

postal|bulletin

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WINTER SAFETY

See page 3.



**SAFETY
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POSTAL SERVICE



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Cover Story

Winter Safety

During winter, the secret to preventing injuries and staying safe is preparation for and awareness of potential dangers. The hazards associated with winter weather include exposure to cold temperatures and wet or icy sidewalks and streets.

Prolonged exposure to cold temperatures can cause your body to lose heat, which puts you at risk of hypothermia or frostbite. Frostbite occurs when skin is exposed to extreme cold for long periods and the skin and underlying tissue freeze. The fingers, toes, and feet are most commonly affected, but other extremities such as the nose, ears, and cheeks can also develop frostbite.

At the first sign of frostbite, get out of the cold. Unless absolutely necessary, do not walk on frostbitten feet or toes. Don't rub the frostbitten area because it will increase tissue damage. Warm the affected area using body heat or by immersing in warm water; avoid using a heating pad, heat lamp, or the heat of a stove, fireplace, or radiator for warming because direct heat can burn damaged tissue. Drink warm beverages to replace lost fluids. In case of severe frostbite, seek medical attention.

Snow and icy conditions increase the likelihood of slips, trips, and falls which result in pain, injury, and lost productivity from injury. Proper footwear with good treads is essential for safe walking on slippery surfaces. Prevent slips, trips, and falls with the following tips:

- Wear grippers (ice cleats).
- Walk with care and take short steps.
- Only finger mail when it is safe to do so.
- Take extra precautions when entering and exiting your vehicle.
- Use handrails on steps.
- Wait for vehicles to stop completely on snow or ice-covered roadways before crossing the street.

Wet and icy road surfaces, longer hours of darkness, and poor visibility from snow, rain, and fog create driving hazards during the winter months. Prepare for driving in bad weather with the following tips:

- Maintain your vehicle and tune up the engine for winter.
- Keep good treads on your tires.
- Make sure your lights are not burned out and function properly.
- Add anti-freeze and windshield wiper fluid, if necessary.
- Replace worn wipers.

- Clear ice and snow from windows, headlights, and the hood and roof of your car before starting out; repeat as needed.
- Keep an emergency kit in your car with the following supplies:
 - Sand or cat litter,
 - An ice scraper or snow brush,
 - A small shovel,
 - Extra clothes and blankets, and
 - Non-perishable food.

If you plan to travel in bad weather, monitor road and weather conditions by checking local news stations or traffic and weather websites. Practice safe driving techniques with the following tips:

- Leave a few minutes earlier so you have plenty of time to reach your destination.
- Wear your seat belt.
- Stay alert and calm; keep an eye on traffic farther ahead so you have extra time to react to sudden changes in traffic flow.
- Maintain a safe speed for road conditions and keep a safe distance between you and other vehicles.
- Don't use cruise control; touching your brakes to deactivate it can cause you to skid.
- Avoid making abrupt lane changes.
- Make room for maintenance vehicles and snow plows.
- Watch for black ice on slippery overpasses and bridges.
- Don't use alcohol or drugs while driving.

If you get stuck in the snow or skid off the road, stay in your car and wait for help (if your car is safely out of harm's way). Turn on the car heater to stay warm, but make sure your exhaust pipe is clear of snow.

Winter driving can be challenging, but practicing safe driving techniques can help keep you safe. You can prevent cold weather-related injuries by dressing appropriately and recognizing the signs of hypothermia. Always remember, "Safety Depends on Me."

For more winter safety tips, see the following resources:

- Safety talk module in the Safety Toolkit: safetytoolkit.usps.gov/SafetyTalks2/Listing.aspx.
- Safety Depends on Me videos: blue.usps.gov/corp-comm/uspstv/safety-and-health.

- Safety resources in the Safety Toolkit: safetytoolkit.usps.gov:12.
- Centers for Disease Control and Prevention (CDC) website: cdc.gov/niosh/topics/coldstress.
- Occupational Safety and Health Administration (OSHA) website: osha.gov/dts/weather/winter_weather/index.html.
- USPS® Learning Management System (LMS) course: Cold Stress — #10020252
 - *Safety and OSHA Compliance Programs, Employee Resource Management, 1-4-18*

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Postage Stamp Denominations

Effective January 21, 2018, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), part 604, to update the current postage stamp denominations table and other information related to purchasing stamps and printing stamped envelopes and cards. This revision reflects changes from the January 2018 Price Change.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

600 Basic Standards for All Mailing Services

* * * * *

604 Postage Payment Methods and Refunds

1.0 Stamps

1.1 Postage Stamp Denominations

Postage stamps are available in the following denominations:

* * * * *

[Revise the table in 1.1 to read as follows:]

TYPE AND FORMAT		DENOMINATION
Regular Postage	Panes	\$0.01, .02, .03, .04, .05, .10, \$1, \$2, \$5, \$6.70, \$10, and \$24.70
	Coils of 3,000 stamps	\$0.01
	Coils of 10,000 stamps	\$0.01, .02, .03, .04, .05, and .10
Precanceled Presorted Price Postage – First-Class Mail and USPS Marketing Mail	Coils of 500, 3,000, and 10,000 stamps	Various nondenominated (available only to permit holders).
Semipostal	Breast Cancer Research, Save Vanishing Species, and Alzheimer’s stamps	Postage value equivalent to FCM single-piece 1-ounce stamped letter price. Price also includes a contribution to the specific cause and a nominal amount to offset costs incurred by the Postal Service in managing the Semipostal program of not less than 15 percent.
Forever Stamp (Nondenominated)	Panes of up to 20 stamps	If labelled “Forever,” the current FCM 1-ounce stamped letter price.
	Booklets of 10 and 20 stamps	
	Sheetlets of 18 stamps	
	Coils of 50, 100, 3,000, and 10,000 stamps	
	Panes of up to 20 stamps	The following Forever stamps will always be equal in value to the applicable price for the price category printed on them, at the time of use: <ul style="list-style-type: none"> ■ The current FCM additional-ounce price. ■ FCM non-machinable surcharge price. ■ FCM 2-ounce stamped letter price. ■ FCM 3-ounce stamped letter price. ■ FCM postcard price.
	Coils of 100 stamps	The current FCM additional-ounce price and FCM postcard price.
	Panes of up to 20 stamps	Commemorative stamps equal the current FCM single-piece 1-ounce stamped letter price. Exception: 3-ounce stamp. If labeled “Global Forever,” the current FCMI 1-ounce stamped letter price.

* * * * *

[Revise the title and text of 1.6 to read as follows:]

1.6 Stamp Image Use

Postmasters may not advise the public about the reproduction of foreign or domestic postage stamps.

* * * * *

1.11 Additional Standards for Semipostal Stamps

* * * * *

[Add two new sentences at the end of item a. to read as follows:]

- a. ***There are two types of semipostal stamps: congressionally mandated and discretionary. The USPS is limited to two congressionally mandated semipostal stamps and five discretionary semipostal stamps, to be issued one at a time, for 2-year terms over a 10-year period.

* * * * *

[Revise the first sentence of item b1 to read as follows:]

1. The *Breast Cancer Research* semipostal stamp (congressionally mandated).***

* * * * *

[Revise the first sentence of item b2 to read as follows:]

2. The *Save Vanishing Species* semipostal stamp (congressionally mandated).***

* * * * *

[Add new item b3 to read as follows:]

3. The *Alzheimer's* semipostal stamp (discretionary). The difference between the purchase price and the First-Class Mail single-piece first-ounce letter price in effect at the time of purchase constitutes a contribution to the National Institutes of Health, which is part of the U.S. Department of Health and Human Services. Funds (net of reasonable USPS costs) from the sale of the *Alzheimer's* semipostal stamps are transferred to the National Institutes of Health.

* * * * *

1.12 Paying for Stamps

[Revise the text of 1.12 to read as follows:]

Payment may be made in U.S. currency. Foreign or mutilated money is not acceptable. The USPS may require payment of the exact amount of the purchase. Checks are acceptable subject to USPS check-acceptance policy and the assessment of charges to the customer for an uncollectible check returned by the bank. Checks must be drawn on a U.S. bank. The customer must use a money order or certified check if the amount due is sent by mail. Precanceled stamps may not be purchased with a credit card.

* * * * *

2.0 Stamped Stationery

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2.2 Personalized Stamped Envelopes

* * * * *

2.2.2 Availability

[Revise the text of 2.2.2 to read as follows:]

Personalized envelopes (stamped envelopes imprinted with a return address) are available online at usps.com/pse, by phone at 800-782-6724, or by mail order. Customers may mail PS Form 3203, with the full payment (by credit card, check drawn on U.S. bank, or money order) for the envelopes ordered, to Stamp Fulfillment Services (see 608.8.0 for address).

2.2.3 Printing Specifications

* * * * *

[Revise item a. to read as follows:]

- a. Any line of printing is limited to 47 characters and spaces (40 characters, if all uppercase).

* * * * *

[Revise item e. to read as follows:]

* * * * *

- e. Each envelope must bear a return address printed in uppercase and lowercase letters, with flush left margin.

* * * * *

2.2.7 Premium Options

* * * * *

[Revise item c. to read as follows:]

- c. Script, Times New Roman, or Rockwell font style.

* * * * *

2.3 Other Stationery

* * * * *

2.3.4 Printing Specifications

[Revise the text of 2.3.4 to read as follows:]

Printing of personalized stamped cards is subject to these conditions:

- a. Any line of printing is limited to 31 characters and spaces (24 characters, if all uppercase).
- b. The total number of lines is limited to five.
- c. The last two lines of printing must be reserved for the street address or Post Office box number where mail is to be delivered, and the city, state, and ZIP Code.
- d. Stamp Development, USPS Headquarters, must approve any printing not permitted under 2.2.4 through

2.2.6. Requests for nonstandard printing are considered on orders of one million or more identical cards. All decisions from Stamp Development are final.

- e. Each stamped card must bear a return address printed in uppercase and lowercase letters, with flush left margin, using Arial font and 8-point black type. The firm name or main lines must be in bold type.

[Revise the title of 2.4 to read as follows:]

2.4 Stamp Fulfillment Services

2.4.1 Description

[Revise the second sentence of 2.4.1 to read as follows:]

Stamp Fulfillment Services charges handling fees associated with fulfilling stamp orders.

* * * * *

608 Postal Information and Resources

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8.0 USPS Contact Information

8.1 Postal Service

* * * * *

[Revise the address for Citizens' Stamp Advisory Committee to read as follows:]

Citizens' Stamp Advisory Committee
475 L'Enfant Plaza SW, Room 3300
Washington DC 20260-3501

* * * * *

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at pe.usps.com.

— Product Classification, Marketing, 1-4-18

DMM Revision: Hold For Pickup Expanded to Collect on Delivery at Retail

Effective January 21, 2018, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), parts 503, 507, 508, 604, 609, and the Index, with the following changes:

- Expand the availability of Hold For Pickup service combined with Collect on Delivery (COD) when purchased at USPS® Retail Post Office™ locations,
- Correct minor omissions made in January 2017 pertaining to COD service, and
- Correct minor omissions from prior edits to the Forms Glossary.

Currently, only Priority Mail Express® COD Hold For Pickup service is available at Retail Post Office locations, and Hold For Pickup service combined with COD is only available only to commercial mailers who meet the applicable mailing standards. This expansion will provide mailers of COD items with additional access points to combine Hold For Pickup service with these shipments. Additionally, technological advancements have made it possible to convert to a single-ply COD Hold For Pickup label. Note that there is no change to the current multi-ply PS Form 3816, COD, or its use to obtain traditional street delivery of COD items.

Post Office locations using Retail System Software (RSS) will print the applicable single-ply barcoded COD Hold For Pickup label onsite. For customers mailing at non-RSS locations, a new single-ply barcoded Label 3816, COD Hold For Pickup, will be available.

Commercial mailers may take advantage of the single-ply COD Hold For Pickup label format when meeting the applicable mailing standards and including the necessary information in the related shipping services file transmitted to USPS.

By expanding the availability of Hold For Pickup service for COD shipments, the Postal Service expects to reduce the amount of re-handling that results from failed first delivery attempts due to the recipient not being available, or not having the COD funds readily available, during deliveries to a street address or Post Office box. The Hold For Pickup option for COD shipments allows the sender to designate a convenient Post Office pickup location so that the recipient can pay for and obtain the COD shipment at a secure location. The recipient will be notified when the item is available for pick up through email or text-based services. If the recipient is unable to pick up the item, he or she can contact the pick-up location to designate another delivery option.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

500 Additional Mailing Services

503 Extra and Additional Services

* * * * *

4.0 Insured Mail

* * * * *

4.1.1 Additional Insurance — Priority Mail Express

[Revise the text of 4.1.1 to read as follows:]

Additional insurance, up to a maximum coverage of \$5,000.00, may be purchased for merchandise valued at more than \$100.00 sent by Priority Mail Express. The additional insurance fee is in addition to postage and other fees. See Notice 123 — *Price List*. The insurance fee is entered in the block marked “Insurance” on the mailing label. If the label does not contain this block, the mailer uses the “COD” block by crossing out “COD,” writing “INS” to the right, and entering the fee for the requested coverage. Coverage is limited to the actual value of the contents, regardless of the fee paid, or the highest insurance value increment for which the fee is fully paid, whichever is lower. When “signature required” service is not requested or when “waiver of signature” is requested, additional insurance is not available.

* * * * *

9.0 Collect on Delivery (COD)

9.1 Basic Standards

9.1.1 Description

[Add a new last sentence to 9.1.1 to read as follows:]

***Hold For Pickup service is available with COD as provided under 507.3 and allows COD mailpieces to be held at a designated Post Office location for pick up by a specified addressee or designee.

* * * * *

9.1.7 Identifying Number

[Revise the text of 9.1.7 to read as follows:]

Each COD article is identified by a number on each section of PS Form 3816 or on an authorized COD Hold For Pickup single-ply barcoded shipping label. When COD is used with Priority Mail Express, Registered Mail, or a separate barcoded COD shipping label (under 1.7), the mailer must place both the label and the COD form on the front of the article. The Priority Mail Express article number or the Registered Mail number is used for delivery receipt and indemnity claims.

* * * * *

9.2 Forms

[Revise the title and the first and third sentences of 9.2.1 to read as follows:]

9.2.1 PS Form 3816

Except when using a USPS-authorized COD Hold For Pickup single-ply barcoded shipping label which requires additional data to be provided to USPS electronically, the mailer must securely affix a completed PS Form 3816 to each article (retail version, see Forms and Publications at

pe.usps.gov). ***When a mailer uses PS Form 3816 or a USPS-authorized COD Hold For Pickup single-ply barcoded shipping label that does not provide detachable second and third copies, PS Form 3877 (firm sheets) or a USPS-approved privately printed version may be used as provided under 1.10.***

[Revise the title and text of 9.2.2 to read as follows:]

9.2.2 Completing COD Forms and Labels

The COD form or label must show the article number, names, and domestic addresses of the mailer and addressee (for COD Hold For Pickup pieces, see 507.3), amount due mailer, and amount of the money order fee necessary to make remittance. The USPS is not responsible for errors that a mailer makes in stating the charges to be collected. The information required on the COD form or label must be handwritten, typed, or computer-generated in ink. The mailer may not stipulate a specific payment method on the COD form or label.

* * * * *

507 Mailer Services

1.0 Treatment of Mail

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1.3 Directory Service

* * * * *

[Revise item a. to read as follows:]

- a. Mail with extra services (certified, COD [excluding COD Hold For Pickup mailpieces], registered, special handling — fragile).

* * * * *

2.0 Forwarding

* * * * *

2.3 Postage For Forwarding

* * * * *

2.3.7 Extra Services

[Revise the text of 2.3.7 to read as follows:]

Certified, Collect on Delivery (COD) (excluding COD Hold For Pickup mailpieces), USPS Tracking, insured, registered, Signature Confirmation, Adult Signature, return receipt for merchandise, and special handling — fragile mail is forwarded to a domestic address only without additional extra service fees, subject to the applicable postage charge.

* * * * *

3.0 Hold For Pickup

[Revise the title of 3.1 to read as follows:]

3.1 Fees and Postage Payment Methods

[Delete the title of 3.1.1 in its entirety and move the text under 3.1. Revise the introductory sentence of new 3.1 to read as follows:]

Hold For Pickup service is available for the products listed under 3.2.2, when postage is paid using any one of the following methods:

* * * * *

[Revise item d. to read as follows:]

- d. USPS-approved Information-Based Indicia (IBI) postage meters when also using an authorized Hold For Pickup label.

* * * * *

[Add new item f. to read as follows:]

- f. Accepted payment methods at retail Post Office locations (for COD Hold For Pickup only).

* * * * *

[Delete 3.1.2 in its entirety.]

* * * * *

3.2 Basic Information

* * * * *

3.2.2 Basic Eligibility

[Revise the introductory text to read as follows:]

Hold For Pickup service is available at retail Post Office locations for Priority Mail Express presented under 113.4.2 or 113.4.3, with or without COD service, First-Class Mail, First-Class Package Service — Retail, USPS Retail Ground, Library Mail, and Media Mail, with COD service, and for Priority Mail Express and Priority Mail using USPS Click-N-Ship. It is also available with commercial mailings of Priority Mail Express presented under 213.4.2 or 213.4.3, Priority Mail, First-Class Package Service — Commercial, Parcel Select Ground, Parcel Select Lightweight, and Bound Printed Matter parcels, when:

* * * * *

3.3 Preparation Definitions and Instructions

[Revise the introductory text to read as follows:]

When using Hold For Pickup service, except for Priority Mail Express Hold For Pickup with or without COD service, First-Class Mail, First-Class Package Service — Retail, USPS Retail Ground, Library Mail, and Media Mail, with COD service presented at retail Post Office locations, mail-

ers or their agents must prepare mailpieces with the “Hold For Pickup” label as follows:

* * * * *

[Revise item b. and add new item c. to read as follows:]

- b. Affix an address label that has been approved by the National Customer Support Center (NCSC) (see 608.8.1 for address), and includes the name and domestic address of the mailer, the name of the addressee, and the designated Hold For Pickup Post Office address.

- c. In addition to the markings defined in 3.0, address labels on a Hold For Pickup mailpiece must meet the technical standards in the Parcel Labeling Guide available on PostalPro at: postalpro.usps.com/parcellabelingguide.

* * * * *

4.0 Address Correction Services

* * * * *

4.3 Sender Instruction

* * * * *

4.3.2 Extra Services

[Revise the first sentence of 4.3.2 to read as follows:]

A change-of-address order to a domestic address covers Certified Mail, COD (excluding COD Hold For Pickup mailpieces), Insured, Registered Mail, Signature Confirmation, Adult Signature services, and return receipt for merchandise mail unless the sender gives other instructions.***

* * * * *

4.3.4 Holding Mail

[Revise the first sentence of 4.3.4 to read as follows:]

At the sender's request, the delivery Post Office holds mail, other than Registered Mail, Insured, Certified Mail, COD, Adult Signature, Signature Confirmation, and return receipt for merchandise, for no fewer than 3 days or more than 30 days.***

* * * * *

5.0 Package Intercept

5.1 Description of Service

* * * * *

5.1.2 Eligibility

[Revise the first sentence of 5.1.2 to read as follows:]

Except under 5.1.3, Package Intercept service is available for Priority Mail Express, Priority Mail, First-Class Mail, First-Class Package Service — Retail, First-Class Package

Service — Commercial, Parcel Select, USPS Retail Ground, Bound Printed Matter, Media Mail, or Library Mail mailpieces with a tracking barcode (excluding COD Hold For Pickup mailpieces), addressed to, from, or between domestic destinations (608.2.0) that do not require a customs declarations label, and measuring not more than 108 inches in length and girth combined.***

* * * *

508 Recipient Services

1.0 Recipient Options

* * * *

1.1.7 Priority Mail Express and Accountable Mail

* * * *

[Revise item f. to read as follows:]

- f. A notice is provided to the addressee for a mailpiece that cannot be delivered. If the piece is not called for or redelivery is not requested, the piece is returned to the sender after 15 days (5 days for Priority Mail Express, 10 days for COD), unless the sender specifies fewer days on the piece.

* * * *

1.8 Commercial Mail Receiving Agencies

1.8.1 Procedures

* * * *

[Revise the first sentence of item d. to read as follows:]

- d. A CMRA is authorized to accept the following accountable mail from their customers for mailing at the Post Office: insured, Priority Mail Express, Certified Mail, COD (excluding COD Hold For Pickup), USPS Tracking, and Signature Confirmation mail.***

* * * *

7.0 Premium Forwarding Services

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7.3. Premium Forwarding Service Commercial

* * * *

7.3.3 Conditions

* * * *

[Revise item g. to read as follows:]

- g. Priority Mail Express or mailpieces with USPS Tracking, Certified Mail, COD (excluding COD Hold For Pickup mailpieces unless they are being returned to the sender or authorized PFS-Commercial customer), insurance, Signature Confirmation, or Adult Signature are shipped to the destination delivery office Postmaster separately, for proper handling.

* * * *

600 Basic Standards For All Mailing Services

* * * *

604 Postage Payment Methods and Refunds

* * * *

11.0 Postage Due Weight Averaging Program

* * * *

11.1.3 Quality Control

[Revise the first sentence of 11.1.3 to read as follows:]

PDWA customers may elect to establish a quality control program to ensure that all missorted and accountable mail (including Certified Mail, Collect on Delivery [COD], return receipt for merchandise, USPS Tracking, Adult Signature, and Signature Confirmation) is identified and returned to the servicing Post Office prior to being opened.***

* * * *

609 Filing Indemnity Claims for Loss or Damage

* * * *

3.0 Providing Evidence of Insurance and Value

3.1 Evidence of Insurance

* * * *

[Revise item a. to read as follows:]

- a. The original mailing receipt issued at the time of mailing (Registered Mail must contain a USPS postmark). For insured and COD mail, a photocopy of the original mailing receipt is acceptable.

* * * *

Index and Appendices

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Forms Glossary

* * * *

[Revise the definition for 3813 and 3813-P to read as follows:]

	*	*	*	*	*
3813	Insured Mail Receipt Under \$500.00				
3813-P	Insured Mail Receipt Over \$500.00				

[Delete the ID and definition of 3816-AS and add new LAB3816 to read as follows:]

LAB3816 COD Hold For Pickup Label (only for manual Post Office acceptance)

* * * * *

We will incorporate these revisions into the January update of the online DMM, which is available via Postal Explorer® at pe.usps.com.

— Product Classification, Marketing, 1-4-18

DMM Revision: Dual Shipping Labels

Effective January 21, 2018, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, part 602, to add a new section regarding the use of dual shipping labels.

Some of our industry shipping partners have adopted the use of dual shipping labels, which include both the USPS® address format and their own address format for addressing items. The use of dual shipping labels allows private shippers to decide, after they have accepted items for processing, whether they will fulfill the delivery themselves or provide the items to the Postal Service for delivery. Because these shipping labels do not clearly indicate who made the delivery, the Postal Service has received feedback from customers (who are unable to determine which shipper delivered their items) for items that were never in possession of the Postal Service. To eliminate this confusion, items bearing dual shipping labels that are not tendered to the Postal Service for delivery must clearly indicate the private shipper responsible for delivering the item on the label.

Although we will not publish this clarification in the DMM until January 21, 2018, this revision is effective immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

600 Basic Standards for All Mailing Services

* * * * *

602 Addressing

* * * * *

[Add new section 10.0, *Dual Shipping Labels*, to read as follows:]

10.0 Dual Shipping Labels

Dual shipping labels are used by private shippers to identify both the Postal Service and a private carrier as possible delivery agents. Items bearing dual shipping labels that are not tendered to the Postal Service for delivery must clearly indicate the private shipper responsible for delivering the item.

* * * * *

We will incorporate this revision into the next update of the online DMM, which is available via Postal Explorer® at pe.usps.com.

— Product Classification, Marketing, 1-4-18

ELM Revision: Update to Definition of Basic Pay

Effective January 4, 2018, the Postal Service™ is revising the *Employee and Labor Relations Manual* (ELM), sections 532, 538.3, 566.252, 586.252, and 592.1, to remove outdated references to “Cost of Living Allowances” from definitions of basic pay.

Employee and Labor Relations Manual (ELM)

* * * * *

5 Employee Benefits

* * * * *

532 Coverage

532.1 Based on Pay

532.11 Full-Time Employees

[Revise the last sentence of 532.11 to read as follows:]

*** (Basic pay for insurance purposes excludes such additional pay as overtime pay, holiday pay, etc.)

532.12 Part-Time Employees

* * * * *

[Revise the text of items a. and b. to read as follows:]

a. *Part-time regular.* The annual basic pay of part-time regular schedule employees is computed by multiplying the basic hourly rate of pay for their levels and steps by the number of scheduled hours of service in a 52-week work year.

b. *Part-time flexible.* The annual basic pay of part-time flexible schedule employees is computed by multiplying the basic hourly rate of pay for their level and step by 2,000 hours.

* * * * *

532.222 Option B — Additional

[Revise the first sentence of 532.222 to read as follows:]

Option B — Additional may be elected in an amount equal to one, two, three, four, or five times the employee’s annual rate of basic pay after first rounding to the next higher multiple of \$1,000 if the pay is not an exact multiple of \$1,000.***

* * * * *

538.3 Claims

538.31 Death of Insured Employee

* * * * *

538.312 SF 2821

* * * * *

[Revise the text of item a. to read as follows:]

a. Installation heads certify SF 2821, *Agency Certification of Insurance Status*, promptly and accurately. Particular attention is given to ensuring that basic pay, as shown in Item 8, is accurate and does not contain overtime pay, holiday pay, etc.

* * * * *

538.322 SF 2821

* * * * *

[Revise the text of item b. to read as follows:]

b. Installation heads (or designees) certify each SF 2821 for accuracy and ensure that annual basic pay in Item 8 is correct, and excludes overtime pay, holiday pay, etc.

* * * * *

560 Civil Service Retirement Program

* * * * *

566 Annuity Computation

* * * * *

566.252 Basic Pay

[Revise the text of 566.252 to read as follows:]

Basic pay for retirement purposes includes higher level pay but does not include Territorial Cost of Living Allowances, overtime pay, night differential, military pay, allowances, premium pay, or lump-sum terminal leave benefits.

* * * * *

580 Federal Employees Retirement System

* * * * *

586 Annuity Computation

* * * * *

586.252 Basic Pay

[Revise the text of 586.252 to read as follows:]

Basic pay for retirement purposes includes higher level pay but does not include Territorial Cost of Living Allowances, overtime pay, night differential, military pay, allowances, premium pay, or lump-sum terminal leave benefits.

* * * * *

590 Thrift Savings Plan

* * * * *

592 Contributions**592.1 Basic Pay***[Revise the second sentence of 592.1 to read as follows:]*

***Basic pay includes higher level pay but does not include Territorial Cost of Living Allowances, overtime pay, night differential, military pay, allowances, premium pay, or lump-sum terminal leave payments.

* * * * *

We will incorporate these revisions into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to blue.usps.gov.
- In the left-hand column under “Essential Links,” click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is blue.usps.gov/cpim.

— *Benefits and Wellness,
Human Resources, 1-4-18*

ELM Revision: Assignment of Unassigned Employees

Effective January 4, 2018, the Postal Service™ is revising the *Employee and Labor Relations Manual* (ELM), part 354, to provide clear and concise information for employees regarding reduction in force and reduction in force avoidance. We removed duplicate information if it was covered elsewhere and simplified technical jargon that might be unfamiliar to employees.

Employee and Labor Relations Manual (ELM)

* * * * *

3 Employment and Placement

* * * * *

350 Assignment, Reassignment, and Promotion

* * * * *

354 Assignment of Unassigned Employees

* * * * *

*[Revise the title and text of 354.12 to read as follows:]***354.12 Non-bargaining Employees**

Assignment of unassigned career non-bargaining employees must be in accordance with the procedures described in 354.2, as appropriate. Postal Service policy provides equal opportunities for all employees without discrimination because of race, color, religion, sex, national origin, disability, or age.

[Revise the title and text of 354.2 to read as follows:]

354.2 Assignment of Non-bargaining Unit Employees Due to a Potential or Actual Reduction in Force

The Postal Service has the option to apply to any individual organizational change none, one, or more of the following provisions that are not required by reduction in force (RIF) statutes and Office of Personnel Management RIF regulations applicable to the Postal Service.

354.21 General**354.211 Definition of Reduction in Force***[Revise the text of 354.211 to read as follows:]*

A reduction in force (RIF) is the administrative process through which the Postal Service eliminates positions and accounts for the employees who formerly occupied those positions. A RIF action occurs when an employee is released from his or her competitive level by separation, demotion, or a reassignment requiring displacement. Release from a competitive level must be caused by the following:

- Elimination or significant modification of existing work.
- Creation of new work.
- Reorganization.
- Transfer of function.
- An individual's exercise of reemployment or restoration rights.
- Reclassification of an employee's position based on the erosion of duties that will take effect after a RIF has been formally announced in the employee's competitive area (i.e., the area in which the employee competes for retention during a RIF) and when the RIF will take effect within 180 days.

Note: With the exception identified above concerning the reclassification of an employee's position, a change to lower grade based on the reclassification of an employee's position due to a change in classification standards or the correction of a classification error is not a RIF.

354.212 Legal Basis for Reduction in Force*[Revise the text of 354.212 to read as follows:]*

Laws governing RIF are found in Title 5, United States Code (U.S.C.), Sections 3501-3503. These laws are implemented in the federal government through regulations issued by the U.S. Office of Personnel Management (OPM)

(Title 5, *Code of Federal Regulations* (CFR), 351). In the Postal Service, these laws apply only to individuals entitled to veterans' preference during a RIF. The legislative provisions making these laws and regulations applicable to preference eligible employees in the Postal Service are found in Title 39, U.S.C. Section 1005 (a)(2).

[Revise the title and text of 354.213 to read as follows:]

354.213 Management and Human Resources' Responsibilities

Management plans and organizes the workforce based on the strategic direction of the Postal Service. That responsibility includes determining the type, number, and location of positions that are to be filled, abolished, or vacated (see 156). When changes are anticipated as a result of this responsibility, management determines whether a RIF is necessary and when such action will occur.

Human Resources is responsible for coordinating RIF avoidance strategies to exhaust all means of placement for a specific competitive area undergoing a RIF. This responsibility includes advising and assisting management in designing a RIF strategy and implementing management's RIF-related decisions. Human Resources will work with all stakeholders and responsible managers to coordinate the process associated with a reinstatement list for preference eligible employees (see 354.27).

354.214 Coverage of Reduction in Force Procedures

[Revise the text of 354.214 to read as follows:]

RIF procedures apply to the assignment or separation of career non-bargaining employees who occupy positions that have the potential of being impacted by, or will be directly affected by, a RIF.

These procedures apply to non-career, non-bargaining employees serving in an indefinite appointment period only to the extent necessary to terminate their employment, or to avoid (or minimize) the impact of a RIF on career non-bargaining employees.

Exclusion: Bargaining employees are excluded from these procedures. The assignment or separation of excess bargaining employees is in accordance with the applicable collective bargaining agreement and applicable statutes.

354.215 Veterans' Preference Status

[Revise the text of 354.215 to read as follows:]

Entitlement to veterans' preference is based on the Veterans' Preference Act of 1944, as amended, and is codified in various provisions of Title 5, U.S.C. Employees who are eligible for veterans' preference for purposes of initial appointment are also eligible for veterans' preference for

RIF, except for employees who are retired members of the uniformed services. Employees who retired from the military must meet one of several special conditions before they can be granted veterans' preference for RIF purposes. The conditions differ and depend on whether the employees retired below, at, or above the rank of major.

[Delete Exhibits 354.215a and 354.215b in their entirety.]

354.216 Veterans' Preference Entitlement

[Revise the text of 354.216 to read as follows:]

Veterans' preference eligible employees are entitled to the following:

- a. *Higher Retention Standing.* A preference eligible employee is entitled to a higher retention standing (seniority) on a retention register than a non-preference eligible employee during a RIF.
- b. *Assignment Rights.* A preference eligible employee is entitled to assignment rights if the employee's last merit performance rating of record before separation was better than a non-contributor for RIF purposes or its equivalent under paragraphs (1) or (2) of this subsection.
 1. *Bumping.* A preference eligible employee may replace an employee in the same competitive area who has a lower retention standing and occupies a position that is no more than three grade levels (or appropriate grade interval or equivalent) lower than the position from which the preference eligible employee is released.
 2. *Retreating.* A preference eligible employee may replace an employee (in the same competitive area, tenure group, and veterans' preference subgroup), who has a lower retention standing, occupies the same position, or a different position that was previously held by the preference eligible employee, that is no more than three grade levels (or appropriate grade interval or equivalent) lower than the position from which the preference eligible employee is released. A preference eligible employee with a compensable service-connected disability of 30 percent or more can retreat to a position that is up to five grade levels (or appropriate grade interval or equivalent) lower than the position from which he or she is released.
- c. *Appeal Rights.* A preference eligible employee may file an appeal with the Merit Systems Protection Board (MSPB) under the provisions of 5 CFR 351.901. For additional information, refer to the Merit Systems Protection Board's website at [mspb.gov](https://www.mspb.gov).

[Delete 354.217 in its entirety.]

354.22 Processing Requests for Organizational Change

354.221 Evaluating the Need for Change

[Revise the text of 354.221 to read as follows:]

Requests to change a Headquarters or field organizational structure are initiated by the business function with approval of the functional organization vice president. An organizational change is made to meet one or more of the following objectives:

- a. Change in mission.
- b. Change in nature of work.
- c. Duplication of jobs, functions, or responsibilities within or between organizational structures.
- d. Ensure the relevance and consistency of organizational structures and staffing.

Human Resources, in consultation with the business function, reviews and evaluates the specific needs for change with the functional organization vice president to provide possible solutions (see 140 for more details).

Human Resources evaluates how the proposed changes will affect specific competitive areas and determines whether a RIF may be necessary. If the potential for a RIF exists, Human Resources provides the business function with a preliminary placement plan that outlines the strategies to minimize or avoid the need for a RIF.

354.222 Implementing the Change

[Revise the text of 254.222 to read as follows:]

Following completion of the evaluation process and final approval, Human Resources takes the following actions:

- a. Notifies the business function of the new or modified structure and staffing changes to be implemented.
- b. Develops qualification standards (knowledge, skills, and abilities) for any new positions and assigns the positions to the appropriate competitive levels. If placement of competitive area employees into the new organization based on competitive levels and qualification standards does not result in a potential RIF situation, the vice president and competitive area management are advised to proceed to fill any vacant positions under the normal EAS selection procedures.

If the organizational change does result in a potential RIF, Human Resources is responsible for coordinating RIF avoidance or minimization strategies, conducting the RIF process, and, if necessary, coordinating with competitive area management other placement opportunities that may be available.

[Revise the title and text of 354.23 to read as follows:]

354.23 Minimization Strategies for RIF Avoidance

To minimize or avoid the impact of a RIF, Human Resources, in coordination with the business function, may implement some or all of the following actions:

- a. Freeze hiring and promotion actions.
- b. Separate contract employees, temporary employees, and reemployed annuitants.
- c. Reassign employees:
 1. To vacant positions in the same competitive area or other competitive areas.
 2. To positions within or outside the commuting area. This may be voluntary (e.g., where an employee has responded to a vacancy announcement) or directed by management.

Note: Reassignments are not subject to RIF procedures when employees are involuntarily placed into same level positions.
- d. Cancel all detail and temporary promotion PS Forms 50, *Notification of Personnel Action*.
- e. Terminate probationary employees.
- f. Approve employee requests to voluntarily change to vacant positions at lower grades within the competitive area, including bargaining positions.
- g. Provide voluntary resignation incentives.
- h. Obtain approval from OPM to offer a voluntary early retirement option.
- i. Provide voluntary early retirement incentives.
- j. When circumstances warrant, implement other RIF avoidance measures, provided such measures comply with regulations and, if appropriate, the applicable collective bargaining agreements.

354.24 Providing Initial Notification and Making Preliminary Placements

354.241 Notifying Employees of a Potential RIF

[Revise the text of 354.241 to read as follows:]

If the potential for a RIF exists, management at the competitive area must meet with employees to advise them of the situation, either individually or in groups. This meeting occurs after approval is received from Human Resources, but before issuance of the specific RIF notice. The information provided to employees includes, if applicable:

- a. A description of the new organization, including the job title and number of any new positions added, their grade levels, and reporting relationships.
- b. The number of positions by title and grade level in the organization being abolished.

- c. The position titles, grade levels, or organizational function that will be directly impacted by the RIF.
- d. The options available to impacted employees, including any RIF avoidance or minimization strategies that will be used (see 354.23).

[Revise the title and text of 354.242 to read as follows:]

354.242 Establishing Employee Job Profile

Employees who may be impacted by a RIF must update and maintain their employee profile to apply for any available vacant positions.

[Delete 354.243 in its entirety.]

354.25 Implementing RIF Procedures

[Delete 354.251 in its entirety. Renumber current 354.252-354.255 as new 354.251-354.254 and revise the text of the renumbered sections to read as follows:]

354.251 Issuing Specific RIF Notices

Human Resources issues specific RIF notices to all impacted employees within the competitive area no less than 60 days before the RIF effective date. Each specific RIF notice either advises an employee that he or she has been placed in the new organization, giving the position title, grade level, occupational code, and duty station location, or that he or she did not receive a placement offer and will be separated from the Postal Service. The specific RIF notice also contains the following:

- a. Information used to determine an employee's assignment rights in the RIF, including the competitive area, competitive level, tenure group, veterans' preference subgroup, RIF service date, and the four most recent merit performance ratings of record.
- b. Notification of how to obtain a copy of OPM's RIF regulations at 5 CFR part 351.
- c. Information concerning saved grade and saved salary under the provisions of 415.1.
- d. PS Form 999, *Application for Reinstatement List*, if the employee is preference eligible, did not receive a placement offer, and was notified that he or she would be separated from the Postal Service.
- e. If the employee is preference eligible and was separated or changed to a lower grade level as a result of the RIF, information about his or her right, if any, to appeal to the Merit Systems Protection Board.

354.252 Placing Unplaced or Displaced Employees

Procedures for placing employees before the RIF effective date are as follows:

- a. Preference eligible employees who are not placed based on their RIF rights and non-preference eligible employees who are considered for any appropriate

and available vacant positions remaining in their competitive area as follows:

1. Following the issuance of the specific RIF notice, Human Resources provides the business function with a list of employees not placed during the specific RIF action (see 354.251), and a list of vacant positions within the competitive area undergoing the RIF, if any. In the case of closure of an entire competitive area, all positions are abolished and no placement opportunities remain within the competitive area.
 2. The business function may place the remaining impacted employees into vacant positions as a RIF assignment based on RIF retention standing. This process is strictly optional.
 3. If the business function elects to place remaining impacted employees into vacant positions as a RIF assignment, it must return the entire placement file to Human Resources. If it chooses not to place remaining impacted employees, it must notify Human Resources in writing.
- b. Career bargaining employees, displaced in order to afford a preference eligible employee his or her RIF assignment rights, are reassigned in accordance with the applicable collective bargaining agreement.

354.253 Advising Employees of Options

Before the RIF effective date Human Resources meets individually, or in groups, with employees who remain unplaced to discuss in detail the following options:

- a. *Non-pay, Non-duty Status.* Employees who do not expect to be placed by the RIF effective date may request to be placed in a 30-day non-pay, non-duty status, as an extension to the RIF effective date. The placement administrator must receive this request before the RIF effective date. During the 30-day extension, employees may continue to seek a position with the Postal Service based on the conditions specified in 354.26.
- b. *Compensation Alternatives.* An overview of the compensation programs available to employees who will be separated can be found in the Organizational Change/RIF FAQs on the Organizational Changes website.

354.254 Separating Remaining Employees

Employees who decline or fail to request a 30-day extension in a non-pay, non-duty status by the RIF effective date are separated on that date.

* * * * *

354.274 Removing Employees From a Reinstatement List

[Add the following text at the end of 354.274:]

* * * * *

For additional information or to learn more about RIF under OPM's regulations, refer to OPM's website; links are available via the Organizational Change website at blue.usps.gov/humanresources/organizationalchanges/oc_home.shtml.

[Delete 354.3 in its entirety.]

* * * * *

We will incorporate these revisions into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to blue.usps.gov.
- In the left-hand column under "Essential Links," click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is blue.usps.gov/cpim.

— Organization Design,
Employee Resource Management, 1-4-18

IMM Revision: Adding Separate Insurance Information for Bonaire, Sint Eustatius, and Saba

Effective January 4, 2018, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®), Exhibit 322.2, to provide a separate entry for Bonaire, Sint Eustatius, and Saba, reflecting their status as special municipalities within the Kingdom of the Netherlands. We are also revising the entry for Curacao to remove references to these municipalities (which previously had been served through Curacao).

In the article titled "IMM Revision: Adding Bonaire, Sint Eustatius, and Saba as a Separate Country Listing" in *Postal Bulletin* 22430 (12-10-15, pages 20–23), the Postal Service announced that, effective January 17, 2016, the IMM would have a separate Individual Country Listing (ICL) for Bonaire, Sint Eustatius, and Saba, and that the ICL for Curacao would no longer reference these municipalities. While noting numerous revisions to the IMM to effect this separation, we inadvertently neglected to make the appropriate revisions to Exhibit 322.2.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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3 Extra Services

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320 Insurance

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322 Priority Mail Express International Insurance

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322.2 Availability

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Exhibit 322.2**Priority Mail Express International and Priority Mail International Merchandise Insurance Limits (in U.S. Dollars)**

* * * * *

[Add an entry for Bonaire, Sint Eustatius, and Saba and revise the entry for Curacao to read as follows:]

Country	PMEI	PMI
* * *	*	*
Bonaire, Sint Eustatius, and Saba	5,000	5,000
* * *	*	*
Curacao	5,000	5,000
* * *	*	*
* * *	*	*

We will incorporate these revisions into the next update of the online IMM (currently scheduled for January 21, 2018), which is available via Postal Explorer® at pe.usps.com.

— Product Classification, Marketing, 1-4-18

Publications

Publication 223 Revision: Directives and Forms Update

Effective January 4, 2018, Publication 223, *Directives and Forms Catalog*, is revised to include current information for the items noted in this article. See Publication 223 for complete information, including how to order directives and forms (see Chapter 1).

Publication 223 is available on the Internet at about.usps.com/publications/pub223.pdf.

New

- MI AS-800-2017-3, *Service Availability Policy*.
- MI EL-620-2017-2, *Guidelines to Finance Career Awareness Conferences*.
- MI EL-810-2017-4, *Bloodborne Disease Exposure Control Plans*.
- MI PO-530-2017-1, *Highway Contract Route Exceptional Service Performance Payment Reconciliation*.
- MOP COO-08-29-2017, *Interim Information Technology Business Continuity Policy*.

Revised

- HBK AS-701, *Asset Management*.
- HBK AS-709, *Purchase Card Local Buying Policies and Procedures*.
- HBK EL-520, *Guide to USPS Health Benefits Plan*.
- HBK EL-800, *Managing Contractor Environmental, Health, and Safety Compliance*.
- MAN ASM, *Administrative Support Manual*.
- MAN DMM, *Mailing Standards of the United States Postal Service, Domestic Mail Manual*.
- MAN IMM, *Mailing Standards of the United States Postal Service, International Mail Manual*.
- MAN POM, *Postal Operations Manual*.
- PUB 223, *Directives and Forms Catalog*.
- PUB 316, *Reasonable Accommodation in the U.S. Postal Service: A Guide for Employees and Applicants*.
- PUB 317, *Manager's Guide to Reasonable Accommodation*.
- SGN 143, *Half-Size Blank Backlit*.
- SGN 326, *"Blank" Menuboard (backlit — full-size)*.

- SGN 441, *International Shipping Menuboard Without GXG — Large Sustaining — No Pricing*.
- SGN 442, *U.S. Shipping Menuboard With GXG — Large Sustaining — No Pricing*.
- SGN 443, *Upgrade Services Menuboard — Large Sustaining — No Pricing*.
- SGN 449, *International Shipping Menuboard Without GXG — Small Hook and Cord — No Pricing*.
- SGN 450, *U.S. Shipping Menuboard With GXG — Small Hook and Cord — No Pricing*.
- SGN 451, *Upgrade Services Menuboard — Small Hook and Cord — No Pricing*.
- SGN 457, *International Shipping Menuboard Without GXG — Small Sustaining — No Pricing*.
- SGN 458, *U.S. Shipping Menuboard With GXG — Small Sustaining — No Pricing*.
- SGN 459, *Upgrade Services Menuboard — Small Sustaining — No Pricing*.
- SGN 501, *International Shipping Menuboard Without GXG — Backlit — No Pricing*.
- SGN 502, *U.S. Shipping Menuboard With GXG — Backlit — No Pricing*.
- SGN 503, *Upgrade Services Menuboard — Backlit — No Pricing*.
- SGN 507, *U.S. Shipping Menuboard — Half Backlit — No Pricing*.
- SGN 508, *International Shipping Menuboard Without GXG — Half Backlit — No Pricing*.
- SGN 509, *Upgrade Services Menuboard — Half Backlit — No Pricing*.
- PS 999, *Application for Reinstatement*.
- PS 2181, *Authorization and Release*.
- PS 2574, *Resignation/Transfer from the Postal Service*.
- PS 3621-A, *Renewal Notice for Annual Fee(s)*.
- PS 3971, *Request for or Notification of Absence*.
- PS 6012, *Operation Santa Letter (Organization)*.
- PS 6012-A, *Operation Santa Letter (Organization) Record of Letter(s) Received by Individuals*.
- PS 6012-I, *Operation Santa Letter (Individual)*.

Obsolete

PSIN	Ed. Date	Title	Replaced By
MI AS-800-2016-3	12/16	<i>USPS Service Availability Policy</i>	MI AS-800-2017-2
MI AS-800-2017-2	7/17	<i>Service Availability Policy</i>	MI AS-800-2017-3
MI EL-620-2016-6	10/16	<i>Career Awareness Conference Guidelines</i>	MI EL-620-2017-2
MI EL-810-2000-2	3/00	<i>Bloodborne Disease Exposure Control Plans</i>	MI EL-810-2017-4
MI PO-530-2012-3	9/12	<i>Highway Contract Route Late Slip Reconciliation and Payment</i>	MI PO-530-2017-1
PUB 805-E	6/09	<i>What Every Employee Needs to Know About Information Security</i>	HBK AS-805, HBK AS-805-C
SGN 444	4/08	<i>ReadyPost Menuboard — Large Sustaining — No Pricing</i>	N/A
SGN 445	4/08	<i>Stamps and Other Services Menuboard — With Passport Photos — Large Sustaining — No Pricing</i>	N/A
SGN 447	4/08	<i>Stamps and Other Services Menuboard — Without Passport, Passport Photos, DineroSeguro — Large Sustaining — No Pricing</i>	N/A
SGN 452	10/12	<i>ReadyPost Menuboard — Small Hook and Cord — No Pricing</i>	N/A
SGN 453	4/08	<i>Stamps and Other Services Menuboard — With Passport and Passport Photos — Small Hook and Cord — No Pricing</i>	N/A
SGN 455	4/08	<i>Stamps and Other Services Menuboard — Without Passport, Passport Photos, or DineroSeguro — Small Hook and Cord — No Pricing</i>	N/A
SGN 460	4/08	<i>ReadyPost Menuboard — Small Sustaining — No Pricing</i>	N/A
SGN 461	4/08	<i>Stamps and Other Services Menuboard — With Passport and Passport Photos — Small Sustaining — No Pricing</i>	N/A
SGN 463	4/08	<i>Stamps and Other Services Menuboard — Without Passport, Passport Photos, or DineroSeguro — Small Sustaining — No Pricing</i>	N/A
SGN 504	4/08	<i>ReadyPost Menuboard — Backlit — No Pricing</i>	N/A
SGN 505	4/08	<i>Stamps and Other Services Menuboard — With Passport and Passport Photos — Backlit — No Pricing</i>	N/A
SGN 506	4/08	<i>Stamps and Other Services Menuboard — Without Passport and Passport Photos — Backlit — No Pricing</i>	N/A
SGN 510	4/08	<i>ReadyPost Menuboard Left — Half Backlit — No Pricing</i>	N/A
SGN 511	4/08	<i>ReadyPost Menuboard Right — Half Backlit — No Pricing</i>	N/A

— Brand and Policy,
Corporate Communications, 1-4-18



21.1million

**Average number of mailpieces processed
each hour by the Postal Service**

Organization Information

Finance

Form W-4 Completion for Employees Claiming Exempt Status for 2018

Internal Revenue Service (IRS) regulations permit employees who anticipate no federal tax liability for 2018 to claim total exemption from federal tax withholding if they owed no federal taxes for 2017. These regulations also require that employees submit a new Form W-4, *Employee's Withholding Allowance Certificate*, every calendar year if they claim an exempt status. However, employees can use *PostalEASE* to file their Form W-4 instead of filing a hard copy.

Employees may meet IRS filing requirements for exempt Forms W-4 using the following methods:

- Log on to *PostalEASE* at liteblue.usps.gov, or
- Call *PostalEASE* toll-free at 877-477-3273, option 1.

To update your Form W-4 for calendar year 2018, follow the Form W-4 instructions provided by *PostalEASE*. If you need to contact the HR Shared Service Center (HRSSC) in Greensboro for more information, call 877-477-3273, option 5, and then request "Benefits" when prompted. To reach the HRSSC using TTY, call 866-260-7507.

Any employee currently in an exempt status who does not submit a new Form W-4 claiming a continuation of the exempt status will be converted to a taxable status, effective Pay Period (PP) 04-2018. For the exempt status to remain effective into 2018, the employee must enter updated Form W-4 information into *PostalEASE* no later than Wednesday, February 14, 2018, 3:00 P.M. Central Time. However, to ensure a seamless continuation of the exempt status for 2018, the Postal Service™ encourages employees to update their W-4 information no later than a day or two in advance of the February 14 cut-off date.

Note: An employee currently in an exempt status may use *PostalEASE* to file for exemption after the February 14 cut-off date; however, in that instance, the employee's exempt status will not be continuous from 2017 to 2018. Depending on the day of the pay period in which the employee enters his or her W-4 information into *PostalEASE*, the 2018 exempt status is effective the pay period of entry or the pay period following entry.

Any employee who claimed exempt status for 2017 and does not submit a new Form W-4 will have federal taxes withheld at the rate normally applicable to an employee claiming "Single" with "0" allowances. Employees with an exempt status (as of PP 26-2017) will receive printed messages on their earnings statements during PP 02-2018, PP 03-2018, and PP 04-2018 reminding them of the requirement to file a new Form W-4.

Reminders

- The Postal Service prohibits all administrative and managerial employees from providing any tax advice to employees about the completion of Form W-4.
- The Postal Service no longer requires employees to send information about exempt Form W-4 to Eagan Accounting Services.

— Payroll,
Controller, 1-4-18

2017 Tax Information: Form W-2 Wage and Tax Statement; Form 1099

General Form W-2 Information

If an employee has earnings from more than one state or locality, a separate Form W-2 (see pages [27](#) and [28](#)) will be issued for each.

The Postal Service™ will mail the 2017 Form W-2, *Wage and Tax Statement*, to all employees, except those employees who elected not to receive mailed copies of Forms W-2 (through the *PostalEASE* W-2 module) in lieu of official, electronic Forms W-2. The *PostalEASE* W-2 module makes online viewing and printing of Forms W-2 available to all employees for the last seven years.

The format of the 2017 Form W-2 remains unchanged from the 2016 version.

An employee may be able to take the Earned Income Credit (EIC) for 2017, if he or she meets qualifying requirements. Details are printed in the “Notice to Employee” section of the Form W-2. An employee may also qualify for a state EIC credit. Employees must visit applicable state taxing authority websites to determine eligibility.

The Patient Protection and Affordable Care Act created the “Additional Medicare Tax” effective January 1, 2013. All wages and other compensation that are subject to regular Medicare tax in excess of \$200,000 are subject to an additional Medicare tax of 0.9%. All Medicare tax withheld is reported in Box 6 of the Form W-2.

Inquiries

Direct all inquiries concerning payroll items, such as employee business expense, equipment maintenance, rent, territorial cost-of-living allowance (TCOLA), money differences between earnings statement and Form W-2 (see Reconciliation Formula on Form W-2), leave buy backs, erroneous state or local tax deductions, Thrift Savings Plan (TSP), and Flexible Spending Accounts (FSAs) to the Accounting Help Desk at 866-974-2733.

Provide the following information:

- Employee name.
- Current mailing address.
- Social Security number and Employee ID.
- Year(s) involved.
- Specific question.

Or

Submit questions regarding Forms W-2 in writing to the following addresses in the table.

Form W-2 inquiries concerning payroll items Provide employee name, current mailing address, Social Security number and Employee ID, year(s) involved, specific question, and employee signature. If the first three digits of your Social Security number are...	
000–999 (Rural Employees)	Send a written request to.... Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9635
000–167	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9633
168–357	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9634
358–524	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9636
525–End	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9661
Form W-2 inquiries relating to Postal Service payments made under the Annuity Protection Program (APP) Provide employee name, current mailing address, Social Security number and Employee ID, year(s) involved, specific question, and employee signature.	
	Send a written request to.... Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9621

General Questions

Source of Reported Wages

The Wages and Other Compensation amount reported in Box 1 of Form W-2 is derived from year-to-date totals reflected on the employee's Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement, plus several other totals from the Form W-2. The employee's Earnings Statement year-to-date amounts and the Reconciliation Formula calculation specific to the employee are printed on the employee's Form W-2 (top left section of the page). In addition, employees can access this information via the *PostalEASE* W-2 module.

Flexible Spending Accounts (FSAs): Dependent Care (DC) and Health Care (HC)

Employee contributions to an FSA for dependent care are pre-tax and are reported in Box 10 (Dependent Care Benefits). Per the Reconciliation Formula, FSA contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation).

Employee contributions to an FSA for health care are pre-tax and are not reported separately in any box on the Form W-2. Per the Reconciliation Formula, FSA contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement year-to-date amount to determine your total Health Care FSA contributions made in 2017.

Thrift Savings Plan (TSP)

Employee TSP traditional (pre-tax) contributions including TSP Catch-up (employees 50 years old and older) are reported in Box 12 (letter code "D").

Per the Reconciliation Formula, traditional TSP contributions (Box 12, letter code "D") are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation).

TSP Roth (post-tax) contributions including TSP Roth Catch-Up are reported in Box 12 (letter code "AA"). TSP Roth contributions do not reduce gross pay; they are included in Box 1 (Wages, tips, other compensation). Roth contributions (letter code "AA") are reported for your information only.

Federal Employees Health Benefits (FEHB)

FEHB premiums are considered pre-tax unless the employee declined the pre-tax benefit. Payroll deductions for pre-tax FEHB premium payments are no longer reported separately in any box on the Form W-2. Per the Reconciliation Formula, payroll deductions for pre-tax FEHB premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement year-to-date amount to determine your total pre-tax FEHB premium payments made in 2017.

The Cost of Employer-Sponsored Health Coverage (employer cost plus employee pre-tax or post-tax cost) is reported in Box 12 (letter code "DD"). Reporting is required by the Affordable Care Act but is reported for informational purposes only.

Health Savings Accounts (HSAs)

Employee HSA contributions are pre-tax and are reported in Box 12 (letter code "W"). Per the Reconciliation Formula, employee HSA contributions (Box 12) are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation).

Federal Employees Dental and Vision Insurance Program (FEDVIP)

FEDVIP premiums are considered pre-tax. Per the Reconciliation Formula, payroll deductions for FEDVIP

premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement year-to-date amount to determine your total pre-tax FEDVIP premium payments made in 2017.

USPS Health Benefits (HB)

USPS® HB premiums are considered post-tax, unless the employee opts for pre-tax deductions. Post-tax premiums are included in Box 1 (Wages, tips, other compensation).

For those employees who elected pre-tax premiums, the pre-tax premium payments are not reported separately in any box on the Form W-2. Per the Reconciliation Formula, payroll deductions for pre-tax USPS HB premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement year-to-date amount to determine your total pre-tax USPS HB premium payments made in 2017.

The Cost of Employer-Sponsored Health Coverage, (employer share plus employee pre-tax or post-tax share), is reported in Box 12 (letter code "DD"). Reporting is required by the Affordable Care Act, but such reporting is for informational purposes only.

Commuter Program

Employee contributions for the Commuter Program are considered pre-tax for 2017 up to the IRS \$255 monthly limit for public transportation and the Internal Revenue Service (IRS) \$255 monthly limit for parking. Per the Reconciliation Formula, employee pre-tax commuter contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 26-2017 (or the last pay period in pay status 2017) Earnings Statement Pay Period 26-2017 year-to-date amount to determine your total Commuter Program contributions made in 2017. Any commuting contributions elected over the IRS limits are considered post-tax. Post-tax contributions do not reduce gross pay; they are included in Box 1 (Wages, tips, other compensation).

Relocation Payments

Qualified relocation (excludable) reimbursements paid directly to an employee are reported in Box 12 (letter code "P"). Per the Reconciliation Formula, Relocation Gross is added to gross pay while Relocation Excludable (Box 12) is subtracted from gross pay. The net difference between Relocation Gross and Relocation Excludable is included in Box 1 (Wages, tips, other compensation). If you need more information, see the statements issued to you by the Postal Service Relocation Management Firm (Brookfield).

Employee Business Expense (EBE)

Equipment maintenance allowance (EMA), carrier drive-out, vehicle hire, and supervisor vehicle usage are considered employee expenses paid by the U.S. Postal Service®. The nontaxable (not the total) EBE amount is reported in Box 12 (letter code "L"). If there is a taxable amount, it is reported in Box 14 (Other). Per the Reconciliation Formula, taxable vehicle (Box 14) is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

Imputed Life Insurance

Imputed Income Life Insurance is reported in Box 12 (letter code "C"). The IRS requires employers to report as income the employer cost of Group Term Life Insurance in excess of \$50,000 (see IRS Publication 15-B).

Per the Reconciliation Formula, Imputed Income Life Insurance (Box 12) is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

Locality Pay, LEAP, AUO

Per the Reconciliation Formula, Locality Pay, LEAP (Law Enforcement Availability Pay), and AUO (Administratively Uncontrollable Overtime) are added to gross pay and are included in Box 1 (Wages, tips, other compensation).

Geographic (GEO) Pay

Per the Reconciliation Formula, GEO Pay is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

Military Differential Payments

Military Differential Payments are reported in Box 14 (Other) and are included in Box 1 (Wages, tips, other compensation). Differential payments made to an individual while on active duty for more than 30 days are not subject to Social Security and Medicare taxes. Differential payments made to an individual while on active duty for 30 days or less are subject to Social Security and Medicare taxes.

State/Territory Reportable Wages

The amount in Box 16 (State wages, tips, etc.) will equal Box 1 (Wages, tips, other compensation) with the following exceptions:

- Hawaii includes territorial cost-of-living allowance (TCOLA) in Box 16 (State wages, tips, etc.).
- California does not allow income deferral for HSAs.
- Mississippi does not allow income deferral for commuter program public transportation and parking.
- New Jersey allows no income deferral. Therefore, there is no income deferral for TSP, FSA DC, FSA HC, HB, HSA, FEDVIP, or a commuter program (public transportation and parking).
- Pennsylvania does not allow income deferral for TSP, FSA Dependent Care, or a commuter program (public transportation and parking); however, Pennsylvania does not require the addition of Imputed Income Life Insurance to state gross pay.
- Puerto Rico does not allow income deferral for employee FSA DC, FSA HC, HB, HSA, FEDVIP, or a commuter program (public transportation and parking) contributions.

Local Reportable Wages

The following statements do not take into account taxable wage limits that exist for certain localities. For those localities, amounts in Box 18 (Local wages, tips, etc.) will not exceed local taxable wage limits.

The amount in Box 18 (Local wages, tips, etc.) will equal gross pay with the following exceptions:

- New York City, NY; St. Louis, MO; and MI Locals (Battle Creek, Detroit, Flint, Grand Rapids, Lansing, Pontiac, and Saginaw): Local taxable wages are the same as the federal taxable wages reported in Box 1 (Wages, tips, other compensation).
- Kansas City, MO: Local taxable wages equals federal taxable wages plus HSA.
- OH Locals (Akron, Brecksville, Brook Park, Canton, Cincinnati, Cleveland, Columbus, Dayton, Fairview Park, Heath, Kettering, Mansfield, Newark, Oberlin, Sharonville, Springfield, Toledo, Whitehall, and Youngstown): Local taxable wages equals federal taxable wages plus TSP and minus Life Insurance Imputed Income.
- With the exception of Philadelphia and Pittsburgh, PA Locals (Bethlehem, Erie, Greene, Hanover, Harrisburg, Horsham, Lancaster, Middletown, Reading, Scranton, South Park, Sunbury/Gregg, Tinicum, Warminster, Wilkes-Barre, and York) are the same as the PA taxable wages reported in Box 16 (State wages, tips, etc.).

Obtaining Duplicate Forms W-2 for Tax Years 2011 to the Present*PostalEASE*

Employees may use the *PostalEASE* W-2 module to view and print official, electronic copies of their Forms W-2 for any of the last seven years, including the most recent W-2 year.

Except for an approximate 6-week period (mid-December through late January), an employee may also exercise the option to have reprinted copies of any of the seven most recent Tax Year Form(s) W-2 mailed to his or her home address. Requests are processed weekly (daily during March and April). Employees must allow two weeks

to receive the W-2 reprint(s) by mail to the address of record. In mid to late January 2018, Tax Year 2017 will be loaded to the *PostalEASE* W-2 module. At the same time, Tax Year 2010 will be removed from the W-2 module.

PostalEASE Interactive Voice Response (IVR)

USPS Employees now have the option to request a duplicate Form W-2 reprint by telephone using the *PostalEASE* automated Interactive Voice Response (IVR) system.

Access *PostalEASE* at 877-477-3273 through the following steps:

1. For *PostalEASE*, press or say "1."
2. Press or say 8-digit "Employee Identification Number."
3. Press or say 4-digit "USPS Pin."
4. For payroll options, press 2.
5. For W-2 reprints, press 3.

Written Request

If you are unable to obtain duplicate Form(s) W-2 via <i>PostalEASE</i> for Tax Years 2011 to Present	Send a written request to....
Provide employee name, current mailing address, Social Security number and Employee ID, year(s) requested, and employee signature.	Financial Reporting Section (W-2) Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9617

Obtaining Duplicate Forms W-2 for Tax Years 2010 and Older

Eagan Accounting Services does not retain W-2 records older than seven years.

To request duplicate Forms W-2 older than seven years	Send a written request to....
Provide employee name, current mailing address, Social Security number, date of birth, requested tax years, name and location of employing Federal agency, beginning and ending dates of Federal service and signature (signed in cursive and dated within the last year).	National Personnel Records Center, Annex 1411 Boulder Boulevard Valmeyer, IL 62295-2603 Fax: 618-935-3014

Form W-2c, Corrected Wage and Tax Statement

General Form W-2c Information

The Postal Service uses Form W-2c to correct a previously filed Form W-2. The Form W-2c will only report the corrections and must be used in conjunction with the original Form W-2 issued when filing taxes and other related information.

If you disagree with the Form W-2 tax information provided and you want the tax statement to be reviewed and corrected, you must submit your request in writing.

To request a Form W-2 review (and correcting Form W-2c)

Provide employee name, current mailing address, Social Security number and Employee ID, year(s) requested, reason for request, and employee signature. Send request as follows:

If the first three digits of your Social Security number are...

000-999 (Rural Employees)	Send a written request to....
	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9635
000-167	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9633
168-357	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9634
358-524	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9636
525-End	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9661

To request a Form W-2 review (and correcting Form W-2c) for Postal Service payments made under the Annuity Protection Program (APP)

Annuity Protection Program
Provide employee name, current mailing address, Social Security number and Employee ID, year(s) requested, reason for request, and employee signature.

Send a written request to....

Eagan Accounting Services
2825 Lone Oak Parkway
Eagan, MN 55121-9621

Requesting a Duplicate Form W-2c

All requests for duplicate Forms W-2c must be submitted in writing.

To request duplicate Forms W-2c (2011 to the present)...	Send a written request to...
Provide employee name, current mailing address, Social Security number and Employee ID, year(s) requested, and employee signature.	Financial Reporting Section (W-2c) Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9617

IRS Form 1099

Depending on your specific circumstances, the following three different IRS Forms 1099 may be issued to you:

- IRS Form 1099-MISC, *Statement for Recipient of Miscellaneous Income.*
- IRS Form 1099-R, *Statement for Recipient of Distributions from Pensions, Annuities, Retirement, or Profit Sharing Plans, IRAs, Insurance Contracts, etc.*
- IRS Form 1099-INT, *Statement for Recipient of Interest Income.*

Form 1099-MISC and Form 1099-INT

These forms originate from Accounting Services. View the Payer's name and address in the upper left-hand corner of Form 1099. **Note:** Payer name and address shows St. Louis, MO for payments made by both San Mateo and St. Louis. Determine the nature of the payments and contact the appropriate Accounting Services group.

Payer's Name: Eagan, MN (Upper left-hand corner of Form 1099)

Requests for duplicate copies and questions regarding...	Should be directed to...
Payments to the beneficiaries of deceased employees pertaining to unpaid compensation due the employee Send a written request. Provide deceased employee's name, Social Security number and Employee ID, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9616
Lump sum payments with no deductions as the result of settlements Send a written request. Provide name, Social Security number and Employee ID, amount of settlement, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9616
Interest payments (postal employment-related back-pay) Send a written request. Provide name, Social Security number and Employee ID, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- 9616

Payer's Name: St. Louis, MO (Upper left-hand corner of Form 1099)

Requests for duplicate copies and questions regarding...	Should be directed to...
Contract Postal Unit or Government Services Agency (GSA) Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, and problem.	General Accounting Branch Contract Postal Units PO Box 80105 St. Louis, MO 63180- 0105
Uniform Allowance Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, and problem.	General Accounting Branch Uniform Allowance PO Box 80106 St. Louis, MO 63180- 0106
Highway Contractor or Rail Contractor Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, 5-digit HCR number, and problem.	General Accounting Branch Highway Transportation PO Box 80191 St. Louis, MO 63180- 0191

Requests for duplicate copies and questions regarding...**Air Contractor**

Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, Carrier Code number, and problem.

Should be directed to...

General Accounting Branch
Transportation Section
PO Box 80193
St. Louis, MO 63180-**0193**

Rents/Leases

Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, and problem.

Facility Asset Accounting
Section
General Accounting Branch
PO Box 80451
St. Louis, MO 63180-**0451**

Contract Cleaners

Send a written request. Include contract cleaner's TIN (Taxpayer Identification Number) or Social Security number and Employee ID, tax year of Form 1099, amount of Form 1099, date of payment (if known), phone number, and problem.

Contract Cleaners Unit
San Mateo Accounting
Services
2700 Campus Drive
San Mateo, CA 94497-**9426**

All Others

Send a written request. Include service provider's name, TIN (Taxpayer Identification Number), tax year of Form 1099, amount of Form 1099, date of payment (if known), phone number, and problem.

San Mateo Accounting
Services
Attn: 1099 Research Team
2700 Campus Drive
San Mateo, CA 94497-**9400**

Form 1099-R

Both the Office of Personnel Management (OPM) and Eagan Accounting Services issue Forms 1099-R. The Eagan Accounting Services office issues a Form 1099-R for annuity protection checks, and OPM issues a Form 1099-R for monthly annuity checks. The originating agency must be listed on the Form 1099-R. Determine which agency made the payments before making an inquiry.

Requests for duplicate copies and questions regarding forms issued from...**Eagan Accounting Services**

Send a written request. Provide name, address, Social Security number and Employee ID, tax year for Form 1099, and amount of Form 1099.

Should be directed to...

Eagan Accounting Services
2825 Lone Oak Parkway
Eagan, MN 55121-**9621**

Office of Personnel Management

Send a written request. Provide name, address, claim number (CSA or CSF) or Social Security number, tax year for Form 1099, and amount of Form 1099.

Office of Personnel
Management
Retirement Operations Center
PO Box 45
Boyers, PA 16017-0045

Form W-2, Wage and Tax Statement (page 1 of 2)



Exemption from withholding: Employees claiming "exempt" from withholding during the year must complete a new Form W-4 each year to keep their "exempt" status. Please contact HRSSC for details.

Notice: If an employee has earnings for more than one state or locality, a separate W-2 is issued for each.

This information is being furnished to the Internal Revenue Service.

Finance Number:

If you are required to file a tax return, a negligence penalty or other sanction may be imposed on you if this income is taxable and you fail to report it.

ATTENTION POSTMASTER DO NOT FORWARD

Source of reported wages

The Wages and Other Compensation amount reported in Box 1 of Form W-2 is derived from year-to-date totals reflected on the employee's Pay Period 26-2017 (or last period in pay status 2017) Earnings Statement, plus several other totals from the Form W-2. Use the Reconciliation Formula below to reconcile your Earnings Statement with your W-2. If any checks issued during 2017 were returned or canceled after the last Earnings Statement was printed, this reconciliation is not applicable.

Earnings Statement (YTD)	Reconciliation Formula
Gross .00	Gross Pay (YTD) .00
Social Security Tax .00	- FSA Contributions .00
Medicare Tax .00	- Thrift Savings Plan (tax deferred) .00
Fed Tax .00	- Relocation Excludable .00
HB Pretax .00	- Pretax HB HSA FEDVIP .00
State Tax .00	- Pretax Commuter Program .00
Thrift Savings Plan .00	+ Taxable Vehicle .00
FSA .00	+ Imputed Income-Life Insurance .00
Commuter .00	+ Miscellaneous .00
FEDVIP .00	+ Relocation Gross .00
HSA .00	+ Locality Pay LEAP AUO GeoPay .00
Local Tax .00	+ Deferred Comp Distribution .00

= Wages, tips, other comp Box 1

FOR EMPLOYMENT VERIFICATION
CALL 1-800-367-5690

Visit the IRS website at
www.irs.gov/efile



a Employee's social security number	b Employer identification number
	41-0760000
c Employer's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9617	
d Control number	
e Employee's first name and initial	Last name Suff.
f Employee's address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld
3 Social security wages	4 Social security tax withheld
5 Medicare wages and tips	6 Medicare tax withheld
7 Social security tips	8 Allocated tips
9 Verification code	10 Dependent care benefits
11 Nonqualified plans	12a See instructions for box 12
13 Statutory Retirement employee plan Third-party sick pay	12b
14 Other TCOLA OccTax Txbl EBE Mil Diff	12c
	12d
15 State Employer's state ID no.	16 State wages, tips, etc.
17 State income tax	18 Local wages, tips, etc.
19 Local income tax	20 Locality name
W-2 Wage and Tax Statement 2017 Department of the Treasury-Internal Revenue Service Copy C - For EMPLOYEE'S RECORDS OMB No. 1545-0008	

a Employee's social security number	b Employer identification number
	41-0760000
c Employer's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9617	
d Control number	
e Employee's first name and initial	Last name Suff.
f Employee's address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld
3 Social security wages	4 Social security tax withheld
5 Medicare wages and tips	6 Medicare tax withheld
7 Social security tips	8 Allocated tips
9 Verification code	10 Dependent care benefits
11 Nonqualified plans	12a See instructions for box 12
13 Statutory Retirement employee plan Third-party sick pay	12b
14 Other TCOLA OccTax Txbl EBE Mil Diff	12c
	12d
15 State Employer's state ID no.	16 State wages, tips, etc.
17 State income tax	18 Local wages, tips, etc.
19 Local income tax	20 Locality name
W-2 Wage and Tax Statement 2017 Department of the Treasury-Internal Revenue Service Copy B - To Be Filed With Employee's FEDERAL Tax Return OMB No. 1545-0008	

a Employee's social security number	b Employer identification number
	41-0760000
c Employer's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9617	
d Control number	
e Employee's first name and initial	Last name Suff.
f Employee's address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld
3 Social security wages	4 Social security tax withheld
5 Medicare wages and tips	6 Medicare tax withheld
7 Social security tips	8 Allocated tips
9 Verification code	10 Dependent care benefits
11 Nonqualified plans	12a See instructions for box 12
13 Statutory Retirement employee plan Third-party sick pay	12b
14 Other TCOLA OccTax Txbl EBE Mil Diff	12c
	12d
15 State Employer's state ID no.	16 State wages, tips, etc.
17 State income tax	18 Local wages, tips, etc.
19 Local income tax	20 Locality name
W-2 Wage and Tax Statement 2017 Department of the Treasury-Internal Revenue Service Copy 1 - For State, City, or Local Tax Department OMB No. 1545-0008	

a Employee's social security number	b Employer identification number
	41-0760000
c Employer's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9617	
d Control number	
e Employee's first name and initial	Last name Suff.
f Employee's address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld
3 Social security wages	4 Social security tax withheld
5 Medicare wages and tips	6 Medicare tax withheld
7 Social security tips	8 Allocated tips
9 Verification code	10 Dependent care benefits
11 Nonqualified plans	12a See instructions for box 12
13 Statutory Retirement employee plan Third-party sick pay	12b
14 Other TCOLA OccTax Txbl EBE Mil Diff	12c
	12d
15 State Employer's state ID no.	16 State wages, tips, etc.
17 State income tax	18 Local wages, tips, etc.
19 Local income tax	20 Locality name
W-2 Wage and Tax Statement 2017 Department of the Treasury-Internal Revenue Service Copy 2 - To Be Filed With Employee's State, City, or Local Income Tax Return OMB No. 1545-0008	

Form W-2, Wage and Tax Statement (page 2 of 2)

Notice to Employee

Do you have to file? Refer to the Form 1040 instructions to determine if you are required to file a tax return. Even if you don't have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit. **Earned income credit (EIC).** You may be able to take the EIC for 2017 if your adjusted gross income (AGI) is less than a certain amount. The amount of the credit is based on income and family size. Workers without children could qualify for a smaller credit. You and any qualifying children must have valid social security numbers (SSNs). You can't take the EIC if your investment income is more than the specified amount for 2017 or if income is earned for services provided while you were an inmate at a penal institution. For 2017 income limits and more information, visit www.irs.gov/eitc. Also see Pub. 596, Earned Income Credit. **Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.**

Clergy and religious workers. If you aren't subject to social security and Medicare taxes, see Pub. 517, Social Security and Other Information for Members of the Clergy and Religious Workers.

Corrections. If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to correct your employment record. Be sure to ask the employer to file Form W-2c, Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any name, SSN, or money amount error reported to the SSA on Form W-2. Be sure to get your copies of Form W-2c from your employer for all corrections made so you may file them with your tax return. If your name and SSN are correct but aren't the same as shown on your social security card, you should ask for a new card that displays your correct name at any SSA office or by calling 1-800-772-1213. You also may visit the SSA at www.ssa.gov.

Cost of employer-sponsored health coverage (if such cost is provided by the employer). The reporting in box 12, using code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with code DD is not taxable.

Credit for excess taxes. If you had more than one employer in 2017 and more than \$7,886.40 in social security and/or Tier 1 railroad retirement (RTTA) taxes were withheld, you may be able to claim a credit for the excess against your federal income tax. If you had more than one railroad employer and more than \$4,630.50 in Tier 2 RTTA tax was withheld, you also may be able to claim a credit. See your Form 1040 or Form 1040A instructions and Pub. 505, Tax Withholding and Estimated Tax.

Instructions for Employee
Box 1. Enter this amount on the wages line of your tax return.
Box 2. Enter this amount on the federal income tax withheld line of your tax return.

Box 5. You may be required to report this amount on Form 8959, Additional Medicare Tax. See the Form 1040 instructions to determine if you are required to complete Form 8959.

Box 6. This amount includes the 1.45% Medicare Tax withheld on all Medicare wages and tips shown in box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips above \$200,000.

Box 8. This amount is not included in boxes 1, 3, 5, or 7. For information on how to report tips on your tax return, see your Form 1040 instructions.

You must file Form 4137, Social Security and Medicare Tax on Unreported Tip Income, with your income tax return to report at least the allocated tip amount unless you can prove that you received a smaller amount. If you have records that show the actual amount of tips you received, report that amount even if it is more or less than the allocated tips. On Form 4137 you will calculate the social security and Medicare tax owed on the allocated tips shown on your Form(s) W-2 that you must report as income and on other tips you did not report to your employer. By filing Form 4137, your social security tips will be credited to your social security record (used to figure your benefits).

Box 9. If you are e-filing and if there is a code in this box, enter it when prompted by your software. This code assists the IRS in validating the W-2 data submitted with your return. The code is not entered on paper-filed returns.
Box 10. This amount includes the total dependent care benefits that your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over \$5,000 is also included in box 1. Complete Form 2441, Child and Dependent Care Expenses, to compute any taxable and nontaxable amounts.

Box 11. This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernmental section 457(b) plan, or (b) included in box 3 and/or 5 if it is a prior year deferral under a nonqualified or section 457(b) plan that became taxable for social security and Medicare taxes this year because there is no longer a substantial risk of forfeiture of your right to the deferred amount. This box shouldn't be used if you had a deferral and a distribution in the same calendar year. If you made a deferral and received a distribution in the same calendar year, and you are or will be age 62 by the end of the calendar year, your employer should file Form SSA-131, Employer Report of Special Wage Payments, with the Social Security Administration and give you a copy.

Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D, E, F, and S) and designated Roth contributions (codes AA, BB, and EE) under all plans are generally limited to a total of \$18,000 (\$12,500 if you only have SIMPLE plans; \$21,000 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$18,000. Deferrals under code H are limited to \$7,000.

However, if you were at least age 50 in 2017, your employer may have allowed an additional deferral of up to \$6,000 (\$3,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall elective deferral limit must be included in income. See the "Wages, Salaries, Tips, etc." line instructions for Form 1040.

Note: If a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prior year(s) when you were in military service. To figure whether you made excess deferrals, consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year.

A-Uncollected social security or RTTA tax on tips. Include this tax on Form 1040. See "Other Taxes" in the Form 1040 instructions.
B-Uncollected Medicare tax on tips. Include this tax on Form 1040. See "Other Taxes" in the Form 1040 instructions.

C-Taxable cost of group-term life insurance over \$50,000 (included in boxes 1, 3 (up to social security wage base), and 5)

D-Elective deferrals to a section 401(k) cash or deferred arrangement. Also include deferrals under a SIMPLE retirement account that is part of a section 401(k) arrangement.

E-Elective deferrals under a section 403(b) salary reduction agreement

F-Elective deferrals under a section 408(k)(6) salary reduction SEP

G-Elective deferrals and employer contributions (including nonselective deferrals) to a section 457(b) deferred compensation plan

H-Elective deferrals to a section 501(c)(18)(D) tax-exempt organization plan. See "Adjusted Gross Income" in the Form 1040 instructions for how to deduct.

J-Nontaxable sick pay (information only, not included in boxes 1, 3, or 5)
K-20% excise tax on excess golden parachute payments. See "Other Taxes" in the Form 1040 instructions.

L-Substantiated employee business expense reimbursements (nontaxable)

M-Uncollected social security or RTTA tax on taxable cost of group-term life insurance over \$50,000 (former employees only). See "Other Taxes" in the Form 1040 instructions.

N-Uncollected Medicare tax on taxable cost of group-term life insurance over \$50,000 (former employees only). See "Other Taxes" in the Form 1040 instructions.

P-Excludable moving expense reimbursements paid directly to employee (not included in boxes 1, 3, or 5)

Q-Nontaxable combat pay. See the instructions for Form 1040 or Form 1040A for details on reporting this amount.

R-Employer contributions to your Archer MSA. Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.

S-Employee salary reduction contributions under a section 408(p) SIMPLE plan (not included in box 1)

T-Adoption benefits (not included in box 1). Complete Form 8839, Qualified Adoption Expenses, to compute any taxable and nontaxable amounts.

V-Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to social security wage base), and 5). See Pub. 525, Taxable and Nontaxable Income, for reporting requirements.

W-Employer contributions (including amounts the employee elected to contribute using a section 125 (cafeteria) plan) to your health savings account. Report on Form 8889, Health Savings Accounts (HSAs).

Y-Deferrals under a section 409A nonqualified deferred compensation plan

Z-Income under a nonqualified deferred compensation plan that fails to satisfy section 409A. This amount is also included in box 1. It is subject to an additional 20% tax plus interest.

See "Other Taxes" in the Form 1040 instructions.

AA-Designated Roth contributions under a section 401(k) plan

BB-Designated Roth contributions under a section 403(b) plan

DD-Cost of employer-sponsored health coverage. The amount reported with Code DD is not taxable.

EE-Designated Roth contributions under a governmental section 457(b) plan. This amount does not apply to contributions under a tax-exempt organization section 457(b) plan.

FF-Permitted benefits under a qualified small employer health reimbursement arrangement

Box 13. If the "Retirement plan" box is checked, special limits may apply to the amount of traditional IRA contributions you may deduct. See Pub. 590-A, Contributions to Individual Retirement Arrangements (IRAs).

Box 14. Employers may use this box to report information such as state disability insurance taxes withheld, union dues, uniform payments, health insurance premiums deducted, nontaxable income, educational assistance payments, or a member of the clergy's parsonage allowance and utilities. Railroad employers use this box to report railroad retirement (RTTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax and Additional Medicare Tax. Include tips reported by the employee to the employer in railroad retirement (RTTA) compensation.

Note: Keep Copy C of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year.

Reminder: International Reply Coupons (Return Dates: January 1 – 31, 2018)

Retail Unit Instructions

All Postal Retail Units (PRUs) must submit foreign-issued (exchanged) International Reply Coupons (IRCs) accepted through December 31, 2017, to the Kansas City Stamp Fulfillment Service (SFS) center.

Foreign-issued (exchanged) IRCs (shown here) with expiration dates of December 31, 2017, or December 31, 2021, are the only versions of IRCs that SFS will accept.

SFS will accept exchanged IRCs beginning January 1, 2018. The due date for submission by PRUs is January 31, 2018.

Expires December 31, 2017



Note: This is the last year SFS will accept IRCs dated December 31, 2017, for redemption.

Expires December 31, 2021



Redemption rates for all foreign-issued (exchanged) IRCs with expiration dates of December 31, 2017, or December 31, 2021, are based on the **round date stamp** (on the right-hand side of the coupon). These IRCs are acceptable for return to SFS.

Date	Redemption Rate
07/01/2013-01/25/2014	1.10
01/26/2014-05/30/2015	1.15
05/31/2015-04/09/2016	1.20
04/10/2016-12/31/2017	1.15

Submission Instructions

- Bind foreign-issued (exchanged) IRCs in bundles of 100 or less.
- Prepare PS Form 17, *Stamp Requisition/Stamp Return* (May 2007), in triplicate and annotate "IRC Return."
- Include a shipment number or the shipment will be returned to the originating unit. Include the destruction SFS finance number (receiving unit location ID).
- Submit copies 1 and 2 with the stock. File copy 3 with supporting documentation locally.
- Use only one PS Form 17 for all your IRCs. You do not need to attach PS Form 17 on the outside of the return. The office must write "IRC" on the outside of the return package.
- Ship Priority Signature confirmation to:
Kansas City SFS (289995-0000)
KANSAS CITY SFS
STAMP FULFILLMENT SERVICES
IRC RETURN
8300 NE UNDERGROUND DRIVE, PILLAR 225
KANSAS CITY, MO 64162-9998

The Stamp Distribution Offices (SDOs) listed here will **NOT** accept redeemed or exchanged IRCs:

- San Juan SDO (428460-0000)
Caribbean
- Honolulu SDO (142400-0000)
Honolulu

Note: SFS will not accept *Migratory Bird* stamps or any other stock at this time; you must submit these items only during your regular destruction schedule. You must send IRCs in separately.

Stamp Fulfillment Services Instructions

SFS will be responsible for the consolidation and batching of IRCs from the PRUs. SFS will send an email notice of the IRCs to be exchanged to the St. Louis Accounting Service Center (ASC) International Accounting Branch (IAB) by February 28 of each calendar year.

SFS will send the IRC notice to the International Accounting Management team at the following email address: IAMgmt@usps.gov. The notice will provide the quantity of IRCs to be exchanged and the number of boxes to be returned to the Universal Postal Union (UPU) International Bureau. SFS will be responsible for the shipment of exchanged IRCs to the UPU International Bureau.

Article continues on page [47](#).



8,500

Number of automated processing
equipment pieces used by USPS
to sort mail

Pull-Out Information

Fraud

Invalid USPS Corporate Account Numbers

Provide this listing to Contract Postal Units and acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. This list supersedes all previous notices, which you must recycle.

Acceptance clerks must not accept Priority Mail Express® shipments bearing an invalid USPSCA number in the “Payment by Account” or “Agreement Number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

008372	025476	067314	097465	132240	311306	484003	605103	666040	815215	921295	967335	968691
008744	026044	068492	100143	142474	320177	488304	605260	705001	832061	921901	967342	968692
009090	026259	069037	100223	142590	321381	490737	605513	705911	837973	927721	967348	968698
009587	026280	069574	100299	142775	322025	494268	606200	730071	840075	927789	967395	968789
009775	026371	069600	100413	142828	322057	503009	607102	731349	844200	931102	968004	968838
011076	026604	070109	100471	146822	323520	503034	607985	731404	851021	931610	968252	968847
012226	026627	070733	100491	159065	326609	503138	608195	741673	852844	934222	968255	968902
013259	027134	070949	100700	171250	326756	503159	611200	744002	891213	935022	968287	969031
015693	029177	070998	104616	183018	329038	503173	612015	750035	900012	939002	968299	969104
018087	029825	071044	104661	191806	329067	503217	612064	750044	900013	941088	968335	969109
018351	032142	071984	105081	192540	330043	503255	619056	750155	900030	941178	968338	969115
018440	037049	076338	105813	200143	331204	507002	619380	750750	900214	950914	968345	969136
018583	037146	076865	108952	200190	331611	511001	622002	752030	900433	951079	968359	969168
018833	038114	077025	109014	206091	334723	511830	622003	752177	900517	951332	968391	969170
018902	038575	077257	109235	210078	349157	524008	625115	770043	900550	951709	968403	969173
018915	039304	080160	109711	210483	352006	524077	630025	773083	900614	958785	968421	969175
020073	041303	080647	112128	210611	361361	525002	631001	774320	904387	958960	968445	969208
021685	048073	080667	113789	212503	379555	527003	631050	800149	904658	967073	968471	969209
022619	060033	080685	115246	221046	381795	530008	631070	800227	904736	967124	968567	970549
022928	060086	085210	117004	222001	432381	531790	631381	801426	906190	967197	968583	971140
023056	060096	085656	117919	235112	436481	531880	631416	801657	906341	967249	968606	982697
023486	060584	085917	118102	282810	441501	551361	631565	802396	907769	967261	968613	983123
023554	064991	090704	120185	296432	452187	551612	631850	802502	913137	967262	968617	992336
025066	067202	091860	120257	300311	452878	570037	631873	802641	915195	967267	968641	992755
025330	067218	092350	120344	301407	462025	600223	651150	806206	920108	967290	968655	995426
025407	067219	092717	120362	301415	482435	601759	653401	809177	921150	967299	968667	997285
025442	067299	094159	121182	310002	483398	604115	665001	809203	921152	967326	968679	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

Provide this listing to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed

appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	040 024 3901 to 3999	072 675 8287 to 8299	119 850 7400 to 7499
010 504 1932 to 1999	040 674 7100 to 7199	073 763 0867 to 0876	119 850 7700 to 7999
011 582 1889 to 1899	040 688 8816 to 8899	073 763 0878 to 0887	121 634 0460 to 0499
011 588 2900 to 3099	041 299 6752 to 6799	073 763 0889 to 0898	122 451 9879 to 9899
012 441 0784 to 0799	041 623 8889 to 8899	077 617 5481 to 5499	122 714 6805 to 6900
012 579 5675 to 5699	041 803 6565 to 6599	077 999 4001 to 4090	124 916 0304 to 0499
013 289 6176 to 6199	043 129 1968 to 1997	078 174 4475 to 4499	126 423 0136 to 0169
013 610 0014 to 0099	043 205 5922 to 5999	078 219 4931 to 4999	127 500 2328 to 2399
014 932 1000 to 1099	044 087 3457 to 3499	078 250 4756 to 4799	160 901 2254 to 2299
014 972 0800 to 0899	044 087 4000 to 4099	078 823 8312 to 8399	161 103 6581 to 6599
015 363 0065 to 0099	044 226 2487 to 2512	079 374 0300 to 2499	161 194 2857 to 0899
017 028 3200 to 3299	044 306 4200 to 4299	079 807 2342 to 2399	162 032 4447 to 4499
018 569 5333 to 5399	044 306 4370 to 4599	082 721 0228 to 0254	163 257 1085 to 1099
018 986 5264 to 5299	045 524 4121 to 4298	083 140 5000 to 7499	164 359 2406 to 2499
019 518 2814 to 2899	046 800 9870 to 9899	083 784 8886 to 8899	166 101 1433 to 1499
020 698 5159 to 5199	047 352 4000 to 4099	083 913 6915 to 6999	167 555 5201 to 5212
020 844 7307 to 7399	048 383 7650 to 7659	084 478 3920 to 3999	167 555 5214 to 5299
020 972 8948 to 8999	048 396 3647 to 3699	086 000 8271 to 8299	169 618 6274 to 6299
022 021 9110 to 9181	051 142 0755 to 0799	086 798 3840 to 3849	171 806 6878 to 6893
022 037 1411 to 1499	051 774 8857 to 8899	088 404 4472 to 4499	173 639 4685 to 4699
022 527 9201 to 9210	051 781 2875 to 2885	088 404 5584 to 5699	174 238 2779 to 2799
022 529 1882 to 1899	051 977 7010 to 7023	088 757 8688 to 8699	174 281 9347 to 9399
023 637 7169 to 7199	052 058 7115 to 7199	088 757 9400 to 9499	175 251 2600 to 0699
024 380 4100 to 4199	054 450 1130 to 1167	089 358 2248 to 2257	176 281 7937 to 7950
024 496 6870 to 6896	057 670 0563 to 0599	090 663 9678 to 9684	176 281 7963 to 7999
025 092 0987 to 0999	058 187 3836 to 3899	091 818 0071 to 0099	176 731 6586 to 6599
025 369 5535 to 5599	058 523 3003 to 3099	093 106 9346 to 9355	178 254 5000 to 9999
025 729 1151 to 1199	058 591 1153 to 1299	093 203 0500 to 0599	178 881 9900 to 9999
025 729 1643 to 1799	058 895 3746 to 3799	093 684 3630 to 3699	180 031 2089 to 2089
026 492 3180 to 3199	059 986 0814 to 0899	094 081 5074 to 5099	180 403 7723 to 7741
027 361 0430 to 0499	060 406 7650 to 7699	094 216 2555 to 2599	180 428 4580 to 0599
027 369 4482 to 4495	063 491 8122 to 8199	094 580 7062 to 7099	182 368 7544 to 0599
027 671 8762 to 8776	063 916 9968 to 9999	094 639 4200 to 4299	182 475 3229 to 3258
027 787 9886 to 9899	064 091 4500 to 4599	095 070 7186 to 7199	182 475 3904 to 3933
027 965 9487 to 9499	065 170 0471 to 0499	095 076 8300 to 8399	182 631 0031 to 0099
028 100 8069 to 8099	065 255 7909 to 7999	095 354 6864 to 6899	182 911 6539 to 6600
028 191 1852 to 1999	065 392 6345 to 6399	097 224 1350 to 1599	184 218 2760 to 2799
028 850 3000 to 3199	066 099 2014 to 2099	100 160 3800 to 3899	185 828 1474 to 1499
029 510 1500 to 1599	066 648 2880 to 2899	104 667 6400 to 6499	186 132 7583 to 0599
030 687 0903 to 0999	066 787 3639 to 3699	104 876 8937 to 8999	186 629 0589 to 0599
030 701 3442 to 3499	066 845 7500 to 9999	112 049 4413 to 4499	187 184 6177 to 0199
031 077 4507 to 4799	067 093 3869 to 3899	112 870 9765 to 9799	187 323 8200 to 8299
032 295 7500 to 9999	068 895 0334 to 0399	113 319 2000 to 2099	187 441 6080 to 6099
034 394 1000 to 1099	070 724 4488 to 4499	114 402 3850 to 3899	188 831 6774 to 6799
034 943 0400 to 0799	070 841 9181 to 9199	114 866 5368 to 5397	188 835 6370 to 6399
035 035 4337 to 4399	070 844 2546 to 2599	116 154 2800 to 2899	189 083 1064 to 1099
037 312 7500 to 7599	070 916 1340 to 1399	116 986 4400 to 4499	189 660 9583 to 9599
037 706 9578 to 9599	071 047 5768 to 5799	117 175 1647 to 5169	191 179 0377 to 0399
037 805 3677 to 3699	071 179 9800 to 9899	117 951 4687 to 4699	192 050 5762 to 5781
037 909 5490 to 5499	071 386 3682 to 3699	117 951 5200 to 5299	194 456 8600 to 0699
037 931 4660 to 4699	071 507 6840 to 6899	119 786 3051 to 3064	195 194 6881 to 6899
039 145 6521 to 6595	072 045 9641 to 9699	119 815 8961 to 6199	195 874 1112 to 1199

196 979 0524	to	0599	236 660 5853	to	5872	392 668 2956	to	2999	410 867 0917	to	0966
197 244 6100	to	6199	239 322 5200	to	5299	392 854 8500	to	8899	410 867 0970	to	0999
197 244 6300	to	6399	239 322 5400	to	5499	393 584 7566	to	7699	411 868 1023	to	1199
197 244 6400	to	6499	239 322 5600	to	5699	393 650 0074	to	0099	411 922 2322	to	2399
197 244 6500	to	6599	239 322 5800	to	5899	393 838 8316	to	8499	412 193 0900	to	0999
197 244 6600	to	6699	239 322 5900	to	5999	393 893 6007	to	6099	412 395 8599	to	8699
197 244 6700	to	6799	239 607 4783	to	4799	394 126 6907	to	6999	412 485 6500	to	6599
197 244 6800	to	8999	240 593 1879	to	1899	394 189 0405	to	0599	412 485 6610	to	6699
198 285 2556	to	2566	242 591 2048	to	2099	394 822 3243	to	3278	412 885 5953	to	5999
199 105 0778	to	0799	242 735 0388	to	0398	394 990 1810	to	1899	414 193 3608	to	3674
199 678 2968	to	2999	242 951 7276	to	7299	395 343 3264	to	3299	414 193 3677	to	3699
202 748 5133	to	5199	243 535 6370	to	6399	395 373 3035	to	3099	414 411 7348	to	7399
202 748 5245	to	5299	244 004 9985	to	9999	395 396 9649	to	9799	414 640 0757	to	0799
202 748 5300	to	5399	273 070 8059	to	8099	395 970 3240	to	3299	414 965 1727	to	1799
202 748 5400	to	5499	273 775 7700	to	7899	397 622 4054	to	4099	417 302 8104	to	8199
203 256 1240	to	1299	302 000 0000	to	9999	397 819 8902	to	8999	417 387 6532	to	6599
204 230 3577	to	3595	349 746 2056	to	2099	398 149 7200	to	7699	417 496 6800	to	6999
205 019 0174	to	0199	350 518 7350	to	7374	399 070 0872	to	0899	417 871 9250	to	9299
207 196 9900	to	9999	360 011 1690	to	1699	399 156 7119	to	7199	417 930 9533	to	9599
207 204 0700	to	0799	360 168 6008	to	6099	399 203 5064	to	5099	418 164 6500	to	6799
207 204 0800	to	0899	360 173 8800	to	8899	399 296 9910	to	9999	418 423 9863	to	9899
207 514 3857	to	3899	360 324 2326	to	2399	399 396 8935	to	8999	418 633 5922	to	5999
208 556 4707	to	4799	362 861 3064	to	3099	399 792 7775	to	7799	418 719 8520	to	8599
210 057 4038	to	4047	373 006 2176	to	2199	399 792 8300	to	8399	418 744 2235	to	2299
210 221 0548	to	0599	374 768 2600	to	2699	400 427 1051	to	1999	418 962 2848	to	2899
214 061 4711	to	4724	375 169 4400	to	4599	401 045 1505	to	1549	419 543 0286	to	0299
214 303 6311	to	6325	375 829 3400	to	3499	401 045 1571	to	1599	419 730 0300	to	0399
214 303 6239	to	6258	375 851 9100	to	9199	401 294 2700	to	2799	420 277 0015	to	0049
214 877 4251	to	4273	376 196 0911	to	0999	401 310 9505	to	9599	420 599 0734	to	0798
215 252 3918	to	3992	378 085 3679	to	3699	401 382 5312	to	5399	420 661 4115	to	4199
218 698 2157	to	2199	378 351 1063	to	1099	402 578 7876	to	7899	420 758 9500	to	9699
218 746 0800	to	0899	379 843 5100	to	5199	403 125 6744	to	6799	420 969 3951	to	3971
219 095 0100	to	0399	380 093 9600	to	9699	403 260 7000	to	7499	420 969 3973	to	3999
219 389 1885	to	1899	380 165 1165	to	1199	403 280 6470	to	6499	421 116 3565	to	3599
219 568 7435	to	7456	381 325 4500	to	4599	403 685 8600	to	8699	421 130 9300	to	9399
219 568 7469	to	7487	381 604 2510	to	2699	404 003 0300	to	0399	421 313 4500	to	4999
221 316 5757	to	5799	381 645 9525	to	9599	404 041 8838	to	8899	421 364 5537	to	5599
223 476 3914	to	3999	383 314 3968	to	3999	404 071 4268	to	4299	421 656 2609	to	2699
223 565 4921	to	4957	383 892 1000	to	1344	404 347 5356	to	5399	421 988 9700	to	9799
223 565 4979	to	4999	383 892 1382	to	1399	404 347 5548	to	5599	422 172 4667	to	4699
224 636 4745	to	4765	384 925 3641	to	3654	404 726 4500	to	4599	422 484 4212	to	4299
224 636 4776	to	4799	385 568 2331	to	2399	404 961 5001	to	5199	422 556 1270	to	1299
224 636 4855	to	4885	385 599 7554	to	7575	405 325 0188	to	0198	422 587 7024	to	7099
224 636 4932	to	4948	385 774 2024	to	2099	406 009 4587	to	4599	422 819 7533	to	7599
224 636 4950	to	4962	386 624 1412	to	1599	406 260 6830	to	6899	422 842 5073	to	5087
224 636 4985	to	4999	386 883 8936	to	8999	406 459 6641	to	6999	422 907 7563	to	7599
224 730 2207	to	2299	387 314 5574	to	5599	406 733 3000	to	3999	424 500 6050	to	6099
225 970 0500	to	0599	387 837 6300	to	6399	407 545 1557	to	1599	424 641 8500	to	8599
225 970 0600	to	0699	388 828 0656	to	0699	407 594 0412	to	0599	424 871 6600	to	6699
225 970 0700	to	0799	389 696 2400	to	2799	407 692 9100	to	9299	425 298 2352	to	2399
227 033 8679	to	8699	389 846 3104	to	3135	407 959 2190	to	2199	425 418 4269	to	4299
227 275 9400	to	9999	389 846 3145	to	3195	408 265 2275	to	2288	425 418 4405	to	4499
228 463 2456	to	2499	389 887 9211	to	9230	408 499 7700	to	7799	426 547 4566	to	4599
228 510 4852	to	4899	389 887 9234	to	9299	408 499 7900	to	7999	427 412 6337	to	6499
229 462 8451	to	8475	390 001 3182	to	3199	408 682 8484	to	8599	427 481 0900	to	0999
229 668 5977	to	5999	390 001 3500	to	3699	408 698 7015	to	7099	428 027 2742	to	2752
229 923 9176	to	9199	390 545 5974	to	5999	409 072 3941	to	3999	429 474 4172	to	4199
229 924 6696	to	6699	391 104 6146	to	6199	410 491 2311	to	2399	429 889 2900	to	2999
230 051 9500	to	9999	391 574 1466	to	1499	410 694 8400	to	8599	430 150 4401	to	4599
236 366 2431	to	2499	391 783 3020	to	3599	410 775 1500	to	1599	430 172 9800	to	9899
236 607 6882	to	6899	391 792 6100	to	6199	410 795 7927	to	7999	430 177 1900	to	2099

430 444 9500	to	9699	454 922 4867	to	4895	471 985 2408	to	2419	488 206 4100	to	4199
430 664 4070	to	4099	455 221 1348	to	1499	472 191 6700	to	6799	488 226 0200	to	0299
432 168 8419	to	8499	455 364 2147	to	2199	472 270 2555	to	2599	488 709 3906	to	3999
432 708 6800	to	6999	455 399 5400	to	5499	472 987 0213	to	0241	488 855 8359	to	8399
432 744 1544	to	1599	455 476 0676	to	0699	472 987 0290	to	0299	489 181 8963	to	8999
432 995 9775	to	9799	455 543 0618	to	0699	473 151 2069	to	2199	489 223 2000	to	2099
433 003 5800	to	5899	456 410 9006	to	9099	473 666 9138	to	9199	489 311 1930	to	1999
433 757 3047	to	3099	456 470 4146	to	4299	473 952 3429	to	3499	489 318 6200	to	6300
433 765 4003	to	4099	456 619 4460	to	4499	474 108 5402	to	5499	489 384 0027	to	0099
434 482 7060	to	7199	457 333 2686	to	2699	474 356 5193	to	5299	489 427 0658	to	0899
434 513 2386	to	2399	457 729 1767	to	1777	474 949 3366	to	3399	489 997 5252	to	5299
434 968 3076	to	3092	457 937 8615	to	8699	475 134 9362	to	9399	490 669 5850	to	6099
435 303 1831	to	1842	458 028 9810	to	9899	475 167 9667	to	9699	490 717 7080	to	7099
435 303 1986	to	1999	458 057 2712	to	2999	475 319 3415	to	3499	490 721 6000	to	6099
435 666 6092	to	6399	458 069 9537	to	9599	475 319 3649	to	3799	490 793 1500	to	2099
436 082 6400	to	6899	458 069 9665	to	9699	475 340 6400	to	6599	490 886 8171	to	8199
436 160 6441	to	6499	458 337 5222	to	5299	475 424 8410	to	8499	490 977 9221	to	9240
437 316 7115	to	7199	458 354 7653	to	7999	475 629 9156	to	9199	491 258 8100	to	9099
437 427 0500	to	3499	458 671 8678	to	8699	475 850 6101	to	6199	491 567 1376	to	1399
439 179 2300	to	2399	458 671 8721	to	8798	475 875 2500	to	2599	492 254 4800	to	4899
439 310 0458	to	0499	458 847 5044	to	5999	476 169 8264	to	8299	492 283 5100	to	5199
440 698 1947	to	1999	459 274 7624	to	7699	476 189 3000	to	3499	492 610 6813	to	6899
440 858 6300	to	6399	459 365 5432	to	5499	476 331 2480	to	2499	493 394 5568	to	5599
440 858 6420	to	7299	459 378 5764	to	5799	477 289 8601	to	8699	493 470 2562	to	2599
441 199 1655	to	1699	459 472 4816	to	4999	477 681 5206	to	5299	493 473 7700	to	7799
443 127 3648	to	3699	460 349 6878	to	6899	478 010 4243	to	4268	493 716 2153	to	2199
443 127 4000	to	4099	460 550 1909	to	1999	478 010 4270	to	4291	494 206 2972	to	2999
443 673 7900	to	7999	460 997 5234	to	5299	478 450 5071	to	5099	494 217 3446	to	3999
443 800 9335	to	9399	461 973 6443	to	6499	478 469 7838	to	7858	494 224 0500	to	0599
444 382 8822	to	8899	462 152 0107	to	0299	478 469 7883	to	7899	495 145 0600	to	0699
444 390 1667	to	1699	462 274 1072	to	1099	479 280 9800	to	9899	496 209 7425	to	7499
444 457 3854	to	3899	462 277 8373	to	8399	479 365 9116	to	9176	496 213 8728	to	8799
450 048 4173	to	4199	462 554 6051	to	6099	479 412 9900	to	9999	496 474 5226	to	5248
450 048 4442	to	4699	463 011 5529	to	5540	479 667 6190	to	6199	497 053 8517	to	8699
450 560 5173	to	5199	463 176 4115	to	4199	479 748 9680	to	9699	497 854 8673	to	8699
450 620 3077	to	3099	463 176 4229	to	4299	479 860 7000	to	7199	498 449 8888	to	8899
450 620 3135	to	3199	463 185 2600	to	2799	480 526 2000	to	2099	498 929 8285	to	8499
450 780 2716	to	2799	463 227 7711	to	7799	480 640 6330	to	6399	498 936 5310	to	5399
450 801 2700	to	2799	463 414 4869	to	4899	480 658 0568	to	0599	499 016 5425	to	5499
451 109 2967	to	2984	463 808 3484	to	3499	480 689 5100	to	5199	499 440 8575	to	8899
451 115 4110	to	4125	463 945 7400	to	7899	481 072 9463	to	9499	499 731 6717	to	6799
451 115 4127	to	4199	464 629 9000	to	9399	481 673 0074	to	0095	500 064 1858	to	1869
451 746 0700	to	0799	464 711 4332	to	4399	482 527 1500	to	1599	500 070 5725	to	7799
452 265 0074	to	0099	465 692 3963	to	3999	482 541 5255	to	5299	501 058 0016	to	0026
452 265 0246	to	0299	465 698 8300	to	8599	482 729 6800	to	6899	501 331 0300	to	0399
452 265 0335	to	0999	465 743 7745	to	7799	483 363 7207	to	7299	501 460 0977	to	0999
452 509 1169	to	1199	466 798 6056	to	6067	483 402 2356	to	2399	502 227 7645	to	7699
452 855 6471	to	6499	467 147 4300	to	4399	483 486 5100	to	5199	502 424 0200	to	0499
452 890 4679	to	4799	468 079 5782	to	5799	483 632 1521	to	1599	502 424 0600	to	0699
452 900 8215	to	8238	469 067 2817	to	2899	483 632 2600	to	2799	502 496 6923	to	6999
453 117 9146	to	9199	469 127 8000	to	8199	483 849 1615	to	1699	503 003 2700	to	2899
453 334 3631	to	3699	469 213 0359	to	0399	484 174 4803	to	5299	503 194 5144	to	5153
453 603 7841	to	7891	469 213 0500	to	0599	484 323 8900	to	9199	503 790 9922	to	9948
453 650 1140	to	1199	469 561 8011	to	8099	484 680 5000	to	5038	504 045 4030	to	4099
453 741 1300	to	1399	469 658 1961	to	1999	484 680 5040	to	5074	504 166 0200	to	0599
454 013 2919	to	2999	469 666 9900	to	9999	484 680 5077	to	5099	504 240 1062	to	1399
454 186 2411	to	2499	469 678 1900	to	1999	485 029 4913	to	4999	504 805 3300	to	3499
454 268 4883	to	4899	469 781 4900	to	4999	486 176 0600	to	0699	505 096 0662	to	0699
454 302 5400	to	5499	469 947 6960	to	6999	486 559 7555	to	7599	505 893 7739	to	7799
454 490 8300	to	8399	470 755 5800	to	5818	486 696 3023	to	3199	505 893 7800	to	7999
454 547 7434	to	7499	471 918 0300	to	0999	488 173 7900	to	7999	506 124 0800	to	0999

506 165 7027	to	0099	612 751 5171	to	5199	634 827 5900	to	5999	648 722 5283	to	5299
506 502 5209	to	5299	612 751 5226	to	5299	634 886 3428	to	3499	648 892 3164	to	3199
506 756 1682	to	1699	612 751 6083	to	6099	635 559 3449	to	3499	649 100 3989	to	3999
506 756 1700	to	1799	612 751 6268	to	6299	636 289 6214	to	6299	649 647 0370	to	0399
506 756 1800	to	1899	612 751 6572	to	6599	636 634 8007	to	8042	649 647 0522	to	0599
506 836 5326	to	5399	612 774 2111	to	2199	637 150 1200	to	1299	649 647 5237	to	5399
508 488 6226	to	6299	612 774 2254	to	2299	637 562 5828	to	5899	649 647 9100	to	9299
508 789 8332	to	8399	612 774 2500	to	2599	638 042 1647	to	1699	649 666 7800	to	8299
508 789 8400	to	8499	614 469 0979	to	0999	638 049 4984	to	4999	650 114 7707 to 7719		
509 909 0425	to	0435	614 474 3000	to	3099	638 318 1115	to	1199	650 130 3400	to	3599
510 150 2400 to 2499			614 521 3490	to	3499	638 318 1453	to	1499	650 213 0406	to	0499
510 381 3200	to	3299	614 645 1800	to	1899	638 885 0000	to	0299	650 555 1749	to	1799
510 587 9500	to	9599	614 832 1100	to	2099	638 903 4362	to	4373	650 564 1900	to	1999
510 587 9659	to	9699	615 017 7505	to	7599	639 415 1929	to	1999	650 627 4212	to	4299
510 269 9770	to	9999	617 711 6609	to	6699	639 415 2019	to	2099	650 736 2043	to	2099
511 021 5042	to	5099	617 760 5266	to	5299	639 420 6200	to	6299	650 739 1540	to	1699
511 021 5100	to	5199	617 813 3601	to	3699	639 469 3517	to	3799	651 741 4415	to	4499
511 468 1747	to	1799	618 840 9200	to	9299	639 605 2143	to	2199	651 882 2800	to	2899
511 844 0100	to	0199	619 551 7229	to	7299	639 657 8600	to	8799	652 754 6317	to	6399
511 844 0340	to	0399	619 859 3000	to	3099	640 289 7500 to 7599			653 131 4945	to	4999
600 645 3223 to 3299			620 073 9400 to 9499			640 289 7700	to	7999	653 426 3300	to	3399
601 339 1200	to	1399	621 614 7907	to	7930	641 170 4420	to	4499	653 455 4874	to	4899
601 653 5884	to	5899	621 614 7932	to	7999	641 318 3133	to	3199	654 238 0000	to	0399
601 661 7700	to	7799	621 648 8021	to	8199	641 378 6500	to	6999	654 404 3065	to	3092
601 682 5343	to	5399	621 648 8500	to	8599	641 383 8739	to	8799	654 962 2900	to	3199
601 928 1600	to	1699	621 904 8351	to	8599	641 877 3187	to	3299	655 103 5081	to	5199
602 512 2972	to	2999	621 916 1978	to	1989	641 877 3310	to	3399	655 523 2600	to	2999
602 555 2400	to	2799	622 989 8032	to	8099	642 355 8094	to	8199	656 305 2448	to	2499
602 829 7061	to	7099	623 076 9300	to	9399	642 355 8308	to	8999	657 347 4438	to	4999
603 483 9572	to	9599	623 819 5006	to	5099	642 900 0018	to	0099	657 710 8100	to	8999
603 490 7200	to	7299	623 895 8200	to	8399	643 030 6254	to	6299	657 780 0985	to	0999
603 678 7100	to	7199	623 917 0000	to	0099	644 066 0882	to	0899	658 586 1400	to	1499
603 678 7662	to	7699	623 917 0200	to	0299	644 069 0600	to	0699	658 877 8000	to	8199
603 678 7902	to	7999	624 468 5288	to	5299	644 077 7506	to	7699	658 880 8000	to	8199
603 678 8418	to	8499	624 665 3162	to	3198	644 085 8157	to	8199	659 398 7300	to	7399
603 678 8700	to	9999	625 088 6735	to	6799	644 112 9839	to	9899	659 706 8113	to	8199
604 086 0880	to	0899	625 916 9500	to	9799	644 373 9083	to	9099	659 846 7837	to	7899
604 349 1414	to	1499	625 968 8956	to	8999	644 380 1460	to	1499	660 510 4100 to 4199		
604 503 7776	to	7799	627 005 3938	to	3999	644 733 4715	to	4799	660 673 0400	to	0599
605 520 9037	to	9099	627 384 3907	to	4099	644 900 9712	to	9799	661 488 5000	to	5099
605 685 4010	to	4099	627 496 7549	to	7599	644 901 0109	to	1299	661 609 9100	to	9199
605 988 6467	to	6499	627 708 3605	to	3699	644 901 1325	to	1399	661 716 9420	to	9499
607 689 7951	to	7960	627 776 2500	to	2599	644 923 6800	to	7799	661 906 6522	to	6599
607 728 1276	to	1299	628 226 3100	to	3199	644 932 4655	to	4699	662 021 8332	to	8399
608 727 7100	to	7199	628 814 4702	to	4799	645 318 7240	to	7499	662 068 0700	to	0899
608 727 7273	to	7599	628 851 9689	to	9699	645 333 1766	to	1799	662 553 0774	to	0799
608 813 9950	to	9999	629 510 7200	to	7299	645 790 8632	to	8699	663 078 7034	to	7099
609 067 5325	to	5399	629 964 4200	to	4294	645 821 0657	to	0699	663 763 5300	to	5399
609 067 5488	to	5499	630 389 3056 to 3071			645 930 7948	to	7999	663 883 7039	to	7499
609 067 5600	to	5699	630 463 0588	to	0599	645 975 0737	to	0762	663 938 9200	to	9299
609 289 6123	to	6199	631 459 9117	to	9199	646 242 6200	to	6299	664 253 8000	to	8499
609 438 4400	to	4499	631 762 9325	to	9399	646 270 7639	to	7799	664 656 3055	to	3099
609 493 1100	to	1199	632 217 4933	to	4999	646 798 4000	to	4999	665 174 6400	to	6499
609 766 8091	to	8999	632 500 0000	to	640 3999	647 048 7035	to	7099	665 274 8208	to	8299
609 825 4100	to	4115	633 110 4165	to	4199	647 049 2900	to	2999	665 669 5400	to	5499
609 884 2981	to	2999	633 110 4303	to	4499	647 398 8300	to	8399	666 132 8226	to	8299
609 893 1000	to	1099	633 438 6429	to	6599	647 398 8481	to	8499	666 696 2209	to	2299
610 092 3200 to 3299			633 588 7173	to	7182	647 437 3000	to	4999	666 696 2309	to	2399
610 582 4200	to	4299	634 725 0700	to	0799	647 811 2188	to	2199	667 032 9300	to	9399
611 879 6939	to	6999	634 803 3239	to	3299	648 009 6057	to	6099	667 729 5529	to	5599
612 291 8013	to	8099	634 807 2474	to	2499	648 163 5300	to	5499	668 383 8400	to	8699

670 368 3400 to 3499	692 727 9362 to 9399	740 144 2780 to 2795	833 566 3015 to 3071
670 369 7336 to 7399	692 798 1800 to 1899	740 241 9049 to 9099	834 130 5200 to 5299
670 750 7169 to 7199	693 249 0779 to 0799	740 252 9265 to 9294	834 316 5444 to 5499
671 046 6200 to 6399	693 249 0877 to 1699	740 255 1718 to 1799	834 354 8747 to 8766
671 251 5448 to 5499	693 445 0566 to 0999	740 274 2602 to 2619	834 354 8824 to 8838
671 926 5600 to 5799	693 448 8500 to 8999	740 277 0366 to 0392	835 269 5700 to 5799
672 444 2000 to 2999	693 645 9583 to 9599	740 332 7658 to 7671	835 496 7303 to 7399
672 828 3410 to 3499	693 965 4200 to 4299	740 348 6641 to 6658	835 539 5200 to 5999
673 167 5776 to 5799	695 741 2906 to 2999	740 351 4790 to 4799	835 813 3015 to 3099
675 464 3700 to 3799	695 947 8518 to 8599	740 374 7416 to 7499	837 672 8967 to 8999
675 464 4000 to 4199	696 662 8247 to 8299	740 470 2420 to 2443	837 784 3282 to 3299
676 365 5958 to 5999	697 447 8285 to 8296	740 514 0300 to 0499	838 176 8377 to 8399
676 669 1024 to 1099	698 042 4816 to 4899	740 523 7432 to 7449	838 518 1257 to 1299
677 126 6734 to 6799	698 131 2138 to 2157	740 535 1555 to 1580	839 718 8257 to 8299
677 333 9979 to 9999	698 227 0000 to 0099	740 557 3570 to 3579	840 323 0600 to 0699
677 466 1088 to 1099	700 065 2570 to 2599	740 650 4104 to 4140	840 875 6235 to 6299
678 071 4500 to 4799	700 065 4800 to 4899	740 684 0620 to 0800	840 910 0900 to 0999
678 096 7531 to 7599	700 190 3350 to 3359	740 701 6105 to 6114	841 349 5000 to 5099
679 909 2578 to 2599	700 228 6048 to 6099	740 705 9790 to 9799	841 805 7747 to 7899
680 112 9565 to 9599	700 650 0452 to 0499	740 726 6400 to 6500	841 805 7944 to 8099
680 244 0903 to 0999	700 666 1323 to 1349	740 748 8319 to 8329	842 226 0685 to 0695
680 412 6046 to 6099	700 786 9106 to 9142	740 765 3306 to 3399	842 685 4600 to 4699
680 761 6800 to 6899	700 859 0744 to 0758	740 774 8434 to 8499	842 685 4742 to 4999
681 677 0540 to 0699	701 028 6780 to 6899	740 779 4259 to 4299	842 860 0300 to 0399
682 070 1029 to 1099	701 213 3900 to 3999	740 786 1885 to 1899	842 898 5582 to 5599
682 956 6280 to 6299	701 267 2000 to 3999	740 790 5989 to 5999	843 062 7100 to 7199
682 956 6490 to 6599	701 335 7312 to 7399	740 803 4870 to 4879	843 077 6288 to 6299
682 956 6700 to 6799	701 369 2005 to 2050	740 820 4854 to 7836	843 077 6378 to 6399
682 965 1178 to 1199	701 499 2260 to 2299	740 827 7578 to 7594	843 758 5769 to 5778
682 965 1201 to 1299	701 503 2247 to 2299	740 917 7490 to 7499	843 786 2554 to 2699
683 118 2389 to 2399	701 541 2271 to 2299	740 918 5531 to 5549	845 656 8165 to 8199
683 378 2000 to 2099	701 553 6557 to 6599	741 037 8528 to 8551	845 727 2100 to 2199
683 378 2117 to 2299	701 578 7460 to 7469	742 030 6135 to 6149	845 746 2618 to 2635
683 415 1200 to 1499	701 578 7475 to 7499	742 033 2663 to 2674	846 390 7531 to 7599
683 444 8159 to 8199	701 601 3457 to 3499	742 040 3300 to 3309	846 918 0572 to 0599
685 154 7780 to 7789	701 605 5913 to 5999	742 151 5000 to 5014	847 237 7690 to 7699
685 297 7645 to 7699	701 695 3982 to 3999	742 191 4640 to 4649	847 284 2481 to 2499
685 623 5264 to 5299	701 695 4148 to 4199	742 192 5210 to 5224	847 374 7055 to 7065
685 650 9487 to 9499	701 695 4227 to 4299	742 222 9200 to 9210	847 374 7055 to 7065
685 669 4200 to 4299	701 708 1741 to 1799	742 228 9660 to 9669	847 636 5304 to 5399
685 757 8452 to 8499	701 736 3966 to 3999	742 247 6980 to 6989	847 700 5447 to 5499
686 071 2694 to 2799	701 772 0870 to 0899	742 290 0936 to 0950	847 723 7500 to 7599
686 176 3333 to 3354	701 838 2800 to 2899	742 302 7600 to 7699	849 485 3427 to 3499
686 372 3200 to 3299	701 941 0600 to 0699	805 885 8411 to 8499	849 520 9850 to 9899
686 644 5879 to 5899	702 171 1603 to 1699	806 087 1100 to 1499	849 608 1357 to 1399
686 899 1371 to 1399	702 195 5109 to 5199	806 268 9275 to 9299	849 792 2600 to 2699
686 931 7636 to 7699	702 254 9300 to 9399	806 534 3400 to 3477	850 546 1862 to 1899
687 601 0973 to 0999	702 264 7569 to 7599	807 342 3283 to 3399	851 143 6826 to 6844
687 614 6774 to 6799	702 519 0513 to 0524	808 086 7100 to 7199	851 209 9880 to 9899
688 120 9000 to 9999	702 713 1800 to 1809	808 090 3440 to 3499	851 928 9221 to 9299
688 314 3107 to 3191	702 821 5730 to 5799	808 325 5161 to 5699	852 589 6560 to 6599
690 291 1361 to 1371	702 821 5805 to 5899	808 784 8000 to 8299	853 049 3646 to 3699
690 788 2877 to 2899	702 844 6975 to 6994	830 125 0672 to 0699	854 304 4089 to 4999
690 893 5344 to 5399	702 846 6331 to 6399	830 602 5800 to 5999	854 529 2200 to 2299
690 893 5512 to 5599	702 848 3900 to 3999	830 610 3700 to 3799	854 532 0000 to 2999
690 904 1300 to 1599	702 857 7302 to 7499	830 983 3500 to 3599	855 001 6204 to 6249
690 941 6000 to 6199	702 878 0114 to 0199	830 983 3635 to 3699	855 319 9364 to 9399
691 313 6383 to 6399	703 364 1707 to 1799	831 354 1387 to 1399	855 361 3390 to 3399
691 313 6600 to 6699	740 002 7710 to 7719	831 815 8240 to 8299	856 226 0490 to 0499
691 582 8003 to 8099	740 037 6730 to 6800	832 525 3810 to 3899	856 656 5800 to 5999
691 664 1800 to 1999	740 119 2275 to 2284	833 159 1884 to 1899	856 752 0200 to 0299
691 664 2400 to 2499	740 130 6688 to 6698	833 456 2567 to 2599	857 111 1352 to 1399

857 279 3450	to	3499	872 028 4850	to	4899	911 140 1000	to	2199	921 333 7400	to	7499
857 843 4000	to	4099	872 029 9306	to	9399	911 245 2545	to	2599	921 477 3762	to	3799
858 124 7644	to	7699	872 078 3709	to	3799	911 268 9077	to	9099	922 278 1048	to	1399
858 756 3111	to	3299	872 100 0445	to	0459	911 400 8948	to	8999	922 280 2019	to	2099
859 063 8200	to	8699	900 556 4178	to	4199	911 508 1620	to	1799	922 280 2233	to	2299
859 190 0600	to	0644	900 845 0044	to	0099	911 509 9310	to	9399	922 773 0459	to	0499
859 437 5538	to	5599	900 936 0217	to	0299	911 523 3000	to	3999	923 032 7000	to	7399
859 811 2888	to	2899	900 936 0435	to	0499	912 057 9922	to	9999	923 045 3630	to	3699
859 855 8873	to	8999	901 058 5255	to	5280	912 882 0563	to	0899	923 484 3600	to	3699
860 240 8520	to	8599	901 273 1082	to	1099	913 605 2218	to	2299	923 493 9403	to	9599
860 275 3900	to	3999	901 287 5143	to	5199	913 709 2429	to	2499	923 493 9681	to	9699
860 518 9629	to	9699	901 291 2789	to	2799	913 818 3501	to	3999	923 604 4424	to	4499
860 600 0021	to	0999	901 525 7122	to	7199	914 063 4300	to	4399	923 810 7800	to	8299
861 158 2350	to	2599	902 089 1253	to	1299	914 346 7621	to	7644	924 252 1200	to	1299
861 367 5400	to	5499	902 198 9769	to	9799	914 453 1366	to	1399	924 252 1400	to	1499
861 637 6010	to	6099	902 948 1269	to	1299	914 529 6185	to	6299	924 533 0711	to	0799
861 979 7292	to	7499	902 985 0833	to	0899	914 896 4658	to	4699	924 533 2343	to	2399
862 216 6100	to	6199	903 370 6934	to	6999	915 187 8774	to	8779	924 533 2428	to	2499
862 263 9213	to	9299	904 600 6523	to	6599	915 300 2783	to	2799	924 685 1957	to	1999
862 271 0800	to	0999	904 892 0378	to	0399	915 546 6822	to	6999	924 946 6300	to	6699
862 271 5000	to	5099	904 892 0648	to	1299	915 646 5183	to	5199	925 333 5900	to	6099
863 871 5138	to	5199	905 056 2216	to	2299	915 671 3963	to	3980	925 336 2300	to	2399
863 949 5300	to	5399	905 510 6647	to	6799	915 671 3982	to	3999	926 432 5907	to	5999
864 088 8200	to	8299	905 510 6900	to	7099	915 675 2217	to	2299	926 436 3600	to	3699
864 426 3972	to	3999	905 794 0000	to	0199	916 440 3377	to	3399	927 765 6257	to	6299
864 520 6117	to	6136	905 794 0288	to	0299	916 670 6352	to	6399	928 197 8100	to	8199
865 151 0526	to	0599	905 873 6900	to	6999	916 682 5300	to	5399	928 197 8283	to	8299
865 500 4034	to	4099	905 873 7100	to	7299	916 694 1414	to	1499	928 856 2059	to	2068
865 883 6082	to	6099	905 880 8900	to	8999	916 703 0802	to	0821	930 078 5800	to	5899
866 004 3000	to	3999	905 889 7100	to	7199	917 089 0709	to	0799	930 219 1722	to	1799
866 442 4100	to	4899	906 158 1508	to	1599	917 089 0842	to	0899	930 335 7810	to	7819
867 366 9108	to	9118	906 558 8812	to	8899	917 216 2928	to	2999	931 097 9259	to	9299
867 633 7403	to	7499	906 982 2214	to	2299	917 370 6300	to	6499	931 156 1502	to	1579
867 737 5623	to	5699	907 725 8500	to	8599	917 486 4900	to	4999	931 156 1600	to	1625
868 169 4529	to	4599	907 815 0216	to	0257	918 460 0602	to	0699	931 156 1671	to	1699
868 173 8400	to	8599	908 622 4225	to	4235	918 951 7231	to	7299	932 506 6400	to	6599
868 514 9000	to	9099	908 936 9254	to	9299	919 519 2786	to	2799	932 732 1796	to	1799
868 566 9200	to	9299	909 066 4494	to	7499	919 536 0770	to	0799	932 827 9026	to	9099
869 200 0000	to	9999	909 067 7400	to	7499	919 814 3095	to	3199	932 957 2300	to	2399
869 387 1150	to	1199	909 100 1787	to	1799	919 889 5110	to	5134	933 060 6160	to	6189
869 505 3500	to	3599	909 100 1900	to	2099	919 889 5137	to	5176	933 387 2541	to	2561
869 523 7033	to	7099	909 355 0422	to	0499	919 889 5178	to	5199	933 760 3609	to	4199
869 566 6150	to	6167	909 568 8900	to	9099	919 889 5030	to	5070	933 894 0928	to	0999
869 800 0000	to	999 9999	909 568 9300	to	9499	919 889 5090	to	5099	934 018 2729	to	2741
870 054 4814	to	4899	909 725 7307	to	7399	919 915 2774	to	2787	934 180 0300	to	0399
870 491 4812	to	4849	909 833 0947	to	0999	920 155 4662	to	4687	934 236 3954	to	3999
870 536 5820	to	5829	910 219 8631	to	8699	920 309 9039	to	9199	934 622 8717	to	8999
870 541 7167	to	7239	910 265 1100	to	1199	920 771 5321	to	5399	935 216 0312	to	0399
870 575 8155	to	8999	910 471 7273	to	7299	920 857 5500	to	5899	935 843 2202	to	2247
870 589 0485	to	0494	910 536 2505	to	2599	920 864 3480	to	3499	936 024 8889	to	8899
870 691 7060	to	7099	910 958 7499	to	7599	920 963 4567	to	4599	936 339 4455	to	4499

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

Provide this listing to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial

numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	727 416 181	to	6 240	733 704 482	to	4 570	740 329 266	to	9 320
720 227 871	to	7 930	727 481 431	to	1 460	733 751 041	to	1 130	740 889 081	to	9 090
720 227 949	to	7 960	727 749 241	to	9 780	734 009 101	to	9 130	741 010 421	to	0 530
720 368 543	to	8 570	728 382 331	to	2 480	734 290 759	to	0 770	741 113 041	to	3 370
720 392 151	to	2 570	728 702 338	to	2 400	734 389 273	to	9 290	741 373 891	to	4 340
720 556 491	to	6 640	728 915 371	to	5 850	734 440 031	to	0 111	741 452 369	to	2 490
720 558 621	to	8 650	728 953 141	to	3 410	734 797 201	to	7 320	741 492 991	to	3 140
720 575 361	to	5 570	728 954 280	to	4 310	734 939 611	to	9 640	741 553 460	to	3 470
720 590 152	to	0 179	729 169 081	to	9 140	734 950 111	to	0 170	741 764 431	to	4 520
721 638 331	to	9 170	729 363 841	to	3 870	735 120 331	to	0 840	741 764 431	to	4 520
721 815 391	to	5 420	729 682 891	to	3 190	735 283 008	to	3 020	742 178 834	to	8 880
721 969 713	to	9 740	729 838 940	to	9 070	735 293 131	to	3 220	742 325 500	to	5 520
722 072 137	to	2 160	729 839 101	to	9 130	735 635 010	to	5 040	742 325 668	to	5 700
722 378 265	to	8 280	730 077 683	to	7 840	735 783 961	to	3 990	742 408 771	to	8 830
722 413 990	to	4 004	730 109 847	to	9 880	735 803 401	to	3 430	742 512 120	to	2 150
722 764 948	to	4 980	730 373 761	to	3 850	736 005 420	to	5 440	742 684 849	to	4 890
722 825 840	to	5 889	730 501 951	to	2 130	736 366 021	to	6 110	742 839 553	to	9 630
723 153 841	to	3 850	730 519 379	to	9 470	736 624 456	to	4 500	742 913 668	to	3 700
723 237 616	to	7 630	730 569 278	to	9 360	736 670 851	to	1 060	742 917 287	to	7 296
723 331 081	to	1 110	730 711 711	to	1 740	736 767 061	to	7 090	742 921 891	to	1 980
723 496 443	to	6 470	730 722 991	to	3 230	736 767 093	to	7 120	742 983 631	to	3 810
723 967 291	to	7 320	730 845 970	to	5 990	736 982 191	to	2 370	743 020 021	to	0 170
724 655 196	to	5 340	730 888 291	to	8 320	736 982 551	to	2 730	743 206 491	to	6 500
724 711 441	to	1 500	730 927 591	to	7 680	737 110 141	to	0 170	743 235 992	to	6 050
724 711 538	to	1 560	731 307 914	to	7 930	737 185 501	to	5 710	743 940 631	to	0 900
724 793 221	to	3 250	731 402 431	to	2 460	737 317 321	to	7 350	743 978 011	to	8 070
724 908 109	to	8 120	731 407 232	to	7 320	737 517 781	to	7 840	744 234 751	to	4 780
724 937 461	to	7 670	731 588 301	to	8 340	737 628 181	to	8 210	744 499 591	to	9 680
725 163 118	to	3 151	731 767 273	to	7 320	737 634 258	to	4 270	744 626 901	to	6 910
725 202 735	to	2 750	731 781 061	to	1 120	738 361 971	to	1 980	745 388 794	to	8 910
725 398 591	to	8 800	731 837 821	to	7 910	738 447 601	to	7 660	746 446 806	to	6 820
725 464 591	to	4 920	731 841 377	to	1 450	738 648 355	to	8 450	746 818 351	to	8 410
725 475 321	to	5 330	732 018 481	to	8 600	738 849 811	to	9 900	747 245 266	to	5 280
725 711 057	to	1 070	732 067 972	to	8 370	738 892 270	to	2 290	747 364 813	to	4 830
725 738 581	to	8 730	732 188 649	to	8 670	738 997 259	to	7 380	747 501 434	to	1 450
725 981 311	to	1 430	732 193 460	to	3 470	739 161 451	to	1 540	747 739 891	to	0 070
725 987 835	to	7 880	732 201 241	to	1 390	739 219 381	to	9 440	748 148 649	to	8 760
726 060 811	to	0 900	732 220 431	to	0 440	739 740 151	to	0 180	748 259 960	to	9 970
726 391 970	to	2 520	732 355 201	to	5 380	739 793 491	to	3 520	748 565 162	to	5 280
726 484 771	to	4 800	732 472 320	to	2 560	739 793 527	to	3 550	748 874 988	to	5 030
726 493 351	to	5 300	732 541 605	to	1 620	739 942 621	to	2 650	749 137 381	to	7 410
726 504 031	to	4 063	732 572 221	to	2 490	739 999 231	to	9 320	749 190 192	to	0 210
726 504 070	to	4 090	732 586 479	to	6 710	740 011 517	to	1 530	749 685 421	to	5 450
726 504 331	to	4 390	732 994 037	to	4 080	740 030 701	to	0 970	749 846 791	to	6 850
726 563 701	to	4 060	733 163 449	to	3 460	740 261 740	to	1 820	749 993 131	to	3 580
726 599 371	to	9 460	733 297 171	to	7 290	740 265 811	to	6 290	750 071 587	to	1 610
726 626 356	to	6 370	733 446 631	to	7 110	740 299 111	to	9 170	750 408 167	to	8 183
727 182 271	to	2 510	733 474 665	to	4 770	740 299 231	to	9 260	750 438 421	to	8 501

750 743 911	to	4 030	759 740 941	to	1 090	768 009 841	to	9 960	794 581 741	to	2 040
750 779 118	to	9 400	760 004 596	to	4 610	768 011 489	to	1 520	794 592 122	to	2 150
750 910 981	to	1 010	760 118 191	to	8 250	768 177 980	to	7 990	795 032 251	to	2 340
750 960 841	to	0 900	760 155 001	to	5 090	768 391 081	to	1 170	795 796 291	to	6 350
751 296 211	to	6 240	760 378 002	to	8 020	768 661 569	to	1 650	796 070 139	to	0 160
751 539 121	to	9 180	760 692 722	to	2 749	769 000 051	to	0 080	796 143 151	to	3 630
751 541 311	to	1 790	761 055 460	to	5 480	769 050 841	to	0 900	796 159 725	to	9 740
751 757 641	to	7 700	761 169 781	to	9 810	769 159 081	to	9 178	796 169 306	to	9 340
751 936 951	to	7 010	761 504 941	to	5 120	769 737 496	to	7 510	796 373 406	to	3 430
751 951 861	to	1 890	761 516 836	to	6 910	769 778 491	to	8 730	796 602 961	to	3 050
751 999 021	to	9 110	761 613 588	to	3 600	769 827 331	to	7 450	796 708 441	to	8 500
752 139 516	to	9 570	761 688 631	to	8 690	770 216 071	to	6 100	796 886 281	to	6 430
752 182 892	to	2 950	761 805 199	to	5 240	770 723 281	to	3 400	796 901 701	to	2 000
752 206 861	to	7 100	761 826 106	to	6 120	770 790 451	to	0 480	796 975 466	to	5 590
752 295 241	to	5 600	761 881 171	to	1 560	770 915 150	to	5 490	797 272 917	to	2 950
752 731 351	to	1 410	761 975 641	to	5 670	771 455 551	to	5 610	797 519 441	to	9 460
752 767 441	to	7 470	761 975 886	to	5 895	771 609 661	to	9 690	797 519 731	to	0 240
753 008 941	to	9 030	762 304 144	to	4 170	771 932 551	to	2 580	797 535 181	to	5 330
753 194 311	to	4 370	762 324 931	to	4 960	772 057 224	to	7 440	797 646 151	to	6 180
753 620 378	to	0 400	762 439 261	to	9 290	772 162 660	to	3 070	798 040 053	to	0 080
754 013 917	to	3 940	762 524 158	to	4 220	772 718 615	to	8 640	798 055 813	to	5 830
754 161 061	to	1 120	762 584 872	to	4 970	772 940 140	to	0 160	798 055 891	to	5 950
754 358 445	to	8 610	762 593 431	to	3 460	772 970 886	to	0 940	798 326 371	to	6 520
754 410 451	to	0 660	763 155 160	to	5 180	773 009 419	to	9 430	798 339 167	to	9 210
754 438 393	to	8 410	763 178 631	to	8 660	773 112 031	to	2 060	798 562 411	to	2 440
754 493 109	to	3 130	763 506 001	to	6 060	773 125 387	to	5 410	798 632 461	to	2 490
754 664 182	to	4 220	763 522 141	to	2 470	773 179 320	to	9 410	798 807 151	to	7 510
754 816 377	to	6 470	763 717 694	to	7 800	773 202 989	to	3 140	798 944 761	to	5 030
755 487 421	to	7 600	763 826 461	to	6 520	773 208 991	to	9 290	799 118 616	to	8 640
755 592 901	to	3 140	763 900 460	to	0 471	773 231 311	to	1 340	799 133 191	to	3 220
755 790 020	to	0 030	763 900 479	to	0 530	773 348 739	to	8 940	799 177 626	to	7 650
755 791 730	to	1 800	763 917 271	to	7 750	773 348 739	to	8 940	799 854 751	to	5 200
755 926 951	to	7 070	764 125 801	to	5 860	773 575 891	to	5 950	800 044 320	to	4 410
755 934 332	to	4 510	764 284 525	to	4 560	773 852 971	to	3 030	800 211 901	to	2 440
755 957 701	to	8 000	764 526 241	to	6 330	775 373 449	to	3 460	800 427 530	to	7 540
755 962 981	to	3 280	764 601 421	to	1 600	789 257 191	to	7 250	800 872 741	to	2 830
756 035 371	to	5 490	764 650 231	to	0 470	790 448 020	to	8 460	801 349 801	to	9 830
756 301 257	to	1 290	764 984 371	to	4 850	790 597 485	to	7 530	801 676 681	to	7 100
756 371 565	to	1 580	765 003 667	to	3 680	790 911 883	to	1 900	802 967 821	to	7 940
756 876 031	to	6 120	765 042 517	to	2 540	791 057 441	to	7 550	803 217 601	to	7 780
756 876 151	to	6 240	765 194 728	to	4 970	791 239 081	to	9 290	803 729 731	to	9 850
756 970 129	to	0 140	765 387 365	to	7 450	791 374 483	to	4 500	803 747 402	to	7 520
757 059 613	to	9 630	765 541 801	to	2 100	791 387 971	to	8 030	804 138 181	to	8 420
757 078 540	to	8 560	765 638 461	to	8 970	791 447 521	to	7 850	804 428 224	to	8 250
757 086 209	to	6 240	765 647 101	to	7 190	791 451 151	to	1 240	804 682 411	to	2 710
757 240 591	to	0 650	765 813 781	to	4 029	791 500 009	to	0 470	805 272 525	to	2 540
757 277 371	to	7 700	765 879 314	to	9 390	791 771 431	to	1 490	805 523 445	to	3 460
757 291 591	to	2 730	765 954 001	to	4 030	792 004 293	to	4 320	805 745 704	to	5 730
757 964 251	to	4 280	766 120 286	to	0 320	792 018 379	to	8 420	806 452 907	to	2 980
758 067 001	to	7 090	766 125 716	to	5 750	792 070 621	to	0 740	806 744 781	to	4 850
758 105 221	to	5 250	766 158 824	to	8 840	792 145 211	to	5 230	806 982 181	to	2 300
758 324 941	to	5 000	766 388 433	to	8 460	792 391 381	to	1 620	807 764 791	to	4 910
758 593 628	to	3 650	766 509 421	to	9 660	792 452 779	to	2 790	808 089 931	to	9 960
758 709 038	to	9 060	766 572 901	to	3 020	792 772 728	to	2 770	808 656 423	to	6 450
758 744 101	to	4 160	766 748 500	to	8 521	792 903 511	to	3 990	808 753 771	to	3 800
758 850 883	to	0 900	767 024 341	to	4 370	793 282 518	to	2 533	809 189 001	to	9 010
758 860 951	to	1 550	767 326 471	to	6 590	794 041 831	to	2 040	809 886 879	to	6 930
759 152 851	to	2 880	767 332 561	to	2 950	794 397 709	to	7 780	809 890 489	to	0 500

810 323 734	to 3 760	815 755 591	to 5 620	821 172 241	to 2 360	827 287 861	to 7 950
810 367 116	to 7 140	815 755 622	to 5 650	821 229 661	to 9 720	827 291 502	to 1 520
810 526 351	to 6 500	815 806 381	to 6 680	821 229 743	to 9 780	827 575 381	to 5 470
810 806 911	to 6 940	816 126 834	to 6 870	821 903 731	to 3 910	827 609 085	to 9 100
810 807 211	to 7 240	816 156 721	to 6 780	821 927 841	to 7 850	827 619 811	to 9 840
811 423 021	to 3 110	816 580 903	to 0 920	822 505 801	to 5 830	827 883 511	to 3 600
811 517 221	to 7 239	816 945 571	to 5 600	822 703 442	to 3 470	828 160 441	to 0 530
811 721 101	to 1 130	817 253 011	to 3 280	822 900 991	to 1 020	828 376 201	to 6 260
812 025 721	to 5 900	817 763 881	to 4 060	822 925 951	to 6 100	828 441 602	to 1 630
812 093 073	to 3 130	818 330 562	to 0 610	823 284 931	to 4 990	828 539 316	to 9 340
812 100 821	to 0 840	818 459 641	to 9 670	823 293 031	to 3 210	828 539 341	to 9 370
812 465 251	to 5 610	818 926 273	to 6 320	823 556 011	to 6 100	828 732 331	to 2 390
812 918 341	to 8 670	818 950 351	to 0 380	824 078 341	to 8 370	828 807 781	to 7 840
812 918 701	to 8 760	818 962 492	to 2 530	824 156 325	to 6 340	828 830 952	to 0 963
813 050 491	to 0 520	819 032 341	to 2 730	824 511 252	to 1 270	828 939 781	to 0 050
813 073 171	to 3 200	819 127 054	to 7 080	824 588 281	to 8 370	829 002 721	to 2 870
813 398 476	to 8 550	819 278 540	to 8 670	825 140 397	to 0 460	829 005 301	to 5 540
813 713 971	to 4 000	819 544 681	to 4 740	825 409 651	to 9 680	829 080 241	to 0 330
813 858 121	to 8 150	819 928 441	to 8 650	825 472 171	to 2 200	829 160 986	to 1 000
814 789 330	to 9 349	820 034 406	to 4 430	826 042 898	to 2 920	829 176 841	to 6 930
814 984 656	to 4 680	820 070 761	to 1 540	826 226 644	to 6 670	829 471 561	to 1 590
815 016 020	to 6 030	820 191 342	to 1 360	826 582 951	to 3 430	829 561 065	to 1 080
815 199 410	to 9 420	820 274 856	to 4 880	826 720 201	to 0 230	829 566 481	to 6 510
815 240 491	to 0 520	820 600 171	to 0 230	827 005 671	to 5 830	829 569 931	to 9 960

— Criminal Investigations Group, Postal Inspection Service, 1-4-18

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international Postal Service money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changed.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at usps.com/shop/money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Retail and Customer Service Operations, 1-4-18*

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	683,594,542	687,262,503
676,612,640	684,683,610	687,262,525
677,891,039	686,619,878	687,262,526
678,282,493	686,619,886	687,287,578
678,916,031	686,619,887	687,287,581
679,552,215	686,794,382	687,287,582
679,694,334	686,794,426	694,063,898
679,751,983	686,794,427	694,063,899
679,800,207	686,794,431	694,063,980
681,130,536	687,262,502	701,321,725
681,844,376		

— *Criminal Investigations Group,
Postal Inspection Service, 1-4-18*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation has a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,
Postal Inspection Service, 1-4-18*

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks must use the table with the RSS terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Send inquiries to the Military Postal Service Agency at amps.usps.gov/jy2/frm.htm.

The entries under “Changes” appear in bold in the following APO/FPO/DPO table:

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09103	Close	01/04/2018	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09001	B-C-D-E3-F1-F3-H-H1-	09107	B-C-D-E-F3-H-M-R-S-U	09305	A-B-C1-E2-F-F1-H1-I3-	09365	A-B-C-C1-E2-F-F3-H1-
09002	A-B-F-H-N-Q-S-V-Z-Z1	09112	B-C-D-E-F3-H-M-R-S-U	09306	A-B-C1-E2-F-F1-F3-H1-	09366	A-B-C1-E2-F-F1-F3-H-
09003	B-C-D-E-F3-H-M-P-R-	09114	B-C-D-E-F3-H-M-R-S-U	09307	B-N-V-Z1	09378	A-B-C1-E2-F-F1-F3-H1-
09004	B-C-D-E-F3-H-M-R-S-U	09123	B-C-D-E-F3-H-M-R-S-	09308	A-B-C1-E2-F-F1-F3-H1-	09381	A-B-C1-E2-F-F1-F3-H1-
09005	B-C-D-E-F3-H-M-P-R-	09125	A-B-C-F-F1-F3-H-N-O-	09309	A-B-C-C1-C2-E2-F-H1-	09403	B-C-C1-F3-M-R-S-U-Z1
09006	B-C-D-E-F3-H-M-R-S-U	09126	B-C-D-F3-H-M-P-R-S-	09310	A-B-C1-C2-E2-F-F1-F3-	09421	B-C-C1-F3-M-R-S-U-Z1
09008	A-B-F-H-N-Q-V-Z-Z1	09128	B-C-D-E-F3-H-M-R-S-U	09311	A-B-C1-C2-E2-F-F1-F3-	09447	B-C-C1-F3-M-R-S-U-V-
09009	B-C-D-E-F3-H-M-R-S-	09131	B-C-D-E-F3-H-M-R-S-U	09312	A-B-C1-C2-E2-F-F1-F3-	09454	B-C-C1-F3-M-R-S-U-V-
09011	B-C-D-E-F3-H-M-R-S-U	09136	B-C-D-E-F1-F3-H-M-P-	09313	A-B-C-C1-E2-F-F1-F2-	09459	B-C-C1-F3-M-R-S-U-Z1
09012	B-C-D-E-F3-H-M-R-S-	09138	B-C-D-F3-H-M-R-S-U	09314	A-B-C1-E2-F-F1-F3-H-	09461	B-C-C1-F3-M-P-R-S-U-
09013	B-C-D-E-F-F1-H-M-R-	09140	B-C-D-E-F3-H-M-R-S-U	09315	A-B-C1-E2-F-F3-N-R-	09463	B-C-C1-F3-M-R-S-U-Z1
09014	B-C-D-E-F3-H-M-P-R-	09142	B-C-D-E-F3-H-M-R-S-U	09316	A-B-C1-E2-F-F1-F3-H1-	09464	B-C-C1-F3-R-S-U-Z1
09016	B-C-D-E-F1-H-M-R-S-U	09154	B-C-D-E-F3-H-M-R-S-U	09317	A-B-C1-E2-F-F1-F3-H-	09468	B-C-C1-F3-M-R-S-U-Z1
09017	A-B-F-H-N-Q-V-Z-Z1	09160	B-C-C2-D-F-F1-F3-H-J-	09319	A-B-C-C1-E2-F-F1-F2-	09469	B-C-C1-R-U-Z1
09018	A-B-F-H-N-Q-V-Z-Z1	09172	B-C-D-E-F3-H-M-R-S-U	09320	A-B-C1-E2-F-F3-H1-M-	09470	B-C-C1-M-R-U-Z1
09020	B-C-D-E-F3-H-M-R-S-U	09173	B-C-D-E-F3-H-M-R-S-U	09321	A-B-C1-E2-F-H1-M-N-	09494	B-C-C1-F3-M-R-S-U-Z1
09021	B-C-D-E-F3-H-M-R-S-	09177	B-C-D-E-F3-H-M-R-S-U	09330	A-B-C1-E2-F-F1-F3-H1-	09497	A-B-C1-E2-F3-H1-M-N-
09028	B-C-D-E-F1-H-M-R-S-U	09180	B-C-D-F3-H-M-R-S-U	09333	A-B-C1-E2-F-F1-F3-H1-	09498	B-C1-C2-F-F1-F3-J-L-
09034	B-C-D-E-F3-H-M-R-S-U	09186	B-C-D-E-F3-H-M-P-R-	09337	A-B-C1-E2-F-F1-F3-H1-	09501	B-V
09044	B-C-D-F1-H-U	09203	A-B-C-C1-C2-F-F1-F3-	09340	A-B-C1-F-H-N-R-V	09502	B-V
09046	B-C-D-E-F3-H-M-R-S-U	09204	B-C-F3-M-N-R-S-V-Z1	09343	A-B-C1-F-M-N-V-Z1	09503	B-F-F1-R-R1-V
09049	B-C-D-E-F3-H-M-R-S-U	09211	B-C-D-E-F3-H-M-P-R-	09347	A-B-C1-E2-F-H1-M-R-	09504	B-V
09053	B-C-D-E-F3-H-M-R-S-U	09213	B-C2-F-F1-F3-H-J-L-M-	09348	A-B-C1-E2-F-F1-F3-H1-	09505	B-V
09054	B-C-D-E-F3-H-M-R-S-U	09214	B-C-D-E-F3-H-M-R-S-	09351	A-B-C1-E2-E3-F-F1-F3-	09506	B-V
09060	B-C-D-E-F1-F3-H-M-R-	09227	B-C-D-E-F3-H-M-R-S-U	09352	A-B-C1-E2-F-F3-H1-M-	09507	B-V
09067	B-C-D-E-F3-H-M-R-S-U	09250	B-C-D-E-F3-H-M-R-S-U	09354	A-B-C1-E2-F-F3-H1-M-	09508	B-F-F1-R-R1-V
09068	B-C-D-E-H-U-Z1	09261	B-C-D-E-F3-H-M-R-S-	09355	A-B-C1-E2-F-F3-H1-M-	09509	B-F-F1-R-R1-V
09069	A-B-C-D-E-H-N-U-V	09263	B-C-D-E-F3-H-M-R-S-U	09356	A-B-C1-E2-F-F3-H1-M-	09510	A-B-C1-E2-F-H1-M-R-
09079	B-C-D-E-F3-H-M-R-S-U	09264	B-C-D-E-F3-H-M-R-S-U	09357	A-B-C1-E2-F-F3-H1-M-	09511	B-F-F1-R-R1-V
09090	B-C-D-E-F3-H-M-R-S-U	09265	B-C-D-F-F1-H-J-L-M-N-	09363	A-B-C1-E2-F-F3-H1-M-	09513	B-F-F1-R-R1-V
09094	B-C-D-F3-H-M-P-R-S-	09301	A-B-C1-C2-E2-F-F1-F3-			09517	B-F-F1-R-R1-V
09095	B-C-D-E-H-M-R-U	09302	A-B-C1-F-F1-H-M-N-V-			09520	B-F-F1-R-R1-V
09096	B-C-D-E-F3-H-M-R-S-U	09304	A-B-C-C1-D-E2-F-F1-			09522	B-F-F1-F3-R-S-V
09104	B-C-D-F3-H-M-R-S-U					09523	B-F-F1-R-R1-V

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09524	B-F-F1-R-R1-V	09624	B-C-C2-F-F1-F3-I3-J-L-	09741	A-B-C1-C2-E2-F-F1-F3-	09826	A-B-C1-C2-E1-E2-E3-F-
09532	B-F-F1-R-R1-V	09625	B-C-F-F3-N-R-U-Z1	09742	A-B-C2-F-F1-F3-J-L-M-	09827	A-B-F-F1-J-L-M-N-R-T-
09534	B-F-F1-R-R1-V	09626	B-C-F-F3-R-U-Z1	09743	A-B-F-H-N-Q-V-Z-Z1	09828	A-B-C1-C2-F-F1-F3-I3-
09550	B-F-F1-R-R1-V	09627	B-C-F-F3-R-U-V-Z1	09744	A-B-C1-C2-F-F1-F3-J-	09829	B-C-N-R-V-Z1
09554	B-F-F1-R-R1-V	09630	B-C-F-U-V	09745	A-B-F-F1-F3-M-N-R-	09830	B-C-F-F1-F3-J-L-M-N-
09556	B-F-F1-R-R1-V	09631	B-C-F-F3-R-U-V-Z1	09748	A-B-C1-C2-F-F1-F3-J-	09831	B-C1-C2-F-F1-F3-J-L-
09564	B-F-F1-R-R1-V	09633	B-B2-C-D-F-F1-M-R-U-	09749	A-B-F-H-N-U-V-Z1	09832	B-C1-E2-F1-F3-S-V-Z1
09565	B-F-F1-R-R1-V	09636	B-C-F-F3-R-U-V-Z1	09750	A-B-C1-C2-F-F1-F3-J-	09833	B-C1-E2-F1-F3-S-V-Z1
09566	B-C2-E2-E3-F-F1-F3-R-	09642	B-C2-F-F1-F3-J-L-M-N-	09751	B-C-D-E-F3-H-M-R-S-U	09834	B-E2-E3-F-F1-F3-R-R1-
09567	B-C2-E2-E3-F-F1-F3-R-	09643	B-C-F3-M-R-S-U-V-Z1	09752	B-C-D-F1-H-U	09835	A-B-C1-F1-F3-N-V-Z1
09568	B-V	09645	B-C-F-F1-F3-R-U-Z1	09753	A-B-F-N-V-Z1	09836	A-B-C1-C2-F-F1-F3-J-
09569	B-C2-E2-E3-F-F1-F3-R-	09647	B-F3-M-N-R-U-Z1	09754	A-B-F-H-N-Q-V-Z-Z1	09837	B-E2-E3-F1-F3-V-Z1
09570	B-F-F1-R-R1-V	09648	B-F3-N-R-U-V-Z1	09755	A-B-B2-C-C1-D-F-F1-J-	09838	B-E2-E3-F-F1-F3-U-Z1
09573	B-C2-E2-E3-F-F1-F3-R-	09649	B-F3-N-R-U-Z1	09756	A-B-B2-E3-F-F1-J-L-N-	09839	A-B-E1-E2-E3-F1-F3-M-
09574	B-F-F1-R-R1-V	09701	A-B-B2-C1-C2-F-F1-F3-	09758	A-B-F-F1-M-N-R-R1-V-	09841	A-B-F3-N-R-U-Z1
09575	B-F-F1-R-R1-V	09702	B-C-C1-F1-M-R-R1-U	09759	A-B-C-C1-C2-E2-F-F1-	09842	A-B-C1-C2-F-F1-F3-J-
09576	B-F-F1-R-R1-V	09703	B-C-D-F1-H-U	09760	A-B-B2-C-C1-D-F-F1-J-	09844	A-B-C1-C2-F-F1-F3-J-
09577	B-V	09704	B-C-O-V-V1	09761	B-F-F1-F3-M-N-R-R1-V-	09845	A-B-C1-C2-E3-F-F1-F3-
09578	B-C2-E2-E3-F-F1-F3-R-	09705	B-C-C1-F1-M-R-R1-U	09762	A-B-C2-E3-F-F1-F3-J-	09846	A-B-C1-C2-F-F1-F3-J-
09579	B-F-F1-R-R1-V	09706	B-C-F3-M-N-R-S-U-V-	09769	A-B-B2-C1-C2-F-F1-F3-	09847	B-C-C2-F-F1-F3-J-L-M-
09581	B-F-F1-R-R1-V	09707	B-C2-F-F1-F3-J-L-M-N-	09777	A-B-C-C1-C2-E1-F-F1-	09848	A-B-F-M-R-V-Z1
09582	B-E2-E3-F-F1-F3-R-R1-	09708	B-C-C1-F1-M-R-R1-U	09780	A-B-F-H-N-R-V	09851	A-B-C-F-F3-N-R-S-V-Z1
09583	B-F-F1-R-R1-V	09709	B-B2-C1-C2-E2-F-F1-	09789	A-B-C2-F-F3-N-R-S-V-	09852	B-E2-E3-F-F1-F3-H1-N-
09586	B-F-F1-R-R1-V	09710	B-C-C1-F-F1-J-L-M-N-	09800	A-B-E2-F-F1-F3-N-R-	09853	B-E2-F-H1-R-R1-U2-V-
09587	B-C2-E2-E3-F-F1-F3-R-	09711	A-B-F-F1-F3-N-R-R1-S-	09801	A-B-C1-E2-F-H1-M-N-	09854	A-B-C1-C2-F-F1-F3-J-
09588	B-C2-E2-E3-F-F1-F3-R-	09712	A-B-F-F3-H-R-U-V-Z1	09802	A-B-C-C2-D-E3-F-F1-	09855	A-B-C1-E2-F-F1-H1-M-
09589	B-F-F1-F3-R-S-V	09714	B-C-C1-F1-M-R-R1-U	09803	B-E2-E3-F-F1-F3-H1-N-	09856	A-B-C1-C2-E3-F-F1-F3-
09590	B-V	09715	B-F-F1-J-L-M-N-R-T-V-	09804	A-B-F-F1-F3-M-N-R-S-	09857	A-B-C2-E2-F-F1-F3-I3-
09591	B-C2-E2-E3-F-F1-F3-R-	09716	B-C-C2-F-F1-F3-J-L-M-	09805	B-E2-E3-F-F1-F3-R-R1-	09858	B-C1-E2-E3-F-F1-F3-
09592	B-F-F1-R-R1-V	09717	A-B-F3-M-R-S-V-W-Z1	09806	A-B-C1-C2-E2-F-F1-F3-	09859	B-C1-E2-E3-F-F1-F3-
09593	B-F-F1-F3-R-S-V	09718	B-F-F1-J-L-M-N-R-T-U-	09808	A-B-C1-C2-E2-F-F1-F3-	09860	A-B-C2-F-F1-F3-I3-L-
09594	B-F-F1-R-R1-V	09719	B-C-D-F3-M-R-S-U-V-	09809	B-C1-C2-F-F1-F3-J-L-	09861	A-B-F-F1-F3-N-R-R1-S-
09595	B-F-F1-R-R1-V	09720	B-M-R-S-U-V-Z1	09810	A-B-F-F1-F3-N-R-S-V-	09862	A-B-C-C2-F-F1-F3-I3-L-
09596	B-F-F1-R-R1-V	09722	A-B-F-H-N-Q-V-Z-Z1	09811	B-E2-E3-F-F1-F3-H1-N-	09863	A-B-F-F1-F3-N-O-R-R1-
09599	B-F-F1-R-R1-V	09723	B-C2-F-F1-F3-J-L-M-N-	09812	B-E2-E3-F-F1-I-J-L-N-	09865	A-B-F3-R-U-V-Z1
09600	B-C-C2-F-F1-F3-R-U-	09724	B-C-C1-F1-M-R-R1-U	09813	A-B-C1-C2-E2-E3-F-F1-	09868	A-B-E1-E2-E3-F1-F3-M-
09602	B-C-F-F1-N-R-U-V	09725	A-B-F-F3-H-N-O-Q-S-V-	09814	B-C2-E2-E3-F-F1-F3-I3-	09870	A-B-C1-C2-E2-F-F1-F3-
09603	B-C-F-F1-F3-R-S-U-V-	09726	B-F-F1-J-L-M-N-R-T-U-	09815	A-B-F-F3-N-R-S-V-Z1	09873	A-B-C1-C2-E2-F-F1-F3-
09604	B-C-F-F1-F3-P-R-S-U-	09727	A-B-C1-C2-F-F1-F3-J-	09816	A-B-C1-C2-E2-E3-F-F1-	09874	A-B-C1-C2-E2-F-F1-F3-
09605	B-C-D-H-M-R-U-V	09728	A-B-C-C1-C2-F-F1-F3-	09817	A-B-C1-C2-E2-E3-F-F1-	09875	A-B-C1-C2-E2-F-F1-F3-
09606	B-C-D-H-M-R-U-V	09729	B-C-F-F3-N-R-R1-U-V-	09818	A-B-C-F-F3-M-S-V-Z1	09880	A-B-C1-E2-F-F1-H1-N-
09607	A-B-C-F-F1-F3-M-N-R-	09730	A-B-C1-C2-F-F1-F3-J-	09820	A-B-C2-F-F1-F3-H-H1-	09890	B-E2-F-H1-N-R-R1-U2-
09608	B-C-F-F3-N-R-U-V-Z1	09731	A-B-C1-C2-F-F1-F3-J-	09821	A-B-C-F-F3-N-R-S-V-Z1	09892	A-B-C1-C2-E2-F-F1-F3-
09609	B-C-F-F3-R-U-Z1	09732	B-N-V-Z1	09822	A-B-C-F-F3-M-R-S-V-	09895	A-B-C1-C2-E2-F-F1-F3-
09610	B-C-F-F1-F3-M-R-S-U-	09733	B-I3-L-N-V	09823	A-B-C1-C2-F-F1-F3-J-	09898	B-C-C1-E2-F-F1-F3-H1-
09613	B-C-F-N-U-V	09734	A-B-C-C1-C2-F-F1-F3-	09824	A-B-C-F-F3-M-R-S-V-	34001	A-B-C1-C2-F-F1-F3-J-
09614	A-B-C1-C2-E2-F-F1-F3-	09735	B-N-V-Z1	09825	A-B-C1-C2-F-F1-F3-J-	34002	B-C1-C2-F-F1-F3-J-L-
09617	B-C-F-F3-R-U-Z1	09736	A-B-C1-F-F1-F3-J-L-M-				
09618	B-C-F-F3-R-U-Z1	09737	A-B-C1-C2-F-F1-F3-I3-				
09620	B-C-F-R-U-Z1	09738	A-B-C1-C2-F-F1-F3-J-				
09621	B-C-F-F3-R-U-Z1	09739	A-B-C1-C2-F-F1-F3-J-				
09622	B-C-F-F3-R-U-Z1						
09623	B-C-F-F3-R-U-V-Z1						

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
34004	B-C1-C2-F-F1-F3-J-L-	96207	A-B-F-F1-F3-S-U-V	96374	B-M-W	96602	B-V
34007	B-F-F1-H-J-M-N-R-R1-	96208	A-B-E-F1-F3-R-S-U	96375	B-M-W	96603	B-V
34008	B-B2-C1-C2-D-E1-F-	96209	A-B-C1-C2-F-F1-J-L-M-	96376	B-M-W	96604	B-V
34011	B-C1-C2-E2-F-F1-F3-J-	96210	A-B-C1-C2-F-F1-F3-I3-	96377	B-M-W	96605	B-V
34020	B-C1-C2-F-F1-F3-J-L-	96212	B-F-F1-F2-H-M-W-Z1	96378	B-M-W	96606	B-V
34021	B-C1-C2-F-F1-F3-J-L-	96213	A-B-C-F1-R-U	96379	B-M-W	96607	B-V
34022	B-C1-C2-F-F1-F3-J-L-	96214	A-B-C-F1-R-U	96380	B-M-W	96608	B-E2-F-H1-R1-U2-V-Z1
34023	B-C1-C2-F-F1-F3-J-L-	96218	A-B-F-F1-F3-S-U	96382	B-M-W	96609	B-E2-F-H1-R1-U2-V-Z1
34024	B-C1-C2-F-F1-F3-J-L-	96224	A-B-F-F1-F3-S-U	96384	B-M-W	96610	B-E2-F-H1-R1-U2-V-Z1
34025	B-F-F1-F3-J-L-M-N-R-	96251	A-B-F-F1-F3-S-U	96385	B-M-W	96611	B-E2-F-H1-R1-U2-V-Z1
34030	B-C1-C2-F-F1-F3-J-L-	96257	A-B-F-F1-F3-S-U	96386	B-M-W	96612	B-V
34031	B-C1-C2-F-F1-F3-J-L-	96258	A-B-F-F1-F3-S-U	96387	B-M-W	96613	B-V
34032	B-C1-C2-F-F1-F3-J-L-	96260	A-B-F-F1-F3-S-U	96388	B-M-W	96615	B-F-F1-R-R1-V
34033	B-C1-C2-F-F1-F3-J-L-	96264	A-B-C-F1-R-U	96389	B-M-W	96616	B-C2F-F1-R-R1-V
34034	B-C1-C2-F-F1-F3-I3-J-	96266	A-B-C-F1-R-U	96401	B-C-F-N-O-R-V-V1-Z1	96617	B-F-F1-R-R1-V
34035	B-C1-C2-F-F1-F3-H-J-	96267	A-B-C-F1-R-U-V	96501	A-B-N-V	96619	B-V
34036	B-C1-C2-F-F1-F3-J-L-	96269	A-B-F1-U-Z1	96504	A-B-C-C1-C2-F-F1-F3-	96620	B-F-F1-R-R1-V
34037	B-C-C1-C2-F-F1-F3-H-	96271	A-B-F-F1-F3-S-U	96505	A-B-C-C1-C2-F-F1-F3-	96628	B-F-F1-R-R1-V
34038	B-L-M-N-U-V-Z1	96273	A-B-F-F1-F3-S-U	96507	A-B-C1-C2-F-F1-H-J-L-	96629	B-F-F1-R-R1-V
34039	B-C1-C2-F-F1-J-L-M-N-	96275	A-B-E-F1-F3-S-U	96510	B-I3-N-V	96632	B-F-F1-R-R1-V
34041	B-C1-C2-F-F1-F3-J-L-	96276	A-B-C-F1-R	96511	B-I3-N-V	96643	B-F-F1-R-R1-V
34042	A-B-C-F-F1-M-N-R-U-	96278	A-B-C-F1-R-U	96515	B-D-F-U3	96649	B-F-F1-R-R1-V
34044	A-B-D-F-M-N-O-R-R1-	96283	A-B-F-F1-F3-S-U	96516	B-D-F-Z1	96650	B-F-F1-R-R1-V
34055	B-C1-C2-F-F1-F3-J-L-	96284	A-B-F-F1-F3-S-U	96517	B-F-U3-V-Z1	96657	B-F-F1-R-R1-V
34058	B-F-F1-R-R1-V-Z1	96297	A-B-F-F1-F3-S-U	96520	B-F-N-U3-V	96660	B-F-F1-R-R1-V
34060	B-C1-C2-E2-F-F1-F3-J-	96301	A-B-F3-M-R-S-W	96521	B-C1-C2-F-F1-J-L-M-N-	96661	B-F-F1-R-R1-V
34078	B-F1-N-V	96303	B-C1-C2-F-F1-H-J-L-M-	96530	A-B-C1-C2-F-F1-H-H1-	96662	B-F-F1-R-R1-V
34080	B-F-F1-R-R1-V	96306	B-F-F1-F2-H-M-W-Z1	96531	A-B-C-F-F1-H-M-N-R-	96663	B-F-F1-R-R1-V
34081	B-F-F1-R-R1-V	96309	B-C-M-R-V-W	96532	A-B-C1-C2-F-F1-H-J-L-	96664	B-V
34082	B-F-F1-R-R1-V	96310	B-M-W	96534	A-B-F-U-Z1	96665	B-V
34083	B-F-F1-R-R1-V	96319	B-C-M-R-W	96535	A-B-C1-C2-F-F1-J-L-M-	96666	B-V
34084	B-F-F1-R-R1-V	96321	B-F-F1-F2-H-M-W-Z1	96537	B-V-Z1	96667	B-F-F1-R-R1-V
34085	B-F-F1-R-R1-V	96322	B-F-F1-F2-H-M-W-Z1	96540	B-V-Z1	96668	B-F-F1-R-R1-V
34086	B-F-F1-R-R1-V	96323	B-C-M-R-V-W	96542	B-V-Z1	96669	B-F-F1-R-R1-V
34087	B-F-F1-R-R1-V	96326	B-C-F-M-R-W	96543	B-P-V-Z1	96670	B-V
34088	B-F-F1-R-R1-V	96328	B-C-M-R-W	96546	B-F-N-R-U3	96671	B-F-F1-R-R1-V
34089	B-F-F1-R-R1-V	96330	B-C-M-R-W	96548	A-B-H-M-R-U	96672	B-F-F1-R-R1-V
34090	B-F-F1-R-R1-V	96331	A-B-F1-J-L-M-N-S-W	96549	A-B-C1-C2-F-F1-H-J-L-	96673	B-V
34091	B-E2-E3-F-F1-F3-R-R1-	96336	B-C-M-R-V-W	96550	A-B-H-M-N-U-V-Z1	96674	B-F-F1-R-R1-V
34092	B-F-F1-R-R1-V	96337	B-M-W	96551	A-B-C1-C2-F-F1-H-J-L-	96675	B-F-F1-R-R1-V
34093	B-F-F1-R-R1-V	96338	A-B-F3-M-R-S-W	96552	B-Z1	96677	B-F-F1-R-R1-V
34094	B-F-F1-R-R1-V	96339	B-M-V-W	96553	A-B-F-F1-H-M-N-R-U	96678	B-F-F1-R-R1-V
34095	B-F-F1-R-R1-V	96343	B-M-W	96554	A-B-C1-C2-F-F1-H-J-L-	96679	B-F-F1-R-R1-V
96201	A-B-F-F1-F3-S-U	96346	B-F-F1-F2-H-M-V-W-Z1	96555	B-F-M-V	96681	B-V
96202	A-B-F-F1-F3-S-U	96347	B-F-F1-F2-H-M-W-Z1	96557	B-F-M-V	96682	B-V
96203	A-B-F-F1-F3-S-U	96349	B-F-F1-F2-H-M-W-Z1	96562	A-B-C1-C2-D-E2-E3-F-	96683	B-V
96204	A-B-F-F1-F3-S-U	96350	B-F-F1-F2-H-M-W-Z1	96577	A-B-F-H-M-N-R-U	96686	B-V
96205	A-B-F-F1-F3-S-U	96351	B-F-F1-F2-H-M-W-Z1	96578	B-B2-F1-H-J-N-R	96691	B-F-F1-R-R1-V
96206	A-B-F-F1-F3-S-U	96362	B-F-F1-F2-M-W-Z1	96595	B-F-S-V-Z1	96692	B-F-F1-R-R1-V
		96365	B-C-M-R-V-W	96598	B-N-O-V-V1	96693	B-F-F1-R-R1-V
		96367	B-C-L-M-R-W	96599	B-N-V	96694	B-F-F1-R-R1-V
		96368	B-C-M-R-W	96601	B-V	96695	B-F-F1-R-R1-V
		96370	B-F-F1-F2-H-M-W-Z1			96696	B-F-F1-R-R1-V
		96372	B-M-W			96698	B-V
		96373	B-M-W				

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

PS Form 2976-B, *Priority Mail Express International Shipping Label and Customs Form*

ATF	= Bureau of Alcohol, Tobacco, Firearms, and Explosives
Box C	= Department of State (DOS) contractor personnel
Box R	= Retired military personnel
DPO	= Diplomatic Post Office
MPO	= Military Post Office
PACT	= Prevent All Cigarette Trafficking Act
PAL	= Parcel Airlift
PMEMS	= Priority Mail Express Military Service
PUB 52	= Publication 52, <i>Hazardous, Restricted, and Perishable Mail</i>
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals, including in their raw, unmanufactured state, are prohibited. Official Mail shipments are exempt from this restriction.

A1. Reserved for future use.

A2. Reserved for future use.

B. Regardless of mail class, a customs declaration (PS Form 2976, PS Form 2976-A, or PS Form 2976-B) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from this ZIP Code. All PMEMS mailpieces (regardless of mail contents or weight) addressed to or from this ZIP Code must bear a properly completed PS Form 2976-B. The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter, except for Priority Mail Express, which requires a customs form for all contents and weights. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an MPO except for those MPOs to which restriction "B2" applies and except for Priority Mail Express, which requires a customs form from all mailers.
- If mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this MPO or DPO.

C. Cigarettes and other tobacco products, including tobacco leaves, chewing and pipe tobacco, snuff, and cigars are prohibited, including those that are authorized in Publication 52 under PACT.

C1. Obscene and horror articles, images, prints, paintings, cards, films, videotapes, comic books, etc., are prohibited.

C2. E-cigarettes and related products (e.g., nicotine liquids, e-liquids, parts, or supplies) are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as Official Mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Mailers are responsible to ensure that all medicines and vaccines conform to host nation laws.

E2. Any matter depicting nude or seminude persons, pornographic, or sexual items are prohibited. Non-authorized political materials are prohibited. Religious materials contrary to the Islamic faith are prohibited in bulk quantities, but individual items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless/cellular telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited, except firearms mailed to or by official U.S. government agencies. This restriction does not apply to firearms mailed from this MPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms do not require an ATF form.

F1. Weapons of any type are prohibited.

F2. Mailing firearms to or from this MPO ZIP Code is restricted to one shotgun and one single shot .22 caliber rifle per individual.

F3. Replica weapons and inert explosive devices (such as grenades) and weapons parts are prohibited.

G. Parcels of any class are prohibited.

H. Meats, including preserved meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, and wool samples whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Reserved for future use.

I1. Reserved for future use.

I2. Reserved for future use.

I3. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 27 inches.
- Maximum width 14 inches.
- Maximum height 14 inches.

J. Standard Post and Parcel Select parcels may not exceed 108 inches in length and girth combined.

K. Reserved for future use.

L. All Official Mail is prohibited.

M. Fruits, vegetables, live animals, and live plants are prohibited.

N. Registered Mail service is prohibited.

O. Reserved for future use.

P. Official Mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under Publication 52, Part 421, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Synthetic cannabinoids used to stimulate the central nervous system commonly known as "synthetic marijuana," "K2," or "Spice" are prohibited.

T. Mailings of household shipments and case lots of food to or from an MPO require military transportation office approval prior to mailing. Mailings to or from a DPO require pre-approval from the Diplomatic Pouch and Mail Director.

U. Mail addressed to Retirees (Box R) is limited to 16 ounces and up to a 90-day supply of TRICARE medications. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail items, including audio and video media, weighing 13 ounces or less. This limitation does not apply to Official Mail.

U2. Retirees (Box R) are not authorized mail service.

U3. Reserved for future use.

U4. Mail addressed to Box C is limited to 2 lbs.

V. PMEMS is not available.

V1. Electronic Delivery status information for Extra Services is not available on *USPS.com*. Manual record of delivery may be available upon request.

W. Hermetically sealed packages of meat products bearing USDA certification, such as dried beef, salami, and sausage, may be mailed. 200 grams of tobacco per parcel are permitted duty free.

X. Cremated remains are prohibited.

Y. Mail is limited to First-Class Mail and Priority Mail items only. This restriction also applies to Official Mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,
Global Business, 1-4-18*

Freely Associated States Restrictions

We list the mailing restrictions for Freely Associated States (FAS) in the Pull-Out section of the *Postal Bulletin*. All FAS Restrictions will be updated periodically.

Freely Associated States

Mail addressed to freely associated states is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The following FAS Restrictions table outlines these conditions as listed by each affected FAS ZIP Code™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) following the table). For more information on available extra services for FAS destinations, see *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, part 503.

Acceptance clerks must use the table with the RSS terminal to determine which FAS ZIP Codes are active and which conditions of mailing apply. Send inquiries to Randall Sobol at randall.f.sobol@usps.gov.

FAS Restrictions Table

FAS Table	See Restrictions
96939	A, B
96940	A, B
96941	A, B
96942	A, B
96943	A, B
96944	A, B
96960	A, B
96970	A, B, D
Marshall Islands	C
Federated States of Micronesia	C

RESTRICTIONS LEGEND

PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration*

PS Form 2976-A, *Customs Declaration and Dispatch Note*

FAS = Freely Associated State

- A.** Bank currency (coin and paper) is prohibited.
- B.** Signature Confirmation, Signature Confirmation Restricted Delivery, Adult Signature Requested, Adult Signature Restricted Delivery, Certified Mail Adult Signature Required, and Certified Mail Adult Signature Restricted Delivery not available.
- C.** COD is prohibited.
- D.** Betel nut (Areca catechu) is prohibited.

— *Asia-Pacific Relations,
Global Business, 1-4-18*

Reminder: International Reply Coupons (continued)

SFS will ship the IRCs via Priority Mail Express International® with the Customs Declaration, PS Form 2976-B, *Priority Mail Express International Shipping*, and PS Form 2865, *Return Receipt for International Mail*.

SFS will return the IRCs in accordance with the *Letter Post Manual*, International Reply Coupons (currently Article RL 146 of the 2014-2017 *Letter Post Manual*).

SFS will ship the IRCs to the following address (addressee's information):

UPU INTERNATIONAL BUREAU
INTERNATIONAL REPLY COUPONS
PO BOX 312
3000 BERNE 15
SWITZERLAND

SFS will include the Cover Letter, CN 03 in duplicate, and the shipping information packing list in the box labeled as Box 1 of X.

The return address for this shipment will be the following (sender's information):

INTERNATIONAL ACCOUNTING BRANCH
UNITED STATES POSTAL SERVICE
PO BOX 80408
SAINT LOUIS, MO 63180-0408
USA

SFS must use their USPS® Corporate Account Number as the method of payment.

St. Louis ASC IAB Instructions

The St. Louis ASC IAB will send an email to SFS at SFS_OPERATIONS@usps.gov that includes the following forms:

1. The IRC cover letter, signed by the manager, International Accounting Branch.

2. A completed CN 03 form (with the quantity of IRCs to be returned), signed by the manager, International Accounting Branch. Reply coupon values are provided in the *Letter Post Manual*, International Reply Coupons (currently Article RL 146 of the 2014-2017 *Letter Post Manual*).
3. A completed shipping information packing list that provides the IRC quantity and the number of boxes to be returned.

When the St. Louis ASC IAB receives the returned CN 03 form from the UPU International Bureau, the document is then given to the settlement group leader. The settlement group leader will check that the payment was reported as received as international funds from Switzerland on the Cash Position Report from Corporate Treasury. Once the funds have been identified, the St. Louis ASC IAB will create a manual invoice.

After the St. Louis ASC IAB creates the manual invoice (in accordance with IAB procedures), the settlement group leader will clear the receipt.

For more information, see Handbook F-101, *Field Accounting Procedures*, which is available on the Postal Service™ PolicyNet website:

- Go to blue.usps.gov.
- In the left-hand column under "Essential Links," click *PolicyNet*.
- Click *HBKs*.

The direct URL for Handbook F-101 is blue.usps.gov/cpim/ftp/hand/f101.pdf.

— Revenue and Field Accounting,
Controller, 1-4-18

Equipment Maintenance Allowance Schedule for Rural Routes

Rural Carriers

In accordance with the provisions of Article 9, section 2.J.3 of Handbook EL-902, *Agreement between the United States Postal Service and the National Letter Carriers' Association*, effective January 6, 2018 (pay period 02-18), the equipment maintenance allowance (EMA) will increase to 70.0 cents per mile. The EMA is 70.0 cents per mile, or a minimum of \$28.00 per day, whichever is greater.

Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, section 2.J.5,

receive an EMA of 70.0 cents per mile or \$7.60 per hour, whichever is greater. This EMA must not exceed the amount provided in the special equipment maintenance allowance for the route stops and miles.

EMA Rate Schedule

The EMA rate schedule on pages [48](#) and [49](#) supersedes all previously published EMA schedules for employees receiving EMA.

— Collective Bargaining and Arbitration,
Labor Relations, 1-4-18

EMA Rate Schedule (page 1 of 2)

USPS 26-9902 MINNEAPOLIS ISC REPORT AAQ530P1	RURAL EQUIPMENT MAINTENANCE BASED ON \$0.700 PER MILE	R A T E S C H E D U L E EFFECTIVE PP-YR 02-18	DATE 12-15-17 PAGE 1
MILES	STOPS =	*0260**0280**0300**0320**0340**0360**0380**0400**0420**0440**0460**0480**0500**0520**0540**0560**0580**0600**0620**	
8	28.00	28.00 28.00 28.00 28.00 28.10 28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40	
9	28.00	28.00 28.00 28.00 28.10 28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50	
10	28.00	28.00 28.00 28.00 28.10 28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50	
11	28.00	28.00 28.00 28.10 28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60	
12	28.00	28.10 28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80	
13	28.10	28.20 28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90	
14	28.20	28.30 28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00	
15	28.30	28.40 28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10	
16	28.40	28.50 28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20	
17	28.50	28.60 28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30	
18	28.60	28.70 28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40	
19	28.70	28.80 28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50	
20	28.80	28.90 29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60	
21	28.90	29.00 29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70	
22	29.00	29.10 29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80	
23	29.10	29.20 29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90	
24	29.20	29.30 29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00	
25	29.30	29.40 29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10	
26	29.40	29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20	
27	29.50	29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30	
28	29.60	29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40	
29	29.70	29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50	
30	29.80	29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60	
31	29.90	30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70	
32	30.00	30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80	
33	30.10	30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90	
34	30.20	30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00	
35	30.30	30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10	
36	30.40	30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20	
37	30.50	30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30	
38	30.60	30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40	
39	30.70	30.80 30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50	
40	30.80	30.90 31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60	
41	30.90	31.00 31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60 32.70	
42	31.00	31.10 31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60 32.70 32.80	
43	31.10	31.20 31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60 32.70 32.80 32.90	
44	31.20	31.30 31.40 31.50 31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60 32.70 32.80 32.90 33.00	
45		31.60 31.70 31.80 31.90 32.00 32.10 32.20 32.30 32.40 32.50 32.60 32.70 32.80 32.90 33.00	
46		32.30 32.40 32.50 32.60 32.70 32.80 32.90 33.00	
47		33.00	
48			
49			
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EMA Rate Schedule (page 2 of 2)

USPS 26-9902 MINNEAPOLIS ISC REPORT AAQ530PI	RURAL EQUIPMENT MAINTENANCE	R A T E S C H E D U L E	DATE 12-15-17 PAGE 2
MILES	STOPS =	EFFECTIVE PP-YR 02-18	
8	*0640**0660**0680**0700**0720**0740**0760**0780**0800**0820**0840**0860**0880**0900**0920**0940**0960**0980**1000		
9	29.50 29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
10	29.60 29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
11	29.70 29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
12	29.80 29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
13	29.90 30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
14	30.00 30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
15	30.10 30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
16	30.20 30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
17	30.30 30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
18	30.40 30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
19	30.50 30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
20	30.60 30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
21	30.70 30.80 30.90 31.00 31.10 31.20 31.30 31.40		
22	30.80 30.90 31.00 31.10 31.20 31.30 31.40		
23	30.90 31.00 31.10 31.20 31.30 31.40		
24	31.00 31.10 31.20 31.30 31.40		
25	31.10 31.20 31.30 31.40		
26	31.20 31.30 31.40		
27	31.30 31.40		
28	31.40 31.50		
29	31.50 31.60		
30	31.60 31.70		
31	31.70 31.80		
32	31.80 31.90		
33	31.90 32.00		
34	32.00 32.10		
35	32.10 32.20		
36	32.20 32.30		
37	32.30 32.40		
38	32.40 32.50		
39	32.50 32.60		
40	32.60 32.70		
41	32.70 32.80		
42	32.80 32.90		
43	32.90 33.00		

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices must process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, must contact Business Service Network Integration, at 202-268-3258, at least 1 month preceding the requested delivery dates.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
01/16/18 – 01/19/18	Midnight Velvet	Standard Catalog	1.0	Nationwide	3/5 Digit	Quad Graphics
01/16/18 – 01/19/18	Montgomery Ward	Standard Catalog	3.0	Nationwide	3/5 Digit	Quad Graphics
01/17/18 – 01/20/18	Ashro	Standard Catalog	2.0	Nationwide	3/5 Digit	RR Donnelly
01/17/18 – 01/20/18	Seventh Avenue	Standard Catalog	1.0	Nationwide	3/5 Digit	Quad Graphics

— Business Customer Support and Services, Sales and Customer Relations, 1-4-18

Stamp Services

Stamp Announcement 18-04: Year of the Dog Stamp



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On January 11, 2018, in Honolulu, HI, the U.S. Postal Service® will issue the *Year of the Dog* First-Class Mail® stamp (Forever® priced at 49 cents) in one design, in a pressure-sensitive adhesive (PSA) pane of 12 stamps (Item 564800). The stamp will go on sale nationwide January 11, 2018.

The *Year of the Dog* \$5.88 pane of 12 stamps may not be split and the stamps may not be sold individually.

The *Year of the Dog* stamp is the 11th stamp issue for the 12-stamp *Celebrating Lunar New Year* series. The Year of the Dog begins February 16, 2018, and ends on February 4, 2019. The stamp art depicts an arrangement of lucky bamboo (*Dracaena braunii*) and a red, lozenge-shaped Lunar New Year decoration. On the night of New Year's Eve, families gather and feast on foods that bring good luck and hang lozenge-shaped pieces of red paper with finely written good luck characters from doors and entryways.

Artist Kam Mak created this original painting. Art director and stamp designer Ethel Kessler incorporated elements from previous *Celebrating Lunar New Year* stamps — Clarence Lee's intricate cut-paper design of a dog and the Chinese character for "dog," drawn in grass-style calligraphy by Lau Bun — to create continuity between the stamps in the series.

**Availability to Post Offices: Item 564800, \$5.88
Celebrating Lunar New Year: Year of the Dog
(Forever priced at 49 cents) Commemorative
Souvenir Sheet of 12 Stamps**

Stamp Fulfillment Services (SFS) has completed an automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at sfsweb.usps.gov. Post Offices may begin ordering stamps on the first-day-of-issue through

SFS Web; offices must also check the amount they will receive on their automatic push distribution.

Special Dedication Postmarks

Only the following pictorial postmark is permitted for the *Year of the Dog* stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.

Guidelines for Finalizing the Year of the Dog Stamp Pictorial Postmark Art



To finalize the *Year of the Dog* stamp pictorial postmark art, insert the date, city, state, and ZIP Code™ of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3-1/2 inches by 1.

The Postal Service™ must make all special postmarks known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all special dedication cancellations must be reported to Stamp Services four weeks before the event using PS Form 413, *Pictorial Postmark Announcement/Report*. To get a copy of the form, go to blue.usps.gov/formmgmt/forms/ps413.pdf.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at usps.com/shop, or by phone at 800-782-6724. They must affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FDI – Year of the Dog Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by March 11, 2018.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic*, online at usps.com/shop, or by phone at 800-782-6724. Customers may request a free issue of *USA Philatelic* at usps.com/philatelic, by phone at 800-782-6724, or by writing to:

U.S. Postal Service
USA Philatelic Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

Philatelic products for this stamp issue are as follows:

- 564806, Press Sheet with Die-cut, \$35.28.
- 564810*, Digital Color Postmark Keepsake (2 panes), \$13.95.
- 564816*, First-Day Cover, \$0.93.
- 564821*, Digital Color Postmark, \$1.64.
- 564824*, Framed Art, \$39.95.
- 564830*, Ceremony Program, \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Year of the Dog Stamp</i>
Item Number:	564800
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Pane of 12 (1 design)
Series:	<i>Celebrating Lunar New Year</i>
Issue Date & City:	January 11, 2018, Honolulu, HI 96820
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Artist:	Kam Mak, Brooklyn, NY
Modeler:	Sandra Lane/Michelle Finn
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta 74
Stamps per Pane:	12
Print Quantity:	15,000,000 stamps
Paper Type:	Phosphor Tagged Paper, Block
Adhesive Type:	Pressure-sensitive
Processed at:	Banknote Corporation of America, Browns Summit NC
Colors:	Cyan, Magenta, Yellow, Black, Pantone 872, Pantone 342
Stamp Orientation:	Horizontal
Image Area (w x h):	1.42 x 0.84 in./36.07 x 21.34 mm
Overall Size (w x h):	1.56 x 0.98 in./39.62 x 24.89 mm
Full Pane Size (w x h):	7.24 x 5.92 in./183.90 x 150.37 mm
Press Sheets Size (w x h):	21.97 x 11.965 in./558.04 x 303.91 mm
Plate Size:	144 stamps per revolution
Plate Numbers:	N/A
Marginal Markings:	
Back:	© 2017 USPS • USPS logo • Barcode (564800) • Promotional text • Verso: <i>Celebrating Lunar New Year</i> text

— Stamp Services, Marketing, 1-4-18

Stamp Announcement 18-05: Love Flourishes Stamp



On January 18, 2018, in Phoenix, AZ, the U.S. Postal Service® will issue the *Love Flourishes* First-Class Mail® stamp (Forever® priced at 49 cents) in one design, in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 564700). The stamp will go on sale nationwide January 18, 2018.

Love Flourishes is the latest stamp in the popular *Love* series. The stamp art features a fanciful garden of colorful flowers surrounding the word “Love” written in cursive script. Hand-painted with gouache on paper by artist Anna Bond, the original art is whimsical and vibrant, at once retro and timeless. The flower garden includes stylized roses, peonies, and dahlias in pink, coral, and yellow, with pale blue-green berries and gold fronds and leaves. Art director Greg Breeding designed the stamp.

Availability to Post Offices: Item 564700, Love Flourishes (Forever priced at 49 cents) Pane of 20 Stamps

Stamp Fulfillment Services (SFS) will make an automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at sfsweb.usps.gov. Post Offices may begin ordering stamps on the first-day-of-issue through SFS Web; offices must also check the amount they will receive on their automatic push distribution.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at usps.com/shop, or by phone at 800-782-6724. They must affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FD0I – Love Flourishes Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by March 18, 2018.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic*, online at usps.com/shop, or by phone at 800-782-6724. Customers may request a free issue of *USA Philatelic* at usps.com/philatelic, by phone at 800-782-6724, or by writing to:

U.S. Postal Service
USA Philatelic Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

Philatelic products for this stamp issue are as follows:

- 564706, Press Sheet with Die-cut, \$78.40.
- 564710*, Digital Color Postmark Keepsake, \$11.95.
- 564716*, First-Day Cover, \$0.93.
- 564721*, Digital Color Postmark, \$1.64.
- 564724*, Framed Art, \$39.95.
- 564730*, Ceremony Program, \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Love Flourishes</i> Stamp
Item Number:	564700
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Pane of 20 (1 design)
Series:	<i>Love</i>
Issue Date & City:	January 18, 2018, Phoenix, AZ 85026
Designer:	Greg Breeding, Charlottesville, VA
Art Director:	Greg Breeding, Charlottesville, VA
Typographer:	Anna Bond, Winter Park, FL
Artist:	Anna Bond, Winter Park, FL
Modeler:	Sandra Lane/Michelle Finn
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta 74
Stamps per Pane:	20
Print Quantity:	250,000,000 stamps
Paper Type:	Phosphor Tagged Paper, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Banknote Corporation of America, Browns Summit NC
Colors:	Pantone 4505, Cyan, Magenta, Yellow, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.05 x 0.77 in./26.67 x 19.56 mm
Overall Size (w x h):	1.19 x 0.91 in./30.23 x 23.11 mm
Full Pane Size (w x h):	5.635 x 5.425 in./143.13 x 137.80 mm
Press Sheets Size (w x h):	22.54 x 10.85 in./572.52 x 275.59 mm
Plate Size:	320 stamps per revolution
Plate Numbers:	B followed by five (5) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	© 2017 USPS • USPS logo • Barcode (564700) in upper right and lower left corners of pane • Promotional text • Plate position diagram

— *Stamp Services, Marketing, 1-4-18*

Stamp Announcement 18-06: Lena Horne Stamp



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On January 30, 2018, in New York, NY, the U.S. Postal Service® will issue the *Lena Horne* First-Class Mail® stamp (Forever® priced at 50 cents) in one design, in a pressure-sensitive adhesive (PSA) pane of 20 stamps (476900). The stamp will go on sale nationwide January 30, 2018.

The 41st stamp issue in the *Black Heritage* series honors the achievements of legendary performer and civil rights activist Lena Horne (1917–2010). The stamp art features a photograph taken by Christian Steiner in the 1980s. Kristen Monthei colorized the black-and-white photograph. Remembered as one of America's great interpreters of popular songs, Horne was also a trailblazer in Hollywood for women of color. She used her personal elegance, charisma, and fame to become an important spokesperson for civil rights. Art director Ethel Kessler designed the stamp.

Availability to Post Offices: Item 476900, Lena Horne (Forever priced at 50 cents)
Commemorative Pane of 20 Stamps

Stamp Fulfillment Services (SFS) will make an automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at sfsweb.usps.gov. Post Offices may begin ordering stamps on the first-day-of-issue through SFS Web; offices must also check the amount they will receive on their automatic push distribution.

Special Dedication Postmarks

Only the following pictorial postmark is permitted for the *Lena Horne* stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.

Guidelines for Finalizing the Lena Horne Stamp Pictorial Postmark Art



To finalize the *Lena Horne* stamp pictorial postmark art, insert the date, city, state, and ZIP Code™ of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3-1/2 inches by 1.

The Postal Service™ must make all special postmarks known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all special dedication cancellations must be reported to Stamp Services four weeks before the event using PS Form 413, *Pictorial Postmark Announcement/Report*. To get a copy of the form, go to blue.usps.gov/formmgmt/forms/ps413.pdf.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at usps.com/shop, or by phone at 800-782-6724. They must affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FDOI – Lena Horne Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by March 30, 2018.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation.

Each item has an individual catalog number and is offered in the quarterly *USA Philatelic*, online at usps.com/shop, or by phone at 800-782-6724. Customers may request a free issue of *USA Philatelic* at usps.com/philatelic, by phone at 800-782-6724, or by writing to:

U.S. Postal Service
USA Philatelic Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

Philatelic products for this stamp issue are as follows:

- 476906, Press Sheet with Die-cut, \$60.00.
- 476910*, Digital Color Postmark Keepsake, \$11.95.
- 476916*, First-Day Cover, \$0.94.
- 476921*, Digital Color Postmark, \$1.65.
- 476924*, Framed Art, \$39.95.
- 476930*, Ceremony Program, \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Technical details for the *Lena Horne* stamp will appear in a future edition of the *Postal Bulletin*.

— Stamp Services, Marketing, 1-4-18

Stamp Announcement 18-07: U.S. Flag 2018 Stamp



On February 9, 2018, in Ft. Lauderdale, FL, the U.S. Postal Service® will issue the *U.S. Flag 2018 First-Class Mail*® stamp (Forever® priced at 50 cents) in one design, in a pressure-sensitive adhesive (PSA) booklet of 20 stamps (Item 678200) produced by security printers Ashton Potter (USA) Ltd (APU) and Banknote Corporation of America (BCA), and a PSA Coil of 100 stamps (Item 749700) produced by security printers APU and BCA. The stamp will go on sale nationwide February 9, 2018.

For more than half a century, U.S. stamps have depicted the American flag in vivid red, white, and blue. This eye-catching new stamp issue continues that tradition with a striking graphic design of a flag with two crisp folds. Ethel Kessler served as art director for this stamp, which features a digital illustration by Kit Hinrichs.

Item 678200, \$10.00 U.S. Flag 2018 First-Class Mail (Forever priced at 50 cents) PSA Double-Sided Booklet of 20 Stamps

Item 749700, \$50.00 U.S. Flag 2018 First-Class Mail (Forever priced at 50 cents) PSA Coil of 100 Stamps

Initial Supply to Post Offices

Stamp Fulfillment Services (SFS) will not make an automatic push distribution to Post Offices™. Post Offices may begin ordering stamps before the first-day-of-issue through SFS Web at sfsweb.usps.gov.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at usps.com/shop, or by phone at 800-782-6724. They must affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FDOI – U.S. Flag 2018 Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by April 9, 2018.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic*, online at usps.com/shop, or by phone at 800-782-6724. Customers may request a free issue of *USA Philatelic* at usps.com/philatelic, by phone at 800-782-6724, or by writing to:

U.S. Postal Service
USA Philatelic Request
PO Box 219014
Kansas City, MO 64121-9014

Issue:	<i>U.S. Flag 2018 Stamp</i>
Item Number:	678200
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Double-Sided Booklet of 20 (1 design)
Series:	N/A
Issue Date & City:	February 9, 2018, Ft. Lauderdale, FL 33310
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Kit Hinrichs, San Francisco, CA
Typographer:	Kit Hinrichs, San Francisco, CA
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprint
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Muller A76
Stamps per Booklet:	20
Print Quantity:	1,250,000,000 stamps
Paper Type:	Nonphosphored Type III, Block Tag applied
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	.87 x 0.98 in./22.10 x 24.89 mm
Full Booklet Size (w x h):	5.52 x 1.96 in./140.21 x 49.78 mm
Colors:	Black, PMS 2145, PMS 186
Plate Size:	1040 stamps per revolution
Plate Numbers:	"P" followed by three (3) single digits
Marginal Markings:	Header. "US Flag" Twenty First-Class Forever Stamps • Plate number in peel strip area • © 2017 USPS in peel strip area • Barcode

Issue:	<i>U.S. Flag 2018 Stamp</i>
Item Number:	678200
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Double-Sided Booklet of 20 (1 design)
Series:	N/A
Issue Date & City:	February 9, 2018, Ft. Lauderdale, FL 33310
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Kit Hinrichs, San Francisco, CA
Typographer:	Kit Hinrichs, San Francisco, CA
Modeler:	Sandra Lane/Michelle Finn
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta 74
Stamps per Booklet:	20
Print Quantity:	1,250,000,000 stamps
Paper Type:	Phosphor Tagged Paper, Block Tag applied
Adhesive Type:	Pressure-sensitive
Processed at:	Banknote Corporation of America, Browns Summit, NC
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	0.87 x 0.98 in./22.10 x 24.89 mm
Full Booklet Size (w x h):	5.52 x 1.96 in./140.21 x 49.78 mm
Colors:	PMS 2145 Blue, PMS 186 Red, Black
Plate Size:	960 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits
Marginal Markings:	Plate number in peel strip area • © 2017 USPS in peel strip area • Promotional text • Barcode

Issue:	<i>U.S. Flag 2018 Stamp</i>
Item Number:	749700
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Coil of 100 (1 design)
Series:	N/A
Issue Date & City:	February 9, 2018, Ft. Lauderdale, FL 33310
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Kit Hinrichs, San Francisco, CA
Typographer:	Kit Hinrichs, San Francisco, CA
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprint
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Muller A76
Stamps per Coil:	100
Print Quantity:	2,000,000,000 stamps
Paper Type:	Nonphosphored Type III, Block Tag
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Colors:	Black, PMS 2145, PMS 186
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	0.8709 x 0.98 in./22.12 x 24.89 mm
Plate Size:	744 stamps per revolution
Plate Numbers:	"P" followed by three (3) single digits
Coil Number Frequency:	Plate numbers every 31st stamp below stamp image

Issue:	<i>U.S. Flag 2018 Stamp</i>
Item Number:	749700
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Coil of 100 (1 design)
Series:	N/A
Issue Date & City:	February 9, 2018, Ft. Lauderdale, FL 33310
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Kit Hinrichs, San Francisco, CA
Typographer:	Kit Hinrichs, San Francisco, CA
Modeler:	Sandra Lane/Michelle Finn
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta 74
Stamps per Coil:	100
Print Quantity:	2,000,000,000 stamps
Paper Type:	Phosphor Tagged Paper, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Banknote Corporation of America, Browns Summit, NC
Colors:	PMS 2145 Blue, PMS 186 Red, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	0.87 x 0.98 in./22.10 x 24.89 mm
Plate Size:	744 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits
Coil Number Frequency:	Plate numbers every 31st stamp below stamp image

— Stamp Services, Marketing, 1-4-18

Update: Stamp Announcement 18-01: Meyer Lemons Stamp

In the article “Stamp Announcement 18-01: Meyer Lemons Stamp,” in *Postal Bulletin* 22483 (12-21-17, page 45), the product information and technical details were not available. The updated information is shown here:

Philatelic Products

Philatelic products for this stamp issue are as follows:

- 760416*, First-Day Cover, \$0.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Meyer Lemons Stamp</i>
Item Number:	760400
Denomination & Type of Issue:	2-cent Denominated, Mail-use
Format:	Coil of 10,000 (1 design)
Series:	N/A
Issue Date & City:	January 19, 2018, Kenner, LA 70062
Art Director:	Derry Noyes, Washington, DC
Designer:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Existing Photos:	John Burgoyne, West Barnstable, MA
Modeler:	Sandra Lane/Michelle Finn
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta 74
Stamps per Coil:	10,000
Print Quantity:	100,000,000 stamps
Paper Type:	Nonphosphored Type III
Adhesive Type:	Pressure-sensitive
Processed at:	Banknote Corporation of America, Browns Summit, NC
Colors:	Pantone 7413, Cyan, Magenta, Yellow, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	0.87 x 0.98 in./22.10 x 24.89 mm
Plate Size:	560 stamps per revolution
Plate Numbers:	“B” followed by five (5) single digits
Coil Number	Plate numbers every 28th stamp below
Frequency:	stamp image

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears on the following pages. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark must affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed next to the postmark.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

January 9, 2018

*Stephen Decatur Chapter #4,
Universal Ship Cancellation
Society*

25th Anniversary Station
Postmaster
100 Plaza Court
Groton, CT 06340-9998



— Stamp Services,
Marketing, 1-4-18

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. Each cover must have sufficient postage to meet First-Class Mail® requirements. Customers may purchase new stamps at their local Post Office™, by telephone at 800-782-6724, or at The Postal Store® website at usps.com/shop.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service™ recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16-inch side seams with no glue on the flap. The maximum size of all digital color postmarks is 2 inches high by 4 inches long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers must submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers must affix the stamps to the envelopes and address them to themselves or others for return through

the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Address customer requests for digital color postmarks to:

FDOI – (Name of Stamp Issue)
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail®.

Traditional Postmarks

Customers must affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Address customer requests for traditional postmarks to:

FDOI – (Name of Stamp Issue)
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers must submit a check, money order, or credit card for payment.



FDOI – Alzheimer's Semipostal Stamp

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

January 30, 2018

Black and White Pictorial



FDOI – Year of the Dog Stamp

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 11, 2018

Digital Color Pictorial

**FDOI – Year of the Dog Stamp**

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 11, 2018

Black and White Pictorial**FDOI – Love Flourishes Stamp**

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 18, 2018

Digital Color Pictorial**FDOI – Love Flourishes Stamp**

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 18, 2018

Black and White Pictorial**FDOI – Meyer Lemons Stamp**

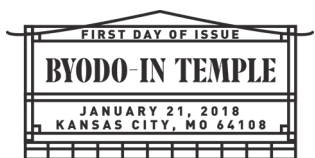
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 19, 2018

Black and White Pictorial**FDOI – Byodo-In Temple Stamp**

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 21, 2018

Digital Color Pictorial**FDOI – Byodo-In Temple Stamp**

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 21, 2018

Black and White Pictorial



FDOI – Sleeping Bear Dunes Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 21, 2018

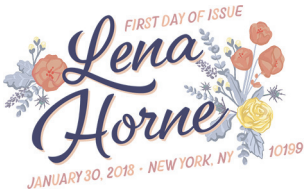
Digital Color Pictorial



FDOI – Sleeping Bear Dunes Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 21, 2018

Black and White Pictorial



FDOI – Lena Horne Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 30, 2018

Digital Color Pictorial



FDOI – Lena Horne Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

March 30, 2018

Black and White Pictorial

Supply Management

Interest Rate on Contract Claims

In the *Postal Bulletin*, the Postal Service™ periodically publishes the interest rate payable on a claim decided in a supplier's favor under the Contract Disputes Act of 1978. This rate also applies for late payments to suppliers under the Prompt Payment Act, as amended.

The interest rate effective for the 6-month period of January 1, 2018, to June 30, 2018, is 2.625 percent.

— *Supply Management Infrastructure,*
Supply Management, 1-4-18

Postal Bulletin 2017 Annual Index

January – December 2017

PB 22458 – 22483

The following articles are updated regularly in the *Postal Bulletin* and are not listed in the index:

- Counterfeit Canadian Money Order Forms.
- Domestic Orders.
- Freely Associated States Restrictions.
- How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks.
- Invalid USPS Corporate Account Numbers.
- Mail Alert.
- Missing, Lost, or Stolen Canadian Money Order Forms.
- Missing, Lost, or Stolen U.S. Money Order Forms.
- Overseas Military/Diplomatic Mail.
- Pictorial Postmarks Announcement.
- Postmark America.
- Post Office Changes.
- Stamps by Mail — Brochure Ordering Information.
- Thrift Savings Plan Fact Sheet.
- Toll-Free Number Available to Verify Canadian Money Orders.
- Verifying U.S. Postal Service Money Orders.
- Withholding of Mail Orders.

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ADDRESS MANAGEMENT

Change of Address Mail Forwarding Start Date Policy Change	22478 (10-12-17)
Mover's Guides and Internet Change of Address Message Cards	22481 (11-23-17)
Mover's Guides and Internet Change of Address Message Cards	22482 (12-07-17)
Mover's Guides, Internet Change of Address Cards, and Internet Change of Address Card Displays Distribution	22470 (06-22-17)

ADMINISTRATIVE SUPPORT MANUAL

Categories of International Mail Sealed Against Postal Inspection (<i>ASM Revision</i>)	22472 (07-20-17)
Disclosure of Information From Mail Sent or Received by Customers (<i>ASM Revision</i>)	22459 (01-19-17)
Environmental Compliance Program (<i>ASM Revision</i>)	22461 (02-16-17)
Participation in Community Service Activities (<i>ASM Revision</i>)	22459 (01-19-17)
Personnel Security Clearances (<i>ASM Revision</i>)	22479 (10-26-17)

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CONSUMER/CUSTOMER RELATIONS

See also Publicity Kits.

Disclosure of Information From Mail Sent or Received by Customers (<i>ASM Revision</i>)	22459 (01-19-17)
Fire Prevention Week is October 8-14, 2017: In a Fire, Seconds Count — Do You Have an Exit Strategy?	22477 (09-28-17)
Handled With Care: Heroic USPS Employees Make a Difference.	22469 (06-08-17)
Mailbox Improvement Week, May 14-20, 2017 (<i>Field Information Kit</i>)	22467 (05-11-17)
National Consumer Protection Week is March 5-11, 2017 (<i>Field Information Kit</i>)	22461 (02-16-17)
National Dog Bite Prevention Week, April 9-15, 2017 (<i>Field Information Kit</i>)	22464 (03-30-17)
Total Eclipse of the Sun Forever Stamp (<i>Publicity Kit</i>)	22470 (06-22-17)

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DELIVERY AND RETAIL

Customer Change-of-Address Move Validation Letter Procedures	22463 (03-16-17)
Customer Change-of-Address Move Validation Letter Procedures	22464 (03-30-17)

DIRECTIVES

See also *Administrative Support Manual, Domestic Mail Manual, Employee and Labor Relations Manual, Handbooks, International Mail Manual, Management Instructions, and Publications.*

DIRECTIVES AND FORMS UPDATE

Directives and Forms Update (<i>Publication 223 Revision</i>)	22462 (03-02-17)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22470 (06-22-17)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22477 (09-28-17)

DIVERSITY

Diversity, Equal Employment Opportunity, and Prevention of Employment Discrimination (<i>ELM Revision</i>)	22462 (03-02-17)
Equal Employment Opportunity Policy Statement	22464 (03-30-17)
Postal Service Policy on Workplace Harassment	22464 (03-30-17)

DOMESTIC MAIL MANUAL**See also Labeling Lists.**

Additional Domestic Mailing Services Products Changes (<i>DMM Revision</i>)	22463 (03-16-17)
Additional Mailing Standard Changes for Domestic Mailing Services Products (<i>DMM Revision</i>)	22461 (02-16-17)
Address Information System Services (<i>DMM Revision</i>)	22468 (05-25-17)
Authorization to Mail at Periodicals Prices (<i>DMM Revision</i>)	22465 (04-13-17)
Barcode and Optional Endorsement Line Information on Automation Flats (<i>DMM Revision</i>)	22464 (03-30-17)
Barcode Standards (<i>DMM Revision</i>)	22477 (09-28-17)
Business Reply Mail (<i>DMM Revision</i>)	22460 (02-02-17)
Customized MarketMail Prices (<i>DMM Revision</i>)	22463 (03-16-17)
Domestic and International Permit Imprint Application Fees (<i>DMM Revision</i>)	22471 (07-06-17)
Domestic Certificates of Mailing Conversion Update (<i>DMM Revision</i>)	22463 (03-16-17)
Domestic Competitive Products Pricing and Mailing Standards Changes (<i>DMM Revision</i>)	22482 (12-07-17)
Domestic Mail Manual Simplification (<i>DMM Revision</i>)	22469 (06-08-17)
Domestic Mail Manual Simplification (<i>DMM Revision</i>)	22480 (11-09-17)
eInduction Option Approval (<i>DMM Revision</i>)	22464 (03-30-17)
Electronic Induction (eInduction) Option (<i>DMM Revision</i>)	22463 (03-16-17)
Elimination of Fees (<i>DMM Revision</i>)	22462 (03-02-17)
Extra Service and Refund Clarifications (<i>DMM Revision</i>)	22473 (08-03-17)
Extra Services Forms (<i>DMM Revision</i>)	22480 (11-09-17)
First-Class Package Service — Retail (<i>DMM Revision</i>)	22476 (09-14-17)
Full-Service Automation Option (<i>DMM Revision</i>)	22461 (02-16-17)
International Inbound Mail Entry (<i>DMM Revision</i>)	22482 (12-07-17)
Manifest Mailing System (<i>DMM Revision</i>)	22460 (02-02-17)
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Media Mail and Library Mail (<i>DMM Revision</i>)	22466 (04-27-17)
Merchandise Return Service (<i>DMM Revision</i>)	22473 (08-03-17)
New Mailing Standards for Domestic Mailing Services Products (<i>DMM Revision</i>)	22482 (12-07-17)
New Mailing Standards for Lithium Batteries (<i>DMM Reminder</i>)	22483 (12-21-17)
New PC Postage Provider (<i>DMM Revision</i>)	22479 (10-26-17)
Online Application for Postage and Fees Refunds (<i>DMM Revision</i>)	22477 (09-28-17)
Pallet Label (<i>DMM Revision</i>)	22473 (08-03-17)
Parcel Return Service Pickup Schedule (<i>DMM Revision</i>)	22466 (04-27-17)
Parcel Select Lightweight Dimensional Criteria (<i>DMM Revision</i>)	22470 (06-22-17)
Periodicals — Combining Multiple Editions or Publications Labeling (<i>DMM Revision</i>)	22465 (04-13-17)
Periodicals — Record of Deposit (<i>DMM Revision</i>)	22478 (10-12-17)
Periodicals Prices for Nonmachinable Letters (<i>DMM Revision</i>)	22464 (03-30-17)
Preparing Pallets (<i>DMM Revision</i>)	22469 (06-08-17)
Products Mailable at Nonprofit Marketing Mail Prices (<i>DMM Revision</i>)	22482 (12-07-17)
Retail First-Class Mail Postage Payment Methods (<i>DMM Revision</i>)	22471 (07-06-17)
Retail Postage Payment Methods (<i>DMM Revision</i>)	22479 (10-26-17)
Return Receipt Service (<i>DMM Revision</i>)	22473 (08-03-17)
Ride-Along Eligibility (<i>DMM Revision</i>)	22477 (09-28-17)
Seamless Acceptance Program (<i>DMM Revision</i>)	22463 (03-16-17)
USPS Marketing Mail Machinable Letters Mail Preparation (<i>DMM Revision</i>)	22466 (04-27-17)
USPS Marketing Mail Markings (<i>DMM Revision</i>)	22463 (03-16-17)
USPS Retail Ground — Limited Overland Routes Price Eligibility (<i>DMM Revision</i>)	22479 (10-26-17)
USPS Tracking (<i>DMM Revision</i>)	22461 (02-16-17)

- E -**EARTH DAY**

Celebrate Earth Day by Recycling	22465 (04-13-17)
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EMPLOYEE AND LABOR RELATIONS MANUAL

Diversity, Equal Employment Opportunity, and Prevention of Employment Discrimination (<i>ELM Revision</i>)	22462 (03-02-17)
Intoxicating Beverages (<i>ELM Revision</i>)	22472 (07-20-17)
Leave Policy for Full-Time and Part-Time Employees (<i>ELM Revision</i>)	22465 (04-13-17)
Promotional Policies (<i>ELM Revision</i>)	22478 (10-12-17)
Reinstatement List Updates (<i>ELM Revision</i>)	22471 (07-06-17)
Update to Accident Reporting (<i>ELM Revision</i>)	22478 (10-12-17)
Update to Back Pay Reference (<i>ELM Revision</i>)	22479 (10-26-17)
Update to Pay Administration Policy (<i>ELM Revision</i>)	22465 (04-13-17)
Whistleblower Protection (<i>ELM Revision</i>)	22478 (10-12-17)

EMPLOYEES

See also Diversity, Employee and Labor Relations Manual, Posters, and Safety and Health.

General

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Benefits Open Season Poster	22480 (11-09-17)
Benefits Programs and Key Dates	22480 (11-09-17)
Diversity, Equal Employment Opportunity, and Prevention of Employment Discrimination (<i>ELM Revision</i>)	22462 (03-02-17)
Dogs Gone Digital	22467 (05-11-17)
Equal Employment Opportunity Policy Statement	22464 (03-30-17)
Employee Engagement Matters — Making Your Opinion Count One Survey at a Time	22475 (08-31-17)
Financial Literacy Month	22465 (04-13-17)
Flexible Spending Accounts Poster	22480 (11-09-17)
IdeaSMART is Ready for Your Ideas	22481 (11-23-17)
Intoxicating Beverages (<i>ELM Revision</i>)	22472 (07-20-17)
Leave Policy for Full-Time and Part-Time Employees (<i>ELM Revision</i>)	22465 (04-13-17)
New Year — New Goals — New You	22459 (01-19-17)
Notice to All Post Offices With Rural Delivery Service: Rural Carrier Guarantee Period	22477 (09-28-17)
Open Season is Coming — Here's What You Need to Know	22480 (11-09-17)
Participation in Community Service Activities (<i>ASM Revision</i>)	22459 (01-19-17)
Penalty Overtime Exclusion	22478 (10-12-17)
Postal Service Policy on Workplace Harassment	22464 (03-30-17)
Promotional Policies (<i>ELM Revision</i>)	22478 (10-12-17)
PS Form 3971 Revision: Notification of Absence	22482 (12-07-17)
PS Form 3972 Revision: Leave Absence Analysis	22482 (12-07-17)
Reinstatement List Updates (<i>ELM Revision</i>)	22471 (07-06-17)
Revised Handbook AS-353, Personnel Compensation and Payroll Records	22477 (09-28-17)
Revised Handbook AS-353, Privacy Act Requests and Freedom of Information Act Requests	22481 (11-23-17)
Save Money With Flexible Spending Accounts	22480 (11-09-17)
Update to Accident Reporting (<i>ELM Revision</i>)	22478 (10-12-17)
Update to Back Pay Reference (<i>ELM Revision</i>)	22479 (10-26-17)
Update to Pay Administration Policy (<i>ELM Revision</i>)	22465 (04-13-17)
Whistleblower Protection (<i>ELM Revision</i>)	22478 (10-12-17)
Winter Safety	22458 (01-05-17)

ENERGY ACTION MONTH

October is National Energy Action Month	22476 (09-14-17)
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ENVIRONMENT

See Sustainability.

EQUIPMENT MAINTENANCE ALLOWANCE SCHEDULE

Equipment Maintenance Allowance Schedule for Rural Routes	22458 (01-05-17)
Equipment Maintenance Allowance Schedule for Rural Routes	22464 (03-30-17)
Equipment Maintenance Allowance Schedule for Rural Routes	22471 (07-06-17)
Equipment Maintenance Allowance Schedule for Rural Routes	22477 (09-28-17)

- F -**FIELD INFORMATION KITS**

Mailbox Improvement Week, May 14-20, 2017 (<i>Field Information Kit</i>)	22467 (05-11-17)
National Consumer Protection Week is March 5-11, 2017 (<i>Field Information Kit</i>)	22461 (02-16-17)
National Dog Bite Prevention Week, April 9-15, 2017 (<i>Field Information Kit</i>)	22464 (03-30-17)

FINANCE**See also Employees, Equipment Maintenance Allowance Schedule, Forms, and Handbooks.**

2016 Tax Information: Form W-2 Wage and Tax Statement; Form 1099	22458 (01-05-17)
2017 Pay Dates and Leave Year	22458 (01-05-17)
2018 Pay Dates and Leave Year	22483 (12-21-17)
Christmas Pay Procedures for Rural Carriers	22478 (10-12-17)
Correction: Social Security and Medicare Tax Withholding Rates and Limits	22482 (12-07-17)
Discontinuance of Manual AIC 541 Entries for Value Added Refund at Retail	22478 (10-12-17)
Earnings Statement Redesign of Leave Sections	22461 (02-16-17)
Finance Number Control Master and Account Number Control Master Request Freeze	22475 (08-31-17)
Fiscal Year 2017 Closing Guidance: Message From the Controller	22475 (08-31-17)
Forever Stamps/Nondenominated Stamps Stock Item Revaluation Instructions	22459 (01-19-17)
Forever Stamps Price Change Instructions for Stamps by Mail Orders	22459 (01-19-17)
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Form W-4 Completion for Employees Claiming Exempt Status for 2017	22458 (01-05-17)
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Revised Handbook AS-353, Personnel Compensation and Payroll Records	22477 (09-28-17)
Instructions for Payments Postmarked Before the January 22, 2017, Price Change	22459 (01-19-17)
IRS Reporting Requirements of Attorney Fees, Back Pay, or Wages	22480 (11-09-17)
Local Tax Code Information	22480 (11-09-17)
Maintain Up-To-Date Withholding Information in <i>PostalEASE</i>	22458 (01-05-17)
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Social Security and Medicare Tax Withholding Rates and Limits	22481 (11-23-17)
Tax Obligations of USPS Employees	22480 (11-09-17)
Wage Overpayment Indebtedness — Tax Treatment	22480 (11-09-17)

FIRE PREVENTION WEEK

Fire Prevention Week is October 8-14, 2017: In a Fire, Seconds Count — Do You Have an Exit Strategy?	22477 (09-28-17)
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PS Form 2181 Revision: Updated Consent and Duration	22476 (09-14-17)
PS Form 2574 Revision: Resignation/Transfer From USPS	22476 (09-14-17)
PS Form 3553 Revision: CASS Summary Report	22476 (09-14-17)
PS Form 3971 Revision: Notification of Absence	22482 (12-07-17)
PS Form 3972 Revision: Leave Absence Analysis	22482 (12-07-17)
PS Form 8038 and PS Form 8039 Revision: Back Pay Compensation Process	22461 (02-16-17)
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Revised PS Form 999, Application for Reinstatement List	22473 (08-03-17)

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Notice of Change to Freely Associated States Restrictions	22474 (08-17-17)
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- H -**HANDBOOKS**

Revised Handbook AS-353, Personnel Compensation and Payroll Records	22477 (09-28-17)
Revised Handbook AS-353, Privacy Act Requests and Freedom of Information Act Requests	22481 (11-23-17)
Revised Handbook AS-701, Asset Management	22477 (09-28-17)
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Revised Handbook EL-505, Proper Completion of Claim Forms	22460 (02-02-17)
Revised Handbook EL-912 is Now Available	22468 (05-25-17)
The 2017 Joint Contact Interpretation Manual is Now Available	22476 (09-14-17)

HAZMAT AWARENESS MONTH

November is HAZMAT Awareness Month	22481 (11-23-17)
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Handled With Care: Heroic USPS Employees Make a Difference	22469 (06-08-17)
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- I -**INFORMATION SECURITY**

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Beware of Text Scams	22474 (08-17-17)
Check Out the New Outlook Reporting Button	22479 (10-26-17)
Cyber Safety is Our Goal — Complete the Training for Your Role	22459 (01-19-17)
Cybersecurity in the Postal Service Workplace	22478 (10-12-17)
Disconnect to Protect!	22463 (03-16-17)
Here's Something to Post About on Social Media	22465 (04-13-17)
Inundated with Internet? Understanding the Internet of Things	22459 (01-19-17)
Keep Your Mobile Device "CyberSafe"	22475 (08-31-17)
Learn How to Secure PCI Data	22462 (03-02-17)
Limited ACE System Access for Contractors Beginning With Courses Due June 30, 2017	22470 (06-22-17)
Look Before You Book	22468 (05-25-17)
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New Mandate on Limited ACE Access for Contractors Beginning FY 2018	22477 (09-28-17)
Protect Your Mobile When You Go Global	22467 (05-11-17)
Protect Yourself from Cyber Crimes During Tax Season	22462 (03-02-17)
Rules of the Social Media Road	22466 (04-27-17)
Sharing Data: The Rules of the Road	22477 (09-28-17)
Stay Alert for Postal Service Cyber Threats	22461 (02-16-17)
Tech Support Scams: Can I Troubleshoot That for You?	22469 (06-08-17)
Technical Support Scams: A Brief History	22470 (06-22-17)
The Taxing Truth About Identity Theft	22463 (03-16-17)
Think Before You Click — Avoid Falling Victim to Cyber Threats	22461 (02-16-17)
Training Deadline Fast Approaching — Complete CyberSafe 103 Before September 15	22475 (08-31-17)
'Tis the Season for Scams — Stay CyberSafe During the Holidays	22483 (12-21-17)
Use Reason This Tax Season: Don't Be Fooled by Tax Scammers	22464 (03-30-17)
Watch Yourself: How to Avoid, Identify, and Report Identity Theft	22458 (01-05-17)

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Categories of International Mail Sealed Against Postal Inspection (<i>ASM Revision</i>)	22472 (07-20-17)
Resumption of Mail Service to Guatemala	22462 (03-02-17)
Temporary Suspension of Mail Service to Guatemala	22466 (04-27-17)

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Additional Availability of Electronic USPS Delivery Confirmation International Service (<i>IMM Revision</i>)	22468 (05-25-17)
Additional Availability of Electronic USPS Delivery Confirmation International Service (<i>IMM Revision</i>)	22475 (08-31-17)
Change of Domestic Product Name — Standard Mail to USPS Marketing Mail (<i>IMM Revision</i>)	22458 (01-05-17)
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Individual Country Listings for the Netherlands and Switzerland (<i>IMM Revision</i>)	22476 (09-14-17)
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IPA and ISAL Price Groups (<i>IMM Revision</i>)	22473 (08-03-17)
IPA and ISAL Service to Venezuela (<i>IMM Revision</i>)	22479 (10-26-17)
Lifting Certain Sanctions on Sudan and Updating Sanctions Information to Various Countries	22482 (12-07-17)
Suspension of Global Express Guaranteed Service to Ghana (<i>IMM Revision</i>)	22462 (03-02-17)
Temporary Suspension of Electronic USPS Delivery Confirmation International Service at Retail for First-Class Package International Service (<i>IMM Revision</i>)	22479 (10-26-17)

- L -**LABELING LISTS**

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Labeling List Changes	22461 (02-16-17)
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USPS Caution Heavy and Special Handling — Fragile Labels	22473 (08-03-17)

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Mailbox Improvement Week, May 14-20, 2017 (<i>Field Information Kit</i>)	22467 (05-11-17)
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MAIL TRANSPORT EQUIPMENT

Store Empty Sacks Flat for Return to Mail Transport Equipment Service Centers	22462 (03-02-17)
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Change of Address Mail Forwarding Start Date Policy Change	22478 (10-12-17)
Premium Forwarding Service Residential: Make Sure Your Mail Goes With You	22466 (04-27-17)
USPS Caution Heavy and Special Handling — Fragile Labels	22473 (08-03-17)
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New Management Instruction Training Development Request Process	22483 (12-21-17)

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Take Advantage of 2017 Mailing Promotions to Make Your Mail Powerful	22472 (07-20-17)
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USPS Marketing Mail Machinable Letters Mail Preparation (<i>DMM Revision</i>)	22466 (04-27-17)
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MOTOR VEHICLE ACCIDENT PREVENTION MONTH

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MOVER'S GUIDE

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Mover's Guides and Internet Change of Address Message Cards	22482 (12-07-17)
Mover's Guides, Internet Change of Address Cards, and Internet Change of Address Card Displays Distribution.	22470 (06-22-17)

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NATIONAL CONSUMER PROTECTION WEEK

National Consumer Protection Week is March 5-11, 2017 (<i>Field Information Kit</i>)	22461 (02-16-17)
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National Dog Bite Prevention Week, April 9-15, 2017 (<i>Field Information Kit</i>)	22464 (03-30-17)
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- P -**PASSPORTS**

A U.S. Passport is Your Key to International Travel	22460 (02-02-17)
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Authorization to Mail at Periodicals Prices (<i>DMM Revision</i>)	22465 (04-13-17)
Periodicals — Combining Multiple Editions or Publications Labeling (<i>DMM Revision</i>)	22465 (04-13-17)
Periodicals — Record of Deposit (<i>DMM Revision</i>)	22478 (10-12-17)
Periodicals Prices for Nonmachinable Letters (<i>DMM Revision</i>)	22464 (03-30-17)

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Correction: Uncle Sam's Hat Stamp	22460 (02-02-17)
Correction: U.S. Flag Stamp	22458 (01-05-17)
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Forever Stamps Price Change Instructions for Stamps by Mail Orders	22459 (01-19-17)
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Nondenominated Price Change Instructions for Stamps by Mail Orders	22459 (01-19-17)
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Prepaid Priority Mail Flat-Rate Stamped Envelope	22461 (02-16-17)
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Update: Stamp Announcement 17-09: Oscar de la Renta Stamp	22460 (02-02-17)
Update: Stamp Announcement 17-09: Oscar de la Renta Stamp	22461 (02-16-17)
Update: Stamp Announcement 17-11: John Fitzgerald Kennedy Stamp	22460 (02-02-17)
Update: Stamp Announcement 17-21: Green Succulent Stamp	22465 (04-13-17)
Update: Stamp Announcement 17-27: Total Eclipse of the Sun Stamp	22468 (05-25-17)
Update: Stamp Announcement 17-27: Total Eclipse of the Sun Stamp	22472 (07-20-17)
Update: Stamp Announcement 17-36: Celebrating African American History and Culture Stamp	22476 (09-14-17)
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Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22462 (03-02-17)
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Retail Postage Payment Methods (<i>DMM Revision</i>)	22479 (10-26-17)
USPS Retail Ground — Limited Overland Routes Price Eligibility (<i>DMM Revision</i>)	22479 (10-26-17)

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Take Advantage of 2017 Mailing Promotions to Make Your Mail Powerful	22472 (07-20-17)

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New Mailing Standards for Lithium Batteries (<i>Publication 52 Revision</i>)	22474 (08-17-17)
Changes to Post Office Box Service and Caller Service Fee Groups (<i>Publication 431 Revision</i>)	22459 (01-19-17)
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Total Eclipse of the Sun Forever Stamp (<i>Publicity Kit</i>)	22470 (06-22-17)
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- R -**REFUNDS**

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Order 2017 Stamps by Mail Holiday Brochures Now	22473 (08-03-17)
Order Your 2017 Stamps by Mail Year-Round Brochures Today	22462 (03-02-17)
Retail First-Class Mail Postage Payment Methods (<i>DMM Revision</i>)	22471 (07-06-17)
Temporary Suspension of Electronic USPS Delivery Confirmation International Service at Retail for First-Class Package International Service (<i>IMM Revision</i>)	22479 (10-26-17)
USPS Makes Return Season Easy	22483 (12-21-17)
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USPS Makes Return Season Easy	22483 (12-21-17)
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- S -**SAFETY AND HEALTH**

Beat the Heat, Stay Cool	22468 (05-25-17)
Beat the Heat, Stay Cool	22473 (08-03-17)
December is USPS Motor Vehicle Accident Prevention Month	22482 (12-07-17)
Mailing Standards for Hazardous Materials	22482 (12-07-17)
New Mailing Standards for Lithium Batteries (<i>DMM Reminder</i>)	22483 (12-21-17)
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Stay Alert — School is Back in Session	22474 (08-17-17)
Update to Accident Reporting (<i>ELM Revision</i>)	22478 (10-12-17)
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See Philately.

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Interest Rate on Contract Claims.	22458 (01-05-17)
Interest Rate on Contract Claims.	22471 (07-06-17)
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USPS Headquarters Managers and Field Installation Heads: August 2017 Semi-Annual Capital Property Review	22472 (07-20-17)
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Expansion of Solar Power Generation.	22465 (04-13-17)
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October is National Energy Action Month	22476 (09-14-17)
Pest Management Update.	22478 (10-12-17)
Required Procedures for Environmental Regulatory Agency Site Visits and Notices of Violation.	22466 (04-27-17)
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Directives and Forms Update (<i>Publication 223 Revision</i>)	22462 (03-02-17)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22470 (06-22-17)
Directives and Forms Update (<i>Publication 223 Revision</i>)	22477 (09-28-17)
Update: Stamp Announcement 17-03: U.S. Flag Stamp	22459 (01-19-17)
Update: Stamp Announcement 17-09: Oscar de la Renta Stamp	22460 (02-02-17)
Update: Stamp Announcement 17-09: Oscar de la Renta Stamp	22461 (02-16-17)
Update: Stamp Announcement 17-11: John Fitzgerald Kennedy Stamp	22460 (02-02-17)
Update: Stamp Announcement 17-21: Green Succulent Stamp	22465 (04-13-17)
Update: Stamp Announcement 17-27: Total Eclipse of the Sun Stamp	22468 (05-25-17)
Update: Stamp Announcement 17-27: Total Eclipse of the Sun Stamp	22472 (07-20-17)
Update: Stamp Announcement 17-36: Celebrating African American History and Culture Stamp	22476 (09-14-17)
Update: Stamp Announcement 17-36: Celebrating African American History and Culture Stamp	22478 (10-12-17)
Update: Stamp Announcement 17-39: The History of Hockey Stamps	22479 (10-26-17)
Update: Stamp Announcement 17-40: Alzheimer's Semipostal Stamp	22481 (11-23-17)
Update to Accident Reporting (<i>ELM Revision</i>)	22478 (10-12-17)



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