# usps postal bulletin

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USPS National Emergency Hotline Is your facility operating? Call 888-363-7462







# **Cover Story**

## Our Business is Delivery

#### The Postal Service is an AMAZING organization.

On any given day, today's Postal Service™...

- Delivers nearly 40 percent of the world's mail.
- Provides more than 131.2 million physical entry points to our delivery network.
- Is the core of the trillion-dollar mailing industry.
- Has online stamp and retail sales of 223 million dollars.
- Makes deliveries to 150 million residences, businesses, and Post Office<sup>™</sup> Boxes.
- And does so at a lower cost than any comparable post in the world.

But what will keep it amazing in an increasingly digital world?

#### It starts with defining the core need of OUR CUSTOMERS.

Great businesses are great because they define and then focus on satisfying a core customer need. The Postal Service can revitalize its role in a competitive marketplace by sharpening its focus on a core function that our customers value and reward.

So what is the NEED we satisfy?

What is our CORE function that drives our business?

#### The heart of what we do, ultimately, is delivering.

We connect senders and receivers through the physical delivery of mail and packages.

This concept — that the Postal Service is defined by the function of delivering — is a powerful one. It has a lot of important implications for the way we approach an increasingly digital marketplace, the way we innovate, the way we structure our organization, and the way we shape our future.

#### We are excellent at DELIVERING.

Our delivery network is the most efficient in the world. It is a vital platform for America's commerce and for the mailing industry.

The more we improve our platform, the better we meet a core need of every American business and residence: to have access to a delivery network that is reliable, secure, convenient, and affordable — and we want it to be known as the best in the world.

And so, as we shape the future of the organization, it starts with our network and the function of delivering.

#### Our brand will be shaped by the concept of Delivering.

Our brand is ultimately reflected in the experiences that people have with us. We want customers to have positive experiences with us, to associate positive attributes to us, and to feel that the Postal Service is their best option to meet their core needs for either sending or receiving content.

Brand and Policy, Corporate Communications, 3-22-12

# Field Information Kit: It Begins With a Smile

The Customer Experience Essentials Program was launched in "Field Information Kit: Telephone Courtesy" in *Postal Bulletin* 22328 (1-12-12, pages 4–8) focusing on telephone courtesy, the first of four essentials.



We are now ready to launch the second phase, "It Begins with a Smile". This essential focuses on keeping things professional, efficient, and friendly when interacting with our customers. According to vice president Consumer and Industry Affairs, Susan LaChance "delivering a positive customer experience is more important than ever as our customers today have more choices and are more informed and expect excellent service. We need to ensure we are satisfying our customer's needs so they keep coming back again — and again."

Included in this Field Information Kit to support the "It Begins With a Smile" Essential is the following:

- A Stand-up Talk for all employees.
- A poster to be placed in retail unit employee zones (see page 39).
- A poster to be placed in plant employee zones (see page 41).
- Two posters to be placed in delivery unit employee zones (see pages <u>43–45</u>).

## Useful Link

It Begins with a Smile video: http://56.88.100.141/ipchecker/odrouter.asp?v=SmileCourtesy\_OC.wmv (inter-

nal link) or http://eagnmnsg55a/USPSTV/DVD/ SmileCourtesy.zip (downloadable DVD).

## Stand-up Talk

Delivering a Positive Customer Experience — "It Begins With a Smile"

In the first Delivering a Positive Customer Experience Stand-up Talk, we talked about going back to basics and focused on telephone courtesy as an easy way to make a customer's experience more positive. The *Telephone Courtesy Customer Experience Essential Toolkit* was published on January 12, 2012. The Customer Experience Measurement scores will be used to evaluate the success of the Customer Experience Essentials campaign. We will share updates with you through Link as we move forward through this campaign. The first update will be provided in March.

This stand-up talk focuses on "keeping things simple, positive, efficient, and friendly". The best way to have our customers think positive of the Postal Service $^{\text{TM}}$  is to provide excellent customer service every day, every time.

Studies have shown that customers remember the first and last moments of their interaction more than anything else that happens in the middle. This means you play a key role to the success of any interaction with our customers the way you greet and thank each of them.

The "It Begins With a Smile" Customer Experience Essential means to begin every customer interaction in a friendly and courteous manner to let the customer know we want to help.

Our customers today have more choices, are more informed, and expect excellent service. So it's more important than ever for us to be professional, friendly, and courteous.

We need to ensure we are satisfying our customers needs so they keep coming back again — and again.

Providing friendly and courteous service is another way that we deliver to our customers — a positive customer experience.

Thank you for the work you do day in and day out to provide excellent service to our customers!

Consumer Advocate & Customer Relations,
 Consumer and Industry Affairs, 3-22-12

# Policies, Procedures, and Forms Updates

## Manuals

DMM Revision: New Content Identification Number Codes for Use With Priority Mail Open and Distribute Shipments

Effective May 7, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.18 and Exhibit 708.6.2.4 to provide an expanded choice of content identification number (CIN) codes for use with Priority Mail Open and Distribute® (PMOD) shipments.

PMOD provides a cost-effective alternative for mailers who want to expedite mailings of other classes of mail to destination postal facilities, and is a means to attain eligibility for destination entry prices for the applicable classes and shapes of mail. When using PMOD, mailers prepare the mailings according to standards for the enclosed class of mail, enclose the mail in containers for expedited service as PMOD, and present the mailings to a postal acceptance unit by the critical entry time for USPS<sup>®</sup> dispatch.

The expansion of CIN code options will allow USPS routing systems to recognize the PMOD container as an expedited product, and also the applicable entry-level, mail class, and/or shape of the contents. Use of these new CIN code options will also allow PMOD tray or sack labels to be scanned by "Scan Where You Band" (SWYB) equipment, enabling the generation of dispatch and routing labels (D&R tag) for routing and distribution to the USPS air networks.

As a result of the improved scanning processes made possible by the use of barcoded tray and sack labels, these new CIN codes will result in increased visibility of PMOD shipments through to each of their intended destinations. When a barcoded PMOD barcode is scanned, along with its accompanying barcoded tray or sack label, the barcode is associated with a specific D&R tag, providing unique visibility for the PMOD container and its contents within USPS internal networks. Once a tray or sack label is associated with a D&R tag, the container and its contents can be associated with any subsequent D&R tag scan events through to its destination. USPS Operations is also exploring similar visibility solutions for its surface network.

To increase network and processing operational efficiencies, the Postal Service will be adding new CIN codes that more accurately describe the contents of several of the most commonly used applications for PMOD shipments. In accordance with DMM 705.18.5.2, trays and sacks used with PMOD shipments must include the appropriate CIN code. Mailers must also use the CIN code that best describes the class and/or processing category of the con-

tents of the shipment and its destination-entry level. When no specific CIN code can accurately describe the contents of the PMOD container, the "165" generic CIN code must be used.

In order to allow adequate time for mailers to make the appropriate changes to their systems, the Postal Service will provide a transitional period from the online publication date of the DMM that includes this revision. Therefore, mailers may continue to use the current "165" CIN codes with their PMOD shipments until June 24, 2012.

The Postal Service is revising portions of 705.18.5.2 and 18.5.6 to clarify that, in addition to Express Mail open and distribute (EMOD) and PMOD shipments enclosed in sacks, shipments enclosed in tray boxes and similar containers must also bear barcoded tray labels. It was the intent of the Postal Service, when providing the new tray box options, to process and transport these shipments similarly to shipments enclosed in sacks. The Postal Service will be providing tray label holders (USPS item 09330) with all future requests for EMOD and PMOD tray boxes and similar USPS-provided containers. Mailers may continue to use their current inventory of tray boxes and similar containers without including tray labels, but must affix tray labels to their EMOD and PMOD containers once tray label holders are provided. Effective June 24, 2012, mailers must affix tray labels, including an accurate CIN code, to all EMOD and PMOD tray boxes and similar containers. Although mailers may affix the tray label holders on either end of a tray box, or similar container, to the right of the hand-hold cutout, the Postal Service recommends that the tray label holder be placed on the end of the tray box nearest to the EMOD or PMOD address label.

Mailers without the ability to print their own tray labels may obtain tray labels from the USPS Customer Label Distribution System (CLDS). CLDS allows mailers to create, edit, and submit for printing their own Intelligent Mail<sup>®</sup> tray label orders online. Mailers will first need to register within the CLDS system to receive sign-in information. To obtain more information go to <a href="https://clds.usps.com/CLDS/">https://clds.usps.com/CLDS/</a>.

The Postal Service will also remove an obsolete reference to the provision to allow Delivery Confirmation™ not flat-machinable (NFM) items in PMOD shipments. The NFM product category has been eliminated.

These changes will be reflected in the May 7, 2012, online DMM update, but mailers may begin using these new CIN codes with their PMOD shipments immediately.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

[Revise 18.3.2c to remove reference to NFMs as follows:]

 c. Standard Mail parcels (except Customized Market-Mail pieces) may be sent with electronic option Delivery Confirmation service.

\* \* \* \* \* \*

18.5 Preparation

\* \* \* \* \* \*

[Revise title of 18.5.2 as follows:]

#### 18.5.2 Express Mail and Priority Mail Tray and Sack Labels

[Revise text of the introductory paragraph of 18.5.2 as follows:]

Labels for Express Mail Open and Distribute trays, sacks, and similar containers must be barcoded and meet the requirements in 708.6.0. Tray boxes, sacks, and other containers (except pallets and pallet boxes) used for Priority Mail Open and Distribute shipments must bear a barcoded tray or sack label that includes the appropriate CIN code that best describes the class and processing category of the contents of the shipment. When no specific CIN code accurately describes all of these elements, the "165" generic code must be used. It is recommended that all EMOD and PMOD shipments bear Intelligent Mail tray barcodes prepared under 708.6.5. Although mailers may affix

tray labels on either end of a tray box (or similar container), to the right of the hand-hold cutout, the recommended placement is on the end of the tray box nearest to the EMOD or PMOD address label. All lines of information must be completely visible when inserted into the label holder. Label trays or sacks as follows:

\* \* \* \* \*

[Revise 18.5.2b as follows:]

b. For Line 2 (content line), for Express Mail Open and Distribute shipments, print "EXPRESS MAIL OPEN AND DIST." For Priority Mail Open and Distribute shipments, print the appropriate human-readable content line from Exhibit 708.6.2.4, or "PMOD" (CIN code 165) when the correct content line is not provided in Exhibit 708.6.2.4.

\* \* \* \* \*

### 708 Technical Specifications

\* \* \* \* \* \*

# 6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards

\* \* \* \* \*

#### 6.2 Specifications for Barcoded Tray and Sack Labels

\* \* \* \* \*

# 6.2.4 3-Digit Content Identifier Numbers

\* \* \* \* \*

#### Exhibit 6.2.4 3-Digit Content Identifier Numbers

		HIIMAN DEADARIE
		HUMAN-READABLE
CLASS AND MAILING	CIN	CONTENT LINE

[Revise the "EXPRESS MAIL" heading to reflect the current product name as follows, and revise text as follows:]

#### **EXPRESS MAIL OPEN AND DISTRIBUTE**

dropship, all container levels	143	EXPRESS DROPSHIP
leveis		

[Revise the "PRIORITY MAIL" heading, delete current text, and add new text as follows:]

#### PRIORITY MAIL OPEN AND DISTRIBUTE

dropship, all container levels	165	PMOD		
letters, all classes	029	PMOD LTRS		
letters, all classes	029	FINIOD LING		
flats, all classes	030	PMOD FLTS		
parcels, all classes	025	PMOD PARCELS		
First-Class Package Service, Parcels				
DDU parcels	026	PMOD FC PARCELS DDU		
SCF parcels	027	PMOD FC PARCELS SCF		
ADC parcels	028	PMOD FC PARCELS ADC		

All Other Classes, Parcels			
031	PMOD PARCELS DDU		
032	PMOD PARCELS SCF		
033	PMOD PARCELS ADC		
034	PMOD IRREG NDC		
035	PMOD MACH NDC		
	031 032 033 034		

We will incorporate these revisions into the next monthly update of the online version of the DMM, which is available via Postal Explorer<sup>®</sup> at <a href="http://pe.usps.com">http://pe.usps.com</a>.

— Product Classification, Pricing, 3-22-12

# IMM Revision: Priority Mail International Insurance Updates to Cameroon, Lebanon, and Montenegro

Effective May 7, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect the availability of insurance for Priority Mail International® parcel service to the following countries:

- Cameroon has eliminated the option to purchase insurance for Priority Mail International parcel items. (Previously, the maximum limit was \$5,000.) Consequently, the option to purchase return receipt service for insured Priority Mail International parcels is also eliminated.
- Lebanon has eliminated the option to purchase insurance for Priority Mail International parcel items. (Previously, the maximum limit was \$65.) Consequently, the option to purchase return receipt service for insured Priority Mail International parcels is also eliminated.
- Montenegro offers the option to purchase insurance for Priority Mail International parcel items up to a maximum limit of \$5,000. (Previously, insurance for Priority Mail International parcels was not available.)

Mailing Standards of the United States Postal							
Servi	Service, International Mail Manual (IMM)						
	*	*	*	*	*		
Indivi	dual Cou	ıntry List	ings				
	*	*	*	*	*		
Came	roon						
Count	try Cond	litions fo	Mailing				
	*	*	*	*	*		
Priorit	ty Mail In	nternatio	nal (230)				
	*	*	*	*	*		

[Delete text:]	the curi	rent text a	and table	and inse	rt the follo	ving
NOT Available						
	*	*	*	*	*	
Extra Services						

# Return Receipt (340) [Revise the text to read as follows:] Available for Registered Mail only.

	*	*	*	*	*
Lebano	on				
Countr	y Condition	ons for M	ailing		

Priority Mail International (230)

\* \* \* \* \* \* \*

# Insurance (232.92)

Insurance (232.92)

[Delete the current text and table and insert the following text:]

# Return Receipt (340)

[Revise the text to read as follows:] Available for Registered Mail only.

\* \* \* \* \*

#### Montenegro

#### **Country Conditions for Mailing**

\* \* \* \* \*

### Priority Mail International (230)

(222.22)

#### Insurance (232.92)

[Replace the current text ("NOT Available") with the following text and table:]

Available for Priority Mail International merchandise parcels only (see 323.72 for markings)

Insured Amount not over	Fee	Insured Amount not over	Fee
\$50	\$2.45		
100	3.60	Add \$1.15 for each a	additional
200	4.75	\$100 or fraction of in	surance
300	5.90	coverage.	
400	7.05		
500	8.20	\$5,000 max.	\$59.95

We will incorporate these revisions into the monthly update of the online IMM, which is available via Postal Explorer<sup>®</sup> at <a href="http://pe.usps.com">http://pe.usps.com</a>.

Product Classification,
 Pricing, 3-22-12

# **Publications**

#### Publication 75, Mover's Guide, News

The April 2012 issue of Publication 75, *Mover's Guide*, is in process of being shipped to all Post Office<sup>™</sup> facilities. All shipments should be received by March 31, 2012. As of April 1, 2012, recycle all expired versions.

#### **Mover's Guide News**

Beginning with this April 2012 shipment, the total quantity of *Mover's Guide* copies sent to your facility may have been reduced. In an effort to reduce waste and account for more customers submitting change-of-address orders online, fewer *Mover's Guide* copies are needed. There are several things you can do to conserve as well:

- Make sure customers are aware that USPS.com<sup>®</sup> is the most convenient, safe, and secure way for customers to submit a change-of-address order.
- Encourage carriers to carry ICOA Message Cards on their routes instead of *Mover's Guide* copies.
- Give Mover's Guide copies out to moving customers only.

The *Mover's Guide* shipments now include Intelligent Mail Package Barcodes (IMpb). Please scan these codes per standard procedure upon shipment arrival.

The cover of the *Mover's Guide* envelope includes color-coded up/down arrows along with the in-market dates to convey its effective quarter. The corresponding color code of the up/down arrow for the April 2012 issue is *green*.

#### **Mover's Guide Information**

 Offices will receive copies of Mover's Guide in one or two shipments. The first shipments will arrive at the end of March. The second shipments will arrive 3 to

- 5 weeks later. Shipments are sent in quantities of 25, 100, and 300.
- Your facility may receive copies of Mover's Guide addressed to other offices that must be distributed to their respective offices. Break down each pallet in accordance with the posted plaque, check the labels, and forward the guides as appropriate.

#### **Behind the Counter Program**

Below are a few points about program compliance:

- Effective immediately, sales and service associates may no longer distribute more than three copies of *Mover's Guide* per customer. Instruct customers who need more than three copies to change their additional address(es) online at <a href="https://www.usps.com">www.usps.com</a>.
- Copies of Mover's Guide must be kept behind the counter. No copies of Mover's Guide should be placed in the inner or outer lobby or on the clerk counters. If you have copies of the Mover's Guide in the lobby at this time, remove them and place them behind the counter.
- When customers approach the counter requesting change-of-address materials, retail associates should first encourage their customers to go online at www.usps.com. Internet change of address (ICOA) transactions provide customers with the most convenient, safe, and secure way to change their address.
- Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, unopened copy of Mover's Guide. The envelope contains instructions and valuable offers that generate revenue for the Postal Service<sup>™</sup>. When you

throw out the envelope and its contents, the Postal Service loses money.

**Note:** The Mover's Guide Behind the Counter Program is part of the ad-hoc section of the 2010 Retail Customer Experience Program, so it is critical that your Post Office be compliant with the program throughout the year by keeping copies of *Mover's Guide* out of Post Office lobbies.

#### **ICOA Message Card Information**

- If your Post Office has an ICOA Message Card display, do not throw it away. The display is required to be in the lobby and expected to have the ICOA Message Cards in it at all times. Replenishment cards and updated banners are mailed with your Mover's Guide shipments.
- If your Post Office does not have an ICOA Message Card display, you must call the replenishment phone number below for ICOA Message Card replenishment.
- If any Post Office runs out of ICOA Message Cards between shipments, call Imagitas at 800-816-6837,

or visit our website at <a href="http://imagitas.com/contact/postal-request-form/">http://imagitas.com/contact/postal-request-form/</a> for replenishment.

 All Post Offices must have ICOA Message Cards in their lobbies for customer reference.

# Inventory Management Resources: Mover's Guide and ICOA Message Card

To find out when your office will receive shipments, visit <a href="http://blue.usps.gov/purchase/operations/">http://blue.usps.gov/purchase/operations/</a>
<a href="https://ops\_downloads.htm">ops\_downloads.htm</a> and click Mover's Guide (Pub 75) Distribution for April 2012 (Use the CTRL + F Function while the "Fedstrip" column is highlighted to search for your office).

To change the quantity of your shipments, call Imagitas at 800-816-6837.

Businesses and organizations must purchase their copies of the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

Address Management,
 Product Information, 3-22-12

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective March 22, 2012, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

# Publication 431, Post Office Box Service and Caller Service Fee Groups

[Add the following entries:]

 ZIP Code
 Fee Group

 22654
 4

 26222
 5

 27552
 5

 63629
 5

 97575
 34

[Revise the following entries:]

ZIP Code	Fee Group
06492	33
06606	31
06610	31
06856	32
10566	33
10997	34
12204	33
27622	33
29603	40
35052	35
53213	33
53224	33
53226	33
54903	33
60011	31

ZIP Code	Fee Group
60013	33
64132	34
74159	35
75710	36
87176	33
93102	33
93120	33
94508	5
98213	33

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

- 1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
- 2. Under the Clients/System column, System category, click *Facility Information*.
- 3. View the Fee Group field in the report.

Retail Services,
 Channel Access, 3-22-12

# Organization Information

# Address Management

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	01-4240	35812	AL	Huntsville	Madison	Marshall Space	Classified	11/05/2011	Classified station
New	01-4240	35812	AL	Huntsville	Madison	Flight Center Main Office	Station Post Office	11/05/2011	discontinued. Retain ZIP Code™. Continue to use Huntsville AL 35812 as last line of address.
Old	15-3725	83531	ID	Grangeville	Idaho	Fenn	Community Post Office	07/31/1991	Community Post Office discontinued. Retain
New	15-3725	83531	ID	Grangeville	Idaho	Fenn	Place Name	10/29/2011	ZIP Code. Establish a place name. Continue to use Fenn ID 83531 as last line of of address.
Old	20-4052	41307	KY	Jackson	Lee	Athol	Community Post Office	07/30/2010	Community Post Office and ZIP Code
New	20-4052	41339	KY	Jackson	Lee	Athol	Place Name	11/17/2011	discontinued. Establish a place name. Athol KY becomes an acceptable last line for use with ZIP Code 41339.
Old New	29-8694 29-3456	59273 59273	MT MT	Vandalia Glasgow	Valley Valley	Main Office Vandalia	Post Office Place Name	07/31/2011 11/19/2011	Post Office™ discontinued. Retain ZIP Code. Establish a place name. Continue to use Vandalia MT 59273 as last line of address.
Old	31-4880	89114	NV	Las Vegas	Clark	Strip	Classified Station	05/15/2011	Classified station discontinued. Retain
New	31-4880	89114	NV	Las Vegas	Clark	Main Office	Post Office	05/15/2011	ZIP Code. Continue to use Las Vegas NV 89114 as last line of address.
Old	31-2720	89405	NV	Empire	Washoe	Main Office	Post Office	05/28/2011	Post Office
New	31-3360	89405	NV	Gerlach	Washoe	Empire	Place Name	10/22/2011	discontinued. Retain ZIP Code. Establish a place name. Continue to use Empire NV 89405 as last line of address.
Old New	41-6312 41-2636	17353 17353	PA PA	Orrtanna Fairfield	Adams Adams	Main Office Orrtanna	Post Office Place Name	06/30/2010 10/22/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Orrtanna PA 17353 as last line of address.
Old	51-1758	23831	VA	Chester	Chesterfield	West Hundred	Classified Station	05/31/2002	Classified station discontinued. Retain
New	51-1758	23831	VA	Chester	Chesterfield	Main Office	Post Office	07/28/2011	ZIP Code. Continue to use Chester VA 23831 as last line of address.
Old	54-2786	98276	WA	Everson	Whatcom	Nooksack	Classified Branch	08/19/2011	Classified branch discontinued. Retain
New	54-2786	98276	WA	Everson	Whatcom	Nooksack	Place Name	11/05/2011	ZIP Code. Establish a place name. Continue to use Nooksack WA 98276 as last line of address.

Old/	Finance	ZIP			County/	Station/Branch/		Effective	
New	No.	Code	State	P.O. Name	Parish	Unit	Unit Type	Date	Comments
Old	55-2784	26818	WV	Fisher	Hardy	Main Office	Post Office	06/14/2006	Post Office
New	55-556	26818	WV	Moorefield	Hardy	Fisher	Place Name	07/16/2011	discontinued. Retain ZIP Code. Establish a place name. Continue to use Fisher WV 26818 as last line of address.

- Address Management, Product Information, 3-22-12

# **Domestic Products**

## New Placards Identify Business Reply Mail Holds and Status

Two new placards for Business Reply Mail<sup>®</sup> (BRM) have been created to assist in the process of identifying hold mail. Ensuring that the mail is marked properly is vital to revenue protection, as it communicates to all potential handlers the status of the mailing.

The BRM placards are available on the Forms page at <a href="http://blue.usps.gov/formmgmt/forms.htm">http://blue.usps.gov/formmgmt/forms.htm</a> and can be downloaded and printed from this website. The new placards are as follows:

PS Form 4830-A, Mail on Hold, For Fees Not Paid (http://blue.usps.gov/formmgmt/forms/ps4830a.pdf)

## MAIL ON HOLD FOR FEES NOT PAID

Business Reply Mail / Postage Due / Merchandise Return Service

Date Delivered to Location:	-
Type of Container:	[1 Foot Letter Tray or 2 Foot Letter Tray or Sack or etc.]
Description of Contents:	[Postcard or Letter AND 1/4 Full or 1/4 Full or Full]
USPS Employee Initials:	

DO NOT DELIVER THIS MAIL UNTIL INVOICED

Reminder: Mail held for more than 3-days must be charged the basic BRM rate.

Mail held for more than 21-days can be Return to Sender or Mail Recovery.

This placard allows sites to confirm that proper payments are being received from mailers. If a mailer is delinquent in the payment of fees, the mail can be held and identified in this manner while waiting for a resolution.

Included on the placard is a reminder of the next steps, if a resolution is not forthcoming.

PS Form 4830-B, Mail Not Processed (http://blue.usps.gov/formmgmt/forms/ps4830b.pdf)

#### **MAIL NOT PROCESSED**

Business Reply Mail / Postage Du	e / Merchandise Return Service
Date Delivered to Location:	
Reason Mail Not Processed:	<del></del>
Type of Container:	[1 Foot Letter Tray or 2 Foot Letter Tray or Sack or etc.
Description of Contents:	[Postcard or Letter AND ¼ Full or ¼ Full or Full]
USPS Employee Initials:	

#### DO NOT DELIVER THIS MAIL UNTIL INVOICED

All sites have room for improvement in identifying mail not processed. This placard will allow anyone onsite to determine why the mail has not been processed and the correct next step for processing. Per BRM processing guidelines, any BRM received after the critical entry time (CET) (per the unit's Integrated Operating Plan) must be processed for delivery the next day the delivery unit is open. This placard should be especially useful to postage due units.

Transactions & Correspondence,
 Domestic Products, 3-22-12

## Mobile Commerce and Personalization Promotion

On February 21, 2012, the Postal Service<sup>™</sup> filed a Notice of Price Adjustment with the Postal Regulatory Commission (PRC) for a 2012 Mobile Commerce and Personalization Promotion tentatively scheduled to run July–August 2012, with registration beginning May 1, 2012. Implementation of the program is subject to PRC approval.

The intent of the 2012 promotion is to build on the success of the 2011 Mobile Barcode Promotion. The 2011 promotion was successful in generating awareness of how mobile technology could be integrated with direct mail. The Postal Service now wants to continue to create awareness of more innovative uses of mobile barcodes and encourage mailers to adopt "best practices" associated with these technologies.

Pending approval by the PRC, the 2012 Mobile Commerce and Personalization Promotion will provide business mailers with an upfront 2 percent postage discount on Standard Mail<sup>®</sup> and First-Class Mail<sup>®</sup> letters, flats, and cards (presort and automation only) that include a two-dimensional (2-D) barcode or print/mobile technology that

can be read or scanned by a mobile device. The 2012 promotion will specify that the barcode or similar technology must lead the recipient to either: (1) a webpage that allows the recipient to purchase a product or service on a mobile device, or (2) a personalized URL, which leads to a webpage that is unique to an individual recipient. Best practices such as directional copy and mobile optimization are also required.

For more details about the proposed promotion, see Federal Register notice 77-15605 at http://pe/Federal RegisterNotices.asp or the RIBBs<sup>®</sup> website at https://ribbs.usps.gov. Also posted on RIBBs are the updated Program Requirements (v1).

If you have questions about the program, contact mobilebarcode@usps.gov.

Direct Mail and Periodicals,
 Domestic Products, 3-22-12

# **Human Resources**

# **Equal Employment Opportunity Policy Statement**

Effective March 22, 2012, the Postal Service™ reissued its Equal Employment Opportunity (EEO) Policy Statement (see page 25). This statement now includes a reference to the Veterans Opportunity to Work (VOW) to Hire Heroes Act signed into law November 21, 2011. VOW expands protections against workplace discrimination based on military status under the Uniformed Services Employment and Reemployment Rights Act (USERRA) of 1994 (see <a href="http://uk.practicallaw.com/5-502-5644">http://uk.practicallaw.com/5-502-5644</a>).

In accordance with Equal Employment Opportunity Commission Management Directive 715 (MD 715), the policy will

be updated annually and prominently posted in all personnel offices, in EEO offices, and on the Postal Service Intranet. This policy reaffirms the Postal Service's commitment to equality of opportunity in every aspect of employment.

The EEO Policy Statement, Memorandum of Policy DD-03-22-2012, is also available on the PolicyNet webpage at http://blue.usps.gov/cpim/ftp/policy/dd/032212.pdf.

Office of National Diversity Initiatives,
 Employee Resource Management, 3-22-12

# Mailing and Shipping Services

## Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <a href="http://ribbs.usps.gov/advance/documents/tech\_guides/advtech.pdf">http://ribbs.usps.gov/advance/documents/tech\_guides/advtech.pdf</a> or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
3/26/12-4/03/12	Costco Connection April	Standard Flat	8.5	National	3/5 Digit	Quad Graphics
3/28/12–3/30/12	jcp — Wk 9 Sephora	Standard Letter	1.0	National	3/5 Digit	Harte-Hanks/RRD
3/29/12–3/31/12	jcp — Wk 10 April Book	Standard Flat	12.1	National	3/5 Digit	Harte-Hanks/RRD
4/02/12–4/05/12	jcp — Wk 10 Lifetouch Postcard	Standard Letter	2.0	National	3/5 Digit	Harte-Hanks/RRD
4/02/12–4/05/12	Through the Country Door	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
4/03/12–4/05/12	jcp — Wk 10 Best Prices	Standard Letter	4.0	National	3/5 Digit	Harte-Hanks/RRD
4/04/12–4/06/12	Nordstrom April Book	Standard Flat	1.946	National	3/5 Digit	Arandell
4/07/12-4/10/12	Publishers Clearing House — NP159X	Standard Letter	2.573	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/10/12	Publishers Clearing House — NP169X	Standard Letter	2.129	National	3/5 Digit	Advertising Distribution of America
4/07/12–4/10/12	Publishers Clearing House — NP169X	Standard Letter	1.7	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/10/12	Publishers Clearing House — NP179X	Standard Letter	1.836	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/12/12	Publishers Clearing House — NP160X	Standard Letter	2.179	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/12/12	Publishers Clearing House — NP161X	Standard Letter	2.623	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/12/12	Publishers Clearing House — NP170X	Standard Letter	3.3	National	3/5 Digit	Midwest Direct Mailers
4/07/12–4/12/12	Publishers Clearing House — NP171X	Standard Letter	1.7	National	3/5 Digit	Midwest Direct Mailers
4/11/12–4/14/12	Ashro Lifestyle	Standard Catalog	2.7	National	3/5 Digit	RR Donnelly

- Business Service Network Integration, Sales, 3-22-12

# Retail

# Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service* (*PFS* (*PFS* ) *Application,* to Headquarters (HQ). In 2005, the application was a four-part form and "Distribution: Copy 3 — HQ" was sent to Headquarters. The form has been revised multiple times and "Distribution: Copy 3 — HQ" has not been a part of the application for several years, but we continue to get copies of the application. Many offices continue to use the 2005 or 2006 edition of the form, and others are making copies of "Distribution: Copy 1 — Post Office" and sending it to HQ.

Please use the most current, January 2011, edition of the form. It has a new format and the Terms and Conditions have been updated. You can order the current edition of the form from the Material Distribution Center and use touch-tone order entry (TTOE). Call 800-273-1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8176:

**PSIN:** PS8176

**PSN:** 7530-07-000-6197

Unit of Measure: EA

Minimum Order Quantity: 1

Maximum Order Quantity: 1000

Bulk Pack Quantity: 1000

Quick Pick Number: 640

Price: \$0.0712

Edition Date: 01/11

See Publication 621, *PFS Guidebook for Employees*, for PFS rules. You can access Publication 621 online at <a href="http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf">http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf</a>.

Retail Services,Channel Access, 3-22-12

# **Pull-Out Information**

## Fraud

## Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices.

which must be recycled. Acceptance clerks must not accept Express Mail<sup>®</sup> shipments bearing an invalid EMCA number in the "Payment by Account" or "Agreement Number" section of the Express Mail label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

Pull-Out	Information

902250	902612	903164	903776	904354	904712	907168	917222	926280	927284	932717	951995	982147
902265	902621	903233	903796	904357	904716	907368	917285	926287	927328	933004	958165	982499
902306	902682	903236	903866	904359	904734	907388	917436	926318	927370	935204	958200	982559
902378	902684	903290	903878	904360	904745	907556	917500	926349	927529	935262	958210	982625
902423	902718	903327	903886	904363	904765	907589	917501	926366	927569	937293	958933	982633
902424	902770	903382	903960	904369	904781	907615	917505	926388	928113	937643	968187	982705
902427	902822	903390	904078	904423	904785	907694	917564	926393	928120	937727	968320	992228
902465	902853	903407	904087	904462	904791	907806	917583	926406	928213	939582	968441	995380
902466	902912	903413	904155	904483	904796	911027	917589	926426	928430	941024	968745	
902496	902924	903421	904214	904518	904890	911213	917669	926607	928466	946258	968941	
902514	902925	903533	904221	904522	906041	911299	917711	926738	928517	948746	968978	
902517	903024	903585	904232	904537	906050	913163	917766	926808	928553	948810	969143	
902525	903028	903591	904257	904540	906091	913545	917902	926837	928578	948855	972617	
902529	903049	903592	904295	904551	906156	913753	920138	926917	928583	948862	972936	
902544	903078	903665	904302	904621	906491	913936	921164	926965	928706	948865	973111	
902548	903110	903713	904307	904636	906506	914037	921194	927004	930201	950002	974195	
902560	903120	903718	904310	904639	906800	914590	921255	927022	930249	950330	974225	
902582	903122	903737	904319	904645	906932	914920	926002	927095	931549	951081	981857	
902599	903137	903771	904330	904708	907097	915370	926268	927275	932005	951333	981913	

<sup>-</sup> Product Information Requirements, Mail Entry & Payment Technology, 3-22-12

# Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

379 843 5100 to 5199	404 071 4268 to 4299	422 819 7533 to 7599	452 900 8215 to	o 8238
380 093 9600 to 9699	404 347 5356 to 5399	422 842 5073 to 5087	453 117 9146 to	9199
380 165 1165 to 1199	404 347 5548 to 5599	422 907 7563 to 7599	453 334 3631 to	3699
381 325 4500 to 4599	404 726 4500 to 4599		453 603 7841 to	
381 604 2510 to 2699	404 961 5001 to 5199		453 650 1140 to	
381 645 9525 to 9599	405 325 0188 to 0198		453 741 1300 to	
383 314 3968 to 3999	406 009 4587 to 4599		454 013 2919 to	
383 892 1000 to 1344	406 260 6830 to 6899		454 186 2411 to	
383 892 1382 to 1399	406 459 6641 to 6999		454 268 4883 to	o 4899
384 925 3641 to 3654	406 733 3000 to 3999	426 547 4566 to 4599	454 302 5400 to	5499
385 568 2331 to 2399	407 545 1557 to 1599	427 412 6337 to 6499	454 490 8300 to	o 8399
385 599 7554 to 7575	407 594 0412 to 0599	427 481 0900 to 0999	454 547 7434 to	7499
385 774 2024 to 2099	407 692 9100 to 9299	428 027 2742 to 2752	454 922 4867 to	o 4895
386 624 1412 to 1599	407 959 2190 to 2199	429 474 4172 to 4199	455 221 1348 to	1499
386 883 8936 to 8999	408 265 2275 to 2288	429 889 2900 to 2999	455 364 2147 to	2199
387 314 5574 to 5599	408 499 7700 to 7799		455 399 5400 to	
387 837 6300 to 6399	408 499 7900 to 7999		455 476 0676 to	
388 828 0656 to 0699	408 682 8484 to 8599		455 543 0618 to	
389 696 2400 to 2799	408 698 7015 to 7099		456 410 9006 to	
389 846 3104 to 3135	409 072 3941 to 3999		456 470 4146 to	
389 846 3145 to 3195	410 491 2311 to 2399	432 168 8419 to 8499	456 619 4460 to	o 4499
389 887 9211 to 9230	410 694 8400 to 8599	432 708 6800 to 6999	457 333 2686 to	2699
389 887 9234 to 9299	410 775 1500 to 1599	432 744 1544 to 1599	457 729 1767 to	o 1777
390 001 3182 to 3199	410 795 7927 to 7999	432 995 9775 to 9799	457 937 8615 to	o 8699
390 001 3500 to 3699	410 867 0917 to 0966	433 003 5800 to 5899	458 028 9810 to	9899
390 545 5974 to 5999	410 867 0970 to 0999	433 757 3047 to 3099	458 057 2712 to	2999
391 104 6146 to 6199	411 868 1023 to 1199	433 765 4003 to 4099	458 069 9537 to	9599
391 574 1466 to 1499	411 922 2322 to 2399		458 069 9665 to	
391 783 3020 to 3599	412 193 0900 to 0999		458 337 5222 to	
391 792 6100 to 6199	412 395 8599 to 8699		458 354 7653 to	
392 668 2956 to 2999	412 485 6500 to 6599		458 671 8678 to	
392 854 8500 to 8899	412 485 6610 to 6699		458 671 8721 to	
393 584 7566 to 7699	412 885 5953 to 5999		458 847 5044 to	
393 650 0074 to 0099	414 193 3608 to 3674		459 274 7624 to	
393 838 8316 to 8499	414 193 3677 to 3699		459 365 5432 to	
393 893 6007 to 6099	414 411 7348 to 7399	437 316 7115 to 7199	459 378 5764 to	5799
394 126 6907 to 6999	414 640 0757 to 0799	437 427 0500 to 3499	459 472 4816 to	o 4999
394 189 0405 to 0599	414 965 1727 to 1799	439 179 2300 to 2399	460 349 6878 to	o 6899
394 822 3243 to 3278	417 302 8104 to 8199	439 310 0458 to 0499	460 550 1909 to	o 1999
394 990 1810 to 1899	417 387 6532 to 6599	440 698 1947 to 1999	460 997 5234 to	5299
395 343 3264 to 3299	417 496 6800 to 6999	440 858 6300 to 6399	461 973 6443 to	6499
395 373 3035 to 3099	417 871 9250 to 9299	440 858 6420 to 7299	462 152 0107 to	0299
395 396 9649 to 9799	417 930 9533 to 9599	441 199 1655 to 1699	462 274 1072 to	o 1099
395 970 3240 to 3299	418 164 6500 to 6799		462 277 8373 to	
397 622 4054 to 4099	418 423 9863 to 9899		462 554 6051 to	
397 819 8902 to 8999	418 633 5922 to 5999		463 011 5529 to	
	418 719 8520 to 8599		463 176 4115 to	
399 070 0872 to 0899	418 744 2235 to 2299		463 176 4229 to	
399 156 7119 to 7199	418 962 2848 to 2899		463 185 2600 to	
399 203 5064 to 5099	419 543 0286 to 0299		463 227 7711 to	
399 296 9910 to 9999	419 730 0300 to 0399		463 414 4869 to	o 4899
399 396 8935 to 8999	420 277 0015 to 0049		463 808 3484 to	
399 792 7775 to 7799	420 599 0734 to 0798	450 560 5173 to 5199	463 945 7400 to	7899
399 792 8300 to 8399	420 661 4115 to 4199	450 620 3077 to 3099	464 629 9000 to	o 9399
400 427 1051 to 1999	420 758 9500 to 9699	450 620 3135 to 3199	464 711 4332 to	o 4399
401 045 1505 to 1549	420 969 3951 to 397	450 780 2716 to 2799	465 692 3963 to	3999
401 045 1571 to 1599	420 969 3973 to 3999		465 698 8300 to	
401 294 2700 to 2799	421 116 3565 to 3599		465 743 7745 to	
401 310 9505 to 9599	421 130 9300 to 9399		466 798 6056 to	
401 382 5312 to 5399	421 313 4500 to 4999		467 147 4300 to	
402 578 7876 to 7899	421 364 5537 to 5599			
403 125 6744 to 6799	421 656 2609 to 2699		469 067 2817 to	
403 260 7000 to 7499	421 988 9700 to 9799		469 127 8000 to	
403 280 6470 to 6499	422 172 4667 to 4699		469 213 0359 to	
403 685 8600 to 8699	422 484 4212 to 4299		469 213 0500 to	
404 003 0300 to 0399	422 556 1270 to 1299		469 561 8011 to	
404 041 8838 to 8899	422 587 7024 to 7099	452 890 4679 to 4799	469 658 1961 to	o 1999

469 666 9900			-								
	to	9999	488 226 0200	to	0299	603 483 9572	to	9599	625 916 9500	to	9799
469 678 1900	to	1999	488 709 3906	to	3999	603 490 7200	to	7299	625 968 8956	to	8999
469 781 4900	to	4999	488 855 8359	to	8399	603 678 7100	to	7199	627 005 3938	to	3999
469 947 6960	to	6999	489 181 8963	to	8999	603 678 7662	to	7699	627 384 3907	to	4099
470 755 5800	to	5818	489 223 2000	to	2099	603 678 7902	to	7999	627 496 7549	to	7599
471 918 0300	to	0999	489 311 1930	to	1999	603 678 8418	to	8499	627 708 3605	to	3699
471 985 2408	to	2419	489 318 6200	to	6300	603 678 8700	to	9999	627 776 2500	to	2599
472 191 6700	to	6799	489 384 0027	to	0099	604 086 0880	to	0899	628 226 3100	to	3199
		2599									4799
472 270 2555	to		489 427 0658	to	0899	604 349 1414	to	1499	628 814 4702	to	
472 987 0213	to	0241	489 997 5252	to	5299	604 503 7776	to	7799	628 851 9689	to	9699
472 987 0290	to	0299	490 669 5850	to	6099	605 520 9037	to	9099	629 510 7200	to	7299
473 151 2069	to	2199	490 717 7080	to	7099	605 685 4010	to	4099	629 964 4200	to	4294
473 666 9138	to	9199	490 721 6000	to	6099	605 988 6467	to	6499	630 389 3056	to	3071
473 952 3429	to	3499	490 793 1500	to	2099	607 689 7951	to	7960	630 463 0588	to	0599
474 108 5402	to	5499	490 886 8171	to	8199	607 728 1276	to	1299	631 459 9117	to	9199
474 356 5193	to	5299	490 977 9221	to	9240	608 727 7100	to	7199	631 762 9325	to	9399
474 949 3366	to	3399	491 258 8100	to	9099	608 727 7273	to	7599	632 217 4933	to	4999
475 134 9362	to	9399	491 567 1376	to	1399	608 813 9950	to	9999	632 500 0000	to	640 3999
475 167 9667	to	9699	492 254 4800	to	4899	609 067 5325	to	5399	633 110 4165	to	4199
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3649	to	3799	492 610 6813	to	6899	609 067 5600	to	5699	633 438 6429	to	6599
475 340 6400	to	6599	493 394 5568	to	5599	609 289 6123	to	6199	633 588 7173	to	7182
											0799
475 424 8410	to	8499	493 470 2562	to	2599	609 438 4400	to	4499	634 725 0700	to	
475 629 9156	to	9199	493 473 7700	to	7799	609 493 1100	to	1199	634 803 3239	to	3299
475 850 6101	to	6199	493 716 2153	to	2199	609 766 8091	to	8999	634 807 2474	to	2499
475 875 2500	to	2599	494 206 2972	to	2999	609 825 4100	to	4115	634 827 5900	to	5999
476 169 8264	to	8299	494 217 3446	to	3999	609 884 2981	to	2999	634 886 3428	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	609 893 1000	to	1099	635 559 3449	to	3499
476 331 2480	to	2499	495 145 0600	to	0699	610 092 3200	to	3299	636 289 6214	to	6299
477 289 8601	to	8699	496 209 7425	to	7499	610 582 4200	to	4299	636 634 8007	to	8042
477 681 5206	to	5299	496 213 8728	to	8799	611 879 6939	to	6999	637 150 1200	to	1299
478 010 4243	to	4268	496 474 5226	to	5248	612 291 8013	to	8099	637 562 5828	to	5899
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5171	to	5199	638 042 1647	to	1699
478 450 5071	to	5099	497 854 8673	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6268	to	6299	638 318 1453	to	1499
479 280 9800	to	9899	498 936 5310	to	5399	612 751 6572	to	6599	638 885 0000	to	0299
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2111	to	2199	638 903 4362	to	4373
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2254	to	2299	639 415 1929	to	1999
479 667 6190	to	6199	499 731 6717	to	6799	612 774 2500	to	2599	639 415 2019	to	2099
479 748 9680	to	9699	500 064 1858	to	1869	614 469 0979	to	0999	639 420 6200	to	6299
479 860 7000	to	7199	E00 070 E70E	+~	7799	614 474 3000	to				
480 526 2000	4.		500 070 5725	to		014 474 3000	ıo	3099	639 469 3517	to	3799
	LO.	2099			0026					to	
<b>480 640 6330</b>	to	<b>2099</b>	501 058 0016	to	0026	614 521 3490	to	3499	639 605 2143	to to	2199
480 640 6330	to	6399	501 058 0016 501 331 0300	to to	0399	614 521 3490 614 645 1800	to to	3499 1899	639 605 2143 639 657 8600	to to to	2199 8799
480 658 0568		6399 0599	501 058 0016 501 331 0300 502 227 7645	to	0399 7699	614 521 3490 614 645 1800 614 832 1100	to	3499 1899 2099	639 605 2143 639 657 8600 <b>640 289 7500</b>	to to to	2199 8799 <b>7599</b>
	to	6399	501 058 0016 501 331 0300	to to	0399	614 521 3490 614 645 1800	to to	3499 1899	639 605 2143 639 657 8600	to to to	2199 8799
480 658 0568 480 689 5100	to to to	6399 0599 5199	501 058 0016 501 331 0300 502 227 7645 502 424 0200	to to to	0399 7699 0499	614 521 3490 614 645 1800 614 832 1100 615 017 7505	to to to	3499 1899 2099 7599	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700	to to to to	2199 8799 <b>7599</b> 7999
480 658 0568 480 689 5100 481 072 9463	to to to	6399 0599 5199 9499	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600	to to to to	0399 7699 0499 0699	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609	to to to to	3499 1899 2099 7599 6699	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420	to to to to to	2199 8799 <b>7599</b> 7999 4499
480 658 0568 480 689 5100 481 072 9463 481 673 0074	to to to to	6399 0599 5199 9499 0095	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700	to to to to to	0399 7699 0499 0699 2899	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266	to to to to to	3499 1899 2099 7599 6699 5299	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133	to to to to to to to	2199 8799 <b>7599</b> 7999 4499 3199
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480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 620 073 9400 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 383 8739 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 069 0600 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 380 1460	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 9099 1499
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480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913 486 176 0600	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999 0699	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700 601 682 5343	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799 5399	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 <b>620 073 9400</b> 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200 623 917 0000	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399 0099	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 069 0600 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 380 1460 644 733 4715	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 9099 1499 4799
480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913 486 176 0600 486 559 7555	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999 0699 7599	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700 601 682 5343 601 928 1600	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799 5399 1699	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 <b>620 073 9400</b> 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200 623 917 0000 623 917 0200	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399 0099	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 066 0882 644 077 7506 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 380 1460 644 733 4715 644 900 9712	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 9999 1499 4799 9799
480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913 486 176 0600 486 559 7555 486 696 3023	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999 0699 7599 3199	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700 601 682 5343 601 928 1600 602 512 2972	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799 5399 1699 2999	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 620 073 9400 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200 623 917 0000 624 468 5288	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399 0099 0299 5299	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 383 8739 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 069 0600 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 380 1460 644 733 4715 644 900 9712 644 901 0109	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 999 1499 4799 9799 1299
480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913 486 176 0600 486 559 7555 486 696 3023 488 173 7900	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999 0699 7599 3199 7999	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700 601 682 5343 601 928 1600 602 512 2972 602 555 2400	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799 5399 1699 2999 2799	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 620 073 9400 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200 623 917 0000 624 468 5288 624 665 3162	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399 0099 0299 5299 3198	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 383 8739 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 069 0600 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 373 9083 644 380 1460 644 733 4715 644 900 9712 644 901 0109 644 901 1325	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 9099 1499 4799 9799 1299 1399
480 658 0568 480 689 5100 481 072 9463 481 673 0074 482 527 1500 482 541 5255 482 729 6800 483 363 7207 483 402 2356 483 486 5100 483 632 1521 483 632 2600 483 849 1615 484 174 4803 484 323 8900 484 680 5000 484 680 5077 485 029 4913 486 176 0600 486 559 7555 486 696 3023	to t	6399 0599 5199 9499 0095 1599 5299 6899 7299 2399 5199 1599 2799 1699 5299 9199 5038 5074 5099 4999 0699 7599 3199	501 058 0016 501 331 0300 502 227 7645 502 424 0200 502 424 0600 503 003 2700 503 194 5144 503 790 9922 504 045 4030 504 166 0200 504 240 1062 504 805 3300 505 893 7739 505 893 7800 506 124 0800 506 165 7027 508 488 6226 <b>600 645 3223</b> 601 339 1200 601 653 5884 601 661 7700 601 682 5343 601 928 1600 602 512 2972	to t	0399 7699 0499 0699 2899 5153 9948 4099 0599 1399 3499 7799 7999 0999 6299 3299 1399 5899 7799 5399 1699 2999	614 521 3490 614 645 1800 614 832 1100 615 017 7505 617 711 6609 617 760 5266 617 813 3601 618 840 9200 619 551 7229 619 859 3000 620 073 9400 621 614 7907 621 614 7932 621 648 8021 621 648 8500 621 904 8351 621 916 1978 622 989 8032 623 076 9300 623 819 5006 623 895 8200 623 917 0000 624 468 5288	to t	3499 1899 2099 7599 6699 5299 3699 9299 7299 3099 9499 7930 7999 8199 8599 8599 1989 8099 9399 5099 8399 0099 0299 5299	639 605 2143 639 657 8600 <b>640 289 7500</b> 640 289 7700 641 170 4420 641 318 3133 641 378 6500 641 383 8739 641 877 3187 641 877 3310 642 355 8094 642 355 8308 642 900 0018 643 030 6254 644 066 0882 644 069 0600 644 077 7506 644 085 8157 644 112 9839 644 373 9083 644 380 1460 644 733 4715 644 900 9712 644 901 0109	to t	2199 8799 7599 7999 4499 3199 6999 8799 3299 3399 8199 8999 0099 6299 0899 7699 8199 9899 999 1499 4799 9799 1299

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644 932 4655	to	4699	664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294
645 318 7240	to	7499	664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799
645 333 1766	to	1799	665 174 6400	to	6499	691 582 8003	to	8099	740 277 0366	to	0392
645 790 8632	to	8699	665 274 8208	to	8299	691 664 1800	to	1999	740 332 7658	to	7671
645 821 0657	to	0699	665 669 5400	to	5499	691 664 2400	to	2499	740 348 6641	to	6658
645 930 7948	to	7999	666 132 8226	to	8299	692 727 9362	to	9399	740 351 4790	to	4799
645 975 0737	to	0762	666 696 2209	to	2299	692 798 1800	to	1899	740 374 7416	to	7499
646 242 6200	to	6299	666 696 2309	to	2399	693 249 0779	to	0799	740 470 2420	to	2443
646 270 7639	to	7799	667 032 9300	to	9399	693 249 0877	to	1699	740 514 0300	to	0499
646 798 4000	to	4999	667 729 5529	to	5599	693 445 0566	to	0999	740 523 7432	to	7449
647 048 7035	to	7099	668 383 8400	to	8699	693 448 8500	to	8999	740 535 1555	to	1580
647 049 2900	to	2999	670 368 3400	to	3499	693 645 9583	to	9599	740 650 4104	to	4140
647 398 8300	to	8399	670 369 7336	to	7399	693 965 4200	to	4299	740 684 0620	to	0800
647 398 8481	to	8499	670 750 7169	to	7199	695 741 2906	to	2999	740 701 6105	to	6114
647 437 3000	to	4999	671 046 6200	to	6399	695 947 8518	to	8599	740 705 9790	to	9799
647 811 2188		2199	671 251 5448		5499	696 662 8247		8299	740 726 6400	to	6500
	to			to			to				
648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 765 3306	to	3399
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 774 8434	to	8499
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 786 1885	to	1899
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 790 5989	to	5999
649 100 3989	to	3999	675 464 3700	to	3799	700 065 2570	to	2599	740 820 4854	to	7836
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 827 7578	to	7594
649 647 0522	to	0599	676 365 5958	to	5999	700 190 3350	to	3359	740 917 7490	to	7499
649 647 5237		5399						6099			
	to		676 669 1024	to	1099	700 228 6048	to		740 918 5531	to	5549
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	741 037 8528	to	8551
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	742 040 3300	to	3309
650 114 7707	to	7719	677 466 1088	to	1099	700 786 9106	to	9142	805 885 8411	to	8499
650 130 3400		3599	678 071 4500		4799	700 859 0744	to	0758	806 087 1100	to	1499
	to			to							
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	806 268 9275	to	9299
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	806 534 3400	to	3477
650 564 1900	to	1999	680 112 9565	to	9599	701 267 2000	to	3999	807 342 3283	to	3399
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	808 086 7100	to	7199
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	808 090 3440	to	3499
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	808 325 5161	to	5699
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 784 8000	to	8299
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	830 125 0672	to	0699
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	830 602 5800	to	5999
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	830 610 3700	to	3799
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 983 3500	to	3599
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 983 3635	to	3699
654 238 0000	to	0399	682 965 1201		1299	701 605 5913		5999	831 354 1387	to	1399
				to			to				
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	831 815 8240	to	8299
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	832 525 3810	to	3899
655 103 5081	to	5199	683 378 2117	to	2299	701 695 4227	to	4299	833 159 1884	to	1899
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	833 456 2567	to	2599
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	833 566 3015	to	3071
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	834 130 5200	to	5299
657 710 8100	to	8999	685 297 7645	to	7699	701 838 2800	to	2899	834 316 5444	to	5499
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	834 354 8747	to	8766
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 354 8824	to	8838
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	835 269 5700	to	5799
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	835 496 7303	to	7399
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	835 539 5200	to	5999
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 813 3015	to	3099
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	837 672 8967	to	8999
660 510 4100	to	4199	686 644 5879	to	5899	702 821 5730	to	5799	837 784 3282	to	3299
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	838 176 8377	to	8399
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	838 518 1257	to	1299
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	839 718 8257	to	8299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	840 323 0600	to	0699
661 906 6522	to	6599	688 120 9000	to	9999	702 857 7302	to	7499	840 875 6235	to	6299
		8399						0199	840 910 0900		0999
662 021 8332	to		688 314 3107	to	3191	702 878 0114	to			to	
662 068 0700	to	0899	690 291 1361	to	1371	703 364 1707	to	1799	841 349 5000	to	5099
662 553 0774	to	0799	690 788 2877	to	2899	740 002 7710	to	7719	841 805 7747	to	7899
663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284	841 805 7944	to	8099
		5399						6698			0695
663 763 5300	to		690 893 5512	to	5599	740 130 6688	to		842 226 0685	to	
663 883 7039	to	7499	690 904 1300	to	1599	740 144 2780	to	2795	842 685 4600	to	4699
663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099	842 685 4742	to	4999
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842 860 0300	to	0399	863 949 5300	to	5399	906 982 2214	to	2299	919 889 5090	to	5099
842 898 5582	to	5599	864 088 8200	to	8299	907 725 8500	to	8599	919 915 2774	to	2787
843 062 7100	to	7199	864 426 3972	to	3999	907 815 0216	to	0257	920 155 4662	to	4687
		6299			6136			4235	920 309 9039		9199
843 077 6288	to		864 520 6117	to		908 622 4225	to			to	
843 077 6378	to	6399	865 151 0526	to	0599	908 936 9254	to	9299	920 771 5321	to	5399
843 758 5769	to	5778	865 500 4034	to	4099	909 066 4494	to	7499	920 857 5500	to	5899
843 786 2554	to	2699	865 883 6082	to	6099	909 067 7400	to	7499	920 864 3480	to	3499
845 656 8165	to	8199	866 004 3000	to	3999	909 100 1787	to	1799	920 963 4567	to	4599
845 727 2100	to	2199	866 442 4100	to	4899	909 100 1900	to	2099	921 333 7400	to	7499
845 746 2618	to	2635	867 366 9108	to	9118	909 355 0422	to	0499	921 477 3762	to	3799
846 390 7531	to	7599	867 633 7403	to	7499	909 568 8900	to	9099	922 278 1048	to	1399
846 918 0572	to	0599	867 737 5623	to	5699	909 568 9300	to	9499	922 280 2019	to	2099
847 237 7690	to	7699	868 169 4529	to	4599	909 725 7307	to	7399	922 280 2233	to	2299
847 284 2481	to	2499	868 173 8400	to	8599	909 833 0947	to	0999	922 773 0459	to	0499
847 374 7055	to	7065	868 514 9000	to	9099	910 219 8631	to	8699	923 032 7000	to	7399
847 374 7055	to	7065	868 566 9200	to	9299	910 265 1100	to	1199	923 045 3630	to	3699
847 636 5304	to	5399	869 200 0000	to	9999	910 471 7273	to	7299	923 484 3600	to	3699
847 700 5447	to	5499	869 387 1150	to	1199	910 536 2505	to	2599	923 493 9403	to	9599
847 723 7500	to	7599	869 505 3500	to	3599	910 958 7499	to	7599	923 493 9681	to	9699
849 485 3427	to	3499	869 523 7033	to	7099	911 140 1000	to	2199	923 604 4424	to	4499
849 520 9850	to	9899	869 566 6150	to	6167	911 245 2545	to	2599	923 810 7800	to	8299
849 608 1357	to	1399	869 800 0000	to	999 9999	911 268 9077	to	9099	924 252 1200	to	1299
849 792 2600	to	2699	870 054 4814	to	4899	911 400 8948	to	8999	924 252 1400	to	1499
850 546 1862	to	1899	870 491 4812	to	4849	911 508 1620	to	1799	924 533 0711	to	0799
851 143 6826	to	6844	870 536 5820	to	5829	911 509 9310	to	9399	924 533 2343	to	2399
851 209 9880	to	9899	870 541 7167	to	7239	911 523 3000	to	3999	924 533 2428	to	2499
851 928 9221	to	9299	870 575 8155	to	8999	912 057 9922	to	9999	924 685 1957	to	1999
852 589 6560	to	6599	870 589 0485	to	0494	912 882 0563	to	0899	924 946 6300	to	6699
853 049 3646	to	3699	870 691 7060	to	7099	913 605 2218	to	2299	925 333 5900	to	6099
854 304 4089	to	4999	872 028 4850	to	4899	913 709 2429	to	2499	925 336 2300	to	2399
854 529 2200	to	2299	872 029 9306	to	9399	913 818 3501	to	3999	926 432 5907	to	5999
854 532 0000	to	2999	872 078 3709	to	3799	914 063 4300	to	4399	926 436 3600	to	3699
855 001 6204	to	6249	872 100 0445	to	0459	914 346 7621	to	7644	927 765 6257	to	6299
855 319 9364	to	9399	900 556 4178	to	4199	914 453 1366	to	1399	928 197 8100	to	8199
855 361 3390	to	3399	900 845 0044	to	0099	914 529 6185	to	6299	928 197 8283	to	8299
856 226 0490	to	0499	900 936 0217	to	0299	914 896 4658	to	4699	928 856 2059	to	2068
856 656 5800	to	5999	900 936 0435	to	0499	915 187 8774	to	8779	930 219 1722	to	1799
856 752 0200	to	0299	901 058 5255	to	5280	915 300 2783	to	2799	930 335 7810	to	7819
	to	1399	901 273 1082		1099	915 546 6822	to	6999	931 097 9259	to	9299
857 111 1352				to							
857 279 3450	to	3499	901 287 5143	to	5199	915 646 5183	to	5199	931 156 1502	to	1579
857 843 4000	to	4099	901 291 2789	to	2799	915 671 3963	to	3980	931 156 1600	to	1625
858 124 7644	to	7699	901 525 7122	to	7199	915 671 3982	to	3999	931 156 1671	to	1699
858 756 3111	to	3299	902 089 1253	to	1299	915 675 2217	to	2299	932 506 6400	to	6599
859 063 8200	to	8699	902 198 9769	to	9799	916 440 3377	to	3399	932 732 1796	to	1799
859 190 0600	to			to	1299	916 670 6352	to	6399	932 827 9026	to	9099
859 437 5538	to	5599	902 985 0833	to	0899	916 682 5300	to	5399	932 957 2300	to	2399
859 811 2888	to	2899	903 370 6934	to	6999	916 694 1414	to	1499	933 060 6160	to	6189
859 855 8873	to	8999	904 600 6523	to	6599	916 703 0802	to	0821	933 387 2541	to	2561
860 240 8520	to	8599	904 892 0378	to	0399	917 089 0709	to	0799	933 760 3609	to	4199
860 275 3900	to	3999	904 892 0648	to	1299	917 089 0842	to	0899	933 894 0928	to	0999
860 518 9629	to	9699	905 056 2216	to	2299	917 216 2928	to	2999	934 018 2729	to	2741
860 600 0021	to	0999	905 510 6647	to	6799	917 370 6300	to	6499	934 180 0300	to	0399
861 158 2350	to	2599	905 510 6900	to	7099	917 486 4900	to	4999	934 236 3954	to	3999
861 367 5400	to	5499	905 794 0000	to	0199	918 460 0602	to	0699	934 622 8717	to	8999
861 637 6010	to	6099	905 794 0288	to	0299	918 951 7231	to	7299	935 216 0312	to	0399
861 979 7292	to	7499	905 873 6900	to	6999	919 519 2786	to	2799	935 843 2202	to	2247
862 216 6100	to	6199	905 873 7100	to	7299	919 536 0770	to	0799	936 024 8889	to	8899
		9299			8999			3199			
862 263 9213	to		905 880 8900	to		919 814 3095	to		936 339 4455	to	4499
862 271 0800	to	0999	905 889 7100	to	7199	919 889 5110	to	5134			
862 271 5000	to	5099	906 158 1508	to	1599	919 889 5178	to	5199			
863 871 5138	to	5199	906 558 8812	to	8899	919 889 5030	to	5070			

# Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000.** Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631	to	8 660	773 852 971	to	3 030	804 138 181	to	8 420
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	789 257 191	to	7 250	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	790 448 020	to	8 460	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271	to	7 750	791 239 081	to	9 290	806 744 781	to	4 850
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
755 790 020	to	0 030	765 042 517	to	2 540	792 018 379	to	8 420	809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	810 323 734	to	3 760
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
		8 000			8 970	792 452 779		2 790			
755 957 701	to		765 638 461	to			to		810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140	766 158 824	to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to	6 350	812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725	to	9 740	813 073 171	to	3 200
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
						796 886 281		6 430	814 984 656		
758 324 941	to	5 000	768 177 980	to	7 990		to			to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851	to	2 880	769 737 496	to	7 510	797 535 181	to	5 330	815 806 381	to	6 680
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
		4 610	769 827 331		7 450			0 080			
760 004 596	to			to		798 040 053	to		816 156 721	to	6 780
760 118 191	to	8 250	770 216 071	to	6 100	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371	to	6 520	817 253 011	to	3 280
760 692 722	to	2 749	770 915 150	to	5 490	798 339 167	to	9 210	817 763 881	to	4 060
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
		6 910	772 057 224					5 030			0 380
761 516 836	to			to	7 440	798 944 761	to		818 950 351	to	
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	800 044 320	to	4 410	819 544 681	to	4 740
761 975 641	to	5 670	773 112 031	to	2 060	800 211 901	to	2 440	819 928 441	to	8 650
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	820 034 406	to	4 430
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741		2 830	820 070 761		1 540
							to			to	
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360

821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	828 830 952	to	0 963
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	828 939 781	to	0 050
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 002 721	to	2 870
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 005 301	to	5 540
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600	829 080 241	to	0 330
822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530	829 160 986	to	1 000
822 900 991	to	1 020	826 042 898	to	2 920	828 376 201	to	6 260	829 176 841	to	6 930
822 925 951	to	6 100	826 226 644	to	6 670	828 441 602	to	1 630	829 471 561	to	1 590
823 284 931	to	4 990	826 582 951	to	3 430	828 539 316	to	9 340	829 561 065	to	1 080
823 293 031	to	3 210	826 720 201	to	0 230	828 539 341	to	9 370	829 566 481	to	6 510
823 556 011	to	6 100	827 005 671	to	5 830	828 732 331	to	2 390	829 569 931	to	9 960
824 078 341	to	8 370	827 287 861	to	7 950	828 807 781	to	7 840			•

- Criminal Investigations Group, Postal Inspection Service, 3-22-12

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

- Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
- 2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/shop/accepting-money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

Special Services,Channel Access, 3-22-12

## Counterfeit Canadian Money Order Forms

## **Do Not Cash**

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

Criminal Investigations Group,
 Postal Inspection Service, 3-22-12

# Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

Criminal Investigations Group,
 Postal Inspection Service, 3-22-12

PATRICK R. DONAHOE POSTMASTER GENERAL, CEO



March 22, 2012

#### **Equal Employment Opportunity Policy Statement**

The United States Postal Service® reaffirms its long-standing commitment to equality of opportunity in every aspect of employment. Equal employment opportunity (EEO) is not only a legal requirement under our nation's laws, but also a business imperative. EEO is a critical component of the Postal Service's efforts to recruit, develop, and retain the most qualified, diverse workforce to support our organization's strategic mission of delivering to every household in America.

It is the policy of the Postal Service® that all employees and applicants for employment be afforded equal opportunities in employment without regard to race, color, sex (including gender identity and gender stereotypes), national origin, religion, and disability. As part of its program of equal employment opportunity, the Postal Service® prohibits discrimination or harassment based on any of these categories. In addition, it is also the policy of the Postal Service® to prohibit discrimination or harassment based on age, genetic information, sexual orientation, marital status, status as a parent and past, present, or future military service. All employees must refrain from practicing or tolerating discrimination or harassment.

Employees found to have taken actions that violate this policy and our country's EEO laws may be subject to corrective action up to and including removal from the Postal Service®.

All of us, executives, managers, supervisors, and employees, share in the responsibility for successfully incorporating the Postal Service's policy on equal employment opportunity in every aspect of our duties and complying with this country's EEO laws.

Patrick R. Donahoe

# Other Information

# Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to deter-

mine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

We have eliminated "Not Active" entries from the table below to save space and paper.

#### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-H-M-R-U	09090	A1-B-C-D-H-M-P-R-U	09245	A1-B-C-D-H-M-R-U	09337	A-A1-B-C1-E2-F-H1-M-
09003	A1-B-C-D-H-M-P-R-U	09092	A1-B-C-D-H-M-R-U	09250	A1-B-C-D-H-M-R-U		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-P-R	09261	A1-B-C-D-F1-H-M-R-U-	09338	A-A1-B-C1-E2-F-H1-I- M-N-R-R1-V-Z-Z1
	A1-B-C-D-H-M-P-R-U		A1-B-C-D-H-M-R-U	00000	V	00330	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09339	R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09340	A-A1-B-C1-F-H-R-V
09008	A-A1-B-C-D-H-M-P-R-U		A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-N-R-U		A-A1-B-C1-F-M-N-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-U	09301	A-A1-B-C1-E2-F-H1-I- M-N-R-R1-V-Z-Z1		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	กดสกว	A-A1-B-C1-F-F1-H-M-	09348	A-A1-B-C1-E2-F-H1-I-
09013	A1-B-C-D-F-F1-H-M-R-		A1-B-C-D-H-M-R-U	03302	N-V-Z-Z1		M-N-R-R1-V-Z-Z1
00014	U-Z1		A1-B-C-D-H-M-R-U	09306	A-A1-B-C1-E2-F-H1-R-	09352	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		R1-U2-V-Z1		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09307	A1-B-N-V-Z1	09353	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1
	A1-B-C-D-H-M-R-U A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-P-R	09308	A-A1-B-C1-E2-F-H1-I-	00254	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		M-N-R-V-Z-Z1	09334	R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-	09355	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-F1-H-M-P-R	00040	R-R1-V-Z1		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09310	A-A1-B-C1-E2-F-H1-M- R-V-Z1	09356	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	03011	R-V-Z1	09357	A-A1-B-C1-E2-F-H1-M-
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-		R-R1-V-Z1
	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		R-R1-V-Z1		A1-B-V
	A1-B-C-D-F-H-M-R-R1-		A1-B-C-D-H-M-R-U	09314	A-A1-B-C1-E2-F-H1-M-	09363	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1
03033	U-V		A1-B-C-D-H-M-R-U		R-R1-V-Z1	00364	A-A1-B-C1-E2-F-H1-M-
09058	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09319	A-A1-B-C1-E2-F-H1-R-	03304	N-R-R1-V-Z1
09059	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	00000	R1-U2-V-Z1	09365	A-A1-B-C1-E2-F-H1-M-
09060	A1-B-C-D-F1-H-M-R-U		A1-B-C-D-H-M-R-U A1-B-C-D-H-M-R-U	09320	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		R-R1-V-Z1
09063	A1-B-C-D-L-H-M-R-U		A1-B-C-D-H-M-R-U	09323	A-A1-B-C1-E2-F-H1-M-	09366	A-A1-B-C1-E2-F-H1-M-
09067	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-P-R-U	00020	R-R1-V-Z1		R-R1-V-Z1
09068	A1-B-C-D-H-U-Z1		A1-B-C-D-H-M-R-U	09327	A-A1-B-C1-E2-F-H1-M-	09367	A-A1-B-B2-C1-E2-F-
09069	A-A1-B-C-D-H-U-V		A1-B-C-D-H-M-R-U		R-R1-V-Z1	00000	H1-M-R-R1-V-Z1
09075	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09328	A-A1-B-C1-E2-F-H1-R-	U9368	A-A1-B-C1-E2-F-H1-M- N-R-V-Z1
09079	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U		R1-V-Z1	09369	A-A1-B-C1-E2-F-H1-M-
09081	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U	09330	A-A1-B-C1-E2-F-H1-M-	55555	R-R1-V
09088	A1-B-C-D-H-M-R-U		A1-B-C-D-H-M-R-U-V		R-R1-V-Z1	Į.	
•		03201	AT 0-0-0-11-W-1130-V				

	APO/	See	APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See
E	PO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
0	9370	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09556 09557	A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J- L-M-N-R-R1-T-V-Z1	09745	A-A1-B-F-F1-M-N-R- R1-V-Z1
C	9372	A-A1-B-C1-E2-F-H1-M- R-R1-V	09564	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1- U		A1-B-F-J-N-U-V-Z1 A-A1-B-B2-C-C1-D-F-J-
0	9373	A-A1-B-C1-E2-F-H1-M- R-R1-V		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V		A1-B-C-F1-H-U		L-M-N-R-R1-T-V-Z1
O	9374	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V		A1-B-C-V-V1 A1-B-U		A-A1-B-F-H-N-V-Z1 A-B-B2-C-C1-F-J-L-M-
	9378	M-N-R-V-Z-Z1 A-A1-B-C1-E2-F-H1-I-		A1-B-V A1-B-F-F1-R-R1-V		A1-B-C-N-R-U-V		N-R-R1-T-V-Z1
	19376	M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V	09707 09708	A1-B-C-J-M-N-R-U-V		A1-B-C-D-H-M-R-U A1-B-C-D-H-U
O	9380	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V		A1-B-F1-H		A-A1-B-B2-C-C1-F-J-L-
О	9382	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09710	A1-B-C-C1-F1-M-N-R- R1-U	09759	M-N-R-R1-T-V-Z1 A-A1-B-B2-C-C1-E2-F-
0	9383	N-R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1		F1-F2-J-L-N-R-R1-T-V- Z1
		R-R1-V-Z1		A1-B-V A1-B-F-F1-R-R1-V		A1-B-C-F1-R	09762	A-A1-B-B2-E3-F-F1-J-
C	9384	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09579	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1- U	00760	L-N-R-R1-T-V-Z1
0	9387	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V		A1-B-F1-M-R	09769	A-A1-B-B2-C-C1-D-F-J- L-M-N-R-R1-T-V-Z1
o	9393	R-V A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V		A1-B-C-M-N-R-V A-A1-B-M-R-V-W		A-A1-B-C-E1-M-N-R
		M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V		A1-B-F-M-N-R-U-V		A-A1-B-F-H-N-R-V A1-B-C-D-H-L-U-V
O	9394	A-A1-B-C1-E2-F-F1-H1- M-N-R-R1-V-Z1		A1-B-V A1-B-V		A1-B-C-D-M-R-U-V		A-A1-B-C1-E2-F-H1-M-
O	9397	A-A1-B-C1-E2-F-F1-H1-		A1-B-V		A1-B-M-R-U-V A1-B-N-R-U-V-Z1	09803	N-R-R1-V-Z1 A1-B-E2-E3-F-H1-N-R-
0	9403	M-N-R-R1-S-T-V-Z-Z1 A1-B-C-C1-M-R-U		A1-B-F-F1-R-R1-V	09722	A-A1-B-F-H-N-Q-V-Z-		R1-U1-V-Z1
0	9421	A1-B-C-C1-M-R-U		A1-B-V A1-B-V	09723	Z1 A1-B-M-N-R-U-V-Z1		A-A1-B-F-F1-N-R-V-Z1 A-B-F-F1-R-R1-V-Z1
		A1-B-C-C1-R-U-V A1-B-C-C1-M-R-U-V	09599	A1-B-F-F1-R-R1-V		A1-B-C-C1-F1-M-R-R1-		A-A1-B-C1-E2-F-H1-L-
	9454	A1-B-C-C1-M-R-U		A1-B-C-F-F1-N-R-U-V A1-B-C-F-F1-R-U-V	09726	U A1-B-M-N-R-U-V	00007	M-N-R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-
0	9461	A1-B-C-C1-M-P-R-U		A1-B-C-F-F1-R-U-V		A-A1-B-B2-C-C1-D-F-J-	09607	N-R-R1-V-Z1
	9463	A1-B-C-C1-R-U A1-B-C-C1-R-U	09605	A1-B-C-D-H-M-R-U-V	00700	L-M-N-R-R1-T-V-Z1		A1-B-V-Z1
		A1-B-C-C1-M-R-U		A1-B-C-D-H-M-R-U-V A-A1-B-C-F-F1-M-R-	09728	A-A1-B-B2-C-C1-F-J-L- N-R-R1-T-V-Z1		A-A1-B-F-F1-N-R-V-Z1 A1-B-E2-E3-F-H1-N-R-
-		A1-B-C-C1-R-U	09007	R1-U-U3-V-W		A1-B-C-F-N-R-R1-U-V		R1-U1-V-Z1
	9470	A1-B-C-C1-M-R-U A1-B-C-C1-M-R-U		A1-B-C-F-N-U-V	09730	A-B-B2-C-C1-F-J-L-M- N-R-R1-T-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R- U-V-Z-Z1
		A1-B-C-C1-R-U-V		A1-B-C-F-U A1-B-C-F-F1-M-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-	09813	A-A1-B-B2-C1-E2-E3-F-
O	9498	A1-B-C-C1-F-F1-F2-J- L-N-R-R1-T-V-Z1	09613	A1-B-C-F-U-V	09732	N-R-R1-T-V-Z1 A1-B-N-V-Z1	09814	J-L-N-R-R1-T-V-Z1 A1-B-E2-E3-F-F1-I-N-R-
0	9501	A1-B-V		A1-B-C-F-U A1-B-C-F-U		A1-B-N-V		U-V-Z-Z1
		A1-B-V		A1-B-C-F-U	09734	A-A1-B-C-C1-F-J-L-M- N-R-R1-T-V-Z1	09815	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1
		A1-B-V A1-B-V		A1-B-C-F-U	09735	A1-B-N-V-Z1	09816	A-A1-B-B2-C-C1-E2-
		A1-B-V		A1-B-C-F-U A1-B-C-F-U	09736	A-A1-B-B2-C-C1-D-F-J- L-M-N-R-R1-T-V-Z1		E3-F-J-L-N-R-R1-T-V- Z1
		A1-B-V		A1-B-C-F-U	09737	A-A1-B-B2-C-C1-F-I-L-	09817	A-A1-B-B2-C1-E2-E3-F-
		A1-B-V A1-B-V		A1-B-C-F-U		M-N-R-R1-T-V-W-Y-Z- Z1		F1-H-H1-J-L-M-N-R-T- V-Z1
		A1-B-V		A1-B-C-F-U A1-B-C-F-U	09738	A-A1-B-B2-C-C1-D-F-J-		A-A1-B-C-F-M-V-Z1
O	9510	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09630	A1-B-C-F-U-V	09739	L-M-N-R-R1-T-V-Z1 A-A1-B-B2-C-C1-D-F-J-	09820	A-A1-B-B2-F-H-H1-J-L- M-N-R-R1-T-V-Z1
		A1-B-V		A1-B-C-F-U A1-B-B2-C-D-F-F1-M-	00744	L-M-N-R-R1-T-V-Z1		A-A1-B-F-N-R-V-Z1
		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V	00000	R-U-U1-U2-U3-V-Z1	09741	A-A1-B-C1-E2-F-F1-H1- J-L-M-N-R-R1-T-V-W-Y-		A-A1-B-F-R-V-Z1 A-A1-B-F-R-V-Z1
		A1-B-F-F1-R-R1-V		A1-B-C-F-U	00740	Z1		A-A1-B-F-R-V-Z1
		A1-B-F-F1-R-R1-V		A1-B-M-N-R-U A1-B-M-R-U-V	09742	A-A1-B-B2-F-F1-J-L-M- N-R-T-V-Z1	09825	A-A1-B-C-C1-D-F-J-L-
		A1-B-F-F1-R-R1-V		A1-B-C-F-F1-U	09743	A-A1-B-F-H-N-Q-V-Z-	09826	M-N-R-R1-T-V-Z1 A-A1-B-B2-C1-E1-E2-
		A1-B-F-F1-R-R1-V A1-B-V		A1-B-N-R-U	00744	Z1	3-3	E3-F-L-M-N-R-R1-T-V-
		A1-B-V		A1-B-N-U-V-Z1	U9/44	A-B-B2-C-C1-F-J-L-M- N-R-R1-T-V-Z1	09827	W-Z1 A-A1-B-F-F1-N-R-V-Z1
		A1-B-F-F1-R-R1-V	09049	A1-B-N-U-Z1				A1-B-J-L-N-T-V-Z1

APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See
DPO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
09829	A1-B-C-N-R-V-Z1		A1-B-E2-F-H1-N-R-R1-	-	A-A1-B-U		A-A1-B-C1-E2-F-H1-M-
09830	A1-B-C-M-N-R-V-Z1		U2-V-Z1		A-A1-B-U		R-R1-V
09831	A1-B-F-N-U-V-Z1	34002	A1-B-J-L-N-U-Z1		A-A1-B-U	96447	A1-B-F-N-U3-V-V1
	A-A1-B-U1-V-Z1	34004	A1-B-J-L-N-T-U-V		A-A1-B-U-V	96501	A-A1-B-N-V
	A1-B-U1-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1		A-A1-B-U	96502	A1-B-F-N-U3-V
	A1-B-F-F1-R-R1-V-Z1	34007	A-A1-B-C1-F-F1-M-N-		A-A1-B-U	96503	A1-B-F-N-U3-V
	A-A1-B-V-Z1		R-R1-V-Z1		A-A1-B-U-V	96507	A-A1-B-F-V
	A-A1-B-C-F-M-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-		A-A1-B-U	96510	A1-B-I-N-V
	A1-B-V-Z1		J-L-M-N-R-R1-T-V-Z1		A-A1-B-U	96511	A1-B-I-N-V
09838		34011	A1-B-B2-C1-E2-F-J-L-		A-A1-B-V	96515	A1-B-D-F-U3
09839	A-A1-B-U-V-Z1	0.4000	M-N-R-R1-T-V-Z1		A-A1-B	96516	A1-B-D-F
	A-A1-B-V-Z1		A1-B-J-L-M-N-U-V-Z1		A-A1-B-U	96517	A1-B-F-U3-V
	A-A1-B-N-R-U-Z1	34021	A1-B-J-L-M-N-U-V-Z1		A-A1-B-U	96520	A1-B-F-N-U3-V
	A-A1-B-M-N-R-Z1	34022	A1-B-D-F-J-L-M-N-U-V- Z1		A-A1-B-U-V	96521	A1-B-F-N-U3
	A-A1-B-C-F-N-U-V-Z1	34033	A1-B-J-L-M-N-U-V-Z1		A1-B-H-J-L-M-N-T-W	96522	A1-B-F-N-U
09845	A-A1-B-B2-E3-F-F1-L-		A1-B-L-M-N-U-V-Z1		A1-B-F-F1-F2-H-M-W	96530	A-A1-B-F-F1-H-H1-M-
03043	M-N-T-V-Z1		A1-B-F-J-L-M-N-U-V-Z1		A1-B-M-V-W		N-U-V
09846	A-A1-B-B2-C1-F-J-L-N-		A1-B-J-L-M-N-U-V-Z1		A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-
	R-R1-T-V-Z1		A1-B-J-L-M-N-U-V-Z1		A1-B-M-W		V
09848	A-A1-B-F-M-R-V-Z1		A1-B-J-L-M-N-T-U-V-Z1	96321	A1-B-F-F1-F2-H-M-W	96532	A-A1-B-H-J-L-M-N-T-U-
09852	A1-B-E2-E3-F-H1-N-R-		A1-B-C-F-J-L-M-N-V-Z1		A1-B-F-F1-F2-H-M-W	00504	V
	R1-U1-V-Z1		A1-B-J-L-M-N-V-Z1		A1-B-M-V-W		A-A1-B-F-U
09853	A1-B-E2-F-H1-R-R1-		A1-B-H-J-L-M-N-U-V-		A1-B-M-W		A-A1-B-F-V
00055	U2-V-Z1	34033	Z1		A1-B-M-W		A1-B-V
09855	A-A1-B-C1-E2-F-H1-R- R1-U2-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1		A1-B-M-W		A1-B-V
00050	A1-B-E2-E3-F-H1-N-R-		A1-B-C-F-H-I-L-M-N-V-		A1-B-M-V-W		A1-B-V
09030	R1-U1-V-Z1		Z-Z1		A1-B-M-W		A1-B-V
09859	A1-B-C1-F-F1-H1-N-R-	34038	A1-B-L-M-N-U-V-Z1		A1-B-M-W		A1-B-V
	R1-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1		A1-B-M-V-W		A1-B-P-V
09865	A-A1-B-V-Z1	34041	A1-B-J-L-M-N-T-U-V-Z1		A1-B-M-W		A1-B-F-N-U3-V
09868	A-A1-B-N-U-V-Z1	34042	A1-B-D-F-M-N-V-Z1		A1-B-F-F1-F2-H-M-V-W		A1-B-F-U3
09870	A-A1-B-C1-E2-F-H1-I-	34050	A1-B-V		A1-B-F-F1-F2-H-M-W		A-A1-B-H-M-U
	M-N-R-R1-T-U-U4-V-Z-	34055	A1-B-J-L-M-N-U-V-Z1		A1-B-F-F1-F2-H-M-W		A-A1-B-H-M-U
	Z1	34058	A1-B-F-F1-R-R1-V-Z1		A1-B-F-F1-F2-H-M-W		A-A1-B-H-M-U-V
09871	A-A1-B-C1-E2-F-H1-I- L-M-N-R-R1-T-U-U4-V-	34060	A1-B-B2-C1-E2-F-J-L-		A1-B-F-F1-F2-H-M-W		A-A1-B-H-M-N-U
	Z-Z1		N-R-R1-T-V-Z1		A1-B-F-F1-F2-H-M-W	96552	
09872	A-A1-B-C1-E2-F-H1-I-	34078	A1-B-F1-N-V-Z1		A1-B-F-F1-F2-M-W		A-A1-B-F-F1-H-M-U
00012	L-M-N-R-R1-T-U-U4-V-	34090	A1-B-F-F1-R-R1-V		A1-B-M-V-W		A-A1-B-H-M-U
	Z-Z1	34091	A1-B-F-F1-R-R1-V		A1-B-L-M-W		A1-B-F-M-V
09873	A-A1-B-C1-E2-F-H1-I-	34092	A1-B-F-F1-R-R1-V		A1-B-M-W		A1-B-F-M-V
	L-M-N-R-R1-T-U-U4-V-	34093	A1-B-F-F1-R-R1-V		A1-B-F-F1-F2-H-M-W	96562	A-A1-B-B2-C-C1-D-E2- E3-F-F1-H-H1-I-L-M-N-
00074	Z-Z1	34095	A1-B-V		A1-B-M-W		R-T-V-Z-Z1
09874	A-A1-B-C1-E2-F-H1-I- L-M-N-R-R1-T-U-U4-V-	34098	A1-B-V		A1-B-M-W	96577	A-A1-B-F-H-M-U
	Z-Z1	34099	A1-B-V		A1-B-M-W		A1-B-V
09875	A-A1-B-C1-E2-F-H1-I-	96201	A-A1-B		A1-B-M-W		A1-B-N-V
	L-M-N-R-R1-T-U-U4-V-	96202	A-A1-B-U		A1-B-M-W		A1-B-N-V
	Z-Z1	96203	A-A1-B		A1-B-M-W	96601	A1-B-V
09876	A-A1-B-C1-E2-F-H1-I-	96204	A-A1-B		A1-B-M-W	96602	A1-B-V
	M-N-P-R-R1-T-U-U4-V- Z-Z1	96205	A-A1-B-U		A1-B-M-W	96603	A1-B-V
00000		96206	A-A1-B-U		A1-B-M-W		A1-B-V
09000	A-A1-B-C1-E2-F-H1-R- R1-U-V-Z1	96207	A-A1-B-V		A1-B-M-W		A1-B-V
09890	A1-B-E2-F-H1-N-R-R1-		A-A1-B-J-L-N-T-U		A1-B-M-W		A1-B-V
00000	U2-V-Z1	96213	A-A1-B-U		A1-B-M-W		A1-B-V
09892	A-A1-B-E2-F-N-R-R1-V-	96214	A-A1-B-U		A1-B-F-N-V-Z1		A1-B-V
	Z1		A-A1-B-U		A-A1-B-C1-E2-F-H1-M-		A1-B-V
		96224	A-A1-B-U	55.20	R-V		A1-B-V
				1			

APO/		APO/		APO/		APO/	
FPO/	See	FPO/	See	FPO/	See	FPO/	See
DPO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
96611	A1-B-V	96622	A1-B-F-F1-R-R1-V	96665	A1-B-V	96678	A1-B-F-F1-R-R1-V
96612	A1-B-F-F1-R-R1-V	96624	A1-B-F-F1-R-R1-V	96666	A1-B-V	96679	A1-B-F-F1-R-R1-V
96613	A-A1-B-C1-E2-F-H1-I-	96628	A1-B-F-F1-R-R1-V	96667	A1-B-F-F1-R-R1-V	96681	A1-B-V
	M-R-R1-U2-V-Z-Z1	96629	A1-B-F-F1-R-R1-V	96668	A1-B-F-F1-R-R1-V	96682	A1-B-V
96614	A-A1-B-C1-E2-F-H1-I-	96643	A1-B-F-F1-R-R1-V	96669	A1-B-F-F1-R-R1-V	96683	A1-B-V
	M-R-R1-U2-V-Z-Z1	96650	A1-B-F-F1-R-R1-V	96670	A1-B-V	96686	A1-B-V
96615	A1-B-F-F1-R-R1-V	96657	A1-B-F-F1-R-R1-V	96671	A1-B-F-F1-R-R1-V	96687	A1-B-V
96616	A1-B-F-F1-R-R1-V	96660	A1-B-F-F1-R-R1-V	96672	A1-B-F-F1-R-R1-V	96698	A1-B-V
96617	A1-B-F-F1-R-R1-V	96661	A1-B-F-F1-R-R1-V	96673	A1-B-V		
96619	A1-B-V	96662	A1-B-F-F1-R-R1-V	96674	A1-B-F-F1-R-R1-V		
96620	A1-B-F-F1-R-R1-V	96663	A1-B-F-F1-R-R1-V	96675	A1-B-F-F1-R-R1-V		
96621	A1-B-V		A1-B-V	96677	A1-B-F-F1-R-R1-V		

#### **RESTRICTIONS**

#### **LEGEND**

PS Form 2976, Customs — CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

= Army/Air Force Post Office APO = Retired military personnel = Domestic Mail Manual Box R DMM = Diplomatic Post Office = Fleet Post Office DPO FPO MOM = Military Ordinary Mail= Military Post Office MPO PAI = Parcel Airlift **PSC** = Postal Service Center SAM = Space Available Mail

USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

- **A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.
- A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.
- **B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:
  - Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
  - All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
  - Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."
- **B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
  - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
  - D. Coffee is prohibited.
  - E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- **E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.
- **F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.
- **F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.
- **G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.
  - H1. Pork or pork by-products are prohibited.

- I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
  - Maximum length 20 inches.
  - Maximum width 12 inches.
  - Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- I2. This restriction does not apply to official government mail marked MOM.
  - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
  - L. All official mail is prohibited.
  - M. Fruits, vegetables, animals, and living plants are prohibited.
  - N. Registered mail is prohibited.
- O. Delivery status information for Extra Services is not available on USPS com
  - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- **R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.
- **R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:
  - Maximum length 12 inches.
  - Maximum width 12 inches.
  - Maximum height 5 1/2 inches.
  - Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- **U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped"
- U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$  Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
  - U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.
  - V. Express Mail Military Service (EMMS) not available from any origin.
  - V1. Delivery Confirmation service is not available.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- **X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
  - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.
  - International Network Operations,
     Global Business, 3-22-12

#### March 2012

# Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Betsy Araque Born: 1-25-98 Date Missing: 1-20-12 Missing From: Alpaugh, CA



Name: Jose Araque Born: 9-12-11 Date Missing: 1-20-12 Missing From: Alpaugh, CA



Name: Kyla Cheatham Born: 11-22-95 Date Missing: 12-31-11 Missing From: Knoxville, TN



Name: Noah Elsesser Born: 12-31-08 Date Missing: 2-4-12



Name: Miesgan Feshazion Born: 9-23-06 Date Missing: 12-13-11 Missing From: Tarpon Springs, FL Missing From: Decatur, GA

Please call the National Center for Missing and Exploited Children Hot Line 1-800-843-5678 TDD 1-800-826-7653

## **Missing Children Poster Display Instructions**

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service<sup>®</sup> only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

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#### March 2012

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Name: Royal Foote Born: 5-21-94 Date Missing: 1-22-12 Missing From: Daly City, CA



Name: Mercedez Freerksen Born: 12-13-07 Date Missing: 1-5-12 Missing From: Tucson, AZ



Name: Alexis Garcia Born: 2-18-97 Date Missing: 2-13-12 Missing From: Dallas, TX



Name: Riley Guerrero Born: 9-11-96 Date Missing: 2-9-12 Missing From: Saint George, UT Missing From: Jacksonville, FL



Name: Chelsie Hansen Born: 9-12-95 Date Missing: 2-6-12

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#### March 2012

# Have You Seen Any of These Missing Children?

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Name: Takeea Jones Born: 12-17-94 Date Missing: 1-5-12 Missing From: Deland, FL



Name: Rachel Marcum Born: 10-17-96 Date Missing: 1-2-12 Missing From: Cocoa, FL



Name: Derek Palmer Born: 4-28-95 Date Missing: 1-22-12 Missing From: Fayetteville, AR



Name: Victor Ramirez
Born: 10-12-91
Date Missing: 1-3-12
Missing From: Huntington Park,
CA



Name: Rebekah Whitfield Born: 5-7-96 Date Missing: 2-12-12 Missing From: Atlantic Beach, NC

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

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# Thrift Savings Plan Fact Sheet

			U.S.		S&P 500		Dow Jones U.S.		EAFE
ANNUAL	G	F	Aggregate	С	Stock	S *	Completion	1*	Stock
RETURNS	Fund	Fund	Index	Fund	Index	Fund	TSM Index	Fund	Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66	_	7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75

<sup>\*</sup>Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	l * Fund	EAFE Stock Index
2011									
March	0.26	0.06	0.06	0.04	0.04	2.06	2.02	-2.23	-2.24
April	0.25	1.28	1.27	2.96	2.96	2.94	2.99	6.03	5.98
May	0.25	1.31	1.31	-1.13	-1.13	-1.27	-1.27	-2.90	-2.95
June	0.21	-0.30	-0.29	-1.67	-1.67	-2.35	-2.33	-1.16	-1.25
July	0.22	1.59	1.59	-2.04	-2.03	-3.14	-3.23	-1.60	-1.59
Aug	0.19	1.45	1.46	-5.44	-5.43	-8.12	-8.17	-9.03	-9.03
Sept	0.16	0.73	0.73	-7.03	-7.03	-10.73	-10.79	-10.55	-9.53
Oct	0.14	0.11	0.11	10.93	10.93	14.09	14.00	9.48	9.64
Nov	0.14	0.01	-0.09	-0.21	-0.22	-0.51	-0.57	-2.46	-4.85
Dec	0.15	1.01	1.10	1.04	1.02	-0.04	-0.05	-2.03	-0.95
2012									
Jan	0.13	0.88	0.88	4.50	4.48	7.59	7.56	5.36	5.33
Feb	0.12	0.05	-0.02	4.34	4.32	3.99	4.02	5.14	5.74
LAST 12 MONTHS	2.24	8.48	8.37	5.16	5.12	2.16	1.80	-7.68	-7.45

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

See next page for L Funds.

# L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	

Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2011	'				I .
Mar	0.17	-0.03	-0.05	-0.08	-0.15
Apr	1.01	2.37	2.83	3.20	3.57
May	-0.05	-0.74	-0.97	-1.15	-1.39
June	-0.18	-0.84	-1.10	-1.30	-1.48
July	-0.14	-0.94	-1.25	1.49	-1.75
Aug	-1.10	-3.69	-4.63	-5.37	-6.16
Sept	-1.51	-4.73	-5.92	-6.85	-7.80
Oct	2.31	6.18	7.68	8.83	9.92
Nov	0.02	-0.34	-0.49	-0.62	-0.78
Dec	0.20	0.11	0.09	0.07	-0.01
2012	-		+		
Jan	1.18	3.03	3.77	4.34	4.87
Feb	0.98	2.53	3.10	3.54	3.99
LAST 12 MONTHS	2.86	2.46	2.35	2.15	1.57

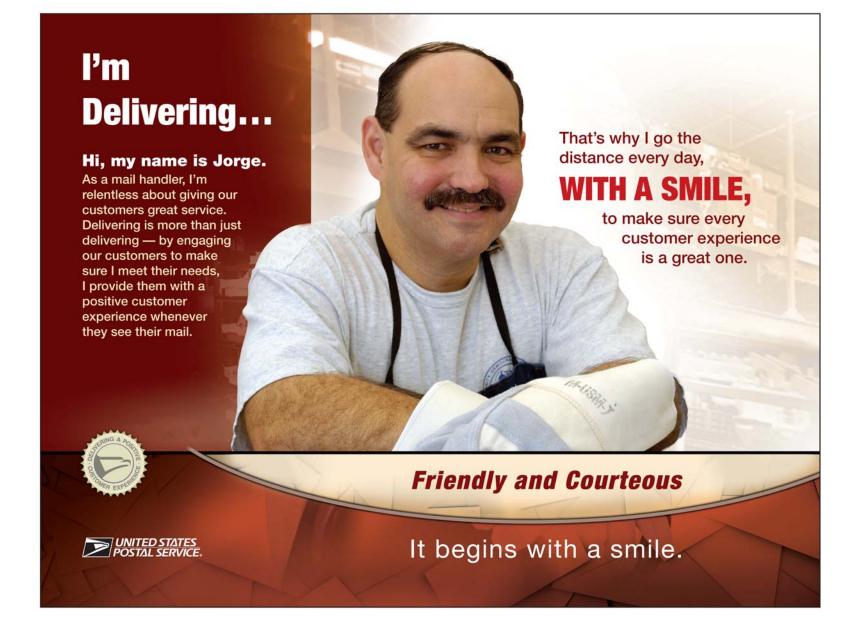




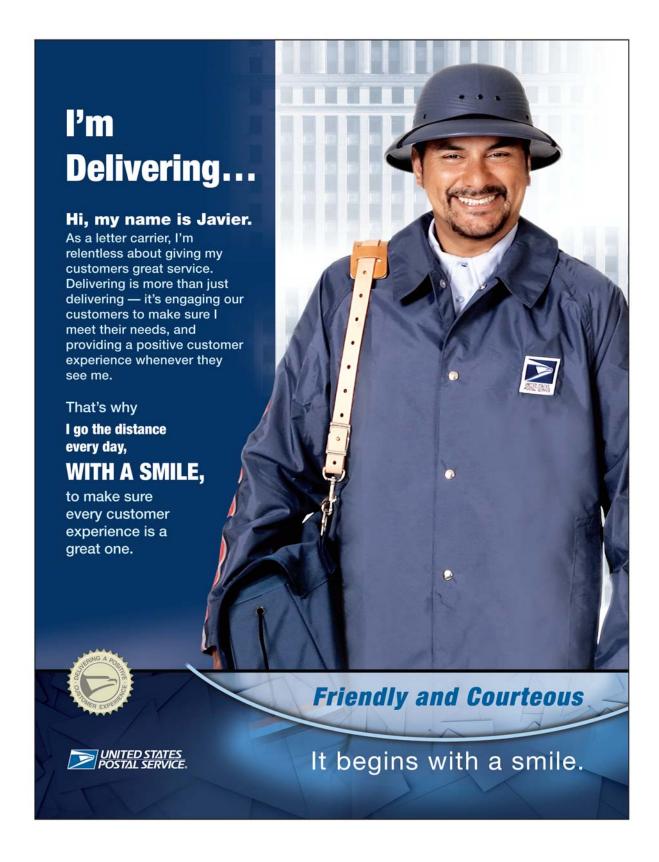
EAP can help you achieve a stronger balance with work and personal responsibilities.

Call 800-327-4968 (TTY: 877-492-7341)











USPS has 3,473 remote locations that receive Internet service by satellite.





# DID YOU ?

Lean Green
Teams saved
USPS more than
\$9 million in
landfill fees
during fiscal
2010.



# Stamps/Philately

Stamp Announcement 12-26: The Civil War: 1862





#### © 2011 USPS

On April 24, 2012, in New Orleans, Louisiana, the Postal Service<sup>™</sup> will issue *The Civil War:* 1862 (Forever<sup>®</sup> priced at 45 cents) commemorative se-tenant pair (two designs) in a pressure-sensitive adhesive (PSA) souvenir sheet of 12 stamps (Item 577000). The \$5.40 *The Civil War:* 1862 souvenir sheet may not be split, and the stamps may not be sold individually.

The stamp will go on sale nationwide April 24, 2012.

With this 2012 issuance, the U.S. Postal Service® continues its series commemorating the 150th anniversary of the Civil War, joining others across the country in paying tribute to the American experience during the tumultuous years from 1861 to 1865. A souvenir sheet of two stamps is being issued each year through 2015. For 2012, one stamp depicts the Battle of New Orleans, the first significant achievement of the U.S. Navy in the war, while the other depicts the Battle of Antietam, which marked the bloodiest day of the war and a major turning point. The stamp sheet, designed by art director Phil Jordan, includes comments on the war by David G. Farragut, James C. Steele, Walt Whitman, and the New York Times. It also includes some of Charles Carroll Sawyer's lyrics from the popular 1862 song, "Weeping, Sad and Lonely" (music composed by Henry Tucker).

# Distribution: Item 577000, \$5.40, The Civil War: 1862 (Forever priced at 45 cents) Commemorative PSA Souvenir Sheet of 12 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA pane stamp. Distributions are rounded up to the nearest master carton size of 1,400 panes (16,800 stamps).

#### **Initial Supply to Post Offices**

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at <a href="http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm">http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm</a>. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before April 10, 2012.

#### **Additional Supply**

Post Offices requiring additional quantities of Item 577000 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return.* 

#### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

#### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office  $^{\text{TM}}$ , at The Postal Store  $^{\text{®}}$  website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

The Civil War: 1862 Stamp Postmaster PO Box 50336 New Orleans, LA 70150-0036

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is

no charge for the postmark. All orders must be postmarked by June 24, 2012.

#### **How to Order First Day Covers**

The Postal Service also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at *www.usps.com/shop*, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service Catalog Request PO Box 219014 Kansas City, MO 64121-9014

#### **Philatelic Products**

There are ten philatelic products available for this stamp issue:

- 577063\*, First Day Cover Set of 2, \$1.78.
- 577064\*, Full Pane Cancelled, \$7.90.
- 577068\*, Digital Color Postmark Set of 2, \$3.20.
- 577071, Folio Year 1862, \$15.95.
- 577084, Uncut Press Sheet, \$32.40.
- 577091\*, Ceremony Program (Random Stamp), \$6.95.
- 577092\*, Stamp Deck Card, \$0.95.
- 577094\*, Stamp Deck Card w/Digital Color Postmark, \$1.95.
- 577097\*, Set of 2 Panels, \$16.95.
- 577099, Cancellation Keepsake (DCP Set of 2 w/ Pane), \$8.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	The Civil War: 1862				
Item Number:	577000				
Denomination & Type of	First-Class Forever Commemorative				
Issue:					
Format:	Souvenir Sheet of 12 (2 designs)				
Series:	Civil War Sesquicentennial				
Issue Date & City:	April 24, 2012, New Orleans, LA 70113				
Designer:	Phil Jordan, Falls Church, VA				
Art Director:	Phil Jordan, Falls Church, VA				
Typographer:	Phil Jordan, Falls Church, VA				
Modeler:	Joseph Sheeran				
Manufacturing Process:	Offset				
Engraver:	N/A				
Printer:	Ashton Potter (USA) Ltd. (APU)				
Printed at:	Williamsville, NY				
Press Type:	Mueller Martini, A76				
Stamps per Pane:	12				
Print Quantity:	30 million stamps				
Paper Type:	Nonphosphored, Type III, Block Tag				
Adhesive Type:	Pressure-sensitive				
Processed at:	Ashton Potter (USA) Ltd. (APU)				
Stamp Orientation:	Horizontal				
Image Area (w x h):	2.0005 x 1.0578 in./50.81 x 26.87 mm				
Overall Size (w x h):	2.1405 x 1.1978 in./54.37 x 30.42 mm				
Full Pane Size (w x h):	8.88 x 6.75 in./225.55 x 171.45 mm				
Colors:					
Front:	Black, Cyan, Magenta, Yellow, PMS 8 (Warm Gray), PMS 6 (Warm Gray), PMS 10 (Warm Gray), PMS 072 (Blue), PMS 193 (Red)				
Back:	Black, Cyan, Magenta, Yellow, PMS 6 (Warm Gray), PMS 10 (Warm Gray), PMS 072 (Blue), PMS 193 (Red)				
Plate Size:	72 stamps per revolution				
Plate Numbers:	N/A				
Marginal Markings:					
Front:	Header: "THE CIVIL WAR, 1862, A				
	Nation Touched with Fire" • Verso-text				
Back:	© 2011 • USPS Header: "THE CIVIL				
	WAR, 1862, A Nation Touched with				
	Fire" • Verso-text • USPS logo • Plate				
	position diagram • Barcode (577000) at bottom right corner of pane				
	Promotional text at bottom of pane				
	Tromodonal text at bottom of pane				

# Stamp Announcement 12-27: Jose Ferrer



#### © 2011 USPS

On April 26, 2012, in New York, New York, the Postal Service<sup>™</sup> will issue a *Jose Ferrer* commemorative stamp (Forever<sup>®</sup> priced at 45 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 470200).

The stamp will go on sale nationwide April 26, 2012.

The U.S. Postal Service<sup>®</sup> honors actor, director, writer, musician, and producer Jose Ferrer (1912–1992), with a stamp in its *Distinguished Americans* series. Considered one of the most versatile talents of his generation, Ferrer performed on stage and in more than 60 films. He won the first Tony Award for Best Actor — in 1947, the inaugural year for the awards — for playing poet Cyrano de Bergerac on Broadway; and for the 1950 film version, he won the Oscar for Best Actor, the first for a Latino. He remains one of the few actors to ever win both awards for playing the same character on stage and on film. The portrait featured on the stamp is an oil painting by Daniel Adel, based on a photograph of Ferrer. Verso text appears on the back of the stamp sheet. Art director Antonio Alcala designed the stamp.

# Distribution: Item 470200, Jose Ferrer (Forever priced at 45 cents) Commemorative PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA pane stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

#### **Initial Supply to Post Offices**

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at <a href="http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm">http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm</a>. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before April 12, 2012.

#### **Additional Supply**

Post Offices requiring additional quantities of Item 470200 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return.* 

#### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

#### **How to Order the First Day of Issue Postmark**

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Jose Ferrer Stamp Postmaster 421 Eighth Ave., Rm. 2029B New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 26, 2012.

#### **How to Order First Day Covers**

The Postal Service also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at *www.usps.com/shop* or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service Catalog Request PO Box 219014 Kansas City, MO 64121-9014

#### **Philatelic Products**

There are five philatelic products available for this stamp issue:

- 470261\*, First Day Cover, \$0.89.
- 470265\*, Digital Color Postmark, \$1.60.
- 470291\*, Ceremony Program, \$6.95.
- 470297\*, Panel, \$9.95.
- 470299\*, Cancellation Keepsake (DCP w/Pane), \$10.95

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	Jose Ferrer				
Item Number:	470200				
Denomination & Type of	First-Class Mail Forever				
Issue:	1 list-Olass Iviali i Olevei				
Format:	Pane of 20 (one design)				
Series:	Distingished Americans				
Issue Date & City:	April 26, 2012, New York, NY 10199				
Designer:	Antonio Alcala, Alexandria, VA				
Art Director:	Antonio Alcala, Alexandria, VA				
Typographer:	Antonio Alcala, Alexandria, VA  Antonio Alcala, Alexandria, VA				
Artist:	Daniel Adel, Coldspring, NY				
Modeler:	Joseph Sheeran				
Manufacturing Process:	Offset/Microprint "USPS"				
Engraver:	N/A				
Printer:	Ashton Potter (USA) Ltd. (APU)				
Printed at:	Williamsville, NY				
Press Type:	Mueller, A76				
Stamps per Pane:	20				
Print Quantity:	20 million stamps				
Paper Type:	Nonphosphored Type III				
Adhesive Type:	Pressure-sensitive				
Processed at:	Ashton Potter (USA) Ltd. (APU)				
Stamp Orientation:	Vertical				
Image Area (w x h):	0.77 x 1.05 in./19.56 x 26.67 mm				
Overall Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm				
Full Pane Size (w x h):	5.55 x 5.76 in./140.97 x 146.30 mm				
Colors:	Black, Cyan, Magenta, Yellow, PMS 465 (Gold), PMS 411 (Grey), PMS 1807 (Red)				
Plate Size:	240 stamps per revolution				
Plate Numbers:	"P" followed by seven (7) single digits				
Marginal Markings:					
Front:	Header: "DISTINGUISHED				
	AMERICANS" — "Number 14 in a				
	series" • Plate numbers in bottom two				
	corners				
Back:	© 2011 USPS • Plate position diagram				
	USPS logo • Barcode (470200) in lower left and upper right corners of				
	pane • Biographical information on				
	back of each pane • Proprietary notice				
	at bottom left corner of pane				

### Stamp Announcement 12-28: Louisiana Statehood



#### © 2011 USPS

On April 30, 2012, in Baton Rouge, Louisiana, the Postal Service<sup>TM</sup> will issue a *Louisiana Statehood* commemorative stamp (Forever<sup>®</sup> priced at 45 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 469000).

The stamp will go on sale nationwide April 30, 2012.

With the issuance of this stamp, the U.S. Postal Service<sup>®</sup> commemorates the bicentennial of Louisiana's statehood. Art director Phil Jordan selected a photograph by Louisiana photographer C.C. Lockwood for the stamp art; the photograph shows the sun setting over Flat Lake in Louisiana's Atchafalaya Basin, capturing the beauty of the lake's bald cypress trees hung with Spanish moss. The "Pelican State" entered the union as the 18th state on April 30, 1812. Today, nearly 4½ million people call Louisiana home.

# Distribution: Item 469000, Louisiana Statehood (Forever priced at 45 cents) Commemorative PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA pane stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

#### **Initial Supply to Post Offices**

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at <a href="http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm">http://blue.usps.gov/purchase/assetmgnt/am\_sdchome.htm</a>. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before April 16, 2012.

#### **Additional Supply**

Post Offices requiring additional quantities of Item 469000 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return.* 

#### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

#### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Louisiana Statehood Stamp Postmaster 750 Florida Street, Rm. 300 Baton Rouge, LA 70801-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 30, 2012.

#### **How to Order First Day Covers**

The Postal Service also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*, online at *www.usps.com/shop*, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service Catalog Request PO Box 219014 Kansas City, MO 64121-9014

#### **Philatelic Products**

There are four philatelic products available for this stamp issue:

- 469061\*, First Day Cover, \$0.89.
- 469065\*, Digital Color Postmark, \$1.60.
- 469091\*, Ceremony Program, \$6.95.
- 469099, Cancellation Keepsake (DCP w/Pane), \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Louisiana Statehood				
469000				
First-Class Forever Commemorative				
Pane of 20 (1 design)				
N/A				
April 30, 2012, Baton Rouge, LA 70826				
Phil Jordan, Falls Church, VA				
Phil Jordan, Falls Church, VA				
Phil Jordan, Falls Church, VA				
C.C. Lockwood, Baton Rouge, LA				
Trident				
Avery Dennison, Designed and				
Engineered Solutions				
Gravure				
Avery Dennison (AVR)				
AVR, Clinton, SC				
Dia Nippon Kiko (DNK)				
20				
40 million stamps				
Prephosphored, Type II				
Pressure-sensitive				
AVR, Clinton, SC				
Yellow, Magenta, Cyan, Black, 283				
Blue				
Vertical				
0.84 x 1.42 in./21.34 x 36.07 mm				
0.99 x 1.56 in./25.15 x 39.62 mm				
5.85 x 7.25 in./148.59 x 184.15 mm				
160 stamps per revolution				
"V" followed by five (5) single digits				
, , , , ,				
Plate numbers in four corners of pane				
© 2011 USPS • USPS logo • Plate				
position diagram • Barcode (469000) in				
upper right and lower left corners of				
pane • Promotional text				

#### Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail<sup>®</sup> postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+ $4^{\$}$  Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 120 days:



December 17, 2011

Shaftsbury Historical Society
Semiquincentennial Celebration Station
Postmaster
56 Church St.
Shaftsbury, VT 05262-9998

The following pictorial postmarks have been extended for 30 days:



Black History Month
John H. Johnson Station
February 29, 2012
Mount Vernon, NY 10550



February 14, 2012

Show Low Historical Society Museum Celebration Station Postmaster 191 W. Deuce of Clubs Show Low, AZ 85901-9998

February 29, 2012

United States Postal Service
John H. Johnson Station
Postmaster
15 S. First Ave.
Mount Vernon, NY 10550-9998

March 9, 2012

United States Postal Service
Daffodil Festival Station
Postmaster
351 W. Washington, Suite 100
Camden, AR 71701-9998















March 10-11, 2012

United States Postal Service Maple Festival Station Postmaster 66 E. Main St. Monterey, VA 24465-9998

March 13, 2012

Stephen Decatur Chapter #4, Universal Ship Cancellation Society 30th Anniversary of Commissioning Station Postmaster

PO Box 719

Norfolk, VA 23501-9998

March 15-April 30, 2012

Ranch Bodega Historical Society 200th Anniversary Commemoration Station Postmaster 537 Smith Brothers Rd. Bodega Bay, CA 94923-9998

March 17-18, 2012

United States Postal Service Maple Festival Station Postmaster 66 E. Main St. Monterey, VA 24465-9998

March 17-18, 2012

Centerville Stamp Club CIPEX 54 Station Postmaster 400 N. A St. Richmond, IN 47374-9998

March 23-25, 2012

United States Postal Service Garfield-Perry Station Postmaster 2200 Orange Ave., #234 Cleveland, OH 44101-9998



March 23-24, 2012

United States Postal Service **KY WMU Station** Postmaster PO Box 9998 Bronston, KY 42518-9998





March 24, 2012

Stephen Decatur Chapter #4 Universal Ship Cancellation Society

Commissioning Station Postmaster 2201 Shoreline Dr. Alameda, CA 94501-9998

March 24, 2012

Fort Findlay Stamp & Postcard Club

Fort Findlay Exhibition Station
Postmaster
PO Box 9998
Findlay, OH 45840-9998



24

FINDLAY

BICENTENNIAL

1812 - 2012

March 24, 2012

13<sup>th</sup> Michigan Infantry 150th Anniversary Kazoopex Civil War Station Postmaster PO Box 9998 Comstock, MI 49041-9998



March 25, 2012

Austin American Statesman Capitol 10K 35th Capitol 10,000 Station Postmaster 8225 Cross Park Dr. Austin, TX 78710-9998



March 25, 2012

Sierra Madre Chamber of Commerce Sierra Madre Station Postmaster 61 S. Baldwin Ave. Sierra Madre, CA 91024-9998



March 31, 2012

Thedford Community Development Corporation Thedford Station Postmaster PO Box 9998 Thedford, NE 69166-9998



March 31, 2012

Fremont Daffodil Festival Daffodil Festival Station Postmaster 115 E. Main St. Fremont, NC 27830-9998



March 31, 2012

150<sup>th</sup> Shiloh, Reenactment Shiloh Station 3/31 Postmaster 1095 Highway 142 Shiloh, TN 38376-9998



April 1, 2012

150<sup>th</sup> Shiloh, Reenactment Shiloh Station 4/1 Postmaster 1095 Highway 142 Shiloh, TN 38376-9998



April 1, 2012

United States Postal Service
National Card & Letter
Writing Month Station
Postmaster
PO Box 9998
Steamboat Rock, IA
50672-9998

### How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office<sup>™</sup>, by telephone at 800-STAMP-24, or at The Postal Store<sup>®</sup> website at www.usps.com/shop.

#### **Traditional Postmarks**

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service<sup>TM</sup> will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

#### **Digital Color Postmarks**

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Lunar New Year: Year of the Dragon Stamp

Postmaster 180 Steuart Street San Francisco, CA 94105-9992 March 23, 2012

**Digital Color Pictorial** 



Bonsai Stamp

Postmaster 2000 Royal Oaks Drive Scramento, CA 95813-9998

March 23, 2012

**Digital Color Pictorial** 

JOHN H.
JOHNSON
JAMMARY 31, 2012 - CHICAGO, IL 80807

John H. Johnson Stamp

Postmaster 433 W. Harrison Street, 2nd Floor Chicago, IL 60699-9998

March 31, 2012

**Black and White Pictorial** 



#### John H. Johnson Stamp

Postmaster 433 W. Harrison Street, 2nd Floor Chicago, IL 60699-9998

March 31, 2012

#### **Digital Color Pictorial**



#### **Heart Health Stamp**

Special Cancellations PO Box 92282 Washington, DC 20090-2282

April 9, 2012

#### **Digital Color Pictorial**



#### Love Stamp

Postmaster 201 E. Pikes Peak Avenue Colorado Springs, CO 80903-9998

April 14, 2012

#### **Digital Color Pictorial**



#### Arizona Statehood Stamp

Postmaster 4949 W. Van Buren Road, Rm. 187 Phoenix, AZ 85026-9998

April 14, 2012

#### **Black and White Pictorial**



#### Arizona Statehood Stamp

Postmaster 4949 W. Van Buren Road, Rm. 187 Phoenix, AZ 85026-9998

April 14, 2012

#### **Digital Color Pictorial**



#### **Danny Thomas Stamp**

Postmaster 555 South Third Street Memphis, TN 38101-9998

April 16, 2012

### **Digital Color Pictorial**



## **Cherry Blossom Centennial Stamp**

Special Cancellations PO Box 92282 Washington, DC 20090-2282

May 24, 2012

#### **Digital Color Pictorial**



#### William H. Johnson Stamp

Main Post Office 900 E. Fayette Street Baltimore, MD 21233-9998

June 11, 2012

#### **Digital Color Pictorial**



#### **Twentieth-Century Poets Stamp**

Main Post Office 7001 S. Central Avenue Los Angeles, CA 90052-9998

June 21, 2012

#### **Digital Color Pictorial**



#### The Civil War: 1862 Stamp

Postmaster PO Box 50336 New Orleans, LA 70150-0036

June 24, 2012

#### **Digital Color Pictorial**



#### The Civil War: 1862 Stamp

Postmaster PO Box 50336 New Orleans, LA 70150-0036

June 24, 2012

#### **Black and White Pictorial**



#### Jose Ferrer Stamp

Postmaster 421 Eighth Ave., Rm. 2029B New York, NY 10199-9998

June 26, 2012

#### **Digital Color Pictorial**



# Louisiana Statehood Stamp

Postmaster 750 Florida Street, Rm. 300 Baton Rouge, LA 70801-9998

June 30, 2012

#### **Digital Color Pictorial**



#### Louisiana Statehood Stamp

Postmaster 750 Florida Street, Rm. 300 Baton Rouge, LA 70801-9998

June 30, 2012

#### **Black and White Pictorial**

# Supply Management

USPS Headquarters Managers and Field Installation Heads: Follow-up Action for the Semi-Annual Capital Property Review

The February 2012 Semi-Annual Capital Property Review has concluded. All offices and Headquarters departments that submitted a Semi-Annual Capital Property Certification Report with adjustments (items not found) are reminded to review the March Property Changes for the Month (PCFM) report to verify that the adjustment(s) were made. The PCFM report is available from the Electronic Data Warehouse (EDW).

The verification of adjustments with the PCFM report is an important Sarbanes-Oxley Act (SOX) control and is subject to audit. If you need assistance with the report, contact the supporting Asset Accountability Service Center (AASC) at <a href="http://blue.usps.gov/purchase/assetmgnt/am\_aasc\_home.htm">http://blue.usps.gov/purchase/assetmgnt/am\_aasc\_home.htm</a>.

Asset Management Performance & Accountability,
 Supply Management, 3-22-12

#### Keep Your Elevator Operating — Get an Elevator Maintenance Service Contract

The Facility Services Category Management Center (CMC) in Windsor, Connecticut, is available to process your requests for new elevator preventive or corrective maintenance service contracts. Visit the Elevator Maintenance Services website at <a href="http://blue.usps.gov/purchase/facilities/FSCMC/fselevator.htm">http://blue.usps.gov/purchase/facilities/FSCMC/fselevator.htm</a>.

Once you've accessed the website, do the following:

- Read Material Logistics Bulletin (MLB) No. MLB-CO-03-006 at http://blue.usps.gov/purchase/\_pdf/ ops\_mlb03-006.pdf for understanding the services and repairs covered under our national contracts.
- Download the "How to Request Elevator Maintenance Service" one-page document, which provides clear guidance for requesting an elevator service

contract. Follow the simple instructions, and the Facility Services CMC will do the rest.

Other information that can assist you can also be found on the Elevator Maintenance Services website, including a list of mandatory elevator maintenance contract providers and the names and phone numbers of CMC contacts in case you have any questions about elevator maintenance service contracts.

If you have any questions, contact Robert Wilczynski at 860-285-7004, or send an email to *robert.j.wilczynski@usps.gov*.

Facility Services CMC, Supply Management, 3-22-12



#### What's New on USPS.com?

A "Lead Generation" form is now available on  $USPS.com^{8}!$ 

What is it?

The new lead generation form (https://prodpx-promotool.usps.com/promoreg/campaignView.do?campaignId=SLGF) allows small- to medium-sized businesses who want to learn more about direct mail or shipping with the Postal Service™ to be able to fill out a short form with their contact information. A sales

representative will follow up with a call to find the right  ${\sf USPS}^{\it ll}$  solution to fit their needs.

To find out more on the latest updates on USPS.com, go to <a href="https://www.usps.com/newwebsite">www.usps.com/newwebsite</a>.

Digital Access,Channel Access, 3-22-12



475 L'ENFANT PLAZA SW WASHINGTON DC 20260-5540 First-Class Mail Postage & Fees Paid USPS Permit No. G-10

