

# postal|bulletin

PUBLISHED SINCE MARCH 4, 1880

## *Announcing the 2016 Mailing Promotions*



See page 3



# Contents

## COVER STORY

Announcing the 2016 Mailing Promotions. . . . . 3

## POLICIES, PROCEDURES, AND FORMS UPDATES

### Manuals

DMM Revision: Military Mail Addressing and Restriction Codes . . . . . 5  
 DMM Revision: Periodicals Bundle and Container Charges in Combined Mailings . . . . . 10  
 IMM Revision: IPA Service to Japan . . . . . 12  
 IMM Revision: Individual Country Listing for Japan . . . . . 13

## ORGANIZATION INFORMATION

### Finance

2015 Tax Information: Form W-2 Wage and Tax Statement; Form 1099 . . . . . 14  
 2015 Tax Information: Form 1095-C Employer-Provided Health Insurance Offer and Coverage . . . . . 22  
 Form W-4 Completion for Employees Claiming Exempt Status for 2016 . . . . . 39  
 Equipment Maintenance Allowance Schedule for Rural Routes . . . . . 39

### Government Relations

Reminder: Franked (Congressional) Mail, Postage Payment, and Detention of Mail Guidelines . . . . . 42

### Mailing and Shipping Services

Mail Alert . . . . . 43

### Stamp Services

Stamp Announcement 16-01: Botanical Art Stamps. . . . . 44  
 Pictorial Postmarks Announcement . . . . . 46  
 How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks . . . . . 46

### Supply Management

USPS Headquarters Managers and Field Installation Heads: February 2016 Semi-Annual Capital Property Review . . . . . 47

## PULL-OUT INFORMATION

### Fraud

Invalid USPS Corporate Account Numbers. . . . . 23  
 Missing, Lost, or Stolen U.S. Money Order Forms . . . . . 24  
 Missing, Lost, or Stolen Canadian Money Order Forms . . . . . 30  
 Verifying U.S. Postal Service Money Orders . . . . . 32  
 Counterfeit Canadian Money Order Forms . . . . . 32  
 Toll-Free Number Available to Verify Canadian Money Orders . . . . . 32

### Other Information

Overseas Military/Diplomatic Mail . . . . . 33  
 Freely Associated States (FAS) Restrictions . . . . . 38

## POSTAL BULLETIN 2015 ANNUAL INDEX . . . . 48

**USPS National Emergency Hotline**  
**Is your facility operating? Call 888-363-7462**

**Find the latest in mail and delivery information and services offered by U.S. Postal™ in the *Postal Bulletin* at**  
<http://about.usps.com/postal-bulletin>.



**AGENTS OF IMPACT. AGENTS OF CHANGE.**

# Cover Story

## Announcing the 2016 Mailing Promotions

Since 2011, the U.S. Postal Service® has offered mailing promotions with the general purpose of increasing the value of mail and enhancing the retention of First-Class Mail®. Building upon past successes, the promotions are designed to create excitement in mail and provide multiple opportunities for mailers to enhance the value of their mail.

The 2016 USPS® Mailing Promotions focus on providing marketers with the opportunity to engage their customers by using dynamic color, new print techniques, and mobile technology as well as traditional and innovative mail techniques.

### Earned Value Reply Mail Promotion

This promotion is designed to encourage mailers to promote First-Class Mail as a primary reply mechanism for their customers and to keep the CRM/BRM envelopes in their outgoing mailpieces by providing a financial benefit when the CRM/BRM envelopes are used. Mailers who register their MID information and use eligible Intelligent Mail® barcodes (IMbs) on their reply pieces will receive a postage credit for each mailpiece that is returned to the mailer during the promotion period.

**Registration Period:** February 15 through March 31, 2016

**Promotion Period:** April 1 through June 30, 2016

#### Eligible Mail:

- Business Reply Mail.
- Courtesy Reply Mail.

**Acceptance Period for Credits:** The credits will be released when the mailer agrees to his or her volumes after the promotion ends. The volumes must be accepted by September 15, 2016; otherwise, the credits will be forfeited.

#### Earned Value Credits:

- \$0.02 per BRM or CRM pieces counted for first time participants or those who did not meet their threshold.
- \$0.03 per BRM and CRM pieces counted if the total number of CRM and BRM pieces meets or exceeds the total number of a mailer's CRM and BRM pieces counted as part of the 2015 Earned Value promotion.

Credits are available for their use once they have been released to the respective permit(s).

**Expiration Date for Credits:** December 31, 2016

### Emerging and Advanced Technology/Video in Print Promotion

The U.S. Postal Service continues to encourage mailers to integrate mail with mobile technology and other new technologies. Participating mailers can earn a 2 percent discount upfront through this promotion.

Eligible mailpieces can incorporate NFC technology, or “enhanced” augmented reality experiences, that allow the recipient to engage in an interactive experience. In addition, this year's promotion will include Video in Print as well as Beacon technology. There will also be an option for A/B testing. This promotion extends to Standard Mail® as well as First-Class Mail.

**Registration Period:** January 15 through August 31, 2016

**Promotion Period:** March 1 through August 31, 2016

**Discount:** 2 percent per eligible mailpiece.

#### Eligible Mail:

- First-Class Mail presort and automation letters, cards, and flats.
- Standard Mail letters and flats.
- Nonprofit Standard Mail letters and flats.

### Personalized Color Transpromo Promotion

The Personalized Color Transpromo promotion builds upon the 2015 Color Transpromo promotion. It encouraged mailers of bills and statements to incorporate color messaging through a dynamically printed production process to create a greater connection to and response from consumers. As part of the 2015 promotion, mailers added marketing messaging to the recipients of transactional mailpieces. The Postal Service intends to continue this approach to grow the value of First-Class Mail and encourage mailers to invest in color print technology.

**Registration Period:** May 15 through December 31, 2016

**Promotion Period:** July 1 through December 31, 2016

**Discount:** 2 percent per eligible mailpiece.

**Eligible Mail:** First-Class Mail commercial letters that are part of an IMb Full-Service mailing.

**Mailpiece Content Restriction:** Bills and statements only.

### Mobile Shopping Promotion

This promotion provides mailers with the opportunity to earn an upfront 2 percent postage discount by integrating mobile technology with direct mail. Using technology platforms such as Quick Response (QR) Codes, Snap Tags, Watermarks, and other advanced technologies enables

customers to go from the mailpiece directly to an online shopping experience. QR Codes have expanded to include dotless, visual, and voice technologies.

The Mobile Shopping Promotion has been updated to include a social media component. This year, “Buy Now” features on social media have been added as an additional eligible shopping purchase path.

**Registration Period:** May 15 through December 31, 2016

**Promotion Period:** July 1 through December 31, 2016

**Discount:** 2 percent per eligible mailpiece.

**Eligible Mail:**

- Standard Mail letters and flats.
- Nonprofit Standard Mail letters and flats.

### **Tactile, Sensory, and Interactive Mailpiece Engagement Promotion**

Tactile, sensory, and interactive mailpieces were included in the 2015 Emerging and Advanced Technology promotion. Due to its popularity, this year we have added a new promotion solely for these applications. Advances in paper, ink, and interactive mailpiece elements provide mar-

keters with exciting new ways to enhance customer engagement opportunities. The engagement can be achieved through the innovative use of specialty inks, sensory elements, textural papers, and the use of folds or other dimensional elements that the recipient can interact with and manipulate on the mailpiece. This promotion provides mailers with the opportunity to earn an upfront 2 percent postage discount by incorporating these features.

**Registration Period:** January 15 through August 31, 2016

**Promotion Period:** March 1 through August 31, 2016

**Discount:** 2 percent per eligible mailpiece.

**Eligible Mail:**

- Standard Mail letters and flats.
- Nonprofit Standard Mail letters and flats.

Program requirements, documents, and additional information about the 2016 promotions can be found at <https://ribbs.usps.gov/index.cfm?page=mailingpromotions>.

— *Mailing Services,  
New Products and Innovation, 1-7-16*

# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: Military Mail Addressing and Restriction Codes

Effective March 7, 2016, the Postal Service™ will revise the restriction codes for military and diplomatic mail. Mail addressed to military and diplomatic Post Offices™ overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. Over the years, new codes have been added to the deal with changing restrictions instead of redefining or deleting obsolete restrictions. For example, there are currently seven codes restricting the allowable size of mail but only one is actually used. The codes have been redesigned and renumbered in consultation with the Department of State and the Department of Defense to better reflect the restrictions actually in use. As a result, the redesign reduces the number of restriction codes from 46 to 34. The table of APO/FPO/DPO ZIP Codes™ and the restriction definitions (see pages 6–9) will be published in the Other Information portion of the Pull-Out section of the March 17, 2016, *Postal Bulletin*.

Effective March 7, 2016, the Postal Service will also revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), subchapter 703.2, to include two restrictions pertaining to the overseas addressing requirements for military mail that were previously Restrictions A1 and A2 in the APO/FPO/DPO table.

These updated mailing standards will be included in the March 7, 2016, DMM revision.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

*	*	*	*	*
<b>700</b>	<b>Special Standards</b>			
	*	*	*	*
<b>703</b>	<b>Nonprofit Standard Mail and Other Unique Eligibility</b>			
	*	*	*	*
<b>703.2</b>	<b>Overseas Military and Diplomatic Post Office Mail</b>			
	*	*	*	*

#### **703.2.2 Addressing Military Mail**

\* \* \* \* \*

##### **703.2.2.1 Overseas Address**

*[Revise the text of 703.2.2.1 to read as follows:]*

Overseas military addresses must conform to domestic addressing standards format, while including the correct APO or FPO and AA, AE, or AP designation. AA, AE, and AP are used for addresses with the 3-digit ZIP Code prefixes 340, 090-098, and 962-966, respectively. APO/FPO/DPO addresses must not include a foreign city and/or country name. Mail must be addressed to an individual or job title such as “Commander,” “Commanding Officer,” etc. Mail addressed to “Any Service Member,” or similar wording such as “Any Soldier,” “Sailor,” “Airman,” or “Marine”, “Military Mail”; etc., is prohibited. The correct format and correlating examples are as follows:

- a. Line 1: Full name and/or job title.
- b. Line 2: The delivery line (the second line from the bottom in the address) must show the word “UNIT,” “CMR,” or “PSC” and number; and box number assigned, when applicable.
- c. Line 3: The bottom line must contain the APO or FPO (“city”) designation and the appropriate two-letter AA, AE, or AP (“state”) abbreviation followed by the ZIP Code or ZIP+4 Code.

\* \* \* \* \*

We will incorporate these revisions into the March 17, 2016, *Postal Bulletin*, which is available via Postal Explorer® at <https://about.usps.com/postal-bulletin/welcome.htm>. We will also incorporate these revisions into the March 7, 2016, online update of the DMM, which is available via Postal Explorer at <http://pe.usps.com>.

– Product Classification,  
Pricing, 1-7-16

## APO/FPO/DPO Table

<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>
09003	C1-H-L-P-Q-R4-S-V-W	09245	C1-H-P-Q-R4-S-V-W	09363	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09574	H-M-R4-R5-U-U1
09004	C1-H-P-Q-R4-S-V-W	09250	C1-H-P-Q-R4-S-V-W			09575	H-M-R4-R5-U-U1
09005	C1-H-L-P-Q-R4-S-V-W	09261	C1-H-M-P-Q-R4-S-U1-V-W	09365	H-J-M-O-R-R1-R2-R3-R4-U-V1-W	09576	H-M-R4-R5-U-U1
09006	C1-H-P-Q-R4-S-V-W			09366	H-M-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09577	H-M
09009	C1-H-P-Q-R4-S-V-W	09263	C1-H-P-Q-R4-S-V-W			09578	H-M-R4-R5-U-U1
09011	C1-H-P-Q-R4-S-V-W	09264	C1-H-P-Q-R4-S-V-W	09378	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09579	H-M-R4-R5-U-U1
09012	C1-H-P-Q-R4-S-V-W	09265	A1-C1-H-J-L1-M-N-P-Q-R4-S-U-U1-V-W			09581	H-M-R4-R5-U-U1
09013	C1-H-P-Q-R4-S-U-U1-V-W	09302	A-H-J-M-O-R-U-U1-V-W	09381	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09582	H-M-R4-R5-U-U1
						09583	H-M-R4-R5-U-U1
09014	C1-H-P-Q-R4-S-V-W	09304	A1-H-J-L1-M-N-O-P-Q-R-R1-R2-R3-R4-R5-U-U1-V1-W	09397	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09586	H-M-R4-R5-U-U1
09016	H-P-Q-R4-S-V-W					09587	H-M-R4-R5-U-U1
09020	C1-H-P-Q-R4-S-V-W	09305	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09403	C1-H-R-R4-Q-W	09588	H-M
09021	C1-H-P-Q-R4-S-V-W			09421	C1-H-R-R4-Q-W	09589	H-M
09028	C1-H-P-Q-R4-S-V-W	09306	E-H-M-O-R-R1-R2-R3-R4-R5-U-U1-V1	09447	C1-H-M-Q-R-R4	09590	H-M
09034	C1-H-P-Q-R4-S-V-W			09454	C1-H-R-R4-Q-W	09591	H-M-R4-R5-U-U1
09044	C1-H-Q-P-U-V	09307	H-J-M	09459	C1-H-R-R4-Q-W	09592	H-M-R4-R5-U-U1
09046	C1-H-P-Q-R4-S-V-W	09308	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09461	C1-H-R-R4-Q-W	09593	H-M-R4-R5-U-U1
09049	C1-H-P-Q-R4-S-V-W			09463	C1-H-Q-R-R4	09594	H-M-R4-R5-U-U1
09053	C1-H-P-Q-R4-S-V-W	09309	H-J-M-O-R-R1-R2-R3-R4-U-V1-W	09464	C1-H-Q-R-R4	09595	H-M-R4-R5-U-U1
09054	C1-H-P-Q-R4-S-V-W			09468	C1-H-R-R4-Q-W	09596	H-M-R4-R5-U-U1
09055	C1-H-L-M-P-Q-R4-R5-S-U-V-W	09313	H-M-O-Q-R-R1-R2-R3-R4-R5-U-U1-V1	09469	C1-H-Q-R-R4	09599	H-M-R4-R5-U-U1
				09470	C1-H-R-R4-Q-W	09600	C1-H-Q-R4-U-U1
09059	C1-H-P-Q-R4-S-V-W	09315	H-J-M-O-R-R1-R2-R3-R4-R5-U	09494	C1-H-R-R4-Q-W	09602	C1-H-J-M-Q-R4-U-U1
09060	C1-H-P-Q-R4-S-U1-V-W			09498	A1-H-J-L1-M-N-Q-R-R4-R5-U-U1-U2	09603	C1-H-M-Q-R4-U-U1
		09316	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09501	H-M	09604	C1-H-L-M-Q-R4-U-U1
09067	C1-H-P-Q-R4-S-V-W			09502	H-M	09605	C1-H-M-Q-P-R4-V-W
09068	C1-H-P-Q-S-V	09319	E-H-M-O-Q-R-R1-R2-R3-R4-R5-U-U1-U2-V1	09503	H-M-R4-R5-U-U1	09606	C1-H-M-Q-P-R4-V-W
09069	C1-H-J-M-O-P-Q-S-V			09504	H-M	09607	C1-E-H-J-M-O-Q-R4-R5-U-U1-V2-W
09075	C1-H-P-Q-R4-S-V-W	09320	H-J-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09505	H-M	09608	C1-H-J-M-Q-R4-U
09079	C1-H-P-Q-R4-S-V-W			09506	H-M	09609	C1-H-Q-R4-U
09090	C1-H-L-P-Q-R4-S-V-W	09321	H-J-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09507	H-M	09610	C1-H-M-Q-R4-U-U1-W
09094	C1-H-L-Q-P-R4-V-W			09508	H-M-R4-R5-U-U1	09613	C1-H-J-M-Q-U
09095	C1-H-P-Q-R4-S-V-W	09330	H-M-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09509	H-M-R4-R5-U-U1	09617	C1-H-Q-R4-U
09096	C1-H-P-Q-R4-S-V-W			09510	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09618	C1-H-Q-R4-U
09103	C1-H-P-Q-S-V	09333	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09511	H-M-R4-R5-U-U1	09620	C1-H-Q-R4-U
09104	C1-H-Q-P-R4-V-W			09513	H-M-R4-R5-U-U1	09621	C1-H-Q-R4-U
09107	C1-H-P-Q-R4-S-V-W	09337	H-M-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09517	H-M-R4-R5-U-U1	09622	C1-H-Q-R4-U
09112	C1-H-P-Q-R4-S-V-W			09520	H-M-R4-R5-U-U1	09623	C1-H-Q-R4-U
09114	C1-H-P-Q-R4-S-V-W	09340	H-J-M-O-R-R4-U-V	09522	H-M	09624	A1-C1-H-L1-J-N-M-Q-U-U1
09123	C1-H-P-Q-R4-S-V-W	09343	H-J-M-O-R-U-W	09523	H-M-R4-R5-U-U1	09625	C1-H-Q-R4-U
09125	H-J-M-O-R4-R5-U-U1	09347	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09524	H-M-R4-R5-U-U1	09626	C1-H-Q-R4-U
09126	C1-H-L-Q-P-R4-V-W			09532	H-M-R4-R5-U-U1	09627	C1-H-Q-R4-U
09128	C1-H-P-Q-R4-S-V-W	09348	A-H-J-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09534	H-M-R4-R5-U-U1	09630	C1-H-M-Q-U
09131	C1-H-P-Q-R4-S-V-W			09543	H-M-R4-R5-U-U1	09631	C1-H-Q-R4-U
09136	H-L-P-Q-R4-S-U1-V-W	09352	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09544	H-M-R4-R5-U-U1	09633	C1-E1-H-H1-M-P-Q-R4-U-U1-W
09138	C1-H-Q-P-R4-V-W			09554	H-M-R4-R5-U-U1	09636	C1-H-Q-R4-U
09140	C1-H-P-Q-R4-S-V-W	09354	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09556	H-M-R4-R5-U-U1	09642	C1-H-J-M-R4-W
09142	C1-H-P-Q-R4-S-V-W			09564	H-M-R4-R5-U-U1	09643	C1-H-M-R4-W
09143	C1-H-P-Q-R4-S-V-W	09355	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09565	H-M-R4-R5-U-U1	09645	C1-H-Q-R4-U-U1
09154	C1-H-P-Q-R4-S-V-W			09566	H-M-R4-R5-U-U1	09647	C1-H-M-R4-W
09172	C1-H-P-Q-R4-S-V-W	09356	H-J-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09567	H-M-R4-R5-U-U1	09648	C1-H-J-M-R4
09173	C1-H-P-Q-R4-S-V-W			09568	H-M	09649	C1-H-J-R4
09177	C1-H-P-Q-R4-S-V-W	09357	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09569	H-M-R4-R5-U-U1	09701	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W
09180	C1-H-Q-P-R4-V-W			09570	H-M-R4-R5-U-U1	09702	C1-H-Q-R-R4-R5-U1-W
09186	C1-H-P-Q-R4-S-V-W			09573	H-M-R4-R5-U-U1		
09211	C1-H-L-P-Q-R4-S-V-W						
09213	A1-C1-H-J-L1-M-N-P-Q-R4-S-U-U1-V-W						
09214	C1-H-P-Q-R4-S-V-W						
09227	C1-H-P-Q-R4-S-V-W						

<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>
09703	C1-H-Q-P-U-V	09743	A-H-J-M-O-U-V	09818	H-M-O-Q-U-W	09875	A-A1-B-C1-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W
09704	H-K-M-Q	09744	A1-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1-W	09820	A1-H-H1-J-L1-M-N-O-R4-R5-U-U1-V-V1-W	09880	C1-H-J-M-O-R-R1-R2-R3-R4-R5-U-U1-V1
09705	C1-H	09745	H-J-M-O-R4-R5-U-U1-W	09821	H-J-M-O-R4-U	09890	E-H-J-M-R1-R2-R3-R4-R5-U-V1
09706	C1-H-K-M-Q-R4	09747	A1-C1-H-J-M-U	09822	H-M-O-R4-U	09892	A1-H-J-L1-M-N-O-R1-R2-R3-R4-R5-U-U1
09707	A1-C1-H-L1-J-N-M-Q-R4-U-U1-W	09748	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09823	A1-H-J-L1-M-N-O-R4-U-U1	09895	H-H1-J-L1-M-N-O-R1-R2-R3-R4-U-V2
09708	H	09749	C1-H-J-M-O-U-V	09824	H-M-O-R4-U	09898	E-H-J-M-R1-R2-R3-R4-R5-U-V1
09709	A-A1-H-H1-J-L1-M-N-R-R1-R2-R3-R4-R5-U-U1-V-V1	09750	A1-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1-W	09825	A1-H-J-L1-M-N-O-P-Q-R-R4-R5-U-U1-W	34002	A1-H-J-L1-M-N-U-U1
09710	A1-C1-H-J-L1-M-N-Q-R-R4-R5-U-U1-W	09751	C1-H-P-Q-R4-S-V-W	09826	A1-H-H1-J-L1-M-N-O-R-R1-R2-R3-R4-R5-S1-T-U-U1-V2-W	34004	A1-H-J-L1-M-N-U-U1
09712	C1-H-M-O-R4-U-V	09752	C1-H-Q-P-U-V	09827	A1-H-J-L1-M-N-O-R4-U-U1-W	34007	H-J-M-O-R-R4-R5-U-U1-W
09714	C1-H-Q-R-R4-R5-U1-W	09753	H-M-O-R4-U	09828	A1-H-J-L1-M-N-O-U-U1	34008	A1-H-H1-J-L1-N-M-P-R4-R5-S1-U-U1-V-V1-W
09715	A1-H-J-L1-M-N-R4-U-U1-W	09754	A-H-J-M-O-U-V	09829	H-K-M-Q-R4	34011	A1-H-H1-J-L1-M-N-R1-R2-R3-R4-R5-U-U1-W
09716	A1-H-L1-J-N-M-Q-R4-U-U1-W	09755	A-A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09830	H-J-M-Q-R4-W	34020	A1-H-J-L1-M-N-U-U1-W
09717	H-M-O-R4-V2-W	09756	A-A1-H-H1-J-L1-M-N-O-R4-R5-T-U-U1	09831	A1-C1-H-J-L1-M-N-U-U1	34021	A1-H-J-L1-M-N-U-U1-W
09718	A1-C1-H-J-L1-M-N-R4-U-U1-W	09759	A1-H-H1-J-L1-M-N-O-Q-R-R1-R2-R3-R4-R5-U-U1-U2	09832	E-H-M-O	34022	A1-H-J-L1-M-N-U-U1-W
09719	C1-H-M-Q-P-R4-W	09760	A-A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09833	E-H-M	34023	A1-H-J-L1-M-N-U-U1-W
09720	C1-H-M-R4-W	09762	A1-H-H1-J-L1-M-N-O-R4-R5-T-U-U1	09834	C1-H-J-R1-R2-R3-R4-R5-T-U-U1	34024	A1-H-J-L1-M-N-U-U1-W
09722	A-H-J-M-O-U-V	09769	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09837	H-M-R1-R2-R3-T	34025	A1-H-J-L1-M-N-U-U1-W
09723	A1-C1-H-J-L1-M-N-R4-U-U1-W	09777	H-J-L1-N-O-Q-R4-S1-U-U1-W	09838	C1-H-M-R1-R2-R3-T	34030	A1-H-J-L1-M-N-U-U1-W
09724	C1-H-Q-R-R4-R5-U1-W	09780	H-J-M-O-R4-U-V	09839	C1-H-M-O	34031	A1-H-J-L1-M-N-U-U1-W
09725	A-H-J-K-M-O-U-V	09801	H-J-M-O-R-R1-R2-R3-R4-R5-U-V1-W	09840	H-M-O-R1-R2-R3-T	34032	A1-H-J-L1-M-N-U-U1-W
09726	A1-C1-H-J-L1-M-N-R4-U-U1-W	09803	C1-H-J-M-R1-R2-R3-R4-R5-T-U-U1-V1	09841	C1-H-J-O-R4	34033	A1-H-L1-J-N-M-Q-U-U1-W
09727	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09804	H-J-M-O-R4-U-U1	09842	A1-H-J-L1-M-N-O-R4-U-U1	34034	A1-H-J-L1-M-N-U-U1-W
09728	A1-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1	09805	H-M-O-R1-R2-R3-R4-R5-T-U-U1	09845	A1-H-H1-J-L1-M-N-O-R4-T-U-U1-W	34035	A1-H-J-L1-M-N-U-U1-V-W
09729	C1-H-J-M-Q-R4-R5-U	09806	A1-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	09846	A1-H-H1-J-L1-M-N-O-R-R4-R5-U-U1	34036	A1-H-J-L1-M-N-U-U1-W
09730	A1-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1-W	09808	A1-H-H1-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V-V1	09848	H-M-O-R4-U-W	34037	A-H-J-L1-M-N-Q-U-U1-V-W
09731	A1-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1-W	09809	H-J-L1-M-N-U-U1	09851	H-J-M-O-R4-U	34038	C1-H-J-L1-M-W
09732	H-J-M	09810	H-J-M-O-R4-U-U1	09852	C1-H-J-M-R1-R2-R3-R4-R5-T-U-U1-V1	34039	A1-H-J-L1-M-N-U-U1-W
09733	H-J-M	09811	C1-H-J-M-R1-R2-R3-R4-R5-T-U-U1-V1	09853	E-H-M-R1-R2-R3-R4-R5-U-V1	34041	A1-H-J-L1-M-N-U-U1-W
09734	A1-H-J-L1-M-N-O-Q-R-R4-R5-U-U1-W	09812	A-A1-C1-H-L1-J-N-M-R1-R2-R3-R4-T-U-U1	09855	E-H-M-O-R-R1-R2-R3-R4-R5-U-U1-V1-W	34042	C1-E-H-J-M-O-Q-R4-U-U1-V2-W
09735	H-J-M	09813	A-A1-C1-H-L1-J-N-M-R1-R2-R3-R4-T-U-U1	09858	C1-H-J-M-R1-R2-R3-R4-R5-T-U-U1-V1	34055	A1-H-J-L1-M-N-U-U1-W
09736	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09814	A-A1-C1-H-L1-J-N-M-R1-R2-R3-R4-T-U-U1	09859	H-M-R-R1-R2-R3-R4-R5-T-U-U1-V1	34058	H-M-R4-R5-U-U1
09737	A-G-H-H1-J-L1-M-N-O-Q-R-R4-R5-U-U1-V2-W	09815	H-J-M-O-R4-U	09861	H-J-K-M-O-R4-R5-U-U1	34060	A1-H-H1-J-L1-M-N-R1-R2-R3-R4-R5-U-U1
09738	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09816	A1-H-H1-J-L1-M-N-O-Q-R-R1-R2-R3-R4-R5-T-U-U1-U2	09865	C1-H-M-O-R4	34078	H-J-M-U1
09739	A1-H-H1-J-L1-M-N-O-P-Q-R-R1-R4-R5-U-U1-U2-W	09817	A1-H-H1-J-L1-M-N-O-R-R1-R2-R3-R4-T-U-U1-V-V1-W	09868	C1-H-J-M-O		
09741	A1-G-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-V2-W			09870	A-A1-B-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W		
09742	A1-H-H1-J-L1-M-N-O-R4-U-U1-W			09873	A-A1-B-C1-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W		
				09874	A-A1-B-C1-H-J-L1-M-N-O-R-R1-R2-R3-R4-R5-U-U1-V1-W		

<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>
34080	H-M-R4-R5-U-U1	96322	H-U-U1-V-V2-W	96517	E-H-M-U	96611	H-M
34081	H-M-R4-R5-U-U1	96323	H-M-Q-R4-V2-W	96520	E-H-J-M-U	96612	H-M
34082	H-M-R4-R5-U-U1	96326	H-Q-R4-U-V2-W	96521	A1-E-H-J-L1-M-N-U-U1	96613	H-M
34083	H-M-R4-R5-U-U1	96328	H-Q-R4-V2-W	96530	A1-C1-H-J-L1-M-N-O-U-U1-V-V1-W	96615	H-M-R4-R5-U-U1
34084	H-M-R4-R5-U-U1	96330	H-Q-R4-V2-W	96531	C1-H-J-M-O-Q-R4-U-U1-V-W	96616	H-M-R4-R5-U-U1
34090	H-M-R4-R5-U-U1	96331	H-V2-W	96532	A1-C1-H-J-L1-M-N-O-U-U1-V-W	96617	H-M-R4-R5-U-U1
34091	H-M-R4-R5-U-U1	96336	H-M-Q-R4-V2-W	96533	C1-H-O-U	96619	H-M
34092	H-M-R4-R5-U-U1	96337	H-V2-W	96534	A1-H-J-L1-M-N-O-U-U1	96620	H-M-R4-R5-U-U1
34093	H-M-R4-R5-U-U1	96338	H-V2-W	96535	H-M	96621	H-M
34094	H-M-R4-R5-U-U1	96339	H-M-V2-W	96537	H-M	96622	H-M-R4-R5-U-U1
34095	H-M-R4-R5-U-U1	96343	H-V2-W	96540	H-M	96628	H-M-R4-R5-U-U1
34096	H-M-R4-R5-U-U1	96346	H-U-U1-V-V2-W	96541	H-M	96629	H-M-R4-R5-U-U1
34098	H-M	96347	H-U-U1-V-V2-W	96542	H-M	96631	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W
34099	H-M	96349	H-U-U1-V-V2-W	96543	H-L-M	96632	H-M-R4-R5-U-U1
96201	H-O-U1	96350	H-U-U1-V-V2-W	96544	E-H-R4-U	96643	H-M-R4-R5-U-U1
96202	C1-H-O-U1	96351	H-U-U1-V-V2-W	96546	C1-H-O-R4-V-W	96650	H-M-R4-R5-U-U1
96203	H-O-U1	96362	H-U-U1-V2-W	96548	A1-C1-H-J-L1-M-N-O-U-U1-V-W	96657	H-M-R4-R5-U-U1
96204	H-O-U1	96365	H-M-Q-R4-V2-W	96549	C1-H-O-M-V-W	96660	H-M-R4-R5-U-U1
96205	C1-H-O-U1	96367	H-L1-Q-R4-V2-W	96550	A1-C1-H-J-L1-M-N-O-U-U1-V-W	96661	H-M-R4-R5-U-U1
96206	C1-H-O-U1	96368	H-Q-R4-V2-W	96551	H	96662	H-M
96207	H-M-O-U1	96370	H-U-U1-V-V2-W	96552	C1-H-O-R4-U-U1-V-W	96665	H-M
96208	C1-H-O-U1	96372	H-V2-W	96553	A1-C1-H-J-L1-M-N-O-U-U1-V-W	96666	H-M
96209	A1-C1-H-J-L1-M-N-O-U-U1	96373	H-V2-W	96554	H-M-U-W	96667	H-M-R4-R5-U-U1
96213	C1-H-O-Q-R4-U1	96374	H-V2-W	96555	H-M-U-W	96671	H-M-R4-R5-U-U1
96214	C1-H-O-Q-R4-U1	96375	H-V2-W	96557	H-M-U-W	96672	H-M-R4-R5-U-U1
96218	C1-H-O-U1	96376	H-V2-W	96562	A-H-H1-J-L1-M-N-O-P-Q-R-R1-R2-R3-R4-T-U-U1-V-V1-W	96673	H-M
96224	C1-H-O-U1	96377	H-V2-W	96577	C1-H-J-O-R4-U-V-W	96674	H-M-R4-R5-U-U1
96224	C1-H-O-U1	96378	H-V2-W	96578	A1-H-H1-J-R4-U1-V	96675	H-M-R4-R5-U-U1
96251	C1-H-O-U1	96379	H-V2-W	96595	E-H-M-U	96677	H-M-R4-R5-U-U1
96257	C1-H-O-U1	96380	H-V2-W	96598	H-J-K-M	96678	H-M-R4-R5-U-U1
96258	C1-H-O-U1	96382	H-V2-W	96599	H-J-M	96679	H-M-R4-R5-U-U1
96260	C1-H-O-U1	96384	H-V2-W	96601	H-M	96681	H-M
96264	C1-H-O-Q-R4-U1	96385	H-V2-W	96602	H-M	96682	H-M
96266	C1-H-O-Q-R4-U1	96386	H-V2-W	96603	H-M	96683	H-M
96267	C1-H-M-O-Q-R4-U1	96387	H-V2-W	96604	H-M	96686	H-M
96269	C1-H-O-U1	96388	H-V2-W	96605	H-M	96691	H-M-R4-R5-U-U1
96271	C1-H-O-U1	96389	H-V2-W	96606	H-M	96692	H-M-R4-R5-U-U1
96275	C1-H-O-U1	96401	H-J-K-M-Q-R4-U	96607	H-M	96693	H-M-R4-R5-U-U1
96276	H-O-Q-R4-U1	96427	H-M-O-R-R1-R2-R3-R4-R5-U-V1-W	96608	H-M	96694	H-M-R4-R5-U-U1
96278	C1-H-O-Q-R4-U1	96447	E-H-J-M-Q-R4-U	96609	H-M	96695	H-M-R4-R5-U-U1
96283	C1-H-O-U1	96501	H-J-M-O	96610	H-M	96696	H-M-R4-R5-U-U1
96284	C1-H-M-O-U1	96502	E-H-J-M-U			96698	H-M
96303	A1-H-J-L1-M-N-U-U1-V-V2-W	96507	A1-H-J-L1-M-N-O-U-U1-V				
96306	H-U-U1-V-V2-W	96510	A-H-J-M				
96309	H-M-Q-R4-V2-W	96511	A-H-J-M				
96310	H-V2-W	96515	E-H-P-U				
96319	H-Q-R4-V2-W	96516	H-P-U				
96321	H-U-U1-V-V2-W						



## RESTRICTIONS

### LEGEND

PS Form 2976, Customs Declaration CN 22 — Sender's Declaration  
 PS Form 2976-A, Customs Declaration and Dispatch Note — CP72  
 PS Form 2976-B, Priority Mail Express International Shipping Label and Customs Form

APO	=	Army/Air Force Post Office
ATF	=	Bureau of Alcohol, Tobacco, Firearms, and Explosives
Box C	=	Department of State (DOS) contractor personnel
Box R	=	Retired military personnel
DMM	=	Domestic Mail Manual
DPO	=	Diplomatic Post Office
FPO	=	Fleet Post Office
MPO	=	Military Post Office, includes APO and FPO
PACT	=	Prevent All Cigarette Trafficking Act
PAL	=	Parcel Airlift
PMEMS	=	Priority Mail Express Military Service
PUB 52	=	Publication 52, Hazardous, Restricted, and Perishable Mail
SAM	=	Space Available Mail
USDA	=	United States Department of Agriculture

**Note:** Mail order catalogs are prohibited as SAM or PAL mail.

- A.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
- Maximum length: 27 inches.
  - Maximum width: 14 inches.
  - Maximum height: 14 inches.
- A1.** USPS Standard Ground [formerly Standard Post] and Parcel Select parcels may not exceed 108 inches in length and girth combined.
- B.** Mail addressed to Box C is limited to 2 pounds.
- C.** Retirees (Box R) are not authorized mail service.
- C1.** Mail addressed to Retirees (Box R) is limited to 16 ounces and up to a 90-day supply of TRICARE medications. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- D.** Parcels of any class are prohibited.
- E.** Mail is limited to First-Class Mail items, including audio and video media, weighing 13 ounces or less. This limitation does not apply to Official Mail.
- F.** Reserved for future use.
- G.** Mail is limited to First-Class Mail and Priority Mail items only. This restriction also applies to Official Mail.
- H.** Regardless of mail class, a customs declaration (PS Form 2976, PS Form 2976-A, or PS Form 2976-B) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an MPO or DPO ZIP Code. If mailed using Priority Mail Express service, mailpieces requiring a customs form that are addressed to or from an MPO or DPO location must bear a properly completed PS Form 2976-B. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., nonnegotiable documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:
- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.
  - All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an MPO except for those MPOs to which restriction "H1" applies.
  - If a mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**H1.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this MPO or DPO.

**I.** Reserved for future use.

**J.** Registered Mail service is prohibited.

**K.** Electronic Delivery status information for Extra Services is not available on [www.usps.com](http://www.usps.com). Manual record of delivery may be available upon request.

**L.** Official Mail only.

**L1.** All Official Mail is prohibited.

**M.** PMEMS is not available.

**N.** Mailings of household shipments and case lots of food to or from an MPO require military transportation office approval prior to mailing. Mailings to or from a DPO require pre-approval from the Diplomatic Pouch and Mail Director.

**O.** Securities, currency, or precious metals including in their raw, unmanufactured state are prohibited. Official Mail shipments are exempt from this restriction.

**P.** Coffee is prohibited.

**Q.** Cigarettes and other tobacco products, including tobacco leaves, chewing and pipe tobacco, snuff, and cigars are prohibited, including those that are authorized in Publication 52, *Hazardous, Restricted, and Perishable Mail*, under PACT.

**Q1.** 200 grams of tobacco per parcel are permitted duty free.

**R.** Obscene and horror articles, images, prints, paintings, cards, films, videotapes, comic books, etc., are prohibited.

**R1.** Any matter depicting nude or seminude persons, pornographic, or sexual items are prohibited.

**R2.** Non-authorized political materials are prohibited.

**R3.** Religious materials contrary to the Islamic faith are prohibited in bulk quantities, but individual items for the personal use of the addressee are permissible.

**R4.** All alcoholic beverages, including those mailable under Publication 52, part 421, are prohibited.

**R5.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as Official Mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

**S1.** Mailers are responsible for ensuring that all medicines and vaccines conform to host nation laws.

**T.** Radio transceivers, cordless/cellular telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**U.** Firearms of any type are prohibited, except firearms mailed to or by official U.S. government agencies. This restriction does not apply to firearms mailed from this MPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms do not require an ATF form.

**U1.** Privately owned weapons are prohibited.

**U2.** Mailing firearms to or from this MPO ZIP Code is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**U3.** Replica and inert explosive devices and weapons are prohibited in the mail.

**U4.** Weapons of any type are prohibited to all DPOs.

**U5.** Weapon parts are prohibited.

**V.** Meats, including preserved meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, and wool samples, whether hermetically sealed or not, are prohibited.

**V1.** Pork or pork by-products are prohibited.

**V2.** Hermetically sealed packages of meat products bearing USDA certification, such as dried beef, salami, and sausage, may be mailed.

**W.** Fruits, vegetables, live animals, and live plants are prohibited.

**X.** Cremated remains are prohibited.

**Y.** Synthetic cannabinoids used to stimulate the central nervous system commonly known as "synthetic marijuana," "K2," or "Spice" are prohibited.

**Z.** Reserved for future use.

## DMM Revision: Periodicals Bundle and Container Charges in Combined Mailings

Effective March 7, 2016, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, sections 207.2.2 and 705.15.1, to allow mailers of combined Periodicals mailings to apportion the Periodicals Outside-County bundle and container charges according to the weight of each publication in the mailing, or according to the number of copies of each publication in the mailing. In addition, we are clarifying the rounding rules.

These changes apply to combined mailings of Periodicals publications and to mixed class co-mailings of Periodicals and Standard Mail. The total charges on all postage statements in a combined mailing must equal the total charges for all Periodicals bundles and containers presented for mailing.

In addition to apportioning the bundle and container charges, mailers may continue to use the options to pay the charges on one publisher's PS Form 3541, *Postage Statement — Periodicals (One Issue or One Edition Unless Used as a Consolidated Statement)*, or on one consolidated PS Form 3541.

Although this revision will appear in the DMM on March 7, 2016, mailers may apply these standards immediately.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>200</b>	<b>Commercial Mail: Letters, Cards, Flats, and Parcels</b>				
	*	*	*	*	*
<b>207</b>	<b>Periodicals</b>				
	*	*	*	*	*
<b>2.0</b>	<b>Price Application and Computation</b>				
	*	*	*	*	*
<b>2.2</b>	<b>Computing Postage</b>				
	*	*	*	*	*
<b>2.2.7</b>	<b>Outside-County Bundle and Container Charges</b>				

*[Revise 2.2.7 in its entirety to read as follows:]*

The Outside-County bundle charge is the sum of the number of bundles for each bundle level and container level in the mailing subject to the Outside-County bundle prices, multiplied by the applicable bundle prices. The Outside-County container charge is the sum of the number of containers for each container type, container level, and entry

level in the mailing subject to the Outside-County container prices, multiplied by the applicable container prices. Mailers must document the number of bundles and containers required for the prices claimed. If the documentation shows more bundles and containers are required than are presented for mailing, the mailer must pay the charges according to the documentation. Mailers cannot reduce the bundle and container charges by preparing fewer bundles and containers than standards require.

*[Renumber current 2.2.8 as new 2.2.11 and insert new 2.2.8 through 2.2.10 for combined mailings as follows:]*

### **2.2.8 Payment Options for Outside-County Bundle and Container Charges in a Combined Mailing**

Mailers who prepare Periodicals publications as a combined mailing by merging copies or bundles of copies under 27.0 may pay the Outside-County bundle and container charges in one of the following ways:

- On one publisher's PS Form 3541.
- On one consolidated PS Form 3541. Under this option, the consolidator must complete the appropriate sections of the form and pay the charges from the consolidator's own advance deposit account.
- Apportioned on each publisher's PS Form 3541 according to 2.2.9 and 2.2.10 below. The following standards apply:
  - The qualification report must be submitted electronically via Mail.dat. See 708.1.0 for additional documentation requirements.
  - The total charges on all PS Form 3541s in a combined mailing must equal the total charges for all bundles and containers subject to the Outside-County bundle and container prices.

### **2.2.9 Apportioning Outside-County Bundle Charges in a Combined Mailing**

Mailers may apportion the Outside-County bundle charges to each title or edition in a combined mailing using one of the following methods:

- According to the number of copies of each title or edition in each bundle. Repeat steps 1 through 4 for each title or edition.
  - Divide the number of copies of the title or edition in each bundle by the total number of copies in the bundle.
  - Add the resulting fractions to obtain a sum for the title or edition for each bundle type within the combined mailing (container level and bundle level).

3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the bundle type to obtain the title or edition’s total bundle charge for each bundle type.
  5. Add the bundle charges for all bundle types to determine the total bundle charge for the title or edition.
- b. According to the weight of each title or edition in each bundle. Repeat steps 1 through 4 for each title or edition.
1. Divide the combined weight of all copies of the title or edition in the bundle by the total weight of the bundle.
  2. Add the resulting fractions to obtain a sum for the title or edition for each bundle type within the combined mailing (container level and bundle level).
  3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the bundle type to obtain the title or edition’s total bundle charge for each bundle type.
  4. Add the bundle charges for all bundle types to determine the total bundle charge for the title or edition.

**2.2.10 Apportioning Outside-County Container Charges in a Combined Mailing**

Mailers may apportion the Outside-County container charges to each title or edition in a combined mailing using one of the following methods:

- a. According to the number of copies of each title or edition in each container. Repeat steps 1 through 4 for each title or edition.
  1. Divide the number of copies of the title or edition in each container by the total number of copies in the container.
  2. Add the resulting fractions to obtain a sum for the title or edition for each container type within the combined mailing (container level and entry).
  3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the container type to obtain the title or edition’s total container charge for each container type.
  4. Add the container charges for all container types to determine the total container charge for the title or edition.
- b. According to the weight of each title or edition in each container. Repeat steps 1 through 4 for each title or edition.

1. Divide the combined weight of all copies of the title or edition in each container by the total weight of the container.
2. Add the resulting fractions to obtain a sum for the title or edition for each container type within the combined mailing (container level and entry).
3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the container type to obtain the title or edition’s total container charge for each container type.
4. Add the container charges for all container types to determine the total container charge for the title or edition.

\* \* \* \* \*

**700 Special Standards**

\* \* \* \* \*

**705 Advanced Preparation and Special Postage Payment Systems**

\* \* \* \* \*

**15.0 Combining Standard Mail Flats and Periodicals Flats**

**15.1 Basic Standards**

\* \* \* \* \*

*[Revise 15.1.7 and 15.1.8 to read as follows:]*

**15.1.7 Applying the Periodicals Bundle Charge**

Mailers may apportion the Outside-County bundle charges to each Periodicals title or edition in a combined mailing using one of the following methods:

- a. According to the number of copies of each title or edition in each bundle. Repeat steps 1 through 4 for each title or edition.
  1. For each bundle, divide the number of copies of the Periodicals title or edition in the bundle by the total number of Periodicals copies and Standard Mail mailpieces in the bundle. Repeat for every bundle in the combined mailing.
  2. Add the resulting fractions to obtain a sum for the title or edition for each bundle type within the combined mailing (container level and bundle level).
  3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the bundle type to obtain the bundle charge for each bundle type.
  4. Add the bundle charges for all bundle types to determine the total bundle charge for the title or edition.

- b. According to the weight of each title or edition in each bundle. Repeat steps 1 through 4 for each title or edition.
  1. For each bundle, divide the combined weight of all copies of the Periodicals title or edition in the bundle by the total weight of the bundle. Repeat for every bundle in the combined mailing.
  2. Add the resulting fractions to obtain a sum for the title or edition for each bundle type in the combined mailing (container level and bundle level).
  3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the bundle type to obtain the bundle charge for each bundle type.
  4. Add the bundle charges for all bundle types to determine the total bundle charge for the title or edition.

### 15.1.8 Applying the Periodicals Container Charge

Mailers may apportion the Outside-County container charges to each Periodicals title or edition in a combined mailing using one of the following methods:

- a. According to the number of copies of each title or edition in each container. Repeat steps 1 through 5 for each title or edition.
  1. For each container, divide the weight of Periodicals copies in the container by the total weight of the container (including Standard Mail) to obtain the Periodicals portion of the container. Repeat for every container in the combined mailing.
  2. For each container, divide the number of copies of each Periodicals title or edition in the container by the total number of Periodicals copies in the container. Multiply this result by the Periodicals portion of the container calculated in step 1. Repeat for every container in the combined mailing.

3. Add the resulting fractions to obtain a sum for each title or edition for each container type within the combined mailing (container level and entry).
  4. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the container type to obtain the title or edition's total container charge for each container type.
  5. Add the container charges for all container types to determine the total container charge for each title or edition.
- b. According to the weight of each title or edition in each container. Repeat steps 1 through 4 for each title or edition.
    1. For each container, divide the combined weight of all copies of each Periodicals title or edition in the container by the total weight of the container. Repeat for every container in the combined mailing.
    2. Add the resulting fractions to obtain a sum for each title or edition for each container type within the combined mailing (container level and entry).
    3. Multiply this sum (rounded to four decimal places per 604.7.1.2d) by the price for the container type to obtain the title or edition's total container charge for each container type.
    4. Add the container charges for all container types to determine the total container charge for each title or edition.

\* \* \* \* \*

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer<sup>®</sup> at <http://pe.usps.com>.

— Product Classification,  
Pricing, 1-7-16

## IMM Revision: IPA Service to Japan

Effective April 5, 2016, the Postal Service<sup>™</sup> will revise *Mailing Standards of the United States Postal Service, International Mail Manual (IMM<sup>®</sup>)*, Exhibit 292.45a, to reflect current information for Japan.

Periodically, the Postal Service receives requests from foreign posts to facilitate operational needs. Japan requested that we update as soon as possible the foreign office of exchange code for International Priority Airmail<sup>®</sup> (IPA<sup>®</sup>) service items sent to Japan. In order to provide mailers the time needed to make necessary logistical and software changes, we are not requiring this revision from mailers until April 5, 2016. Nonetheless, in order to expedite

delivery, the Postal Service encourages mailers to implement this revision immediately.

### ***Mailing Standards of the United States Postal Service, International Mail Manual (IMM)***

\* \* \* \* \*

## **2 Conditions for Mailing**

\* \* \* \* \*

<b>290</b>	<b>Commercial Services</b>	*	*	*	*	*
<b>292</b>	<b>International Priority Airmail (IPA) Service</b>	*	*	*	*	*
<b>292.4</b>	<b>Mail Preparation</b>	*	*	*	*	*
<b>292.45</b>	<b>IPA Foreign Office of Exchange Codes and Price Groups</b>	*	*	*	*	*

**Exhibit 292.45a IPA Foreign Office of Exchange Codes and Price Groups**

[Revise the entry for Japan to read as follows:]

Country Labeling Name	Foreign Office of Exchange Code	Price Group
Japan	KWS	6

When effective, we will incorporate this revision into the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Pricing, 1-7-16

**IMM Revision: Individual Country Listing for Japan**

Effective January 7, 2016, the Postal Service™ is revising *Mailing Standards of the United States Postal Service, International Mail Manual (IMM®)* to reflect changes to the Individual Country Listing (ICL) for Japan.

The following ICL revision is a result of a formal request made through the Universal Postal Union (UPU) via Emergency Information System Message (EIMS) 121/2015, dated December 25, 2015. Effective immediately and until further notice, Japan is prohibiting the acceptance — in either air or surface transport — of international postal items containing small vehicles powered by lithium batteries (generally known as “hoverboards” or “gyro boards”). The reason for this policy change is the possibility that these vehicles may use lithium batteries that do not meet UPU regulations.

**Mailing Standards of the United States Postal Service, International Mail Manual (IMM)**

\* \* \* \* \*

**Individual Country Listings**

\* \* \* \* \*

**Japan**

**Country Conditions for Mailing**

**Prohibitions**

[At the beginning of the list, add an item to read as follows:]

Hoverboards or gyroboards.

\* \* \* \* \*

Although effective immediately, we will incorporate this revision into the January 17, 2016, update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Pricing, 1-7-16

# Organization Information

## Finance

### 2015 Tax Information: Form W-2 Wage and Tax Statement; Form 1099

#### General Form W-2 Information

If an employee has earnings from more than one state or locality, a separate Form W-2 (See pages [20–21](#)) will be issued for each.

Form W-2, *Wage and Tax Statement*, for 2015 will be mailed to all employees except those employees who, through the *PostalEASE* “W-2” module, elected not to receive mailed copies of Forms W-2 in lieu of official, electronic Forms W-2. The *PostalEASE* “W-2” module makes online viewing and/or printing of Forms W-2 for any of the last seven years available to all employees.

The format of the 2015 Form W-2 remains unchanged from the 2014 version.

An employee may be able to take the Earned Income Credit (EIC) for 2015, if he or she meets qualifying requirements. Details are printed in the “Notice to Employee” section of the Form W-2. An employee may also qualify for a state EIC credit. Employees should visit applicable state taxing authority websites to determine eligibility.

The Patient Protection and Affordable Care Act created the “Additional Medicare Tax” effective January 1, 2013. All wages and other compensation that are subject to regular Medicare tax in excess of \$200,000 are subject to an additional Medicare tax of 0.9%. All Medicare tax withheld is reported in Box 6 of the Form W-2.

#### Inquiries

Direct all inquiries concerning payroll items, such as employee business expense, equipment maintenance, rent, territorial cost-of-living allowance (TCOLA), money differences between earnings statement and Form W-2 (See Reconciliation Formula on Form W-2), leave buy backs, erroneous state or local tax deductions, TSP, FSA, etc., to the Accounting Help Desk at 866-974-2733.

Provide the following information:

- Employee name.
- Current mailing address.
- Social Security number and/or Employee ID.
- Year(s) involved.
- Specific question.

Or

Submit questions regarding Forms W-2 in writing to the following addresses.

<b>Form W-2 inquiries concerning payroll items</b> Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) involved, specific question, and employee signature. <b>If the first three digits of your Social Security number are...</b>	<b>Send a written request to....</b>
000–999 (Rural Employees)	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9635</b>
000–178	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9631</b>
179–285	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9633</b>
286–431	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9634</b>
432–543	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9636</b>
544–End	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9661</b>

<b>Form W-2 inquiries relating to Postal Service payments made under the Annuity Protection Program (APP)</b> Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) involved, specific question, and employee signature.	<b>Send a written request to....</b>
	Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9621</b>

#### General Questions

##### *What's New*

USPS Health Benefit (HB) Plan — Per the Patient Protection and Affordable Care Act (PPACA), USPS must offer medical coverage to all full-time employees as defined by PPACA — that is all employees who averaged 30 or more paid hours per week over the prescribed measurement period. Due to the Federal Government postponement of

the PPACA employer mandate, full USPS implementation of medical coverage to non-career employees with 30 or more paid hours per week was not effective until the 2015 benefit year. **Note:** Recently, the USPS Non-Career Employee (NCE) Health Benefit (HB) Plan was renamed USPS Health Benefit (HB) Plan.

#### *Source of Reported Wages*

The Wages and Other Compensation amount reported in Box 1 of Form W-2 is derived from year-to-date (YTD) totals reflected on the employee's Pay Period 27-2015 (or the last pay period in pay status 2015) Earnings Statement, plus several other totals from the Form W-2. The employee's Earnings Statement (YTD) amounts and the Reconciliation Formula calculation specific to the employee are printed on the employee's Form W-2 (top left section of the page). In addition, employees can access this information via *PostalEASE* (W-2 module).

#### *Flexible Spending Accounts (FSA): Dependent Care (DC) and Health Care (HC)*

- Employee contributions to an FSA for dependent care are reported in Box 10 (Dependent Care Benefits). Per the Reconciliation Formula, FSA contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation).
- Employee contributions to an FSA for health care are not reported separately in any box on the Form W-2. Per the Reconciliation Formula, FSA contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total Health Care FSA contributions made in 2015.

#### *Thrift Savings Plan (TSP)*

- Employee TSP traditional contributions including TSP Catch-up are reported in Box 12 (letter code "D").
- Per the Reconciliation Formula, traditional TSP contributions (Box 12, letter code "D") are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation).
- TSP Roth contributions including TSP Catch-Up are reported in Box 12 (letter code "AA"). TSP Roth contributions do not reduce gross pay; they are included in Box 1 (Wages, tips, other compensation). Roth contributions (letter code "AA") are reported for your information only.

#### *Federal Employees Health Benefits (FEHB)*

- FEHB premiums are considered pretax unless the employee declined the pretax benefit. Payroll deductions for pretax FEHB premium payments are no longer reported separately in any box on the Form W-2. Per the Reconciliation Formula, payroll deductions

for pretax FEHB premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total pretax FEHB premium payments made in 2015.

- The Cost of Employer-Sponsored Health Coverage (employer costs plus employee pretax and post-tax costs) is reported in Box 12 (letter code "DD"). Reporting is required by the Affordable Care Act but is reported for informational purposes only.

#### *Health Savings Accounts (HSA)*

Employee HSA contributions are reported in Box 12 (letter code "W"). Per the Reconciliation Formula, employee HSA contributions (Box 12) are subtracted from gross pay and are not included Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total employee HSA contributions made in 2015.

#### *Federal Employees Dental and Vision Insurance Program (FEDVIP)*

FEDVIP premiums are considered pretax. Per the Reconciliation Formula, payroll deductions for pretax FEDVIP premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total pretax FEDVIP premium payments made in 2015.

#### *USPS HB (previously known as USPS NCE HB)*

- USPS HB premiums are considered post-tax, unless the employee opts for pretax deductions. Post-tax premiums are included in Box 1 (Wages, tips, other compensation).
- For those employees who elected pretax premiums, these pretax premium payments are not reported separately in any box on the Form W-2. Per the Reconciliation Formula, payroll deductions for pretax USPS HB premiums are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total pretax USPS HB premium payments made in 2015.
- The Cost of Employer-Sponsored Health Coverage (total employer cost plus employee pretax and/or employee post-tax costs) is reported in Box 12 (letter code "DD"). Reporting is required by the Affordable Care Act, but such reporting is for informational purposes only. **Note:** For Benefit Year 2015, the USPS employer share for USPS HB is \$125 per pay period. However, the total employer cost per pay period is

the \$125 plus any HB premium shortage for the pay period.

**Example:**

- Total Pay Period premium is \$160.00.
- Employee pays \$10.00.
- Employer Share is \$125.00.
- Shortage is \$25.00.

Total Employer Cost is \$150.00 (\$125.00 Employer Share plus \$25.00 Shortage). Cost of Employer-Sponsored Health Coverage (letter code "DD") is \$160.00 for the pay period.

*Commuter Program*

Employee contributions for the Commuter Program are considered pretax for 2015 up to the IRS \$130 monthly limit (annually \$1,610) for public transportation and/or the IRS \$250 monthly limit (annually \$3,050) for parking. Per the Reconciliation Formula, employee pretax commuter contributions are subtracted from gross pay and are not included in Box 1 (Wages, tips, other compensation). See your Pay Period 27 earnings statement year-to-date amount to determine your total Commuter Program contributions made in 2015. Any commuting contributions elected over the IRS limits are considered post-tax. Post-tax contributions do not reduce gross pay; they are included in Box 1 (Wages, tips, other compensation).

**Note:** The congressional budget act recently passed in late December 2015 increased the public transit subsidy from \$130.00 to \$250.00 retroactive to the start of 2015. After the IRS has provided guidance on this retroactive implementation, USPS will take appropriate corrective action.

*Relocation Payments*

Qualified relocation (excludable) reimbursements paid directly to an employee are reported in Box 12 (letter code "P"). Per the Reconciliation Formula, Relocation Gross is added to gross pay while Relocation Excludable (Box 12) is subtracted from gross pay. The net difference between Relocation Gross and Relocation Excludable is included in Box 1 (Wages, tips, other compensation). See the statements issued to you by the Postal Service's Relocation Management Firm (Cartus and/or Brookfield), if you need additional information.

*Employee Business Expense (EBE)*

Equipment maintenance allowance (EMA), carrier drive-out, vehicle hire, and supervisor vehicle usage are considered employee expenses paid by the U.S. Postal Service. The nontaxable (not the total) EBE amount is reported in Box 12 (letter code "L"). If there is a taxable amount, it is reported in Box 14 (Other). Per the Reconciliation Formula, taxable vehicle (Box 14) is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

*Imputed Life Insurance*

- Imputed Income Life Insurance is reported in Box 12 (letter code "C"). The IRS requires employers to report as income the employer cost of Group Term Life Insurance in excess of \$50,000.
- Per the Reconciliation Formula, Imputed Income Life Insurance (Box 12) is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

*Locality Pay, LEAP, AUO*

Per the Reconciliation Formula, Locality Pay, LEAP (Law Enforcement Availability Pay), and AUO (Administratively Uncontrollable Overtime) are added to gross pay and are included in Box 1 (Wages, tips, other compensation).

*GEO Pay*

Per the Reconciliation Formula, GEO Pay is added to gross pay and is included in Box 1 (Wages, tips, other compensation).

*Nonqualified Deferred Compensation*

- Nonqualified Deferred Compensation is reported in Box 12 (letter code "Y").
- Additionally, distributed Nonqualified Deferred Compensation is reported in Box 11 (Nonqualified plans). Per the Reconciliation Formula, Nonqualified Deferred Compensation (Box 11) is included in Box 1 (Wages, tips, other compensation).

*Military Differential Payments*

Military Differential Payments are reported in Box 14 (Other) and are included in Box 1 (Wages, tips, other compensation). Differential payments made to an individual while on active duty for more than 30 days are not subject to Social Security and Medicare taxes. Differential payments made to an individual while on active duty for 30 days or less are subject to Social Security and Medicare taxes.

*State/Territory Taxable Wages*

The amount in Box 16 (State wages, tips, etc.) will equal Box 1 (Wages, tips, other compensation) with the following exceptions:

- Hawaii includes territorial cost-of-living allowance (TCOLA) in Box 16 (State wages, tips, etc.).
- California does not allow income deferral for Health Savings Accounts (HSAs).
- Mississippi does not allow income deferral for commuter program public transportation and parking.
- New Jersey allows no income deferral. Therefore, there is no income deferral for TSP, FSA DC, FSA HC, HB, HSA, FEDVIP, and Commuter Program (Public Transportation and Parking).
- Pennsylvania does not allow income deferral for TSP, FSA Dependant Care, and Commuter Program



(Public Transportation and Parking). But, on the other hand, Pennsylvania does not require the addition of Imputed Income Life Insurance to state gross pay.

- Puerto Rico does not allow income deferral for employee FSA DC, FSA HC, HB, HSA, FEDVIP, and Commuter Program (Public Transportation and Parking) contributions.

*Local Taxable Wages*

The following statements do not take into account taxable wage limits that exist for certain localities. For those localities, amounts in Box 18 (Local wages, tips, etc.) will not exceed local taxable wage limits.

The amount in Box 18 (Local wages, tips, etc.) will equal gross pay with the following exceptions:

- New York City, NY; St. Louis, MO; and MI Locals (Battle Creek, Detroit, Flint, Grand Rapids, Lansing, Pontiac, and Saginaw): Local taxable wages are the same as the federal taxable wages reported in Box 1 (Wages, tips, other compensation).
- Kansas City, MO: Local taxable wages equals federal taxable wages plus HSA.
- OH Locals (Akron, Brecksville, Brook Park, Canton, Cincinnati, Cleveland, Columbus, Dayton, Fairview Park, Heath, Kettering, Mansfield, Newark, Oberlin, Sharonville, Springfield, Toledo, Whitehall, and Youngstown): Local taxable wages equals federal taxable wages plus TSP and minus Life Insurance Imputed Income.
- With the exception of Philadelphia and Pittsburgh, PA Locals (Bethlehem, Erie, Greene, Hanover, Harrisburg, Horsham, Lancaster, Middletown, Reading, Scranton, Sunbury/Gregg, Tinicum, Warminster, Wilkes-Barre, and York) are the same as the PA taxable wages reported in Box 16 (State wages, tips, etc.).

**Obtaining Duplicate Forms W-2 for Tax Years 2009 to the Present**

*PostalEASE*

Employees may use the *PostalEASE* “W-2” module to view and/or print official, electronic copies of their Forms W-2 for any of the last seven years, including the most recent W-2 year.

Except for an approximate six-week period (mid-December through late January), an employee may also exercise the option to have mailed to his or her home address reprinted copies of any of the seven most recent Tax Year Form(s) W-2. Requests are processed weekly (daily during March and April). Employees should allow two weeks to receive the W-2 reprint(s) by mail to the address of record. In mid to late January, Tax Year 2015 will be

loaded to the *PostalEASE* W-2 module. At the same time, Tax Year 2008 will be removed from the W-2 module.

*PostalEASE Interactive Voice Response (IVR)*

USPS Employees now have the option to request a duplicate Form W-2 reprint by telephone using the *PostalEASE* automated Interactive Voice Response (IVR) system.

Employees can access *PostalEASE* from the USPS Employee Service Line at 877-477-3273:

- For *PostalEASE*, press or say 1.
- Press or say 8-digit Employee Identification Number.
- Press or say 4-digit USPS Pin.
- For Payroll Options, press 2.
- For W-2 Reprints, press 3.

*Written Request*

<b>If you are unable to obtain duplicate Form(s) W-2 via PostalEASE for Tax Years 2009 to Present</b>	<b>Send a written request to....</b>
Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) requested, and employee signature.	Financial Reporting Section (W-2) Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121-9617
<b>Duplicate Form(s) W-2 for Personal Service Contractors</b>	
To comply with IRS requirements, the USPS must provide W-2s for certain personal service contractors. ADP produces the Forms W-2 for these individuals.	
Provide employee name, current mailing address, Social Security number, year(s) requested, and employee signature.	<b>Send a written request to....</b> OIG 1735 North Lynn Street 10th Floor Arlington, VA 22209-2020 ATTN: Catherine Gauthier

**Obtaining Duplicate Forms W-2 for Tax Years 2008 and Older**

Eagan Accounting Services does not retain W-2 records older than seven years.

<b>To request duplicate Forms W-2 older than seven years</b>	<b>Send a written request to....</b>
Provide employee name, current mailing address, Social Security number, date of birth, requested tax years, name and location of employing Federal agency, beginning and ending dates of Federal service and signature (signed in cursive and dated within the last year).	National Personnel Records Center, Annex 1411 Boulder Boulevard Valmeyer, IL 62295-2603 Fax: 618-935-3014

**Form W-2c, Corrected Wage and Tax Statement**

*General Form W-2c Information*

Form W-2c is used by the Postal Service to correct a previously filed Form W-2. The Form W-2c will only report

the corrections and should be used in conjunction with the original Form W-2 issued when filing taxes and/or other related information.

If you disagree with the Form W-2 tax information provided and you want the tax statement to be reviewed and corrected if wrong, you must submit your request in writing.

<b>To request a Form W-2 review (and correcting Form W-2c)</b> Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) requested, reason for request, and employee signature. Send request as follows: <b>If the first three digits of your Social Security number are...</b>	<b>Send a written request to....</b>
000–999 (Rural Employees)	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9635</b>
000–178	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9631</b>
179–285	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9633</b>
286–431	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9634</b>
432–543	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9636</b>
544–End	Attn: Payroll Adjustments W-2 Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9661</b>

<b>To request a Form W-2 review (and correcting Form W-2c) for Relocation or Postal Service payments made under the Annuity Protection Program (APP)</b>	<b>Send a written request to....</b>
<b>Relocation</b> Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) requested, reason for request, and employee signature.	Corporate Accounting Relocation Unit 475 L'Enfant Plaza SW, Room 8831 Washington, DC 20260-5240
<b>Annuity Protection Program</b> Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) requested, reason for request, and employee signature.	Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9621</b>

### Requesting a Duplicate Form W-2c

All requests for duplicate Forms W-2c must be submitted in writing.

<b>To request duplicate Forms W-2c (2009 to the present)...</b>	<b>Send a written request to...</b>
Provide employee name, current mailing address, Social Security number and/or Employee ID, year(s) requested, and employee signature.	Financial Reporting Section (W-2c) Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9617</b>

### IRS Form 1099

Depending on your specific circumstances, up to three different IRS Forms 1099 may be issued to you. They are the following:

- IRS Form 1099-MISC, *Statement for Recipient of Miscellaneous Income.*
- IRS Form 1099-R, *Statement for Recipient of Distributions from Pensions, Annuities, Retirement, or Profit Sharing Plans, IRAs, Insurance Contracts, etc.*
- IRS Form 1099-INT, *Statement for Recipient of Interest Income.*

### Form 1099-MISC and Form 1099-INT

These forms originate from Accounting Services. View the Payer's name and address in the upper left hand corner of the Form 1099. **Note:** Payer Name and address shows St. Louis, MO for payments made by both San Mateo and St. Louis. Determine the nature of the payments and contact the appropriate Accounting Services group.

**Payer's Name: Eagan, MN** (Upper left hand corner of Form 1099)

<b>Requests for duplicate copies and questions regarding...</b>	<b>Should be directed to...</b>
<b>Payments to the beneficiaries of deceased employees pertaining to unpaid compensation due the employee</b> Send a written request. Provide deceased employee's name, Social Security number and/or Employee ID, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9616</b>
<b>Lump sum payments with no deductions as the result of settlements</b> Send a written request. Provide name, Social Security number and/or Employee ID, amount of settlement, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9616</b>

Requests for duplicate copies and questions regarding...	Should be directed to...
<b>Interest payments (postal employment-related back-pay)</b> Send a written request. Provide name, Social Security number and/or Employee ID, and date of payment, if known.	Financial Processing Section Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9616</b>
<p><b>Payer's Name: St. Louis, MO</b> (Upper left corner of Form 1099)</p>	
Requests for duplicate copies and questions regarding...	Should be directed to...
<b>Contract Postal Unit or Government Services Agency (GSA)</b> Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, and problem.	General Accounting Branch Contract Postal Units PO Box 80105 St. Louis, MO 63180- <b>0105</b>
<b>Uniform Allowance</b> Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, and problem.	General Accounting Branch Uniform Allowance PO Box 80106 St. Louis, MO 63180- <b>0106</b>
<b>Highway Contractor or Rail Contractor</b> Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, 5-digit HCR number, and problem.	General Accounting Branch Highway Transportation PO Box 80191 St. Louis, MO 63180- <b>0191</b>
<b>Air Contractor</b> Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, Carrier Code number, and problem.	General Accounting Branch Transportation Section PO Box 80193 St. Louis, MO 63180- <b>0193</b>
<b>Rents/Leases</b> Send a written request. Provide name, current address, TIN (Taxpayer Identification Number) or Social Security number, tax year of Form 1099, amount of Form 1099, and problem.	Facility Asset Accounting Section General Accounting Branch PO Box 80451 St. Louis, MO 63180- <b>0451</b>

Requests for duplicate copies and questions regarding...	Should be directed to...
<b>Contract Cleaners</b> Send a written request. Include contract cleaner's TIN (Taxpayer Identification Number) or Social Security number and/or Employee ID, tax year of Form 1099, amount of Form 1099, date of payment (if known), phone number, and problem.	Contract Cleaners Unit San Mateo Accounting Services 2700 Campus Drive San Mateo, CA 94497- <b>9426</b>
<b>All Others</b> Send a written request. Include service provider's name, TIN (Taxpayer Identification Number), tax year of Form 1099, amount of Form 1099, date of payment (if known), phone number, and problem.	San Mateo Accounting Services Attn: 1099 Research Team 2700 Campus Drive San Mateo, CA 94497- <b>9400</b>

**Form 1099-R**

Both the Office of Personnel Management (OPM) and Eagan Accounting Services issue Forms 1099-R. The Eagan Accounting Services office issues a Form 1099-R for annuity protection checks, and OPM issues a Form 1099-R for monthly annuity checks. The originating agency should be listed on the Form 1099-R. Determine which agency made the payments before making an inquiry.

Requests for duplicate copies and questions regarding forms issued from...	Should be directed to...
<b>Eagan Accounting Services</b> Send a written request. Provide name, address, Social Security number and/or Employee ID, tax year for Form 1099, and amount of Form 1099.	Eagan Accounting Services 2825 Lone Oak Parkway Eagan, MN 55121- <b>9621</b>
<b>Office of Personnel Management</b> Send a written request. Provide name, address, claim number (CSA or CSF) or Social Security number, tax year for Form 1099, and amount of Form 1099.	Office of Personnel Management Retirement Operations Center PO Box 45 Boyers, PA 16017-0045

— Payroll,  
 Controller, 1-7-16

Form W-2, Wage and Tax Statement (page 1 of 2)



Exemption from withholding: Employees claiming "exempt" from withholding during the year must complete a new Form W-4 each year to keep their "exempt" status. Please contact HRSSC for details.

Notice: If an employee has earnings for more than one state or locality, a separate W-2 is issued for each.

THIS INFORMATION IS BEING FURNISHED TO THE INTERNAL REVENUE SERVICE

Finance Number:

IF YOU ARE REQUIRED TO FILE A TAX RETURN, A NEGLIGENCE PENALTY OR OTHER SANCTION MAY BE IMPOSED ON YOU IF THIS INCOME IS TAXABLE AND YOU FAIL TO REPORT IT.

ATTENTION POSTMASTER DO NOT FORWARD

Source of reported wages

The Wages and Other Compensation amount reported in Box 1 of Form W-2 is derived from year-to-date totals reflected on the employee's Pay Period 27-2015 (or last period in pay status 2015) Earnings Statement, plus several other totals from the Form W-2. Use the Reconciliation Formula below to reconcile your Earnings Statement with your W-2. If any checks issued during 2015 were returned or canceled after the last Earnings Statement was printed, this reconciliation is not applicable.

Table with 2 columns: Earnings Statement (YTD) and Reconciliation Formula. Rows include Gross, Social Security Tax, Medicare Tax, Fed Tax, HB Pretax, State Tax, Thrift Savings Plan, FSA, Commuter, FEDVIP, HSA, Local Tax, and various deductions like FSA Contributions, Thrift Savings Plan, Relocation Excludable, etc.

FOR EMPLOYMENT VERIFICATION CALL 1-800-367-5690

Visit the IRS website at www.irs.gov/efile



Form W-2 Wage and Tax Statement 2015. Includes fields for Employee's social security number (41-0760000), Employer identification number, Employer name (United States Postal Service), Control number, Employee's first name and initial, Last name, Suff., Employee's address and ZIP code, and various wage and tax boxes (1-20).

Form W-2 Wage and Tax Statement 2015. Includes fields for Employee's social security number (41-0760000), Employer identification number, Employer name (United States Postal Service), Control number, Employee's first name and initial, Last name, Suff., Employee's address and ZIP code, and various wage and tax boxes (1-20).

Form W-2 Wage and Tax Statement 2015. Includes fields for Employee's social security number (41-0760000), Employer identification number, Employer name (United States Postal Service), Control number, Employee's first name and initial, Last name, Suff., Employee's address and ZIP code, and various wage and tax boxes (1-20).

Form W-2 Wage and Tax Statement 2015. Includes fields for Employee's social security number (41-0760000), Employer identification number, Employer name (United States Postal Service), Control number, Employee's first name and initial, Last name, Suff., Employee's address and ZIP code, and various wage and tax boxes (1-20).

Form W-2, Wage and Tax Statement (page 2 of 2)

Notice to Employee

**Do you have to file?** Refer to the Form 1040 Instructions to determine if you are required to file a tax return. Even if you do not have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit. **Earned income credit (EIC).** You may be able to take the EIC for 2015 if your adjusted gross income (AGI) is less than a certain amount. The amount of the credit is based on income and family size. Workers without children could qualify for a smaller credit. You and any qualifying children must have valid social security numbers (SSNs). You cannot take the EIC if your investment income is more than the specified amount for 2015 or if income is earned for services provided while you were an inmate at a penal institution. For 2015 income limits and more information, visit [www.irs.gov/eitc](http://www.irs.gov/eitc). Also see Pub. 596, Earned Income Credit. **Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.**

**Clergy and religious workers.** If you are not subject to social security and Medicare taxes, see Pub. 517, Social Security and Other Information for Members of the Clergy and Religious Workers.

**Corrections.** If your name, SSN, or address is incorrect, correct Copies B, C, and Z and ask your employer to correct your employment record. Be sure to ask the employer to file Form W-2c, Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any name, SSN, or money amount error reported to the SSA on Form W-2. Be sure to get your copies of Form W-2c from your employer for all corrections made so you may file them with your tax return. If your name and SSN are correct but are not the same as shown on your social security card, you should ask for a new card that displays your correct name at any SSA office or by calling 1-800-772-1213. You also may visit the SSA at [www.socialsecurity.gov](http://www.socialsecurity.gov).

**Cost of employer-sponsored health coverage (if such cost is provided by the employer).** The reporting in box 12, using code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with code DD is not taxable.

**Credit for excess taxes.** If you had more than one employer in 2015 and more than \$7,347 in social security and/or Tier 1 railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess against your federal income tax. If you had more than one railroad employer and more than \$4,321.80 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit. See your Form 1040 or Form 1040A, instructions and Pub. 505, Tax Withholding and Estimated Tax, Instructions for Employer.

**Box 1.** Enter this amount on the wages line of your tax return.

**Box 2.** Enter this amount on the federal income tax withheld line of your tax return.

**Box 5.** You may be required to report this amount on Form 8959, Additional Medicare Tax. See the Form 1040 instructions to determine if you are required to complete Form 8959.

**Box 6.** This amount includes the 1.45% Medicare Tax withheld on all Medicare wages and tips shown in Box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips above \$200,000.

**Box 8.** This amount is not included in boxes 1, 3, 5, or 7. For information on how to report tips on your tax return, see your Form 1040 instructions.

**You must file Form 4137, Social Security and Medicare Tax on Unreported Tip Income, with your income tax return to report at least the allocated tip amount unless you can prove that you received a smaller amount.** If you have records that show the actual amount of tips you received, report that amount even if it is more or less than the allocated tips. On Form 4137 you will calculate the social security and Medicare tax owed on the allocated tips shown on your Form(s) W-2 that you must report as income and on other tips you did not report to your employer. By filing Form 4137, your social security tips will be credited to your social security record (used to figure your benefits).

**Box 10.** This amount includes the total dependent care benefits that your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over \$5,000 is also included in box 1. Complete Form 2441, Child and Dependent Care Expenses, to compute any taxable and nontaxable amounts.

**Box 11.** This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernmental section 457(b) plan or (b) included in box 3 and/or 5 if it is a prior year deferral under a nonqualified or section 457(b) plan that became taxable for social security and Medicare taxes this year because there is no longer a substantial risk of forfeiture of your right to the deferred amount. This box should not be used if you had a deferral and a distribution in the same calendar year. If you made a deferral and received a distribution in the same calendar year, and you are or will be age 62 by the end of the calendar year, your employer should file Form SSA-131, Employer Report of Special Wage Payments, with the Social Security Administration and give you a copy.

**Box 12.** The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D, E, F, and S) and designated Roth contributions (codes AA, BB, and EE) under all plans are generally limited to a total of \$18,000 (\$12,500 if you only have SIMPLE plans, \$21,000 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$18,000. Deferrals under code H are limited to \$7,000.

However, if you were at least age 50 in 2015, your employer may have allowed an additional deferral of up to \$6,000 (\$3,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall elective deferral limit must be included in income. See the "Wages, Salaries, Tips, etc." line instructions for Form 1040.

**Note.** If a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prior year(s) when you were in military service. To figure whether you made excess deferrals, consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year.

**A-**Uncollected social security or RRTA tax on tips. Include this tax on Form 1040. See "Other Taxes" in the Form 1040 instructions.

**B-**Uncollected Medicare tax on tips. Include this tax on Form 1040. See "Other Taxes" in the Form 1040 instructions.

**C-**Taxable cost of group-term life insurance over \$50,000 (included in boxes 1, 3 (up to social security wage base), and 5)

**D-Elective deferrals to a section 401(k) cash or deferred arrangement.** Also includes deferrals under a SIMPLE retirement account that is part of a section 401(k) arrangement.

**E-Elective deferrals under a section 403(b) salary reduction agreement**

**F-Elective deferrals under a section 408(k)(6) salary reduction SEP**

**G-Elective deferrals and employer contributions (including nonelective deferrals) to a section 457(b) deferred compensation plan**

**H-Elective deferrals to a section 501(c)(18)(D) tax-exempt organization plan.** See "Adjusted Gross Income" in the Form 1040 instructions for how to deduct.

**J-Nontaxable sick pay (information only, not included in boxes 1, 3, or 5)**

**K-20% excise tax on excess golden parachute payments.** See "Other Taxes" in the Form 1040 instructions.

**L-Substantiated employee business expense reimbursements (nontaxable)**

**M-Uncollected social security or RRTA tax on taxable cost of group-term life insurance over \$50,000 (former employees only).** See "Other Taxes" in the Form 1040 instructions.

**N-Uncollected Medicare tax on taxable cost of group-term life insurance over \$50,000 (former employees only).** See "Other Taxes" in the Form 1040 instructions.

**P-Excludable moving expense reimbursements paid directly to employee (not included in boxes 1, 3, or 5)**

**Q-Nontaxable combat pay.** See the instructions for Form 1040 or Form 1040A for details on reporting this amount.

**R-Employer contributions to your Archer MSA.** Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.

**S-Employee salary reduction contributions under a section 408(p) SIMPLE plan (not included in box 1)**

**T-Adoption benefits (not included in box 1).** Complete Form 8839, Qualified Adoption Expenses, to compute any taxable and nontaxable amounts.

**V-Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to social security wage base), and 5).** See Pub. 525 and instructions for Schedule D (Form 1040) for reporting requirements.

**W-Employer contributions (including amounts the employee elected to contribute using a section 125 (cafeteria) plan) to your health savings account.** Report on Form 8889, Health Savings Accounts (HSAs).

**Y-Deferrals under a section 409A nonqualified deferred compensation plan**

**Z-Income under a nonqualified deferred compensation plan that fails to satisfy section 409A.** This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See "Other Taxes" in the Form 1040 instructions.

**AA-Designated Roth contributions under a section 401(k) plan**

**BB-Designated Roth contributions under a section 403(b) plan**

**DD-Cost of employer-sponsored health coverage. The amount reported with Code DD is not taxable.**

**EE-Designated Roth contributions under a governmental section 457(b) plan.** This amount does not apply to contributions under a tax-exempt organization section 457(b) plan.

**Box 13.** If the "Retirement plan" box is checked, special limits may apply to the amount of traditional IRA contributions you may deduct. See Pub. 590, Individual Retirement Arrangements (IRAs).

**Box 14.** Employers may use this box to report information such as state disability insurance taxes withheld, union dues, uniform payments, health insurance premiums deducted, nontaxable income, educational assistance payments, or a member of the clergy's parsonage allowance and utilities. Railroad employees use this box to report railroad retirement (RRTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax and Additional Medicare Tax. Include tips reported by the employer to the employer in railroad retirement (RRTA) compensation.

**Note.** Keep Copy C of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year.

## 2015 Tax Information: Form 1095-C Employer-Provided Health Insurance Offer and Coverage

Form 1095-C, *Employer-Provided Health Insurance Offer and Coverage*, is a new IRS tax form created to fulfill the reporting requirements of the Affordable Care Act (ACA). Beginning in 2016, the ACA requires the Postal Service™ to provide an annual statement (Form 1095-C) to employees who met ACA full-time eligibility requirements for tax year 2015 and/or who were enrolled in the USPS® employer-sponsored self-insured Health Benefits Plan during tax year 2015. Form 1095-C, Part II, includes information about the coverage, if any, the USPS offered to you and your spouse and dependents. This information is also provided to the IRS.

USPS will mail Forms 1095-C to eligible employees in late January. A page of frequently asked questions (FAQs) including resources for additional information will be enclosed with the Form 1095-C.

The Form 1095-C is an important tax document which you may need when completing your 2015 federal income tax return. When your Form 1095-C arrives in the mail, please keep it with your Form W-2 and other wage and tax information documents.

In addition, ACA requires providers of minimum essential (health) coverage to provide annual statements to covered individuals regarding their health coverage for the reporting tax year. This information is also provided to the IRS. The Postal Service will provide USPS HB coverage information in Part III of the Form 1095-C for those employees (and/or dependents) who were enrolled in the USPS Health Benefits Plan. Other providers of minimum essential

(health) coverage will send Forms 1095-B, *Health Coverage Information Return*, to those persons identified as the individuals responsible for the coverage. For example, postal employees who were enrolled in FEHB will receive Forms 1095-B from his or her FEHB respective health coverage provider. Finally, individuals who were enrolled in coverage through a federal or state Health Insurance Marketplace will receive Forms 1095-A, *Health Insurance Marketplace Statement*, from the Health Insurance Marketplace.

It is possible an employee will receive no forms, one form, or several forms depending on the employee's employment status and insurance enrollment(s). Per IRS guidelines, employees are not required to submit Forms 1095 with their 2015 income tax returns.

For additional information regarding Form 1095-C, reference the expanded Frequently Asked Questions (FAQs) document available on the Accounting website at <http://blue.usps.gov/accounting/> or within the new '1095-C' PostalEASE module at <http://liteblue.usps.gov>. For more in-depth information, visit the IRS website at <https://www.irs.gov/uac/About-Form-1095-C>.

If you have questions regarding your Form 1095-C and subsequent completion of your federal income tax return, please consult a qualified tax preparer or tax attorney.

— Payroll,  
Controller, 1-7-16

# Pull-Out Information

## Fraud

### Invalid USPS Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. The online validation process is outlined in the USPSCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Priority Mail Express™ shipments bearing an invalid USPSCA number in the “Payment by Account” or “Agreement Number” section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005732	021051	060147	095812	192569	193177	339764	616114	810004	914617	968945	995235	995968
006762	023286	060171	096054	192577	193319	340956	617160	815023	918837	971129	995249	995977
008146	023534	060663	097621	192579	193725	347018	627025	824105	925235	971131	995271	997066
008171	025157	062889	098051	192612	196090	349476	631447	837412	926013	972264	995283	997068
008236	025283	063007	098768	192627	199020	370245	631595	841168	926015	972972	995295	997112
008245	026153	063496	<b>101804</b>	192632	<b>200929</b>	371050	631602	841205	926018	974107	995305	997138
008646	027034	064159	102532	192637	208568	371150	631613	841212	926020	974188	995328	997155
008803	027062	064369	107245	192642	210127	372622	633670	841231	926023	980134	995329	997157
009367	027098	064418	109474	192653	210159	372998	641207	841262	926029	980372	995338	997162
009846	027253	064421	112137	192654	210442	379534	641509	845019	926052	980373	995357	997164
012123	027362	066317	113242	192656	210497	379545	641594	845035	926064	980593	995395	997165
012371	027504	068110	115008	192666	210511	<b>402474</b>	652100	850090	926177	980597	995419	997171
013126	027756	070061	115267	192689	210734	410157	652180	851045	926549	980989	995423	997172
013243	027875	070095	115664	192694	210807	436008	652280	852930	926606	982130	995432	997202
014001	028052	070740	117142	192701	210849	443553	668005	853850	926624	982231	995527	997203
014045	028101	071487	117807	192709	212893	443560	671029	853903	926826	982238	995539	997258
014102	028142	075064	118199	192728	220494	450175	681020	853947	926853	982331	995546	997309
014151	028298	075155	119170	192742	220631	452454	681272	853986	927304	982382	995554	998007
014273	028591	075359	125257	192771	223367	454620	<b>708382</b>	853995	928449	982453	995569	998013
014736	028884	075832	131299	192780	257109	462369	730161	871027	930214	982468	995589	998014
015043	029062	077836	135166	192809	276016	467017	731020	871074	931589	982577	995592	998015
015507	029133	079809	138018	192817	280063	469205	731474	871420	933150	984116	995600	998127
015515	029152	080554	142707	192915	<b>300912</b>	481197	731668	871509	933175	984238	995607	998193
016417	029256	085331	142790	193104	301239	481347	731884	871637	935249	989097	995620	998221
016469	029655	085644	142976	193105	303503	482856	738020	871660	937590	992467	995641	998508
016587	029656	086002	148412	193111	303726	485285	750147	871881	941896	992789	995665	998509
016632	029676	088370	165063	193118	305000	488342	751183	874005	948126	995016	995670	998511
016690	029748	088766	174060	193129	306115	495567	752238	875477	948180	995031	995707	998512
016693	029819	090653	180209	193136	312133	<b>531834</b>	752667	<b>900241</b>	948283	995035	995714	998513
016734	029825	091465	181009	193138	322070	531896	757575	904739	948588	995042	995763	999211
016760	029837	091858	192444	193139	328021	551063	770343	906040	948795	995084	995772	999313
018022	029838	092587	192477	193143	328030	599567	770806	907791	949350	995091	995817	999329
018598	030238	092630	192507	193145	328152	<b>601812</b>	770807	913154	949612	995094	995821	999331
019345	031072	092766	192508	193148	332855	602914	787188	913900	951032	995157	995876	
019444	038675	094632	192525	193150	334057	605111	<b>802263</b>	914047	954368	995159	995887	
019479	041065	095140	192551	193151	334109	605769	805364	914063	954446	995173	995891	
019987	055094	095644	192557	193171	338243	606057	809047	914235	958110	995211	995946	

## Missing, Lost, or Stolen U.S. Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the

numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 001 0200 to 0299</b>	040 674 7100 to 7199	073 763 0878 to 0887	122 451 9879 to 9899
010 504 1932 to 1999	040 688 8816 to 8899	073 763 0889 to 0898	122 714 6805 to 6900
011 582 1889 to 1899	041 299 6752 to 6799	077 617 5481 to 5499	124 916 0304 to 0499
011 588 2900 to 3099	041 623 8889 to 8899	077 999 4001 to 4090	126 423 0136 to 0169
012 441 0784 to 0799	041 803 6565 to 6599	078 174 4475 to 4499	127 500 2328 to 2399
012 579 5675 to 5699	043 129 1968 to 1997	078 219 4931 to 4999	<b>160 901 2254 to 2299</b>
013 289 6176 to 6199	043 205 5922 to 5999	078 250 4756 to 4799	161 103 6581 to 6599
013 610 0014 to 0099	044 087 3457 to 3499	078 823 8312 to 8399	161 194 2857 to 0899
014 932 1000 to 1099	044 087 4000 to 4099	079 374 0300 to 2499	162 032 4447 to 4499
014 972 0800 to 0899	044 226 2487 to 2512	079 807 2342 to 2399	163 257 1085 to 1099
015 363 0065 to 0099	044 306 4200 to 4299	<b>082 721 0228 to 0254</b>	164 359 2406 to 2499
017 028 3200 to 3299	044 306 4370 to 4599	083 140 5000 to 7499	166 101 1433 to 1499
018 569 5333 to 5399	045 524 4121 to 4298	083 784 8886 to 8899	167 555 5201 to 5212
018 986 5264 to 5299	046 800 9870 to 9899	083 913 6915 to 6999	167 555 5214 to 5299
019 518 2814 to 2899	047 352 4000 to 4099	084 478 3920 to 3999	169 618 6274 to 6299
<b>020 698 5159 to 5199</b>	048 383 7650 to 7659	086 000 8271 to 8299	<b>171 806 6878 to 6893</b>
020 844 7307 to 7399	048 396 3647 to 3699	086 798 3840 to 3849	173 639 4685 to 4699
020 972 8948 to 8999	<b>051 142 0755 to 0799</b>	088 404 4472 to 4499	174 238 2779 to 2799
022 021 9110 to 9181	051 774 8857 to 8899	088 404 5584 to 5699	174 281 9347 to 9399
022 037 1411 to 1499	051 781 2875 to 2885	088 757 8688 to 8699	175 251 2600 to 0699
022 527 9201 to 9210	051 977 7010 to 7023	088 757 9400 to 9499	176 281 7937 to 7950
022 529 1882 to 1899	052 058 7115 to 7199	089 358 2248 to 2257	176 281 7963 to 7999
023 637 7169 to 7199	054 450 1130 to 1167	<b>090 663 9678 to 9684</b>	176 731 6586 to 6599
024 380 4100 to 4199	057 670 0563 to 0599	091 818 0071 to 0099	178 254 5000 to 9999
024 496 6870 to 6896	058 187 3836 to 3899	093 106 9346 to 9355	178 881 9900 to 9999
025 092 0987 to 0999	058 523 3003 to 3099	093 203 0500 to 0599	<b>180 031 2089 to 2098</b>
025 369 5535 to 5599	058 591 1153 to 1299	093 684 3630 to 3699	180 403 7723 to 7741
025 729 1151 to 1199	058 895 3746 to 3799	094 081 5074 to 5099	180 428 4580 to 0599
025 729 1643 to 1799	059 986 0814 to 0899	094 216 2555 to 2599	182 368 7544 to 0599
026 492 3180 to 3199	<b>060 406 7650 to 7699</b>	094 580 7062 to 7099	182 475 3229 to 3258
027 361 0430 to 0499	063 491 8122 to 8199	094 639 4200 to 4299	182 475 3904 to 3933
027 369 4482 to 4495	063 916 9968 to 9999	095 070 7186 to 7199	182 631 0031 to 0099
027 671 8762 to 8776	064 091 4500 to 4599	095 076 8300 to 8399	182 911 6539 to 6600
027 787 9886 to 9899	065 170 0471 to 0499	095 354 6864 to 6899	184 218 2760 to 2799
027 965 9487 to 9499	065 255 7909 to 7999	097 224 1350 to 1599	185 828 1474 to 1499
028 100 8069 to 8099	065 392 6345 to 6399	<b>100 160 3800 to 3899</b>	186 132 7583 to 0599
028 191 1852 to 1999	066 099 2014 to 2099	104 667 6400 to 6499	186 629 0589 to 0599
028 850 3000 to 3199	066 648 2880 to 2899	104 876 8937 to 8999	187 184 6177 to 0199
029 510 1500 to 1599	066 787 3639 to 3699	<b>112 049 4413 to 4499</b>	187 323 8200 to 8299
<b>030 687 0903 to 0999</b>	066 845 7500 to 9999	112 870 9765 to 9799	187 441 6080 to 6099
030 701 3442 to 3499	067 093 3869 to 3899	113 319 2000 to 2099	188 831 6774 to 6799
031 077 4507 to 4799	068 895 0334 to 0399	114 402 3850 to 3899	188 835 6370 to 6399
032 295 7500 to 9999	<b>070 724 4488 to 4499</b>	114 866 5368 to 5397	189 083 1064 to 1099
034 394 1000 to 1099	070 841 9181 to 9199	116 154 2800 to 2899	189 660 9583 to 9599
034 943 0400 to 0799	070 844 2546 to 2599	116 986 4400 to 4499	<b>191 179 0377 to 0399</b>
035 035 4337 to 4399	070 916 1340 to 1399	117 175 1647 to 5169	192 050 5762 to 5781
037 312 7500 to 7599	071 047 5768 to 5799	117 951 4687 to 4699	194 456 8600 to 0699
037 706 9578 to 9599	071 179 9800 to 9899	117 951 5200 to 5299	195 194 6881 to 6899
037 805 3677 to 3699	071 386 3682 to 3699	119 786 3051 to 3064	198 285 2556 to 2566
037 909 5490 to 5499	071 507 6840 to 6899	119 815 8961 to 6199	199 105 0778 to 0799
037 931 4660 to 4699	072 045 9641 to 9699	119 850 7400 to 7499	199 678 2968 to 2999
039 145 6521 to 6595	072 675 8287 to 8299	119 850 7700 to 7999	<b>202 748 5133 to 5199</b>
<b>040 024 3901 to 3999</b>	073 763 0867 to 0876	<b>121 634 0460 to 0499</b>	202 748 5245 to 5299



202 748 5300	to	5399	379 843 5100	to	5199	403 685 8600	to	8699	421 656 2609	to	2699
202 748 5400	to	5499	<b>380 093 9600</b>	<b>to</b>	<b>9699</b>	404 003 0300	to	0399	421 988 9700	to	9799
203 256 1240	to	1299	380 165 1165	to	1199	404 041 8838	to	8899	422 172 4667	to	4699
204 230 3577	to	3595	381 325 4500	to	4599	404 071 4268	to	4299	422 484 4212	to	4299
205 019 0174	to	0199	381 604 2510	to	2699	404 347 5356	to	5399	422 556 1270	to	1299
207 196 9900	to	9999	381 645 9525	to	9599	404 347 5548	to	5599	422 587 7024	to	7099
207 204 0700	to	0799	383 314 3968	to	3999	404 726 4500	to	4599	422 819 7533	to	7599
207 204 0800	to	0899	383 892 1000	to	1344	404 961 5001	to	5199	422 842 5073	to	5087
207 514 3857	to	3899	383 892 1382	to	1399	405 325 0188	to	0198	422 907 7563	to	7599
208 556 4707	to	4799	384 925 3641	to	3654	406 009 4587	to	4599	424 500 6050	to	6099
<b>210 057 4038</b>	<b>to</b>	<b>4047</b>	385 568 2331	to	2399	406 260 6830	to	6899	424 641 8500	to	8599
210 221 0548	to	0599	385 599 7554	to	7575	406 459 6641	to	6999	424 871 6600	to	6699
214 061 4711	to	4724	385 774 2024	to	2099	406 733 3000	to	3999	425 298 2352	to	2399
214 303 6311	to	6325	386 624 1412	to	1599	407 545 1557	to	1599	425 418 4269	to	4299
214 303 6239	to	6258	386 883 8936	to	8999	407 594 0412	to	0599	425 418 4405	to	4499
214 877 4251	to	4273	387 314 5574	to	5599	407 692 9100	to	9299	426 547 4566	to	4599
215 252 3918	to	3992	387 837 6300	to	6399	407 959 2190	to	2199	427 412 6337	to	6499
218 698 2157	to	2199	388 828 0656	to	0699	408 265 2275	to	2288	427 481 0900	to	0999
218 746 0800	to	0899	389 696 2400	to	2799	408 499 7700	to	7799	428 027 2742	to	2752
219 095 0100	to	0399	389 846 3104	to	3135	408 499 7900	to	7999	429 474 4172	to	4199
219 389 1885	to	1899	389 846 3145	to	3195	408 682 8484	to	8599	429 889 2900	to	2999
219 568 7435	to	7456	389 887 9211	to	9230	408 698 7015	to	7099	<b>430 150 4401</b>	<b>to</b>	<b>4599</b>
219 568 7469	to	7487	389 887 9234	to	9299	409 072 3941	to	3999	430 172 9800	to	9899
<b>221 316 5757</b>	<b>to</b>	<b>5799</b>	<b>390 001 3182</b>	<b>to</b>	<b>3199</b>	<b>410 491 2311</b>	<b>to</b>	<b>2399</b>	430 177 1900	to	2099
223 476 3914	to	3999	390 001 3500	to	3699	410 694 8400	to	8599	430 444 9500	to	9699
223 565 4921	to	4957	390 545 5974	to	5999	410 775 1500	to	1599	430 664 4070	to	4099
223 565 4979	to	4999	391 104 6146	to	6199	410 795 7927	to	7999	432 168 8419	to	8499
224 636 4745	to	4765	391 574 1466	to	1499	410 867 0917	to	0966	432 708 6800	to	6999
224 636 4776	to	4799	391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599
224 636 4855	to	4885	391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799
224 636 4932	to	4948	392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899
224 636 4950	to	4962	392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099
224 636 4985	to	4999	393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099
224 730 2207	to	2299	393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199
225 970 0500	to	0599	393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399
225 970 0600	to	0699	393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092
225 970 0700	to	0799	394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842
227 033 8679	to	8699	394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999
227 275 9400	to	9999	394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399
228 463 2456	to	2499	394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899
228 510 4852	to	4899	395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499
229 462 8451	to	8475	395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199
229 668 5977	to	5999	395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499
229 923 9176	to	9199	395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399
229 924 6696	to	6699	397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499
<b>230 051 9500</b>	<b>to</b>	<b>9999</b>	397 819 8902	to	8999	417 930 9533	to	9599	<b>440 698 1947</b>	<b>to</b>	<b>1999</b>
<b>273 070 8059</b>	<b>to</b>	<b>8099</b>	398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399
273 775 7700	to	7899	399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299
<b>302 000 0000</b>	<b>to</b>	<b>9999</b>	399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699
<b>349 746 2056</b>	<b>to</b>	<b>2099</b>	399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699
<b>350 518 7350</b>	<b>to</b>	<b>7374</b>	399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099
<b>360 011 1690</b>	<b>to</b>	<b>1699</b>	399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999
360 168 6008	to	6099	399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399
360 173 8800	to	8899	399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899
360 324 2326	to	2399	<b>400 427 1051</b>	<b>to</b>	<b>1999</b>	<b>420 277 0015</b>	<b>to</b>	<b>0049</b>	444 390 1667	to	1699
362 861 3064	to	3099	401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899
<b>373 006 2176</b>	<b>to</b>	<b>2199</b>	401 045 1571	to	1599	420 661 4115	to	4199	<b>450 048 4173</b>	<b>to</b>	<b>4199</b>
374 768 2600	to	2699	401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699
375 169 4400	to	4599	401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199
375 829 3400	to	3499	401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099
375 851 9100	to	9199	402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199
376 196 0911	to	0999	403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799
378 085 3679	to	3699	403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799
378 351 1063	to	1099	403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984

451 115 4110	to	4125	465 692 3963	to	3999	483 402 2356	to	2399	502 496 6923	to	6999
451 115 4127	to	4199	465 698 8300	to	8599	483 486 5100	to	5199	503 003 2700	to	2899
451 746 0700	to	0799	465 743 7745	to	7799	483 632 1521	to	1599	503 194 5144	to	5153
452 265 0074	to	0099	466 798 6056	to	6067	483 632 2600	to	2799	503 790 9922	to	9948
452 265 0246	to	0299	467 147 4300	to	4399	483 849 1615	to	1699	504 045 4030	to	4099
452 265 0335	to	0999	468 079 5782	to	5799	484 174 4803	to	5299	504 166 0200	to	0599
452 509 1169	to	1199	469 067 2817	to	2899	484 323 8900	to	9199	504 240 1062	to	1399
452 855 6471	to	6499	469 127 8000	to	8199	484 680 5000	to	5038	504 805 3300	to	3499
452 890 4679	to	4799	469 213 0359	to	0399	484 680 5040	to	5074	505 096 0662	to	0699
452 900 8215	to	8238	469 213 0500	to	0599	484 680 5077	to	5099	505 893 7739	to	7799
453 117 9146	to	9199	469 561 8011	to	8099	485 029 4913	to	4999	505 893 7800	to	7999
453 334 3631	to	3699	469 658 1961	to	1999	486 176 0600	to	0699	506 124 0800	to	0999
453 603 7841	to	7891	469 666 9900	to	9999	486 559 7555	to	7599	506 165 7027	to	0099
453 650 1140	to	1199	469 678 1900	to	1999	486 696 3023	to	3199	506 502 5209	to	5299
453 741 1300	to	1399	469 781 4900	to	4999	488 173 7900	to	7999	506 756 1682	to	1699
454 013 2919	to	2999	469 947 6960	to	6999	488 206 4100	to	4199	506 756 1700	to	1799
454 186 2411	to	2499	<b>470 755 5800</b>	<b>to</b>	<b>5818</b>	488 226 0200	to	0299	506 756 1800	to	1899
454 268 4883	to	4899	471 918 0300	to	0999	488 709 3906	to	3999	506 836 5326	to	5399
454 302 5400	to	5499	471 985 2408	to	2419	488 855 8359	to	8399	508 488 6226	to	6299
454 490 8300	to	8399	472 191 6700	to	6799	489 181 8963	to	8999	508 789 8332	to	8399
454 547 7434	to	7499	472 270 2555	to	2599	489 223 2000	to	2099	508 789 8400	to	8499
454 922 4867	to	4895	472 987 0213	to	0241	489 311 1930	to	1999	509 909 0425	to	0435
455 221 1348	to	1499	472 987 0290	to	0299	489 318 6200	to	6300	<b>510 150 2400</b>	<b>to</b>	<b>2499</b>
455 364 2147	to	2199	473 151 2069	to	2199	489 384 0027	to	0099	510 381 3200	to	3299
455 399 5400	to	5499	473 666 9138	to	9199	489 427 0658	to	0899	510 587 9500	to	9599
455 476 0676	to	0699	473 952 3429	to	3499	489 997 5252	to	5299	510 587 9659	to	9699
455 543 0618	to	0699	474 108 5402	to	5499	<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	510 269 9770	to	9999
456 410 9006	to	9099	474 356 5193	to	5299	490 717 7080	to	7099	511 021 5042	to	5099
456 470 4146	to	4299	474 949 3366	to	3399	490 721 6000	to	6099	511 021 5100	to	5199
456 619 4460	to	4499	475 134 9362	to	9399	490 793 1500	to	2099	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>
457 333 2686	to	2699	475 167 9667	to	9699	490 886 8171	to	8199	601 339 1200	to	1399
457 729 1767	to	1777	475 319 3415	to	3499	490 977 9221	to	9240	601 653 5884	to	5899
457 937 8615	to	8699	475 319 3649	to	3799	491 258 8100	to	9099	601 661 7700	to	7799
458 028 9810	to	9899	475 340 6400	to	6599	491 567 1376	to	1399	601 682 5343	to	5399
458 057 2712	to	2999	475 424 8410	to	8499	492 254 4800	to	4899	601 928 1600	to	1699
458 069 9537	to	9599	475 629 9156	to	9199	492 283 5100	to	5199	602 512 2972	to	2999
458 069 9665	to	9699	475 850 6101	to	6199	492 610 6813	to	6899	602 555 2400	to	2799
458 337 5222	to	5299	475 875 2500	to	2599	493 394 5568	to	5599	602 829 7061	to	7099
458 354 7653	to	7999	476 169 8264	to	8299	493 470 2562	to	2599	603 483 9572	to	9599
458 671 8678	to	8699	476 189 3000	to	3499	493 473 7700	to	7799	603 490 7200	to	7299
458 671 8721	to	8798	476 331 2480	to	2499	493 716 2153	to	2199	603 678 7100	to	7199
458 847 5044	to	5999	477 289 8601	to	8699	494 206 2972	to	2999	603 678 7662	to	7699
459 274 7624	to	7699	477 681 5206	to	5299	494 217 3446	to	3999	603 678 7902	to	7999
459 365 5432	to	5499	478 010 4243	to	4268	494 224 0500	to	0599	603 678 8418	to	8499
459 378 5764	to	5799	478 010 4270	to	4291	495 145 0600	to	0699	603 678 8700	to	9999
459 472 4816	to	4999	478 450 5071	to	5099	496 209 7425	to	7499	604 086 0880	to	0899
<b>460 349 6878</b>	<b>to</b>	<b>6899</b>	478 469 7838	to	7858	496 213 8728	to	8799	604 349 1414	to	1499
460 550 1909	to	1999	478 469 7883	to	7899	496 474 5226	to	5248	604 503 7776	to	7799
460 997 5234	to	5299	479 280 9800	to	9899	497 053 8517	to	8699	605 520 9037	to	9099
461 973 6443	to	6499	479 365 9116	to	9176	497 854 8673	to	8699	605 685 4010	to	4099
462 152 0107	to	0299	479 412 9900	to	9999	498 449 8888	to	8899	605 988 6467	to	6499
462 274 1072	to	1099	479 667 6190	to	6199	498 929 8285	to	8499	607 689 7951	to	7960
462 277 8373	to	8399	479 748 9680	to	9699	498 936 5310	to	5399	607 728 1276	to	1299
462 554 6051	to	6099	479 860 7000	to	7199	499 016 5425	to	5499	608 727 7100	to	7199
463 011 5529	to	5540	<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	499 440 8575	to	8899	608 727 7273	to	7599
463 176 4115	to	4199	480 640 6330	to	6399	499 731 6717	to	6799	608 813 9950	to	9999
463 176 4229	to	4299	480 658 0568	to	0599	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	609 067 5325	to	5399
463 185 2600	to	2799	480 689 5100	to	5199	500 070 5725	to	7799	609 067 5488	to	5499
463 227 7711	to	7799	481 072 9463	to	9499	501 058 0016	to	0026	609 067 5600	to	5699
463 414 4869	to	4899	481 673 0074	to	0095	501 331 0300	to	0399	609 289 6123	to	6199
463 808 3484	to	3499	482 527 1500	to	1599	501 460 0977	to	0999	609 438 4400	to	4499
463 945 7400	to	7899	482 541 5255	to	5299	502 227 7645	to	7699	609 493 1100	to	1199
464 629 9000	to	9399	482 729 6800	to	6899	502 424 0200	to	0499	609 766 8091	to	8999
464 711 4332	to	4399	483 363 7207	to	7299	502 424 0600	to	0699	609 825 4100	to	4115

609 884 2981	to	2999	634 725 0700	to	0799	648 722 5283	to	5299	671 046 6200	to	6399
609 893 1000	to	1099	634 803 3239	to	3299	648 892 3164	to	3199	671 251 5448	to	5499
<b>610 092 3200</b>	<b>to</b>	<b>3299</b>	634 807 2474	to	2499	649 100 3989	to	3999	671 926 5600	to	5799
610 582 4200	to	4299	634 827 5900	to	5999	649 647 0370	to	0399	672 444 2000	to	2999
611 879 6939	to	6999	634 886 3428	to	3499	649 647 0522	to	0599	672 828 3410	to	3499
612 291 8013	to	8099	635 559 3449	to	3499	649 647 5237	to	5399	673 167 5776	to	5799
612 751 5171	to	5199	636 289 6214	to	6299	649 647 9100	to	9299	675 464 3700	to	3799
612 751 5226	to	5299	636 634 8007	to	8042	649 666 7800	to	8299	675 464 4000	to	4199
612 751 6083	to	6099	637 150 1200	to	1299	<b>650 114 7707</b>	<b>to</b>	<b>7719</b>	676 365 5958	to	5999
612 751 6268	to	6299	637 562 5828	to	5899	650 130 3400	to	3599	676 669 1024	to	1099
612 751 6572	to	6599	638 042 1647	to	1699	650 213 0406	to	0499	677 126 6734	to	6799
612 774 2111	to	2199	638 049 4984	to	4999	650 555 1749	to	1799	677 333 9979	to	9999
612 774 2254	to	2299	638 318 1115	to	1199	650 564 1900	to	1999	677 466 1088	to	1099
612 774 2500	to	2599	638 318 1453	to	1499	650 627 4212	to	4299	678 071 4500	to	4799
614 469 0979	to	0999	638 885 0000	to	0299	650 736 2043	to	2099	678 096 7531	to	7599
614 474 3000	to	3099	638 903 4362	to	4373	650 739 1540	to	1699	679 909 2578	to	2599
614 521 3490	to	3499	639 415 1929	to	1999	651 741 4415	to	4499	<b>680 112 9565</b>	<b>to</b>	<b>9599</b>
614 645 1800	to	1899	639 415 2019	to	2099	651 882 2800	to	2899	680 244 0903	to	0999
614 832 1100	to	2099	639 420 6200	to	6299	652 754 6317	to	6399	680 412 6046	to	6099
615 017 7505	to	7599	639 469 3517	to	3799	653 131 4945	to	4999	680 761 6800	to	6899
617 711 6609	to	6699	639 605 2143	to	2199	653 426 3300	to	3399	681 677 0540	to	0699
617 760 5266	to	5299	639 657 8600	to	8799	653 455 4874	to	4899	682 070 1029	to	1099
617 813 3601	to	3699	<b>640 289 7500</b>	<b>to</b>	<b>7599</b>	654 238 0000	to	0399	682 956 6280	to	6299
618 840 9200	to	9299	640 289 7700	to	7999	654 404 3065	to	3092	682 956 6490	to	6599
619 551 7229	to	7299	641 170 4420	to	4499	654 962 2900	to	3199	682 956 6700	to	6799
619 859 3000	to	3099	641 318 3133	to	3199	655 103 5081	to	5199	682 965 1178	to	1199
<b>620 073 9400</b>	<b>to</b>	<b>9499</b>	641 378 6500	to	6999	655 523 2600	to	2999	682 965 1201	to	1299
621 614 7907	to	7930	641 383 8739	to	8799	656 305 2448	to	2499	683 118 2389	to	2399
621 614 7932	to	7999	641 877 3187	to	3299	657 347 4438	to	4999	683 378 2000	to	2099
621 648 8021	to	8199	641 877 3310	to	3399	657 710 8100	to	8999	683 378 2117	to	2299
621 648 8500	to	8599	642 355 8094	to	8199	657 780 0985	to	0999	683 415 1200	to	1499
621 904 8351	to	8599	642 355 8308	to	8999	658 586 1400	to	1499	683 444 8159	to	8199
621 916 1978	to	1989	642 900 0018	to	0099	658 877 8000	to	8199	685 154 7780	to	7789
622 989 8032	to	8099	643 030 6254	to	6299	658 880 8000	to	8199	685 297 7645	to	7699
623 076 9300	to	9399	644 066 0882	to	0899	659 398 7300	to	7399	685 623 5264	to	5299
623 819 5006	to	5099	644 069 0600	to	0699	659 706 8113	to	8199	685 650 9487	to	9499
623 895 8200	to	8399	644 077 7506	to	7699	659 846 7837	to	7899	685 669 4200	to	4299
623 917 0000	to	0099	644 085 8157	to	8199	<b>660 510 4100</b>	<b>to</b>	<b>4199</b>	685 757 8452	to	8499
623 917 0200	to	0299	644 112 9839	to	9899	660 673 0400	to	0599	686 071 2694	to	2799
624 468 5288	to	5299	644 373 9083	to	9099	661 488 5000	to	5099	686 176 3333	to	3354
624 665 3162	to	3198	644 380 1460	to	1499	661 609 9100	to	9199	686 372 3200	to	3299
625 088 6735	to	6799	644 733 4715	to	4799	661 716 9420	to	9499	686 644 5879	to	5899
625 916 9500	to	9799	644 900 9712	to	9799	661 906 6522	to	6599	686 899 1371	to	1399
625 968 8956	to	8999	644 901 0109	to	1299	662 021 8332	to	8399	686 931 7636	to	7699
627 005 3938	to	3999	644 901 1325	to	1399	662 068 0700	to	0899	687 601 0973	to	0999
627 384 3907	to	4099	644 923 6800	to	7799	662 553 0774	to	0799	687 614 6774	to	6799
627 496 7549	to	7599	644 932 4655	to	4699	663 078 7034	to	7099	688 120 9000	to	9999
627 708 3605	to	3699	645 318 7240	to	7499	663 763 5300	to	5399	688 314 3107	to	3191
627 776 2500	to	2599	645 333 1766	to	1799	663 883 7039	to	7499	<b>690 291 1361</b>	<b>to</b>	<b>1371</b>
628 226 3100	to	3199	645 790 8632	to	8699	663 938 9200	to	9299	690 788 2877	to	2899
628 814 4702	to	4799	645 821 0657	to	0699	664 253 8000	to	8499	690 893 5344	to	5399
628 851 9689	to	9699	645 930 7948	to	7999	664 656 3055	to	3099	690 893 5512	to	5599
629 510 7200	to	7299	645 975 0737	to	0762	665 174 6400	to	6499	690 904 1300	to	1599
629 964 4200	to	4294	646 242 6200	to	6299	665 274 8208	to	8299	690 941 6000	to	6199
<b>630 389 3056</b>	<b>to</b>	<b>3071</b>	646 270 7639	to	7799	665 669 5400	to	5499	691 313 6383	to	6399
630 463 0588	to	0599	646 798 4000	to	4999	666 132 8226	to	8299	691 313 6600	to	6699
631 459 9117	to	9199	647 048 7035	to	7099	666 696 2209	to	2299	691 582 8003	to	8099
631 762 9325	to	9399	647 049 2900	to	2999	666 696 2309	to	2399	691 664 1800	to	1999
632 217 4933	to	4999	647 398 8300	to	8399	667 032 9300	to	9399	691 664 2400	to	2499
632 500 0000	to	640 3999	647 398 8481	to	8499	667 729 5529	to	5599	692 727 9362	to	9399
633 110 4165	to	4199	647 437 3000	to	4999	668 383 8400	to	8699	692 798 1800	to	1899
633 110 4303	to	4499	647 811 2188	to	2199	<b>670 368 3400</b>	<b>to</b>	<b>3499</b>	693 249 0779	to	0799
633 438 6429	to	6599	648 009 6057	to	6099	670 369 7336	to	7399	693 249 0877	to	1699
633 588 7173	to	7182	648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999

693 448 8500	to	8999	740 348 6641	to	6658	837 784 3282	to	3299	860 600 0021	to	0999
693 645 9583	to	9599	740 351 4790	to	4799	838 176 8377	to	8399	861 158 2350	to	2599
693 965 4200	to	4299	740 374 7416	to	7499	838 518 1257	to	1299	861 367 5400	to	5499
695 741 2906	to	2999	740 470 2420	to	2443	839 718 8257	to	8299	861 637 6010	to	6099
695 947 8518	to	8599	740 514 0300	to	0499	<b>840 323 0600</b>	<b>to</b>	<b>0699</b>	861 979 7292	to	7499
696 662 8247	to	8299	740 523 7432	to	7449	840 875 6235	to	6299	862 216 6100	to	6199
697 447 8285	to	8296	740 535 1555	to	1580	840 910 0900	to	0999	862 263 9213	to	9299
698 042 4816	to	4899	740 557 3570	to	3579	841 349 5000	to	5099	862 271 0800	to	0999
698 131 2138	to	2157	740 650 4104	to	4140	841 805 7747	to	7899	862 271 5000	to	5099
698 227 0000	to	0099	740 684 0620	to	0800	841 805 7944	to	8099	863 871 5138	to	5199
<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	740 701 6105	to	6114	842 226 0685	to	0695	863 949 5300	to	5399
700 065 4800	to	4899	740 705 9790	to	9799	842 685 4600	to	4699	864 088 8200	to	8299
700 190 3350	to	3359	740 726 6400	to	6500	842 685 4742	to	4999	864 426 3972	to	3999
700 228 6048	to	6099	740 748 8319	to	8329	842 860 0300	to	0399	864 520 6117	to	6136
700 650 0452	to	0499	740 765 3306	to	3399	842 898 5582	to	5599	865 151 0526	to	0599
700 666 1323	to	1349	740 774 8434	to	8499	843 062 7100	to	7199	865 500 4034	to	4099
700 786 9106	to	9142	740 779 4259	to	4299	843 077 6288	to	6299	865 883 6082	to	6099
700 859 0744	to	0758	740 786 1885	to	1899	843 077 6378	to	6399	866 004 3000	to	3999
701 028 6780	to	6899	740 790 5989	to	5999	843 758 5769	to	5778	866 442 4100	to	4899
701 213 3900	to	3999	740 803 4870	to	4879	843 786 2554	to	2699	867 366 9108	to	9118
701 267 2000	to	3999	740 820 4854	to	7836	845 656 8165	to	8199	867 633 7403	to	7499
701 335 7312	to	7399	740 827 7578	to	7594	845 727 2100	to	2199	867 737 5623	to	5699
701 369 2005	to	2050	740 917 7490	to	7499	845 746 2618	to	2635	868 169 4529	to	4599
701 499 2260	to	2299	740 918 5531	to	5549	846 390 7531	to	7599	868 173 8400	to	8599
701 503 2247	to	2299	741 037 8528	to	8551	846 918 0572	to	0599	868 514 9000	to	9099
701 541 2271	to	2299	742 030 6135	to	6149	847 237 7690	to	7699	868 566 9200	to	9299
701 553 6557	to	6599	742 033 2663	to	2674	847 284 2481	to	2499	869 200 0000	to	9999
701 578 7460	to	7469	742 040 3300	to	3309	847 374 7055	to	7065	869 387 1150	to	1199
701 578 7475	to	7499	742 151 5000	to	5014	847 374 7055	to	7065	869 505 3500	to	3599
701 601 3457	to	3499	742 191 4640	to	4649	847 636 5304	to	5399	869 523 7033	to	7099
701 605 5913	to	5999	742 192 5210	to	5224	847 700 5447	to	5499	869 566 6150	to	6167
701 695 3982	to	3999	742 222 9200	to	9210	847 723 7500	to	7599	869 800 0000	to	999 9999
701 695 4148	to	4199	742 228 9660	to	9669	849 485 3427	to	3499	<b>870 054 4814</b>	<b>to</b>	<b>4899</b>
701 695 4227	to	4299	742 247 6980	to	6989	849 520 9850	to	9899	870 491 4812	to	4849
701 708 1741	to	1799	742 302 7600	to	7699	849 608 1357	to	1399	870 536 5820	to	5829
701 736 3966	to	3999	<b>805 885 8411</b>	<b>to</b>	<b>8499</b>	849 792 2600	to	2699	870 541 7167	to	7239
701 772 0870	to	0899	806 087 1100	to	1499	<b>850 546 1862</b>	<b>to</b>	<b>1899</b>	870 575 8155	to	8999
701 838 2800	to	2899	806 268 9275	to	9299	851 143 6826	to	6844	870 589 0485	to	0494
701 941 0600	to	0699	806 534 3400	to	3477	851 209 9880	to	9899	870 691 7060	to	7099
702 171 1603	to	1699	807 342 3283	to	3399	851 928 9221	to	9299	872 028 4850	to	4899
702 195 5109	to	5199	808 086 7100	to	7199	852 589 6560	to	6599	872 029 9306	to	9399
702 254 9300	to	9399	808 090 3440	to	3499	853 049 3646	to	3699	872 078 3709	to	3799
702 264 7569	to	7599	808 325 5161	to	5699	854 304 4089	to	4999	872 100 0445	to	0459
702 519 0513	to	0524	808 784 8000	to	8299	854 529 2200	to	2299	<b>900 556 4178</b>	<b>to</b>	<b>4199</b>
702 713 1800	to	1809	<b>830 125 0672</b>	<b>to</b>	<b>0699</b>	854 532 0000	to	2999	900 845 0044	to	0099
702 821 5730	to	5799	830 602 5800	to	5999	855 001 6204	to	6249	900 936 0217	to	0299
702 821 5805	to	5899	830 610 3700	to	3799	855 319 9364	to	9399	900 936 0435	to	0499
702 844 6975	to	6994	830 983 3500	to	3599	855 361 3390	to	3399	901 058 5255	to	5280
702 846 6331	to	6399	830 983 3635	to	3699	856 226 0490	to	0499	901 273 1082	to	1099
702 848 3900	to	3999	831 354 1387	to	1399	856 656 5800	to	5999	901 287 5143	to	5199
702 857 7302	to	7499	831 815 8240	to	8299	856 752 0200	to	0299	901 291 2789	to	2799
702 878 0114	to	0199	832 525 3810	to	3899	857 111 1352	to	1399	901 525 7122	to	7199
703 364 1707	to	1799	833 159 1884	to	1899	857 279 3450	to	3499	902 089 1253	to	1299
<b>740 002 7710</b>	<b>to</b>	<b>7719</b>	833 456 2567	to	2599	857 843 4000	to	4099	902 198 9769	to	9799
740 037 6730	to	6800	833 566 3015	to	3071	858 124 7644	to	7699	902 948 1269	to	1299
740 119 2275	to	2284	834 130 5200	to	5299	858 756 3111	to	3299	902 985 0833	to	0899
740 130 6688	to	6698	834 316 5444	to	5499	859 063 8200	to	8699	903 370 6934	to	6999
740 144 2780	to	2795	834 354 8747	to	8766	859 190 0600	to	0644	904 600 6523	to	6599
740 241 9049	to	9099	834 354 8824	to	8838	859 437 5538	to	5599	904 892 0378	to	0399
740 252 9265	to	9294	835 269 5700	to	5799	859 811 2888	to	2899	904 892 0648	to	1299
740 255 1718	to	1799	835 496 7303	to	7399	859 855 8873	to	8999	905 056 2216	to	2299
740 274 2602	to	2619	835 539 5200	to	5999	<b>860 240 8520</b>	<b>to</b>	<b>8599</b>	905 510 6647	to	6799
740 277 0366	to	0392	835 813 3015	to	3099	860 275 3900	to	3999	905 510 6900	to	7099
740 332 7658	to	7671	837 672 8967	to	8999	860 518 9629	to	9699	905 794 0000	to	0199

905 794 0288	to	0299	911 523 3000	to	3999	919 814 3095	to	3199	924 946 6300	to	6699
905 873 6900	to	6999	912 057 9922	to	9999	919 889 5110	to	5134	925 333 5900	to	6099
905 873 7100	to	7299	912 882 0563	to	0899	919 889 5137	to	5176	925 336 2300	to	2399
905 880 8900	to	8999	913 605 2218	to	2299	919 889 5178	to	5199	926 432 5907	to	5999
905 889 7100	to	7199	913 709 2429	to	2499	919 889 5030	to	5070	926 436 3600	to	3699
906 158 1508	to	1599	913 818 3501	to	3999	919 889 5090	to	5099	927 765 6257	to	6299
906 558 8812	to	8899	914 063 4300	to	4399	919 915 2774	to	2787	928 197 8100	to	8199
906 982 2214	to	2299	914 346 7621	to	7644	<b>920 155 4662</b>	<b>to</b>	<b>4687</b>	928 197 8283	to	8299
907 725 8500	to	8599	914 453 1366	to	1399	920 309 9039	to	9199	928 856 2059	to	2068
907 815 0216	to	0257	914 529 6185	to	6299	920 771 5321	to	5399	<b>930 219 1722</b>	<b>to</b>	<b>1799</b>
908 622 4225	to	4235	914 896 4658	to	4699	920 857 5500	to	5899	930 335 7810	to	7819
908 936 9254	to	9299	915 187 8774	to	8779	920 864 3480	to	3499	931 097 9259	to	9299
909 066 4494	to	7499	915 300 2783	to	2799	920 963 4567	to	4599	931 156 1502	to	1579
909 067 7400	to	7499	915 546 6822	to	6999	921 333 7400	to	7499	931 156 1600	to	1625
909 100 1787	to	1799	915 646 5183	to	5199	921 477 3762	to	3799	931 156 1671	to	1699
909 100 1900	to	2099	915 671 3963	to	3980	922 278 1048	to	1399	932 506 6400	to	6599
909 355 0422	to	0499	915 671 3982	to	3999	922 280 2019	to	2099	932 732 1796	to	1799
909 568 8900	to	9099	915 675 2217	to	2299	922 280 2233	to	2299	932 827 9026	to	9099
909 568 9300	to	9499	916 440 3377	to	3399	922 773 0459	to	0499	932 957 2300	to	2399
909 725 7307	to	7399	916 670 6352	to	6399	923 032 7000	to	7399	933 060 6160	to	6189
909 833 0947	to	0999	916 682 5300	to	5399	923 045 3630	to	3699	933 387 2541	to	2561
<b>910 219 8631</b>	<b>to</b>	<b>8699</b>	916 694 1414	to	1499	923 484 3600	to	3699	933 760 3609	to	4199
910 265 1100	to	1199	916 703 0802	to	0821	923 493 9403	to	9599	933 894 0928	to	0999
910 471 7273	to	7299	917 089 0709	to	0799	923 493 9681	to	9699	934 018 2729	to	2741
910 536 2505	to	2599	917 089 0842	to	0899	923 604 4424	to	4499	934 180 0300	to	0399
910 958 7499	to	7599	917 216 2928	to	2999	923 810 7800	to	8299	934 236 3954	to	3999
911 140 1000	to	2199	917 370 6300	to	6499	924 252 1200	to	1299	934 622 8717	to	8999
911 245 2545	to	2599	917 486 4900	to	4999	924 252 1400	to	1499	935 216 0312	to	0399
911 268 9077	to	9099	918 460 0602	to	0699	924 533 0711	to	0799	935 843 2202	to	2247
911 400 8948	to	8999	918 951 7231	to	7299	924 533 2343	to	2399	936 024 8889	to	8899
911 508 1620	to	1799	919 519 2786	to	2799	924 533 2428	to	2499	936 339 4455	to	4499
911 509 9310	to	9399	919 536 0770	to	0799	924 685 1957	to	1999			

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new

money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders To Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	<b>789 257 191</b>	<b>to</b>	<b>7 250</b>	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	<b>790 448 020</b>	<b>to</b>	<b>8 460</b>	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	<b>810 323 734</b>	<b>to</b>	<b>3 760</b>
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
<b>760 004 596</b>	<b>to</b>	<b>4 610</b>	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	<b>770 216 071</b>	<b>to</b>	<b>6 100</b>	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380
762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200	818 962 492	to	2 530
762 524 158	to	4 220	773 179 320	to	9 410	<b>800 044 320</b>	<b>to</b>	<b>4 410</b>	819 032 341	to	2 730
762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440	819 127 054	to	7 080
762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540	819 278 540	to	8 670

819 544 681	to	4 740	822 900 991	to	1 020	826 582 951	to	3 430	828 732 331	to	2 390
819 928 441	to	8 650	822 925 951	to	6 100	826 720 201	to	0 230	828 807 781	to	7 840
<b>820 034 406</b>	<b>to</b>	<b>4 430</b>	823 284 931	to	4 990	827 005 671	to	5 830	828 830 952	to	0 963
820 070 761	to	1 540	823 293 031	to	3 210	827 287 861	to	7 950	828 939 781	to	0 050
820 191 342	to	1 360	823 556 011	to	6 100	827 291 502	to	1 520	829 002 721	to	2 870
820 274 856	to	4 880	824 078 341	to	8 370	827 575 381	to	5 470	829 005 301	to	5 540
820 600 171	to	0 230	824 156 325	to	6 340	827 609 085	to	9 100	829 080 241	to	0 330
821 172 241	to	2 360	824 511 252	to	1 270	827 619 811	to	9 840	829 160 986	to	1 000
821 229 661	to	9 720	824 588 281	to	8 370	827 883 511	to	3 600	829 176 841	to	6 930
821 229 743	to	9 780	825 140 397	to	0 460	828 160 441	to	0 530	829 471 561	to	1 590
821 903 731	to	3 910	825 409 651	to	9 680	828 376 201	to	6 260	829 561 065	to	1 080
821 927 841	to	7 850	825 472 171	to	2 200	828 441 602	to	1 630	829 566 481	to	6 510
822 505 801	to	5 830	826 042 898	to	2 920	828 539 316	to	9 340	829 569 931	to	9 960
822 703 442	to	3 470	826 226 644	to	6 670	828 539 341	to	9 370			

— Criminal Investigations Group, Postal Inspection Service, 1-7-16

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail and Customer Service Operations, 1-7-16

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the Postal Bulletin.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,  
Postal Inspection Service, 1-7-16

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,  
Postal Inspection Service, 1-7-16



## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to the Military Postal Service Agency at <https://amps.usps.gov/ijy2/frm.htm>.

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09003	A1-A2-B-C-D-E-H-M-P-R-U	09067	A1-A2-B-C-D-E-H-M-R-U	09143	A1-A2-B-C-D-E-H-M-R-U	09308	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1
09004	A1-A2-B-C-D-E-H-M-R-U	09068	A1-A2-B-C-D-E-H-U-Z1	09154	A1-A2-B-C-D-E-H-M-R-U	09309	A-A1-A2-B-C-C1-E2-F-H1-M-N-R-V-Z1
09005	A1-A2-B-C-D-E-H-M-P-R-U	09069	A-A1-A2-B-C-D-E-H-N-U-V	09172	A1-A2-B-C-D-E-H-M-R-U	09313	A-A1-A2-B-C-C1-E2-F-F1-F2-H1-R-R1-V-Z1
09006	A1-A2-B-C-D-E-H-M-R-U	09075	A1-A2-B-C-D-E-H-M-R-U	09173	A1-A2-B-C-D-E-H-M-R-U	09315	A-A1-A2-B-C1-E2-F-N-R-R1-V-Z1
09009	A1-A2-B-C-D-E-H-M-R-U-Z1	09079	A1-A2-B-C-D-E-H-M-R-U	09177	A1-A2-B-C-D-E-H-M-R-U	09316	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1
09011	A1-A2-B-C-D-E-H-M-R-U	09090	A1-A2-B-C-D-E-H-M-P-R-U	09180	A1-A2-B-C-D-H-M-R-U	09319	A-A1-A2-B-C-C1-E2-F-F1-F2-H1-R-R1-U2-V-Z1
09012	A1-A2-B-C-D-E-H-M-R-U-Z1	09094	A1-A2-B-C-D-H-M-P-R-Z1	09186	A1-A2-B-C-D-E-H-M-R-U	09320	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09013	A1-A2-B-C-D-E-F-F1-H-M-R-U-Z1	09095	A1-A2-B-C-D-E-H-M-R-U	09211	A1-A2-B-C-D-E-H-M-P-R-U	09321	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09014	A1-A2-B-C-D-E-H-M-R-U	09096	A1-A2-B-C-D-E-H-M-R-U	09213	A1-A2-B-C-D-E-F-F1-H-J-L-M-N-R-T-U-V-Z1	09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09016	A1-A2-B-C-D-E-H-M-R-U	09103	A1-A2-B-C-D-E-H-U	09214	A1-A2-B-C-D-E-H-M-R-U-Z1	09333	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z1
09020	A1-A2-B-C-D-E-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U-Z1	09227	A1-A2-B-C-D-E-H-M-R-U	09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09021	A1-A2-B-C-D-E-H-M-R-U-Z1	09107	A1-A2-B-C-D-E-H-M-R-U	09250	A1-A2-B-C-D-E-H-M-R-U	09340	A-A1-A2-B-C1-F-H-N-R-V
09028	A1-A2-B-C-D-E-H-M-R-U	09112	A1-A2-B-C-D-E-H-M-R-U	09261	A1-A2-B-C-D-E-F1-H-M-R-U-V-Z1	09343	A-A1-A2-B-C1-F-M-N-V-Z1
09034	A1-A2-B-C-D-E-H-M-R-U	09114	A1-A2-B-C-D-E-H-M-R-U	09263	A1-A2-B-C-D-E-H-M-R-U	09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09044	A1-A2-B-C-D-F1-H-U	09123	A1-A2-B-C-D-E-H-M-R-U-Z1	09264	A1-A2-B-C-D-E-H-M-R-U	09348	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1
09046	A1-A2-B-C-D-E-H-M-R-U	09125	A-A1-A2-B-F-F1-N-R-R1-V	09265	A1-A2-B-C-D-E-F-F1-H-J-L-M-N-R-T-U-V-Z1	09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09049	A1-A2-B-C-D-E-H-M-R-U	09126	A1-A2-B-C-D-H-M-P-R-Z1	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1	09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-A2-B-C-D-E-H-M-R-U	09128	A1-A2-B-C-D-E-H-M-R-U	09304	A-A1-A2-B-C-C1-D-E2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1	09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09054	A1-A2-B-C-D-E-H-M-R-U	09131	A1-A2-B-C-D-E-H-M-R-U	09305	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1	09356	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09055	A1-A2-B-C-D-E-F-H-M-R-R1-U-V	09136	A1-A2-B-C-D-E-F1-H-M-P-R	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09059	A1-A2-B-C-D-E-H-M-R-U	09138	A1-A2-B-C-D-H-M-R-U	09307	A1-A2-B-N-V-Z1		
09060	A1-A2-B-C-D-E-F1-H-M-R-U-Z1	09140	A1-A2-B-C-D-E-H-M-R-U				
		09142	A1-A2-B-C-D-E-H-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09564	A1-A2-B-F-F1-R-R1-V	09626	A1-A2-B-C-F-R-U-Z1	09729	A1-A2-B-C-F-N-R-R1-U-V-Z1
09365	A-A1-A2-B-C-C1-E2-F-H1-M-N-R-V-Z1	09565	A1-A2-B-F-F1-R-R1-V	09627	A1-A2-B-C-F-R-U-Z1	09730	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09566	A1-A2-B-F-F1-R-R1-V	09630	A1-A2-B-C-F-U-V	09731	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
09378	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z1	09567	A1-A2-B-F-F1-R-R1-V	09631	A1-A2-B-C-F-R-U-Z1	09732	A1-A2-B-N-V-Z1
09381	A-A1-A2-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z1	09568	A1-A2-B-V	09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1	09733	A1-A2-B-N-V
09403	A1-A2-B-C-C1-M-R-U-Z1	09569	A1-A2-B-F-F1-R-R1-V	09636	A1-A2-B-C-F-R-U-Z1	09734	A-A1-A2-B-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
09421	A1-A2-B-C-C1-M-R-U-Z1	09570	A1-A2-B-F-F1-R-R1-V	09642	A1-A2-B-M-N-R-U-V	09735	A1-A2-B-N-V-Z1
09447	A1-A2-B-C-C1-R-U-V-Z1	09573	A1-A2-B-F-F1-R-R1-V	09643	A1-A2-B-M-R-U-V-Z1	09736	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09454	A1-A2-B-C-C1-M-R-U-V-Z1	09574	A1-A2-B-F-F1-R-R1-V	09645	A1-A2-B-C-F-F1-R-U-Z1	09737	A-A1-A2-B-B2-C-C1-F-F1-I-L-M-N-R-R1-T-V-W-Y-Z-Z1
09459	A1-A2-B-C-C1-M-R-U-Z1	09575	A1-A2-B-F-F1-R-R1-V	09647	A1-A2-B-M-N-R-U-Z1	09738	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09461	A1-A2-B-C-C1-M-P-R-U-Z1	09576	A1-A2-B-F-F1-R-R1-V	09648	A1-A2-B-N-R-U-V-Z1	09739	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09463	A1-A2-B-C-C1-R-U-Z1	09577	A1-A2-B-V	09649	A1-A2-B-N-R-U-Z1	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1
09464	A1-A2-B-C-C1-R-U-Z1	09578	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1
09468	A1-A2-B-C-C1-M-R-U-Z1	09579	A1-A2-B-F-F1-R-R1-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U	09743	A-A1-A2-B-F-H-N-Q-V-Z1
09469	A1-A2-B-C-C1-R-U-Z1	09581	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-D-F1-H-U	09744	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
09470	A1-A2-B-C-C1-M-R-U-Z1	09582	A1-A2-B-F-F1-R-R1-V	09704	A1-A2-B-C-O-V-V1	09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1
09494	A1-A2-B-C-C1-M-R-U-Z1	09583	A1-A2-B-F-F1-R-R1-V	09705	A1-A2-B-U	09747	A1-A2-B-F-J-N-U-V-Z1
09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09586	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V-Z1	09748	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09501	A1-A2-B-V	09587	A1-A2-B-F-F1-R-R1-V	09707	A1-A2-B-C-F-F1-J-L-M-N-R-T-U-V-Z1	09749	A-A1-A2-B-F-H-N-U-V-Z1
09502	A1-A2-B-V	09588	A1-A2-B-V	09708	A1-A2-B	09750	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
09503	A1-A2-B-F-F1-R-R1-V	09589	A1-A2-B-V	09709	A1-A2-B-B2-C1-E2-F-F1-H-H1-I3-J-L-N-R-R1-T-V-Z1	09751	A1-A2-B-C-D-E-H-M-R-U
09504	A1-A2-B-V	09590	A1-A2-B-V	09710	A1-A2-B-C-C1-F1-M-R-R1-U	09752	A1-A2-B-C-D-F1-H-U
09505	A1-A2-B-V	09591	A1-A2-B-F-F1-R-R1-V	09711	A1-A2-B-C-O-V-V1	09753	A-A1-A2-B-F-N-V-Z1
09506	A1-A2-B-V	09592	A1-A2-B-F-F1-R-R1-V	09712	A1-A2-B-U	09754	A-A1-A2-B-F-H-N-Q-V-Z1
09507	A1-A2-B-V	09593	A1-A2-B-F-F1-R-R1-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U	09755	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-Q-R-R1-T-V-Z1
09508	A1-A2-B-F-F1-R-R1-V	09594	A1-A2-B-F-F1-R-R1-V	09715	A1-A2-B-C-N-R-U-V-Z1	09756	A-A1-A2-B-B2-E3-F-F1-J-L-N-Q-R-R1-T-V-Z1
09509	A1-A2-B-F-F1-R-R1-V	09595	A1-A2-B-F-F1-R-R1-V	09716	A1-A2-B-C-F-F1-J-L-M-N-R-T-V-Z1	09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1
09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09596	A1-A2-B-F-F1-R-R1-V	09717	A1-A2-B-C-C1-F-F1-J-L-M-N-R-R1-T-U-V-Z1	09760	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-Q-R-R1-T-V-Z1
09511	A1-A2-B-F-F1-R-R1-V	09599	A1-A2-B-F-F1-R-R1-V	09718	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1
09513	A1-A2-B-F-F1-R-R1-V	09600	A1-A2-B-C-F-F1-R-U-Z1	09719	A1-A2-B-C-D-M-R-U-V-Z1		
09517	A1-A2-B-F-F1-R-R1-V	09602	A1-A2-B-C-F-F1-N-R-U-V	09720	A1-A2-B-M-R-U-V-Z1		
09520	A1-A2-B-F-F1-R-R1-V	09603	A1-A2-B-C-F-F1-R-U-V-Z1	09722	A-A1-A2-B-F-H-N-Q-V-Z1		
09523	A1-A2-B-F-F1-R-R1-V	09604	A1-A2-B-C-F-F1-P-R-U-V-Z1	09723	A1-A2-B-F-F1-J-L-M-N-R-T-V-Z1		
09522	A1-A2-B-V	09605	A1-A2-B-C-D-H-M-R-U-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U		
09524	A1-A2-B-F-F1-R-R1-V	09606	A1-A2-B-C-D-H-M-R-U-V	09725	A-A1-A2-B-F-H-N-O-Q-V-V1-Z1		
09532	A1-A2-B-F-F1-R-R1-V	09607	A-A1-A2-B-C-F-F1-M-N-R-R1-U-U3-V-W-Z1	09726	A1-A2-B-F-F1-J-L-M-N-R-T-U-V-Z1		
09534	A1-A2-B-F-F1-R-R1-V	09608	A1-A2-B-C-F-F1-N-R-U-V-Z1	09727	A1-A2-B-C-D-M-R-U-V-Z1		
09543	A1-A2-B-F-F1-R-R1-V	09609	A1-A2-B-C-F-R-U-Z1	09728	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1		
09550	A1-A2-B-F-F1-R-R1-V	09610	A1-A2-B-C-F-F1-M-R-U-V-Z1				
09554	A1-A2-B-F-F1-R-R1-V	09613	A1-A2-B-C-F-N-U-V				
09556	A1-A2-B-F-F1-R-R1-V	09617	A1-A2-B-C-F-R-U-Z1				
		09618	A1-A2-B-C-F-R-U-Z1				
		09620	A1-A2-B-C-F-R-U-Z1				
		09621	A1-A2-B-C-F-R-U-Z1				
		09622	A1-A2-B-C-F-R-U-Z1				
		09623	A1-A2-B-C-F-R-U-Z1				
		09624	A1-A2-B-C-F-F1-J-L-N-T-U-V-Z1				
		09625	A1-A2-B-C-F-R-U-Z1				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09769	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09831	A1-A2-B-F-F1-J-L-N-T-U-V-Z1	34004	A1-A2-B-F-F1-J-L-N-T-V	34094	A1-A2-B-F-F1-R-R1-V
09777	A-A1-A2-B-C-E1-F-F1-L-M-N-R-T	09832	A-A1-A2-B-U1-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	34095	A1-A2-B-F-F1-R-R1-V
09780	A-A1-A2-B-F-H-N-R-V	09833	A1-A2-B-U1-V-Z1	34008	A1-A2-B-B2-D-E1-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1	34096	A1-A2-B-F-F1-R-R1-V
09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09834	A1-A2-B-E2-E3-F-F1-R-R1-U-Z1	34011	A1-A2-B-B2-C1-E2-F-F1-J-L-M-N-R-R1-T-V-Z1	34098	A1-A2-B-V
09803	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09835	A-A1-A2-B-N-V-Z1	34020	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	34099	A1-A2-B-V
09804	A-A1-A2-B-F-F1-N-R-V-Z1	09836	A-A1-A2-B-C-F-F1-J-L-M-N-R-T-V-Z1	34021	A1-A2-B-F-F1-T-J-L-M-N-V-Z1	96201	A-A1-A2-B-F1
09805	A-A2-B-E2-E3-F-F1-R-R1-V-Z1	09837	A1-A2-B-E2-E3-V-Z1	34022	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96202	A-A1-A2-B-F1-U
09806	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1	09838	A1-A2-B-E2-E3-U-V-Z1	34023	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96203	A-A1-A2-B-F1
09808	A-A1-A2-B-B2-C1-E2-F-F1-H-H1-J-L-N-R-R1-T-V-Z1	09839	A-A1-A2-B-U-V-Z1	34024	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96204	A-A1-A2-B-F1
09809	A1-A2-B-F-F1-L-N-T-V-Z1	09840	A-A1-A2-B-E2-E3-V-Z1	34025	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96205	A-A1-A2-B-F1-U
09810	A-A1-A2-B-F-F1-N-R-V-Z1	09841	A-A1-A2-B-N-R-U-Z1	34030	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96206	A-A1-A2-B-F1-U
09811	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09842	A-A1-A2-B-F-F1-J-L-N-R-T-V-Z1	34031	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96207	A-A1-A2-B-F1-U
09812	A1-A2-B-E2-E3-F-F1-I-J-L-N-R-T-U-V-Z1	09845	A-A1-A2-B-B2-E3-F-F1-J-L-M-N-R-T-V-Z1	34032	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96208	A-A1-A2-B-F1-U
09813	A1-A2-B-E2-E3-F-F1-I3-J-L-N-R-T-U-V-Z1	09846	A-A1-A2-B-B2-C1-F-F1-J-L-N-R-R1-T-V-Z1	34033	A1-A2-B-C-F-F1-J-L-M-N-T-V-Z1	96209	A-A1-A2-B-F-F1-J-L-N-T-U-V-Z1
09814	A1-A2-B-E2-E3-F-F1-I3-J-L-N-R-T-U-V-Z1	09848	A-A1-A2-B-F-M-R-V-Z1	34034	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96213	A-A1-A2-B-C-F1-R-U
09815	A-A1-A2-B-F-N-R-V-Z1	09851	A-A1-A2-B-F-N-R-V-Z1	34035	A1-A2-B-F-F1-H-J-L-M-N-T-V-Z1	96214	A-A1-A2-B-C-F1-R-U
09816	A-A1-A2-B-B2-C-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09852	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	34036	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96218	A-A1-A2-B-F1-U
09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1	34037	A1-A2-B-C-F-F1-H-I-L-M-N-T-V-Z1	96224	A-A1-A2-B-F1-U
09818	A-A1-A2-B-C-F-M-V-Z1	09855	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-U2-V-Z1	34038	A1-A2-B-L-M-N-U-V-Z1	96251	A-A1-A2-B-F1-U
09820	A-A1-A2-B-B2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1	09858	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	34039	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96257	A-A1-A2-B-F1-U
09821	A-A1-A2-B-F-N-R-V-Z1	09859	A1-A2-B-C1-E2-E3-F-F1-H1-R-R1-V-Z1	34041	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96258	A-A1-A2-B-F1-U
09822	A-A1-A2-B-F-R-V-Z1	09861	A-A1-A2-B-F-F1-N-O-R-R1-V-Z1	34042	A-A1-A2-B-C-F-F1-M-N-R-U-U1-V-W-Z1	96260	A-A1-A2-B-F1-U
09823	A-A1-A2-B-F-F1-J-L-N-R-T-V-Z1	09865	A-A1-A2-B-R-U-V-Z1	34055	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96264	A-A1-A2-B-C-F1-R-U
09824	A-A1-A2-B-F-R-V-Z1	09868	A-A1-A2-B-N-U-V-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1	96266	A-A1-A2-B-C-F1-R-U
09825	A-A1-A2-B-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09870	A-A1-A2-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U4-V-Z1	34060	A1-A2-B-B2-C1-E2-F-F1-J-L-N-R-R1-T-V-Z1	96267	A-A1-A2-B-C-F1-R-U-V
09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-F1-J-L-M-N-R-R1-T-V-W-Z1	09873	A-A1-A2-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U4-V-Z1	34078	A1-A2-B-F1-N-V-Z1	96269	A-A1-A2-B-F1-U-Z1
09827	A-A1-A2-B-F-F1-J-L-M-N-R-T-V-Z1	09874	A-A1-A2-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U4-V-Z1	34080	A1-A2-B-F-F1-R-R1-V	96271	A-A1-A2-B-F1-U
09828	A-A1-A2-B-F-F1-J-L-N-T-V-Z1	09875	A-A1-A2-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U4-V-Z1	34081	A1-A2-B-F-F1-R-R1-V	96275	A-A1-A2-B-F1-U
09829	A1-A2-B-C-N-R-V-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-N-R-R1-U-V-Z1	34082	A1-A2-B-F-F1-R-R1-V	96276	A-A1-A2-B-C-F1-R
09830	A1-A2-B-C-M-N-R-V-Z1	09889	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34083	A1-A2-B-F-F1-R-R1-V	96278	A-A1-A2-B-C-F1-R-U
		09892	A-A1-A2-B-E2-F-F1-J-L-N-R-R1-T-V-Z1	34084	A1-A2-B-F-F1-R-R1-V	96283	A-A1-A2-B-F1-U
		09895	A-A1-A2-B-B2-C1-E2-F-L-N-R-T-V-W-Z1	34090	A1-A2-B-F-F1-R-R1-V	96284	A-A1-A2-B-F1-U
		09898	A1-A2-B-C-E2-F-H1-N-R-R1-U2-V-Z1	34091	A1-A2-B-F-F1-R-R1-V	96303	A1-A2-B-F-F1-H-J-L-M-N-T-V-W-Z1
		34002	A1-A2-B-F-F1-J-L-N-T-V-Z1	34092	A1-A2-B-F-F1-R-R1-V	96306	A1-A2-B-F-F1-F2-H-M-W-Z1
				34093	A1-A2-B-F-F1-R-R1-V	96309	A1-A2-B-C-M-R-V-W
						96310	A1-A2-B-M-W
						96319	A1-A2-B-C-M-R-W
						96321	A1-A2-B-F-F1-F2-H-M-W-Z1
						96322	A1-A2-B-F-F1-F2-H-M-W-Z1
						96323	A1-A2-B-C-M-R-V-W
						96326	A1-A2-B-C-F-M-R-W
						96328	A1-A2-B-C-M-R-W
						96330	A1-A2-B-C-M-R-W
						96331	A1-A2-B-M-W
						96336	A1-A2-B-C-M-R-V-W
						96337	A1-A2-B-M-W
						96338	A1-A2-B-M-W
						96339	A1-A2-B-M-V-W
						96343	A1-A2-B-M-W
						96346	A1-A2-B-F-F1-F2-H-M-V-W-Z1

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96347	A1-A2-B-F-F1-F2-H-M-W-Z1	96501	A-A1-A2-B-N-V	96554	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V-Z1	96631	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V
96349	A1-A2-B-F-F1-F2-H-M-W-Z1	96502	A1-A2-B-F-N-U3-V-Z1	96555	A1-A2-B-F-M-V	96632	A1-A2-B-F-F1-R-R1-V
96350	A1-A2-B-F-F1-F2-H-M-W-Z1	96507	A-A1-A2-B-F-F1-H-J-L-N-T-V-Z1	96557	A1-A2-B-F-M-V	96643	A1-A2-B-F-F1-R-R1-V
96351	A1-A2-B-F-F1-F2-H-M-W-Z1	96510	A1-A2-B-I-N-V	96562	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96650	A1-A2-B-F-F1-R-R1-V
96362	A1-A2-B-F-F1-F2-M-W-Z1	96511	A1-A2-B-I-N-V	96577	A-A1-A2-B-F-H-M-N-R-U	96657	A1-A2-B-F-F1-R-R1-V
96365	A1-A2-B-C-M-R-V-W	96515	A1-A2-B-D-F-U3	96578	A1-A2-B-B2-F1-H-J-N-R	96660	A1-A2-B-F-F1-R-R1-V
96367	A1-A2-B-C-L-M-R-W	96516	A1-A2-B-D-F-Z1	96595	A1-A2-B-F-U3-V-Z1	96661	A1-A2-B-F-F1-R-R1-V
96368	A1-A2-B-C-M-R-W	96517	A1-A2-B-F-U3-V-Z1	96598	A1-A2-B-N-O-V-V1	96662	A1-A2-B-F-F1-R-R1-V
96370	A1-A2-B-F-F1-F2-H-M-W-Z1	96520	A1-A2-B-F-N-U3-V	96599	A1-A2-B-N-V	96663	A1-A2-B-F-F1-R-R1-V
96372	A1-A2-B-M-W	96521	A1-A2-B-F-F1-J-L-N-T-U3-V-Z1	96601	A1-A2-B-V	96664	A1-A2-B-V
96373	A1-A2-B-M-W	96530	A-A1-A2-B-F-F1-H-H1-J-L-M-N-T-U-V-Z1	96602	A1-A2-B-V	96665	A1-A2-B-V
96374	A1-A2-B-M-W	96531	A-A1-A2-B-C-F-F1-H-M-N-R-U-V	96603	A1-A2-B-V	96666	A1-A2-B-V
96375	A1-A2-B-M-W	96532	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V-Z1	96604	A1-A2-B-V	96667	A1-A2-B-F-F1-R-R1-V
96376	A1-A2-B-M-W	96534	A-A1-A2-B-F-U-Z1	96605	A1-A2-B-V	96668	A1-A2-B-F-F1-R-R1-V
96377	A1-A2-B-M-W	96535	A-A1-A2-B-F-F1-J-L-N-T-V-Z1	96606	A1-A2-B-V	96669	A1-A2-B-F-F1-R-R1-V
96378	A1-A2-B-M-W	96537	A1-A2-B-V-Z1	96607	A1-A2-B-V	96670	A1-A2-B-V
96379	A1-A2-B-M-W	96538	A1-A2-B-V-Z1	96608	A1-A2-B-V	96671	A1-A2-B-F-F1-R-R1-V
96380	A1-A2-B-M-W	96540	A1-A2-B-V-Z1	96609	A1-A2-B-V	96672	A1-A2-B-F-F1-R-R1-V
96382	A1-A2-B-M-W	96541	A1-A2-B-V	96610	A1-A2-B-V	96673	A1-A2-B-V
96384	A1-A2-B-M-W	96542	A1-A2-B-V-Z1	96611	A1-A2-B-V	96674	A1-A2-B-F-F1-R-R1-V
96385	A1-A2-B-M-W	96543	A1-A2-B-P-V-Z1	96612	A1-A2-B-V	96675	A1-A2-B-F-F1-R-R1-V
96386	A1-A2-B-M-W	96544	A1-A2-B-F-R-U3	96613	A1-A2-B-V	96677	A1-A2-B-F-F1-R-R1-V
96387	A1-A2-B-M-W	96546	A1-A2-B-F-R-U3	96615	A1-A2-B-F-F1-R-R1-V	96678	A1-A2-B-F-F1-R-R1-V
96388	A1-A2-B-M-W	96548	A-A1-A2-B-H-M-R-U	96616	A1-A2-B-F-F1-R-R1-V	96679	A1-A2-B-F-F1-R-R1-V
96389	A1-A2-B-M-W	96549	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V-Z1	96617	A1-A2-B-F-F1-R-R1-V	96681	A1-A2-B-V
96401	A1-A2-B-C-F-N-O-R-V-V1-Z1	96550	A-A1-A2-B-H-M-U-V-Z1	96619	A1-A2-B-V	96682	A1-A2-B-V
96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96551	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V-Z1	96620	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
96447	A1-A2-B-C-F-N-R-U3-V-V1	96552	A1-A2-B-Z1	96621	A1-A2-B-V	96686	A1-A2-B-V
		96553	A-A1-A2-B-F-F1-H-M-R-U	96622	A1-A2-B-F-F1-R-R1-V	96691	A1-A2-B-F-F1-R-R1-V
				96628	A1-A2-B-F-F1-R-R1-V	96692	A1-A2-B-F-F1-R-R1-V
				96629	A1-A2-B-F-F1-R-R1-V	96693	A1-A2-B-F-F1-R-R1-V
						96694	A1-A2-B-F-F1-R-R1-V
						96695	A1-A2-B-F-F1-R-R1-V
						96696	A1-A2-B-F-F1-R-R1-V
						96698	A1-A2-B-V

## RESTRICTIONS

## LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

PS Form 2976-B, *Priority Mail Express International Shipping Label and Customs Form*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**A2.** APO/FPO/DPO addresses shall not include a city and/or country name.

**B.** Regardless of mail class, a customs declaration (i.e., PS Form 2976, PS Form 2976-A, or PS Form 2976-B) is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an APO, FPO, or DPO ZIP Code. If mailed using Priority Mail Express service, mailpieces requiring a customs form that are addressed to or from an APO, FPO, or DPO location must bear a properly completed PS Form 2976-B. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E.** Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as official mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in PUB 52, Sec. 431. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in PUB 52, Sec. 431.3 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**I3.** Mail may not exceed the following dimensions:

- Maximum length 27 inches.
- Maximum width 14 inches.
- Maximum height 14 inches.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under PUB 52, Sec. 421, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**U4.** Mail addressed to Box C is limited to 2 pounds, regardless of class.

**V.** Priority Mail Express Military Service (PMEMS) not available from any origin.

**V1.** USPS Tracking is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

## Freely Associated States (FAS) Restrictions

Effective March 19, 2015, the mailing restrictions for Freely Associated States will be listed in the Pull-Out section of the *Postal Bulletin* and updated periodically.

### Freely Associated States

Mail addressed to freely associated states is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The FAS table below outlines these conditions as listed by each affected FAS ZIP Code™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) following the table). For additional information on available extra services for FAS destinations, see *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, part 503.

Acceptance clerks should use the table with the POS ONE terminal to determine which FAS ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to Randall Sobol at [randall.f.sobol@usps.gov](mailto:randall.f.sobol@usps.gov).

### FAS Restrictions Table

FAS Table	See Restrictions
96939	A, B
96940	A, B
96941	A, B
96942	A, B
96943	A, B

FAS Table	See Restrictions
96944	A, B
96960	A, B
96970	A, B
Marshall Islands	C
Federated States of Micronesia	C

### RESTRICTIONS LEGEND

PS Form 2976, *Customs* — CN 22 (Old C 1) and *Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

FAS = Freely Associated State

- A. Bank currency (coin and paper) is prohibited.
- B. Signature Confirmation, Signature Confirmation Restricted Delivery, Adult Signature Requested, Adult Signature Restricted Delivery, Certified Mail Adult Signature Required, and Certified Mail Adult Signature Restricted Delivery not available.
- C. COD is prohibited.

— *Asia-Pacific Relations,  
Global Business, 1-7-16*

## Form W-4 Completion for Employees Claiming Exempt Status for 2016

Internal Revenue Service (IRS) regulations permit employees who anticipate no federal tax liability for 2016 to claim total exemption from federal tax withholding provided they owed no federal taxes for 2015. These regulations also require a new Form W-4, *Employee's Withholding Allowance Certificate*, be submitted every calendar year by employees claiming an exempt status. However, because of *PostalEASE*, these employees no longer have to file a hard copy Form W-4.

Employees may meet IRS filing requirements for exempt Forms W-4 by either logging onto *PostalEASE* at <http://lite-blue.usps.gov> or by calling *PostalEASE* toll-free at 877-477-3273, option 1. Follow the Form W-4 instructions provided by *PostalEASE*, and your form will be updated for calendar year 2016. If you need to contact the HR Shared Service Center (HRSSC) in Greensboro about this matter, call 877-477-3273, menu option 5, and then request Benefits when prompted. To reach the HRSSC using TTY, call 866-260-7507.

Any employee currently in an exempt status who does not submit a new Form W-4 claiming a continuation of the exempt status will be converted to a taxable status, effective Pay Period (PP) 04-2016. For the exempt status to remain effective into 2016, updated Form W-4 information must be entered into *PostalEASE* no later than Wednesday, February 17, 2016, 3:00 P.M. Central Time. However, to ensure a seamless continuation of the exempt status for 2016, employees are encouraged to update their W-4 infor-

mation no later than a day or two in advance of the February 17 cut-off.

**Note:** An employee currently in an exempt status may file for exemption after February 17, the *PostalEASE* cut-off date; however, in that instance, the employee's exempt status will not be continuous from 2015 to 2016. Depending on the day of the pay period in which W-4 information is entered into *PostalEASE*, the 2016 exempt status is effective the pay period of entry or the pay period following entry.

Any employee who claimed exempt status for 2015 and who does not submit a new Form W-4 will have federal taxes withheld at the rate normally applicable to an employee claiming "Single" with "0" allowances. Employees with an exempt status (as of PP 27-2015) will receive printed messages on their earnings statements during PP 02-2016, PP 03-2016, and PP 04-2016 reminding them that a new Form W-4 is required.

### Reminders

- All administrative and managerial employees are prohibited from providing any tax advice to employees about the completion of Form W-4.
- Sending information about exempt Form W-4 to Eagan Accounting Services is no longer required.

— Payroll,  
Controller, 1-7-16

## Equipment Maintenance Allowance Schedule for Rural Routes

### Rural Carriers

In accordance with provisions of Article 9, Section 2.J.3 of the Rural Carrier National Agreement, effective January 9, 2016 (pay period 02-16), the equipment maintenance allowance (EMA) will decrease to 64.5 cents per mile. The EMA is 64.5 cents per mile, or a minimum of \$25.80 per day, whichever is greater.

### Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, Section 2.J.5,

receive an EMA of 64.5 cents per mile or \$7.05 per hour, whichever is greater. This EMA should not exceed the amount provided in the special equipment maintenance allowance for the route stops and miles.

### EMA Rate Schedule

The EMA rate schedule on pages [40](#) and [41](#) supersedes all previously published EMA schedules for employees receiving EMA.

— Collective Bargaining and Arbitration,  
Labor Relations, 1-7-16





EMA Rate Schedule (page 2 of 2)

USPS 26-9902		RURAL EQUIPMENT MAINTENANCE				R A T E S C H E D U L E				DATE 12-30-15									
MINNEAPOLIS ISC		BASED ON \$0.645 PER MILE				EFFECTIVE PP-YR 02-16				PAGE 2									
REPORT AAQ530PI		MILES STOPS = *0640**0660**0680**0700**0720**0740**0760**0780**0800**0820**0840**0860**0880**0900**0920**0940**0960**0980**1000																	
8	27.30	27.40	27.50	27.60	27.70	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10
9	27.40	27.50	27.60	27.70	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20
10	27.50	27.60	27.70	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30
11	27.60	27.70	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40
12	27.70	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50
13	27.80	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60
14	27.90	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70
15	28.00	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80
16	28.10	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90
17	28.20	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00
18	28.30	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10
19	28.40	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20
20	28.50	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30
21	28.60	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40
22	28.70	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50
23	28.80	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60
24	28.90	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70
25	29.00	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80
26	29.10	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90
27	29.20	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00
28	29.30	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10
29	29.40	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20
30	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30
31	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40
32	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50
33	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60
34	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70
35	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80
36	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90
37	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00
38	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10
39	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20
40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30
41	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40
42	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50
43	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60

## Government Relations

### Reminder: Franked (Congressional) Mail, Postage Payment, and Detention of Mail Guidelines

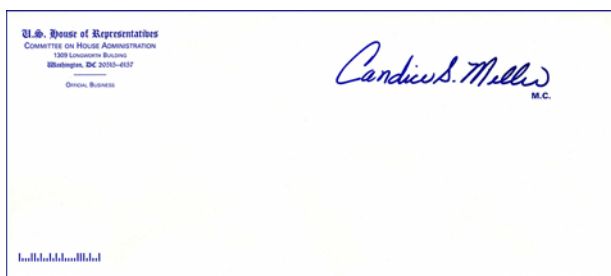
This article serves as a reminder regarding Franked Mail, also referenced as Congressional Mail. There have been recent reports of the improper identification and handling of Franked Mail in the mailstream, including returning it for postage or requiring postage due to customers. The following is a reminder of how to identify and process Franked Mail.

#### Official Mail (Franked)

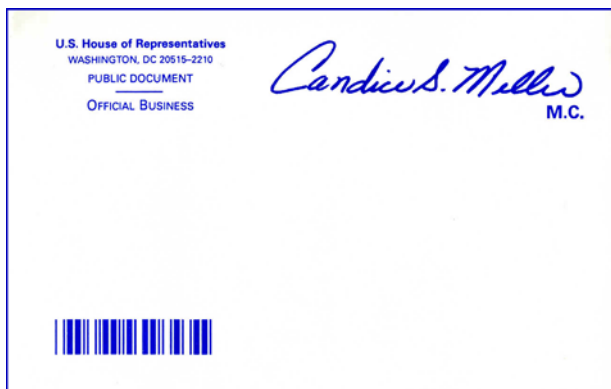
Franked Mail is defined as Official Mail sent without postage prepayment, which can be used only by members and members-elect of Congress, the Vice President, and other authorized individuals. Franked Mail is identified by the facsimile signature of the member of Congress (or authorized user as defined in *Domestic Mail Manual* (DMM) 703.6.1) in the upper right corner of the envelope or franked label, followed by "M.C." standing for member of Congress, or "U.S.S." for U.S. Senate.

#### Franked Mail Envelopes and Labels

Franked Mail consists of franked envelopes, or flats and packages with official franking labels preprinted with "franking" elements in the upper right hand corner, which are easily read. It is inappropriate to use a franked envelope as a label for the purpose of mailing another item. A franking label is required for items larger than a flat-sized envelope. See below for an example of a Franked Mail envelope and Franked Mail label.



Sample - Franked Mail Envelope



Sample - Franked Mail Label

#### Types of Franked Mailings

Mailings under the franking privilege include both single piece mailings sent by First-Class Mail<sup>®</sup>, Priority Mail<sup>®</sup>, and mass mailings. Mass mailings may be sent as First-Class Mail or Standard Mail<sup>®</sup>. Process and handle all Franked Mail according to the class of mail and special service indicated on the outside of the mailpiece. Franked Standard Mailings consist of newsletters, meeting notices, and other printed matter. The mailpieces may bear individual names and addresses or alternative address formats as outlined in DMM 602.3. While individual pieces are processed as Standard Mail, the overall mailing may be sent Priority Mail Open and Distribute<sup>™</sup>.

Most franked mass mailings for members of the House of Representatives are sent from Washington, DC. However, franked mass mailings for members of the House of Representatives may also be inducted at local Post Offices<sup>™</sup> outside of Washington, DC. Members, or vendors on their behalf, must submit a PS Form 3615, *Mailing Permit Application and Customer Profile*, to the entry Post Office when the first franked mass mailing is entered at that location. The United States Senate requires that all Senate frank mass mailings originate in Washington, DC.

#### Franking Blackout Period

A Member of Congress may not send any unsolicited mass mailing or mass communication (500 pieces or more) of substantially identical content during the designated "Franking Blackout" period, which begins 90 days before the date of any primary or general election in which the Member is a candidate for public office. The last day to send mass mailings or mass communications before the November 8, 2016, general election is August 10, 2016. The table below provides the cut-off dates for state primary elections. Mass mailings are permissible after the state's Primary Election Date and before the August 10, 2016, cut-off date prior to the General Election.

State	Mass Mailing Cut-off Date	Primary Election Date*
Alabama	12/2/2015	3/1/2016
Arkansas	12/2/2015	3/1/2016
Texas	12/2/2015	3/1/2016
Mississippi	12/9/2015	3/8/2016
Illinois	12/16/2015	3/15/2016
North Carolina	12/16/2015	3/15/2016
Ohio	12/16/2015	3/15/2016
Maryland	1/27/2016	4/26/2016
Pennsylvania	1/27/2016	4/26/2016
Indiana	2/3/2016	5/3/2016
Nebraska	2/10/2016	5/10/2016
West Virginia	2/10/2016	5/10/2016
Idaho	2/17/2016	5/17/2016
Kentucky	2/17/2016	5/17/2016
Oregon	2/17/2016	5/17/2016
Georgia	2/24/2016	5/24/2016

State	Mass Mailing Cut-off Date	Primary Election Date*
Puerto Rico	3/7/2016	6/5/2016
California	3/9/2016	6/7/2016
Iowa	3/9/2016	6/7/2016
Montana	3/9/2016	6/7/2016
New Jersey	3/9/2016	6/7/2016
New Mexico	3/9/2016	6/7/2016
South Dakota	3/9/2016	6/7/2016
Maine	3/16/2016	6/14/2016
Nevada	3/16/2016	6/14/2016
North Dakota	3/16/2016	6/14/2016
South Carolina	3/16/2016	6/14/2016
Virginia	3/16/2016	6/14/2016
Washington, DC	3/16/2016	6/14/2016
Colorado	3/30/2016	6/28/2016
New York	3/30/2016	6/28/2016
Oklahoma	3/30/2016	6/28/2016
Utah	3/30/2016	6/28/2016
Kansas	5/4/2016	8/2/2016
Michigan	5/4/2016	8/2/2016
Missouri	5/4/2016	8/2/2016
Washington	5/4/2016	8/2/2016
Tennessee	5/6/2016	8/4/2016
U.S. Virgin Islands	5/8/2016	8/6/2016
Connecticut	5/11/2016	8/9/2016
Minnesota	5/11/2016	8/9/2016
Vermont	5/11/2016	8/9/2016
Wisconsin	5/11/2016	8/9/2016
Hawaii	5/15/2016	8/13/2016
Alaska	5/18/2016	8/16/2016
Wyoming	5/18/2016	8/16/2016
Guam	5/29/2016	8/27/2016
Arizona	6/1/2016	8/30/2016
Florida	6/1/2016	8/30/2016
Delaware	6/15/2016	9/13/2016
New Hampshire	6/15/2016	9/13/2016
Rhode Island	6/15/2016	9/13/2016
Massachusetts	6/22/2016	9/20/2016
Louisiana	8/10/2016	11/8/2016
American Samoa	8/10/2016	11/8/2016
No. Mariana Islands	8/10/2016	11/8/2016

\* For states and territories that are not holding 2016 primary elections, the cut-off and election dates are reflective of the general election. The primary date for any state is subject to change by local legislation.

**Postage Payment**

Franked Mail must not be returned for postage or delivered to the recipient as “postage due”. Postage for Franked Mail is paid in aggregate by the U.S. Treasury to the Postal Service. **Franked Mail, therefore, must not be returned for collection of postage, nor should the recipient be charged postage due in order to receive the item.** Franked Mail sent from Washington, DC, is counted by the House of Representatives and the Senate, and reported to the Washington, DC Post Office and Postal Service Headquarters. Procedures for accounting for franked mailings entered outside Washington, DC, are found in the *Postal Operations Manual (POM)* 491.5.

**Detention of Mail**

With the exception of mail security (see *Administrative Support Manual* 274), Franked Mail should not be detained, and must be dispatched and delivered as addressed. If there are indications of possible abuse of the franking privilege, this must be reported to the Pricing and Classification Service Center (PCSC), which will refer the matter to the Postal Inspection Service for investigation and to Headquarters, Government Relations, for coordination with the appropriate congressional organization.

— Government Relations and Public Policy, 1-7-16

**Mailing and Shipping Services**

**Mail Alert**

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 mil-

lion pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
01/13/16–01/16/16	Seventh Avenue	Standard Catalog	5.0	National	3/5 Digit	Quad Graphics
01/13/16–01/16/16	Ashro	Standard Catalog	3.0	National	3/5 Digit	RR Donnelly
01/19/16–01/22/16	Midnight Velvet	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
01/20/16–01/23/16	Seventh Avenue	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics

— Business Customer Support and Services, Consumer and Industry Affairs, 1-7-16

## Stamp Services

### Stamp Announcement 16-01: Botanical Art Stamps



© 2015 USPS

On January 29, 2016, in Atlanta, GA, the U.S. Postal Service® will issue the *Botanical Art* stamps, (Forever® priced at 49 cents) in ten designs, in a pressure-sensitive adhesive (PSA) double-sided booklet of 20, \$9.80 (Item 680600) and a pressure-sensitive adhesive (PSA) booklet of 10, \$4.90 (Item 678700).

The stamps will go on sale nationwide January 29, 2016.

The U.S. Postal Service continues its tradition of beautiful floral-themed stamps with *Botanical Art*, in booklets of 10 and 20 stamps. The stamp art features ten different floral designs, each a detail of an illustration from an American nursery catalog printed between 1891 and 1912. The design details are courtesy of The New York Botanical Garden; the catalogs are part of NYBG's Nursery and Seed Catalog Collection, one of the largest and most important such collections in the U.S. Art director Ethel Kessler designed the stamps.

**Distribution: Item 680600, \$9.80 Botanical Art (Forever priced at 49 cents) Double-sided Booklet of 20 stamps**

Stamp Fulfillment Services will make an automatic push distribution to Premier Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at <https://sfsweb.usps.gov>. Post Offices may begin ordering stamps prior to the FDOI through SFS Web. However, offices should check the website noted above to determine the amount they will receive on their automatic push distribution.

**Distribution: Item 678700, \$4.90 Botanical Art (Forever priced at 49 cents) Booklet of 10 stamps**

Stamp Fulfillment Services will make an automatic push distribution to Premier Post Offices of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at <https://sfsweb.usps.gov>. Post Offices may begin ordering stamps prior to the FDOI through SFS Web. However, offices should check the website noted above to determine the amount they will receive on their automatic push distribution.

**How to Order the First-Day-of-Issue Postmark**

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at <http://www.usps.com/shop>, or by calling 800-782-6724. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Botanical Art Stamps  
Atlanta MPO  
Postmaster  
3900 Crown Road  
Atlanta, GA 30304-9998

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by March 29, 2016.

**How to Order First-Day Covers**

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items post-marked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog, online at <http://www.usps.com/shop>, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service  
 Catalog Request  
 PO Box 219014  
 Kansas City, MO 64121-9014

**Philatelic Products**

There are seven philatelic products for this stamp issue:

- 680606, Press Sheet with Die-Cut, \$78.40, (print quantity 300).
- 680608, Press Sheet without Die-Cut, \$78.40, (print quantity 350).
- 680610\*, Digital Color Postmark Keepsake (random single), \$11.95.
- 680616\*, First-Day Cover (set of 10), \$9.30.
- 680621\*, Digital Color Postmark (set of 10), \$16.40.
- 680624\*, Framed Art, \$29.95.
- 680630\*, Ceremony Program (random single), \$6.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Botanical Art</i>
Item Number:	680600
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Double-sided Booklet of 20 (10 designs)
Series:	N/A
Issue Date & City:	January 29, 2016, Atlanta, GA 30303
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Muller A76
Stamps per Booklet:	20
Print Quantity:	500,000,000 stamps
Paper Type:	Nonphosphored Type III Block Tag applied
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Stamp Orientation:	Vertical
Image Area (w x h):	0.77 x 1.05 in./19.56 x 26.67 mm
Stamp Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Full Booklet Size (w x h):	5.76 x 2.38 in./146.30 x 60.45 mm
Press Sheet Size (w x h):	23.04 x 4.76 in./585.22 x 120.90 mm

Colors:	Black, Cyan, Magenta, Yellow
Plate Size:	880 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	Cover "Botanical Art" Twenty First-Class Forever Stamps • USPS Logo • Plate numbers in peel strip area • © 2015 USPS • "Design details courtesy of the New York Botanical Garden" in peel strip area • Promotional Text in peel strip area
Issue:	<i>Botanical Art</i>
Item Number:	678700
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Booklet of 10 (10 designs)
Series:	N/A
Issue Date & City:	January 29, 2016, Atlanta, GA 30303
Art Director:	Ethel Kessler, Bethesda, MD
Designer:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Muller A76
Stamps per Booklet:	10
Print Quantity:	100,000,000 stamps
Paper Type:	Nonphosphored Type III Block Tag applied
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Stamp Orientation:	Vertical
Image Area (w x h):	0.77 x 1.05 in./19.56 x 26.67 mm
Stamp Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Full Booklet Size (w x h):	1.82 x 6.37 in./46.23 x 161.70 mm
Colors:	Black, Cyan, Magenta, Yellow
Plate Size:	520 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	Cover "Botanical Art" Ten First-Class Forever Stamps • USPS Logo • Plate numbers in peel strip area • "Design details courtesy of the New York Botanical Garden" • Purchasing Information • © 2015 USPS

— Stamp Services, Marketing and Sales, 1-7-16

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



January 1, 2016 – April 28, 2017

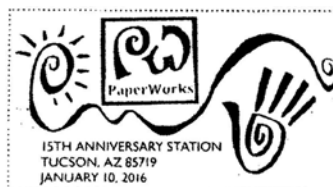
*U.S. Department of Transportation*

DOT 50<sup>th</sup> Anniversary Station  
Special Cancellations  
2 Massachusetts Avenue  
Washington, DC 20002-9998



January 8-10, 2016

*Orco Expo Stamp Show*  
Monkey Hear Sta. Year of the Monkey  
Postmaster  
1350 East Chapman  
Fullerton, CA 92834-9998



January 10, 2016

*Paper Works/Postal History Foundation*

15<sup>th</sup> Anniversary Station  
Postmaster  
920 North First Avenue  
Tucson, AZ 85719-4818

– Stamp Services,  
Marketing and Sales, 1-7-16

## How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop).

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the

request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then

forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

**Digital Color Postmarks**

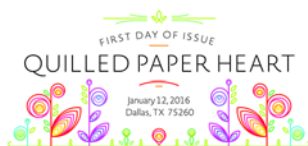
Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as “laser safe.” The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The

Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



**Digital Color Pictorial**

**Quilled Paper Heart Stamp**

401 Tom Landry Freeway, Rm 645  
Dallas, TX 75260-9998

March 12, 2016



**Digital Color Pictorial**

**Botanical Art Stamps**

Atlanta MPO  
Postmaster  
3900 Crown Road  
Atlanta, GA 30304-9998

March 29, 2016

– Stamp Services, Marketing and Sales, 1-7-16

## Supply Management

### USPS Headquarters Managers and Field Installation Heads: February 2016 Semi-Annual Capital Property Review

The next Semi-Annual Capital Property Review is scheduled to begin on February 1, 2016; the completion deadline is February 16, 2016. If you are the material accountability officer (MAO) or are responsible for conducting the Semi-Annual Capital Property Review and you need training or guidance, please contact a supporting Asset Accountability Service Center (AASC) at the following link: [http://blue.usps.gov/purchase/assetmgnt/am\\_aasc\\_home.htm](http://blue.usps.gov/purchase/assetmgnt/am_aasc_home.htm).

A MAO training course is also available on the Learning Management System (LMS) website — the course number is 10023576. The course provides basic instructions on how to track, transfer, and dispose of equipment and includes guidance on completing a Semi-Annual Capital Property Review and its associated forms.

– Asset Management Performance and Accountability, Supply Management, 1-7-16

# Postal Bulletin 2015 Annual Index

## January–December 2015

### PB 22406–22431

The following articles are updated regularly in the *Postal Bulletin* and are not listed in the index:

- Counterfeit Canadian Money Order Forms.
- Domestic Orders.
- Freely Associated States (FAS) Restrictions
- How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks.
- Invalid USPS Corporate Account Numbers.
- Mail Alert.
- Missing Children Posters.
- Missing, Lost, or Stolen Canadian Money Order Forms.
- Missing, Lost, or Stolen U.S. Money Order Forms.
- Overseas Military/Diplomatic Mail.
- Pictorial Postmarks Announcement.
- Post Office Changes.
- Stamps by Mail — Brochure Ordering Information.
- Thrift Savings Plan Fact Sheet.
- Toll-Free Number Available to Verify Canadian Money Orders.
- Verifying U.S. Postal Service Money Orders.
- What's New on USPS.com?
- Withholding of Mail Orders.

## - A -

### ADMINISTRATIVE SUPPORT MANUAL

Audits and Investigations ( <i>ASM Revision</i> ) . . . . .	22407 (01-22-15)
Audits and Investigations ( <i>ASM Revision</i> ) . . . . .	22426 (10-15-15)
Audits and Investigations ( <i>ASM Revision</i> ) . . . . .	22429 (11-26-15)
Community Contact ( <i>ASM Revision</i> ) . . . . .	22430 (12-10-15)
Personnel Security Clearances ( <i>ASM Revision</i> ) . . . . .	22408 (02-05-15)
Responsible Use of Social Media ( <i>ASM Revision</i> ) . . . . .	22431 (12-24-15)
Sealed Mail ( <i>ASM Revision</i> ) . . . . .	22428 (11-12-15)

## - C -

### CONSUMER/CUSTOMER RELATIONS

#### See also Publicity Kits.

2015 Mailing Promotions: Great Mailing Opportunities . . . . .	22419 (07-09-15)
2015 Mailing Promotions Make Mail “Irresistible” . . . . .	22417 (06-11-15)
Holiday Season 2015 ( <i>Publicity Kit</i> ) . . . . .	22427 (10-29-15)
Honoring Heroes: Williams Searuggs, Letter Carrier . . . . .	22417 (06-11-15)
Fire Prevention Week is October 4-10, 2015: Put Smoke Alarms in Your Home to Keep Your Family Safe . . . . .	22425 (10-01-15)
Mailbox Improvement Week, May 17–23, 2015 ( <i>Field Information Kit</i> ) . . . . .	22415 (05-14-15)
National Consumer Protection Week, March 1–7, 2015 ( <i>Field Information Kit</i> ) . . . . .	22409 (02-19-15)
National Dog Bite Prevention Week, May 16–22, 2015 ( <i>Field Information Kit</i> ) . . . . .	22414 (04-30-15)

## - D -

### DELIVERY

Clarification of Scans as Evidence of Mailing and the Placement of Collect on Delivery (COD) Forms ( <i>DMM Revision</i> ) . . . . .	22421 (08-06-15)
Delivery Services ( <i>POM Revision</i> ) . . . . .	22426 (10-15-15)
EAS Privately-Owned Vehicle Program . . . . .	22417 (06-11-15)
Mailbox Improvement Week, May 17–23, 2015 ( <i>Field Information Kit</i> ) . . . . .	22415 (05-14-15)
Notice to All Post Offices with Rural Delivery Service: Rural Carrier Guarantee Period . . . . .	22425 (10-01-15)
Retirement of PS Form 3816-AS, Collect on Delivery (COD) Card–Firm Mailings ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)



**DIRECTIVES**

**See also Administrative Support Manual, Domestic Mail Manual, Employee and Labor Relations Manual, Handbooks, International Mail Manual, Management Instructions, Posters, and Publications.**

**DIRECTIVES AND FORMS UPDATE**

Directives and Forms Update ( <i>Publication 223 Revision</i> ) . . . . .	22413 (04-16-15)
Directives and Forms Update ( <i>Publication 223 Revision</i> ) . . . . .	22419 (07-09-15)
Directives and Forms Update ( <i>Publication 223 Revision</i> ) . . . . .	22425 (10-01-15)
Directives and Forms Update ( <i>Publication 223 Revision</i> ) . . . . .	22430 (12-10-15)

**DIVERSITY**

U.S. Postal Service Diversity and Inclusion Statement . . . . .	22413 (04-16-15)
---	------------------

**DOMESTIC MAIL**

The Adherence of Seeds and Other Matter to Postage Stamps . . . . .	22431 (12-24-15)
---	------------------

**DOMESTIC MAIL MANUAL**

**See also Labeling Lists.**

Business Reply Mail ( <i>DMM Revision</i> ) . . . . .	22422 (08-20-15)
Clarification of Census Bureau Filing Regulations for U.S. Territories ( <i>DMM Revision</i> ) . . . . .	22415 (05-14-15)
Clarification of Content Eligibility for Standard Mail Marketing Parcels ( <i>DMM Revision</i> ) . . . . .	22412 (04-02-15)
Clarification of Postage Payment Information for Mail to Military Post Offices ( <i>DMM Revision</i> ) . . . . .	22414 (04-30-15)
Clarification of Scans as Evidence of Mailing and the Placement of Collect on Delivery (COD) Forms ( <i>DMM Revision</i> ) . . . . .	22421 (08-06-15)
Clarification on Content Eligibility for Marketing Parcels ( <i>DMM Notice</i> ) . . . . .	22406 (01-08-15)
Click-N-Ship for Business Transitioning to a USPS Meter Label Solution ( <i>DMM Revision</i> ) . . . . .	22414 (04-30-15)
Competitive Post Office Box Services ( <i>DMM Revision</i> ) . . . . .	22428 (11-12-15)
Domestic Competitive Products Pricing and Mailing Standards Changes ( <i>DMM Revision</i> ) . . . . .	22408 (02-05-15)
Domestic Competitive Products Pricing and Mailing Standards Changes ( <i>DMM Revision</i> ) . . . . .	22430 (12-10-15)
First-Class Package Service Maximum Dimensions ( <i>DMM Revision</i> ) . . . . .	22430 (12-10-15)
Freely Associated States Pricing ( <i>DMM Clarification</i> ) . . . . .	22413 (04-16-15)
Letter Tray Preparation ( <i>DMM Revision</i> ) . . . . .	22406 (01-08-15)
Mandatory Use of Customs Declaration PS Form 2976-B on APO/FPO/DPO Priority Mail Express ( <i>DMM Revision</i> ) . . . . .	22418 (06-25-15)
Meter Provider Update ( <i>DMM Revision</i> ) . . . . .	22428 (11-12-15)
Minimum Mailability Dimensions ( <i>DMM Clarification</i> ) . . . . .	22415 (05-14-15)
New Flats Sequencing System (FSS) Sortation Level ( <i>DMM Revision</i> ) . . . . .	22417 (06-11-15)
New Mailing Standards for Domestic Mailing Services Products ( <i>DMM Revision</i> ) . . . . .	22415 (05-14-15)
New Standards for Domestic Certificates of Mailing ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)
No Handwritten Customs Forms May Be Submitted to a Business Mail Entry Unit (BMEU) ( <i>DMM Revision</i> ) . . . . .	22428 (11-12-15)
Parcel Simplification ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)
Periodicals Marked Copy ( <i>DMM Revision</i> ) . . . . .	22422 (08-20-15)
Pickup on Demand Service ( <i>DMM Revision</i> ) . . . . .	22427 (10-29-15)
Postage Evidencing Systems — Legibility of Postage ( <i>DMM Revision</i> ) . . . . .	22426 (10-15-15)
Postage Evidencing Systems — Revised Procedures for Collection of Postage Discrepancies ( <i>DMM Revision</i> ) . . . . .	22420 (07-23-15)
Premium Forwarding Service Commercial ( <i>DMM Revision</i> ) . . . . .	22413 (04-16-15)
Premium Forwarding Service Commercial ( <i>DMM Revision</i> ) . . . . .	22422 (08-20-15)
Priority Mail Express ( <i>DMM Revision</i> ) . . . . .	22429 (11-26-15)
Priority Mail Express Open and Distribute and Priority Mail Open and Distribute ( <i>DMM Revision</i> ) . . . . .	22429 (11-26-15)
Products Mailable at Nonprofit Standard Mail Prices ( <i>DMM Revision</i> ) . . . . .	22408 (02-05-15)
Products Mailable at Nonprofit Standard Mail Prices ( <i>DMM Revision</i> ) . . . . .	22429 (11-26-15)
Provision for New First-Class Package Service Commercial Plus Customers ( <i>DMM Revision</i> ) . . . . .	22415 (05-14-15)
Retirement of PS Form 3816-AS, Collect on Delivery (COD) Card—Firm Mailings ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)
Updated Addressing Standards for Military Addresses ( <i>DMM Revision</i> ) . . . . .	22414 (04-30-15)
Updated Restrictions — Freely Associated States (FAS) ( <i>DMM Revision</i> ) . . . . .	22413 (04-16-15)

**DRINKING WATER**

eBuy2 Yearly Purchases of 5-Gallon Bottled Drinking Water Services from Nestle and DS Waters for Fiscal Year 2016 . . . . .	22426 (10-15-15)
---	------------------

**- E -****EMPLOYEE AND LABOR RELATIONS MANUAL**

Back Pay Limitations ( <i>ELM Revision</i> ) . . . . .	22413 (04-16-15)
Behavior and Personal Habits ( <i>ELM Revision</i> ) . . . . .	22421 (08-06-15)
Employee Relations ( <i>ELM Revision</i> ) . . . . .	22424 (09-17-15)
Employee Relations ( <i>ELM Revision</i> ) . . . . .	22425 (10-01-15)
Employment and Placement ( <i>ELM Revision</i> ) . . . . .	22413 (04-16-15)
FERS Further Revised Annuity Employee ( <i>ELM Revision</i> ) . . . . .	22411 (03-19-15)
FERS Revised Annuity Employees (RAE) ( <i>ELM Revision</i> ) . . . . .	22411 (03-19-15)
Flag Recognition Benefit ( <i>ELM Revision</i> ) . . . . .	22429 (11-26-15)
Leave Accrual Changes for Certain Postmasters and EAS Employees ( <i>ELM Revision</i> ) . . . . .	22417 (06-11-15)
Postmaster Relief Conversions to Career ( <i>ELM Revision</i> ) . . . . .	22431 (12-24-15)
Recognition and Awards ( <i>ELM Revision</i> ) . . . . .	22412 (04-02-15)
Safety and Health ( <i>ELM Revision</i> ) . . . . .	22407 (01-22-15)
Safety, Health, and Environment ( <i>ELM Revision</i> ) . . . . .	22415 (05-14-15)
Severance Pay ( <i>ELM Revision</i> ) . . . . .	22425 (10-01-15)

**EMPLOYEES**

**See also Employee and Labor Relations Manual, Safety and Health, and Voice of the Employee.**

**General**

2016 Pay Dates and Leave Year . . . . .	22429 (11-26-15)
2016 Social Security and Medicare Tax Withholding Rates and Limits . . . . .	22429 (11-26-15)
Back Pay Limitations ( <i>ELM Revision</i> ) . . . . .	22413 (04-16-15)
Christmas Pay Procedures for Rural Carriers . . . . .	22427 (10-29-15)
Equal Employment Opportunity Policy Statement . . . . .	22411 (03-19-15)
Federal Income Tax Withholding . . . . .	22431 (12-24-15)
Federal Taxation Percentages for Supplemental Wages . . . . .	22431 (12-24-15)
FERS Further Revised Annuity Employee ( <i>ELM Revision</i> ) . . . . .	22411 (03-19-15)
FERS Revised Annuity Employees (RAE) ( <i>ELM Revision</i> ) . . . . .	22411 (03-19-15)
Form W-2, Wage and Tax Statement — Changing Your Current Mailing Address . . . . .	22428 (11-12-15)
Form W-4 Completion for Employees Claiming Exempt Status for 2015 . . . . .	22406 (01-08-15)
IRS Reporting Requirements of Attorney Fees, Back Pay, or Wages . . . . .	22428 (11-12-15)
Leave Accrual Changes for Certain Postmasters and EAS Employees ( <i>ELM Revision</i> ) . . . . .	22417 (06-11-15)
Local Tax Code Information . . . . .	22428 (11-12-15)
Notice to All Post Offices with Rural Delivery Service: Rural Carrier Guarantee Period . . . . .	22425 (10-01-15)
Open Season Is Coming — Here's What You Need to Know . . . . .	22427 (10-29-15)
Penalty Overtime Exclusion . . . . .	22426 (10-15-15)
Phased Retirement . . . . .	22419 (07-09-15)
Postal Service Policy on Workplace Harassment . . . . .	22411 (03-19-15)
Postmaster Relief Conversions to Career ( <i>ELM Revision</i> ) . . . . .	22431 (12-24-15)
Recognition and Awards ( <i>ELM Revision</i> ) . . . . .	22412 (04-02-15)
Self Plus One — FEHB New Enrollment Type Offered to Employees in 2015 . . . . .	22429 (11-26-15)
Severance Pay ( <i>ELM Revision</i> ) . . . . .	22425 (10-01-15)
Understanding FERS-RAE and FERS-FRAE . . . . .	22423 (09-03-15)
U.S. Postal Service Diversity and Inclusion Statement . . . . .	22413 (04-16-15)
Wage Overpayment Indebtedness — Tax Treatment . . . . .	22428 (11-12-15)

**ENERGY ACTION MONTH**

Energy Action Month 2015 — Actions Speak Louder than Words . . . . .	22424 (09-17-15)
--	------------------

**ENVIRONMENT**

**See Sustainability.**

**EQUIPMENT MAINTENANCE ALLOWANCE SCHEDULE**

Equipment Maintenance Allowance Schedule for Rural Routes . . . . .	22406 (01-08-15)
Equipment Maintenance Allowance Schedule for Rural Routes . . . . .	22413 (04-16-15)
Equipment Maintenance Allowance Schedule for Rural Routes . . . . .	22419 (07-09-15)
Equipment Maintenance Allowance Schedule for Rural Routes . . . . .	22425 (10-01-15)

**ETHICS AND COMPLIANCE OFFICE**

Your Smart Business Moments Initiative . . . . .	22427 (10-29-15)
--	------------------

**- F -****FIELD INFORMATION KITS**

2015 Open Season Kit ( <i>Field Information Kit</i> ) . . . . .	22428 (11-12-15)
Fire Prevention Week is October 4-10, 2015: Put Smoke Alarms in Your Home to Keep Your Family Safe . . . . .	22425 (10-01-15)
Mailbox Improvement Week, May 17–23, 2015 ( <i>Field Information Kit</i> ) . . . . .	22415 (05-14-15)
National Consumer Protection Week, March 1–7, 2015 ( <i>Field Information Kit</i> ) . . . . .	22409 (02-19-15)
National Dog Bite Prevention Week, May 16–22, 2015 ( <i>Field Information Kit</i> ) . . . . .	22414 (04-30-15)

**FINANCE****See also Equipment Maintenance Allowance Schedule, Forms, Handbooks, International Reply Coupons, and Pay Dates and Leave Year.**

2016 Pay Dates and Leave Year . . . . .	22429 (11-26-15)
2016 Social Security and Medicare Tax Withholding Rates and Limits . . . . .	22429 (11-26-15)
2014 Tax Information: Form W-2 Wage and Tax Statement; Form 1099 . . . . .	22406 (01-08-15)
Change in Procedure for Stamp Orders to RMPO Offices . . . . .	22407 (01-22-15)
Christmas Pay Procedures for Rural Carriers . . . . .	22427 (10-29-15)
Discontinuance of VAR Refunds at the Retail Window . . . . .	22408 (02-05-15)
Federal Income Tax Withholding . . . . .	22431 (12-24-15)
Federal Taxation Percentages for Supplemental Wages . . . . .	22431 (12-24-15)
Finance Number Control Master (FNCM) Request Freeze . . . . .	22424 (09-17-15)
Fiscal Year 2015 Closing Guidance: Message from the Controller . . . . .	22420 (07-23-15)
Forever Items Stock Revaluation Instructions . . . . .	22416 (05-28-15)
Forever Stamps Price Change Instructions for Stamps by Mail Orders . . . . .	22416 (05-28-15)
Form W-2, Wage and Tax Statement — Changing Your Current Mailing Address . . . . .	22428 (11-12-15)
Form W-4 Completion for Employees Claiming Exempt Status for 2015 . . . . .	22406 (01-08-15)
IRS Reporting Requirements of Attorney Fees, Back Pay, or Wages . . . . .	22428 (11-12-15)
Local Tax Code Information . . . . .	22428 (11-12-15)
Penalty Overtime Exclusion . . . . .	22426 (10-15-15)
Procedures for Handling Unsold Migratory Bird (Duck) Stamps . . . . .	22420 (07-23-15)
Reminder: International Reply Coupons (Return Dates: February 1–28, 2015) . . . . .	22408 (02-05-15)
Reminder: International Reply Coupons (Return Dates: January 1–31, 2016) . . . . .	22430 (12-10-15)
Stamp Fulfillment Services Facility Audit Information . . . . .	22419 (07-09-15)
Wage Overpayment Indebtedness — Tax Treatment . . . . .	22428 (11-12-15)

**FIRE PREVENTION WEEK**

Fire Prevention Week is October 4-10, 2015: Put Smoke Alarms in Your Home to Keep Your Family Safe . . . . .	22425 (10-01-15)
Smoke Detector Disposal . . . . .	22426 (10-15-15)

**FLAG DISPLAY**

Displaying the U.S. Flag and the POW-MIA Flag . . . . .	22418 (06-25-15)
Displaying the U.S. Flag and the POW-MIA Flag . . . . .	22425 (10-01-15)
Flag Recognition Benefit ( <i>ELM Revision</i> ) . . . . .	22429 (11-26-15)
Regulations for Proper Flag Display . . . . .	22418 (06-25-15)
Regulations for Proper Flag Display . . . . .	22425 (10-01-15)

**FORMS**

Mandatory Use of Customs Declaration PS Form 2976-B on APO/FPO/DPO Priority Mail Express ( <i>DMM Revision</i> ) . . . . .	22418 (06-25-15)
Notice: Updated Extra Service Forms Availability . . . . .	22415 (05-14-15)
PS Form 61 Revision: Appointment Affidavit . . . . .	22418 (06-25-15)
PS Form 3811, Domestic Return Receipt — July 2015 Updates . . . . .	22427 (10-29-15)
PS Form 3972 Revision: Leave Absence Analysis . . . . .	22431 (12-24-15)
Retirement of PS Form 3816-AS, Collect on Delivery (COD) Card–Firm Mailings ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)

**FREE MAIL**

Free Mail Program for U.S. Armed Forces . . . . .	22417 (06-11-15)
---	------------------

**- H -****HANDBOOKS**

Handbook EL-921 is Now Available . . . . .	22421 (08-06-15)
Revised Handbook AS-353, Address Change, Mail Forwarding, and Related Services . . . . .	22428 (11-12-15)

Revised Handbook AS-353, Customer Registration . . . . .	22430 (12-10-15)
Revised Handbook AS-353, International Services . . . . .	22409 (02-19-15)
Revised Handbook AS-353, Revenue Assurance System . . . . .	22426 (10-15-15)
Revised Handbook EL-312, Assignment, Reassignment, and Placement . . . . .	22409 (02-19-15)
Revised Handbook EL-312, Assignment, Reassignment, and Promotion . . . . .	22412 (04-02-15)
Revised Handbook EL-312, Assignment, Reassignment, and Promotion . . . . .	22420 (07-23-15)
Revised Handbook EL-312, Employment Eligibility and Suitability . . . . .	22422 (08-20-15)
Revised Handbook EL-312, External Vacancy Announcements and Veterans' Preference Claims . . . . .	22429 (11-26-15)
Revised Handbook EL-312, Recruitment . . . . .	22410 (03-05-15)
Revised Handbook EL-312, Recruitment . . . . .	22428 (11-12-15)
Revised Handbook EL-312, Suitability . . . . .	22413 (04-16-15)
Revised Handbook EL-312, Vacancy Announcements and Veterans' Preference Claims . . . . .	22408 (02-05-15)
Revised Handbook EL-505, Rehabilitation Program . . . . .	22407 (01-22-15)
Revised Handbook F-1, Accounting Policy . . . . .	22407 (01-22-15)
Revised Handbook F-15, Approving Officials . . . . .	22423 (09-03-15)
Revised Handbook F-23, Accounting Policy . . . . .	22407 (01-22-15)
Revised Handbook F-101, Non-PO 6-Hour Remotely Managed Post Offices . . . . .	22422 (08-20-15)
Revised Handbook M-41, Carrier Duties . . . . .	22429 (11-26-15)
Revised Handbook M-41, On Route . . . . .	22417 (06-11-15)
Revised Handbook PO-603, Delivery Point Sequencing (DPS) Flats . . . . .	22419 (07-09-15)
Revised Handbook RE-1, Acquisition of Real Property and Real Estate Services . . . . .	22426 (10-15-15)
Revised Handbook RE-6, Facilities Environmental Guide . . . . .	22425 (10-01-15)

## HEROES

Honoring Heroes: Williams Searuggs, Letter Carrier . . . . .	22417 (06-11-15)
--	------------------

## HOLIDAY SEASON KIT

Holiday Season 2015 ( <i>Publicity Kit</i> ) . . . . .	22427 (10-29-15)
--	------------------

## HUMAN RESOURCES

See **Employees**.

## - I -

### INFORMATION SECURITY

Cyber Intrusion Update: Employees Encouraged to Use Credit-monitoring Service . . . . .	22406 (01-08-15)
CyberSafe at USPS Presents National Cyber Security Awareness Month to Spotlight the Importance of Information Security . . . . .	22426 (10-15-15)
Don't Take the Bait: Best Practices to Avoid Phishing Schemes and Keep Email Safe . . . . .	22429 (11-26-15)
Holiday Phishing: Online Criminals Using Email Scams . . . . .	22407 (01-22-15)
Protect Yourself: Don't Get Hooked by Phishing Scams . . . . .	22408 (02-05-15)
This Season of Giving, Give Yourself the Gift of Information Security . . . . .	22430 (12-10-15)

### INFORMATION TECHNOLOGY

Cyber Intrusion Update: Employees Encouraged to Use Credit-monitoring Service . . . . .	22406 (01-08-15)
---	------------------

### INTERNATIONAL MAIL

Temporary Suspension of Mail Service to Yemen . . . . .	22421 (08-06-15)
---	------------------

### INTERNATIONAL MAIL MANUAL

Adding Bonaire, Sint Eustatius, and Saba as a Separate Country Listing ( <i>IMM Revision</i> ) . . . . .	22430 (12-10-15)
Burma (Myanmar), Kiribati, and Sao Tome and Principe Establish Priority Mail Express International Service ( <i>IMM Revision</i> ) . . . . .	22408 (02-05-15)
Certificate of Mailing Service Available for Priority Mail International Service ( <i>IMM Revision</i> ) . . . . .	22431 (12-24-15)
Changes to Pricing and Mailing Standards for International Shipping Services ( <i>IMM Revision</i> ) . . . . .	22408 (02-05-15)
Changes to Pricing and Mailing Standards for International Shipping Services ( <i>IMM Revision</i> ) . . . . .	22430 (12-10-15)
Country Listings Name Changes ( <i>IMM Revision</i> ) . . . . .	22408 (02-05-15)
Editorial Corrections ( <i>IMM Revision</i> ) . . . . .	22427 (10-29-15)
Foreign Office of Exchange Code for IPA and ISAL Service to Brazil ( <i>IMM Revision</i> ) . . . . .	22424 (09-17-15)
Foreign Office of Exchange Code for IPA Service to Malawi ( <i>IMM Revision</i> ) . . . . .	22414 (04-30-15)
Global Direct Entry Wholesaler Program ( <i>IMM Revision</i> ) . . . . .	22409 (02-19-15)
Global Shipping Software (GSS) Update ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
Indemnity Limits for International Registered Mail Service ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)

Individual Country Listing for Hong Kong ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
International Merchandise Insurance Limits for Three Countries ( <i>IMM Revision</i> ) . . . . .	22409 (02-19-15)
International Reply Coupons ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
Lithium Battery Terminology ( <i>IMM Revision</i> ) . . . . .	22410 (03-05-15)
Modified Implementation Date for International Price Change ( <i>IMM Revision</i> ) . . . . .	22414 (04-30-15)
Preparation Requirements for Priority Mail Express International Shipments ( <i>IMM Revision</i> ) . . . . .	22418 (06-25-15)
Priority Mail International Insurance to Bahamas ( <i>IMM Revision</i> ) . . . . .	22421 (08-06-15)
Replacing Click-N-Ship for Business with a USPS Meter Label Solution ( <i>IMM Revision</i> ) . . . . .	22413 (04-16-15)
U.S. Government Sanctions on Crimea Region of Ukraine ( <i>IMM Revision</i> ) . . . . .	22411 (03-19-15)
U.S. Government Sanctions Programs ( <i>IMM Revision</i> ) . . . . .	22411 (03-19-15)

### INTERNATIONAL REGISTERED MAIL

Indemnity Limits for International Registered Mail Service ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
Tracking Suppression of Import Registered Mail . . . . .	22424 (09-17-15)

### INTERNATIONAL REPLY COUPONS

International Reply Coupons ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
Reminder: International Reply Coupons (Return Dates: February 1–28, 2015) . . . . .	22408 (02-05-15)
Reminder: International Reply Coupons (Return Dates: January 1–31, 2016) . . . . .	22430 (12-10-15)

## - L -

### LABELING LISTS

Correction: Labeling List Changes for July . . . . .	22420 (07-23-15)
Correction: Labeling List Update for 9/1 Effective Lists (Published on 8/7) . . . . .	22422 (08-20-15)
Labeling List Changes . . . . .	22406 (01-08-15)
Labeling List Changes . . . . .	22408 (02-05-15)
Labeling List Changes . . . . .	22410 (03-05-15)
Labeling List Changes . . . . .	22411 (03-19-15)
Labeling List Changes . . . . .	22414 (04-30-15)
Labeling List Changes . . . . .	22415 (05-14-15)
Labeling List Changes . . . . .	22418 (06-25-15)
Labeling List Changes . . . . .	22419 (07-09-15)
Labeling List Changes . . . . .	22421 (08-06-15)
Labeling List Changes . . . . .	22426 (10-15-15)
Labeling List Changes . . . . .	22428 (11-12-15)
Labeling List Changes . . . . .	22431 (12-24-15)

### LETTERS

Poster 159, Workplace Harassment: Know Your Rights! Take Responsibility! — Cover Letter . . . . .	22416 (05-28-15)
---	------------------

## - M -

### MAILBOX IMPROVEMENT WEEK

Mailbox Improvement Week, May 17–23, 2015 ( <i>Field Information Kit</i> ) . . . . .	22415 (05-14-15)
--	------------------

### MAIL TRANSPORT EQUIPMENT

Mail Transport Equipment: Help Save Time and Money . . . . .	22410 (03-05-15)
--	------------------

### MAILING AND SHIPPING

#### See also Domestic Mail Manual, International Mail Manual, Labeling Lists, and Mover's Guide.

2015 Postal Explorer CDs Available to Post Offices without Internet Connection . . . . .	22421 (08-06-15)
Business Reply Mail ( <i>DMM Revision</i> ) . . . . .	22422 (08-20-15)
Clarification of Content Eligibility for Standard Mail Marketing Parcels ( <i>DMM Revision</i> ) . . . . .	22412 (04-02-15)
Clarification of Scans as Evidence of Mailing and the Placement of Collect on Delivery (COD) Forms ( <i>DMM Revision</i> ) . . . . .	22421 (08-06-15)
First-Class Package Service Maximum Dimensions ( <i>DMM Revision</i> ) . . . . .	22430 (12-10-15)
Global Shipping Software (GSS) Update ( <i>IMM Revision</i> ) . . . . .	22428 (11-12-15)
International Updates: National Recertification for Mailers Privately Printing Customs Declaration Forms . . . . .	22417 (06-11-15)
Minimum Mailability Dimensions ( <i>DMM Clarification</i> ) . . . . .	22415 (05-14-15)
New Mailing Standards for Domestic Mailing Services Products ( <i>DMM Revision</i> ) . . . . .	22415 (05-14-15)
New Standards for Domestic Certificates of Mailing ( <i>DMM Revision</i> ) . . . . .	22431 (12-24-15)
Non-IMI/IBI Indicia Will be Discontinued . . . . .	22430 (12-10-15)

Postage Evidencing Systems — Legibility of Postage ( <i>DMM Revision</i> ) . . . . .	22426 (10-15-15)
Products Mailable at Nonprofit Standard Mail Prices ( <i>DMM Revision</i> ) . . . . .	22408 (02-05-15)
Products Mailable at Nonprofit Standard Mail Prices ( <i>DMM Revision</i> ) . . . . .	22429 (11-26-15)
Premium Forwarding Service Residential: Make Sure Your Mail Goes with You. . . . .	22407 (01-22-15)
Replacing Click-N-Ship for Business with a USPS Meter Label Solution ( <i>IMM Revision</i> ) . . . . .	22413 (04-16-15)
'Tis the Season for Returns . . . . .	22431 (12-24-15)
USPS Package Intercept Scores Touchdown with Customers . . . . .	22419 (07-09-15)

#### MARKETING

2015 Mailing Promotions: Great Mailing Opportunities. . . . .	22419 (07-09-15)
2015 Mailing Promotions Make Mail “Irresistible” . . . . .	22417 (06-11-15)

#### MILITARY MAIL

Clarification of Postage Payment Information for Mail to Military Post Offices ( <i>DMM Revision</i> ). . . . .	22414 (04-30-15)
Free Mail Program for U.S. Armed Forces. . . . .	22417 (06-11-15)
Mandatory Use of Customs Declaration PS Form 2976-B on APO/FPO/DPO Priority Mail Express ( <i>DMM Revision</i> ) . . . . .	22418 (06-25-15)
Updated Addressing Standards for Military Addresses ( <i>DMM Revision</i> ) . . . . .	22414 (04-30-15)

#### MOVER’S GUIDE

Publication 75, Mover’s Guide, News . . . . .	22406 (01-08-15)
Publication 75, Mover’s Guide, News . . . . .	22411 (03-19-15)
Publication 75, Mover’s Guide, News . . . . .	22412 (04-02-15)
Publication 75, Mover’s Guide, News . . . . .	22418 (06-25-15)
Publication 75, Mover’s Guide, News . . . . .	22419 (07-09-15)

#### - N -

#### NATIONAL CONSUMER PROTECTION WEEK

National Consumer Protection Week, March 1–7, 2015 ( <i>Field Information Kit</i> ). . . . .	22409 (02-19-15)
--	------------------

#### NATIONAL CYBER SECURITY AWARENESS MONTH

CyberSafe at USPS Presents National Cyber Security Awareness Month to Spotlight the Importance of Information Security . . . . .	22426 (10-15-15)
--	------------------

#### NATIONAL DOG BITE PREVENTION WEEK

National Dog Bite Prevention Week, May 16–22, 2015 ( <i>Field Information Kit</i> ) . . . . .	22414 (04-30-15)
---	------------------

#### NEW PRODUCTS AND INNOVATIONS

2015 Mailing Promotions: Great Mailing Opportunities. . . . .	22419 (07-09-15)
2015 Mailing Promotions Make Mail “Irresistible” . . . . .	22417 (06-11-15)

#### NOTICES

Notice: Clarification of New Flats Sequencing System (FSS) Column Header Abbreviation . . . . .	22418 (06-25-15)
Notice: Updated Extra Service Forms Availability . . . . .	22415 (05-14-15)

#### - O -

#### OPEN SEASON 2015

2015 Open Season Kit ( <i>Field Information Kit</i> ) . . . . .	22428 (11-12-15)
Annual Leave Exchange Option Poster . . . . .	22428 (11-12-15)
Federal Employees Health Benefits Open Season Poster. . . . .	22428 (11-12-15)
Flexible Spending Account Poster . . . . .	22428 (11-12-15)
Flexible Spending Accounts 2015 Open Season: November 9–December 14, 2015. . . . .	22428 (11-12-15)
Open Season Is Coming — Here’s What You Need to Know . . . . .	22427 (10-29-15)
Self Plus One — FEHB New Enrollment Type Offered to Employees in 2015. . . . .	22429 (11-26-15)

**- P -****PASSPORTS**

A U.S. Passport is Your Key to International Travel . . . . .	22406 (01-08-15)
A U.S. Passport is Your Key to International Travel . . . . .	22413 (04-16-15)
A U.S. Passport is Your Key to International Travel . . . . .	22421 (08-06-15)

**PAYMENT TECHNOLOGY**

Non-IMI/IBI Indicia Will be Discontinued . . . . .	22430 (12-10-15)
--	------------------

**PERSONNEL**

**See Employees.**

**PHILATELY****General**

2015 Philatelic Products Make Great Holiday Gifts . . . . .	22429 (11-26-15)
2015 Stamp Yearbook and The Postal Service Guide to U.S. Stamps — 42nd Edition . . . . .	22426 (10-15-15)
A Charlie Brown Christmas Stamps ( <i>Publicity Kit</i> ) . . . . .	22425 (10-01-15)
Correction: Cherry Blossom (Item 468200) Remains on Sale at SFS . . . . .	22413 (04-16-15)
Correction: Ferns Stamp Coils . . . . .	22417 (06-11-15)
Correction: How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks . . . . .	22423 (09-03-15)
Correction: Item 222100, 228100, 228400 Fanciful Flower Stamped Cards . . . . .	22419 (07-09-15)
Correction: Item 473200 United States Coast Guard Stamp . . . . .	22420 (07-23-15)
Correction: Item 589015 Elvis Presley Stamp . . . . .	22420 (07-23-15)
Correction: Item 789600, \$49.00 Flag for All Seasons Coil/100 Stamps . . . . .	22413 (04-16-15)
Correction: Letters from Santa — North Pole Postmarks . . . . .	22429 (11-26-15)
Correction: Paul Newman Stamp . . . . .	22425 (10-01-15)
Correction: Philatelic Products for Gifts of Friendship Stamps . . . . .	22413 (04-16-15)
Correction: Pictorial Postmarks . . . . .	22421 (08-06-15)
Correction: Pictorial Postmarks . . . . .	22426 (10-15-15)
Correction: Pictorial Postmarks . . . . .	22428 (11-12-15)
Correction: Spectrum Eagle Reissue . . . . .	22423 (09-03-15)
Correction: Stamp Announcement 15-30: Summer Harvest Stamps . . . . .	22418 (06-25-15)
Correction: Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22417 (06-11-15)
Correction: Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22418 (06-25-15)
Forever Items Stock Revaluation Instructions . . . . .	22416 (05-28-15)
Forever Stamps Price Change Instructions for Stamps by Mail Orders . . . . .	22416 (05-28-15)
Procedures for Handling Unsold Migratory Bird (Duck) Stamps . . . . .	22420 (07-23-15)
Showcasing America's Calling Cards . . . . .	22408 (02-05-15)
Special Olympics World Games Stamp ( <i>Publicity Kit</i> ) . . . . .	22420 (07-23-15)
Stamp Fulfillment Services Facility Audit Information . . . . .	22419 (07-09-15)
United States Coast Guard Stamp ( <i>Publicity Kit</i> ) . . . . .	22420 (07-23-15)
USPS Adds One of the Greatest to the Music Icons Series: Elvis Presley . . . . .	22423 (09-03-15)

**New Issues**

A Charlie Brown Christmas ( <i>Stamp Announcement 15-39</i> ) . . . . .	22423 (09-03-15)
Bobcat Stamp ( <i>Stamp Announcement 15-6</i> ) . . . . .	22406 (01-08-15)
Civil War: 1865 ( <i>Stamp Announcement 15-14</i> ) . . . . .	22410 (03-05-15)
Coastal Birds ( <i>Stamp Announcement 15-22</i> ) . . . . .	22416 (05-28-15)
Eastern Tiger Swallowtail (Butterfly) ( <i>Stamp Announcement 15-27</i> ) . . . . .	22416 (05-28-15)
Elvis Presley ( <i>Stamp Announcement 15-33</i> ) . . . . .	22419 (07-09-15)
Fanciful Flowers Stamped Card ( <i>Stamp Announcement 15-31</i> ) . . . . .	22418 (06-25-15)
Ferns ( <i>Stamp Announcement 15-15</i> ) . . . . .	22410 (03-05-15)
Flannery O'Connor ( <i>Stamp Announcement 15-28</i> ) . . . . .	22416 (05-28-15)
From Me to You ( <i>Stamp Announcement 15-13</i> ) . . . . .	22410 (03-05-15)
Geometric Snowflakes ( <i>Stamp Announcement 15-40</i> ) . . . . .	22424 (09-17-15)
Gifts of Friendship ( <i>Stamp Announcement 15-17</i> ) . . . . .	22411 (03-19-15)
Ingrid Bergman ( <i>Stamp Announcement 15-34</i> ) . . . . .	22420 (07-23-15)
Martin Ramirez ( <i>Stamp Announcement 15-12</i> ) . . . . .	22409 (02-19-15)
Maya Angelou ( <i>Stamp Announcement 15-16</i> ) . . . . .	22411 (03-19-15)
Medal of Honor: Vietnam War ( <i>Stamp Announcement 15-21</i> ) . . . . .	22413 (04-16-15)

Migratory Bird Hunting and Conservation ( <i>Stamp Announcement 15-29</i> ) . . . . .	22416 (05-28-15)
Missing Children ( <i>Stamp Announcement 15-20</i> ) . . . . .	22413 (04-16-15)
Neon Celebrate! ( <i>Stamp Announcement 15-38</i> ) . . . . .	22423 (09-03-15)
Paul Newman ( <i>Stamp Announcement 15-36</i> ) . . . . .	22422 (08-20-15)
Penguins ( <i>Stamp Announcement 15-23</i> ) . . . . .	22416 (05-28-15)
Quilled Paper Heart ( <i>Stamp Announcement 15-41</i> ) . . . . .	22430 (12-10-15)
Robert Robinson Taylor Stamp ( <i>Stamp Announcement 15-7</i> ) . . . . .	22407 (01-22-15)
Special Olympics World Games ( <i>Stamp Announcement 15-18</i> ) . . . . .	22412 (04-02-15)
Spectrum Eagle ( <i>Stamp Announcement 15-37</i> ) . . . . .	22422 (08-20-15)
Stars and Stripes (Presorted Standard) Stamps ( <i>Stamp Announcement 15-10</i> ) . . . . .	22407 (01-22-15)
Summer Harvest ( <i>Stamp Announcement 15-30</i> ) . . . . .	22417 (06-11-15)
United States Coast Guard ( <i>Stamp Announcement 15-32</i> ) . . . . .	22419 (07-09-15)
Vintage Rose ( <i>Stamp Announcement 15-8</i> ) . . . . .	22407 (01-22-15)
Vintage Tulip ( <i>Stamp Announcement 15-9</i> ) . . . . .	22407 (01-22-15)
Vintage Tulip ( <i>Stamp Announcement 15-26</i> ) . . . . .	22416 (05-28-15)
Water Lilies ( <i>Stamp Announcement 15-11</i> ) . . . . .	22409 (02-19-15)
Water Lilies/Missing Children Stamped Envelopes ( <i>Stamp Announcement 15-19</i> ) . . . . .	22412 (04-02-15)
Wedding Cake ( <i>Stamp Announcement 15-24</i> ) . . . . .	22416 (05-28-15)
World Stamp Show—NY 2016 ( <i>Stamp Announcement 15-35</i> ) . . . . .	22420 (07-23-15)
Yes, I Do ( <i>Stamp Announcement 15-25</i> ) . . . . .	22416 (05-28-15)

### Postmarks

Correction: How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks . . . . .	22423 (09-03-15)
Correction: Letters from Santa — North Pole Postmarks . . . . .	22429 (11-26-15)
Correction: Pictorial Postmarks . . . . .	22421 (08-06-15)
Correction: Pictorial Postmarks . . . . .	22426 (10-15-15)
Correction: Pictorial Postmarks . . . . .	22428 (11-12-15)
Postmark America . . . . .	22414 (04-30-15)

### Remaining on Sale, Removed From Sale, and Approved for Sale

Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22410 (03-05-15)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22416 (05-28-15)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22423 (09-03-15)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers . . . . .	22430 (12-10-15)

### Stamps and Postal Stationery

2015 Stamps and Postal Stationery . . . . .	22406 (01-08-15)
2015 Stamps and Postal Stationery . . . . .	22412 (04-02-15)
2015 Stamps and Postal Stationery . . . . .	22416 (05-28-15)
2015 Stamps and Postal Stationery . . . . .	22417 (06-11-15)
2015 Stamps and Postal Stationery . . . . .	22419 (07-09-15)
2015 Stamps and Postal Stationery . . . . .	22423 (09-03-15)

### PO BOXES

Competitive Fees for PO Boxes . . . . .	22417 (06-11-15)
Competitive Fees for PO Boxes . . . . .	22430 (12-10-15)
Competitive Post Office Box Services ( <i>DMM Revision</i> ) . . . . .	22428 (11-12-15)

### POSTAL OPERATIONS MANUAL

Collection Service — National Service Standards ( <i>POM Revision</i> ) . . . . .	22429 (11-26-15)
Collection Service — National Service Standards ( <i>POM Revision</i> ) . . . . .	22431 (12-24-15)
Dead Mail ( <i>POM Revision</i> ) . . . . .	22428 (11-12-15)
Delivery Services ( <i>POM Revision</i> ) . . . . .	22426 (10-15-15)

### POSTERS

#### See also POW-MIA Flags.

Annual Leave Exchange Option Poster . . . . .	22428 (11-12-15)
Federal Employees Health Benefits Open Season Poster . . . . .	22428 (11-12-15)
Flexible Spending Account Poster . . . . .	22428 (11-12-15)
Food Drive Poster . . . . .	22413 (04-16-15)
Food Drive Poster . . . . .	22414 (04-30-15)
NOTICE TO EMPLOYEES — CSRS Poster . . . . .	22414 (04-30-15)
NOTICE TO EMPLOYEES — FERS Poster . . . . .	22414 (04-30-15)



Poster 159, Workplace Harassment: Know Your Rights! Take Responsibility! . . . . .	22416 (05-28-15)
Revised Poster: Poster 159, Workplace Harassment: Know Your Rights! Take Responsibility! . . . . .	22416 (05-28-15)

**POSTMASTER GENERAL**

Message From Your Postmaster General . . . . .	22428 (11-12-15)
Your Smart Business Moments Initiative . . . . .	22427 (10-29-15)

**PRICING**

Competitive Fees for PO Boxes . . . . .	22417 (06-11-15)
Competitive Fees for PO Boxes . . . . .	22430 (12-10-15)
Changes to Pricing and Mailing Standards for International Shipping Services ( <i>IMM Revision</i> ) . . . . .	22408 (02-05-15)
Domestic Competitive Products Pricing and Mailing Standards Changes ( <i>DMM Revision</i> ) . . . . .	22408 (02-05-15)
Freely Associated States Pricing ( <i>DMM Clarification</i> ) . . . . .	22413 (04-16-15)
Metered Mail Price at Retail . . . . .	22416 (05-28-15)
Modified Implementation Date for International Price Change ( <i>IMM Revision</i> ) . . . . .	22414 (04-30-15)
Non-IMI/IBI Indicia Will be Discontinued . . . . .	22430 (12-10-15)
Notice: Clarification of New Flats Sequencing System (FSS) Column Header Abbreviation . . . . .	22418 (06-25-15)
Products Mailable at Nonprofit Standard Mail Prices ( <i>DMM Revision</i> ) . . . . .	22408 (02-05-15)
Reminder: IMpb Compliance Thresholds . . . . .	22407 (01-22-15)
Temporary Suspension of Product Classification Poster and CD . . . . .	22427 (10-29-15)

**PROCESSING**

Lean Mail Processing Eliminates Waste . . . . .	22411 (03-19-15)
---	------------------

**PROMOTIONS**

2015 Mailing Promotions: Great Mailing Opportunities . . . . .	22419 (07-09-15)
2015 Mailing Promotions Make Mail "Irresistible" . . . . .	22417 (06-11-15)

**PUBLICATIONS****See also Directives and Forms Update and Mover's Guide.**

Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22408 (02-05-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22409 (02-19-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22410 (03-05-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22411 (03-19-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22412 (04-02-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22414 (04-30-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22415 (05-14-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22416 (05-28-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22417 (06-11-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22418 (06-25-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22419 (07-09-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22420 (07-23-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22421 (08-06-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22422 (08-20-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22423 (09-03-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22424 (09-17-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22425 (10-01-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22427 (10-29-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22428 (11-12-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22429 (11-26-15)
Changes to Post Office Box Service and Caller Service Fee Groups ( <i>Publication 431 Revision</i> ) . . . . .	22431 (12-24-15)
Disposal of Controlled Substances ( <i>Publication 52 Revision</i> ) . . . . .	22430 (12-10-15)
Elimination of PS Form 1770, Revisions to SP9275, and Updates to Various Standards ( <i>Publication 52 Revision</i> ) . . . . .	22409 (02-19-15)
New Mailing Standards for Lithium Batteries ( <i>Publication 52 Revision</i> ) . . . . .	22408 (02-05-15)
Threat Assessment ( <i>Publication 108 Revision</i> ) . . . . .	22416 (05-28-15)

**PUBLICITY KITS**

A Charlie Brown Christmas Stamps ( <i>Publicity Kit</i> ) . . . . .	22425 (10-01-15)
Holiday Season 2015 ( <i>Publicity Kit</i> ) . . . . .	22427 (10-29-15)
National Dog Bite Prevention Week, May 16–22, 2015 ( <i>Publicity Kit</i> ) . . . . .	22414 (04-30-15)
Special Olympics World Games Stamp ( <i>Publicity Kit</i> ) . . . . .	22420 (07-23-15)
United States Coast Guard Stamp ( <i>Publicity Kit</i> ) . . . . .	22420 (07-23-15)

**- R -****RETAIL**

Competitive Fees for PO Boxes .....	22417 (06-11-15)
Competitive Fees for PO Boxes .....	22430 (12-10-15)
Metered Mail Price at Retail .....	22416 (05-28-15)

**RETURNS**

Parcel Return Service (PRS) Expansion .....	22423 (09-03-15)
'Tis the Season for Returns .....	22431 (12-24-15)

**RURAL DELIVERY**

Christmas Pay Procedures for Rural Carriers .....	22427 (10-29-15)
Notice to All Post Offices with Rural Delivery Service: Rural Carrier Guarantee Period .....	22425 (10-01-15)

**- S -****SAFETY AND HEALTH**

Beat the Heat, Stay Cool .....	22416 (05-28-15)
Beat the Heat, Stay Cool .....	22420 (07-23-15)
December is USPS Motor Vehicle Safety Month .....	22430 (12-10-15)
Fire Prevention Week is October 4-10, 2015: Put Smoke Alarms in Your Home to Keep Your Family Safe .....	22425 (10-01-15)
National Dog Bite Prevention Week, May 16–22, 2015 ( <i>Publicity Kit</i> ) .....	22414 (04-30-15)
Safety and Health ( <i>ELM Revision</i> ) .....	22407 (01-22-15)
Safety, Health, and Environment ( <i>ELM Revision</i> ) .....	22415 (05-14-15)
School is Back in Session — Watch Out for the Kids .....	22422 (08-20-15)
Smoke Detector Disposal .....	22426 (10-15-15)
Statutory Requirement to Review and Post OSHA Form 300A Summary for Calendar Year 2014 .....	22407 (01-22-15)

**SFS AUDIT**

Stamp Fulfillment Services Facility Audit Information .....	22419 (07-09-15)
---	------------------

**SOCIAL MEDIA**

Responsible Use of Social Media ( <i>ASM Revision</i> ) .....	22431 (12-24-15)
---	------------------

**STAMPS**

See *Philately*.

**SUPPLY MANAGEMENT**

eBuy2 Yearly Purchases of 5-Gallon Bottled Drinking Water Services from Nestle and DS Waters for Fiscal Year 2016 .....	22426 (10-15-15)
Excess Casing Equipment Redistribution .....	22425 (10-01-15)
Interest Rate on Contract Claims .....	22406 (01-08-15)
Interest Rate on Contract Claims .....	22419 (07-09-15)
Recycling of Empty Toner and Inkjet Cartridges .....	22411 (03-19-15)
Recycling of Empty Toner and Inkjet Cartridges .....	22420 (07-23-15)
Use eBuy2 for All Your Supply Needs .....	22410 (03-05-15)
USPS Headquarters Managers and Field Installation Heads: February 2015 Semi-Annual Capital Property Review .....	22407 (01-22-15)
USPS Headquarters Managers and Field Installation Heads: August 2015 Semi-Annual Capital Property Review .....	22420 (07-23-15)
USPS Lock and Key Return Program .....	22422 (08-20-15)

**SUSTAINABILITY**

Energy Action Month 2015 — Actions Speak Louder than Words .....	22424 (09-17-15)
Federal Recycling for America's Future .....	22412 (04-02-15)
Federal Reporting Requirements on Hazardous and Toxic Chemicals .....	22408 (02-05-15)
Go Green — Celebrate Earth Day by Recycling eWaste .....	22412 (04-02-15)
Green Teams as Change Agents for Waste and Cost Reduction .....	22412 (04-02-15)
How to Recycle Postal Service Facility eWaste and Ink/Toner Cartridges .....	22412 (04-02-15)
Mail Recovery Center Search Process .....	22411 (03-19-15)
Recycling of Empty Toner and Inkjet Cartridges .....	22411 (03-19-15)
Recycling of Empty Toner and Inkjet Cartridges .....	22420 (07-23-15)
Required Procedures for Environmental Regulatory Agency Site Visits and Notices of Violation .....	22416 (05-28-15)

Smoke Detector Disposal . . . . . 22426 (10-15-15)  
USPS Targeted Chemicals Policy . . . . . 22408 (02-05-15)

**-U-**

**USPS MOTOR VEHICLE SAFETY MONTH**

December is USPS Motor Vehicle Safety Month. . . . . 22430 (12-10-15)

**-V-**

**VEHICLES**

December is USPS Motor Vehicle Safety Month. . . . . 22430 (12-10-15)  
EAS Privately-Owned Vehicle Program . . . . . 22417 (06-11-15)

475 L'ENFANT PLAZA SW  
WASHINGTON DC 20260-5540

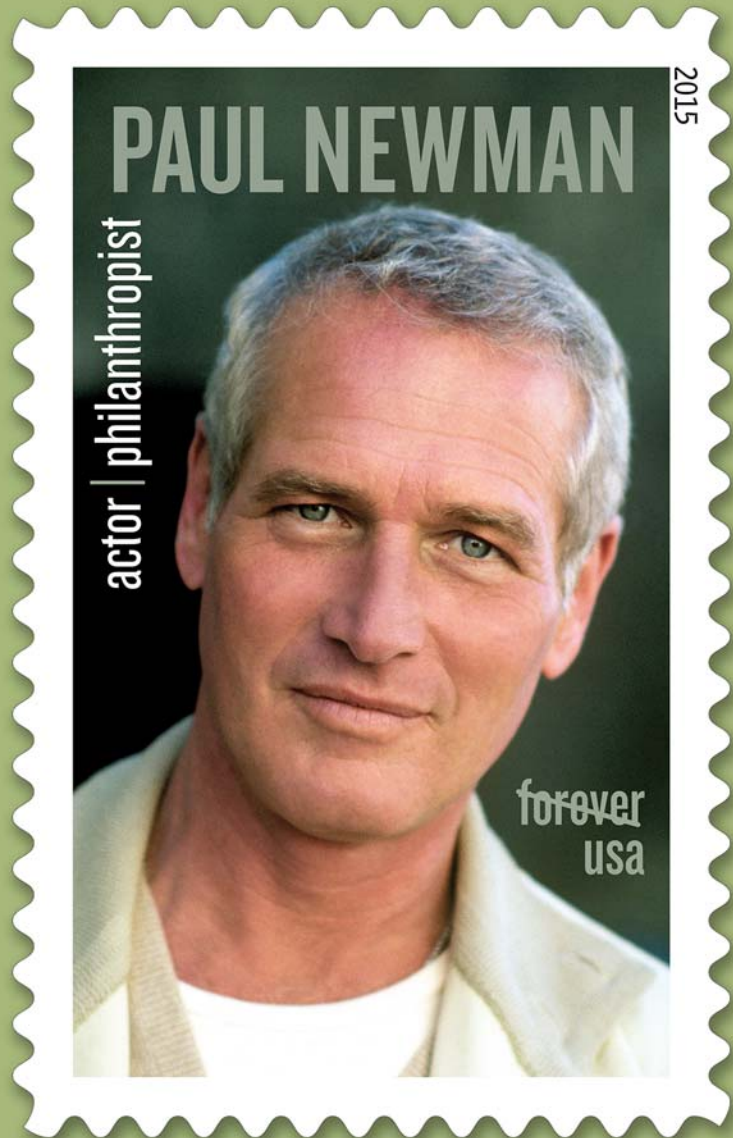
First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

USPS<sup>®</sup>  
Issues

*Paul  
Newman*

Forever<sup>®</sup>  
Stamp

On Sale Nationwide:  
September 18, 2015.



Paul Newman photo © Steve Schapiro/Corbis