

postal|bulletin

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Let your opinion be heard



Return your Quarter I surveys by Nov. 19

See page 3

44 | Rural Carrier DPS Mail Compensation
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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

First Quarter Voice of the Employee Surveys are Coming Soon

The Voice of the Employee (VOE) survey is one of the largest employee opinion surveys in the nation. Each quarter, a random sample of 25 percent of Postal Service™ workers are invited to express their thoughts on topics such as communication, trust, diversity, and respect. Participation in the VOE survey is voluntary and entirely confidential. Responses go directly to an independent party who tabulates the results and reports them back to the Postal Service in summary form.

The VOE survey is a key measure of the engagement of our workforce: the extent to which employees feel like they have the right tools, information, teamwork, training, and leadership that they need to perform to the best of their abilities. The results of the survey are used by locations all across the country to create action plans to improve the work environment. If you receive a first quarter VOE survey, take the time to confidentially express your opinion — on the clock — to help make the Postal Service a better place to work.

To learn more about VOE survey, you can access the VOE website from the Human Resources webpage on Blue at <http://blue.usps.gov/humanresources/home.shtml>. There you can find the most recent survey results, tips for working with your results, articles on employee engagement, and more.

Have an idea for the VOE survey? A question you would like to ask? A success story that you want to share? Send your thoughts to VOE@usps.gov.

— *Testing and Assessment, Employee Resource Management, 10-18-12*

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Foreign Trade Regulations, Electronic Filing for Domestic Mailpieces — Clarification

Effective November 5, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 608.2.5 to better clarify the domestic mailing destinations (as defined under DMM 608.2) that are exempted from the U.S. Census Bureau regulations that require electronic filing of export information through the U.S. Census Bureau's Automated Export System. There are no substantive changes with regard to this update.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
600	Basic Standards for All Mailing Services				
	*	*	*	*	*
608	Postal Information and Resources				
	*	*	*	*	*
2.0	Domestic Mail				
	*	*	*	*	*
2.5	Foreign Trade Regulations—U.S. Department of Commerce, U.S. Bureau of the Census				
	*	*	*	*	*

[Revise 2.5 to read as follows:]

This section describes the various U.S. Department of Commerce, U.S. Bureau of the Census requirements when shipping goods to, from, and between U.S. territories, possessions, and Freely Associated States. Customers may be subject to civil and criminal penalties if they fail to electronically file their export information when required, or if they fail to comply with the Foreign Trade Regulations in any

other way. Refer to IMM 520 for additional standards about the Census Bureau's requirements. The following are not subject to these requirements:

- Items mailed *to or from* APO/FPO/DPO addresses.
- Items mailed *from* the Freely Associated States (see 608.2.2).
- Items mailed *from* the U.S. Virgin Islands to the United States or Puerto Rico.
- Items mailed *to or from* American Samoa, Guam, or the Commonwealth of the Northern Mariana Islands.

2.5.1 Mandatory Electronic Filing—U.S. Territories, Possessions, and Freely Associated States

[Revise introductory paragraph and item a to read as follows:]

Under the authority of 13 U.S.C. Chapter 9, as amended by the Foreign Relations Authorization Act of 2002, P.L. 107-228, U.S. Census Bureau regulations require electronic filing of export information through the U.S. Census Bureau's Automated Export System or AES*Direct* website for certain shipments of goods. Electronic filing of export information is required when any of the following applies, subject to certain exemptions and exclusions (see 2.5.4):

- The item requires an export license under U.S. law when sent from the United States, Puerto Rico, or the U.S. Virgin Islands to the Freely Associated States. See 2.5.5 and 2.5.6.

* * * * *

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Product Classification,
Pricing, 10-18-12*

DMM Revision: Modifying References to Automated Export System “Proof of Filing Citation” and “Exemption and Exclusion Legend”

Effective November 5, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) throughout part 608.2 for the following references:

- “Proof of Filing Citation (PFC)” to “Internal Transaction Number (ITN).”
- “Exemption and Exclusion Legend” to “Automated Export System (AES) Exemption.”

These references were introduced in the article “DMM Revision: Updated U.S. Census Requirements When Sending Shipments Between or to U.S. Territories, Possessions, and Freely Associated States” in *Postal Bulletin* 22269 (10-8-09, pages 27–30). Subsequent research has indicated a need to revise these terms to better fit their usage in the export shipping community.

These revisions are consistent with revisions in two other articles published in this edition of the *Postal Bulletin*: “IMM Revision: Revised PS Form 2976, *Customs Declaration CN 22 — Sender’s Declaration*” on page 8, and “IMM Revision: Revised PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*” on page 12. Those articles note that the revised editions of the customs forms also incorporate these new references.

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 10-18-12

DMM Revision: New Pallet Preparation Standards for Periodicals

Effective January 27, 2013, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.8.10.2 to align pallet preparation standards for Periodicals with those currently required for Periodicals prepared in sacks and similar containers. The Postal Service will also align the preparation standards for merged pallets of Periodicals in DMM 705.10, 705.12, and 705.13 with other DMM sections by allowing mailers using these programs to place Periodicals bundles directly on mixed area distribution center (ADC) pallets.

On January 22, 2012, the Postal Service revised DMM 705.8.10.2 to allow mailers to place bundles of flat-size Periodicals directly onto mixed ADC and origin mixed ADC (OMX) pallets, but retained the existing language describing these pallet levels as optional. The long-standing language that required the mixed ADC pallet to be labeled in accordance with labeling list L004 was also retained. As a result of this change, some mailers have discontinued the practice of making the mixed ADC and OMX separations when placing bundles of flat-size Periodicals directly on pallets. It was not the intent of the January 22, 2012, revision to eliminate the requirement to perform the OMX and mixed ADC separations. As a result, on September 24, 2012, the Postal Service published a final rule, *Federal Register* notice (77 FR 58774–58775), announcing these DMM revisions.

The separation of mail destined within the OMX surface reach of the mailer’s plant (or entry point) from the remaining mixed ADC mail is crucial for maintaining acceptable service performance, for the benefit of both Periodicals customers and USPS® processing operations. To assure that these separations are being made, the Postal Service will revise DMM 705.8.10.2 to provide the

option for mailers to prepare both the OMX and mixed ADC pallets at no minimum volume threshold, and to require the preparation of both pallets at volumes of 100 pounds or more. Mailers will be required to sack the bundles if they choose not to prepare either pallet level below the 100-pound threshold. The Postal Service also will require that mailers prepare the mixed ADC pallet in accordance with labeling list L009 instead of the currently required L004.

In response to inquiries from the mailing industry, the Postal Service also will provide an option for mailers of merged pallets of Periodicals, prepared under DMM 705.10, 705.12 and 705.13, to place Periodicals bundles directly on OMX and mixed ADC pallets.

These changes will be effective January 27, 2013. However, to provide for the most expeditious processing of OMX and mixed ADC Periodicals mailpieces in USPS® networks, the Postal Service strongly encourages mailers to begin using these new standards immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
700	Special Standards				
	*	*	*	*	*
705	Advanced Preparation and Special Postage Payment Systems				
	*	*	*	*	*
8.0	Preparing Pallets				
	*	*	*	*	*

8.10 Pallet Presort and Labeling

* * * *

8.10.2 Periodicals—Bundles, Sacks, or Trays

* * * *

[Revise the introductory paragraph of 8.10.2] as follows:]

- j. *Origin Mixed ADC (OMX)*, optional for sacks and trays; allowed with no minimum and required at 100 pounds of mail for bundles of flats. Bundles of flats totaling less than 100 pounds in weight must be sacked if not palletized. Pallet may contain carrier route, automation price, and presorted price mail. Labeling:

* * * *

[Revise the introductory paragraph and line 1 of 8.10.2k as follows:]

- k. *Mixed ADC*, optional for sacks and trays; allowed with no minimum and required at 100 pounds of mail for bundles of flats. Bundles of flats totaling less than 100 pounds in weight must be sacked if not palletized. Pallet may contain carrier route, automation price, or presorted price mail. Pallets must not contain sacks, trays, or bundles that should be properly placed on the origin mixed ADC (OMX) pallet. Labeling:

1. Line 1: "MXD" followed by the city, state, and ZIP Code information for facility serving 3-digit ZIP Code prefix of entry Post Office as shown in L009, Column A.

* * * *

10.0 Merging Bundles of Flats in Sacks and Pallets Using the City State Product**10.1 Periodicals**

* * * *

10.1.5 Pallet Preparation and Labeling

***Mailers must label pallets according to the Line 1 and Line 2 information listed below and under 8.6, Pallet Placards.

* * * *

[Delete 10.1.5g and 10.1.5h in their entirety and add a new 10.1.5g as follows:]

- g. *SCF through mixed ADC*, use 8.10.2h through 8.10.2k, as applicable, to prepare and label SCF, ADC, Origin Mixed ADC (OMX), and mixed ADC pallet levels.

* * * *

12.0 Merging Bundles of Flats on Pallets Using a 5% Threshold**12.1 Periodicals**

* * * *

12.1.5 Pallet Preparation and Labeling

***If a mailing contains no barcoded price pieces and the carrier route mailing and the nonbarcoded price mailing are irregular parcels, use "IRREG" for the processing category on the contents line of the pallet label.

* * * *

[Delete 12.1.5h and 12.1.5i in their entirety and add a new 12.1.5h as follows:]

- h. *SCF through mixed ADC*, use 8.10.2h through 8.10.2k, as applicable, to prepare and label SCF, ADC, Origin Mixed ADC (OMX), and mixed ADC pallet levels.

* * * *

13.0 Merging Bundles of Flats on Pallets Using the City State Product and a 5% Threshold**13.1 Periodicals**

* * * *

13.1.5 Pallet Preparation and Labeling

***If a mailing contains no barcoded price pieces and the carrier route mailing and the nonbarcoded price mailing are irregular parcels, use "IRREG" for the processing category on the contents line of the pallet label.

* * * *

[Delete 13.1.5h and 13.1.5i in their entirety and add a new 13.1.5h as follows:]

- h. *SCF through mixed ADC*, use 8.10.2h through 8.10.2k, as applicable, to prepare and label SCF, ADC, Origin Mixed ADC (OMX), and mixed ADC pallet levels.

* * * *

We will incorporate these revisions into the next monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 10-18-12

Elimination of Certain Quick Service Guides

The Postal Service™ has eliminated one *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) Quick Service Guide (QSG), and plans to eliminate several others in the near future.

Effective October 1, 2012, the Postal Service eliminated QSG 601, *Hazardous, Restricted, and Perishable Materials*. The Postal Service has elected to eliminate this QSG in concern for the critical importance associated with the proper preparation of mailpieces containing hazardous materials, and the expectation of significant changes to the marking and packaging standards for hazardous materials in the near future. All mailers considering the mailing of items containing hazardous, restricted, or perishable materials are urged to thoroughly review DMM 601 and Publication 52, *Hazardous, Restricted, and Perishable Mail*, prior to mailing.

The Postal Service has also scheduled the elimination of several other QSGs, effective March 4, 2013. The QSGs intended to be eliminated are those that have been identified as describing advanced mail preparations that don't lend themselves to brief summaries, or those that summarize DMM sections that are already relatively brief. The QSGs scheduled for elimination are:

- 201b, *Using Tabs, Wafer Seals, and Glue Strips*.

- 703, *Standard Mail — Nonprofit Eligibility*.
- 705a, *Standard Mail — Customized MarketMail*.
- 705b, *Pallets, Pallet Boxes, and Trays on Pallets*.
- 705c, *Parcel Select — NDC and ONDC Presort*.
- 705d, *Standard Mail Bundles of Flats on Pallets*.
- 705e, *Bound Printed Matter on Pallets*.
- 705f, *Destination Entry Discount (DNDC/DADC/DSCF/DDU)*.
- 707a, *Periodicals General Information and Eligibility*.

Any mailer having an operational need for the continuation of any of these QSGs may send comments to the office of Product Classification, via email at MailingStandards@usps.gov, with a subject line of "QSGs," no later than December 31, 2012. Subject to operational concerns from mailers, these QSGs will be eliminated as scheduled on March 4, 2013.

QSGs are available for review via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 10-18-12

IMM Revision: National Customer Support Center Address Update

Effective December 1, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) section 123.3 to reflect the new address for the National Customer Support Center. Although this new information will be effective December 1, 2012, it will appear in the November 5, 2012, issue of the IMM.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

1	International Mail Services
	* * * *
120	Preparation for Mailing
	* * * *
123	Customs Forms and Online Shipping Labels
	* * * *

123.3 Privately Printed Forms

***Mailers may obtain form specifications from the following address:

[Revise the address of the National Customer Support Center to read as follows:]

Barcode Certification
National Customer Support Center
United States Postal Service
225 N. Humphreys Blvd., Ste. 501
Memphis, TN 38188-1001

* * * * *

We will incorporate this revision into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 10-18-12

IMM Revision: Modifying References to Automated Export System “Proof of Filing Citation” and “Exemption and Exclusion Legend”

Effective November 5, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) throughout sub-chapters 520 and 530 for the following references:

- “Proof of Filing Citation (PFC)” to “Internal Transaction Number (ITN).”
- “Exemption and Exclusion Legend” to “Automated Export System (AES) Exemption.”

These references were introduced in the article “IMM Revision: Updated U.S. Census Requirements When Sending an International Shipment” in *Postal Bulletin* 22269 (10-8-09, pages 62–67). Subsequent research has indicated a need to revise these terms to better fit their usage in the export shipping community.

These revisions are consistent with revisions in two other articles published in this edition of the *Postal Bulletin*: “IMM Revision: Revised PS Form 2976, *Customs Declaration CN 22 — Sender’s Declaration*” on page 8, and “IMM Revision: Revised PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*” on page 12. Those articles note that the revised editions of the customs forms also incorporate these new references.

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 10-18-12

IMM Revision: Revised PS Form 2976, Customs Declaration CN 22 — Sender’s Declaration

Effective November 5, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) part 123 to reflect revisions to PS Form 2976, *Customs Declaration CN 22 — Sender’s Declaration*. The revised PS Form 2976 has an edition date of September 2012 and includes several enhancements to the December 2009 edition. Images of various pages of the revised form appear on pages 10–11 in this issue of the *Postal Bulletin*.

Summary of Changes from the December 2009 Edition

The revisions to the September 2012 edition of PS Form 2976 include the following:

- The Instructions page contains textual changes that account for revised governmental regulations regarding exportation.
- The Scan copy was eliminated, which reduces the number of copies in the form set to two copies.
- On each copy, the requested information for both the sender and the addressee is revised to include specific fields (e.g., Last Name, First Name, Business, etc.) as well as a new field for both the sender’s and addressee’s telephone/fax or email address to facilitate export compliance.
- The contents section is revised to include two new checkboxes, one for “Dangerous Goods” and one for “Humanitarian Donation.”
- A “Country of Origin” column is added to identify the country where the goods being mailed originated.

- The Mailing Office Date Stamp is relocated from the right side of the form to the left side so that each form applied to the package will have a round date.
- The reverse of the Sender’s Instructions includes the current Privacy Act Statement.

Availability of Forms

We will publish a separate article in a later issue of the *Postal Bulletin* to announce when the revised PS Form 2976 is available for ordering from the Material Distribution Center (MDC) and when it is available online.

Ordering and Use of Revised Forms

Based on the availability announcement to be published in an upcoming *Postal Bulletin* article, postmasters must order the revised PS Form 2976 from the MDC.

Upon receiving stock from the MDC, postmasters must immediately replace previous editions of PS Form 2976 with the September 2012 edition, and must recycle or discard the previous editions.

For ease of use, mailers also have the option of completing and printing customs declarations electronically at www.usps.com/ship/customs-forms.htm.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

1 International Mail Services

* * * *

120 Preparation for Mailing

* * * *

123 Customs Forms and Online Shipping Labels**123.1 General**

* * * *

[Revise the Note to read as follows (changing the edition date for PS Form 2976):]

Note: The current edition of PS Form 2976 is September 2012;***

* * * *

123.7 Completing Customs Forms**123.71 PS Form 2976, Customs Declaration CN 22 — Sender's Declaration****123.711 Sender's Preparation of PS Form 2976**

[Revise the introductory paragraph to read as follows (referring to multiple exhibits):]

A sender must complete PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration*. See Exhibits 123.711a and 123.711b for images of PS Form 2976.

[In the list, revise item a and items g–k to read as follows:]

- a. Check all applicable boxes to indicate whether the package contains a gift, documents, commercial samples, or other items. Check the box for “Dangerous Goods” if the shipment contains dangerous goods that are approved for mailing.

* * * *

- g. In block (5) — which is only for commercial items (i.e., any goods exported/imported in the course of a busi-

ness transaction whether or not they are sold for money or exchanged) — enter, if known, the 6-digit Harmonized Tariff Schedule number, which is based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization.

- h. In block (6), enter, if known, the “Country of Origin,” which is the country where the goods originated — i.e., where they were produced/manufactured or assembled.
- i. In block (7), enter the total quantity, weight, and value of all articles.
- j. In block (8), check “NOEEI § 30.37(a)” or “NOEEI § 30.37(h),” depending on the applicable Automated Export System (AES) Exemption.
- k. In block (9), sign and date in the blocks indicated on the left side and the right side of the form. The sender's signature certifies that all entries are correct and the item(s) being mailed contain no undeclared dangerous, prohibited, or restricted contents per postal, customs, or destination country regulations. The sender's signature also certifies compliance with all applicable federal export licensing and filing regulations and confirms the sender's liability for the item(s) being mailed.

* * * *

[Replace Exhibit 123.711 with Exhibits 123.711a and 123.711b to read and appear as follows:]

Exhibit 123.711a PS Form 2976, Customs Declaration CN 22 — Sender's Declaration
(Sender's Instructions — Front and Reverse)



LCAAAAAAAXUS

Customs Declaration CN 22 — Sender's Declaration
Instructions for Completing Customs Declaration

Please retain this copy and the detached customer copy from page 2 for your records. You will need the information contained on these pages if you contact us about the article(s) you mailed.

A PS Form 2976, *Customs Declaration CN22 — Sender's Declaration*, must be used on all First-Class Mail International® package-size items (small packets), Priority Mail International® Small Flat Rate Boxes, M-bags, and certain Express Mail International® items. Refer to the *International Mail Manual* (IMM®) at pe.usps.com for additional information.

Also use this form on a First-Class Mail International mailpiece or Priority Mail International Flat Rate Envelopes if ANY of the following applies:

- The mailpiece weighs 16 ounces or more (the maximum weight limit is 4 pounds);
- The mailpiece exceeds 3/4 inch in thickness; or
- The mailpiece contains dutiable goods.

NOTE: Priority Mail International Flat Rate Envelopes and First-Class Mail International large envelopes (flats) containing only documents, weighing under 16 ounces, and meeting the flat-size characteristics do not require a PS Form 2976.

Do not use this form for mailpieces that: (1) Contain items valued over \$400; (2) Require an export license; (3) Contain goods (non-documents) destined to Iran, Sudan, or Syria; or (4) Contain goods destined to Cuba or North Korea, other than gift parcels or humanitarian donations as defined by 15 CFR § 740.12.

For APO, FPO and DPO destinations, use PS Form 2976 when sending certain items (all domestic mail classes). Refer to the current "Overseas Military/Diplomatic Mail" section of the latest *Postal Bulletin* at usps.com for additional information.

Regardless of value and weight, mail sent to, from, and between U.S. possessions and territories, Freely Associated States, and APO/FPO/DPO addresses may require a customs form. Refer to *Domestic Mail Manual* Section 608.2.4 for additional information.

Goods may be subject to restrictions. It is the responsibility of the mailer to inquire about and abide by any import and export regulations and restrictions (e.g., quarantine, pharmaceutical, etc.), and to properly complete this form.

FROM (Sender information) and **TO** (Addressee information) sections: Enter both the sender's and addressee's full name and full address in the blocks provided. Please provide the telephone/fax number or email address of both the sender and addressee, as such information will facilitate customs clearance and delivery.

PS Form 2976, September 2012

Additional instructions and Privacy Statement continued on reverse of this page.

Sender's Instructions

Check the box specifying the category of the item. If the international shipment contains dangerous goods that are approved for mailing, check the box for "Dangerous Goods." Mailability information for international shipments is available in Publication 52, *Hazardous, Restricted, and Perishable Mail* (chapter 6), and in IMM Part 135.

(1) Enter a detailed description of each article — e.g., "men's cotton shirts." General descriptions — e.g., "samples," "food products," or "toiletries" — are not acceptable. (2), (3), and (4) Enter the quantity, net weight (pounds and ounces), and value of each article. (5) For commercial items only. Enter, if known, the 6-digit Harmonized Tariff Schedule number, which is based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. (6) Enter, if known, the "Country of Origin," which is the country where the goods originated — i.e., where they were produced/manufactured or assembled. (7) Enter the total quantity, weight, and value of all articles.

(8) AES Exemption. In order to comply with the U.S. Census Bureau's Foreign Trade Regulations, check the box "NOEEI § 30.37(a)" or "NOEEI § 30.37(h)." Further information is available in IMM Parts 526 and 527. Use the following explanations to help determine your choice:

- NOEEI § 30.37(a): Use this AES Exemption when the value of each class of goods is \$2,500 or less, if an export license is not required. Do NOT use this AES Exemption for items sent to Cuba or North Korea.
- NOEEI § 30.37(h): Use this AES Exemption for gift parcels or humanitarian donations destined to certain sanctioned countries (as of September 2012, this includes Cuba and North Korea), if the package complies with the conditions set forth in 15 CFR § 740.12.

(9) Sign and date the form. Your signature certifies that all entries are correct and the item(s) being mailed contain no undeclared dangerous, prohibited, or restricted contents per postal, customs, or destination country regulations. Your signature also certifies compliance with all applicable federal export licensing and filing regulations and confirms your liability for the item(s) being mailed.


Privacy Act Statement: Your information will be used to satisfy reporting requirements for customs purposes. Collection is authorized by 39 U.S.C. 401, 403, 404, and 407; 13 U.S.C. 301–307; and 50 U.S.C. 1702. Providing the information is voluntary, but if not provided, we may not process your transaction. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a U.S. Postal Service auditor; to entities, including law enforcement, as required by law or in legal proceedings; to contractors and other entities aiding us to fulfill the service (service providers); to domestic and international customs pursuant to federal law and agreements; and to other governmental entities with authority over exportation. For more information regarding our privacy policies, visit usps.com/privacypolicy.

PS Form 2976, September 2012


Do not duplicate without USPS approval.

Reverse — Sender's Instructions

Exhibit 123.711b PS Form 2976, Customs Declaration CN 22 — Sender's Declaration (Copy 1 and Copy 2)

 LCAAAAAAAXUS						USPS® Customs Declaration – CN 22 IMPORTANT: The item/parcel may be opened officially. See Privacy Notice on reverse of Sender's Instructions page. Please print in English and press firmly; you are making multiple copies.																																											
<input type="checkbox"/> Documents <input type="checkbox"/> Commercial sample <input type="checkbox"/> Merchandise <input type="checkbox"/> Dangerous Goods <input type="checkbox"/> Gift <input type="checkbox"/> Humanitarian Donation <input type="checkbox"/> Other						From: Sender's Last Name First																																											
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AES Exemption (8) <input type="checkbox"/> NOEEI § 30.37(a) <input type="checkbox"/> NOEEI § 30.37(h) I certify the particulars given in this customs declaration are correct. This item does not contain any undeclared dangerous articles, or articles prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations. Sender's Signature and Date (9)						PS Form 2976, September 2012 PSN 7530-01-000-9833																																											

1 - Post Office Copy — retain on file for 30 days after mailing

 LCAAAAAAAXUS						LCAAAAAAAXUS USPS® Customs Declaration – CN 22 IMPORTANT: The item/parcel may be opened officially. See Privacy Notice on reverse of Sender's Instructions page. Please print in English and press firmly; you are making multiple copies.																																											
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2 - Shipping Label (left) and Customer Copy (right)

123.712 Postal Service Employee's Acceptance of PS Form 2976

The Postal Service acceptance employee must do the following when accepting PS Form 2976 from the sender:

* * * * *

[Revise items d and e, and add new item f to read as follows:]

- d. Round stamp the left side of Copy 1 (the Post Office copy) and the left side of Copy 2 (the shipping label). Tell the sender that the Postal Service will retain Copy 1 for 30 days as a record of mailing.
- e. To comply with U.S. Census Bureau requirements, it is the customer's responsibility to ensure that an appropriate AES Exemption is selected or displayed on

PS Form 2976. In addition, items sent to Cuba may require an Internal Transaction Number or AES Downtime Citation.

- f. A customer desiring evidence that the mailing has been presented to the Postal Service may purchase a certificate of mailing (see 310).

* * * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— International Strategy & Business Development Support,
Global Business, 10-18-12

IMM Revision: Revised PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

Effective November 5, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) part 123 to reflect revisions to PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. The revised PS Form 2976-A has an edition date of September 2012 and includes several enhancements to the May 2009 edition. Images of various pages of the revised form appear on pages [14–18](#) in this issue of the *Postal Bulletin*.

Summary of Changes from the May 2009 Edition

The revisions to the September 2012 edition of PS Form 2976-A include the following:

- The Instructions page contains textual changes that account for revised governmental regulations regarding exportation.
- The Manifesting/Scan copy was eliminated, which reduces the number of copies in the form set to five copies.
- On each copy, the requested information for the sender is revised to include a new field for the sender's telephone/fax or email address to facilitate export compliance.
- Block 5 is revised to include two new checkboxes, one for "Dangerous Goods" and one for "Humanitarian Donation."
- The reverse of the Sender's Copy provides additional guidance on parcel indemnity coverage, and it includes the current Privacy Act Statement.

Availability of Forms

We will publish a separate article in a later issue of the *Postal Bulletin* to announce when the revised PS Form 2976-A is available for ordering from the Material Distribution Center (MDC) and when it is available online.

Ordering and Use of Revised Forms

Based on the availability announcement to be published in an upcoming *Postal Bulletin* article, postmasters must order the revised PS Form 2976-A from the MDC.

Upon receiving stock from the MDC, postmasters must immediately replace previous editions of PS Form 2976-A with the September 2012 edition, and must recycle or discard the previous editions.

For ease of use, mailers also have the option of completing and printing customs declarations electronically at www.usps.com/ship/customs-forms.htm.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

1 International Mail Services

* * * * *

120 Preparation for Mailing

* * * * *

123 Customs Forms and Online Shipping Labels

123.1 General

* * * * *

[Revise the Note to read as follows (changing the edition date for PS Form 2976-A):

Note: ***the current edition of PS Form 2976-A is September 2012.***

* * * * *

123.7 Completing Customs Forms

* * * * *

123.72 PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72**123.721 Sender's Preparation of PS Form 2976-A**

[Revise the introductory paragraph to read as follows (referring to multiple exhibits):]

See Exhibits 123.721a, b, and c for images of PS Form 2976-A.

[Revise the list in 123.721 to read as follows in its entirety:]

- a. Enter both the sender's and addressee's full name and full address in the blocks provided. Provide the sender's telephone/fax number or email address.
- b. In block (1), provide a detailed description, in English, of each article. General descriptions such as "food," "medicine," "gifts," or "clothing" are not acceptable. In addition to the English text, a translation in another language is permitted. If there is insufficient space on the form to list all contents, use a second form (and subsequent forms, if necessary) to continue listing the contents, and indicate on the first form that the contents are continued on a subsequent form(s). When using this option, customers must ensure that the barcodes on the subsequent forms are *totally obliterated* to avoid multiple barcodes being assigned to the package. Place the form(s) into PS Form 2976-E (plastic envelope).
- c. In blocks (2), (3), and (4), enter the quantity, net weight (in pounds and ounces), and value (in U.S. dollars) of each article.
- d. In block (5), check all applicable boxes to indicate whether the package contains a gift, documents, commercial samples, or other items. Check the box for "Dangerous Goods" if the shipment contains dangerous goods that are approved for mailing.
- e. In block (6), note any restrictions that pertain to block 11.
- f. In block (7), enter the total gross weight in pounds and ounces.
- g. In block (8), enter the total value of all items in U.S. dollars.
- h. In block (9), provide disposal instructions in the event that the package cannot be delivered. Check the ap-

propriate box to indicate whether the package is to be returned, treated as abandoned, or forwarded to an alternate address. Undeliverable packages returned to the sender are, upon delivery, subject to collection of return postage and any other charges assessed by the foreign postal authorities. If you are unwilling to pay return postage, check the box "Treat as Abandoned."

- i. In block (10), enter the applicable Automated Export System (AES) Internal Transaction Number (ITN) or AES Exemption.
- j. In block (11), provide details if the contents are subject to quarantine (plant, food products, etc.).
- k. In block (12), sign and date the form. The sender's signature certifies that all entries are correct and that the item contains no undeclared dangerous, prohibited, or restricted contents per postal, customs, or destination country regulations.
- l. In blocks (13) and (14), enter the applicable number if the item requires a sender's customs reference or importer's reference.
- m. In block (15), enter, if known, the importer's telephone number, fax number, or email address.
- n. In blocks (16), (17), and (18), enter license, certificate, and/or invoice number, if applicable.
- o. In blocks (19), enter, if known, the 6-digit Harmonized Tariff Schedule number, which is based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization.
- p. In block (20), enter the "Country of Origin," which is the country where the goods originated — i.e., where they were produced/manufactured or assembled.
- q. Insert the completed form(s) into PS Form 2976-E (plastic envelope) and affix PS Form 2976-E to the address side of the package. Allow the Postal Service employee to complete PS Form 2976-A as described in 123.722.
- r. Present the item for mailing.

[Revise Exhibit 123.721a to appear as follows (showing both pages of Instructions):]

Exhibit 123.721a PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Instructions)**INSTRUCTIONS FOR COMPLETING THIS FORM** *(Remove this page prior to completing form.)*

Please print this form in English using blue or black ink, pressing firmly so all information transfers to all copies. Complete the declaration fully and legibly; otherwise, delay and inconvenience may result for the addressee. A false or misleading declaration may lead to a fine or seizure of the item and additional penalties. You may add a translation of the contents in a language accepted in the destination country.

Your goods may be subject to restrictions. It is your responsibility to comply with import and export regulations and restrictions (e.g., quarantine, pharmaceutical, etc.), and to determine what documents (e.g., commercial invoice, certificate of origin, health certificate, license, authorization for goods subject to quarantine such as plant, animal, or food products, etc.), if any, are required in the destination country. Check the country listings at pe.usps.com/text/imm/immctry.htm, as well as the UPU List of Prohibited Items available at www.upu.int/customs/en/country_list_en.pdf.

FROM (Sender information) and **TO** (Addressee information) sections: Enter both the sender's and addressee's full name and full address in the blocks provided. Incomplete names (e.g., initials) or incomplete address entries may result in delayed handling by Customs and/or the delivery office. Provide the telephone/fax number or email address of the sender, as such information will facilitate customs clearance and delivery.

Block 1: Enter a detailed description of each article — e.g., "men's cotton shirts." General descriptions — e.g., "samples," "food products," or "toiletries" — are not acceptable. If there is insufficient space on the form to list all articles, use additional forms as needed. Indicate on the first form (to the right of the barcode) the following: "Additional forms enclosed." **Important:** Obliterate the tracking number and barcode on subsequent forms and place all the forms into PS Form 2976-E (plastic envelope).

Blocks 2–4: Enter the quantity, net weight (in pounds and ounces), and value (in U.S. dollars) of each article.

Block 5: Check the box specifying the category of the item. If the international shipment contains dangerous goods that are approved for mailing, check the box for "Dangerous Goods." Mailability information for international shipments is available in Publication 52, *Hazardous, Restricted, and Perishable Mail* (chapter 6), and in *International Mail Manual* (IMM®) Part 135.

Block 6: Identify if special conditions or restrictions apply to items being mailed.

Block 7: Enter the total weight of the package in pounds and ounces, including packaging, which corresponds to the weight used to calculate the postage.

Block 8: Enter the total value in U.S. dollars.

Block 9: Check the box specifying instructions in case of nondelivery. Items returned to the sender are subject to return charges at the sender's expense.

Block 10: Except for shipments to APO/FPO/DPO addresses, enter an Automated Export System (AES) Internal Transaction Number (ITN), AES Exemption, or if applicable, an AES Downtime Citation. This standard may also apply when mailing items to, from, and between U.S. territories, possessions, and Freely Associated States — see DMM 608.2.5. One of these codes must appear in the "AES/ITN/Exemption" block before the Postal Service will accept a package for mailing. In general, mailpieces containing any type of goods (per Schedule B Export Codes at www.census.gov/foreign-trade/schedules/b) valued at more than \$2,500, or requiring an export license under U.S. law, must have an ITN issued by the U.S. Census Bureau or an AES Downtime Citation, subject to certain exceptions. Mailpieces that are exempt from filing must have an AES Exemption. Regardless of exemptions, all mailpieces must have an ITN or AES Downtime Citation if they are destined to certain countries on which the U.S. has a comprehensive embargo. To obtain an ITN and file electronically through the Census Bureau's AES, or for additional information, please visit www.census.gov/foreign-trade/aes or call 800-549-0595. For additional information, refer to U.S. Postal Service® Publication 699, *Special Requirements for Shipping Internationally*, and to IMM Part 520.

AES Exemption. In order to comply with U.S. Census Bureau's Foreign Trade Regulations, indicate "NOEEI § 30.37(a)," if applicable. "NOEEI § 30.37(a)" may be used when the value of each class of goods is \$2,500 or less, if an export license is not required. Do NOT use this AES Exemption for items sent to Cuba, Iran, North Korea, Sudan, or Syria. Further information can be found in IMM Parts 526 and 527.

Block 11: Check the box if the contents are subject to quarantine restrictions (plant, animal, food products, etc.).

Block 12: Sign and date the form. Your signature certifies that all entries are correct and the item(s) being mailed contain no undeclared dangerous, prohibited, or restricted contents per postal, customs, or destination country regulations. Your signature also certifies compliance with all applicable federal export licensing and filing regulations and confirms your liability for the item(s) being mailed.

Blocks 13–14: Enter Sender's Customs Reference and Importer's Reference, if applicable. (The Importer's Reference might be a tax code, importer code, or VAT number used for sales tax.)


Block 15: Enter, if known, the Importer's telephone number, fax number, or email address, as such information might facilitate customs clearance or delivery.


Blocks 16–20: In Blocks 16–18, enter License, Certificate, and/or Invoice number, if applicable. In Block 19, enter, if known, the 6-digit Harmonized Tariff Schedule number, which is based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. In Block 20, enter, if known, the "Country of Origin," which is the country where the goods originated — i.e., where they were produced/manufactured or assembled.

Insert the completed form(s) into PS Form 2976-E, *Customs Declaration Envelope* — CP 91. Enclose any commercial documents in the envelope. Do not fold the form set or wrap it around the package. The entire barcode and all information must be visible. Remove the backing sheet and affix the envelope to the package on the address side.

[Revise the title and images of Exhibit 123.721b to read and appear as follows:]

Exhibit 123.721b PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Copies 1 and 3)

 CP12345678XUS				United States Postal Service® Customs Declaration and Dispatch Note — CP 72			
FROM: Sender's Last Name _____ First _____ MI _____				IMPORTANT: This item may be opened officially. Please print in English, using blue or black ink, and press firmly; you are making multiple copies. See Privacy Notice and Indemnity Coverage on Sender's Copy.			
Business _____				Insured Amount (US \$) _____ SDR Value _____ Insurance Fees (US \$) _____ Total Postage/Fees (US \$) _____			
Address (Number, street, suite, apt., P.O. Box, etc. Residents of Puerto Rico include Urbanization Code preceded with URB.) _____				13. Sender's Customs Reference (If any) _____			
City _____ State _____ ZIP+4® _____				14. Importer's Reference - Optional (If any) _____			
Telephone/Fax or Email _____				15. Importer's Contact (select one) <input type="checkbox"/> Telephone <input type="checkbox"/> Fax <input type="checkbox"/> Email			
TO: Addressee's Last Name _____ First _____ MI _____				16. License No. _____			
Business _____				17. Certificate No. _____			
Address (Number, street, suite, apt., P.O. Box, etc.) _____				18. Invoice No. _____			
Postcode _____ City _____							
State/Province _____ Country _____							
1. Detailed Description of Contents (enter one item per line)				For Commercial Senders Only 19. HS Tariff Number _____ 20. Country of Origin of Goods _____			
2. Qty. 3. Lbs. Oz. 4. Value (U.S. \$)							
5. Check All That Apply: <input type="checkbox"/> Gift <input type="checkbox"/> Returned Goods <input type="checkbox"/> Dangerous Goods <input type="checkbox"/> Documents <input type="checkbox"/> Commercial Sample <input type="checkbox"/> Goods <input type="checkbox"/> Merchandise <input type="checkbox"/> Humanitarian Donation <input type="checkbox"/> Other				6. Other Restrictions: (pertains to No. 11) <input type="checkbox"/> Quarantine <input type="checkbox"/> Sanitary or Phytosanitary Inspection			
7. Total Gross Wt: (all items Lbs. & Ozs.) _____ 8. Total Value US \$ (all items) _____				9. If non-deliverable: <input type="checkbox"/> Treat as Abandoned <input type="checkbox"/> Return to Sender <input type="checkbox"/> Redirect to Address Below			
10. AES/ITN/Exemption _____ 11. Restrictions: _____ 12. I certify the particulars given in this customs declaration are correct. This item does not contain any undeclared dangerous articles, or articles prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations. Sender's Signature and Date _____ Month _____ Day _____ Year _____				Mailing Office Date Stamp _____			
PS Form 2976-A, September 2012 PSN 7530-01-000-9834				Do not duplicate this form without USPS® approval.			
				1 – Customs Declaration			

 CP12345678XUS		United States Postal Service® Customs Declaration and Dispatch Note — CP 72	
IMPORTANT: This item may be opened officially. Please print in English, using blue or black ink, and press firmly; you are making multiple copies. See Privacy Notice and Indemnity Coverage on Sender's Copy.			
FROM: Sender's Last Name _____ First _____ MI _____		Insured Amount (US \$) _____ SDR Value _____ \$ _____	
Business _____		Insurance Fees (US \$) _____ Total Postage/Fees (US \$) _____ \$ _____ \$ _____	
Address (Number, street, suite, apt., P.O. Box, etc. Residents of Puerto Rico include Urbanization Code preceded with URB.) _____			
City _____ State _____ ZIP+4® _____		13. Sender's Customs Reference (if any) _____	
Telephone/Fax or Email _____		14. Importer's Reference - Optional (if any) _____	
TO: Addressee's Last Name _____ First _____ MI _____		15. Importer's Contact (select one) <input type="checkbox"/> Telephone <input type="checkbox"/> Fax <input type="checkbox"/> Email	
Business _____		Declaration by ADDRESSEE: I have received the parcel described on this note. ADDRESSEE'S Signature and Date _____ Month Day Year	
Address (Number, street, suite, apt., P.O. Box, etc.) _____		18. Invoice No. _____	
Postcode _____ City _____		Please affix labels here when required.	
State/Province _____ Country _____		Customs Stamp _____	
Office of Exchange _____		Customs Duty _____	
5. Check All That Apply: <input type="checkbox"/> Gift <input type="checkbox"/> Returned Goods <input type="checkbox"/> Dangerous Goods <input type="checkbox"/> Documents <input type="checkbox"/> Commercial Sample <input type="checkbox"/> Other <input type="checkbox"/> Merchandise <input type="checkbox"/> Humanitarian Donation		6. Other Restrictions: (pertains to No. 11) <input type="checkbox"/> Quarantine <input type="checkbox"/> Sanitary or Phytosanitary Inspection	
7. Total Gross Wt: (all items Lbs. & Ozs.) _____		8. Total Value US \$ (all items) _____	
10. AES/ITN/Exemption _____		11. Restrictions: _____	
12. I certify the particulars given in this customs declaration are correct. This item does not contain any undeclared dangerous articles, or articles prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations. Sender's Signature and Date _____ Month Day Year		9. If non-deliverable: <input type="checkbox"/> Treat as Abandoned <input type="checkbox"/> Return to Sender <input type="checkbox"/> Redirect to Address Below	
PS Form 2976-A, September 2012 PSN 7530-01-000-9834		Do not duplicate this form without USPS® approval.	
		3 - Dispatch Note	

[Revise the image of Exhibit 123.721c to appear as follows:]

Exhibit 123.721c PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Indemnity Statement)

IMPORTANT: Save this receipt and present it when making an inquiry.

PARCEL INDEMNITY COVERAGE: Indemnity for Priority Mail International® parcels, including insured and ordinary (uninsured) parcels, is provided only in accordance with Postal Service™ regulations in the *Domestic Mail Manual* (DMM®) and the *International Mail Manual* (IMM®). The DMM and IMM are available online at <http://pe.usps.com>. The addressee must report damage or missing contents to the delivering Post Office™ immediately.

Ordinary (uninsured) Priority Mail International parcels include indemnity coverage against loss, damage, or missing contents. Indemnity is limited to the lesser of the actual value of the contents or the maximum indemnity based on the weight of the article. Priority Mail International Flat Rate Envelopes and Priority Mail International Small Flat Rate Boxes are letter-post items and do not include indemnity coverage.

Insured mail service is available for a fee and replaces indemnity on ordinary parcels. Insurance coverage varies by country and is not available to some countries. Indemnity coverage is subject to both U.S. Postal Service® regulations and the domestic regulations of the destination country. Insurance for loss, damage, or missing contents covers the actual (depreciated) value of the contents.

Claims for lost ordinary and insured parcels may be payable only to the sender, and claims for damage and missing contents may be payable only to the addressee. The sender or addressee may waive the right of payment in favor of the other.

FILING CLAIMS: To initiate an inquiry for loss, damage, or missing contents, call the International Inquiry Center at 800-222-1811. International indemnity inquiries and claims for loss must be filed within the time limits for the service purchased. All claims for damage or missing contents must be filed immediately, and the article, containers, packaging, and all contents received must be presented to the destination Post Office.

Evidence of mailing (e.g., original mailing receipts or wrapper), evidence of insurance, and evidence of value (e.g., sales receipt or repair estimate) must be submitted in support of all claims. For complete regulations, see the IMM at <http://pe.usps.com>.

EXCEPTIONS: No coverage is provided for consequential losses, delay, concealed damage, spoilage of perishable items, articles improperly packaged, articles too fragile to withstand normal handling in the mails, or prohibited articles. See the DMM and the IMM for the specific types of losses that are covered, the limitations on coverage, the terms of insurance or indemnity, and the conditions of payment.

IMPORTANT: Indemnity coverage is not paid for Express Mail International® or ordinary (uninsured) Priority Mail International parcels containing the following: coins; banknotes; currency notes, including paper money; securities of any kind payable to the bearer; traveler's checks; platinum, gold, and silver; precious stones; jewelry; watches; and other valuable or prohibited articles. See the IMM for complete regulations.

PRIVACY ACT STATEMENT: Your information will be used to satisfy reporting requirements for customs purposes. Collection is authorized by 39 U.S.C. 401, 403, 404, and 407; 13 U.S.C. 301–307; and 50 U.S.C. 1702. Providing the information is voluntary, but if not provided, we may not process your transaction. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a U.S. Postal Service auditor; to entities, including law enforcement, as required by law or in legal proceedings; to contractors and other entities aiding us to fulfill the service (service providers); to domestic and international customs pursuant to federal law and agreements; and to other governmental entities with authority over exportation. For more information regarding our privacy policies, visit usps.com/privacypolicy.

PS Form 2976-A, September 2012 PSN 7530-01-000-9834

Reverse of Page 5 of 5, Sender's Copy

123.722 Postal Service Employee's Acceptance of PS Form 2976-A

The Postal Service acceptance employee must do the following when accepting PS Form 2976-A from the sender:

* * * *

[Revise item c and item g to read as follows:]

- c. To comply with U.S. Census Bureau requirements, it is the customer's responsibility to ensure that an appropriate AES ITN, AES Exemption, or AES Downtime Citation is displayed on PS Form 2976-A. If this information is not entered, remind the customer that he or she may be subject to civil and criminal penalties for noncompliance.

* * * *

- g. Remove the Post Office copy (Copy 4) and tell the mailer that the Postal Service will retain this document for 30 days as a record of mailing. Remove the Sender copy (Copy 5) and give it to the mailer.

* * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— International Strategy & Business Development Support,
Global Business, 10-18-12

IMM Correction: Electronic Transmission of Customs Data — Outbound International Letter-Post Items

The article titled “IMM Revision: Electronic Transmission of Customs Data — Outbound International Letter-Post Items” in *Postal Bulletin* 22347 (10-4-12, pages 4–9) included an e-mail address that mailers could use to request additional information. However, the published e-mail address (which appeared many times throughout the article, including in the revision text itself) was inadvertently missing a hyphen.

The correct e-mail address is as follows — it includes a hyphen before “sales”: ***globalbusiness-sales@usps.gov***.

We will incorporate the correct e-mail address in all applicable places in the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Product Classification,
Pricing, 10-18-12*

POM Revision: Post Office Retail Lobby Display — Poster 37

Effective October 18, 2012, the *Postal Operations Manual* (POM) section 125.34, is revised to update and identify that Poster 37, *Is Your Package Safe to Mail?*, is the mandatory retail lobby display poster that replaced Poster 76, *Some Things Were Never Meant To Be Mailed*, which is now obsolete. These revisions align POM standards with current lobby display requirements.

[Revise item 125.34a to replace Poster 76 with Poster 37 as follows:]

- a. Mandatory Postal Service postings are Notice 107, Poster 7, Poster 37, Poster 158, Poster 296, and other forms on a space-available basis.

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125.342 Lobby Displays

* * * * *

Exhibit 125.342 Mandatory Lobby Displays

* * * * *

[Delete the second line for Poster 76 in its entirety and replace with the following:]

Poster 37 *Is Your Package Safe to Mail?*

* * * * *

We will incorporate these revisions into the next printed version of the POM and into the next online update, available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *Manuals*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Retail Operations,
Delivery and Post Office Operations, 10-18-12*

Postal Operations Manual (POM)

	*	*	*	*	*
1	Retail Management				
	*	*	*	*	*
12	Retail Facility Management				
	*	*	*	*	*
125	Lobby Management				
	*	*	*	*	*
125.3	Space Utilization				
	*	*	*	*	*

125.34 Lobby Displays and Promotions

125.341 General

***Local managers should display postings according to the following priorities:

Handbooks

Handbook EL-312 Revision: Official Personnel Folders

Effective October 18, 2012, Handbook EL-312, *Employment and Placement*, Subchapter 64, Official Personnel Folders, is added to set forth procedures for creating and managing personnel folders for newly hired employees.

Handbook EL-312, *Employment and Placement*

* * * * *

6 Selection

* * * * *

[Add 64 to read as follows:]

64 Official Personnel Folders

641 Create an Official or Merged Records Personnel Folder

For each newly hired employee, Human Resources (HR) personnel create an Official Personnel Folder or a Merged Records Personnel Folder. These folders, which are used to document employment with the Postal Service, contain all appointment-related documents (see 582, Review of Official Personnel Folders, and ELM 349, Official Personnel Folder).

The two types of folders and their contents are described below:

- a. **Official Personnel Folder (OPF)** — Item O-66 PF, *Official Personnel Folder* (USPS), is used for new employees who have no previous federal civilian service. For new employees who have previous employment with the U.S. Postal Service documented in a paper OPF, HR personnel should obtain the personnel folder for each period of service and combine with records for the new appointment into one OPF.
- b. **Merged Records Personnel Folder** — SF-66C, *Merged Records Personnel Folder* (orange), is used for employees who have previous employment with any of the following:
 1. Post Office Department (prior to creation of USPS).
 2. Other federal agencies.
 3. Any combination of federal agencies, USPS, and the Post Office Department.

HR personnel should obtain any paper personnel folder for each period of service and combine with records for the new appointment into one Merged Records Personnel Folder.

642 Collect Appointment Support Documents

The content of an OPF or electronic OPF (eOPF) that is used as a basis for an employee's first Postal Service employment will vary, but the content is generally limited to the documents described below.

- a. The application for employment, submitted online or using PS Form 2591, *Application for Employment*.
- b. Supplemental application forms and any statements from applicants added to original applications.
- c. Certificates from local school authorities stating that applicants under age 18 who desire employment consideration have terminated their formal education for adequate reasons.
- d. Correspondence and statements related to applicants who have relatives that work for the Postal Service.
- e. Dual compensation waiver statement, approval of waiver, and annuitant notification letter for any former Postal Service employee hired as a reemployment annuitant in the position of postmaster relief/leave replacement or temporary relief carrier.
- f. Documentation of HR manager's approval to appoint an individual who has been removed from Postal Service employment for cause, or who resigned after being notified that charges proposing removal would be, or had been, issued.
- g. Documents relating to claims for veterans' preference, including SF 15, *Application for 10-Point Veteran Preference*, letters or certificates from the Department of Veterans Affairs (VA), statements or retirement orders issued by service branches, and other documents used in the adjudication process.
Do not file VA rating summary or other proof of entitlement to 10-point preference that contains medical information.
- h. A copy of DD Form 214, *Certificate of Release or Discharge from Active Duty*, for each period of active military service.
- i. Results of automotive mechanic bench test, qualification review panel evaluation, typing test, or other requirement.
- j. PS Form 61, *Appointment Affidavit*.
- k. OMB Form I-9, *Employment Eligibility Verification*.
- l. Applicable federal, state, and local tax-withholding forms.

643 Organize Documents

After an individual is appointed and completes new-hire orientation, gather the applicable documents from the preemployment investigation file and place them in the OPF or Merged Records Personnel Folder. Place PS Form 61 on top.

644 Convert OPF to Electronic OPF (eOPF)

HR personnel will send the prepared OPF or Merged Records Personnel Folder to the Human Resources Shared Service Center within 10 days of appointment effective date for conversion to an eOPF.

645 Obtain Documents From New Employees With an Existing eOPF

HR personnel will send documents supporting reemployment of a former employee who has an existing eOPF to the Human Resources Shared Service Center within 30 days of the appointment effective date for inclusion in the eOPF.

Refer to Management Instruction (MI) EL-340-2009-2, *Reconstructing an Official Personnel Folder* (or the most

recent edition), for a list of documents acceptable for inclusion in an eOPF.

* * * * *

We will incorporate the complete text of this revision into the online update of Handbook EI-312, available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Organizational Effectiveness,
Employee Resource Management, 10-18-12*

Handbook F-101 Revision: Large Quantity Destruction Exception for Envelopes With Precanceled Stamps

Effective October 18, 2012, Handbook F-101, *Field Accounting Procedures*, is revised to include an exception process for units to locally verify and destroy envelopes with precanceled stamps affixed to them. This exception process will only apply to those units that accept 10,000 pieces or more of the precanceled stamped envelopes to exchange for stamps. Also, the units must first receive authorization from their district marketing manager.

In addition, a new form was created to be used as supporting documentation for accepting the redeemed stock from the customer. PS Form 3210, *Receipt for Stamp Stock Submitted for Redemption*, (see Exhibit A, page 47) must be completed by the retail associate based on the information that is provided by the customer. The top portion of the form is to be retained with the redeemed stock, and the bottom portion is to be given to the customer.

Handbook F-101, Field Accounting Procedures

* * * * *

11 Accountable Paper — Postal Retail Units

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11-6 Returning Stock to the SDC or SDO

* * * * *

11-6.2 Nonsaleable Stock

* * * * *

[Add new 11-6.2.1 as follows:]

11-6.2.1 Exception — Nonsaleable Stock

This exception only applies to units that receive precanceled stamped envelopes from customers with quantities of 10,000 or more.

[Add new 11-6.2.2 as follows:]

11-6.2.2 Large Quantity Destruction Exception for Envelopes With Precanceled Stamps

Postal retail units (PRUs) that exchange 10,000 or more envelopes with precanceled postage affixed may verify and recycle them locally if an exception is authorized by the district marketing manager. **Note:** First-Class full-rate stamped envelopes and metered/permit imprinted envelopes do not qualify for this exception.

The authorization request procedures are as follows:

- Customers must do the following:
 - Submit a written request with explanation of why the mailpieces were not mailed. The request must be on business letterhead and include the signature of the authorized user or the commercial entity that prepared the mailing. The letter must include a listing of the different values and quantity for each denomination.
 - Submit envelopes grouped by identical size and weight for each denomination of envelopes.
- PRUs must do the following:
 - Complete PS Form 3210, maintain the top portion with the redeemed envelopes, and provide the

bottom portion to the customer as documentation that the envelopes were accepted by the unit.

- Prepare an original and two copies of PS Form 17, *Stamp Requisition/Stamp Return*. Enter the quantities provided by customer (do not exchange for postage until quantities have been verified); however, only enter 90% of the face value in the Redemption Rate (Destruction) column. (See DMM section 604.9.1.6.) For example, if the customer wants to exchange 10,000 envelopes with a face value of \$0.10, then the redemption rate is \$0.09 and the dollar value is \$900.00.
 - Place the redeemed envelopes in Postal Service–approved mail transport equipment and seal with a numbered tin seal following Registered Mail procedures.
 - Contact the district marketing manager via email to request authorization to verify and destroy locally. Include the customer name, customer address, name of the retail unit, quantity, and amount in the email notification.
 - The district marketing manager must do the following:
 - If approved, coordinate date and time for verification at the closest BMEU, and arrange transportation of verified envelopes for recycling to a facility (plant) with a recycling contract, if required. **Note:** BMEUs in plants with recycling contracts can recycle the verified envelopes at their facility.
 - Notify the Inspection Service Crime Prevention Mailbox (and copy the local Postal Inspection Service) with the following information at least 5 days prior to BMEU verification:
 - The Outlook address: *HDQ Security and Crime Prevention Mailbox*. On the subject line enter “Precanceled Stamped Envelope Destruction Exception — Forward to Security Team Leader.”
 - The name and address of the BMEU verifying the envelopes.
 - The date of verification.
 - The mode of destruction — Recycling.
 - The retail unit qualifying the exception.
 - The customer name and address.
- Note:** See Appendix B-3 for the email address of the local Postal Inspection Service.
- Reply to the PRU via email that the request was approved, and provide instruction and the date they may proceed with destruction.

Upon approval:

- PRUs must ship redeemed envelopes along with the original and one copy of PS Form 17 directly to the BMEU via Registered Mail according to the instruc-

tions and date provided by the district marketing manager. Maintain a second copy of PS Form 17 locally at the PRU.

- The BMEU manager/supervisor must do the following:
 - Ensure that the returned/exchanged stock does not accidentally enter the mailstream (treat it as Registered Mail).
 - Along with a witness, verify quantities reported on PS Form 17 using the same process for verifying permit imprint mailings (sample each category of identical size, weight, and denomination and compare to the total weight of each category minus any tare weight).
 - If a discrepancy greater than 1% is found, contact the PRU to notify the customer. Upon the customer’s consent, the PRU will contact the BMEU manager to make corrections to the PS Form 17 (in the “Quantity” or “Redemption Rate Destruction” column) and adjust the value accordingly.
 - Once verification is completed, along with a witness, complete the bottom portion of PS Form 17, Section to Be Completed by Stamp Destruction Committee — “We certify that the stock value was verified” (on both the original and copy) to include both signatures and titles along with a postmark to certify verification.
 - Release verified envelopes with precanceled postage affixed and the PS Forms 17 to the destruction or recycling operation following instructions provided by the district marketing manager. If the site does not have a recycling program, then the verified envelopes and PS Forms 17 must be placed in Postal Service–approved mail transport equipment and sent as Registered Mail to a nearby plant that has a recycling program.
- The destruction/recycling supervisor must do the following:
 - Destroy or recycle verified envelopes with a witness.
 - Along with a witness, complete the bottom portion of PS Form 17, Section to Be Completed by Stamp Destruction Committee — “Each member witnessed the disposal of the stock by the method specified above” (on both the original and copy) to include both signatures and titles along with a postmark to certify disposal of stock.
 - Forward the signed PS Forms 17 to the district marketing manager.

(Article continues on page [43](#)).

Pull-Out Information

Fraud

Domestic Order

False representation is enforced by postmasters at the city listed below.

State, City ZIP Code	Name and Address Covered	Product
NY, Saratoga Springs 12866-4168	United Business Solutions, 26F Congress St., #511	False billing scheme

— Judicial Officer, 10-18-12

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
CA, Northridge 91324-3330	Any and all names, 19723 Nordhoff Street
CA, Granada Hills 91344-5845	Any and all names, 17009 Chatsworth Street
CA, Mission Hills 91345-2623	Any and all names, 10218 Sepulveda Blvd.
DC, Washington 20019-2802	Any and all of various names except the surnames Chavis and Hutchinson, 608 Eastern Ave. NE, Apt. 202
DC, Washington 20019-6659	Any and all of various names except the surnames Speight, Smith, Wright, Vaughn, and Clayton, 5348 Ames St. NE
DC, Washington 20019-7856	Any and all of various names, 645 46th St. SE, Apt. 23
DC, Washington 20019-7856	Any and all of various names except the surnames Bradshaw and Knott, 645 46th St. SE, Apt. 32
DC, Washington 20020-1715	Any and all of various names except the surnames Gray, Duncan, and McCalvin, 3122 Buena Vista Ter. SE, Apt 5
DC, Washington 20020-1942	Any and all of various names except the surname Brown, 3428 25th St. SE, Apt. 21
DC, Washington 20020-4564	Any and all of various names except the surname Jackson, 1902 23rd St. SE, Apt. 91A
DC, Washington 20020-6165	Any and all of various names except the surnames Jones and Lajoi, 3697 22nd St. SE
DC, Washington 20020-7701	Any and all of various names except the surname Hawkins, 2613 MLK Jr. Ave. SE, Apt. 202
MD, Capitol Heights 20743-3036	Any and all of various names except the surname Brown, 501 Ventura Ave.
MD, Capitol Heights 20743-4652	Any and all of various names except the surname Scrivner, 6982 Walker Mill Rd., Apt. B1
MD, Capitol Heights 20743-6990	Any and all of various names except the surnames Thomas, Hall, and Wright, 7012 Greig Ct., Apt. 301
MD, Greenbelt 20770-2908	Any and all of various names except the surnames Jones and Glover-Robinson, 205 Lakeside Dr., Apt. 102
MO, St. Louis 63116-4450	Any and all names except the surnames of Depass, Thompson, Fehrman, and Hampton, 3868 Meramec Street
PA, Berwyn 19312-2410	Ecom Technologies a/k/a Ecom Tech, 155 Westlakes Drive, Ste. 300

— Judicial Officer, 10-18-12

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the “Payment by Account” or “Agreement Number” section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

006327	027185	064628	093395	104635	210151	320029	334006	553993	641508	751049	852710	941801
007069	028935	064748	093545	105004	210491	320121	334034	570003	641532	751127	853229	944001
007220	030168	064854	093628	105357	210494	320809	334122	570100	641598	751156	853960	945594
008167	030180	065080	093886	108745	210496	321032	334164	600065	641697	751176	895437	945637
008190	030220	065303	094153	109001	220220	321198	335191	600160	641728	752005	895945	945838
008390	030236	065510	094221	111524	221344	321254	335211	600328	641822	752007	900226	945863
008411	032140	065537	094255	111794	221350	322001	335336	600448	641846	752042	901220	946203
008497	034661	065558	094315	112051	221602	322066	336135	600630	641871	752047	910025	946440
008530	035014	065892	094732	112102	235446	322105	336203	600983	641968	752089	913014	946590
008691	037117	065904	094875	112116	238005	322520	336220	601318	648118	752134	913125	947200
008716	037134	065915	094892	112126	275006	323105	336248	601621	648145	752135	913178	948386
008856	038046	065966	094998	115005	275007	323148	336301	602222	657110	752205	914077	948478
008937	038122	066167	095568	115049	275011	323183	336463	602453	657118	752413	914104	948676
009364	038212	066178	095780	115359	275012	323331	338159	602539	658197	752432	914168	958176
009504	038263	067002	095860	115402	275013	323473	340968	604841	658205	752487	914458	958211
009897	038286	067111	095935	117220	275014	323631	344037	604851	658211	752748	917577	958306
010171	038479	067174	095981	117546	275028	324010	344157	604935	658251	752870	917725	967312
010203	038606	067188	096112	118418	275030	324021	347029	606003	660124	752938	918617	968042
010224	040080	067214	096178	118692	275046	324057	347099	606026	660219	756016	920073	968056
010277	040094	068034	096444	119659	275079	325021	349028	606036	660224	757064	920075	968297
010410	041133	068059	096537	123129	275087	325033	349417	606509	660672	757164	921030	968314
010517	045002	068073	096720	125014	275340	325047	352453	606521	662003	757245	921081	968340
010555	047115	068100	096806	129957	276005	325129	354047	606681	662355	757266	921251	968356
010771	048008	068114	096999	130906	276007	325140	358200	606732	662469	757534	921599	968501
011095	050010	068195	097177	131035	276012	325373	361307	606774	662495	760064	921614	968507
011130	054190	068226	097418	142032	276017	325660	400066	607129	662598	760148	922385	968531
011170	056071	068279	097544	142055	276033	326008	402120	607139	666102	760453	924440	968535
011400	060031	068404	097765	142281	276045	326013	405127	608028	667014	761006	926169	968625
011414	060046	068674	097844	142692	276070	326244	432980	608089	667023	761111	927076	968677
012178	060050	068724	098327	142865	276072	326529	436060	608364	681525	761817	927491	968702
012300	060109	068931	098710	146035	276075	328086	441149	608427	685055	761846	928351	968713
012325	060123	069127	098738	146045	276086	328421	441548	608489	701043	770735	928833	968781
013090	060155	069392	098890	146084	276260	328423	441767	615021	701194	770750	930326	968793
013177	060159	069459	100012	146086	277001	329077	452076	617603	701340	770995	930382	968891
013181	060165	069786	100045	146096	277006	329552	452309	627067	701383	771071	930393	968910
013234	060401	069985	100182	146103	278009	329685	452984	627125	701437	771911	931010	968988
018119	060432	069986	100211	146106	278020	330004	454488	630005	701765	772062	931275	969139
018945	061086	075674	100298	146110	279001	330009	461100	631412	708548	782124	931451	969177
018953	061392	076310	100307	146117	279009	330011	462853	631739	708612	782977	931455	970615
019371	061500	078058	100320	146120	296265	330024	467006	631806	711050	785565	931482	971110
021019	061514	079004	100437	146121	297065	330157	472074	631890	738029	787879	931508	980484
021023	061516	080103	100873	146432	300017	330159	474070	637136	740689	787946	931637	981756
021304	061580	080162	101044	146508	300048	330193	480108	637137	749122	791137	931953	981773
021494	061587	080241	102270	148232	301092	331209	480120	641054	750007	791243	932654	981799
021669	061727	080304	102606	148367	301381	331221	481134	641107	750031	802231	933173	982234
021798	062009	088377	102690	148416	301480	331288	481239	641116	750105	803144	933496	982411
021887	062018	090274	103416	152040	301528	331320	490185	641145	750222	803178	940284	982450
022420	063123	091097	104135	191290	301531	331904	496120	641164	750344	811028	940425	982709
022532	064008	091494	104276	192776	301570	333032	497270	641174	750448	820818	940556	984129
022550	064058	091796	104416	200607	303121	333210	531582	641176	750468	823502	940739	995217
022631	064272	092159	104424	208068	303504	333405	531823	641300	750504	840073	941137	995521
025013	064326	092848	104463	208147	309045	333603	551328	641329	750930	841341	941238	995557
025500	064507	092946	104508	208550	314914	334001	553029	641381	750949	841350	941372	998325

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the num-

bers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 299 6752 to 6799	078 174 4475 to 4499	161 103 6581 to 6599
010 504 1932 to 1999	041 623 8889 to 8899	078 219 4931 to 4999	161 194 2857 to 0899
011 582 1889 to 1899	041 803 6565 to 6599	078 250 4756 to 4799	162 032 4447 to 4499
011 588 2900 to 3099	043 129 1968 to 1997	078 823 8312 to 8399	163 257 1085 to 1099
012 579 5675 to 5699	043 205 5922 to 5999	079 374 0300 to 2499	166 101 1433 to 1499
013 289 6176 to 6199	044 087 3457 to 3499	079 807 2342 to 2399	167 555 5201 to 5212
013 610 0014 to 0099	044 087 4000 to 4099	082 721 0228 to 0254	167 555 5214 to 5299
014 932 1000 to 1099	044 306 4200 to 4299	083 140 5000 to 7499	169 618 6274 to 6299
014 972 0800 to 0899	044 306 4370 to 4599	083 784 8886 to 8899	173 639 4685 to 4699
015 363 0065 to 0099	045 524 4121 to 4298	083 913 6915 to 6999	174 238 2779 to 2799
017 028 3200 to 3299	046 800 9870 to 9899	084 478 3920 to 3999	174 281 9347 to 9399
018 569 5333 to 5399	047 352 4000 to 4099	086 000 8271 to 8299	175 251 2600 to 0699
018 986 5264 to 5299	048 383 7650 to 7659	086 798 3840 to 3849	176 281 7937 to 7950
019 518 2814 to 2899	048 396 3647 to 3699	088 404 4472 to 4499	176 281 7963 to 7999
020 698 5159 to 5199	051 142 0755 to 0799	088 404 5584 to 5699	176 731 6586 to 6599
020 844 7307 to 7399	051 774 8857 to 8899	088 757 8688 to 8699	178 254 5000 to 9999
020 972 8948 to 8999	051 781 2875 to 2885	088 757 9400 to 9499	178 881 9900 to 9999
022 021 9110 to 9181	051 977 7010 to 7023	089 358 2248 to 2257	180 031 2089 to 2098
022 037 1411 to 1499	052 058 7115 to 7199	090 663 9678 to 9684	180 403 7723 to 7741
022 527 9201 to 9210	054 450 1130 to 1167	091 818 0071 to 0099	180 428 4580 to 0599
022 529 1882 to 1899	057 670 0563 to 0599	093 106 9346 to 9355	182 368 7544 to 0599
023 637 7169 to 7199	058 187 3836 to 3899	093 203 0500 to 0599	182 475 3229 to 3258
024 380 4100 to 4199	058 523 3003 to 3099	093 684 3630 to 3699	182 475 3904 to 3933
024 496 6870 to 6896	058 591 1153 to 1299	094 081 5074 to 5099	182 631 0031 to 0099
025 092 0987 to 0999	058 895 3746 to 3799	094 216 2555 to 2599	185 828 1474 to 1499
025 369 5535 to 5599	059 986 0814 to 0899	094 580 7062 to 7099	186 132 7583 to 0599
025 729 1151 to 1199	060 406 7650 to 7699	094 639 4200 to 4299	186 629 0589 to 0599
025 729 1643 to 1799	063 491 8122 to 8199	095 070 7186 to 7199	187 184 6177 to 0199
026 492 3180 to 3199	063 916 9968 to 9999	095 076 8300 to 8399	187 323 8200 to 8299
027 361 0430 to 0499	064 091 4500 to 4599	095 354 6864 to 6899	187 441 6080 to 6099
027 369 4482 to 4495	065 170 0471 to 0499	097 224 1350 to 1599	188 831 6774 to 6799
027 671 8762 to 8776	065 255 7909 to 7999	100 160 3800 to 3899	188 835 6370 to 6399
027 787 9886 to 9899	065 392 6345 to 6399	104 667 6400 to 6499	189 083 1064 to 1099
027 965 9487 to 9499	066 099 2014 to 2099	104 876 8937 to 8999	189 660 9583 to 9599
028 100 8069 to 8099	066 648 2880 to 2899	112 049 4413 to 4499	191 179 0377 to 0399
028 191 1852 to 1999	066 787 3639 to 3699	112 870 9765 to 9799	194 456 8600 to 0699
028 850 3000 to 3199	066 845 7500 to 9999	114 402 3850 to 3899	195 194 6881 to 6899
029 510 1500 to 1599	067 093 3869 to 3899	114 866 5368 to 5397	199 105 0778 to 0799
030 687 0903 to 0999	068 895 0334 to 0399	116 154 2800 to 2899	199 678 2968 to 2999
030 701 3442 to 3499	070 724 4488 to 4499	116 986 4400 to 4499	203 256 1240 to 1299
031 077 4507 to 4799	070 841 9181 to 9199	117 175 1647 to 5169	210 221 0548 to 0599
032 295 7500 to 9999	070 844 2546 to 2599	117 951 4687 to 4699	227 275 9400 to 9999
034 394 1000 to 1099	070 916 1340 to 1399	117 951 5200 to 5299	273 070 8059 to 8099
034 943 0400 to 0799	071 047 5768 to 5799	119 786 3051 to 3064	273 775 7700 to 7899
035 035 4337 to 4399	071 179 9800 to 9899	119 815 8961 to 6199	302 000 0000 to 9999
037 312 7500 to 7599	071 386 3682 to 3699	119 850 7400 to 7499	349 746 2056 to 2099
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7700 to 7999	350 518 7350 to 7374
037 805 3677 to 3699	072 045 9641 to 9699	121 634 0460 to 0499	360 011 1690 to 1699
037 909 5490 to 5499	072 675 8287 to 8299	122 451 9879 to 9899	360 168 6008 to 6099
037 931 4660 to 4699	073 763 0867 to 0876	122 714 6805 to 6900	360 173 8800 to 8899
039 145 6521 to 6595	073 763 0878 to 0887	124 916 0304 to 0499	360 324 2326 to 2399
040 024 3901 to 3999	073 763 0889 to 0898	126 423 0136 to 0169	362 861 3064 to 3099
040 674 7100 to 7199	077 617 5481 to 5499	127 500 2328 to 2399	373 006 2176 to 2199
040 688 8816 to 8899	077 999 4001 to 4090	160 901 2254 to 2299	374 768 2600 to 2699

375 169 4400	to	4599	401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199
375 829 3400	to	3499	401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099
375 851 9100	to	9199	402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199
376 196 0911	to	0999	403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799
378 085 3679	to	3699	403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799
378 351 1063	to	1099	403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984
379 843 5100	to	5199	403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125
380 093 9600	to	9699	404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199
380 165 1165	to	1199	404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799
381 325 4500	to	4599	404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099
381 604 2510	to	2699	404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299
381 645 9525	to	9599	404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999
383 314 3968	to	3999	404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199
383 892 1000	to	1344	404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499
383 892 1382	to	1399	405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799
384 925 3641	to	3654	406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238
385 568 2331	to	2399	406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199
385 599 7554	to	7575	406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699
385 774 2024	to	2099	406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891
386 624 1412	to	1599	407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199
386 883 8936	to	8999	407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399
387 314 5574	to	5599	407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999
387 837 6300	to	6399	407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499
388 828 0656	to	0699	408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899
389 696 2400	to	2799	408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499
389 846 3104	to	3135	408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399
389 846 3145	to	3195	408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499
389 887 9211	to	9230	408 698 7015	to	7099	430 150 4401	to	4599	454 922 4867	to	4895
389 887 9234	to	9299	409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499
390 001 3182	to	3199	410 491 2311	to	2399	430 177 1900	to	2099	455 364 2147	to	2199
390 001 3500	to	3699	410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499
390 545 5974	to	5999	410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699
391 104 6146	to	6199	410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699
391 574 1466	to	1499	410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099
391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299
391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499
392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699
392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777
393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699
393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899
393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999
393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599
394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798
395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999
395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699
395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499
397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799
397 819 8902	to	8999	417 930 9533	to	9599	440 698 1947	to	1999	459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	460 349 6878	to	6899
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
400 427 1051	to	1999	420 277 0015	to	0049	444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173	to	4199	463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799

463 227 7711	to 7799	481 072 9463	to 9499	501 058 0016	to 0026	612 751 5226	to 5299
463 414 4869	to 4899	481 673 0074	to 0095	501 331 0300	to 0399	612 751 6083	to 6099
463 808 3484	to 3499	482 527 1500	to 1599	501 460 0977	to 0999	612 751 6268	to 6299
463 945 7400	to 7899	482 541 5255	to 5299	502 227 7645	to 7699	612 751 6572	to 6599
464 629 9000	to 9399	482 729 6800	to 6899	502 424 0200	to 0499	612 774 2111	to 2199
464 711 4332	to 4399	483 363 7207	to 7299	502 424 0600	to 0699	612 774 2254	to 2299
465 692 3963	to 3999	483 402 2356	to 2399	502 496 6923	to 6999	612 774 2500	to 2599
465 698 8300	to 8599	483 486 5100	to 5199	503 003 2700	to 2899	614 469 0979	to 0999
465 743 7745	to 7799	483 632 1521	to 1599	503 194 5144	to 5153	614 474 3000	to 3099
466 798 6056	to 6067	483 632 2600	to 2799	503 790 9922	to 9948	614 521 3490	to 3499
467 147 4300	to 4399	483 849 1615	to 1699	504 045 4030	to 4099	614 645 1800	to 1899
468 079 5782	to 5799	484 174 4803	to 5299	504 166 0200	to 0599	614 832 1100	to 2099
469 067 2817	to 2899	484 323 8900	to 9199	504 240 1062	to 1399	615 017 7505	to 7599
469 127 8000	to 8199	484 680 5000	to 5038	504 805 3300	to 3499	617 711 6609	to 6699
469 213 0359	to 0399	484 680 5040	to 5074	505 893 7739	to 7799	617 760 5266	to 5299
469 213 0500	to 0599	484 680 5077	to 5099	505 893 7800	to 7999	617 813 3601	to 3699
469 561 8011	to 8099	485 029 4913	to 4999	506 124 0800	to 0999	618 840 9200	to 9299
469 658 1961	to 1999	486 176 0600	to 0699	506 165 7027	to 0099	619 551 7229	to 7299
469 666 9900	to 9999	486 559 7555	to 7599	506 502 5209	to 5299	619 859 3000	to 3099
469 678 1900	to 1999	486 696 3023	to 3199	508 488 6226	to 6299	620 073 9400 to 9499	
469 781 4900	to 4999	488 173 7900	to 7999	508 789 8332	to 8399	621 614 7907	to 7930
469 947 6960	to 6999	488 206 4100	to 4199	508 789 8400	to 8499	621 614 7932	to 7999
470 755 5800 to 5818		488 226 0200	to 0299	600 645 3223 to 3299		621 648 8021	to 8199
471 918 0300	to 0999	488 709 3906	to 3999	601 339 1200	to 1399	621 648 8500	to 8599
471 985 2408	to 2419	488 855 8359	to 8399	601 653 5884	to 5899	621 904 8351	to 8599
472 191 6700	to 6799	489 181 8963	to 8999	601 661 7700	to 7799	621 916 1978	to 1989
472 270 2555	to 2599	489 223 2000	to 2099	601 682 5343	to 5399	622 989 8032	to 8099
472 987 0213	to 0241	489 311 1930	to 1999	601 928 1600	to 1699	623 076 9300	to 9399
472 987 0290	to 0299	489 318 6200	to 6300	602 512 2972	to 2999	623 819 5006	to 5099
473 151 2069	to 2199	489 384 0027	to 0099	602 555 2400	to 2799	623 895 8200	to 8399
473 666 9138	to 9199	489 427 0658	to 0899	602 829 7061	to 7099	623 917 0000	to 0099
473 952 3429	to 3499	489 997 5252	to 5299	603 483 9572	to 9599	623 917 0200	to 0299
474 108 5402	to 5499	490 669 5850 to 6099		603 490 7200	to 7299	624 468 5288	to 5299
474 356 5193	to 5299	490 717 7080	to 7099	603 678 7100	to 7199	624 665 3162	to 3198
474 949 3366	to 3399	490 721 6000	to 6099	603 678 7662	to 7699	625 088 6735	to 6799
475 134 9362	to 9399	490 793 1500	to 2099	603 678 7902	to 7999	625 916 9500	to 9799
475 167 9667	to 9699	490 886 8171	to 8199	603 678 8418	to 8499	625 968 8956	to 8999
475 319 3415	to 3499	490 977 9221	to 9240	603 678 8700	to 9999	627 005 3938	to 3999
475 319 3649	to 3799	491 258 8100	to 9099	604 086 0880	to 0899	627 384 3907	to 4099
475 340 6400	to 6599	491 567 1376	to 1399	604 349 1414	to 1499	627 496 7549	to 7599
475 424 8410	to 8499	492 254 4800	to 4899	604 503 7776	to 7799	627 708 3605	to 3699
475 629 9156	to 9199	492 283 5100	to 5199	605 520 9037	to 9099	627 776 2500	to 2599
475 850 6101	to 6199	492 610 6813	to 6899	605 685 4010	to 4099	628 226 3100	to 3199
475 875 2500	to 2599	493 394 5568	to 5599	605 988 6467	to 6499	628 814 4702	to 4799
476 169 8264	to 8299	493 470 2562	to 2599	607 689 7951	to 7960	628 851 9689	to 9699
476 189 3000	to 3499	493 473 7700	to 7799	607 728 1276	to 1299	629 510 7200	to 7299
476 331 2480	to 2499	493 716 2153	to 2199	608 727 7100	to 7199	629 964 4200	to 4294
477 289 8601	to 8699	494 206 2972	to 2999	608 727 7273	to 7599	630 389 3056 to 3071	
477 681 5206	to 5299	494 217 3446	to 3999	608 813 9950	to 9999	630 463 0588	to 0599
478 010 4243	to 4268	494 224 0500	to 0599	609 067 5325	to 5399	631 459 9117	to 9199
478 010 4270	to 4291	495 145 0600	to 0699	609 067 5488	to 5499	631 762 9325	to 9399
478 450 5071	to 5099	496 209 7425	to 7499	609 067 5600	to 5699	632 217 4933	to 4999
478 469 7838	to 7858	496 213 8728	to 8799	609 289 6123	to 6199	632 500 0000	to 640 3999
478 469 7883	to 7899	496 474 5226	to 5248	609 438 4400	to 4499	633 110 4165	to 4199
479 280 9800	to 9899	497 053 8517	to 8699	609 493 1100	to 1199	633 110 4303	to 4499
479 365 9116	to 9176	497 854 8673	to 8699	609 766 8091	to 8999	633 438 6429	to 6599
479 412 9900	to 9999	498 449 8888	to 8899	609 825 4100	to 4115	633 588 7173	to 7182
479 667 6190	to 6199	498 929 8285	to 8499	609 884 2981	to 2999	634 725 0700	to 0799
479 748 9680	to 9699	498 936 5310	to 5399	609 893 1000	to 1099	634 803 3239	to 3299
479 860 7000	to 7199	499 016 5425	to 5499	610 092 3200 to 3299		634 807 2474	to 2499
480 526 2000 to 2099		499 440 8575	to 8899	610 582 4200	to 4299	634 827 5900	to 5999
480 640 6330	to 6399	499 731 6717	to 6799	611 879 6939	to 6999	634 886 3428	to 3499
480 658 0568	to 0599	500 064 1858 to 1869		612 291 8013	to 8099	635 559 3449	to 3499
480 689 5100	to 5199	500 070 5725	to 7799	612 751 5171	to 5199	636 289 6214	to 6299

636 634 8007	to	8042	649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899
637 150 1200	to	1299	650 114 7707 to 7719			676 365 5958	to	5999	698 131 2138	to	2157
637 562 5828	to	5899	650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099
638 042 1647	to	1699	650 213 0406	to	0499	677 126 6734	to	6799	700 065 2570 to 2599		
638 049 4984	to	4999	650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899
638 318 1115	to	1199	650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359
638 318 1453	to	1499	650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099
638 885 0000	to	0299	650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499
638 903 4362	to	4373	650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349
639 415 1929	to	1999	651 741 4415	to	4499	680 112 9565 to 9599			700 786 9106	to	9142
639 415 2019	to	2099	651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758
639 420 6200	to	6299	652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899
639 469 3517	to	3799	653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999
639 605 2143	to	2199	653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999
639 657 8600	to	8799	653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399
640 289 7500 to 7599			654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050
640 289 7700	to	7999	654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299
641 170 4420	to	4499	654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299
641 318 3133	to	3199	655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299
641 378 6500	to	6999	655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599
641 383 8739	to	8799	656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469
641 877 3187	to	3299	657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499
641 877 3310	to	3399	657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499
642 355 8094	to	8199	657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999
642 355 8308	to	8999	658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999
642 900 0018	to	0099	658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199
643 030 6254	to	6299	658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299
644 066 0882	to	0899	659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799
644 069 0600	to	0699	659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999
644 077 7506	to	7699	659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899
644 085 8157	to	8199	660 510 4100 to 4199			685 757 8452	to	8499	701 838 2800	to	2899
644 112 9839	to	9899	660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699
644 373 9083	to	9099	661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699
644 380 1460	to	1499	661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199
644 733 4715	to	4799	661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399
644 900 9712	to	9799	661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599
644 901 0109	to	1299	662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524
644 901 1325	to	1399	662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809
644 923 6800	to	7799	662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799
644 932 4655	to	4699	663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899
645 318 7240	to	7499	663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994
645 333 1766	to	1799	663 883 7039	to	7499	690 291 1361 to 1371			702 846 6331	to	6399
645 790 8632	to	8699	663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999
645 821 0657	to	0699	664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499
645 930 7948	to	7999	664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199
645 975 0737	to	0762	665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799
646 242 6200	to	6299	665 274 8208	to	8299	690 941 6000	to	6199	740 002 7710 to 7719		
646 270 7639	to	7799	665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284
646 798 4000	to	4999	666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698
647 048 7035	to	7099	666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795
647 049 2900	to	2999	666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099
647 398 8300	to	8399	667 032 9300	to	9399	691 664 2400	to	2499	740 252 9265	to	9294
647 398 8481	to	8499	667 729 5529	to	5599	692 727 9362	to	9399	740 255 1718	to	1799
647 437 3000	to	4999	668 383 8400	to	8699	692 798 1800	to	1899	740 274 2602	to	2619
647 811 2188	to	2199	670 368 3400 to 3499			693 249 0779	to	0799	740 277 0366	to	0392
648 009 6057	to	6099	670 369 7336	to	7399	693 249 0877	to	1699	740 332 7658	to	7671
648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999	740 348 6641	to	6658
648 722 5283	to	5299	671 046 6200	to	6399	693 448 8500	to	8999	740 351 4790	to	4799
648 892 3164	to	3199	671 251 5448	to	5499	693 645 9583	to	9599	740 374 7416	to	7499
649 100 3989	to	3999	671 926 5600	to	5799	693 965 4200	to	4299	740 470 2420	to	2443
649 647 0370	to	0399	672 444 2000	to	2999	695 741 2906	to	2999	740 514 0300	to	0499
649 647 0522	to	0599	672 828 3410	to	3499	695 947 8518	to	8599	740 523 7432	to	7449
649 647 5237	to	5399	673 167 5776	to	5799	696 662 8247	to	8299	740 535 1555	to	1580
649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296	740 557 3570	to	3579

740 650 4104	to 4140	843 786 2554	to 2699	867 366 9108	to 9118	909 725 7307	to 7399
740 684 0620	to 0800	845 656 8165	to 8199	867 633 7403	to 7499	909 833 0947	to 0999
740 701 6105	to 6114	845 727 2100	to 2199	867 737 5623	to 5699	910 219 8631 to 8699	
740 705 9790	to 9799	845 746 2618	to 2635	868 169 4529	to 4599	910 265 1100	to 1199
740 726 6400	to 6500	846 390 7531	to 7599	868 173 8400	to 8599	910 471 7273	to 7299
740 765 3306	to 3399	846 918 0572	to 0599	868 514 9000	to 9099	910 536 2505	to 2599
740 774 8434	to 8499	847 237 7690	to 7699	868 566 9200	to 9299	910 958 7499	to 7599
740 786 1885	to 1899	847 284 2481	to 2499	869 200 0000	to 9999	911 140 1000	to 2199
740 790 5989	to 5999	847 374 7055	to 7065	869 387 1150	to 1199	911 245 2545	to 2599
740 820 4854	to 7836	847 374 7055	to 7065	869 505 3500	to 3599	911 268 9077	to 9099
740 827 7578	to 7594	847 636 5304	to 5399	869 523 7033	to 7099	911 400 8948	to 8999
740 917 7490	to 7499	847 700 5447	to 5499	869 566 6150	to 6167	911 508 1620	to 1799
740 918 5531	to 5549	847 723 7500	to 7599	869 800 0000	to 999 9999	911 509 9310	to 9399
741 037 8528	to 8551	849 485 3427	to 3499	870 054 4814 to 4899		911 523 3000	to 3999
742 040 3300	to 3309	849 520 9850	to 9899	870 491 4812	to 4849	912 057 9922	to 9999
742 228 9660	to 9669	849 608 1357	to 1399	870 536 5820	to 5829	912 882 0563	to 0899
805 885 8411 to 8499		849 792 2600	to 2699	870 541 7167	to 7239	913 605 2218	to 2299
806 087 1100	to 1499	850 546 1862 to 1899		870 575 8155	to 8999	913 709 2429	to 2499
806 268 9275	to 9299	851 143 6826	to 6844	870 589 0485	to 0494	913 818 3501	to 3999
806 534 3400	to 3477	851 209 9880	to 9899	870 691 7060	to 7099	914 063 4300	to 4399
807 342 3283	to 3399	851 928 9221	to 9299	872 028 4850	to 4899	914 346 7621	to 7644
808 086 7100	to 7199	852 589 6560	to 6599	872 029 9306	to 9399	914 453 1366	to 1399
808 090 3440	to 3499	853 049 3646	to 3699	872 078 3709	to 3799	914 529 6185	to 6299
808 325 5161	to 5699	854 304 4089	to 4999	872 100 0445	to 0459	914 896 4658	to 4699
808 784 8000	to 8299	854 529 2200	to 2299	900 556 4178 to 4199		915 187 8774	to 8779
830 125 0672 to 0699		854 532 0000	to 2999	900 845 0044	to 0099	915 300 2783	to 2799
830 602 5800	to 5999	855 001 6204	to 6249	900 936 0217	to 0299	915 546 6822	to 6999
830 610 3700	to 3799	855 319 9364	to 9399	900 936 0435	to 0499	915 646 5183	to 5199
830 983 3500	to 3599	855 361 3390	to 3399	901 058 5255	to 5280	915 671 3963	to 3980
830 983 3635	to 3699	856 226 0490	to 0499	901 273 1082	to 1099	915 671 3982	to 3999
831 354 1387	to 1399	856 656 5800	to 5999	901 287 5143	to 5199	915 675 2217	to 2299
831 815 8240	to 8299	856 752 0200	to 0299	901 291 2789	to 2799	916 440 3377	to 3399
832 525 3810	to 3899	857 111 1352	to 1399	901 525 7122	to 7199	916 670 6352	to 6399
833 159 1884	to 1899	857 279 3450	to 3499	902 089 1253	to 1299	916 682 5300	to 5399
833 456 2567	to 2599	857 843 4000	to 4099	902 198 9769	to 9799	916 694 1414	to 1499
833 566 3015	to 3071	858 124 7644	to 7699	902 948 1269	to 1299	916 703 0802	to 0821
834 130 5200	to 5299	858 756 3111	to 3299	902 985 0833	to 0899	917 089 0709	to 0799
834 316 5444	to 5499	859 063 8200	to 8699	903 370 6934	to 6999	917 089 0842	to 0899
834 354 8747	to 8766	859 190 0600	to 0644	904 600 6523	to 6599	917 216 2928	to 2999
834 354 8824	to 8838	859 437 5538	to 5599	904 892 0378	to 0399	917 370 6300	to 6499
835 269 5700	to 5799	859 811 2888	to 2899	904 892 0648	to 1299	917 486 4900	to 4999
835 496 7303	to 7399	859 855 8873	to 8999	905 056 2216	to 2299	918 460 0602	to 0699
835 539 5200	to 5999	860 240 8520 to 8599		905 510 6647	to 6799	918 951 7231	to 7299
835 813 3015	to 3099	860 275 3900	to 3999	905 510 6900	to 7099	919 519 2786	to 2799
837 672 8967	to 8999	860 518 9629	to 9699	905 794 0000	to 0199	919 536 0770	to 0799
837 784 3282	to 3299	860 600 0021	to 0999	905 794 0288	to 0299	919 814 3095	to 3199
838 176 8377	to 8399	861 158 2350	to 2599	905 873 6900	to 6999	919 889 5110	to 5134
838 518 1257	to 1299	861 367 5400	to 5499	905 873 7100	to 7299	919 889 5137	to 5176
839 718 8257	to 8299	861 637 6010	to 6099	905 880 8900	to 8999	919 889 5178	to 5199
840 323 0600 to 0699		861 979 7292	to 7499	905 889 7100	to 7199	919 889 5030	to 5070
840 875 6235	to 6299	862 216 6100	to 6199	906 158 1508	to 1599	919 889 5090	to 5099
840 910 0900	to 0999	862 263 9213	to 9299	906 558 8812	to 8899	919 915 2774	to 2787
841 349 5000	to 5099	862 271 0800	to 0999	906 982 2214	to 2299	920 155 4662 to 4687	
841 805 7747	to 7899	862 271 5000	to 5099	907 725 8500	to 8599	920 309 9039	to 9199
841 805 7944	to 8099	863 871 5138	to 5199	907 815 0216	to 0257	920 771 5321	to 5399
842 226 0685	to 0695	863 949 5300	to 5399	908 622 4225	to 4235	920 857 5500	to 5899
842 685 4600	to 4699	864 088 8200	to 8299	908 936 9254	to 9299	920 864 3480	to 3499
842 685 4742	to 4999	864 426 3972	to 3999	909 066 4494	to 7499	920 963 4567	to 4599
842 860 0300	to 0399	864 520 6117	to 6136	909 067 7400	to 7499	921 333 7400	to 7499
842 898 5582	to 5599	865 151 0526	to 0599	909 100 1787	to 1799	921 477 3762	to 3799
843 062 7100	to 7199	865 500 4034	to 4099	909 100 1900	to 2099	922 278 1048	to 1399
843 077 6288	to 6299	865 883 6082	to 6099	909 355 0422	to 0499	922 280 2019	to 2099
843 077 6378	to 6399	866 004 3000	to 3999	909 568 8900	to 9099	922 280 2233	to 2299
843 758 5769	to 5778	866 442 4100	to 4899	909 568 9300	to 9499	922 773 0459	to 0499

923 032 7000 to 7399	924 533 2428 to 2499	930 219 1722 to 1799	933 387 2541 to 2561
923 045 3630 to 3699	924 685 1957 to 1999	930 335 7810 to 7819	933 760 3609 to 4199
923 484 3600 to 3699	924 946 6300 to 6699	931 097 9259 to 9299	933 894 0928 to 0999
923 493 9403 to 9599	925 333 5900 to 6099	931 156 1502 to 1579	934 018 2729 to 2741
923 493 9681 to 9699	925 336 2300 to 2399	931 156 1600 to 1625	934 180 0300 to 0399
923 604 4424 to 4499	926 432 5907 to 5999	931 156 1671 to 1699	934 236 3954 to 3999
923 810 7800 to 8299	926 436 3600 to 3699	932 506 6400 to 6599	934 622 8717 to 8999
924 252 1200 to 1299	927 765 6257 to 6299	932 732 1796 to 1799	935 216 0312 to 0399
924 252 1400 to 1499	928 197 8100 to 8199	932 827 9026 to 9099	935 843 2202 to 2247
924 533 0711 to 0799	928 197 8283 to 8299	932 957 2300 to 2399	936 024 8889 to 8899
924 533 2343 to 2399	928 856 2059 to 2068	933 060 6160 to 6189	936 339 4455 to 4499

— Criminal Investigations Group, Postal Inspection Service, 10-18-12

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money

order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 702 338	to 2 400	734 950 111	to 0 170	742 408 771	to 8 830
720 227 871	to 7 930	728 915 371	to 5 850	735 120 331	to 0 840	742 512 120	to 2 150
720 227 949	to 7 960	728 953 141	to 3 410	735 283 008	to 3 020	742 684 849	to 4 890
720 368 543	to 8 570	728 954 280	to 4 310	735 293 131	to 3 220	742 839 553	to 9 630
720 392 151	to 2 570	729 169 081	to 9 140	735 635 010	to 5 040	742 913 668	to 3 700
720 556 491	to 6 640	729 363 841	to 3 870	735 783 961	to 3 990	742 917 287	to 7 296
720 558 621	to 8 650	729 682 891	to 3 190	735 803 401	to 3 430	742 921 891	to 1 980
720 575 361	to 5 570	729 838 940	to 9 070	736 005 420	to 5 440	742 983 631	to 3 810
720 590 152	to 0 179	729 839 101	to 9 130	736 366 021	to 6 110	743 020 021	to 0 170
721 638 331	to 9 170	730 077 683	to 7 840	736 624 456	to 4 500	743 206 491	to 6 500
721 815 391	to 5 420	730 109 847	to 9 880	736 670 851	to 1 060	743 235 992	to 6 050
721 969 713	to 9 740	730 373 761	to 3 850	736 767 061	to 7 090	743 940 631	to 0 900
722 072 137	to 2 160	730 501 951	to 2 130	736 767 093	to 7 120	743 978 011	to 8 070
722 378 265	to 8 280	730 519 379	to 9 470	736 982 191	to 2 370	744 234 751	to 4 780
722 413 990	to 4 004	730 569 278	to 9 360	736 982 551	to 2 730	744 499 591	to 9 680
722 764 948	to 4 980	730 711 711	to 1 740	737 110 141	to 0 170	744 626 901	to 6 910
722 825 840	to 5 889	730 722 991	to 3 230	737 185 501	to 5 710	745 388 794	to 8 910
723 153 841	to 3 850	730 845 970	to 5 990	737 317 321	to 7 350	746 446 806	to 6 820
723 237 616	to 7 630	730 888 291	to 8 320	737 517 781	to 7 840	746 818 351	to 8 410
723 331 081	to 1 110	730 927 591	to 7 680	737 628 181	to 8 210	747 245 266	to 5 280
723 496 443	to 6 470	731 307 914	to 7 930	737 634 258	to 4 270	747 364 813	to 4 830
723 967 291	to 7 320	731 402 431	to 2 460	738 361 971	to 1 980	747 501 434	to 1 450
724 655 196	to 5 340	731 407 232	to 7 320	738 447 601	to 7 660	747 739 891	to 0 070
724 711 441	to 1 500	731 588 301	to 8 340	738 648 355	to 8 450	748 148 649	to 8 760
724 711 538	to 1 560	731 767 273	to 7 320	738 849 811	to 9 900	748 259 960	to 9 970
724 793 221	to 3 250	731 781 061	to 1 120	738 892 270	to 2 290	748 565 162	to 5 280
724 908 109	to 8 120	731 837 821	to 7 910	738 997 259	to 7 380	748 874 988	to 5 030
724 937 461	to 7 670	731 841 377	to 1 450	739 161 451	to 1 540	749 137 381	to 7 410
725 163 118	to 3 151	732 018 481	to 8 600	739 219 381	to 9 440	749 190 192	to 0 210
725 202 735	to 2 750	732 067 972	to 8 370	739 740 151	to 0 180	749 685 421	to 5 450
725 398 591	to 8 800	732 188 649	to 8 670	739 793 491	to 3 520	749 846 791	to 6 850
725 464 591	to 4 920	732 193 460	to 3 470	739 793 527	to 3 550	749 993 131	to 3 580
725 475 321	to 5 330	732 201 241	to 1 390	739 942 621	to 2 650	750 071 587	to 1 610
725 711 057	to 1 070	732 220 431	to 0 440	739 999 231	to 9 320	750 408 167	to 8 183
725 738 581	to 8 730	732 355 201	to 5 380	740 011 517	to 1 530	750 438 421	to 8 501
725 981 311	to 1 430	732 472 320	to 2 560	740 030 701	to 0 970	750 743 911	to 4 030
725 987 835	to 7 880	732 541 605	to 1 620	740 261 740	to 1 820	750 779 118	to 9 400
726 060 811	to 0 900	732 572 221	to 2 490	740 265 811	to 6 290	750 910 981	to 1 010
726 391 970	to 2 520	732 586 479	to 6 710	740 299 111	to 9 170	750 960 841	to 0 900
726 484 771	to 4 800	732 994 037	to 4 080	740 299 231	to 9 260	751 296 211	to 6 240
726 493 351	to 5 300	733 163 449	to 3 460	740 329 266	to 9 320	751 539 121	to 9 180
726 504 031	to 4 063	733 297 171	to 7 290	740 889 081	to 9 090	751 541 311	to 1 790
726 504 070	to 4 090	733 446 631	to 7 110	741 010 421	to 0 530	751 757 641	to 7 700
726 504 331	to 4 390	733 474 665	to 4 770	741 113 041	to 3 370	751 936 951	to 7 010
726 563 701	to 4 060	733 704 482	to 4 570	741 373 891	to 4 340	751 951 861	to 1 890
726 599 371	to 9 460	733 751 041	to 1 130	741 452 369	to 2 490	751 999 021	to 9 110
726 626 356	to 6 370	734 009 101	to 9 130	741 492 991	to 3 140	752 139 516	to 9 570
727 182 271	to 2 510	734 290 759	to 0 770	741 553 460	to 3 470	752 182 892	to 2 950
727 416 181	to 6 240	734 389 273	to 9 290	741 764 431	to 4 520	752 206 861	to 7 100
727 481 431	to 1 460	734 440 031	to 0 111	742 178 834	to 8 880	752 295 241	to 5 600
727 749 241	to 9 780	734 797 201	to 7 320	742 325 500	to 5 520	752 731 351	to 1 410
728 382 331	to 2 480	734 939 611	to 9 640	742 325 668	to 5 700	752 767 441	to 7 470

753 008 941	to 9 030	763 155 160	to 5 180	773 231 311	to 1 340	800 872 741	to 2 830
753 194 311	to 4 370	763 178 631	to 8 660	773 348 739	to 8 940	801 349 801	to 9 830
753 620 378	to 0 400	763 506 001	to 6 060	773 348 739	to 8 940	801 676 681	to 7 100
754 013 917	to 3 940	763 522 141	to 2 470	773 575 891	to 5 950	802 967 821	to 7 940
754 161 061	to 1 120	763 717 694	to 7 800	773 852 971	to 3 030	803 217 601	to 7 780
754 358 445	to 8 610	763 826 461	to 6 520	775 373 449	to 3 460	803 729 731	to 9 850
754 410 451	to 0 660	763 900 460	to 0 471	789 257 191 to 7 250		803 747 402	to 7 520
754 438 393	to 8 410	763 900 479	to 0 530	790 448 020 to 8 460		804 138 181	to 8 420
754 493 109	to 3 130	763 917 271	to 7 750	790 597 485	to 7 530	804 428 224	to 8 250
754 664 182	to 4 220	764 125 801	to 5 860	790 911 883	to 1 900	804 682 411	to 2 710
754 816 377	to 6 470	764 284 525	to 4 560	791 057 441	to 7 550	805 272 525	to 2 540
755 487 421	to 7 600	764 526 241	to 6 330	791 239 081	to 9 290	805 523 445	to 3 460
755 592 901	to 3 140	764 601 421	to 1 600	791 374 483	to 4 500	805 745 704	to 5 730
755 790 020	to 0 030	764 650 231	to 0 470	791 387 971	to 8 030	806 452 907	to 2 980
755 791 730	to 1 800	764 984 371	to 4 850	791 447 521	to 7 850	806 744 781	to 4 850
755 926 951	to 7 070	765 003 667	to 3 680	791 451 151	to 1 240	806 982 181	to 2 300
755 934 332	to 4 510	765 042 517	to 2 540	791 500 009	to 0 470	807 764 791	to 4 910
755 957 701	to 8 000	765 194 728	to 4 970	791 771 431	to 1 490	808 089 931	to 9 960
755 962 981	to 3 280	765 387 365	to 7 450	792 004 293	to 4 320	808 656 423	to 6 450
756 035 371	to 5 490	765 541 801	to 2 100	792 018 379	to 8 420	808 753 771	to 3 800
756 301 257	to 1 290	765 638 461	to 8 970	792 070 621	to 0 740	809 189 001	to 9 010
756 371 565	to 1 580	765 647 101	to 7 190	792 145 211	to 5 230	809 886 879	to 6 930
756 876 031	to 6 120	765 813 781	to 4 029	792 391 381	to 1 620	809 890 489	to 0 500
756 876 151	to 6 240	765 879 314	to 9 390	792 452 779	to 2 790	810 323 734 to 3 760	
756 970 129	to 0 140	765 954 001	to 4 030	792 772 728	to 2 770	810 367 116	to 7 140
757 059 613	to 9 630	766 120 286	to 0 320	792 903 511	to 3 990	810 526 351	to 6 500
757 078 540	to 8 560	766 125 716	to 5 750	793 282 518	to 2 533	810 806 911	to 6 940
757 086 209	to 6 240	766 158 824	to 8 840	794 041 831	to 2 040	810 807 211	to 7 240
757 240 591	to 0 650	766 388 433	to 8 460	794 397 709	to 7 780	811 423 021	to 3 110
757 277 371	to 7 700	766 509 421	to 9 660	794 581 741	to 2 040	811 517 221	to 7 239
757 291 591	to 2 730	766 572 901	to 3 020	794 592 122	to 2 150	811 721 101	to 1 130
757 964 251	to 4 280	766 748 500	to 8 521	795 032 251	to 2 340	812 025 721	to 5 900
758 067 001	to 7 090	767 024 341	to 4 370	795 796 291	to 6 350	812 093 073	to 3 130
758 105 221	to 5 250	767 326 471	to 6 590	796 070 139	to 0 160	812 100 821	to 0 840
758 324 941	to 5 000	767 332 561	to 2 950	796 143 151	to 3 630	812 465 251	to 5 610
758 593 628	to 3 650	768 009 841	to 9 960	796 159 725	to 9 740	812 918 341	to 8 670
758 709 038	to 9 060	768 011 489	to 1 520	796 169 306	to 9 340	812 918 701	to 8 760
758 744 101	to 4 160	768 177 980	to 7 990	796 373 406	to 3 430	813 050 491	to 0 520
758 850 883	to 0 900	768 391 081	to 1 170	796 602 961	to 3 050	813 073 171	to 3 200
758 860 951	to 1 550	768 661 569	to 1 650	796 708 441	to 8 500	813 398 476	to 8 550
759 152 851	to 2 880	769 000 051	to 0 080	796 886 281	to 6 430	813 713 971	to 4 000
759 740 941	to 1 090	769 050 841	to 0 900	796 901 701	to 2 000	813 858 121	to 8 150
760 004 596 to 4 610		769 159 081	to 9 178	796 975 466	to 5 590	814 789 330	to 9 349
760 118 191	to 8 250	769 737 496	to 7 510	797 272 917	to 2 950	814 984 656	to 4 680
760 155 001	to 5 090	769 778 491	to 8 730	797 519 441	to 9 460	815 016 020	to 6 030
760 378 002	to 8 020	769 827 331	to 7 450	797 519 731	to 0 240	815 199 410	to 9 420
760 692 722	to 2 749	770 216 071 to 6 100		797 535 181	to 5 330	815 240 491	to 0 520
761 055 460	to 5 480	770 723 281	to 3 400	797 646 151	to 6 180	815 755 591	to 5 620
761 169 781	to 9 810	770 790 451	to 0 480	798 040 053	to 0 080	815 755 622	to 5 650
761 504 941	to 5 120	770 915 150	to 5 490	798 055 813	to 5 830	815 806 381	to 6 680
761 516 836	to 6 910	771 455 551	to 5 610	798 055 891	to 5 950	816 126 834	to 6 870
761 613 588	to 3 600	771 609 661	to 9 690	798 326 371	to 6 520	816 156 721	to 6 780
761 688 631	to 8 690	771 932 551	to 2 580	798 339 167	to 9 210	816 580 903	to 0 920
761 805 199	to 5 240	772 057 224	to 7 440	798 562 411	to 2 440	816 945 571	to 5 600
761 826 106	to 6 120	772 162 660	to 3 070	798 632 461	to 2 490	817 253 011	to 3 280
761 881 171	to 1 560	772 718 615	to 8 640	798 807 151	to 7 510	817 763 881	to 4 060
761 975 641	to 5 670	772 940 140	to 0 160	798 944 761	to 5 030	818 330 562	to 0 610
761 975 886	to 5 895	772 970 886	to 0 940	799 118 616	to 8 640	818 459 641	to 9 670
762 304 144	to 4 170	773 009 419	to 9 430	799 133 191	to 3 220	818 926 273	to 6 320
762 324 931	to 4 960	773 112 031	to 2 060	799 177 626	to 7 650	818 950 351	to 0 380
762 439 261	to 9 290	773 125 387	to 5 410	799 854 751	to 5 200	818 962 492	to 2 530
762 524 158	to 4 220	773 179 320	to 9 410	800 044 320 to 4 410		819 032 341	to 2 730
762 584 872	to 4 970	773 202 989	to 3 140	800 211 901	to 2 440	819 127 054	to 7 080
762 593 431	to 3 460	773 208 991	to 9 290	800 427 530	to 7 540	819 278 540	to 8 670

819 544 681	to 4 740	822 900 991	to 1 020	826 582 951	to 3 430	828 732 331	to 2 390
819 928 441	to 8 650	822 925 951	to 6 100	826 720 201	to 0 230	828 807 781	to 7 840
820 034 406	to 4 430	823 284 931	to 4 990	827 005 671	to 5 830	828 830 952	to 0 963
820 070 761	to 1 540	823 293 031	to 3 210	827 287 861	to 7 950	828 939 781	to 0 050
820 191 342	to 1 360	823 556 011	to 6 100	827 291 502	to 1 520	829 002 721	to 2 870
820 274 856	to 4 880	824 078 341	to 8 370	827 575 381	to 5 470	829 005 301	to 5 540
820 600 171	to 0 230	824 156 325	to 6 340	827 609 085	to 9 100	829 080 241	to 0 330
821 172 241	to 2 360	824 511 252	to 1 270	827 619 811	to 9 840	829 160 986	to 1 000
821 229 661	to 9 720	824 588 281	to 8 370	827 883 511	to 3 600	829 176 841	to 6 930
821 229 743	to 9 780	825 140 397	to 0 460	828 160 441	to 0 530	829 471 561	to 1 590
821 903 731	to 3 910	825 409 651	to 9 680	828 376 201	to 6 260	829 561 065	to 1 080
821 927 841	to 7 850	825 472 171	to 2 200	828 441 602	to 1 630	829 566 481	to 6 510
822 505 801	to 5 830	826 042 898	to 2 920	828 539 316	to 9 340	829 569 931	to 9 960
822 703 442	to 3 470	826 226 644	to 6 670	828 539 341	to 9 370		

— Criminal Investigations Group, Postal Inspection Service, 10-18-12

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/accepting-money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail Services,
Retail Products and Services, 10-18-12

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,
Postal Inspection Service, 10-18-12

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,
Postal Inspection Service, 10-18-12

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to deter-

mine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-B-C-D-H-M-R-U	09079	A1-A2-B-C-D-H-M-R-U	09214	A1-A2-B-C-D-H-M-R-U	09320	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09003	A1-A2-B-C-D-H-M-P-R-U	09081	A1-A2-B-C-D-H-M-R-U	09226	A1-A2-B-C-D-H-M-R-U	09323	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09004	A1-A2-B-C-D-H-M-R-U	09088	A1-A2-B-C-D-H-M-R-U	09227	A1-A2-B-C-D-H-M-R-U	09327	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09005	A1-A2-B-C-D-H-M-P-R-U	09090	A1-A2-B-C-D-H-M-P-R-U	09229	A1-A2-B-C-D-H-M-R-U	09328	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09006	A1-A2-B-C-D-H-M-R-U	09092	A1-A2-B-C-D-H-M-R-U	09237	A1-A2-B-C-D-H-M-R-U-V	09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09007	A1-A2-B-C-D-H-M-R-U	09094	A1-A2-B-C-D-H-M-P-R	09245	A1-A2-B-C-D-H-M-R-U	09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09008	A-A1-A2-B-C-D-H-M-P-R-U	09095	A1-A2-B-C-D-H-M-R-U	09250	A1-A2-B-C-D-H-M-R-U	09339	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09009	A1-A2-B-C-D-H-M-R-U	09096	A1-A2-B-C-D-H-M-R-U	09261	A1-A2-B-C-D-F1-H-M-R-U-V	09340	A-A1-A2-B-C1-F-H-R-V
09011	A1-A2-B-C-D-H-M-R-U	09099	A1-A2-B-C-D-H-M-R-U	09263	A1-A2-B-C-D-H-M-R-U	09343	A-A1-A2-B-C1-F-M-N-V-Z1
09012	A1-A2-B-C-D-H-M-R-U	09100	A1-A2-B-C-D-H-M-R-U	09264	A1-A2-B-C-D-H-M-R-U	09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-A2-B-C-D-F-F1-H-M-R-U-Z1	09102	A1-A2-B-C-D-H-M-R-U	09265	A1-A2-B-C-D-H-M-N-R-U	09348	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
09014	A1-A2-B-C-D-H-M-R-U	09103	A1-A2-B-C-D-H-U	09267	A1-A2-B-C-D-H-M-R-U	09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09020	A1-A2-B-C-D-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U	09301	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09353	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-A2-B-C-D-H-M-R-U	09107	A1-A2-B-C-D-H-M-R-U	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1	09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-A2-B-C-D-H-M-R-U	09112	A1-A2-B-C-D-H-M-R-U	09304	A-A1-A2-C-C1-D-E2-F-F1-H1-J-K-L-M-N-R-R1-T-V-Z1	09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-A2-B-C-D-H-M-R-U	09114	A1-A2-B-C-D-H-M-R-U	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-A2-B-C-D-H-M-R-U	09123	A1-A2-B-C-D-H-M-P-R	09307	A1-A2-B-N-V-Z1	09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09038	A1-A2-B-C-D-H-M-R-U	09126	A1-A2-B-C-D-H-M-P-R	09308	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09360	A1-A2-B-V
09042	A1-A2-B-C-D-H-M-R-U	09128	A1-A2-B-C-D-H-M-R-U	09309	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09046	A1-A2-B-C-D-H-M-R-U	09131	A1-A2-B-C-D-H-M-R-U	09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09049	A1-A2-B-C-D-H-M-R-U	09136	A1-A2-B-C-D-F1-H-M-P-R	09311	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09365	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1
09053	A1-A2-B-C-D-H-M-R-U	09138	A1-A2-B-C-D-H-M-R-U	09312	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1		
09054	A1-A2-B-C-D-H-M-R-U	09139	A1-A2-B-C-D-H-M-R-U	09313	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1		
09055	A1-A2-B-C-D-F-H-M-R-R1-U-V	09140	A1-A2-B-C-D-H-M-R-U	09314	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1		
09058	A1-A2-B-C-D-H-M-R-U	09142	A1-A2-B-C-D-H-M-R-U				
09059	A1-A2-B-C-D-H-M-R-U	09143	A1-A2-B-C-D-H-M-R-U				
09060	A1-A2-B-C-D-F1-H-M-R-U	09154	A1-A2-B-C-D-H-M-R-U				
09063	A1-A2-B-C-D-L-H-M-R-U	09172	A1-A2-B-C-D-H-M-R-U				
09067	A1-A2-B-C-D-H-M-R-U	09173	A1-A2-B-C-D-H-M-R-U				
09068	A1-A2-B-C-D-H-U-Z1	09177	A1-A2-B-C-D-H-M-R-U				
09069	A-A1-A2-B-C-D-H-U-V	09180	A1-A2-B-C-D-H-M-R-U				
09075	A1-A2-B-C-D-H-M-R-U	09186	A1-A2-B-C-D-H-M-R-U				
		09211	A1-A2-B-C-D-H-M-P-R-U				
		09213	A1-A2-B-C-D-H-L-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09532	A1-A2-B-F-F1-R-R1-V	09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1	09739	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09367	A-A1-A2-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-A2-B-F-F1-R-R1-V	09636	A1-A2-B-C-F-U	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1
09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09543	A1-A2-B-F-F1-R-R1-V	09642	A1-A2-B-M-N-R-U	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1
09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09545	A1-A2-B-V	09643	A1-A2-B-M-R-U-V	09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1
09370	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-A2-B-V	09645	A1-A2-B-C-F-F1-U	09744	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09554	A1-A2-B-F-F1-R-R1-V	09647	A1-A2-B-N-R-U	09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1
09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09556	A1-A2-B-F-F1-R-R1-V	09648	A1-A2-B-N-U-V-Z1	09747	A1-A2-B-F-J-N-U-V-Z1
09374	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09557	A1-A2-B-F-F1-R-R1-V	09649	A1-A2-B-N-U-Z1	09748	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09378	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09564	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09749	A-A1-A2-B-F-H-N-V-Z1
09380	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09565	A1-A2-B-F-F1-R-R1-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U	09750	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09566	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-F1-H-U	09751	A1-A2-B-C-D-H-M-R-U
09383	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09568	A1-A2-B-V	09704	A1-A2-B-C-V-V1	09752	A1-A2-B-C-D-H-U
09387	A-A1-A2-B-C1-E2-F-H1-M-R-V	09569	A1-A2-B-F-F1-R-R1-V	09705	A1-A2-B-U	09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1
09393	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09570	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V	09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1
09394	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09573	A1-A2-B-F-F1-R-R1-V	09707	A1-A2-B-C-J-M-N-R-U-V	09769	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09574	A1-A2-B-F-F1-R-R1-V	09708	A1-A2-B	09777	A-A1-A2-B-C-E1-L-M-N-R
09403	A1-A2-B-C-C1-M-R-U	09575	A1-A2-B-F-F1-R-R1-V	09709	A1-A2-B-F1-H	09780	A-A1-A2-B-F-H-N-R-V
09421	A1-A2-B-C-C1-M-R-U	09576	A1-A2-B-F-F1-R-R1-V	09710	A1-A2-B-C-C1-F1-M-N-R-R1-U	09798	A1-A2-B-C-D-H-L-U-V
09447	A1-A2-B-C-C1-R-U-V	09577	A1-A2-B-V	09711	A1-A2-B-F1-N-R-Z1	09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09454	A1-A2-B-C-C1-M-R-U-V	09578	A1-A2-B-F-F1-R-R1-V	09713	A1-A2-B-C-F1-R	09803	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09459	A1-A2-B-C-C1-M-R-U	09579	A1-A2-B-F-F1-R-R1-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U	09804	A-A1-A2-B-F-F1-N-R-V-Z1
09461	A1-A2-B-C-C1-M-P-R-U	09581	A1-A2-B-F-F1-R-R1-V	09715	A1-A2-B-F1-M-R	09805	A-A2-B-F-F1-R-R1-V-Z1
09463	A1-A2-B-C-C1-R-U	09582	A1-A2-B-F-F1-R-R1-V	09716	A1-A2-B-C-M-N-R-V	09806	A-A1-A2-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1
09464	A1-A2-B-C-C1-R-U	09586	A1-A2-B-F-F1-R-R1-V	09717	A-A1-A2-B-M-R-V-W	09807	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09468	A1-A2-B-C-C1-M-R-U	09587	A1-A2-B-F-F1-R-R1-V	09718	A1-A2-B-F-M-N-R-U-V	09809	A1-A2-B-V-Z1
09469	A1-A2-B-C-C1-R-U	09588	A1-A2-B-V	09719	A1-A2-B-C-D-M-R-U-V	09810	A-A1-A2-B-F-F1-N-R-V-Z1
09470	A1-A2-B-C-C1-M-R-U	09589	A1-A2-B-V	09720	A1-A2-B-M-R-U-V	09811	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09494	A1-A2-B-C-C1-M-R-U	09590	A1-A2-B-V	09722	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09812	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1
09496	A1-A2-B-C-C1-R-U-V	09591	A1-A2-B-F-F1-R-R1-V	09723	A1-A2-B-M-N-R-U-V-Z1	09813	A-A1-A2-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1
09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09593	A1-A2-B-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U	09814	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1
09501	A1-A2-B-V	09594	A1-A2-B-V	09725	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09815	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09502	A1-A2-B-V	09599	A1-A2-B-F-F1-R-R1-V	09726	A1-A2-B-M-N-R-U-V	09816	A-A1-A2-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1
09503	A1-A2-B-V	09602	A1-A2-B-C-F-F1-N-R-U-V	09727	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1
09504	A1-A2-B-V	09603	A1-A2-B-C-F-F1-R-U-V	09728	A-A1-A2-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1	09818	A-A1-A2-B-C-F-M-V-Z1
09505	A1-A2-B-V	09604	A1-A2-B-C-F-F1-P-R-U-V	09729	A1-A2-B-C-F-N-R-R1-U-V	09820	A-A1-A2-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1
09506	A1-A2-B-V	09605	A1-A2-B-C-D-H-M-R-U-V	09730	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1		
09507	A1-A2-B-V	09606	A1-A2-B-C-D-H-M-R-U-V	09731	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1		
09508	A1-A2-B-V	09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09732	A1-A2-B-N-V-Z1		
09509	A1-A2-B-V	09608	A1-A2-B-C-F-N-U-V	09733	A1-A2-B-N-V		
09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09609	A1-A2-B-C-F-U	09734	A-A1-A2-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1		
09511	A1-A2-B-V	09610	A1-A2-B-C-F-F1-M-R-U-V	09735	A1-A2-B-N-V-Z1		
09513	A1-A2-B-F-F1-R-R1-V	09613	A1-A2-B-C-F-U-V	09736	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1		
09517	A1-A2-B-F-F1-R-R1-V	09617	A1-A2-B-C-F-U	09737	A-A1-A2-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1		
09520	A1-A2-B-F-F1-R-R1-V	09618	A1-A2-B-C-F-U	09738	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1		
09524	A1-A2-B-F-F1-R-R1-V	09620	A1-A2-B-C-F-U				
		09621	A1-A2-B-C-F-U				
		09622	A1-A2-B-C-F-U				
		09623	A1-A2-B-C-F-U				
		09624	A1-A2-B-C-F-U				
		09625	A1-A2-B-C-F-U				
		09626	A1-A2-B-C-F-U				
		09627	A1-A2-B-C-F-U				
		09630	A1-A2-B-C-F-U-V				
		09631	A1-A2-B-C-F-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09821	A-A1-A2-B-F-N-R-V-Z1	09875	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1	96343	A1-A2-B-M-W
09822	A-A1-A2-B-F-R-V-Z1					96346	A1-A2-B-F-F1-F2-H-M-V-W
09823	A-A1-A2-B-F-R-V-Z1			34060	A1-A2-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1	96347	A1-A2-B-F-F1-F2-H-M-W
09824	A-A1-A2-B-F-R-V-Z1	09876	A-A1-A2-B-C1-E2-F-H1-I-M-N-P-R-R1-T-U-U4-V-Z-Z1	34078	A1-A2-B-F1-N-V-Z1		
09825	A-A1-A2-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1			34090	A1-A2-B-F-F1-R-R1-V	96348	A1-A2-B-F-F1-F2-H-M-W
09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34091	A1-A2-B-F-F1-R-R1-V	96349	A1-A2-B-F-F1-F2-H-M-W
		09890	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34092	A1-A2-B-F-F1-R-R1-V		
09827	A-A1-A2-B-F-F1-N-R-V-Z1	09892	A-A1-A2-B-E2-F-N-R-R1-V-Z1	34093	A1-A2-B-F-F1-R-R1-V	96350	A1-A2-B-F-F1-F2-H-M-W
09828	A-A1-A2-B-J-L-N-T-V-Z1			34095	A1-A2-B-V		
		09898	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34098	A1-A2-B-V	96351	A1-A2-B-F-F1-F2-H-M-W
09829	A1-A2-B-C-N-R-V-Z1			34099	A1-A2-B-V		
09830	A1-A2-B-C-M-N-R-V-Z1	34002	A1-A2-B-J-L-N-U-Z1	96201	A-A1-A2-B	96362	A1-A2-B-F-F1-F2-M-W
09831	A1-A2-B-F-N-U-V-Z1	34004	A1-A2-B-J-L-N-T-U-V	96202	A-A1-A2-B-U	96365	A1-A2-B-M-V-W
09832	A-A1-A2-B-U1-V-Z1	34006	A-A1-A2-B-C1-F1-N-V-Z1	96203	A-A1-A2-B	96367	A1-A2-B-L-M-W
09833	A1-A2-B-U1-V-Z1			96204	A-A1-A2-B	96368	A1-A2-B-M-W
09834	A1-A2-B-F-F1-R-R1-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	96205	A-A1-A2-B-U	96370	A1-A2-B-F-F1-F2-H-M-W
				96206	A-A1-A2-B-U		
09835	A-A1-A2-B-V-Z1	34008	A1-A2-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96207	A-A1-A2-B-V	96372	A1-A2-B-M-W
09836	A-A1-A2-B-C-F-M-V-Z1			96209	A-A1-A2-B-J-L-N-T-U	96373	A1-A2-B-M-W
09837	A1-A2-B-V-Z1	34011	A1-A2-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96213	A-A1-A2-B-U	96374	A1-A2-B-M-W
09838	A1-A2-B-V-Z1			96214	A-A1-A2-B-U	96375	A1-A2-B-M-W
09839	A-A1-A2-B-U-V-Z1	34020	A1-A2-B-J-L-M-N-U-V-Z1	96218	A-A1-A2-B-U	96376	A1-A2-B-M-W
09840	A-A1-A2-B-V-Z1			96224	A-A1-A2-B-U	96377	A1-A2-B-M-W
09841	A-A1-A2-B-N-R-U-Z1	34021	A1-A2-B-J-L-M-N-U-V-Z1	96257	A-A1-A2-B-U	96378	A1-A2-B-M-W
09842	A-A1-A2-B-M-N-R-Z1			96258	A-A1-A2-B-U	96379	A1-A2-B-M-W
09844	A-A1-A2-B-C-F-N-U-V-Z1	34022	A1-A2-B-D-F-J-L-M-N-U-V-Z1	96260	A-A1-A2-B-U	96384	A1-A2-B-M-W
		34023	A1-A2-B-J-L-M-N-U-V-Z1	96262	A-A1-A2-B-U-V	96386	A1-A2-B-M-W
09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1			96264	A-A1-A2-B-U	96387	A1-A2-B-M-W
		34024	A1-A2-B-L-M-N-U-V-Z1	96266	A-A1-A2-B-U	96388	A1-A2-B-M-W
09846	A-A1-A2-B-B2-C1-F-J-L-N-R-R1-T-V-Z1	34025	A1-A2-B-F-J-L-M-N-U-V-Z1	96267	A-A1-A2-B-U-V	96401	A1-A2-B-F-N-V-Z1
				96269	A-A1-A2-B-U	96427	A1-A2-B-C1-E2-F-H1-M-R-R1-V
09848	A-A1-A2-B-F-M-R-V-Z1	34030	A1-A2-B-J-L-M-N-U-V-Z1	96271	A-A1-A2-B-U		
09852	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1			96275	A-A1-A2-B-V	96447	A1-A2-B-F-N-U3-V-V1
09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1	34031	A1-A2-B-J-L-M-N-U-V-Z1	96276	A-A1-A2-B	96501	A-A1-A2-B-N-V
		34032	A1-A2-B-J-L-M-N-T-U-V-Z1	96278	A-A1-A2-B-U	96502	A1-A2-B-F-N-U3-V
09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1			96283	A-A1-A2-B-U	96503	A1-A2-B-F-N-U3-V
09858	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34033	A1-A2-B-C-F-J-L-M-N-V-Z1	96284	A-A1-A2-B-U-V	96507	A-A1-A2-B-F-V
				96303	A1-A2-B-H-J-L-M-N-T-W	96510	A1-A2-B-I-N-V
09859	A1-A2-B-C1-F-F1-H1-N-R-R1-V-Z1	34034	A1-A2-B-J-L-M-N-V-Z1	96306	A1-A2-B-F-F1-F2-H-M-W	96511	A1-A2-B-I-N-V
		34035	A1-A2-B-H-J-L-M-N-U-V-Z1	96309	A1-A2-B-M-V-W	96515	A1-A2-B-D-F-U3
09865	A-A1-A2-B-V-Z1			96310	A1-A2-B-M-W	96516	A1-A2-B-D-F
09868	A-A1-A2-B-N-U-V-Z1	34036	A1-A2-B-J-L-M-N-U-V-Z1	96319	A1-A2-B-M-W	96517	A1-A2-B-F-U3-V
09870	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-T-U-U4-V-Z-Z1	34037	A1-A2-B-C-F-H-I-L-M-N-V-Z-Z1	96321	A1-A2-B-F-F1-F2-H-M-W	96520	A1-A2-B-F-N-U3

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96541	A1-A2-B-V	96595	A1-A2-B-V	96616	A1-A2-B-F-F1-R-R1-V	96667	A1-A2-B-F-F1-R-R1-V
96542	A1-A2-B-V	96598	A1-A2-B-N-O-V-V1	96617	A1-A2-B-F-F1-R-R1-V	96668	A1-A2-B-F-F1-R-R1-V
96543	A1-A2-B-P-V	96599	A1-A2-B-N-V	96619	A1-A2-B-V	96669	A1-A2-B-F-F1-R-R1-V
96544	A1-A2-B-F-N-U3-V	96601	A1-A2-B-V	96620	A1-A2-B-F-F1-R-R1-V	96670	A1-A2-B-V
96546	A1-A2-B-F-U3	96602	A1-A2-B-V	96621	A1-A2-B-V	96671	A1-A2-B-F-F1-R-R1-V
96548	A-A1-A2-B-H-M-U	96603	A1-A2-B-V	96622	A1-A2-B-F-F1-R-R1-V	96672	A1-A2-B-F-F1-R-R1-V
96549	A-A1-A2-B-H-M-U	96604	A1-A2-B-V	96624	A1-A2-B-F-F1-R-R1-V	96673	A1-A2-B-V
96550	A-A1-A2-B-H-M-U-V	96605	A1-A2-B-V	96628	A1-A2-B-F-F1-R-R1-V	96674	A1-A2-B-F-F1-R-R1-V
96551	A-A1-A2-B-H-M-N-U	96606	A1-A2-B-V	96629	A1-A2-B-F-F1-R-R1-V	96675	A1-A2-B-F-F1-R-R1-V
96552	A1-A2-B	96607	A1-A2-B-V	96643	A1-A2-B-F-F1-R-R1-V	96677	A1-A2-B-F-F1-R-R1-V
96553	A-A1-A2-B-F-F1-H-M-U	96608	A1-A2-B-V	96650	A1-A2-B-F-F1-R-R1-V	96678	A1-A2-B-F-F1-R-R1-V
96554	A-A1-A2-B-H-M-U	96609	A1-A2-B-V	96657	A1-A2-B-F-F1-R-R1-V	96679	A1-A2-B-F-F1-R-R1-V
96555	A1-A2-B-F-M-V	96610	A1-A2-B-V	96660	A1-A2-B-F-F1-R-R1-V	96681	A1-A2-B-V
96557	A1-A2-B-F-M-V	96611	A1-A2-B-V	96661	A1-A2-B-F-F1-R-R1-V	96682	A1-A2-B-V
96562	A-A1-A2-B-B2-C-C1-D- E2-E3-F-F1-H-H1-I-L- M-N-R-T-V-Z-Z1	96613	A-A1-A2-B-C1-E2-F- H1-I-M-R-R1-U2-V-Z-Z1	96662	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
96577	A-A1-A2-B-F-H-M-N-U	96614	A-A1-A2-B-C1-E2-F- H1-I-M-R-R1-U2-V-Z-Z1	96663	A1-A2-B-F-F1-R-R1-V	96686	A1-A2-B-V
96578	A1-A2-B-B2-F1-H-J-N- R	96615	A1-A2-B-F-F1-R-R1-V	96664	A1-A2-B-V	96687	A1-A2-B-V
				96665	A1-A2-B-V	96698	A1-A2-B-V
				96666	A1-A2-B-V		

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

A2. APO/FPO/DPO addresses shall not include a city and/or country name.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as official mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

Displaying the U.S. Flag and the POW-MIA Flag

U.S. Flag at Half-Staff

How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.



Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, *not* at half-staff.

Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.

POW-MIA Flag

How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.

Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following parts in the *Administrative Support Manual (ASM)*:

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.



DID YOU **KNOW** ?

**USPS will spend
more than
\$120 million
this fiscal year
to replace
missing and
damaged MTE.**

Mail Transport Equipment (MTE)
**We can't afford to lose
it or not get it back.**



- Don't sell, discard, or recycle
- Don't store outside
- Don't use for storage
- Return excess
- Report abuse
- Don't give to customers

Got MTE you don't need? Send it to the Mail Transport Equipment Service Center (MTESC). Report all unauthorized use of MTE to the MTE Hotline at 866-330-3404 or email hqmtfe@usps.gov.



Thrift Savings Plan Fact Sheet

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75
2011	2.45	7.89	7.84	2.11	2.11	-3.38	-3.76	-11.81	-12.14

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
2011									
Oct	0.14	0.11	0.11	10.93	10.93	14.09	14.00	9.48	9.64
Nov	0.14	0.01	-0.09	-0.21	-0.22	-0.51	-0.57	-2.46	-4.85
Dec	0.15	1.01	1.10	1.04	1.02	-0.04	-0.05	-2.03	-0.95
2012									
Jan	0.13	0.88	0.88	4.50	4.48	7.59	7.56	5.36	5.33
Feb	0.12	0.05	-0.02	4.34	4.32	3.99	4.02	5.14	5.74
March	0.14	-0.61	-0.55	3.30	3.29	2.30	2.29	0.13	-0.46
April	0.15	1.12	1.11	-0.62	-0.63	-0.71	-0.73	-1.87	-1.96
May	0.14	0.91	0.90	-5.99	-6.01	-6.91	-6.99	-11.40	-11.48
June	0.11	0.05	0.04	4.13	4.12	3.25	3.16	7.08	7.01
July	0.12	1.38	1.38	1.40	1.39	-0.62	-0.69	0.56	1.13
Aug	0.11	0.07	0.07	2.25	2.25	3.57	3.45	3.29	2.69
Sept	1.12	4.06	3.99	16.54	16.44	15.23	14.73	10.42	10.08
LAST 12 MONTHS	1.56	5.24	5.16	30.34	30.20	30.75	29.98	15.52	13.75

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for L Funds.

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
2011	2.23	0.41	-0.31	-0.96	
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2011					
Oct	2.31	6.18	7.68	8.83	9.92
Nov	0.02	-0.34	-0.49	-0.62	-0.78
Dec	0.20	0.11	0.09	0.07	-0.01
2012					
Jan	1.18	3.03	3.77	4.34	4.87
Feb	0.98	2.53	3.10	3.54	3.99
Mar	0.54	1.23	1.49	1.68	1.86
Apr	0.01	-0.38	-0.52	-0.63	-0.78
May	-1.38	-4.20	-5.23	-6.00	-6.85
June	1.04	2.72	3.32	3.77	4.27
July	0.37	0.63	0.71	0.75	0.78
Aug	0.63	1.57	1.94	2.23	2.51
Sept	0.62	1.52	1.87	2.12	2.38
LAST 12 MONTHS	6.67	15.22	18.64	21.21	23.48

Handbook F-101 Revision: Large Quantity Destruction Exception for Envelopes With Precanceled Stamps (Continued)

After Destruction:

- The district marketing manager must do the following:
 - Review the completed PS Form 17 for accuracy and forward the signed original to the PRU along with a letter (signed by the district marketing manager) authorizing the exception.
 - Maintain a copy of PS Form 17 and the authorization letter for their records.
- PRUs must do the following, upon receipt of the completed PS Form 17 with the authorization letter from the district marketing manager:
 - Contact the customer.
 - Determine the type of stamps required for the exchange.
 - Coordinate with an RA to ensure stamps are available for the verified amount.
- The retail associate must do the following:
 - Perform an exchange for the amount certified on PS Form 17.
 - POS ONE
 1. Use the stamp exchange workflow in POS to issue stamps to the customer.
 2. Ship the redeemed dollar amount of stock from retail floor stock to unit reserve.
 3. Submit the completed PS Form 17 and authorization letter as supporting documentation for exchange and transfer of redeemed stock to the unit reserve.
 - Non-POS ONE Units
 1. Issue the stamps exchanged to the customer.
 2. Ship the redeemed dollar amount of stock from the retail associate's stamp stock credit to the unit reserve with the completed PS Form 17.
 - The stock custodian must do the following:
 - Receive from the retail associate the redeemed amount into unit reserve.
 - Ship out the redeemed amount as stock returned from the unit reserve to the SDC.
 - Enter the system-generated shipment number on PS Form 17.
 - Submit a completed original PS Form 17 along with the signed authorization letter from the district marketing manager by Certified Mail to the SDC that services his/her returns, Attn: Account-

able Paper Destruction Supervisor, for entries in SSS.

- Maintain copies of all documents locally for his/her records (i.e., customer request letter, PS Form 17, emails, etc).

* * * * *

Appendix B Contacts and Addresses

[Add new subchapter as follows:]

B-3 Postal Inspection Service Local Divisions

Area	Postal Districts	Postal Inspection Division
Capital Metro	Atlanta	ATL@usps.gov
	Baltimore	WSH@usps.gov
	Capital	WSH@usps.gov
	Greater South Carolina	CLT@usps.gov
	Greensboro	CLT@usps.gov
	Mid-Carolinas	CLT@usps.gov
	Northern Virginia	WSH@usps.gov
Eastern	Richmond	CLT@usps.gov
	Appalachian	PIT@usps.gov
	Central Pennsylvania	PHL@usps.gov
	Cincinnati	PIT@usps.gov
	Kentuckiana	PIT@usps.gov
	Northern Ohio	PIT@usps.gov
	Philadelphia Metro	PHL@usps.gov
	South Jersey*	PHL@usps.gov
	Tennessee	ATL@usps.gov
	Western New York	BST@usps.gov
Great Lakes	Western PA	PIT@usps.gov
	Central Illinois	CHI@usps.gov
	Chicago	CHI@usps.gov
	Detroit	DET@usps.gov
	Gateway	CHI@usps.gov
	Greater Indiana	DET@usps.gov
	Greater Michigan	DET@usps.gov
	Lakeland	CHI@usps.gov
	Northern Illinois	CHI@usps.gov
	Southeast Michigan	DET@usps.gov
Northeast	Albany	BST@usps.gov
	Greater Boston	BST@usps.gov
	Caribbean	NWK@usps.gov
	Connecticut	BST@usps.gov
	Long Island	NYC@usps.gov
	New York	NYC@usps.gov
	Northern New England	BST@usps.gov
	Northern New Jersey	NWK@usps.gov
	South Jersey*	NWK@usps.gov
	Triboro	NYC@usps.gov
Pacific	Westchester	NYC@usps.gov
	Bay Valley	SFC@usps.gov
	Honolulu	SFC@usps.gov
	Los Angeles	LAC@usps.gov
	Sacramento	SFC@usps.gov
	San Diego	LAC@usps.gov
	San Francisco	SFC@usps.gov
	Santa Ana	LAC@usps.gov
	Sierra Coastal	LAC@usps.gov

Area	Postal Districts	Postal Inspection Division
Southwest	Alabama	ATL@usps.gov
	Albuquerque	FTW@usps.gov
	Arkansas	FTW@usps.gov
	Dallas	FTW@usps.gov
	Fort Worth	FTW@usps.gov
	Houston	HOU@usps.gov
	Louisiana	HOU@usps.gov
	Mississippi	ATL@usps.gov
	North Florida	MIA@usps.gov
	Oklahoma	FTW@usps.gov
	Rio Grande	HOU@usps.gov
	South Florida	MIA@usps.gov
	South Georgia	ATL@usps.gov
Western	Suncoast	MIA@usps.gov
	Alaska	SEA@usps.gov
	Arizona	PHX@usps.gov
	Big Sky	SEA@usps.gov
	Central Plains	DEN@usps.gov
	Colorado/Wyoming	DEN@usps.gov
	Dakotas	DEN@usps.gov
	Hawkeye	DEN@usps.gov
	Mid-America	DEN@usps.gov
	Nevada Sierra	PHX@usps.gov
	Northland	DEN@usps.gov
	Portland	SEA@usps.gov
	Salt Lake City	PHX@usps.gov
	Seattle	SEA@usps.gov

* Postal Inspection Division for South Jersey District is based on the location of the unit.

* * * * *

We will incorporate this revision into the next online update of Handbook F-101 available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *Handbooks*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

* * * * *

PS Form 3210 is available on the Postal Service™ Forms website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links,” in the left-hand column, click *Forms*.
- On the Forms page, in the left-hand column, under “Browse Forms by Number” click 3000–3999.
- Scroll down to PS 3210.

(The direct URL for the Postal Service Forms is <http://blue.usps.gov/formmgmt/forms.htm>.)

— Revenue and Field Accounting,
Controller, 10-18-12

Handbook PO-603 Revision: Compensation Adjustments

Effective October 20, 2012, Handbook PO-603, *Rural Carrier Duties and Responsibilities*, Section 541.41, Additional Compensation, is revised to reflect the change to the delivery point sequence (DPS) letter mail standard for those routes assigned a right-hand drive (RHD) employer-provided vehicle.

Handbook PO-603, *Rural Carrier Duties and Responsibilities*

* * * * *

5 Inspection, Count, and Adjustment of Rural Routes

* * * * *

54 Compensation Adjustments

541 Requirements

* * * * *

541.4 Automation Processed Mail

541.41 Additional Compensation

[Revise text to read as follows:]

If a carrier assigned a left-hand drive (LHD) employer-provided vehicle is required to use his/her privately owned vehicle, is being compensated under DPS letter standards, and is required to case all or a significant portion (125 pieces or more) of his/her DPS letter mail due to machine failure or other problems, additional compensation will be provided in accordance with the following formula:

- The average daily DPS letter volume from the latest mail count (when all DPS mail is received in a raw, unprocessed state or all DPS mail is improperly processed requiring casing), or
- The actual piece count (when 125 or more pieces require casing) multiplied by (x) 0.0365 minutes per piece equals (=) additional minutes payment.

If a carrier assigned a right-hand drive (RHD) employer-provided vehicle is being compensated under DPS letter standards and is required to case all or a significant portion (125 pieces or more) of his/her DPS letter mail due to machine

failure or other problems, additional compensation will be provided in accordance with the following formula:

- The average daily DPS letter volume from the latest mail count (when all DPS mail is received in a raw, unprocessed state or all DPS mail is improperly processed requiring casing), or
- The actual piece count (when 125 or more pieces require casing) multiplied by (x) 0.0465 minutes per piece equals (=) additional minutes payment.

Additional payment procedures will be the same as outlined in Article 9.2.N of the National Agreement between the USPS-NRLCA.

Note: Carriers should notify their manager immediately when they receive DPS letter mail requiring casing. If a manager is not readily accessible, carriers should note the

number of DPS letter pieces they are required to case and report it to their manager at the first opportunity.

* * * * *

We will incorporate this revision into the next online version of Handbook PO-603, available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Then click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue/usps.gov/cpim>.)

— *Delivery,
Delivery and Post Office Operations, 10-18-12*

Publications

Publication 75, Mover's Guide, News

What's New?

As of October 1, 2012, recycle any old copies of Publication 75, *Mover's Guide*. All Post Offices should have received the new October – December 2012 issue of Publication 75 by September 30, 2012. Similar to last quarter's shipment, the total quantity of *Mover's Guide* copies sent to your facility may have been reduced. In an effort to reduce waste and account for more customers submitting change-of-address orders online, fewer *Mover's Guide* copies are needed. There are several things you can do to conserve as well:

- Make sure customers are aware that USPS.com® is the most convenient, safe, and secure way for customers to submit a change-of-address order.
- Encourage carriers to take ICOA message cards on their routes instead of *Mover's Guide* copies.
- Give *Mover's Guide* copies out to *moving* customers only.

Important Reminders

- Copies of *Mover's Guide* must be kept *behind the counter ONLY*, not in inner or outer lobbies or on clerk counters.
- Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, *unopened* copy of *Mover's Guide*.
- Provide *no more than three* copies of *Mover's Guide* to each customer.
- *Mover's Guide* is printed and distributed four times a year.

Shipment Information and Inventory Management

Offices will continue to receive copies of *Mover's Guide* in one or two shipments. The first shipments should have

arrived at the end of September. The second shipments should have arrived 3 to 5 weeks later.

- Boxes with *orange* stickers are the first shipment for this print run.
- Boxes with *blue* stickers are the second and final shipment for this print run.

To track or find your office's shipment information, go to http://blue.usps.gov/purchase/operations/ops_downloads.htm and click *Mover's Guide (Pub 75) Distribution for October – December 2012*. Use the CTRL+ F Function while the “Fedstrip” Column is highlighted to search for your office.

To request a shipment quantity change, call Imagitas at 800-816-6837.

Businesses and organizations must purchase their copies of *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

ICOA Message Card Information

If your Post Office™ has an ICOA message card display, replenishment cards and updated banners will be mailed with your *Mover's Guide* shipments. *Do not throw the display away*. The display is *required* to be in the lobby and expected to have the ICOA message cards in it at all times.

If any Post Office runs out of ICOA message cards between shipments, use the website at <http://imagitas.com/contact/postal-request-form/> or call 800-816-6837 for replenishment.

— *Address Management,
Product Information, 10-18-12*

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective October 18, 2012, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * *

[Revise the following entries:]

ZIP Code	Fee Group	ZIP Code	Fee Group
10997	3	91716	34
19025	34	92186	35
90038	39	92672	34
90074	31	94120	32
90080	34	94137	32
90084	31	94139	32
90088	31	94144	32
90096	31	94145	32
90189	31	94151	32
90210	38	94160	32
90312	33	94161	32
90407	33	94163	32
90509	35	94177	32
91189	34	95826	34
91410	32	95899	34
91470	32		

* * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Retail Services,
Channel Access, 10-18-12

Exhibit A, PS Form 3210

Receipt for Stamp Stock
Submitted for Redemption

1. Unit Name	2. Unit ID	3. Date Stamp
4. Received From (Print customer's name)		
5. Customer's Telephone Number (Include area code)		
6. For the redemption of _____ pieces containing the stamp stock listed in item 7:		
7. Stamp Stock Submitted for Redemption		
Description	Rate	Quantity
		Value
8. Estimated Total Redemption Value →		
The estimated total redemption value has been submitted for exchange of saleable stamp stock.		
Note: The customer may not receive the requested rate. See <i>Mailing Standards of the United States Postal Service</i> , Domestic Mail Manual (DMM®) 600-9.1.6 for authorized exchange values.		
9. Owner's Signature	10. Supervisor's or Designee's Signature	

Instructions

Use this form when: (1) customers submit large quantities of redeemed stamp stock in exchange for stamps; and (2) the stamp stock cannot be verified immediately.

Step 1. Provide the following information:

- Items 1, 2. Enter Unit Name and Unit ID.
- Item 3. Use date stamp to enter date.
- Items 4, 5. Enter customer's name and telephone number.
- Item 6. Enter the total number of pieces claimed by the customer in the space provided.
- Item 7.
 - a. Enter description, rate, and quantity in the appropriate columns.
 - b. Then multiply rate by quantity for each row to get value.
- Item 8. Add Value column to obtain Estimated Total Redemption Value.
- Item 9. Ask the customer to sign.
- Item 10. Supervisor or designee signs.

Step 2. Tear off top portion and maintain with redeemed stock.

Step 3. Complete bottom portion and hand to customer.

PS Form 3210, October 2012



Customer's Receipt for Stamp Stock Submitted for Redemption

Unit Name	Unit ID	Date Stamp
Customer's Name		
Total Pieces: _____	Estimated Total Redemption Value: _____	

Organization Information

Address Management

On the Move

The National Customer Support Center (NCSC) is moving its office location. Starting December 1, 2012, the new address for the NCSC will be:

National Customer Support Center
United States Postal Service
225 N. Humphreys Blvd., Ste. 501
Memphis, TN 38188-1001

The NCSC works closely with the mailing industry, vendors, and internal postal customers to improve address quality. The USPS® Headquarters Office of Address Management also is located at the NCSC.

Numerous USPS publications, forms, brochures, etc. currently provide the existing address for the NCSC — all of which will need to be updated, including those on *usps.com* and other postal websites. Telephone numbers for all NCSC personnel and program support groups will remain the same.

— Address Management,
Product Information, 10-18-12

IMb Service Type ID Update for Traditional Address Change Service Mail

Mailers and mail service providers that use the Intelligent Mail® barcode and prefer to use the original “traditional” version of Address Change Service (ACS) (for example, #BWXYZZ) have been notified of the new IMb™ Service Type ID assignments for 2013. A copy of the announcement is on RIBBS® at <https://ribbs.usps.gov/acs/documents/announcements/2012ACSANNOUNCEMENTS/>

Additional documentation has been developed to help traditional ACS mailers that use the Intelligent Mail barcode understand what to do and what to expect during the transitional period (January 27 through March 1, 2013). The fol-

lowing related documents have been posted to the RIBBS ACS announcements page:

- Traditional ACS Service Type ID Transition Period Expectations — 10/2/2012.
- Traditional ACS Service Type ID Q&A — 10/2/2012.
- Traditional ACS STID changes effective on January 27, 2013.

— Address Management,
Product Information, 10-18-12

Mailing and Shipping Services

Labeling List Changes

Effective October 15, 2012, we revised Labeling List(s) L001, L002, L004, L005, L006, L007, L011, L012, L201, L601, L605, L606, L607, and L801 to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately but no later than December 31, 2012. This labeling list will expire on January 31, 2013.

Labeling Lists

L000 General Use

L001 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

* * * * *

Column A	Column B
Change From:	
33881, 33884-33885	LAKELAND FL 33881
78702, 78721-78722	AUSTIN TX 78702
93277-93278	VISALIA CA 93277
93279, 93291	VISALIA CA 93279
Change To:	
33881, 33884-33885	WINTER HAVEN FL 33881
78702, 78719, 78742	AUSTIN TX 78702
93277-93278, 93290-93291	VISALIA CA 93277
93279, 93292	VISALIA CA 93279
Add:	
78721-78722, 78752, 78754, 78761	AUSTIN TX 78752
78741, 78744, 78760	AUSTIN TX 78741
91341, 91344-91346, 91394-91395	MISSION HILL CA 91344
Delete:	
78704, 78746	AUSTIN TX 78704
78719, 78741-78742, 78744	AUSTIN TX 78719
78752, 78754, 78761	AUSTIN TX 78752
91341, 91344-91346, 91394-91395	MISSION HILLS CA 91345
98371-98372	PUYALLUP WA 98371
* * * * *	

L002 3-Digit ZIP Code Prefix Matrix

* * * * *

3-Digit ZIP Code Prefix	Column A	Column B	Column C
Change From:			
079	KILMER NJ 079	KILMER NJ 079	SCF KILMER NJ 088
088	KILMER NJ 088	KILMER NJ 088	SCF KILMER NJ 088
089	NEW BRUNSWICK NJ 089 ^U	NEW BRUNSWICK NJ 089	SCF KILMER NJ 088
417	HAZARD KY 417	HAZARD KY 417	SCF HAZARD KY 417
418	HAZARD KY 418	HAZARD KY 418	SCF HAZARD KY 417
425	SOMERSET KY 425	SOMERSET KY 425	SCF SOMERSET KY 425
426	SOMERSET KY 426	SOMERSET KY 426	SCF SOMERSET KY 425
623	QUINCY IL 623	QUINCY IL 623	SCF QUINCY IL 623
Change To:			
079	DV DANIELS NJ 079	DV DANIELS NJ 079	SCF DV DANIELS NJ 070
088	DV DANIELS NJ 088	DV DANIELS NJ 088	SCF DV DANIELS NJ 070
089	DV DANIELS NJ 089 ^U	DV DANIELS NJ 089	SCF DV DANIELS NJ 070
417	LEXINGTON KY 417	LEXINGTON KY 417	SCF LEXINGTON KY 403
418	LEXINGTON KY 418	LEXINGTON KY 418	SCF LEXINGTON KY 403
425	LEXINGTON KY 425	LEXINGTON KY 425	SCF LEXINGTON KY 403
426	LEXINGTON KY 426	LEXINGTON KY 426	SCF LEXINGTON KY 403
623	SPRINGFIELD IL 623	SPRINGFIELD IL 623	SCF SPRINGFIELD IL 625
Delete:			
099	APO/FPO AE 099	APO/FPO AE 099	

* * * * *

L004 3-Digit ZIP Code Prefix Groups—ADC Sortation

* * * * *

Column A	Column B	Mail Class	Discount Type
Change From:			
090-099	MILITARY CENTER NY 090	BPM, PER, STD	ADC
090-099	ADC APO/FPO JFK NY 00309	FCM	
Change To:			
090-098	MILITARY CENTER NY 090	BPM, PER, STD	ADC
090-098	ADC APO/FPO JFK NY 00309	FCM	

* * * * *

L005 3-Digit ZIP Code Prefix Groups—SCF Sortation

* * * * *

Column A	Column B	Discount Type
Change From:		
070-073	SCF DV DANIELS NJ 070	SCF
403-406	SCF LEXINGTON KY 403	SCF
625-627	SCF SPRINGFIELD IL 625	SCF
623, 634-635	SCF QUINCY IL 623	SCF
Change To:		
070-073, 079, 088-089	SCF DV DANIELS NJ 070	SCF
403-406, 417-418, 425-426	SCF LEXINGTON KY 403	SCF
623, 625-627	SCF SPRINGFIELD IL 625	SCF
634-635	SCF QUINCY IL 634	SCF

Column A	Column B	Discount Type
Delete:		
079, 088-089	SCF KILMER NJ 088	SCF
417-418	SCF HAZARD KY 417	SCF
425-426	SCF SOMERSET KY 425	SCF

* * * * *

L006 5-Digit FSS Scheme—Periodical, Standard Mail, and Package Services Flats in Bundles

* * * * *

Please refer to Postal Explorer for changes and additions to the L006 labeling list.

* * * * *

L007 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats in Bundles

* * * * *

Column A	Column B
Change From:	
06013, 06026, 06085, 06087	BURLINGTON CT 06013
46401-46402, 46407-46409	GARY IN 46401
49422, 49424	HOLLAND MI 49422
49440-49444	MUSKEGON MI 49441
49504, 49514, 49534	GRAND RAPIDS MI 49504
49506, 49516, 49518, 49546, 49548	GRAND RAPIDS MI 49506
49508-49509, 49512, 49519, 49528, 49588	GRAND RAPIDS MI 49508
60426, 60428, 60452	HARVEY IL 60426
60439-60440, 60490	BOLINGBROOK IL 60440

Column A	Column B
78702, 78721-78722	AUSTIN TX 78702
Change To:	
06013, 06085	BURLINGTON CT 06013
46401-46403, 46405, 46407	GARY IN 46401
49422-49424	HOLLAND MI 49422
49440-49445	MUSKEGON MI 49441
49504, 49514, 49534, 49544	GRAND RAPIDS MI 49504
49506, 49516	GRAND RAPIDS MI 49506
49508, 49512, 49546, 49588	GRAND RAPIDS MI 49508
60426, 60428	HARVEY IL 60426
60440, 60490	BOLINGBROOK IL 60440
78702, 78719, 78742	AUSTIN TX 78702
Add:	
46404, 46406, 46408-46409	GARY IN 46404
49518, 49548	GRAND RAPIDS MI 49518
78721-78722, 78752, 78754, 78761	AUSTIN TX 78752
78741, 78744, 78760	AUSTIN TX 78741
93279, 93292	VISALIA CA 93292
Delete:	
01001, 01030	AGAWAM MA 01001
01028, 01118, 01128	EAST LONGMEADOW MA 01028
01036, 01106	LONGMEADOW MA 01106
01056, 01151	LUDLOW MA 01056
11510, 11563	BALDWIN NY 11510
11514, 11568, 11590	CARLE PLACE NY 11514
11545, 11554	GLEN HEAD NY 11545
11570-11572	ROCKVILLE CTR NY 11570
11580-11582	VALLEY STREAM NY 11580
11702, 11757	BABYLON NY 11702
11703-11704	N BABYLON NY 11703
11710, 11722, 11749	BELLMORE NY 11710
11714, 11747	BETHPAGE NY 11714
11720, 11803	CENTEREACH NY 11720
11724, 11743	COLD SPRING NY 11724
11725, 11763	COMMACK NY 11725
11729, 11755, 11767	DEER PARK NY 11729
11731, 11779	EAST NORTHPORT NY 11731
11733, 11801-11802, 11804	EAST SETAUKET NY 11733
11740, 11758	GREENLAWN NY 11740
11741-11742, 11762	HOLBROOK NY 11741
11753, 11791, 11797	JERICO NY 11753
11756, 11783	LEVITTOWN NY 11756
11768, 11790, 11795	NORTHPORT NY 11768
11776-11777, 11784	PORT JEFFERSON NY 11776
11787-11788	SMITHTOWN NY 11787
13309, 13316, 13326, 13346, 13350, 13365, 13367, 13403, 13439, 13460	BOONVILLE NY 13309
13323, 13421, 13492	ONEIDA NY 13421
13413, 13440-13442	ROME NY 13440
13501-13502	UTICA NY 13501
13760, 13790	ENDICOTT NY 13760
13815, 13820, 13827, 13850	NORWICH NY 13815
13901-13905	BINGHAMTON NY 13901
46403-46406	GARY IN 46403
48817, 48841, 48867	OWOSSO MI 48867
49010, 49021, 49046, 49053, 49070, 49078, 49080, 49083, 49097	ALLEGAN MI 49010
49013, 49038-49039, 49057, 49090, 49098	BANGOR MI 49013
49028, 49032, 49042, 49082, 49087, 49091, 49094, 49099	BRONSON MI 49028

Column A	Column B
49031, 49045, 49047, 49055, 49065, 49067, 49071, 49073, 49079	CASSOPOLIS MI 49031
49103-49104, 49106-49107, 49112, 49117, 49127-49128, 49130	BERRIEN SPRINGS MI 49103
49301-49302, 49307, 49323, 49426, 49431, 49464	ADA MI 49301
49304, 49306, 49333, 49348-49349, 49401, 49404, 49420, 49437, 49454-49455, 49457, 49461	BALDWIN MI 49304
49310, 49325-49326, 49328, 49330, 49332, 49336, 49340, 49343-49344, 49425, 49435, 49448-49449, 49451, 49453	SAUGATUCK MI 49453
49315-49316, 49321, 49329, 49331, 49345, 49412, 49456	BYRON CENTER MI 49315
49327, 49408	GRANT MI 49327
49341, 49417-49418, 49428-49429, 49468	GRAND HAVEN MI 49417
49346, 49421, 49460	STANWOOD MI 49346
49415, 49419	FRUITPORT MI 49415
49601, 49613-49614, 49619-49620, 49625-49626, 49634, 49637, 49643-49646, 49660, 49668, 49673, 49675, 49683, 49689	CADILLAC MI 49601
49610, 49612, 49616-49617, 49621, 49628-49630, 49635-49636, 49640, 49648, 49650, 49653-49654, 49664, 49670, 49674, 49676, 49682, 49690	ACME MI 49610
49707, 49721, 49770, 49781, 49783, 49788	ALPENA MI 49707
49709, 49712, 49720, 49727, 49734-49735, 49738, 49740, 49779	ATLANTA MI 49709
60402, 60406, 60445	BERWYN IL 60402
60409, 60461, 60473	CALUMET CITY IL 60409
60410, 60447, 60449, 60481	CHANNAHON IL 60410
60419, 60438	DOLTON IL 60419
60429, 60450, 60466, 60471	HAZEL CREST IL 60429
78704, 78746	AUSTIN TX 78704
78719, 78741-78742, 78744	AUSTIN TX 78719
78752, 78754, 78761	AUSTIN TX 78752
93279, 93291	VISALIA CA 93291

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L011 Non-NDC/ASF Entry—Periodicals and Standard Mail Letters

* * * * *

Column A	Column B
Change From:	
463-464, 498-499, 530-532, 534-535, 537-539, 541-545, 549, 600-611, 613-619	MXD FOX VALLEY IL 605
475, 478-479, 620, 622-631, 633-639	MXD ST LOUIS MO 630
Change To:	
463-464, 498-499, 530-532, 534-535, 537-539, 541-545, 549, 600-611, 613-619, 624	MXD FOX VALLEY IL 605
475, 478-479, 620, 622-623, 625-631, 633-639	MXD ST LOUIS MO 630

* * * * *

L012 5-Digit City State Scheme Combination

* * * * *

Please refer to Postal Explorer for changes and additions to the L012 labeling list.

* * * * *

L200 Periodicals and First-Class Mail**L201 Periodicals Origin Split and First-Class Mail Mixed ADC/AADC**

* * * * *

Column A	Column B	Column C
Change From:		
540, 550-551	005, 060-089, 100-123, 130-168, 200-212, 214-268, 270-277, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 898, 979	OMX ST PAUL MN 550
553-555	005, 060-067, 070-084, 100-119, 130-168, 200-212, 214-268, 270-277, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 898, 979	OMX MINNEAPOLIS MN 553
556-558	130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX DULUTH MN 556

Column A	Column B	Column C
559	005, 060-079, 085-089, 100-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX ROCHESTER MN 559
560-561	005, 060-079, 085-089, 100-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX MANKATO MN 560
562-564	005, 060-079, 085-089, 100-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX ST CLOUD MN 563
566	130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-306, 308-309, 311, 350-352, 354-359, 362, 370-372, 375, 380-389, 399-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 716-731, 734-741, 743-764, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX BEMIDJI MN 566

Column A	Column B	Column C
623, 634-635	005, 010-098, 100-212, 214-268, 270-329, 334-339, 341-342, 344, 346-347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-591, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 733-741, 743-816, 820-831, 880, 885	OMX QUINCY IL 623
625-627	005, 010-098, 100-212, 214-268, 270-329, 335-339, 341-342, 344, 346-347, 350-352, 354-364, 367-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-749, 755-759, 769, 779, 783-785, 797, 800-816, 820, 822-831, 880	OMX SPRINGFIELD IL 625
913-916, 930	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SANTA CLARITA CA 913
931, 934	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SANTA BARBARA CA 931
Change To:		
540, 550-551	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX ST PAUL MN 550

Column A	Column B	Column C
553-555	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX MINNEAPOLIS MN 553
556-558	130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX DULUTH MN 556
559	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX ROCHESTER MN 559
560-561	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX MANKATO MN 560

Column A	Column B	Column C
562-564	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX ST CLOUD MN 563
566	005, 064-079, 085-119, 124-127, 130-168, 200-212, 214-268, 270-274, 280-282, 285-289, 297-298, 300-303, 305-312, 316-319, 324-325, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-764, 768-769, 790-797, 800-816, 820-834, 836-837, 840-847, 864, 889-891, 893, 898, 979	OMX BEMIDJI MN 566
634-635	005, 010-098, 100-212, 214-268, 270-329, 334-339, 341-342, 344, 346-347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 590-591, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 733-741, 743-816, 820-831, 880, 885	OMX QUINCY IL 634
623, 625-627	005, 010-098, 100-212, 214-268, 270-329, 335-339, 341-342, 344, 346-347, 350-352, 354-364, 367-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 734-741, 743-749, 755-759, 769, 779, 783-785, 797, 800-816, 820, 822-831, 880	OMX SPRINGFIELD IL 625
913-916	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SANTA CLARITA CA 913

Column A	Column B	Column C
930-931, 934	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SANTA BARBARA CA 931

* * * * *

L600 Standard Mail, Package Services, and Parcel Select Regional Ground

L601 Network Distribution Centers (NDCs)

* * * * *

Column A	Column B	Discount Type
Change From:		
005, 066, 068-079, 085-119, 124-127	NDC NEW JERSEY NJ 00102	NDC
Change To:		
005, 066, 068-079, 085-098, 100-119, 124-127	NDC NEW JERSEY NJ 00102	NDC

* * * * *

L605 NDCs/ASFs—Nonmachinable Parcel Post NDC Presort and ONDC Presort

* * * * *

Column A	Column B
Change From:	
005, 066, 068-079, 085-119, 124-127	NDC NEW JERSEY NJ 00102
Change To:	
005, 066, 068-079, 085-098, 100-119, 124-127	NDC NEW JERSEY NJ 00102

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L606 5-Digit Scheme—Standard Mail, First-Class Mail, and Package Services Parcels

* * * * *

Column A	Column B
Change From:	
03051-03052, 03076	HUDSON NH 03051
03060-03061	NASHUA NH 03060
13790, 13795, 13901-13905	BINGHAMTON NY 13902
40033, 40037	LEBANON KY 40033
40143, 40171	HARDINSBURG KY 40143
40360, 40366	OWINGSVILLE KY 40360
40422-40423	DANVILLE KY 40422
40815, 40830-40831, 40840, 40874, 40964	HARLAN KY 40831
40906, 40921	BARBOURVILLE KY 40906
41501-41502, 41571	PIKEVILLE KY 41501
41701-41702, 41817, 41844, 41861	HAZARD KY 41701
42025, 42082	BENTON KY 42025
42101-42104, 42128, 42274	BOWLING GREEN KY 42101

Column A	Column B
42419-42420	HENDERSON KY 42420
78702, 78721-78722, 78762	AUSTIN TX 78702
89140, 89178-89179	LAS VEGAS NV 89140
95355-95357	MODESTO CA 95355
Change To:	
03051-03052, 03062, 03076	HUDSON NH 03051
03060-03061, 03063	NASHUA NH 03060
13790, 13902	BINGHAMTON NY 13902
40033, 40037, 40060	LEBANON KY 40033
40111, 40143, 40171	HARDINSBURG KY 40143
40360, 40366, 40371, 40374	OWINGSVILLE KY 40360
40422-40423, 40464	DANVILLE KY 40422
40815, 40819, 40830-40831, 40840, 40874, 40964	HARLAN KY 40831
40903, 40906, 40921	BARBOURVILLE KY 40906
41501-41502, 41557, 41562, 41571	PIKEVILLE KY 41501
41701-41702, 41773, 41817, 41844, 41861	HAZARD KY 41701
42025, 42048, 42082	BENTON KY 42025
42101-42104, 42122, 42128, 42274	BOWLING GREEN KY 42101
42419-42420, 42451	HENDERSON KY 42420
78702, 78719, 78742	AUSTIN TX 78702
89140, 89147	LAS VEGAS NV 89140
95355, 95357	MODESTO CA 95355
Add:	
10919, 10985	CIRCLEVILLE NY 10919
13795, 13905	BINGHAMTON NY 13905
13901, 13903-13904	BINGHAMTON NY 13901
40069, 40078	SPRINGFIELD KY 40069
40121, 40155	FORT KNOX KY 40121
40142, 40146	IRVINGTON KY 40146
40322, 40346, 40387	FRENCHBURG KY 40322
40328, 40437	HUSTONVILLE KY 40437
40342, 40372	LAWRENCEBURG KY 40342
41129, 41168	CATLETTSBURG KY 41129
41232, 41240	PAINTSVILLE KY 41240
41835, 41840, 41858	WHITESBURG KY 41858
42058, 42081	SMITHLAND KY 42081
42234, 42286	GUTHRIE KY 42234
42323, 42345	GREENVILLE KY 42345
42325, 42330, 42367	CENTRAL CITY KY 42330
42455-42456	SEBREE KY 42455
42713, 42765	MUNFORDVILLE KY 42765
47104, 47111, 47162	CHARLESTOWN IN 47111
47108, 47167	SALEM IN 47167
47115, 47161	NEW SALISBURY IN 47161
47601, 47637	BOONVILLE IN 47601
47619, 47660	OAKLAND CITY IN 47660
78721-78722, 78752, 78754, 78761	AUSTIN TX 78752
78741, 78744, 78760	AUSTIN TX 78741
93277-93278, 93290	VISALIA CA 93277
93279, 93292	VISALIA CA 93292
93312, 93314	BAKERFIELD CA 93312
93550, 93590-93591	PALMDALE CA 93550
93551-93552	PALMDALE CA 93551
Delete:	
03062-03064	NASHUA NH 03063
41759, 41773	VICCO KY 41773
41835, 41840	NEON KY 41840
42326, 42330, 42367	CENTRAL CITY KY 42330
42326, 42330, 42367	CENTRAL CITY KY 42330

Column A	Column B
47104, 47162	NEW WASHINGTON IN 47162
78704, 78746	AUSTIN TX 78704
78719, 78741-78742, 78744, 78760	AUSTIN TX 78719
78752, 78754, 78761	AUSTIN TX 78752
80863, 80866	WOODLAND PARK CO 80863
89139, 89178-89179	LAS VEGAS NV 89139
91107, 91117	PASADENA CA 91107
92692, 92694	MISSION VIEJO CA 92692
93308, 93312, 93314	OILDALE CA 93308
93550-93552, 93590-93591	PALMDALE CA 93550
94401-94402	SAN MATEO CA 94402
94403-94404	SAN MATEO CA 94403
98371-98372	PUYALLUP WA 98371

* * *

L607 3-Digit ZIP Code Sort Option for Drop-Ship Mailers

* * *

Column A	Column B
Change From:	
62319, 62323, 62329, 62334, 62336, 62344, 62346, 62348, 62352, 62357, 62359, 62375	QUINCY IL 623
76930, 76933-76935, 76937, 76940-76941, 76951, 76953, 76955, 76957-76958	MIDLAND TX 769
Change To:	
62319, 62323, 62329, 62334, 62336, 62344, 62346, 62348, 62352, 62357, 62359, 62375	SPRINGFIELD IL 623
76930, 76933-76935, 76937, 76940-76941, 76951, 76953, 76955, 76957-76958	ABILENE TX 769

* * *

L800 Automation Rate Mailings

L801 AADCs—Letter-Size Mailings

* * *

Column A	Column B	Mail Class
Change From:		
070-073	AADC DV DANIELS NJ 07099	
090-099	AMF JFK APO/FPO NY 00309	FCM
090-099	AMF JFK APO/FPO NY 00309	PER, STD
150-168, 260, 439	AADC PITTSBURGH PA 150	
601, 603	AADC CAROL STREAM IL 601	
604	S SUBURBAN IL 604	
900-901, 910-912	AADC LOS ANGELES CA 900	
902-904	AADC INGLEWOOD CA 902	
Change To:		
070-073, 079, 088-089	AADC DV DANIELS NJ 07099	
090-098	AMF JFK APO/FPO NY 00309	PER, STD
090-098	AMF JFK APO/FPO NY 00309	FCM
155, 157-168, 260, 439	AADC PITTSBURGH PA 150	
601, 603, 613-616	AADC CAROL STREAM IL 601	

Column A	Column B	Mail Class
604, 609, 617-619, 624	AADC S SUBURBAN IL 604	
900-901	AADC LOS ANGELES CA 900	
902-904, 910-912	AADC INGLEWOOD CA 902	
Add:		
150-154, 156	AADC PITTSBURGH PA 152	
Delete:		
079, 088-089	AADC KILMER NJ 088	
609, 613-619, 624	AADC BLOOMINGTON IL 617	

* * * * *

We will incorporate these revisions into the periodic update of the online Labeling Lists available via Postal Explorer® at <http://pe.usps.com>.

— Network Development & Support,
Network Operations, 10-18-12

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
10/24/12–10/26/12	jcp — Wk 39 IZOD	Standard A/Flats	3.0	National	3/5 Digit	Harte-Hanks/RDD
10/25/12–11/03/12	Costco Connection	Standard Flats	8.5	National	3/5 Digit	Quad Graphics
10/29/12–11/01/12	Seventh Avenue	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
10/29/12–11/01/12	Through The Country Door	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
10/30/12–11/01/12	jcp — Wk 40 Credit Rewards	Standard A/Flats	12.6	National	3/5 Digit	Harte-Hanks/RDD
11/01/12–11/03/12	jcp — Wk 40 November Book	Standard A/Flats	10.0	National	3/5 Digit	Harte-Hanks/RDD

— Business Customer Support and Services, Customer and Industry Affairs, 10-18-12

Product Classification

Revised Folded Self-Mailer Standards: Are You Ready?

On January 5, 2013, the Postal Service™, after extensive testing and collaboration with the mailing industry, will implement updated mailing standards for folded self-mailers, enabling design innovation emerging in the marketplace while also balancing efficient processing for letter-size automation price mailpieces.

The *Federal Register* final rule published December 1, 2011, provides mailers with more than a year for planning the transition. If you haven't already begun using the new standards, see this final rule if you need information to help you prepare for the changes.

The Postal Service has developed a quick reference guide and other materials that provide an overview of

requirements and graphic illustrations for the primary self-mailer formats and optional creative elements. These resources can be found on RIBBS® at <https://ribbs.usps.gov/index.cfm?page=fsm>

Local business mail entry employees and mailpiece design analysts can also answer questions about the revised requirements.

A few key revisions are as follows:

- The final fold must be on the bottom; for oblong pieces, the final fold is on the lead edge.
- When tabs are used as the sealing method, a minimum of two tabs are required; tab size varies based

on design. Tabs cannot be placed on the bottom edge of oblong style pieces.

- New language is included to account for glue as a sealing method.
- New language has been developed to account for a variety of optional creative elements to incorporate in the design (attachments, loose enclosures, perforations, die-cuts, etc.).

While the revised standards allow for more innovation and creativity, the requirements also better align with postal automation to minimize mailpiece damage and improve productivity. Though the revised standards are not effective until January, the Postal Service encourages mailers to begin the transition now.

— Operations Integration and Support,
Chief Operating Officer and Executive VP, 10-18-12

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service® (PFS®) Application*, to Headquarters (HQ). In 2005, the application was a four-part form and “Distribution: Copy 3 — HQ” was sent to Headquarters. The form has been revised multiple times and “Distribution: Copy 3 — HQ” has not been a part of the application for several years, but we continue to get copies of the application. Many offices continue to use the 2005 or 2006 edition of the form, and others are making copies of “Distribution: Copy 1 — Post Office” and sending it to HQ.

Please use the most current, January 2011, edition of the form. It has a new format and the Terms and Conditions have been updated. You can order the current edition of the form from the Material Distribution Center and use touch-tone order entry (TTOE). Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8176:

PSIN:	PS8176
PSN:	7530-07-000-6197
Unit of Measure:	EA
Minimum Order Quantity:	1
Maximum Order Quantity:	1000
Bulk Pack Quantity:	1000
Quick Pick Number:	640
Price:	\$0.0712
Edition Date:	01/11

See Publication 621, *PFS Guidebook for Employees*, for PFS rules. You can access Publication 621 online at <http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf>.

— Retail Services,
Channel Access, 10-18-12

Stamp Services

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates

indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserved.

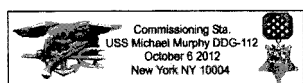
Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks,

followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they sup-

ply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:



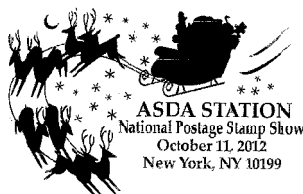
October 6, 2012

Stephen Decatur Chapter #4 Universal Ship Cancellation Society
Commissioning Station
Postmaster
380 West 33rd Street, Room 4032
New York, NY 10199-9998



October 11-14, 2012

American Stamp Dealers Association
Holy Family Station
Postmaster
380 West 33rd Street, Room 4032
New York, NY 10199-9998



October 11-14, 2012

American Stamp Dealers Association
Santa and Sleigh Station
Postmaster
380 West 33rd Street, Room 4032
New York, NY 10199-9998



October 12, 2012

Drollinger Properties
Final Mission Station
Postmaster
7001 S. Central Avenue
Los Angeles, CA 90052-9998



October 12-13, 2012

United States Postal Service
Festival Station
Postmaster
22 South 2nd Street
Oakland, MD 21550-9998



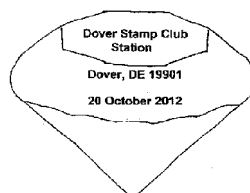
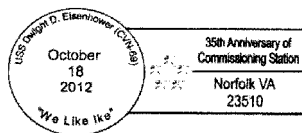
October 13, 2012

BSA
Rendezvous Station
Postmaster
PO Box 9998
Loysville, PA 17047-9998

October 18, 2012

*Stephen Decatur Chapter
#4, Universal Ship
Cancellation Society*

35th Anniversary of
Commissioning Station
Postmaster
PO Box 719
Norfolk, VA 23501-9998



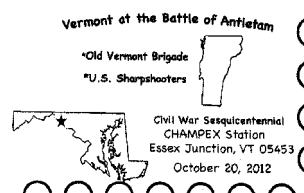
October 20, 2012

Dover Stamp Club
Dover Stamp Club Station
Postmaster
55 The Plaza
Dover, DE 19901-9998

October 18, 2012

United States Postal Service

Tomball Veterans Station
Postmaster
122 N. Holdrieth
Tomball, TX 77375-9998



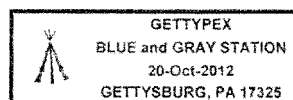
October 20, 2012

*Chittenden County Stamp
Club*
Champex Station
Postmaster
22 Essex Way
Essex Junction, VT
05452-9998

October 19, 2012

OKPEX Stamp Club
OKPEX Olympics Station
Postmaster
4025 W. Reno Avenue
Oklahoma City, OK
73125-9998

OKPEX Station
Honoring the 1912 Olympics
October 19, 2012
Oklahoma City OK 73162



October 20, 2012

*Blue and Gray Stamp Club
of Gettysburg*
Blue and Gray Station
Postmaster
115 Buford Avenue
Gettysburg, PA 17325-9998

October 19, 2012

OKPEX Stamp Club
OKPEX Cannon Station
Postmaster
4025 W. Reno Avenue
Oklahoma City, OK
73125-9998

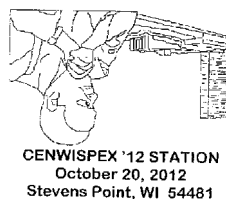


October 20, 2012

*Ventura County Philatelic
Society*
Youth Stamp Fair Station
Postmaster
675 E. Santa Clara
Ventura, CA 93001-9998

October 20, 2012

OKPEX Stamp Club
OKPEX Rifleman Station
Postmaster
4025 W. Reno Avenue
Oklahoma City, OK
73125-9998



October 20, 2012

*Central Wisconsin Stamp
Club*
Exhibition Station
Postmaster
PO Box 9998
Stevens Point, WI
54481-9998

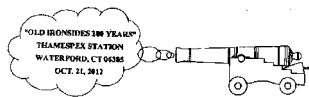
October 20, 2012

*Festival Committee of
Chatsworth*
Chatsworth Cranberry
Festival Station
Postmaster
9 Second Avenue
Chatsworth, NJ 08019-9998

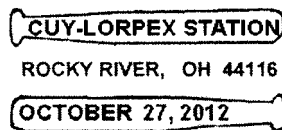


October 20, 2012

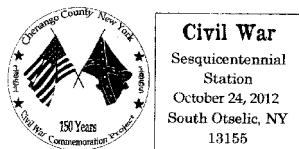
Glacier Stamp Club
Kalispell Station
Postmaster
PO Box 9999
Kalispell, MT 59901-9998



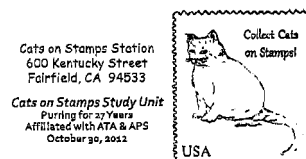
October 21, 2012
Thames Stamp Club
 Thamespex Station
 Postmaster
 222 Boston Post Road
 Waterford, CT 06385-9998



October 27-28, 2012
United States Postal Service
 Cuy-Lor Pex Station
 Postmaster
 2200 Orange Avenue #234
 Cleveland, OH 44101-9998



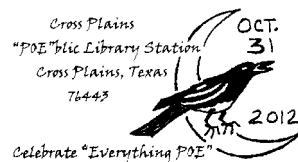
October 24, 2012
Oxford Town/Village Historian
 Sesquicentennial Station
 Postmaster
 1605 State Hwy. 26
 South Otselic, NY
 13155-9998



October 30, 2012
Cats on Stamps Study Unit
 Cats on Stamps Station
 Postmaster
 600 Kentucky Street
 Fairfield, CA 94533-9998



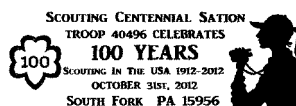
October 27, 2012
Jack Daniel Distillery
 Jack Daniels Barbecue Station
 Postmaster
 PO Box 9998
 Lynchburg, TN 37352-9998



October 31, 2012
United States Postal Service
 "POE"blie Library Station
 Postmaster
 101 N. Avenue D
 Cross Plains, TX
 76443-9998



October 27, 2012
Lexington Barbecue Festival
 Barbecue Festival Station
 Postmaster
 110 N. State Street
 Lexington, NC 27292-9998



October 31, 2012
Troop 40496
 Scouting Centennial Station
 Postmaster
 PO Box 9998
 South Fork, PA 15956-9998



October 27-28, 2012
United States Postal Service
 Walpex Station
 Postmaster
 1661 Massachusetts Avenue
 Lexington, MA 02421-9998

— Stamp Services,
 Marketing and Sales, 10-18-12

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



The War of 1812: USS Constitution

Stamp

Postmaster
25 Dorchester Avenue
Boston, MA 02205-9998

October 18, 2012

Black and White Pictorial



The War of 1812: USS Constitution

Stamp

Postmaster
25 Dorchester Avenue
Boston, MA 02205-9998

October 18, 2012

Digital Color Pictorial



O. Henry Stamp
Greensboro Main Office
201 N. Murrow Blvd.
Greensboro, NC 27420-9998

November 12, 2012

Digital Color Pictorial



Earthscapes Stamps
Postmaster
7600 Ora Glen Drive
Greenbelt, MD 20770-9998

December 2, 2012

Digital Color Pictorial



Holy Family Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

December 10, 2012

Digital Color Pictorial



Santa and Sleigh Stamp Booklet
Postmaster
421 Eighth Ave., Rm. 2029B
New York, NY 10199-9998

December 13, 2012

Digital Color Pictorial

— Stamp Services, Marketing and Sales, 10-18-12

Supply Management

Purchase Card Electronic Reconciliation Begins

Effective October 19, 2012, all Expense, Capital, Vehparts, Invparts, and R&D purchase card holders (CHs) and credit card approving officials (CCAOs) must use U.S. Bank Access Online to electronically reconcile their monthly purchase card statements. U.S. Bank <https://wbt.access.usbank.com/> and the Purchasing Shared Services Center (PSSC) http://blue.usps.gov/purchase/operations/ops_impachome.htm are available to support the transition away from a paper-based reconciliation procedure to an online/electronic reconciliation procedure.

Over the past 2 months, the PSSC sent instructional emails addressed to all CHs and CCAOs explaining step-

by-step how to log in and set up their account profile in U.S. Bank Access Online, and provided two step-by-step training webinars that explained and demonstrated the new CH and CCAO electronic reconciliation procedures. In addition, U.S. Bank and the PSSC will continue to provide ongoing and as-needed support to individual CHs and CCAOs as they complete their online reconciliations for the first time in fiscal year 2013.

— Supply Management Infrastructure,
Supply Management, 10-18-12

Sustainability

Pest Management Update

Effective immediately the use of rodent (i.e., mice, rat, etc.) control “glue or sticky” traps is *prohibited* in Postal Service™ facilities.

Background

The Postal Service is in the process of updating and reissuing guidance and procedures associated with its Integrated Pest Management (IPM) program that establish pest prevention and suppression in an environmentally sound and cost-effective manner. The overall goal of the program is to implement pest control practices that emphasize nonchemical control techniques over chemical control techniques. The IPM program will minimize harm to the ecosystem, human health, and the environment; reduce the need for pesticide applications; reduce pest resistance to pesticides; and minimize pesticide waste.

Pest Control Services & Products

The Facility Services Category Management Center (CMC) is responsible for all commercial pest control and abatement services. Currently the Postal Service has two mandatory national suppliers for pest control services:

- Ecolab

■ Pipestone

Additional information regarding the national suppliers is available on the Supply Management website at <http://blue.usps.gov/purchase/facilities/FSCMC/fspestcontrol.htm>

Installation heads, facility managers, etc. are encouraged to use the national supplier pest control services since the Postal Service is in the process of updating and reissuing IPM guidance and ebuy catalog product prohibitions, and application restrictions may exist.

Control Prohibitions

The use of rodent (i.e. mice, rat, etc.) control “glue or sticky” traps is *prohibited* in Postal facilities.

Additional Information

Once available, updates to the IPM program guidance and procedures including prohibitions will be available on the Sustainability website at <http://blue.usps.gov/sustainability/>. If you have questions contact sustainability@usps.gov.

— Sustainability,
Chief Sustainability Officer, 10-18-12

Standardized Reporting Requirements and Operating Procedures for Environmental Notices of Violation and Regulatory Agency Site Visits

It is Postal Service™ policy to comply with all applicable local, state, and federal environmental regulations. A notice of violation (NOV), or similarly entitled actions, such as a warning letter or a notice of noncompliance, is issued to the Postal Service for failure to comply with an environmental regulation. These actions can be issued from a local, state, or federal agency and may occur as the result of a site visit or inspection by the respective agency.

Examples of noncompliance actions include, but are not limited to, the following:

- The issuance of an NOV from a state environmental protection agency for a Vehicle Maintenance Facility's noncompliance with the state's underground storage tank regulations.
- The issuance of a notice of noncompliance from a state environmental agency for the improper disposal of hazardous waste generated by a postal worker or contractor working at a postal facility.
- A warning letter issued by a state department of environmental protection for storm water violations.

Environmental Notices of Violation and Similarly Entitled Actions

The Office of Environmental Compliance and Risk Management, Office of Sustainability, is standardizing the tracking and reporting of all NOV's within the Postal Service. Tracking NOV's will ensure that timely and necessary actions are taken to respond to NOV's and that certain critical NOV's are referred to the Law Department, and it will assist in trend analysis to determine internal compliance-focused activities.

When an installation head or a facility department project manager becomes aware of an NOV, or similarly entitled action, issued by a local, state, or federal agency, he or she must send an electronic copy of the NOV to the respective regional manager of Environmental Compliance and Sustainability within 5 days of receipt.

Environmental Agency Inspections and Site Visits

The installation head or his/her designee must follow the Postal Service's “Standard Operating Procedure for Environmental Agency Inspections and Site Visits” to ensure appropriate authorization and facility compliance during

environmental agency inspections at postal facilities. For more information on this procedure, visit the “Compliance at My Facility” page on the Office of Sustainability website at http://blue.usps.gov/sustainability/environmental/compliance_requirements.htm

Similarly, the installation head must report visits and site inspections by a local, state, or federal environmental regulatory agency to the respective regional manager of Environmental Compliance and Sustainability immediately, regardless of whether the site visit is announced (pre-scheduled) or unannounced.

Office of Sustainability Points of Contact

For environmental regulatory agency visits and NOV's generated in the Northeast, Eastern, and Capital Metro

areas, and Headquarters-related facilities, send an email notification and/or electronic copy to Nick DeCarlo, Regional Manager Environmental Compliance and Sustainability at Nicholas.Decarlo@usps.gov

For environmental regulatory agency visits and NOV's generated in the Great Lakes, Western, Southern, and Pacific areas, send an email notification and/or electronic copy to Larry Hanna, Regional Manager Environmental Compliance and Sustainability at Larry.J.Hanna@usps.gov

— Sustainability,
Chief Sustainability Officer, 10-18-12



What's New on USPS.com?

Soon, the 'Find USPS Locations' option (PO Locator) — on Android, Blackberry, and iPhone — will be updated to include the following:

- Approved Postal Service™ provider locations.
- Pickup Service locations.
- Specific hours for Post Office™ services, such as passport services.

There will also be additional enhancements to increase ease of use and improve the user experience.

Of course, 'Find USPS Locations', is just one of the many tools that are available on mobile. You may also look up a ZIP Code™, calculate shipping prices, use Track and

Confirm, schedule a Next Day Pickup, scan shipping labels and QR codes, order supplies, and hold mail — all from your mobile device.*

These improvements are just in time for the busy holiday season.

Check out USPS Mobile® at <https://www.usps.com/mobile/info.htm> today!

* Options vary by device.

— Digital Access,
Channel Access, 10-18-12



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