

POSTAL BULLETIN

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Missing and Exploited Children

Since 1985, the U.S. Postal Service has cooperated with the National Center for Missing & Exploited Children (NCMEC) by including photos and other information about missing children in our nationally distributed *Postal Bulletin*. The Postal Service is about to move this cooperative effort to the next step by joining forces with NCMEC in using a state-of-the-art broadcast fax network to ensure more rapid distribution of information on missing and exploited children.

Notification of newly reported missing children will be sent by fax to the attention of designated district "Missing Children" coordinators at fax numbers provided by district managers. Upon receipt of a facsimile Missing Children poster, district coordinators should have sufficient copies made for distribution to all postal facilities in their Districts *within 24 hours of receipt*. Missing Children posters are to be posted in post office lobbies, workroom floor areas, and other postal facilities for 30 days, unless notification is received (from NCMEC) to remove a particular poster sooner.

This broadcast fax network will be used by NCMEC to distribute posters and information in only the most urgent cases of missing and exploited children. This new system will supplement, not replace, the current system of distributing missing children information in the *Postal Bulletin*.

If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local post offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by the National Center for Missing & Exploited Children, as it has been designated by the U.S. Justice Department to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

—Corporate Relations, 8-15-96



ADMINISTRATIVE SERVICES

Ordering Procedures for Postmarking Ring Dies and Die Hubs

The prices below are effective September 1, 1996. Requisitions received at the vendors' offices until August 31, 1996, will be charged the prices indicated in *Postal Bulletin* 21913. This article supersedes *Postal Bulletins* 21913 (2-15-96) and 21914 (2-29-96) and updates information in Publication 247, *Material Management Equipment and Supply Catalog*, relevant to ordering ring dies and die hubs.

Special cancellation die hubs are nonpostal cancellations. Post offices may not order a special die hub on behalf of a sponsor before contacting and receiving authorization from Headquarters Business Mail Acceptance (BMA). After authorization has been granted, BMA will supply Form 3617, *Order for Special Canceling Machine Die Hubs* (May 1978). Additional set up fees will be incurred for these dies.

Special cancellation die hubs may be ordered only if the request meets the description outlined in *Domestic Mail Manual* G900.2.1.

New Ordering Procedures:

- A. Complete Form 4636, *Postmarking Dies and Engraved Station Die Hubs Requisition* (February 1996), to reflect current data in all fields. The lower left field for address must contain the Complete Delivery Address, and it must contain the name of the person placing the order as part of that address. The requisition must legibly specify the exact engraving in the appropriate field. It is also important to include your 10-digit telephone number in the lower right section of the form. Contact your local maintenance department for assistance in determining the correct part number. A separate Form 4636 is required for each vendor used.
- B. Prepare a check or money order payable to the appropriate vendor for the total amount of the order and attach the check or money order to Form 4636 or enter your USPS IMPAC credit card number and expiration date in the lower right corner of the form.
- C. Submit the completed Form 4636 and check or money order directly to the vendor at the address listed in this article.
- D. Delivery of ring dies and die hubs from the vendor will be made about 60 days after the date the order is received by the vendor. Shipping charges are included in the price of the part, and the part will be shipped via USPS First-Class Mail.

Questions about these procedures may be addressed to the Minneapolis Purchasing and Materials Service Center at 800-880-4636.

Vendor: Hanley Postal Supply, Inc.

Address:

HANLEY POSTAL SUPPLY INC
 ATTN: DIANE WILER
 PO BOX 10006
 ERIE PA 16514-0006
 Telephone: (814) 898-2720

Pricing:

Part No.	Description	Unit Price
O7413	Die Hub	\$93.00
O7413	Artwork	\$450.00
256478-1	Ring Die (lead)	\$29.00
256478-2	Ring Die (trail)	\$29.00

Vendor: International PTT Company

Address:

INTERNATIONAL PTT COMPANY
 ATTN: J H JIRANEK
 1400 ALPINE RD
 WELLSVILLE PA 17365-9779
 Telephone: (717) 248-9665

Pricing:

Part No.	Description	Unit Price
O76	Ring Die	\$64.62
O77D	Die Hub (1st day)	\$243.50
O225	Die Hub (canc bars)	\$267.76
O225A	Die Hub (USPS msg)	\$236.06
133G	Ring Die	\$63.66
1207G	Die Hub (canc bars)	\$95.61
1535G	Die Hub (upside down)	\$230.66
1536G	Die Hub (rightside up)	\$230.34
681AG	Type Slug (APO)	\$17.91
HD100	Ring Die	\$64.72
HD102	Die Hub (upside down)	\$205.32
HD101X	Die Hub (canc bars)	\$159.32
HD105	Type Slug (APO)	\$25.33
8013133	Ring Die	\$66.04
8013220	Die Hub (canc bars)	\$238.18
8012978	Die Hub (USPS msg)	\$297.01

Vendor: Pitney Bowes, Inc.

Address:

PITNEY BOWES INC
 ATTN: CINDY KULIS
 WALTER H WHEELER JR DR
 LOCATION 1233
 STAMFORD CT 06926-0700
 Telephone: (203) 356-5266
 Fax: (203) 356-5540

Note: To order Form 4636 or year dates, you must submit a request on Form 7380, *MDC Supply Requisition*, to either the New Jersey or Topeka material distribution center, whichever services your area. To order type sets (months, days, etc.) your maintenance department must submit a request on Form 4984, *Repair Parts Requisition*, containing the maintenance FEDSTRIP to Topeka, Kansas.

Pricing:

Part No.	Description	Unit Price
O76F	Ring Die (APO)	\$23.75
O76S	Ring Die (1st day)	\$87.00
O77	Die Hub (canc bars)	\$85.25
O77A	Die Hub (USPS msg)	\$58.23
O217	Ring Die (round face)	\$107.55
O217G	Ring Die (square face)	\$85.98
O218	Die Hub (canc bars)	\$69.20
O218A	Die Hub (USPS msg)	\$158.00
O218E	Die Hub (USPS msg)	\$64.52
O218H	Die Hub (canc bars)	\$69.90
O7410	Ring Die (postage meters)	\$12.55
O7411	NO LONGER AUTHORIZED	

—Inventory Management,
 Purchasing and Materials, 8-15-96

Ordering Hand Presses for Sealing Postage Meters and Mailbags

Effective September 1, 1996, this article supersedes *Postal Bulletin* 21911 (1-18-96), and updates information in Publication 247, *Material Management Equipment and Supply Catalog*, on hand presses for sealing postage meters and mailbags.

Vendor: E.J. Brooks Co.

Address:

E J BROOKS CO
 164 N 13TH ST
 NEWARK NJ 07107-1299
 Telephone: (201) 483-0335

New Ordering Procedures:

- A. Complete Form 7381, *Requisition for Supplies, Services, or Equipment*, to reflect current data in all fields. Block 10, Complete Delivery Address, must contain the name of the person placing the order as part of the address. The requisition must specify the impression for the bottom die insert only (four characters or numbers maximum). The top die insert will always be USPS.
- B. Prepare a check or money order payable to E J BROOKS CO and attach it to Form 7381. Credit card orders are not accepted.
- C. Submit the completed Form 7381 and check or money order directly to the vendor at the address listed above.
- D. Delivery of hand presses from the vendor will be made about 45 days after the date the order is received by the vendor. Shipping charges are included in the price of the part and will be shipped via USPS.

Questions about these procedures may be addressed to the Minneapolis PMSC at 1-800-880-4636.

Pricing:

Part No.	Description	Unit Price
O814A	Hand press with lever used on square lead seal with cord. PS item O815.	\$50.45
O814B	Hand press, pliers type, used on tin band seals. PS item O816A and B.	\$37.80
O814C	Hand press, pliers type, used to seal postage meters.	\$37.30

—Inventory Management, Purchasing and Materials, 8-15-96

NOTICE

FY 1997 — A/P Action Planner — Ordering Procedure Change

For Fiscal Year 1997, there will be a change in the way the popular A/P Action Planner is ordered. Offices will *no longer* receive a free, automatic shipment. Offices wishing to purchase the planners should follow their normal ordering procedures for their material distribution center. Planners should be available in the material distribution centers after August 15, 1996. Plan your requirements for the coming year and submit your order after this date. The information you will need for ordering is:

- Stock Name — A/P Action Planner
- PSIN — O101 (letter “O,” one, zero, one)
- PSN — 7610-03-000-5022 (all zeroes)

Ordering procedures for the FY 1996–1997 Wall Calendar are the same as last year. This two-year calendar comes in tubes of two. You may order them now. The information you will need for ordering is:

- Stock Name — FY Planning Calendar
- PSIN — O102 (letter “O,” one, zero, two)
- PSN — 7610-03-000-5257 (all zeroes)

—Premier Accounts, Sales, 8-15-96

Special Cancellations

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellations	Period of Use
Conquer Cystic Fibrosis	Sept. 1–Sept. 30, 1996
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31, 1996
Give the United Way	Sept. 15–Nov. 15, 1996
Employ People with Disabilities	Sept. 1–Nov. 30, 1996
Support Infection Control Week	Oct. 1–Nov. 30, 1996
Learn About Lupus, October, Lupus Awareness Month	Oct. 1–Oct. 31, 1996
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31, 1996
National Adoption Month	Nov. 1–Nov. 30, 1996

Cancellations	Period of Use
Military Families, Recognition Day	Nov. 1–Nov. 30, 1996
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30, 1996
Support American Education Week	Nov. 10–Nov. 30, 1996
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31, 1996
Help Retarded Children	Nov. 1–Nov. 30, 1996
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31, 1996

—Business Mail Acceptance, Marketing Systems, 8-15-96

Rate Name Change Implementing Instructions for Mechanical Scales

These instructions apply to all retail units using mechanical scales to accept mailpieces. Correction scale chart labels/overlays reflecting the new names for the classes of mail will be sent to the New Jersey and Topeka Material Distribution Centers the middle of August. The offices needing to place orders for the labels/overlays can do so by using the Touch-Tone Order Entry System (TTOE) at 1-800-273-1509. Maintenance can also place orders using the MARS System with "S" as a source code. If there are any questions, please call your servicing material distribution center.

The current scale chart rates and the rates on the current scale chart overlays are correct. Only the names for the classes of mail change on the following seven rate charts and/or their overlays have changed: PSIN 0804, PSIN 0857E, PSIN 0857F, PSIN 0859AA, PSIN 0859BB, PSIN 0859CC, and PSIN 0859E. All other scale charts and overlays are not affected by the new names for the classes of mail.

Order the following Correction Labels/Overlays (PSNs) for the following Mechanical Scale (PSINs):

- PSN 6670-03-000-7607 for PSIN 0804
- PSN 6670-03-000-7608 for PSIN 0857E & PSIN 0857F
- PSN 6670-03-000-7609 for PSIN 0859AA, PSIN 0859BB, PSIN 0859CC, & PSIN 0859E

In the interim, between the new rate name implementation date and the installation of the Correction Labels/Overlays on the scale charts, postmasters or unit managers of all locations using mechanical scales for accepting mail must ensure that the window personnel recognize that "third-class mail" is now called "Standard Mail (A)" and that "fourth-class mail" is now called "Standard Mail (B)."

—Maintenance Technical Support Center, 8-15-96

CUSTOMER SERVICES

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings

of 1 million pieces or more, should contact Sales Management at 202-268-3182 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (millions)	Distribution	Presort Level	Comments
Eddie Bauer Clearance	Standard/Catalog	Aug. 19-21	2.8	Nationwide	CarRt, 3/5-Digit, Basic	RR Donnelley
Service Merchandise	Standard/Flat	Aug. 19-21	6.0	Nationwide	CarRt, 3/5-Digit	RR Donnelley
Fall Catalog for Cooks II	Standard/Catalog	Aug. 19-27	1.8	Nationwide	CarRt	RR Donnelley
Billy Graham Letter	Standard/Letter	Aug. 19-30	2.2	Nationwide	CarRt, Barcoded, 3/5-Digit, Basic	3 7/8" x 7 1/8" envelope; Minneapolis, MN
Orvis Holiday 1996	Standard/Flat	Aug. 21-23	4.3	Nationwide	CarRt	Palletized; RR Donnelley
Billy Graham DECISION Magazine	Standard/Flat	Aug. 26-30	1.6	Nationwide	CarRt, 3/5-Digit, Basic	8" x 10 5/8", 44-page magazine; Minneapolis, MN
Eddie Bauer August Sale	Standard/Flat	Aug. 28-30	1.7	Nationwide	3-Digit/SCF	8 1/2" x 10 7/8"
The Mail Box Sally Beauty Supply	Standard/Letter	Aug. 29-31	2.3	Nationwide	Residual 5%, 3/5-Digit 30%, and CarRt 65%	Time-sensitive promotion

—Sales, 8-15-96

August 1996

Have You Seen Any of These Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



Maria Martinez
 Born: 5-5-73
 Date Missing: 10-13-90
 Missing From: Phoenix, AZ



Skyla Marburger
 Born: 5-23-95
 Date Missing: 9-1-95
 Missing From: Santa Fe, NM



Jo-Lynn Kelsie Stambaugh
 Born: 9-30-80
 Date Missing: 11-5-95
 Missing From: Hacienda Heights, CA



Marlana Elizabeth Carty
 Born: 12-19-89
 Date Missing: 5-12-96
 Missing From: Thousand Oaks, CA



Daniel Brooks Carty
 Born: 9-16-94
 Date Missing: 5-12-96
 Missing From: Thousand Oaks, CA



Tanya Marie Kuschel
 Born: 7-11-85
 Date Missing: 2-28-92
 Missing From: Roseburg, OR

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children. For policy and information on Postal Service support in efforts to recover missing children, see *Postal Bulletin* 21536 (10-17-85) and 21926 (8-15-96).

Missing Children posters are available for the U.S. Postal Service only through periodic issues of the *Postal Bulletin*.

DOMESTIC MAIL

Postal Service Seeks Input on a New Form of Postage

In July the U.S. Postal Service filed a notice in the *Federal Register* to propose standards for a new indicia containing a two-dimensional barcode and standards for a component referred to as a Postal Security Device (PSD), which performs functions commonly associated with postage meter registers.

The proposed standards call for the development of new technology in devices and products authorized by the Postal Service to perform printing of postage with unique characteristics. Additionally, the PSD specification is

intended to support more secure tamper resistant post-marking products and devices than are present in existing postage meter technology.

Together the proposed specifications will create an opportunity for the next generation of meters. These new products and devices may be able to print postage from personal computers as well as from digital postage metering devices.

—Retail Systems and Equipment, Marketing, 8-15-96

Proper Usage of Official USPS Tags

Effective with Classification Reform, July 1, 1996, certain types of mail previously prepared in sacks are now being prepared in trays. Instructions regarding the use of all official U.S. Postal Service tags (displayed in Publication 23-A, *USPS Tag Guide*) are revised to clarify procedures for affixing tags to trays instead of sacks.

Effective July 1, 1996, if mail is trayed and strapped, preparers should use a wire twist tie to affix the appropriate

official tag to the strap on the end of the tray near the tray label. If local postal instructions permit trays to be tendered without strapping, then tags should be affixed to the trays themselves with a rubber band double-looped through the handhold of the tray on the end near the tray label. Care must be exercised to remove the tags from the trays after the mail has been processed.

—Logistics, Operations Support, 8-15-96

FINANCE

Instructions for Government Fiscal Year Closing — September 30, 1996

Headquarters Closing Instructions

The Postal Fiscal Year (PFY) 1996 ends September 13, 1996. Accounting Period (A/P) 13, FY 1996, will contain all activity in Budget Authorization (B/A) and finance number detail. A/P 14, FY 1996, is a bookkeeping control period to accommodate the September 30, 1996, Government Fiscal Year (GFY) reporting requirements. Revenue and expense accruals will be generated mechanically at the national level for this period. No other revenue and expense activity will be recorded in A/P 14, FY 1996. PFY 1997 begins on September 14, 1996, and ends on September 12, 1997.

I. Trial Balance and Related Reports

The Minneapolis Information Service Center (ISC) will render the National Consolidated Trial Balance Report to Headquarters according to the following schedule:

A/P	Ending Date	Reporting Date
12/96	08/16/96	08/22/96
13/96	09/13/96	09/25/96
14/96	09/30/96	10/04/96
15/96	09/30/96	10/11/96
01/97	10/11/96	10/17/96

The Minneapolis ISC will provide related financial reports within the same time frame that is normal after trial balance reporting.

II. Capital and Expense Commitment Activities

All organizations must limit their expenditures to essential spending. All vice presidents must review all discretionary spending for nonpersonnel expense items. Automation and mechanization equipment expense contracts and remote barcoding sorting (RBCS) keying and maintenance contracts are considered nondiscretionary spending.

Capital. Purchasing will not accept any requisitions after August 23 unless work is currently under way on advance requirements or the buying manager grants an exception. Capital commitments, particularly Postal Support Equipment, should also be limited to essential needs. The capitalization limit will remain \$2,000 for FY 1997.

Expenses. Year-end requirements for expense commitment activities follow. For PFY 1996, a minimum of \$5,000 may be accrued per contract sequence number. For miscellaneous (non-commitment) expenses, a minimum of \$5,000 may be accrued per individual purchase or service.

Purchasing and Materials will process all requisitions for the issuance of contracts against FY 1996 funds according to the following priority:

- Priority 1 — Capital commitment requisitions.
- Priority 2 — Expense commitment requisitions.
- Priority 3 — Expense non-commitment requisitions.

For requisitions received before September 13, Purchasing and Materials will make every attempt to issue the required contract in time for San Mateo processing against FY 1996 funds. Contracts for requisitions requiring issuance of a solicitation or negotiations with vendors received between now and September 13 may not be issued in time for processing against FY 1996 funds. Requisitions received after September 13 will be processed for FY 1997.

All commitment documents with award dates prior to and including September 13 must be forwarded to reach the San Mateo ASC no later than September 16. Advise the San Mateo ASC of all goods and services received through September 13. Send appropriate receiving reports or certified invoices to reach the San Mateo ASC no later than September 16. Budget coordinators must expedite processing of receiving reports and certified invoices to the San Mateo ASC. These documents are used to charge cost to the proper fiscal year.

If it is impossible to furnish a certified invoice in time to reach the San Mateo ASC before September 16, then complete Form 8163, *Request for Fiscal Year 1996 Expense Accrual*, found on page 19. Documentation must support these forms that are prepared for booking accruals (e.g., letters from vendors who have failed to bill for goods or services delivered). Each budget coordinator has received special instructions for processing these documents.

When you submit the actual certified invoice, include the statement "Accrued to FY 1996" on the face of the document.

Any document received at the ASC pertaining to September 14 and subsequent activity will be recorded in PFY 1997.

A. USPS/GSA Purchasing Credit Card Program

Corporate Accounting (Accounts Payable) at Headquarters will make arrangements with Rocky Mountain Bank to ensure that expense and capital purchases incurred through September 13 have been billed and tape received by September 19 to be charged to service-wide in A/P 13, FY 1996.

Capital, Expense, and Inventory Purchases. Rocky Mountain Bank will forward the August 18 VISA billing tape

to the San Mateo ASC for processing in A/P 13, FY 1996. Rocky Mountain Bank will forward a special September 13 VISA billing tape to the San Mateo ASC for processing in A/P 13, FY 1996, charged to service-wide and reinstated (reversed) in A/P 01, PFY 1997. The September 18 VISA billing tape will be processed and paid against applicable finance numbers in A/P 01, FY 1997. The normal VISA Credit Card Payment Report will be sent to approving officials after the billing tape is processed. Expenses for purchases made with the VISA card but not included on the September 13 accrual tape will also be paid against FY 1997 funds.

Note: All charges not on the August 18 billing will be charged to B/A holder offices in FY 1997. No accruals will be accepted for any type of VISA card purchases. The September 18 billing will be the first of twelve tapes processed to B/A Holder offices in FY 1997. There will not be a tape processed in AP 10, FY 1997.

For purchases, credit card approving officials may manually reallocate their actual expense — within nonpersonnel categories and capital budget — to account for their credit card purchases, if they observe all guidelines on the use of the credit card.

B. Imprest Fund

Imprest fund cashiers should submit SF 1129, *Reimbursement Voucher*, for expenses incurred through September 13 to reach the San Mateo ASC by September 16. Cashiers entering SFs 1129 on-line must cut off by close of business (COB) September 13 for FY 1996 expenses. *Do not use a Form 8163 for September 13 and prior expenses received after the cutoff.*

C. Nonpostal Training

For completed nonpostal training, offices should submit an original Form 1782, *Training Request and Authorization*, with supporting documentation (e.g., invoice, canceled check) to reach the San Mateo ASC by September 16 for payment in FY 1996. The ASC will not accept Form 1782 without supporting documentation. Do not use Form 8163 to accrue these expenses.

D. Government Printing Office

On September 13, the Government Printing Office (GPO) will deliver to San Mateo ASC a magnetic tape of outstanding printing requisitions. The San Mateo ASC will establish accruals for those items not yet billed to the Postal Service that have a contractual deliver-by date of September 13 or earlier. Also on September 13, GPO will furnish a magnetic tape of outstanding printing requisitions that have been paid by GPO but not yet billed to the Postal Service. The San Mateo ASC will also establish accruals for these items. Headquarters Printing will coordinate this

accrual information with GPO and the San Mateo ASC. A minimum of \$5,000 will be accrued for each GPO printing requisition.

Note: Headquarters Printing Purchasing will also coordinate non-GPO printing accruals. Printing purchases against basic pricing agreements (BPAs) will not be accrued.

E. FEDSTRIP

Headquarters offices authorized to make FEDSTRIP purchases should anticipate their needs through *September 13* and issue FEDSTRIP requisitions *no later than September 1*.

Exception: The material distribution centers (MDCs) may place FEDSTRIP orders through September 13. However, the St. Louis ASC must be advised no later than COB September 13 of all orders placed after September 1.

F. Utilities (Nonrevenue Offices Only)

By September 16, all applicable offices must submit utilities bills to the San Mateo ASC. If it is not possible to furnish a certified invoice in time, then complete Form 8163.

G. Travel

All Headquarters offices must promptly submit travel and/or relocation vouchers through the proper administrative channels to the San Mateo ASC on the following schedules:

1. Vouchers for all travel and/or relocation performed through September 13 must be received by the San Mateo ASC by September 16. Do not use Form 8163 to accrue these expenses.

Note: The traveler may need to request a hotel bill, car rental bill, etc., as of September 13, and submit a travel voucher for all expenses incurred as of September 13.

2. Corporate Accounting (Accounts Payable) at Headquarters will arrange with travel agencies to accrue expenses incurred for transportation costs under the American Express Government Travel System (GTS).
3. Costs incurred from relocation management firms services (e.g., transportation of household goods and home sale expenses) through September 13 will be accrued by Corporate Accounting (Accounts Payable) at Headquarters.
4. Government Bill of Lading (GBL) invoices dated through September 13 must be transmitted to San Mateo ASC by September 20. National Traffic Service (NTS) should resume transmission on September 23.

Continued next page

Continued

H. Liquidation of Accruals

Accruals must be liquidated as soon as possible. Offices submitting accruals must monitor their accruals and payments against those accruals to ensure that the accruals are properly liquidated. All FY 1996 accruals processed by the San Mateo ASC that remain unliquidated at the end of A/P 06, FY 1997, will be reversed automatically as a prior year credit. Subsequent payments will be charged to the appropriate budget finance number as a FY 1997 expense.

I. Incentive Awards

Forms 1727, *Award Recommendation/Authorization*, and Vice President, SPOT, and Informal Awards forms for PCES and EAS Employees, submitted in time to reach the Minneapolis ASC by September 10, will be recorded in A/P 13, FY 1996. Such forms received after this date will be recorded in A/P 01, FY 1997.

J. Back Pay Awards

All offices are requested to expedite the processing of back pay awards and forward the completed documentation to the Minneapolis ASC as soon as possible. Documents submitted for payment on or before September 13 must be received at the Minneapolis ASC by August 30 to ensure processing in AP 13, FY 1996.

Field Closing Instructions

These Postal Fiscal Year (PFY) closing instructions and reporting dates published supplement the procedures followed during the normal accounting periods and/or quarterly reports. Address questions about these instructions to the local post office or district office for clarification or technical assistance.

A reference chart of closing instructions also accompanies this article (see page 18).

I. Activities Affecting the Accounting Service Center (ASC)

A. Statement of Account Activities (Including CTAS)

The accountbook for PFY 1996 continues through close of business (COB) September 13. Postmasters of CAG A–G offices and installation heads of processing and distribution centers (P&DCs), air mail centers (AMCs), remote encoding centers (RECs), bulk mail centers (BMCs), the Philatelic Fulfillment Center, Stamp Depository, and the Stamped Envelope Unit submit a statement of account that includes financial transactions from August 17 through September 13. Identify this statement as A/P 13 and submit it on Form 1555, *Statement of Account (CAGs A–L)*

(August 1996 edition). Offices and installations that use the Standard Field Accounting System (SFAS) will transmit the computerized Statement of Account (SOA) and mail a hard copy of the SOA to the ASC as usual. *The deadline for data entry of SOAs for all CAGs H–L offices not on SFAS is extended to Monday (noon, central daylight time), September 23, of A/P 01, FY 1997.* Normal quarterly processing deadline will resume in Quarter I, FY 1997.

Postmasters of CAG H–L offices must submit a statement of account for Quarter IV, covering May 25 through September 13, 1996. CAG H, and J–L offices submit Form 1555. All other offices must submit the statements of account to their district for on-line entry no later than Monday, September 16. The normal accounting period support detail items listed below must accompany them.

Account identifier code (AIC) support documents required:

501	Form 17, <i>Stamp Requisition</i> .
502	Form 17, <i>Stamp Requisition</i> (Bird Stamps).
510	Form 3238, <i>Stamps and Stamped Paper Destruction Certificate</i> .
511	Form 3238, <i>Stamps and Stamped Paper Destruction Certificate</i> (Bird Stamps).
601	Copy of transmittal document.
607–612	Form 3236, <i>Uniform Allowance Cap Disbursements</i> (in duplicate), and original of the vendor's invoice.

Identify the required support documents with the AIC and finance numbers. The totals expressed in the support documents must agree with the amounts in the respective AIC and be arranged in the same order as listed on the statement of account.

1. **Less-Than-Bulk Stamp Requisitions.** Eliminate in-transit stamp shipments between the stamp distribution office/stamp distribution network (SDO/SDN) and the associate offices. Post offices should carefully estimate their requirements and requisition in sufficient time to permit shipments by the SDO or the SDN no later than Friday, September 6. They should count in stamp stock promptly upon receipt and enter it in the Accountbook. In case of an emergency shipment, the district must ensure that the applicable office makes the proper entries in its Accountbook.
2. **Bank Reconciliations.** All banking post offices must reconcile their bank statements as of September 13 to balances reflected on statements of account in AIC 802, Cash in Bank (see Handbook F-1, *Post Office Accounting Procedures*, 351).
3. **Stamp Stock Inventories.** Verify stamp stock records by September 13 (see Handbook F-1, 437).

4. **Local Procurement of Supplies.** Offices must anticipate their A/P needs and procure early in the A/P. They must pay promptly all approved bills for goods and services authorized for payment.
5. **Account Payable And Reporting System (APARS).** APARS will remain open for FY 1996 processing through Friday, September 20. It is important for district accounting offices to enter all bills for FY 1996 by COB Friday, September 20.

Note: Do not process any payments applicable to FY 1997 during the week of September 16, as they will be erroneously charged to FY 1996.

6. **Accruals — Goods and Services Received But Not Invoiced.** The procedures for recording accruals have changed. *Accruals will no longer be recorded to AIC 064 (Prior Year) on the statement of account.* Accruals will now be reported using Form 8163 if amount(s) is \$5,000 or greater. A separate Form 8163 must be prepared for each transaction. For example: An expense has accrued for \$5,000 and \$3,000 for ABC Vendor. The applicable office (i.e. purchasing office, etc.) must complete Form 8163 for the \$5,000 expense only. The \$3,000 expense will not be accrued for FY 96 because the amount is less than \$5,000. This expense must be paid in FY 1997. Please note that accruals will not be established without proper documentation to support Form 8163 (i.e. letters from vendors who have failed to bill for goods/services delivered) This is not applicable to purchases with IMPAC VISA card.

If expense is less than \$5,000, the expense will be recorded in FY 1997.

By completing Form 8163, San Mateo will record the expense to the applicable finance number for FY 1996. During AP 1, FY 1997, San Mateo will credit the office for the amount shown on Form 8163. This credit will offset the expense when invoice is paid in FY 1997.

When the district accounting office enters the invoice in APARS, enter 9/13/96 in the effective date field (EFF DATE on TXNs P20/928). By doing this, San Mateo will know that this payment relates to a prior year accrual. If this step is not followed or the invoice is not paid by AP 6, FY 1997, San Mateo ASC will reverse the credit that was made in AP 1, FY 1997.

The following procedures must be performed when recording accruals for \$5,000 or greater:

1. During AP 13, FY 1996, the applicable office prepares Form 8163 for all items to be accrued over \$5,000. Please note that a separate form must be completed for each transaction that is \$5,000 or greater. This form must be submitted to the address listed in Number 3 below by *September 16.*

2. For non-committed or non-contractual expenses, the following fields on Form 8163 do not have to be completed:
 - a. sequence number
 - b. amount for each sequence
 - c. contract/Task Order Number
3. The applicable office forwards the original Form 8163 to the following address and maintains a copy locally:

ATTN MISC DISBURSEMENTS
 SAN MATEO ASC
 2700 CAMPUS DR
 SAN MATEO CA 94497-9424

4. When the invoice is received in FY 1997 for processing, the applicable office annotates "accrued to FY 1996" on the face of the document. Attach a copy of Form 8163 to the invoice and submit to the district accounting office for payment.
5. The district accounting office will enter the invoice in APARS.
6. The district accounting office must enter 9/13/96 as the effective date in the effective date field (EFF DATE on TXNs P20/928) in APARS. *If the bill is not paid by AP 6, FY 1997 and 9/13/96 is not entered in the effective date field, San Mateo ASC will reverse the credit that was made in AP 1, FY 1997.* This is necessary for tracking the accruals recorded on Form 8163 for FY 1996.

Note: Do not process bills applicable to FY 1997 during week of September 16. All payments entered to APARS through September 20 will be charged to FY 1996.

B. Miscellaneous Activities

1. *All Vehicle Maintenance Facilities (VMFs) Using USPS-Owned Vehicles.* All offices conducting their final vehicle sale for FY 1996 must submit a copy of SF Form 97, *The United States Government Certificate of Release of a Motor Vehicle*, in time to reach the San Mateo ASC before COB Friday, September 13. Transmit microcomputer data by COB September 16, at 5 p.m. eastern standard time (EST).
2. *Official Mail Accounting System (OMAS) Transactions.* All OMAS transactions dated September 13 or earlier must be input to the Minneapolis ASC via the Distributed Data Entry/Distributed Reporting System (DDE/DR) no later than September 16. This includes original transactions as well as corrections of all suspended transactions. The Postal Service Financial Report (PSFR) for A/P 13, FY 1996, will include transactions dated through September 13. Transactions dated after September 13 should be handled in

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the normal manner and will be included in A/P 01, FY 1997.

3. Special Reminders.

- a. Districts should ensure that all their CAG A–J offices mail Form 835, *Quarterly Report of Originating Registered and COD Transactions*, to the district for keying via the on-line system no later than September 30, for completion of data entry by October 3.
- b. Submit Form 2130, *Claim for Loss — Initial Letter*, to the Minneapolis ASC before September 13. The date of the entry to the Claim for Loss AIC (519, 520, 633) in the Accountbook must be in A/P 13 or Postal Quarter (PQ) IV.
- c. Fund Cost Transfers. All managers of administrative services must ensure that Form 7370, *Request for Funds Transfer*, is input in the Journal Voucher Transfer (JVT) System by COB Friday, September 13. If these forms cannot be entered in the JVT System by this date, they must be mailed to reach the Minneapolis ASC, General Accounting Section, by Tuesday, September 17.

II. Miscellaneous Activities Affecting the St. Louis ISC

A. Project Authorization Control System (PACS) Documents

All capital and expense commitment documents, including Forms 4211-A, *Facility and Fixed Mechanization Project Contract Commitment Order*, must be received by September 13 at the St. Louis ISC for A/P 13, FY 1996, processing. Commitment documents received after September 13 will be recorded in A/P 01, FY 1997.

By September 6, the St. Louis ASC must receive all capital and expense payment documents, Forms 4211-A, *Facility and Fixed Mechanization Project Contract Payment Authorization*, and Form 4211-B, *Invoice and Payment Authorization*, approved by contracting officers for A/P 13 processing. Checks will be dated September 13.

By September 13, the St. Louis ASC must receive all appropriate Forms 1233, *Project Financial Change/Completion Report*, pertaining to A/P 13 and prior.

During A/P 13, a special year-end capital investment review is required whereby field-funded capital contracts and modifications must be approved by the area finance manager or the senior budget and financial analyst before the contract award.

B. Vehicle Hire

By September 16, all postal installations having vehicle hire for A/P 13, ending September 13, must submit their payment certification reports to their servicing VMF for input into the Vehicle Management Accounting System (VMAS) for transmission by September 24.

No later than September 13, submit all prior period Forms 8049 to the St. Louis ISC. Submit Forms 1804-C, *Postmaster's Certification of SDM Equipment Maintenance*, to the St. Louis ISC by September 16.

C. FEDSTRIP Procurement

All offices should anticipate their needs through September 13 and submit FEDSTRIP requisitions no later than September 1. Do not submit requisitions for September 2 through September 13 except for items needed for emergencies.

D. Uniform Allowances

By September 6, submit all invoices older than 10 working days to the appropriate district. The district must process and transmit all invoices to the St. Louis ASC by COB September 10.

E. Money Orders

Postmasters must submit money order vouchers to the St. Louis ASC in accordance with Handbook F-1, *Post Office Accounting Procedures*, 545. Post offices on the Money Order Voucher Electronic Transmission (MOVET) system send in vouchers only on an exceptional basis when the electronic transmission fails.

F. Passport Activity

Postmasters must submit Form 5660, *Summary of Passport Applications Accepted*, to the St. Louis ASC on a normal Quarter IV schedule for A/P 13, FY 1996, and PQ I, FY 1997.

III. Miscellaneous Activities Affecting the San Mateo ASC

A. All Offices Using USPS-Owned Vehicles

The San Mateo ASC will make arrangements to accrue expenses incurred for commercial oil company credit card purchases.

Certified invoices for bulk fuel, oil purchases, and motor vehicle parts other than BPAs with delivery dates of September 13 or prior must reach the San Mateo ASC by September 16.

All Forms 4541, *Order-Invoice for Vehicle Repair (Commercial Work Order)*, and invoices for vehicle washing for work that was completed through September 13 must be submitted to the appropriate support VMF by September 16 for entry into VMAS and subsequent transmission to San Mateo for payment processing.

No accrual Form 8163 entries are to be submitted for activity relating to bulk fuel, oil purchases, and motor vehicle parts.

B. Mail Transport Equipment Centers

Each Mail Transport Equipment Center (MTEC) will prepare Eastern Area Supply Center (EASC) Form 60, *Mailing Repair Center Summary Cost of Material Used*, for the period ending September 13 (see Handbook F-28, *Mailbag Accounting and Reporting*, section 231.2). The next reporting period, A/P 01, FY 1997, will cover September 14 through October 11.

C. Payment or Submission of Bills

It is important for the year-end closing of accounts that all postal installations promptly certify and transmit to the San Mateo ASC those bills and receiving reports for goods and services received through September 13 that the San Mateo ASC must pay. Submit these bills in time to ensure receipt at the San Mateo ASC no later than September 16. In order for the ASC to account for the remaining FY 1996 procurement items properly, please note:

1. *Expense Items.* If goods or services were received before September 14 on contracts, or purchase or delivery orders, the receiving reports and certified invoices must reach the San Mateo ASC by September 16.

Evidence of receipt (receiving reports and certified invoices) on expense items are the documents used by the San Mateo ASC to charge cost to the proper fiscal year.

If offices have evidence of receipt of goods or services, but fail to notify the ASC, these costs will be charged to their FY 1997 budget.

If invoices for goods and services were received for BPAs, certify the BPA cover memorandum, attach appropriate invoices, and mail in time for receipt at the San Mateo ASC by September 16.

Note: It may be necessary to change the BPA September cover sheet cutoff to September 13 to submit the cover sheet to San Mateo ASC in time. If invoices for non-metered fuel delivered before September 14 were received, submit certified invoices in time for receipt at the San Mateo ASC by September 16. There will be no accruals for BPAs or non-metered fuel.

2. *Capital Equipment Items.* During A/P 13, a special year-end capital investment close-out is required. Before the contract award, field-funded capital contracts and modifications must be approved by the area finance manager or the senior budget and financial analyst.

All capital commitment documents dated or awarded on or before September 13 must be received at the San Mateo ASC by September 16 to ensure processing in A/P 13, FY 1996. For capital orders received before September 13, submit the appropriate receiving reports to the San Mateo ASC.

3. *Establishing Expense Accruals.* A minimum of \$5,000 may be accrued per contract sequence number. For noncontractual miscellaneous expenses, the minimum of \$5,000 may be accrued per individual purchase or service. If it is impossible to submit a receiving report or certified invoice in time to be received at the San Mateo ASC by September 16, use Form 8163, *Request for Fiscal Year 1996 Capital and Expense Accrual*, on page 19 and mail it to the San Mateo ASC. *Form 8163 must be accompanied by supporting documentation (e.g., letters from vendors).*

Note: When you submit the actual invoice, include the statement "Accrued to FY 1996" on the face of the document.

Each facility must review its service contracts and submit to the San Mateo ASC Form 8163 for any unbilled goods and services received September 13 and prior that states the amount to be accrued for FY 1996. Only if no certified invoice or receiving report was previously submitted, use Form 8163 appearing on page 19. For each contract, submit one Form 8163, signed by an *appropriate individual*. The San Mateo ASC must receive this notification by September 16.

Note: Do not submit Form 8163 if a certified invoice or receiving report was already submitted.

4. *USPS/GSA Purchasing Credit Card Program.* Corporate Accounting (Accounts Payable) at Headquarters will make arrangements with Rocky Mountain Bank to ensure that expense and capital purchases incurred through September 13 have been billed and tape received by September 19 to be charged to service-wide in AP 13, FY 1996.

Capital, Expense, and Inventory Purchases. Rocky Mountain Bank will forward the August 18 VISA billing tape to the San Mateo ASC for processing in A/P 13, FY 1996. Rocky Mountain Bank will forward a special September 13 VISA billing tape to the San Mateo ASC for processing in A/P 13, FY 1996, charged to service-wide and reinstated (reversed) in A/P 01, PFY 1997. The September 18 VISA billing tape will be processed and paid against applicable finance numbers in A/P 01, FY 1997. The normal VISA Credit Card Payment Report will be sent to approving officials after the billing tape is processed. Expenses for

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purchases made with the VISA card but not included on the September 13 accrual tape will also be paid against FY 1997 funds.

Note: All charges not on the August 18 billing will be charged to B/A holder offices in FY 1997. No accruals will be accepted for any type of VISA card purchases. The September 18 billing will be the first of twelve tapes processed to B/A holder offices in FY 1997. There will not be a tape processed in AP 10, FY 1997.

For purchases, credit card approving officials may manually reallocate their actual expense — within nonpersonnel categories and capital budget — to account for their credit card purchases, if they observe all guidelines on the use of the credit card.

D. Claims

All offices are requested to expedite the processing of tort claims and to forward completed tort claims over \$5,000 to the San Mateo ASC as rapidly as possible. Process all claims on hand and submit them by the COB September 13 to reach the San Mateo ASC by September 16. These expenses will not be accrued; therefore, do not use Form 8163.

E. Travel and Relocation

Submit all travel and relocation vouchers promptly through the proper administrative channels to the San Mateo ASC on or before the scheduled due dates furnished below. Employees traveling at the beginning of the accounting period who do not anticipate further travel before the close of the accounting period must submit the voucher immediately.

1. The San Mateo ASC must receive vouchers for all travel through September 13 no later than September 16. Remote on-line field users must also input all travel vouchers in system by September 20. This includes the Remote Travel Pilots' activities. APARS will remain opened through September 20 for FY 1996 processing.

Note: It may be necessary for the traveler to request a hotel bill or car rental bill as of September 13 and submit a travel voucher for all expenses incurred as of September 13. Do not use Form 8163 to accrue for these expenses.

2. Area and District Finance Managers will arrange with travel agencies to accrue expenses incurred for transportation costs under the American Express Government Travel System (GTS).
3. Employees must submit vouchers involving relocation expenses incident to a permanent change of duty station, if the expense is incurred on or before September 13, to arrive at San Mateo ASC no later

than September 16. These expenses will not be accrued; therefore, do not use Form 8163.

4. Costs incurred from relocation management firms services (e.g., transportation of household goods and home sale expenses) through September 13 must be submitted to Corporate Accounting and will be accrued by Corporate Accounting (Accounts Payable) at Headquarters.

F. Liquidation of Accruals

Accruals must be liquidated as soon as possible. Offices submitting accruals must monitor their accruals and payments against those accruals to ensure that the accruals are properly liquidated. All FY 1996 accruals processed by the San Mateo ASC that remain unliquidated at the end of A/P 06, FY 1997, will be reversed automatically as a prior year credit. Subsequent payments will be charged to the appropriate budget finance number as a FY 1997 expense.

G. Imprest Fund

Imprest Fund cashiers must submit SF Form 1129, *Reimbursement Voucher*, for expenses incurred through September 13, to reach the San Mateo ASC by September 16. Do not use Form 8163 to accrue for these expenses. Cashiers entering SF Form 1129 on-line must use September 20 as a cutoff for FY 1996 expenses.

H. Nonpostal Training

For training completed by September 13, offices must submit an original Form 1782, *Training Request and Authorization*, with supporting documentation (e.g., invoice, canceled check) to reach the San Mateo ASC by September 16. The ASC will not accept Forms 1782 without supporting documentation. Do not use Form 8163 to accrue these expenses.

I. Government Printing Office Expense and Government Printing Office Expense Accruals

The San Mateo ASC will receive GPO fiscal year-end billing magnetic tape by September 16. They will furnish an extract report to the funding offices for receipt verification and payment information. Due to time constraints, the procurement office must not return the GPO billing extract report to the ASC. There will be no opportunity to make adjustments to the extract report. However, significant errors on this report must be identified and reported to the ASC.

GPO will provide magnetic tapes of outstanding printing requisitions from which accruals will be established for those items with a contractual delivery date of September 13 and prior. Headquarters Printing Purchasing will coordinate the accrual information between GPO and the San Mateo ASC. *Only printing requisitions greater than \$5,000 will be accrued.*

J. American Express Government Travel System

Corporate Accounting (Accounts Payable) at Headquarters will make arrangements with the area office travel coordinators and travel agencies to accrue expenses incurred for transportation costs under the Government Travel System (GTS) program.

K. FTS 2000

Corporate Accounting (Accounts Payable) at Headquarters will arrange with the Raleigh Network Operations to accrue telecommunications expenses incurred for FTS 2000.

L. Utilities: Nonrevenue Office Only

Submit all certified bills to the San Mateo ASC by September 16. Remote on-line field users must input all utility bills for nonrevenue offices by September 20. If it is not possible to furnish a certified invoice in time, then complete Form 8163.

M. Systems Purchasing Contracts

The San Mateo ASC will arrange with the vendors involved to ensure that expense purchases incurred through September 13 have been billed. Do not use Form 8163 to accrue for these expenses. *Exception:* The San Mateo ASC will coordinate the Information Builders Incorporate (IBI) accrual with the contract administrator.

N. Non-Metered Fuel

Submit all certified bills to the San Mateo ASC by September 16. Do not use Form 8163 to accrue these expenses.

O. Government Bills of Lading (GBL)

GBL invoices dated through September 13 must be transmitted to San Mateo ASC by September 19. There

should be no transmission on September 20. National Traffic Service (NTS) should resume transmission on September 23.

IV. Miscellaneous Activities Affecting the Minneapolis ASC**A. Incentive Awards**

Forms 1727, *Award Recommendation/Authorization*, and Vice President, SPOT, and Informal Awards forms for PCES and EAS Employees, submitted in time to reach the Minneapolis ASC by September 10 are recorded in A/P 13, FY 1996. Such forms received after this date will be recorded in A/P 01, FY 1997.

B. Back Pay Awards

All offices are requested to expedite the processing of back pay awards and forward the completed documentation to the Minneapolis ASC as soon as possible. Documents submitted for payment on or before September 13 must be received at the Minneapolis ASC by August 30 to ensure processing in AP 13, FY 1996.

C. Carrier Drive-Out Payments

Submit all requests for reimbursements of expenses for carrier drive-out agreements, Form 1839, *Payment Record for Carrier Drive Out Agreements*, and Form 1164-A, *Claim for Reimbursement for Postal Supervisors*, through normal approved channels prior to forwarding to the designated DDE/DR site for processing. To ensure that carrier drive-out payments incurred at the end of the FY are expensed in A/P 13, FY 1996, submit all Forms 1839 to the servicing DDE/DR site (district) for input into the Employee Business Expense Processing System by Wednesday, September 11.

—Finance, 8-15-96

PFY 1996 Closing Instruction/Reference Chart — Administrative Services

Description	Susp. Date	Form/ Doc.	PB Ref.	Acctg.	Account. Paper	Delivery Unit	Opns. Suppt.	Support Services	Procurement	Maintenance	VMF	PEDC	Compl. Date	ASC	Explanation
Local Procurements of Supplies and Services	13-Sep	Invoice	Page 13	✓	✓	✓	✓	✓	X	✓	✓	✓	13-Sep	N/A	All bills certified and sent to Accounting for disposition
FEDSTRIP Procurements	20-Sep	N/A	Page 14	✓	✓	✓	✓	✓	X	✓	✓	✓	1-Sep	STL	Needs anticipated for all offices
Unpaid Expenses	13-Sep	Invoice	Page 11	✓					X				13-Sep	N/A	Copy of SPOT Log sent to Accounting for bills without invoices
Imprest Funds	13-Sep	1129	Page 11						X				13-Sep	SM	
Government Printing Office (GPO) Expenses	13-Sep	Requisition	Page 11						X				9-Sep	SM	Do not return the Extract Report to ASC
Project Authorization Documents	13-Sep	4211	Page 14					X					13-Sep	STL	Contracting officers ensure documents sent to ASC

X = Section to complete processing documents, if any, prior to suspense date

✓ = Section to submit



Request for Fiscal Year 1996 Expense Accrual

Office Name

The following information is for processing fiscal year end accruals. These goods and/or services *have been received* during the period ending September 13, 1996, and a *certified invoice or receiving report has not been submitted for payment*. All required vendor documentation to substantiate the accrual is attached. Vendor documentation may include a letter from the vendor indicating unbilled charges, copy of a previous bill where the monthly billing amount is consistent or signature by a vendor representative in the vendor concurrence block.

Vendor Information

Vendor Name	Contract/Task Order Number <i>(If applicable)</i>
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Complete the Information Below for Each of the Noted Sequence Numbers

Sequence Number <i>(If applicable)</i>			
Amount Per Sequence <i>(If applicable)</i>			
Budgetary Finance Number			
Account Number			

Direct Questions Regarding This Accrual to the Following Postal Contact:

Name	Telephone Number <i>(Include Area Code)</i>
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Authorization

Authorizing Postal Official's Name	Title
Office Name	Telephone Number <i>(Include Area Code)</i>
Authorizing Postal Official's Signature	Date
Vendor Concurrence Signature	Date

Send To:

MANAGER
ACCOUNTING SERVICE CENTER
2700 CAMPUS DR
SAN MATEO CA 94497-9401

ASC USE ONLY

Vendor Number	Input By	Batch Number
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FRAUD ALERT

Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below:

State/City	Names Covered
CA, Altadena 91001-2442	Any And All Names, 2460 N. Lake Ave., Suite 146
CA, Carlsbad 92008-2999	Abbott Enterprises And/Or Jack Abbott, 300 Carlsbad Village Drive, #108A-119
CA, Oceanside 92054-7801	White Knight Security, 3915 Mission Avenue, #7117
CA, Torrance 90505-6747	General Supply Company, 3128 Pacific Coast Highway #24
CA, Vista 92083-7914	Any And All Names, 770 Sycamore Ave., Suite J-175
CA, Woodland Hills 91364-1333	Any And All Names, 22704 Ventura Blvd., #248
CO, Denver 80217-5685	Any And All Of Various Names, P.O. Box 5685 and
CO, Denver 80217-0489	Any And All Of Various Names Other Than The Surname Of Prince, P.O. Box 17489
GA, Atlanta 30328-2863	Tim Turner and JBL Group, 6025 Sandy Springs Circle, Box 316 and at
GA, Atlanta 30305-2918	2870 Peachtree Street, Box 198
MO, St. Louis 63166-6839	Taylor and Tate International (T.T.I.), P.O. Box 66839
TX, San Antonio 78230	Alliance Industries, 9859 Interstate Hwy 10 West, Ste. 146
VA, Disputanta 23842-4703	Any And All Various Names Other Than The Surname Hughes And The Names Tina Kinder And Tina King, 10400 Walton Lake Road

—Judicial Officer, 8-15-96

Domestic Orders

False representation is enforced at the cities listed below:

State/City	Names Covered	Product
NC, Charlotte 28211-2806	M.E. Marketing, 300-D S. Sharon Amity Road, #365	A work-at-home scheme.
PA, Harrisburg 17109-5920	School Safety Co., 3863 Union Deposit Road, #516	A false billing scheme.

—Judicial Officer, 8-15-96

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005154	018248	021951	025424	030323	055034	068113	070912	088250	094731	096952	100538	112882
005206	018277	022021	026127	030325	055070	068129	071026	088286	094771	096953	100795	113059
005207	018296	022073	026209	030340	057005	068165	071058	088462	094803	096954	101445	113098
005450	018301	022094	026307	030345	058017	068168	071100	088536	094859	096955	101449	113145
005457	018320	022099	026314	030355	058036	068169	071101	088544	094936	096956	101530	113168
005557	018516	022104	026471	030364	060128	068198	071187	088635	094948	096957	101618	113245
005591	018562	022119	026535	031008	060129	068199	071194	089109	094995	096958	101704	113260
005618	018589	022126	027383	031051	060169	068247	071206	089760	095119	096959	101883	113536
005655	018671	022132	027479	031113	060273	068289	071230	089791	095129	096960	101901	113784
006091	018794	022141	027582	031135	060416	068308	071258	089975	095163	096961	102248	113820
006104	018827	022152	027588	031138	060451	068323	071270	090390	095222	096964	102260	113865
006279	018914	022175	027750	031147	060671	068324	071314	090503	095309	096965	102277	113876
006344	018929	022182	027810	031165	060726	068329	071368	090532	095340	096966	102349	113898
006824	018950	022261	027823	032014	060947	068330	071373	090624	095399	096967	102502	113974
006863	019034	022293	027871	032020	061077	068348	071378	090783	095413	096968	102528	113983
006904	019062	022327	027965	032023	061387	068380	071392	090828	095419	096969	102629	114038
007044	019101	022339	027988	032106	061397	068443	071401	090892	095443	096971	102644	114091
008074	019260	022341	028014	033007	061539	068450	071464	091238	095485	096972	102733	114098
008097	019373	022354	028114	033022	061625	068451	071480	091260	095515	097002	102743	114121
008148	019519	022362	028186	033028	061737	068454	071520	091348	095517	097029	102782	114169
008285	019675	022375	028196	033029	061755	068472	071583	091490	095543	097054	102785	114174
008348	019781	022388	028222	033032	061778	068571	071626	091513	095548	097064	102840	114319
008366	019832	022398	028345	033033	063162	069001	071663	091548	095588	097118	102845	114398
008372	019890	022455	028394	034016	063428	069005	071696	091841	095590	097133	102929	114406
008496	019910	022487	028434	034023	063455	069027	071814	091884	095749	097204	102983	114449
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771970	801148	802325	802943	805395	856227	903864	917605	926652	939583	946283	951347	981753
772354	801218	802329	802959	805421	856500	903896	917660	926681	940044	946285	951507	981781
772978	801230	802336	802968	805424	856543	903942	917702	926714	940139	946290	951515	981918
773081	801269	802359	802970	805427	856580	903983	917709	926730	940649	946292	951608	982037
773094	801276	802360	802978	805431	871001	904019	917749	926783	940980	946296	951653	984243
774308	801277	802364	802987	805458	871492	904245	917752	926822	941150	946297	951732	989078
775233	801313	802370	802991	805476	883100	904291	917781	926832	941293	946303	951740	992084
775247	801320	802375	802996	805503	891318	904395	917813	926834	941370	946305	951769	992477
775350	801323	802381	802997	805504	891338	906123	917826	926890	941672	946313	953268	992612
778331	801328	802388	803045	805538	891401	906264	918049	926930	941793	946318	954422	992633
781020	801339	802391	803048	805575	891403	906269	918113	927045	945297	946325	958163	992678
781069	801340	802398	803065	806070	891454	906548	918129	927048	945339	946326	958382	995008
782681	801377	802422	803066	806075	891504	906600	918164	927091	945372	946328	958562	995230
782753	801400	802440	803067	806122	891535	906615	918178	927093	945400	946348	958646	995289
782847	801417	802441	803075	806148	891540	907021	918327	927113	945406	946365	958680	995418
782876	801419	802443	803078	806179	891546	907033	918358	927148	945410	946381	958751	995470
782908	801421	802448	803096	806189	891623	907144	918381	927198	945429	946401	958837	995728
782942	801422	802449	803099	807010	891661	907188	918447	927205	945431	946414	958851	995757
785480	801437	802467	803153	808005	891666	907229	918490	927281	945447	946424	959067	995791
785717	801444	802489	803156	811014	891670	907358	918505	927371	945470	946445	967016	995897
786019	801447	802503	803163	812015	891699	907411	918517	927443	945525	946448	967055	997132
786052	801453	802505	803169	813061	891710	907510	918534	927458	945561	946476	967135	998171
787577	801465	802520	803180	814205	891720	907527	918595	927506	945562	947036	967143	998225
787792	801477	802523	803181	815024	895082	907529	918597	927522	945587	947048	967341	999304
787848	801497	802524	803183	815049	895084	907624	918691	927526	945591	947051	967352	
787906	801502	802539	803188	816057	895206	907802	918795	927537	945600	947053	968070	
791118	801521	802540	803219	816163	895321	910280	918854	927558	945601	947072	968361	
793064	801533	802548	803221	820069	895378	910303	918880	927583	945603	947073	968368	
794019	801548	802562	803224	820380	895390	911056	918918	927584	945623	947079	968388	
794162	801560	802565	803239	826300	895452	911178	920016	927706	945626	947096	968544	
794307	801577	802577	803256	832086	895529	911258	920120	927783	945629	947125	968614	
794447	801578	802594	803257	832090	895585	911279	920220	927814	945630	947235	968748	
799038	801587	802601	803262	833170	900356	912252	920221	927856	945660	948048	968775	
799119	801591	802606	803274	833216	900383	912262	920271	927909	945676	948063	968781	
800133	801620	802617	803275	834052	900451	912291	920308	927921	945682	948064	968799	

Missing U.S. Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in

the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders.

<u>210 221 0548</u> to	395 343 3264 to 3299	414 411 7348 to 7399	434 968 3076 to 3092
<u>210 221 0599</u>	395 373 3035 to 3099	414 640 0757 to 0799	435 303 1831 to 1842
<u>273 775 7700</u> to	395 396 9649 to 9799	414 965 1727 to 1799	435 303 1986 to 1999
<u>273 775 7899</u>	395 970 3240 to 3299	417 302 8104 to 8199	435 666 6092 to 6399
<u>302 000 0000</u> to	397 622 4054 to 4099	417 387 6532 to 6599	436 082 6400 to 6899
<u>302 123 9999</u>	397 819 8902 to 8999	417 496 6800 to 6999	436 160 6441 to 6499
<u>349 746 2056</u> to <u>2099</u>	398 149 7200 to 7699	417 871 9250 to 9299	437 316 7115 to 7199
<u>350 518 7350</u> to <u>7374</u>	399 070 0872 to 0899	417 930 9533 to 9599	437 427 0500 to 3499
<u>360 011 1690</u> to <u>1699</u>	399 156 7119 to 7199	418 164 6500 to 6799	439 179 2300 to 2346
360 168 6008 to 6099	399 203 5064 to 5099	418 423 9863 to 9899	439 179 2385 to 2399
360 173 8800 to 8899	399 296 9909 to 9999	418 633 5922 to 5999	439 310 0458 to 0499
362 861 3064 to 3099	399 792 8300 to 8399	418 719 8520 to 8599	<u>440 698 1947</u> to <u>1999</u>
<u>373 006 2176</u> to <u>2199</u>	399 396 8935 to 8999	418 744 2235 to 2299	440 858 6300 to 6399
374 768 2600 to 2699	<u>400 427 1051</u> to <u>1999</u>	418 962 2848 to 2899	440 858 6420 to 7299
375 169 4400 to 4599	401 045 1505 to 1549	419 543 0286 to 0299	441 199 1655 to 1699
375 829 3400 to 3499	401 045 1571 to 1599	419 730 0300 to 0399	443 127 3648 to 3699
375 851 9100 to 9199	401 294 2700 to 2799	<u>420 277 0015</u> to <u>0049</u>	443 127 4000 to 4099
376 196 0911 to 0999	401 310 9505 to 9599	420 599 0734 to 0798	443 673 7900 to 7999
378 085 3679 to 3699	401 382 5312 to 5399	420 661 4115 to 4199	443 800 9335 to 9399
378 351 1063 to 1099	402 578 7876 to 7899	420 758 9500 to 9699	444 382 8822 to 8899
379 843 5100 to 5199	403 125 6744 to 6799	420 969 3951 to 3971	444 390 1667 to 1699
<u>380 093 9600</u> to <u>9611</u>	403 260 7000 to 7499	420 969 3973 to 3999	444 457 3854 to 3899
380 165 1165 to 1199	403 280 6470 to 6499	421 116 3565 to 3599	<u>450 048 4173</u> to <u>4199</u>
381 325 4500 to 4599	403 685 8600 to 8699	421 130 9300 to 9399	450 048 4442 to 4699
381 604 2510 to 2699	404 003 0300 to 0399	421 313 4500 to 4999	450 560 5173 to 5199
381 645 9525 to 9599	404 041 8838 to 8899	421 364 5537 to 5599	450 620 3077 to 3099
383 314 3968 to 3999	404 071 4268 to 4299	421 656 2609 to 2699	450 620 3135 to 3199
383 892 1000 to 1344	404 347 5356 to 5399	421 988 9700 to 9799	450 780 2716 to 2799
383 892 1382 to 1399	404 347 5548 to 5599	422 172 4667 to 4699	450 801 2700 to 2799
384 925 3641 to 3654	404 726 4500 to 4599	422 484 4212 to 4299	451 109 2967 to 2984
385 568 2331 to 2399	404 961 5001 to 5199	422 556 1270 to 1299	451 115 4110 to 4125
385 599 7554 to 7575	405 325 0188 to 0198	422 587 7024 to 7099	451 115 4127 to 4199
385 774 2024 to 2099	406 009 4587 to 4599	422 819 7533 to 7599	452 265 0074 to 0099
386 624 1412 to 1599	406 260 6830 to 6899	422 842 5073 to 5087	452 265 0246 to 0299
386 883 8936 to 8999	406 459 6641 to 6999	422 907 7563 to 7599	452 265 0335 to 0999
387 314 5574 to 5599	406 733 3000 to 3999	424 500 6050 to 6099	452 509 1169 to 1199
387 837 6300 to 6399	407 545 1557 to 1599	424 641 8500 to 8599	452 855 6471 to 6499
388 828 0656 to 0699	407 594 0412 to 0599	424 871 6600 to 6699	452 890 4679 to 4799
389 696 2400 to 2799	407 692 9100 to 9299	425 298 2352 to 2399	452 900 8215 to 8238
389 846 3104 to 3135	407 959 2190 to 2199	425 418 4269 to 4299	453 117 9146 to 9199
389 846 3145 to 3195	408 265 2275 to 2288	425 418 4405 to 4499	453 334 3631 to 3699
389 887 9211 to 9230	408 499 7700 to 7799	426 547 4566 to 4599	453 603 7841 to 7891
389 887 9234 to 9299	408 499 7900 to 7999	427 412 6337 to 6499	453 650 1140 to 1199
<u>390 001 3182</u> to <u>3199</u>	408 682 8484 to 8599	427 481 0900 to 0999	453 741 1300 to 1399
390 001 3500 to 3699	408 698 7015 to 7099	428 027 2742 to 2752	454 013 2919 to 2999
390 545 5974 to 5999	409 072 3941 to 3999	429 474 4172 to 4199	454 186 2411 to 2499
391 104 6146 to 6199	<u>410 491 2311</u> to <u>2399</u>	429 889 2900 to 2999	454 268 4883 to 4899
391 574 1466 to 1499	410 694 8400 to 8599	<u>430 150 4401</u> to <u>4599</u>	454 302 5400 to 5499
391 783 3020 to 3599	410 775 1500 to 1599	430 172 9800 to 9899	454 490 8300 to 8399
391 792 6100 to 6199	410 795 7927 to 7999	430 177 1900 to 2099	454 547 7434 to 7499
392 668 2956 to 2999	410 867 0917 to 0966	430 444 9500 to 9699	454 922 4867 to 4895
392 854 8500 to 8899	410 867 0970 to 0999	430 664 4070 to 4099	455 221 1348 to 1499
393 584 7566 to 7699	411 868 1023 to 1199	432 168 8419 to 8499	455 364 2147 to 2199
393 650 0074 to 0099	411 922 2322 to 2399	432 708 6800 to 6999	455 399 5400 to 5499
393 838 8316 to 8499	412 193 0900 to 0999	432 744 1544 to 1599	455 476 0676 to 0699
393 893 6007 to 6099	412 395 8599 to 8699	432 995 9775 to 9799	455 543 0618 to 0699
394 126 6907 to 6999	412 485 6500 to 6599	433 003 5800 to 5899	456 410 9006 to 9099
394 189 0405 to 0599	412 485 6610 to 6699	433 757 3047 to 3099	456 470 4146 to 4299
394 822 3243 to 3278	412 885 5953 to 5999	433 765 4003 to 4099	456 619 4460 to 4499
394 990 1810 to 1899	414 193 3608 to 3674	434 482 7060 to 7199	457 333 2686 to 2699
	414 193 3677 to 3699	434 513 2386 to 2399	457 729 1767 to 1777

457 937 8615	to	8699	477 289 8601	to	8699	497 854 8673	to	8699	619 859 3000	to	3099
458 028 9810	to	9899	477 681 5206	to	5299	498 449 8888	to	8899	620 073 9400	to	9499
458 057 2712	to	2999	478 010 4243	to	4268	498 929 8285	to	8499	621 648 8021	to	8199
458 337 5222	to	5299	478 010 4270	to	4291	498 936 5310	to	5399	621 648 8500	to	8599
458 354 7653	to	7999	478 450 5071	to	5099	499 016 5425	to	5499	621 904 8351	to	8599
458 671 8678	to	8699	478 469 7838	to	7858	499 440 8575	to	8899	621 916 1978	to	1989
458 671 8721	to	8798	478 469 7883	to	7899	499 731 6717	to	6799	622 989 8032	to	8099
458 847 5044	to	5999	479 280 9800	to	9899	500 064 1858	to	1869	623 076 9300	to	9399
459 274 7624	to	7699	479 365 9116	to	9176	500 070 5725	to	7799	623 895 8200	to	8399
459 365 5432	to	5499	479 412 9900	to	9999	600 645 3223	to	3299	623 917 0200	to	0299
459 378 5764	to	5799	479 667 6190	to	6199	601 339 1200	to	1399	623 819 5006	to	5099
459 472 4816	to	4999	479 748 9680	to	9699	601 661 7700	to	7799	624 468 5288	to	5299
460 349 6878	to	6899	479 860 7000	to	7199	601 682 5343	to	5399	624 665 3162	to	3198
460 550 1909	to	1999	480 526 2000	to	2099	601 928 1600	to	1699	625 088 6735	to	6799
460 997 5234	to	5299	480 640 6330	to	6399	602 512 2972	to	2999	625 100 5806	to	5834
461 973 6443	to	6499	480 689 5100	to	5199	602 555 2400	to	2799	625 916 9500	to	9799
462 152 0107	to	0299	481 673 0074	to	0095	602 829 7061	to	7099	625 968 8956	to	8999
462 274 1072	to	1099	482 527 1500	to	1599	603 483 9572	to	9599	627 005 3938	to	3999
462 277 8373	to	8399	482 541 5255	to	5299	603 490 7200	to	7299	627 384 3907	to	4099
463 117 5529	to	5540	482 729 6800	to	6899	603 678 7100	to	7199	627 496 7549	to	7599
463 176 4115	to	4199	483 363 7207	to	7299	603 678 7662	to	7699	627 708 3605	to	3699
463 176 4228	to	4299	483 402 2356	to	2399	603 678 7902	to	7999	627 776 2500	to	2599
463 185 2600	to	2799	483 486 5100	to	5199	603 678 8418	to	8499	628 814 4702	to	4799
463 227 7711	to	7799	483 632 1521	to	1599	603 678 8700	to	9999	628 851 9689	to	9699
463 414 4869	to	4899	483 632 2600	to	2799	604 086 0880	to	0899	629 510 7200	to	7299
463 808 3484	to	3499	483 849 1615	to	1699	604 349 1414	to	1499	630 389 3056	to	3071
463 945 7400	to	7899	484 174 4803	to	5299	604 503 7776	to	7799	630 463 0588	to	0599
464 629 9000	to	9399	484 323 8900	to	9199	605 520 9037	to	9099	631 459 9117	to	9199
464 711 4332	to	4399	484 680 5000	to	5038	605 685 4010	to	4099	631 762 9325	to	9399
465 692 3963	to	3999	484 680 5040	to	5074	605 988 6467	to	6499	632 217 4932	to	4999
465 698 8300	to	8599	484 680 5077	to	5099	607 689 7951	to	7960	632 500 0000	to	
465 743 7745	to	7799	485 029 4913	to	4999	607 728 1276	to	1299	632 599 9999		
466 798 6056	to	6067	486 176 0600	to	0699	608 727 7100	to	7199	633 110 4165	to	4199
467 147 4300	to	4399	486 559 7555	to	7599	608 727 7273	to	7599	633 110 4303	to	4499
468 079 5782	to	5799	486 696 3023	to	3199	608 813 9950	to	9999	633 438 6429	to	6599
469 067 2817	to	2899	488 173 7900	to	7999	609 067 5325	to	5399	634 725 0700	to	0799
469 127 8000	to	8199	488 206 4100	to	4199	609 067 5488	to	5499	634 803 3239	to	3299
469 213 0359	to	0399	488 226 0200	to	0299	609 067 5600	to	5699	634 807 2474	to	2499
469 213 0500	to	0599	488 709 3906	to	3999	609 289 6123	to	6199	634 827 5900	to	5999
469 658 1961	to	1999	488 855 8359	to	8399	609 438 4400	to	4499	634 827 5900	to	5999
469 666 9900	to	9999	489 181 8963	to	8999	609 493 1100	to	1199	634 886 3428	to	3499
469 678 1900	to	1999	489 311 1930	to	1999	609 766 8100	to	8999	635 559 3449	to	3499
469 781 4900	to	4999	489 318 6200	to	6300	609 825 4100	to	4115	636 289 6214	to	6299
469 947 6960	to	6999	489 223 2000	to	2099	609 884 2981	to	2999	636 634 8007	to	8042
470 755 5800	to	5818	489 384 0027	to	0099	609 893 1000	to	1099	637 562 5828	to	5899
471 918 0300	to	0999	489 427 0658	to	0899	610 092 3200	to	3299	638 042 1647	to	1699
471 985 2408	to	2419	489 997 5252	to	5299	610 582 4200	to	4299	638 049 4984	to	4999
472 191 6700	to	6799	490 669 5850	to	6099	611 285 8073	to	8074	638 318 1115	to	1199
472 270 2555	to	2599	490 717 7080	to	7099	611 879 6939	to	6999	638 318 1453	to	1499
472 987 0213	to	0241	490 721 6000	to	6099	612 291 8013	to	8099	638 885 0000	to	0299
472 987 0290	to	0299	490 793 1500	to	2099	612 751 5171	to	5199	639 415 1929	to	1999
473 151 2069	to	2199	490 886 8171	to	8199	612 751 5226	to	5299	639 415 2019	to	2099
473 666 9138	to	9199	490 977 9221	to	9240	612 751 6083	to	6099	639 420 6200	to	6299
473 952 3429	to	3499	491 258 8100	to	9099	612 751 6268	to	6299	639 469 3517	to	3799
474 108 5402	to	5499	491 567 1376	to	1399	612 751 6572	to	6599	639 605 2142	to	2199
474 356 5193	to	5299	492 254 4800	to	4899	612 774 2111	to	2199	639 657 8600	to	8699
474 949 3366	to	3399	492 283 5100	to	5199	612 774 2254	to	2299	639 657 8700	to	8799
475 134 9362	to	9399	492 610 6813	to	6899	612 774 2500	to	2599	640 289 7500	to	7599
475 167 9664	to	9699	493 394 5568	to	5599	614 469 0979	to	0999	640 289 7700	to	7999
475 319 3415	to	3499	493 470 2562	to	2599	614 474 3000	to	3099	641 170 4420	to	4499
475 319 3649	to	3799	493 473 7700	to	7799	614 521 3490	to	3499	641 318 3133	to	3199
475 340 6400	to	6599	493 716 2153	to	2199	614 645 1800	to	1899	641 378 6500	to	6999
475 424 8410	to	8499	494 206 2972	to	2999	614 832 1100	to	2099	641 877 3187	to	3299
475 629 9156	to	9199	494 217 3446	to	3999	615 017 7505	to	7599	641 877 3310	to	3399
475 850 6101	to	6199	494 224 0500	to	0599	617 711 6678	to	6699	642 355 8094	to	8199
475 875 2500	to	2599	496 209 7425	to	7499	617 760 5266	to	5299	642 355 8308	to	8999
476 169 8264	to	8299	496 213 8728	to	8799	617 813 3601	to	3699	642 900 0018	to	0099
476 189 3000	to	3499	496 474 5226	to	5248	618 840 9200	to	9299	643 030 6254	to	6299
476 331 2480	to	2499	497 053 8517	to	8699	619 551 7229	to	7299	644 085 8157	to	8199

644 112 9839 to 9899	646 270 7639 to 7699	700 065 4800 to 4899	701 941 0600 to 0699
644 733 4715 to 4799	646 270 7700 to 7799	700 190 3350 to 3359	806 087 1100 to 1499
644 900 9712 to 9799	646 798 4000 to 4999	700 228 6048 to 6099	806 268 9275 to 9299
644 901 0109 to 1299	647 048 7034 to 7099	700 650 0452 to 0499	806 534 3400 to 3477
644 901 1325 to 1399	647 398 8300 to 8399	700 859 0744 to 0758	807 342 3283 to 3399
644 923 6800 to 7799	647 398 8481 to 8499	701 028 6780 to 6899	808 090 3440 to 3499
645 318 7240 to 7499	647 437 3000 to 4999	701 213 3900 to 3999	808 325 5161 to 5699
645 333 1766 to 1799	648 722 5283 to 5299	701 267 2000 to 3999	870 054 4814 to 4899
645 790 8632 to 8699	650 736 2043 to 2099	701 503 2247 to 2299	870 491 4812 to 4849
646 242 6200 to 6299			

Check for altered dollar amounts by holding money orders to the light.

—Inspection Service, 8-15-96

Missing Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000,000,001 to 660,000,000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1.

000,000,001 to 660,000,000	667,916,445 to 6,500	676,483,147 to 3,200	684,560,109 to 0,120
660,304,493 to 4,600	667,926,278 to 6,300	676,496,501 to 6,600	684,664,801 to 5,000
660,596,601 to 6,700	668,104,101 to 4,800	676,498,101 to 8,150	684,669,118 to 9,140
660,644,144 to 4,300	668,155,938 to 6,000	676,528,845 to 8,870	684,793,877 to 3,940
661,162,159 to 2,220	668,220,001 to 1,000	676,663,323 to 3,340	684,797,821 to 7,860
661,165,221 to 5,250	668,222,101 to 3,400	676,691,301 to 1,340	685,145,309 to 5,800
661,179,997 to 180,020	668,583,651 to 3,700	676,820,548 to 0,700	685,207,545 to 7,600
661,183,221 to 3,260	668,584,001 to 4,010	676,974,331 to 4,410	685,210,901 to 1,000
661,187,652 to 7,690	668,588,581 to 8,600	677,138,046 to 8,200	685,807,531 to 7,580
661,581,517 to 1,600	668,659,099 to 9,200	677,167,453 to 7,500	685,814,051 to 4,130
661,997,658 to 7,686	668,789,430 to 9,440	677,463,901 to 4,000	685,857,451 to 7,530
662,108,475 to 9,006	668,970,201 to 0,700	677,876,420 to 6,500	685,900,425 to 0,439
662,987,487 to 7,500	669,677,719 to 7,735	678,642,061 to 2,100	685,953,580 to 3,620
663,119,201 to 9,300	669,893,581 to 3,700	678,667,951 to 8,010	685,955,441 to 5,480
663,352,552 to 2,700	670,374,867 to 5,000	678,674,980 to 5,000	686,006,601 to 7,000
663,636,414 to 6,500	670,993,101 to 3,180	679,221,751 to 1,900	686,066,714 to 7,000
664,514,929 to 5,000	670,994,962 to 5,000	679,230,119 to 0,200	686,325,801 to 5,900
664,625,114 to 5,200	670,996,971 to 7,040	679,237,471 to 7,700	686,567,807 to 7,860
664,689,941 to 690,000	671,601,379 to 1,400	679,345,508 to 5,540	687,145,501 to 5,600
664,774,743 to 4,800	671,672,253 to 2,300	679,474,201 to 4,300	690,412,901 to 3,400
665,080,644 to 0,700	671,883,301 to 3,900	680,062,901 to 3,000	692,720,871 to 0,900
665,241,112 to 1,200	672,032,758 to 2,800	680,173,023 to 3,100	692,876,955 to 7,050
665,956,831 to 6,880	672,052,001 to 2,100	680,374,523 to 4,700	693,290,380 to 0,400
665,967,877 to 7,920	672,271,301 to 2,500	680,409,401 to 9,800	693,290,426 to 0,450
666,025,401 to 5,800	672,344,466 to 4,500	680,463,338 to 3,800	694,063,700 to 3,897
666,209,330 to 9,400	672,349,801 to 350,100	680,693,701 to 4,400	694,063,900 to 4,000
666,210,847 to 0,900	672,439,641 to 9,700	681,457,001 to 7,100	694,550,501 to 0,530
666,395,901 to 6,100	672,481,401 to 1,700	681,717,331 to 7,390	694,595,031 to 5,050
666,647,247 to 7,258	672,695,171 to 5,240	681,774,980 to 4,999	694,595,087 to 5,300
666,662,073 to 2,100	672,696,211 to 6,280	681,883,291 to 3,310	694,698,551 to 8,650
666,696,251 to 6,300	672,893,127 to 3,140	681,896,616 to 6,650	694,745,458 to 5,600
667,040,021 to 0,600	673,052,969 to 3,200	681,918,357 to 8,399	695,105,313 to 5,350
667,382,231 to 2,300	673,074,401 to 5,300	681,951,205 to 1,300	695,142,809 to 3,050
667,398,541 to 8,600	673,759,973 to 760,000	682,154,556 to 4,700	695,144,666 to 4,700
667,435,145 to 5,200	673,784,461 to 4,700	682,171,562 to 1,800	695,272,601 to 2,750
667,486,601 to 6,800	673,849,090 to 9,120	682,895,301 to 5,500	695,277,576 to 7,650
667,521,407 to 1,600	673,993,701 to 3,800	682,899,401 to 9,800	695,530,761 to 0,800
667,752,069 to 2,300	675,044,601 to 4,900	683,148,063 to 8,100	696,487,701 to 7,800
	676,297,901 to 8,000	683,284,001 to 4,100	696,784,101 to 4,550
		684,491,501 to 1,800	696,870,601 to 0,650
		684,549,048 to 9,080	697,047,501 to 7,600

697,052,101 to 2,350	702,660,151 to 0,540	707,034,391 to 4,450	714,442,952 to 2,980
697,217,251 to 7,400	702,723,429 to 3,450	707,292,636 to 2,660	714,562,843 to 2,860
697,249,952 to 0,050	703,004,401 to 4,820	707,441,401 to 1,687	714,590,391 to 0,430
697,414,886 to 4,900	703,083,819 to 4,020	707,441,836 to 1,940	714,609,811 to 9,930
697,469,606 to 9,700	703,432,131 to 2,230	707,958,541 to 8,570	714,609,961 to 9,990
697,850,401 to 0,750	703,626,061 to 6,090	707,960,107 to 0,160	714,807,181 to 7,240
697,945,701 to 5,850	703,863,121 to 3,240	708,059,941 to	714,871,321 to 1,500
698,098,446 to 8,550	703,863,477 to 3,540	060,000	714,928,529 to 8,590
698,300,251 to 0,300	703,867,801 to 7,980	708,115,830 to 5,860	715,128,183 to 8,330
698,504,383 to 4,650	704,154,024 to 4,120	708,116,251 to 6,310	715,144,171 to 4,470
698,533,927 to 4,200	704,227,561 to 7,829	708,138,301 to 8,480	715,197,211 to 7,570
698,562,268 to 2,400	704,227,831 to 8,069	709,222,591 to 2,920	715,595,910 to 6,180
699,090,686 to 0,750	704,228,071 to 8,100	709,243,479 to 3,500	715,941,781 to 1,810
699,752,699 to 2,850	704,420,344 to 0,490	709,649,804 to 9,820	715,962,421 to 2,480
700,068,473 to 8,500	704,568,751 to 8,990	709,733,281 to 3,580	716,298,241 to 8,510
700,161,501 to 1,650	704,702,348 to 2,580	710,046,813 to 6,840	716,477,396 to 7,430
700,202,522 to 2,700	704,965,301 to 5,770	710,358,093 to 8,166	716,556,635 to 6,660
700,290,275 to 0,300	705,116,780 to 6,790	710,358,257 to 8,270	716,573,101 to 3,340
700,465,730 to 5,750	705,280,801 to 0,980	711,021,501 to 1,510	717,191,648 to 1,690
700,561,444 to 1,550	705,475,651 to 6,040	711,049,411 to 9,560	717,193,161 to 3,490
701,423,101 to 3,150	705,566,127 to 6,280	711,408,045 to 8,090	717,228,591 to 8,680
701,625,469 to 5,550	705,740,581 to 0,730	712,003,381 to 3,650	717,333,902 to 3,950
701,643,829 to 3,850	705,782,796 to 2,820	712,104,220 to 4,230	717,739,745 to 9,910
701,945,451 to 5,500	705,822,271 to 2,480	712,327,861 to 7,890	717,884,991 to 5,050
702,033,701 to 4,050	706,180,148 to 0,290	712,327,952 to 7,980	717,972,351 to 2,440
702,051,501 to 1,750	706,184,041 to 4,220	712,647,061 to 7,090	718,026,171 to 6,290
702,053,601 to 3,800	706,357,861 to 8,190	713,284,171 to 4,260	718,590,741 to 0,770
702,104,368 to 4,900	706,382,419 to 2,430	713,292,871 to 2,990	718,714,210 to 4,370
702,128,306 to 8,400	706,628,735 to 8,820	714,035,101 to 5,160	720,227,871 to 7,930
702,179,891 to 9,900	706,638,211 to 8,420	714,155,011 to 5,400	720,227,949 to 7,960
702,260,751 to 0,850	706,817,959 to 8,000	714,328,231 to 8,440	720,590,152 to 0,179

Check for altered dollar amounts by holding money orders to the light.

—Inspection Service, 8-15-96

Counterfeited Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 8-15-96

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 8-15-96

INTERNATIONAL MAIL

International Customized Mail

On July 17, 1996, the Postal Service entered into an International Customized Mail service agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 294, the Postal Service hereby makes public the following information about that service agreement:

- **Term:** July 17, 1996, through July 17, 1997.
- **Type of Mail:** Printed matter and parcels. Printed matter: Every item must weigh no less than 4.0 ounces and/or weigh no greater than 8.0 ounces. Every item must comply with size limits for printed matter set forth in IMM 243.2. All items contained in a single mailing must be of identical size and weight. Every item must comply with design requirements for international mail set forth in the IMM except as those requirements conflict with the applicable Specific Preparation Requirements set forth in the Service Agreement. Parcels: Package mail must comply with the requirements for IPCS service as described in the provisions of IMM 620. The provisions of the IPCS Service Agreement, effective May 15, 1996, shall govern the mailer's use of package mail to Japan.
- **Destination Country:** Printed matter and parcels destined for Japan during the term of the agreement.
- **Services Provided by the Postal Service:** The Postal Service has agreed to (1) furnish the mailer with required international mail equipment; (2) train the mailer's mail preparation personnel to comply

with requirements for international mail; (3) contract with air and surface carriers, as appropriate, for mail to be transported to the destination country for delivery by foreign postal administrations.

- **Minimum-Volume Commitments:** The mailer has agreed to use the Postal Service for all of its printed matter and parcel distributions to Japan of a certain category while their service agreement is in effect except where a customer requests an alternative courier. The mailer is not required to meet overall minimum- or maximum-volume commitments.
- **Worksharing:** For printed matter, the mailer has agreed to (1) package mail in bundles that are securely tied or rubberbanded in both directions; (2) sack mail; (3) palletize ICMP mail; and (4) tender mail to the Postal Service at the designated Postal Service facility. For parcels, the mailer has agreed to tender package mail in accordance with the requirements for IPCS service.
- **Rates:** For printed matter, \$2.11 per pound and \$0.10 per piece for ICMP mail tendered to the Postal Service gateway at JFK; and \$2.30 per pound and \$0.10 per piece for ICMP mail tendered to USPS gateway at O'Hare. For parcels, the mailer will abide by published rates for IPCS service.

—Sales and Customer Support,
International Business Unit, 8-15-96

IMM REVISION

International Money Order Service — Colombia

The maximum amount for an international postal money order payable in Colombia is \$700. Revise the individual country listing for Colombia on page 370 in *International Mail Manual* (IMM) Issue 16 to show the correct maximum amount.

Issue 17 of the IMM will include this change.

On page 33 is a revised chart of all countries that accept international postal money orders from the United States

as of August 15, 1996. This chart includes a notation in parentheses of the exceptions to the maximum amount of a single money order as stipulated in IMM 391.12. Post this chart to aid window clerks and postal customers. This chart replaces the chart published in *Postal Bulletin* 21922 (6-20-96).

—International Postal Affairs,
International Business Unit, 8-15-96

IMM AND PUBLICATION 273 REVISION

International Express Mail Service to Mongolia

Effective September 1, 1996, International Express Mail Service is available to Mongolia. The following conditions apply:

Services available: On Demand and Custom Designed

Country Code: MN

Reciprocal Service Name: EMS

Articles Admitted	Required Customs Form/Endorsement
Correspondence and business papers.	PS Form 2976, <i>Customs CN22</i> (green label). Endorse the items clearly next to the mailing label as BUSINESS PAPERS.
Merchandise samples without commercial value and not subject to customs duty.	PS Form 2976, <i>Customs CN22</i> (green label).
Merchandise and all articles subject to customs duty.	Form 2976-A, <i>Customs Declaration and Dispatch Note CP 72</i> .

Note: Coins; banknotes; currency notes (paper money); traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited in Express Mail International Service shipments to Mongolia.

All items prohibited in regular international mail are also prohibited in EMS to Mongolia.

Size Limits:

Maximum length: 36 inches

Maximum length and girth combined: 79 inches

Return Receipt Service: Not available.

Areas Served: Ulan Bator and all provincial centers (aimaks).

Rates: (Rate Group 4)

On Demand	Pounds (up to and including)	Custom Designed
\$19.00	0.5	\$27.00
23.50	1	31.50
26.00	2	34.00
32.00	3	40.00
36.75	4	44.75
42.25	5	50.25
48.00	6	56.00
53.75	7	61.75
59.50	8	67.50
65.25	9	73.25
71.00	10	79.00
76.75	11	84.75
82.50	12	90.50
88.25	13	96.25

On Demand	Pounds (up to and including)	Custom Designed
94.00	14	102.00
99.75	15	107.75
105.50	16	113.50
111.25	17	119.25
117.00	18	125.00
122.75	19	130.75
128.50	20	136.50
134.25	21	142.25
140.00	22	148.00
145.75	23	153.75
151.50	24	159.50
157.25	25	165.25
163.00	26	171.00
168.75	27	176.75
174.50	28	182.50
180.25	29	188.25
186.00	30	194.00
191.75	31	199.75
197.50	32	205.50
203.25	33	211.25
209.00	34	217.00
214.75	35	222.75
220.50	36	228.50
226.25	37	234.25
232.00	38	240.00
237.75	39	245.75
243.50	40	251.50
249.25	41	257.25
255.00	42	263.00
260.75	43	268.75
266.50	44	274.50

Maximum Weight: 44 lbs.

Delivery: EMS items are delivered Monday through Saturday. There are no deliveries on Sundays or national holidays. There is no service guarantee on EMS items.

Custom Designed initial shipment date: The initial shipment date (item 3 of PS Form 5637, *Express Mail Corporate Account/Custom Designed Form*) for Custom Designed service should be at least 10 days after one copy of the agreement is sent to:

CENTRAL POST OFFICE
 EMS SECTOR
 PO BOX 1106
 ULAN BATOR 210 613
 MONGOLIA

Future issues of the *International Mail Manual* and Publication 273, *Express Mail International Service Guide*, will include these changes.

—International Pricing,
 International Business Unit, 8-15-96

IMM REVISION

Customs Declarations for International Mail

Effective immediately, *International Mail Manual* (IMM) 123.62 is clarified to include federal, state, and local governments as "known mailers."

IMM 123.62, Known Mailers, is amended by adding the following sentence to the end of the section:

* * * * *

123.62 Known Mailers

[Add the following sentence to the end of the section:]

For the purpose of this section federal, state, and local governments are considered known mailers.

* * * * *

All offices are reminded that the effective date of the new international mail customs declarations (see *Postal Bulletin* 21920, 5-23-96, page 31 and page 56) is changed to August 16, 1996.

IMM 17 will contain this change.

—*International Pricing, Costing, and Classification, International Business Unit, 8-15-96*



International Postal Money Order Service
(Effective August 15, 1996)

The following countries accept international postal money orders from the United States using the International Postal Money Order form MP1. The fee for this form is \$3. The maximum amount for a single money order is \$700, except as noted in parentheses.

Anguilla	Cape Verde	Jamaica	St. Christopher (St. Kitts) and Nevis
Antigua and Barbuda	Costa Rica	Japan	St. Lucia
Bahamas	Dominica	Mali	St. Vincent and the Grenadines
Barbados	Ecuador	Mexico (\$500)	Sierra Leone
Belize	El Salvador (\$500)	Montserrat	Trinidad and Tobago
Bolivia	Grenada	Nigeria (\$500)	
British Virgin Islands	Guyana (\$500)	Peru	
Canada	Honduras		

The following countries accept international postal money orders from the United States using the Authorization to Issue an International Money Order form set. The fee for this form set is \$7.50. The maximum amount for a single money order is \$700, except as noted in parentheses.

Algeria	Estonia	Lithuania	Slovak Republic (Slovakia)
Argentina	Faroe Islands	Luxembourg	Slovenia
Armenia	Finland	Malaysia	South Africa
Austria	France	Martinique	Sri Lanka
Azerbaijan (\$200)	French Guiana	Monaco	Suriname
Bangladesh	French Polynesia	Morocco	Swaziland
Belgium	Germany	Mozambique	Sweden
Benin	Great Britain and Northern Ireland (\$200)	Namibia	Switzerland
Botswana	Greece	Netherlands	Syria
Brazil	Guadeloupe	New Caledonia	Taiwan
Burkina Faso	Hungary	Norway (\$400)	Thailand
Chile	Iceland	Paraguay	Togo
China	Indonesia	Philippines	Tunisia
Colombia	Ireland	Poland	Uruguay
Corsica	Israel	Reunion	Vatican City
Cote d'Ivoire (Ivory Coast)	Italy	St. Bartholomew	Vietnam
Croatia	Korea, Republic of	St. Martin (French)	Yemen
Czech Republic	Latvia	St. Pierre and Miquelon	Zambia
Denmark	Lesotho	San Marino	Zimbabwe
Dominican Republic	Liechtenstein	Senegal (\$500)	
Egypt			

The former Trust Territories of the United States listed below are the only countries accepting the domestic postal money order from the United States. The fee for this form is \$0.85. The maximum amount for a single money order is \$700.

- The Federated States of Micronesia (Kosrae, Pohnpei, Chuuk, Yap)
- The Republic of the Marshall Islands (Majuro, Ebeye)
- The Republic of Palau (Koror)

PHILATELY

Pictorial Cancellations Announcement 96-17

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

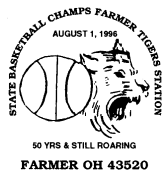
People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail

postage (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



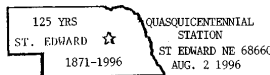
August 1, 1996
Postmaster, Farmer OH 43520
 STATE BASKETBALL CHAMPS FARMER
 TIGERS STATION
 POSTMASTER
 PO BOX 9998
 FARMER OH 43520-9998



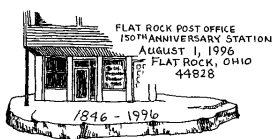
August 1-3, 1996
 RASPBERRY DAYS STATION
 POSTMASTER
 95 W LOGAN RD
 GARDEN CITY UT 84028-9998



August 1, 1996
 MAID OF THE MIST STATION
 POSTMASTER
 615 MAIN ST
 NIAGARA FALLS NY 14302-9998



August 2, 1996
 QUASQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 ST EDWARD NE 68660-9998



August 1, 1996
Flat Rock Post Office
 150TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 FLAT ROCK OH 44828-9998



August 2, 1996
 PAUL BUNYAN STATION
 POSTMASTER
 PO BOX 9998
 PILLAGER MN 56473-9998



August 1-3, 1996
City of Cloverport
 SACAJAWEA FESTIVAL
 POSTMASTER
 PO BOX 9998
 CLOVERPORT KY 40111-9998



August 2-4, 1996
 DOWS DEPOT CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 DOWS IA 50071-9998



CENTENNIAL STATION
Harcourt IA
50544

August 2-4, 1996

CENTENNIAL STATION
POSTMASTER
109 S ASH ST
HARCOURT IA 50544-9998



200 YEARS
★ 1796-1996 ★
Kebeya Mills
Port Leyden

August 3, 1996

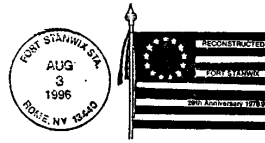
BICENTENNIAL STATION
POSTMASTER
W AMIN ST
PORT LEYDEN NY 13433-9998



RALLY STATION
AUGUST 2, 1996
STURGIS SD 57785

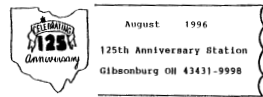
August 2-11, 1996

RALLY STATION
POSTMASTER
999 MAIN ST
STURGIS SD 57785-9998



August 3, 1996

FORT STANWIX STATION
POSTMASTER
110 E GARDEN ST
ROME NY 13440-9998



August 1996
125th Anniversary Station
Gibsonburg OH 43431-9998

August 2-31, 1996

Postmaster
125TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
GIBSONBURG OH 43431-9998



35th Czech Festival
Czech Capital USA Station
Wilber, NE 68465
August 3, 1996

August 3 & 4, 1996

CZECH CAPITAL USA STATION
POSTMASTER
PO BOX 9998
WILBER NE 68465-9998



HOMECOMING BEE
STATION
DRESDEN, OH 43821

August 3, 1996

HOMECOMING BEE STATION
POSTMASTER
15 W 8TH ST
DRESDEN OH 43821-9998



August 4, 1996

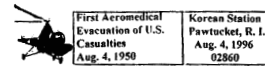
INDUCTION DAY STATION
POSTMASTER
40 MAIN ST
COOPERSTOWN NY 13326-9998



Whitney Stakes
STATION
245 WASHINGTON ST
AUGUST 3, 1996
SARATOGA SPRINGS, NY 12866

August 3, 1996

WHITNEY STAKES STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998



August 4, 1996

KOREAN STATION
POSTMASTER
519 COUNTY ROAD Z
PAWTUCKET RI 02860-9998



August 3, 1996
Cincinnati, OH 45241

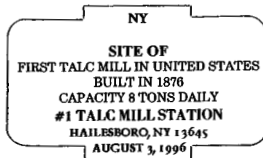
August 3, 1996

CINPEX STATION
POSTMASTER
3254 E KEMPER RD
CINCINNATI OH 45841-9998



August 4, 1996

SESQUI STATION
POSTMASTER
519 COUNTY ROAD Z
SINSINAWA WI 53824-9998



NY
SITE OF
FIRST TALC MILL IN UNITED STATES
BUILT IN 1876
CAPACITY 8 TONS DAILY
#1 TALC MILL STATION
HALESBORO, NY 13645
AUGUST 3, 1996

August 3, 1996

#1 TALC MILL STATION
POSTMASTER
6236 MAIN ST
HALESBORO NY 13645-9998



August 4, 1996

HUME-CARNEGIE MUSEUM DEDICATION
STATION
POSTMASTER
PO BOX 9998
MENDOTA IL 61342-9998



Aug 3
1996
Confidential +
Wagon Train
Cody Wyo. 82414
Pony Express Mail Station

August 3, 1996

Pony Express & Centennial Committee
PONY EXPRESS MAIL STATION
POSTMASTER
1301 STAMPEDE AVE
CODY WY 82414-9998



August 4, 1996

Somerset Rotary Club
ROTARY RODEO STATION
POSTMASTER
PO BOX 9998
SOMERSET KY 42501-9998



NATIONAL MUSEUM OF RACING
SARATOGA SPRINGS, NY 12866

August 5, 1996

RACING HALL OF FAME STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998



August 8, 1996

DEFIANCE STATION
POSTMASTER
PO BOX 9998
DEFIANCE OH 43512-9998



1996 U.S. WOMEN'S AMATEUR STATION
Lincoln, Nebraska 68520
August 5, 1996

August 5-10, 1996

1996 US WOMENS AMATEUR STATION
POSTMASTER
700 R ST
LINCOLN NE 68501-9804



August 8-10, 1996

TRI-COUNTY JAMBOREE STATION
POSTMASTER
PO BOX 9998
GLASGOW MO 65254-9998



August 5-11, 1996

PGA
PGA CHAMPIONSHIP STATION
POSTMASTER
PO BOX 9998
LOUISVILLE KY 40245-9998



August 10, 1996

GATHERING BEE STATION
POSTMASTER
15 W 8TH ST
DRESDEN OH 43821-9998



August 6-9, 1996

CONVENTION STATION
POSTMASTER
1002 LEE ST E
CHARLESTON WV 25301-9998



August 10, 1996

MILITARY STATION
POSTMASTER
33 1ST AVE NW
GARRISON ND 58540-9998



August 6-11, 1996

FINNFEST USA 96 STATION
POSTMASTER
202 W WASHINGTON ST
MARQUETTE MI 49855-9998



August 10, 1996

SHELBURNE STATION
POSTMASTER
7 CHURCH ST
SHELBURNE FALLS MA 01370-9998



August 7, 1996

RURAL FREE DELIVERY CENTENNIAL
STATION
POSTMASTER
100 RESERVE ST
HOT SPRINGS NATIONAL PARK AR
71901-9998



August 10, 1996

CORNELL HOOK & LADDER STATION
POSTMASTER
ROUTE 144
NEW BALTIMORE NY 12124-9998



August 7, 1996

REUNION BEE STATION
POSTMASTER
15 W 8TH ST
DRESDEN OH 43821-9998



August 10, 1996

MILAN OLD HOME DAYS STATION
POSTMASTER
PO BOX 9998
MILAN NH 03588-9998



August 7-September 6, 1996

BERNARDSTON STATION
POSTMASTER
9 CENTER ST
BERNARDSTON MA 01337-9998



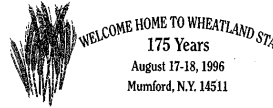
August 10, 1996

NORWEGIAN-AMERICAN FEST STATION
POSTMASTER
PO BOX 7990
MADISON WI 53707-7990

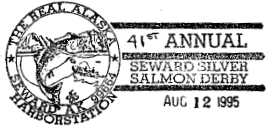


AUGUST 11, 1996
COVERED BRIDGE DAYS STATION
DEPOT MUSEUM
BRODHEAD, WI 53520

August 10 & 11, 1996
COVERED BRIDGE DAYS STATION
POSTMASTER
PO BOX 9998
BRODHEAD WI 53520-9998



August 17, 1996
WELCOME HOME TO WHEATLAND STATION
POSTMASTER
38 DAKIN ST
MUMFORD NY 14511-9998



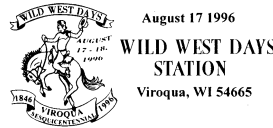
August 10-18, 1996
HARBOR STATION
POSTMASTER
507 MADISON AVE
SEWARD AK 99664-9998



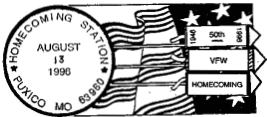
August 17, 1996
KNIFE RIVER STATION
POSTMASTER
119 HARMON AVE
STANTON ND 58571-9998



August 11, 1996
TOWN SOCIAL STATION
POSTMASTER
VERMILLION ST
ATHENS WV 24712-9998



August 17, 1996
WILD WEST DAYS STATION
POSTMASTER
VIROQUA WI 54665



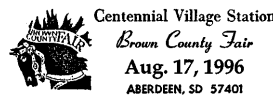
August 13-17, 1996
HOMECOMING STATION
POSTMASTER
196 NORTH E L HAWKS ST
PUXICO MO 63960-9998



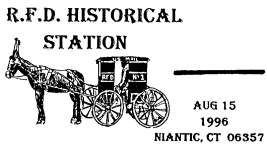
August 17, 1996
COREA POST OFFICE CENTENNIAL STATION
POSTMASTER
PO BOX 9998
COREA ME 04624-9998



August 14-18, 1996
NEK MOOSEODODGERS STATION
POSTMASTER
ROARING BROOK RD
BARTON VT 05822-9998



August 17 & 18, 1996
CENTENNIAL VILLAGE STATION
POSTMASTER
PO BOX 9998
CLAREMONT SD 57432-9998



August 15, 1996
RFD HISTORICAL STATION
POSTMASTER
312 MAIN ST
NIANTIC CT 06357-9998



August 18, 1996
CELEBRATE A CENTURY POSTMASTER
PO BOX 9998
BLOOMINGTON MN 55425-9998



August 16-18, 1996
TRAILS WEST! STATION
POSTMASTER
201 S 8TH ST
ST JOSEPH MO 64501-9998



August 19-24, 1996
MONROE COUNTY FAIR STATION
POSTMASTER
125 N MAIN ST
WOODSFIELD OH 43793-9998



August 17, 1996
HAMPDEN STATION
POSTMASTER
114 WESTERN AVE
HAMPDEN ME 04444-9998



August 20, 1996
Rural Postal Action Committee
PORTAGE COUNTY RANDOLPH FAIR STATION
POSTMASTER
3984 WATERLOO RD
RANDOLPH OH 44265-9998



HARVEST PICNIC STATION
POSTMASTER
WINDSOR IL 61957

August 21-24, 1996

HARVEST PICNIC STATION
POSTMASTER
PO BOX 9998
WINDSOR IL 61957-9998



THE TRAVERS STAKES STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998

August 24, 1996

THE TRAVERS STAKES STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY 12866-9998



August 22-24, 1996

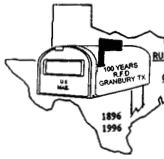
HAPPY DAYS ONCE AGAIN STATION
POSTMASTER
PO BOX 9998
JENKINS KY 41537-9998



SESQUICENTENNIAL PARTY STATION
POSTMASTER
1925 STATE RD 175
RICHFIELD WI 53076-9998

August 24, 1996

SESQUICENTENNIAL PARTY STATION
POSTMASTER
1925 STATE RD 175
RICHFIELD WI 53076-9998



August 23, 1996

Rural Carriers Association

RURAL CENTENNIAL STATION
POSTMASTER
PO BOX 9998
GRANBURY TX 76048-9998



August 24, 1996

EUREKA-RAIL ROAD FLAT SCHOOL CENTENNIAL STATION
POSTMASTER
313-B RAILROAD FLAT RD
RAILROAD FLAT CA 95248-9998



AUG 23 1996

August 23 & 24, 1996

SHAFFER LOG CABIN STATION
POSTMASTER
PO BOX 81
MARSHALLVILLE OH 44645-9998



August 24, 1996

THE TIMBER HALL STATION
POSTMASTER
PO BOX 9998
EMBARRASS MN 55732-9998



COLONY VILLAGE STATION
POSTMASTER
500 S COBB ST
PALMER AK 99645-9998

August 23-September 2, 1996

COLONY VILLAGE STATION
POSTMASTER
500 S COBB ST
PALMER AK 99645-9998

125 YEAR CELEBRATION STATION



AUGUST 24, 1996

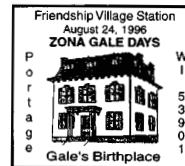
August 24, 1996

125 YEAR CELEBRATION STATION
POSTMASTER
PO BOX 9998
DUNCAN NE 68634-9998



August 24, 1996

BOROUGH HALL DEDICATION STATION
POSTMASTER
408 YALE AVE
CAPE MAY POINT NJ 08212-9998



August 24, 1996

FRIENDSHIP VILLAGE STATION
POSTMASTER
PO BOX 9998
PORTAGE WI 53901-9998



August 24, 1996

DEKALB RACE STATION
POSTMASTER
PO BOX 9998
DEKALB IL 60115-9998



August 24 & 25, 1996

PONETO FIRE HOUSE STATION
POSTMASTER
139 W WASHINGTON ST
PONETO IN 46781-9998



The 90 Year Anniversary
Harpers Ferry
National Historical Park
Harpers Ferry, WV 25425
Niagara Station
August 24, 1996

August 24, 1996

NIAGARA STATION
POSTMASTER
PO BOX 65
HARPERS FERRY WV 25425-9998



August 24-September 2, 1996

3 COUNTY FAIR STATION
POSTMASTER
24 MULBERRY ST
LEEDS MA 01053-9998



Indianola Volunteer Fire Company
5th Annual Car Show Station
August 27, 1996
Indianola PA 15051-9998

August 25, 1996
5TH ANNUAL CAR SHOW STATION
POSTMASTER
PO BOX 9998
INDIANOLA PA 15051-9998



TUSHKA HOMMA
CHOCTAW NATION
FESTIVAL STATION
SEPTEMBER 1, 1996
TUSKAHOMA OK 74574

August 30-September 2, 1996
TUSHKA HOMMA CHOCTAW NATION
FESTIVAL STATION
POSTMASTER
301 W MAIN ST
TUSKAHOMA OK 74574-9998

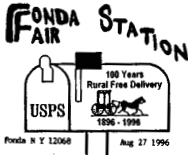


Great Falls
Balloon Festival
BALLOON STATION
August 25, 1996
Auburn, ME 04210-9998

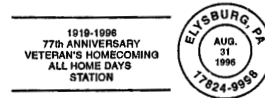
August 25, 1996
BALLOON STATION
POSTMASTER
258 RODMAN RD
AUBURN ME 04210-9998



August 31, 1996
LACEY TOWNSHIP 125TH ANNIVERSARY
STATION
POSTMASTER
610 LACEY RD
FORKED RIVER NJ 08731-9998



August 27-September 2, 1996
FONDA FAIR STATION
POSTMASTER
1 W MAIN ST
FONDA NY 12068-9998



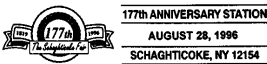
August 31, 1996
Elysburg All Home Days Committee
ALL HOME DAYS STATION
POSTMASTER
PO BOX 9998
ELYSBURG PA 17824-9998



August 27-September 2, 1996
SOUTH DAKOTA STATE FAIR STATION
POSTMASTER
410 DAKOTA AVE S
HURON SD 57350-9998



August 31, 1996
ALMA MARK TWAIN DAYS
POSTMASTER
PO BOX 9998
ALMA WI 54610-9998



August 28-September 2, 1996
177TH ANNIVERSARY STATION
POSTMASTER
172 MAIN ST
SCHAGHTICOKE NY 12154-9998



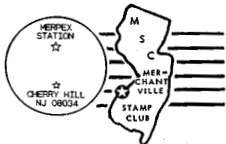
August 31, 1996
Q 125 STATION
POSTMASTER
PO BOX 9998
SCRIBNER NE 68057-9998



August 29-September 2, 1996
LOUISIANA SHRIMP PETROLEUM
FESTIVAL STATION
POSTMASTER
1112 BRASHEAR AVE
MORGAN CITY LA 70380-9998



August 31, 1996
McMechen Post Office
CELEBRATE WEST VIRGINIA
POSTMASTER
PO BOX 9998
MCMECHEN WV 26040-9998



August 30-September 1, 1996
Merchantville Stamp Club
MERPEX STATION
POSTMASTER
1175 MARLKRESS RD
CHERRY HILL NJ 08034-9998



August 31-September 2, 1996
Star Courier
HOG FESTIVAL
POSTMASTER
PO BOX 9998
KEWANEE IL 61443-9998

The *Postal Bulletin* is able to provide only dates and locations for the following pictorials:

August 1 & 2, 1996

HOME OFFICE STATION
POSTMASTER
134 E 6TH ST
WAHOO NE 68066-9998

August 1-3, 1996

LOBSTER FESTIVAL STATION
POSTMASTER
21 LIMEROCK ST
ROCKLAND ME 04841-9998

August 1-4, 1996

BUTTERFIELD OVERLAND TRAIL STATION
POSTMASTER
201 S BETTY ST
MONAHANS TX 79756-9998

August 1-4, 1996

INSTITUTE OF TEXAN CULTURES STATION
POSTMASTER
10410 PERRIN BEITEL RD
SAN ANTONIO TX 78284-9998

August 1-6, 1996

1996 NAPC CONVENTION STATION
POSTMASTER
5187 WALNUT RD
BUCKEYE LAKE OH 43008-9998

August 1-7, 1996

CONVENTION STATION
POSTMASTER
1025 W 20TH AVE
OSHKOSH WI 54901-9998

August 2, 1996

BRAHAM PIE DAY STATION
POSTMASTER
PO BOX 9998
BRAHAM MN 55006-9998

August 2, 1996

GAMMEL GARDEN MUSEUM STATION
POSTMASTER
PO BOX 9998
SCANDIA MN 55073-9998

August 2, 1996

SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
GREENFIELD IA 50849-9998

August 2, 1996

Friends of Oak Ridge National Laboratory, Bill Folkerson, President

ATOMIC CITY STATION
POSTMASTER
301 S TULANE AVE
OAK RIDGE TN 37830-9998

August 2, 1996

SESQUICENTENNIAL STATION
POSTMASTER
7900 HICKMAN RD
DES MOINES IA 50318-9998

August 2, 1996

CELEBRATION ON THE POND STATION
POSTMASTER
PO BOX 9998
MORLEY MI 49336-9998

August 2, 1996

MIRROR LAKE STATION
POSTMASTER
502 ADAMS AVE
HETTINGER ND 58639-9998

August 2, 1996

WOODBURY COUNTY FAIR
POSTMASTER
319 MAIN ST
MOVILLE IA 51039-9998

August 2, 1996

10TH ANNIVERSARY MICHIGAN FESTIVAL
SPARTAN STATION
POSTMASTER
PO BOX 9998
EAST LANSING MI 48823-9998

August 2 & 3, 1996

RHODODENDRON STATION
POSTMASTER
110 MICHIGAN AVE
SMITHERS WV 25186-9998

August 2-4, 1996

WHITE OAK STATION
POSTMASTER
PO BOX 9998
DEEP RIVER MN 56636-9998

August 2-4, 1996

EXPO STATION
POSTMASTER
PO BOX 9998
STERLING IL 61081-9998

August 2-4, 1996

Rocky Gap Bluegrass Festival
ROCKY GAP STATION
POSTMASTER
215 PARK ST
CUMBERLAND MD 21502-9998

August 2-4, 1996

Venango Volunteer Fire Department
VENANGO HOMECOMING STATION
POSTMASTER
PO BOX 9998
VENANGO PA 16440-9998

August 2-4, 1996

Das Awkscht Fescht
ANTIQUA AUTO STATION
POSTMASTER
PO BOX 9998
MACUNGIE PA 18062-9998

August 2-9, 1996

NESHOBA COUNTY FAIR STATION
POSTMASTER
105 POSEY AVE
PHILADELPHIA MS 39350-9998

August 2-11, 1996

1996 WORLD FREE FALL CONVENTION STATION
POSTMASTER
PO BOX 9998
QUINCY IL 62301-9998

August 2-29, 1996

Centennial Station
CENTENNIAL STATION
POSTMASTER
237 S FRASER ST
STATE COLLEGE PA 16801-9998

August 3, 1996

City of Aurora
KIDSPREE STATION
POSTMASTER
16890 E ALAMEDA PKY
AURORA CO 80017-9998

August 3, 1996

ELK GARDEN STATION
POSTMASTER
PO BOX 9998
ELK GARDEN WV 26717-9998

August 3, 1996

SIOUX COUNTY FAIR & RODEO STATION
POSTMASTER
PO BOX 9998
HARRISON NE 69346-9998

August 3, 1996

CHAMP DAY 96 STATION
POSTMASTER
PO BOX 9998
PORT HENRY NY 12974-9998

August 3, 1996

HAMPTON CENTENNIAL STATION
POSTMASTER
PO BOX 9998
HAMPTON MN 55031-9998

August 3, 1996

UTAH STATE UNIVERSITY
POSTMASTER
151 N 100 W
LOGAN UT 84321-9998

August 3, 1996

CENTENNIAL STATION
POSTMASTER
PO BOX 9998
MACATAWA MI 49434-9998

August 3, 1996

ANNUAL FISH SANDWICH FESTIVAL STATION
POSTMASTER
PO BOX 9998
BAY PORT MI 48720-9998

August 3, 1996

THRESHER STATION
POSTMASTER
PO BOX 9998
HAMILTON IL 62341-9998

August 3, 1996

MOUNT AUBURN STATION
POSTMASTER
PO BOX 9998
MOUNT AUBURN IA 52313-9998

August 3, 1996

EXLINE HISTORICAL CELEBRATION STATION
POSTMASTER
PO BOX 9998
EXLINE IA 52555-9998

August 3, 1996

FOLEY FAMILY REUNION
POSTMASTER
PO BOX 9998
CAMP CREEK WV 25820-9998

August 3, 1996

WILD HORSE STAMPEDE STATION
POSTMASTER
PO BOX 9998
ISLAND PARK ID 83429-9998

August 3 & 4, 1996

CALIFORNIA DRY BEAN FESTIVAL STATION
POSTMASTER
110 E GARDEN ST
ROME NY 13440-9998

August 3 & 4, 1996

Twins Days Festival Committee, Inc.
 TWINS STATION
 POSTMASTER
 8395 DARROW RD
 TWINSBURG OH 44087-9998

August 4, 1996

135TH ANNIVERSARY BATTLE OF ATHENS
 STATION
 POSTMASTER
 PO BOX 9998
 REVERE MO 63485-9998

August 4, 1996

LEROY PARK STATION
 POSTMASTER
 1030 GUADALUPE ST
 GUADALUPE CA 93434-9998

August 4, 1996

KOREAN STATION
 POSTMASTER
 181 CORLISS ST
 PROVIDENCE RI 02904-9998

August 4, 1996

WHITE OAKS STATION
 POSTMASTER
 PO BOX 9998
 LINCOLN NM 88338-9998

August 4-10, 1996

COUNTY FAIR STATION
 POSTMASTER
 ROUTE 895
 SUMMIT STATION PA 17919-9998

August 5, 1996

FIRST OF AMERICA CLASSIC STATION
 POSTMASTER
 PO BOX 9998
 ADA MI 49301-9998

August 5-9, 1996

National Speleological Society
 CONVENTION STATION
 POSTMASTER
 310 D ST
 SALIDA CO 81201-9998

August 5-10, 1996

65TH ANNIVERSARY STATION
 POSTMASTER
 120 S FIRST ST
 ANADARKO OK 73005-9998

August 5-10, 1996

SCIOTO COUNTY FAIR STATION
 POSTMASTER
 867 WALNUT ST
 LUCASVILLE OH 45638-9998

August 5-10, 1996

RURAL FREE DELIVERY STATION
 POSTMASTER
 100 BARKER ST
 MCDERMOTT OH 45652-9998

August 6, 1996

Pontiac Sister City Club
 SISTER CITIES STATION
 POSTMASTER
 PO BOX 9998
 PONTIAC MI 48343-9998

August 6-8, 1996

EMPIRE FARM DAYS STATION
 POSTMASTER
 38 STATE ST
 SENECA FALLS NY 13148-9998

August 6-10, 1996

Snyder County QWL (Eager Beavers)
 FIREMANS CARNIVAL STATION
 POSTMASTER
 PO BOX 9998
 MIDDLEBURG PA 17842-9998

August 7, 1996

RURAL CARRIERS 100 YEARS RFD STATION
 POSTMASTER
 24355 CREEKSIDE RD
 SANTA CLARITA CA 91355-9998

August 7, 1996

*United States Postal Service (Elk Cameron County
 Rural Carriers)*

QWL STATION
 POSTMASTER
 11 W 4TH ST
 EMPORIUM PA 15834-9998

August 7-9, 1996

PAUL BUNYAN STATION
 POSTMASTER
 PO BOX 9998
 BRAINERD MN 56401-9998

August 7-11, 1996

DOUGLAS COUNTY FAIR & EXPO STATION
 POSTMASTER
 6300 MERCY RD
 OMAHA NE 68106-9998

August 8, 1996

Rural Letter Carrier Association

NORTHERNMOST RURAL STATION
 POSTMASTER
 PO BOX 39998
 JUNEAU AK 99803-9998

August 8, 1996

Rural Carriers of Reno Nevada

100TH ANNIVERSARY OF RURAL FREE
 DELIVERY
 POSTMASTER
 PO BOX 9998
 RENO NV 89510-9998

August 8, 1996

100 YEARS STATION
 POSTMASTER
 PO BOX 9998
 GOLDSBORO MD 21636-9998

August 8, 1996

RISING SUN STATION
 POSTMASTER
 PO BOX 9998
 RISING SUN MD 21911-9998

August 8, 1996

QWL Station Emporium PA 15834

QWL STATION
 POSTMASTER
 11 W 4TH ST
 EMPORIUM PA 15834-9998

August 8, 1996

GALLUP INTERTRIBAL CEREMONIAL STATION
 POSTMASTER
 PO BOX 9998
 GALLUP NM 87301-9998

August 8, 1996

PAUL BUNYAN STATION
 POSTMASTER
 120 S FIRST ST
 BANGOR ME 04401-9998

August 8-10, 1996

Postmark Collectors Club
 PMCC STATION
 POSTMASTER
 68 S MAIN ST
 OBERLIN OH 44074-9998

August 8-11, 1996

THE GREAT SILVER LAKE
 LETCHWORTH BALLOON RALLY STATION
 POSTMASTER
 PO BOX 9998
 PERRY NY 14530-9998

August 8-17, 1996

Western Welcome Week, Inc.
 WESTERN WELCOME WEEK STATION
 POSTMASTER
 5753 S PRINCE ST
 LITTLETON CO 80120-9998

August 8-18, 1996

Des Moines, Iowa
 STATE FAIR STATION
 POSTMASTER
 1165 2ND AVE
 DES MOINES IA 50318-9998

August 9, 1996

Huckleberry Festival Committee
 HUCKLEBERRY STATION
 POSTMASTER
 PO BOX 9998
 TROUT CREEK MT 59874-9998

August 9, 1996

ALMELUND THRESHING SHOW STATION
 POSTMASTER
 PO BOX 9998
 ALMELUND MN 55002-9998

August 9 & 10, 1996

TOPSHAM FAIR STATION
 POSTMASTER
 PO BOX 9998
 TOPSHAM ME 04086-9998

August 9 & 10, 1996

OLD SETTLERS REUNION
 POSTMASTER
 PO BOX 9998
 MONROE IA 50170-9998

August 9 & 10, 1996

PAUL BUNYAN STATION
 POSTMASTER
 PO BOX 9998
 BEMIDJI MN 56601-9998

August 9 & 10, 1996

Maritime Days Festival
 MARITIME FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 MARINE CITY MI 48039-9998

August 9-11, 1996

U.S. Postal Service
 TRAIN DEPOT
 POSTMASTER
 306 MADISON ST
 CLARKSVILLE TN 37040-9998

August 9-18, 1996

Illinois State Fair
 ILLINOIS STATE FAIR STATION
 POSTMASTER
 2105 E COOK ST
 SPRINGFIELD IL 62703-9998

August 10, 1996

ST JOHNS MINT FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 ST JOHNS MI 48879-9998

August 10, 1996
 CORINTH ACADEMY STATION
 POSTMASTER
 HUTTON HILL RD
 CORINTH VT 05039-9998

August 10, 1996
Village of Clay Center
 125 STATION
 POSTMASTER
 PO BOX 9998
 CLAY CENTER OH 43408-9998

August 10, 1996
Connie Mack World Series
 CONNIE MACK WORLD SERIES STATION
 POSTMASTER
 PO BOX 9998
 FARMINGTON NM 87401-9998

August 10, 1996
 TREUE DER UNION STATION
 POSTMASTER
 726 FRONT ST
 COMFRONT TX 78013-9998

August 10, 1996
 CANISTEO FIRE COMPANY 50TH ANNIVERSARY
 STATION
 POSTMASTER
 6 DEPOT ST
 CANISTEO NY 14823-9998

August 10, 1996
 CAR SHOW STATION
 POSTMASTER
 101 S PENNSYLVANIA
 MANGUM OK 73554-9998

August 10, 1996
Hagerstown Stamp Club
 HAGERSTOWN XVI
 POSTMASTER
 44 W FRANKLIN ST
 HAGERSTOWN MD 21740-9998

August 10, 1996
 RURAL FREE DELIVERY STATION
 POSTMASTER
 110 E MAIN
 AMES OK 73718-9998

August 10, 1996
 FAIRFIELD COMMUNITY FEST STATION
 POSTMASTER
 130 MAIN ST
 FAIRFIELD ME 04937-9998

August 10, 1996
 GALAX POST OFFICE
 POSTMASTER
 201 N MAIN ST
 GALAX VA 24333-9998

August 10, 1996
 CLINTON COUNTY SESQUICENTENNIAL
 POSTMASTER
 300 S 1ST ST
 CLINTON IA 52732-9998

August 10, 1996
 CAMANCHE DAY STATION
 POSTMASTER
 820 S WASHINGTON BLVD
 CAMANCHE IA 52730-9998

August 10, 1996
Meeteetse Musuem
 CENTENNIAL STATION
 POSTMASTER
 1022 PARK AVE
 MEETEETSE WY 82433-9998

August 10, 1996
 RURAL FREE DELIVERY STATION
 POSTMASTER
 PO BOX 9998
 ELKHORN NE 68022-9998

August 10, 1996
National League of Postmasters
 93RD NLPM CONVENTION STATION
 POSTMASTER
 585 AVE FD ROOSEVELT
 SAN JUAN PR 00936-9998

August 10, 1996
Postmaster
 RURAL CARRIERS STATION
 POSTMASTER
 PO BOX 9998
 HUNTSVILLE TX 77340-9998

August 10, 1996
Postmaster
 BRAZOS VALLEY STATION
 POSTMASTER
 PO BOX 9998
 COLLEGE STATION TX 77840-9998

August 10 & 11, 1996
 MILBANK FARLEY STATION
 POSTMASTER
 PO BOX 9998
 MILBANK SD 57252-9998

August 10 & 11, 1996
 LOCK 17 STATION
 POSTMASTER
 25 W MAIN ST
 LITTLE FALLS NY 13365-9998

August 10 & 11, 1996
 SMITHSONIAN 150TH ANNIVERSARY STATION
 POSTMASTER
 900 BRENTWOOD RD NE
 WASHINGTON DC 20066-9998

August 10 & 11, 1996
 SUMMER HEAT BALLOON STATION
 POSTMASTER
 501 W MEMORIAL
 MUNCIE IN 47302-9998

August 10-17, 1996
 WYOMING COUNTY FAIR STATION
 POSTMASTER
 MAIN ST
 PIKE NY 14130-9998

August 10-18, 1996
 MUSIKFEST STATION
 POSTMASTER
 535 WOOD ST
 BETHELHEM PA 18016-9998

August 11, 1996
Postmaster
 FROG JUMPING STATION
 POSTMASTER
 PO BOX 9998
 VALLEY CITY OH 44280-9998

August 11, 1996
 COUNTRY STYLE STATION
 POSTMASTER
 PO BOX 9998
 BANGOR WI 54614-9998

August 11, 1996
 NAPOLEON STATION
 POSTMASTER
 PO BOX 9998
 NAPOLEON OH 43545-9998

August 11, 1996
 OLD FORT NIAGARA STATION
 POSTMASTER
 615 MAIN ST
 NIAGARA FALLS NY 14302-9998

August 11-17, 1996
 CITY OF ARNOLD ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 ARNOLD PA 15068-9998

August 12 & 13, 1996
 COUNTRY STYLE STATION
 POSTMASTER
 PO BOX 9998
 PRAIRIE CITY IA 50228-9998

August 12-16, 1996
Pennsic War Committee Station Slippery Rock PA 16057

PENNSIC WAR XXV STATION
 POSTMASTER
 PO BOX 9998
 SLIPPERY ROCK PA 16057-9998

August 12-17, 1996
 110TH FAIR STATION
 POSTMASTER
 34 GARDINER PL
 WALTON NY 13856-9998

August 12-17, 1996
Greater Bear Lake Valley Chamber of Commerce
 MONTPELIER HISTORY WEEK STATION
 POSTMASTER
 PO BOX 9998
 MONTPELIER ID 83254-9998

August 12-17, 1996
Greater Bear Lake Valley Chamber of Commerce
 KENTUCKY & VIRGINIA FAIR AND HORSE SHOW
 STATION
 POSTMASTER
 PO BOX 9998
 POUND VA 24279-9998

August 12-18, 1996
 ALTAMONT FAIR STATION
 POSTMASTER
 100 PARK ST
 ALTAMONT NY 12009-9998

August 13, 1996
Bear Lake County Fair Montpelier ID 83254-9998
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 MONTPELIER ID 83254-9998

August 13, 1996
National Rural Letter Carrier Assoc. (QWL-TEAM)
 FAIRGROUND STATION
 POSTMASTER
 PO BOX 9998
 SMITHFIELD OH 43948-9998

August 13, 1996
 STEUBEN COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 BATH NY 14810-9998

August 14, 1996
 RFD 100 ANNIVERSARY STATION
 POSTMASTER
 351 24TH ST N
 BIRMINGHAM AL 35203-9813

August 14, 1996
 LANDOLL CORP STATION
 POSTMASTER
 109 S 9TH
 MARYSVILLE KS 66508-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
111 N MARKET ST
CARMICHAELS PA 15320-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
120 S MORRIS ST
WAYNESBURG PA 15370-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
600 MCKEAN AVE
CHARLEROI PA 15022-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
PO BOX 9998
SCENERY HILL PA 15360-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
153 JEFFERSON AVE
WASHINGTON PA 15301-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
120 S MORRIS ST
WAYNESBURG PA 15370-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
40 MAIN ST
BURGETTSTOWN PA 15021-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
PO BOX 9998
DAISYTOWN PA 15427-9998

August 14, 1996*U.S. Postal Service*

RURAL FREE DELIVERY STATION
POSTMASTER
120 W PIKE ST
CANONSBURG PA 15317-9998

August 14, 1996*U.S. Postal Service*

BROWNSVILLE POST OFFICE
POSTMASTER
100 CHARLES ST
BROWNSVILLE PA 15417-9998

August 14, 1996*U.S. Postal Service*

CONNELLSVILLE POST OFFICE
POSTMASTER
115 N ARCH ST
CONNELLSVILLE PA 15425-9998

August 14, 1996*U.S. Postal Service*

BROWNSVILLE POST OFFICE
POSTMASTER
47 E FAYETTE ST
UNIONTOWN PA 15401-9998

August 14-16 1996*CONVENTION STATION*

POSTMASTER
PO BOX 9998
ELKO NV 89801-9998

August 14-20, 1996*COUNTY FAIR STATION*

POSTMASTER
35 S LIBERTY ST
DELAWARE OH 43015-9998

August 15, 1996

RFD HISTORICAL STATION
POSTMASTER
225 BOSTON POST RD
EAST LYME CT 06333-9998

August 15, 1996*BETHEL STATION*

POSTMASTER
1 N MAIN ST
BETHEL VT 05032-9998

August 15, 1996*REGATTA STATION*

POSTMASTER
236 JOHN ST
CLAYTON NY 13624-9998

August 15, 1996*RURAL CARRIER CENTENNIAL STATION*

POSTMASTER
201 S MAIN ST
ST MARTINVILLE LA 70582-9998

August 15-18, 1996*Erie United States Postal Service*

PERRY SQUARE STATION
POSTMASTER
PO BOX 9998
ERIE PA 16501-9998

August 15-18, 1996*Little Big Horn College*

LITTLE BIG HORN COLLEGE STATION
POSTMASTER
PO BOX 9998
CROW AGENCY MT 59022-9998

August 15-18, 1996*COUNTY FAIR STATION*

POSTMASTER
PO BOX 9998
BARNUM MN 55707-9998

August 15-18, 1996*OLD FASHIONED DAYS STATION*

POSTMASTER
375 N LAKE ST
MADISON OH 44057-9998

August 15-24, 1996*REDISCOVER THE MISSOURI STATE FAIR*

STATION
POSTMASTER
PO BOX
SEDALIA MO 65301-9998

August 15-25, 1996*Kentucky State Fair Board*

KENTUCKY STATE FAIR STATION
POSTMASTER
PO BOX 31905
LOUISVILLE KY 40231-9905

August 15-31, 1996

CHIMNEY POINT STATION
POSTMASTER
RR1 BOX 3546
VERGENNES VT 05491-8705

August 16, 1996*RFD CENTENNIAL STATION*

POSTMASTER
6910 S YORKTOWN
TULSA OK 74105-9998

August 16, 1996*KARL OSKAR DAY STATION*

POSTMASTER
PO BOX 9998
LINDSTROM MN 55045-9998

August 16, 1996*REGATTA STATION*

POSTMASTER
236 JOHN ST
CLAYTON NY 13624-9998

August 16, 1996*Centennial Stamp Club*

RFD STATION
POSTMASTER
324 COLORADO AVE
LA JUNTA CO 81050-9998

August 16-18, 1996*AT THE WOODS APPLE DUMPLING FESTIVAL*

STATION
POSTMASTER
PO BOX 9998
ATWOOD IL 61913-9998

August 16-18, 1996*IRISH FEST STATION*

POSTMASTER
PO BOX 5066
MILWAUKEE WI 53201-5066

August 16-18, 1996*PARKERSBURG HOMECOMING STATION*

POSTMASTER
401 JULIANA ST
PARKERSBURG WV 26101-9998

August 16-18, 1996*LILLY STATION*

POSTMASTER
PO BOX 9998
FLAT TOP WV 25841-9998

August 16-24, 1996*Wilson County Promotions, Inc.*

FIDDLERS GROVE STATION
POSTMASTER
226 E GAY ST
LEBANON TN 37087-9998

August 17, 1996*WOODWARD DREAM CRUISE*

POSTMASTER
PO BOX 9998
BIRMINGHAM MI 48012-9998

August 17, 1996*110 ANNIVERSARY STATION*

POSTMASTER
PO BOX 9998
BRUNING NE 68322-9998

August 17, 1996*FT STOCKTON STATION*

POSTMASTER
106 E 4TH ST
FT STOCKTON TX 79735-9998

August 17, 1996

Rural Carriers

100 YEAR ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
MILFORD MI 48381-9998

August 17, 1996

PICKLE STATION
POSTMASTER
PO BOX 9998
LINWOOD MI 48634-9998

August 17, 1996

International Washer Pitchin' Executive Committee

INTERNATIONAL WASHER PITCHIN CONTEST
STATION
POSTMASTER
PO BOX 2500
YORKVILLE TN 38389-9998

August 17, 1996

SPENCER PICNIC STATION
POSTMASTER
35 MAIN ST
SPENCER NY 14883-9998

August 17, 1996

SESQUICENTENNIAL STATION
POSTMASTER
2210 10TH ST
EMMETSBURG IA 50536-9998

August 17, 1996

BOURBON SUMMERFEST STATION
POSTMASTER
221 N MAIN ST
BOURBON IN 46504-9998

August 17, 1996

Big Country Squadron Confederate Air Force

HOMEPLACE STATION
POSTMASTER
PO BOX 9998
ABILENE TX 79604-9998

August 17, 1996

WORTHINGTON ANNUAL BARBECUE/
HOMECOMING STATION
POSTMASTER
US POST OFFICE
WORTHINGTON MO 63567-9998

August 17, 1996

GOOD OLE DAYS STATION
POSTMASTER
24 W KING ST
LITTLESTOWN PA 17340-9998

August 17, 1996

HILLSBORO HISTORICAL SOCIETY & MUSEUM
STATION
POSTMASTER
PO BOX 9998
HILLSBORO WI 54634-9998

August 17, 1996

STEAMBOAT STATION
POSTMASTER
40 MONTGOMERY ST
PAWTUCKET RI 02860-9998

August 17, 1996

ANNUAL MILFORD OYSTER FESTIVAL STATION
POSTMASTER
141 WESTON ST
MILFORD CT 06460-9998

August 17, 1996

City of Crockett Mills

WEST TENNESSEE COTTON FESTIVAL STATION
POSTMASTER
5701 RICHARDSON LANDING RD
CROCKETT MILLS TN 38021-9998

August 17, 1996

Suquamish Tribe

CHIEF SEATTLE DAYS STATION
POSTMASTER
18485 AUGUSTA AVE NE
MILFORD CT 06460-9998

August 17, 1996

HERITAGE DAYS STATION
POSTMASTER
101 STATE ROUTE 142
GATEWOOD MO 63942-9998

August 17, 1996

Washington Rural Letter Carrier's Association

RFD STATION
POSTMASTER
904 W RIVERSIDE AVE
SPOKANE WA 99201-9998

August 17, 1996

THE AWARE STATION
POSTMASTER
PO BOX 9998
JACKSON MI 49201-9998

August 17, 1996

PHILLIPS OLD HOME DAYS
POSTMASTER
PO BOX 9998
PHILLIPS ME 04966-9998

August 17, 1996

100 YEARS STATION
POSTMASTER
850 TWIN RIVERS DR
COLUMBUS OH 43216-9998

August 17, 1996

WILD BLUEBERRY FESTIVAL STATION
POSTMASTER
PO BOX 9998
MACHIAS ME 04654-9998

August 17 & 18, 1996

MacDowell Celebration Station

MACDOWELL CELEBRATION STATION
POSTMASTER
PO BOX 9998
PETERBOROUGH NH 03458-9998

August 17 & 18, 1996

AIRPORT DAYS STATION
POSTMASTER
PO BOX 9998
ST PAUL MN 55111-9998

August 17 & 18, 1996

WHITE PINE RACING STATION
POSTMASTER
1001 E SUNSET RD
LAS VEGAS NV 89199-9600

August 17 & 18, 1996

LECOMPTON STATE COACH STATION
POSTMASTER
525 WOODSON
LECOMPTON KS 66050-9998

August 18, 1996

STAR OF INDIA STATION
POSTMASTER
2535 MIDWAY DR
SAN DIEGO CA 92186-5530

August 18, 1996

RFD BIRTHPLACE STATION
POSTMASTER
146 MASSENGALE ST
NORWOOD GA 30821-9998

August 18, 1996

ST JAMES UNITED METHODIST CHURCH
STATION
POSTMASTER
PO BOX 9998
FERRUM VA 24088-0038

August 18, 1996

SANTA BARBARA PROCESSING &
DISTRIBUTION CENTER STATION
POSTMASTER
836 ANACAPA AVE
SANTA BARBARA CA 93102-9998

August 18 & 19, 1996

ALLEGHENY TOWNSHIP STATION
POSTMASTER
PO BOX 9998
LEECHBURG PA 15656-9998

August 18 & 19, 1996

LaPlume Historical Society

120 YEARS HISTORICAL CELEBRATION
STATION
POSTMASTER
PO BOX 9998
LAPLUME PA 18440-9998

August 19, 1996

GARFIELD STATION
POSTMASTER
PO BOX 9998
GARFIELD NM 87936-9998

August 19, 1996

CELEBRATE A CENTURY STATION
POSTMASTER
500 MAIN AVE
BROOKINGS SD 57006-9998

August 20, 1996

DUTCHESS COUNTY RURAL CARRIER
CENTENNIAL STATION
POSTMASTER
PO BOX 9998
RHINEBECK NY 12572-9998

August 20, 1996

CELEBRATE A CENTURY STATION
POSTMASTER
PO BOX 9998
VOLGA SD 57071-9998

August 20, 1996

Augusta GA Rural Carriers

RFD STATION
POSTMASTER
525 8TH ST
AUGUSTA GA 30901-9998

August 20-24, 1996

Hookstown Fair

HOOKSTOWN STATION
POSTMASTER
114 MILL ST
HOOKSTOWN PA 15050-9998

August 20-25, 1996

Rural QWL/EI Team

FAIR STATION
POSTMASTER
218 W LINCOLN WAY
LISBON OH 44432-9998

August 21, 1996

125TH ANNIVERSARY STATION
POSTMASTER
120 W PAUL AVE
PAULS VALLEY OK 73075-9998

August 21, 1996

CELEBRATE A CENTURY STATION
POSTMASTER
PO BOX 9998
ARLINGTON SD 57212-9998

August 21, 1996

SILVER SPRING DELIVERY ANNEX STATION
POSTMASTER
8045 NEWELL ST
SILVER SPRING MD 20910-9998

August 21-23, 1996

LCLAA STATION
POSTMASTER
809 NUJECES BAY BLVD
CORPUS CHRISTI TX 78469-9998

August 22, 1996

CELEBRATE A CENTURY STATION
POSTMASTER
PO BOX 9998
LAKE PRESTON SD 57249-9998

August 22, 1996

*The United States Postal Service Twin Rocks PA
16960*

EXPEDIT STATION
POSTMASTER
997 STATION RD
TWIN ROCKS PA 16960-9998

August 22-25, 1996

HIGH IN THE SKY STATION
POSTMASTER
202 N MAIN ST
MARYSVILLE OH 43040-9998

August 22-September 2, 1996

MINNESOTA STATE FAIR STATION
POSTMASTER
PO BOX 645001
ST PAUL MN 55164-5001

August 23, 1996

EDUCATION STATION
POSTMASTER
PO BOX 9998
PORT OCONNOR TX 77982-9998

August 23 1996

CELEBRATE A CENTURY STATION
POSTMASTER
PO BOX 9998
DE SMET SD 57231-9998

August 23, 1996

OLIVE FESTIVAL STATION
POSTMASTER
1217 YOLO ST
CORNING CA 96021-9998

August 23 & 24, 1996

BETHANY FALL FESTIVAL
POSTMASTER
PO BOX 9998
BETHANY IL 61914-9998

August 23 & 24, 1996

NENA 52ND ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
MARLBOROUGH MA 01752-9998

August 23 & 25, 1996

*Allegheny Highlands Council Inc.
Boy Scouts of America
Bradford PA 16701*

ELK LICK RESERVATION CAMP STATION
POSTMASTER
115 BOYLSTON ST
BRADFORD PA 16701-9998

August 23-September 2, 1996

NEBRASKA STATE FAIR STATION
POSTMASTER
700 R ST
LINCOLN NE 68501-9804

August 23 & 28, 1996

*Grange Fair Station
Centre Hall PA 16828*

GRANGE FAIR STATION
POSTMASTER
PO BOX 9998
CENTRE HALL PA 16828-9998

August 24, 1996

MACHIAS ZUCCHINI FESTIVAL STATION
POSTMASTER
9724 RT 16
MACHIAS NY 14101-9998

August 24, 1996

*Cedar Falls Historical Society
160TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
CEDAR FALLS NC 27230-9998*

August 24, 1996

THE CRIM STATION
POSTMASTER
PO BOX 9998
FLINT MI 48502-9998

August 24, 1996

SHANDAKEN EAGLE STATION
POSTMASTER
22 ROUTE 42
SHANDAKEN NY 12480-9998

August 24, 1996

AG DAYS STATION
POSTMASTER
PO BOX 9998
SPRING VALLEY MN 55975-9998

August 24, 1996

SPRINGWATER FESTIVAL STATION
POSTMASTER
101 MILL ST
WILLIAMSTON SC 29697-9998

August 24, 1996

STONE TOOL STATION
POSTMASTER
30 N MAIN ST
CASTILE NY 14427-9998

August 24, 1996

RURAL FREE DELIVERY STATION
POSTMASTER
59 LOCKES VILLAGE RD
WENDELL MA 01379-9998

August 24, 1996

*Wildorado Ex-Students Association
WELCOME EX-STUDENTS STATION
POSTMASTER
30 N MAIN ST
WILDORADO TX 79098-9998*

August 24, 1996

National Lentil Festival
NATIONAL LENTIL STATION
POSTMASTER
1135 S GRAND AVE
PULLMAN WA 99163-9998

August 24, 1996

Marshall Township
COMMUNITY DAY STATION
POSTMASTER
PO BOX 9998
WARRENDALE PA 15086-9998

August 24 & 25, 1996

QUASQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
ONSLow IA 52321-9998

August 24 & 25, 1996

THE GREAT AMERICAN DUCK RACE
POSTMASTER
PO BOX 9998
DEMING NM 88030-9998

August 24 & 25, 1996

THE HOME COMING STATION
POSTMASTER
PO BOX 9998
BROWNSVILLE MN 55919-9998

August 24 & 25, 1996

TUMBLEWEED FESTIVAL STATION
POSTMASTER
410 N 6TH ST
GARDEN CITY KS 67846-9998

August 24-September 2, 1996

CHAMPLAIN VALLEY EXPOSITION STATION
POSTMASTER
22 ESSEX WAY
ESSEX JUNCTION VT 05452-9998

August 25, 1996

SUSAN B ANTHONY HOUSE FESTIVAL STATION
POSTMASTER
1335 JEFFERSON RD
ROCHESTER NY 14692-9998

August 25, 1996

CENTENNIAL STATION
POSTMASTER
PO BOX 9998
CLOCKVILLE NY 13043-9998

August 25, 1996

ALLENTOWN FAIR STATION
POSTMASTER
PO BOX 9998
ALLENTOWN PA 18101-1611

August 25, 1996

OPEN HOUSE STATION
POSTMASTER
29060 AIRPARK DR
EASTON MD 21601-9998

August 25, 1996

BROOKLYN FAIR STATION
POSTMASTER
29 CANTERBURY RD
BROOKLYN CT 06234-9998

August 26, 1996
 CELEBRATE A CENTURY STATION
 POSTMASTER
 PO BOX 9998
 IROQUOIS SD 57353-9998

August 26, 1996
 SHOES ON SALE STATION
 POSTMASTER
 PO BOX 9998
 WEST CHESTER PA 19380-9998

August 27, 1996
 CELEBRATE A CENTURY STATION
 POSTMASTER
 PO BOX 9998
 CAVOUR SD 57324-9998

August 27–September 7, 1996
Wattsburg Agricultural Society
 FAIR GROUNDS STATION
 POSTMASTER
 PO BOX 9998
 WATTSBURG PA 15847-9998

August 29, 1996
 80TH ANNIVERSARY STATION
 POSTMASTER
 601 N MAIN ST
 SOUTH BOSTON VA 24592-9998

August 29–31, 1996
Magoffin County Historical Society
 FOUNDERS DAY CELEBRATION STATION
 POSTMASTER
 PO BOX 9998
 SALYERSVILLE KY 41465-9998

August 30, 1996
 STUMP FENCE CAPITAL STATION
 POSTMASTER
 PO BOX 9998
 TRUFANT MI 49347-9998

August 30, 1996
 STATE FAIR STATION
 POSTMASTER
 151 WEST ST
 RUTLAND VT 05701-9998

August 30, 1996
 LEISURE WORLD 30TH ANNIVERSARY STATION
 POSTMASTER
 8045 NEWELL ST
 SILVER SPRING MD 20910-9998

August 30 & 31, 1996
 WAGON MOUND VILLAGE STATION
 POSTMASTER
 PO BOX 9998
 WAGON MOUND NM 87752-9998

August 30–September 1, 1996
 ARROWS TO AEROSPACE STATION
 POSTMASTER
 2609 VICTORIA AVE
 BELLEVUE NE 68005-9998

August 30–September 1, 1996
 OMAHA STAMP SHOW STATION
 POSTMASTER
 3321 S 72 ST
 OMAHA NE 68124-3587

August 30–September 2, 1996
 ARTS & CRAFT FESTIVAL STATION
 POSTMASTER
 1400 HARRISBURG PIKE
 LANCASTER PA 17604-9998

August 30–September 2, 1996
 VFW STATION
 POSTMASTER
 404 S MAIN
 HILLSVILLE VA 24343-9999

August 30–September 8, 1996
 100TH ANNIVERSARY OF RURAL DELIVERY VT
 STATE FAIR STATION
 POSTMASTER
 151 WEST ST
 RUTLAND VT 05701-9998

August 31, 1996
 50TH APPLE FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 HENDERSONVILLE NC 28739-9998

August 31, 1996
 GREAT FALLS FESTIVAL STATION
 POSTMASTER
 194 WARD ST
 PATERSON NJ 07510-9998

August 31, 1996
Upper Mill Creek School Reunion Committee
 UPPER MILL CREEK SCHOOL REUNION
 STATION
 POSTMASTER
 PO BOX 9998
 LEBURN KY 41831-9998

August 31, 1996
 RODEO DAZES STATION
 POSTMASTER
 565 THIRD ST
 OSCEOLA MO 64776-9998

August 31, 1996
 RAILDAYS 1996 STATION
 POSTMASTER
 PO BOX 9998
 ELY NV 89315-9998

August 31, 1996
 FORBES FIELD STATION
 POSTMASTER
 424 S KANSAS AVE
 TOPEKA KS 66603-9611

August 31, 1996
 FORT GAY POST OFFICE
 POSTMASTER
 3209 COURT ST
 FORT GAY WV 25814-9998

August 31 & September 1, 1996
McMechen Post Office
 OATMEAL FESTIVAL STATION
 POSTMASTER
 166 N VAUGHAN
 BERTRAM TX 78605-9998

August 31 & September 1, 1996
 OLD TIME FARM FEST
 POSTMASTER
 1 S MAIN ST
 FOUNTAIN CITY WI 54629-998

August 31 & September 1, 1996
Annual Ox Roast Committee
 37TH ANNUAL OX ROAST STATION
 POSTMASTER
 7384 S NINEVEH RD
 NINEVEH IN 46164-9998

August 31 & September 1, 1996
 HACKER VALLEY STATION
 POSTMASTER
 PO BOX 9998
 HACKER VALLEY WV 26222-9998

August 31–September 2, 1996
 HOT AIR STATION
 POSTMASTER
 607 PERSHING DR
 LACLEDE MO 64651-9998

August 31–September 2, 1996
 GINNIE SPRINGS STATION
 POSTMASTER
 7300 GINNIE SPRINGS RD
 HIGH SPRINGS FL 32543-9998

August 31–September 2, 1996
 HERITAGE FESTIVAL STATION
 POSTMASTER
 9845 N HARVEY RD
 PIQUA OH 45356-9998

August 31–September 2, 1996
 CENTENNIAL STATION
 POSTMASTER
 111 W ROBINS AVE
 GRAETTINGER IA 51342-9998

August 31–September 7, 1996
Eastern Idaho State Fair Committee
 EASTERN IDAHO STATE FAIR STATION
 POSTMASTER
 PO BOX 9998
 BLACKFOOT ID 83221-9998

STAMP ANNOUNCEMENT 96-35

Big Band Leaders and Songwriters Commemorative Stamps (Legends of American Music Series)



Copyright USPS 1995



Copyright USPS 1995

The Postal Service will issue four 32-cent Big Band Leaders commemorative stamps (Item 4490) and four 32-cent Songwriters commemorative stamps (Item 4489), in panes of 20, on September 11, 1996, in New York City. The stamps go on sale nationwide September 12.

These stamps are the first additions to the Postal Service's 1996 Legends of American Music series. This series began in 1993 and will run for several years featuring all generations of American music, including folk, classical, opera, and gospel.

Designed by Bill Nelson of Richmond, Virginia, the Big Band Leaders stamps honor and portray Count Basie, Tommy and Jimmy Dorsey, Glenn Miller, and Benny Goodman. In addition, these big band leaders were also accomplished musicians: Basie (pianist), Tommy Dorsey and Miller (trombonists), Jimmy Dorsey (clarinetist and saxophonist), and Goodman (clarinetist).

In the 1930s, big bands defined jazz, swing, and popular music. They were heard late at night on radio networks "live" from ballrooms in cities and small towns, on 78 rpm records, and in person, seven shows a day, and between movies at downtown theaters. The bands were typically made up of 15 to 16 musicians on brass, woodwind, and rhythm instruments.

Designed by Gregg Rudd of Fairfield, Connecticut, the Songwriters stamps honor and feature photos of songwriters Hoagy Carmichael, Dorothy Fields, Harold Arlen, and Johnny Mercer. These photos give the feel of animated snapshots, not static photographs, and also have a white

background that differentiates this series from the other American Music series stamps.

Hoagy Carmichael, Dorothy Fields, Harold Arlen, and Johnny Mercer, all born between 1899 and 1909, were the leading representatives of a generation of songwriters whose work is distinctively American. They were the earliest songwriter group to reach a mass audience through a revolution in communications technologies—phonograph recordings, radio broadcasts, and sound films—not just via sheet music. Some of the most notable songs by this group include: *Star Dust* (Carmichael), *Lazybones* (Mercer), *I Can't Give You Anything But Love* (Fields), and *Get Happy* (Arlen).

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

BIG BAND LEADERS and/or SONGWRITERS STAMPS
POSTMASTER
MORGAN GMF
341 9TH AVE RM 1037
NEW YORK NY 10199-9991

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 11, 1996.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue can-

Issue:	Big Band Leaders
Denomination:	32 cents
Format:	Pane of 20 (four designs)
Item Number:	4490
Issue Date:	September 11, 1996
Nationwide Sale Date:	September 12, 1996
Issue City & State:	New York, NY
Designer:	Bill Nelson, Richmond, VA
Art Director:	Howard Paine, Delaplane, VA
Typographer:	Tom Mann, Warrenton, VA
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton-Potter (USA) Ltd.
Colors (PMS Colors):	Black, cyan, magenta, yellow, red (PMS 1935), and blue (PMS 287)
Size:	1.42 x 1.085 in/36.0 x 27.5 mm (image area) 1.56 x 1.225 in/39.6 x 31.1 mm (overall) 7.80 x 7.437 in/ 198.0 x 188.8 mm (full pane)
Plate Numbers:	"P" followed by six single digits
Marginal Markings:	"© USPS 1995" • Plate Position Diagram • Cost • Plate Numbers • Selvage Copy

Issue:	Songwriters
Denomination:	32 cents
Format:	Pane of 20 (four designs)
Item Number:	4489
Issue Date:	September 11, 1996
Nationwide Sale Date:	September 12, 1996
Issue City & State:	New York, NY
Designer:	Gregg Rudd, Fairfield, CT
Art Director:	Howard Paine, Delaplane, VA
Typographer:	Tom Mann, Warrenton, VA
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton-Potter (USA) Ltd.
Colors (PMS Colors):	Black, cyan, magenta, yellow, red (PMS 1935), and blue (PMS 287)
Size:	1.42 x 1.085 in/36.0 x 27.5 mm (image area) 1.56 x 1.225 in/39.6 x 31.1 mm (overall) 7.80 x 7.437 in/ 198.0 x 188.8 mm (full pane)
Plate Numbers:	"P" followed by six single digits
Marginal Markings:	"© USPS 1995" • Plate Position Diagram • Cost • Plate Numbers • Selvage Copy

cellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least 90 days after the stamps' issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive approximately half their standard distribution for a 20-stamps-per-pane issue, rounded up to the nearest master carton size of 70,000 stamps. SDOs and SDNs will make subsequent automatic distributions to post offices, using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before September 4, 1996.

Philatelic Requirement

SDOs with authorized philatelic centers will receive the following automatic distribution for subsequent distributions to each center.

Offices That Receive Four-Position Stock in These Quantities	Will Receive This Quantity of the Songwriters Stamps, Item 4489, and the Big Band Leaders Stamps, Item 4490
20,000	12,000
40,000	24,000
60,000	36,000
80,000	48,000
125,000	140,000
250,000	280,000
375,000	420,000
500,000	560,000

Additional Supply

All accountable paper depositories (APDs) will receive 1,330,000 stamps as back-up quantities. The Kansas City

Continued next page

Continued

SDN will receive 1,680,000. SDOs requiring additional stamps must order them from the appropriate APD, using a separate Form 17. All other post offices requiring additional stamps must requisition them from their designated SDO on a separate Form 17, or SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*.

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from the date of issue. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

—Stamp Services, Marketing, 8-15-96

STAMP ANNOUNCEMENT 96-36

Princeton University Postal Card



Copyright USPS 1996

The Postal Service commemorates the 250th anniversary of Princeton University with the issuance of a 20-cent postal card (Item 2278) on September 20, 1996, in Princeton, New Jersey. The postal card goes on sale nationwide September 21 and is the latest addition to the Historic Preservation series.

Designed by Howard Koslow of Toms River, New Jersey, the postal card features Alexander Hall, which was erected in 1892 as a convocation hall for commencement exercises and other large gatherings at Princeton. The hall was given to Princeton by Harriett Crocker Alexander in honor of her husband, Charles B. Alexander, and his father and grandfather, all of whom served as Princeton trustees.

On October 22, 1746, Princeton University received a royal charter from George II that established a college for the Middle Colonies. The Presbyterian founders stressed "free and equal liberty and advantages of education...any different sentiments on religion notwithstanding." In the early days Princeton was popularly known as Nassau Hall, after its principal building, and later as Princeton College, after its relocation to Princeton, New Jersey, in 1756. The title of Princeton University was officially adopted at the sesquicentennial in 1896. The university is the fourth oldest institution of higher education in the United States.

Issue:	Princeton University
Denomination:	20 cents
Format:	Postal card
Item Number:	2278
Issue Date:	September 20, 1996
Nationwide Sale Date:	September 21, 1996
Issue City & State:	Princeton, NJ
Designer:	Howard Koslow, Toms River, NJ
Art Director:	Derry Noyes, Washington, DC
Typographer:	John Boyd, New York, NY
Manufacturing Process:	Offset
Printer:	Government Printing Office
Colors (PMS Colors):	Black, cyan, magenta, and yellow
Size:	1.25 x 2.25 in/31.73 x 57.11 mm (image area) 3.50 x 5.50 in/88.90 x 139.7 mm (overall)
Marginal Markings:	"© 1996 USPS" • recycled logo followed by "Recycled"

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new postal card at their local post office, address the card (to themselves or others), and place the card in a larger envelope addressed to:

PRINCETON UNIVERSITY POSTAL CARD
POSTMASTER
US POSTAL SERVICE
213 CARNEGIE CENTER
PRINCETON NJ 08540-9998

After applying the first day of issue postmark, the Postal Service returns the card through the mail. There is no charge for the postmark. All orders must be postmarked by October 20, 1996.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
 US POSTAL SERVICE
 PO BOX 57
 GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least 90 days after the stamp's or stationery's issuance.

Distribution

All stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive their standard automatic distribution quantities for a commemorative postal card. SDOs will make subsequent distributions to authorized philatelic centers *only*.

Initial Supply

All other post offices should immediately requisition these postal cards from their designated SDO, using a separate Form 17, *Stamp Requisition*, or SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*. SDOs and SDNs must not distribute these postal cards to post offices before September 12, 1996.

Additional Supply

The Government Printing Office (GPO) will disburse *all* of these commemorative postal cards to SDOs and SDNs; therefore, they will not have any cards for reordering. Each accountable paper depository (APD) and the Kansas City SDN will receive 115,000 postal cards for filling supplemental orders. The Dulles SDN will receive 20,000 postal cards for filling supplemental orders. SDOs requiring additional postal cards must order them from their appropriate APD, using a separate Form 17, *Stamp Requisition*. All other post offices requiring additional postal cards must requisition them from their designated SDO on a separate Form 17, *Stamp Requisition*, or SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*.

Philatelic Requirement

SDOs with authorized philatelic centers will receive their standard quantities for a commemorative postal card to provide subsequent automatic distribution to each philatelic center.

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative postal card as long as customer demand exists or until it is officially withdrawn from sale, generally 1 year from the date of issue. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

—Stamp Services, Marketing, 8-15-96

Endangered Species Die Hub

October is designated as National Stamp Collecting Month (NSCM). NSCM is designed to create awareness and enhance interest in the hobby of stamp collecting, especially among beginning collectors and the youth audience. The Endangered Species stamp issue is the focal point for promotional efforts, including a special pictorial cancellation die hub featuring the "Collect and Protect" theme for 1996. The die hub cancellation shown at right will be used at the ten highest volume letter mail processing sites across the nation, starting October 1.



—Stamp Operations and Direct Marketing,
 Stamp Services, 8-15-96

CORRECTION

Free Stamp Catalogs Available Soon

Postal Bulletin 21925 (8-1-96) contained an incorrect statement about the number of brochures that will be in a package. The first sentence of the fourth paragraph should read:

"CAGs A through L automatically will receive two packages of 50 brochures as well as a counter card for their display."

The total number of brochures mailed will be 100; only the packaging has changed. The correct unit of issue is package (pkg), with 50 in a pkg, not 100.

—Stamp Services, Marketing, 8-15-96

\$4.95 Riverboat StampFolio

The \$4.95 Riverboat StampFolio (Item 9876) is scheduled for sale nationwide on August 23. This StampFolio includes a strip of five self-adhesive stamps depicting five riverboats: *Robt. E. Lee*; *Far West*; *Sylvan Dell*; *Rebecca Everingham*; and *Bailey Gatzert*. In addition, each StampFolio will include a \$250 cruise discount coupon from The Delta Queen Steamboat Co., for a cruise on any of their three steamboats. This special offer provides a purchase incentive for customers and gives the Postal Service an opportunity to aggressively market this product.

A new marketing strategy is also being used to promote this product. Working with The Delta Queen Steamboat Co., the Postal Service will also commemorate one of the five boats along the Mississippi river, and retrace the route of the *Robt. E. Lee*.

Supply

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive an automatic distribution based on the following table:

Offices That Receive This Quantity of Standard Commemorative Stamps	Will Receive This Quantity of the StampFolio
125,000 to 375,000	250
500,000 to 750,000	500
875,000 to 1,125,000	750
1,250,000 to 1,375,000	1,000
1,500,000 to 1,675,000	1,250
1,750,000 to 2,000,000	1,500
2,500,000	2,250
5,125,000	4,750

All post offices requiring StampFolio should requisition them from their designated SDO, using a separate Form 17, *Stamp Requisition*, or from their designated SDN using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*. Requisitions must be in multiples of five.

Sales

Report sales of Item 9876 in account identifier code (AIC) 092.

—Stamp Marketing, 8-15-96

Big Band Leaders and Songwriters Commemorative Stamp Products

On September 11, 1996, the U.S. Postal Service will issue a 20-stamp pane of Songwriters stamps in New York City. In addition to the stamps, the following product will be available.

- **First Day Souvenir, Item 8867, \$19.95.** This dramatically designed folder contains a full pane of the Big Band Leaders stamps and a full pane of the Songwriters stamps, canceled with the official first day of issue cancellation.

The First Day Souvenir will be available only through postal retail stores, Post Office Express outlets, or by mail from:

PHILATELIC FULFILLMENT CENTER
 US POSTAL SERVICE
 PO BOX 419636
 KANSAS CITY MO 64141-6436

or by telephoning 1 800 STAMP-24.

—Stamp Services, Marketing, 8-15-96

Availability of Water-Activated Stamp Coils

Recent information reported to Stamp Services at Headquarters indicates that there is a misconception regarding the availability of water-activated stamp coils since self-adhesive coils were introduced to the American public. Customers report they are being told that water-activated coils will not be available upon depletion of present supplies.

As in the past, water-activated stamp coils will continue to be available for customer use, in addition to the new self-adhesive coils. This provides an option to our customers in preparing their mailings and should be the message in response to their inquiries.

Postmasters and station and branch managers must ensure that employees with public contact are aware of this information. In addition, customers interested in using the new self-adhesive stamp coils must be cautioned that the coils do not work on water-activated stamp affixing equipment. If customers have problems with equipment set up for self-adhesive coils, they need to contact their equipment manufacturing representative for assistance.

—Stamp Services, Marketing, 8-15-96

POST OFFICES

Post Office Changes Number 12

Old/New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/Unit	Unit Type	Effective Date	Comments
Old	049342	72775	AR	Wheeler	Washington	Main Office	Post Office	7/29/96	Post office and ZIP Code discontinued. Establish a place name. Wheeler AR becomes an acceptable last line of address.
New	042069	72071	AR	Fayetteville	Washington	Wheeler	Place Name	7/29/96	
Old	050462		CA	Bakersfield	Kern	Main Office	Post Office	9/14/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Bakersfield CA 93390 as last line of address.
New	050462	93390	CA	Bakersfield	Kern	Camino Media Station	Classified Station	9/14/96	
Old	202096	41859	KY	Dema	Knott	Main Office	Post Office	3/9/96	Post Office discontinued. Retain ZIP Code. Establish a place name. Use Dema KY 41859 as last line of address. This amends PB 21923.
New	204328	41859	KY	Kite	Knott	Dema	Place Name	3/9/96	
Old	266970	56741	MN	Oak Island	Lake of the Woods	Main Office	Post Office	4/27/96	Post office discontinued. Retain ZIP Code. Establish a community post office. Use Oak Island MN 56741 as last line of address. This amends PB 21920.
New	269600	56741	MN	Warroad	Lake of the Woods	Oak Island	Community Post Office	4/27/96	
Old	290774	59002	MT	Billings	Yellowstone	Acton	Place Name	8/7/96	This announcement changes the administrative post office responsible for ZIP Code 59002 from the Billings Post Office to the Molt Post Office. Use Acton MT 59002 as last line of address.
New	295850	59002	MT	Molt	Yellowstone	Acton	Place Name	8/7/96	
Old	340150		NM	Albuquerque	Bernalillo	Main Office	Post Office	8/15/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Albuquerque NM 87187 as last line of address.
New	340150	87187	NM	Albuquerque	Bernalillo	Alameda/Coors Station	Classified Station	8/15/96	
Old	340150		NM	Albuquerque	Bernalillo	Main Office	Post Office	8/15/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Albuquerque NM 87193 as last line of address.
New	340150	87193	NM	Albuquerque	Bernalillo	Richard J. Pino Station	Classified Station	8/15/96	
Old	346363	87550	NM	Ojo Sarco	Rio Arriba	Main Office	Post Office	6/8/96	Post office and ZIP Code discontinued. Establish a place name. Ojo Sarco NM becomes an acceptable last line of address for use with ZIP Code 87521.
New	341512	87521	NM	Chamisal	Rio Arriba	Ojo Sarco	Place Name	6/8/96	
Old	347896		NM	Santa Fe	Santa Fe	Main Office	Post Office	9/1/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Santa Fe NM 87592 as last line of address.
New	347896	87592	NM	Santa Fe	Santa Fe	Via Linda	Classified Station	9/1/96	
Old	347896		NM	Santa Fe	Santa Fe	Main Office	Post Office	9/1/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Santa Fe NM 87594 as last line of address.
New	347896	87594	NM	Santa Fe	Santa Fe	De Vargas Station	Classified Station	9/1/96	
Old	450200	29624	SC	Anderson	Anderson	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Anderson SC 29626 as last line of address for a portion of the deliveries previously in ZIP Code 29624.
New	450200	29626	SC	Anderson	Anderson	Main Office	Post Office	7/1/97	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	513984	23859	VA	Handsom	Southampton	Main Office	Post Office	6/16/96	Post office and ZIP Code discontinued. Establish a place name. Handsom VA becomes an acceptable last line of address for use with ZIP Code 23851.
New	513390	23851	VA	Franklin	Southampton	Handsom	Place Name	6/16/96	
Old	571672	82001	WY	Cheyenne	Laramie	Main Office	Post Office	1/10/96	Establish new classified station.
New	571672	82001	WY	Cheyenne	Laramie	Capitol Station	Classified Station	1/10/96	

—Address Management, Operations Support, 8-15-96



**THIS OFFICE WILL BE
CLOSED MONDAY,
SEPTEMBER 2, 1996,
TO CELEBRATE
LABOR DAY.**



**THIS OFFICE WILL BE
CLOSED MONDAY,
SEPTEMBER 2, 1996,
TO CELEBRATE
LABOR DAY.**

POSTAL EMPLOYEES

Healthy Aging Month

September is Healthy Aging Month and the Postal Service is proud to support Educational Television Network, Inc.'s (ETNET) Healthy Aging Campaign and its focus on encouraging older Americans to write about the positive aspects of growing older. As part of the Campaign, NBC Today Show weatherman, Willard Scott, notable for his morning birthday greetings to centenarians, will challenge adults age 50-plus to write "the letter of a lifetime" about what they have learned about Healthy Aging.

Later this month, all post offices and classified stations and branches will receive entry forms, two posters, and a counter card promoting the letter-writing contest.

Willard is challenging entrants to write about positive physical, mental, social, or financial aspects of aging. Winners will be selected from five age categories: 50–59; 60–69; 70–79; 80–89; and 90+. Winning entries will be published in a special commemorative book, *Healthy Aging: Inspirational Letters From Americans*. One winner from each state and the District of Columbia will be honored by Willard and the Postal Service at a special reception in May 1997 at the Smithsonian's National Postal Museum in Washington, DC.

Also in support of the Campaign, ETNET and the National Council on the Aging are distributing 3,000 "Write From the Heart" educational kits to senior centers and other local community health and aging organizations. The letter-writing kit, free while supplies last, contains all the tools needed by educators to conduct a program for people interested in unlocking their writing potential. Each kit contains a 14-minute video, a coordinator's guide, contest entry forms, and 20 copies of the Healthy Aging Guide, a 16-page guide containing tips and techniques from experts and which is backed by a full-page ad for Priority Mail.

A one-hour public television special, *Healthy Aging... Redefining America*, will be satellite-fed to stations on

September 3. Hosted by folk singer Tom Chapin, the inspirational program explores how aging is being redefined by baby boomers. The Postal Service receives on-air notice via 15-second opening and closing billboards.

Advertising promoting the letter-writing contest, featuring Willard, will appear in the September issues of *Prevention*; *Family Circle*; *Better Homes and Gardens*; and *Reader's Digest* magazines.

For additional information, window clerks and postmasters should direct customers to the following:

- For an entry blank, send a self-addressed stamped envelope to:

HEALTHY AGING
PO BOX 8419 DEPT LB
PROSPECT HEIGHTS IL 60070-8419

- For Healthy Aging Campaign information, call or write to:

EDUCATIONAL TELEVISION NETWORK INC
PO BOX 7536
WILTON CT 06897-7536

Telephone: (203) 834-9888

Grassroots Activities

The most enduring form of communications is the written word. With the Healthy Aging Campaign, *Write the Letter of a Lifetime* letter-writing contest, and the *Write From the Heart* letter-writing contest workshop kits, we have an opportunity to highlight our commitment to the communities we serve and to raise awareness of the enduring value of letter writing. Postal employees are encouraged to work with local community and aging organizations to promote Healthy Aging messages of letter writing and to help implement special activities.

—Marketing Integration, Marketing, 8-15-96

Manager's Guide to Understanding Sexual Harassment

Effective immediately, Publication 552, *Manager's Guide to Understanding Sexual Harassment*, June 1996, will be stocked at the material distribution centers. The guide provides basic legal principles for recognizing sexual harassment, and provides an overview of what management personnel and those acting in that capacity must do when confronted with acts that could be sexual harassment. The cost of the guide is 22 cents per booklet. It can be ordered with Form 7380, *MDC Supply Requisition*, or

through the Touch-Tone Order Entry (TTOE) system in Topeka, 1-800-332-0317. Nonpostal organizations must order by mailing their requests to:

LORI D BROWN
MANAGER DIVERSITY PROGRAMS
475 L'ENFANT PLAZA SW RM 3821
WASHINGTON DC 20260-5600

—Diversity Programs, Diversity Development, 8-15-96

Uniform Program — Medical Personnel Allowance

Effective February 3, 1996, the annual uniform allowance for medical personnel changed as follows:

Non-bargaining Unit Employees

Nonbargaining employees receive an annual allowance for white lab coats. The allowance is \$160 for full-time employees and \$130 for part-time employees.

Included are the following positions:

1. Medical Director — Occ. Code 0602-7004.
2. Senior Medical Director Area Office — Occ. Code 0602-7005.
3. Associate Medical Director Area Office — Occ. Code 0602-7006.
4. Medical Officer (Field Division) — Occ. Code 0602-6009.
5. Postal Service Physician — Occ. Code 0602-7007.
6. Occupational Health Nurse Administrator — Occ. Code 0610-4002.

Bargaining Unit Employees

Occupational Health Nurses in the National Postal Professional Nurses (NPPN) bargaining unit having Occ. Code 0610-4001 receive an annual allowance of \$275 in accordance with Article 26 of the 1995 USPS-NPPN Agreement. Part-time employees are not entitled to receive a uniform reimbursement if they have not worked 1,560 hours in the 12-month period immediately preceding their employment anniversary date as a registered nurse with the Postal Service.

Procedures for purchasing uniforms can be found in Employee and Labor Relations Manual (ELM) 936.62 and 936.622.

—*Programs and Systems, Labor Relations, 8-15-96*

The New Explorers

Beginning this fall, postal employees will see U.S. postage stamps prominently featured at the beginning of each episode of the award-winning PBS science education program, *The New Explorers*. Hosted by journalist Bill Kurtis, the program spotlights scientists from all over the world who are making life-changing discoveries in and out of the laboratory. *The New Explorers* series has an average of 5,700,000 viewers per episode, and its highly successful educational outreach initiative is used by more than 60,000 schools nationwide.

In addition to building awareness of our stamp program, the Postal Service's sponsorship of *The New Explorers* series and educational initiative will provide several revenue generation and community outreach opportunities.

Look for more information on this in National Stamp Collecting Month promotional materials and in an upcoming *The New Explorers* Promotional Kit, which will provide all the materials you need to get involved at the local level.

For now, look for the series premier, October 30 on PBS, which features the Manatee just in time for our release of the Endangered Species stamps.

Other programs scheduled for the 1996–1997 season include a trek through the Anasazi ruins in northern Arizona; an exploration of the graveyard of African American slaves recently unearthed in New York City; and a search through Nepal for the real Shangri-La.

—*Marketing Integration, Marketing, 8-15-96*



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-1540

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Distribution: The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office.

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the Somerville, NJ, Material Distribution Center at 908-707-4203.

All other facilities should contact their administrative post office.

Address and Quantity Changes: To change the quantity or address, facilities that receive the *Postal Bulletin* from GPO must complete this form and send it to:

ATTN POSTAL BULLETIN
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US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 2800
WASHINGTON DC 20260-1540

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Single Copies (back to 1 year): To order back issues, send Form 7380, *MDC Supply Requisition*, to:

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152 US HWY 206 S
SOMERVILLE NJ 08877-9998



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