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USPS National Emergency Hotline Is your facility operating? Call 888-363-7462







Cover Story

The New Click-N-Ship Application

The Click-N-Ship[®] application has been redesigned and launched in March on USPS.com[®]. The redesign includes many improvements to enhance the customer's online experience and make printing of shipping labels online easier than ever before.

The new landing page provides easy access to the Shipping Cart, Shipping History, and Address Book. Now customers can create their shipping labels in four easy steps and see where they are in the "print a shipping label" process displayed on the new progress bar.

The redesigned app also features the following:

- New "Ship Again" feature to re-create a label from Shipping History in half the clicks.
- New option to "Save Label as PDF".
- Increased cart capacity from 10 to 20 labels.
- New fast path to Priority Mail Flat Rate[®] Shipping (less clicks).
- Ability to pay for all domestic and international labels in one transaction.
- Re-engineered Shipping History with a default view of past 30 days' labels, and improved search and actions drop-down.
- Increased online refund period from 10 to 30 days.
- New Address Book with increased capacity from 3,000 to 5,000 addresses, which will soon be used across all USPS.com and mobile applications.

As of last fall, customers may also choose PayPal as a payment option for their Click-N-Ship shipping labels. PayPal allows customers to pay without sharing financial information and provides the flexibility to pay using their PayPal account balances, bank accounts, credit cards, or promotional financing. Like credit cards and Bill Me Later, PayPal is a fast and secure way to pay online.

There are more enhancements planned for the Click-N-Ship application to continually improve it and grow our online shipping.

To view videos and learn more about the new Click-N-Ship application, see the Click-N-Ship page on USPS.com at https://www.usps.com/ship/get-to-know-click-n-ship.htm.

Digital Access, Channel Access, 5-17-12

Field Information Kit: Delivery Done Right



USPS[®] is launching Delivery Done Right — the third phase of the Customer Experience Essentials program. It's part of the Delivering a Positive Customer Experience initiative to improve customer service in telephone courtesy, customer retail visits, accurate mail delivery, and business mail entry.

Delivery Done Right emphasizes that all employees are responsible for delivering the mail safely and accurately — and making sure it's scanned when appropriate. "When employees verify the name and address is correct on the mailpiece, the right mail is placed in the right mailbox," said Consumer and Industry Affairs Vice President Maura Robinson.

Customers expect the Postal Service™ will deliver mail correctly, with proper delivery attempts for parcels or mailpieces requiring signatures. And, they expect to be able to track mail as it's scanned during processing.

"When mail is delivered correctly — when delivery is done right — customers have confidence in us," said Robinson. "And, their overall customer experience is a positive one."

Included in this Field Information Kit to support the Delivery Done Right essential is the following:

- A stand-up talk for all employees.
- A poster to be placed in retail unit employee zones (see page 5).
- A video for all employees: http://56.88.100.141/ ipchecker/odrouter.asp?v=DeliveryDoneRight.wmv.

Standup Talk — Delivering a Positive Customer Experience

All of us take pride in giving our customers the quality of service they expect and deserve. Whether it's being courteous on the phone, or being friendly and smiling when we greet them, how we treat our customers helps make sure their experience with the Postal Service remains positive.

Today, we're going to talk about "Delivery Done Right" — our obligation to make sure the mail is delivered to the correct address with proper service.

Customers tell us that "mail delivered to the correct address" is their single most important issue. And yet, misdelivery is the most frequent complaint that USPS receives. How many of you have heard a customer who has just received misdelivered mail say "If I'm getting other people's mail, then where's my mail going?" This is a logical and reasonable question.

Identity theft is one of America's fastest growing crimes. Although identity theft involving the mail accounts for a very small portion of these crimes, our customers are more concerned than ever with the protection of their privacy and their personal information.

We must make proper attempts to deliver parcels and services to our customers. We must accurately scan and obtain signatures when required. Every mailpiece we touch and the services we provide are important to our customers. Maybe it's a contract for a new home, a health insurance payment, or medicine for critical health needs.

All of us have the very important responsibility to provide a final check of our customers' mail before they receive it. Make every proper attempt, including going to the door when appropriate, to make sure each mailpiece and package is safely and accurately delivered.

When you deliver the mail correctly, customers have more confidence in us. And their overall experience with the Postal Service is more positive.

Let's strive to process and deliver each and every article accurately.

Thank you.

Consumer Advocate & Customer Relations,
 Consumer & Industry Affairs, 5-17-12

Delivery Done Right Poster



Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Customer Deposit and Pickup of Domestic Mailpieces Requiring a Customs Declaration Form

Effective May 21 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 608.2.4 and 703.2.3 to include the pickup and deposit options for domestic mailpieces requiring a customs declarations form.

With this update, any domestic mailpiece bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship[®] service, an authorized PC Postage[®] vendor, or the USPS Web Tools[®] system), may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- Through Pickup on Demand[®] service.
- Through Package Pickup service.
- At a Postal Service retail counter.
- Into a Postal Service lobby drop.
- In a collection box.
- At a Contract Postal Unit (CPU).
- At a USPS[®] Approved Shipper location.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

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Basic Standards for All Mailing Services

* * * * * *

Postal Information and Resources

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Domestic Mail

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Customs Form Required

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[Revise 2.4.5 and 2.4.6 to read as follows:]

2.4.5 Items Eligible for Deposit or Pickup

Items under 2.4.1 bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

2.4.6 Items Not Eligible for Deposit or Pickup

Customers must present the following items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed items under 2.4.5 are prohibited. The Postal Service will return these improperly presented items to the sender for proper entry and acceptance:

- a. Any item bearing a customs form and paid with only postage stamps.
- b. Any item bearing a handwritten customs form.
- c. Any item bearing a customs form that was *not* computer-generated.
- d. Any item for which the customs data was not electronically transmitted.

700 Special Standards

703 Nonprofit Standard Mail and Other Unique Eligibility

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2.0 Overseas Military Mail * * * * * 2.3 General Restrictions

[Revise 703.2.3 9 and 2.3.10 to read as follows:]

2.3.9 Items Eligible for Deposit or Pickup

Items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service on usps.com, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

2.3.10 Items Not Eligible for Deposit or Pickup

Customers must present the following items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed under 2.3.9 are prohibited. The Postal Service will return these improperly presented items to the sender for proper entry and acceptance:

 a. Any item bearing a customs form and paid with only postage stamps.

- b. Any item bearing a handwritten customs form.
- c. Any item bearing a customs form that was *not* computer-generated.
- d. Any item for which the customs data was not electronically transmitted.

2.3.11 Items Paid With Methods Other Than Postage Stamps

[Revise the listing in 2.3.11 to read as follows:]

Items paid with online postage, postage meters, or information-based indicia (IBI) weighing less than 16 ounces and not requiring a customs form under 2.3.7 may be deposited by one of the following methods:

- a. In a mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

[Delete 703.2.3.12 and 2.3.13 in their entirety.]

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,Pricing, 5-17-12

DMM Revision: Shipping Assistant Rebranded as Click-N-Ship for Business

Effective June 24, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.18.5.7 to add reference to the new terminology that identifies the Shipping Assistant desktop application as "Click-N-Ship® For Business."

Effective April, 22, 2012, the Shipping Assistant desktop application for creating shipping labels was rebranded under the name of "Click-N-Ship[®] For Business." The DMM is being revised to incorporate the new terminology.

* * * * *

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

700 Special Standards

* * * * * *

705 Advanced Preparation and Special Postage Payment Systems

18.0 Express Mail Open and Distribute and Priority Mail Open and Distribute

18.5 Preparation

18.5.7 Address Label Service Barcode Requirement

[Revise the fifth sentence of the introductory paragraph of 18.5.7 as follows:]

USPS certification is required from the National Customer Support Center (NCSC) for each printer used to print barcoded open and distribute address labels, except for barcodes created using USPS Web Tools or Click-N-Ship For Business.

* * * * *

[Revise 18.5.7b as follows:]

b. Register and download the USPS Click-N-Ship For Business desktop application for Priority Mail Open and Distribute, available at http://www.usps.com/business/click-n-ship-for-business.htm.

* * * * * *

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,
 Pricing, 5-17-12

DMM Revision: Picture Permit Imprint Indicia

Effective June 24, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 604.5 to add picture permit imprint indicia standards allowing customers to include business-related color images, such as corporate logos, company brand, or trademarks in the permit indicia area on full-service IMb™ mailings of automation First-Class Mail® letters and postcards, and full service IMb mailings of Standard Mail® automation letters, for a per-piece fee in addition to postage.

The use of picture permit imprint indicia is designed to improve the effectiveness of a mailpiece by including a business-related color image within the permit imprint indicia. When tested, indicia placed in the in the upper right corner of the mailpiece that contained color images did not impede the Postal Service's ability to obtain the required postage payment information from the permit indicia.

Mailers interested in picture permit imprint indicia may contact *picturepermit@usps.com* by email for more information.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

600 Basic Standards for All Mailing Services

* * * * *

604 Postage Payment Methods

* * * *

5.0 Permit Imprint (Indicia)

5.1 General Standards

5.1.1 Description

[Revise 5.1.1 by adding a new last sentence to read as follows:]

***A picture permit imprint indicia (5.4) may not be used on reply mailpieces.

5.1.4 Permit and Fees

[Revise the text of 5.1.4 as follows:]

A mailer may obtain a permit to use permit imprint indicia by submitting PS Form 3615, *Mailing Permit Application and Customer Profile*, and the applicable fees to the Post Office where mailings are made. Except for mailpieces bearing picture permit imprint indicia (5.4), there are no other fees for the use of permit imprint indicia, but other fees (e.g., an annual presort mailing fee) may be due depending on the class of mail to be prepared.

* * * * *

5.3 Indicia Design, Placement, and Content

* * * * * *

5.3.4 Indicia Placement on Mailpiece

[Revise the second sentence of 5.3.4 and the text of 5.3.4a as follows:]

***The indicia may not be placed below the address or encroach on reserved space (e.g., ACS participant code, delivery point barcode). The indicia can be placed in one of these four positions:

a. Upper right corner of the mailpiece. (Also the recommended location for picture permit imprint indicia.)

* * * * *

[Revise 5.3.4c as follows:]

 Upper right area (not lower than the address area) on an affixed address label or when printed in an address block.

* * * * *

5.3.11 Indicia Formats

[Revise the text of 5.3.11 as follows:]

Unless prepared under 5.3.12 or 5.4, permit imprint indicia on mailpieces must be prepared in one of the formats in Exhibit 5.3.11, as applicable to the price claimed or type of mail. (Not all permissible combinations of content elements are shown.) Specific markings may be required as applicable for the price claimed.

* * * * *

5.3.12 Optional Indicia Format

[Revise the introductory text in 5.3.12 as follows:]

As options to the basic format under 5.3.11, permit imprint indicia may be prepared as picture permit imprint indicia under 5.4 or in other formats subject to these conditions:

* * * * *

[Add new 5.4 as follows:]

5.4 Picture Permit Imprint Indicia

5.4.1 Description

Picture permit imprint indicia may contain business-related color images, such as corporate logos, brand, trademarks, and other pictorial business images. These images are known as picture permit imprints and may be used to pay postage and extra service fees on full-service IMb mailings of First-Class Mail automation letters and postcards, and full-service IMb mailings of Standard Mail automation letters.

5.4.2 Postage and Fees

Picture permit imprint is charged a per piece fee, in addition to the postage applicable for the class of mail. See Notice 123—*Price List*.

5.4.3 Prohibitions

Color images used in picture permit imprint indicia must maintain neutrality on social or political issues in order to avoid the creation of a public forum for the debate or dissemination of political ideas by private parties, and images must also adhere to the following prohibitions:

a. Must not resemble or imitate U.S. postage stamps, postage evidencing system indicia (604.4), postcard postage, Customized Postage, postage printed from USPS Automated Postal Centers (APCs) and USPS Certified 3rd Party Kiosks, precancelled postage stamps, or other postage payment methods.

- b. The color image used in picture permit imprint indicia must not include USPS-registered trademarks or words, symbols, or designs used by the USPS to identify a class of mail, price of postage, or level of service, unless such elements are correctly used for the mailpiece on which they appear and the corresponding postage and fees have been paid.
- Two-toned, black and white images are not permitted.
- d. Only commercial images and/or text are eligible for inclusion. Commercial images and/or text means images and/or text that promote only a product or service available in commerce. Images and/or text that take a position, explicitly or implicitly, on government, public policy, morality, politics, or religion (whether or not they also convey a commercial message) are not eligible for inclusion.
- e. Eligible commercial images and/or text must not: (1) be indecent or obscene; (2) depict violent or sexual material that would be harmful to minors; (3) be unlawful or legally actionable; (4) compete with a Postal Service product or service; or (5) promote alcohol, tobacco, weapons, or gambling.
- f. A picture permit imprint indicia may not be used on reply mailpieces.

5.4.4 Application

An application to use picture permit imprint, PS Form 3615-A, *Application for Picture Permit Imprint*, must be completed and Postal Service authorization must be obtained for each picture permit imprint indicia prior to the acceptance of mailpieces bearing these indicia. Customers must sign an indemnification statement and, upon request, provide valid addressed samples of mailpieces bearing the color images for testing. Contact the manager, Transactions and Correspondence (608.8.1) for more information. Additional information is available at http://www.usps.com/picturepermit.

5.4.5 Picture Permit Imprint Indicia Format

As options to the basic format under 5.3.11, permit imprint indicia may be prepared in picture permit imprint indicia format subject to these conditions:

- a. Printed indicia elements, as required in 5.3.6 through 5.3.9, must be OCR readable (prefer sans serif) and no smaller than 8 point font.
- b. The class of mail must be printed in all capital letters.
- Indicia must not be placed in any location lower than the complete address information. The upper right corner of the mailpiece is the preferred location.
- d. A clear space of at least 1/4 inch must be maintained to the right and above the picture permit imprint indicia.

- e. A clear space of at least 0.050 inch must be maintained to the left and below the picture permit imprint indicia.
- f. Mailpieces bearing picture permit imprint indicia must be presented as full-service automation IMb mailings under 705.24.
- g. All pieces in the mailing must bear a picture permit.
- h. Imprint (i.e., image and text area) dimensions may be between 1.625" to 2.00" in height and between 1.31" to 1.50" in width.
- i. Image dimensions may be between 0.84" to 1.00" in height and between 1.31" to 1.5" in width.

- j. A clear space of 5/32 inch (+/- 1/32 inch) on all sides must be maintained between the color image and indicia text.
- k. Only color images are permitted in image area (two-tone, black and white print is prohibited).

* * * * *

We will incorporate these revisions into the next update of the online DMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,Pricing, 5-17-12

ELM Revision: Recognition and Awards

Effective immediately, the *Employee and Labor Relations Manual* (ELM), subchapter 470, Recognition and Awards, is revised to state that:

- The purchase of any season or partial season sporting and entertainment ticket is prohibited.
- The purchase of any single sporting or entertainment ticket that costs \$50.00 or more must be approved in advance by the Vice President, Controller.

Employee and Labor Relations Manual (ELM)

471.3 Awards

471.31 Cash Awards

[Revise 471.31 to read as follows:]

A cash award is issued in the form of a check by Accounting Services. All cash awards are considered ordinary income and are subject to the following deductions: (a) federal, state, Medicare, and Social Security (if applicable); and (b) involuntary deductions such as child support and tax levies. (Various other payroll deductions are not withheld from the cash award.) Since these payroll deductions are made from cash awards, the net amount of the check will be less than the requested dollar amount.

471.32 Cash Equivalent Awards

[Revise 471.32 to read as follows:]

A cash equivalent award is a product purchased from an authorized Postal Service supplier, which is immediately convertible to cash, such as a gift check. Cash equivalent awards, regardless of value, are considered ordinary income and are subject to income tax. Cash equivalent awards must be reported in eAwards under the award category appropriate for the type of employee and reason for the award. Reporting of cash equivalents should occur in the same pay period in which they are received by the employee, but must occur in the same calendar year to avoid tax reporting discrepancies. Cash equivalent awards are automatically grossed up by eAwards so that the Postal Service assumes the tax liability for the recipient. The additional tax liability is charged to the finance number indicated in eAwards when reported.

471.33 Noncash Tangible Awards

[Revise 471.33 to read as follows:]

471.331 Authorized

Noncash tangible awards authorized by the Postal Service are described below. See 471.332 for noncash tangible awards that are **prohibited.**

- a. Informal Recognition, such as pins, pen and pencil sets, coffee mugs, apparel, plaques, event tickets, etc., valued at less than \$50.
 - 1. Reporting. Individual noncash tangible award items valued at less than \$50 are not normally considered taxable income and are not reported in eAwards. However, management must track all noncash tangible items valued at less than \$50 received by an employee during the calendar year. If the aggregate total of all noncash tangible items valued at less than \$50 received by an employee in a calendar year meets or exceeds \$50, the total amount must be reported in eAwards under the

- appropriate noncash tangible award type for the employee category and reason for the award.
- 2. Event tickets. Tickets to a specific event, game, play, concert, movie, etc., for a definite time and place that cannot be exchanged for another event, time, or place, etc., and are valued at less than \$50 are informal awards and do not constitute reportable income. However, any of the preceding items valued at \$50 or more, or any certificate that can be exchanged or redeemed for a ticket or tickets to an event at the time and place of the recipient's choice, regardless of value, are considered gift certificates and must be reported in eAwards under the appropriate noncash award type (see 471.34).
- b. Formal Noncash Tangible Recognition, such as clothing, event tickets, merchandise, electronics, and other personal property valued at \$50 or more (see 471.332). The market value of formal noncash tangible award items may range from \$50 up to \$3000 depending on the reason for the award (Spot Award, Team Award, Contest Award, etc.). Individual

noncash tangible items valued at \$50 or more are always considered taxable income, and should be reported in eAwards in the same pay period in which they are received under the appropriate noncash award type for the employee category and reason for the award. Reporting must take place in the same calendar year to avoid tax reporting discrepancies. Noncash tangible awards are automatically grossed up by eAwards so that the Postal Service assumes the tax liability for the recipient. The additional tax liability for grossed up awards is charged to the finance number indicated when reported in eAwards.

471.332 Prohibited

The purchase of any season or partial season sporting or entertainment ticket is prohibited. The purchase of any single event ticket (sporting events, movies, and concerts, etc.) that costs \$50.00 or more requires advance approval, in the form of an email or letter, from the Vice President, Controller.

474 Informal Award

474.1 Overview

[Revise 474.1 to read as follows:]

Characteristics of this award are as follows:

Informal All employees and Noncash tangible items, such Immediate supervisor Recognizes a specific action	
	Less than \$50 in
award contractors as plaques, mugs, clothing, or consistent performance or	value
event tickets (for prohibited regular duties in an	
items, see 471.332) exemplary manner.	

474.3 **Description**

[Revise 474.3 to read as follows:]

The Informal Award is a noncash tangible item of less than \$50 in value obtained or purchased locally, such as a plaque, a coffee mug, an article of clothing, tickets to a specific entertainment event, or similar item. (Purchasing and reporting requirements pertaining to event tickets and noncash tangible items less than \$50 in value are set forth in 471.331; prohibited purchases in 471.332.)

474.7 **Documentation**

[Revise 474.7 to read as follows:]

Management must track all informal awards presented to employees. If the aggregate amount of informal awards received by an employee during a calendar year meets or exceeds \$50, the total amount of informal awards must be reported as income in eAwards under the appropriate noncash award category. (See 471.331b for reporting requirements.) The value of informal awards presented to contractors should never meet or exceed \$50 in a calendar year.

We will incorporate these revisions into the next printed

version of the ELM and into the next online update, available on the Postal Service™ PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- On the PolicyNet page, click Manuals.

The direct URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.)

> Compensation, Labor Relations, 5-17-12

IMM Revision: New Destinating Country Listing — Democratic Republic of Timor-Leste (Timor-Leste)

Effective June 24, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) sections 213.5, 243.13, 292.452, 293.452, the Index of Countries and Localities, the Country Price Groups and Weight Limits, and the Individual Country Listings to add a listing for the Democratic Republic of Timor-Leste (Timor-Leste).

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

2 Conditions for Mailing
210 Global Express Guaranteed

* * * * * * *

213 Prices and Postage Payment Methods

213.5 Destinating Countries and Price Groups

Exhibit 213.5 Destinating Countries and Price Groups

[Insert a listing for Timor-Leste to read as follows:]

Country	GXG Price Grou			
*	*	*	*	*
Timor-Leste,	Democratic R	epublic of	6	
*	*	*	*	*

240 First-Class Mail International

* * * * * * *

243 Prices and Postage Payment Methods

243.1 Prices

243.13 Destinating Countries and Price Groups

* * * * *

Exhibit 243.13 First-Class Mail International Price Groups

[Insert a listing for Timor-Leste to read as follows:]

Country				Price Gro	up
	*	*	*	*	*
imor-Le	ste, De	mocratic R	epublic of	6	
	*	*	*	*	*
-					

290		Commercial Services						
	*	*	*	*	*			
292		International P	riority Aiı	mail (IPA) Service			
	*	*	*	*	*			
292.4		Mail Preparation	on					
	*	*	*	*	*			
292.45		Sortation						
	*	*	*	*	*			
292.452		Presorted Mail Label	– Direc	t Country	Bundle			
	*	*	*	*	*			

Exhibit 292.452 IPA Country Price Groups and Foreign Office of Exchange Codes

[Insert a listing for Timor-Leste to read as follows:]

Country Labeling Name		n Office of nge Code	Price	Price Group	
*	*	*	*	*	
imor-Leste, Democratic Republic of	DIL		14		
*	*	*	*	*	

293 International Surface Air Lift (ISAL) Service

293.4 Mail Preparation

293.45 Sortation

293.452 Presorted Mail — Direct Country Bundle Label

Exhibit 293.452 ISAL Country Price Groups and Foreign Office of Exchange Codes

[Insert a listing for Timor-Leste to read as follows:]

Country Labeling Name		n Office of nge Code	Price Group	
*	*	*	*	*
Γimor-Leste,	DIL		14	
emocratic				
Republic of				
*	*	*	*	*

Index of Countries and Localities

* * * * *

[Revise the current listing for "East Timor (Indonesia)" to read "East Timor (Timor-Leste)." In addition, insert a listing for the new country "Timor-Leste."]

* * * * *

Country Price Groups and Weight Limits

[Insert a listing for Timor-Leste to read as follows:]

Country		bal Expi uarante		Express Mail	International	Priority Mail I	nternational ¹	First-Class M	lail Internationa
	Price Gr		lax. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max Wt. ² (ozs./lbs.)
*	*	*	*	*					
Timor-Leste, Democratic Republic of	6	70		n/a	n/a	6	44	6	3.5/4
*	*	*	*	*					

Individual Country Listings

[Insert an individual country listing in alphabetical order for Timor-Leste, Democratic Republic of, to read as follows:]

Timor-Leste, Democratic Republic of

Country Conditions for Mailing

Prohibitions (130)

No list furnished.

Restrictions

No list furnished.

Observations

None

Customs Forms Required (123)

First-Class Mail International items and Priority Mail International Flat Rate Envelopes and Small Flat Rate Priced Boxes:

PS Form 2976 (see 123.61)

Priority Mail International parcels:

PS Form 2976-A inside 2976-E (envelope)

Global Express Guaranteed (210) Price Group 6

Refer to Notice 123, *Price List,* for the applicable retail, commercial base, or commercial plus price.

Weight Limit: 70 lbs.

Insurance (212.5)

Insured Amount not over	Fee	Insured Amount not over	Fee
\$100	No Fee	For document reconstruction insur	ance or
200	\$1.00	non-document insurance coverage	
300	2.00	\$800, add \$1.00 per \$100 or fraction	
400	3.00	up to a maximum of \$2,499 per sh	ipment.
500	4.00		
600	5.00		
700	6.00		
800	7.00	\$2,499 max.	\$24.00

Value Limit (212.1)

The maximum value of a GXG shipment to this country is \$2,499 or a lesser amount if limited by content or value.

Size Limits (211.22)

The surface area of the address side of the item to be mailed must be large enough to completely contain the Global Express Guaranteed Air Waybill/Shipping Invoice (shipping label), postage, endorsement, and any applicable markings. The shipping label is approximately 5.5 inches high and 9.5 inches long.

Maximum length: 46 inches Maximum width: 35 inches Maximum height: 46 inches

Maximum length and girth combined: 108 inches

General Conditions for Mailing

See Publication 141, *Global Express Guaranteed Service Guide*, for information about areas served in the destination country, allowable contents, packaging and labeling requirements, tracking and tracing, service standards, and other conditions for mailing.

Express Mail International (220)

Not Available

Priority Mail International (230) Price Group 6

Refer to Notice 123, *Price List,* for the applicable retail, commercial base, or commercial plus price.

Weight Limit: 44 lbs.

Note: Ordinary Priority Mail International includes indemnity at no cost based on weight. (See 230.)

Priority Mail International - Flat Rate

Flat Rate Envelopes or Small Flat Rate Priced Boxes: The maximum weight is 4 pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Flat Rate Boxes — Medium and Large: The maximum weight is 20 pounds, or the limit set by the individual country, whichever is less. Refer to Notice 123, *Price List*, for the retail, commercial base, or commercial plus price.

Insurance (232.92)

NOT Available

Size Limits (231.22)

Maximum length: 42 inches

Maximum length and girth combined: 79 inches

First-Class Mail International (240) Price Group 6

For the prices and maximum weights for letters, large envelopes (flats), packages (small packets), and postcards, see Notice 123, *Price List*.

Size Limits

Letters: See 241.212 Postcards: See 241.221

Large Envelopes (Flats): See 241.232

Packages (Small Packets): See 241.242 and 241.243

Airmail M-bags (260) — Direct Sack to One Addressee Price Group 6

Refer to Notice 123, *Price List,* for the applicable retail, commercial base, or commercial plus price.

Weight Limit: 66 lbs.

Matter for the Blind (270)

Free when sent as First-Class Mail International, including Priority Mail International Flat Rate Envelopes and Small Flat Rate Priced Boxes. Weight limit: 4 pounds.

Free when sent as Priority Mail International. Weight limit: 15 pounds.

Extra Services

Certificate of Mailing (313)

Individual Pieces	Fee
Individual article (PS Form 3817)	\$1.15
Firm mailing books (PS Form 3877), per article listed (minimum 3)	0.44
Duplicate copy of PS Form 3817 or PS Form 3877 (per page)	1.15

Bulk Quantities	Fee
First 1,000 pieces (or fraction thereof)	\$6.70
Each additional 1,000 pieces (or fraction thereof)	0.80
Duplicate copy of PS Form 3606	1.15

COD and Certified

NOT for International Mail

International Business Reply Service (382)

Fee: Envelopes up to 2 ounces \$1.50; Cards \$1.00

International Postal Money Order (371)

NOT Available

International Reply Coupons (381)

Fee: \$2.20

Registered Mail (330)

Fee: \$11.75

Maximum Indemnity: \$47.33

Available for First-Class Mail International, including postcards and Flat Rate Envelopes and Small Flat Rate Priced Boxes, and matter for the blind or other physically handicapped persons. Not applicable to M-bags.

Restricted Delivery (350)

Fee: \$4.55

Available for Registered Mail with a return receipt.

Endorsements: A remettre en main propre.

Return Receipt (340)

Fee: \$2.35

Available for Registered Mail only.

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,Pricing, 5-17-12

IMM Revision: New — Express Mail International Padded Flat Rate Envelope

Effective June 24, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) section 222.3 to add the Express Mail International® Padded Flat Rate Envelope as another Flat Rate Envelope option in the Express Mail International product category.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

	*	*	*	*	*	
2	Cond	litions for	Mailing			
	*	*	*	*	*	
220	Expre	ess Mail I	nternatio	nal		
	*	*	*	*	*	
222	Eligib	oility				
	*	*	*	*	*	

222.3 Express Mail International Flat Rate Envelopes

[Revise 222.3 in its entirety to read as follows:]

Only USPS-produced Express Mail International Flat Rate Envelopes are eligible for Flat Rate pricing as defined in Exhibit 222.3. The contents must fit securely in the envelope and be confined within the envelope, with the provided adhesive as the means of closure. The envelope flap must be able to close within the prefabricated folds. Tape may be applied to the flap and seams for closure or to reinforce the envelope, provided the design of the envelope is not enlarged by opening the sides of the envelope and taping or reconstructing the envelope in any way. All other Express Mail International standards and customs requirements apply.

Exhibit 222.3 Eligible Express Mail International Flat Rate Envelopes

Item	Size	Item No.
Express Mail International Flat Rate Envelope	12-1/2" x 9-1/2"	EP-13-F
Express Mail International Legal Flat Rate Envelope	15" x 9-1/2"	EP13-L
Express Mail International Padded Flat Rate Envelope	12-1/2" x 9-1/2"	EP13-PE

We will incorporate these revisions these revisions into the next update of the online IMM, which is available via Postal Explorer[®] at http://pe.usps.com.

Product Classification,Pricing, 5-17-12

IMM Revision: Customer Deposit and Pickup of International Mailpieces

Effective May 21, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) parts 215, 225, 235, and 245 to include new pickup and deposit options for Global Express Guaranteed®, Express Mail International®, Priority Mail International®, and First-Class Mail International® services.

With this update, any international mailpiece bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship[®] service, an authorized PC Postage[®] vendor, or the USPS Web Tools[®] system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand® service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.

- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS® Approved Shipper location.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

2 Conditions for Mailing
210 Global Express Guaranteed

* * * * * *

215 Mail Entry and Deposit

* * * * * *

215.2 Place of Mailing

[Revise 215.21 through 215.23 in their entirety to read as follows:]

215.21 Items Eligible for Deposit or Pickup

Global Express Guaranteed items may be deposited through any of the following methods at, through, or offered

by a participating Global Express Guaranteed Post Office facility, provided postage is paid by a method other than the use of postage stamps:

- a. In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

Note: Global Express Guaranteed items weighing 13 ounces or less and bearing only postage stamps may also be deposited through the aforementioned methods.

215.22 Items Not Eligible for Deposit or Pickup

Customers must present Global Express Guaranteed items weighing more than 13 ounces and bearing only postage stamps as postage to an employee at a participating Global Express Guaranteed Post Office facility retail service counter. Deposit and pickup methods listed in 215.21 are prohibited. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

215.23 Items Paid With a Permit Imprint

Mailers who enter volume mailings paid with a permit imprint under 213.8 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.

220 Express Mail International

* * * * *

225 Mail Entry and Deposit

225.1 Place of Mailing

[Revise 225.11 through 225.13 in their entirety to read as follows:]

225.11 Items Eligible for Deposit or Pickup

Express Mail International items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

Note: The following items may also be deposited through the aforementioned methods:

- Express Mail International items weighing 13 ounces or less, bearing only postage stamps, and not requiring a customs form (see the applicable Individual Country Listing).
- Express Mail International items weighing 16 ounces or less, paid with online postage or postage meters or information-based indicia (IBI), and not requiring a customs form (see the applicable Individual Country Listing).

225.12 Items Not Eligible for Deposit or Pickup

Customers must present the following Express Mail International items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in 225.11 are prohibited. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

- a. Any item bearing a customs form and paid with only postage stamps.
- b. Any item bearing a handwritten customs form.
- c. Any item bearing a customs form that was not computer-generated.
- d. Any item for which the customs data was not electronically transmitted.

225.13 Items Paid With a Permit Imprint

Mailers who enter volume mailings paid with a permit imprint under 223.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.

230 Priority Mail International

* * * * *

235 Mail Entry and Deposit

235.1 Place of Mailing

[Revise 235.11 through 235.13 in their entirety to read as follows:]

235.11 Items Eligible for Deposit or Pickup

Priority Mail International items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. Through Pickup on Demand service.
- c. Through Package Pickup service.
- d. At a Postal Service retail counter.
- e. Into a Postal Service lobby drop.
- f. In a collection box.
- g. At a Contract Postal Unit (CPU).
- h. At a USPS Approved Shipper location.

Note: The following items may also be deposited through the aforementioned methods:

- a. Priority Mail International Flat Rate Envelopes weighing 13 ounces or less, bearing only postage stamps, and not requiring a customs form (see 123.6).
- b. Priority Mail International Flat Rate Envelopes weighing 16 ounces or less, paid with online postage or postage meters or information-based indicia (IBI), and not requiring a customs form (see 123.6).

235.12 Items Not Eligible for Deposit or Pickup

Customers must present the following Priority Mail International items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in 235.11 are prohibited. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

- a. Any item bearing a customs form and paid with only postage stamps.
- b. Any item bearing a handwritten customs form.
- c. Any item bearing a customs form that was not computer-generated.
- d. Any item for which the customs data was not electronically transmitted.

235.13 Items Paid With a Permit Imprint

Mailers who enter volume mailings paid with a permit imprint under 233.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.

240 First-Class Mail International

[Revise 245 its entirety to read as follows:]

245 Mail Entry and Deposit

245.1 Place of Mailing

245.11 Items Eligible for Deposit or Pickup

First-Class Mail International items bearing a computergenerated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:

- a. In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location.
- b. At a Postal Service retail counter.
- c. Into a Postal Service lobby drop.
- d. In a collection box.
- e. At a Contract Postal Unit (CPU).
- f. At a USPS Approved Shipper location.

Note: First-Class Mail International letter-size and flat-size items weighing 13 ounces or less and bearing only postage stamps may also be deposited through the aforementioned methods, if the item does not require a customs form.

245.12 Items Not Eligible for Deposit or Pickup

Customers must present the following First-Class Mail International items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in 245.11 are prohibited. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

- a. Any item bearing a customs form and paid with only postage stamps.
- b. Any item bearing a handwritten customs form.
- c. Any item bearing a customs form that was not computer-generated.

 d. Any item for which the customs data was not electronically transmitted.

245.2 Items Paid With a Permit Imprint

Mailers who enter volume mailings paid with a permit imprint under 243.3 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.

* * * * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,Pricing, 5-17-12

IMM Revision: Permit Imprint Indicias

Effective June 24, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) section 152.44 and Exhibit 152.44 to update several permit imprint indicia formats used for international mail. The Postal Service will also revise IMM section 262.5 relevant to permit imprint information

Below is an overview of the revisions to the indicias used with First-Class Mail International[®] service:

- In the first example, the word "PAID" appears after the words "U.S. POSTAGE."
- In the first two examples, the word "INTERNA-TIONAL" appears after the words "FIRST-CLASS MAIL."
- There is an example that includes the words "FIRST-CLASS MAIL" on the top line of the indicia with the words "FIRST-CLASS MAIL INTERNATIONAL" appearing to the left of the indicia.

Below is an overview of other revisions to indicias and indicia options:

■ The revised Exhibit 152.44 includes separate sections for examples of indicias for International Priority AirmailTM (IPA[®]), International Surface Air Lift[®] (ISAL[®]), and M-bag (Airmail, IPA, and ISAL) services. (Previously, such indicias were included with other First-Class Mail International indicias.)

- With the "Official Mail" indicias, the examples indicate that mailers are to use the applicable international mail class either on the first line of the indicia or to the left of the indicia. Also, note that mailers are to use the actual agency name on the second-to-last line.
- We provide authorization for mailers to use the abbreviation "INTL" in place of "INTERNATIONAL" in the indicia formats in Exhibit 152.44.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

		••			
1	Internat	ional Ma	il Service	s	
	*	*	*	*	*
150	Postage	•			
	*	*	*	*	*
152	Paymen	t Method	ls		
	*	*	*	*	*
152.4	Permit I	mprint			

152.44 Required Format

[Just before the last sentence, add a sentence to read as follows:]

The mailer may substitute the abbreviation "INTL" in place of "INTERNATIONAL" in any of the indicia formats in Exhibit 152.44.

[Revise Exhibit 152.44 to appear as follows:]

Global Express Guaranteed

GLOBAL EXPRESS GUARANTEED
U.S. POSTAGE PAID
NEW YORK, NY
PERMIT NO. 1

GLOBAL EXPRESS GUARANTEED U.S. POSTAGE PAID JOHN DOE COMPANY

Express Mail International

EXPRESS MAIL INTERNATIONAL U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

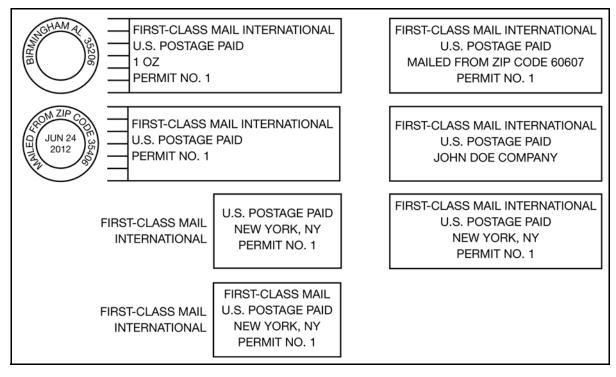
EXPRESS MAIL INTERNATIONAL U.S. POSTAGE PAID JOHN DOE COMPANY

Priority Mail International

PRIORITY MAIL INTERNATIONAL U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

PRIORITY MAIL INTERNATIONAL U.S. POSTAGE PAID JOHN DOE COMPANY

First-Class Mail International



International Priority Airmail (IPA)



INTERNATIONAL PRIORITY AIRMAIL U.S. POSTAGE PAID PERMIT NO. 1

INTERNATIONAL PRIORITY AIRMAIL

U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

INTERNATIONAL PRIORITY AIRMAIL

FIRST-CLASS MAIL U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1 INTERNATIONAL PRIORITY AIRMAIL
U.S. POSTAGE PAID
MAILED FROM ZIP CODE 60607
PERMIT NO. 1

INTERNATIONAL PRIORITY AIRMAIL U.S. POSTAGE PAID JOHN DOE COMPANY

INTERNATIONAL PRIORITY AIRMAIL U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

International Surface Air Lift (ISAL)



INTERNATIONAL SURFACE AIR LIFT U.S. POSTAGE PAID PERMIT NO. 1

INTERNATIONAL SURFACE AIR LIFT

U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

INTERNATIONAL SURFACE AIR LIFT

FIRST-CLASS MAIL U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1 INTERNATIONAL SURFACE AIR LIFT
U.S. POSTAGE PAID
MAILED FROM ZIP CODE 60607
PERMIT NO. 1

INTERNATIONAL SURFACE AIR LIFT U.S. POSTAGE PAID JOHN DOE COMPANY

INTERNATIONAL SURFACE AIR LIFT
U.S. POSTAGE PAID
NEW YORK, NY
PERMIT NO. 1

Airmail M-Bags

AIRMAIL M-BAG U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

AIRMAIL M-BAG U.S. POSTAGE PAID JOHN DOE COMPANY

IPA M-Bags

INTERNATIONAL PRIORITY AIRMAIL M-BAG U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1

INTERNATIONAL PRIORITY AIRMAIL M-BAG U.S. POSTAGE PAID JOHN DOE COMPANY

ISAL M-Bags

INTERNATIONAL SURFACE AIR LIFT M-BAG
U.S. POSTAGE PAID
NEW YORK, NY
PERMIT NO. 1

INTERNATIONAL SURFACE AIR LIFT M-BAG U.S. POSTAGE PAID JOHN DOE COMPANY

Official Mail

[Enter applicable class of mail — see 152.41]
POSTAGE AND FEES PAID
AGENCY NAME
PERMIT NO. G-999

[Enter applicable class of mail — see 152.41]

POSTAGE AND FEES PAID AGENCY NAME PERMIT NO. G-999

2 Conditions for Mailing

* * * * *

260 Direct Sacks of Printed Matter to One Addressee (M-bags)

* * * * * *

262 Postage Prices and Fees

* * * * *

262.5 Stamps, Postage Evidencing Systems, PVI Labels, or Permit Imprint

* * * * *

[In item b after the first sentence, add a new sentence to read as follows:]

b. ***Only the applicable permit imprint formats shown in Exhibit 152.44 are acceptable.***

* * * * *

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at http://pe.usps.com.

- Product Classification, Pricing, 5-17-12

Handbooks

Revised Handbook AS-805-A, Information Resource Certification and Accreditation Process

Effective immediately, Handbook AS-805-A, *Information Resource Certification and Accreditation Process*, is revised. The April 2012 edition has been updated to do the following:

- Clarify the data conversion requirement.
- Add the application characterization template to the summary certification and accreditation template exhibit.
- Clarify the senior managers who can request a recertification.

Handbook AS-805-A is now available on the Postal Service™ PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.

 On the PolicyNet page, click HBKs. (The direct URL for the Postal Service PolicyNet website is http:// blue.usps.gov/cpim.)

The direct URL for Handbook AS-805-A (April 2012) is:

- http://about.usps.com/handbooks/as805a.pdf (PDF version).
- http://about.usps.com/handbooks/as805a/ welcome.htm (HTML 508-compliant version).

Note: Offices should update references/links to Handbook AS-805-A in local documents.

Corporate Information Security,
 Chief Information Officer, 5-17-12

Publications

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective May 17, 2012, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups

[Add the following entries:]

ZIP Code	Fee Group
20061	33
31112	4
34441	35
73960	6

[Revise the following entry:]

ZIP Code	Fee Group
93258W	3

[Delete the following entries:]

ZIP Code	ZIP Code
00906	26543
04492	26562
17767	28805
21088	40046
24012	40145
24217	40845
24250	41333
24829	41464
24831	42742

ZIP Code	ZIP Code
24927	50218
25573	50612
25614	78056
25860	78155
25916	88544
26151	88545
26169	88546

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

- 1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
- 2. Under the Clients/System column, System category, click *Facility Information*.
- 3. View the Fee Group field in the report.

Retail Services,
 Channel Access, 5-17-12

Forms

PS Form 3959, Stamp Stock Transactions and Daily Recap, Automated LiveCycle Form Posted on Postal Forms Intranet

Effective May 17, 2012, the electronic version of PS Form 3959, *Stamp Stock Transactions and Daily Recap*, April 2012 Version, (see pages 24 – 25) is posted on the Postal Forms Intranet Blue Page, and it's available in two formats: Adobe Acrobat PDF and automated Adobe Live-Cycle. Go to http://blue.usps.gov/formmgmt/3999.htm, and scroll down to PS Form 3959.

PS Form 3959 must be used on a daily basis at eMOVES offices to record unit reserve stamp stock activities and a daily recap of all employee stamp credits activities.

Also, PS Form 3958, *Unit Reserve Stamp Stock Transaction Record* (February 2007), will no longer be used at eMOVES offices; therefore PS Form 3958 will be deleted from the Postal Forms Intranet Blue Page.

Revenue and Field Accounting,
 Controller, 5-17-12



Stamp Stock Transactions and Daily Recap

POS IAL SERVICE ®	See instruction	ns on page 2.			Daily Recap
Unit Name:		Unit ID:		Date (MM/DD/YYYY):
	Unit Reser	ve Stamp Sto	ck		
Description	Amount				Total
1. Opening Balance					
Stock received from SDC/SDO (AIC 841)					
Stock received from other office (AIC 841)					
4. Stock received from employee					
5. Stock adjustment overage					
6. Stamp stock revaluation (AIC 844 – Increase)					
		7. Total Receiv	ed (Add lines 1 thr	ough 6.) →	
Description			Shipped		Total
Saleable stock returned to SDC/SDO (AIC 848)					
Stamp stock returned for destruction (AIC 848)					
 Stamp stock shipped to other offices (AIC 848) 					
11. Stamp stock shipped to employee(s)					
12. Stamp stock adjustment shortage					
13. Stamp stock revaluation (AIC 850 – Decrease)					
	14.	Total Reduction	ns (Add lines 8 thro	ugh 13.) →	
			nce (Line 7 minus	line 14.) →	
	Dai	ly Recap			
Individual Employee Credits (List each employee and enter data in the appropriate columns.)	Opening Balance (AIC 840)	Stock Received (AIC 841)	Stock Shipped (AIC 848)	Stamps Sold (AIC 852)	Closing Balance (AIC 853)
16. Total Employee Credits Closing Balance					
Unit Persons Olering Deleg		Accountabili	-		.
Unit Reserve Closing Baland (Must match eMO	ves 1412, AIC 853, Stan				
Name of Supervisor or Designee (Please prin	t First, MI, Last.)	Signature of S	upervisor or Designe	е	

Instructions

Complete this form each business day after creating a "Consolidated Unit 1412."

1. Unit Reserve Stamp Stock:

- a. Enter Opening Balance in Line 1.
- b. Enter amounts received in Lines 2-6.
- c. Add the amounts in Lines 1-6 and enter in Line 7, Total Received.
- d. Enter amounts shipped in Lines 8-13.
- e. Add the amounts in Lines 8-13 and enter in Line 14, Total Reductions.

2. Closing Balance:

- a. Subtract Line 7, Total Received, from Line 14, Total Reductions.
- b. Enter amount in Line 15, Closing Balance.

3. Daily Recap:

- a. List the name of each employee in the Individual Employee Credits column.
- b. For each employee, enter stamp stock credit activities in these columns:
 - Opening Balance.
 - Stock Received.
 - Stock Shipped.
 - Stamps Sold.
 - Closing Balance.
- c. In Line 16, Total Employee Credits, add the totals for each column.

4. Total Unit Accountability:

- a. Add Line 15, Unit Reserve Closing Balance, to Line 16, Total Employee Credits Closing Balance.
- b. Make sure the Total Unit Accountability matches the Consolidated Unit 1412 AIC 853.

Organization Information

Address Management

Post Office Changes

Old/	Finance	ZIP			County/	Station/Branch/		Effective	
New	No.	Code	State	P.O. Name	Parish	Unit	Unit Type	Date	Comments
Old	41-3748	15120	PA	Homestead	Allegheny	Whitaker	Classified	06/06/2011	Classified branch
							Branch		discontinued. Retain
New	41-3748	15120	PA	Homestead	Allegheny	Main Office	Post Office	06/06/2011	ZIP Code™. Use
									Homestead PA
									15120 as last line of
Old	41-4416	17942	DΛ	Landina avilla	0.545	Main Office	Post Office	11/30/2009	address. Post Office™ and ZIP
			PA	Landingville	Schuylkill			,	Code discontinued.
New	41-7512	17972	PA	Schuykill	Schuylkill	Landingville	Place Name	08/04/2011	Establish a place
				Haven					name. Landingville
									PA becomes an
									acceptable last line
									for use with ZIP Code
									17972.
Old	41-9360	18706	PA	Wilkes Barre	Luzerne	Ashley	Classified	07/28/2011	Classified branch
							Branch		discontinued. Retain
New	41-9260	18706	PA	Wilkes Barre	Luzerne	Ashley	Place Name	07/28/2011	ZIP Code. Establish a
									place name.
									Continue to use
									Ashley PA 18706 as last line of address.
Old	41-1160	18407	PA	Carbondale	Lackawanna	Cimpoon	Classified	03/30/2009	Classified branch
Old	41-1160	10407	PA	Carbondale	Lackawanna	Simpson	Branch	03/30/2009	discontinued. Retain
New	41-1160	18407	PA	Carbondale	Lackawanna	Simpson	Place Name	10/31/2009	ZIP Code, Establish a
INEW	41-1100	10407	FA	Carbondale	Lackawaiiia	Simpson	Flace Ivallie	10/31/2009	place name.
									Continue to use
									Simpson PA 18407
									as last line of
									address.

- Address Management, Product Information, 5-17-12

Domestic Products

Picture Permit Imprint Indicia Approved as USPS Offering

USPS[®] has been given the go-ahead from the Postal Regulatory Commission to offer the Picture Permit Imprint Indicia ("Picture Permit") as a permanent offering with fees attached. Details are in the April 27, 2012, Federal Register at www.gpo.gov/fdsys/pkg/FR-2012-04-27/pdf/2012-10014.pdf. Implementation begins June 24, 2012.

Picture Permit allows commercial mailers to include color images such as logos, trademarks, and brand images in the permit imprint indicia area of their mailpieces. This provides immediate recognition of companies' logos, products, promotions, and brands, and boosts the value and visual impact of First-Class Mail[®] and Standard Mail[®] pieces.

Mailers have the option to apply Picture Permit to mailpieces that are being presented as part of a full-service mailing of First-Class Mail letters or postcards and full-service Standard Mail letters. The premium for First-Class Mail letters and postcards will be 1 cent per piece and for Standard Mail letters 2 cents per piece, in addition to postage.

Mailers and mail service providers may apply in advance to take advantage of the offering by the June 24, 2012, implementation date. Approval and sampling can take up to 30–45 days. Picture Permit designs must conform to USPS specifications, and sample mailpieces must be submitted for testing and approval.

Information on applying for Picture Permit, including registration and program requirements, will be posted soon on RIBBS[®] and on *www.usps.com*.

Transactions and Correspondence,
 Domestic Products, 5-17-12

Finance

Household Diary Study

The Postal Service's Household Diary Study (HDS), conducted since 1987, provides information about the contents of the mail sent and received by our customers in U.S. households. The Postal Service™ uses this information to help understand why and how customers use the mail. The results are used to:

- Forecast mail volume.
- Plan marketing strategies.
- Provide information for rate-setting purposes.

The HDS is administered at Headquarters by the Office of Demand Forecasting and Analysis, Finance. NuStats, the HDS survey research firm contractor since July 1999, conducts the interviews and collects and analyzes the HDS data throughout the year.

HDS is a two-stage survey. Stage 1 is the Household Interview. NuStats sends an advance letter, signed by the postmaster general, to a representative sample of U.S. households. This letter emphasizes the importance of the HDS and asks for participation. Sample households are contacted either by telephone or in person and asked about the mail they send and receive, their adoption and use of various communications' technologies, their attitudes about mail service in general, and information relating to their household and personal demographics. Respondent households are recruited to participate in HDS Stage 2.

Stage 2 is the Mail Diary. NuStats asks households that agree to participate in Stage 2 to record information about the mail they send and receive for a 7-day period from Monday to Sunday. Information recorded includes number of mailpieces received and sent, industry mail source, mail

characteristics, and attitudes regarding mail received. As an incentive for HDS Stage 2 participation, households are offered the options of receiving \$30 or a roll of 100 First-Class Mail[®] stamps.

Customers who participate in Stage 2 of the HDS can expect to receive their incentive about 2 months after they return the diary packet to NuStats.

Data gathered in both HDS stages is available in a final report, *The Household Diary Study — Mail Use and Attitudes*. The report is published in hard copy and an electronic file. Order forms for the latest HDS report may be obtained via the Postal Service Internet at www.usps.com/householddiary.

For additional information, contact either of the following individuals:

John Pickett

Telephone: 202-268-2641 Fax: 202-268-6841

e-mail: john.pickett@usps.gov

John Mazzone

Telephone: 202-268-4169 Fax: 202-268-6841

e-mail: john.f.mazzone@usps.gov

Study participants may also contact NuStats directly for help or information at 888-441-8777 or usps@nustats.com.

Office of Demand Forecasting and Analysis,
 Finance, 5-17-12

Fiscal Year 2012 Bank Secrecy Act/Anti-Money Laundering Training

The Fiscal Year (FY) 2012 Bank Secrecy Act/Anti-Money Laundering (BSA/AML) mandatory training course is now available online through the Learning Management System (LMS). All postal employees who sell United States Postal Service[®] financial instruments (postal money orders and Sure Money[®]) and those who supervise them must complete course number 10020301: BSA: Recognize Suspicious Transactions.

This course is approved as one of the FY2012 strategic training initiatives. The field budget allocation included work hours for this course because it falls in the legal or compliance training category. The training must be completed by September 30, 2012.

Background

To combat money laundering in the United States, Congress enacted a series of laws collectively known as the Bank Secrecy Act. The Postal Service™, as a seller of money orders, is specifically named in the Act and must comply with all of the requirements of the law. One of the requirements under the Act is to report suspicious transactions involving Postal Service financial instruments.

The purpose of this training is to help retail associates, Post Office Operations Managers (POOMs), postmasters, relief postmasters, officers-in-charge, station managers, and supervisors recognize potentially suspicious transactions.

Training Methods

The preferred method for taking the course is online through the Learning Management System (LMS) Learning

Portal. Employees who work at offices with a very slow Internet connection may take the course via a CD.

If you are unable to complete the web-based version of the course through the Learning Portal because of a low bandwidth connection, contact your local Learning Development and Diversity staff for a copy of the CD. You can also order a training CD directly through the Topeka Material Distribution Center (MDC) or eBuy2 under the supplier Digital using NSN #6910-15-000-9902. Document the completion of training via the CD in the After-the-Fact (ATF) portal. Do not book into the web-based course described below if using the CD version.

Instructions for Training Completion: Bargaining Unit and EAS Non-Exempt Employees

All employees associated with occupational codes required to take this training will see this course automatically populate in their LMS Learning Portal screens.

To find the course, follow these basic steps:

- Log into the LMS. (Under "Essential Links" on the Blue home page, click Learning Management System. Use your ACE ID and Password. Click the Learning Portal icon.)
- 2. Navigate to the Messages and Notes section.
 - a. Click the Mandatory Courses tab. You will see the BSA: Recognize Suspicious Transaction course listed
 - b. Click the course. The course information populates on the right.
- 3. Click Book this Course.
- 4. Once the course is booked, click Start Now.
- 5. Once the course is completed, your training history automatically lists this training as completed.

Instructions for Training Completion: EAS-Exempt Employees

- Log into the Learning Management System. Under "Essential Links" on the Blue home page, click Learning Management System. Use your ACE ID and Password.
- 2. Click the Learning Portal icon.
- 3. Enter the course number, 10020301, into the Search Term box on the left. Click *Find*.
- 4. The course information automatically populates on the right.
- Scroll to the bottom of the page. Click Book This Course.

- Wait for a confirmation screen confirming your enrollment.
- 7. Click Start Now to begin the course.

Web-based Training

- 1. After completing the web-based training, click Log Off.
- 2. Wait for the Learning Portal to refresh.
- 3. Once the course description page refreshes, you see a note at the top of the course information page that reads "You have already completed and passed this course." The course is no longer listed under My Training Activities.
- The course is now listed within the section Completed Courses.

CD Version — For Offices With Low Connectivity

Follow these steps to receive course credit after the course content has been completed.

- 1. Launch the ATF Portal.
- 2. Click *Find*. Enter the course number 10020301. Click *Find* again.
- Click the gray square on the left of the course name to ensure it is highlighted.
- 4. Click Add.
- 5. Click Create Roster.
- 6. Enter the start date and end date.
- 7. Click Next. Click Find Participant.
- 8. In Participant Search, use the drop-down menu to choose Personnel Number (EID). Enter EID. Click Find.
- 9. Click Add Course Participant in the gray box.
- 10. Change the Pass column from "Not Rated" to "Course Passed." Click Submit.
- 11. The course is added to your training record.

LMS Issues

If you have problems with the LMS, contact your local Learning Development and Diversity (formerly PEDC) staff.

Access

Employees do not need access to the BSA system to take the Suspicious Transaction Training course. Do not request access to the BSA system through eAccess to enroll in the training course.

Pull-Out Information

Fraud

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices.

which must be recycled. Acceptance clerks must not accept Express Mail[®] shipments bearing an invalid EMCA number in the "Payment by Account" or "Agreement Number" section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

30	postal bu	lletin 223	37 (5-17-	12)	Pull-Out Inf							ormation
761328	785564	837120	891495	900057	900118	901321	907806	917589	926100	935262	948702	972936
770019	786122	837154	891929	900059	900127	902265	910271	917669	926202	935277	948746	973111
770053	787175	837166	895348	900060	900129	906491	911030	917711	926210	937643	948748	980790
770068	787182	837193	895934	900061	900132	906506	913163	917902	926413	937727	949553	981737
770397	787515	840016	900006	900068	900143	906542	913646	917907	927283	940256	949597	981916
770501	799300	840058	900013	900069	900145	906800	915094	918013	928113	940373	953367	982613
770881	802052	840254	900015	900070	900148	906802	915321	918536	930079	940519	954711	982705
770920	802096	841093	900019	900072	900150	906932	915627	918608	931076	941013	958210	992356
770927	802451	841265	900027	900076	900154	907097	917408	918720	931119	941024	958901	
771037	803118	841303	900030	900079	900163	907168	917419	918746	931197	941310	967284	
771661	809232	841316	900041	900082	900185	907368	917420	920214	933004	941668	968171	
771931	813240	841321	900043	900086	900189	907388	917425	921014	933096	945763	968881	
774006	815005	841343	900048	900091	900227	907556	917436	921131	933310	946257	968941	
775029	816129	841620	900054	900097	900548	907589	917505	921599	933319	947086	969155	
775372	820826	844220	900055	900098	901030	907615	917564	922068	935101	947101	970927	

 $777025 \quad 836201 \quad 847142 \quad 900056 \quad 900104 \quad 901096 \quad 907694 \quad 917583 \quad 924188 \quad 935204 \quad 948587 \quad 971096$

⁻ Product Information Requirements, Mail Entry & Payment Technology, 5-17-12

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

378 351 1063	to	1099	404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799
379 843 5100	to	5199	404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238
380 093 9600	to	9699	404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199
380 165 1165	to	1199	404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699
381 325 4500	to	4599	404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891
381 604 2510	to	2699	404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199
381 645 9525		9599	405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300		1399
	to									to	
383 314 3968	to	3999	406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999
383 892 1000	to	1344	406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499
383 892 1382	to	1399	406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899
384 925 3641	to	3654	406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499
385 568 2331	to	2399	407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399
385 599 7554	to	7575	407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499
385 774 2024	to	2099	407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895
386 624 1412	to	1599	407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499
386 883 8936	to	8999	408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199
387 314 5574	to	5599	408 499 7700	to	7799	430 150 4401	to	4599	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	410 491 2311	to	2399	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
389 887 9234	to	9299	410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777
390 001 3182	to	3199	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
		3699	410 867 0917	to	0966			5899			9899
390 001 3500	to					433 003 5800	to		458 028 9810	to	
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
391 792 6100	to	6199	412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	460 349 6878	to	6899
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	440 698 1947	to	1999	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	450 048 4173	to	4199	463 414 4869	to	4899
399 396 8935	to	8999	420 277 0015	to	0049	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
400 427 1051	to	1999	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744		6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
	to							0000		1 -	
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 260 7000 403 280 6470		7499 6499	421 988 9700 422 172 4667	to to	9799 4699	452 265 0246 452 265 0335	to to	0299	469 127 8000 469 213 0359	to	8199 0399
403 280 6470	to to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399
	to										

460 650 1061	+-	1000	400 006 4100	+-	4100	L 600 000 7061	+-	7000	605 000 6705	+-	6700
469 658 1961	to	1999	488 206 4100	to	4199	602 829 7061	to	7099	625 088 6735	to	6799
469 666 9900	to	9999	488 226 0200	to	0299	603 483 9572	to	9599	625 916 9500	to	9799
469 678 1900	to	1999	488 709 3906	to	3999	603 490 7200	to	7299	625 968 8956	to	8999
469 781 4900	to	4999	488 855 8359	to	8399	603 678 7100	to	7199	627 005 3938	to	3999
469 947 6960	to	6999	489 181 8963	to	8999	603 678 7662	to	7699	627 384 3907	to	4099
470 755 5800	to	5818	489 223 2000	to	2099	603 678 7902	to	7999	627 496 7549	to	7599
471 918 0300	to	0999	489 311 1930	to	1999	603 678 8418	to	8499	627 708 3605	to	3699
471 985 2408	to	2419	489 318 6200	to	6300	603 678 8700	to	9999	627 776 2500	to	2599
472 191 6700	to	6799	489 384 0027	to	0099	604 086 0880	to	0899	628 226 3100	to	3199
		2599			0899		to	1499	628 814 4702		4799
472 270 2555	to		489 427 0658	to		604 349 1414				to	
472 987 0213	to	0241	489 997 5252	to	5299	604 503 7776	to	7799	628 851 9689	to	9699
472 987 0290	to	0299	490 669 5850	to	6099	605 520 9037	to	9099	629 510 7200	to	7299
473 151 2069	to	2199	490 717 7080	to	7099	605 685 4010	to	4099	629 964 4200	to	4294
473 666 9138	to	9199	490 721 6000	to	6099	605 988 6467	to	6499	630 389 3056	to	3071
473 952 3429	to	3499	490 793 1500	to	2099	607 689 7951	to	7960	630 463 0588	to	0599
474 108 5402	to	5499	490 886 8171	to	8199	607 728 1276	to	1299	631 459 9117	to	9199
474 356 5193	to	5299	490 977 9221	to	9240	608 727 7100	to	7199	631 762 9325	to	9399
474 949 3366	to	3399	491 258 8100	to	9099	608 727 7273	to	7599	632 217 4933	to	4999
475 134 9362	to	9399	491 567 1376	to	1399	608 813 9950	to	9999	632 500 0000	to	640 3999
		9699			4899	609 067 5325					4199
475 167 9667	to		492 254 4800	to			to	5399	633 110 4165	to	
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3649	to	3799	492 610 6813	to	6899	609 067 5600	to	5699	633 438 6429	to	6599
475 340 6400	to	6599	493 394 5568	to	5599	609 289 6123	to	6199	633 588 7173	to	7182
475 424 8410	to	8499	493 470 2562	to	2599	609 438 4400	to	4499	634 725 0700	to	0799
475 629 9156	to	9199	493 473 7700	to	7799	609 493 1100	to	1199	634 803 3239	to	3299
475 850 6101	to	6199	493 716 2153	to	2199	609 766 8091	to	8999	634 807 2474	to	2499
475 875 2500	to	2599	494 206 2972	to	2999	609 825 4100	to	4115	634 827 5900	to	5999
476 169 8264	to	8299	494 217 3446	to	3999	609 884 2981	to	2999	634 886 3428	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	609 893 1000	to	1099	635 559 3449	to	3499
476 331 2480	to	2499	495 145 0600	to	0699	610 092 3200	to	3299	636 289 6214	to	6299
477 289 8601	to	8699	496 209 7425	to	7499	610 582 4200	to	4299	636 634 8007	to	8042
477 681 5206	to	5299	496 213 8728	to	8799	611 879 6939	to	6999	637 150 1200	to	1299
478 010 4243	to	4268	496 474 5226	to	5248	612 291 8013	to	8099	637 562 5828	to	5899
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5171	to	5199	638 042 1647	to	1699
478 450 5071	to	5099	497 854 8673	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6268	to	6299	638 318 1453	to	1499
479 280 9800	to	9899	498 936 5310	to	5399	612 751 6572	to	6599	638 885 0000	to	0299
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2111	to	2199	638 903 4362	to	4373
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2254	to	2299	639 415 1929	to	1999
479 667 6190	to	6199	499 731 6717	to	6799	612 774 2500	to	2599	639 415 2019	to	2099
479 748 9680	to	9699	500 064 1858	to	1869	614 469 0979	to	0999	639 420 6200	to	6299
479 860 7000	to	7199	500 070 5725	to	7799	614 474 3000	to	3099	639 469 3517	to	3799
480 526 2000	to	2099	501 058 0016	to	0026	614 521 3490	to	3499	639 605 2143	to	2199
480 640 6330	to	6399	501 331 0300	to	0399	614 645 1800	to	1899	639 657 8600	to	8799
480 658 0568	to	0599	502 227 7645	to	7699	614 832 1100	to	2099	640 289 7500	to	7599
480 689 5100	to	5199	502 424 0200	to	0499	615 017 7505	to	7599	640 289 7700	to	7999
481 072 9463	to	9499	502 424 0600	to	0699	617 711 6609	to	6699	641 170 4420	to	4499
481 673 0074	to	0095	503 003 2700	to	2899	617 760 5266	to	5299	641 318 3133	to	3199
482 527 1500	to	1599	503 194 5144	to	5153	617 813 3601	to	3699	641 378 6500	to	6999
482 541 5255		5299	503 790 9922								8799
	to			to	9948	618 840 9200	to	9299	641 383 8739	to	
482 729 6800	to	6899	504 045 4030	to	4099	619 551 7229	to	7299	641 877 3187	to	3299
483 363 7207	to	7299	504 166 0200	to	0599	619 859 3000	to	3099	641 877 3310	to	3399
483 402 2356	to	2399	504 240 1062	to	1399	620 073 9400	to	9499	642 355 8094	to	8199
483 486 5100	to	5199	504 805 3300	to	3499	621 614 7907	to	7930	642 355 8308	to	8999
483 632 1521	to	1599	505 893 7739	to	7799	621 614 7932	to	7999	642 900 0018	to	0099
483 632 2600	to	2799	505 893 7800	to	7999	621 648 8021	to	8199	643 030 6254	to	6299
483 849 1615	to	1699	506 124 0800	to	0999	621 648 8500	to	8599	644 066 0882	to	0899
484 174 4803	to	5299	506 165 7027	to	0099	621 904 8351	to	8599	644 069 0600	to	0699
484 323 8900	to	9199	508 488 6226	to	6299	621 916 1978	to	1989	644 077 7506	to	7699
		5038			3299	622 989 8032		8099	644 085 8157		8199
484 680 5000	to		600 645 3223	to			to			to	
484 680 5040	to	5074	601 339 1200	to	1399	623 076 9300	to	9399	644 112 9839	to	9899
484 680 5077	to	5099	601 653 5884	to	5899	623 819 5006	to	5099	644 373 9083	to	9099
485 029 4913	to	4999	601 661 7700	to	7799	623 895 8200	to	8399	644 380 1460	to	1499
486 176 0600	to	0699	601 682 5343	to	5399	623 917 0000	to	0099	644 733 4715	to	4799
486 559 7555	to	7599	601 928 1600	to	1699	623 917 0200	to	0299	644 900 9712	to	9799
486 696 3023	to	3199	602 512 2972	to	2999	624 468 5288	to	5299	644 901 0109	to	1299
488 173 7900	to	7999	602 555 2400	to	2799	624 665 3162	to	3198	644 901 1325	to	1399
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644 923 6800	to	7799	663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099
644 932 4655	to	4699	664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294
645 318 7240	to	7499	664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799
645 333 1766	to	1799	665 174 6400	to	6499	691 582 8003	to	8099	740 277 0366	to	0392
645 790 8632	to	8699	665 274 8208	to	8299	691 664 1800	to	1999	740 332 7658	to	7671
645 821 0657	to	0699	665 669 5400	to	5499	691 664 2400	to	2499	740 348 6641	to	6658
645 930 7948	to	7999	666 132 8226	to	8299	692 727 9362	to	9399	740 351 4790	to	4799
645 975 0737	to	0762	666 696 2209	to	2299	692 798 1800	to	1899	740 374 7416	to	7499
646 242 6200	to	6299	666 696 2309	to	2399	693 249 0779	to	0799	740 470 2420	to	2443
646 270 7639	to	7799	667 032 9300	to	9399	693 249 0877	to	1699	740 514 0300	to	0499
646 798 4000	to	4999	667 729 5529	to	5599	693 445 0566	to	0999	740 523 7432	to	7449
647 048 7035	to	7099	668 383 8400	to	8699	693 448 8500	to	8999	740 535 1555	to	1580
647 049 2900	to	2999	670 368 3400	to	3499	693 645 9583	to	9599	740 557 3570	to	3579
647 398 8300	to	8399	670 369 7336	to	7399	693 965 4200	to	4299	740 650 4104	to	4140
647 398 8481	to	8499	670 750 7169	to	7199	695 741 2906	to	2999	740 684 0620	to	0800
647 437 3000	to	4999	671 046 6200	to	6399	695 947 8518	to	8599		to	6114
									740 701 6105		
647 811 2188	to	2199	671 251 5448	to	5499	696 662 8247	to	8299	740 705 9790	to	9799
648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 726 6400	to	6500
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 765 3306	to	3399
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 774 8434	to	8499
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 786 1885	to	1899
649 100 3989	to	3999	675 464 3700	to	3799	700 065 2570	to	2599	740 790 5989	to	5999
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 820 4854	to	7836
		0599				700 190 3350		3359			7594
649 647 0522	to		676 365 5958	to	5999		to		740 827 7578	to	
649 647 5237	to	5399	676 669 1024	to	1099	700 228 6048	to	6099	740 917 7490	to	7499
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	740 918 5531	to	5549
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	741 037 8528	to	8551
650 114 7707	to	7719	677 466 1088	to	1099	700 786 9106	to	9142	742 040 3300	to	3309
650 130 3400	to	3599	678 071 4500	to	4799	700 859 0744	to	0758	805 885 8411	to	8499
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	806 087 1100	to	1499
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	806 268 9275	to	9299
650 564 1900	to	1999	680 112 9565	to	9599	701 267 2000	to	3999	806 534 3400	to	3477
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	807 342 3283	to	3399
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	808 086 7100	to	7199
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	808 090 3440	to	3499
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 325 5161	to	5699
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	808 784 8000	to	8299
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	830 125 0672	to	0699
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	830 602 5800	to	5999
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 610 3700	to	3799
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 983 3500	to	3599
654 238 0000	to	0399	682 965 1201	to	1299	701 605 5913	to	5999	830 983 3635	to	3699
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	831 354 1387	to	1399
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	831 815 8240	to	8299
655 103 5081			683 378 2117								
	to	5199		to	2299	701 695 4227	to	4299	832 525 3810	to	3899
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	833 159 1884	to	1899
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	833 456 2567	to	2599
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	833 566 3015	to	3071
657 710 8100		8999			7699	701 838 2800		2899	834 130 5200		5299
	to		685 297 7645	to			to			to	
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	834 316 5444	to	5499
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 354 8747	to	8766
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	834 354 8824	to	8838
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	835 269 5700	to	5799
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	835 496 7303	to	7399
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 539 5200	to	5999
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	835 813 3015	to	3099
660 510 4100	to	4199	686 644 5879	to	5899	702 821 5730	to	5799	837 672 8967	to	8999
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	837 784 3282	to	3299
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	838 176 8377	to	8399
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	838 518 1257	to	1299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	839 718 8257	to	8299
		6599			9999			7499	840 323 0600		
661 906 6522	to		688 120 9000	to		702 857 7302	to			to	0699
662 021 8332	to	8399	688 314 3107	to	3191	702 878 0114	to	0199	840 875 6235	to	6299
662 068 0700	to	0899	690 291 1361	to	1371	703 364 1707	to	1799	840 910 0900	to	0999
662 553 0774		0799	690 788 2877	to	2899	740 002 7710	to	7719	841 349 5000	to	5099
	to							-			
663 N79 7N34	to			to	5300		to	2284	8/1 805 77/7	to	7800
663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284	841 805 7747	to	7899
663 763 5300	to to	7099 5399	690 893 5344 690 893 5512	to	5599	740 119 2275 740 130 6688	to	6698	841 805 7944	to	8099
	to	7099	690 893 5344			740 119 2275					

040 005 4000		4000	000 074 5000		F000	l 000 150 1500		1500	010 000 5170		C100
842 685 4600	to	4699	862 271 5000	to	5099	906 158 1508	to	1599	919 889 5178	to	5199
842 685 4742	to	4999	863 871 5138	to	5199	906 558 8812	to	8899	919 889 5030	to	5070
842 860 0300	to	0399	863 949 5300	to	5399	906 982 2214	to	2299	919 889 5090	to	5099
842 898 5582	to	5599	864 088 8200	to	8299	907 725 8500	to	8599	919 915 2774	to	2787
843 062 7100	to	7199	864 426 3972	to	3999	907 815 0216	to	0257	920 155 4662	to	4687
843 077 6288	to	6299	864 520 6117	to	6136	908 622 4225	to	4235	920 309 9039	to	9199
843 077 6378	to	6399	865 151 0526	to	0599	908 936 9254	to	9299	920 771 5321	to	5399
843 758 5769	to	5778	865 500 4034	to	4099	909 066 4494	to	7499	920 857 5500	to	5899
843 786 2554	to	2699	865 883 6082	to	6099	909 067 7400	to	7499	920 864 3480	to	3499
845 656 8165	to	8199	866 004 3000	to	3999	909 100 1787	to	1799	920 963 4567	to	4599
845 727 2100	to	2199	866 442 4100	to	4899	909 100 1900	to	2099	921 333 7400	to	7499
845 746 2618	to	2635	867 366 9108	to	9118	909 355 0422	to	0499	921 477 3762	to	3799
846 390 7531	to	7599	867 633 7403	to	7499	909 568 8900	to	9099	922 278 1048	to	1399
846 918 0572					5699				922 280 2019		
	to	0599	867 737 5623	to		909 568 9300	to	9499		to	2099
847 237 7690	to	7699	868 169 4529	to	4599	909 725 7307	to	7399	922 280 2233	to	2299
847 284 2481	to	2499	868 173 8400	to	8599	909 833 0947	to	0999	922 773 0459	to	0499
847 374 7055	to	7065	868 514 9000	to	9099	910 219 8631	to	8699	923 032 7000	to	7399
847 374 7055	to	7065	868 566 9200	to	9299	910 265 1100	to	1199	923 045 3630	to	3699
847 636 5304	to	5399	869 200 0000	to	9999	910 471 7273	to	7299	923 484 3600	to	3699
847 700 5447	to	5499	869 387 1150	to	1199	910 536 2505	to	2599	923 493 9403	to	9599
847 723 7500	to	7599	869 505 3500	to	3599	910 958 7499	to	7599	923 493 9681	to	9699
849 485 3427	to	3499	869 523 7033	to	7099	911 140 1000	to	2199	923 604 4424	to	4499
849 520 9850	to	9899	869 566 6150	to	6167	911 245 2545	to	2599	923 810 7800	to	8299
849 608 1357	to	1399	869 800 0000	to	999 9999	911 268 9077	to	9099	924 252 1200	to	1299
849 792 2600	to	2699	870 054 4814	to	4899	911 400 8948	to	8999	924 252 1400	to	1499
850 546 1862	to	1899	870 491 4812	to	4849	911 508 1620	to	1799	924 533 0711	to	0799
851 143 6826	to	6844	870 536 5820	to	5829	911 509 9310	to	9399	924 533 2343	to	2399
851 209 9880		9899			7239			3999	924 533 2428		2499
	to		870 541 7167	to		911 523 3000	to			to	
851 928 9221	to	9299	870 575 8155	to	8999	912 057 9922	to	9999	924 685 1957	to	1999
852 589 6560	to	6599	870 589 0485	to	0494	912 882 0563	to	0899	924 946 6300	to	6699
853 049 3646	to	3699	870 691 7060	to	7099	913 605 2218	to	2299	925 333 5900	to	6099
854 304 4089	to	4999	872 028 4850	to	4899	913 709 2429	to	2499	925 336 2300	to	2399
854 529 2200	to	2299	872 029 9306	to	9399	913 818 3501	to	3999	926 432 5907	to	5999
854 532 0000	to	2999	872 078 3709	to	3799	914 063 4300	to	4399	926 436 3600	to	3699
855 001 6204	to	6249	872 100 0445	to	0459	914 346 7621	to	7644	927 765 6257	to	6299
855 319 9364	to	9399	900 556 4178	to	4199	914 453 1366	to	1399	928 197 8100	to	8199
855 361 3390	to	3399	900 845 0044	to	0099	914 529 6185	to	6299	928 197 8283	to	8299
856 226 0490	to	0499	900 936 0217	to	0299	914 896 4658	to	4699	928 856 2059	to	2068
856 656 5800	to	5999	900 936 0435	to	0499	915 187 8774	to	8779	930 219 1722	to	1799
856 752 0200	to	0299	901 058 5255	to	5280	915 300 2783	to	2799	930 335 7810	to	7819
857 111 1352	to	1399	901 273 1082	to	1099	915 546 6822	to	6999	931 097 9259	to	9299
857 279 3450	to	3499	901 287 5143	to	5199	915 646 5183	to	5199	931 156 1502	to	1579
857 843 4000	to	4099	901 291 2789	to	2799	915 671 3963	to	3980	931 156 1600	to	1625
858 124 7644	to	7699	901 525 7122	to	7199	915 671 3982	to	3999	931 156 1671	to	1699
858 756 3111	to	3299	902 089 1253		1299	915 675 2217		2299		to	6599
859 063 8200	to	8699	902 198 9769	to	9799	916 440 3377	to	3399	932 732 1796	to	1799
859 190 0600	to	0644	902 948 1269	to	1299	916 670 6352	to	6399	932 827 9026	to	9099
859 437 5538	to	5599	902 985 0833	to	0899	916 682 5300	to	5399	932 957 2300	to	2399
859 811 2888	to	2899	903 370 6934	to	6999	916 694 1414	to	1499	933 060 6160	to	6189
859 855 8873	to	8999	904 600 6523	to	6599	916 703 0802	to	0821	933 387 2541	to	2561
860 240 8520	to	8599	904 892 0378	to	0399	917 089 0709	to	0799	933 760 3609	to	4199
860 275 3900	to	3999	904 892 0648	to	1299	917 089 0842	to	0899	933 894 0928	to	0999
860 518 9629	to	9699	905 056 2216	to	2299	917 216 2928	to	2999	934 018 2729	to	2741
860 600 0021	to	0999	905 510 6647	to	6799	917 370 6300	to	6499	934 180 0300	to	0399
861 158 2350	to	2599	905 510 6900	to	7099	917 486 4900	to	4999	934 236 3954	to	3999
861 367 5400	to	5499	905 794 0000	to	0199	918 460 0602	to	0699	934 622 8717	to	8999
861 637 6010	to	6099	905 794 0288	to	0299	918 951 7231	to	7299	935 216 0312	to	0399
861 979 7292	to	7499	905 873 6900	to	6999	919 519 2786	to	2799	935 843 2202	to	2247
862 216 6100	to	6199	905 873 7100	to	7299	919 536 0770	to	0799	936 024 8889	to	8899
862 263 9213	to	9299	905 880 8900	to	8999	919 814 3095	to	3199	936 339 4455	to	4499
									330 338 4433	ıo	++3 3
862 271 0800	to	0999	905 889 7100	to	7199	919 889 5110	to	5134	i		

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000.** Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631		8 660	773 852 971		3 030	804 138 181		8 420
				to			to			to	
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	789 257 191	to	7 250	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	790 448 020	to	8 460	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271	to	7 750	791 239 081	to	9 290	806 744 781	to	4 850
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
755 790 020	to	0 030	765 042 517	to	2 540	792 018 379	to	8 420	809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	810 323 734	to	3 760
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
755 957 701	to	8 000	765 638 461	to	8 970	792 452 779	to	2 790	810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140		to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
			766 158 824								
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to	6 350	812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725		9 740	813 073 171		3 200
							to			to	
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
758 324 941	to	5 000	768 177 980	to	7 990	796 886 281	to	6 430	814 984 656	to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851		2 880	769 737 496		7 510	797 535 181		5 330	815 806 381		6 680
	to			to			to			to	
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
760 004 596	to	4 610	769 827 331	to	7 450	798 040 053	to	0 080	816 156 721	to	6 780
760 118 191	to	8 250	770 216 071	to	6 100	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371	to	6 520	817 253 011	to	3 280
		2 749	770 915 150		5 490	798 339 167		9 210			4 060
760 692 722	to			to			to		817 763 881	to	
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
761 516 836	to	6 910	772 057 224	to	7 440	798 944 761	to	5 030	818 950 351	to	0 380
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	800 044 320	to	4 410	819 544 681	to	4 740
761 975 641	to	5 670	773 112 031	to	2 060	800 211 901	to	2 440	819 928 441	to	8 650
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	820 034 406	to	4 430
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741	to	2 830	820 070 761	to	1 540
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360
. 52 557 512	.0	. 575	1	.0	0 0 - 0	1 333 217 001	.0		JE: 112 271		_ 555

821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	828 830 952	to	0 963
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	828 939 781	to	0 050
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 002 721	to	2 870
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 005 301	to	5 540
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600	829 080 241	to	0 330
822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530	829 160 986	to	1 000
822 900 991	to	1 020	826 042 898	to	2 920	828 376 201	to	6 260	829 176 841	to	6 930
822 925 951	to	6 100	826 226 644	to	6 670	828 441 602	to	1 630	829 471 561	to	1 590
823 284 931	to	4 990	826 582 951	to	3 430	828 539 316	to	9 340	829 561 065	to	1 080
823 293 031	to	3 210	826 720 201	to	0 230	828 539 341	to	9 370	829 566 481	to	6 510
823 556 011	to	6 100	827 005 671	to	5 830	828 732 331	to	2 390	829 569 931	to	9 960
824 078 341	to	8 370	827 287 861	to	7 950	828 807 781	to	7 840			•

- Criminal Investigations Group, Postal Inspection Service, 5-17-12

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

- Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
- 2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/shop/accepting-money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

Special Services,Channel Access, 5-17-12

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

Criminal Investigations Group,
 Postal Inspection Service, 5-17-12

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

Criminal Investigations Group,
 Postal Inspection Service, 5-17-12

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09306	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-R1-U2-V-Z1
APO AE 09327	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-M-R1-V-Z1
APO AE 09330	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-M-R1-V-Z1
APO AE 09337	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-M-R1-V-Z1
APO AE 09366	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-M-R1-V-Z1
APO AE 09815	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-M-R-R1-V-Z1
APO AE 09855	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1
APO AE 09880	Add Restriction F1	05/17/2012	A-A1-B-C1-E2-F-F1-H1-R-R1-U-V-Z1

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-H-M-R-U	09055	A1-B-C-D-F-H-M-R-R1-	09112	A1-B-C-D-H-M-R-U	09229	A1-B-C-D-H-M-R-U
09003	A1-B-C-D-H-M-P-R-U		U-V	09114	A1-B-C-D-H-M-R-U	09237	A1-B-C-D-H-M-R-U-V
09004	A1-B-C-D-H-M-R-U	09058	A1-B-C-D-H-M-R-U	09123	A1-B-C-D-H-M-R-U	09245	A1-B-C-D-H-M-R-U
09005	A1-B-C-D-H-M-P-R-U	09059	A1-B-C-D-H-M-R-U	09126	A1-B-C-D-H-M-P-R	09250	A1-B-C-D-H-M-R-U
09006	A1-B-C-D-H-M-R-U	09060	A1-B-C-D-F1-H-M-R-U	09128	A1-B-C-D-H-M-R-U	09261	A1-B-C-D-F1-H-M-R-U-
09007	A1-B-C-D-H-M-R-U	09063	A1-B-C-D-L-H-M-R-U	09131	A1-B-C-D-H-M-R-U		V
09008	A-A1-B-C-D-H-M-P-R-U	09067	A1-B-C-D-H-M-R-U	09136	A1-B-C-D-F1-H-M-P-R	09263	A1-B-C-D-H-M-R-U
09009	A1-B-C-D-H-M-R-U	09068	A1-B-C-D-H-U-Z1	09137	A1-B-C-D-H-M-R-U	09264	A1-B-C-D-H-M-R-U
09011	A1-B-C-D-H-M-R-U	09069	A-A1-B-C-D-H-U-V	09138	A1-B-C-D-H-M-R-U	09265	A1-B-C-D-H-M-N-R-U
09012	A1-B-C-D-H-M-R-U	09075	A1-B-C-D-H-M-R-U	09139	A1-B-C-D-H-M-R-U	09267	A1-B-C-D-H-M-R-U
09013	A1-B-C-D-F-F1-H-M-R-	09079	A1-B-C-D-H-M-R-U	09140	A1-B-C-D-H-M-R-U	09301	A-A1-B-C1-E2-F-H1-I-
	U-Z1	09081	A1-B-C-D-H-M-R-U	09142	A1-B-C-D-H-M-R-U		M-N-R-R1-V-Z-Z1
09014	A1-B-C-D-H-M-R-U	09088	A1-B-C-D-H-M-R-U	09143	A1-B-C-D-H-M-R-U	09302	A-A1-B-C1-F-F1-H-M- N-V-Z-Z1
09020	A1-B-C-D-H-M-R-U	09090	A1-B-C-D-H-M-P-R-U	09154	A1-B-C-D-H-M-R-U	09306	N-V-Z-Z A-A1-B-C1-E2-F-F1-
09021	A1-B-C-D-H-M-R-U	09092	A1-B-C-D-H-M-R-U	09172	A1-B-C-D-H-M-R-U	09300	H1-R-R1-U2-V-Z1
09028	A1-B-C-D-H-M-R-U	09094	A1-B-C-D-H-M-P-R	09173	A1-B-C-D-H-M-R-U	09307	A1-B-N-V-Z1
09033	A1-B-C-D-H-M-R-U	09095	A1-B-C-D-H-M-R-U	09177	A1-B-C-D-H-M-R-U	09308	A-A1-B-C1-E2-F-H1-I-
09034	A1-B-C-D-H-M-R-U	09096	A1-B-C-D-H-M-R-U	09180	A1-B-C-D-H-M-R-U	00000	M-N-R-V-Z-Z1
09038	A1-B-C-D-H-M-R-U	09099	A1-B-C-D-H-M-R-U	09186	A1-B-C-D-H-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-
09042	A1-B-C-D-H-M-R-U	09100	A1-B-C-D-H-M-R-U	09211	A1-B-C-D-H-M-P-R-U		R-R1-V-Z1
09046	A1-B-C-D-H-M-R-U	09102	A1-B-C-D-H-M-R-U	09213	A1-B-C-D-H-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-
09049	A1-B-C-D-H-M-R-U	09103	A1-B-C-D-H-U	09214	A1-B-C-D-H-M-R-U		R-V-Z1
09053	A1-B-C-D-H-M-R-U	09104	A1-B-C-D-H-M-R-U	09226	A1-B-C-D-H-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-
09054	A1-B-C-D-H-M-R-U	09107	A1-B-C-D-H-M-R-U	09227	A1-B-C-D-H-M-R-U		R-V-Z1

APO/		APO/		APO/		APO/	
FPO/ DPO	See Restrictions	FPO/ DPO	See Restrictions	FPO/ DPO	See Restrictions	FPO/ DPO	See Restrictions
09313	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M- N-R-R1-V-Z1	09575	A1-B-F-F1-R-R1-V		A1-B-C-C1-F1-M-N-R-
09314	A-A1-B-C1-E2-F-H1-M-	09383	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V A1-B-V	09711	R1-U A1-B-F1-N-R-Z1
	R-R1-V-Z1		R-R1-V-Z1	09578	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R
09320	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09384	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09579	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1- U
00323	A-A1-B-C1-E2-F-H1-M-	09387	A-A1-B-C1-E2-F-H1-M-	09581	A1-B-F-F1-R-R1-V	00715	-
03020	R-R1-V-Z1	03007	R-V	09582	A1-B-F-F1-R-R1-V		A1-B-F1-M-R
09327	A-A1-B-C1-E2-F-F1-	09393	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V		A1-B-C-M-N-R-V A-A1-B-M-R-V-W
	H1-M-R-R1-V-Z1		M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V		A1-B-F-M-N-R-U-V
09328	A-A1-B-C1-E2-F-H1-R- R1-V-Z1	09394	A-A1-B-C1-E2-F-F1-H1- M-N-R-R1-V-Z1		A1-B-V A1-B-V	09719	A1-B-C-D-M-R-U-V
09330	A-A1-B-C1-E2-F-F1-	09397	A-A1-B-C1-E2-F-F1-H1-		A1-B-V	09720	A1-B-M-R-U-V
	H1-M-R-R1-V-Z1		M-N-R-R1-S-T-V-Z-Z1		A1-B-F-F1-R-R1-V		A1-B-N-R-U-V-Z1
09337	A-A1-B-C1-E2-F-F1-		A1-B-C-C1-M-R-U	09593	A1-B-V	09722	A-A1-B-F-H-N-Q-V-Z- Z1
00229	H1-M-R-R1-V-Z1 A-A1-B-C1-E2-F-H1-I-	09421	=	09594	A1-B-V	00723	A1-B-M-N-R-U-V-Z1
09336	M-N-R-R1-V-Z-Z1		A1-B-C-C1-R-U-V	09599	A1-B-F-F1-R-R1-V		A1-B-C-C1-F1-M-R-R1-
09339	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-M-R-U-V	09602	A1-B-C-F-F1-N-R-U-V	03724	U
00000	R-R1-V-Z1		A1-B-C-C1-M-R-U	09603	A1-B-C-F-F1-R-U-V	09726	A1-B-M-N-R-U-V
09340	A-A1-B-C1-F-H-R-V		A1-B-C-C1-M-P-R-U	09604	A1-B-C-F-F1-P-R-U-V		A-A1-B-B2-C-C1-D-F-J-
09343	A-A1-B-C1-F-M-N-V-Z1		A1-B-C-C1-R-U	09605	A1-B-C-D-H-M-R-U-V		L-M-N-R-R1-T-V-Z1
09347	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-R-U	09606	A1-B-C-D-H-M-R-U-V	09728	A-A1-B-B2-C-C1-F-J-L-
	R-R1-V-Z1		A1-B-C-C1-M-R-U	09607	A-A1-B-C-F-F1-M-R-		N-R-R1-T-V-Z1
09348	A-A1-B-C1-E2-F-H1-I-		A1-B-C-C1-R-U		R1-U-U3-V-W	09729	A1-B-C-F-N-R-R1-U-V
00050	M-N-R-R1-V-Z-Z1		A1-B-C-C1-M-R-U A1-B-C-C1-M-R-U		A1-B-C-F-N-U-V	09730	A-B-B2-C-C1-F-J-L-M- N-R-R1-T-V-Z1
09352	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-C-C1-R-U-V		A1-B-C-F-U A1-B-C-F-F1-M-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-
09353	-		A1-B-C-C1-F-F1-F2-J-		A1-B-C-F-U-V		N-R-R1-T-V-Z1
	R-R1-V-Z1		L-N-R-R1-T-V-Z1	09617	A1-B-C-F-U		A1-B-N-V-Z1
09354	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-V	09618	A1-B-C-F-U		A1-B-N-V
09355	A-A1-B-C1-E2-F-H1-M-		A1-B-V	09620	A1-B-C-F-U	09734	A-A1-B-C-C1-F-J-L-M- N-R-R1-T-V-Z1
00000	R-R1-V-Z1		A1-B-V	09621	A1-B-C-F-U	09735	A1-B-N-V-Z1
09356	A-A1-B-C1-E2-F-H1-M-		A1-B-V	09622	A1-B-C-F-U		A-A1-B-B2-C-C1-D-F-J-
	R-R1-V-Z1		A1-B-V A1-B-V		A1-B-C-F-U	03700	L-M-N-R-R1-T-V-Z1
09357	A-A1-B-C1-E2-F-H1-M-		A1-B-V		A1-B-C-F-U	09737	A-A1-B-B2-C-C1-F-I-L-
	R-R1-V-Z1		A1-B-V A1-B-V		A1-B-C-F-U		M-N-R-R1-T-V-W-Y-Z-
	A1-B-V		A1-B-V		A1-B-C-F-U		Z1
09363	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A-A1-B-C1-E2-F-H1-M-		A1-B-C-F-U	09738	A-A1-B-B2-C-C1-D-F-J- L-M-N-R-R1-T-V-Z1
09364	A-A1-B-C1-E2-F-H1-M-	03310	R-R1-V-Z1		A1-B-C-F-U-V	00730	A-A1-B-B2-C-C1-D-F-J-
00004	N-R-R1-V-Z1	09511	A1-B-V		A1-B-C-F-U A1-B-B2-C-D-F-F1-M-	09739	L-M-N-R-R1-T-V-Z1
09365	A-A1-B-C1-E2-F-H1-M-	09513	A1-B-F-F1-R-R1-V	09633	R-U-U1-U2-U3-V-Z1	09741	A-A1-B-C1-E2-F-F1-H1-
	R-R1-V-Z1	09517	A1-B-F-F1-R-R1-V	09636	A1-B-C-F-U		J-L-M-N-R-R1-T-V-W-Y-
09366	A-A1-B-C1-E2-F-F1-	09524	A1-B-F-F1-R-R1-V	09642	A1-B-M-N-R-U	00740	Z1
00267	H1-M-R-R1-V-Z1 A-A1-B-B2-C1-E2-F-		A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U-V	09742	A-A1-B-B2-F-F1-J-L-M- N-R-T-V-Z1
09307	H1-M-R-R1-V-Z1		A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U	09743	A-A1-B-F-H-N-Q-V-Z-
09368	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U	00740	Z1
	N-R-V-Z1		A1-B-V A1-B-V		A1-B-N-U-V-Z1	09744	A-B-B2-C-C1-F-J-L-M-
09369	A-A1-B-C1-E2-F-H1-M- R-R1-V		A1-B-F-F1-R-R1-V		A1-B-N-U-Z1 A-A1-B-B2-C-C1-D-F-J-	007/15	N-R-R1-T-V-Z1 A-A1-B-F-F1-M-N-R-
09370	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09701	L-M-N-R-R1-T-V-Z1	03743	R1-V-Z1
	R-R1-V-Z1	09557	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-	09747	A1-B-F-J-N-U-V-Z1
09372	A-A1-B-C1-E2-F-H1-M- R-R1-V		A1-B-F-F1-R-R1-V		U	09748	A-A1-B-B2-C-C1-D-F-J-
09373	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-C-F1-H-U A1-B-C-V-V1	09749	L-M-N-R-R1-T-V-Z1 A-A1-B-F-H-N-V-Z1
	R-R1-V		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V		A1-B-U		A-B-B2-C-C1-F-J-L-M-
09374	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V A1-B-V		A1-B-C-N-R-U-V	23,30	N-R-R1-T-V-Z1
000=5	M-N-R-V-Z-Z1		A1-B-F-F1-R-R1-V		A1-B-C-J-M-N-R-U-V	09751	A1-B-C-D-H-M-R-U
09378	A-A1-B-C1-E2-F-H1-I- M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V	09708			A1-B-C-D-H-U
09380	A-A1-B-C1-E2-F-H1-M-	00570	A1-B-F-F1-R-R1-V	09709	A1-B-F1-H	09758	A-A1-B-B2-C-C1-F-J-L-
	R-R1-V-Z1		A1-B-F-F1-R-R1-V				M-N-R-R1-T-V-Z1

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98759 A-A1-B-B2-C-C1-E2-F FF-F2-LN-R-R1-Ty-Z1 98762 A-A1-B-B2-C-F1-J LN-R-R1-Ty-Z1 98762 A-A1-B-B2-C-F1-J LN-R-R1-Ty-Z1 9877 A-A1-B-B2-C-C1-D-F-J LM-N-R-R1-Ty-Z1 9879 A-A1-B-D-F-J-LM-N-Ly-Z1 9870 A-A1-B-D-F-J-LM-N-Ly-Z1 9871 A-A1-B-D-F-J-LM-N-Ly-Z1 9872 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9872 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9873 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9874 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9875 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9876 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9877 A-A1-B-D-F-N-W-Z1 9877 A-A1-B-D-F-N-W-Z1 9878 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9879 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9870 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9870 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9871 A-A1-B-D-F-N-W-Z1 9871 A-A1-B-D-F-N-W-Z1 9872 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9873 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9874 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9875 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9877 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9877 A-A1-B-C1-E2-F-H1-LM-N-Ly-Z1 9878								
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09876 AAH-B-C-EH-M-N-R 09845 AAH-B-C-ES-FFI-L 09845 AAH-B-C-B-ES-FFI-L 09846 AAH-B-B-C-S-FFI-L 09846 AAH-B-C-ES-FFI-L 09846 AAH-B-B-C-S-FFI-L 09846 AAH-B-B-C-S-FFI-L 09846 AAH-B-B-C-S-FFI-L 09846 AAH-B-C-ES-FFI-L 09846 AAH-B		L-M-N-R-R1-T-V-Z1			34023			
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RI-UI-V-Z1 08978 A-Ai-B-N-U-V-Z1 08968 A-Ai-B-N-U-V-Z1 08970 A-Ai-B-CI-E2-F-H1-I			00965		34041	A1-B-J-L-M-N-T-U-V-Z1		
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9871 A-A1-B-B2-C-1-E2-E3-F		U-V-Z-Z1	03070	-	34055	A1-B-J-L-M-N-U-V-Z1		
09814 A1-B-E2-E3-F-F1-I-N-R- U-V-Z-Z1	09813				34058	A1-B-F-F1-R-R1-V-Z1		
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09829 A1-B-C-N-R-V-Z1 34002 A1-B-J-L-N-U-Z1 96258 A-A1-B-U 96447 A1-B-F-N-U3-V-V1 09830 A1-B-C-M-N-R-V-Z1 34004 A1-B-J-L-N-U-Z1 96260 A-A1-B-U 96501 A-A1-B-N-V 09831 A1-B-F-N-U-V-Z1 34006 A-A1-B-C1-F1-N-V-Z1 96262 A-A1-B-U 96502 A1-B-F-N-U3-V 09833 A1-B-U-V-Z1 34007 A-A1-B-C1-F1-M-N-R-R1-V-Z1 96266 A-A1-B-U 96503 A1-B-F-N-U3-V 09834 A1-B-F-F1-R-R1-V-Z1 34008 A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1 96267 A-A1-B-U 96507 A-A1-B-I-N-V 09835 A-A1-B-V-Z1 A1-B-I-N-V-Z1 96269 A-A1-B-U 96511 A1-B-I-N-V	09828	A1-B-J-L-N-T-V-Z1	03030		96257	A-A1-B-U	96427	
09830 A1-B-C-M-N-R-V-Z1 34004 A1-B-J-L-N-T-U-V 96260 A-A1-B-U 96501 A-A1-B-N-V 09831 A1-B-F-N-U-V-Z1 34006 A-A1-B-C1-F1-N-V-Z1 96262 A-A1-B-U-V 96501 A-A1-B-N-V 09832 A-A1-B-U1-V-Z1 34007 A-A1-B-C1-F-1-M-N-R-R1-V-Z1 96264 A-A1-B-U 96502 A1-B-F-N-U3-V 09834 A1-B-F-F1-R-R1-V-Z1 34008 A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1 96267 A-A1-B-U 96500 A-A1-B-V 09835 A-A1-B-V-Z1 34008 A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1 96269 A-A1-B-U 96510 A1-B-I-N-V	09829	A1-B-C-N-R-V-Z1	34002		96258	A-A1-B-U	96447	
09831 A1-B-F-N-U-V-Z1 34006 A-A1-B-C1-F1-N-V-Z1 96262 A-A1-B-U-V 96502 A1-B-F-N-U3-V 09832 A-A1-B-U1-V-Z1 34007 A-A1-B-C1-F1-M-N-R-R1-V-Z1 96264 A-A1-B-U 96502 A1-B-F-N-U3-V 09834 A1-B-F-F1-R-R1-V-Z1 34008 A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1 96267 A-A1-B-U-V 96500 A1-B-F-N-U3-V 96507 A-A1-B-U-V 96510 A1-B-I-N-V	09830	A1-B-C-M-N-R-V-Z1			96260	A-A1-B-U		
09832 A-A1-B-U1-V-Z1 09833 A1-B-U1-V-Z1 09834 A1-B-F-F1-R-R1-V-Z1 09835 A-A1-B-V-Z1 34007 A-A1-B-C1-F-F1-M-N-R-R1-V-Z1 96266 A-A1-B-U 96267 A-A1-B-U-V 96503 A1-B-F-N-U3-V 96507 A-A1-B-F-V 96510 A1-B-I-N-V 96511 A1-B-I-N-V	09831	A1-B-F-N-U-V-Z1			96262	A-A1-B-U-V		
09833 A1-B-U1-V-Z1 R-R1-V-Z1 96266 A-A1-B-U 09834 A1-B-F-F1-R-R1-V-Z1 34008 A1-B-B2-D-E1-F-H-H1-D-B2-D-B2-D-E1-F-H-H1-D-B2-D-B2-D-E1-F-H-H1-D-B2-D-B2-D-E1-F-H-H1-D-B2-D-B2-D-B2-D-B2-D-B2-D-B2-D-B2-D-B	09832	A-A1-B-U1-V-Z1			96264	A-A1-B-U		
09834 A1-B-F-F1-R-R1-V-Z1 34008 A1-B-B2-D-E1-F-H-H1- 96267 A-A1-B-U-V 96510 A1-B-I-N-V 96511 A1-B-I-N-V 96511 A1-B-I-N-V	09833	A1-B-U1-V-Z1			96266	A-A1-B-U		
09835 A-A1-B-V-Z1 J-L-M-N-H-R1-I-V-Z1 96269 A-A1-B-U 96511 A1-B-I-N-V	09834	A1-B-F-F1-R-R1-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-	96267	A-A1-B-U-V		
09836 A-A1-B-C-F-M-V-Z1 96271 A-A1-B-U	09835	A-A1-B-V-Z1		J-L-M-N-R-R1-T-V-Z1	96269	A-A1-B-U		
	09836	A-A1-B-C-F-M-V-Z1			96271	A-A1-B-U	30311	V 1 -D-1-14-A

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96515	A1-B-D-F-U3	96550	A-A1-B-H-M-U-V	96610	A1-B-V	96663	A1-B-F-F1-R-R1-V
96516	A1-B-D-F	96551	A-A1-B-H-M-N-U	96611	A1-B-V	96664	A1-B-V
96517	A1-B-F-U3-V	96552	A1-B	96612	A1-B-F-F1-R-R1-V	96665	A1-B-V
96520	A1-B-F-N-U3-V	96553	A-A1-B-F-F1-H-M-U	96613		96666	A1-B-V
96521	A1-B-F-N-U3	96554	A-A1-B-H-M-U		M-R-R1-U2-V-Z-Z1	96667	A1-B-F-F1-R-R1-V
96522	A1-B-F-N-U	96555	A1-B-F-M-V	96614		96668	A1-B-F-F1-R-R1-V
96530	A-A1-B-F-F1-H-H1-M-	96557	A1-B-F-M-V	00015	M-R-R1-U2-V-Z-Z1	96669	A1-B-F-F1-R-R1-V
	N-U-V	96562	A-A1-B-B2-C-C1-D-E2-	96615	A1-B-F-F1-R-R1-V	96670	A1-B-V
96531	A-A1-B-F-F1-H-M-N-U-		E3-F-F1-H-H1-I-L-M-N-	96616	A1-B-F-F1-R-R1-V	96671	A1-B-F-F1-R-R1-V
	V		R-T-V-Z-Z1	96617	A1-B-F-F1-R-R1-V	96672	A1-B-F-F1-R-R1-V
96532	A-A1-B-H-J-L-M-N-T-U- V	96577	A-A1-B-F-H-M-U	96619	A1-B-V	96673	A1-B-V
06504	•		A1-B-V	96620	A1-B-F-F1-R-R1-V	96674	A1-B-F-F1-R-R1-V
	A-A1-B-F-U	96598	A1-B-N-V	96621	A1-B-V	96675	A1-B-F-F1-R-R1-V
96535	A-A1-B-F-V	96599	A1-B-N-V	96622	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96537	A1-B-V	96601	A1-B-V	96624	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96538	A1-B-V		A1-B-V	96628	A1-B-F-F1-R-R1-V	96679	A1-B-F-F1-R-R1-V
	A1-B-V	96603	A1-B-V	96629	A1-B-F-F1-R-R1-V	96681	A1-B-V
96541	A1-B-V	96604	A1-B-V	96643	A1-B-F-F1-R-R1-V	96682	A1-B-V
96542	A1-B-V	96605	A1-B-V	96650	A1-B-F-F1-R-R1-V	96683	A1-B-V
96543	A1-B-P-V	96606	A1-B-V	96657	A1-B-F-F1-R-R1-V	96686	A1-B-V
96544	A1-B-F-N-U3-V	96607	A1-B-V	96660	A1-B-F-F1-R-R1-V	96687	A1-B-V
96546	A1-B-F-U3	96608	A1-B-V	96661	A1-B-F-F1-R-R1-V	96698	A1-B-V
96548	A-A1-B-H-M-U	96609	A1-B-V	96662	A1-B-F-F1-R-R1-V	30030	/(D V
96549	A-A1-B-H-M-U	•		•		l	

RESTRICTIONS

LEGEND

PS Form 2976, Customs — CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

= Army/Air Force Post Office APO = Retired military personnel = Domestic Mail Manual Box R DMM = Diplomatic Post Office = Fleet Post Office DPO FPO = Military Ordinary Mail = Military Post Office MOM MPO PAI = Parcel Airlift **PSC** = Postal Service Center SAM = Space Available Mail

USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

- **A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.
- A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.
- **B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:
 - Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
 - All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
 - Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."
- **B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
 - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
 - D. Coffee is prohibited.
 - E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- **E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.
- **F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.
- **F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.
- G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.
 - H1. Pork or pork by-products are prohibited.

- I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
 - Maximum length 20 inches.
 - Maximum width 12 inches.
 - Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- $\ensuremath{\mathbf{I2.}}$ This restriction does not apply to official government mail marked MOM.
 - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
 - L. All official mail is prohibited.
 - M. Fruits, vegetables, animals, and living plants are prohibited.
 - N. Registered mail is prohibited.
- Delivery status information for Extra Services is not available on USPS.com.
 - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- **R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.
- **R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:
 - Maximum length 12 inches.
 - Maximum width 12 inches.
 - Maximum height 5 1/2 inches.
 - Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- **U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicanned"
- U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$ Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
 - U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.
 - V. Express Mail Military Service (EMMS) not available from any origin.
 - V1. Delivery Confirmation service is not available.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- **X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
 - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

International Network Operations,
 Global Business, 5-17-12

Displaying the U.S. Flag and the POW-MIA Flag

U.S. Flag at Half-Staff

How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.

Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, not at half-staff.

Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.



How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.

Specific Dates

Display the POW-MIA flag on the following days each year:

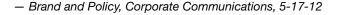
- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following parts in the *Administrative Support Manual* (ASM):

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.





May 2012

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Kayla Chadwick Born: 8-12-94 Date Missing: 3-27-12 Missing From: Fort Morgan, CO



Name: Sherina Chapman Born: 1-4-95 Date Missing: 1-9-12 Missing From: Lafayette, GA



Name: Brittney Cordova Born: 12-20-96 Date Missing: 12-16-11 Missing From: Cleveland, OH



Name: Rachel Escarcega Born: 4-17-95 Date Missing: 3-26-12 Missing From: Chicago, IL

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service[®] only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

May 2012

Have You Seen Any of These Missing Children?

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Name: Kaholy Garcia Born: 4-27-98 Date Missing: 4-8-12 Missing From: Chicago, IL



Name: Everardo Gonzalez Born: 1-31-05 Date Missing: 11-20-11 Missing From: Swainsboro, GA



Name: Griselda Gonzalez Born: 4-20-07 Date Missing: 11-20-11 Missing From: Swainsboro, GA



Name: Maria Gonzalez Born: 11-29-00 Date Missing: 11-20-11 Missing From: Swainsboro, GA

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

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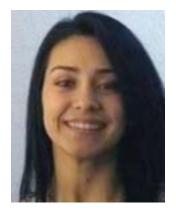
May 2012

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Tearenda Jones Born: 8-5-96 Date Missing: 4-7-12 Missing From: Dolton, IL



Name: Sierra Lamar Born: 10-19-96 Date Missing: 3-16-12 Missing From: Morgan Hill, CA



Name: Tessa Rettinger Born: 5-24-94 Date Missing: 1-14-12 Missing From: Tampa, FL



Name: Oscar Torres Born: 9-13-95 Date Missing: 2-5-12 Missing From: Hanford Works, WA

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record,* a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service[®] only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

Thrift Savings Plan Fact Sheet

			U.S.		S&P 500		Dow Jones U.S.		EAFE
ANNUAL RETURNS	G Fund	F Fund	Aggregate Index	C Fund	Stock Index	S * Fund	Completion TSM Index	l * Fund	Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66	_	7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75
2011	2.45	7.89	7.84	2.11	2.11	-3.38	-3.76	-11.81	-12.14

^{*}Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	l * Fund	EAFE Stock Index
2011	II.				II.				
May	0.25	1.31	1.31	-1.13	-1.13	-1.27	-1.27	-2.90	-2.95
June	0.21	-0.30	-0.29	-1.67	-1.67	-2.35	-2.33	-1.16	-1.25
July	0.22	1.59	1.59	-2.04	-2.03	-3.14	-3.23	-1.60	-1.59
Aug	0.19	1.45	1.46	-5.44	-5.43	-8.12	-8.17	-9.03	-9.03
Sept	0.16	0.73	0.73	-7.03	-7.03	-10.73	-10.79	-10.55	-9.53
Oct	0.14	0.11	0.11	10.93	10.93	14.09	14.00	9.48	9.64
Nov	0.14	0.01	-0.09	-0.21	-0.22	-0.51	-0.57	-2.46	-4.85
Dec	0.15	1.01	1.10	1.04	1.02	-0.04	-0.05	-2.03	-0.95
2012									
Jan	0.13	0.88	0.88	4.50	4.48	7.59	7.56	5.36	5.33
Feb	0.12	0.05	-0.02	4.34	4.32	3.99	4.02	5.14	5.74
March	0.14	-0.61	-0.55	3.30	3.29	2.30	2.29	0.13	-0.46
April	0.15	1.12	1.11	-0.62	-0.63	-0.71	-0.73	-1.87	-1.96
LAST 12 MONTHS	2.02	7.58	7.54	4.83	4.76	-1.24	-1.62	-12.49	-12.82

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the Summary of the Thrift Savings Plan for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

See next page for L Funds.

^{*} Implemented May 2001.

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
2011	2.23	0.41	-0.31	-0.96	
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2011	'		1		

Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2011			II.	I .	II.
May	-0.05	-0.74	-0.97	-1.15	-1.39
June	-0.18	-0.84	-1.10	-1.30	-1.48
July	-0.14	-0.94	-1.25	1.49	-1.75
Aug	-1.10	-3.69	-4.63	-5.37	-6.16
Sept	-1.51	-4.73	-5.92	-6.85	-7.80
Oct	2.31	6.18	7.68	8.83	9.92
Nov	0.02	-0.34	-0.49	-0.62	-0.78
Dec	0.20	0.11	0.09	0.07	-0.01
2012					
Jan	1.18	3.03	3.77	4.34	4.87
Feb	0.98	2.53	3.10	3.54	3.99
Mar	0.54	1.23	1.49	1.68	1.86
Apr	0.01	-0.38	-0.52	-0.63	-0.78
LAST 12 MONTHS	2.22	0.95	0.54	0.09	-0.73

Information Security

USPS Warns Employees About Disruptive Spam Emails

If you get an email saying your mailbox is full, you may want to think twice before opening it.

The Postal Service™ recently was targeted by a spam message stating: "Your Mailbox Has Exceeded Its Storage Limit As Set By Your Administrator, And You Will Not Be Able To Receive New Mails Until You Re-Validate It."

The Postal Service's Corporate Information Security Office (CISO) says clicking on the message takes readers to a website that asks for their IDs and passwords. If you receive such a message, don't open it. USPS[®] never asks for this information. Any website that does must be treated with extreme caution.

That's not the only spam threat employees now face. Recently, the Federal Bureau of Investigation warned of a new spam message called "Zeus," which targets bank accounts. Recipients receive an unsolicited email from what appears to be the National Automated Clearing House Association, the Federal Reserve Bank, or the Federal Deposit Insurance Corporation. Clicking a link within the email will send the recipient to a website where malware is downloaded.

For more information about Zeus, see http://www.fbi.gov/news/stories/2012/january/malware_010612/
malware_010612.

Corporate Information Security Office,
 Chief Information Officer and
 Executive Vice President, 5-17-12

International Mail

International Mail Acceptance Policy Change

Background

International shipments sent from the U.S. are subject to federal export laws and regulations, which limit the types of items customers can send to certain countries, individuals, or entities. While customers are responsible for following these laws, the Postal Service™ is changing our international mail acceptance policy to help ensure international mailpieces can be delivered in a safe and timely manner.

Compliance with federal export laws and regulations is of utmost importance. Anyone found to be violating these laws, regulations, and policy changes can be subject to fines, denial of export privileges, and/or imprisonment.

USPS's Export Monitoring Activities

USPS[®] has developed a method to electronically capture and screen customs declaration information required for all mailpieces with a destination address outside the United States. This enables the relevant agencies to target certain items for inspection and, if necessary, take the mailpieces that do not meet the criteria out of the mailstream.

If customs declarations are completed by customers online (e.g., through Click-N-Ship® service), the data is automatically captured in a USPS database and transmitted as necessary. If customs declarations are not submitted online (e.g., by using nonelectronic versions or handwritten customs declarations), USPS employees must enter the data manually into a USPS database to facilitate data transmission to screeners.

To ensure all required data is captured electronically, changes are being made to international mail acceptance

policies. Employees must be knowledgeable of these changes and handle international mailpieces according to the standard operating procedures they received on or about May 4, 2012.

Overview of Policy Changes

Effective May 21, 2012, the Postal Service will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) parts 215, 225, 235, and 245 to include new pickup and deposit options for Global Express Guaranteed® (GXG®), Express Mail International®, Priority Mail International®, and First-Class Mail International® services. At the same time, the Postal Service will also revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) sections 608.2.4 and 703.2.3 to include the pickup and deposit options for domestic mailpieces requiring a customs declarations form.

The purpose of these changes is to enable the accurate and timely entry of all information from custom declarations into the appropriate USPS database for screening and transmission to relevant federal agencies.

Overview of Work Changes

Effective May 21, 2012, all international mailpieces bearing a PS Form 2976-A, *Customs Declaration and Dispatch Note CP 72*, or PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration*, that was not completed and submitted online (e.g., using Click-N-Ship service, Click-N-Ship[®] for Business service, an authorized PC Postage[®] vendor, or the USPS Web Tools[®] system) will

only be accepted at a retail service counter at a Post Office™ location, except for First-Class Mail International mailings paid by permit imprint, which can be inducted at a Business Mail Entry Unit. In addition, all international mailpieces that require a customs declaration and bear postage stamps will only be accepted at a retail service counter at a Post Office location.

The new international mail acceptance policy applies to all mail destined to APO/FPO/DPO addresses.

The sections below provide information on how various employee groups and third-party acceptance channels will be affected by this policy change.

Carriers

All city, rural, and contract delivery service (CDS) carriers will pick up international mailpieces from customers as long as either (1) the postage has been paid by electronic means (such as Click-N-Ship service) or (2) the items were paid by meter strips and contain an electronic customs declaration. International mailpieces that bear handwritten customs declaration forms or that require a customs declaration and bear postage stamps will only be accepted at the retail service counter of a Post Office location. If the mailing contains a PS Form 5630, Shipment Confirmation Acceptance Notice, scan label, this label will be scanned by the carrier; otherwise, the carrier will scan the customs label barcode on each item. This policy applies to items collected from customers' mailboxes, Package Pickup, collection boxes, and collection runs. If a carrier identifies a noncompliant item in a customer's mailbox or through Package Pickup, the carrier should leave the article and attempt to notify the customer, using Label DDD2 if appropriate. If a noncompliant item is inadvertently picked up due to the item being placed in a collection box or other pickup where it cannot be refused or returned immediately to the mailer, the carrier should isolate the item and keep it separate.

Upon return to the delivery unit, international mail that meets the pickup requirements will be placed in the appropriate container on the carrier collection mail setup within every Post Office location and dispatched. If the carrier picks up any Express Mail International or GXG items, these mailpieces should be taken to the designated area and brought to a retail associate's attention. International mail that does not meet pickup requirements (e.g., mail with a nonelectronically prepared customs declaration or requiring a customs declaration and paid with postage stamps) picked up from collection boxes and on collection runs should be placed in a designated location for review by a retail associate upon return from street duties.

Retail Associates

International mail that does not meet pickup requirements (e.g., nonelectronically prepared customs declara-

tion or requiring a customs declaration and paid with postage stamps) can only be accepted at a retail counter. These packages must have their customs form data entered into the Customs and Border Protection Manifest (CBPMAN) system (for PS Forms 2976-A only), be given an acceptance scan, and be round-date stamped before dispatch.

Note: If the PS Form 2976 is handwritten, information cannot be entered into CPBMAN at the present time. The item should be given a round-date stamp and acceptance scan, then dispatched.

Back Office Clerks

Carriers may not intentionally collect international mail that does not meet pickup requirements (e.g., nonelectronically prepared customs declaration or requiring a customs declaration and paid with postage stamps), and such items should not be accepted at the back dock. If a restricted mailpiece is received at the back dock of a delivery unit, the mailpiece should be sent to the retail service counter for customs data entry in CBPMAN. If the retail service counter is closed, the designated back office clerk should perform the CBPMAN data entry (for PS Forms 2976-A only), perform an acceptance scan, and round-date stamp the article before dispatch.

Note: If the PS Form 2976 is handwritten, information cannot be entered into CPBMAN at the present time. The item should be given a round-date stamp and acceptance scan, then dispatched.

Processing Operations Employees

If an international mailpiece with a handwritten PS Form 2976 or PS Form 2976-A that does not have a round-date stamp is received at a processing facility, the mailpiece should be routed to a retail service counter at a Post Office location for customs data entry. This policy does not require processing center employees to alter their normal duties or to actively search for restricted mail.

Third-Party Acceptance Channels

International mailpieces bearing a customs declaration that were completed and submitted online may be processed as usual by the third-party acceptance channel, provided those mailpieces are paid by electronic means or contain a meter strip.

If the third-party acceptance location accepts international mail from customers, any international mail that does not meet the above requirements must be taken by the customer to a retail service counter at a Post Office location for mailing. These mailpieces should not be accepted from customers at a third-party acceptance channel. If they wish to do so, the third-party acceptance channel may assist customers by filling out their electronic customs dec-

larations and assisting them in paying for postage online (e.g., using Click-N-Ship service).

Post Office locations will soon be receiving a supply of Publication 613, *Shipping International Packages* (revised), Label DDD2, *Important Customer Information Label* (revised), and Label DDD1, *13-Ounce Rule Label* (revised). Please ensure that the revised Publication 613 is available for carriers and retail clerks to hand to frequent international mailers and that an adequate supply of Labels DDD2 are also on hand. Label DDD1 has been redesigned and must be applied over the existing label on every collection box, lobby drop, and Automated Postal Center[®] drop as soon as practical on or after May 21, 2012.

Postmasters and supervisors will support employee compliance with this new international mail acceptance policy by providing training information through service talks, available standard operating procedures, or other methods. Within the next couple of weeks, your Post Office

location, processing operations center, or international service center will receive job aids and resources that outline this policy change for both customers and employees. Pages on the Blue and LiteBlue websites are also under development to provide resources to employees.

Your role in these efforts is critical, and USPS counts on you to support compliance with these changes. Failure on the part of our employees to comply with these policies could interfere with our ability to make sure the mail is not being used for purposes contrary to our country's national security and foreign policy interests.

Thank you for your attention to this important policy change.

International Operations,
 Network Operations, 5-17-12

Mailing and Shipping Services

Correction: Standard Mail Simplified Address Flats Dimensions

In the article "New Flats Dimension and Change to Addressing Specifications for Every Door Direct Mail," in *Postal Bulletin* 22336 (5-3-12, pages 81–82), the dimensions for the old and new definition for the height of Standard Mail Simplified Address flats was incorrect. It has not changed.

The corrected information is given here in bold and underline.

New Definition	Old Definition
More than 10½ inches in length	More than 11½ inches in length
OR	OR
More than 61/8 inches in height	More than 61/8 inches in height
OR	OR
More than ¼ inch thick	More than ¼ inch thick

Catalogs and Saturation Mail,
 Domestic Products, 5-17-12

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
5/21/12–5/24/12	Ginny's	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
5/25/12–6/03/12	Costco Connections	Standard Flats	8.5	National	3/5 Digit	Quad Graphics
5/29/12–5/31/12	jcp — Wk 18 June Book	Standard A/Flats	14.0	National	3/5 Digit	Harte-Hanks/RRD



Labeling List Changes

Effective May 15, 2012, we revised Labeling Lists L001, L004, L006, L007, L009, L201, and L606 to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but must do so by July 29, 2012.

Labeling Lists

L000 General Use

L001 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

* * * * *

Column A	Column B
Change From:	
31901-31902	COLUMBUS GA 31901
31903, 31905	COLUMBUS GA 31903
55433, 55448	MINNEAPOLIS MN 55433
Change To:	·
31901-31902, 31904, 31909	COLUMBUS GA 31901
31903, 31906-31907	COLUMBUS GA 31903
55433-55434, 55448-55449	MINNEAPOLIS MN 55433
Add:	
55416, 55424	MINNEAPOLIS MN 55416
55427, 55447	MINNEAPOLIS MN 55427
55436, 55439	MINNEAPOLIS MN 55436
Delete:	
55424, 55436, 55439	MINNEAPOLIS MN 55424
55434, 55449	MINNEAPOLIS MN 55434

L004 3-Digit ZIP Code Prefix Groups—ADC Sortation

* * * * *

Column A	Column B			
Change From:				
246-253, 255-259, 411-412, 415- 416	ADC CHARLESTON WV 250			
261-266, 268	ADC CLARKSBURG WV 263			
Change To:				
246-253, 255-259, 266, 411-412, 415-416	ADC CHARLESTON WV 250			
261-265, 268	ADC CLARKSBURG WV 263			

L006 5-Digit FSS Scheme – Periodical, Standard Mail, and Package Services Flats in Bundles

* * * * *

Please refer to Postal Explorer for changes and additions to the L006 labeling list.

* * * * *

L007 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats in Bundles

* * * * *

0.1 4	0.1
Column A	Column B
Change From:	
01821-01822	BILLERICA MA 01821
01830-01832	HAVERHILL MA 01830
01901-01904	LYNN MA 01901
06013, 06085, 06087	BURLINGTON CT 06013
06111, 06131	NEWINGTON CT 06111
33410, 33418, 33420	WEST PALM BEACH FL 33410
33434, 33496-33498	BOCA RATON FL 33434
80301, 80305, 80308	BOULDER CO 80301
80521, 81504-81505	GRAND JUNCTION CO 81505
Change To:	
01821-01822, 01862	BILLERICA MA 01821
01830-01832, 01835	HAVERHILL MA 01830
01901-01904, 01908	LYNN MA 01901
06013, 06026, 06085, 06087	BURLINGTON CT 06013
06111, 06117	NEWINGTON CT 06111
33410, 33431	WEST PALM BEACH FL 33410
33434, 33487	BOCA RATON FL 33434
80301, 80308	BOULDER CO 80301
81504-81505, 81521	GRAND JUNCTION CO 81505
Add:	
01001, 01030	AGAWAM MA 01001
01007, 01077	BELCHERTOWN MA 01007
01013, 01022	CHICOPEE MA 01013
01027, 01062	EASTHAMPTON MA 01027
01028, 01118, 01128	EAST LONGMEADOW MA 01028
01036, 01106	LONGMEADOW MA 01106
01056, 01151	LUDLOW MA 01056
01527, 01586	MILLBURY MA 01527
01602, 01612	WORCESTER MA 01602
01603, 01611	WORCESTER MA 01603
01607, 01610	WORCESTER MA 01607
01702-01705	FRAMINGHAM MA 01702
01718-01720	ACTON MA 01719
01730-01731	BEDFORD MA 01730
01801, 01888	WOBURN MA 01801
01905-01907	WEST LYNN MA 01905
01960-01961	PEABODY MA 01960
01982, 01984	SOUTH HAMILTON MA 01982
02108, 02113-02114	BOSTON MA 02108
02115, 02199, 02215	BOSTON MA 02115
02116-02117	BOSTON MA 02116
02118-02120	ROXBURY MA 02118
02121, 02125	DORCHESTER MA 02121
02143-02145	SOMERVILLE MA 02143
02153, 02155	MEDFORD MA 02155
02184-02185	BRAINTREE MA 02184
02186-02187	MILTON MA 02186
02420-02421	LEXINGTON MA 02420
02445-02447	BROOKLINE MA 02445
02451-02455	WALTHAM MA 02451
02457, 02481-02482	WELLESLEY MA 02481
02466, 02468	AUBURNDALE MA 02466
02471-02472	WATERTOWN MA 02471
02474-02476	ARLINGTON MA 02474
02478-02479	BELMONT MA 02478
02492, 02494	NEEDHAM MA 02492

Calumn A	Column P
Column A 06001, 06081	AVON CT 06001
06002, 06070	BLOOMFIELD CT 06002
06029, 06062	ELLINGTON CT 06029
06043, 06066	BOLTON CT 06066
06078, 06084, 06093	SUFFILED CT 06078
	WINDSOR LOCKS CT 06096
06088, 06096	HARTFORD CT 06105
06105, 06110, 06133	
06107, 06279	WILLINGTON CT 06279
06108, 06118, 06128, 06138	HARTFORD CT 06108 HARTFORD CT 06109
06109, 06114	ANSONIA CT 06401
06401, 06483	
06405, 06475	BRANFORD CT 06405
06415, 06420, 06437, 06443	GUILFORD CT 06437
06416, 06457	CROMWELL CT 06416
06418, 06478	DERBY CT 06418
06450-06451	MERIDEN CT 06450
06460-06461	MILFORD CT 06460
06470, 06473, 06479	NEWTOWN CT 06470
06477, 06512, 06515	ORANGE CT 06477
06482, 06511	NEW HAVEN CT 06511
06484, 06779, 06795	SHELTON CT 06484
06514, 06517-06518	HAMDEN CT 06514
06516, 06524-06525	WEST HAVEN CT 06516
06704, 06762, 06770	WATERBURY CT 06704
06705, 06710, 06716	WATERBURY CT 06705
06706, 06708, 06712	WATERBURY CT 06706
06790-06791	TORRINGTON CT 06790
07004-07007	BOONTON NJ 07005
07009, 07035, 07039	CEDAR GROVE NJ 07009
07011, 07013-07015	CLIFTON NJ 07011
07012, 07036	CLIFTON NJ 07012
07016, 07090-07092	WESTFIELD NJ 07090
07042-07044	MONTCLAIR NJ 07042
07065-07067	RAHWAY NJ 07065
07078-07080	SOUTH ORANGE NJ 07079
07401, 07430, 07446,	ALLENDALE NJ 07401
07458, 07495	
07417, 07436, 07456, 07463	WALDWICK NJ 07463
07424, 07644	LODI NJ 07644
07470, 07474	WAYNE NJ 07470
07621, 07670	BERGENFIELD NJ 07621
07624, 07628, 07646, 07834	NEW MILFORD NJ 07646
07631-07632	ENGLEWOOD NJ 07632
07652-07653, 07866, 07885	WHARTON NJ 07885
07801-07803, 07806, 07869	DOVER NJ 07801
07838, 07840, 07865	HACKETTSTOWN NJ 07840
07860, 07871	SPARTA NJ 07871
07901-07902, 07928, 07974	SUMMIT NJ 07901
07920, 07922, 07927, 07950	BERKELEY HEIGHTS NJ 07922
07960-07963, 07981	MORRISTOWN NJ 07960
07405, 08817-08818	EDISON NJ 08817
07936, 07945, 08822	FLEMINGTON NJ 08822
07876, 08831	MONROE TWP NJ 08831
08807, 08835, 08850	MANVILLE NJ 08835
08820, 08837	RARITAN CENTER NJ 08837
08844, 08876	HILLSBOROUGH NJ 08844
08846, 08857	MIDDLESEX NJ 08846
08873, 08875	SOMERSET NJ 08873
08901-08904	NEW BRUNSWICK NJ 08904
10505, 10598	YORKTOWN HEIGHTS NY10598
10514, 10546	CHAPPAQUA NY 10514
10566-10567	PEEKSKILL NY 10566
11510, 11563	BALDWIN NY 11510
,	

Column A	Column B
11514, 11568, 11590	CARLE PLACE NY 11514
11545, 11554	GLEN HEAD NY 11545
11570-11572	ROCKVILLE CTR NY 11570
11580-11582	VALLEY STREAM NY 11580
11702, 11757	BABYLON NY 11702
11703-11704	N BABYLON NY 11703
11710, 11722, 11749	BELLMORE NY 11710
11714, 11747	BETHPAGE NY 11714
11724, 11743	COLD SPRING NY 11724
11725, 11763	COMMACK NY 11725
11729, 11755, 11767	DEER PARK NY 11729
11731, 11779	EAST NORTHPORT NY 11731
11733, 11801-11802, 11804	EAST SETAUKET NY 11733
11740, 11758	GREENLAWN NY 11740
11741-11742, 11762	HOLBROOK NY 11741
11753, 11791, 11797	JERICHO NY 11753
11756, 11783	LEVITTOWN NY 11756
11768, 11790, 11795	NORTHPORT NY 11768
11776-11777, 11784	PORT JEFFERSON NY 11776
11787-11788	SMITHTOWN NY 11787
27514-27515	CHAPEL HILL NC 27514
33408, 33496	WEST PALM BEACH FL 33408
33418, 33498	WEST PALM BEACH FL 33418
Delete:	
06108, 06128	EAST HARTFORD CT 06108
06110, 06133	HARTFORD CT 06110
06117, 06127	WEST HARTFORD CT 06117
06118, 06138	EAST HARTFORD CT 06118
06840, 06842	NEW CANAAN CT 06840
06870, 06878	OLD GREENWICH CT 06870
06880-06881, 06888-06889	WESTPORT CT 06880
33403, 33408	WEST PALM BEACH FL 33403
33411, 33414, 33421	WEST PALM BEACH FL 33411
33431, 33464, 33481,	BOCA RATON FL 33431
33487, 33499	
	•

L009 Mixed ADCs – Periodicals, Package Services
Flats and Irregular Parcels and Standard Mail
Flats

* * * * * *

Column A	Column B
Add:	
240-243, 245-249, 270-297, 376	MXD GREENSBORO NC 270
Delete:	
240-243, 245-249, 270-297, 376	MXD HICKORY NC 286

L200 Periodicals and First-Class Mail

L201 Periodicals Origin Split and First-Class Mail Mixed ADC/AADC

* * * * *

Column A	Column B	Column C	Column A	Column B	Column C
Change Fro	om:		700-701,	005, 010-039, 050-098, 100-	OMX NEW
498-499	005, 010-098, 100-119, 124-	OMX IRON	703-704	212, 214-268, 270-342, 344,	ORLEANS LA 700
	129, 140-212, 214-268, 270-	MOUNTAIN MI 498		346-347, 349-352, 354-418,	
	279, 283-286, 290-296, 298-			420-427, 430-509, 514, 520-	
	326, 340, 344, 350-352, 354-			528, 530-532, 534-535, 537-	
	418, 420-427, 430-516, 520-			551, 553-566, 576, 600-620,	
	528, 530-532, 534-535, 537-			622-631, 633-641, 644-658,	
	551, 553-567, 570-577, 580-			660-662, 664-679, 700-701,	
	588, 600-620, 622-631, 633-			703-708, 710-714, 716-731,	
	641, 644-658, 660-662, 664-			733-741, 743-768, 770-789,	
				795-796, 798-816, 820, 822-	
	681, 683-693, 700-701, 703-			831, 880, 885, 962-966	
	708, 710-714, 716-717, 719-		707-708	005, 010-029, 055, 060-098,	OMX BATON
	731, 734-741, 743-749, 962-			100-128, 130-212, 214-268,	ROUGE LA 707
	966			270-342, 344, 346-347, 349-	1100GL D 1707
606-608	005, 010-212, 214-268, 270-	OMX CHICAGO		352, 354-418, 420-427, 430-	
	326, 335-339, 341-342, 344,	IL 606			
	346, 350-352, 354-418, 420-			509, 514, 520-528, 530-532,	
	427, 430-516, 520-528, 530-			534-535, 537-546, 549-551,	
	532, 534-535, 537-551, 553-			553-566, 600-620, 622-631,	
	567, 570-577, 580-588, 600-			633-641, 644-658, 660-662,	
	620, 622-631, 633-641, 644-			664-679, 686-687, 700-701,	
	658, 660-662, 664-681, 683-			703-708, 710-714, 716-731,	
	693, 700-701, 703-708, 710-			733-741, 743-789, 792, 795-	
	714, 716-731, 734-741, 743-			813, 820, 822, 826, 865,	
	764, 770-778, 800-816, 820,			870-875, 877-879, 881-885,	
	822-831			962-966	
200 040		ON ANY OLLAN ADALONI	900-904	590-599, 750-754, 800-816,	OMX LOS ANGELES
309, 618-	005, 010-098, 100-212, 214-	OMX CHAMPAIGN		820-838, 840-847, 850-853,	CA 900
619	268, 270-326, 344, 350-352,	IL 618		855-857, 859-860, 863-865,	0000
	354-418, 420-427, 430-516,			870-875, 877-879, 881-884,	
	520-528, 530-532, 534-535,			889-891, 893-895, 897-898,	
	537-551, 553-567, 570-577,			900-908, 910-928, 930-966,	
	580-588, 600-620, 622-631,				
	633-641, 644-658, 660-662,		005.000	970-986, 988-994, 998-999	ONAN CANITA ANIA
703-708, 710-714, 716-72 733, 739, 750-816, 820, 8	664-681, 683-693, 700-701,		905-908,	590-599, 750-754, 756-759,	OMX SANTA ANA
	703-708, 710-714, 716-729,		917-918, 926-928	800-816, 820-838, 840-847,	CA 926
	733, 739, 750-816, 820, 822-			850-853, 855-857, 859-860,	
	831, 880, 885			863-865, 870-875, 877-879,	
613, 617	005, 010-098, 100-212, 214-	OMX		881-884, 889-891, 893-895,	
,	268, 270-326, 344, 350-352,	BLOOMINGTON		897-898, 900-908, 910-928,	
	354-418, 420-427, 430-516,	IL 617		930-966, 970-986, 988-994,	
	520-528, 530-532, 534-535,	12 017		998-999	
	537-551, 553-567, 570-577,		910-916,	590-599, 750-754, 756-759,	OMX SANTA
	580-588, 600-620, 622-631,		930	800-816, 820-838, 840-847,	CLARITA CA 913
				850-853, 855-857, 859-860,	
	633-641, 644-658, 660-662,			863-865, 870-875, 877-879,	
	664-681, 683-693, 700-701,			881-884, 889-891, 893-895,	
	703-708, 710-714, 716-729,			897-898, 900-908, 910-928,	
	733, 739, 750-816, 820, 822-			930-966, 970-986, 988-994,	
	831, 880, 885			998-999	
650-653	005, 010-098, 100-212, 214-	OMX MID-	040.004		ONAY ONNI DIEGO
	268, 270-329, 334-342, 344,	MISSOURI MO 650	919-921	590-599, 750-754, 756-759,	OMX SAN DIEGO
	346-347, 349-352, 354-418,			800-816, 820-838, 840-847,	CA 920
	420-427, 430-516, 520-528,			850-853, 855-857, 859-860,	
	530-532, 534-535, 537-551,			863-865, 870-875, 877-879,	
	553-567, 570-577, 580-588,			881-884, 889-891, 893-895,	
	600-620, 622-631, 633-641,			897-898, 900-908, 910-928,	
	644-658, 660-662, 664-681,			930-966, 970-986, 988-994,	
	683-693, 700-701, 703-708,			998-999	
			922-925	590-599, 750-754, 756-759,	OMX SN
	710-714, 716-731, 733-741,		0LL 0L0	800-816, 820-838, 840-847,	BERNARDINO
	743-816, 820, 822-831, 850-			850-853, 855-857, 859-860,	CA 923
	853, 855-857, 859-860, 863,				0/1 0/20
	865, 870-875, 877-885, 962-			863-865, 870-875, 877-879,	
	966			881-884, 889-891, 893-895,	
				897-898, 900-908, 910-928,	
				930-966, 970-986, 988-994,	
				998-999	

Column A	Column B	Column C	Column A	Column B	Column C
931, 934	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX SANTA BARBARA CA 931	960 Change To:	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX REDDING CA 960
932-933, 935	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX BAKERSFIELD CA 932	498-499	005, 010-098, 100-119, 124-129, 140-212, 214-268, 270-279, 283-286, 290-296, 298-326, 340, 344, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-	OMX IRON MOUNTAIN MI 498
	840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	CA 936	606-608	681, 683-693, 700-701, 703- 708, 710-714, 716-717, 719- 731, 734-741, 743-749 005, 010-212, 214-268, 270- 326, 335-339, 341-342, 344, 346, 350-352, 354-418, 420-	OMX CHICAGO IL 606
939, 950- 951	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX SAN JOSE CA 950		427, 430-516, 520-528, 530- 532, 534-535, 537-551, 553- 567, 570-577, 580-588, 600- 620, 622-631, 633-641, 644- 658, 660-662, 664-681, 683- 693, 700-701, 703-708, 710- 714, 716-731, 734-741, 743-	
940-941, 943-944	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX SAN FRANCISCO CA 940	609, 618- 619	764, 770-778, 800-816, 820, 822-831 005, 010-098, 100-212, 214-268, 270-326, 344, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577,	OMX CHAMPAIGN IL 618
942, 952- 953, 956- 959	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 3640-865, 877-879, 881-898, 900-908, 8640-865, 8640	OMX SACRAMENTO CA 956	040 047	580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-729, 739, 750-778, 800-816	OLAV
945-948	910-928, 930-966, 970-986, 988-994, 998-999 590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX OAKLAND CA 945	613, 617	005, 010-098, 100-212, 214-268, 270-326, 344, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-729,	OMX BLOOMINGTON IL 617
949, 954	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-994, 998-999	OMX NORTH BAY CA 949	650-653	739, 750-816 005, 010-098, 100-212, 214- 268, 270-329, 334-342, 344, 346-347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534-535, 537-551, 553-567, 570-577, 580-588,	OMX MID- MISSOURI MO 650
955	832-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-966, 970-986, 988-989, 993	OMX EUREKA CA 955		600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700-701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 850- 853, 855-857, 859-860, 863, 865, 870-875, 877-885	

Column A 700-701,	Column B 005, 010-039, 050-098, 100-	Column C OMX NEW	Column A 932-933,	Column B 590-599, 750-754, 756-759,	Column C OMX BAKERSFIELD
703-704			935	800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879,	CA 932
	528, 530-532, 534-535, 537- 551, 553-566, 576, 600-620, 622-631, 633-641, 644-658,			881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994,	
	660-662, 664-679, 700-701, 703-708, 710-714, 716-731, 733-741, 743-768, 770-789, 795-796, 798-816, 820, 822-		936-938	998-999 590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875,	OMX FRESNO CA 936
707-708	831, 880, 885 005, 010-029, 055, 060-098, 100-128, 130-212, 214-268, 270-342, 344, 346-347, 349-	OMX BATON ROUGE LA 707		877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	
	352, 354-418, 420-427, 430-509, 514, 520-528, 530-532, 534-535, 537-546, 549-551, 553-566, 600-620, 622-631, 633-641, 644-658, 660-662,		939, 950- 951	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908,	OMX SAN JOSE CA 950
	664-679, 686-687, 700-701, 703-708, 710-714, 716-731, 733-741, 743-789, 792, 795-		940-941,	910-928, 930-961, 970-986, 988-994, 998-999 590-599, 800-816, 820-838,	OMX SAN
900-904	813, 820, 822, 826, 865, 870-875, 877-879, 881-885 590-599, 750-754, 800-816,	OMX LOS ANGELES	943-944	840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891,	FRANCISCO CA 940
	820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884,	CA 900		893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	
	889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999		942, 952- 953, 956- 959	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875,	OMX SACRAMENTO CA 956
905-908, 917-918, 926-928	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879,	OMX SANTA ANA CA 926		877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	
	881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999		945-948	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891,	OMX OAKLAND CA 945
910-916, 930	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860,	OMX SANTA CLARITA CA 913		893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	
	863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999		949, 954	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908,	OMX NORTH BAY CA 949
919-921	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860,	OMX SAN DIEGO CA 920	955	910-928, 930-961, 970-986, 988-994, 998-999 832-838, 840-847, 850-853,	OMX EUREKA
	863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999			855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-989, 993	CA 955
922-925	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SN BERNARDINO CA 923	960	590-599, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX REDDING CA 960
931, 934	590-599, 750-754, 756-759, 800-816, 820-838, 840-847, 850-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 889-891, 893-895, 897-898, 900-908, 910-928, 930-961, 970-986, 988-994, 998-999	OMX SANTA BARBARA CA 931		andard Mail, Package Select Regional Ground	* * rvices, and Parcel * *

L606 5-Digit Scheme—Standard Mail, First-Class Mail, and Package Services Parcels

* * *

Column A	Column B
Change From:	
06334, 06360, 06365	NORWICH CT 06360
10001, 10043, 10099, 10116,	NEW YORK NY 10001
10118-10123, 10199	
10007, 10015, 10080, 10242,	NEW YORK NY 10007
10249, 10258, 10261, 10278-	
10279, 10281-10282	
10036, 10108, 10110	NEW YORK NY 10036
12401-12402	KINGSTON NY 12401
12526, 12534	HUDSON NY 12534
12569, 12601-12602	POUGHKEEPSIE NY 12601
12603-12604	POUGHKEEPSIE NY 12603
31901-31902	COLUMBUS GA 31901
31903-31907, 31909	COLUMBUS GA 31903
	MEMPHIS TN 38119
38119-38120, 38166, 38187, 38197	MEMPHIS IN 36119
38125, 38141, 38175, 38188	HICKORY HILL TN 38125
48035-48036, 48043	CLINTON TOWNSHIP
40000-40000, 40040	MI 48035
48049, 48059-48061, 48074	PORT HURON MI 48060
48123-48125	DEARBORN MI 48124
48167-48168, 48175	NORTHVILLE MI 48167
48201-48202, 48206, 48211	DETROIT MI 48202
48208, 48216, 48226, 48243	DETROIT MI 48216
48306-48308	ROCHESTER MI 48306
48310-48312	STERLING HEIGHTS MI 48310
48327-48329	WATERFORD MI 48327
48433, 48504, 48531	FLINT MI 48504
55433, 55448	MINNEAPOLIS MN 55448
90239-90242	DOWNEY CA 90240
Change To:	
06334, 06336, 06360, 06365,	NORWICH CT 06360
06389-06390	
10001, 10043, 10087, 10099,	NEW YORK NY 10001
10116, 10118-10123	
10007-10008, 10015, 10080,	NEW YORK NY 10007
10203, 10209, 10242, 10249,	
10258, 10261, 10278-10279,	
10281-10282	
10020, 10036, 10108, 10110-	NEW YORK NY 10036
10112	
12401-12402, 12443, 12449,	KINGSTON NY 12401
12466, 12487, 12491	
12513, 12526, 12534	HUDSON NY 12534
12569, 12578, 12603-12604	POUGHKEEPSIE NY 12603
12601-12602	POUGHKEEPSIE NY 12601
31901-31902, 31904, 31909	COLUMBUS GA 31901
31903, 31906-31907	COLUMBUS GA 31903
38119-38120, 38166, 38187-	MEMPHIS TN 38119
38188, 38197	
38125, 38141, 38175	HICKORY HILL TN 38125
48035-48036	CLINTON TOWNSHIP MI
	48035
48049, 48059-48060, 48074	PORT HURON MI 48060
48124-48125	DEARBORN MI 48124

Column A	Column B	
48167-48168	NORTHVILLE MI 48167	
48201-48202 48208. 48216	DETROIT MI 48202	
/	DETROIT MI 48216	
48306-48307	ROCHESTER MI 48306	
48310, 48312	STERLING HEIGHTS MI 48310	
48327-48328	WATERFORD MI 48327	
48504, 48531	FLINT MI 48504	
55433-55434, 55448-55449	MINNEAPOLIS MN 55448	
90239-90240	DOWNEY CA 90240	
Add:	1, 1, 150, 100, 5, 11, 10, 115, 115, 115	
04239, 04253-04254	LIVERMORE FALLS ME 04254	
12409, 12498	WOODSTOCK NY 12498	
12413-12414, 12451, 12482	CATSKILL NY 12414	
12428, 12458	ELLENVILLE NY 12428	
12440, 12472	ROSENDALE NY 12472	
12514, 12545	MILLBROOK NY 12545	
48323-48324	WEST BLOOMFIELD MI 48323	
55416, 55424	MINNEAPOLIS MN 55416	
55427, 55447	MINNEAPOLIS MN 55427	
55436, 55439	MINNEAPOLIS MN 55439	
90015, 90055, 90079	LOS ANGELES CA 90015	
Delete:		
04106-04107	SOUTH PORTLAND ME 04106	
06510-06513, 06519, 06524-	NEW HAVEN CT 06511	
06525, 06530-06536, 06538,		
06540	NEW YORK NO.	
10008, 10203	NEW YORK NY 10008	
10020, 10111-10112	NEW YORK NY 10020	
12413, 12470	CAIRO NY 12413	
48007, 48099	TROY MI 48007	
48015, 48090	CENTER LINE MI 48015	
48026, 48066	ROSEVILLE MI 48066	
48067-48068	ROYAL OAK MI 48067	
48103-48104, 48106, 48109	ANN ARBOR MI 48103	
48150-48151, 48154	LIVONIA MI 48150	
48174, 48180	TAYLOR MI 48180	
48214-48215	DETROIT MI 48214	
48225, 48230	HARPER WOODS MI 48225	
48239-48240	REDFORD MI 48239	
48315-48318	SHELBY TWP MI 48318	
48322-48325	WEST BLOOMFIELD MI 48322	
48421, 48446	LAPEER MI 48446	
55424, 55436, 55439	MINNEAPOLIS MN 55439	
55434, 55449	MINNEAPOLIS MN 55449	
90014-90015, 90055, 90079	LOS ANGELES CA 90014	
	•	

We will incorporate these revisions into the periodic update of the online Label Lists available via Postal Explorer $^{\circledR}$ at http://pe.usps.com.

Network Development and Support,
 Network Operations, 5-17-12

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service* (*PFS* (*PFS*) *Application,* to Headquarters (HQ). In 2005, the application was a four-part form and "Distribution: Copy 3 — HQ" was sent to Headquarters. The form has been revised multiple times and "Distribution: Copy 3 — HQ" has not been a part of the application for several years, but we continue to get copies of the application. Many offices continue to use the 2005 or 2006 edition of the form, and others are making copies of "Distribution: Copy 1 — Post Office" and sending it to HQ.

Please use the most current, January 2011, edition of the form. It has a new format and the Terms and Conditions have been updated. You can order the current edition of the form from the Material Distribution Center and use touch-tone order entry (TTOE). Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8176:

PSIN: PS8176

PSN: 7530-07-000-6197

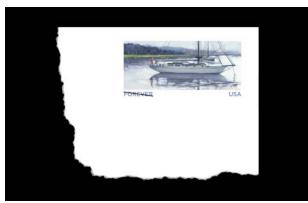
Unit of Measure: EA
Minimum Order Quantity: 1
Maximum Order Quantity: 1000
Bulk Pack Quantity: 1000
Quick Pick Number: 640
Price: \$0.0712
Edition Date: 01/11

See Publication 621, *PFS Guidebook for Employees*, for PFS rules. You can access Publication 621 online at http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf.

Retail Services,
 Channel Access, 5-17-12

Stamps/Philately

Stamp Announcement 12-37: Sailboat Printer-Ready Stamped Card



© 2011 USPS

On June 22, 2012, in Lancaster, Pennsylvania, at the ATA Stamp Exhibition Show, the Postal Service™ will issue a *Sailboat* printer-ready stamped card, four-up (Forever® priced at 32 cents) in one design (Item 224400).

The new cards are sold only as pre-packs of 10 card sheets each (four cards per sheet); the selling price is \$14.10 per pack. The product is designed for use by customers who want to be able to add addresses, return addresses, and/or messages, and is ideal for using with personal or small office printers.

The Sailboat stamped card was issued in the following formats:

- Single-cut cards (Item 224100).
- Double-reply cards (Item 224200).
- Sheet of 40 cards (Item 224300).

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. These cards will only be available in Lancaster, Pennsylvania, or by ordering through Stamp Fulfillment Services, from The Postal Store[®] website at www.usps.com/shop, or by calling 800-STAMP 24. They should address the cards (to themselves or others) and place them in an envelope addressed to:

Sailboat Printer-Ready Stamped Card Postmaster 1400 Harrisburg Pike Lancaster, PA 17604-9998

After applying the first day of issue postmark, the Postal Service will return the cards through the mail. There is no charge for the postmark. All orders must be postmarked by August 22, 2012.

How to Order First Day Covers

The Postal Service also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at *www.usps.com/shop*, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service Catalog Request PO Box 219014 Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this issue:

■ 224461*, First Day Cover (Sheet of 4), \$1.53.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

1	0.11	
Issue:	Sailboat	
Item Number:	224400	
Denomination & Type	32-cent Stamped Card Forever	
of Issue:		
Format:	Printer-Ready (4-Up Pack of 10)	
Series:	N/A	
Issue Date & City:	June 22, 2012, Lancaster, PA 17604,	
	Stamp Exhibition (ATA)	
Designer:	Derry Noyes, Washington, DC	
Art Director:	Derry Noyes, Washington, DC	
Typographer:	Derry Noyes, Washington, DC	
Artist:	Burt Silverman, New York NY	
Modeler:	Joseph Sheeran	
Manufacturing	Offset	
Process:		
Printer:	Sterling United, Inc.	
Printed at:	Amherst, NY	
Press Type:	Komori, Lithrone S40P	
Print Quantity:	600,000 stamped cards	
Paper Type:	Nonphosphored Type III, Block	
Adhesive Type:	N/A	
Processed at:	Ashton Potter (USA) Ltd. (APU)	
Colors:	Black, Cyan, Magenta, Yellow	
Image Orientation:	Horizontal	
Image Area (w x h):	N/A	
Card Size (w x h):	5.5 x 4.219 in./139.70 x 107.16 mm	
Full Pane Size (w x h):	N/A	
Plate Size:	32 cards per revolution	
Plate Numbers:	N/A	
Marginal Markings:	© 2011 USPS • Recycling logo	

Stamp Services,
 Government Relations and Public Policy, 5-17-12

Stamp Announcement 12-38: Scenic American Landscapes Premium Stamped Cards



© 2012 USPS

On June 23, 2012, in Lancaster, Pennsylvania, at the ATA Stamp Exhibition Show, the Postal Service™ will issue *Scenic American Landscapes* Premium Stamped Cards (Set 2), Item 989266, in a booklet of 20 cards with 10 designs. Designed by the Journey Group, Inc., this philatelic product goes on sale nationwide June 23, 2012.

Ten different designs showcase spectacular photographs originally featured on *Scenic American Landscapes* stamps from 1999 to 2012. Forever[®] postage is pre-printed on the cards, so mailing is easy!

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase the new stamped cards from The Postal Store[®] website at www.usps.com/shop or by calling 800-782-6724. They should address the

cards (to themselves or others) and place them in an envelope addressed to:

Scenic American Landscapes Premium Stamped Cards (Set 2)

Postmaster

1400 Harrisburg Pike

Lancaster, PA 17604-9998

After applying the first day of issue postmark, the Postal Service will return the cards through the mail. Customers may also provide a self-addressed stamped envelope for returning the postmarked card(s). There is no charge for the postmark. All requests must be postmarked by August 23, 2012.

How to Order First Day Covers

The Postal Service also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at *www.usps.com/shop*, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service Catalog Request PO Box 219014 Kansas City, MO 64121-9014

Philatelic Products

There are two philatelic products available for this card issue:

- 989263*, First Day Cover Set of 10, \$9.10.
- 989267*, First Day of Sale Set of 10, \$9.10.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	Scenic American Landscapes	
Item Number:	989266	
Denomination & Type of Issue:	32-cent Stamped Postal Card (Forever)	
Format:	\$15.95 Stamped Postal Card Booklet of 20 (10 designs)	
Series:	N/A	
Issue Date & City:	June 23, 2012, Lancaster, PA, Stamp Exhibition (ATA)	
Designer:	Journey Group, Inc.	
Photographer:		
13 Mile Woods, New Hampshire:	Jerry Monkman/Marcie Monkman	
Glacier National Park, Montana:	Michael Melford	
Grand Teton National	Dennis Flaherty	
Park, Wyoming:	•	
Hagatna Bay, Guam:	Michael Yamashita	
Lancaster County, Pennsylvania:	James L. Amos	
Niagra Falls, New York:	Kurt Ross	
Nine-Mile Prairie,	Michael Forsberg	
Nebraska:		
Okefenokee Swamp, Georgia/Florida:	Jose Azel	
Rio Grande, Texas:	Bruce Dale	
Voyageurs National Park, Minnesota:	Richard Olsenius	
Modeler:	Donald Woo	
Engraver:	N/A	
Manufacturing Process:	Offset	
Printer:	Banknote Corporation of America, Inc./SSP	
Printed at:	Browns Summit, NC	
Press Type:	Roland, 300	
Print Quantity:	15,000 Booklets	
Paper Type:	Phosphor Tagged, Block	
Adhesive Type:	N/A	
Processed at:	Unique Binders, Fredericksburg, VA	
Colors:	Black, Cyan, Magenta, Yellow, PMS 520 (Purple)	
Card Orientation:	Horizontal	
Booklet Size (w x h):	6.69 x 4.13 in./169.93 x 107.95 mm	
Plate Size:	18 cards per revolution	
Plate Numbers:	N/A	
Marginal Markings:	N/A	
Front:	Title: "- SET TWO - SCENIC	
	AMERICAN LANDSCAPES" •	
	TWENTY PREMIUM STAMPED CARDS	
Back:	© 2012 USPS • USPS logo • Header: "SCENIC AMERICAN LANDSCAPES" • SET TWO: TWENTY PREMIUM STAMPED CARDS • Stamp image and name of landscape • Descriptive text • Barcode (09892668) • ITEM NO. 989266 • \$15.95 • AIC 092 • MADE IN THE USA	

Stamp Services,
 Government Relations and Public Policy, 5-17-12

Pictorial Postmarks Announcement

As a community service, the Postal ServiceTM offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail[®] postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 120 days:





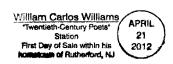
January 6, 2012

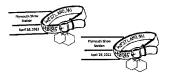
United States Postal Service
Centennial Station
Cancellation Unit
PO Box 449992
Kansas City, MO 64144-9992

January 6, 2012

United States Postal Service
USS New Mexico Station
Postmaster
PO Box 449992
Kansas City, MO 64144-9992

The following pictorial postmark has been extended for 30 days:





April 21, 2012

United States Postal Service
Twentieth Century Poets Station
Postmaster
156 Park Ave.
Rutherford, NJ 07070-9998

April 28-29, 2012

United States Postal Service Plymouth Show Station Postmaster 6300 N. Wayne Rd. Westland, MI 48185-9998



April 30, 2012

Hammon Schools Senior Class Hammon Graduation Station Postmaster 701 E. Main St. Hammon, OK 73650-9998



May 18, 2012

Rocky Mountain Stamp Show

75th Anniversary Station Postmaster 7500 E. 53rd Pl., Ste. 2204 Denver, CO 80266-9999



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA Rhinoceros Station Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

United States Postal Service

Templeton 250th Station Postmaster 449 Patriots Rd. Templeton, MA 01468-9998



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA Asian **Elephant Station** Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA Marine **Turtle Station** Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA Great Ape Station Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA Tiger Station Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

U.S. Fish and Wildlife Service

Escondido CA African **Elephant Station** Postmaster PO Box 85530 San Diego, CA 92186-5530





SAVE VANISHING

RHINDCEBOS

SPECIES

May 18, 2012

U.S. Fish and Wildlife Service

San Diego CA Marine **Turtle Station** Postmaster PO Box 85530 San Diego, CA 92186-5530

May 18, 2012

U.S. Fish and Wildlife Service

San Diego CA Tiger Station Postmaster PO Box 85530 San Diego, CA 92186-5530



U.S. Fish and Wildlife Service

San Diego CA Rhinoceros Station Postmaster PO Box 85530 San Diego, CA 92186-5530

May 18, 2012

U.S. Fish and Wildlife Service

San Diego CA Asian **Elephant Station** Postmaster PO Box 85530 San Diego, CA 92186-5530

May 18, 2012

U.S. Fish and Wildlife Service

San Diego CA Great Ape Station Postmaster PO Box 85530 San Diego, CA 92186-5530



May 18, 2012

U.S. Fish and Wildlife Service

San Diego CA African **Elephant Station** Postmaster PO Box 85530 San Diego, CA 92186-5530





ROPEX Titanic Centennial Station May 18, 2012 Rochester, NY 14623

May 18, 2012

ROPEX

ROPEX Titanic Postmaster 1335 Jefferson Rd. Rochester, NY 14692-9202



May 19, 2012

ROPEX

ROPEX Centennial Station Postmaster 1335 Jefferson Rd. Rochester, NY 14692-9202





May 19, 2012

Rocky Mountain Stamp Show

Denver Issue Station Postmaster 7500 E. 53rd Pl., Ste. 2204 Denver, CO 80266-9999



SPECIES

May 19, 2012

Stoughton Chamber of Commerce

Syttende Mai Station Postmaster 246 E. Main St. Stoughton, WI 53589-9998

May 19, 2012

Universal Ship

Postmaster

PO Box 85530

San Diego, CA

92186-5530

Cancellation Society

Commissioning Station



May 19, 2012

Middleburgh 300th Anniversary, Inc.

300th Anniversary Station Postmaster 300 Main St. Middleburgh, NY 12122-9998

May 19, 2012

Otselic Valley Fishing and Heritage Association

Fishing Heritage Day Station Postmaster 1605 State Hwy. 26 South Otselic, NY 13155-9998



Commissioning

Station

San Diego CA

92:10

SAN DIEGO

May

19

2012

(PD-2)

May 19, 2012

Kingsville Library Lawn Sale Station Postmaster 3110 W. Main St. Kingsville, OH 44048-9998

FISHING HERITAGE DAY CONESTATION FISHIN MAY 19, 2012 SOUTH OTSELIC, NY 13155

May 19, 2012

Lake Champlain Bridge Community

Reconnecting Vermont and New York Station Postmaster PO Box 9998 Vergennes, VT 05491-9998



May 19, 2012

Bethel Historical Society Goodbye Irene! Station Postmaster 34 N. Main St. Bethel, VT 05032-9998



May 19, 2012

Lake Champlain Bridge Community

Reconnecting New York and Vermont Station Postmaster 2752 Main St. Crown Point, NY 12928-9998



May 19, 2012

Milwaukee Philatelic Society, Inc.

Milwaukee County Zoo **Hummingbird Station** Postmaster PO Box 5066 Milwaukee, WI 53201-5066



May 19, 2012

The Chester Foundation **Chester Station** Postmaster 309 Route 20 Chester, MA 01011-9998



May 20, 2012

Milwaukee Philatelic Society, Inc.

Milwaukee County Zoo **Tiger Station** Postmaster PO Box 5066 Milwaukee, WI 53201-5066





May 20, 2012

Rocky Mountain Stamp Show

75th Anniv. End of D., S.P. & P.R.R. Station Postmaster 7500 E. 53rd Pl., Ste. 2204 Denver, CO 80266-9999



May 23-26, 2012

ISU Extension and Outreach

Odyssey of the Mind Station Postmaster 525 Kellogg Ave. Ames, IA 50010-9998

May 23-26, 2012

University of TN, University Outreach and Continuing Education

Destination ImagiNation Station Postmaster 1237 E. Weisgarber Rd. Knoxville, TN 37950-9998



CSON UNIFICATION

STATION

vi. War Event

May 20, 2012

United States Dept. of Interior, National Park Service

Homestead National Monument Station Postmaster PO Box 9998 Beatrice, NE 68310-9998



May 20, 2012

Postal History Foundation

Tucson Unification Station Postmaster 920 N. First Ave. Tucson, AZ 85719-4818



MAY 25, 2012
ACCUMULATION
SOCIAL SOLUTION

May 25, 2012

NOJEX Stamp Show

NOJEX Stamp Exhibition
Station
Postmaster
300 County Ave.
Secaucus, NJ
07094-9998



May 20, 2012

ROPEX

A.N.A. Branch #2 Station Postmaster 1335 Jefferson Rd. Rochester, NY 14692-9202



May 25-26, 2012

Washington Township Assoc.

Mayfest Celebration Station Postmaster PO Box 9998 Marble, PA 16334-9998

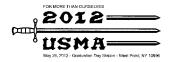


ALTON, VA 24520

May 22, 2012

United States Postal Service

Marine Corps Aviation 100th Anniversary Station Postmaster PO Box 9998 Alton, VA 24520-9998



May 26, 2012

United States Postal Service

Graduation Day Station Postmaster 634 Swift Rd. West Point, NY 10996-9998



May 26, 2012

Nevada Northern Railway Museum

Nevada Northern Railway Museum Station Postmaster 2600 Bristlecone Ave. Ely, NV 89301-9998



Lewis County Historical Museum

Lewis County Historical Museum Station Postmaster 225 N.W. Cascade Ave. Chehalis, WA 98532-9998



May 26, 2012

Hibbing Chamber of Commerce

Dylan Days Station Postmaster PO Box 9998 Hibbing, MN 55746-9998





May 29, 2012

Wilmington Philatelic Society

75th Anniversary Station Postmaster 152 N. Front St. Wilmington, NC 28401-9998

Stamp Services,

May 26, 2012

Government Relations and Public Policy, 5-17-12

Valley Center Chamber

WESTERN WESTERN HATS DAYS STATION MAY 26, 2012 VALLEY CENTER, CA 92082

Valley Center Chamber
Western Days Station
Postmaster
PO Box 85530
San Diego, CA
92186-5530

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office $^{\text{TM}}$, by telephone at 800-STAMP-24, or at The Postal Store website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Organization Information

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of

issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Cherry Blossom Centennial Stamp

Special Cancellations PO Box 92282 Washington, DC 20090-2282

May 24, 2012

Digital Color Pictorial



William H. Johnson Stamp

Main Post Office 900 E. Fayette Street Baltimore, MD 21233-9998

June 11, 2012

Digital Color Pictorial



Twentieth-Century Poets Stamp

Main Post Office 7001 S. Central Avenue Los Angeles, CA 90052-9998

June 21, 2012

Digital Color Pictorial



The Civil War: 1862 Stamp

Postmaster PO Box 50336 New Orleans, LA 70150-0036

June 24, 2012

Black and White Pictorial



The Civil War: 1862 Stamp

PO Box 50336 New Orleans, LA 70150-0036 June 24, 2012

Digital Color Pictorial



Jose Ferrer Stamp

Postmaster

Postmaster 421 Eighth Ave., Rm. 2029B New York, NY 10199-9998

June 26, 2012

Digital Color Pictorial



Louisiana Statehood Stamp

Postmaster 750 Florida Street, Rm. 300 Baton Rouge, LA 70801-9998

June 30, 2012

Black and White Pictorial



Louisiana Statehood Stamp

Postmaster 750 Florida Street, Rm. 300 Baton Rouge, LA 70801-9998

June 30, 2012

Digital Color Pictorial



Great Film Directors Commemorative Stamp

Postmaster 8616 Second Avenue Silver Spring, MD 20910-9998 July 23, 2012

Digital Color Pictorial



Mail a Smile Stamp

Main Office — Orlando 10401 Post Office Drive Orlando, FL 32862-9998

August 1, 2012

Black and White Pictorial



Mail a Smile Stamp

Main Office — Orlando 10401 Post Office Drive Orlando, FL 32862-9998

August 1, 2012

Digital Color Pictorial



Bicycling Stamp

Main Post Office 100 S. First Street, Room 127 Minneapolis, MN 55401-9998

August 7, 2012

Digital Color Pictorial



Celebrate Scouting Stamp

Special Cancellations PO Box 92282 Washington, DC 20090-2282

August 9. 2012

Digital Color Pictorial



Miles Davis/Edith Piaf Stamp

Postmaster 421 Eighth Ave., Rm. 2029B New York, NY 10199-9998

August 12, 2012

Black and White Pictorial



Miles Davis/Edith Piaf Stamp

Postmaster 421 Eighth Ave., Rm. 2029B New York, NY 10199-9998

August 12, 2012

Digital Color Pictorial

- Stamp Services, Government Relations and Public Policy, 5-17-12

Stamps Now Program Available to Customers Looking for Large Volumes of Stamps Including Pre-Cancelled and Non-Profit

Stamps Now[®] is a USPS[®] program established to provide business customers convenience in purchasing stamps and other mailing supplies. There is no cost to establish an account, and customers may order as needed or on a set schedule.

The program offers a wide variety of products including booklets, panes, and coils of 100, 3,000, and 10,000 stamps. Pre-cancelled and Non-Profit stamps are also available for purchase through the program. In addition to current stamp designs, Prepaid Priority Mail[®] envelopes and Personalized Stamped Envelopes, as well as pressure-sensitive and water-activated stamped envelopes are available from the Stamps Now program. Businesses can have their orders sent to their choice of one location or multiple addresses.

A handling fee of \$1.25 will be applied to all orders up to \$50.00, and \$1.75 will be applied to orders over \$50.00. If needed, customers may choose to pay for Express Mail[®] services for delivery of their orders. Payment options

include ACH debit, business check, FedWire, or money order. As an additional service, customers may request a reconciliation report that fits their monthly reporting needs.

The Stamps Now program is managed by Stamp Fulfillment Services (SFS) located in Kansas City, Missouri. Orders are typically shipped within 2 business days of receipt at SFS. The large inventory of stamps and product at SFS ensures a constant supply of product to complete orders rapidly. SFS' centralized location is additionally beneficial to businesses, as orders will be received at their destination within 3 to 4 business days using Priority Mail services.

Additional Stamps Now program information can be requested through *StampsNow.Info@USPS.gov* or by calling 1-800-STAMP24 (1-800-782-6724).

— Stamp Services, Government Relations and Public Policy, 5-17-12

Sustainability

Standard Operating Procedure: Recycling Small Dry-Cell Batteries

The purpose of this standard operating procedure (SOP) is to establish processes for handling and recycling dry-cell rechargeable and nonrechargeable batteries through the Mail Recovery Center (MRC) in Atlanta, in accordance with Postal Service™ policies and universal waste-management regulations. Federal environmental regulations require that all universal waste be recycled. This SOP establishes methods for recycling small dry-cell batteries at all Postal Service operations and requires all employees to follow approved disposal and recycling procedures for used batteries.

Universal waste is a subcategory of hazardous waste that is subject to less restrictive environmental regulations, as long as it is recycled.

Certain types of batteries are considered hazardous because they contain heavy metals or corrosive electrolyte solutions. These include (but are not limited to) nickel-cadmium (Ni-Cd), nickel-metal hydride (NiMH), lithium (Li) or lithium ion (Li-ion), lithium polymer (Li-poly), silver oxide, and other small dry-cell batteries. When these batteries die, they must be handled as universal waste.

Exception: Lead-acid automotive batteries and sealed lead-acid emergency batteries are designated as universal waste but are *not* authorized for recycling under this instruction.

Common Postal Service Dry-Cell Batteries

The pictures here show common types of batteries:

- Ni-Cd and NiMH batteries (see Exhibits A and B on page <u>76</u>) are used in cell phones, pagers, cameras, and power tools.
- Li-ion batteries (see Exhibit C, on page <u>76</u>) are used in some cell phones, laptops, and cameras and in all Intelligent Mail Data Acquisition System (IMDAS) scanners.
- Lithium batteries are used in cameras and other electronic devices that don't require rechargeable batteries.
- Silver oxide batteries are used in watches, laptops, and other devices that require button-cell batteries (see Exhibit D on page <u>77</u>).

Exhibit A, Power Tool Batteries (Ni-Cd and NiMH)



Exhibit B, Ni-Cd Batteries in a Sealed Package



Exhibit C, IMDAS Lithium Ion Batteries



Exhibit D, Silver Oxide Button Batteries



Exhibit E, Alkaline/Dry Cell Batteries



Exhibit F, Emergency Lighting — Small, Sealed Lead Acid Battery



Exhibit G, Sealed Acid Batteries



Rechargeable Batteries

Approximately 70 percent of the batteries used by the Postal Service are rechargeable, and a majority of these are Ni-Cd, Li-ion (secondary lithium), and sealed lead acid.

Management and Disposal of Used Batteries Less Than or Equal to 9 Volts

Requirements

When an inoperable battery is removed from a piece of equipment, determine what type it is and follow the management guidelines for disposing of it. There are three primary types of batteries, each with specific handling requirements:

- Alkaline batteries (see Exhibit E on page <u>77</u>) considered nonhazardous.
- Sealed lead-acid batteries (see Exhibits F and G on page <u>77</u>) — not covered in this document and *not* authorized to be recycled under this instruction.
- All other dry-cell batteries handle as universal waste.

Except for Li-ion IMDAS batteries, which have specific mailing requirements, alkaline batteries, and other universal-waste, small dry-cell batteries should be recycled according to the following shipping procedures. (See *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM[®]) for Li-ion-battery shipping instructions, including the requirement that no more than three Li-ion rechargeable batteries be mailed together.)

Procedures

- Select a small, sturdy cardboard box or ReadyPost[®] box if a used box is not available. (ReadyPost boxes can be obtained from the Post Office's retail area.) If opting for a used box, remove or cover all barcodes.
- Place up to 15 pounds of dry-cell batteries into the box, and pack them securely with paper. To prevent short circuits, tape all battery terminals so that they don't have contact with one another.
- 3. Tape the box shut.

- Print the following address on a G-10 label: USPS MAIL RECOVERY CENTER BATTERY RECYCLING PROGRAM 5345 FULTON INDUSTRIAL BLVD SW ATLANTA GA 30378-2400
- 5. Place the G-10 label on the box.
- Place Label 127, Surface Transportation Only, on the box.
- Write "PP" on all surfaces to indicate the box is being shipped by Parcel Post[®].
- 8. Put your return address on the box and ship it.

Do not use Priority Tape or Priority Mail® Boxes.

Never ship damaged batteries! Batteries that are leaking, burned, cracked, melted, or otherwise damaged must be recycled locally.

Battery Disposal Record

Keep records of the batteries you send to the MRC. A sample recordkeeping table is shown below:

Battery Type	Number of Batteries	Date Sent to MRC	Other Information

Contact Information

Contact the Office of Sustainability with any questions about onsite, universal waste-management procedures. Guidance on proper battery storage and labeling can be found on the Office of Sustainability website at http://blue.usps.gov/sustainability/

 Sustainability Office, Deputy Postmaster General and Customer Asset Fulfillment, Supply Management, 5-17-12



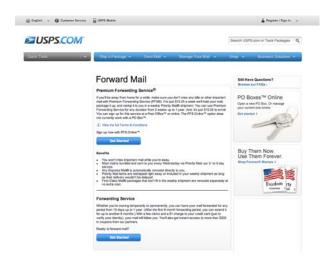
What's New on USPS.com?

Premium Forwarding Service[®] (PFS[®]) launched PFS Online[™] in January. Now customers can enroll, modify, or cancel their request without going to a Post Office[™].

What is PFS? Premium Forwarding Service gives residential customers the option of having all of their mail reshipped on a predictable basis to a temporary address while they are away from home. For a one-time enrollment fee and a nominal weekly installment fee, virtually all of the customer's mail will be packaged weekly and sent by Priority Mail[®] service to the temporary address. Some items, such as Registered Mail[®] and Express Mail[®] are reshipped immediately upon receipt at the Post Office. PFS can be used for a minimum of 2 weeks or up to a maximum of 1 year. It provides customers an additional option to the current piece-by-piece temporary forwarding and Hold Mail services

Enrolling with PFS Online is simple. Customers simply go to www.usps.com/premiumforwarding to learn about the service, read the terms and conditions, and click Get Started to sign up for PFS. The process is easy, and a confirmation email is sent once enrollment is complete.

Note: Customers must be registered USPS.com[®] customers and must sign in to sign up for PFS.



Digital Access,
 Channel Access, 5-17-12





475 L'ENFANT PLAZA SW WASHINGTON DC 20260-5540 First-Class Mail Postage & Fees Paid USPS Permit No. G-10

