

postal|bulletin

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the new features on the USPS Mobile® app for Android

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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

Two New Features on the USPS Mobile App for Android

The USPS Mobile® app for Android has been enhanced just in time for the busy summer months! Now you can enjoy the convenience of all these features on the go:

- Track and Confirm.
- ZIP Code™ Lookup.
- Price Calculator.
- Hold Mail.
- Schedule a Package Pickup.
- Find USPS® Locations.

- Get Supplies **new**.

- Scan QR Codes or Barcodes **new**.

Check out the app today!

To learn more about USPS Mobile, go to www.usps.com/mobile/info.htm.

— Digital Access,
Channel Access, 7-12-12

Publicity Kit: Grow Your Business Days



Learn how to
PROMOTE
Postal Service™
Products and Services to
Small-Business Owners.



Every Door Direct Mail — A Win-Win for You and Your Customers

As small businesses continue to witness its effectiveness, Every Door Direct Mail® proves to be a win-win for customers and the U.S. Postal Service®. It's an easy-to-use and affordable direct mail service that helps small businesses better prospect locally to new customers, removing the need for names or addresses. With over 97 million pieces of Every Door Direct Mail produced since the service began, businesses are seeing big results!

Postmasters are encouraged to build upon this momentum and use Grow Your Business Days (GYBD) as an opportunity to show customers the benefits of reaching every home, every address, every time. By eliminating the need to purchase address lists and reducing mail preparation time, Every Door Direct Mail is proven to lower mailers' costs and, consequently, allow mailers to reach a greater number of existing and prospective customers.

Every Door Direct Mail equips small and mid-size businesses with the marketing power necessary to gain a competitive edge. These efforts show businesses that the Postal Service™ continues to invent innovative mail solu-

tions. And more importantly, the events will demonstrate that Every Door Direct Mail is a highly effective, easy-to-use business tool designed to support increased revenue.

By helping businesses learn new strategies and adapt best practices, GYBD events continue to strengthen the customer experience and improve business-to-consumer channels. Attendees should leave the event convinced that direct mail will help their businesses grow and committed to making Every Door Direct Mail a key strategy in reaching target markets and new customers.

This quarter, you have more support than ever before. With last quarter's national television ads featuring AI, our letter carrier, and the two national direct mail campaigns targeting small businesses, *Every Door Direct Mail is sure to be a continued success!*

Please take full advantage of the materials enclosed in this kit to support your promotion efforts.

Included in this kit are elements that can be used to conduct and promote an event:

- Corporate Communications managers listing for assistance with event publicity.
- GYBD event tips, talking points, and key messages.

- Sample media advisory (for distribution no later than 3 days prior).
- Sample news release.
- Sample audio news release.

Key Benefits of Every Door Direct Mail — Retail Service

- No postage permit required — saves you the annual cost of buying one.
- No names or addresses needed — instead of printing names and street addresses, you use the approved Every Door Direct Mail format ("Local Postal Customer").
- Plenty of room for your message — Every Door Direct Mail offers a flexible range of sizes, making it ideal for announcing sales, sending coupons, and much more. Three of the most popular options are postcards (6.5" x 9"), oversized postcards (8.5" x 11"), and tri-fold menus (4.25" x 14"). For additional sizes, visit www.usps.com/everydoordirectmail or contact your local printer regarding the approved sizes for Every Door Direct Mail Standard Mail® flats.
- As close as your local Post Office™ — you or your mail service provider can submit your mailing at the Post Office that serves the area you want to reach. You can pay for postage with cash, check, or debit card.

Grow Your Business Days Events

Use the following to coordinate all events and media outreach with your local Corporate Communications contacts.

Area Corporate Communications Managers

Capital Metro

George Maffett
e-mail: george.t.maffett@usps.gov
Telephone: 301-548-1465

Eastern

Paul Smith
e-mail: paul.f.smith@usps.gov
Telephone: 215-863-5055

Great Lakes

Victor Dubina
e-mail: victor.dubina@usps.gov
Telephone: 216-443-4596

Pacific

Don Smeraldi
e-mail: don.a.smeraldi@usps.gov
Telephone: 858-674-3149

Northeast

Maureen Marion
e-mail: maureen.p.marion@usps.gov
Telephone: 860-285-7029

Southern

Earl Artis
e-mail: earl.c.artis@usps.gov
Telephone: 214-819-8704

Western

Teresa Rudkin
e-mail: teresa.rudkin@usps.gov
Telephone: 303-313-5130

Audiences

Small and mid-size businesses

- Retail outlets (such as restaurants, pizza shops, barber shops, beauty salons, drugstores, automotive stores, and hardware stores).
- Professional offices (such as dentists, doctors, attorneys, and realtors).
- Business services.
- Contractors.
- Local community organizations.

Small-business and service organizations

- Small Business Administration (www.sba.gov), federal with local offices across the country.
- Chambers of Commerce.
- Kiwanis Clubs.
- Rotary Clubs.

Bizjournals and other local business publications

Event Tips

- Collaborate with local chapters of small organizations, such as the Chamber of Commerce or the Small Business Administration, to host your GYBD events. Hold the event at their location if you think it would help attendance.
- Provide your co-host, if any, with GYBD invitations to send out to their members and associates.
- Invite a local printer or other mail service provider to present to the group. Mail service providers will appreciate the leads, and eventually the small businesses may want to do a larger, more extensive campaign.
- Be sure to have plenty of handouts with contact information for attendees to follow up.

Event-Planning Checklist

- Set a date.
- Begin planning early.

- Contact your local Corporate Communications managers so they can provide media outreach and launch a local publicity campaign. Post a blitz of calendar announcements in local newspapers and bulletins, both online and in print.
- Secure participants.
- Acquire posters, videos, fact sheets, brochures, and other supplies for the event.
- Secure staging, sound equipment, and a podium.
- Plan signage, including signs and banners.
- Draft a sequence-of-events agenda and speaker remarks.
- Prepare invitations.

Working With the Media — Tips for Corporate Communications Employees

- Ask your local business publication or local weekly newspaper to co-sponsor the event for the benefit of their readers.
- Invite businesses who have had success with Every Door Direct Mail Retail to share “testimonials.” These make good stories with local angles that local business publications or local weeklies will appreciate.
- Ask your local business publication editor or local weekly editor to try out Every Door Direct Mail Retail for themselves by selecting a targeted group of “residences” or “residences and businesses” for a direct mail promotion of their own.
- Pitch the events to your local network or cable TV stations, especially those that focus on small or local businesses. Tell them that they can demonstrate to their viewers how a business person can use the online tool to “map” targeted audiences. Show how the tool can be manipulated to select “more or fewer addresses,” depending on the budget of the business. (Show how the tool calculates postage and determines number of needed mailpieces.)
- Work with your co-host, if any, to tap into any media contacts — in addition to your own — they may have to promote the event.

Community Outreach

- Reach out to local business associations and/or organizations, particularly minority business associations, to invite them to attend and relay the information back to their membership.
- Invite local elected officials and also political leaders who assume leadership roles in chairing a finance or business growth committee in the area. Include your local representative and state representative, who have offices located in the nearby community.

- After you’ve identified the event location, be sure to walk through the community and personally invite business owners and hand out invites. Be prepared to encourage them to attend and pass along the information through informal opinion leaders that appreciate personal invites and in turn will help to promote the event.

Social Media Outreach

- Invite local bloggers with a small and medium-sized topical focus. Bloggers can be ideal informal opinion readers who will help you spread the word online about the event and invite their readers to attend.
- Identify social media channels to promote and drive attendance to the event. Allow 2 weeks for online promotion. Use this time to engage online followers in promoting Every Door Direct Mail benefits to drive attendance. Be sure to provide real-time updates from the event to build excitement.
- Create a targeted social media posting schedule to plan out the editorial posting schedule.
- Cross promote your event online with your partner organizations. Invite partner organizations to re-tweet and/or add a Facebook link about the event on their social media pages.

Every Door Direct Mail Message and Talking Points

Every Door Direct Mail is a simple, cost-effective way for local businesses to target new and existing customers.

- Every Door Direct Mail makes mail easy, accessible, and less expensive.
- For less than 15 cents a mailpiece, business can send fliers, menus, and advertisements in highly targeted ways.
- Every Door Direct Mail enables businesses to market to every address in neighborhoods near their businesses without needing names or street addresses.
- Every Door Direct Mail removes the need to print names and addresses, saving mail preparation time and money.
- Every Door Direct Mail features a simple online tool at <http://smp.usps.gov> that outlines a six-step process that covers everything needed to prepare a mailing.
- With Every Door Direct Mail, mailers do not need a postage permit, and there are no special fees to pay.
- Customers can drop off their Every Door Direct Mail Retail items at their local Post Offices.

Nearly any business can take advantage of the marketing power of Every Door Direct Mail.

- Every Door Direct Mail provides access to every address in a business’ targeted area.

- Every Door Direct Mail can help businesses of all sizes find new customers, build more traffic, and increase revenue.
- For relatively low cost, local businesses can reach target audiences with information, advertising, or special offers.
- Every Door Direct Mail is ideal for local businesses, such as restaurants, doctors' offices, automotive dealers, dry cleaners, real estate offices, and hair salons.
- Visit www.usps.com/everydoordirectmail to get started using Every Door Direct Mail today.

It has never been easier to send direct mail.

- With Every Door Direct Mail, now anyone can easily create an impactful direct mail piece and get it into every single household in a selected neighborhood delivered by the trusted letter carrier.
- No need to rent a mailing list and pay to print names and addresses to get your advertisement into the homes and hands of consumers.
- Every Door Direct Mail puts you in complete control of your advertising...and now it's easier to harness the power of direct mail to help your business grow.

The Every Door Direct Mail Online Tool lets you put your business address at the center of your mailing area.

- Choose the size of your advertising area.

- Identify your selected neighborhood/s by letter carrier route and the number of households, so you know how many mailpieces to create.
- Get your direct mail pieces delivered via letter carrier to every address in your selected area.
- Prepare your mailing documentation and calculate your postage cost.

Grow Your Business Days Message and Talking Points

The U.S. Postal Service continues to create easy and affordable services to help grow revenue for small and mid-size businesses.

- The Postal Service is holding GYBD events to show small businesses how to use Postal Service products and services to grow their businesses.
- Postmasters and other Postal Service employees will provide hands-on instruction in the use of an online interactive tool, <https://smp.usps.gov>, which helps mailers research "residences" or "residences and businesses" in the neighborhoods near their businesses.
- Businesses can see if there are GYBD events scheduled in their areas by visiting www.usps.com/everydoordirectmail

Sample News Release

**POSTAL NEWS**

FOR IMMEDIATE RELEASE
DATE

Contact: [NAME]
(O) XXX-XXX-XXXX
(C) XXX-XXX-XXXX
XXXX.X.XXXXXX@usps.gov
usps.com/news
Release No.12-xx

Reach the Customers That Matter the Most *[NAME OF POST OFFICE] Offers Free 'Grow Your Business' Seminar*

[CITY] — The [NAME] Post Office invites [NAME OF CITY'S] small-business owners to take advantage of a simple and cost-effective direct mail solution proven to reach every customer without needing names or addresses. With Every Door Direct Mail, businesses can send fliers, menus and advertisements in highly targeted ways for less than 15 cents a mailpiece for postage.

To teach local businesses about Every Door Direct Mail — including a demonstration of the online tool — the [NAME OF POST OFFICE] is holding a free Grow Your Business Days seminar on [DATE, TIME, AND LOCATION].

"Every Door Direct Mail is purposefully designed for small businesses," said [NAME AND TITLE]. "And many are seeing big results with the program. The web tool is free and easy to use, and by simply choosing their target areas, businesses can zero in on those key areas they want to reach with very low per-piece postage costs."

Every Door Direct Mail uses mail-delivery route information, instead of names and exact addresses, to reach targeted groups in specific geographic areas. Businesses use a simple online tool at <https://smp.usps.gov> to identify neighborhoods and number of households, prepare mailing documentation and calculate postage.

"This program has really helped us to deliver a valuable message," said [NAME AND TITLE] local business owner. "For minimal costs, we are able to better focus our direct mail efforts and target the exact areas we want to reach and gain new customers in the process."

According to the Direct Marketing Association, every \$1 spent on direct mail generates \$12.57 in sales. Every Door Direct Mail is ideal for restaurants, doctors' offices, hair salons — or any kind of local business that is not currently using the mail. The mail can be addressed to "Postal Customer," "Residential Customer" or "PO Boxholder" and dropped off at the Post Office. Every Door Direct Mail saves mail preparation time and money, and is delivered by the local, trusted Postal Service carrier.

For more information about Every Door Direct Mail, visit www.usps.com/everydoordirectmail

The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations.

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Note: For broadcast quality video and audio, photo stills and other media resources, visit the USPS Newsroom at www.usps.com/news

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, Oxford Strategic Consulting ranked the U.S. Postal Service number one in overall service performance of the posts in the top 20 wealthiest nations in the world. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service on Twitter @USPS_PR and at [facebook.com/usps](https://www.facebook.com/usps)

Sample Media Advisory



POSTAL NEWS

Contact: [NAME]
(O) XXX-XXX-XXXX
(C) XXX-XXX-XXXX
usps.com/news

Reach the Customers That Matter the Most
[NAME OF POST OFFICE] Offers Free 'Grow Your Business' Seminar

The [POST OFFICE] invites [NAME OF CITY'S] small business owners to take advantage of a simple and cost-effective direct mail solution proven to reach every customer without needing names or addresses.

WHAT: [NAME OF POST OFFICE] is holding a free Grow Your Business Days seminar for local businesses to learn about Every Door Direct Mail, a simple, low-cost service that allows local businesses to market to every address in their neighborhoods without the need to rent mailing lists.

The seminar will include a demonstration of an easy-to-use online tool at <https://smp.usps.gov> that businesses can use to identify neighborhoods and number of households, prepare mailing documentation and calculate postage.

WHO: [NAME, POSTMASTER, CITY] [LIST ALL KEY PRESENTERS, INCLUDING ANY CO-HOSTS FROM OTHER ORGANIZATIONS, VIPS]

WHERE: [LOCATION]
[ADDRESS]
[PROVIDE WEB SITE LINK OF LOCATION IF AVAILABLE]

WHEN: [TIME, DATE]

BACKGROUND: Every Door Direct Mail is ideal for restaurants, doctors' offices, hair salons — or any kind of local business that is not currently using the mail. Every Door Direct Mail saves mail preparation time and is delivered by the local, trusted Postal Service carrier. No permits are needed, and there are no special fees. For more information about Every Door Direct Mail, visit www.usps.com/verydoordirectmail

#

Note: For broadcast quality video and audio, photo stills and other media resources, visit the USPS Newsroom at www.usps.com/news

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, Oxford Strategic Consulting ranked the U.S. Postal Service number one in overall service performance of the posts in the top 20 wealthiest nations in the world. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service on Twitter [@USPS_PR](https://twitter.com/USPS_PR) and at facebook.com/usps

Sample Audio News Release

**POSTAL NEWS**

Contact: [NAME]
(O) XXX-XXX-XXXX
(C) XXX-XXX-XXXX
@usps.gov

Grow Your Business Days

The Postal Service Offers Free Small Business Seminar
[DATE]

INTRO: The U.S. Postal Service is reaching out to local businesses to help them attract new customers and boost revenue. [CITY/TOWN] Postmaster [NAME] says a free Grow Your Business seminar will show small business owners how to easily reach the customers that matter the most for less than fourteen cents per postage item without needing names or addresses.

SOUNDBITE: Our seminar will include a demonstration of an easy-to-use online tool as part of Every Door Direct Mail. That's a new low-cost service that will help businesses in our area to grow. We will show them how they can easily market to every address in their neighborhoods — reaching more potential customers at a lower cost.

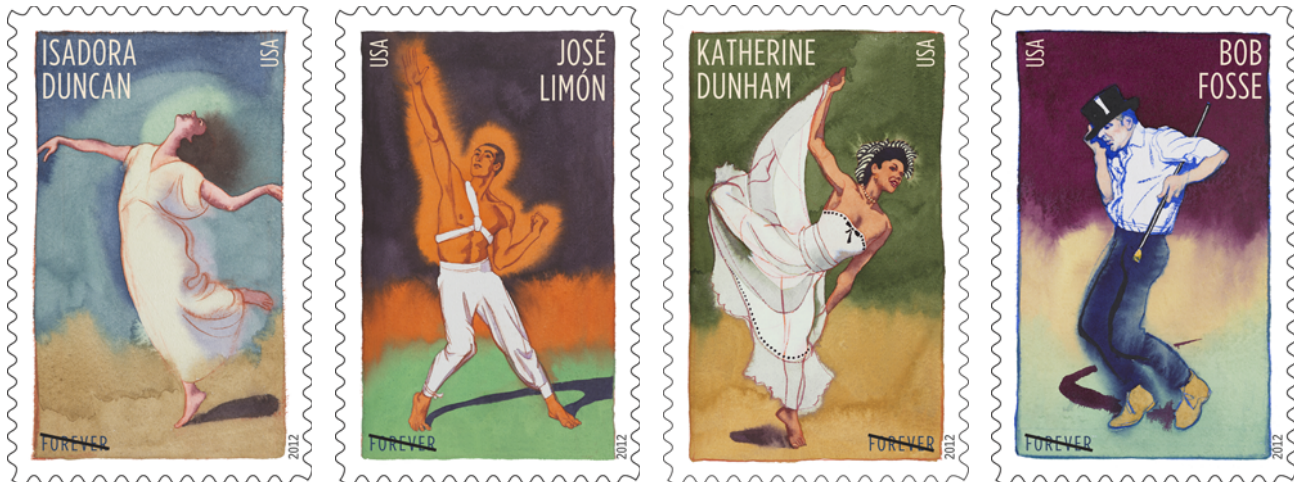
CLOSE: Please contact your local Post Office for more information about the free seminar.

Postal Service Brochure Ordering Information

Postal Service publications make perfect handouts for customers during Grow Your Business Days events. They also are good resources for postmasters and managers when preparing for events. Postmasters, supervisors, and authorized personnel may order publications from the Business Connect® website at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>. Sales personnel may order publications from the Sales Force Resource at <http://blue.usps.gov/salesprep/welcome.htm>.

— Public Relations and Promotional Communications, Corporate Communications, 7-12-12

Publicity Kit: Innovative Choreographers Forever Stamps



Overview

On July 28, 2012 — National Dance Day — the U.S. Postal Service® will pay tribute to four influential choreographers who changed the art of dance: Isadora Duncan, José Limón, Katherine Dunham, and Bob Fosse. Designed to look like posters advertising a performance, the stamp art captures the luminosity and mystery of a live dance performance.

The stamp design for **Isadora Duncan** reflects her interest in classical Greek dance forms and shows the seemingly effortless style that she developed. Radical for its time, her linking of movement and expressiveness garnered her worldwide critical acclaim.

José Limón is shown in a performance pose. He frequently drew inspiration from history, literature, and religion, and used natural movement and gesture in his choreography. His virile, powerful works elevated the importance of the male dancer in modern dance. Many of Limón's works are considered classics and continue to be performed today.

Founder of one of the first African-American dance companies in the United States, **Katherine Dunham** was the first choreographer to develop a formal dance technique that combined Caribbean and African dance elements with aspects of ballet. She is shown in a pose from her critically acclaimed ballet *L'Ag'Ya*.

Bob Fosse, celebrated for directing and choreographing musicals on both stage and screen, is shown on the set of *Sweet Charity* (1969). Fosse received one Oscar, three Emmys, and nine Tony awards during his career. Yet per-

haps his greatest contribution was in making dance accessible to millions.

Isadora Duncan (1877–1927) www.isadoraduncan.org/

Isadora Duncan was born in San Francisco in 1877. Dancer, adventurer, revolutionary, and ardent defender of the poetic spirit, Duncan has been one of the most enduring influences on contemporary culture. Ironically, the very magnitude of her achievements as an artist, as well as the sheer excitement and tragedy of her life, tend to dim our awareness of the originality, depth, and boldness of her thought.

Virtually single-handedly, Duncan restored dance to a high place among the arts. Breaking with convention, she traced the art of dance back to its roots as a sacred art. Duncan is credited with inventing what later came to be known as Modern Dance.

José Limón (1908–1972) <http://limon.org/>

José Limón was born January 12, 1908, in Culiacán, Mexico. At age 7, he moved to the United States, where he later studied with Doris Humphrey and Charles Weidman and danced with their company (1930–1940). He established his own company in 1947, with Humphrey as artistic director. The company toured worldwide during Limón's life and remained active after his death.

Katherine Dunham (1909–2006) <http://kdcah.org/>

Katherine Dunham was born June 22, 1909, in Chicago. She became one of the first African-American women to attend the University of Chicago, where she earned a doctoral degree in anthropology.

Dunham spent years in the Caribbean studying all aspects of dance and the motivations behind it. Although she traveled throughout the region, including Trinidad and Jamaica, Haiti is where she found personal and artistic resonances. Dunham revolutionized American dance in the 1930's by going to the roots of black dance and rituals, transforming them into significant artistic choreography that speaks to all. She was a pioneer in the use of folk and ethnic choreography and one of the founders of the anthropological dance movement. She showed the world that African-American heritage is beautiful. She completed groundbreaking work on Caribbean and Brazilian dance anthropology as a new academic discipline. She is credited for bringing these Caribbean and African influences to a European-dominated dance world.

Bob Fosse (1927–1987) www.fosse.com/

Bob Fosse was born June 23, 1927. He began performing in vaudeville as a child, and by his early teens was on stage in a variety of burlesque shows. He began studying dance at a small neighborhood institution but soon moved on to the Frederick Weaver Ballet School, an academy where he was the only male enrolled. Fosse was one of the twentieth century's great choreographers.

As an artist, Fosse was known for his thoroughly modern style, a signature one could never mistake for anyone else's. Snapping fingers are omnipresent, so are rakishly tilted bowler hats. Both hip and shoulder rolls appear frequently, as do backward exits. Swiveling hips and strutting predominate, as do white-gloved, single-handed gestures. Fosse himself often called the en masse amalgamation of these moves the "amoeba," and that word as much as any describes his particular style, at once fluid and angular.

About National Dance Day

National Dance Day was created by Nigel Lythgoe, executive producer and judge for the *So You Think You Can Dance* television series. In 2010, Washington, DC, Congresswoman Eleanor Holmes Norton, a long-time proponent of healthy lifestyles, introduced a National Dance Day resolution to promote dance education and physical fitness across the U.S.

National Dance Day is an annual event and "grassroots initiative in the United States to encourage the nation, young and old, to move!" This event occurs annually on the last Saturday of July. The first National Dance Day occurred on July 31, 2010, and the second annual event occurred on July 30, 2011.

This year's event will take place on Saturday, July 28.

About Dizzy Feet Foundation

www.dizzyfeetfoundation.org/

Dizzy Feet Foundation (DFF) was founded in 2009 by producer Nigel Lythgoe, director Adam Shankman, *Dancing with the Stars* judge Carrie Ann Inaba, and actress Katie Holmes to help underprivileged young people realize their dream of becoming professional dancers and to support, improve, and increase access to dance education in the United States.

Guided by a board consisting of some of the most illustrious names in the American dance community, the foundation's mission is threefold: (1) to provide scholarships to talented students studying at accredited dance schools, studios, or institutions; (2) to establish national standards for dance education and an accreditation program for dance schools in all of the major styles of dance; and (3) to develop, provide, and/or support dance education programs for disadvantaged children through and with local community organizations.

DFF offers scholarships to dance students through its scholarship program. Scholarships of up to \$10,000 will be granted annually. The scholarship program guidelines and application process are posted on the DFF website. DFF also aims to increase and standardize the quality of dance instruction throughout the United States by offering accreditation and/or certification to dance schools and studios in most styles of dance, including ballroom, contemporary, ballet, tap, jazz, and hip hop. DFF's accreditation program will be known as the American gold standard of dance instruction and will ensure that students know that they are receiving high-quality dance instruction based on a national standard. In addition, DFF also sponsors, funds, and/or offers community-based dance programs that will expose children in low-income areas to the lifelong benefits of dance education.

About So You Think You Can Dance

<http://www.fox.com/dance/about/>

America's favorite summer series beginning its ninth season, *So You Think You Can Dance*, has kept viewers amazed and inspired as talented dancers skilled in everything from Hip Hop, Krumping, and Popping to Salsa, Quickstep, and Jive compete to be named America's Favorite Dancer.

First Day and Local Events

The *Innovative Choreographers* Forever® stamps will be dedicated at a first-day-of-issue ceremony on Saturday, July 28, 2012—National Dance Day—in downtown Los Angeles, California, at the Grand Park. [POSTAL VP NAME]

and Nigel Lythgoe, Judge and Executive Producer of *So You Think You Can Dance*, will dedicate the stamp.

The stamps will go on sale nationwide at all Post Office™ locations after the 10 A.M. PT ceremony and will be available in panes of 20.

National Dance Day events will be held across the country.

Partnership

The Postal Service™ is partnering with the FOX TV show *So You Think You Can Dance* and the Dizzy Feet Foundation, co-founded by the show's executive producer and judge, Nigel Lythgoe.

Publicity Ideas to Interest the Media

There are many ways to generate local media interest in the *Innovative Choreographers* Forever stamps. Here are some suggestions:

- Partner with a local dance studio and host an "open house." The Postal Service can unveil the stamps, and the studio can use the opportunity to showcase their dancers. The local radio and TV stations could be invited to broadcast live.
- Host an unveiling of the *Innovative Choreographers* Forever stamps in the parking lot of the Post Office, station, or branch. Invite dance teams from local schools, studios, or recreation centers.
- Plan for Postal Service representatives and retail clerks to attend existing National Dance Day events. Make arrangements beforehand to unveil the stamp images and see if stamp sales can occur on site as well.

Dance Resources

Alabama Dance Council
5820 Waterstone Point
Birmingham, AL 35244-5103
Telephone: 205-481-8989
www.alabamadancecouncil.org
e-mail: alabamadancecouncil@earthlink.net

Alliance for the Arts
330 West 42nd Street, Suite 1701
New York, NY 10036-6902
Telephone: 212-947-6340
Telephone: 212-947-6416
www.allianceforarts.org/index.htm
e-mail: info@allianceforarts.org

American Dance Festival, Inc.
PO Box 90772
Durham, NC 27708-0772
Telephone: 919-684-6402
Telephone: 919-684-5459 (fax)
www.americandancefestival.org
e-mail: adf@americandancefestival.org

Arkansas Dance Network, Inc.
PO Box 7633
Little Rock, AR 72217-7633
www.ardance.org/htdocs/about.html
e-mail: info@ardance.org

Artist Trust: A Resource for Washington
1835 12th Avenue
Seattle, WA 98122-2437
Telephone: 206-467-8734
www.artisttrust.org
e-mail: info@artisttrust.org

Association of Performing Arts Presenters
1112 16th St, NW, Suite 400
Washington, DC 20036-4820
Telephone: 202-207-3843
Telephone: 888-820-ARTS (toll free)
www.artspresenters.org
e-mail: artspres@artspresenters.org

Bates Dance Festival
Bates College
163 Wood Street
Lewiston, ME 04240-6016
Telephone: 207-786-6381
<http://abacus.bates.edu/dancefest/>
e-mail: dancefest@bates.edu

Career Transition For Dancers
The Carolina and Theodore Newhouse Center for Dancers
165 West 46th Street, Suite 701
The Actors' Equity Building
New York, NY 10036-2519
Telephone: 212-764-0172
Telephone: 212-764-0343 (fax)
www.careertransition.org
e-mail: info@careertransition.org

Chicago Dance and Music Alliance
410 S. Michigan Avenue, Suite 819
Chicago, IL 60605-1302
Telephone: 312-987-9296
Telephone: 312-987-1127 (fax)
www.chicagoperformances.org
e-mail: info@chicagoperformances.org

City Moves
Young Audiences of San Diego
4007 Camino del Rio South, Suite 212
San Diego, CA 92108-4105
Telephone: 619-282-7599
www.yasandiego.org/pages/city_moves.html

Congress on Research in Dance
Dance Dept, State University of New York
350 New Campus Drive
Brockport, NY 14420-2997
Telephone: 716-395-2590
Telephone: 716-395-5413 (fax)
www.cordance.org
e-mail: gcarlson@brockport.edu

Dallas Dance Council
Sammons Center for the Arts
3630 Harry Hines Boulevard
Dallas, TX 75219-3201
Telephone: 214-219-2290
www.thedancecouncil.org
e-mail: dancecouncil@thedancecouncil.org

Dance Critics Association
PO Box 1882
Old Chelsea Station
New York, NY 10101-1882
www.dancecritics.org/
e-mail: contactus@dancecritics.org

Dance Heritage Coalition
1111 16th Street, NW
Suite 300
Washington, DC 20036-4830
Telephone: 202-223-8392
Telephone: 202-833-2686 (fax)
www.danceheritage.org
e-mail: info@danceheritage.org

Dance/NYC
63 Greene Street, #506
New York, NY 10012-4372
Telephone: 212-966-4452
Telephone: 212-966-6424 (fax)
www.dancenyc.org
e-mail: info@dancenyc.org

Dance New Jersey
PO Box 200123
Riverfront Plaza
Newark, NJ 07102-0303
Telephone: 973-222-8844
www.Dancenj.org
e-mail: info@dancenj.org

Dance Notation Bureau, Inc.
111 John Street, Room 104
New York, NY 10038-3123
Telephone: 212-564-0985
Telephone: 212-216-9027 (fax)
www.dancenotation.org/DNB/
e-mail: dnbinfo@dancenotation.org

Dance Resource Center of Greater Los Angeles
PO Box 41092
Los Angeles, CA 90042-0092
Telephone: 323-687-3961
www.drc-la.org
e-mail: info@drc-la.org

Dance Theater Workshop, Inc.
219 West 19th Street
New York, NY 10011-4001
Telephone: 212-691-6500
Telephone: 212-633-1974 (fax)
www.dtw.org
e-mail: dtw@dtw.org

Dance Umbrella — Austin
PO Box 1323
Austin, TX 78767-1323
Telephone: 512-450-0456
www.danceumbrella.com
e-mail: dance@austinfree.net

Dance View
PO Box 34435
Washington, DC 20043-4435
www.danceview.org

Dance/USA
1111 16th Street NW, Suite 300
Washington, DC 20036-4830
Telephone: 202-833-1717
Telephone: 202-833-2686 (fax)
www.danceusa.org
e-mail: danceusa@danceusa.org

Dancers' Group Studio Theater
3252A 19th Street
San Francisco, CA 94110-1917
Telephone: 415-920-9181
Telephone: 415-920-9173 (fax)
www.dancersgroup.org
e-mail: dg@dancersgroup.org

Dancers Responding to AIDS
165 West 46th Street, Suite 1300
New York, NY 10036-2508
Telephone: 212-840-0770
Telephone: 212-840-0551 (fax)
www.dradsdance.org
e-mail: dra@bcefa.org

DanceWorks, Inc. (Pentacle)
246 West 38th Street, Room 400
New York, NY 10018-5859
Telephone: 212-278-8111
Telephone: 212-278-8555 (fax)
www.pentacle.org
e-mail: ivans@pentacle.org

Florida Dance Association, Inc.
777 17th Street, Suite 402
Miami Beach, FL 33139-1890
Telephone: 305-674-6575
Telephone: 305-674-6578 (fax)
www.floridadanceassociation.org/
e-mail: tthielen@fldance.org

International Tap Association
PO Box 356
Boulder, CO 80306-0356
Telephone: 303-443-7989
Telephone: 303-449-7992 (fax)
www.tapdance.org/tap/
e-mail: ita@tapdance.org

Jacob's Pillow Dance Festival, Inc.
358 George Carter Road
Becket, MA 01223-4001
Telephone: 413-243-9919
Telephone: 413-243-4744
www.jacobspillow.org
e-mail: info@jacobspillow.org

Joyce SoHo
175 Eighth Avenue
New York, NY 10011-1694
Telephone: 212-431-9233
Telephone: 212-334-9025 (fax)
www.joyce.org

Laban/Bartenieff Institute of Movement Studies
520 8th Avenue, Room 304
New York, NY 10018-8641
Telephone: 212-643-8888
Telephone: 212-643-8388
www.limsonline.org
e-mail: info@limsonline.org

Library of Congress
Music and Performing Arts Division
101 Independence Avenue, SE
Stop 4311
Washington, DC 20540-4311
Telephone: 202-707-5000
www.loc.gov

Louisiana Dance Foundation
4801 Line Avenue, Suite 18
Shreveport, LA 71106-1557
Telephone: 318-861-3006

Maryland Council for Dance
300 Washington Avenue
Chestertown, MD 21620-1438
Telephone: 410-778-7237
Telephone: 410-778-7741 (fax)
www.marylanddance.org

Movement Research, Inc.
Dance Theater Workshop
219 W. 19th Street (between 7th and 8th Avenues)
New York, NY 10011-4001
Telephone: 212-598-0551
Telephone: 212-598-5948 (fax)
www.movementresearch.org
e-mail: info@movementresearch.org

National Association of Schools of Dance
11250 Roger Bacon Drive, Suite 21
Reston, VA 20190-5248
Telephone: 703-437-0700
Telephone: 703-437-6312 (fax)
www.nasd.arts-accredit.org/
e-mail: info@arts-accredit.org

National Dance Association
1900 Association Drive
Reston, VA 20191-1502
Telephone: 703-476-3400
Telephone: 800-213-7193
www.aahperd.org/nda/
e-mail: nda@aahperd.org

National Dance Education Organization
4948 St. Elmo Avenue
Bethesda, MD 20814-6013
Telephone: 301-657-2880 or 301-657-2881
Telephone: 301-657-2882
www.ndeo.org/
e-mail: info@ndeo.org

New Mexico Dance Coalition
PO Box 284
Santa Fe, NM 87504-0284
Telephone: 505-820-2636
Telephone: 505-820-1243 (fax)
www.swcp.com/~nmcdc
e-mail: nmdc@swcp.com

New York Performing Arts Library
40 Lincoln Center Plaza
New York, NY 10023-7498
Telephone: 917-275-6975
www.nypl.org/research/lpa/dan/dan.html
e-mail: dance@nypl.org

North Carolina Dance Alliance
PO Box 110
Raleigh, NC 27602-0110
www.ncdancealliance.org/

OHIO Dance
77 South High Street, 2nd Floor
Columbus, OH 43215-6108
Telephone: 614-224-2913
Telephone: 614-241-5329 (fax)
www.ohiodance.org
e-mail: ohiodance@hotmail.com

On the Boards
100 West Roy Street
Seattle, WA 98119-3830
Telephone: 206-217-9886
Telephone: 206-217-9887 (fax)
www.ontheboards.org
e-mail: info@ontheboards.org

Performance Space 122, Inc.
150 First Avenue, Front 2
New York, NY 10009-5782
Telephone: 212-477-5829
Telephone: 212-353-1315
www.ps122.org
e-mail: ps122@ps122.org

Performance Zone, Inc. (The Field)
161 Avenue of the Americas
Room 1405
New York, NY 10013-1205
Telephone: 212-691-6969
Telephone: 212-255-2053 (fax)
www.thefield.org
e-mail: info@thefield.org

Philadelphia Dance Alliance
1429 Walnut Street
Philadelphia, PA 19103-3218
Telephone: 215-564-5270
Telephone: 215-564-0479
www.philadancealliance.org
e-mail: dance@libertynet.org

Pittsburgh Dance Council, Inc. (part of the Pittsburgh Cultural Trust)
Pittsburgh Cultural Trust
803 Liberty Avenue
Pittsburgh, PA 15222-3703
Telephone: 412-471-6070
Telephone: 412-471-6917 (fax)
www.pgharts.org

San Antonio Dance Umbrella
PO Box 830634
San Antonio, TX 78283-0634
106 Auditorium Circle, Suite 105
San Antonio, TX 78205-1342
Telephone: 210-212-6600
www.sadu.org

San Diego Area Dance Alliance
Spreckels Theatre Building
121 Broadway, Suite 324
San Diego, CA 92101-5088
Telephone: 619-230-8623
Telephone: 619-230-8455 (fax)
www.sandiegodance.org
e-mail: admin@sandiego.org

San Francisco Performing Arts Library
Veterans Building
401 Van Ness Avenue, 4th Floor
San Francisco, CA 94102-4522
Telephone: 415-255-4800
Telephone: 415-255-1913 (fax)
www.sfpalm.org
e-mail: info@sfpalm.org

Santa Barbara Dance Alliance
PO Box 22256
Santa Barbara, CA 93121-2256
1330 State Street, Suite 201
Santa Barbara, CA 93101-2681
Telephone: 805-966-6950
www.sbdancealliance.org

Society of Dance History Scholars
3416 Primm Lane
Birmingham, AL 35216-5602
Telephone: 205-978-1404
Telephone: 205-823-2760 (fax)
www.sdhs.org
e-mail: sdhs@primemanagement.net

South Carolina Dance Association
1301 Columbia College Drive
Columbia, SC 29203-5949
Telephone: 868-472-5747
Telephone: 866-497-7373 (toll free)
www.scahperd.org/scda.html
e-mail: scahperd@scahperd.org

Tennessee Association of Dance
PO Box 4368
Chattanooga, TN 37605-0368
Telephone: 423-305-5223
www.tennesseedance.org
e-mail: info@tennesseedance.org

Wisconsin Dance Council
PO Box 707
Madison, WI 53701-0707
Telephone: 608-262-7392
www.wisconsin dance council.org
e-mail: info@wisconsin dance council.org

Event Planning Checklist

When planning an *Innovative Choreographers* stamp event, keep the following suggestions in mind:

- Begin planning immediately.
- Set a date.
- Secure participants (for example, postal employees who are interested in dance, owner of a local dance studio, dance instructor at a local school, etc.).
- Order enlargements of the stamp image, fliers, and other supplies for the event.
- Prepare a pictorial cancellation from the approved design provided in this kit.
- Secure staging and sound equipment, if applicable.
- Plan signage, including a podium sign and banners.
- Launch a local publicity campaign using the materials in this kit.
- Draft a sequence-of-events agenda and remarks for speakers.
- Plan retail opportunities that encourage sales of the stamp and related products.
- Prepare ceremony programs and invitations.
- Send news clippings to your area Corporate Communications representative.

Sample Media Advisory



POSTAL NEWS

Contact: [NAME]
 (O) XXX-XXX-XXXX
 (C) XXX-XXX-XXXX
 @usps.gov



[NAME] Post Office Innovative Choreographers on Forever Stamp

WHAT: [FIRST-DAY-OF-SALE OR SPECIAL DEDICATION] ceremony for the *Innovative Choreographers* 45-cent First-Class Mail Forever stamp. The event is free and open to the public.

WHEN: [TIME, DATE]

WHERE: [LOCATION]
 [ADDRESS]
 [PROVIDE WEBSITE LINK OF LOCATION IF AVAILABLE]

WHO: NAME(S) AND TITLE(S)

BACKGROUND: The U.S. Postal Service pays tribute to four influential choreographers: Isadora Duncan, José Limón, Katherine Dunham and Bob Fosse on the *Innovative Choreographers* stamp to coincide with National Dance Day.
 [PROVIDE ADDITIONAL INFORMATION ON THE EVENT SUCH AS THE NAMES OF DANCE STUDIO OR ORGANIZATION THAT WILL BE ATTENDING, ETC.]

#

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, Oxford Strategic Consulting ranked the U.S. Postal Service number one in overall service performance of the posts in the top 20 wealthiest nations in the world. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service on www.twitter.com/USPSstamps and at www.facebook.com/USPSSTAMPS

Sample Press Release


**UNITED STATES
POSTAL SERVICE®**

FOR IMMEDIATE RELEASE

DATE

POSTAL NEWS

USPS Contact: [NAME]

(O) XXX-XXX-XXXX

(C) XXX-XXX-XXXX

XXXX.X.XXXXX@usps.gov

www.usps.com/news

DANCE AFFILIATE MEDIA CONTACT NAME

(O) XXX-XXX-XXXX

(C) XXX-XXX-XXXX

EMAIL ADDRESS



Innovative Choreographers Get First-Class Stamp of Approval [Name] Post Office Celebrates National Dance Day

[CITY, STATE] — The [NAME] Post Office celebrated National Dance Day during a special dedication of the *Innovative Choreographers* Forever stamp to honor four of the nation's most influential choreographers: Isadora Duncan, José Limón, Katherine Dunham and Bob Fosse.

The [NAME] Post Office is here today to celebrate dance, one of the world's oldest forms of expression. And dance is still alive in America — and the Postal Service is proud to help celebrate it.

Joining [NAME] at the dedication ceremony were [TITLE AND NAME] and members of [DANCE STUDIO, ORGANIZATION OR TROUPE, IF APPLICABLE].

[INSERT QUOTE FROM PARTICIPANT(S) HERE].

In 2012, the U.S. Postal Service pays tribute to four influential choreographers who changed the art of dance: Isadora Duncan, José Limón, Katherine Dunham and Bob Fosse. Isadora Duncan developed a seemingly spontaneous style that paved the way for modern dance. José Limón turned to literary and historical sources for inspiration and created dances in a naturalistic style, often commenting on socio-political realities. Katherine Dunham helped establish African-American dance as an art form. Bob Fosse, celebrated for directing and choreographing musicals on both stage and screen, made dance accessible to millions. Designed to look like posters advertising a performance, the stamp art captures the luminosity and mystery of a live dance performance. Art director Ethel Kessler designed the stamps using illustrations in watercolor on vintage paper by artist James McMullan.

Ordering First-Day-of-Issue Postmarks

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at Post Offices, at The Postal Store at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes to themselves or others and place them in larger envelopes addressed to:

Innovative Choreographers Stamp
Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by September 28, 2012.

Ordering First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and postal stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are seven philatelic products available for this stamp issue:

469163*, First Day Cover Set of 4, \$3.56.

469168*, Digital Color Postmark Set of 4, \$6.40.

469172, A Century of Dance (32-page soft cover), \$15.95.

469184, Uncut Press Sheet, \$81.00.

469191*, Ceremony Program (Random Single), \$6.95.

469197*, Panel, \$9.95.

469199*, Cancellation Keepsake (DCP Set of 4 w/Pane), \$15.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

#

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, Oxford Strategic Consulting ranked the U.S. Postal Service number one in overall service performance of the posts in the top 20 wealthiest nations in the world. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

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Sample Stamp Dedication SpeechUnited States Postal Service *Innovative Choreographers* Special Dedication Ceremony

[DATE]

[CITY, STATE]

Good [MORNING/AFTERNOON/EVENING]. My name is [NAME] and I'm [TITLE] for the United States Postal Service. Welcome to this event.

or

Thank you, [NAME], for your kind introduction. And thank you all for joining us for this event. [OPTIONAL: ADD A BRIEF COMMENT ABOUT HOW THIS LOCATION RELATES TO DANCE]

I also want to thank our special guests for joining us in [CITY/TOWN/TYPE OF SETTING].

In particular, I'm glad that our good friend(s) [NAME OF ELECTED OFFICIAL] is here, along with [OTHER INDIVIDUALS WHO SHOULD BE RECOGNIZED].

We're here today to celebrate dance, one of the world's oldest forms of expression.

People have danced for centuries. The Egyptians danced to appease the gods. The Greeks considered dance a hallmark of civilized society. Ballet began in the royal courts of old Europe.

These traditions endure. Today, dance is part of our everyday lives and our shared cultural experiences.

Many of us have fond memories of high school dances or dancing with loved ones at weddings and family reunions.

We also remember getting swept up in the dance crazes of the past. At some point, most of us have probably danced the Twist, the Electric Slide, or the Macarena.

We've also witnessed the power of dance to bring us together as a nation.

In the '30s and '40s, America went to the movies to see Fred and Ginger glide across the silver screen.

In the '80s, we watched Michael Jackson moonwalk.

Today, millions tune in each week to watch shows like *So You Think You Can Dance*.

Dance is still alive in America — and the Postal Service is proud to help celebrate it.

In the past, we've issued stamps that honor dance styles like the cha-cha-cha, the mambo, and the salsa.

We've also paid tribute to magnificent choreographers like Alvin Ailey, Agnes de Mille, and Martha Graham.

Now, we're continuing our celebration of dance by dedicating the *Innovative Choreographers* stamps.

This pane of stamps honors four pioneers from the world of dance: Isadora Duncan, José Limón, Katherine Dunham, and Bob Fosse.

We want more Americans to learn about these choreographers, their contributions, and their enduring legacies.

Consider Isadora Duncan, one of the mothers of modern dance. She began her career at the end of the 19th century, when women were constrained by corsets and dancing was characterized by formal, rigid movements.

Duncan would have none of this. She dared to dance barefoot and in loose-fitting clothing, letting her body display the human form's natural movements.

Duncan ran. She skipped. She jumped.

She was a force of nature, and the techniques she developed are now fundamental to modern dance.

[Pause]

In many ways, José Limón picked up where Isadora Duncan left off.

He began his career as the modern dance movement was taking shape.

Like Duncan, Limón defied the traditions of ballet and the illusion that the human body could defy gravity.

He once said, “The weight of the body should be recognized and exploited. Its muscular effort ... should be revealed.”

Limón also found inspiration in the world around him. In the 1950s, his troupe became the first to participate in the State Department’s international exchange program.

40 years after Limón’s death, his company is still teaching the world to dance.

[Pause]

Katherine Dunham also left us with an enduring legacy.

In the ’30s and ’40s, Dunham helped establish African-American dance as an art form.

She drew upon Caribbean and African dance traditions, combined them with ballet, and gave us the Dunham technique.

This unique style emphasizes the ability to move parts of the body in isolation. It helped Dunham make sure African-American dance is taken seriously.

Her technique is still taught today, reminding us of Dunham’s lasting contribution to the art of dance.

[Pause]

Bob Fosse also pushed boundaries and stretched possibilities.

Fosse’s style emphasized the individuality of his dancers. He specialized in showcasing small movements.

The snap of two fingers. The tip of a hat. The swivel of a hip.

Today, we still marvel at Fosse’s signature movements, along with the way he moved effortlessly between Broadway and cinema.

His landmark film *Cabaret* presented singing and dancing in a more realistic fashion.

His groundbreaking stage production *Dancin’* was the first to connect dance numbers without a plot.

Fosse forever changed Hollywood and Broadway, and in the process, he made dance more accessible.

[Pause]

At the Postal Service, we hope these *Innovative Choreographers* stamps will achieve a similar goal.

We want to make dance more accessible, too.

That’s why I want to remind everyone that these stamps are Forever stamps. This means they’ll always be good for First-Class Mail postage, no matter what the rate.

We think this is fitting. Because great stamps, like great dancing, are timeless.

Thank you.

Stamp Artwork

To obtain stamp artwork, including color transparencies and enlargements, contact:

Dan Tracy
Dodge Color
4827 Rugby Ave., Ste. 100
Bethesda, MD 20814-3028
Telephone: 301-656-0025

Please plan ahead and allow time for production and shipping.

Pictorial Cancellation

The Postal Service has authorized a pictorial cancellation design for field use to help publicize the *Innovative Choreographers* Forever stamps. Post Offices planning events are encouraged to use the design depicted on this page. Offices can offer this cancellation through mail-back service for 30 days.

The Postal Service makes all unusual postmarking services known to collectors through advance publicity to avoid limiting the availability of those postmarks. Therefore, all pictorial cancellations must be reported to Stamp Development 3 weeks prior to local events.

Innovative Choreographers Station Pictorial Cancellation Art

To finalize the *Innovative Choreographers* Station pictorial cancellation art, insert the date and the city, state, and ZIP Code™ of the physical location of your event within the postmark circle. Refer to the unfinished and finished art on this page. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 1/2 inches by 1 inch.



National Postmark Commemorating Stamps — Just Dance!

A postmark commemorating the *Innovative Choreographers* stamps and paying tribute to dance will cancel all First-Class Mail stamps from Saturday, July 28 to Friday, August 31. The postmark image is below.



Philatelic Products

There are seven philatelic products available for this stamp issue:

- 469163*, First Day Cover Set of 4, \$3.56.
- 469168*, Digital Color Postmark Set of 4, \$6.40.
- 469172, A Century of Dance (32-page soft cover), \$15.95.
- 469184, Uncut Press Sheet, \$81.00.
- 469191*, Ceremony Program (Random Single), \$6.95.
- 469197*, Panel, \$9.95.
- 469199*, Cancellation Keepsake (DCP Set of 4 w/Pane), \$15.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

For information on how customers may purchase first-day covers, call 800-STAMP24 or visit www.usps.com

About the Stamps

- 25 million stamps will be printed.
- Art director Ethel Kessler (who also created the *Breast Cancer Research* semipostal stamp) designed the stamps using illustrations by James McMullan (known for work at the Lincoln Center Theater in New York City).

Past Stamps That Have Paid Tribute to Dance

- *American Dance* — April 1978
(Ballet, Theater, Folk, Modern)
- *American Indian Dances* — June 1996
(Fancy Dance, Butterfly Dance, Traditional Dance, Raven Dance, Hoop Dance)
- *Ballet* — September 1998
- *American Choreographers* — May 2004
(Martha Graham, Alvin Ailey, Agnes de Mille, George Balanchine)
- *Let's Dance* — September 2005
(Merengue, Salsa, Cha Cha, Mambo)

Postmasters wishing to invite members of Congress should contact their Government Relations Representative.

Congressional State Representative Listing

202-268-xxxx

State	Representative	Extension
Alabama	Lambros Kapoulas	3739
Alaska	Mary Ann Simpson	3741
American Samoa	Kasia Witkowski	7217
Arizona	Cathy Pagano	3427
Arkansas	Kasia Witkowski	7217
California	Jim Cari	6029
Connecticut	Darrell Donnelly	6748
Colorado	Cathy Pagano	3427
Delaware	Darrell Donnelly	6748
District of Columbia	Darrell Donnelly	6748
Florida	Lambros Kapoulas	3739
Georgia	Lambros Kapoulas	3739
Guam	Kasia Witkowski	7217
Hawaii	Kasia Witkowski	7217
Idaho	Kasia Witkowski	7217
Illinois	Jeremy Simmons	7839
Indiana	Shaun Chang	7626
Iowa	Chatika Copeland	7505
Kansas	Chatika Copeland	7505
Kentucky	Shaun Chang	7626
Louisiana	Kasia Witkowski	7217
Maine	Ekaterina Silina	6027
Maryland	Darrell Donnelly	6748
Massachusetts	Ekaterina Silina	6027
Michigan	Jeremy Simmons	7839
Minnesota	Chatika Copeland	7505
Mississippi	Kasia Witkowski	7217
Missouri	Shaun Chang	7626
Montana	Kasia Witkowski	7217
Nebraska	Chatika Copeland	7505
Nevada	Kasia Witkowski	7217
New Hampshire	Ekaterina Silina	6027
New Jersey	Darrell Donnelly	6748
New Mexico	Cathy Pagano	3427
New York	Ekaterina Silina	6027
North Carolina	Jason Lamote	3743
North Dakota	Chatika Copeland	7505
Northern Marianna Islands	Kasia Witkowski	3745
Ohio	Tim Grilo	4387
Oklahoma	Kasia Witkowski	7217
Oregon	Jim Cari	6029
Pennsylvania	Tim Grilo	4387
Puerto Rico	Ekaterina Silina	6027
Rhode Island	Darrell Donnelly	6748
South Carolina	Jason Lamote	3743
South Dakota	Chatika Copeland	7505
Tennessee	Shaun Chang	7626
Texas	Kasia Witkowski	7217
Utah	Kasia Witkowski	7217
Vermont	Ekaterina Silina	6027
Virgin Islands	Ekaterina Silina	6027
Virginia	Jason Lamote	3743
Washington	Jim Cari	6029
West Virginia	Shaun Chang	7626
Wisconsin	Jeremy Simmons	7839
Wyoming	Cathy Pagano	3427

Following are contacts to request Corporate Communications assistance in publicizing events.

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Western

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Telephone: 303-313-5130

— Public Relations,
Corporate Communications, 7-12-12

Publicity Kit: Major League Baseball All-Stars Stamps

Four of baseball's most revered icons will be immortalized on Forever® stamps later this month with the issuance of the *Major League Baseball All-Stars* Forever Stamps. The stamps honor Joe DiMaggio of the New York Yankees; Larry Doby of the Cleveland Indians; Willie Stargell of the Pittsburgh Pirates; and Ted Williams of the Boston Red Sox.

First-day-of-issue dedication ceremonies will take place in five cities:

- On July 20, 10 A.M., Cooperstown, New York, National Baseball Hall of Fame and Museum.

The first-day-of-issue *Major League Baseball All-Stars* stamps dedication ceremony for the sheet of stamps featuring all four players is taking place at the museum as part of opening day festivities for the 4-day Hall of Fame Weekend celebration in Cooperstown. Available nationwide that day, the stamps can also be purchased at the museum and at the Cooperstown Post Office.

- On July 21, first-day-of-issue dedication ceremonies for each of the individual player stamp sheets are being planned to honor DiMaggio in New York; Doby in Cleveland; Stargell in Pittsburgh; and Williams in Boston.

Postmasters are encouraged to host special stamp dedication ceremonies beginning July 20. Enclosed in this publicity kit is background information on each player, a sample media advisory, a news release, and a speech. Also included is a listing of Corporate Communications Area Managers and a Government Relations staff listing.

Poster-sized enlargements of the *Major League Baseball All-Stars* Forever stamps can be purchased through Maggie Kamper of Dodge Chrome at maggie@dodgechrome.com or by calling 240-247-1814.

Contact Mark Saunders at mark.r.saunders@usps.gov to obtain high-resolution images of the stamps for media use only.

Background Information on Each Player

Joe DiMaggio

Joe DiMaggio (1914–1999), nicknamed “the Yankee Clipper,” is best known for his unmatched 56-game hitting streak in 1941. Those who saw him play also admired his skill and grace as a fielder and base runner.

The son of an immigrant fisherman, Joe DiMaggio grew up in the largely Italian North Beach area of San Francisco. He and two of his Major League-bound brothers played on the city's sandlot baseball fields. He dropped out of high

school to become a teammate of his older brother Vince on the San Francisco Seals of the Pacific Coast League. DiMaggio soon attracted the attention of the New York Yankees, who gave up five players and \$25,000 for him.

DiMaggio joined the Yankees in 1936. In 1939, he hit .381 to lead the league in batting and won the first of his three Most Valuable Player awards. In his first 4 years with the Yankees, the team won four straight World Series titles. He led the team to another World Series victory during the legendary 1941 season of “The Streak,” a season also remembered for the stellar .406 batting average achieved by Ted Williams of the Boston Red Sox. A less well-known statistic is DiMaggio's incredible feat that year of striking out a mere 13 times in 541 at bats.

During World War II, DiMaggio missed three full seasons while serving in the Army. When he returned in 1946, he helped the Yankees claim four more World Series titles during his six remaining seasons. His best postwar season was 1948, when he batted .320 and hit a league-leading 39 homers with 155 RBIs. During his 13-year career with the Yankees, he led them to 10 pennants and nine World Series titles and was a perennial All-Star. He became the “face of the Yankees” — as Babe Ruth and Lou Gehrig had been before him, and Mickey Mantle would be later.

DiMaggio was inducted into the Baseball Hall of Fame in 1955. During baseball's centenary celebration in 1969, he was voted the sport's greatest living player. He died on March 8, 1999.

Larry Doby

Larry Doby (1923–2003) was the first African-American to play on an American League baseball team, joining the Cleveland Indians July 5, 1947. For integrating the league just 11 weeks after Jackie Robinson broke the color barrier in the National League, Doby is recognized as a civil rights pioneer. Known as a man of quiet dignity and courage who endured isolation, discrimination, and countless indignities, Doby helped pave the way for racial progress in America's national pastime.

Doby was born in Camden, South Carolina, and raised there mainly by his maternal grandmother while his mother made a living as a domestic worker in Paterson, New Jersey. He eventually joined his mother in Paterson and attended Eastside High School, where he earned 11 varsity letters in several different sports. Just before graduating, he began his professional baseball career with the Newark Eagles of the Negro National League. After serving in the U.S. Navy as a physical training instructor during World War II, Doby returned to the Eagles in 1946. That year he helped them defeat Satchel Paige and the Kansas City

Monarchs in the Negro World Series championship. The following year he was batting well over .400 at midseason when Bill Veeck of the Cleveland Indians purchased his contract and brought him to the majors.

Doby's white teammates gave him a chilly reception, and he spent most of his first season on the bench. But in 1948, Doby hit .301 for the season and helped Cleveland win the pennant. During game four of the World Series against the Boston Braves, he became the first African-American player to hit a home run in a Major League Baseball World Series, which Cleveland won.

The next year Doby was elected to the American League All-Star team, which he made for each of the next 6 years. In 1950, *Sporting News* named him the best center fielder in baseball, ahead of Joe DiMaggio. Doby led the league in home runs and runs scored in 1952. Two years later, he again led the league in home runs, helping the Indians reach the World Series. In 1955, Doby set an American League record for an outfielder of 164 consecutive errorless games.

When his playing days were over, Doby coached for the Montreal Expos, the Cleveland Indians, and the Chicago White Sox. In 1978, he was hired as manager of the White Sox, making him the second African-American to manage a Major League Baseball team.

Doby was elected to the Baseball Hall of Fame in 1998. He died of cancer June 18, 2003, in Montclair, New Jersey.

Willie Stargell

Willie Stargell (1940–2001) is perhaps best remembered for powering the 1979 Pittsburgh Pirates to a World Series title. Standing 6-foot 2-inches and weighing some 225 pounds late in his career, Stargell twice led the National League in home runs (48 in 1971 and 44 in 1973), and was famous for smashing baseballs out of stadiums. At one point, he held the record for hitting the longest homers in half the National League ballparks. The left-handed slugger wound up his career with 475 home runs.

Stargell was born in Earlsboro, Oklahoma. During his teens, he lived in a housing project in Alameda, California, where he began playing organized baseball. In the late 1950s, he overcame racial intimidation while playing on some of the Pirates' minor league farm teams in the South. Called up to the majors in 1962, he played 21 seasons, all for Pittsburgh.

During the 1970s, the Pirates won six of 10 divisional titles. After Roberto Clemente died in a plane crash in 1972, Stargell became the team leader. He handed out "Stargell Stars" to teammates for outstanding play and promoted team harmony, showing special talent for bridging gaps between white, black, and Latino players. Nicknamed "Pops," he instigated the adoption of the Sister Sledge disco hit "We Are Family" as the unofficial anthem for the

'79 Pirates team. That season he tied for National League Most Valuable Player, then garnered MVP honors in both the National League Championship Series and the Pirates' upset win over the Baltimore Orioles in the World Series.

Stargell received many honors after his playing days ended. In 1983, he was asked to recite the words of Martin Luther King, Jr., in a performance at Carnegie Hall by the Eastman Philharmonia. In 1988, in his first year of eligibility, the seven-time National League All-Star was elected to the Baseball Hall of Fame, earning the respect and admiration of his peers. Hall of Famer Joe Morgan remembered, "When I played, there were 600 baseball players and 599 of them loved Willie Stargell. He's the only guy I could have said that about."

Stargell coached for the Pirates in the 1980s and returned in 1997 as an assistant to Pittsburgh's general manager, a position he held until his death in 2001. The Pirates built a 12-foot tall statue of Stargell outside the new PNC baseball park, which opened for a new season the day he died.

Ted Williams

Regarded as one of the all-time greatest hitters in Major League Baseball history, Ted Williams (1918–2002) of the Boston Red Sox was the last Major League player to bat over .400 for a single season, in 1941. He hit .344 over a 19-year career, including 521 home runs.

Born and raised in San Diego, California, Williams hit .583 for the city's Hoover High during his junior year. While still in high school, he signed to play for the San Diego Padres of the Pacific Coast League. After one season, at age 19 he signed with the Red Sox. At the team's minor-league training camp, Rogers Hornsby taught Williams to study pitchers and to swing only at pitches in the strike zone, an approach that helped him win a Triple Crown with the Minneapolis Millers in 1938.

In 1939, his rookie year at Boston, the slender 6-foot-3 Williams, nicknamed "the Kid," led the American League with 145 RBIs. In the remarkable 1941 season, which included Joe DiMaggio's record 56-game hitting streak, Williams refused his manager's offer to sit out a season-ending double-header to protect his .400 average, instead cracking six hits to finish at .406. The following year Williams won the American League Triple Crown with a .356 batting average, 36 home runs, and 137 RBIs.

During World War II, while in the prime of his career, Williams enlisted in the Navy and began a flight training program after the 1942 season. He earned his wings as a second lieutenant in the Marines and became a flight instructor. He missed three full seasons of baseball during the war. He also missed most of two seasons in 1952 and 1953 while flying combat missions during the Korean War.

Despite the interruptions to his career, Williams managed to win six American League batting titles and four home-run titles, even though Boston's Fenway Park was difficult for left-handed power hitters like Williams. He also was voted the American League's Most Valuable Player twice. In 1947, his second season after returning from World War II, he won his second Triple Crown. In 1957, at age 39, he hit .388 and became the oldest player in the history of the majors to win a batting championship; he then led the league in batting again the next year at age 40. He even batted a more than respectable .316 his final season, in 1960, at age 42.

Williams was elected to the Baseball Hall of Fame in 1966. In 1969, he became manager of the Washington Senators and was named American League Manager of the

Year. After 4 years, he retired from managing and moved to Florida to pursue a lifelong passion for fishing.

In his autobiography *My Turn at Bat*, Williams said that everyone has to have a goal, and his from the outset was to have people say, "There goes the greatest hitter who ever lived."

Williams died in Florida July 5, 2002, at age 83.

Sample Media Advisory

Feel free to contact your area Corporate Communications manager for assistance in distributing to media outlets a few days prior to your event.

Sample Media Advisory

**POSTAL NEWS**

Contact: [NAME]
XXX-XXX-XXXX
XXXXXXXXXX@usps.gov
www.usps.com/news



**[NAME] Post Office Dedicates Forever Stamps Honoring
Four of Baseball's Greatest**



WHAT: Special dedication ceremony of the *Major League Baseball All-Stars* Forever stamps. The event is free and open to the public.

WHEN: [TIME, DATE]

WHERE: [LOCATION]
[ADDRESS]
[CITY, STATE ZIP]

WHO: [DEDICATING OFFICIALS AND TITLES]

BACKGROUND: With the issuance of the Major League Baseball All-Stars stamps, the U.S. Postal Service recognizes the accomplishments of four baseball greats: Joe DiMaggio, Larry Doby, Willie Stargell and Ted Williams. Each of these Hall of Famers was a perennial All-Star selection and each left an indelible impression on the game.

Joe DiMaggio (1914–1999) led the New York Yankees to ten pennants and nine World Series titles. Many consider him the greatest all-around player of his time.

Larry Doby (1923–2003) was the first African American to play in the American League, joining the Cleveland Indians shortly after Jackie Robinson broke the color barrier in the National League. He faced prejudice with dignity and courage.

Willie Stargell (1940–2001) powered the 1979 Pittsburgh Pirates, a multicultural team known as “The Family,” to a World Series title. He is also remembered for promoting harmony between players from different backgrounds.

Ted Williams (1918–2002) of the Boston Red Sox was the last Major League player to bat over .400 for a single season (1941). During his stellar career, he won six American League batting titles and four home run titles. Today, “the Kid” is regarded as one of the all-time greatest hitters in Major League Baseball history.

#

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation — 151 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, USPS.com, the Postal Service has annual revenue of more than \$65 billion and delivers nearly 40 percent of the world’s mail. If it were a private sector company, the U.S. Postal Service would rank 35th in the 2011 Fortune 500. In 2011, the U.S. Postal Service was ranked number one in overall service performance out of the posts of the top 20 wealthiest nations in the world, by Oxford Strategic Consulting. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency for six years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Follow the Postal Service on Twitter [@USPS_PR](#) and at [facebook.com/usps](#)

Sample News Release

Feel free to contact your area Corporate Communications manager for assistance in distributing the news release once the event takes place.



FOR IMMEDIATE RELEASE
DATE

POSTAL NEWS

Contact: [NAME]
U.S. Postal Service
XXX-XXX-XXXX
XXXXXXXX@usps.gov
www.usps.com/news



NAME POST OFFICE HONORS Four Baseball Legends
Joe DiMaggio, Larry Doby, Willie Stargell and Ted Williams
Honored on Forever Stamps

To obtain a high-resolution image of the stamps for media use only, email mark.r.saunders@usps.gov.



[CITY, STATE] — Four of Major League Baseball's most revered Hall of Famers returned to a stamping ovation today in the form of postage where they were immortalized on the 45-cent First-Class Mail *Major League Baseball All-Stars* Forever stamps.

A special stamp dedication ceremony took place at the [LOCATION]. The stamps commemorate the accomplishments of Joe DiMaggio of the New York Yankees, Larry Doby of the Cleveland Indians, Willie Stargell of the Pittsburgh Pirates and Ted Williams of the Boston Red Sox.

The *Major League Baseball All-Star* stamps can be purchased at the [NAME] Post Office or by calling 800-STAMP24 (800-782-6724). In addition to the stamps, collectible products can be purchased at www.usps.com/play-ball.

"Some of America's favorite pastimes come together with these stamps," said U.S. Postal Service [TITLE, NAME]. "Writing letters, collecting stamps and, of course, playing and watching baseball are all important elements of our nation's culture and history. We are honored to be able to commemorate four of baseball's most important players. Fans of these Hall of Famers and their teams will enjoy rooting for them once again by using and collecting these cool stamps."

[INCLUDE THE FOLLOWING ONLY IF APPLICABLE]

Joining [NAME] in dedicating the stamps [WAS/WERE] [TITLE(S), NAME(S)].

[INSERT OTHER PARTICIPANT QUOTE HERE]

The stamps were designed by artist-illustrator Kadir Nelson of Los Angeles and are based on historic photographs. Phil Jordan of Falls Church, Virginia, served as art director.



Joe DiMaggio

Joe DiMaggio (1914–1999) was admired for his skill and grace as a fielder and base runner. The "Yankee Clipper" is best known for his incredible 56-game hitting streak in 1941 — the season of "the Streak." DiMaggio led the New York Yankees to 10 pennants and nine World Series titles.



Larry Doby

Larry Doby (1923–2003) was the first African American to play in the American League, joining the Cleveland Indians shortly after Jackie Robinson broke the color barrier in the National League. The seven-time All-Star excelled as a hitter and center fielder and set an American League outfielder record for 164 consecutive errorless games.



Willie Stargell

Willie Stargell (1940–2001) powered the 1979 Pittsburgh Pirates to a World Series title. Hitting 475 home runs during his career, the seven-time National League All-Star is famous for smashing baseballs out of stadiums.



Ted Williams

Ted Williams (1918–2002) of the Boston Red Sox served during World War II and the Korean War. The last Major League player to bat over .400 for a single season, in 1941, Williams won six American League batting titles and four home run titles. Despite the breaks in his career, Williams hit .344 over 19 years, including 521 home runs.

Forever stamps are always equal in value to the current First-Class Mail 1-ounce rate.

Other 2012 Stamps

Customers may view the *Major League Baseball All-Stars* Forever stamps as well as many of this year's other stamps on Facebook at facebook.com/USPSStamps, through [Twitter@USPSstamps](https://twitter.com/USPSstamps) or on the website Beyond the Perf at www.beyondtheperf.com/2012-preview. Beyond the Perf is the Postal Service's online site for the backstory on upcoming stamp subjects, first-day-of-issue events and other philatelic news.

The following stamps and philatelic products are available at www.usps.com/play-ball/:

Sheets of 20 Stamps

- Major League Baseball All-Stars (Item #469600), \$9.
- Joe DiMaggio (Item #577800), \$9.
- Larry Doby (Item #577900), \$9.
- Willie Stargell (Item #578000), \$9.
- Ted Williams (Item #578100), \$9.

Uncut Press Sheets (14.5" W x 19" H — artwork suitable for framing)

Four different pristine, without perforations or die-cuts, press sheets will be available (6 stamp panes per sheet), \$54:

- 2,500 sheets of each individual player: DiMaggio (Item #577884), Doby (Item #577984), Stargell (Item #578084) and Williams (Item #578184).

Play Ball! Great Moments in Major League Baseball History

- 40-page softbound book with 16 stamps (including previously issued baseball stamps), \$24.95 (Item #469672).

Ceremony Program

- Random stamp featuring the Cooperstown, New York, first-day-of-issue postmark, \$6.95 (Item #469691).

First-Day-of-Issue (FDOI) Postmarks

First-day-of-issue black pictorial postmarks and digital color postmarks will be available for New York City, Cleveland, Pittsburgh, Boston and Cooperstown, New York.

First-Day Covers (Black Pictorial Postmarks)

- Set of 4 covers with Cooperstown, New York, postmark (July 20, 2012), \$3.56 (Item #469663).
- Set of 8; 4 covers with Cooperstown postmark/4 covers from other cities, \$7.12 (Item #469669).
- Individual player covers with New York, Cleveland, Pittsburgh and Boston postmark (July 21, 2012), 89 cents each: DiMaggio (Item #577861), Doby (Item #577961), Stargell (Item #578061) and Williams (Item #578161).

Digital Color Postmark First-Day Covers

- Set of 4 covers with Cooperstown, New York, postmark (July 20, 2012), \$6.40 (Item #469668).
- Set of 8; 4 covers with Cooperstown postmark/4 covers from other cities, \$12.80 (Item #469679).
- Individual player covers with New York, Cleveland, Pittsburgh and Boston postmark (July 21, 2012), \$1.60 each: DiMaggio (Item #577865), Doby (Item #577965), Stargell (Item #578065) and Williams (Item #578165).

The Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products and services to fund its operations.

#

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Sample Speech

**“Major League Baseball All-Stars Stamps”
Remarks for Local Dedication
Non-All-Star Venue**

Thank you, [NAME], for that kind introduction. And thank you all for joining us for today's event.

I also want to thank all of our special guests for joining us in beautiful [CITY/TOWN/LOCATION/TYPE OF SETTING].

In particular, I'm glad that our good friend [NAME OF ELECTED OFFICIAL] is here, along with [ANY OTHER INDIVIDUALS THAT SHOULD BE RECOGNIZED].

I'm pleased to be here representing the United States Postal Service to honor some of baseball's greatest players.

Baseball and the history of the United States are intertwined. A great part of what makes baseball so fascinating to so many of its fans is how much today's game is played in the context of its past.

[INSERT, IF APPROPRIATE, A LOCAL REFERENCE.]

EXAMPLE: Here in Kansas City, George Brett, the Hall of Famer who played for the Royals with skill and grace for 21 seasons, has constantly been compared to the great hitters of the past — including Ted Williams, one of the players we honor today.

[IF NO LOCAL REFERENCE, USE THE FOLLOWING:]

- Every time a player of today fashions a 15- or 20-game hitting streak, fans and the media recall Joe DiMaggio's incredible 56-game record.
- San Francisco Giants pitcher Matt Cain threw a perfect game last month — an outstanding accomplishment in itself. But his achievement takes on even more significance when you realize it's only the 22nd time that's happened in the history of Major League baseball.

Just days ago, the Postal Service, represented by our postmaster general, held a special ceremony at the National Baseball Hall of Fame in Cooperstown, New York — where the game's past meets its present.

There, the U.S. Postal Service officially unveiled the four stamps we're sharing with you today.

In a way, the Postal Service's commemorative stamps are our own version of the Hall of Fame. We've been honoring baseball with our commemoratives since 1939.

Including the stamps we're unveiling today, USPS has celebrated baseball with more than 50 stamps.

- Among the Hall of Famers the Postal Service has saluted over the years are Honus Wagner, Ty Cobb, Babe Ruth, Lou Gehrig, Roger Maris, Walter Johnson, Roberto Clemente, and Jackie Robinson.
- We've issued stamps commemorating ten of the sport's legendary stadiums. They include the old Yankee Stadium, Fenway Park, and Forbes Field — three of the four stadiums the legends we honor today called their home fields.
- Two years ago, the Postal Service honored the role of African Americans in the growth of baseball with its *Negro Leagues Baseball* stamps. The stamps feature Rube Foster, who established the first successful league of African-American teams.
- And in 2008 — 100 years after “Take Me Out to the Ballgame” was composed — USPS issued a commemorative stamp honoring the sport's unofficial anthem.

Today, we're pleased to once again honor baseball with the issuance of our new stamps commemorating Joe DiMaggio, Larry Doby, Willie Stargell, and Ted Williams.

We are certain that these stamps will bring back good memories to those who saw these players during their careers; we believe they also will spread the fame of to those who never saw them play.

Most of all, we hope our new stamps will help perpetuate the American values these men so magnificently personified.

Thank you again for the opportunity to be with you today.

Corporate Communications Managers

Following are contacts for each area to request Corporate Communications assistance in publicizing events:

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Great Lakes

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Telephone: 216-443-4596

Pacific

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Telephone: 858-674-3149

Northeast

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Telephone: 860-285-7029

Southwest

Earl Artis
e-mail: earl.c.artis@usps.gov
Telephone: 214-819-8704

Western

Teresa Rudkin
e-mail: teresa.rudkin@usps.gov
Telephone: 303-313-5130

Government Relations Contacts

Postmasters wishing to invite elected members of Congress to their event should contact their Government Relations Representative at 202-268-xxxx.

State	Representative	Extension
Alabama	Lambros Kapoulas	3739
Alaska	Mary Ann Simpson	3741
American Samoa	David Coleman	3745
Arizona	Cathy Pagano	3427
Arkansas	David Coleman	3745
California	Jim Cari	6029
Connecticut	Darrell Donnelly	6748
Colorado	Cathy Pagano	3427
Delaware	Darrell Donnelly	6748
District of Columbia	Darrell Donnelly	6748
Florida	Lambros Kapoulas	3739
Georgia	Lambros Kapoulas	3739
Guam	David Coleman	3745
Hawaii	David Coleman	3745
Idaho	David Coleman	3745
Illinois	Jeremy Simmons	7839
Indiana	Shaun Chang	7626
Iowa	Chatika Copeland	7505
Kansas	Chatika Copeland	7505
Kentucky	Shaun Chang	7626
Louisiana	David Coleman	3745
Maine	Ekaterina Silina	6027
Maryland	Darrell Donnelly	6748
Massachusetts	Ekaterina Silina	6027
Michigan	Jeremy Simmons	7839
Minnesota	Chatika Copeland	7505
Mississippi	David Coleman	3745
Missouri	Shaun Chang	7626
Montana	David Coleman	3745
Nebraska	Chatika Copeland	7505
Nevada	David Coleman	3745
New Hampshire	Ekaterina Silina	6027
New Jersey	Darrell Donnelly	6748
New Mexico	Cathy Pagano	3427
New York	Ekaterina Silina	6027
North Carolina	Jason Lamote	3743
North Dakota	Chatika Copeland	7505
Northern Marianna Islands	David Coleman	3745
Ohio	Tim Grilo	4387
Oklahoma	David Coleman	3745
Oregon	Jim Cari	6029
Pennsylvania	Tim Grilo	4387
Puerto Rico	Ekaterina Silina	6027
Rhode Island	Darrell Donnelly	6748
South Carolina	Jason Lamote	3743
South Dakota	Chatika Copeland	7505
Tennessee	Shaun Chang	7626
Texas	David Coleman	3745
Utah	David Coleman	3745
Vermont	Ekaterina Silina	6027
Virgin Islands	Ekaterina Silina	6027
Virginia	Jason Lamote	3743
Washington	Jim Cari	6029
West Virginia	Shaun Chang	7626
Wisconsin	Jeremy Simmons	7839
Wyoming	Cathy Pagano	3427

— Public Relations,
Corporate Communications, 7-12-12

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: New Option for Mailing Discs in Automation Letter Envelopes

Effective September 4, 2012, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 201.3.4 to allow a window envelope to contain a disc under certain circumstances.

By removing a window envelope as an unacceptable characteristic from DMM 201.3.4.5 and including that characteristic as one element within DMM 201.3.4.3, the Postal Service allows for the possibility of window envelopes with one disc per envelope to be evaluated or tested for automation letter compatibility. Mailers may begin to implement this option immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
200	Commercial Letters and Cards				
201	Physical Standards				
	*	*	*	*	*
3.0	Physical Standards for Machinable and Automation Letters and Cards				
	*	*	*	*	*
3.4	Standards for Letter-Size Pieces Containing One Disc (CD or DVD)				
	*	*	*	*	*

[Revise the title of 3.4.3 as follows:]

3.4.3 Dimensions and Other Physical Standards for Automation-Compatible Enveloped Letters Containing Discs

Each enveloped letter must meet the basic standards for machinable letters in 1.0 and have the following characteristics:

* * * * *

[Add new item h as follows:]

- h. Not be a window envelope, unless tested and approved under 3.4.1.

* * * * *

3.4.5 Unacceptable Characteristics for Automation-Compatible Letter-Size Pieces with Discs

[Revise the complete text of 3.4.5 as follows:]

Discs in letter-sized envelopes and folded self-mailers may not be enclosed in packaging such as plastic “clamshells,” plastic “jewel cases,” or inflexible cardboard sleeves.

* * * * *

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 7-12-12

DMM Revision: Certificate of Bulk Mailing for Permit Imprint Mailings

Effective August 6, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503.5 to allow mailers paying postage by permit imprint to report identical weight pieces on PS Form 3606, *Certificate of Bulk Mailing*. This revision also serves to incorporate PC Postage® information-based indicia (IBI) as an authorized method of payment for certificate of bulk mailing fees.

Previously, only mailers paying postage with ordinary stamps, precanceled stamps, or meter stamps for identical weight pieces could report them on PS Form 3606. With this revision, all authorized postage payment methods will be permitted.

Additionally, both postage meter and PC Postage indicia have become collectively known as postage evidencing systems. Postage evidencing systems are currently acceptable methods of postage payment when the indicia are affixed to a label. Therefore, this revision also incorporates PC Postage IBI imprints as an option for mailers to pay the certificate of bulk mailing fees on PS Form 3606. PS Form 3606 is used to specify only the number of pieces mailed and does not provide evidence that a piece was mailed to a particular address.

Customers requesting significant volumes (50 or more pieces) of individual certificates of mailing are reminded to contact the postmaster or other postal manager in advance

to ensure that adequate resources are available to accommodate the requested service at the designated acceptance location.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

500 Additional Mailing Services

503 Extra Services

* * * * *

5.0 Certificate of Mailing

5.1 Certificate of Mailing Fees

[Revise the text of 5.1 as follows:]

In addition to the correct postage, the applicable certificate of mailing fee must be paid for each article on Form 3817, *Certificate of Mailing*, or Form 3877, *Firm Mailing Book for Accountable Mail* (5.2.3), and for duplicate copies (5.3.3). Fees may be paid by affixing ordinary stamps or postage evidencing indicia to either form. When postage evidencing indicia are used, they must bear the full numerical value of the fees in the imprint. Mailers using Form 3877 with a permit imprint mailing may pay certificate of mailing fees by permit imprint. See Notice 123—*Price List*.

5.2 Basic Information

[Revise the heading of 5.2.1 as follows:]

5.2.1 Description—Individual Pieces

[Revise the text of 5.2.1 as follows:]

Certificate of mailing service is available only at the time of mailing and provides evidence that mail has been presented to the USPS for mailing. Certificate of mailing service does not provide a record of delivery, and the Postal Service does not retain postmarked copies of Form 3817, Form 3877, or USPS-approved facsimiles. Each individual form or firm sheet is postmarked (round-dated) at the time of mailing; the form(s) are then returned to the mailer and become the mailer's receipt.

5.2.2 Eligible Matter—Single Piece

[Revise the text of 5.2.2 as follows:]

Form 3817, or a USPS-approved facsimile, is used for a certificate of mailing for an individual First-Class Mail, Priority Mail (excluding Critical Mail), Parcel Return Service, or Package Services mailpiece.

5.2.3 Three or More Pieces

[Revise 5.2.3 as follows:]

When requesting a certificate of mailing for three or more pieces presented at one time, a mailer may use Form 3877

(firm sheet) or a USPS-approved facsimile, including computer-generated firm sheets, subject to payment of the applicable fee for each item listed. Except when omitting columns that are not applicable to certificate of mailing, facsimiles of Form 3877 must contain the same information as the USPS form and must be approved by the local postmaster or manager, Business Mail Entry. Any alterations made to firm sheet entries must be initialed by the mailer and the accepting employee. All unused portions of the addressee column must be obliterated by drawing a diagonal line through them.

[Delete 5.2.4 in its entirety.]

[Renumber 5.2.5 and 5.2.6 as new 5.2.4 and 5.2.5. Revise newly numbered 5.2.4 as follows:]

5.2.4 Mailer Preparation

A certificate of mailing must be completed by the mailer; all entries must be typed or printed in ink, computer-generated, or made by ballpoint pen; and the form or firm sheets become the mailer's receipts. Individual certificate and firm sheets must show the names and addresses of the sender and addressee and may show the amount of postage paid. The mailer may also place identifying invoice or order numbers on the certificate as a reference.

* * * * *

5.3 Presentation

5.3.1 Rural Carriers

[Revise the second sentence of 5.3.1 as follows:]

***The carrier obtains the certificate at the Post Office, attaches the stamps, obtains the postmark (round-date) on the certificate on the day of mailing, and delivers the certificate to the mailer on the next trip.

[Revise the heading of 5.3.2 as follows:]

5.3.2 Quantity Mailings—Three or More Pieces

[Revise 5.3.2 as follows:]

When the number of articles presented justifies such action, the mailer must comply with these standards:

- a. When the mailer requests multiple individual certificates (Form 3817), the forms must be affixed by the stub to the pieces, or the forms must be fastened together and numbered consecutively in the same order that the pieces are presented.
- b. When the mailer describes and lists three or more individual pieces on Form 3877, but does not present the pieces in the order shown on the sheets, the mailer must consecutively number each entry line on the sheet and lightly number each piece to show both the corresponding sheet and line number.

[Revise the heading of 5.3.3 as follows:]

5.3.3 Duplicate Copies—After Mailing

[Revise 5.3.3 as follows:]

To obtain a duplicate copy of the certificate after mailing, the mailer must present the original postmarked certificate and an additional certificate endorsed “Duplicate” or a copy showing the original dates of mailing. The additional certificate is postmarked (round-dated) to show the current date.

[Add new section 5.4 as follows:]

5.4 Other Bulk Quantities—Certificate of Bulk Mailing

5.4.1 Certificate of Bulk Mailing Fees

In addition to the correct postage, the applicable certificate of bulk mailing fee must be paid for mailings of identical-weight pieces reported on Form 3606 or for additional copies of the form. Mailers using Form 3606 may affix ordinary stamps or postage evidencing indicia on the form to pay the fee. When postage evidencing indicia are used, they must bear the full numerical value of the fee in the imprint. See Notice 123—*Price List*.

5.4.2 Description

Form 3606 is available only at the time of mailing and is used to specify only the number of identical-weight pieces mailed; it does not provide evidence that a piece was mailed to a particular address. This certificate is provided only for a mailing of First-Class Mail, First-Class Package Service, Priority Mail (excluding Critical Mail), Package Services, Standard Mail (except Customized MarketMail), and Parcel Select. Each Form 3606 is certified and postmarked (round-dated) at the time of mailing and then returned to the mailer as the mailer's receipt. Certificate of bulk mailing service does not provide a record of delivery, and the Postal Service does not retain any copies of Form 3606. Form 3606 cannot be used as an individual or an itemized list.

* * * * *

We will incorporate this revision into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 7-12-12

DMM Revision: Alternative Marking Options for Parcels Containing Hazardous Materials

Effective August 6, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 601.10.8 to incorporate revisions made in response to the Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) changes to 49 *Code of Federal Regulations*. The Postal Service will also make corresponding revisions to Publication 52, *Hazardous, Restricted, and Perishable Mail*, chapters 3 and 7, and Appendices.

The comprehensive rulemaking by the PHMSA, published in the January 19, 2011, *Federal Register* notice (76 FR 3308–3389), provided amendments to the Hazardous Materials Regulations (HMR) that aligned general domestic standards with international standards, and incorporated changes to proper shipping names, hazard classes, packing groups, special provisions, packaging authorizations, and limited quantities for surface and air.

PHMSA expects that the alignment of the existing limited quantity provisions in the HMR with international standards and regulations will enhance safety by facilitating a single uniform system of transporting limited quantity material. Because of the inherent risk unique to air transportation, PHMSA believes that full harmonization with the International Civil Aviation Organization Technical Instructions (ICAO TI) is necessary with regard to the material authorized and guidelines for limited quantities (including

consumer commodities) intended for transport by air. The ICAO TI also includes specific provisions for air transport of dangerous goods in the mail, which are much more restrictive than the general standards. No dangerous goods are allowed in international mail, with the exception of certain infectious substances and radioactive materials as noted in subchapter 130 of the *Mailing Standards of the United States Postal Service*, International Mail Manual. These materials may only be sent by authorized mailers for authorized purposes.

In its January 19, 2011, *Federal Register* notice, PHMSA signaled its intent to eventually eliminate the “Other Regulated Material-Domestic” (ORM-D) classification. Mailers should be aware that the Postal Service also expects to eventually eliminate its ORM-D category and markings in favor of a “limited quantity” categorization that aligns with the revised PHMSA regulations.

In its rulemaking, PHMSA provided a January 1, 2013, implementation date for the air transportation segment of this rulemaking. These changes will result in the elimination of the “consumer commodity” category for products in hazard classes 4, 5, and 8, as well as a portion of class 9. In the near future, the Postal Service expects to announce a corresponding rulemaking to coordinate with PHMSA in regard to the categorization and marking of these materials in the domestic mailstream. In the interim, the optional

marking standards that are being provided as a part of this revision are expected to align with the PHMSA regulations that will become effective on January 1, 2013.

In response to the PHMSA's new regulations, the Postal Service will provide mailers with the option of continuing to use the current "ORM-D" or "ORM-D AIR" markings, or using the new DOT-authorized "square-on-point" limited quantity marking on parcels containing mailable hazardous material that qualify under the DOT limited quantities provision. The square-on-point symbol marking features black top and bottom corners with a white, or other suitable contrasting background, center portion. The plain square-on-point marking will apply to shipments sent by surface transportation, and the square-on-point marking including the symbol "Y" superimposed in the center will apply to shipments sent by air transportation.

With this revision, the Postal Service will also permit the limited use of some DOT hazardous warning labels in domestic U.S. mail. Previously, parcels bearing any of these labels were prohibited from being entered in the mailstream. With this change, the Postal Service will permit the use of DOT hazardous warning labels on packages that contain substances that meet the current definition of a mailable ORM-D material in hazard class 5 (oxidizing substances and organic peroxides), hazard class 8 (corrosives), and some of hazard class 9 (miscellaneous), when used in conjunction with a DOT square-on-point marking. This marking option for hazard class 9 substances will be limited only to hazardous materials within the ICAO TI Identification Number ID8000, and United Nations (UN) Model Regulations UN3077, UN3082, UN3175, UN3334, and UN3335. With the exception of Identification Number ID8000, the DOT will not be defining a consumer commodity category for these particular hazard classes. Nor will the DOT be defining a consumer commodity in hazard class 4 (flammable solids), but this will not have an impact for USPS® mailers since the Postal Service does not currently permit hazard class 4 material in its air transportation networks.

Under the square-on-point marking option, mailpieces containing currently authorized air-eligible consumer commodities (ORM-D-AIR) within DOT Class 2.2 (nonflammable, nontoxic gasses), Class 3 (combustible liquids), Class 6.1 (toxic substances, poisons, and irritating material), and Class 9 (miscellaneous) will be required to bear the proper shipping name "Consumer Commodity." These materials will be reclassified as hazard class 9 (miscellaneous) instead of their previous "ORM-D-AIR" classification. Mailpieces containing this material will also be required to bear Identification Number "ID8000." Mailpieces using this marking option must bear both the DOT square-on-point marking including the symbol "Y" and an approved DOT class 9 hazardous material warning label.

Mailpieces containing mailable air-authorized limited quantity class 9 materials within UN3077, UN3082, UN3175, UN3334, and UN3335, using this marking option, must also bear the proper shipping name "Consumer Commodity" and Identification Number "ID8000," in addition to the DOT square-on-point marking including the symbol "Y" and an approved DOT Class 9 hazardous material warning label. These are the only Class 9 materials authorized by the DOT to be shipped under the limited quantity provision by air transportation domestically in the U.S. One effect of the alignment of USPS standards and DOT regulations with regards to "limited quantity" class 9 materials is to allow UN 3077 and UN 3082 substances to be mailed under the limited quantity provision. These materials, categorized as environmental hazards, are permitted in substantial quantities for both air and ground transportation by the DOT, but were not accepted for transport by USPS. With this change, these substances may be mailed when prepared in accordance with Publication 52, Packaging Instruction 9C.

Along with the addition of these optional marking standards, the Postal Service expects later to revise its terminology relating to the current ORM-D category. For hazardous material that currently meets the definition of a mailable ORM-D material within hazard classes 4, 5, or 8, and portions of 9, the Postal Service will use the term "mailable limited quantity" and will retain the term "consumer commodity" for the other mailable hazard classes.

Use of these optional marking standards represents a step towards aligning USPS domestic mail marking requirements with those required by the DOT, and will allow mailers who have pre-marked "limited quantity" packaging intended for use with domestic commercial carriers to use this packaging for shipments to domestic addresses by U.S. mail.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
600	Basic Standards for All Mailing Services				
	*	*	*	*	*
601	Mailability				
	*	*	*	*	*
10.0	Hazardous Materials				
	*	*	*	*	*
10.7	Warning Labels for Hazardous Materials				

[Revise the second sentence of 10.7 as follows:]

***Except for Division 6.2 materials under 10.17.4, mailable limited quantity hazardous material marked with an

optional DOT square-on-point marking under 10.8b, and dry ice under 10.20.4, any hazardous material bearing or required to bear a DOT hazard class warning label under the requirements in 49 CFR is prohibited from mailing.***

10.8 Package Markings for Hazardous Materials

[Revise 10.8 and add a new Exhibit 10.8.b as follows:]

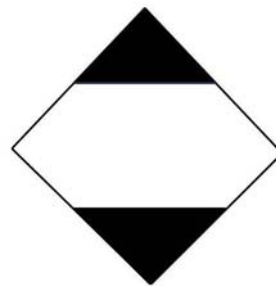
Each mailpiece containing a mailable hazardous material must be plainly and durably marked on the address side with the required shipping name and UN identification number. The following also apply:

- a. The UN identification number is not required on a mailpiece that contains an ORM-D material. A mailable ORM-D material must be marked on the address side with "ORM-D" or "ORM-D AIR," as applicable (or marked under 10.8b), immediately following, or below the proper shipping name. The proper shipping name for a mailable ORM-D material is "consumer commodity." The designation "ORM-D" or "ORM-D AIR" must be placed within a rectangle that is approximately 6.3 mm (1/4 inch) larger on each side than the applicable designation. Mailable ORM-D materials sent as Standard Mail, Parcel Select, or Package Services must also be marked on the address side as "Surface Only" or "Surface Mail Only."
- b. Optionally, mailable ORM-D material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 10.8b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol "Y" superimposed in the center is used for shipments sent by air transportation. The following also apply:
 1. Markings must be durable, legible, and readily visible.
 2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm (.08 inch) in width, and the minimum dimension of each side must be 100 mm (3.94 inches), unless the package size requires a reduced size marking of no less than 50 mm (1.97 inches) on each side.
 3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material, bearing the square-on-point limited quantity marking, are not required to be marked with the shipping name and identification number.
 4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol "Y" must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name and identification number, and must also display the appropriate DOT hazardous material warning label (only when required for the hazard class shipped) in accordance with Publication 52.

Exhibit 10.8.b DOT Square-On-Point Markings

Surface Transportation

Air Transportation



* * * * *

10.12 Gases (Hazard Class 2)

* * * * *

10.12.4 Marking

[Revise 10.12.4 as follows:]

For surface transportation, packages of mailable gases must be plainly and durably marked on the address side with "Surface Only" or "Surface Mail Only," and "ORM-D" (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name (consumer commodity). For air transportation, packages must be plainly and durably marked on the address side with "ORM-D AIR" (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name, and must also bear a shipper's declaration for dangerous goods.

10.13 Flammable and Combustible Liquids (Hazard Class 3)

* * * * *

10.13.3 Combustible Liquid Mailability

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[Revise 10.13.3a as follows:]

- a. For surface transportation, if the flashpoint is 100°F (38°C) but no more than 141°F (60.5°C); the liquid is in a metal primary receptacle not exceeding 1 gallon, or in another type of primary receptacle not exceeding 1 quart, per mailpiece; enough cushioning surrounds the primary receptacle to absorb all potential leakage; the cushioning and primary receptacle are packed in a securely sealed secondary container that is placed within a strong outer shipping container; and each mailpiece is plainly and durably marked on the address side with “Surface Only” or “Surface Mail Only” and “ORM-D” (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name.

[Revise the first sentence of 10.13.3b as follows:]

- b. For surface or air transportation, if the flashpoint is above 141°F (60.5°C) but no more than 200°F (93°C); the liquid is in a primary receptacle not exceeding 1 gallon per mailpiece; enough cushioning surrounds the primary receptacle to absorb all potential leakage; the cushioning and primary receptacle are packed in a securely sealed secondary container that is placed within a strong outer shipping container; and each mailpiece is plainly and durably marked on the address side with “ORM-D” or “ORM-D AIR,” as applicable (or with a DOT square-on-point marking under 10.8b), immediately following or below the proper shipping name.***

* * * * *

10.14 Flammable Solids (Hazard Class 4)

* * * * *

10.14.2 Mailability

[Revise the last sentence of 10.14.2 as follows:]

***A flammable solid that can qualify as an ORM-D material is permitted in domestic mail via surface transportation if the material is contained in a secure primary receptacle having a weight of 1 pound or less; the primary receptacle(s) is packed in a strong outer shipping container with a total weight of 25 pounds or less per mailpiece; and each mailpiece is plainly and durably marked on the address side with “Surface Only” or “Surface Mail Only” and “ORM-D” (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name.

* * * * *

10.15 Oxidizing Substances, Organic Peroxides (Hazard Class 5)

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10.15.2 Mailability

[Revise the sixth sentence of 10.15.2 as follows:]

The address side of each mailpiece must be plainly and durably marked with “ORM-D AIR” or “ORM-D,” as applicable (or with a DOT square-on-point marking under 10.8b), immediately following or below the proper shipping name.

10.16 Toxic Substances (Hazard Class 6, Division 6.1)

* * * * *

10.16.4 Packaging and Marking

The following requirements must be met, as applicable:

[Revise the second sentence of 16.4a as follows:]

- a. ***Each mailpiece must be plainly and durably marked on the address side with “ORM-D” or “ORM-D AIR,” as applicable (or with a DOT square-on-point marking under 10.8b), immediately following or below the proper shipping name.***

* * * * *

10.19 Corrosives (Hazard Class 8)

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10.19.3 Marking

[Revise 10.19.3 as follows:]

For surface transportation, the mailpiece must be plainly and durably marked on the address side with “Surface Only” or “Surface Mail Only” and “ORM-D” (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name. For air transportation, the mailpiece must be plainly and durably marked on the address side with “ORM-D AIR” (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name and must bear a shipper’s declaration for dangerous goods

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10.20 Miscellaneous Hazardous Materials (Hazard Class 9)

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10.20.3 Marking

[Revise 10.20.3 as follows:]

For surface transportation, the mailpiece must be plainly and durably marked on the address side with “Surface Only” or “Surface Mail Only” and “ORM-D” (or with a DOT square-on-point marking under 10.8b) immediately following or below the proper shipping name. For air transportation, a mailable material must be plainly and durably marked on the address side with “ORM-D AIR” (or with a DOT square-on-point marking under 10.8b) immediately

following or below the proper shipping name and bear a shipper's declaration for dangerous goods.

* * * * *

We will incorporate these revisions into the next monthly update of the online version of the DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 7-12-12

IMM Revision: Individual Country Listing for Vietnam

Effective August 6, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect a change in the Individual Country Listing (ICL) for Vietnam.

Currently, the ICL for Vietnam stipulates that, due to a trade embargo, the U.S. Department of Commerce limits the items that can be mailed to Vietnam. However, this embargo is no longer in place, so we will revise the IMM as noted below.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * * *

Individual Country Listings

* * * * *

Vietnam

Country Conditions for Mailing

* * * * *

Observations

[Delete Observation 1 in its entirety and make Observation 2 the only entry (without numbering).]

* * * * *

We will incorporate this revision into next monthly update of the online the IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 7-12-12

IMM Revision: Certificate of Mailing Service — Updates

Effective August 6, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) subchapter 310 to update our mailing standards for certificate of mailing service for individual pieces and bulk quantities.

Consistent with Postal Regulatory Commission (PRC) Order No. 1364, issued on June 5, 2012 (available at www.prc.gov, Docket No. MC2012-24), mailers may use PS Form 3606, *Certificate of Bulk Mailing*, for identical-weight items paid with a permit imprint. Previously, this service was available only for identical-weight items paid with ordinary postage stamps or meter stamps.

In addition, we will revise IMM 310 in its entirety to provide clarity when using certificate of mailing service for individual pieces and bulk quantities. The clarifications include the following:

- Mailpieces bearing PC Postage® are eligible for certificate of mailing service using PS Form 3606. Previously, the only payment options for postage were ordinary postage stamps or meter stamps.
- Mailers may use PC Postage to pay the fees for certificate of mailing service when using PS Form 3606.

Previously, the only payment options were ordinary postage stamps or meter stamps.

- Mailers may use PC Postage to pay for the fees for certificate of mailing service when mailing three or more items and using PS Form 3877, *Firm Mailing Book for Accountable Mail*. Previously, the only payment options were ordinary postage stamps, precanceled stamps, or meter stamps.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * * *

3 Extra Services

310 Certificate of Mailing

[Revise 310 in its entirety to read as follows:]

311 Individual Pieces

311.1 Description

Certificate of mailing service is available only at the time of mailing and provides evidence that mail has been presented to the Postal Service for mailing. Certificate of mail-

ing service does not provide a record of delivery, and the Postal Service does not retain copies of PS Form 3817, *Certificate of Mailing*, or PS Form 3877, *Firm Mailing Book for Accountable Mail*, or USPS-approved facsimiles. The fee paid for certificates of mailing does not insure the item against loss or damage. The Postal Service postmarks (round-dates) each form or firm sheet at the time of mailing and then returns it to the mailer as the mailer's receipt.

311.2 Availability

311.21 At Time of Purchase

A customer may purchase a certificate of mailing (individual pieces) when sending the following:

- a. Postcards.
- b. Unregistered First-Class Mail International items.
- c. Free matter for the blind.
- d. Unregistered Priority Mail International Flat Rate Envelopes or Small Flat Rate Priced Boxes.
- e. Ordinary (uninsured) Priority Mail International parcels including Medium and Large Flat Rate Boxes.
- f. Airmail M-bags.

A certificate of mailing cannot be obtained in combination with Registered Mail items, insured parcels, or items paid with a permit imprint.

311.22 After Mailing (Duplicate Copies)

To obtain a duplicate copy of the certificate of mailing, the mailer must present the original form or firm sheet and an additional certificate endorsed "Duplicate" or a copy indicating the original dates of mailing. The Postal Service postmarks (round-dates) the additional certificate to indicate the current date.

311.3 Fees

311.31 Individual Pieces

In addition to the correct postage, the mailer must pay the certificate of mailing fee for each article on PS Form 3817 at a Post Office facility. For a separate fee, the mailer may request a duplicate copy of PS Form 3817 after mailing (see 311.22). See Notice 123, *Price List*.

311.32 Three or More Individual Pieces

When mailing three or more pieces, the mailer may optionally use PS Form 3877. In addition to the correct postage, the mailer must pay the certificate of mailing fee for each article on PS Form 3877 by affixing ordinary (uncanceled) stamps, precanceled stamps, meter stamps, or PC Postage stamps to the items. For a separate fee, the mailer may request a duplicate copy of PS Form 3877 after mailing (see 311.22). See Notice 123, *Price List*.

311.4 Mailer Preparation

311.41 Individual Pieces

To obtain a certificate of mailing service for individual pieces, the mailer must present an eligible item for mailing (see 311.21) to a Post Office facility. For customers served by rural carrier service, the carrier obtains the certificate at the Post Office, attaches the stamps, obtains the postmark (round-date) on the certificate on the day of mailing, and delivers the certificate to the customer on the next trip.

311.42 Three or More Individual Pieces

To obtain a certificate of mailing service for three or more pieces of eligible items (see 311.21), the mailer may use PS Form 3877 or a USPS-approved facsimile. All entries on firm sheets must be typed or printed in ink. The mailer may also use USPS-approved computer-generated firm sheets that contain the same information as PS Form 3877. The mailer must obliterate all unused portions of the addressee column by drawing a diagonal line through them. The mailer must pay the certificate of mailing fee by affixing ordinary (uncanceled) stamps, precanceled stamps, meter stamps, or PC Postage stamps to the items. The mailer and accepting employee must initial any alterations to the firm sheets. The postmarked (round-dated) sheets of the books become the mailer's receipts.

312 Bulk Quantities — Certificate of Bulk Mailing

312.1 Description

For bulk mailings of identical-weight pieces paid with ordinary stamps, meter stamps, PC Postage, or permit imprint, mailers may optionally use PS Form 3606, *Certificate of Bulk Mailing*. This form is used only at the time of mailing, to verify the number of identical-weight pieces mailed. The form must not be used as an itemized list, and it does not provide evidence that a piece was mailed to a particular address. The fee paid for certificates of mailing does not insure the item against loss or damage, and the Postal Service does not retain copies of PS Form 3606. The Postal Service certifies each PS Form 3606 by postmark (round-date) at the time of mailing and then returns it to the mailer as the mailer's receipt.

312.2 Availability

312.21 At Time of Entry

A customer may purchase a certificate of bulk mailing when sending the following identical-weight items:

- a. Postcards.
- b. Unregistered First-Class Mail International items.
- c. Free matter for the blind.
- d. Unregistered Priority Mail International Flat Rate Envelopes or Small Flat Rate Priced Boxes.

- e. Ordinary (uninsured) Priority Mail International parcels including Medium and Large Flat Rate Boxes.
- f. Airmail M-bags.

A certificate of bulk mailing cannot be obtained in combination with Registered Mail items or insured parcels.

312.22 After Mailing (Duplicate Copies)

To obtain a duplicate copy of PS Form 3606 after mailing, the mailer must present the original postmarked certificate and an additional certificate endorsed "Duplicate" or a copy indicating the original dates of mailing. The Postal Service postmarks (round-dates) the additional certificate to indicate the current date.

312.3 Fees

In addition to the correct postage, the applicable certificate of bulk mailing fee must be paid for mailings of identical-weight pieces reported on PS Form 3606. The mailer may pay the fee by ordinary (uncanceled) stamps, meter stamps, or PC Postage stamps by affixing the fee to the form. For a separate fee, the mailer may request a duplicate copy of PS Form 3606 after mailing (see 312.22). See Notice 123, *Price List*, for all applicable fees.

312.4 Mailer Preparation

The mailer may present requests for certificate of bulk mailing to a Post Office facility, business mail entry unit (for items paid with a permit imprint), or other location authorized by the Postal Service. The mailer may pay the fee by ordinary (uncanceled) stamps, meter stamps, or PC Postage stamps by affixing the postage to PS Form 3606. The Postal Service certifies each PS Form 3606 by postmark (round-date) at the time of mailing and then returns it to the mailer as the mailer's receipt.

313 Forms

313.1 Postal Service Forms

The forms used for domestic mail are also used for international mail (see DMM 503).

313.2 Treasury Department Forms

- a. The sender may receive a certificate of mailing on Treasury Department (Internal Revenue) Forms P.T. 26, 27-A, or 550 certifying that the sender has waived the right to withdraw the item from the mail. The individual certificate of mailing fee applies to each completed form.
- b. Post Office facilities may also certify on Customs Form 4455, *Certificate of Registration*, the exportation by mail of items sent abroad for alteration, repair, or replacement (see 713.43). The individual certificate of mailing fee applies to each completed form.

313.3 Accepting Clerk's Responsibility for Treasury Department Forms

The accepting clerk must do the following for each Treasury Department form described in 313.2:

- a. Make sure that the form has been properly completed and that the correct amount of postage has been affixed.
- b. Cancel the stamps with a postmark indicating the current date.
- c. Sign the form.
- d. Return the form to the sender.

313.4 Agriculture Department Forms

Certain certificates or permits are required for the exportation of dried whole eggs. For procedures and fees, see 550.

* * * * *

We will incorporate this revision into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Product Classification,
Pricing, 7-12-12*

Handbooks

Handbook F-101 Clarification: Cash Retained Credit Counts

This is a clarification to Handbook F-101, Part 13-8.3, Cash Retained Credit Counts (POS Units Only). Cash retained credits with funds must be counted randomly at least once each postal quarter.

Handbook F-101, *Field Accounting Procedures*

* * * * *

13 Stamp Stock and Cash Credits

* * * * *

13-8 Conducting Cash Counts

* * * * *

13-8.3 Cash Retained Credit Counts (POS Units Only)

Each employee working from the retail floor stock under segmented inventory accountability has a cash retained credit. Cash retained credits with funds must be counted randomly at least once each postal quarter. Counts can be conducted any day within the postal quarter, but should be conducted randomly to avoid establishing a pattern. This

includes bargaining and nonbargaining employees and postmaster reliefs.

Cash retained credit counts must be conducted using the POS workflow. Each employee's domestic and international (MP-1) money orders must be counted in conjunction with the cash credit count. (See the POS ONE Procedures Guide, subchapter 12-5, for instructions on conducting counts in the POS system.)

If an employee has a reassigned portion of the unit cash reserve, it must be counted in conjunction with the cash retained credit count. The assigned employee and another employee, one of whom must be a nonbargaining employee, perform the count(s).

Note: If a nonbargaining employee is not domiciled at the unit, the postmaster, manager, or supervisor responsible

for the unit is required to perform an independent cash credit count no less than once every postal quarter.

* * * * *

We will incorporate this revision into the next online update of Handbook F-101 available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *Handbooks*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Revenue and Field Accounting,
Controller, 7-12-12

Publications

Publication 52 Revision: Alternative Marking Options for Parcels Containing Hazardous Materials

Effective August 6, 2012, the Postal Service™ will revise Publication 52, *Hazardous, Restricted, and Perishable Mail*, chapters 3 and 7, and Appendices. These Publication 52 revisions will supplement the August 6, 2012, changes made to *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 601.10.8, in response to the Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) revisions to 49 *Code of Federal Regulations*.

The comprehensive rulemaking by the PHMSA, published in the January 19, 2011, *Federal Register* notice (76 FR 3308–3389), provided amendments to the Hazardous Materials Regulations (HMR) that aligned general domestic standards with international standards, and incorporated changes to proper shipping names, hazard classes, packing groups, special provisions, packaging authorizations, and limited quantities for surface and air.

Publication 52, *Hazardous, Restricted, and Perishable Mail*

	*	*	*	*	*
3	Hazardous Materials				
	*	*	*	*	*
32	General				
	*	*	*	*	*

325 DOT Hazardous Materials Warning Labels

* * * * *

Exhibit 325a DOT Hazardous Materials Warning Labels: PROHIBITED IN THE MAIL

* * * * *

[Add new footnotes below the hazardous warning labels for hazard classes 5, 8, and 9 as follows:]



(Except as allowed under Exhibit 325c)



(Except as allowed under Exhibit 325c)



(Except as allowed under Exhibit 325c)



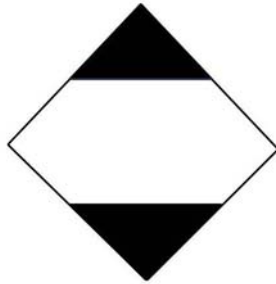
(Except for dry ice and as under Exhibit 325c)

* * * * *

Exhibit 325b DOT Hazardous Materials Warning Labels: PERMITTED FOR MAILABLE HAZARDOUS MATERIALS

[Insert new DOT square-on-point markings, including footnotes, as follows:]

* * * * *



(Limited Quantity)
(Surface)



(Limited Quantity)
(Air)

[Insert a new Exhibit 325c as follows:]

Exhibit 325c DOT Hazardous Material Warning Labels – Permitted for Mailable Limited Quantities Only:



(Must only be used in conjunction with DOT limited quantity markings and only when permitted for the applicable hazard class. See 34, Mailability by Hazard Class.)

* * * * *

34 Mailability by Hazard Class

* * * * *

342 Gases (Hazard Class 2)

* * * * *

342.4 Marking and Documentation

[Revise 342.4 by adding a new introductory paragraph as follows:]

Parcels containing mailable gases must be marked as follows:

[Reformat the current first and second paragraphs 342.4 as the new items 4a and 4b respectively, and add a new 4c as follows:]

- c. Optionally, mailable ORM-D material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol “Y” superimposed in the center is used for shipments sent by air transportation. The following also apply:

1. Markings must be durable, legible, and readily visible.
2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol “Y” must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name “Consumer Commodity” and identification number “ID8000.” Each mailpiece must also bear an approved DOT Class 9 hazardous material warning label (see Exhibit 325c).

* * * * *

Pull-Out Information

Fraud

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the “Payment by Account” or “Agreement Number” section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005817	010435	022548	030216	042306	056053	060945	063005	064501	065373	067199	068955	069604
005885	010437	022577	030313	042317	056055	060951	063025	064503	065437	067208	069014	069626
006030	010469	022609	030467	043005	056074	061009	063100	064508	065472	067210	069021	069628
006033	010478	022636	030474	043034	057009	061024	063103	064510	065539	067248	069049	069634
006192	010500	022638	030530	043049	057012	061025	063154	064614	065564	067263	069055	069664
006344	010505	022647	031094	044007	057014	061035	063171	064619	065573	067276	069061	069700
006359	010531	022649	031105	044050	057091	061050	063200	064633	065576	067293	069072	069709
007008	010553	022665	031133	044096	058009	061085	063214	064642	065658	067304	069092	069718
007344	010620	022666	031153	045001	058027	061112	063406	064647	065664	067309	069107	069747
008034	010692	022744	031154	045030	058037	061145	063458	064648	065668	067327	069132	069748
008084	010720	022791	031275	045304	058052	061149	063489	064656	065733	067334	069140	069767
008105	011036	022938	032111	046008	058066	061152	064016	064669	065747	067351	069144	069779
008123	011350	027029	034040	046024	060049	061170	064026	064712	065825	067360	069152	069785
008145	011355	027117	034620	047006	060051	061172	064033	064735	065841	067363	069155	069808
008190	012160	027157	035001	047112	060056	061206	064048	064742	065859	067404	069159	069834
008244	012272	027172	038024	047160	060066	061219	064051	064759	065947	068000	069169	069855
008284	012346	027176	038074	048027	060092	061240	064101	064762	065959	068003	069170	069870
008300	012388	027307	038105	048031	060131	061254	064154	064770	065969	068023	069172	069877
008359	013102	027328	038144	049016	060181	061295	064162	064786	065981	068046	069198	069878
008413	013212	028079	038182	050029	060279	061324	064164	064822	065983	068047	069213	069889
008500	013262	028104	038220	050075	060289	061330	064166	064839	066021	068053	069224	069958
008580	015611	028107	038265	051036	060344	061339	064167	064850	066204	068068	069232	069984
008622	015762	028114	038293	051095	060368	061373	064174	064861	066286	068074	069250	069987
008663	015822	028328	038448	053015	060380	061378	064193	064870	066302	068075	069278	070081
009038	018094	028335	038491	053066	060387	061379	064201	064875	066326	068083	069292	070543
009177	018555	028350	038501	053087	060394	061402	064206	064887	066362	068086	069298	075049
009180	019115	028360	038504	053088	060398	061426	064210	064890	066379	068109	069337	075364
009395	019351	028381	038538	053093	060399	061430	064215	064897	066407	068118	069355	075444
009434	019417	028706	038540	054004	060405	061465	064217	064902	066438	068123	069387	075991
009439	020214	028799	039020	054021	060423	061496	064222	064969	067004	068124	069395	076002
009443	020391	028849	039300	054068	060426	061507	064277	064970	067005	068134	069400	076537
009452	021006	028963	040011	054071	060501	061613	064281	064976	067014	068145	069401	077270
009465	021033	028985	040099	054076	060514	061625	064292	064999	067015	068146	069445	077518
009469	021039	029100	040305	054080	060555	061626	064293	065015	067041	068222	069446	078071
009504	021186	029348	040320	054085	060581	061745	064303	065067	067044	068241	069449	078126
009513	021551	029495	040331	054110	060629	062004	064345	065096	067046	068249	069450	079937
009604	021569	029496	040354	054112	060683	062016	064354	065136	067053	068266	069454	080228
009646	021748	029625	040356	054150	060730	062027	064386	065166	067072	068333	069455	080315
009700	021890	029693	041002	054195	060735	062031	064395	065172	067075	068355	069478	080638
009709	021929	029744	041027	054197	060747	062034	064405	065216	067085	068441	069518	089289
010182	022034	029827	041110	054245	060815	062053	064406	065237	067099	068515	069532	090048
010220	022061	030029	041125	054281	060821	062071	064410	065278	067100	068519	069535	090050
010241	022283	030030	041134	054283	060846	062078	064423	065280	067137	068548	069549	090111
010387	022307	030061	042015	054285	060868	062082	064467	065286	067146	068579	069572	090373
010415	022432	030111	042061	054295	060872	062091	064472	065317	067161	068663	069593	090455
010428	022547	030171	042072	054321	060905	062110	064485	065358	067186	068944	069598	090784

091123	095620	098517	102372	212744	329371	605191	770038	770411	770874	771253	772415	774074
091445	095727	098577	102394	220387	329449	606011	770044	770415	770876	771265	772470	774075
091733	095818	098695	102419	220444	329629	606328	770047	770416	770885	771296	772651	774316
091800	095838	098743	102516	220456	329642	606394	770048	770418	770889	771396	772668	774322
091869	095894	098779	102629	220898	329648	606624	770052	770434	770890	771415	772699	774326
092107	095914	098807	102764	222048	329680	607601	770056	770435	770892	771440	772804	774335
092401	095947	098824	102914	223055	331157	607784	770057	770447	770898	771447	772819	774337
092425	095968	098832	102994	224021	331235	607923	770058	770448	770899	771470	772829	774338
092436	096034	098848	103735	224037	333023	608034	770059	770450	770905	771471	772844	774340
092460	096151	098901	104103	224039	333026	608261	770060	770459	770906	771500	772845	774346
092479	096178	098964	104109	225025	336286	618011	770061	770463	770917	771504	772860	774353
092522	096179	098994	104174	228012	340075	618105	770062	770470	770918	771506	772874	774367
092558	096197	100015	104269	229100	340126	618139	770063	770473	770923	771518	772901	774371
092641	096243	100056	104296	231002	340195	629050	770064	770489	770926	771520	773001	774385
092749	096258	100098	104589	231016	340197	641828	770069	770500	770927	771525	773008	775019
092769	096264	100147	105637	231026	340477	658237	770074	770503	770928	771530	773013	775020
092782	096273	100167	108810	232030	340565	661041	770075	770508	770930	771531	773014	775022
092929	096298	100188	109056	232137	340600	681140	770081	770523	770934	771555	773051	775029
092934	096415	100192	109206	232389	340601	685273	770100	770534	770935	771563	773057	775030
092972	096430	100267	115238	235570	340606	701004	770109	770555	770936	771566	773059	775034
093030	096436	100276	118050	235571	340625	712026	770110	770559	770937	771568	773060	775036
093054	096489	100278	119400	235582	344146	731018	770122	770570	770941	771580	773061	775039
093069	096525	100292	122350	235583	347007	731388	770125	770574	770942	771603	773067	775040
093126	096553	100316	122442	240543	347044	731452	770126	770575	770945	771645	773068	775042
093141	096562	100345	123157	240902	356076	735005	770132	770585	770947	771654	773069	775044
093159	096596	100351	125325	270028	359281	740540	770135	770589	770948	771656	773070	775045
093240	096607	100394	131042	276030	366065	740810	770143	770593	770953	771680	773073	775046
093303	096608	100407	142087	283447	405055	740904	770144	770594	770955	771687	773079	775048
093462	096623	100409	142274	286005	425016	741012	770154	770608	770956	771689	773081	775053
093585	096653	100423	142371	286030	432014	750027	770173	770618	770957	771694	773082	775212
093644	096668	100434	142593	286114	441784	750152	770181	770636	770958	771710	773084	775239
093656	096766	100482	142916	286198	443035	750359	770185	770638	770960	771713	773085	775243
093730	096820	100487	146013	292656	450128	751018	770192	770643	770961	771725	773251	775244
093738	096999	100506	146108	295700	452089	752240	770202	770645	770963	771728	773408	775245
093755	097063	100509	146111	296422	452236	752898	770204	770646	770965	771787	773412	775250
093844	097147	100519	146330	296464	458144	757214	770211	770649	770966	771811	773424	775279
093865	097155	100608	146516	300508	460116	760103	770221	770656	770967	771822	773427	775280
093992	097163	100623	148254	301461	471320	761047	770223	770657	770969	771824	773438	775289
094062	097227	100642	152092	305101	477002	761138	770225	770660	770971	771825	773452	775293
094066	097234	100646	152607	309002	477113	761174	770228	770664	770972	771837	773458	775305
094259	097238	100722	175097	314582	477122	761435	770229	770668	770974	771855	773510	775314
094269	097322	100775	181160	314631	481200	770002	770245	770676	770976	771860	773531	775320
094291	097367	100786	185055	314791	481310	770003	770247	770681	770986	771861	773534	775337
094366	097599	100803	191129	317187	489404	770005	770250	770684	770988	771874	773536	775353
094415	097666	100820	191286	321015	490563	770006	770252	770697	770994	771884	773543	775354
094465	097776	100828	191597	321041	494081	770007	770253	770699	770996	771895	773547	775367
094481	097791	100832	191930	322015	515110	770008	770255	770701	770998	771897	773555	775379
094510	097885	100833	192331	322016	520074	770009	770258	770703	770999	771914	774001	775386
094669	097909	100836	192454	322158	524016	770011	770270	770707	771005	771965	774002	776008
094715	097935	100847	192812	322407	531172	770013	770271	770708	771025	771967	774006	776009
094865	097948	100901	193515	322710	551004	770015	770283	770720	771033	771980	774009	776010
094886	097957	101089	200313	323002	551270	770017	770303	770725	771046	771985	774017	776017
094914	097977	101312	200802	324210	551340	770018	770309	770735	771048	771999	774025	776018
094941	097999	101560	200923	325876	554247	770019	770313	770745	771058	772063	774034	776107
094955	098009	101570	207472	326327	600075	770022	770318	770759	771078	772128	774035	777003
094974	098060	101670	208316	327085	600550	770026	770319	770771	771081	772171	774038	777005
094979	098080	101898	208852	327299	600776	770028	770351	770789	771082	772187	774039	777008
095150	098153	101920	210009	327601	600830	770029	770360	770797	771098	772192	774043	777013
095178	098192	101923	210124	327669	601042	770030	770365	770808	771105	772207	774044	777020
095270	098253	101959	210165	328098	601058	770031	770376	770809	771130	772220	774057	777023
095358	098307	101993	210408	328188	601084	770032	770377	770811	771179	772241	774058	777025
095382	098371	102031	210415	328452	601126	770033	770394	770813	771199	772268	774062	777026
095463	098509	102141	210441	328597	601649	770034	770404	770825	771207	772275	774068	777210
095481	098512	102147	210443	328854	604174	770035	770406	770863	771220	772290	774070	777224
095482	098513	102172	210450	329070	605118	770037	770409	770873	771235	772364	774071	777225

778009	791142	810054	841343	900154	914827	918536	926371	940207	941395	947230	954479	982581
778012	794046	813240	841620	900166	914902	918608	926384	940253	941459	948035	954711	982613
778013	797197	814078	844220	900180	915278	918720	926389	940275	941550	948105	958123	985044
778018	801371	815133	847142	900181	915454	918746	926404	940354	941716	948164	958305	988043
778023	801678	816017	852673	900184	915699	918767	926430	940372	941725	948218	958900	992766
778026	802052	816132	853268	900227	917064	918787	926433	940373	941763	948316	967026	995009
778031	802070	816148	853795	901030	917224	920060	926453	940378	941879	948342	967142	995069
778070	802074	820803	895940	901096	917463	920165	926593	940435	943041	948449	967225	995435
778315	802096	828300	900006	901321	917563	920214	927283	940436	945377	948524	967277	995819
778332	802133	837120	900078	906468	917565	921131	927718	940576	945619	948560	967284	998189
778341	802236	837154	900098	906542	917576	921181	930079	940631	945727	948576	968328	
778349	802642	837166	900101	907272	917585	921307	931058	940897	945763	948748	968380	
778359	802920	837193	900118	907526	917607	922372	931177	940911	945795	949243	968410	
778375	802953	840016	900127	910019	917634	924188	931197	941001	946218	949387	968773	
778376	803061	840058	900129	910298	917640	926100	931227	941006	946307	949553	968858	
778380	804046	840254	900132	910413	917661	926202	931240	941011	947103	949555	969155	
786099	804214	841093	900143	911030	917663	926210	931887	941029	947111	949601	974005	
787058	805258	841265	900145	911161	917666	926267	932577	941081	947117	951390	981716	
787182	808005	841303	900148	912363	917828	926270	932726	941180	947126	953367	981916	
787515	809178	841316	900149	913165	918006	926304	933096	941187	947131	954449	981978	
787750	809232	841321	900150	913485	918013	926321	933310	941197	947221	954468	982457	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 623 8889 to 8899	078 219 4931 to 4999	161 194 2857 to 0899
010 504 1932 to 1999	041 803 6565 to 6599	078 250 4756 to 4799	162 032 4447 to 4499
011 582 1889 to 1899	043 129 1968 to 1997	078 823 8312 to 8399	163 257 1085 to 1099
011 588 2900 to 3099	043 205 5922 to 5999	079 374 0300 to 2499	166 101 1433 to 1499
012 579 5675 to 5699	044 087 3457 to 3499	079 807 2342 to 2399	167 555 5201 to 5212
013 289 6176 to 6199	044 087 4000 to 4099	082 721 0228 to 0254	167 555 5214 to 5299
013 610 0014 to 0099	044 306 4200 to 4299	083 140 5000 to 7499	169 618 6274 to 6299
014 932 1000 to 1099	044 306 4370 to 4599	083 784 8886 to 8899	173 639 4685 to 4699
014 972 0800 to 0899	045 524 4121 to 4298	083 913 6915 to 6999	174 238 2779 to 2799
015 363 0065 to 0099	046 800 9870 to 9899	084 478 3920 to 3999	174 281 9347 to 9399
017 028 3200 to 3299	047 352 4000 to 4099	086 000 8271 to 8299	175 251 2600 to 0699
018 569 5333 to 5399	048 383 7650 to 7659	086 798 3840 to 3849	176 281 7937 to 7950
018 986 5264 to 5299	048 396 3647 to 3699	088 404 4472 to 4499	176 281 7963 to 7999
019 518 2814 to 2899	051 142 0755 to 0799	088 404 5584 to 5699	176 731 6586 to 6599
020 698 5159 to 5199	051 774 8857 to 8899	088 757 8688 to 8699	178 254 5000 to 9999
020 844 7307 to 7399	051 781 2875 to 2885	088 757 9400 to 9499	178 881 9900 to 9999
020 972 8948 to 8999	051 977 7010 to 7023	089 358 2248 to 2257	180 031 2089 to 2098
022 021 9110 to 9181	052 058 7115 to 7199	090 663 9678 to 9684	180 403 7723 to 7741
022 037 1411 to 1499	054 450 1130 to 1167	091 818 0071 to 0099	180 428 4580 to 0599
022 527 9201 to 9210	057 670 0563 to 0599	093 106 9346 to 9355	182 368 7544 to 0599
022 529 1882 to 1899	058 187 3836 to 3899	093 203 0500 to 0599	182 475 3229 to 3258
023 637 7169 to 7199	058 523 3003 to 3099	093 684 3630 to 3699	182 475 3904 to 3933
024 380 4100 to 4199	058 591 1153 to 1299	094 081 5074 to 5099	182 631 0031 to 0099
024 496 6870 to 6896	058 895 3746 to 3799	094 216 2555 to 2599	185 828 1474 to 1499
025 092 0987 to 0999	059 986 0814 to 0899	094 580 7062 to 7099	186 132 7583 to 0599
025 369 5535 to 5599	060 406 7650 to 7699	094 639 4200 to 4299	186 629 0589 to 0599
025 729 1151 to 1199	063 491 8122 to 8199	095 070 7186 to 7199	187 184 6177 to 0199
025 729 1643 to 1799	063 916 9968 to 9999	095 076 8300 to 8399	187 323 8200 to 8299
026 492 3180 to 3199	064 091 4500 to 4599	095 354 6864 to 6899	187 441 6080 to 6099
027 361 0430 to 0499	065 170 0471 to 0499	097 224 1350 to 1599	188 831 6774 to 6799
027 369 4482 to 4495	065 255 7909 to 7999	100 160 3800 to 3899	188 835 6370 to 6399
027 671 8762 to 8776	065 392 6345 to 6399	104 667 6400 to 6499	189 083 1064 to 1099
027 787 9886 to 9899	066 099 2014 to 2099	104 876 8937 to 8999	189 660 9583 to 9599
027 965 9487 to 9499	066 648 2880 to 2899	112 049 4413 to 4499	191 179 0377 to 0399
028 100 8069 to 8099	066 787 3639 to 3699	112 870 9765 to 9799	195 194 6881 to 6899
028 191 1852 to 1999	066 845 7500 to 9999	114 402 3850 to 3899	199 105 0778 to 0799
028 850 3000 to 3199	067 093 3869 to 3899	114 866 5368 to 5397	199 678 2968 to 2999
029 510 1500 to 1599	068 895 0334 to 0399	116 154 2800 to 2899	210 221 0548 to 0599
030 687 0903 to 0999	070 724 4488 to 4499	116 986 4400 to 4499	227 275 9400 to 9999
030 701 3442 to 3499	070 841 9181 to 9199	117 175 1647 to 5169	273 070 8059 to 8099
031 077 4507 to 4799	070 844 2546 to 2599	117 951 4687 to 4699	273 775 7700 to 7899
032 295 7500 to 9999	070 916 1340 to 1399	117 951 5200 to 5299	302 000 0000 to 9999
034 394 1000 to 1099	071 047 5768 to 5799	119 786 3051 to 3064	349 746 2056 to 2099
034 943 0400 to 0799	071 179 9800 to 9899	119 815 8961 to 6199	350 518 7350 to 7374
035 035 4337 to 4399	071 386 3682 to 3699	119 850 7400 to 7499	360 011 1690 to 1699
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7700 to 7999	360 168 6008 to 6099
037 805 3677 to 3699	072 045 9641 to 9699	121 634 0460 to 0499	360 173 8800 to 8899
037 909 5490 to 5499	072 675 8287 to 8299	122 451 9879 to 9899	360 324 2326 to 2399
037 931 4660 to 4699	073 763 0867 to 0876	122 714 6805 to 6900	362 861 3064 to 3099
039 145 6521 to 6595	073 763 0878 to 0887	124 916 0304 to 0499	373 006 2176 to 2199
040 024 3901 to 3999	073 763 0889 to 0898	126 423 0136 to 0169	374 768 2600 to 2699
040 674 7100 to 7199	077 617 5481 to 5499	127 500 2328 to 2399	375 169 4400 to 4599
040 688 8816 to 8899	077 999 4001 to 4090	160 901 2254 to 2299	375 829 3400 to 3499
041 299 6752 to 6799	078 174 4475 to 4499	161 103 6581 to 6599	375 851 9100 to 9199

376 196 0911	to	0999	403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199
378 085 3679	to	3699	404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499
378 351 1063	to	1099	404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799
379 843 5100	to	5199	404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238
380 093 9600	to	9699	404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199
380 165 1165	to	1199	404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699
381 325 4500	to	4599	404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891
381 604 2510	to	2699	404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199
381 645 9525	to	9599	405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399
383 314 3968	to	3999	406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999
383 892 1000	to	1344	406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499
383 892 1382	to	1399	406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899
384 925 3641	to	3654	406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499
385 568 2331	to	2399	407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399
385 599 7554	to	7575	407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499
385 774 2024	to	2099	407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895
386 624 1412	to	1599	407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499
386 883 8936	to	8999	408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199
387 314 5574	to	5599	408 499 7700	to	7799	430 150 4401	to	4599	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	410 491 2311	to	2399	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
389 887 9234	to	9299	410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777
390 001 3182	to	3199	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
390 001 3500	to	3699	410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
391 792 6100	to	6199	412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	460 349 6878	to	6899
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	440 698 1947	to	1999	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	450 048 4173	to	4199	463 414 4869	to	4899
399 396 8935	to	8999	420 277 0015	to	0049	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
400 427 1051	to	1999	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399

469 213 0500	to	0599	486 696 3023	to	3199	602 512 2972	to	2999	624 468 5288	to	5299
469 561 8011	to	8099	488 173 7900	to	7999	602 555 2400	to	2799	624 665 3162	to	3198
469 658 1961	to	1999	488 206 4100	to	4199	602 829 7061	to	7099	625 088 6735	to	6799
469 666 9900	to	9999	488 226 0200	to	0299	603 483 9572	to	9599	625 916 9500	to	9799
469 678 1900	to	1999	488 709 3906	to	3999	603 490 7200	to	7299	625 968 8956	to	8999
469 781 4900	to	4999	488 855 8359	to	8399	603 678 7100	to	7199	627 005 3938	to	3999
469 947 6960	to	6999	489 181 8963	to	8999	603 678 7662	to	7699	627 384 3907	to	4099
470 755 5800	to	5818	489 223 2000	to	2099	603 678 7902	to	7999	627 496 7549	to	7599
471 918 0300	to	0999	489 311 1930	to	1999	603 678 8418	to	8499	627 708 3605	to	3699
471 985 2408	to	2419	489 318 6200	to	6300	603 678 8700	to	9999	627 776 2500	to	2599
472 191 6700	to	6799	489 384 0027	to	0099	604 086 0880	to	0899	628 226 3100	to	3199
472 270 2555	to	2599	489 427 0658	to	0899	604 349 1414	to	1499	628 814 4702	to	4799
472 987 0213	to	0241	489 997 5252	to	5299	604 503 7776	to	7799	628 851 9689	to	9699
472 987 0290	to	0299	490 669 5850	to	6099	605 520 9037	to	9099	629 510 7200	to	7299
473 151 2069	to	2199	490 717 7080	to	7099	605 685 4010	to	4099	629 964 4200	to	4294
473 666 9138	to	9199	490 721 6000	to	6099	605 988 6467	to	6499	630 389 3056	to	3071
473 952 3429	to	3499	490 793 1500	to	2099	607 689 7951	to	7960	630 463 0588	to	0599
474 108 5402	to	5499	490 886 8171	to	8199	607 728 1276	to	1299	631 459 9117	to	9199
474 356 5193	to	5299	490 977 9221	to	9240	608 727 7100	to	7199	631 762 9325	to	9399
474 949 3366	to	3399	491 258 8100	to	9099	608 727 7273	to	7599	632 217 4933	to	4999
475 134 9362	to	9399	491 567 1376	to	1399	608 813 9950	to	9999	632 500 0000	to	640 3999
475 167 9667	to	9699	492 254 4800	to	4899	609 067 5325	to	5399	633 110 4165	to	4199
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3649	to	3799	492 610 6813	to	6899	609 067 5600	to	5699	633 438 6429	to	6599
475 340 6400	to	6599	493 394 5568	to	5599	609 289 6123	to	6199	633 588 7173	to	7182
475 424 8410	to	8499	493 470 2562	to	2599	609 438 4400	to	4499	634 725 0700	to	0799
475 629 9156	to	9199	493 473 7700	to	7799	609 493 1100	to	1199	634 803 3239	to	3299
475 850 6101	to	6199	493 716 2153	to	2199	609 766 8091	to	8999	634 807 2474	to	2499
475 875 2500	to	2599	494 206 2972	to	2999	609 825 4100	to	4115	634 827 5900	to	5999
476 169 8264	to	8299	494 217 3446	to	3999	609 884 2981	to	2999	634 886 3428	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	609 893 1000	to	1099	635 559 3449	to	3499
476 331 2480	to	2499	495 145 0600	to	0699	610 092 3200	to	3299	636 289 6214	to	6299
477 289 8601	to	8699	496 209 7425	to	7499	610 582 4200	to	4299	636 634 8007	to	8042
477 681 5206	to	5299	496 213 8728	to	8799	611 879 6939	to	6999	637 150 1200	to	1299
478 010 4243	to	4268	496 474 5226	to	5248	612 291 8013	to	8099	637 562 5828	to	5899
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5171	to	5199	638 042 1647	to	1699
478 450 5071	to	5099	497 854 8673	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6268	to	6299	638 318 1453	to	1499
479 280 9800	to	9899	498 936 5310	to	5399	612 751 6572	to	6599	638 885 0000	to	0299
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2111	to	2199	638 903 4362	to	4373
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2254	to	2299	639 415 1929	to	1999
479 667 6190	to	6199	499 731 6717	to	6799	612 774 2500	to	2599	639 415 2019	to	2099
479 748 9680	to	9699	500 064 1858	to	1869	614 469 0979	to	0999	639 420 6200	to	6299
479 860 7000	to	7199	500 070 5725	to	7799	614 474 3000	to	3099	639 469 3517	to	3799
480 526 2000	to	2099	501 058 0016	to	0026	614 521 3490	to	3499	639 605 2143	to	2199
480 640 6330	to	6399	501 331 0300	to	0399	614 645 1800	to	1899	639 657 8600	to	8799
480 658 0568	to	0599	502 227 7645	to	7699	614 832 1100	to	2099	640 289 7500	to	7599
480 689 5100	to	5199	502 424 0200	to	0499	615 017 7505	to	7599	640 289 7700	to	7999
481 072 9463	to	9499	502 424 0600	to	0699	617 711 6609	to	6699	641 170 4420	to	4499
481 673 0074	to	0095	503 003 2700	to	2899	617 760 5266	to	5299	641 318 3133	to	3199
482 527 1500	to	1599	503 194 5144	to	5153	617 813 3601	to	3699	641 378 6500	to	6999
482 541 5255	to	5299	503 790 9922	to	9948	618 840 9200	to	9299	641 383 8739	to	8799
482 729 6800	to	6899	504 045 4030	to	4099	619 551 7229	to	7299	641 877 3187	to	3299
483 363 7207	to	7299	504 166 0200	to	0599	619 859 3000	to	3099	641 877 3310	to	3399
483 402 2356	to	2399	504 240 1062	to	1399	620 073 9400	to	9499	642 355 8094	to	8199
483 486 5100	to	5199	504 805 3300	to	3499	621 614 7907	to	7930	642 355 8308	to	8999
483 632 1521	to	1599	505 893 7739	to	7799	621 614 7932	to	7999	642 900 0018	to	0099
483 632 2600	to	2799	505 893 7800	to	7999	621 648 8021	to	8199	643 030 6254	to	6299
483 849 1615	to	1699	506 124 0800	to	0999	621 648 8500	to	8599	644 066 0882	to	0899
484 174 4803	to	5299	506 165 7027	to	0099	621 904 8351	to	8599	644 069 0600	to	0699
484 323 8900	to	9199	508 488 6226	to	6299	621 916 1978	to	1989	644 077 7506	to	7699
484 680 5000	to	5038	600 645 3223	to	3299	622 989 8032	to	8099	644 085 8157	to	8199
484 680 5040	to	5074	601 339 1200	to	1399	623 076 9300	to	9399	644 112 9839	to	9899
484 680 5077	to	5099	601 653 5884	to	5899	623 819 5006	to	5099	644 373 9083	to	9099
485 029 4913	to	4999	601 661 7700	to	7799	623 895 8200	to	8399	644 380 1460	to	1499
486 176 0600	to	0699	601 682 5343	to	5399	623 917 0000	to	0099	644 733 4715	to	4799
486 559 7555	to	7599	601 928 1600	to	1699	623 917 0200	to	0299	644 900 9712	to	9799

644 901 0109 to 1299	663 763 5300 to 5399	690 893 5512 to 5599	740 130 6688 to 6698
644 901 1325 to 1399	663 883 7039 to 7499	690 904 1300 to 1599	740 144 2780 to 2795
644 923 6800 to 7799	663 938 9200 to 9299	690 941 6000 to 6199	740 241 9049 to 9099
644 932 4655 to 4699	664 253 8000 to 8499	691 313 6383 to 6399	740 252 9265 to 9294
645 318 7240 to 7499	664 656 3055 to 3099	691 313 6600 to 6699	740 255 1718 to 1799
645 333 1766 to 1799	665 174 6400 to 6499	691 582 8003 to 8099	740 274 2602 to 2619
645 790 8632 to 8699	665 274 8208 to 8299	691 664 1800 to 1999	740 277 0366 to 0392
645 821 0657 to 0699	665 669 5400 to 5499	691 664 2400 to 2499	740 332 7658 to 7671
645 930 7948 to 7999	666 132 8226 to 8299	692 727 9362 to 9399	740 348 6641 to 6658
645 975 0737 to 0762	666 696 2209 to 2299	692 798 1800 to 1899	740 351 4790 to 4799
646 242 6200 to 6299	666 696 2309 to 2399	693 249 0779 to 0799	740 374 7416 to 7499
646 270 7639 to 7799	667 032 9300 to 9399	693 249 0877 to 1699	740 470 2420 to 2443
646 798 4000 to 4999	667 729 5529 to 5599	693 445 0566 to 0999	740 514 0300 to 0499
647 048 7035 to 7099	668 383 8400 to 8699	693 448 8500 to 8999	740 523 7432 to 7449
647 049 2900 to 2999	670 368 3400 to 3499	693 645 9583 to 9599	740 535 1555 to 1580
647 398 8300 to 8399	670 369 7336 to 7399	693 965 4200 to 4299	740 557 3570 to 3579
647 398 8481 to 8499	670 750 7169 to 7199	695 741 2906 to 2999	740 650 4104 to 4140
647 437 3000 to 4999	671 046 6200 to 6399	695 947 8518 to 8599	740 684 0620 to 0800
647 811 2188 to 2199	671 251 5448 to 5499	696 662 8247 to 8299	740 701 6105 to 6114
648 009 6057 to 6099	671 926 5600 to 5799	697 447 8285 to 8296	740 705 9790 to 9799
648 163 5300 to 5499	672 444 2000 to 2999	698 042 4816 to 4899	740 726 6400 to 6500
648 722 5283 to 5299	672 828 3410 to 3499	698 131 2138 to 2157	740 765 3306 to 3399
648 892 3164 to 3199	673 167 5776 to 5799	698 227 0000 to 0099	740 774 8434 to 8499
649 100 3989 to 3999	675 464 3700 to 3799	700 065 2570 to 2599	740 786 1885 to 1899
649 647 0370 to 0399	675 464 4000 to 4199	700 065 4800 to 4899	740 790 5989 to 5999
649 647 0522 to 0599	676 365 5958 to 5999	700 190 3350 to 3359	740 820 4854 to 7836
649 647 5237 to 5399	676 669 1024 to 1099	700 228 6048 to 6099	740 827 7578 to 7594
649 647 9100 to 9299	677 126 6734 to 6799	700 650 0452 to 0499	740 917 7490 to 7499
649 666 7800 to 8299	677 333 9979 to 9999	700 666 1323 to 1349	740 918 5531 to 5549
650 114 7707 to 7719	677 466 1088 to 1099	700 786 9106 to 9142	741 037 8528 to 8551
650 130 3400 to 3599	678 071 4500 to 4799	700 859 0744 to 0758	742 040 3300 to 3309
650 213 0406 to 0499	678 096 7531 to 7599	701 028 6780 to 6899	742 228 9660 to 9669
650 555 1749 to 1799	679 909 2578 to 2599	701 213 3900 to 3999	805 885 8411 to 8499
650 564 1900 to 1999	680 112 9565 to 9599	701 267 2000 to 3999	806 087 1100 to 1499
650 627 4212 to 4299	680 244 0903 to 0999	701 335 7312 to 7399	806 268 9275 to 9299
650 736 2043 to 2099	680 412 6046 to 6099	701 369 2005 to 2050	806 534 3400 to 3477
650 739 1540 to 1699	680 761 6800 to 6899	701 499 2260 to 2299	807 342 3283 to 3399
651 741 4415 to 4499	681 677 0540 to 0699	701 503 2247 to 2299	808 086 7100 to 7199
651 882 2800 to 2899	682 070 1029 to 1099	701 541 2271 to 2299	808 090 3440 to 3499
652 754 6317 to 6399	682 956 6280 to 6299	701 553 6557 to 6599	808 325 5161 to 5699
653 131 4945 to 4999	682 956 6490 to 6599	701 578 7460 to 7469	808 784 8000 to 8299
653 426 3300 to 3399	682 956 6700 to 6799	701 578 7475 to 7499	830 125 0672 to 0699
653 455 4874 to 4899	682 965 1178 to 1199	701 601 3457 to 3499	830 602 5800 to 5999
654 238 0000 to 0399	682 965 1201 to 1299	701 605 5913 to 5999	830 610 3700 to 3799
654 404 3065 to 3092	683 118 2389 to 2399	701 695 3982 to 3999	830 983 3500 to 3599
654 962 2900 to 3199	683 378 2000 to 2099	701 695 4148 to 4199	830 983 3635 to 3699
655 103 5081 to 5199	683 378 2117 to 2299	701 695 4227 to 4299	831 354 1387 to 1399
655 523 2600 to 2999	683 415 1200 to 1499	701 708 1741 to 1799	831 815 8240 to 8299
656 305 2448 to 2499	683 444 8159 to 8199	701 736 3966 to 3999	832 525 3810 to 3899
657 347 4438 to 4999	685 154 7780 to 7789	701 772 0870 to 0899	833 159 1884 to 1899
657 710 8100 to 8999	685 297 7645 to 7699	701 838 2800 to 2899	833 456 2567 to 2599
657 780 0985 to 0999	685 623 5264 to 5299	701 941 0600 to 0699	833 566 3015 to 3071
658 586 1400 to 1499	685 650 9487 to 9499	702 171 1603 to 1699	834 130 5200 to 5299
658 877 8000 to 8199	685 669 4200 to 4299	702 195 5109 to 5199	834 316 5444 to 5499
658 880 8000 to 8199	685 757 8452 to 8499	702 254 9300 to 9399	834 354 8747 to 8766
659 398 7300 to 7399	686 071 2694 to 2799	702 264 7569 to 7599	834 354 8824 to 8838
659 706 8113 to 8199	686 176 3333 to 3354	702 519 0513 to 0524	835 269 5700 to 5799
659 846 7837 to 7899	686 372 3200 to 3299	702 713 1800 to 1809	835 496 7303 to 7399
660 510 4100 to 4199	686 644 5879 to 5899	702 821 5730 to 5799	835 539 5200 to 5999
660 673 0400 to 0599	686 899 1371 to 1399	702 821 5805 to 5899	835 813 3015 to 3099
661 488 5000 to 5099	686 931 7636 to 7699	702 844 6975 to 6994	837 672 8967 to 8999
661 609 9100 to 9199	687 601 0973 to 0999	702 846 6331 to 6399	837 784 3282 to 3299
661 716 9420 to 9499	687 614 6774 to 6799	702 848 3900 to 3999	838 176 8377 to 8399
661 906 6522 to 6599	688 120 9000 to 9999	702 857 7302 to 7499	838 518 1257 to 1299
662 021 8332 to 8399	688 314 3107 to 3191	702 878 0114 to 0199	839 718 8257 to 8299
662 068 0700 to 0899	690 291 1361 to 1371	703 364 1707 to 1799	840 323 0600 to 0699
662 553 0774 to 0799	690 788 2877 to 2899	740 002 7710 to 7719	840 875 6235 to 6299
663 078 7034 to 7099	690 893 5344 to 5399	740 119 2275 to 2284	840 910 0900 to 0999

841 349 5000	to	5099	862 216 6100	to	6199	905 880 8900	to	8999	919 889 5110	to	5134
841 805 7747	to	7899	862 263 9213	to	9299	905 889 7100	to	7199	919 889 5178	to	5199
841 805 7944	to	8099	862 271 0800	to	0999	906 158 1508	to	1599	919 889 5030	to	5070
842 226 0685	to	0695	862 271 5000	to	5099	906 558 8812	to	8899	919 889 5090	to	5099
842 685 4600	to	4699	863 871 5138	to	5199	906 982 2214	to	2299	919 915 2774	to	2787
842 685 4742	to	4999	863 949 5300	to	5399	907 725 8500	to	8599	920 155 4662 to 4687		
842 860 0300	to	0399	864 088 8200	to	8299	907 815 0216	to	0257	920 309 9039	to	9199
842 898 5582	to	5599	864 426 3972	to	3999	908 622 4225	to	4235	920 771 5321	to	5399
843 062 7100	to	7199	864 520 6117	to	6136	908 936 9254	to	9299	920 857 5500	to	5899
843 077 6288	to	6299	865 151 0526	to	0599	909 066 4494	to	7499	920 864 3480	to	3499
843 077 6378	to	6399	865 500 4034	to	4099	909 067 7400	to	7499	920 963 4567	to	4599
843 758 5769	to	5778	865 883 6082	to	6099	909 100 1787	to	1799	921 333 7400	to	7499
843 786 2554	to	2699	866 004 3000	to	3999	909 100 1900	to	2099	921 477 3762	to	3799
845 656 8165	to	8199	866 442 4100	to	4899	909 355 0422	to	0499	922 278 1048	to	1399
845 727 2100	to	2199	867 366 9108	to	9118	909 568 8900	to	9099	922 280 2019	to	2099
845 746 2618	to	2635	867 633 7403	to	7499	909 568 9300	to	9499	922 280 2233	to	2299
846 390 7531	to	7599	867 737 5623	to	5699	909 725 7307	to	7399	922 773 0459	to	0499
846 918 0572	to	0599	868 169 4529	to	4599	909 833 0947	to	0999	923 032 7000	to	7399
847 237 7690	to	7699	868 173 8400	to	8599	910 219 8631 to 8699			923 045 3630	to	3699
847 284 2481	to	2499	868 514 9000	to	9099	910 265 1100	to	1199	923 484 3600	to	3699
847 374 7055	to	7065	868 566 9200	to	9299	910 471 7273	to	7299	923 493 9403	to	9599
847 374 7055	to	7065	869 200 0000	to	9999	910 536 2505	to	2599	923 493 9681	to	9699
847 636 5304	to	5399	869 387 1150	to	1199	910 958 7499	to	7599	923 604 4424	to	4499
847 700 5447	to	5499	869 505 3500	to	3599	911 140 1000	to	2199	923 810 7800	to	8299
847 723 7500	to	7599	869 523 7033	to	7099	911 245 2545	to	2599	924 252 1200	to	1299
849 485 3427	to	3499	869 566 6150	to	6167	911 268 9077	to	9099	924 252 1400	to	1499
849 520 9850	to	9899	869 800 0000	to	999 9999	911 400 8948	to	8999	924 533 0711	to	0799
849 608 1357	to	1399	870 054 4814 to 4899			911 508 1620	to	1799	924 533 2343	to	2399
849 792 2600	to	2699	870 491 4812	to	4849	911 509 9310	to	9399	924 533 2428	to	2499
850 546 1862 to 1899			870 536 5820	to	5829	911 523 3000	to	3999	924 685 1957	to	1999
851 143 6826	to	6844	870 541 7167	to	7239	912 057 9922	to	9999	924 946 6300	to	6699
851 209 9880	to	9899	870 575 8155	to	8999	912 882 0563	to	0899	925 333 5900	to	6099
851 928 9221	to	9299	870 589 0485	to	0494	913 605 2218	to	2299	925 336 2300	to	2399
852 589 6560	to	6599	870 691 7060	to	7099	913 709 2429	to	2499	926 432 5907	to	5999
853 049 3646	to	3699	872 028 4850	to	4899	913 818 3501	to	3999	926 436 3600	to	3699
854 304 4089	to	4999	872 029 9306	to	9399	914 063 4300	to	4399	927 765 6257	to	6299
854 529 2200	to	2299	872 078 3709	to	3799	914 346 7621	to	7644	928 197 8100	to	8199
854 532 0000	to	2999	872 100 0445	to	0459	914 453 1366	to	1399	928 197 8283	to	8299
855 001 6204	to	6249	900 556 4178 to 4199			914 529 6185	to	6299	928 856 2059	to	2068
855 319 9364	to	9399	900 845 0044	to	0099	914 896 4658	to	4699	930 219 1722 to 1799		
855 361 3390	to	3399	900 936 0217	to	0299	915 187 8774	to	8779	930 335 7810	to	7819
856 226 0490	to	0499	900 936 0435	to	0499	915 300 2783	to	2799	931 097 9259	to	9299
856 656 5800	to	5999	901 058 5255	to	5280	915 546 6822	to	6999	931 156 1502	to	1579
856 752 0200	to	0299	901 273 1082	to	1099	915 646 5183	to	5199	931 156 1600	to	1625
857 111 1352	to	1399	901 287 5143	to	5199	915 671 3963	to	3980	931 156 1671	to	1699
857 279 3450	to	3499	901 291 2789	to	2799	915 671 3982	to	3999	932 506 6400	to	6599
857 843 4000	to	4099	901 525 7122	to	7199	915 675 2217	to	2299	932 732 1796	to	1799
858 124 7644	to	7699	902 089 1253	to	1299	916 440 3377	to	3399	932 827 9026	to	9099
858 756 3111	to	3299	902 198 9769	to	9799	916 670 6352	to	6399	932 957 2300	to	2399
859 063 8200	to	8699	902 948 1269	to	1299	916 682 5300	to	5399	933 060 6160	to	6189
859 190 0600	to	0644	902 985 0833	to	0899	916 694 1414	to	1499	933 387 2541	to	2561
859 437 5538	to	5599	903 370 6934	to	6999	916 703 0802	to	0821	933 760 3609	to	4199
859 811 2888	to	2899	904 600 6523	to	6599	917 089 0709	to	0799	933 894 0928	to	0999
859 855 8873	to	8999	904 892 0378	to	0399	917 089 0842	to	0899	934 018 2729	to	2741
860 240 8520 to 8599			904 892 0648	to	1299	917 216 2928	to	2999	934 180 0300	to	0399
860 275 3900	to	3999	905 056 2216	to	2299	917 370 6300	to	6499	934 236 3954	to	3999
860 518 9629	to	9699	905 510 6647	to	6799	917 486 4900	to	4999	934 622 8717	to	8999
860 600 0021	to	0999	905 510 6900	to	7099	918 460 0602	to	0699	935 216 0312	to	0399
861 158 2350	to	2599	905 794 0000	to	0199	918 951 7231	to	7299	935 843 2202	to	2247
861 367 5400	to	5499	905 794 0288	to	0299	919 519 2786	to	2799	936 024 8889	to	8899
861 637 6010	to	6099	905 873 6900	to	6999	919 536 0770	to	0799	936 339 4455	to	4499
861 979 7292	to	7499	905 873 7100	to	7299	919 814 3095	to	3199			

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 382 331	to 2 480	734 797 201	to 7 320	742 178 834	to 8 880
720 227 871	to 7 930	728 702 338	to 2 400	734 939 611	to 9 640	742 325 500	to 5 520
720 227 949	to 7 960	728 915 371	to 5 850	734 950 111	to 0 170	742 325 668	to 5 700
720 368 543	to 8 570	728 953 141	to 3 410	735 120 331	to 0 840	742 408 771	to 8 830
720 392 151	to 2 570	728 954 280	to 4 310	735 283 008	to 3 020	742 512 120	to 2 150
720 556 491	to 6 640	729 169 081	to 9 140	735 293 131	to 3 220	742 684 849	to 4 890
720 558 621	to 8 650	729 363 841	to 3 870	735 635 010	to 5 040	742 839 553	to 9 630
720 575 361	to 5 570	729 682 891	to 3 190	735 783 961	to 3 990	742 913 668	to 3 700
720 590 152	to 0 179	729 838 940	to 9 070	735 803 401	to 3 430	742 917 287	to 7 296
721 638 331	to 9 170	729 839 101	to 9 130	736 005 420	to 5 440	742 921 891	to 1 980
721 815 391	to 5 420	730 077 683	to 7 840	736 366 021	to 6 110	742 983 631	to 3 810
721 969 713	to 9 740	730 109 847	to 9 880	736 624 456	to 4 500	743 020 021	to 0 170
722 072 137	to 2 160	730 373 761	to 3 850	736 670 851	to 1 060	743 206 491	to 6 500
722 378 265	to 8 280	730 501 951	to 2 130	736 767 061	to 7 090	743 235 992	to 6 050
722 413 990	to 4 004	730 519 379	to 9 470	736 767 093	to 7 120	743 940 631	to 0 900
722 764 948	to 4 980	730 569 278	to 9 360	736 982 191	to 2 370	743 978 011	to 8 070
722 825 840	to 5 889	730 711 711	to 1 740	736 982 551	to 2 730	744 234 751	to 4 780
723 153 841	to 3 850	730 722 991	to 3 230	737 110 141	to 0 170	744 499 591	to 9 680
723 237 616	to 7 630	730 845 970	to 5 990	737 185 501	to 5 710	744 626 901	to 6 910
723 331 081	to 1 110	730 888 291	to 8 320	737 317 321	to 7 350	745 388 794	to 8 910
723 496 443	to 6 470	730 927 591	to 7 680	737 517 781	to 7 840	746 446 806	to 6 820
723 967 291	to 7 320	731 307 914	to 7 930	737 628 181	to 8 210	746 818 351	to 8 410
724 655 196	to 5 340	731 402 431	to 2 460	737 634 258	to 4 270	747 245 266	to 5 280
724 711 441	to 1 500	731 407 232	to 7 320	738 361 971	to 1 980	747 364 813	to 4 830
724 711 538	to 1 560	731 588 301	to 8 340	738 447 601	to 7 660	747 501 434	to 1 450
724 793 221	to 3 250	731 767 273	to 7 320	738 648 355	to 8 450	747 739 891	to 0 070
724 908 109	to 8 120	731 781 061	to 1 120	738 849 811	to 9 900	748 148 649	to 8 760
724 937 461	to 7 670	731 837 821	to 7 910	738 892 270	to 2 290	748 259 960	to 9 970
725 163 118	to 3 151	731 841 377	to 1 450	738 997 259	to 7 380	748 565 162	to 5 280
725 202 735	to 2 750	732 018 481	to 8 600	739 161 451	to 1 540	748 874 988	to 5 030
725 398 591	to 8 800	732 067 972	to 8 370	739 219 381	to 9 440	749 137 381	to 7 410
725 464 591	to 4 920	732 188 649	to 8 670	739 740 151	to 0 180	749 190 192	to 0 210
725 475 321	to 5 330	732 193 460	to 3 470	739 793 491	to 3 520	749 685 421	to 5 450
725 711 057	to 1 070	732 201 241	to 1 390	739 793 527	to 3 550	749 846 791	to 6 850
725 738 581	to 8 730	732 220 431	to 0 440	739 942 621	to 2 650	749 993 131	to 3 580
725 981 311	to 1 430	732 355 201	to 5 380	739 999 231	to 9 320	750 071 587	to 1 610
725 987 835	to 7 880	732 472 320	to 2 560	740 011 517	to 1 530	750 408 167	to 8 183
726 060 811	to 0 900	732 541 605	to 1 620	740 030 701	to 0 970	750 438 421	to 8 501
726 391 970	to 2 520	732 572 221	to 2 490	740 261 740	to 1 820	750 743 911	to 4 030
726 484 771	to 4 800	732 586 479	to 6 710	740 265 811	to 6 290	750 779 118	to 9 400
726 493 351	to 5 300	732 994 037	to 4 080	740 299 111	to 9 170	750 910 981	to 1 010
726 504 031	to 4 063	733 163 449	to 3 460	740 299 231	to 9 260	750 960 841	to 0 900
726 504 070	to 4 090	733 297 171	to 7 290	740 329 266	to 9 320	751 296 211	to 6 240
726 504 331	to 4 390	733 446 631	to 7 110	740 889 081	to 9 090	751 539 121	to 9 180
726 563 701	to 4 060	733 474 665	to 4 770	741 010 421	to 0 530	751 541 311	to 1 790
726 599 371	to 9 460	733 704 482	to 4 570	741 113 041	to 3 370	751 757 641	to 7 700
726 626 356	to 6 370	733 751 041	to 1 130	741 373 891	to 4 340	751 936 951	to 7 010
727 182 271	to 2 510	734 009 101	to 9 130	741 452 369	to 2 490	751 951 861	to 1 890
727 416 181	to 6 240	734 290 759	to 0 770	741 492 991	to 3 140	751 999 021	to 9 110
727 481 431	to 1 460	734 389 273	to 9 290	741 553 460	to 3 470	752 139 516	to 9 570
727 749 241	to 9 780	734 440 031	to 0 111	741 764 431	to 4 520	752 182 892	to 2 950

752 206 861	to 7 100	762 593 431	to 3 460	773 348 739	to 8 940	803 729 731	to 9 850
752 295 241	to 5 600	763 155 160	to 5 180	773 575 891	to 5 950	803 747 402	to 7 520
752 731 351	to 1 410	763 178 631	to 8 660	773 852 971	to 3 030	804 138 181	to 8 420
752 767 441	to 7 470	763 506 001	to 6 060	775 373 449	to 3 460	804 428 224	to 8 250
753 008 941	to 9 030	763 522 141	to 2 470	789 257 191 to 7 250		804 682 411	to 2 710
753 194 311	to 4 370	763 717 694	to 7 800	790 448 020 to 8 460		805 272 525	to 2 540
753 620 378	to 0 400	763 826 461	to 6 520	790 597 485	to 7 530	805 523 445	to 3 460
754 013 917	to 3 940	763 900 460	to 0 471	790 911 883	to 1 900	805 745 704	to 5 730
754 161 061	to 1 120	763 900 479	to 0 530	791 057 441	to 7 550	806 452 907	to 2 980
754 358 445	to 8 610	763 917 271	to 7 750	791 239 081	to 9 290	806 744 781	to 4 850
754 410 451	to 0 660	764 125 801	to 5 860	791 374 483	to 4 500	806 982 181	to 2 300
754 438 393	to 8 410	764 284 525	to 4 560	791 387 971	to 8 030	807 764 791	to 4 910
754 493 109	to 3 130	764 526 241	to 6 330	791 447 521	to 7 850	808 089 931	to 9 960
754 664 182	to 4 220	764 601 421	to 1 600	791 451 151	to 1 240	808 656 423	to 6 450
754 816 377	to 6 470	764 650 231	to 0 470	791 500 009	to 0 470	808 753 771	to 3 800
755 487 421	to 7 600	764 984 371	to 4 850	791 771 431	to 1 490	809 189 001	to 9 010
755 592 901	to 3 140	765 003 667	to 3 680	792 004 293	to 4 320	809 886 879	to 6 930
755 790 020	to 0 030	765 042 517	to 2 540	792 018 379	to 8 420	809 890 489	to 0 500
755 791 730	to 1 800	765 194 728	to 4 970	792 070 621	to 0 740	810 323 734 to 3 760	
755 926 951	to 7 070	765 387 365	to 7 450	792 145 211	to 5 230	810 367 116	to 7 140
755 934 332	to 4 510	765 541 801	to 2 100	792 391 381	to 1 620	810 526 351	to 6 500
755 957 701	to 8 000	765 638 461	to 8 970	792 452 779	to 2 790	810 806 911	to 6 940
755 962 981	to 3 280	765 647 101	to 7 190	792 772 728	to 2 770	810 807 211	to 7 240
756 035 371	to 5 490	765 813 781	to 4 029	792 903 511	to 3 990	811 423 021	to 3 110
756 301 257	to 1 290	765 879 314	to 9 390	793 282 518	to 2 533	811 517 221	to 7 239
756 371 565	to 1 580	765 954 001	to 4 030	794 041 831	to 2 040	811 721 101	to 1 130
756 876 031	to 6 120	766 120 286	to 0 320	794 397 709	to 7 780	812 025 721	to 5 900
756 876 151	to 6 240	766 125 716	to 5 750	794 581 741	to 2 040	812 093 073	to 3 130
756 970 129	to 0 140	766 158 824	to 8 840	794 592 122	to 2 150	812 100 821	to 0 840
757 059 613	to 9 630	766 388 433	to 8 460	795 032 251	to 2 340	812 465 251	to 5 610
757 078 540	to 8 560	766 509 421	to 9 660	795 796 291	to 6 350	812 918 341	to 8 670
757 086 209	to 6 240	766 572 901	to 3 020	796 070 139	to 0 160	812 918 701	to 8 760
757 240 591	to 0 650	766 748 500	to 8 521	796 143 151	to 3 630	813 050 491	to 0 520
757 277 371	to 7 700	767 024 341	to 4 370	796 159 725	to 9 740	813 073 171	to 3 200
757 291 591	to 2 730	767 326 471	to 6 590	796 169 306	to 9 340	813 398 476	to 8 550
757 964 251	to 4 280	767 332 561	to 2 950	796 373 406	to 3 430	813 713 971	to 4 000
758 067 001	to 7 090	768 009 841	to 9 960	796 602 961	to 3 050	813 858 121	to 8 150
758 105 221	to 5 250	768 011 489	to 1 520	796 708 441	to 8 500	814 789 330	to 9 349
758 324 941	to 5 000	768 177 980	to 7 990	796 886 281	to 6 430	814 984 656	to 4 680
758 593 628	to 3 650	768 391 081	to 1 170	796 901 701	to 2 000	815 016 020	to 6 030
758 709 038	to 9 060	768 661 569	to 1 650	796 975 466	to 5 590	815 199 410	to 9 420
758 744 101	to 4 160	769 000 051	to 0 080	797 272 917	to 2 950	815 240 491	to 0 520
758 850 883	to 0 900	769 050 841	to 0 900	797 519 441	to 9 460	815 755 591	to 5 620
758 860 951	to 1 550	769 159 081	to 9 178	797 519 731	to 0 240	815 755 622	to 5 650
759 152 851	to 2 880	769 737 496	to 7 510	797 535 181	to 5 330	815 806 381	to 6 680
759 740 941	to 1 090	769 778 491	to 8 730	797 646 151	to 6 180	816 126 834	to 6 870
760 004 596 to 4 610		769 827 331	to 7 450	798 040 053	to 0 080	816 156 721	to 6 780
760 118 191	to 8 250	770 216 071 to 6 100		798 055 813	to 5 830	816 580 903	to 0 920
760 155 001	to 5 090	770 723 281	to 3 400	798 055 891	to 5 950	816 945 571	to 5 600
760 378 002	to 8 020	770 790 451	to 0 480	798 326 371	to 6 520	817 253 011	to 3 280
760 692 722	to 2 749	770 915 150	to 5 490	798 339 167	to 9 210	817 763 881	to 4 060
761 055 460	to 5 480	771 455 551	to 5 610	798 562 411	to 2 440	818 330 562	to 0 610
761 169 781	to 9 810	771 609 661	to 9 690	798 632 461	to 2 490	818 459 641	to 9 670
761 504 941	to 5 120	771 932 551	to 2 580	798 807 151	to 7 510	818 926 273	to 6 320
761 516 836	to 6 910	772 057 224	to 7 440	798 944 761	to 5 030	818 950 351	to 0 380
761 613 588	to 3 600	772 162 660	to 3 070	799 118 616	to 8 640	818 962 492	to 2 530
761 688 631	to 8 690	772 718 615	to 8 640	799 133 191	to 3 220	819 032 341	to 2 730
761 805 199	to 5 240	772 940 140	to 0 160	799 177 626	to 7 650	819 127 054	to 7 080
761 826 106	to 6 120	772 970 886	to 0 940	799 854 751	to 5 200	819 278 540	to 8 670
761 881 171	to 1 560	773 009 419	to 9 430	800 044 320 to 4 410		819 544 681	to 4 740
761 975 641	to 5 670	773 112 031	to 2 060	800 211 901	to 2 440	819 928 441	to 8 650
761 975 886	to 5 895	773 125 387	to 5 410	800 427 530	to 7 540	820 034 406 to 4 430	
762 304 144	to 4 170	773 179 320	to 9 410	800 872 741	to 2 830	820 070 761	to 1 540
762 324 931	to 4 960	773 202 989	to 3 140	801 349 801	to 9 830	820 191 342	to 1 360
762 439 261	to 9 290	773 208 991	to 9 290	801 676 681	to 7 100	820 274 856	to 4 880
762 524 158	to 4 220	773 231 311	to 1 340	802 967 821	to 7 940	820 600 171	to 0 230
762 584 872	to 4 970	773 348 739	to 8 940	803 217 601	to 7 780	821 172 241	to 2 360

821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	828 830 952	to	0 963
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	828 939 781	to	0 050
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 002 721	to	2 870
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 005 301	to	5 540
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600	829 080 241	to	0 330
822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530	829 160 986	to	1 000
822 900 991	to	1 020	826 042 898	to	2 920	828 376 201	to	6 260	829 176 841	to	6 930
822 925 951	to	6 100	826 226 644	to	6 670	828 441 602	to	1 630	829 471 561	to	1 590
823 284 931	to	4 990	826 582 951	to	3 430	828 539 316	to	9 340	829 561 065	to	1 080
823 293 031	to	3 210	826 720 201	to	0 230	828 539 341	to	9 370	829 566 481	to	6 510
823 556 011	to	6 100	827 005 671	to	5 830	828 732 331	to	2 390	829 569 931	to	9 960
824 078 341	to	8 370	827 287 861	to	7 950	828 807 781	to	7 840			

— Criminal Investigations Group, Postal Inspection Service, 7-12-12

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/shop/accepting-money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Retail Services,
Channel Access, 7-12-12*

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,
Postal Inspection Service, 7-12-12*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,
Postal Inspection Service, 7-12-12*

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AP 96577	Add N	06/28/2012	A-A1-A2-B-F-H-M-N-U

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-B-C-D-H-M-R-U	09060	A1-A2-B-C-D-F1-H-M-R-U	09136	A1-A2-B-C-D-F1-H-M-P-R	09265	A1-A2-B-C-D-H-M-N-R-U
09003	A1-A2-B-C-D-H-M-P-R-U	09063	A1-A2-B-C-D-L-H-M-R-U	09137	A1-A2-B-C-D-H-M-R-U	09267	A1-A2-B-C-D-H-M-R-U
09004	A1-A2-B-C-D-H-M-R-U	09067	A1-A2-B-C-D-H-M-R-U	09138	A1-A2-B-C-D-H-M-R-U	09301	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
09005	A1-A2-B-C-D-H-M-P-R-U	09068	A1-A2-B-C-D-H-U-Z1	09139	A1-A2-B-C-D-H-M-R-U	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1
09006	A1-A2-B-C-D-H-M-R-U	09069	A-A1-A2-B-C-D-H-U-V	09140	A1-A2-B-C-D-H-M-R-U	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1
09007	A1-A2-B-C-D-H-M-R-U	09075	A1-A2-B-C-D-H-M-R-U	09142	A1-A2-B-C-D-H-M-R-U	09307	A1-A2-B-N-V-Z1
09008	A-A1-A2-B-C-D-H-M-P-R-U	09079	A1-A2-B-C-D-H-M-R-U	09143	A1-A2-B-C-D-H-M-R-U	09308	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1
09009	A1-A2-B-C-D-H-M-R-U	09081	A1-A2-B-C-D-H-M-R-U	09154	A1-A2-B-C-D-H-M-R-U	09309	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09011	A1-A2-B-C-D-H-M-R-U	09088	A1-A2-B-C-D-H-M-R-U	09172	A1-A2-B-C-D-H-M-R-U	09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1
09012	A1-A2-B-C-D-H-M-R-U	09090	A1-A2-B-C-D-H-M-P-R-U	09173	A1-A2-B-C-D-H-M-R-U	09311	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1
09013	A1-A2-B-C-D-F1-H-M-R-U-Z1	09092	A1-A2-B-C-D-H-M-R-U	09177	A1-A2-B-C-D-H-M-R-U	09313	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09014	A1-A2-B-C-D-H-M-R-U	09094	A1-A2-B-C-D-H-M-P-R	09180	A1-A2-B-C-D-H-M-R-U	09314	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09020	A1-A2-B-C-D-H-M-R-U	09095	A1-A2-B-C-D-H-M-R-U	09186	A1-A2-B-C-D-H-M-R-U	09320	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09021	A1-A2-B-C-D-H-M-R-U	09096	A1-A2-B-C-D-H-M-R-U	09211	A1-A2-B-C-D-H-M-P-R-U	09323	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-A2-B-C-D-H-M-R-U	09099	A1-A2-B-C-D-H-M-R-U	09213	A1-A2-B-C-D-H-L-M-R-U	09327	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09033	A1-A2-B-C-D-H-M-R-U	09100	A1-A2-B-C-D-H-M-R-U	09214	A1-A2-B-C-D-H-M-R-U	09328	A-A1-A2-B-C1-E2-F-H1-R-R1-V-Z1
09034	A1-A2-B-C-D-H-M-R-U	09102	A1-A2-B-C-D-H-M-R-U	09226	A1-A2-B-C-D-H-M-R-U	09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
09038	A1-A2-B-C-D-H-M-R-U	09103	A1-A2-B-C-D-H-U	09227	A1-A2-B-C-D-H-M-R-U		
09042	A1-A2-B-C-D-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U	09229	A1-A2-B-C-D-H-M-R-U		
09046	A1-A2-B-C-D-H-M-R-U	09107	A1-A2-B-C-D-H-M-R-U	09237	A1-A2-B-C-D-H-M-R-U-V		
09049	A1-A2-B-C-D-H-M-R-U	09112	A1-A2-B-C-D-H-M-R-U	09245	A1-A2-B-C-D-H-M-R-U		
09053	A1-A2-B-C-D-H-M-R-U	09114	A1-A2-B-C-D-H-M-R-U	09250	A1-A2-B-C-D-H-M-R-U		
09054	A1-A2-B-C-D-H-M-R-U	09123	A1-A2-B-C-D-H-M-R-U	09261	A1-A2-B-C-D-F1-H-M-R-U-V		
09055	A1-A2-B-C-D-F-H-M-R-R1-U-V	09126	A1-A2-B-C-D-H-M-P-R	09263	A1-A2-B-C-D-H-M-R-U		
09058	A1-A2-B-C-D-H-M-R-U	09128	A1-A2-B-C-D-H-M-R-U	09264	A1-A2-B-C-D-H-M-R-U		
09059	A1-A2-B-C-D-H-M-R-U	09131	A1-A2-B-C-D-H-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09589	A1-A2-B-V	09715	A1-A2-B-F1-M-R
09338	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09403	A1-A2-B-C-C1-M-R-U	09590	A1-A2-B-V	09716	A1-A2-B-C-M-N-R-V
09339	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-A2-B-C-C1-M-R-U	09591	A1-A2-B-F-F1-R-R1-V	09717	A-A1-A2-B-M-R-V-W
09340	A-A1-A2-B-C1-F-H-R-V	09447	A1-A2-B-C-C1-R-U-V	09593	A1-A2-B-V	09718	A1-A2-B-F-M-N-R-U-V
09343	A-A1-A2-B-C1-F-M-N-V-Z1	09454	A1-A2-B-C-C1-M-R-U-V	09594	A1-A2-B-V	09719	A1-A2-B-C-D-M-R-U-V
09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-A2-B-C-C1-M-R-U	09599	A1-A2-B-F-F1-R-R1-V	09720	A1-A2-B-M-R-U-V
09348	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09461	A1-A2-B-C-C1-M-P-R-U	09602	A1-A2-B-C-F-F1-N-R-U-V	09722	A-A1-A2-B-F-H-N-Q-V-Z-Z1
09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-A2-B-C-C1-R-U	09603	A1-A2-B-C-F-F1-R-U-V	09723	A1-A2-B-M-N-R-U-V-Z1
09353	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-A2-B-C-C1-R-U	09604	A1-A2-B-C-F-F1-P-R-U-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U
09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-A2-B-C-C1-M-R-U	09605	A1-A2-B-C-D-H-M-R-U-V	09726	A1-A2-B-M-N-R-U-V
09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-A2-B-C-C1-R-U	09606	A1-A2-B-C-D-H-M-R-U-V	09727	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-A2-B-C-C1-M-R-U	09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09728	A-A1-A2-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1
09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-A2-B-C-C1-M-R-U	09608	A1-A2-B-C-F-N-U-V	09729	A1-A2-B-C-F-N-R-R1-U-V
09360	A1-A2-B-V	09496	A1-A2-B-C-C1-R-U-V	09609	A1-A2-B-C-F-U	09730	A-A1-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09610	A1-A2-B-C-F-F1-M-R-U-V	09731	A-A1-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09501	A1-A2-B-V	09613	A1-A2-B-C-F-U-V	09732	A1-A2-B-N-V-Z1
09365	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-A2-B-V	09617	A1-A2-B-C-F-U	09733	A1-A2-B-N-V
09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09503	A1-A2-B-V	09620	A1-A2-B-C-F-U	09734	A-A1-A2-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09367	A-A1-A2-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-A2-B-V	09621	A1-A2-B-C-F-U	09735	A1-A2-B-N-V-Z1
09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09505	A1-A2-B-V	09622	A1-A2-B-C-F-U	09736	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09506	A1-A2-B-V	09623	A1-A2-B-C-F-U	09737	A-A1-A2-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1
09370	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09507	A1-A2-B-V	09624	A1-A2-B-C-F-U	09738	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09508	A1-A2-B-V	09625	A1-A2-B-C-F-U	09739	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09509	A1-A2-B-V	09626	A1-A2-B-C-F-U	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1
09374	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09627	A1-A2-B-C-F-U	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1
09378	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09511	A1-A2-B-V	09630	A1-A2-B-C-F-U-V	09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1
09380	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09513	A1-A2-B-F-F1-R-R1-V	09631	A1-A2-B-C-F-U	09744	A-A1-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09517	A1-A2-B-F-F1-R-R1-V	09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1	09745	A-A1-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09383	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09524	A1-A2-B-F-F1-R-R1-V	09636	A1-A2-B-C-F-U	09747	A1-A2-B-F-J-N-U-V-Z1
09384	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09532	A1-A2-B-F-F1-R-R1-V	09642	A1-A2-B-M-N-R-U	09748	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09387	A-A1-A2-B-C1-E2-F-H1-M-R-V	09534	A1-A2-B-F-F1-R-R1-V	09643	A1-A2-B-M-R-U-V	09749	A-A1-A2-B-F-H-N-V-Z1
09393	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09543	A1-A2-B-F-F1-R-R1-V	09645	A1-A2-B-C-F-F1-U	09750	A-A1-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09394	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09545	A1-A2-B-V	09647	A1-A2-B-N-R-U	09751	A1-A2-B-C-D-H-M-R-U
		09549	A1-A2-B-V	09648	A1-A2-B-N-U-V-Z1	09752	A1-A2-B-C-D-H-U
		09554	A1-A2-B-F-F1-R-R1-V	09649	A1-A2-B-N-U-Z1	09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1
		09556	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1
		09557	A1-A2-B-F-F1-R-R1-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U	09769	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
		09564	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-F1-H-U	09777	A-A1-A2-B-C-E1-L-M-N-R
		09565	A1-A2-B-F-F1-R-R1-V	09704	A1-A2-B-C-V-V1		
		09566	A1-A2-B-F-F1-R-R1-V	09705	A1-A2-B-U		
		09567	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V		
		09568	A1-A2-B-V	09707	A1-A2-B-C-J-M-N-R-U-V		
		09569	A1-A2-B-F-F1-R-R1-V	09708	A1-A2-B		
		09570	A1-A2-B-F-F1-R-R1-V	09709	A1-A2-B-F1-H		
		09573	A1-A2-B-F-F1-R-R1-V	09710	A1-A2-B-C-C1-F1-M-N-R-R1-U		
		09574	A1-A2-B-F-F1-R-R1-V	09711	A1-A2-B-F1-N-R-Z1		
		09575	A1-A2-B-F-F1-R-R1-V	09713	A1-A2-B-C-F1-R		
		09576	A1-A2-B-F-F1-R-R1-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U		
		09577	A1-A2-B-V				
		09578	A1-A2-B-F-F1-R-R1-V				
		09579	A1-A2-B-F-F1-R-R1-V				
		09581	A1-A2-B-F-F1-R-R1-V				
		09582	A1-A2-B-F-F1-R-R1-V				
		09586	A1-A2-B-F-F1-R-R1-V				
		09587	A1-A2-B-F-F1-R-R1-V				
		09588	A1-A2-B-V				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09780	A-A1-A2-B-F-H-N-R-V	09839	A-A1-A2-B-U-V-Z1	34011	A1-A2-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96213	A-A1-A2-B-U
09798	A1-A2-B-C-D-H-L-U-V	09840	A-A1-A2-B-V-Z1			96214	A-A1-A2-B-U
09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09841	A-A1-A2-B-N-R-U-Z1	34020	A1-A2-B-J-L-M-N-U-V-Z1	96218	A-A1-A2-B-U
09803	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09842	A-A1-A2-B-M-N-R-Z1	34021	A1-A2-B-J-L-M-N-U-V-Z1	96224	A-A1-A2-B-U
09804	A-A1-A2-B-F-F1-N-R-V-Z1	09844	A-A1-A2-B-C-F-N-U-V-Z1	34022	A1-A2-B-D-F-J-L-M-N-U-V-Z1	96257	A-A1-A2-B-U
09805	A-A1-A2-B-F-F1-R-R1-V-Z1	09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1	34023	A1-A2-B-J-L-M-N-U-V-Z1	96258	A-A1-A2-B-U
09806	A-A1-A2-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1	09846	A-A1-A2-B-B2-C1-F-J-L-N-R-R1-T-V-Z1	34024	A1-A2-B-L-M-N-U-V-Z1	96260	A-A1-A2-B-U
09807	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09848	A-A1-A2-B-F-M-R-V-Z1	34025	A1-A2-B-F-J-L-M-N-U-V-Z1	96262	A-A1-A2-B-U-V
09809	A1-A2-B-V-Z1	09852	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34030	A1-A2-B-J-L-M-N-U-V-Z1	96264	A-A1-A2-B-U
09810	A-A1-A2-B-F-F1-N-R-V-Z1	09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1	34031	A1-A2-B-J-L-M-N-U-V-Z1	96266	A-A1-A2-B-U
09811	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	34032	A1-A2-B-J-L-M-N-T-U-V-Z1	96267	A-A1-A2-B-U-V
09812	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z1	09858	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34033	A1-A2-B-C-F-J-L-M-N-V-Z1	96269	A-A1-A2-B-U
09813	A-A1-A2-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09859	A1-A2-B-C1-F-F1-H1-N-R-R1-V-Z1	34034	A1-A2-B-J-L-M-N-V-Z1	96271	A-A1-A2-B-U
09814	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z1	09865	A-A1-A2-B-V-Z1	34035	A1-A2-B-H-J-L-M-N-U-V-Z1	96275	A-A1-A2-B-V
09815	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09868	A-A1-A2-B-N-U-V-Z1	34036	A1-A2-B-J-L-M-N-U-V-Z1	96276	A-A1-A2-B
09816	A-A1-A2-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09870	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-T-U-U4-V-Z1	34037	A1-A2-B-C-F-H-I-L-M-N-V-Z1	96278	A-A1-A2-B-U
09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09871	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z1	34038	A1-A2-B-L-M-N-U-V-Z1	96283	A-A1-A2-B-U
09818	A-A1-A2-B-C-F-M-V-Z1	09872	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z1	34039	A1-A2-B-J-L-M-N-U-V-Z1	96284	A-A1-A2-B-U-V
09820	A-A1-A2-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	09873	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z1	34041	A1-A2-B-J-L-M-N-T-U-V-Z1	96303	A1-A2-B-H-J-L-M-N-T-W
09821	A-A1-A2-B-F-N-R-V-Z1	09874	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z1	34042	A1-A2-B-D-F-M-N-V-Z1	96306	A1-A2-B-F-F1-F2-H-M-W
09822	A-A1-A2-B-F-R-V-Z1	09875	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z1	34050	A1-A2-B-V	96309	A1-A2-B-M-V-W
09823	A-A1-A2-B-F-R-V-Z1	09876	A-A1-A2-B-C1-E2-F-H1-I-M-N-P-R-R1-T-U-U4-V-Z1	34055	A1-A2-B-J-L-M-N-U-V-Z1	96310	A1-A2-B-M-W
09824	A-A1-A2-B-F-R-V-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1	96319	A1-A2-B-M-W
09825	A-A1-A2-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09890	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34060	A1-A2-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1	96321	A1-A2-B-F-F1-F2-H-M-W
09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	09892	A-A1-A2-B-E2-F-N-R-R1-V-Z1	34071	A1-A2-B-F-I-J-L-M-N-O-U-V-V1-Z1	96322	A1-A2-B-F-F1-F2-H-M-W
09827	A-A1-A2-B-F-F1-N-R-V-Z1	09898	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34078	A1-A2-B-F1-N-V-Z1	96323	A1-A2-B-M-V-W
09828	A1-A2-B-J-L-N-T-V-Z1	34002	A1-A2-B-J-L-N-U-Z1	34090	A1-A2-B-F-F1-R-R1-V	96326	A1-A2-B-M-W
09829	A1-A2-B-C-N-R-V-Z1	34004	A1-A2-B-J-L-N-T-U-V	34091	A1-A2-B-F-F1-R-R1-V	96328	A1-A2-B-M-W
09830	A1-A2-B-C-M-N-R-V-Z1	34006	A-A1-A2-B-C1-F1-N-V-Z1	34092	A1-A2-B-F-F1-R-R1-V	96330	A1-A2-B-M-W
09831	A1-A2-B-F-N-U-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	34093	A1-A2-B-F-F1-R-R1-V	96336	A1-A2-B-M-V-W
09832	A-A1-A2-B-U1-V-Z1	34008	A1-A2-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	34095	A1-A2-B-V	96337	A1-A2-B-M-W
09833	A1-A2-B-U1-V-Z1			34098	A1-A2-B-V	96338	A1-A2-B-M-W
09834	A1-A2-B-F-F1-R-R1-V-Z1			34099	A1-A2-B-V	96339	A1-A2-B-M-V-W
09835	A-A1-A2-B-V-Z1			96201	A-A1-A2-B	96343	A1-A2-B-M-W
09836	A-A1-A2-B-C-F-M-V-Z1			96202	A-A1-A2-B-U	96346	A1-A2-B-F-F1-F2-H-M-V-W
09837	A1-A2-B-V-Z1			96203	A-A1-A2-B	96347	A1-A2-B-F-F1-F2-H-M-W
09838	A1-A2-B-V-Z1			96204	A-A1-A2-B	96348	A1-A2-B-F-F1-F2-H-M-W
				96205	A-A1-A2-B-U	96349	A1-A2-B-F-F1-F2-H-M-W
				96206	A-A1-A2-B-U	96350	A1-A2-B-F-F1-F2-H-M-W
				96207	A-A1-A2-B-V	96351	A1-A2-B-F-F1-F2-H-M-W
				96209	A-A1-A2-B-J-L-N-T-U	96362	A1-A2-B-F-F1-F2-M-W
						96365	A1-A2-B-M-V-W
						96367	A1-A2-B-L-M-W
						96368	A1-A2-B-M-W
						96370	A1-A2-B-F-F1-F2-H-M-W
						96372	A1-A2-B-M-W
						96373	A1-A2-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96374	A1-A2-B-M-W	96532	A-A1-A2-B-H-J-L-M-N-T-U-V	96603	A1-A2-B-V	96665	A1-A2-B-V
96375	A1-A2-B-M-W			96604	A1-A2-B-V	96666	A1-A2-B-V
96376	A1-A2-B-M-W	96534	A-A1-A2-B-F-U	96605	A1-A2-B-V	96667	A1-A2-B-F-F1-R-R1-V
96377	A1-A2-B-M-W	96535	A-A1-A2-B-F-V	96606	A1-A2-B-V	96668	A1-A2-B-F-F1-R-R1-V
96378	A1-A2-B-M-W	96537	A1-A2-B-V	96607	A1-A2-B-V	96669	A1-A2-B-F-F1-R-R1-V
96379	A1-A2-B-M-W	96538	A1-A2-B-V	96608	A1-A2-B-V	96670	A1-A2-B-V
96384	A1-A2-B-M-W	96540	A1-A2-B-V	96609	A1-A2-B-V	96671	A1-A2-B-F-F1-R-R1-V
96386	A1-A2-B-M-W	96541	A1-A2-B-V	96610	A1-A2-B-V	96672	A1-A2-B-F-F1-R-R1-V
96387	A1-A2-B-M-W	96542	A1-A2-B-V	96611	A1-A2-B-V	96673	A1-A2-B-V
96388	A1-A2-B-M-W	96543	A1-A2-B-P-V	96612	A1-A2-B-F-F1-R-R1-V	96674	A1-A2-B-F-F1-R-R1-V
96401	A1-A2-B-F-N-V-Z1	96544	A1-A2-B-F-N-U3-V	96613	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96675	A1-A2-B-F-F1-R-R1-V
96426	A-A1-A2-B-C1-E2-F-H1-M-R-V	96546	A1-A2-B-F-U3			96677	A1-A2-B-F-F1-R-R1-V
96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96548	A-A1-A2-B-H-M-U	96614	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96678	A1-A2-B-F-F1-R-R1-V
96447	A1-A2-B-F-N-U3-V-V1	96549	A-A1-A2-B-H-M-U			96679	A1-A2-B-F-F1-R-R1-V
96501	A-A1-A2-B-N-V	96550	A-A1-A2-B-H-M-U-V	96615	A1-A2-B-F-F1-R-R1-V	96681	A1-A2-B-V
96502	A1-A2-B-F-N-U3-V	96551	A-A1-A2-B-H-M-N-U	96616	A1-A2-B-F-F1-R-R1-V	96682	A1-A2-B-V
96503	A1-A2-B-F-N-U3-V	96552	A1-A2-B	96617	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
96507	A-A1-A2-B-F-V	96553	A-A1-A2-B-F-F1-H-M-U	96619	A1-A2-B-V	96686	A1-A2-B-V
96510	A1-A2-B-I-N-V	96554	A-A1-A2-B-H-M-U	96620	A1-A2-B-F-F1-R-R1-V	96687	A1-A2-B-V
96511	A1-A2-B-I-N-V	96555	A1-A2-B-F-M-V	96621	A1-A2-B-V	96698	A1-A2-B-V
96515	A1-A2-B-D-F-U3	96557	A1-A2-B-F-M-V	96622	A1-A2-B-F-F1-R-R1-V		
96516	A1-A2-B-D-F	96562	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96624	A1-A2-B-F-F1-R-R1-V		
96517	A1-A2-B-F-U3-V	96577	A-A1-A2-B-F-H-M-N-U	96628	A1-A2-B-F-F1-R-R1-V		
96520	A1-A2-B-F-N-U3-V	96578	A1-A2-B-B2-F1-H-J-N-R	96629	A1-A2-B-F-F1-R-R1-V		
96521	A1-A2-B-F-N-U3			96643	A1-A2-B-F-F1-R-R1-V		
96522	A1-A2-B-F-N-U	96595	A1-A2-B-V	96650	A1-A2-B-F-F1-R-R1-V		
96530	A-A1-A2-B-F-F1-H-H1-M-N-U-V	96598	A1-A2-B-N-V	96657	A1-A2-B-F-F1-R-R1-V		
96531	A-A1-A2-B-F-F1-H-M-N-U-V	96599	A1-A2-B-N-V	96660	A1-A2-B-F-F1-R-R1-V		
		96601	A1-A2-B-V	96661	A1-A2-B-F-F1-R-R1-V		
		96602	A1-A2-B-V	96662	A1-A2-B-F-F1-R-R1-V		
				96663	A1-A2-B-F-F1-R-R1-V		
				96664	A1-A2-B-V		

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

A2. APO/FPO/DPO addresses shall not include a city and/or country name.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those available under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

DID YOU KNOW?



**You can call the
Mail Transport
Equipment
Recovery hotline
(866-330-3404)**

**if you see MTE
outside the
postal network.**

July 2012

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Jasmine Brown
Born: 4-19-96
Date Missing: 5-29-12
Missing From: Champaign, IL



Name: Edward Cavin
Born: 2-3-97
Date Missing: 5-14-12
Missing From: Centreville, IL



Name: Katelyn Coulter
Born: 8-25-96
Date Missing: 5-19-12
Missing From: Muscatine, IA



Name: Wendy Diaz
Born: 11-7-06
Date Missing: 4-22-12
Missing From: Dallas, TX



Name: Olivia Jones
Born: 7-29-94
Date Missing: 5-17-12
Missing From: Aurora, IL



Name: Angel Lowry
Born: 5-29-97
Date Missing: 6-4-12
Missing From: Lawton, OK

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

July 2012

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Nicholas Normand
Born: 11-29-94
Date Missing: 6-4-12
Missing From: Largo, FL



Name: Alexis Pachecano
Born: 7-5-10
Date Missing: 5-30-12
Missing From: Pontotoc, MS



Name: Diego Pachecano
Born: 5-28-05
Date Missing: 5-30-12
Missing From: Pontotoc, MS



Name: Jose Pachecano
Born: 7-22-03
Date Missing: 5-30-12
Missing From: Pontotoc, MS



Name: Carlito Paredes
Born: 12-6-06
Date Missing: 5-7-12
Missing From: Pensacola, FL



Name: Ezequiel Paredes
Born: 10-10-07
Date Missing: 5-7-12
Missing From: Pensacola, FL

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TDD 1-800-826-7653**

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July 2012

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Alicia Paul
Born: 11-12-98
Date Missing: 6-5-12
Missing From: Opa-Loca, FL



Name: Rachel Plumley
Born: 10-17-96
Date Missing: 5-22-12
Missing From: Tampa, FL



Name: Yolonda Poe
Born: 5-15-95
Date Missing: 5-29-12
Missing From: Champaign, IL



Name: Alexander Silverstone
Born: 10-23-03
Date Missing: 6-5-12
Missing From: Tulsa, OK



Name: Erick Valdez
Born: 2-18-08
Date Missing: 4-26-12
Missing From: Fontana, CA

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

STRENGTHENING *OUR* FUTURE THROUGH RESPECT AND INCLUSION



The Postal Service is committed to fostering an inclusive workplace where all employees feel valued and respected.

If you have questions or concerns about how you are being treated, contact your supervisor or Human Resources. If you feel this treatment involves illegal behavior, call EEO at: 1-888-EEO-USPS (1-888-336-8777), TTY: 1-888-325-2914.

PLEASE TEAR OUT AND POST ON BULLETIN BOARDS.



**DID YOU
KNOW** 

USPS has
held more than
13,400 “Grow Your
Business Days”
seminars since
April 1, 2011.



Thrift Savings Plan Fact Sheet

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75
2011	2.45	7.89	7.84	2.11	2.11	-3.38	-3.76	-11.81	-12.14

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
2011									
July	0.22	1.59	1.59	-2.04	-2.03	-3.14	-3.23	-1.60	-1.59
Aug	0.19	1.45	1.46	-5.44	-5.43	-8.12	-8.17	-9.03	-9.03
Sept	0.16	0.73	0.73	-7.03	-7.03	-10.73	-10.79	-10.55	-9.53
Oct	0.14	0.11	0.11	10.93	10.93	14.09	14.00	9.48	9.64
Nov	0.14	0.01	-0.09	-0.21	-0.22	-0.51	-0.57	-2.46	-4.85
Dec	0.15	1.01	1.10	1.04	1.02	-0.04	-0.05	-2.03	-0.95
2012									
Jan	0.13	0.88	0.88	4.50	4.48	7.59	7.56	5.36	5.33
Feb	0.12	0.05	-0.02	4.34	4.32	3.99	4.02	5.14	5.74
March	0.14	-0.61	-0.55	3.30	3.29	2.30	2.29	0.13	-0.46
April	0.15	1.12	1.11	-0.62	-0.63	-0.71	-0.73	-1.87	-1.96
May	0.14	0.91	0.90	-5.99	-6.01	-6.91	-6.99	-11.40	-11.48
June	0.11	0.05	0.04	4.13	4.12	3.25	3.16	7.08	7.01
LAST 12 MONTHS	1.81	7.53	7.47	5.55	5.45	-1.54	-2.11	-13.51	-13.83

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for L Funds.

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
2011	2.23	0.41	-0.31	-0.96	
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2011					
July	-0.14	-0.94	-1.25	1.49	-1.75
Aug	-1.10	-3.69	-4.63	-5.37	-6.16
Sept	-1.51	-4.73	-5.92	-6.85	-7.80
Oct	2.31	6.18	7.68	8.83	9.92
Nov	0.02	-0.34	-0.49	-0.62	-0.78
Dec	0.20	0.11	0.09	0.07	-0.01
2012					
Jan	1.18	3.03	3.77	4.34	4.87
Feb	0.98	2.53	3.10	3.54	3.99
Mar	0.54	1.23	1.49	1.68	1.86
Apr	0.01	-0.38	-0.52	-0.63	-0.78
May	-1.38	-4.20	-5.23	-6.00	-6.85
June	1.04	2.72	3.32	3.77	4.27
LAST 12 MONTHS	2.09	0.93	0.51	0.07	-0.76

Publication 52 Revision: Alternative Marking Options for Parcels Containing Hazardous Materials (continued)

343 Flammable and Combustible Liquids (Hazard Class 3)

* * * * *

343.3 Marking and Documentation

[Revise 343.3 by adding a new introductory paragraph as follows:]

Parcels containing mailable flammable or combustible liquids must be marked as follows:

[Reformat the current first two paragraphs of 343.3 as the new items 3a and 3b respectively, and the current last two paragraphs as the new items 3d and 3e respectively, and add a new 3c as follows:]

- c. Optionally, mailable ORM-D material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol “Y” superimposed in the center is used for shipments sent by air transportation. The following also apply:
 1. Markings must be durable, legible, and readily visible.
 2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
 3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
 4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol “Y” must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name “Consumer Commodity” and identification number “ID8000.” Each mailpiece must

also bear an approved DOT Class 9 hazardous material warning label (see Exhibit 325c).

* * * * *

344 Flammable Solids (Hazard Class 4)

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344.3 Packaging, Marking, and Documentation

The following conditions apply:

* * * * *

[Add a new 344.3c as follows:]

- c. Optionally, mailable limited quantity (ORM-D) material may be marked with an approved surface transportation DOT limited quantity square-on-point marking (see Exhibit 325b). Mailable surface shipments bearing the plain square-on-point marking are not required to be marked with the shipping name and identification number. The following also applies:
 1. Markings must be durable, legible, and readily visible.
 2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
 3. The top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background.

* * * * *

345 Oxidizing Substances, Organic Peroxides (Hazard Class 5)

* * * * *

345.3 Packaging, Marking, and Documentation

[Revise 345.3 by adding a new introductory paragraph as follows:]

Parcels containing mailable oxidizing substances or organic peroxides must be marked as follows:

[Reformat the current three paragraphs of 345.3 as the new items 3a through 3c respectively, and add a new 3d as follows:]

- d. Optionally, mailable limited quantity (ORM-D) material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the

square-on-point marking including the symbol “Y” superimposed in the center is used for shipments sent by air transportation. The following also apply:

1. Markings must be durable, legible, and readily visible.
2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol “Y” must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name and identification number, and must also display an approved DOT class 5.1 or 5.2 hazardous material warning label, as appropriate (see Exhibit 325c).

* * * * *

346 Toxic Substances and Infectious Substances (Hazard Class 6)

* * * * *

346.3 Packaging, Marking, Labeling, and Documentation

346.3.1 Division 6.1, Toxic Substances

Mailable toxic substances must be prepared as follows:

* * * * *

[Renumber the current 3.1b as the new 3.1c and add a new 3.1b as follows:]

- b. Optionally, mailable ORM-D material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol “Y” superimposed in the

center is used for shipments sent by air transportation. The following also apply:

1. Markings must be durable, legible, and readily visible.
2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol “Y” must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name “Consumer Commodity” and identification number “ID8000.” Each mailpiece must also bear an approved DOT Class 9 hazardous material warning label (see Exhibit 325c).

* * * * *

348 Corrosives (Hazard Class 8)

* * * * *

348.4 Marking and Documentation

[Revise 348.4 by adding a new introductory paragraph as follows:]

Parcels containing mailable corrosive material must be marked as follows:

[Reformat the current first and second paragraphs 348.4 as the new items 4a and 4b respectively, and add a new 4c as follows:]

- c. Optionally, mailable limited quantity (ORM-D) material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol “Y” superimposed in the center is used for shipments sent by air transportation. The following also apply:

1. Markings must be durable, legible, and readily visible.
2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol "Y" must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name and identification number, and must also display an approved DOT class 8 hazardous material warning label (see Exhibit 325c).

* * * *

349 Miscellaneous Hazardous Materials (Hazard Class 9)

* * * *

349.2 Mailability

* * * *

[Revise the first sentence of 349.2b and add a new second sentence as follows:]

- b. *Domestic Mail.* A miscellaneous hazardous material that can be reclassified as an ORM-D material and renamed as a consumer commodity (ID8000) is permitted. Only UN3077, UN3082, UN3175, UN 3334, and UN3335 class 9 materials are mailable by air transportation; mailpieces including eligible quantities of these materials must be marked with the proper shipping name "Consumer Commodity."****

* * * *

349.4 Marking and Documentation

[Revise 349.4 by adding a new introductory paragraph as follows:]

Parcels containing mailable class 9 material must be marked as follows:

[Reformat the current first two paragraphs of 349.4 as the new items 4a and 4b respectively, and the current last paragraph as the new item 4d, and add a new 4c as follows:]

- c. Optionally, mailable limited quantity (ORM-D) material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol "Y" superimposed in the center is used for shipments sent by air transportation. The following also apply:
 1. Markings must be durable, legible, and readily visible.
 2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
 3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
 4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol "Y" must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air and containing eligible limited quantity material of DOT Classes 2, 3, and 6.1, or eligible hazard class 9 limited quantity material categorized in UN3077, UN3082, UN3175, UN3334, or UN3335, must be marked with the proper shipping name "Consumer Commodity" and identification number "ID8000." Shipments must display an approved DOT Class 9 hazardous material warning label (see Exhibit 325c).

* * * *

7 Air Transportation Requirements

* * * *

72 Hazardous Materials: Air Transportation

* * * *

725 Mailer Responsibility

* * * *

725.2 Warning Labels and Marking Requirements

[Reformat the first paragraph of current 725.2 as the new introductory paragraph and add a new last sentence as follows:]

***The following also apply:

[Reformat the second paragraph of 725.2 as the new 2a, revise the last sentence of the new 2a, and add a new 2b as follows:]

- a. ***Mailable ORM-D materials sent as Standard Mail, Parcel Select, or Package Services must also be marked on the address side as "Surface Only" or "Surface Mail Only."
- b. Optionally, mailable limited quantity or mailable ORM-D material may be marked with an approved DOT limited quantity square-on-point marking (see Exhibit 325b). The plain square-on-point marking is used for shipments sent by surface transportation, and the square-on-point marking including the symbol "Y" superimposed in the center is used for shipments sent by air transportation. The following also apply:

1. Markings must be durable, legible, and readily visible.
2. The marking must be applied on at least one side or one end of the outer packaging. The border forming the square-on-point must be at least 2 mm in width, and the minimum dimension of each side must be 100 mm, unless the package size requires a reduced size marking of no less than 50 mm on each side.
3. For surface transportation, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. Surface shipments containing qualifying ORM-D material bearing the square-on-point limited quantity marking are not required to be marked with the shipping name and identification number.
4. For transportation by aircraft, the top and bottom portions of the square-on-point and the border forming the square-on-point must be black, and the center must be white or of a suitable contrasting background. The symbol "Y" must be black, located in the center of the square-on-point, and clearly visible. Mailpieces intended for transport by air must also be marked with the proper shipping name and identification number, and must also display the appropriate DOT hazardous material warning label (only when required for the hazard class shipped, see Exhibit 325c).

* * * *

Appendix A Hazardous Materials Table: Postal Service Mailability Guide

* * * *

Hazardous Materials Descriptions and Proper Shipping Names (a)	Hazard Class (b)	ID Number (c)	DOT PG (d)	USPS Mailability (e)	Domestic Mail Air (f)	Domestic Mail Surface (g)
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* * * *

[Revise columns e through g for hazardous materials, UN3077 and UN3082 as follows:]

Environmentally hazardous substances, liquid, n.o.s.	9	UN3082	III	Only ORM-D	9C	9C
Environmentally hazardous substances, solid, n.o.s.	9	UN3077	III	Only ORM-D	9C	9C

* * * *

Appendix C USPS Packaging Instructions for Mailable Hazardous Materials

* * * * *

USPS Packaging Instruction 2A (Flammable Gases)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new second bulleted item as follows:]

- Optionally, the address side of the outer packaging may bear an approved DOT limited quantity square-on-point marking (see Exhibit 325c), designating surface transportation, prepared under 342.4c, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 2B (Nonflammable Gases)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 342.4c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packing Instruction 2C (Fire Extinguishers)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 342.4c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packaging Instruction 2D (Foodstuffs and Soap Products)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally, each mailpiece may bear an approved DOT limited quantity square-on-point marking, designating surface transportation, prepared under 342.4c, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 2E (Audible Fire Alarm Systems)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new second bulleted item as follows:]

- Optionally, each mailpiece may bear an approved DOT limited quantity square-on-point marking, designating surface transportation, prepared under 342.4c, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 2F (Biological Products or Medical Preparations)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new second bulleted item as follows:]

- Optionally, each mailpiece may bear an approved DOT limited quantity square-on-point marking, designating surface transportation, prepared under 342.4c, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 3A (Flammable Liquids)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new second bulleted item as follows:]

- Optionally, each mailpiece may bear an approved DOT limited quantity square-on-point marking, designating surface transportation, prepared under 343.3c, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 3B (Combustible Liquids)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 343.3c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packaging Instruction 4A (Flammable Solids)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current first and second bullets, add a new second bulleted item as follows:]

- Optionally, each mailpiece may bear an approved DOT limited quantity square-on-point marking, designating surface transportation, prepared under 344.3d, instead of an ORM-D marking.

* * * * *

USPS Packaging Instruction 5A (Oxidizing Substances, Organic Peroxides)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 345.3d, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packaging Instruction 6A (Toxic Substances)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 346.3.1b, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packaging Instruction 8A (Corrosives)

* * * * *

Required Packaging

Separate packaging requirements apply for liquids and solids.

■ **For Mailable Liquid Corrosives:**

* * * * *

■ **Marking**

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), prepared under 348.4c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

■ **For Mailable Solid Corrosives:**

* * * * *

■ **Marking**

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required for air shipments), pre-

pared under 348.4c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

USPS Packaging Instruction 9C (Miscellaneous Hazardous Materials)

* * * * *

Required Packaging

* * * * *

Marking

* * * * *

[Between the current second and third bullets, add a new third bulleted item as follows:]

- Optionally each mailpiece may bear the appropriate DOT limited quantity square-on-point marking (including the appropriate DOT hazardous material warning label when required), prepared under 349.4c, instead of an ORM-D or ORM-D AIR marking.

* * * * *

We will incorporate these revisions into the online Publication 52, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Product Classification,
Pricing, 7-12-12*

Publication 75, Mover's Guide, News**What's New?**

As of July 1, 2012, any old copies of Publication 75, *Mover's Guide*, must be recycled. The new July–September 2012 issue of *Mover's Guide* has been shipped to all Post Offices. Similar to last quarter's shipment, the total quantity of *Mover's Guide* copies sent to your facility may have been reduced. In an effort to reduce waste and account for more customers submitting change-of-address orders online, fewer *Mover's Guide* copies are needed. There are several things you can do to conserve as well:

- Make sure customers are aware that USPS.com® is the most convenient, safe, and secure way for customers to submit a change-of-address order.
- Encourage carriers to carry ICOA message cards on their routes instead of *Mover's Guide* copies.
- Give *Mover's Guide* copies out to *moving* customers only.

Important Reminders

- Copies of *Mover's Guide* must be kept *behind the counter ONLY*, not in inner or outer lobbies or on clerk counters.
- Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, unopened copy of *Mover's Guide*.
- Provide *no more than three* copies of *Mover's Guide* to each customer.
- *Mover's Guides* are printed and distributed four times a year.

Shipment Information and Inventory Management

Offices will continue to receive copies of *Mover's Guide* in one or two shipments. The first shipments should have arrived at the end of June. The second shipments will arrive 3 to 5 weeks later. Boxes with *pink* stickers are the first shipment for this print run. Boxes with *green* stickers are the second and final shipment for this print run.

To track or find your office's shipment information, go to http://blue.usps.gov/purchase/operations/ops_downloads.htm and click *Mover's Guide* (Pub 75) Distribution for July – September 2012. Use the CTRL+ F Function while the "Fedstrip" Column is highlighted to search for your office.

To request a shipment quantity change, call Imagitas at 800-816-6837.

ICOA Message Card Information

If your Post Office™ has an ICOA message card display, replenishment cards and updated banners will be mailed

with your *Mover's Guide* shipments. *Do not throw the display away.* The display is *required* to be in the lobby and expected to have the ICOA message cards in it at all times.

If any Post Office runs out of ICOA message cards between shipments, use the website at <http://imagitas.com/contact/postal-request-form/> or call 800-816-6837 for replenishment.

— Address Management,
Product Information, 7-12-12

Posters

Correction: Revised Poster 313, Service Performance

The article titled "Revised Poster 313, Service Performance" in *Postal Bulletin* 22340 (6-28-12, page 11) contained an incorrect postal stock number (PSN). The correct information is given below in bold.

PSN: **7690-08-000-4342**

— Channel Marketing and Licensing, Channel Access, 7-12-12

Organization Information

Finance

SOX Compliance

Sarbanes-Oxley Act (SOX) compliance starts with you! The Postal Service's employees are responsible for understanding the controls relevant to their daily job duties in order to be SOX compliant. You can ensure compliance by following established guidance on every transaction to receive an accurate count of revenue collected.

The latest SOX Key Control Guide is online at http://blue.usps.gov/sox/_pdf/Current_Key_Control_Guide.pdf.

The guide details the proper procedure and required documentation for all Post Office™ and branch employees to follow. For example, all supervisors and individuals responsible for stamp accountability need to conduct accountability examinations at the required frequency using appropriate supporting documentation, ensuring independent counts, using proper recording requirements, and retaining count documents. Adhering to this procedure will continue to help prevent the Postal Service™ from losing revenue. The below list outlines the three controls tested regularly at Post Offices and branches:

- Individual Accountability.

- Unit Reserve Count.
- Inventory Self-Service Kiosk (formerly Automated Postal Center Stock).

You can also view links to the Key Control Guide Webinar series, hosted earlier this year by the SOX Program Management Office (PMO), and download the accompanying Q&A document. Access and review the latest webinar and Q&A document at http://blue.usps.gov/sox/field_controls.htm.

To see how your unit is doing, check the SOX Compliance Scorecard, available on the SOX website at http://blue.usps.gov/sox/sox_compliance_scorecard_2012.htm.

With your help and diligence, the Postal Service will continue to be SOX compliant at all Post Offices and branches!

Don't forget — send SOX-related questions to the SOX inbox at SOX@usps.gov.

— SOX Management Controls & Integrations,
Controller, 7-12-12

Fiscal Year 2012 Closing Guidance: Message From the Controller

I ask that each of you continue your efforts to control expenses. It is important that we carry this effort through to the end of the fiscal year by controlling discretionary activity. This does not mean curtailing business, but it does mean making prudent choices by deferring or eliminating noncritical activity, and purchasing goods or services throughout the year, rather than at the end of the fiscal year, simply because there are available budget funds. Please encourage your contractors to bill us in a timely manner for goods received and services rendered, so we can recognize the expense before the end of the fiscal year.

The following instructions will assist you, when appropriate, in helping the Postal Service™ close its financial books in a timely and efficient manner.

Tim O'Reilly
Vice President, Controller

I. Instructions for Fiscal Year 2012 Closing

All organizations are requested to limit their expenditures to essential spending. Accordingly, all vice presidents should review discretionary spending to ensure the Postal Service™ attains its financial target for this fiscal year (FY).

The instructions and reporting dates in this *Postal Bulletin* supplement procedures followed during the normal monthly or quarterly reporting schedule.

II. Fiscal Year

The Postal Service prepares its annual reports on a government FY basis, which comprises 365 days (366 in leap years), always ending on September 30.

III. End of Year Processing Activities and Timelines

Contract Modifications and Requisitions

Capital and Expense requisitions and requests for contract modifications will not be accepted by Supply Management after August 31.

Capital purchase card transactions will be accepted by Supply Management through September 13. **Note:** If the transaction is not processed by the vendor within the Visa monthly cut-off, i.e., September 18, the transaction will be applied to FY 2013.

Also, organizations should limit capital commitments, particularly for Postal Service support equipment, to essential needs.

The schedule for Supply Management processing is as follows:

For requisitions received...	Funds are processed as follows...
On or before August 31, 2012	Supply Management will issue the required contract or modification for Accounting Services, San Mateo to process against FY 2012 funds.
On or after September 1, 2012	Supply Management will issue the required contract or modification for Accounting Services, San Mateo to process against FY 2013 funds.

Requisitions for Contract Actions

FY 2012, Capital and Expense requisitions and requests for contract actions will not be accepted by Supply Management after August 31, 2012.

Requisitions for IT Hardware, Services, Software, and Telecom (Exception)

For FY 2012, Capital and Expense requisition requests for contract actions will not be accepted by Supply Management after August 1, 2012. Any requests received after this date will not be guaranteed for award and delivery by September 30, 2012.

For FY 2013, Capital and Expense requisition requests for contract actions that require a start date of October 1, 2012, will not be accepted by Supply Management after August 1, 2012. Any requests received after this date will not be guaranteed for award by October 1, 2012.

Hardcopy paper commitment documents must be forwarded to Accounting Services, San Mateo no later than Friday, September 14.

Electronic files must be transmitted to Accounting Services as follows:

Send electronic files for...	To...	No later than...
Contract Authoring and Management System (CAMS)	San Mateo	September 29, 2012
Facilities capital commitments and expense payments	St. Louis	September 30, 2012

Appropriate receiving reports or certified invoices for goods and services received by September 30 must be received by Accounting Services, San Mateo no later than Monday, October 1.

1. Expedite processing of receiving reports and certified invoices, as these documents are used to charge expense to the proper FY.
2. Additionally, review contracts to ensure sufficient funds are available by Friday, August 31 to process invoices.
3. Supply Management will process all requisitions for the issuance of contracts against FY 2012 funds according to the following priorities:
Priority 1 — Capital commitment requisitions.
Priority 2 — Expense commitment requisitions.

IV. Accruals

Year-end closing:

1. Goods received and services rendered through September 30, 2012, will no longer be accrued at a finance number level. Only invoices certified and received by San Mateo by Monday, October 1, will be charged to FY 2012.

Headquarters budget coordinators, engineering coordinators, IT coordinators, and the Office of Inspector General will be required to meet with Corporate Financial Reporting to discuss accrual amounts for both capital and expense items. Accruals must meet the minimums of \$20,000 cumulative per finance number, and each invoice must be at least \$5,000.

V. Submission Schedules (Appendix)

The table below describes the schedule for submitting forms by the required submission date.

Form #	Item	Submit by	Submit to	Received by Date
N/A	Back pay awards	All offices	Eagan	31-Jul
PS 7381	Requisition for Supplies, Services, or Equipment	All offices	Supply Management (HQ)	31-Aug
PS 1233	Project Financial Change/Completion Report (To add site prep cost to an existing assets or CIP)	St. Louis	San Mateo	7-Sep
PS 17	Stamp Requisition/Stamp Return	Field offices	SSC/SDO	10-Sep
PS 1839	Payment Record for Carrier Drive Out Agreements	Field offices	Scanning & Imaging Ctr.	10-Sep
PS 1164-A	Claim for Reimbursement for Postal Supervisors (for Employee Business Expenses only)	Field offices	Scanning & Imaging Ctr.	10-Sep
N/A	Email from HQ Asset Mgmt Budget & Cost analyst to add inventory items to fixed assets or CIP	Topeka, KS	San Mateo	10-Sep

Form #	Item	Submit by	Submit to	Received by Date
Form 969	Material Recycling and Disposal (Retirement)	Field Offices	San Mateo	14-Sep
Form 2880	Physical Inventory — Certification/ Adjustments (Retirement or Addition)	Field Offices	San Mateo	14-Sep
N/A	Hardcopy paper commitment documents	Supply Management (HQ)	San Mateo	21-Sep
PS 8232	Payment for Personal Services Contracts	Field offices	Scanning & Imaging Ctr.	17-Sep
N/A	Government Printing Office	Supply Management (HQ)	San Mateo	21-Sep
N/A	All Recognition and Incentive Awards*	All offices	eAwards	20-Sep
Form 8162	Capital Property Record	Field Offices	San Mateo	21-Sep
Spreadsheet Capitalization	Addition, adjustment, add-on etc	Program Managers through HQ Payable	San Mateo	21-Sep
PS 4541	Order-Invoice for Vehicle Repair (commercial work order)	Field offices	Support VMF	21-Sep
Form 4503	Vehicle Delivery Control Sheet	VMF	San Mateo	21-Sep
Form 4587	Request to Repair, Replace, or Dispose of Postal Service-Owned Vehicle	VMF	San Mateo	21-Sep
SF 97	The U.S. Government Certificate of Release of a Motor Vehicle	Field offices	San Mateo	21-Sep
N/A	Gasoline Credit Card (fleet card)	U.S. Bank	San Mateo	29-Sep
N/A	CTEL	Profitline	San Mateo	28-Sep
N/A	eTravel (Approving Official)	All offices	St. Louis	24-Sep
N/A	eTravel (Receipts)	All offices	Back Office	24-Sep
PS 8049	Vehicle Hire Pay Adjustment	Field offices	St. Louis	24-Sep
N/A	Vehicle hire payment certification reports	Field offices	Support VMF	24-Sep
N/A	Tort claims	All offices	Scanning & Imaging Ctr.	24-Sep
PS 1902	Justification for Billing Accounts Receivable (Non-Payroll)	Field offices	San Mateo	21-Sep
PS 8230	Authorization for Payment	All offices	Scanning & Imaging Ctr.	25-Sep
PS 3533	Application for Refund of Fees, Products and Withdrawal of Customer Accounts	Field offices	Scanning & Imaging Ctr.	25-Sep
N/A	Government travel account (GTA)	St. Louis	St. Louis	27-Sep
PS 3637-G	Batch Header for Official Mail (attach supporting documents)	Field offices	Scanning & Imaging Ctr.	28-Sep
N/A	Arbitration — Related Payments	All offices	San Mateo	28-Sep
Form 2146	Employee's Claim for Personal Property	All offices	San Mateo	28-Sep
N/A	Commitments (CAMS) through APEX-CAMS electronic interface	Supply Management (HQ)	San Mateo	29-Sep
N/A	Direct Vendor Delivery (DVD) and eBuy**	Topeka MDC	San Mateo	29-Sep
N/A	Telecommunications Expense Management (TEMA)	Raleigh Network Operations	San Mateo	28-Sep
N/A	eBuy utilities	All offices	eBuy Post/Certify Module	29-Sep
N/A	Material Distribution Management System invoices (MDIMS)	Topeka, KS	San Mateo	29-Sep
N/A	National Customer Management System invoices (NCMS)	Stamp Fulfillment Services	San Mateo	30-Sep
N/A	Program Cost Tracking System invoices (PCTS)	PCTS Systems Administrator	San Mateo	30-Sep
N/A	UTIL — Energy Initiatives	Energy United/NISC	San Mateo	28-Sep
N/A	Inter-Agency Payment and Collection (IPAC) Certified Invoices	Field Offices	San Mateo	27-Sep
N/A	National Transportation Services (NTSP)	Supply Management (HQ)	San Mateo	28-Sep
PS 1129	Cashier Reimbursement Voucher and/ or Accountability Report (Imprest fund)	All offices (Imprest)	San Mateo	28-Sep
N/A	BPA cover sheets	All offices	San Mateo	1-Oct
N/A	Capital and expense receiving report	All offices	San Mateo	1-Oct

Form #	Item	Submit by	Submit to	Received by Date
N/A	Certified Invoices — supplies and services, bulk fuel and oil purchases, motor vehicle parts, nonmetered heating fuel	All offices	San Mateo	1-Oct
N/A	Project facility system	Facilities	St. Louis	29-Sep
N/A	Money order vouchers	Field offices	St. Louis	29-Sep
N/A	National Service Agreement (NSA)–certified invoices	Mgr of Pricing Strategy	San Mateo	1-Oct
N/A	Relocation Management Firm (RMF) accruals	Accounting, (HQ)	Relocation	2-Oct
NA	Solution for Enterprise Asset Management (SEAM)	Topeka, KS	San Mateo	30-Sep
N/A	U.S. Bank Visa accrual	U.S. Bank	San Mateo	1-Oct
N/A	Commercial Bank Reconciliations	U.S. Bank, JP Morgan Chase, and Citibank	Eagan	4-Oct

* Per PMG memo dated July 1, 2011, awards for nonbargaining employees are suspended.

** Do not place orders for DVD or eBuy purchases from September 29 through October 1, 2012, except for critical needs.

Address questions concerning these instructions to the appropriate Accounting Services location or Finance office indicated in the table above.

— Corporate Accounting, Controller, 7-12-12

Human Resources

Office of EEO Compliance and Appeals Launches “Respect in the Workplace” Campaign

On May 15, 2002, Congress enacted the “Notification and Federal Employee Antidiscrimination and Retaliation Act of 2002,” which is now known as the No FEAR Act. Under Section 202 of the Act, all federal agencies, including the Postal Service™, must provide written notification of the rights and protections available to its employees, former employees, and applicants for employment under the Civil Rights Act, Age Discrimination in Employment Act (ADEA), Equal Pay Act (EPA), and Rehabilitation Act.

The Postal Service is committed to providing equal employment opportunity (EEO) for all employees. Awareness is the key to ensuring a workplace free of unlawful and inappropriate conduct. The Postal Service is delivering on its commitment to improve the work environment by providing training to all employees on EEO laws and remedies as required by federal law and regulations.

The Office of EEO Compliance and Appeals has launched a Respect in the Workplace communications campaign “Strengthening OUR Future Through Respect and Inclusion.” This campaign includes seven mandatory service/stand-up talks (see pages 86–92) and a tear-out poster for posting on bulletin boards (see page 71).

The Respect in the Workplace Stand-Up Talk Series includes the following topics: defining respect and respectful behavior, choosing your words carefully, asking questions and providing feedback, gossiping, bullying, and harassment. The talks also describe how an employee can

remedy a situation involving harassment and other forms of illegal discrimination.

Upon conclusion of the series of talks, log in to the Learning Management System (LMS):

- On Blue (<http://blue.usps.gov>), click the *My Work* tab.
- On the left, under “Essential Links,” click *Learning Management System*.
- At the bottom, click *After the Fact (ATF) Training Entry*.
- Enter Course #1820136, the date(s) that you provided the service talks, and the names of the employees that were present.

The talks must be completed and entered into LMS by the end of the fiscal year, September 30, 2012. If you have any questions, contact Tina Davis, EEO ADR Specialist, at 202-268-2929.

Stand-Up Talks: Respect in the Workplace

#1 Being Respectful in the Workplace

Good morning. This is the first in a series of talks to discuss a topic that’s important to the Postal Service and to each of us — respect in our workplace.

I think we can all agree that treating each other with respect is the right thing to do. There’s plenty of evidence that a respectful workplace is both productive and successful. Respect is also important for our business, and

that's another reason we need to have a desirable right work environment.

We work in a very active facility and competitive business. So there will be times when things are said or done we don't like. But if we're going to work in a respectful environment, we have to learn how to deal with those situations or, better yet, keep them from happening.

One of the best ways to respect each other is to simply be considerate. Showing basic courtesy in how we speak to and treat others is important. Courtesy, politeness, and a "thank you" go a long way! That sounds like common sense — and it is. Unfortunately, it's not always common practice.

Another way we can show respect is by listening to each other. Hear people out instead of interrupting. We owe it to each other to listen completely before interrupting with our own opinion.

A respectful workplace is one where people don't insult each other, spread gossip, or put each other down. Try to choose your words — and your tone of voice — carefully. We can help a lot by lowering our voices.

Our jobs put us in constant contact with other people. So we need to be sensitive to their views and opinions. Let people know we welcome their ideas, even when we disagree. Stop and think before we do or say something that might be seen as disrespectful.

I want to finish by talking about what you can do when things don't go as you'd like and you have a problem with a coworker. It could be something that was said, the way it was said, or something that was done. But you're unhappy and feel you were disrespected.

Obviously, it's best if you can work it out peacefully between yourselves. The heat of the moment is usually not the time for that. But after things cool down, it's helpful to sit and talk things through. It's best to address issues as soon as possible rather than letting them escalate into something that causes stress and tension, and disrupts our work.

Sometimes we just need to let people have their say, admit if we were wrong, and move on.

But some problems can't be easily fixed. They may involve illegal behavior such as harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO protected activity. In those cases, it's important you know the rights and remedies available to you.

If you need help resolving an issue of disrespect or harassment, you can contact a supervisor or Human Resources. For issues of illegal harassment, you can also call the EEO number at 888-336-8777 or TTY at 888-325-2914 found on posters in this facility. Call EEO for other issues of illegal discrimination too. In all cases, you can contact the Employee Assistance Program (EAP) at 800-

EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

If you make an EEO complaint about illegal discrimination or harassment by calling the EEO number, you will be required to engage in counseling. If counseling does not resolve your complaint, you will be able to file a formal complaint of discrimination. If you are not satisfied with the Postal Service's resolution of your formal complaint, you will be able to appeal to the Equal Employment Opportunity Commission, appeal to the Merit Systems Protection Board, and/or file a lawsuit against the Postal Service, depending on the nature of your complaint.

In some cases, you are able to file a complaint about illegal discrimination directly with the Merit Systems Protection Board instead of calling the EEO number. When that is possible, the Postal Service will notify you. Also, if you are covered by a collective-bargaining agreement, you can always file a grievance about illegal discrimination or harassment.

If it is determined that you were treated in a way that was against the law, your remedies could include being placed in the position you would have occupied if the discrimination had not occurred, back pay, compensatory damages, and some or all of your attorney's fees. Once again, the exact remedies available to you depend on the nature of your claim.

All of these rights and remedies are explained in Publication 133, *What You Need to Know About EEO*.

The important thing is to settle issues in a way that respects everyone's rights.

There's a famous quote that says: "Courtesy is the shortest distance between two people." We want to keep that distance as short as possible by treating each other with respect.

Thank you.

#2 The Importance of Respect in the Workplace

Good morning. This is the second in a series of talks about Respect in the Workplace. It's a subject that's important to both us and the Postal Service.

I want to talk about what it means to have a respectful workplace, why that's important, and what to do if you feel you haven't received the respect you deserve.

As we discussed last time, we can go a long way toward fostering respect if we show simple courtesy and politeness. Listen without interrupting. Don't spread gossip.

A good general rule is to put yourself in the other person's shoes. If we take a little time to think before we speak or do something, we'll generally make the right choice and show the proper respect to others.

There's no doubt that people find it more pleasant to come to work when they know the atmosphere will be civil. Good working relationships are important because we're together several hours a day in a fast-paced job.

A respectful workplace is also good for our bottom line.

People who study organizations say a respectful working environment — one that lets everybody feel welcome and included — is important to achieving success and staying competitive. We all know the challenges the Postal Service is facing today, so anything that helps us keep our competitive edge is important.

When the working environment is good, there's less stress, less stress-related illness, and less absenteeism.

People who are respected at work are more likely to be committed to their job and their company. That makes them — and us — more productive.

So a few simple things — hearing people out, being courteous — have a positive impact on us and the organization we work for.

Finally, I want to talk again about remedies, because it's important we all understand the options we have when things are said or done that affect us negatively.

We would all agree we don't want small problems to become big ones. So we strongly recommend that people try to work things out between themselves. A lot of problems can be resolved that way — talk about it, then move on. That should be our first option.

But some problems can't be easily fixed. They may involve illegal behavior such as harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity. In those cases, it's important you know the rights and remedies available to you.

If you need help resolving an issue of disrespect or harassment, you can contact a supervisor or Human Resources. For issues of illegal harassment, you also can call the EEO number at 888-336-8777 or TTY at 888-325-2914 found on posters in this facility. Call EEO for other issues of illegal discrimination too. In all cases, you can contact the Employee Assistance Program (EAP) at 800-EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

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tion Board instead of calling the EEO number. When that is possible, the Postal Service will notify you. Also, if you are covered by a collective-bargaining agreement, you can always file a grievance about illegal discrimination or harassment.

If it is determined that you were treated in a way that was against the law, your remedies could include being placed in the position you would have occupied if the discrimination had not occurred, back pay, compensatory damages, and some or all of your attorney's fees. Once again, the exact remedies available to you depend on the nature of your claim.

All of these rights and remedies are explained in Publication 133, *What You Need to Know About EEO*.

The important thing is to settle issues in a way that respects everyone's rights.

These remedies are designed to settle issues in a way that respects everyone's rights and helps us maintain a good working environment.

I hope this information is helpful to understanding what we mean by "respect" and why it's important to us and the Postal Service.

Thank you.

#3 Choosing Your Words Carefully

Good Morning. This is the third in a series of talks discussing Respect in the Workplace. Today we're going to talk about humor and choosing our words carefully.

Most experts agree that humor in the workplace can have beneficial effects. But when and how it's used must be appropriate in nature and shouldn't be offensive to the ordinary or reasonable person. When we use humor appropriately, we do it without hurting others or seriously undermining the workplace culture.

Jokes about race, age, gender, or national origin — to name a few topics — are not appropriate and may lead to harassment claims. Jokes about a person's weight or physical appearance may be illegal in some circumstances, and even when they are not illegal, they are certainly inappropriate. Further, even if the person to whom the joke is told is not offended, other persons overhearing the joke could be.

With that said, humor has the power to bring people together, create a sense of teamwork, and even help contribute to improving our overall workplace. Researchers say humor in the workplace is beneficial because happy employees are more loyal and productive employees. In fact, absenteeism and tardiness rates may decrease as people look forward to coming to work.

You may have heard the old saying, "Laughter is the best medicine." It's true. Laughter releases endorphins, a chemical 10 times more powerful than the pain-relieving

drug morphine, into the body with the same exhilarating effect as doing strenuous exercise. Laughing increases oxygen intake, which replenishes and invigorates cells. It also increases the pain threshold, boosts immunity, and relieves stress.

“Choosing Your Words Carefully” involves every interaction we have. As we discuss the value of humor, we must remember that it’s never appropriate to try to use humor as a mask when we’re upset, angry, or in conflict with someone. Sometimes people try to mask their discontent with humor, but the result is a put-down or a stereotype.

Sharing genuine humor also includes “self-effacing humor,” otherwise known as making fun of ourselves. When we make fun of ourselves, it demonstrates a healthy outlook, showing we don’t take ourselves so seriously. As a result, we’re regarded as more approachable and down to earth. But don’t overdo it. Such humor loses its effectiveness with overuse.

“Choosing our Words Carefully” means every interaction, every time. Whether we’re providing feedback, asking a question, or being the ones receiving feedback and answering a question, we should be aware of how we’re expressing ourselves and the impact we have on others.

Although this talk is about communications, we also want to take this opportunity to reaffirm employees’ rights as discussed in previous talks.

What can you do when things don’t go as you’d like and you have a problem with a coworker? It could be something that was said, the way it was said, or something that was done. But you’re unhappy and feel you were disrespected.

Obviously, it’s best if you can work it out peacefully between yourselves. The heat of the moment is usually not the time for that. But after things cool down, it’s helpful to sit and talk things through. It’s best to address issues as soon as possible rather than letting them escalate into something that causes stress and tension, and disrupts our work.

Sometimes we just need to let people have their say, admit if we were wrong, and move on.

But some problems can’t be easily fixed. They may involve illegal behavior such as harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity. In those cases, it’s important you know the rights and remedies available to you.

If you need help resolving an issue of disrespect or harassment, you can contact a supervisor or Human Resources. For issues of illegal harassment, you can also call the EEO number at 888-336-877 or TTY at 888-325-2914 found on posters in this facility. Call EEO for other

issues of illegal discrimination too. In all cases, if you need support or someone to talk to, you can contact the Employee Assistance Program (EAP) at 800-EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

The important thing is to settle issues in a way that respects everyone’s rights.

So, I’ll leave you with a little workplace humor. How do you know when a supervisor is finished with a service talk? You hear the words, “Thank you for listening, have a good day!”

So...Thank you for listening and have a good day!

#4 Asking Questions and Providing Feedback

Good Morning. This is the fourth in a series of talks discussing Respect in the Workplace. The topics this week are asking questions and providing feedback.

Asking the right questions is a valuable communication skill. It’s been said, “Successful people ask better questions, and as a result, they get better answers.” The same is true for successful organizations.

When you ask a question, try to phrase it so the answer will be constructive. One of the ways to do that is to ask open-ended questions. Open-ended questions — ones that begin with who, what, when, where, why, or how — allow the other person to volunteer information.

If someone feels threatened by your question, they’ll avoid answering it or they likely won’t give you all the information. People won’t talk to you if they think they’ll be embarrassed or harmed by answering your questions.

If you have to ask questions that other people might object to answering, explain how you’ll use their responses or why you need the answers. Giving them the big picture of what you’re trying to do and where you’re going with your questions can alleviate their concerns about your motives.

Feedback is an essential part of keeping a company or organization running efficiently. It’s one of the ways we all communicate.

How feedback is given is important. Poorly given feedback will often affect a person’s performance, as well as create confusion and misunderstanding. To provide effective feedback, it’s important to keep the following points in mind:

- The feedback should be timely. Timely feedback allows everyone involved to solve any problems quickly. If feedback is delayed, the problem can continue to grow, and by the time it’s addressed, it may have grown more complicated or too big to be handled with a simple, informal meeting.

- The feedback should address just the issue being discussed. Don't talk about past conduct or behavior, unless it's relevant.

Feedback is a two-way street. Many view feedback as some sort of dictate from management, a kind of 'the boss says to do this!' It's not. Effective feedback is just another form of communication between managers and employees.

For employees giving feedback to managers, it can be as simple as sharing your thoughts on his or her performance as a manager — as it impacts your duties. Saying something like, "I'd like to be doing a better job than I'm doing now. There are some things that you're doing that make it difficult for me to do my best. Could we talk about it?" opens the door to dialogues and solutions.

Although this talk is about communication, we also want to take this opportunity to reaffirm employees' rights as discussed in our previous talks.

What can you do when things don't go as you'd like and you have a problem with a coworker? It could be something that was said, the way it was said, or something that was done. But you're unhappy and feel you were disrespected.

Obviously, it's best if you can work it out peacefully between yourselves. The heat of the moment is usually not the time for that. But after things cool down, it's helpful to sit and talk things through. It's best to address issues as soon as possible rather than letting them escalate into something that causes stress and tension, and disrupts our work.

Sometimes we just need to let people have their say, admit if we were wrong, and move on.

But some problems can't be easily fixed. They may involve illegal behavior such as harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity. In those cases, it's important you know the rights and remedies available to you.

If you need help resolving an issue of disrespect or harassment, you can contact a supervisor or Human Resources. For issues of illegal harassment, you also can call the EEO number at 888-336-8777 or TTY number at 888-325-2914 found on posters in this facility. Call EEO for other issues of illegal discrimination too. In all cases you can contact the Employee Assistance Program (EAP) at 800-EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

The important thing is to settle issues in a way that respects everyone's rights.

#5 Gossiping in the Workplace

Good Morning. This is the fifth in a series of talks discussing Respect in the Workplace. The topic this week is gossiping in the workplace.

Teddy Roosevelt's daughter Alice is quoted as saying, "If you haven't got anything nice to say about someone — come sit next to me!"

Gossip is something we all encounter. At some point, we've probably all shared a gossipy story with someone, been told a bit of gossip — or been gossiped about. When we think about gossip, we usually think of information that's false, personal, or likely to surprise or shock the person hearing it.

Before you share gossip, ask yourself these questions:

- Do I know all of the facts? You wouldn't want someone talking about you if they didn't know the facts, would you?
- Why am I taking the time to share this — what's in it for me?
- Does gossiping about this topic make me feel better than the person I'm talking about?
- Am I using the gossip to make myself look better — at someone else's expense?

You know the answer. Spreading gossip, especially gossip that is false or to make ourselves feel better or look good, is negative and unfair.

People often confuse gossip with news. If the information is likely to harm someone, it's gossip. If the information is an attempt to help — then it's news.

Research has shown that 20 to 60 percent of daily conversation is gossip-related, with men participating as much or more than women. Sure, men can call it "shooting the breeze" — but it's still gossip. Gossiping may be normal behavior — but it hurts the workplace. When gossiping becomes disruptive, creates tension, spreads false information, or is derogatory, then it's inappropriate for the workplace.

Gossiping about a coworker goes against one of the basic ideas of the Postal Service — creating an inclusive workplace. An inclusive workplace welcomes and celebrates people of all walks of life. Gossiping can cause dissension and division.

Gossiping that is disruptive, creates tension, spreads false information, or is derogatory excludes people and creates an unhealthy work environment.

The Postal Service is committed to an inclusive workplace — a place where anyone can come to work and be treated with dignity and respect.

USPS is an organization filled with people from diverse backgrounds and communities. We value the perspectives

and contributions of people of all ethnic backgrounds and try to incorporate the needs and viewpoints of our diverse communities.

Not all people respond in the same way to messages, so it's important for all of us to communicate in culturally appropriate and sensitive ways.

Gossiping isn't one of those ways.

All employees share the responsibility for maintaining an inclusive workplace. To build mutual respect, we must value the differences and cultures of others. There are no simple answers to the challenges of living in a diverse world, but the Postal Service understands that conflict is natural, and we do our best to effectively anticipate, manage, and resolve it.

If you have questions or concerns about how you're being treated, spoken to, or talked about, contact your supervisor or Human Resources. If you feel it involves illegal behavior like harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity, you can call the EEO number at 888-336-8777 or TTY at 888-325-2914 found on posters in this facility.

In all cases, you also can contact the Employee Assistance Program at 800-EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

And since we started with a quote on gossip, let's finish with one. Will Rogers summed gossip up pretty well when he said, "The only time people dislike gossip — is when you gossip about them!"

#6 Bullying in the Workplace

Good morning. This is the sixth in a series of talks on Respect in the Workplace. The topic this week is bullying in the workplace.

Many of us may have thought bullying ended in the schoolyard, but it's being recognized in the corporate world too. And like any form of disrespect, it's inappropriate in the workplace.

Bullying in the workplace can take many forms. Being yelled at, called names, or made to feel less than others are all forms of bullying. Receiving discipline for trivial matters or based on false allegations on a regular basis is a form of bullying. In addition, constant attempts to undermine your status, value, position, and potential is also bullying. Even being put down or patronized constantly — especially in front of others — is bullying.

There are certain things you have to remember when dealing with a bully in the workplace:

Start to gain control back. Recognize what's happening to you and admit that you're being bullied. There's no shame in it — it's not something you're at fault for! Criticisms from a bully about your work are intended to put you

down and to make you second guess yourself. Don't give in to these fears. If you know you're producing work of a high standard and your manager has no complaints, then don't worry about it.

You're not alone. Bullying in the workplace is common, but it usually consists of mental cruelty more than physical violence. The bully wants the attention or credit you get for the work you are producing. It often happens that the bully will steal your ideas for his/her own. Do not let the bully make you feel shame, guilt or fear. This is what bullies rely on to keep their hold over you. Guilt and fear strategies are the bully's best friend, it's how all abusers silence their victims.

Don't try to handle bullying alone. Bullies pick on those who are afraid to tell others of the problem. It's important to remember there's no shame in asking for help. A bully will try hard to make you feel inadequate and belittle you, making you believe that asking for help and not being able to deal with the problem on your own like an adult is cowardly. Tell a colleague at the very least — or preferably your supervisor, if you can. Bullying is harassment, and the Postal Service won't tolerate harassment.

Take action against the bully. Keep a written account of the bullying incidents. Write in great detail what happened and where, including times and dates, and share this information with your supervisor.

If you need further help resolving a bullying or disrespect issue, contact a supervisor or Human Resources. If you feel it involves illegal behavior such as harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity, you can call the EEO number at 888-336-8777 or TTY at 888-325-2914 found on posters in this facility.

In all cases, you also can contact the Employee Assistance Program at 800-EAP-4-YOU (800-327-4968), TTY at 877-492-7341, or online at www.eap4you.com.

#7 Harassment in the Workplace

Good morning. This is the seventh talk in our series on Respect in the Workplace. This week's topic is harassment in the workplace.

Think of harassment as using words or actions to make the workplace uncomfortable or hostile for a group or an individual.

The Postal Service wants you to know that harassment — sexual or otherwise — and inappropriate sexual conduct will not be tolerated in the workplace. Publication 553, *Employee's Guide to Understanding, Preventing, and Reporting Harassment*, talks about harassment and inappropriate conduct.

This is important because the only way to achieve a workplace free of this behavior is to make sure everyone knows what it is and what to do about it when it happens.

You have to do your part. Become familiar with this guide and report improper behavior.

You can help prevent harassment in the workplace by thinking before you speak. No one wants to be disrespected or disrespectful. Ask yourself, "Will this offend someone?" Keep a G-rated workplace. Not everyone shares your attitudes and comfort levels. Avoid making negative comments about someone.

You would not let a coworker work in an unsafe area or work with unsafe equipment. In the same way, you do not want your coworkers working in an environment that makes them feel unsafe or uncomfortable. Many times harassment in the form of a hostile work environment occurs because employees do not think about how their actions and words affect other coworkers. Think about what you say and do.

If you have questions or concerns about how you're being treated, spoken to, or talked about, contact your supervisor or Human Resources. If you feel it involves illegal behavior like harassment based on race, color, religion, genetic information, national origin, sex, age (40+), physical or mental disability, or retaliation for engaging in prior EEO-protected activity, you can call the EEO number at 888-336-8777 or TTY at 888-325-2914 found on posters in this facility.

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— EEO Compliance and Appeals,
Labor Relations, 7-12-12

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
7/16/12–7/20/12	Ginny's	Standard Catalog	1.2	National	3/5 Digit	Quad Graphics
7/24/12–7/26/12	Costco Connection	Standard A/Flat	2.5	National	3/5 Digit	Segerdahl Graphics
7/25/12–8/03/12	Costco Connection	Standard A/Flat	8.5	National	3/5 Digit	Segerdahl Graphics

— Business Customer Support and Services, Customer and Industry Affairs, 7-12-12

Retail

Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) print run cutoff schedule for fiscal year (FY) 12. Each date has a designation whether it is for the year-round (YR) brochure or the holiday (HOL) brochure. The remaining FY 12 print cycle cut-off dates are as follows:

- August 24, 2012 (HOL).

Starting with the June 25, 2010, print cycle, the English-only brochures have been replaced with bilingual (English and Spanish) brochures. All orders received from SBM sites by June 25 and thereafter will be provided bilingual brochures. There is no change in the price.

To order brochures, submit PS Form 3227-O, *Stamps by Mail Brochure Order Form* (April 2011), to Cyril-Scott Company:

Cyril Scott Company
PO Box 627
Lancaster, OH 43130-0627
Telephone: 800-466-0455
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click *Forms*, and then select the form by number. A copy of this form appears on page 94 in this *Postal Bulletin*.

The cost per unit of 500 is \$12.00. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders (under \$10,000) with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it receives payment. Local eBuy procedures may also apply (refer to local procurement procedures). Cyril-Scott Com-

pany must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

All local Post Offices™ and centralized sites should follow the ordering instructions contained within this article and utilize local funds.

For Orders Exceeding \$10,000

Use eBuy to process both centralized and decentralized brochure orders that exceed \$10,000.00. In the Purchasing Method field, select "Route Req to Supply Mgmt," then in the After Approval Route field, select "Eastern Services CMC (Memphis, TN)." Include completed PS Form 3227-O with imprint information with the eBuy order.

Note: These approved eBuy orders must be received by Supply Management at least 10 days prior to a published run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office until the order has been received. Ensure procedures are in effect locally for proper verification of receipt.

— Retail Access Channels,
Channel Access, 7-12-12

Stamps by Mail® Brochure Order Form

Required Entry →

Order No. (mm-dd-yy-ZIP+ 4®) Example: 12-18-05-22209-6057

You MUST complete ALL fields on this form

To:	STAMPS BY MAIL CYRIL-SCOTT CO PO BOX 627 LANCASTER OH 43130-0627	Office Name	District	Area
		Contact Name		
		Contact Telephone No. (Include area code)		
		Contact Fax No. (Include area code)		
Telephone No.	800-466-0455	Fax No.	740-689-0210	Contact E-mail Address

Quantity

Item	Specify No. of Packs (500 forms per pack)	Unit Cost	Total
PS Form 3227 (Year-Round Version)	_____ @	\$12.00 ea. per pack =	
PS Form 3227 (Holiday), limited offering — Check Postal Bulletin schedule for availability.	_____ @	\$12.00 ea. per pack =	
Total			\$

Ship to (Cannot ship to Post Office™ boxes):

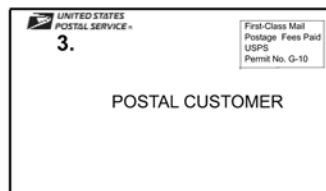
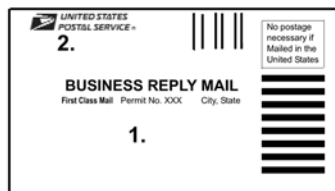
(Number, street, apartment, suite, city, state, ZIP + 4)

Contact Name

Contact Telephone No. (Include area code)

Imprint Information

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)

**1.** Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4)

2 & 3. Return Address (MUST include ZIP + 4)

Payment Information

Orders over \$10,000: Submit this form with an approved eBuy2 to Supply Management. To route the request in eBuy2, click *Route to Supply Management* as the Purchasing Method; then select *Eastern Services CMC* from the menu.

Orders \$10,000 and under: Notify the Cyril-Scott Co. immediately if there are any credit card changes within 30 days after the print cycle cutoff date.

Shipping and Delivery: Orders ship within 35 calendar days after brochures are printed (see brochure print schedule in the first edition of the *Postal Bulletin* printed each month). Delivery time varies depending on the destination.

If shipment is more than 20,000 forms (40 packs), enter finance number to be charged for transportation costs: _____

☐ Visa/IMPAC Card No.: _____

Expiration Date: _____

☐ Check (Include with order)

☐ USPS Money Order (Include with order)

Requestor's Signature

Manager/Supervisor's Signature

Funding/Credit Card Official Signature

Date Signed

Stamp Services

Stamp Announcement 12-42: Flags Of Our Nation: Set 6



© 2010 USPS

On August 16, 2012, in Sacramento, California, at the American Philatelic Society Stamp Show, the Postal Service™ will issue the *Flags of Our Nation: Set 6* stamps (Forever® priced at 45 cents) in 10 designs in a pressure-sensitive adhesive (PSA) coil of 50 stamps (Item 788600).

The stamp will go on sale nationwide August 16, 2012.

With these 10 new stamp designs, the U.S. Postal Service® completes its *Flags of Our Nation* series with stamps that feature the flag of the U.S. Virgin Islands, the state flags of Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, and Wyoming, and the Stars and Stripes. In addition to the flag, each stamp design includes artwork that provides a “snapshot view” — such as an everyday scene or activity, rare wildlife, perhaps, or a stunning vista — of the state or other area represented by the pictured flag. Art director Howard E. Paine collaborated with artist Tom Engeman on the 60 stamps in this series.

Distribution: Item 788600, Flags of Our Nation: Set 6 (Forever priced at 45 cents) PSA Coil of 50 Stamps (Valued at \$22.50)

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA coil stamp. Distributions are rounded up to the nearest master carton size of 800 coils.

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before August 2, 2012.

Additional Supply

Post Offices requiring additional quantities of Item 788600 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*.

Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Flags of Our Nation: Set 6 Stamps

[Information unavailable at time of publication]

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 16, 2012.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at www.usps.com/shop, or by calling 800-782-6724. Cus-

tomers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are four philatelic products available for this stamp issue:

- 788663*, First-Day Cover Set of 10, \$8.90.
- 788667*, First-Day of Sale Set of 10, \$8.90.
- 788668*, Digital Color Postmark Set of 10, \$16.00.
- 788691*, Ceremony Program (random single), \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Flags of Our Nation: Set 6</i>
Item Number:	788600
Denomination & Type of Issue:	First-Class Mail® Forever
Format:	Coil of 50 (10 designs)
Series:	<i>Flags of Our Nation</i>
Issue Date & City:	August 16, 2012, Sacramento, CA 95183 (APS Stamp Show)
Designer:	Howard E. Paine, Delaplane, VA
Art Director:	Howard E. Paine, Delaplane, VA
Artist:	Tom Engeman, Frederick, MD
Engraver:	Southern Graphic, Richmond, VA
Modeler:	Donald Woo
Manufacturing Process:	Gravure
Printer:	American Packaging Corp./SSP
Printed at:	Columbus, WI
Press Type:	Cerutti, 950
Stamps per Coil:	50
Print Quantity:	250 million stamps
Paper Type:	Prephosphored, Type I
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Cyan, Magenta, Yellow, Black, Med. Blue, Dark Blue, Red, Green
Stamp Orientation:	Horizontal
Image Area (w x h):	1.59 x 0.81 in./40.41 x 20.57 mm
Overall Size (w x h):	1.74 x 0.96 in./44.20 x 24.38 mm
Full Pane Size (w x h):	N/A
Plate Size:	760 stamps per revolution
Plate Numbers:	"S" followed by eight (8) single digits
Marginal Markings:	
Front:	Plate numbers every 20 th stamp

— Stamp Services,
Marketing and Sales, 7-12-12

Stamp Announcement 12-43: Edgar Rice Burroughs



© 2011 USPS

On August 17, 2012, in Tarzana, California, the Postal Service™ will issue an *Edgar Rice Burroughs* commemorative stamp (Forever® priced at 45 cents) in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 469800).

The stamp will go on sale nationwide August 17, 2012.

In 1912, Edgar Rice Burroughs published his first story, "Under the Moons of Mars," and his first Tarzan story, "Tarzan of the Apes." The U.S. Postal Service® joins with fans around the world in celebrating the centennial of this cultural phenomenon. The stamp art shows Tarzan clinging to a tree by a vine in his left hand and wielding a weapon in his right. Burroughs appears in profile in the background. The depiction of Tarzan is an interpretation of the character by artist Sterling Hundley. Phil Jordan was the art director.

Distribution: Item 469800, Edgar Rice Burroughs (Forever priced at 45 cents) Commemorative PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA pane stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before August 2, 2012.

Additional Supply

Post Offices requiring additional quantities of Item 469800 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*.

Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Edgar Rice Burroughs Stamp
Tarzana Post Office
5609 Yolanda Avenue
Tarzana, CA 91356-9998

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 17, 2012.

Special Dedication Postmarks

Only the following pictorial postmarks are permitted for the *Edgar Rice Burroughs* stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.

Guidelines for Finalizing Edgar Rice Burroughs Stamp Pictorial Postmark Art



To finalize the *Edgar Rice Burroughs* Station pictorial cancellation art, insert the date and the city, state, and ZIP Code™ of the physical location of your event within the postmark circle. Refer to the unfinished and finished art on this page. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 1/2 inches by 1 inch.

The Postal Service must make all special postmarks known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all special dedication cancellations must be reported to Stamp Services 4 weeks before the events using PS Form 413, *Pictorial Postmark Announcement/Report*. To get a copy of the form, go to <http://blue.usps.gov/formmgmt/forms/ps413.pdf>.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at www.usps.com/shop, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are five philatelic products available for this stamp issue:

- 469861*, First-Day Cover, \$0.89.
- 469865*, Digital Color Postmark, \$1.60.
- 469891*, Ceremony Program, \$6.95.
- 469497*, Panel, \$9.95.
- 469899*, Cancellation Keepsake (DCP w/Pane), \$10.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Edgar Rice Burroughs</i>
Item Number:	469800
Denomination & Type of Issue:	First-Class Mail® Forever Commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	August 17, 2012, Tarzana, CA 91356
Designer:	Phil Jordan, Falls Church, VA
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Artist:	Sterling Hundley, Chesterfield, VA
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Man Roland, 300
Stamps per Pane:	20
Print Quantity:	20 million stamps
Paper Type:	Phosphor Tagged, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Sennett Security Products Finishing, Fredericksburg, VA
Colors:	Black, Cyan, Magenta, Yellow, PMS 4535 (Tan), PMS 012 (Yellow)
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.42 in./21.33 x 36.06 mm
Overall Size (w x h):	0.98 x 1.56 in./24.89 x 39.42 mm
Full Pane Size (w x h):	5.8796 x 7.1468 in./149.35 x 182.52 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"S" followed by six (6) single digits
Marginal Markings:	
Front:	Plate block numbers in four corners of pane
Back:	Verso text • © 2011 USPS • USPS logo • Plate position diagram • Barcode (469800) in lower left and upper right corners of pane • Promotional text • Proprietary notice

— Stamp Services,
Marketing and Sales, 7-12-12

Stamp Announcement 12-44: The War Of 1812: USS Constitution



© 2011 USPS

On August 18, 2012, in Boston, Massachusetts, the Postal Service™ will issue *The War of 1812: USS Constitution* commemorative stamp (Forever® priced at 45 cents) in one design in a pressure-sensitive adhesive (PSA) souvenir sheet of 20 stamps (Item 578400). ***The War of 1812: USS Constitution* \$9.00 souvenir sheet may not be split, and the stamps may not be sold individually.**

The stamp will go on sale nationwide August 18, 2012.

With this 2012 issuance, the U.S. Postal Service® begins a series commemorating the bicentennial of the War of 1812, a two-and-a-half year conflict with Great Britain that many Americans viewed as the nation's "Second War of Independence." The first stamp in this series features a painting of the most famous ship of the war, the *USS Constitution*, by Michele Felice Corné, circa 1803. Greg Breeding served as art director for the project.

Distribution: Item 578400, The War of 1812: USS Constitution (Forever priced at 45 cents) Commemorative PSA Souvenir Sheet of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA pane stamp. Distributions are rounded up to the nearest master carton size of 2,000 panes. The stamp will be issued and sold by the pane (\$9.00).

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm.

SDOs/SDCs must not distribute this commemorative sheet to Post Offices before August 2, 2012.

***The War of 1812: USS Constitution* \$9.00 souvenir sheet may not be split, and the stamps may not be sold individually.**

Additional Supply

Post Offices requiring additional quantities of Item 578400 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*.

Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first -day-of-issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

The War of 1812: USS Constitution Stamp
Postmaster
25 Dorchester Avenue
Boston, MA 02205-9998

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 18, 2012.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at www.usps.com/shop, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are ten philatelic products available for this stamp issue:

- 578461*, First-Day Cover, \$0.89.
- 578462*, Full Pane First Day Cover, \$11.50.

- 578464*, Cancelled Full Pane, \$11.50.
- 578465*, Digital Color Postmark, \$1.60.
- 578484, Uncut Press Sheet, \$45.00.
- 578491*, Ceremony Program, \$6.95.
- 578492*, Stamp Deck Card, \$0.95.
- 578494*, Stamp Deck Card w/DCP (random stamp), \$1.95.
- 578497*, Panel, Set of 2, \$16.95.
- 578499*, Cancellation Keepsake (DCP w/Pane), \$10.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>The War of 1812: USS Constitution</i>
Item Number:	578400
Denomination & Type of Issue:	First-Class Mail® Forever Commemorative
Format:	Souvenir Sheet of 20 (1 design)
Series:	<i>The War of 1812</i>
Issue Date & City:	August 18, 2012, Boston, MA, 02205
Designer:	Greg Breeding, Charlottesville, VA
Art Director:	Greg Breeding, Charlottesville, VA
Typographer:	Greg Breeding, Charlottesville, VA
Existing Art By:	Michele Felice Corné
Engraver:	Trident
Modeler:	Avery Dennison, Designed and Engineered Solutions
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	25 million stamps
Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, 7506 (Tan)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.420 x 1.085 in./36.06 x 27.56 mm
Overall Size (w x h):	1.560 x 1.225 in./39.62 x 31.12 mm
Full Pane Size (w x h):	10.25 x 7.25 in./260.35 x 184.15 mm
Plate Size:	100 stamps per revolution
Plate Numbers:	"V" followed by five (5) single digits
Marginal Markings:	
Front:	Header: "THE WAR OF 1812" • Verso text
Back:	Header: "THE WAR OF 1812" • © 2011 USPS • USPS logo • Plate position diagram • Barcode (578400) in lower left corner of pane • Promotional text • The War of 1812 verso text • Portrait of President James Madison and verso text

— Stamp Services,
Marketing and Sales, 7-12-12

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



June 21, 2012

United States Postal Service
Champions Station
Postmaster
PO Box 524004
Miami, FL 33152-4004



June 27, 2012

United States Postal Service
Hollywood Bowl Station
Marketing
7001 S. Central Avenue
Los Angeles, CA 90052-9998



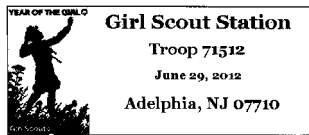
June 29, 2012

Girl Scouts of Historic Georgia
2012 Centennial Camporee Station
Postmaster
2 N. Fahon Street
Savannah, GA 31401-9998



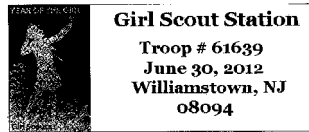
June 29, 2012

United States Postal Service
Girl Scout Station
Postmaster
3219 Dune Road
Avalon, NJ 08202-9998



June 29, 2012

United States Postal Service
 Girl Scout Station
 Postmaster
 16 Wyckoffs Mills Road
 Adelphia, NJ 07710-9998



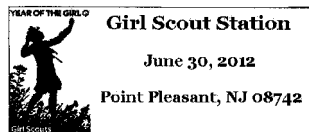
June 30, 2012

United States Postal Service
 Girl Scout Station
 Postmaster
 135 S. Black Horse Pike
 Williamstown, NJ 08094-9998



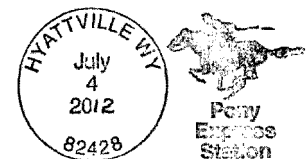
June 30, 2012

United States Postal Service
 Girl Scout Station
 Postmaster
 200 Davistown Road
 Blackwood, NJ 08012-9998



June 30, 2012

United States Postal Service
 Girl Scout Station
 Postmaster
 410 Arnold Avenue
 Point Pleasant, NJ 08742-9998



July 4, 2012

Ten Sleep/Hyattville Lions Club
 Pony Express Station
 Postmaster
 PO Box 9998
 Hyattville, WY 82428-9998



July 6, 2012

Stapleton Centennial Committee
 Centennial Station
 Postmaster
 PO Box 9998
 Stapleton, NE 69163-9998



July 7, 2012

United States Postal Service
 Fillmore Centennial Station
 Postmaster
 202 Central Avenue
 Maddock, ND 58348-9998



July 13, 2012
City of Gering
 Quasquicentennial Station
 Postmaster
 PO Box 9998
 Gering, NE 69341-9998



July 13, 2012
Magdalena Old Timers Association
 Magdalena Old Timers Station
 Postmaster
 PO Box 9998
 Magdalena, NM 87825-9998



July 14, 2012
International Tennis Hall of Fame
 Induction Station
 Postmaster
 320 Thames Street
 Newport, RI 02840



July 14, 2012
Lowell Volunteer Fire Department
 40th Anniversary Station
 Postmaster
 PO Box 9998
 Lowell, WI 53557-9998



July 14, 2012
City of New Germany Quasquicentennial Committee
 Quasquicentennial Station
 Postmaster
 PO Box 9998
 New Germany, MN 55367-9998



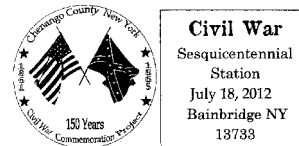
July 14, 2012
United States Postal Service
 Old Home Day Station
 Postmaster
 321 Zoar Road
 Rowe, MA 01367-9998



July 15, 2012
Hummelstown 250th Celebration Committee
 250th Celebration Station
 Postmaster
 448 Walton Avenue
 Hummelstown, PA 17036-9998



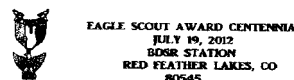
July 17, 2012
Alliance Chamber of Commerce
 Heritage Days Station
 Postmaster
 PO Box 9998
 Alliance, NE 69301-9998



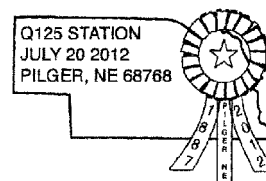
July 18, 2012
Oxford Town/Village Historian
 Sesquicentennial Station
 Postmaster
 17 East Main Street
 Bainbridge, NY 13733-9998



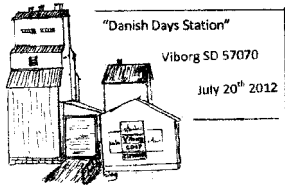
July 18, 2012
United States Postal Service
 Celebrate Scouting Station
 Postmaster
 2 N. Fahm Street
 Savannah, GA 31401-9998



July 19, 2012
Ben Delatour Scout Ranch
 Eagle Scout BDRS Station
 Postmaster
 PO Box 9998
 Red Feather Lakes, CO 80545-9998



July 20, 2012
Pilger Q125 Committee
 Q125 Station
 Postmaster
 PO Box 9998
 Pilger, NE 68768-9998



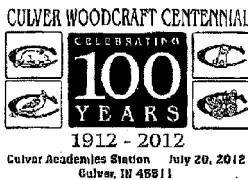
July 20, 2012

Danish Days Committee
 Danish Days Station
 Postmaster
 103 S. Main Street
 Viborg, SD 57070-9998



July 21, 2012

United States Postal Service
 Sioux Center IA Station
 Postmaster
 100 N. Main Avenue
 Sioux Center, IA
 51250-9998



July 20-21, 2012

Culver Academies
 Culver Academies Station
 Postmaster
 115 W. Jefferson Street
 Culver, IN 46511-9998



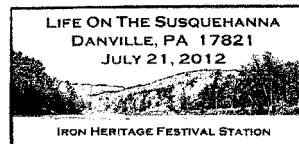
July 21, 2012

United States Postal Service
 Marlette's 150th Celebration
 Station
 Postmaster
 2984 Fenner Street
 Marlette, MI 48453-9998



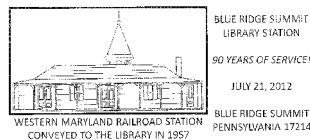
July 20-22, 2012

*Yarmouth Clam Festival/
 Chamber of Commerce*
 Yarmouth Clam Festival
 Station
 Postmaster
 36 Forest Falls Drive
 Yarmouth, ME 04096-9998



July 21, 2012

Iron Heritage Festival
 Iron Heritage Festival
 Station
 Postmaster
 200 Mill Street
 Danville, PA 17821-9998



July 21, 2012

Blue Ridge Summit Library
 Blue Ridge Summit Library
 Station
 Postmaster
 PO Box 9998
 Blue Ridge Summit, PA
 17214-9998



July 21, 2012

United States Postal Service
 Cooperstown Station
 Postmaster
 40 Main Street
 Cooperstown, NY
 13326-9998



July 21, 2012

United States Postal Service
 Fostoria Post Office
 Postmaster
 PO Box 9998
 Fostoria, IA 51340-9998



July 21-22, 2012

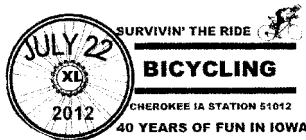
*Community Club of
 Cordova*
 Cordova Station
 Postmaster
 PO Box 9998
 Cordova, NE 68330-9998



July 21–29, 2012
Cheyenne Philatelic Society
 Rodeo Station
 Postmaster
 4800 Converse Avenue
 Cheyenne, WY 82009-9998



July 24, 2012
United States Postal Service
 Webster City IA Station
 Postmaster
 PO Box 9998
 Webster City, IA
 50595-9998



July 22, 2012
United States Postal Service
 Cherokee IA Station
 Postmaster
 410 W. Willow Street
 Cherokee, IA 51012-9998



July 25, 2012
United States Postal Service
 Marshalltown IA Station
 Postmaster
 309 E. Linn Street
 Marshalltown, IA
 50158-9998



July 22, 2012
National Baseball Hall of Fame
 Induction Day Station
 Postmaster
 40 Main Street
 Cooperstown, NY
 13326-9998



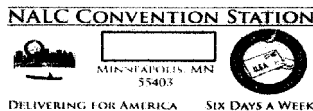
July 25, 2012
Postmark Collectors Club
 Annual Convention Station
 Postmaster
 9998 Academic Avenue
 Point Lookout, MO
 65726-9998



July 23, 2012
United States Postal Service
 Brake at the Lake Station
 Postmaster
 PO Box 9998
 Lake View, IA 51450-9998



July 25, 2012
Pompey's Pillar Historical Association
 Lewis and Clark Station
 Postmaster
 PO Box 9998
 Pompeys Pillar, MT
 59064-9998



July 23–27, 2012
National Association of Letter Carriers
 NALC Convention Station
 Postmaster
 100 S. 1st Street, Room 127
 Minneapolis, MN
 55401-9998

— Stamp Services,
 Government Relations and Public Policy, 7-12-12

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



**Great Film Directors
Commemorative Stamp**
Postmaster
8616 Second Avenue
Silver Spring, MD 20910-9998

July 23, 2012

Digital Color Pictorial



Mail a Smile Stamp
Main Office — Orlando
10401 Post Office Drive
Orlando, FL 32862-9998

August 1, 2012

Black and White Pictorial



Mail a Smile Stamp
Main Office — Orlando
10401 Post Office Drive
Orlando, FL 32862-9998

August 1, 2012

Digital Color Pictorial

Bicycling Stamp
Main Post Office
100 S. First Street, Room 127
Minneapolis, MN 55401-9998

August 7, 2012

Digital Color Pictorial

Celebrate Scouting Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

August 9, 2012

Digital Color Pictorial

Miles Davis/Edith Piaf Stamp
Postmaster
421 Eighth Ave., Rm. 2029B
New York, NY 10199-9998

August 12, 2012

Black and White Pictorial

Miles Davis/Edith Piaf Stamp
Postmaster
421 Eighth Ave., Rm. 2029B
New York, NY 10199-9998

August 12, 2012

Digital Color Pictorial

Major League Baseball All-Stars Stamp
Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp**

Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp**

Postmaster
40 Main Street
Cooperstown, NY 13326-9998

September 20, 2012

Digital Color Pictorial

**Major League Baseball All-Stars Stamp: Joe DiMaggio Stamp**

Deborah Hart
Special Events
380 West 33rd Street, Rm. 4032
New York, NY 10199-9998

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp: Joe DiMaggio Stamp**

Deborah Hart
Special Events
380 West 33rd Street, Rm. 4032
New York, NY 10199-9998

September 21, 2012

Digital Color Pictorial

**Major League Baseball All-Stars Stamp: Larry Doby Stamp**

2200 Orange Avenue, Room 206
Cleveland, OH 44101-9996

September 21, 2012

Black and White Pictorial

**Major League Baseball All-Stars Stamp: Larry Doby Stamp**

2200 Orange Avenue, Room 206
Cleveland, OH 44101-9996

September 21, 2012

Digital Color Pictorial

**Major League Baseball All-Stars****Stamp: Willie Stargell Stamp**

Philatelic Clerk
700 Grant Street, Suite A
Pittsburgh, PA 15219-9998

September 21, 2012

Black and White Pictorial**Major League Baseball All-Stars****Stamp: Willie Stargell Stamp**

Philatelic Clerk
700 Grant Street, Suite A
Pittsburgh, PA 15219-9998

September 21, 2012

Digital Color Pictorial**Major League Baseball All-Stars****Stamp: Ted Williams Stamp**

Retail Department
Greater Boston District
25 Dorchester Avenue, Rm. 3011
Boston, MA 02205-9600

September 21, 2012

Black and White Pictorial**Major League Baseball All-Stars****Stamp: Ted Williams Stamp**

Retail Department
Greater Boston District
25 Dorchester Avenue, Rm. 3011
Boston, MA 02205-9600

September 21, 2012

Digital Color Pictorial**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Innovative Choreographers Stamp**

Los Angeles District
7001 S. Central Avenue
Los Angeles, CA 90052-9998

September 28, 2012

Digital Color Pictorial

**Flags of Our Nation Stamp**

[Address unavailable at time of publication]

October 16, 2012

Black and White Pictorial

**Flags of Our Nation Stamp**

[Address unavailable at time of publication]

October 16, 2012

Digital Color Pictorial

**Edgar Rice Burroughs Stamp**

Tarzana Post Office
5609 Yolanda Avenue
Tarzana, CA 91356-9998

October 17, 2012

Black and White Pictorial

**Edgar Rice Burroughs Stamp**

Tarzana Post Office
5609 Yolanda Avenue
Tarzana, CA 91356-9998

October 17, 2012

Digital Color Pictorial

**The War of 1812: USS Constitution****Stamp**

Postmaster
25 Dorchester Avenue
Boston, MA 02205-9998

October 18, 2012

Black and White Pictorial**The War of 1812: USS Constitution****Stamp**

Postmaster
25 Dorchester Avenue
Boston, MA 02205-9998

October 18, 2012

Digital Color Pictorial

— *Stamp Services, Government Relations and Public Policy, 7-12-12*

Supply Management

Interest Rate on Contract Claims

The Postal Service™ periodically publishes in the *Postal Bulletin* the interest rate payable on a claim decided in a supplier's favor, under the Contract Disputes Act of 1978. This rate also applies for late payments to suppliers under the Prompt Payment Act, as amended.

The interest rate effective for the 6-month period beginning July 1, 2012, and ending December 31, 2012, is 1¼ percent.

— *Supply Management Infrastructure,
Supply Management, 7-12-12*

USPS Headquarters Managers and Field Installation Heads: August 2012 Semi-Annual Capital Property Review

The next Semi-Annual Capital Property Review is scheduled to begin on August 1, 2012; the completion deadline is August 15, 2012. The list of items to be verified by the selected finance numbers will be sent out from National Materials Customer Service by email from "NMCS Autoreply" during the week of August 1, 2012.

The Semi-Annual Capital Property Reviews are a Sarbanes-Oxley Act (SOX) requirement. A list of finance numbers that receive a Semi-Annual Capital Property Certification Report but do not submit the report on time will be provided to senior management.

As needed, the Asset Accountability Service Centers (AASCs) will be contacting Headquarters, area, district, and

local management to verify the points of contact for the upcoming August 2012 Semi-Annual Capital Property Review. Instructions on how to complete the Semi-Annual Capital Property Review will be available via a web link included in the email from NMCS Autoreply. The AASCs are also available to provide support and training upon request. Handbook AS-701, *Material Management*, is under revision; instructions and guidelines provided by the AASCs will supersede Handbook AS-701 where there are conflicts.

— *Asset Management Performance & Accountability,
Supply Management, 7-12-12*



What's New on USPS.com?

Effective April 22, 2012, the Postal Service™ rebranded the Shipping Assistant desktop application as Click-N-Ship® For Business. Along with the rebranding, Click-N-Ship For Business has an improved navigation and a new look and feel. The Postal Service will continue to enhance customer options by expanding the functionality and capabilities of the Click-N-Ship For Business application. These application enhancements will improve the customer experience and increase efficiencies for both domestic and international services while simultaneously building upon the current capabilities available for permit imprint and meter users.

To learn more and download this free desktop software, go to www.usps.com/business/click-n-ship-for-business.htm.

The screenshot displays the 'Click-N-Ship For Business' web application interface for creating a 'Domestic Shipping Label'. The interface is organized into several sections:

- From:** Fields for 'Any Body', 'XXX X ST', 'WASHINGTON, DC 00000', and a 'ZIP Code' dropdown set to '+4'.
- To:** Fields for 'Full Name', 'Company', 'Address 1', 'Address 2', 'City', 'State', 'Phone', 'Email', and 'Customer Ref#'. There are also buttons for 'OPEN ADDRESS BOOK' and 'SAVE TO ADDRESS BOOK'.
- Details:** Includes 'Weight' (LBS, OZ), 'Ship Date' (4/5/2012), 'Ship From ZIP' (20000), 'Service' (Parcel Post®), 'Container' (Select Container), 'Shape' (Rectangular or Non-Rectangular), and dimensions (Length, Width, Height, Girth). A 'HOW TO MEASURE DIMENSIONS' link is provided.
- Options:** Includes 'Delivery Confirmation™' (selected), 'Send Email To Recipient', 'Request Address Service', 'Separate Receipt', 'No Holiday Delivery', 'No Weekend Delivery', and 'Require Signature'.
- Label:** A section for 'Postage' and 'Services' with a 'CALCULATE' button.
- Bottom Bar:** Navigation icons for 'Create Shipments', 'Import Orders', 'Shipping History', 'Return Labels', and 'Track & Confirm Tool'. A footer note states: '©2012 United States Postal Service. All Rights Reserved.'

— Digital Access,
Channel Access, 7-12-12

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January – June 2012

PB 22328 – 22340

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- Counterfeit Canadian Money Order Forms.
- Domestic Orders.
- How to Order the First Day of Issue Digital Color or Traditional Postmarks.
- Invalid Express Mail Corporate Account Numbers.
- Mail Alert.
- Missing Children Posters.
- Missing, Lost, or Stolen Canadian Money Order Forms.
- Missing, Lost, or Stolen U.S. Money Order Forms.
- Overseas Military Mail.
- Pictorial Postmarks Announcement.
- Post Office Changes.
- Stamps by Mail — Brochure Ordering Information.
- Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters.
- Thrift Savings Plan Fact Sheet.
- Toll-Free Number Available to Verify Canadian Money Orders.
- Verifying U.S. Postal Service Money Orders.
- What's New on USPS.com?
- Withholding of Mail Orders.

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