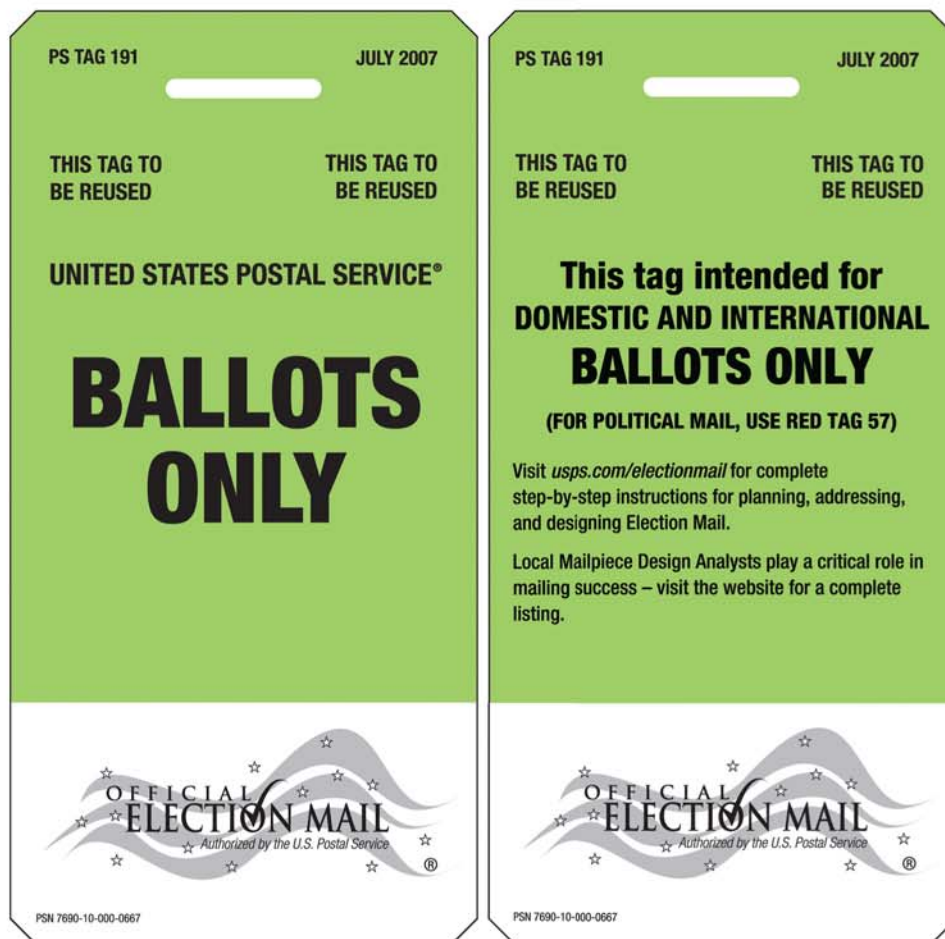


postal|bulletin

PUBLISHED SINCE MARCH 4, 1880

Official Election Mail

See page 3



51 | Flags of Our Nation Stamps Publicity Kit
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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

Be Prepared — Election and Political Mail on the Rise

Many states nationwide have adopted policies such as “No Excuse Absentee Voting” and “Vote-by-Mail.” These alternatives to voting at a polling station on Election Day provide the Postal Service™ with an opportunity to increase First-Class Mail® volume and revenue, and enhance the value of mail.

Leading up to the general election on November 6, 2012, Vote-by-Mail ballots and other mail prepared by election officials will be entering the mailstream. Concurrently, there will be Political Campaign Mail promoting candidates, referendums, and issues. During this time, Postal Service employees need to watch for this important time-sensitive mail and do their part to ensure each mailing receives the highest level of service.

This article contains important requirements and tips about how to handle Official Election Mail and Political Campaign Mail. Employees can also find additional details about their role in Election 2012 online at <http://blue.usps.gov/marketing/election.htm>. This site is the single source for information about the Postal Service’s election-related responsibilities and what postal employees need to know about proper handling of both Official Election Mail and Political Campaign Mail.

To attract this new volume and retain it, employees must be ready to provide reliable service for this very important and time-sensitive mail.

Here’s what postal employees need to do:

- Be alert for the green Tag 191, *Domestic and International Mail-In Ballots*, which identifies ballot mail.
- Be alert for the Official Election Mail logo, which is used to identify individual pieces of election mail. The logo may be printed in black, blue, or red ink.
- Promptly handle all ballot and official election mailings. Refer to the standard operating procedures beginning on page 8.

Official Election Mail



Official Election Mail is any mailpiece created by an authorized election official that is mailed to or from a citizen

of the United States for the purpose of participating in the voting process including:

- Vote-by-Mail ballots.
- Sample ballot materials.
- Voter registration cards.
- Absentee applications.
- Polling place notifications.

Working With Election Officials

Postmasters and station managers should expect to be contacted by election officials asking for help with their mailings. Their guidance will ensure ballots and other mail this election season are processed in the most efficient and timely manner. Here are a few things everyone should know:

- For information on preparing and sending election mail, election officials can visit www.usps.com/gov-services/gov-services.htm. This online resource is available to help plan and design Official Election Mail and provides links to:
 1. Mailpiece design analysts who can provide guidance on designing outbound and return envelopes that meet postal standards and help construct mailing plans.
 2. Publication 632, *State and Local Election Mail — User's Guide*, designed to help election officials make decisions about mailpiece design, address-list cleansing, classes of mail, options for reply mail, and obtaining postage discounts.
 3. Publication 631, *Official Election Mail — Graphic Guidelines and Logos*, provides detailed information on the print and color specifications for using the Official Election Mail logo. Only election officials can use this logo.

Free Absentee Ballots

Free absentee ballots are balloting materials consisting of postcard applications, ballots, voting instructions, and envelopes that may be sent through the mail without prepayment of postage. The provisions for mailing without postage are in *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 703.8. Free absentee balloting materials may be sent to and from state and local election officials and sent to enable persons in the following categories to apply for registration and vote by absentee ballot:

- Members of the Armed Forces in active service, and their spouses and dependents.

- Members of the U.S. Merchant Marine, and their spouses and dependents.
- U.S. citizens residing outside the territorial limits of the United States and the District of Columbia, and their spouses and dependents residing with or accompanying them.

Free absentee ballots must bear the indicia “U.S. Postage Paid 39 USC 3406.” Mail bearing this indicia does not require postage, and is not shortpaid. Absentee ballots prepared in compliance with DMM 703.8 “must not be detained or held for postage payment” (*Postal Operations Manual* (POM) 171.3).

The only other election materials that may be mailed without postage are identified in DMM 703.5, Free Matter for the Blind and Other Physically Handicapped Persons. All other mail sent by an election official requires postage prior to mailing.

Tag 191

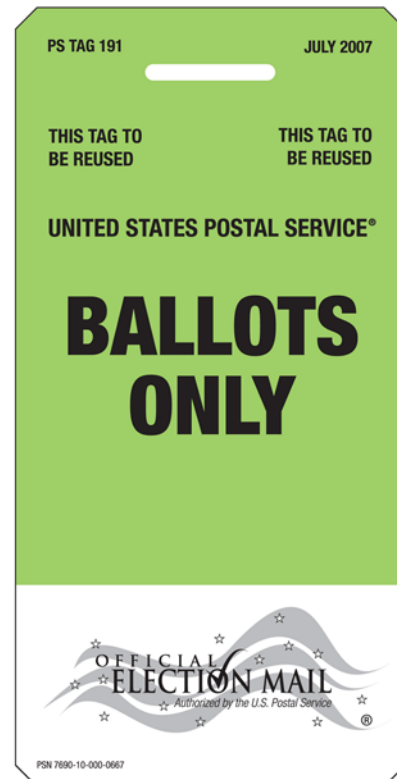
Use Tag 191 to identify trays and sacks containing domestic and international ballots. Each Post Office™ facility should maintain a sufficient supply of Tag 191 for local election officials. Order the tag from the Material Distribution Center (MDC) using the touch-tone order entry (TTOE) system: Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Tag 191:

PSIN:	TAG191
PSN:	7690-10-000-0667
Unit of Measure:	EA
Minimum Order Quantity:	250
Bulk Pack Quantity:	2000
Quick Pick Number:	N/A
Price:	\$0.1248
Edition Date:	07/07

Free Absentee Ballots



Express Mail Label 11-DOD for Military Absentee Voting



Military personnel in APO/FPO/DPO locations will be able to return absentee ballots via Express Mail® service using the Express Mail Label 11-DOD. This blue Express Mail label will be affixed to the top of the absentee ballot return envelope or flat. The absentee ballot return envelope may be as small as a #10 business-sized envelope or as large as a flat-sized envelope.

These Express Mail shipments will arrive from International Service Centers in Express Mail sacks and must remain in the Express Mail stream to the delivery unit. Both the “Waiver of Signature” request and “Guaranteed by End of Day” endorsement are printed on the blue label. No deviation for delivery by a specific time is necessary, and the shipments should always be delivered on the day they arrive at the delivery Post Office.

Express Mail postage will be paid by the federal government. No postage should be charged at the destination, regardless of the type of envelope or flat used — even if the original is a Business Reply Mail envelope or flat. Processing operations employees must ensure absentee ballot envelopes or flats with the Express Mail Label 11-DOD affixed at the top remain in the Express Mail stream and receive an Enroute scan event. Customer Service and Delivery employees must identify incoming absentee ballot envelopes or flats as Express Mail shipments and ensure they receive the appropriate scan events and are delivered as Express Mail.

Political Campaign Mail

Political Campaign Mail is any piece mailed for political campaign purposes by a registered political candidate, a campaign committee, or a committee of a political party to promote political candidates, referendums, or political campaigns. This mail may qualify for Nonprofit Standard Mail® prices (DMM 703). The following is further information on Political Campaign Mail:

- Mail meeting this definition is considered Political Campaign Mail regardless of whether the election is partisan or nonpartisan.

- A brochure promoting the candidacy of one or more registered candidates for elected offices on the local, state, or federal levels is a common example of a political campaign mailpiece.
- Political campaign mailpieces may bear an endorsement required by federal or state law that is similar to: “Paid for by the committee to elect John Smith and authorized by John Smith.”
- Specific responsibilities for handling political campaign mailings are detailed in POM 492.
- Mail from organizations, such as labor unions, religious groups, retiree organizations, and others that endorse specific candidates or political issues or engage in issue advocacy or voter mobilization is political message mail.

Tag 57, Political Campaign Mailing



Tag 57 Change June 26, 2012

To improve internal tracking of political message mail, the U.S. Postal Service® is expanding the use of Tag 57 to include political message mailings from Political Action Committees (PACs), Super-PACs, or other organizations engaging in issue advocacy or voter mobilization. The Postal Service wants to ensure that this volume receives visibility within the mailstream.

The DMM will remain unchanged. Eligibility rules remain unchanged. Expanded use of Tag 57 is for operational purposes only.

Use of Tag 57

Tag 57 can be used for any political campaign mailing by a registered political candidate, campaign committee, or committee of a political party, or political message mailing by a Political Action Committee (PAC), Super-PAC, or other organization engaging in issue advocacy or voter mobilization.

Tag 57 is a red container tag designed to provide visibility to Political Mail Campaign while it's in the mailstream.

Specific responsibilities for handling political campaign mailings are detailed in POM 492.

Use Tag 57 to identify trays and sacks containing Political Campaign Mail. Each Post Office and mail acceptance unit should maintain a sufficient supply of Tag 57 for its local political campaign mailers. Order the tag from the Material Distribution Center (MDC) using the touch-tone order entry (TTOE) system: Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Tag 57:

PSIN: TAG57
PSN: 7690-02-000-9965
Unit of Measure: EA
Minimum Order Quantity: 100
Bulk Pack Quantity: 4000
Quick Pick Number: 454
Price: \$0.0274
Edition Date: 03/77

The Postal Service is responsible for providing information to assist in the preparation and deposit of political campaign mailings, as well as for the proper acceptance, processing, delivery, and recording of these mailings. Our job is to ensure that each mailing is handled properly and with equal care and attention.

Be alert for the red Tag 57. Any political campaign mailing must be expedited through postal operations. Any delay in processing political campaign mailings must be documented. Here are some guidelines to follow:

Late Deposit

Inform mailers of the potential for late delivery when they attempt to deposit political campaign mailings that may be too late for delivery by the election date under Postal Service delivery objectives. Document and maintain this advice on the Late Arriving Mail Report (see page 13).

Report of Delays

Give immediate attention to any reported delay in processing or delivering political campaign mailings, and fully document inquiries made and subsequent action taken.

Handling of Undeliverable as Addressed Mail

If a significant amount of a campaign mailing is received that is undeliverable as addressed, postmasters must inform the applicable campaign office before taking any action to dispose of such mail. Postmasters should also coordinate any such situations with their area Political Campaign Mail coordinator.

Processing and Delivery Records

Managers, Business Mail Entry, and postmasters must keep documented records of all political campaign mail-

ings that are deposited or received at their offices, with particular attention to those deposited or received too late for timely delivery.

At a minimum, the documented records must include the following:

- The name of the mailer.
- A sample, photocopy, or description of the mailing.
- The date and time the mailing was received for dispatch or delivery.
- The Election Day deadline and, if applicable, the date of requested delivery.
- If applicable, the approximate number of pieces not delivered before the Election Day deadline and/or the date of requested delivery and the reasons why delivery was not timely.
- The approximate volume of any Standard Mail items consigned to waste as instructed by the mailer.

PostalOne! Sites

There is a feature in *PostalOne!*[®] for acceptance clerks to tag all political mailings.

*This is a Political Campaign mailing:

☐ Yes ☐ No

When processing a postage statement for political mailings, select the required “Yes” box for “This is a political campaign mailing” question. Checking the box is critical, as it will allow the Postal Service to extract data on political mailings. In addition to this feature, employees must maintain a manual Log for Official Election Mail and Political Campaign Mail (see page 11).

Refer to the standard operating procedures on pages 8–9.

Use of Lobbies and Postal Property

From now until the November election, postmasters and station managers can expect to receive inquiries concerning the use of Postal Service lobbies and grounds for election-related activities. It is critical that all employees communicate the same message to prevent any negative impact on the Postal Service.

Do *not* allow the following items to be placed or collected in a Post Office lobby, or anywhere on Postal Service property:

- Ballot boxes/receptacles.
- Voter registration materials, including absentee ballot applications.
- Freestanding signs or other structures, including tables, chairs, or furniture of any kind.

Do *not* allow the following materials to be deposited, posted, or displayed in a Post Office lobby, or anywhere on Postal Service property:

- Nonpostal flyers, pamphlets, signs, and other unauthorized literature, including partisan materials featuring photographs of elected officials, candidates, or political party symbols.

Note: Lobby bulletin boards are reserved solely for display of official postal and other approved governmental announcements. (See Handbook PO-209, *Retail Operations Handbook*, section 13-6.5).

Do *not* allow the following activities to take place in a Post Office lobby, or anywhere on Postal Service property (except for street frontage perimeter sidewalks that are not physically distinguishable from adjacent municipal or other public sidewalks):

- Any activity conducted in support of a campaign for election of an individual to any public office including depositing, posting, displaying, or distributing campaign literature; asking for or collecting signatures to put a candidate on an election ballot; or asking for or collecting contributions for a partisan organization or cause.

Note: Refer any questions about these prohibited activities, including the exception for street frontage perimeter sidewalks that are not physically distinguishable from adjacent public sidewalks, to the Law Department field office in your area.

These activities *may* be allowed in a Post Office lobby with the following limitations:

- Voter registration. Voter registration activities, if conducted in accordance with requirements contained in 39 C.F.R. § 232.1(h)(4).

Note: Refer any requests by any organization to conduct voter registration activities on Postal Service property to the Law Department field office in your area.

- Photography/Filming. Any kind of audio or visual recording of the interior of a Post Office or Postal Service building conducted for news, advertising, or commercial purposes requires prior permission from the Postal Service.

The Hatch Act — Permitted and Prohibited Political Activities of Employees

The Hatch Act is a federal law that restricts the political activity of federal employees (including Postal Service employees).

Under the Hatch Act, Postal Service employees may:

- Be candidates for public office in nonpartisan elections.
- Register and vote as they choose.
- Assist in voter registration drives.
- Express opinions about candidates and issues.

- Contribute money to political organizations.
- Attend political fundraising functions.
- Attend and be active at political rallies and meetings.
- Join and be an active member of a political party or club.
- Sign nominating petitions.
- Campaign for or against referendum questions, constitutional amendments, and municipal ordinances.
- Campaign for or against candidates in partisan elections.
- Make speeches for candidates in partisan elections.
- Distribute campaign literature in partisan elections.
- Hold office in political clubs or parties.

Postal Service employees may not:

- Use official authority or influence to interfere with an election.
- Solicit, receive, or collect political contributions unless both individuals are members of the same federal labor organization or employee organization, and the one solicited is not a subordinate employee.
- Knowingly solicit or discourage the political activity of any person who has business before the agency.
- Engage in political activity (including wearing political buttons or clothing) while on duty, wearing an official uniform, using a government vehicle, or in any government office.
- Be candidates for public office in partisan elections.
- Wear political buttons on duty.

Ignorance of the law is not an excuse. Get more information on the Hatch Act at <http://www.osc.gov/hatchact.htm>.

The Anti-Lobbying Act Lobbying Restrictions for Employees

The Anti-Lobbying Act is a federal law that prohibits Postal Service officers and employees *acting in their official capacity* from engaging in grassroots lobbying campaigns that directly or indirectly encourage the public to contact government officials in support of, or in opposition to, proposed or pending legislation. The Act only applies to the use of postal resources, and therefore does not apply to employees acting in their personal capacity.

Under the Act, a Postal Service employee acting in an official capacity may not participate in a press conference organized by a nongovernmental advocacy group called to criticize a legislative proposal and encourage the public to contact Congress to oppose the proposal. Nor may an employee acting in an official capacity ghostwrite statements for a grassroots lobbying campaign.

The Anti-Lobbying Act also prohibits the direct or indirect use of Postal Service funds to pay for grassroots lobbying materials intended to influence a member of

Congress, a jurisdiction, or an official of any government to support or oppose any legislation, law, ratification, policy, or appropriation. A series of letters on official stationery sent to mass mailers urging them to write to their elected representative to support specific legislation would constitute a prohibited direct expenditure under the Anti-Lobbying Act.

The provision of facilities, equipment, telephones, and other postal resources, to a private lobbying group for a grassroots lobbying campaign supporting specific legislation would also constitute a prohibited indirect expenditure under the Anti-Lobbying Act.

Advice concerning the Anti-Lobbying Act is available to Postal Service employees by calling their local Law Department field office.

Election 2012: Standard Operating Procedures for Acceptance Units

For Political Campaign Mail, POM 492 defines the responsibilities of the marketing manager (and staff). POM 492.32 states that marketing managers are responsible for ensuring that proper premailing assistance is provided to all committees of political parties, all candidates for public office, and all candidate campaign committees within their jurisdiction. Although not specifically addressed in the POM, Official Election Mail also deserves prompt attention during processing.

Responsibilities of the Manager, Marketing

The marketing manager (or designee) must do the following:

- Provide information to Processing and Distribution managers; postmasters; and the managers, Post Office Operations, on customer issues or mailing circumstances that may affect their operations.
- Monitor compliance of Business Mail Entry, Consumer Affairs, and the Business Service Network in meeting their responsibilities as listed in these standard operating procedures.

Responsibilities for the Business Mail Entry Unit Function

The manager, Business Mail Entry, and the Business Mail Entry Unit (BMEU) personnel must do the following:

- Ensure all mailing supplies (e.g., trays, sacks, labels, tags, and postage statements) requested by political parties, Political Action Committees (PACs), Super-PACs, Nonprofit/527s, candidates, and election officials to prepare their mail are available and provided promptly.
- Ensure all Business Mail Entry personnel are up to date with the information and procedures on Political Campaign Mail in POM 492, DMM 703.1.3, and Handbook DM-109, *Business Mail Acceptance*.
- Ensure prompt acceptance of Political Campaign Mail and Official Election Mail presented to the BMEU, as far as practicable.
- Ensure all trays, sacks, and containers containing Political Campaign Mail are identified with red Tag 57.
- Ensure all trays and sacks containing Official Ballot Mail are identified with green Tag 191.
- At *PostaOne!* sites, ensure that each political campaign mailing and official election mailing accepted in the BMEU is properly identified as a political mailing by clicking the "Yes" box to the question "This is a political campaign mailing". This action does not negate the need to enter the mailing on the Log for Official Election Mail and Political Campaign Mail.
- Ensure that all mailings eligible for Tag 57 and all Official Ballot mailings accepted in the BMEU/DMU are entered on the Log for Official Election Mail and Political Campaign Mail.
- Ensure each accepted political campaign mailing and official election mailing is placed in a designated container that is then placed in an area designated only for these types of mailings.
- Immediately call or otherwise notify the processing supervisor after the accepted Political Campaign Mail or Official Election Mail is placed in the designated staging area.
- Record the time of the call or notification and the name of the processing supervisor notified on the Log for Official Election Mail and Political Campaign Mail.
- Enter the time the mail is picked up by processing personnel from the designated staging area on the Log for Official Election Mail and Political Campaign Mail.
- Observe the designated, segregated staging area for accepted political campaign mailings and official election mailings, on a continual basis, and make sure that the mail is promptly handled.
- Publicize the schedule of mail preparation seminars in the district to all candidates, political mailers, and election officials; schedule additional seminars as needed and ensure that all Political Campaign Mail signage is posted in the BMEU or shared with mail preparers.
- Monitor the political campaign mailings and official election mailings accepted, and report any preparation problems by completing the Issue Report (see page 12). Send copies to the manager, Business Mail Entry, and the designated district political mail coordinator.

Responsibilities for the Mailing Requirements Function

The manager, Business Mail Entry, who oversees the mailing requirements personnel must do the following:

- Ensure all mailing requirements personnel are up to date with the information and procedures on Political Campaign Mail in POM 492, DMM 703.1.3, and Handbook DM-109.

Election 2012: Standard Operating Procedures for Convenience Deposit Point Acceptance and Associate Offices*Responsibilities*

Personnel at Convenience Deposit Point (CDP) acceptance locations must do the following:

- Follow all existing procedures for receiving mailings at the CDP for transport to the BMEU.
- Ensure all containers (trays and sacks) of Political Campaign Mail are identified with red Tag 57.
- Ensure all containers (trays and sacks) of political message mail are identified with red Tag 57 (new procedure).
- Ensure all containers (trays and sacks) of ballot mail are identified with green Tag 191. **Note:** Tag 191 is to be used only to identify ballot mail. It should not be

used to identify containers of other types of Official Election Mail, such as polling place notices, voter registration notices, or other ballot-related materials.

- Place political campaign mailings and official election mailings received at the CDP in a separate transport container or cart.
- Place a red Tag 57 or green Tag 191, as appropriate, on the outside of the transport cart along with the orange unverified permit mail tag.
- Place transport containers with political campaign mailings and official election mailings on the earliest available dispatch.
- Keep records of political campaign mailings and official election mailings received and dispatched from the CDP to the BMEU on the Log for Official Election Mail and Political Campaign Mail.
- Document any inquiries and actions taken in response to delayed processing or delivery of Political Campaign Mail or Official Election Mail on the Issue Report.
- Notify the district Election 2012 coordinator of any delays or processing issues with Political Campaign Mail or Official Election Mail on the Issue Report.

Advance Notification of Mailing Form

ADVANCE NOTIFICATION OF MAILING for Official Election Mail or Political Campaign Mail <i>(Recommended for mailings over 25,000 pieces)</i>	
TYPE OF MAILING (check one): <input type="checkbox"/> Official Election Mail <input type="checkbox"/> Political Campaign Mail	
TO: POSTMASTER City, State: _____ ZIP+4 Code: _____	FROM: MAIL OWNER Office/Org. Name: _____ Address: _____ City, State: _____ ZIP+4 Code: _____
POST OFFICE OF ENTRY: 	MAIL OWNER'S CONTACT PERSON:
DATE OF MAILING: 	PHONE: ZIP CODE RANGES IN MAILING:
MAILING VOLUME (number of pieces): 	MAILPIECE TYPE (check one): <input type="checkbox"/> Letter <input type="checkbox"/> Flat <input type="checkbox"/> Other _____
CLASS OF MAIL (check one): <input type="checkbox"/> First-Class Mail <input type="checkbox"/> First-Class Mail–FREE Absentee Ballots for Overseas Military Personnel <input type="checkbox"/> Standard Mail <input type="checkbox"/> Nonprofit Standard Mail <input type="checkbox"/> Other _____	POSTAGE PAID BY (check one): <input type="checkbox"/> First-Class Mail Stamps <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Metered Postage <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Other _____
NAME OF MAILING AGENT: Name: _____ Address: _____ City, State: _____ ZIP+4 Code: _____	MAILING AGENT'S CONTACT PERSON: PHONE: TARGET DELIVERY DATE(S):

PLEASE ATTACH A SAMPLE OF THE MAILPIECE TO THIS FORM.

SIGNED: _____

POSTMASTER – PLEASE RETURN A COPY OF THIS COMPLETED FORM TO:

[INSERT NAME OF 2012 ELECTION COORDINATOR]

Election 2012 Coordinator

U.S. Postal Service

[ADDRESS] _____

[CITY, STATE, ZIP+4 CODE] _____

Phone: _____ FAX: _____

E-mail: _____

Log for Official Election Mail and Political Campaign Mail

[illegible]

Issue Report for Official Election Mail or Political Campaign Mail

Issue Report for Official Election Mail or Political Campaign Mail <small>This report may be initiated by a mailer inquiry or by a Postal Service employee.</small>
Report Filing Information Type of Mailing (check one): <input type="checkbox"/> Official Election Mail <input type="checkbox"/> Political Campaign Mail Date Issue Reported: _____ Person Reporting the Issue: _____ Phone: _____ Office Name: _____
Mailpiece Details Permit No: _____ Office Where Permit is Held: _____ Name of Permit Holder: _____ Phone/Address/Contact Information on Mailpiece: _____ _____ _____ Contact name (if known): _____ _____
Issue Details Briefly explain the problem: _____ _____ _____ Explain the resolution and status: _____ _____ _____ _____
PLEASE RETURN A COPY OF THIS COMPLETED FORM TO:

[INSERT NAME OF 2012 ELECTION COORDINATOR]

Election 2012 Coordinator

U.S. Postal Service

[ADDRESS] _____

[CITY, STATE, ZIP+4 CODE] _____

Phone: _____ FAX: _____

E-mail: _____

Late Arriving Mail Report

Late Arriving Mail Report for Official Election Mail or Political Campaign Mail	
Report Filing Information	
Type of Mailing (check one): <input type="checkbox"/> Official Election Mail <input type="checkbox"/> Political Campaign Mail	
Date Issue Reported: _____	
Person Reporting the Issue: _____ Phone: _____	
Office Name: _____ ZIP Code _____	
Mailpiece Details	
Permit No: _____ Office Where Permit is Held: _____	
Name of Permit Holder: _____	
Phone/Address/Contact Information on Mailpiece: _____ _____	
Contact name (if known): _____	
Acceptance Details	
Date and Time Mail Arrived at Office: _____	
Sack/Tray/Tub Count: _____ Estimated Number of Pieces: _____	
Disposition of Mail: _____	
Explain when and how the mail was discovered: _____ _____ _____	
PLEASE RETURN A COPY OF THIS COMPLETED FORM TO:	

[INSERT NAME OF 2012 ELECTION COORDINATOR]

Election 2012 Coordinator

U.S. Postal Service

[ADDRESS] _____

[CITY, STATE, ZIP+4 CODE] _____

Phone: _____ FAX: _____

E-mail: _____

Frequently Asked Questions

Service-Related Q&A

1. Will the Postal Service's network consolidations affect delivery of political or election mail?

No. Due to the volume of high-priority mail predicted for the election as well as the holiday mailing seasons, no consolidating activities will be conducted from September through December 2012.

Any planned consolidations will have no impact on the delivery of election-related or political mail for the November elections.

Nearly all consolidating activities in 2012 will occur in August and will be somewhat modest in nature.

2. Registrars of voters generally sweep Postal Service facilities to pick up completed ballots that arrive close to the voting deadline on Election Day. Will these pick-up activities be impacted by network consolidations?

No. Postal Service officials at the district level are in regular communications with the registrars of voters and will coordinate the handling of completed ballots on Election Day.

Official Election Mail Q&A

1. What is Official Election Mail?

Official Election Mail is any mailpiece created by an authorized voting registration official that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. It includes mail-in ballots, absentee ballots, balloting materials, voter registration cards, absentee applications, and polling place notifications.

2. Is political mail sent by candidates running for elected offices considered to be Official Election Mail?

No. Official Election Mail does *not* include Political Campaign Mail.

3. What is Tag 191?

Tag 191, *Domestic and International Mail-In Ballots*, is a green container tag used since November 2007. It may be used by elections officials to identify trays and sacks of their ballot mail destined for either domestic or international addresses. The tag provides greater visibility to ballot mail during Postal Service handling.

4. Can Tag 191 be used on any mailpiece that displays the Official Election Mail logo?

No. The green Tag 191 may be used only to identify ballots addressed for domestic or international delivery. The tag is not to be used to identify containers of

other types of Official Election Mail, such as polling place notices, voter registration notices, or other ballot-related materials. Tag 191 also may not be used by organizations or individuals to send materials that promote political candidates, referendums, or political campaigns. To identify Political Campaign Mail, registered campaign mailers may continue to use the red Tag 57, *Political Campaign Mailing*.

5. Is Tag 191 required to be on containers of ballots and balloting materials?

No. The use of Tag 191 is recommended, but not required.

6. Is Tag 191 reusable?

Yes. Once containers ballots or balloting materials have been emptied, Tag 191 should be removed from the trays and sacks and retained by Postal Service employees for reuse.

7. Since election officials are not supposed to use Tag 191 on nonballot mail such as polling place notices and voter registration forms, can they use Tag 57 to identify their mailing containers?

No. Tag 57 is only to be used to identify trays and sacks of Political Campaign Mail sent by a registered political candidate, campaign committee, or committee of a political party to promote political candidates, referendums, or political campaigns (partisan or nonpartisan). New this year: Tag 57 also can be used to identify political message mail.

8. How do Post Offices get a supply of Tag 191?

Post Offices can order Tag 191 from the Material Distribution Center (MDC) using normal ordering procedures (see page 4). Post Offices should maintain a sufficient supply of Tag 191 to meet the needs of their local election officials.

9. What is the Official Election Mail logo?

The Official Election Mail logo is a registered trademark image that may only be used by elections officials. The logo design features an interpretation of the stars and stripes of the American flag and the words "Official Election Mail" and "Authorized by the U.S. Postal Service." The design, color, and placement specifications for the logo are detailed in Publication 631, *Official Election Mail Graphic Guidelines and Logos*, which is available online at <http://about.usps.com/publications/pub631.pdf>.

10. Why was the Official Election Mail logo created?

The logo was created by the Postal Service in cooperation with the Joint Election Official Liaison Committee to help federal, state, and local elections officials carry out their responsibilities under the National Voter Registration Act of 1993.

11. Who can use the Official Election Mail logo?

The Official Election Mail logo can be used on any mailpiece created by an elections official that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. Official Election Mail includes balloting materials, voter registration cards, absentee applications, polling place notifications, and voter reply mail. Use of the logo must comply with the design specifications in Publication 631.

12. Are elections officials required to use the Official Election Mail logo?

No. Use of the logo is not required, but the Postal Service does encourage election officials to use the logo on their Official Election Mail materials. Use of the Official Election Mail logo helps recipients recognize a mailpiece as important and distinct from other mail. The logo also serves to identify Official Election Mail to Postal Service workers and distinguish it from the thousands of other mailpieces that are processed daily.

13. Does use of the Official Election Mail logo provide upgraded service for Official Election Mail during Postal Service processing?

No. Use of the logo is not intended to upgrade the level of service paid for or be a substitute for required postage.

14. Are there any Postal Service publications to help elections officials with preparing their mail?

Yes. Publication 632, *State and Local Election Mail User's Guide*, is designed to help elections officials make decisions involving the design of their mailpiece, address list cleansing, class of mail, options for reply mail, and obtaining postage discounts. Publication 632 recommends that elections officials consult with the local mailpiece design analyst (MDA) before mailing and includes a checklist that elections officials can follow to help them achieve a successful mailing. Quick Service Guides (series 240 for Standard Mail letters and 340 for Standard Mail flats), available at <http://pe.usps.com>, are also helpful for mail preparation guidelines.

15. Can all ballots be mailed free of postage?

No. Only balloting materials consisting of postcard applications, ballots, voting instructions, and envelopes may be sent through the mail without prepayment of postage to enable persons in the following categories to apply for registration and vote by absentee ballot (in federal elections only) when absent from the place of voting residence and otherwise eligible to vote as an absentee:

- a. Members of the Armed Forces in active service and their spouses and dependents.

- b. Members of the U.S. Merchant Marine and their spouses and dependents.

- c. U.S. citizens residing outside the territorial limits of the United States and the District of Columbia, and their spouses and dependents residing with or accompanying them.

All other types of ballots and balloting materials must bear postage using a permit imprint, postage meter, adhesive stamp, or other acceptable method of postage payment prior to mailing.

However, short-paid and unpaid absentee balloting materials must never be returned to the voter for additional postage. Postage is collected from the election office upon delivery or at a later date.

16. Are there requirements for mailpieces prepared as free absentee ballots?

Yes. To be mailable without prepayment of postage, mailpieces must bear the "U.S. Postage Paid 39 USC 3406" format under DMM 703.8.0. In addition, these balloting materials must be deposited at a U.S. Post Office, an overseas U.S. military post office, or an American Embassy or American Consulate.

17. When I see the indicia that reads, "U.S. Postage Paid, 39 USC 3406," does that mean the mailpiece only has 39-cent postage?

No. That statement refers to Title 39 of the United States Code, which is a federal statute requiring the Postal Service to provide free mail service for absentee balloting materials for active military, merchant marines, U.S. citizens living overseas, and eligible spouses and dependents (see DMM 703.8.0). These mailpieces are not short-paid, and no additional postage is needed.

18. Are there mailpiece design requirements for free absentee ballots?

Yes. Qualifying mailpieces must be formatted to meet the design requirements in DMM 703.8.2.

19. Can absentee ballots for state or local elections be mailed free?

No. The provisions in DMM 703.8.0 for mailing free absentee balloting materials only apply to ballot materials for *federal* elections.

20. If ballots are found in the mailstream without postage or with insufficient postage, should the normal procedures for short-paid mail be followed?

No. Short-paid and unpaid absentee balloting materials must never be returned to the voter for additional postage. Postage is collected from the election office upon delivery or at a later date. Do not delay delivery of balloting materials. Uniformed (military) and overseas absentee ballots bearing an indicia

“U.S. Postage Paid 39 USC 3406” are not short-paid, and no additional postage is needed. DMM 703.8.0

21. Do all ballot mailings bear an address correction service request endorsement? If so, how is this handled?

There is no requirement for election mail to use an address correction service request endorsement. Election offices may use one, if desired, to obtain a notice that a voter has submitted a change of address for the purpose of mail forwarding. This would allow the election office to contact the voter to determine if they have actually moved or if they are simply having mail forwarded for a reason not related to a move.

If the election office does not request an address correction service, then they may not learn that a voter may have moved for as much as 1 year after the move, during which time the Postal Service forwards the mail to a new address.

22. The local elections office asked our Post Office if they could place one of their ballot collection receptacles in our lobby. The ballots dropped into the receptacle would not have postage affixed and would not enter the mailstream. The elections official would retrieve the receptacle on Election Day. Can we allow the elections office to place their ballot collection receptacle in our lobby as a convenience to voters?

No. Postal Service policy does not permit placement of an elections office ballot collection receptacle in a Post Office lobby.

23. What election-related materials are allowed to be placed in Postal Service lobbies?

Postal Service policy does not permit placement of election-related materials in Post Office lobbies or anywhere on Postal Service property.

24. Is there a website where elections officials can get information on mailing?

Yes. Direct election officials to the Elections Officials' Mailing Resource site at www.usps.com/electionmail.

Political Campaign Mail Q&A

1. What is Political Campaign Mail?

Political Campaign Mail is defined as materials mailed at commercial First-Class Mail or Standard Mail prices for political campaign purposes by a registered political candidate, campaign committee, or committee of a political party. This includes any *public election* — partisan or nonpartisan — for which there is a ballot.

2. A lot of mail looks like Political Campaign Mail. What kinds of pieces are not considered to be Political Campaign Mail?

Mail from organizations, such as labor unions, religious groups, retiree associations, and others that endorse specific candidates or political issues is *not* Political Campaign Mail. However, this mail is considered “political message mail” and can be identified with Tag 57 for processing.

3. What is Tag 57?

Tag 57 is a red container tag designed to provide visibility to political campaign mail while it's in the mailstream.

4. What kind of mail can Tag 57 be used for?

Tag 57 can be used for any political campaign mailing by a registered political candidate, campaign committee, or committee of a political party. **A change for this year now allows and encourages use of Tag 57 on political message mailings by Political Action Committees (PACs), Super-PACs, or other organizations engaged in issue advocacy or voter mobilization.**

5. Will the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM) or eligibility rules for Political Campaign Mail change?

No. The DMM will not change, nor will eligibility rules. The expanded use of Tag 57 is for operational purposes only.

6. Why is the Postal Service expanding use of Tag 57?

The Postal Service is expanding use of Tag 57 to improve visibility of political message mail in the network so that we can more efficiently track revenue and volume. This also will help the Postal Service better plan for the next election cycle.

7. Is the use of Tag 57 required on all containers of Political Campaign Mail?

No. The use of Tag 57 is optional, but the Postal Service does encourage mailers to use the tag to identify trays and sacks of Political Campaign Mail and political message mail while it's in the mailstream.

8. Is Tag 57 reusable?

Yes. Once containers of Political Campaign Mail and political message mail have been emptied, Tag 57 should be removed from the trays and sacks and retained by Postal Service employees for reuse.

9. How do Post Offices get a supply of Tag 57?

Post Offices can order Tag 57 from the Material Distribution Center (MDC) using normal ordering procedures (see page 6). Post Offices should maintain a sufficient supply of Tag 57 to meet their local needs.

10. Are the handling procedures for partisan and non-partisan Political Campaign Mail different?

No. Nonpartisan political campaign mailings must receive the same treatment as partisan political campaign mailings.

11. Where can I find the Postal Service procedures for handling Political Campaign Mail?

Specific responsibilities for handling political campaign mailings are detailed in *Postal Operations Manual* (POM) 492.

— *Transactions and Correspondence,
Domestic Products, 7-26-12*

Publicity Kit: Official Election Mail and Political Campaign Mail

November 6, 2012, is the date of the next presidential election. In addition to the race for the presidency, there will be big races for the House, the Senate, and state governors — and other state and local elections.

Elections generate both Political Campaign Mail and Official Election Mail, including vote-by-mail ballots. Twenty-seven states plus the District of Columbia allow no-excuse voting by mail. Another 21 states allow excuse-only absentee voting, and Oregon and Washington are vote-by-mail only states.

We expect greater than usual volume of Official Election Mail and Political Campaign Mail this year. Therefore, we need to be especially cognizant about the proper handling of this mail — including ballot mail — and of any concerns by election officials, secretaries of states, elected officials, candidates, the news media, and the general public regarding possible changes in service standards and how these changes might affect this mail.

It is crucial that we communicate that we are taking steps to ensure the smooth processing and timely delivery of Official Election Mail, Political Campaign Mail, and ballot mail — both inbound and outbound.

This initial Official Election Mail and Political Campaign Mail publicity kit is designed to help you communicate with employees, customers, and the news media about Official Election Mail, Political Campaign Mail, and military ballots.

Refer any inquiries from city, state, or federal officials concerning the handling of Official Election Mail, Political Campaign Mail, and ballot mail to Government Relations and Public Policy, and direct all media inquiries to Corporate Communications.

Key Employee Message

Election Mail Is Everyone's Responsibility — From the letter carrier who delivers a ballot to the Business Mail Acceptance clerk who accepts and enters a bulk mailing, every Postal Service™ employee has a role and responsibility to understand and implement consistent regulations on identifying and processing Official Election Mail and Political Campaign Mail. It's vital to the nation, and an important revenue stream for the Postal Service.

Key Messages (for external audiences)

- Mail is an increasingly important part of the U.S. election, and we are confident in the dependable and

timely delivery of Official Election Mail and Political Campaign Mail.

- Due to the volume of high-priority mail predicted for the election as well as the holiday mailing seasons, no consolidating activities will be conducted from September through December 2012.
- Any planned consolidations will have no impact on the delivery of Official Election Mail or Political Campaign Mail for the November elections.
- Nearly all consolidating activities in 2012 will occur in August and will be somewhat modest in nature due to the recently concluded moratorium and a 90-day employee notification process.
- The timely processing and delivery of Political Campaign Mail promoting candidates and causes is essential for the success of this election mailing season. Training and stand-up talks are planned for employees.
- For all remaining primary elections of this election cycle, the U.S. Postal Service® is instituting a state-by-state outreach program to ensure election boards, political candidates, and mailers are aware of the deadlines for the election mail process.
- Local Postal Service officials continue to be in contact with the offices of registrars of voters to ensure that election mail and completed ballots are handled efficiently and processed in accordance with established procedures.
- We are proud of mail's popularity as an efficient and effective means for citizens to participate in the voting process. The changes we are seeking to make will ensure affordable mail service, which will support the democratic process for years to come.

Definitions

Official Election Mail is any mailpiece created by an authorized voting registration official that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. It includes:

- Mail-in ballots.
- Ballot materials.
- Voter registration cards.
- Absentee applications.
- Polling place notifications.

Official Election Mail does *not* include Political Campaign Mail.

Free Absentee Ballots are balloting materials consisting of postcard applications, ballots, voting instructions, and envelopes that may be sent through the mail without prepayment of postage. The absentee ballot provisions in *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) 703.8.0* for mailing without postage are for federal elections including special elections of a federal nature. They are not for local elections. Free absentee balloting materials may be sent to and from state and local election officials and sent to enable persons in the following categories to apply for registration and vote by absentee ballot:

- a. Members of the Armed Forces in active service, and their spouses and dependents.
- b. Members of the U.S. Merchant Marine, and their spouses and dependents.
- c. U.S. citizens residing outside the territorial limits of the United States and the District of Columbia, and their spouses and dependents residing with or accompanying them.

All other types of ballots and balloting materials *must* bear postage using a permit imprint, postage meter, adhesive stamp, or other acceptable method of postage payment.

Tag 191, *Domestic and International Mail-In Ballots*, is a container tag that is green in color and has been in use since November 2007. Election officials may use the tag to identify trays and sacks of their ballot mail destined for either domestic or international addresses. The tag provides greater visibility to ballot mail during Postal Service handling.

Tag 57 Change: Effective June 26, 2012

In an effort to improve internal tracking of political message mail, the U.S. Postal Service is expanding the use of Tag 57 to include political message mailings from Political Action Committees (PACs), Super-PACs, or other organizations engaging in issue advocacy or voter mobilization. The Postal Service wants to ensure that this volume receives visibility within the mailstream.

The expanded use of Tag 57 is only an operational change. The DMM and eligibility rules remain unchanged.

Use of Tag 57

The following can use Tag 57 for any political campaign mailing:

- Registered political candidate.

- Campaign committee.
- Committee of a political party.
- *Political Action Committee (PAC), Super-PAC, or other organization engaging in issue advocacy or voter mobilization that is conducting a political message mailing.*

Tag 57 is a red container tag designed to provide visibility to Political Campaign Mail while it's in the mailstream.

Specific responsibilities for handling political campaign mailings are detailed in *Postal Operations Manual (POM) 492*. See also Publication 632, *State and Local Election Mail — User's Guide*, for more information:

- <http://about.usps.com/publications/pub632.pdf>
- <http://about.usps.com/publications/pub632/welcome.htm>

Military Ballots and APO/FPO Mail Messages

- Even in times of war, we have delivered the most fundamental symbol of democracy — a ballot. One of the efforts of which we're proudest is our contribution to seeing that the brave men and women of our armed forces serving abroad, including in Iraq and Afghanistan, can vote.
- All American voters living overseas, whether civilian or military, have the opportunity to mail their completed ballots back home *free of charge* by using either the APO/FPO Post Office or by hand-delivering their ballots to the nearest American embassy or consulate.
- The U.S. Postal Service and the Military Postal Service Agency again have joined forces to expedite the delivery of absentee ballots to overseas military personnel. There are special procedures for APO/FPO absentee ballots for the 2012 presidential general election. These procedures are in effect between January 1, 2012, and the end of the election cycle.
- Ideally, election officials should mail absentee ballots at least 30–45 days before the November 6 election.
- Trays or containers of absentee ballot mail may be identified using Tag 191, clearly labeling the mail as containing ballots.
- APO/FPO-destined absentee ballots will be sent from local Post Offices to the nearest processing and distribution center for further processing.
- Overseas U.S. military personnel will be returning their absentee ballots via the Military Postal Service (APO/FPO), and civilian citizens via American embassies or consulate offices or the international mail system.

- The ballots will arrive by international transportation at one of the USPS® gateway offices for Customs clearance and initial processing at select designated offices (ISC/P&DC).
- At these facilities, the mail is processed in an initial domestic primary sort for distribution throughout the United States.
- The proposed legislation provides only an alternative for how completed ballots are returned to the United States, and the Postal Service will continue to be a mailing option.
- Military men and women serving overseas can mail their ballots free of charge. FedEx would charge as much as \$23.50 for a ballot to be returned to the United States — within 1 to 5 days. There is no guarantee by FedEx that the ballot will be delivered overnight.
- While problems are rare, they usually involve incorrect or bad addresses and the late entry of ballots into the mail system by state elections officials. Poor quality barcodes also can be an issue.
- The Military Postal Service Agency (MPSA) will standardize APO/FPO addresses before the November election. State election officials provide address files to MPSA. MPSA alerts state officials of incorrect addresses. States that do not provide files will not have updated change-of-address (COA) information. Responsibility lies with the state, not with MPSA or USPS.
- Our experience tells us voting by mail works and that the Postal Service can be trusted and counted on to deliver ballots in a timely manner. In June 2006, USPS was honored by a resolution in both the Louisiana House of Representatives and the Louisiana Senate for “exemplary service,” when, following hurricanes Katrina and Rita, the state held its largest vote-by-mail effort.
- The men and women of our military are risking their lives in support of the democratic principles of our nation. We owe it to them to make sure that their votes — each and every one of them — is counted. This means that every process must be well-thought-out, thoroughly tested, and leave no room for error. We have been delivering mail for military members for more than 200 years.

Talking Points

- Mail is an increasingly important part of the U.S. election, and we are confident in the dependable and timely delivery of election mail.

- The U.S. Postal Service handled 22 million ballots in 2008 and 10.5 million in 2010. We expect to handle more than 25 million ballots in 2012.
- No consolidating activities will be conducted from September through December 2012.
- We are proud of mail’s popularity as an efficient and effective means for citizens to participate in the voting process.

Service-Related Q&A

1. Will the Postal Service’s network consolidations affect delivery of political or election mail?

No. Due to the volume of high-priority mail predicted for the election as well as the holiday mailing seasons, no consolidating activities will be conducted from September through December 2012.

Any planned consolidations will have no impact on the delivery of election-related or political mail for the November elections.

Nearly all consolidating activities in 2012 will occur in August and will be somewhat modest in nature.

2. Registrars of voters generally sweep Postal Service facilities to pick up completed ballots that arrive close to the voting deadline on Election Day. Will these pick-up activities be impacted by network consolidations?

No. Postal Service officials at the district level are in regular communications with the registrars of voters and will coordinate the handling of completed ballots on Election Day.

Political Campaign Mail Q&A

1. What is Political Campaign Mail?

Political Campaign Mail is defined as materials mailed at commercial First-Class Mail or Standard Mail prices for political campaign purposes by a registered political candidate, campaign committee, or committee of a political party. This includes any *public election* — partisan or nonpartisan — for which there is a ballot.

2. A lot of mail looks like Political Campaign Mail. What kinds of pieces are not considered to be Political Campaign Mail?

Mail from organizations, such as labor unions, religious groups, retiree associations, and others that endorse specific candidates or political issues is *not* Political Campaign Mail. However, this mail is considered “political message mail” and can be identified with Tag 57 for processing.

3. What is Tag 57?

Tag 57, *Political Campaign Mailing*, is a red container tag designed to provide visibility to political campaign mail while it's in the mailstream.

4. What kind of mail can Tag 57 be used for?

Tag 57 can be used for any political campaign mailing by a registered political candidate, campaign committee, or committee of a political party. **A program change for this year now allows and encourages use of Tag 57 on political message mailings by Political Action Committees (PACs), Super-PACs, or other organizations engaged in issue advocacy or voter mobilization.**

5. Will the DMM or eligibility rules for Political Campaign Mail change?

No. The DMM will not change, nor will eligibility rules. The expanded use of Tag 57 is only an operational change.

6. Why is the Postal Service expanding use of Tag 57?

The Postal Service is expanding use of Tag 57 to improve visibility of political message mail in the network so that we can more efficiently track revenue and volume. This also will help the Postal Service better plan for the next election cycle.

7. Is the use of Tag 57 required on all containers of Political Campaign Mail?

No. The use of Tag 57 is optional, but the Postal Service does encourage mailers to use the tag to identify trays and sacks of Political Campaign Mail and political message mail while it's in the mailstream.

8. Is Tag 57 reusable?

Yes. Once containers of Political Campaign Mail and political message mail have been emptied, Tag 57 should be removed from the trays and sacks and retained by Postal Service employees for reuse.

9. How do Post Offices get a supply of Tag 57?

Post Offices can order Tag 57 from the Material Distribution Center (MDC) using normal ordering procedures. Post Offices should maintain a sufficient supply of Tag 57 to meet their local needs.

10. Are the handling procedures for partisan and non-partisan Political Campaign Mail different?

No. Nonpartisan political campaign mailings must receive the same treatment as partisan political campaign mailings.

11. Where can I find the Postal Service procedures for handling Political Campaign Mail?

Specific responsibilities for handling political campaign mailings are detailed in *Postal Operations Manual* (POM) 492.

Official Election Mail Q&A

1. What is Official Election Mail?

Official Election Mail is any mailpiece created by an authorized voting registration official that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. It includes mail-in ballots, absentee ballots, balloting materials, voter registration cards, absentee applications, and polling place notifications.

2. Is political mail sent by candidates running for elected offices considered to be Official Election Mail?

No. Official Election Mail does *not* include Political Campaign Mail.

3. What is Tag 191?

Tag 191, *Domestic and International Mail-In Ballots*, is a green container tag used since November 2007. It may be used by elections officials to identify trays and sacks of their ballot mail destined for either domestic or international addresses. The tag provides greater visibility to ballot mail during Postal Service handling.

4. Can Tag 191 be used on any mailpiece that displays the Official Election Mail logo?

No. The green Tag 191, *Domestic and International Mail-In Ballots*, may be used only to identify ballots addressed for domestic or international delivery. The tag is not to be used to identify containers of other types of Official Election Mail, such as polling place notices, voter registration notices, or other ballot-related materials. Tag 191 also may not be used by organizations or individuals to send materials that promote political candidates, referendums, or political campaigns. To identify Political Campaign Mail, registered campaign mailers may continue to use the red Tag 57, *Political Campaign Mailing*.

5. Is Tag 191 required to be on containers of Official Election Mail?

No. The use of Tag 191 is recommended, but not required.

6. Is Tag 191 reusable?

Yes. Once containers of Official Election Mail have been emptied, Tag 191 should be removed from the trays and sacks and retained by Postal Service employees for reuse.

7. Since election officials are not supposed to use Tag 191 on nonballot mail such as polling place notices and voter registration forms, can they use Tag 57 to identify their mailing containers?

No. Tag 57, *Political Campaign Mailing*, is only to be used to identify trays and sacks of Political Campaign Mail sent by a registered political candidate,

campaign committee, or committee of a political party to promote political candidates, referendums, or political campaigns (partisan or nonpartisan). New this year: Tag 57 also can be used to identify political message mail.

8. How do Post Offices get a supply of Tag 191?

Post Offices can order Tag 191 from the Material Distribution Center (MDC) using normal ordering procedures. Post Offices should maintain a sufficient supply of Tag 191 to meet the needs of their local election officials.

9. What is the Official Election Mail logo?

The Official Election Mail logo is a registered trademark image that may only be used by elections officials. The logo design features an interpretation of the stars and stripes of the American flag and the words "Official Election Mail" and "Authorized by the U.S. Postal Service." The design, color, and placement specifications for the logo are detailed in Publication 631, *Official Election Mail Graphic Guidelines and Logos*, which is available online at <http://about.usps.com/publications/pub631.pdf>.

10. Why was the Official Election Mail logo created?

The logo was created by the Postal Service in cooperation with the Joint Election Official Liaison Committee to help federal, state, and local elections officials carry out their responsibilities under the National Voter Registration Act of 1993.

11. Who can use the Official Election Mail logo?

The Official Election Mail logo can be used on any mailpiece created by an elections official that is mailed to or from a citizen of the United States for the purpose of participating in the voting process. Official Election Mail includes balloting materials, voter registration cards, absentee applications, polling place notifications, and voter reply mail. Use of the logo must comply with the design specifications in Publication 631.

12. Are elections officials required to use the Official Election Mail logo?

No. Use of the logo is not required, but the Postal Service does encourage election officials to use the logo on their Official Election Mail materials. Use of the Official Election Mail logo helps recipients recognize a mailpiece as important and distinct from other mail. The logo also serves to identify Official Election Mail to Postal Service workers and distinguish it from the thousands of other mailpieces that are processed daily.

13. Does use of the Official Election Mail logo provide upgraded service for Official Election Mail during Postal Service processing?

No. Use of the logo is not intended to upgrade the level of service paid for or substitute for required postage.

14. Are there any Postal Service publications to help elections officials with preparing their mail?

Yes. Publication 632, *State and Local Election Mail User's Guide*, is designed to help elections officials make decisions involving the design of their mailpiece, address list cleansing, class of mail, options for reply mail, and obtaining postage discounts. Publication 632 recommends that elections officials consult with the local mailpiece design analyst (MDA) before mailing, and includes a checklist that elections officials can follow to help them achieve a successful mailing. Quick Service Guides (series 240 for Standard Mail® letters and 340 for Standard Mail flats), available at <http://pe.usps.com>, are also helpful for mail preparation guidelines.

15. Can all ballots be mailed free of postage?

No. Only balloting materials consisting of postcard applications, ballots, voting instructions, and envelopes may be sent through the mail without prepayment of postage to enable persons in the following categories to apply for registration and vote by absentee ballot (in federal elections only) when absent from the place of voting residence and otherwise eligible to vote as an absentee:

- a. Members of the Armed Forces in active service, and their spouses and dependents.
- b. Members of the U.S. Merchant Marine, and their spouses and dependents.
- c. U.S. citizens residing outside the territorial limits of the United States and the District of Columbia, and their spouses and dependents residing with or accompanying them.

All other types of ballots and balloting materials *must* bear postage using a permit imprint, postage meter, adhesive stamp, or other acceptable method of postage payment prior to mailing.

However, short-paid and unpaid absentee balloting materials must never be returned to the voter for additional postage. Postage is collected from the election office upon delivery or at a later date.

16. Are there requirements for mailpieces prepared as free absentee ballots?

Yes. To be mailable without prepayment of postage, mailpieces must bear the "Postage Paid 39 USC 3406" format under DMM 703.8.0. In addition, these

balloting materials must be deposited at a U.S. Post Office, an overseas U.S. military post office, or an American embassy or American consulate.

17. When I see the indicia that reads, “U.S. Postage Paid, 39 USC 3406,” does that mean the mailpiece only has 39-cent postage?

No. That statement refers to Title 39 of the United States Code, which is a federal statute requiring the Postal Service to provide free mail service for absentee balloting materials for active military, merchant marines, U.S. citizens living overseas, and eligible spouses and dependents (see DMM 703.8.0). These mailpieces are not short-paid, and no additional postage is needed.

18. Are there mailpiece design requirements for free absentee ballots?

Yes. Qualifying mailpieces must be formatted to meet the design requirements in DMM 703.8.2.

19. Can absentee ballots for state or local elections be mailed free?

No. The provisions in DMM 703.8.0 for mailing free absentee balloting materials only apply to ballot materials for *federal* elections.

20. If ballots are found in the mailstream without postage or with insufficient postage, should the normal procedures for short-paid mail be followed?

No. Short-paid and unpaid absentee balloting materials must never be returned to the voter for additional postage. Postage is collected from the election office upon delivery or at a later date. Do not delay delivery of balloting materials. Uniformed (military) and overseas absentee ballots bearing an indicia “U.S. Postage Paid 39 USC 3406” are not short-paid, and no additional postage is needed. DMM 703.8.0

21. Do all ballot mailings bear an address correction service request endorsement? If so, how is this handled?

There is no requirement for election mail to bear an address correction service request endorsement. Election offices may use one, if desired, to obtain a notice that a voter has submitted a change of address for the purpose of mail forwarding. This would allow the election office to contact the voter to determine if they have actually moved or if they are simply having mail forwarded for a reason not related to a move.

If the election office does not request an address correction service, then they may not learn that a voter may have moved for as much as 1 year after the move, during which time the Postal Service forwards the mail to a new address.

22. The local elections office asked our Post Office if they could place one of their ballot collection receptacles in our lobby. The ballots dropped into the receptacle would not have postage affixed and would not enter the mailstream. The elections official would retrieve the receptacle on Election Day. Can we allow the elections office to place their ballot collection receptacle in our lobby as a convenience to voters?

No. Postal Service policy does not permit placement of an elections office ballot collection receptacle in a Post Office lobby.

23. What election-related materials are allowed to be placed in Postal Service lobbies?

Postal Service policy does not permit placement of election-related materials in Post Office lobbies or anywhere on Postal Service property.

24. Is there a website where elections officials can get information on mailing?

Yes. Direct election officials to the Elections Officials' Mailing Resource site at www.usps.com/electionmail.

Letter to the Editor

(Use Only For Reactive Purposes)



Postal employees remain steadfast in our commitment to deliver election-related or political mail in a timely manner.

Consolidations at mail processing locations this summer will reduce operating costs and help return the Postal Service to financial stability. This cost-cutting measure will help ensure affordable mail service.

The first phase of postal consolidation activities will be completed before the November election period and the holiday mailing season.

Any American voter living overseas, civilian or military, can mail a completed ballot back home free of charge.

In order to ensure ballots are received by November 6, Americans overseas, including service members of the U.S. Armed Services, should plan on mailing ballots back according to the recommended mailing schedule at www.usps.com/gov-services/gov-services.htm, or by contacting a local Army Post Office/Fleet Post Office (APO/FPO) or an American embassy, for guidance to determine the actual cut-off date specific to the overseas location.

The U.S. Mail serves as a secure, efficient, and effective means for citizens and campaigns to participate in the electoral process. The Postal Service is committed to delivering for the American public during this year's presidential election.

Sincerely,

[U.S. POSTAL SERVICE OFFICIAL NAME & TITLE]

Sample News Release**POSTAL NEWS**FOR IMMEDIATE RELEASE
[DATE]Contact: [NAME]
XXX-XXX-XXXX
XXXXXXXXXX@usps.gov
www.usps.com/news
Release No. 12-xxx**U.S. Postal Service Encourages Voters to Mail Early —
Recommended mailing dates for overseas military members fast approaching**

[CITY]—With more than 25 million ballots expected to be mailed this fall, the U.S. Postal Service is encouraging voters to mail early this election season.

To ensure the timely delivery of mailed ballots, voters in the contiguous United States are asked to mail completed absentee ballots at least three days before the November 6 date of the federal general election — or November 3. Ballots mailed from the contiguous states to Alaska, Hawaii, Puerto Rico, or the U.S. Virgin Islands and vice versa must be mailed at least five days prior to the election date — or November 1. Voters should also consider the time of day when dropping their vote in a collection box to be sure it's not past the pick-up time for the particular collection box.

Americans overseas, including service members of the U.S. Armed Services, should plan on mailing ballots according to the mailing schedule at www.usps.com/gov-services/gov-services.htm, or by contacting a local Army Post Office/Fleet Post Office (APO/FPO) or American embassy, for guidance in determining the actual cut-off date specific to the overseas location.

"Mail is an increasingly important part of U.S. elections, and we are confident in the dependable and timely delivery of election mail," said [COMPLETE NAME AND TITLE]. "All American voters living overseas, whether civilian or military, have the opportunity to mail their completed ballots back home free of charge using the APO/FPO or by hand-delivering their ballots to the nearest American embassy or consulate."

The Postal Service plays no role in how elections are carried out in the United States. A nonpartisan Elections Officials Mailing Resources site is available at www.usps.com/electionmail to inform election officials about Postal Service mailing options for election and political mail. Postal Service employees with expertise in designing election mail pieces long have been providing reliable, trusted guidance to election officials across the country. The Postal Service works with election officials and secretaries of states to ensure election mail meets standards for efficient processing and timely delivery.

Tips for voters using mail ballots:

- Visit state websites to ascertain election office locations and Vote by Mail rules.
- Check with the local election office for rules governing mail ballots.
- Place completed ballots inside their window envelopes correctly.
- Ensure proper postage and stamp placement on upper right-hand corner of envelope.

The Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products and services to fund its operations.

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Note: For broadcast quality video and audio, photo stills and other media resources, visit the USPS Newsroom at <http://about.usps.com/news/welcome.htm>.

For reporters interested in speaking with a regional Postal Service public relations professional, go to <http://about.usps.com/news/media-contacts/usps-local-media-contacts.pdf>.

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, Oxford Strategic Consulting ranked the U.S. Postal Service number one in overall service performance of the posts in the top 20 wealthiest nations in the world. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service at www.twitter.com/USPS and at www.facebook.com/USPS.

Sample Audio News Release

FOR IMMEDIATE RELEASE
[DATE]

POSTAL NEWS

Contact: [NAME]
XXX-XXX-XXXX
XXXXXXXXXX@usps.gov
www.usps.com/news

**The Postal Service Encourages Voters to Mail Early****Intro**

With more than 25 million ballots expected to be mailed this fall, the U.S. Postal Service is encouraging voters to mail early this election season. Voters in the contiguous United States should mail completed absentee ballots at least three days before they are due, according to Postal Service [TITLE, NAME].

U.S. Postal Service Soundbite

MAIL IS AN INCREASINGLY IMPORTANT PART OF U.S. ELECTIONS, AND MAILING BALLOTS BACK AT LEAST THREE DAYS BEFORE THEY ARE DUE WILL ENSURE DEPENDABLE AND TIMELY DELIVERY OF BALLOT MAIL. AMERICAN VOTERS OUTSIDE THE CONTIGUOUS UNITED STATES OR LIVING OVERSEAS, WHETHER CIVILIAN OR MILITARY, SHOULD CHECK USPS.COM FOR SUGGESTED BALLOT MAIL-BACK DATES. THESE AMERICANS CAN MAIL THEIR COMPLETED BALLOTS BACK HOME FREE OF CHARGE BY USING EITHER THE APO/FPO POST OFFICE OR BY HAND-DELIVERING THEIR BALLOTS TO THE NEAREST AMERICAN EMBASSY OR CONSULATE.

Close

The Postal Service has been working with local election officials and secretaries of states for almost two years to make sure election mail is created in a way that allows for efficient processing and delivery. Voters can do their part by making sure their ballot is placed correctly inside the envelope so the mailing address can be clearly seen and that the proper postage is placed in the upper right-hand corner on the front of the envelope.

Preceding audio courtesy of U.S. Postal Service.

Sample Speech for External Audiences

Good [MORNING/AFTERNOON/EVENING]. Thank you for that kind introduction, and thank you for inviting me to join you today.

I appreciate this opportunity to discuss the important role the U.S. Postal Service plays in elections in our country.

I'm also eager to discuss some of the changes the Postal Service is making — and what these changes will mean for voters, election officials, candidates, and campaigns.

If anyone has questions after my presentation, I'll be happy to answer them.

Let me begin by saying the Postal Service has been a big part of the electoral process since the dawn-ing of our democracy.

In the 1790s, Congress established postage rates for newspapers because early American lawmakers knew it was important to keep ideas and information flowing to the electorate.

And in the election of 1860, when Abraham Lincoln defeated Stephen Douglas, the Postal Service once again came through for the American people.

On the day after Lincoln's victory, a rider in the Postal Service's Pony Express dashed out of the Nebraska Territory to deliver the news to the West.

California's newspapers received word of Lincoln's election 7 days and 17 hours later — an unrivaled feat at the time.

Today, the Postal Service remains a vital player in the electoral process.

We have two main responsibilities:

First, we offer a secure, efficient, and effective means to process election mail pieces.

These pieces include voter registration cards, polling place notifications, and ballot applications, as well as ballots themselves.

Now, as some in this audience may know, mail-in ballots are used for a variety of reasons.

Military personnel who are serving our country overseas rely on absentee ballots to cast votes back home.

Absentee ballots are also popular with senior citizens, travelers, and others who may have challenges getting to the polls on Election Day.

For decades, the Postal Service has been delivering these ballots — safely, securely, and on time — even during times of war.

Voting by mail can also be a matter of convenience.

27 states, plus the District of Columbia, allow what is known as “no excuse” voting by mail.

This means just what the name implies: Voters who request absentee ballots are provided one, no questions asked, no reasons needed.

And in the states of Oregon and Washington, *all* voting is done by mail.

So no matter how you look at it, mail is an important part of elections in our country.

Almost 24 million ballots — or 17 percent of all votes — were cast by mail in 2008. Those numbers will only increase in coming years.

Now, everything I've just described falls under the category of “election mail.” It's the first of the two major responsibilities the Postal Service has at election time.

Second, we're also responsible for delivering “political mail.” This is the term used to describe the brochures, direct mail pieces, and other materials that candidates and campaigns send to their constituents.

These mailings are important, too, because they allow candidates and campaigns to communicate directly with voters.

At the Postal Service, we take great pride in our work to deliver absentee ballots and other election mail, as well as campaign brochures and other political mail.

We want everyone to know we're going to keep delivering for the American people, this election year and every election year.

But as many of you know, the Postal Service is also dealing with some serious challenges.

You probably hear a lot about it in the news.

We're losing billions of dollars each year as a result of declining First-Class Mail volumes and other economic factors.

One of these factors is a law that requires us to set aside money each year to pay for the health care costs of our future retirees.

The Postal Service is working hard to strengthen its financial standing — but first, we've got to change the way we do business.

This includes consolidating facilities, including a number of mail processing facilities across the country.

We're also shortening hours at a number of low-activity Post Offices, another measure that will help us cut costs.

You may be wondering how consolidation may affect our ability to deliver election mail and political mail for this year's elections.

Let me be clear: It won't be affected.

The Postal Service is taking several steps toward this end.

For example, although we began consolidating mail processing facilities in the summer, we will suspend these activities during election season.

No consolidations will take place from late August through early November, during the volume increase in election season mail.

Placing consolidations on hold during election season will help us ensure the delivery of absentee ballots mailed by Americans abroad, including our military personnel.

My colleagues and I take great pride in helping the members of our Armed Forces mail completed ballots back home, free of charge.

These brave men and women deserve the peace of mind that comes with knowing their ballots will be delivered on time.

In the same spirit, we're not going to overlook the needs of voters who live in areas where the local Post Office may close or may have its hours shortened.

Voters will still have several options to deposit their mail.

For example, most people will be able to deposit their mail with their letter carrier.

Many will also be able to visit supermarkets, pharmacies, or other retail outlets where the Postal Service has opened in-store branches.

In other cases, voters will be able to deposit mail at a collection box or another nearby Post Office.

And under current plans, Post Offices will not be closed if none of these options are available to a community.

The Postal Service is taking other steps to ensure the timely delivery of election-related mail.

We're training employees to ensure they know how to keep mailed absentee ballots moving efficiently through our system.

In addition, we're reaching out to election officials across the country, as well as the public, to make sure they have the information they need this election season.

For example, we're encouraging voters to mail their completed absentee ballots a few days before the general election, just to be extra safe.

We're also urging voters to check with their local elections office for rules on requesting and completing absentee ballots.

In addition, the Postal Service offers a lot of information online for local and state election officials. There are special Election Mail pages on our website at www.usps.com/electionmail.

You can find a full range of resources there, including how to contact USPS election mail coordinators in your area.

USPS election mail coordinators are located across the country. They're eager to work with local and state officials to ensure they have whatever they may need from the Postal Service this election year.

Ultimately, that's what this is all about.

We must all work together to make sure every vote counts, this year and every election year.

The United States Postal Service has played an important role in the democratic process since the earliest days of our country.

Even in times of war, we've delivered the most enduring symbol of our democracy — the ballot.

We're committed to upholding this tradition, and making sure citizens continue voting by mail.

Working together, we're going to keep delivering for the American people, this election year and beyond.

Thank you.

— *Public Relations, Corporate Communications, 7-26-12*

Pull-Out Information

Fraud

Domestic Orders

False representation is enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered	Product
MO, Kansas City 64148-0500	American Shoppers Clearinghouse, A.S.C. and A.S.C. World Headquarters, PO Box 480500	Sweepstakes promotion
MO, Kansas City 64148-0855	American Shoppers Clearinghouse, A.S.C. and A.S.C. World Headquarters, PO Box 480855	Sweepstakes promotion
NY, New York 10011-1607	YMG Publications, 245 8 th Avenue, Suite 219	False billing scheme
OH, Youngstown 44511-3206	Andy D. Dilbert, 470 Ferndale Avenue	Reshipping scheme

— Judicial Officer, 7-26-12

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
NJ, Short Hills 07078-1436	Any and all various names except the surnames Plewa and Strickland, 502 Old Short Hills Road
NC, Granite Quarry 28072-0094	Any and all names, PO Box 94

— Judicial Officer, 7-26-12

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the “Payment by Account” or “Agreement Number” section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005817	008500	010182	013212	022034	027117	029100	031133	038220	040356	044096	051095	054245
005885	008622	010387	013262	022061	027157	029348	031143	038232	041002	045001	052056	054281
006030	008663	010415	015588	022283	027172	029495	031153	038265	041027	045025	052110	054285
006033	009038	010469	015762	022307	027176	029496	031154	038293	041110	045030	053015	054295
006192	009177	010478	015822	022432	027328	029625	032111	038448	041125	045304	053066	054315
006335	009180	010500	018555	022547	028079	029693	032252	038491	041134	046015	053088	054318
006344	009395	010505	019115	022548	028104	029744	034040	038504	041346	047006	053093	054321
007008	009434	010531	019351	022564	028107	029827	034620	038538	042015	047101	054014	054322
007344	009439	010553	019417	022577	028114	030029	034633	038540	042030	047112	054021	056003
008034	009443	010620	020214	022609	028328	030030	035001	039020	042061	047160	054068	056053
008084	009452	010692	020391	022636	028335	030061	035008	039300	042072	047195	054076	056055
008123	009465	011179	021006	022647	028350	030171	037030	040011	042306	048027	054080	056074
008145	009469	011350	021033	022649	028360	030216	038024	040067	042317	048031	054085	056088
008190	009504	011355	021186	022665	028381	030313	038086	040099	043005	048302	054110	057009
008244	009548	012160	021551	022666	028706	030467	038105	040131	043034	050029	054112	057010
008284	009604	012272	021569	022744	028799	030474	038128	040305	043041	050075	054150	057012
008300	009646	012346	021748	022791	028849	030530	038144	040317	043049	051010	054152	057014
008359	009709	012388	021890	022938	028963	031094	038149	040320	044007	051012	054195	057091
008477	009915	013102	021929	027029	028985	031105	038182	040331	044050	051036	054197	057119

058009	064386	065825	068145	069748	093738	097147	100608	146111	296422	405055	641681	770056
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058027	064410	065859	068222	069779	093844	097163	100646	146516	298020	425016	641828	770059
058037	064423	065947	068241	069785	093865	097227	100722	148254	300508	432014	658174	770060
058052	064467	065959	068249	069808	093992	097234	100775	152092	305101	441784	658237	770061
058066	064472	065969	068266	069834	094062	097238	100786	152607	309002	450097	661041	770063
058080	064485	065981	068355	069855	094066	097322	100803	175097	312529	452089	662155	770064
060049	064501	065983	068515	069870	094259	097367	100820	181160	314582	452236	662222	770069
060066	064503	066021	068519	069877	094269	097599	100828	191286	314631	458144	666450	770074
060092	064508	066204	068548	069878	094291	097666	100832	191597	317187	460116	678003	770075
060131	064510	066286	068579	069889	094366	097776	100833	191771	319096	471320	681140	770081
060181	064614	066302	068663	069958	094415	097791	100836	191930	321015	477002	685273	770100
060279	064619	066326	068944	069984	094465	097885	100847	192454	321041	477113	701004	770109
060289	064633	066362	068955	069987	094481	097909	100901	192812	321043	481200	712026	770110
060344	064642	066379	069014	070081	094510	097935	101089	193515	322015	481310	731018	770122
060423	064648	066407	069021	070708	094669	097948	101560	200100	322016	489404	731388	770125
060555	064656	066438	069049	075049	094715	097957	101570	200313	322158	490563	731452	770126
060581	064669	067004	069055	076002	094865	097977	101670	200676	322407	494081	735005	770132
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061240	064822	067075	069152	080638	095178	098307	102147	210415	327085	553194	750359	770202
061295	064839	067085	069155	090048	095270	098371	102172	210441	327299	554247	751018	770204
062078	064850	067099	069159	090050	095358	098509	102372	210450	327601	581167	752240	770211
062082	064861	067100	069169	090111	095382	098512	102394	212744	328098	600075	752898	770221
062110	064870	067137	069170	090373	095463	098513	102419	220387	328160	600550	757214	770223
063005	064875	067146	069172	090455	095481	098517	102516	220444	328188	600776	760103	770225
063025	064887	067148	069198	090784	095482	098577	102629	220456	328452	600830	761047	770228
063100	064890	067161	069213	091123	095620	098695	102764	220898	328597	601042	761067	770229
063103	064897	067186	069224	091445	095727	098743	102914	221153	328854	601058	761138	770245
063154	064902	067199	069232	091800	095818	098779	102994	222048	329070	601084	761174	770247
063171	064962	067208	069250	091869	095838	098807	103735	222285	329449	601126	761435	770250
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063406	064976	067263	069298	092425	095947	098848	104174	224037	329642	604305	770003	770258
063458	064999	067276	069337	092436	095968	098901	104269	224039	329648	604714	770005	770270
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064016	065067	067304	069387	092479	096151	098994	104589	228012	330903	605118	770007	770283
064033	065096	067309	069395	092522	096179	100015	105637	229100	331235	605191	770008	770303
064048	065136	067327	069400	092558	096197	100056	108473	231002	331816	606011	770009	770309
064051	065166	067334	069401	092641	096243	100098	108810	231016	332035	606328	770011	770313
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064154	065216	067360	069446	092769	096264	100188	112122	232030	334156	606469	770017	770351
064164	065237	067363	069449	092782	096273	100192	115238	232137	336286	606624	770018	770360
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064174	065286	068003	069455	092972	096430	100278	118905	235570	340195	607601	770028	770394
064193	065317	068023	069478	093030	096436	100292	119400	235571	340197	607784	770029	770404
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064215	065472	068068	069572	093141	096562	100394	125325	240902	340601	618011	770033	770415
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064222	065564	068075	069598	093240	096607	100409	142082	282002	340625	618139	770035	770418
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770473	770808	770986	771645	772699	774025	775279	787058	847142	914827	926593	946218	967129
770489	770809	770988	771654	772804	774034	775280	787515	852673	914902	927718	946307	967142
770500	770811	770994	771656	772819	774035	775289	787750	853268	914976	928575	946316	967155
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770534	770873	771005	771694	772860	774044	775320	800110	900078	915691	931177	947117	967277
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770559	770876	771033	771713	772901	774058	775353	801678	900101	917064	931240	947131	968380
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770575	770890	771058	771787	773013	774070	775379	802096	900127	917563	932577	948035	968858
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770594	770906	771098	771825	773060	774316	776010	802744	900145	917607	940253	948218	981716
770608	770917	771105	771837	773061	774322	776017	802920	900148	917634	940275	948316	981916
770618	770918	771130	771855	773067	774326	776018	802953	900149	917640	940354	948340	981978
770636	770923	771179	771860	773068	774335	776107	803061	900150	917661	940372	948342	982457
770638	770926	771199	771861	773069	774337	777003	803134	900154	917663	940378	948449	982581
770643	770928	771207	771874	773070	774338	777005	804046	900166	917666	940435	948524	982613
770645	770930	771220	771884	773073	774340	777008	804214	900180	917828	940436	948560	982678
770646	770934	771235	771895	773079	774346	777013	805258	900181	918006	940576	948562	982683
770649	770935	771253	771897	773081	774353	777020	808005	900184	918013	940631	948576	983052
770656	770936	771265	771914	773082	774367	777023	809104	900220	918767	940897	948705	985044
770657	770937	771296	771965	773084	774371	777026	809178	900227	918787	940911	949243	988043
770660	770941	771396	771967	773085	774385	777210	809232	900368	920060	941001	949387	992766
770664	770942	771415	771980	773251	775019	777224	810024	900457	920145	941006	949555	995009
770668	770945	771440	771985	773408	775020	777225	810054	901030	920165	941011	949601	995069
770676	770947	771447	771999	773412	775022	778009	811005	901096	920171	941029	950505	995217
770681	770948	771470	772063	773424	775030	778012	814078	901321	921131	941081	951390	995435
770684	770953	771471	772128	773427	775034	778013	815133	906468	921181	941180	951684	995521
770697	770955	771500	772171	773438	775036	778018	816014	907272	921307	941187	951955	995578
770699	770956	771504	772187	773452	775039	778023	816017	907526	922372	941197	952345	995819
770701	770957	771506	772192	773458	775040	778026	816132	910019	926210	941395	954449	998189
770703	770958	771518	772207	773510	775042	778031	816148	910298	926267	941459	954468	
770707	770961	771520	772220	773531	775044	778070	820803	910413	926270	941550	954479	
770708	770963	771525	772241	773534	775045	778315	828300	911030	926304	941716	958123	
770720	770965	771530	772268	773536	775046	778332	837166	911161	926321	941725	958305	
770725	770966	771531	772275	773543	775053	778341	840016	912363	926371	941763	958900	
770735	770967	771555	772290	773547	775212	778349	840023	913022	926384	943041	967014	
770745	770969	771563	772364	773555	775239	778359	840058	913035	926389	945377	967026	
770759	770971	771566	772415	774001	775243	778375	841093	913063	926404	945619	967029	
770771	770972	771568	772470	774002	775244	778376	841316	913165	926430	945714	967064	
770789	770974	771580	772651	774009	775245	778380	841321	913485	926433	945727	967068	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 623 8889 to 8899	078 219 4931 to 4999	161 194 2857 to 0899
010 504 1932 to 1999	041 803 6565 to 6599	078 250 4756 to 4799	162 032 4447 to 4499
011 582 1889 to 1899	043 129 1968 to 1997	078 823 8312 to 8399	163 257 1085 to 1099
011 588 2900 to 3099	043 205 5922 to 5999	079 374 0300 to 2499	166 101 1433 to 1499
012 579 5675 to 5699	044 087 3457 to 3499	079 807 2342 to 2399	167 555 5201 to 5212
013 289 6176 to 6199	044 087 4000 to 4099	082 721 0228 to 0254	167 555 5214 to 5299
013 610 0014 to 0099	044 306 4200 to 4299	083 140 5000 to 7499	169 618 6274 to 6299
014 932 1000 to 1099	044 306 4370 to 4599	083 784 8886 to 8899	173 639 4685 to 4699
014 972 0800 to 0899	045 524 4121 to 4298	083 913 6915 to 6999	174 238 2779 to 2799
015 363 0065 to 0099	046 800 9870 to 9899	084 478 3920 to 3999	174 281 9347 to 9399
017 028 3200 to 3299	047 352 4000 to 4099	086 000 8271 to 8299	175 251 2600 to 0699
018 569 5333 to 5399	048 383 7650 to 7659	086 798 3840 to 3849	176 281 7937 to 7950
018 986 5264 to 5299	048 396 3647 to 3699	088 404 4472 to 4499	176 281 7963 to 7999
019 518 2814 to 2899	051 142 0755 to 0799	088 404 5584 to 5699	176 731 6586 to 6599
020 698 5159 to 5199	051 774 8857 to 8899	088 757 8688 to 8699	178 254 5000 to 9999
020 844 7307 to 7399	051 781 2875 to 2885	088 757 9400 to 9499	178 881 9900 to 9999
020 972 8948 to 8999	051 977 7010 to 7023	089 358 2248 to 2257	180 031 2089 to 2098
022 021 9110 to 9181	052 058 7115 to 7199	090 663 9678 to 9684	180 403 7723 to 7741
022 037 1411 to 1499	054 450 1130 to 1167	091 818 0071 to 0099	180 428 4580 to 0599
022 527 9201 to 9210	057 670 0563 to 0599	093 106 9346 to 9355	182 368 7544 to 0599
022 529 1882 to 1899	058 187 3836 to 3899	093 203 0500 to 0599	182 475 3229 to 3258
023 637 7169 to 7199	058 523 3003 to 3099	093 684 3630 to 3699	182 475 3904 to 3933
024 380 4100 to 4199	058 591 1153 to 1299	094 081 5074 to 5099	182 631 0031 to 0099
024 496 6870 to 6896	058 895 3746 to 3799	094 216 2555 to 2599	185 828 1474 to 1499
025 092 0987 to 0999	059 986 0814 to 0899	094 580 7062 to 7099	186 132 7583 to 0599
025 369 5535 to 5599	060 406 7650 to 7699	094 639 4200 to 4299	186 629 0589 to 0599
025 729 1151 to 1199	063 491 8122 to 8199	095 070 7186 to 7199	187 184 6177 to 0199
025 729 1643 to 1799	063 916 9968 to 9999	095 076 8300 to 8399	187 323 8200 to 8299
026 492 3180 to 3199	064 091 4500 to 4599	095 354 6864 to 6899	187 441 6080 to 6099
027 361 0430 to 0499	065 170 0471 to 0499	097 224 1350 to 1599	188 831 6774 to 6799
027 369 4482 to 4495	065 255 7909 to 7999	100 160 3800 to 3899	188 835 6370 to 6399
027 671 8762 to 8776	065 392 6345 to 6399	104 667 6400 to 6499	189 083 1064 to 1099
027 787 9886 to 9899	066 099 2014 to 2099	104 876 8937 to 8999	189 660 9583 to 9599
027 965 9487 to 9499	066 648 2880 to 2899	112 049 4413 to 4499	191 179 0377 to 0399
028 100 8069 to 8099	066 787 3639 to 3699	112 870 9765 to 9799	194 456 8600 to 0699
028 191 1852 to 1999	066 845 7500 to 9999	114 402 3850 to 3899	195 194 6881 to 6899
028 850 3000 to 3199	067 093 3869 to 3899	114 866 5368 to 5397	199 105 0778 to 0799
029 510 1500 to 1599	068 895 0334 to 0399	116 154 2800 to 2899	199 678 2968 to 2999
030 687 0903 to 0999	070 724 4488 to 4499	116 986 4400 to 4499	210 221 0548 to 0599
030 701 3442 to 3499	070 841 9181 to 9199	117 175 1647 to 5169	227 275 9400 to 9999
031 077 4507 to 4799	070 844 2546 to 2599	117 951 4687 to 4699	273 070 8059 to 8099
032 295 7500 to 9999	070 916 1340 to 1399	117 951 5200 to 5299	273 775 7700 to 7899
034 394 1000 to 1099	071 047 5768 to 5799	119 786 3051 to 3064	302 000 0000 to 9999
034 943 0400 to 0799	071 179 9800 to 9899	119 815 8961 to 6199	349 746 2056 to 2099
035 035 4337 to 4399	071 386 3682 to 3699	119 850 7400 to 7499	350 518 7350 to 7374
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7700 to 7999	360 011 1690 to 1699
037 805 3677 to 3699	072 045 9641 to 9699	121 634 0460 to 0499	360 168 6008 to 6099
037 909 5490 to 5499	072 675 8287 to 8299	122 451 9879 to 9899	360 173 8800 to 8899
037 931 4660 to 4699	073 763 0867 to 0876	122 714 6805 to 6900	360 324 2326 to 2399
039 145 6521 to 6595	073 763 0878 to 0887	124 916 0304 to 0499	362 861 3064 to 3099
040 024 3901 to 3999	073 763 0889 to 0898	126 423 0136 to 0169	373 006 2176 to 2199
040 674 7100 to 7199	077 617 5481 to 5499	127 500 2328 to 2399	374 768 2600 to 2699
040 688 8816 to 8899	077 999 4001 to 4090	160 901 2254 to 2299	375 169 4400 to 4599
041 299 6752 to 6799	078 174 4475 to 4499	161 103 6581 to 6599	375 829 3400 to 3499

375 851 9100	to	9199	403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999
376 196 0911	to	0999	403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199
378 085 3679	to	3699	404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499
378 351 1063	to	1099	404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799
379 843 5100	to	5199	404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238
380 093 9600	to	9699	404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199
380 165 1165	to	1199	404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699
381 325 4500	to	4599	404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891
381 604 2510	to	2699	404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199
381 645 9525	to	9599	405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399
383 314 3968	to	3999	406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999
383 892 1000	to	1344	406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499
383 892 1382	to	1399	406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899
384 925 3641	to	3654	406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499
385 568 2331	to	2399	407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399
385 599 7554	to	7575	407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499
385 774 2024	to	2099	407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895
386 624 1412	to	1599	407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499
386 883 8936	to	8999	408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199
387 314 5574	to	5599	408 499 7700	to	7799	430 150 4401	to	4599	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	410 491 2311	to	2399	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
389 887 9234	to	9299	410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777
390 001 3182	to	3199	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
390 001 3500	to	3699	410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
391 792 6100	to	6199	412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	460 349 6878	to	6899
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	440 698 1947	to	1999	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	450 048 4173	to	4199	463 414 4869	to	4899
399 396 8935	to	8999	420 277 0015	to	0049	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
400 427 1051	to	1999	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199

469 213 0359	to	0399	486 559 7555	to	7599	601 928 1600	to	1699	623 917 0200	to	0299
469 213 0500	to	0599	486 696 3023	to	3199	602 512 2972	to	2999	624 468 5288	to	5299
469 561 8011	to	8099	488 173 7900	to	7999	602 555 2400	to	2799	624 665 3162	to	3198
469 658 1961	to	1999	488 206 4100	to	4199	602 829 7061	to	7099	625 088 6735	to	6799
469 666 9900	to	9999	488 226 0200	to	0299	603 483 9572	to	9599	625 916 9500	to	9799
469 678 1900	to	1999	488 709 3906	to	3999	603 490 7200	to	7299	625 968 8956	to	8999
469 781 4900	to	4999	488 855 8359	to	8399	603 678 7100	to	7199	627 005 3938	to	3999
469 947 6960	to	6999	489 181 8963	to	8999	603 678 7662	to	7699	627 384 3907	to	4099
470 755 5800	to	5818	489 223 2000	to	2099	603 678 7902	to	7999	627 496 7549	to	7599
471 918 0300	to	0999	489 311 1930	to	1999	603 678 8418	to	8499	627 708 3605	to	3699
471 985 2408	to	2419	489 318 6200	to	6300	603 678 8700	to	9999	627 776 2500	to	2599
472 191 6700	to	6799	489 384 0027	to	0099	604 086 0880	to	0899	628 226 3100	to	3199
472 270 2555	to	2599	489 427 0658	to	0899	604 349 1414	to	1499	628 814 4702	to	4799
472 987 0213	to	0241	489 997 5252	to	5299	604 503 7776	to	7799	628 851 9689	to	9699
472 987 0290	to	0299	490 669 5850	to	6099	605 520 9037	to	9099	629 510 7200	to	7299
473 151 2069	to	2199	490 717 7080	to	7099	605 685 4010	to	4099	629 964 4200	to	4294
473 666 9138	to	9199	490 721 6000	to	6099	605 988 6467	to	6499	630 389 3056	to	3071
473 952 3429	to	3499	490 793 1500	to	2099	607 689 7951	to	7960	630 463 0588	to	0599
474 108 5402	to	5499	490 886 8171	to	8199	607 728 1276	to	1299	631 459 9117	to	9199
474 356 5193	to	5299	490 977 9221	to	9240	608 727 7100	to	7199	631 762 9325	to	9399
474 949 3366	to	3399	491 258 8100	to	9099	608 727 7273	to	7599	632 217 4933	to	4999
475 134 9362	to	9399	491 567 1376	to	1399	608 813 9950	to	9999	632 500 0000	to	640 3999
475 167 9667	to	9699	492 254 4800	to	4899	609 067 5325	to	5399	633 110 4165	to	4199
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3649	to	3799	492 610 6813	to	6899	609 067 5600	to	5699	633 438 6429	to	6599
475 340 6400	to	6599	493 394 5568	to	5599	609 289 6123	to	6199	633 588 7173	to	7182
475 424 8410	to	8499	493 470 2562	to	2599	609 438 4400	to	4499	634 725 0700	to	0799
475 629 9156	to	9199	493 473 7700	to	7799	609 493 1100	to	1199	634 803 3239	to	3299
475 850 6101	to	6199	493 716 2153	to	2199	609 766 8091	to	8999	634 807 2474	to	2499
475 875 2500	to	2599	494 206 2972	to	2999	609 825 4100	to	4115	634 827 5900	to	5999
476 169 8264	to	8299	494 217 3446	to	3999	609 884 2981	to	2999	634 886 3428	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	609 893 1000	to	1099	635 559 3449	to	3499
476 331 2480	to	2499	495 145 0600	to	0699	610 092 3200	to	3299	636 289 6214	to	6299
477 289 8601	to	8699	496 209 7425	to	7499	610 582 4200	to	4299	636 634 8007	to	8042
477 681 5206	to	5299	496 213 8728	to	8799	611 879 6939	to	6999	637 150 1200	to	1299
478 010 4243	to	4268	496 474 5226	to	5248	612 291 8013	to	8099	637 562 5828	to	5899
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5171	to	5199	638 042 1647	to	1699
478 450 5071	to	5099	497 854 8673	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6268	to	6299	638 318 1453	to	1499
479 280 9800	to	9899	498 936 5310	to	5399	612 751 6572	to	6599	638 885 0000	to	0299
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2111	to	2199	638 903 4362	to	4373
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2254	to	2299	639 415 1929	to	1999
479 667 6190	to	6199	499 731 6717	to	6799	612 774 2500	to	2599	639 415 2019	to	2099
479 748 9680	to	9699	500 064 1858	to	1869	614 469 0979	to	0999	639 420 6200	to	6299
479 860 7000	to	7199	500 070 5725	to	7799	614 474 3000	to	3099	639 469 3517	to	3799
480 526 2000	to	2099	501 058 0016	to	0026	614 521 3490	to	3499	639 605 2143	to	2199
480 640 6330	to	6399	501 331 0300	to	0399	614 645 1800	to	1899	639 657 8600	to	8799
480 658 0568	to	0599	502 227 7645	to	7699	614 832 1100	to	2099	640 289 7500	to	7599
480 689 5100	to	5199	502 424 0200	to	0499	615 017 7505	to	7599	640 289 7700	to	7999
481 072 9463	to	9499	502 424 0600	to	0699	617 711 6609	to	6699	641 170 4420	to	4499
481 673 0074	to	0095	503 003 2700	to	2899	617 760 5266	to	5299	641 318 3133	to	3199
482 527 1500	to	1599	503 194 5144	to	5153	617 813 3601	to	3699	641 378 6500	to	6999
482 541 5255	to	5299	503 790 9922	to	9948	618 840 9200	to	9299	641 383 8739	to	8799
482 729 6800	to	6899	504 045 4030	to	4099	619 551 7229	to	7299	641 877 3187	to	3299
483 363 7207	to	7299	504 166 0200	to	0599	619 859 3000	to	3099	641 877 3310	to	3399
483 402 2356	to	2399	504 240 1062	to	1399	620 073 9400	to	9499	642 355 8094	to	8199
483 486 5100	to	5199	504 805 3300	to	3499	621 614 7907	to	7930	642 355 8308	to	8999
483 632 1521	to	1599	505 893 7739	to	7799	621 614 7932	to	7999	642 900 0018	to	0099
483 632 2600	to	2799	505 893 7800	to	7999	621 648 8021	to	8199	643 030 6254	to	6299
483 849 1615	to	1699	506 124 0800	to	0999	621 648 8500	to	8599	644 066 0882	to	0899
484 174 4803	to	5299	506 165 7027	to	0099	621 904 8351	to	8599	644 069 0600	to	0699
484 323 8900	to	9199	508 488 6226	to	6299	621 916 1978	to	1989	644 077 7506	to	7699
484 680 5000	to	5038	600 645 3223	to	3299	622 989 8032	to	8099	644 085 8157	to	8199
484 680 5040	to	5074	601 339 1200	to	1399	623 076 9300	to	9399	644 112 9839	to	9899
484 680 5077	to	5099	601 653 5884	to	5899	623 819 5006	to	5099	644 373 9083	to	9099
485 029 4913	to	4999	601 661 7700	to	7799	623 895 8200	to	8399	644 380 1460	to	1499
486 176 0600	to	0699	601 682 5343	to	5399	623 917 0000	to	0099	644 733 4715	to	4799

644 900 9712	to	9799	663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284
644 901 0109	to	1299	663 763 5300	to	5399	690 893 5512	to	5599	740 130 6688	to	6698
644 901 1325	to	1399	663 883 7039	to	7499	690 904 1300	to	1599	740 144 2780	to	2795
644 923 6800	to	7799	663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099
644 932 4655	to	4699	664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294
645 318 7240	to	7499	664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799
645 333 1766	to	1799	665 174 6400	to	6499	691 582 8003	to	8099	740 274 2602	to	2619
645 790 8632	to	8699	665 274 8208	to	8299	691 664 1800	to	1999	740 277 0366	to	0392
645 821 0657	to	0699	665 669 5400	to	5499	691 664 2400	to	2499	740 332 7658	to	7671
645 930 7948	to	7999	666 132 8226	to	8299	692 727 9362	to	9399	740 348 6641	to	6658
645 975 0737	to	0762	666 696 2209	to	2299	692 798 1800	to	1899	740 351 4790	to	4799
646 242 6200	to	6299	666 696 2309	to	2399	693 249 0779	to	0799	740 374 7416	to	7499
646 270 7639	to	7799	667 032 9300	to	9399	693 249 0877	to	1699	740 470 2420	to	2443
646 798 4000	to	4999	667 729 5529	to	5599	693 445 0566	to	0999	740 514 0300	to	0499
647 048 7035	to	7099	668 383 8400	to	8699	693 448 8500	to	8999	740 523 7432	to	7449
647 049 2900	to	2999	670 368 3400 to 3499			693 645 9583	to	9599	740 535 1555	to	1580
647 398 8300	to	8399	670 369 7336	to	7399	693 965 4200	to	4299	740 557 3570	to	3579
647 398 8481	to	8499	670 750 7169	to	7199	695 741 2906	to	2999	740 650 4104	to	4140
647 437 3000	to	4999	671 046 6200	to	6399	695 947 8518	to	8599	740 684 0620	to	0800
647 811 2188	to	2199	671 251 5448	to	5499	696 662 8247	to	8299	740 701 6105	to	6114
648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 705 9790	to	9799
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 726 6400	to	6500
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 765 3306	to	3399
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 774 8434	to	8499
649 100 3989	to	3999	675 464 3700	to	3799	700 065 2570 to 2599			740 786 1885	to	1899
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 790 5989	to	5999
649 647 0522	to	0599	676 365 5958	to	5999	700 190 3350	to	3359	740 820 4854	to	7836
649 647 5237	to	5399	676 669 1024	to	1099	700 228 6048	to	6099	740 827 7578	to	7594
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	740 917 7490	to	7499
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	740 918 5531	to	5549
650 114 7707 to 7719			677 466 1088	to	1099	700 786 9106	to	9142	741 037 8528	to	8551
650 130 3400	to	3599	678 071 4500	to	4799	700 859 0744	to	0758	742 040 3300	to	3309
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	742 228 9660	to	9669
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	805 885 8411 to 8499		
650 564 1900	to	1999	680 112 9565 to 9599			701 267 2000	to	3999	806 087 1100	to	1499
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	806 268 9275	to	9299
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	806 534 3400	to	3477
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	807 342 3283	to	3399
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 086 7100	to	7199
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	808 090 3440	to	3499
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	808 325 5161	to	5699
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	808 784 8000	to	8299
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 125 0672 to 0699		
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 602 5800	to	5999
654 238 0000	to	0399	682 965 1201	to	1299	701 605 5913	to	5999	830 610 3700	to	3799
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	830 983 3500	to	3599
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	830 983 3635	to	3699
655 103 5081	to	5199	683 378 2117	to	2299	701 695 4227	to	4299	831 354 1387	to	1399
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	831 815 8240	to	8299
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	832 525 3810	to	3899
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	833 159 1884	to	1899
657 710 8100	to	8999	685 297 7645	to	7699	701 838 2800	to	2899	833 456 2567	to	2599
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	833 566 3015	to	3071
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 130 5200	to	5299
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	834 316 5444	to	5499
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	834 354 8747	to	8766
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	834 354 8824	to	8838
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 269 5700	to	5799
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	835 496 7303	to	7399
660 510 4100 to 4199			686 644 5879	to	5899	702 821 5730	to	5799	835 539 5200	to	5999
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	835 813 3015	to	3099
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	837 672 8967	to	8999
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	837 784 3282	to	3299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	838 176 8377	to	8399
661 906 6522	to	6599	688 120 9000	to	9999	702 857 7302	to	7499	838 518 1257	to	1299
662 021 8332	to	8399	688 314 3107	to	3191	702 878 0114	to	0199	839 718 8257	to	8299
662 068 0700	to	0899	690 291 1361 to 1371			703 364 1707	to	1799	840 323 0600 to 0699		
662 553 0774	to	0799	690 788 2877	to	2899	740 002 7710 to 7719			840 875 6235	to	6299

840 910 0900	to	0999	861 979 7292	to	7499	905 873 7100	to	7299	919 814 3095	to	3199
841 349 5000	to	5099	862 216 6100	to	6199	905 880 8900	to	8999	919 889 5110	to	5134
841 805 7747	to	7899	862 263 9213	to	9299	905 889 7100	to	7199	919 889 5178	to	5199
841 805 7944	to	8099	862 271 0800	to	0999	906 158 1508	to	1599	919 889 5030	to	5070
842 226 0685	to	0695	862 271 5000	to	5099	906 558 8812	to	8899	919 889 5090	to	5099
842 685 4600	to	4699	863 871 5138	to	5199	906 982 2214	to	2299	919 915 2774	to	2787
842 685 4742	to	4999	863 949 5300	to	5399	907 725 8500	to	8599	920 155 4662 to 4687		
842 860 0300	to	0399	864 088 8200	to	8299	907 815 0216	to	0257	920 309 9039	to	9199
842 898 5582	to	5599	864 426 3972	to	3999	908 622 4225	to	4235	920 771 5321	to	5399
843 062 7100	to	7199	864 520 6117	to	6136	908 936 9254	to	9299	920 857 5500	to	5899
843 077 6288	to	6299	865 151 0526	to	0599	909 066 4494	to	7499	920 864 3480	to	3499
843 077 6378	to	6399	865 500 4034	to	4099	909 067 7400	to	7499	920 963 4567	to	4599
843 758 5769	to	5778	865 883 6082	to	6099	909 100 1787	to	1799	921 333 7400	to	7499
843 786 2554	to	2699	866 004 3000	to	3999	909 100 1900	to	2099	921 477 3762	to	3799
845 656 8165	to	8199	866 442 4100	to	4899	909 355 0422	to	0499	922 278 1048	to	1399
845 727 2100	to	2199	867 366 9108	to	9118	909 568 8900	to	9099	922 280 2019	to	2099
845 746 2618	to	2635	867 633 7403	to	7499	909 568 9300	to	9499	922 280 2233	to	2299
846 390 7531	to	7599	867 737 5623	to	5699	909 725 7307	to	7399	922 773 0459	to	0499
846 918 0572	to	0599	868 169 4529	to	4599	909 833 0947	to	0999	923 032 7000	to	7399
847 237 7690	to	7699	868 173 8400	to	8599	910 219 8631 to 8699			923 045 3630	to	3699
847 284 2481	to	2499	868 514 9000	to	9099	910 265 1100	to	1199	923 484 3600	to	3699
847 374 7055	to	7065	868 566 9200	to	9299	910 471 7273	to	7299	923 493 9403	to	9599
847 374 7055	to	7065	869 200 0000	to	9999	910 536 2505	to	2599	923 493 9681	to	9699
847 636 5304	to	5399	869 387 1150	to	1199	910 958 7499	to	7599	923 604 4424	to	4499
847 700 5447	to	5499	869 505 3500	to	3599	911 140 1000	to	2199	923 810 7800	to	8299
847 723 7500	to	7599	869 523 7033	to	7099	911 245 2545	to	2599	924 252 1200	to	1299
849 485 3427	to	3499	869 566 6150	to	6167	911 268 9077	to	9099	924 252 1400	to	1499
849 520 9850	to	9899	869 800 0000	to	999 9999	911 400 8948	to	8999	924 533 0711	to	0799
849 608 1357	to	1399	870 054 4814 to 4899			911 508 1620	to	1799	924 533 2343	to	2399
849 792 2600	to	2699	870 491 4812	to	4849	911 509 9310	to	9399	924 533 2428	to	2499
850 546 1862 to 1899			870 536 5820	to	5829	911 523 3000	to	3999	924 685 1957	to	1999
851 143 6826	to	6844	870 541 7167	to	7239	912 057 9922	to	9999	924 946 6300	to	6699
851 209 9880	to	9899	870 575 8155	to	8999	912 882 0563	to	0899	925 333 5900	to	6099
851 928 9221	to	9299	870 589 0485	to	0494	913 605 2218	to	2299	925 336 2300	to	2399
852 589 6560	to	6599	870 691 7060	to	7099	913 709 2429	to	2499	926 432 5907	to	5999
853 049 3646	to	3699	872 028 4850	to	4899	913 818 3501	to	3999	926 436 3600	to	3699
854 304 4089	to	4999	872 029 9306	to	9399	914 063 4300	to	4399	927 765 6257	to	6299
854 529 2200	to	2299	872 078 3709	to	3799	914 346 7621	to	7644	928 197 8100	to	8199
854 532 0000	to	2999	872 100 0445	to	0459	914 453 1366	to	1399	928 197 8283	to	8299
855 001 6204	to	6249	900 556 4178 to 4199			914 529 6185	to	6299	928 856 2059	to	2068
855 319 9364	to	9399	900 845 0044	to	0099	914 896 4658	to	4699	930 219 1722 to 1799		
855 361 3390	to	3399	900 936 0217	to	0299	915 187 8774	to	8779	930 335 7810	to	7819
856 226 0490	to	0499	900 936 0435	to	0499	915 300 2783	to	2799	931 097 9259	to	9299
856 656 5800	to	5999	901 058 5255	to	5280	915 546 6822	to	6999	931 156 1502	to	1579
856 752 0200	to	0299	901 273 1082	to	1099	915 646 5183	to	5199	931 156 1600	to	1625
857 111 1352	to	1399	901 287 5143	to	5199	915 671 3963	to	3980	931 156 1671	to	1699
857 279 3450	to	3499	901 291 2789	to	2799	915 671 3982	to	3999	932 506 6400	to	6599
857 843 4000	to	4099	901 525 7122	to	7199	915 675 2217	to	2299	932 732 1796	to	1799
858 124 7644	to	7699	902 089 1253	to	1299	916 440 3377	to	3399	932 827 9026	to	9099
858 756 3111	to	3299	902 198 9769	to	9799	916 670 6352	to	6399	932 957 2300	to	2399
859 063 8200	to	8699	902 948 1269	to	1299	916 682 5300	to	5399	933 060 6160	to	6189
859 190 0600	to	0644	902 985 0833	to	0899	916 694 1414	to	1499	933 387 2541	to	2561
859 437 5538	to	5599	903 370 6934	to	6999	916 703 0802	to	0821	933 760 3609	to	4199
859 811 2888	to	2899	904 600 6523	to	6599	917 089 0709	to	0799	933 894 0928	to	0999
859 855 8873	to	8999	904 892 0378	to	0399	917 089 0842	to	0899	934 018 2729	to	2741
860 240 8520 to 8599			904 892 0648	to	1299	917 216 2928	to	2999	934 180 0300	to	0399
860 275 3900	to	3999	905 056 2216	to	2299	917 370 6300	to	6499	934 236 3954	to	3999
860 518 9629	to	9699	905 510 6647	to	6799	917 486 4900	to	4999	934 622 8717	to	8999
860 600 0021	to	0999	905 510 6900	to	7099	918 460 0602	to	0699	935 216 0312	to	0399
861 158 2350	to	2599	905 794 0000	to	0199	918 951 7231	to	7299	935 843 2202	to	2247
861 367 5400	to	5499	905 794 0288	to	0299	919 519 2786	to	2799	936 024 8889	to	8899
861 637 6010	to	6099	905 873 6900	to	6999	919 536 0770	to	0799	936 339 4455	to	4499

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 382 331	to 2 480	734 797 201	to 7 320	742 178 834	to 8 880
720 227 871	to 7 930	728 702 338	to 2 400	734 939 611	to 9 640	742 325 500	to 5 520
720 227 949	to 7 960	728 915 371	to 5 850	734 950 111	to 0 170	742 325 668	to 5 700
720 368 543	to 8 570	728 953 141	to 3 410	735 120 331	to 0 840	742 408 771	to 8 830
720 392 151	to 2 570	728 954 280	to 4 310	735 283 008	to 3 020	742 512 120	to 2 150
720 556 491	to 6 640	729 169 081	to 9 140	735 293 131	to 3 220	742 684 849	to 4 890
720 558 621	to 8 650	729 363 841	to 3 870	735 635 010	to 5 040	742 839 553	to 9 630
720 575 361	to 5 570	729 682 891	to 3 190	735 783 961	to 3 990	742 913 668	to 3 700
720 590 152	to 0 179	729 838 940	to 9 070	735 803 401	to 3 430	742 917 287	to 7 296
721 638 331	to 9 170	729 839 101	to 9 130	736 005 420	to 5 440	742 921 891	to 1 980
721 815 391	to 5 420	730 077 683	to 7 840	736 366 021	to 6 110	742 983 631	to 3 810
721 969 713	to 9 740	730 109 847	to 9 880	736 624 456	to 4 500	743 020 021	to 0 170
722 072 137	to 2 160	730 373 761	to 3 850	736 670 851	to 1 060	743 206 491	to 6 500
722 378 265	to 8 280	730 501 951	to 2 130	736 767 061	to 7 090	743 235 992	to 6 050
722 413 990	to 4 004	730 519 379	to 9 470	736 767 093	to 7 120	743 940 631	to 0 900
722 764 948	to 4 980	730 569 278	to 9 360	736 982 191	to 2 370	743 978 011	to 8 070
722 825 840	to 5 889	730 711 711	to 1 740	736 982 551	to 2 730	744 234 751	to 4 780
723 153 841	to 3 850	730 722 991	to 3 230	737 110 141	to 0 170	744 499 591	to 9 680
723 237 616	to 7 630	730 845 970	to 5 990	737 185 501	to 5 710	744 626 901	to 6 910
723 331 081	to 1 110	730 888 291	to 8 320	737 317 321	to 7 350	745 388 794	to 8 910
723 496 443	to 6 470	730 927 591	to 7 680	737 517 781	to 7 840	746 446 806	to 6 820
723 967 291	to 7 320	731 307 914	to 7 930	737 628 181	to 8 210	746 818 351	to 8 410
724 655 196	to 5 340	731 402 431	to 2 460	737 634 258	to 4 270	747 245 266	to 5 280
724 711 441	to 1 500	731 407 232	to 7 320	738 361 971	to 1 980	747 364 813	to 4 830
724 711 538	to 1 560	731 588 301	to 8 340	738 447 601	to 7 660	747 501 434	to 1 450
724 793 221	to 3 250	731 767 273	to 7 320	738 648 355	to 8 450	747 739 891	to 0 070
724 908 109	to 8 120	731 781 061	to 1 120	738 849 811	to 9 900	748 148 649	to 8 760
724 937 461	to 7 670	731 837 821	to 7 910	738 892 270	to 2 290	748 259 960	to 9 970
725 163 118	to 3 151	731 841 377	to 1 450	738 997 259	to 7 380	748 565 162	to 5 280
725 202 735	to 2 750	732 018 481	to 8 600	739 161 451	to 1 540	748 874 988	to 5 030
725 398 591	to 8 800	732 067 972	to 8 370	739 219 381	to 9 440	749 137 381	to 7 410
725 464 591	to 4 920	732 188 649	to 8 670	739 740 151	to 0 180	749 190 192	to 0 210
725 475 321	to 5 330	732 193 460	to 3 470	739 793 491	to 3 520	749 685 421	to 5 450
725 711 057	to 1 070	732 201 241	to 1 390	739 793 527	to 3 550	749 846 791	to 6 850
725 738 581	to 8 730	732 220 431	to 0 440	739 942 621	to 2 650	749 993 131	to 3 580
725 981 311	to 1 430	732 355 201	to 5 380	739 999 231	to 9 320	750 071 587	to 1 610
725 987 835	to 7 880	732 472 320	to 2 560	740 011 517	to 1 530	750 408 167	to 8 183
726 060 811	to 0 900	732 541 605	to 1 620	740 030 701	to 0 970	750 438 421	to 8 501
726 391 970	to 2 520	732 572 221	to 2 490	740 261 740	to 1 820	750 743 911	to 4 030
726 484 771	to 4 800	732 586 479	to 6 710	740 265 811	to 6 290	750 779 118	to 9 400
726 493 351	to 5 300	732 994 037	to 4 080	740 299 111	to 9 170	750 910 981	to 1 010
726 504 031	to 4 063	733 163 449	to 3 460	740 299 231	to 9 260	750 960 841	to 0 900
726 504 070	to 4 090	733 297 171	to 7 290	740 329 266	to 9 320	751 296 211	to 6 240
726 504 331	to 4 390	733 446 631	to 7 110	740 889 081	to 9 090	751 539 121	to 9 180
726 563 701	to 4 060	733 474 665	to 4 770	741 010 421	to 0 530	751 541 311	to 1 790
726 599 371	to 9 460	733 704 482	to 4 570	741 113 041	to 3 370	751 757 641	to 7 700
726 626 356	to 6 370	733 751 041	to 1 130	741 373 891	to 4 340	751 936 951	to 7 010
727 182 271	to 2 510	734 009 101	to 9 130	741 452 369	to 2 490	751 951 861	to 1 890
727 416 181	to 6 240	734 290 759	to 0 770	741 492 991	to 3 140	751 999 021	to 9 110
727 481 431	to 1 460	734 389 273	to 9 290	741 553 460	to 3 470	752 139 516	to 9 570
727 749 241	to 9 780	734 440 031	to 0 111	741 764 431	to 4 520	752 182 892	to 2 950

752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631	to	8 660	773 852 971	to	3 030	804 138 181	to	8 420
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	789 257 191	to	7 250	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	790 448 020	to	8 460	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271	to	7 750	791 239 081	to	9 290	806 744 781	to	4 850
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
755 790 020	to	0 030	765 042 517	to	2 540	792 018 379	to	8 420	809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	810 323 734	to	3 760
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
755 957 701	to	8 000	765 638 461	to	8 970	792 452 779	to	2 790	810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140	766 158 824	to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to	6 350	812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725	to	9 740	813 073 171	to	3 200
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
758 324 941	to	5 000	768 177 980	to	7 990	796 886 281	to	6 430	814 984 656	to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851	to	2 880	769 737 496	to	7 510	797 535 181	to	5 330	815 806 381	to	6 680
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
760 004 596	to	4 610	769 827 331	to	7 450	798 040 053	to	0 080	816 156 721	to	6 780
760 118 191	to	8 250	770 216 071	to	6 100	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371	to	6 520	817 253 011	to	3 280
760 692 722	to	2 749	770 915 150	to	5 490	798 339 167	to	9 210	817 763 881	to	4 060
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
761 516 836	to	6 910	772 057 224	to	7 440	798 944 761	to	5 030	818 950 351	to	0 380
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	800 044 320	to	4 410	819 544 681	to	4 740
761 975 641	to	5 670	773 112 031	to	2 060	800 211 901	to	2 440	819 928 441	to	8 650
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	820 034 406	to	4 430
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741	to	2 830	820 070 761	to	1 540
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360

821 229 661	to 9 720	824 156 325	to 6 340	827 291 502	to 1 520	828 830 952	to 0 963
821 229 743	to 9 780	824 511 252	to 1 270	827 575 381	to 5 470	828 939 781	to 0 050
821 903 731	to 3 910	824 588 281	to 8 370	827 609 085	to 9 100	829 002 721	to 2 870
821 927 841	to 7 850	825 140 397	to 0 460	827 619 811	to 9 840	829 005 301	to 5 540
822 505 801	to 5 830	825 409 651	to 9 680	827 883 511	to 3 600	829 080 241	to 0 330
822 703 442	to 3 470	825 472 171	to 2 200	828 160 441	to 0 530	829 160 986	to 1 000
822 900 991	to 1 020	826 042 898	to 2 920	828 376 201	to 6 260	829 176 841	to 6 930
822 925 951	to 6 100	826 226 644	to 6 670	828 441 602	to 1 630	829 471 561	to 1 590
823 284 931	to 4 990	826 582 951	to 3 430	828 539 316	to 9 340	829 561 065	to 1 080
823 293 031	to 3 210	826 720 201	to 0 230	828 539 341	to 9 370	829 566 481	to 6 510
823 556 011	to 6 100	827 005 671	to 5 830	828 732 331	to 2 390	829 569 931	to 9 960
824 078 341	to 8 370	827 287 861	to 7 950	828 807 781	to 7 840		

— Criminal Investigations Group, Postal Inspection Service, 7-26-12

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/shop/accepting-money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail Services,
Channel Access, 7-26-12

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,
Postal Inspection Service, 7-26-12

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,
Postal Inspection Service, 7-26-12

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
FPO AE 09312	Open	07/26/2012	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
FPO AE 09595	Open	07/26/2012	A1-A2-B-F-F1-R-R1-V
FPO AP 96426	Close	07/26/2012	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-A2-B-C-D-H-M-R-U	09034	A1-A2-A2-B-C-D-H-M-R-U	09090	A1-A2-B-C-D-H-M-P-R-U	09180	A1-A2-B-C-D-H-M-R-U
09003	A1-A2-A2-B-C-D-H-M-P-R-U	09038	A1-A2-A2-B-C-D-H-M-R-U	09092	A1-A2-B-C-D-H-M-R-U	09186	A1-A2-B-C-D-H-M-R-U
09004	A1-A2-A2-B-C-D-H-M-R-U	09042	A1-A2-A2-B-C-D-H-M-R-U	09094	A1-A2-B-C-D-H-M-P-R	09211	A1-A2-B-C-D-H-M-P-R-U
09005	A1-A2-A2-B-C-D-H-M-P-R-U	09046	A1-A2-A2-B-C-D-H-M-R-U	09095	A1-A2-B-C-D-H-M-R-U	09213	A1-A2-B-C-D-H-L-M-R-U
09006	A1-A2-A2-B-C-D-H-M-R-U	09049	A1-A2-A2-B-C-D-H-M-R-U	09096	A1-A2-B-C-D-H-M-R-U	09214	A1-A2-B-C-D-H-M-R-U
09007	A1-A2-A2-B-C-D-H-M-R-U	09053	A1-A2-A2-B-C-D-H-M-R-U	09099	A1-A2-B-C-D-H-M-R-U	09226	A1-A2-B-C-D-H-M-R-U
09008	A-A1-A2-A2-B-C-D-H-M-P-R-U	09054	A1-A2-A2-B-C-D-H-M-R-U	09100	A1-A2-B-C-D-H-M-R-U	09227	A1-A2-B-C-D-H-M-R-U
09009	A1-A2-A2-B-C-D-H-M-R-U	09055	A1-A2-A2-B-C-D-F-H-M-R-R1-U-V	09102	A1-A2-B-C-D-H-U	09229	A1-A2-B-C-D-H-M-R-U
09011	A1-A2-A2-B-C-D-H-M-R-U	09058	A1-A2-A2-B-C-D-H-M-R-U	09103	A1-A2-B-C-D-H-M-R-U	09237	A1-A2-B-C-D-H-M-R-U-V
09012	A1-A2-A2-B-C-D-H-M-R-U	09059	A1-A2-A2-B-C-D-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U	09245	A1-A2-B-C-D-H-M-R-U
09013	A1-A2-A2-B-C-D-F-F1-H-M-R-U-Z1	09060	A1-A2-B-C-D-F1-H-M-R-U	09107	A1-A2-B-C-D-H-M-R-U	09250	A1-A2-B-C-D-H-M-R-U
09014	A1-A2-A2-B-C-D-H-M-R-U	09063	A1-A2-B-C-D-L-H-M-R-U	09112	A1-A2-B-C-D-H-M-R-U	09261	A1-A2-B-C-D-F1-H-M-R-U-V
09020	A1-A2-A2-B-C-D-H-M-R-U	09067	A1-A2-B-C-D-H-M-R-U	09114	A1-A2-B-C-D-H-M-R-U	09263	A1-A2-B-C-D-H-M-R-U
09021	A1-A2-A2-B-C-D-H-M-R-U	09068	A1-A2-B-C-D-H-U-Z1	09123	A1-A2-B-C-D-H-M-R-U	09264	A1-A2-B-C-D-H-M-R-U
09028	A1-A2-A2-B-C-D-H-M-R-U	09069	A-A1-A2-B-C-D-H-U-V	09126	A1-A2-B-C-D-H-M-P-R	09265	A1-A2-B-C-D-H-M-N-R-U
09033	A1-A2-A2-B-C-D-H-M-R-U	09075	A1-A2-B-C-D-H-M-R-U	09128	A1-A2-B-C-D-H-M-R-U	09267	A1-A2-B-C-D-H-M-R-U
		09079	A1-A2-B-C-D-H-M-R-U	09131	A1-A2-B-C-D-H-M-R-U	09301	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
		09081	A1-A2-B-C-D-H-M-R-U	09136	A1-A2-B-C-D-F1-H-M-P-R	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1
		09088	A1-A2-B-C-D-H-M-R-U	09137	A1-A2-B-C-D-H-M-R-U	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1
				09138	A1-A2-B-C-D-H-M-R-U	09307	A1-A2-B-N-V-Z1
				09139	A1-A2-B-C-D-H-M-R-U	09308	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1
				09140	A1-A2-B-C-D-H-M-R-U		
				09142	A1-A2-B-C-D-H-M-R-U		
				09143	A1-A2-B-C-D-H-M-R-U		
				09154	A1-A2-B-C-D-H-M-R-U		
				09172	A1-A2-B-C-D-H-M-R-U		
				09173	A1-A2-B-C-D-H-M-R-U		
				09177	A1-A2-B-C-D-H-M-R-U		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09309	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09557	A1-A2-B-F-F1-R-R1-V	09645	A1-A2-B-C-F-F1-U
09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09564	A1-A2-B-F-F1-R-R1-V	09647	A1-A2-B-N-R-U
09311	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09374	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z1	09565	A1-A2-B-F-F1-R-R1-V	09648	A1-A2-B-N-U-V-Z1
09312	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09378	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z1	09566	A1-A2-B-F-F1-R-R1-V	09649	A1-A2-B-N-U-Z1
09313	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09567	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09314	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09568	A1-A2-B-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U
09320	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09383	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09569	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-F1-H-U
09323	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09570	A1-A2-B-F-F1-R-R1-V	09704	A1-A2-B-C-V-V1
09327	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09387	A-A1-A2-B-C1-E2-F-H1-M-R-V	09573	A1-A2-B-F-F1-R-R1-V	09705	A1-A2-B-U
09328	A-A1-A2-B-C1-E2-F-H1-R-R1-V-Z1	09393	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z1	09574	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V
09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09394	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09575	A1-A2-B-F-F1-R-R1-V	09707	A1-A2-B-C-J-M-N-R-U-V
09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z1	09576	A1-A2-B-F-F1-R-R1-V	09708	A1-A2-B
09338	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z1	09403	A1-A2-B-C-C1-M-R-U	09577	A1-A2-B-V	09709	A1-A2-B-F1-H
09339	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-A2-B-C-C1-M-R-U	09578	A1-A2-B-F-F1-R-R1-V	09710	A1-A2-B-C-C1-F1-M-N-R-R1-U
09340	A-A1-A2-B-C1-F-H-R-V	09447	A1-A2-B-C-C1-R-U-V	09579	A1-A2-B-F-F1-R-R1-V	09711	A1-A2-B-F1-N-R-Z1
09343	A-A1-A2-B-C1-F-M-N-V-Z1	09454	A1-A2-B-C-C1-M-R-U-V	09581	A1-A2-B-F-F1-R-R1-V	09713	A1-A2-B-C-F1-R
09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-A2-B-C-C1-M-R-U	09582	A1-A2-B-F-F1-R-R1-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U
09348	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z1	09461	A1-A2-B-C-C1-M-P-R-U	09586	A1-A2-B-F-F1-R-R1-V	09715	A1-A2-B-F1-M-R
09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-A2-B-C-C1-R-U	09587	A1-A2-B-F-F1-R-R1-V	09716	A1-A2-B-C-M-N-R-V
09353	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-A2-B-C-C1-R-U	09588	A1-A2-B-V	09717	A-A1-A2-B-M-R-V-W
09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09466	A1-A2-B-C-C1-M-R-U	09589	A1-A2-B-V	09718	A1-A2-B-F-M-N-R-U-V
09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-A2-B-C-C1-R-U	09590	A1-A2-B-V	09719	A1-A2-B-C-D-M-R-U-V
09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-A2-B-C-C1-M-R-U	09591	A1-A2-B-F-F1-R-R1-V	09720	A1-A2-B-M-R-U-V
09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-A2-B-C-C1-M-R-U	09593	A1-A2-B-V	09722	A-A1-A2-B-F-H-N-Q-V-Z1
09360	A1-A2-B-V	09496	A1-A2-B-C-C1-R-U-V	09594	A1-A2-B-V	09723	A1-A2-B-M-N-R-U-V-Z1
09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09595	A1-A2-B-F-F1-R-R1-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U
09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09501	A1-A2-B-V	09599	A1-A2-B-F-F1-R-R1-V	09726	A1-A2-B-M-N-R-U-V
09365	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-A2-B-V	09602	A1-A2-B-C-F-F1-N-R-U-V	09727	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09503	A1-A2-B-V	09603	A1-A2-B-C-F-F1-R-U-V	09728	A-A1-A2-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1
09367	A-A1-A2-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-A2-B-V	09604	A1-A2-B-C-F-F1-P-R-U-V	09729	A1-A2-B-C-F-N-R-R1-U-V
09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09505	A1-A2-B-V	09605	A1-A2-B-C-D-H-M-R-U-V	09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09506	A1-A2-B-V	09606	A1-A2-B-C-D-H-M-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09370	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09507	A1-A2-B-V	09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09732	A1-A2-B-N-V-Z1
		09508	A1-A2-B-V	09608	A1-A2-B-C-F-N-U-V	09733	A1-A2-B-N-V
		09509	A1-A2-B-V	09609	A1-A2-B-C-F-U	09734	A-A1-A2-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1
		09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09610	A1-A2-B-C-F-F1-M-R-U-V	09735	A1-A2-B-N-V-Z1
		09511	A1-A2-B-V	09613	A1-A2-B-C-F-U-V	09736	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
		09513	A1-A2-B-F-F1-R-R1-V	09617	A1-A2-B-C-F-U	09737	A-A1-A2-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z1
		09517	A1-A2-B-F-F1-R-R1-V	09618	A1-A2-B-C-F-U	09738	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
		09524	A1-A2-B-F-F1-R-R1-V	09620	A1-A2-B-C-F-U	09739	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
		09532	A1-A2-B-F-F1-R-R1-V	09621	A1-A2-B-C-F-U	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1
		09534	A1-A2-B-F-F1-R-R1-V	09622	A1-A2-B-C-F-U	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1
		09543	A1-A2-B-F-F1-R-R1-V	09623	A1-A2-B-C-F-U		
		09545	A1-A2-B-V	09624	A1-A2-B-C-F-U		
		09549	A1-A2-B-V	09625	A1-A2-B-C-F-U		
		09554	A1-A2-B-F-F1-R-R1-V	09626	A1-A2-B-C-F-U		
		09556	A1-A2-B-F-F1-R-R1-V	09627	A1-A2-B-C-F-U		
				09630	A1-A2-B-C-F-U-V		
				09631	A1-A2-B-C-F-U		
				09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1		
				09636	A1-A2-B-C-F-U		
				09642	A1-A2-B-M-N-R-U		
				09643	A1-A2-B-M-R-U-V		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09823	A-A1-A2-B-F-R-V-Z1	09875	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1
09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09824	A-A1-A2-B-F-R-V-Z1			34060	A1-A2-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1
09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1	09825	A-A1-A2-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09876	A-A1-A2-B-C1-E2-F-H1-I-M-N-P-R-R1-T-U-U4-V-Z-Z1	34071	A1-A2-B-F-I-J-L-M-N-O-U-V-V1-Z-Z1
09747	A1-A2-B-F-J-N-U-V-Z1	09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34078	A1-A2-B-F1-N-V-Z1
09748	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09827	A-A1-A2-B-F-F1-N-R-V-Z1	09890	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34090	A1-A2-B-F-F1-R-R1-V
09749	A-A1-A2-B-F-H-N-V-Z1	09828	A1-A2-B-J-L-N-T-V-Z1	09892	A-A1-A2-B-E2-F-N-R-R1-V-Z1	34091	A1-A2-B-F-F1-R-R1-V
09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09829	A1-A2-B-C-N-R-V-Z1	09898	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34092	A1-A2-B-F-F1-R-R1-V
09751	A1-A2-B-C-D-H-M-R-U	09830	A1-A2-B-C-M-N-R-V-Z1	34002	A1-A2-B-J-L-N-U-Z1	34093	A1-A2-B-F-F1-R-R1-V
09752	A1-A2-B-C-D-H-U	09831	A1-A2-B-F-N-U-V-Z1	34004	A1-A2-B-J-L-N-T-U-V	34095	A1-A2-B-V
09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09832	A-A1-A2-B-U1-V-Z1	34006	A-A1-A2-B-C1-F1-N-V-Z1	34098	A1-A2-B-V
09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09833	A1-A2-B-U1-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	34099	A1-A2-B-V
09769	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09834	A1-A2-B-F-F1-R-R1-V-Z1	34008	A1-A2-B-B2-D-E1-F-H1-J-L-M-N-R-R1-T-V-Z1	96201	A-A1-A2-B
09777	A-A1-A2-B-C-E1-L-M-N-R	09835	A-A1-A2-B-V-Z1			96202	A-A1-A2-B-U
09780	A-A1-A2-B-F-H-N-R-V	09836	A-A1-A2-B-C-F-M-V-Z1	34011	A1-A2-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96203	A-A1-A2-B
09798	A1-A2-B-C-D-H-L-U-V	09837	A1-A2-B-V-Z1	34020	A1-A2-B-J-L-M-N-U-V-Z1	96204	A-A1-A2-B
09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09838	A1-A2-B-V-Z1	34021	A1-A2-B-J-L-M-N-U-V-Z1	96205	A-A1-A2-B-U
09803	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09839	A-A1-A2-B-U-V-Z1	34022	A1-A2-B-D-F-J-L-M-N-U-V-Z1	96206	A-A1-A2-B-U
09804	A-A1-A2-B-F-F1-N-R-V-Z1	09840	A-A1-A2-B-V-Z1	34023	A1-A2-B-J-L-M-N-U-V-Z1	96207	A-A1-A2-B-V
09805	A-B-F-F1-R-R1-V-Z1	09841	A-A1-A2-B-N-R-U-Z1	34024	A1-A2-B-L-M-N-U-V-Z1	96209	A-A1-A2-B-J-L-N-T-U
09806	A-A1-A2-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1	09842	A-A1-A2-B-M-N-R-Z1	34025	A1-A2-B-F-J-L-M-N-U-V-Z1	96213	A-A1-A2-B-U
09807	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09844	A-A1-A2-B-C-F-N-U-V-Z1	34030	A1-A2-B-J-L-M-N-U-V-Z1	96214	A-A1-A2-B-U
09809	A1-A2-B-V-Z1	09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1	34031	A1-A2-B-J-L-M-N-U-V-Z1	96218	A-A1-A2-B-U
09810	A-A1-A2-B-F-F1-N-R-V-Z1	09846	A-A1-A2-B-B2-C1-F-J-L-N-R-R1-T-V-Z1	34032	A1-A2-B-J-L-M-N-T-U-V-Z1	96224	A-A1-A2-B-U
09811	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09848	A-A1-A2-B-F-M-R-V-Z1	34033	A1-A2-B-C-F-J-L-M-N-V-Z1	96257	A-A1-A2-B-U
09812	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09852	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34034	A1-A2-B-J-L-M-N-V-Z1	96258	A-A1-A2-B-U
09813	A-A1-A2-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1	34035	A1-A2-B-H-J-L-M-N-U-V-Z1	96260	A-A1-A2-B-U
09814	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	34036	A1-A2-B-J-L-M-N-U-V-Z1	96262	A-A1-A2-B-U-V
09815	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09858	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34037	A1-A2-B-C-F-H-I-L-M-N-V-Z-Z1	96264	A-A1-A2-B-U
09816	A-A1-A2-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09859	A1-A2-B-C1-F-F1-H1-N-R-R1-V-Z1	34038	A1-A2-B-L-M-N-U-V-Z1	96266	A-A1-A2-B-U
09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09865	A-A1-A2-B-V-Z1	34039	A1-A2-B-J-L-M-N-U-V-Z1	96267	A-A1-A2-B-U-V
09818	A-A1-A2-B-C-F-M-V-Z1	09868	A-A1-A2-B-N-U-V-Z1	34041	A1-A2-B-J-L-M-N-T-U-V-Z1	96269	A-A1-A2-B-U
09820	A-A1-A2-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	09870	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-T-U-U4-V-Z-Z1	34042	A1-A2-B-D-F-M-N-V-Z1	96271	A-A1-A2-B-U
09821	A-A1-A2-B-F-N-R-V-Z1	09871	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34050	A1-A2-B-V	96275	A-A1-A2-B-V
09822	A-A1-A2-B-F-R-V-Z1	09872	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34055	A1-A2-B-J-L-M-N-U-V-Z1	96276	A-A1-A2-B
		09873	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1			96278	A-A1-A2-B-U
		09874	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1			96283	A-A1-A2-B-U
						96284	A-A1-A2-B-U-V
						96303	A1-A2-B-H-J-L-M-N-T-W
						96306	A1-A2-B-F-F1-F2-H-M-W
						96309	A1-A2-B-M-V-W
						96310	A1-A2-B-M-W
						96319	A1-A2-B-M-W
						96321	A1-A2-B-F-F1-F2-H-M-W
						96322	A1-A2-B-F-F1-F2-H-M-W
						96323	A1-A2-B-M-V-W
						96326	A1-A2-B-M-W
						96328	A1-A2-B-M-W
						96330	A1-A2-B-M-W
						96336	A1-A2-B-M-V-W
						96337	A1-A2-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96338	A1-A2-B-M-W	96447	A1-A2-B-F-N-U3-V-V1	96554	A-A1-A2-B-H-M-U	96624	A1-A2-B-F-F1-R-R1-V
96339	A1-A2-B-M-V-W	96501	A-A1-A2-B-N-V	96555	A1-A2-B-F-M-V	96628	A1-A2-B-F-F1-R-R1-V
96343	A1-A2-B-M-W	96502	A1-A2-B-F-N-U3-V	96557	A1-A2-B-F-M-V	96629	A1-A2-B-F-F1-R-R1-V
96346	A1-A2-B-F-F1-F2-H-M-V-W	96503	A1-A2-B-F-N-U3-V	96562	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96643	A1-A2-B-F-F1-R-R1-V
96347	A1-A2-B-F-F1-F2-H-M-W	96507	A-A1-A2-B-F-V			96650	A1-A2-B-F-F1-R-R1-V
96348	A1-A2-B-F-F1-F2-H-M-W	96510	A1-A2-B-I-N-V	96577	A-A1-A2-B-F-H-M-N-U	96657	A1-A2-B-F-F1-R-R1-V
96349	A1-A2-B-F-F1-F2-H-M-W	96511	A1-A2-B-I-N-V	96578	A1-A2-B-B2-F1-H-J-N-R	96660	A1-A2-B-F-F1-R-R1-V
96350	A1-A2-B-F-F1-F2-H-M-W	96515	A1-A2-B-D-F-U3			96661	A1-A2-B-F-F1-R-R1-V
96351	A1-A2-B-F-F1-F2-H-M-W	96516	A1-A2-B-D-F	96595	A1-A2-B-V	96662	A1-A2-B-F-F1-R-R1-V
96362	A1-A2-B-F-F1-F2-M-W	96517	A1-A2-B-F-U3-V	96598	A1-A2-B-N-V	96663	A1-A2-B-F-F1-R-R1-V
96365	A1-A2-B-M-V-W	96520	A1-A2-B-F-N-U3-V	96599	A1-A2-B-N-V	96664	A1-A2-B-V
96367	A1-A2-B-L-M-W	96521	A1-A2-B-F-N-U3	96601	A1-A2-B-V	96665	A1-A2-B-V
96368	A1-A2-B-M-W	96522	A1-A2-B-F-N-U	96602	A1-A2-B-V	96666	A1-A2-B-V
96370	A1-A2-B-F-F1-F2-H-M-W	96530	A-A1-A2-B-F-F1-H-H1-M-N-U-V	96603	A1-A2-B-V	96667	A1-A2-B-F-F1-R-R1-V
96372	A1-A2-B-M-W	96531	A-A1-A2-B-F-F1-H-M-N-U-V	96604	A1-A2-B-V	96668	A1-A2-B-F-F1-R-R1-V
96373	A1-A2-B-M-W	96532	A-A1-A2-B-H-J-L-M-N-T-U-V	96605	A1-A2-B-V	96669	A1-A2-B-F-F1-R-R1-V
96374	A1-A2-B-M-W			96606	A1-A2-B-V	96670	A1-A2-B-V
96375	A1-A2-B-M-W	96534	A-A1-A2-B-F-U	96607	A1-A2-B-V	96671	A1-A2-B-F-F1-R-R1-V
96376	A1-A2-B-M-W	96535	A-A1-A2-B-F-V	96608	A1-A2-B-V	96672	A1-A2-B-F-F1-R-R1-V
96377	A1-A2-B-M-W	96537	A1-A2-B-V	96609	A1-A2-B-V	96673	A1-A2-B-V
96378	A1-A2-B-M-W	96538	A1-A2-B-V	96610	A1-A2-B-V	96674	A1-A2-B-F-F1-R-R1-V
96379	A1-A2-B-M-W	96540	A1-A2-B-V	96611	A1-A2-B-V	96675	A1-A2-B-F-F1-R-R1-V
96384	A1-A2-B-M-W	96541	A1-A2-B-V	96612	A1-A2-B-F-F1-R-R1-V	96677	A1-A2-B-F-F1-R-R1-V
96386	A1-A2-B-M-W	96542	A1-A2-B-V	96613	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96678	A1-A2-B-F-F1-R-R1-V
96387	A1-A2-B-M-W	96543	A1-A2-B-P-V	96614	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96679	A1-A2-B-F-F1-R-R1-V
96388	A1-A2-B-M-W	96544	A1-A2-B-F-N-U3-V			96681	A1-A2-B-V
96401	A1-A2-B-F-N-V-Z1	96546	A1-A2-B-F-U3	96615	A1-A2-B-F-F1-R-R1-V	96682	A1-A2-B-V
96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96548	A-A1-A2-B-H-M-U	96616	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
		96549	A-A1-A2-B-H-M-U	96617	A1-A2-B-F-F1-R-R1-V	96686	A1-A2-B-V
		96550	A-A1-A2-B-H-M-U-V	96619	A1-A2-B-V	96687	A1-A2-B-V
		96551	A-A1-A2-B-H-M-N-U	96620	A1-A2-B-F-F1-R-R1-V	96698	A1-A2-B-V
		96552	A1-A2-B	96621	A1-A2-B-V		
		96553	A-A1-A2-B-F-F1-H-M-U	96622	A1-A2-B-F-F1-R-R1-V		

RESTRICTIONS

LEGEND

PS Form 2976, *Customs* — CN 22 (Old C 1) and *Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

Small Business Customer Support Center

The Small Business Support Center (SBSC) is available for small business customers who are generally too small to receive Sales group or Business Service Network support.

Hours of Operation

Monday through Friday from 8:00 A.M. to 8:30 P.M. Eastern Time

(Alaska and Hawaii are 8:00 A.M. to 9:30 P.M. Eastern Time)

Saturdays from 8:00 A.M. to 6:00 P.M. Eastern Time

Closed Sundays

Closed Holidays

1-USPS-4-SMBIZ (1-877-747-6249)

Services at the Small Business Customer Support Center

Click-N-Ship [®] /Web Tools	Change of Address
Claims (Domestic and International)	Domestic Mail Manual
Domestic Mail Classes and Extra Services	eBay [®]
Every Door Direct Mail [®]	Express Mail [®] Corporate Account
Hold Mail	International Mail Classes and Extra Services
Mail Preparation	Mailing and Shipping Supplies
NetPost [®]	PC Postage [®]
PO Box [™] / Caller Service	Package Services and Tracking
Permit Accounts	Pickup Services
Postage Meters	Post Office [™] Hours and Locations
PostalOne! [®]	The Postal Store [®]
Premium Forwarding Service [®]	Price Quotes
Redelivery	Stamps
ZIP Code [™] Lookup	



**DID YOU
KNOW** 

USPS has
held more than
13,400 “Grow Your
Business Days”
seminars since
April 1, 2011.



We Value Your Business



Do your small business customers have questions?

Now you have the answers!

If your small business customer needs additional information, suggest they call the toll-free small business help line at 1-USPS-4-SMBIZ (1-877-747-6249).



We Value Your Business

We are relentless about giving our customers great service. Customers not only count on us to deliver their mail — they count on us to deliver products and services that meet their changing business needs. Meeting our customers' business needs and providing a positive customer experience builds a strong relationship where customers choose the Postal Service every time.

Please post on employee bulletin boards.

**DID YOU
KNOW ?**

**USPS receives
no federal
tax dollars for
operations.**



Publicity Kit: Flags of Our Nation Forever Stamps

Stamp Overview

In 2012, the U.S. Postal Service® completes its *Flags of Our Nation* series with the issuance of the last set of 10 stamp designs. The stamps in Set 6 feature the flag of the U.S. Virgin Islands, the state flags of Texas through Wyoming, and the Stars and Stripes, the last stamp — which was also the first stamp — in this series that began in 2008. In all, 60 stamps were issued in 6 separate sets of 10 designs. The format for each set of 10 designs was a coil of 50 stamps.

In the aggregate, the 60 stamps in the *Flags of Our Nation* series include four depicting the Stars and Stripes, 50 featuring official state flags, and one for each of the following: the territories of American Samoa and Guam, the commonwealths of the Northern Mariana Islands and Puerto Rico, the District of Columbia, and the U.S. Virgin Islands.

In addition to the flag art, each stamp design includes artwork that provides a “snapshot view” of the state or other area represented by that flag. In most cases, an everyday scene or activity is shown, but occasionally the view is of something less commonplace — rare wildlife, perhaps, or a stunning vista. Unlike some previous multi-stamp issuances, this series was not limited to official animals, flowers, or products, nor was it meant to showcase well-known buildings, landmarks, or monuments.

The ten stamps that will be issued as Set 6 in 2012 are:

1. Texas

The Lone Star Flag dates from 1839, when it was approved as the national flag of the Republic of Texas. Snapshot art depicts a field of cotton, a major cash crop grown on millions of acres in the state.

2. Utah

Elements of the state seal appear on the Utah flag; the beehive at the center represents hard work and industry. Snapshot art includes cactus in bloom; in the background is a highly stylized arch formation.

3. Vermont

The flag’s dark blue field holds the state coat of arms, which features a tall pine tree at the center. Snapshot art depicts a great horned owl.

4. U.S. Virgin Islands

A modified version of the U.S. coat of arms is included on this flag. Snapshot art features a leaping sailfish.

5. Virginia

The flag’s deep blue field includes the coat of arms of the Commonwealth of Virginia. Snapshot art shows modern-

day replicas of the three ships that brought English settlers to Jamestown in 1607.

6. Washington

George Washington is depicted on the state seal at the center of the flag’s dark green field. Snapshot art evokes the beauty of Washington’s evergreen forests.

7. West Virginia

The blue-bordered white flag includes the state coat of arms, a wreath of rhododendron, and a red ribbon bearing the words “State of West Virginia.” Snapshot art shows a flock of wild turkeys.

8. Wisconsin

The state coat of arms is positioned at the center of the flag’s blue field; also included are the state name and “1848,” the date Wisconsin became part of the Union. Snapshot art depicts dairy cattle.

9. Wyoming

Red and white borders frame the flag’s blue field; the state seal, in blue and white, is positioned on the white silhouette of a bison. Snapshot art features a male bighorn sheep in the foreground, with a female bighorn in the background.

10. Stars and Stripes

The 13 horizontal stripes represent the 13 original colonies; the 50 stars represent the 50 states. Snapshot art depicts “the fruited plain” of “America the Beautiful,” by Katharine Lee Bates.

Art director Howard E. Paine collaborated with award-winning artist Tom Engeman on the 60 stamps in this series.

The 10 stamps in Set 6 of the *Flags of Our Nation* series are being issued as Forever® stamps in self-adhesive coils of 50 (5 of each design). Forever stamps are always equal in value to the current First-Class Mail® 1-ounce price. At the time of issuance, the Set 6 stamps of the *Flags of Our Nation* series are being sold at a price of 45 cents each, or \$22.50 per coil.

First-Day-of-Issue and First-Day-of-Sale Postmarks

The Postal Service™ has authorized a first-day-of-issue postmark design for the first-day-of-issue ceremony in Sacramento, California, where all 10 stamps in the coil will be dedicated on August 16, 2012. The Postal Service has also authorized a first-day-of-sale postmark for dedication events held on August 16 in cities other than the officially

designated first-day-of-issue city. Customers have 60 days to obtain the first-day-of-issue postmark and 30 days to obtain the first-day-of-sale postmarks by mail.



The First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes to themselves or others, and place them in a larger envelope addressed to:

Flags of Our Nation: Set 6 Stamps
Postmaster
Sacramento Post Office
2000 Royal Oaks Drive
Sacramento, CA 95813-9998

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 16, 2012.

Pictorial Postmarks

Stamp dedication events held on days following the first-day-of-issue or first-day-of-sale events are known as special dedication ceremonies. The first-day-of-sale postmarks, shown here, may be modified for special dedication ceremonies.

To use the first-day-of-sale postmark artwork for a special dedication event, the "FIRST-DAY-OF-SALE" wording must be replaced with the name of the "STATION" where the special dedication event will be held. The postmaster's city, state, and ZIP Code™ must also appear in the postmark, just under the banner.

Post Offices can offer these postmarks through mailback service for 30 days. The Postal Service must make all postmarking services known to collectors through advance publicity in the *Postal Bulletin*. Therefore, you must report all first-day-of-sale and special dedication pictorial postmarks to Stamp Services 2 weeks before the events on PS Form 413, *Pictorial Postmark Announcement/Report*. You can find the form at <http://blue.usps.gov/formmgmt/pt.htm>.

First-Day-of-Sale State Postmarks





Guidelines for Finalizing First-Day-of-Sale and Special Dedication Pictorial Postmarks

To finalize the first-day-of-sale and special dedication pictorial postmarks, insert the date and the city, state, and ZIP Code of the postmaster of the city where the event will be held within the postmark banner.

Customers who wish to obtain the first-day-of-sale pictorial postmark have 30 days to submit their request. They should affix the stamps to envelopes of their choice, address the envelopes to themselves or others, and place them in a larger envelope addressed to any of the following addresses:

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Texas Station
Postmaster
8225 Cross Park Drive
Austin, TX 78710-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Utah Station
Postmaster
1760 W. 2100 S
Salt Lake City, UT 84199-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Vermont Station
Postmaster
87 State Street
Montpelier, VT 05602-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Virginia Station

Postmaster
1801 Brook Road
Richmond, VA 23232-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Virgin Island Station
Postmaster
9846 East Thomas
St. Thomas, VI 00802-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Washington Station
Postmaster
900 Jefferson St. SE
Olympia, WA 98501-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
West Virginia Station
Postmaster
1002 Lee St. East
Charleston, WV 25301-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Wisconsin Station
Postmaster
3902 Milwaukee St.
Madison, WI 53707-7990

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
Wyoming Station
Postmaster
4800 Converse Ave.
Cheyenne, WY 82009-9998

Flags of Our Nation
First-Day-of-Sale Special Dedication Postmarks
USA Station
Special Events Unit
900 Brentwood Rd., NE, Rm. 2021
Washington, DC 20066-9998

After applying the postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All requests must be postmarked by September 16, 2012.

Stamp/Philatelic Products

The following stamp/philatelic products will be available for this stamp issuance:

Item Number	Product	Price
788663	First-Day Cover, Set of 10	\$8.90
788667	First-Day-of-Sale, Set of 10	\$8.90
788668	Digital Color Postmark, Set of 10	\$16.00
788691	Ceremony Program (random single)	\$6.95

First-Day-of-Issue, First-Day-of-Sale, and Special Dedication Events

A first-day-of-issue ceremony for the complete sixth set of the *Flags of Our Nation* stamps will be held in Sacramento,

California, at the American Philatelic Society Stamp Show on August 16, 2012.

First-day-of-sale ceremonies for the individual *Flags of Our Nation* stamps will also be held on August 16. Special dedication events will be held after August 16, and pictorial postmarks may be created using the first-day-of-sale artwork, provided the word "Station" is depicted in the postmark.

Suggested Planning Timeline for First-Day-of-Sale and Special Dedication Events

Action	Suggested Timing
1. Send invitations to local and area dignitaries.	A few weeks before event
2. Send announcements and invitations to employees.	A few weeks before event
3. Distribute public service announcement to radio/TV.	A few weeks before event
4. Distribute news release.	A few weeks before event
5. Distribute media advisory to all news media.	1 week before event
6. Remind invited dignitaries about event via telephone.	5 days before event
7. Redistribute media advisory to all news media.	1 to 2 days before event
8. Make follow-up calls to local news media.	1 day before event
9. Distribute day-of-issuance news release.	Day of event
10. Send letter to newspaper editor thanking community.	1 day after event
11. Send media clips to area Corporate Communications manager.	Within 1 week after event

Note: If you have any questions or need help with any of these items, notify your Corporate Communications local contact.

First-Day-of-Sale and Special Dedication Event Tips

Before the Event

- Send a written invitation 2 weeks before the event to the mayor of your community and any other local elected officials you feel would be appropriate. The local postmaster or district manager should sign the invitations.
- Follow up on the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.
- Keep in touch with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (such as who else is participating, where and when to meet, and what his or her role will be). Stress that remarks should be brief and limited to the unveiling of the *Flags of Our Nation* stamps and recognition of the role of the U. S. Postal Service in celebrating the

state's majestic flag, our nation's natural features and cultural diversity, and our mission to connect the nation together through affordable, universal service.

- If you create a program, include names of all participating elected officials on the program as honored guests, and mention them in all media advisories.

After the Event

- Send a written thank you letter to all elected officials who participated in the ceremony, expressing your appreciation.
- Provide copies of any newspaper articles about the event to their offices. Even though the officials might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.
- Provide a small supply of extra cachets or covers with the special cancellation, if applicable, to elected officials — even to those who could not attend. These make great giveaways and serve as a positive reminder of the event.
- Obtain and frame a photo of the elected official posing beside the stamp image, and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.
- Keep in touch with your elected officials. Good relationships are built over time.

Publicity Ideas

The release of these stamps offers an ideal opportunity for postal communities in each state to celebrate their flag and connect with residents and community leaders. There are many ways to generate local media interest in the stamps:

- Host a *Flags of Our Nation* celebration of the diversity of your local community. Invite community members to display ethnic foods, arts, and crafts and perform music and dance. Invite caretakers of local historic and scenic venues (e.g., historic buildings, lighthouses, state forests, large parks, and lakes) to have displays at the celebration.
- Host a press conference announcing the issuance of the *Flags of Our Nation* stamps. Participants might include the postmaster and the head of the local Chamber of Commerce.
- Develop a state flag display at your Post Office, and invite operators of establishments such as local historic houses, renovated factories, riverboats, and lighthouses, and local Chambers of Commerce to contribute images for a colorful patriotic display.
- Plan an event at the local library or other public location, and include a display of an enlargement of the

new stamp for your state flag. Invite appropriate speakers including congressional, civic, and community leaders.

- Invite groups of children (such as children of postal employees, Boy Scout and Girl Scout troops, and 4H Clubs) to write and illustrate letters about “What My

State Flag Means to Me” to be published in the local newspaper.

- Invite groups of children to write “Letters about Our State Flag” to be displayed in the local library or community center, written to a real or imaginary friend about “Great Things to See and Do in [INSERT YOUR STATE NAME HERE].”

Contact Information

Corporate Communications Contacts	Government Relations Contacts
First Day of Issue, Sacramento, CA Katina Fields (national contact) 475 L’Enfant Plaza, SW, Rm. 10536 Washington, DC 20260-3122 e-mail: katina.w.fields@usps.gov Telephone: 202-268-6229	First Day of Issue, Sacramento, CA Jerome Giles 475 L’Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: jerome.k.giles@usps.gov Telephone: 202-268-2488
Texas Robert Bolen 301 N. Guadalupe, Rm. 108 San Marcos, TX 78666-9998 e-mail: robert.s.bolen@usps.gov Telephone: 512-670-6821	Texas David Coleman 475 L’Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: david.p.coleman@usps.gov Telephone: 202-268-3745
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U.S. Virgin Islands Maureen Marion 6 Griffin Rd. N. Windsor, CT 06006-7010 e-mail: Maureen.p.marion@usps.gov Telephone: 860-285-7029	U.S. Virgin Islands Ekaterina Silina 475 L’Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: ekaterina.v.Silina@usps.gov Telephone: 202-268-6027
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Washington Ernie Swanson 34301 9 th Ave. S, Rm. 222 Federal Way, WA 98003-7093 e-mail: ernst.a.swanson@usps.gov Telephone: 253-214-1830	Washington James Cari 475 L’Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: james.k.cari@usps.gov Telephone: 202-268-6029

Corporate Communications Contacts	Government Relations Contacts
West Virginia Cathy Yarosky 3190 S. 70 th St., Rm. 610 Philadelphia, PA 19153-9992 e-mail: cathy.yarosky@usps.gov Telephone: 215-863-5024	West Virginia Shaun Chang 475 L'Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: shaun.k.chang@usps.gov Telephone: 202-268-7626
Wisconsin Sean Hargadon 244 Knollwood Dr. Bloomington, IL 60117-0000 e-mail: sean.p.hargadon@usps.gov Telephone: 630-539-4835	Wisconsin Jeremy Simmons 475 L'Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: jeremy.l.simmons@usps.gov Telephone: 202-268-7839
Wyoming David Rupert 1745 Stout St., Suite 1075 Denver, CO 80299-7500 e-mail: david.g.rupert@usps.gov Telephone: 303-313-5134	Wyoming Cathy Pagano 475 L'Enfant Plaza, SW, Rm. 10802 Washington, DC 20260-3500 e-mail: cathy.v.pagano@usps.gov Telephone: 202-268-3427

Speech Segments

The following suggested speech segments are for use at local ceremonies and events. Feel free to customize them to fit your local event and community.

Opening

Good [INSERT "MORNING"/"AFTERNOON"].

It's a great honor for me to represent the United States Postal Service today as we dedicate the [INSERT STATE NAME] *Flags of Our Nation* stamp. It's a wonderful opportunity to celebrate our beloved state flag ... and to share our pride with the nation by using these stamps on our correspondence.

With this stamp, the Postal Service continues its tradition of celebrating our nation's diverse gifts and natural treasures.

Flag Series

For nearly 140 years, the American Flag has been a perennial stamp favorite of the American people. Our flag was first featured in 1869 on the *Shield Eagle and Flags* stamp. And it has been making highly applauded curtain calls ever since.

We love our flag as a symbol of our country's unity and pride and the values we hold dear. We revere our flag as a potent reminder that we are one nation, united and indivisible.

Our flag also tells a story. In the 13 stripes, we are reminded of the heroic actions taken by the 13 colonies to form a new nation dedicated to the principle that all people are created equal.

Against a field of blue, we see 50 shining stars ... one for each of the 50 states. And each of those states has its own unique history and traditions. Each state brings something very special and important to our national union.

Today, we are here to celebrate one of those shining stars. Today, it is our privilege to pay tribute to the great state of [INSERT STATE NAME]. We are here to honor [INSERT STATE NAME] history, her beauty, and her contributions to our union. And what better way to do that than with the sovereign symbol of our state, the proud flag of [INSERT STATE NAME].

Like the stars in our Star Spangled Banner, the stamp we are about to unveil is part of something greater. This is the final set in a 60-stamp series that featured the Stars and Stripes, the 50 state flags, five territorial flags, and the District of Columbia flag.

Localization

All news is local, so find an angle that will appeal to the audience.

Closing

The majestic [INSERT STATE NAME] *Flags of Our Nation* stamp will also serve as a lasting reminder of the Postal Service's commitment to our role in connecting the nation together through universal service at affordable rates, regardless of which state, territory, or city you call home.

And now, if [INSERT NAMES OF CEREMONY PARTICIPANTS] would join me in unveiling the [INSERT STATE NAME] *Flags of Our Nation* stamp...

(PHOTO OPPORTUNITY)

I appreciate this opportunity to introduce this stamp to our customers and friends in this community. Thank you again for taking the time to join us here today for this momentous occasion.

#

Sample Invitation

[INSERT DATE]

[INSERT NAME]

[INSERT TITLE]

[INSERT NAME OF ORGANIZATION]

[INSERT STREET ADDRESS]

[INSERT CITY, STATE, ZIP+4]

Attention: Scheduler

Dear [INSERT TITLE AND NAME]:

On behalf of the [INSERT NAME OF DISTRICT OR POST OFFICE] and the United States Postal Service, I am pleased to invite you to participate in the dedication of the *Flags of Our Nation* postage stamps at [INSERT EXACT LOCATION] on [INSERT DATE] at [INSERT TIME]. While this coil of stamps honors 10 state flags, our ceremony will highlight the special role of the [INSERT STATE NAME] state flag stamp.

At the dedication ceremony, you will be invited to speak briefly about the significance of the [INSERT STATE NAME] state stamp. We plan a unique photo opportunity for the dedication and expect significant press coverage of the ceremony. We hope you will join us to commemorate our past and celebrate our future by renewing the common bonds of the American experience.

Please confirm your participation by calling [NAME OF CONTACT] at [TELEPHONE NUMBER] by [CUT-OFF DATE]. We look forward to having you join us at the event.

Sincerely,

[SIGN]

[INSERT DISTRICT MANAGER OR POSTMASTER'S NAME]

["DISTRICT MANAGER" OR "POSTMASTER"]

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

Sample Thank You Letter

[INSERT DATE]

[INSERT NAME]

[NAME TITLE]

[INSERT NAME OF ORGANIZATION]

[INSERT STREET ADDRESS]

[INSERT CITY, STATE, ZIP+4]

Dear [INSERT TITLE AND NAME]:

On behalf of the United States Postal Service, I want to thank you for joining us during our special ceremony dedicating our state flag stamp from the *Flags of Our Nation* stamp series. It was a wonderful event for [INSERT NAME OF COMMUNITY], and your participation helped make it a great success.

All of us in the Postal Service are extremely proud of the role our organization has played as a community leader and in commemorating many of the people, places, and events that have made our nation great. The stamp unveiling ceremony was a wonderful way to share our pride in our state flag's proud heritage with our friends and neighbors here in [INSERT NAME OF COMMUNITY].

I am enclosing copies of our special pictorial cancellation [IF APPLICABLE] for you to share with your constituents, as well as copies of press clippings and photographs that recorded the event [IF APPLICABLE].

The Postal Service will continue to provide reliable, cost-effective service through the ongoing development of our world-class communications network. I look forward to working with you on future community events. If I can be of assistance with any postal matter, please contact me at [TELEPHONE NUMBER].

Sincerely,

[SIGN]

[INSERT DISTRICT MANAGER OR POSTMASTER'S NAME]

["DISTRICT MANAGER" OR "POSTMASTER"]

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

Sample Letter to the Editor

[INSERT DATE]

[INSERT NAME]

[INSERT TITLE]

[INSERT NAME OF PUBLICATION]

[INSERT STREET ADDRESS]

[INSERT CITY, STATE, ZIP+4]

Dear [INSERT TITLE AND NAME]:

The employees of the [INSERT CITY NAME] Post Office wish to thank the citizens of [INSERT CITY NAME] for their enthusiasm and support in making yesterday's release of the *Flags of Our Nation* postage stamps a successful event for our community and for the U.S. Postal Service.

Writing and sending greetings is a tradition that has preserved our nation's history and changed lives — particularly in times of war and in times of personal triumph and tragedy. Unlike other communications, written correspondence is timeless, personal, and immediately tangible.

Our nation's commemorative stamp program has been developed over the past 100 years largely through the participation of the American people. Your stamp ideas and suggestions are instrumental in helping the Postal Service honor some of the greatest achievements and achievers that have made our country great.

We believe the *Flags of Our Nation* [INSERT STATE] stamp, and the nine other stamps in this set, represent important

steps in our effort to recognize the history and majesty of the great flags of our nation.

Whether by providing universal mail service to everyone, everywhere, every day, or through our responsibilities as a community leader, the Postal Service will continue to work hard to deliver quality communications services across the country and right here in [INSERT CITY NAME].

Sincerely,

[SIGN]

[INSERT POSTMASTER'S NAME]

Postmaster

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

— *Community Relations,*
Corporate Communications, 7-26-12

Field Information Kit: We Value Your Business



USPS® is launching We Value Your Business — the fourth phase of the Customer Experience Essentials program.

It's part of the Delivering a Positive Customer Experience initiative to improve customer service by building on the previous three phases: telephone contact, friendly and courteous behavior, and accurate mail delivery.

The fourth "Essential", We Value Your Business, focuses on the customer's "Sending" Experience and our small business customers. Small business customers need accurate information about our products, services, and regulations. We must be ready to provide accurate information whenever possible. If customers need additional help, refer them to the special small business toll-free help line where they can talk to professionals who are specially trained in our small business products and services. That number is 1-USPS-4-SMBIZ (1-877-747-6249).

"If we provide our customers with the correct information, they have confidence in our products and services, ensuring a positive customer experience and a repeat Postal Service customer," said Consumer and Industry Affairs Vice President Maura Robinson.

We want to make every customer experience a positive one to enable a culture of responsiveness that will result in customer loyalty and retention.

Included in this Field Information Kit to support the We Value Your Business Essential is the following:

- A Stand-up Talk for All Employees.
- A Small Business Customer Tips Management Resource Guide (see page [60](#)).
- A Small Business Customer Support Center handout (see page [47](#)).
- A poster to be placed in Post Office employee zones (see page [49](#)).

A video for all employees will also be available on USPS TV in the near future.

Stand-up Talk: Delivering a Positive Customer Experience — "We Value Your Business"

Today we are going to talk about our small business customers. Small businesses contribute every day to our bottom line, by providing us with approximately \$9 billion in revenue each year.

In our first Delivering a Positive Customer Experience stand-up talk, we talked about telephone courtesy as an easy way to make a customer's experience more positive. Next, we focused on conducting every customer interaction in a friendly and courteous manner. In the third talk, we discussed "Delivery Done Right" to make sure all mail is delivered to the correct address with proper service.

Each of us is responsible for providing good customer service to every customer — exceeding their expectations will show we value their business. When small business customers ask any one of us for information about products, services, or regulations, we must be ready to provide accurate information. Help customers when possible. If additional help is needed, please refer customers to the special small business toll-free help line where they can talk to agents who are specially trained in our small business products and services. That number is 1-USPS-4-SMBIZ (1-877-747-6249).

Customers will remember how easy or difficult we make it for them to interact with us — just as we all do when we use any company's products or services.

If we put into practice each of the four Customer Service Essentials — Telephone Courtesy, It Begins With a Smile, Delivery Done Right, and We Value Your Business — our customers will know that we're working hard to earn their business and they will be repeat customers.

Thank you for the work you do every day for each of our customers. And remember, when you give our small business customers the service that you would expect from any business, we will continue to be a world-class Postal Service™.

Small Business Customer Tips: Customer Experience Essential Management Resource Guide

“Delivering a Positive Customer Experience!” This guide is provided to assist managers with interactions with our small business customers. It supports our core strategy of improving our customers’ experience doing business with us.

Know Your Small Business Customer

Locate customers in your community by using the Opportunity Toolkit located on the Business Connect® resource page. To access the Business Connect Resource Center, click *Connecting with Customers* from the rotating carousel on the Blue page, or go to <http://blue.usps.gov/marketing/businessconnect/welcome.htm>. The Opportunity Toolkit section is located on the right-hand side of the resource page. Click *Find opportunities in my 5-digit ZIP Code*, and enter your 5-digit ZIP Code™ to find potential Every Door Direct Mail® customers, new businesses, potential package customers, and direct mail opportunities.

Use the Business Connect Data System to document all pertinent information about your customer meetings and successful sales. All documented activities count towards your office’s Business Connect goals.

Information to Document in the Business Connect Data Center

- Company name, address, and contact information.
- Phone number and email address.
- Any activity after each face-to-face contact.
- Highlights from customer meeting/sales opportunity.
- Next steps and date to meet with customer.
- All closed sales information (closed sales in which first mailing has occurred): revenue amount, payment method, date of mailing, etc.

Be Responsive and Take Ownership of Your Small Business Customers

- Get to know your customers and their business needs.
- Know your resources — use customer sales collateral from your Business Connect kits. For more information on selling tips for postmasters, visit <http://blue.usps.gov/marketing/businessconnect/bc/bc11.htm>.
- Contact your local sales/marketing representative if future support is needed to close a sale.
- Thank customers for their business.
- After a sale is made, follow up with the customer to ensure satisfaction.
- Save customers a future trip to the Post Office; give them the following options to get information:

- Speak to a live representative at 1-USPS-4-SMBIZ (1-877-747-6249).
- Visit USPS.com® to order supplies or to learn more about our products and services.

Connecting to the Business — Employee Revenue Engagement Programs

Employee Engagement Programs: Initiatives designed to identify and leverage customer relationships to retain and promote revenue growth.

Business Connect: Postmasters and station managers use Business Connect to build customer relationships. The Business Connect resource page provides details on how to get connected. See <http://blue.usps.gov/marketing/businessconnect/welcome.htm>.

Customer Connect: Letter carriers leverage their relationships with business customers to identify new revenue. Access the Customer Connect resource page for how to connect with customers. See <http://blue.usps.gov/marketing/customerconnect/welcome.htm>.

Rural Reach: Provides an umbrella of opportunities allowing rural carriers to better serve their communities. The Rural Reach information page explains why you should get involved. See <http://blue.usps.gov/marketing/ruralreach.htm>.

Submit a Lead: All employees not participating in Business Connect, Customer Connect, or Rural Reach can submit leads through this program. See <http://blue.usps.gov/marketing/submitalead/welcome.htm> for what is a lead and how to get started.

Products for the Small Business Customer

- Priority Mail® Flat Rate service.
- Click-N-Ship® service.
- Every Door Direct Mail service.

Local Contact Numbers to Fill in

- BMEU/Mailing Requirements:
- Business Solutions Specialist:
- Mailpiece Design Analyst:
- District Consumer and Industry Contact Office:

Add other contact numbers as necessary.

Useful Links

Internal link for postal employee use (Employee Engagement Programs/Lead Generation and Support): <http://blue.usps.gov/salesprep/homepage/empeng1.htm>

External link for customer use: <https://www.usps.com/business/why-choose-usps.htm>

— Consumer Advocate and Customer Relations,
Consumer and Industry Affairs, 7-26-12

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Bulk Proof of Delivery

Effective August 6, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503 in various sections to provide standards for Bulk Proof of Delivery. These revisions align DMM standards with the related USPS® guides and certification forms for bulk proof of delivery customer participation. In conjunction with these DMM revisions, Publication 80, *Bulk Proof of Delivery Program*, will be retired.

During the last 12 years, the Postal Service has offered bulk proof of delivery to customers who purchase applicable extra services that provide a delivery signature, such as electronic return receipt, and who print their own extra services forms or use preprinted mailing labels that include their Mailer ID imbedded into the tracking number. Bulk proof of delivery provides proof of delivery signature data electronically through a signature extract file or a CD-ROM instead of the traditional PS Form 3811, *Return Receipt*. This service eliminates the need for mailers to request individual delivery records via the Internet, at 800-222-1811, or through a local Post Office™.

Bulk proof of delivery provides mailers with convenient access to electronic signature data, reduces their handling costs, and provides more flexibility for their data storage process.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * *

500 Additional Mailing Services

503 Extra Services

1.0 Extra Services for Express Mail

1.1 Available Services

* * * *

1.1.2 Proof of Delivery

Proof of delivery information for Express Mail is available as follows:

* * * *

[Revise 1.1.2b as follows:]

- b. Bulk proof of delivery (7.0) is available only to mailers using Express Mail Manifesting service, and can be obtained in CD-ROM or signature extract file formats.

1.1.3 Return Receipt

[Revise the first sentence of 1.1.3 as follows:]

Return receipt service (Form 3811) under 6.0 may be purchased for Express Mail; electronic return receipt service is available under 1.1.2 and 7.0.***

* * * *

2.0 Registered Mail

* * * *

2.2 Basic Information About Registered Mail

2.2.1 Description

[Remove the last sentence of 2.2.1 and replace with the following:]

***Customers may obtain a delivery record by purchasing return receipt (6.0) service. Customers purchasing electronic return receipt service at the time of mailing may also receive bulk proof of delivery (7.0).

* * * *

2.2.5 Additional Services

[Revise the introductory text of 2.2.5 as follows:]

Purchasing Registered Mail service allows customers to then add restricted delivery service, return receipt service (Form 3811), or electronic return receipt service. Restricted delivery service and electronic return receipt service must be purchased at the time of mailing. Bulk proof of delivery (7.0) is available to mailers purchasing electronic return receipt service. Customers receiving bulk proof of delivery may obtain signature data in CD-ROM or signature extract file formats. The following additional services may be combined with Registered Mail if the applicable standards for the services are met and the additional service fees are paid:***

* * * *

3.0 Certified Mail

* * * *

3.2 Basic Information

3.2.1 Description

[Remove the last two sentences of 3.2.1 and replace with the following:]

***Customers may obtain a delivery record by purchasing return receipt (6.0) service. Customers purchasing electronic return receipt service at the time of mailing may also receive bulk proof of delivery (7.0).

* * * *

4.0 Insured Mail

* * * *

4.2 Basic Information

* * * *

4.2.4 Additional Services

[Revise the introductory text of 4.2.4 as follows:]

Insuring an item for more than \$200 allows customers to purchase restricted delivery, a return receipt (PS Form 3811), or an electronic return receipt. Customers purchasing electronic return receipt service at the time of mailing may also receive bulk proof of delivery (7.0). The following additional services may be combined with insurance if the applicable standards for the services are met and additional service fees are paid: ***

* * * *

6.0 Return Receipt

* * * *

6.2 Basic Information

6.2.1 Description

[Remove the last two sentences of 6.2.1 and replace with the following:]

***Electronic return receipt customers choosing bulk proof of delivery (7.0) may obtain signature data in CD-ROM or signature extract file formats.

* * * *

[Renumber current 7.0 through 15.0 as new 8.0 through 16.0.]

[Add new 7.0 as follows:]

7.0 Bulk Proof of Delivery

7.1 Description

Bulk proof of delivery allows mailers to receive proof of delivery signature data electronically. The proof of delivery records are sent through a signature extract file or a CD-ROM. Bulk proof of delivery records are available as follows:

- a. For items delivered only in the United States, including Alaska, Hawaii, the U.S. Virgin Islands, and Puerto Rico.
- b. To participants having the ability to upload electronic files to the USPS, or who use an applicable pre-printed extra service label, which provides for obtaining the recipient's signature at the time of delivery.
- c. To participants who have paid the applicable extra service fee by credit card or by affixing postage to the mailpiece.
- d. To participants who have a Mailer ID number, which is obtained through the Business Customer Gateway at <https://gateway.usps.com/bcg/login.htm>.
- e. To a participant, who may choose to have a third-party designee (consolidator, software vendor, etc.) receive its records as provided in Form 5053.

7.2 Eligibility

Mailers who use extra service labels procured from a Postal Service retail location cannot participate in bulk proof of delivery. Bulk proof of delivery is available to mailers who participate in the following mailing programs:

- a. Adult Signature Required.
- b. Adult Signature Restricted Delivery.
- c. Express Mail Manifesting (EMM).
- d. Signature Confirmation service, electronic option.
- e. Signature Confirmation service, retail option (when mailers print their own mailing labels or use privately printed forms generated on their behalf by a third-party designee).

Bulk proof of delivery is also available to mailers who use privately printed forms and purchase electronic return receipt service at the time of mailing in conjunction with Certified Mail service, Collect on Delivery (COD) service, Insured Mail service for more than \$200, or Registered Mail service.

7.3 Certification

To receive bulk proof of delivery, a mailer (or mailer's designee) must receive the appropriate certification to mail using Confirmation Services, privately print labels or manifest Express Mail, and send and/or receive files as provided in Publication 91 and Publication 199 at <https://ribbs.usps.gov/index.cfm?page=intellmailpackage>. To receive certification, the following requirements must be met:

- a. Mailers must have a Mailer ID number, which is obtained through the Business Customer Gateway at <https://gateway.usps.com/bcg/login.htm>.
- b. Participants must submit a completed Form 5053 and designate whether the mailer or mailer's designee will receive the records.

- c. Participants must submit a completed Form 5054 if credit card payment for records is being requested.

7.4 Prices and Fees

Mailers wishing to receive bulk proof of delivery records must pay the fees for the applicable extra service (7.2) by including the postage affixed to the mailpiece, or by credit card after completing Form 5054.

* * * *

9.0 Adult Signature

* * * *

9.2 Basic Information

* * * *

9.2.5 Confirmation of Delivery

Confirmation of delivery information for Adult Signature is available as follows:

* * * *

[Revise renumbered 9.2.5b as follows:]

- b. Bulk proof of delivery (7.0) is available to mailers using Adult Signature when the mailer uses privately printed labels. Customers receiving bulk proof of delivery may obtain signature data in CD-ROM or signature extract file formats.

* * * *

12.0 Signature Confirmation

* * * *

12.2 Basic Information

* * * *

12.2.5 Proof of Delivery

Proof of delivery information for Signature Confirmation is available as follows:

* * * *

[Revise renumbered 12.2.5b as follows:]

- b. Bulk proof of delivery (7.0) is available to mailers using Signature Confirmation service, electronic option, or privately printed extra service labels, as applicable, when the mailer uses privately printed labels. Customers participating in bulk proof of delivery may obtain signature data in CD-ROM or signature extract file formats.

* * * *

13.0 Collect on Delivery (COD)

* * * *

13.2 Basic Information

13.2.1 Description

[Remove the last two sentences of 13.2.1 and replace with the following:]

***Customers may obtain a delivery record by purchasing return receipt (6.0). Bulk proof of delivery service is available only to mailers purchasing electronic return receipt service at the time of mailing. Customers participating in bulk proof of delivery may obtain signature data in CD-ROM or signature extract file formats.

* * * *

We will incorporate these revisions into the next monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 7-26-12

Publications

Publication 75, Mover's Guide, News

What's New?

As of July 1, 2012, any old copies of Publication 75, *Mover's Guide*, must be recycled. The new July–September 2012 issue of *Mover's Guide* has been shipped to all Post Offices. Similar to last quarter's shipment, the total quantity of *Mover's Guide* copies sent to your facility may have been reduced. In an effort to reduce waste and account for more customers submitting change-of-address orders online, fewer *Mover's Guide* copies are needed. There are several things you can do to conserve as well:

- Make sure customers are aware that USPS.com® is the most convenient, safe, and secure way for customers to submit a change-of-address order.
- Encourage carriers to carry ICOA message cards on their routes instead of *Mover's Guide* copies.
- Give *Mover's Guide* copies out to moving customers only.

Important Reminders

- Copies of *Mover's Guide* must be kept *behind the counter ONLY*, not in inner or outer lobbies or on clerk counters.
- Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, unopened copy of *Mover's Guide*.
- Provide *no more than three* copies of *Mover's Guide* to each customer.
- *Mover's Guides* are printed and distributed four times a year.

Shipment Information and Inventory Management

Offices will continue to receive copies of *Mover's Guide* in one or two shipments. The first shipments should have arrived at the end of June. The second shipments will arrive 3 to 5 weeks later. Boxes with *pink* stickers are the first shipment for this print run. Boxes with *green* stickers are the second and final shipment for this print run.

To track or find your office's shipment information, go to <http://blue.usps.gov/purchase/operations/>

[ops_downloads.htm](#) and click *Mover's Guide (Pub 75) Distribution for July – September 2012*. Use the CTRL+ F Function while the "Fedstrip" Column is highlighted to search for your office.

To request a shipment quantity change, call Imagitas at 800-816-6837.

ICOA Message Card Information

If your Post Office™ has an ICOA message card display, replenishment cards and updated banners will be mailed with your *Mover's Guide* shipments. *Do not throw the display away*. The display is *required* to be in the lobby and expected to have the ICOA message cards in it at all times.

If any Post Office runs out of ICOA message cards between shipments, use the website at <http://imagitas.com/contact/postal-request-form/> or call 800-816-6837 for replenishment.

— Address Management,
Product Information, 7-26-12

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective July 26, 2012, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * * *

[Add the following entry:]

ZIP Code	Fee Group
68180	35

* * * * *

[Delete the following entries:]

ZIP Codes
11535
18827
22043
22720
28147
47640
90037
91947
92318

* * * * *

[Revise the following entries:]

ZIP Code	Old Fee Group	New Fee Group
13631	2	5
40048	n/a	6
48206	3	33
48211	2	33

* * * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Retail Services,
Channel Access, 7-26-12

Organization Information

Address Management

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	18-9657 18-8298	52550 52550	IA IA	What Cheer Sigourney	Keokuk Keokuk	Main Office Main Office	Post Office Post Office	03/31/2012	This announcement changes the administrative office for this ZIP Code™ from What Cheer IA to Sigourney IA. Continue to use Delta IA 52550 as last line for addresses.
Old New	25-4910 25-7650	49002 49002	MI MI	Kalamazoo Portage	Kalamazoo Kalamazoo	Main Office Main Office	Post Office Post Office	04/14/2012	This announcement changes the administrative office for this ZIP Code from Kalamazoo MI to Portage MI. Continue to use Portage MI 49002 as last line for addresses.
Old New	25-4910 25-7650	49024 49024	MI MI	Kalamazoo Portage	Kalamazoo Kalamazoo	Main Office Main Office	Post Office Post Office	04/14/2012	This announcement changes the administrative office for this ZIP Code from Kalamazoo MI to Portage MI. Continue to use Postage MI 49024 as last line for addresses.
Old New	48-1295 48-1295	79013 79013	TX TX	Cactus Cactus	Moore Moore	Main Office Main Office	Post Office Post Office	03/24/2012	This announcement expands the use of ZIP Code 79013 to include delivery.
Old New	49-7344 49-7344	84744 84744	UT UT	Richfield Richfield	Sevier Sevier	Koosharem Koosharem	Community Post Office Community Post Office	04/28/2012	This announcement expands the use of ZIP Code 84744 to include delivery.

**DID YOU
KNOW ?**

**It's illegal
to sell pallets
and other
Mail Transport
Equipment.**



Finance

BMEU/DMU Key Controls Exceptions

Business Mail Entry Unit/Detached Mail Units (BMEU/DMUs) controls are critical to ensuring that the Postal Service™ is paid for the Business Mail Acceptance (BMA) service it provides. Key control exceptions impact the accuracy of Postal Service's revenue generation and, ultimately, its bottom line. To continue SOX compliance and strengthen the integrity of the Postal Service's financial reporting, all employees must follow proper procedures on every mailing — every day.

These procedures and the latest *SOX Key Control Guide* can be found at http://blue.usps.gov/sox/_pdf/Current_Key_Control_Guide.pdf. The guide outlines BMEU/DMU processes. For example, during mailing check-in, acceptance clerks must confirm fees are paid and sufficient funds are on deposit. When the postage statement is finalized, acceptance clerks must ensure revenue is collected and recorded in a financial reporting system (e.g., *PostalOne!*®) to prevent any revenue deficiencies. The five BMEU controls tested are:

- Acceptance: Postage Statement Completion.
- Postage Statement Check-in.
- Mailing Verification Procedures.

- Finalize/Clear: Verify Each Container has Clearance Document.
- Reconciliation: Perform End-of-Day Reconciliation.

The Key Control Guide also explains these testing protocols at DMUs:

- Acceptance: Postage Statement Completion.
- Mailing Verification Procedures.
- PVDS Origin Compare Postage Statement to PS Form 8125 (if applicable).
- Finalize/Clear (DMU): Observe Loading and Secure Vehicles.

Visit the SOX website at http://blue.usps.gov/sox/field_controls.htm to view the latest Key Control Guide webinar series and other resources.

To see how your unit is doing, check the SOX Compliance Scorecard, available on the SOX website at http://blue.usps.gov/sox/sox_compliance_scorecard_2012.htm.

Don't forget — send SOX-related questions to the SOX inbox at SOX@usps.gov.

— SOX Financial Controls & Support,
Controller, 7-26-12

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
7/23/12–7/27/12	Midnight Velvet	Standard Catalog	1.0	National	3/5 Digit	Nationwide
7/30/12–8/03/12	Seventh Avenue	Standard Catalog	8.0	National	3/5 Digit	Nationwide
8/06/12–8/10/12	Midnight Velvet	Standard Catalog	1.0	National	3/5 Digit	Nationwide

— Business Customer Support and Services, Customer and Industry Affairs, 7-26-12

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service® (PFS®) Application*, to Headquarters (HQ). In 2005, the application was a four-part form and "Distribution: Copy 3 — HQ" was sent to Headquarters. The form has been revised multiple times and "Distribution: Copy 3 — HQ" has not been a part of the application for several years, but we continue to get copies of the application. Many offices continue to use the 2005 or 2006 edition of the form, and others are making copies of "Distribution: Copy 1 — Post Office" and sending it to HQ.

Please use the most current, January 2011, edition of the form. It has a new format and the Terms and Conditions have been updated. You can order the current edition of the form from the Material Distribution Center and use touch-tone order entry (TTOE). Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8176:

PSIN:	PS8176
PSN:	7530-07-000-6197
Unit of Measure:	EA
Minimum Order Quantity:	1
Maximum Order Quantity:	1000
Bulk Pack Quantity:	1000
Quick Pick Number:	640
Price:	\$0.0712
Edition Date:	01/11

See Publication 621, *PFS Guidebook for Employees*, for PFS rules. You can access Publication 621 online at <http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf>.

— Retail Services,
Channel Access, 7-26-12

Stamp Services

Updates: Flags of Our Nation Stamps

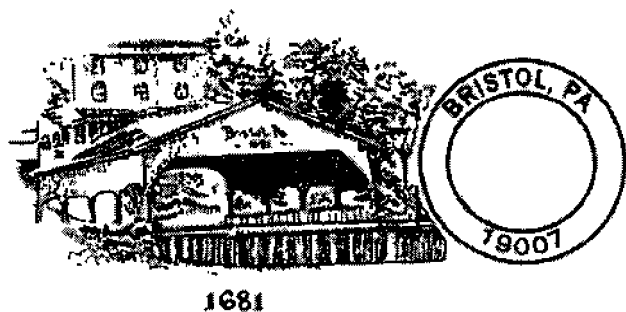
In the article "Stamp Announcement 12-42: Flags of Our Nation: Set 6" in *Postal Bulletin* 22341 (7-12-12, pages 95–96), the information for the distribution was incorrect. There will be no automatic distribution sent to Post Offices™ for Item 788600, *Flags of Our Nation: Set 6*. Offices should order this item by following the normal requisition process.

Additionally, the address for ordering the first day-of-issue postmark is as follows:

Flags of Our Nation: Set 6 Stamps
Postmaster
Sacramento Post Office
2000 Royal Oaks Drive
Sacramento, CA 95813-9998

— Stamp Services,
Marketing and Sales, 7-26-12

Postmark America



As a community service, the U. S. Postal Service® offers collectible postmarks. The Postmark America® program is designed to feature graphics related to a theme or image

that pertains to a specific tourist location, town, or region. The postmark is applied upon request to both outgoing mail and on hand-back philatelic collectibles. These postmarks will be available any day a participating Post Office™ is open. All requests must bear at least minimum First-Class Mail® postage. Customers must present their items for postmarking on or before the official postmark date requested at the following address:

Bristol Post Office
699 Beaver Street
Bristol, PA 19007-9998

— Stamp Services,
Marketing and Sales, 7-26-12

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in *italics* under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:



July 4–14, 2012

World Choir Games

World Choir Games Station
Postmaster
PO Box 9998
Cincinnati, OH 45214-9998



July 7, 2012

United States Postal Service

Bridal Veil Station
Postmaster
PO Box 9998
Bridal Veil, OR 97010-9998

*Maine's First
Monson Station*
July 21, 2012



July 21, 2012

Town of Monson

Maine's First Monson Station
Postmaster
2 Greenville Road
Monson, ME 04464-9998

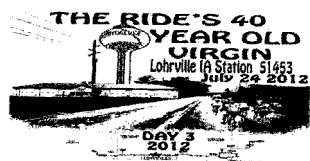
*Charlotte Stamp Show Honors
Girl Scouts Centennial Anniversary
1912 - 2012*
Grady Cole Center Station
July 21, 2012



July 21, 2012

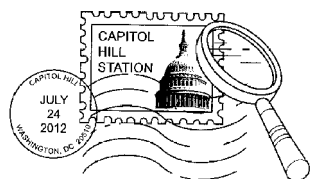
Charlotte Philatelic Society

Grady Cole Center Station
Postmaster
2901 Scott Futrell Drive
Charlotte, NC 28228-9998



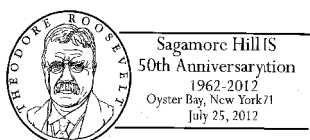
July 24, 2012

Lohrville RAGBRAI Committee
Ragbrai PO Stop Station
Postmaster
PO Box 9998
Lohrville, IA 51453-9998



July 24-26, 2012

Smithsonian National Postal Museum & American Philatelic Society
Capitol Hill Station
Postmaster
8 Potash Street
McEwensville, PA 17749-9800



July 25, 2012

National Park Service
Sagamore Hill 50th Anniversary
Postmaster
1 Shore Avenue
Oyster Bay, NY 11771-9998



July 26, 2012

Postmark Collectors Club
PMCC Convention Station
Postmaster
9998 Academic Avenue
Point Lookout, MO 65726-9998



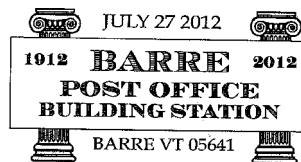
July 27, 2012

Postmark Collectors Club
Branson Convention Station
Postmaster
9998 Academic Avenue
Point Lookout, MO 65726-9998



July 26, 2012

Merrick Mint
America's Beautiful National Parks Station
Postmaster
55 Cottage Street
Bar Harbor, ME 04609-9998



July 27, 2012

Aldrich Public Library, Barre Historical Society, Washington County Stamp Club
Barre Post Office Building Station
Postmaster
3 S. Main Street
Barre, VT 05641-9998



July 26, 2012

United States Postal Service
Party on the Island Station
Postmaster
615 6th Avenue SE
Cedar Rapids, IA 52406-9998



July 27, 2012

United States Postal Service
Anamosa IA Station
Postmaster
116 S. Ford Street
Anamosa, IA 52205-9998



July 27, 2012

United States Postal Service

Springville IA Station
Postmaster
262 Broadway Street
Springville, IA
52336-9998



July 27, 2012

Perkins County 125th Anniversary Committee

Grant NE Station
Postmaster
PO Box 9998
Grant, NE 69140-9998



July 27–August 3, 2012

Neshoba County Fair

Neshoba County Fair
Station
Postmaster
1 Government Street
Philadelphia, MS
39350-9998



July 28, 2012

United States Postal Service

Clinton IA Station
Postmaster
300 S. 1st Street
Clinton, IA 52732-9998



July 28, 2012

Barnstormers

Barnstormers Station
Postmaster
128 W. Main Street
Belmont, OH
43718-9998



July 28, 2012

Michigan International Camporee

Northwoods Station
Postmaster
PO Box 9998
Rose City, MI
48654-9998



July 28, 2012

Jamaica Old Home Day Committee

Jamaica Old Home Day
Station
Postmaster
3912 VT RTE 30
Jamaica, VT 05343



July 28, 2012

Bellingham Anniversary Committee

125th Anniversary
Station
Postmaster
PO Box 9998
Bellingham, MN
56212-9998



July 28, 2012

United States Postal Service

Horsefest Station
Postmaster
111 W. Main Street
Taylor, ND 58656-9998



July 28, 2012

United States Postal Service

Celebrating 100 Years
Station
Resa Norwood
PO Box 9998
Plain, WI 53577-9998



July 28, 2012

Town of Bingham

Bingham Bicentennial
Station
Postmaster
301 Main Street
Bingham, ME
04920-9998



July 28, 2012

Washington International

Pike Station
Postmaster
143 Rollins Avenue
Rockville, MD
20852-9998

Chess Station
July 28, 2012
Rockville, MD
20852



July 29, 2012

*Indianapolis Brickyard
Station*

Indianapolis Brickyard
Station
Postmaster
125 W. South Street
Indianapolis, IN
46206-9998



August 3, 2012

*United States Postal
Service*

Ellington Town Picnic
Station
Postmaster
5008 Mill Street
Ellington, NY
14732-9998



July 29-31, 2012

*National League of
Postmaster*

109th National
Convention Station
Postmaster
PO Box 620045
Orlando, FL 32862-0045



August 3, 2012

Fort Stanwix Stamp Club

Ft. Stanwix Station
Postmaster
110 E. Garden Street
Rome, NY 13440-9998



July 29-October 27, 2012

WW Law Foundation

WW Law Station
Postmaster
2 N. Fahm Street
Savannah, GA
31401-9998



August 3-5, 2012

*Das Awkscht Fescht
Committee*

49th Annual Das
Awkscht Fescht Station
Postmaster
PO Box 9998
Macungie, PA
18062-9998

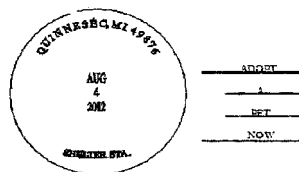


Chess Station
August 1, 2012
Rockville, MD
20852

August 1, 2012

Washington International

Chess Station
Postmaster
143 Rollins Avenue
Rockville, MD
20852-9998



August 4, 2012

*Northwoods Philatelic
Society*

Shelter Station
Postmaster
PO Box 9998
Quinnesec, MI
49876-9998



August 1-4, 2012

Roy Rogers Festival

Roy Rogers Festival
Station
Postmaster
PO Box 9998
Portsmouth, OH
45662-9998



August 4, 2012

Flekkefest Committee

125th Anniversary
Station
Postmaster
PO Box 9998
Elbow Lake, MN
56531-9998



August 3, 2012

*National Order of the
Arrow Conference*

NOAC 2012 Station
Postmaster
PO Box 9998
East Lansing, MI 48823



August 4, 2012

Ripley Bicentennial, Inc.

Ripley Bicentennial
Station
Postmaster
PO Box 9998
Ripley, OH 45167-9998



August 4, 2012

*Centennial Group of
Alburnett Iowa*

Celebrating 100 Years
Station
Postmaster
PO Box 9998
Alburnett, IA 52202-9998



August 4, 2012

*Western Illinois
Threshers*

Western Illinois Thresher
Station
Postmaster
1160 Broadway Street
Hamilton, IL 62341-9998



August 4, 2012

*United States Coast
Guard*

Tall Ships 2012 Station
Postmaster
320 Thames Street
Newport, RI 02840-9998



August 4, 2012

*Florence 180th
Celebration*

Good Ole School Days
Station
Postmaster
6628 Hwy. JJ
Florence, MO
65329-9998



August 4, 2012

*Roosevelt International
Park and the Town of
Lubec*

Roosevelt Memorial
Bridge 50th Year Station
Postmaster
3 Washington Street
Lubec, ME 04652-9998



August 4, 2012

*Clarksville Historical
Society*

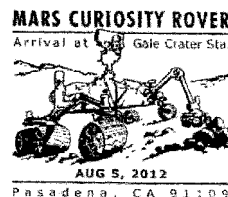
Clarksville Heritage Day
Station
Postmaster
1967 Delaware Turnpike
Clarksville, NY
12041-9998



August 4, 2012

*Lucerne Fair/ Stock
Show Board*

125th Station
Postmaster
205 State Hwy. A East
Lucerne, MO
64655-9998



August 5, 2012

*Jet Propulsion
Laboratory*

Gale Crater Station
Postmaster
600 Lincoln Avenue
Pasadena, CA
91109-9998



August 4, 2012

*Middleburgh 300th
Anniversary, Inc.*

300th Anniversary
Station
Postmaster
300 Main Street
Middleburgh, NY
12122-9998



August 6–10, 2012

*Spalding Abbey
Philatelic Society*

Pennsic War Station
Postmaster
PO Box 9998
Slippery Rock, PA
16057-9998



August 7, 2012

*United States Postal
Service*

Guadalcanal 70th
Anniversary Station
Postmaster
231 South Main Street
Halifax, VA 24558-9998

— Stamp Services,
Marketing and Sales, 7-26-12

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Mail a Smile Stamp
Main Office — Orlando
10401 Post Office Drive
Orlando, FL 32862-9998

August 1, 2012

Black and White Pictorial



Mail a Smile Stamp
Main Office — Orlando
10401 Post Office Drive
Orlando, FL 32862-9998

August 1, 2012

Digital Color Pictorial



Bicycling Stamp
Main Post Office
100 S. First Street, Room 127
Minneapolis, MN 55401-9998

August 7, 2012

Digital Color Pictorial



Celebrate Scouting Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

August 9, 2012

Digital Color Pictorial



Miles Davis/Edith Piaf Stamp
Postmaster
421 Eighth Ave., Rm. 2029B
New York, NY 10199-9998

August 12, 2012

Black and White Pictorial



Miles Davis/Edith Piaf Stamp
Postmaster
421 Eighth Ave., Rm. 2029B
New York, NY 10199-9998

August 12, 2012

Digital Color Pictorial

**Major League Baseball All-Stars Stamp**

Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp**

Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp**

Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Digital Color Pictorial

**Major League Baseball All-Stars Stamp: Joe DiMaggio Stamp**

Deborah Hart
Special Events
380 West 33rd Street, Rm. 4032
New York, NY 10199-9998

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp: Joe DiMaggio Stamp**

Deborah Hart
Special Events
380 West 33rd Street, Rm. 4032
New York, NY 10199-9998

September 21, 2012

Digital Color Pictorial

**Major League Baseball All-Stars Stamp: Larry Doby Stamp**

2200 Orange Avenue, Room 206
Cleveland, OH 44101-9996

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars****Stamp: Larry Doby Stamp**

2200 Orange Avenue, Room 206
Cleveland, OH 44101-9996

September 21, 2012

Digital Color Pictorial

**Major League Baseball All-Stars****Stamp: Willie Stargell Stamp**

Philatelic Clerk
700 Grant Street, Suite A
Pittsburgh, PA 15219-9998

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars****Stamp: Willie Stargell Stamp**

Philatelic Clerk
700 Grant Street, Suite A
Pittsburgh, PA 15219-9998

September 21, 2012

Digital Color Pictorial

**Major League Baseball All-Stars****Stamp: Ted Williams Stamp**

Retail Department
Greater Boston District
25 Dorchester Avenue, Rm. 3011
Boston, MA 02205-9600

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars****Stamp: Ted Williams Stamp**

Retail Department
Greater Boston District
25 Dorchester Avenue, Rm. 3011
Boston, MA 02205-9600

September 21, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Flags of Our Nation Stamp**

[Address unavailable at time of publication]

October 16, 2012

Black and White Pictorial

**Flags of Our Nation Stamp**

[Address unavailable at time of publication]

October 16, 2012

Digital Color Pictorial

**Edgar Rice Burroughs Stamp**

Tarzana Post Office
5609 Yolanda Avenue
Tarzana, CA 91356-9998

October 17, 2012

Black and White Pictorial

**Edgar Rice Burroughs Stamp**

Tarzana Post Office
5609 Yolanda Avenue
Tarzana, CA 91356-9998

October 17, 2012

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