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Business Connect[®] Contest Quarter 3: Apr. 1-Jun. 30



Every Door Direct Mail[™]

Introduce small businesses to Direct Mail.

See page 3



Contents

COVER STORY

Business Connect Quarterly Contest — Quarter 3, Fiscal Year 2011 3

PUBLICITY KIT: GO GREEN FOREVER STAMPS 9

PUBLICITY KIT: NATIONAL PASSPORT DAY IN THE USA — APRIL 9, 2011 25

POLICIES, PROCEDURES, AND FORMS UPDATES

Manuals

DMM Revision: Express Mail and Priority Mail Open and Distribute — Clarification of Destination Entry 29
 DMM Revision: Pallet Placards and Intelligent Mail Tray Labels 32
 DMM Revision: Optional Use of a Local Permit Imprint in Other Mailing Locations 34
 DMM Correction: New Mailing Options for Flats and Irregular Parcels Bearing a Simplified Address 34
 DMM Revision: Introduction of Priority Mail Forever Prepaid Flat Rate Packaging and Shipping Services Revisions 35
 ELM Revision: Payments for Work Clothes and Uniforms 62

Handbooks

Handbook AS-709 Revision: Purchase Card Reconciliation Procedures 63
 Handbook F-15 Revision: Travel Rates 64
 Handbook F-101 Revision: Revised Procedures for Credit/Debit Reports — eMOVES and IRT Offices 65
 Handbook F-101 Revision: New Procedures for Handling Unsold Migratory Bird Stamps 66

Publications

Publication 75, Mover's Guide, News 67
 Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups 68

Forms

New PS Form 5957, Requirement-by-Applicant Matrix 69

ORGANIZATION INFORMATION

Corporate Communications

Hallmark and Postal Service Launch Postage-Paid Greetings — Barcoded Envelopes and Scanning Technology Innovate Card-Sending 70

Intelligent Mail and Address Quality

Post Office Changes 71

International Mail

Update on Mail Service to Japan 71

Mailing and Shipping Services

Mail Alert 73

Philately

Stamp Announcement 11-20: Go Green 75
 Stamp Announcement 11-21: Oveta Culp Hobby (3rd Ounce) 77
 Stamp Announcement 11-22: Wedding Roses 78
 Stamp Announcement 11-23: Helen Hayes 80
 Stamp Announcement 11-24: Gregory Peck 83
 Correction: Herbs Stamp 84
 Quarter 3 Philatelic Products for Sale in Retail 85
 Pictorial Postmarks Announcement 85
 How to Order the First Day of Issue Digital Color or Traditional Postmarks 89
 2011 Stamps and Postal Stationery 92

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters 94

Supply Management

Important Postal Voyager Fleet Card Updates 94

PULL-OUT INFORMATION

Fraud

Domestic Orders 37
 Withholding of Mail Orders 37
 Invalid Express Mail Corporate Account Numbers 38
 Missing, Lost, or Stolen U.S. Money Order Forms 40
 Missing, Lost, or Stolen Canadian Money Order Forms 45
 Verifying U.S. Postal Service Money Orders 47
 Counterfeit Canadian Money Order Forms 47
 Toll-Free Number Available to Verify Canadian Money Orders 47

Other Information

Overseas Military/Diplomatic Mail 48
 Missing Children Posters 53
 Thrift Savings Plan Fact Sheet 59

Postal Bulletin Index

Annual Index PB 22302 (1-13-11)



Helen Hayes Stamp

USPS National Emergency Hotline
 Is your facility operating? Call 888-363-7462



Cover Story

Business Connect Quarterly Contest — Quarter 3, Fiscal Year 2011

The Business Connect® Quarterly Contest for Quarter 3, Fiscal Year (FY) 2011, runs from April 1, 2011, to June 30, 2011, and is focused on Every Door Direct Mail. The objective is to conduct a minimum of five Business Connect activities — all of which must promote using Every Door Direct Mail to local businesses.

The Business Connect postmaster kit includes the following materials:

- Letter to Postmasters and Station and Branch Managers (see Exhibit A, page 4). This letter describes the promotional materials and how to use them.
- Every Door Direct Mail Postmaster Presentation & Contest Guide (see Exhibit B, page 5). Refer to this guide for contest guidelines, presentation tips, and key messages.
- “Simplified Way” leave-behind brochures (see Exhibit C, page 6). Use these brochures as meeting openers and leave behinds.
- Presentation DVD (see Exhibit D, page 7). Play during customer meetings to explain the program.
- Carrier Tear Pads (see Exhibit E, page 8). Distribute to your letter/rural carriers so they can share them with businesses.

Note: If needed, you can order more leave behinds from the Business Connect Data Center Order Site at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>; in the right side box, click *Go to Business Connect Data Center/Reports*. You may also order past materials (such as tear pads) from inventory to support your efforts.

Kits should be received in offices by the first week in April.

Starting April 1, 2011, this kit will be available for downloading from the Business Connect Resource Center at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>.

Exhibit A – Letter to Postmasters and Station and Branch Managers

SUSAN M. PLONKEY
VICE PRESIDENT, SALES



March 2011

TO: POSTMASTERS; STATION AND BRANCH MANAGERS; AREA MANAGERS, MARKETING;
DISTRICT MANAGERS; DISTRICT MANAGERS, MARKETING; POST OFFICE OPERATIONS MANAGERS;
DISTRICT MANAGERS, SHIPPING AND MAILING SOLUTIONS; AREA MANAGERS, SHIPPING AND
MAILING SOLUTIONS
CC: SALES TEAMS

SUBJECT: Quarter 3 Business Connect® Contest – Introduce small businesses to
Every Door Direct Mail™ service.

As part of our ongoing initiative to increase mail volume, we've developed a powerful, new marketing service for businesses: Every Door Direct Mail. It is designed to make Direct Mail easier and more cost-effective. It lets businesses:

- Reach every address without needing addresses – helping them save the time and cost associated with renting a mailing list.
- Lower printing costs – no need to print names and street addresses on mailpieces.

Your goal this quarter is to introduce Every Door Direct Mail service to small businesses in your area. **Your efforts will be rewarded with the chance to win a 3-day, 2-night trip for two (2) to Las Vegas, NV, to the MAGIC Marketplace Show as a guest of the USPS® tradeshow team.**

To enter the contest: You need to complete five qualifying Business Connect activities – all of which must promote the use of Every Door Direct Mail. Select "Every Door Direct Mail – BC Contest" in the drop-down menu in the Business Connect Data Center (BCDC). Once you've documented your activities in the BCDC, your name will be entered into a random drawing for a chance to win the grand prize trip to Las Vegas or one of fifty \$50 gift certificates.

Please review these enclosed materials to help you prepare for your meetings:

- **Postmaster Presentation Guide** – Features contest rules, product information, and presentation tips.
- **Presentation DVD** – Play both modules ("Overview" and "Web Tool Tutorial") for customers.
- **Customer brochure** – Give customers the Every Door Direct Mail "Simplified Way" brochure.
- **Carrier tear pads** – Distribute to your Letter/Rural Carriers so they can share them with businesses.

Note: You can order more brochures from the BCDC order site.

If you have questions, please contact your District Manager, Shipping and Mailing Solutions, or your District Manager, Marketing. Thank you for your hard work and commitment to our success.

Sincerely,

A handwritten signature in black ink that reads "Susan M. Plonkey".

Susan M. Plonkey

475 L'ENFANT PLAZA SW
WASHINGTON, DC 20260-5005

Exhibit C — “Simplified Way” Leave-Behind Brochures



**Every mailing address.
No mailing list.**

Every Door Direct Mail® service
What if your business could experience the benefits of Direct Mail without buying or maintaining mailing lists? What if you could get more customers through your doors, including new customers? What if you could promote yourself in nearby neighborhoods to help grow your business and increase revenue? Now you can, and it's easier than ever, thanks to **Every Door Direct Mail.**




Every Door Direct Mail™ from the U.S. Postal Service® makes Direct Mail easier and less costly for local businesses. With Every Door Direct Mail, you can target specific areas in your local market without the need of a mailing list. And since you don't have to buy customer addresses or pay to have names and addresses printed on your mailpieces, Every Door Direct Mail can save you time and money!

The Benefits of Every Door Direct Mail Service
As a local business, you know your best customers. But how do you reach a broad-based audience in your local area so you can attract new ones? Every Door Direct Mail helps you:

- Get your marketing messages into the hands of prospective customers – such as people new to your area – as well as former and infrequent customers who may need reminding.
- Spread your message at the neighborhood level to attract customers near you.
- Connect directly with customers – your mailpiece gets right into their homes.
- Give customers something tangible – something they can feel, keep, and refer to whenever they choose. Your mailpiece has staying power and pass-along value, so be sure to include an offer and call to action.

For any USPS® Business Mail Entry Unit® entry point.

Postal Customer City, State 5-Digit ZIP Code	Acceptable Every Door Direct Mail Formats All mailpieces must contain EDDMSS in the address area or within or below the permit indicia. A route number is required on the Facing Slip (bundle identification label) and is optional in the address area.
PO Box Holder City, State 5-Digit ZIP Code	
Residential Customer City, State 5-Digit ZIP Code	

For entry at a local Post Office® servicing your target area.

Local Postal Customer	<ul style="list-style-type: none"> • No permit required. • Standard Mail flats only. • 5,000 maximum pieces per mailer per day. • Per-piece weight: up to 3.3 oz.
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All the Tools You'll Need, All in One Place
Our Every Door Direct Mail™ online tool offers a six-step process with everything you need to prepare your mailing. It features a helpful cost estimator, a search engine to identify Postal Service™ carrier routes near your business, and a filter that allows you to limit your mailing to residences or to include businesses as well. You can access the tool at USPS.com/everydoordirectmail

Discover the Possibilities
Here are a few ways you can use Every Door Direct Mail service to expand your business horizons:

- **Invite** customers to a grand opening or to a newly renovated or expanded space.
- **Offer** timely coupons or offers – give customers something in exchange for their time.
- **Announce** events like clearance sales, kids' days, anniversary celebrations, and holiday promotions.
- **Publicize** your participation in community events, such as sidewalk sales and seasonal activities.
- **Highlight** your hours of operation, especially if you're extending them for the holidays.
- **Emphasize** your location and let them know you're nearby; give them a map to your door.
- **Thank** the community for its patronage, and you may see new patrons sooner than you think.

For example, a local pizza restaurant can send coupons in its own neighborhood corresponding with a major televised sporting event. Or a roofing service can target a neighborhood of older homes and offer a seasonal inspection, cultivating customers in a localized area.

To qualify for BMEU (Business Mail Entry Unit) acceptance, please ensure your mailpiece meets these Standard Mail® flat dimensions:

- Be more than 11.5" long OR more than 6.125" high OR more than 0.25" thick.
- NOT be more than 15" long OR more than 12" high OR more than 0.75" thick.
- Weigh less than 15.994 ounces.

Please ensure your mailpieces are bundled properly. The recommended bundle size is 50 Standard Mail flats with a Facing Slip that identifies the bundle by carrier route number, 5-digit ZIP Code™ and the following recommended criteria:

- Date
- Saturation Mail Description
- Total Number of Bundles
- Total Number of Pieces
- Mailer Company Name
- Permit Number

Start building your business with Every Door Direct Mail today. Go to USPS.com/everydoordirectmail

Exhibit D – Presentation DVD



PO Box 149263
 AUSTIN TX 78714-9263

PRIORITY MAIL
 POSTAGE & FEES PAID
 USPS
 PERMIT NO. G-10

Meet with businesses to promote
Every Door Direct Mail™
 and your next stop could be Vegas!

SAMPLE A SAMPLE
 TITLE
 OFFICE DESCRIPTION
 ADDRESS 2
 ADDRESS 1
 CITY STATE ZIP CODE



Exhibit E — Tear Pads



Every
mailing
address.

No
mailing
list.

**Every
Door
Direct
Mail™**



11EP50TH329



**Market to every address
without needing the addresses.**

Every Door Direct Mail™ from the U.S. Postal Service® lets you reach every address in a neighborhood without needing names or street addresses. This helps your business save the cost of renting a mailing list and printing specific addresses on your mailpieces. Try it today!

**Learn more at
USPS.com
/everydoordirectmail**

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Publicity Kit: Go Green Forever Stamps



Overview

With the *Go Green* First-Class Mail® Forever® commemorative stamps, the Postal Service™ seeks to raise awareness of simple actions everyone can take to conserve natural resources and promote the health of the environment. The stamps convey a positive message about easy low-cost and no-cost things everyone can do to have an immediate impact on the environment.

Concept

The *Go Green* stamps are:

- A visual reinforcement of the Postal Service’s position as a sustainability leader and innovator.
- Another vehicle for USPS® to communicate its sustainability leadership position to the public.

- Iconographic — a visual representation of America’s green movement and the Postal Service’s leadership in sustainability.

Key Messages

- The Postal Service is green, and the *Go Green* stamps will help America go green.
- The Postal Service has been environmentally friendly since the 1800s, and has issued the *Go Green* stamps to help Americans of any age, in every community, participate in simple low-cost and no-cost ways to go green.
- The Postal Service is the only mailing and shipping company in the world whose shipping supplies are Cradle to Cradle Certified, meeting established standards for human and environmental health and recyclability.

- USPS is issuing 27 billion Cradle to Cradle Certified postage products, including the *Go Green* stamps, which promote environmental awareness and action.
- A recognized sustainability leader and innovator, the Postal Service is becoming greener and decreasing its carbon footprint and has created the *Go Green* stamps to help raise Americans' awareness so they can do the same.

Stamp Profile

The *Go Green* pane of 16 commemorative stamps is the Social Awareness stamp subject of 2011. They feature illustrations of simple low-cost and no-cost actions everyone can take to conserve natural resources and promote the health of our environment.

The *Go Green* stamps are being issued as Forever stamps. Forever stamps are always equal in value to the current First-Class Mail 1-ounce rate.

Artist Eli Noyes of San Francisco, California, gets the point across in a colorful and playful manner. The art shows both genders and a range of ages, from a small girl turning off a light switch to an adult choosing to walk instead of drive. It conveys a positive message: things everyone can do easily to have a positive impact on air quality and energy consumed.

Consider, for example, recycling — an action suggested on one of the stamps. Most people know recycling cans and bottles reduces the amount of waste at landfills. But how many know that it also saves energy equivalent to billions of gallons of gasoline every year and reduces greenhouse gas emissions equivalent to removing millions of cars from the roads? That's because making containers such as aluminum cans from raw rather than recycled materials is extremely energy-intensive and releases large amounts of carbon dioxide into the air.

Action items on other stamps include examples such as fixing a leaky faucet, which can save thousands of gallons of water per year, and installing the simplest insulation, like caulking or weather stripping, which can pay for itself in reduced utility bills within 1 year. In fact, insulating the home is one of the best things anyone can do for the environment since homes consume about a fifth of all energy used in the U.S. — more than cars or planes — and typically a third of this energy is wasted by escaping through cracks and poorly sealed areas.

Other actions featured on the stamps include adjusting thermostats, which can reduce utility bills by as much as 10 percent if turned down a few degrees in the winter and up during the summer, and planting a tree next to a home, which cuts cooling costs by providing shade during the summer and reduces winter heating costs by supplying a windbreak.

Many of the tips offered on these stamps — like turning out lights when leaving a room, or riding a bike instead of driving — are things people may be doing already. Others, like composting, may require more of a commitment. These stamps highlight how taking small steps such as the ones depicted here can add up to big savings in energy, resources, and costs.

If every person took one or more of these steps, imagine the positive impact on the environment and on the lives of future generations. Pitch in now and make a commitment to *Go Green!* The Postal Service is doing its part to go green by providing Cradle to Cradle Certified mailing and shipping supplies, which meet established standards for human and environmental health and recyclability.

First-Day-Of-Issue Information And Event Theme

On April 14, the *Go Green* stamps will be dedicated at an 11 A.M. (ET) ceremony at the Thurgood Marshall Academy Public Charter High School and adjoining Savoy Elementary School, Washington, DC, due to the schools' Leadership in Energy and Environmental Design (LEED)-certified gymnasium and the largest green garden in the Washington, DC, school system.

Event Theme

"The Postal Service is Delivering a Greener Tomorrow"

About The Stamps

1. Buy local produce, reuse bags.
 2. Fix water leaks.
 3. Share rides.
 4. Turn off lights not in use.
 5. Choose to walk.
 6. GO GREEN — reduce our environmental footprint step by step.
 7. Compost.
 8. Let nature do the work.
 9. Recycle more.
 10. Ride a bike.
 11. Plant trees.
 12. Insulate the home.
 13. Use public transportation.
 14. Use efficient light bulbs.
 15. Adjust the thermostat.
 16. Maintain tire pressure.
- The First-Class Mail Forever commemorative stamps are called *Go Green*.

- Verso text:

Big environment. Big issues. Little you. If you feel as if there's not much one person can do to make a positive impact on the environment, just take a look at these *Go Green* stamps. They illustrate simple things we each can do every day. With only a few small changes to the way we live.

Out of milk? Walk or bike to the store. Repair that drippy faucet — the noise was driving you crazy, anyway. Switch to energy-efficient light bulbs. Put on a sweater instead of turning up the thermostat. Sun dry your sheets — they'll smell wonderful!

Is it enough to make a difference? Absolutely. Recycling just one aluminum can reduces waste — and saves enough energy to run a computer for 3 hours. Multiply that by 10 — or 200 — cans. Simple insulation like caulking or weather stripping pays for itself with reduced utility bills within 1 year. Properly inflating your car tires improves gas mileage by as much as three percent. You're not just saving the environment, you're saving — period. Suddenly small steps seem pretty big.

Best of all, once you've started thinking — and acting — green, you'll feel proud that you've been part of a big change. "Home" just got greener. Thanks to you.

The Postal Service is doing its part to go green by providing Cradle to Cradle Certified mailing and shipping supplies, which meet established standards for human and environmental health and recyclability.

- This is the 2011 Social Awareness stamp subject.
- The 44-cent stamps will be sold in panes of 16 for \$7.04.
- 160 million stamps will be printed.
- A print run for commemorative stamps averages 65 million total stamps.
- These stamps continue a tradition for more than 50 years of the Postal Service bringing attention and awareness to serious social issues of the day...one letter at a time.
- Eli Noyes is the artist.
- Derry Noyes is the designer and art director.

Philatelic, Licensed, and Retail Products

All products will be available in The Postal Store®.

Philatelic

Nine philatelic products are available for this stamp issue:

Product Description	Retail Price
Ceremony Program	\$6.95
Keepsake — Random Digital Color Postmarks & Full Pane of 16	\$8.95
Seeded Oversized Postcard, Set of 4 With Stamps	\$8.95
First-Day Cancelled Full Pane of 16	\$9.54
First-Day Cover Full Pane of 16	\$9.54
First-Day Cover — Set of 16	\$14.08
Family Activity Kit With Full Pane of 16 & Online Games	\$16.95
Digital Color Postmark First Day Cover — Set of 16	\$25.60
Uncut Press Sheet	\$63.36



Licensed

Six licensed products are available for this stamp issue:

Product Description	Retail Price
Playing Cards	\$9.99
Sustainable Tote Bag — Set of 10	\$10.00
BPA-Free Water Bottle	\$14.99
Jute Bag	\$19.99
Tote Bag	\$29.99
Messenger Bag	\$34.99

Retail

One retail product is available for this stamp issue:

Product Description	Retail Price
Recyclable Tote Bag Featuring 5 Stamps	\$2.00



Advertising Promotion Plan

- 4/14 — Counter Card — “These are not just stamps. They’re 16 ways to help the planet.”
- 4/14 — Take One Cards — “Put your stamp on a greener tomorrow. Buy Go Green stamps today.”
- 4/14 — Promotional insert in all philatelic stamp orders sent from Kansas City.
- 4/14 — e-mail blast to 1.5 million existing opt-in customers.

These are not just
stamps. They're
16 ways to help
the planet.

Put your stamp on a
greener tomorrow. Buy
Go Green stamps today.



For more green ideas and
to buy Go Green stamps,
visit usps.com/green



Put your stamp on a greener tomorrow. Buy Go Green stamps today.



The United States Postal Service® is doing its part to “Go Green” by providing eco-friendly mailing materials and stamps to our customers.

As part of our “Go Green” commitment, we’ve designed a series of 16 Go Green stamps, showing what each of us can do to promote the health of our environment.

For more green ideas and to buy Go Green stamps, visit usps.com/green today.



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The U.S. Postal Service® is growing greener every day. Here’s how:

Eco-friendly packaging. The U.S. Postal Service is the first shipping company to achieve Cradle to Cradle Certification™ for packaging. These products are assessed for ingredient safety, reutilization potential and manufacturing sustainability.

Delivering on climate change. The U.S. Postal Service is the first federal agency to publicly report greenhouse gas emissions and get third-party verification.

Reducing our carbon footprint. The U.S. Postal Service has reduced its facility energy intensity more than 28% since 2003.

Here’s how you can Go Green too:



Adjust the thermostat. Every degree you lower your thermostat in cold weather, or raise it during hot weather, can lower your energy bill by 3% and conserve valuable natural resources.



Use public transportation. Taking the bus, train or carpooling vs. driving your own car saves gas money and reduces pollution.



Plant trees. Besides producing oxygen and removing carbon dioxide and contaminants from the air, trees and other plants provide a habitat for birds and other wildlife.

For more green ideas and to buy Go Green stamps, visit usps.com/green today.

GG11-CCZ-TO-404
Take-One



Product Promotion Plan

- 3/24 — *Go Green* products page in The Postal Store on usps.com® will be live for pre-order sales.
- 4/14–5/31 — Counter cards and Take One cards will be available in all Post Offices.
- 4/14–5/31 — Banner on usps.com and in The Postal Store on usps.com will be live.
- 4/14–5/31 — Stamp Services www.beyondtheperf.com *Go Green* site will be live.
- 4/14–5/31 — Stamp Services www.stampproducts.com/ *Go Green* site will be live.
- 4/14–5/31 — Stamp Services and Retail: *Go Green* philatelic and retail products will be featured as the “Retail Products of the Month” in 7,500 Post Offices and in The Postal Store on usps.com.
- 4/14 — www.usps.com/green *Go Green* site will be live with information and link to The Postal Store on www.usps.com.
- 4/14 — www.usps.com green newsroom will be live with *Go Green* stamp news.
Green newsroom address: www.usps.com/communications/newsroom/greennews/welcome.htm
- 4/18 — While supplies last: Recyclable Tote Bag featuring five *Go Green* stamps will be available in 7,500 Post Offices and in The Postal Store on usps.com.
- 5/16–5/29 — *Go Green* screensaver.

First Day of Issue Postmark Cancellation

There are two postmarks for this stamp:



The Postal Service must make all special postmarks known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all special dedication cancellations must be reported to Stamp Services 2 weeks before events using PS Form 413, *Pictorial Postmark Announcement/Report*. To obtain a copy of the form, go to <http://blue.usps.gov/formmgmt/forms/ps413.pdf>.

How to Order the First Day of Issue Postmark:

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office facility, at The Postal Store website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in larger envelopes addressed to:

Go Green Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

Stamp Promotion and Publicity Ideas

PR Strategies:

- Position *Go Green* stamps as a visual reinforcement of the Postal Service’s position as a sustainability leader and innovator.
- Position *Go Green* stamps as another way USPS communicates its sustainability leadership to the public.
- Position *Go Green* stamps as iconic of America’s green movement.
- Use media to help execute PR strategies.

Audiences:

- Consumers and families.
- Educators and school students.
- Nongovernmental organizations, federal agencies, and business organizations.
- Philatelists and environmentalists.
- Media and green bloggers (social media).
- State and local government officials.
- Employees.

Key Messages:

- The Postal Service is green, and the *Go Green* stamps will help America go green.
- The Postal Service has been environmentally friendly since the 1800s, and has issued the *Go Green* stamps to help Americans of any age, in every community, participate in simple low-cost and no-cost ways to go green.
- The Postal Service is the only mailing and shipping company in the world whose shipping supplies are Cradle to Cradle Certified, meeting established standards for human and environmental health and recyclability.

- USPS is issuing 27 billion Cradle to Cradle Certified postage products, including the *Go Green* stamps, which promote environmental awareness and action.
- A recognized sustainability leader and innovator, the Postal Service is becoming greener and decreasing its carbon footprint and has created the *Go Green* stamps to help raise Americans' awareness so they can do the same.

Field Publicity Ideas:

- Plan and execute Earth Day/*Go Green* events at Post Offices across the country, including at LEED-certified facilities, to showcase USPS energy-efficient initiatives.
 - LEED-certified facilities include:
 - 8th Avenue Station, Fort Worth, Texas.
 - Greenville, South Carolina, Mail Processing Facility.
 - Eagan, Minnesota, Mail Processing Facility.
 - Southampton, New York, Customer Service Facility.
 - Morgan Mail Processing Facility, New York.
- Create district green fact sheets with area/district-centric statistics (provided by field Lean Green Teams) to share with media, local business organizations, and employees.
- Encourage student involvement — display environmental artwork in Post Office lobbies.
- Work with local scouting troops to offer/promote a scouting “Green Badge” for scouts achieving a number of the 16 *Go Green* stamp goals.
- Post Offices can host “Stamp of the Month” activities in concert with the monthly news release to garner local media attention beyond the first day of issue event.
- Create a news release aimed at business publications, college newspapers, and business beats.
- Create a local-use op-ed. Topic: USPS is a good, green neighbor.
- Create a local-use (weekly news, small market) release, on direct mail/environmental value (paper, list management).
- Create a local-use (weekly news, small market) release about recycling in Spanish.
- Create a speech for use with Postal Customer Council (PCC) or local civic groups.

Topic: USPS is a good, green neighbor (with downloadable presentation available on the USPS Intranet *Blue*).

- Create a high school-level classroom presentation. Topic: USPS is a good, green neighbor (with downloadable presentation available on *Blue*).
- Create grade school coloring sheets and lesson plans (available on *Blue*).
- Create a PCC Workshop-in-a-Box. Topic: *Green up the Mail Center* (best practices from PCC members).
- Partner with regional Environmental Protection Agency (EPA) and nongovernmental organizations to host local events (see following lists).

Nongovernmental Organizations List

Nongovernmental organizations (NGOs) are private organizations that pursue activities to, among other goals, protect the environment, or undertake community development. NGOs can be great partners with USPS to promote the *Go Green* stamps.

The following are NGOs (and a federal agency) specializing in activities depicted on the *Go Green* stamps:

Buy local produce/reuse bags

Local Harvest: www.localharvest.org/

Choose to walk

National Center for Bicycling and Walking: www.bikewalk.org/

Clean Cities Partnership: www.energy.gov/

Recycle more

National Recycling Coalition: www.nrcrecycles.org/

Earth 911: <http://earth911.com/>

Use public transportation

American Public Transportation Association: www.apta.com/Pages/default.aspx

Clean Cities Partnership: www.energy.gov/

Fix water leaks

American Water Works Association: www.awwa.org

Reduce our environmental footprint

Cradle to Cradle Product Institute: www.c2ccertified.org/ (and for all *Go Green* stamps)

The Climate Registry: www.theclimateregistry.org/

Sierra Club: www.sierraclub.org/

Earth 911: <http://earth911.com/>

Ride a bike

Bicycle Transportation Alliance: www.bta4bikes.org/

National Center for Bicycling and Walking: www.bikewalk.org/

Washington Area Bicyclist Association: www.waba.org/

Sierra Club: www.sierraclub.org/

Use efficient light bulbs

Alliance to Save Energy: <http://ase.org/>

Department of Energy: www.energy.gov/

Share rides

Reliable Rider: www.reliablerider.com/

Commuter Connections via MWCOC: www.mwcog.org/commuter2/index.html (Metro Washington, DC)

Compost

U.S. Composting Council: <http://compostingcouncil.org/>

Plant trees

Arbor Day Foundation: www.arborday.org/

American Forests: www.americanforests.org/

National Wildlife Federation: www.nwf.org

Adjust the thermostat

Alliance to Save Energy: <http://ase.org/>

Department of Energy: www.energy.gov/

Turn off lights not in use

Department of Energy: www.energy.gov/

Alliance to Save Energy: <http://ase.org/>

Let nature do the work

Alliance to Save Energy: <http://ase.org/>

Sierra Club: www.sierraclub.org/

Insulate the home

Alliance to Save Energy: <http://ase.org/>

Department of Energy: www.energy.gov/

Maintain tire pressure

Better World Club: www.betterworldclub.com

American Automobile Association: www.AAA.com

Sample NGO Invitation Letter

[Date]

[Name of Organization]

[Address]

[City, State, ZIP Code]

Dear Mr./Ms. **[NAME]**:

I/We would like to invite you to the stamp dedication for the U.S. Postal Service's *Go Green* commemorative stamps. These new Forever® stamps are being issued to raise awareness of simple actions each of us can take — such as using public transportation — to conserve natural resources and promote the health of our environment.

The ceremony will take place at **[Time]** A.M., **[Month]**, 2011 at:

[Name of Location]

[Address]

[City, State, ZIP Code]

In addition to your attendance at the ceremony, we invite you to participate in other ways. The *Go Green* stamps will be available for purchase on April 14 at www.usps.com/green and we would appreciate your sharing this information with your membership. I have included a pre-issue image to give you an early look at one of the stamps.

The *Go Green* series has been selected as the Postal Service's 2011 Social Awareness stamp. For more than half a century, the Postal Service™ has issued special stamps to help raise public awareness about important health and social issues.

I look forward to seeing you at the ceremony and discussing ways we can work together to raise awareness about the importance of using public transportation and other ways Americans can Go Green.

Sincerely,

[Name]

[Title]

###

Social Media Ideas For Local Events

- Discuss with teachers at the school where the event may take place and the possibility of students receiving extra credit if they *tweet* or *blog* about the event.
- Encourage a school science *blog* page for students to post their *blog entries* about the event.
- Invite local green personalities (i.e., local news anchors) who might attend and *tweet* about the event.
- Encourage placement of stamp images on NGO websites and in their newsletters, and encourage adding an event to their events calendar page.
- Pitch placement of stamp images on children's pages or in special sections of local newspapers.

Green Online Publications And Blogs

- www.technorati.com/blogs/directory/green/
- www.green.autoblog.com/2010/01/27/proposals-would-give-u-s-postal-service-billions-to-electrify-f/
- www.green.autoblog.com
- www.gas2.org/2010/01/28/postal-service-could-get-2-billion-to-electrify-20000-vehicles/
- www.environmentalleader.com/2010/01/26/usps-may-get-electric-vehicles-sooner-rather-than-later/
- www.environmentalleader.com
- www.ecofriendlydaily.com/home/recycling/
- www.gogreennation.org/2010/01/postal-service-to-test-electric-truck/
- www.aboutmyplanet.com/environment
- www.csmonitor.com
- www.grist.org
- www.earth2tech.com
- www.inhabitat.com
- www.greencongress.com
- <http://planetgore.nationalreview.com/> (To pitch an article, just put a note in the body of the e-mail.)
- www.cleantechnica.com

- www.green.blogs.nytimes.com
- www.treehugger.com/
- www.ecohatchery.com
- www.mommybytes.com
- <http://twitter.com/mommybytes>
- www.environmentalgraffiti.com

Sample Social Media E-mail Invitation

Dear **[Name]**:

As a noted friend of the environment, you are invited to a social media event — the first day of issue ceremony of the dedication of the *Go Green* stamps on Thursday, April 14, at 11 A.M. at Thurgood Marshall Public Charter High School and Savoy Elementary School located at 2427 Martin Luther King Jr. Avenue, SE, Washington, DC 20020.

I have enclosed an image of the *Go Green* stamps, which conveys that the U.S. Postal Service® is a sustainability leader, and depicts easy low-cost and no-cost steps Americans can take to help the environment. I also am enclosing an article about the activities depicted on the stamps you may wish to share with your readers so everyone can do their part to help the environment.

Marshall and Savoy students may be blogging at this event, and will write letters to their parents pledging to do something at home to help their families become greener. A three-wheeled electric mail delivery vehicle will deliver a ceremonial tree sapling for planting, and a Postal Service representative will be there to collect students' pledge letters to later be delivered in the mail to their homes.

We will have a special section reserved for bloggers.

If you plan to attend or have any questions, please let me know. I look forward to seeing you there.

Sincerely,

[Name]

[Title]

###

EPA Information

EPA Administrator Lisa Jackson, will serve as honored guest at the *Go Green* first day of issue stamp dedication. This fact may facilitate local EPA participation when planning a local *Go Green* stamp event.

EPA Go Green Consumer Newsletter

www.epa.gov/green

EPA Regional Sites/Potential Event Locations

All 10 EPA regions across the country will be hosting Earth Day events on or about April 22. The plan is to display the *Go Green* Forever Stamps during at least one event per region. Corporate Communications field staff will coordinate with EPA regional staff to properly display the stamps during a brief ceremony at each regional event, which would involve the highest ranking Postal Service official and the regional EPA administrator. If agreed with EPA, the Postal Service may have a retail presence to sell *Go Green* Forever Stamps and other related philatelic products at each event. All 10 EPA regions have been contacted for a list of their scheduled events. The 10 EPA regions and the states and territories they cover are:

Region 1	(CT, MA, ME, NH, RI, VT)
Region 2	(NJ, NY, PR, USVI)
Region 3	(DC, DE, MD, PA, VA, WV)

(Note: Region 3 has tentatively scheduled its Earth Day activity April 21 at EPA regional headquarters in Philadelphia. The regional administrator will preside.)

Region 4	(AL, FL, GA, KY, MS, NC, SC, TN)
Region 5	(IL, IN, MI, MN, OH, WI)
Region 6	(AR, LA, NM, OK, TX)
Region 7	(IA, KS, MO, NE)
Region 8	(CO, MT, ND, SD, UT, WY)
Region 9	(AZ, CA, HI, NV)
Region 10	(AK, ID, OR, WA)

Earth Day Observances

Earth Day is intended to inspire awareness and appreciation for the Earth. Earth Day was founded by U.S. Senator Gaylord Nelson as an environmental teach-in first held on April 22, 1970. While this first Earth Day was focused on the United States, an organization launched by Denis Hayes, the original national coordinator, took it international in 1990 and organized events in 141 nations. Earth Day is now coordinated globally by the Earth Day Network and is celebrated in more than 175 countries every year. April 22 cor-

responds to spring in the northern hemisphere and autumn in the southern hemisphere. Numerous communities celebrate Earth Week, an entire week of activities focused on environmental issues. In 2009, the United Nations designated April 22 International Mother Earth Day.

Implement any of these ideas, combine them, or create others. Contact your local Corporate Communications and Government Relations representatives for assistance. Contact information is on the last page of this kit.

Post-Event Publicity Plan

Go Green – From FDOI to Public Consciousness 16 Months of Publicity

- Issue a news release each month promoting one of the 16 stamps and related activities of Post Offices, local businesses, and NGOs to help achieve a greener America. Discuss USPS actions and savings and how the environment is better as a result. Capture public imagination and encourage people to follow USPS' green leadership to take simple steps, suggested in the stamps, which add up to significant savings and a greener America.
- Provide a series of articles about activities depicted on stamps for field use and placement in community newspapers.

Sample Article For Community Newspapers

With Go Green Stamps USPS Helps America Go Green

With the 16 *Go Green* stamps, the Postal Service™ celebrates its green leadership and raises awareness of easy low-cost and no-cost actions everyone can take to improve the environment.

Go Green stamps are Forever® stamps, always equal in value to the current First-Class Mail® price.

Many of the tips offered on these stamps — turning out lights when leaving a room or riding a bike instead of driving — are things we may be doing already. Others, like composting, may require more of a commitment. No matter what we choose to do, it's amazing how taking small steps such as the ones depicted in the stamps can add up to big savings in energy, resources and costs.

The Postal Service is doing its part by providing more than 27 billion Cradle to Cradle Certified mailing and shipping materials, stamps and stamp products, which meet established standards for human and environmental health and recyclability.

The 16 stamps depict the following:

1. Buy local produce, reuse bags.

2. Fix water leaks.
3. Share rides.
4. Turn off lights not in use.
5. Choose to walk.
6. GO GREEN — reduce our environmental footprint step by step.
7. Compost.
8. Let nature do the work.
9. Recycle more.
10. Ride a bike.

11. Plant trees.
12. Insulate the home.
13. Use public transportation.
14. Use efficient light bulbs.
15. Adjust the thermostat.
16. Maintain tire pressure.

Visit www.usps.com/green to order your *Go Green* postage stamps and products. If each of us took one or more of these steps, imagine the positive impact we could have on our environment and on the lives of future generations. Pitch in now and make a commitment to “Go Green!”

About Social Awareness Stamps

The Postal Service began issuing Social Awareness stamps in the 1950s. They have been issued on a regular basis since 1970 and have included a wide variety of social awareness subjects.

1980s

Education/Learning Never Ends (1980)	Preservation of Wildlife Issue (1981)	Public Education (1985)
Organized Labor (1980)	Voluntarism (1983)	Help End Hunger (1985)
Coral Reefs Issue (1980)	Physical Fitness (1983)	Winter Special Olympics (1985)
Alcoholism/You Can Beat It! (1981)	Crime Prevention (1984)	Public Hospitals (1986)
American Red Cross (1981)	Soil and Water Conservation (1984)	Girl Scouts (1987)
International Year of the Disabled (1981)	International Youth Year Issue (1985)	

1990s

America's First Peacetime Draft (1991)	Helping Children Learn (1997)
AIDS Awareness (1993)	Women in Military Service (1997)
American Sign Language Issue (1993)	Breast Cancer Research semi postal (1998)
Kids Care Earth Day Issue (1995)	Organ & Tissue Donation (1998)
Prisoners of War and Missing in Action (1995)	Hospice Care (1999)
Women's Suffrage (1995)	Prostate Cancer Awareness (1999)
Breast Cancer Awareness (1996)	

2000–Present

Adoption (2000)	<i>Child Health</i> (2005)
Diabetes Awareness (2001)	<i>Amber Alert</i> (2006)
Mentoring a Child (2002)	<i>Pollination</i> (2006)
<i>Spay and Neuter</i> (2002)	<i>Jury Duty</i> (2007)
<i>Sickle Cell Awareness</i> (2004)	<i>Alzheimer's Awareness</i> (2008)
Adopt a Shelter Pet (2010)	

SAMPLE MEDIA ADVISORY



POSTAL NEWS

[Date]

Contact: [Name]
[Phone Number]
first.last@usps.gov
usps.com/news

Postal Service Delivers a Greener America
Postage Stamps Highlight Easy Ways to Go Green



- WHAT:** The U.S. Postal Service® will unveil the 2011 Social Awareness stamp subject — *Go Green*
- WHO:** [Name, District Manager]
[Name, Postmaster, City]
- WHEN:** [Date and Time]
- WHERE:** [Location Address]
- BACKGROUND:** This sheet of stamps is part of the Postal Service's long-term commitment to raising awareness of important social issues...one letter at a time.

The Go Green commemorative stamps demonstrate easy low-cost and no-cost ways to help the environment.

For information about *Go Green* stamps and products, visit www.usps.com/green.

For information about USPS® sustainability initiatives, visit www.usps.com/communications/newsroom/greennews/welcome.htm.

#

A self-supporting government enterprise, the U.S. Postal Service is the only delivery service that reaches every address in the nation, 150 million residences, businesses and Post Office Boxes. The Postal Service™ receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, usps.com®, the Postal Service has annual revenue of more than \$67 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 29th in the 2010 Fortune 500. Black Enterprise and Hispanic Business magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency six consecutive years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

SAMPLE NEWS RELEASE

**POSTAL NEWS**

Contact: [Name]
[Phone Number]
first.last@usps.gov
usps.com/news

Postal Service Delivers a Greener America

Postage Stamps Highlight Easy Ways to Go Green

[City] — A recognized sustainability leader and innovator, the Postal Service™ continued a 50-year tradition today with the issuance of its latest Social Awareness stamp: *Go Green*. The sheet of Forever® stamps features 16 simple ways to make a positive impact on the environment.

“With the issuance of these stamps, the Postal Service is continuing its long, proud history of raising awareness of important social issues...one letter at a time,” said [Name and Title] “The iconic *Go Green* Forever stamps highlight easy low-cost and no-cost steps everyone can take to be greener, including sharing rides, turning off lights and recycling more.”

The Postal Service is the only mailing and shipping company in the world whose shipping supplies are Cradle to Cradle Certified, which meet established standards for human and environmental health and recyclability.

USPS® is issuing 27 billion Cradle to Cradle Certified postage products, including the *Go Green* stamps, which promote environmental awareness and action.

The Postal Service has been environmentally friendly since 1899 when it tested the first electric vehicle in Buffalo, New York. Today, three-wheel electric mail delivery vehicles deliver mail in Arizona, California and Florida, with zero gas emissions and at a cost of only 2 cents a mile to operate. Since 2005, USPS® has increased its use of alternative fuels 133 percent, and since 2003, has reduced its energy use 24 percent. Learn more about USPS sustainability initiatives at www.usps.com/communications/newsroom/greennews/welcome.htm.

Activities highlighted on the *Go Green* stamps include:

1. Buying local produce, reusing bags.
2. Fixing water leaks.
3. Sharing rides.
4. Turning off lights not in use.
5. Choosing to walk.
6. Reducing our environmental footprint, GOING GREEN step by step.
7. Composting.
8. Letting nature do the work by drying laundry on a clothesline.
9. Recycling more.
10. Riding a bike.
11. Planting trees.
12. Insulating the home.
13. Using public transportation.
14. Using efficient light bulbs.
15. Adjusting the thermostat.
16. Maintaining tire pressure.

The Postal Service is becoming greener and continues to decrease its carbon footprint. The *Go Green* stamps will raise awareness about helping the environment, so anyone can participate and do the same.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in larger envelopes addressed to:

Go Green Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 14, 2011.

How to Order First-Day Covers

Stamp Fulfillment Services also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

Nine philatelic products are available for this stamp issue:

- 467062* First-Day Cover Full Pane, \$9.54.
- 467063* First-Day Cover Set of 16, \$14.08.
- 467064* First-Day Cancelled Full Pane, \$9.54.
- 467066 Seeded Oversized Postcard, Set of 4, \$8.95.
- 467068* Digital Color Postmark Set of 16, \$25.60.
- 467071 Family Activity Kit, \$16.95.
- 467084 Uncut Press Sheet, \$63.36.
- 467091* Ceremony Program, \$6.95.
- 467099 Keepsake (Random DCP & Pane of 16), \$8.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

To purchase *Go Green* stamps and philatelic, licensed and retail products, visit www.usps.com/green.

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Please note: For broadcast quality video and audio, photo stills and other media resources, visit the USPS Newsroom at www.usps.com/news.

A self-supporting government enterprise, the U.S. Postal Service® is the only delivery service that reaches every address in the nation, 150 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, usps.com, the Postal Service has annual revenue of more than \$67 billion and delivers nearly 40 percent of the world's mail. If it were a private sector company, the U.S. Postal Service would rank 29th in the 2010 Fortune 500. Black Enterprise and Hispanic Business magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency six consecutive years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Corporate Communications Contacts

For assistance promoting these stamps, contact the individuals below:

Connie Totten-Oldham Acting Manager, Corporate Communications Center Capital Metro Area 202-268-3276 <i>connie.totten-oldham@usps.gov</i>	Don Smeraldi Manager, Corporate Communications Center Pacific Area 858-674-3149 <i>don.a.smeraldi@usps.gov</i>
Paul Smith Manager, Corporate Communications Center Eastern Area 215-863-5055 <i>paul.f.smith@usps.gov</i>	Earl C. Artis, Jr. Manager, Corporate Communications Center Southwest Area 214-819-8704 <i>earl.c.artis@usps.gov</i>
Maureen Marion Acting Manager, Corporate Communications Center Northeast Area 315-452-3582 <i>maureen.p.marion@usps.gov</i>	Teresa Rudkin Manager, Corporate Communications Center Western Area 303-313-5130 <i>teresa.rudkin@usps.gov</i>
Jim Mruk Manager, Corporate Communications Center Great Lakes Area 630-539-6565 <i>james.a.mruk@usps.gov</i>	

Government Relations Contacts

For assistance reaching out to elected state officials, contact the appropriate individuals below. Use 202-268-before each extension.

State	Manager	Extension
Alabama	Cathy Pagano	3427
Alaska	Mary Ann Simpson	3741
American Samoa	Mary Ann Simpson	3741
Arizona	Mary Ann Simpson	3741
Arkansas	Cathy Pagano	3427
California	Mary Ann Simpson	3741
Connecticut	Ken Currier	3616
Colorado	Mary Ann Simpson	3472
Delaware	Ken Currier	3616
District of Columbia	Kim Weaver (A)	3429
Florida	Cathy Pagano	3427
Georgia	Cathy Pagano	3427
Guam	Mary Ann Simpson	3741
Hawaii	Mary Ann Simpson	3741
Idaho	Mary Ann Simpson	3741
Illinois	Sheila Meyers	2353
Indiana	Sheila Meyers	2353
Iowa	Sheila Meyers	2353
Kansas	Mary Ann Simpson	3741
Kentucky	Kim Weaver (A)	3429
Louisiana	Cathy Pagano	3427
Maine	Ken Currier	3616
Maryland	Kim Weaver (A)	3429
Massachusetts	Ken Currier	3616
Michigan	Sheila Meyers	2353
Minnesota	Sheila Meyers	2353
Mississippi	Cathy Pagano	3427
Missouri	Sheila Meyers	2353
Montana	Mary Ann Simpson	3741
Nebraska	Mary Ann Simpson	3741
Nevada	Mary Ann Simpson	3741
New Hampshire	Ken Currier	3616
New Jersey	Ken Currier	3616
New Mexico	Cathy Pagano	3427
New York	Ken Currier	3616
North Carolina	Kim Weaver (A)	3429
North Dakota	Sheila Meyers	2353
Northern Marianna Islands	Mary Ann Simpson	3741
Ohio	Kim Weaver (A)	3429
Oklahoma	Cathy Pagano	3427
Oregon	Mary Ann Simpson	3741
Pennsylvania	Ken Currier	3616
Puerto Rico	Ken Currier	3616
Rhode Island	Ken Currier	3616
South Carolina	Kim Weaver (A)	3429
South Dakota	Sheila Meyers	2353
Tennessee	Kim Weaver (A)	3429
Texas	Cathy Pagano	3427
Utah	Mary Ann Simpson	3741
Vermont	Ken Currier	3616
Virgin Islands	Ken Currier	3616
Virginia	Kim Weaver (A)	3429
Washington	Mary Ann Simpson	3741
West Virginia	Kim Weaver (A)	3429
Wisconsin	Sheila Meyers	2353
Wyoming	Mary Ann Simpson	3741

Publicity Kit: National Passport Day in the USA — April 9, 2011

On Saturday, April 9, 2011, the Postal Service™ and the U.S. Department of State will host “Passport Day in the USA 2011.” Along with the State Department’s regional passport offices, Post Office™ facilities are being invited to host passport events for Americans planning to travel.

Americans now must present a valid passport book when coming back to the United States by air. U.S. citizens returning to the United States from Canada, Mexico, the Caribbean, and Bermuda at land borders and sea ports of entry must present a passport book, passport card, or other travel documents approved by the U.S. government.

To help Post Offices prepare for Passport Day, the State Department has issued an “Acceptance Facility Toolkit” containing information postal employees can use to help plan their passport events (see https://liteblue.usps.gov/news/link/2011/nl_0314pdtoolkit.pdf). In addition, a list of frequently asked questions, a stand-up talk for retail clerks, and a news release is provided here.

Frequently Asked Questions

Q. What is the U.S. Postal Service’s role?

A. The Postal Service works with the U.S. Department of State to promote passport services, accept passport applications, and take passport photos at select retail locations.

Q. On June 1, 2009, new rules went into affect — what are they?

A. On June 1, 2009, the U.S. government implemented the full requirements of the land and sea phase of the Western Hemisphere Travel Initiative (WHTI). The rules required U.S. citizens entering the United States at sea and land ports of entry to have a passport or passport card. The rules included the requirement of a passport or passport card when entering the United States from Canada, Mexico, Bermuda, and the countries of the Caribbean by land or sea.

Q. What’s the difference between a passport and a passport card?

A. The passport is valid for international travel anywhere by air, sea, or land.

The passport card is valid only when entering the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports of entry. The passport card is not valid for international travel by air.

Q. Can you have both a passport and a passport card?

A. Yes.

Q. What does a passport card look like?

A. A passport card is similar to a state-issued driver’s license in appearance, but will grant individuals possessing this card easy entrance back into the United States from the countries mentioned here.

Q. Who should maintain a valid U.S. passport?

A. Passport Services recommends that the following U.S. citizens maintain valid U.S. passports: Those with family living or traveling abroad, thinking about a vacation abroad, or with a job that could require international travel. In the event of an emergency, already having a valid U.S. passport will save time, money, and stress.

Q. Do all Post Offices accept passport applications?

A. No, but passport applications are accepted at more than 6,000 Post Offices. To find the nearest Post Office, customers can go to www.usps.com/passport and click Go under “Find the closest Post Office to submit their passport application,” or call 1-800-ASK-USPS. Customers also can visit www.iafdb.travel.state.gov for additional information.

Q. Is an appointment required?

A. Some Post Offices require an appointment. Customers can go to www.usps.com/passport for more information.

Q. Do Post Offices take passport photos, too?

A. Some Post Offices will take passport photos for a fee of \$15. Customers can go to www.usps.com/passport and click Go under “Find the closest Post Office to submit your passport application.” Customers can also go to www.travel.state.gov/passport/passport_1738.html for additional information.

Q. Where can I get a passport application?

A. To save time, applications can be downloaded from www.usps.com/passport and www.travel.state.gov/passport/forms/ds11/ds11_842.html.

Q. Where are the instructions for filling out the passport forms?

A. The instructions will print out with the forms.

Q. I have never had a U.S. passport. Do I have to apply in person?

A. Yes, you must apply in person for a new passport. You must also apply in person if your passport was lost, stolen, or damaged, and if your previous U.S.

passport has expired or was issued more than 15 years ago.

Q. What do I have to bring when applying?

A. Bring the following:

- Completed passport application. Do not sign the application until the Postal Service retail associate instructs you to do so.
- Proof of citizenship, which includes any one of the following:
 - Certified birth certificate issued by the city, county, or state.
 - Naturalization certificate or certificate of citizenship.
- Proof of identification with a previous U.S. passport, naturalization certificate, certificate of citizenship, or a current and valid driver's license, government ID, or military ID. Submit a photocopy of the front and back side with your passport application.

Visit the State Department's website at www.travel.state.gov/passport/passport_1738.html for additional information.

Q. How do I renew my passport?

A. You can renew a passport through the U.S. Mail. For detailed instructions, go to www.travel.state.gov/passport/renew/renew_833.html.

Q. How long is a passport valid?

A. A U.S. passport is valid for 10 years if you were 16 years or older when the passport was issued; or 5 years if you were 15 years old or younger when the passport was issued.

Q. My child needs a passport. How do I get it?

A. If your child is younger than 16 years, he or she must appear in person along with his/her parents, to apply for a passport. New legislation requires that both parents, or the child's legal guardian(s), must appear and present all of the following:

- Evidence of the child's U.S. citizenship.
- Evidence of the child's relationship to parents/guardian(s).
- Parent/guardian identification.

Q. Can I take care of my mail transactions while applying for my passport?

A. You may have to use separate customer lines, depending upon the Post Office.

Q. How do I find out about the status of my passport application?

A. You can go to either www.usps.com/passport and select Go under "View passport application status," or www.travel.state.gov/passport/passport_1738.html and click *Application Status* on the left- or right-hand side.

Q. What are the application fees?

A. See table below.

Fees	Amount	Paid to
Acceptance Fee — DS-11 application form	\$25	Postal Service
Passport Book Fee DS-11 — age 16 and over	\$110	Department of State
Passport Book Fee DS-11 — under age 16	\$80	Department of State
Passport Card Fee — age 16 and over	\$30	Department of State
Passport Card Fee — under age 16	\$15	Department of State
Expedited Processing Service	\$60	Department of State
Express Mail service — passport agency to customer	\$12.72	Department of State
Express Mail service to lockbox address	\$18.30/zone rate fees	Postal Service
Photo fee	\$15	Postal Service

Additional questions?

Go to www.travel.state.gov/passport/faq/faq_1741.html for additional frequently asked questions.

Stand Up Talk for Retail Clerks

Currently, all U.S. citizens must show *proof of identity* and *proof of U.S. citizenship* when entering the United States from Canada, Mexico, Bermuda, and the countries of the Caribbean by land and sea.

In 2009, the U.S. government implemented new rules requiring U.S. citizens entering the United States at sea and land ports of entry to have a passport or passport card.

A passport card is similar to a state-issued driver's license in appearance, but will grant individuals easy entrance back into the United States from the countries mentioned above.

In 2010, the Postal Service accepted 6.7 million passport applications. The Postal Service offers a convenient alternative for customers to apply for passports and passport cards. Many of our offices offer Saturday hours and photo services as well. This is an additional convenience for our customers and a good revenue opportunity for the Postal Service.

Once again, we are happy to leverage the convenience of the Postal Service as we partner with the Department of State on Saturday, April 9, to celebrate National Passport Day in the USA.

Passports are valid for 10 years and are normally processed within 4 to 6 weeks. It is recommended that cus-

tomers apply for passports at least 2 months prior to the planned date of departure in order to avoid extra charges to expedite applications.

Do you have your passport? Have you and your family been thinking about this year's vacation? As a Postal Service employee you, too, are a customer. Why not get your passport now so that you can be ready for travel? It's easy and convenient to visit a participating Post Office and take advantage of the Passport Services.

Here's what you'll need:

- Proof of American citizenship or naturalization (a state-issued certified birth certificate, a previous official passport, or a naturalization certificate if you are foreign-born);
- One officially acceptable state or government photo ID (a driver's license or military ID);
- One recent photograph that meets specific passport requirements (available at most Post Offices for a small fee); and
- Passport application, which can be downloaded and should be completed prior to visiting the Post Office (available at www.usps.com/passport).

For more information about passports — including locations and office hours of Post Offices offering Passport Services — visit www.usps.com/passport.

UNITED STATES
POSTAL SERVICE®

FOR IMMEDIATE RELEASE

April XX, 2011

POSTAL NEWS

Contact: :xxxxxxx xxxxxxxx

xxx.xxx.xxxx

xxx.xxxxxxx@usps.gov

usps.com/news

Passport Day in the USA

[Name] Post Office hosting passport fair April 9

[City] — The **[Name of Facility]** Post Office™ is hosting a Passport Fair on Saturday, April 9, 2011, from **[Begin Time]** to **[End Time]** to provide passport information to U.S. citizens and to accept passport applications. The Postal Service™ is joining the U.S. Department of State in celebrating “Passport Day in the USA,” a national passport acceptance and outreach event.

“We are happy to leverage the convenience of the Postal Service and partner with the Department of State to help our customers apply for passports,” said **[Postmaster Name]**.

Information on the cost and how to apply for a passport book and/or passport card can be found at www.usps.com/passport/ or www.travel.state.gov. U.S. citizens also may obtain passport information by phone, in English and Spanish, by calling the National Passport Information Center toll-free at 1-877-487-2778.

In 2010, the Postal Service accepted 6.7 million passport applications at retail locations across the country.

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A self-supporting government enterprise, the U.S. Postal Service® is the only delivery service that reaches every address in the nation, 150 million residences, businesses and Post Office Boxes. The Postal Service receives no tax dollars for operating expenses, and relies on the sale of postage, products and services to fund its operations. With 32,000 retail locations and the most frequently visited website in the federal government, *usps.com*®, the Postal Service has annual revenue of more than \$67 billion and delivers nearly 40 percent of the world’s mail. If it were a private sector company, the U.S. Postal Service would rank 29th in the 2010 Fortune 500. *Black Enterprise* and *Hispanic Business* magazines ranked the Postal Service as a leader in workforce diversity. The Postal Service has been named the Most Trusted Government Agency six consecutive years and the sixth Most Trusted Business in the nation by the Ponemon Institute.

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Express Mail and Priority Mail Open and Distribute — Clarification of Destination Entry

Effective April 17, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)* 240, 340, 360, 440, 450, 460, 705, and 707 to clarify that mail expedited by the proper use of Express Mail® Open and Distribute and Priority Mail® Open and Distribute services is eligible for destination entry prices, as applicable for the shape and class of mail. We also revise DMM 705 to add Area Distribution Center (ADC) and Auxiliary Service Facility (ASF) as destination entry sites for Express Mail Open and Distribute service.

In 2007, the Postal Service changed the name of Express Mail and Priority Mail Drop Shipment services to the current “Open and Distribute.” Recently, there has been an instance of confusion about whether these services qualify to meet destination entry eligibility. This article clarifies that the use of Express Mail Open and Distribute and Priority Mail Open and Distribute services, when mail is prepared according to the relevant standards, do qualify the contents for destination entry prices. We encourage mailers to use these services in lieu of transporting the mail themselves to destination facilities.

In addition, we are clarifying that the option to use Shipping Assistant to create a label with a service barcode is only for Priority Mail Open and Distribute address labels, and removing the requirement to show the total number of Express Mail Open and Distribute or Priority Mail Open and Distribute containers used for the mailing in addition to the number of sacks, trays, or other enclosed containers on the postage statement.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
200	Commercial Letters and Cards	*	*	*	*
240	Standard Mail	*	*	*	*
246	Enter and Deposit	*	*	*	*

2.0	Destination Entry	*	*	*	*	*
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2.5 Verification

2.5.1 Mail Separation and Presentation

[Revise the first sentence of 2.5.1 as follows:]

Destination entry mail must be presented and verified under a PVDS system (705.16.0), presented for acceptance at a BMEU located at a destination postal facility, or presented for acceptance at an origin DMU or BMEU, and then prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

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2.5.2 Form 8125

[Revise 2.52. as follows:]

When mailings are verified and paid for at a postal facility different from the one at which they are deposited as mail, the mailer must ensure that they are accompanied by a completed Form 8125 (or 8125-C or 8125-CD), except for mailings prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards in 705.17.0.

*	*	*	*	*
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300	Commercial Flats	*	*	*	*
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340	Standard Mail	*	*	*	*
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346	Enter and Deposit	*	*	*	*
------------	--------------------------	---	---	---	---

2.0	Destination Entry	*	*	*	*
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2.5 Verification

2.5.1 Mail Separation and Presentation

[Revise the first sentence of 2.5.1 as follows:]

Destination entry mail must be presented and verified under a PVDS system (705.16.0), presented for acceptance at a BMEU located at a destination postal facility, or presented for acceptance at an origin DMU or BMEU, and then

prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

* * * * *

2.5.2 Form 8125

[Revise 2.5.2 as follows:]

When mailings are verified and paid for at a postal facility different from the one at which they are deposited as mail, the mailer must ensure that they are accompanied by a completed Form 8125 (or 8125-C or 8125-CD), except for mailings prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards in 705.17.0.

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360 Bound Printed Matter

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366 Enter and Deposit

* * * * *

3.0 Destination Entry

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3.8 Verification

[Delete current 3.8.1 in its entirety and renumber current 3.8.2. through 3.8.7 as new 3.8.1 through 3.8.6.]

3.8.1 Mail Separation and Presentation

[Revise the first sentence of renumbered 3.8.1 as follows:]

Destination entry mail must be presented and verified under a PVDS system (705.16.0), presented for acceptance at a BMEU located at a destination postal facility, or presented for acceptance at an origin DMU or BMEU, and then prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

* * * * *

3.8.2 Form 8125

[Revise renumbered 3.8.2 as follows:]

When mailings are verified and paid for at a postal facility different from the one at which they are deposited as mail, the mailer must ensure that they are accompanied by a completed Form 8125 (or 8125-C or 8125-CD), except for mailings prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards in 705.17.0.

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400 Commercial Parcels

* * * * *

440 Standard Mail

* * * * *

446 Deposit and Entry

* * * * *

2.0 Destination Entry

* * * * *

2.5 Verification

2.5.1 Mail Separation and Presentation

[Revise the first sentence of 2.5.1 as follows:]

Destination entry mail must be presented and verified under a PVDS system (705.16.0), presented for acceptance at a BMEU located at a destination postal facility, or presented for acceptance at an origin DMU or BMEU, and then prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

* * * * *

2.5.2 Form 8125

[Revise 2.5.2 as follows:]

When mailings are verified and paid for at a postal facility different from the one at which they are deposited as mail, the mailer must ensure that they are accompanied by a completed Form 8125 (or 8125-C or 8125-CD), except for mailings prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards in 705.17.0.

* * * * *

450 Parcel Select

453 Prices and Eligibility

* * * * *

3.0 Price Eligibility for Parcel Select

3.1 Destination Entry Price Eligibility

* * * * *

3.1.2 Basic Standards

For Parcel Select destination entry, pieces must meet the applicable standards in 455.4.0 and the following criteria:

* * * * *

[Revise 3.1.2d as follows:]

- d. Pieces must be deposited at, or expedited to, via Express Mail Open and Distribute or Priority Mail Open and Distribute under 705.17.0, a destination NDC (or destination ASF), destination SCF, or destination delivery unit, as applicable for the price claimed.

* * * * *

456 Deposit and Entry

* * * * *

2.0 Deposit
* * * * *

2.4 Mail Separation and Presentation

[Revise the first sentence of 2.4.1 as follows:]

Mailers must have Parcel Select destination entry mailings verified under an authorized PVDS or eVS system (see 705.16.0 or 705.2.9), present mailings for verification and acceptance at a BMEU located at a designated destination Postal Service facility, or present mailings for acceptance at an origin DMU or BMEU, and then expedite the mailings under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

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460 Bound Printed Matter

* * * * *

466 Enter and Deposit

* * * * *

3.0 Destination Entry

* * * * *

3.8 Verification

[Delete current 3.8.1 in its entirety and renumber current 3.8.2 through 3.8.7 as new 3.8.1 through 3.8.6.]

3.8.1 Mail Separation and Presentation

[Revise the first sentence of renumbered 3.8.1 as follows:]

Destination entry mail must be presented and verified under a PVDS or eVS system (see 705.16.0 or 705.2.9), presented for acceptance at a BMEU located at a destination postal facility, or presented for acceptance at an origin DMU or BMEU, and then prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards (705.17.0).***

* * * * *

3.8.2 Form 8125

[Revise renumbered 3.8.2 as follows:]

When mailings are verified and paid for at a postal facility different from the one at which they are deposited as mail, the mailer must ensure that they are accompanied by a completed Form 8125 (or 8125-C or 8125-CD), except for mailings prepared under Express Mail Open and Distribute or Priority Mail Open and Distribute standards in 705.17.0.

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700 Special Standards

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705 Advanced Preparation and Special Postage Payment Systems

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17.0 Express Mail Open and Distribute and Priority Mail Open and Distribute

17.1 Prices and Fees

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17.1.6 Postage Statement for Enclosed Mail

[Revise 17.1.6 by deleting the second sentence referencing the requirement to show the number of Express Mail Open and Distribute or Priority Mail Open and Distribute containers on the postage statement.]

* * * * *

17.2 Basic Standards

17.2.1 Description of Express Mail Open and Distribute and Priority Mail Open and Distribute

[Revise the first sentence of 17.2.1 as follows:]

Express Mail Open and Distribute and Priority Mail Open and Distribute provide alternatives for mailers who want to expedite mailings of other classes of mail to destination postal facilities, including as a means of eligibility for destination entry prices for the applicable classes and shapes of mail.***

* * * * *

17.5 Preparation

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17.5.2 Express Mail and Priority Mail Sack Labels

***Label sacks as follows:

- a. Line 1 (destination line) provides information on the destination entry office where the enclosed mail is to be distributed.

* * * * *

[Revise the text in 17.5.2a3 by deleting the parenthetical (Priority Mail Open and Distribute Only) at the end of the sentence.]

* * * * *

[Revise the text in 17.5.2a5 as follows:]

- 5. For ASF distribution, use the destination in L602, Column B.

* * * * *

17.5.3 Tags 257 and 267—Express Mail Open and Distribute

***Tag 257 or Tag 267 must be attached to each Express Mail sack, in addition to the Express Mail sack label, to identify it as an Express Mail Open and Distribute shipment as follows:

[Revise the text in 17.5.3a as follows:]

- a. Attach Tag 267 to sacks used as Express Mail Open and Distribute containers destined to an NDC, ASF, ADC, or SCF facility.

* * * * *

17.5.7 Address Label Service Barcode Requirement

***Mailers can use the following options available to create a label with a service barcode for Express Mail Open and Distribute and Priority Mail Open and Distribute address labels:

* * * * *

[Revise 17.5.7b as follows:]

- b. Register and download the USPS Shipping Assistant desktop application for Priority Mail Open and Distribute, available at www.usps.com/shippingassistant/.

* * * * *

707 Periodicals

* * * * *

29.0 Destination Entry

29.1 Basic Standards

29.1.1 Price Application

[Revise the first sentence in 29.1.1 as follows:]

Mailings of Periodicals that are transported to destination facilities, or that are expedited directly to destination facilities via Express Mail Open and Distribute or Priority Mail Open and Distribute (705.17.0), may qualify for specific destination entry prices under 29.2 through 29.5.***

* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 3-24-11

DMM Revision: Pallet Placards and Intelligent Mail Tray Labels

Effective June 6, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)*, 705.8.6.6 and 708.6.0 to provide an additional option for mailers who need to print destination entry office information on pallet placards.

As stated in *Postal Bulletin 22158 (7-7-05)*, the Postal Service needs the office of origin or mailer location on line 3 of pallet placards to facilitate effective communication with the office of origin and the mailer when mail preparation problems occur. Some mailers find it useful to include destination entry office mailing for their drop shipments and have been using line 3 on pallet placards to print this information.

This revision provides options for mailers to print origin office/mailer location information in alternate locations on placards. Mailers who currently print origin office/mailer location information on line 3 of placards may continue to do so with no need to change. We also revise DMM 708.6.0 to accommodate both destination entry office and origin office information on the 24-digit Intelligent Mail® tray labels.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

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700 Special Standards

* * * * *

705 Advanced Preparation and Special Postage Payment Systems

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8.0 Preparing Pallets

* * * * *

8.6 Pallet Placards

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[Revise the title and text of 8.6.6 as follows:]

8.6.6 Line 3

The office of mailing or mailer information line must be the third and bottom line of required information, except as allowed in 8.6.6a or 8.6.6b. Line 3 must show (left-justified) either the city and state of the origin entry Post Office or the mailer’s name and the city and state of the mailer’s location, except under 8.6.6a or 8.6.6b. Placards on containers of parcels prepared using eVS under 2.9 must show “eVS” either to the left of required line 3 information or directly below line 3 using the same size and lettering used for line 3. At the mailer’s option, pallet placards prepared for destination entry may have the correct destination entry office information printed left-justified on line 3 only under these conditions:

- a. The origin entry office or mailer location information is placed right-justified on line 3, preceded by “ORIGIN:” or “ORGN:”; or

- b. The origin entry office or mailer location information is printed right-justified directly below line 3 or in either the top right corner or the bottom right corner of the extraneous information section, preceded by "ORIGIN:" or "ORGN:". Under this option, the origin entry or mailer location information is required even though placed in the "extraneous" information section.
- c. For all options (8.6.6a and 8.6.6b), the origin entry office or mailer location information must be printed in a minimum 12 point font and may be abbreviated to show the mailer's name and ZIP Code of location.

* * * * *

708 Technical Standards

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6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards

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6.2 Specifications for Barcoded Tray and Sack Labels

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6.2.5 Line 3 (Origin Line)

[Revise the text of 6.2.5 as follows:]

The origin line must appear below the content line in a location appropriate for a tray or sack as shown in Exhibit 6.2.2a or Exhibit 6.2.2b, except as allowed on 24-digit Intelligent Mail tray labels under 6.5.4 and 6.2.5a and b. The origin line must show the city and state of the entry Post Office or the mailer's name and the city and state of the mailer's location (city and state information may be abbreviated if such abbreviations are in the USPS City State Product). A mailer code assigned by the USPS or such words as "Mailer" or "From" may appear before the required information on this line. Mailers who choose to print destination entry office information on line 3 instead of the origin information must print the origin information as follows:

- a. When the origin information is not printed on line 3, it must be printed right-justified in the "MAILER AREA" shown in exhibit 6.5.3.
- b. When the origin information is printed in the "MAILER AREA" instead of line 3, it must be directly preceded by "ORIGIN:" or "ORGN:" and it may contain, at a minimum, the mailer's name and ZIP Code of origin entry.

* * * * *

6.5 Intelligent Mail Tray Labels

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6.5.4 Intelligent Mail Tray Label Format

The core data elements for the Intelligent Mail tray label are as follows:

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[Revise item 6.5.4i as follows:]

- i. Mailer area (set aside for mailer-generated human-readable information or for origin information on 24-digit Intelligent Mail tray labels when the mailer chooses to print destination entry office information on line 3 of the tray label).

* * * * *

6.6 Intelligent Mail Container Placards (Labels)

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6.6.3 Intelligent Mail Container Placard Format

[Revise the first sentence of 6.6.3 as follows:]

In addition to the requirements for pallet placards in 705.8.6, Intelligent Mail container placards (see Exhibit 6.6.3) must retain the top one-half of the placard for USPS-required elements, except as allowed under 705.8.6.6.***

* * * * *

6.6.6 Optional Smaller Placard Format

Mailers may prepare placards bearing Intelligent Mail container barcodes (see Exhibit 6.6.6) in a smaller alternate format as follows:

* * * * *

[Revise item 6.6.6e as follows:]

- e. All text placed in the mailer/acceptance unit area must be approved by the business mail entry unit (BMEU) servicing the mailer for acceptance and verification, except as allowed under 705.8.6.6a or b for optional placement of required origin office/mailer location information. Mailers wishing to include information other than that approved or allowed for use in this area must use the larger size placard specified in 6.6.3.

[Delete current item 6.6.6f in its entirety and redesignate current items g and h as new items f and g.]

* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

DMM Revision: Optional Use of a Local Permit Imprint in Other Mailing Locations

Effective June 6, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 604.5.3.10 to provide a new option to mailers contributing permit imprint mailpieces to a mailing presented under an authorized First-Class Mail or Standard Mail Mailings with Different Payment Methods Mailing System, in accordance with DMM 705.5.0.

With this revision mailers may enter mailpieces, which are part of a full-service automation mailing prepared under DMM 705.5.0 and bearing a local numbered permit imprint, at locations other than that of the ZIP Code™ displayed in the permit imprint. Mailers using this option must pay all applicable fees at each mailing location, retain copies of postage statements and all other required documentation for each mailing that is presented for acceptance at another mailing location, and make this documentation available for USPS® review on request. Mailers also must provide documentation, to the postmaster of the Post Office™ displayed in the permit imprint, showing the mailing date and mailing location and identifying the location of the mailer-retained documentation.

Although these new standards will not be effective until the publication of the June 6, 2011, online DMM, mailers may begin using this new option immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

*	*	*	*	*
600	Basic Standards for All Mailing Services			
		*	*	*
604	Postage Payment Methods			
		*	*	*
5.0	Permit Imprint (Indicia)			
		*	*	*

5.3 Indicia Design, Placement, and Content

* * * * *

[Renumber current items 5.3.10 and 5.3.11 as the new 5.3.11 and 5.3.12, and add a new 5.3.10 as follows:]

5.3.10 Use of a Local Permit Imprint in Other Mailing Locations

A permit imprint displaying the city, state, and permit number of a mailer’s original permit may be applied to pieces in a mailing presented for verification and acceptance at another Post Office location under the following conditions:

- a. Mailers must pay all applicable fees at every acceptance location.
- b. Mailpieces must be entered as part of a full-service automation mailing (see 705.23.0) within an authorized First-Class Mail or Standard Mail Mailings With Different Payment Methods Mailing System (under 705.5.0).
- c. For 2 years from the date of mailing, the permit holder or its agent must keep records, including copies of postage statements and all other required documentation, for each mailing that is presented for acceptance at another mailing location, and must make these available for USPS review on request.
- d. For each mailing, the mailer must provide documentation, to the postmaster of the Post Office displayed in the permit imprint, showing the mailing date(s), the Post Office location(s) of mailing, and the name and local address of the customer from whom the records listed in 5.3.10c may be obtained.

* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards, Pricing, 3-24-11*

DMM Correction: New Mailing Options for Flats and Irregular Parcels Bearing a Simplified Address

In the article “DMM Revision: New Mailing Options for Flats and Irregular Parcels Bearing a Simplified Address” in *Postal Bulletin 22305* (2-24-11, page 4), the Postal Service™ announced that, effective June 6, 2011, it would revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 602.3.2.1 to reflect the new option for mailers to use a simplified address format on Periodicals flats and irregular parcels and Bound Printed Matter flats, intended for distribution to city delivery routes and to Post Office™ box sections in Post Office locations with city delivery service. Also in the February 24, 2011, *Postal Bulletin* article, the Postal Service provided

that mailers had the option to prepare their mailings in accordance with these new standards immediately.

Recent modifications to the DMM publication schedule has provided the opportunity for the Postal Service to publish the new standards ahead of the date referenced in the February 24, 2011, *Postal Bulletin* article. As a result, these new standards will be published in the April 17, 2011, online DMM and will be effective on that date.

— *Mailing Standards, Pricing, 3-24-11*

DMM Revision: Introduction of Priority Mail Forever Prepaid Flat Rate Packaging and Shipping Services Revisions

Effective April 17, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 123.1.5.3, 124.1.3, 125.1.1, 213.1.3, 223.1.3, 313.1.3, 323.1.3, 423.1.3, and 604.9.0 to introduce Priority Mail® Forever® Prepaid Flat Rate packaging and to clarify Shipping Services DMM revisions from January 2011.

Priority Mail Forever Prepaid Flat Rate Packaging

Priority Mail Forever Prepaid Flat Rate packaging is a new domestic Shipping Services option. All Priority Mail Forever Prepaid Flat Rate packaging is equivalent to the current price paid at retail Post Office™ locations and compares to the Forever Stamp in that it can be used even after the price of Priority Mail has increased. This new product includes electronic Delivery Confirmation™ service at no additional cost, which will allow mailers to confirm the delivery of their packages. This packaging is not available at retail Post Office locations but must be ordered online at USPS.com.®

Packages will arrive with shipping labels and Forever Prepaid postage affixed. The Forever Prepaid shipping labels will bear information-based indicia (IBI) postage meters, which denote the Forever Prepaid postage, and the purchaser's return address will appear in the uppermost left corner of the label. This shipping label may not be removed from the existing Flat Rate packaging and placed on any other packaging.

All USPS®-produced Priority Mail Forever Prepaid Flat Rate Envelopes or Boxes are charged a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination and are available to all 50 states, U.S. territories and possessions, and APO/FPO and DPO locations. The discounted military Priority Mail Large Flat Rate Box is not available as a Forever Prepaid packaging option, but all Forever Prepaid packaging may be sent to APO/FPO and DPO destinations, although no APO/FPO and DPO discounted prices will apply. Forever Prepaid packaging is not available to international destinations.

Priority Mail Forever Prepaid Flat Rate packaging may be deposited in collection boxes, Automated Postal Center® (APC®) drops, and Postal Service lobby drops; picked up by carriers; or entered at retail Post Office locations (except mail weighing 16 ounces or more sent to and from U.S. territories and possessions, Freely Associated States, and APO/FPO and DPO locations). Priority Mail weighing 16 ounces or more sent to and from U.S. territories and possessions, Freely Associated States, and APO/FPO and DPO locations must bear a properly completed PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. If PS Form 2976-A will not fit on the address side of the

mailpiece, the mailer must attach a PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration*. Items that require a customs declaration must be presented to an employee at a Post Office retail service counter.

All extra services available with retail Priority Mail service are available with Forever Prepaid packaging. Extra services may only be purchased in person at retail Post Office locations for payment of the applicable extra service fees.

There are no refunds of postage on Priority Mail Forever Prepaid Flat Rate packaging. However, *unused* Forever Prepaid Flat Rate packaging purchased by credit card from usps.com that arrives in damaged condition due to the fault of USPS may be exchanged for the same replacement Priority Mail Forever Prepaid Flat Rate packaging. This packaging may not be exchanged at retail Post Office locations, but must be exchanged directly through the Express and Priority Mail Supply Center (EPMSC) by calling 800-610-8734.

Priority Mail Forever Prepaid Flat Rate packaging may be ordered in packs of 3, 5, 10, and 25 and will be offered for the following retail Priority Mail Flat Rate products:

- Flat Rate Envelope.
- Padded Flat Rate Envelope.
- Legal Flat Rate Envelope.
- Small Flat Rate Box.
- Medium Flat Rate Boxes.
- Large Flat Rate Box.

Priority Mail Forever Prepaid Flat Rate packaging is not available at retail Post Office locations but must be purchased with a credit card by logging on to the USPS website at www.usps.com.

DMM Clarifications

In January 2011, the Postal Service added new shipping options and revised standards for Shipping Services products. Below, we're clarifying some of those standards.

Express Mail

For Express Mail® commercial base prices, customers using USPS-approved IBI postage meters must print the IBI with the appropriate price marking ("Commercial Base Price," "Commercial Base Pricing," or "ComBasPrice") and electronically transmit transactional data to USPS. Also, each mailpiece must bear an approved Express Mail shipping label. IBI postage meters that do not print the IBI with the appropriate price marking and electronically transmit transactional data to USPS no longer qualify for commercial base prices. We're revising DMM 313.1.3 to remove a duplicate reference.

Priority Mail

A new Priority Mail commercial plus account volume threshold was added for mailers who ship letters and flats. We are clarifying that Priority Mail commercial plus prices are available to mailers whose cumulative account volume exceed a combined total of 5,000 letter-size and flat-size (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) pieces in the previous calendar year. We're revising DMM sections 323.1.3.1 and 423.1.3.1 to clarify that the Flat Rate Envelopes (but not the Padded Flat Rate Envelope) are included in the combined totals.

Additionally, commercial plus prices are available for new Priority Mail customers who have a customer commitment agreement with the USPS, and we're revising the DMM to change the USPS contact information for customers.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
100	Retail Letters, Cards, Flats, and Parcels				
	*	*	*	*	*
120	Priority Mail				
123	Prices and Eligibility				
1.0	Priority Mail Prices and Fees				
	*	*	*	*	*
1.5	Flat Rate Envelopes and Boxes				
	*	*	*	*	*

[Revise 1.5 by adding new 1.5.3 as follows:]

1.5.3 Forever Prepaid Postage

Priority Mail Forever Prepaid Flat Rate packaging is available for the following Priority Mail Flat Rate products: Regular Flat Rate Envelope, Padded Flat Rate Envelope, Legal Flat Rate Envelope, Small Flat Rate Box, Medium Flat Rate Boxes, and Large Flat Rate Box. Forever Prepaid Flat Rate packaging may be purchased only online at www.usps.com and is only available to domestic and APO/FPO and DPO locations. The discounted military Priority Mail Large Flat Rate Box is not available as a Forever Prepaid packaging option, but all Forever Prepaid packaging may be sent to APO/FPO and DPO destinations, although no APO/FPO and DPO discounted prices will apply. Forever Prepaid packaging is not available to international locations. All Forever Prepaid Flat Rate packaging is equivalent in price to the retail price for Priority Mail Flat Rate packaging. Each Forever Prepaid Flat Rate Envelope or Flat Rate Box bears a shipping label with affixed Forever Prepaid postage and may not be removed from the existing

packaging and placed on any other packaging. The Forever Prepaid label bears the USPS watermark, which validates the postage. All USPS-produced Priority Mail Forever Prepaid Flat Rate Envelopes or Boxes are charged a flat rate regardless to the actual weight (up to 70 pounds) of the mailpiece or domestic destination.

	*	*	*	*	*
124	Postage Payment Methods				
1.0	Basic Standards for Postage Payment				
	*	*	*	*	*

[Revise 1.0 by adding new 1.3 as follows:]

1.3 Forever Prepaid Flat Rate Packaging

Priority Mail Forever Prepaid Flat Rate packaging must be purchased by credit card online at www.usps.com and bear a shipping label with affixed Forever Prepaid postage. Mailers adding extra services must take packages to a retail Post Office location for payment of the associated fees for each extra service added. Delivery Confirmation (electronic option) is included at no additional cost.

125 Mail Preparation

1.0 Preparation

1.1 Priority Mail Packaging Provided by the USPS

[Revise the last sentence of 1.1 as follows:]

***USPS-produced Priority Mail Legal, Padded, and Forever Prepaid Flat Rate packaging are not available at retail Post Office locations but must be ordered online at www.usps.com.

	*	*	*	*	*
200	Commercial Mail Letters and Cards				
	*	*	*	*	*
210	Express Mail				
213	Prices and Eligibility				
1.0	Prices and Fees				
	*	*	*	*	*

1.3 Commercial Base Prices

[Revise introductory paragraph as follows:]

Express Mail commercial base prices are less than Express Mail retail prices (see Notice 123 — *Price List*). These prices are available to:

[Delete item 1.3d in its entirety and reallocate items e and f as d and e.]

	*	*	*	*	*
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(Article continues on page [61](#)).

Pull-Out Information

Fraud

Domestic Orders

False Representation is enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered	Product
CA, Lodi 95240-5726	Bruce Wenzel Satre, 1224 S. Pleasant Avenue	Income opportunity scheme
CA, Lodi 95240-5726	Bruce Wenzel Satre, 1224 S. Pleasant Avenue	Chain letter multi-level marketing income opportunity scheme
CA, Lodi 95240-5726	Bruce Wenzel Satre d/b/a Rockies Mgmt. Group Int'l LLC, 1224 S. Pleasant Avenue	Chain letter multi-level marketing income opportunity scheme
CA, Lodi 95240-5726	Bruce Wenzel Satre JR, 1224 S. Pleasant Avenue	Chain letter multi-level marketing income opportunity scheme
CA, Lodi 95241-1133	The Patricia W. Knox Liv. Rev. Trust, PO Box 1133	Chain letter multi-level marketing income opportunity scheme
CA, Lodi 95241-1133	Rockies Mgmt. Group Int'l LLC, PO Box 1133	Income opportunity scheme
CA, Lodi 95241-1133	Rockies Mgmt. Group Int'l LLC, PO Box 1133	Short-paid postage scheme

— Judicial Officer, 3-24-11

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the city listed below.

State, City ZIP Code	Names and Addresses Covered
NC, Charlotte 28237-7393	Any and all of various names other than the surname Vick, PO Box 37393

— Judicial Officer, 3-24-11

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005211	020373	028515	061623	066104	071676	092166	106416	108683	125268	210171	320078	358930
005523	020414	028551	061725	066135	075022	092172	106540	108744	127071	210178	321026	358983
006383	020508	028572	061765	066179	075195	092237	106546	108751	136130	210338	322147	359280
006419	020624	028633	063129	066181	075212	092252	106622	108755	142044	210900	322228	361073
006995	020634	028639	063136	066288	075321	092280	106623	108834	142052	212347	322554	361342
007210	020637	028662	063160	066307	075349	092285	107002	108858	142057	218007	324004	361351
008004	022576	028667	063424	066412	075372	092289	107020	108882	142059	220433	325020	362045
008007	022596	028677	063429	067042	075435	092309	107075	108895	142060	220455	325029	363009
008053	022615	028774	064031	067079	075451	094201	107118	108899	142062	221035	325057	364003
008158	022630	028850	064040	067206	075452	094432	107224	108907	142070	222074	325425	364008
008181	022633	028878	064047	067211	075456	094538	107239	108912	142071	229073	326382	365009
008352	022945	028965	064060	067213	075934	095199	107274	108920	142072	229115	327075	365014
008716	023041	029099	064093	067256	076109	095206	107301	108928	142077	229122	327325	365079
009016	023505	029131	064127	068028	076112	095477	107331	108947	142157	230015	327809	366044
009426	023532	029231	064173	068144	076142	096020	107351	109003	142206	232034	328130	366053
009464	023568	029238	064250	068214	076144	096778	107354	109008	142633	232201	328280	366062
009561	023663	029378	064260	068254	076170	096844	107845	109016	142648	232302	329099	366074
009946	025008	029455	064266	068331	076317	096861	108017	109024	142681	232327	330025	366117
009990	025010	029467	064280	068362	076320	097170	108018	109025	142739	232402	330160	366174
010097	025031	029760	064282	068464	076324	097209	108023	109154	142763	235510	330801	366204
010235	025040	029775	064352	068622	076615	097727	108055	109182	142765	235515	331501	379531
010250	025121	029797	064358	068922	077020	098276	108147	109289	142802	235521	331676	381539
010320	025255	029808	064430	069023	078026	098369	108148	109377	142835	235533	333301	395209
010353	025286	029831	064439	069083	079021	098742	108163	109422	150069	235539	333303	400020
010391	025384	029935	064450	069095	079246	098883	108175	109427	150122	235558	333602	400050
010438	025456	029936	064477	069135	079760	100063	108178	109523	152123	235559	334200	402008
010514	025501	032029	064490	069157	079799	100099	108190	109754	152132	235560	336159	402156
010545	026212	040003	064493	069189	080172	100129	108203	109815	152308	235561	336218	402729
010685	026266	040005	064518	069256	085231	100199	108205	109882	152396	235562	336247	402758
010706	026455	040050	064593	069258	088050	100475	108219	110600	152629	235576	336260	410075
010750	026507	041341	064615	069265	088384	100529	108225	111074	152714	239026	337029	430091
010785	026619	044303	064641	069366	088417	100612	108257	111720	152873	240542	339088	430134
011061	026636	053034	064708	069527	088487	100639	108277	112012	156036	253255	339099	430151
011098	026641	054136	064714	069552	088773	100651	108318	112072	165320	262006	344015	430158
011174	026645	054308	065085	069657	088775	100707	108362	112087	165354	267002	344198	430160
011184	027057	055050	065133	069788	089433	100709	108369	112107	170010	280048	347032	432007
011218	027074	056027	065269	069799	089672	100742	108379	112108	171064	282723	349363	432022
011238	027167	060030	065318	069803	089726	100768	108403	112109	171084	282788	350085	432285
012225	027221	060082	065331	069824	089752	100785	108450	113013	171109	282864	351074	432705
012250	027540	060180	065333	069830	090326	101400	108459	114325	183034	284026	352482	432753
012340	027553	060397	065338	069892	090513	101967	108463	115276	192712	286027	352596	432923
012382	027689	060457	065343	069928	090617	102103	108480	115598	193146	292661	352752	432993
013092	027839	060467	065375	069954	091183	103233	108494	117048	193233	292663	352764	433034
013115	028014	060486	065392	069993	091216	103291	108498	117085	193250	293054	352774	441030
013156	028039	060638	065456	070035	091226	103419	108512	117126	195053	296365	352817	441106
013168	028092	060745	065473	070039	091326	104636	108515	117161	200113	301667	352824	452032
013258	028110	060865	065560	070064	091380	105018	108524	117580	200155	301931	352831	452244
015612	028116	060920	065574	070071	091390	105569	108549	117624	200321	301968	355034	452393
018022	028118	061010	065737	070083	091436	105741	108565	117802	200450	304024	355037	454194
018263	028134	061072	065821	070084	091619	106200	108587	117803	200869	312315	356038	458070
018941	028200	061098	065830	070098	091757	106271	108626	117929	208296	312348	356069	462712
019360	028287	061290	065874	070111	091829	106305	108634	119487	209120	312478	356074	470047
019563	028395	061300	065884	070333	091842	106345	108646	124100	210107	312528	358028	471322
019749	028472	061446	065934	070467	091951	106383	108654	125012	210119	315038	358067	476028

480060	581200	608192	750076	802456	853923	910358	930063	940082	940663	941880	951237	967104
480070	585274	608546	750087	802457	853930	911014	930376	940096	940714	941924	951647	967115
480116	599572	616101	750115	802472	853937	911032	931114	940215	940724	943019	951782	967119
480117	600025	616186	750461	802480	853942	913027	931278	940257	940735	943027	951829	967120
480670	600031	627118	751082	802499	853943	913114	931632	940258	940764	946213	951839	968495
481181	600098	628067	752183	802500	853946	914002	931818	940268	940793	946365	951890	968928
481251	600103	629082	752851	802694	853980	914003	933185	940286	940837	946508	952224	970743
481981	600154	641728	754016	803193	856040	914093	933246	940333	940874	947259	952347	970778
482219	600291	641744	756004	805611	860071	914393	934023	940356	940918	948080	952351	970849
482807	600634	641834	758001	808006	891208	914656	934257	940367	941003	948179	953336	970859
485339	600657	654101	760071	809084	891248	915044	936083	940375	941008	948287	954085	970890
490459	600670	658115	760133	809181	891309	915058	936094	940380	941009	948337	954176	970891
495127	600841	660085	760733	809354	891343	915540	936099	940395	941010	948356	954186	970918
495137	600904	662159	761001	809400	891436	915550	937097	940418	941026	948407	954406	970988
496159	601004	662640	761068	816151	891871	917255	937218	940423	941120	948440	954428	971088
504276	601009	666006	761159	826069	895030	917445	937236	940453	941127	948462	954454	971101
531649	601102	671014	761178	841193	895044	917479	937267	940457	941202	948508	955314	972398
531788	601227	672049	761681	841236	895247	917524	937274	940483	941246	948569	958109	972765
548454	601502	672527	763024	852118	895342	917529	937315	940499	941303	948736	958129	973345
549202	601503	680061	766515	852658	895384	917571	937338	940531	941404	948793	958146	981802
551051	601867	681032	770050	853050	895431	917598	937360	940554	941441	948835	958149	982566
551055	602006	681456	770172	853295	895495	917671	937367	940566	941494	949141	958157	992783
551143	602192	701045	770241	853460	898033	917683	937384	940571	941505	949179	958159	995113
551351	602278	705229	770269	853744	900109	918420	937420	940574	941568	949239	958160	995185
551428	602749	720025	772735	853800	900153	918827	937427	940579	941606	949304	958162	995213
551502	602834	722089	773002	853832	900335	921082	937441	940581	941651	949343	958165	995344
551901	603182	722117	774376	853833	900703	921873	937494	940591	941661	949386	958169	995393
553188	603242	724041	775333	853856	901749	922060	937527	940592	941695	949528	958171	995576
553943	604147	724074	777014	853857	902121	924646	937608	940594	941739	949573	958175	995716
553985	604151	729068	791179	853864	902779	925073	937657	940595	941742	949655	958189	997159
553998	604167	730357	793046	853866	903230	926097	937688	940599	941765	949656	958201	997182
554212	605071	731385	794060	853868	903530	926568	937694	940608	941778	949657	958207	998214
554692	605123	735035	794269	853882	906030	926590	937822	940611	941786	950015	958257	
554725	605727	740706	794449	853886	906181	926668	937855	940618	941811	950661	958389	
557037	606048	741383	802153	853891	907082	926898	937864	940620	941818	951033	958517	
573013	606423	741385	802310	853893	907639	928356	937883	940626	941839	951074	958868	
575001	606846	741694	802437	853910	907775	928468	940042	940630	941847	951078	960058	
581114	607991	749131	802443	853922	910315	928519	940072	940640	941849	951138	960732	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 803 6565 to 6599	082 721 0228 to 0254	178 254 5000 to 9999
010 504 1932 to 1999	043 129 1968 to 1997	083 140 5000 to 7499	178 881 9900 to 9999
011 582 1889 to 1899	043 205 5922 to 5999	083 784 8886 to 8899	180 031 2089 to 2098
011 588 2900 to 3099	044 087 3457 to 3499	083 913 6915 to 6999	182 475 3229 to 3258
012 579 5675 to 5699	044 087 4000 to 4099	084 478 3920 to 3999	182 475 3904 to 3933
013 289 6176 to 6199	044 306 4200 to 4299	086 000 8271 to 8299	210 221 0548 to 0599
013 610 0014 to 0099	044 306 4370 to 4599	086 798 3840 to 3849	227 275 9400 to 9999
014 932 1000 to 1099	045 524 4121 to 4298	088 404 4472 to 4499	273 070 8059 to 8099
014 972 0800 to 0899	046 800 9870 to 9899	088 404 5584 to 5699	273 775 7700 to 7899
015 363 0065 to 0099	047 352 4000 to 4099	088 757 8688 to 8699	302 000 0000 to 9999
017 028 3200 to 3299	048 383 7650 to 7659	088 757 9400 to 9499	349 746 2056 to 2099
018 569 5333 to 5399	048 396 3647 to 3699	089 358 2248 to 2257	350 518 7350 to 7374
018 986 5264 to 5299	051 142 0755 to 0799	093 106 9346 to 9355	360 011 1690 to 1699
019 518 2814 to 2899	051 774 8857 to 8899	093 203 0500 to 0599	360 168 6008 to 6099
020 698 5159 to 5199	051 781 2875 to 2885	093 684 3630 to 3699	360 173 8800 to 8899
020 844 7307 to 7399	051 977 7010 to 7023	094 081 5074 to 5099	360 324 2326 to 2399
020 972 8948 to 8999	052 058 7115 to 7199	094 216 2555 to 2599	362 861 3064 to 3099
022 021 9110 to 9181	054 450 1130 to 1167	094 580 7062 to 7099	373 006 2176 to 2199
022 037 1411 to 1499	057 670 0563 to 0599	094 639 4200 to 4299	374 768 2600 to 2699
022 527 9201 to 9210	058 187 3836 to 3899	095 070 7186 to 7199	375 169 4400 to 4599
022 529 1882 to 1899	058 523 3003 to 3099	095 076 8300 to 8399	375 829 3400 to 3499
023 637 7169 to 7199	058 591 1153 to 1299	095 354 6864 to 6899	375 851 9100 to 9199
024 380 4100 to 4199	058 895 3746 to 3799	097 224 1350 to 1599	376 196 0911 to 0999
024 496 6870 to 6896	059 986 0814 to 0899	100 160 3800 to 3899	378 085 3679 to 3699
025 092 0987 to 0999	060 406 7650 to 7699	104 667 6400 to 6499	378 351 1063 to 1099
025 369 5535 to 5599	063 491 8122 to 8199	104 876 8937 to 8999	379 843 5100 to 5199
025 729 1151 to 1199	063 916 9968 to 9999	112 049 4413 to 4499	380 093 9600 to 9699
025 729 1643 to 1799	064 091 4500 to 4599	112 870 9765 to 9799	380 165 1165 to 1199
026 492 3180 to 3199	065 170 0471 to 0499	114 402 3850 to 3899	381 325 4500 to 4599
027 361 0430 to 0499	065 255 7909 to 7999	114 866 5368 to 5397	381 604 2510 to 2699
027 369 4482 to 4495	065 392 6345 to 6399	116 154 2800 to 2899	381 645 9525 to 9599
027 671 8762 to 8776	066 099 2014 to 2099	116 986 4400 to 4499	383 314 3968 to 3999
027 787 9886 to 9899	066 648 2880 to 2899	117 175 1647 to 5169	383 892 1000 to 1344
027 965 9487 to 9499	066 787 3639 to 3699	117 951 4687 to 4699	383 892 1382 to 1399
028 100 8069 to 8099	066 845 7500 to 9999	117 951 5200 to 5299	384 925 3641 to 3654
028 191 1852 to 1999	067 093 3869 to 3899	119 815 8961 to 6199	385 568 2331 to 2399
028 850 3000 to 3199	068 895 0334 to 0399	119 850 7400 to 7499	385 599 7554 to 7575
029 510 1500 to 1599	070 724 4488 to 4499	119 850 7700 to 7999	385 774 2024 to 2099
030 687 0903 to 0999	070 841 9181 to 9199	121 634 0460 to 0499	386 624 1412 to 1599
030 701 3442 to 3499	070 844 2546 to 2599	122 451 9879 to 9899	386 883 8936 to 8999
031 077 4507 to 4799	070 916 1340 to 1399	122 714 6805 to 6900	387 314 5574 to 5599
032 295 7500 to 9999	071 047 5768 to 5799	124 916 0304 to 0499	387 837 6300 to 6399
034 394 1000 to 1099	071 179 9800 to 9899	126 423 0136 to 0169	388 828 0656 to 0699
034 943 0400 to 0799	071 386 3682 to 3699	160 901 2254 to 2299	389 696 2400 to 2799
035 035 4337 to 4399	071 507 6840 to 6899	161 103 6581 to 6599	389 846 3104 to 3135
037 706 9578 to 9599	072 045 9641 to 9699	162 032 4447 to 4499	389 846 3145 to 3195
037 805 3677 to 3699	072 675 8287 to 8299	163 257 1085 to 1099	389 887 9211 to 9230
037 909 5490 to 5499	077 617 5481 to 5499	166 101 1433 to 1499	389 887 9234 to 9299
037 931 4660 to 4699	077 999 4001 to 4090	167 555 5201 to 5212	390 001 3182 to 3199
039 145 6521 to 6595	078 174 4475 to 4499	167 555 5214 to 5299	390 001 3500 to 3699
040 024 3901 to 3999	078 219 4931 to 4999	169 618 6274 to 6299	390 545 5974 to 5999
040 674 7100 to 7199	078 250 4756 to 4799	173 639 4685 to 4699	391 104 6146 to 6199
040 688 8816 to 8899	078 823 8312 to 8399	174 281 9347 to 9399	391 574 1466 to 1499
041 299 6752 to 6799	079 374 0300 to 2499	176 281 7937 to 7950	391 783 3020 to 3599
041 623 8889 to 8899	079 807 2342 to 2399	176 281 7963 to 7999	391 792 6100 to 6199

392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	460 349 6878 to 6899		
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	440 698 1947 to 1999			460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	450 048 4173 to 4199			463 414 4869	to	4899
399 396 8935	to	8999	420 277 0015 to 0049			450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
400 427 1051 to 1999			420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
401 310 9505	to	9599	421 130 9300	to	9399	451 115 4110	to	4125	466 798 6056	to	6067
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399
403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199	469 213 0500	to	0599
404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499	469 561 8011	to	8099
404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799	469 658 1961	to	1999
404 071 4268	to	4299	422 819 7533	to	7599	452 900 8215	to	8238	469 666 9900	to	9999
404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199	469 678 1900	to	1999
404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699	469 781 4900	to	4999
404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891	469 947 6960	to	6999
404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199	470 755 5800 to 5818		
405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399	471 918 0300	to	0999
406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999	471 985 2408	to	2419
406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499	472 191 6700	to	6799
406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899	472 270 2555	to	2599
406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499	472 987 0213	to	0241
407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399	472 987 0290	to	0299
407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499	473 151 2069	to	2199
407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895	473 666 9138	to	9199
407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499	473 952 3429	to	3499
408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199	474 108 5402	to	5499
408 499 7700	to	7799	430 150 4401 to 4599			455 399 5400	to	5499	474 356 5193	to	5299
408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699	474 949 3366	to	3399
408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699	475 134 9362	to	9399
408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099	475 167 9667	to	9699
409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299	475 319 3415	to	3499
410 491 2311 to 2399			432 168 8419	to	8499	456 619 4460	to	4499	475 319 3649	to	3799
410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699	475 340 6400	to	6599
410 775 1500	to	1599	432 744 1544	to	1599	457 729 1767	to	1777	475 424 8410	to	8499
410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699	475 629 9156	to	9199
410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899	475 850 6101	to	6199
410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999	475 875 2500	to	2599
411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599	476 169 8264	to	8299
411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699	476 189 3000	to	3499
412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299	476 331 2480	to	2499
412 395 8599	to	8699	434 968 3076	to	3092	458 354 7653	to	7999	477 289 8601	to	8699

477 681 5206	to	5299	494 217 3446	to	3999	609 825 4100	to	4115	633 588 7173	to	7182
478 010 4243	to	4268	494 224 0500	to	0599	609 884 2981	to	2999	634 725 0700	to	0799
478 010 4270	to	4291	495 145 0600	to	0699	609 893 1000	to	1099	634 803 3239	to	3299
478 450 5071	to	5099	496 209 7425	to	7499	610 092 3200 to 3299			634 807 2474	to	2499
478 469 7838	to	7858	496 213 8728	to	8799	610 582 4200	to	4299	634 827 5900	to	5999
478 469 7883	to	7899	496 474 5226	to	5248	611 879 6939	to	6999	634 886 3428	to	3499
479 280 9800	to	9899	497 053 8517	to	8699	612 291 8013	to	8099	635 559 3449	to	3499
479 365 9116	to	9176	497 854 8673	to	8699	612 751 5171	to	5199	636 289 6214	to	6299
479 412 9900	to	9999	498 449 8888	to	8899	612 751 5226	to	5299	636 634 8007	to	8042
479 667 6190	to	6199	498 929 8285	to	8499	612 751 6083	to	6099	637 150 1200	to	1299
479 748 9680	to	9699	498 936 5310	to	5399	612 751 6268	to	6299	637 562 5828	to	5899
479 860 7000	to	7199	499 016 5425	to	5499	612 751 6572	to	6599	638 042 1647	to	1699
480 526 2000 to 2099			499 440 8575	to	8899	612 774 2111	to	2199	638 049 4984	to	4999
480 640 6330	to	6399	499 731 6717	to	6799	612 774 2254	to	2299	638 318 1115	to	1199
480 658 0568	to	0599	500 064 1858 to 1869			612 774 2500	to	2599	638 318 1453	to	1499
480 689 5100	to	5199	500 070 5725	to	7799	614 469 0979	to	0999	638 885 0000	to	0299
481 072 9463	to	9499	501 331 0300	to	0399	614 474 3000	to	3099	638 903 4362	to	4373
481 673 0074	to	0095	502 227 7645	to	7699	614 521 3490	to	3499	639 415 1929	to	1999
482 527 1500	to	1599	502 424 0200	to	0499	614 645 1800	to	1899	639 415 2019	to	2099
482 541 5255	to	5299	502 424 0600	to	0699	614 832 1100	to	2099	639 420 6200	to	6299
482 729 6800	to	6899	503 003 2700	to	2899	615 017 7505	to	7599	639 469 3517	to	3799
483 363 7207	to	7299	503 194 5144	to	5153	617 711 6609	to	6699	639 605 2143	to	2199
483 402 2356	to	2399	503 790 9922	to	9948	617 760 5266	to	5299	639 657 8600	to	8799
483 486 5100	to	5199	504 045 4030	to	4099	617 813 3601	to	3699	640 289 7500 to 7599		
483 632 1521	to	1599	504 166 0200	to	0599	618 840 9200	to	9299	640 289 7700	to	7999
483 632 2600	to	2799	504 240 1062	to	1399	619 551 7229	to	7299	641 170 4420	to	4499
483 849 1615	to	1699	504 805 3300	to	3499	619 859 3000	to	3099	641 318 3133	to	3199
484 174 4803	to	5299	505 893 7739	to	7799	620 073 9400 to 9499			641 378 6500	to	6999
484 323 8900	to	9199	505 893 7800	to	7999	621 614 7907	to	7930	641 383 8739	to	8799
484 680 5000	to	5038	506 124 0800	to	0999	621 614 7932	to	7999	641 877 3187	to	3299
484 680 5040	to	5074	600 645 3223 to 3299			621 648 8021	to	8199	641 877 3310	to	3399
484 680 5077	to	5099	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
485 029 4913	to	4999	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
486 176 0600	to	0699	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
486 559 7555	to	7599	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
486 696 3023	to	3199	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
488 173 7900	to	7999	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
488 206 4100	to	4199	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
488 226 0200	to	0299	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
488 709 3906	to	3999	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	9899
488 855 8359	to	8399	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
489 181 8963	to	8999	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
489 223 2000	to	2099	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
489 311 1930	to	1999	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
489 318 6200	to	6300	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
489 384 0027	to	0099	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
489 427 0658	to	0899	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
489 997 5252	to	5299	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
490 669 5850 to 6099			604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
490 717 7080	to	7099	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
490 721 6000	to	6099	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
490 793 1500	to	2099	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
490 886 8171	to	8199	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
490 977 9221	to	9240	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762
491 258 8100	to	9099	608 727 7100	to	7199	629 964 4200	to	4294	646 242 6200	to	6299
491 567 1376	to	1399	608 727 7273	to	7599	630 389 3056 to 3071			646 270 7639	to	7799
492 254 4800	to	4899	608 813 9950	to	9999	630 463 0588	to	0599	646 798 4000	to	4999
492 283 5100	to	5199	609 067 5325	to	5399	631 459 9117	to	9199	647 048 7035	to	7099
492 610 6813	to	6899	609 067 5488	to	5499	631 762 9325	to	9399	647 049 2900	to	2999
493 394 5568	to	5599	609 067 5600	to	5699	632 217 4933	to	4999	647 398 8300	to	8399
493 470 2562	to	2599	609 289 6123	to	6199	632 500 0000	to	640 3999	647 398 8481	to	8499
493 473 7700	to	7799	609 438 4400	to	4499	633 110 4165	to	4199	647 437 3000	to	4999
493 716 2153	to	2199	609 493 1100	to	1199	633 110 4303	to	4499	647 811 2188	to	2199
494 206 2972	to	2999	609 766 8091	to	8999	633 438 6429	to	6599	648 009 6057	to	6099

648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999	740 351 4790	to	4799
648 722 5283	to	5299	671 046 6200	to	6399	693 448 8500	to	8999	740 374 7416	to	7499
648 892 3164	to	3199	671 251 5448	to	5499	693 645 9583	to	9599	740 470 2420	to	2443
649 100 3989	to	3999	671 926 5600	to	5799	693 965 4200	to	4299	740 514 0300	to	0499
649 647 0370	to	0399	672 444 2000	to	2999	695 741 2906	to	2999	740 523 7432	to	7449
649 647 0522	to	0599	672 828 3410	to	3499	695 947 8518	to	8599	740 535 1555	to	1580
649 647 5237	to	5399	673 167 5776	to	5799	696 662 8247	to	8299	740 650 4104	to	4140
649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296	740 684 0620	to	0800
649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899	740 701 6105	to	6114
650 114 7707	to	7719	676 365 5958	to	5999	698 131 2138	to	2157	740 705 9790	to	9799
650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099	740 726 6400	to	6500
650 213 0406	to	0499	677 126 6734	to	6799	700 065 2570	to	2599	740 765 3306	to	3399
650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899	740 774 8434	to	8499
650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359	740 786 1885	to	1899
650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099	740 790 5989	to	5999
650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499	740 820 4854	to	7836
650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349	740 827 7578	to	7594
651 741 4415	to	4499	680 112 9565	to	9599	700 786 9106	to	9142	740 917 7490	to	7499
651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758	740 918 5531	to	5549
652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899	741 037 8528	to	8551
653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999	742 040 3300	to	3309
653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999	805 885 8411	to	8499
653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399	806 087 1100	to	1499
654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050	806 268 9275	to	9299
654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299	806 534 3400	to	3477
654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299	807 342 3283	to	3399
655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299	808 086 7100	to	7199
655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599	808 090 3440	to	3499
656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469	808 325 5161	to	5699
657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499	808 784 8000	to	8299
657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499	830 125 0672	to	0699
657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999	830 602 5800	to	5999
658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999	830 610 3700	to	3799
658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199	830 983 3500	to	3599
658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299	830 983 3635	to	3699
659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799	831 354 1387	to	1399
659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999	831 815 8240	to	8299
659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899	832 525 3810	to	3899
660 510 4100	to	4199	685 757 8452	to	8499	701 838 2800	to	2899	833 159 1884	to	1899
660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699	833 456 2567	to	2599
661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699	833 566 3015	to	3071
661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199	834 130 5200	to	5299
661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399	834 316 5444	to	5499
661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599	834 354 8747	to	8766
662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524	834 354 8824	to	8838
662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809	835 269 5700	to	5799
662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799	835 496 7303	to	7399
663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899	835 539 5200	to	5999
663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994	835 813 3015	to	3099
663 883 7039	to	7499	690 291 1361	to	1371	702 846 6331	to	6399	837 672 8967	to	8999
663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999	837 784 3282	to	3299
664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499	838 176 8377	to	8399
664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199	838 518 1257	to	1299
665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799	839 718 8257	to	8299
665 274 8208	to	8299	690 941 6000	to	6199	740 002 7710	to	7719	840 323 0600	to	0699
665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284	840 875 6235	to	6299
666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698	840 910 0900	to	0999
666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795	841 349 5000	to	5099
666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099	841 805 7747	to	7899
667 032 9300	to	9399	691 664 2400	to	2499	740 252 9265	to	9294	841 805 7944	to	8099
667 729 5529	to	5599	692 727 9362	to	9399	740 255 1718	to	1799	842 226 0685	to	0695
668 383 8400	to	8699	692 798 1800	to	1899	740 277 0366	to	0392	842 685 4600	to	4699
670 368 3400	to	3499	693 249 0779	to	0799	740 332 7658	to	7671	842 685 4742	to	4999
670 369 7336	to	7399	693 249 0877	to	1699	740 348 6641	to	6658	842 860 0300	to	0399

842 898 5582	to	5599	864 088 8200	to	8299	907 725 8500	to	8599	919 915 2774	to	2787
843 062 7100	to	7199	864 426 3972	to	3999	907 815 0216	to	0257	920 155 4662	to	4687
843 077 6288	to	6299	864 520 6117	to	6136	908 622 4225	to	4235	920 309 9039	to	9199
843 077 6378	to	6399	865 151 0526	to	0599	908 936 9254	to	9299	920 771 5321	to	5399
843 758 5769	to	5778	865 500 4034	to	4099	909 066 4494	to	7499	920 857 5500	to	5899
843 786 2554	to	2699	865 883 6082	to	6099	909 067 7400	to	7499	920 864 3480	to	3499
845 656 8165	to	8199	866 004 3000	to	3999	909 100 1787	to	1799	920 963 4567	to	4599
845 727 2100	to	2199	866 442 4100	to	4899	909 100 1900	to	2099	921 333 7400	to	7499
845 746 2618	to	2635	867 366 9108	to	9118	909 355 0422	to	0499	921 477 3762	to	3799
846 390 7531	to	7599	867 633 7403	to	7499	909 568 8900	to	9099	922 278 1048	to	1399
846 918 0572	to	0599	867 737 5623	to	5699	909 568 9300	to	9499	922 280 2019	to	2099
847 237 7690	to	7699	868 169 4529	to	4599	909 725 7307	to	7399	922 280 2233	to	2299
847 284 2481	to	2499	868 173 8400	to	8599	909 833 0947	to	0999	922 773 0459	to	0499
847 374 7055	to	7065	868 514 9000	to	9099	910 219 8631	to	8699	923 032 7000	to	7399
847 374 7055	to	7065	868 566 9200	to	9299	910 265 1100	to	1199	923 045 3630	to	3699
847 636 5304	to	5399	869 200 0000	to	9999	910 471 7273	to	7299	923 484 3600	to	3699
847 700 5447	to	5499	869 387 1150	to	1199	910 536 2505	to	2599	923 493 9403	to	9599
847 723 7500	to	7599	869 505 3500	to	3599	910 958 7499	to	7599	923 493 9681	to	9699
849 485 3427	to	3499	869 523 7033	to	7099	911 140 1000	to	2199	923 604 4424	to	4499
849 520 9850	to	9899	869 566 6150	to	6167	911 245 2545	to	2599	923 810 7800	to	8299
849 608 1357	to	1399	869 800 0000	to	999 9999	911 268 9077	to	9099	924 252 1200	to	1299
849 792 2600	to	2699	870 054 4814	to	4899	911 400 8948	to	8999	924 252 1400	to	1499
850 546 1862	to	1899	870 491 4812	to	4849	911 508 1620	to	1799	924 533 0711	to	0799
851 143 6826	to	6844	870 536 5820	to	5829	911 509 9310	to	9399	924 533 2343	to	2399
851 209 9880	to	9899	870 541 7167	to	7239	911 523 3000	to	3999	924 533 2428	to	2499
851 928 9221	to	9299	870 575 8155	to	8999	912 057 9922	to	9999	924 685 1957	to	1999
852 589 6560	to	6599	870 589 0485	to	0494	912 882 0563	to	0899	924 946 6300	to	6699
853 049 3646	to	3699	870 691 7060	to	7099	913 605 2218	to	2299	925 333 5900	to	6099
854 304 4089	to	4999	872 028 4850	to	4899	913 709 2429	to	2499	925 336 2300	to	2399
854 529 2200	to	2299	872 029 9306	to	9399	913 818 3501	to	3999	926 432 5907	to	5999
854 532 0000	to	2999	872 078 3709	to	3799	914 063 4300	to	4399	926 436 3600	to	3699
855 001 6204	to	6249	872 100 0445	to	0459	914 346 7621	to	7644	927 765 6257	to	6299
855 319 9364	to	9399	900 556 4178	to	4199	914 453 1366	to	1399	928 197 8100	to	8199
855 361 3390	to	3399	900 845 0044	to	0099	914 529 6185	to	6299	928 197 8283	to	8299
856 226 0490	to	0499	900 936 0217	to	0299	914 896 4658	to	4699	928 856 2059	to	2068
856 656 5800	to	5999	900 936 0435	to	0499	915 187 8774	to	8779	930 219 1722	to	1799
856 752 0200	to	0299	901 058 5255	to	5280	915 300 2783	to	2799	930 335 7810	to	7819
857 111 1352	to	1399	901 273 1082	to	1099	915 546 6822	to	6999	931 097 9259	to	9299
857 279 3450	to	3499	901 287 5143	to	5199	915 646 5183	to	5199	931 156 1502	to	1579
857 843 4000	to	4099	901 291 2789	to	2799	915 671 3963	to	3980	931 156 1600	to	1625
858 124 7644	to	7699	901 525 7122	to	7199	915 671 3982	to	3999	931 156 1671	to	1699
858 756 3111	to	3299	902 089 1253	to	1299	915 675 2217	to	2299	932 506 6400	to	6599
859 063 8200	to	8699	902 198 9769	to	9799	916 440 3377	to	3399	932 732 1796	to	1799
859 190 0600	to	0644	902 948 1269	to	1299	916 670 6352	to	6399	932 827 9026	to	9099
859 437 5538	to	5599	902 985 0833	to	0899	916 682 5300	to	5399	932 957 2300	to	2399
859 811 2888	to	2899	903 370 6934	to	6999	916 694 1414	to	1499	933 060 6160	to	6189
859 855 8873	to	8999	904 600 6523	to	6599	916 703 0802	to	0821	933 387 2541	to	2561
860 240 8520	to	8599	904 892 0378	to	0399	917 089 0709	to	0799	933 760 3609	to	4199
860 275 3900	to	3999	904 892 0648	to	1299	917 089 0842	to	0899	933 894 0928	to	0999
860 518 9629	to	9699	905 056 2216	to	2299	917 216 2928	to	2999	934 018 2729	to	2741
860 600 0021	to	0999	905 510 6647	to	6799	917 370 6300	to	6499	934 180 0300	to	0399
861 158 2350	to	2599	905 510 6900	to	7099	917 486 4900	to	4999	934 236 3954	to	3999
861 367 5400	to	5499	905 794 0000	to	0199	918 460 0602	to	0699	934 622 8717	to	8999
861 637 6010	to	6099	905 794 0288	to	0299	918 951 7231	to	7299	935 216 0312	to	0399
861 979 7292	to	7499	905 873 6900	to	6999	919 519 2786	to	2799	935 843 2202	to	2247
862 216 6100	to	6199	905 873 7100	to	7299	919 536 0770	to	0799	936 024 8889	to	8899
862 263 9213	to	9299	905 880 8900	to	8999	919 814 3095	to	3199	936 339 4455	to	4499
862 271 0800	to	0999	905 889 7100	to	7199	919 889 5110	to	5134			
862 271 5000	to	5099	906 158 1508	to	1599	919 889 5178	to	5199			
863 871 5138	to	5199	906 558 8812	to	8899	919 889 5030	to	5070			
863 949 5300	to	5399	906 982 2214	to	2299	919 889 5090	to	5099			

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 382 331	to	2 480	734 797 201	to	7 320	742 178 834	to	8 880
720 227 871	to	7 930	728 702 338	to	2 400	734 939 611	to	9 640	742 325 500	to	5 520
720 227 949	to	7 960	728 915 371	to	5 850	734 950 111	to	0 170	742 325 668	to	5 700
720 368 543	to	8 570	728 953 141	to	3 410	735 120 331	to	0 840	742 408 771	to	8 830
720 392 151	to	2 570	728 954 280	to	4 310	735 283 008	to	3 020	742 512 120	to	2 150
720 556 491	to	6 640	729 169 081	to	9 140	735 293 131	to	3 220	742 684 849	to	4 890
720 558 621	to	8 650	729 363 841	to	3 870	735 635 010	to	5 040	742 839 553	to	9 630
720 575 361	to	5 570	729 682 891	to	3 190	735 783 961	to	3 990	742 913 668	to	3 700
720 590 152	to	0 179	729 838 940	to	9 070	735 803 401	to	3 430	742 917 287	to	7 296
721 638 331	to	9 170	729 839 101	to	9 130	736 005 420	to	5 440	742 921 891	to	1 980
721 815 391	to	5 420	730 077 683	to	7 840	736 366 021	to	6 110	742 983 631	to	3 810
721 969 713	to	9 740	730 109 847	to	9 880	736 624 456	to	4 500	743 020 021	to	0 170
722 072 137	to	2 160	730 373 761	to	3 850	736 670 851	to	1 060	743 206 491	to	6 500
722 378 265	to	8 280	730 501 951	to	2 130	736 767 061	to	7 090	743 235 992	to	6 050
722 413 990	to	4 004	730 519 379	to	9 470	736 767 093	to	7 120	743 940 631	to	0 900
722 764 948	to	4 980	730 569 278	to	9 360	736 982 191	to	2 370	743 978 011	to	8 070
722 825 840	to	5 889	730 711 711	to	1 740	736 982 551	to	2 730	744 234 751	to	4 780
723 153 841	to	3 850	730 722 991	to	3 230	737 110 141	to	0 170	744 499 591	to	9 680
723 237 616	to	7 630	730 845 970	to	5 990	737 185 501	to	5 710	744 626 901	to	6 910
723 331 081	to	1 110	730 888 291	to	8 320	737 317 321	to	7 350	745 388 794	to	8 910
723 496 443	to	6 470	730 927 591	to	7 680	737 517 781	to	7 840	746 446 806	to	6 820
723 967 291	to	7 320	731 307 914	to	7 930	737 628 181	to	8 210	746 818 351	to	8 410
724 655 196	to	5 340	731 402 431	to	2 460	737 634 258	to	4 270	747 245 266	to	5 280
724 711 441	to	1 500	731 407 232	to	7 320	738 361 971	to	1 980	747 364 813	to	4 830
724 711 538	to	1 560	731 588 301	to	8 340	738 447 601	to	7 660	747 501 434	to	1 450
724 793 221	to	3 250	731 767 273	to	7 320	738 648 355	to	8 450	747 739 891	to	0 070
724 908 109	to	8 120	731 781 061	to	1 120	738 849 811	to	9 900	748 148 649	to	8 760
724 937 461	to	7 670	731 837 821	to	7 910	738 892 270	to	2 290	748 259 960	to	9 970
725 163 118	to	3 151	731 841 377	to	1 450	738 997 259	to	7 380	748 565 162	to	5 280
725 202 735	to	2 750	732 018 481	to	8 600	739 161 451	to	1 540	748 874 988	to	5 030
725 398 591	to	8 800	732 067 972	to	8 370	739 219 381	to	9 440	749 137 381	to	7 410
725 464 591	to	4 920	732 188 649	to	8 670	739 740 151	to	0 180	749 190 192	to	0 210
725 475 321	to	5 330	732 193 460	to	3 470	739 793 491	to	3 520	749 685 421	to	5 450
725 711 057	to	1 070	732 201 241	to	1 390	739 793 527	to	3 550	749 846 791	to	6 850
725 738 581	to	8 730	732 220 431	to	0 440	739 942 621	to	2 650	749 993 131	to	3 580
725 981 311	to	1 430	732 355 201	to	5 380	739 999 231	to	9 320	750 071 587	to	1 610
725 987 835	to	7 880	732 472 320	to	2 560	740 011 517	to	1 530	750 408 167	to	8 183
726 060 811	to	0 900	732 541 605	to	1 620	740 030 701	to	0 970	750 438 421	to	8 501
726 391 970	to	2 520	732 572 221	to	2 490	740 261 740	to	1 820	750 743 911	to	4 030
726 484 771	to	4 800	732 586 479	to	6 710	740 265 811	to	6 290	750 779 118	to	9 400
726 493 351	to	5 300	732 994 037	to	4 080	740 299 111	to	9 170	750 910 981	to	1 010
726 504 031	to	4 063	733 163 449	to	3 460	740 299 231	to	9 260	750 960 841	to	0 900
726 504 070	to	4 090	733 297 171	to	7 290	740 329 266	to	9 320	751 296 211	to	6 240
726 504 331	to	4 390	733 446 631	to	7 110	740 889 081	to	9 090	751 539 121	to	9 180
726 563 701	to	4 060	733 474 665	to	4 770	741 010 421	to	0 530	751 541 311	to	1 790
726 599 371	to	9 460	733 704 482	to	4 570	741 113 041	to	3 370	751 757 641	to	7 700
726 626 356	to	6 370	733 751 041	to	1 130	741 373 891	to	4 340	751 936 951	to	7 010
727 182 271	to	2 510	734 009 101	to	9 130	741 452 369	to	2 490	751 951 861	to	1 890
727 416 181	to	6 240	734 290 759	to	0 770	741 492 991	to	3 140	751 999 021	to	9 110
727 481 431	to	1 460	734 389 273	to	9 290	741 553 460	to	3 470	752 139 516	to	9 570
727 749 241	to	9 780	734 440 031	to	0 111	741 764 431	to	4 520	752 182 892	to	2 950

752 206 861	to	7 100	762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200
752 295 241	to	5 600	762 524 158	to	4 220	773 179 320	to	9 410	800 044 320	to	4 410
752 731 351	to	1 410	762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440
752 767 441	to	7 470	762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540
753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	789 257 191	to	7 250	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	790 448 020	to	8 460	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	810 323 734	to	3 760
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
760 004 596	to	4 610	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	770 216 071	to	6 100	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380

818 962 492	to	2 530	821 927 841	to	7 850	826 042 898	to	2 920	828 539 341	to	9 370
819 032 341	to	2 730	822 505 801	to	5 830	826 226 644	to	6 670	828 732 331	to	2 390
819 127 054	to	7 080	822 703 442	to	3 470	826 582 951	to	3 430	828 807 781	to	7 840
819 278 540	to	8 670	822 900 991	to	1 020	826 720 201	to	0 230	828 830 952	to	0 963
819 544 681	to	4 740	822 925 951	to	6 100	827 005 671	to	5 830	828 939 781	to	0 050
819 928 441	to	8 650	823 284 931	to	4 990	827 287 861	to	7 950	829 002 721	to	2 870
820 034 406	to	4 430	823 293 031	to	3 210	827 291 502	to	1 520	829 005 301	to	5 540
820 070 761	to	1 540	823 556 011	to	6 100	827 575 381	to	5 470	829 080 241	to	0 330
820 191 342	to	1 360	824 078 341	to	8 370	827 609 085	to	9 100	829 160 986	to	1 000
820 274 856	to	4 880	824 156 325	to	6 340	827 619 811	to	9 840	829 176 841	to	6 930
820 600 171	to	0 230	824 511 252	to	1 270	827 883 511	to	3 600	829 471 561	to	1 590
821 172 241	to	2 360	824 588 281	to	8 370	828 160 441	to	0 530	829 561 065	to	1 080
821 229 661	to	9 720	825 140 397	to	0 460	828 376 201	to	6 260	829 566 481	to	6 510
821 229 743	to	9 780	825 409 651	to	9 680	828 441 602	to	1 630	829 569 931	to	9 960
821 903 731	to	3 910	825 472 171	to	2 200	828 539 316	to	9 340			

— Criminal Investigations Group, Postal Inspection Service, 3-24-11

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/missingmoneyorders/security.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Special Services,
Channel Access, 3-24-11

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,
Postal Inspection Service, 3-24-11

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,
Postal Inspection Service, 3-24-11

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
FPO AE 09835	Add N	03/24/11	A-A1-B-N-V-Z1
APO AE 09845	Add V	03/24/11	A-A1-B-B2-E3-F-F1-I-L-M-N-V-Z-Z1
FPO AP 96534	Add U	03/24/11	A-A1-B-F-U

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-M-R-U	09063	A1-B-C-D-L-M-R-U	09140	A1-B-C-D-M-R-U	09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09003	A1-B-C-D-M-P-R-U	09067	A1-B-C-D-M-R-U	09142	A1-B-C-D-F-F1-P-R-U	09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09004	A1-B-C-D-M-R-U	09068	A1-B-C-D-U-Z1	09143	A1-B-C-D-M-R-U	09307	A1-B-N-V-Z1
09005	A1-B-C-D-M-P-R-U	09069	A-A1-B-C-D-U-V	09154	A1-B-C-D-M-R-U	09308	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09006	A1-B-C-D-M-R-U	09075	A1-B-C-D-M-R-U	09172	A1-B-C-D-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-C-D-M-R-U	09079	A1-B-C-D-M-R-U	09173	A1-B-C-D-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09008	A-A1-B-C-D-M-P-R-U	09081	A1-B-C-D-M-R-U	09177	A1-B-C-D-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09009	A1-B-C-D-F1-M-R-U	09086	A1-B-C-D-M-R-U	09180	A1-B-C-D-M-R-U	09312	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09011	A1-B-C-D-M-R-U	09088	A1-B-C-D-M-R-U	09186	A1-B-C-D-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09012	A1-B-C-D-F-F1-M-R-U	09090	A1-B-C-D-M-P-R-U	09211	A1-B-C-D-M-P-R-U	09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-C-D-F-F1-M-R-U-Z1	09092	A1-B-C-D-M-R-U	09213	A1-B-C-D-F1-M-R-U	09315	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09014	A1-B-C-D-M-R-U	09094	A1-B-C-D-F-F1-M-P-R	09214	A1-B-C-D-F1-M-R-U	09316	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1
09020	A1-B-C-D-M-R-U	09095	A1-B-C-D-M-R-U	09226	A1-B-C-D-F1-M-R-U	09317	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-C-D-F1-M-R-U	09096	A1-B-C-D-M-R-U	09227	A1-B-C-D-F1-M-R-U	09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-C-D-M-R-U	09099	A1-B-C-D-M-R-U	09229	A1-B-C-D-M-R-U	09321	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-C-D-M-R-U	09100	A1-B-C-D-M-R-U	09237	A1-B-C-D-M-R-U-V	09327	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-C-D-M-R-U	09102	A1-B-C-D-M-R-U	09245	A1-B-C-D-M-R-U	09328	A-A1-B-C1-E2-F-H1-R-R1-V-Z1
09038	A1-B-C-D-M-R-U	09103	A1-B-C-D-U	09250	A1-B-C-D-M-R-U		
09042	A1-B-C-D-M-R-U	09104	A1-B-C-D-F1-M-R-U	09261	A1-B-C-D-F1-M-R-U-V		
09046	A1-B-C-D-M-R-U	09107	A1-B-C-D-M-R-U	09263	A1-B-C-D-M-R-U		
09049	A1-B-C-D-M-R-U	09112	A1-B-C-D-M-R-U	09264	A1-B-C-D-M-R-U		
09051	A1-B-C-D-M-R-U	09114	A1-B-C-D-M-R-U	09265	A1-B-C-D-F1-M-N-R-U		
09053	A1-B-C-D-M-R-U	09123	A1-B-C-D-F1-M-R-U	09267	A1-B-C-D-M-R-U		
09054	A1-B-C-D-M-R-U	09126	A1-B-C-D-F-F1-M-P-R	09301	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09055	A1-B-C-D-F-M-R-R1-U-V	09128	A1-B-C-D-M-R-U	09302	A-A1-B-C1-F-F1-M-N-V-Z-Z1		
09058	A1-B-C-D-M-R-U	09131	A1-B-C-D-M-R-U	09304	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09059	A1-B-C-D-M-R-U	09136	A1-B-C-D-F1-M-R				
09060	A1-B-C-D-F1-M-R-U	09137	A1-B-C-D-F1-M-R-U				
		09138	A1-B-C-D-M-R-U				
		09139	A1-B-C-D-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09506	A1-B-V	09618	A1-B-C-F-U
09331	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-C1-E2-F-H1-M-R-V	09507	A1-B-V	09620	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09508	A1-B-V	09621	A1-B-C-F-U
09333	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09509	A1-B-V	09622	A1-B-C-F-U
09334	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09623	A1-B-C-F-U
09336	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09375	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09511	A1-B-V	09624	A1-B-C-F-U
09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-C1-E2-F-H1-M-R-R1-V	09513	A1-B-F-F1-R-R1-V	09625	A1-B-C-F-U
09338	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09377	A-A1-B-C1-E2-F-H1-M-R-R1-V	09517	A1-B-F-F1-R-R1-V	09626	A1-B-C-F-U
09339	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09524	A1-B-F-F1-R-R1-V	09627	A1-B-C-F-U
09340	A-A1-B-C1-F-R-V	09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09532	A1-B-F-F1-R-R1-V	09630	A1-B-C-F-U-V
09342	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U
09343	A-A1-B-C1-F-M-N-V-Z1	09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-F-F1-R-R1-V	09633	A1-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1
09344	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-B-V	09636	A1-B-C-F-U
09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-C1-E2-F-H1-M-R-V	09549	A1-B-V	09642	A1-B-M-N-R-U
09348	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09391	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09554	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
09350	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
09351	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09394	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09557	A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09564	A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09397	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z1	09565	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1
09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-C-F-R-R1-U3-W	09566	A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-B-C-C1-M-R-U	09567	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-U
09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-C-C1-M-R-U	09568	A1-B-V	09703	A1-B-C-F1-U
09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-C-C1-R-U-V	09569	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
09359	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-C-C1-M-R-U-V	09570	A1-B-F-F1-R-R1-V	09705	A1-B-U
09360	A1-B-V	09459	A1-B-C-C1-M-R-U	09573	A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-C-C1-M-P-R-U	09574	A1-B-F-F1-R-R1-V	09707	A1-B-C-J-M-N-R-U-V
09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09463	A1-B-C-C1-R-U	09575	A1-B-F-F1-R-R1-V	09708	A1-B
09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-C-C1-R-U	09576	A1-B-F-F1-R-R1-V	09709	A1-B-F1
09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-C-C1-M-R-U	09577	A1-B-V	09710	A1-B-C-C1-F1-M-N-R-R1-U
09367	A-A1-B-B2-C1-E2-F-H1-M-R-R1-V-Z	09469	A1-B-C-C1-R-U	09578	A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1
09368	A-A1-B-C1-E2-F-H1-M-N-R-V-Z1	09470	A1-B-C-C1-M-R-U	09579	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R
09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09494	A1-B-C-C1-M-R-U	09581	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1-U
		09496	A1-B-C-C1-R-U-V	09582	A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R
		09498	A1-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09586	A1-B-F-F1-R-R1-V	09716	A1-B-C-D-M-N-R-U-V
		09501	A1-B-V	09587	A1-B-F-F1-R-R1-V	09717	A-A1-B-M-R-V-W
		09502	A1-B-V	09588	A1-B-V	09718	A1-B-F-I-M-N-R-U-V-Z
		09503	A1-B-V	09589	A1-B-V	09719	A1-B-C-D-M-R-U-V
		09504	A1-B-V	09590	A1-B-V	09720	A1-B-M-R-U-V
		09505	A1-B-V	09591	A1-B-F-F1-R-R1-V	09721	A1-B-N-R-U-V-Z1
				09593	A1-B-V	09722	A-A1-B-F-N-Q-V-Z1
				09594	A1-B-V	09723	A1-B-M-N-R-U-V-Z1
				09596	A1-B-V	09724	A1-B-C-C1-F1-M-R-R1-U
				09599	A1-B-F-F1-R-R1-V	09726	A1-B-M-N-R-U-V
				09602	A1-B-C-F-F1-N-R-U	09727	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
				09603	A1-B-C-F-F1-R-U-V	09728	A-A1-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1
				09604	A1-B-C-F-F1-P-R-U-V	09729	A1-B-C-F-N-R-R1-U-V
				09605	A1-B-C-D-M-R-U-V	09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
				09606	A1-B-C-D-M-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
				09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W		
				09608	A1-B-C-F-N-U-V		
				09609	A1-B-C-F-U		
				09610	A1-B-C-F-F1-M-R-U-V		
				09613	A1-B-C-F-U-V		
				09617	A1-B-C-F-U		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09732	A1-B-N-V-Z1	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09865	A-A1-B-V-Z1	96204	A-A1-B
09733	A1-B-N-V			09868	A-A1-B-N-U-V-Z1	96205	A-A1-B-U
09734	A-A1-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09870	A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1	96206	A-A1-B-U
09735	A1-B-N-V-Z1	09813	A-A1-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96207	A-A1-B-V
09736	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09890	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96209	A-A1-B-J-L-N-U
09737	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-W-Y-Z1	09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	96213	A-A1-B-U
09738	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09816	A-A1-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96214	A-A1-B-U
09739	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09817	A-A1-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	34002	A1-B-J-L-N-U-Z1	96218	A-A1-B-U
09741	A-A1-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09818	A-A1-B-C-F-M-V-Z1	34004	A-B-J-L-N-U-V	96224	A-A1-B-U
09742	A-A1-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09820	A-A1-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96257	A-A1-B-U
09743	A-A1-B-F-N-Q-V-Z-Z1	09821	A-A1-B-F-N-R-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96258	A-A1-B-U
09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09822	A-A1-B-F-R-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96260	A-A1-B-U
09745	A-A1-B-F-F1-M-N-R-R1-V-Z1	09823	A-A1-B-F-R-V-Z1	34011	A1-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96262	A-A1-B-U-V
09747	A1-B-F-J-N-U-V-Z1	09824	A-A1-B-F-R-V-Z1	34020	A1-B-J-L-M-N-U-V-Z1	96264	A-A1-B-U
09748	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09825	A-A1-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1	96266	A-A1-B-U
09749	A-A1-B-F-N-V-Z1	09826	A-A1-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	34022	A1-B-D-F-J-L-M-N-U-V-Z1	96267	A-A1-B-U-V
09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09827	A-A1-B-F-F1-N-R-V-Z1	34023	A1-B-J-L-M-N-U-V-Z1	96269	A-A1-B-U
09751	A1-B-C-D-M-R-U	09828	A1-B-J-L-N-V-Z1	34024	A1-B-L-M-N-U-V-Z1	96271	A-A1-B-U
09752	A1-B-C-D-U	09829	A1-B-C-N-R-V-Z1	34025	A1-B-F-J-L-M-N-U-V-Z1	96275	A-A1-B-V
09754	A1-B-U	09830	A1-B-C-M-N-R-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1	96276	A-A1-B
09755	A1-B-U	09831	A1-B-F-N-U-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1	96278	A-A1-B-U
09756	A1-B-U	09832	A-A1-B-U1-V-Z1	34032	A1-B-J-L-M-N-U-V-Z1	96283	A-A1-B-U
09758	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09833	A1-B-U1-V-Z1	34033	A1-B-C-F-J-L-M-N-V-Z1	96284	A-A1-B-U-V
09759	A-A1-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09834	A1-B-F-F1-R-R1-V-Z1	34034	A1-B-J-L-M-N-V-Z1	96297	A-A1-B-U
09762	A-A1-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09835 A-A1-B-N-V-Z1		34035	A1-B-H-J-L-M-N-U-V-Z1	96303	A1-B-H-J-L-M-N-W
09769	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09836	A-A1-B-C-F-M-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W
09777	A-A1-B-C-E1-M-N-R	09837	A1-B-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z1	96309	A1-B-M-V-W
09780	A-A1-B-F-N-R-V	09838	A1-B-V-Z1	34038	A1-B-L-M-N-U-V-Z1	96310	A1-B-M-W
09798	A1-B-C-D-L-U-V	09839	A-A1-B-N-U-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1	96319	A1-B-M-W
09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09840	A-A1-B-V-Z1	34041	A1-B-J-L-M-N-U-V-Z1	96321	A1-B-F-F1-F2-H-M-W
09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09841	A-A1-B-N-R-U-Z1	34042	A1-B-D-F-M-N-V-Z1	96322	A1-B-F-F1-F2-H-M-W
09804	A-A1-B-F-F1-N-R-V-Z1	09842	A-A1-B-M-N-R-Z1	34050	A1-B-V	96323	A1-B-M-V-W
09805	A-B-F-F1-R-R1-V-Z1	09844	A-A1-B-C-F-N-U-V-Z1	34055	A1-B-J-L-M-N-U-V-Z1	96326	A1-B-M-W
09806	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09845 A-A1-B-B2-E3-F-F1-I-L-M-N-V-Z-Z1		34058	A1-B-F-F1-R-R1-V-Z1	96328	A1-B-M-W
09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09846	A-A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1	34060	A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1	96330	A1-B-M-W
09808	A-A1-B-C1-E2-F-H1-M-R-V	09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34078	A1-B-F1-N-V-Z1	96336	A1-B-M-V-W
09809	A1-B-V-Z1	09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34090	A1-B-F-F1-R-R1-V	96337	A1-B-M-W
09810	A-A1-B-F-F1-N-R-V-Z1	09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34091	A1-B-F-F1-R-R1-V	96365	A1-B-M-V-W
		09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34092	A1-B-F-F1-R-R1-V	96367	A1-B-L-M-W
		09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	34093	A1-B-F-F1-R-R1-V	96368	A1-B-M-W
				34095	A1-B-V	96370	A1-B-F-F1-F2-H-M-W
				34098	A1-B-V	96372	A1-B-M-W
				34099	A1-B-V	96373	A1-B-M-W
				96201	A-A1-B	96374	A1-B-M-W
				96202	A-A1-B-U	96375	A1-B-M-W
				96203	A-A1-B	96376	A1-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96377	A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-V	96601	A1-B-V	96657	A1-B-F-F1-R-R1-V
96378	A1-B-M-W			96602	A1-B-V	96660	A1-B-F-F1-R-R1-V
96379	A1-B-M-W	96532	A-A1-B-H-J-L-M-N-U-V	96603	A1-B-V	96661	A1-B-F-F1-R-R1-V
96384	A1-B-M-W	96534	A-A1-B-F-U	96604	A1-B-V	96662	A1-B-F-F1-R-R1-V
96386	A1-B-M-W	96535	A-A1-B-F-V	96605	A1-B-V	96663	A1-B-F-F1-R-R1-V
96387	A1-B-M-W	96537	A1-B-V	96606	A1-B-V	96664	A1-B-V
96388	A1-B-M-W	96538	A1-B-V	96607	A1-B-V	96665	A1-B-V
96401	A1-B-F-N-V-Z1	96540	A1-B-V	96608	A1-B-V	96666	A1-B-V
96426	A-A1-B-C1-E2-F-H1-M-R-V	96541	A1-B-V	96609	A1-B-V	96667	A1-B-F-F1-R-R1-V
		96542	A1-B-V	96610	A1-B-V	96668	A1-B-F-F1-R-R1-V
96427	A-A1-B-C1-E2-F-H1-M-R-R1-V	96543	A1-B-P-V	96611	A1-B-V	96669	A1-B-F-F1-R-R1-V
		96544	A1-B-F-N-U3-V	96612	A1-B-F-F1-R-R1-V	96670	A1-B-V
96447	A1-B-F-N-U3-V-V1	96546	A1-B-F-U3	96613	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96671	A1-B-F-F1-R-R1-V
96501	A-A1-B-N-V	96548	A-A1-B-H-M-U			96672	A1-B-F-F1-R-R1-V
96502	A1-B-F-N-U3-V	96549	A-A1-B-H-M-U	96614	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96673	A1-B-V
96503	A1-B-F-N-U3-V	96550	A-A1-B-H-M-U-V			96674	A1-B-F-F1-R-R1-V
96507	A-A1-B-F-V	96551	A-A1-B-H-M-N-U	96615	A1-B-F-F1-R-R1-V	96675	A1-B-F-F1-R-R1-V
96510	A1-B-I-N-V	96552	A1-B	96616	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96511	A1-B-I-N-V	96553	A-A1-B-F-F1-H-M-U	96617	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96515	A1-B-D-F-U3	96554	A-A1-B-H-M-U	96619	A1-B-V	96679	A1-B-F-F1-R-R1-V
96516	A1-B-D-F	96555	A1-B-F-M-V	96620	A1-B-F-F1-R-R1-V	96681	A1-B-V
96517	A1-B-F-U3-V	96557	A1-B-F-M-V	96621	A1-B-V	96682	A1-B-V
96518	A1-B-V	96562	A-A1-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96622	A1-B-F-F1-R-R1-V	96683	A1-B-V
96520	A1-B-F-N-U3-V			96624	A1-B-F-F1-R-R1-V	96686	A1-B-V
96521	A1-B-F-N-U3			96628	A1-B-F-F1-R-R1-V	96687	A1-B-V
96522	A1-B-F-N-U	96577	A-A1-B-F-H-M-U	96629	A1-B-F-F1-R-R1-V	96698	A1-B-V
96530	A-A1-B-F-F1-H-H1-M-N-U-V	96595	A1-B-V	96643	A1-B-F-F1-R-R1-V		
		96598	A1-B-N-V	96650	A1-B-F-F1-R-R1-V		
		96599	A1-B-N-V				

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

March 2011

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Anthony Alamillo
Born: 8-6-96
Date Missing: 2-3-11
Missing From: Las Vegas, NV



Name: Treyvon Bonslater
Born: 3-25-08
Date Missing: 2-5-11
Missing From: Mason, MI



Name: Deybi Cruz-Saravia
Born: 10-30-94
Date Missing: 2-21-11
Missing From: Alexandria, VA



Name: Journey Everitt
Born: 9-6-02
Date Missing: 12-22-10
Missing From: Melbourne, FL



Name: Trust Everitt
Born: 7-1-07
Date Missing: 12-22-10
Missing From: Melbourne, FL



Name: Amanda Fratcher
Born: 8-16-99
Date Missing: 2-13-11
Missing From: Orem, UT

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

March 2011

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Amber Fratcher
Born: 10-23-96
Date Missing: 2-13-11
Missing From: Orem, UT



Name: Sofia Heredia
Born: 8-30-07
Date Missing: 12-15-10
Missing From: Orlando, FL



Name: Kevin Joseph
Born: 2-18-94
Date Missing: 1-24-11
Missing From: Amite, LA



Name: Christopher Kutscher
Born: 5-24-94
Date Missing: 1-13-11
Missing From: New Port Richey,
FL



Name: Michel McKay
Born: 4-5-94
Date Missing: 1-31-11
Missing From: Chicago, IL



Name: Mariah Mercy
Born: 11-18-97
Date Missing: 2-6-11
Missing From: Phoenix, AZ

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

March 2011

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Lala Odberg Franks
Born: 7-11-10
Date Missing: 1-27-11
Missing From: Norman, OK



Name: John Phillips
Born: 12-13-95
Date Missing: 1-19-11
Missing From: Salem, IL



Name: Amy Rodriguez
Born: 4-15-93
Date Missing: 2-15-11
Missing From: Orlando, FL



Name: Emanuela Scott
Born: 12-30-93
Date Missing: 1-24-11
Missing From: Mount Gilead, OH

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

Thrift Savings Plan Fact Sheet

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
2010									
March	0.27	-0.11	-0.12	6.04	6.03	7.39	7.33	6.28	6.24
April	0.28	1.07	1.04	1.58	1.58	4.82	4.76	-2.35	-1.81
May	0.28	0.85	0.84	-7.99	-7.99	-7.51	-7.52	-11.20	-11.51
June	0.24	1.56	1.57	-5.24	-5.23	-6.90	-6.93	-1.75	-1.00
July	0.23	1.07	1.07	7.01	7.01	7.00	6.92	10.78	9.48
Aug	0.22	1.28	1.29	-4.51	-4.51	-5.59	-5.56	-3.14	-3.10
Sept	0.17	0.17	0.11	8.92	8.92	11.47	11.38	9.81	9.80
Oct	0.18	0.36	0.36	3.80	3.80	4.48	4.48	3.63	3.61
Nov	0.17	-0.57	-0.57	0.01	0.01	3.00	2.98	-4.84	4.81
Dec	0.20	-1.05	-1.08	6.68	6.68	7.38	7.34	8.12	8.10
2011									
Jan	0.24	0.13	0.12	2.37	2.37	1.23	1.28	2.41	2.36
Feb	0.22	0.26	0.25	3.42	3.43	4.52	4.44	3.33	3.30
LAST 12 MONTHS	2.74	5.09	4.93	22.55	22.57	33.43	32.97	20.37	20.00

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for L Funds.

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2010					
Feb	0.74	1.61	1.94	2.18	
Mar	1.43	3.75	4.52	5.15	
Apr	0.50	0.76	0.94	1.05	
May	-1.50	-4.98	-6.07	-6.97	
June	-0.61	-2.34	-2.98	-3.47	
July	1.81	4.82	5.80	6.60	
Aug	-0.63	-2.29	-2.88	-3.33	
Sept	2.00	5.54	6.77	7.76	
Oct	0.92	2.29	2.78	3.16	
Nov	-0.05	-0.49	-0.56	-0.64	
Dec	1.49	4.08	4.96	5.67	
2010					
Jan	0.63	1.35	1.57	1.75	
Feb	0.90	2.15	2.60	2.95	3.28
LAST 12 MONTHS	7.06	15.01	17.93	20.22	

The L Funds are invested in the five individual TSP funds.

DMM Revision: Introduction of Priority Mail Forever Prepaid Flat Rate Packaging and Shipping Services Revisions (continued)

220 Priority Mail

223 Prices and Eligibility

1.0 Prices and Fees

* * * * *

1.3 Commercial Plus Prices

1.3.1 Basic Eligibility

[Revise the introductory paragraph of 1.3.1 as follows:]

For prices, see Notice 123 — Price List. Commercial plus prices are available to Priority Mail (including Critical Mail) customers who qualify for commercial base prices and whose cumulative account volume exceeds a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) or 75,000 total pieces (see 423) in the previous calendar year (except Priority Mail Open and Distribute) or who have a customer commitment agreement with USPS, and are:

* * * * *

1.3.2 New Priority Mail Customers

[Revise 1.3.2 to change the contact information as follows:]

Commercial plus prices are available for new Priority Mail customers who have a customer commitment agreement with the USPS. Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

* * * * *

300 Commercial Flats

* * * * *

310 Express Mail

313 Prices and Eligibility

1.0 Prices and Fees

* * * * *

1.3 Commercial Base Prices

[Revise introductory paragraph as follows:]

Express Mail commercial base prices are less than Express Mail retail prices (see Notice 123 — Price List). These prices are available to:

[Delete item 1.3d in its entirety and reallocate items e and f as d and e.]

* * * * *

320 Priority Mail

323 Prices and Eligibility

1.0 Prices and Fees

* * * * *

1.3 Commercial Plus Prices

1.3.1 Basic Eligibility

[Revise the introductory paragraph of 1.3.1 as follows:]

For prices, see Notice 123 — Price List. Commercial plus prices are available to Priority Mail (including Critical Mail) customers who qualify for commercial base prices and whose cumulative account volume exceeds a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) or 75,000 total pieces (see 423) in the previous calendar year (except Priority Mail Open and Distribute) or who have a customer commitment agreement with USPS, and are:

* * * * *

1.3.2 New Priority Mail Customers

[Revise 1.3.2 to change the contact information as follows:]

Commercial plus prices are available for new Priority Mail customers who have a customer commitment agreement with the USPS. Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

* * * * *

400 Commercial Parcels

* * * * *

420 Priority Mail

423 Prices and Eligibility

1.0 Prices and Fees

* * * * *

1.3 Commercial Plus Prices

1.3.1 Existing Priority Mail Customers

[Revise the introductory paragraph of 1.3.1 as follows:]

Commercial plus prices are available to Priority Mail (including Critical Mail) customers who qualify for commercial base prices and whose cumulative account volume exceeds a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) or 75,000 total pieces in the previous calendar year (except Priority Mail Open and Distribute) or

who have a customer commitment agreement with USPS, and are:

* * * * *

1.3.2 New Priority Mail Customers

[Revise 1.3.2 to change the contact information as follows:]

Commercial plus prices are available for new Priority Mail customers who have a customer commitment agreement with the USPS. Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

* * * * *

600 Basic Standards for All Mailing Services

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604 Postage Payment Methods

* * * * *

9.0 Refunds and Exchanges

* * * * *

9.2 Postage and Fee Refunds

* * * * *

9.2.6 Unallowable Refunds

***Refunds are not made for the following:

[Revise 9.2.6 by adding new item e as follows:]

- e. Unused Priority Mail Forever Prepaid Flat Rate packaging (may only be exchanged in accordance with 9.3.5).

* * * * *

9.3 Refund Request for Postage Evidencing Systems and Metered Postage

* * * * *

9.3.5 Unused, Undated PC Postage Indicia

[Revise 9.3.5 by adding three new last sentences as follows:]

***Refunds will not be provided for Priority Mail Forever Prepaid Flat Rate packaging. Same packaging replacement exchanges will only be authorized when the unused packaging purchased by credit card from www.usps.com arrives in damaged condition (done while in transit) due to the fault of USPS. Priority Mail Forever Prepaid Flat Rate packaging may not be exchanged at retail Post Office locations, but must be exchanged directly through the Express and Priority Mail Supply Center (EPMSC) by calling 800-610-8734.

* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,
Pricing, 3-24-11

ELM Revision: Payments for Work Clothes and Uniforms

Effective April 6, 2011, *Employee and Labor Relations Manual* (ELM) 936.5, Payment to Licensed Vendors, and 936.6, Purchasing Procedures for Nurse's Program, are revised to reflect updated and streamlined purchasing and payment procedures for work clothes and uniforms.

Employee and Labor Relations Manual (ELM)

* * * * *

9 Labor Relations

* * * * *

930 Work Clothes and Uniforms

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936 Payments

* * * * *

936.5 Payment to Licensed Vendors

* * * * *

936.53 Examination of Invoice

[Revise 936.53 as follows:]

The Uniform Program office may require uniform vendors to provide documentation to ensure that purchases are reasonable under all circumstances and that they comply with postal regulations.

936.54 Evidence of Purchase

[Revise 936.54 as follows:]

The vendor must keep itemized sales records of the individual transactions that include the employee's name, date of purchase, and a description of the items in the transaction — including size, color, and unit price. These records must be maintained for auditing purposes for a minimum of 3 years after the date of purchase.

[Delete 936.55 through 936.59:]

936.6 Purchasing Procedures for the Nurse’s Program

* * * * *

936.62 Procedures

* * * * *

936.622 Optional

[Revise 936.622 as follows:]

Nurses who have difficulty in locating a Postal Service licensed uniform vendor that provides nurse’s uniforms may purchase their uniforms from any bona fide source in the following manner:

- a. Nurses must present itemized invoices to the district Human Resources manager for review to ensure that items are authorized for reimbursement according to Article 26 of the National Agreement. Invoices must include the following information:
 - (1) Name of employee.
 - (2) Name of the firm from which the purchase was made.
 - (3) Date of purchase.
 - (4) Employee’s Employee Identification Number.

(5) An itemized description of the items purchased, including size and color.

(6) A statement by the employee certifying that the items listed were actually purchased, and an explanation why such purchase could not be made with a licensed uniform vendor.

- b. The district Human Resources manager must submit the approved nurse’s itemized invoice to St. Louis Accounting Services for processing. The amount of the approved purchase will be deducted from the employee’s available allowance.

* * * * *

We will incorporate the complete text of this revision into the next printed version of the ELM and into the online update available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *Manuals*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

– Labor Relations Systems,
Labor Relations, 3-24-11

Handbooks

Handbook AS-709 Revision: Purchase Card Reconciliation Procedures

Effective immediately, Handbook AS-709, *Purchase Card Policies and Procedures for Local Buying*, is revised to support Purchase Card reconciliation Sarbanes-Oxley Act (SOX) testing compliance as follows:

- Updated the cardholder and credit card approving official (CCAO) reconciliation certification requirement from signing the reverse side of the cardholder monthly *Statement of Account* to signing the last page of the statement in the designated signature blocks.
- Added a requirement to the CCAO reconciliation process, requiring the CCAO to sign and date the *account detail and summary report* sent by the bank provider (U.S. bank) to certify the reconciliation was completed.

Handbook AS-709, *Purchase Card Policies and Procedures for Local Buying*

* * * * *

4 Cardholder and CCAO Reconciliation Procedures

* * * * *

42 Reconciliation Procedures

421 Overview

421.1 Reconciliation Process Cycle Time

***Here are the guidelines to ensure timely processing:

[Revise the fourth bullet to read as follows:]

- The cardholder retains all documentation for 3 years from the date of the bank statement of account, and the CCAO retains the signed and dated bank-issued *account detail and summary report* for 3 years from the date of report.

* * * * *

422 Cardholder Procedures

422.1 Cardholder Process Overview

***After receiving, you must do the following (generally within 5 to 7 working days):

* * * * *

[Revise item e of 422.1 to read as follows:]

- e. To certify completion of the reconciliation, sign and date the final page of the statement.

* * * * *

423 CCAO Procedures**423.1 CCAO Process Overview***[Revise 423.1 to read as follows:]*

As the CCAO, you must verify that each assigned cardholder reconciliation was correctly performed using the bank-provided *account detail and summary report*, ensuring that billing errors do not go undetected. Around the beginning of each month, your cardholders will be forwarding to you their *Statement of Account* from the 18th of the previous month along with supporting purchase documentation (see 335.1). If you do not receive cardholder records and/or the bank report during the first few days of the month, call your cardholders or bank provider as appropriate. After receipt, you must complete your reconciliation, sign and date the final page of the statement after the cardholder's signature, and return to the cardholder no later than the 18th of the month. (You also sign, date, and retain the bank-issued *account detail and summary report* for 3 years from date of report.)

* * * * *

423.4 CCAO Certification and Returning Documentation to the Cardholder*[Revise 423.4 to read as follows:]*

After completing the review and reconciliation procedure, sign and date the *Statement of Account* in the section designated for the CCAO, and return with the supporting purchase documentation to the cardholder for retention. In

addition, to certify completion of the CCAO reconciliation process, sign and date your CCAO *account detail and summary report*. If cardholder transactions exceed one page, you must sign and date on the final page of the report.

423.5 Documentation Retention Period*[Revise first sentence to read as follows:]*

Keep the signed and dated bank-issued CCAO *account detail and summary report* for 3 years from the date of report.***

* * * * *

We will incorporate these revisions into the next printed version of Handbook AS-709 and also into the online version available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- Click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

Your agency program coordinator (APC) can answer questions about these changes or other Purchase Card-related inquiries. Locate your APC at http://blue.usps.gov/purchase/operations/ops_impachome.htm.

— *Supply Management Infrastructure,
Supply Management, 3-24-11*

Handbook F-15 Revision: Travel Rates

Effective immediately, Handbook F-15, *Travel and Relocation*, is revised to reflect reimbursement rates for travel and relocation.

Handbook F-15, Travel and Relocation

* * * * *

Appendix ARates**A-1 Standard Mileage Rates****A-1.1 Mileage Rates***[Revise text of A-1.1 to read as follows:]*

Effective immediately, the Postal Service will no longer publish mileage rates in annual Postal Bulletin issues. The Postal Service changes mileage rates on an annual calendar year basis based on the rates published by GSA at www.gsa.gov.

A-1.2 Reimbursement for Postal Service Supervisors*[Revise text of A-1.2 to read as follows:]*

Postal Service supervisors (see 5-5.2.1.2) will be reimbursed at the rate of \$6.00 per day or the GSA rate per mile, whichever is greater, when a privately owned vehicle is used. Do not use the eTravel system when claiming the \$6.00 daily rate, because the excess of the daily rate over the actual mileage is taxable as compensation to the claimant. You should claim the \$6.00 daily rate by submitting PS Form 1164-A, *Claim for Reimbursement for Postal Supervisors*, to the Scanning and Imaging Center.

Odometer readings are not required on the respective claim forms; the integrity of the claim is the responsibility of the traveler. However, should the approving official have reason to question the claim, the claimant must provide evidence that supports the claim of distance traveled.

A-2 Travel Per Diem Rates

[Revise A-2 deleting A-2.1 to A-2.5 and adding text under A-2 to read as follows:]

Effective immediately, the Postal Service will no longer publish annual per diem rates.

Domestic per diem rates for the continental United States (except for Norman, Oklahoma) are available on the GSA website at www.gsa.gov/perdiem.

Domestic per diem rates for the noncontinental United States (Alaska, Hawaii, Puerto Rico, and U.S. possessions) will follow the rate for GSA’s high-cost locations. These rates can be found by checking the meals and incidental expenses breakdown rates on GSA’s website at www.gsa.gov/perdiem; under “Per Diem,” click *M&IE Breakdown*.

International per diem rates are available on the Department of State’s website at <http://aoprals.state.gov>; under “Per Diem Rates,” click *Foreign Per Diem Rates*.

The per diem rate for Norman, Oklahoma, is as follows:

	Per Diem Rate	Breakfast	Lunch	Dinner
Norman, OK	\$46 per day	\$6	\$10	\$20
	*	*	*	*

We will incorporate these revisions into the next printed edition of Handbook F-15 and into the next update of the online version accessible on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Assets & Payables,
Controller, 3-24-11

Handbook F-101 Revision: Revised Procedures for Credit/Debit Reports — eMOVES and IRT Offices

Effective March 24, 2011, Handbook F-101, *Field Accounting Procedures*, is revised to require electronic Money Order Voucher Entry System (eMOVES) and integrated retail terminal (IRT) offices to print credit/debit terminal reports (Clerk and Batch Close Reports) only on days when there is credit/debit activity.

Handbook F-101, Field Accounting Procedures

* * * * *

5 Daily Financial Reporting

* * * * *

5-2 Electronic Money Order Voucher Entry System Units

5-2.1 eMoves — Retail Associate Closeout

* * * * *

At electronic Money Order Voucher Entry System (eMOVES) units, RAs conduct their daily closeout as follows:

* * * * *

[Revise item b as follows:]

- b. Print the clerk report from the credit and debit card terminal(s) (if the RA had credit or debit transactions for the day).

* * * * *

5-2.2 eMOVES — Unit Closeout

At eMOVES units, perform the unit closeout as follows:

* * * * *

[Revise item g as follows:]

- g. Run the Batch Close Report from the credit and debit card terminal(s) (if the unit had credit or debit card transactions for the day). Verify that all credit and debit card receipts are accounted for. The amounts from the Batch Close Reports, the receipts, and AIC 762 and AIC 772 entries must all match. RAs are liable for missing receipts.

* * * * *

5-3 Integrated Retail Terminal Units

5-3.1 IRT — Retail Associate Closeout

* * * * *

At IRT units, RAs conduct the daily closeout as follows:

* * * * *

[Revise item b as follows:]

- b. Print the clerk report from the credit and debit card terminals (if the RA had credit or debit transactions for the day) and verify that the amounts match AIC 762 and AIC 772 and that all receipts are accounted for. Adjust the AIC(s) as necessary.

* * * * *

5-3.2 IRT – Unit Closeout

At IRT units, perform the unit closeout as follows:

* * * * *

[Revise item i as follows:]

- i. Run the Batch Close Report from the credit and debit card terminals (if the unit had credit or debit card transactions for the day) and verify that the totals match AIC 762 and AIC 772.

* * * * *

We will incorporate these revisions into the next printed version of Handbook F-101 and also into the online version available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

– *Field and International Accounting,
Controller, 3-24-11*

Handbook F-101 Revision: New Procedures for Handling Unsold Migratory Bird Stamps

Effective March 24, 2011, Handbook F-101, *Field Accounting Procedures*, is revised to allow unsold (off sale) bird stamps to be retained in the unit reserve accountability until the postal retail unit’s (PRU’s) next scheduled return of nonsaleable stock. Bird stamps may now be included (by item number) on PS Form 17, *Stamp Requisition/Stamp Return*, along with other nonsaleable stock returned for destruction.

Policy to return unsold bird stamps from retail floor stock and individual stamp credits to the unit reserve stock by April 30th of each year is unchanged. Only philatelic segments are authorized to maintain inventories of prior-year bird stamps for sale to collectors.

Handbook F-101, Field Accounting Procedures

* * * * *

11 Accountable Paper – Postal Retail Units

* * * * *

[Revise title as follows:]

11-6 Returning Stock to the SDC or SDO

* * * * *

[Revise title as follows:]

11-6.4 Saleable Stock Returned From the Unit Reserve to the SDC or SDO

* * * * *

Package saleable stock for return as follows:

* * * * *

[Revise the last sentence of item d as follows:]

- d. ***Do not commingle returned saleable stock with stock returned for destruction or IRCs.

[Revise title as follows:]

11-6.5 Nonsaleable Stock Returned From the Unit Reserve to the SDC or SDO

* * * * *

Package nonsaleable stock for return as follows:

* * * * *

[Revise the last sentence of item c as follows:]

- c. ***Do not commingle redeemed stock returned for destruction with saleable stock or IRCs.

* * * * *

11-6.7 Migratory Bird Hunting and Conservation Stamps

* * * * *

[Revise the third paragraph as follows:]

An annual *Postal Bulletin* article reminds PRUs to return unsold bird stamps from retail floor stock and stamp credits to their unit reserve stock. Unit reserve custodians hold prior year (unsold) bird stamps in their inventory to be included with nonsaleable stock returned during their next scheduled destruction.

11-6.7.1 Postal Retail Unit Procedures

* * * * *

[Delete item f.]

* * * * *

[Revise title of 11-6.7.2 as follows:]

11-6.7.2 Returning Unsold Bird Stamps to the Unit Reserve

[Delete items a through i and revise the introductory paragraph as follows:]

RAs must submit unsold bird stamps to the unit reserve before April 30. The unit reserve stock custodian must include prior year (unsold) bird stamps when returning non-saleable stamp stock for destruction to their designated SDC or SDO (see part 11-6.2). For additional information for returning nonsaleable stock, see part 11-6.5.

* * * * *

12 Accountable Paper — Stamp Distribution Office, Stamp Services Center, and Stamp Fulfillment Services

* * * * *

12-2 Receiving Accountable Paper

* * * * *

[Revise title of 12-2.9 to read as follows:]

12-2.9 Migratory Bird Hunting and Conservation Stamps SDC and SDO Procedures

[Delete heading of 12-2.9.1. Revise text of 12.2.9.1, by deleting the second paragraph and items a and b, and place under 12-2.9 as follows:]

Review prior year usage of Migratory Bird Hunting and Conservation Stamps (bird stamps) and be sure to have an adequate supply on hand to fill requisitions during ordering periods.

[Delete 12-2.9.2.]

* * * * *

We will incorporate these revisions into the next printed version of Handbook F-101 and also into the online version available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Field and International Accounting,
Controller, 3-24-11*

Publications

Publication 75, Mover's Guide, News

Effective April 1, 2011, the cover of the Publication 75, *Mover's Guide*, envelope will now include color-coded up/down arrows along with the in-market dates to convey its effective quarter.

The corresponding color codes of the up/down arrows are as follows:

1. December (for January–March use): Black
2. March (for April–June use): Green
3. June (for July–September use): Purple
4. September (for October–December use): Orange

The April 2011 issue of *Mover's Guide*, has been shipped to all Post Office™ facilities. As of April 1, 2011, recycle all expired versions.

Mover's Guide Information

- Offices will receive copies of *Mover's Guide* in one or two shipments. The first shipments will arrive in mid-March. The second shipments will arrive 3 to 5 weeks later. Shipments are sent in quantities of 25, 100, and 300.
- Your facility may receive copies of *Mover's Guide* addressed to other offices. Check the labels and forward the guides as necessary. Remember to scan delivery confirmations affixed to each box.

Behind the Counter Program

Below are a few points about program compliance:

- Copies of *Mover's Guide* must be kept behind the counter. No copies of *Mover's Guide* should be placed in the inner or outer lobby or on the clerk counters. Postal carriers are encouraged to distribute ICOA Message Cards in lieu of copies of *Mover's Guide* on postal routes.
- Retail associates should *encourage* their customers requesting change-of-address information to go online at www.usps.com. Internet change-of-address (ICOA) transactions provide customers with the most convenient, safe, and secure way to change their address. Furthermore, ICOA transactions reduce processing time, improve address accuracy, and generate significant revenue for the Postal Service.
- Advise customers to take an ICOA Message Card to reinforce an online change-of-address message.
- Customers unwilling or unable to submit their change of address at usps.com should be given a complete, unopened copy of *Mover's Guide*.

Note: The Mover's Guide Behind the Counter Program is part of the ad-hoc section of the 2010 Retail Customer

Experience Program, so it is critical that your Post Office be compliant with the program throughout the year by keeping copies of *Mover's Guide* out of Post Office lobbies.

ICOA Message Card Information

- If your Post Office has an ICOA Message Card display, *do not throw it away*. Expect to receive Message Card replenishment boxes labeled with red text with your shipments of *Mover's Guide*. Inside you will find more ICOA Message Cards and an updated banner for your display.
- If your Post Office does *not* have an ICOA Message Card display, you must call the replenishment phone number below for ICOA Message Card replenishment.
- If any Post Office runs out of ICOA Message Cards between shipments, call Imagitas at 800-816-6837 for replenishment.
- All Post Offices must have ICOA Message Cards in their lobbies for customer reference.

Inventory Management Resources: Mover's Guide and ICOA Message Card

To find out when your office will receive shipments, visit http://blue.usps.gov/purchase/operations/ops_downloads.htm; click *Mover's Guide (Pub75) Distribution for April 2011*.

To change the quantity of your shipments, call Imagitas at 800-816-6837 or visit http://blue.usps.gov/delret/L4CustServSupp_Mover.htm.

For further information, visit our FAQs at http://blue.usps.gov/retail/_SiteOps/_pdf/moveguide_faqs_12jan07.pdf.

Businesses and organizations must purchase their copies of the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

— Address Management,
Product Information, 3-24-11

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective March 24, 2011, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups

* * * * *

[Add the following entry:]

ZIP Code	Fee Group
21749	3

* * * * *

[Revise the following entries:]

ZIP Code	Fee Group
14905	2
44440	4
45227	2

* * * * *

[Delete the following entries:]

ZIP Code
06493
68655
68734
93591

* * * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Special Services,
Channel Access, 3-24-11

Forms

New PS Form 5957, Requirement-by-Applicant Matrix

PS Form 5957, *Requirement-by-Applicant Matrix*, March 2011, has been created to aid in the standardization of applicant assessments in accordance with the memorandum, "EAS Selection Policy and Procedures Updates," August 6, 2008.

The Requirement-by-Applicant Matrix is required for documenting executive and administrative schedule (EAS) application ratings and interview ratings.

We are also developing PS Form 5957 as an automated form that is fillable online. When the automated version is available, we will announce it in the *Postal Bulletin* and on the Human Resources website.

PS Form 5957 is now available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *Forms*.
- Browse forms by number, and click 5000–5999.
- Click the PDF icon for *PS 5957*.

— *Selection, Evaluation, and Recognition, Employee Resource Management, 3-24-11*

Organization Information

Corporate Communications

Hallmark and Postal Service Launch Postage-Paid Greetings — Barcoded Envelopes and Scanning Technology Innovate Card-Sending

The Postal Service™ has begun a 2-year market test of its Alternate Postage Payment method for greeting cards. This new payment method allows consumers to send greeting cards without affixing postage. This added convenience is expected to increase greeting card volumes. Hallmark Cards is the first company to participate in the Alternate Postage Payment greeting card program. Its new line of greeting cards was launched in February.

Greeting card companies producing the cards will add an Intelligent Mail® barcode (IMb™), a facing identification mark (FIM), a legend, and a “No Postage Necessary if Mailed in the United States” imprint to each envelope, allowing the cards to be identified in the mailstream by automated scans.

Greeting card companies will pay the Postal Service 50 percent of the postage when the card is sold. The remainder of the postage will be collected based on scans of the cards as they are processed. If a customer purchases a card but does not mail it, the Postal Service will still retain 50 percent of the postage value. Scan information captured during mail processing also is used to sort the cards.

Employees should follow normal First-Class Mail® processing and delivery procedures when handling these greeting cards. Do not obliterate the IMbs. This will ensure that the Postal Service receives full value postage value for each card.

Frequently Asked Questions

Q. Is this a test or a new product?

A. We are conducting a 2-year market test with the greeting card industry to evaluate the feasibility of full commercialization.

Q. Is the revenue reallocated to the Post Office™ (ZIP Code™) where the greeting card is sold?

A. No. The revenue is recorded as “commercial” and is assigned to AIC 114, Postage Due, in the office where the permit is held, similar to a Business Reply Mail (BRM) account.

Q. What are the mailing elements on the greeting cards?

A. The mailing elements consist of:

1. *Intelligent Mail Barcode (IMb):* The IMb will enable the recording of piece-level information for volume and revenue reporting.

2. *Legend:* The legend contains the permit number and the city and state where the permit is held, and identifies the business customer responsible for paying the postage.

3. *Facing Identification Mark (FIM):* A new FIM E is being introduced for this market test to separate and orient the mailpiece, and to allow separate identification of this mail for future use.

4. *Imprint:* “No Postage Necessary if Mailed in the United States” will appear in the upper right corner of the address side of the mailpiece in lieu of postage.

Q. What happens if the card exceeds 1 ounce?

A. The postage price of Alternate Postage Payment greeting cards during the test period is \$0.48. This is a premium price that factors in the possibility that some customers may add photos and other items to the card. There is no need to weigh or measure these cards.

Q. What happens if the card enters the mail but doesn't get a scan?

A. Fifty percent of the postage (\$0.24) is paid to the Postal Service when a card is sold, even if it is never mailed or scanned. Our preproduction tests revealed a very low “no scan” risk, which was factored into the premium price of \$0.48.

Q. What happens if the cards are deposited in “Local Mail” slots?

A. This program relies on Intelligent Mail barcodes to detect Alternate Postage Payment greeting cards as they travel through the postal system. Although the possibility of “no scan” was factored into the premium price of \$0.48, Post Offices are to follow nationally established procedures for mail preparation and dispatch.

Q. Will any companies other than Hallmark participate in the market test?

A. Hallmark is the first greeting card company to offer Alternate Postage Payment greeting cards. The test is open to all greeting card companies.

Q. What happens when the First-Class Mail prices change?

A. The pricing during the test is established through a contractual agreement and is not subject to normal price changes.

Q. Can customers obtain a refund for the postage from the U.S. Postal Service® if the card is not mailed?

A. No. The U.S. Postal Service will not refund the price of postage for unused or spoiled greeting cards.

Q. Can these greeting cards be sent to international addresses?

A. No. Alternate Postage Payment greeting cards can be mailed only to domestic addresses within the United States to APO/FPO locations.

Q. Will these greeting cards take longer to be delivered?

A. No. The greeting cards are processed and delivered like First-Class Mail items with postage.

Q. Are there any special instructions for postal employees?

A. Handle them as First-Class Mail, and do not obliterate the barcode.

Q. Will the cards get forwarded?

A. Yes. The greeting cards will be forwarded if the U.S. Postal Service has a change-of-address notice on file that has not expired.

For more information, contact Jenny Kalthoff, Marketing Specialist, Transactions and Correspondence, at Janine.m.kalthoff@usps.gov.

— *Promotional Communications and Logistics, Corporate Communications, 3-24-11*

Intelligent Mail and Address Quality

Post Office Changes

Old/New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/Unit	Unit Type	Effective Date	Comments
Old New	18-8451 18-7389	52074 52074	IA IA	Spragueville Preston	Jackson Jackson	Main Office Spragueville	Post Office Place Name	11/27/2009 03/12/2011	Post Office™ discontinued. Retain ZIP Code.™ Establish a place name. Continue to use Spragueville IA 52074 as last line of address.
Old New	18-9216 18-8478	52350 52336	IA IA	Viola Springville	Linn Linn	Main Office Viola	Post Office Place Name	03/09/2009 03/12/2011	Post Office and ZIP Code discontinued. Establish a place name. Viola IA becomes an acceptable last line for use with ZIP Code 52336.
Old New	25-1000 25-8910	48721 48721	MI MI	Black River Spruce	Alcona Alcona	Main Office Black River	Post Office Place Name	03/07/2008 02/26/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Black River MI 48721 as last line of address.

— *Address Management, Product Information, 3-24-11*

International Mail

Update on Mail Service to Japan

Despite the tragic events as a result of the earthquake and tsunami in Japan, the postal administration of Japan continues to accept all types of international mail. Note the exception of Global Express Guaranteed® (GXG®) items sent to certain destinations in Japan in the table in this article.

However, even with this acceptance, mailers are advised to expect delays in the delivery of all types of mail sent to Japan. Significant delays could be experienced for

items addressed to northern Japan, including Sapporo, Sendai, Hokkaido, Aomori, Akita, Iwate, Miyagi, Yamagata, Fukushima, and Ibaraki.

For GXG items, effective immediately, the Postal Service™ has suspended GXG service to certain destinations in Japan due to FedEx operational requirements caused by the recent events in Japan. Until further notice, Post

Office™ locations must *not* accept GXG items for the Japanese destinations listed in the following table.

For already deposited GXG items addressed to these destinations in Japan, Postal Service employees must endorse them “Mail Service Temporarily Suspended – Return to Sender” and then place them in the mailstream for return. Upon request, the Postal Service will refund postage and fees on mail returned due to the suspension of service.

GXG Suspended Destination Cities and Postal Codes

Postal Code	City
96000	FUKUSHIMA-SHI
96001	FUKUSHIMA-SHI
96002	FUKUSHIMA-SHI
96004	DATE-SHI FUKUSHIMA
96005	DATE-SHI FUKUSHIMA
96006	DATE-SHI FUKUSHIMA
96008	FUKUSHIMA-SHI
96011	FUKUSHIMA-SHI
96012	FUKUSHIMA-SHI
96013	DATE-GUN INO-MACHI
96021	FUKUSHIMA-SHI
96022	FUKUSHIMA-SHI
96080	FUKUSHIMA-SHI
96081	FUKUSHIMA-SHI
96082	FUKUSHIMA-SHI
96100	SHIRAKAWA-SHI
96108	SHIRAKAWA-SHI
96109	SHIRAKAWA-SHI
96200	SUKAGAWA-SHI
96204	SUKAGAWA-SHI
96207	SUKAGAWA-SHI
96208	SUKAGAWA-SHI
96285	SUKAGAWA-SHI
96286	SUKAGAWA-SHI
96300	KORIYAMA-SHI
96301	KORIYAMA-SHI
96302	KORIYAMA-SHI
96305	KORIYAMA-SHI
96306	KORIYAMA-SHI
96307	KORIYAMA-SHI
96308	KORIYAMA-SHI
96309	KORIYAMA-SHI
96311	KORIYAMA-SHI
96312	KORIYAMA-SHI
96313	KORIYAMA-SHI
96314	KORIYAMA-SHI
96315	KORIYAMA-SHI
96316	KORIYAMA-SHI
96380	KORIYAMA-SHI
96385	KORIYAMA-SHI
96386	KORIYAMA-SHI
96388	KORIYAMA-SHI
96500	AIZUWAKAMATSU-SHI
96502	AIZUWAKAMATSU-SHI
96508	AIZUWAKAMATSU-SHI
96585	AIZUWAKAMATSU-SHI
96901	NISHISHIRAKAWA-GUN IZUMIZAKI-MURA
96902	NISHISHIRAKAWA-GUN YABUKI-MACHI
96904	IWASE-GUN KAGAMIISHI-MACHI
96911	ADACHI-GUN MOTOMIYA-MACHI

Postal Code	City
96933	YAMA-GUN BANDAI-MACHI
96951	AIZUWAKAMATSU-SHI
97000	IWAKI-SHI
97001	IWAKI-SHI
97002	IWAKI-SHI
97003	IWAKI-SHI
97011	IWAKI-SHI
97012	IWAKI-SHI
97013	IWAKI-SHI
97080	IWAKI-SHI
97181	IWAKI-SHI
97186	IWAKI-SHI
97201	IWAKI-SHI
97202	IWAKI-SHI
97283	IWAKI-SHI
97300	IWAKI-SHI
97384	IWAKI-SHI
97400	IWAKI-SHI
97401	IWAKI-SHI
97402	IWAKI-SHI
97482	IWAKI-SHI
97901	IWAKI-SHI
97902	IWAKI-SHI
97903	IWAKI-SHI
97931	IWAKI-SHI
97932	IWAKI-SHI
99200	YONEZAWA-SHI
99201	YONEZAWA-SHI
99211	YONEZAWA-SHI
99212	YONEZAWA-SHI
99213	YONEZAWA-SHI
99214	YONEZAWA-SHI
99215	YONEZAWA-SHI
99285	YONEZAWA-SHI
98000	SENDAI-SHI AOBA-KU
98008	SENDAI-SHI AOBA-KU
98060	SENDAI-SHI AOBA-KU
98085	SENDAI-SHI AOBA-KU
98101	MIYAGI-GUN RIFU-CHO
98109	SENDAI-SHI AOBA-KU
98111	SENDAI-SHI TAIHAKU-KU
98112	NATORI-SHI
98115	KAKUDA-SHI
98131	SENDAI-SHI IZUMI-KU
98132	SENDAI-SHI IZUMI-KU
98133	KUROKAWA-GUN TOMIYA-MACHI
98134	KUROKAWA-GUN DAIWA-CHO
98136	KUROKAWA-GUN DAIWA-CHO
98180	SENDAI-SHI IZUMI-KU
98185	SENDAI-SHI AOBA-KU
98200	SENDAI-SHI TAIHAKU-KU
98202	SENDAI-SHI TAIHAKU-KU
98208	SENDAI-SHI TAIHAKU-KU
98300	SENDAI-SHI MIYAGINO-KU
98308	SENDAI-SHI MIYAGINO-KU
98385	SENDAI-SHI MIYAGINO-KU
98400	SENDAI-SHI WAKABAYASHI-KU
98408	SENDAI-SHI WAKABAYASHI-KU
98508	TAGAJI-SHI
98509	SENDAI-SHI MIYAGINO-KU
98701	TODA-GUN WAKUYA-CHO
98702	TODA-GUN WAKUYA-CHO
98909	SHIBATA-GUN KAWASAKI-MACHI
98912	SHIBATA-GUN OGAWARA-MACHI

Postal Code	City
98913	SHIBATA-GUN MURATA-MACHI
98915	SHIBATA-GUN MURATA-MACHI
98916	SHIBATA-GUN SHIBATA-MACHI
98917	SHIBATA-GUN SHIBATA-MACHI
98924	IWANUMA-SHI
98931	SENDAI-SHI AOBA-KU
98932	SENDAI-SHI AOBA-KU
98934	SENDAI-SHI AOBA-KU
98961	OSAKI-SHI
98962	OSAKI-SHI
98963	OSAKI-SHI
99000	YAMAGATA-SHI
99001	YAMAGATA-SHI
99002	YAMAGATA-SHI
99005	SAGAE-SHI
99008	YAMAGATA-SHI

Postal Code	City
99009	YAMAGATA-SHI
99021	YAMAGATA-SHI
99022	YAMAGATA-SHI
99023	YAMAGATA-SHI
99024	YAMAGATA-SHI
99095	YAMAGATA-SHI
99100	SAGAE-SHI
99400	TENDO-SHI
99401	TENDO-SHI
99937	HIGASHINE-SHI

— *Mailing Standards, Pricing, 3-24-11*

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™ also offers

electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
3/25/11–4/1/11	Costco Connection	Standard Flat	8.5	National	Car-Rt 3/5 Digit	Quad Graphics
3/26/11–3/29/11	JCP — Wk 9 Appreciation Sale	Standard Flat & Letter	15.5	National	Car-Rt	Harte-Hanks/RRD
3/28/11–3/30/11	JCP — Wk 9 Home Sale	Standard Flat	5.0	National	Car-Rt	Harte-Hanks/RRD
4/4/11–4/6/11	JCP — Wk 10 LPOTS	Standard Flat & Letter	16.2	National	Car-Rt	Harte-Hanks/RRD
4/6/11–4/8/11	Nordstrom April Book	Standard Flat	1.9	National	Car-Rt 3/5 Digit	Arandell
4/7/11–4/9/11	JCP — Wk 11 LRB Style	Standard Flat & Letter	6.6	National	Car-Rt	Harte-Hanks/RRD
4/11/11–4/14/11	RAC — April 2011 JPC	Standard Letter	3.0	National	3/5 Digit	Freedom Graphics Systems

— *Business Service Network Integration, Sales, 3-24-11*

DID YOU KNOW?

The Postal Service has earned more than 75 major environmental awards.



Philately

Stamp Announcement 11-20: Go Green



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On April 14, 2011, in Washington, DC, the Postal Service™ will issue a *Go Green* commemorative stamp (Forever® priced at 44 cents), in 16 designs in a pressure-sensitive adhesive (PSA) pane of 16 stamps (Item 467000). With *Go Green*, the U.S. Postal Service® seeks to raise awareness of simple actions each of us can take to conserve natural resources and promote the health of our environment.

Artist Eli Noyes, San Francisco, California, gets the point across in a colorful and playful manner. The art shows both genders and a range of ages, from a small girl turning off a light switch to an adult choosing to walk instead of drive. It conveys a positive message: things we can easily do to have an immediate impact on the air we breathe and the energy we consume.

The stamps, designed by Derry Noyes, Washington, DC, will go on sale nationwide April 14, 2011.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Go Green Stamp
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

Issue:	<i>Go Green</i>
Item Number:	467000
Denomination & Type of Issue:	First-Class Forever Commemorative
Format:	Pane of 16 (16 designs)
Series:	N/A
Issue Date & City:	April 14, 2011, Washington, DC 20066
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Tyographer:	Derry Noyes, Washington, DC
Artist:	Eli Noyes, San Francisco, CA
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	16
Print Quantity:	160 million stamps
Paper Type:	Nonphosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, PMS 363 (Dark Green), PMS 368 (Light Green)
Stamp Orientation:	Square
Image Area (w x h):	1.085 x 1.085 in./27.56 x 27.56 mm
Overall Size (w x h):	1.225 x 1.225 in./31.12 x 31.12 mm
Full Pane Size (w x h):	6.00 x 6.00 in./152.40 x 152.40 mm
Plate Size:	288 stamps per revolution
Plate Numbers:	"V" followed by six (6) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	Header: "GO GREEN step by step" • © 2010 USPS • USPS logo • Plate position diagram • Barcode (467000) in lower left and upper right of pane • Verso text on back of each pane

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 14, 2011.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
 Dept. 6270
 U.S. Postal Service
 PO Box 219014
 Kansas City, MO 64121-9014

Philatelic Products

There are nine philatelic products available for this stamp issue:

- 467062*, First Day Cover Full Pane, \$9.54.
- 467063*, First Day Cover Set of 16, \$14.08.
- 467064*, First Day Cancelled Full Pane, \$9.54.
- 467066, Seeded Oversized Postcard Set of 4, \$8.95.
- 467068*, Digital Color Postmark Set of 16, \$25.60.
- 467071, Family Activity Kit, \$16.95.
- 467084, Uncut Press Sheet, \$63.36.
- 467091*, Ceremony Program, \$6.95.
- 467099, Keepsake (Random DCP & Pane of 16), \$8.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 467000, First-Class Mail Go Green (Forever priced at 44 cents), PSA Pane of 16 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive between 80 to 100 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 32,000 stamps.

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 80 percent of their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before March 31, 2011.

Additional Supply

Post Offices requiring additional quantities of Item 467000 must requisition them from their designated SDO/SDC using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC or SDO using PS Form 17. For fulfilling supplemental orders from Post Offices, all of the SDOs and SDCs will receive additional commemorative sheets.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 3-24-11

Stamp Announcement 11-21: Oveta Culp Hobby (3rd Ounce)



© 2010 USPS

On April 15, 2011, in Houston, Texas, the Postal Service™ will issue an 84-cent *Oveta Culp Hobby (3rd ounce)* definitive stamp, in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 104700). This stamp in the *Distinguished Americans* series honors Oveta Culp Hobby (1905–1995), journalist, business leader, and public servant. During World War II, she answered the call to public service by forming and leading the Women’s Army Corps (WAC). In 1953, she became the first secretary of the Department of Health, Education, and Welfare — the second woman to hold a cabinet post.

The stamp art, by illustrator and painter Sterling Hundley, Richmond, Virginia, is based on an undated black-and-white photograph of Hobby in her WAC uniform, with its legendary service cap, the “Hobby hat.” The stamp, designed by Phil Jordan, Falls Church, Virginia, will go on sale nationwide April 15, 2011.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Oveta Culp Hobby Stamp
401 Franklin St.
Houston, TX 77201-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 15, 2011.

Issue:	<i>Oveta Culp Hobby (3rd Ounce)</i>
Item Number:	104700
Denomination & Type of Issue:	84-cent Definitive
Format:	Pane of 20 (one design)
Series:	<i>Distinguished Americans</i>
Issue Date & City:	April 15, 2011, Houston, TX 77201 (No Ceremony)
Designer:	Phil Jordan, Falls Church, VA
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Artist:	Sterling Hundley, Chesterfield, VA
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	45 million stamps
Paper Type:	Nonphosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, Brown
Stamp Orientation:	Horizontal
Image Area (w x h):	1.05 x .77 in./26.67 x 19.56 mm
Overall Size (w x h):	1.19 x .91 in./30.23 x 23.11 mm
Full Pane Size (w x h):	5.75 x 5.50 in./146.05 x 139.7 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	“V” followed by five (5) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	© 2010 USPS • USPS logo • Plate position diagram • Barcode (104700) in lower left and upper right of pane • Verso text on back of each pane

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this stamp issue:

- 104761*, First Day Cover, \$1.28.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 104700, 84-cent Oveta Culp Hobby (3rd ounce), PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive an automatic distribution quantity of Item 104700. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

Initial Supply to Post Offices

SDOs/SDCs will not make a subsequent automatic distribution to Post Offices for this item. Post Offices requiring

quantities of Item 104700 must requisition them from their designated SDO/SDC using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs/SDCs must not distribute this stamp to Post Offices before April 1, 2011.

— Stamp Services,
Government Relations and Public Policy, 3-24-11

Stamp Announcement 11-22: Wedding Roses



© 2010 USPS

On April 21, 2011, in Washington, DC, the Postal Service™ will issue a *Wedding Roses* commemorative stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 575900). The stamp, designed by Ethel Kessler, Bethesda, Maryland, features a photograph taken by Renee Comet of Washington, DC. The photograph shows two white roses gently resting atop a piece of wedding correspondence.

A white ribbon is visible in the background. The *Wedding Roses* stamp will go on sale nationwide April 21, 2011.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Wedding Roses Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

Issue:	<i>Wedding Roses</i>
Item Number:	575900
Denomination & Type of Issue:	First-Class Forever Special
Format:	Pane of 20 (one design)
Series:	<i>Weddings</i>
Issue Date & City:	April 21, 2011, Washington, DC 20066 (No Ceremony)
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Artist:	Renee Comet, Washington, DC
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Pane:	20
Print Quantity:	300 million stamps
Paper Type:	Phosphor Tagged, Overall
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Cyan, Magenta, Yellow, Black, PMS 874 (Gold)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.03 x .75in./26.16 x 19.05 mm
Overall Size (w x h):	1.19 x .91 in./30.23 x 23.11 mm
Full Pane Size (w x h):	5.76 x 5.55 in./146.30 x 140.97 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	
Front:	Plate block numbers in four corners
Back:	© 2010 USPS • USPS logo • Plate position diagram • Barcode (575900) in four corners

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 21, 2011.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each

item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are three philatelic products available for this stamp issue:

- 575961*, First Day Cover, \$0.88.
- 575965*, Digital Color Postmark, \$1.60.
- 575999*, Keepsake, \$10.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 575900, First-Class Mail Wedding Roses (Forever priced at 44 cents), PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 150 percent

of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

Initial Supply for Post Offices

SDOs/SDCs *will not* make a subsequent automatic distribution to Post Offices. Post Offices requiring quantities of Item 575900 must requisition them from their designated SDO/SDC using PS Form 17, *Stamp Requisition/Stamp Return*; however SDOs/SDCs will continue to ship the current stamp issue, Item 574200, *Wedding Rings* (denominated at 44 cents), until their inventory is depleted. SDOs/SDCs must not distribute Item 575900 to Post Offices before March 28, 2011.

Sales Policy

All Post Offices should continue to sell current inventories of Item 574200, *Wedding Rings* (denominated at 44 cents), until supplies are depleted.

— Stamp Services,
Government Relations and Public Policy, 3-24-11

Stamp Announcement 11-23: Helen Hayes



© 2010 USPS

On April 25, 2011, in Washington, DC, the Postal Service™ will issue a *Helen Hayes* commemorative stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 466700). With this stamp, the U.S. Postal Service® honors Helen Hayes (1900–1993), who justly deserved the title “First Lady of the American Theater” for her radiant presence on Broadway for much of the 20th Century. She gave memorable and award-winning performances on radio, film, and television.

The stamp, designed by Howard E. Paine, Delaplane, Virginia, features original art by Drew Struzan, Pasadena, California, whose movie posters for the *Indiana Jones* and *Star Wars* series have been seen by millions. Struzan based his design for the stamp on a photograph taken of Hayes circa 1958. The stamp will go on sale nationwide April 25, 2011.

Issue:	<i>Helen Hayes</i>
Item Number:	466700
Denomination & Type of Issue:	First-Class Forever Commemorative
Format:	Pane of 20 (one design)
Series:	N/A
Issue Date & City:	April 25, 2011, Washington, DC 20066
Designer:	Howard E. Paine, Delaplane, VA
Art Director:	Howard E. Paine, Delaplane, VA
Typographer:	Howard E. Paine, Delaplane, VA
Artist:	Drew Struzan, Pasadena, CA
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	40 million stamps
Paper Type:	Non-phosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, PMS 1815 (Red)
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.42 in./21.34 x 36.07 mm
Overall Size (w x h):	0.99 x 1.56 in./25.15 x 39.62 mm
Full Pane Size (w x h):	5.85 x 7.25 in./148.59 x 184.15 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	“V” followed by five (5) single digits
Marginal Markings:	
Front:	Plate numbers in four corners of pane
Back:	© 2010 USPS • USPS Logo • Plate position diagram • Barcode (466700) in lower left and upper right of pane • Verso text on back of each stamp • Proprietary notice

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Helen Hayes Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 27, 2011.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are five philatelic products available for this stamp issue:

- 466761*, First Day Cover, \$0.88.
- 466765*, Digital Color Postmark, \$1.60.
- 466784, Uncut Press Sheet, \$88.00.
- 466791*, Ceremony Program, \$6.95.
- 466799*, Keepsake Pane and Digital Color Postmark, \$10.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 466700, First-Class Mail Helen Hayes (Forever priced at 44 cents), PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent

of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 25 percent of their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before April 11, 2011.

Additional Supply

Post Offices requiring additional quantities of Item 466700 must requisition them from their designated SDO/SDC using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC or SDO using PS Form 17. For fulfilling supplemental orders from Post Offices, all of the SDOs and SDCs will receive additional commemorative sheets.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 3-24-11

DID YOU KNOW?



**Working with the Department of State,
the Postal Service accepted 6.7 million
passport applications in 2010.**

Stamp Announcement 11-24: Gregory Peck



© 2010 USPS

On April 28, 2011, in Beverly Hills, California, the Postal Service™ will issue a *Gregory Peck* commemorative stamp (Forever® priced at 44 cents), in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 466400). The stamp, designed by Phil Jordan, Falls Church, Virginia, will go on sale nationwide April 28, 2011.

The 17th stamp in the *Legends of Hollywood* series honors Gregory Peck (1916–2003), one of America’s most respected actors. Peck’s own favorite role, and the one for which he is most remembered, is Atticus Finch in *To Kill a Mockingbird* (1962).

The stamp portrait is a still photograph from the film, which tells the story of Atticus’s defense of a black man falsely accused of raping a white woman. Peck’s performance earned him an Oscar, and the character was named the greatest hero in motion picture by the American Film Institute. The selvaige image shows Peck with his Academy Award.

Issue:	<i>Gregory Peck</i>
Item Number:	466400
Denomination & Type of Issue:	First-Class Forever Commemorative
Format:	Pane of 20 (one design)
Series:	<i>Legends of Hollywood</i>
Issue Date & City:	April 28, 2011, Beverly Hills, CA 90210
Designer:	Phil Jordan, Falls Church, VA
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Artist:	N/A
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	40 million stamps
Paper Type:	Nonphosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	
Stamp Image:	Black, PMS 444 (Gray)
Background:	Black, PMS 444 (Gray)
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.42 in./21.33 x 36.06 mm
Overall Size (w x h):	0.98 x 1.56 in./24.89 x 39.62 mm
Full Pane Size (w x h):	8.474 x 7.169 in./215.23 x 182.09 mm
Plate Size:	80 stamps per revolution
Plate Numbers:	“V” followed by four (4) single digits
Marginal Markings:	
Front:	Header: “LEGENDS OF HOLLYWOOD” • 17TH IN A SERIES • Verso test • Plate numbers in four corners of stamp pane
Back:	© 2010 USPS • USPS logo • Plate position diagram • Barcode (466400) in bottom left corner • Verso text • Proprietary notice

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Gregory Peck Stamp
Los Angeles Marketing Department
7001 S. Central Ave., #307
Los Angeles, CA 90052-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 28, 2011.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are six philatelic products available for this stamp issue:

- 466461*, First Day Cover, \$0.88.
- 466462*, First Day Cancellation Full Sheet, \$11.30.
- 466465*, Digital Color Postmark, \$1.60.
- 466484, Uncut Press Sheet, \$35.20.
- 466491*, Ceremony Program, \$6.95.
- 466499*, Keepsake Pane w/Digital Color Postmark, \$10.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 466400, First-Class Mail Gregory Peck (Forever priced at 44 cents), PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent

of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 25 percent of their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before April 14, 2011.

Additional Supply

Post Offices requiring additional quantities of Item 466400 must requisition them from their designated SDO/SDC using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC using PS Form 17. For fulfilling supplemental orders from Post Offices, all of the SDCs will receive additional commemorative sheets.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 3-24-11

Correction: Herbs Stamp

In the article, "Stamp Announcement 11-12: Herbs," in *Postal Bulletin* 22305 (2-24-11, pages 48–49), the technical details table on page 48 (29-cent Definitive) gave incorrect information. The corrected information is given here in bold.

For the Marginal Markings/Back, the copyright date should be © **2011**. Also, the Image Area (w x h) should be: "0.73 x 0.84 in./**18.54 x 21.34 mm**".

— Stamp Services,
Government Relations and Public Policy, 3-24-11

Quarter 3 Philatelic Products for Sale in Retail

In mid April 2011, participating Post Office™ locations will receive a shipment of new philatelic products to display and sell during Quarter 3, FY '11. Upon receipt, all offices must assign these products (listed below) as part of their *Retail Floor Stock* in POS ONE in order to enable the Inventory Replenishment System (IRS) that monitors and replenishes products as they are sold. Failure to do so will result in unwanted product replenishment. Standard Operating Procedures (SOPs) for philatelic product acceptance are posted on the Retail website on Blue at http://blue.usps.gov/retail/L2ProdServ_RetailProducts.htm. To access the SOPs, click *Receiving Philatelic Product* on the right side of the page under “Standard Operating Procedures.”

The following philatelic products should be displayed on the designated *Featured Items* slatwall section in participating postal lobbies during Quarter 3, FY '11:

Item Number	Philatelic Products for Display in Retail in Quarter 3	Price
576399	<i>The Civil War 1861</i> Digital Color Postmark Cancellation Keepsake (includes a pane of 12 stamps and two first day covers)	\$8.95
576374	<i>The Civil War 1861</i> Commemorative Folio (includes a sheet of 12 stamps and two official first day of issue cancellations)	\$14.95
467199	<i>Latin Music Legends</i> Digital Color Postmark Cancellation Keepsake (includes a pane of 20 stamps and five first day covers)	\$16.95
576294	<i>Neon Celebrate!</i> Notecard Set (includes 8 notecards, envelopes, and matching stamps)	\$12.95
467066	<i>Go Green</i> Seeded Oversized Postcards (set of four 5" X 7" postcards infused with wildflower seeds packaged with four assorted <i>Go Green</i> stamps)	\$8.95
467099	<i>Go Green</i> Digital Color Postmark Cancellation Keepsake (includes a sheet of 16 stamps and one random first day cover)	\$8.95

Item Number	Philatelic Products for Display in Retail in Quarter 3	Price
467071	<i>Go Green</i> Family Activity Kit (includes 16 stamps, poster, stationery, and access to online games)	\$16.95
991000	<i>2010 Stamp Yearbook</i> (remains on display throughout the year)	\$59.95
891000	<i>The Postal Service Guide to U.S. Stamps, 37th Edition</i> (remains on display throughout the year)	\$19.95

To view a copy of the Quarter 3 planogram showing the proper placement of these philatelic products on the *Featured Items* slatwall, refer to the Retail Products website on Blue at the URL above and click *Quarter 3 Featured Product* under “Planograms.”

The following products should be removed from display:

Item Number	Philatelic Products to be Removed From Display
575699	<i>Lunar New Year – Year of the Rabbit</i> Digital Color Postmark Cancellation Keepsake
885800	<i>Lunar New Year – Year of the Rabbit</i> Deluxe Notecard Set
576099	<i>Animal Rescue: Adopt a Shelter Pet</i> Digital Color Postmark Cancellation Keepsake
576077	<i>Animal Rescue: Adopt a Shelter Pet</i> Dog Diary
576078	<i>Animal Rescue: Adopt a Shelter Pet</i> Cat Diary
679799	<i>Evergreens Forever</i> Digital Color Postmark Cancellation Keepsake
886600	<i>Evergreens Forever</i> Notecard Set

Note: Philatelic products removed from display, particularly the *2009 Stamp Yearbook*, may still be sold in retail until they are officially removed from sale as announced in periodic *Postal Bulletin* Philately articles. Instructions for handling *The Postal Service Guide to U.S. Stamps: 36th Edition* were published in *Postal Bulletin 22294* (9-23-10, page 54).

– Stamp Services,
Government Relations and Public Policy, 3-24-11

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

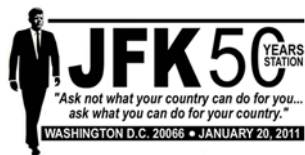
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard

in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 300 days:



January 20, 2011

U.S. Postal Service
JFK 50 Years Station

Manager Stamp Fulfillment
Services
8300 Underground Dr., Pillar 210
Kansas City, MO 64144-9998

Station Manager
1295 Beacon St.
Brookline, MA 02446-9998

Retail Manager
25 Dorchester Ave.
Boston, MA 02205-9998

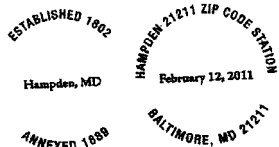
Postmaster
385 Main St
Hyannis, MA 02601-9998

Postmaster
44 Longwood Ave.
Hyannis Port, MA 02647-9998

Postmaster
320 Thames St.
Newport, RI 02840-9998

Postmaster
3118 Washington Blvd.
Arlington, VA
22201-9998

The following pictorial postmark has been extended for 30 days:



February 12, 2011

U.S. Postal Service
Hampden ZIP Code Station
Manager MOWS
900 E. Fayette St.
Baltimore, MD 21233-9715

The following pictorial postmark has been extended for 30 days:



February 22, 2011

U.S. Postal Service
Dorothy I. Height Dedication Station
Manager Cancellation Services
8300 Underground Dr.
Pillar 210
Kansas City, MO 64144-9998



March 2, 2011
U.S. Postal Service
Independence Day Station
Postmaster
1 N Abe St.
San Angelo, TX 76903-9998



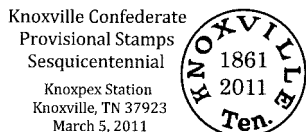
March 20, 2011
Sierra Madre Chamber of Commerce
Sierra Madre Station
Postmaster
61 S. Baldwin Ave.
Sierra Madre, CA 91024-9998



March 3, 2011
NPS Fort McHenry National Monument & Historic Shrine
Grand Opening Station New Visitor & Education Center
Manager MOWS
900 E. Fayette St.
Baltimore, MD 21233-9715



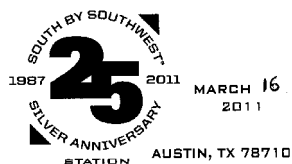
March 25, 2011
U.S. Postal Service
National Medal of Honor Day United States Military Academy Station
Postmaster
634 Swift Rd.
West Point, NY 10996-9998



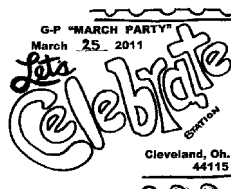
March 5, 2011
KNOXPEX & U.S. Postal Service
KNOXPEX Station
Postmaster
PO Box 9998
Knoxville, TN 37923-9998



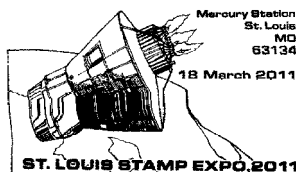
March 25, 2011
U.S. Postal Service
WSU Station
Manager Mail Center
1845 N. Fairmont St.
Wichita, KS 67260-9998



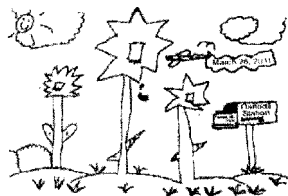
March 16, 2011
South by SW Music & Media Conference
South by Southwest Silver Anniversary Station
Postmaster
8225 Crosspark Dr.
Austin, TX 78710-9998



March 25-27, 2011
U.S. Postal Service
Garfield Perry Station
Postmaster
16200 McCall Rd.
Parkman, OH 44080-9998



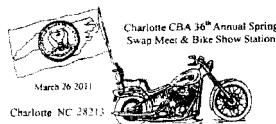
March 18-20, 2011
Stamp Expo Committee
Mercury Station
Retail Office
1720 Market St., Rm. 2033
St. Louis, MO 63155-9621



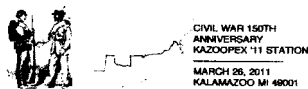
March 26, 2011
U.S. Postal Service
Daffodil Station
Postmaster
115 E. Main St.
Fremont, NC 27830-9998



March 19, 2011
Holt County Historical Society
Kinkaid Station
Postmaster
PO Box 9998
O'Neill, NE 68763-9998

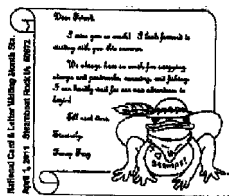


March 26, 2011
Concerned Bikers Association of North Carolina
Charlotte CBA 36th Annual Spring Swap Meet & Bike Show Station
Station Manager
6700 North Tryon St.
Charlotte, NC 28213-9998



March 26, 2011

U.S. Postal Service
KAZOOPEX '11 Station
Postmaster
PO Box 9998
Kalamazoo, MI 49001-9998



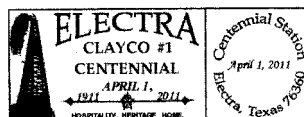
April 1, 2011

U.S. Postal Service
National Card & Letter
Writing Month Station
Postmaster
PO Box 9998
Steamboat Rock, IA
50672-9998



March 26, 2011

U.S. Postal Service
Harmony Station
Postmaster
PO Box 9998
Harmony, NC 28634-9998



April 1, 2011

U.S. Postal Service
Centennial Station
Postmaster
200 W. Cleveland Ave.
Electra, TX 76360-9998



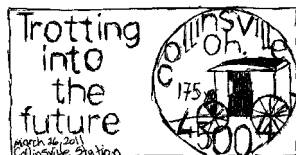
March 26, 2011

Tallahassee Stamp and
Cover Club
TALPEX 2011 Station
Postmaster
2800 S. Adams St.
Tallahassee, FL 32301-9998



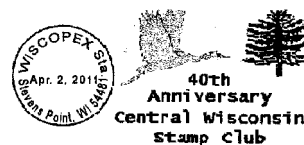
April 1-2, 2011

John Scharff Migratory Bird
Festival
2011 Migratory Bird Festival
30th Year Celebration
Station
Postmaster
100 Broadway Ave.
Burns, OR 97720-9998



March 26, 2100

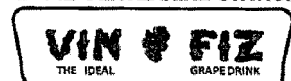
U.S. Postal Service
Trotting into the Future
Station
Postmaster
5012 Huston Rd.
Collinsville, OH 45004-9998



April 2, 2011

Central Wisconsin
WISCOPEX Exhibition
Station
PO Box 99998
Stevens Point, WI
54481-9998

VIN FIZ CENTENNIAL STATION



FINPEX 2011 - FINDLAY, OH 45840 - MARCH 27, 2011

March 26-27, 2011

Fort Findlay Stamp & Post
Card Club
Vin Fiz Centennial Station
Postmaster
PO Box 9998
Findlay, OH 45840-9998



March 31-April 2, 2011

WhitmanExpo.com
Whitman Coin Station
Manager MOWS
900 E. Fayette St.
Baltimore, MD 21233-9715

SENPEX '11 Station
April 2, 2011
Auburn, NE 68305



April 2, 2011

Southeast Nebraska Stamp
Club
SENPEX '11 Station
Postmaster
PO Box 9998
Auburn, NE 68305-9998

— Stamp Services,
Government Relations and Public Policy, 3-24-11

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as “laser safe.” The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Black and White Pictorial

Kansas Statehood Stamp
Main Post Office
424 S. Kansas Avenue
Topeka, KS 66603-9998

March 27, 2011

2.2216 x 1.3638 inches



Digital Color Pictorial

Kansas Statehood Stamp
Main Post Office
424 S. Kansas Avenue
Topeka, KS 66603-9998

March 27, 2011

1.9854 x 1.2295 inches



FEBRUARY 10, 2011
SIMI VALLEY, CA 93065

Digital Color Pictorial

Ronald Reagan Stamp
Postmaster
2551 N. Galena Avenue
Simi Valley, CA 93065-9998

April 11, 2011

1.6256 x 1.5575 inches



FIRST DAY OF ISSUE
MARCH 16, 2011 | AUSTIN, TX 78710

Digital Color Pictorial

Latin Music Legends Stamp
Latin Music Legends Stamp
8225 Cross Park Dr.
Austin, TX 78710-9992

May 16, 2011

2.5092 x 1.2642 inches



FIRST DAY OF ISSUE
MARCH 25, 2011, CLEVELAND, OH 44101

Digital Color Pictorial

Neon Celebrate! Stamp
Neon Celebrate! Stamp
2200 Orange Ave.
Cleveland, OH 44101-9998

May 25, 2011

2.5941 x 1.1881 inches



First Day of Issue
March 26, 2011
New Orleans, LA 70113

Digital Color Pictorial

Jazz Stamp
Postmaster
PO Box 50336
New Orleans, LA 70150-0336

May 26, 2011

2.8432 x 1.2403 inches



APRIL 11, 2011
WASHINGTON, DC 20066
WEDDING CAKE
First Day of Issue

Digital Color Pictorial

Wedding Cake Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

June 11, 2011

2.2099 x 1.5994 inches



THE CIVIL WAR
FIRST DAY OF ISSUE
APRIL 12, 2011 • CHARLESTON, SC 29401

Black and White Pictorial

The Civil War: 1861 Stamp
Postmaster
7075 Cross County Road
Charleston, SC 29423-9998

June 13, 2011

2.6594 x 1.0503 inches



FIRST DAY OF ISSUE
THE CIVIL WAR
1861
APRIL 12, 2011 • CHARLESTON, SC 29401

Digital Color Pictorial

The Civil War: 1861 Stamp
Postmaster
7075 Cross County Road
Charleston, SC 29423-9998

June 13, 2011

2.4279 x 1.2345 inches



FIRST DAY OF ISSUE
Go green
APRIL 14, 2011
WASHINGTON, DC 20066

Black and White Pictorial

Go Green Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

June 14, 2011

2.5467 x 1.2726 inches



Digital Color Pictorial

Go Green Stamp
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

June 14, 2011

2.7437 x 1.2562 inches



Digital Color Pictorial

Wedding Rose Stamp
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

June 21, 2011

2.6029 x 1.3173 inches

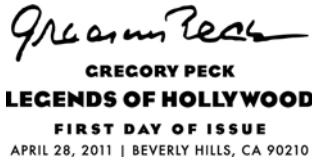


Digital Color Pictorial

Helen Hayes Stamp
 Special Cancellations
 PO Box 92282
 Washington, DC 20090-2282

June 27, 2011

2.3617 x 1.1643 inches



Black and White Pictorial

Gregory Peck Stamp
 Los Angeles Marketing Department
 7001 S. Central Ave., #307
 Los Angeles, CA 90052-9998

June 28, 2011

2.3564 x 1.1561 inches



Digital Color Pictorial

Gregory Peck Stamp
 Los Angeles Marketing Department
 7001 S. Central Ave., #307
 Los Angeles, CA 90052-9998

June 28, 2011

3.0749 x 1.3284 inches

2011 Stamps and Postal Stationery

This schedule is subject to change.

Updated Announcement 11-C (March 2011)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store® website at www.usps.com/shop.

NOTE	ISSUE	NATIONWIDE FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	\$4.95 New River Gorge Bridge (Priority Mail)	Jan 3	Kansas City, MO 64108	Pre-stamped Priority Mail envelope	Mar 4
	Liberty Bell (44¢ Forever)	Jan 3	Kansas City, MO 64108	Stamped envelope #10 Stamped envelope #10W Stamped envelope #9 Stamped envelope #9W Stamped envelope #6 3/4 Stamped envelope #6 3/4 W	Mar 4
	Liberty Bell (44¢ Forever)	Jan 3	Kansas City, MO 64108	PSA envelope #10 PSA envelope #10W PSA envelope #9 PSA envelope #9W PSA envelope #6 3/4 PSA envelope #6 3/4 W	Mar 4
DC	Celebrating Lunar New Year: Year of the Rabbit (44¢ Forever)	Jan 22	Morrow, GA 30260	PSA souvenir sheet of 12 (C)	Mar 23
P DC	Kansas Statehood (44¢ Forever)	Jan 27	Topeka, KS 66603	PSA pane of 20 (C)	Mar 28
DC S	Ronald Reagan Centennial (44¢ Forever)	Feb 10	Simi Valley, CA 93065	PSA pane of 20 (C)	Apr 11
1	Art Deco Bird (nondenominated, nonprofit, 5¢ value)	Feb 11	Ameristamp Expo, Charleston, SC 29418	PSA coil of 3,000 PSA coil of 10,000 (M)	Apr 12
1	2¢ Navajo Jewelry	Feb 12	Ameristamp Expo, Charleston, SC 29418	Gummed coil of 10,000 (M)	Apr 13
	44¢ Quill and Inkwell	Feb 14	Kansas City, MO 64108	PSA coil of 3,000 PSA coil of 10,000 (M)	Apr 15
DC S	Latin Music Legends (44¢ Forever)	Mar 16	Austin, TX 78710	PSA pane of 20 (C) (5 designs)	May 15
	Neon Celebrate! (44¢ Forever)	Mar 25	Cleveland, OH 44101 (Garfield-Perry Stamp Show)	PSA pane of 20 (M)	May 24
DC	Jazz (44¢ Forever)	Mar 26	New Orleans, LA 70113	PSA pane of 20 (C)	May 25
	29¢ Herbs	Apr 7	New York NY 10199 (Mega Stamp Show)	PSA pane of 20 PSA coil of 100 (M) (5 designs)	Jun 6
	29¢ Common Terns	Apr 7	New York, NY 10199 (Mega Stamp Show)	Stamped card Double-reply card Sheet of 40 stamped cards	Jun 6
	Lady Liberty and U.S. Flag (44¢ Forever)	Apr 8	New York NY 10199 (Mega Stamp Show)	ATM sheetlet of 18 (M) (2 designs)	Jun 7
DC	64¢ Wedding Cake 2 oz.	Apr 11	Washington, DC 20066	PSA pane of 20 (M)	Jun 10
	20¢ George Washington	Apr 11	Washington, DC 20066	PSA pane of 20 PSA coil of 100 (M)	Jun 10
C	\$4.95 New River Gorge Bridge (Priority Mail)	Apr 11	Fayetteville, WV 25840	PSA pane of 20 (M)	Jun 10
	80¢ Voyageurs National Park (Mexico, Canada rate)	Apr 11	Washington, DC 20066	PSA pane of 20 (M)	Jun 10
P DC	The Civil War: 1861 (44¢ Forever)	Apr 12	Charleston, SC 29401	Souvenir sheet of 12 (C) (2 designs)	Jun 11
C P DC	Go Green (44¢ Forever)	Apr 14	Washington, DC 20066	PSA pane of 16 (C) (16 designs)	Jun 13
C	84¢ Oveta Culp Hobby 3 oz.	Apr 15	Houston, TX 77201	PSA pane of 20 (M)	Jun 14
DC	Wedding Roses (44¢ Forever)	Apr 21	Washington, DC 20066	PSA pane of 20 (M)	Jun 20
C DC	Helen Hayes (44¢ Forever)	Apr 25	Washington, DC 20066	PSA pane of 20 (C)	Jun 24
C P DC	Gregory Peck (Legends of Hollywood) (44¢ Forever)	Apr 28	Beverly Hills, CA 90210	PSA pane of 20 (C)	Jun 27

NOTE	ISSUE	NATIONWIDE FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
DC	Mercury Project/MESSENGER Mission (44¢ Forever)	May 4	Titusville, FL 32780	PSA pane of 20 (C) (2 designs)	Jul 3
	Purple Heart with Ribbon (44¢ Forever)	May 5	San Diego, CA 92199	PSA pane of 20 (M)	Jul 4
DC	Garden of Love (44¢ Forever)	May 23	Crestwood, KY 40014	PSA pane of 20 (M) (10 designs)	Jul 18
DC S	Indianapolis 500 (44¢ Forever)	May 20	Indianapolis, IN 46206	PSA pane of 20 (C)	
DC	American Scientists (44¢ Forever)	Jun 16	St. Paul, MN 55164	PSA pane of 20 (C) (4 designs)	Aug 15
DC	Mark Twain (Literary Arts) (44¢ Forever)	Jun	Hannibal, MO 63401	PSA pane of 20 (C)	
DC S	Pioneers of American Industrial Design (44¢ Forever)	Jul	New York, NY 10199	PSA pane of 12 (C) (12 designs)	
DC	Owney the Postal Dog (44¢ Forever)	Jul 27	Washington, DC 20066	PSA pane of 20 (C)	Sep 25
DC	U.S. Merchant Marine (44¢ Forever)	Jul	King's Point, NY 11024	PSA pane of 20 (C) (4 designs)	
DC	Edward Hopper (American Treasures) (44¢ Forever)	Aug	Provincetown, MA 02657	PSA pane of 20 (C)	
P DC S	Flags of our Nation: Set 5 (44¢ Forever)	Aug 11	Columbus, OH 43216 (APS Stamp Show)	PSA coil of 50 (M) (10 designs)	Oct 10
	Eid (44¢ Forever)	Aug 12	Columbus, OH 43216 (APS Stamp Show)	PSA pane of 20 (M)	Oct 11
P DC S	Send a Hello (44¢ Forever)	Aug 19	Anaheim, CA 92803	PSA pane of 20 (C) (5 designs)	Oct 18
P DC	Barbara Jordan (Black Heritage) (44¢ Forever)	Sep	Houston, TX 77201	PSA pane of 20 (C)	
DC	Romare Bearden (44¢ Forever)	Sep	New York, NY 10199	PSA pane of 16 (C) (4 designs)	
N	Lady Liberty and U.S. Flag (44¢ Forever)	Sep	TBD	PSA double-sided booklet of 20 (M) (2 designs)	
S	55¢ Save Vanishing Species (Semipostal)	Sep	TBD	PSA pane of 20 (C)	
DC	Holiday Baubles (44¢ Forever)	Oct 13	New York, NY 10199 (Mega Stamp Show)	PSA double-sided booklet of 20 PSA ATM booklet of 18 (M) (4 designs)	Dec 12
DC	Madonna of the Candelabra by Raphael (44¢ Forever)	Oct 13	New York, NY 10199 (Mega Stamp Show)	PSA double-sided booklet of 20 (M)	Dec 12
	Hanukkah (44¢ Forever)	Oct 14	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20 (M)	
	Kwanzaa (44¢ Forever)	Oct 14	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20 (M)	Dec 13

Note Descriptions

C: Change in previously announced date, site, and/or rate

DC: Digital Color Postmark

N: New issue

P: Pictorial first day postmark

(C): Collectible

(M): Mail use

(S): Special Dedication Postmark

1. Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail® rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 10 cents, and the cost for a stamped card is the value of the postage plus 3 cents.

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service*® (PFS®) *Application*, to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment.

However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to HQ are wasting workhours and money — especially some offices that send them by Express Mail® , Registered Mail® , and Priority Mail® service.

— *Special Services,
Channel Access, 3-24-11*

Supply Management

Important Postal Voyager Fleet Card Updates

Ongoing Sarbanes-Oxley Act (SOX) remediation teams are still discovering that vehicle offices are not correctly completing required reconciliation activities. Specifically, teams continue to find that managers are certifying reconciliations without proper receipts and that managers are not investigating potential duplicate, incorrect, or fraudulent transactions.

Therefore, the following changes will be implemented effective April 4, 2011.

1. To limit the Postal Service's™ liability from these reconciliation gaps:
 - a. The number of transactions permitted for an individual card will be limited to three transactions daily, with a daily transaction limit of \$300.00. A monthly transaction limit per individual vehicle card will be limited to \$1,000.00.
 - b. The number of transactions permitted for a single PIN will be limited to three transactions daily with a daily transaction limit of \$300.00. A monthly transaction limit per PIN will be limited to \$1,000.00.
 - c. Minor vehicle repairs charged to an individual vehicle are included in the above limits. Repairs over \$300.00 will require the use of the office's "Z" card. Transaction limits and PIN transactions associated with the use of an office's "Z" card will be set by the servicing vehicle maintenance facility (VMF) manager based on operational requirements.

The site's servicing VMF manager will still retain the capability of changing the limits for a particular card or PIN.
2. Voyager has started procedures to print postal vehicle numbers on receipts obtained from fuel purchases using the Voyager Postal Fleet Card. Starting in April, this will be accomplished via a rolling imple-

mentation as new cards are issued to each postal area during the remainder of fiscal year 2011. All cards are expected to be converted by December 2011. Until this is effective in your area, continue to annotate vehicle numbers on all of your receipts.

3. The eFleet Card System (Fuel Asset Management System (FAMS)-eFleet) allows postmasters and local site managers to accomplish the required monitoring and transaction validation. This system also highlights potentially questionable transactions as exceptions and allows reconcilers to add comments systematically to individual transactions. Effective April 4, 2011, comments documenting examination results in FAMS for all high risk (red colored) transactions are mandatory in each appropriate transaction's comment box.
4. Comments documenting examination results in FAMS for all high risk (red colored) transactions are mandatory in each appropriate transaction's comment box.
5. SOX reconciliation failures result from key controls not being followed. Please ensure that reconcilers are not only reviewing the invoice report in FAMS, but are also ensuring they have receipts for all transactions and are attaching the receipts to the invoice report. Additionally, receipts should be reviewed to ensure that no unauthorized items are purchased.
6. All PINs must have a postal employee's name and must have a finance number associated with them otherwise they will be cancelled. Those with no name or a name or no finance number associated with a PIN will be deleted.

Training on current procedures for all reconcilers is available at <http://blue.usps.gov/purchase/voyager/overview.shtml>.

eFleet webinars are currently being planned to clarify these changes, and the schedule and recordings of the sessions will be available/posted on the Voyager Postal Fleet Card webpage at <http://blue.usps.gov/purchase/voyager/index.shtml> when they are completed.

Additionally, training is being replatformed into the Learning Management System (LMS), and after that occurs, all current users of eFleet must retake the training. We expect the training to be replatformed into the LMS in

May and we will be advising via *Postal Bulletin* articles when the training is available in the LMS.

Direct any questions to Kimya Moore at 202-268-8525 or Donald Perrin at 202-268-2110.

— *Transportation Asset Management CMC,
Supply Management, 3-24-11*



DID YOU KNOW?

The USPS green website highlights the Postal Service's sustainability goals and achievements.

www.usps.com/green



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-3100

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

The background of the main graphic is a collage of US currency and the US Capitol dome. The text "USPS" is written in a large, bold, white font with a black outline. A registered trademark symbol (®) is located at the top right of the "S".

USPS[®]

receives no
federal tax
dollars for its
operations.