

# usps postal|bulletin

PUBLISHED SINCE MARCH 4, 1880

## 2011 SHIPPING SERVICES PRICES

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See page 3



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*Lunar New Year: Year of the Rabbit*  
Forever® Stamp

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**UNITED STATES**  
**POSTAL SERVICE®**

# Cover Story

## Field Information Kit: January 2011 Price Changes

### Highlights of Changes — Domestic and International Shipping Services

On November 2, 2010, the Postal Service™ announced new prices and product features for domestic and international Shipping Services, effective January 2, 2011. We are also implementing new mailing standards consisting of classification changes to support the price changes, as well as other initiatives found in this edition of the *Postal Bulletin*.

The following domestic and international Shipping Services prices will change for 2011:

- Express Mail®.
- Priority Mail®.
- Parcel Select®.
- Parcel Return Service.
- Other competitive products.
- Global Express Guaranteed® (GXG®).
- Express Mail International® (EMI®).
- Priority Mail International® (PMI®).
- Airmail M-Bags.
- International Priority Airmail™ (IPA®).
- International Surface Airmail (ISAL®).
- International extra services.

### Summary of Domestic Changes

#### Express Mail

On average, Express Mail prices increase by 4.6 percent. Express Mail flat-rate pricing is one flat rate regardless of the actual weight (up to 70 pounds) or domestic destination. The Sunday/holiday premium remains at \$12.50 for a second year. No other fuel surcharges, Saturday delivery, or residential delivery charges apply. A new Express Mail Legal Flat Rate Envelope has been added and is priced the same as the Express Mail Flat Rate Envelope. Express Mail prices can be found on Postal Explorer® at <http://pe.usps.com>.

#### Express Mail Retail Prices

Retail prices increase on average 5 percent. Other than the Flat Rate Envelope, retail prices continue to be based on distance (zone) and weight. The Express Mail Flat Rate Envelope retail price remains unchanged at \$18.30. Other retail prices start at \$13.25.

#### Express Mail Commercial Base Prices

Commercial base prices will not increase in January 2011. The Express Mail Flat Rate Envelope will remain priced at \$17.40. Customers who print postage using an information-based indicia (IBI) postage meter must print the IBI with the appropriate price marking, electronically transmit transactional data to the Postal Service, and use a USPS®-approved Express Mail shipping label in order to be eligible for commercial base prices.

#### Express Mail Commercial Plus Prices

Commercial plus prices are reduced on average by 5 percent. The Express Mail Flat Rate Envelope will be priced at \$12.72. Commercial plus prices are available to new and existing customers who have account volume exceeding a minimum threshold of 5,000 Express Mail pieces mailed in the previous four quarters (reduced from last year's threshold of 6,000 pieces), or who have a customer commitment agreement with USPS and use an approved payment method. New with this price change is the additional option of using an IBI postage meter to pay for Express Mail commercial plus postage. Customers must print the IBI with the appropriate price marking, electronically transmit transactional data daily to USPS for all mailpieces and all categories, and use a USPS-approved Express Mail shipping label.

#### Priority Mail

On average, Priority Mail prices increase by 3.5 percent. Priority Mail flat-rate pricing is one flat rate regardless of the actual weight (up to 70 pounds) or domestic destination. The Postal Service is increasing the convenience of using Priority Mail — all domestic USPS-produced Priority Mail envelopes smaller than 12.5" x 9.5" will be priced the same as the regular Priority Mail Flat Rate Envelope, whether or not the envelope includes the wording "Flat Rate Envelope." This new option includes flat-rate pricing for the USPS-produced gift card envelopes, small envelopes, and window envelopes.

Additional new Priority Mail Flat Rate offerings include the Priority Mail Legal Flat Rate Envelope and Priority Mail Padded Flat Rate Envelope (formerly available only to commercial plus customers), which are offered for the same price at retail as the Priority Mail Flat Rate Envelope.

Hold For Pickup service, which allows mailpieces to be held at a designated Post Office™ location for pickup by a specified addressee or designee, is now available for all online and commercial Priority Mail items except Critical

Mail items. Packages must bear the Hold For Pickup label and Intelligent Mail® package barcode.

### Priority Mail Retail Prices

Retail prices increase an average of 3.9 percent. Other than flat-rate items, Priority Mail retail prices, starting at \$5.10, continue to be priced based on distance (zone) and weight. We continue to offer the Priority Mail Large Flat Rate Box to APO/FPO/DPO destination addresses at \$2 less than retail prices.

### Priority Mail Commercial Base Prices

Commercial base prices increase an average of 3.2 percent and are 6.6 percent lower on average than retail prices. Commercial base prices are available to customers who pay postage with USPS-approved IBI postage meters; to qualify for commercial base prices, they must print the IBI with the appropriate price marking for commercial plus items and electronically transmit transactional data to the Postal Service.

### Priority Mail Commercial Plus Prices

Commercial plus prices increase an average of 2 percent and are 13.6 percent lower on average than retail prices. Commercial plus prices are available to new and existing customers who qualify for commercial base prices and whose cumulative account volume is more than a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes and Critical Mail but excluding Padded Flat Rate Envelopes) or 75,000 total pieces (letters, flats, and parcels, including Critical Mail, but excluding Priority Mail Open and Distribute) in the previous calendar year or who have a customer agreement with the Postal Service. Priority Mail commercial plus pricing is now available to customers who use USPS-approved IBI postage meters that print the IBI with the appropriate price marking, electronically transmit transactional data daily to USPS for all mailpieces and mail categories, and meet the cumulative account volumes listed above.

### Priority Mail Commercial Plus Cubic Pricing

Commercial plus cubic pricing was introduced in January 2010, and the account volume threshold remains at 250,000 Priority Mail pieces for the previous calendar year. Cubic pricing consists of five price tiers. Commercial plus cubic prices are based on zone and the package size (cubic volume) rather than its weight. Packages can range in size up to one-half cubic foot and weigh up to 20 pounds. For 2011, the commercial plus cubic standards were revised as follows:

- Longest dimension cannot exceed 18 inches.
- Rolls and tubes are not allowed.

- As a new postage payment option, Merchandise Return Service (MRS) is allowed for pieces returned at Priority Mail prices.
- When measuring pieces to calculate pricing tiers, any fraction of a measurement is now rounded down to the nearest 1/4 inch instead of rounding off each measurement to the nearest whole inch; all other measurement steps remain the same.

**Note:** Commercial base and commercial plus prices apply to postage only, and do not include extra services such as insurance and Pickup on Demand service.

Domestic Flat Rate Products			
	Retail	Commercial Base	Commercial Plus
<b>Express Mail</b>			
Envelope	\$18.30	\$17.40	\$12.72
Legal envelope	\$18.30	\$17.40	\$12.72
<b>Priority Mail</b>			
Envelope	\$4.95	\$4.75	\$4.70
Padded envelope	\$4.95*	\$4.95	\$4.90
Legal envelope	\$4.95*	\$4.95	\$4.90
Gift card envelope	\$4.95	\$4.75	\$4.70
Small envelope	\$4.95	\$4.75	\$4.70
Window envelope	\$4.95	\$4.75	\$4.70
Small box	\$5.20	\$5.00	\$4.95
Medium box	\$10.95	\$10.50	\$9.97
Large box	\$14.95	\$14.20	\$13.67
Large box (APO/FPO/DPO)	\$12.95	\$12.20	\$11.67

\* Packaging for the USPS-produced Priority Mail Padded Flat Rate Envelope and Legal Flat Rate Envelope is not available at Post Office retail locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

### Regional Rate Box

The Priority Mail Regional Rate Box is a new offering (for domestic use only) available for Priority Mail commercial base and commercial plus customers. All approved Priority Mail commercial base and commercial plus postage payment methods apply excluding Priority Mail Open and Distribute. Regional Rate Boxes can also be used with MRS parcels returned at Priority Mail prices.

Regional Rate Box prices are based on which box is used and the zone:

- Regional Rate Box A has a 15-pound maximum weight limit and prices start at \$4.97.
- Regional Rate Box B has a 20-pound maximum weight limit and prices start at \$5.81.

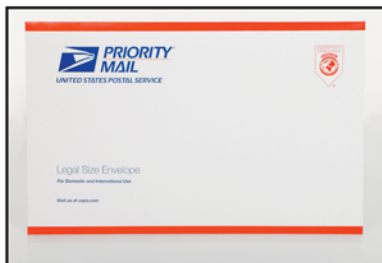
USPS-produced packaging is required, and top-loaded and side-loaded options are available for Regional Rate Box A and Regional Rate Box B. Customers may order these boxes only online at [www.usps.com/shop](http://www.usps.com/shop). (See the article "DMM Revision: Domestic Shipping Services Pricing and Mailing Standards Changes" on pages 10-33 for more information about Regional Rate Box.)

# New Offerings and Packaging in the Mailstream Effective January 2, 2011



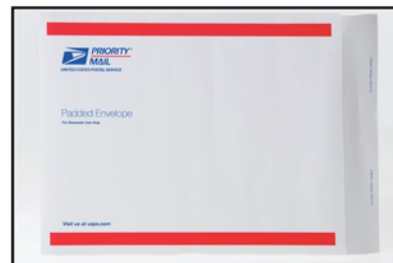
## EXPRESS MAIL

Express Mail Flat Rate Legal Envelope



## PRIORITY MAIL

Priority Mail Flat Rate Legal Envelope\*



## PRIORITY MAIL

Priority Mail Flat Rate Padded Envelope\*

\* Packaging for the USPS-produced Priority Mail Flat Rate Legal Envelope and Priority Mail Padded Flat Rate Envelope is not available at Post Office retail units but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).



## CRITICAL MAIL

Available only to Priority Mail commercial plus customers.

USPS-produced Critical Mail envelopes are available to authorized customers only by calling USPS Expedited Packaging Supplies at 800-610-8734.



## REGIONAL RATE BOX

Available only to Priority Mail commercial base and commercial plus customers.

USPS-produced packaging is required for the Regional Rate Box. It is not available at Post Office retail locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

## Critical Mail

Critical Mail is a new category of domestic Priority Mail for commercial plus customers who mail more than 5,000 total pieces of barcoded, automation-compatible letters and flats (including Flat Rate Envelopes but not the Padded Flat Rate Envelope). Critical Mail is available as a letter, priced at \$3.50, or as a flat, priced at \$4.25.

Mailers must use USPS-produced Critical Mail packaging; authorized customers may order these envelopes only by calling Expedited Packaging Supplies at 800-610-8734. These envelopes are not available online or at retail Post Office locations. Critical Mail includes optional free electronic Delivery Confirmation™ service and will travel in the automation mail processing stream. (See the article “DMM Revision: Domestic Shipping Services Pricing and Mailing Standards Changes” on pages [10-33](#) for more information about Critical Mail.)

## Parcel Select

On average, Parcel Select prices will increase by 4.4 percent. Parcel Select is a bulk ground shipping method.

The average price increase for Parcel Select is:

Destination Entry	Average Price Change
Destination delivery unit (DDU)	8.0%
Destination sectional center facility (DSCF)	0.2%
Destination network distribution center (DNDC)	0.6%
<b>Nondestination Entry</b>	
Origin network distribution center (ONDC)	9.8%
Network distribution center (NDC) presort	7.7%
Barcoded nonpresort	7.6%

We also are revising Parcel Select mailing standards as follows:

- Parcel Select Hold For Pickup service will now be limited to barcoded, nonpresorted parcels.
- The price for a 1-pound nondestination entry Parcel Select parcel, which is currently the same across all destination zones, will now be priced according to weight and the applicable zone.

## Parcel Return Service

Parcel Return Service is a companion product for Parcel Select and a convenient way for merchants who receive a large volume of returns to provide a label to their customers for return of merchandise. The merchant guarantees the return postage of these items.

On average, Parcel Return Service prices increase 3.1 percent as follows:

- Return network distribution center (RNDC) — 0.9%.
- Return delivery unit (RDU) — 8.0%.

## Other Competitive Products

### Competitive PO Boxes

Post Office (PO) Boxes in 49 retail Post Office locations are included in the Shipping Services price list. PO Box fees in these 49 locations will be priced under a new fee group designated as C1. New customers in Group C1 who pay for a 12-month rental period in advance will be given an additional month's rental at no extra charge.

### Premium Forwarding Service

USPS Premium Forwarding Service® (PFS®) is a personalized service for reshipping mail from a primary residential address (or PO Box with certain restrictions) to a temporary address using a Priority Mail shipment. The average price increases overall 5 percent. The weekly fee increases to \$14.75.

### Address Enhancement Services

Prices for Address Information System products, which are listed under the competitive products category as Address Enhancement Services, are increasing on average from 4.2 percent to 10 percent and are applicable to Address Element Correction (AEC), Address Matching System Application Program Interface (AMS API), and Topological Integrated Geographic Encoding and Referencing (TIGER/ZIP+4) services.

## Summary of International Changes

Prices for all international Shipping Services will on average increase 3.8 percent. Prices for the retail international Shipping Services — Global Express Guaranteed (GXG), Express Mail International (EMI), Priority Mail International (PMI), and Airmail M-Bags — increase an average of 3.6 percent. Prices for the commercial international Shipping Services (International Priority Airmail (IPA) and International Surface Air Lift (ISAL)) increase an average of 4.4 percent.

### Global Express Guaranteed

On average, Global Express Guaranteed (GXG) prices will increase 3.7 percent. Commercial base prices for customers who prepare and pay for shipments online at [www.usps.com](http://www.usps.com) or by using an authorized PC Postage vendor remain 10 percent lower than retail. Postage for GXG may now be paid by permit imprint indicia when used in conjunction with Global Shipping Software (GSS). Discounts for users of IBI postage meters will be eliminated. GXG is a date-certain, international expedited delivery service to over 190 countries through a strategic alliance with FedEx Express. Prices start at \$35.50.

### Express Mail International

On average, Express Mail International (EMI) prices will increase 3.1 percent. The commercial base price for cus-

tomers who prepare and pay for shipments via permit used in conjunction with GSS, or online at [www.usps.com](http://www.usps.com), or by using an authorized PC Postage vendor remains 8 percent below the retail price. Prices start at \$26.95. Changes to EMI include:

- Elimination of commercial base prices for customers who pay for EMI shipments with IBI postage meters or an Express Mail Corporate Account.
- Addition of a new Express Mail International Legal Flat Rate Envelope.
- For the Express Mail International Flat Rate Envelopes, combination of Mexico with the "All Other Countries" price tier. Only Canada now will have a unique price.
- Expansion of price groups from 10 to 17.
- Elimination of return receipt service with Express Mail International service.

### Priority Mail International

On average, Priority Mail International (PMI) prices will increase 3.8 percent. The commercial base price for customers who prepare and pay for shipments via permit used in conjunction with GSS, online at [www.usps.com](http://www.usps.com), or by using an authorized PC Postage vendor remains 5 percent below the retail price. Changes to PMI include the addition of a new Priority Mail International Legal Flat Rate Envelope and Priority Mail International Padded Flat Rate Envelope.

International Flat Rate Products		
Express Mail International (Retail)		
	Canada	All Other Countries
Envelope	\$26.95	\$29.95
Legal envelope	\$26.95	\$29.95
Priority Mail International (Retail)		
	Canada/Mexico	All Other Countries
Envelope	\$11.95	\$13.95
Padded envelope	\$11.95	\$13.95
Legal envelope	\$11.95	\$13.95
Gift card envelope	\$11.95	\$13.95
Small envelope	\$11.95	\$13.95
Window envelope	\$11.95	\$13.95
Small box	\$11.95	\$13.95
DVD box**	\$11.95	\$13.95
Large video box**	\$11.95	\$13.95
Medium box	\$27.95	\$45.50
Large box	\$35.50	\$58.50

\*\* These items are priced at the Small Flat Rate Box prices for international only. Domestic shipments will continue to pay weight- and zone-based prices for these two boxes.

### Additional Information

Appropriate changes to the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) and *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) will be available January 2, 2011, on the Postal Explorer® website at <http://pe.usps.com>.

For complete pricing information, including the new Shipping Services prices and current mailing services prices, go to <http://pe.usps.com>; in the left sidebar, under "NEW" Jan. 2, 2011 Pricing Information," click your desired file. Customers may also download and print the price tables.

### Frequently Asked Questions

Q. *When are Postal Service Shipping Services prices changing?*

A. January 2, 2011. This includes new prices for Express Mail, Priority Mail, Parcel Select, Parcel Return Service, Global Express Guaranteed (GXG), Express Mail International (EMI), and Priority Mail International (PMI).

Q. *Are the First-Class Mail prices changing in January 2011?*

A. No, First-Class Mail prices will not be changing in January 2011.

Q. *What will be the new price for a First-Class Mail® stamp for letters?*

A. At this time, the price for a 1-ounce First-Class Mail stamp remains \$0.44.

Q. *Will the Forever® Stamp still be available?*

A. Yes. Forever Stamps don't have a denomination and are honored whenever they are used. The current price of the Forever Stamp is \$0.44.

Q. *Where are the new prices listed?*

A. The January 2011 new prices are available on Postal Explorer at <http://pe.usps.com>.

Q. *What is the USPS price change increase percentage?*

A. Postal Service Shipping Services prices will increase by 3.6 percent, on average. Unlike other mailing and shipping companies, the Postal Service does not impose surcharges for fuel, residential delivery, or Saturday delivery.

Q. *Why are prices going up?*

A. The costs of doing business — for things like transportation, utilities, and health care benefits — have continued to increase. Many people do not realize that postal operations are not subsidized by tax dollars. We rely on the sale of postal products and services to cover our operating costs.

Additionally, despite a decrease in mail volume, every year brings a significant increase in number of delivery addresses.

Q. *Are any prices going down?*

A. Express Mail commercial plus prices will decrease on average by 5 percent.

*Q. Has the Postal Service considered cutting costs rather than raising prices?*

A. The Postal Service is aggressive about cutting its costs responsibly. Like many other businesses, the Postal Service cannot fully make up for the increase in its expenses by cutting costs. Many costs are influenced by outside factors such as transportation and economic conditions. However, over the last 2 years, the Postal Service has realized more than \$9 billion in cost savings.

*Q. What are the new prices for flat-rate products?*

Domestic Flat Rate Products			
	Retail	Commercial Base	Commercial Plus
<b>Express Mail</b>			
Envelope	\$18.30	\$17.40	\$12.72
Legal envelope	\$18.30	\$17.40	\$12.72
<b>Priority Mail</b>			
Envelope	\$4.95	\$4.75	\$4.70
Padded envelope	\$4.95 *	\$4.95	\$4.90
Legal envelope	\$4.95 *	\$4.95	\$4.90
Gift card envelope	\$4.95	\$4.75	\$4.70
Small envelope	\$4.95	\$4.75	\$4.70
Window envelope	\$4.95	\$4.75	\$4.70
Small box	\$5.20	\$5.00	\$4.95
Medium box	\$10.95	\$10.50	\$9.97
Large box	\$14.95	\$14.20	\$13.67
Large box (APO/FPO/DPO)	\$12.95	\$12.20	\$11.67

International Flat Rate Products		
<b>Express Mail International (Retail)</b>		
	Canada	All Other Countries
Envelope	\$26.95	\$29.95
Legal envelope	\$26.95	\$29.95
<b>Priority Mail International (Retail)</b>		
	Canada/Mexico	All Other Countries
Envelope	\$11.95	\$13.95
Padded envelope	\$11.95	\$13.95
Legal envelope	\$11.95	\$13.95
Gift card envelope	\$11.95	\$13.95
Small envelope	\$11.95	\$13.95
Window envelope	\$11.95	\$13.95
Small box	\$11.95	\$13.95
DVD box**	\$11.95	\$13.95
Large video box**	\$11.95	\$13.95
Medium box	\$27.95	\$45.50
Large box	\$35.50	\$58.50

\* Packaging for the USPS-produced Priority Mail Padded Flat Rate Envelope and Legal Flat Rate Envelope is not available at Post Office retail locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

\*\* These items are priced at the Small Flat Rate Box prices for International only. Domestic shipments will continue to pay weight- and zone-based prices for these two boxes.

*Q. Are there any changes to Express Mail?*

A. Yes, the options for Express Mail flat-rate packaging have expanded to include a new Express Mail Legal

Flat Rate Envelope (priced the same as the Express Mail Flat Rate Envelope). Express Mail commercial plus prices are now available to customers using IBI postage meters. The volume threshold for Express Mail commercial plus customers is reduced from 6,000 to 5,000 Express Mail pieces mailed in the previous four quarters.

*Q. Are there any changes to Priority Mail?*

A. The Postal Service is increasing the convenience of using Priority Mail — all domestic USPS-produced Priority Mail envelopes smaller than 12.5" x 9.5" will be priced the same as the regular Priority Mail Flat Rate Envelope, whether or not the envelopes include the wording "Flat Rate Envelope." USPS Priority Mail Flat Rate Envelope options include the following:

- Flat Rate Envelope.
- Small Flat Rate Envelope.
- Window Flat Rate Envelope.
- Gift Card Flat Rate Envelope.
- Padded Flat Rate Envelope.
- Legal Flat Rate Envelope.

At retail Post Office locations, all Flat Rate Envelopes are priced the same.

In addition, Hold For Pickup service will be offered for all online and commercial Priority Mail items except Critical Mail items. All packages must bear a Hold For Pickup label and Intelligent Mail package barcode.

Also, a new commercial plus account volume threshold was added for customers who mail more than 5,000 total Priority Mail letters and flats in the previous calendar year. This includes all USPS-produced Priority Mail Flat Rate Envelopes except the Padded Flat Rate Envelope.

Commercial plus authorized postage payment methods will now include IBI postage meters.

*Q. Are there any changes to Priority Mail commercial plus cubic?*

A. Commercial plus cubic pricing was introduced in January 2010 and the account volume threshold remains at 250,000 Priority Mail pieces for the previous calendar year. For 2011, the commercial plus cubic standards will be revised as follows:

- Dimensions cannot exceed 18 inches in length.
- Rolls and tubes are not allowed.
- Commercial plus cubic authorized postage payment methods will now include MRS for pieces returned at Priority Mail prices.
- When determining cubic tier measurement, round down each measurement to the nearest 1/4 inch; all other measurement steps remain the same.

*Q. On average, by how much will Shipping Services prices increase?*

Product	Average Price Change
Express Mail	4.6%
Priority Mail	3.5%
Parcel Select	4.4%
Parcel Return Service	3.1%
Global Express Guaranteed (GXG)	3.7%
Express Mail International	3.1%
Priority Mail International	3.8%

*Q. What is commercial base pricing?*

A. Commercial base prices are discounted prices available to shippers who use online and other authorized postage payment methods. Commercial base prices are available for Express Mail, Priority Mail, Global Express Guaranteed, Express Mail International, and Priority Mail International products.

*Q. How much do customers save with commercial base pricing?*

Product	Commercial Base Average Savings Compared to Retail Pricing
Priority Mail	6.6 percent
Global Express Guaranteed (GXG)	10.0 percent
Express Mail International	8.0 percent
Priority Mail International	5.0 percent

*Q. What is commercial plus pricing?*

A. Commercial plus pricing applies to large-volume shippers. Express Mail customers must ship more than 5,000 pieces in the previous four quarters or have a customer commitment agreement with the Postal Service. Priority Mail customers must ship more than 75,000 combined pieces of Priority Mail or more than 5,000 total Priority Mail letters and flats in the previous year or have a customer commitment agreement with the Postal Service. This category provides incentives for volume and revenue growth from higher volume customers.

*Q. How much do customers save with commercial plus pricing?*

A. Compared to retail prices, the savings for Priority Mail service are 13.6 percent (on average).

*Q. Are any commercial plus prices being reduced?*

A. Yes, there is a 5.0 percent reduction in Express Mail prices compared to 2010.

*Q. Are there any changes to Parcel Select service?*

A. Parcel Select prices increase by 4.4 percent on average. Presort and nonpresort Parcel Select prices are not changing. The price for nondestination entry 1-pound Parcel Select packages will be calculated according to weight and the applicable zone; previously, the price for all Parcel Select 1-pound parcels was the same across all zones.

*Q. What's new in international shipping services?*

A. For international shipping services, prices will increase on average as follows:

- Global Express Guaranteed (GXG) will increase 3.7 percent.
- Express Mail International will increase 3.1 percent.
- Priority Mail International will increase 3.8 percent.
- Airmail M-Bags will increase 5.8 percent.
- International Priority Airmail (IPA) will increase 3.3 percent.
- International Surface Air Lift (ISAL) will increase 6.4 percent.
- International extra services (Express Mail International insurance, Priority Mail International insurance, and international postal money orders) will increase 7.9 percent.

Postage for GXG may now be paid by permit imprint indicia. Discounts for users of IBI postage meters will be eliminated.

A new Express Mail International Legal Flat Rate Envelope is being introduced. Discounts for Express Mail Corporate Accounts and mailers using IBI postage meters will be eliminated. Return receipt service for Express Mail International (EMI) will be eliminated. Prices for EMI Flat Rate Envelopes will combine Mexico with the "All Other Countries" price tier.

— Pricing Implementation,  
Pricing, 12-16-10

# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: Domestic Shipping Services Pricing and Mailing Standards Changes

Effective January 2, 2010, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM), to reflect changes to prices and mailing standards for the following Shipping Services:

- Express Mail®.
- Priority Mail®.
- Parcel Select®.
- Recipient Services.

#### General

The Postal Service revises the procedure for determining single-piece weight for shipping services packages. Except Critical Mail, when computing and determining single-piece prices based on weight, express all weights in decimal pounds rounded off to two decimal places instead of four decimal places. Mailers using the Electronic Verification System (eVS®) may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a mailer is using a manifest mailing system (MMS), the manifest weight field must be properly completed by adhering to the rules relative to the specific MMS.

#### Express Mail

The Postal Service implements Express Mail structural revisions and expands product offerings for retail, commercial base, and commercial plus categories.

#### Express Mail Revisions

Express Mail revisions include: calculation of postage, IBI postage meter eligibility, and a reduction in account volume thresholds.

##### *Calculating Postage*

When computing and determining Express Mail single-piece prices based on weight, express all weights in decimal pounds rounded off to two decimal places instead of four decimal places.

##### *IBI Postage Meters*

For Express Mail commercial base prices, customers using USPS®-approved information-based indicia (IBI) postage meters must print the IBI with the appropriate price marking ("Commercial Base Price," "Commercial Base Pricing," or "ComBasPrice") and electronically transmit transactional data to USPS. Also, each mailpiece must bear an approved Express Mail shipping label.

IBI postage meters that do not print the IBI with the appropriate price marking and electronically transmit transactional data to USPS no longer qualify for commercial base prices.

##### *Account Volume Thresholds*

The Express Mail commercial plus cumulative account volume threshold is lowered from 6,000 pieces in the previous four quarters to 5,000 pieces, and commercial plus prices are available to customers whose cumulative account volume exceeds 5,000 pieces or who have a customer commitment agreement with USPS.

#### New Express Mail Offerings

New Express Mail offerings include: Express Mail Legal Flat Rate Envelope and commercial plus prices for customers using IBI postage meters.

##### *Express Mail Legal Flat Rate Envelope*

Express Mail Flat Rate Envelope options are expanded to include a new Legal Flat Rate Envelope, which is available to retail, commercial base, and commercial plus customers. The USPS-produced Legal Flat Rate Envelope is not available at retail Post Office™ locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

##### *Express Mail Commercial Plus Prices — IBI Postage Meters*

Express Mail commercial plus pricing is now available for customers using USPS-approved IBI postage meters when the following conditions are met:

- IBI postage meters must print the appropriate price marking ("Commercial Plus Price," "Commercial Plus Pricing," or "ComPlsPrice").
- IBI postage meters must electronically transmit transactional data daily to USPS for all mailpieces and mail categories.
- The cumulative account volume must have exceeded 5,000 pieces in the previous four quarters or mailers must have a customer commitment agreement with USPS.
- Each item must bear an approved Express Mail shipping label.

#### Priority Mail

The Postal Service implements Priority Mail structural revisions and expands product offerings for retail, commercial base, and commercial plus categories.

## Priority Mail Revisions

Priority Mail revisions include flat-rate pricing of Priority Mail envelopes smaller than 12.5" x 9.5", defining eligible Priority Mail envelopes, and calculation of postage.

### *Price Application*

All domestic USPS-produced Priority Mail envelopes smaller than 12.5" x 9.5" will be priced the same as the regular Priority Mail Flat Rate Envelope including envelopes that do not bear the wording, "Flat Rate Envelope."

### *Eligibility*

The Priority Mail Flat Rate Envelope options are expanded to include the following: Gift Card Flat Rate Envelope, Window Flat Rate Envelope, and Small Flat Rate Envelope.

### *Calculating Postage*

When computing and determining Priority Mail single-piece prices based on weight, express all weights in decimal pounds rounded off to two decimal places instead of four decimal places.

## New Priority Mail Offerings

New Priority Mail offerings include Priority Mail Legal Flat Rate Envelope, Priority Mail Padded Flat Rate Envelope, and Hold For Pickup service.

### *Priority Mail Legal Flat Rate Envelope*

The Priority Mail Legal Flat Rate Envelope (15" x 9.5") is available for retail, commercial base, and commercial plus customers. All postage payment methods per price category and extra services available for Priority Mail are available with this offering. The USPS-produced Priority Mail Legal Flat Rate Envelope is not available at retail Post Office locations, but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

### *Priority Mail Padded Flat Rate Envelope*

The Priority Mail Padded Flat Rate Envelope (12.5" x 9.5") previously available only for commercial plus customers is now available to retail and commercial base customers. All postage payment methods per price category (including Business Reply Mail (BRM) pieces returned at Priority Mail prices) are available with this offering; all extra services available for Priority Mail are available with this offering with the exception of Registered Mail™ service. The USPS-produced Priority Mail Padded Flat Rate Envelope is not available at retail Post Office locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

### *Hold For Pickup*

Hold For Pickup service is available for all online and commercial Priority Mail except Critical Mail™. For detailed information, see the section below entitled, "Hold For Pickup."

## Priority Mail Commercial Base

### Priority Mail Commercial Base Revisions

Priority Mail commercial base revisions include IBI postage meters and postal routing barcodes.

### *IBI Postage Meters*

Customers using USPS-approved IBI postage meters must print the IBI with the appropriate price marking ("Commercial Base Price," "Commercial Base Pricing," or "ComBasPrice") and electronically transmit transactional data to USPS.

IBI postage meters that do not print the IBI with the appropriate price marking and electronically transmit transactional data to USPS will no longer qualify for commercial base prices.

### *Postal Routing Barcodes*

For Priority Mail commercial base prices, the Postal Service has eliminated the requirement for a postal routing barcode when paying postage with permit imprint.

## New Priority Mail Commercial Base Offerings

New Priority Mail commercial base offerings include Priority Mail Legal Flat Rate Envelope, Priority Mail Padded Flat Rate Envelope, and Priority Mail Regional Rate Box.

### *Priority Mail Legal Flat Rate Envelope*

The Priority Mail Legal Flat Rate Envelope (15" x 9.5") is available for commercial base customers. All postage payments methods and extra services available for commercial base Priority Mail are available with this offering.

### *Priority Mail Padded Flat Rate Envelope*

The Priority Mail Padded Flat Rate Envelope (12.5" x 9.5") is now available for commercial base customers. All postage payment methods (including BRM pieces returned at Priority Mail prices) and extra services available for commercial base Priority Mail are available with this offering with the exception of Registered Mail service.

## Priority Mail Regional Rate Box

### *Description*

The Priority Mail Regional Rate Box is a new product offering available for Priority Mail commercial parcels and Merchandise Return Service (MRS) parcels returned at Priority Mail prices. The Regional Rate Box is available for Priority Mail commercial base and commercial plus customers. This offering is not available for mailers using BRM or Parcel Return Service (PRS), or for customers who pay postage at retail Post Office™ locations.

### *Eligibility*

Customers must use USPS-produced Priority Mail Regional Rate Boxes to qualify for Regional Rate Box prices.

### *Price Application*

Priority Mail Regional Rate Box prices are based on USPS-produced “Box A” or “Box B” and the destination zone. If the Priority Mail Regional Rate Box exceeds the maximum weight for that particular box, Priority Mail commercial base or commercial plus (volume thresholds apply) prices will be assessed based on weight and zone.

### *Options*

There are two Regional Rate Box types, “A” and “B”, which include two loading options:

- Box A (top loaded or side loaded) has a 15-pound maximum weight limit.
- Box B (top loaded or side loaded) has a 20-pound maximum weight limit.

### *Account Volume Threshold*

No minimum volume threshold applies, except the permit imprint requirement of 200 pieces or 50 pounds of mail.

### *Extra Services*

All extra services that are available with Priority Mail may be used with the Regional Rate Box.

### *Postage Payment Methods*

Priority Mail Regional Rate Box prices are available to Priority Mail customers that are:

- Customers using Click-N-Ship® service.
- Registered end-users of USPS-approved PC Postage® products when using a qualifying shipping label managed by the PC Postage system used.
- Customers using permit imprint.
- Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Base Price,” “Commercial Base Pricing,” or “ComBasPrice”) and electronically transmit transactional data to USPS.
- Permit holders using MRS for Priority Mail pieces when all MRS requirements are met.
- Commercial plus customers meeting Priority Mail commercial plus account volume and postage payment requirements.

### *Packaging*

USPS-produced Priority Mail Regional Rate Boxes must be used only for Priority Mail Regional Rate Box service. Customers may order these boxes online at [www.usps.com/shop](http://www.usps.com/shop).

## **Priority Mail Commercial Plus**

### **Priority Mail Commercial Plus Revisions**

The Postal Service implements Priority Mail commercial plus structural revisions and expands product offerings to include new and revised account volume thresholds, the availability of commercial plus prices for customers who

pay postage using IBI postage meters, and the requirement to use a postal routing barcode.

### *Account Volume Thresholds*

Unless customers have a customer commitment agreement with USPS, the availability of commercial plus prices require Priority Mail and Critical Mail minimum volumes as follows:

- Letters & Flats: The cumulative account volume must have exceeded a combined total of 5,000 letter-size and flat-size (including Flat Rate Envelopes) pieces in the previous calendar year. Padded Flat Rate Envelopes may not be included to meet the cumulative account volume.
- Overall: The cumulative account volume must have exceeded 75,000 total pieces (letters, flats, and parcels) in the previous calendar year. This threshold is reduced from 100,000 to 75,000 total pieces.

### *IBI Postage Meters*

Priority Mail commercial plus, except cubic and Critical Mail, pricing is now available to customers who use USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Plus Price,” “Commercial Plus Pricing,” or “ComPlsPrice”), electronically transmit transactional data daily to USPS for all mailpieces and mail categories, and meet the cumulative account volumes listed above.

### *Postal Routing Barcode*

The Postal Service has eliminated the requirement for a postal routing barcode for Priority Mail commercial plus pieces when paying postage with permit imprint.

## **New Priority Mail Commercial Plus Offerings**

Priority Mail new commercial plus product offerings include Priority Mail Legal Flat Rate Envelope and Critical Mail.

### *Priority Mail Legal Flat Rate Envelope*

The new Priority Mail Legal Flat Rate Envelope, which is 15" x 9.5" in size, is available for commercial plus customers who meet Priority Mail commercial plus volume requirements and pay postage with authorized postage payment methods. All extra services available for commercial plus Priority Mail are available with this offering.

## **Critical Mail**

### *Description*

Critical Mail is a new shipping option for Priority Mail commercial plus mailers. This new product is a category of Priority Mail and is available for automation-compatible letters and automation flats bearing Intelligent Mail® barcodes (IMb™). Delivery Confirmation™ service (electronic option), which allows mailers to confirm delivery, is included at no additional cost.

### *Price Application*

Critical Mail pieces are charged a flat rate regardless of domestic destination or weight for automation-compatible letters up to 3 ounces and automation-compatible flats up to 13 ounces. Critical Mail entered as letter-size envelopes that exceed 3 ounces, 1/4-inch thickness, or do not meet automation letter standards will be charged the Priority Mail commercial plus Flat Rate Envelope price. Critical Mail entered as flat-size envelopes that exceed 13 ounces, 3/4-inch thickness, or do not meet the standards for automation flats will be charged the Priority Mail commercial plus Flat Rate Envelope price. Critical Mail envelopes are provided free of charge by USPS and must be used only for Critical Mail.

### *Eligibility*

Each mailpiece must be either an automation-compatible letter or automation flat, bear an accurate IMb with the correct routing code that represents the finest depth of sort achieved in the address matching process, and meet the following criteria:

- Critical Mail letters must not exceed 3 ounces in weight and 1/4-inch thickness.
- Critical Mail flats must not exceed 13 ounces in weight and 3/4-inch thickness.

### *Account Volume Threshold*

Critical Mail prices are available to mailers whose Priority Mail and Critical Mail account volumes exceeded a combined total of 5,000 letter-size and flat-size (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) mailpieces in the previous calendar year or who have a customer commitment agreement with USPS.

### *Authorization*

To qualify for Critical Mail prices, all customers must have a customer commitment agreement with USPS. Customers must contact their account manager or the manager, Shipping Support, Shipping Services.

Additionally, USPS-produced Critical Mail envelopes must be used and mailpieces must be authorized by the USPS manager, Integrated Business Solutions. Prior to the first mailing of Critical Mail, 10 mailpiece samples must be provided to the USPS manager, Integrated Business Solutions or designee for review and approval. Mailpiece samples must be packaged in USPS-produced Critical Mail letter-size or flat-size envelopes; include the full range of the proposed contents that will be shipped; and bear applicable labels and barcodes (i.e., Intelligent Mail barcodes (IMb), Delivery Confirmation labels, and Signature Confirmation™ labels, etc.).

### *Extra Services*

The following extra services may be used with Critical Mail service: Insured mail, Signature Confirmation, and Delivery Confirmation.

### *Postage Payment Methods*

The following postage payment methods are available to Critical Mail customers whose letter-size or flat-size Priority Mail or Critical Mail volume (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope) exceeded a combined total of 5,000 pieces in the previous calendar year, or who have a customer commitment agreement. Prices are available to:

- Registered end-users of USPS-approved PC Postage products.
- Customers using permit imprint.

### *Markings*

When using a mail category on Critical Mail pieces paid with permit imprint, the mailpiece must bear the mail category, "Critical Mail." This marking must be placed in the permit imprint indicia. In addition, all other required wording must be placed in the indicia as applicable (i.e., "U.S. Postage Paid," city and state, and permit number).

### *Preparation & Packaging*

When shipping Critical Mail items, customers are required to use only USPS-produced Critical Mail envelopes. Critical Mail envelopes are provided by USPS and must be used only for Critical Mail. Authorized customers may order these envelopes by calling Expedited Packaging Supplies at 800-610-8734.

The sender's domestic return address must appear legibly on the side of the mailpiece bearing postage. When manifested, Critical Mail and Priority Mail may be entered on the same postage statement, but mailpieces must be presented separately and may not be combined or commingled in the same container.

When mailing 200 or more Critical Mail letters or flats, trays must be labeled according to automation standards and the following conditions must be met:

#### *Letters*

- Letters must be prepared in USPS-provided letter trays and "faced" (oriented with all addresses in the same direction with the postage area in the upper right) in trays; trays must be covered with sleeves.

#### *Flats*

- Flats must be prepared in USPS-provided flat trays and positioned in trays with addresses facing upward in the same direction; trays must be covered with green lids, strapped, and not exceed 70 pounds.

### *Pickup & Acceptance*

Critical Mail may be accepted and deposited as follows: Mailings with postage paid by PC Postage may be deposited in collection boxes (except for mailings of 200 or more pieces) and provided to a carrier via Carrier Pickup™ service or Pickup on Demand service, or entered at Post

Office locations. For permit imprint mailings, unless eVS is used, postage statements must be electronically submitted; all mailings must be deposited and accepted at the Post Office that issued the permit at a time and place designated by the postmaster, except as otherwise provided for eVS or plant-verified drop shipments.

### **Priority Mail Commercial Plus Cubic**

The Postal Service revises the Priority Mail commercial plus cubic requirements to include eligibility and mailpiece compatibility with our processing equipment, calculation of postage, availability of commercial plus cubic prices to MRS customers, and use of preprinted dimensions printed on USPS-produced packaging.

#### *Eligibility*

Rolls or tubes are not eligible for commercial plus cubic prices. Additionally, each eligible mailpiece must measure 0.50 cubic foot or less and weigh 20 pounds or less, and the longest dimension cannot exceed 18 inches in length. A customer's cumulative account volume remains unchanged and must exceed 250,000 pieces, or the customer must have a customer commitment agreement with USPS.

#### *Calculating Postage*

When measuring pieces to calculate pricing tiers, any fraction of a measurement is *rounded down* to the nearest 0.25 inch instead of *rounding off* each measurement to the nearest whole inch.

#### *Merchandise Return Service*

Commercial plus cubic prices will now be available for customers using MRS parcels returned at Priority Mail prices, who qualify for commercial base prices, and whose account volumes exceeded 250,000 pieces in the previous calendar year or who have a customer commitment agreement with USPS.

#### *Packaging*

When USPS-produced packaging is used for commercial plus cubic mailings, the preprinted cubic size printed on the packaging must be used when calculating postage. If USPS-produced packaging does not include the cubic size, the standard calculation should be used to determine the cubic size. Matter mailed in Priority Mail flat-rate packaging is not eligible for commercial plus cubic prices.

### **Parcel Select**

The Postal Service revises Parcel Select standards to include Hold For Pickup service, zoned 1-pound parcels prices, and the calculation of postage.

#### *Hold For Pickup*

Parcel Select Hold For Pickup service is limited to barcoded, nonpresorted parcels. For detailed information, see the section below on Hold For Pickup service.

#### *1-Pound Price*

The 1-pound price for Parcel Select parcels is priced according to weight and the applicable zone. Previously, the price for all 1-pound parcels was the same across all zones.

#### *Calculating Postage*

When computing and determining single-piece prices based on weight, express all weights in decimal pounds rounded off to two decimal places instead of four decimal places.

### **Recipient Services**

The Postal Service revises recipient services to include Post Office Box and Hold For Pickup services.

#### **Post Office Box Service**

On June 17, 2010, the Postal Regulatory Commission approved the Postal Service's request to move Post Office (PO) Boxes in 49 retail Post Office locations to the competitive (Shipping Services) product list.

As part of the Shipping Services price change, PO Box™ fees in these 49 locations will be priced under a new fee group designated as Group C1.

New customers who rent PO Box service in Group C1 will not be required to pay a key deposit fee for the first two keys. If additional keys are requested, the key duplication fee will be charged.

New customers in Group C1 who pay for a 12-month rental period in advance will be given an additional month rental, at no extra charge, for a total of 13 months.

#### **Hold For Pickup Service**

The Postal Service expands Hold For Pickup service to include all online and commercial Priority Mail (except Critical Mail) and First-Class Mail commercial parcels. In addition, Parcel Select Hold For Pickup service is limited to barcoded, nonpresorted parcels.

#### *Description*

Hold For Pickup service allows mailpieces to be held at a designated Post Office location for pickup by a specified addressee or designee. Upon arrival of the mailpiece at the destination Post Office pickup location, the addressee will receive an e-mail notification from the Postal Service. If the mailpiece has not been picked up within 5 days, the Post Office will make a second attempt to notify the addressee. If the package has not been picked up within 15 days, the mailpiece will be returned to the sender.

#### *Eligibility*

To qualify for Hold For Pickup, at a minimum, one of the authorized extra services must be combined with this offering, and all mailpieces must bear the Hold For Pickup label with an Intelligent Mail package barcode (IMpb) encoded with a correct ZIP+4 Code, matching the address and

meeting the standards in 708.5.0, except for Express Mail not paid through the eVS.

For more detailed information regarding the IMpb, mailers may reference the addendum to Publication 91 — Addendum for Intelligent Mail Package Barcode (IMpb) and 3-Digit Service Type Code — which may be accessed on the RIBBS website at <http://ribbs.usps.gov>.

#### Options

There are two options for Hold For Pickup service:

- Retail option: Available at Post Office pickup locations for Express Mail only at the time of mailing.
- Electronic option: Available for Express Mail, Priority Mail (except Critical Mail), First-Class Mail parcels, and Parcel Select barcoded, nonpresorted parcels. Except for Express Mail, mailers must establish an electronic link with USPS to exchange acceptance and delivery data. No mailing receipt is provided with this option.

#### Extra Services

At least one of the following extra services must be combined with Hold For Pickup service: Insured mail, Delivery Confirmation, or Signature Confirmation. If adding insurance for \$200 or less, one of the other authorized extra services must also be added.

#### Postage Payment Methods

Hold For Pickup service is available for customers using the following postage payment methods: Click-N-Ship service, permit imprint, IBI postage meters, and USPS-approved PC Postage products when registered end-users use a qualifying shipping label managed by the PC Postage system used.

#### Resources

The Postal Service provides additional resources to assist customers with this price change for Shipping Services. These tools include price lists, downloadable price files, and domestic and international *Federal Register* Notices, which may be found on the Postal Explorer® website at <http://pe.usps.com>.

In addition, IMpb requirements may be referenced by viewing the Barcode, Package, Intelligent Mail (USPS2000508) Specification and Publication 91 Addendum for Intelligent Mail Package Barcode (IMpb) and 3-Digit Service Type Code, which may be accessed in Intelligent Mail Services on the RIBBS website at <http://ribbs.usps.gov>.

#### Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

\* \* \* \*

#### 100 Retail Letters, Cards, Flats, and Parcels

\* \* \* \*

#### 110 Express Mail

#### 113 Prices and Eligibility

#### 1.0 Express Mail Prices and Fees

#### 1.1 Prices Charged Per Piece

[Revise 1.1 as follows:]

Express Mail postage is charged for each addressed piece according to its weight and zone, except under 1.4.

#### 1.2 Price Application

[Revise the first and last sentences of 1.2 by making envelope plural as follows:]

Except under 1.4, Flat Rate Envelopes, \*\*\*Except for Express Mail Flat Rate Envelopes, Express Mail prices are based on weight and zone.

\* \* \* \*

[Revise title text of item 1.4 by making envelope plural as follows:]

#### 1.4 Flat Rate Envelopes

[Revise 1.4 by adding two subsections 1.4.1 and 1.4.2 as follows:]

#### 1.4.1 Flat Rate Envelopes—Eligibility

Material mailed in USPS-produced Express Mail Flat Rate Envelopes is charged a flat rate, regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. Only USPS-produced Flat Rate Envelopes are eligible for the Flat Rate Envelope price. Custom Designed items are not eligible for flat-rate pricing. When sealing a Flat Rate Envelope, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides, and the container is not reconstructed in any way.

#### 1.4.2 Flat Rate Envelopes—Price Eligibility

There are two types of USPS-produced Express Mail Flat Rate Envelopes: A regular-size envelope and a legal-size envelope. Each type of USPS-produced Express Mail Flat Rate Envelope is priced at a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—*Price List* for prices.

\* \* \* \*

#### 1.7 Computing Postage

[Revise paragraph of 1.7 as follows:]

For each addressed mailpiece, determine single-piece price based on weight and zone under 1.1; express all weights in decimal pounds rounded off to two decimal places. For Express Mail, affix postage to each piece under 114.1.2, Affixing Postage—Single-Piece Mailings.

\* \* \* \*

**115 Mail Preparation****1.0 Express Mail Supplies****1.1 Packaging Provided by USPS**

*[Add new last sentence to item 1.1 as follows:]*

\*\*\*The USPS-produced Express Mail Legal Flat Rate Envelope is not available at retail Post Office locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

\* \* \* \* \*

**120 Priority Mail****123 Prices and Eligibility****1.0 Priority Mail Prices and Fees****1.1 Price Application**

*[Revise paragraph of 1.1 as follows:]*

Except under 1.3, 1.4, and 1.5, Priority Mail retail prices are based on weight and zone and are charged per pound; any fraction of a pound is rounded up to the next whole pound. For example, if a piece weighs 1.2 pounds, the weight (postage) increment is 2 pounds. The minimum postage amount per addressed piece is the 1-pound price. Other charges may apply.

\* \* \* \* \*

*[Revise the title of 1.5 to make envelope plural as follows:]*

**1.5 Flat Rate Envelopes and Boxes**

\* \* \* \* \*

*[Revise the title of 1.5.1 to make envelope plural as follows:]*

**1.5.1 Flat Rate Envelopes—Price and Eligibility**

*[Revise text of 1.5.1 as follows:]*

All USPS-produced Priority Mail envelopes smaller than the EP14F envelope (9.5 inches by 12.5 inches) are eligible for the Priority Mail Flat Rate Envelope price whether or not they are marked “Flat Rate Envelope.” Each type of USPS-produced Priority Mail Flat Rate Envelope is priced at a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—*Price List* for applicable prices.

\* \* \* \* \*

**1.9 Determining Single-Piece Weight**

*[Revise the last sentence of 1.9 as follows:]*

\*\*\*Express all single-piece weights in decimal pounds rounded off to two decimal places.

\* \* \* \* \*

**125 Mail Preparation****1.0 Preparation****1.1 Priority Mail Packaging Provided by the USPS**

*[Add new last sentence of 1.1 as follows:]*

\*\*\*The USPS-produced Priority Mail Legal and Padded Flat Rate Envelopes are not available at retail Post Office locations but may be ordered online at [www.usps.com/shop](http://www.usps.com/shop).

\* \* \* \* \*

**200 Commercial Letters and Cards****201 Physical Standards**

\* \* \* \* \*

**2.0 Physical Standards for Nonmachinable Letters**

\* \* \* \* \*

*[Revise the title and text of 2.5 as follows:]*

**2.5 Express Mail, Priority Mail, and Critical Mail Letters**

Mailers are encouraged, but not required, to design and produce Express Mail and Priority Mail letter-size pieces as machinable letters. Critical Mail letter-size pieces (see 223) that do not meet machinable letter standards in 1.0 and 3.0 are not eligible for Critical Mail letter prices, but are eligible for Priority Mail commercial plus Flat Rate Envelope prices.

\* \* \* \* \*

**202 Elements on the Face of a Mailpiece**

\* \* \* \* \*

**3.0 Placement and Content of Mail Markings**

\* \* \* \* \*

*[Revise the title and introductory text of 3.3 as follows:]*

**3.3 Express Mail, Priority Mail, and Critical Mail Markings**

Express Mail pieces must be marked “Express Mail,” by using a mailing label according to 215.2.1. Priority Mail pieces must have the basic price marking of “Priority Mail” printed in a prominent location on the address side; see more options in 102.3.1. Critical Mail letters (see 223) have the marking “Critical Mail” preprinted on the USPS-produced packaging. Critical Mail letters with permit imprint postage must have “Critical Mail” as the class of mail in the indicia (under 604.5.) when a class of mail is printed. In addition, except for pieces paid using an Express Mail Corporate Account, permit imprint, Express Mail and Priority Mail pieces claiming commercial base or commercial plus prices also must bear the appropriate commercial price marking, printed on the piece or produced as part of the meter imprint or PC Postage indicia. Place the commercial price marking directly above, directly below, or to the left of the postage. Markings are as follows:\*\*\*

\* \* \* \* \*

## 210 Express Mail

### 213 Prices and Eligibility

#### 1.0 Prices and Fees

\* \* \* \* \*

#### 1.4 Commercial Plus Prices

[Revise the title and introductory text of 1.4.1 as follows:]

##### 1.4.1 Eligibility

Commercial plus pricing is available to customers whose cumulative account volume exceeds 5,000 pieces in the previous four quarters or who have a customer commitment agreement with USPS (see 1.4.2) and who are:

\* \* \* \* \*

[Revise 1.4.1 by adding new item d as follows:]

- d. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 202.3.3) and who electronically transmit transactional data daily to USPS for all mailpieces and mail categories and use an approved Express Mail shipping label.

##### 1.4.2 New Express Mail Customers

[Revise the last sentence of 1.4.2 as follows:]

\*\*\*Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

[Revise the title and first sentence of 1.5 as follows:]

#### 1.5 Flat Rate Envelopes

Material mailed in USPS-provided Express Mail Flat Rate Envelopes is charged a flat price, regardless of the actual weight (up to 70 pounds) of the piece or its domestic destination. \*\*\*

\* \* \* \* \*

[Add new 1.9 as follows:]

#### 1.9 Determining Single-Piece Weight

Except mailers using the Electronic Verification System (eVS), when determining single-piece weight, express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

## 3.0 Basic Standards for Express Mail

\* \* \* \* \*

### 3.2 Matter Closed Against Postal Inspection

[Revise the first two sentences of 3.2 as follows:]

Matter closed against postal inspection includes First-Class Mail, Critical Mail, Priority Mail, and Express Mail. The USPS may open mail other than First-Class Mail, Critical Mail, Priority Mail or Express Mail to determine whether the proper price is paid. \*\*\*

\* \* \* \* \*

## 214 Postage Payment and Documentation

### 1.0 Basic Standards for Postage Payment Options

#### 1.2 Commercial Plus Pricing

[Revise 1.2 as follows:]

Commercial plus Express Mail postage may be paid with:

- a. An Express Mail Corporate Account (see 2.0), including federal agency accounts.
- b. USPS-approved PC Postage products by registered end-users in conjunction with a qualifying shipping label managed by the PC Postage system used.
- c. Permit imprint through the Electronic Verification System (eVS) under 705.2.9.
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and transactional data is electronically transmitted daily to USPS for all mailpieces and mail categories with an approved Express Mail shipping label.

\* \* \* \* \*

## 220 Priority Mail

### 223 Prices and Eligibility

#### 1.0 Prices and Fees

\* \* \* \* \*

#### 1.3 Commercial Plus Prices

##### 1.3.1 Basic Eligibility

[Revise introductory paragraph of 1.3.1 as follows:]

For prices, see Notice 123—*Price List*. Commercial plus prices are available to Priority Mail and Critical Mail customers who qualify for commercial base prices and whose cumulative account volume exceeds a combined total of 5,000 letter-size and flat-size pieces or 75,000 total pieces (see 423) in the previous calendar year (except Priority Mail Open and Distribute) or who have a customer commitment agreement with USPS, and are:

\* \* \* \* \*

*[Add new item 1.3.1e as follows:]*

- e. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking for commercial price items (202.3.3) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

\* \* \* \* \*

*[Renumber current 1.4 through 1.7 as 1.5 through 1.8 and add new 1.4 as follows:]*

## 1.4 Critical Mail Prices

### 1.4.1 Basic Eligibility

Critical Mail letter-size pieces are charged a flat rate regardless of domestic destination or weight for barcoded, automation-compatible letters up to 3 ounces. Critical Mail letter-size pieces that exceed 3 ounces in weight, exceed 1/4 inch thickness, or are not barcoded according to 3.2.1, will be charged the Priority Mail Commercial Plus Flat Rate Envelope price (volume thresholds apply). Critical Mail letter prices are commercial plus prices available to Critical Mail customers whose Priority Mail and Critical Mail volume exceeds a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope), in the previous calendar year or who have a customer commitment agreement (see 1.3.4) with USPS, and that are:

- a. Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label managed by the PC Postage system used.
- b. Permit imprint customers.

### 1.4.2 New Critical Mail Customers

The following requirements must be met for new Critical Mail customers:

- a. All customers using Critical Mail service must have a customer commitment agreement with USPS. Customers must contact their account manager or the Manager, Shipping Support, Shipping Services (see 608.8.0 for address) for agreement requirements.
- b. USPS-produced Critical Mail letter-size envelopes must be used and mailpieces must be authorized by the Manager, Integrated Business Solutions, Shipping Services (see 608.8.1 for address). Prior to the first mailing of Critical Mail items, the mailer must provide 10 preproduction mailpiece samples to the Manager, Integrated Business Solutions or designee for review and approval. Sample pieces must be packaged in USPS-produced Critical Mail letter-size envelopes; mailpieces must include the full range of the proposed contents that will be shipped; and mailpieces must bear applicable labels and barcodes

(i.e., Intelligent Mail barcodes and Delivery Confirmation labels or Signature Confirmation labels).

*[Revise title of renumbered 1.5 as follows:]*

## 1.5 Flat Rate Envelopes—Basic Standards

### 1.5.1 Flat Rate Envelopes—Price and Eligibility

*[Revise newly numbered 1.5.1 as follows:]*

All USPS-produced Priority Mail envelopes smaller than the EP14F envelope (9.5 inches by 12.5 inches) are eligible for the Priority Mail Flat Rate Envelope price whether or not they are marked “Flat Rate Envelope.” Each type of USPS-produced Priority Mail Flat Rate Envelope is priced at a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—*Price List* for applicable prices.

*[Renumber new 1.6 through 1.8 as new 1.7 through 1.9 and add new 1.6 Hold For Pickup as follows:]*

## 1.6 Hold For Pickup

Under Hold For Pickup service, Priority Mail items are held at a designated Post Office location for pickup by a specified addressee or designee. Hold For Pickup service is not available for Critical Mail (see 508.7, Hold For Pickup).

\* \* \* \* \*

## 1.8 Determining Single-Piece Weight

*[Revise the last sentence of renumbered 1.8 and add a new last sentence as follows:]*

\*\*\*Except Critical Mail and mailers using the Electronic Verification System (eVS), express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

## 3.0 Basic Standards for Priority Mail

### 3.1 Definition

*[Revise 3.1 as follows:]*

Priority Mail is an expedited service and may contain any mailable matter weighing no more than 70 pounds. Lower weight limits apply to some commercial mail parcels under 423.1.0; Critical Mail letters and flats under 223.1.4 and 323.1.4; APO/FPO mail subject to 703.2.0 and 703.4.0 and Department of State mail subject to 703.3.0.

*[Renumber current 3.2 through 3.3 as new 3.3 through 3.4.]*

*[Add new 3.2 as follows:]*

### **3.2 Additional Standards for Critical Mail Letters**

#### **3.2.1 Definition**

Critical Mail, a category of Priority Mail, is available for barcoded, automation-compatible letters and barcoded, automation flats (see 323.1.4). With the exception of restricted mail as described in 601.8.0, any mailable matter may be mailed via Critical Mail. USPS-produced Critical Mail letter-size envelopes must be used for all Critical Mail letters. Letters may not exceed 3 ounces in weight or 1/4 inch thickness. Critical Mail letters also must:

- a. Bear an Intelligent Mail barcode with the correct routing code that represents the finest depth of sort achieved in the address matching process, and barcodes must be placed according to 202.5.0.
- b. Bear a delivery address that includes the correct ZIP Code, ZIP+4 Code, or numeric equivalent to the delivery point barcode (DPBC) and that meets address quality standards in 233.5.5 and 708.3.0.

#### **3.2.2 Extra Services with Critical Mail Letters**

Insured Mail, Delivery Confirmation, and Signature Confirmation are available with Critical Mail pieces. Delivery Confirmation (electronic only) is optional and included at no extra charge for Critical Mail.

\* \* \* \* \*

### **3.4 Matter Closed Against Postal Inspection**

*[Revise the first two sentences of renumbered 3.4 as follows:]*

Matter closed against postal inspection includes First-Class Mail, Priority Mail (including Critical Mail), and Express Mail. The USPS may open mail other than First-Class Mail, Priority Mail (including Critical Mail) or Express Mail to determine whether the proper postage is paid.\*\*\*

\* \* \* \* \*

### **224 Postage Payment and Documentation**

#### **1.0 Basic Standards for Postage Payment**

##### **1.1 Postage Payment Options**

\* \* \* \* \*

##### **1.1.2 Commercial Plus Pricing**

Commercial plus Priority Mail may be paid with:

\* \* \* \* \*

*[Add new item d as follows:]*

- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 202.3.3) and

electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

*[Add new item 1.1.3 as follows:]*

#### **1.1.3 Critical Mail Pricing**

Critical Mail pieces must bear an Intelligent Mail barcode and postage may be paid with:

- a. USPS-approved PC Postage products when registered end-users apply a qualifying shipping label managed by the PC Postage system used.
- b. Permit imprint.

\* \* \* \* \*

### **225 Mail Preparation**

#### **1.0 General Information for Mail Preparation**

*[Revise title and text of 1.1 as follows:]*

##### **1.1 Priority Mail and Critical Mail Packaging Provided by the USPS**

Priority Mail packaging provided by the USPS must be used only for Priority Mail. Regardless of how the packaging is reconfigured or how markings may be obliterated, any matter mailed in USPS-provided Priority Mail packaging is charged the appropriate Priority Mail price. Any matter mailed in USPS-produced Critical Mail letter packaging will be charged Critical Mail letter prices only if all applicable standards in 223 are met; otherwise such matter will be charged the Priority Mail Commercial Plus Flat Rate Envelope price.

\* \* \* \* \*

*[Revise the title and text of 2.0 as follows:]*

#### **2.0 Markings**

The marking "Priority Mail" must be placed prominently on the address side of each piece of Priority Mail. USPS-produced Critical Mail letter envelopes bear the marking "Critical Mail" and must be used for Critical Mail letters (see 202.3.3).

\* \* \* \* \*

*[Add new 4.0 to read as follows:]*

#### **4.0 Additional Standards for Preparing Critical Mail Letters**

##### **4.1 Preparing Critical Mail Letters in Trays**

When mailing 200 or more Critical Mail letters in one mailing, prepare the letters in USPS-provided letter trays with the letters "faced" (oriented with all addresses in the same direction with the postage area in the upper right). Secure and strap letter trays using USPS-provided sleeves. Label trays under the applicable letter tray label standards in 235.4.0 and as follows:

- a. Line 1: Use L201; for mail originating in ZIP Code areas in Column A, use “MXD” followed by city, state, and 3-digit ZIP Code prefix in Column C (use “MXD” instead of “OMX” in the destination line and ignore Column B).

- b. Line 2: “CRITICAL MAIL LTRS WKG.”

- c. Line 3: Office of mailing or mailer information.

#### 4.2 Postage for Critical Mail and Priority Mail

When a manifest mailing system is used, Critical Mail and Priority Mail may be entered on the same postage statement, but mailpieces must be presented separately and may not be combined or commingled in the same container.

### 226 Enter and Deposit

#### 1.0 Deposit

##### 1.1 General

*[Revise the text of 1.1 as follows:]*

Mailpieces bearing postage evidencing indicia must be deposited in a collection box (except for mailings of 200 or more Critical Mail letters) or at a postal facility within the ZIP Code shown in the indicia, except as permitted under 2.0 or 604.4.5.3. Permit imprint mail must be presented at a Post Office or USPS acceptance site under 604.5.0 or 705.

\* \* \* \* \*

#### 2.0 Pickup on Demand Service

*[Revise the text of 2.0 as follows:]*

Pickup on Demand service (see 507.6.0) is available from designated Post Offices for Priority Mail and Critical Mail letters.

\* \* \* \* \*

### 300 Commercial Flats

#### 301 Physical Standards

\* \* \* \* \*

#### 2.0 Physical Standards for Nonautomation Flats

\* \* \* \* \*

*[Revise the title and text of 2.6 as follows:]*

#### 2.6 Express Mail, Priority Mail, and Critical Mail Flats

Mailers are encouraged, but not required to design and produce Express Mail and Priority Mail flat-size pieces under the general standards in 1.0 and the automation standards in 3.0. Critical Mail flat-size pieces (see 323) that do not meet the standards for flats in 301.1.0 and 301.3.0 are not eligible for Critical Mail flats prices, but are eligible

for Priority Mail Commercial Plus Flat Rate Envelope prices (volume thresholds apply).

\* \* \* \* \*

### 302 Elements on the Face of a Mailpiece

\* \* \* \* \*

#### 3.0 Placement and Content of Mail Markings

*[Revise the title and text of 3.1 as follows:]*

##### 3.1 Express Mail, Priority Mail, and Critical Mail Markings

Express Mail pieces must be marked “Express Mail,” by using a mailing label according to 315.2.1. Priority Mail pieces must have the basic price marking of “Priority Mail” printed prominently on the address side; see more options in 102.3.1. Critical Mail flats (see 323) have the marking “Critical Mail” preprinted on the USPS-produced packaging. Critical Mail flats with permit imprint postage must have “Critical Mail” in the indicia when a class of mail is printed. In addition, except for pieces paid using an Express Mail Corporate Account or permit imprint, Express Mail and Priority Mail pieces claiming the commercial base or commercial plus price must bear the appropriate commercial price marking, printed on the piece or produced as part of the meter imprint or PC Postage indicia. Place the commercial price marking directly above, directly below, or to the left of the postage. Markings are as follows.\*\*\*

\* \* \* \* \*

### 310 Express Mail

#### 313 Prices and Eligibility

##### 1.0 Prices and Fees

\* \* \* \* \*

##### 1.4 Commercial Plus Prices

\* \* \* \* \*

*[Revise the title and introductory text of 1.4.1 as follows:]*

##### 1.4.1 Eligibility

Commercial plus prices are available for customers whose cumulative account volume exceeds 5,000 pieces in the previous four quarters or who have a customer commitment agreement with USPS (see 1.4.2) and who are:

\* \* \* \* \*

*[Revise 1.4.1 by adding new item d as follows:]*

- d. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 302.3.1) and who electronically transmit transactional data daily to USPS for all mailpieces

and mail categories and use an approved Express Mail shipping label.

#### 1.4.2 New Express Mail Customers

*[Revise the last sentence of 1.4.2 as follows:]*

\*\*\*Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

*[Revise the title and first sentence of the paragraph of 1.5 to make plural as follows:]*

#### 1.5 Flat Rate Envelopes

Material mailed in USPS-provided Express Mail Flat Rate Envelopes are charged a flat price, regardless of the actual weight (up to 70 pounds) of the piece or its domestic destination.\*\*\*

\* \* \* \* \*

*[Add new 1.9 as follows:]*

#### 1.9 Determining Single-Piece Weight

Except mailers using the Electronic Verification System (eVS), express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

#### 3.0 Basic Standards for Express Mail

\* \* \* \* \*

#### 3.2 Matter Closed Against Postal Inspection

*[Revise the first two sentences of 3.2 as follows:]*

Matter closed against postal inspection includes First-Class Mail, Priority Mail (including Critical Mail), and Express Mail. The USPS may open mail other than First-Class Mail, Priority Mail (including Critical Mail), or Express Mail to determine whether the proper price is paid.\*\*\*

\* \* \* \* \*

#### 314 Postage Payment and Documentation

##### 1.0 Basic Standards for Postage Payment Options

###### 1.1 Commercial Base Pricing

Commercial base Express Mail postage may be paid with:

*[Revise 1.1 by deleting item c in its entirety and reallocating items as d thru f as new c through e.]*

\* \* \* \* \*

*[Revise relettered item d as follows:]*

- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 302.3.1) and transactional data is electronically transmitted to USPS with an approved Express Mail shipping label.

#### 1.2 Commercial Plus Pricing

*[Revise 1.2 as follows:]*

Commercial plus Express Mail postage may be paid with:

- a. An Express Mail Corporate Account (see 2.0), including federal agency accounts.
- b. USPS-approved PC Postage products by registered end-users in conjunction with a qualifying shipping label managed by the PC Postage system used.
- c. Permit imprint through the Electronic Verification System (eVS) under 705.2.9.
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and transactional data is electronically transmitted daily to USPS for all mailpieces and mail categories with an approved Express Mail shipping label.

\* \* \* \* \*

#### 320 Priority Mail

#### 323 Prices and Eligibility

##### 1.0 Prices and Fees

\* \* \* \* \*

##### 1.3 Commercial Plus Prices

###### 1.3.1 Basic Eligibility

*[Revise text of 1.3.1 as follows:]*

For prices, see Notice 123—*Price List*. Commercial plus prices are available to Priority Mail and Critical Mail customers who qualify for commercial base prices and whose cumulative account volume exceeds a combined total of 5,000 letter-size and flat-size pieces or 75,000 total pieces (see 423) in the previous calendar year (except Priority Mail Open and Distribute) or who have a customer commitment agreement with USPS, and are:

\* \* \* \* \*

*[Add new item e as follows:]*

- e. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking for commercial price items (see 302.3.1) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

\* \* \* \* \*

*[Renumber current 1.4 through 1.7 as 1.5 through 1.8 and add new 1.4 as follows:]*

## 1.4 Critical Mail Prices

### 1.4.1 Basic Eligibility

Critical Mail flat-size pieces are charged a flat rate regardless of domestic destination or weight for barcoded, automation flats up to 13 ounces. Critical Mail flat-size pieces that exceed 13 ounces in weight or exceed 3/4 inch thickness, or are not barcoded according to 3.2.1, will be charged the Priority Mail Commercial Plus Flat Rate Envelope price (volume thresholds apply). Critical Mail prices for flats are available to Critical Mail customers whose Priority Mail and Critical Mail volume exceeds a combined total of 5,000 letter-size and flat-size pieces (including Flat Rate Envelopes, but not the Padded Flat Rate Envelope), in the previous calendar year or who have a customer commitment agreement (see 1.4.2) with USPS, and that are:

- a. Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label managed by the PC Postage system used.
- b. Permit imprint customers.

### 1.4.2 New Critical Mail Customers

The following requirements must be met for new Critical Mail customers:

- a. All customers using Critical Mail service must have a customer commitment agreement with USPS. Customers must contact their account manager or the Manager, Shipping Support, Shipping Services (see 608.8.0 for address) for agreement requirements.
- b. USPS-produced Critical Mail flat-size envelopes must be used and mailpieces must be authorized by the Manager, Integrated Business Solutions, Shipping Services (see 608.8.1 for address). Prior to the first mailing of Critical Mail items, the mailer must provide 10 preproduction mailpiece samples to the Manager, Integrated Business Solutions or designee for review and approval. Sample pieces must be packaged in USPS-produced Critical Mail flat-size envelopes; mailpieces must include the full range of the proposed contents that will be shipped; and mailpieces must bear applicable labels and barcodes (i.e. Intelligent Mail barcodes and Delivery Confirmation labels or Signature Confirmation labels).

\* \* \* \* \*

*[Renumber new 1.6 through 1.8 as new 1.7 through 1.9 and add new 1.6 Hold For Pickup as follows:]*

## 1.6 Hold For Pickup

Under Hold For Pickup service, Priority Mail items are held at a designated Post Office location for pick up by a spec-

ified addressee or designee. Hold For Pickup service is not available for Critical Mail (see 508.7, Hold For Pickup).

\* \* \* \* \*

## 1.8 Determining Single-Piece Weight

*[Revise the last sentence of renumbered 1.8 and add a new last sentence as follows:]*

\*\*\*Except Critical Mail and mailers using the Electronic Verification System (eVS), express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

## 3.0 Basic Standards for Priority Mail

### 3.1 Definition

*[Add new second sentence to item 3.1 as follows:]*

\*\*\*Lower weight limits apply to some commercial parcels under 423.1.0; Critical Mail letters and flats under 223.1.4 and 323.1.4; APO/FPO mail subject to 703.2.0 and 703.4.0 and Department of State mail subject to 703.3.0.

*[Renumber current 3.2 through 3.3 as new 3.3 through 3.4.]*

*[Add new 3.2 as follows:]*

### 3.2 Additional Standards for Critical Mail Flats

#### 3.2.1 Definition

Critical Mail, a category of Priority Mail, is available for barcoded, automation-compatible letters (see 223.1.3) and barcoded, automation flats. With the exception of restricted mail as described in 601.8.0, any mailable matter may be mailed via Critical Mail. USPS-produced Critical Mail flat-size envelopes must be used for all Critical Mail flats. Flats may not exceed 13 ounces in weight or 3/4 inch thickness. Critical Mail flats also must:

- c. Bear an Intelligent Mail barcode with the correct routing code that represents the finest depth of sort achieved in the address matching process, and barcodes must be placed according to 302.4.0.
- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 Code, or numeric equivalent to the delivery point barcode (DPBC) and that meets address quality standards in 333.5.5 and 708.3.0.

#### 3.2.2 Extra Services with Critical Mail Flats

Insured Mail, Delivery Confirmation, and Signature Confirmation are available with Critical Mail pieces. Delivery Confirmation (electronic only) is optional and included at no extra charge for Critical Mail.

\* \* \* \* \*

**3.4 Matter Closed Against Postal Inspection**

*[Revise the first two sentences of renumbered 3.4 as follows:]*

Matter closed against postal inspection includes First-Class Mail, Priority Mail (including Critical Mail), and Express Mail. The USPS may open mail other than First-Class Mail, Priority Mail (including Critical Mail) or Express Mail to determine whether the proper postage is paid.\*\*\*

\* \* \* \* \*

**324 Postage Payment and Documentation****1.0 Basic Standards for Postage Payment****1.1 Postage Payment Options**

\* \* \* \* \*

**1.1.2 Commercial Plus Pricing**

Commercial plus Priority Mail postage may be paid with:

\* \* \* \* \*

*[Add new item 1.1.2d as follows:]*

- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 302.3.1) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

*[Add new 1.1.3 as follows:]*

**1.1.3 Critical Mail Pricing**

Critical Mail pieces must bear an Intelligent Mail barcode and postage may be paid with:

- a. USPS-approved PC-Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint.

\* \* \* \* \*

**325 Mail Preparation****1.0 General Information for Mail Preparation****1.1 Priority Mail Packaging Provided by the USPS**

*[Add new last sentence to item 1.1 as follows:]*

\*\*\*Any matter mailed in USPS-produced Critical Mail flat-size packaging will be charged Critical Mail flats prices only if all applicable standards in 323 are met; otherwise such matter will be charged the Priority Mail Commercial Plus Flat Rate Envelope price.

**1.2 Required Use of Return Address**

*[Revise text of 1.2 as follows:]*

The sender's domestic return address must appear legibly on Priority Mail and Critical Mail pieces.

*[Revise title and text of 2.0 as follows:]*

**2.0 Markings**

The marking "Priority Mail" must be placed prominently on the address side of each piece of Priority Mail. USPS-produced Critical Mail envelopes for flats bear the marking "Critical Mail" and must be used for Critical Mail flats. See 302.3.1.

\* \* \* \* \*

*[Add new 4.0 to read as follows:]*

**4.0 Additional Standards for Preparing Critical Mail Flats****4.1 Preparing Critical Mail Flats in Trays**

When mailing 200 or more Critical Mail flats in one mailing, prepare Critical Mail flats in USPS-provided flats trays with green lids, place the mail with addresses facing upward in the same direction. Place pieces in trays to maintain their orientation. The weight of a tray and its contents must not exceed 70 pounds. Cover each tray with the green side of the lid facing up and secure the lid with two straps placed tightly around the width of the tray. Label trays under the applicable flat tray label standards in 335.4.0 and as follows:

- a. Line 1: Use L201; for mail originating in ZIP Code areas in Column A, use "MXD" followed by city, state, and 3-digit ZIP Code prefix in Column C (use "MXD" instead of "OMX" in the destination line and ignore Column B).
- b. Line 2: "CRITICAL MAIL FLTS WKG."
- c. Line 3: Office of mailing or mailer information.

**4.2 Postage for Critical Mail and Priority Mail**

When a manifest mailing system is used, Critical Mail and Priority Mail may be entered on the same postage statement, but mailpieces must be presented separately and may not be combined or commingled in the same container.

\* \* \* \* \*

**326 Enter and Deposit****1.0 Deposit****1.1 General**

*[Revise the text of 1.1 as follows:]*

Mailpieces bearing postage evidencing indicia must be deposited in a collection box (except for mailings of 200 or more Critical Mail flats) or at a postal facility within the ZIP Code shown in the indicia, except as permitted under 2.0 or 604.4.5.3. Permit imprint mail must be presented at a Post Office or USPS acceptance site under 604.5.0, or 705.

\* \* \* \* \*

**2.0 Pickup on Demand Service***[Revise the text of 2.0 as follows:]*

Pickup on Demand service (see 507.6.0) is available from designated Post Office locations for Priority Mail and Critical Mail flats.

\* \* \* \* \*

**400 Commercial Parcels**

\* \* \* \* \*

**402 Elements on the Face of a Mailpiece**

\* \* \* \* \*

**2.0 Placement and Content of Markings****2.1 Express Mail and Priority Mail Markings***[Revise the introductory text of 2.1 as follows:]*

Except for pieces paid using an Express Mail Corporate Account, Merchandise Return Service, or permit imprint, Express Mail and Priority Mail pieces claiming the commercial base or commercial plus price must bear the appropriate commercial price marking, printed on the piece or produced as part of the meter imprint or PC Postage indicia. Place the marking directly above, directly below, or to the left of the postage. Express Mail pieces must be marked "Express Mail," by using a mailing label according to 415.2.1. Priority Mail pieces must bear the marking of "Priority Mail" prominently on the address side of each piece of Priority Mail. See 102.3.0 for more marking options. Markings are as follows:

\* \* \* \* \*

**2.2 Priority Mail Commercial Plus Cubic Markings—PC Postage Indicia***[Revise the first sentence of 2.2 to read as follows:]*

Priority Mail pieces claiming the commercial plus cubic price must be marked "Priority Mail" and bear the applicable marking that reflects the respective price tier printed on the piece or produced as part of the meter imprint or PC Postage indicia.\*\*\*

**2.3 Priority Mail Commercial Plus Cubic Markings—Permit Imprint***[Revise the introductory text of 2.3 as follows:]*

Priority Mail permit imprint pieces claiming the commercial plus cubic price must be marked "Priority Mail" and bear the applicable marking, printed on the piece or produced as part of the permit imprint indicia.\*\*\*

\* \* \* \* \*

**410 Express Mail****413 Prices and Eligibility****1.0 Prices and Fees****1.1 Prices Charged Per Piece***[Revise the first sentence of 1.1 as follows:]*

Except for Flat Rate Envelopes, Express Mail postage is charged for each addressed piece according to its weight and zone.\*\*\*

**1.2 Price Application***[Revise the first and second to last sentence of 1.2 to make envelope plural as follows:]*

Except under 1.5, Flat Rate Envelopes, \*\*\*Except for Express Mail Flat Rate Envelopes, Express Mail prices are based on weight and zone.\*\*\*

*[Revise the introductory paragraph of item 1.3 as follows:]***1.3 Commercial Base Prices**

For Express Mail commercial base prices, see Notice 123—*Price List*. These prices apply to:

\* \* \* \* \*

*[Revise 1.3 by deleting item d in its entirety and reallocate items e and f as new items d and e.]**[Revise relettered item d as follows:]*

- d. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and who electronically transmit transactional data to USPS and use an approved Express Mail shipping label.

**1.4 Commercial Plus Prices**

\* \* \* \* \*

*[Revise the title and introductory text of 1.4.1 as follows:]***1.4.1 Eligibility**

Commercial plus pricing is available to customers whose cumulative account volume exceeds 5,000 pieces in the previous four quarters or who have a customer commitment agreement with USPS (see 1.4.2) and who are:

\* \* \* \* \*

*[Revise 1.4.1 by adding new item d as follows:]*

- d. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and who electronically transmit transactional data daily to USPS for all mailpieces and mail categories and use an approved Express Mail shipping label.

**1.4.2 New Express Mail Customers***[Revise the last sentence of 1.4.2 as follows:]*

\*\*\*Shippers must contact their account manager or the manager, Shipping Support, Shipping Services (see 608.8.0 for address) for additional information.

[Revise title of 1.5 to make envelope plural and revise the paragraph as follows:]

### 1.5 Flat Rate Envelopes

There are two types of USPS-produced Express Mail Flat Rate Envelopes: A regular-size envelope and a legal-size envelope. Material mailed in USPS-provided Express Mail Flat Rate Envelopes is charged a flat rate, regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. Only USPS-produced Flat Rate Envelopes are eligible for the Flat Rate Envelope price. Custom Designed items are not eligible for flat-rate pricing. When sealing a Flat Rate Envelope, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container, provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. For prices, see Notice 123—Price List.

\* \* \* \* \*

[Delete current item 1.9 in its entirety and add new 1.9 as follows:]

### 1.9 Determining Single-Piece Weight

Except mailers using the Electronic Verification System (eVS), when determining single-piece weight, express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

### 3.0 Basic Standards for Express Mail

\* \* \* \* \*

### 3.2 Matter Closed Against Postal Inspection

[Revise the first two sentences of 3.2 as follows:]

Matter closed against postal inspection includes First-Class Mail, Priority Mail, (including Critical Mail), and Express Mail. The USPS may open mail other than First-Class Mail, Priority Mail (including Critical Mail), or Express Mail to determine whether the proper price is paid.\*\*\*

\* \* \* \* \*

### 414 Postage Payment and Documentation

#### 1.0 Basic Standards for Postage Payment Options

##### 1.1 Commercial Base Pricing

Commercial base Express Mail postage may be paid with:

[Revise 1.1 by deleting item c in its entirety and reallocating items as d thru f as new c through e.]

\* \* \* \* \*

[Revise relettered item d as follows:]

- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and transactional data is electronically transmitted to USPS with an approved Express Mail shipping label.

\* \* \* \* \*

#### 1.2 Commercial Plus Pricing

[Revise 1.2 as follows:]

Commercial plus Express Mail postage may be paid with:

- a. An Express Mail Corporate Account (see 2.0), including federal agency accounts.
- b. USPS-approved PC Postage products by registered end-users in conjunction with a qualifying shipping label managed by the PC Postage system used.
- c. Permit imprint through the Electronic Verification System (eVS) under 705.2.9.
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and transactional data is electronically transmitted daily to USPS for all mailpieces and mail categories with an approved Express Mail shipping label.

\* \* \* \* \*

#### 420 Priority Mail

#### 423 Prices and Eligibility

##### 1.0 Prices and Fees

##### 1.1 Price Application

[Revise the text of 1.1 as follows:]

The following price applications apply:

- a. Priority Mail mailpieces are charged per pound; any fraction of a pound is rounded up to the next whole pound. For example, if a piece weighs 1.25 pounds, the weight (postage) increment is 2 pounds. See exceptions in 1.1c, 1.1d, and 1.1e.
- b. Flat-rate prices are not based on weight and zone, but are charged a flat rate regardless of actual weight (up to 70 pounds) of the mailpiece and domestic destination.
- c. The minimum postage amount per addressed piece is the 1-pound price. Except for:
  1. Items mailed in flat-rate packaging.
  2. Items eligible for commercial plus cubic pricing.
  3. Items mailed in Regional Rate Boxes.
  4. Commercial plus items weighing up to 1/2-pound (charge the 1/2-pound price for commercial plus items up to 1/2-pound. Items over 1/2-pound are rounded up to the next whole pound).
- d. Commercial plus cubic prices are not based on weight, but are charged per cubic measurement of the mailpiece and zone.

- e. Regional Rate Box prices are not based on weight but are priced based on the particular USPS-produced Box A or Box B and the destination zone.
- f. Priority Mail items mailed under a specific customer agreement are charged according to the individual agreement.

## 1.2 Commercial Base Prices

*[Revise item 1.2 as follows:]*

### 1.2.1 Commercial Base Price Eligibility

For prices, see Notice 123—*Price List*. The commercial base prices are available for:

- a. Click-N-Ship customers.
- b. Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label managed by the PC Postage system used.
- c. Customers using permit imprint.
- d. Priority Mail Open and Distribute customers using permit imprint when a Service barcode containing a unique service type code 55 is on the address label under 705.16.5.7. Priority Mail Open and Distribute is not available for customers using Regional Rate Boxes.
- e. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and electronically transmit transactional data to USPS.
- f. Permit holders using Merchandise Return Service (MRS) for Priority Mail mailpieces when all MRS requirements are met (507.11.0).

### 1.2.2 Regional Rate Box Prices

Regional Rate Box prices are available to Priority Mail commercial base and commercial plus customers who use USPS-produced Priority Mail Regional Rate Boxes and meet the requirements in 1.2.1. Prices are based on USPS-produced Box A or Box B and zone. Regional Rate Boxes exceeding the maximum weight per Box A or Box B (identified below) will be assessed Priority Mail commercial base or commercial plus (volume thresholds apply) prices based on weight and zone. Regional Rate Box options are:

- a. Box A: (Side loaded or top loaded box) has a maximum weight limit of 15 pounds.
- b. Box B: (Side loaded or top loaded box) has a maximum weight limit of 20 pounds.

## 1.3 Commercial Plus Prices

*[Revise title and text of 1.3.1 as follows:]*

### 1.3.1 Commercial Plus Price Eligibility

For prices, see Notice 123—*Price List*. Commercial plus prices are available to Priority Mail and Critical Mail customers who qualify for commercial base prices and whose cumulative account volume exceeds 75,000 total pieces or a combined total of 5,000 letter-size and flat-size pieces in

the previous calendar year (except Priority Mail Open and Distribute) or who have a customer commitment agreement with USPS, and are:

- a. Registered end-users of USPS-approved PC Postage products.
- b. Permit imprint customers.
- c. Priority Mail Open and Distribute (PMOD) customers whose account volume exceeds 600 PMOD containers (see 705.16.5.1).
- d. Permit holders using Merchandise Return Service (MRS) for parcels returned at Priority Mail prices when all MRS requirements are met (507.11.0).
- e. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

## 1.4 Commercial Plus Cubic

*[Revise title and text of 1.4.1 as follows:]*

### 1.4.1 Commercial Plus Cubic Eligibility

Commercial plus cubic prices are available to Priority Mail customers whose account volumes exceed 250,000 pieces in the previous calendar year or who have a customer commitment agreement with USPS. Each mailpiece must measure .50 cubic foot or less, weigh 20 pounds or less, and the longest dimension may not exceed 18 inches. Cubic-priced mailpieces may not be rolls or tubes. The commercial plus cubic prices are available for:

- a. Registered end-users of USPS-approved PC Postage products.
- b. Permit imprint customers. Customers are required to use the Electronic Verification System (eVS) program or submit an electronic postage statement with a computerized manifest under 705.2.0. Mailings must contain at least 200 pieces or 50 pounds of mail. Mailpieces are not required to be identical in weight.
- c. Permit holders using Merchandise Return Service (MRS) for parcels returned at Priority Mail prices when all MRS requirements are met (507.11.0).

\* \* \* \* \*

### 1.4.3 Determining Cubic Tier Measurements for Rectangular and Nonrectangular Parcels

Follow these steps to determine the cubic tier measurement for rectangular and nonrectangular parcels:

*[Revise items a and b as follows:]*

- a. Measure the length, width, and height in inches. Round down (see 604.7.0) each measurement to the nearest 1/4 inch. For example, 6-1/8" x 5-7/8" x 6-3/8" is rounded down to 6" x 5-3/4" x 6-1/4".

- b. Multiply the length by the width by the height and divide by 1728. For example: 6" x 5-3/4" x 6-1/4" = 215.6 divided by 1728 = 0.125 (This piece exceeds 0.10 - Tier 1 threshold). It is calculated at Tier 2 - 0.101 to 0.20.

\* \* \* \* \*

## 1.7 Flat Rate Envelopes and Boxes

\* \* \* \* \*

*[Revise 1.7.1 as follows:]*

### 1.7.1 Flat Rate Envelopes—Price and Eligibility

USPS-produced Priority Mail Flat Rate Envelopes are priced at a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—*Price List* for applicable prices.

\* \* \* \* \*

*[Renumber current items 1.9 and 1.10 as new 1.10 and 1.11 and add new 1.9 as follows:]*

### 1.9 Hold For Pickup

Under Hold For Pickup service, Priority Mail items are held at a designated Post Office location for pick up by a specified addressee or designee (see 508.7, Hold For Pickup).

### 1.10 Determining Single-Piece Weight

*[Revise the last sentence of renumbered 1.10 and add two sentences as follows:]*

\*\*\*Except Critical Mail under 223.1.4 and 323.1.4 and mailers using the Electronic Verification System (eVS), express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

## 3.0 Basic Standards for Priority Mail

### 3.1 Definition

*[Revise the last sentence of 3.1 by adding Regional Rate Boxes as follows:]*

\*\*\*Lower weight limits apply to commercial plus cubic (see 1.4); Regional Rate Boxes (see 1.2.2); Critical Mail subject to 223.1.4 and 323.1.4; APO/FPO mail subject to 703.2.0 and 703.4.0; and Department of State mail subject to 703.3.0.

\* \* \* \* \*

### 3.3 Matter Closed Against Postal Inspection

*[Revise the first two sentences of 3.3 as follows:]*

Matter closed against postal inspection includes First-Class Mail, Priority Mail (including Critical Mail), and Express Mail. USPS may open mail other than First-Class Mail, Priority Mail (including Critical Mail), or Express Mail to determine whether the proper postage is paid.\*\*\*

## 424 Postage Payment and Documentation

### 1.0 Basic Standards for Postage Payment

#### 1.1 Postage Payment Options

*[Revise the title and introductory paragraph of 1.1.1 as follows:]*

##### 1.1.1 Commercial Base and Regional Rate Box Pricing

Priority Mail commercial base and Regional Rate Box postage may be paid with:

\* \* \* \* \*

*[Delete current items c and d in their entirety. Add new item c, and reletter current items e and f as new d and e, as follows:]*

\* \* \* \* \*

- c. Permit imprint.

*[Revise relettered item d as follows:]*

- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and electronically transmit transactional data to USPS.

\* \* \* \* \*

##### 1.1.2 Commercial Plus Pricing

Priority Mail commercial plus postage may be paid with:

\* \* \* \* \*

*[Delete current items b and c in their entirety and replace with new items b through d as follows:]*

- b. Permit imprint.
- c. Merchandise Return Service (MRS) when pieces are returned at Priority Mail prices and all MRS requirements are met (507.11.0).
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see 402.2.1) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

##### 1.1.3 Commercial Plus Cubic Pricing

Commercial plus cubic prices may be paid with:

\* \* \* \* \*

*[Revise 1.1.3 by adding new item c as follows:]*

- c. MRS when pieces are returned at Priority Mail prices and all MRS requirements are met (507.11.0).

\* \* \* \* \*

**425 Mail Preparation****3.0 Preparation****3.2 Preparing a Permit Imprint Mailing**

*[Revise 3.2 as follows:]*

To use a permit imprint, the pieces must be of identical weight and, unless all the pieces are in a weight category for which the price does not vary by zone, the pieces must be separated by zone when presented to the Post Office.

\* \* \* \* \*

**426 Enter and Deposit**

*[Revise title and text of 1.0 as follows:]*

**1.0 Time and Location of Deposit**

Mailpieces bearing postage evidencing indicia must be deposited in a collection box or at a postal facility within the ZIP Code shown in the indicia, except as permitted under 2.0 or 604.4.5.3. Permit imprint mail must be presented at a Post Office or USPS acceptance site under 604.5.0 or 705.

\* \* \* \* \*

**430 First-Class Mail****433 Prices and Eligibility**

\* \* \* \* \*

**3.0 Basic Standards for First-Class Mail Parcels**

\* \* \* \* \*

**3.2 Defining Characteristics**

\* \* \* \* \*

*[Add new item 3.2.6 as follows:]*

**3.2.6 Hold For Pickup**

Under Hold For Pickup service, only First-Class Mail parcels are held at a designated Post Office location for pick up by a specified addressee or designee (see 508.7).

\* \* \* \* \*

**450 Parcel Select****453 Prices and Eligibility****1.0 Prices and Fees**

\* \* \* \* \*

**1.4 Computing Postage****1.4.1 Determining Single-Piece Weight**

*[Revise the last sentence of 1.4.1 and add two sentences as follows:]*

\*\*\*Except for mailers using the Electronic Verification System (eVS), express all single-piece weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to two or four decimals, and eVS will automatically round to the appropriate decimal place. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

\* \* \* \* \*

**3.0 Price Eligibility for Parcel Select**

\* \* \* \* \*

*[Add new item 3.7 as follows:]*

**3.7 Hold For Pickup**

Under Hold For Pickup service, only Parcel Select bar-coded, nonpresorted parcels are held at a designated Post Office location for pick up by a specified addressee or designee (see 508.7).

\* \* \* \* \*

**455 Mail Preparation**

\* \* \* \* \*

**4.0 Preparing Destination Entry Parcel Select****4.1 Preparing Destination Delivery Unit (DDU) Parcel Select**

\* \* \* \* \*

*[Delete 4.1.4 in its entirety.]*

\* \* \* \* \*

**500 Additional Mailing Services****503 Extra Services**

\* \* \* \* \*

**2.0 Registered Mail**

\* \* \* \* \*

**2.2 Basic Information About Registered Mail**

\* \* \* \* \*

**2.2.2 Eligible Matter**

*[Revise the first sentence of 2.2.2 as follows:]*

Only mailable matter prepaid with postage at the First-Class Mail or Priority Mail (excluding Critical Mail) prices may be sent as Registered Mail.\*\*\*

\* \* \* \* \*

**2.2.4 Ineligible Matter**

Registration may not be obtained for mail that is handled as follows:

\* \* \* \*

*[Add new item g as follows:]*

g. Critical Mail

\* \* \* \*

**3.0 Certified Mail**

\* \* \* \*

**3.2 Basic Information**

\* \* \* \*

**3.2.2 Eligible Matter**

*[Revise the text of 3.2.2 as follows:]*

Only mailable matter prepaid with postage at First-Class Mail or Priority Mail (excluding Critical Mail) prices may be accepted as Certified Mail.

\* \* \* \*

**4.0 Insured Mail**

\* \* \* \*

**4.2 Basic Information**

\* \* \* \*

**4.2.2 Eligible Matter**

The following types of mail may be insured:

*[Revise item a as follows:]*

- a. First-Class Mail and Priority Mail (including Critical Mail) if it contains matter that is eligible to be mailed at Standard Mail or Package Services prices.

\* \* \* \*

**5.0 Certificate of Mailing**

\* \* \* \*

**5.2 Basic Information**

\* \* \* \*

**5.2.2 Eligible Matter—Single Piece**

*[Revise the text of 5.2.2 as follows:]*

Form 3817 is used for a certificate of mailing for a First-Class Mail, Priority Mail (excluding Critical Mail), or Package Services single mailpiece. Facsimile forms also may be used.

\* \* \* \*

**5.2.4 Eligible Matter—Bulk Quantities**

*[Revise the first two sentences of 5.2.4 as follows:]*

Form 3606 is used for a certificate of bulk mailing to specify the number of pieces mailed. This certificate is provided only for a mailing of identical pieces of First-Class Mail, Priority Mail (excluding Critical Mail), Standard Mail, and Package Services.\*\*\*

\* \* \* \*

**6.0 Return Receipt**

\* \* \* \*

**6.2 Basic Information**

\* \* \* \*

**6.2.2 Eligible Matter**

Return receipt service is available for:

\* \* \* \*

*[Revise item b as follows:]*

- b. First-Class Mail and Priority Mail (excluding Critical Mail) when purchased at the time of mailing with Certified Mail, COD, insured mail (for more than \$200.00), or Registered Mail service.

\* \* \* \*

**7.0 Restricted Delivery**

\* \* \* \*

**7.2 Basic Information**

\* \* \* \*

**7.2.2 Eligible Matter**

Restricted delivery service is available for:

*[Revise item a as follows:]*

- a. First-Class Mail and Priority Mail (excluding Critical Mail) when purchased at the time of mailing with Certified Mail, COD, insured mail (for more than \$200.00), or Registered Mail service.

\* \* \* \*

**8.0 Return Receipt for Merchandise**

\* \* \* \*

**8.2 Basic Information**

\* \* \* \*

**8.2.2 Eligible Matter**

*[Revise item 8.2.2 as follows:]*

Return receipt for merchandise is available for merchandise sent as Priority Mail (excluding Critical Mail), Standard

Mail machinable and irregular parcels, Package Services, and Parcel Select pieces.

\* \* \* \*

## 9.0 Delivery Confirmation

\* \* \* \*

## 9.2 Basic Information

\* \* \* \*

### 9.2.2 Eligible Matter

*[Revise the first sentence of the introductory text of 9.2.2 as follows:]*

Delivery Confirmation is available for First-Class Mail parcels; all Priority Mail pieces (including Critical Mail); Standard Mail prepared as Not Flat-Machinable pieces or as machinable or irregular parcels (electronic option only); and Package Services or Parcel Select parcels under 401.1.0.\*\*\*

\* \* \* \*

## 10.0 Signature Confirmation

\* \* \* \*

## 10.2 Basic Information

\* \* \* \*

### 10.2.2 Eligible Matter

*[Revise the first sentence of the introductory text of 10.2.2 as follows:]*

Signature Confirmation is available for First-Class Mail parcels; all Priority Mail pieces (including Critical Mail); and Package Services or Parcel Select parcels under 401.1.0.\*\*\*

\* \* \* \*

## 11.0 Collect on Delivery (COD)

\* \* \* \*

## 11.2 Basic Information

\* \* \* \*

### 11.2.2 Eligible Matter

*[Revise the introductory sentence of 11.2.2 as follows:]*

COD service may be used for Express Mail, First-Class Mail, Priority Mail (excluding Critical Mail), and any Package Services or Parcel Select sub-category if:\*\*\*

\* \* \* \*

## 12.0 Special Handling

\* \* \* \*

## 12.2 Basic Information

\* \* \* \*

## 12.2.2 Availability

*[Revise the text of 12.2.2 as follows:]*

Special handling service is available only for First-Class Mail, Priority Mail (excluding Critical Mail), Package Services, and Parcel Select mailpieces.

\* \* \* \*

*[Revise the title and text of 12.2.6 as follows:]*

## 12.2.6 Parcel Select — Nonmachinable Parcels

The Parcel Select nonmachinable surcharge is not charged on parcels sent with special handling.

\* \* \* \*

## 508 Recipient Services

### 1.0 Recipient Options

\* \* \* \*

*[Delete current 1.3, Parcel Select DDU Hold For Pickup Endorsement, in its entirety, and renumber current 1.4 through 1.9 as new 1.3 through 1.8.]*

\* \* \* \*

## 4.0 Post Office Box Service

\* \* \* \*

## 4.6 Fee Group Assignments

### 4.6.1 Regular Fee Groups

*[Revise 4.6.1 as follows:]*

For Post Office box fee groups, see Notice 123—*Price List*. Post Office boxes are assigned to fee groups based upon the classification of the Post Office location as competitive or market dominant. Local Post Offices can provide information about fees for a particular ZIP Code.

\* \* \* \*

## 4.8 Keys and Locks

### 4.8.1 Key Deposit

*[Revise the first two sentences of 4.8.1 as follows:]*

Two Post Office box keys are initially issued to each new box customer. Except for PO Boxes classified as Group C1, which has no key deposit for the first two keys, box customers must pay a refundable key deposit on each of these keys.\*\*\*

*[Renumber current 7.0 through 9.0 as new 8.0 through 10.0, and add new 7.0 as follows:]*

## 7.0 Hold For Pickup

### 7.1 Fees and Postage

#### 7.1.1 Postage Payment Methods

Hold For Pickup service is available to mailers using the "Hold For Pickup" label when postage is paid by:

- Click-N-Ship.

- b. Registered end-users of USPS-approved PC Postage products.
- c. Permit imprint.
- d. USPS-approved Information-Based Indicia (IBI) postage meters.

### 7.1.2 Electronic Labels

When customers privately print an electronic “Hold For Pickup” label and exchange electronic files with USPS through an approved file transfer protocol (FTP), they qualify for the electronic Delivery Confirmation price (see Notice 123—*Price List*).

## 7.2 Basic Information

### 7.2.1 Description

Hold For Pickup service allows eligible mailpieces to be held at a designated Post Office location for pick up by a specified addressee or designee. When the mailer has provided contact information to the destination Post Office pickup location, the customer is notified by email that a package is available for pickup. This service provides the shipper with the date and time that the addressee took possession of the item. If the item has not been picked up within 5 days, the Post Office will make a second attempt to notify the addressee. The item will be returned to the sender if not picked up within 15 days.

### 7.2.2 Basic Eligibility

Hold For Pickup service is available with Express Mail under 113 and 413. Hold For Pickup service is also available with online and commercial mailings of Priority Mail (except Critical Mail), First-Class Mail parcels, and Parcel Select barcoded, nonpresorted parcels when:

- a. Mailpieces bear the Hold For Pickup label.
- b. Mailpieces bear an Intelligent Mail package barcode encoded with a correct ZIP+4 Code, matching the address and meeting the standards in 708.5.0.
- c. At a minimum, one of the authorized extra services must be combined with Hold For Pickup service. If adding insurance for \$200 or less, one of the other authorized extra services must be added, which provides required tracking for the service.

### 7.2.3 Additional Eligibility Standards

Parcels must meet these additional physical requirements:

- a. The surface area of the address side of the parcel must be large enough to completely and legibly contain the delivery address, return address, postage, markings, endorsements, and extra service labels.
- b. Except as provided in 7.2.3c, First-Class Mail parcels and Parcel Select barcoded, nonpresorted parcels must be greater than 3/4 inch thick at the thickest point.

- c. If the mailpiece is a First-Class Mail parcel or Parcel Select barcoded, nonpresorted parcel under 401.1.0 and no greater than 3/4 inch thick, the contents must be prepared in a container that is constructed of strong, rigid fiberboard or similar material or in a container that becomes rigid after the contents are enclosed and the container is secured. The parcel must be able to maintain its shape, integrity, and rigidity throughout processing and handling without collapsing into a letter-size or flat-size piece.

### 7.2.4 Service Options

The Hold For Pickup service options are:

- a. Retail option: Available at Post Office locations for Express Mail at the time of mailing (see 113.4.2.5 and 113.4.3.4).
- b. Electronic option: For Express Mail commercial mailings, see 413.4.2.4 and 413.4.3.4. The electronic option is available for Priority Mail (excluding Critical Mail), First-Class Mail parcels, and Parcel Select barcoded, nonpresorted parcels. Mailers must establish an electronic link with USPS to exchange acceptance and delivery data. No mailing receipt is provided with this option. If the electronic option is requested for Hold For Pickup service for all of the pieces in the mailing and the mailing consists of pieces of identical weight, then postage may be paid by any method in 7.1.1, subject to the applicable standards. If the pieces are not of identical weight, then either the exact postage must be affixed to each piece or postage must be paid with permit imprint under a manifest mailing system using eVS (705.2.9).

### 7.2.5 Ineligible Matter

Hold For Pickup service is not available for the following:

- a. First-Class Mail letter-size and flat-size pieces.
- b. Critical Mail.
- c. Periodicals.
- d. Standard Mail.
- e. Package Services.
- f. Parcel Select destination entry, NDC Presort, and ONDC presort pieces.
- g. Mailpieces with precanceled stamps.
- h. Mail addressed to APO/FPO and DPO destinations.

### 7.2.6 Extra Services

Hold For Pickup service may be combined with:

- a. Delivery Confirmation.
- b. Insured mail.
- c. Signature Confirmation.

### 7.3 Preparation Definitions and Instructions

Except for Express Mail Hold For Pickup presented at retail Post Office locations, mailers or their agents must prepare mailpieces bearing the “Hold For Pickup” label as follows:

- a. Enter mailpieces at the Priority Mail, First-Class Mail parcel, or Parcel Select barcoded, nonpresorted price (see Notice 123—*Price List*).
- b. Exchange electronic files with USPS through an approved file transfer protocol to notify the addressee when a parcel is available for pickup at the designated Post Office location and to notify the mailer or agent that items are available to be picked up as “return to sender.”
- c. Affix a properly formatted address label that has been approved by the National Customer Support Center (NCSC) (see 608.8.1 for address).
- d. In addition to the markings defined in 508.7, address labels on a Hold For Pickup mailpiece must contain the elements below.
  1. The top portion of the address label must contain the service banner in the left corner and the postage indicia aligned in the right corner.
  2. Centered on the line below the service banner and postage indicia, the words USPS and the applicable mail class must appear in at least 24-point type and in all capital letters. For example, “USPS PRIORITY MAIL.”
  3. Below the mail class marking, the word “From:” followed below by the return address of the mailer or agent must appear in at least 10-point type.
  4. In the center of the label, the words “HOLD FOR PICKUP” must appear in reverse print (white print on a black background) in at least 24-point type and in all capital letters
  5. Below the words “HOLD FOR PICKUP,” the following addressee information appears: “HOLD FOR: (Contact Required \_ ID Purposes Only).” Immediately below, the name and address for the customer (the “addressee”) must appear in at least 10-point type.
  6. In the center of the label immediately above the Post Office location, the words “PICKUP LOCATION” must appear in reverse print in at least 12-point type and in all capital letters.
  7. The lower half of the address label must contain an approved Intelligent Mail package barcode encoded with a correct ZIP+4 Code, matching the address and meeting the standards in 708.5.0 or an integrated barcode (which combines a confirmation service with an eligible combination) as

defined in Publication 91, Confirmation Services Technical Guide.

\* \* \* \* \*

### 600 Basic Standards for All Mailing Services

#### 601 Mailability

\* \* \* \* \*

#### 6.0 Mailing Containers—Special Types of Envelopes and Packaging

\* \* \* \* \*

*[Renumber current 6.2 through 6.5 as new 6.3 through 6.6 and add new 6.2 as follows:]*

#### 6.2 Critical Mail Envelopes

Critical Mail letter-size and flat-size envelopes are provided by USPS and must be used only for Critical Mail. Use of these envelopes is restricted to eligible matter and postage payment methods (see 224.1.1 and 324.1.1). Matter mailed in USPS-produced Critical Mail envelopes that do not meet the criteria for Critical Mail are charged the appropriate Priority Mail Commercial Plus Flat Rate Envelope prices (volume thresholds apply).

\* \* \* \* \*

### 602 Addressing

#### 1.0 Elements of Addressing

\* \* \* \* \*

#### 1.5 Return Addresses

\* \* \* \* \*

##### 1.5.3 Required Use of Return Addresses

The sender’s domestic return address must appear legibly on:

\* \* \* \* \*

*[Revise the text of item e as follows:]*

- e. Priority Mail (including Critical Mail).

\* \* \* \* \*

### 604 Postage Payment Methods

\* \* \* \* \*

#### 5.0 Permit Imprint (Indicia)

##### 5.1 General Standards

##### 5.1.1 Definition

*[Revise the first and second sentence of 5.1.1 as follows:]*

A mailer may be authorized to mail material without affixing postage when payment is made at the time of mailing from a permit imprint advance deposit account established with

USPS for that purpose. This payment method may be used for postage and extra service fees for Express Mail (electronic verification system “eVS” only), Priority Mail (including Critical Mail), First-Class Mail, Standard Mail, Package Services, and Parcel Select.\*\*\*

\* \* \* \* \*

### 5.3 Indicia Design, Placement, and Content

\* \* \* \* \*

#### 5.3.5 Marking Expedited Handling on Standard Mail

*[Revise the introductory paragraph of 5.3.5 by adding Critical Mail as follows:]*

Except for postcard-size mail and permit imprint indicia placed on address labels, indicia on Standard Mail pieces bearing references to expedited handling or delivery (e.g., “Critical Mail,” “Priority,” “Express,” “Overnight”) must:

\* \* \* \* \*

*[Revise the title and first three sentences of 5.3.6 as follows:]*

#### 5.3.6 Express Mail, Priority Mail, Critical Mail, and First-Class Mail Format

A permit imprint indicia on Express Mail, Priority Mail, Critical Mail, or First-Class Mail, must show “Express Mail,” “Priority Mail” (or “Priority”), “Critical Mail,” or “First-Class Mail” as applicable; “U.S. Postage Paid”; city and state; and permit number. If the Electronic Verification System (eVS) is used under 705.2.9, the marking “eVS” (or the alternative “e-VS” or “E-VS”) must appear directly below the permit number. The “Express Mail,” “Priority Mail” (or “Priority”), or “Critical Mail” marking may be omitted when using USPS-provided Express Mail, Priority Mail, and Critical Mail envelopes and containers.\*\*\*

\* \* \* \* \*

### 7.0 Computing Postage

#### 7.1 General Standards

##### 7.1.1 Determining Single-Piece Weight for Retail and Commercial Mail

*[Revise the last sentence of 7.1.1 and add two new sentences as follows:]*

\*\*\*Express all single-piece weights in decimal pounds rounded off to two decimal places for the following mailpieces: Express Mail, Priority Mail (except Critical Mail), Parcel Select, Parcel Post, Bound Printed Matter, Media

Mail, and Library Mail prices. Mailers using the Electronic Verification System (eVS) may round off to two or four decimals, because eVS automatically rounds to the appropriate decimal place. For all other mailpieces, express all single-piece weights in decimal pounds rounded off to four decimal places.

\* \* \* \* \*

#### 7.1.3 Rounding Numerical Values

For these standards:

\* \* \* \* \*

*[Revise 7.1.3 by adding new item c as follows:]*

- c. Round down requires eliminating any digits to the right of the last number to be kept (e.g., rounding down either 3.371 or 3.379 to two decimal places yields 3.37).

\* \* \* \* \*

### 608 Postal Information and Resources

\* \* \* \* \*

#### 8.0 USPS Contact Information

##### 8.1 Postal Service

\* \* \* \* \*

*[Revise the text of 8.1 by adding new department, Integrated Business Solutions, in alphabetical order as follows:]*

Integrated Business Solutions, Shipping Services  
US Postal Service  
475 L'Enfant Plz SW Rm 5149  
Washington DC 20260-5149

\* \* \* \* \*

*[Replace Sales and Communication, Expedited Shipping as follows:]*

Shipping Support, Shipping Services  
US Postal Service  
475 L'Enfant Plz SW Rm 5437  
Washington DC 20260-0001

\* \* \* \* \*

We will incorporate these revisions into the next update of the online DMM on Postal Explorer® at <http://pe.usps.com> and into the next printed edition of the DMM.

— Mailing Standards,  
Pricing, 12-16-10

## DMM Revision: 2011 Changes for Domestic Mailing Services

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 507.6.0 to incorporate standards for the introduction of Address Information System services, standards for the discontinuation of rigid flats claiming flats prices, a change in the expression of decimal pounds for Package Services parcels, and other clarifications.

### Standard Mail Letters

Currently, nonbarcoded or nonautomation-compatible Standard Mail® letters that are mailed at saturation or high density prices pay the corresponding nonautomation Standard Mail flats prices. This causes confusion for both customers and employees regarding mail preparation. For example, mailers often ask if they may enter nonautomation saturation or high density letters at destination delivery unit (DDU) prices, which is allowed for flats but not for letters (the answer is no). Similar confusion exists regarding the price terminology for nonmachinable letters weighing more than 3.3 ounces, which currently defaults to nonautomation flats prices. We are changing the terminology used for the pricing of nonbarcoded and/or nonautomation-compatible saturation and high density letters by establishing a separate price table for these pieces. Prices will be the same as for saturation and high density flats. This does not change the applicable prices for these pieces; it only clarifies the application of the current prices.

We also will be using the term “nonmachinable letter prices” to refer to presorted nonmachinable letters weighing more than 3.3 ounces, instead of using the current terminology. Nonmachinable letters over 3.3 ounces will continue to have the same prices as nonautomation flats over 3.3 ounces, but the prices will be called nonmachinable letter prices.

### Flats

The Postal Service found that rigid flat-size pieces are generally less efficient to handle than nonrigid flats, even when they are able to be sorted by our flat-sorting machines. Therefore, we will eliminate the current option (administered through the Pricing and Classification Service Center) for certain rigid flats to be eligible for automation prices when they pass a testing process. The current flexibility test will remain as described in DMM 301.1.3.

### Parcels

Parcel Post®, Bound Printed Matter (BPM), Media Mail®, and Library Mail single-piece parcel weights will be calculated by rounding off to two decimal places, instead of the current four decimal places.

### Address Information System Products and Services

Address Management at the USPS® National Customer Support Center (NCSC) in Memphis, TN, provides value-added product and service offerings that enable customers to better manage the quality of their mailing lists while maximizing the Postal Service’s ability to deliver mail efficiently. Our changes add a comprehensive list of address information system products and services available from the NCSC. The prices for these items will be incorporated into Notice 123—*Price List*.

### *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)*

	*	*	*	*	*
200	Commercial Letters and Cards				
	*	*	*	*	*
240	Standard Mail				
243	Prices and Eligibility				
	*	*	*	*	*
3.0	Basic Standards for Standard Mail Letters				
	*	*	*	*	*
3.2	Defining Characteristics				
3.2.1	Mailpiece Weight				
All Standard Mail pieces must weigh less than 16 ounces. The following weight limits also apply to pieces mailed at Standard Mail letter prices:					
[Revise items 3.2.1a and b to read as follows:]					
a. Pieces mailed at machinable letter prices may weigh up to 3.3 ounces. Letter-size pieces weighing more than 3.3 ounces are mailable at nonmachinable letter prices, unless they are barcoded and eligible to be mailed as automation letters. For saturation and high density letters over 3.5 ounces, see 3.2.1b.					
b. Pieces mailed at automation letter prices may weigh up to 3.5 ounces. Saturation and high density letters weighing more than 3.5 ounces are mailable at applicable saturation or high density nonautomation letter prices.					
	*	*	*	*	*
5.0	Additional Eligibility Standards for Nonautomation Standard Mail Letters				
	*	*	*	*	*

**5.5 Nonmachinable Price Application**

*[Revise 5.5 to read as follows:]*

Nonmachinable prices in 1.0 apply only to Standard Mail letter-size pieces (including card-size pieces) that meet the criteria in 201.2.1 for nonmachinable letters. Nonmachinable saturation or high density letter-size pieces are subject to the applicable saturation or high density nonautomation letter prices.

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**6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Letters****6.1 General Enhanced Carrier Route Standards**

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**6.1.2 Basic Eligibility Standards**

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route Standard Mail mailing must:

\* \* \* \* \*

*[Revise item 6.1.2g to read as follows:]*

- g. Meet the requirements for automation compatibility in 201.3.0 and bear an accurate delivery point POSTNET barcode (through April 2011) or Intelligent Mail barcode encoded with the correct delivery point routing code matching the delivery address and meeting the standards in 202.5.0, and 708.4.0, except as provided in 6.1.2h. Pieces prepared with a simplified address format are exempt from the automation-compatibility and barcode requirements. Letters with Intelligent Mail barcodes entered under the full-service Intelligent Mail automation option also must meet the standards in 705.22.0.

*[Add new item 6.1.2h to read as follows:]*

- h. All saturation and high density letters over 3.5 ounces, and saturation (other than pieces with a simplified address) and high density letter-size pieces not meeting the standards 6.1.2g must pay the applicable nonautomation saturation or high density prices. Basic carrier route letter prices are the same for barcoded automation-compatible pieces and nonautomation pieces.

*[Delete 6.1.3, Maximum Weight for Enhanced Carrier Route Letters, in its entirety.]*

\* \* \* \* \*

**6.3 Basic Price Enhanced Carrier Route Standards**

\* \* \* \* \*

**6.3.2 Basic Price Eligibility**

*[Revise 6.3.2 by deleting items a and b in their entirety to read as follows:]*

Basic prices apply to each piece sorted under 245.6.0 or 705.8.0 in a full carrier route tray, in a carrier route bundle of 10 or more pieces, or in groups of 10 or more pieces placed in a 5-digit carrier routes or a 3-digit carrier routes tray.

**6.4 High Density Enhanced Carrier Route Standards****6.4.1 Basic Eligibility Standards for High Density Prices**

*[Revise 6.4.1, by deleting items a and b and incorporating those items into the text to read as follows:]*

High density letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces placed in a 5-digit carrier routes or 3-digit carrier routes tray. High density prices for barcoded letters apply to each piece that is automation-compatible according to 201.3.0, and has an accurate delivery point POSTNET barcode (through April 2011) or Intelligent Mail barcode encoded with the correct delivery point routing code matching the delivery address and meeting the standards in 202.5.0, and 708.4.0. Except for pieces with a simplified address, pieces that are not automation-compatible or not barcoded are mailable only at the non-automation high density letter prices.

\* \* \* \* \*

**6.4.3 High Density Discount for Heavy Letters**

*[Revise 6.4.3 to read as follows:]*

High density pieces that are automation-compatible under 201.3.0, that are accurately barcoded with a delivery point barcode, and that weigh more than 3.3 ounces but not more than 3.5 ounces, pay postage equal to the piece/pound price and receive a discount equal to the high density flat-size piece price (3.3 ounces or less) minus the high density letter piece price (3.3 ounces or less). The discount is calculated using nondestination entry prices only, regardless of entry level. This discount does not apply to pieces paying nonautomation high density letter prices.

**6.5 Saturation ECR Standards****6.5.1 Basic Eligibility Standards for Saturation Prices**

*[Revise 6.5.1 by deleting items a through c and incorporating those items into the text to read as follows:]*

Saturation letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces placed in a 5-digit carrier routes or 3-digit carrier routes tray. Saturation prices for barcoded letters apply to each piece that is automation-compatible according to 201.3.0, and has an accurate delivery point POSTNET barcode

(through April 2011) or Intelligent Mail barcode encoded with the correct delivery point routing code matching the delivery address and meeting the standards in 202.5.0 and 708.4.0. Except for pieces with a simplified address, pieces that are not automation-compatible or not barcoded are mailable at nonautomation saturation letter prices.

\* \* \* \* \*

### 6.5.3 Saturation Discount for Heavy Letters

*[Revise 6.5.3 to read as follows:]*

Saturation pieces that are automation-compatible under 201.3.0, are accurately barcoded with a delivery point barcode, and weigh more than 3.3 ounces but not more than 3.5 ounces pay postage equal to the piece/pound price and receive a discount equal to the saturation flat-size piece price (3.3 ounces or less) minus the saturation letter piece price (3.3 ounces or less). The discount is calculated using nondestination entry prices only, regardless of entry level. This discount also applies to saturation pieces with simplified addresses. This discount does not apply to pieces paying nonautomation saturation letter prices.

\* \* \* \* \*

### 300 Commercial Flats

#### 301 Physical Standards

\* \* \* \* \*

### 3.0 Physical Standards for Automation Flats

\* \* \* \* \*

*[Delete 3.3, Flats Machine Compatibility, in its entirety, and renumber current 3.4 through 3.6 as new 3.3 through 3.5.]*

\* \* \* \* \*

### 400 Commercial Parcels

\* \* \* \* \*

### 460 Bound Printed Matter

#### 463 Prices and Eligibility

##### 1.0 Prices and Fees for Bound Printed Matter

\* \* \* \* \*

##### 1.2 Commercial Bound Printed Matter

\* \* \* \* \*

### 1.2.6 Determining Single-Piece Weight

*[Revise the last sentence of 1.2.6 to read as follows:]*

\*\*\*Express all single-piece weights in decimal pounds rounded off to two decimal places.

\* \* \* \* \*

### 470 Media Mail

#### 473 Prices and Eligibility

##### 1.0 Media Mail Prices and Fees

\* \* \* \* \*

##### 1.5 Computing Postage for Media Mail

###### 1.5.1 Determining Single-Piece Weight

*[Revise the last sentence of 1.5.1 to read as follows:]*

\*\*\*Express all single-piece weights in decimal pounds rounded off to two decimal places.

\* \* \* \* \*

### 480 Library Mail

#### 483 Prices and Eligibility

##### 1.0 Library Mail Prices and Fees

\* \* \* \* \*

##### 1.5 Computing Postage for Library Mail

###### 1.5.1 Determining Single-Piece Weight

*[Revise the last sentence of 1.5.1 to read as follows:]*

\*\*\*Express all single-piece weights in decimal pounds rounded off to two decimal places.

\* \* \* \* \*

### 500 Additional Mailing Services

\* \* \* \* \*

### 507 Mailer Services

\* \* \* \* \*

#### 7.0 Mailing List Services

\* \* \* \* \*

#### 7.2 General Information

\* \* \* \* \*

*[Revise title and text of 7.2.2 to read as follows:]*

##### 7.2.2 Carrier Route Information System

The official city delivery scheme, called the Carrier Route Information System, is available to mailers.

\* \* \* \* \*

### 509 Other Services

#### 1.0 Address Information System Services

*[Revise all of 509.1.0 to reorganize by adding additional address information system services as follows:]*

## 1.1 General Information

Address Management provides services that enable customers to manage the quality of their mailing lists while maximizing the Postal Service's ability to efficiently deliver mail. These services are described in 1.2 through 1.38. Additional information on these services can be found on RIBBS at [ribbs.usps.gov](http://ribbs.usps.gov) or by calling the National Customer Support Center (see 608.8.0 for address) at 800-238-3150. See Notice 123—*Price List*.

## 1.2 Address Element Correction

Address Element Correction (AEC) service identifies and corrects bad or incomplete addresses using enhanced computer logic.

## 1.3 Address Matching System Application Program Interface

Address Matching System Application Program Interface (AMS API) is a core set of compiled address-matching software instructions available, for a set fee, to developers to incorporate into their software so that address lists can be updated with address data from the following databases, which are integrated into the AMS-API: City State, ZIP + 4, Five-Digit ZIP, eLOT, DPV, and LACSLink. The following services require payment of separate additional fees:

- a. Installing the AMS-API on multiple computers for its own use.
- b. Reselling its address-matching software.
- c. Obtaining computer software instructions that permit the API to access the RDI data when licensed separately.
- d. Reselling RDI-API.

## 1.4 Advance Notification and Tracking System

The Advance Notification and Tracking System provides mailers with delivery performance reports and data for qualified Standard Mail and Periodicals mailings with specific in-home delivery windows.

## 1.5 AEC II Service

AEC II Service sends addresses with errors that cannot be resolved through other Address Management services to the field for resolution based on knowledge of delivery personnel. The mailer is provided with the correct address or with information that the address is not a recognized deliverable address.

## 1.6 Address Information Service Viewer

The Address Information Service (AIS) Viewer is an interactive CD-ROM that provides the ability to retrieve, view, and print accurate and current ZIP Code information for all 50 states on demand, eliminating hardcopy reports.

## 1.7 Barcode Certification

The barcode certification program evaluates manufacturers' printers, computer software, and computer systems

that produce a barcode in order to certify that the barcode meets all dimensional specifications required by the Postal Service.

## 1.8 Carrier Route Information System

The Carrier Route Information System (CRIS) service provides reference information needed to apply carrier route codes to addresses. Copying is allowed for an additional fee.

## 1.9 CASS Certification

CASS evaluates and certifies the accuracy of address-matching software that applies ZIP + 4, DPV, LACSLink, Carrier Route Information System (CRIS), DSF2, eLOT, RDI, and Five-Digit ZIP. The Postal Service certifies software meeting its standards until the expiration of the applicable CASS cycle. Software must be re-certified for each CASS cycle. Ordinarily, a CASS testing cycle extends from August 1 through July 31 of the next year, and permits software use until the following July 31.

## 1.10 Change-of-Address Information for Election Boards and Registration Commissions

Change-of-Address Information for Election Boards and Registration Commissions service provides election boards and voter registration commissions with the current address of a resident addressee, if known to the Postal Service.

## 1.11 City State

The City State service is a comprehensive ZIP Code list associated with the appropriate city, county, and Post Office names. Copying is allowed for an additional fee.

## 1.12 Computerized Delivery Sequence (CDS)

CDS service provides and updates delivery sequence address information by carrier route for qualified mailers. The CDS No Stat service provides and updates nondelivery address information about new construction and rural route vacancies by carrier route for qualified mailers.

## 1.13 Delivery Statistics

The Delivery Statistics service provides statistical information regarding delivery by carrier route and Post Office box section. Copying is allowed for an additional fee.

## 1.14 Delivery Type

The Delivery Type service provides a file that indicates the type of deliveries (i.e., P.O. Box, street, unique, military, and general deliveries) made within each 5-digit ZIP Code area in the United States. Copying is allowed for an additional fee.

## 1.15 Delivery Point Validation

The Delivery Point Validation (DPV) service in conjunction with CASS-Certified address matching software validates delivery points. Unlimited sublicensing is allowed by software developers without further payment.

**1.16 DSF2 Service**

The DSF2 service is used to check mailing address accuracy, identify address types, and obtain walk sequence statistics. The DSF2 database is the most complete Postal Service address database available, containing every deliverable mailing address in the United States, and is used to verify that address lists are correct and complete, identify business versus residential addresses, recognize commercial mail receiving agencies, provide walk sequence numbers and postal codes, identify seasonal addresses, detect addresses vacant for over 90 days, and categorize addresses by delivery type, e.g., curbside, door slot, box, etc. DSF2 processing includes address standardization that may be used to apply for CASS qualification.

**1.17 eLine-Of-Travel Service**

eLine-of-Travel (eLOT) service gives mailers the ability to sort their mailings in approximate carrier-casing line-of-travel sequence. Copying is allowed for an additional fee.

**1.18 FASTforward Multi-line Optical Character Reader**

The *FASTforward* system makes change-of-address information for moves available to mailers so that it can be applied to a mailpiece while it is being processed on a multi-line optical character reader (MLOCR). Customers use *FASTforward* Move Update Notification electronic files to update their databases with change-of-address information.

**1.19 Five-Digit ZIP**

The Five-Digit ZIP service provides detailed street data for multi-coded cities (i.e., cities that have more than one 5-digit ZIP Code), so that the proper ZIP Code can be identified. Copying is allowed for an additional fee.

**1.20 Labeling Lists**

Labeling Lists contain destination ZIP Codes with the corresponding Postal Service facility destination information.

**1.21 LACSLink**

LACSLink service provides mailers an automated method of obtaining new addresses when rural-style addresses are converted to street-style addresses. The three types of licenses are listed in 1.21.1 through 1.21.3.

**1.21.1 Interface Developer**

Interface Developer service grants the right to develop an interface between address-matching software and the LACSLink database service.

**1.21.2 Interface Distributor**

Interface Distributor service grants the right to sublicense the interface and the LACSLink database service to third parties.

**1.21.3 End User**

End User service grants the right to obtain the LACSLink database service directly from the Postal Service for use in updating mailing lists.

**1.22 MAC Batch System Certification**

The MAC Batch System Certification service evaluates and certifies that manifest/presort mailing products accurately list and calculate postage for presorted non-identical piece mailings consistent with DMM, IMM, and manifest mailing system processing standards. Software is certified until the expiration of the applicable MAC Batch System cycle.

**1.23 MAC Gold System Certification**

The MAC Gold System Certification service evaluates and certifies that manifest mailing systems (software, weigh scales, and label printers) accurately list and calculate postage for nonidentical piece mailings consistent with DMM, IMM, and manifest mailing system itemized pricing standards. Software is certified until the expiration of the applicable MAC Gold System cycle.

**1.24 MAC System Certification**

The MAC System Certification service evaluates and certifies that manifest mailing software accurately lists and calculates postage for nonidentical piece mailings consistent with DMM, IMM, and manifest mailing system standards, until the expiration of the applicable MAC System cycle.

**1.25 MASS Certification**

MASS (Multiline Accuracy Support System) Certification service provides certification for multiline optical character readers, remote video encoding, local video encoding, and encoding stations ("equipment"). The MASS certification process is designed to evaluate the ability of the equipment to process address information using CASS-Certified software, and apply an accurate delivery point barcode to a mailpiece. The Postal Service separately certifies the equipment for a manufacturer and the user. Certified equipment can be used until the expiration of the applicable MASS cycle. Ordinarily, a MASS testing cycle extends from August 1st through July 31st of the next year, and permits use until the following July 31st.

**1.26 NCOALink**

The NCOALink service makes change-of-address information for moves available to mailers. The Postal Service tests the systems under the Developer, Full Service Provider, Limited Service Provider, End User, and Mail Processing Equipment licenses to ensure that they meet Postal Service performance requirements. The six types of licenses are listed in 1.26.1 through 1.26.6.

**1.26.1 NCOALink Interface Developer**

NCOALink Interface Developer service grants the right to develop a software interface between address-matching software and the NCOALink service database.

**1.26.2 NCOA<sup>Link</sup> Interface Distributor**

NCOA<sup>Link</sup> Interface Distributor service grants the right to unlimited sublicensing of software interfaces developed pursuant to an NCOA<sup>Link</sup> Interface Developer License.

**1.26.3 NCOA<sup>Link</sup> Full Service Provider (FSP)**

NCOA<sup>Link</sup> FSP service grants the right to perform address list updating services for both the licensee and third party mailers using 48 months of change-of-address data. Postal Service database services such as DPV and LACSLink are included.

**1.26.4 NCOA<sup>Link</sup> Limited Service Provider (LSP)**

NCOA<sup>Link</sup> LSP service grants the right to perform address list updating services for third-party mailers, as well as for the licensee's own mail using 18 months of change-of-address data.

**1.26.5 NCOA<sup>Link</sup> End User Mailer**

NCOA<sup>Link</sup> End User Mailer service grants a mailer the right to perform address list updating for its own mail using 18 months of change-of-address data.

**1.26.6 NCOA<sup>Link</sup> Mail Processing Equipment**

NCOA<sup>Link</sup> Mail Processing Equipment service grants a mailer the right to either perform address updating directly onto its mailpieces using 18 months of change-of-address data and a MLOCR or to create an electronic file for address updating using other mail processing equipment.

**1.27 NCOA<sup>Link</sup> — ANK<sup>Link</sup> Service Option**

ANK<sup>Link</sup> provides an option for NCOA<sup>Link</sup> LSP and End User Mailer licensees to acquire an additional 30 months of change-of-address information. ANK<sup>Link</sup> informs mailers that a customer has moved, along with the move effective date. It does not provide the new address.

**1.28 Official National Zone Charts**

The Official National Zone Charts identify the appropriate distance code assigned to each originating and destination pairing for every ZIP Code in the nation.

**1.29 Periodicals Accuracy, Grading, and Evaluation System Certification**

The Periodicals Accuracy, Grading, and Evaluation (PAGE) system evaluates and certifies the accuracy of publication and print planning (PPP) software that calculates virtual copy weight and the percentage of advertising consistent with Periodicals computation standards, and certifies users of PPP software who demonstrate knowledge of the software for Periodicals mailings based on DMM standards and applicable USPS Customer Support Rulings. Software and users are certified until the expiration of the applicable PAGE cycle.

**1.30 PAVE System Certification**

The PAVE (presort accuracy validation evaluation) system evaluates and certifies the accuracy of presort software

that sorts mailing lists consistent with DMM mail preparation standards. Software is certified until the expiration of the applicable PAVE cycle.

**1.31 RDI Service**

The RDI service verifies whether a delivery type is classified as residential or business.

**1.32 Topological Integrated Geographic Encoding and Referencing**

Topological Integrated Geographic Encoding and Referencing (TIGER/ZIP+4) service is a bridge file that allows mailers to access other information using the ZIP+4 codes they already have associated with their addresses. This file offers demographers and market researchers a method to relate ZIP+4 coded address lists to U. S. Census Bureau demographic data.

**1.33 Z4CHANGE**

The Z4CHANGE service provides the information necessary to facilitate frequent and cost-effective updating of very large computerized mailing lists for automation compatibility and improved deliverability. Copying is allowed for an additional fee.

**1.34 Z4INFO**

Z4INFO is an add-on utility to the ZIP+4 service that can be integrated into address-matching software to improve address quality. There is no charge for this service.

**1.35 ZIP+4 Service**

The ZIP+4 service is the base reference that can be used to assign the correct ZIP+4 code associated with a physical address. Copying is allowed for an additional fee.

**1.36 ZIPMove**

The ZIPMove data file assists address-matching software in providing up-to-date, accurate ZIP+4 codes.

**1.37 ZIP Code Sortation of Address Lists**

ZIP Code Sortation of Address Lists service provides sortation of addresses to the finest possible ZIP Code level.

**1.38 99 Percent Accurate Method**

The 99 Percent Accurate Method provides testing of mailers' address lists to determine whether they are at least 99 percent accurate.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer<sup>®</sup> at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 12-16-10

## DMM Revision: Products Mailable at Nonprofit Standard Mail Prices

Under statutory restrictions in the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 703.1.6.11, products that are mailed at the Nonprofit Standard Mail prices must meet at least one of three exceptions. A *low-cost item* is one of the exceptions referenced in the Internal Revenue Code. The value of a low-cost item — the actual cost to the authorized nonprofit organization — is determined each year by the Internal Revenue Service, adjusted for the cost of living. For 2011, the value of a low-cost item is \$9.70 or less.

### *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)*

	*	*	*	*	*
<b>700</b>	<b>Special Standards</b>				
<b>703</b>	<b>Nonprofit Standard Mail and Other Unique Eligibility</b>				
<b>1.0</b>	<b>Nonprofit Standard Mail</b>				
	*	*	*	*	*
<b>1.6</b>	<b>Eligible and Ineligible Matter</b>				
	*	*	*	*	*

### **1.6.11 Products Mailable at Nonprofit Standard Mail Rates**

The following products are mailable at Nonprofit Standard Mail prices:

*[Revise item a of 1.6.11 to reflect the change in the maximum value of a low-cost item as follows:]*

- Low-cost items within the meaning of 26 USC 513(h)(2), Internal Revenue Code. At the beginning of each calendar year, the value of low-cost items is adjusted for cost of living. Effective January 1, 2011, the cost of such items cannot exceed \$9.70. This cost is the cost to the authorized organization that mails the items or on whose behalf the items are mailed.

\*   \*   \*   \*   \*

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 12-16-10*

## DMM Revision: Clarification of the Post Office Box Lock Replacement Fee

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 508.4.8.4 to clarify the applicability of the lock replacement fee for PO Boxes to reflect current practice.

Current standards require payment of the lock replacement fee when a customer requests that the lock be changed. The Postal Service also applies this fee when customers renew PO Box™ service more than 10 days after the renewal due date. This provides an incentive for customers to pay their PO Box rental fee on time. For those customers who do not renew until after the 10-day grace period, the Postal Service often changes the lock or incurs other related costs, such as plugging the lock and bundling and holding mail separately for the PO Box. The lock replacement fee therefore is treated as a late payment fee, even in those cases in which the Postal Service does not actually change the lock.

### *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)*

	*	*	*	*	*
<b>500</b>	<b>Additional Mailing Services</b>				
	*	*	*	*	*

### **508 Recipient Services**

\*   \*   \*   \*   \*

### **4.0 Post Office Box Service**

\*   \*   \*   \*   \*

### **4.8 Keys and Locks**

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### **4.8.4 Lock Replacement**

*[Revise text of 4.8.4 by adding a new last sentence as follows:]*

\*\*\*The lock replacement fee also applies as a late payment charge when the customer renews a box more than 10 days after the renewal due date, whether or not the lock is actually changed.

\*   \*   \*   \*   \*

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 12-16-10*

## DMM Revision: Optional Mail Preparation Standards for Flat-Size Mailpieces in FSS Zones

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 343.6.1.2, 343.7.1, 363.5.2, 3636.6.1, 705.14.0, 707.13.2.1, 707.14.1.1, and 708.7.1.1 to provide optional standards for bundle and pallet preparation of flat-size Standard Mail®, Periodicals, and Bound Printed Matter mailpieces prepared for delivery within the ZIP Codes™ served by Flats Sequencing System (FSS) processing. FSS is a critical element in the Postal Service's strategic operations plan and will allow the Postal Service to improve delivery efficiency and control costs.

The Postal Service first published notice of this optional program as a final rule *Federal Register* on August 23, 2010 (75 FR 51668–51671), and as a DMM advanced notice in *Postal Bulletin* 22294 (9-23-10, pages 4–5). In these publications, the Postal Service also provided advance notice that FSS-based mail preparation requirements will become mandatory in the future; however we did not propose a timeline for their implementation.

With this revision, mailers will have the option to prepare separate mailings of Standard Mail, Periodicals, and Bound Printed Matter barcoded flats (up to 20 ounces), including some barcoded nonmachinable Periodicals flats capable of being processed by FSS, into one or more of the following pallet-level separations:

1. A 5-digit FSS-scheme ZIP Code combination (including one or more 5-digit ZIP Codes).
2. FSS facility sort (all 5-digit FSS-scheme ZIP Code combinations processed within the same facility).
3. A sectional center facility (SCF) with FSS capability, when combined on pallets with flat-size mailpieces not intended for FSS processing. (Preparation of the SCF pallet level is optional.)

Mailers choosing to prepare flats for delivery to FSS zones, using this option, will place qualifying mailpieces from all price categories into a separate combined pool for each individual 5-digit FSS-scheme combination. Mailers will then prepare bundles of uniform size from the pieces in the pool. Bundles must be identified as a 5-digit scheme presort with an optional endorsement line (OEL) under 708.7.0. OELs used under this option may be applied to the top piece of each bundle, unless otherwise required to be placed on each piece by other standards. All pieces for each combined mailpiece pool must be prepared in bundles of similar height (3 inches minimum to 6.5 inches maximum), and secured according to current bundling standards. Except for one overflow bundle that may be under the minimum height, all bundles within each mailpiece pool must be of uniform size. Although overflow bundles are permitted, the Postal Service encourages "leveling" (adjusting bundle heights within a presort destination to avoid overflow bundles) of the bundles within each mailpiece pool. The counter-stacking (rotating groups

of mailpieces within a bundle 180 degrees from the preceding and succeeding group) of mailpieces within bundles is not being addressed as a part of these optional standards, and mailers may continue this practice in accordance with current standards. Bundles must be placed on pallets to form layers of consistent thickness; bundles of nonuniform thickness must be counter-stacked on pallets in accordance with current standards. Pallets must be prepared and labeled as described in DMM 705.8.0, with a pallet placard bearing an Intelligent Mail® container barcode as described in 708.6.6.0.

Mailpieces that meet the current eligibility standards for basic and high density carrier route prices will continue to be eligible for these prices when prepared in accordance with the FSS optional preparation standards. Saturation Standard Mail and Periodicals carrier route flats are not eligible for preparation under this option. The sequencing of mailpieces within carrier route bundles is not required or recommended when preparing FSS bundles. All other mailpieces will be eligible for the applicable 5-digit automation or nonautomation price.

To improve FSS processing, the Postal Service recommends that mailpieces be randomized within each bundle (i.e., within bundles, randomly arrange pieces regardless of price category) comprising each 5-digit FSS scheme as defined in labeling list L006.

The 5-digit Outside-County bundle charge will be assessed on bundles of Outside-County Periodicals prepared in accordance with these standards, even though mailpieces being claimed at the carrier route piece price may be properly placed within these bundles. FSS 5-digit scheme pallets will be assessed the Outside-County container charge applicable to the 3-digit level pallet, and FSS facility sort level pallets will be charged a container price applicable to the SCF pallet.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>300</b>	<b>Commercial Flats</b>				
	*	*	*	*	*
<b>340</b>	<b>Standard Mail</b>				
<b>343</b>	<b>Prices and Eligibility</b>				
	*	*	*	*	*
<b>6.0</b>	<b>Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Flats</b>				
<b>6.1</b>	<b>General Enhanced Carrier Route Standards</b>				
	*	*	*	*	*

**6.1.2 Basic Eligibility Standards**

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route Standard Mail mailing must:

\* \* \* \* \*

*[Revise item 6.1.2 c to add reference to optional bundling standards as follows:]*

- c. Be sorted to carrier routes, marked, and documented under 345.6.0, Preparing Enhanced Carrier Route Flats, or 705.8.0, Preparing Pallets; or for barcoded flats, prepared under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.

\* \* \* \* \*

**7.0 Additional Eligibility Standards for Automation Standard Mail Flats****7.1 Basic Eligibility Standards for Automation Standard Mail**

All pieces in a Regular Standard Mail or Nonprofit Standard Mail automation mailing must:

\* \* \* \* \*

*[Revise item 7.1 f to add reference to optional bundling standards as follows:]*

- f. Be marked, sorted and documented as specified in 345.7.0 and 705.8.0 through 705.13.0; or prepared under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.

\* \* \* \* \*

**360 Bound Printed Matter****363 Prices and Eligibility**

\* \* \* \* \*

**5.0 Additional Eligibility Standards for Presorted and Carrier Route Bound Printed Matter Flats**

\* \* \* \* \*

**5.2 Additional Standards for Carrier Route Bound Printed Matter**

In addition to the basic standards in 2.0, Basic Eligibility Standards for Bound Printed Matter, and 3.2, Attachments or Enclosures of Periodicals Sample Copies, all pieces in a Bound Printed Matter carrier route price mailing must:

\* \* \* \* \*

*[Revise item b of 5.2 to add reference to optional bundling standards as follows:]*

- b. Meet the preparation standards in 365.6.0, Preparing Carrier Route Flats; 705.8.0, Preparing Pallets, or for

barcoded flats, prepared under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.

\* \* \* \* \*

**6.0 Additional Eligibility Standards for Barcoded Bound Printed Matter Flats****6.1 Basic Eligibility Standards for Barcoded Bound Printed Matter**

*[Revise 6.1 to add reference to optional bundling standards by inserting a new, third sentence as follows:]*

\*\*\*Pieces may also be optionally prepared under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.\*\*\*

\* \* \* \* \*

**700 Special Standards**

\* \* \* \* \*

**705 Advanced Preparation and Special Postage Payment Systems**

\* \* \* \* \*

*[Renumber current 705.14 through 705.22 as the new 705.15 through 705.23 and add a new 705.14 as follows:]*

**14.0 Combining Bundles of Flats on Pallets Within FSS Zones****14.1 General**

Flat-size automation and carrier route mailpieces, including barcoded nonmachinable Periodicals pieces, may be optionally consolidated and prepared on pallets for delivery within individual 5-digit Flats Sequencing Systems (FSS) scheme ZIP Code combinations; multiple 5-digit FSS scheme ZIP Code combinations within the same facility; or to a sectional center facility (SCF) with FSS processing, when combined with flat-size mailpieces not intended for FSS processing. Mailers using this option will place qualifying mailpieces from all price categories into a separate combined pool for each individual 5-digit FSS-scheme combination. Mailers will then prepare bundles of uniform size from the pieces in the pool. Mailpieces that meet the eligibility standards for 5-digit automation prices, the Bound Printed Matter barcode discount, or basic and high density carrier route prices will continue to be eligible for these prices when prepared in accordance with the FSS optional preparation standards. Saturation price Standard Mail and Periodicals carrier route flats are not eligible for preparation under this option. Mailpieces and bundles must also be prepared as follows:

- a. Bundles for all FSS sort plans must be identified as a 5-digit scheme presort through the use of an optional endorsement line under 708.7.0.

- b. All pieces placed into an FSS pool must be barcoded. Automation and carrier route pieces must bear an accurate delivery point Intelligent Mail barcode or POSTNET barcode including a fully populated routing code field (11 digits).
- c. Nonautomation pieces must be barcoded to the finest extent possible.
- d. All pieces for each combined mailpiece pool must be prepared in bundles with a 3-inches minimum and a 6.5-inches maximum height.
- e. It is recommended that the mailpieces within each bundle be randomized within the 5-digit FSS-scheme ZIP Code combinations or FSS sort plan schemes as defined by L006 (i.e. within bundles, randomly arrange pieces regardless of price category). Any piece prepared for a specific 5-digit scheme ZIP Code combination may be placed in the bundles of flats of uniform height.
- f. "Leveling" (adjusting bundle heights within a presort destination to avoid overflow bundles) of the bundles within each mailpiece pool is encouraged.
- g. Except for one overflow bundle that may be under the minimum size, all bundles within each mailpiece pool must be of uniform size.
- h. Bundles must be placed on pallets to form layers of consistent thickness; and bundles of uneven thickness must be counter-stacked on pallets in accordance with 8.5.8.
- i. Pallets must be prepared under 8.0 and labeled under 8.6.0, with a pallet placard bearing an Intelligent Mail container barcode as described in 708.6.6.0.

## 14.2 Periodicals

### 14.2.1 Basic Standards

Barcoded machinable Periodicals flats meeting the standards in 707.25 and 301.3.0; barcoded nonmachinable Periodicals flats, prepared under 707.26.0 (up to 1 inch in thickness); and carrier route Periodicals flats, prepared under 707.23.0 may be combined in bundles and placed on pallets for delivery to ZIP Codes having Flats Sequencing System (FSS) processing capability, as shown in L006. Periodicals prepared under this option are subject to the following:

- a. Eligibility for pricing purposes is based on standards in 707.11.0 through 14.0, except that the 5-digit Outside-County bundle charge will be assessed to bundles of Outside-County Periodicals prepared in accordance with these standards, including those containing mailpieces being claimed at the carrier route piece price.

- b. FSS 5-digit scheme pallets will be assessed the Outside-County container charge applicable to the 3-digit level pallet, and the FSS facility sort level pallet will be charged a container price applicable to the SCF pallet.
- c. Mailers must provide standardized presort documentation under 708.1.0 that demonstrates eligibility for 5-digit (scheme) or carrier route prices in accordance with 707.13.0, 14.0 and 25.0.
- d. Mailers may combine all 5-digit, carrier route and 5-digit scheme eligible flat-size mailpieces, into a combined mailpiece pool for each FSS 5-digit scheme combination according to L006.
- e. Each bundle must be identified with a "SCH 5-DIGIT FSS" optional endorsement line in accordance with Exhibit 708.7.1.1, *OEL Formats*.
- f. All pooled Periodicals mailpieces prepared on pallets to a single presort destination must be prepared in uniform size bundles, between 3 inches and 6.5 inches in height and secured in accordance with 19.4, except that one overflow bundle per mailpiece pool may be under the minimum size.

### 14.2.2 Pallet Preparation and Labeling

Preparation sequence and labeling:

- a. *FSS sort plan, required*, permitted only for FSS bundles prepared for a single FSS sort plan as shown in L006. Pallet must contain only bundles of pooled barcoded 5-digit (scheme) and barcoded carrier route pieces for a single FSS sort plan. Labeling:
  - 1. Line 1: L006, column B.
  - 2. Line 2: "PER" or "NEWS," as applicable; followed by "FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH").
- b. *FSS facility sort, required*, permitted only for FSS bundles prepared for the FSS sort plans processed within the same SCF as shown in L006. Pallet must contain only bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces for a facility's FSS sort plans. Labeling:
  - 1. Line 1: "MXD" followed by information in L006, column C.
  - 2. Line 2: "PER" or "NEWS," as applicable; followed by "FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH").
- c. *SCF/FSS, optional*, permitted for FSS and non-FSS bundles processed within the service area of the SCF. Pallet may contain bundles of barcoded 5-digit

(scheme) and barcoded carrier route pieces in FSS and non-FSS bundles prepared under 8.0. Labeling:

1. Line 1: "MXD" followed by city, state, and ZIP Code information for SCF serving the FSS 5-digit scheme ZIP Code as shown in L005, column B.
2. Line 2: "PER" or "NEWS," as applicable; followed by "FLTS;" followed by "SCF"; followed by "BARCODED" (or "BC"); followed by "FSS/NONFSS."

### 14.3 Standard Mail

#### 14.3.1 Basic Standards

Standard Mail automation flats and Standard Mail barcoded carrier route flats, meeting the physical standards for automation flats under 301.3.0 may be combined in bundles and placed on pallets for delivery to ZIP Codes having Flats Sequencing System (FSS) processing capability, as shown in L006. Standard Mail flats are subject to the following:

- a. Price eligibility is based on standards in 343.0.
- b. Mailers must provide standardized presort documentation under 708.1.0 that demonstrates eligibility for 5-digit (scheme) or carrier route prices in accordance with 343.0.
- c. Mailers may combine all 5-digit, carrier route and 5-digit scheme eligible flat-size mailpieces into a combined mailpiece pool for each FSS 5-digit scheme combination according to L006.
- d. Each bundle must be identified with a "SCH 5-DIGIT FSS" optional endorsement line in accordance with Exhibit 708.7.1.1, *OEL Formats*.
- e. All pooled mailpieces prepared to a single palletized presort destination must be prepared in uniform size bundles, between 3 inches and 6.5 inches in height and secured in accordance with 345.2.5, except that one overflow bundle per mailpiece pool may be under the minimum size.

#### 14.3.2 Pallet Preparation and Labeling

Preparation sequence and labeling:

- a. *FSS sort plan, required*, permitted only for FSS bundles prepared for a single FSS sort plan as shown in L006. Pallet must contain only bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces for a single FSS sort plan. Labeling:
  1. Line 1: L006, column B.
  2. Line 2: "STD" followed by "FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH").
- b. *FSS facility sort, required*, permitted only for FSS bundles prepared for the FSS sort plans processed within the same SCF as shown in L006. Pallet must

contain only bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces for a facility's FSS sort plans. Labeling:

1. Line 1: "MXD" followed by information in L006, column C.
  2. Line 2: "STD" followed by "FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH").
- c. *SCF/FSS, optional*, permitted for FSS and non-FSS bundles processed within the service area of the SCF. Pallet may contain bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces in FSS and non-FSS bundles prepared under 8.0. Labeling:
1. Line 1: "MXD" followed by city, state, and ZIP Code information for SCF serving the FSS 5-digit scheme ZIP Code as shown in L005, column B.
  2. Line 2: "STD" followed by "FLTS;" followed by "SCF"; followed by "BARCODED" (or "BC"); followed by "FSS/NONFSS."

### 14.4 Bound Printed Matter

#### 14.4.1 Basic Standards

Presorted and carrier route Bound Printed Matter flats bearing an accurate barcode meeting the eligibility standards in 363.6.0 may be combined in bundles and placed on pallets for delivery to ZIP Codes having Flat Sequencing System (FSS) processing capability, as shown in L006. Bound Printed Matter flats are subject to the following:

- a. Price eligibility for pricing purposes is based on standards in 363.0.
- b. Mailers must provide standardized presort documentation under 708.1.0 that demonstrates eligibility for 5-digit (scheme) or carrier route prices in accordance with 363.0.
- c. Mailers may combine all 5-digit, carrier route and 5-digit scheme eligible flat-size mailpieces into a combined mailpiece pool for each FSS 5-digit scheme combination according to L006.
- d. Each bundle must be identified with a "SCH 5-DIGIT FSS" optional endorsement line in accordance with Exhibit 708.7.1.1, *OEL Formats*.
- e. All pooled mailpieces prepared to a single palletized presort destination must be prepared in uniform size bundles, between 3 inches and 6.5 inches in height and secured in accordance with 365.2.5, except that one overflow bundle per mailpiece pool may be under the minimum size.

#### 14.4.2 Pallet Preparation and Labeling

Preparation sequence and labeling:

- a. *FSS sort plan, required*, permitted only for FSS bundles prepared for a single FSS sort plan as shown in L006. Pallet must contain only bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces for a single FSS sort plan. Labeling:

- Line 1: L006, (sort plan name) column B.
- Line 2: "PSVC FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH").

- b. *FSS facility sort, required*, permitted only for FSS bundles prepared for the FSS sort plans processed within the same SCF as shown in L006. Pallet must contain only bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces for a facility's FSS sort plans. Labeling:

- Line 1: "MXD" followed by information in L006, column C.
- Line 2: "PSVC FLTS;" followed by "5D"; followed by "BARCODED" (or "BC"); followed by "FSS SCHEME" (or "FSS SCH")

- c. *SCF/FSS, optional*, permitted for FSS and non-FSS bundles processed within the service area of the SCF. Pallet may contain bundles of barcoded 5-digit (scheme) and barcoded carrier route pieces in FSS and non-FSS bundles prepared under 8.0. Labeling:

- Line 1: "MXD" followed by city, state, and ZIP Code information for SCF serving the FSS 5-digit scheme ZIP Code as shown in L005, column B.
- Line 2: "PSVC FLTS;" followed by "FLTS;" followed by "SCF"; followed by "BARCODED" (or "BC"); followed by "FSS/NONFSS."

\* \* \* \* \*

## 707 Periodicals

\* \* \* \* \*

## 13.0 Carrier Route Eligibility

\* \* \* \* \*

## 13.2 Sorting

### 13.2.1 Basic Standards

\*\*\*Carrier route prices apply to copies that are prepared in carrier route bundles of six or more addressed pieces each, subject to these standards:

\* \* \* \* \*

*[Revise item 13.2.1b to add reference to optional bundling standards by adding a new item b4 as follows:]*

- Bundles prepared on pallets under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.

\* \* \* \* \*

## 14.0 Barcoded (Automation) Eligibility

### 14.1 Basic Standards

#### 14.1.1 General

All pieces in a Periodicals barcoded (automation) mailing must:

\* \* \* \* \*

*[Revise item 14.1 d to add reference to optional bundling standards as follows:]*

- Be marked, sorted, and documented as specified in 705.8.0 (if palletized); or 24.0 (for letters) or 25.0 (for flats) or; for nonletter-size mail, 705.9.0, 705.10.0, 705.12.0, or 705.13.0; or for nonletter-size mail, bundles prepared on pallets under 705.14.0, Combining Bundles of Flats on Pallets Within FSS Zones.

\* \* \* \* \*

## 708 Technical Specifications

\* \* \* \* \*

## 7.0 Optional Endorsement Lines (OELs)

### 7.1 OEL Use

#### 7.1.1 Basic Standards

\* \* \* \* \*

#### Exhibit 7.1.1 OEL Formats

*[Revise Exhibit 7.1.1 to add a new line item (after line item, "5-Digit Scheme (automation compatible flats") which is 12th from the top, to describe additional OEL human-readable text for use with FSS preparation mailpieces as follows:]*

Sortation Level	OEL Example
*	* * * * *
5-Digit Scheme	*****SCH 5-DIGIT 12345 FSS
(Optional FSS-compatible flats preparation)	
*	* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 12-16-10

## DMM Revision: Extension of the Simplified Address Format

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 345.6.9.4, 445.7.6.4, 507.1.2.3, and 602.3.2 to remove a restriction on the use of simplified addressing for saturation flat-size mailpieces and irregular parcels that are delivered by USPS® city carriers or to Post Office™ (PO) boxholders at Post Office locations with city delivery service, and to add reference to new standards related to updated delivery sequence data for use on mailpieces bearing a simplified address.

This revision provides mailers of Standard Mail® saturation (carrier route) flats and irregular parcels the option of using simplified addresses (typically, “Postal Customer”) in lieu of complete delivery addresses, and eliminates the need for mailers to maintain an updated database of delivery-sequenced specific addresses.

The Postal Service is making this revision to facilitate the process for mailpiece design and preparation, and to streamline the acceptance process for local businesses, national retailers having a local nexus, and first time saturation mailers considering advertising their products and services through the mail. We expect this revision to reduce mailer’s expenses for mailpiece preparation, enhancing their ability to advertise through the mail and to grow their businesses.

Mailers must use the simplified address “Postal Customer” when complete distribution is intended to all active deliveries (residential and business) on any designated city route. Mailers may address mailpieces “Residential Customer” to indicate that delivery is intended only to all active residential deliveries. Mailers may use a more specific address, such as “PO Boxholder” when delivery is intended to all active Post Office box deliveries.

As provided in existing DMM standards, mailpieces bearing a simplified address, for distribution to rural or highway contract routes or to PO boxes in a Post Office without city delivery, may continue to include the designation “Local,” instead of the city, state, and ZIP Code™ of the delivery office. To eliminate the potential for mailpieces becoming undeliverable, the Postal Service will require mailpieces bearing a simplified address format, for distribution to city routes or to PO boxes in a Post Office with city delivery service, to include the city, state, and ZIP Code, when not being dropshipped directly to the destination delivery unit (DDU). Mailpieces dropshipped directly to the DDU may optionally bear the designation “Local” (in addition to the simplified address).

Mailings using the simplified address format must meet the eligibility and preparation standards for saturation mail-

ings applicable to Standard Mail flat-sized mailpieces or irregular parcels.

Mailers using a simplified address format on mailpieces for delivery to a city route or to a Post Office box section in an office with city delivery service must prepare enough pieces to provide complete distribution to each active residential delivery (household residence) or active delivery (residential and business) in accordance with the process described in the revised DMM 509.1.1, Delivery Statistics File. Delivery statistics for all city carrier routes, rural routes, highway contract routes, general delivery units, and Post Office box sections are included in the Delivery Statistics File. This database is available on CD-ROM for the entire nation. For information on charges and an order form, call 800-238-3150. To order the products, send a written request and appropriate payment to the USPS Delivery Statistics File, National Customer Support Center (see DMM 608.8.0 for address).

Mailers may optionally obtain delivery statistics from the Address Information System (AIS) viewer. The AIS viewer is an interactive CD-ROM that provides delivery statistics retrieval, in addition to other AIS products, and can be obtained by contacting the National Customer Support Center as provided above or by sending appropriate payment with the completed order form as directed on the form. Information and application forms for the AIS viewer are also available on the USPS.com® website at <http://www.usps.com/ncsc>. The cost to obtain the delivery statistics retrieval service using the AIS viewer is \$75 per year.

The Postal Service is also developing an interactive website intended to provide information and assistance to small mailers making Standard Mail saturation mailings that bear simplified addresses. This new tool will be called the Simplified Mailing Process website and will initially be accessible through the USPS RIBBS website at <http://ribbs.usps.gov>. The Simplified Mailing Process website will provide mailers with the option to identify, and obtain delivery statistics for, specific carrier routes based on entered search criteria; generate saturation documentation required under DMM standards; generate facing slips; and provide general instructions on completing PS Form 3602 and PS Form 8125. Because this tool is primarily designed to assist small local mailers, customers will be limited to accessing the delivery statistics information for no more than five ZIP Codes per visit. Although this website will be available to all mailers, the larger and established mailers are expected to obtain their delivery statistics directly from the Delivery Statistics File or AIS viewer.

(Article continues on page 71.)

# Pull-Out Information

## Fraud

### Withholding of Mail Order

Withholding of Mail Orders are enforced by postmasters at the city listed below.

State, City ZIP Code	Names and Address Covered
NJ, Pennsauken 08109-3125	Any and all names except the surname Kuni, 7451 Harvey Ave.

— Judicial Officer, 12-16-10

Big tax savings, plus a  
***GRACE PERIOD*** to help you  
spend every penny.

***It's time to give FSAs a try.***

***Flexible Spending Accounts***



## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005380	015711	060876	065401	068296	069797	105021	108491	109211	109965	125016	127056	280000
005619	015735	060912	065441	068311	069811	105022	108506	109224	109967	125024	127073	280027
005920	015741	061023	065462	068328	069842	105028	108563	109331	109978	125027	127080	280048
006418	015767	061075	065491	068361	069849	105045	108566	109346	109989	125051	127084	280054
008026	015779	061083	065521	068387	069852	105065	108589	109384	109996	125058	127089	280185
008098	018265	061222	065548	068389	069865	105069	108653	109432	110021	125069	127091	281068
008155	018541	061304	065645	068392	069909	105079	108662	109433	110027	125103	127099	281090
008283	018743	061319	065694	068402	069980	105081	108666	109435	110326	125108	127101	281105
008316	019424	061332	065727	068414	070877	105086	108667	109436	110665	125130	127105	281155
008467	020313	061415	065785	068437	070997	105109	108673	109466	110707	125168	132052	281156
009011	021039	061471	065790	068458	071612	105190	108684	109481	111335	125185	133051	281157
009061	021529	061474	065794	068462	071692	105200	108688	109499	111392	125202	136116	281159
009088	021596	061541	065845	068488	075347	105226	108695	109514	111518	125208	137009	282000
009463	022005	061603	065852	068494	076120	105230	108696	109517	111933	125219	146060	282001
009583	022097	061740	065871	068617	076198	105292	108706	109522	112091	125238	146104	282003
009620	022247	061741	065882	068715	076830	105321	108715	109570	112092	125245	150286	282200
009770	022496	062020	065897	068722	076936	105351	108717	109589	112097	125262	151227	282353
010409	022592	063161	065926	068832	077794	105369	108718	109603	112099	125290	151228	282619
010563	022594	063310	065929	068912	079023	105394	108720	109620	112100	125306	151230	282769
010579	022600	063402	065941	069045	080024	105430	108752	109629	112101	125310	152443	282945
010650	022603	063407	065968	069059	080621	105449	108762	109638	112104	125318	152831	282947
010686	022608	064006	066017	069060	085416	105487	108764	109647	112105	125330	152900	282954
010693	022616	064039	066060	069099	085828	105521	108771	109656	113004	125334	159016	282960
010703	022620	064128	066090	069112	085829	105525	108785	109668	113006	125378	165025	282962
010712	026239	064247	066092	069166	088305	105527	108807	109679	113008	125381	165038	283100
010717	026292	064291	066198	069203	088320	105725	108808	109688	113860	125384	165158	283147
010731	027146	064318	066237	069254	090142	105726	108809	109691	115400	125388	192183	283203
011176	027162	064333	066306	069274	090244	105756	108831	109710	117965	125402	192695	283370
011213	028229	064367	066432	069313	090495	106316	108840	109719	118717	125430	<b>200108</b>	283446
011291	028814	064378	066454	069331	090636	106444	108856	109721	119052	125432	200988	283455
011296	029149	064381	066480	069334	091339	106532	108861	109731	119060	125434	207884	283601
011407	030003	064401	067012	069379	093560	106610	108880	109738	119280	125440	210013	285014
012350	033236	064407	067017	069383	094671	107142	108897	109746	122376	125445	210016	285037
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014187	059001	064868	068119	069565	100308	108324	109027	109864	124142	126022	210854	301362
014194	060027	064917	068122	069583	100364	108341	109030	109870	124143	126024	212695	301413
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333102	377135	441557	605558	802898	914542	937735	941565	948619	958755	970236	995258	998198
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352666	381556	486307	711029	891280	920045	940221	941720	951997	960022	970767	995537	

## Missing, Lost, or Stolen U.S. Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 001 0200 to 0299</b>	041 623 8889 to 8899	079 374 0300 to 2499	176 281 7963 to 7999
010 504 1932 to 1999	041 803 6565 to 6599	079 807 2342 to 2399	<b>178 254 5000 to 9999</b>
011 582 1889 to 1899	043 129 1968 to 1997	<b>082 721 0228 to 0254</b>	178 881 9900 to 9999
011 588 2900 to 3099	043 205 5922 to 5999	083 140 5000 to 7499	<b>180 031 2089 to 2098</b>
012 579 5675 to 5699	044 087 3457 to 3499	083 784 8886 to 8899	182 475 3229 to 3258
013 289 6176 to 6199	044 087 4000 to 4099	083 913 6915 to 6999	182 475 3904 to 3933
013 610 0014 to 0099	044 306 4200 to 4299	084 478 3920 to 3999	<b>210 221 0548 to 0599</b>
014 932 1000 to 1099	044 306 4370 to 4599	086 000 8271 to 8299	<b>227 275 9400 to 9999</b>
014 972 0800 to 0899	045 524 4121 to 4298	086 798 3840 to 3849	<b>273 070 8059 to 8099</b>
015 363 0065 to 0099	046 800 9870 to 9899	088 404 4472 to 4499	273 775 7700 to 7899
017 028 3200 to 3299	047 352 4000 to 4099	088 404 5584 to 5699	<b>302 000 0000 to 9999</b>
018 569 5333 to 5399	048 383 7650 to 7659	088 757 8688 to 8699	<b>349 746 2056 to 2099</b>
018 986 5264 to 5299	048 396 3647 to 3699	088 757 9400 to 9499	<b>350 518 7350 to 7374</b>
019 518 2814 to 2899	<b>051 142 0755 to 0799</b>	089 358 2248 to 2257	<b>360 011 1690 to 1699</b>
<b>020 698 5159 to 5199</b>	051 774 8857 to 8899	<b>093 106 9346 to 9355</b>	360 168 6008 to 6099
020 844 7307 to 7399	051 781 2875 to 2885	093 203 0500 to 0599	360 173 8800 to 8899
020 972 8948 to 8999	051 977 7010 to 7023	093 684 3630 to 3699	360 324 2326 to 2399
022 021 9110 to 9181	052 058 7115 to 7199	094 081 5074 to 5099	362 861 3064 to 3099
022 037 1411 to 1499	054 450 1130 to 1167	094 216 2555 to 2599	<b>373 006 2176 to 2199</b>
022 527 9201 to 9210	057 670 0563 to 0599	094 580 7062 to 7099	374 768 2600 to 2699
022 529 1882 to 1899	058 187 3836 to 3899	094 639 4200 to 4299	375 169 4400 to 4599
023 637 7169 to 7199	058 523 3003 to 3099	095 070 7186 to 7199	375 829 3400 to 3499
024 380 4100 to 4199	058 591 1153 to 1299	095 076 8300 to 8399	375 851 9100 to 9199
024 496 6870 to 6896	058 895 3746 to 3799	095 354 6864 to 6899	376 196 0911 to 0999
025 092 0987 to 0999	059 986 0814 to 0899	097 224 1350 to 1599	378 085 3679 to 3699
025 369 5535 to 5599	<b>060 406 7650 to 7699</b>	<b>100 160 3800 to 3899</b>	378 351 1063 to 1099
025 729 1151 to 1199	063 491 8122 to 8199	104 667 6400 to 6499	379 843 5100 to 5199
025 729 1643 to 1799	063 916 9968 to 9999	104 876 8937 to 8999	<b>380 093 9600 to 9699</b>
026 492 3180 to 3199	064 091 4500 to 4599	<b>112 049 4413 to 4499</b>	380 165 1165 to 1199
027 361 0430 to 0499	065 170 0471 to 0499	112 870 9765 to 9799	381 325 4500 to 4599
027 369 4482 to 4495	065 255 7909 to 7999	114 402 3850 to 3899	381 604 2510 to 2699
027 671 8762 to 8776	065 392 6345 to 6399	114 866 5368 to 5397	381 645 9525 to 9599
027 787 9886 to 9899	066 099 2014 to 2099	116 154 2800 to 2899	383 314 3968 to 3999
027 965 9487 to 9499	066 648 2880 to 2899	116 986 4400 to 4499	383 892 1000 to 1344
028 100 8069 to 8099	066 787 3639 to 3699	117 175 1647 to 5169	383 892 1382 to 1399
028 191 1852 to 1999	066 845 7500 to 9999	117 951 4687 to 4699	384 925 3641 to 3654
028 850 3000 to 3199	067 093 3869 to 3899	117 951 5200 to 5299	385 568 2331 to 2399
029 510 1500 to 1599	068 895 0334 to 0399	119 815 8961 to 6199	385 599 7554 to 7575
<b>030 687 0903 to 0999</b>	<b>070 724 4488 to 4499</b>	119 850 7400 to 7499	385 774 2024 to 2099
030 701 3442 to 3499	070 841 9181 to 9199	119 850 7700 to 7999	386 624 1412 to 1599
031 077 4507 to 4799	070 844 2546 to 2599	<b>121 634 0460 to 0499</b>	386 883 8936 to 8999
032 295 7500 to 9999	070 916 1340 to 1399	122 451 9879 to 9899	387 314 5574 to 5599
034 394 1000 to 1099	071 047 5768 to 5799	122 714 6805 to 6900	387 837 6300 to 6399
034 943 0400 to 0799	071 179 9800 to 9899	124 916 0304 to 0499	388 828 0656 to 0699
035 035 4337 to 4399	071 386 3682 to 3699	126 423 0136 to 0169	389 696 2400 to 2799
037 706 9578 to 9599	071 507 6840 to 6899	<b>160 901 2254 to 2299</b>	389 846 3104 to 3135
037 805 3677 to 3699	072 045 9641 to 9699	161 103 6581 to 6599	389 846 3145 to 3195
037 909 5490 to 5499	072 675 8287 to 8299	162 032 4447 to 4499	389 887 9211 to 9230
037 931 4660 to 4699	077 617 5481 to 5499	163 257 1085 to 1099	389 887 9234 to 9299
039 145 6521 to 6595	077 999 4001 to 4090	166 101 1433 to 1499	<b>390 001 3182 to 3199</b>
<b>040 024 3901 to 3999</b>	078 174 4475 to 4499	167 555 5201 to 5212	390 001 3500 to 3699
040 674 7100 to 7199	078 219 4931 to 4999	167 555 5214 to 5299	390 545 5974 to 5999
040 688 8816 to 8899	078 250 4756 to 4799	173 639 4685 to 4699	391 104 6146 to 6199
041 299 6752 to 6799	078 823 8312 to 8399	176 281 7937 to 7950	391 574 1466 to 1499

391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299
391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499
392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699
392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777
393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699
393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899
393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999
393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599
394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798
395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999
395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699
395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499
397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799
397 819 8902	to	8999	417 930 9533	to	9599	<b>440 698 1947 to 1999</b>			459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	<b>460 349 6878 to 6899</b>		
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
<b>400 427 1051 to 1999</b>			<b>420 277 0015 to 0049</b>			444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	<b>450 048 4173 to 4199</b>			463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799
401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199	463 227 7711	to	7799
401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099	463 414 4869	to	4899
402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199	463 808 3484	to	3499
403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799	463 945 7400	to	7899
403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799	464 629 9000	to	9399
403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984	464 711 4332	to	4399
403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125	465 692 3963	to	3999
404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199	465 698 8300	to	8599
404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799	465 743 7745	to	7799
404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099	466 798 6056	to	6067
404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299	467 147 4300	to	4399
404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999	468 079 5782	to	5799
404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199	469 067 2817	to	2899
404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499	469 127 8000	to	8199
405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799	469 213 0359	to	0399
406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238	469 213 0500	to	0599
406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199	469 561 8011	to	8099
406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699	469 658 1961	to	1999
406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891	469 666 9900	to	9999
407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199	469 678 1900	to	1999
407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399	469 781 4900	to	4999
407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999	469 947 6960	to	6999
407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499	<b>470 755 5800 to 5818</b>		
408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899	471 918 0300	to	0999
408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499	471 985 2408	to	2419
408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399	472 191 6700	to	6799
408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499	472 270 2555	to	2599
408 698 7015	to	7099	<b>430 150 4401 to 4599</b>			454 922 4867	to	4895	472 987 0213	to	0241
409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499	472 987 0290	to	0299
<b>410 491 2311 to 2399</b>			430 177 1900	to	2099	455 364 2147	to	2199	473 151 2069	to	2199
410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499	473 666 9138	to	9199
410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699	473 952 3429	to	3499
410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699	474 108 5402	to	5499
410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099	474 356 5193	to	5299

474 949 3366	to	3399	490 721 6000	to	6099	608 727 7100	to	7199	629 964 4200	to	4294
475 134 9362	to	9399	490 793 1500	to	2099	608 727 7273	to	7599	<b>630 389 3056</b>	<b>to</b>	<b>3071</b>
475 167 9667	to	9699	490 886 8171	to	8199	608 813 9950	to	9999	630 463 0588	to	0599
475 319 3415	to	3499	490 977 9221	to	9240	609 067 5325	to	5399	631 459 9117	to	9199
475 319 3649	to	3799	491 258 8100	to	9099	609 067 5488	to	5499	631 762 9325	to	9399
475 340 6400	to	6599	491 567 1376	to	1399	609 067 5600	to	5699	632 217 4933	to	4999
475 424 8410	to	8499	492 254 4800	to	4899	609 289 6123	to	6199	632 500 0000	to	640 3999
475 629 9156	to	9199	492 283 5100	to	5199	609 438 4400	to	4499	633 110 4165	to	4199
475 850 6101	to	6199	492 610 6813	to	6899	609 493 1100	to	1199	633 110 4303	to	4499
475 875 2500	to	2599	493 394 5568	to	5599	609 766 8091	to	8999	633 438 6429	to	6599
476 169 8264	to	8299	493 470 2562	to	2599	609 825 4100	to	4115	633 588 7173	to	7182
476 189 3000	to	3499	493 473 7700	to	7799	609 884 2981	to	2999	634 725 0700	to	0799
476 331 2480	to	2499	493 716 2153	to	2199	609 893 1000	to	1099	634 803 3239	to	3299
477 289 8601	to	8699	494 206 2972	to	2999	<b>610 092 3200</b>	<b>to</b>	<b>3299</b>	634 807 2474	to	2499
477 681 5206	to	5299	494 217 3446	to	3999	610 582 4200	to	4299	634 827 5900	to	5999
478 010 4243	to	4268	494 224 0500	to	0599	611 879 6939	to	6999	634 886 3428	to	3499
478 010 4270	to	4291	495 145 0600	to	0699	612 291 8013	to	8099	635 559 3449	to	3499
478 450 5071	to	5099	496 209 7425	to	7499	612 751 5171	to	5199	636 289 6214	to	6299
478 469 7838	to	7858	496 213 8728	to	8799	612 751 5226	to	5299	636 634 8007	to	8042
478 469 7883	to	7899	496 474 5226	to	5248	612 751 6083	to	6099	637 150 1200	to	1299
479 280 9800	to	9899	497 053 8517	to	8699	612 751 6268	to	6299	637 562 5828	to	5899
479 365 9116	to	9176	497 854 8673	to	8699	612 751 6572	to	6599	638 042 1647	to	1699
479 412 9900	to	9999	498 449 8888	to	8899	612 774 2111	to	2199	638 049 4984	to	4999
479 667 6190	to	6199	498 929 8285	to	8499	612 774 2254	to	2299	638 318 1115	to	1199
479 748 9680	to	9699	498 936 5310	to	5399	612 774 2500	to	2599	638 318 1453	to	1499
479 860 7000	to	7199	499 016 5425	to	5499	614 469 0979	to	0999	638 885 0000	to	0299
<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	499 440 8575	to	8899	614 474 3000	to	3099	638 903 4362	to	4373
480 640 6330	to	6399	499 731 6717	to	6799	614 521 3490	to	3499	639 415 1929	to	1999
480 658 0568	to	0599	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	614 645 1800	to	1899	639 415 2019	to	2099
480 689 5100	to	5199	500 070 5725	to	7799	614 832 1100	to	2099	639 420 6200	to	6299
481 072 9463	to	9499	501 331 0300	to	0399	615 017 7505	to	7599	639 469 3517	to	3799
481 673 0074	to	0095	502 227 7645	to	7699	617 711 6609	to	6699	639 605 2143	to	2199
482 527 1500	to	1599	502 424 0200	to	0499	617 760 5266	to	5299	639 657 8600	to	8799
482 541 5255	to	5299	502 424 0600	to	0699	617 813 3601	to	3699	<b>640 289 7500</b>	<b>to</b>	<b>7599</b>
482 729 6800	to	6899	503 003 2700	to	2899	618 840 9200	to	9299	640 289 7700	to	7999
483 363 7207	to	7299	503 194 5144	to	5153	619 551 7229	to	7299	641 170 4420	to	4499
483 402 2356	to	2399	504 045 4030	to	4099	619 859 3000	to	3099	641 318 3133	to	3199
483 486 5100	to	5199	504 166 0200	to	0599	<b>620 073 9400</b>	<b>to</b>	<b>9499</b>	641 378 6500	to	6999
483 632 1521	to	1599	504 240 1062	to	1399	621 614 7907	to	7930	641 383 8739	to	8799
483 632 2600	to	2799	504 805 3300	to	3499	621 614 7932	to	7999	641 877 3187	to	3299
483 849 1615	to	1699	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>	621 648 8021	to	8199	641 877 3310	to	3399
484 174 4803	to	5299	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
484 323 8900	to	9199	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
484 680 5000	to	5038	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
484 680 5040	to	5074	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
484 680 5077	to	5099	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
485 029 4913	to	4999	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
486 176 0600	to	0699	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
486 559 7555	to	7599	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
486 696 3023	to	3199	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	9899
488 173 7900	to	7999	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
488 206 4100	to	4199	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
488 226 0200	to	0299	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
488 709 3906	to	3999	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
488 855 8359	to	8399	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
489 181 8963	to	8999	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
489 223 2000	to	2099	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
489 311 1930	to	1999	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
489 318 6200	to	6300	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
489 384 0027	to	0099	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 427 0658	to	0899	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 997 5252	to	5299	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
490 717 7080	to	7099	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762

646 242 6200 to 6299	665 274 8208 to 8299	690 941 6000 to 6199	<b>740 002 7710 to 7719</b>
646 270 7639 to 7799	665 669 5400 to 5499	691 313 6383 to 6399	740 119 2275 to 2284
646 798 4000 to 4999	666 132 8226 to 8299	691 313 6600 to 6699	740 130 6688 to 6698
647 048 7035 to 7099	666 696 2209 to 2299	691 582 8003 to 8099	740 144 2780 to 2795
647 049 2900 to 2999	666 696 2309 to 2399	691 664 1800 to 1999	740 241 9049 to 9099
647 398 8300 to 8399	667 032 9300 to 9399	691 664 2400 to 2499	740 252 9265 to 9294
647 398 8481 to 8499	667 729 5529 to 5599	692 727 9362 to 9399	740 255 1718 to 1799
647 437 3000 to 4999	668 383 8400 to 8699	692 798 1800 to 1899	740 277 0366 to 0392
647 811 2188 to 2199	<b>670 368 3400 to 3499</b>	693 249 0779 to 0799	740 332 7658 to 7671
648 009 6057 to 6099	670 369 7336 to 7399	693 249 0877 to 1699	740 348 6641 to 6658
648 163 5300 to 5499	670 750 7169 to 7199	693 445 0566 to 0999	740 351 4790 to 4799
648 722 5283 to 5299	671 046 6200 to 6399	693 448 8500 to 8999	740 374 7416 to 7499
648 892 3164 to 3199	671 251 5448 to 5499	693 645 9583 to 9599	740 470 2420 to 2443
649 100 3989 to 3999	671 926 5600 to 5799	693 965 4200 to 4299	740 514 0300 to 0499
649 647 0370 to 0399	672 444 2000 to 2999	695 741 2906 to 2999	740 523 7432 to 7449
649 647 0522 to 0599	672 828 3410 to 3499	695 947 8518 to 8599	740 535 1555 to 1580
649 647 5237 to 5399	673 167 5776 to 5799	696 662 8247 to 8299	740 650 4104 to 4140
649 647 9100 to 9299	675 464 3700 to 3799	697 447 8285 to 8296	740 684 0620 to 0800
649 666 7800 to 8299	675 464 4000 to 4199	698 042 4816 to 4899	740 701 6105 to 6114
<b>650 114 7707 to 7719</b>	676 365 5958 to 5999	698 131 2138 to 2157	740 705 9790 to 9799
650 130 3400 to 3599	676 669 1024 to 1099	698 227 0000 to 0099	740 726 6400 to 6500
650 213 0406 to 0499	677 126 6734 to 6799	<b>700 065 2570 to 2599</b>	740 765 3306 to 3399
650 555 1749 to 1799	677 333 9979 to 9999	700 065 4800 to 4899	740 774 8434 to 8499
650 564 1900 to 1999	677 466 1088 to 1099	700 190 3350 to 3359	740 786 1885 to 1899
650 627 4212 to 4299	678 071 4500 to 4799	700 228 6048 to 6099	740 790 5989 to 5999
650 736 2043 to 2099	678 096 7531 to 7599	700 650 0452 to 0499	740 820 4854 to 7836
650 739 1540 to 1699	679 909 2578 to 2599	700 666 1323 to 1349	740 827 7578 to 7594
651 741 4415 to 4499	<b>680 112 9565 to 9599</b>	700 786 9106 to 9142	740 917 7490 to 7499
651 882 2800 to 2899	680 244 0903 to 0999	700 859 0744 to 0758	740 918 5531 to 5549
652 754 6317 to 6399	680 412 6046 to 6099	701 028 6780 to 6899	741 037 8528 to 8551
653 131 4945 to 4999	680 761 6800 to 6899	701 213 3900 to 3999	742 040 3300 to 3309
653 426 3300 to 3399	681 677 0540 to 0699	701 267 2000 to 3999	<b>805 885 8411 to 8499</b>
653 455 4874 to 4899	682 070 1029 to 1099	701 335 7312 to 7399	806 087 1100 to 1499
654 238 0000 to 0399	682 956 6280 to 6299	701 369 2005 to 2050	806 268 9275 to 9299
654 404 3065 to 3092	682 956 6490 to 6599	701 499 2260 to 2299	806 534 3400 to 3477
654 962 2900 to 3199	682 956 6700 to 6799	701 503 2247 to 2299	807 342 3283 to 3399
655 103 5081 to 5199	682 965 1178 to 1199	701 541 2271 to 2299	808 086 7100 to 7199
655 523 2600 to 2999	682 965 1201 to 1299	701 553 6557 to 6599	808 090 3440 to 3499
656 305 2448 to 2499	683 118 2389 to 2399	701 578 7460 to 7469	808 325 5161 to 5699
657 347 4438 to 4999	683 378 2000 to 2099	701 578 7475 to 7499	808 784 8000 to 8299
657 710 8100 to 8999	683 378 2117 to 2299	701 601 3457 to 3499	<b>830 125 0672 to 0699</b>
657 780 0985 to 0999	683 415 1200 to 1499	701 605 5913 to 5999	830 602 5800 to 5999
658 586 1400 to 1499	683 444 8159 to 8199	701 695 3982 to 3999	830 610 3700 to 3799
658 877 8000 to 8199	685 154 7780 to 7789	701 695 4148 to 4199	830 983 3500 to 3599
658 880 8000 to 8199	685 297 7645 to 7699	701 695 4227 to 4299	830 983 3635 to 3699
659 398 7300 to 7399	685 623 5264 to 5299	701 708 1741 to 1799	831 354 1387 to 1399
659 706 8113 to 8199	685 650 9487 to 9499	701 736 3966 to 3999	831 815 8240 to 8299
659 846 7837 to 7899	685 669 4200 to 4299	701 772 0870 to 0899	832 525 3810 to 3899
<b>660 510 4100 to 4199</b>	685 757 8452 to 8499	701 838 2800 to 2899	833 159 1884 to 1899
660 673 0400 to 0599	686 071 2694 to 2799	701 941 0600 to 0699	833 456 2567 to 2599
661 488 5000 to 5099	686 176 3333 to 3354	702 171 1603 to 1699	833 566 3015 to 3071
661 609 9100 to 9199	686 372 3200 to 3299	702 195 5109 to 5199	834 130 5200 to 5299
661 716 9420 to 9499	686 644 5879 to 5899	702 254 9300 to 9399	834 316 5444 to 5499
661 906 6522 to 6599	686 899 1371 to 1399	702 264 7569 to 7599	834 354 8747 to 8766
662 021 8332 to 8399	686 931 7636 to 7699	702 519 0513 to 0524	834 354 8824 to 8838
662 068 0700 to 0899	687 601 0973 to 0999	702 713 1800 to 1809	835 269 5700 to 5799
662 553 0774 to 0799	687 614 6774 to 6799	702 821 5730 to 5799	835 496 7303 to 7399
663 078 7034 to 7099	688 120 9000 to 9999	702 821 5805 to 5899	835 539 5200 to 5999
663 763 5300 to 5399	688 314 3107 to 3191	702 844 6975 to 6994	835 813 3015 to 3099
663 883 7039 to 7499	<b>690 291 1361 to 1371</b>	702 846 6331 to 6399	837 672 8967 to 8999
663 938 9200 to 9299	690 788 2877 to 2899	702 848 3900 to 3999	837 784 3282 to 3299
664 253 8000 to 8499	690 893 5344 to 5399	702 857 7302 to 7499	838 176 8377 to 8399
664 656 3055 to 3099	690 893 5512 to 5599	702 878 0114 to 0199	838 518 1257 to 1299
665 174 6400 to 6499	690 904 1300 to 1599	703 364 1707 to 1799	839 718 8257 to 8299

<b>840 323 0600 to 0699</b>	861 637 6010 to 6099	905 873 7100 to 7299	919 889 5110 to 5134
840 875 6235 to 6299	861 979 7292 to 7499	905 880 8900 to 8999	919 889 5178 to 5199
840 910 0900 to 0999	862 216 6100 to 6199	905 889 7100 to 7199	919 889 5030 to 5070
841 349 5000 to 5099	862 263 9213 to 9299	906 158 1508 to 1599	919 889 5090 to 5099
841 805 7747 to 7899	862 271 0800 to 0999	906 558 8812 to 8899	919 915 2774 to 2787
841 805 7944 to 8099	862 271 5000 to 5099	906 982 2214 to 2299	<b>920 155 4662 to 4687</b>
842 226 0685 to 0695	863 871 5138 to 5199	907 725 8500 to 8599	920 309 9039 to 9199
842 685 4600 to 4699	863 949 5300 to 5399	907 815 0216 to 0257	920 771 5321 to 5399
842 685 4742 to 4999	864 088 8200 to 8299	908 622 4225 to 4235	920 857 5500 to 5899
842 860 0300 to 0399	864 426 3972 to 3999	908 936 9254 to 9299	920 864 3480 to 3499
842 898 5582 to 5599	864 520 6117 to 6136	909 066 4494 to 7499	920 963 4567 to 4599
843 062 7100 to 7199	865 151 0526 to 0599	909 067 7400 to 7499	921 333 7400 to 7499
843 077 6288 to 6299	865 500 4034 to 4099	909 100 1787 to 1799	921 477 3762 to 3799
843 077 6378 to 6399	865 883 6082 to 6099	909 100 1900 to 2099	922 278 1048 to 1399
843 758 5769 to 5778	866 004 3000 to 3999	909 355 0422 to 0499	922 280 2019 to 2099
843 786 2554 to 2699	866 442 4100 to 4899	909 568 8900 to 9099	922 280 2233 to 2299
845 656 8165 to 8199	867 366 9108 to 9118	909 568 9300 to 9499	922 773 0459 to 0499
845 727 2100 to 2199	867 633 7403 to 7499	909 725 7307 to 7399	923 032 7000 to 7399
845 746 2618 to 2635	867 737 5623 to 5699	909 833 0947 to 0999	923 045 3630 to 3699
846 390 7531 to 7599	868 169 4529 to 4599	<b>910 219 8631 to 8699</b>	923 484 3600 to 3699
846 918 0572 to 0599	868 173 8400 to 8599	910 265 1100 to 1199	923 493 9403 to 9599
847 237 7690 to 7699	868 514 9000 to 9099	910 471 7273 to 7299	923 493 9681 to 9699
847 284 2481 to 2499	868 566 9200 to 9299	910 536 2505 to 2599	923 604 4424 to 4499
847 374 7055 to 7065	869 200 0000 to 9999	910 958 7499 to 7599	923 810 7800 to 8299
847 374 7055 to 7065	869 387 1150 to 1199	911 140 1000 to 2199	924 252 1200 to 1299
847 636 5304 to 5399	869 505 3500 to 3599	911 245 2545 to 2599	924 252 1400 to 1499
847 700 5447 to 5499	869 523 7033 to 7099	911 268 9077 to 9099	924 533 0711 to 0799
847 723 7500 to 7599	869 566 6150 to 6167	911 400 8948 to 8999	924 533 2343 to 2399
849 485 3427 to 3499	869 800 0000 to 999 9999	911 508 1620 to 1799	924 533 2428 to 2499
849 520 9850 to 9899	<b>870 054 4814 to 4899</b>	911 509 9310 to 9399	924 685 1957 to 1999
849 608 1357 to 1399	870 491 4812 to 4849	911 523 3000 to 3999	924 946 6300 to 6699
849 792 2600 to 2699	870 536 5820 to 5829	912 057 9922 to 9999	925 333 5900 to 6099
<b>850 546 1862 to 1899</b>	870 541 7167 to 7239	912 882 0563 to 0899	925 336 2300 to 2399
851 143 6826 to 6844	870 575 8155 to 8999	913 605 2218 to 2299	926 432 5907 to 5999
851 209 9880 to 9899	870 589 0485 to 0494	913 709 2429 to 2499	926 436 3600 to 3699
851 928 9221 to 9299	870 691 7060 to 7099	913 818 3501 to 3999	927 765 6257 to 6299
852 589 6560 to 6599	872 028 4850 to 4899	914 063 4300 to 4399	928 197 8100 to 8199
853 049 3646 to 3699	872 029 9306 to 9399	914 346 7621 to 7644	928 197 8283 to 8299
854 304 4089 to 4999	872 078 3709 to 3799	914 453 1366 to 1399	928 856 2059 to 2068
854 529 2200 to 2299	872 100 0445 to 0459	914 529 6185 to 6299	<b>930 219 1722 to 1799</b>
854 532 0000 to 2999	<b>900 556 4178 to 4199</b>	914 896 4658 to 4699	930 335 7810 to 7819
855 001 6204 to 6249	900 845 0044 to 0099	915 187 8774 to 8779	931 097 9259 to 9299
855 319 9364 to 9399	900 936 0217 to 0299	915 300 2783 to 2799	931 156 1502 to 1579
855 361 3390 to 3399	900 936 0435 to 0499	915 546 6822 to 6999	931 156 1600 to 1625
856 226 0490 to 0499	901 058 5255 to 5280	915 646 5183 to 5199	931 156 1671 to 1699
856 656 5800 to 5999	901 273 1082 to 1099	915 671 3963 to 3980	932 506 6400 to 6599
856 752 0200 to 0299	901 287 5143 to 5199	915 671 3982 to 3999	932 732 1796 to 1799
857 111 1352 to 1399	901 291 2789 to 2799	915 675 2217 to 2299	932 827 9026 to 9099
857 279 3450 to 3499	901 525 7122 to 7199	916 440 3377 to 3399	932 957 2300 to 2399
857 843 4000 to 4099	902 089 1253 to 1299	916 670 6352 to 6399	933 060 6160 to 6189
858 124 7644 to 7699	902 198 9769 to 9799	916 682 5300 to 5399	933 387 2541 to 2561
858 756 3111 to 3299	902 948 1269 to 1299	916 694 1414 to 1499	933 760 3609 to 4199
859 063 8200 to 8699	902 985 0833 to 0899	916 703 0802 to 0821	933 894 0928 to 0999
859 190 0600 to 0644	903 370 6934 to 6999	917 089 0709 to 0799	934 018 2729 to 2741
859 437 5538 to 5599	904 600 6523 to 6599	917 089 0842 to 0899	934 180 0300 to 0399
859 811 2888 to 2899	904 892 0378 to 0399	917 216 2928 to 2999	934 236 3954 to 3999
859 855 8873 to 8999	904 892 0648 to 1299	917 370 6300 to 6499	934 622 8717 to 8999
<b>860 240 8520 to 8599</b>	905 056 2216 to 2299	917 486 4900 to 4999	935 216 0312 to 0399
860 275 3900 to 3999	905 510 6647 to 6799	918 460 0602 to 0699	935 843 2202 to 2247
860 518 9629 to 9699	905 510 6900 to 7099	918 951 7231 to 7299	936 024 8889 to 8899
860 600 0021 to 0999	905 794 0000 to 0199	919 519 2786 to 2799	936 339 4455 to 4499
861 158 2350 to 2599	905 794 0288 to 0299	919 536 0770 to 0799	
861 367 5400 to 5499	905 873 6900 to 6999	919 814 3095 to 3199	

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 702 338	to 2 400	734 950 111	to 0 170	742 408 771	to 8 830
<b>720 227 871</b>	<b>to 7 930</b>	728 915 371	to 5 850	735 120 331	to 0 840	742 512 120	to 2 150
720 227 949	to 7 960	728 953 141	to 3 410	735 283 008	to 3 020	742 684 849	to 4 890
720 368 543	to 8 570	728 954 280	to 4 310	735 293 131	to 3 220	742 839 553	to 9 630
720 392 151	to 2 570	729 169 081	to 9 140	735 635 010	to 5 040	742 913 668	to 3 700
720 556 491	to 6 640	729 363 841	to 3 870	735 783 961	to 3 990	742 917 287	to 7 296
720 558 621	to 8 650	729 682 891	to 3 190	735 803 401	to 3 430	742 921 891	to 1 980
720 575 361	to 5 570	729 838 940	to 9 070	736 005 420	to 5 440	742 983 631	to 3 810
720 590 152	to 0 179	729 839 101	to 9 130	736 366 021	to 6 110	743 020 021	to 0 170
721 638 331	to 9 170	<b>730 077 683</b>	<b>to 7 840</b>	736 624 456	to 4 500	743 206 491	to 6 500
721 815 391	to 5 420	730 109 847	to 9 880	736 670 851	to 1 060	743 235 992	to 6 050
721 969 713	to 9 740	730 373 761	to 3 850	736 767 061	to 7 090	743 940 631	to 0 900
722 072 137	to 2 160	730 501 951	to 2 130	736 767 093	to 7 120	743 978 011	to 8 070
722 378 265	to 8 280	730 519 379	to 9 470	736 982 191	to 2 370	744 234 751	to 4 780
722 413 990	to 4 004	730 569 278	to 9 360	736 982 551	to 2 730	744 499 591	to 9 680
722 764 948	to 4 980	730 711 711	to 1 740	737 110 141	to 0 170	744 626 901	to 6 910
722 825 840	to 5 889	730 722 991	to 3 230	737 185 501	to 5 710	745 388 794	to 8 910
723 153 841	to 3 850	730 845 970	to 5 990	737 317 321	to 7 350	746 446 806	to 6 820
723 237 616	to 7 630	730 888 291	to 8 320	737 517 781	to 7 840	746 818 351	to 8 410
723 331 081	to 1 110	730 927 591	to 7 680	737 628 181	to 8 210	747 245 266	to 5 280
723 496 443	to 6 470	731 307 914	to 7 930	737 634 258	to 4 270	747 364 813	to 4 830
723 967 291	to 7 320	731 402 431	to 2 460	738 361 971	to 1 980	747 501 434	to 1 450
724 655 196	to 5 340	731 407 232	to 7 320	738 447 601	to 7 660	747 739 891	to 0 070
724 711 441	to 1 500	731 588 301	to 8 340	738 648 355	to 8 450	748 148 649	to 8 760
724 711 538	to 1 560	731 767 273	to 7 320	738 849 811	to 9 900	748 259 960	to 9 970
724 793 221	to 3 250	731 781 061	to 1 120	738 892 270	to 2 290	748 565 162	to 5 280
724 908 109	to 8 120	731 837 821	to 7 910	738 997 259	to 7 380	748 874 988	to 5 030
724 937 461	to 7 670	731 841 377	to 1 450	739 161 451	to 1 540	749 137 381	to 7 410
725 163 118	to 3 151	732 018 481	to 8 600	739 219 381	to 9 440	749 190 192	to 0 210
725 202 735	to 2 750	732 067 972	to 8 370	739 740 151	to 0 180	749 685 421	to 5 450
725 398 591	to 8 800	732 188 649	to 8 670	739 793 491	to 3 520	749 846 791	to 6 850
725 464 591	to 4 920	732 193 460	to 3 470	739 793 527	to 3 550	749 993 131	to 3 580
725 475 321	to 5 330	732 201 241	to 1 390	739 942 621	to 2 650	<b>750 071 587</b>	<b>to 1 610</b>
725 711 057	to 1 070	732 220 431	to 0 440	739 999 231	to 9 320	750 408 167	to 8 183
725 738 581	to 8 730	732 355 201	to 5 380	<b>740 011 517</b>	<b>to 1 530</b>	750 438 421	to 8 501
725 981 311	to 1 430	732 472 320	to 2 560	740 030 701	to 0 970	750 743 911	to 4 030
725 987 835	to 7 880	732 541 605	to 1 620	740 261 740	to 1 820	750 779 118	to 9 400
726 060 811	to 0 900	732 572 221	to 2 490	740 265 811	to 6 290	750 910 981	to 1 010
726 391 970	to 2 520	732 586 479	to 6 710	740 299 111	to 9 170	750 960 841	to 0 900
726 484 771	to 4 800	732 994 037	to 4 080	740 299 231	to 9 260	751 296 211	to 6 240
726 493 351	to 5 300	733 163 449	to 3 460	740 329 266	to 9 320	751 539 121	to 9 180
726 504 031	to 4 063	733 297 171	to 7 290	740 889 081	to 9 090	751 541 311	to 1 790
726 504 070	to 4 090	733 446 631	to 7 110	741 010 421	to 0 530	751 757 641	to 7 700
726 504 331	to 4 390	733 474 665	to 4 770	741 113 041	to 3 370	751 936 951	to 7 010
726 563 701	to 4 060	733 704 482	to 4 570	741 373 891	to 4 340	751 951 861	to 1 890
726 599 371	to 9 460	733 751 041	to 1 130	741 452 369	to 2 490	751 999 021	to 9 110
726 626 356	to 6 370	734 009 101	to 9 130	741 492 991	to 3 140	752 139 516	to 9 570
727 182 271	to 2 510	734 290 759	to 0 770	741 553 460	to 3 470	752 182 892	to 2 950
727 416 181	to 6 240	734 389 273	to 9 290	741 764 431	to 4 520	752 206 861	to 7 100
727 481 431	to 1 460	734 440 031	to 0 111	742 178 834	to 8 880	752 295 241	to 5 600
727 749 241	to 9 780	734 797 201	to 7 320	742 325 500	to 5 520	752 731 351	to 1 410
728 382 331	to 2 480	734 939 611	to 9 640	742 325 668	to 5 700	752 767 441	to 7 470

753 008 941	to 9 030	763 155 160	to 5 180	773 231 311	to 1 340	800 872 741	to 2 830
753 194 311	to 4 370	763 178 631	to 8 660	773 348 739	to 8 940	801 349 801	to 9 830
753 620 378	to 0 400	763 506 001	to 6 060	773 348 739	to 8 940	801 676 681	to 7 100
754 013 917	to 3 940	763 522 141	to 2 470	773 575 891	to 5 950	802 967 821	to 7 940
754 161 061	to 1 120	763 717 694	to 7 800	773 852 971	to 3 030	803 217 601	to 7 780
754 358 445	to 8 610	763 826 461	to 6 520	775 373 449	to 3 460	803 729 731	to 9 850
754 410 451	to 0 660	763 900 460	to 0 471	<b>789 257 191</b>	<b>to 7 250</b>	803 747 402	to 7 520
754 438 393	to 8 410	763 900 479	to 0 530	<b>790 448 020</b>	<b>to 8 460</b>	804 138 181	to 8 420
754 493 109	to 3 130	763 917 271	to 7 750	790 597 485	to 7 530	804 428 224	to 8 250
754 664 182	to 4 220	764 125 801	to 5 860	790 911 883	to 1 900	804 682 411	to 2 710
754 816 377	to 6 470	764 284 525	to 4 560	791 057 441	to 7 550	805 272 525	to 2 540
755 487 421	to 7 600	764 526 241	to 6 330	791 239 081	to 9 290	805 523 445	to 3 460
755 592 901	to 3 140	764 601 421	to 1 600	791 374 483	to 4 500	805 745 704	to 5 730
755 790 020	to 0 030	764 650 231	to 0 470	791 387 971	to 8 030	806 452 907	to 2 980
755 791 730	to 1 800	764 984 371	to 4 850	791 447 521	to 7 850	806 744 781	to 4 850
755 926 951	to 7 070	765 003 667	to 3 680	791 451 151	to 1 240	806 982 181	to 2 300
755 934 332	to 4 510	765 042 517	to 2 540	791 500 009	to 0 470	807 764 791	to 4 910
755 957 701	to 8 000	765 194 728	to 4 970	791 771 431	to 1 490	808 089 931	to 9 960
755 962 981	to 3 280	765 387 365	to 7 450	792 004 293	to 4 320	808 656 423	to 6 450
756 035 371	to 5 490	765 541 801	to 2 100	792 018 379	to 8 420	808 753 771	to 3 800
756 301 257	to 1 290	765 638 461	to 8 970	792 070 621	to 0 740	809 189 001	to 9 010
756 371 565	to 1 580	765 647 101	to 7 190	792 145 211	to 5 230	809 886 879	to 6 930
756 876 031	to 6 120	765 813 781	to 4 029	792 391 381	to 1 620	809 890 489	to 0 500
756 876 151	to 6 240	765 879 314	to 9 390	792 452 779	to 2 790	<b>810 323 734</b>	<b>to 3 760</b>
756 970 129	to 0 140	765 954 001	to 4 030	792 772 728	to 2 770	810 367 116	to 7 140
757 059 613	to 9 630	766 120 286	to 0 320	792 903 511	to 3 990	810 526 351	to 6 500
757 078 540	to 8 560	766 125 716	to 5 750	793 282 518	to 2 533	810 806 911	to 6 940
757 086 209	to 6 240	766 158 824	to 8 840	794 041 831	to 2 040	810 807 211	to 7 240
757 240 591	to 0 650	766 388 433	to 8 460	794 397 709	to 7 780	811 423 021	to 3 110
757 277 371	to 7 700	766 509 421	to 9 660	794 581 741	to 2 040	811 517 221	to 7 239
757 291 591	to 2 730	766 572 901	to 3 020	794 592 122	to 2 150	811 721 101	to 1 130
757 964 251	to 4 280	766 748 500	to 8 521	795 032 251	to 2 340	812 025 721	to 5 900
758 067 001	to 7 090	767 024 341	to 4 370	795 796 291	to 6 350	812 093 073	to 3 130
758 105 221	to 5 250	767 326 471	to 6 590	796 070 139	to 0 160	812 100 821	to 0 840
758 324 941	to 5 000	767 332 561	to 2 950	796 143 151	to 3 630	812 465 251	to 5 610
758 593 628	to 3 650	768 009 841	to 9 960	796 159 725	to 9 740	812 918 341	to 8 670
758 709 038	to 9 060	768 011 489	to 1 520	796 169 306	to 9 340	812 918 701	to 8 760
758 744 101	to 4 160	768 177 980	to 7 990	796 373 406	to 3 430	813 050 491	to 0 520
758 850 883	to 0 900	768 391 081	to 1 170	796 602 961	to 3 050	813 073 171	to 3 200
758 860 951	to 1 550	768 661 569	to 1 650	796 708 441	to 8 500	813 398 476	to 8 550
759 152 851	to 2 880	769 000 051	to 0 080	796 886 281	to 6 430	813 713 971	to 4 000
759 740 941	to 1 090	769 050 841	to 0 900	796 901 701	to 2 000	813 858 121	to 8 150
<b>760 004 596</b>	<b>to 4 610</b>	769 159 081	to 9 178	796 975 466	to 5 590	814 789 330	to 9 349
760 118 191	to 8 250	769 737 496	to 7 510	797 272 917	to 2 950	814 984 656	to 4 680
760 155 001	to 5 090	769 778 491	to 8 730	797 519 441	to 9 460	815 016 020	to 6 030
760 378 002	to 8 020	769 827 331	to 7 450	797 519 731	to 0 240	815 199 410	to 9 420
760 692 722	to 2 749	<b>770 216 071</b>	<b>to 6 100</b>	797 535 181	to 5 330	815 240 491	to 0 520
761 055 460	to 5 480	770 723 281	to 3 400	797 646 151	to 6 180	815 755 591	to 5 620
761 169 781	to 9 810	770 790 451	to 0 480	798 040 053	to 0 080	815 755 622	to 5 650
761 504 941	to 5 120	770 915 150	to 5 490	798 055 813	to 5 830	815 806 381	to 6 680
761 516 836	to 6 910	771 455 551	to 5 610	798 055 891	to 5 950	816 126 834	to 6 870
761 613 588	to 3 600	771 609 661	to 9 690	798 326 371	to 6 520	816 156 721	to 6 780
761 688 631	to 8 690	771 932 551	to 2 580	798 339 167	to 9 210	816 580 903	to 0 920
761 805 199	to 5 240	772 057 224	to 7 440	798 562 411	to 2 440	816 945 571	to 5 600
761 826 106	to 6 120	772 162 660	to 3 070	798 632 461	to 2 490	817 253 011	to 3 280
761 881 171	to 1 560	772 718 615	to 8 640	798 807 151	to 7 510	817 763 881	to 4 060
761 975 641	to 5 670	772 940 140	to 0 160	798 944 761	to 5 030	818 330 562	to 0 610
761 975 886	to 5 895	772 970 886	to 0 940	799 118 616	to 8 640	818 459 641	to 9 670
762 304 144	to 4 170	773 009 419	to 9 430	799 133 191	to 3 220	818 926 273	to 6 320
762 324 931	to 4 960	773 112 031	to 2 060	799 177 626	to 7 650	818 950 351	to 0 380
762 439 261	to 9 290	773 125 387	to 5 410	799 854 751	to 5 200	818 962 492	to 2 530
762 524 158	to 4 220	773 179 320	to 9 410	<b>800 044 320</b>	<b>to 4 410</b>	819 032 341	to 2 730
762 584 872	to 4 970	773 202 989	to 3 140	800 211 901	to 2 440	819 127 054	to 7 080
762 593 431	to 3 460	773 208 991	to 9 290	800 427 530	to 7 540	819 278 540	to 8 670

819 544 681	to	4 740	822 900 991	to	1 020	826 582 951	to	3 430	828 732 331	to	2 390
819 928 441	to	8 650	822 925 951	to	6 100	826 720 201	to	0 230	828 807 781	to	7 840
<b>820 034 406</b>	<b>to</b>	<b>4 430</b>	823 284 931	to	4 990	827 005 671	to	5 830	828 830 952	to	0 963
820 070 761	to	1 540	823 293 031	to	3 210	827 287 861	to	7 950	828 939 781	to	0 050
820 191 342	to	1 360	823 556 011	to	6 100	827 291 502	to	1 520	829 002 721	to	2 870
820 274 856	to	4 880	824 078 341	to	8 370	827 575 381	to	5 470	829 005 301	to	5 540
820 600 171	to	0 230	824 156 325	to	6 340	827 609 085	to	9 100	829 080 241	to	0 330
821 172 241	to	2 360	824 511 252	to	1 270	827 619 811	to	9 840	829 160 986	to	1 000
821 229 661	to	9 720	824 588 281	to	8 370	827 883 511	to	3 600	829 176 841	to	6 930
821 229 743	to	9 780	825 140 397	to	0 460	828 160 441	to	0 530	829 471 561	to	1 590
821 903 731	to	3 910	825 409 651	to	9 680	828 376 201	to	6 260	829 561 065	to	1 080
821 927 841	to	7 850	825 472 171	to	2 200	828 441 602	to	1 630	829 566 481	to	6 510
822 505 801	to	5 830	826 042 898	to	2 920	828 539 316	to	9 340	829 569 931	to	9 960
822 703 442	to	3 470	826 226 644	to	6 670	828 539 341	to	9 370			

— Criminal Investigations Group, Postal Inspection Service, 12-16-10

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Special Services,  
Retail Products and Services, 12-16-10*

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,  
Postal Inspection Service, 12-16-10*

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,  
Postal Inspection Service, 12-16-10*

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09361	Close	Immediately	
APO AE 09362	Close	Immediately	
FPO AE 09394	Open	12/16/10	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1
APO AE 09397	Open	12/16/10	A-A1-B-C1-E2-F-F1-H1-M-R-R1-S-T-V-Z-Z1
DPO AE 09846	Open	12/16/10	A-A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-M-R-U	09063	A1-B-C-D-L-M-R-U	09140	A1-B-C-D-M-R-U	09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09003	A1-B-C-D-M-P-R-U	09067	A1-B-C-D-M-R-U	09142	A1-B-C-D-F-F1-P-R-U	09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09004	A1-B-C-D-M-R-U	09068	A1-B-C-D-U-Z1	09143	A1-B-C-D-M-R-U	09307	A1-B-N-V-Z1
09005	A1-B-C-D-M-P-R-U	09069	A-A1-B-C-D-U-V	09154	A1-B-C-D-M-R-U	09308	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09006	A1-B-C-D-M-R-U	09075	A1-B-C-D-M-R-U	09172	A1-B-C-D-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-C-D-M-R-U	09079	A1-B-C-D-M-R-U	09173	A1-B-C-D-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09008	A-A1-B-C-D-M-P-R-U	09081	A1-B-C-D-M-R-U	09177	A1-B-C-D-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09009	A1-B-C-D-F1-M-R-U	09086	A1-B-C-D-M-R-U	09180	A1-B-C-D-M-R-U	09312	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09011	A1-B-C-D-M-R-U	09088	A1-B-C-D-M-R-U	09186	A1-B-C-D-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09012	A1-B-C-D-F-F1-M-R-U	09090	A1-B-C-D-M-P-R-U	09211	A1-B-C-D-M-P-R-U	09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-C-D-F-F1-M-R-U-Z1	09092	A1-B-C-D-M-R-U	09213	A1-B-C-D-F1-M-R-U	09315	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09014	A1-B-C-D-M-R-U	09094	A1-B-C-D-F-F1-M-P-R	09214	A1-B-C-D-F1-M-R-U	09316	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1
09020	A1-B-C-D-M-R-U	09095	A1-B-C-D-M-R-U	09226	A1-B-C-D-F1-M-R-U	09317	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-C-D-F1-M-R-U	09096	A1-B-C-D-M-R-U	09227	A1-B-C-D-F1-M-R-U	09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-C-D-M-R-U	09099	A1-B-C-D-M-R-U	09229	A1-B-C-D-M-R-U	09321	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-C-D-M-R-U	09100	A1-B-C-D-M-R-U	09237	A1-B-C-D-M-R-U-V	09327	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-C-D-M-R-U	09102	A1-B-C-D-M-R-U	09245	A1-B-C-D-M-R-U	09328	A-A1-B-C1-E2-F-H1-R-R1-V-Z1
09038	A1-B-C-D-M-R-U	09103	A1-B-C-D-U	09250	A1-B-C-D-M-R-U		
09042	A1-B-C-D-M-R-U	09104	A1-B-C-D-F1-M-R-U	09261	A1-B-C-D-F1-M-R-U-V		
09046	A1-B-C-D-M-R-U	09107	A1-B-C-D-M-R-U	09263	A1-B-C-D-M-R-U		
09049	A1-B-C-D-M-R-U	09112	A1-B-C-D-M-R-U	09264	A1-B-C-D-M-R-U		
09051	A1-B-C-D-M-R-U	09114	A1-B-C-D-M-R-U	09265	A1-B-C-D-F1-M-N-R-U		
09053	A1-B-C-D-M-R-U	09123	A1-B-C-D-F1-M-R-U	09267	A1-B-C-D-M-R-U		
09054	A1-B-C-D-M-R-U	09126	A1-B-C-D-F-F1-M-P-R	09301	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09055	A1-B-C-D-F-M-R-R1-U-V	09128	A1-B-C-D-M-R-U	09302	A-A1-B-C1-F-F1-M-N-V-Z-Z1		
09058	A1-B-C-D-M-R-U	09131	A1-B-C-D-M-R-U	09304	A-A1-B-C1-E2-F-H1-M-R-V-Z1		
09059	A1-B-C-D-M-R-U	09136	A1-B-C-D-F1-M-R				
09060	A1-B-C-D-F1-M-R-U	09137	A1-B-C-D-F1-M-R-U				
		09138	A1-B-C-D-M-R-U				
		09139	A1-B-C-D-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09505	A1-B-V	09617	A1-B-C-F-U
09331	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-C1-E2-F-H1-M-R-V	09506	A1-B-V	09618	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09507	A1-B-V	09620	A1-B-C-F-U
09333	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09508	A1-B-V	09621	A1-B-C-F-U
09334	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09509	A1-B-V	09622	A1-B-C-F-U
09336	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09375	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09623	A1-B-C-F-U
09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-C1-E2-F-H1-M-R-R1-V	09511	A1-B-V	09624	A1-B-C-F-U
09338	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09377	A-A1-B-C1-E2-F-H1-M-R-R1-V	09513	A1-B-F-F1-R-R1-V	09625	A1-B-C-F-U
09339	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09517	A1-B-F-F1-R-R1-V	09626	A1-B-C-F-U
09340	A-A1-B-C1-F-R-V	09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09524	A1-B-F-F1-R-R1-V	09627	A1-B-C-F-U
09342	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09532	A1-B-F-F1-R-R1-V	09630	A1-B-C-F-U-V
09343	A-A1-B-C1-F-M-N-V-Z1	09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U
09344	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z-Z1	09384	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-F-F1-R-R1-V	09633	A1-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1
09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-C1-E2-F-H1-M-R-V	09545	A1-B-V	09636	A1-B-C-F-U
09348	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09391	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-V	09642	A1-B-M-N-R-U
09350	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09554	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
09351	A-A1-B-C1-E2-F-H1-M-R-V-Z1	<b>09394 A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1</b>		09556	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09557	A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	<b>09397 A-A1-B-C1-E2-F-F1-H1-M-R-R1-S-T-V-Z-Z1</b>		09564	A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-C-F-R-R1-U3-W	09565	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1
09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-B-C-C1-M-R-U	09566	A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-C-C1-M-R-U	09567	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-U
09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-C-C1-R-U-V	09568	A1-B-V	09703	A1-B-C-F1-U
09358	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Z1	09454	A1-B-C-C1-M-R-U-V	09569	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
09359	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-C-C1-H-H1-M-R-Z1	09570	A1-B-F-F1-R-R1-V	09705	A1-B-U
09360	A1-B-V	09459	A1-B-C-C1-M-R-U	09573	A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-C-C1-M-P-R-U	09574	A1-B-F-F1-R-R1-V	09707	A1-B-C-N-R-U-V
09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09463	A1-B-C-C1-R-U	09575	A1-B-F-F1-R-R1-V	09708	A1-B
09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-C-C1-R-U	09576	A1-B-F-F1-R-R1-V	09709	A1-B-F1
09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-C-C1-M-R-U	09577	A1-B-V	09710	A1-B-C-C1-F1-M-N-R-R1-U
09368	A-A1-B-C1-E2-F-H1-M-N-R-V-Z1	09469	A1-B-C-C1-R-U	09578	A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1
09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09470	A1-B-C-C1-M-R-U	09579	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R
		09494	A1-B-C-C1-M-R-U	09580	A1-B-V	09714	A1-B-C-C1-F1-M-R-R1-U
		09496	A1-B-C-C1-R-U-V	09581	A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R
		09498	A1-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09582	A1-B-F-F1-R-R1-V	09716	A1-B-C-D-M-N-R-U-V
		09501	A1-B-V	09586	A1-B-F-F1-R-R1-V	09717	A-A1-B-M-R-V-W
		09502	A1-B-V	09587	A1-B-F-F1-R-R1-V	09718	A1-B-F-I-N-R-U-V
		09503	A1-B-V	09588	A1-B-V	09719	A1-B-C-D-M-R-U-V
		09504	A1-B-V	09589	A1-B-V	09720	A1-B-M-R-U-V
				09590	A1-B-V	09721	A1-B-N-R-U-V-Z1
				09591	A1-B-F-F1-R-R1-V	09722	A-A1-B-F-N-Q-V-Z-Z1
				09593	A1-B-V	09723	A1-B-M-N-R-U-V-Z1
				09594	A1-B-V	09724	A1-B-C-C1-F1-M-R-R1-U
				09596	A1-B-V	09726	A1-B-M-N-R-U-V
				09599	A1-B-F-F1-R-R1-V	09727	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
				09602	A1-B-C-F-F1-N-R-U	09728	A-A1-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1
				09603	A1-B-C-F-F1-R-U-V	09729	A1-B-C-F-N-R-R1-U-V
				09604	A1-B-C-F-F1-P-R-U-V	09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
				09605	A1-B-C-D-M-R-U-V		
				09606	A1-B-C-D-M-R-U-V		
				09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W		
				09608	A1-B-C-F-N-U-V		
				09609	A1-B-C-F-U		
				09610	A1-B-C-F-F1-M-R-U-V		
				09613	A1-B-C-F-U-V		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09808	A-A1-B-C1-E2-F-H1-M-R-V	09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34098	A1-B-V
09732	A1-B-N-V-Z1	09809	A1-B-V-Z1	09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34099	A1-B-V
09733	A1-B-N-V	09810	A-A1-B-F-F1-N-R-V-Z1	09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	96201	A-A1-B
09734	A-A1-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09865	A-A1-B-V-Z1	96202	A-A1-B-U
09735	A1-B-N-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09868	A-A1-B-U-V-Z1	96203	A-A1-B
09736	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09813	A-A1-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09870	A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1	96204	A-A1-B
09737	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-W-Y-Z1	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96205	A-A1-B-U
09738	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09890	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96206	A-A1-B-U
09739	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09816	A-A1-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	96207	A-A1-B-V
09741	A-A1-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09817	A-A1-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96209	A-A1-B-J-L-N-U
09742	A-A1-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09818	A-A1-B-C-F-M-V-Z1	34002	A1-B-J-L-N-U-Z1	96213	A-A1-B-U
09743	A-A1-B-F-N-Q-V-Z-Z1	09819	A-A1-B-P-R-V-Z1	34004	A-B-J-L-N-U-V	96214	A-A1-B-U
09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09820	A-A1-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96218	A-A1-B-U
09745	A-A1-B-F-F1-M-N-R-R1-V-Z1	09821	A-A1-B-F-R-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96224	A-A1-B-U
09746	A-A1-B-C-E1-N-V-Z-Z1	09822	A-A1-B-F-R-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96257	A-A1-B-U
09747	A1-B-F-J-N-U-V-Z1	09823	A-A1-B-F-R-V-Z1	34011	A1-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1	96258	A-A1-B-U
09748	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09824	A-A1-B-F-R-V-Z1	34020	A1-B-J-L-M-N-U-V-Z1	96260	A-A1-B-U
09749	A-A1-B-F-N-V-Z1	09825	A-A1-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1	96262	A-A1-B-U-V
09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09826	A-A1-B-B2-C1-E1-E2-E3-F-I-L-M-N-R-R1-T-V-W-Z-Z1	34022	A1-B-D-F-J-L-M-N-U-V-Z1	96264	A-A1-B-U
09751	A1-B-C-D-M-R-U	09827	A-A1-B-F-F1-N-R-V-Z1	34023	A1-B-J-L-M-N-U-V-Z1	96266	A-A1-B-U
09752	A1-B-C-D-U	09828	A1-B-J-L-N-V-Z1	34024	A1-B-L-M-N-U-V-Z1	96267	A-A1-B-U-V
09754	A1-B-U	09829	A1-B-C-N-R-V-Z1	34025	A1-B-F-J-L-M-N-U-V-Z1	96269	A-A1-B-U
09755	A1-B-U	09830	A1-B-C-M-N-R-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1	96271	A-A1-B-U
09756	A1-B-U	09831	A1-B-F-N-U-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1	96275	A-A1-B-V
09758	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09832	A-A1-B-U1-V-Z1	34032	A1-B-J-L-M-N-U-V-Z1	96276	A-A1-B
09759	A-A1-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09833	A1-B-U1-V-Z1	34033	A1-B-C-F-J-L-M-N-V-Z1	96278	A-A1-B-U
09762	A-A1-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09834	A1-B-F-F1-R-R1-V-Z1	34034	A1-B-J-L-M-N-V-Z1	96283	A-A1-B-U
09769	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09835	A-A1-B-V-Z1	34035	A1-B-H-J-L-M-N-U-V-Z1	96284	A-A1-B-U-V
09777	A-A1-B-C-E1-M-N-R	09836	A-A1-B-C-F-M-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1	96297	A-A1-B-U
09780	A-A1-B-F-N-R-V	09837	A1-B-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z-Z1	96303	A1-B-H-J-L-M-N-W
09798	A1-B-C-D-L-U-V	09838	A1-B-V-Z1	34038	A1-B-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W
09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09839	A-A1-B-U-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1	96309	A1-B-M-V-W
09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09840	A-A1-B-V-Z1	34041	A1-B-J-L-M-N-U-V-Z1	96310	A1-B-M-W
09804	A-A1-B-F-F1-N-R-V-Z1	09841	A-A1-B-N-R-U-Z1	34042	A1-B-D-F-M-N-V-Z1	96319	A1-B-M-W
09805	A-B-F-F1-R-R1-V-Z1	09842	A-A1-B-M-N-R-Z1	34050	A1-B-V	96321	A1-B-F-F1-F2-H-M-W
09806	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09844	A-A1-B-C-F-N-U-V-Z1	34055	A1-B-J-L-M-N-U-V-Z1	96322	A1-B-F-F1-F2-H-M-W
09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09845	A-A1-B-B2-E3-F-F1-I-L-M-N-Z-Z1	34058	A1-B-F-F1-R-R1-V-Z1	96323	A1-B-M-V-W
		<b>09846</b>	<b>A-A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1</b>	34060	A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1	96326	A1-B-M-W
		09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34078	A1-B-F1-N-V-Z1	96328	A1-B-M-W
		09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34090	A1-B-F-F1-R-R1-V	96330	A1-B-M-W
				34091	A1-B-F-F1-R-R1-V	96336	A1-B-M-V-W
				34092	A1-B-F-F1-R-R1-V	96337	A1-B-M-W
				34093	A1-B-F-F1-R-R1-V	96338	A1-B-M-W
				34095	A1-B-V	96339	A1-B-M-V-W
						96343	A1-B-M-W
						96346	A1-B-F-F1-F2-H-M-V-W
						96347	A1-B-F-F1-F2-H-M-W
						96348	A1-B-F-F1-F2-H-M-W
						96349	A1-B-F-F1-F2-H-M-W
						96350	A1-B-F-F1-F2-H-M-W
						96351	A1-B-F-F1-F2-H-M-W
						96362	A1-B-F-F1-F2-M-W
						96365	A1-B-M-V-W
						96367	A1-B-L-M-W
						96368	A1-B-M-W
						96370	A1-B-F-F1-F2-H-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96372	A1-B-M-W	96521	A1-B-F-N-U3	96595	A1-B-V	96643	A1-B-F-F1-R-R1-V
96373	A1-B-M-W	96522	A1-B-F-N-U	96598	A1-B-N-V	96650	A1-B-F-F1-R-R1-V
96374	A1-B-M-W	96530	A-A1-B-F-F1-H-H1-M-N-U-V	96599	A1-B-N-V	96657	A1-B-F-F1-R-R1-V
96375	A1-B-M-W			96601	A1-B-V	96660	A1-B-F-F1-R-R1-V
96376	A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-V	96602	A1-B-V	96661	A1-B-F-F1-R-R1-V
96377	A1-B-M-W			96603	A1-B-V	96662	A1-B-F-F1-R-R1-V
96378	A1-B-M-W	96532	A-A1-B-H-J-L-M-N-U-V	96604	A1-B-V	96663	A1-B-F-F1-R-R1-V
96379	A1-B-M-W	96534	A-A1-B-F	96605	A1-B-V	96664	A1-B-V
96384	A1-B-M-W	96535	A-A1-B-F-V	96606	A1-B-V	96665	A1-B-V
96386	A1-B-M-W	96537	A1-B-V	96607	A1-B-V	96666	A1-B-V
96387	A1-B-M-W	96538	A1-B-V	96608	A1-B-V	96667	A1-B-F-F1-R-R1-V
96388	A1-B-M-W	96540	A1-B-V	96609	A1-B-V	96668	A1-B-F-F1-R-R1-V
96401	A1-B-F-N-V-Z1	96541	A1-B-V	96610	A1-B-V	96669	A1-B-F-F1-R-R1-V
96426	A-A1-B-C1-E2-F-H1-M-R-V	96542	A1-B-V	96611	A1-B-V	96670	A1-B-V
96427	A-A1-B-C1-E2-F-H1-M-R-R1-V	96543	A1-B-P-V	96612	A1-B-F-F1-R-R1-V	96671	A1-B-F-F1-R-R1-V
		96544	A1-B-F-N-U3-V	96613	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96672	A1-B-F-F1-R-R1-V
		96546	A1-B-F-U3			96673	A1-B-V
96447	A1-B-F-N-U3-V	96548	A-A1-B-H-M-U	96614	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96674	A1-B-F-F1-R-R1-V
96501	A-A1-B-N-V	96549	A-A1-B-H-M-U			96675	A1-B-F-F1-R-R1-V
96502	A1-B-F-N-U3-V	96550	A-A1-B-H-M-U-V	96615	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96503	A1-B-F-N-U3-V	96551	A-A1-B-H-M-N-U	96616	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96507	A-A1-B-F-V	96552	A1-B	96617	A1-B-F-F1-R-R1-V	96679	A1-B-F-F1-R-R1-V
96510	A1-B-I-N-V	96553	A-A1-B-F-F1-H-M-U	96619	A1-B-V	96681	A1-B-V
96511	A1-B-I-N-V	96554	A-A1-B-H-M-U	96620	A1-B-F-F1-R-R1-V	96682	A1-B-V
96515	A1-B-D-F-U3	96555	A1-B-F-M-V	96621	A1-B-V	96683	A1-B-V
96516	A1-B-D-F	96557	A1-B-F-M-V	96622	A1-B-F-F1-R-R1-V	96686	A1-B-V
96517	A1-B-F-U3-V	96562	A-A1-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96624	A1-B-F-F1-R-R1-V	96687	A1-B-V
96518	A1-B-V			96628	A1-B-F-F1-R-R1-V	96698	A1-B-V
96520	A1-B-F-N-U3-V	96577	A-A1-B-F-H-M-U	96629	A1-B-F-F1-R-R1-V		

## RESTRICTIONS

### LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

**December 2010**

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Lynze Anderson  
Born: 9-10-98  
Date Missing: 7-2-09  
Missing From: Kingston, OK



**Name:** Tarasha Benjamin  
Born: 9-16-92  
Date Missing: 6-26-10  
Missing From: Selma, AL



**Name:** Kayla Berg  
Born: 8-29-93  
Date Missing: 8-11-09  
Missing From: Antigo, WI



**Name:** Keisha Capitan  
Born: 12-2-95  
Date Missing: 10-22-10  
Missing From: Midvale, UT

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

**December 2010**

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Rachel Coleman-Cruz  
Born: 8-13-93  
Date Missing: 10-23-10  
Missing From: Largo, FL



**Name:** Andrew Compton  
Born: 2-17-92  
Date Missing: 10-28-10  
Missing From: Louisville, KY



**Name:** Isaiah Hopkins  
Born: 7-9-93  
Date Missing: 10-25-10  
Missing From: East Hampton, MA



**Name:** Deziree Thornton  
Born: 8-26-93  
Date Missing: 10-29-10  
Missing From: Tampa, FL

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

## Thrift Savings Plan Fact Sheet

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78

\*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
<b>2009</b>									
Dec	0.25	-1.55	-1.56	1.94	1.93	6.57	6.65	1.43	1.44
<b>2010</b>									
Jan	0.29	1.54	1.53	-3.60	-3.60	-2.43	-2.39	-5.17	-4.41
Feb	0.24	0.38	0.37	3.11	3.10	4.89	4.83	0.06	-0.69
March	0.27	-0.11	-0.12	6.04	6.03	7.39	7.33	6.28	6.24
April	0.28	1.07	1.04	1.58	1.58	4.82	4.76	-2.35	-1.81
May	0.28	0.85	0.84	-7.99	-7.99	-7.51	-7.52	-11.20	-11.51
June	0.24	1.56	1.57	-5.24	-5.23	-6.90	-6.93	-1.75	-1.00
July	0.23	1.07	1.07	7.01	7.01	7.00	6.92	10.78	9.48
Aug	0.22	1.28	1.29	-4.51	-4.51	-5.59	-5.56	-3.14	-3.10
Sept	0.17	0.17	0.11	8.92	8.92	11.47	11.38	9.81	9.80
Oct	0.18	0.36	0.36	3.80	3.80	4.48	4.48	3.63	3.61
Nov	0.17	-0.57	-0.57	0.01	0.01	3.00	2.98	-4.84	4.81
<b>LAST 12 MONTHS</b>	<b>2.85</b>	<b>6.17</b>	<b>6.02</b>	<b>9.95</b>	<b>9.94</b>	<b>28.10</b>	<b>27.79</b>	<b>1.27</b>	<b>1.11</b>

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

See next page for L Funds.

**L Funds**

<b>Annual Returns</b>	<b>L 2040</b>	<b>L 2030</b>	<b>L 2020</b>	<b>L 2010</b>	<b>L Income</b>
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
2008	-33.53	-27.50	-22.77	-10.53	-5.09
2009	25.19	22.48	19.14	10.03	8.57
<b>Monthly Returns</b>	<b>L 2040</b>	<b>L 2030</b>	<b>L 2020</b>	<b>L 2010</b>	<b>L Income</b>
<b>2009</b>					
Dec	2.12	1.85	1.50	0.70	0.59
<b>2010</b>					
Jan	-2.88	-2.49	-2.03	-0.58	-0.45
Feb	2.18	1.94	1.61	0.81	0.74
Mar	5.15	4.52	3.75	1.61	1.43
Apr	1.05	0.94	0.76	0.51	0.50
May	-6.97	-6.07	-4.98	-1.64	-1.50
June	-3.47	-2.98	-2.34	-0.68	-0.61
July	6.60	5.80	4.82	1.81	1.81
Aug	-3.33	-2.88	-2.29	-0.62	-0.63
Sept	7.76	6.77	5.54	2.00	2.00
Oct	3.16	2.78	2.29	0.92	0.92
Nov	-0.64	-0.56	-0.49	-0.05	-0.05
<b>LAST 12 MONTHS</b>	<b>10.06</b>	<b>9.15</b>	<b>7.84</b>	<b>4.83</b>	<b>4.80</b>

The L Funds are invested in the five individual TSP funds.

## DMM Revision: Extension of the Simplified Address Format (continued)

Subscribers to the Delivery Statistics File and AIS viewer are provided updated files monthly. The Postal Service requires mailers preparing simplified addressed mailpieces, intended for distribution to rural routes, to base their mailings on delivery statistics information obtained within 90 days before the mailing date, either from the Delivery Statistics File, AIS viewer, or from the postmaster of the destination office. To assure mailings are based on accurate delivery statistics, the Postal Service will require mailers preparing mailpieces with a simplified address intended for distribution to city routes and to PO boxes in a Post Office with city delivery to use statistics obtained *only* from the Delivery Statistics File or AIS viewer within 90 days before the mailing date.

The procedures currently in place to accommodate customer “do not deliver” requests from mailers of simplified addressed mailpieces intended for distribution to rural routes will be similarly extended to simplified address mailings intended for distribution to city routes.

The standards published in DMM 602.3.2.2, currently applicable to governmental mailers, are not affected by this revision.

### **Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)**

	*	*	*	*	*
<b>200</b>	<b>Commercial Letters and Cards</b>				
	*	*	*	*	*
<b>240</b>	<b>Standard Mail</b>				
	*	*	*	*	*
<b>245</b>	<b>Mail Preparation</b>				
	*	*	*	*	*
<b>6.0</b>	<b>Preparing Enhanced Carrier Route Letters</b>				
	*	*	*	*	*
<b>6.8</b>	<b>Delivery Sequence Standards</b>				
	*	*	*	*	*
<b>6.8.4</b>	<b>Updating Delivery Statistics Information for Simplified Addressing</b>				

*[Revise 6.8.4 to update the DMM references as follows:]*

Mailpieces prepared with a simplified address must be based on delivery stop information obtained within 90 days before the mailing date, either from the Delivery Statistics File, in accordance with 509.1.1, or from the postmaster of the destination office (when authorized under 509.1.5).

\*

<b>300</b>	<b>Commercial Flats</b>				
	*	*	*	*	*
<b>340</b>	<b>Standard Mail</b>				
	*	*	*	*	*
<b>345</b>	<b>Mail Preparation</b>				
	*	*	*	*	*
<b>6.0</b>	<b>Preparing Enhanced Carrier Route Flats</b>				
	*	*	*	*	*
<b>6.9</b>	<b>Delivery Sequence Standards</b>				
	*	*	*	*	*
<b>6.9.4</b>	<b>Updating Delivery Statistics Information for Simplified Addressing</b>				

*[Revise 6.9.4 to update delivery sequence standards as follows:]*

Mailpieces with a simplified address, prepared for distribution to rural or highway contract routes or to PO boxes in a Post Office without city delivery, must be based on delivery stop information obtained within 90 days before the mailing date, either from the Delivery Statistics File, in accordance with 509.1.1, or from the postmaster of the destination office. Mailpieces with a simplified address, prepared for distribution to city routes or to PO boxes in a Post Office with city delivery, must be based only on delivery stop information obtained from the Delivery Statistics File, in accordance with 509.1.1, within 90 days before the mailing date.

	*	*	*	*	*
<b>400</b>	<b>Commercial Parcels</b>				
	*	*	*	*	*
<b>440</b>	<b>Standard Mail</b>				
	*	*	*	*	*
<b>445</b>	<b>Mail Preparation</b>				
	*	*	*	*	*
<b>7.0</b>	<b>Preparing Enhanced Carrier Route Parcels</b>				
	*	*	*	*	*
<b>7.6</b>	<b>Delivery Sequence Standards</b>				
	*	*	*	*	*

### 7.6.4 Updating Walk Sequence Information for Simplified Addressing

*[Revise 7.6.4 to update delivery sequence standards as follows:]*

Mailpieces with a simplified address, prepared for distribution to rural or highway contract routes or to PO boxes in a Post Office without city delivery, must be based on delivery stop information obtained within 90 days before the mailing date, either from the Delivery Statistics File, in accordance with 509.1.1, or from the postmaster of the destination office. Mailpieces with a simplified address, prepared for distribution to city routes or to PO boxes in a Post Office with city delivery, must be based only on delivery stop information obtained from the Delivery Statistics File, in accordance with 509.1.1, within 90 days before the mailing date.

\* \* \* \* \*

### 500 Additional Mailing Services

\* \* \* \* \*

### 507 Mailer Services

#### 1.0 Treatment of Mail

\* \* \* \* \*

#### 1.2 USPS Address Adjustments

\* \* \* \* \*

#### 1.2.3 Disposal

Mail that is undeliverable because of USPS adjustments is redirected and delivered to the destination without an additional postage charge as follows:

\* \* \* \* \*

*[Revise item 1.2.3c to reference simplified addressed mail on city routes and to remove obsolete language as follows:]*

- c. For mail bearing the simplified address “Postal Customer,” “Residential Customer,” “Rural Route Box Holder,” “Highway Contract Route Box Holder,” or “Post Office Box Holder,” for 90 days or until the next June 30, whichever is later.

\* \* \* \* \*

### 509 Other Services

#### 1.0 Address Information System Products

##### 1.1 Delivery Statistics File

*[Revise 1.1 as follows:]*

Delivery statistics for all city carrier routes, rural routes, highway contract routes, general delivery units, and Post Office box sections may be obtained from the Delivery Statistics File or through alternate processes as follows:

- a. The Delivery Statistics File database is available on CD-ROM or cartridge for the entire nation. Information by states also is available on CD-ROM. The information is updated monthly through transaction files and can be ordered either with a single base file in the initial shipment or with a base file provided bi-monthly. For information on charges and an order form, call 1-800-238-3150. To order the products, send a written request and appropriate payment to the USPS Delivery Statistics File, National Customer Support Center (see 608.8.0 for address).
- b. The Address Information System (AIS) viewer is an interactive CD-ROM that provides delivery statistics retrieval, and other AIS products, that is updated monthly. The AIS Viewer can be obtained by contacting the National Customer Support Center as provided in 1.1a, or by sending appropriate payment with the completed order form, available on the USPS.com website at <http://www.usps.com/ncsc>, as directed on the form.
- c. Delivery statistics may be acquired directly from the Simplified Mailing Process website. This interactive website provides delivery statistics to mailers in accordance with the search functions selected, and is updated monthly. The Simplified Mailing Process website can be accessed through RIBBS at <http://ribbs.usps.gov>.

\* \* \* \* \*

### 600 Basic Standards for All Mailing Services

\* \* \* \* \*

### 602 Addressing

\* \* \* \* \*

#### 3.0 Use of Alternative Addressing

\* \* \* \* \*

#### 3.2 Simplified Address

*[Revise title and text of 3.2.1 and reformat to extend the use of the simplified address format to city routes and PO boxes within city delivery Post Offices as follows:]*

##### 3.2.1 Conditions for General Use

The following conditions must be met when using a simplified address on commercial mailpieces:

- a. The simplified address format (“Postal Customer” or one of the optional formats in 3.2.1a1 through 3)) must be used on mail when complete distribution is made to each family (household residence) or boxholder on a rural or highway contract route, and to

Post Office boxes in offices without city carrier service. The following also apply:

1. Mailers may use a more specific address, such as “Rural Route Boxholder,” for mail intended to all boxholders on a rural route, followed by the name of the Post Office and state.
2. Mailers may use “Residential Customer” to indicate that delivery is desired to residential addresses only.
3. Use of the word “Local,” instead of the Post Office and state name, is optional; however the Postal Service recommends using the Post Office, state, and ZIP Code for mail not dropshipped directly to a destination delivery unit.
4. See 3.2.2 for governmental mail and 703.6.0 for Congressional mail.
- b. Flat-size mailpieces and irregular parcels for distribution to a city route and to Post Office boxes in offices with city carrier service may bear a simplified address, but only when complete distribution is made to each active residential delivery or each active delivery, under the following conditions:
  1. Mailers must use the simplified address “Postal Customer” when complete distribution is intended to all active deliveries (residential and business) on any designated city route.

2. Mailers may use a more specific address, such as “PO Boxholder” when delivery is intended to all active Post Office boxes.
3. Mailers may use “Residential Customer” to indicate that delivery is intended only to all active residential deliveries.
4. Mailpieces must bear the city, state, and ZIP Code, when entered at an origin facility (unless the intended delivery unit is located within the same facility) or deposited at a DNDC or DSCF.
5. Mailpieces deposited at a destination delivery unit (DDU) may bear the word “Local” instead of a city, state, and ZIP Code.
6. See 3.2.2 for governmental mail and 703.6.0 for Congressional mail.

*[Revise title of 3.2.2 to clarify that the standards in 3.2.2 apply only to governmental mailers as follows:]*

### 3.2.2 Use—Governmental Mailers

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 12-16-10*

## DMM Revision: Submission of Electronic Documentation With Comailed and Copalletized Mailings

Effective February 7, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.8.7, 705.8.8, 705.8.16, and 707.27 to require mailers preparing comailed or copalletized mailings, or mail owners who contribute mailpieces to a consolidated comailed or copalletized mailing, to submit electronic documentation to USPS® by an approved method.

The Postal Service first announced the implementation of these new requirements as a proposed rule *Federal Register* notice published on June 7, 2010 (75 FR 32143–32145), and, based on input from the mailing community, portions of the original proposal were revised. We published notice of the revised standards as a final rule *Federal Register* notice on September 7, 2010 (75 FR 54287–54290), and also as a DMM advanced notice in *Postal Bulletin* 22294 (9-23-10, pages 4–5).

In the September *Federal Register* notice and *Postal Bulletin* article, the Postal Service provided a January 2, 2011, effective date for the new standards. To provide more transitional time for mailers, the Postal Service has elected to revise the effective date to February 7, 2011. Mailers who have been planning to prepare their mailings in

accordance with the new standards on January 2, 2011, may optionally do so on January 2, but will not be required to do until February 7, 2011.

These new standards will require comailed and copalletized mailings to include Intelligent Mail® tray labels on trays or sacks. Intelligent Mail container placards must also be used on pallets or similar containers when making comailed or copalletized mailings.

Under these standards, the Postal Service will require mail owners and mailers associated with the preparation and presentation of comailed and copalletized mailings to transmit electronic documentation to USPS using properly formatted Mail.dat® or Mail.XML® files. The original container data, included in the Mail.dat or Mail.XML file, permit the tracking of containers from their origin, through the consolidation site, and ultimately into USPS processing. These original container data are essential for the generation of standardized documentation (i.e., qualification reports) and postage statements for comailed or copalletized mailings. Electronic postage statements prepared through Postal Wizard will not fulfill this documentation requirement.

This revision will require mailers preparing mailings of letter-size pieces in trays, which include mailpieces to be incorporated in a copalletized mailing, to prepare separate postage statements for the portion of the mailing being accepted at the origin site, and separate electronic postage statements for the portion being directed to a consolidator. Consolidators preparing copalletized mailings of trays must prepare electronic documentation showing the assignment of the trays with Intelligent Mail tray labels to pallets bearing Intelligent Mail container placards. Consolidators of letter-size pieces in trays will also be required to dropship copalletized mailpieces at the appropriate postal facility in accordance with the entry discount claimed at the origin acceptance location.

Origin mailers preparing mailings of bundles of flats must prepare separate postage statements for the portion of the mailing being accepted at the origin site, and electronic documentation for that portion being directed to a consolidator. For mailings of bundles of flats, the electronic data will be used to generate electronic postage statements and payment at the consolidator site.

In accordance with DMM 705.22.0, mailers who prepare full-service Intelligent Mail pieces that will later be included in a copalletized mailing must prepare these pieces to meet the requirements for full-service Intelligent Mail, including the use of an approved electronic method to transmit postage statements and mailing documentation to USPS. Consolidators must then ensure that mailings including any full-service mailpieces meet all of the requirements for the full-service automation option.

This revision will require Periodicals mailers to submit electronic documentation for each comailed and/or copalletized mailing, identifying each title and version (or edition) in the mailing. For mailings that are entered at origin, and later copalletized at a consolidation site, the mail owner or preparer must submit electronic documentation (Mail.dat or Mail.XML) for the copalletized portion of the mailing. For copalletized Periodicals mail, electronic postage statements and payment must be entered at the consolidator's site.

Electronic documentation submitted at the origin site must indicate which bundles, trays, or sacks will be sent to a consolidator for copalletization. The standardized documentation and postage statements must then be available in *PostalOne!*® for review by USPS acceptance personnel when the electronic documentation for the copalletized portion of the mailing job is updated by the consolidator. The origin site must transmit electronic documentation to the *PostalOne!* system before the consolidator's electronic documentation and electronic postage statements are transmitted to USPS. When copalletizing letters in trays, postage statements at the origin site must be finalized before the consolidator's electronic documentation is transmitted to USPS.

With this revision, the consolidator will be responsible for updating the electronic documentation from the mail owner or preparer for that portion of the mailing going to

the consolidation site. Mailers consolidating multiple mailings on pallets must use the electronic data received from the originator of the mailing to create new electronic data. These electronic data will then be used to generate the original container data, indicating the origin of the bundles, trays, or sacks comprising the copalletized mailing.

The Postal Service also revises portions of DMM 705.8.0 to refer to the copalletization of letter-size pieces within those sections.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>700</b>	<b>Special Standards</b>				
	*	*	*	*	*
<b>705</b>	<b>Advanced Preparation and Special Postage Payment Systems</b>				
	*	*	*	*	*
<b>8.0</b>	<b>Preparing Pallets</b>				
	*	*	*	*	*

*[Revise title of 8.7 as follows:]*

### **8.7 Copalletized, Combined, or Mixed-Price Level Palletized Mailings**

#### **8.7.1 General**

*[Revise 8.7.1 as follows:]*

Copalletized, combined, or mixed-price level palletized mailings of letter-size or flat-size pieces must be prepared under the standards for the class of mail, subject to specific authorization by Business Mailer Support when required. The following conditions apply when making copalletized mailings:

- Postage statements and mailing documentation must be transmitted to the USPS using an approved electronic method.
- In accordance with 708.6.5 and 708.6.6, Intelligent Mail tray labels must be used on trays and sacks and Intelligent Mail container placards must be used on pallets or similar containers.
- If consolidating multiple mailings on pallets, update the electronic data for each of the original mailings. This updated data must be reflected in the electronic data transmitted to the USPS.
- Meet postage payment requirements as specified by Business Mailer Support.

\* \* \* \* \*

**8.7.3 Periodicals Publications**

*[Revise 8.7.3 by adding a new third sentence as follows:]*

\*\*\*Postage for copalletized mailings of flat-size Periodicals must be paid at the consolidator's site.\*\*\*

**8.7.4 Standard Mail**

*[Revise the first sentence of 8.7.4 and add a new last sentence as follows:]*

To copalletize different Standard Mail letter- or flat-size mailings, the mailer must consolidate on pallets all independently sorted trays or bundles from each mailing to achieve the finest presort level for the mailing, except that a flat-size copalletized mailing prepared under 8.11 or 8.14 using the bundle reallocation option may not always result in all bundles being placed on the finest pallet level possible. \*\*\*Origin mailers participating in a copalletized mailing of Standard Mail letters in trays must prepare a separate postage statement for the portion entered at the origin site and another postage statement for the portion directed to the consolidator.

\* \* \* \* \*

**8.8 Basic Uses**

These types of mail may be palletized:

\* \* \* \* \*

*[Reletter items 8.8e through i as new f through j and add new item e as follows:]*

- e. Copalletized multiple letter-size mailings, prepared in trays, subject to 8.0.

\* \* \* \* \*

*[Revise title of 8.16 as follows:]*

**8.16 Copalletized Letter-size and Flat-size Pieces—Periodicals or Standard Mail****8.16.1 Basic Standards**

*[Revise 8.16.1 as follows:]*

Copalletized letter- and flat-size mailings must meet the applicable standards in 8.0. In addition, if copalletized under 10.0, 12.0, or 13.0, the applicable provisions of that preparation option must also be met. Any combination of automation mailings and nonautomation mailings is subject to the restrictions in 8.14. Trays and bundles in a copalletized mailing qualify for the appropriate presort level price, regardless of the pallet level on which they are placed. Mailers participating in copalletized mailings must:

- a. Transmit postage statements and mailing documentation to the USPS using an approved electronic method.
- b. In accordance with 708.6.5 and 708.6.6, use Intelligent Mail tray labels on trays and sacks and Intelli-

gent Mail container placards on pallets or similar containers.

- c. If consolidating multiple mailings on pallets, update the electronic data for each of the original mailings. This updated data must be reflected in the electronic data transmitted to the USPS by the consolidator.
- d. Meet postage payment requirements as specified by Business Mailer Support.

**8.16.2 Periodicals**

Additional standards are as follows:

\* \* \* \* \*

*[Revise 8.16.2 by adding new item d as follows:]*

- d. Postage for copalletized mailings of flat-size Periodicals must be paid at the consolidator's site.

**8.16.3 Standard Mail**

Additional standards are as follows:

\* \* \* \* \*

*[Revise 8.16.3 by adding new item f as follows:]*

- f. Origin mailers participating in a copalletized mailing of Standard Mail letters in trays must prepare a separate postage statement for the portion entered at the origin site and another postage statement for the portion directed to the consolidator.

\* \* \* \* \*

**707 Periodicals**

\* \* \* \* \*

**27.0 Combining Multiple Editions or Publications**

\* \* \* \* \*

**27.5 Documentation**

\*\*\*The following additional standards apply:

\* \* \* \* \*

*[Revise 27.5 by adding new items c and d as follows:]*

- c. Unless excepted by Business Mailer Support (BMS), mailers combining Periodicals publications under 27.1a must transmit postage statements and mailing documentation to the USPS using a BMS-approved electronic method.
- d. Mailers combining Periodicals publications under 27.1c must transmit postage statements and mailing documentation to the USPS using a BMS-approved electronic method.

[Renumber current 27.6 through 27.8 as new 27.7 through 27.9 and add a new item 27.6 as follows:

## 27.6 Additional Standards

Mailers combining Periodicals publications under 27.1a or 27.1c must:

- a. Use Intelligent Mail tray labels on trays and sacks and Intelligent Mail container placards, under 708.6.5 and 6.6, on pallets or similar containers.
- b. When using a consolidator, prepare a separate postage statement for the portion of the mailing accepted at the origin site and another statement for that portion directed to a consolidator.
- c. When using a consolidator under 27.1c, pay postage at the consolidator's site.

- d. If consolidating multiple mailings on pallets, update the electronic data for each of the original mailings. This updated data must be reflected in the electronic data transmitted to the USPS.

- f. Meet postage payment requirements as specified by Business Mailer Support.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 12-16-10

## DMM Revision: Open and Distribute — Express Mail and Priority Mail Changes and Updates

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.16 to require mailers to place a single-ply address label with a service barcode on all Express Mail® Open and Distribute containers; to establish a guaranteed “end-of-day” service commitment for Express Mail Open and Distribute; and to establish a 5-pound minimum weight requirement for Express Mail and Priority Mail® Open and Distribute sacks.

The single-ply address label with a service barcode for Express Mail Open and Distribute is required to be a USS 128 or Code 39 barcode with a “DB” prefix, or Intelligent Mail® package barcode (eVS®-approved mailers) symbology with a unique Service Type Code (STC) “723”. This requirement is in accordance with instructions for barcode specifications, electronic file format and testing, and the certification process in Publication 91, *Confirmation Services Technical Guide*. We are also replacing Tag 157 with Tag 257 (DDU), Tag 267 (SCF, NDC), and Label 257S (DDU) for all Express Mail Open and Distribute containers.

In addition, the Postal Service revises the service commitment as a guaranteed end-of-day (11:59 P.M.) product for Express Mail Open and Distribute shipments.

The DMM is also being revised to establish a 5-pound minimum weight requirement for all Express Mail Open and Distribute and Priority Mail Open and Distribute sacks, except for sacks containing qualified trays (trays prepared under the standards for the applicable class of mail).

These mailing standards changes coincide with previously published *Federal Register* notices. A proposed rule published September 17, 2010, and a final rule published November 26, 2010. Both of these notices can be found on the Postal Explorer® website under “Federal Register Notices” in the left frame.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

#### **700 Special Standards**

\* \* \* \* \*

#### **705 Advanced Preparation and Special Postage Payment Systems**

\* \* \* \* \*

#### **16.0 Express Mail Open and Distribute and Priority Mail Open and Distribute**

##### **16.1 Prices and Fees**

##### **16.1.1 Basis of Price**

*[Revise 16.1.1 as follows:]*

Mailers must pay Express Mail and Priority Mail postage based on the weight of the contents of the Open and Distribute shipment. Do not include the tare weight of the external container. Do not apply Priority Mail dimensional weight pricing or Periodicals container prices to the external container. The minimum weight requirement for Open and Distribute sacks is five pounds, except for Open and Distribute sacks that contain qualified trays (trays prepared under the standards for the applicable class of mail). The maximum weight for each container is 70 pounds.

##### **16.1.2 Zone Prices**

*[Revise 16.1.2 as follows:]*

Compute zone prices, for the applicable class of mail, from the accepting Post Office to the destination facility for the container (not the destination Post Office for the enclosed mail).

\* \* \* \* \*

### 16.1.5 Payment Method

*[Revise the text in 16.1.5 as follows:]*

Postage payment methods are as follows:

- a. Postage on the enclosed mail may be paid by any method permitted for that mail class, except for ordinary postage stamps requiring cancellation.
- b. Express Mail postage may be paid under any of the options listed in 414.1.1, except Click-N-Ship. Express Mail postage must be affixed to blue Tag 257, to yellow Tag 267, to the Open and Distribute tray box, or be part of the address label.
- c. Priority Mail postage may be paid under 424.1.1. Priority Mail postage must be affixed to or hand-stamped on green Tag 161, pink Tag 190, the Open and Distribute tray box, or be part of the address label.

\* \* \* \* \*

## 16.2 Basic Standards

\* \* \* \* \*

### 16.2.2 Content Standards

*[Revise the DMM reference numbers in the parentheses at the end of the first sentence of 16.2.2 as follows:]*

\*\*\* (see 410 for Express Mail standards and 420 for Priority Mail standards).\*\*\*

*[Revise the last sentence of 16.2.2 as follows:]*

\*\*\* Mailers are not required to place bundles of mail in sacks or trays when all of the mail enclosed in an Open and Distribute sack is destined to a 5-digit facility and the Open and Distribute sack weighs at least five pounds.

### 16.3 Additional Standards for Express Mail Open and Distribute

#### 16.3.1 Service Objectives

*[Revise the first sentence in 16.3.1 as follows:]*

The Express Mail service guarantee for Express Mail Open and Distribute is receipt by end of day (11:59 p.m.) and ends upon receipt by scan of the Express Mail Open and Distribute container at the destination postal facility.\*\*\*

\* \* \* \* \*

## 16.5 Preparation

### 16.5.1 Containers for Expedited Transport

Acceptable containers for expedited transportation are as follows:

*[Revise item a to reflect new tags as follows:]*

- a. An Express Mail Open and Distribute shipment must be contained in a USPS-approved sack using Tag 257 or Tag 267 or in a USPS-provided Express Mail Open and Distribute tray box (Tag 257 and Tag 267

are not required for tray boxes; only the 4x6 address label should be applied), except as provided in 16.5.1c and 16.5.1d.

\* \* \* \* \*

*[Revise item 16.5.1c to reflect new labels as follows:]*

- c. An Express Mail or Priority Mail Open and Distribute shipment destined to a DDU may be contained in a USPS-provided Express Mail Flat Rate Envelope using Label 257S or Priority Mail Flat Rate Envelope and boxes using Label 190S.

\* \* \* \* \*

*[Revise the heading of 16.5.2 as follows:]*

### 16.5.2 Express Mail and Priority Mail Sack Labels

*[Revise the text in 16.5.2 as follows:]*

Labels for Express Mail or Priority Mail sacks containing Open and Distribute shipments must be barcoded and meet the requirements in 708.6.0. All lines of information must be completely visible when inserted into the label holder. Label sacks as follows:

- a. Line 1 (destination line) provides information on the destination entry office where the enclosed mail is to be distributed.
  1. For destination delivery unit (DDU) distribution, use the facility name and ZIP Code found in the Drop Shipment Address File available at the USPS FAST website at <https://fast.usps.com> (click Resources in the left-hand navigation bar, then "Go" for "Drop Ship Product File Download").
  2. For SCF distribution, use the destination in L005, Column B.
  3. For ADC distribution, use the destination in L004, Column B (Priority Mail Open and Distribute Only).
  4. For NDC distribution, use the destination in L601, Column B.
  5. For ASF distribution, use L602, Column B (Priority Mail Open and Distribute Only).
- b. For Line 2 (content line), print "EXPRESS MAIL OPEN AND DIST" or "PRIORITY MAIL OPEN AND DIST," as applicable.
- c. For Line 3 (origin line), show the city and state of the entry Post Office or the mailer's name and the city and state of the mailer's location. It is recommended that the mailer's name also appear with the city and state of the entry Post Office. See 708.6.2.5 for additional standards.

*[Revise the tag numbers in the heading of 16.5.3 as follows:]*

### **16.5.3 Tags 257 and 267—Express Mail Open and Distribute**

*[Revise the text in 16.5.3 as follows:]*

Tag 257 and Tag 267 provide a place to affix Express Mail postage and the address label for the destination facility. Tag 257 or Tag 267 must be attached to each Express Mail sack, in addition to the Express Mail sack label, to identify it as an Express Mail Open and Distribute shipment as follows:

- a. Attach Tag 267 to sacks used as Express Mail Open and Distribute containers destined to a NDC or SCF facility.
- b. Attach Tag 257 to sacks used as Express Mail Open and Distribute containers destined to a DDU. Label 257S may be affixed to containers used for Express Mail Open and Distribute shipments prepared under 16.5.1c or 16.5.1d.

### **16.5.4 Tags 161 and 190—Priority Mail Open and Distribute**

\*\*\*Tag 161 or Tag 190 must be attached to each Priority Mail sack, in addition to the Priority Mail sack label, or container to identify it as a Priority Mail Open and Distribute shipment as follows:

\*       \*       \*       \*       \*

*[Revise the last sentence in item 16.5.4b as follows:]*

- b. \*\*\*Label 190S may be affixed to containers used for Priority Mail Open and Distribute shipments prepared under 16.5.1c or 16.5.1d.

\*       \*       \*       \*       \*

### **16.5.6 Address Labels**

*[Revise the first sentence in 16.5.6 as follows:]*

In addition to Tag 257, Tag 267, Tag 161, or Tag 190, USPS-provided containers and envelopes and mailer-supplied containers used for Express Mail Open and Distribute or Priority Mail Open and Distribute must bear an address label that states “OPEN AND DISTRIBUTE AT:” followed by the facility name.\*\*\*

### **16.5.7 Address Label Service Barcode Requirement**

*[Revise the introductory text of 16.5.7 as follows:]*

An electronic service barcode using the USS 128, USS 39, or Intelligent Mail package barcode (IMpb) (eVS approved mailers) symbology for Express Mail Open and Distribute, and the concatenated GS1-128 or IMpb symbology for Priority Mail Open and Distribute, must be incorporated in the address label. Mailers must prepare address labels using the formats in 16.5.8 through 16.5.12. The labels must include either a service type code “723” with an IMpb or “DB” prefix with a USS 128 or USS 39 barcode for Express

Mail Open and Distribute or service type code “55” with a concatenated GS1-128 barcode or “123” with an IMpb for Priority Mail Open and Distribute, to identify the service. The human-readable text “USPS SCAN ON ARRIVAL” must appear above the barcode. USPS certification is required from the National Customer Support Center (NCSC) for each printer used to print barcoded open and distribute address labels, except for barcodes created using USPS Shipping Assistant. NCSC contact information, formatting specifications for barcodes and electronic files, and certification, are included in Publication 91, *Confirmation Services Technical Guide*. Mailers can use the following options available to create a label with a service barcode for Express Mail Open and Distribute and Priority Mail Open and Distribute address labels:

\*       \*       \*       \*       \*

### **16.5.9 SCF Address Labels**

\*       \*       \*       \*       \*

#### **Exhibit 16.5.9 SCF Address Label**

*[Replace Exhibit 16.5.9 with an Express Mail Open and Distribute SCF label.]*

\*       \*       \*       \*       \*

### **16.5.11 NDC Address Labels**

\*       \*       \*       \*       \*

#### **Exhibit 16.5.11 NDC Address Label**

*[Replace Exhibit 16.5.11 with an Express Mail Open and Distribute NDC label.]*

\*       \*       \*       \*       \*

### **16.6 Enter and Deposit**

\*       \*       \*       \*       \*

#### **16.6.2 Entry**

*[Revise the first sentence of 16.6.2 as follows:]*

A PS Form 3152, Confirmation Services Certification, (Priority Mail Open and Distribute) or PS Form 3152-E (Express Mail Open and Distribute) must accompany each Open and Distribute shipment.\*\*\*

\*       \*       \*       \*       \*

We will incorporate these revisions into the next update of the online DMM on Postal Explorer® at <http://pe.usps.com> and into the next printed edition of the DMM.

— Mailing Standards,  
Pricing, 12-16-10

## DMM Revision: Labeling List Changes

Effective December 6, 2010, we revised Labeling List(s) L001, L002, L004, L007, L011, L201, L601, L605, L606, and L801 of the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but are required to do so starting February 17, 2011.

### *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM)

\* \* \* \* \*

#### Index and Appendices

\* \* \* \* \*

#### Labeling Lists

##### L000 General Use

\* \* \* \* \*

##### L001 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

\* \* \* \* \*

Column A	Column B
<b>Change From:</b>	
41071-41074, 41076	NEWPORT KY 41071
<b>Change To:</b>	
41071-41074	NEWPORT KY 41071

\* \* \* \* \*

##### L002 3-Digit ZIP Code Prefix Matrix

[This change will be incorporated into the January 2011 DMM.]

\* \* \* \* \*

3-Digit ZIP Code Prefix	Column A	Column B	Column C
<b>Change From:</b>			
754			NORTH TEXAS TX 750
<b>Change To:</b>			
754			SCF NORTH TEXAS TX 750

\* \* \* \* \*

##### L004 3-Digit ZIP Code Prefix Groups—ADC Sortation

\* \* \* \* \*

Column A	Column B	Mail Class
<b>Change From:</b>		
327-329, 334, 347, 349	ADC ORLANDO FL 328	FCM

#### **Change To:**

327-329, 334, 347, 349	ADC ORLANDO FL 328	BPM, FCM, PER, STD
------------------------	--------------------	--------------------

#### **Delete:**

327-329, 334, 347, 349	ADC MID FLORIDA FL 327	PER
327-329, 334, 347, 349	ADC MID FLORIDA FL 32799	BPM, STD

\* \* \* \* \*

##### L007 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats in Bundles

\* \* \* \* \*

Column A	Column B
<b>Change From:</b>	
23453, 23456	VIRGINIA BEACH VA 23456
34201, 34203, 34204	BRADENTON LA 34201
48603, 48604, 48607, 48609, 48638	SAGINAW MI 48603
48321, 48326	AUBURN HILLS MI 48326
48322, 48323, 48325	WEST BLOOMFIELD MI 48322
48167, 48168, 48175	NORTHVILLE MI 48168
48209, 48210, 48215, 48230	DETROIT MI 48215
<b>Change To:</b>	
23456, 23457	VIRGINIA BEACH VA 23456
34201, 34203, 34204	BRADENTON FL 34201
48603, 48604, 48609, 48638	SAGINAW MI 48603
48321, 48326	AUBURN HILLS MI 48326
48322-48325	WEST BLOOMFIELD MI 48322
48167, 48168	NORTHVILLE MI 48168
48209, 48210, 48215	DETROIT MI 48215
<b>Add:</b>	
48042, 48044	MACOMB MI 48042
48306, 48308	ROCHESTER MI 48306
48309, 48363	ROCHESTER MI 48309
93902, 93908	SALINAS CA 93902
93942-93944	SALINAS CA 93942
95054, 95056	SANTA CLARA CA 95054
<b>Delete:</b>	
23606, 23612	NEWPORT NEWS VA 23606
29572, 29575, 29577, 29579	MYRTLE BEACH SC 29577
93901, 93902, 93908	SALINAS CA 93901
93940, 93942-93944	MONTEREY CA 93940
95050, 95052, 95054, 95056	SANTA CLARA CA 95050
60646, 60712	CHICAGO IL 60646
60613, 60656, 60706	CHICAGO IL 60613
60618, 60641	CHICAGO IL 60618
60625, 60639	CHICAGO IL 60625
60630, 60631	CHICAGO IL 60630
60645, 60659	CHICAGO IL 60645
60626, 60660	CHICAGO IL 60626
60601, 60624, 60636	CHICAGO IL 60601
60602-60605	CHICAGO IL 60602
60606, 60607, 60661, 60669	CHICAGO IL 60606
60608, 60609	CHICAGO IL 60608
60612, 60643	CHICAGO IL 60612

Column A	Column B
60615, 60653	CHICAGO IL 60615
60616, 60621, 60652	CHICAGO IL 60616
60619, 60644	CHICAGO IL 60619
60623, 60804	CHICAGO IL 60623
60632, 60637	CHICAGO IL 60632
60633, 60805, 60827	CHICAGO IL 60633
60634, 60707	CHICAGO IL 60634
60651, 60655, 60803	CHICAGO IL 60655
92603, 92612, 92618	IRVINE CA 92612
92831, 92834	FULLERTON CA 92831
92885-92887	YORBA LINDA CA 92885
92856, 92866	ORANGE CA 92856
92857, 92865	ORANGE CA 92857
92841, 92843, 92844	GARDEN GROVE CA 92841
92859, 92862, 92869	ORANGE CA 92859
92821-92823	BREA CA 92821
92660, 92662	NEWPORT BEACH CA 92660
92832, 92836	FULLERTON CA 92832
92840, 92842	GARDEN GROVE CA 92840
92602, 92620	IRVINE CA 92620
92861, 92863, 92867, 92868	VILLA PARK CA 92861
92661, 92663	NEWPORT BEACH CA 92661
92604, 92606, 92614	IRVINE CA 92614
92833, 92837	FULLERTON CA 92833
92805, 92815, 92825	ANAHEIM CA 92805
92835, 92838	FULLERTON CA 92835
92877, 92879, 92881, 92883	CORONA CA 92877
92878, 92880, 92882	CORONA CA 92878
48109, 48154	LIVONIA MI 48154
48025, 48033, 48034	SOUTHFIELD MI 48034
48040, 48059, 48061	FORT GRATIOT MI 48059
48075, 48076	SOUTHFIELD MI 48075
48311, 48312	STERLING HEIGHTS MI 48312
48316, 48317	UTICA MI 48316
48610, 48629, 48631, 48634, 48650, 48651, 48653, 48656, 48658, 48661	ALGER MI 48610
48611, 48616, 48626, 48637, 48647, 48654, 48655, 48722, 48734, 48739, 48746, 48768	HALE MI 48739
48612, 48617, 48618, 48622, 48625, 48632, 48723, 48725, 48726, 48755, 48757	BEAVERTON MI 48612
48615, 48619, 48621, 48628, 48635, 48636, 48652, 48659, 48662, 48701, 48729, 48731, 48733, 48737, 48738, 48741, 48742, 48745, 48747, 48748, 48762, 48767, 48770	COMINS MI 48619
48623, 48624, 48657, 48703, 48730, 48740, 48744, 48750, 48756, 48759, 48763, 48764	SANFORD MI 48657
* * * *	

### L011 Non-NDC/ASF Entry—Periodicals and Standard Mail Letters

* * *	* *
Column A	Column B
<b>Change From:</b> 070-079, 085-089	MXD DV DANIELS NJ 07099
<b>Change To:</b> 005, 010-089, 100-129, 169-199	MXD DV DANIELS NJ 07099
<b>Delete:</b> 014-034, 038-049, 055	MXD NORTHWEST BOS MA 024
010-013, 035-037, 050-054, 056-069, 120-123, 128, 129	MXD HARTFORD CT 060
100-102, 104	MXD NEW YORK NY 100
105-109, 124-127	MXD WESTCHESTER NY 105
103, 110-114, 116	MXD BROOKLYN NY 112
005, 115, 117-119	MXD LONG ISLAND NY 117
100-102, 104	MXD NEW YORK NY 100
080-084, 169-199	MXD PHILADELPHIA PA 190
* * *	* *

### L200 Periodicals and First-Class Mail

### L201 Periodicals Origin Split and First-Class Mail Mixed ADC/AADC

*	*	*	*	*
Column A	Column B	Column C		
<b>Change From:</b>				
604	005, 010-212, 214-268, 270-326, 335-339, 341, 342, 344, 346, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-764, 770-778, 800-816, 820, 822-831	OMX S SUBURBAN IL 604		
<b>Change To:</b>				
604, 605	005, 010-212, 214-268, 270-326, 335-339, 341, 342, 344, 346, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-764, 770-778, 800-816, 820, 822-831	OMX S SUBURBAN IL 604		

Column A	Column B	Column C
<b>Delete:</b>		
605	005, 010-212, 214-268, 270-326, 335-339, 341, 342, 344, 346, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-764, 770-778, 800-816, 820, 822-831	OMX FOX VALLEY IL 605

\* \* \* \*

**L600 Standard Mail and Package Services****L601 Network Distributions Centers (NDCs)**

\* \* \* \*

Column A	Column B
<b>Change From:</b>	
200-212, 214-239, 244, 254, 267, 268	NDC WASHINGTON DC 20499
<b>Change To:</b>	
200-212, 214-239, 244, 254, 267, 268	NDC WASHINGTON DC 20799

\* \* \* \*

**L605 NDCs/ASFs—Nonmachinable Parcel Post NDC Presort and ONDC Presort**

\* \* \* \*

Column A	Column B
<b>Change From:</b>	
200-212, 214-239, 244, 254, 267, 268	NDC WASHINGTON DC 20499
<b>Change To:</b>	
200-212, 214-239, 244, 254, 267, 268	NDC WASHINGTON DC 20799

\* \* \* \*

**L606 5-Digit Scheme—Standard Mail, First-Class Mail, and Package Services Parcels**

\* \* \* \*

Column A	Column B
<b>Change From:</b>	
06706, 06708, 06710	WATERBURY CT 06708
84601, 84603, 84606	PROVO UT 84601
89109, 89114	LAS VEGAS NV 89114
89128, 89129, 89133, 89149	LAS VEGAS NV 89128
89140, 89147, 89178, 89179	LAS VEGAS NV 89140
89130, 89131, 89136, 89143, 89166	LAS VEGAS NV 89130
89501, 89504, 89505, 89512	RENO NV 89501

Column A	Column B
89503, 89513	RENO NV 89503
91501, 91502, 91504	BURBANK CA 91501
<b>Change To:</b>	
06706, 06708	WATERBURY CT 06708
84601, 84603	PROVO UT 84601
89109, 89114, 89158	LAS VEGAS NV 89114
89128, 89129, 89133	LAS VEGAS NV 89128
89140, 89147	LAS VEGAS NV 89140
89130, 89131, 89136, 89143, 89149, 89166	LAS VEGAS NV 89130
89504, 89505	RENO NV 89501
89501, 89503, 89513	RENO NV 89503
91501, 91504	BURBANK CA 91501
<b>Add:</b>	
06704, 06710	WATERBURY CT 06704
17406, 17407	YORK PA 17406
84602, 84605, 84606	PROVO UT 84605
89139, 89178, 89179	LAS VEGAS NV 89139
89506, 89508, 89512	RENO NV 89506
91502, 91506	BURBANK MPO CA 91502
91503, 91508, 91510, 91521, 91523	BURBANK MPO CA 91503
<b>Delete:</b>	
10701, 10703	YONKERS NY 10703
17402, 17406, 17407	YORK PA 17402
48602, 48609	SAGINAW MI 48602
84602, 84604	PROVO UT 84604
85283, 85284	TEMPE AZ 85283
89501, 89504, 89505, 89512	RENO NV 89501
91503, 91506-91508, 91510, 91521-91523	BURBANK CA 91506

\* \* \* \*

**L800 Automation Rate Mailings****L801 AADCs—Letter-Size Mailings**

\* \* \* \*

Column A	Column B
<b>Change From:</b>	
930, 931, 934	AADC OXNARD CA 930
<b>Change To:</b>	
910-912, 930, 931, 934	AADC OXNARD CA 930
<b>Add:</b>	
932, 933, 935	AADC BAKERSFIELD CA 932
<b>Delete:</b>	
910-912, 932, 933, 935	AADC PASADENA CA 910

\* \* \* \*

We will incorporate these revisions into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Network Integration Support,  
Operations, 12-16-10

## IMM Revision: Changes to Pricing and Mailing Standards for International Shipping Services

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect changes to prices and standards for the international shipping services noted here.

### Global Express Guaranteed Service

On average, Global Express Guaranteed® (GXG®) prices increase by 3.7 percent, with prices starting at \$35.50. In addition, the following changes are effective on January 2, 2011:

- Permit imprint is added as a new postage payment option for GXG service when used in conjunction with USPS®-produced Global Shipping Software (GSS).
- The Postal Service eliminates the commercial base price for customers who pay for GXG shipments with information-based indicia (IBI) postage meters. The commercial base price (10 percent below the retail price) applies only for customers who pay with permit imprint (used in conjunction with GSS or an approved functional equivalent), Click-N-Ship® service, or an authorized PC Postage® vendor.

### Express Mail International Service

On average, Express Mail International® prices increase by 3.1 percent, with prices starting at \$26.95 for Canada, and at \$29.95 for all other countries. In addition, the following changes are effective on January 2, 2011:

- The Express Mail International price groups expand from 10 to 17. With this change, 9 of the 17 price groups are assigned to a specific country — those 9 countries are Brazil, Canada, China, France, Germany, Great Britain (including Northern Ireland), Japan, Mexico, and Netherlands. Previously, only two price groups were assigned to a specific country (Canada and Mexico).
- The Postal Service combines Express Mail International Flat Rate Envelopes for Mexico with the “All Other Countries” price tier. Previously, Mexico was combined with the Canada price tier.
- The Postal Service introduces the new Express Mail International Legal Flat Rate Envelope. The new larger envelope, which measures 15 inches by 9-1/2 inches, enables customers to pay a flat rate to ship legal-size documents without folding them. The Express Mail International Legal Flat Rate Envelope is the same price as the regular Express Mail International Flat Rate Envelope.
- Due to minimal demand, the Postal Service will no longer offer return receipt service with Express Mail International service.

- Express Mail corporate account commercial base volume prices are eliminated under current IMM 223.231. Customers who currently receive these discounts for outbound Express Mail International shipments may qualify for lower prices by using a permit imprint in conjunction with GSS under new IMM 223.222. The commercial base price is also eliminated for customers who pay for Express Mail International shipments with IBI postage meters. The commercial base price (8 percent below the retail price) will apply only for customers who pay with permit imprint (used in conjunction with GSS or an approved functional equivalent), Click-N-Ship service, or an authorized PC Postage vendor.

### Priority Mail International Service

On average, Priority Mail International® prices increase 3.8 percent, with prices for Priority Mail International Flat Rate Envelopes and Priority Mail International Small Flat Rate Boxes starting at \$11.95 for Canada and Mexico, and at \$13.95 for all other countries. In addition, the following changes are effective on January 2, 2011:

- The Priority Mail International price groups expand from 10 to 17. With this change, 9 of the 17 price groups are assigned to a specific country — those 9 countries are Brazil, Canada, China, France, Germany, Great Britain (including Northern Ireland), Japan, Mexico, and Netherlands. Previously, only two price groups were assigned to a specific country (Canada and Mexico).
- The Postal Service introduces several new variations of the Priority Mail International Flat Rate Envelope and expands the items eligible for the Priority Mail International Small Flat Rate Box price. Included in these variations is the new Priority Mail International Legal Flat Rate Envelope. The new larger envelope, which measures 15 inches by 9-1/2 inches, enables customers to pay a flat rate to ship legal-size documents without folding them. The Priority Mail International Legal Flat Rate Envelope will be the same price as the regular Priority Mail International Flat Rate Envelope. These new variations of the Priority Mail International Flat Rate Envelope and the Priority Mail International Small Flat Rate Priced Box may be registered based on eligibility for the country destination, but they cannot be insured.
- The Postal Service introduces the new Priority Mail International Padded Flat Rate Envelope, which measures 12-1/2 inches by 9-1/2 inches and enables customers to ship lightweight merchandise at a flat rate. The Priority Mail International Padded Flat Rate Envelope will be the same price as the regular Priority

Mail International Flat Rate Envelope. The Priority Mail International Padded Flat Rate Envelope may be registered based on country destination, but it cannot be insured.

- The Postal Service eliminates the separate price tier for Canada when optional insurance is purchased for Priority Mail International parcels. With this change, all insurance fees for Priority Mail International parcels are the same. The current maximum insurance limit for Canada remains the same at \$675.00.
- The Priority Mail International commercial base price is eliminated for customers who pay postage with IBI postage meters. The commercial base price (5 percent below the retail price) will apply only for customers who pay with permit imprint (used in conjunction with GSS or an approved functional equivalent), Click-N-Ship service, or an authorized PC Postage vendor.

### Other International Changes

The following revisions to international shipping services are also effective January 2, 2011:

- The price increase for International Priority Airmail™ (IPA®) service averages 3.3 percent. There is no price change for IPA M-bags.
- The price increase for International Surface Air Lift® (ISAL®) service averages 6.4 percent. There is no price change for ISAL M-bags.
- The price increase for Airmail M-bags averages 5.8 percent.
- The Postal Service revises prices for Express Mail International insurance, Priority Mail International insurance, and international postal money orders. The price increase for extra services averages 7.9 percent.
- This IMM edition also includes other minor editorial revisions not noted in this article, such as making references to the “Priority Mail International Flat Rate Envelope” plural to encompass the additional product offerings that are now eligible for this price.

### Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

#### 1 International Mail Services

\* \* \* \* \*

#### 150 Postage

\* \* \* \* \*

#### 152 Payment Methods

\* \* \* \* \*

#### 152.4 Permit Imprint

##### 152.41 Conditions of Use

\*\*\*This postage payment method may be used for postage and extra service fees for the following services:

*[Redesignate current items 152.41a through e as new items b through f and insert new item a to read as follows:]*

- a. Global Express Guaranteed service prepared under 213.8.

\* \* \* \* \*

##### 152.44 Required Format

\* \* \* \* \*

#### Exhibit 152.44 Indicia Formats

*[Add to the exhibit two new sections — one for Global Express Guaranteed indicia and one for Express Mail International indicia, with each section having the respective examples shown below to illustrate permit imprints:]*

#### Global Express Guaranteed

Global Express Guaranteed  
 US Postage Paid  
 New York NY  
 Permit NO. 1

Global Express Guaranteed  
 US Postage Paid  
 John Doe Company

#### Express Mail International

Express Mail International  
 US Postage Paid  
 New York NY  
 Permit NO. 1

Express Mail International  
 US Postage Paid  
 John Doe Company

\* \* \* \* \*

#### 2 Conditions for Mailing

##### 210 Global Express Guaranteed

\* \* \* \* \*

##### 213 Prices and Postage Payment Methods

\* \* \* \* \*

**213.2 Postage Payment Methods — General**

*[Revise 213.2 to read as follows:]*

Global Express Guaranteed shipments may be paid with postage stamps, postage validation imprinter (PVI) labels, postage meter stamps, information-based indicia (IBI), PC Postage service, or permit imprint under 213.8.

\* \* \* \* \*

**213.7 Online Postage Payment Method****213.71 Online Prices**

*[Revise 213.71 to read as follows:]*

For selected destination countries, Global Express Guaranteed items receive a 10 percent discount below retail prices for the following online shipping methods:

- a. Click-N-Ship service.
- b. An authorized PC Postage vendor.

The commercial base price is automatically applied to each shipment. The discount applies only to the postage portion of the Global Express Guaranteed price. It does not apply to any other charges or fees, such as fees for Pickup on Demand service, insurance, or shipments made under a customized agreement.

\* \* \* \* \*

*[Redesignate current item 213.8 as new 213.9 and insert new 213.8 to read as follows:]*

**213.8 Permit Imprint****213.81 Permit Imprint — General**

Payment for Global Express Guaranteed shipments paid with a permit imprint through an advance deposit account is allowed only when guidelines for commercial base prices (see 213.82) are followed. Postage paid with a permit imprint is subject to the general conditions in 152.4, and DMM 604 and 705.

**213.82 Permit Imprint — Commercial Base Prices**

Global Express Guaranteed commercial base postage prices are 10 percent below retail prices for all postage paid with a permit imprint. The commercial base price applies only to the postage portion of Global Express Guaranteed prices. In addition, customers must meet the following requirements:

- a. Use USPS-produced Global Shipping Software (GSS). (To request information about GSS, send an e-mail to [GSSHelp@usps.gov](mailto:GSSHelp@usps.gov).)
- b. Pay for postage with a permit imprint through an advance deposit account.
- c. Meet manifesting and permit imprint requirements under IMM 152.4 and DMM 604 and the manifesting requirements under DMM 705.

**Note:** When using GSS, no extra services such as insurance are available.

\* \* \* \* \*

**220 Express Mail International****221 Description and Physical Characteristics**

\* \* \* \* \*

*[Revise the heading and first sentence of 221.3 to read as follows:]*

**221.3 Express Mail International Flat Rate Envelopes**

USPS-produced Flat Rate Envelopes are charged at a flat rate regardless of weight or destination.\*\*\*

\* \* \* \* \*

**222 Eligibility**

\* \* \* \* \*

*[Revise the heading and first sentence of 222.3 to read as follows:]*

**222.3 Express Mail International Flat Rate Envelopes**

Mailers are eligible for the Flat Rate Envelope price only with the use of the USPS-produced Express Mail Flat Rate Envelope (Item EP13-F — 12-1/2 inches by 9-1/2 inches), or the Express Mail Legal Flat Rate Envelope (Item EP13-L — 15 inches by 9-1/2 inches).\*\*\*

\* \* \* \* \*

**222.7 Extra Services**

*[Revise 222.7 to read as follows in its entirety (removing the former 222.72 on return receipt service, so that the text previously in 222.71 is now the only text in 222.7):]*

Additional merchandise insurance coverage above \$100, up to a maximum of \$5,000, may be purchased at the sender's option. See the Individual Country Listings for merchandise insurance limits. See Notice 123, *Price List*, for the fee schedule for optional Express Mail International merchandise insurance coverage.

**223 Prices and Postage Payment Methods**

\* \* \* \* \*

**223.2 Postage Payment Methods**

\* \* \* \* \*

**223.22 Permit Imprint**

*[Revise 223.22 to read as follows:]*

**223.221 Permit Imprint — General**

Express Mail International shipments paid with a permit imprint through an advance deposit account are eligible for either the commercial base price under 223.222 or the retail

price under 223.223. An Express Mail International shipment using a permit imprint does not qualify for postage-refund guarantees under 221.2 for Express Mail International With Guarantee service destination countries.

Customers capable of tendering at least 2,500 Express Mail International pieces or paying at least \$50,000 in international postage on an annualized basis should contact the Postal Service to discuss customized agreements (see 297).

### 223.222 Permit Imprint — Commercial Base Prices

Express Mail International commercial base postage prices are 8 percent below retail prices for all postage paid with a permit imprint and using USPS-produced Global Shipping Software (GSS). The commercial base price applies only to the postage portion of Express Mail International prices. In addition, customers must meet the following requirements:

- Use USPS-produced Global Shipping Software (GSS). (To request information about GSS, send an e-mail to [GSSHelp@usps.gov](mailto:GSSHelp@usps.gov).)
- Pay for postage with a permit imprint through an advance deposit account.
- Meet manifesting and permit imprint requirements under IMM 152.4 and DMM 604 and the manifesting requirements under DMM 705.

**Note:** When using GSS, no extra services such as insurance are available.

### 223.223 Permit Imprint — Retail Price

Express Mail International items paid with a permit imprint through an Express Mail corporate account (see 223.23) are charged the applicable retail price. In addition, customers must meet the permit imprint requirements under IMM 152.4 and DMM 604 and the manifesting requirements under DMM 705.

### 223.23 Express Mail Corporate Account

*[Revise 223.23 to read as follows in its entirety (removing the former 223.231 and 223.232):]*

Mailers using an Express Mail Corporate Account under 223.21 must pay the applicable retail price for each mail-piece.

### 223.24 Online Postage Payment Method

#### 223.241 Online Prices

*[Revise 223.241 to read as follows:]*

For selected destination countries, Express Mail International items receive an 8 percent discount below retail prices for the following online shipping methods:

- Click-N-Ship service.
- An authorized PC Postage vendor.

The commercial base price is automatically applied to each shipment. The discount applies only to the postage portion

of the Express Mail International price. It does not apply to any other charges or fees, such as fees for Pickup on Demand service, insurance, or shipments made under a customized agreement.

\* \* \* \* \*

#### 230 Priority Mail International

\* \* \* \* \*

#### 232 Eligibility

\* \* \* \* \*

*[Renumber current items 232.2 through 232.7 as new 232.3 through 232.8 and insert new 232.2 to read as follows:]*

### 232.2 Eligible Priority Mail International Flat Rate Envelopes and Small Flat Rate Priced Boxes

Only the following items qualify for the Priority Mail Flat Rate Envelope or Small Flat Rate Box pricing:

Priority Mail International Flat Rate Envelopes	Priority Mail International Boxes — Eligible for the Priority Mail International Small Flat Rate Price
Priority Mail International Flat Rate Envelope 12-1/2" x 9-1/2" Item EP 14-F	Priority Mail International Small Flat Rate Box 8-5/8" x 5-3/8" x 1-5/8" Item O-SMALL-FRBX
Priority Mail International Gift Card Flat Rate Envelope 10" x 7" Item EP 14-GT	Priority Mail International DVD Box 7-9/16" x 5-7/16" x 1-3/8" Item ODVDS
Priority Mail International Small Flat Rate Envelope 10" X 6" Item No: EP 14-B	Priority Mail International Large Video Box 9-1/4" x 6-1/4" x 2" Item O-1096-L
Priority Mail International Window Flat Rate Envelope 10" x 5" Item EP 14-H	
Priority Mail International Legal Flat Rate Envelope 15" x 9-1/2" Item EP 14-L	
Priority Mail International Padded Flat Rate Envelope 12-1/2" x 9-1/2" Item EP 14-PE	

\* \* \* \* \*

#### 232.8 Extra Services

\* \* \* \* \*

*[Move the section about return receipt service down one section so that it follows the section about Registered Mail service, and revise the Registered Mail section to read as*

follows (the Registered Mail section is now 232.83, and the return receipt section is now 232.84):]

### 232.83 Registered Mail Service

Registered Mail service is available (for an additional fee) only for the following Priority Mail International items:

- Flat Rate Envelopes listed in 232.2, including free matter for the blind items.
- Small Flat Rate Priced Boxes listed in 232.2, including free matter for the blind items.

\* \* \* \* \*

### 233 Prices and Postage Payment Methods

\* \* \* \* \*

### 233.2 Postage Payment Methods

\* \* \* \* \*

### 233.22 Permit Imprint

\* \* \* \* \*

### 233.222 Permit Imprint — Commercial Base Prices

[Revise 233.222 to read as follows:]

Priority Mail International commercial base postage prices are 5 percent below retail prices for all postage paid with a permit imprint and using USPS-produced Global Shipping Software (GSS). The commercial base price applies only to the postage portion of Priority Mail International prices. In addition, customers must meet the following requirements:

- Use USPS-produced Global Shipping Software (GSS). (To request information about GSS, send an e-mail to [GSSHelp@usps.gov](mailto:GSSHelp@usps.gov).)
- Pay for postage with a permit imprint through an advance deposit account.
- Meet manifesting and permit imprint requirements under IMM 152.4 and DMM 604 and the manifesting requirements under DMM 705.

### Country Price Groups and Weight Limits

\* \* \* \* \*

[In the table, revise the entries for the following countries to read as follows (indicating new price groups for Express Mail International and Priority Mail International services):]

Country	Global Express Guaranteed		Express Mail International		Priority Mail International <sup>1</sup>		First-Class Mail International	
	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. <sup>2</sup> (ozs. / lbs.)
Brazil	8	70	15	66	15	66	9	3.5 / 4
China	6	70	14	66	14	66	3	3.5 / 4
France	3	70	13	66	13	66	5	3.5 / 4

**Note:** When using GSS, no extra services such as insurance are available.

\* \* \* \* \*

### 233.23 Online Postage Payment Method

#### 233.231 Online Prices

[Revise 233.231 to read as follows:]

For selected destination countries, Priority Mail International items receive a 5 percent discount below retail prices for the following online shipping methods:

- Click-N-Ship service.
- An authorized PC Postage vendor.

The commercial base price is automatically applied to each shipment. The discount applies only to the postage portion of the Priority Mail International price. It does not apply to any other charges or fees, such as Pickup on Demand service, insurance fees, or shipments made under a customized agreement.

\* \* \* \* \*

### 3 Extra Services

\* \* \* \* \*

### 330 Registered Mail

\* \* \* \* \*

### 332 Availability

\*\*\*Registered Mail service is available for the following types of mail:

[Revise items a and b to read as follows:]

- Flat Rate Envelopes listed in 232.2, including free matter for the blind items.
- Small Flat Rate Priced Boxes listed in 232.2, including free matter for the blind items.

\* \* \* \* \*

Country	Global Express Guaranteed		Express Mail International		Priority Mail International <sup>1</sup>		First-Class Mail International	
	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. <sup>2</sup> (ozs. / lbs.)
Germany	3	70	16	66	16	70	5	3.5 / 4
Great Britain and Northern Ireland	3	70	11	66	11	66	5	3.5 / 4
Japan	3	70	12	66	12	66	3	3.5 / 4
Netherlands	3	70	17	66	17	44	5	3.5 / 4

### Individual Country Listings

\* \* \* \* \*

### Global Express Guaranteed (210)

[For each country that offers Global Express Guaranteed service, replace the price table with the appropriate revised price table — see pages 88–89 in this issue of the Postal Bulletin for a table of all the revised Global Express Guaranteed prices.]

\* \* \* \* \*

### Express Mail International (220)

[For each country that offers Express Mail International service, replace the price table with the appropriate revised price table — see pages 90–92 in this issue of the Postal Bulletin for a table of all the revised Express Mail International prices. For each of the following countries, revise the EMI price group to be as noted in the following table, and insert the appropriate revised price table:]

Country	Price Group
Great Britain & Northern Ireland	11
Japan	12
France	13
China	14
Brazil	15
Germany	16
Netherlands	17

### Express Mail International — Flat Rate (223.3)

[For each country that offers Express Mail International Flat Rate service, revise the Flat Rate section to read as follows:]

[For all countries except Canada:]

Flat Rate Envelope: \$29.95

[For Canada:]

Flat Rate Envelope: \$26.95

### Insurance (222.71)

Available for Express Mail International merchandise shipments only

[For each country that offers Express Mail International merchandise insurance, insert a table with revised prices, as noted in the table below. As a sample, below is the table for a country that offers insurance up to a maximum amount of \$5,000 — note, though, that some countries have a lower maximum insurance amount, and the tables for those countries will show the maximum amount available to those countries.]

Insured Amount not over	Fee	Insured Amount not over	Fee
\$100	No Fee	For insurance coverage above \$2,000, add \$1.45 for each \$500 or fraction thereof, up to a maximum of \$5,000 per shipment.	
200	\$0.80		
500	2.25		
1,000	3.70		
1,500	5.15		
2,000	6.60	\$5,000 max.	\$15.30

\* \* \* \* \*

[For each country that offers Express Mail International service, delete the heading “Return Receipt Service (222.72)” and all associated text in its entirety.]

\* \* \* \* \*

### Priority Mail International (230)

[For each country that offers Priority Mail International service, replace the price table with the appropriate revised price table — see pages 92–94 in this issue of the Postal Bulletin for a table of all the revised Priority Mail International prices. For each of the following countries, revise the PMI price group to be as noted in the following table, and insert the appropriate revised price table:]

Country	Price Group
Great Britain & Northern Ireland	11
Japan	12
France	13
China	14
Brazil	15
Germany	16
Netherlands	17

**Priority Mail International — Flat Rate (232.2)**

[For each country that offers Priority Mail International Flat Rate service, revise the lines of text for the Flat Rate Envelope and Flat Rate Boxes to read as follows:]

[For all countries except Canada and Mexico:]

Flat Rate Envelope or Small Flat Rate Priced Box: \$13.95

\* \* \* \* \*

Flat Rate Boxes: Medium — \$ 45.50; Large — \$58.50

\* \* \* \* \*

[For Canada and Mexico:]

Flat Rate Envelope or Small Flat Rate Priced Box: \$11.95

\* \* \* \* \*

Flat Rate Boxes: Medium — \$27.95; Large — \$35.50

\* \* \* \* \*

[Following the Flat Rate information, insert a new heading titled “Insurance.” For each country that offers Priority Mail International parcel insurance, insert the text noted below and a price table. As a sample, below is the table for a country that offers insurance up to a maximum amount of \$5,000 — note, though, that some countries have a lower maximum insurance amount, and the tables for those countries will show the maximum amount available to those countries. For countries that do not offer Priority Mail International insurance, insert “NOT Available” after the heading.]

**Insurance (232.82)**

Available for **Priority Mail International merchandise parcels** only (see 323.72 for markings)

Insured Amount not over	Fee	Insured Amount not over	Fee
\$50	\$2.30	Add \$1.10 for each additional \$100 or fraction of insurance coverage.	
100	3.40		
200	4.50		
300	5.60		
400	6.70		
500	7.80	\$5,000 max.	\$57.30

\* \* \* \* \*

**First-Class Mail International (240)**

\* \* \* \* \*

**Airmail M-bags (260) — Direct Sack to One Addressee**

[For each country that offers Airmail M-bags, replace the prices with the prices noted in the following table based on each country’s appropriate price group.]

Price Group	Weight Not Over 11 Pounds	Each Additional Pound or Fraction of a Pound
1	\$28.60	\$2.60
2	\$29.70	\$2.70
3	\$59.95	\$5.45
4	\$48.40	\$4.40
5	\$37.95	\$3.45
6	\$59.40	\$5.40
7	\$48.95	\$4.45
8	\$48.95	\$4.45
9	\$46.20	\$4.20

\* \* \* \* \*

**Extra Services**

\* \* \* \* \*

[Remove the heading titled “Insurance” and all text pertaining to it. (This insurance information has been moved to the Priority Mail International section in each ICL.)]

\* \* \* \* \*

**International Postal Money Order (371)**

\* \* \* \* \*

[For each country that offers international postal money order service, revise the fee to read as follows, and directly below the fee line, add the following text to indicate the money order inquiry fee:]

**Fee:** \$4.25

**Money Order Inquiry Fee:** \$5.40

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 12-16-10

**Global Express Guaranteed Price Table**

Weight Not Over (lb.)	Price Groups							
	1	2	3	4	5	6	7	8
0.5	\$35.50	\$36.50	\$44.75	\$97.75	\$47.00	\$47.95	\$46.00	\$66.50
1	55.50	58.00	66.50	114.50	71.75	71.75	58.50	82.50
2	59.75	65.25	75.95	133.25	80.70	81.60	66.75	101.25
3	64.00	72.50	85.40	152.00	89.65	91.45	75.00	120.00
4	68.25	79.75	94.85	170.75	98.60	101.30	83.25	138.75
5	72.50	87.00	104.30	189.50	107.55	111.15	91.50	157.50
6	76.75	94.25	113.75	208.25	116.50	121.00	99.75	176.25

Weight Not Over (lb.)	Price Groups							
	1	2	3	4	5	6	7	8
7	\$81.00	\$101.50	\$123.20	\$227.00	\$125.45	\$130.85	\$108.00	\$195.00
8	85.25	108.75	132.65	245.75	134.40	140.70	116.25	213.75
9	89.50	116.00	142.10	264.50	143.35	150.55	124.50	232.50
10	93.75	123.25	151.55	283.25	152.30	160.40	132.75	251.25
11	97.50	127.50	157.00	298.00	159.05	170.25	139.10	264.00
12	101.25	131.75	162.45	312.75	165.80	180.10	145.45	276.75
13	105.00	136.00	167.90	327.50	172.55	189.95	151.80	289.50
14	108.75	140.25	173.35	342.25	179.30	199.80	158.15	302.25
15	112.50	144.50	178.80	357.00	186.05	209.65	164.50	315.00
16	116.25	148.75	184.25	371.75	192.80	219.50	170.85	327.75
17	120.00	153.00	189.70	386.50	199.55	229.35	177.20	340.50
18	123.75	157.25	195.15	401.25	206.30	239.20	183.55	353.25
19	127.50	161.50	200.60	416.00	213.05	249.05	189.90	366.00
20	131.25	165.75	206.05	430.75	219.80	258.90	196.25	378.75
21	135.00	170.00	211.50	445.50	226.55	268.75	202.60	391.50
22	138.75	174.25	216.95	460.25	233.30	278.60	208.95	404.25
23	142.50	178.50	222.40	475.00	240.05	286.35	215.30	417.00
24	146.25	182.75	227.85	489.75	246.80	294.10	221.65	429.75
25	150.00	187.00	233.30	504.50	253.55	301.85	228.00	442.50
26	153.75	190.50	238.75	519.25	260.30	309.60	234.35	455.25
27	157.50	194.00	244.20	534.00	267.05	317.35	240.70	468.00
28	161.25	197.50	249.65	548.75	273.80	325.10	247.05	480.75
29	165.00	201.00	255.10	563.50	280.55	332.85	253.40	493.50
30	168.75	204.50	260.55	578.25	287.30	340.60	259.75	506.25
31	172.50	208.00	266.00	593.00	294.05	348.35	266.10	519.00
32	176.25	211.50	271.45	607.75	300.80	356.10	272.45	531.75
33	180.00	215.00	276.90	622.50	307.55	363.85	278.80	544.50
34	183.75	218.50	282.35	637.25	314.30	371.60	285.15	557.25
35	187.50	222.00	287.80	652.00	321.05	379.35	291.50	570.00
36	191.25	225.50	293.25	666.75	327.80	387.10	297.85	582.75
37	195.00	229.00	298.70	681.50	334.55	394.85	304.20	595.50
38	198.75	232.50	304.15	696.25	341.30	402.60	310.55	608.25
39	202.50	236.00	309.60	711.00	348.05	410.35	316.90	621.00
40	206.25	239.50	315.05	725.75	354.80	418.10	323.25	633.75
41	209.50	243.00	320.50	736.50	361.05	425.85	329.20	643.50
42	212.75	246.50	325.95	747.25	367.30	433.60	335.15	653.25
43	216.00	250.00	331.40	758.00	373.55	441.35	341.10	663.00
44	219.25	253.50	336.85	768.75	379.80	449.10	347.05	672.75
45	222.50	257.00	342.30	779.50	386.05	456.85	353.00	682.50
46	225.75	260.50	347.75	790.25	392.30	464.60	358.95	692.25
47	229.00	264.00	353.20	801.00	398.55	472.35	364.90	702.00
48	232.25	267.50	358.65	811.75	404.80	480.10	370.85	711.75
49	235.50	271.00	364.10	822.50	411.05	487.85	376.80	721.50
50	238.75	274.50	369.55	833.25	417.30	495.60	382.75	731.25
51	241.50	277.25	375.00	844.00	423.55	503.35	388.70	741.00
52	244.25	280.00	380.45	854.75	429.80	511.10	394.65	750.75
53	247.00	282.75	385.90	865.50	436.05	518.85	400.60	760.50
54	249.75	285.50	391.35	876.25	442.30	526.60	406.55	770.25
55	252.50	288.25	396.80	887.00	448.55	534.35	412.50	780.00
56	255.25	291.00	402.25	897.75	454.80	542.10	418.45	789.75
57	258.00	293.75	407.70	908.50	461.05	549.85	424.40	799.50
58	260.75	296.50	413.15	919.25	467.30	557.60	430.35	809.25
59	263.50	299.25	418.60	930.00	473.55	565.35	436.30	819.00
60	266.25	302.00	424.05	940.75	479.80	573.10	442.25	828.75
61	269.00	304.75	429.50	951.50	486.05	580.85	448.20	838.50
62	271.75	307.50	434.95	962.25	492.30	588.60	454.15	848.25
63	274.50	310.25	440.40	973.00	498.55	596.35	460.10	858.00
64	277.25	313.00	445.85	983.75	504.80	604.10	466.05	867.75
65	280.00	315.75	451.30	994.50	511.05	611.85	472.00	877.50
66	282.75	318.50	456.75	1,005.25	517.30	619.60	477.95	887.25
67	285.50	321.25	462.20	1,016.00	523.55	627.35	483.90	897.00
68	288.25	324.00	467.65	1,026.75	529.80	635.10	489.85	906.75
69	291.00	326.75	473.10	1,037.50	536.05	642.85	495.80	916.50
70	293.75	329.50	478.55	1,048.25	542.30	650.60	501.75	926.25

## Express Mail International Price Table

Weight Not Over (lb.)	Price Group							
	1	2	3	4	5	6	7	8
0.5	\$26.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95
1	32.50	33.75	34.50	34.00	34.75	34.00	36.75	36.25
2	36.15	37.60	39.45	38.35	39.50	38.75	41.60	41.20
3	39.80	41.45	44.40	42.70	44.25	43.50	46.45	46.15
4	43.45	45.30	49.35	47.05	49.00	48.25	51.30	51.10
5	47.10	49.15	54.30	51.40	53.75	53.00	56.15	56.05
6	50.85	52.30	59.25	55.75	58.30	58.45	61.80	61.80
7	54.60	55.45	64.20	60.10	62.85	63.90	67.45	67.55
8	58.35	58.60	69.15	64.45	67.40	69.35	73.10	73.30
9	62.10	61.75	74.10	68.80	71.95	74.80	78.75	79.05
10	65.85	64.90	79.05	73.15	76.50	80.25	84.40	84.80
11	69.40	67.55	84.30	77.40	81.05	85.80	90.05	90.55
12	72.95	70.20	89.55	81.65	85.60	91.35	95.70	96.30
13	76.50	72.85	94.80	85.90	90.15	96.90	101.35	102.05
14	80.05	75.50	100.05	90.15	94.70	102.45	107.00	107.80
15	83.60	78.15	105.30	94.40	99.25	108.00	112.65	113.55
16	87.15	80.80	111.05	98.65	103.80	113.55	118.30	119.30
17	90.70	83.45	116.80	102.90	108.35	119.10	123.95	125.05
18	94.25	86.10	122.55	107.15	112.90	124.65	129.60	130.80
19	97.80	88.75	128.30	111.40	117.45	130.20	135.25	136.55
20	101.35	91.40	134.05	115.65	122.00	135.75	140.90	142.30
21	104.90	94.05	139.80	119.90	126.55	141.30	146.55	148.05
22	108.45	96.70	145.55	124.15	131.10	146.85	152.20	153.80
23	112.00	99.35	151.30	128.40	135.65	152.40	157.85	159.55
24	115.55	102.00	157.05	132.65	140.20	157.95	163.50	165.30
25	119.10	104.65	162.80	136.90	144.75	163.50	169.15	171.05
26	122.65	107.30	168.55	141.15	149.30	169.05	174.80	176.80
27	126.20	109.95	174.30	145.40	153.85	174.60	180.45	182.55
28	129.75	112.60	180.05	149.65	158.40	180.15	186.10	188.30
29	133.30	115.25	185.80	153.90	162.95	185.70	191.75	194.05
30	136.85	117.90	191.55	158.15	167.50	191.25	197.40	199.80
31	140.40	120.55	197.30	162.40	172.05	196.80	203.05	205.55
32	143.95	123.20	203.05	166.65	176.60	202.35	208.70	211.30
33	147.50	125.85	208.80	170.90	181.15	207.90	214.35	217.05
34	151.05	128.50	214.55	175.15	185.70	213.45	220.00	222.80
35	154.60	131.15	220.30	179.40	190.25	219.00	225.65	228.55
36	158.15	133.80	226.05	183.65	194.80	224.55	231.30	234.30
37	161.70	136.45	231.80	187.90	199.35	230.10	236.95	240.05
38	165.25	139.10	237.55	192.15	203.90	235.65	242.60	245.80
39	168.80	141.75	243.30	196.40	208.45	241.20	248.25	251.55
40	172.35	144.40	249.05	200.65	213.00	246.75	253.90	257.30
41	175.90	147.05	254.80	204.90	217.55	252.20	259.55	263.05
42	179.45	149.70	260.55	209.15	222.10	257.65	265.20	268.80
43	183.00	152.35	266.30	213.40	226.65	263.10	270.85	274.55
44	186.55	155.00	272.05	217.65	231.20	268.55	276.50	280.30
45	190.10	-	277.80	221.90	235.75	274.00	282.15	286.05
46	193.65	-	283.55	226.15	240.30	279.45	287.80	291.80
47	197.20	-	289.30	230.40	244.85	284.90	293.45	297.55
48	200.75	-	295.05	234.65	249.40	290.35	299.10	303.30
49	204.30	-	300.80	238.90	253.95	295.80	304.75	309.05
50	207.85	-	306.55	243.15	258.50	301.25	310.40	314.80
51	211.40	-	312.30	247.40	263.05	306.70	316.05	320.55
52	214.95	-	318.05	251.65	267.60	312.15	321.70	326.30
53	218.50	-	323.80	255.90	272.15	317.60	327.35	332.05
54	222.05	-	329.55	260.15	276.70	323.05	333.00	337.80
55	225.60	-	335.30	264.40	281.25	328.50	338.65	343.55
56	229.15	-	341.05	268.65	285.80	333.95	344.30	349.30
57	232.70	-	346.80	272.90	290.35	339.40	349.95	355.05
58	236.25	-	352.55	277.15	294.90	344.85	355.60	360.80
59	239.80	-	358.30	281.40	299.45	350.30	361.25	366.55
60	243.35	-	364.05	285.65	304.00	355.75	366.90	372.30

Weight Not Over (lb.)	Price Group							
	1	2	3	4	5	6	7	8
61	\$246.90	-	\$369.80	\$289.90	\$308.55	\$361.20	\$372.55	\$378.05
62	250.45	-	375.55	294.15	313.10	366.65	378.20	383.80
63	254.00	-	381.30	298.40	317.65	372.10	383.85	389.55
64	257.55	-	387.05	302.65	322.20	377.55	389.50	395.30
65	261.10	-	392.80	306.90	326.75	383.00	395.15	401.05
66	264.65	-	398.55	311.15	331.30	388.45	400.80	406.80
67	-	-	404.30	315.40	335.85	393.90	406.45	412.55
68	-	-	410.05	319.65	340.40	399.35	412.10	418.30
69	-	-	415.80	323.90	344.95	404.80	417.75	424.05
70	-	-	421.55	328.15	349.50	410.25	423.40	429.80

Weight Not Over (lb.)	Price Groups								
	9	10	11	12	13	14	15	16	17
0.5	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95	\$29.95
1	35.25	35.50	34.75	34.50	34.75	34.50	35.25	34.75	34.75
2	40.10	40.95	39.55	39.45	39.50	39.35	40.00	39.55	39.45
3	44.95	46.40	44.35	44.40	44.25	44.20	44.75	44.35	44.15
4	49.80	51.85	49.15	49.35	49.00	49.05	49.50	49.15	48.85
5	54.65	57.70	53.95	54.30	53.75	53.90	54.25	53.95	53.55
6	60.00	63.55	58.30	59.25	58.10	58.75	59.50	58.25	57.90
7	65.35	69.40	62.65	64.20	62.45	63.60	64.75	62.55	62.25
8	70.70	75.25	67.00	69.15	66.80	68.45	70.00	66.85	66.60
9	76.05	81.10	71.35	74.10	71.15	73.30	75.25	71.15	70.95
10	81.40	86.95	75.70	79.05	75.50	78.15	80.50	75.45	75.30
11	86.65	92.80	80.05	84.10	79.85	83.40	85.65	79.75	79.65
12	91.90	98.65	84.40	89.15	84.20	88.65	90.80	84.05	84.00
13	97.15	104.50	88.75	94.20	88.55	93.90	95.95	88.35	88.35
14	102.40	110.35	93.10	99.25	92.90	99.15	101.10	92.65	92.70
15	107.65	116.20	97.45	104.30	97.25	104.40	106.25	96.95	97.05
16	112.90	122.25	101.80	109.95	101.60	110.05	111.40	101.25	101.40
17	118.15	128.30	106.15	115.60	105.95	115.70	116.55	105.55	105.75
18	123.40	134.35	110.50	121.25	110.30	121.35	121.70	109.85	110.10
19	128.65	140.40	114.85	126.90	114.65	127.00	126.85	114.15	114.45
20	133.90	146.45	119.20	132.55	119.00	132.65	132.00	118.45	118.80
21	139.15	152.50	123.55	138.20	123.35	138.30	137.15	122.75	123.15
22	144.40	158.55	127.90	143.85	127.70	143.95	142.30	127.05	127.50
23	149.65	164.60	132.25	149.50	132.05	149.60	147.45	131.35	131.85
24	154.90	170.65	136.60	155.15	136.40	155.25	152.60	135.65	136.20
25	160.15	176.70	140.95	160.80	140.75	160.90	157.75	139.95	140.55
26	165.40	182.75	145.30	166.45	145.10	166.55	162.90	144.25	144.90
27	170.65	188.80	149.65	172.10	149.45	172.20	168.05	148.55	149.25
28	175.90	194.85	154.00	177.75	153.80	177.85	173.20	152.85	153.60
29	181.15	200.90	158.35	183.40	158.15	183.50	178.35	157.15	157.95
30	186.40	206.95	162.70	189.05	162.50	189.15	183.50	161.45	162.30
31	191.65	213.00	167.05	194.70	166.85	194.80	188.65	165.75	166.65
32	196.90	219.05	171.40	200.35	171.20	200.45	193.80	170.05	171.00
33	202.15	225.10	175.75	206.00	175.55	206.10	198.95	174.35	175.35
34	207.40	231.15	180.10	211.65	179.90	211.75	204.10	178.65	179.70
35	212.65	237.20	184.45	217.30	184.25	217.40	209.25	182.95	184.05
36	217.90	243.25	188.80	222.95	188.60	223.05	214.40	187.25	188.40
37	223.15	249.30	193.15	228.60	192.95	228.70	219.55	191.55	192.75
38	228.40	255.35	197.50	234.25	197.30	234.35	224.70	195.85	197.10
39	233.65	261.40	201.85	239.90	201.65	240.00	229.85	200.15	201.45
40	238.90	267.45	206.20	245.55	206.00	245.65	235.00	204.45	205.80
41	244.15	273.50	210.55	251.20	210.35	251.30	240.15	208.75	210.15
42	249.40	279.55	214.90	256.85	214.70	256.95	245.30	213.05	214.50
43	254.65	285.60	219.25	262.50	219.05	262.60	250.45	217.35	218.85
44	259.90	291.65	223.60	268.15	223.40	268.25	255.60	221.65	223.20
45	265.15	297.70	227.95	273.80	227.75	273.90	260.75	225.95	227.55
46	270.40	303.75	232.30	279.45	232.10	279.55	265.90	230.25	231.90
47	275.65	309.80	236.65	285.10	236.45	285.20	271.05	234.55	236.25
48	280.90	315.85	241.00	290.75	240.80	290.85	276.20	238.85	240.60

Weight Not Over (lb.)	Price Groups								
	9	10	11	12	13	14	15	16	17
49	\$286.15	\$321.90	\$245.35	\$296.40	\$245.15	\$296.50	\$281.35	\$243.15	\$244.95
50	291.40	327.95	249.70	302.05	249.50	302.15	286.50	247.45	249.30
51	296.65	334.00	254.05	307.70	253.85	307.80	291.65	251.75	253.65
52	301.90	340.05	258.40	313.35	258.20	313.45	296.80	256.05	258.00
53	307.15	346.10	262.75	319.00	262.55	319.10	301.95	260.35	262.35
54	312.40	352.15	267.10	324.65	266.90	324.75	307.10	264.65	266.70
55	317.65	358.20	271.45	330.30	271.25	330.40	312.25	268.95	271.05
56	322.90	364.25	275.80	335.95	275.60	336.05	317.40	273.25	275.40
57	328.15	370.30	280.15	341.60	279.95	341.70	322.55	277.55	279.75
58	333.40	376.35	284.50	347.25	284.30	347.35	327.70	281.85	284.10
59	338.65	382.40	288.85	352.90	288.65	353.00	332.85	286.15	288.45
60	343.90	388.45	293.20	358.55	293.00	358.65	338.00	290.45	292.80
61	349.15	394.50	297.55	364.20	297.35	364.30	343.15	294.75	297.15
62	354.40	400.55	301.90	369.85	301.70	369.95	348.30	299.05	301.50
63	359.65	406.60	306.25	375.50	306.05	375.60	353.45	303.35	305.85
64	364.90	412.65	310.60	381.15	310.40	381.25	358.60	307.65	310.20
65	370.15	418.70	314.95	386.80	314.75	386.90	363.75	311.95	314.55
66	375.40	424.75	319.30	392.45	319.10	392.55	368.90	316.25	318.90
67	380.65	-	-	-	-	-	-	-	-
68	385.90	-	-	-	-	-	-	-	-
69	391.15	-	-	-	-	-	-	-	-
70	396.40	-	-	-	-	-	-	-	-

Priority Mail International Price Table

Weight Not over (lbs.)	Price Group							
	1	2	3	4	5	6	7	8
1	\$21.25	\$21.25	\$28.00	\$26.25	\$29.25	\$27.75	\$27.00	\$26.00
2	23.10	25.10	32.50	30.00	32.40	32.00	31.85	30.25
3	24.95	28.95	37.00	33.75	35.55	36.25	36.70	34.50
4	26.80	32.80	41.50	37.50	38.70	40.50	41.55	38.75
5	28.65	36.65	46.00	41.25	41.85	44.75	46.40	43.00
6	30.50	39.40	49.75	45.20	45.00	50.25	51.25	47.45
7	32.35	42.15	53.50	49.15	48.15	55.75	56.10	51.90
8	34.20	44.90	57.25	53.10	51.30	61.25	60.95	56.35
9	36.05	47.65	61.00	57.05	54.45	66.75	65.80	60.80
10	37.90	50.40	64.75	61.00	57.60	72.25	70.65	65.25
11	39.85	52.55	68.50	64.95	60.75	77.75	75.80	70.00
12	41.80	54.70	72.25	68.90	63.90	83.25	80.95	74.75
13	43.75	56.85	76.00	72.85	67.05	88.75	86.10	79.50
14	45.70	59.00	79.75	76.80	70.20	94.25	91.25	84.25
15	47.65	61.15	83.50	80.75	73.35	99.75	96.40	89.00
16	49.60	63.30	87.25	84.70	76.50	105.25	101.55	93.75
17	51.55	65.45	91.00	88.65	79.65	110.75	106.70	98.50
18	53.50	67.60	94.75	92.60	82.80	116.25	111.85	103.25
19	55.45	69.75	98.50	96.55	85.95	121.75	117.00	108.00
20	57.40	71.90	102.25	100.50	89.10	127.25	122.15	112.75
21	59.35	74.05	106.00	104.45	92.25	132.75	127.30	117.50
22	61.30	76.20	109.75	108.40	95.40	138.25	132.45	122.25
23	63.25	78.35	113.50	112.35	98.55	143.75	137.60	127.00
24	65.20	80.50	117.25	116.30	101.70	149.25	142.75	131.75
25	67.15	82.65	121.00	120.25	104.85	154.75	147.90	136.50
26	69.10	84.80	124.75	124.20	108.00	160.25	153.05	141.25
27	71.05	86.95	128.50	128.15	111.15	165.75	158.20	146.00
28	73.00	89.10	132.25	132.10	114.30	171.25	163.35	150.75
29	74.95	91.25	136.00	136.05	117.45	176.75	168.50	155.50
30	76.90	93.40	139.75	140.00	120.60	182.25	173.65	160.25
31	78.85	95.55	143.50	143.95	123.75	187.75	178.80	165.00
32	80.80	97.70	147.25	147.90	126.90	193.25	183.95	169.75
33	82.75	99.85	151.00	151.85	130.05	198.75	189.10	174.50
34	84.70	102.00	154.75	155.80	133.20	204.25	194.25	179.25
35	86.65	104.15	158.50	159.75	136.35	209.75	199.40	184.00
36	88.60	106.30	162.25	163.70	139.50	215.25	204.55	188.75

Weight Not over (lbs.)	Price Group							
	1	2	3	4	5	6	7	8
37	\$90.55	\$108.45	\$166.00	\$167.65	\$142.65	\$220.75	\$209.70	\$193.50
38	92.50	110.60	169.75	171.60	145.80	226.25	214.85	198.25
39	94.45	112.75	173.50	175.55	148.95	231.75	220.00	203.00
40	96.40	114.90	177.25	179.50	152.10	237.25	225.15	207.75
41	98.35	117.05	181.00	183.45	155.25	242.75	230.30	212.50
42	100.30	119.20	184.75	187.40	158.40	248.25	235.45	217.25
43	102.25	121.35	188.50	191.35	161.55	253.75	240.60	222.00
44	104.20	123.50	192.25	195.30	164.70	259.25	245.75	226.75
45	106.15	-	196.00	199.25	167.85	264.75	250.90	231.50
46	108.10	-	199.75	203.20	171.00	270.25	256.05	236.25
47	110.05	-	203.50	207.15	174.15	275.75	261.20	241.00
48	112.00	-	207.25	211.10	177.30	281.25	266.35	245.75
49	113.95	-	211.00	215.05	180.45	286.75	271.50	250.50
50	115.90	-	214.75	219.00	183.60	292.25	276.65	255.25
51	117.85	-	218.50	222.95	186.75	297.75	281.80	260.00
52	119.80	-	222.25	226.90	189.90	303.25	286.95	264.75
53	121.75	-	226.00	230.85	193.05	308.75	292.10	269.50
54	123.70	-	229.75	234.80	196.20	314.25	297.25	274.25
55	125.65	-	233.50	238.75	199.35	319.75	302.40	279.00
56	127.60	-	237.25	242.70	202.50	325.25	307.55	283.75
57	129.55	-	241.00	246.65	205.65	330.75	312.70	288.50
58	131.50	-	244.75	250.60	208.80	336.25	317.85	293.25
59	133.45	-	248.50	254.55	211.95	341.75	323.00	298.00
60	135.40	-	252.25	258.50	215.10	347.25	328.15	302.75
61	137.35	-	256.00	262.45	218.25	352.75	333.30	307.50
62	139.30	-	259.75	266.40	221.40	358.25	338.45	312.25
63	141.25	-	263.50	270.35	224.55	363.75	343.60	317.00
64	143.20	-	267.25	274.30	227.70	369.25	348.75	321.75
65	145.15	-	271.00	278.25	230.85	374.75	353.90	326.50
66	147.10	-	274.75	282.20	234.00	380.25	359.05	331.25
67	-	-	278.50	286.15	237.15	385.75	364.20	336.00
68	-	-	282.25	290.10	240.30	391.25	369.35	340.75
69	-	-	286.00	294.05	243.45	396.75	374.50	345.50
70	-	-	289.75	298.00	246.60	402.25	379.65	350.25

Weight Not Over (lb.)	Price Group								
	9	10	11	12	13	14	15	16	17
1	\$25.50	\$28.75	\$29.50	\$27.75	\$29.25	\$27.75	\$25.50	\$29.25	\$29.25
2	29.25	33.60	32.55	31.90	32.15	32.00	29.15	32.20	32.30
3	33.00	38.45	35.60	36.05	35.05	36.25	32.80	35.15	35.35
4	36.75	43.30	38.65	40.20	37.95	40.50	36.45	38.10	38.40
5	40.50	48.15	41.70	44.35	40.85	44.75	40.10	41.05	41.45
6	43.35	53.40	44.65	48.10	43.75	48.40	42.85	44.00	44.40
7	46.20	58.65	47.60	51.85	46.65	52.05	45.60	46.95	47.35
8	49.05	63.90	50.55	55.60	49.55	55.70	48.35	49.90	50.30
9	51.90	69.15	53.50	59.35	52.45	59.35	51.10	52.85	53.25
10	54.75	74.40	56.45	63.10	55.35	63.00	53.85	55.80	56.20
11	58.60	79.65	59.40	66.85	58.25	66.65	57.60	58.75	59.15
12	62.45	84.90	62.35	70.60	61.15	70.30	61.35	61.70	62.10
13	66.30	90.15	65.30	74.35	64.05	73.95	65.10	64.65	65.05
14	70.15	95.40	68.25	78.10	66.95	77.60	68.85	67.60	68.00
15	74.00	100.65	71.20	81.85	69.85	81.25	72.60	70.55	70.95
16	77.85	105.90	74.15	85.60	72.75	84.90	76.35	73.50	73.90
17	81.70	111.15	77.10	89.35	75.65	88.55	80.10	76.45	76.85
18	85.55	116.40	80.05	93.10	78.55	92.20	83.85	79.40	79.80
19	89.40	121.65	83.00	96.85	81.45	95.85	87.60	82.35	82.75
20	93.25	126.90	85.95	100.60	84.35	99.50	91.35	85.30	85.70
21	97.10	132.15	88.90	104.35	87.25	103.15	95.10	88.25	88.65
22	100.95	137.40	91.85	108.10	90.15	106.80	98.85	91.20	91.60
23	104.80	142.65	94.80	111.85	93.05	110.45	102.60	94.15	94.55
24	108.65	147.90	97.75	115.60	95.95	114.10	106.35	97.10	97.50
25	112.50	153.15	100.70	119.35	98.85	117.75	110.10	100.05	100.45

Weight Not Over (lb.)	Price Group								
	9	10	11	12	13	14	15	16	17
26	\$116.35	\$158.40	\$103.65	\$123.10	\$101.75	\$121.40	\$113.85	\$103.00	\$103.40
27	120.20	163.65	106.60	126.85	104.65	125.05	117.60	105.95	106.35
28	124.05	168.90	109.55	130.60	107.55	128.70	121.35	108.90	109.30
29	127.90	174.15	112.50	134.35	110.45	132.35	125.10	111.85	112.25
30	131.75	179.40	115.45	138.10	113.35	136.00	128.85	114.80	115.20
31	135.60	184.65	118.40	141.85	116.25	139.65	132.60	117.75	118.15
32	139.45	189.90	121.35	145.60	119.15	143.30	136.35	120.70	121.10
33	143.30	195.15	124.30	149.35	122.05	146.95	140.10	123.65	124.05
34	147.15	200.40	127.25	153.10	124.95	150.60	143.85	126.60	127.00
35	151.00	205.65	130.20	156.85	127.85	154.25	147.60	129.55	129.95
36	154.85	210.90	133.15	160.60	130.75	157.90	151.35	132.50	132.90
37	158.70	216.15	136.10	164.35	133.65	161.55	155.10	135.45	135.85
38	162.55	221.40	139.05	168.10	136.55	165.20	158.85	138.40	138.80
39	166.40	226.65	142.00	171.85	139.45	168.85	162.60	141.35	141.75
40	170.25	231.90	144.95	175.60	142.35	172.50	166.35	144.30	144.70
41	174.10	237.15	147.90	179.35	145.25	176.15	170.10	147.25	147.65
42	177.95	242.40	150.85	183.10	148.15	179.80	173.85	150.20	150.60
43	181.80	247.65	153.80	186.85	151.05	183.45	177.60	153.15	153.55
44	185.65	252.90	156.75	190.60	153.95	187.10	181.35	156.10	156.50
45	189.50	258.15	159.70	194.35	156.85	190.75	185.10	159.05	-
46	193.35	263.40	162.65	198.10	159.75	194.40	188.85	162.00	-
47	197.20	268.65	165.60	201.85	162.65	198.05	192.60	164.95	-
48	201.05	273.90	168.55	205.60	165.55	201.70	196.35	167.90	-
49	204.90	279.15	171.50	209.35	168.45	205.35	200.10	170.85	-
50	208.75	284.40	174.45	213.10	171.35	209.00	203.85	173.80	-
51	212.60	289.65	177.40	216.85	174.25	212.65	207.60	176.75	-
52	216.45	294.90	180.35	220.60	177.15	216.30	211.35	179.70	-
53	220.30	300.15	183.30	224.35	180.05	219.95	215.10	182.65	-
54	224.15	305.40	186.25	228.10	182.95	223.60	218.85	185.60	-
55	228.00	310.65	189.20	231.85	185.85	227.25	222.60	188.55	-
56	231.85	315.90	192.15	235.60	188.75	230.90	226.35	191.50	-
57	235.70	321.15	195.10	239.35	191.65	234.55	230.10	194.45	-
58	239.55	326.40	198.05	243.10	194.55	238.20	233.85	197.40	-
59	243.40	331.65	201.00	246.85	197.45	241.85	237.60	200.35	-
60	247.25	336.90	203.95	250.60	200.35	245.50	241.35	203.30	-
61	251.10	342.15	206.90	254.35	203.25	249.15	245.10	206.25	-
62	254.95	347.40	209.85	258.10	206.15	252.80	248.85	209.20	-
63	258.80	352.65	212.80	261.85	209.05	256.45	252.60	212.15	-
64	262.65	357.90	215.75	265.60	211.95	260.10	256.35	215.10	-
65	266.50	363.15	218.70	269.35	214.85	263.75	260.10	218.05	-
66	270.35	368.40	221.65	273.10	217.75	267.40	263.85	221.00	-
67	274.20	-	-	-	-	-	-	223.95	-
68	278.05	-	-	-	-	-	-	226.90	-
69	281.90	-	-	-	-	-	-	229.85	-
70	285.75	-	-	-	-	-	-	232.80	-

## IMM Revision: Israel Is Changing to Price Group 5 for First-Class Mail International Service and Airmail M-bag Service

Effective January 2, 2011, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) section 243.13, the Country Price Groups and Weight Limits section, and the Individual Country Listing for Israel to indicate that the price group for First-Class Mail International® service (including Airmail M-bag service) for Israel is changing from Price Group 8 to Price Group 5.

This change is consistent with the Postal Regulatory Commission (PRC) concurrence (Docket No. MC2011-4), dated November 22, 2010.

### *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM)

	*	*	*	*	*
<b>2</b>	<b>Conditions for Mailing</b>				
	*	*	*	*	*

<b>240</b>	<b>First-Class Mail International</b>				
	*	*	*	*	*
<b>243</b>	<b>Prices and Postage Payment Methods</b>				
<b>243.1</b>	<b>Prices</b>				
	*	*	*	*	*
<b>243.13</b>	<b>Destinating Countries and Price Groups</b>				
	*	*	*	*	*

### **Exhibit 243.13 First-Class Mail International Price Groups**

[Revise Exhibit 243.13 so that the entry for Israel reads as follows (indicating that Israel is in Price Group 5):]

Country Name	Price Group
	*
Israel	5
	*
	*

### **Country Price Groups and Weight Limits**

	*	*	*	*	*
[In the table, revise the entry for Israel to read as follows (indicating that, for First-Class Mail International service, Israel is in Price Group 5):]					

Country	Global Express Guaranteed		Express Mail International		Priority Mail International <sup>1</sup>		First-Class Mail International	
	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. <sup>2</sup> (ozs./lbs.)
	*	*	*	*	*	*	*	*
Israel	6	70	8	44	8	44	5	3.5/4
	*	*	*	*	*	*	*	*
	*	*	*	*	*	*	*	*

### **Individual Country Listings**

	*	*	*	*	*
<b>Israel</b>					

### **Country Conditions for Mailing**

	*	*	*	*	*
--	---	---	---	---	---

[Revise the heading for the First-Class Mail International section to read as follows (indicating that, for First-Class Mail International service, Israel is in Price Group 5):]

### **First-Class Mail International (240) Price Group 5**

[Revise the price tables for Letters, Large Envelopes (Flats), and Packages (Small Packets) to read as follows (incorporating the prices for Price Group 5):]

### **Letters**

Weight not over (ozs.)	Price	
1	\$0.98	<b>Note:</b> A letter meeting one or more of the nonmachinable characteristics in 241.217 is charged a nonmachinable surcharge of \$0.20.
2	1.82	
3	2.66	
3.5	3.50	
	*	*

### **Large Envelopes (Flats)**

Weight not over (ozs.)	Price	Weight not over (ozs.)	Price
1	\$1.24	24	14.00
2	2.08	28	15.72
3	2.92	32	17.44

Weight not over (ozs.)	Price	Weight not over (ozs.)	Price
4	3.76	36	19.16
5	4.60	40	20.88
6	5.44	44	22.60
7	6.28	48	24.32
8	7.12	52	26.04
12	8.84	56	27.76
16	10.56	60	29.48
20	12.28	64	31.20

**Packages (Small Packets)**

Weight not over (ozs.)	Price	Weight not over (ozs.)	Price
1	\$1.44	24	14.20
2	2.28	28	15.92
3	3.12	32	17.64
4	3.96	36	19.36
5	4.80	40	21.08
6	5.64	44	22.80
7	6.48	48	24.52
8	7.32	52	26.24
12	9.04	56	27.96
16	10.76	60	29.68
20	12.48	64	31.40

\* \* \* \*

[Revise the heading for the Airmail M-bag section to read as follows (indicating that, for Airmail M-bag service, Israel is in Price Group 5):]

**Airmail M-bags (260) — Direct Sack to One Addressee  
Price Group 5**

[Revise the price table for Airmail M-bag service to read as follows (incorporating the prices for Price Group 5):]

Weight not over 11 lbs.	\$37.95
Each additional pound or fraction of a pound	3.45

**Weight Limit: 66 pounds**

\* \* \* \*

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Global Business Development,  
Global Business, 12-16-10

## Handbooks

### Handbook AS-709 Revision: Accountability Acknowledgment Requirements

Effective immediately, Handbook AS-709, *Purchase Card Policies and Procedures for Local Buying*, Section 212.8, Accountability Acknowledgment Requirements, is revised. The samples in Exhibit 212.8 (a), Cardholder Accountability Acknowledgment, and Exhibit 212.8 (b), CCAO Accountability Acknowledgment, are updated as follows:

Exhibit 212.8 (a), Cardholder Accountability Acknowledgment, updates eBuy to eBuy2, adds a section for passing the required training course, changes the postal training database from National Training Database (NTD) to Learning Management System (LMS), adds a section for the cardholder's FEDSTRIP number, and now only requires key elements from the cardholder's local buying authority delegation.

Exhibit 212.8 (b), CCAO Accountability Acknowledgment, adds a section for passing the required training course, adds a section for the CCAO's FEDSTRIP number, and changes the postal training database from NTD to LMS.

Updated acknowledgment documents/reproducible copies reflecting these revisions and current course numbers continue to be accessed at the Supply Management website at [http://blue.usps.gov/purchase/operations/ops\\_impachome.htm](http://blue.usps.gov/purchase/operations/ops_impachome.htm).

### Handbook AS-709, *Purchase Card Policies and Procedures for Local Buying*

\* \* \* \*

#### 2 Cardholder and Approving Official Account Setup and Update

#### 21 Account Setup

\* \* \* \*

#### 212 Cardholder Account

\* \* \* \*

#### 212.8 Accountability Acknowledgment Requirements

\* \* \* \*

#### Exhibit 212.8(a) Cardholder Accountability Acknowledgment

[See the website for the updated document.]

\* \* \* \*

**Exhibit 212.8(b) CCAO Accountability  
Acknowledgment***[See the website for the updated document.]*

\* \* \* \* \*

We will incorporate these revisions into the online version available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.

- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *HBKs*.

(The direct URL for Handbook AS-709 is <http://blue.usps.gov/cpim/ftp/hand/as709.pdf>.)

— *Supply Management Infrastructure,  
Supply Management, 12-16-10*

## Publications

### Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective December 16, 2010 Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

**Publication 431, Post Office Box Service and  
Caller Service Fee Groups**

\* \* \* \* \*

*[Delete the following entries:]*

ZIP Code
46170
47708
47860
74458

\* \* \* \* \*

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— *Special Services,  
Retail Products and Services, 12-16-10*

# HEALTH CARE

## *Flexible Spending Account (FSA)*

Beginning Jan. 1, 2011, for...

### Over-the-counter (OTC):

- Drugs and medicines—you'll need *a prescription* to file a claim
- Medical supplies and insulin—no change—you don't need one



UNITED STATES  
POSTAL SERVICE®

## Notices

### Revised Editions of Notice 32-B and Notice 32-C Will Be Available Soon, But Previous Versions Are Still Valid

Notice 32-B, *Post Office Box Service Fee Due*, and Notice 32-C, *Caller Service Fee Due*, have been revised and will be available near the end of the calendar year. However, the previous editions (dated July 2007) are still valid; so to avoid waste, the Material Distribution Center (MDC) will continue to fulfill orders with the previous editions until the new editions (dated September 2010) are available. The field may use the previous editions until the new editions are available.

Post Office™ facilities make Notice 32-B and Notice 32-C available to customers on the first business day of the month to alert them that payment is due by the last day of the month. Facilities put Notice 32-B in the Post Office boxes of customers, and they make Notice 32-C available to customers with caller service.

The Postal Service™ has enhanced the revised editions of both notices with new messaging to aid customers in updating their application information and making payments on time. Notice 32-B also informs customers that a handling charge may apply if payment is not made by the due date, and it provides information for payment options, including that customers can pay online or at an Automated Postal Center® (APC®) in select Post Offices.

The field can order these items from the MDC by using eBuy2 or touch tone order entry (TTOE): Call 800-273-1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.) For complete TTOE ordering instructions, see the document at [http://blue.usps.gov/purchase/\\_doc/ops\\_ttoeins.doc](http://blue.usps.gov/purchase/_doc/ops_ttoeins.doc) or call 800-332-0317, option 4, option 4. To visit the National Material

Customer Service website (which has a link to the TTOE ordering instructions), go to [http://blue.usps.gov/purchase/operations/ops\\_nmcs\\_home.htm](http://blue.usps.gov/purchase/operations/ops_nmcs_home.htm).

Use the following information to order these items:

	Notice 32-B	Notice 32-C
<b>PSIN</b>	NOT32B	NOT32C
<b>PSN</b>	7610-03-000-8332	7610-03-000-8333
<b>Unit of Measure</b>	EA	EA
<b>Minimum Order Quantity</b>	250	250
<b>Quick Pick Number</b>	491	492
<b>Bulk Pack Quantity</b>	3,000	3,000
<b>Price</b>	\$0.0239 (subject to change)	\$0.0307 (subject to change)

The MDC reminds the field that it can take about 2 weeks to complete fulfillment of an order (receive the order, process it, fulfill it, and deliver stock through bulk mail delivery), so facilities should consider this time requirement as they monitor current stock and place orders.

Both Notice 32-B and Notice 32-C are available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Notices*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Special Services,  
Retail Products and Services, 12-16-10*

# Don't know your USPS PIN?

## **PostalEASE**

Go to <https://liteblue.usps.gov> or an employee self-service kiosk or call 1-877-477-3273

### ***You'll need it for:***

- Flexible Spending Accounts
- Health Benefits
- Thrift Savings Plan
- Annual Leave Exchange
- Savings Bonds
- Allotments/Net-to-Bank
- Federal W-4 Tax Changes
- Federal W-2 Reprints
- NARECS Annuity Estimate Requests

### ***And for***

- eOPF
- Telephone Job Bidding
- Computerized Job Bidding



# Organization Information

## Corporate Communications

### Forever Stamp Program Expands To Give Customers Convenience and More Choices



With the issuance of the *Lunar New Year: Year of the Rabbit* stamp on January 22, 2011, the Postal Service™ will launch a major step forward to enhance the customer experience with the expansion of the Forever® Stamp program.

All new First-Class Mail® commemorative stamps issued in 2011 and beyond will be Forever Stamps. And, forever means forever. Forever Stamps can be used to mail a 1-ounce letter regardless of when the stamps are purchased or used and no matter how prices may change in the future. They never lose value. They will always be equal with the current First-Class Mail 1-ounce rate.

This customer convenience will allow customers to purchase a greater variety of their favorite stamp subjects and not have to worry about future price changes — they will be good forever.

The Postal Service developed the Forever Stamp for consumers to ease the transition during price changes. The first Forever Stamp, which remains on sale until inventories are depleted, features an image of the Liberty Bell.

This holiday season, *Holiday Evergreens Forever Stamps*, went on sale October 21, and *Forever Stamp* coils, featuring Lady Liberty and the U.S. Flag were issued December 1.

Now that the Postal Service offers coils, booklets, and Holiday Forever Stamps, almost 85 percent of its stamp program is Forever.

Since the Forever Stamp was first issued in April 2007, 28 billion Forever Stamps have been sold, resulting in \$12.1 billion in total revenue.

#### Frequently Asked Questions

*Q. Why is the Postal Service making all commemorative stamps Forever Stamps?*

A. We are meeting the needs of our customers. They have told us they appreciate the convenience of

knowing when they buy stamps, they'll be good forever. Now, our customers don't have to worry about future price changes; now there is no need to purchase make-up stamps when prices change.

Since we now have coils, booklets, and Holiday Forever Stamps, almost 85 percent of our stamp program is Forever. It's good for our customers and it's good for our business to expand to the commemorative stamps.

*Q. When does this transition take place?*

A. With the issuance of the *Lunar New Year: Year of the Rabbit* Forever Stamp on January 22, 2011.

*Q. Will all new First-Class Mail 1-ounce rate stamps issued in 2011 be Forever Stamps forever?*

A. Yes, all will be Forever Stamps forever.

*Q. Does this decision spell the end of the commemorative stamp program?*

A. No, the opposite is true. We believe customers will now appreciate the added variety of stamps that have the Forever designation.

*Q. Will customers be able to continue using the Liberty Bell Forever stamps?*

A. Yes, forever means forever. They will always be good for the prevailing single-piece First-Class Mail price.

*Q. How will stamp collectors react to this decision?*

A. We anticipate collectors will be pleased with our decision. It means a much greater variety of stamps will be used on mail.

*Q. Is this likely to stimulate greater interest in the hobby of stamp collecting?*

A. We hope that the philatelic community will use the expansion of the Forever Stamp program as a springboard to excite others and get them interested in the world's most popular stamp program.

#### Talking Points

- Starting January 22, 2011, all new First-Class Mail commemorative stamps will be Forever Stamps.
- Forever Stamps are a convenience that will enhance customer experiences with the Postal Service.
- The Postal Service is making this change to meet the needs of our customers.
- Customers want to buy stamps and not have to worry about future price changes; now there is no need to purchase make-up stamps when prices change.

- Forever Stamps are always available at the price of a First-Class Mail stamp in effect at the time of purchase.
- We want to make it easier for the American public to use stamps they may have on hand, despite any price changes that may occur.
- By offering customers greater variety and more choices when they purchase stamps, this change will keep stamps popular and relevant for many generations to come.

### Fact Sheet

- The Forever Stamp first went on sale in April 2007. Since then, 28 billion Forever Stamps have been sold, generating \$12.1 billion in sales.
- Starting on January 22, 2011, all new First-Class Mail commemorative stamps will be Forever Stamps.
- As the name suggests, Forever Stamps can be used to mail a 1-ounce letter regardless of when the stamps are purchased or used and no matter how prices may change in the future.
- Forever Stamps are always sold at the same price as a regular First-Class Mail stamp. Forever Stamps are currently sold for 44 cents.
- The Postal Service developed the Forever Stamp as a customer convenience, to help consumers ease the transition during price changes.
- The first Forever Stamp featured the Liberty Bell. On October 4, 2010, the *Holiday Evergreens* Forever Stamps were issued, and on December 1, 2010, Holiday Forever Stamp coils were issued featuring images of Lady Liberty and the U.S. Flag.
- Forever Stamps are available for purchase at Post Offices nationwide, online at [www.usps.com](http://www.usps.com), and by phone at 800-STAMP-24.
- Customers can use Forever Stamps for international mail, but since all international prices are higher than domestic prices, customers will need to attach additional postage. The value of the Forever Stamp is the domestic First-Class Mail letter price in effect on the day of use.

— Community Relations,  
Corporate Communications, 12-16-10

### Correction: Government Relations Contacts Table

In the article “Publicity Kit: The Holidays Made Simple” in *Postal Bulletin* 22298 (11-18-10, pages 3–23), the Government Relations Contacts table on page 23 was incorrect. The table is corrected below.

STATE	CONTACT	EXT
Alabama	Jim Cari	3740
Alaska	Mary Ann Simpson	3741
American Samoa	Mary Ann Simpson	3741
Arizona	Cathy Pagano	3427
Arkansas	Cathy Pagano	3427
California	Mary Ann Simpson	3741
Colorado	Cathy Pagano	3427
Connecticut	Ken Currier	3616
Delaware	Ken Currier	3616
District of Columbia	Jim Cari	3740
Florida	Jim Cari	3740
Georgia	Mary Ann Simpson	3741
Guam	Mary Ann Simpson	3741
Hawaii	Mary Ann Simpson	3741
Idaho	Mary Ann Simpson	3741
Illinois	Sheila Meyers	2353
Indiana	Sheila Meyers	2353
Iowa	Sheila Meyers	2353
Kansas	Cathy Pagano	3427
Kentucky	Jim Cari	3740
Louisiana	Cathy Pagano	3427
Maine	Ken Currier	3616
Maryland	Jim Cari	3740
Massachusetts	Ken Currier	3616
Michigan	Sheila Meyers	2353
Minnesota	Sheila Meyers	2353
Mississippi	Jim Cari	3740

STATE	CONTACT	EXT
Missouri	Sheila Meyers	2353
Montana	Mary Ann Simpson	3741
Nebraska	Cathy Pagano	3427
Nevada	Mary Ann Simpson	3741
New Hampshire	Ken Currier	3616
New Jersey	Ken Currier	3616
New Mexico	Cathy Pagano	3427
New York	Ken Currier	3616
North Carolina	Mary Ann Simpson	3741
North Dakota	Sheila Meyers	2353
Northern Marianas	Mary Ann Simpson	3741
Ohio	Jim Cari	3740
Oklahoma	Cathy Pagano	3427
Oregon	Mary Ann Simpson	3741
Pennsylvania	Jim Cari	3740
Puerto Rico	Ken Currier	3616
Rhode Island	Ken Currier	3616
South Carolina	Mary Ann Simpson	3741
South Dakota	Sheila Meyers	2353
Tennessee	Mary Ann Simpson	3741
Texas	Cathy Pagano	3427
Utah	Cathy Pagano	3427
Vermont	Ken Currier	3616
Virgin Islands	Ken Currier	3616
Virginia	Jim Cari	3740
Washington	Mary Ann Simpson	3741
West Virginia	Jim Cari	3740
Wisconsin	Sheila Meyers	2353
Wyoming	Cathy Pagano	3427

— Public Relations,  
Corporate Communications, 12-16-10

## Finance

### USPS Resumes SmartPay Purchase Card Program SOX Testing

Postal Service™ purchase cards, under the government-wide General Services Administration (GSA) SmartPay® program, are an essential local buying tool. When purchases cannot be satisfied in-house or through eBuy2 catalogs, the purchase card is the preferred method for paying for day-to-day operational needs. The cards allow us to expedite purchases, receive refunds at the corporate level, and cut back on administrative costs.

The purchase card reconciliation process ensures that USPS® is only charged for goods and services it receives. Sarbanes-Oxley Act (SOX) testing will resume this month to ensure that all controls are properly executed and the process is functioning as intended.

All reconciliations and certifications are due by the 18<sup>th</sup> of each month for the previous month's card activity.

To support the reconciliation process, purchase card holders should always do the following:

- Reconcile each bank-issued Statement of Account with purchases made for billing accuracy.
- Ensure supporting documentation is on file consistent with Handbook AS-709, *Purchase Card Policies and Procedures for Local Buying*.

- Submit reconciled Statement of Account and supporting documentation to their credit card approving official (CCAO), allowing sufficient time for their reconciliation.

CCAOs should then do the following:

- Perform reconciliations before the next cycle date for their active cardholders, and also following any cardholder account termination.
- Use the CCAO Account Detail and Summary Report in conjunction with cardholder records to ensure accuracy of billed amounts.
- Check to be sure purchases are for official use, local buying procedures were followed, and supporting documentation is consistent with Handbook AS-709 requirements.

For more information on the purchase card reconciliation procedures, see Handbook AS-709, Subchapter 42, Reconciliation Procedures. More information about purchase card controls is also available in the latest *Financial Aid Guide* at [http://blue.usps.gov/sox/\\_pdf/Current\\_Financial\\_Aid\\_Guide.pdf](http://blue.usps.gov/sox/_pdf/Current_Financial_Aid_Guide.pdf).

— SOX Management Controls and Integration,  
Controller, 12-16-10

## Intelligent Mail and Address Quality

### Publication 75, Mover's Guide, News: Distribution Increased to Four Times per Year

Effective January 1, 2011, distribution of Publication 75, *Mover's Guide*, will increase from three to four times per year.

Distribution dates will now follow a calendar year quarterly schedule:

1. December (for January–March use).
2. March (for April–June use).
3. June (for July–September use).
4. September (for October–December use).

The January 2011 issue of Publication 75, *Mover's Guide*, has been shipped to all Post Office™ facilities. As of January 1, 2011, recycle all expired versions.

#### Mover's Guide Information

- Offices will receive copies of *Mover's Guide* in one or two shipments. The first shipments will arrive in mid-December. The second shipments will arrive 3 to 5 weeks later. Shipments are sent in quantities of 25, 100, and 300.
- Your facility may receive copies of *Mover's Guide* addressed to other offices. Check the labels and forward

the guides as necessary. Remember to scan delivery confirmations affixed to each box.

#### Behind the Counter Program

The Behind the Counter Program is here to stay! Below are a few points about program compliance:

- *Mover's Guide* copies must be kept behind the counter. No copies should be placed in the inner or outer lobby or on the clerk counters.
- Retail associates should *encourage* their customers requesting change-of-address information to go online to [www.usps.com](http://www.usps.com). Internet change-of-address (ICOA) transactions provide customers with the most convenient, safe, and secure way to change their address. Furthermore, it reduces processing time, improves address accuracy, and generates significant revenue for the Postal Service™.
- Advise customers to take an ICOA message card to reinforce the online change-of-address message.

- Customers unwilling or unable to submit their change of address at [www.usps.com](http://www.usps.com) should be given a complete, unopened copy of *Mover's Guide*.

**Note:** The Mover's Guide Behind the Counter Program is part of the ad-hoc section of the 2010 Retail Customer Experience Program, so it is critical that your Post Office be compliant with the program through the year by keeping *Mover's Guide* copies out of Post Office lobbies.

### ICOA Message Card Information

- If your Post Office has an ICOA message card display, *do not throw it away*. Expect to receive message card replenishment boxes labeled with red text with your *Mover's Guide* shipments. Inside you will find more ICOA message cards and an updated banner for your display.
- If your Post Office *does not* have an ICOA message card display, you must call the replenishment phone number at 800-816-6837 for ICOA message card replenishment.
- If any Post Office runs out of ICOA message cards between shipments, call 800-816-6837 for replenishment.
- All Post Offices must have ICOA message cards in their lobbies for customer reference.

### Inventory Management Resources: Mover's Guide and ICOA Message Card

To find out when your office will receive shipments, visit [http://blue.usps.gov/purchase/operations/ops\\_downloads.htm](http://blue.usps.gov/purchase/operations/ops_downloads.htm).

Change the quantity of your shipments by calling 800-816-6837, or visit:

[http://blue.usps.gov/delret/L4CustServSupp\\_Mover.htm](http://blue.usps.gov/delret/L4CustServSupp_Mover.htm).

For further information, visit our FAQs at [http://blue.usps.gov/delret/L4CustServSupp\\_Mover.htm](http://blue.usps.gov/delret/L4CustServSupp_Mover.htm).

Businesses and organizations must purchase the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

— Address Management,  
Intelligent Mail and Address Quality, 12-16-10

## Mailing and Shipping Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™ also offers

electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
12/18/10–12/21/10	JCP — Wk 47 You Pick the Day	Standard Letter	12.1	National	Car-Rt	Harte-Hanks/RRD
12/22/10–12/24/10	JCP — Wk 47 Direct PC	Standard Letter	3.0	National	Car-Rt	Harte-Hanks/RRD
12/22/10–12/24/10	JCP — Wk 47 Rewards Loyalty	Standard Letter	1.1	National	Car-Rt	Harte-Hanks/RRD
12/22/10–12/24/10	JCP — Wk 48 After Christmas	Standard Letter	8.0	National	Car-Rt	Harte-Hanks/RRD
12/22/10–12/24/10	JCP — Wk 48 White Sale	Standard Flat	5.0	National	Car-Rt	Harte-Hanks/RRD
12/24/10–12/28/10	JCP — Wk 48 Bonus	Standard Letter	8.1	National	Car-Rt	Harte-Hanks/RRD
12/31/10–1/4/11	Publishers Clearing House NP019X	Standard Letter	2.9	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
12/31/10–1/4/11	Publishers Clearing House NP029X	Standard Letter	2.4	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
12/31/10–1/4/11	Publishers Clearing House PB019X	Standard Letter	1.5	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
12/31/10–1/4/11	Publishers Clearing House PB029X	Standard Letter	6.6	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
1/4/11–1/6/11	Publishers Clearing House NP020 — Admission Notice	Standard Letter	2.8	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
1/4/11–1/6/11	Publishers Clearing House NP021 — On Hold	Standard Letter	2.9	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
1/4/11–1/6/11	Publishers Clearing House PB020 — On Hold	Standard Letter	7.5	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL
1/4/11–1/6/11	Publishers Clearing House PB021 — Winner Selection Range	Standard Letter	1.9	Nationwide	3/5 Digit	Midwest Direct Mailers Bridgeview, IL

— Business Service Network Integration, Sales, 12-16-10

## Philately

### Stamp Announcement 11-02: Liberty Bell Forever Stamped Envelope



© 2009 USPS

On January 3, 2011, in Kansas City, Missouri, the Postal Service™ will issue a *Liberty Bell Forever*® definitive stamped (44-cent) envelope (Item 219400). The envelope, designed by Terrence W. McCaffrey, USPS®, goes on sale nationwide January 3, 2011.

In 2011, the U.S. Postal Service® will reprint the water-activated gum (WAG) Forever stamped envelopes for nationwide sale through Post Offices™. The envelopes were first issued in 2009, but were available only to personalized stamped envelope customers. The stamp art features a computer-generated image of the Liberty Bell by nationally acclaimed artist Tom Engeman, Bethany Beach, Delaware.

As with the Forever stamps, the value of the postage on Forever stamped envelopes is always equal to the value of the current First-Class Mail® 1-ounce rate. The stamped envelope will only be available initially nationwide in the standard #10 size, without window. The remaining five varieties: #10 with window (Item 219500), #9 without window (Item 219600), #9 with window (Item 219900), #6 ¾ without window (Item 265200), and #6 ¾ with window (Item 265300) will not become available nationwide until existing supplies of the 44-cent *Seabiscuit* envelopes are depleted. However, these five varieties will be available to customers beginning January 3 by mail order, telephone order, and online ordering only.

Issue:	2011 Forever Stamped Envelope
Item Number:	219400
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#10 Regular Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV
Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller, A76
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY
Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.5 x 4.125 in./241.30 x 104.76 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.

Issue:	2011 Forever Stamped Envelope
Item Number:	219500
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#10 Window Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV

Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller, A76
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY
Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.5 x 4.125 in./241.30 x 104.76 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.

Issue:	2011 Forever Stamped Envelope
Item Number:	219600
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#9 Regular Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV
Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller, A76
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY
Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	8.875 x 3.875 in./225.43 x 98.43 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.

Issue:	2011 Forever Stamped Envelope
Item Number:	219900
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#9 Window Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV
Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller, A76
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY
Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	8.875 x 3.875 in./225.43 x 98.43 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.

Issue:	2011 Forever Stamped Envelope
Item Number:	265200
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#6 3/4 Regular Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV
Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Halm Jet EM4000
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY

Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.5 x 3.625 in./165.10 x 92.08 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.
Issue:	2011 <i>Forever Stamped Envelope</i>
Item Number:	265300
Denomination & Type of Issue:	First-Class Stamped Envelope
Format:	#6 3/4 Window Envelope
Series:	N/A
Issue Date & City:	January 3, 2011, Kansas City, MO 64108 (No Ceremony)
Art Director:	Carl T. Herrman, North Las Vegas, NV
Designer:	Terry McCaffrey, USPS
Typographer:	Carl T. Herrman, North Las Vegas, NV
Artist:	Tom Engeman, Brunswick, MN
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "FOREVER"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Halm Jet EM4000
Folding Machine:	W&D #527
Stamps per Pane/Sheet:	N/A
Print Quantity:	Fulfillment
Paper Type:	61# Postal Envelope, Block, Type III
Adhesive Type:	Water-activated
Processed at:	Ashton Potter, Williamsville, NY
Colors:	Black, Cyan, Magenta, Yellow, PMS 876 (Copper), PMS 339 (Green)
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.5 x 3.625 in./165.10 x 92.08 mm
Image Size (w x h):	1.875 x 1.125 in./47.63 x 28.58 mm
Marginal Markings:	© USPS 2009 • Sustainable Forestry Initiative Logo • "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT" • Recycling Logo • Cradle-to-Cradle Logo • <b>Note:</b> There is a new orientation of the content printed on back of envelope.

All six varieties of the new 2011 *Liberty Bell* Forever gummed envelope will be available with the January 3, 2011, first day of issue postmark. All six varieties will be distinguishable by microprinting on the Liberty Bell reading "2011" rather than "2009," by different orientation of the logos and inscriptions on the reverse of each envelope, and by details of the manufacturing processes.

### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase the new stamped

envelopes at their local Post Office™ (No. 10 regular version only, where available), at The Postal Store® website [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Liberty Bell Stamped Envelope  
Teresa Johnson  
30 West Pershing Road, #112  
Kansas City, MO 64108-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through mail. There is no charge for the postmark. All orders must be postmarked by March 3, 2011.

### How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

### Philatelic Products

There are six philatelic products available for this stamp issue:

- 219461\*, Liberty Bell (Forever) #10 Reg., First Day Cover, \$0.64.
- 219561\*, Liberty Bell (Forever) #10 Win., First Day Cover, \$0.64.
- 219661\*, Liberty Bell (Forever) #9 Reg., First Day Cover, \$0.64.
- 219961\*, Liberty Bell (Forever) #9 Win., First Day Cover, \$0.64.
- 265261\*, Liberty Bell (Forever) #6 ¾ Reg., First Day Cover, \$0.64.
- 265361\*, Liberty Bell (Forever) #6 ¾ Win., First Day Cover, \$0.64.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

### Distribution: First-Class Liberty Bell Forever Stamped Envelopes

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive an initial distribution of the *Liberty Bell* Forever definitive stamped envelope Item 219400. Distributions are rounded up to the nearest master carton size of 2,500 envelopes.

### Initial Supply to Post Offices

SDOs/SDCs will **not** make a subsequent automatic distribution to Post Offices for this item. Post Offices requiring quantities of Item 219400 must requisition them from their designated SDO/SDC using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs/SDCs must not distribute this envelope item to Post Offices before December 20, 2010.

### Additional Supply

SDOs/SDCs requiring additional quantities of Item 219400 may place orders with the supplier according to their assigned cycles beginning January 2011.

### Sales Policy

All Post Offices should continue to sell current inventories of Item 218500 44-cent *Seabiscuit* envelopes (54-cent price) until supplies are depleted. Item 219400 *Liberty Bell* Forever stamped envelopes will be issued at 44-cent post-age (54-cent price).

— Stamp Services,  
Government Relations and Public Policy, 12-16-10

## Stamp Announcement 11-03: Lunar New Year: Year of the Rabbit



© 2009 USPS

On January 22, 2011, in Morrow, Georgia, the Postal Service™ will issue a *Lunar New Year: Year of the Rabbit* Forever® commemorative stamp (44-cent), in one design in a pressure-sensitive adhesive (PSA) souvenir sheet of 12 stamps (Item 575600). Designed by Ethel Kessler of Bethesda, Maryland, the stamp goes on sale nationwide January 22, 2011. **The \$5.28 *Lunar New Year: Year of the Rabbit* souvenir sheet may not be split, and the stamps may not be sold individually.**

The U.S. Postal Service® introduced its *Celebrating Lunar New Year* series in 2008. This is the fourth stamp in that series, which will continue through 2019 with stamps for the Year of the Dragon, Snake, Horse, Ram, Monkey, Rooster, Dog, and Boar.

Art Director Ethel Kessler and Artist Kam Mak, who grew up in New York City's Chinatown and now lives in Brooklyn, worked on the new series. The artwork focuses on some of the common ways the Lunar New Year Holiday is celebrated. For the Year of the Rabbit, which begins February 3, 2011, the art depicts kumquats, which are eaten for luck and given as special gifts. The illustration was originally created using oil paints on panel. Kessler's design also incorporates elements from the previous series of Lunar New Year stamps, using Clarence Lee's intricate paper-cut design of a rabbit and the Chinese character — drawn in grass-style calligraphy by Lau Bun — for "Rabbit."

Issue:	<i>Lunar New Year: Year of the Rabbit</i>
Item Number:	575600
Denomination & Type of Issue:	First-Class Forever Commemorative
Format:	Souvenir Sheet of 12 (one design)
Series:	<i>Celebrating Lunar New Year</i>
Issue Date & City:	January 22, 2011, Morrow, GA 30260
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Artist:	Kam Mak, Brooklyn, NY
Typographer:	Ethel Kessler, Bethesda, MD
Engraver:	Trident
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	12
Print Quantity:	80,640,000 stamps
Paper Type:	Non-phosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, PMS 872 (Gold), PMS 132 (Brown), PMS 3272 (Blue)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.42 x .85 in./36.07 x 21.59 mm
Overall Size (w x h):	1.56 x .98 in./39.62 x 24.89 mm
Full Pane Size (w x h):	7.25 x 5.85 in./184.15 x 148.59 mm
Plate Size:	108 stamps per revolution
Plate Numbers:	N/A
Marginal Markings:	
Front:	Header: "CELEBRATING LUNAR NEW YEAR"
Back:	© 2010 USPS • USPS logo • Header: "CELEBRATING LUNAR NEW YEAR" • Paragraph: "Millions of people...for Rabbit." • Barcode (575600) at bottom
Other:	Background information on Lunar New Year appears on the back of each stamp

### How to Order the First Day of Issue Traditional or Digital Color Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their

local Post Office™ facility, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24.

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Lunar New Year: Year of the Rabbit Stamp  
Postmaster  
1600 Lake Harbin Road  
Morrow, GA 30260-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail unless a self-addressed stamped envelope for return is provided. There is no charge for the postmark. All orders must be postmarked by March 22, 2011.

### Digital Color Postmarks

Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment. The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment. Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to:

Lunar New Year: Year of the Rabbit Stamp  
Postmaster — DCP Cancel  
1600 Lake Harbin Road  
Morrow, GA 30260-9998

The Post Office will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992. After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.

### How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

### Philatelic Products



Celebrate the Year of the Rabbit with this beautiful note card set (Item 885800, \$14.95), complete with everything you need to keep in touch! Note cards showcase the Year of the Rabbit stamp artwork — a vivid illustration of kumquats by Kam Mak. Kumquats are often given as gifts and eaten for luck during Lunar New Year festivities. The set includes: Sheet of 12 Year of the Rabbit stamps, 12 note cards (blank inside), and 12 coordinating envelopes all packaged in a gorgeous collectible box.

There are seven other philatelic products available for this stamp issue:

- 575661\*, First Day Cover, \$0.82.
- 575662\*, First Day Cover Full Sheet, \$7.78.
- 575664\*, First Day Cancelled Full Sheet, \$7.78.
- 575665\*, Digital Color Postmark, \$1.50.
- 575684\*, Uncut Press Sheet, \$47.52.
- 575691\*, Ceremony Program, \$6.95.
- 575699\*, Cancellation Keepsake (Two Souvenir Sheets & One Digital Color Postmark First Day Cover), \$12.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will

continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

**Distribution: Item 575600, \$5.28, Celebrating Lunar New Year: Year of the Rabbit, PSA Souvenir Sheet of 12 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 2,000 panes (24,000 stamps). SDCs will also receive a second distribution.

**Initial Supply to Post Offices**

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of approximately 25 percent of their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs/SDCs must not distribute this commemorative sheet to Post Offices before January 7, 2011.

The \$5.28 *Lunar New Year: Year of the Rabbit* commemorative sheet may not be split and the stamps may not be sold individually.

**Additional Supply**

Post Offices requiring additional quantities of Item 575600 must requisition them from their designated SDO/SDC using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC using PS Form 17. For fulfilling supplemental orders from SDOs, the six SDCs will receive additional commemorative sheets.

**Sales Policy**

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,  
Government Relations and Public Policy, 12-16-10

**Pictorial Postmarks Announcement**

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date*.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

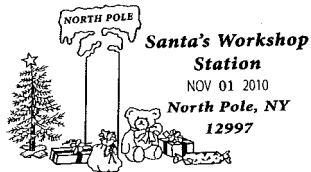
Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.



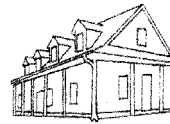
December 13, 2010  
*U.S. Postal Service*  
Happy Holidays Station  
Postmaster  
PO Box 9998  
Latham, OH 45646-9998

December 13, 2010  
*U.S. Postal Service*  
Happy Holidays Station  
Postmaster  
PO Box 9998  
Rarden, OH 45671-9998

December 13, 2010  
*U.S. Postal Service*  
Happy Holidays Station  
Postmaster  
PO Box 9998  
Vinton, OH 45686-9998



November 1–January 31,  
2011  
**Santa's Workshop**  
Santa's Workshop Station  
Postmaster  
PO Box 9998  
North Pole, NY 12997-9998



Christmas on the  
Prairie Station  
Wahoo, NE  
68066  
December 4, 2010

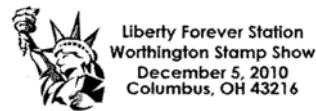
December 4–5, 2010

*Saunders County Historical  
Society*

Christmas on the Prairie  
Station  
Postmaster  
PO Box 9998  
Wahoo, NE 68066-9998



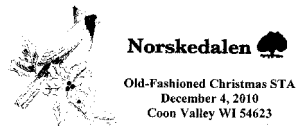
December 4, 2010  
*U.S. Postal Service*  
Festival Station  
Postmaster  
PO Box 9998  
Roscommon, MI  
48651-9998



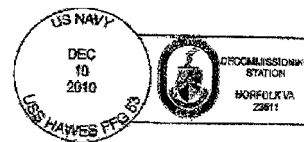
December 5, 2010

*USPS & Worthington Stamp  
Club*

Liberty Forever Station  
Postmaster  
PO Box 9998  
Columbus, OH 43216-9998

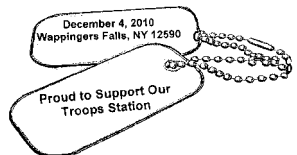


December 4, 2010  
*Norskedalen Nature and  
Heritage Center*  
Old Fashioned Christmas  
Station  
Postmaster  
PO Box 9998  
Coon Valley, WI 54623-9998



December 10, 2010

*U.S. Postal Service*  
Decommissioning Station  
Customer Relations  
Coordinator  
190 Janaf Shopping Center  
Norfolk, VA 23502-9998



December 4, 2010  
*U.S. Postal Service*  
Proud to Support Our  
Troops Station  
Postmaster  
PO Box 9998  
Wappingers Falls, NY  
12590-9998



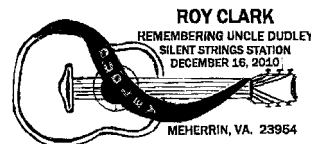
December 10, 2010

*Opelika Main Street*  
Christmas in a Railroad  
Town Station  
Postmaster  
500 South 7<sup>th</sup> Street  
Opelika, AL 36801-9998

CHRISTMAS IN IDA STA.

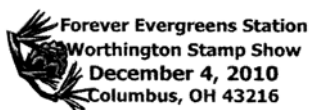


December 4, 2010  
*U.S. Postal Service*  
Christmas in Ida Station  
Postmaster  
2888 Lewis Ave.  
Ida, MI 48140-9998



December 16, 2010

*U.S. Postal Service*  
Silent Strings Station  
Postmaster  
495 Moores Ordinary Rd.  
Meherrin, VA 23954-9998

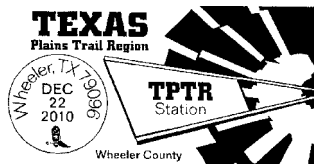


December 4, 2010  
*USPS & Worthington Stamp  
Club*  
Forever Evergreens Station  
Postmaster  
PO Box 9998  
Columbus, OH 43216-9998



December 17, 2010

*Cancel Chancellor*  
Fabulous Beatles 50th  
Anniversary Station  
Postmaster  
PO Box 9998  
Liverpool, PA 17045-9998



December 22, 2010  
 U.S. Postal Service  
 TPTR Station  
 Postmaster  
 507 S. Canadian St.  
 Wheeler, TX 79096-9998



CHRISTMAS STAR  
 STATION  
 DECEMBER 25 2010  
 NAZARETH MI 49074

December 25, 2010  
 U.S. Postal Service  
 Christmas Star Station  
 Postmaster  
 PO Box 9998  
 Nazareth, MI 49074-9998



December 25, 2010  
 U.S. Postal Service  
 Nazareth Christmas Station  
 Postmaster  
 PO Box 9998  
 Nazareth, KY 40048-9998



December 29, 2010  
 U.S. Postal Service  
 TPTR Station  
 Postmaster  
 504 Eleventh St.  
 Plains, TX 79355-9998

— Stamp Services,  
 Government Relations and Public Policy, 12-16-10

## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop).

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

### Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

**Lunar New Year: Year of the Rabbit Stamp**

Postmaster — DCP Cancel  
1600 Lake Harbin Road  
Morrow, GA 30260-9998

March 22, 2011

2.6675 x 1.2582 inches



Digital Color Pictorial

**Angel With Lute Stamp**

Postmaster  
421 Eighth Avenue, Room 2029B  
New York, NY 10199-9998

December 21, 2010

1.601 x 2.0184 inches



Black and White Pictorial

**Angel With Lute Stamp**

Postmaster  
421 Eighth Avenue, Room 2029B  
New York, NY 10199-9998

December 21, 2010

2.9454 x 1.4668 inches



Digital Color Pictorial

**Holiday Evergreens (Forever) Stamp**

Postmaster  
421 Eighth Avenue, Room 2029B  
New York, NY 10199-9998

December 21, 2010

2.2437 x 1.0806 inches



Black and White Pictorial

**Holiday Evergreens (Forever) Stamp**

Postmaster  
421 Eighth Avenue, Room 2029B  
New York, NY 10199-9998

December 21, 2010

3.0249 x 0.982 inches

— Stamp Services, Government Relations and Public Policy, 12-16-10

## Pricing

### International Mail — Service Restored for Global Express Guaranteed Service to Yemen

Effective November 26, 2010, the Postal Service™ restored Global Express Guaranteed® (GXG®) service to Yemen.

Suspension for Global Express Guaranteed Service to Yemen” in *Postal Bulletin* 22298 (11-18-10, page 83).

Postal Service employees should disregard the suspension that became effective November 2, 2010, as announced in the article titled “International Mail — Service

— Mailing Standards,  
Pricing, 12-16-10

# FLEXIBLE SPENDING ACCOUNTS

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*save money on day care  
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UNITED STATES  
POSTAL SERVICE®

## Retail

### Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service® (PFS®) Application*, to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment.

However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to HQ are wasting workhours and money — especially some offices that send them by Express Mail®, Registered Mail®, and Priority Mail® service.

— *Special Services,  
Retail Products and Services, 12-16-10*

## Supply Management

### SmartPay Purchase Card Program Accountability Acknowledgement, Account Setup, and Maintenance Documents Update

Effective immediately, all current and future purchase cardholders, credit card approving officials (CCAOs), and agency program coordinators (APCs), are to use the December 2010 version of the purchase card accountability acknowledgement, setup, and maintenance documents. Previous versions must be discontinued. Outdated versions of the documents will not be processed and will be returned to the employee.

Find the new version of the following documents on the Supply Management Purchase Card website at [http://blue.usps.gov/purchase/operations/ops\\_impachome.htm](http://blue.usps.gov/purchase/operations/ops_impachome.htm):

- USPS Cardholder Accountability Acknowledgement.
- USPS Cardholder Setup.
- USPS Cardholder Maintenance.
- USPS Credit Card Approving Official Accountability (CCAO) Acknowledgement.
- USPS Credit Card Approving Official Setup.
- USPS Credit Card Approving Official Maintenance.
- USPS Credit Card Approving Official Change.

Other revisions include the following:

#### For the cardholder

- The *USPS Cardholder Accountability Acknowledgement* updates eBuy to eBuy 2 and changes National Training Database (NTD) to Learning Management System (LMS). In addition, the updated acknowledgement now only requires key elements from the cardholder's local buying authority delegation.
- A field for the FEDSTRIP has been included on the set-up and maintenance documents.
- A signature from a local office manager is only required in certain circumstances on the *USPS Card-*

*holder Maintenance* document. See the document for more information.

#### For the CCAO

- The *USPS Credit Card Approving Official (CCAO) Accountability Acknowledgement* changes NTD to LMS.
- A field for the Employee ID and FEDSTRIP has been included on the CCAO document.
- To update the account for a CCAO, the *USPS Credit Card Approving Official (CCAO) Change* document or the *USPS Credit Card Approving Official (CCAO) Maintenance* document will be used. Depending on the change or update required, the CCAO will read the instructions and select the appropriate document. A signature from a local office manager is only required in certain situations.

Your APC can answer any questions about the documents or other purchase card-related inquiries. Locate your APC at [http://blue.usps.gov/purchase/operations/ops\\_impachome.htm](http://blue.usps.gov/purchase/operations/ops_impachome.htm).

— *Supply Management Infrastructure,  
Supply Management, 12-16-10*



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WASHINGTON DC 20260-3100

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operations.**