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2013 Benefits Open Season

Take Advantage of Your Benefits

SEE PAGE 3



Federal Employees Health Benefits (FEHB) Program

Federal Employees Dental and Vision Insurance Program (FEDVIP)

Flexible Spending Account (FSA)

Annual Leave Exchange (ALE)

USPS Non-Career Employee Health Benefits Plan (for CCAs and MHAs)

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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

2013 Open Season and Other Benefits and Payroll Election Opportunities

Open Season is a good time to determine whether the health insurance plan in which you are currently enrolled is still the right one for you. For more information, see details in the article “Health Benefits Open Season” on page [80](#).

This is the first year that the Postal Service is offering the USPS Non-Career Employee Health Benefits Plan (open only to City Carrier Assistants and Mail Handler Assistants). For more information, see details in the article “USPS Non-Career Employee Health Benefits Plan Open Season” on page [83](#).

Flexible Spending Accounts (FSAs) expire at the end of each year, but they can be renewed during FSA Open Season. For more information, see details in the article “Flexible Spending Accounts 2013 Open Season: November 11–December 22, 2013” on page [81](#).

Annual Leave Exchange (ALE) for next year’s leave requires an election during this ALE Open Season. Thrift Savings Plan (TSP) Catch-Up Contributions expire at the end of each year, but elections can be made at any time.

Benefit Program	Note the deadlines . . .	Find out about eligibility and options . .	Prepare for and make your elections . . .	Comments
Federal Employees Health Benefits (FEHB) Program	Opens: 11/11 Closes: 12/10 5:00 P.M. CT or Qualifying Life Event (through HRSSC)	Guides to Benefits — updates coming soon. <ul style="list-style-type: none"> ■ APWU, NALC, NPMHU and NRLCA Career Employees ■ Postal Police Officers and Non-bargaining Management Career Employees ■ Postal Professional Nurse Employees ■ Postal Inspectors, OIG and PCES Employees ■ IT/ASC Employees ■ Non-career Employees 	Prepare <i>PostalEASE</i> FEHB Worksheet. Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ You must enter dependents if electing a new Self and Family plan. ■ Individual plan brochures are available at www.opm.gov/insure Coming to you in the mail: Guide to Benefits (program summary) with <i>PostalEASE</i> FEHB Worksheet.
USPS Non-Career Employee Health Benefits Plan	Opens: 11/11 Closes: 12/10 5:00 P.M. CT or Qualifying Life Event (through HRSSC)	Guide to USPS Non-Career Employee Health Benefits Plan Only City Carrier Assistants (CCAs) and Mail Handler Assistants (MHAs) are eligible for this plan.	Prepare <i>PostalEASE</i> USPS Non-Career Employee Health Benefits Plan Worksheet. Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ You must enter dependents if electing a Self and Family plan. ■ Summary Plan Description is available at <i>LiteBlue</i>. Coming to you in the mail: <ul style="list-style-type: none"> ■ Notice of Enrollment Opportunity ■ Guide to USPS Non-Career Employee Health Benefits Plan (program summary) with <i>PostalEASE</i> USPS Non-Career Employee Health Benefits Plan Worksheet. ■ Summary of Benefits and Coverage

Federal Employees Dental and Vision Insurance Program (FEDVIP)	Opens: 11/11 Closes: 12/9 11:59 P.M. ET or Qualifying Life Event (through BENEFEDS, not HRSSC)	Guide to Dental and Vision Insurance Program — update coming soon ■ All Employees	Use www.benefeds.com . 877-888-3337 TTY: 877-889-5680	<ul style="list-style-type: none"> ■ If you are eligible to participate in FEHB, you are eligible to enroll in FEDVIP, even if you are not enrolled in FEHB. ■ USPS® does not contribute. ■ You pay full cost of premiums on a pre-tax basis. ■ You may enroll in a dental plan, a vision plan, or both. ■ You may enroll in a plan for Self Only, Self Plus One, or Self and Family coverage. <p>Coming to you in the mail: FEDVIP Guide.</p>
Flexible Spending Accounts (FSA)	Opens: 11/11 Closes: 12/22 5:00 P.M. CT or Qualifying Life Event (through HRSSC)	FSA Booklet — update coming soon	Prepare <i>PostalEASE</i> FSA Worksheet. Use <i>PostalEASE</i> . FSA Customer Service Center: 800-842-2026 Employees who are deaf/hard of hearing call via 711 (TRS).	<ul style="list-style-type: none"> ■ Health Care FSA maximum is \$2,500. ■ Dependent Care (day care) FSA maximum is \$5,000. <p>Coming to you in the mail: Post cards, leaflet, and brochure.</p>
Annual Leave Exchange (ALE)	Opens: 11/15 Closes: 12/15 11:59 P.M. CT	Letter mailed to eligible employees	Prepare <i>PostalEASE</i> ALE Worksheet (mailed to eligible employees). Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ Most career non-bargaining unit employees from Rate Schedule Codes (RSCs) D, E, F, S, U, V, and Z may exchange from 8 to 128 hours in whole-hour increments if their annual leave balance is at least 160 hours as of close of business on January 10, 2014. ■ Bargaining unit employees from RSCs C, K, M, and P, and for employees from RSCs G, N, and Y only as provided for in pending successor agreements to current agreements, may exchange from 8 to 40 hours in whole-hour increments if their annual leave balance is at least 440 hours and if they have used less than 75 hours of sick leave for the leave year as of close of business on January 10, 2014. ■ For non-bargaining unit and bargaining unit employees, the lump sum is calculated on salary as of January 11, 2014, and included in the January 31, 2014, paycheck. ■ These lump sum payments are taxable in 2014. <p>Coming only to eligible employees in the mail: Letter about annual leave exchange.</p>
Allotments/ Net-to-Bank (Direct Deposit)	Any time Processed at 3:00 P.M. CT, second Wednesday of pay period		Prepare <i>PostalEASE</i> Net-to-Bank Worksheet. Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ You must provide your financial institution's routing number and your account number.
Thrift Savings Plan Regular Contributions	Any time Processed at 3:00 P.M. CT, second Wednesday of pay period	https://www.tsp.gov/PDF/formspubs/tspbk08.pdf	Prepare <i>PostalEASE</i> TSP Worksheet. Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ The IRS annual limit on elective deferrals for 2014 is expected to remain at \$17,500. FERS employees who want to maximize contributions while avoiding the loss of USPS matching contributions should make a whole dollar contribution per pay period equal to the announced maximum divided by 26. ■ Contribution elections for 2014 will be accepted beginning at 3:30 P.M. CT on December 11, 2013. <p>Coming to you in the mail: TSP enrollment information letter and <i>PostalEASE</i> TSP Worksheet.</p>

TSP 50+ Catch-Up Contributions	Any time Processed at 3:00 P.M. CT, second Wednesday of pay period	https://www.tsp.gov/PDF/formspubs/tspbk08.pdf	Prepare <i>PostalEASE</i> TSP 50+ Catch Up Worksheet. Use <i>PostalEASE</i> .	<ul style="list-style-type: none"> ■ The IRS annual limit is expected to remain at \$5,500 for those age 50 or older during 2014. ■ Catch-up contribution elections for 2014 will be accepted beginning at 3:30 P.M. CT on December 11, 2013. You must certify that your regular TSP contributions will reach the IRS maximum. <p>Coming only to eligible employees in the mail: TSP enrollment information catch-up letter and <i>PostalEASE</i> TSP Catch-Up Worksheet.</p>
TSP Investment Choices	Any time	https://www.tsp.gov/PDF/formspubs/tspbk08.pdf	Use www.tsp.gov . Have TSP acct. no. or Custom User ID. Have Web password. 877-968-3778 TDD: 877-847-4385 Have TSP acct. no. Have TSP PIN. Mail Form TSP-50 (available from HRSSC) to TSP.	<ul style="list-style-type: none"> ■ Via the ThriftLine you may request: <ul style="list-style-type: none"> ■ A new TSP PIN. ■ A new 8-character Web password. ■ A copy of your TSP account number. ■ Quarterly participant statements. ■ Via www.tsp.gov, you may request: <ul style="list-style-type: none"> ■ A new 8-character Web password. ■ A copy of your TSP account number. ■ Create a Custom User ID ■ Printable views of quarterly participant statements. ■ Cancellation of request to have quarterly participant statements mailed.
Federal Long Term Care Insurance Program (FLTCIP)	You may apply any time — underwriting required	www.ltcfeds.com/usps Find category of eligibility. Click Information Kit.	Use www.ltcfeds.com/usps . Find category of eligibility Click <i>Application</i> .	<ul style="list-style-type: none"> ■ New and newly eligible employees may enroll with the abbreviated application within the first 60 days of becoming eligible. ■ You may download the information kit and the application or have them mailed to you.
Commuter Program	Any time Monthly election deadline for payroll deduction amount is 15th of the month, 11:59 P.M. ET, 1 month ahead of payroll deduction month. Funds are added to your card or account each pay day. Order Deadline — Additional deadline if you have Transit Pass or Parking Plan. Cutoff for placing, changing, or canceling order is the 10th of the month, 11:59 P.M. ET, 1 month ahead of commuting month. (For Long Island Rail Road or Metro-North Railroad, the cutoff is the 4th.)	www.wageworks.com	Use www.wageworks.com 877-924-3967 TTY: 866-353-8058 M-F 8 A.M.–8 P.M. ET	<ul style="list-style-type: none"> ■ New career employees receive a brochure in the mail and must allow up to 30 days for information to be entered in the Wageworks system. ■ Other employees can enroll at any time. ■ Elections, changes, and cancellation for Commuter Program take effect 1 month after monthly election and/or order deadlines. ■ 2014 IRS monthly limits are not confirmed but may be reduced to \$125 for mass transit, and increased to \$245 for parking.

Publicity Kit: Holiday Overview 2013

The U.S. Postal Service® offers simple and convenient solutions to save customers time and money when they ship this holiday — and this year we are delivering like never before. Customers can count on us for reliable service whether they visit us in Post Offices™, online at <http://usps.com>, or use the mobile app for our products and services. This kit will help our team of nearly half a million postal elves get ready to help customers send cards and mail gifts this busy holiday season.

When customers use our improved Priority Mail Flat Rate® products this holiday, they will receive more value than ever. Updated features include insurance, day-specific delivery, and updated tracking, and as always, boxes and Package Pickup are free. And for just 46 cents, customers can send holiday cheer to family and friends across the country. This year's Gingerbread theme is sure to complement holiday well-wishes.

The holidays are our busiest time — but it is also the busiest season for many of our customers. Help eliminate shipping stress by reminding them that <http://usps.com> can be their personal Post Office. They can save time and skip the line by ordering free shipping supplies, paying for postage, printing labels, and scheduling a free Package Pickup without leaving home.

We are also educating customers on the best postal products and services to meet their needs. We're sending

a direct mail piece to approximately 139 million homes, highlighting our improved Priority Mail features, shipping deadlines, and holiday stamps. Customers will also be directed to <http://usps.com> where they can order supplies.

This holiday, customers in select areas can also visit a Post Office to buy greeting cards, gift cards, and postage, and mail their gifts all in one place. Customers can also continue to visit our locations inside thousands of retail outlets to make mailing and shipping a convenient part of their busy holiday shopping schedules.

We're expecting nearly 13.1 billion cards, letters, and packages between Thanksgiving and Christmas Eve, and on average, we will process 545 million pieces of mail every day this holiday season. We are ready to deliver with a smile on our busiest mailing and delivery days of the year:

- **Peak Mailing Day:** Monday, December 16, for cards, letters, and packages. On that day, we expect to process 607 million pieces of mail.
- **Busiest Delivery Day for Holiday Letters and Cards:** Wednesday, December 18.
- **Busiest Delivery Day for Holiday Packages:** Thursday, December 19.

The holidays are the best time at the U.S. Postal Service — we have a 238-year track record to prove it!

2013 Holiday Shipping Deadlines

Remind customers of the 2013 mail-by dates — and encourage them to mail early. Here is a quick look at the domestic shipping deadlines customers need to keep in mind this holiday to ensure their gifts arrive by December 25.

Domestic

Dec. 14	Standard Post
Dec. 20	First-Class Mail
Dec. 21	Priority Mail
Dec. 23	Priority Mail Express*

* Priority Mail Express postage refund eligibility is adjusted for shipments mailed Dec. 22-25

Be sure to inform customers that those sending cards and mailing gifts should not miss the recommended mail-by dates listed below for Domestic, Military, and International Mail to ensure gifts and cards arrive by December 25.

Domestic Mail Class/Product	Deadline Date
First-Class Mail	Dec. 20
Priority Mail	Dec. 21
Priority Mail Express*	Dec. 23
Standard Post	Dec. 14
DNDC Drop Ship	Dec. 19
DDU Drop Ship	Dec. 21

* Priority Mail Express postage refund eligibility is adjusted for shipments mailed Dec. 22-25

Military Mail Addressed To	Priority Mail Express Military Service (PMeMS) ¹	First-Class Mail Letters and Cards	Priority Mail	Parcel Air Lift (PAL) ²	Space Available Mail (SAM) ³	Standard Post
APO/FPO AE ZIPs 090-092	Dec. 17	Dec. 10	Dec. 10	Dec. 3	Nov. 26	Nov. 12
APO/FPO AE ZIP 093	N/A	Dec. 3	Dec. 3	Dec. 3	Nov. 26	Nov. 12
APO/FPO AE ZIPs 094-098	Dec. 17	Dec. 10	Dec. 10	Dec. 3	Nov. 26	Nov. 12
APO/FPO AA ZIP 340	Dec. 17	Dec. 10	Dec. 10	Dec. 3	Nov. 26	Nov. 12
APO/FPO AP ZIPs 962-966	Dec. 17	Dec. 10	Dec. 10	Dec. 3	Nov. 26	Nov. 12

¹ PMEMS is available to selected military/diplomatic post offices. Check with your local Post Office to determine if this service is available to an APO/FPO/DPO address.

² PAL is a service that provides air transportation for parcels on a space-available basis. It is available for Standard Post items not exceeding 30 pounds in weight or 60 inches in length and girth combined. The applicable pal fee must be paid in addition to the regular surface price for each addressed piece sent by PAL service.

³ SAM parcels are paid at Standard Post prices with maximum weight and size limits of 15 pounds and 60 inches in length and girth combined. SAM parcels are first transported domestically by surface and then to overseas destinations by air on a space-available basis.

International Mail Addressed To	Global Express Guaranteed (GXG)	Priority Mail Express International (PMEI)	Priority Mail International (PMI)	First-Class Mail
Africa	Dec. 17	Dec. 10	Dec. 2	Dec. 2
Asia/Pacific Rim	Dec. 16	Dec. 14	Dec. 9	Dec. 9
Australia/New Zealand	Dec. 16	Dec. 14	Dec. 9	Dec. 9
Canada	Dec. 19	Dec. 16	Dec. 12	Dec. 9
Caribbean	Dec. 18	Dec. 14	Dec. 12	Dec. 9
Central & South America	Dec. 18	Dec. 10	Dec. 2	Dec. 2
Europe	Dec. 18	Dec. 14	Dec. 12	Dec. 9
Mexico	Dec. 18	Dec. 14	Dec. 11	Dec. 9
Middle East	Dec. 16	Dec. 14	Dec. 12	Dec. 9

2013 Holiday Season Important International Dates*

SURFACE		AIR		PEMS
LC/AO	CP	LC/AO	CP	
Dec. 9	Dec. 3	Dec. 16	Dec. 14	Dec. 17

*Provides mailing guidelines for foreign postal partners in order to meet December 25 delivery.

Mail class by code:

LC = Letters, aerogramme's (USPS no longer offers outbound aerogrammes), cards and letter package

AO = Newspapers, magazines, matter for the blind, printed matter, small package

CP = Packages — Standard Post (Surface), Priority (Air)

2013 Holiday Season Important International Dates

Dec. 03 Last day to send parcel post packages via surface transportation.

Dec. 09 Last day to send letters, flats and small packages via surface transportation.

Dec. 14 Last day to send priority packages via air transportation.

Dec. 16 Last day to send letters, flats and small packages via air transportation.

Dec. 17 Last day to send Priority Express Mail Service items (any shape).

Supporting Our Troops

Since Priority Mail service supplies are the packaging of choice for families preparing care packages for service members overseas, USPS® has created a “Military Care Kit” based on the items most frequently requested.



To order a kit, call 800-610-8734. Each kit contains:

- Two APO/FPO Large Priority Boxes (12 x 12 x 5-1/2).
- Two Medium Priority Mail Boxes 1 (11 x 8-1/2 x 5-1/2).
- Two Medium Priority Mail Boxes 2 (13-5/8 x 11-7/8 x 3-3/8).
- Priority Mail tape.
- Priority Mail address labels.
- Appropriate customs forms.

Remind customers of the following helpful shipping tips for Military Mail:

- Use the service member’s full name when shipping to ensure it reaches the correct person.
- Include the service member’s unit and APO/FPO address with the nine-digit ZIP Code.
- Always include a return address.
- Use Click-N-Ship® to automatically standardize the APO/FPO address if it has been added to the Postal Service database.
- Large Priority Mail Flat Rate boxes cost \$14.85 and include a \$2 per box discount for military mail being sent to APO/FPO/DPO (Air/Army Post Office, Fleet Post Office, Diplomatic Post Office) destinations worldwide.
- Visit <http://usps.com/ship/apo.htm> for shipping restrictions and additional information.

Priority Mail and Priority Mail Express Flat Rate

When customers are shipping their gifts this holiday, be sure to let them know about improved Domestic Priority Mail Flat Rate shipping.

Priority Mail Flat Rate boxes make holiday shipping simple. No weighing or calculating is necessary if the items weigh less than 70 pounds. Priority Mail Flat Rate Boxes can be picked up at any Post Office and are always free to order online from <http://usps.com> for delivery to a home address. Last minute shoppers can count on Priority Mail Express® to get their gifts delivered overnight to most U.S. destinations.*

This holiday there are more reasons than ever to choose Priority Mail Flat Rate Boxes. Enhanced features include:

- **Improved tracking:** It’s easy to see where packages are at pickup, confirmed final delivery, and many points in between with improved USPS Tracking.
- **Expected delivery:** Based on where a package is shipping from and heading to, customers know whether to expect 1-, 2-, or 3-day specified delivery*.
- **Free insurance:** Most packages now qualify for free insurance up to \$50 per package, or up to \$100 for Priority Mail Express**.

Available only in local Post Offices while supplies last, the limited-edition holiday boxes feature a red ribbon and bow printed on one large and two medium Priority Mail Flat Rate boxes.



*Service commitment based on drop-off time. Some restrictions apply.

Visit <http://usps.com/makingprioritymailbetter> for more details.

**Some restrictions apply.

Visit <http://usps.com/makingprioritymailbetter> for more details.

2013 Holiday Stamps

Send some cheer this holiday season with the 2013 holiday stamps!

Holiday Contemporary
Gingerbread Houses



Holiday Contemporary
Poinsettia



Global Forever
Evergreen Wreath



Holiday Traditional
Virgin and Child



Holiday Traditional
Holy Family



Holiday Contemporary
Hanukkah



Holiday Contemporary
Kwanzaa



Holiday Contemporary
Eid



Holiday Advertising and In-Store Point of Purchase (POP)

Holiday advertising should be up in all Post Office locations beginning November 25. It consists of several promotional POP elements including: Shipping and Stamps Menuboard and Posters, Counterinsert, Counterboard and Take One, Holiday Stamp Magnets for Merchandiser, Door Decals, and an SSK Lug-On.

These elements communicate the following holiday information:

- Benefits of using Priority Mail to send holiday gifts and First-Class Mail for cards.

- Messaging of Priority Mail features including enhanced tracking, day-specific delivery, and free insurance.
- Free Holiday Flat Rate boxes in Retail locations and free Package Pick-up options.
- Estimated shipping deadlines to ensure gifts arrive on time for the holidays.
- Sending cheer with cards using our holiday stamps.
- Visiting the holiday page at <http://usps.com/holiday> (starting November 18) for more holiday information.
- Tracking packages on <http://usps.com>.

Sample Retail Elements:



Holidays from Home

Customers look for convenience during the holidays, and <http://usps.com> makes shipping simple. With just a few clicks, customers can order supplies, buy stamps, and schedule a next-day Package Pickup, all from the comfort of home.

Free supply delivery — Customers can have Priority Mail and Priority Mail Express boxes delivered to their door for no additional fee.

Free Package Pickup — No time for the Post Office? Customers can schedule free next-day Package Pickup™ online at <http://usps.com> or by phone at 800-ASK-USPS, and a carrier will pick it up during regular delivery. The service is free, regardless of the number of packages being sent.

Click-N-Ship — Skip the trip to the Post Office by printing mailing labels with postage from the convenience of your home or office. Click-N-Ship makes the online shipping experience faster and easier. Customers can even get a discount of up to 16 percent on postage for select domestic packages. Flat rate labels can be completed quickly, and customers can use the Ship Again feature for recurring shipments.

Quick Tools — The Quick Tools drop-down menu on <http://usps.com> provides a link to several of the most common online services customers need during the holidays. They can place their mail on hold if they will be traveling, or track packages, schedule a pickup, calculate a price, and look up ZIP Codes.

The Postal Store® — The Postal Store is an online retail Post Office that allows customers to purchase postal supplies and gifts online. A few of the popular products and services available on the website include:

- Stamps, personalized envelopes, and coil holders.
- ReadyPost boxes, bubble wrap, and tape.
- Philatelic products, including stamp yearbooks, first-day covers, and ceremony programs.

To visit The Postal Store, go to <https://www.usps.com/shop>.

Social Media

Customers who love to text and tweet can follow us on our social media channels for holiday updates and information.



[Facebook.com/USPS](https://www.facebook.com/USPS)



[Twitter.com/USPS](https://twitter.com/USPS)



[Pinterest.com/USPSStamps](https://www.pinterest.com/USPSStamps)

Expanded Access

Whether on your phone, in a Post Office, or in town, Postal Service products and services are easy to access. Our online options and the thousands of banks, grocery stores, pharmacies, ATMs, and retail stores featuring postal products can help make holiday shopping and shipping with the Postal Service even more convenient for customers during the busy holiday season.

Retail Partners

Customers busy sending holiday cards and letters can visit one of the more than 3,450 independently-managed contract postal units branded with the Postal Service logo selling postal products and services as well as thousands of locations outside of a Post Office to purchase stamps.

Self-Service Kiosks

Customers can skip crowded lines in a Post Office and use a self-service kiosk for their holiday shipping needs. There are 2,850 self-service kiosks in Post Offices around the country, which provide customer access to the most frequently purchased postal products and services. Customers purchasing greeting cards in Premiere Post Offices can now use the self-service kiosks to do so, as they are equipped with a customer-facing scanner for quick greeting card transactions.

Mobile

Smart, phone-savvy customers don't even need to look up from their devices to ship this season! USPS Mobile on Apple's iPhone® and iPod Touch® is frequently rated in the top 10 for free business applications on iTunes®. This application enables customers to track packages via a tracking number or by scanning a barcode, find a Post Office location, collection box, or APC, look up a ZIP Code™, order free shipping supplies, request a package pickup, and calculate prices. USPS Mobile has been enhanced to include Hold Mail service, and the USPS App for Android® will be upgraded to match the current services available on the iPhone.

Gifting Solutions

In select Post Offices this holiday, customers can buy greeting cards, gift cards, and postage, and mail their gifts all in one place — the local Post Office.

American Express Gift Cards

American Express® gift cards will be sold in 5,000 Post Offices. They are available in \$25 and \$50 fixed value amounts, plus a \$3.95 or \$4.95 gift card activation fee. Customers can also purchase a \$25-\$100 variable value gift card plus a \$5.95 activation fee.



Greeting Cards

Approximately 9,800 Post Offices nationwide will sell holiday greeting cards. The Postal Service is expanding greeting cards into an additional 1,500 Post Offices around the country. Approximately 3,400 Post Offices will have a permanent greeting card display to improve the customer experience in time for the holiday customer traffic. Holiday boxed cards will be sold in approximately 1,000 of the 9,800 select Post Offices, and 53 of the 9,800 select Post Offices will feature six Sinceramente (Spanish language) greeting cards for the holidays along with some English language greeting cards.



Wrap the Holidays in Ready Post

ReadyPost bubble mailers and mailing cartons are available to help customers deliver a beautiful holiday gift with ease. This year, customers can choose from red and green options, with holiday phrases including "Be Merry" and "Joy to the World."

Be Merry Bubble Mailer

- Small: 6 3/8" X 8 3/4" — \$1.79
- Large: 10 3/4" X 14 1/4" — \$2.59



Let It Snow Bubble Mailer

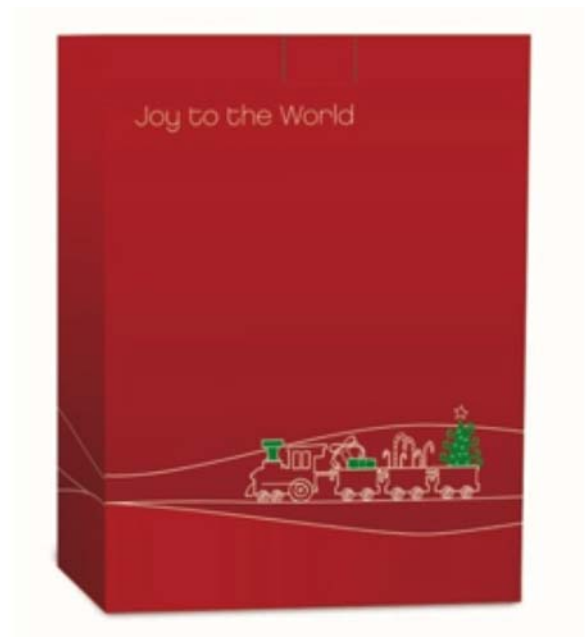
- Small: 6 3/8" X 8 3/4" — \$1.79
- Large: 10 3/4" X 14 1/4" — \$2.59

**Happy Holidays Snowflake Small Carton**

- Small: 8" X 8" X 8" — \$4.39

**Joy to the World Train Carton**

- Medium: 8 3/16" X 5 1/2" X 12 1/4" — \$3.75
- Large: 12 1/3" X 3" 17 5/8" — \$4.29

**Season's Greetings Sleigh Carton**

- Medium: 8 3/16" X 5 1/2" X 12 1/4" — \$3.75
- Large: 12 1/3" X 3" 17 5/8" — \$4.29



Unique Gift Options

If you ship with us, why not shop with us! This year, the Postal Service will sell a 2013 commemorative White House ornament, as well as many other gifts perfect for the holidays. Whether customers have a stamp collector to shop for or need a unique gift for someone on their list, they can shop online at the Postal Store at www.usps.com/shop. Visit <http://ebay.com/stamps> for another great place to shop, too.

2013 White House Holiday Ornament: \$21.99 (\$18.99 after 12/27/13)

The White House Holiday Ornament honors Woodrow Wilson, the twenty-eighth president of the United State. A snowy scene is surrounded by a 24-karat gold-plated frame comprised of elm leaves. In addition to the online store, the ornament will be sold in 2,375 Post Offices.



2013 Stamp Year Book: \$64.95

Give stamp collectors a gift that lets them immerse themselves in the stories surrounding this year's stamps and also showcases the collection.



Looking for a new gift to honor a loved one's passions or hobbies? From Muscle Cars to Music Icons, we have a unique gift option!

Johnny Cash Stamp T-Shirt \$15.95



Muscle Cars Stamps Framed Art \$69.95



Visit the Postal Store at www.usps.com/shop or our eBay story at <http://ebay.com/stamps> for more gift options.

Operation Santa

The Postal Service began receiving letters to Santa Claus more than 100 years ago. Our involvement was made official in 1912 when Postmaster General Frank Hitchcock authorized local Postmasters to allow Postal Service employees and citizens to respond to letters in the program that became known as Operation Santa. In the 1940s, mail volume for Santa increased so much that the Postal Service invited charitable organizations and corporations to provide written responses and small gifts to the children who wrote letters.

Over the years, the Operation Santa program has taken on a life of its own. The Letters to Santa initiative has emerged as one of most recognizable programs of the holiday season. Today, cities around the country have hugely successful programs that also work with recognized charitable organizations, major corporations, local businesses, and Postal Service employees to make a difference in the lives of children from coast to coast.

What We Do

Currently, there are Letters to Santa programs all around the country that vary as much as the locations themselves. Some cities and towns work with local schools to write letters back to the children as if they were Santa, some work with established groups and assist with the collection of gifts, and others invite the public to adopt Santa letters. Hundreds of thousands of children of all ages send letters to “Santa Claus, North Pole, Alaska” every year.

- Unless these letters contain a complete Alaska address, they remain in the area they were mailed.
- Postal “elves” go through the letters and separate those that wish Santa a happy birthday from those that express serious need.

New York City’s Letters to Santa program is the largest in the country, receiving more than a half-million letters each year. This year’s Operation Santa kick-off celebration will take place on December 3rd at 10 A.M., and letter adoption opens to the public on December 4th. Throughout the season, New York City’s iconic James A. Farley Building on 8th Avenue will host thousands of people who visit the Post Office in person to adopt letters.

Guidelines

In 2006, national policy guidelines were created regarding the handling and adoption of letters addressed to Santa. These guidelines were designed to protect the children who wrote to Santa and mandated that individuals wishing to adopt letters must do so in person, present valid photo identification, and fill out a form that includes the list of letters being adopted.

In 2009, the Postal Service changed the letter adoption process by blacking out all reference to the child’s address and assigning the letter a number. Individuals interested in adopting letters go to the Post Office, select the letter(s), and sign the form. When the individual is set to fulfill the child’s wishes, he or she returns with the letter and/or item to be mailed, and brings it to a Postal Service employee. The employee matches the number on the letter with the child’s address and weighs the package. The individual pays for the postage. A Postal Service employee prints and applies a label to the package without the customer seeing the child’s address.

Local Programs

Historically, Post Offices around the country have partnered with various groups and organizations for charitable purposes and on community projects that have a positive impact on the community at large and on the residents specifically — our intent is to continue to do so now and in the future.

Get Involved

The Postal Service and its employees play important roles in communities around the nation. Postal Service employees live in the communities where they work. Their children attend school there. They shop in the local stores. They eat in the restaurants. They actively participate in the community. It makes sense for these employees to want to help their fellow citizens, especially during the holiday season. Through the Letters to Santa program, the Postal Service also helps to promote literacy. A letter to Santa is often a child’s first written correspondence.

Sample Response for Use when Preparing a Written Response from Santa

Sample letters that can be used to respond to children who have written a letter to Santa can be found on pages 17-18. Please note that if you would like the letters to have a North Pole postmark, you must follow the instructions below.

Is There Really a Santa Claus?

Kids Will Truly Believe When Santa Writes Back!

Encourage customers to give their child an unforgettable gift — a personalized letter from Santa! The U.S. Postal Service can help keep the enchantment of Santa Claus alive by delivering a letter from Jolly Old Saint Nick, post-marked from the North Pole.

Here’s how:

- Write a personalized letter to a child from Santa Claus and sign it “From Santa.”
- Insert the letter into an envelope, and address it to the child.
- Add the return address: SANTA, NORTH POLE, to the envelope.
- Ensure a First-Class stamp is affixed to the envelope.
- Place the complete envelope into a larger envelope, with appropriate postage, and address it to:

**NORTH POLE POSTMARK
POSTMASTER
4141 POSTMARK DR
ANCHORAGE, AK 99530-9998**

“Letters from Santa” must be mailed to the Anchorage, AK, Postmaster no later than December 10, 2013. Santa’s helpers in Anchorage, AK, will take care of the rest!

Dear Child,

Ho, Ho, Ho and Happy Holidays! What a wonderful surprise it was to receive your letter in my mailbox! Nothing makes me happier than getting letters from boys and girls like you who are on my nice list.

It's already snowing here at the North Pole, and I'm working extra hard this winter to get everyone's special gifts ready. Luckily, I always get lots of great help from Mrs. Claus, the elves, and my reindeer!

Do you want to help us, too? We would love it if you can spread some more holiday cheer and do your best to stay on the nice list!

I can't wait to visit your house on Christmas Eve (and eat some yummy cookies)! Until then, I hope you have a very happy holiday season with your family and friends!

Sincerely,

Santa Claus



Dear Child,

Ho, Ho, Ho and Happy Holidays! What a wonderful surprise it was to receive your letter in my mailbox! Nothing makes me happier than getting letters from boys and girls like you who are on my nice list.

It's already snowing here at the North Pole, and I'm working extra hard this winter to get everyone's special gifts ready.

Luckily, I always get lots of great help from Mrs. Claus, the elves, and my reindeer!

Do you want to help us, too? We would love it if you can spread some more holiday cheer and do your best to stay on the nice list!

I can't wait to visit your house on Christmas Eve (and eat some yummy cookies)! Until then, I hope you have a very happy holiday season with your family and friends!

Sincerely,

Santa Claus



2013 Promotional Ideas

Promoting the holidays and our products and services can be done in any Post Office lobby, and it's a great way to show our customers and the community that it's the best time of year for the Postal Service. Here are some general tips for this holiday season:

- Ensure you have plenty of supplies available and that your retail product line is configured as outlined in the Planogram.
- Be a Priority Mail Flat Rate expert: the improved features make Priority Mail a great deal for holiday shipping.
- Send holiday cards to customers or community members to thank them for their business and support.
- When possible, host a fun activity, such as a shipping expo, or offer holiday treats in the lobby.
- Be in the lobby to meet and greet — there's no better time of year to let customers know you care.

If you plan to host a holiday event, it can be a great opportunity to invite local media. Whether the event focuses on sharing shipping tips or creating care packages, consider inviting the media to cover the event. Contact your local communications program specialist to maximize local media attention. Find your communications representative here: <http://about.usps.com/news/media-contacts/welcome.htm>.

Here are a few promotional ideas to consider this holiday:

Gingerbread Contest — To boost excitement over this year's Gingerbread House stamps, host a gingerbread house contest in the lobby or sponsor one at a local facility. Have the stamps and other supplies on sale at the event and offer a prize to the winner.

How Ship Cookies Workshop — This year's Gingerbread House stamp is a perfect opportunity to host an informational event where attendees learn how to safely ship cookies and other holiday treats.

Shipping Tips and Tricks Party — Host a holiday promotional event in the lobby or other postal facility to demonstrate packing and mailing tips. Let your backdrop consist of a display of shipping products, including Priority Mail Flat Rate Boxes and ReadyPost holiday products. Demonstrate just how much can fit into a Priority Mail Flat Rate Box by packing one with some gift items to create a great photo opportunity. Show customers how to use the Self-Service Kiosks for their holiday mailings. Serve hot chocolate and holiday cookies for an added touch.

"How to Holiday the U.S. Postal Service Way" Free Seminar — Work with a local library, community center, or senior center to walk attendees through some mailing and shipping best practices. Bring the holiday Priority Mail boxes, Gingerbread Forever stamps, and

the other holiday stamps to celebrate the season. Demonstrate topics, such as how to send military mail or use Priority Mail Express for last-minute gifts. If an Internet connection and computer are available, show customers how to wrap up the holidays from home by creating shipping labels with postage using Click-N-Ship service on <http://usps.com>.

Priority Mail Party — Visuals attract attention. Stack Priority Mail Flat Rate Boxes into the shape of a holiday tree or on a table in the lobby for a fun photo opportunity, and explain the improved features to customers.

Stage Theatrics — Never underestimate the media draw of costumed characters. Santa, Mrs. Claus, and a team of postal elves can host a lobby event and give information on holiday mailing deadlines and packaging tips, as well as provide a fun photo opportunity for customers.

Reality Shipping — Here is a story that's sure to get some news media coverage: "The Great Package Race." Invite a consumer reporter to fit as much as he or she can into two Priority Mail Flat Rate Boxes and address both boxes to the same address. Have the reporter mail one package at a Post Office and the other using the convenience of Click-N-Ship and free Package Pickup on <http://usps.com>. Be sure to point out to the reporter how much time and money was saved by going online. The reporter can then do a news story on when the packages arrive.

Salute the Military — Promote the \$2 military discount for Priority Mail Flat Rate Boxes being sent to APO/FPO addresses, as well as the Military Care Kits and military shipping dates. Wherever possible, ask local military personnel to share how important it is to receive mail when stationed overseas and away from home, particularly during the holiday season.

Holiday Writing Party — Invite students, ROTC members, Girl Scouts/Boy Scouts, and other community groups to create cards and letters at a letter writing party in the lobby. Children can write letters for Santa, or groups can send holiday greetings to ship to service men and women overseas.

Employee Tipping and Gift-Receiving Policy

All Postal Service employees, including carriers, must comply with the Standards of Ethical Conduct for Employees of the Executive Branch. Under these federal regulations, carriers are permitted to accept a gift worth \$20 or less from a customer per occasion, such as Christmas. However, cash and cash equivalents, such as checks or gift cards that can be exchanged for cash, must never be accepted in any amount. Furthermore, no employee may accept more than \$50 worth of gifts from any one customer in any one calendar year period.

Busiest Mailing Day Media Advisory



Date:

POSTAL NEWS

Contact: Name
(O) xxx-xxx-xxxx
(C) xxx-xxx-xxxx
xxxxx@usps.gov
usps.com/news

It's the Busiest Mailing Day for Holiday Cards and Packages

U.S. Postal Service Ready for Last-Minute Rush

WHAT: Join (Insert Postal Officials Name) on the busiest day for mailing holiday cards letter and packages and a behind-the-scenes look at how mail is processed and sorted for delivery. Hear from U.S. Postal Service mailing and shipping experts how to properly pack and ship holiday gifts to ensure on-time arrival. Learn time-saving tips and discover the best bargains in shipping this holiday season.

WHO: (Insert Name(s) of Postal Official)

WHEN: Monday, Dec. 16

WHERE: (Insert Facility Address)

BACKGROUND: Americans will entrust more than 14.7 billion pieces of mail with the U.S. Postal Service from Thanksgiving to New Year's Eve. This Monday, Dec. 16, is anticipated to be the busiest mailing day for holiday packages, cards and letters with volumes to reach an estimated 607 million pieces on that day.

As the U.S. Postal Service prepares for its busiest mailing day of the year, shoppers are scrambling to send their holiday gifts and cards in time for Christmas. Here are the recommended mail-by dates:

- Dec. 14 — Standard Post.
- Dec. 20 — First-Class Mail.
- Dec. 21 — Priority Mail.
- Dec. 23 — Priority Mail Express.

The Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products and services to fund its operations.

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Note: For broadcast quality video and audio, photo stills and other media resources, visit the USPS Newsroom at <http://about.usps.com/news/welcome.htm>.

For reporters interested in speaking with a regional Postal Service public relations professional, go to <http://about.usps.com/news/media-contacts/usps-local-media-contacts.pdf>.

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation: 152 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products and services to fund its operations. With more than 31,000 retail locations and the most frequently visited website in the federal government, <http://usps.com>, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private-sector company, the U.S. Postal Service would rank 42nd in the 2012 Fortune 500. The Postal Service has been named the Most Trusted Government Agency for seven years and the fifth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service on www.twitter.com/USPS and at www.facebook.com/USPS.

Area Corporate Communications Managers

Capital Metro

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 Telephone: 301-548-1465

Eastern

Paul Smith
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Great Lakes

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Western

John Friess
 email: john.g.friess@usps.gov
 Telephone: 303-313-5130

Congressional State Representative Listing

To dial extension, please use prefix (202) 268-XXXX

State	Primary Representative	Ext.
Alabama	Lambros Kapoulas	3739
Alaska	Mary Ann Simpson	3741
American Samoa	Xavier Hernandez	8514
Arizona	Cathy Pagano	3427
Arkansas	Mike Porter	7217
California	James Cari	6029
Connecticut	Darrell Donnelly	6748
Colorado	David Coleman	3745
Delaware	Darrell Donnelly	6748
District of Columbia	Darrell Donnelly	6748
Florida	Lambros Kapoulas	3739
Georgia	Lambros Kapoulas	3739
Guam	Xavier Hernandez	8514
Hawaii	Xavier Hernandez	8514
Idaho	Xavier Hernandez	8514
Illinois	Jeremy Simmons	7839
Indiana	Shaun Chang	7626
Iowa	Jeryl Weaver	7505
Kansas	Jeryl Weaver	7505
Kentucky	Shaun Chang	7626
Louisiana	Mike Porter	7217
Maine	Jason Lamote	6027
Maryland	Darrell Donnelly	6748
Massachusetts	Jason Lamote	6027
Michigan	Jeremy Simmons	7839
Minnesota	Jeryl Weaver	7505
Mississippi	Xavier Hernandez	8514
Missouri	Shaun Chang	7626
Montana	David Coleman	3745
Nebraska	Jeryl Weaver	7505
Nevada	David Coleman	3745
New Hampshire	Jason Lamote	6027
New Jersey	Darrell Donnelly	6748
New Mexico	Cathy Pagano	3427
New York	Jason Lamote	6027
North Carolina	Lambros Kapoulas	3739
North Dakota	Jeryl Weaver	4387
No. Mariana Islands	Xavier Hernandez	8514
Ohio	Tim Grilo	7505
Oklahoma	Xavier Hernandez	8514
Oregon	David Coleman	3745
Pennsylvania	Tim Grilo	4387
Puerto Rico	Jason Lamote	6027
Rhode Island	Darrell Donnelly	6748
South Carolina	Lambros Kapoulas	3739
South Dakota	Jeryl Weaver	7505
Tennessee	Shaun Chang	7626
Texas	Mike Porter	7217
Utah	David Coleman	3745
Vermont	Jason Lamote	6027
Virgin Islands	Jason Lamote	6027
Virginia	Darrell Donnelly	6748
Washington	David Coleman	3745
West Virginia	Shaun Chang	7626
Wisconsin	Jeremy Simmons	7839
Wyoming	David Coleman	3745

2013 Holiday Fact Sheets

Happy holidays from USPS®!

We've been delivering the holidays for 238 years — but this year, you can count on us to deliver like never before.

In this holiday fact kit, we have everything you need to ship conveniently and affordably this season.

To get you started, here are the top five reasons to ship with the U.S. Postal Service® this holiday:

- 5.** Skip the line — *usps.com*® is your personal Post Office™. Order your boxes and supplies, pay and print postage and schedule a free Package Pickup.
- 4.** Looking to save this holiday? Besides our great prices on shipping, you can always receive a discount off of retail prices for using Click-N-Ship® to print postage online for select products.
- 3.** Our Priority is You. Priority Mail Flat Rate® Boxes offer more value than ever — and while supplies last in Post Offices, ship your package to those who matter most in our new holiday designed boxes.
- 2.** Last-minute shopping? Visit select Post Offices to pick up a card and gift and ship it in just one stop.
- 1.** Whether traveling to work or to enjoy the day, there's likely a Post Office conveniently on the way! We can't wait to deliver the holidays with you.

Visit the USPS Holiday Newsroom for the most up-to-date holiday information at: <http://about.usps.com/news/electronic-press-kits/holidaynews/2013>.

Our communications elves also are ready to answer any questions you have about the holiday season! Visit usps.com/news to find a contact in your area or ask Zy Richardson for help at 202-268-7841 or Lindsay.N.Richardson@usps.gov.

And, be sure to follow us on Facebook (US Postal Service) and Twitter (@USPS) for holiday help throughout the season!



A Simpler Way™ to Ship

The holidays are busy. Here is how to ship and send all your gifts in just a few quick steps!

Tips:

- Use the ZIP Code™ tool on usps.com and the mobile app to find a ZIP Code quick.
- Use popped popcorn in a bag as an eco-friendly cushion for fragile gifts.
- Visit The Postal Store® on usps.com for stamps, gifts and shipping needs.
- Be careful when reusing boxes — they can become weak. Use a Priority Mail® Flat Rate Box or holiday-themed ReadyPost® option.
- Use Priority Mail Express™ for last-minute shipping. Dec. 23 is the last day to ship to most domestic destinations for a Dec. 25 arrival.

How to pack a gift like a pro:

1. Pick a strong and sturdy box, and tape it closed tightly.
2. Cushion contents to protect them during transportation, and wrap glass and other fragile items with extra newspaper or packing material.
3. Place wrapped gift boxes inside a plain larger box.
4. Remove all batteries from electronics.
5. Remember to place an extra shipping label inside the box, so the item can be returned in case the box or label gets damaged.

Successful shipping tips:

1. Print addresses clearly and in CAPS.
2. Include complete 'to' and 'from' info.
3. Check usps.com for the correct ZIP Code — never guess.
4. Be sure to label a box as 'FRAGILE' if it needs to be handled with extra care.
5. Visit usps.com to pay and print postage and schedule a pickup, or drop off your gift for delivery at the Post Office™.

Visit usps.com to ship and send in just a few clicks:

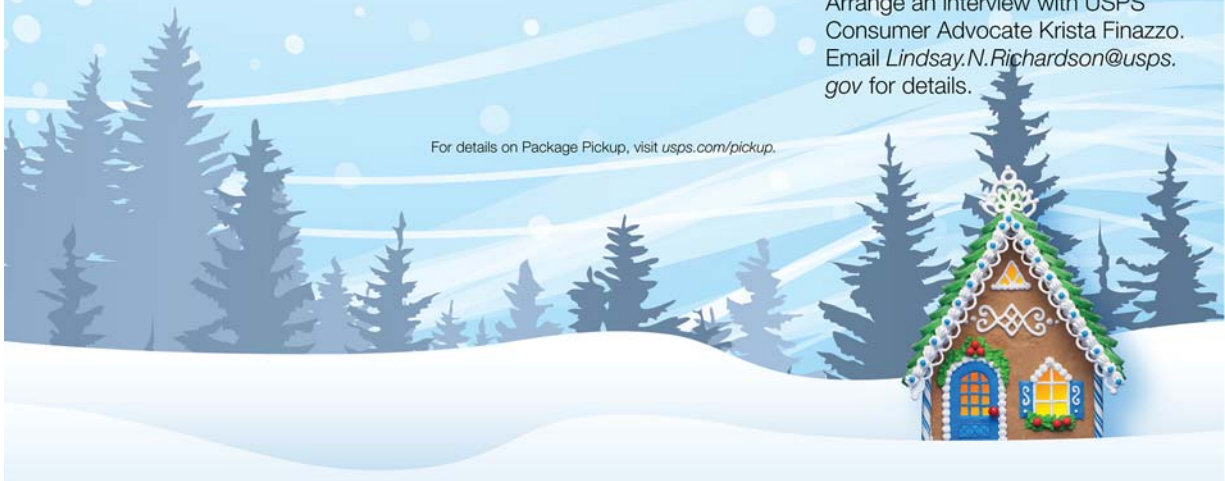
1. Order free Priority Mail Flat Rate® Boxes and other eligible supplies, and have them delivered to your home or office for no extra charge.
2. Order 2013 holiday stamps for your cards and letters.
3. Receive a discount at checkout on select products when you print, prepare and pay for shipping labels with Click-N-Ship®.
4. Schedule a next day Package Pickup for no extra charge.

Ship gifts across the globe without leaving home:

1. Use the Postage Calculator tool on usps.com to check prices and compare options.
2. Visit usps.com to complete a customs form and pay the postage.
3. Print your shipping label.
4. Schedule a free next day Package Pickup, or drop off your gift at your local Post Office.

Want to give your readers more holiday shipping tips this season? Arrange an interview with USPS Consumer Advocate Krista Finazzo. Email Lindsay.N.Richardson@usps.gov for details.

For details on Package Pickup, visit usps.com/pickup.



Priority Mail Flat Rate® Boxes

If you're shipping gifts this holiday, there are more reasons than ever to choose Priority Mail Flat Rate boxes from the U.S. Postal Service®.

Holiday help:

With Priority Mail you can send your gifts without leaving your home! Visit usps.com to order boxes, print a shipping label and schedule a Package Pickup.

Want to deliver some extra cheer?

Pick up a festive holiday Priority Mail box exclusively from your local Post Office™. Supplies are limited, so be sure to visit soon.

Priority Mail Flat Rate® Pricing

Flat Rate boxes make shipping simple. For just one flat rate, *if it fits it ships!*

Priority Mail Option	Domestic Price
Priority Mail: Small box	\$5.80
Priority Mail: Medium box	\$12.35
Priority Mail: Large box	\$16.85
Priority Mail Express™	\$39.95



Enhanced Features

These features make Priority Mail shipping a great holiday value.

- **Free Insurance**
Most packages now qualify for free insurance up to \$50 — for the same Priority Mail rates.
- **Improved Tracking**
Now it's easy to see where your package is at from pickup, confirmed final delivery and many points in between.
- **Expected Delivery**
Based on where your domestic Priority Mail package is shipping from and headed to, you'll know whether to expect 1-, 2-, or 3-day specified delivery.

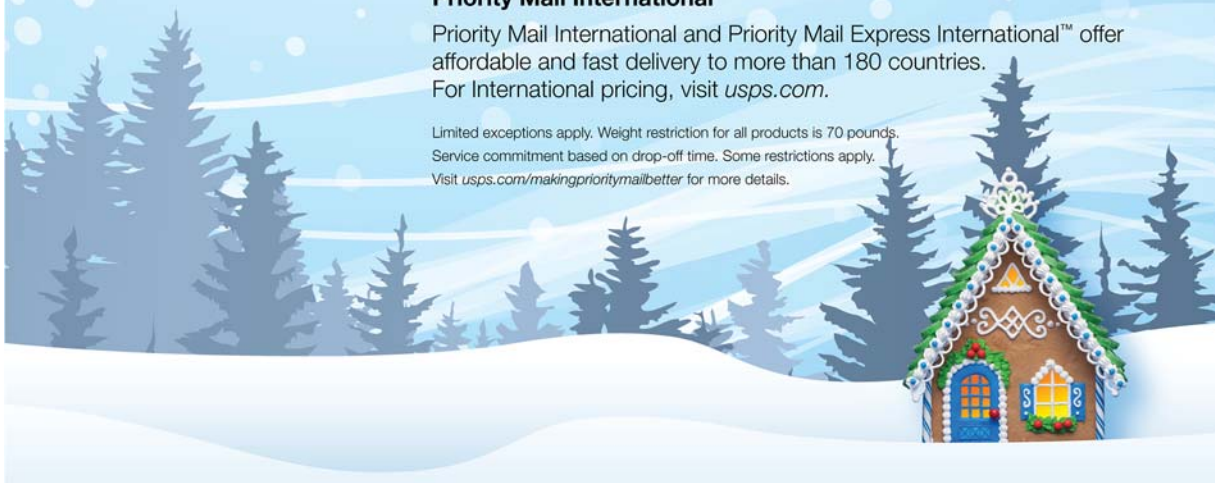
Priority Mail Express™

It's still our fastest domestic product available with money back guarantee and overnight delivery to most U.S. locations and up to \$100 of insurance coverage included. For Priority Mail Express pricing, visit usps.com.

Priority Mail International™

Priority Mail International and Priority Mail Express International™ offer affordable and fast delivery to more than 180 countries. For International pricing, visit usps.com.

Limited exceptions apply. Weight restriction for all products is 70 pounds. Service commitment based on drop-off time. Some restrictions apply. Visit usps.com/makingprioritymailbetter for more details.



Shipping Deadlines

You picked, wrapped and packed the gift. Now make sure it gets there on time!

Key shipping dates for Dec. 25 arrival:

- Dec. 2 – International First-Class Mail®
- Dec. 2 – Priority Mail International®
- Dec. 10 – Priority Mail Express International™
- Dec. 14 – Standard Post
- Dec. 16 – Global Express Guaranteed®
- Dec. 20 – First-Class Mail
- Dec. 21 – Priority Mail®
- Dec. 23 – Priority Mail Express™*

*The dates listed above are the earliest deadlines for international and military mail. For a complete list of shipping deadlines, visit usps.com/shippingdates/.

* Priority Mail Express postage refund eligibility is adjusted for shipments mailed Dec. 22–25.

Remember: Ship Early!

Thanksgiving

Tuesday, Nov. 26

Normal delivery day
Normal Post Office™ hours

Wednesday, Nov. 27

Normal delivery day
Normal Post Office hours
Priority Mail® accepted today will have an extra day added to the delivery time

Thursday, Nov. 28

Post Offices closed
Only Priority Mail Express™ will be delivered

Friday, Nov. 29

Normal delivery day
Normal Post Office hours

Saturday, Nov. 30

Normal delivery day
Normal Post Office hours

Christmas

Monday, Dec. 16

Busiest mailing day for cards, letters and packages

Wednesday, Dec. 18

Busiest delivery day for cards and letters

Thursday, Dec. 19

Busiest delivery day for packages

Friday, Dec. 20

Deadline for sending First-Class Mail®
Normal delivery day
Normal Post Office hours

Saturday, Dec. 21

Deadline for sending Priority Mail
Normal delivery day
Normal Post Office hours

Monday, Dec. 23

Deadline for sending Priority Mail Express
Normal delivery day
Normal Post Office hours

Tuesday, Dec. 24

Normal delivery day
Most Post Offices will close at noon
Mail in blue collection boxes will be picked up at noon or earlier
Priority Mail accepted today will have an extra day added to the delivery time

Wednesday, Dec. 25

Post Offices closed
Only Priority Mail Express will be delivered

New Year's

Monday, Dec. 30

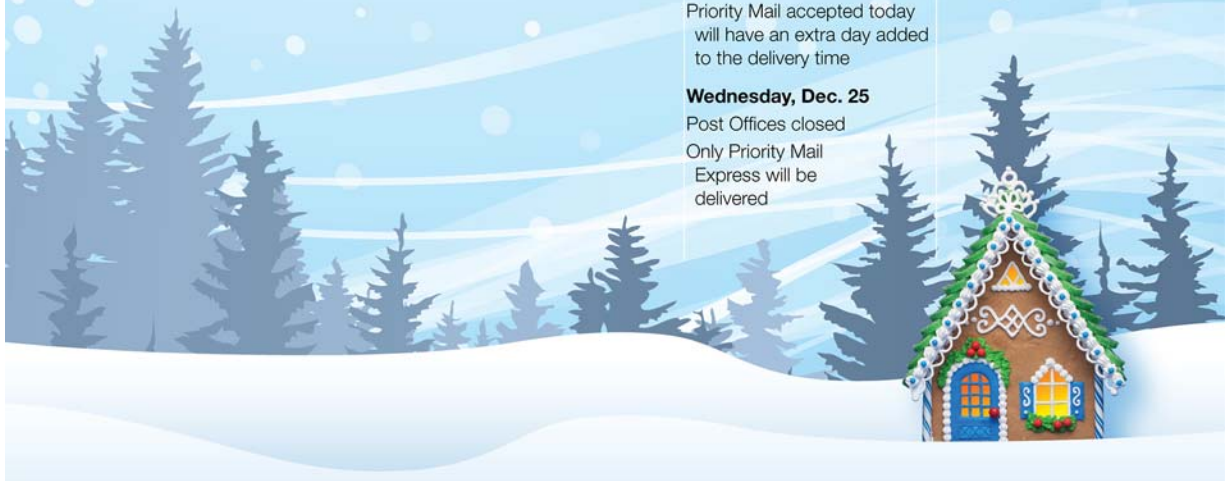
Normal delivery day
Normal Post Office hours

Tuesday, Dec. 31

Normal delivery day
Most Post Offices will close at noon
Mail in blue collection boxes will be picked up at noon or earlier
Priority Mail accepted today will have an extra day added to the delivery time

Wednesday, Jan. 1

Post Offices closed
Only Priority Mail Express will be delivered



Delivering Holiday Cheer to Service Members

Helpful shipping tips:

- Use a Large Priority Mail Flat Rate[®] box. It costs \$14.85 and includes a \$2 per box discount for military mail being sent to APO/FPO/DPO destinations worldwide.
- Use the service member's full name when shipping to ensure it reaches the correct person.
- Include the service member's unit and APO/FPO address with the nine-digit ZIP Code[™].
- Always include a return address.
- Use Click-N-Ship to automatically standardize the APO/FPO address if it has been added to the Postal Service[™] database.
- Visit usps.com/ship/apo.htm for shipping restrictions and additional information.

Mailing Deadlines:

Making sure those serving in the nation's armed forces receive their presents and care packages in time for the holidays is a priority for their friends and family — and for the U.S. Postal Service[®].

The shipping deadlines for most APO/FPO addresses can be found below. For exceptions and full shipping deadlines, please visit: usps.com/shippingdates/.

APO/FPO Standard Post [™]	Nov. 12
APO/FPO First-Class Mail [®] Letters and Cards	Dec. 10
APO/FPO Priority Mail [®]	Dec. 10
APO/FPO Priority Mail Express [™] Military Service	Dec. 17

Military Care Kit:

Since Priority Mail service supplies are the packaging of choice for families preparing care packages for service members overseas, USPS[®] has created a "Military Care Kit" based on the items most frequently requested.

The kit contains:

- Two APO/FPO Large Priority Box (12 x 12 x 5-1/2).
- Two Medium Priority Mail Boxes 1 (11 x 8-1/2 x 5-1/2).
- Two Medium Priority Mail Boxes 2 (13-5/8 x 11-7/8 x 3-3/8).
- Priority Mail tape.
- Priority Mail address labels.
- Appropriate customs forms.

To order a kit, call 1-800-610-8734.



USPS® Makes Gift-Giving Easy

Whether you forgot to add someone to your holiday list or need to find a gift for that special someone, the U.S. Postal Service® has you covered. In select Post Offices™ this holiday, customers can buy greeting cards, gift cards and postage, and mail their gifts all in one place — the local Post Office. Check out our online and retail options to make gift-giving easy this season.



The 2013 Gingerbread Houses Forever® stamp.

Did you know each of the houses on the stamps is a photo of a real gingerbread creation?

Holiday Stamps

- Show your loved ones you care with a personal holiday letter or card. The 2013 holiday stamps are a perfect complement to your greetings this season. Find them on usps.com or at your local Post Office.

Words of Love

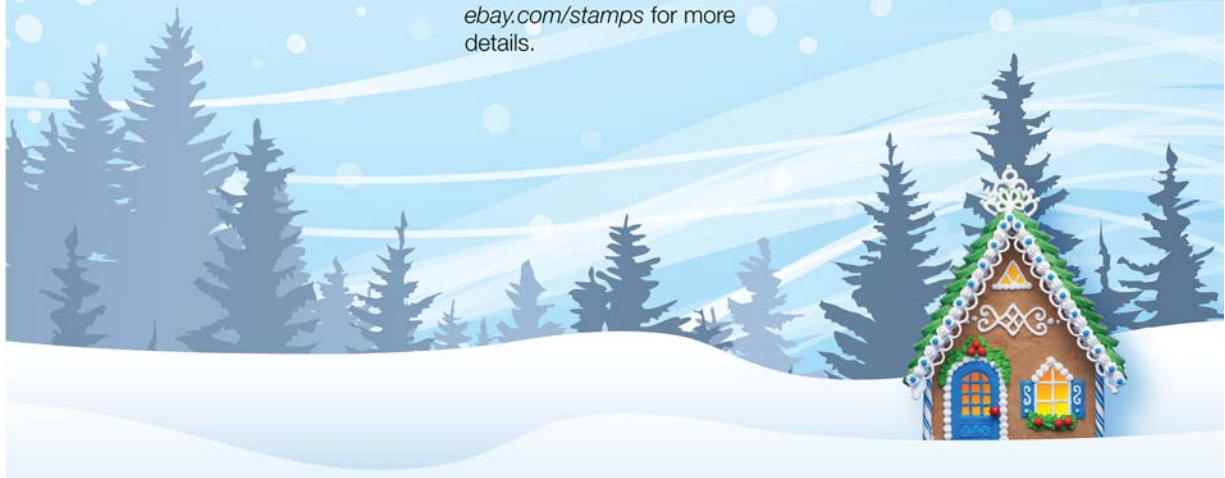
- Approximately 9,800 select Post Offices nationwide will feature holiday greeting card selections.

Gifts Galore

- American Express Gift Cards are available in 5,000 Post Offices nationwide. These decorative gift cards come in \$25 and \$50 denominations as well as any even dollar amount between \$25 and \$100.
- The 2013 White House Holiday Ornament is a unique decoration for any Christmas tree. It will be available at select Post Offices, online at the Postal eBay Store, in the USA Philatelic Catalog and at usps.com/shop for \$21.99.
- Feeling artsy? USPS now offers on-demand framed stamp art on its new eBay store. Visit ebay.com/stamps for more details.

Wrapping Style

- For a limited time at retail locations, the new medium and large Priority Mail Flat Rate® boxes will feature a printed holiday bow. These free boxes can add a special touch to your wrapping style. Quantities are limited, so get yours today.
- Skip the late-night wrapping session. Use our decorative ReadyPost® holiday boxes and bubble mailers to simplify your gift wrapping needs. ReadyPost shipping products are available in Post Offices in various sizes and designs priced from \$1.79 to \$4.39.



Spread Holiday Cheer with Letters to Santa

The Postal Service™ began receiving letters addressed to Santa Claus more than 100 years ago. Our involvement was made official in 1912 when postal employees and citizens were authorized to respond to letters in the program that became known as Operation Santa.

Over the years, the Operation Santa program has taken on a life of its own. The Letters to Santa initiative has emerged as one of most recognizable programs of the holiday season. Today, cities around the country have hugely successful programs that also work with recognized charitable organizations, major corporations, local businesses and postal employees to make a difference in the lives of children from coast to coast.

What We Do

Currently, there are Letters to Santa programs all around the country that vary as much as the locations themselves. Some cities and towns work with local schools to write letters back to the children as if they were Santa, some work with established groups and assist with the collection of gifts, and others invite the public to adopt Santa letters.

Did You Know...

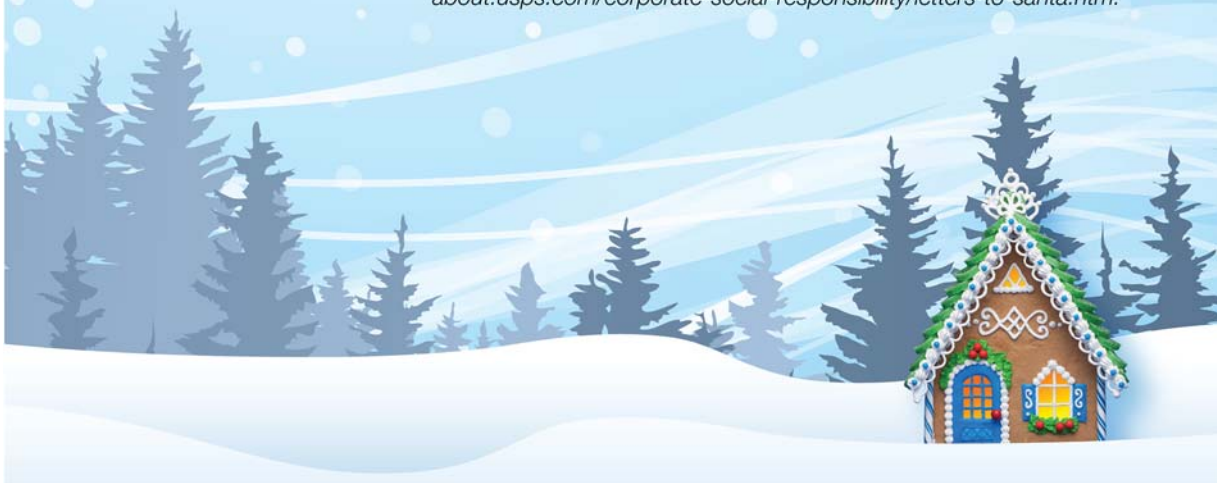
- Hundreds of thousands of children's letters have been "adopted" since the program's inception in 1912.
- Thousands of letters were received and answered by the New York City Letters to Santa program last year, while thousands more were answered from Operation Santa sites across America.

Operation Santa Headquarters

New York City's Letters to Santa program is the largest in the country, receiving more than a half-million letters each year. This year's Operation Santa kick-off celebration will take place Dec. 3 at 10 a.m., and letter adoption opens to the public Dec. 4. Throughout the season, New York City's iconic James A. Farley Building on 8th Avenue will host tens of thousands of people who visit the Post Office™ in person to adopt letters.

For more information:

For media inquiries, participation instructions and Operation Santa locations in your area, please visit:
about.usps.com/corporate-social-responsibility/letters-to-santa.htm.



Holiday Mailing Options

The U.S. Postal Service® can help you ship all of your gifts this holiday season. Whether you need to ship it quickly or have plenty of time, we have an option that will make shipping convenient and affordable. Check out some helpful shipping examples below, and see how you can save by shipping through *usps.com*.

Need it now?

Priority Mail Express™ Flat Rate

Overnight Delivery (to most domestic locations)
Starting at \$18.11 online
Starting at \$19.95 at the Post Office™

It can wait...

Standard Post™

2–8 Day Delivery (to most domestic locations)
Starting at \$5.60 at the Post Office

Quick shipping for a low flat rate

Priority Mail® Flat Rate Options

Small Priority Flat Rate Box

1–3 Day Delivery (to most domestic locations)
Starting at \$5.15 online
Starting at \$5.80 at the Post Office

Medium Priority Flat Rate Box

1–3 Day Delivery (to most domestic locations)
Starting at \$11.30 online
Starting at \$12.35 at the Post Office

Large Priority Flat Rate Box

1–3 Day Delivery (to most domestic locations)
Starting at \$15.30 online
Starting at \$16.85 at the Post Office

*Other shipping options are available but not shown.

For additional pricing visit <http://postcalc.usps.com/> for pricing.

For shipping options visit: <http://www.usps.com/ship/service-chart.htm>.



Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Implementation of Full-Service Intelligent Mail Requirements for Automation Prices

Effective January 26, 2014, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), throughout various sections to modify eligibility requirements for mailers to qualify for automation prices. The use of “full-service” Intelligent Mail® is required to qualify for automation prices for postcards (First-Class Mail® only), letters, and flats when mailed using the following services: First-Class Mail, Standard Mail® and Periodicals, and flats mailed at Bound Printed Matter prices.

Additionally, the 10/24 transitional barcoded tray label format is eliminated, and mailers are required to use the 24-digit Intelligent Mail barcode (IMb™) format on tray, tub, and sack labels.

For questions regarding full-service requirements, contact the Postal Service by email at fullservice@usps.gov or call the *PostalOne!*® Help Desk at 800-522-9085. Intricate details regarding this notice are available at <http://www.gpo.gov/fdsys/pkg/FR-2013-04-18/html/2013-08721.htm>.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
200	Commercial Letters and Cards				
	*	*	*	*	*
230	First-Class Mail				
233	Prices and Eligibility				
	*	*	*	*	*
5.0	Additional Eligibility Standards for Automation First-Class Mail Letters				
5.1	Basic Standards for Automation First-Class Mail Letters				

[Revise the introductory text of 5.1 to read as follows:]

All pieces in a First-Class Mail automation mailing must meet full-service standards in 705.24.0 and:***

[Revise item 5.1e to read as follows:]

- e. Bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 202.5.0 and 708.4.0, whether on the piece or on an insert showing through an envelope window.

* * * * *

[Delete current 5.2 in its entirety and renumber current 5.3 through 5.5 as new 5.2 through 5.4.]

* * * * *

240 Standard Mail

243 Prices and Eligibility

* * * * *

6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Letters

6.1 General Enhanced Carrier Route Standards

* * * * *

6.1.2 Basic Eligibility Standards

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route Standard Mail mailing must:

* * * * *

[Revise item 6.1.2g to read as follows:]

- g. Meet the requirements for automation letters in 201.3.0 and bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code matching the delivery address, and meet the standards in 202.5.0 and 708.4.0, except for letters with simplified addresses or as provided in 6.1.2h. Letters mailed at automation carrier route (basic, high density, or saturation) prices must be in a mailing entered under full-service Intelligent Mail standards in 705.24.0. Pieces prepared with a simplified address format are exempt from the full-service, automation-compatibility, and barcode requirements.

* * * * *

(Article continues on page [63](#))

Pull-Out Information

Fraud

Domestic Orders

False representation is enforced by Postmasters at the city listed below.

State, City, ZIP Code	Name and Address Covered	Product
CA, San Leandro 94578-2176	Arjana R. Riveley, 1550 162nd Avenue, Spc. 58	False billing scheme

— Judicial Officer, 11-14-13

Invalid USPS Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. The online validation process is outlined in the USPSCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Priority Mail Express™ shipments bearing an invalid USPSCA number in the “Payment by Account” or “Agreement Number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005267	021004	066219	093625	104361	117597	200070	292258	331146	395214	481293	600453	693515
005411	021916	070100	093870	104422	117622	200109	292655	331831	402906	481299	600659	701693
005973	023002	070317	093896	104672	117951	200243	292740	333017	403006	481303	601209	705230
006787	025315	070349	094256	105328	117956	200364	293109	335103	405100	481313	601793	706151
006790	025411	071234	094384	106536	117966	200465	293323	335933	407020	481663	602282	722067
006911	026096	074201	094575	108154	117973	200569	293398	336693	441484	481730	604178	723044
007235	026366	075125	095339	109678	117980	200659	294582	337180	443051	482245	604212	730166
007361	026397	075877	095474	111477	117981	200868	294584	344012	443448	485295	604328	730535
008207	026630	076847	095710	112129	118135	200931	294597	349664	452399	485335	605061	730764
008232	027114	078427	095724	112133	118377	200943	294599	352327	454752	489450	605144	730775
008285	027145	079051	095758	115001	118501	206133	295482	352501	458008	489496	607161	731419
008298	027225	079325	096201	115027	118551	207063	296099	352519	458091	490063	607389	740458
008344	027278	079386	097065	115056	118811	208470	296233	352693	463091	490718	613148	746015
008393	028063	080091	097251	115076	119112	208500	296360	352797	463099	491109	630442	747042
008828	028094	080279	097494	115078	119145	208866	296391	361299	470027	492066	638105	749202
008836	028160	080361	097801	115083	119260	210046	296532	361335	471059	493039	648111	750011
008838	028264	080452	097821	115088	119467	210066	300500	363156	471102	496142	666002	750062
008855	028274	080593	097924	115228	130905	210431	300525	366205	477027	551009	671001	750139
008890	028467	080671	098727	115263	136004	210516	300528	372018	477175	551067	671009	750165
008899	028482	085431	100117	115302	142053	212999	301079	372150	480084	551083	672078	750225
008925	028536	088009	100201	115462	142198	220203	301525	372629	480111	551152	672190	750782
008933	028543	088185	100219	115543	142328	220282	305180	372936	480479	551260	672202	750871
009140	028674	089313	100240	115607	142716	220334	312270	374034	480688	551364	672350	751051
009248	028921	089613	100368	117034	142825	222014	314119	374064	481199	551899	672448	752075
009273	028947	089996	100411	117051	142870	222020	319097	376117	481216	551961	673001	752128
009415	029109	090254	100541	117057	146154	223271	321013	377140	481217	553001	680057	752350
009496	029123	090501	100588	117103	171106	223329	321027	379524	481218	553038	681252	752364
009791	029630	090545	100766	117127	176033	223395	321034	379539	481241	553610	681260	752489
010798	029637	090681	100809	117151	191235	226007	321071	381062	481248	554658	681640	752565
013209	029813	091181	100865	117157	192449	263004	323552	381563	481263	558091	681648	752770
015284	029816	091886	100866	117168	192788	270054	327322	381769	481266	559053	681672	752876
015818	038421	091998	102233	117207	193101	270057	327337	381783	481277	600039	684025	757605
018166	041003	092711	102369	117216	195063	274366	328018	381969	481285	600045	685075	770201
018291	044296	092723	102435	117257	197299	277002	328910	381998	481286	600127	685113	770323
019581	046052	092973	104257	117356	199052	283410	330223	383092	481290	600278	687031	778111

PULL-OUT INFORMATION

782226	841340	914349	922074	926378	928832	951113	968215	968905	971009	971070	971108	995079
801412	843054	917268	926026	926385	930080	951175	968360	968933	971014	971077	972242	995098
802376	852718	917543	926087	926408	937781	951216	968440	968973	971020	971081	972791	995904
802474	852720	917596	926098	926447	940061	951248	968473	969090	971023	971083	973212	997076
802546	853748	917620	926111	926463	940280	951363	968576	969099	971037	971089	973303	
803132	853956	917662	926123	926469	940306	951555	968601	969106	971043	971090	973308	
806207	853981	917674	926135	926500	940552	951594	968619	969164	971045	971091	974094	
808021	900159	917788	926166	926600	941683	951783	968636	970509	971046	971092	974117	
813222	900477	918228	926189	926602	947201	951960	968648	970704	971053	971093	974159	
813308	900976	918288	926207	927983	950556	954109	968709	970720	971056	971094	975004	
816198	902333	918643	926239	928157	950605	967080	968724	970732	971059	971098	975026	
820333	902509	918891	926242	928443	950610	967171	968748	970946	971062	971099	980293	
837973	904799	921040	926293	928454	950641	967203	968778	970958	971066	971100	980314	
840069	907812	921264	926309	928562	950688	967206	968787	970986	971067	971103	982690	
840404	910307	921292	926314	928592	950721	967343	968873	970993	971068	971106	992325	
841322	912401	921552	926326	928735	950834	968202	968890	970995	971069	971107	992778	

— Product Information Requirements, Mail Entry and Payment Technology, 11-14-13

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the num-

bers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	040 688 8816 to 8899	077 999 4001 to 4090	127 500 2328 to 2399
010 504 1932 to 1999	041 299 6752 to 6799	078 174 4475 to 4499	160 901 2254 to 2299
011 582 1889 to 1899	041 623 8889 to 8899	078 219 4931 to 4999	161 103 6581 to 6599
011 588 2900 to 3099	041 803 6565 to 6599	078 250 4756 to 4799	161 194 2857 to 0899
012 441 0784 to 0799	043 129 1968 to 1997	078 823 8312 to 8399	162 032 4447 to 4499
012 579 5675 to 5699	043 205 5922 to 5999	079 374 0300 to 2499	163 257 1085 to 1099
013 289 6176 to 6199	044 087 3457 to 3499	079 807 2342 to 2399	164 359 2406 to 2499
013 610 0014 to 0099	044 087 4000 to 4099	082 721 0228 to 0254	166 101 1433 to 1499
014 932 1000 to 1099	044 306 4200 to 4299	083 140 5000 to 7499	167 555 5201 to 5212
014 972 0800 to 0899	044 306 4370 to 4599	083 784 8886 to 8899	167 555 5214 to 5299
015 363 0065 to 0099	045 524 4121 to 4298	083 913 6915 to 6999	169 618 6274 to 6299
017 028 3200 to 3299	046 800 9870 to 9899	084 478 3920 to 3999	173 639 4685 to 4699
018 569 5333 to 5399	047 352 4000 to 4099	086 000 8271 to 8299	174 238 2779 to 2799
018 986 5264 to 5299	048 383 7650 to 7659	086 798 3840 to 3849	174 281 9347 to 9399
019 518 2814 to 2899	048 396 3647 to 3699	088 404 4472 to 4499	175 251 2600 to 0699
020 698 5159 to 5199	051 142 0755 to 0799	088 404 5584 to 5699	176 281 7937 to 7950
020 844 7307 to 7399	051 774 8857 to 8899	088 757 8688 to 8699	176 281 7963 to 7999
020 972 8948 to 8999	051 781 2875 to 2885	088 757 9400 to 9499	176 731 6586 to 6599
022 021 9110 to 9181	051 977 7010 to 7023	089 358 2248 to 2257	178 254 5000 to 9999
022 037 1411 to 1499	052 058 7115 to 7199	090 663 9678 to 9684	178 881 9900 to 9999
022 527 9201 to 9210	054 450 1130 to 1167	091 818 0071 to 0099	180 031 2089 to 2088
022 529 1882 to 1899	057 670 0563 to 0599	093 106 9346 to 9355	180 403 7723 to 7741
023 637 7169 to 7199	058 187 3836 to 3899	093 203 0500 to 0599	180 428 4580 to 0599
024 380 4100 to 4199	058 523 3003 to 3099	093 684 3630 to 3699	182 368 7544 to 0599
024 496 6870 to 6896	058 591 1153 to 1299	094 081 5074 to 5099	182 475 3229 to 3258
025 092 0987 to 0999	058 895 3746 to 3799	094 216 2555 to 2599	182 475 3904 to 3933
025 369 5535 to 5599	059 986 0814 to 0899	094 580 7062 to 7099	182 631 0031 to 0099
025 729 1151 to 1199	060 406 7650 to 7699	094 639 4200 to 4299	184 218 2760 to 2799
025 729 1643 to 1799	063 491 8122 to 8199	095 070 7186 to 7199	185 828 1474 to 1499
026 492 3180 to 3199	063 916 9968 to 9999	095 076 8300 to 8399	186 132 7583 to 0599
027 361 0430 to 0499	064 091 4500 to 4599	095 354 6864 to 6899	186 629 0589 to 0599
027 369 4482 to 4495	065 170 0471 to 0499	097 224 1350 to 1599	187 184 6177 to 0199
027 671 8762 to 8776	065 255 7909 to 7999	100 160 3800 to 3899	187 323 8200 to 8299
027 787 9886 to 9899	065 392 6345 to 6399	104 667 6400 to 6499	187 441 6080 to 6099
027 965 9487 to 9499	066 099 2014 to 2099	104 876 8937 to 8999	188 831 6774 to 6799
028 100 8069 to 8099	066 648 2880 to 2899	112 049 4413 to 4499	188 835 6370 to 6399
028 191 1852 to 1999	066 787 3639 to 3699	112 870 9765 to 9799	189 083 1064 to 1099
028 850 3000 to 3199	066 845 7500 to 9999	113 319 2000 to 2099	189 660 9583 to 9599
029 510 1500 to 1599	067 093 3869 to 3899	114 402 3850 to 3899	191 179 0377 to 0399
030 687 0903 to 0999	068 895 0334 to 0399	114 866 5368 to 5397	192 050 5762 to 5781
030 701 3442 to 3499	070 724 4488 to 4499	116 154 2800 to 2899	194 456 8600 to 0699
031 077 4507 to 4799	070 841 9181 to 9199	116 986 4400 to 4499	195 194 6881 to 6899
032 295 7500 to 9999	070 844 2546 to 2599	117 175 1647 to 5169	199 105 0778 to 0799
034 394 1000 to 1099	070 916 1340 to 1399	117 951 4687 to 4699	199 678 2968 to 2999
034 943 0400 to 0799	071 047 5768 to 5799	117 951 5200 to 5299	202 748 5133 to 5199
035 035 4337 to 4399	071 179 9800 to 9899	119 786 3051 to 3064	202 748 5245 to 5299
037 312 7500 to 7599	071 386 3682 to 3699	119 815 8961 to 6199	202 748 5300 to 5399
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7400 to 7499	202 748 5400 to 5499
037 805 3677 to 3699	072 045 9641 to 9699	119 850 7700 to 7999	203 256 1240 to 1299
037 909 5490 to 5499	072 675 8287 to 8299	121 634 0460 to 0499	205 019 0174 to 0199
037 931 4660 to 4699	073 763 0867 to 0876	122 451 9879 to 9899	207 196 9900 to 9999
039 145 6521 to 6595	073 763 0878 to 0887	122 714 6805 to 6900	207 204 0700 to 0799
040 024 3901 to 3999	073 763 0889 to 0898	124 916 0304 to 0499	207 204 0800 to 0899
040 674 7100 to 7199	077 617 5481 to 5499	126 423 0136 to 0169	207 514 3857 to 3899

208 556 4707	to	4799	395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199
210 221 0548	to	0599	395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499
214 303 6311	to	6325	395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399
214 303 6239	to	6258	397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499
227 275 9400	to	9999	397 819 8902	to	8999	417 930 9533	to	9599	440 698 1947	to	1999
273 070 8059	to	8099	398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399
273 775 7700	to	7899	399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299
302 000 0000	to	9999	399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699
349 746 2056	to	2099	399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699
350 518 7350	to	7374	399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099
360 011 1690	to	1699	399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999
360 168 6008	to	6099	399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399
360 173 8800	to	8899	399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899
360 324 2326	to	2399	400 427 1051	to	1999	420 277 0015	to	0049	444 390 1667	to	1699
362 861 3064	to	3099	401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899
373 006 2176	to	2199	401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173	to	4199
374 768 2600	to	2699	401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699
375 169 4400	to	4599	401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199
375 829 3400	to	3499	401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099
375 851 9100	to	9199	402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199
376 196 0911	to	0999	403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799
378 085 3679	to	3699	403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799
378 351 1063	to	1099	403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984
379 843 5100	to	5199	403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125
380 093 9600	to	9699	404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199
380 165 1165	to	1199	404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799
381 325 4500	to	4599	404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099
381 604 2510	to	2699	404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299
381 645 9525	to	9599	404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999
383 314 3968	to	3999	404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199
383 892 1000	to	1344	404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499
383 892 1382	to	1399	405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799
384 925 3641	to	3654	406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238
385 568 2331	to	2399	406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199
385 599 7554	to	7575	406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699
385 774 2024	to	2099	406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891
386 624 1412	to	1599	407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199
386 883 8936	to	8999	407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399
387 314 5574	to	5599	407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999
387 837 6300	to	6399	407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499
388 828 0656	to	0699	408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899
389 696 2400	to	2799	408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499
389 846 3104	to	3135	408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399
389 846 3145	to	3195	408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499
389 887 9211	to	9230	408 698 7015	to	7099	430 150 4401	to	4599	454 922 4867	to	4895
389 887 9234	to	9299	409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499
390 001 3182	to	3199	410 491 2311	to	2399	430 177 1900	to	2099	455 364 2147	to	2199
390 001 3500	to	3699	410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499
390 545 5974	to	5999	410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699
391 104 6146	to	6199	410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699
391 574 1466	to	1499	410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099
391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299
391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499
392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699
392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777
393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699
393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899
393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999
393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599
394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798

458 847 5044	to	5999	477 289 8601	to	8699	494 206 2972	to	2999	608 727 7100	to	7199
459 274 7624	to	7699	477 681 5206	to	5299	494 217 3446	to	3999	608 727 7273	to	7599
459 365 5432	to	5499	478 010 4243	to	4268	494 224 0500	to	0599	608 813 9950	to	9999
459 378 5764	to	5799	478 010 4270	to	4291	495 145 0600	to	0699	609 067 5325	to	5399
459 472 4816	to	4999	478 450 5071	to	5099	496 209 7425	to	7499	609 067 5488	to	5499
460 349 6878	to	6899	478 469 7838	to	7858	496 213 8728	to	8799	609 067 5600	to	5699
460 550 1909	to	1999	478 469 7883	to	7899	496 474 5226	to	5248	609 289 6123	to	6199
460 997 5234	to	5299	479 280 9800	to	9899	497 053 8517	to	8699	609 438 4400	to	4499
461 973 6443	to	6499	479 365 9116	to	9176	497 854 8673	to	8699	609 493 1100	to	1199
462 152 0107	to	0299	479 412 9900	to	9999	498 449 8888	to	8899	609 766 8091	to	8999
462 274 1072	to	1099	479 667 6190	to	6199	498 929 8285	to	8499	609 825 4100	to	4115
462 277 8373	to	8399	479 748 9680	to	9699	498 936 5310	to	5399	609 884 2981	to	2999
462 554 6051	to	6099	479 860 7000	to	7199	499 016 5425	to	5499	609 893 1000	to	1099
463 011 5529	to	5540	480 526 2000	to	2099	499 440 8575	to	8899	610 092 3200	to	3299
463 176 4115	to	4199	480 640 6330	to	6399	499 731 6717	to	6799	610 582 4200	to	4299
463 176 4229	to	4299	480 658 0568	to	0599	500 064 1858	to	1869	611 879 6939	to	6999
463 185 2600	to	2799	480 689 5100	to	5199	500 070 5725	to	7799	612 291 8013	to	8099
463 227 7711	to	7799	481 072 9463	to	9499	501 058 0016	to	0026	612 751 5171	to	5199
463 414 4869	to	4899	481 673 0074	to	0095	501 331 0300	to	0399	612 751 5226	to	5299
463 808 3484	to	3499	482 527 1500	to	1599	501 460 0977	to	0999	612 751 6083	to	6099
463 945 7400	to	7899	482 541 5255	to	5299	502 227 7645	to	7699	612 751 6268	to	6299
464 629 9000	to	9399	482 729 6800	to	6899	502 424 0200	to	0499	612 751 6572	to	6599
464 711 4332	to	4399	483 363 7207	to	7299	502 424 0600	to	0699	612 774 2111	to	2199
465 692 3963	to	3999	483 402 2356	to	2399	502 496 6923	to	6999	612 774 2254	to	2299
465 698 8300	to	8599	483 486 5100	to	5199	503 003 2700	to	2899	612 774 2500	to	2599
465 743 7745	to	7799	483 632 1521	to	1599	503 194 5144	to	5153	614 469 0979	to	0999
466 798 6056	to	6067	483 632 2600	to	2799	503 790 9922	to	9948	614 474 3000	to	3099
467 147 4300	to	4399	483 849 1615	to	1699	504 045 4030	to	4099	614 521 3490	to	3499
468 079 5782	to	5799	484 174 4803	to	5299	504 166 0200	to	0599	614 645 1800	to	1899
469 067 2817	to	2899	484 323 8900	to	9199	504 240 1062	to	1399	614 832 1100	to	2099
469 127 8000	to	8199	484 680 5000	to	5038	504 805 3300	to	3499	615 017 7505	to	7599
469 213 0359	to	0399	484 680 5040	to	5074	505 893 7739	to	7799	617 711 6609	to	6699
469 213 0500	to	0599	484 680 5077	to	5099	505 893 7800	to	7999	617 760 5266	to	5299
469 561 8011	to	8099	485 029 4913	to	4999	506 124 0800	to	0999	617 813 3601	to	3699
469 658 1961	to	1999	486 176 0600	to	0699	506 165 7027	to	0099	618 840 9200	to	9299
469 666 9900	to	9999	486 559 7555	to	7599	506 502 5209	to	5299	619 551 7229	to	7299
469 678 1900	to	1999	486 696 3023	to	3199	506 836 5326	to	5399	619 859 3000	to	3099
469 781 4900	to	4999	488 173 7900	to	7999	508 488 6226	to	6299	620 073 9400	to	9499
469 947 6960	to	6999	488 206 4100	to	4199	508 789 8332	to	8399	621 614 7907	to	7930
470 755 5800	to	5818	488 226 0200	to	0299	508 789 8400	to	8499	621 614 7932	to	7999
471 918 0300	to	0999	488 709 3906	to	3999	600 645 3223	to	3299	621 648 8021	to	8199
471 985 2408	to	2419	488 855 8359	to	8399	601 339 1200	to	1399	621 648 8500	to	8599
472 191 6700	to	6799	489 181 8963	to	8999	601 653 5884	to	5899	621 904 8351	to	8599
472 270 2555	to	2599	489 223 2000	to	2099	601 661 7700	to	7799	621 916 1978	to	1989
472 987 0213	to	0241	489 311 1930	to	1999	601 682 5343	to	5399	622 989 8032	to	8099
472 987 0290	to	0299	489 318 6200	to	6300	601 928 1600	to	1699	623 076 9300	to	9399
473 151 2069	to	2199	489 384 0027	to	0099	602 512 2972	to	2999	623 819 5006	to	5099
473 666 9138	to	9199	489 427 0658	to	0899	602 555 2400	to	2799	623 895 8200	to	8399
473 952 3429	to	3499	489 997 5252	to	5299	602 829 7061	to	7099	623 917 0000	to	0099
474 108 5402	to	5499	490 669 5850	to	6099	603 483 9572	to	9599	623 917 0200	to	0299
474 356 5193	to	5299	490 717 7080	to	7099	603 490 7200	to	7299	624 468 5288	to	5299
474 949 3366	to	3399	490 721 6000	to	6099	603 678 7100	to	7199	624 665 3162	to	3198
475 134 9362	to	9399	490 793 1500	to	2099	603 678 7662	to	7699	625 088 6735	to	6799
475 167 9667	to	9699	490 886 8171	to	8199	603 678 7902	to	7999	625 916 9500	to	9799
475 319 3415	to	3499	490 977 9221	to	9240	603 678 8418	to	8499	625 968 8956	to	8999
475 319 3649	to	3799	491 258 8100	to	9099	603 678 8700	to	9999	627 005 3938	to	3999
475 340 6400	to	6599	491 567 1376	to	1399	604 086 0880	to	0899	627 384 3907	to	4099
475 424 8410	to	8499	492 254 4800	to	4899	604 349 1414	to	1499	627 496 7549	to	7599
475 629 9156	to	9199	492 283 5100	to	5199	604 503 7776	to	7799	627 708 3605	to	3699
475 850 6101	to	6199	492 610 6813	to	6899	605 520 9037	to	9099	627 776 2500	to	2599
475 875 2500	to	2599	493 394 5568	to	5599	605 685 4010	to	4099	628 226 3100	to	3199
476 169 8264	to	8299	493 470 2562	to	2599	605 988 6467	to	6499	628 814 4702	to	4799
476 189 3000	to	3499	493 473 7700	to	7799	607 689 7951	to	7960	628 851 9689	to	9699
476 331 2480	to	2499	493 716 2153	to	2199	607 728 1276	to	1299	629 510 7200	to	7299

629 964 4200	to	4294	646 242 6200	to	6299	665 274 8208	to	8299	690 941 6000	to	6199
630 389 3056	to	3071	646 270 7639	to	7799	665 669 5400	to	5499	691 313 6383	to	6399
630 463 0588	to	0599	646 798 4000	to	4999	666 132 8226	to	8299	691 313 6600	to	6699
631 459 9117	to	9199	647 048 7035	to	7099	666 696 2209	to	2299	691 582 8003	to	8099
631 762 9325	to	9399	647 049 2900	to	2999	666 696 2309	to	2399	691 664 1800	to	1999
632 217 4933	to	4999	647 398 8300	to	8399	667 032 9300	to	9399	691 664 2400	to	2499
632 500 0000	to	640 3999	647 398 8481	to	8499	667 729 5529	to	5599	692 727 9362	to	9399
633 110 4165	to	4199	647 437 3000	to	4999	668 383 8400	to	8699	692 798 1800	to	1899
633 110 4303	to	4499	647 811 2188	to	2199	670 368 3400	to	3499	693 249 0779	to	0799
633 438 6429	to	6599	648 009 6057	to	6099	670 369 7336	to	7399	693 249 0877	to	1699
633 588 7173	to	7182	648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999
634 725 0700	to	0799	648 722 5283	to	5299	671 046 6200	to	6399	693 448 8500	to	8999
634 803 3239	to	3299	648 892 3164	to	3199	671 251 5448	to	5499	693 645 9583	to	9599
634 807 2474	to	2499	649 100 3989	to	3999	671 926 5600	to	5799	693 965 4200	to	4299
634 827 5900	to	5999	649 647 0370	to	0399	672 444 2000	to	2999	695 741 2906	to	2999
634 886 3428	to	3499	649 647 0522	to	0599	672 828 3410	to	3499	695 947 8518	to	8599
635 559 3449	to	3499	649 647 5237	to	5399	673 167 5776	to	5799	696 662 8247	to	8299
636 289 6214	to	6299	649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296
636 634 8007	to	8042	649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899
637 150 1200	to	1299	650 114 7707	to	7719	676 365 5958	to	5999	698 131 2138	to	2157
637 562 5828	to	5899	650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099
638 042 1647	to	1699	650 213 0406	to	0499	677 126 6734	to	6799	700 065 2570	to	2599
638 049 4984	to	4999	650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899
638 318 1115	to	1199	650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359
638 318 1453	to	1499	650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099
638 885 0000	to	0299	650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499
638 903 4362	to	4373	650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349
639 415 1929	to	1999	651 741 4415	to	4499	680 112 9565	to	9599	700 786 9106	to	9142
639 415 2019	to	2099	651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758
639 420 6200	to	6299	652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899
639 469 3517	to	3799	653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999
639 605 2143	to	2199	653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999
639 657 8600	to	8799	653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399
640 289 7500	to	7599	654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050
640 289 7700	to	7999	654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299
641 170 4420	to	4499	654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299
641 318 3133	to	3199	655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299
641 378 6500	to	6999	655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599
641 383 8739	to	8799	656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469
641 877 3187	to	3299	657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499
641 877 3310	to	3399	657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499
642 355 8094	to	8199	657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999
642 355 8308	to	8999	658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999
642 900 0018	to	0099	658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199
643 030 6254	to	6299	658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299
644 066 0882	to	0899	659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799
644 069 0600	to	0699	659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999
644 077 7506	to	7699	659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899
644 085 8157	to	8199	660 510 4100	to	4199	685 757 8452	to	8499	701 838 2800	to	2899
644 112 9839	to	9899	660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699
644 373 9083	to	9099	661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699
644 380 1460	to	1499	661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199
644 733 4715	to	4799	661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399
644 900 9712	to	9799	661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599
644 901 0109	to	1299	662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524
644 901 1325	to	1399	662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809
644 923 6800	to	7799	662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799
644 932 4655	to	4699	663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899
645 318 7240	to	7499	663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994
645 333 1766	to	1799	663 883 7039	to	7499	690 291 1361	to	1371	702 846 6331	to	6399
645 790 8632	to	8699	663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999
645 821 0657	to	0699	664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499
645 930 7948	to	7999	664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199
645 975 0737	to	0762	665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799

740 002 7710	to 7719	835 496 7303	to 7399	859 855 8873	to 8999	905 056 2216	to 2299
740 119 2275	to 2284	835 539 5200	to 5999	860 240 8520	to 8599	905 510 6647	to 6799
740 130 6688	to 6698	835 813 3015	to 3099	860 275 3900	to 3999	905 510 6900	to 7099
740 144 2780	to 2795	837 672 8967	to 8999	860 518 9629	to 9699	905 794 0000	to 0199
740 241 9049	to 9099	837 784 3282	to 3299	860 600 0021	to 0999	905 794 0288	to 0299
740 252 9265	to 9294	838 176 8377	to 8399	861 158 2350	to 2599	905 873 6900	to 6999
740 255 1718	to 1799	838 518 1257	to 1299	861 367 5400	to 5499	905 873 7100	to 7299
740 274 2602	to 2619	839 718 8257	to 8299	861 637 6010	to 6099	905 880 8900	to 8999
740 277 0366	to 0392	840 323 0600	to 0699	861 979 7292	to 7499	905 889 7100	to 7199
740 332 7658	to 7671	840 875 6235	to 6299	862 216 6100	to 6199	906 158 1508	to 1599
740 348 6641	to 6658	840 910 0900	to 0999	862 263 9213	to 9299	906 558 8812	to 8899
740 351 4790	to 4799	841 349 5000	to 5099	862 271 0800	to 0999	906 982 2214	to 2299
740 374 7416	to 7499	841 805 7747	to 7899	862 271 5000	to 5099	907 725 8500	to 8599
740 470 2420	to 2443	841 805 7944	to 8099	863 871 5138	to 5199	907 815 0216	to 0257
740 514 0300	to 0499	842 226 0685	to 0695	863 949 5300	to 5399	908 622 4225	to 4235
740 523 7432	to 7449	842 685 4600	to 4699	864 088 8200	to 8299	908 936 9254	to 9299
740 535 1555	to 1580	842 685 4742	to 4999	864 426 3972	to 3999	909 066 4494	to 7499
740 557 3570	to 3579	842 860 0300	to 0399	864 520 6117	to 6136	909 067 7400	to 7499
740 650 4104	to 4140	842 898 5582	to 5599	865 151 0526	to 0599	909 100 1787	to 1799
740 684 0620	to 0800	843 062 7100	to 7199	865 500 4034	to 4099	909 100 1900	to 2099
740 701 6105	to 6114	843 077 6288	to 6299	865 883 6082	to 6099	909 355 0422	to 0499
740 705 9790	to 9799	843 077 6378	to 6399	866 004 3000	to 3999	909 568 8900	to 9099
740 726 6400	to 6500	843 758 5769	to 5778	866 442 4100	to 4899	909 568 9300	to 9499
740 748 8319	to 8329	843 786 2554	to 2699	867 366 9108	to 9118	909 725 7307	to 7399
740 765 3306	to 3399	845 656 8165	to 8199	867 633 7403	to 7499	909 833 0947	to 0999
740 774 8434	to 8499	845 727 2100	to 2199	867 737 5623	to 5699	910 219 8631	to 8699
740 786 1885	to 1899	845 746 2618	to 2635	868 169 4529	to 4599	910 265 1100	to 1199
740 790 5989	to 5999	846 390 7531	to 7599	868 173 8400	to 8599	910 471 7273	to 7299
740 820 4854	to 7836	846 918 0572	to 0599	868 514 9000	to 9099	910 536 2505	to 2599
740 827 7578	to 7594	847 237 7690	to 7699	868 566 9200	to 9299	910 958 7499	to 7599
740 917 7490	to 7499	847 284 2481	to 2499	869 200 0000	to 9999	911 140 1000	to 2199
740 918 5531	to 5549	847 374 7055	to 7065	869 387 1150	to 1199	911 245 2545	to 2599
741 037 8528	to 8551	847 374 7055	to 7065	869 505 3500	to 3599	911 268 9077	to 9099
742 030 6135	to 6149	847 636 5304	to 5399	869 523 7033	to 7099	911 400 8948	to 8999
742 033 2663	to 2674	847 700 5447	to 5499	869 566 6150	to 6167	911 508 1620	to 1799
742 040 3300	to 3309	847 723 7500	to 7599	869 800 0000	to 999 9999	911 509 9310	to 9399
742 151 5000	to 5014	849 485 3427	to 3499	870 054 4814	to 4899	911 523 3000	to 3999
742 192 5210	to 5224	849 520 9850	to 9899	870 491 4812	to 4849	912 057 9922	to 9999
742 228 9660	to 9669	849 608 1357	to 1399	870 536 5820	to 5829	912 882 0563	to 0899
805 885 8411	to 8499	849 792 2600	to 2699	870 541 7167	to 7239	913 605 2218	to 2299
806 087 1100	to 1499	850 546 1862	to 1899	870 575 8155	to 8999	913 709 2429	to 2499
806 268 9275	to 9299	851 143 6826	to 6844	870 589 0485	to 0494	913 818 3501	to 3999
806 534 3400	to 3477	851 209 9880	to 9899	870 691 7060	to 7099	914 063 4300	to 4399
807 342 3283	to 3399	851 928 9221	to 9299	872 028 4850	to 4899	914 346 7621	to 7644
808 086 7100	to 7199	852 589 6560	to 6599	872 029 9306	to 9399	914 453 1366	to 1399
808 090 3440	to 3499	853 049 3646	to 3699	872 078 3709	to 3799	914 529 6185	to 6299
808 325 5161	to 5699	854 304 4089	to 4999	872 100 0445	to 0459	914 896 4658	to 4699
808 784 8000	to 8299	854 529 2200	to 2299	900 556 4178	to 4199	915 187 8774	to 8779
830 125 0672	to 0699	854 532 0000	to 2999	900 845 0044	to 0099	915 300 2783	to 2799
830 602 5800	to 5999	855 001 6204	to 6249	900 936 0217	to 0299	915 546 6822	to 6999
830 610 3700	to 3799	855 319 9364	to 9399	900 936 0435	to 0499	915 646 5183	to 5199
830 983 3500	to 3599	855 361 3390	to 3399	901 058 5255	to 5280	915 671 3963	to 3980
830 983 3635	to 3699	856 226 0490	to 0499	901 273 1082	to 1099	915 671 3982	to 3999
831 354 1387	to 1399	856 656 5800	to 5999	901 287 5143	to 5199	915 675 2217	to 2299
831 815 8240	to 8299	856 752 0200	to 0299	901 291 2789	to 2799	916 440 3377	to 3399
832 525 3810	to 3899	857 111 1352	to 1399	901 525 7122	to 7199	916 670 6352	to 6399
833 159 1884	to 1899	857 279 3450	to 3499	902 089 1253	to 1299	916 682 5300	to 5399
833 456 2567	to 2599	857 843 4000	to 4099	902 198 9769	to 9799	916 694 1414	to 1499
833 566 3015	to 3071	858 124 7644	to 7699	902 948 1269	to 1299	916 703 0802	to 0821
834 130 5200	to 5299	858 756 3111	to 3299	902 985 0833	to 0899	917 089 0709	to 0799
834 316 5444	to 5499	859 063 8200	to 8699	903 370 6934	to 6999	917 089 0842	to 0899
834 354 8747	to 8766	859 190 0600	to 0644	904 600 6523	to 6599	917 216 2928	to 2999
834 354 8824	to 8838	859 437 5538	to 5599	904 892 0378	to 0399	917 370 6300	to 6499
835 269 5700	to 5799	859 811 2888	to 2899	904 892 0648	to 1299	917 486 4900	to 4999

918 460 0602 to 0699	921 333 7400 to 7499	924 533 2428 to 2499	932 506 6400 to 6599
918 951 7231 to 7299	921 477 3762 to 3799	924 685 1957 to 1999	932 732 1796 to 1799
919 519 2786 to 2799	922 278 1048 to 1399	924 946 6300 to 6699	932 827 9026 to 9099
919 536 0770 to 0799	922 280 2019 to 2099	925 333 5900 to 6099	932 957 2300 to 2399
919 814 3095 to 3199	922 280 2233 to 2299	925 336 2300 to 2399	933 060 6160 to 6189
919 889 5110 to 5134	922 773 0459 to 0499	926 432 5907 to 5999	933 387 2541 to 2561
919 889 5137 to 5176	923 032 7000 to 7399	926 436 3600 to 3699	933 760 3609 to 4199
919 889 5178 to 5199	923 045 3630 to 3699	927 765 6257 to 6299	933 894 0928 to 0999
919 889 5030 to 5070	923 484 3600 to 3699	928 197 8100 to 8199	934 018 2729 to 2741
919 889 5090 to 5099	923 493 9403 to 9599	928 197 8283 to 8299	934 180 0300 to 0399
919 915 2774 to 2787	923 493 9681 to 9699	928 856 2059 to 2068	934 236 3954 to 3999
920 155 4662 to 4687	923 604 4424 to 4499	930 219 1722 to 1799	934 622 8717 to 8999
920 309 9039 to 9199	923 810 7800 to 8299	930 335 7810 to 7819	935 216 0312 to 0399
920 771 5321 to 5399	924 252 1200 to 1299	931 097 9259 to 9299	935 843 2202 to 2247
920 857 5500 to 5899	924 252 1400 to 1499	931 156 1502 to 1579	936 024 8889 to 8899
920 864 3480 to 3499	924 533 0711 to 0799	931 156 1600 to 1625	936 339 4455 to 4499
920 963 4567 to 4599	924 533 2343 to 2399	931 156 1671 to 1699	

— Criminal Investigations Group, Postal Inspection Service, 11-14-13

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money

order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 382 331	to	2 480	734 797 201	to	7 320	742 178 834	to	8 880
720 227 871	to	7 930	728 702 338	to	2 400	734 939 611	to	9 640	742 325 500	to	5 520
720 227 949	to	7 960	728 915 371	to	5 850	734 950 111	to	0 170	742 325 668	to	5 700
720 368 543	to	8 570	728 953 141	to	3 410	735 120 331	to	0 840	742 408 771	to	8 830
720 392 151	to	2 570	728 954 280	to	4 310	735 283 008	to	3 020	742 512 120	to	2 150
720 556 491	to	6 640	729 169 081	to	9 140	735 293 131	to	3 220	742 684 849	to	4 890
720 558 621	to	8 650	729 363 841	to	3 870	735 635 010	to	5 040	742 839 553	to	9 630
720 575 361	to	5 570	729 682 891	to	3 190	735 783 961	to	3 990	742 913 668	to	3 700
720 590 152	to	0 179	729 838 940	to	9 070	735 803 401	to	3 430	742 917 287	to	7 296
721 638 331	to	9 170	729 839 101	to	9 130	736 005 420	to	5 440	742 921 891	to	1 980
721 815 391	to	5 420	730 077 683	to	7 840	736 366 021	to	6 110	742 983 631	to	3 810
721 969 713	to	9 740	730 109 847	to	9 880	736 624 456	to	4 500	743 020 021	to	0 170
722 072 137	to	2 160	730 373 761	to	3 850	736 670 851	to	1 060	743 206 491	to	6 500
722 378 265	to	8 280	730 501 951	to	2 130	736 767 061	to	7 090	743 235 992	to	6 050
722 413 990	to	4 004	730 519 379	to	9 470	736 767 093	to	7 120	743 940 631	to	0 900
722 764 948	to	4 980	730 569 278	to	9 360	736 982 191	to	2 370	743 978 011	to	8 070
722 825 840	to	5 889	730 711 711	to	1 740	736 982 551	to	2 730	744 234 751	to	4 780
723 153 841	to	3 850	730 722 991	to	3 230	737 110 141	to	0 170	744 499 591	to	9 680
723 237 616	to	7 630	730 845 970	to	5 990	737 185 501	to	5 710	744 626 901	to	6 910
723 331 081	to	1 110	730 888 291	to	8 320	737 317 321	to	7 350	745 388 794	to	8 910
723 496 443	to	6 470	730 927 591	to	7 680	737 517 781	to	7 840	746 446 806	to	6 820
723 967 291	to	7 320	731 307 914	to	7 930	737 628 181	to	8 210	746 818 351	to	8 410
724 655 196	to	5 340	731 402 431	to	2 460	737 634 258	to	4 270	747 245 266	to	5 280
724 711 441	to	1 500	731 407 232	to	7 320	738 361 971	to	1 980	747 364 813	to	4 830
724 711 538	to	1 560	731 588 301	to	8 340	738 447 601	to	7 660	747 501 434	to	1 450
724 793 221	to	3 250	731 767 273	to	7 320	738 648 355	to	8 450	747 739 891	to	0 070
724 908 109	to	8 120	731 781 061	to	1 120	738 849 811	to	9 900	748 148 649	to	8 760
724 937 461	to	7 670	731 837 821	to	7 910	738 892 270	to	2 290	748 259 960	to	9 970
725 163 118	to	3 151	731 841 377	to	1 450	738 997 259	to	7 380	748 565 162	to	5 280
725 202 735	to	2 750	732 018 481	to	8 600	739 161 451	to	1 540	748 874 988	to	5 030
725 398 591	to	8 800	732 067 972	to	8 370	739 219 381	to	9 440	749 137 381	to	7 410
725 464 591	to	4 920	732 188 649	to	8 670	739 740 151	to	0 180	749 190 192	to	0 210
725 475 321	to	5 330	732 193 460	to	3 470	739 793 491	to	3 520	749 685 421	to	5 450
725 711 057	to	1 070	732 201 241	to	1 390	739 793 527	to	3 550	749 846 791	to	6 850
725 738 581	to	8 730	732 220 431	to	0 440	739 942 621	to	2 650	749 993 131	to	3 580
725 981 311	to	1 430	732 355 201	to	5 380	739 999 231	to	9 320	750 071 587	to	1 610
725 987 835	to	7 880	732 472 320	to	2 560	740 011 517	to	1 530	750 408 167	to	8 183
726 060 811	to	0 900	732 541 605	to	1 620	740 030 701	to	0 970	750 438 421	to	8 501
726 391 970	to	2 520	732 572 221	to	2 490	740 261 740	to	1 820	750 743 911	to	4 030
726 484 771	to	4 800	732 586 479	to	6 710	740 265 811	to	6 290	750 779 118	to	9 400
726 493 351	to	5 300	732 994 037	to	4 080	740 299 111	to	9 170	750 910 981	to	1 010
726 504 031	to	4 063	733 163 449	to	3 460	740 299 231	to	9 260	750 960 841	to	0 900
726 504 070	to	4 090	733 297 171	to	7 290	740 329 266	to	9 320	751 296 211	to	6 240
726 504 331	to	4 390	733 446 631	to	7 110	740 889 081	to	9 090	751 539 121	to	9 180
726 563 701	to	4 060	733 474 665	to	4 770	741 010 421	to	0 530	751 541 311	to	1 790
726 599 371	to	9 460	733 704 482	to	4 570	741 113 041	to	3 370	751 757 641	to	7 700
726 626 356	to	6 370	733 751 041	to	1 130	741 373 891	to	4 340	751 936 951	to	7 010
727 182 271	to	2 510	734 009 101	to	9 130	741 452 369	to	2 490	751 951 861	to	1 890
727 416 181	to	6 240	734 290 759	to	0 770	741 492 991	to	3 140	751 999 021	to	9 110
727 481 431	to	1 460	734 389 273	to	9 290	741 553 460	to	3 470	752 139 516	to	9 570
727 749 241	to	9 780	734 440 031	to	0 111	741 764 431	to	4 520	752 182 892	to	2 950

752 206 861	to	7 100	762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200
752 295 241	to	5 600	762 524 158	to	4 220	773 179 320	to	9 410	800 044 320	to	4 410
752 731 351	to	1 410	762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440
752 767 441	to	7 470	762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540
753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	789 257 191	to	7 250	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	790 448 020	to	8 460	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	810 323 734	to	3 760
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
760 004 596	to	4 610	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	770 216 071	to	6 100	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380

818 962 492	to 2 530	821 927 841	to 7 850	826 042 898	to 2 920	828 539 341	to 9 370
819 032 341	to 2 730	822 505 801	to 5 830	826 226 644	to 6 670	828 732 331	to 2 390
819 127 054	to 7 080	822 703 442	to 3 470	826 582 951	to 3 430	828 807 781	to 7 840
819 278 540	to 8 670	822 900 991	to 1 020	826 720 201	to 0 230	828 830 952	to 0 963
819 544 681	to 4 740	822 925 951	to 6 100	827 005 671	to 5 830	828 939 781	to 0 050
819 928 441	to 8 650	823 284 931	to 4 990	827 287 861	to 7 950	829 002 721	to 2 870
820 034 406	to 4 430	823 293 031	to 3 210	827 291 502	to 1 520	829 005 301	to 5 540
820 070 761	to 1 540	823 556 011	to 6 100	827 575 381	to 5 470	829 080 241	to 0 330
820 191 342	to 1 360	824 078 341	to 8 370	827 609 085	to 9 100	829 160 986	to 1 000
820 274 856	to 4 880	824 156 325	to 6 340	827 619 811	to 9 840	829 176 841	to 6 930
820 600 171	to 0 230	824 511 252	to 1 270	827 883 511	to 3 600	829 471 561	to 1 590
821 172 241	to 2 360	824 588 281	to 8 370	828 160 441	to 0 530	829 561 065	to 1 080
821 229 661	to 9 720	825 140 397	to 0 460	828 376 201	to 6 260	829 566 481	to 6 510
821 229 743	to 9 780	825 409 651	to 9 680	828 441 602	to 1 630	829 569 931	to 9 960
821 903 731	to 3 910	825 472 171	to 2 200	828 539 316	to 9 340		

— Criminal Investigations Group, Postal Inspection Service, 11-14-13

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/accepting-money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail Channel Operations, 11-14-13

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group, Postal Inspection Service, 11-14-13

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group, Postal Inspection Service, 11-14-13

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to the Military Postal Service Agency at <https://amps.mpsa.mil/jy2/frm.htm>.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09374	Close	11/14/2013	
FPO AE 09503	Close	11/14/2013	
FPO AE 09508	Close	11/14/2013	
FPO AE 09511	Close	11/14/2013	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-B-C-D-E-H-M-R-U	09038	A1-A2-B-C-D-E-H-M-R-U	09081	A1-A2-B-C-D-E-H-M-R-U	09140	A1-A2-B-C-D-E-H-M-R-U
09003	A1-A2-B-C-D-E-H-M-P-R-U	09042	A1-A2-B-C-D-E-H-M-R-U	09090	A1-A2-B-C-D-E-H-M-P-R-U	09142	A1-A2-B-C-D-E-H-M-R-U
09004	A1-A2-B-C-D-E-H-M-R-U	09046	A1-A2-B-C-D-E-H-M-R-U	09094	A1-A2-B-C-D-H-M-P-R-U	09143	A1-A2-B-C-D-E-H-M-R-U
09005	A1-A2-B-C-D-E-H-M-P-R-U	09049	A1-A2-B-C-D-E-H-M-R-U	09095	A1-A2-B-C-D-E-H-M-R-U	09154	A1-A2-B-C-D-E-H-M-R-U
09006	A1-A2-B-C-D-E-H-M-R-U	09053	A1-A2-B-C-D-E-H-M-R-U	09096	A1-A2-B-C-D-E-H-M-R-U	09172	A1-A2-B-C-D-E-H-M-R-U
09008	A-A1-A2-B-C-D-E-H-M-P-R-U	09054	A1-A2-B-C-D-E-H-M-R-U	09102	A1-A2-B-C-D-E-H-M-R-U	09173	A1-A2-B-C-D-E-H-M-R-U
09009	A1-A2-B-C-D-E-H-M-R-U	09055	A1-A2-B-C-D-E-F-H-M-R-R1-U-V	09103	A1-A2-B-C-D-E-H-U	09177	A1-A2-B-C-D-E-H-M-R-U
09011	A1-A2-B-C-D-E-H-M-R-U	09058	A1-A2-B-C-D-E-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U	09180	A1-A2-B-C-D-H-M-R-U
09012	A1-A2-B-C-D-E-H-M-R-U	09059	A1-A2-B-C-D-E-H-M-R-U	09107	A1-A2-B-C-D-E-H-M-R-U	09186	A1-A2-B-C-D-E-H-M-R-U
09013	A1-A2-B-C-D-E-F-F1-H-M-R-U-Z1	09060	A1-A2-B-C-D-E-F1-H-M-R-U	09112	A1-A2-B-C-D-E-H-M-R-U	09211	A1-A2-B-C-D-E-H-M-P-R-U
09014	A1-A2-B-C-D-E-H-M-R-U	09063	A1-A2-B-C-D-E-L-H-M-R-U	09114	A1-A2-B-C-D-E-H-M-R-U	09213	A1-A2-B-C-D-F-F1-H-L-M-N-R-U
09020	A1-A2-B-C-D-E-H-M-R-U	09067	A1-A2-B-C-D-E-H-M-R-U	09123	A1-A2-B-C-D-E-H-M-R-U	09214	A1-A2-B-C-D-E-H-M-R-U
09021	A1-A2-B-C-D-E-H-M-R-U	09068	A1-A2-B-C-D-E-H-U-Z1	09126	A1-A2-B-C-D-H-M-P-R-U	09226	A1-A2-B-C-D-E-H-M-R-U
09028	A1-A2-B-C-D-E-H-M-R-U	09069	A-A1-A2-B-C-D-E-H-U-V	09128	A1-A2-B-C-D-E-H-M-R-U	09227	A1-A2-B-C-D-E-H-M-R-U
09033	A1-A2-B-C-D-E-H-M-R-U	09075	A1-A2-B-C-D-E-H-M-R-U	09131	A1-A2-B-C-D-E-H-M-R-U	09245	A1-A2-B-C-D-E-H-M-R-U
09034	A1-A2-B-C-D-E-H-M-R-U	09079	A1-A2-B-C-D-E-H-M-R-U	09136	A1-A2-B-C-D-E-F1-H-M-P-R	09250	A1-A2-B-C-D-E-H-M-R-U
				09138	A1-A2-B-C-D-H-M-R-U		
				09139	A1-A2-B-C-D-E-H-M-R-U		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09261	A1-A2-B-C-D-E-F1-H-M-R-U-V	09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09564	A1-A2-B-F-F1-R-R1-V	09642	A1-A2-B-M-N-R-U
09263	A1-A2-B-C-D-E-H-M-R-U	09365	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09565	A1-A2-B-F-F1-R-R1-V	09643	A1-A2-B-M-R-U-V
09264	A1-A2-B-C-D-E-H-M-R-U	09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09566	A1-A2-B-F-F1-R-R1-V	09645	A1-A2-B-C-F-F1-U
09265	A1-A2-B-C-D-F-F1-H-L-M-N-R-T-U	09367	A-A1-A2-B-B2-C1-E2-F-H1-M-N-R-R1-V-Z1	09567	A1-A2-B-F-F1-R-R1-V	09647	A1-A2-B-N-R-U
09267	A1-A2-B-C-D-E-H-M-R-U	09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09568	A1-A2-B-V	09648	A1-A2-B-N-U-V-Z1
09301	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09569	A1-A2-B-F-F1-R-R1-V	09649	A1-A2-B-N-U-Z1
09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1	09370	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09570	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09304	A-A1-A2-C-C1-D-E2-F-F1-H1-J-K-L-M-N-R-R1-T-V-Z1	09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09573	A1-A2-B-F-F1-R-R1-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U
09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09574	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-F1-H-U
09307	A1-A2-B-N-V-Z1	09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09575	A1-A2-B-F-F1-R-R1-V	09704	A1-A2-B-C-O-V-V1
09309	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09383	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09576	A1-A2-B-V	09705	A1-A2-B-U
09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09578	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V
09313	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09403	A1-A2-B-C-C1-M-R-U	09579	A1-A2-B-F-F1-R-R1-V	09707	A1-A2-B-C-F1-J-L-M-N-R-T-U-V
09315	A-A1-A2-B-C1-E2-F-N-R-R1-V-Z1	09421	A1-A2-B-C-C1-M-R-U	09581	A1-A2-B-F-F1-R-R1-V	09708	A1-A2-B
09320	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-A2-B-C-C1-R-U-V	09582	A1-A2-B-F-F1-R-R1-V	09710	A1-A2-B-C-C1-F1-L-M-N-R-R1-T-U
09321	A-A1-A2-B-C1-E2-F-H1-N-R-R1-V-Z1	09454	A1-A2-B-C-C1-M-R-U-V	09583	A1-A2-B-F-F1-R-R1-V	09711	A1-A2-B-F1-N-R-Z1
09328	A-A1-A2-B-C1-E2-F-H1-R-R1-V-Z1	09459	A1-A2-B-C-C1-M-R-U	09584	A1-A2-B-V	09713	A1-A2-B-C-F1-R
09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09461	A1-A2-B-C-C1-M-P-R-U	09585	A1-A2-B-F-F1-R-R1-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U
09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09463	A1-A2-B-C-C1-R-U	09586	A1-A2-B-F-F1-R-R1-V	09715	A1-A2-B-F1-L-M-N-R-T-V
09339	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-A2-B-C-C1-R-U	09587	A1-A2-B-F-F1-R-R1-V	09716	A1-A2-B-C-F-F1-L-M-N-R-V
09340	A-A1-A2-B-C1-F-H-N-R-V	09468	A1-A2-B-C-C1-M-R-U	09588	A1-A2-B-V	09717	A-A1-A2-B-M-R-V-W
09343	A-A1-A2-B-C1-F-M-N-V-Z1	09469	A1-A2-B-C-C1-R-U	09589	A1-A2-B-V	09718	A1-A2-B-F-F1-L-M-N-R-T-U-V
09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-A2-B-C-C1-M-R-U	09590	A1-A2-B-V	09719	A1-A2-B-C-D-M-R-U-V
09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-A2-B-C-C1-M-R-U	09591	A1-A2-B-F-F1-R-R1-V	09720	A1-A2-B-M-R-U-V
09353	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09496	A1-A2-B-C-C1-R-U-V	09592	A1-A2-B-V	09722	A-A1-A2-B-F-H-N-Q-V-Z-Z1
09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09593	A1-A2-B-V	09723	A1-A2-B-F-F1-L-M-N-R-T-U-V-Z1
09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09501	A1-A2-B-V	09594	A1-A2-B-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U
09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-A2-B-V	09595	A1-A2-B-F-F1-R-R1-V	09725	A-A1-A2-B-F-H-N-O-Q-V-V1-Z-Z1
09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-A2-B-V	09596	A1-A2-B-F-F1-R-R1-V	09726	A1-A2-B-F-F1-L-M-N-R-T-U-V
09360	A1-A2-B-V	09506	A1-A2-B-V	09599	A1-A2-B-F-F1-R-R1-V	09727	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09507	A1-A2-B-V	09600	A1-A2-B-C-F-F1-N-R-U-V	09728	A-A1-A2-B-B2-C-C1-F-F1-J-L-N-R-R1-T-V-Z1
		09509	A1-A2-B-V	09603	A1-A2-B-C-F-F1-R-U-V	09729	A1-A2-B-C-F-N-R-R1-U-V
		09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09604	A1-A2-B-C-F-F1-P-R-U-V	09730	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
		09513	A1-A2-B-F-F1-R-R1-V	09605	A1-A2-B-C-D-H-M-R-U-V	09731	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
		09517	A1-A2-B-F-F1-R-R1-V	09606	A1-A2-B-C-D-H-M-R-U-V	09732	A1-A2-B-N-V-Z1
		09520	A1-A2-B-F-F1-R-R1-V	09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09733	A1-A2-B-N-V
		09522	A1-A2-B-V	09608	A1-A2-B-C-F-N-U-V	09734	A-A1-A2-B-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1
		09524	A1-A2-B-F-F1-R-R1-V	09609	A1-A2-B-C-F-U	09735	A1-A2-B-N-V-Z1
		09532	A1-A2-B-F-F1-R-R1-V	09610	A1-A2-B-C-F-F1-M-R-U-V		
		09534	A1-A2-B-F-F1-R-R1-V	09613	A1-A2-B-C-F-U-V		
		09543	A1-A2-B-F-F1-R-R1-V	09617	A1-A2-B-C-F-U		
		09554	A1-A2-B-F-F1-R-R1-V	09618	A1-A2-B-C-F-U		
		09556	A1-A2-B-F-F1-R-R1-V	09620	A1-A2-B-C-F-U		
				09621	A1-A2-B-C-F-U		
				09622	A1-A2-B-C-F-U		
				09623	A1-A2-B-C-F-U		
				09624	A1-A2-B-C-F-N-U		
				09625	A1-A2-B-C-F-U		
				09626	A1-A2-B-C-F-U		
				09627	A1-A2-B-C-F-U		
				09630	A1-A2-B-C-F-U-V		
				09631	A1-A2-B-C-F-U		
				09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1		
				09636	A1-A2-B-C-F-U		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09736	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09811	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1	34034	A1-A2-B-F-F1-J-L-M-N-T-V-Z1
09737	A-A1-A2-B-B2-C-C1-F-F1-I-L-M-N-R-R1-T-V-W-Y-Z-Z1	09812	A1-A2-B-E2-E3-F-F1-I-L-N-R-T-U-V-Z-Z1	09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	34035	A1-A2-B-F-F1-H-J-L-M-N-T-V-Z1
09738	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09813	A-A1-A2-B-B2-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09858	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	34036	A1-A2-B-F-F1-J-L-M-N-T-V-Z1
09739	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09814	A1-A2-B-E2-E3-F-F1-I-L-N-R-T-U-V-Z-Z1	09859	A1-A2-B-C1-E2-E3-F-F1-H1-R-R1-V-Z1	34037	A1-A2-B-C-F-F1-H-I-L-M-N-T-V-Z-Z1
09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09816	A-A1-A2-B-B2-C-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09865	A-A1-A2-B-V-Z1	34038	A1-A2-B-L-M-N-U-V-Z1
09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09868	A-A1-A2-B-N-U-V-Z1	34039	A1-A2-B-F-F1-J-L-M-N-T-V-Z1
09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09818	A-A1-A2-B-C-F-M-V-Z1	09870	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34041	A1-A2-B-F-F1-J-L-M-N-T-V-Z1
09744	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09820	A-A1-A2-B-B2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1	09873	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34042	A1-A2-B-D-F-M-N-V-Z1
09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1	09821	A-A1-A2-B-F-N-R-V-Z1	09874	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34055	A1-A2-B-F-F1-J-L-M-N-T-V-Z1
09747	A1-A2-B-F-J-N-U-V-Z1	09822	A-A1-A2-B-F-R-V-Z1	09875	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1
09748	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09823	A-A1-A2-B-F-F1-L-N-R-T-V-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34060	A1-A2-B-B2-C1-E2-F-F1-J-L-N-R-R1-T-V-Z1
09749	A-A1-A2-B-F-H-N-V-Z1	09824	A-A1-A2-B-F-R-V-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34078	A1-A2-B-F1-N-V-Z1
09750	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09825	A-A1-A2-B-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09890	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34090	A1-A2-B-F-F1-R-R1-V
09751	A1-A2-B-C-D-E-H-M-R-U	09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-F1-L-M-N-R-R1-T-V-W-Z1	09892	A-A1-A2-B-E2-F-F1-L-N-R-R1-T-V-Z1	34091	A1-A2-B-F-F1-R-R1-V
09752	A1-A2-B-C-D-H-U	09827	A-A1-A2-B-F-F1-L-N-R-T-V-Z1	09898	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34092	A1-A2-B-F-F1-R-R1-V
09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09828	A-A1-A2-B-F-F1-J-L-N-T-V-Z1	34002	A1-A2-B-F-F1-J-L-N-T-U-Z1	34093	A1-A2-B-F-F1-R-R1-V
09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09829	A1-A2-B-C-N-R-V-Z1	34004	A1-A2-B-F-F1-J-L-N-T-V	34098	A1-A2-B-V
09769	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09830	A1-A2-B-C-M-N-R-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	34099	A1-A2-B-V
09777	A-A1-A2-B-C-E1-F-F1-L-M-N-R-T	09831	A1-A2-B-F-F1-L-N-T-U-V-Z1	34008	A1-A2-B-B2-D-E1-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1	96201	A-A1-A2-B
09780	A-A1-A2-B-F-H-N-R-V	09832	A-A1-A2-B-U1-V-Z1	34011	A1-A2-B-B2-C1-E2-F-F1-J-L-M-N-R-R1-T-V-Z1	96202	A-A1-A2-B-U
09798	A1-A2-B-C-D-H-L-U-V	09833	A1-A2-B-U1-V-Z1	34020	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96203	A-A1-A2-B
09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09834	A1-A2-B-E2-E3-F-F1-R-R1-U-V-Z1	34021	A1-A2-B-F-F1-T-J-L-M-N-V-Z1	96204	A-A1-A2-B
09802	A-A1-A2-B-F-R-V-Z1	09835	A-A1-A2-B-N-V-Z1	34022	A1-A2-B-D-F-F1-J-L-M-N-T-V-Z1	96205	A-A1-A2-B-U
09803	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09836	A-A1-A2-B-C-F-F1-L-M-N-T-V-Z1	34023	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96206	A-A1-A2-B-U
09804	A-A1-A2-B-F-F1-N-R-V-Z1	09837	A1-A2-B-E2-E3-V-Z1	34024	A1-A2-B-F-F1-L-M-N-T-V-Z1	96207	A-A1-A2-B-V
09805	A-A2-B-E2-E3-F-F1-R-R1-V-Z1	09838	A1-A2-B-E2-E3-U-V-Z1	34025	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96209	A-A1-A2-B-F-F1-J-L-N-T-U
09806	A-A1-A2-B-C1-E2-F-F1-H1-L-M-N-R-R1-T-V-Z1	09839	A-A1-A2-B-U-V-Z1	34030	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96213	A-A1-A2-B-U
09807	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09840	A-A1-A2-B-E2-E3-V-Z1	34031	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96214	A-A1-A2-B-U
09809	A1-A2-B-F-F1-L-N-T-V-Z1	09841	A-A1-A2-B-N-R-U-Z1	34032	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96218	A-A1-A2-B-U
09810	A-A1-A2-B-F-F1-N-R-V-Z1	09842	A-A1-A2-B-M-N-R-Z1	34033	A1-A2-B-C-F-F1-J-L-M-N-T-V-Z1	96224	A-A1-A2-B-U
		09844	A-A1-A2-B-C-F-N-U-V-Z1			96257	A-A1-A2-B-U
		09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1			96258	A-A1-A2-B-U
		09846	A-A1-A2-B-B2-C1-F-F1-J-L-N-R-R1-T-V-Z1			96260	A-A1-A2-B-U
		09848	A-A1-A2-B-F-M-R-V-Z1			96264	A-A1-A2-B-U
		09852	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1			96266	A-A1-A2-B-U
						96267	A-A1-A2-B-U-V
						96269	A-A1-A2-B-U-Z1
						96271	A-A1-A2-B-U
						96275	A-A1-A2-B-V
						96276	A-A1-A2-B
						96278	A-A1-A2-B-U
						96283	A-A1-A2-B-U
						96284	A-A1-A2-B-U-V
						96303	A1-A2-B-F-F1-H-J-L-M-N-T-W
						96306	A1-A2-B-F-F1-F2-H-M-W-Z1
						96309	A1-A2-B-M-V-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96310	A1-A2-B-M-W	96377	A1-A2-B-M-W	96538	A1-A2-B-V-Z1	96616	A1-A2-B-F-F1-R-R1-V
96319	A1-A2-B-M-W	96378	A1-A2-B-M-W	96540	A1-A2-B-V-Z1	96617	A1-A2-B-F-F1-R-R1-V
96321	A1-A2-B-F-F1-F2-H-M-W-Z1	96379	A1-A2-B-M-W	96541	A1-A2-B-V	96619	A1-A2-B-V
96322	A1-A2-B-F-F1-F2-H-M-W-Z1	96380	A1-A2-B-M-W	96542	A1-A2-B-V-Z1	96620	A1-A2-B-F-F1-R-R1-V
96323	A1-A2-B-M-V-W	96382	A1-A2-B-M-W	96543	A1-A2-B-P-V-Z1	96621	A1-A2-B-V
96326	A1-A2-B-M-W	96384	A1-A2-B-M-W	96546	A1-A2-B-F-U3	96622	A1-A2-B-F-F1-R-R1-V
96328	A1-A2-B-M-W	96385	A1-A2-B-M-W	96548	A-A1-A2-B-H-M-U	96624	A1-A2-B-F-F1-R-R1-V
96330	A1-A2-B-M-W	96386	A1-A2-B-M-W	96549	A-A1-A2-B-H-M-N-U	96628	A1-A2-B-F-F1-R-R1-V
96336	A1-A2-B-M-V-W	96387	A1-A2-B-M-W	96550	A-A1-A2-B-H-M-U-V-Z1	96629	A1-A2-B-F-F1-R-R1-V
96337	A1-A2-B-M-W	96388	A1-A2-B-M-W	96551	A-A1-A2-B-F-F1-H-L-M-N-T-U	96643	A1-A2-B-F-F1-R-R1-V
96338	A1-A2-B-M-W	96389	A1-A2-B-M-W	96552	A1-A2-B-Z1	96650	A1-A2-B-F-F1-R-R1-V
96339	A1-A2-B-M-V-W	96401	A1-A2-B-F-N-O-V-V1-Z1	96553	A-A1-A2-B-F-F1-H-M-U	96657	A1-A2-B-F-F1-R-R1-V
96343	A1-A2-B-M-W	96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96554	A-A1-A2-B-F-F1-H-L-M-N-T-U	96660	A1-A2-B-F-F1-R-R1-V
96346	A1-A2-B-F-F1-F2-H-M-V-W-Z1	96447	A1-A2-B-F-N-U3-V-V1	96555	A1-A2-B-F-M-V	96661	A1-A2-B-F-F1-R-R1-V
96347	A1-A2-B-F-F1-F2-H-M-W-Z1	96501	A-A1-A2-B-N-V	96557	A1-A2-B-F-M-V	96662	A1-A2-B-F-F1-R-R1-V
96348	A1-A2-B-F-F1-F2-H-M-W-Z1	96502	A1-A2-B-F-N-U3-V-Z1	96558	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96663	A1-A2-B-F-F1-R-R1-V
96349	A1-A2-B-F-F1-F2-H-M-W-Z1	96503	A1-A2-B-F-N-U3-V	96559	A-A1-A2-B-F-H-M-N-U	96664	A1-A2-B-V
96350	A1-A2-B-F-F1-F2-H-M-W-Z1	96507	A-A1-A2-B-F-F1-H-L-N-T-V	96577	A-A1-A2-B-F-H-M-N-U	96665	A1-A2-B-V
96351	A1-A2-B-F-F1-F2-H-M-W-Z1	96510	A1-A2-B-I-N-V	96578	A1-A2-B-B2-F1-H-J-N-R	96666	A1-A2-B-V
96362	A1-A2-B-F-F1-F2-M-W-Z1	96511	A1-A2-B-I-N-V	96595	A1-A2-B-F-U3-V-Z1	96667	A1-A2-B-F-F1-R-R1-V
96365	A1-A2-B-M-V-W	96515	A1-A2-B-D-F-U3	96598	A1-A2-B-N-O-V-V1	96668	A1-A2-B-F-F1-R-R1-V
96367	A1-A2-B-L-M-W	96516	A1-A2-B-D-F-Z1	96599	A1-A2-B-N-V	96669	A1-A2-B-F-F1-R-R1-V
96368	A1-A2-B-M-W	96517	A1-A2-B-F-U3-V-Z1	96601	A1-A2-B-V	96670	A1-A2-B-V
96370	A1-A2-B-F-F1-F2-H-M-W-Z1	96520	A1-A2-B-F-N-U3-V	96602	A1-A2-B-V	96671	A1-A2-B-F-F1-R-R1-V
96372	A1-A2-B-M-W	96521	A1-A2-B-F-F1-L-N-T-U3	96603	A1-A2-B-V	96672	A1-A2-B-F-F1-R-R1-V
96373	A1-A2-B-M-W	96522	A1-A2-B-F-N-U-Z1	96604	A1-A2-B-V	96673	A1-A2-B-V
96374	A1-A2-B-M-W	96530	A-A1-A2-B-F-F1-H-H1-L-M-N-T-U-V	96605	A1-A2-B-V	96674	A1-A2-B-F-F1-R-R1-V
96375	A1-A2-B-M-W	96531	A-A1-A2-B-F-F1-H-M-N-U-V	96606	A1-A2-B-V	96675	A1-A2-B-F-F1-R-R1-V
96376	A1-A2-B-M-W	96532	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V	96607	A1-A2-B-V	96677	A1-A2-B-F-F1-R-R1-V
		96534	A-A1-A2-B-F-U-Z1	96608	A1-A2-B-V	96678	A1-A2-B-F-F1-R-R1-V
		96535	A-A1-A2-B-F-F1-L-N-T-V	96609	A1-A2-B-V	96679	A1-A2-B-F-F1-R-R1-V
		96537	A1-A2-B-V-Z1	96610	A1-A2-B-V	96681	A1-A2-B-V
				96611	A1-A2-B-V	96682	A1-A2-B-V
				96615	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
						96686	A1-A2-B-V
						96698	A1-A2-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

A2. APO/FPO/DPO addresses shall not include a city and/or country name.

B. Regardless of mail class, a customs declaration (PS Form 2976 or, if the customer prefers, PS Form 2976-A) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an APO, FPO, or DPO ZIP Code. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as official mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. USPS Tracking is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

November 2013

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Berania Agapito
Age Progressed
Born: 10-15-98
Date Missing: 5-7-10
Missing From: Van Nuys, CA



Name: Jazibi Agapito
Age Progressed
Born: 10-29-02
Date Missing: 5-7-10
Missing From: Van Nuys, CA



Name: Wendy Agapito
Age Progressed
Born: 4-18-96
Date Missing: 5-7-10
Missing From: Van Nuys, CA



Name: Luis Amaya
Age Progressed
Born: 1-13-07
Date Missing: 3-28-10
Missing From: Fresno, CA



Name: Rhea Arul
Born: 5-18-07
Date Missing: 7-26-10
Missing From: Smyrna, GA



Name: Kevin Canales
Age Progressed
Born: 11-18-94
Date Missing: 6-16-10
Missing From: Kalamazoo, MI

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

November 2013

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Kayla Croft-Payne
Born: 9-18-91
Date Missing: 4-20-10
Missing From: Chehalis, WA



Name: Kieran Dall
Born: 12-19-01
Date Missing: 9-24-10
Missing From: Vero Beach, FL



Name: Tageana Griffith
Born: 8-12-04
Date Missing: 6-13-10
Missing From: Niagara Falls, NY



Name: Donald Jackson
Born: 11-11-09
Date Missing: 6-16-10
Missing From: Golden Gate, FL



Name: Bryce Laspisa
Born: 4-30-94
Date Missing: 8-30-13
Missing From: Castaic, CA



Name: Alexandria Lowitzer
Age Progressed
Born: 2-3-94
Date Missing: 4-26-10
Missing From: Spring, TX

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

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November 2013

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Jackson Miller
Age Progressed
Born: 6-19-90
Date Missing: 5-15-10
Missing From: San Francisco, CA



Name: Andonios Petroutsas
Age Progressed
Born: 5-21-05
Date Missing: 5-1-10
Missing From: Capitola, CA



Name: Leia Taylor
Born: 12-17-96
Date Missing: 9-26-10
Missing From: Philadelphia, PA



Name: Wendy Zamudio-Sanchez
Born: 7-28-06
Date Missing: 4-2-10
Missing From: Tacoma, WA

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

Thrift Savings Plan Fact Sheet

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-9.04*	-2.52*	-21.94*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75
2011	2.45	7.89	7.84	2.11	2.11	-3.38	-3.76	-11.81	-12.14
2012	1.47	4.29	4.22	16.07	16.00	18.57	17.89	18.62	17.32

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
2012									
Nov	0.11	0.16	0.16	0.57	0.58	1.53	1.47	2.41	2.42
Dec	0.12	-0.13	-0.14	0.91	0.91	2.69	2.62	4.02	3.20
2013									
Jan	0.13	-0.56	-0.70	5.18	5.18	6.96	6.97	4.45	5.27
Feb	0.13	0.51	0.50	1.36	1.36	1.00	0.97	-0.99	-0.95
March	0.13	0.07	0.08	3.75	3.75	4.69	4.69	0.88	0.82
April	0.12	1.02	1.01	1.93	1.93	0.65	0.64	5.32	5.21
May	0.12	-1.78	-1.78	2.34	2.34	2.71	2.67	-3.12	-2.41
June	0.14	-1.53	-1.55	-1.34	-1.34	-0.99	-0.98	-2.77	-3.55
July	0.18	0.13	0.14	5.10	5.09	6.88	6.79	5.29	5.28
Aug	0.18	-0.48	-0.51	-2.89	-2.90	-2.76	-2.75	-1.31	-1.32
Sept	0.19	0.99	0.95	3.14	3.14	5.89	5.87	7.41	7.39
Oct	0.19	0.89	0.81	4.60	4.60	2.94	2.90	3.38	3.36
LAST 12 MONTHS	1.75	-0.75	-1.08	27.21	27.18	36.72	36.28	27.22	26.88

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for L Funds.

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-31.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
2011	2.23	0.41	-0.31	-0.96	
2012	4.77	10.42	12.61	14.27	15.85
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2012					
Nov	0.34	0.77	0.93	1.06	1.19
Dec	0.47	1.19	1.48	1.69	1.93
2013					
Jan	1.10	2.83	3.56	4.11	4.63
Feb	0.27	0.41	0.49	0.54	0.56
Mar	0.73	1.69	2.12	2.44	2.71
Apr	0.67	1.58	1.91	2.13	2.41
May	0.19	0.33	0.43	0.51	0.53
June	-0.30	-0.94	-1.20	-1.40	-1.59
July	1.21	2.95	3.72	4.29	4.83
Aug	-0.39	-1.22	-1.60	-1.87	-2.11
Sept	1.12	2.71	3.40	3.90	4.42
Oct	1.01	2.23	2.75	3.11	3.47
LAST 12 MONTHS	6.60	15.42	19.35	22.30	25.22

Federal Employees Health Benefits Open Season Poster

November 11, 2013, to December 10, 2013

The Federal Employees Health Benefits (FEHB) Open Season will be held from November 11 to December 10, 2013, closing at 5:00 P.M. CT. Employees should complete the *PostalEASE* FEHB worksheet included in the mailing to their homes, and enter enrollment information directly into *PostalEASE* via the Web at <https://liteblue.usps.gov>, kiosk, or telephone at 877-477-3273, option 1.

During this open season, eligible employees may make any one, or a combination, of the following changes using *PostalEASE*:

- Enroll if not enrolled.
- Cancel enrollment.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.

Enrollment changes and new enrollments made during the 2013 FEHB Open Season will be effective January 11, 2014 (Pay Period 03-14). New premium payments will be reflected in paychecks dated January 31, 2014.

Note: If you are enrolling or changing your enrollment, be sure to include all eligible children up to age 26 when completing your *PostalEASE* FEHB Worksheet or using *PostalEASE*. See the *2014 Guide to Benefits* for eligibility requirements.

Employees may go to <https://liteblue.usps.gov> and download all of the *2014 Guides to Benefits*:

- Guide for Postal Police Officers and Career Non-Bargaining Management Employees
- Guide for APWU, NALC, NPMHU, and NRLCA Career Employees.
- Guide for Career Postal Service Professional Nurses.
- Guide for Postal Inspectors, OIG and PCES Employees.
- Guide for Information Technology/Accounting Services Employees.
- Guide for Certain Temporary (Non-career) Employees.

Note: Plan brochures that include benefits, cost, and other major features of each health plan are available at <http://opm.gov/healthcare-insurance/healthcare/plan-information>.

Spend Your Health Care Dollars Wisely

Go to <http://opm.gov/insure/health/search/planssearch.aspx>.

1. Find health plans available in your ZIP Code™.
2. Choose plans to compare.
3. See a simple summary of benefits.
4. See the biweekly premium cost in the *2014 Guide to Benefits*.

Note: Rates displayed on the Web may not apply to you.

5. Choose the best value plan for your needs.
6. If you want to make a change, enroll during open season using *PostalEASE*.

Please post on all bulletin boards through December 10, 2013

**DID YOU
KNOW** 

**More than
70,000 stores,
banks and
self-service
kiosks sell
stamps.**



Federal Employees Dental and Vision Insurance Program Open Season Poster

November 11, 2013, to December 9, 2013

www.benefeds.com

The Federal Employees Dental and Vision Insurance Program (FEDVIP) Open Season will be held from November 11 to December 9, 2013, closing at 11:59 P.M. ET. Employees will receive a mailing to their addresses of record with complete program information about this pretax group insurance offering. Employees may also go to <https://liteblue.usps.gov> and download the *2014 Guide to FEDVIP*.

During this open season, eligible employees may elect dental insurance, vision insurance, or both via the portal at www.benefeds.com. Employees without access to a computer may call 877-888-FEDS (877-888-3337). Employees who are deaf or hard of hearing may place a TTY call to 877-889-5680.

New enrollments made during the 2013 FEDVIP Open Season will be effective January 1, 2014.

Please post on all bulletin boards through December 9, 2013.

DID YOU **KNOW** ?

**USPS mobile,
the Postal
Service app, is
available on
Apple, Android
and BlackBerry
devices.**



Annual Leave Exchange Option Poster

November 15, 2013, to December 15, 2013

The Annual Leave Exchange Program provides an option for eligible career employees to receive a lump sum payment in exchange for a portion of the annual leave that would otherwise be advanced at the beginning of the 2014 leave year. American Postal Workers Union (APWU)-represented part-time flexible employees may exchange a portion of the leave they are expected to earn during the 2014 leave year. *Annual leave that has been earned and accumulated during the 2013 leave year, which ends January 10, 2014, cannot be exchanged for cash.* Exchanging next year's annual leave for cash is strictly a voluntary action. The exchange option is not intended to discourage an employee's use of annual leave. Any leave exchanged will not be available for use in leave year 2014.

Eligible Employees

Employees eligible for the Annual Leave Exchange Program include the following:

- Career nonbargaining unit employees from rate schedule codes (RSCs) D (levels 1–8), E, F, S, U, V, and Z (levels 1–12) who have an annual leave balance of at least 160 hours at the end of the 2013 leave year.
- Career bargaining unit employees — full-time employees, part-time regular employees, and APWU-represented part-time flexible employees — from the following RSCs who have an annual leave balance of at least 440 hours at the end of the 2013 leave year and have used less than 75 hours of sick leave during the 2013 leave year:
 - American Postal Workers Union, AFL-CIO — Rate Schedule Code (RSC) P.
 - Operating Services Division, Headquarters and Facility Services Section, Merrifield VA / APWU — RSC K.
 - Mail Equipment Shops and Material Distribution Centers/APWU — RSC C.
 - The National Postal Mail Handlers Union — RSC M.
- Eligibility exists only as provided for in pending successor agreements to current agreements for employees represented by the following:
 - National Postal Professional Nurses/APWU — RSC G.
 - Information Technology/Accounting Service Centers/APWU — RSC N.
 - Postal Police Officers' Association — RSC Y.

PostalEASE Elections

Employees who meet the eligibility criteria and want to exercise this option must use *PostalEASE* to make elections. For the election to be considered timely, employees must complete their entries in *PostalEASE* by 11:59 P.M. Central Time, December 15, 2013.

An employee may contact the Human Resources Shared Services Center (HRSSC) for assistance if any of the following conditions apply:

- The employee is deaf or hard of hearing.
- The employee cannot use the telephone, Internet, employee self-service kiosk, or intranet for a medical reason.
- The employee receives a message in *PostalEASE* directing him or her to contact the HRSSC when attempting to make an election.

To contact the HRSSC, do the following:

- Call the Employee Service line at 877-477-3273.
- When prompted, select 5 for the HRSSC.
- Select "Benefits" to speak with a representative who will assist you.

Please post on all bulletin boards through December 15, 2013.

**DID YOU
KNOW** 

Last year, USPS
generated more
than **\$246 million**
in stamp and retail
sales through
usps.com.



Flexible Spending Accounts 2013 Open Season Poster

Enrollment for 2014 FSAs begins: November 11, 2013

Enrollment ends: December 22, 2013 (5:00 P.M. CT)

Enrollments are effective: January 1, 2014

Who Can Enroll

Only career employees are eligible to enroll in flexible spending accounts (FSAs) for 2014.

How to Enroll

Don't wait until the last minute to enroll.

To use the Web — the easiest way to use *PostalEASE* — access the system in any of these ways:

- On the Internet at <https://liteblue.usps.gov>. Under "Employee Self Service," select *PostalEASE*.
- At an employee self-service kiosk.
- On the intranet at <http://blue.usps.gov>. Under "Essential Links," select *PostalEASE*.

To use the telephone, call the Employee Service Line at 877-477-3273, option 1.

If you cannot successfully complete your transaction using *PostalEASE* because of a medical condition or other reason, contact the Human Resources Shared Services Center (HRSSC) at 877-477-3273, option 5, for assistance.

How to Get Your USPS® Personal Identification Number (PIN)

To use *PostalEASE*, you must enter your Employee Identification number (EIN) and USPS PIN. If you don't know your USPS PIN, you can get it any one of these ways:

- Go to <https://liteblue.usps.gov> and click *Forget Your PIN?* Enter your eight-digit EIN (printed at the top of your earnings statement). Choose a new PIN immediately with Self-Service PIN Reset — just follow the instructions.
- Go to the Postal Service™ intranet (Blue) page: under "Essential Links," click *PostalEASE*, and follow the instructions.
- Go to an employee self-service kiosk and follow the instructions.
- Dial 877-477-3273 and press 1. When prompted, enter your EIN. When prompted for your PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record the next business day.

Details Are in the Mail

A leaflet and a brochure, FSA BK1, *Flexible Spending Accounts*, with a *PostalEASE* FSA worksheet included, are being mailed to all career employees. If you do not receive yours by November 25, 2013, find them posted online at <http://liteblue.usps.gov>, or contact the HRSSC.

Questions

Hotline for FSA questions: 800-842-2026.

Employees who are deaf or hard of hearing may call via 711, the Telecommunications Relay Service (TRS).

Please post on all bulletin boards through December 22, 2013

**DID YOU
KNOW** 

USPS
receives no
federal
tax dollars for
operations.



DMM Revision: Implementation of Full-Service Intelligent Mail Requirements for Automation Prices (continued)

6.4 High Density and High-Density Plus (Enhanced Carrier Route) Standards

6.4.1 Additional Eligibility Standards for High Density and High-Density Plus Prices

[Revise the text of 6.4.1 to read as follows:]

In addition to the eligibility standards in 6.1, high density and high-density plus letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces prepared under 245.6.0. Except for pieces with a simplified address, only nonautomation high density and high-density plus letter prices apply when mailpieces are not: correctly barcoded with an Intelligent Mail barcode under 202.5.0 and 708.4.0, automation-compatible, and part of a full-service mailing under 705.24.0.

* * * * *

6.5 Saturation ECR Standards

6.5.1 Additional Eligibility Standards for Saturation Prices

[Revise the text of 6.5.1 to read as follows:]

In addition to the eligibility standards in 6.1, saturation letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces prepared under 245.6.0. Except for pieces with a simplified address, only nonautomation saturation letter prices apply when mailpieces are not: correctly barcoded with an Intelligent Mail barcode under 202.5.0 and 708.4.0, automation-compatible, and part of a full-service mailing under 705.24.0.

* * * * *

7.0 Eligibility Standards for Automation Standard Mail

7.1 Basic Eligibility Standards for Automation Standard Mail

[Revise the introductory text of 7.1 to read as follows:]

All pieces in a Regular Standard Mail or Nonprofit Standard Mail automation mailing must meet full-service standards in 705.24.0 and:

* * * * *

[Revise item 7.1e to read as follows:]

- e. Bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 202.5.0 and 708.4.0, either on the piece or on an insert showing through an envelope window.

* * * * *

[Delete current 7.2 in its entirety and renumber current 7.3 through 7.6 as new 7.2 through 7.5.]

* * * * *

300 Commercial Flats

* * * * *

330 First-Class Mail

333 Prices and Eligibility

* * * * *

5.0 Additional Eligibility Standards for Automation First-Class Mail Flats

5.1 Basic Standards for Automation First-Class Mail

[Revise the introductory text of 5.1 to read as follows:]

All pieces in a First-Class Mail automation flats mailing must meet full-service standards in 705.24.0 and:

* * * * *

[Revise item 5.1e to read as follows:]

- e. Bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 302.5.0 and 708.4.0, either on the piece or on an insert showing through an envelope window.

* * * * *

[Delete current 5.2 in its entirety and renumber current 5.3 through 5.5 as new 5.2 through 5.4.]

* * * * *

340 Standard Mail

343 Prices and Eligibility

* * * * *

7.0 Additional Eligibility Standards for Automation Standard Mail Flats

7.1 Basic Eligibility Standards for Automation Standard Mail

[Revise the introductory text of 7.1 to read as follows:]

All pieces in a Regular Standard Mail or Nonprofit Standard Mail automation mailing must meet full-service standards in 705.24.0 and:

* * * * *

[Revise item 7.1e to read as follows:]

- e. Bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 302.5.0 and 708.4.0, either on the piece or on an insert showing through an envelope window.

* * * * *

[Delete current 7.2 in its entirety and renumber current 7.3 through 7.4 as new 7.2 through 7.3.]

* * * * *

360 Bound Printed Matter

363 Prices and Eligibility

* * * * *

4.0 Price Eligibility for Bound Printed Matter Flats

4.1 Price Eligibility

***Price categories are as follows:

* * * * *

[Revise item 4.1d to read as follows:]

- d. Barcoded Discount — Flats. The barcoded discount applies to BPM flats that meet the requirements for automation flats in 301.3.0, bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, and are part of a full-service mailing under 705.24.0. See 6.1 for more information.

* * * * *

6.0 Additional Eligibility Standards for Barcoded Bound Printed Matter Flats

6.1 Basic Eligibility Standards for Barcoded Bound Printed Matter

[Revise the text of 6.1 to read as follows:]

The barcode discount applies only to BPM flat-size pieces meeting the standards under 301.3.0 and bearing a unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address, and meeting the standards in 302.5.0 and 708.4.0. The pieces must be part of a full-service (under 705.24.0) nonpresorted mailing of 50 or more flat-size pieces or part of a full-service Presorted mailing of at least 300 BPM flats prepared under 365.7.0, 705.8.0, 705.14.0, and 705.24.0. The barcode discount is not available for flats mailed at Presorted DDU prices or carrier route prices.

* * * * *

[Delete current 6.2 in its entirety and renumber current 6.3 through 6.4 as new 6.2 through 6.3.]

* * * * *

500 Additional Mailing Services

503 Extra Services

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[Revise the title of 14.0 to read as follows:]

14.0 Intelligent Mail Barcode Tracing

* * * * *

14.1 Basic Information

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14.1.1 General Information

[Revise the text of 14.1.1 to read as follows:]

Participation in Intelligent Mail barcode (IMb) Tracing service is available at no charge without a subscription. Requirements for participation in IMb Tracing include:

- Use of an IMb on mailpieces entered as part of a full-service mailing under 705.24.0.
- Use of a Mailer Identifier that has been registered (through the Business Customer Gateway, accessible on <http://usps.com>) to receive scan data.
- Verification by the Postal Service that the IMb as printed meets all applicable postal standards.

* * * * *

700 Special Standards

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705 Advanced Preparation and Special Postage Payment Systems

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[Revise the title of 24.0 to read as follows:]

24.0 Full-Service Automation Standards

24.1 Description

[Add three new sentences at the end of the current text of 24.1 to read as follows:]

***Full-service automation mailings may include automation-compatible pieces without barcodes, with POSTNET barcodes, or with non-full-service Intelligent Mail barcodes, but these pieces will not be used to meet the eligibility standards for full-service or receive associated benefits. Full-service automation letters must not be comingled in the same tray with pieces without barcodes, pieces with POSTNET barcodes, or pieces with an IMb without a delivery point barcode. Full-service automation mailpieces may be comingled in a tray with non-full-service eligible pieces (automation-compatible under 201.3.0) with an IMb containing a delivery point barcode.

[Delete current 24.1.1 and 24.1.2 in their entirety.]

24.2 General Eligibility Standards

[Revise the introductory paragraph of 24.2 to read as follows:]

First-Class Mail, Periodicals, and Standard Mail letters and flats meeting eligibility requirements for automation or carrier route prices (except for Standard Mail ECR saturation flats), and Bound Printed Matter flats (except for Presorted DDU-entered and carrier route flats) are potentially eligible for full-service prices. All pieces entered under full-service pricing must:

* * * * *

[Revise item 24.2c to read as follows:]

- c. Be part of a mailing using unique Intelligent Mail container barcodes on all destination-entry pallets and other containers optionally or required to be prepared under 8.0 or as part of a customer/supplier agreement. Pallets or approved alternate containers with unique Intelligent Mail container barcodes must also be used whenever a mailing is entered at the dock of a USPS-processing facility and meets minimum container/pallet volume requirements under 705.8.0. A customer/supplier agreement is authorized with a service agreement signed by the mailer, the USPS District Manager, Customer Service, and the USPS Processing and Distribution Center manager. The service agreement contains provisions regarding mailer and USPS responsibilities.

* * * * *

24.4 Preparation

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24.4.2 Intelligent Mail Tray Labels

[Revise the second sentence of 24.4.2 to read as follows:]

Mailing documentation, when required, must associate each mailpiece to a corresponding tray or sack, or to a logical tray or sack, as described in 24.4.4.

* * * * *

24.4.3 Intelligent Mail Container Placards

[Revise the second sentence of 24.4.3 to read as follows:]

***Mailing documentation, when required, must associate each mailpiece (and tray or sack, if applicable) to a corresponding container (or a logical container) as described in 24.4.4, unless otherwise authorized by the USPS.

* * * * *

24.4.4 Electronic Documentation

[Revise the text of 24.4.4 to read as follows:]

Mailers must electronically submit postage statements and mailing documentation to the *PostalOne!* system. Documentation must describe how each mailpiece is linked to a uniquely identified tray or sack, and how each mailpiece and tray or sack is linked to a uniquely identified container. Linking to logical trays, sacks, and containers via sibling records is an option when linking to a specific tray, sack, or container is not feasible. The documentation must also meet the requirements in *A Guide to Intelligent Mail for Letters and Flats* (at <http://ribbs.usps.gov>). Mailers must transmit postage statements and documentation to the *PostalOne!* system using Mail.dat, Mail.XML, or Postal Wizard (see 24.5.3).

* * * * *

24.5 Additional Standards

* * * * *

24.5.3 Special Standards — Small Volume Mailings

[Revise the text of 24.5.3 to read as follows:]

For mailings of fewer than 10,000 pieces, when postage is affixed to each piece at the correct price, or each piece is of identical weight and the mailpieces are separated by price, the serial number field of each Intelligent Mail barcode can be populated with a mailing serial number that is unique to the mailing, but common to all pieces in the mailing. This unique mailing serial number must not be reused for a period of 45 days from the date of mailing. These mailings are not required to submit electronic documentation for full-service, only an electronic postage statement. Unique mailing serial numbers must be populated in the Postal Wizard entry screen field or in the electronic documentation.

* * * * *

707 Periodicals

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13.0 Carrier Route Eligibility

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13.4 Full-Service Intelligent Mail Eligibility Standards

[Revise the introductory text of 13.4 to read as follows:]

In addition to other requirements in 6.0, carrier route letters and flats eligible for full-service Intelligent Mail prices and address correction benefits under 705.24 must:

* * * * *

[Revise the last sentence of 13.4d to read as follows:]

- d. ***Letters or flats with Intelligent Mail barcodes entered under the full-service automation option must also be part of mailings that meet the standards in 705.24.

* * * * *

14.0 Barcoded (Automation) Eligibility

14.1 Basic Standards

[Revise the introductory text of 14.1 to read as follows:]

All pieces in a Periodicals barcoded (automation) mailing must meet the full-service standards in 705.24.0 and:

* * * * *

[Revise the first sentence of item 14.1c to read as follows:]

- c. Bear an accurate unique Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address, and meeting the standards in 202.5.0 (for letters), 302.4.0 (for flats), and 708.4.0, either on the piece or on an insert showing through a window.

* * * * *

14.2 Eligibility Standards for Full-Service Automation Periodicals

[Revise the introductory text of 14.2 to read as follows:]

All pieces entered under the full-service automation standards must:

* * * * *

[Revise item 14.2b to read as follows:]

- b. Be part of a mailing that meets the standards in 705.24.0.

* * * * *

708 Technical Specifications

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6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards

6.1 General

6.1.1 Tray and Sack Labels

[Revise the text of 6.1.1 to read as follows:]

Intelligent Mail tray labels are the USPS-approved method to encode routing, content, origin, and mailer information on trays and sacks. Intelligent Mail tray labels are designed for optimum use with Intelligent Mail barcoded mail and have the capacity to provide unique identification throughout postal processing, but are required for use on all trays and sacks in presorted mailings.

6.1.2 Container Placards

[Revise 6.1.2 by adding items "a" and "b" to read as follows:]

- a. Intelligent Mail container placards are not required for small mailings of Standard Mail, Periodicals, and Bound Printed Matter letters and flats when entered at a BMEU, if the mailing is less than 500 pounds of bundles or sacks, and fewer than 72 linear feet of trays.
- b. Intelligent Mail container placards are not required when entering mail at a co-located BMEU within the service area where mail is entered, if the mailing consists of 100 but less than 250 pounds of bundles or sacks, and at least 12 but fewer than 35 linear feet of trays.

6.2 Specifications for Barcoded Tray and Sack Labels

* * * * *

6.2.2 Line 1 (Destination Line)

The destination line must meet these standards:

- a. *Placement.* The destination line must be the top line of the label. An exception is that one line of extraneous information may appear above the destination line on tray and sack labels as provided in 6.3.2 and 6.3.2f. The destination line must be completely visible when placed in the label holder. Visibility is ensured if the destination line is no less than 1/8 (0.125) inch below the top of the label, when the label is cut and prepared.

[Delete Exhibit 6.2.2a, Barcoded 2-inch Sack Labels, in its entirety.]

* * * * *

[Delete Exhibit 6.2.2b, Barcoded 1-inch Sack Labels, in its entirety.]

* * * * *

6.2.5 Line 3 (Origin Line)

[Revise the first sentence of 6.2.5 to read as follows:]

The origin line must appear below the content line, except as allowed under 6.3.4 and 6.2.5a and 6.2.5b.***

* * * * *

[Delete current 6.3, Additional Standards — Barcoded 2-Inch Sack Labels and Barcoded Tray Labels, and 6.4, Additional Standards — Barcoded 1-Inch Sack Labels, in their entirety.]

* * * * *

[Renumber current 6.5 as new 6.3 and revise the title to read as follows:]

6.3 Specific Standards for Intelligent Mail Tray Labels

6.3.1 Definitions

[Revise the text of renumbered 6.3.1 to read as follows:]

Intelligent Mail tray labels are 2-inch labels used on trays and sacks to provide unique identification within postal processing. 24-digit Intelligent Mail tray labels include only a 24-digit barcode printed in International Symbology Specification (ISS) Code 128 subset C symbology (see Exhibit 6.3.3). Intelligent Mail tray labels also include a human readable field designed to indicate the carrier route for carrier route mailings, display an "AUTO" indicator text for automation mailings, or remain blank for nonautomation mailings. Mailers using Intelligent Mail tray labels must print labels in the 24-digit Intelligent Mail tray label format.

Detailed specifications for the tray label and barcode formats are at <http://ribbs.usps.gov>.

[Delete current Exhibit 6.5.1, 10/24 Transitional Intelligent Mail Tray Label, in its entirety.]

[Delete current 6.5.2, Transitional Intelligent Mail Tray Label Format, in its entirety.]

[Renumber current 6.5.3 through 6.5.7 as new 6.3.2 through 6.3.6.]

[Renumber current 6.6 as new 6.4.]

* * * * *

We will include these revisions in the next update of the online DMM on Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Pricing, 11-14-13

IMM Revision: Updates to the Individual Country Listings for Belarus, Laos, and Venezuela

Effective January 26, 2014, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect changes to the Individual Country Listings (ICLs) for Belarus, Laos, and Venezuela.

The following ICL changes are a result of formal requests made through the Universal Postal Union (UPU) via International Bureau Circulars (IBC):

- Belarus: As indicated in UPU IBC 173, dated September 30, 2013, Belarus modified its list of restrictions by requiring an accompanying pro forma invoice for goods ordered online.
- Laos: As indicated in UPU IBC 181, dated October 7, 2013, Laos updated its list of prohibited items to include cameras, laptop computers, lithium batteries, and mobile telephones.

In addition, we are updating the Venezuela ICL by moving the "Observation" for First-Class Mail International® service and First-Class Package International Service™ for dutiable items into the "Restrictions" section, and by incorporating a "Note" currently under Priority Mail Express International™ into the "Restrictions" section.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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Individual Country Listings

* * * * *

Belarus

Country Conditions for Mailing

* * * * *

Restrictions

[Insert the following item in alphabetical order to read as follows:]

Goods ordered online must be accompanied by a pro forma invoice (an invoice that includes a description of the enclosed goods and their value).

* * * * *

Laos

Country Conditions for Mailing

Prohibitions

[Insert the following items in alphabetical order to read as follows:]

- Cameras.
- Laptop computers.
- Lithium batteries, including any item containing lithium batteries.
- Mobile telephones.

* * * * *

Venezuela

Country Conditions for Mailing

* * * * *

Restrictions

[Insert the following item in alphabetical order to read as follows:]

Priority Mail Express International, First-Class Mail International, and First-Class Package International Service items may not contain dutiable articles (merchandise).

* * * * *

Observations

[Delete item 1 in its entirety (the information that had been in item 1 has been moved under "Restrictions"), and redesignate items 2 through 4 as 1 through 3.]

* * * * *

Priority Mail Express International (220) Price Group 9

* * * * *

[Revise "Notes" in its entirety to read as follows (revising the first note to read as follows, and deleting the second note because it is already noted in "Prohibitions");]

Note:

As noted under "Restrictions," merchandise and all articles subject to customs duty are prohibited in Priority Mail Express International shipments.

* * * * *

We will incorporate this revision into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 11-14-13

IMM Revision: Updates to the Individual Country Listings for Canada and Qatar

Effective January 26, 2014, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect a change in the Individual Country Listings (ICLs) for Canada and Qatar.

Based on customer inquiries, Canada Post informed the Postal Service of its revised policy that no shipment of electronic smoking products (including advertisements) may be imported to Canada unless market authorization has been granted by Department of Health Canada.

Additionally, we are updating Qatar's list of prohibited and restricted items to be consistent with their listing in the UPU *List of Prohibited Items*.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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Individual Country Listings

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Canada

Country Conditions for Mailing

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Observations

[Insert a new item to read as follows (renumbering current items 1–12 to 2–13):]

1. Electronic smoking products (i.e., electronic products for the vaporization and administration of inhaled doses of nicotine including electronic cigarettes, ci-

gars, cigarillos, and pipes, as well as cartridges of nicotine solutions and related products) require market authorization by Department of Health Canada prior to being imported. The requirement also includes advertisements for electronic smoking products. Failure to obtain this authorization will result in the items being refused entry by Canada Border Services Agency (CBSA). For additional information, refer to the Department of Health Canada website at http://www.hc-sc.gc.ca/dhp-mps/prodpharma/applic-demande/pol/notice_avis_e-cig-eng.php.

* * * * *

Qatar

Country Conditions for Mailing

Prohibitions

[Revise the list of Prohibitions in its entirety to read as follows (we have used bold text in this article to indicate revised items, but the text in the actual revised IMM will not appear in bold):]

Advertising articles for promoting cigarettes.

Alcoholic beverages of all kinds.

Ammunition.

Cigarettes and tobacco products.

Clothing bearing the name of Allah or verses from the Koran.

Counterfeit currency.

Fish and crustaceans, mollusks, and other aquatic invertebrates.

Inflammable, explosive, or dangerous substances.

Liquids of any type.

Live animals.

Meats and edible offal.

Military or similar clothing.

Musical greetings cards.

Obscene or immoral articles.

Ordinary items containing coins; banknotes; currency notes or any security payable to the bearer; traveler's checks; platinum, silver, precious stones, jewels, or any precious articles.

Perishable infectious biological substances.

Political printed matter and publications of a subversive nature and prejudicial to national security.

Pork fat products.

Radioactive materials.

Remote-controlled aircraft for children and games of chance.

Spoiled products which are harmful to health; products unfit for human consumption.

Weapons or parts of weapons.

Restrictions

[Revise the list of Restrictions in its entirety to read as follows:]

Bees, leeches, silkworms, and parasites are prohibited unless they are enclosed in boxes so constructed as to avoid any danger during transport.

Importation of motor vehicle headlights is prohibited without prior authorization of the appropriate authorities.

Instruments of weights and measures used for weighing are prohibited without authorization from the Weights and Measures Department of the Ministry of Finance, Economy, and Trade.

Telecommunication transmitters and receivers, long-distance telephone apparatus, printed matter, and audiovisual material are prohibited without prior authorization of the appropriate authorities.

* * * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Product Classification,
Pricing, 11-14-13*

IMM Revision: Insurance Liability Payments for Registered Mail and Priority Mail International Service

Effective January 1, 2014, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) in various locations to revise the standards for insurance liability payments for Registered Mail™ items and for Priority Mail International® ordinary and insured parcels that have been lost or delivered in damaged condition or with missing contents.

Currently, the *addressee* receives payment for a claim (from the originating postal administration) unless the addressee waives his or her right to payment, in writing, in favor of the sender. Under these revised standards, the *sender* receives payment for a claim unless the sender waives his or her right to payment, in writing, in favor of the addressee.

These revisions are based on the amendments adopted by the Universal Postal Union (UPU) Convention held in Berne, Switzerland, in April 2013, which reflect the decisions of the UPU congress in Doha, Qatar, in September 2012.

Although effective on January 1, 2014, these changes will first appear in the IMM with the revised edition dated January 26, 2014.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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2 Conditions for Mailing

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230 Priority Mail International

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232 Eligibility

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232.8 Priority Mail International Insurance and Indemnity

232.81 Indemnity

[In the first paragraph, revise the third sentence to read as follows:]

***If the parcel has been lost, or if it has been delivered to the addressee in damaged condition or with missing contents, payment is made to the sender unless the sender

waives the right to payment, in writing, in favor of the addressee.***

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3 Extra Services

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320 Insurance

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323 Priority Mail International Insurance

323.1 Description

[Revise the last sentence to read as follows:]

***If the parcel has been lost, or if it has been delivered to the addressee in damaged condition or with missing contents, payment is made to the sender unless the sender waives the right to payment, in writing, in favor of the addressee.

* * * * *

330 Registered Mail

* * * * *

335 Indemnity Claims and Payments

[Revise the last sentence to read as follows:]

***If a registered article has been lost, or if it has been delivered to the addressee in damaged condition or with missing contents, payment is paid to the sender unless the sender waives the right to payment, in writing, in favor of the addressee.

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9 Inquiries, Indemnities, and Refunds

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920 Inquiries and Claims

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922 Claims

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922.2 Filing a Claim

[Revise the fifth sentence to read as follows:]

Claims for registered items and insured and ordinary parcels that are lost, or that are delivered to the addressee in damaged condition or with missing contents, are payable to the sender, unless the sender waives the right to payment, in writing, in favor of the addressee.

Exhibit 922.2 Filing Claims

[Revise the last entry to read as follows (indicating in the second column that only the U.S. sender may file a claim):]

Product or Extra Service	Who	How	
		Lost Article	Damaged/Missing Contents
		*	*
Registered Mail or insured or ordinary parcels	U.S. Sender Only	800-222-1811	Any Post Office* (PS Form 1000)

* * * * *

930 Indemnity Payments

931 Adjudication and Approval

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931.2 International Claims

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931.22 Country of Origin Pay Indemnity

Payment is made as follows:

* * * * *

[Revise items c and d to read as follows:]

- c. Claims for items delivered in damaged condition or with missing contents are paid by the country of origin to the sender. The U.S. Postal Service makes payments to U.S. senders. The sender may waive the right to payment, in writing, in favor of the addressee. In such a case, the destination administration makes payment to the addressee.
- d. Claims for items mailed from foreign countries that are lost or that are delivered in damaged condition or with missing contents are paid by the origin administration to the sender. The sender may waive the right to payment, in writing, in favor of the U.S. addressee. In such a case, the U.S. Postal Service pays the U.S. addressee.

* * * * *

933 Payments for Priority Mail International Insured Parcels and Priority Mail International Ordinary Parcels

933.1 General Provisions

[Revise the heading and text of 933.11 to read as follows:]

933.11 Payment of Indemnity – Insured Parcels

Indemnity may be paid as follows:

- a. For loss, damage, or missing contents, based on the actual value of articles at the time and place of mailing.

b. To the sender, or to the addressee if the sender waives the right to payment, in writing, in favor of the addressee.

933.12 Indemnity Will Not Be Paid

[Revise the introductory statement to read as follows:]

In addition to the general exceptions to payment described in 932, indemnity will not be paid in the following instances:

* * * * *

[Delete item 933.12h in its entirety.]

* * * * *

933.14 Ordinary Priority Mail International Parcels – Exceptions to Indemnity

[Revise the introductory statement to read as follows:]

In addition to the general exceptions to payment described in 932, indemnity will not be paid in the following instances:

* * * * *

[Delete item 933.14h in its entirety.]

* * * * *

934 Payments for Registered Mail

934.1 General Provisions

934.11 Indemnity Paid by Country of Origin

[Revise the text to read as follows:]

For registered items, the country of origin pays the sender indemnity for loss, damage, or missing contents according to 934.2.

* * * * *

[Revise the heading and text of 934.13 in its entirety to read as follows:]

934.13 Limitations to Indemnity Payment

In addition to the general exceptions to payment described in 932, the following limitations to indemnity payments apply:

- a. For loss, damage, or missing contents of an out-bound or an inbound registered item, indemnity will not be paid to anyone in the United States other than the sender, unless the sender waives payment, in writing, in favor of the addressee. In such a case, the destination administration makes payment to the addressee.
b. For a domestic registered item that bears a foreign return address and that is forwarded under 762.2, indemnity will not be paid in excess of the limits in 934.2.

* * * * *

934.14 Indemnity Paid by Country of Destination

[Revise the text to read as follows:]

When the sender waives the right to payment, in writing, in favor of the addressee, the country of destination pays the addressee indemnity for loss, damage, or missing contents.

* * * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at http://pe.usps.com.

– Product Classification, Pricing, 11-14-13

IMM Revision: Global Direct Entry Wholesaler Program

Effective November 14, 2013, the Postal Service™ is revising Mailing Standards of the United States Postal Service, International Mail Manual (IMM®) section 623.1 to remove the following reason for the Postal Service to disqualify a Global Direct Entry (GDE) wholesaler: that the wholesaler, a subsidiary, an affiliate, an agent, or a company of the wholesaler operates or participates in the equivalent of a GDE Wholesaler Program that is in direct competition with the Postal Service.

This revision will provide the Postal Service with additional opportunities to increase USPS® revenue and volume.

In addition, the Postal Service is revising sections 622.2 and 622.3 to reflect the new mailing address for applications and change the title of “manager of Regional Business Development” to “manager of Global Direct Entry.”

Although effective on November 14, 2013, we will incorporate the following revisions into the online IMM on January 26, 2014.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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6 Special Programs

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620 Global Direct Entry Wholesaler Program

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622 Qualifying as a GDE Wholesaler

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622.2 Letter of Request

[Revise 622.2 and 622.3 to read as follows (indicating changes to the address and the manager's title — we are using bold text in this article to indicate the few places where revisions occur, but the text in the actual revised IMM will not appear in bold):]

Any company desiring to be a GDE wholesaler must submit a letter of request to the following address:

Manager, Global Direct Entry

US Postal Service
475 L'Enfant Plz, SW, **RM 2P020**
Washington DC, 20260-4017

The letter must affirmatively certify the following:

- a. The company meets the eligibility criteria listed in 622.1.
- b. The company is not disqualified from being a GDE wholesaler for any of the reasons listed in 623.1.

Approval of a GDE wholesaler is subject to the discretion of the Postal Service. If the Postal Service rejects a company's request to participate in the GDE Wholesaler Program, the Postal Service's **manager of Global Direct Entry** will notify that company by email that the request is not approved. A wholesaler who receives such notification may, within 7 days of receiving such notification, submit an appeal by email to the Postal Service's executive director of Global Business Management at *global-direct@usps.com*. The decision of the Postal Service's

executive director of Global Business Management concerning the appeal is administratively final.

622.3 Length of Qualification — Approval Period

Each GDE wholesaler will be qualified for a period of 1 year. At the end of that 1-year period, the GDE wholesaler must submit another letter of request to the Postal Service's **manager of Global Direct Entry** in accordance with 622.2.

623 Disqualification as a GDE Wholesaler**623.1 Determining Factors**

* * * * *

[Revise the second paragraph (which starts with "Also") to read as follows:]

Also, the Postal Service will disqualify a wholesaler, subsidiary, affiliate, agent, or company of the wholesaler as a GDE wholesaler for either of the following reasons:

- a. Being an entity on the System of Award Management (SAM), available at www.sam.gov/portal/public/SAM.
- b. Being in arrears for any amount due to the Postal Service.

* * * * *

Although effective on November 14, 2013, we will incorporate these revisions into the online IMM that will be published on January 26, 2014. The online IMM is available via Postal Explorer[®] at <http://pe.usps.com>.

— Product Classification,
Pricing, 11-14-13

Handbooks

Handbook EL-901 is Now Available

Handbook EL-901, *Agreement between United States Postal Service and National Association of Letter Carriers AFL-CIO, 2011-2016*, is now available online and in print. To access the online version:

- Go to <http://blue.usps.gov>.
- Under "Essential Links", click *PolicyNet*.
- Click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim/>).

You may order printed copies from the Material Distribution Center (MDC) through:

- USPS eBuy2 Ordering System under the MDC eBuy2 Catalog.
- Touch-tone Order Entry (TTOE) at 800-273-1509.

Note: You must register to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. Wait 24 hours (or the next busi-

ness day) before placing your first order. For complete TTOE ordering instructions, visit the MDC website at http://blue.usps.gov/purchase/_doc/ops_ttoeins.doc or call the National MDC at 800-332-0317, option 2.

Use the following information to order HBK EL-901:

PSIN:	HBKEL901
PSN:	7610-03-000-3827
Quick Pick Number:	30
Unit of Issue:	EA
Minimum Order Quantity:	1
Bulk Pack Quantity:	N/A
Price:	\$1.10
Edition Date:	01/13

— Contract Administration NALC,
Labor Relations, 11-14-13

Publications

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective November 14, 2013, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * * *

[Revise the following entries:]

ZIP Code	Fee Group
02875	5
02894	5
06383	6
13739	6
13794	5
13848	5
50068	7

* * * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Retail Services,
Channel Access, 11-14-13

Notices

Update: Non-Adhesive Tray Labels

Effective November 14, 2013, the Postal Service™ will only accept non-adhesive letter and flat-tray labels for First-Class Mail®, Periodicals, and Standard Mail® that meet the criteria listed in the *Mailing Standards of the United States*, Domestic Mail Manual (DMM®) section 235.4.0. This standard is being enforced as adhesive labels take longer to remove from trays and frequently damage

label holders. The Postal Service is working with the Mailing Industry to evaluate the technological and operational feasibility of alternatives to current labeling methods.

— Product Classification,
Pricing, 11-14-13

Organization Information

Finance

2014 Pay Dates and Leave Year

The following chart lists the pay periods for 2014. For the convenience of timekeepers, each biweekly pay period appears as two separate weeks, with the beginning and ending dates indicated for each week.

The leave year always begins the first day of the first full pay period in the calendar year. The 2014 leave year begins January 11, 2014 (Pay Period 03-2014), and extends for 26 full pay periods, ending January 09, 2015 (Pay Period 02-2015).

2014 Pay Period Inclusive Dates

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-14 to 12-20	12-21 to 12-27	01-03	12-25
02	12-28 to 01-03	01-04 to 01-10	01-17	01-01
03	01-11 to 01-17	01-18 to 01-24	01-31	01-20
04	01-25 to 01-31	02-01 to 02-07	02-14	
05	02-08 to 02-14	02-15 to 02-21	02-28	02-17
06	02-22 to 02-28	03-01 to 03-07	03-14	
07	03-08 to 03-14	03-15 to 03-21	03-28	
08	03-22 to 03-28	03-29 to 04-04	04-11	
09	04-05 to 04-11	04-12 to 04-18	04-25	
10	04-19 to 04-25	04-26 to 05-02	05-09	
11	05-03 to 05-09	05-10 to 05-16	05-23	
12	05-17 to 05-23	05-24 to 05-30	06-06	05-26
13	05-31 to 06-06	06-07 to 06-13	06-20	
14	06-14 to 06-20	06-21 to 06-27	07-03	
15	06-28 to 07-04	07-05 to 07-11	07-18	07-04
16	07-12 to 07-18	07-19 to 07-25	08-01	
17	07-26 to 08-01	08-02 to 08-08	08-15	
18	08-09 to 08-15	08-16 to 08-22	08-29	
19	08-23 to 08-29	08-30 to 09-05	09-12	09-01
20	09-06 to 09-12	09-13 to 09-19	09-26	
21	09-20 to 09-26	09-27 to 10-03	10-10	
22	10-04 to 10-10	10-11 to 10-17	10-24	10-13
23	10-18 to 10-24	10-25 to 10-31	11-07	
24	11-01 to 11-07	11-08 to 11-14	11-21	11-11
25	11-15 to 11-21	11-22 to 11-28	12-05	11-27
26	11-29 to 12-05	12-06 to 12-12	12-19	

2015 Pay Periods Begin

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-13 to 12-19	12-20 to 12-26	01-02	12-25
02	12-27 to 01-02	01-03 to 01-09	01-16	01-01

Form W-2, Wage and Tax Statement — Changing Your Current Mailing Address

To expedite processing of 2013 tax information and ensure correct and timely receipt of a 2013 Form W-2, *Wage and Tax Statement*, all employees must have a current mailing address on file by December 24, 2013, in order to update the W-2 mailing file.

Employees may use the following options to change their mailing address on record:

1. LiteBlue for employees with PC access:

- Go to the *LiteBlue* home page at www.liteblue.usps.gov.
- Enter your Employee Identification Number and USPS® PIN.
- Click the *Log On* button.
- Click the *My HR* tab at the top of the page.
- Click *Change My Address* (top left of page, within the *I want to:* section)
- Click *Edit*.
- Change any necessary mailing address information.
- Click *Review*.
- Click *Save*.

2. Employee self-service computer kiosk:

All Postal Service™ employees can change their mailing and residential addresses using an employee self-service computer kiosk. Employee self-service computer kiosks are located in large processing and distribution centers, and in some Post Offices™. On the kiosk's main web page, click the tab titled, "Employee Change of Address".

3. Mail:

Send a completed PS Form 1216, *Employee's Current Mailing Address*, to:

HRSSC COMPENSATION AND BENEFITS
 PO BOX 970400
 GREENSBORO, NC 27497-0400

4. Telephone:

Call the Human Resources Shared Service Center at 877-477-3273, select option 5, and follow the prompts to speak to a service representative who will assist you (TTY 866-260-7507).

— Payroll,
 Controller, 11-14-13

Local Tax Code Information

The Postal Service™ collects appropriate federal, state, and, in some cases, local taxes directly from the pay of our employees who are subject to these deductions. Based on agreements between individual local taxing authorities and the United States Treasury Department, the Postal Service collects a number of occupational taxes, city and/or county income taxes, mental health taxes, residence taxes, local service taxes and, in some locations, more than one of these taxes.

Some of the taxes shown below are automatically deducted from the salaries of Postal Service employees who work within the geographic boundaries of specific taxing authorities. However, most of these taxes have not been established as automatic deductions. If you are subject to any of these local taxes, you must be proactive and complete and submit the proper taxation paperwork. As a Postal Service employee, you are personally responsible for ensuring correct local taxes are deducted from your pay. Should you have any questions regarding your tax liability/responsibility, contact your local taxing authority.

All Postal Service employees are reminded that they are bound by the materials contained within the *Code of Ethics, Principles of Ethical Conduct for Government Officers and Employees*. This includes Principle 12, which states "An employee shall satisfy in good faith their obligations as citizens, including all just financial obligations, especially those — such as federal, state, and local taxes — that are imposed by law."

If you live or work in a locality that is subject to one or more of the taxes listed below and the correct deduction(s) is not withheld from your pay, you should immediately complete a PS Form 4, *Employee's City or County Withholding Certificate*. After completing this form, forward it to the following address:

HR Shared Service Center
 PO Box 970400
 Greensboro, NC 27497-0400

Direct all questions concerning these local taxes to the HR Shared Service Center in Greensboro. Call 877-477-3273, and select option 5.

State and City or County	Type of Tax	Local Tax Code
Alabama		
Bessemer	Occupational Tax	081
Birmingham	Occupational Tax	084
Gadsden	Occupational Tax	094
Macon County	Occupational Tax	096

State and City or County	Type of Tax	Local Tax Code
Colorado		
Denver	Occupational Tax	294
Delaware		
Wilmington	City Income Tax	903
Kentucky		
Bowling Green	City Income Tax	215
Boone County	1. Ordinance Tax	015
	2. Mental Health Tax	016
Covington	City Income Tax	252
Florence	City Income Tax	836
Frankfort	City Income Tax	292
Kenton County	Occupational Tax	435
Lexington-Fayette Urban County Gov	Occupational Tax	525
Louisville Metro Area / Jefferson County	Occupational Tax	546
Madison County	County Income Tax	547
Owensboro	City Income Tax	201
Richmond	City Income Tax	735
Michigan		
Battle Creek	City Income Tax	063
Detroit	City Income Tax	315
Flint	City Income Tax	357
Grand Rapids	City Income Tax	378
Lansing	City Income Tax	483
Pontiac	City Income Tax	693
Saginaw	City Income Tax	756
Missouri		
Kansas City	City Income Tax	420
St. Louis	City Income Tax	819
New York		
New York City	City Income Tax	588
Ohio		
Akron	City Income Tax	021
Brecksville	City Income Tax	105
Brook Park	City Income Tax	106
Canton	City Income Tax	126
Cincinnati	City Income Tax	168
Cleveland	City Income Tax	189
Columbus	City Income Tax	231
Dayton	City Income Tax	273
Fairview Park	City Income Tax	274
Heath	City Income Tax	399
Kettering	City Income Tax	441
Mansfield	City Income Tax	567
Newark	City Income Tax	698
Oberlin	City Income Tax	609
Sharonville	City Income Tax	785
Springfield	City Income Tax	798
Toledo	City Income Tax	840
Whitehall	City Income Tax	861
Youngstown	City Income Tax	924
Pennsylvania		
Bethlehem	City Income Tax	335
Erie	1. City Income Tax	336
	2. Local Services Tax	337
Greene Township	City Income Tax	375
Hanover Township	1. City Income Tax	343
	2. Local Services Tax	342
Harrisburg	1. City Income Tax	385
	2. Local Services Tax	386
Horsham Township	1. City Income Tax	354
	2. Local Services Tax	352
Lancaster	1. City Income Tax	462
	2. Local Services Tax	465
Marshall Township	Local Services Tax	555
Middletown	City Income Tax	388

State and City or County	Type of Tax	Local Tax Code
Philadelphia	City Income Tax	651
Pittsburgh	1. City Income Tax	672
	2. Local Services Tax	673
Reading	1. City Income Tax	714
	2. Local Services Tax	715
Scranton	1. City Income Tax	777
	2. Local Services Tax	778
Sunbury/Gregg Township (includes Allenwood)	City Income Tax	320
Susquehanna Township	Local Services Tax	395
Tredyffrin Township	Local Services Tax	360
Tinicum Township	1. City Income Tax	779
	2. Local Services Tax	780
Warminster Township	1. City Income Tax	856
	2. Local Services Tax	855
Wilkes-Barre	1. City Income Tax	882
	2. Local Services Tax	883
York	City Income Tax	492
West Virginia		
Charleston	City Service Tax	899
Huntington	City Service Tax	900
Parkersburg	City Service Tax	901

— Payroll, Controller, 11-14-13

IRS Reporting Requirements of Attorney Fees, Back Pay, or Wages

The purpose of this notice is to ensure that employees are aware of the Internal Revenue Service (IRS) income reporting requirements when attorney fees are awarded.

In 2005, the IRS issued regulations that changed the manner in which attorney fee awards are to be treated for tax reporting purposes, based upon the Supreme Court’s decision in *Commissioner v. Banks*, 125 S. Ct. 826 (2005). Previously, when payment of attorney fees was made directly to the attorney, only the payment to the attorney was reported to the IRS on Form 1099-MISC, *Miscellaneous Income*. In *Commissioner v. Banks*, the Supreme Court concluded that attorney fees awarded as part of a plaintiff’s settlement are gross income to the plaintiff just like any other economic gain. Thus, pursuant to Internal Revenue Code Section 6041(a) and 6045(f), these fees cannot be excluded from the plaintiff’s gross income for tax purposes by assigning the gain in advance to another party, such as the plaintiff’s attorney.

Following are a number of different situations requiring variations in the reporting requirements:

Separate Attorney Fees

Accounting Services will report any payment of attorney fees as income to the employee on the employee’s Form 1099-MISC. Further, Accounting Services also will report any payment of attorney fees made directly to an attorney on the attorney’s Form 1099-MISC.

Back Pay or Wages

Where the payment to the employee constitutes back pay or wages, the entire amount (including any amount that the employee may subsequently pay to his or her attorney from the back pay or wages) will be reported on the employee’s Form W-2 and subject to employment tax withholding. Where the employee alone is to receive a check from the Postal Service™ (and the employee is required to pay his or her attorney from that amount), Accounting Services will not issue a Form 1099-MISC to the employee’s attorney.

Payment Jointly to Employee and Attorney

If the payment is issued to both the employee and the attorney, then Accounting Services must report the entire amount of the payment (assuming that the payment is not for back pay or wages due the employee) on Form 1099-MISC for the employee. In addition, Accounting Services will report the entire amount of the payment (less any withholding) to the attorney on Form 1099-MISC.

The Postal Service makes no representation regarding the taxability of these payments. Potential tax liability resulting from any of these payments is the employee’s responsibility. The IRS makes the determination on whether taxes must be paid. The Postal Service does not provide tax advice, and any tax reporting questions should be directed to the IRS or a qualified tax attorney or accountant.

— Payroll,
Controller, 11-14-13

Salary Overpayment Indebtedness — Year End Tax Treatment

When a Postal Service™ employee is overpaid, USPS® establishes an account receivable for the overpayment and initiates the collection of the debt from the employee through the process described in either ELM 450, *Collection of Postal Debts from Nonbargaining Unit Employees*, or ELM 460, *Collection of Postal Debts from Bargaining Unit Employees*. Initially, the USPS bills the employee for the net value of the overpayment; consequently, federal, state, and FICA/Medicare taxes are not part of the initial bill.

However, IRS regulations require that, if an employee has not fully repaid the overpayment by the end of the tax year (December 31) in which the overpayment was made, the employer must report the unreturned value of the over-

payment as taxable income on the employee's W-2. Additionally, the employee and employer must pay appropriate federal, state, and FICA/Medicare taxes on the remaining value of the debt.

To comply with this IRS regulation, USPS establishes an additional account receivable at the close of the tax year for the value of the taxes the employee owes related to the unpaid debt. The debt collection processes in ELM 450 and ELM 460 are used to collect the additional tax-related debt.

— Payroll,
Controller, 11-14-13

Human Resources

New Nonbargaining Selection Methods Course

Effective immediately, the current four hour *Personnel Selection Methods* course required for Selecting Officials and Review committee members is obsolete and has been replaced by the new *Nonbargaining Selection Methods* course. The new course focuses on postal selection policies, posting positions in eCareer, establishing review committees, and procedures for assessing applicants, both internal and external.

Postal Service™ employees participating in the hiring process as Selecting Officials or Review Committee members are now required to complete two training courses prior to evaluating candidates (approximately one hour each):

- *Nonbargaining Selection Methods Training*, course #10022345.
- *Essentials of Interviewing and Hiring: Behavioral Interview Techniques*, course #36235-86.

Both courses are available as a package in the Learning Management System (LMS) by enrolling in course number 10701. The courses can be completed in any order and the trainees will receive credit upon completion. Together, the two training courses provide a comprehensive overview of:

- Nonbargaining selection processes, both internal and external.
- Roles and responsibilities of Review Committee members and Selecting Officials.
- Procedures for assessing candidates.
- Planning and conducting effective interviews.
- Making the selection.

Review Committee members and Selecting Officials can access these courses in the LMS on the Postal Service Intranet:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *Learning Management System*.
- On the LMS page, log in with your ACE identification number and password.
- Click on the *Learning Portal* box and enter the course number or the course name in the Search Term field.

— Organizational Effectiveness,
Employee Resource Management, 11-14-13

RIF Competitive Areas for the Postal Service

The Postal Service™ divides its organizational structure into multiple competitive areas for reduction in force (RIF) and transfer of function (TOF) purposes. Competitive areas are established based on organizational factors (separate operation, work function, staff, and personnel management

authority) and geographical location factors. During the RIF process, an employee can be assigned only to a position in his or her competitive area. Listed below are the Postal Service’s competitive areas as of November 14, 2013.

Organization	Office	Competitive Area
Headquarters	Office of the Postmaster General Chief Executive Officer	Separate
	Office of the Deputy Postmaster General	Separate
	Office of the Judicial Officer	Separate
	Office of the Chief Postal Inspector	Separate
	Each Executive Vice President’s Office	Separate
	Each Vice President’s Organization	Separate
Headquarters – Related Organization – Organizational Type	Each Accounting Service Center	Separate
	Each Communications Service Center ¹	Separate
	Each Equal Employment Opportunity (EEO), Compliance and Appeals Region ¹	Separate
	Each Field Counsel Unit ¹	Separate
	Each Inspection Service DCI Field Operations Unit ¹	Separate
	Each Inspection Service Investigations Service Center ¹	Separate
	Each Inspection Service Division ¹	Separate
	Each Sales Field Office (<i>Grouped by Area</i>)	Separate
	Each National Preparedness Office ¹	Separate
Unique Organization – Separate Competitive Area	Address Management, Memphis, TN	Separate
	Raleigh IT Support Site	Separate
	Eagan IT Support Site	Separate
	San Mateo IT Support Site	Separate
	Asset Management, Topeka, KS ²	Separate
	Wilkes-Barre Solutions Center	Separate
	Saint Louis Solutions Center	Separate
	Accounting Center Support, Saint Louis, MO	Separate
	Human Resources Shared Service Center, Greensboro, NC	Separate
	National Center for Employee Development, Norman, OK	Separate
	Maintenance Technical Support Center, Norman, OK	Separate
	Stamp Fulfillment Services, Kansas City, MO	Separate
	Pricing and Classification Service Center, New York, NY	Separate
	Distinct Eagan/San Mateo IT Site ³	Separate
	EEO Services, Tampa, FL	Separate
Unique Organization – Part of Another Competitive Area	Mail Recovery Center, Atlanta, GA	Supply Management, National HQ, Washington, DC
	Employee, Financial, and Tactical Services Category Management Center (CMC), Aurora, CO	Supply Management, National HQ, Washington, DC
	Each Transportation Contract Management Team (CMT)	Supply Management, National HQ, Washington, DC
	Telecom and IT Hardware CMC, Greensboro, NC	Supply Management, National HQ, Washington, DC
	Mail Equipment Shop, Washington, DC	Supply Management, National HQ, Washington, DC

Organization	Office	Competitive Area
	Facility Services CMC, Windsor, CT	Supply Management, National HQ, Washington, DC
	Each Stamp Distribution Center	Stamp Fulfillment Services, Kansas City, MO
	Career Development Division, Inspector in Charge, Potomac, MD	Inspection Service, National HQ, Washington, DC
	Technical Service Division, Inspector in Charge, Dulles, VA	Inspection Service, National HQ, Washington, DC
	William F. Bolger Center for Leadership Development, Potomac, MD	Exec. VP and Chief HR Officer, National HQ, Washington, DC
	Customer Products and Fulfillment CMC, Aurora, CO	Supply Management, National HQ, Washington, DC
	Vehicles and Delivery/Industrial Equipment CMC, Philadelphia, PA	Supply Management, National HQ, Washington, DC
	Forensic Laboratory Services, Dulles, VA	Inspection Service, National HQ, Washington, DC
Field Organizations	Each Postmaster's Organization	Separate
	Each Air Mail Center	Separate
	Each Air Mail Facility	Separate
	Each Area Office	Separate
	Each Network Distribution Center (NDC)	Separate
	Each District Office	Separate
	Each Vehicle Maintenance Facility (VMF)	Separate
	Each Independent Delivery Distribution Center	Separate
	Each Independent Surface Transfer Center (STC)	Separate
	Each International Service Center (ISC)	Separate
	Each Logistics and Distribution Center (L&DC)	Separate
	Each Processing and Distribution Center (P&DC)	Separate
	Each Processing and Distribution Facility (P&DF)	Separate
	Each Remote Encoding Center (REC)	Separate
	Each Senior Processing and Distribution Center	Separate

¹ Some units located in the Washington, DC, commute area and Headquarters domiciled employees may be part of the parent national Headquarters organization Competitive Area.

² Including: Asset Mgmt Planning; Process Improvement and Analytics; Label Print Ctr; Topeka, Material Dist Ctr; Operating Asset Mgmt Fulfillment; Nat'l Material Customer Svc Ctr.

³ Including: Enterprise Systems Monitoring; IT Facilities; Eagan Host Computing Facilities; IT Corp. Help Desk; IT Corp. Help Desk Staff and MRCO Distributed Systems, San Mateo.

— Complement, Staffing, and Field Policy, Human Resources, 11-14-13

Labor Relations

Health Benefits Open Season

The 2014 Federal Employees Health Benefits (FEHB) Open Season is scheduled for November 11 through December 10, 2013, 5 P.M. Central Time (CT). Many open season changes may be made via self-service on *PostalEASE*. During this open season, eligible employees may make any one, or a combination of, the following changes:

- Enroll if not enrolled.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.
- Cancel enrollment.
- Change from pre-tax to post-tax payment of health insurance premiums, or vice versa.

Enrollment changes and new enrollments made during the 2013 Open Season will be effective January 11, 2014 (Pay Period 3-2014).

Distribution of Open Season Materials

Employees

The *2014 Guide to Benefits* for (1) Postal Police Officers and Career Non-Bargaining Management employees (RI 70-2); (2) APWU, NALC, NPMHU, and NRLCA Career employees (RI 70-2A); (3) Postal Inspection Service, Office of Inspector General (OIG), and Postal Career Executive Service (PCES) employees (RI 70-2IN); (4) Information Technology/Accounting Services Career employees (RI 70-2IT); and (5) Career Postal Service Professional Nurses (RI 70-2NU); (6) Certain temporary (non-career) employees (RI

70-8PS) will be mailed from the national level to each employee's address of record. Each *2014 Guide to Benefits* includes:

- An overview of FEHB Program eligibility requirements and election choices during open season.
- Overviews of the Federal Employees Dental and Vision Insurance Program (FEDVIP), Flexible Spending Accounts Program (FSA), Federal Employees' Group Life Insurance Program (FEGLI), and Federal Long Term Care Insurance Program (FLTCIP).
- A comparison of biweekly premium costs of participating plans.
- An explanation of the pre-tax payment feature, including a current listing of qualifying life events.
- FEHB member survey results provided by the individual health plans.
- Information about plans that are committed to the use of health information technology and healthcare quality and price/cost information.
- *PostalEASE* FEHB Worksheet and *PostalEASE* Health Savings Account (HSA) Worksheet for employees enrolled in High Deductible Health Plans (HDHP) who wish to make pre-tax payroll contributions to their HSAs.

Note: Plan brochures that include benefits, cost, and other major features of each health plan are available at <http://opm.gov/healthcare-insurance/healthcare/plan-information>.

Employees will receive the *2014 Guide to Federal Employees Dental and Vision Insurance Program* (FEDVIP BK-1). Guides will also be available on LiteBlue at: <http://liteblue.usps.gov> under *My HR-Benefits*.

Installations

To assist in publicizing this FEHB Open Season, all installations are asked to post on bulletin boards the open

season notice provided on page [55](#) of this *Postal Bulletin* and leave it posted through **December 10, 2013**.

The Federal Employees Dental and Vision Insurance Program (FEDVIP) open season notice provided on page [57](#) of this *Postal Bulletin* should be posted on bulletin boards through **December 9, 2013**.

The Material Distribution Center (MDC) will make an automatic distribution of most fee-for-service brochures to all customer service district offices, processing and distribution centers, airport mail centers, and bulk mail centers, the Office of Inspector General, selected Postal Inspection Service divisions, and selected Headquarters field units.

The *Rural Carrier Benefit Plan* brochure will be distributed automatically only to district and area Human Resources offices.

Order these items directly from plan sponsors:

- Brochures for health maintenance organizations (HMOs), point-of-service (POS) plans, and high deductible and consumer-driven health plans.

These two forms are available on the Postal Service™ PolicyNet website:

- PS Form 8201, *Pre-Tax Health Insurance Premium Waiver/Restoration Form for Career Employees*.
- PS Form 8202, *Pre-Tax Health Insurance Premium Election/Waiver Form for Noncareer Employees*.

To find these forms, go to <http://blue.usps.gov>; under "Essential Links," click *Forms*, or contact the Human Resources Shared Service Center at 877-477-3273, option 5; TTY 866-260-7507.

— Compensation,
Labor Relations, 11-14-13

Flexible Spending Accounts 2013 Open Season: November 11–December 22, 2013

The 2013 Flexible Spending Accounts (FSAs) Open Season is scheduled for November 11 through December 22, 2013, 5:00 P.M. Central Time (CT). Eligible career employees who elect to participate in the FSA program must enroll via *PostalEASE* during this time. Enrollments made during this FSA Open Season are effective for the 2014 plan year — January 1 through December 31, 2014 — plus a grace period that extends until March 15, 2015, for all employees who are still participating as of December 31, 2014. FSA participation ends sooner for participants who separate or have extended leave without pay.

FSAs allow employees to set aside a portion of their pre-tax earnings for certain types of out-of-pocket health care and dependent care expenses. The money withheld for

FSAs is not subject to income, Medicare, or Social Security taxes. United Healthcare administers the FSA program for the Postal Service™.

The booklet FSA BK1, *Flexible Spending Accounts* (November 2013), which is being mailed to all employees, provides an overview of FSAs.

Grace Period Still in Effect

Employees with FSAs — for Health Care, Dependent Care, or both — are able to use any balance remaining in an FSA at the end of the plan year to cover expenses incurred during the 2 ½ months following that plan year. For the 2013 plan year, the grace period extends until March 15, 2014. For the 2014 plan year, the grace period will

extend until March 15, 2015. With the grace period, employees do not have to schedule services or procure items in an end-of-year rush to avoid losing money in the account. Of course, participants have to spend the previous year's balance by March 15 or forfeit the money under the use-it-or-lose-it rule.

The grace period is available only to FSA participants who are still enrolled on December 31 of the plan year. Most FSA participants remain enrolled through December 31, but an employee who exceeds eight consecutive pay periods of leave without pay or separates from employment before that date (on December 30, for example) is not eligible for the grace period.

The deadline for filing claims has not changed — the FSA Customer Service Center must receive all claims by September 30 of the year after the plan year.

For full details, refer to FSA BK1, *Flexible Spending Accounts* (November 2013).

Using PostalEASE to Enroll

To enroll in FSA during open season, employees have four options:

1. Go to <https://liteblue.usps.gov> and click *PostalEASE*.
2. Use an employee self-service kiosk and click *PostalEASE*.
3. Go to <http://blue.usps.gov>, under "Essential Links," click *PostalEASE*.
4. Call the Employee Service Line toll-free at 877-477-3273 and press 1 for *PostalEASE*.

Publicity

Poster

To publicize FSA Open Season, all offices must post the open season notice on bulletin boards through December 22, 2013. See page [61](#).

Direct Mailings to Employees

Headquarters Compensation is coordinating FSA Open Season mailings to career employees at their mailing addresses of record. Employees receive a leaflet, postcards, and an enrollment kit consisting of an FSA brochure, a *PostalEASE* FSA worksheet, and a withdrawal request form. See details in this article on page [83](#) "Open Season Materials, Direct Mailings to Career Employees."

Undeliverable mailed kits are returned to the employing office of record. When an office receives a returned kit, the office should encourage the employee to update his or her address. Employees with access to Employee Change of Address at <https://liteblue.usps.gov>, on the Postal Service intranet (Blue) page, or at an employee self-service kiosk should use those entry methods.

Review of Basic FSA Provisions

Eligibility to Participate

Participation in the FSA program is limited to career employees. To enroll, a career employee must have completed at least 26 full pay periods of Postal Service career service during the current appointment by the end of Pay Period (PP) 26-2013 (December 13, 2013). A career employee who is in a leave without pay (LWOP) status that has lasted for eight consecutive full pay periods as of December 13, 2013, is not eligible to participate in the FSA program, unless he or she is returning from uniformed military service.

Election Opportunities — Health Care and Dependent Care FSAs

Eligible career employees may elect to participate in one, or both, of two FSAs — the Health Care FSA and the Dependent Care FSA. Each FSA covers eligible expenses for services that are received during the employee's period of participation during the 2014 plan year (for most employees this will be January 1, 2014, through March 15, 2015). Annual contributions to the Health Care FSA are limited to \$2,500. Annual contributions to the Dependent Care FSA are limited to \$5,000 for a family and \$2,500 for a married employee filing a separate income tax return. FSA BK1, *Flexible Spending Accounts*, describes eligible and ineligible expenses and provides guidelines for estimating 2014 expenses.

Reminder: Health care expenses for dependents must be included in the Health Care FSA contribution amount and not in the Dependent Care FSA.

Withholding of FSA Contributions

Contributions for each FSA are withheld in equal amounts through payroll deductions covering 26 pay periods (PP 01-2014 through PP 26-2014). The minimum annual contribution employees may make to either FSA is \$130 (\$5 per pay period).

Qualifying Life Event Enrollment and Elections

Participants may neither cancel enrollments nor change contribution levels during the plan year except following qualifying life events, as explained in FSA BK1, *Flexible Spending Accounts*. In those cases, HRSSC specialists determine a participant's eligibility to enroll or to change contribution levels during the plan year and respond to employee inquiries about that eligibility.

Address and Fax Numbers for FSA Claims

Participants should mail or fax Form FSA1, *Flexible Spending Account (FSA) Withdrawal Request*, directly to the FSA Customer Service Center as explained on Form FSA1.

Use of 711 for Employees Who Are Deaf or Hard of Hearing

Employees who are deaf or hard of hearing may call the FSA Customer Service Center number, 800-842-2026, via 711, the Telecommunications Relay Service (TRS).

Open Season Materials

Direct Mailings to Career Employees

The following items are mailed to each career employee at his or her mailing address of record during the FSA Open Season:

- Publicity postcards, as follows:
 - A postcard with instructions on how to obtain a USPS® personal identification number (PIN).
 - Postcards on other topics.
 - A postcard with a reminder of the closing date.
 - FSA LF1, *Flexible Spending Accounts Overview* (October 2013). This leaflet provides an overview of the advantages of the FSA program.
- An enrollment kit that includes the following items:
 - FSA BK1, *Flexible Spending Accounts* (November 2013), a brochure that explains plan policies and provisions.
 - The FSA *PostalEASE* worksheet.
 - FSA1, *Flexible Spending Account (FSA) Withdrawal Request* (November 2013), a form used to

request withdrawal of funds from an FSA for payment of eligible expenses for services received during the period of participation.

Further Information

FSA Customer Service Center Toll-Free Hotline

Employees with questions should call the FSA Customer Service Center's toll-free hotline at 800-842-2026. After enrolling, participants may use the hotline to do the following:

- Make account inquiries.
- Discuss expenses that are eligible for payment through the FSA program.
- Obtain other plan information.

Employees who are deaf or hard of hearing may call the FSA Customer Service Center number, 800-842-2026, via 711, the TRS.

Tax Advice

FSA BK1, *Flexible Spending Accounts*, provides some tax information. Participants with tax questions not addressed in FSA BK1 should contact their tax advisors or call the IRS toll-free information line at 800-TAX-1040 (800-829-1040).

— Compensation,
Labor Relations, 11-14-13

USPS Non-Career Employee Health Benefits Plan Open Season

The 2014 USPS® Non-Career Employee Health Benefits Plan Open Season is scheduled for November 11 through December 10, 2013, 5 P.M. Central Time (CT). **The USPS Non-Career Employee Health Benefits Plan is only available to City Carrier Assistants (CCAs) and Mail Handler Assistants (MHAs).** This is the first opportunity to enroll in the Plan. Open Season enrollments and changes may be made via self-service on *PostalEASE*. During this open season, CCAs and MHAs may make any one, or a combination of, the following changes:

- Enroll in Self Only or Self and Family.
- Change from post-tax to pre-tax payment of health insurance premiums.

New enrollments made during the 2013 Open Season will be effective January 11, 2014 (Pay Period 3-2014).

Distribution of Open Season Materials

Employees

The 2014 *Guide to USPS Non-Career Employee Health Benefits Plan*, the *Summary of Benefits and Coverage (SBC)*, and a *Notice of Enrollment Opportunity* will be mailed from the national level to each CCA and MHA address of record. The 2014 *Guide to USPS Non-Career Employee Health Benefits Plan* includes:

- An overview of USPS Non-Career Employee Health Benefits Plan eligibility requirements and election choices during open season.
- Biweekly premium costs of the Plan.
- An explanation of the pre-tax payment feature, including a current listing of qualifying life events.
- PS Form 3117, *PostalEASE USPS Non-Career Employee Health Benefits Plan Worksheet*.

The Guide, the SBC, and the *Summary Plan Description (SPD)* will also be available on *LiteBlue* at <https://liteblue.usps.gov>, under *My HR – Benefits*.

— Compensation,
Labor Relations, 11-14-13

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
11/18/13-11/21/13	Seventh Avenue	Standard Catalog	6.0	National	3/5 Digit	Quad Graphics
11/18/13-11/21/13	The Swiss Colony	Standard Catalog	2.0	National	3/5 Digit	Quad Graphics
11/20/13-11/23/13	Midnight Velvet	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
11/20/13-11/23/13	Ginny's	Standard Catalog	2.0	National	3/5 Digit	Quad Graphics
11/20/13-11/23/13	The Swiss Colony	Standard Catalog	3.0	National	3/5 Digit	Quad Graphics
11/20/13-11/23/13	Through The Country Door	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
11/25/13-11/27/13	jcp — Wk43 Sephora Holiday	Standard A/Letter	2.1	National	3/5 Digit	Harte-Hanks/RRD
11/29/13-12/02/13	jcp — Wk44 Reactivation PC	Standard A/Letter	1.0	National	3/5 Digit	Harte-Hanks/RRD
11/29/13-12/02/13	jcp — Wk44 December Holiday Mailer	Standard A/Flat & Letter	17.0	National	3/5 Digit	Harte-Hanks/RRD
11/29/13-12/02/13	jcp — Wk44 Jewelry	Standard A/Flat & Letter	6.0	National	3/5 Digit	Harte-Hanks/RRD

— Business Customer Support and Services, Consumer and Industry Affairs, 11-14-13

Stamp Services

Update: Kwanzaa Stamp

Stamp Announcement 13-50: *Kwanzaa* (*Postal Bulletin* 22375, 10-31-13, pg. 103) has been updated with the following information (shown bold):

On **November 26, 2013, in Philadelphia, Pennsylvania** (no ceremony), the Postal Service™ will issue the Kwanzaa stamp which will also go on sale nationwide the same day.

The address for obtaining the First-Day-of-Issue Postmark by mail is:

Kwanzaa Stamp
Retail Manager
3190 S. 70th Street
Philadelphia, PA 19153-9998

All orders must be postmarked by **January 26, 2014**.

— Stamp Services,
Marketing and Sales, 11-14-13

2013 Stamps and Postal Stationery

This schedule is subject to change.

Updated Announcement 13-G

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store® website at www.usps.com/shop.

NOTE	ISSUE	NATIONWIDE FIRST-DAY- OF-ISSUE	FIRST-DAY CITY/STATE	FORMAT	DEADLINE
N	Emancipation Proclamation (45¢ Forever)	Jan 1	Washington, DC 20066	PSA pane of 20 (C)	Mar 2
N	46¢ Kaleidoscope Flowers	Jan 14	Kansas City, MO 64108	Coil of 3,000 Coil of 10,000 (M) (4 designs)	Mar 14
N	Year of the Snake (Celebrating Lunar New Year) (45¢ Forever)	Jan 16	San Francisco, CA 94188	PSA pane of 12 (C)	Mar 16
N	33¢ Apples	Jan 17	Yakima, WA 98903	PSA pane of 20 Coil of 100 (M) (4 designs)	Mar 17
N	66¢ Wedding Cake	Jan 18	Louisville, KY 40231 (APS Stamp Show)	PSA Pane of 20 (M)	Mar 18
N	66¢ Spicebush Swallowtail (Butterfly)	Jan 23	Pine Mountain, GA 31822	PSA pane of 20 (M)	Mar 23
N	86¢ Tufted Puffin	Jan 23	Seward, AK 99664	PSA pane of 20 (M)	Mar 23
N	\$5.60 Arlington Green Bridge	Jan 25	Norcross, GA 30071 (Southeastern Stamp Show)	PSA pane of 10 (M) (Priority Mail)	Mar 25
N	Global International (\$1.10 Forever)	Jan 28	New York, NY 10199	PSA pane of 20 (M)	Mar 28
N	Sealed with Love (46¢ Forever)	Jan 30	Loveland, CO 80538	PSA pane of 20 (M)	Mar 31
N	\$19.95 Grand Central Terminal	Feb 1	New York, NY 10199	PSA pane of 10 (M) (Express Mail)	Apr 1
N	Rosa Parks (46¢ Forever)	Feb 4	Dearborn, MI 48120 Detroit, MI 48233	PSA pane of 20 (C)	Apr 5
N	Muscle Cars (46¢ Forever)	Feb 22	Daytona Beach, FL 32114	PSA pane of 20 (C) (5 designs)	Apr 23
N	Bank Swallow (46¢ Forever)	Mar 1	Sacramento, CA 95813	WAG Stamped Envelope #10 WAG Stamped Envelope #10W WAG Stamped Envelope #9 WAG Stamped Envelope #9W WAG Envelope #6¾ WAG Envelope #6¾W	Apr 30
N	Bank Swallow (46¢ Forever)	Mar 1	Sacramento, CA 95813	PSA Envelope #10 PSA Envelope #10W PSA Envelope #9 PSA Envelope #9W PSA Envelope #6¾ PSA Envelope #6¾W	Apr 30
N	Modern Art in America (46¢ Forever)	Mar 07	New York, NY 10199	PSA pane of 12 (C) (12 designs)	May 6
N	Deer (35¢ Forever)	Mar 8	Middleburg, VA 20117	Stamped Card Single Stamped Card Double Stamped Card Sheet	May 7
N	46¢ Patriotic Star	Mar 19	San Francisco, CA 94188	PSA Coil of 10,000 (M)	May 18
N	La Florida (46¢ Forever)	Apr 3	St. Augustine, FL 32084	PSA pane of 16 (C) (4 designs)	Jun 2
N	Vintage Seed Packets (46¢ Forever)	Apr 5	Oaks, PA 19456 (National Stamp Exhibition/Flower Show)	PSA booklet of 20 (M) (10 designs)	Jun 4
N	Where Dreams Blossom (46¢ Forever)	Apr 11	New York, NY 10199 (ASDA Stamp Show)	PSA pane of 20 (M)	Jun 10
N	66¢ Yes I Do	Apr 11	New York, NY 10199 (ASDA Stamp Show)	PSA pane of 20 (M)	Jun 10
N	A Flag for All Seasons (46¢ Forever)	May 3	Weston, MA 02493 (Spellman Museum of Stamp & Postal History)	PSA coil of 100 (4 designs) (M)	Jul 2
N	Lydia Mendoza (Music Icons) (46¢ Forever)	May 15	San Antonio, TX 78284	PSA pane of 16 (C)	Jul 14
N	A Flag for All Seasons (46¢ Forever)	May 17	Rochester, NY 14692 (ROPEX/NTSS Stamp Show)	PSA booklet of 20 (M) 2 versions, Sennett and Ashton Potter	Jul 16

NOTE	ISSUE	NATIONWIDE FIRST-DAY- OF-ISSUE	FIRST-DAY CITY/STATE	FORMAT	DEADLINE
N	Civil War 1863 - Vicksburg (46¢ Forever) Civil War 1863 - Gettysburg (46¢ Forever)	May 23	Vicksburg, MS 39180 Gettysburg, PA 17325	PSA Souvenir sheet of 12 (C) (2 designs)	Jul 22
N	Johnny Cash (Music Icons) (46¢ Forever)	Jun 5	Nashville, TN 37202	PSA pane of 16 (C)	Aug 4
N	West Virginia Statehood (46¢ Forever)	Jun 20	Charleston, WV 25301	PSA pane of 20 (C)	Aug 19
N	New England Coastal Lighthouses (46¢ Forever)	Jul 13	Portland, ME 04101	PSA pane of 20 (C) (5 designs)	Sep 11
N	New England Coastal Lighthouses (46¢ Forever)	Jul 13	New London, CT 06320	PSA pane of 20 (C) (5 designs)	Sep 11
N	New England Coastal Lighthouses (46¢ Forever)	Jul 13	Narragansett, RI 02882	PSA pane of 20 (C) (5 designs)	Sep 11
N	New England Coastal Lighthouses (46¢ Forever)	Jul 13	Boston, MA 02205	PSA pane of 20 (C) (5 designs)	Sep 11
N	New England Coastal Lighthouses (46¢ Forever)	Jul 13	New Castle, NH 03854	PSA pane of 20 (C) (5 designs)	Sep 11
N	Made in America - Building a Nation (46¢ Forever)	Aug 8	Washington, DC 20066	PSA pane of 12 (12 Designs) 5 Selvage Designs	Oct 7
N	A Flag for All Season (46¢ Forever)	Aug 8	Milwaukee, WI 53203 (APS Stamp Show)	PSA booklet of 20 (M) 1 version, Avery (4 designs)	Oct 7
N	EID (46¢ Forever)	Aug 8	Milwaukee, WI 53203 (APS Stamp Show)	PSA pane of 20 (M)	Oct 7
N	1¢ Bobcat	Aug 9	Milwaukee, WI 53203 (APS Stamp Show)	WAG Coil of 10,000 (M)	Oct 8
N	Folk Art Eagle (46¢ Forever)	Aug 9	Milwaukee, WI 53203 (APS Stamp Show)	WAG Stamped Envelope #10 WAG Stamped Envelope #10W WAD Stamped Envelope #9 WAG Stamped Envelope #9W WAG Envelope #6¾ WAG Envelope #6¾W	Oct 8
N	Folk Art Eagle (46¢ Forever)	Aug 9	Milwaukee, WI 53203 (APS Stamp Show)	PSA Envelope #10 PSA Envelope #10W PSA Envelope #9 PSA Envelope #9W PSA Envelope #6¾ PSA Envelope #6¾W	Oct 8
N	A Flag for All Seasons (46¢ Forever)	Aug 16	Independence, OH 44131 (Americover Stamp Show)	PSA booklet of 10 (4 designs)	Oct 15
N	Althea Gibson (Black Heritage) (46¢ Forever)	Aug 23	Flushing, NY 11355	PSA pane of 20 (C)	Oct 22
N	The 1963 March on Washington (46¢ Forever)	Aug 23	Washington, DC 20066	PSA pane of 20 (C)	Oct 22
N	Battle of Lake Erie (War of 1812) (46¢ Forever)	Sep 10	Put-in-Bay, OH 43456	PSA Souvenir sheet of 20 (C)	Nov 9
N	\$2.00 Stamp Collecting: Inverted Jenny	Sep 22	Washington, DC 20066	PSA Souvenir sheet of 6 (C)	Nov 21
N	Ray Charles (Music Icons) (46¢ Forever)	Sep 23	Los Angeles, CA 90052 Atlanta, GA 30304	PSA pane of 16 (C)	Nov 22
N	Snowflake Presorted Standard	Oct 1	Weston, MO 64098	PSA Coil of 10,000 (M) (5 designs)	Nov 30
N	Christmas Contemporary Poinsettia (46¢ Forever)	Oct 10	New York, NY 10199	PSA booklet of 20 ATM booklet of 18 (M)	Dec 9
N	Virgin & Child by Jan Gossaert (46¢ Forever)	Oct 11	New York, NY 10199	PSA booklet of 20 (M)	Dec 10
N	Holy Family (46¢ Forever)	Oct 11	New York, NY 10199	PSA pane of 20 (M)	Dec 10
N,C	Global Holiday: Evergreen Wreath (\$1.10 Forever)	Oct 24	New York, NY 10199	PSA pane of 10 (M)	Dec 23
N	Christmas Contemporary Gingerbread Houses (46¢ Forever)	Nov 6	New York, NY 10199	PSA booklet of 20 (4 designs) (M)	Jan 5
N	Medal of Honor (46¢ Forever)	Nov 11	Washington, DC 20066	PSA Souvenir sheet of 20 (C) (2 designs)	Jan 10
N	Harry Potter (46¢ Forever)	Nov 19	Orlando, FL 32862	PSA Souvenir Booklet of 20 (C)	Jan 18

NOTE	ISSUE	NATIONWIDE FIRST-DAY-OF-ISSUE	FIRST-DAY CITY/STATE	FORMAT	DEADLINE
N	Hanukkah (46¢ Forever)	Nov 19	New York, NY 10199	PSA Pane of 20 (M)	Jan 18
N	Kwanzaa (46¢ Forever)	Nov 26	Philadelphia, PA 19104	PSA pane of 20 (M)	Jan 25

Note Descriptions

C: Change in previously announced date, site, and/or rate
 DC.: Digital Color Postmark
 N: New issue
 P: Pictorial first day postmark
 S: Special Dedication Postmark
 (C): Collectible
 (M): Mail use

1. Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail® price for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 11 cents, and the cost for a stamped card is the value of the postage plus 3 cents.

— Stamp Services,
 Marketing and Sales, 11-14-13

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

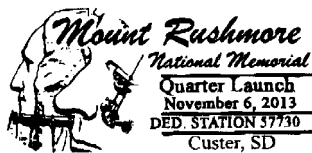
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:



November 6, 2013
 United States Postal Service
 Custer South Dakota Station Mount Rushmore
 Postmaster
 643 Mount Rushmore Road
 Custer, SD 57730-9998



November 6, 2013
 United States Postal Service
 Custer South Dakota National Parks
 Postmaster
 643 Mount Rushmore Road
 Custer, SD 57730-9998



★ **VETERANS + LABOR** ★
Partners in Service



OC Fair & Event Center and Veterans Station
Costa Mesa CA 92626
November 11, 2013

November 9-11, 2013

Star of India
Star of India Station
Postmaster
11251 Rancho Carmel Drive
San Diego, CA 92199-9709

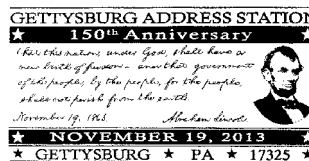
November 11, 2013

United States Postal Service
OC Fair + Event Center and Veterans Station
Postmaster
1590 Adams Avenue
Costa Mesa, CA 92628-9998



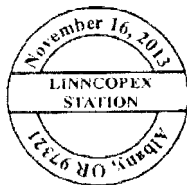
November 15-22, 2013

Irwin Borough
Irwin 150 Year Station
Postmaster
PO Box 9998
Irwin, PA 15642-9998



November 19, 2013

Capital District Civil War Roundtable
Gettysburg Address Station
Postmaster
115 Buford Avenue
Gettysburg, PA 17325-9998



November 16, 2013

Linn County Philatelic Society
LINNCOPEX Station
Postmaster/Philatelic Services
PO Box 9998
Albany, OR 97021-9998



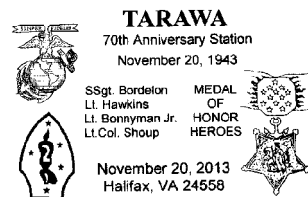
November 19-
December 19, 2013

Springfield Special Events
The Gettysburg Address
Dedication Station
Attn: Special Cancellations
2105 East Cook Street
Springfield, IL 62703-9998



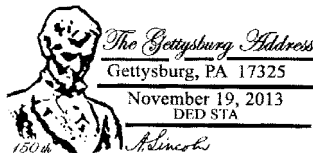
November 18, 2013

Jet Propulsion Laboratory
Pasadena Main Post Office
Postmaster
600 Lincoln Avenue
Pasadena, CA 91109-9998



November 20, 2013

United States Postal Service
Tarawa 70th Anniversary
Station
Postmaster
231 South Main Street
Halifax, VA 24558-9998



November 19, 2013

Chuck Taylor
Gettysburg Address PO
Karen Failor
115 Buford Avenue
Gettysburg, PA 17325-9998



November 29-30, 2013

Jazz Festival Station
Jazz Festival
Postmaster
11251 Rancho Carmel Drive
San Diego, CA 92199-9709

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as “laser safe.” The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

Stamp Collecting: Inverted Jenny Stamp

Special Cancellations November 22, 2013
 PO Box 92282
 Washington, DC 20090-2282



Black and White Pictorial

Stamp Collecting: Inverted Jenny Stamp

Special Cancellations November 22, 2013
 PO Box 92282
 Washington, DC 20090-2282



Digital Color Pictorial

Ray Charles Stamp (Atlanta)

Customer Relations Coordinator-USPS November 23, 2013
 3900 Crown Road, Suite 2500
 Atlanta, GA 30304-9998



Black and White Pictorial

Ray Charles Stamp (Atlanta)

Customer Relations Coordinator-USPS
3900 Crown Road, Suite 2500
Atlanta, GA 30304-9998

November 23, 2013



Digital Color Pictorial

Ray Charles Stamp (Los Angeles)

Keyboard Station
Postmaster
7001 S. Central Avenue, Rm. 307
Los Angeles, CA 90052-9998

November 23, 2013



Black and White Pictorial

Ray Charles Stamp (Los Angeles)

Keyboard Station
Postmaster
7001 S. Central Avenue, Rm. 307
Los Angeles, CA 90052-9998

November 23, 2013



Digital Color Pictorial

Poinsettia Stamp

Special Events Coordinator
380 W. 33rd Street, Rm. 4032
New York, NY 10199-9998

December 10, 2013



Digital Color Pictorial

Virgin and Child by Jan Gossaert Stamp

Special Events Coordinator
380 W. 33rd Street, Rm. 4032
New York, NY 10199-9998

December 11, 2013



Digital Color Pictorial

Holy Family Stamp

Special Events Coordinator
380 W. 33rd Street, Rm. 4032
New York, NY 10199-9998

December 11, 2013



Digital Color Pictorial

Global Forever: Evergreen Wreath Stamp

Postmaster
380 W. 33rd Street, Rm. 4032
New York, NY 10199-9998

December 24, 2013



Digital Color Pictorial

Gingerbread House Stamps

Postmaster
380 W. 33rd Street, Rm. 4032
New York, NY 10199-9998

January 6, 2014



Medal of Honor Stamps
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

January 11, 2014

Digital Color Pictorial



Medal of Honor Stamps
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

January 11, 2014

Black and White Pictorial



Hanukkah Stamp
 Postmaster
 380 W. 33rd Street, Rm. 4032
 New York, NY 10199-9998

January 19, 2014

Digital Color Pictorial



Kwanzaa Stamp
 Retail Manager
 3190 S. 70th Street
 Philadelphia, PA 19153-9998

January 26, 2014

Digital Color Pictorial

Gingerbread Houses Forever® Stamps for the Holidays



On Sale Nationwide: November 6, 2013