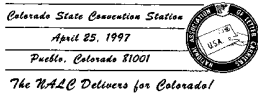
April 24-27, 1997
 American Quilter's Society
 QUILT CITY USA STATION
 POSTMASTER
 PO BOX 9998
 PADUCAH KY 42003-9998



April 24-27, 1997
 Wilkes Community College Endowment Corporation
MERLE FEST—10TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 WILKESBORO NC 28697-9998



April 26, 1997
ARBOR DAY STATION
 POSTMASTER
 59 LOCKES VILLAGE RD
 WENDELL MA 01379-9998



April 25, 1997
COLORADO STATE CONVENTION STATION
 POSTMASTER
 1005 W 6TH AVE
 PUEBLO CO 81003-9998



April 26, 1997
GRANTS BIRTHPLACE STATION
 POSTMASTER
 1591 ST RT 232
 MOSCOW OH 45153-9998



April 25-27, 1997
WILDFLOWER STATION
 POSTMASTER
 433 BELLE GROVE
 RICHARDSON TX 75080-9998



April 26, 1997
NATCHEZ TRACE FESTIVAL STATION
 POSTMASTER
 222 E WASHINGTON ST
 KOSCIUSKO MS 39090-9998



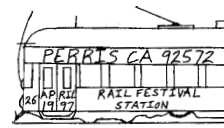
April 25-27, 1997
PHILATELIC SHOW 97 STATION
 POSTMASTER
 7 POST OFFICE SQ
 ACTON MA 01720-9998



April 26, 1997
DEPOT DAYS STATION
 POSTMASTER
 PO BOX 9998
 BRODHEAD WI 53520-9998



April 26, 1997
Otterbein College
FOUNDERS DAY SESQUICENTENNIAL STATION
 POSTMASTER
 617 MCCORKLE BLVD
 WESTERVILLE OH 43082-9998



April 26 & 27, 1997
RAIL FESTIVAL STATION
 POSTMASTER
 11 SOUTH D ST
 PERRIS CA 92572-9998



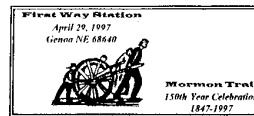
April 26, 1997
Cisco Civic League
CISCO FOLKLIFE FESTIVAL STATION
 POSTMASTER
 106 W SIXTH ST
 CISCO TX 76437-9998



April 26 & 27, 1997
SHAD FESTIVAL STATION
 POSTMASTER
 10 YORK ST
 LAMBERTVILLE NJ 08530-9998



April 26, 1997
JOHN JAMES AUDUBON CULTURAL CENTER STATION
 POSTMASTER
 428 TRACY ST
 AUDUBON IA 50025-9998



April 29, 1997
FIRST WAY STATION
 POSTMASTER
 PO BOX 9998
 GENOA NE 68640-9998

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
Law Day USA, Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4 th Week in May	May 1–May 31
Support Your Mental Health Association	May 1–May 31
Support Research for Neurofibromatosis	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries, Our Business Works for Disabled People	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give, the United Way	Sept. 15–Oct. 31
Learn About Lupus, October, Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

STAMP ANNOUNCEMENT 97-11

Thornton Wilder Commemorative Stamp (Literary Arts Series)**Copyright USPS 1996**

The Postal Service will honor Thornton Wilder on the 100th anniversary of his birth with the issuance of a 32-cent commemorative stamp on April 17, 1997, in Hamden, Connecticut. The stamp goes on sale nationwide April 18.

Thornton Wilder was a great American playwright and novelist who won Pulitzer Prizes for *Our Town* (play, 1938), *The Skin of Our Teeth* (play, 1943), and *The Bridge of San Luis Rey* (novel, 1928). He was born on April 17, 1897, in Madison, Wisconsin, and died on December 7, 1975, in Hamden, Connecticut.

The stamp features artist Michael Deas's portrait of Wilder in the foreground, which is based on a photograph by Gisele Freund, a renowned photographer who is a former president of the Federation of French Art Photographers. The background comes from the artist's imagination of a scene from *Our Town*, one of Wilder's most well-known works.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

THORNTON WILDER STAMP
POSTMASTER
50 BREWERY ST
NEW HAVEN CT 06511-9998

Customers please note that even though the mail order address is New Haven, Connecticut, the first day of issue postmark will read Hamden, Connecticut.

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by May 17, 1997.

Issue:	Thornton Wilder
Denomination:	32 cents
Format:	Pane of 20
Item Number:	4436
Issue Date:	April 17, 1997
Nationwide Sale Date:	April 18, 1997
Issue City & State:	Hamden, CT
Illustrator:	Michael Deas, New Orleans, LA
Designer:	Phil Jordan, Falls Church, VA
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	John Boyd, New York, NY
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton-Potter (USA) Ltd.
Colors (PMS Colors):	Black, cyan, magenta, and yellow
Size:	1.39 x 0.82 in/35.28 x 20.81 mm (image area)
	1.56 x 0.991 in/39.59 x 25.15 mm (overall)
	5.94 x 7.24 in/150.76 x 183.76 mm (full pane)
Plate Numbers:	"P" followed by four single digits
Marginal Markings:	"© USPS 1996" • Price • Plate Position Diagram • Plate Numbers

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

USA PHILATELIC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least 1 year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive half their standard distribution for a 20-stamps-per-pane issue, rounded to the nearest master carton size (70,000 stamps).

SDOs and SDNs will make subsequent automatic distributions to post offices for half their standard distribution, using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before April 10, 1997.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive automatic distributions of this stamp in six positions for subsequent distributions to each philatelic center:

Offices That Service the Following Number of Philatelic Windows	Will Receive This Quantity of the Thornton Wilder Commemorative Stamp
1	18,000
2	36,000
3	54,000
4	72,000
6	140,000
12	280,000
18	350,000
25	490,000

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO, using a separate Form 17, *Stamp Requisition*, or designated SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*. SDOs requiring additional stamps must order them from their APD, using a separate Form 17.

For filling supplemental orders, all accountable paper depositories (APDs) and SDNs will receive 4,760,000 stamps.

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from the date of issue. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

—Stamp Services, Marketing, 3-13-97

Post Offices

CLARIFICATION

Postponement of ZIP Code Realignments in Florida

Postal Bulletin 21919 (5-9-96) announced a proposed 3-digit ZIP Code realignment for Pompano Beach/Fort Lauderdale, Florida, which was scheduled for July 1, 1997. This change will affect SCFs 330 and 333. At the request of the South Florida District, this realignment has been postponed until July 1, 1998.

Questions about this realignment should be directed to Address Quality at the National Customer Support Center in Memphis, Tennessee, or the Address Management Systems office in the South Florida District.

—Address Quality,
National Customer Support Center, 3-13-97

Postal Employees

New Edition of Handbook EL-812, *Hazardous Materials and Spill Response*

Handbook EL-812, *Hazardous Materials and Spill Response*, has been revised. Sites can order this January 1997 issue from the material distribution centers by submitting Form 7380, *MDC Supply Requisition*, to your servicing MDC or by telephone using TTOE. Maintenance sites may submit orders through MARS. Ordering information: NSN 7610-03-000-9190, no quick pick number, unit of issue each, price \$0.1735 each. To view an online version, see the Policies and Procedures page of the Postal Service intranet found at <http://blue.usps.gov>.

Handbook EL-812 is a companion to hazardous materials training courses described in Management Instruction EL-810-96-1, *Response to Hazardous Materials Releases*. It may also be used for general awareness training on emer-

gency action plans, spill and leak response, hazard communication, and bloodborne pathogens. Issues covered include acceptance of hazardous materials in the mails, recognition and handling, and proper spill response.

The handbook stresses that postal employees respond only to incidental releases of hazardous materials, and only then if they are trained. Response to true emergency releases of hazardous materials must be referred to outside responders (contractors, fire department) with the emergency response training required by OSHA.

—*Safety and Risk Management,*
Human Resources, 3-13-97

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475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-1540

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USPS
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Postal Service Orders for Postal Bulletin

- New Order
- Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Postal Facility Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____

Person to Contact
(_____) _____

Daytime Telephone _____

- Change Quantity of Subscription
(Include *Postal Bulletin* mailing label.)

Current Quantity _____ New Quantity _____

Distribution: The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office.

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the South River, NJ, Material Distribution Center at 908-613-2375.

All other facilities should contact their administrative post office.

Address and Quantity Changes: Postal facilities may send address and quantity changes via cc:Mail to POSTAL BULLETIN or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "P00" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 2800
WASHINGTON DC 20260-1540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order back issues, send Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
US POSTAL SERVICE
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- Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Company Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____
(_____)

Daytime Telephone _____

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