

# Business Connect® Contest Quarter 2: Jan. 1–March 31

Let the Postal Service™ Expand Your  
Business With the Benefits of EDDM™  
and the Direct Mail Hub™

See page 3

EVERY DOOR DIRECT MAIL™

THE  
DIRECT MAIL  
**HUB**™  
CAN HELP

**TOOLS**  
TO REACH MORE  
**CUSTOMERS**

13 | Price Change  
72 | Surface Visibility Scanners

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**USPS National Emergency Hotline**  
Is your facility operating? Call 888-363-7462



# Cover Story

## Business Connect Quarterly Contest Postmaster Kit

The Business Connect® Quarterly Contest for Quarter 2, Fiscal Year (FY) 2012, runs from January 1, 2012, to March 31, 2012, to focus on the benefits of Direct Mail and to promote Every Door Direct Mail™ (EDDM™). The objective is to conduct a minimum of five Business Connect activities about EDDM/Direct Mail Hub through customer meetings or events.

The Business Connect postmaster kit includes the following materials:

- Letter to postmasters and station and branch managers (see Exhibit A, page 4). Read this letter to learn about the promotional materials and how to use them.
- Contest Guide (see Exhibit B, page 5). Refer to this guide for contest guidelines, presentation tips, and key messages.
- EDDM Retail and Direct Hub Brochure (see Exhibit C, page 6). Use this as a leave-behind at customer meetings.

- Carrier Tear Pads (see Exhibit D, page 7). Distribute them to your letter/rural carriers to share with business customers who express interest in Direct Mail.
- Direct Mail Presentational DVD (see Exhibit E, page 8). Play during your group events with local businesses.
- Standard Mail Flat Samples (see Exhibit F, pages 9–12). Use these samples to demonstrate the required EDDM formats.

**Note:** You can order more leave-behinds from the Business Connect Data Center (BCDC) order site at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>; in the right side box, click Go to Business Connect Data Center/Reports. You may also order past materials (such as tear pads) from inventory to support your efforts.

Kits should arrive in offices by the last week in December. The kit is also available for downloading from the BCDC at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>.

**Exhibit A, Letter to Postmasters and Station and Branch Managers**

CLIFF RUCKER  
VICE PRESIDENT, SALES



DECEMBER 2011

TO: POSTMASTERS; STATION AND BRANCH MANAGERS; AREA MANAGERS, MARKETING;  
DISTRICT MANAGERS; DISTRICT MANAGERS, MARKETING; POST OFFICE OPERATIONS MANAGERS;  
DISTRICT MANAGERS, SHIPPING AND MAILING SOLUTIONS; AREA MANAGERS, SHIPPING AND  
MAILING SOLUTIONS  
CC: SALES TEAMS, BUSINESS DEVELOPMENT SPECIALISTS

SUBJECT: Quarter 2 Business Connect® Contest – Promote Every Door Direct Mail™ (EDDM™)  
and the Direct Mail Hub™

For this quarter's contest, you will be focusing on the benefits of Direct Mail and promoting **EDDM** and our **Direct Mail Hub** website. At the Direct Mail Hub website, your customers can create their own targeted Direct Mail or locate a provider who can create a mailing for them. See the contest guide for more information.

**Your efforts will be rewarded with the chance to win a 4-day, 3-night trip for two to the Stamp Dedication Ceremony "The War of 1812: USS Constitution" in Boston, MA, August 17–20. This 2012 issuance begins the U.S. Postal Service® series commemorating the bicentennial of the War of 1812.**

**To qualify for the contest:** Complete 5 Business Connect activities on the topic of EDDM/Direct Mail Hub. Once you've documented your activities in the Business Connect Data Center (BCDC), your name will be entered into a random drawing for a chance to win the grand prize or one of fifty \$50 gift certificates.

Please review these enclosed materials to help you prepare for your meetings:

- **Q2 Contest Guide** – Refer to this guide for contest guidelines, product overviews, and presentation tips.
- **EDDM Retail™ and Direct Mail Hub brochure** – Use this as a leave-behind at customer meetings.
- **Tear Pads for carriers** – Distribute them to your Letter/Rural Carriers so they can share them with business customers who express interest in Direct Mail.
- **Direct Mail Presentational DVD** – Play during your group events with local businesses.
- **Standard Mail® flat samples** – Use these samples to demonstrate the required EDDM formats.

Note: You can order more leave-behinds (while supplies last) from the BCDC order site to further assist you with your efforts.

If you have questions, please contact your District Manager, Shipping and Mailing Solutions or your District Marketing Manager. Good luck and thanks for your hard work and commitment to our success.

Sincerely,

A handwritten signature in black ink that reads "Cliff Rucker".

Cliff Rucker

475 L'ENFANT PLAZA SW  
WASHINGTON, DC 20260-5005



Exhibit B, Contest Guide




**BUSINESS CONNECT® 2012 – 2ND QUARTER CONTEST**

**THE GOAL:**  
Promote the use of Direct Mail with Every Door Direct Mail™ and the Direct Mail Hub™ website.

**THE REWARD:**  
Win a 4-day, 3-night trip for two to the Stamp Dedication Ceremony of "The War of 1812: USS Constitution" in Boston, MA, August 17-20, 2012.

**Here's what you need to know:**

**CONTEST RULES**

- 1. Meet your goals.** Meet the Business Connect activity goals listed to the left in the contest overview. A Business Connect activity can be an individual meeting, a group presentation, or a lobby event. When you meet the goals for this quarter, your name will be entered into the official grand prize drawing.
- 2. Stay connected.** You must document all activities in the BCDC. Select EDM/Direct Mail Hub (BC Contest) on the individual or group activity screen. All activities must be entered by March 31, 2012, 11:59 p.m., CST.
- 3. Increase your chances of winning.** Once you've met and documented the required number of customer activities, your name will be entered into the drawing an additional time for each sale of at least \$5,000 in annual revenue.
- 4. Eligible participants.** Postmasters, Station Managers, Managers of Customer Service, Branch Managers, and Supervisors are all eligible for prizes.
- 5. Support.** Customer Relations Coordinators, Business Development Specialists, and Sales Team members are not eligible to enter but will be critical in the support and success of participants.
- 6. Questions?** Send an e-mail to: BusinessConnect@usps.gov. Include "Contest – District Name" in the subject line.

**CONTEST OVERVIEW:**  
Quarter 2: January 1 – March 31

**Goals:** Complete 5 Business Connect activities on the topics of EDM/Direct Mail Hub to show the value of Direct Mail.

**Prizes:** After you complete and enter your 5 qualifying activities, your name will be entered in a random drawing for a chance to win:

**Grand Prize** – 4-day/3-night trip for two to the Stamp Dedication Ceremony of "The War of 1812: USS Constitution" in Boston, MA, August 17-20.

**Additional prizes** – \$50 gift certificates for 50 runner-up winners.

**Contest rules:** In order to receive credit for the contest, document your qualifying activities in the Business Connect Data Center (BCDC) by selecting EDM/Direct Mail Hub (BC Contest) from the drop-down menu.

**You just might win!**



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**FOR INTERNAL USE ONLY**

# TOOLS

## TO REACH MORE CUSTOMERS

**Promote Direct Mail for a chance to win. SEE INSIDE!**

Win a 4-day, 3-night trip for two to the Stamp Dedication Ceremony of "The War of 1812: USS Constitution" in Boston, MA, by promoting Every Door Direct Mail – Retail™ and the Direct Mail Hub™ website to small businesses in your area, you can help the U.S. Postal Service® boost mail revenue – and earn an entry into the grand prize drawing!






**BUSINESS CONNECT® 2012 – 2ND QUARTER CONTEST**



*This quarter, you'll be promoting Direct Mail to small businesses and demonstrating how it can help them grow. We have two products to help businesses do this: the Direct Mail Hub™ and Every Door Direct Mail™. Both of these make it easy to take advantage of the benefits of Direct Mail.*

**Create targeted mailings via the Direct Mail Hub.**

The Direct Mail Hub website lets businesses create targeted Direct Mail. The Direct Mail Hub supplies two options: a do-it-yourself tool that makes it easy for your customers to create their own Direct Mail and a supplier-network tool that helps them find a provider who can create the mailing for them. Business Connect users should spend some time at [uspsdmhub.com](http://uspsdmhub.com) to learn more about the tools available to your small business customers.

**The Do-It-Yourself Tool.** Using this online tool, businesses can create their own mailpiece from start to finish. They can select a format by industry, marketing strategy, or type. Their mailpiece can be revised after choosing a template and customized to include their unique message. Then they can add recipients by renting a mailing list right on the do-it-yourself tool or by uploading their own list. When they are finished, the mailing is professionally printed and delivered by a mail carrier.

**The Supplier-Network Tool.** This tool helps businesses find a provider who can create a mailing for them. The business owner will need to select a target mailing date. After answering a few simple questions online and providing their contact information, they will receive competitive quotes from Direct Mail providers.

**BUSINESS CONNECT® 2012 – 2ND QUARTER CONTEST**

**Reach every address with Every Door Direct Mail – Retail™ (EDDM Retail™)**

On top of promoting the Direct Mail Hub, we also ask that you discuss Every Door Direct Mail – Retail, EDM Retail lets businesses send up to 5,000 mailpieces to reach every customer in their target area without needing names or street addresses. Remember: If a customer wants to send more than 5,000 pieces, you should recommend our Business Mail Entry Unit option, Every Door Direct Mail™.

**Benefits of EDM Retail include:**

- No postage permit needed** – This saves your customers the annual cost of purchasing one. Businesses can bring up to 5,000 properly prepared mailpieces to the Post Office™ in the neighborhoods they want to reach. Cash, check, or debit card are all accepted when paying for postage, which makes it simpler for businesses to send their mailings. Postage is as low as 14.5 cents apiece. We also offer an online tool to help prepare EDM Retail mailings at [usps.com/eddmtool](http://usps.com/eddmtool)
- Standard Mail® flats** provide a lot of space for your customer's message. A flat cannot be more than 15" long OR 12" high OR .75" thick, and cannot be less than 11.5" long OR 6.125" high OR .25" thick. They are great for announcing sales, sending coupons, or promoting a new product. We've included samples to pass around during group events.
- If you have customers who currently do not use Direct Mail**, discuss some of the benefits. For example, let them know that Direct Mail is:
  - Powerful** – Their message gets sent directly to the target's home.
  - Tangible** – It can be kept for future reference and passed along to others.
  - Measurable** – By including coupons, the business can determine how many recipients are responding to their mailpiece.
  - Detailed** – It provides the space to go into greater detail about their product or service.

Go to [usps.com/everydoordirectmail](http://usps.com/everydoordirectmail) to familiarize yourself with EDM Retail.

**Need additional materials?** Visit the BCDC order site for additional materials to support your efforts (while supplies last).



**Tear Pad.** For your Letter Mail Centers to share with customers who express interest in Direct Mail.

**Presentational DVD.** Includes an overview of Direct Mail, an overview of the Direct Mail Hub, and an EDM Retail tutorial. Play at group events.

**Sample Retail Flats.** Included for group events. Pass around to customers in attendance.





Exhibit D, Carrier Tear Pads

# The Direct Mail Hub™ helps you hit your target market.

**The Direct Mail Hub website** puts everything at your fingertips to send Direct Mail to customers that fit your company's customer base. It offers two options – do it yourself or have it done for you.

**The do-it-yourself tool** offers simple templates that make it easy to create postcards and much more. You can choose a mailing list that matches your target or upload your own list. Your printed mailpiece will be in homes in just a few days.

**The supplier-network tool** lets you get competitive quotes from businesses that will create a complete campaign for you.



**Get started today.**

The Direct Mail Hub also features the Learn More Center where you can find helpful articles about Direct Mail. Check out all the ways the Hub can help at [uspsdmhub.com](http://uspsdmhub.com)



12SUPPAD612

# Every Door Direct Mail – Retail.™ Reach every address.

**Every Door Direct Mail – Retail** from the U.S. Postal Service® gives you a simple, cost-effective way to reach every customer near your business – without needing names or street addresses.

**Other ways you benefit:**

- Your mailing is delivered with the day's mail and gets right into the hands of consumers.
- Postage is as low as 14.5 cents apiece.
- No postage permit is required – and there's no annual postage-permit fees.
- Mail up to 5,000 pieces.
- Every Door Direct Mail – Retail is a great way to announce sales, promote new products, send coupons, and much more.



**Learn more today.**

For details, including how you can send more than 5,000 mailpieces with our Business Mail Entry Unit option, visit [usps.com/everydoordirectmail](http://usps.com/everydoordirectmail)



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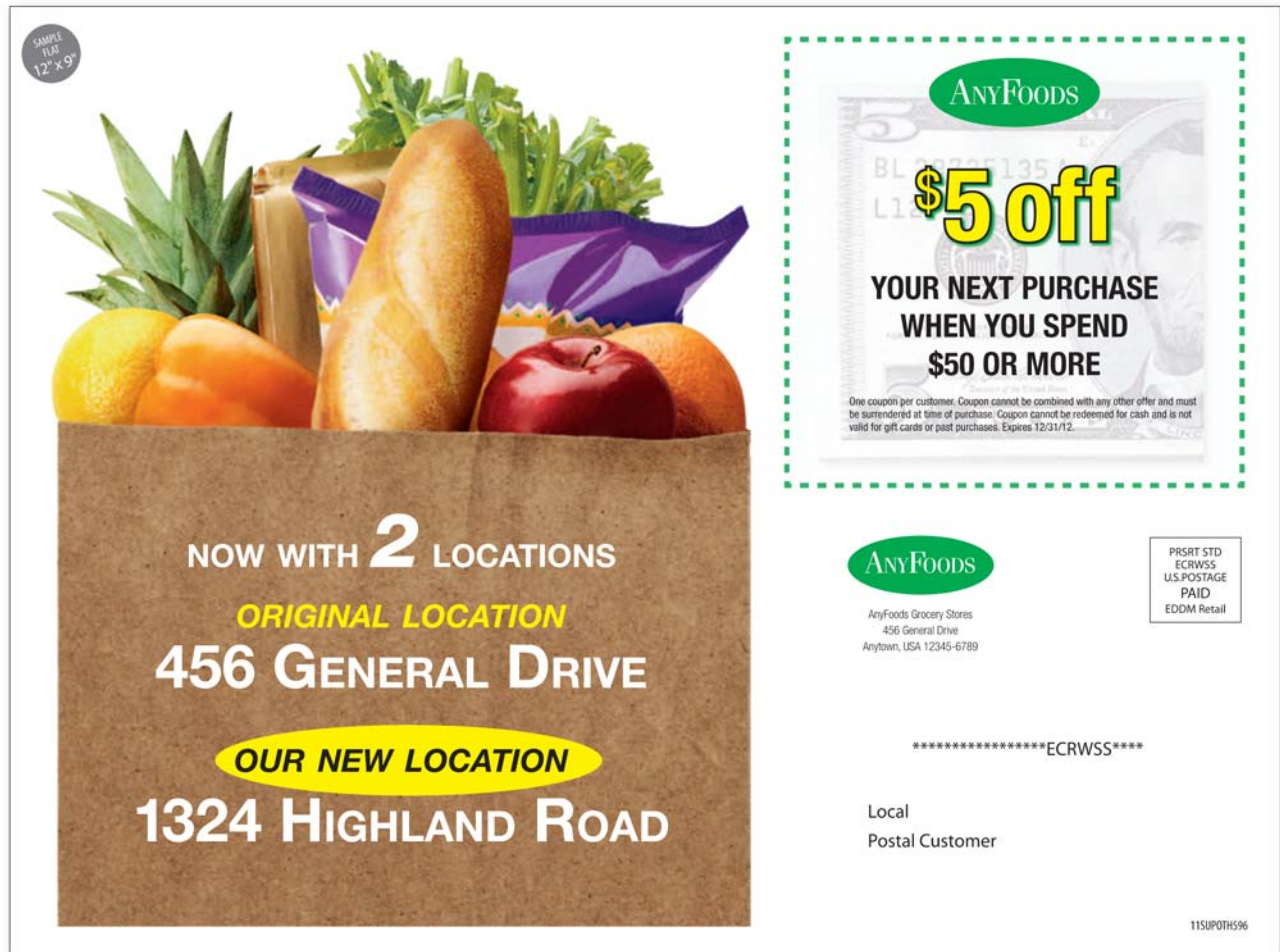
Exhibit E, Direct Mail Presentational DVD





**Exhibit F, Standard Mail Flat Sample (front)**

12 inch x 9 inch flat shown (also available in 10 inch x 8 inch flat)



**SAMPLE FLAT 12" x 9"**

**NOW WITH 2 LOCATIONS**  
**ORIGINAL LOCATION**  
**456 GENERAL DRIVE**  
**OUR NEW LOCATION**  
**1324 HIGHLAND ROAD**

**AnyFoods**  
**\$5 off**  
**YOUR NEXT PURCHASE**  
**WHEN YOU SPEND**  
**\$50 OR MORE**

One coupon per customer. Coupon cannot be combined with any other offer and must be surrendered at time of purchase. Coupon cannot be redeemed for cash and is not valid for gift cards or past purchases. Expires 12/31/12.

**AnyFoods**  
AnyFoods Grocery Stores  
456 General Drive  
Anytown, USA 12345-6789

PSRT STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM Retail

\*\*\*\*\*ECRWSS\*\*\*\*

Local  
Postal Customer

115UP0H596

**Exhibit F, Standard Mail Flat Sample (back)**

12 inch x 9 inch flat shown (also available in 10 inch x 8 inch flat)



Family owned and operated. Serving the community since 1955.

AnyFoods

**50% Off**

**YOUR PURCHASE  
OF CUPCAKES OR A  
CUSTOM-MADE CAKE**

One coupon per customer. Coupon cannot be combined with any other offer and must be surrendered at time of purchase. Coupon cannot be redeemed for cash and is not valid for gift cards or past purchases. Expires 12/31/12.

*We offer:*

- Fresh produce daily
- Deli
- Gourmet foods
- Beer and wine
- Custom creation bakery

*Hours:*

M-F: 8 a.m. – 8 p.m.  
Sat.: 8 a.m. – 9 p.m.  
Sun.: 12 p.m. – 5 p.m.  
*(both locations)*

456 GENERAL DRIVE, ANYTOWN



1324 HIGHLAND ROAD, ANYCITY *NEW*



**Exhibit F, Standard Mail Flat Sample (front)**

Folded 13 inch x 6 inch flat



**Exhibit F, Standard Mail Flat Sample (back)**

Folded 13 inch x 6 inch flat





Exhibit F, Standard Mail Flat Sample

Inside of folded 13 inch x 6 inch flat

**Family owned and operated.  
Serving the community since 1955.**

**Offering:**

- Fresh Fruits and Vegetables
- Deli – Featuring our homemade soups and daily specials
- Gourmet and Organic Foods
- Beer and Wine – Always the best prices in town
- Custom Creation Bakery – Choose from ready-made to custom

**AnyFoods**  
**\$5 off**  
YOUR NEXT PURCHASE  
WHEN YOU SPEND  
\$50 OR MORE

**AnyFoods**  
**50% off**  
YOUR PURCHASE  
OF CUPCAKES OR A  
CUSTOM-MADE CAKE

**AnyFoods**  
**\$10 off**  
YOUR NEXT PURCHASE  
WHEN YOU SPEND  
\$100 OR MORE

One coupon per customer. Coupon cannot be combined with any other offer and must be surrendered at time of purchase. Coupon cannot be redeemed for cash and is not valid for gift cards or past purchases. Expires 12/31/12.



# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: New Standards for Domestic Mailing Services

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) throughout various sections to reflect price adjustments and mailing requirements changes associated with the October 2011 filing with the Postal Regulatory Commission (PRC). Changes include: several mail classification changes, modifications to mailpiece characteristics, and changes in classification terminology.

#### Changes for Letters

##### *Commercial First-Class Mail Letters*

The pricing structure for presorted and automation First-Class Mail® letters changes so that the minimum postage charge would be for a 2-ounce letter instead of the current 1-ounce minimum postage charge.

Beginning on January 22, 2012, the Postal Service is revising First-Class Mail pricing to change the first weight increment for presort and automation First-Class Mail letters to include pieces weighing up to 2 ounces. This is sometimes referred to as “2nd ounce free.” This program was developed in conjunction with customers with the goal of adding value to the mail. For example, customers may use the additional weight for their operational or marketing purposes to realize more value from their mailings. Regarding residual letters, the standards for how additional postage is paid for those pieces will not change. Residual pieces that are not eligible for a free second ounce must be separated by postage increment for verification purposes.

The Postal Service also removes standards for Reply Rides Free, because the program ends on December 31, 2011.

##### *Commercial First-Class Mail and Standard Mail Letters*

The Postal Service modifies the process of submitting mailpieces to the Pricing and Classification Service Center (PCSC) for testing and deletes the provision that pieces with attached release cards be sent to Engineering.

##### *Standard Mail® Letters*

We clarify that overflow Standard Mail nonmachinable letters that mailers place into existing trays at another level require matching documentation.

#### Changes for Flats

##### *Automation Flats*

The USPS® clarifies that automation flats must meet the standards for all flats (such as flexibility) in 301.1.0 as well as the standards in 301.3.0. The minimum size for automa-

tion flats is not changing; the applicable dimensions for automation flats continue to be in DMM 301.3.2.

##### *Periodicals Flats*

Currently, Periodicals flats are allowed on mixed area distribution center (MADC) pallets only when the flats are sacked. We will allow bundles of Periodicals flats to be placed directly on MADC pallets and assign a specific price for MADC pallets as well. The bundle price for carrier route bundles on mixed ADC pallets will be the 5-digit bundle price.

We revise a price categorization under nonmachinable flats to insert the correct categorization of *nonmachinable flats-nonbarcoded*.

We are adding language to the pending standards in DMM 705.15. These standards relate to combined mailings of Standard Mail and Periodicals flats, scheduled for implementation on January 22, 2012. This change will clarify that bundles formed in a combined mailing of Standard Mail and Periodicals flats to the carrier route level may be placed on mixed network distribution center (NDC) pallets. The bundle price applicable to the 5-digit bundle placed on the mixed ADC container level will be applied to these bundles. Mailers may continue to claim the applicable carrier route piece price for pieces placed in carrier route bundles, when these bundles are placed on mixed NDC containers.

##### *Detached Address Labels Used With Flats*

The Postal Service adds a new term to identify detached address labels (DALs) with advertising. Inclusion of advertising turns DALs into dual-purpose pieces: optional addressing vehicles and marketing vehicles. A DAL with advertising on either side will be named as a detached marketing label (DML). Both DALs and DMLs may be used with saturation flats or with Standard Mail Marketing parcels.

#### Changes for Parcels

##### *Machinable Parcels*

To align the standards for machinable parcels with current mail processing equipment capability, the Postal Service changes the dimensional criteria for all machinable parcels from the current 34 inches x 17 inches x 17 inches to 27 inches x 17 inches x 17 inches. We additionally reduce the maximum weight of a machinable parcel from 35 pounds to 25 pounds for all parcels except those mailed as Parcel Select® or Parcel Return Service. The maximum weight for machinable parcels that contain books or other printed matter remains at 25 pounds regardless of class of mail. We also modify the processes by which parcels that do not fully meet

the machinability standards are evaluated for machinability. In addition, the Postal Service clarifies that parcels that meet the lightweight machinable parcel standards are definitively categorized as machinable parcels.

#### *Standard Mail Parcels*

Standard Mail regular parcels are separated into two groups: Marketing parcels and parcels that will become Parcel Select Lightweight™ parcels. Nonprofit Standard Mail parcels have separate standards for Nonprofit Marketing parcels and other Nonprofit parcels.

Marketing parcels are defined as containing information and/or product samples whose purpose is to encourage recipients to purchase a product or service, make a contribution, support a cause, form a belief or opinion, take an action, or provide information to recipients. Marketing parcels will be required to bear an alternative addressing format (occupant or exceptional addressing, or simplified addressing when allowed for saturation mail), and must be presented for mailing in carrier route (basic, high-density, or saturation sortation) or presort separations. All Marketing parcels would have a maximum size of 12 inches by 9 inches by 2 inches thick. When DALs are used with Marketing parcels, the weight of the DALs is added to the parcels in determining postage, as is currently the case, but there will be no separate charge for the DALs.

We also correct a previously published error (in *Postal Bulletin* 22319, 9-8-2011) that allowed Signature Confirmation™ for Standard Mail parcels. This correction confirms that Standard Mail parcels are not eligible for Signature Confirmation service.

#### *Not Flat-Machinables (NFM)*

In 2007, the USPS created a temporary NFM price category for Standard Mail items that could not meet revised automation flats standards. In the revised proposed rule *Federal Register* published on February 6, 2009 (74 FR 6250-6257), the Postal Service announced our intention to discontinue the NFM category in May 2010. In the March 25, 2010, *Postal Bulletin* (22281), we announced that the NFM price category would be extended. We now end the NFM category as of January 2012. Pieces that would have been mailed as NFMs should qualify as either Standard Mail Marketing parcels or Parcel Select Lightweight parcels.

#### *Package Services Pieces*

The Postal Service eliminates the provision to provide free local forwarding for Package Services pieces.

The USPS also will discontinue the 3-cent barcode discount for all Bound Printed Matter (BPM), Media Mail®, and Library Mail parcels. We will continue to allow a barcode discount for BPM flats as of January 22, 2012.

## **Special, Extra, and Other Services**

### *Mailing Dates for Drop Shipments*

Mailers may use plant-verified drop shipments (PVDS) during the price change as follows:

- **Current Prices** — Mailers may use the current prices for PVDS mailings verified and paid for before January 22, 2012. We will accept these mailings at destination entry postal facilities through February 5, 2012 when presented with appropriate verification and payment documentation.
- **New Prices** — Mailers may use the new prices (effective January 22, 2012) for PVDS mailings verified and paid for beginning January 8, 2012, for deposit at destination facilities on or after January 22, 2012. For mailings with electronic documentation, mailers must enter a Mail Arrival Date that is on or after January 22, 2012. For mailings with hard copy postage statements, USPS acceptance employees must enter a Mail Arrival Date that is on or after January 22, 2012. The Postal Service will accept these mailings at destination entry postal facilities beginning January 22, 2012 when presented with appropriate verification and payment documentation.

### *Manifest Mailing System Clarification*

In the June 2, 2011, *Postal Bulletin* (22312), the Postal Service announced a change in the administrative support process for Special Postage Payment Systems from formal agreements to authorizations. For manifest mailing systems, we incorrectly stated that the authorization document is a letter signed by the mailer and the Business Mail Support (BMS) manager. We are revising DMM 705.2.0 to clarify that an authorization letter is signed only by the BMS manager.

### *Delivery Confirmation and Signature Confirmation*

We add clarifications in DMM 503.10 and 503.11 that Delivery Confirmation and Signature Confirmation services are available for First-Class Package Service parcels for only the electronic option.

### *Adult Signature*

The Postal Service encourages and will permit the use of a hard copy PS Form 3811, *Domestic Return Receipt*, with Adult Signature service when used with Express Mail® or Priority Mail®, including shipments made under the Prevent All Tobacco Cigarettes Trafficking (PACT) Act. A return receipt fee will be charged in addition to regular postage and the Adult Signature fee.

Customers eligible to mail cigarettes and smokeless tobacco under the business/regulatory purposes and consumer testing exceptions of the PACT Act are currently limited to shipping via Express Mail with Hold For Pickup

service. In January 2012, we will offer additional options: Express Mail with Adult Signature or Priority Mail with Adult Signature.

#### *Confirm*

The Postal Service discontinues Confirm<sup>®</sup> service as a paid subscription service and replaces it with “IMb<sup>™</sup> Tracing,” which will provide scan data similar to that provided through Confirm service, but with no paid subscription required. Under IMb Tracing service, mailers will continue to receive the same raw scan data through the same data-provisioning methods.

For customers transitioning from Confirm to IMb Tracing, who are using Intelligent Mail<sup>®</sup> barcodes and have no changes to their profile, the account profile will remain the same and information will flow as it does today. Future profile changes can be handled through e-mails to the help desk at [confirm@usps.gov](mailto:confirm@usps.gov).

The change would have ended the use of PLANET<sup>®</sup> Code barcodes for mailers when their current subscription expired. To provide more time for mailers to transition to IMbs, existing Confirm customers who wish to continue using PLANET Code barcodes after their current subscription expires must submit a signed Confirm renewal application and pay the applicable fees for the new subscription period prior to January 22, 2012, for the PLANET code subscription IDs they would like to continue using. No renewed subscription under this provision will extend past January 2013. Subscription IDs associated with IMbs will remain the same. Applications can be mailed, faxed, or e-mailed to the help desk.

New customers not utilizing a third party must submit a signed IMb Tracing application and complete the application process similar to the current Confirm process.

Third-party service providers for data management currently receiving Confirm or IMb Tracing information may submit a signed application on behalf of new customers under these conditions:

- The signature must be from a representative of the MID owner.
- If the mail pieces will be produced by a company qualified to print the IMb, the customer will not have to submit samples to be tested.
- Applications can be mailed, faxed, or e-mailed to the help desk.

#### *Waiver of Annual Mailing Fees for Full-Service Automation Mailings*

The Postal Service revises certain requirements for mailers who present full-service (Intelligent Mail) automation mailings. When mailers present only full-service automation mailings of First-Class Mail or Standard Mail letters and flats or BPM flats with 90 percent or more pieces qual-

ifying for full-service automation prices, the Postal Service will waive payment of the annual mailing fees for mailings presented under specific permits. As an additional allowance, when mailers present only qualifying full-service automation mailings with permit imprint indicia, those mailings will be able to be presented at any *PostalOne!*<sup>®</sup> acceptance office without payment of an additional permit imprint application fee or payment of an annual mailing fee at the other office(s).

Because of the many nuances involved in this initiative, we will be implementing both aspects — waiver of annual presort fee and multiple entry points for permit imprint mailings — on February 12, 2012 to ensure that all processes for employees and mailers are coordinated.

#### *Post Office Boxes*

The Postal Service will add a new 3-month prepaid Post Office Box<sup>™</sup> service payment option, which is only available via recurring automatic payments.

#### *Stamp Fulfillment Services*

Currently, the Postal Service charges a standard fee for most Stamp Fulfillment Services orders; however Stamp Fulfillment Services shipping fees are not identified in the DMM nor listed in Notice 123, *Price List*. However, the fees are subject to regulation by the PRC.

The USPS adds new DMM language to explain that there are fees associated with Stamp Fulfillment Services and to refer customers to Notice 123 for the prices. A single standard fee is charged for orders up to \$50 and a higher fee for larger orders.

#### *Stationery*

Currently, the USPS does not offer postcard stationery sheets that easily fit on standard computer printers. We will offer four perforated postcards on an 8-1/2 inches x 11 inches sheet that can be fed readily into computer printers. Once separated, each card will be 4-1/4 inches x 5-1/2 inches in size.

Additionally, the USPS does not currently offer personalized stamped postcards. In January 2012, we offer personalized stamped postcards with pre-printed return addresses.

This DMM revision is based on our domestic Mailing Services final rule *Federal Register* (76FR 79072-79090) published on December 21, 2011. The entire notice and prices associated with the changes can be viewed on Postal Explorer<sup>®</sup> at <http://pe.usps.com>.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

**101 Physical Standards**

\* \* \* \* \*

**3.0 Physical Standards for Parcels**

*[Renumber current 3.1 through 3.6 as new 3.2 through 3.7 and add new 3.1 as follows:]*

**3.1 Processing Categories**

USPS categorizes parcels into one of three mail processing categories: machinable, irregular, or outside parcel. These categories are based on the physical dimensions of the piece, regardless of the placement (orientation) of the delivery address on the piece.

\* \* \* \* \*

**3.4 Machinable Parcels**

*[Revise the introductory text of renumbered 3.4 as follows:]*

A machinable parcel is any piece that is not a letter or a flat and that is (see Exhibit 3.4):

\* \* \* \* \*

*[Revise item 3.4b as follows:]*

- b. Not more than 27 inches long, or 17 inches high, or 17 inches thick. Parcels cannot weigh more than 25 pounds, except Parcel Select and Parcel Return parcels which have a maximum weight of 35 pounds, except for those containing books or other printed matter (25 pound maximum).

**Exhibit 3.4 Machinable Parcel Dimensions**

*[Revise the current length dimension to read 27 inches and delete the sentences describing the minimum and maximum weights in Exhibit 3.4.]*

\* \* \* \* \*

**170 Media Mail and Library Mail****173 Prices and Eligibility****1.0 Media Mail and Library Mail Prices**

\* \* \* \* \*

*[Delete 1.4, Barcode Discount—Machinable Parcels, in its entirety, and renumber current 1.5 and 1.6 as new 1.4 and 1.5.]*

\* \* \* \* \*

**200 Commercial Letters and Cards****201 Physical Standards**

\* \* \* \* \*

**2.0 Physical Standards for Nonmachinable Letters**

\* \* \* \* \*

**2.3 Additional Criteria for Standard Mail Nonmachinable Letters**

*[Revise 2.3 to read as follows:]*

The nonmachinable prices in 243.1.0 apply to Standard Mail letter-size pieces that have one or more of the nonmachinable characteristics in 2.1. Mailers must prepare all nonmachinable letters as described in 245.5.0.

\* \* \* \* \*

**3.0 Physical Standards for Machinable and Automation Letters and Cards**

\* \* \* \* \*

*[Revise the titles of 3.4 and 3.4.1 as follows:]*

**3.4 Standards for Letter-Size Pieces Containing One Disc (CD or DVD)****3.4.1 Basic Standards for One Disc in a Letter-Size Mailpiece**

*[Revise the text of 3.4.1 as follows:]*

A letter-size mailpiece containing one disc and meeting the general standards in 3.0 and the specific standards in 3.4.3 is considered automation-compatible. A mailpiece with one enclosed disc not meeting these standards must be tested and approved for automation-compatibility. For this purpose, mailers must submit 5 sample mailpieces and a written request to the local postmaster or business mail entry manager for submission to the Pricing and Classification Service Center (PCSC).

\* \* \* \* \*

**3.12 Flexibility Standards for Automation Letters**

\* \* \* \* \*

**3.12.2 USPS Services for Flexibility Testing**

*[Revise the text of 3.12.2 as follows:]*

A mailer requesting flexibility testing for letter-size mailpieces must submit at least 5 mailpieces and a written request to their local postmaster or business mail entry manager for submission to the Pricing and Classification Service Center (PCSC) at least 6 weeks before the mailing date. The request must describe mailpiece contents and construction, number of pieces being produced, and preparation level. The PCSC will evaluate the piece and, if warranted, will instruct the mailer to submit samples to USPS Engineering for testing. The PCSC advises the mailer of its findings. If the mailpiece is approved, the letter includes a unique number identifying the piece and serves as evidence that the piece meets the relevant standards. A copy of the letter must accompany each postage statement submitted for mailings of the approved piece. If requested by



the USPS, the mailer must show that pieces presented for mailing are the same as those approved.

**3.13 Labels, Stickers, Release Cards, and Perforated Pockets Affixed to the Outside of Letter-Size Mailpieces**

\* \* \* \* \*

**3.13.4 Letter-Size Piece with Attached Release Card**

[Revise the introductory text of 3.13.4 as follows:]

A letter-size mailpiece, with one or two attached release cards, must have the following characteristics:

\* \* \* \* \*

[Revise item 3.13.4b, to reduce the required clearance from the right edge from 1-1/2 inches to 1 inch, as follows:]

- b. No address element, including any address block barcode, may be closer than 1 inch to the right edge of the mailpiece.

\* \* \* \* \*

**230 First-Class Mail**

**233 Prices and Eligibility**

**1.0 Prices and Fees for First-Class Mail**

\* \* \* \* \*

**1.2 Price Computation for First-Class Mail Letters**

[Revise the text of 1.2 as follows:]

Commercial First-Class Mail presorted letters are charged at one price for the first 2 ounces, with separate prices for pieces over 2 ounces up to 3 ounces and for pieces over 3 ounces up to 3.5 ounces. Any fraction of an ounce is considered a whole ounce. For example, if a piece weighs 2.2 ounces, the weight (postage) increment is 3 ounces. The pricing per ounce is similar for automation First-Class Mail letters, with pricing differences per sortation level.

\* \* \* \* \*

**3.0 Basic Standards for First-Class Mail Letters**

\* \* \* \* \*

**3.4 Presort Mailing Fee**

[Revise the text of 3.4 by inserting a new second sentence as follows:]

\*\*\*Effective February 12, 2012, payment of this fee is waived for mailers who present only full-service automation mailings (under 705.23) containing 90% or more pieces qualifying for full-service prices.\*\*\*

\* \* \* \* \*

[Delete 7.0, First-Class Mail Incentive Programs, in its entirety.]

\* \* \* \* \*

**234 Postage Payment and Documentation**

\* \* \* \* \*

**2.0 Postage Payment for Presorted and Automation Letters**

\* \* \* \* \*

**2.2 Affixing Postage for Presorted and Automation First-Class Mail**

Unless permitted by other standards or authorization by Business Mailer Support, when precanceled postage or meter stamps are used, only one payment method may be used in a mailing and each piece must bear postage under one of these conditions:

[Revise item 2.2a as follows:]

- a. Each metered piece weighing more than 2 ounces must bear the correct additional postage to pay for the additional ounce(s).

\* \* \* \* \*

[Revise item 2.2c as follows:]

- c. Each metered piece must bear full postage at the lowest First-Class Mail letter price (or card price as applicable) appropriate to the mailing plus any additional ounce(s) or nonmachinable surcharge.

\* \* \* \* \*

**240 Standard Mail**

**243 Prices and Eligibility**

\* \* \* \* \*

**3.0 Basic Standards for Standard Mail Letters**

\* \* \* \* \*

**3.4 Presort Mailing Fees**

[Revise the text of 3.4 by inserting a new second sentence as follows:]

\*\*\*Effective February 12, 2012, payment of this fee is waived for mailers who present only full-service automation mailings (under 705.23) containing 90% or more pieces qualifying for full-service prices.\*\*\*

\* \* \* \* \*

**245 Mail Preparation**

\* \* \* \* \*

**5.0 Preparing Nonautomation Letters**

\* \* \* \* \*

**5.4 Nonmachinable Preparation**

\* \* \* \* \*

**5.4.2 Traying and Labeling**

*[Revise the introductory text of 5.4.2 as follows:]*

When all full trays for a destination have been prepared, mailers may include a group of 10 or more overflow pieces for that destination in a qualified tray at either of the next two tray levels. For example, overflow pieces for a 5-digit destination may be placed into an existing correct 3-digit tray; if a 3-digit tray that includes the 5-digit destination does not exist, the overflow pieces may be placed into the correct existing ADC tray. Bundle the overflow pieces separately with the correct presort bundle label or OEL; the pieces will still qualify for the 5-digit price. Mailers must note these trays on standardized documentation (see 708.1.2). Preparation sequence, tray size, and labeling:

\* \* \* \* \*

**300 Commercial Flats**

**301 Physical Standards**

**1.0 Physical Standards for Flats**

\* \* \* \* \*

**1.7 Flat-Size Pieces Not Eligible for Flat-Size Prices**

Flat-size mailpieces that do not meet the standards in 1.3 through 1.6 must pay applicable higher prices as noted in either 1.7a or 1.7b below.

- a. Flat-size pieces that do not meet flexibility, uniform thickness, or polywrap standards in 1.3 through 1.5 must pay these applicable prices:

\* \* \* \* \*

*[Revise item 1.7a3 as follows:]*

- 3. Standard Mail—parcel prices.

\* \* \* \* \*

**2.0 Physical Standards for Nonautomation Flats**

\* \* \* \* \*

**2.2 Standard Mail**

**2.2.1 Basic Physical Standards**

These additional standards apply to Standard Mail flat-size pieces:

\* \* \* \* \*

*[Revise item 2.2.1b as follows:]*

- b. Flat-size pieces that do not meet the standards in 1.3 through 1.5 must be prepared as parcels and pay the parcel prices.

\* \* \* \* \*

**3.0 Physical Standards for Automation Flats**

**3.1 Basic Standards for Automation Flats**

*[Revise the text of 3.1 as follows:]*

Flat-size pieces claimed at automation prices must meet the standards in 1.0 and in 3.0, and the eligibility standards for the class of mail and price claimed. For automation flats, the size standards in 3.2 supersede the size standards in 1.1.

\* \* \* \* \*

**330 First-Class Mail**

**333 Prices and Eligibility**

\* \* \* \* \*

**3.0 Eligibility Standards for First-Class Mail Flats**

\* \* \* \* \*

**3.4 Presort Mailing Fee**

*[Revise the text of 3.4 by inserting a new second sentence as follows:]*

\*\*\*Effective February 12, 2012, payment of this fee is waived for mailers who present only full-service automation mailings (under 705.23) containing 90% or more pieces qualifying for full-service prices.\*\*\*

\* \* \* \* \*

**340 Standard Mail**

**343 Prices and Eligibility**

\* \* \* \* \*

**3.0 Basic Standards for Standard Mail Flats**

\* \* \* \* \*

**3.2 Defining Characteristics**

**3.2.1 Weight, Shape, Flexibility, and Uniform Thickness**

*[Revise the second sentence of 3.2.1 as follows:]*

\*\*\*Flat-size pieces that do not meet the standards in 301.1.3 through 301.1.4 must be prepared as parcels and pay parcel prices.

\* \* \* \* \*

**3.4 Presort Mailing Fees**

[Revise the text of 3.4 by inserting a new second sentence as follows:]

\*\*\*Effective February 12, 2012, payment of this fee is waived for mailers who present only full-service automation mailings (under 705.23) containing 90% or more pieces qualifying for full-service prices.\*\*\*

\* \* \* \* \*

**4.0 Price Eligibility for Standard Mail**

\* \* \* \* \*

**4.2 Minimum Per Piece Prices**

The minimum per piece prices (the minimum postage that must be paid for each piece) apply as follows:

\* \* \* \* \*

[Revise item 4.2b by incorporating items b1 and b2 into the text of item b and revising as follows:]

- b. In applying the minimum per piece prices, if the piece meets both the definition of a letter in 201.1.1.1 and the definition of an automation flat in 301.3.0, the piece may be prepared and entered at an automation flat price. Pieces mailed as Customized MarketMail (CMM) under 705.1.0 must pay CMM prices.

\* \* \* \* \*

**4.4 Shape, Flexibility, and Uniform Thickness**

[Revise 4.4 as follows:]

Flat-size pieces that do not meet the standards in 301.1.3 through 301.1.4 must be prepared as parcels and pay parcel prices.

\* \* \* \* \*

**360 Bound Printed Matter**

**363 Prices and Eligibility**

**1.0 Prices and Fees for Bound Printed Matter**

**1.1 Nonpresorted Bound Printed Matter**

\* \* \* \* \*

**1.1.4 Barcoded Discount—Flats**

[Revise the text of 1.1.4 as follows:]

The barcoded discount applies only to BPM flat-size pieces that meet the requirements in 301.3.0 and bear a delivery point POSTNET barcode or Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 302.5.0 and 708.4.0. The pieces must be part of a non-presorted mailing of 50 or more flat-size pieces.

\* \* \* \* \*

**1.2 Commercial Bound Printed Matter**

\* \* \* \* \*

**1.2.6 Destination Entry Mailing Fee**

[Add a new second sentence to 1.2.6 as follows:]

\*\*\*Payment of this fee is waived for mailers who present only full-service automation mailings (under 705.23) containing 90 percent or more pieces qualifying for full-service prices.

\* \* \* \* \*

**400 Commercial Parcels**

**401 Physical Standards**

**1.0 Physical Standards for Parcels**

\* \* \* \* \*

**1.3 Maximum Weight and Size**

[Revise text of 1.3 by inserting a new fourth sentence to read as follows:]

\*\*\*Standard Mail Marketing parcels (see 2.4) may not be larger than 12 inches long, 9 inches high, and 2 inches thick.\*\*\*

\* \* \* \* \*

**1.5 Machinable Parcels**

**1.5.1 Criteria**

[Revise the introductory sentence to 1.5.1 as follows:]

A machinable parcel is any piece that is not a letter or a flat and that is (see Exhibit 1.5.1):

\* \* \* \* \*

[Revise item 1.5.1b as follows:]

- b. Not more than 27 inches long, or 17 inches high, or 17 inches thick. Parcels cannot weigh more than 25 pounds, except Parcel Select and Parcel Return parcels which have a maximum weight of 35 pounds, except for those containing books or other printed matter (25 pound maximum).

**Exhibit 1.5.1 Machinable Parcel Dimensions**

[Revise the current length dimension to read 27 inches and delete the sentences describing the minimum and maximum weights in Exhibit 1.5.1.]

\* \* \* \* \*

[Revise the title and the introductory text of 1.5.2 as follows:]

### 1.5.2 Criteria for Lightweight Machinable Parcels

A parcel that weighs less than 6 ounces (but not less than 3.5 ounces) is machinable if it meets all of the following conditions:

\* \* \* \* \*

### 1.5.4 Exception

*[Revise 1.5.4 as follows:]*

Mailers of parcels that do not conform to the machinability criteria in 1.5.1 or 1.5.2 may request authorization to mail such parcels as machinable parcels by contacting the manager, Pricing and Classification Service Center (PCSC; see 608.8.1 for address). The manager, PCSC, in conjunction with the manager, Operations Integration and Support, may authorize such parcels as machinable if the parcels are tested on NDC parcel sorters and prove to be machinable. Mailers requesting testing of parcels for machinability must:

- a. Submit a written request and two sample parcels to the PCSC. The request must list the mailpiece characteristics for every shape, weight, construction, and size to be considered. If the request describes a mailpiece that falls within the specifications of pieces that were tested previously, the mailpiece may not require testing.
- b. State the estimated number of parcels to be mailed in the next 12 months, and the anticipated preparation level (e.g., destination NDC pallets).
- c. Upon acknowledgement from the manager, Operations Integration and Support, the mailer may be required to send 100 mailpiece samples to the designated test facility at least 6 weeks prior to the first mailing date. The USPS may recommend changes to physical characteristics of the mailpieces, and additional testing of the redesigned pieces, before authorizing parcels as machinable.

\* \* \* \* \*

## 2.0 Additional Physical Standards by Class of Mail

\* \* \* \* \*

*[Revise the title of 2.4 to read as follows:]*

### 2.4 Standard Mail Parcels

\* \* \* \* \*

*[Revise title and text of 2.4.2 to delete references to Not Flat-Machinables and add standards for Marketing parcels to read as follows:]*

#### 2.4.2 Marketing Parcels

Marketing parcels do not meet letters or flats standards and have the following characteristics:

- a. Height not more than 9 inches high. Minimum height must be 3-1/2 inches if the parcel is 1/4 inch thick or less.
- b. Length not more than 12 inches long. Minimum length must be 5 inches if the parcel is 1/4 inch thick or less.
- c. Thickness at least 0.009 thick, but not more than 2 inches.
- d. An alternative addressing format, according to 602.3.0.

\* \* \* \* \*

## 2.6 Bound Printed Matter Parcels

### 2.6.1 General Standards

*[Revise the text of 2.6.1 by moving the text of item 2.6.1a into the introductory sentence and deleting item 2.6.1b in its entirety as follows:]*

Pieces mailed at Bound Printed Matter prices may not weigh more than 15 pounds.

### 402 Elements on the Face of a Mailpiece

#### 1.0 All Mailpieces

\* \* \* \* \*

#### 1.2 Delivery and Return Address

*[Revise 1.2 by reorganizing the text and adding a new last sentence to read as follows:]*

The delivery address specifies the location to which the USPS is to deliver a mailpiece (see 602 for more information). Except for pieces prepared with detached address labels under 602.4.0, each mailpiece must have a visible and legible delivery address only on the side of the piece bearing postage. A return address is required in specific circumstances (see 3.2 and 602.1.5). Standard Mail Marketing parcels (see 443) must use an alternative addressing format under 602.3.0.

\* \* \* \* \*

### 4.0 General Barcode Placement for Parcels

\* \* \* \* \*

### 4.3 POSTNET Barcodes, GS1-128 Routing Barcodes and Intelligent Mail Package Barcodes

*[Revise text of 4.3 by deleting references to Not Flat-Machinable pieces and revising other text to read as follows:]*

First-Class Package Service parcels and Standard Mail irregular parcels may bear POSTNET barcodes (under 4.3.1 through 4.3.3) or GS1-128 routing barcodes. First-Class



Package Service parcels and Standard Mail irregular parcels bearing POSTNET barcodes representing only the postal routing barcode (destination ZIP Code) are eligible to be mailed using eVS under 705.2.9. POSTNET barcodes may not be used on eVS parcels bearing concatenated GS1-128 barcodes.

**4.3.1 General Placement of POSTNET Barcodes**

[Revise text of 4.3.1 by deleting references to Not Flat-Machinable piece under 6 ounces and revising other text to read as follows:]

On a First-Class Package Service parcel or Standard Mail irregular parcel, the POSTNET barcode may be anywhere on the address side at least 1/8 inch from any edge of the piece. Print POSTNET barcodes according to 708.4.0. Address block barcodes are subject to 4.3.2.

\* \* \* \* \*

**440 Standard Mail**

**443 Prices and Eligibility**

**1.0 Prices and Fees for Standard Mail**

\* \* \* \* \*

[Revise title of 1.2 to read as follows:]

**1.2 Regular and Nonprofit Standard Mail—Marketing Parcel Prices**

\* \* \* \* \*

[Revise title of 1.3 as follows:]

**1.3 Nonprofit Standard Mail—Machinable and Irregular Parcel Prices**

\* \* \* \* \*

**3.0 Basic Standards for Standard Mail Parcels**

\* \* \* \* \*

**3.2 Defining Characteristics**

\* \* \* \* \*

[Renumber current 3.2.2 through 3.2.8 as 3.2.4 through 3.2.10 and add new 3.2.2 and 3.2.3 as follows:]

**3.2.2 Standard Mail Marketing Parcels**

All Standard Mail Marketing parcels (both regular and nonprofit) must bear an alternative addressing format (see 602.3.0) and are subject to size restrictions in 401.2.4.2.

**3.2.3 Nonprofit Standard Mail Machinable and Irregular Parcels**

Nonprofit Standard Mail parcels that do not qualify as Marketing parcels may be prepared and mailed as machinable or irregular parcels.

\* \* \* \* \*

**3.3 Additional Basic Standards for Standard Mail**

Each Standard Mail mailing is subject to these general standards:

\* \* \* \* \*

[Revise text of item 3.3d to read as follows:]

- d. Each Marketing parcel must bear an alternative addressing format subject to 602.3.0. Nonprofit Standard Mail machinable or irregular parcels must bear the addressee's name and complete delivery address, or may use an alternative addressing format. Detached address labels may be used subject to 602.4.0.

\* \* \* \* \*

**4.0 Price Eligibility for Standard Mail**

\* \* \* \* \*

**4.2 Minimum Per Piece Prices**

The minimum per piece prices (i.e., the minimum postage that must be paid for each piece) apply as follows:

\* \* \* \* \*

[Revise text of item 4.2c as follows:]

- c. Individual Prices. There are separate minimum per piece prices for each product and, within each product, for the presort and destination entry levels within each mailing. There are also separate prices for regular Marketing parcels, for Nonprofit Marketing parcels, and for Nonprofit machinable parcels and Nonprofit irregular parcels. DDU prices are available for parcels entered only at 5-digit or one of the Enhanced Carrier Route prices.

**4.3 Piece/Pound Prices**

[Revise the text of 4.3 as follows:]

Pieces that exceed 3.3 ounces are subject to a two-part piece/pound price that includes a fixed charge per piece and a variable pound charge based on weight. There are separate per piece prices for each product and within each product for the type of mailing and the presort and destination entry levels within each mailing. There are separate per pound prices for each product. There are also separate prices for Marketing parcels and for Nonprofit machinable parcels and Nonprofit irregular parcels.

**4.4 Surcharge**

[Revise the introductory text of 4.4 to read as follows:]

Unless prepared in carrier route or 5-digit/scheme containers, Standard Mail parcels are subject to a surcharge if:

\* \* \* \* \*

[Revise item 4.4b as follows:]

- b. The Marketing parcels or the machinable parcels do not bear a GS1-128 routing barcode or Intelligent Mail package barcode, under 708.5.0, for the delivery address.

[Delete current item 4.4c in its entirety; redesignate current item d as new item c and revise to read as follows:]

- c. The irregular parcels do not bear a GS1-128 routing barcode, Intelligent Mail package barcode or POST-NET barcode for the delivery address.

**4.5 Extra Services for Standard Mail**

**4.5.1 Available Services**

[Revise the introductory text of 4.5.1 as follows:]

Only the following extra services may be used with Standard Mail parcels, with restrictions as noted in 4.5.2:

\* \* \* \* \*

[Delete 4.5.2, Eligible Matter, in its entirety and renumber current 4.5.3 and 4.5.4 as new 4.5.2 and 4.5.3.]

\* \* \* \* \*

**4.5.3 Additional Preparation Requirements**

[Revise the introductory text of renumbered 4.5.3 as follows:]

An eligible mailpiece with an extra service must bear a return address under 602.1.0, and an ancillary service endorsement under 507.1.0 under the following conditions:

[Revise item 4.5.3b as follows:]

- b. Except for Standard Mail Marketing parcels, pieces with Delivery Confirmation must bear one of the required endorsements in 4.5.3a or "Change Service Requested." Standard Mail Marketing parcels with required alternative address formats may be mailed with Delivery Confirmation, but must not bear an ancillary service endorsement (see 602.3.1.2).

\* \* \* \* \*

**5.0 Additional Eligibility Standards for Presorted Standard Mailpieces**

\* \* \* \* \*

**5.2 Price Application**

[Revise 5.2 as follows:]

Prices for Standard Mail and Nonprofit Standard Mail apply separately to Marketing parcels that meet the eligibility standards in 2.0 through 4.0 and the preparation standards in 445.5.0, 705.6.0, 705.8.0, or 705.20. Prices for Nonprofit parcels not qualifying as Marketing parcels apply separately to machinable parcels and irregular parcels. When parcels are combined under 445.5.0, 705.6.0, or 705.20, all

pieces are eligible for the applicable prices when the combined total meets the eligibility standards.

\* \* \* \* \*

[Revise title of 5.4 to read as follows:]

**5.4 Prices for Irregular Parcels and Marketing Parcels**

**5.4.1 5-Digit Price**

[Revise the introductory text of 5.4.1 as follows:]

5-digit prices apply to irregular parcels and to Marketing parcels that are dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU and presented:

\* \* \* \* \*

[Delete item 5.4.1e in its entirety.]

**5.4.2 SCF Price**

[Revise the introductory text of in 5.4.2 as follows:]

SCF prices apply to irregular parcels and to Marketing parcels that are dropshipped and presented to a DSCF or DNDC:

\* \* \* \* \*

**5.4.3 NDC Price**

[Revise the introductory text of 5.4.3 as follows:]

NDC prices apply to irregular parcels and to Marketing parcels as follows under either of the following conditions:

\* \* \* \* \*

**5.4.4 Mixed NDC Price**

[Revise the text of 5.4.4 as follows:]

Mixed NDC prices apply to irregular parcels and to Marketing parcels in origin NDC or mixed NDC containers that are not eligible for 5-digit, SCF, or NDC prices. Place parcels at mixed NDC prices in origin NDC or mixed NDC sacks under 445.5.4.4 or on origin NDC or mixed NDC pallets under 705.8.10.

[Revise the title of 6.0 as follows:]

**6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Marketing Parcels**

**6.1 General Enhanced Carrier Route Standards**

\* \* \* \* \*

**6.1.2 Basic Eligibility Standards**

[Revise the introductory text of 6.1.2 as follows:]

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route mailing of Standard Mail Marketing parcels must:

- \* \* \* \* \*
- d. Bear a delivery address that includes the correct ZIP Code, ZIP + 4 code, or numeric equivalent to the delivery point barcode (DPBC) and that meets these addressing standards:

\* \* \* \* \*

[Revise item d2 to require alternative addressing to read as follows:]

- 2. An alternative addressing format as described in 602.3.0.

\* \* \* \* \*

[Revise the first sentence of item 6.1.2f to indicate new size restrictions to read as follows:]

- f. Enhanced Carrier Route Marketing parcels may not be more than 9 inches high, 12 inches long, or 2 inches thick.\*\*\*

\* \* \* \* \*

**445 Mail Preparation**

**1.0 General Information for Mail Preparation**

\* \* \* \* \*

**1.3 Terms for Presort Levels**

Terms used for presort levels are defined as follows:

\* \* \* \* \*

[Delete current items 1.3e, Origin/Entry 3-Digit, 1.3g, Origin Optional Entry SCF, and 1.3h, ADC, in their entirety and redesignate current items 1.3f, 1.3i, 1.3j, 1.3k, and 1.3l as new items 1.3e through 1.3i.]

**1.4 Preparation Definitions and Instructions**

For purposes of preparing mail:

\* \* \* \* \*

[Delete current item 1.4d in its entirety and redesignate current items e through j as new items d through i.]

**2.0 Bundles**

**2.1 Definition of a Bundle**

[Revise the last sentence in 2.1 by deleting the reference to 5-digit bundles and Not Flat-Machinables to read as follows:]

\*\*\*Bundling under 445 is allowed only for Marketing parcels mailed at carrier route prices.

\* \* \* \* \*

**2.11 Facing Slips—All Carrier Route Mail**

All facing slips used on carrier route bundles must show this information:

\* \* \* \* \*

[Revise item 2.11b as follows:]

- b. Line 2: Content (appropriate to the class), followed by carrier route type and route number (e.g., “STD MKTG LOT CR R 012”).

\* \* \* \* \*

**4.0 Sack Labels**

\* \* \* \* \*

**4.4 Line 2 (Content Line)**

Line 2 (content line) must meet these standards:

\* \* \* \* \*

- b. Codes: The codes shown below must be used as appropriate in Line 2 of sack labels:

[Revise the table in item 4.4b by adding a new row after “Machinable” (seventh row) with “Marketing Parcels” (new eighth row) in the “CONTENT TYPE” column and with “MKTG” in the “CODE” column as follows:]

CONTENT TYPE	CODE
* * * * *	* * * * *
Machinable	MACH
Marketing Parcels	MKTG
* * * * *	* * * * *

**5.0 Preparing Presorted Parcels**

**5.1 Basic Standards**

[Revise the introductory sentence of 5.1 as follows:]

All mailings and all pieces in each mailing at Standard Mail and Nonprofit Standard Mail parcel prices are subject to preparation standards in 5.3 or 5.4, and to these general standards:

\* \* \* \* \*

[Revise item 5.1b as follows:]

- b. Marketing parcels, Nonprofit machinable parcels, and Nonprofit irregular parcels must each be prepared as separate mailings, except under 5.3.1.

\* \* \* \* \*

**5.2 Markings**

[Revise the text of 5.2 as follows:]

All parcels must be marked according to 402.2.0.

[Revise the title of 5.3 as follows:]

**5.3 Preparing Marketing Parcels (6 Ounces or More) and Machinable Parcels**

**5.3.1 Sacking**

*[Revise the introductory text of 5.3.1 as follows:]*

Prepare mailings of Marketing parcels weighing 6 ounces or more and mailings of machinable parcels under 5.3.0. Prepare 5-digit sacks only for parcels dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. Prepare ASF or NDC sacks only for parcels dropshipped to a DNDC (or ASF when claiming DNDC prices). There is no minimum for parcels in 5-digit/scheme sacks entered at a DDU. Mailers combining irregular parcels with machinable parcels placed in 5-digit/scheme sacks must prepare those sacks under 5.3.2a. Mailers combining Marketing parcels weighing 6 ounces or more with machinable parcels placed in ASF, NDC, or mixed NDC sacks must prepare the sacks under 5.3.2. For mailings of only Marketing parcels weighing 6 ounces or more, use “MKTG” on line 2 of sack labels instead of “MACH” under items 5.3.2a through e.

\* \* \* \* \*

*[Revise the title of 5.4 as follows:]*

**5.4 Preparing Marketing Parcels (Less Than 6 Ounces) and Irregular Parcels**

**5.4.1 Bundling**

*[Revise the text of 5.4.1 as follows:]*

Bundling is permitted only for bundles of carrier route Marketing parcels under 7.0.

**5.4.2 Sacking**

*[Revise the text of 5.4.2 as follows:]*

Prepare mailings of Marketing parcels weighing less than 6 ounces and mailings of irregular parcels under 5.4.0. Prepare 5-digit sacks only for parcels dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. See 5.4.3 for restrictions on SCF, ASF, and NDC sacks. Mailers must prepare a sack when the mail for a required presort destination reaches 10 pounds of pieces. There is no minimum for parcels prepared in 5-digit/scheme sacks entered at a DDU. Mailers combining irregular parcels with machinable parcels and Marketing parcels weighing 6 ounces or more in 5-digit/scheme sacks must prepare those sacks under 5.3.2. Mailers may not prepare sacks containing irregular and machinable parcels to other presort levels. Mailers may combine irregular parcels with Marketing parcels weighing less than 6 ounces in sacks under 5.4.3. For mailings of only Marketing parcels weighing less than 6 ounces, use “MKTG” on line 2 of sack labels instead of “IRREG” under items 5.4.3a through f.

\* \* \* \* \*

*[Delete 5.4.3, Drop Shipment, in its entirety and renumber current 5.4.4 as new 5.4.3.]*

*[Delete current 6.0 in its entirety and renumber all of current 7.0 as new 6.0.]*

\* \* \* \* \*

**6.0 Preparing Enhanced Carrier Route Parcels**

**6.1 Basic Standards**

*[Revise the introductory text of renumbered 6.1 as follows:]*

All mailings and all pieces in each mailing at an Enhanced Carrier Route (ECR) parcel price are subject to specific preparation standards in 6.4, and 6.5, and to these general standards:

*[Revise items 6.1a through d as follows:]*

- a. All pieces must meet the standards for basic eligibility in 443.2.0 through 443.4.0 and specific eligibility in 443.6.0. Nonprofit Enhanced Carrier Route Standard Mail must meet the additional eligibility standards in 703.1.0.
- b. All pieces in each mailing must be Marketing parcels as defined in 443.3.2.2.
- c. All pieces must meet the applicable general preparation standards in 1.0 through 4.0, and the following:
  - 1. Pieces must be sequenced according to 6.6 and 6.7.
  - 2. Pieces with a simplified address format must meet the standards in 602.3.0.
- d. All pieces in the mailing must meet the specific sortation and preparation standards in 6.0 or the palletization standards in 705.8.0.

\* \* \* \* \*

**6.3 Residual Pieces**

*[Revise the text of renumbered 6.3 as follows:]*

Parcels not sorted as a carrier route mailing must be prepared as a separate mailing at Standard Mail Presorted prices.

**6.4 Bundling**

\* \* \* \* \*

**6.4.2 Bundles and Sacks With Fewer Than the Minimum Number of Pieces Required**

*[Revise the text of renumbered 6.4.2 as follows:]*

As a general exception to 6.4.1 and 6.5.1, mailers may prepare a bundle with fewer than 10 pieces and a less-than-full sack with fewer than 125 pieces or less than 15 pounds of pieces to a carrier route when they are claiming the saturation price for the contents and the applicable density standard is met. Mailers using Express Mail Open and Dis-

tribute or Priority Mail Open and Distribute to dropship ECR parcels also may prepare sacks of fewer than 125 pieces or less than 15 pounds of mail.

[Revise the title of renumbered 6.5 as follows:]

**6.5 Preparing Carrier Route Marketing Parcels**

**6.5.1 Sack Minimums**

[Revise the introductory text of renumbered 6.5.1 as follows:]

Except under 6.4.1, a sack must be prepared when the quantity of mail for a required presort destination reaches either 125 pieces or 15 pounds of pieces, whichever occurs first, subject to these conditions:

\* \* \* \* \*

[Revise item 6.5.1b as follows:]

- b. For nonidentical-weight pieces, mailers must use the minimum that applies to either the average piece weight for the entire mailing or the actual piece count or mail weight for each sack, if documentation can be provided with the mailing that shows (specifically for each sack) the number of pieces and their total weight.

\* \* \* \* \*

**6.5.2 Sacking and Labeling**

Preparation sequence, sack size, and labeling:

- a. Carrier route: required (minimum of 125 pieces/15 pounds).

\* \* \* \* \*

[Revise item a2 as follows:]

- 2. Line 2: "STD MKTG WSS" or "STD MKTG WSH" or "STD MKTG LOT" as applicable, followed by the route type and number.

- b. 5-digit carrier routes: required (no minimum).

\* \* \* \* \*

[Revise item b2 as follows:]

- 2. Line 2: "STD MKTG CR-RTS."

\* \* \* \* \*

**446 Enter and Deposit**

\* \* \* \* \*

**5.0 Destination Delivery Unit (DDU) Entry**

\* \* \* \* \*

**5.2 Eligibility**

Pieces in a mailing that meets the standards in 2.0 and 5.0 are eligible for the DDU price when deposited at a DDU,

addressed for delivery within that facility's service area, and prepared as follows:

\* \* \* \* \*

[Revise item 5.2b by deleting the reference to Not Flat-Machinable pieces to read as follows:]

- b. One or more parcels in 5-digit containers.

\* \* \* \* \*

**450 Parcel Select**

\* \* \* \* \*

**456 Enter and Deposit**

\* \* \* \* \*

**2.0 Deposit**

\* \* \* \* \*

**2.17 DNDC Parcel Select—Acceptance at Designated SCF**

\*\*\*The following standards apply:

\* \* \* \* \*

[Revise item 2.17b as follows:]

- b. Bound Printed Matter machinable parcels under 466.4.3, and Standard Mail and Parcel Select Lightweight machinable parcels under 705.6.0 may be included.

\* \* \* \* \*

**460 Bound Printed Matter**

**463 Prices and Eligibility**

**1.0 Prices and Fees for Bound Printed Matter**

**1.1 Nonpresorted Bound Printed Matter**

\* \* \* \* \*

[Delete 1.1.3 Barcode Discount—Machinable Parcels in its entirety and renumber current items 1.1.4 and 1.1.5 as new 1.1.3 and 1.1.4.]

**1.2 Commercial Bound Printed Matter**

\* \* \* \* \*

**1.2.3 Bound Printed Matter Presorted and Carrier Route Prices**

[Delete the second sentence of 1.2.3 in its entirety.]

**1.2.4 Bound Printed Matter Destination Entry Prices**

[Delete the second sentence of 1.2.4 in its entirety.]

\* \* \* \* \*

**4.0 Price Eligibility for Bound Printed Matter Parcels****4.1 Price Eligibility**

\*\*\*Price categories are as follows:

\* \* \* \* \*

*[Delete item 4.1d in its entirety.]*

\* \* \* \* \*

**466 Enter and Deposit**

\* \* \* \* \*

**4.0 Destination Network Distribution Center (DNDC) Entry**

\* \* \* \* \*

**4.2 Acceptance at Designated SCF—Mailer Benefit**

\*\*\*The following standards apply:

\* \* \* \* \*

*[Revise item 4.2c as follows:]*

- c. Parcel Select machinable parcels under 456.2.6, and Standard Mail and Parcel Select Lightweight machinable parcels under 705.6.0 may be included.

\* \* \* \* \*

**470 Media Mail and Library Mail****473 Prices and Eligibility**

\* \* \* \* \*

**6.0 Price Eligibility for Media Mail and Library Mail Parcels**

\* \* \* \* \*

**6.3 Price Categories for Media Mail and Library Mail Parcels**

\*\*\*The price categories and discounts are as follows:

*[Delete item 6.3c in its entirety.]*

\* \* \* \* \*

**500 Additional Mailing Services****503 Extra Services**

\* \* \* \* \*

**4.0 Insured Mail**

\* \* \* \* \*

**4.2 Basic Information**

\* \* \* \* \*

**4.2.2 Eligible Matter**

The following types of mail may be insured:

\* \* \* \* \*

*[Revise item 4.2.2b as follows:]*

- b. Standard Mail parcels (bulk insurance only).

\* \* \* \* \*

**4.2.3 Ineligible Matter**

The following types of mail may not be insured:

\* \* \* \* \*

*[Revise item 4.2.3f as follows:]*

- f. Standard Mail letters and flats.

\* \* \* \* \*

**6.0 Return Receipt**

\* \* \* \* \*

**6.2 Basic Information**

\* \* \* \* \*

**6.2.4 Additional Services**

*[Revise the introductory text of 6.2.4 as follows:]*

If return receipt service has been purchased with one of the services listed in 6.2.2, one or more of the following extra services may be added at the time of mailing if the standards for the services are met and the additional service fees are paid:

\* \* \* \* \*

*[Add new item 6.2.4f as follows:]*

- f. Adult Signature (Express Mail and Priority Mail only), under restrictions in 8.2.6.

\* \* \* \* \*

**7.0 Restricted Delivery**

\* \* \* \* \*

**7.2 Basic Information**

\* \* \* \* \*

**7.2.2 Eligible Matter**

Restricted Delivery service is available for:

\* \* \* \* \*

*[Revise item 7.2.2b as follows:]*

- b. Standard Mail parcels when bulk insurance (for more than \$200.00) is purchased at the time of mailing.



\* \* \* \* \*

**8.0 Adult Signature**

\* \* \* \* \*

**8.2 Basic Information**

\* \* \* \* \*

**8.2.5 Confirmation of Delivery**

Confirmation of delivery information for Adult Signature is available as follows:

\* \* \* \* \*

[Add new item 8.2.5c as follows:]

- c. Return receipt service (hard copy PS Form 3811 option only), under 6.0, may be purchased with Express Mail or Priority Mail pieces requesting Adult Signature.

**8.2.6 Additional Services**

Adult Signature may be combined with:

\* \* \* \* \*

[Add new item 8.2.6d as follows:]

- d. Return receipt (hard copy PS Form 3811 only) for Express Mail and Priority Mail pieces.

\* \* \* \* \*

**9.0 Return Receipt for Merchandise**

\* \* \* \* \*

**9.2 Basic Information**

\* \* \* \* \*

**9.2.2 Eligible Matter**

[Revise the text of 9.2.2 as follows:]

Return receipt for merchandise is available for merchandise sent as Priority Mail (excluding Critical Mail), Standard Mail machinable and irregular parcels, Package Services, and Parcel Select pieces.

\* \* \* \* \*

**10.0 Delivery Confirmation**

\* \* \* \* \*

**10.2 Basic Information**

\* \* \* \* \*

**10.2.2 Eligible Matter**

[Revise the first sentence of the introductory text of 10.2.2 as follows:]

Delivery Confirmation is available for First-Class Mail parcels and First-Class Package Service parcels (electronic option only); all Priority Mail pieces; Standard Mail parcels (electronic option only); Package Services, Parcel Select, and Parcel Select Regional Ground parcels (electronic option only) under 401.1.0.\*\*\*

\* \* \* \* \*

**10.2.3 Electronic Option Delivery Confirmation for Standard Mail**

[Revise the first sentence of 10.2.3 as follows:]

If electronic option Delivery Confirmation is requested for all pieces in the mailing and the pieces are of identical weight, then postage may be paid with metered postage or permit imprint under the applicable standards in 444.2.0 for parcels.\*\*\*

\* \* \* \* \*

**11.0 Signature Confirmation**

**11.1 Signature Confirmation Fees**

**11.1.1 Fee**

[Revise the text of 11.1 to delete the current first sentence in its entirety, so that the complete text is as follows:]

Signature Confirmation fee is in addition to postage and other fees and is charged per piece. See Notice 123-Price List.

\* \* \* \* \*

**11.2 Basic Information**

\* \* \* \* \*

**11.2.2 Eligible Matter**

[Revise the first sentence of the introductory text of 11.2.2 as follows:]

Signature Confirmation is available for First-Class Mail parcels and First-Class Package Service parcels (electronic option only); all Priority Mail pieces; Package Services, Parcel Select, and Parcel Select Regional Ground parcels (electronic option only) under 401.1.0.\*\*\*

\* \* \* \* \*

[Revise the title of 14.0 as follows:]

**14.0 Confirm Service and IMb Tracing**

[Delete the current text of 14.1 through 14.4 and replace with the following:]

**14.1 Basic Information**

**14.1.1 General Information**

IMb Tracing replaces Confirm service. Participation in Confirm service is limited to those customers who have already

paid for a current subscription until the subscription expires. After the expiration of a Confirm subscription, IMb Tracing provides the same basic information as Confirm, but is available at no charge without a subscription. Requirements for participation in IMb Tracing are the use of the Intelligent Mail barcode, the use of a Mailer Identifier that has been registered (via the Business Customer Gateway, accessible on usps.com) to receive scan data, and verification by the Postal Service that the Intelligent Mail barcode (IMb) as printed meets all applicable postal standards.

**14.1.2 Description of Service**

IMb Tracing (and Confirm) provides a mailer with data electronically collected from the scanning of barcoded mailpieces as they pass through automated mail processing operations. Scanned data can include the postal facility where such pieces are processed, the postal operation used to process the pieces, the date and time when the pieces are processed, and the numeric equivalent of a barcode(s) that help to identify the specific pieces. Any piece intended to generate scanned data must meet the physical characteristics and standards in 14.0, although not every piece is guaranteed such data or complete data. This service does not provide proof of delivery. Existing Confirm users must convert to the use of IMb Tracing to receive data once existing subscriptions expire.

**14.1.3 Availability**

IMb Tracing is available to mailers for obtaining scan data for automation-compatible letter-size and automation-compatible flat-size mail.

**14.2 Barcodes**

**14.2.1 General Barcode Requirements**

Each piece in a mailing that is intended to generate IMb Tracing information must bear an Intelligent Mail barcode under 14.2.2. Until the time when their current Confirm subscription expires, mailers may use PLANET Code barcodes and POSTNET barcodes under the provisions in Publication 197, Confirm Service Featuring OneCode Confirm, accessible online at <http://ribbs.usps.gov/>. Otherwise, mailers must apply Intelligent Mail barcodes under 708.4.0 and the following standards:

- a. Reply pieces must meet the following standards:
  1. For Business Reply Mail, the piece must bear a barcode that corresponds to the subscriber's Business Reply Mail ZIP+4 codes assigned by the USPS under 507.9.0.
  2. For other reply mail, the piece must bear a barcode that correctly corresponds to the delivery address.

- b. Outgoing pieces must bear an Intelligent Mail barcode that correctly corresponds to the delivery address.

**14.2.2 Intelligent Mail Barcode Requirements**

To obtain IMb Tracing, mailers apply Intelligent Mail barcodes on letter-size pieces or on flat-size pieces meeting automation-compatibility standards in 201.3.0 (letters) or 301.3.0 (flats). No other barcode use is acceptable on these pieces. Only one Intelligent Mail barcode may appear on each piece, according to these standards:

- a. Intelligent Mail barcodes must meet the barcode and format standards in 708.4.0 and in Specification USPS-B-3200 at <http://ribbs.usps.gov/>.
- b. Place barcodes on letters according to 202.5.0 and on flats according to 302.5.0.

\* \* \* \* \*

**507 Mailer Services**

**1.0 Treatment of Mail**

\* \* \* \* \*

**1.5 Treatment for Ancillary Services by Class of Mail**

\* \* \* \* \*

**1.5.3 Standard Mail**

Undeliverable-as-addressed (UAA) Standard Mail is treated as described in Exhibit 1.5.3a and Exhibit 1.5.3k, with these additional conditions:

\* \* \* \* \*

*[Revise item 1.5.3j as follows:]*

- j. A returned piece endorsed "Return Service Requested" is charged the applicable single-piece First-Class Mail price for the weight and shape of the piece, or the Priority Mail price for the weight and destination of the piece.

\* \* \* \* \*

**1.5.4 Package Services and Parcel Select**

Undeliverable-as-addressed (UAA) Package Services and Parcel Select mailpieces are treated as described in Exhibit 1.5.4, with these additional conditions:

\* \* \* \* \*

*[Revise item 1.5.4d as follows:]*

- d. If a Package Services (except for unendorsed Bound Printed Matter) or a Parcel Select mailpiece and any attachment are not opened by the addressee, the addressee may refuse delivery of the piece and have it

returned to the sender without affixing postage. Pieces endorsed "Change Service Requested" are not returned to sender. If a Package Services or Parcel Select piece or any attachment to that piece is opened by the addressee, the addressee must affix the applicable postage to return the piece to the sender. If the addressee does not want to pay forwarding postage for all Package Services mail, use PS Form 3546 to notify the postmaster of the old address to discontinue the forwarding of Package Services mail.

[Revise item 1.5.4e as follows:]

- e. An undeliverable Package Services (except for undorsed Bound Printer Matter) or a Parcel Select mailpiece that bears postage with a postage evidencing imprint and that has no return address or illegible return address is returned to the meter licensee or PC Postage customer upon payment of the return postage. The reason for nondelivery is attached, with no address correction fee. All Package Services and Parcel Select pieces must have a legible return address.

\* \* \* \* \*

**Exhibit 1.5.4 Treatment of Undeliverable Package Services Mail and Parcel Select**

\* \* \* \* \*

[Revise the text in the Exhibit 1.5.4 column "USPS Treatment of UAA Pieces" endorsement "Address Service Requested" as follows:]

**If change-of-address order on file:**

[Revise the first sentence of the introductory text in the first bullet as follows:]

- Months 1 through 12: Package Services forwarded at the single-piece price for the class of mail.\*\*\*

\* \* \* \* \*

[Revise the text in the Exhibit 1.5.4 column "USPS Treatment of UAA Pieces" endorsement "Forwarding Service Requested" as follows:]

**If change-of-address order on file:**

[Revise the first sentence of the introductory text in the first bullet as follows:]

- Months 1 through 12: Package Services forwarded at the single-piece price for the class of mail.\*\*\*

\* \* \* \* \*

**2.0 Forwarding**

\* \* \* \* \*

**2.3 Postage for Forwarding**

\* \* \* \* \*

**2.3.6 Package Services and Parcel Select**

[Delete the current second sentence of 2.3.6 and revise the entire text to read as follows:]

Package Services and Parcel Select pieces are subject to the collection of additional postage at the applicable price for forwarding; Parcel Select at the Parcel Select nonpresort price plus the additional service fee and Package Services at the single-piece price for the specific class of mail. The addressee may refuse any piece of Package Services or Parcel Select that has been forwarded. Shipper Paid Forwarding, under provisions in 4.2.9, provides mailers an option of paying forwarding postage for parcels instead of the addressee paying postage due charges.

\* \* \* \* \*

**508 Recipient Services**

\* \* \* \* \*

**4.0 Post Office Box Service**

\* \* \* \* \*

**4.2 Basic Information for Post Office Box Service**

\* \* \* \* \*

**4.2.7 Service Period**

[Revise the text of 4.2.7 as follows:]

Post Office Box service is available in 3-, 6- or 12-month prepaid periods. The 3-month option is available only through recurring automatic payments. The 3-month option is not available at Post Office locations using the semi-annual (April/October) payment schedule.

\* \* \* \* \*

**4.5 Basis of Fees and Payment**

\* \* \* \* \*

**4.5.4 Payment**

[Revise the first sentence of 4.5.4 as follows:]

All fees for Post Office Box service are for 3-, 6- or 12-month prepaid periods, except as noted under 4.5.6, 4.5.7, and 4.5.10.\*\*\*

\* \* \* \* \*

**4.7 Fee Refund**

**4.7.1 Calculation**

When Post Office Box service is terminated or surrendered by the customer, the unused portion of the fee may be refunded as follows:

[Revise item 4.7.1a as follows:]

- a. If service is discontinued at any time within the first 3 months of the 6-month or 12-month service period, then one-half of the fee is refunded. None of the fee is refunded under the 3-month payment option.

\* \* \* \* \*

[Revise item 4.7.1c as follows:]

- c. If service is discontinued and the customer has pre-paid for the next quarterly or semiannual service period, then the entire fee for that next period is refunded.

**4.7.2 Discontinued Postal Facility**

[Revise the second sentence of 4.7.2 as follows:]

\*\*\*For this purpose, one-sixth of a semiannual fee is refunded for each month left in the payment period. For the 3-month payment option, one-third of a 3-month fee is refunded for each month left in the payment.\*\*\*

\* \* \* \* \*

**7.0 Hold For Pickup**

\* \* \* \* \*

**7.2 Basic Information**

\* \* \* \* \*

**7.2.2 Basic Eligibility**

[Revise the second sentence of the introductory text of 7.2.2 as follows:]

\*\*\*Hold For Pickup service is also available with online and commercial mailings of Priority Mail (except Critical Mail), First-Class Package Service parcels, Parcel Select bar-coded, nonpresorted parcels, and Parcel Select Regional Ground parcels when:\*\*\*

\* \* \* \* \*

**600 Basic Standards for All Mailing Services**

**601 Mailability**

**1.0 General Standards**

\* \* \* \* \*

**1.2 Minimum Dimensions**

For mailability, the following standards apply:

\* \* \* \* \*

- b. All mailpieces (except keys and identification devices) that are 1/4 inch thick or less must be:

[Revise item 1.1.2b4 as follows:]

- 4. Except for machinable parcels described in 401.1.5.2, pieces mailed at parcel prices may

have finished corners that do not exceed a radius of 0.5 inch (1/2 inch). See Exhibit 1.2b4.

\* \* \* \* \*

**1.4 Length and Height**

Determine the processing category (see 1.1) based on the physical dimensions and characteristics of the mailpiece, without regard to address placement. Then, determine length and height as follows:

\* \* \* \* \*

[Revise item 1.4c as follows:]

- c. *Parcels:* The *length* is the longest dimension.

\* \* \* \* \*

**11.0 Cigarettes and Smokeless Tobacco**

\* \* \* \* \*

**11.5 Exception for Business/Regulatory Purposes**

\* \* \* \* \*

**11.5.2 Mailing**

\*\*\*All mailings under the business/regulatory purposes exception must:

[Revise 11.5.2a as follows:]

- a. Be entered in a face-to-face transaction with a postal employee (carrier pickup not permitted) as Express Mail with Hold for Pickup service, Express Mail with an Adult Signature service (see 503.8.0), or Priority Mail with an Adult Signature service;

\* \* \* \* \*

**11.6 Exception for Certain Individuals**

\* \* \* \* \*

**11.6.2 Mailing**

\*\*\*Each mailing under the certain individuals exception must:

[Revise 11.6.2a as follows:]

- a. Be entered (carrier pickup not permitted) as Express Mail with Hold For Pickup service, Express Mail with an Adult Signature service (see 503.8.0), or Priority Mail with an Adult Signature service; unless shipped to APO/FPO/DPO addresses under 11.6.4.

\* \* \* \* \*

[Revise 11.6.2c as follows:]

- c. Bear the full name and mailing address of the sender and recipient on the Express Mail or Priority Mail label;

\* \* \* \* \*

# Pull-Out Information

## Fraud

### Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the “Payment by Account” or “Agreement Number” section of the Express Mail label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005689	015809	028790	080171	100808	222072	441130	606937	<b>802317</b>	840034	847024	917545	946596
005722	016090	028816	080225	100810	222119	441372	607182	805312	840039	850826	917552	946604
005940	016122	028858	080355	100818	223060	448703	607230	806165	840043	853735	917603	947240
006196	016127	028865	080696	100823	223130	451006	607247	809201	840045	871674	917609	947269
006329	016519	028905	090891	100825	232417	451092	607503	809317	840046	890207	917610	948329
006670	016545	028989	091873	100829	235444	452117	608025	812001	840050	891201	917611	948586
006793	016809	028999	092385	100830	235581	452883	608040	815022	840052	891203	917628	948731
008184	018255	029155	092557	100858	272070	454790	608127	816032	840320	891209	917633	948762
008259	018610	029596	092858	101493	272077	454821	633020	832013	840399	891227	917635	948791
008513	019510	029650	093182	102922	272343	476041	641132	832022	840431	891233	917638	948802
008672	019888	029728	093289	104579	272369	481246	641134	832023	840448	891264	917660	948809
008760	020318	029781	093362	104668	275003	488067	672466	832037	840547	891267	917665	948814
008762	020605	029830	093383	108572	276026	488975	681232	832052	840558	891269	917684	948840
008812	021052	029839	093384	108741	292646	490171	681664	833120	841002	891278	917820	950380
009481	021316	029904	093512	108915	<b>301320</b>	490735	686013	833200	841050	891282	917847	950560
009557	021431	029971	093619	115210	306871	490736	<b>724070</b>	833260	841096	891340	917861	950928
009947	022050	030304	093984	117387	311166	<b>527029</b>	725001	833415	841100	891348	918001	953325
010066	022199	031223	095111	118007	312486	531353	729032	833425	841126	895947	918009	958121
010104	022338	032144	095367	119172	314321	541100	741181	833500	841180	<b>900279</b>	918010	958177
010138	023039	033031	096848	119225	314951	544074	741208	833505	841257	900386	918149	958465
010189	025052	038154	097062	120314	319105	551058	741502	833602	841300	900487	918429	958658
010201	025273	038559	097108	122392	321064	551087	744026	833603	841314	903379	918638	958664
010211	027107	040135	097415	130333	322590	551171	744033	833700	841329	906175	918866	958940
010248	027118	040201	097511	142251	323404	551178	744106	833807	841330	906326	921156	967021
010268	027133	040307	097547	148326	323636	551265	746008	833826	841331	906394	921250	968553
010292	027136	042314	097638	152459	325098	551524	752195	834029	841332	906439	922304	968865
010294	027156	047011	097936	152671	325366	551609	752422	834062	841339	906562	922306	969105
010306	027175	047052	098246	152809	328093	551894	760004	834072	841342	906614	922046	980049
010344	027260	047208	098249	156036	328113	553028	761003	836215	841736	906647	926124	980054
010349	027272	048061	098670	165066	329036	553388	761012	836500	841748	906881	926167	980448
010357	027310	048069	098690	165395	329232	553545	761042	836906	841793	906911	926264	982163
010374	027475	054302	098837	170388	330206	553657	761074	837025	841798	907295	926401	982177
011104	027523	060011	<b>100108</b>	192141	330407	553691	761624	837040	841801	907354	926415	982204
014075	027541	060511	100112	193399	331213	554229	761749	837055	841831	907660	926599	982284
014444	027611	061524	100277	195010	331217	554245	762052	837100	841937	907671	927142	982300
014857	028043	062032	100392	<b>200468</b>	331390	<b>600171</b>	770049	837110	841968	907689	928519	982417
015015	028074	064530	100465	200558	333027	600398	770072	837137	841994	907704	930233	982442
015256	028078	064950	100515	200952	333799	600492	770085	837152	843006	910035	931209	982478
015480	028086	065388	100540	208232	333854	600555	770086	837159	843029	912425	931251	982551
015634	028097	068571	100577	210121	336017	600694	770090	837162	843057	913650	932010	982679
015732	028108	069130	100649	210176	336231	600929	770189	837163	844105	914449	933196	984172
015771	028124	070951	100689	210460	336272	601086	770794	837164	845015	914592	933345	992179
015772	028205	071386	100728	210464	338054	601537	770984	837170	845027	915307	933354	992247
015773	028258	075012	100735	210568	340098	601860	772595	837190	846008	917363	934236	995139
015774	028356	076246	100736	220441	340787	602218	778320	837225	846057	917397	937863	995660
015791	028480	077015	100737	220442	349965	602397	787077	837410	846081	917407	940502	997117
015792	028526	077053	100741	220553	352702	602716	788034	837411	846241	917506	941289	998035
015795	028582	079052	100753	220555	352763	602920	791022	837503	847009	917529	945908	998039
015796	028653	080013	100778	221039	<b>432003</b>	605119	799089	837726	847020	917536	946491	998115
015808	028783	080131	100800	221253	436464	605676	799115	837917	847022	917538	946574	



## Missing, Lost, or Stolen U.S. Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 001 0200 to 0299</b>	041 623 8889 to 8899	078 219 4931 to 4999	162 032 4447 to 4499
010 504 1932 to 1999	041 803 6565 to 6599	078 250 4756 to 4799	163 257 1085 to 1099
011 582 1889 to 1899	043 129 1968 to 1997	078 823 8312 to 8399	166 101 1433 to 1499
011 588 2900 to 3099	043 205 5922 to 5999	079 374 0300 to 2499	167 555 5201 to 5212
012 579 5675 to 5699	044 087 3457 to 3499	079 807 2342 to 2399	167 555 5214 to 5299
013 289 6176 to 6199	044 087 4000 to 4099	<b>082 721 0228 to 0254</b>	169 618 6274 to 6299
013 610 0014 to 0099	044 306 4200 to 4299	083 140 5000 to 7499	<b>173 639 4685 to 4699</b>
014 932 1000 to 1099	044 306 4370 to 4599	083 784 8886 to 8899	174 238 2779 to 2799
014 972 0800 to 0899	045 524 4121 to 4298	083 913 6915 to 6999	174 281 9347 to 9399
015 363 0065 to 0099	046 800 9870 to 9899	084 478 3920 to 3999	175 251 2600 to 0699
017 028 3200 to 3299	047 352 4000 to 4099	086 000 8271 to 8299	176 281 7937 to 7950
018 569 5333 to 5399	048 383 7650 to 7659	086 798 3840 to 3849	176 281 7963 to 7999
018 986 5264 to 5299	048 396 3647 to 3699	088 404 4472 to 4499	176 731 6586 to 6599
019 518 2814 to 2899	<b>051 142 0755 to 0799</b>	088 404 5584 to 5699	178 254 5000 to 9999
<b>020 698 5159 to 5199</b>	051 774 8857 to 8899	088 757 8688 to 8699	178 881 9900 to 9999
020 844 7307 to 7399	051 781 2875 to 2885	088 757 9400 to 9499	<b>180 031 2089 to 2098</b>
020 972 8948 to 8999	051 977 7010 to 7023	089 358 2248 to 2257	180 403 7723 to 7741
022 021 9110 to 9181	052 058 7115 to 7199	091 818 0071 to 0099	180 428 4580 to 0599
022 037 1411 to 1499	054 450 1130 to 1167	<b>093 106 9346 to 9355</b>	182 368 7544 to 0599
022 527 9201 to 9210	057 670 0563 to 0599	093 203 0500 to 0599	182 475 3229 to 3258
022 529 1882 to 1899	058 187 3836 to 3899	093 684 3630 to 3699	182 475 3904 to 3933
023 637 7169 to 7199	058 523 3003 to 3099	094 081 5074 to 5099	182 631 0031 to 0099
024 380 4100 to 4199	058 591 1153 to 1299	094 216 2555 to 2599	186 132 7583 to 0599
024 496 6870 to 6896	058 895 3746 to 3799	094 580 7062 to 7099	186 629 0589 to 0599
025 092 0987 to 0999	059 986 0814 to 0899	094 639 4200 to 4299	187 184 6177 to 0199
025 369 5535 to 5599	<b>060 406 7650 to 7699</b>	095 070 7186 to 7199	187 323 8200 to 8299
025 729 1151 to 1199	063 491 8122 to 8199	095 076 8300 to 8399	187 441 6080 to 6099
025 729 1643 to 1799	063 916 9968 to 9999	095 354 6864 to 6899	188 835 6370 to 6399
026 492 3180 to 3199	064 091 4500 to 4599	097 224 1350 to 1599	189 083 1064 to 1099
027 361 0430 to 0499	065 170 0471 to 0499	<b>100 160 3800 to 3899</b>	191 179 0377 to 0399
027 369 4482 to 4495	065 255 7909 to 7999	104 667 6400 to 6499	<b>210 221 0548 to 0599</b>
027 671 8762 to 8776	065 392 6345 to 6399	104 876 8937 to 8999	<b>227 275 9400 to 9999</b>
027 787 9886 to 9899	066 099 2014 to 2099	<b>112 049 4413 to 4499</b>	<b>273 070 8059 to 8099</b>
027 965 9487 to 9499	066 648 2880 to 2899	112 870 9765 to 9799	273 775 7700 to 7899
028 100 8069 to 8099	066 787 3639 to 3699	114 402 3850 to 3899	<b>302 000 0000 to 9999</b>
028 191 1852 to 1999	066 845 7500 to 9999	114 866 5368 to 5397	<b>349 746 2056 to 2099</b>
028 850 3000 to 3199	067 093 3869 to 3899	116 154 2800 to 2899	<b>350 518 7350 to 7374</b>
029 510 1500 to 1599	068 895 0334 to 0399	116 986 4400 to 4499	<b>360 011 1690 to 1699</b>
<b>030 687 0903 to 0999</b>	<b>070 724 4488 to 4499</b>	117 175 1647 to 5169	360 168 6008 to 6099
030 701 3442 to 3499	070 841 9181 to 9199	117 951 4687 to 4699	360 173 8800 to 8899
031 077 4507 to 4799	070 844 2546 to 2599	117 951 5200 to 5299	360 324 2326 to 2399
032 295 7500 to 9999	070 916 1340 to 1399	119 786 3051 to 3064	362 861 3064 to 3099
034 394 1000 to 1099	071 047 5768 to 5799	119 815 8961 to 6199	<b>373 006 2176 to 2199</b>
034 943 0400 to 0799	071 179 9800 to 9899	119 850 7400 to 7499	374 768 2600 to 2699
035 035 4337 to 4399	071 386 3682 to 3699	119 850 7700 to 7999	375 169 4400 to 4599
037 706 9578 to 9599	071 507 6840 to 6899	<b>121 634 0460 to 0499</b>	375 829 3400 to 3499
037 805 3677 to 3699	072 045 9641 to 9699	122 451 9879 to 9899	375 851 9100 to 9199
037 909 5490 to 5499	072 675 8287 to 8299	122 714 6805 to 6900	376 196 0911 to 0999
037 931 4660 to 4699	073 763 0867 to 0876	124 916 0304 to 0499	378 085 3679 to 3699
039 145 6521 to 6595	073 763 0878 to 0887	126 423 0136 to 0169	378 351 1063 to 1099
<b>040 024 3901 to 3999</b>	073 763 0889 to 0898	127 500 2328 to 2399	379 843 5100 to 5199
040 674 7100 to 7199	077 617 5481 to 5499	<b>160 901 2254 to 2299</b>	<b>380 093 9600 to 9699</b>
040 688 8816 to 8899	077 999 4001 to 4090	161 103 6581 to 6599	380 165 1165 to 1199
041 299 6752 to 6799	078 174 4475 to 4499	161 194 2857 to 0899	381 325 4500 to 4599

381 604 2510	to	2699	404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199
381 645 9525	to	9599	405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399
383 314 3968	to	3999	406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999
383 892 1000	to	1344	406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499
383 892 1382	to	1399	406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899
384 925 3641	to	3654	406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499
385 568 2331	to	2399	407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399
385 599 7554	to	7575	407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499
385 774 2024	to	2099	407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895
386 624 1412	to	1599	407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499
386 883 8936	to	8999	408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199
387 314 5574	to	5599	408 499 7700	to	7799	<b>430 150 4401</b>	<b>to</b>	<b>4599</b>	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	<b>410 491 2311</b>	<b>to</b>	<b>2399</b>	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
389 887 9234	to	9299	410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777
<b>390 001 3182</b>	<b>to</b>	<b>3199</b>	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
390 001 3500	to	3699	410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
391 792 6100	to	6199	412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	<b>460 349 6878</b>	<b>to</b>	<b>6899</b>
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	<b>440 698 1947</b>	<b>to</b>	<b>1999</b>	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	<b>450 048 4173</b>	<b>to</b>	<b>4199</b>	463 414 4869	to	4899
399 396 8935	to	8999	<b>420 277 0015</b>	<b>to</b>	<b>0049</b>	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
<b>400 427 1051</b>	<b>to</b>	<b>1999</b>	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399
403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199	469 213 0500	to	0599
404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499	469 561 8011	to	8099
404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799	469 658 1961	to	1999
404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238	469 666 9900	to	9999
404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199	469 678 1900	to	1999
404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699	469 781 4900	to	4999
404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891	469 947 6960	to	6999

<b>470 755 5800</b>	to	<b>5818</b>	489 223 2000	to	2099	603 678 8418	to	8499	627 708 3605	to	3699
471 918 0300	to	0999	489 311 1930	to	1999	603 678 8700	to	9999	627 776 2500	to	2599
471 985 2408	to	2419	489 318 6200	to	6300	604 086 0880	to	0899	628 226 3100	to	3199
472 191 6700	to	6799	489 384 0027	to	0099	604 349 1414	to	1499	628 814 4702	to	4799
472 270 2555	to	2599	489 427 0658	to	0899	604 503 7776	to	7799	628 851 9689	to	9699
472 987 0213	to	0241	489 997 5252	to	5299	605 520 9037	to	9099	629 510 7200	to	7299
472 987 0290	to	0299	<b>490 669 5850</b>	to	<b>6099</b>	605 685 4010	to	4099	629 964 4200	to	4294
473 151 2069	to	2199	490 717 7080	to	7099	605 988 6467	to	6499	<b>630 389 3056</b>	to	<b>3071</b>
473 666 9138	to	9199	490 721 6000	to	6099	607 689 7951	to	7960	630 463 0588	to	0599
473 952 3429	to	3499	490 793 1500	to	2099	607 728 1276	to	1299	631 459 9117	to	9199
474 108 5402	to	5499	490 886 8171	to	8199	608 727 7100	to	7199	631 762 9325	to	9399
474 356 5193	to	5299	490 977 9221	to	9240	608 727 7273	to	7599	632 217 4933	to	4999
474 949 3366	to	3399	491 258 8100	to	9099	608 813 9950	to	9999	632 500 0000	to	640 3999
475 134 9362	to	9399	491 567 1376	to	1399	609 067 5325	to	5399	633 110 4165	to	4199
475 167 9667	to	9699	492 254 4800	to	4899	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5600	to	5699	633 438 6429	to	6599
475 319 3649	to	3799	492 610 6813	to	6899	609 289 6123	to	6199	633 588 7173	to	7182
475 340 6400	to	6599	493 394 5568	to	5599	609 438 4400	to	4499	634 725 0700	to	0799
475 424 8410	to	8499	493 470 2562	to	2599	609 493 1100	to	1199	634 803 3239	to	3299
475 629 9156	to	9199	493 473 7700	to	7799	609 766 8091	to	8999	634 807 2474	to	2499
475 850 6101	to	6199	493 716 2153	to	2199	609 825 4100	to	4115	634 827 5900	to	5999
475 875 2500	to	2599	494 206 2972	to	2999	609 884 2981	to	2999	634 886 3428	to	3499
476 169 8264	to	8299	494 217 3446	to	3999	609 893 1000	to	1099	635 559 3449	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	<b>610 092 3200</b>	to	<b>3299</b>	636 289 6214	to	6299
476 331 2480	to	2499	495 145 0600	to	0699	610 582 4200	to	4299	636 634 8007	to	8042
477 289 8601	to	8699	496 209 7425	to	7499	611 879 6939	to	6999	637 150 1200	to	1299
477 681 5206	to	5299	496 213 8728	to	8799	612 291 8013	to	8099	637 562 5828	to	5899
478 010 4243	to	4268	496 474 5226	to	5248	612 751 5171	to	5199	638 042 1647	to	1699
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 450 5071	to	5099	497 854 8673	to	8699	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6268	to	6299	638 318 1453	to	1499
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6572	to	6599	638 885 0000	to	0299
479 280 9800	to	9899	498 936 5310	to	5399	612 774 2111	to	2199	638 903 4362	to	4373
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2254	to	2299	639 415 1929	to	1999
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2500	to	2599	639 415 2019	to	2099
479 667 6190	to	6199	499 731 6717	to	6799	614 469 0979	to	0999	639 420 6200	to	6299
479 748 9680	to	9699	<b>500 064 1858</b>	to	<b>1869</b>	614 474 3000	to	3099	639 469 3517	to	3799
479 860 7000	to	7199	500 070 5725	to	7799	614 521 3490	to	3499	639 605 2143	to	2199
<b>480 526 2000</b>	to	<b>2099</b>	501 058 0016	to	0026	614 645 1800	to	1899	639 657 8600	to	8799
480 640 6330	to	6399	501 331 0300	to	0399	614 832 1100	to	2099	<b>640 289 7500</b>	to	<b>7599</b>
480 658 0568	to	0599	502 227 7645	to	7699	615 017 7505	to	7599	640 289 7700	to	7999
480 689 5100	to	5199	502 424 0200	to	0499	617 711 6609	to	6699	641 170 4420	to	4499
481 072 9463	to	9499	502 424 0600	to	0699	617 760 5266	to	5299	641 318 3133	to	3199
481 673 0074	to	0095	503 003 2700	to	2899	617 813 3601	to	3699	641 378 6500	to	6999
482 527 1500	to	1599	503 194 5144	to	5153	618 840 9200	to	9299	641 383 8739	to	8799
482 541 5255	to	5299	503 790 9922	to	9948	619 551 7229	to	7299	641 877 3187	to	3299
482 729 6800	to	6899	504 045 4030	to	4099	619 859 3000	to	3099	641 877 3310	to	3399
483 363 7207	to	7299	504 166 0200	to	0599	<b>620 073 9400</b>	to	<b>9499</b>	642 355 8094	to	8199
483 402 2356	to	2399	504 240 1062	to	1399	621 614 7907	to	7930	642 355 8308	to	8999
483 486 5100	to	5199	504 805 3300	to	3499	621 614 7932	to	7999	642 900 0018	to	0099
483 632 1521	to	1599	505 893 7739	to	7799	621 648 8021	to	8199	643 030 6254	to	6299
483 632 2600	to	2799	505 893 7800	to	7999	621 648 8500	to	8599	644 066 0882	to	0899
483 849 1615	to	1699	506 124 0800	to	0999	621 904 8351	to	8599	644 069 0600	to	0699
484 174 4803	to	5299	506 165 7027	to	0099	621 916 1978	to	1989	644 077 7506	to	7699
484 323 8900	to	9199	<b>600 645 3223</b>	to	<b>3299</b>	622 989 8032	to	8099	644 085 8157	to	8199
484 680 5000	to	5038	601 339 1200	to	1399	623 076 9300	to	9399	644 112 9839	to	9899
484 680 5040	to	5074	601 653 5884	to	5899	623 819 5006	to	5099	644 373 9083	to	9099
484 680 5077	to	5099	601 661 7700	to	7799	623 895 8200	to	8399	644 380 1460	to	1499
485 029 4913	to	4999	601 682 5343	to	5399	623 917 0000	to	0099	644 733 4715	to	4799
486 176 0600	to	0699	601 928 1600	to	1699	623 917 0200	to	0299	644 900 9712	to	9799
486 559 7555	to	7599	602 512 2972	to	2999	624 468 5288	to	5299	644 901 0109	to	1299
486 696 3023	to	3199	602 555 2400	to	2799	624 665 3162	to	3198	644 901 1325	to	1399
488 173 7900	to	7999	602 829 7061	to	7099	625 088 6735	to	6799	644 923 6800	to	7799
488 206 4100	to	4199	603 483 9572	to	9599	625 916 9500	to	9799	644 932 4655	to	4699
488 226 0200	to	0299	603 490 7200	to	7299	625 968 8956	to	8999	645 318 7240	to	7499
488 709 3906	to	3999	603 678 7100	to	7199	627 005 3938	to	3999	645 333 1766	to	1799
488 855 8359	to	8399	603 678 7662	to	7699	627 384 3907	to	4099	645 790 8632	to	8699
489 181 8963	to	8999	603 678 7902	to	7999	627 496 7549	to	7599	645 821 0657	to	0699

645 930 7948	to	7999	666 132 8226	to	8299	692 727 9362	to	9399	740 351 4790	to	4799
645 975 0737	to	0762	666 696 2209	to	2299	692 798 1800	to	1899	740 374 7416	to	7499
646 242 6200	to	6299	666 696 2309	to	2399	693 249 0779	to	0799	740 470 2420	to	2443
646 270 7639	to	7799	667 032 9300	to	9399	693 290 0877	to	1699	740 514 0300	to	0499
646 798 4000	to	4999	667 729 5529	to	5599	693 445 0566	to	0999	740 523 7432	to	7449
647 048 7035	to	7099	668 383 8400	to	8699	693 448 8500	to	8999	740 535 1555	to	1580
647 049 2900	to	2999	<b>670 368 3400</b>	<b>to</b>	<b>3499</b>	693 645 9583	to	9599	740 650 4104	to	4140
647 398 8300	to	8399	670 369 7336	to	7399	693 965 4200	to	4299	740 684 0620	to	0800
647 398 8481	to	8499	670 750 7169	to	7199	695 741 2906	to	2999	740 701 6105	to	6114
647 437 3000	to	4999	671 046 6200	to	6399	695 947 8518	to	8599	740 705 9790	to	9799
647 811 2188	to	2199	671 251 5448	to	5499	696 662 8247	to	8299	740 726 6400	to	6500
648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 765 3306	to	3399
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 774 8434	to	8499
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 786 1885	to	1899
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 790 5989	to	5999
649 100 3989	to	3999	675 464 3700	to	3799	<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	740 820 4854	to	7836
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 827 7578	to	7594
649 647 0522	to	0599	676 365 5958	to	5999	700 190 3350	to	3359	740 917 7490	to	7499
649 647 5237	to	5399	676 669 1024	to	1099	700 228 6048	to	6099	740 918 5531	to	5549
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	741 037 8528	to	8551
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	742 040 3300	to	3309
<b>650 114 7707</b>	<b>to</b>	<b>7719</b>	677 466 1088	to	1099	700 786 9106	to	9142	<b>805 885 8411</b>	<b>to</b>	<b>8499</b>
650 130 3400	to	3599	678 071 4500	to	4799	700 859 0744	to	0758	806 087 1100	to	1499
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	806 268 9275	to	9299
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	806 534 3400	to	3477
650 564 1900	to	1999	<b>680 112 9565</b>	<b>to</b>	<b>9599</b>	701 267 2000	to	3999	807 342 3283	to	3399
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	808 086 7100	to	7199
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	808 090 3440	to	3499
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	808 325 5161	to	5699
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 784 8000	to	8299
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	<b>830 125 0672</b>	<b>to</b>	<b>0699</b>
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	830 602 5800	to	5999
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	830 610 3700	to	3799
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 983 3500	to	3599
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 983 3635	to	3699
654 238 0000	to	0399	682 965 1201	to	1299	701 605 5913	to	5999	831 354 1387	to	1399
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	831 815 8240	to	8299
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	832 525 3810	to	3899
655 103 5081	to	5199	683 378 2117	to	2299	701 695 4227	to	4299	833 159 1884	to	1899
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	833 456 2567	to	2599
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	833 566 3015	to	3071
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	834 130 5200	to	5299
657 710 8100	to	8999	685 297 7645	to	7699	701 838 2800	to	2899	834 316 5444	to	5499
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	834 354 8747	to	8766
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 354 8824	to	8838
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	835 269 5700	to	5799
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	835 496 7303	to	7399
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	835 539 5200	to	5999
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 813 3015	to	3099
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	837 672 8967	to	8999
<b>660 510 4100</b>	<b>to</b>	<b>4199</b>	686 644 5879	to	5899	702 821 5730	to	5799	837 784 3282	to	3299
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	838 176 8377	to	8399
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	838 518 1257	to	1299
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	839 718 8257	to	8299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	<b>840 323 0600</b>	<b>to</b>	<b>0699</b>
661 906 6522	to	6599	688 120 9000	to	9999	702 857 7302	to	7499	840 875 6235	to	6299
662 021 8332	to	8399	688 314 3107	to	3191	702 878 0114	to	0199	840 910 0900	to	0999
662 068 0700	to	0899	<b>690 291 1361</b>	<b>to</b>	<b>1371</b>	703 364 1707	to	1799	841 349 5000	to	5099
662 553 0774	to	0799	690 788 2877	to	2899	<b>740 002 7710</b>	<b>to</b>	<b>7719</b>	841 805 7747	to	7899
663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284	841 805 7944	to	8099
663 763 5300	to	5399	690 893 5512	to	5599	740 130 6688	to	6698	842 226 0685	to	0695
663 883 7039	to	7499	690 904 1300	to	1599	740 144 2780	to	2795	842 685 4600	to	4699
663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099	842 685 4742	to	4999
664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294	842 860 0300	to	0399
664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799	842 898 5582	to	5599
665 174 6400	to	6499	691 582 8003	to	8099	740 277 0366	to	0392	843 062 7100	to	7199
665 274 8208	to	8299	691 664 1800	to	1999	740 332 7658	to	7671	843 077 6288	to	6299
665 669 5400	to	5499	691 664 2400	to	2499	740 348 6641	to	6658	843 077 6378	to	6399

843 758 5769	to	5778	864 520 6117	to	6136	907 725 8500	to	8599	919 889 5030	to	5070
843 786 2554	to	2699	865 151 0526	to	0599	907 815 0216	to	0257	919 889 5090	to	5099
845 656 8165	to	8199	865 500 4034	to	4099	908 622 4225	to	4235	919 915 2774	to	2787
845 727 2100	to	2199	865 883 6082	to	6099	908 936 9254	to	9299	<b>920 155 4662 to 4687</b>		
845 746 2618	to	2635	866 004 3000	to	3999	909 066 4494	to	7499	920 309 9039	to	9199
846 390 7531	to	7599	866 442 4100	to	4899	909 067 7400	to	7499	920 771 5321	to	5399
846 918 0572	to	0599	867 366 9108	to	9118	909 100 1787	to	1799	920 857 5500	to	5899
847 237 7690	to	7699	867 633 7403	to	7499	909 100 1900	to	2099	920 864 3480	to	3499
847 284 2481	to	2499	867 737 5623	to	5699	909 355 0422	to	0499	920 963 4567	to	4599
847 374 7055	to	7065	868 169 4529	to	4599	909 568 8900	to	9099	921 333 7400	to	7499
847 374 7055	to	7065	868 173 8400	to	8599	909 568 9300	to	9499	921 477 3762	to	3799
847 636 5304	to	5399	868 514 9000	to	9099	909 725 7307	to	7399	922 278 1048	to	1399
847 700 5447	to	5499	868 566 9200	to	9299	909 833 0947	to	0999	922 280 2019	to	2099
847 723 7500	to	7599	869 200 0000	to	9999	<b>910 219 8631 to 8699</b>			922 280 2233	to	2299
849 485 3427	to	3499	869 387 1150	to	1199	910 265 1100	to	1199	922 773 0459	to	0499
849 520 9850	to	9899	869 505 3500	to	3599	910 471 7273	to	7299	923 032 7000	to	7399
849 608 1357	to	1399	869 523 7033	to	7099	910 536 2505	to	2599	923 045 3630	to	3699
849 792 2600	to	2699	869 566 6150	to	6167	910 958 7499	to	7599	923 484 3600	to	3699
<b>850 546 1862 to 1899</b>			869 800 0000	to	999 9999	911 140 1000	to	2199	923 493 9403	to	9599
851 143 6826	to	6844	<b>870 054 4814 to 4899</b>			911 245 2545	to	2599	923 493 9681	to	9699
851 209 9880	to	9899	870 491 4812	to	4849	911 268 9077	to	9099	923 604 4424	to	4499
851 928 9221	to	9299	870 536 5820	to	5829	911 400 8948	to	8999	923 810 7800	to	8299
852 589 6560	to	6599	870 541 7167	to	7239	911 508 1620	to	1799	924 252 1200	to	1299
853 049 3646	to	3699	870 575 8155	to	8999	911 509 9310	to	9399	924 252 1400	to	1499
854 304 4089	to	4999	870 589 0485	to	0494	911 523 3000	to	3999	924 533 0711	to	0799
854 529 2200	to	2299	870 691 7060	to	7099	912 057 9922	to	9999	924 533 2343	to	2399
854 532 0000	to	2999	872 028 4850	to	4899	912 882 0563	to	0899	924 533 2428	to	2499
855 001 6204	to	6249	872 029 9306	to	9399	913 605 2218	to	2299	924 685 1957	to	1999
855 319 9364	to	9399	872 078 3709	to	3799	913 709 2429	to	2499	924 946 6300	to	6699
855 361 3390	to	3399	872 100 0445	to	0459	913 818 3501	to	3999	925 333 5900	to	6099
856 226 0490	to	0499	<b>900 556 4178 to 4199</b>			914 063 4300	to	4399	925 336 2300	to	2399
856 656 5800	to	5999	900 845 0044	to	0099	914 346 7621	to	7644	926 432 5907	to	5999
856 752 0200	to	0299	900 936 0217	to	0299	914 453 1366	to	1399	926 436 3600	to	3699
857 111 1352	to	1399	900 936 0435	to	0499	914 529 6185	to	6299	927 765 6257	to	6299
857 279 3450	to	3499	901 058 5255	to	5280	914 896 4658	to	4699	928 197 8100	to	8199
857 843 4000	to	4099	901 273 1082	to	1099	915 187 8774	to	8779	928 197 8283	to	8299
858 124 7644	to	7699	901 287 5143	to	5199	915 300 2783	to	2799	928 856 2059	to	2068
858 756 3111	to	3299	901 291 2789	to	2799	915 546 6822	to	6999	<b>930 219 1722 to 1799</b>		
859 063 8200	to	8699	901 525 7122	to	7199	915 646 5183	to	5199	930 335 7810	to	7819
859 190 0600	to	0644	902 089 1253	to	1299	915 671 3963	to	3980	931 097 9259	to	9299
859 437 5538	to	5599	902 198 9769	to	9799	915 671 3982	to	3999	931 156 1502	to	1579
859 811 2888	to	2899	902 948 1269	to	1299	915 675 2217	to	2299	931 156 1600	to	1625
859 855 8873	to	8999	902 985 0833	to	0899	916 440 3377	to	3399	931 156 1671	to	1699
<b>860 240 8520 to 8599</b>			903 370 6934	to	6999	916 670 6352	to	6399	932 506 6400	to	6599
860 275 3900	to	3999	904 600 6523	to	6599	916 682 5300	to	5399	932 732 1796	to	1799
860 518 9629	to	9699	904 892 0378	to	0399	916 694 1414	to	1499	932 827 9026	to	9099
860 600 0021	to	0999	904 892 0648	to	1299	916 703 0802	to	0821	932 957 2300	to	2399
861 158 2350	to	2599	905 056 2216	to	2299	917 089 0709	to	0799	933 060 6160	to	6189
861 367 5400	to	5499	905 510 6647	to	6799	917 089 0842	to	0899	933 387 2541	to	2561
861 637 6010	to	6099	905 510 6900	to	7099	917 216 2928	to	2999	933 760 3609	to	4199
861 979 7292	to	7499	905 794 0000	to	0199	917 370 6300	to	6499	933 894 0928	to	0999
862 216 6100	to	6199	905 794 0288	to	0299	917 486 4900	to	4999	934 018 2729	to	2741
862 263 9213	to	9299	905 873 6900	to	6999	918 460 0602	to	0699	934 180 0300	to	0399
862 271 0800	to	0999	905 873 7100	to	7299	918 951 7231	to	7299	934 236 3954	to	3999
862 271 5000	to	5099	905 880 8900	to	8999	919 519 2786	to	2799	934 622 8717	to	8999
863 871 5138	to	5199	905 889 7100	to	7199	919 536 0770	to	0799	935 216 0312	to	0399
863 949 5300	to	5399	906 158 1508	to	1599	919 814 3095	to	3199	935 843 2202	to	2247
864 088 8200	to	8299	906 558 8812	to	8899	919 889 5110	to	5134	936 024 8889	to	8899
864 426 3972	to	3999	906 982 2214	to	2299	919 889 5178	to	5199	936 339 4455	to	4499

## Missing, Lost, or Stolen Canadian Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 382 331	to	2 480	734 797 201	to	7 320	742 178 834	to	8 880
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	728 702 338	to	2 400	734 939 611	to	9 640	742 325 500	to	5 520
720 227 949	to	7 960	728 915 371	to	5 850	734 950 111	to	0 170	742 325 668	to	5 700
720 368 543	to	8 570	728 953 141	to	3 410	735 120 331	to	0 840	742 408 771	to	8 830
720 392 151	to	2 570	728 954 280	to	4 310	735 283 008	to	3 020	742 512 120	to	2 150
720 556 491	to	6 640	729 169 081	to	9 140	735 293 131	to	3 220	742 684 849	to	4 890
720 558 621	to	8 650	729 363 841	to	3 870	735 635 010	to	5 040	742 839 553	to	9 630
720 575 361	to	5 570	729 682 891	to	3 190	735 783 961	to	3 990	742 913 668	to	3 700
720 590 152	to	0 179	729 838 940	to	9 070	735 803 401	to	3 430	742 917 287	to	7 296
721 638 331	to	9 170	729 839 101	to	9 130	736 005 420	to	5 440	742 921 891	to	1 980
721 815 391	to	5 420	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 366 021	to	6 110	742 983 631	to	3 810
721 969 713	to	9 740	730 109 847	to	9 880	736 624 456	to	4 500	743 020 021	to	0 170
722 072 137	to	2 160	730 373 761	to	3 850	736 670 851	to	1 060	743 206 491	to	6 500
722 378 265	to	8 280	730 501 951	to	2 130	736 767 061	to	7 090	743 235 992	to	6 050
722 413 990	to	4 004	730 519 379	to	9 470	736 767 093	to	7 120	743 940 631	to	0 900
722 764 948	to	4 980	730 569 278	to	9 360	736 982 191	to	2 370	743 978 011	to	8 070
722 825 840	to	5 889	730 711 711	to	1 740	736 982 551	to	2 730	744 234 751	to	4 780
723 153 841	to	3 850	730 722 991	to	3 230	737 110 141	to	0 170	744 499 591	to	9 680
723 237 616	to	7 630	730 845 970	to	5 990	737 185 501	to	5 710	744 626 901	to	6 910
723 331 081	to	1 110	730 888 291	to	8 320	737 317 321	to	7 350	745 388 794	to	8 910
723 496 443	to	6 470	730 927 591	to	7 680	737 517 781	to	7 840	746 446 806	to	6 820
723 967 291	to	7 320	731 307 914	to	7 930	737 628 181	to	8 210	746 818 351	to	8 410
724 655 196	to	5 340	731 402 431	to	2 460	737 634 258	to	4 270	747 245 266	to	5 280
724 711 441	to	1 500	731 407 232	to	7 320	738 361 971	to	1 980	747 364 813	to	4 830
724 711 538	to	1 560	731 588 301	to	8 340	738 447 601	to	7 660	747 501 434	to	1 450
724 793 221	to	3 250	731 767 273	to	7 320	738 648 355	to	8 450	747 739 891	to	0 070
724 908 109	to	8 120	731 781 061	to	1 120	738 849 811	to	9 900	748 148 649	to	8 760
724 937 461	to	7 670	731 837 821	to	7 910	738 892 270	to	2 290	748 259 960	to	9 970
725 163 118	to	3 151	731 841 377	to	1 450	738 997 259	to	7 380	748 565 162	to	5 280
725 202 735	to	2 750	732 018 481	to	8 600	739 161 451	to	1 540	748 874 988	to	5 030
725 398 591	to	8 800	732 067 972	to	8 370	739 219 381	to	9 440	749 137 381	to	7 410
725 464 591	to	4 920	732 188 649	to	8 670	739 740 151	to	0 180	749 190 192	to	0 210
725 475 321	to	5 330	732 193 460	to	3 470	739 793 491	to	3 520	749 685 421	to	5 450
725 711 057	to	1 070	732 201 241	to	1 390	739 793 527	to	3 550	749 846 791	to	6 850
725 738 581	to	8 730	732 220 431	to	0 440	739 942 621	to	2 650	749 993 131	to	3 580
725 981 311	to	1 430	732 355 201	to	5 380	739 999 231	to	9 320	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
725 987 835	to	7 880	732 472 320	to	2 560	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	750 408 167	to	8 183
726 060 811	to	0 900	732 541 605	to	1 620	740 030 701	to	0 970	750 438 421	to	8 501
726 391 970	to	2 520	732 572 221	to	2 490	740 261 740	to	1 820	750 743 911	to	4 030
726 484 771	to	4 800	732 586 479	to	6 710	740 265 811	to	6 290	750 779 118	to	9 400
726 493 351	to	5 300	732 994 037	to	4 080	740 299 111	to	9 170	750 910 981	to	1 010
726 504 031	to	4 063	733 163 449	to	3 460	740 299 231	to	9 260	750 960 841	to	0 900
726 504 070	to	4 090	733 297 171	to	7 290	740 329 266	to	9 320	751 296 211	to	6 240
726 504 331	to	4 390	733 446 631	to	7 110	740 889 081	to	9 090	751 539 121	to	9 180
726 563 701	to	4 060	733 474 665	to	4 770	741 010 421	to	0 530	751 541 311	to	1 790
726 599 371	to	9 460	733 704 482	to	4 570	741 113 041	to	3 370	751 757 641	to	7 700
726 626 356	to	6 370	733 751 041	to	1 130	741 373 891	to	4 340	751 936 951	to	7 010
727 182 271	to	2 510	734 009 101	to	9 130	741 452 369	to	2 490	751 951 861	to	1 890
727 416 181	to	6 240	734 290 759	to	0 770	741 492 991	to	3 140	751 999 021	to	9 110
727 481 431	to	1 460	734 389 273	to	9 290	741 553 460	to	3 470	752 139 516	to	9 570
727 749 241	to	9 780	734 440 031	to	0 111	741 764 431	to	4 520	752 182 892	to	2 950



752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631	to	8 660	773 852 971	to	3 030	804 138 181	to	8 420
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	<b>789 257 191</b>	<b>to</b>	<b>7 250</b>	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	<b>790 448 020</b>	<b>to</b>	<b>8 460</b>	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271	to	7 750	791 239 081	to	9 290	806 744 781	to	4 850
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
755 790 020	to	0 030	765 042 517	to	2 540	792 018 379	to	8 420	809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	<b>810 323 734</b>	<b>to</b>	<b>3 760</b>
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
755 957 701	to	8 000	765 638 461	to	8 970	792 452 779	to	2 790	810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140	766 158 824	to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to	6 350	812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725	to	9 740	813 073 171	to	3 200
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
758 324 941	to	5 000	768 177 980	to	7 990	796 886 281	to	6 430	814 984 656	to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851	to	2 880	769 737 496	to	7 510	797 535 181	to	5 330	815 806 381	to	6 680
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
<b>760 004 596</b>	<b>to</b>	<b>4 610</b>	769 827 331	to	7 450	798 040 053	to	0 080	816 156 721	to	6 780
760 118 191	to	8 250	<b>770 216 071</b>	<b>to</b>	<b>6 100</b>	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371	to	6 520	817 253 011	to	3 280
760 692 722	to	2 749	770 915 150	to	5 490	798 339 167	to	9 210	817 763 881	to	4 060
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
761 516 836	to	6 910	772 057 224	to	7 440	798 944 761	to	5 030	818 950 351	to	0 380
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	<b>800 044 320</b>	<b>to</b>	<b>4 410</b>	819 544 681	to	4 740
761 975 641	to	5 670	773 112 031	to	2 060	800 211 901	to	2 440	819 928 441	to	8 650
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	<b>820 034 406</b>	<b>to</b>	<b>4 430</b>
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741	to	2 830	820 070 761	to	1 540
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360

821 229 661 to 9 720	824 156 325 to 6 340	827 291 502 to 1 520	828 830 952 to 0 963
821 229 743 to 9 780	824 511 252 to 1 270	827 575 381 to 5 470	828 939 781 to 0 050
821 903 731 to 3 910	824 588 281 to 8 370	827 609 085 to 9 100	829 002 721 to 2 870
821 927 841 to 7 850	825 140 397 to 0 460	827 619 811 to 9 840	829 005 301 to 5 540
822 505 801 to 5 830	825 409 651 to 9 680	827 883 511 to 3 600	829 080 241 to 0 330
822 703 442 to 3 470	825 472 171 to 2 200	828 160 441 to 0 530	829 160 986 to 1 000
822 900 991 to 1 020	826 042 898 to 2 920	828 376 201 to 6 260	829 176 841 to 6 930
822 925 951 to 6 100	826 226 644 to 6 670	828 441 602 to 1 630	829 471 561 to 1 590
823 284 931 to 4 990	826 582 951 to 3 430	828 539 316 to 9 340	829 561 065 to 1 080
823 293 031 to 3 210	826 720 201 to 0 230	828 539 341 to 9 370	829 566 481 to 6 510
823 556 011 to 6 100	827 005 671 to 5 830	828 732 331 to 2 390	829 569 931 to 9 960
824 078 341 to 8 370	827 287 861 to 7 950	828 807 781 to 7 840	

— Criminal Investigations Group, Postal Inspection Service, 12-29-11

### Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at [www.usps.com/shop/acdepting-money-orders.htm](http://www.usps.com/shop/acdepting-money-orders.htm).

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Special Services,  
Channel Access, 12-29-11

### Counterfeit Canadian Money Order Forms

#### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,  
Postal Inspection Service, 12-29-11

### Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,  
Postal Inspection Service, 12-29-11

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to deter-

mine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09611	Close	12/29/2011	

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-H-M-R-U	09068	A1-B-C-D-H-U-Z1	09154	A1-B-C-D-H-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09003	A1-B-C-D-H-M-P-R-U	09069	A-A1-B-C-D-H-U-V	09172	A1-B-C-D-H-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09004	A1-B-C-D-H-M-R-U	09075	A1-B-C-D-H-M-R-U	09173	A1-B-C-D-H-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09005	A1-B-C-D-H-M-P-R-U	09079	A1-B-C-D-H-M-R-U	09177	A1-B-C-D-H-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09006	A1-B-C-D-H-M-R-U	09081	A1-B-C-D-H-M-R-U	09180	A1-B-C-D-H-M-R-U	09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-C-D-H-M-R-U	09088	A1-B-C-D-H-M-R-U	09186	A1-B-C-D-H-M-R-U	09319	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09008	A-A1-B-C-D-H-M-P-R-U	09090	A1-B-C-D-H-M-P-R-U	09211	A1-B-C-D-H-M-P-R-U	09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09009	A1-B-C-D-H-M-R-U	09092	A1-B-C-D-H-M-R-U	09213	A1-B-C-D-H-M-R-U	09327	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09011	A1-B-C-D-H-M-R-U	09094	A1-B-C-D-H-M-P-R	09214	A1-B-C-D-H-M-R-U	09328	A-A1-B-C1-E2-F-H1-R-R1-V-Z1
09012	A1-B-C-D-H-M-R-U	09095	A1-B-C-D-H-M-R-U	09226	A1-B-C-D-F1-H-M-R-U	09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-C-D-F-F1-H-M-R-U-Z1	09096	A1-B-C-D-H-M-R-U	09227	A1-B-C-D-F1-H-M-R-U	09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09014	A1-B-C-D-H-M-R-U	09099	A1-B-C-D-H-M-R-U	09229	A1-B-C-D-H-M-R-U	09338	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
09020	A1-B-C-D-H-M-R-U	09100	A1-B-C-D-H-M-R-U	09237	A1-B-C-D-H-M-R-U-V	09340	A-A1-B-C1-F-H-R-V
09021	A1-B-C-D-H-M-R-U	09102	A1-B-C-D-H-M-R-U	09245	A1-B-C-D-H-M-R-U	09343	A-A1-B-C1-F-M-N-V-Z1
09028	A1-B-C-D-H-M-R-U	09103	A1-B-C-D-H-U	09250	A1-B-C-D-H-M-R-U	09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-C-D-H-M-R-U	09104	A1-B-C-D-H-M-R-U	09261	A1-B-C-D-F1-H-M-R-U-V	09348	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
09034	A1-B-C-D-H-M-R-U	09107	A1-B-C-D-H-M-R-U	09263	A1-B-C-D-H-M-R-U	09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09038	A1-B-C-D-H-M-R-U	09112	A1-B-C-D-H-M-R-U	09264	A1-B-C-D-H-M-R-U	09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09042	A1-B-C-D-H-M-R-U	09114	A1-B-C-D-H-M-R-U	09265	A1-B-C-D-H-M-N-R-U		
09046	A1-B-C-D-H-M-R-U	09123	A1-B-C-D-H-M-R-U	09267	A1-B-C-D-H-M-R-U		
09049	A1-B-C-D-H-M-R-U	09126	A1-B-C-D-H-M-P-R	09301	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1		
09051	A1-B-C-D-H-M-R-U	09128	A1-B-C-D-H-M-R-U	09302	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1		
09053	A1-B-C-D-H-M-R-U	09131	A1-B-C-D-H-M-R-U	09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09054	A1-B-C-D-H-M-R-U	09136	A1-B-C-D-F1-H-M-R	09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1		
09055	A1-B-C-D-F-H-M-R-R1-U-V	09137	A1-B-C-D-H-M-R-U	09307	A1-B-N-V-Z1		
09058	A1-B-C-D-H-M-R-U	09138	A1-B-C-D-H-M-R-U	09308	A-A1-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1		
09059	A1-B-C-D-H-M-R-U	09139	A1-B-C-D-H-M-R-U				
09060	A1-B-C-D-F1-H-M-R-U	09140	A1-B-C-D-H-M-R-U				
09063	A1-B-C-D-L-H-M-R-U	09142	A1-B-C-D-F-F1-H-P-R-U				
09067	A1-B-C-D-H-M-R-U	09143	A1-B-C-D-H-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09501	A1-B-V	09617	A1-B-C-F-U	09733	A1-B-N-V
09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-B-V	09618	A1-B-C-F-U	09734	A-A1-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09503	A1-B-V	09620	A1-B-C-F-U	09735	A1-B-N-V-Z1
09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-B-V	09621	A1-B-C-F-U	09736	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09360	A1-B-V	09505	A1-B-V	09622	A1-B-C-F-U	09737	A-A1-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1
09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09506	A1-B-V	09623	A1-B-C-F-U	09738	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09507	A1-B-V	09624	A1-B-C-F-U	09739	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09508	A1-B-V	09625	A1-B-C-F-U	09741	A-A1-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1
09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09509	A1-B-V	09626	A1-B-C-F-U	09742	A-A1-B-B2-F-F1-J-L-M-N-R-T-V-Z1
09367	A-A1-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09627	A1-B-C-F-U	09743	A-A1-B-F-H-N-Q-V-Z-Z1
09368	A-A1-B-C1-E2-F-H1-M-N-R-V-Z1	09511	A1-B-V	09630	A1-B-C-F-U-V	09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09513	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U	09745	A-A1-B-F-F1-M-N-R-R1-V-Z1
09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09517	A1-B-F-F1-R-R1-V	09633	A1-B-B2-C-C1-D-F-F1-M-R-U-U1-U2-U3-V-Z1	09747	A1-B-F-J-N-U-V-Z1
09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09524	A1-B-F-F1-R-R1-V	09636	A1-B-C-F-U	09748	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09532	A1-B-F-F1-R-R1-V	09642	A1-B-M-N-R-U	09749	A-A1-B-F-H-N-V-Z1
09374	A-A1-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09534	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U	09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09378	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09543	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U	09751	A1-B-C-D-H-M-R-U
09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-B-V	09647	A1-B-N-R-U	09752	A1-B-C-D-H-U
09382	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09549	A1-B-V	09648	A1-B-N-U-V-Z1	09758	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09554	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1	09759	A-A1-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1
09384	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09762	A-A1-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1
09387	A-A1-B-C1-E2-F-H1-M-R-V	09564	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-U	09769	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09393	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09565	A1-B-F-F1-R-R1-V	09703	A1-B-C-F1-H-U	09777	A-A1-B-C-E1-M-N-R
09394	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09566	A1-B-F-F1-R-R1-V	09704	A1-B-C-V-V1	09780	A-A1-B-F-H-N-R-V
09397	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09567	A1-B-F-F1-R-R1-V	09705	A1-B-U	09798	A1-B-C-D-H-L-U-V
09403	A1-B-C-C1-M-R-U	09568	A1-B-V	09706	A1-B-C-N-R-U-V	09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09421	A1-B-C-C1-M-R-U	09569	A1-B-F-F1-R-R1-V	09707	A1-B-C-J-M-N-R-U-V	09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09447	A1-B-C-C1-R-U-V	09570	A1-B-F-F1-R-R1-V	09708	A1-B	09804	A-A1-B-F-F1-N-R-V-Z1
09454	A1-B-C-C1-M-R-U-V	09573	A1-B-F-F1-R-R1-V	09709	A1-B-F1-H	09805	A-B-F-F1-R-R1-V-Z1
09459	A1-B-C-C1-M-R-U	09574	A1-B-F-F1-R-R1-V	09710	A1-B-C-C1-F1-M-N-R-R1-U	09806	A-A1-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1
09461	A1-B-C-C1-M-P-R-U	09575	A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1	09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09463	A1-B-C-C1-R-U	09576	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R	09809	A1-B-V-Z1
09464	A1-B-C-C1-R-U	09577	A1-B-V	09714	A1-B-C-C1-F1-M-R-R1-U	09810	A-A1-B-F-F1-N-R-V-Z1
09468	A1-B-C-C1-M-R-U	09578	A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09469	A1-B-C-C1-R-U	09579	A1-B-F-F1-R-R1-V	09716	A1-B-C-M-N-R-V	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1
09470	A1-B-C-C1-M-R-U	09581	A1-B-F-F1-R-R1-V	09717	A-A1-B-M-R-V-W	09813	A-A1-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1
09494	A1-B-C-C1-M-R-U	09582	A1-B-F-F1-R-R1-V	09718	A1-B-F-M-N-R-U-V	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1
09496	A1-B-C-C1-R-U-V	09586	A1-B-F-F1-R-R1-V	09719	A1-B-C-D-M-R-U-V		
09498	A1-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09587	A1-B-F-F1-R-R1-V	09720	A1-B-M-R-U-V		
		09588	A1-B-V	09721	A1-B-N-R-U-V-Z1		
		09589	A1-B-V	09722	A-A1-B-F-H-N-Q-V-Z-Z1		
		09590	A1-B-V	09723	A1-B-M-N-R-U-V-Z1		
		09591	A1-B-F-F1-R-R1-V	09724	A1-B-C-C1-F1-M-R-R1-U		
		09593	A1-B-V	09726	A1-B-M-N-R-U-V		
		09594	A1-B-V	09727	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1		
		09599	A1-B-F-F1-R-R1-V	09728	A-A1-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1		
		09602	A1-B-C-F-F1-N-R-U-V	09729	A1-B-C-F-N-R-R1-U-V		
		09603	A1-B-C-F-F1-R-U-V	09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1		
		09604	A1-B-C-F-F1-P-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1		
		09605	A1-B-C-D-H-M-R-U-V	09732	A1-B-N-V-Z1		
		09606	A1-B-C-D-H-M-R-U-V				
		09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W				
		09608	A1-B-C-F-N-U-V				
		09609	A1-B-C-F-U				
		09610	A1-B-C-F-F1-M-R-U-V				
		09613	A1-B-C-F-U-V				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09871	A-A1-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34060	A1-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1	96350	A1-B-F-F1-F2-H-M-W
09816	A-A1-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09872	A-A1-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34078	A1-B-F1-N-V-Z1	96351	A1-B-F-F1-F2-H-M-W
09817	A-A1-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09873	A-A1-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34090	A1-B-F-F1-R-R1-V	96362	A1-B-F-F1-F2-M-W
09818	A-A1-B-C-F-M-V-Z1	09874	A-A1-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34091	A1-B-F-F1-R-R1-V	96365	A1-B-M-V-W
09820	A-A1-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	09875	A-A1-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34092	A1-B-F-F1-R-R1-V	96367	A1-B-L-M-W
09821	A-A1-B-F-N-R-V-Z1	09876	A-A1-B-C1-E2-F-H1-I-M-N-P-R-R1-T-U-U4-V-Z-Z1	34093	A1-B-F-F1-R-R1-V	96368	A1-B-M-W
09822	A-A1-B-F-R-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	34095	A1-B-V	96370	A1-B-F-F1-F2-H-M-W
09823	A-A1-B-F-R-V-Z1	09890	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	34098	A1-B-V	96372	A1-B-M-W
09824	A-A1-B-F-R-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	34099	A1-B-V	96373	A1-B-M-W
09825	A-A1-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96201	A-A1-B	96374	A1-B-M-W
09826	A-A1-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	34002	A1-B-J-L-N-U-Z1	96202	A-A1-B-U	96375	A1-B-M-W
09827	A-A1-B-F-F1-N-R-V-Z1	34004	A1-B-J-L-N-T-U-V	96203	A-A1-B	96376	A1-B-M-W
09828	A1-B-J-L-N-T-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96204	A-A1-B	96377	A1-B-M-W
09829	A1-B-C-N-R-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96205	A-A1-B-U	96378	A1-B-M-W
09830	A1-B-C-M-N-R-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96206	A-A1-B-U	96379	A1-B-M-W
09831	A1-B-F-N-U-V-Z1	34011	A1-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96207	A-A1-B-U	96384	A1-B-M-W
09832	A-A1-B-U1-V-Z1	34020	A1-B-J-L-M-N-U-V-Z1	96209	A-A1-B-J-L-N-T-U	96386	A1-B-M-W
09833	A1-B-U1-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1	96213	A-A1-B-U	96387	A1-B-M-W
09834	A1-B-F-F1-R-R1-V-Z1	34022	A1-B-D-F-J-L-M-N-U-V-Z1	96214	A-A1-B-U	96388	A1-B-M-W
09835	A-A1-B-V-Z1	34023	A1-B-J-L-M-N-U-V-Z1	96218	A-A1-B-U	96401	A1-B-F-N-V-Z1
09836	A-A1-B-C-F-M-V-Z1	34024	A1-B-L-M-N-U-V-Z1	96224	A-A1-B-U	96426	A-A1-B-C1-E2-F-H1-M-R-V
09837	A1-B-V-Z1	34025	A1-B-F-J-L-M-N-U-V-Z1	96257	A-A1-B-U	96427	A-A1-B-C1-E2-F-H1-M-R-R1-V
09838	A1-B-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1	96258	A-A1-B-U	96447	A1-B-F-N-U3-V-V1
09839	A-A1-B-U-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1	96262	A-A1-B-U-V	96501	A-A1-B-N-V
09840	A-A1-B-V-Z1	34032	A1-B-J-L-M-N-T-U-V-Z1	96264	A-A1-B-U	96502	A1-B-F-N-U3-V
09841	A-A1-B-N-R-U-Z1	34033	A1-B-C-F-J-L-M-N-V-Z1	96266	A-A1-B-U	96503	A1-B-F-N-U3-V
09842	A-A1-B-M-N-R-Z1	34034	A1-B-J-L-M-N-V-Z1	96267	A-A1-B-U-V	96507	A-A1-B-F-V
09844	A-A1-B-C-F-N-U-V-Z1	34035	A1-B-H-J-L-M-N-U-V-Z1	96269	A-A1-B-U	96510	A1-B-I-N-V
09845	A-A1-B-B2-E3-F-F1-L-M-N-T-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1	96271	A-A1-B-U	96511	A1-B-I-N-V
09846	A-A1-B-B2-C1-F-J-L-N-R-R1-T-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z1	96275	A-A1-B-V	96515	A1-B-D-F-U3
09848	A-A1-B-F-M-R-V-Z1	34038	A1-B-L-M-N-U-V-Z1	96276	A-A1-B	96516	A1-B-D-F
09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1	96278	A-A1-B-U	96517	A1-B-F-U3-V
09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34041	A1-B-J-L-M-N-T-U-V-Z1	96283	A-A1-B-U	96520	A1-B-F-N-U3-V
09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34042	A1-B-D-F-M-N-V-Z1	96284	A-A1-B-U-V	96521	A1-B-F-N-U3
09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34050	A1-B-V	96303	A1-B-H-J-L-M-N-T-W	96522	A1-B-F-N-U
09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	34055	A1-B-J-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W	96530	A-A1-B-F-F1-H-H1-M-N-U-V
09865	A-A1-B-V-Z1	34058	A1-B-F-F1-R-R1-V-Z1	96309	A1-B-M-V-W	96531	A-A1-B-F-F1-H-M-N-U-V
09868	A-A1-B-N-U-V-Z1			96310	A1-B-M-W	96532	A-A1-B-H-J-L-M-N-T-U-V
09870	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-T-U-U4-V-Z-Z1			96319	A1-B-M-W	96534	A-A1-B-F-U
				96321	A1-B-F-F1-F2-H-M-W	96535	A-A1-B-F-V
				96322	A1-B-F-F1-F2-H-M-W	96537	A1-B-V
				96323	A1-B-M-V-W	96538	A1-B-V
				96326	A1-B-M-W	96540	A1-B-V
				96328	A1-B-M-W	96541	A1-B-V
				96330	A1-B-M-W	96542	A1-B-V
				96336	A1-B-M-V-W	96543	A1-B-P-V
				96337	A1-B-M-W	96544	A1-B-F-N-U3-V
				96338	A1-B-M-W	96546	A1-B-F-U3
				96339	A1-B-M-V-W	96548	A-A1-B-H-M-U
				96343	A1-B-M-W	96549	A-A1-B-H-M-U
				96346	A1-B-F-F1-F2-H-M-V-W	96550	A-A1-B-H-M-U-V
				96347	A1-B-F-F1-F2-H-M-W	96551	A-A1-B-H-M-N-U
				96348	A1-B-F-F1-F2-H-M-W		
				96349	A1-B-F-F1-F2-H-M-W		

<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>	<b>APO/ FPO/ DPO</b>	<b>See Restrictions</b>
96552	A1-B	96607	A1-B-V	96628	A1-B-F-F1-R-R1-V	96672	A1-B-F-F1-R-R1-V
96553	A-A1-B-F-F1-H-M-U	96608	A1-B-V	96629	A1-B-F-F1-R-R1-V	96673	A1-B-V
96554	A-A1-B-H-M-U	96609	A1-B-V	96643	A1-B-F-F1-R-R1-V	96674	A1-B-F-F1-R-R1-V
96555	A1-B-F-M-V	96610	A1-B-V	96650	A1-B-F-F1-R-R1-V	96675	A1-B-F-F1-R-R1-V
96557	A1-B-F-M-V	96611	A1-B-V	96657	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96562	A-A1-B-B2-C-C1-D-E2- E3-F-F1-H-H1-I-L-M-N- R-T-V-Z-Z1	96612	A1-B-F-F1-R-R1-V	96660	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96577	A-A1-B-F-H-M-U	96613	A-A1-B-C1-E2-F-H1-I- M-R-R1-U2-V-Z-Z1	96661	A1-B-F-F1-R-R1-V	96679	A1-B-F-F1-R-R1-V
96595	A1-B-V	96614	A-A1-B-C1-E2-F-H1-I- M-R-R1-U2-V-Z-Z1	96662	A1-B-F-F1-R-R1-V	96681	A1-B-V
96598	A1-B-N-V	96615	A1-B-F-F1-R-R1-V	96663	A1-B-F-F1-R-R1-V	96682	A1-B-V
96599	A1-B-N-V	96616	A1-B-F-F1-R-R1-V	96664	A1-B-V	96683	A1-B-V
96601	A1-B-V	96617	A1-B-F-F1-R-R1-V	96665	A1-B-V	96686	A1-B-V
96602	A1-B-V	96619	A1-B-V	96666	A1-B-V	96687	A1-B-V
96603	A1-B-V	96620	A1-B-F-F1-R-R1-V	96667	A1-B-F-F1-R-R1-V	96698	A1-B-V
96604	A1-B-V	96621	A1-B-V	96668	A1-B-F-F1-R-R1-V		
96605	A1-B-V	96622	A1-B-F-F1-R-R1-V	96669	A1-B-F-F1-R-R1-V		
96606	A1-B-V	96624	A1-B-F-F1-R-R1-V	96670	A1-B-V		
				96671	A1-B-F-F1-R-R1-V		



## RESTRICTIONS

### LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**U4.** Mail addressed to Box C is limited to 2 pounds, regardless of class.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

December 2011

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Alejandra Avila  
Born: 6-20-96  
Date Missing: 3-23-11  
Missing From: Chicago, IL



**Name:** Bryant Ayers  
Born: 9-24-95  
Date Missing: 7-1-11  
Missing From: Phoenix, AZ



**Name:** Jacob Bennett  
Born: 4-14-98  
Date Missing: 6-14-10  
Missing From: Greenville, SC



**Name:** Jainae Camara  
Born: 11-25-94  
Date Missing: 7-22-11  
Missing From: New Bedford, MA

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

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This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

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## Have You Seen Any of These Missing Children?

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**Name:** Jaharie Crowe  
Born: 7-3-06  
Date Missing: 7-3-11  
Missing From: College Park, GA



**Name:** Selisha Davis  
Born: 2-20-95  
Date Missing: 3-10-11  
Missing From: New Orleans, LA



**Name:** Yoshua Dewall  
Born: 12-19-96  
Date Missing: 9-13-11  
Missing From: Beckley, WV



**Name:** Bra'Nautica Frazier  
Born: 4-12-97  
Date Missing: 9-2-11  
Missing From: Brunswick, GA



**Name:** Shawntay Grayson  
Born: 6-10-96  
Date Missing: 10-12-11  
Missing From: Detroit, MI

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Lisa Irwin  
**Born:** 11-11-10  
**Date Missing:** 10-4-11  
**Missing From:** Kansas City, MO



**Name:** Devon Johnson  
**Born:** 12-6-96  
**Date Missing:** 11-2-11  
**Missing From:** Bellwood, IL



**Name:** Taleia McCard  
**Born:** 7-22-95  
**Date Missing:** 6-23-11  
**Missing From:** Washington, DC



**Name:** Dalia Rodriguez  
**Born:** 9-10-95  
**Date Missing:** 6-29-11  
**Missing From:** Ocracoke, NC

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**



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### DMM Revision: New Standards for Domestic Mailing Services (continued)

#### 11.6.3 Delivery

Delivery under the certain individuals exception is made under the following conditions:

\* \* \* \* \*

[Revise 11.6.3c as follows:]

- c. For Express Mail or Adult Signature articles, once age is established, the recipient must sign PS Form 3849 in the appropriate signature block.

\* \* \* \* \*

#### 11.7 Consumer Testing Exception

\* \* \* \* \*

#### 11.7.2 Mailing

\*\*\*Mailings must be tendered under the following conditions:

\* \* \* \* \*

- b. All mailings under the consumer testing exception:

[Revise 11.7.2b1 as follows:]

- 1. Be entered in a face-to-face transaction with a postal employee (carrier pickup not permitted) as Express Mail with Hold For Pickup service, Express Mail with Adult Signature Restricted Delivery service (see 503.8.0), or Priority Mail with Adult Signature Restricted Delivery service;

\* \* \* \* \*

[Revise 11.7.2b4 as follows:]

- 4. Must bear the full mailing addresses of both the sender and recipient on the Express Mail or Priority Mail label (the name and address of the sender must match exactly those listed on the customer's application on file with the PCSC);

\* \* \* \* \*

#### 11.7.3 Delivery

Mailings bearing the markings for consumer testing can only be delivered to the named addressee under the following conditions:

\* \* \* \* \*

[Revise 11.7.3c as follows:]

- c. The name on the identification must match the name of the addressee on the Express Mail or Priority Mail label.

#### 602 Addressing

\* \* \* \* \*

[Revise the title of 4.0 as follows:]

#### 4.0 Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)

[Revise the title of 4.1 as follows:]

#### 4.1 DAL and DML Use

[Revise the title and text of 4.1.1 as follows:]

#### 4.1.1 Definitions

For these standards, item(s) refers to the types of mail described in 4.1.2 through 4.1.4. DALs in their basic form may be used by mailers as an optional method of addressing and printing of postage indicia on the DALs instead of printing addresses and postage on the items mailed with the DALs. DMLs are types of DALs, but also include advertising. For purposes of standards in 4.0, the term "DALs" (or "DAL") will be used to mean both DALs and DMLs, unless a standard specifically states that it applies only to DMLs.

\* \* \* \* \*

[Revise the title and text of 4.1.3 as follows:]

#### 4.1.3 Standard Mail Marketing Parcels

DALs may be used with Standard Mail Marketing parcels mailed at carrier route, high density, or saturation parcel prices.

\* \* \* \* \*

#### 4.1.5 Alternative Addressing Format

[Revise the text of 4.1.5 as follows:]

DALs may have alternative addressing formats under 3.0, subject to the applicable standards.

\* \* \* \* \*

#### 4.2 Label Preparation

\* \* \* \* \*

#### 4.2.5 Other Information

[Revise the text of 4.2.5 as follows:]

In addition to the information described in 4.2.2 and 4.2.4, and an indicium of postage payment, only official pictures and data circulated by the National Center for Missing and Exploited Children may appear on the front of a DAL. Advertising may appear on a DML, under the following conditions:

- a. The DMLs must meet the physical characteristics for DALs under 4.2.1 and have a correct POSTNET or Intelligent Mail barcode with an 11-digit routing code (see 708.4.0).

- b. The advertising must not obstruct or overlap any of the required elements on the front of a DML.
- c. The advertising must be to the left of the delivery address and placed to maintain required clear spaces around the address and postage payment (see 202 and 1.0).

\* \* \* \* \*

**4.5 Postage**

**4.5.1 Prices**

*[Revise the text of 4.5.1 as follows:]*

DAL mailings are not eligible for automation prices, but the pieces may qualify for carrier route prices, subject to applicable standards. Mailers must pay a surcharge for each DAL used with Standard Mail flats. See Notice 123-Price List for prices.

**4.5.2 Postage Computation and Payment**

*[Revise the introductory text of 4.5.2 as follows:]*

Postage is computed based on the combined weight of the item and the accompanying DAL. If the number of DALs and items mailed is not identical, the number of pieces used to determine postage is the greater of the two. No postage refund is allowed in these situations. In addition, these methods of postage payment apply:

\* \* \* \* \*

*[Revise items 4.5.2b and 4.5.2c as follows:]*

- b. Standard Mail flats and parcels (at the applicable postage) and Bound Printed Matter pieces must be paid by permit imprint, which must appear on each DAL.
- c. A surcharge applies to each DAL (including DMLs) used in a Standard Mail flats mailing.

\* \* \* \* \*

**604 Postage Payment Methods**

\* \* \* \* \*

**2.0 Stamped Stationery**

\* \* \* \* \*

**2.3 Other Stationery**

**2.3.1 Stamped Cards**

*[Revise 2.3.1 as follows:]*

Stamped cards are available as single stamped cards, double (reply) stamped cards, and in sheets of 40 for customer imprinting. Single and double stamped cards are 3-1/2 inches high by 5-1/2 inches long. Stamped cards are also available in 8-1/2 inches by 11 inches perforated and non-perforated sheets with four 4-1/4 inches by 5-1/2 inches cards. Non-perforated sheets must be cut so that the stamp is in the upper right corner of each card. The USPS

offers personalized stamped cards (cards imprinted with a return address).

\* \* \* \* \*

*[Add the new 2.3.4 as follows:]*

**2.3.4 Printing Specifications**

The printing specifications for personalized stamped envelopes also apply to stamped postcards (see 2.2.3).

\* \* \* \* \*

*[Add new item 2.4 as follows:]*

**2.4 Stamp Fulfillment Service**

**2.4.1 Description**

Stamp Fulfillment Services provides the fulfillment of stamp orders placed by customers via mail, phone, fax, or online to the Stamp Fulfillment Services organization. Stamp Fulfillment Services charges shipping and handling fees associated with fulfilling stamp orders. The fees vary depending on the dollar amount of the order. All prices and fees are listed on Notice 123-Price List.

\* \* \* \* \*

**700 Special Standards**

\* \* \* \* \*

**705 Advanced Preparation and Special Postage Payment Systems**

\* \* \* \* \*

**2.0 Manifest Mailing System**

\* \* \* \* \*

**2.2 Basic Standards**

**2.2.1 Authorization Document**

An MMS is established through a letter of authorization as follows:

\* \* \* \* \*

*[Revise item 2.2.1b as follows:]*

- b. An MMS approved by Business Mailer Support is authorized with a letter (or previously-approved service agreement) signed by the Business Mailer Support manager. The authorization letter contains provisions regarding mailer and USPS responsibilities, including document retention and quality control.

\* \* \* \* \*

**2.3 Keyline**

\* \* \* \* \*

2.3.3 Price Category Abbreviations

\* \* \* \* \*

b. Standard Mail:

Exhibit 2.3.3b Price Category Abbreviations— Standard Mail

[Revise Exhibit 2.3.3b by deleting the row with “NF...Not Flat-Machinable” text (fourth from the bottom) in its entirety.]

2.9 Electronic Verification System

\* \* \* \* \*

2.9.2 Availability

eVS may be used only for mail paid with a permit imprint and the following classes and subclasses of mail:

\* \* \* \* \*

[Revise items 2.9.2d and 2.9.2e as follows:]

d. Regular Standard Mail. Presorted prices, destination network distribution center (DNDC) prices, destination sectional center facility (DSCF) prices, and destination delivery unit (DDU) prices; machinable and irregular parcels.

e. Nonprofit Standard Mail. Presorted prices, DNDC prices, DSCF prices, and DDU prices; machinable and irregular parcels.

\* \* \* \* \*

6.0 Combining Mailings of Standard Mail, Package Services, and Parcel Select Parcels

[Revise the title of 6.1 by deleting the reference to NFMs to read as follows:]

6.1 Basic Standards for Combining Parcels

6.1.1 Basic Standards

[Revise text in the first sentence of 6.1.1 by deleting NFMs to read as follows:]

Standard Mail parcels, Package Services, and Parcel Select parcels in combined mailings must meet the following standards:

\* \* \* \* \*

[Revise the title of 6.2 by deleting reference to NFMs to read as follows:]

6.2 Combining Parcels—DNDC Entry

[Revise 6.2 by deleting reference to NFMs 6 ounces or more to read as follows:]

Mailers may combine Standard Mail machinable parcels with Package Services and Parcel Select machinable par-

cels for entry at an NDC when authorized by the USPS under 6.1.4.

\* \* \* \* \*

6.2.2 Additional Standards

[Revise the introductory text of 6.2.2 by deleting references to NFMs 6 ounces or more to read as follows:]

Standard Mail machinable parcels and Package Services and Parcel Select machinable parcels prepared for DNDC entry must meet the following conditions in addition to the basic standards in 6.1:

[Revise the text of 6.2.2a by deleting references to NFMs to read as follows:]

a. Each piece in a combined Standard Mail, Package Services, and Parcel Select mailing must meet the criteria for machinable parcels in 401.1.5.

\* \* \* \* \*

[Revise the text of 6.2.2e by deleting references to NFMs to read as follows:]

e. Mailers must deposit combined machinable parcels at NDCs or ASFs (see Exhibit 6.2.3) under applicable standards in 15.0.

\* \* \* \* \*

6.3 Combining Parcels—Parcel Select ONDC Presort, NDC Presort, DSCF, and DDU Prices

6.3.1 Qualification

Combination requirements for specific discounts and prices are as follows:

[Revise items 6.3.1a through d by deleting references to NFMs 6 ounces or more to read as follows:]

a. When claiming Parcel Select ONDC Presort discounts, machinable Standard Mail parcels may be combined with machinable Parcel Select and Package Services parcels under 6.3 only if the mailpieces are palletized and each pallet or pallet box contains a 200-pound minimum.

b. When claiming Parcel Select NDC Presort discounts, machinable Standard Mail parcels may be combined with machinable Parcel Select and Package Services parcels under 6.3 only if the mailpieces are palletized and each pallet or pallet box contains a 200 pound minimum.

c. When claiming the DSCF price for Parcel Select or Bound Printed Matter parcels, Standard Mail parcels may be combined with Package Services and Parcel Select parcels under 6.3.

- d. All Standard Mail parcels may be combined with Package Services and Parcel Select parcels prepared for DDU prices under 6.3.

\* \* \* \* \*

#### 6.4 Combining Package Services, Parcel Select, and Standard Mail—Optional 3-Digit SCF Entry

\* \* \* \* \*

##### 6.4.2 Qualifications and Preparation

*[Revise the introductory paragraph of 6.4.2 by deleting references to NFMs to read as follows:]*

Parcel Select, Bound Printed Matter machinable parcels, and Standard Mail parcels may be prepared for entry at designated SCFs under these standards:

*[Revise item 6.4.2a by deleting references to NFMs to read as follows:]*

- a. Standard Mail parcels that weigh less than 2 ounces and Standard Mail parcels that are tubes, rolls, triangles, and similar pieces may not be included.

*[Revise item 6.4.2b as follows:]*

- b. Mailers must prepare pieces on 3-digit pallets or pallet boxes, or unload and physically separate the pieces into containers as specified by the destination facility.

\* \* \* \* \*

*[Revise item 6.4.2d by deleting references to NFMs to read as follows:]*

- d. Standard Mail machinable parcels are eligible for the NDC presort level, DNDC price; irregular parcels are eligible for the 3-digit presort level, DSCF price.

\* \* \* \* \*

#### 8.0 Preparing Pallets

\* \* \* \* \*

#### 8.10 Pallet Presort and Labeling

\* \* \* \* \*

##### 8.10.2 Periodicals—Bundles, Sacks, or Trays

*[Add a new last sentence in the introductory text to read as follows:]*

\*\*\*Prepare pallets in the following sequence:

\* \* \* \* \*

*[Revise the introductory text of item 8.10.2j to read as follows:]*

- j. *Origin Mixed ADC (OMX)*, optional, permitted for sacks and trays, and bundles of flats. Pallet may con-

tain carrier route, automation price, and/or presorted price mail. Labeling:

\* \* \* \* \*

*[Revise the introductory text of item 8.10.2k to read as follows:]*

- k. *Mixed ADC*, optional, permitted for sacks and trays, and bundles of flats. Pallet may contain carrier route, automation price, and/or presorted price mail. Pallets must not contain origin mixed ADC (OMX) sacks, bundles, or trays. Labeling:

\* \* \* \* \*

##### 8.10.3 Standard Mail—Bundles, Sacks, or Trays

*[Revise the third sentence of the introductory text of 8.10.3 for clarity, and add two new sentences at the end of the introductory text, to read as follows:]*

\*\*\*Use this preparation only for irregular parcels in sacks or Marketing parcels in carrier route bundles.\*\*\* For Marketing parcel mailings, use "MKTG" instead of "IRREG" on line 2 of the pallet placard. Preparation sequence and labeling:

\* \* \* \* \*

*[Revise the title and introductory text of 8.10.6 to read as follows:]*

##### 8.10.6 Combined Mailings of Standard Mail Marketing Parcels 6 Ounces or More, Standard Mail, Package Services, and Parcel Select Machinable Parcels

Prepare pallets under 8.0 in the sequence below. Unless indicated as optional, all sort levels are required. Combined mailings of Standard Mail Marketing parcels, Standard Mail, Parcel Select, and Package Services machinable parcels also must meet the standards in 6.0 or 20.0. Label pallets under applicable standards in 8.6 and according to Line 1 and Line 2 information below:

*[Delete the reference to "NFM" and replace the reference to "STD MACH" with "STD/PSVC MACH" to revise item 8.10.6a as follows:]*

- a. *5-digit scheme, required*. Pallet must contain parcels for the same 5-digit scheme under L606. For 5-digit destinations not part of L606, or for which scheme sorts are not performed, prepare 5-digit pallets under 8.10.6b. Labeling:

1. Line 1: Use L606.
2. Line 2: "STD/PSVC MACH 5D;" followed by "SCHEME" (or "SCH").

*[Delete the reference to "NFM" and replace the reference to "STD MACH" with "STD/PSVC MACH" to revise item 8.10.6b as follows:]*

b. *5-digit, required.* Pallet must contain parcels only for the same 5-digit ZIP Code. Labeling:

1. Line 1: city, state, and 5-digit ZIP Code destination (see 8.6.4c for overseas military mail).
2. Line 2: "STD/PSVC MACH 5D"

*[Delete the reference to "NFM" and replace the reference to "STD MACH" with "STD/PSVC MACH" to revise item 8.10.6c as follows:]*

c. *ASF, optional, but required for DNDC prices.* Not available for the Buffalo NY ASF in L602. Pallets must contain only parcels for the 3-digit ZIP Code groups in L602. Labeling:

1. Line 1: Use L602.
2. Line 2: "STD/PSVC MACH ASF."

*[Delete the reference to "NFM" and replace the reference to "STD MACH" with "STD/PSVC MACH" to revise item 8.10.6d as follows:]*

d. *NDC, required.* Pallets must contain only parcels for the 3-digit ZIP Code groups in L601. Labeling:

1. Line 1: Use L601.
2. Line 2: "STD/PSVC MACH NDC."

*[Delete the reference to "NFM" and replace the reference to "STD MACH" with "STD/PSVC MACH" to revise item 8.10.6e as follows:]*

e. *Mixed NDC, optional.* Labeling:

1. Line 1: "MXD" followed by information in L601, Column B, for NDC serving 3-digit ZIP Code prefix of entry Post Office (or labeled to plant serving entry Post Office if authorized by processing and distribution manager).
2. Line 2: "STD/PSVC MACH WKG."

*[Revise title and introductory text of 8.10.7 to remove references to Not Flat-Machinables and NFM's and revise as follows:]*

### **8.10.7 Machinable Parcels—Standard Mail, Including Marketing Parcels 6 Ounces or More, and Parcel Select Lightweight**

Mailers who palletize machinable parcels must make pallets or pallet boxes when there are 250 pounds or more for the destination levels below for DNDC, DSCF, or DDU prices. When prepared at origin, a 200-pound minimum is required for the NDC price. Prepare pallets under 8.0 in the sequence below. Unless indicated as optional, all sort levels are required. Label pallets under applicable standards in 8.6 and according to Line 1 and Line 2 information below:

*[Revise items 8.10.7a through f by removing reference to NFM's and revising as follows:]*

a. *5-digit scheme, required.* Pallet must contain parcels for the same 5-digit scheme under L606. For 5-digit

destinations not part of L606, prepare 5-digit pallets under 8.10.7b, Labeling:

1. Line 1: Use L606.
2. Line 2: "STD/PSLV MACH 5D."

b. *5-digit, required.* Pallet must contain parcels only for the same 5-digit ZIP Code. Labeling:

1. Line 1: city, state, and 5-digit ZIP Code destination (see 8.6.4c for overseas military mail).
2. Line 2: "STD/PSLV MACH 5D."

c. *ASF, optional, but required for DNDC prices.* Not available for the Buffalo NY ASF in L602. Pallets must contain only parcels for the 3-digit ZIP Code groups in L602. Labeling:

1. Line 1: Use L602.
2. Line 2: "STD/PSLV MACH ASF."

d. *NDC, required.* Pallets must contain only parcels for the 3-digit ZIP Code groups in L601. Labeling:

1. Line 1: Use L601.
2. Line 2: "STD/PSLV MACH NDC."

e. *Origin NDC (required);* no minimum; labeling:

1. Line 1: L601, Column B.
2. Line 2: "STD/PSLV MACH NDC."

f. *Mixed NDC, optional;* no minimum. Labeling:

1. Line 1: "MXD" followed by information in L601, Column B, for NDC serving 3-digit ZIP Code prefix of entry Post Office (or labeled to plant serving entry Post Office if authorized by processing and distribution manager).
2. Line 2: "STD/PSLV MACH WKG."

*[Revise the title and introductory text of 8.10.8 as follows:]*

### **8.10.8 Irregular Parcels Weighing 2 Ounces or More—Standard Mail, Including Marketing Parcels, and Parcel Select Lightweight**

Mailers who palletize unbundled or unsacked irregular parcels must make pallets or pallet boxes when there are 250 pounds or more for the destination levels below for DNDC, DSCF, or DDU prices. When prepared at origin, a 200 pound minimum is required for the NDC price. Prepare pallets or pallet boxes of irregular parcels (except tubes, rolls, and similar pieces) weighing 2 ounces or more under 8.0 and in the sequence listed below. Label pallets or pallet boxes according to the Line 1 and Line 2 information listed below and under 8.6. Mailers may not prepare tubes, rolls, and similar pieces or pieces that weigh less than 2 ounces on pallets or in pallet boxes, except for pieces in carrier



route bundles or in sacks under 8.10.3. Preparation sequence and labeling:

[Revise items 8.10.8a through g by deleting references to NFMs and changing line 2 content as follows:]

- a. *5-digit scheme, required.* Pallet or pallet box must contain parcels only for the same 5-digit scheme under L606. For 5-digit destinations not part of L606 prepare 5-digit pallets under 8.10.8b. Labeling:
  - 1. Line 1: Use L606.
  - 2. Line 2: “STD/PSLW IRREG 5D; followed by “SCHEME” (or “SCH”).
- b. *5-digit, required. \*\*\*.* Labeling:
  - 1. Line 1: city, state, and 5-digit ZIP Code destination (see 8.6.4c for overseas military mail).
  - 2. Line 2: “STD/PSLW IRREG 5D.”
- c. *SCF, required. \*\*\** Labeling:
  - 1. For Line 1, L002, Column C.
  - 2. For Line 2, “STD/PSLW IRREG SCF.”
- d. *ASF, optional, but required for DNDC prices.* Not available for the Buffalo NY ASF in L602. Pallets must contain only parcels for the 3-digit ZIP Code groups in L602. Labeling:
  - 1. Line 1: Use L602.
  - 2. Line 2: “STD/PSLW IRREG ASF”.
- e. *NDC, required.* Pallets must contain only parcels for the 3-digit ZIP Code groups in L601. Labeling:
  - 1. Line 1: Use L601.
  - 2. Line 2: “STD/PSLW IRREG NDC”.
- f. *Origin NDC (required);* no minimum; labeling:
  - 1. Line 1: L601, Column B.
  - 2. Line 2: “STD/PSLW IRREG NDC”.
- g. *Mixed NDC, optional.* Labeling:
  - 1. Line 1: “MXD” followed by information in L601, Column B, for NDC serving 3-digit ZIP Code prefix of entry Post Office (or labeled to plant serving entry Post Office if authorized by processing and distribution manager).
  - 2. Line 2: “STD/PSLW IRREG WKG”.

\* \* \* \* \*

[Delete current 8.10.9, Standard Mail Not Flat-Machinable Pieces Weighing Less Than 6 Ounces, in its entirety.]

\* \* \* \* \*

**15.0 Combining Standard Mail Flats and Periodicals Flats**

**15.1 Basic Standards**

\* \* \* \* \*

**15.1.9 Other Periodicals Pricing**

Other prices for Periodicals flats in a combined mailing of Standard Mail and Periodicals flats on pallets will be assessed as follows:

\* \* \* \* \*

[Add a new 15.1.9e as follows:]

- e. The bundle price applicable to the 5-digit bundle for the mixed ADC container level will apply to carrier route bundles placed on mixed NDC pallets.

\* \* \* \* \*

**21.0 Optional Combined Parcel Mailings**

**21.1 Basic Standards for Combining Parcel Select, Package Services, and Standard Mail Parcels**

**21.1.1 Basic Standards**

[Revise the first sentence in 21.1.1 by deleting the references to NFMs to read as follows:]

Package Services parcels, Parcel Select parcels, and Standard Mail parcels in a combined parcel mailing must meet the following standards:

\* \* \* \* \*

- d. Combined mailings must meet the following minimum volume requirements:

[Revise item d1 to delete the reference to NFMs to read as follows:]

- 1. Standard Mail—Minimum 200 pieces or 50 pounds of Standard Mail parcels.

\* \* \* \* \*

**21.2 Price Eligibility**

\* \* \* \* \*

**21.2.2 Price Application**

Apply prices based on the criteria in 400 and the following standards:

[Revise item 21.2.2a by deleting the reference to NFMs to read as follows:]

- a. Standard Mail parcels are based on the container level and entry (see 443.5.0).

\* \* \* \* \*

**21.3 Mail Preparation**

**21.3.1 Basic Standards**

Prepare combined mailings as follows:

- a. Different parcel types must be prepared separately for combined parcel mailings as indicated below:

[Revise item a1 through a4 by deleting the references to NFMs to read as follows:]

1. Standard Mail, Parcel Select, and Package Services machinable parcels. Use “STD/PSVC MACH” for line 2 content labeling.
2. Standard Mail, Parcel Select, and Package Services irregular parcels at least 2 ounces and up to (but not including) 6 ounces, except for tubes, rolls, triangles, and other similarly irregularly-shaped pieces. Use “STD/PSVC” for line 2 content labeling.
3. Standard Mail, Parcel Select, and Package Services tubes, rolls, triangles, and similarly irregularly-shaped parcels; and all parcels weighing less than 2 ounces. Use “STD/PSVC IRREG” for line 2 content labeling.
4. Combine all parcel types in 5-digit and 5-digit scheme containers. Use “STD/PSVC PARCELS” for line 2 content labeling.

\* \* \* \* \*

[Revise the title of 21.3.2 to read as follows:]

**21.3.2 Combining Standard Mail, Parcel Select, and Package Services Machinable Parcels**

\* \* \* \* \*

[Revise the title of 21.3.3 to read as follows:]

**21.3.3 Combining Standard Mail, Parcel Select, and Package Services Apps-Machinable Parcels**

\* \* \* \* \*

[Revise the title of 21.3.4 to read as follows:]

**21.3.4 Combining Standard Mail (Under 2 Ounces), Parcel Select, and Package Services Other Irregular Parcels**

\* \* \* \* \*

**23.0 Full-Service Automation Option**

\* \* \* \* \*

[Revise the title of 23.2 as follows:]

**23.2 General Eligibility Standards**

[Renumber current 23.3 and 23.4 as new 23.4 and 23.5, and add new 23.3 as follows:]

**23.3 Eligibility for Waiver of Annual Fees and Waiver of Deposit of Permit Imprint Mail Restrictions**

Effective February 12, 2012, mailers who present only full-service automation mailings (of First-Class Mail cards, letters, and flats, Standards Mail letters and flats, or Bound Printed Matter flats) that contain 90 percent or more pieces

eligible for full-service automation prices are eligible for the following exceptions to standards:

- a. The annual presort mailing or destination entry fees, as applicable, will be waived for qualified full-service mailings.
- b. Mailers may present qualified full-service mailings with mailpieces bearing a current valid permit imprint for acceptance at any USPS acceptance office that has PostalOne! acceptance functions without payment of any additional permit imprint application or annual mailing fees.
- c. If any mailing (of the classes and shapes of mail in 23.3) presented under a mailing permit does not contain at least 90 percent of the pieces qualifying for full-service automation prices:
  1. The mailer must pay the applicable annual fee before that mailing may be accepted.
  2. The provision in 23.3b for presentation of mailings at multiple offices is discontinued for all mailings presented under the applicable permit imprint.

\* \* \* \* \*

**707 Periodicals**

\* \* \* \* \*

**2.0 Price Application and Computation**

**2.1 Price Application**

\* \* \* \* \*

**2.1.2 Applying Outside-County Piece Prices**

\*\*\*Apply piece prices for Outside-County mail as follows:

\* \* \* \* \*

- c. Nonmachinable flats:

\* \* \* \* \*

[Revise item 2.1.2c2 as follows:]

2. Apply the “Nonmachinable Flats—Nonbarcoded” prices to pieces that meet the standards for non-machinable flats in 707.26 but do not include a barcode.

\* \* \* \* \*

**708 Technical Specifications**

**1.0 Standardized Documentation for First-Class Mail, Periodicals, Standard Mail, and Flat-Size Bound Printed Matter**

\* \* \* \* \*

**1.3 Price Level Column Headings**

[Revise the introductory text of 1.3 as follows:]

The actual name of the price level (or abbreviation) is used for column headings required by 1.2 and shown below:

\* \* \* \* \*

- b. Presorted First-Class Mail, barcoded and nonbar-coded Periodicals flats, nonbarcoded Periodicals letters, and machinable and nonmachinable Standard Mail:

[Revise the table in 1.3b by revising the rows 4, 6, 9, 11, and 12 as follows:]

Price	Abbreviation
* * * * *	*
SCF [for Standard Mail parcels]	SCF
* * * * *	*
ADC [First-Class Mail parcels, First-Class Mail Package Service parcels, Standard Mail nonmachinable letters, flats, and irregular parcels and all Periodicals]	AD
* * * * *	*
Mixed ADC [Standard Mail nonmachinable letters, flats, and irregular parcels; and all Periodicals]	MD
* * * * *	*
NDC [Standard Mail machinable parcels and Marketing parcels 6 ounces and over]	NDC
Mixed NDC [Standard Mail machinable parcels and Marketing parcels 6 ounces and over]	MNDC
* * * * *	*

**1.4 Sortation Level**

The actual sortation level (or corresponding abbreviation) is used for the bundle, tray, sack, or pallet levels required by 1.2 and shown below:

[Revise row 19 (fifth from the bottom) of the table in 1.4 as follows:]

Sortation Level	Abbreviation
* * * * *	*
SCF [sacks and pallets, Periodicals flats, Bound Printed Matter, Standard mail irregular parcels less than 6 ounces]	SCF
* * * * *	*

**4.0 Standards for POSTNET and Intelligent Mail Barcodes**

\* \* \* \* \*

**4.4 Reflectance**

**4.4.1 Background Reflectance**

A background reflectance of at least 50% in the red portion and 45% in the green portion of the optical spectrum must be produced in the following locations when measured with a USPS or USPS-licensed envelope reflectance meter:

\* \* \* \* \*

[Revise item 4.4.1 b as follows:]

- b. The area surrounding the barcode (within 1/8 inch of the leftmost and rightmost bars and 1/25 inch above and below the barcode) of a card-size, letter-size, or flat-size piece barcoded in the address block and of a flat-size, First-Class Mail parcel, or First-Class Package Service parcel barcoded elsewhere.

\* \* \* \* \*

**4.4.4 Dark Fibers and Background Patterns**

Dark fibers or background patterns that produce a print contrast ratio of more than 15% when measured in the red and green portions of the optical spectrum are prohibited in these locations:

\* \* \* \* \*

[Revise item 4.4.4b as follows:]

- b. The area of the address block or the area of the mail-piece where the barcode appears on a flat-size piece in an automation mailing or on a First-Class Mail parcel or a First-Class Package Service parcel.

\* \* \* \* \*

**4.5 Skew and Baseline Shift**

\* \* \* \* \*

[Revise the title and text of 4.5.2 as follows:]

**4.5.2 Flat-Size Pieces, First-Class Mail Parcels, First-Class Package Service Parcels, and Standard Mail Irregular Parcels**

The maximum rotational skew (slant or tilt of the individual barcode bars) for barcodes is ±10 degrees from a perpendicular to the baseline of the barcode. There is no positional skew requirement. The individual bars of a barcode must not shift (be vertically offset) more than 0.015 inch from the average baseline of the barcode. For information on barcode placement for flat-size pieces, see 302.5.0. For information on barcode placement on parcels weighing less than 6 ounces, see 402.4.0.

\* \* \* \* \*

**5.0 Standards for Package and Extra Service Barcodes**

\* \* \* \* \*

**5.2 Other Package Barcodes**

**5.2.1 Basic Standards for Postal Routing Barcodes**

[Revise the first sentence of 5.2.1 as follows:]

Mailers may use a postal routing barcode on parcels that meet the applicable eligibility requirements in 433 for First-Class Package Service, 443 for Standard Mail, 453 for Par-

cel Select, 463 for Bound Printed Matter, or 473 for Media Mail or Library Mail.\*\*\*

\* \* \* \* \*

**6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards**

\* \* \* \* \*

**6.2 Specifications for Barcoded Tray and Sack Labels**

\* \* \* \* \*

**6.2.4 3-Digit Content Identifier Numbers**

\* \* \* \* \*

**Exhibit 6.2.4 3-Digit Content Identifier Numbers**

CLASS AND MAILING	CIN	HUMAN-READABLE CONTENT LINE
-------------------	-----	-----------------------------

\* \* \* \* \*

**STANDARD MAIL**

\* \* \* \* \*

*[Delete the following heading and the six rows beneath it in their entirety.]*

**STD Not Flat-Machinable Pieces Less Than 6 Ounces—Nonautomation**

*[Delete the following heading and the five rows beneath it in their entirety.]*

**STD Not Flat-Machinable Pieces 6 Ounces Or More—Nonautomation**

\* \* \* \* \*

**PACKAGE SERVICES**

\* \* \* \* \*

*[Revise the 18th heading under “Package Service” as follows:]*

**Combined Package Services, Parcel Select, and Standard—All Parcels**

*[Revise the 19th heading under “Package Service” as follows:]*

**Combined Package Services, Parcel Select, and Standard—Irregular Parcels 2 up to 6 oz (APPS-machinable)**

*[Revise the 20th (last) heading under “Package Services” as follows:]*

**Combined PSVC & STD—Irregular Parcels less than 2 oz, and tubes and rolls (not APPS-machinable)**

\* \* \* \* \*

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

*Product Classification, Pricing, 12-29-11*

**DMM Revision: Antique Firearms**

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 601.12.1.1a to clarify that antique firearms that meet the definition of a handgun according to USPS® standards are also subject to the mailing requirements in DMM 601.12.2 through 12.7.

**Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)**

\* \* \* \* \*

**600 Basic Standards for All Mailing Services**

**601 Mailability**

\* \* \* \* \*

**12.0 Other Restricted and Nonmailable Matter**

**12.1 Firearms**

**12.1.1 Definitions**

The terms used in this standard are defined as follows:

*[Revise 12.1a as follows:]*

- a. Firearm means any device, including a starter gun, which will, or is designed to, or may readily be converted to, expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device; but the term shall not include antique firearms (except antique firearms described under 12.1.1 c and d).

\* \* \* \* \*

We will incorporate these revisions into the next monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

*— Product Classification, Pricing, 12-29-11*

## Handbooks

### Handbook AS-701 Revision: Disposing of Inspection Service Items

Effective immediately, Handbook AS-701, *Material Management*, is revised to update the policy for disposing of Inspection Service controlled items.

#### Handbook AS-701, *Material Management*

	*	*	*	*	*
<b>6</b>	<b>Asset Recovery: Redistribution, Recycling, and Disposal</b>				
	*	*	*	*	*
<b>64</b>	<b>Recycling and Disposal</b>				
	*	*	*	*	*
<b>645</b>	<b>Material Requiring Special Approval</b>				
	*	*	*	*	*
<b>645.2</b>	<b>Inspection Service Controlled Items</b>				

[Revise text to read as follows:]

Inspection Service controlled items (see Exhibit 624.243) that are identified for disposal must be reported to the local postal inspector in charge who will issue disposition instructions.

In addition to following the procedures in 645.2, a locally approved PS Form 969, *Material Recycling and Disposal*, with the make/model and serial number of each security container (aka “safes”) must be submitted to an Asset Accountability Service Center for additional review and disposition guidance.

\* \* \* \* \*

We will incorporate this revision into the next printed version of the handbook and also into the online update available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column under “Essential Links”, click *PolicyNet*.
- Click *Manuals*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Asset Management Performance and Accountability, Supply Management, 12-29-11*

### Handbook F-15-A Revision: Reinstatement of Relocation Leave for Eligible Executive and Administrative Schedule Employees

Effective September 19, 2011, relocation leave for eligible executive and administrative schedule (EAS) employees has been reinstated. Handbook F-15-A, *Relocation Policy — Non-Bargaining Executive and Administrative Schedule Employees*, is revised to include relocation leave for eligible EAS employees. Send any questions about this change via e-mail to the relocation team by typing “relocation” in the e-mail address line.

#### Handbook F-15-A, *Relocation Policy — Nonbargaining Executive and Administrative Schedule (EAS) Employees*

	*	*	*	*	*
<b>2</b>	<b>Relocation Benefits</b>				
<b>21</b>	<b>What This Chapter Covers</b>				
	*	*	*	*	*
<b>211</b>	<b>Benefits</b>				
	*	*	*	*	*

[Revise the table by adding a new first row as follows:]

Benefits	EAS	Reference
Relocation leave	5 days	Subchapter 26

\* \* \* \* \*

[Add new subchapter 26 as follows:]

#### **26 Relocation Leave**

EAS employees are eligible to receive paid time off generally for the packing, delivering, and unpacking of household goods or at their manager’s discretion as long as it is related to relocation. Employees are authorized to use up to 5 days (8-hour increments) of relocation leave. These days do not have to be consecutive. This leave is also available to the employee’s spouse, if he or she is also employed by the Postal Service. Relocation leave is charged to Code 080 in TACS.

\* \* \* \* \*

We will incorporate this revision into the next printed version of Handbook F-15-A and also into the online update available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column under “Essential Links”, click *PolicyNet*.
- Click *Handbooks*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Corporate Accounting, Controller, 12-29-11*

## Publications

### Publication 75, Mover's Guide, News

The January 2012 issue of Publication 75, *Mover's Guide*, is in process of being shipped to all Post Office™ facilities. All shipments should be received by December 31, 2011. As of January 1, 2012, recycle all expired versions.

The *Mover's Guide* shipments will now include Intelligent Mail Package Barcodes (IMpb). Please scan these codes per standard procedure upon shipment arrival.

The cover of the *Mover's Guide* envelope now includes color-coded up/down arrows along with the in-market dates to convey its effective quarter. The corresponding color code of the up/down arrow for the January 2012 issue is *black*.

#### Mover's Guide Information

- Offices will receive copies of *Mover's Guide* in one or two shipments. The first shipments will arrive at the end of December. The second shipments will arrive 3 to 5 weeks later. Shipments are sent in quantities of 25, 100, and 300.
- Your facility may receive copies of *Mover's Guide* addressed to other offices. Break down each pallet in accordance with the posted plaque, check the labels, and forward the guides as appropriate.

#### Behind the Counter Program

Below are a few points about program compliance:

- Effective immediately, sales and service associates may no longer distribute more than three copies of *Mover's Guide* per customer. Instruct customers who need more than three copies to change their additional address(es) online at [www.usps.com](http://www.usps.com).
- Copies of *Mover's Guide* must be kept behind the counter. No copies of *Mover's Guide* should be placed in the inner or outer lobby or on the clerk counters. *If you have copies of the Mover's Guide in the lobby at this time, remove them and place them behind the counter.*
- Retail associates should first encourage their customers requesting change-of-address materials to go online at [www.usps.com](http://www.usps.com). Internet change of address (ICOA) transactions provide customers with the most convenient, safe, and secure way to change their address.
- Customers unwilling or unable to submit their change of address at [www.usps.com](http://www.usps.com) should be given a com-

plete, unopened copy of *Mover's Guide*. The envelope contains instructions and valuable offers that generate revenue for the Postal Service™. When you throw out the envelope and its contents, the Postal Service loses money.

**Note:** The Mover's Guide Behind the Counter Program is part of the ad-hoc section of the 2010 Retail Customer Experience Program, so it is critical that your Post Office be compliant with the program throughout the year by keeping copies of *Mover's Guide* out of Post Office lobbies.

#### ICOA Message Card Information

- If your Post Office has an ICOA Message Card display, *do not throw it away*. The display is required to be in the lobby and expected to have the ICOA Message Cards in it at all times. Replenishment cards and updated banners are mailed with your *Mover's Guide* shipments.
- If your Post Office does not have an ICOA Message Card display, you must call the replenishment phone number below for ICOA Message Card replenishment.
- If any Post Office runs out of ICOA Message Cards between shipments, call Imagitas at 800-816-6837 for replenishment.
- All Post Offices must have ICOA Message Cards in their lobbies for customer reference.

#### Inventory Management Resources: Mover's Guide and ICOA Message Card

To find out when your office will receive shipments visit: [http://blue.usps.gov/purchase/operations/ops\\_downloads.htm](http://blue.usps.gov/purchase/operations/ops_downloads.htm) and locate Mover's Guide (Pub 75) Distribution for January 2012 (Use the CTL + F Function while the "Fedstrip" column is highlighted to search for your office).

To change the quantity of your shipments, call Imagitas at 800-816-6837.

Businesses and organizations must purchase their copies of the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

— Address Management,  
Product Information, 12-29-11

## Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog*, is revised to include current information for the items noted in this article. See Publication 223 for complete information.

Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available on the Internet at <http://about.usps.com/publications/pub223.pdf>.

### New

- MOP FI-09-13-2011, *Policy Memo — Statistical Programs Letter #1, Fiscal Year (FY) 2012; CCCS, IOCS, ODIS-RPW, RCCS, SIRVO-IODIS, TRACS*.
- PS 8-A, *Request for a New Field Finance Number*.
- PS 8-B, *Request to Modify or Discontinue a Field Finance Number*.
- PS 3567, *Periodicals Application Cover Checklist*.
- PS 3568, *Annual Verifications Checklist*.
- PS 3570, *Exceptional Dispatch Review (Semi-Annual)*.

### Revised

- HBK EL-312, *Employment and Placement*.
- HBK EL-380, *Postal Career Executive Service (PCES)*.
- HBK MS-120-VOL-A, *Computerized Forwarding System (CFS), System Description and Maintenance Procedures*.
- HBK MS-120-VOL-B, *Computerized Forwarding System (CFS), Parts Information*.
- HBK MS-180-VOL-A, *Semi-Automatic Scan Where You Band (SASWYB), Maintenance Information*.
- HBK MS-197-VOL-A, *Mailing Evaluation Readability Lookup Instrument (MERLIN), General Information*.
- HBK MS-197-VOL-B, *Mailing Evaluation Readability Lookup Instrument (MERLIN), Maintenance Information*.
- HBK MS-202-VOL-A, *Automated Package Processing System (APPS), System Information*.

- HBK MS-249-VOL-A, *Delivery Bar Code Sorter, Input/Output Subsystem C (DIOSS-C), Background Information*.
- HBK MS-249-VOL-B, *Delivery Bar Code Sorter, Input/Output Subsystem C (DIOSS-C), Maintenance Information*.
- HBK MS-250-VOL-A, *Delivery Bar Code Sorter, Input/Output Subsystem Type E Phases 2–5 (DIOSS-E 2–5), Background Information*.
- HBK MS-250-VOL-B, *Delivery Bar Code Sorter, Input/Output Subsystem Type E Phases 2–5 (DIOSS-E 2–5), Maintenance Information*.
- HBK MS-251-VOL-A, *Delivery Bar Code Sorter, Input/Output Subsystem-B Phases 2–5 (DIOSS-B 2–5), Background Information*.
- HBK MS-251-VOL-B, *Delivery Bar Code Sorter, Input/Output Subsystem-B Phases 2–5 (DIOSS-B 2–5), Maintenance Information*.
- POS 61, *Postal Service Policy on Drug Abuse*.
- PUB 12, *Health Benefits Open Season Administrative and Processing Information*.
- PUB 108, *Threat Assessment Team Guide*.
- PUB 119, *Sources of Historical Information on Post Offices, Postal Employees, Mail Routes, and Mail Contractors*.
- PUB 223, *Directives and Forms Catalog*.
- PUB 530, *Combined Federal Campaign Operational Guidelines*.
- PUB 805-B, *Information Security Bookmark*.
- PS 2846, *City Carrier Route Mail Acceptance Data*.
- PS 2848, *Rural Carrier Route Mail Acceptance Data*.
- PS 3972, *Absence Analysis: Leave Year 2012 (November 2011)*.
- PS 4000-B, *Retail Employee Observation*.
- PS 8184, *National Zone Charts Matrix & Labeling Lists Product Order Form*.

### Obsolete

PSIN	Ed. Date	Title	Replaced By
HBK MS-120-VOL-D	9/98	<i>Computerized Forwarding System (CFS), Flats Forwarding Terminal (FFT), Maintenance and Parts Information</i>	N/A
HBK MS-180-CHG-1	1/06	<i>Semi-Automatic Scan Where You Band (SASWYB), Maintenance Information, Change Package 1</i>	N/A
PUB 152	7/97	<i>EAP Counselor's Resource Guide</i>	N/A
PS 3569	11/70	<i>Postage Due Notice — Military Mail (card)</i>	N/A



## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective December 29, 2011, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

### Publication 431, *Post Office Box Service and Caller Service Fee Groups*

\* \* \* \* \*

[Delete the following entries:]

ZIP Code
11736
55380
55977
57457
63629
68120

\* \* \* \* \*

[Revise the following entries:]

ZIP Code	Fee Group
64112	3

\* \* \* \* \*

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Special Services,  
Channel Access, 12-29-11

# Organization Information

## Address Management

### Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	01-1990 01-5650	35052 35052	AL AL	Cook Springs Moody	Saint Clair Saint Clair	Main Office Cook Springs	Post Office Place Name	11/18/2011 11/19/2011	Post Office™ discontinued. Retain ZIP Code™. Establish a place name. Continue to use Cook Springs AL 35052 as last line of address.
Old New	01-4130 01-7970	35082 35082	AL AL	Hollins Sylacauga	Clay Clay	Main Office Hollins	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Hollins AL 35082 as last line of address.
Old New	01-7270 01-3690	35139 35139	AL AL	Sayre Graysville	Jefferson Jefferson	Main Office Sayre	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Sayre AL 35139 as last line of address.
Old New	01-2400 01-3840	35551 35551	AL AL	Delmar Haleyville	Winston Winston	Main Office Delmar	Post Office Place Name	11/18/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Delmar AL 35551 as last line of address.
Old New	01-4860 01-2710	35647 35647	AL AL	Lester Elkmont	Limestone Limestone	Main Office Lester	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lester AL 35647 as last line of address.
Old New	01-8200 01-3800	35774 35774	AL AL	Trenton Gurley	Jackson Jackson	Main Office Trenton	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Trenton AL 35774 as last line of address.
Old New	01-3750 01-3490	35975 35975	AL AL	Groveoak Geraldine	Dekalb Dekalb	Main Office Groveoak	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Groveoak AL 35975 as last line of address.
Old New	01-5390 01-6480	36052 36052	AL AL	Mathews Pike Road	Montgomery Montgomery	Main Office Mathews	Post Office Place Name	11/18/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Mathews AL 36052 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	01-1830 01-0020	36317 36317	AL AL	Clopton Abbeville	Dale Dale	Main Office Clopton	Post Office Place Name	11/18/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Clopton AL 36317 as last line of address.
Old New	01-4270 01-0430	36543 36543	AL AL	Huxford Atmore	Escambia Escambia	Main Office Huxford	Post Office Place Name	11/04/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Huxford AL 36543 as last line of address.
Old New	01-5160 01-6500	36753 36753	AL AL	McWilliams Pine Apple	Wilcox Wilcox	Main Office McWilliams	Post Office Place Name	11/18/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use McWilliams AL 36753 as last line of address.
Old New	18-8244 18-8244	51244 51244	IA IA	Sheldon Sheldon	Sioux Sioux	Matlock Matlock	Community Post Office Community Post Office	12/10/2011	This announcement expands the use of ZIP Code 51244 to include delivery.
Old New	18-9027 18-6255	52593 52593	IA IA	Udell Moulton	Appanoose Appanoose	Main Office Udell	Post Office Place Name	09/23/2011 11/12/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Udell IA 52593 as last line of address.
Old New	18-7272 18-7272	52767 52767	IA IA	Pleasant Valley Pleasant Valley	Scott Scott	Main Office Main Office	Post Office Post Office	12/10/2011	This announcement expands the use of ZIP Code 52767 to include delivery.
Old New	18-8136 18-5436	50242 50242	IA IA	Searsboro Lynnvile	Poweshiek Poweshiek	Main Office Searsboro	Post Office Place Name	09/23/2011 11/12/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Searsboro IA 50242 as last line of address.
Old New	21-4875 21-8580	70371 70371	LA LA	Kraemer Thibodaux	Lafourche Lafourche	Main Office Kraemer	Post Office Place Name	10/21/2011 10/22/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Kraemer LA 70371 as last line of address.
Old New	21-2717 21-1261	70050 70050	LA LA	Empire Buras	Palquemine Palquemine	Main Office Empire	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Empire LA 70050 as last line of address.
Old New	21-6994 21-1261	70081 70081	LA LA	Pilottown Buras	Plaquemine Plaquemine	Main Office Pilottown	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Pilottown LA 70081 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	21-8866 21-1261	70091 70091	LA LA	Venice Buras	Plaquemine Plaquemine	Main Office Venice	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Venice LA 70091 as last line of address.
Old New	21-8983 21-1534	70092 70092	LA LA	Violet Chalmette	Plaquemine Saint Bernard	Main Office Violet	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Violet LA 70092 as last line of address.
Old New	21-6565 21-6565	70129 70129	LA LA	New Orleans New Orleans	Orleans Orleans	Michoud Main Office	Classified Station Post Office	04/14/2011 04/16/2011	Classified Station discontinued. Retain ZIP Code. Continue to use New Orleans LA 70129 as last line of address.
Old New	21-0091 21-7501	71401 71401	LA LA	Aimwell Rhinehart	Catahoula Catahoula	Main Office Aimwell	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Aimwell LA 71401 as last line of address.
Old New	21-4901 21-5239	71443 71443	LA LA	Kurthwood Leesville	Vernon Vernon	Main Office Kurthwood	Post Office Place Name	04/15/2011 04/16/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Kurthwood LA 71443 as last line of address.
Old New	21-2743 21-4056	71425 71425	LA LA	Enterprise Harrisonburg	Catahoula Catahoula	Main Office Enterprise	Post Office Place Name	10/15/2011 10/15/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Enterprise LA 71425 as last line of address.
Old New	37-2560 37-4976	58626 58626	ND ND	Dunn Center Killdeer	Dunn Dunn	Main Office Dunn Center	Post Office Place Name	09/30/2010 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Dunn Center ND 58626 as last line of address.
Old New	41-9492 41-9492	17404 17404	PA PA	York York	York York	West York West York	Classified Branch Place Name	09/10/2011 09/10/2011	Classified branch discontinued. Retain ZIP Code. Establish a place name. Continue to use West York PA 17404 as last line of address.
Old New	41-6928 41-6928	19609 19609	PA PA	Reading Reading	Becks Becks	West Lawn West Lawn	Classified Branch Place Name	01/29/2011 10/22/2011	Classified branch discontinued. Retain ZIP Code. Establish a place name. Continue to use West Lawn PA 19609 as last line of address.
Old New	45-0520 45-0520	29905 29905	SC SC	Beaufort Beaufort	Beaufort Beaufort	Parris Island Parris Island	Classified Branch Classified Branch	11/26/2011	This announcement changes the preferred last line of this ZIP Code from Beaufort SC to Parris Island SC. Use Paris Island SC 29905 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	45-0520	29907	SC	Beaufort	Beaufort	Ladys Island	Community Post Office		This announcement changes the Preferred Last Line of this ZIP Code from Ladys Island SC to Beaufort SC. Use Beaufort SC 29907 as last line of address.
New	45-0520	29907	SC	Beaufort	Beaufort	Main Office	Post Office	11/26/2011	
Old	48-2270	75253	TX	Dallas	Dallas	Kleberg	Classified Station	11/04/2011	Classified Station discontinued. Retain ZIP Code. Continue to use Dallas TX 75253 as last line of address.
New	48-2270	75253	TX	Dallas	Dallas	Main Office	Post Office	11/05/2011	
Old New	55-4500 55-0564	25860 25860	WV WV	Lanark Beckley	Raleigh Raleigh	Main Office Lanark	Post Office Place Name	11/18/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lanark WV 25860 as last line of of address.
Old New	55-7074 55-5460	26169 26169	WV WV	Rockport Mineral Wells	Wood Wood	Main Office Rockport	Post Office Place Name	11/12/2011 11/19/2011	

— Address Management, Product Information, 12-29-11

## Finance

### Equipment Maintenance Allowance Schedule for Rural Routes

#### Rural Carriers

In accordance with provisions of Article 9, Section 2.J.3, of the Rural Carrier National Agreement, effective December 31, 2011 (pay period 2-11), the equipment maintenance allowance (EMA) will decrease from 72.0 cents per mile to 70.0 cents per mile. The EMA is 70.0 cents per mile, or a minimum of \$28.00 per day, whichever is greater.

#### Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, Section 2.J.5, receive an EMA of 70.0 cents per mile or \$7.60 per hour,

whichever is greater. This EMA should not exceed the amount provided in the special equipment maintenance allowance for the route stops and miles.

#### Equipment Maintenance Allowance Rate Schedule

The EMA rate schedule on pages 68 and 69 supersedes all previously published EMA schedules for employees receiving EMA.

— Collective Bargaining and Arbitration, Labor Relations, 12-29-11



USPS 26-9902 RURAL EQUIPMENT MAINTENANCE R A T E S C H E D U L E DATE 12-20-11  
 MINNEAPOLIS ISC BASED ON \$0.700 PER MILE EFFECTIVE PP-YR 02-12 PAGE 2  
 REPORT AA0530P1

MILES STOPS = \*0640\*\*0660\*\*0680\*\*0700\*\*0720\*\*0740\*\*0760\*\*0780\*\*0800\*\*0820\*\*0840\*\*0860\*\*0880\*\*0900\*\*0920\*\*0940\*\*0960\*\*0980\*\*1000.

8	29.50	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30
9	29.60	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40
10	29.70	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50
11	29.80	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60
12	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70
13	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80
14	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90
15	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00
16	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10
17	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20
18	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30
19	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40
20	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50
21	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60
22	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70
23	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80
24	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90
25	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00
26	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10
27	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20
28	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30
29	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40
30	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50
31	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60
32	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70
33	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80
34	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90
35	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00
36	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10
37	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20
38	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30
39	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40
40	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50
41	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60
42	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70
43	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80

## Revenue Unit for Fiscal Year 2011

The revenue unit for Fiscal Year 2011 is \$388.03. This is the average revenue for 1,000 pieces of revenue-generating mail and special services transactions. The revenue unit is used in the process of determining the proper cost ascertainment group for Post Offices™.

To find revenue information for an individual Post Office, visit the headquarters accounting website on the Postal Service™ intranet:

- Go to <http://blue.usps.gov>.
- Click *Inside USPS*.
- Under “Finance,” click *Accounting*.
- Under “Related Links,” click *Gross Revenue*.

- Click *Gross Revenue Inquiry* link.
- In the Report Data section, select any of the requested data attributes (e.g., Gross Revenue, Number of Revenue Units).
- In the Report Criteria section, select the fiscal year and enter your finance number.
- Click *Run Report* button to display results.

The direct URL for the General Revenue web page is <https://grsre.usps.gov>.

— Revenue and Field Accounting,  
Controller, 12-29-11

## Human Resources

### Federal Employees’ Group Life Insurance Premiums Changes

Effective January 1, 2012, Federal Employees’ Group Life Insurance (FEGLI) premiums will change for certain age bands for Option B — Additional, and all age bands for Option C — Family, coverage. These premium changes apply to employees and annuitants.

There will be no change in premiums for Basic employee or Option A — Standard coverage.

The Office of Personnel Management determined that the changes are required to Option B, Option C, and Post-Retirement Basic premiums based on a study of funding and claims experience in the FEGLI Program.

Option B premiums will decrease slightly for the following age bands: Under 35, 35–39, 40–44, 45–49, 50–54, 55–59, 60–64, 65–69, and 70–74. There will be no change in premiums for ages 75–79 and 80 and over.

Option C premiums will reduce for enrollees in the following age bands: Under 35, 35–39, and 40–44. Option C premiums will increase for age bands 45–49, 50–54, 55–59, 60–64, 65–69, 70–74, 75–79, and 80 and over.

There will also be changes to premiums for Post-Retirement Basic Insurance (annuitants only). The extra premium for Post-Retirement Basic FEGLI will increase for enrollees who elect the 50% Reduction and No Reduction coverage at retirement. The extra premium for the 50% Reduction election for Basic insurance is \$0.64 per \$1,000 of coverage, and the extra premium for the No Reduction election for Basic Insurance is \$1.94 per \$1,000 of coverage.

Employees affected by the FEGLI premiums changes should review their Pay Period 03–2012 earning statements to determine that the correct FEGLI premiums are being withheld.

Discrepancies should be reported to the Human Resources Shared Service Center on 1-877-477-3273, option 5; TTY/TDD 1-866-260-7507.

#### Option B Premium per \$1,000 of Insurance

Age Band	Biweekly	Monthly
Under 35	\$0.02	\$0.043
35–39	\$0.03	\$0.065
40–44	\$0.05	\$0.108
45–49	\$0.08	\$0.173
50–54	\$0.13	\$0.282
55–59	\$0.23	\$0.498
60–64	\$0.52	\$1.127
65–69	\$0.62	\$1.343
70–74	\$1.14	\$2.470
75–79	\$1.80	\$3.900
80 and over	\$2.40	\$5.200

The premiums for compensationers who are paid every four weeks are two times the biweekly premium.

#### Option C Premium per Multiple of Insurance

Age Band	Biweekly	Monthly
Under 35	\$0.22	\$0.48
35–39	\$0.29	\$0.63
40–44	\$0.42	\$0.91
45–49	\$0.63	\$1.37
50–54	\$0.94	\$2.04
55–59	\$1.52	\$3.29
60–64	\$2.70	\$5.85
65–69	\$3.14	\$6.80
70–74	\$3.60	\$7.80
75–79	\$4.80	\$10.40
80 and over	\$6.60	\$14.30

The premiums for compensationers who are paid every four weeks are two times the biweekly premium.



**Annuitant Basic Premium per \$1,000 of Insurance**

Election	Monthly withholding for each \$1,000 of your basic insurance amount before age 65	Monthly withholding for each \$1,000 of your basic insurance amount after age 65
75% Reduction	\$0.3250	No cost
50% Reduction	\$0.9650	\$0.64
No Reduction	\$2.2650	\$1.94

**Compensation Basic Premium per \$1,000 of Insurance**

Election	Withholding every 4 weeks for each \$1,000 of your basic insurance amount before age 65	Withholding every 4 weeks for each \$1,000 of your basic insurance amount after age 65
75% Reduction	\$0.30	No Cost
50% Reduction	\$0.89	\$0.59
No Reduction	\$2.09	\$1.79

— Compensation, Labor Relations 12-29-11

**International Mail**

**Restoration of Certain Mail Services to Libya**

Effective January 6, 2012, the Postal Service™ will restore mail service to Libya with the exception of Global Express Guaranteed® (GXG®) service. Except for GXG service, Postal Service employees should disregard the suspension that was announced in the article titled “Temporary Suspension of Mail Service to Libya” in *Postal Bulletin* 22306 (3-10-11, page 35).

Acceptance of the following mail classes may resume immediately:

- Priority Mail International® service.
- First-Class Mail International® service.
- International Priority Airmail™ (IPA®) service.
- International Surface Air Lift® (ISAL®) service.
- M-bag items.

— Product Classification, Pricing, 12-29-11

**Mailing and Shipping Services**

**Mail Alert**

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
12/30/11–1/3/12	jcp — Wk 4 Two-Day Sale	Standard Letter	5.0	National	Car-Rt	Harte-Hanks/RRD
1/3/12–1/5/12	jcp — Wk 49 Sephora	Standard Letter	1.2	National	Car-Rt	Harte-Hanks/RRD
1/3/12–1/6/12	Seventh Avenue	Standard Catalog	1.50	Nationwide	3/5 Digit, Car-Rt	Quad Graphics
1/3/12–1/11/12	RAC — Jan 2012 “Big Blue” jcp	Standard Letter	3.0	National	3/5 Digit, Car-Rt	Freedom Graphics Systems
1/4/12–1/6/12	Nordstrom Jan Book	Standard Flat	1.73	National	3/5 Digit, Car-Rt	Arandell
1/6/12–1/9/12	Publishers Clearing House — NP029X Self-mailer (Red Strip)	Standard Letter	3.3	Nationwide	3/5 Digit	Midwest Direct Mailers

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
1/6/12–1/9/12	Publishers Clearing House – PB029X Self-mailer (Red Strip)	Standard Letter	1.7	Nationwide	3/5 Digit	Advertising Distributors of America
1/6/12–1/9/12	Publishers Clearing House – PB039X Self-mailer (Red Strip)	Standard Letter	6.6	Nationwide	3/5 Digit	Midwest Direct Mailers
1/7/12–1/10/12	Publishers Clearing House – NP039X Self-mailer (Red Strip)	Standard Letter	2.7	Nationwide	3/5 Digit	Midwest Direct Mailers
1/9/12–1/11/12	jcp – Wk 50 Salon	Standard Letter	3.4	National	Car-Rt	Harte-Hanks/RRD
1/9/12–1/11/12	Publishers Clearing House – NP031 Notice of Deposit	Standard Letter	3.3	Nationwide	3/5 Digit	Midwest Direct Mailers
1/9/12–1/11/12	Publishers Clearing House – PB030 Notice of Deposit	Standard Letter	6.7	Nationwide	3/5 Digit	Midwest Direct Mailers
1/9/12–1/11/12	Publishers Clearing House – PB031 Notice of Deposit	Standard Letter	1.8	Nationwide	3/5 Digit	Advertising Distributors of America
1/9/12–1/12/12	Ginny's	Standard Catalog	1.0	Nationwide	3/5 Digit, Car-Rt	Quad Graphics
1/10/12–1/12/12	Publishers Clearing House – NP030 Notice of Deposit	Standard Letter	2.7	Nationwide	3/5 Digit	Midwest Direct Mailers
1/11/12–1/14/12	Ashro Lifestyle	Standard Catalog	2.0	Nationwide	3/5 Digit, Car-Rt	RR Donnelly

– Business Service Network Integration, Sales, 12-29-11

## Product Information

### Surface Visibility Program: Mail Back Unused and Inoperable Scanners

The Surface Visibility (SV) program collects end-to-end data on mail and packages. The data is used to create visibility for Postal Service™ customers and to support planning, management, and optimization of the surface transportation network. The SV Program supports robust product tracking, measurement, and analysis. All facilities with processing operations must have SV scanning capability.

The SV program began in 2004 using hand-held scanners that look similar to the hand-held devices used by letter carriers, retail clerks, and business mail entry unit clerks. SV scanners are differentiated from Intelligent Mail Data Acquisition System (IMDAS) and other hand-held scanners by the *yellow* label on the top of the SV scanner.

Currently, nearly 2,300 SV hand-held scanners are not being used by processing operations. The Postal Service needs to recover these unused SV scanners. Because these scanners are no longer manufactured and the current inventory is nearly depleted, the scanners must be collected and returned for refurbishment. The Postal Service will reissue the scanners to support current SV sites and Network Optimization where new processing operations sites need scanning capability.

All sites should locate and return unused SV scanners. In addition, all SV sites should check current inventory and return under-used devices. **Safety note:** Before mailing back the scanner, first remove the battery from the scanner.

Referring to the critical shortage of equipment, vice president product information, Jim Cochrane stated, “We have a critical shortage. Check storage areas and cabinets. Talk with everyone who has been a part of the program. Let’s find them and get them back in inventory. Scanning is the lynchpin to developing a world-class information platform; we must leverage all viable opportunities to support scanning.”

Mail back unused and inoperable SV hand-held scanners on or before January, 31, 2012, to the following address:

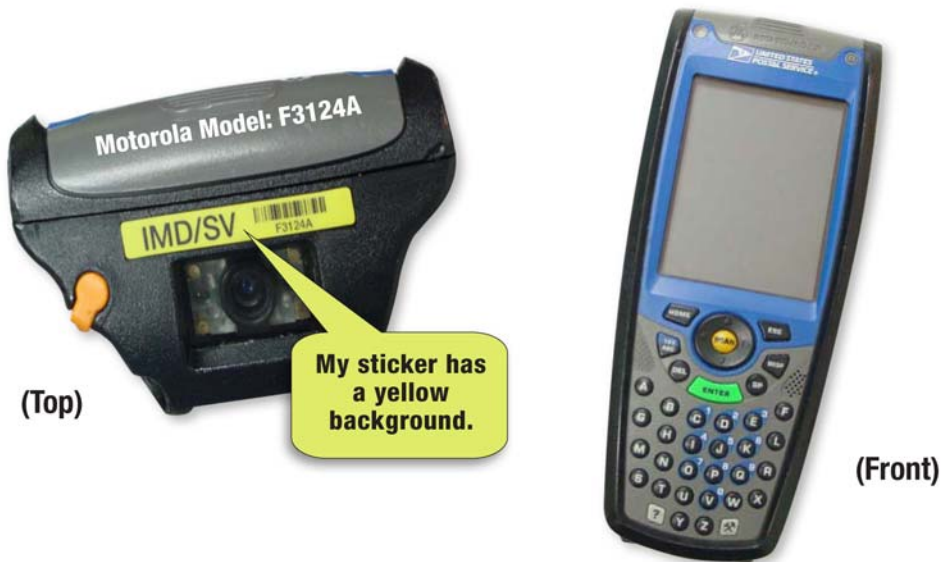
Critical Parts Center  
Attn: Surface Visibility Recovery Program  
758 Columbia Road, Suite 101  
Plainfield, IN 46168

– Product Information,  
Chief Information Officer, 12-29-11



# CRITICAL SHORTAGE!

## Locate and return unused SV devices



**Have you seen me?**  
**Mail me (on or before 1/31/12) to:**

Critical Parts Center  
Attn: SV Recovery Program  
758 Columbia Road, Suite 101  
Plainfield, IN 46168



## Retail

### Competitive Fees for PO Boxes

On January 22, 2012, 6,800 additional PO Box™ locations will be moved over to the competitive side. The 3-month pricing option, which requires automatic payment set up on a credit card, also applies to PO Boxes at these 6,800 locations. The 3-month option is available in all five box sizes and in all fee groups but is not available for Caller Service or Reserve Number fees.

#### Fees — 3-Month Rates

Fee Group	Box Size				
	1	2	3	4	5
C30	44.00	87.00	144.00	230.00	360.00
C31	35.00	52.00	92.00	182.00	297.00
C32	28.00	42.00	72.00	133.00	239.00
C33	22.00	35.00	63.00	110.00	187.00
C34	17.00	25.00	40.00	75.00	141.00
C35	15.00	21.00	36.00	61.00	107.00
C36	11.00	16.00	28.00	44.00	78.00
C37	10.00	13.00	22.00	34.00	61.00
C38	33.00	48.00	86.00	167.00	274.00
C39	26.00	40.00	68.00	127.00	233.00
C40	22.00	33.00	60.00	104.00	179.00
C41	16.00	24.00	38.00	72.00	136.00
C42	15.00	19.00	34.00	58.00	101.00
C43	11.00	15.00	26.00	44.00	75.00
C44	9.00	13.00	21.00	32.00	58.00

#### Fees — 6-Month Rates

Fee Group	Box Size				
	1	2	3	4	5
C30	75.00	150.00	250.00	400.00	625.00
C31	60.00	90.00	160.00	315.00	515.00
C32	47.00	72.00	124.00	230.00	415.00
C33	38.00	60.00	109.00	190.00	325.00
C34	29.00	43.00	68.00	130.00	245.00
C35	26.00	35.00	62.00	105.00	185.00
C36	19.00	27.00	47.00	75.00	135.00
C37	16.00	22.00	37.00	59.00	105.00
C38	57.00	83.00	148.00	290.00	475.00
C39	45.00	68.00	118.00	220.00	405.00
C40	37.00	57.00	104.00	180.00	310.00
C41	27.00	41.00	65.00	125.00	235.00
C42	25.00	33.00	59.00	100.00	175.00
C43	18.00	26.00	45.00	75.00	130.00
C44	15.00	21.00	35.00	55.00	100.00

The fee groups for each of the 6,800 competitive offices will be made available, by ZIP Code™, in the next *Postal Bulletin*.

— Retail Services,  
Channel Access, 12-29-11

## Stamps/Philately

### Stamp Announcement 12-02: New Mexico Statehood



© 2011 USPS

On January 6, 2012, in Santa Fe, New Mexico, the Postal Service™ will issue a *New Mexico Statehood* commemorative stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 468100).

With the issuance of this stamp, the U.S. Postal Service® commemorates the 100th anniversary of New Mexico statehood. The “Land of Enchantment” became the 47th state to join the Union in 1912. Art director Richard Sheaff designed the stamp using an existing oil painting by New Mexico artist Doug West. The painting, entitled “Sanctuary II,” shows a landscape in northwestern New Mexico located in the Rio Puerco drainage between Cabezone Peak and Mount Taylor.

The stamp will go on sale nationwide January 6, 2012.

#### **Distribution: Item 468100, First-Class New Mexico Statehood (Forever priced at 44 cents), PSA Pane of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

#### **Initial Supply to Post Offices**

SDOs/SDCs will make subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit id, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm).

#### **Additional Supply**

Post Offices requiring additional Item 468100 must requisition them from their designated SDO/SDC *after the first*

*day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*.

#### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

#### **How to Order the First Day of Issue Postmark**

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

New Mexico Statehood Stamp  
Postmaster  
120 South Federal Place  
Santa Fe, NM 87501-9999

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 6, 2012.

#### **How to Order First Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

#### **Philatelic Products**

There are four philatelic products available for this stamp issue:

- 468161\*, First Day Cover, \$0.88.
- 468165\*, Digital Color Postmark, \$1.60.
- 468191\*, Ceremony Program, \$6.95.
- 468199\*, Cancellation Keepsake (Digital Color Postmark w/Pane), \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>New Mexico Statehood</i>
Item Number:	468100
Denomination & Type of Issue:	First-Class Forever Commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	January 6, 2012, Sante Fe, NM 87501
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Artist:	Doug West, Arroyo Seco, NM
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	50 million stamps
Paper Type:	Prephosphored, Type I
Adhesive Type:	Pressure-sensitive

Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.42 x 0.84 in./36.07 x 21.34 mm
Overall Size (w x h):	1.56 x 0.99 in./39.62 x 25.15 mm
Full Pane Size (w x h):	7.250 x 5.85 in./184.15 x 148.59 mm
Plate Size:	160 stamps per revolution
Plate Numbers:	"V" followed by four (4) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	©2011 USPS • USPS Logo • Plate position diagram • Barcode (468100) in upper right and lower left corners of pane • Promotional text

— *Stamp Services,  
Government Relations and Public Policy, 12-29-11*

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 120 days:



August 13–14, 2011

*Alcatraz Alumni Association*

Alcatraz Island Station

Postmaster

180 Steuart St.

San Francisco, CA 94105-9998

The following pictorial postmark has been extended for 60 days:



**CPS 125th Anniversary**  
**CHICAGOPEX Station**  
 Itasca, IL 60143  
 November 18, 2011

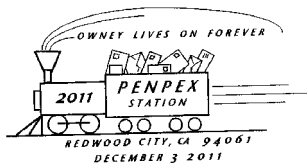
November 18–20, 2011  
*CHICAGO PEX II*  
 Chicagopex Station  
 Postmaster  
 1050 W. Irving Park Rd.  
 Itasca, IL 60143-9998

The following pictorial postmarks have been extended for 30 days:



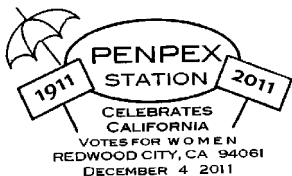
**Worthington Stamp Show**  
 Station  
**December 3, 2011**  
 Columbus, OH 43216

December 3, 2011  
*Worthington Stamp Club*  
 Worthington Stamp Show Station  
 Postmaster  
 PO Box 9998  
 Columbus, OH 43216-9998



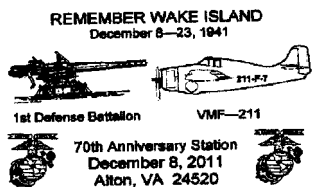
REDWOOD CITY, CA 94061  
 DECEMBER 3 2011

December 3, 2011  
*PENPEX*  
 Owney Lives on Forever  
 Postmaster  
 1100 Broadway St.  
 Redwood City, CA 94063-9998



CELEBRATES  
 CALIFORNIA  
 VOTES FOR WOMEN  
 REDWOOD CITY, CA 94061  
 DECEMBER 4 2011

December 4, 2011  
*PENPEX*  
 Celebrates California  
 Postmaster  
 1100 Broadway St.  
 Redwood City, CA 94063-9998



70th Anniversary Station  
 December 8, 2011  
 Alton, VA 24520

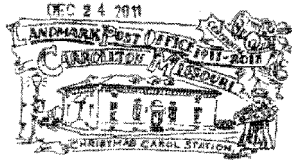
December 8, 2011  
*United States Postal Service*  
 Remember Wake Island  
 Postmaster  
 PO Box 9998  
 Alton, VA 24520



December 13, 2011  
*Appalachian Trail Conservancy*  
 Benton MacKaye Appalachian Trail Station  
 Postmaster  
 120 Grand Ave.  
 Hackettstown, NJ 07840-9998



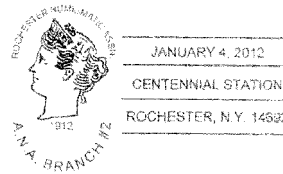
December 14–24, 2011  
*Armadillo Christmas Bazaar*  
 Armadillo Christmas Bazaar Station  
 Postmaster  
 8225 Cross Park Dr.  
 Austin, TX 78710-9998



December 24, 2011  
*United States Postal Service*  
 Christmas Carol Station  
 Postmaster  
 101 N. Folger  
 Carrollton, MO 64633-9998



December 30–  
 February 12, 2012  
*Grand County Historical Association*  
 Centennial Station  
 Postmaster  
 506 Grand Ave.  
 Hot Sulphur Springs, CO  
 80451-9997



January 4, 2012  
*Rochester Numismatic Association*  
 Centennial Station  
 Customer Service Support  
 1335 Jefferson Rd.  
 Rochester, NY 14692-9202



January 1, 2012  
*Wilmington Philatelic Society*  
 Highwood Park Aerial  
 Sub-Station  
 Postmaster  
 152 N. Front St.  
 Wilmington, NC  
 28401-4044



January 10, 2012  
*Greenville Hospital System University Medical Center*  
 Centennial Station  
 Postmaster  
 600 West Washington St.  
 Greenville, SC 29602-9998

— Stamp Services,  
 Government Relations and Public Policy, 12-29-11



### Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business January 21, 2012, all Post Offices™, stations, branches, postal stores, vending outlets, and authorized philatelic centers must (1) withdraw the stamped envelope items listed below and their related vending and store-prepared stamp items from sale and (2) prepare them for destruction. Submit items to destruction sites according to local established procedures, under the guidelines in Handbook F-101, *Field Accounting Procedures*, subchapter 11-6, Returning Stock to the Stamp Distribution Office or Stamp Service Center.

Do not permit sales of the stamped envelope items, products, and their related vending and store-prepared stamp items listed below at retail counters and outlets after January 21, 2012. Items listed are withdrawn from sale due to the January 22, 2012, Rate Change.

Item Number	Description
218500	54-cent Seabiscuit #10 Envelope
218555	54-cent Seabiscuit #10 Envelope — OMAS
218590	\$247.00 Seabiscuit #10 Envelope Printed — 500 Pack
218595	\$26.80 Seabiscuit #10 Envelope Printed — 50 Pack
218600	54-cent Seabiscuit #10 Window Envelope
218690	\$247.00 Seabiscuit #10 Window Envelope Printed — 500 Pack
218695	\$26.80 Seabiscuit #10 Window Envelope Printed — 50 Pack
218700	54-cent Seabiscuit #9 Security Envelope
218790	\$247.00 Seabiscuit #9 Security Envelope Printed — 500 Pack
218795	\$26.80 Seabiscuit #9 Security Envelope Printed — 50 Pack
218800	54-cent Seabiscuit #9 Security Window Envelope
218890	\$247.00 Seabiscuit #9 Security Window Envelope Printed — 500 Pack
218895	\$26.80 Seabiscuit #9 Security Window Envelope Printed — 50 Pack
218900	64-cent Official Mail Envelope — OMAS
219000	64-cent Seabiscuit #10 Envelope — SFS Only

Item Number	Description
219090	\$262.00 Seabiscuit #10 Envelope Printed — 500 Pack
219095	\$31.80 Seabiscuit #10 Envelope Printed — 50 Pack
219100	64-cent Seabiscuit #10 Envelope — SFS Only
219190	\$262.00 Seabiscuit #10 PSA Window Envelope Printed — 500 Pack
219195	\$31.80 Seabiscuit #10 PSA Window Envelope Printed — 50 Pack
216200	64-cent Seabiscuit #9 Envelope — SFS Only
219290	\$262.00 Seabiscuit #9 PSA Security Envelope Printed — 500 Pack
219295	\$31.80 Seabiscuit #9 PSA Security Envelope Printed — 50 Pack
219300	\$64-cent Seabiscuit #9 PSA Security Window Envelope — SFS Only
219390	\$262.00 Seabiscuit PSA Security Window Envelope Printed — 500 Pack
219395	\$31.80 Seabiscuit PSA Security Window Envelope Printed — 50 Pack
264800	\$54-cent Seabiscuit 6¼ Envelope
264890	244.00 Seabiscuit 6¼ Envelope Printed — 500 Pack
264895	\$26.80 Seabiscuit 6¼ Envelope Printed — 50 Pack
264900	54-cent Seabiscuit 6¼ Envelope
264990	\$244.00 Seabiscuit 6¼ Window Envelope Printed — 500 Pack
264995	\$26.80 Seabiscuit 6¼ Window Envelope Printed — 50 Pack
265000	64-cent Seabiscuit 6¼ Envelope — SFS Only
265090	\$259.00 Seabiscuit 6¼ PSA Envelope Printed — 500 Pack
265095	\$31.80 Seabiscuit 6¼ PSA Envelope Printed — 50 Pack
265100	64-cent Seabiscuit 6¼ PSA Window Envelope — SFS Only
265190	\$244.00 Seabiscuit 6¼ PSA Window Envelope Printed — 500 Pack
265195	\$26.80 Seabiscuit 6¼ PSA Window Envelope Printed — 50 Pack

— Stamp Services,  
Government Relations and Public Policy, 12-29-11



475 L'ENFANT PLAZA SW  
WASHINGTON DC 20260-5540

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Permit No. G-10

The background of the main text area is a collage. It features a large, stylized "USPS" logo in white with a black outline. Behind the logo, there are images of US dollar bills and the dome of the United States Capitol building. The text "receives no federal tax dollars for its operations." is written in a white, sans-serif font with a black outline, stacked in four lines below the logo.

# USPS<sup>®</sup>

receives no  
federal tax  
dollars for its  
operations.