

# usps postal|bulletin

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**Scanning = Visibility**  
**for Our Customers**

See page 3



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Barbara Jordan Stamp

**USPS National Emergency Hotline**  
**Is your facility operating? Call 888-363-7462**



# Cover Story

## Scanning = Visibility to Our Customers

One of PMG Pat Donahoe's core business strategies is "competing for the package business." Package visibility plays a big part in how the Postal Service™ is going to become more competitive — and scanning is one of the keys to making that happen.

At the Tampa, Florida, Logistics and Distribution Center (L&DC), employees recognize the importance that scanning and visibility play in the Postal Service's ability to win new package business.

"We have an edge on our competitors with pricing," says Tampa Plant Manager Jim Chiarella. "Where we lack is in our scanning. So we need to improve our scanning throughout the organization to give our customers more service."

L&DC Operations Specialist Chad Lawton agrees. "The customer wants to see a scan," he says. "They're paying for a piece of mail to go from point A to point B, and what they want to see is 'Where's my mail?'"

Helping increase this visibility is the deployment of a new Intelligent Mail® device — the ring scanner, which already has proven its worth in Suncoast district.

Since receiving the ring scanners at the Orlando, Florida, Processing and Distribution Center (P&DC) several weeks ago, the Suncoast district has raised its originating enroute score from 89 to 91 percent. While the district already had a number of effective processes in place, it wasn't able to pass the 90 percent mark until the scanners arrived. Now, the district is on its way to meeting a goal of 100 percent visibility.

The hands-free devices have been similarly well received by plant employees at pilot sites in Tampa and Orlando, Florida, as well as in Fort Worth, Texas, and Merrifield, Virginia.

As these devices reach other plants, the visibility they and other scanning tools give customers will benefit USPS® as well, as it gains a better view of its own operations.

Employees at the Philadelphia, Pennsylvania, Network Distribution Center (NDC) have noted this benefit.

"Scanning helps us track the volume for our business along with the customer's business," explains Frank Pierantozzi, manager, Distribution Operations. "It helps us in planning for staffing and transportation."

"It gives us a good chance to test ourselves as far as our quality," adds Plant Manager Thomas Kelly. "It gives our customers the opportunity to look at the service we're providing for them."

That service will come under even more scrutiny as customers increasingly use smart phones to track packages and USPS's competitors dedicate themselves to scanning, according to Keith Kale, a transportation dock clerk.

"There's no doubt scanning is the wave of the future," says Kale.

USPS intends to ride this wave of greater visibility as it works to grab a greater share of the package business.

— *Speechwriting and Publications,*  
*Corporate Communications, 9-8-11*

# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: First-Class Package Service

Effective October 3, 2011, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), 401, 402, 433, 434, 435, 436, 503, 507, 602, 604, 705, and 708 to introduce a new competitive product called First-Class™ Package Service, which replaces and removes First-Class Mail® commercial base and commercial plus parcels from the market-dominant product offering. First-Class Mail retail single-piece parcels remain a market-dominant product offering.

First-Class Package Service parcels will receive the same service as First-Class Mail, however, parcels mailed at commercial base prices may not contain any content that meets the definition of 'letter' in 39 CFR 310.1 (for example, no personal correspondence is permitted). First-Class Package Service parcels mailed at commercial plus prices have no content restrictions, other than the generic restrictions on nonmailable matter.

The Postal Service will begin to account for any commercial base or commercial plus priced items as the competitive First-Class Package Service product on October 1, 2011. Mailers will still retain the option to mail eligible items weighing 13 ounces or less at retail First-Class Mail single-piece parcel prices.

Mailers may begin using the new labeling and marking methods in the revised DMM sections as of October 3, 2011, but will not be required to do so until May 2012.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

#### **400 Commercial Parcels**

#### **401 Physical Standards**

##### **1.0 Physical Standards for Parcels**

\* \* \* \* \*

##### **1.3 Maximum Weight and Size**

*[Revise the second sentence of 1.3 as follows:]*

\*\*\*Lower weight limits apply to parcels mailed at Priority Mail commercial plus cubic, Regional Rate Box, First-Class

Package Service, Standard Mail, Parcel Select Regional Ground, and Bound Printed Matter prices.\*\*\*

\* \* \* \* \*

#### **2.0 Additional Physical Standards by Class of Mail**

\* \* \* \* \*

*[Revise the title of 2.3 as follows:]*

#### **2.3 First-Class Package Service Parcels**

##### **2.3.1 Weight**

*[Revise the text of 2.3.1 as follows:]*

First-Class Package Service parcels cannot exceed 13 ounces, except for commercial plus parcels, which may exceed 13 ounces but must weigh less than 16 ounces.

##### **2.3.2 Additional Physical Standards**

*[Revise the second sentence of the introductory text of 2.3.2 as follows:]*

\*\*\*First-Class Package Service parcels are eligible for Delivery Confirmation and Signature Confirmation services. A First-Class Package Service parcel is:

\* \* \* \* \*

#### **402 Elements on the Face of a Mailpiece**

\* \* \* \* \*

#### **2.0 Placement and Content of Markings**

\* \* \* \* \*

*[Revise the heading of 2.4 as follows:]*

#### **2.4 First-Class Package Service Markings**

##### **2.4.1 Placement and Content**

Markings must be placed as follows:

*[Revise the first sentence of item 2.4.1a as follows:]*

- a. \*\*\*The basic required marking "Presorted (or "PRSRT") First-Class Package" (or "PKG") must be printed as part of, directly below, or to the left of the postage on presorted parcels.\*\*\*

\* \* \* \* \*

*[Revise the first sentence of item 2.4.1b as follows:]*

- b. \*\*\*In addition to the basic marking in 2.4.1a, First-Class Package Service parcels claiming commercial

parcel prices must be marked as follows in a prominent location on the address side of the parcel:

[Revise items 2.4.1b1 and b2 as follows:]

- 1. Except for parcels with permit imprint postage, parcels claiming commercial base prices must be marked "Commercial Base Price" or "ComBasPrice."
- 2. All parcels claiming commercial plus prices must be marked "Commercial Plus Price" or "ComPlsPrice."

\* \* \* \* \*

[Revise the title of 430 as follows:]

**430 First-Class Package Service**

**433 Prices and Eligibility**

[Revise the title of 1.0 as follows:]

**1.0 Prices and Fees for First-Class Package Service**

**1.1 Price Application**

[Add a new last sentence to item 1.1 as follows:]

\*\*\*All prices and fees can be found in Notice 123, Price List.

[Revise the title and text of 1.2 as follows:]

**1.2 Price Determination for First-Class Package Service Parcels**

First-Class Package Service commercial base prices are the same price for the first three ounces, with additional prices per additional ounce or fraction thereof; any fraction of an ounce after the first three ounces is considered a whole ounce. The minimum postage per addressed piece is that for a piece weighing 3 ounces. Commercial plus prices are flat prices for all First-Class Package Service parcels weighing less than 16 ounces.

**1.3 Commercial Base Parcel Prices**

[Revise the text of 1.3 as follows:]

First-Class Package Service presorted parcels no more than 13 ounces in weight are eligible for commercial base prices. Nonpresorted First-Class Package Service parcels no more than 13 ounces in weight mailed under the following conditions are eligible for single-piece commercial base prices:

- a. The residual portion of a presorted mailing prepared under 435.4.0.
- b. Nonpresorted mailings paid by permit imprint, IBI meter, or PC Postage.
- c. See 402.2.4 for marking requirements.

**1.4 Commercial Plus Prices**

[Revise the text of 1.4 as follows:]

First-Class Package Service machinable parcels less than 16 ounces and Merchandise Return Service parcels are eligible for commercial plus prices for customers that:

- a. Establish a customer commitment agreement with the Postal Service to mail more than 5,000 First-Class Package Service machinable parcels (including those parcels returned using Merchandise Return Service) at commercial plus prices in a calendar year. Customers may contact their account manager or the manager, Shipping Support (see 608.8.0 for address) for additional information.
- b. Pay for postage by using a permit imprint.
- c. Enter a minimum of 500 pieces of mail for each presorted mailing, or a minimum of 200 pieces or 50 pounds of mail for each single-piece mailing, or receive parcels returned using Merchandise Return Services.
- d. Use the Electronic Verification System (eVS) or submit an electronic postage statement with a computerized manifest.
- e. Mark parcels under 402.2.4.

\* \* \* \* \*

**1.6 Presort Mailing Fee**

[Revise the text of 1.6 as follows:]

Payment of a presort mailing fee is required once each 12-month period at each office of mailing by any person or organization entering mailings at automation or Presorted First-Class Mail or any First-Class Package Service prices. Payment of one fee allows a mailer to enter mail at all those prices. Persons or organizations paying this fee may enter mail of their clients as well as their own mail. The fee may be paid in advance only for the next 12 months and only during the last 60 days of the current service period. The fee charged is that which is in effect on the date of payment.

[Revise the title and text of 1.7 as follows:]

**1.7 Computing Postage for First-Class Package Service**

Affix postage to each piece or, for permit imprint mailings, multiply the number of pieces at each price increment by the corresponding postage price, add the unrounded products (amounts), and round off the total postage to the nearest whole cent.

\* \* \* \* \*

[Revise the title of 2.0 as follows:]

**2.0 Content Standards for First-Class Package Service Parcels**

**2.1 General**

[Revise the text of 2.1 as follows:]

With the exception of restricted material described in 601.8.0, any mailable item may be mailed at First-Class Package Service commercial plus prices. Parcels mailed at First-Class Package Service commercial base prices are

not sealed against inspection and may not contain documents or personal correspondence, except that such parcels may contain invoices, receipts, incidental advertising, and other documents that relate in all substantial respects to merchandise contained in the parcels.

*[Revise the title and text of 2.2 as follows:]*

## **2.2 Matter Required to be Mailed as First-Class Mail**

See 133.3.0 for a detailed description of matter required to be mailed as First-Class Mail (or Express Mail or Priority Mail). The following types of contents must be mailed as First-Class Mail (or Express Mail or Priority Mail):

- a. Bills and statements of account.
- b. Personal information.
- c. Handwritten and typewritten material.

*[Delete 2.3 through 2.5 in their entirety and renumber current 2.6 as new 2.3 and revise the title and text as follows:]*

## **2.3 Restricted Air Transportation**

All First-Class Package Service parcels are subject to limitations for air transportation. See 601.10.0 for restrictions on air transportation.

*[Revise the title of 3.0 as follows:]*

## **3.0 Basic Standards for First-Class Package Service Parcels**

### **3.1 Description of Service**

*[Revise the text of 3.1 as follows:]*

First-Class Package Service parcels receive expeditious handling and transportation.

### **3.2 Defining Characteristics**

#### **3.2.1 Inspection of Contents**

*[Revise the text of 3.2.1 as follows:]*

Parcels mailed at First-Class Package Service commercial plus prices are closed against postal inspection. Federal law and USPS regulations restrict both opening and reviewing the contents of First-Class Package Service commercial plus parcels by anyone other than the addressee.

*[Revise the title and text of 3.2.2 as follows:]*

#### **3.2.2 Forwarding and Return Services**

The postage price of First-Class Package Service parcels includes forwarding service to a new address for up to 12 months and return of undeliverable parcels to the sender.

*[Delete current 3.2.3, Return Service, in its entirety and renumber current 3.2.4 as new 3.2.3 and revise as follows:]*

### **3.2.3 Extra Services for First-Class Package Service Parcels**

Extra services available for First-Class Package Service parcels are certificate of mailing service, Certified Mail service, COD service, Delivery Confirmation service, insured mail service (merchandise only), Registered Mail service, return receipt service, restricted delivery service, Signature Confirmation service, and special handling. See information regarding extra services in 503. See 508.7.0 for details about Hold for Pickup service.

*[Delete current 3.2.5 and 3.2.6 in their entirety.]*

*[Revise the heading of 3.3 as follows:]*

### **3.3 Additional Basic Standards for First-Class Package Service Parcels**

All presorted First-Class Package Service parcels must:

*[Delete current items 3.3a through 3.3e in their entirety; and replace as follows:]*

- a. Meet the applicable postage payment standards in 434 and 604.7.0.
- b. Bear a delivery address that includes the correct ZIP Code or ZIP+4 code and that meets the address quality standards in 3.4 and 3.5.

*[Delete 3.4, Presort Mailing Fee, in its entirety and renumber current 3.5 through 3.6 as new 3.4 through 3.5.]*

*[Revise the title of 4.0 as follows:]*

### **4.0 Price Eligibility for Presorted First-Class Package Service Parcels**

\* \* \* \* \*

#### **434 Postage Payment and Documentation**

##### **1.0 Basic Standards for Postage Payment**

###### **1.1 Postage Payment Options**

*[Revise the first sentence of 1.1 and add a new second sentence as follows:]*

Postage for First-Class Package Service parcels must be paid with affixed postage or permit imprint as specified below. Parcels mailed at commercial plus prices must be mailed with permit imprint postage.\*\*\*

[Revise the title of 2.0 as follows:]

**2.0 Postage Payment for Presorted First-Class Package Service Parcels**

**2.1 Permit Imprint Postage**

[Revise the first sentence of 2.1 as follows:]

All First-Class Package Service parcels may bear permit imprint postage under 604.5.0. \*\*\*

\* \* \* \* \*

[Revise the title and text of 2.2 as follows:]

**2.2 Affixed Postage for First-Class Package Service Parcels**

Each First-Class Package Service parcel bearing affixed postage (not allowed for commercial plus parcels) must bear the full postage at the First-Class Package Service price for which it qualifies.

**3.0 Mailing Documentation**

\* \* \* \* \*

**3.2 Basic Documentation Standards**

[Revise the text of 3.2 as follows:]

Supporting documentation (see 708.1.0) of postage is required for each mailing except for eVS mailings under 705.2.9, or unless the correct price is affixed to each piece or each piece is of identical weight and the pieces are separated by price when presented for acceptance.

\* \* \* \* \*

[Delete current 3.5, Standard Format for Documentation, in its entirety (standards are in 708.1.0 referred to above) and renumber current 3.6 through 3.8 as new 3.5 through 3.7.]

\* \* \* \* \*

**435 Mail Preparation**

**1.0 General Information for Mail Preparation**

\* \* \* \* \*

**1.3 Terms for Presort Levels**

Terms used for presort levels are defined as follows:

[Revise the introductory line in 1.3a as follows:]

- a. 5-digit scheme for First-Class Package Service parcels:\*\*\*

\* \* \* \* \*

**3.0 Sack Labels**

\* \* \* \* \*

**3.3 Line 2 (Content Line)**

Line 2 (content line) must meet these standards:

\* \* \* \* \*

[Revise 3.3b as follows:]

- b. Codes: The codes shown below must be used as appropriate on Line 2 of sack labels. See 708.6.

[Revise the second row in the table in 3.3 and add a new third row as follows:]

CONTENT TYPE	CODE
First-Class Package Service	FC
Parcels	PARCELS

\* \* \* \* \*

\* \* \* \* \*

[Revise the title of 4.0 as follows:]

**4.0 Preparing Parcels**

**4.1 Basic Standards**

[Revise the text of 4.1 as follows:]

Each Presorted First-Class Package Service mailing must be prepared in USPS-approved sacks and each parcel marked "Presorted" (or "PRSRT") and "First-Class Package Service." All parcels must be sorted together and prepared under 4.3 and 4.4.

[Revise the title and text of 4.2 as follows:]

**4.2 Single-Piece Mail**

Single-piece (nonpresorted) First-Class Package Service parcels may be presented as a separate mailing or with a presorted mailing and reported on the same postage statement as follows:

- a. The single-piece mail must be physically separated from other pieces.
- b. The single-piece mail must bear no presorted price marking, or must be marked with the correction marking: "Single-Piece" or "SNGLP" under 402.2.4.

\* \* \* \* \*

**4.4 Sacking and Labeling**

Preparation sequence, sack size, and labeling:

- a. \*\*\*labeling:

\* \* \* \* \*

[Revise item 4.4a2 by changing "FCM" to "FC" as follows:]

- 2. Line 2: For 5-digit scheme sacks, "FC PARCELS 5D SCH." For 5-digit sacks, "FC PARCELS 5D."

- b. \*\*\*labeling:

\* \* \* \* \*



[Revise item 4.4b2 by changing “FCM” to “FC” as follows:]

2. Line 2: “FC PARCELS 3D.”

c. \*\*\*labeling:

\* \* \* \* \*

[Revise item 4.4c2 by changing “FCM” to “FC” as follows:]

2. Line 2: “FC PARCELS ADC.”

d. \*\*\*labeling:

\* \* \* \* \*

[Revise item 4.4d2 by changing “FCM” to “FC” as follows:]

2. Line 2: “FC PARCELS WKG.”

\* \* \* \* \*

## 436 Enter and Deposit

### 1.0 Deposit

[Delete 1.1, Service Objective, in its entirety (stated in 433), and renumber current 1.2 through 1.4 as new 1.1 through 1.3.]

#### 1.1 Time and Location of Deposit

[Revise the text of renumbered 1.1 as follows:]

First-Class Package Service parcels must be deposited at locations and times designated by the postmaster. Metered mail must be deposited in locations under the jurisdiction of the licensing Post Office except under 604.4.5.3. Permit imprint mail must be deposited under 604.5.0 and 705.

#### 1.2 Approved Collections

[Revise the introductory text of renumbered 1.2 as follows:]

The USPS may collect First-Class Package Service parcels at a mailer’s facility if part of an approved collection service for other classes of mail; space is available on the transportation; and:

\* \* \* \* \*

### 2.0 Verification

#### 2.1 USPS Verification and Mailer Correction

[Revise the text of 2.1 as follows:]

Mailings are subject to USPS procedures to verify correct preparation and postage payment. If, at the acceptance unit, a mailing is found not to qualify for a First-Class Package Service presort price, the mailer must take corrective action or pay a single-piece price (see 2.3). The return of mailings to the mailer’s facility for reworking is the mailer’s responsibility.

\* \* \* \* \*

## 2.3 Payment at Single-Piece Price Rather than Correcting Errors

[Revise the text of 2.3 as follows:]

A mailer who pays a single-piece First-Class Package Service price rather than correcting presorting errors in a mailing paid with meter or precanceled stamps must either affix metered postage for the additional amount on each piece or pay the difference in cash (or by check) and present the receipt to the acceptance point before the mail may be released for processing. A mailer who makes the same choice for a permit imprint mailing must correct the postage statement to show the higher price.

\* \* \* \* \*

## 500 Additional Mailing Services

### 503 Extra Services

\* \* \* \* \*

#### 2.0 Registered Mail

\* \* \* \* \*

#### 2.2 Basic Information about Registered Mail

\* \* \* \* \*

##### 2.2.2 Eligible Matter

[Revise the first sentence of 2.2.2 as follows:]

Only mailable matter prepaid with postage at the First-Class Mail, First-Class Package Service, or Priority Mail (excluding Critical Mail) prices may be sent as Registered Mail.\*\*\*

\* \* \* \* \*

### 3.0 Certified Mail

\* \* \* \* \*

#### 3.2 Basic Information

\* \* \* \* \*

##### 3.2.2 Eligible Matter

[Revise the text of 3.2.2 as follows:]

Only mailable matter prepaid with postage at the First-Class Mail, First-Class Package Service, or Priority Mail (excluding Critical Mail) prices may be sent as Certified Mail.

\* \* \* \* \*

### 4.0 Insured Mail

\* \* \* \* \*

#### 4.2 Basic Information

\* \* \* \* \*



**4.2.2 Eligible Matter**

The following types of mail may be insured:

*[Revise the text of item 4.2.2a as follows:]*

- a. First-Class Mail, First-Class Package Service, and Priority Mail (including Critical Mail), if it contains matter that is eligible to be mailed at Standard Mail or Package Services prices.

\* \* \* \* \*

**4.3 Mailing**

\* \* \* \* \*

**4.3.5 Integrated Barcodes**

The following options are available for mailers who print their own labels:

\* \* \* \* \*

*[Revise the first sentence of 4.3.5c as follows:]*

- c. Mailers must use an integrated barcode (see Exhibit 4.3.5c) when insurance is purchased online for Priority Mail and for parcels mailed at First-Class Mail, First-Class Package Service, Media Mail, Parcel Post, or Parcel Select prices.\*\*\*

\* \* \* \* \*

**5.0 Certificate of Mailing**

**5.1 Certificate of Mailing Fees**

*[Revise the second sentence of 5.1 as follows:]*

\*\*\*The correct fee must be paid in addition to postage for mailings of identical pieces of First-Class Mail, First-Class Package Service (except for parcels mailed at commercial plus prices), Priority Mail (excluding Critical Mail), and Package Services.\*\*\*

\* \* \* \* \*

**5.2 Basic Information**

\* \* \* \* \*

**5.2.4 Eligible Matter—Bulk Quantities**

*[Revise the second sentence of 5.2.4 as follows:]*

\*\*\*This certificate is provided only for a mailing of identical pieces of First-Class Mail, First-Class Package Service (except for parcels mailed at commercial plus prices), Priority Mail (excluding Critical Mail), Standard Mail, and Package Services.\*\*\*

\* \* \* \* \*

**6.0 Return Receipt**

\* \* \* \* \*

**6.2 Basic Information**

\* \* \* \* \*

**6.2.2 Eligible Matter**

Return receipt service is available for:

\* \* \* \* \*

*[Revise the text of 6.2.2b as follows:]*

- b. First-Class Mail, First-Class Package Service, and Priority Mail (excluding Critical Mail) when purchased at the time of mailing with Certified Mail, COD, insured mail (for more than \$200.00), or Registered Mail service.

\* \* \* \* \*

**7.0 Restricted Delivery**

\* \* \* \* \*

**7.2 Basic Information**

\* \* \* \* \*

**7.2.2 Eligible Matter**

Restricted Delivery service is available for:

*[Revise the text of 7.2.2a as follows:]*

- a. First-Class Mail, First-Class Package Service, and Priority Mail (excluding Critical Mail) when purchased at the time of mailing with Certified Mail, COD, insured mail (for more than \$200.00), or Registered Mail service.

\* \* \* \* \*

**10.0 Delivery Confirmation**

\* \* \* \* \*

**10.2 Basic Information**

\* \* \* \* \*

**10.2.2 Eligible Matter**

*[Revise the first sentence of 10.2.2 as follows:]*

Delivery Confirmation is available for First-Class Mail parcels and First-Class Package Service parcels; all Priority Mail pieces; Standard Mail Not Flat-Machinable pieces and machinable or irregular parcels (electronic option only); and Package Services, Parcel Select, and Parcel Select Regional Ground parcels (electronic option only) under 401.1.0.\*\*\*

\* \* \* \* \*

**11.0 Signature Confirmation**

\* \* \* \* \*

**11.2 Basic Information**

\* \* \* \* \*

**11.2.2 Eligible Matter**

[Revise the first sentence of 11.2.2 as follows:]

Signature Confirmation is available for First-Class Mail parcels and First-Class Package Service parcels; all Priority Mail pieces; Standard Mail Not Flat-Machinable pieces and machinable or irregular parcels (electronic option only); and Package Services, Parcel Select, and Parcel Select Regional Ground parcels (electronic option only) under 401.1.0.\*\*\*

\* \* \* \* \*

**12.0 Collect on Delivery (COD)**

\* \* \* \* \*

**12.2 Basic Information**

\* \* \* \* \*

**12.2.2 Eligible Matter**

[Revise the introductory sentence of 12.2.2 as follows:]

COD service may be used for Express Mail, First-Class Mail, First-Class Package Service, Priority Mail (excluding Critical Mail), and any Package Services or Parcel Select sub-category if:

\* \* \* \* \*

**12.2.4 Registered COD Mail**

[Revise the first sentence of 12.2.4 as follows:]

Sealed domestic mail of any class bearing First-Class Mail or First-Class Package Service postage may be sent as registered COD mail.\*\*\*

\* \* \* \* \*

**13.0 Special Handling**

\* \* \* \* \*

**13.2 Basic Information**

\* \* \* \* \*

[Revise the title and text of 13.2.2. as follows:]

**13.2.2 Eligible Matter**

Special handling service is available only for First-Class Mail, First-Class Package Service, Priority Mail (excluding Critical Mail), Package Services, and Parcel Select pieces.

\* \* \* \* \*

**13.2.4 Bees and Poultry**

[Revise the text of 13.2.4 as follows:]

Unless sent at First-Class Mail, First-Class Package Service, or Priority Mail prices, special handling is required for parcels containing honeybees or baby poultry.

\* \* \* \* \*

**507 Mailer Services**

**1.0 Treatment of Mail**

\* \* \* \* \*

**1.4 Basic Treatment**

\* \* \* \* \*

**1.4.5 Extra Services**

Mail with extra services is treated according to the charts for each class of mail in 1.5, except that:

\* \* \* \* \*

[Revise the text of 1.4.5b as follows:]

- b. All insured First-Class Mail, First-Class Package Service and Priority Mail pieces are forwarded and returned at no additional charge. All insured Standard Mail, Package Services, and Parcel Select pieces are forwarded or returned.

\* \* \* \* \*

**1.5 Treatment for Ancillary Services by Class of Mail**

[Revise the title and the introductory text of 1.5.1 as follows:]

**1.5.1 First-Class Mail, First-Class Package Service, and Priority Mail**

Undeliverable-as-addressed First-Class Mail (including postcards), First-Class Package Service, and Priority Mail pieces are treated under Exhibit 1.5.1, with these additional conditions:

\* \* \* \* \*

[Revise the text of 1.5.1d as follows:]

- d. First-Class Mail, First-Class Package Service or Priority Mail pieces bearing Standard Mail markings and endorsements under 202 and 244.5.1 for letters, 302 and 344.5.1 for flats, and 402 and 444.4.1 for parcels receives forwarding, return, and address correction services for Standard Mail under 1.5.3.
- e. "Change Service Requested" is not permitted for the following:

\* \* \* \* \*

[Revise the text of items 1.5.1e2 and e3 as follows:]

- 2. First-Class Mail, First-Class Package Service, or Priority Mail pieces containing hazardous materials under 601.10.0.
- 3. First-Class Mail, First-Class Package Service or Priority Mail pieces with an extra service other than Delivery Confirmation or Signature Confirmation.

[Revise the introductory text of 1.5.1f as follows:]

f. Address Change Service under 4.0 is available for First-Class Mail, First-Class Package Service, and Priority Mail pieces with the ACS participant code for an authorized ACS participant and a valid ancillary service endorsement. Mailers participating in OneCode ACS under 4.2.6 may print an Intelligent Mail barcode on First-Class Mail automation letters instead of a participant code and endorsement. The only endorsements permitted on First-Class Mail, First-Class Package Service, and Priority Mail valid ACS pieces are “Address Service Requested”, “Change Service Requested”, or “Electronic Service Requested” subject to the following:

\* \* \* \* \*

[Revise the title of Exhibit 1.5.1 as follows:]

**Exhibit 1.5.1 Treatment of Undeliverable First-Class Mail, First-Class Package Service, and Priority Mail**

\* \* \* \* \*

[In the table for Change Service Requested, in the third column, last row, revise item (1) (b) as follows:]

(b) First-Class Mail and First-Class Package Service (excluding hazardous materials).

\* \* \* \* \*

**1.8 Returning Mail**

\* \* \* \* \*

[Revise the title and text of 1.8.3 as follows:]

**1.8.3 Express Mail, Priority Mail, First-Class Mail, and First-Class Package Service**

Mailpieces sent as Express Mail, Priority Mail, First-Class Mail, or First-Class Package Service that cannot be delivered as addressed or forwarded to a new address, unless otherwise requested by the sender, are returned to the sender at no additional charge. Excluding pieces containing live animals, the following are disposed of by the USPS:

- a. Priority Mail pieces with a valid Address Change Service (ACS) participant code marked “Perishable” and endorsed “Change Service Requested.”

- b. First-Class Mail or First-Class Package Service pieces with a valid ACS participant code and endorsed “Change Service Requested.”

\* \* \* \* \*

**1.9 Dead Mail**

**1.9.1 Basic Information**

[Revise the introductory text of 1.9.1 as follows:]

Dead mail is matter deposited in the mail that is undeliverable and cannot be returned to the sender. A reasonable effort is made to match articles found loose in the mail with the envelope or wrapper and to return or forward the articles. The disposition of dead mail items is as follows:

\* \* \* \* \*

[Revise the text of 1.91e as follows:]

- e. Except for unendorsed Standard Mail, undeliverable Standard Mail, and Package Services, and insured First-Class Mail or First-Class Package Service pieces containing Standard Mail or Package Services enclosures that cannot be returned because of an incorrect, incomplete, illegible, or missing return address is opened and examined to identify the sender or addressee.

\* \* \* \* \*

**2.0 Forwarding**

\* \* \* \* \*

**2.2 Forwardable Mail**

\* \* \* \* \*

**2.2.3 Discontinued Post Office**

[Revise the text of 2.2.3 as follows:]

All Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Periodicals, and Package Services pieces addressed to a discontinued Post Office may be forwarded without added charge to a Post Office that the addressee designates as more convenient than the office to which the USPS ordered the mail sent.

**2.2.4 Rural Delivery**

[Revise the text of 2.2.4 as follows:]

When rural delivery service is established or changed, a customer of any office receiving mail from the rural carrier of another office may have all Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Periodicals, and Package Services pieces forwarded to the latter office for delivery without added charge, if the customer files a written request with the postmaster at the former office.

\* \* \* \* \*

**2.2.6 Mail for Military Personnel**

*[Revise the first sentence of 2.2.6 as follows:]*

All Express Mail, First-Class Mail, First-Class Package Service, Periodicals, and Package Services mailpieces addressed to persons in the U.S. Armed Forces (including civilian employees) serving where U.S. mail service operates is forwarded at no added charge when the change of address is caused by official orders.\*\*\*

\* \* \* \* \*

**2.3 Postage for Forwarding**

\* \* \* \* \*

*[Revise the title and text of 2.3.3 as follows:]*

**2.3.3 Priority Mail, First-Class Mail, and First-Class Package Service**

Priority Mail, First-Class Mail (including postcards), and First-Class Package Service mailpieces are forwarded without charge when postage is fully prepaid by the sender.

\* \* \* \* \*

**3.0 Premium Forwarding Service**

\* \* \* \* \*

**3.3 Preparation**

\* \* \* \* \*

**3.3.3 Mailpieces Requiring a Scan or Signature at Delivery**

*[Revise the introductory text of 3.3.3 and item 3.3.3a as follows:]*

Mailpieces requiring a scan or signature at delivery, such as Express Mail or numbered insured mail, are scanned, and then rerouted immediately and separately to the temporary address, subject to the following:

- a. Express Mail, Priority Mail, First-Class Mail, and First-Class Package Service mailpieces are rerouted at no additional charge.

\* \* \* \* \*

*[Revise the title and text of 3.3.5 as follows:]*

**3.3.5 First-Class Mail, First-Class Package Service, and Periodicals Parcels Not Requiring a Scan or Signature at Delivery**

First-Class Mail, First-Class Package Service, and Periodicals parcels not requiring a scan or signature at delivery and that do not fit into the weekly Priority Mail shipment are separately rerouted at no additional charge.

\* \* \* \* \*

**3.4 Enter and Deposit****3.4.1 Mailpieces Arriving Postage Due at the Primary Address**

\*\*\*Mailpieces arriving postage due are rerouted as follows:

*[Revise 3.4.1a as follows:]*

- a. Postage due First-Class Mail and First-Class Package Service mailpieces are rerouted as First-Class Mail or First-Class Package Service postage due. Only the original postage due amount is collected. There is no additional charge for rerouting the mailpiece.

\* \* \* \* \*

**4.0 Address Correction Services****4.1 Address Correction Service**

\* \* \* \* \*

**4.1.5 Other Classes**

*[Revise the text of 4.1.5 as follows:]*

When possible, “on-piece” address correction is provided for Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Standard Mail, Package Services, and Parcel Select pieces. If the piece cannot be forwarded, it is returned with new address information or reason for non-delivery attached. When separate corrections are necessary, Form 3547 is mailed to the sender with the address correction fee charged and the mail is forwarded. This service is not available for mailpieces to be delivered by military personnel at any military installation, including APOs and FPOs.

\* \* \* \* \*

**5.0 Recall of Mail****5.1 Who May Recall Mail**

\* \* \* \* \*

**5.1.3 Expenses and Postage**

*[Revise the first sentence of 5.1.3 as follows:]*

The mailer must pay all expenses of recalling mail (including return postage for other than First-Class Mail or First-Class Package Service mailpieces).\*\*\*

\* \* \* \* \*

**600 Basic Standards for All Mailing Services**

\* \* \* \* \*

**602 Addressing****1.0 Elements of Addressing**

\* \* \* \* \*

1.3 Address Elements

[Revise the introductory text of 1.3 as follows:]

All mail not bearing a simplified address must bear a delivery address that contains at least the following elements in this order from the top line:

\* \* \* \* \*

[Revise items 1.3e and 1.3e1 as follows:]

- e. ZIP Code where required:
1. ZIP Codes are required on Express Mail, commercial First-Class Mail, First-Class Package Service, Periodicals, Standard Mail, Package Services, and Parcel Select mailpieces, all mail sent to military addresses within the United States and to APO and FPO addresses, official mail, Business Reply Mail, and merchandise return service mail.

\* \* \* \* \*

1.9 Additional Addressing Standards by Class

[Revise the text of 1.9 as follows:]

Basic addressing standards are in the Prices and Eligibility section for each class of mail.

\* \* \* \* \*

604 Postage Payment Methods

\* \* \* \* \*

4.0 Postage Meters and PC Postage Products ("Postage Evidencing Systems")

4.1 Basic Information

\* \* \* \* \*

4.1.5 Authorized Classes of Mail

[Revise the text of 4.1.5 as follows:]

Mailers may use postage evidencing systems to affix or apply indicia on any class of mail except First-Class Package Service commercial plus parcels, Periodicals, and Bound Printed Matter.

\* \* \* \* \*

4.5 Mailings

4.5.1 Mailing Date Format

\*\*\*The mailing date format used in the indicia is also subject to the following conditions.

- a. Complete Date. Mailers must use a complete date for the following:

[Revise 4.5.1a1 as follows:]

- 1. All Express Mail, Priority Mail, First-Class Mail, and First-Class Package Service pieces.

\* \* \* \* \*

5.0 Permit Imprint (Indicia)

5.1 General Standards

5.1.1 Definition

[Revise the text of 5.1.1 as follows:]

A mailer may be authorized to mail material without affixing postage when payment is made at the time of mailing from a permit imprint advance deposit account established with USPS. This payment method may be used for postage and extra service fees for Express Mail ("eVS" only), Priority Mail, First-Class Mail, First-Class Package Service, Standard Mail, Package Services, and Parcel Select mailpieces. This method is not available for Periodicals.

\* \* \* \* \*

5.3 Indicia, Design, Placement, and Content

\* \* \* \* \*

[Revise the title and the first sentence of 5.3.6 as follows:]

5.3.6 Express Mail, Priority Mail, Critical Mail, First-Class Mail, and First-Class Package Service Format

A permit imprint indicia on Express Mail, Priority Mail, Critical Mail, First-Class Mail, or First-Class Package Service mailpieces must show "Express Mail," "Priority Mail" (or "Priority"), "Critical Mail," "First-Class Mail," or "First-Class Package" (or "First-Class Pkg") as applicable; "U.S. Postage Paid"; city and state; and permit number. \*\*\*

\* \* \* \* \*

700 Special Standards

\* \* \* \* \*

705 Advance Preparation and Special Postage Payment Systems

\* \* \* \* \*

8.0 Preparing Pallets

\* \* \* \* \*

8.6 Pallet Placards

\* \* \* \* \*

8.6.5 Line 2 (Content Line)

Line 2 (content line) must meet these standards:

\* \* \* \* \*

[Revise the table in 8.6.5 by adding a new 7th row (between “First-Class Mail” and “Flats” with “First-Class Package Service” in the Content Type column and “FC PKG” in the Code column as follows:)]

CONTENT TYPE		CODE				
	*	*	*	*	*	*
First-Class Package Service		FC PKG				
	*	*	*	*	*	*
<b>708</b>	<b>Technical Specifications</b>					
	*	*	*	*	*	*
<b>6.0</b>	<b>Standards for Barcoded Tray Labels, Sack Labels, and Container Placards</b>					
	*	*	*	*	*	*
<b>6.2</b>	<b>Specifications for Barcoded Tray and Sack Labels</b>					
	*	*	*	*	*	*

#### 6.2.4 3-Digit Content Identifier Numbers

\* \* \* \* \*

#### Exhibit 6.2.4 3-Digit Content Identifier Numbers

[Revise the “FCM Parcels — Presorted” portion of exhibit 6.2.4 by revising the portion heading and the text of the right-hand column as follows:]

FC Parcels — Presorted		
5-digit scheme sacks	289	FC PARCELS 5D SCH
5-digit sacks	289	FC PARCELS 5D
3-digit sacks	290	FC PARCELS 3D
ADC sacks	291	FC PARCELS ADC
mixed ADC sacks	292	FC PARCELS WKG
	*	* * * *

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

Product Classification,  
Pricing, 9-8-11

## DMM Revision: Parcel Return Service — Clarifications

Effective October 3, 2011, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, 507.13 to clarify standards regarding Parcel Return Service (PRS).

PRS was designed for shippers or shipping agents who enter mail at destination entry facilities via Parcel Select® destination entry, offering those shippers convenient access for the pickup of PRS parcels at the same locations where destination entry mail is deposited. Eligibility for destination network distribution center (DNDC) entry prices is determined by DMM Exhibit 453.3.1.3 for most ZIP Codes™. Notably, ZIP Codes for Alaska and domestic offshore locations are not included in this exhibit since those locations are not served by direct transportation to and from any NDC. This omission is purposeful because there is no equivalent cost savings associated with DNDC entry deposit for parcels destined for Alaska or the offshore locations as there is for those parcels considered eligible for DNDC prices.

Similarly, there is no equivalent cost savings associated with processing PRS-labeled parcels that originate in Alaska or offshore locations as there is for PRS parcels that originate within the direct service areas of the NDCs. These parcels are transported beyond the mileage for zone 5 parcels (the maximum zone applicable for PRS return NDC [RNDC] prices). We therefore clarify that PRS-labeled parcels that are deposited into the mailstream at any offshore domestic location or from Alaska are not eligible for PRS prices, but are subject to Parcel Post® prices based on the

parcel weight for the zone that applies to the coupling of the mailing office with the NDC from where the parcel is picked up by the PRS participant.

We additionally clarify that PRS participants must pick up parcels from all NDCs since customers deposit PRS parcels in the mail within the service areas of all 21 NDCs. Both of these clarifications mirror conditions that are stated in the PRS agreements that each authorized PRS participant signs.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

#### **500 Additional Mailing Services**

\* \* \* \* \*

#### **507 Mailer Services**

\* \* \* \* \*

#### **13.0 Parcel Return Service**

##### **13.1 Basic Information**

##### **13.1.1 Description**

[Revise 13.1.1 as follows:]

Parcel Return Service (PRS) applies to parcels that are picked up in bulk by authorized permit holders or their agents. Permit holders guarantee payment of postage for

all parcels mailed with a PRS label. By providing an approved PRS label to its customers, the merchant or other party designates the permit holder identified on the label as its agent for receipt of mail bearing that label, and authorizes the USPS to provide that mail to the permit holder or its designee. The permit holder must retrieve parcels at each of the return network distribution centers (RNDCs). For this purpose, an RNDC is each NDC (but not any ASFs) listed in Exhibit 453.3.1.3. PRS permit holders also may retrieve parcels at one or more designated return delivery units (RDUs). Payment for parcels returned under PRS is deducted from a separate advance deposit (postage-due) account funded through the Centralized Account Processing System (CAPS). The permit holder must be authorized to use eVS (see 705.2.9).

\* \* \* \* \*

**13.1.9 Pickup Schedule and Location**

*[Revise 13.1.9 as follows:]*

Permit holders or their agents must set up recurring or standing appointments to retrieve PRS parcels. If the permit holder (or agent) has existing appointments to deliver Parcel Select parcels to destination facilities and those facilities are one of the NDCs or are designated as RDUs, those appointments can be used for retrieving PRS parcels at the same time. Permit holders or their agents must retrieve parcels on a regular schedule as follows:

- a. From RNDCs, at a minimum of every 48 hours, excluding Sundays and USPS holidays.
- b. From RDUs, according to the authorization letter. The USPS maintains a list of active RDUs and provides permit holders 30 days notice of changes to the list. This list may be obtained by contacting the manager, New Business Opportunities (see 608.8.0 for address).
- c. For parcels picked up from RNDCs and that are shipped from origin ZIP Codes 006-009, 967-969, and 995-999, see 13.3.

\* \* \* \* \*

**13.3 Prices**

\* \* \* \* \*

*[Add new 13.3.3 as follows:]*

**13.3.3 Parcel Post Prices**

PRS-labeled parcels shipped from origin ZIP Codes 006-009, 967-969, and 995-999 that are picked up at an RNDC are subject to single-piece Parcel Post prices.

\* \* \* \* \*

**600 Basic Standards for All Mailing Services**

\* \* \* \* \*

**608 Postal Information and Resources**

\* \* \* \* \*

**8.0 USPS Contact Information**

**8.1 Postal Service**

\* \* \* \* \*

*[Add a new address in appropriate alphabetical sequence as follows:]*

New Business Opportunities  
US Postal Service  
475 L'Enfant Plz SW Rm 5407  
Washington DC 20260-5407

\* \* \* \* \*

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,  
Pricing, 9-8-11

**DMM Revision: 2010 Standard Mail Incentive Program Removal**

Effective October 3, 2011, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)* by removing section 709.2.0, *Standard Mail Incentive Program*. This section describes standards for a temporary incentive program that has since concluded.

The 2010 Standard Mail Incentive Program (2010 Summer Sale) was created to provide an incentive for customers to increase Standard Mail® use above the volume they

would otherwise have sent. This allowed mailers to increase communication, acquire new customers, and retain existing clients. There were a total of 1,130 certified participants in the 2010 Summer Sale. Approximately 4.3 billion mailpieces qualified for a rebate, which represented 20.7 percent of all Standard Mail letters and flats volume mailed during the July 1 through September 30, 2010, period.



**Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)**

\* \* \* \* \*

**700 Special Standards**

\* \* \* \* \*

**709 Negotiated Service Agreements and Experimental and Temporary Classifications**

\* \* \* \* \*

*[Delete 709.2.0, Standard Mail Incentive Program, in its entirety and renumber the current 709.3.0 and 709.4.0 as the new 2.0 and 3.0 respectively.]*

\* \* \* \* \*

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Pricing, 9-8-11

## Handbooks

### Handbook AS-353 Revision: Guide to Privacy and the Freedom of Information Act

The Postal Service™, has undertaken a total modernization of its Human Resources (HR) processes. HR has automated personnel actions, implemented an electronic Official Personnel Folder (eOPF), and changed how it tests and hires employees. Redesign of all the processes requires changes to the current systems of records. The other changes outlined are due to the abolishment of local HR offices and movement to a central location for all HR processing in Greensboro, North Carolina. The Privacy Office worked closely with systems managers to develop the revised general systems.

The revisions to 810.200, the only customer system of records in this notice, are required due an inadvertent deletion that occurred when the system of records was last revised. This change reinstates those routine uses as well as some additional updates that were needed. Lastly, a new general system of records was added: 500.050 HSPD-12: Identity Management System (IDMS).

Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, was revised to include these modifications, which were published in the *Federal Register* on June 17, 2011 (76 FR 35483–75491).

#### **Handbook AS-353, Guide to Privacy and the Freedom of Information Act**

\* \* \* \* \*

#### **Appendix — Privacy Act Systems of Records**

\* \* \* \* \*

#### **Section C. Index of Systems of Records**

##### **Part I. General Systems**

\* \* \* \* \*

#### **USPS 100.000 System Name: General Personnel Records.**

##### **System Location:**

*[Revise text to read as follows:]*

All USPS facilities and personnel offices; Integrated Business Solutions Services Centers; National Personnel Records Center; Human Resources Information Systems; Human Resources Shared Services Center; Headquarters; Computer Operations Service Centers; and contractor sites.

\* \* \* \* \*

##### **Categories of Records in the System:**

\* \* \* \* \*

*[Revise numbers 2, 3, and 4 to read as follows:]*

2. Official Personnel Folder (OPF) or eOPF (electronic version): Records related to appointment support, prior federal civilian employment, postal employment, personnel actions, anniversary dates, retirement, benefits, and compensation.
3. Automated employee information: Records generated, approved, and stored by electronic means such as *Notification of Personnel Actions*, health benefit elections, tax withholding changes, and address changes.
4. Reference copies of all discipline or adverse actions: Letters of warning; notices of removal, suspension and/or reduction in grade or pay; letters of decisions; and documents relating to these actions. These are used only to refute inaccurate statements by witnesses before a judicial or administrative body. They may not be maintained in the employee's OPF or eOPF but must be maintained in a separate file by Labor Relations.

\* \* \* \* \*

[Add new 8 to read as follows:]

- 8. *Level 2 supervisors' notes:* Records of discussions, letters of warning, and any other relevant official records being maintained at the supervisor's discretion for the purpose of enabling effective management of personnel. (A level 2 supervisor directly supervises bargaining unit employees.)

\* \* \* \* \*

**Purpose(s):**

\* \* \* \* \*

[Revise 2 to read as follows:]

- 2. To maintain a source of readily available information on employees for administrative purposes.

\* \* \* \* \*

**Storage:**

[Revise text to read as follows:]

Automated database, computer storage media, digital files, and paper files. Duplicates of records in the OPF or eOPF and automated employee data may be maintained for localized employee administration or supervision. Records may be filed at offices other than where OPF or eOPF is located, or may be duplicated at a site closer to where the employee works.

\* \* \* \* \*

**Safeguards:**

[Revise text to read as follows:]

Paper records, computers, and computer storage media are located in controlled-access areas under supervision of program personnel. Access to these areas is limited to authorized personnel, who must be identified with a badge. Nonbargaining unit employee discipline, grievance, and appeals records maintained outside the OPF (hard or soft copy) are kept in locked filing cabinets or secured record storage rooms; and related automated records are protected with password security. Computers are protected by mechanical locks, card key systems, or other physical access control methods. The use of computer systems is regulated with installed security software, computer logon identifications, and operating system controls including access controls, terminal and transaction logging, and file management software.

**Retention and Disposal:**

[Revise 1 through 3 to read as follows:]

- 1. Permanent OPF or eOPF records are permanently retained. Temporary OPF or eOPF records are generally retained 2 years and are purged upon the employee's separation from USPS.

- 2. Except as otherwise provided by a collective bargaining agreement, original or copies of discipline or adverse actions are maintained up to 2 years; or, if an additional or more recent disciplinary action has been taken, for a longer period. After 2 years, or lesser time specified in the decision, the employee may request the disciplinary record be purged from the OPF or eOPF provided no subsequent discipline was issued. Records that support a PS Form 50, *Notification of Personnel Action*, e.g., the separation of an employee for cause or the resignation of an employee pending charges, are considered permanent records and may not be purged at the request of an employee.

- 3. Reference copies of discipline or adverse actions. These records are kept for historical purposes and are not to be used for decisions about the employee. The retention of these records may not exceed 10 years beyond the employee's separation date. The records are maintained longer if the employee is re-hired during the 10-year period. They may not be maintained in the employee's OPF or eOPF, but must be maintained in a separate file by Labor Relations.

\* \* \* \* \*

**System Manager(s) and Address:**

\* \* \* \* \*

[Insert new text to read as follows:]

Director of Human Resources, USPS OIG, 1735 N. Lynn Street, 10<sup>th</sup> floor, Arlington, VA 22209.

**Notification Procedure:**

[Revise text to read as follows:]

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to Corporate Personnel Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and address of facility where last employed, and the dates of USPS employment.

\* \* \* \* \*

**Record Source Categories:**

[Revise text to read as follows:]

Employees; employees' supervisors; USPS customers; law enforcement agencies; individuals who are personal references; former employers, including other federal agencies; and other systems of records.

\* \* \* \* \*

**USPS 100.100**

**System Name:**

Recruiting, Examining, and Placement Records.

**System Location:**

*[Revise text to read as follows:]*

Pre-employment investigation records are located at USPS Human Resources (HR) offices and contractor locations, except for drug screening and medical examination records, which are maintained in USPS medical facilities and designee offices.

Recruiting, examining, and placement records are located at USPS HR offices, Headquarters, Human Resources Shared Services Center, Integrated Business Solutions Services Centers, the Bolger Center for Leadership Development, the National Center for Employee Development, and contractor locations.

**Categories of Individuals Covered by the System:**

*[Revise text to read as follows:]*

Current and former USPS employees, applicants for employment, and potential applicants with candidate profiles.

**Categories of Records in the System:**

*[Revise text to read as follows:]*

- 1. Applicant, potential applicants with candidate profiles, and employee information: Name(s), Social Security Number(s), Candidate Identification Number, Employee Identification Number, date(s) of birth, postal assignment or vacancy/job posting history information, work contact information, home address(es) and phone number(s), finance number(s), duty location, and pay location.
- 2. Pre-employment investigation information: Records compiled by USPS, including criminal, employment, military, and driving records; drug screening and medical assessment results. Also includes Special Agency Check with Inquiries (SACI) and National Agency Check with Inquiry (NACI): Investigative records requested by USPS and compiled by the Office of Personnel Management (OPM) for newly hired employees, including postal inspectors' investigative reports.
- 3. Recruiting, examining, and placement information: Records related to candidate profiles, applications, test results, interview documentation, and suitability screening.

\* \* \* \* \*

**Purpose(s):**

\* \* \* \* \*

*[Revise 2 to read as follows:]*

- 2. To provide managers, HR personnel, and medical officers with information for recruiting and recommending appointment of qualified individuals.

\* \* \* \* \*

**Storage:**

*[Revise text to read as follows:]*

Automated database, computer storage media, digital files, and paper files.

**Retrievability:**

*[Revise text to read as follows:]*

By applicant or employee name, Social Security Number, Candidate Identification Number, Employee Identification Number, duty or pay location, or posting/vacancy to which application was made.

\* \* \* \* \*

**Retention and Disposal:**

\* \* \* \* \*

*[Revise 2 and 3 to read as follows:]*

- 2. Candidate information and Candidate Identification Number are retained for a minimum of 2 years. Vacancy files, including applicant/employee name, identification number, posting/vacancy number, and information supplied by applicant/employee in response to the vacancy posting, are retained 5 years. Employment registers are retained 10 years. Certain forms related to a successful applicant are filed in the electronic Official Personnel Folder as permanent records.
- 3. Paper examining answer sheets are retained 6 months; and computer media copies are retained 10 years. Scanned Maintenance Selection System forms are retained 10 years, and related hiring lists are retained 5 years.

\* \* \* \* \*

**Notification Procedure:**

*[Revise text to read as follows:]*

Individuals wanting to know if information about them is maintained in this system must address inquiries to Human Resources Shared Services Center, P.O. Box 970400, Greensboro, NC 27497-0400. Inquiries must include full name, Candidate Identification Number (as provided during the application process) or Employee Identification Number, name and address of facility where last employed, and dates of USPS employment or date of application.

\* \* \* \* \*

**Record Source Categories:**

*[Revise text to read as follows:]*

Applicants; potential applicants with candidate profiles; OPM; police, driving, and military records; former employers and named references; medical service providers; school officials; other federal agencies; and state divisions of vocational rehabilitation counselors.

\* \* \* \* \*

**USPS 100.200**

**System Name:**

Employee Performance Records.

**Categories of Individuals Covered by the System:**

*[Revise text to read as follows:]*

Current and former USPS employees, including supervisors and managers who are responsible for a work location.

**Categories of Records in the System:**

\* \* \* \* \*

*[Revise 2 to read as follows:]*

- 2. Employee performance information: Records related to individual performance evaluation; reports about supervisors and managers who are responsible for a work location; employee recognition; and safe driver awards.

\* \* \* \* \*

**Storage:**

*[Revise text to read as follows:]*

Automated database, computer storage media, digital files, and paper files.

\* \* \* \* \*

**Retention and Disposal:**

*[Revise text to read as follows:]*

- 1. Pay for performance evaluation records are retained 5 years. Individual performance evaluations are retained 5 years or until separation of the employee, whichever comes first.
- 2. Incentive award records are retained 7 years. Length of service award records are retained 1 year. Non-USPS awards are retained 2 years. Letters of commendation and appreciation (excluding permanent copies filed in the OPF or eOPF) are retained 2 years.
- 3. Employee survey records are retained 5 years.
- 4. Safe Driver Award records are retained 2 years from date of separation, expiration of license, rescission of

authorization, transfer of driver into a nondriving status, or other transfer, whichever comes first.

\* \* \* \* \*

**Notification Procedure:**

*[Revise text to read as follows:]*

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to Corporate Personnel Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and address of facility where last employed, and dates of USPS employment.

\* \* \* \* \*

**USPS 100.300**

**System Name:**

Employee Development and Training Records.

**System Location:**

*[Revise text to read as follows:]*

Management training centers, Integrated Business Solutions Services Centers, and other USPS facilities where career development and training records are stored.

\* \* \* \* \*

**Categories of Records in the System:**

*[Revise text to read as follows:]*

- 1. *Employee information:* Name, Social Security Number, Employee Identification Number, demographic information, photograph, years of service, retirement eligibility, postal assignment information, work contact information, finance number(s), duty location, and pay location.
- 2. *Employee development and training information:* Records related to career development, work history, skills bank participation, USPS- and non-USPS-sponsored training, examinations, evaluations of training, and USPS lodging when a discrepancy report is filed against the student about unauthorized activities while occupying the room.

\* \* \* \* \*

**Purpose(s):**

*[Revise 1 to read as follows:]*

- 1. To provide managers, supervisors, and training and development professionals with decision-making in-

formation for employee career development, succession planning, training, and assignment.

\* \* \* \* \*

**Storage:**

*[Revise text to read as follows:]*

Automated database, computer storage media, digital files, and paper files.

\* \* \* \* \*

**Retention and Disposal:**

\* \* \* \* \*

*[Revise 2 to read as follows:]*

- 2. Records related to succession planning and individual development planning are retained 10 years.

\* \* \* \* \*

**Notification Procedure:**

*[Revise text to read as follows:]*

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to Corporate Personnel Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and address of facility where last employed, and dates of USPS employment.

\* \* \* \* \*

**USPS 100.400**

**System Name:**

Personnel Compensation and Payroll Records.

**System Location:**

*[Revise text to read as follows:]*

USPS Area and District Human Resources offices, the Human Resources Shared Services Center, Integrated Business Solutions Services Centers, Computer Operations Services Centers, Accounting Services Centers, other area and district facilities, Headquarters, contractor sites, and all organizational units.

**Categories of Individuals Covered by the System:**

*[Revise 1 to read as follows:]*

- 1. Current and former USPS employees and postmaster relief/leave replacement employees.

\* \* \* \* \*

**Categories of Records in the System:**

\* \* \* \* \*

*[Revise 2 to read as follows:]*

- 2. Compensation and payroll information: Records related to payroll, payments, deductions, compensation, and benefits; uniform items purchased; proposals and decisions under monetary awards; suggestion programs and contests; injury compensation; monetary claims for personal property loss or damage; and garnishment of wages.

**Purpose(s):**

\* \* \* \* \*

*[Revise 5 to read as follows:]*

- 5. To administer monetary awards programs and employee contests.

\* \* \* \* \*

**Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of Such Uses:**

*[Delete letters g and h. Reletter i through l as g through j.]*

\* \* \* \* \*

**Storage:**

*[Revise text to read as follows:]*

Automated database, computer storage media, digital files, and paper files.

**Retention and Disposal:**

\* \* \* \* \*

*[Revise 3 to read as follows:]*

- 3. Records of approved monetary awards are retained 7 years. Records of award submissions not approved are retained 90 days.

*[Renumber 4 through 6 as 5 through 7. Add new 4 to read as follows:]*

- 4. Automated records of employee ideas are maintained for 7 years.

\* \* \* \* \*

**System Manager(s) and Address:**

*[Add new first paragraph to read as follows:]*

Chief Human Resource Officer and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

\* \* \* \* \*

[Revise last paragraph to read as follows:]

Vice President, Controller, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

**Notification Procedure:**

[Revise text to read as follows:]

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to Corporate Personnel Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and address of facility where last employed, and dates of USPS employment.

\* \* \* \* \*

**USPS 100.500**

**System Name:**

Personnel Resource Management Records.

\* \* \* \* \*

**Storage:**

[Revise text to read as follows:]

Automated database, computer storage media, digital files, and paper files.

\* \* \* \* \*

**Retention and Disposal:**

[Revise text to read as follows:]

Resource management records related to leave application, time and attendance, and light duty status are retained 3 years. Family and Medical Leave Records are retained 5 years. Other categories of resource management records are retained 1 year. Records existing on paper are destroyed by burning, pulping, or shredding. Records existing on computer storage media are destroyed according to the applicable USPS media sanitization practice.

\* \* \* \* \*

**Notification Procedure:**

[Revise text to read as follows:]

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to Corporate Personnel Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and

address of facility where last employed, and dates of USPS employment.

\* \* \* \* \*

**USPS 100.600**

**System Name:**

Personnel Research Records.

**System Location:**

[Revise text to read as follows:]

USPS Headquarters, Integrated Business Solutions Services Centers, and contractor sites.

**Categories of Individuals Covered by the System:**

[Revise text to read as follows:]

Potential applicants for USPS employment, applicants for USPS employment, USPS employee applicants for reassignment and/or promotion, and employees whose work records or solicited responses are used in research projects.

**Categories of Records in the System:**

[Revise text to read as follows:]

1. Applicant, potential applicant with candidate profile, and employee information: Name, Social Security Number, Candidate Identification Number, or respondent identification code, place of birth, postal assignment or vacancy/posting information, work contact information, home address and phone number(s), finance number(s), duty location, and pay location.
2. Personnel research information: Records related to race, ethnicity, sex, tenure, age, and disability status (only if volunteered by the individual); research project identifiers; and other information pertinent to personnel research.

\* \* \* \* \*

**Purpose(s):**

[Revise text to read as follows:]

1. To support research and development efforts on personnel assessment instruments, recruitment efforts, workforce analysis, and evaluation of human resource management practices.
2. To assess the impact of selection decisions on applicants in race, ethnicity, sex, tenure, age, and disability categories.

**Routine Uses of Records Maintained in the System, Including Categories of Users:**

[Revise text to read as follows (by deleting a):]

Standard routine uses 1 through 9 apply.

\* \* \* \* \*

**Storage:**

*[Revise text to read as follows:]*

Automated database, computer storage media, digital files, and paper files.

**Retrievability:**

*[Revise text to read as follows:]*

By individual name, Social Security Number, Candidate Identification Number, Employee Identification Number, or respondent identification code, research project identifiers, postal assignment or vacancy/posting information, duty or pay location, or location where data were collected.

\* \* \* \* \*

**Retention and Disposal:**

*[Revise text to read as follows:]*

Retention depends on the type of research project, but does not exceed 10 years. Records existing on paper are destroyed by burning, pulping, or shredding. Records existing on computer storage media are destroyed according to the applicable USPS media sanitization practice.

\* \* \* \* \*

**Notification Procedure:**

*[Revise text to read as follows:]*

Individuals wanting to know if information about them is maintained in this system of records must address inquiries to the Vice President, Employee Resource Management, 475 L'Enfant Plaza SW, Washington, DC 20260. In cases of studies involving information not collected through an examination, individuals must address inquiries to the system manager. Inquiries must contain full name; Candidate Identification Number, Employee Identification Number, or respondent identification code; and date and location of their participation.

**Record Source Categories:**

*[Revise text to read as follows:]*

USPS employees, applicants, and potential applicants with candidate profiles who provide information to personnel research programs and other systems of records.

\* \* \* \* \*

**USPS 100.700**

**System Name:**

*[Revise text to read as follows:]*

Medical Records and Related Documents.

**System Location:**

*[Revise text to read as follows:]*

USPS medical facilities, designee offices, and National Personnel Records Center.

**Categories of Individuals Covered by the System:**

\* \* \* \* \*

*[Revise text to read as follows:]*

- Individuals who have been offered employment but were determined medically unsuitable or who declined the offer.

*[Delete 3 and 4. Renumber 5 and 6 as new 3 and 4 and revise to read as follows:]*

- Current and former USPS employees who are or were required to have a commercial driver's license (CDL) or are otherwise subject to controlled substance and alcohol testing.
- Applicants and current or former USPS employees, or persons who request reasonable accommodation on behalf of an applicant or employee.

**Categories of Records in the System:**

*[Revise 1 to read as follows:]*

- Employee or applicant information: Name, Social Security Number, Employee Identification Number, Candidate Identification Number, date of birth, postal assignment information, work contact information, finance number(s), duty location, and pay location.

\* \* \* \* \*

*[Delete items 3 and 4. Renumber 5 as new 3.]*

*[Add new 4 to read as follows:]*

- Reasonable Accommodation folders: These folders document the decision-making process and contain records related to requests for Reasonable Accommodation.

\* \* \* \* \*

**Purpose(s):**

*[Revise text to read as follows:]*

- Medical information maintained in the employee medical folder is used to, but is not limited to, support hiring decisions and determine job-related medical suitability, fitness for duty, and Family Medical Leave Act documentation.

*[Delete 2 and 3. Renumber 4 and 5 as new 2 and 3.]*

*[Add new 4 and 5 to read as follows:]*

- To assess disability retirement requests.
- To assist in making determinations about reasonable accommodation.



**Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of Such Uses:**

[Delete b.]

\* \* \* \* \*

**Storage:**

[Revise text to read as follows:]

Automated database, computer storage media, digital files, and paper files.

**Retrievability:**

[Revise text to read as follows:]

By employee or applicant name, Social Security Number, Employee Identification Number, Candidate Identification Number, or duty or pay location.

**Retention and Disposal:**

\* \* \* \* \*

[Revise 2 through 5 to read as follows:]

- 2. Candidate medical information for applicants determined to be medically unsuitable for the position offered is retained 2 years in hard copy. Computer data is retained 3 years in a history database.
- 3. Documentation supporting applicant requests for reasonable accommodation for participation in the hiring or assessment process are maintained for 2 years in hard copy. Computer records of such requests are retained 3 years.
- 4. Reasonable Accommodation Committee and District Reasonable Accommodation Committee records are maintained for the duration of the employee's tenure with the USPS or until any appeals are adjudicated, whichever is longer. After the official use for these records has been satisfied, the records are to be placed in a sealed envelope, labeled as "Reasonable Accommodation Committee Records," and placed in the employee medical folder (EMF) and retained in accordance with the official retention period for the EMFs.
- 5. Alcohol test results indicating a breath alcohol concentration of 0.02 or greater, verified positive controlled substance test results, refusals, medical review officer's evaluations, employee statements, and substance abuse professionals' evaluations and referrals are retained 5 years. Alcohol test results indicating a breath alcohol concentration of less than 0.02, and negative and canceled controlled substance test results, are retained 1 year.

\* \* \* \* \*

**Notification Procedure:**

[Revise text to read as follows:]

Individuals wanting to know if information about them is maintained in this system must address inquiries to the facility head where currently or last employed. Headquarters employees must submit inquiries to the National Medical Director, Health and Resource Management, 475 L'Enfant Plaza SW, Washington, DC 20260. Individuals who requested accommodation for an entrance examination or assessment must submit inquiries to the Manager of Selection, Evaluation, and Recognition, 475 L'Enfant Plaza SW, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, name and address of facility where last employed, and dates of USPS employment or date of application.

\* \* \* \* \*

**Record Source Categories:**

[Revise text to read as follows:]

Employees, applicants for employment; applicant or employee health care provider(s), USPS and Department of Veterans Affairs medical staff, USPS designee testing facilities, substance abuse professionals, and designated contractors.

\* \* \* \* \*

**USPS 100.950**

**System Name:**

Employee Assistance Program (EAP) Records.

**System Location:**

[Revise text to read as follows:]

EAP Offices at Philadelphia and Los Angeles USPS facilities. This system does not include records maintained by the supplier of EAP services as outlined in the USPS EAP contract.

\* \* \* \* \*

**Storage:**

[Revise text to read as follows:]

Automated database, computer storage media, digital files, and paper files.

\* \* \* \* \*

**Retention and Disposal:**

[Revise text to read as follows:]

Records are retained 3 years from the date of the participant's last activity. EAP contractor records are retained 7 years from the date of the participant's last activity or until litigation is resolved. Records existing on paper are destroyed by burning, pulping, or shredding. Records

existing on computer storage media are destroyed according to the applicable USPS media sanitization practice.

**System Manager(s) and Address:**

*[Revise text to read as follows:]*

Vice President, Labor Relations, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

**Notification Procedure:**

\* \* \* \* \*

*[Revise second paragraph to read as follows:]*

For records maintained by the provider of USPS EAP services through contract, individuals must inquire as instructed by the provider.

\* \* \* \* \*

*[Add new 500.050 to read as follows:]*

**USPS 500.050**

**System Name:**

HSPD-12: Identity Management System (IDMS).

**System Location:**

Records relating to the Identity Management System are maintained by a contractor at the contractor's site. This does not include building or computer access records.

**Categories of Individuals Covered by the System:**

Individuals with authorized USPS law enforcement or emergency response duties, including postal inspectors, Office of Inspector General criminal investigators, and USPS executives and their designees.

**Categories of Records in the System:**

1. *Cardholder information:* Records related to issuance of identity management credentials, including name, date of birth, Social Security Number (SSN), organizational and employee affiliations, fingerprints, digital color photograph, work e-mail address, and phone number(s) as well as additional verification and demographic information. Other types of data contained in the system include federal emergency response official status; law enforcement official status; and Personal Identity Verification (PIV) Card issuance location. Records in the IDMS needed for credential management for enrolled individuals in the PIV Program includes: PIV Card serial number (all past and current Card ID numbers are retained); digital certificate(s) serial number; PIV Card issuance and expiration dates; PIV Card personal identification number (PIN); Cardholder Unique Identification Number (CHUID); and card management keys.
2. *Card-swipe records:* Records related to employees and visitors who enter and leave participating federal

facilities and disaster recovery areas. This does not include direct tracking of access to USPS facilities.

3. *Computer access authorization information:* Records related to computer users, including logon ID; Social Security Number, Employee Identification Number, or other assigned identifier; employment status information; and extent of access granted.

**Authority for Maintenance of the System:**

39 U.S.C. 401, and Homeland Security Presidential Directive 12, Policy for a Common Identification Standard for Federal Employees and Contractors, August 27, 2004.

**Purpose(s):**

To assist in making determinations for access to other federal facilities.

**Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of Such Uses:**

Standard routine uses 1 through 9 apply.

**Storage:**

Automated database, computer storage media, digital files, and paper files.

**Retrievability:**

1. Records about building access are retrieved by name or Cardholder Unique Identifier Number.
2. Cardholder information may be retrieved by name, logon ID, or other unique identifier of the individual. Note: While many federal agencies utilize the IDMS, USPS will only have access to data on its employees enrolled in the system (not to any other agency's data).

**Safeguards:**

All biographic and biometric data collected prior to and during the enrollment process is transmitted to the PIV IDMS over a private network in an encrypted format. Facilities and equipment are secured by limiting physical access to the workspace and system, and by requiring an appropriate verification of identity. Where appropriate, this method uses the PIV card providing up to three factors of authentication. Where necessary, this method also consists of two components (e.g., user ID + password). Physical security measures are employed to protect enrollment equipment, facilities, material, and information systems, including locks, ID badges, fire protection, redundant power and climate control to protect IT equipment. The PIV IDMS sends confirmed enrollment information to the card production facility via a secure FTP connection. Cards that are not active cannot be used for access to federal facilities. Certifications are revoked when they are reported lost, stolen, damaged beyond use, or when a cardholder has failed to meet the terms and conditions of enrollment.

Cards will be deactivated upon collection of damaged cards or if the employee no longer requires a PIV card.

**Retention and Disposal:**

1. Building access records are retained according to the policies of the agencies visited.
2. Records of computer access privileges and authorization information are retained 5 years after the cardholder is separated from the Postal Service.

Data will be disposed of according the requirements of National Institute of Standards and Technology (NIST) Special Publication (SP) 800-88 Guidelines for Media Sanitization. Magnetic media will be degaussed and then destroyed; paper records will be stored in locked bins, transported securely via bonded courier, and shredded.

**System Manager(s) and Address:**

For collection of cardholder information: Chief Postal Inspector, United States Postal Inspection Service, 475 L'Enfant Plaza SW FI 3, Washington, DC 20260.

For records relating to the Identity Management System and identification cards: Program Manager, HSPD-12 Managed Service Office, Federal Acquisition Service (FAS), General Services Administration, 10304 Eaton Place FI 3, Fairfax, VA 22030.

For records of building access to other federal buildings, contact that agency.

**Notification Procedure:**

Inquiries for records about building access must be addressed to the facility head. Inquiries about access to the IDMS are to be directed to the Program Manager, Program Manager, HSPD-12 Managed Service Office, Federal Acquisition Service (FAS), General Services Administration, 10304 Eaton Place FI 3, Fairfax, VA 22030. Inquiries regarding collection of cardholder information are to be directed to the Chief Postal Inspector, United States Postal Inspection Service, 475 L'Enfant Plaza SW FI 3, Washington, DC 20260. Inquiries must include full name, Social Security Number or Employee Identification Number, and period of employment or residency at the location.

**Record Access Procedures:**

Requests for access must be made in accordance with the Notification Procedure above and USPS Privacy Act regulations regarding access to records and verification of identity under 39 CFR 266.6.

**Contesting Record Procedures:**

See Notification Procedure and Record Access Procedures above.

**Record Source Categories:**

Employees, subject individuals, former employers, and other systems of records.

\* \* \* \* \*

**USPS 810.200**

**System Name:**

www.usps.com Ordering, Payment, and Fulfillment.

\* \* \* \* \*

**Routine Uses of Records in the System, Including Categories of Users and the Purposes of Such Uses:**

[Add new first paragraph to read as follows:]

Standard routine uses 1 through 7, 10, and 11 apply. In addition:

\* \* \* \* \*

**Retention and Disposal:**

\* \* \* \* \*

[Revise 3 to read as follows:]

3. Online user information may be retained for 12 months.

\* \* \* \* \*

**System Manager(s) and Address:**

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

\* \* \* \* \*

We will incorporate these revisions into the next online version of Handbook AS-353 available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Then click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

Refer any questions about this revision to the Records Office at 202-268-2608.

— Privacy Office,  
General Counsel and Executive VP, 9-8-11

## Publications

### Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective September 8, 2011, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

#### Publication 431, *Post Office Box Service and Caller Service Fee Groups*

\* \* \* \* \*

[Delete the following entries:]

ZIP Code
62975
98006

\* \* \* \* \*

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— *Special Services, Channel Access, 9-8-11*

## Employee Assistance Program Publications Revised

The Postal Service™ Employee Assistance Program (EAP) is a free, voluntary, and confidential program that offers assessment, referral, short-term counseling, and work/life consultation to Postal Service employees and their families.

Effective immediately, the following EAP publications have been revised:

- Publication 518, *Supervisor’s Guide: Employee Assistance Program*, August 2011. This guide provides managers and supervisors with an overview of how to access and use the services available from the EAP.
- Publication 519, *Employee Assistance Program (EAP): Information and Services*, August 2011. This guide provides an overview of the EAP services available to Postal Service employees and their families.

All previous editions of these publications are obsolete and should be destroyed or recycled.

Use the eBuy On-Catalog system to order Publication 518 and Publication 519 from the Material Distribution Center (MDC) by On-Catalog requisition; search for items using the PSN listed below without dashes. If your office does not have access to eBuy, you may order using touch-tone order entry (TTOE): Call 800-273-1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order). For complete TTOE ordering instructions, visit the Materials Customer Service website at [http://blue.usps.gov/purchase/\\_doc/ops\\_ttoeins.doc](http://blue.usps.gov/purchase/_doc/ops_ttoeins.doc) or call National Materials Customer Service at 800-332-0317, option 4.

<b>PSIN:</b>	PUB518
<b>PSN:</b>	7610-03-000-9442
<b>Quick Pick Number:</b>	N/A
<b>Unit of Issue:</b>	EA
<b>Minimum Order Quantity:</b>	1
<b>Bulk Pack Quantity:</b>	1,000
<b>Price:</b>	\$0.0287
<b>Edition Date:</b>	08/11
<b>PSIN:</b>	PUB519
<b>PSN:</b>	7610-03-000-9443
<b>Quick Pick Number:</b>	N/A
<b>Unit of Issue:</b>	EA
<b>Minimum Order Quantity:</b>	50
<b>Bulk Pack Quantity:</b>	1,000
<b>Price:</b>	\$0.0375
<b>Edition Date:</b>	08/11

Both publications are available online on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *PUBs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Employee Assistance/Workplace Environment Improvement Programs, Labor Relations, 9-8-11*

# Pull-Out Information

## Fraud

### Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the city listed below.

State, City ZIP Code	Names and Addresses Covered
PA, Philadelphia 19124-0544	Any and all names, PO Box 9544

— *Judicial Officer, 9-8-11*

## Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the "Payment by Account" or "Agreement Number" section of the Express Mail label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005888	021866	077088	120351	210080	220052	321077	378136	531895	600104	607156	799285	910317
006014	021980	077469	122441	210081	220171	321128	<b>402520</b>	532268	600113	607493	<b>801666</b>	911035
006018	022122	077516	132002	210088	220185	321145	403990	532294	600144	607763	801684	911074
006315	022226	078412	133025	210091	220214	321182	403997	532296	600151	608015	802210	912373
006668	022275	079084	134074	210110	220275	321192	404098	532649	600181	608044	802369	912436
006690	022351	080011	139156	210118	220353	321207	405027	532698	600235	608119	809227	913139
006720	022390	080082	142181	210237	220394	321227	405034	532759	600268	608289	830500	913369
007301	022438	080093	148365	210281	220406	321233	405094	532762	600333	610160	841318	914300
008054	022456	080148	150224	210310	220414	321255	405102	532862	600384	610166	852134	914538
008159	022549	080210	150273	210449	220425	321266	405996	532965	600402	610175	852445	914857
008173	022598	080243	152026	210493	220440	321276	405997	537120	600487	611234	852671	914894
008231	022606	080267	152031	210542	220727	322476	411008	537145	600506	631464	852874	915189
008330	022645	080295	152176	210571	220834	323332	412001	537149	600542	641130	853047	915446
008386	022658	080370	152482	210693	221000	325010	433036	537379	600587	641887	853147	915489
008515	022962	080390	152657	210701	221013	325037	436143	537395	600603	672022	853211	915533
008714	028133	080395	152677	210705	221351	326493	441189	541200	600665	<b>712008</b>	853352	915688
008752	028603	080415	152817	210706	221375	326511	441407	542010	600710	721071	853563	917431
008914	028887	080427	152872	210717	222060	327331	441554	543340	600721	722201	853590	917511
008935	029554	080520	153002	210718	222123	327538	441734	544048	600725	722239	853638	918145
009167	029843	085575	153003	210719	223375	327720	443263	544131	600791	722269	853650	920003
009203	030453	091004	159271	210758	226014	328026	452097	545015	600802	723096	853755	920052
009314	031181	092971	165084	210779	232400	328111	452460	549187	600806	724056	853794	920059
009336	038279	093428	165113	210788	274100	329630	452808	551042	600820	724071	853883	920329
009514	038511	093635	165403	210796	275001	330007	452894	551134	600894	729048	853887	920330
009637	044003	094470	180071	210816	296475	330117	454418	551135	600901	731313	853916	920450
009683	045200	094733	191252	210848	297040	330602	454455	551254	600922	741254	853965	921086
009869	047002	094774	192581	210856	<b>300891</b>	330693	454819	551354	600940	744134	856086	921224
009910	056021	096663	192584	210862	301337	331223	461119	551404	600949	752381	856528	921280
010787	057118	097667	192596	210867	301542	331440	462012	551783	600984	752595	860143	921426
011058	060197	097812	192616	210872	301544	331629	462026	551912	601445	752994	871366	921502
011103	061147	097818	192852	210883	301547	332004	464226	551950	601588	753098	875004	921526
015778	061201	098038	193209	210888	303514	332255	466610	553731	601783	756021	891464	921577
015824	064316	098615	193577	210892	303515	333029	471002	553786	601899	760039	891828	921593
016338	065289	<b>100486</b>	193618	210895	303516	333232	482992	553872	602038	761311	891877	921693
016745	066153	100754	197003	210898	305545	334108	483105	553913	602170	761628	895907	921697
018029	068069	100773	198221	210899	306268	335122	483287	553947	602445	764002	<b>900210</b>	921708
018043	069316	102023	199068	212342	312206	335185	488042	554066	602489	769001	900331	921767
018870	069741	109006	<b>207892</b>	212505	312252	335272	488049	557015	602560	770460	900394	921859
019078	070002	113010	207909	212522	314364	335303	489295	558101	602632	771160	900409	922155
019234	070012	113315	210025	212571	314826	335329	490723	574004	602844	771712	901410	924431
019924	070497	114391	210027	212626	317301	335545	496143	585231	604119	772594	901902	924457
019982	070744	115265	210054	212632	320010	336161	<b>531169</b>	591456	605044	782002	902441	924667
020653	070954	115793	210056	212636	320098	336448	531492	598639	605086	782033	902744	925146
021001	071279	117032	210058	212684	321004	337073	531782	<b>600001</b>	605121	785435	902869	925200
021045	071318	117234	210061	212936	321021	338073	531811	600030	605136	787055	902931	926007
021294	071321	117792	210064	212945	321051	358060	531821	600034	606558	787149	907355	926168
021412	071703	118024	210069	212960	321054	358063	531843	600060	606672	791001	907574	926429
021623	076084	119024	210074	212980	321058	361356	531859	600072	606733	794041	907811	926501
021757	076491	119087	210076	220046	321062	362051	531860	600091	607045	799086	907831	927326

927406	935153	940503	945872	946495	947090	948603	948844	951677	958684	968955	973221	982471
927664	935209	940636	945890	946500	947228	948613	950333	951848	958961	968971	980850	982541
928457	936088	945258	945961	946501	948174	948628	950372	951974	958976	970628	981764	984011
928559	937291	945308	945984	946506	948251	948707	950388	953209	968178	970817	982042	997296
930234	937461	945549	946119	946549	948377	948741	950952	958131	968246	970961	982109	
931528	937616	945822	946334	946567	948525	948744	951239	958147	968508	971079	982343	
932510	937683	945837	946395	946608	948593	948765	951304	958188	968668	971095	982406	
932777	937815	945839	946437	947081	948597	948808	951559	958649	968924	972363	982464	

— *Product Information Requirements, Mail Entry & Payment Technology, 9-8-11*



## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 001 0200 to 0299</b>	043 129 1968 to 1997	079 807 2342 to 2399	174 281 9347 to 9399
010 504 1932 to 1999	043 205 5922 to 5999	<b>082 721 0228 to 0254</b>	175 251 2600 to 0699
011 582 1889 to 1899	044 087 3457 to 3499	083 140 5000 to 7499	176 281 7937 to 7950
011 588 2900 to 3099	044 087 4000 to 4099	083 784 8886 to 8899	176 281 7963 to 7999
012 579 5675 to 5699	044 306 4200 to 4299	083 913 6915 to 6999	176 731 6586 to 6599
013 289 6176 to 6199	044 306 4370 to 4599	084 478 3920 to 3999	178 254 5000 to 9999
013 610 0014 to 0099	045 524 4121 to 4298	086 000 8271 to 8299	178 881 9900 to 9999
014 932 1000 to 1099	046 800 9870 to 9899	086 798 3840 to 3849	<b>180 031 2089 to 2088</b>
014 972 0800 to 0899	047 352 4000 to 4099	088 404 4472 to 4499	180 403 7723 to 7741
015 363 0065 to 0099	048 383 7650 to 7659	088 404 5584 to 5699	180 428 4580 to 0599
017 028 3200 to 3299	048 396 3647 to 3699	088 757 8688 to 8699	182 368 7544 to 0599
018 569 5333 to 5399	<b>051 142 0755 to 0799</b>	088 757 9400 to 9499	182 475 3229 to 3258
018 986 5264 to 5299	051 774 8857 to 8899	089 358 2248 to 2257	182 475 3904 to 3933
019 518 2814 to 2899	051 781 2875 to 2885	<b>093 106 9346 to 9355</b>	182 631 0031 to 0099
<b>020 698 5159 to 5199</b>	051 977 7010 to 7023	093 203 0500 to 0599	186 132 7583 to 0599
020 844 7307 to 7399	052 058 7115 to 7199	093 684 3630 to 3699	186 629 0589 to 0599
020 972 8948 to 8999	054 450 1130 to 1167	094 081 5074 to 5099	187 184 6177 to 0199
022 021 9110 to 9181	057 670 0563 to 0599	094 216 2555 to 2599	187 323 8200 to 8299
022 037 1411 to 1499	058 187 3836 to 3899	094 580 7062 to 7099	188 835 6370 to 6399
022 527 9201 to 9210	058 523 3003 to 3099	094 639 4200 to 4299	189 083 1064 to 1099
022 529 1882 to 1899	058 591 1153 to 1299	095 070 7186 to 7199	191 179 0377 to 0399
023 637 7169 to 7199	058 895 3746 to 3799	095 076 8300 to 8399	<b>210 221 0548 to 0599</b>
024 380 4100 to 4199	059 986 0814 to 0899	095 354 6864 to 6899	<b>227 275 9400 to 9999</b>
024 496 6870 to 6896	<b>060 406 7650 to 7699</b>	097 224 1350 to 1599	<b>273 070 8059 to 8099</b>
025 092 0987 to 0999	063 491 8122 to 8199	<b>100 160 3800 to 3899</b>	273 775 7700 to 7899
025 369 5535 to 5599	063 916 9968 to 9999	104 667 6400 to 6499	<b>302 000 0000 to 9999</b>
025 729 1151 to 1199	064 091 4500 to 4599	104 876 8937 to 8999	<b>349 746 2056 to 2099</b>
025 729 1643 to 1799	065 170 0471 to 0499	<b>112 049 4413 to 4499</b>	<b>350 518 7350 to 7374</b>
026 492 3180 to 3199	065 255 7909 to 7999	112 870 9765 to 9799	<b>360 011 1690 to 1699</b>
027 361 0430 to 0499	065 392 6345 to 6399	114 402 3850 to 3899	360 168 6008 to 6099
027 369 4482 to 4495	066 099 2014 to 2099	114 866 5368 to 5397	360 173 8800 to 8899
027 671 8762 to 8776	066 648 2880 to 2899	116 154 2800 to 2899	360 324 2326 to 2399
027 787 9886 to 9899	066 787 3639 to 3699	116 986 4400 to 4499	362 861 3064 to 3099
027 965 9487 to 9499	066 845 7500 to 9999	117 175 1647 to 5169	<b>373 006 2176 to 2199</b>
028 100 8069 to 8099	067 093 3869 to 3899	117 951 4687 to 4699	374 768 2600 to 2699
028 191 1852 to 1999	068 895 0334 to 0399	117 951 5200 to 5299	375 169 4400 to 4599
028 850 3000 to 3199	<b>070 724 4488 to 4499</b>	119 786 3051 to 3064	375 829 3400 to 3499
029 510 1500 to 1599	070 841 9181 to 9199	119 815 8961 to 6199	375 851 9100 to 9199
<b>030 687 0903 to 0999</b>	070 844 2546 to 2599	119 850 7400 to 7499	376 196 0911 to 0999
030 701 3442 to 3499	070 916 1340 to 1399	119 850 7700 to 7999	378 085 3679 to 3699
031 077 4507 to 4799	071 047 5768 to 5799	<b>121 634 0460 to 0499</b>	378 351 1063 to 1099
032 295 7500 to 9999	071 179 9800 to 9899	122 451 9879 to 9899	379 843 5100 to 5199
034 394 1000 to 1099	071 386 3682 to 3699	122 714 6805 to 6900	<b>380 093 9600 to 9699</b>
034 943 0400 to 0799	071 507 6840 to 6899	124 916 0304 to 0499	380 165 1165 to 1199
035 035 4337 to 4399	072 045 9641 to 9699	126 423 0136 to 0169	381 325 4500 to 4599
037 706 9578 to 9599	072 675 8287 to 8299	<b>160 901 2254 to 2299</b>	381 604 2510 to 2699
037 805 3677 to 3699	073 763 0867 to 0876	161 103 6581 to 6599	381 645 9525 to 9599
037 909 5490 to 5499	073 763 0878 to 0887	161 194 2857 to 0899	383 314 3968 to 3999
037 931 4660 to 4699	073 763 0889 to 0898	162 032 4447 to 4499	383 892 1000 to 1344
039 145 6521 to 6595	077 617 5481 to 5499	163 257 1085 to 1099	383 892 1382 to 1399
<b>040 024 3901 to 3999</b>	077 999 4001 to 4090	166 101 1433 to 1499	384 925 3641 to 3654
040 674 7100 to 7199	078 174 4475 to 4499	167 555 5201 to 5212	385 568 2331 to 2399
040 688 8816 to 8899	078 219 4931 to 4999	167 555 5214 to 5299	385 599 7554 to 7575
041 299 6752 to 6799	078 250 4756 to 4799	169 618 6274 to 6299	385 774 2024 to 2099
041 623 8889 to 8899	078 823 8312 to 8399	<b>173 639 4685 to 4699</b>	386 624 1412 to 1599
041 803 6565 to 6599	079 374 0300 to 2499	174 238 2779 to 2799	386 883 8936 to 8999

387 314 5574	to	5599	408 499 7700	to	7799	<b>430 150 4401</b>	<b>to</b>	<b>4599</b>	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	<b>410 491 2311</b>	<b>to</b>	<b>2399</b>	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
389 887 9234	to	9299	410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777
<b>390 001 3182</b>	<b>to</b>	<b>3199</b>	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
390 001 3500	to	3699	410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
391 792 6100	to	6199	412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	<b>460 349 6878</b>	<b>to</b>	<b>6899</b>
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	<b>440 698 1947</b>	<b>to</b>	<b>1999</b>	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	<b>450 048 4173</b>	<b>to</b>	<b>4199</b>	463 414 4869	to	4899
399 396 8935	to	8999	<b>420 277 0015</b>	<b>to</b>	<b>0049</b>	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
<b>400 427 1051</b>	<b>to</b>	<b>1999</b>	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399
403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199	469 213 0500	to	0599
404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499	469 561 8011	to	8099
404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799	469 658 1961	to	1999
404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238	469 666 9900	to	9999
404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199	469 678 1900	to	1999
404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699	469 781 4900	to	4999
404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891	469 947 6960	to	6999
404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199	<b>470 755 5800</b>	<b>to</b>	<b>5818</b>
405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399	471 918 0300	to	0999
406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999	471 985 2408	to	2419
406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499	472 191 6700	to	6799
406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899	472 270 2555	to	2599
406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499	472 987 0213	to	0241
407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399	472 987 0290	to	0299
407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499	473 151 2069	to	2199
407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895	473 666 9138	to	9199
407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499	473 952 3429	to	3499
408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199	474 108 5402	to	5499

474 356 5193	to	5299	490 977 9221	to	9240	608 727 7273	to	7599	632 217 4933	to	4999
474 949 3366	to	3399	491 258 8100	to	9099	608 813 9950	to	9999	632 500 0000	to	640 3999
475 134 9362	to	9399	491 567 1376	to	1399	609 067 5325	to	5399	633 110 4165	to	4199
475 167 9667	to	9699	492 254 4800	to	4899	609 067 5488	to	5499	633 110 4303	to	4499
475 319 3415	to	3499	492 283 5100	to	5199	609 067 5600	to	5699	633 438 6429	to	6599
475 319 3649	to	3799	492 610 6813	to	6899	609 289 6123	to	6199	633 588 7173	to	7182
475 340 6400	to	6599	493 394 5568	to	5599	609 438 4400	to	4499	634 725 0700	to	0799
475 424 8410	to	8499	493 470 2562	to	2599	609 493 1100	to	1199	634 803 3239	to	3299
475 629 9156	to	9199	493 473 7700	to	7799	609 766 8091	to	8999	634 807 2474	to	2499
475 850 6101	to	6199	493 716 2153	to	2199	609 825 4100	to	4115	634 827 5900	to	5999
475 875 2500	to	2599	494 206 2972	to	2999	609 884 2981	to	2999	634 886 3428	to	3499
476 169 8264	to	8299	494 217 3446	to	3999	609 893 1000	to	1099	635 559 3449	to	3499
476 189 3000	to	3499	494 224 0500	to	0599	<b>610 092 3200</b>	<b>to</b>	<b>3299</b>	636 289 6214	to	6299
476 331 2480	to	2499	495 145 0600	to	0699	610 582 4200	to	4299	636 634 8007	to	8042
477 289 8601	to	8699	496 209 7425	to	7499	611 879 6939	to	6999	637 150 1200	to	1299
477 681 5206	to	5299	496 213 8728	to	8799	612 191 8013	to	8099	637 562 5828	to	5899
478 010 4243	to	4268	496 474 5226	to	5248	612 751 5171	to	5199	638 042 1647	to	1699
478 010 4270	to	4291	497 053 8517	to	8699	612 751 5226	to	5299	638 049 4984	to	4999
478 450 5071	to	5099	497 854 8673	to	8699	612 751 6083	to	6099	638 318 1115	to	1199
478 469 7838	to	7858	498 449 8888	to	8899	612 751 6268	to	6299	638 318 1453	to	1499
478 469 7883	to	7899	498 929 8285	to	8499	612 751 6572	to	6599	638 885 0000	to	0299
479 280 9800	to	9899	498 936 5310	to	5399	612 774 2111	to	2199	638 903 4362	to	4373
479 365 9116	to	9176	499 016 5425	to	5499	612 774 2254	to	2299	639 415 1929	to	1999
479 412 9900	to	9999	499 440 8575	to	8899	612 774 2500	to	2599	639 415 2019	to	2099
479 667 6190	to	6199	499 731 6717	to	6799	614 469 0979	to	0999	639 420 6200	to	6299
479 748 9680	to	9699	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	614 474 3000	to	3099	639 469 3517	to	3799
479 860 7000	to	7199	500 070 5725	to	7799	614 521 3490	to	3499	639 605 2143	to	2199
<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	501 058 0016	to	0026	614 645 1800	to	1899	639 657 8600	to	8799
480 640 6330	to	6399	501 331 0300	to	0399	614 832 1100	to	2099	<b>640 289 7500</b>	<b>to</b>	<b>7599</b>
480 658 0568	to	0599	502 227 7645	to	7699	615 017 7505	to	7599	640 289 7700	to	7999
480 689 5100	to	5199	502 424 0200	to	0499	617 711 6609	to	6699	641 170 4420	to	4499
481 072 9463	to	9499	502 424 0600	to	0699	617 760 5266	to	5299	641 318 3133	to	3199
481 673 0074	to	0095	503 003 2700	to	2899	617 813 3601	to	3699	641 378 6500	to	6999
482 527 1500	to	1599	503 194 5144	to	5153	618 840 9200	to	9299	641 383 8739	to	8799
482 541 5255	to	5299	503 790 9922	to	9948	619 551 7229	to	7299	641 877 3187	to	3299
482 729 6800	to	6899	504 045 4030	to	4099	619 859 3000	to	3099	641 877 3310	to	3399
483 363 7207	to	7299	504 166 0200	to	0599	<b>620 073 9400</b>	<b>to</b>	<b>9499</b>	642 355 8094	to	8199
483 402 2356	to	2399	504 240 1062	to	1399	621 614 7907	to	7930	642 355 8308	to	8999
483 486 5100	to	5199	504 805 3300	to	3499	621 614 7932	to	7999	642 900 0018	to	0099
483 632 1521	to	1599	505 893 7739	to	7799	621 648 8021	to	8199	643 030 6254	to	6299
483 632 2600	to	2799	505 893 7800	to	7999	621 648 8500	to	8599	644 066 0882	to	0899
483 849 1615	to	1699	506 124 0800	to	0999	621 904 8351	to	8599	644 069 0600	to	0699
484 174 4803	to	5299	506 165 7027	to	0099	621 916 1978	to	1989	644 077 7506	to	7699
484 323 8900	to	9199	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>	622 989 8032	to	8099	644 085 8157	to	8199
484 680 5000	to	5038	601 339 1200	to	1399	623 076 9300	to	9399	644 112 9839	to	9899
484 680 5040	to	5074	601 653 5884	to	5899	623 819 5006	to	5099	644 373 9083	to	9099
484 680 5077	to	5099	601 661 7700	to	7799	623 895 8200	to	8399	644 380 1460	to	1499
485 029 4913	to	4999	601 682 5343	to	5399	623 917 0000	to	0099	644 733 4715	to	4799
486 176 0600	to	0699	601 928 1600	to	1699	623 917 0200	to	0299	644 900 9712	to	9799
486 559 7555	to	7599	602 512 2972	to	2999	624 468 5288	to	5299	644 901 0109	to	1299
486 696 3023	to	3199	602 555 2400	to	2799	624 665 3162	to	3198	644 901 1325	to	1399
488 173 7900	to	7999	602 829 7061	to	7099	625 088 6735	to	6799	644 923 6800	to	7799
488 206 4100	to	4199	603 483 9572	to	9599	625 916 9500	to	9799	644 932 4655	to	4699
488 226 0200	to	0299	603 490 7200	to	7299	625 968 8956	to	8999	645 318 7240	to	7499
488 709 3906	to	3999	603 678 7100	to	7199	627 005 3938	to	3999	645 333 1766	to	1799
488 855 8359	to	8399	603 678 7662	to	7699	627 384 3907	to	4099	645 790 8632	to	8699
489 181 8963	to	8999	603 678 7902	to	7999	627 496 7549	to	7599	645 821 0657	to	0699
489 223 2000	to	2099	603 678 8418	to	8499	627 708 3605	to	3699	645 930 7948	to	7999
489 311 1930	to	1999	603 678 8700	to	9999	627 776 2500	to	2599	645 975 0737	to	0762
489 318 6200	to	6300	604 086 0880	to	0899	628 226 3100	to	3199	646 242 6200	to	6299
489 384 0027	to	0099	604 349 1414	to	1499	628 814 4702	to	4799	646 270 7639	to	7799
489 427 0658	to	0899	604 503 7776	to	7799	628 851 9689	to	9699	646 798 4000	to	4999
489 997 5252	to	5299	605 520 9037	to	9099	629 510 7200	to	7299	647 048 7035	to	7099
<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	605 685 4010	to	4099	629 964 4200	to	4294	647 049 2900	to	2999
490 717 7080	to	7099	605 988 6467	to	6499	<b>630 389 3056</b>	<b>to</b>	<b>3071</b>	647 398 8300	to	8399
490 721 6000	to	6099	607 689 7951	to	7960	630 463 0588	to	0599	647 398 8481	to	8499
490 793 1500	to	2099	607 728 1276	to	1299	631 459 9117	to	9199	647 437 3000	to	4999
490 886 8171	to	8199	608 727 7100	to	7199	631 762 9325	to	9399	647 811 2188	to	2199

648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 765 3306	to	3399
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 774 8434	to	8499
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 786 1885	to	1899
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 790 5989	to	5999
649 100 3989	to	3999	675 464 3700	to	3799	<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	740 820 4854	to	7836
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 827 7578	to	7594
649 647 0522	to	0599	676 365 5958	to	5999	700 190 3350	to	3359	740 917 7490	to	7499
649 647 5237	to	5399	676 669 1024	to	1099	700 228 6048	to	6099	740 918 5531	to	5549
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	741 037 8528	to	8551
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	742 040 3300	to	3309
<b>650 114 7707</b>	<b>to</b>	<b>7719</b>	677 466 1088	to	1099	700 786 9106	to	9142	<b>805 885 8411</b>	<b>to</b>	<b>8499</b>
650 130 3400	to	3599	678 071 4500	to	4799	700 859 0744	to	0758	806 087 1100	to	1499
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	806 268 9275	to	9299
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	806 534 3400	to	3477
650 564 1900	to	1999	<b>680 112 9565</b>	<b>to</b>	<b>9599</b>	701 267 2000	to	3999	807 342 3283	to	3399
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	808 086 7100	to	7199
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	808 090 3440	to	3499
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	808 325 5161	to	5699
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 784 8000	to	8299
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	<b>830 125 0672</b>	<b>to</b>	<b>0699</b>
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	830 602 5800	to	5999
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	830 610 3700	to	3799
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 983 3500	to	3599
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 983 3635	to	3699
654 238 0000	to	0399	682 965 1201	to	1299	701 605 5913	to	5999	831 354 1387	to	1399
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	831 815 8240	to	8299
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	832 525 3810	to	3899
655 103 5081	to	5199	683 378 2117	to	2299	701 695 4227	to	4299	833 159 1884	to	1899
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	833 456 2567	to	2599
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	833 566 3015	to	3071
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	834 130 5200	to	5299
657 710 8100	to	8999	685 297 7645	to	7699	701 838 2800	to	2899	834 316 5444	to	5499
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	834 354 8747	to	8766
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 354 8824	to	8838
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	835 269 5700	to	5799
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	835 496 7303	to	7399
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	835 539 5200	to	5999
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 813 3015	to	3099
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	837 672 8967	to	8999
<b>660 510 4100</b>	<b>to</b>	<b>4199</b>	686 644 5879	to	5899	702 821 5730	to	5799	837 784 3282	to	3299
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	838 176 8377	to	8399
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	838 518 1257	to	1299
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	839 718 8257	to	8299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	<b>840 323 0600</b>	<b>to</b>	<b>0699</b>
661 906 6522	to	6599	688 120 9000	to	9999	702 857 7302	to	7499	840 875 6235	to	6299
662 021 8332	to	8399	688 314 3107	to	3191	702 878 0114	to	0199	840 910 0900	to	0999
662 068 0700	to	0899	<b>690 291 1361</b>	<b>to</b>	<b>1371</b>	703 364 1707	to	1799	841 349 5000	to	5099
662 553 0774	to	0799	690 788 2877	to	2899	<b>740 002 7710</b>	<b>to</b>	<b>7719</b>	841 805 7747	to	7899
663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284	841 805 7944	to	8099
663 763 5300	to	5399	690 893 5512	to	5599	740 130 6688	to	6698	842 226 0685	to	0695
663 883 7039	to	7499	690 904 1300	to	1599	740 144 2780	to	2795	842 685 4600	to	4699
663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099	842 685 4742	to	4999
664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294	842 860 0300	to	0399
664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799	842 898 5582	to	5599
665 174 6400	to	6499	691 582 8003	to	8099	740 277 0366	to	0392	843 062 7100	to	7199
665 274 8208	to	8299	691 664 1800	to	1999	740 332 7658	to	7671	843 077 6288	to	6299
665 669 5400	to	5499	691 664 2400	to	2499	740 348 6641	to	6658	843 077 6378	to	6399
666 132 8226	to	8299	692 727 9362	to	9399	740 351 4790	to	4799	843 758 5769	to	5778
666 696 2209	to	2299	692 798 1800	to	1899	740 374 7416	to	7499	843 786 2554	to	2699
666 696 2309	to	2399	693 249 0779	to	0799	740 470 2420	to	2443	845 656 8165	to	8199
667 032 9300	to	9399	693 249 0877	to	1699	740 514 0300	to	0499	845 727 2100	to	2199
667 729 5529	to	5599	693 445 0566	to	0999	740 523 7432	to	7449	845 746 2618	to	2635
668 383 8400	to	8699	693 448 8500	to	8999	740 535 1555	to	1580	846 390 7531	to	7599
<b>670 368 3400</b>	<b>to</b>	<b>3499</b>	693 645 9583	to	9599	740 650 4104	to	4140	846 918 0572	to	0599
670 369 7336	to	7399	693 965 4200	to	4299	740 684 0620	to	0800	847 237 7690	to	7699
670 750 7169	to	7199	695 741 2906	to	2999	740 701 6105	to	6114	847 284 2481	to	2499
671 046 6200	to	6399	695 947 8518	to	8599	740 705 9790	to	9799	847 374 7055	to	7065
671 251 5448	to	5499	696 662 8247	to	8299	740 726 6400	to	6500	847 374 7055	to	7065

847 636 5304	to	5399	868 169 4529	to	4599	909 100 1900	to	2099	920 771 5321	to	5399
847 700 5447	to	5499	868 173 8400	to	8599	909 355 0422	to	0499	920 857 5500	to	5899
847 723 7500	to	7599	868 514 9000	to	9099	909 568 8900	to	9099	920 864 3480	to	3499
849 485 3427	to	3499	868 566 9200	to	9299	909 568 9300	to	9499	920 963 4567	to	4599
849 520 9850	to	9899	869 200 0000	to	9999	909 725 7307	to	7399	921 333 7400	to	7499
849 608 1357	to	1399	869 387 1150	to	1199	909 833 0947	to	0999	921 477 3762	to	3799
849 792 2600	to	2699	869 505 3500	to	3599	<b>910 219 8631</b>	<b>to</b>	<b>8699</b>	922 278 1048	to	1399
<b>850 546 1862</b>	<b>to</b>	<b>1899</b>	869 523 7033	to	7099	910 265 1100	to	1199	922 280 2019	to	2099
851 143 6826	to	6844	869 566 6150	to	6167	910 471 7273	to	7299	922 280 2233	to	2299
851 209 9880	to	9899	869 800 0000	to	999 9999	910 536 2505	to	2599	922 773 0459	to	0499
851 928 9221	to	9299	<b>870 054 4814</b>	<b>to</b>	<b>4899</b>	910 958 7499	to	7599	923 032 7000	to	7399
852 589 6560	to	6599	870 491 4812	to	4849	911 140 1000	to	2199	923 045 3630	to	3699
853 049 3646	to	3699	870 536 5820	to	5829	911 245 2545	to	2599	923 484 3600	to	3699
854 304 4089	to	4999	870 541 7167	to	7239	911 268 9077	to	9099	923 493 9403	to	9599
854 529 2200	to	2299	870 575 8155	to	8999	911 400 8948	to	8999	923 493 9681	to	9699
854 532 0000	to	2999	870 589 0485	to	0494	911 508 1620	to	1799	923 604 4424	to	4499
855 001 6204	to	6249	870 691 7060	to	7099	911 509 9310	to	9399	923 810 7800	to	8299
855 319 9364	to	9399	872 028 4850	to	4899	911 523 3000	to	3999	924 252 1200	to	1299
855 361 3390	to	3399	872 029 9306	to	9399	912 057 9922	to	9999	924 252 1400	to	1499
856 226 0490	to	0499	872 078 3709	to	3799	912 882 0563	to	0899	924 533 0711	to	0799
856 656 5800	to	5999	872 100 0445	to	0459	913 605 2218	to	2299	924 533 2343	to	2399
856 752 0200	to	0299	<b>900 556 4178</b>	<b>to</b>	<b>4199</b>	913 709 2429	to	2499	924 533 2428	to	2499
857 111 1352	to	1399	900 845 0044	to	0099	913 818 3501	to	3999	924 685 1957	to	1999
857 279 3450	to	3499	900 936 0217	to	0299	914 063 4300	to	4399	924 946 6300	to	6699
857 843 4000	to	4099	900 936 0435	to	0499	914 346 7621	to	7644	925 333 5900	to	6099
858 124 7644	to	7699	901 058 5255	to	5280	914 453 1366	to	1399	925 336 2300	to	2399
858 756 3111	to	3299	901 273 1082	to	1099	914 529 6185	to	6299	926 432 5907	to	5999
859 063 8200	to	8699	901 287 5143	to	5199	914 896 4658	to	4699	926 436 3600	to	3699
859 190 0600	to	0644	901 291 2789	to	2799	915 187 8774	to	8779	927 765 6257	to	6299
859 437 5538	to	5599	901 525 7122	to	7199	915 300 2783	to	2799	928 197 8100	to	8199
859 811 2888	to	2899	902 089 1253	to	1299	915 546 6822	to	6999	928 197 8283	to	8299
859 855 8873	to	8999	902 198 9769	to	9799	915 646 5183	to	5199	928 856 2059	to	2068
<b>860 240 8520</b>	<b>to</b>	<b>8599</b>	902 948 1269	to	1299	915 671 3963	to	3980	<b>930 219 1722</b>	<b>to</b>	<b>1799</b>
860 275 3900	to	3999	902 985 0833	to	0899	915 671 3982	to	3999	930 335 7810	to	7819
860 518 9629	to	9699	903 370 6934	to	6999	915 675 2217	to	2299	931 097 9259	to	9299
860 600 0021	to	0999	904 600 6523	to	6599	916 440 3377	to	3399	931 156 1502	to	1579
861 158 2350	to	2599	904 892 0378	to	0399	916 670 6352	to	6399	931 156 1600	to	1625
861 367 5400	to	5499	904 892 0648	to	1299	916 682 5300	to	5399	931 156 1671	to	1699
861 637 6010	to	6099	905 056 2216	to	2299	916 694 1414	to	1499	932 506 6400	to	6599
861 979 7292	to	7499	905 510 6647	to	6799	916 703 0802	to	0821	932 732 1796	to	1799
862 216 6100	to	6199	905 510 6900	to	7099	917 089 0709	to	0799	932 827 9026	to	9099
862 263 9213	to	9299	905 794 0000	to	0199	917 089 0842	to	0899	932 957 2300	to	2399
862 271 0800	to	0999	905 794 0288	to	0299	917 216 2928	to	2999	933 060 6160	to	6189
862 271 5000	to	5099	905 873 6900	to	6999	917 370 6300	to	6499	933 387 2541	to	2561
863 871 5138	to	5199	905 873 7100	to	7299	917 486 4900	to	4999	933 760 3609	to	4199
863 949 5300	to	5399	905 880 8900	to	8999	918 460 0602	to	0699	933 894 0928	to	0999
864 088 8200	to	8299	905 889 7100	to	7199	918 951 7231	to	7299	934 018 2729	to	2741
864 426 3972	to	3999	906 158 1508	to	1599	919 519 2786	to	2799	934 180 0300	to	0399
864 520 6117	to	6136	906 558 8812	to	8899	919 536 0770	to	0799	934 236 3954	to	3999
865 151 0526	to	0599	906 982 2214	to	2299	919 814 3095	to	3199	934 622 8717	to	8999
865 500 4034	to	4099	907 725 8500	to	8599	919 889 5110	to	5134	935 216 0312	to	0399
865 883 6082	to	6099	907 815 0216	to	0257	919 889 5178	to	5199	935 843 2202	to	2247
866 004 3000	to	3999	908 622 4225	to	4235	919 889 5030	to	5070	936 024 8889	to	8899
866 442 4100	to	4899	908 936 9254	to	9299	919 889 5090	to	5099	936 339 4455	to	4499
867 366 9108	to	9118	909 066 4494	to	7499	919 915 2774	to	2787			
867 633 7403	to	7499	909 067 7400	to	7499	<b>920 155 4662</b>	<b>to</b>	<b>4687</b>			
867 737 5623	to	5699	909 100 1787	to	1799	920 309 9039	to	9199			

## Missing, Lost, or Stolen Canadian Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 382 331	to	2 480	734 797 201	to	7 320	742 178 834	to	8 880
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	728 702 338	to	2 400	734 939 611	to	9 640	742 325 500	to	5 520
720 227 949	to	7 960	728 915 371	to	5 850	734 950 111	to	0 170	742 325 668	to	5 700
720 368 543	to	8 570	728 953 141	to	3 410	735 120 331	to	0 840	742 408 771	to	8 830
720 392 151	to	2 570	728 954 280	to	4 310	735 283 008	to	3 020	742 512 120	to	2 150
720 556 491	to	6 640	729 169 081	to	9 140	735 293 131	to	3 220	742 684 849	to	4 890
720 558 621	to	8 650	729 363 841	to	3 870	735 635 010	to	5 040	742 839 553	to	9 630
720 575 361	to	5 570	729 682 891	to	3 190	735 783 961	to	3 990	742 913 668	to	3 700
720 590 152	to	0 179	729 838 940	to	9 070	735 803 401	to	3 430	742 917 287	to	7 296
721 638 331	to	9 170	729 839 101	to	9 130	736 005 420	to	5 440	742 921 891	to	1 980
721 815 391	to	5 420	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 366 021	to	6 110	742 983 631	to	3 810
721 969 713	to	9 740	730 109 847	to	9 880	736 624 456	to	4 500	743 020 021	to	0 170
722 072 137	to	2 160	730 373 761	to	3 850	736 670 851	to	1 060	743 206 491	to	6 500
722 378 265	to	8 280	730 501 951	to	2 130	736 767 061	to	7 090	743 235 992	to	6 050
722 413 990	to	4 004	730 519 379	to	9 470	736 767 093	to	7 120	743 940 631	to	0 900
722 764 948	to	4 980	730 569 278	to	9 360	736 982 191	to	2 370	743 978 011	to	8 070
722 825 840	to	5 889	730 711 711	to	1 740	736 982 551	to	2 730	744 234 751	to	4 780
723 153 841	to	3 850	730 722 991	to	3 230	737 110 141	to	0 170	744 499 591	to	9 680
723 237 616	to	7 630	730 845 970	to	5 990	737 185 501	to	5 710	744 626 901	to	6 910
723 331 081	to	1 110	730 888 291	to	8 320	737 317 321	to	7 350	745 388 794	to	8 910
723 496 443	to	6 470	730 927 591	to	7 680	737 517 781	to	7 840	746 446 806	to	6 820
723 967 291	to	7 320	731 307 914	to	7 930	737 628 181	to	8 210	746 818 351	to	8 410
724 655 196	to	5 340	731 402 431	to	2 460	737 634 258	to	4 270	747 245 266	to	5 280
724 711 441	to	1 500	731 407 232	to	7 320	738 361 971	to	1 980	747 364 813	to	4 830
724 711 538	to	1 560	731 588 301	to	8 340	738 447 601	to	7 660	747 501 434	to	1 450
724 793 221	to	3 250	731 767 273	to	7 320	738 648 355	to	8 450	747 739 891	to	0 070
724 908 109	to	8 120	731 781 061	to	1 120	738 849 811	to	9 900	748 148 649	to	8 760
724 937 461	to	7 670	731 837 821	to	7 910	738 892 270	to	2 290	748 259 960	to	9 970
725 163 118	to	3 151	731 841 377	to	1 450	738 997 259	to	7 380	748 565 162	to	5 280
725 202 735	to	2 750	732 018 481	to	8 600	739 161 451	to	1 540	748 874 988	to	5 030
725 398 591	to	8 800	732 067 972	to	8 370	739 219 381	to	9 440	749 137 381	to	7 410
725 464 591	to	4 920	732 188 649	to	8 670	739 740 151	to	0 180	749 190 192	to	0 210
725 475 321	to	5 330	732 193 460	to	3 470	739 793 491	to	3 520	749 685 421	to	5 450
725 711 057	to	1 070	732 201 241	to	1 390	739 793 527	to	3 550	749 846 791	to	6 850
725 738 581	to	8 730	732 220 431	to	0 440	739 942 621	to	2 650	749 993 131	to	3 580
725 981 311	to	1 430	732 355 201	to	5 380	739 999 231	to	9 320	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
725 987 835	to	7 880	732 472 320	to	2 560	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	750 408 167	to	8 183
726 060 811	to	0 900	732 541 605	to	1 620	740 030 701	to	0 970	750 438 421	to	8 501
726 391 970	to	2 520	732 572 221	to	2 490	740 261 740	to	1 820	750 743 911	to	4 030
726 484 771	to	4 800	732 586 479	to	6 710	740 265 811	to	6 290	750 779 118	to	9 400
726 493 351	to	5 300	732 994 037	to	4 080	740 299 111	to	9 170	750 910 981	to	1 010
726 504 031	to	4 063	733 163 449	to	3 460	740 299 231	to	9 260	750 960 841	to	0 900
726 504 070	to	4 090	733 297 171	to	7 290	740 329 266	to	9 320	751 296 211	to	6 240
726 504 331	to	4 390	733 446 631	to	7 110	740 889 081	to	9 090	751 539 121	to	9 180
726 563 701	to	4 060	733 474 665	to	4 770	741 010 421	to	0 530	751 541 311	to	1 790
726 599 371	to	9 460	733 704 482	to	4 570	741 113 041	to	3 370	751 757 641	to	7 700
726 626 356	to	6 370	733 751 041	to	1 130	741 373 891	to	4 340	751 936 951	to	7 010
727 182 271	to	2 510	734 009 101	to	9 130	741 452 369	to	2 490	751 951 861	to	1 890
727 416 181	to	6 240	734 290 759	to	0 770	741 492 991	to	3 140	751 999 021	to	9 110
727 481 431	to	1 460	734 389 273	to	9 290	741 553 460	to	3 470	752 139 516	to	9 570
727 749 241	to	9 780	734 440 031	to	0 111	741 764 431	to	4 520	752 182 892	to	2 950

752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631	to	8 660	773 852 971	to	3 030	804 138 181	to	8 420
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	<b>789 257 191</b>	<b>to</b>	<b>7 250</b>	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	<b>790 448 020</b>	<b>to</b>	<b>8 460</b>	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271	to	7 750	791 239 081	to	9 290	806 744 781	to	4 850
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
755 790 020	to	0 030	765 042 517	to	2 540	792 018 379	to	8 420	809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	<b>810 323 734</b>	<b>to</b>	<b>3 760</b>
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
755 957 701	to	8 000	765 638 461	to	8 970	792 452 779	to	2 790	810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140	766 158 824	to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to	6 350	812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725	to	9 740	813 073 171	to	3 200
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
758 324 941	to	5 000	768 177 980	to	7 990	796 886 281	to	6 430	814 984 656	to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851	to	2 880	769 737 496	to	7 510	797 535 181	to	5 330	815 806 381	to	6 680
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
<b>760 004 596</b>	<b>to</b>	<b>4 610</b>	769 827 331	to	7 450	798 040 053	to	0 080	816 156 721	to	6 780
760 118 191	to	8 250	<b>770 216 071</b>	<b>to</b>	<b>6 100</b>	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371	to	6 520	817 253 011	to	3 280
760 692 722	to	2 749	770 915 150	to	5 490	798 339 167	to	9 210	817 763 881	to	4 060
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
761 516 836	to	6 910	772 057 224	to	7 440	798 944 761	to	5 030	818 950 351	to	0 380
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	<b>800 044 320</b>	<b>to</b>	<b>4 410</b>	819 544 681	to	4 740
761 975 641	to	5 670	773 112 031	to	2 060	800 211 901	to	2 440	819 928 441	to	8 650
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	<b>820 034 406</b>	<b>to</b>	<b>4 430</b>
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741	to	2 830	820 070 761	to	1 540
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360



821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	828 830 952	to	0 963
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	828 939 781	to	0 050
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 002 721	to	2 870
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 005 301	to	5 540
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600	829 080 241	to	0 330
822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530	829 160 986	to	1 000
822 900 991	to	1 020	826 042 898	to	2 920	828 376 201	to	6 260	829 176 841	to	6 930
822 925 951	to	6 100	826 226 644	to	6 670	828 441 602	to	1 630	829 471 561	to	1 590
823 284 931	to	4 990	826 582 951	to	3 430	828 539 316	to	9 340	829 561 065	to	1 080
823 293 031	to	3 210	826 720 201	to	0 230	828 539 341	to	9 370	829 566 481	to	6 510
823 556 011	to	6 100	827 005 671	to	5 830	828 732 331	to	2 390	829 569 931	to	9 960
824 078 341	to	8 370	827 287 861	to	7 950	828 807 781	to	7 840			

— Criminal Investigations Group, Postal Inspection Service, 9-8-11

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at [www.usps.com/missingmoneyorders/security.htm](http://www.usps.com/missingmoneyorders/security.htm).

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Special Services,  
Channel Access, 9-8-11*

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,  
Postal Inspection Service, 9-8-11*

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,  
Postal Inspection Service, 9-8-11*

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09009	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09012	Remove F, F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09021	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09094	Remove F, F1	09/08/2011	A1-B-C-D-H-M-P-R
APO AE 09104	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09123	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09126	Remove F, F1	09/08/2011	A1-B-C-D-H-M-P-R
APO AE 09137	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09213	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09214	Remove F1	09/08/2011	A1-B-C-D-H-M-R-U
APO AE 09265	Remove F1	09/08/2011	A1-B-C-D-H-M-N-R-U
APO AE 09334	Close	09/08/2011	
FPO AP 96518	Close	09/08/2011	

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/FPO/DPO	See Restrictions	APO/FPO/DPO	See Restrictions	APO/FPO/DPO	See Restrictions	APO/FPO/DPO	See Restrictions
09002	A1-B-C-D-H-M-R-U	09046	A1-B-C-D-H-M-R-U	<b>09094</b>	<b>A1-B-C-D-H-M-P-R</b>	09142	A1-B-C-D-F-F1-H-P-R-U
09003	A1-B-C-D-H-M-P-R-U	09049	A1-B-C-D-H-M-R-U	09095	A1-B-C-D-H-M-R-U	09143	A1-B-C-D-H-M-R-U
09004	A1-B-C-D-H-M-R-U	09051	A1-B-C-D-H-M-R-U	09096	A1-B-C-D-H-M-R-U	09154	A1-B-C-D-H-M-R-U
09005	A1-B-C-D-H-M-P-R-U	09053	A1-B-C-D-H-M-R-U	09099	A1-B-C-D-H-M-R-U	09172	A1-B-C-D-H-M-R-U
09006	A1-B-C-D-H-M-R-U	09054	A1-B-C-D-H-M-R-U	09100	A1-B-C-D-H-M-R-U	09173	A1-B-C-D-H-M-R-U
09007	A1-B-C-D-H-M-R-U	09055	A1-B-C-D-F-H-M-R-R1-U-V	09102	A1-B-C-D-H-M-R-U	09177	A1-B-C-D-H-M-R-U
09008	A-A1-B-C-D-H-M-P-R-U	09058	A1-B-C-D-H-M-R-U	09103	A1-B-C-D-H-U	09180	A1-B-C-D-H-M-R-U
<b>09009</b>	<b>A1-B-C-D-H-M-R-U</b>	09059	A1-B-C-D-H-M-R-U	<b>09104</b>	<b>A1-B-C-D-H-M-R-U</b>	09186	A1-B-C-D-H-M-R-U
09011	A1-B-C-D-H-M-R-U	09060	A1-B-C-D-F1-H-M-R-U	09107	A1-B-C-D-H-M-R-U	09211	A1-B-C-D-H-M-P-R-U
<b>09012</b>	<b>A1-B-C-D-H-M-R-U</b>	09063	A1-B-C-D-L-H-M-R-U	09112	A1-B-C-D-H-M-R-U	<b>09213</b>	<b>A1-B-C-D-H-M-R-U</b>
09013	A1-B-C-D-F-F1-H-M-R-U-Z1	09067	A1-B-C-D-H-M-R-U	09114	A1-B-C-D-H-M-R-U	<b>09214</b>	<b>A1-B-C-D-H-M-R-U</b>
09014	A1-B-C-D-H-M-R-U	09068	A1-B-C-D-H-U-Z1	<b>09123</b>	<b>A1-B-C-D-H-M-R-U</b>	09226	A1-B-C-D-F1-H-M-R-U
09020	A1-B-C-D-H-M-R-U	09069	A-A1-B-C-D-H-U-V	<b>09126</b>	<b>A1-B-C-D-H-M-P-R</b>	09227	A1-B-C-D-F1-H-M-R-U
<b>09021</b>	<b>A1-B-C-D-H-M-R-U</b>	09075	A1-B-C-D-H-M-R-U	09128	A1-B-C-D-H-M-R-U	09229	A1-B-C-D-H-M-R-U
09028	A1-B-C-D-H-M-R-U	09079	A1-B-C-D-H-M-R-U	09131	A1-B-C-D-H-M-R-U	09237	A1-B-C-D-H-M-R-U-V
09033	A1-B-C-D-H-M-R-U	09081	A1-B-C-D-H-M-R-U	09136	A1-B-C-D-F1-H-M-R	09245	A1-B-C-D-H-M-R-U
09034	A1-B-C-D-H-M-R-U	09088	A1-B-C-D-H-M-R-U	<b>09137</b>	<b>A1-B-C-D-H-M-R-U</b>	09250	A1-B-C-D-H-M-R-U
09038	A1-B-C-D-H-M-R-U	09090	A1-B-C-D-H-M-P-R-U	09138	A1-B-C-D-H-M-R-U	09261	A1-B-C-D-F1-H-M-R-U-V
09042	A1-B-C-D-H-M-R-U	09092	A1-B-C-D-H-M-R-U	09139	A1-B-C-D-H-M-R-U		
				09140	A1-B-C-D-H-M-R-U		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09263	A1-B-C-D-H-M-R-U	09344	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z-Z1	09394	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09579	A1-B-F-F1-R-R1-V
09264	A1-B-C-D-H-M-R-U	09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09581	A1-B-F-F1-R-R1-V
<b>09265</b>	<b>A1-B-C-D-H-M-N-R-U</b>	09348	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09397	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09582	A1-B-F-F1-R-R1-V
09267	A1-B-C-D-H-M-R-U	09350	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-B-C-C1-M-R-U	09586	A1-B-F-F1-R-R1-V
09301	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-C-C1-M-R-U	09587	A1-B-F-F1-R-R1-V
09302	A-A1-B-C1-F-F1-H-M-N-V-Z-Z1	09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-C-C1-R-U-V	09588	A1-B-V
09304	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-C-C1-M-R-U-V	09589	A1-B-V
09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-C-C1-M-R-U	09590	A1-B-V
09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-C-C1-M-P-R-U	09591	A1-B-F-F1-R-R1-V
09307	A1-B-N-V-Z1	09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-C-C1-R-U	09593	A1-B-V
09308	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09358	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-C-C1-R-U	09594	A1-B-V
09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09359	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09466	A1-B-C-C1-R-U	09595	A1-B-V
09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09360	A1-B-V	09468	A1-B-C-C1-M-R-U	09599	A1-B-F-F1-R-R1-V
09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-C-C1-R-U	09602	A1-B-C-F-F1-N-R-U-V
09312	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09470	A1-B-C-C1-M-R-U	09603	A1-B-C-F-F1-R-U-V
09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09474	A1-B-C-C1-M-R-U	09604	A1-B-C-F-F1-P-R-U-V
09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09496	A1-B-C-C1-R-U-V	09605	A1-B-C-D-H-M-R-U-V
09315	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09367	A-A1-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09606	A1-B-C-D-H-M-R-U-V
09316	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09368	A-A1-B-C1-E2-F-H1-M-N-R-V-Z1	09501	A1-B-V	09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W
09317	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09502	A1-B-V	09608	A1-B-C-F-N-U-V
09319	A-A1-B-C1-E2-F-H1-N-R-R1-U2-V-Z1	09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09503	A1-B-V	09609	A1-B-C-F-U
09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09504	A1-B-V	09610	A1-B-C-F-F1-M-R-U-V
09321	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09505	A1-B-V	09611	A1-B-C-F-F1-R-U-V
09322	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09506	A1-B-V	09613	A1-B-C-F-U-V
09328	A-A1-B-C1-E2-F-H1-R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09507	A1-B-V	09617	A1-B-C-F-U
09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09508	A1-B-V	09618	A1-B-C-F-U
09331	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09509	A1-B-V	09620	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09621	A1-B-C-F-U
09333	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09511	A1-B-V	09622	A1-B-C-F-U
09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-C1-E2-F-H1-M-R-V	09513	A1-B-F-F1-R-R1-V	09623	A1-B-C-F-U
09338	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09391	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09517	A1-B-F-F1-R-R1-V	09624	A1-B-C-F-U
09340	A-A1-B-C1-F-H-R-V	09393	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09524	A1-B-F-F1-R-R1-V	09625	A1-B-C-F-U
09342	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1			09532	A1-B-F-F1-R-R1-V	09626	A1-B-C-F-U
09343	A-A1-B-C1-F-M-N-V-Z1			09534	A1-B-F-F1-R-R1-V	09627	A1-B-C-F-U
				09543	A1-B-F-F1-R-R1-V	09630	A1-B-C-F-U-V
				09545	A1-B-V	09631	A1-B-C-F-U
				09549	A1-B-V	09633	A1-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1
				09554	A1-B-F-F1-R-R1-V	09636	A1-B-C-F-U
				09556	A1-B-F-F1-R-R1-V	09642	A1-B-M-N-R-U
				09557	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
				09564	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
				09565	A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
				09566	A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
				09567	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1
				09568	A1-B-V	09701	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
				09569	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-U
				09570	A1-B-F-F1-R-R1-V	09703	A1-B-C-F1-H-U
				09573	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
				09574	A1-B-F-F1-R-R1-V	09705	A1-B-U
				09575	A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
				09576	A1-B-F-F1-R-R1-V	09707	A1-B-C-J-M-N-R-U-V
				09577	A1-B-V	09708	A1-B
				09578	A1-B-F-F1-R-R1-V	09709	A1-B-F1-H

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09710	A1-B-C-C1-F1-M-N-R-R1-U	09752	A1-B-C-D-H-U	09833	A1-B-U1-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1
09711	A1-B-F1-N-R-Z1	09758	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09834	A1-B-F-F1-R-R1-V-Z1	34022	A1-B-D-F-J-L-M-N-U-V-Z1
09713	A1-B-C-F1-R	09759	A-A1-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09835	A-A1-B-V-Z1	34023	A1-B-J-L-M-N-U-V-Z1
09714	A1-B-C-C1-F1-M-R-R1-U	09762	A-A1-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09836	A-A1-B-C-F-M-V-Z1	34024	A1-B-L-M-N-U-V-Z1
09715	A1-B-F1-M-R	09769	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09837	A1-B-V-Z1	34025	A1-B-F-J-L-M-N-U-V-Z1
09716	A1-B-C-M-N-R-V	09771	A-A1-B-C-E1-N-R-V	09838	A1-B-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1
09717	A-A1-B-M-R-V-W	09777	A-A1-B-C-E1-M-N-R	09839	A-A1-B-U-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1
09718	A1-B-F-I-M-N-R-U-V-Z	09780	A-A1-B-F-H-N-R-V	09840	A-A1-B-V-Z1	34032	A1-B-J-L-M-N-T-U-V-Z1
09719	A1-B-C-D-M-R-U-V	09798	A1-B-C-D-H-L-U-V	09841	A-A1-B-N-R-U-Z1	34033	A1-B-C-F-J-L-M-N-V-Z1
09720	A1-B-M-R-U-V	09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09842	A-A1-B-M-N-R-Z1	34034	A1-B-J-L-M-N-V-Z1
09721	A1-B-N-R-U-V-Z1	09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09844	A-A1-B-C-F-N-U-V-Z1	34035	A1-B-H-J-L-M-N-U-V-Z1
09722	A-A1-B-F-H-N-Q-V-Z-Z1	09804	A-A1-B-F-F1-N-R-V-Z1	09845	A-A1-B-B2-E3-F-F1-L-M-N-T-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1
09723	A1-B-M-N-R-U-V-Z1	09805	A-B-F-F1-R-R1-V-Z1	09846	A-A1-B-B2-C1-F-J-L-N-R-R1-T-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z-Z1
09724	A1-B-C-C1-F1-M-R-R1-U	09806	A-A1-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1	09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34038	A1-B-L-M-N-U-V-Z1
09726	A1-B-M-N-R-U-V	09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1
09727	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09809	A1-B-V-Z1	09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34041	A1-B-J-L-M-N-T-U-V-Z1
09728	A-A1-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1	09810	A-A1-B-F-F1-N-R-V-Z1	09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34042	A1-B-D-F-M-N-V-Z1
09729	A1-B-C-F-N-R-R1-U-V	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	34050	A1-B-V
09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z1	09862	A-A1-B-N-V-Z1	34055	A1-B-J-L-M-N-U-V-Z1
09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09813	A-A1-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09865	A-A1-B-V-Z1	34058	A1-B-F-F1-R-R1-V-Z1
09732	A1-B-N-V-Z1	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z1	09866	A-A1-B-N-U-V-Z1	34060	A1-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1
09733	A1-B-N-V	09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09870	A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1	34078	A1-B-F1-N-V-Z1
09734	A-A1-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09816	A-A1-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09871	A-A1-B-C1-E2-F-H1-M-N-R-R1-U-V-Z1	34090	A1-B-F-F1-R-R1-V
09735	A1-B-N-V-Z1	09817	A-A1-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09872	A-A1-B-C1-E2-F-H1-M-N-R-R1-U-V-Z1	34092	A1-B-F-F1-R-R1-V
09736	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09818	A-A1-B-C-F-M-V-Z1	09873	A-A1-B-C1-E2-F-H1-M-N-R-R1-U-V-Z1	34093	A1-B-F-F1-R-R1-V
09737	A-A1-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1	09820	A-A1-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	09874	A-A1-B-C1-E2-F-H1-M-N-R-R1-U-V-Z1	34095	A1-B-V
09738	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09821	A-A1-B-F-N-R-V-Z1	09875	A-A1-B-C1-E2-F-H1-M-N-R-R1-U-V-Z1	34098	A1-B-V
09739	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09822	A-A1-B-F-R-V-Z1	09876	A-A1-B-C1-E2-F-H1-M-N-P-R-R1-U-V-Z1	34099	A1-B-V
09741	A-A1-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09823	A-A1-B-F-R-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96201	A-A1-B
09742	A-A1-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09824	A-A1-B-F-R-V-Z1	09887	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96202	A-A1-B-U
09743	A-A1-B-F-H-N-Q-V-Z-Z1	09825	A-A1-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	96203	A-A1-B
09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09826	A-A1-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96204	A-A1-B
09745	A-A1-B-F-F1-M-N-R-R1-V-Z1	09827	A-A1-B-F-F1-N-R-V-Z1	34002	A1-B-J-L-N-U-Z1	96205	A-A1-B-U
09747	A1-B-F-J-N-U-V-Z1	09828	A1-B-J-L-N-T-V-Z1	34004	A1-B-J-L-N-T-U-V	96206	A-A1-B-U
09748	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09829	A1-B-C-N-R-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96207	A-A1-B-V
09749	A-A1-B-F-H-N-V-Z1	09830	A1-B-C-M-N-R-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96209	A-A1-B-J-L-N-T-U
09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09831	A1-B-F-N-U-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96213	A-A1-B-U
09751	A1-B-C-D-H-M-R-U	09832	A-A1-B-U1-V-Z1	34011	A1-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96214	A-A1-B-U
				34020	A1-B-J-L-M-N-U-V-Z1	96218	A-A1-B-U
						96224	A-A1-B-U
						96257	A-A1-B-U
						96258	A-A1-B-U
						96260	A-A1-B-U
						96262	A-A1-B-U-V
						96264	A-A1-B-U
						96266	A-A1-B-U
						96267	A-A1-B-U-V
						96269	A-A1-B-U
						96271	A-A1-B-U
						96275	A-A1-B-V
						96276	A-A1-B
						96278	A-A1-B-U

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96283	A-A1-B-U	96379	A1-B-M-W	96544	A1-B-F-N-U3-V	96619	A1-B-V
96284	A-A1-B-U-V	96384	A1-B-M-W	96546	A1-B-F-U3	96620	A1-B-F-F1-R-R1-V
96303	A1-B-H-J-L-M-N-T-W	96386	A1-B-M-W	96548	A-A1-B-H-M-U	96621	A1-B-V
96306	A1-B-F-F1-F2-H-M-W	96387	A1-B-M-W	96549	A-A1-B-H-M-U	96622	A1-B-F-F1-R-R1-V
96309	A1-B-M-V-W	96388	A1-B-M-W	96550	A-A1-B-H-M-U-V	96624	A1-B-F-F1-R-R1-V
96310	A1-B-M-W	96401	A1-B-F-N-V-Z1	96551	A-A1-B-H-M-N-U	96628	A1-B-F-F1-R-R1-V
96319	A1-B-M-W	96426	A-A1-B-C1-E2-F-H1-M-R-V	96552	A1-B	96629	A1-B-F-F1-R-R1-V
96321	A1-B-F-F1-F2-H-M-W	96427	A-A1-B-C1-E2-F-H1-M-R-R1-V	96553	A-A1-B-F-F1-H-M-U	96643	A1-B-F-F1-R-R1-V
96322	A1-B-F-F1-F2-H-M-W			96554	A-A1-B-H-M-U	96650	A1-B-F-F1-R-R1-V
96323	A1-B-M-V-W	96447	A1-B-F-N-U3-V-V1	96555	A1-B-F-M-V	96657	A1-B-F-F1-R-R1-V
96326	A1-B-M-W	96501	A-A1-B-N-V	96557	A1-B-F-M-V	96660	A1-B-F-F1-R-R1-V
96328	A1-B-M-W	96502	A1-B-F-N-U3-V	96562	A-A1-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96661	A1-B-F-F1-R-R1-V
96330	A1-B-M-W	96503	A1-B-F-N-U3-V			96662	A1-B-F-F1-R-R1-V
96336	A1-B-M-V-W	96507	A-A1-B-F-V	96577	A-A1-B-F-H-M-U	96663	A1-B-F-F1-R-R1-V
96337	A1-B-M-W	96510	A1-B-I-N-V	96595	A1-B-V	96664	A1-B-V
96338	A1-B-M-W	96511	A1-B-I-N-V	96598	A1-B-N-V	96665	A1-B-V
96339	A1-B-M-V-W	96515	A1-B-D-F-U3	96599	A1-B-N-V	96666	A1-B-V
96343	A1-B-M-W	96516	A1-B-D-F	96601	A1-B-V	96667	A1-B-F-F1-R-R1-V
96346	A1-B-F-F1-F2-H-M-V-W	96517	A1-B-F-U3-V	96602	A1-B-V	96668	A1-B-F-F1-R-R1-V
96347	A1-B-F-F1-F2-H-M-W	96520	A1-B-F-N-U3-V	96603	A1-B-V	96669	A1-B-F-F1-R-R1-V
96348	A1-B-F-F1-F2-H-M-W	96521	A1-B-F-N-U3	96604	A1-B-V	96670	A1-B-V
96349	A1-B-F-F1-F2-H-M-W	96522	A1-B-F-N-U	96605	A1-B-V	96671	A1-B-F-F1-R-R1-V
96350	A1-B-F-F1-F2-H-M-W	96530	A-A1-B-F-F1-H-H1-M-N-U-V	96606	A1-B-V	96672	A1-B-F-F1-R-R1-V
96351	A1-B-F-F1-F2-H-M-W			96607	A1-B-V	96673	A1-B-V
96362	A1-B-F-F1-F2-M-W	96531	A-A1-B-F-F1-H-M-N-U-V	96608	A1-B-V	96674	A1-B-F-F1-R-R1-V
96365	A1-B-M-V-W	96532	A-A1-B-H-J-L-M-N-T-U-V	96609	A1-B-V	96675	A1-B-F-F1-R-R1-V
96367	A1-B-L-M-W			96610	A1-B-V	96677	A1-B-F-F1-R-R1-V
96368	A1-B-M-W	96534	A-A1-B-F-U	96611	A1-B-V	96678	A1-B-F-F1-R-R1-V
96370	A1-B-F-F1-F2-H-M-W	96535	A-A1-B-F-V	96612	A1-B-F-F1-R-R1-V	96679	A1-B-F-F1-R-R1-V
96372	A1-B-M-W	96537	A1-B-V	96613	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96681	A1-B-V
96373	A1-B-M-W	96538	A1-B-V			96682	A1-B-V
96374	A1-B-M-W	96540	A1-B-V	96614	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96683	A1-B-V
96375	A1-B-M-W	96541	A1-B-V			96686	A1-B-V
96376	A1-B-M-W	96542	A1-B-V	96615	A1-B-F-F1-R-R1-V	96687	A1-B-V
96377	A1-B-M-W	96543	A1-B-P-V	96616	A1-B-F-F1-R-R1-V	96698	A1-B-V
96378	A1-B-M-W			96617	A1-B-F-F1-R-R1-V		

## RESTRICTIONS

## LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

## ***DID YOU KNOW?***



**Every \$1 spent  
on direct mail  
generates  
\$12.57 in sales,  
according to the  
Direct Marketing  
Association.**



September 2011

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** El-Jahid Allah  
Age progressed to 5 years  
Born: 11-12-00  
Date Missing: 3-14-03  
Missing From: Charlotte, NC



**Name:** Selah Davis  
Born: 10-20-07  
Date Missing: 2-15-08  
Missing From: Bronx, NY



**Name:** Alexander Erb-Sanchez  
Age progressed to 3 years  
Born: 7-20-07  
Date Missing: 11-7-08  
Missing From: Ellenton, FL



**Name:** Precious Gray  
Born: 12-13-93  
Date Missing: 6-17-11  
Missing From: Gretna, LA



**Name:** Mauricio Jimenez  
Born: 10-21-00  
Date Missing: 8-15-03  
Missing From: Milwaukee, WI

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

September 2011

## Have You Seen Any of These Missing Children?

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**Name:** Priscilla Jimenez  
Born: 4-1-02  
Date Missing: 8-15-03  
Missing From: Milwaukee, WI



**Name:** Randal Jimenez  
Born: 7-27-97  
Date Missing: 6-30-11  
Missing From: Olivehurst, CA



**Name:** Paris Lawson  
Born: 2-10-94  
Date Missing: 7-31-11  
Missing From: Chicago, IL



**Name:** Itzel Medina-Rubio  
Born: 4-18-96  
Date Missing: 5-14-11  
Missing From: Southlake, TX



**Name:** Katherine Phillips  
Born: 2-12-11  
Date Missing: 6-29-11  
Missing From: Ludington, MI

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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**Name:** Gabriela Ponce  
Born: 8-5-94  
Date Missing: 7-19-11  
Missing From: Visalia, CA



**Name:** Qua'Mere Rogers  
Born: 6-6-05  
Date Missing: 12-1-08  
Missing From: Syracuse, NY



**Name:** Damekia Samuels  
Born: 3-3-95  
Date Missing: 7-6-11  
Missing From: Powder Springs, GA



**Name:** Lashawndra Seymore  
Born: 12-20-95  
Date Missing: 6-7-11  
Missing From: Plantation, FL



**Name:** Melissa Tatum  
Born: 11-21-96  
Date Missing: 7-10-11  
Missing From: Oklahoma City, OK

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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# Organization Information

## Address Management

### Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	05-5196 05-5196	95250 95246	CA CA	Mountain Ranch Mountain Ranch	Calaveras Calaveras	Sheep Ranch Sheep Ranch	Community Post Office Place Name	03/31/2006 07/23/2011	Community Post Office and ZIP Code™ discontinued. Establish a place name. Sheep Ranch CA becomes an acceptable last line for use with ZIP Code 95246.
Old New	11-3990 11-3990	33028 33028	FL FL	Hollywood Hollywood	Broward Broward	Main Office Pembroke Pines	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Hollywood FL to Pembroke Pines FL. Use Pembroke Pines FL 33028 as last line of address.
Old New	11-6810 11-6810	33056 33056	FL FL	Opa Locka Opa Locka	Miami Dade Miami Dade	Main Office Miami Gardens	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Opa Locka FL to Miami Gardens FL. Use Miami Gardens FL 33056 as last line of address.
Old New	11-7635 11-7635	33075 33075	FL FL	Pompano Beach Pompano Beach	Broward Broward	Main Office Coral Springs	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Pompano Beach FL to Coral Springs FL. Use Coral Springs FL 33075 as last line of address.
Old New	11-7635 11-7635	33093 33093	FL FL	Pompano Beach Pompano Beach	Broward Broward	Main Office Margate	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Pompano Beach FL to Margate FL. Use Margate FL 33093 as last line of address.
Old New	11-7635 11-7635	33097 33097	FL FL	Pompano Beach Pompano Beach	Broward Broward	Main Office Coconut Creek	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Pompano Beach FL to Coconut Creek FL. Use Coconut Creek FL 33097 as last line of address.
Old New	11-3030 11-3030	33388 33388	FL FL	Fort Lauderdale Fort Lauderdale	Broward Broward	Main Office Plantation	Post Office Classified Branch	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Fort Lauderdale FL to Plantation FL. Use Plantation FL 33388 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	11-5025 11-5025	33454 33454	FL FL	Lake Worth Lake Worth	Palm Beach Palm Beach	Main Office Greenacres	Post Office Place Name	07/30/2011	This announcement changes the preferred last line of this ZIP Code from Lake Worth FL to Greenacres FL. Use Greenacres FL 33454 as last line of address.
Old New	14-2400 14-2400	96818 96818	HI HI	Honolulu Honolulu	Honolulu Honolulu	Navy Cantoment Main Office	Classified Station Post Office	07/30/2004 07/30/2004	Classified station discontinued. Retain ZIP Code. Continue to use Honolulu HI 96818 as last line of address.
Old New	33-1620 33-1620	08021 08021	NJ NJ	Clementon Clementon	Camden Camden	Lindenwold Lindenwold	Classified Branch Place Name	01/28/2011 01/28/2011	Classified branch discontinued. Retain ZIP Code. Establish a place name. Use Lindenwold NJ 08021 as last line of address.
Old New	47-5412 47-5412	37115 37115	TN TN	Madison Madison	Davidson Davidson	Post Office Express Main Office	Classified Station Post Office	07/27/2011 07/30/2011	Classified station discontinued. Retain ZIP Code. Continue to use Madison TN 37115 as last line of address.
Old New	51-8754 51-0204	24595 24595	VA VA	Sweet Briar Amherst	Amherst Amherst	Main Office Sweet Briar	Post Office Place Name	08/16/1999 07/14/2011	Post Office™ discontinued. Retain ZIP Code. Establish a place name. Continue to use Sweet Briar VA 24595 as last line of address.
Old New	51-0240 51-0258	24215 24215	VA VA	Andover Appalachia	Wise Wise	Main Office Andover	Post Office Place Name	11/03/2008 11/03/2008	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Andover VA 24215 as last line of address.
Old New	51-5442 51-1956	24269 24269	VA VA	Mc Clure Clinchco	Dickenson Dickenson	Main Office Mc Clure	Post Office Place Name	05/19/2005 07/06/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Mc Clure VA 24269 as last line of address.



# Human Resources

## 2011 Combined Federal Campaign Guidelines

### Schedule and Responsibilities

Each fall, the U.S. Postal Service® joins other federal agencies in the Combined Federal Campaign (CFC). In accordance with Office of Personnel Management (OPM) regulations, the campaign runs for a 6-week period between September 1 and December 15, as established by the local Federal Coordinating Committee.

Vice presidents of area Operations have campaign responsibility. Area offices must ensure that campaign information is disseminated to all offices under their jurisdiction.

### Guidelines Online

Publication 530, *Combined Federal Campaign Operational Guidelines*, October 1994, explains how to carry out a successful campaign; revises position titles, facility locations, and dates of campaign; and is available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

The OPM website [www.opm.gov](http://www.opm.gov) offers additional information on the Combined Federal Campaign, including geographic boundaries.

### Pledge Form Management Instructions

Pledge forms vary throughout the country.

1. Make sure local campaign staff checks pledge forms for completeness.
2. Distribute pledge forms as follows:
  - a. CFC audit copy — submit to appropriate CFC official.
  - b. Employee copy — return to employee.
  - c. Payroll Office copy:

If the employee has chosen to...	Then...
Give a one-time contribution (cash, check, or money order),	Destroy the Payroll Office copy.
Make a contribution via payroll deduction,	<p>Make sure:</p> <ul style="list-style-type: none"> <li>■ The current year’s pledge form is used.</li> <li>■ The employee name, Social Security number, or employee identification number is legible.</li> <li>■ The employee’s work phone number is indicated.</li> <li>■ The deduction per pay period is indicated.</li> <li>■ The finance number of the employee is indicated.</li> <li>■ The amount per pay period is at least \$1.00.</li> <li>■ The annual amount is indicated.</li> <li>■ The annual amount per year is \$26.00 when \$1.00 is deducted per pay period.</li> <li>■ The amount of the contribution is to be made via payroll deduction.</li> <li>■ The employee signs and dates the pledge form.</li> <li>■ When the employee uses more than one pledge form for multiple charities, all forms are stapled together and the pay period deduction as well as the annual amount of the deduction are in the appropriate boxes. Mark the pledge forms 1 of 3, 2 of 3, etc.</li> </ul> <p>On a weekly basis:</p> <ul style="list-style-type: none"> <li>■ Mail the Payroll Office copy to the HR Shared Service Center (HRSSC) at the following address. Ensure a complete return address for the CFC coordinator is included with each batch of forms.                      HRSSC — CFC Pledge                      PO Box 970400                      Greensboro NC 27497-0400                      Telephone: 877-477-3273, option 5                      The HRSSC will retain the payroll deduction portions of the pledge cards for 6 months.</li> </ul>

3. Submit corrections to the HRSSC.

**Note:** All cards that are illegible or incomplete will be returned to the local CFC coordinator for correction and resubmission to the HRSSC by pay period 01-12.

### Final Report

At the end of each campaign, Eagan Accounting Services prepares a report from the Postal Payroll System of CFC contributions through payroll deductions (as of pay period 02-12) as the annual report of national CFC contributions. Each performance cluster manager receives a copy.

## Mailing and Shipping Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
09/10/11–09/13/11	jpc — Wk 33 Appreciation Days	Standard Flat & Letter	10.2	National	Car-Rt	Harte-Hanks/RRD
09/10/11–09/13/11	jpc — Wk 33 Billion Dollar Jewelry	Standard Flat & Letter	7.0	National	Car-Rt	Harte-Hanks/RRD
09/12/11–09/15/11	RAC — Sept 2011 “Big Blue” jpc	Standard Letter	3.0	National	3/5 Digit	Freedom Graphics Systems
09/14/11–09/16/11	Nordstrom Accessories Sept Book	Standard Flat	1.725	National	3/5 Digit, Car-Rt	Arandell
09/15/11–09/17/11	jpc — Wk 34 Baby	Standard Letter	1.5	National	Car-Rt	Harte-Hanks/RRD
09/15/11–09/17/11	jpc — Wk 34 Liz Claiborne	Standard Letter	2.0	National	Car-Rt	Harte-Hanks/RRD
09/15/11–09/17/11	jpc — Wk 34 Perks	Standard Letter	9.7	National	Car-Rt	Harte-Hanks/RRD
09/19/11–09/21/11	jpc — Wk 34 Home Sale	Standard Letter	8.1	National	Car-Rt	Harte-Hanks/RRD
09/20/11–09/22/11	jpc — Wk 34 Call it Spring	Standard Flat	1.8	National	Car-Rt	Harte-Hanks/RRD

— Business Service Network Integration, Sales, 9-8-11

## Retail

### Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) print run cutoff schedule for fiscal year (FY) 12. Each date has a designation whether it is for the year-round (YR) brochure or the holiday (HOL) brochure. The FY 12 print cycle cut-off dates are as follows:

- September 23, 2011 (HOL).
- November 4, 2011 (YR).
- January 13, 2011 (YR).
- April 6, 2011 (YR).
- May 18, 2011 (YR).
- June 29, 2011 (YR).
- August 24, 2011 (HOL).

Starting with the June 25, 2010, print cycle, the English-only brochures have been replaced with bilingual (English and Spanish) brochures. All orders received from SBM sites by June 25 and thereafter will be provided bilingual brochures. There is no change in the price.

To order brochures, submit PS Form 3227-O, *Stamps by Mail Brochure Order Form* (April 2011), to Cyril-Scott Company:

Cyril Scott Company  
PO Box 627  
Lancaster, OH 43130-0627  
Telephone: 800-466-0455  
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click *Forms*, and then select the form by number. A copy of this form appears on page [56](#) in this *Postal Bulletin*.

The cost per unit of 500 is \$12.00. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders (under \$10,000) with local IMPAC credit cards, checks, or money orders. However,

Cyril-Scott Company cannot process the order until it receives payment. Local eBuy procedures may also apply (refer to local procurement procedures). Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

All local Post Offices™ and centralized sites should follow the ordering instructions contained within this article and utilize local funds.

#### For Orders Exceeding \$10,000

Use eBuy to process both centralized and decentralized brochure orders that exceed \$10,000.00. In the Purchasing Method field, select “Route Req to Supply Mgmt,” then in the After Approval Route field, select “Eastern Services CMC (Memphis, TN).” Include completed PS Form 3227-O with imprint information with the eBuy order.

**Note:** These approved eBuy orders must be received by Supply Management at least 10 days prior to a published run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office until the order has been received. Ensure procedures are in effect locally for proper verification of receipt.

— Retail Access Channels,  
Channel Access, 9-8-11

## Safety

### Correction: Back to School Time

The article “Be Aware! It’s Back to School Time” in *Postal Bulletin* 22318 (8-25-11, page 3) listed an incorrect byline. The correct byline is “**Safety and Health, Employee Resource Management**”.

— Safety and Health, Employee Resource Management, 9-8-11

**Stamps by Mail® Brochure Order Form** Required Entry →

Order No. (mm-dd-yy-ZIP+ 4®) Example: 12-18-05-22209-6057

**You MUST complete ALL fields on this form**

To: STAMPS BY MAIL CYRIL-SCOTT CO PO BOX 627 LANCASTER OH 43130-0627	Office Name	District	Area
	Contact Name		
	Contact Telephone No. (Include area code)		
	Contact Fax No. (Include area code)		
Telephone No. 800-466-0455	Fax No. 740-689-0210	Contact E-mail Address	

**Quantity**

Item	Specify No. of Packs (500 forms per pack)	Unit Cost	Total
PS Form 3227 (Year-Round Version)	_____	@ \$12.00 ea. per pack =	_____
PS Form 3227 (Holiday), limited offering — Check Postal Bulletin schedule for availability.	_____	@ \$12.00 ea. per pack =	_____
<b>Total</b>			<b>\$</b>

**Ship to (Cannot ship to Post Office™ boxes):**

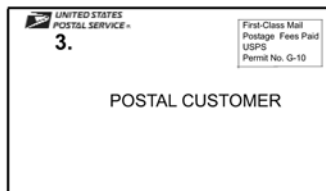
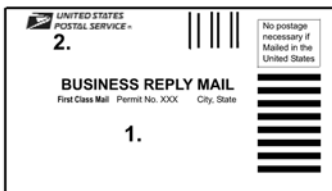
(Number, street, apartment, suite, city, state, ZIP + 4)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Name \_\_\_\_\_  
Contact Telephone No. (Include area code) \_\_\_\_\_

**Imprint Information**

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)



**1.** Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4)

**2 & 3.** Return Address (MUST include ZIP + 4)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Payment Information**

**Orders over \$10,000:** Submit this form with an approved eBuy2 to Supply Management. To route the request in eBuy2, click *Route to Supply Management* as the Purchasing Method; then select *Eastern Services CMC* from the menu.

**Orders \$10,000 and under:** Notify the Cyril-Scott Co. immediately if there are any credit card changes within 30 days after the print cycle cutoff date.

**Shipping and Delivery:** Orders ship within 35 calendar days after brochures are printed (see brochure print schedule in the first edition of the *Postal Bulletin* printed each month). Delivery time varies depending on the destination.

If shipment is more than 20,000 forms (40 packs), enter finance number to be charged for transportation costs: \_\_\_\_\_

<input type="checkbox"/> Visa/IMPAC Card No.: _____ Expiration Date: _____	<input type="checkbox"/> Check (Include with order) <input type="checkbox"/> USPS Money Order (Include with order)
Requestor's Signature	Manager/Supervisor's Signature
Funding/Credit Card Official Signature	Date Signed

## Stamps/Philately

### Stamp Announcement 11-43: Holiday Baubles



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On October 13, 2011, in New York, New York, the Postal Service™ will issue a *Holiday Baubles* stamp (Forever® priced at 44 cents), in four designs in a pressure-sensitive adhesive (PSA) double-sided booklet of 20 stamps (Item 679600) and a PSA automated teller machine (ATM) sheetlet of 18 stamps (Item 576800).

The U.S. Postal Service's® cheery Holiday stamps for 2011, featuring four festive baubles, were inspired by styles from the 1950s. William J. Gicker art directed these stamps using illustrations by Linda Fountain.

The stamp will go on sale nationwide October 13, 2011.

**Distribution: 679600, First-Class Mail, Nondenominated Holiday Baubles (Forever priced at 44 cents), PSA Double-sided Booklet of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 100 percent of their standard automatic distribution quantity for a PSA booklet stamp. Distributions are rounded up to the nearest master carton size of 4,000 booklets.

#### Initial Supply to Post Offices

SDOs/SDCs will make subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm). SDOs/SDCs must not distribute this commemorative sheet to Post Offices before September 29, 2011.

#### Additional Supply

Post Offices requiring additional quantities of Item 679600 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs requiring additional semi-postal stamps must order them from the appropriate SDC using PS Form 17.

#### Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

**Distribution: Item 576800, First-Class Mail, Nondenominated Holiday Baubles (Forever priced at 44 cents), PSA ATM Sheetlet of 18 Stamps**

SDOs and SDCs will receive an automatic distribution quantity based on the SDC's service area prior sales for a holiday ATM sheetlet stamp. Distributions are rounded up to the nearest master carton size of 12,000 sheetlets.

#### Initial Supply to Post Offices

SDOs/SDCs will make subsequent automatic distribution to APC units of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm). SDOs/SDCs must not distribute this commemorative sheet to Post Offices before September 29, 2011.

#### Additional Supply

Post Offices requiring additional quantities of Item 576800 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs requiring additional semi-postal stamps must order them from the appropriate SDC using PS Form 17.

## Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

## How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Holiday Baubles Stamp  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 13, 2011.

## How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

## Philatelic Products

There are four philatelic products available for this stamp issue (679600) and one for Item 576800:

- 679663\*, First Day Cover Set of 4, \$3.52.
- 679668\*, Digital Color Postmark Set of 4, \$6.40.

- 679691\*, Ceremony Program, \$6.95.
- 679699\*, Cancellation Keepsake (4 DCP w/Pane), \$15.95.
- 576863\*, First Day Cover Set of 4, \$3.52.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Holiday Baubles</i>
Item Number:	679600
Denomination & Type of Issue:	First-Class Mail® Forever
Format:	Double-sided Booklet of 20 (4 designs)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 13, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	William J. Gicker, USPS
Art Director:	William J. Gicker, USPS
Typographer:	William J. Gicker, USPS
Artist:	Linda Fountain, Hilton Head, SC
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprint, "USPS"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Print Quantity:	600 million stamps
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd.
Press Type:	Mueller Martini, A76
Stamps per Booklet:	20
Paper Type:	Prephosphored, Type I
Adhesive Type:	Pressure-sensitive
Colors:	Black, Cyan, Magenta, Yellow,
Stamp Orientation:	Vertical
Image Area (w x h):	0.77 x 1.105 in./19.56 x 28.07 mm
Overall Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Flat Booklet Size (w x h):	5.76 x 2.38 in./146.30 x 60.45 mm
Plate Size:	880 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	
Cover Side:	Header: "HOLIDAY BAUBLES" • TWENTY FIRST-CLASS STAMPS • Barcode (679600) • © 2010 USPS in peel strip area • Plate block number in one position in peel strip area

Issue:	<i>Holiday Baubles</i>
Item Number:	679600
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Doubled-sided Booklet (4 designs)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 13, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	William J. Gicker, USPS
Art Director:	William J. Gicker, USPS
Typographer:	William J. Gicker, USPS
Artist:	Linda Fountain, Hilton Head, SC
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Booklet:	20
Print Quantity:	900 million stamps
Paper Type:	Type II
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Stamp Orientation:	Vertical
Image Area (w x h):	0.75 x 1.03 in./19.05 x 26.16 mm
Stamp Size (w x h):	0.91 x 1.19 in./23.11 x 30.22 mm
Booklet Size (w x h):	5.74 x 2.38 in./145.80 x 60.45 mm
Colors:	Cyan, Magenta, Yellow, Black, Purple
Plate Size:	480 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	
Front Cover:	Header: "HOLIDAY BAUBLES" • TWENTY FIRST-CLASS STAMPS • © 2010 USPS in peel strip area • Barcode (679600) • Plate block numbers

Issue:	<i>Holiday Baubles ATM</i>
Item Number:	576800
Denomination & Type of Issue:	First-Class Mail Forever
Format:	ATM Sheetlet of 18 (4 designs)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 13, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	William J. Gicker, USPS
Art Director:	William J. Gicker, USPS
Typographer:	William J. Gicker, USPS
Artist:	Linda Fountain, Hilton Head, SC
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Sheetlet:	18
Print Quantity:	252 million stamps
Paper Type:	Phosphored Tagged, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Stamp Orientation:	Vertical
Colors:	Cyan, Magenta, Yellow, Black, Purple
Image Area (w x h):	0.71 x 0.82 in./18.03 x 20.83 mm
Stamp Size (w x h):	0.87 x 0.98 in./22.10 x 24.89 mm
Full Pane Size:	2.61 x 6.13 in./66.26 x 155.70 mm
Plate Size:	720 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	
Front:	Plate block numbers in peel strip area
Back:	Header: "HOLIDAY BAUBLES" • EIGHTEEN FIRST-CLASS STAMPS • USPS logo • © 2010 USPS Barcode (576800) • Promotional text

– Stamp Services,  
Government Relations and Public Policy, 9-8-11



## Stamp Announcement 11-44: Madonna of the Candelabra by Raphael



© 2010 USPS

On October 13, 2011, in New York, New York, the Postal Service™ will issue a *Madonna of the Candelabra* by Raphael definitive stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) double-sided booklet of 20 stamps (Item 679500).

The 2011 Christmas stamp features a detail from a work by the Italian master Raphael, entitled *Madonna of the Candelabra*. This tondo (circular painting), oil on panel, dates to around 1513 and is now in the collection of the Walters Art Museum in Baltimore, Maryland. Richard Sheaff served as art director for this issuance.

The stamp will go on sale nationwide October 13, 2011.

### **Distribution: Item 679500, First Class Mail, Nondenominated Madonna of the Candelabra by Raphael (Forever priced at 44 cents), PSA Double-sided Booklet of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA booklet stamp. Distributions are rounded up to the nearest master carton size of 4,000 booklets.

### **Initial Supply to Post Offices**

SDOs/SDCs will make subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm). SDOs/SDCs must not distribute this commemorative sheet to Post Offices before September 29, 2011.

### **Additional Supply**

Post Offices requiring additional quantities of Item 679500 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs requiring additional semi-postal stamps must order them from the appropriate SDC using PS Form 17.

### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

### **How to Order the First Day of Issue Postmark**

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Madonna of the Candelabra by Raphael Stamp  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 13, 2011.

### **How to Order First Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014



**Philatelic Products**

There are four philatelic products available for this stamp issue:

- 679561\*, First Day Cover, \$0.88.
- 679565\*, Digital Color Postmark, \$1.60.
- 679591\*, Ceremony Program, \$6.95.
- 679599\*, Cancellation Keepsake (Digital Color Postmark w/Pane), \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Madonna of the Candelabra by Raphael</i>
Item Number:	679500
Denomination & Type of Issue:	Nondenominated First-Class Mail®
Format:	Doubled-sided Booklet (1 design)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 13, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Existing Art:	Raphael Sanzio
Modeler:	Donald Woo

Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Booklet:	20
Print Quantity:	600 million stamps
Paper Type:	Phosphor Tagged, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Stamp Orientation:	Vertical
Image Area (w x h):	0.71 x 1.03 in./19.05 x 26.16 mm
Stamp Size (w x h):	0.91 x 1.19 in./23.11 x 30.22 mm
Booklet Size (w x h):	5.74 x 2.38 in./145.80 x 60.45 mm
Colors:	PMS 8003 (Gold), Cyan, Magenta, Yellow, Black
Plate Size:	526 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	
Front Cover:	Header: "CHRISTMAS" • Twenty Self-adhesive Stamps • Barcode (679500) • © 2010 USPS • Plate numbers in peel strip area

– Stamp Services,  
Government Relations and Public Policy, 9-8-11

## Stamp Announcement 11-45: Hanukkah



© 2010 USPS

On October 14, 2011, in New York, New York, the Postal Service™ will issue a *Hanukkah* definitive stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 576400).

With this festive stamp, the U.S. Postal Service® commemorates Hanukkah, the Jewish Festival of Lights. In 2011, Hanukkah begins on December 20. Bright colors express the joyful spirit of the holiday, and the eight shapes behind the letters that spell out “Hanukkah” symbolize the eight days and nights of the celebration. The second “k” appears on the silhouette of a dreidel, a spinning top that children traditionally play with at Hanukkah. Each of the letters in this design is subtly tilted to mimic the movement of the dreidel as it twirls. Working with art director Ethel Kessler, illustrator Suzanne Kleinwaks created the stamp art.

The stamp will go on sale nationwide October 14, 2011.

### **Distribution: Item 576400, First Class Mail, Nondenominated Hanukkah (Forever priced at 44 cents), PSA Pane of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

### **Initial Supply to Post Offices**

SDOs/SDCs will make subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm). SDOs/SDCs must not distribute this commemorative sheet to Post Offices before September 29, 2011.

### **Additional Supply**

Post Offices requiring additional quantities of Item 576400 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs requiring additional semi-postal stamps must order them from the appropriate SDC using PS Form 17.

### **Sales Policy**

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

### **How to Order the First Day of Issue Postmark**

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Hanukkah Stamp  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 14, 2011.

### **How to Order First Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

### **Philatelic Products**

There are four philatelic products available for this stamp issue:

- 576461\*, First Day Cover, \$0.88.
- 576465\*, Digital Color Postmark, \$1.60.
- 576491\*, Ceremony Program, \$6.95.
- 576499\*, Cancellation Keepsake (Digital Color Postmark w/Pane), \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Hanukkah</i>
Item Number:	576400
Denomination & Type of Issue:	First-Class Mail® Forever Special
Format:	Pane of 20 (1 design)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 14, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	Suzanne Kleinwaks, Falls Church, VA
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Suzanne Kleinwaks, Falls Church, VA
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74

Stamps per Pane:	20
Print Quantity:	25 million stamps
Paper Type:	Phosphor Tagged, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Cyan, Magenta, Yellow, Black, PMS 877 (Silver)
Stamp Orientation:	Vertical
Image Area (w x h):	0.75 x 1.03 in./19.05 x 26.16 mm
Overall Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Full Pane Size (w x h):	5.43 x 5.64 in./137.92 x 5.64 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	
Front:	Plate block numbers in four corners
Back:	© 2010 USPS • USPS logo • Plate position diagram • Barcode (576400) in four corners of pane

— Stamp Services,  
Government Relations and Public Policy, 9-8-11

## Stamp Announcement 11-46: Kwanzaa



© 2010 USPS

On October 14, 2011, in New York, New York, the Postal Service™ will issue a *Kwanzaa* definitive stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 576500).

With this colorful new stamp design, the U.S. Postal Service® celebrates Kwanzaa, a holiday that takes place over 7 days beginning each year on December 26 and ending January 1. Kwanzaa draws on African traditions and takes its name from the phrase for “first fruits” in Swahili, a widely spoken African language. The bold colors in the stamp art represent the colors of the Kwanzaa flag — green for growth, red for blood, and black for the African people. Art director Derry Noyes worked with artist Daniel Minter to create this stamp design.

The stamp will go on sale nationwide October 14, 2011.

**Distribution: Item 576500, First Class Mail, Nondenominated Kwanzaa (Forever priced at 44 cents), PSA Pane of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

### Initial Supply to Post Offices

SDOs/SDCs will make subsequent automatic distribution to Post Offices of a quantity to cover approximately 45 days of sales. Distribution quantities for the automatic distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at [http://blue.usps.gov/purchase/assetmgnt/am\\_sdchome.htm](http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm). SDOs/SDCs must not distribute this commemorative sheet to Post Offices before September 29, 2011.

### Additional Supply

Post Offices requiring additional quantities of Item 576500 must requisition them from their designated SDO/SDC *after the first day of issue* using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs requiring additional semi-postal stamps must order them from the appropriate SDC using PS Form 17.

### Sales Policy

All Post Offices should maintain a sufficient inventory level of this item until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Kwanzaa Stamp  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 14, 2011.

### How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

**Philatelic Products**

There are four philatelic products available for this stamp issue:

- 576561\*, First Day Cover, \$0.88.
- 576565\*, Digital Color Postmark, \$1.60.
- 576591\*, Ceremony Program, \$6.95.
- 576599\*, Cancellation Keepsake (Digital Color Postmark w/Pane), \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Kwanzaa</i>
Item Number:	576500
Denomination & Type of Issue:	First-Class Mail® Forever Special
Format:	Pane of 20 (one design)
Series:	<i>Holiday Celebrations</i>
Issue Date & City:	October 14, 2011, New York, NY 10199 (Mega Stamp Show)
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Artist:	Daniel Minter, Portland, ME
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "USPS"

Engraver:	N/A
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller Martini, A76
Stamps per Pane:	20
Print Quantity:	35 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Stamp Orientation:	Vertical
Image Area (w x h):	0.77 x 1.105 in./19.56 x 28.07 mm
Overall Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Full Pane Size (w x h):	5.55 x 5.76 in./140.97 x 146.30 mm
Colors:	Black, Cyan, Magenta, Yellow
Plate Size:	320 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	© 2010 USPS • Plate position diagram • USPS logo • Barcode (576500) in upper right and lower left corners of pane

— Stamp Services,  
Government Relations and Public Policy, 9-8-11

**Correction: Romare Bearden Stamp Cancellation Keepsake**

The article "Stamp Announcement 11-42: Romare Bearden," in *Postal Bulletin* 22318 (8-25-11, pages 38–39) listed an incorrect item number for the Cancellation Keepsake (4 DCP w/Pane) under Philatelic Products. The correct item number is **467799**.

— Stamp Services, Government Relations and Public Policy, 9-8-11

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears here. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



**INDIANAPOLIS GP™ STATION**  
AUGUST 28, 2011  
INDIANAPOLIS, IN 46206

August 28, 2011

*United States Postal Service*  
Indianapolis GP Station  
Postmaster  
125 W. South St.  
Indianapolis, IN 46206-9998



**America's Beautiful  
National Parks** STA  
August 30, 2011

August 30, 2011

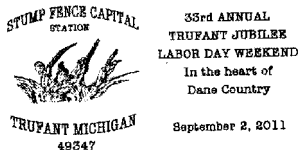
*United States Postal Service*  
America's Beautiful National Parks Station  
Postmaster  
3415 Pemberton Square Blvd.  
Vicksburg, MS 39180-9998



**Vicksburg National Military Park**  
AMERICA'S BEAUTIFUL PARKS  
QUARTER LAUNCH  
DEDICATION STA 39180  
AUG 30, 2011  
VICKSBURG, MS

August 30, 2011

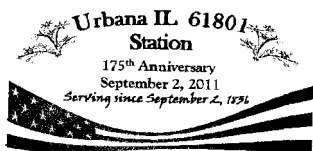
*United States Postal Service*  
Dedication Station  
Postmaster  
3415 Pemberton Square Blvd.  
Vicksburg, MS 39180-9998



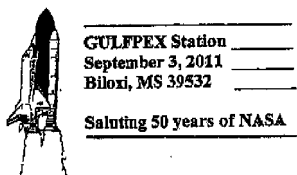
**STUMP FENCE CAPITAL**  
STATION  
35th ANNUAL  
TRUFANT JUBILEE  
LABOR DAY WEEKEND  
In the heart of  
Dane Country  
**TRUFANT MICHIGAN**  
49347  
September 2, 2011

September 2, 2011

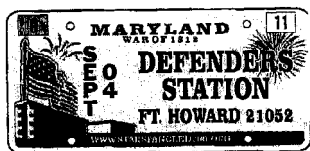
*Trufant Jubilee*  
Stump Fence Capital Station  
Postmaster  
PO Box 9998  
Trufant, MI 49347-9998



September 2, 2011  
 United Stations Postal Service  
 Urbana IL Station  
 Postmaster  
 3100 E. Tatman Ct.  
 Urbana, IL 61802-9998



September 3-4, 2011  
 United States Postal Service  
 GULFPEX Station  
 Postmaster  
 356 Ginger Dr.  
 Diberville, MS 39540-9998



September 4, 2011  
 Dundalk Historical Society  
 Defenders Station  
 Postmaster  
 9200 Howard Ave.  
 Fort Howard, MD 21052-9998

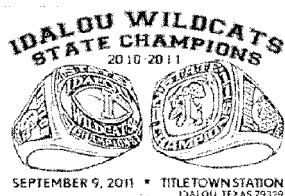


September 8, 2011  
 United States Postal Service  
 35th Annual Tomato Station  
 Postmaster  
 PO Box 9998  
 Fredericktown, OH  
 43019-9998



1761-2011  
 ★  
 250th  
 Anniversary  
 Station  
 September 9, 2011

September 9, 2011  
 Fairlee Historical Society  
 250th Anniversary Station  
 Postmaster  
 21 School St.  
 Fairlee, VT 05045-9998



September 9, 2011  
 United States Postal Service  
 Title Town Station  
 Postmaster  
 311 Main St.  
 Idalou, TX 79329-9998



September 9, 2011  
 Nicholson Heritage Association  
 Nicholson Station  
 Postmaster  
 55 State St.  
 Nicholson, PA 18446-9998



September 9, 2011  
 United States Postal Service  
 Worthington Station  
 Postmaster  
 404 North 3rd St.  
 Worthington, MO  
 63567-9998



September 9-10, 2011  
 Chile Pepper Festival, Inc.  
 Chile Pepper Festival Station  
 Postmaster  
 97 Old Bowers Rd.  
 Bowers, PA 19511-9998

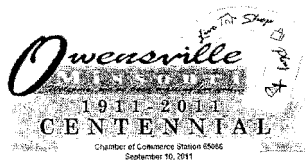


September 9–25, 2011  
*Western Washington Fair*  
 Puyallup Fair Station  
 Postmaster  
 204 2nd St. SW  
 Puyallup, WA 98371-9998



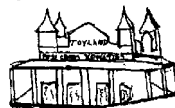
*Moving into the Future*  
*Quasquicentennial Station*  
 September 10, 2011  
 Delmont, SD 57330

September 10, 2011  
*United States Postal Service*  
 Quasquicentennial Station  
 Postmaster  
 109 W. Main St.  
 Delmont, SD 57330-9998



September 10, 2011  
*Owensville Chamber of Commerce*  
 Chamber of Commerce  
 Station  
 Postmaster  
 201 W. Lincoln Ave.  
 Owensville, MO  
 65066-9998

Septemberfest Station



Pennsville, NJ 08070  
 September 10, 2011

September 10, 2011  
*Septemberfest Committee*  
 Septemberfest Station  
 Postmaster  
 220 S. Broadway  
 Pennsville, NJ 08070-9998



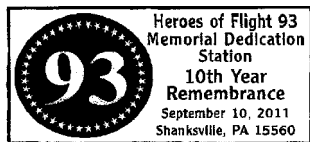
**9 - 10 - 11**  
**10 YEAR ANNIVERSARY**  
**911 FIRE TRIBUTE STATION**  
**RACINE, WI 53406**

September 10, 2011  
*City of Racine Fire Department*  
 911 Fire Tribute Station  
 Postmaster  
 1300 Perry Ave.  
 Racine, WI 53406-9998

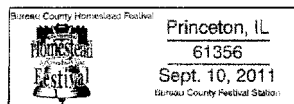


September 10, 2011  
 Danbury, CT 06810

September 10, 2011  
*Danbury Railway Museum*  
 Owney Day Station  
 Postmaster  
 PO Box 9998  
 Danbury, CT 06810-9998



September 10, 2011  
*Shanksville Volunteer Fire Department*  
 Memorial Dedication  
 Station  
 Postmaster  
 PO Box 9998  
 Shanksville, PA 15560-9998



September 10, 2011  
*Bureau County Homestead Festival*  
 Bureau County Festival  
 Station  
 Postmaster  
 326 S. Main St.  
 Princeton, IL 61356-9998



Celebrate Mallory Station  
 "One More Time"  
 Celebrate Mallory  
 ...yesterday, today, forever  
 September 10, 2011 Mallory, NY 13103

September 10, 2011  
*United States Postal Service*  
 Celebrate Mallory Station  
 Postmaster  
 77 Co. Rt. 32  
 Mallory, NY 13103-9998



September 10, 2011  
*United States Postal Service*  
 Pony Express Mail Run  
 Station  
 Postmaster  
 125 W. South St.  
 Indianapolis, IN 46206-9998

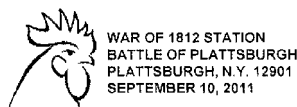




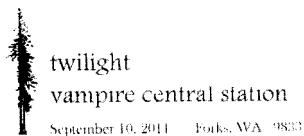
September 10, 2011  
 Morganville 125th Anniversary Committee  
 125th Station  
 Postmaster  
 PO Box 9998  
 Morganville, KS  
 67468-9998



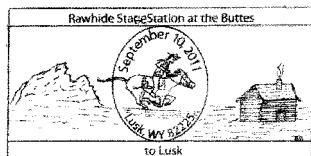
September 10, 2011  
 City of La Cañada  
 Celebration Station  
 Postmaster  
 607 Foot Hill Blvd.  
 La Cañada, CA 91011-9998



September 10, 2011  
 Battle of Plattsburgh Commemoration Celebration  
 War of 1812 Station  
 Postmaster  
 10 Miller St.  
 Plattsburgh, NY  
 12901-9998



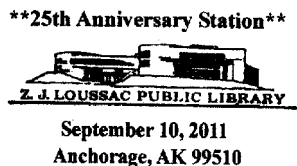
September 10-11, 2011  
 Forks Chamber of Commerce  
 Twilight Vampire Central Station  
 Postmaster  
 61 S. Spartan Ave.  
 Forks, WA 98331-9998



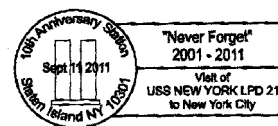
September 10, 2011  
 Lusk Pony Express  
 Rawhide Stage Station  
 Postmaster  
 PO Box 9998  
 Lusk, WY 82225-9998



September 10-11, 2011  
 Forks Chamber of Commerce  
 Twilight Treaty Line Station  
 Postmaster  
 500 Ocean Dr.  
 La Push, WA 98350-9998



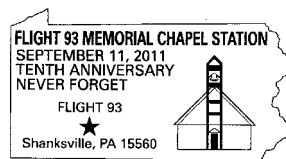
September 10, 2011  
 Z.J. Loussac Public Library  
 25th Anniversary Station  
 Postmaster  
 1601 W. Northern Lights Blvd.  
 Anchorage, AK 99517-9998



September 11, 2011  
 Stephen Decatur Chapter #4  
 10th Anniversary Station  
 Postmaster  
 45 Bay St.  
 Staten Island, NY 10301



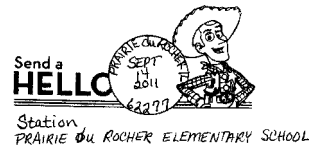
September 10, 2011  
 The Village of Boyd History Room  
 A Day Back in Time Station  
 Postmaster  
 609 E. Murray St.  
 Boyd, WI 54726-9998



September 11, 2011  
 Flight 93 Memorial Chapel Foundation  
 Flight 93 Memorial Chapel Station  
 Postmaster  
 PO Box 9998  
 Shanksville, PA 15560-9998



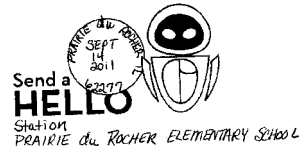
September 11, 2011  
 Mindoro Lions Club  
 Spanferkel Station  
 N8252 Liberty St.  
 Mindoro, WI 54644-9998



September 14, 2011  
 Prairie du Rocher  
 Elementary  
 Communication Committee  
 Toy Story Station  
 Postmaster  
 PO Box 9998  
 Prairie du Rocher, IL  
 62277-9998



September 11, 2011  
 Staten Island Philatelic  
 Society  
 Memorial Station  
 Postmaster  
 45 Bay St.  
 Staten Island, NY  
 10301-9998



September 14, 2011  
 Prairie du Rocher  
 Elementary  
 Communication Committee  
 Walle Station  
 Postmaster  
 PO Box 9998  
 Prairie du Rocher, IL  
 62277-9998



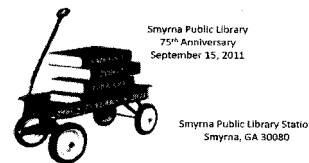
September 12, 2011  
 City of Racine Police  
 Department  
 911 Police Tribute Station  
 Postmaster  
 PO Box 9998  
 Racine, WI 53406-9998



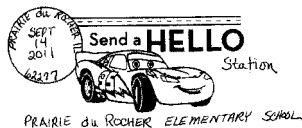
September 14, 2011  
 Prairie du Rocher  
 Elementary  
 Communication Committee  
 Up Station  
 Postmaster  
 PO Box 9998  
 Prairie du Rocher, IL  
 62277-9998



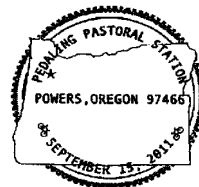
September 14, 2011  
 Prairie du Rocher  
 Elementary  
 Communication Committee  
 Ratatouille Station  
 Postmaster  
 PO Box 9998  
 Prairie du Rocher, IL  
 62277-9998



September 15, 2011  
 Friends of Smyrna Library  
 Smyrna Public Library  
 Station  
 Postmaster  
 PO Box 9998  
 Smyrna, GA 30080-9998



September 14, 2011  
 Prairie du Rocher  
 Elementary  
 Communication Committee  
 Cars Station  
 Postmaster  
 PO Box 9998  
 Prairie du Rocher, IL  
 62277-9998



September 15, 2011  
 Powers Action Team  
 Pedaling Pastoral Station  
 Postmaster  
 PO Box 9998  
 Powers, OR 97466-9998



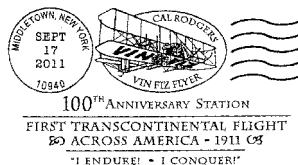
September 16, 2011  
 West Salem Historical Society  
 West Salem Station  
 Postmaster  
 111 Leonard St. N.  
 West Salem, WI 54669-9998



September 17, 2011  
 ROAPEX Stamp Club  
 Big Lick Stamp Club Station  
 Postmaster  
 419 Rutherford Ave. NE  
 Roanoke, VA 24022-9998



September 16-18, 2011  
 C3 Presents producer of Austin City Limits Music Festival  
 10<sup>th</sup> Anniversary Station  
 Postmaster  
 8225 Cross Park Dr.  
 Austin, TX 78710-9998



September 17, 2011  
 United States Postal Service  
 100<sup>th</sup> Anniversary Station  
 40 Fulton St.  
 Middletown, NY  
 10940-9998



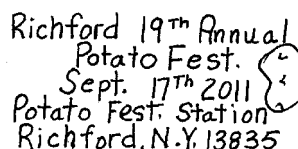
September 17, 2011  
 Irish Festival Committee  
 Half Way to St. Pat's Station  
 Postmaster  
 PO Box 9998  
 Greeley, NE 68842-9998



September 17, 2011  
 Historical Society  
 New Bloomfield Station  
 Postmaster  
 150 Chestnut St.  
 New Bloomfield, MO  
 65063-9998



September 17, 2011  
 Freeport Historical Society  
 Wild West Fun Day Station  
 Postmaster  
 PO Box 9998  
 Freeport, MI 49325-9998



September 17, 2011  
 Richford Historical Society  
 Potato Fest. Station  
 Postmaster  
 13299 State Route 38  
 Richford, NY 13835-9998



September 17, 2011  
 Freeport Historical Society  
 Honoring Freeport Hardwares Station  
 Postmaster  
 PO Box 9998  
 Freeport, MI 49325-9998



September 17, 2011  
 Nippenose Township Historical Society  
 Fort Antes Historical Days Station  
 Postmaster  
 14 Third St.  
 Antes Fort, PA 17720-9998

**The CIVIL WAR**

1861-1865

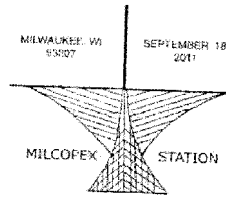


Zoar Village Station  
September 17, 2011  
Zoar, OH 44697



September 17, 2011

United States Postal Service  
Zoar Village Station  
Postmaster  
171 West 18th St.  
Zoar, OH 44697-9998



September 18, 2011

The Milwaukee Philatelic Society

MILCOPEX Station  
Postmaster  
345 W. St. Paul Ave.  
Milwaukee, WI 53203-9998



COVERED BRIDGE FESTIVAL  
WHITE BRIDGE STATION  
GARARDS FORT, PA 15334  
SEPTEMBER 17-18, 2011

September 17-18, 2011

White Covered Bridge Assoc.

White Bridge Station  
Postmaster  
PO Box 9998  
Gerards Fort, PA  
15334-9998

September 21, 2011  
**Tampa PCC STATION**  
Tampa, FL 33623



September 21, 2011

United States Postal Service

Tampa PCC Station  
Postmaster  
PO Box 23262  
Tampa, FL 33623-3262

— Stamp Services,  
Government Relations and Public Policy, 9-8-11

## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop).

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

### Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

**Owney the Postal Dog Stamp**  
 Special Cancellations  
 PO Box 92282  
 Washington, DC 20090-2282

September 27, 2011

2.4706 x 1.3210 inches



Digital Color Pictorial

**U.S. Merchant Marine Stamp**  
 Postmaster  
 1 Welwyn Rd.  
 Great Neck, NY 11021-9998

September 28, 2011

2.6736 x 1.1803 inches



Black and White Pictorial

**Flags of Our Nation: Set 5 Stamps**  
 Postmaster  
 850 Twin Rivers Drive  
 Columbus, OH 43216-9998

October 11, 2011

2.8100 x 1.2808 inches



Digital Color Pictorial

**Flags of Our Nation: Set 5 Stamps**  
 Postmaster  
 850 Twin Rivers Drive  
 Columbus, OH 43216-9998

October 11, 2011

2.6917 x 1.2977 inches

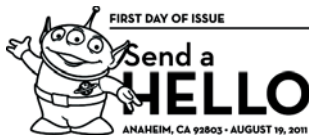


Digital Color Pictorial

**Eid Stamp**  
 Postmaster  
 850 Twin Rivers Drive  
 Columbus, OH 43216-9998

October 12, 2011

2.651 x 1.2441 inches



Black and White Pictorial

**Send a Hello Stamp**  
 Postmaster  
 701 N. Loara Street  
 Anaheim, CA 92803-9998

October 19, 2011

2.7169 x 1.1505 inches



Digital Color Pictorial

**Send a Hello Stamp**  
 Postmaster  
 701 N. Loara Street  
 Anaheim, CA 92803-9998

October 19, 2011

2.5630 x 1.2500 inches



Digital Color Pictorial

**Edward Hopper Stamp**  
 Postmaster  
 Provincetown, MA 02657-9998

October 24, 2011

2.5055 x 1.2499 inches



Black and White Pictorial

**Barbara Jordan Stamp**  
USPS District Office — Retail  
600 N. Sam Houston Pkwy. W  
Houston, TX 77067-9997

November 16, 2011

2.6391 x 1.2558 inches



Digital Color Pictorial

**Barbara Jordan Stamp**  
USPS District Office — Retail  
600 N. Sam Houston Pkwy. W  
Houston, TX 77067-9997

November 16, 2011

2.6502 x 1.2416 inches



Black and White Pictorial

**Save Vanishing Species Stamp**  
Special Cancellations  
PO Box 92282  
Washington, DC 20090-9998

November 21, 2011

2.7169 x 1.1833 inches



Digital Color Pictorial

**Save Vanishing Species Stamp**  
Special Cancellations  
PO Box 92282  
Washington, DC 20090-9998

November 21, 2011

2.5298 x 1.1526 inches



Digital Color Pictorial

**Romare Bearden Stamp**  
Postmaster  
421 Eighth Ave., Room 2029B  
New York, NY 10199-9998

November 28, 2011

2.474 x 1.2211 inches



Digital Color Pictorial

**Holiday Baubles Stamp**  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

December 13, 2011

2.5698 x 1.1925 inches



Digital Color Pictorial

**Madonna of the Candelabra  
by Raphael Stamp**  
Postmaster  
421 Eighth Ave., Rm. 2029B  
New York, NY 10199-9998

December 13, 2011

2.6612 x 1.2724 inches



Digital Color Pictorial

**Hanukkah Stamp**  
 Postmaster  
 421 Eighth Ave., Rm. 2029B  
 New York, NY 10199-9998

December 14, 2011

2.5985 x 1.3086 inches



Digital Color Pictorial

**Kwanzaa Stamp**  
 Postmaster  
 421 Eighth Ave., Rm. 2029B  
 New York, NY 10199-9998

December 14, 2011

2.4705 x 1.2446 inches

— Stamp Services, Government Relations and Public Policy, 9-8-11





475 L'ENFANT PLAZA SW  
WASHINGTON DC 20260-5540

First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

The background of the main text area is a grayscale collage. It features the top portion of the United States Capitol dome in the lower-left quadrant. The rest of the background is filled with various patterns and textures from US currency, including the "FEDERAL RESERVE NOTE" text and intricate security patterns.

# USPS<sup>®</sup>

receives no  
federal tax  
dollars for its  
operations.