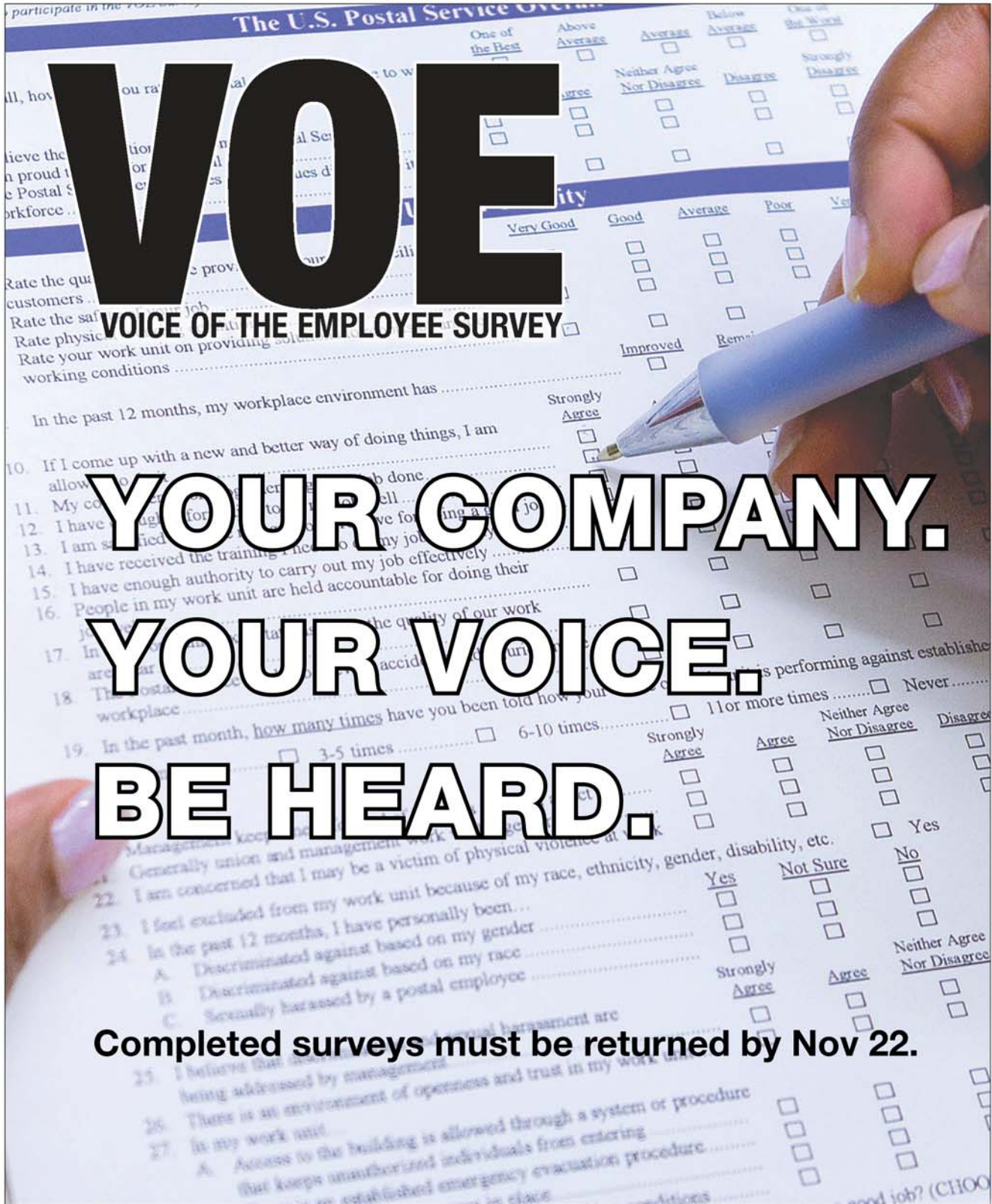


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See page 3.



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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

The Voice of the Employee — Assuring Employee Opinions Count

The Voice of the Employee (VOE) survey began in 1999. The survey has had the same focus of gathering employee opinion about the work environment over the years. As the mailing industry changed and we were faced with new challenges, it became necessary to refocus the VOE survey measurement. We needed questions to reflect issues that are critical to organizational success and employee engagement. External research showed a connection between employee engagement and business performance as a stronger indicator than any other measure of employee attitude and business performance.

What is significant about employee engagement? Employee engagement fosters and drives discretionary behavior, eliciting employees' best ideas and their genuine commitment to the success of our organization. Thus, the result was a revised VOE survey, implemented in fiscal year 2010, that measures employee engagement and asks employees to express their opinions on eight "dimensions": USPS strategic direction, trust, growth, communication, diversity and respect, commitment, personal safety, and work effort and quality.

The fiscal year 2010 end-of-year results for the VOE survey are completed. More than 340,000 employees — 59 percent of those surveyed — responded. Of those who responded to the survey, 62.3 percent replied favorably to the dimensions. The majority of our employees understand the Postal Service's strategic direction and how their work affects the organization's success. Seventy-five percent of employees say they are proud to work for the Postal Service™. Seventy-nine percent are aware of the security measures in the workplace, and the same percentage believes they have been properly trained to do their jobs.

Ensure you and your employees are heard. Make sure all employees are given the opportunity to confidentially complete our employee engagement survey.

— *Selection, Evaluation, and Recognition,*
Employee Resource Management, 11-4-10

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Optional Use of the Intelligent Mail Package Barcode

Effective November 1, 2010, the Postal Service™ revised *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to provide standards for the optional use of Intelligent Mail® package barcodes (IMpb).

Currently, package barcodes are limited in their intelligence capabilities. Piece-level intelligence has become an important element in the Postal Service's efforts to expand its package product lines and increase its competitiveness within the shipping industry. The IMpb provides this piece-level intelligence, providing mailers and the Postal Service with greater visibility of packages in the mailstream, and a more comprehensive service performance measurement tool.

The IMpb is a 22-digit to 34-digit modulated barcode that generally follows the specifications of the GS1-128 symbology. The IMpb makes use of the attributes of the GS1-128 symbology to allow for the unique identification and tracking of domestic packages from induction to delivery. Use of GS1-128 barcode symbology is a requirement for electronic Confirmation Services and the Electronic Verification System (eVS®). Customers participating in these programs who wish to start using the IMpb on their packages will not need to change the symbology of the barcode; however, some of the data elements within the barcode and layout may change.

The Postal Service is providing several barcode variations for commercial and retail use that will provide the flexibility to accommodate the diverse shipping needs of postal customers.

Mailers who opt to use the IMpb must transmit mailpiece data to USPS® via a new electronic file that is necessary to accommodate the additional data fields of the IMpb. The electronic files that are currently used with packages do not provide adequate space for supplemental fields, and are limited in their ability to support the additional piece-level information that will be provided by customers. The new electronic file format requires fewer file types to support any potential combination of products and services. The ZIP + 4® routing information is required in the electronic file for all records when using the IMpb. Its inclusion in the barcode is recommended, but not required. However, some USPS programs may require the use of IMpb constructs with 5-digit or 9-digit routing information. Technical specifications on IMpb use, including a listing of electronic file formats, are located in the addendum to Pub-

lication 91 — *Addendum for Intelligent Mail Package Barcode (IMpb) and 3-digit Service Type Code*, available on the RIBBS® website at <http://ribbs.usps.gov>.

The data construct of the IMpb differs from that of the current Confirmation Services barcode, with the most significant difference being in the barcode data for the service type code. The current 2-digit service type code fails to support all combinations of mail classes and extra services, therefore limiting the combinations that can be integrated into a single barcode. Often, when two or more extra services are requested, a barcode representing each extra service is required on the mailpiece, resulting in multiple barcodes and the potential for missed scans at delivery. The IMpb uses a new set of 3-digit service type codes that identify each product and extra service(s) combinations, eliminating the need for separate barcodes and enabling greater efficiency in package handling.

The IMpb includes new features designed to improve efficiency within mail processing, delivery, payment, and reporting. These features include:

- A routing code to aid in processing packages on automated sorting equipment.
- A channel-specific Application Identifier (AI) that links the barcode with the payment method, supporting revenue assurance.
- The ability to use either a 6-digit or 9-digit numeric Mailer ID (MID).
- A 3-digit service type code, which will identify the exact mail class and service combination, reducing the number of barcodes on a package.

For additional information, mailers can access the following documents at <http://ribbs.usps.gov>:

- Publication 91, *Addendum for Intelligent Mail Package Barcode (IMpb) and 3-digit Service Type Code*.
- Specification document, *Barcode, Package, Intelligent Mail (USPS2000508)*.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
400	Commercial Parcels				
401	Physical Standards				
	*	*	*	*	*

2.0 Additional Physical Standards by Class of Mail

* * * * *

2.3 First-Class Mail Parcels

* * * * *

2.3.2 Surcharge

Unless prepared in 5-digit/scheme containers or paid at a single-piece price, presorted parcels are subject to a surcharge if any of the following characteristics apply:

* * * * *

[Revise item 2.3.2b as follows:]

- b. The parcels do not bear a GS1-128 routing barcode, an Intelligent Mail package barcode under 708.5.0, or a POSTNET barcode.

* * * * *

2.4 Standard Mail Parcels and Not Flat-Machinable Pieces

* * * * *

2.4.3 Surcharge

Unless prepared in carrier route or 5-digit/scheme containers, Standard Mail parcels and Not Flat-Machinable pieces are subject to a surcharge if:

[Revise items 2.4.3a through c as follows:]

- a. The machinable parcels do not bear a GS1-128 routing barcode or an Intelligent Mail package barcode (see 708.5.0); or the irregular parcels do not bear a GS1-128 routing barcode, an Intelligent Mail package barcode, or a POSTNET barcode (see 708.4.0).
- b. The Not Flat-Machinable pieces weigh 6 ounces or more and do not bear a GS1-128 routing barcode or an Intelligent Mail package barcode.
- c. The Not Flat-Machinable pieces weigh less than 6 ounces and do not bear a GS1-128 routing barcode, an Intelligent Mail package barcode, or a POSTNET barcode.

* * * * *

2.6 Bound Printed Matter Parcels

2.6.1 General Standards

[Revise 2.6.1 as follows:]

The following standards apply to Bound Printed Matter parcels:

- a. Pieces mailed at Bound Printed Matter prices may not weigh more than 15 pounds.
- b. Bound Printed Matter parcels may be eligible for a barcode discount under 463 if the parcels bear a

GS1-128 routing barcode or an Intelligent Mail package barcode (see 708.5.0).

402 Elements on the Face of a Mailpiece

* * * * *

4.0 General Barcode Placement for Parcels

[Revise title of 4.1 as follows:]

4.1 GS1-128 Routing Barcode or Intelligent Mail Package Barcode Location

[Revise 4.1 by adding a new last sentence as follows:]

***Intelligent Mail package barcodes (see 708.5.0) may be used in lieu of GS1-128 routing barcodes, following the same placement standards.

[Revise title of 4.2 as follows:]

4.2 Clear Zone for GS1-128 Routing Barcode or Intelligent Mail Package Barcode

* * * * *

[Revise title of 4.3 as follows:]

4.3 POSTNET Barcodes, GS1-128 Routing Barcodes and Intelligent Mail Package Barcodes

[Revise text of 4.3 as follows:]

First-Class Mail parcels, Standard Mail irregular parcels, and Not Flat-Machinable pieces less than 6 ounces may bear POSTNET barcodes, GS1-128 routing barcodes, or Intelligent Mail package barcodes (see 708.5.0). First-Class Mail parcels, Standard Mail irregular parcels, and Not Flat-Machinable parcels less than 6 ounces bearing POSTNET barcodes representing only the postal routing barcode (destination ZIP Code) are eligible to be mailed using eVS. POSTNET barcodes may not be used on eVS parcels bearing concatenated GS1-128 barcodes. Place POSTNET barcodes on First-Class Mail parcels, Standard Mail irregular parcels, or Not Flat-Machinable pieces as described under 4.3.1 through 4.3.3.

* * * * *

420 Priority Mail

423 Prices and Eligibility

1.0 Prices and Fees

* * * * *

1.2 Commercial Base Prices

For prices, see Notice 123, *Price List*. The commercial base prices are available for:

* * * * *

[Revise text of item 1.2c as follows:]

- c. Customers using permit imprint when an Intelligent Mail package barcode or a postal routing barcode matching the ZIP Code is on the mailpiece (see 708.5.0). Flat-shaped mailpieces (see 301.1.1) with a permit imprint may bear a POSTNET or Intelligent Mail barcode (see 708.4.0) instead of the Intelligent Mail package barcode or postal routing barcode.

* * * * *

[Revise text of item 1.2e as follows:]

- e. Customers who pay postage using information-based indicia (IBI) postage meters in conjunction with an approved shipping label that bears a confirmation services barcode with an Intelligent Mail package barcode or a postal routing code (see 708.5.0).

* * * * *

430 First-Class Mail

433 Price and Eligibility

1.0 Prices and Fees for First-Class Mail

* * * * *

1.4 Surcharge

Unless prepared in 5-digit/scheme sacks or paid at the single-piece prices, presorted parcels are subject to a surcharge if any of the following characteristics apply:

* * * * *

[Revise text of item 1.4b as follows:]

- b. The parcels do not bear a GS1-128 routing barcode, an Intelligent Mail package barcode, or a POSTNET barcode for the ZIP Code of the delivery address.

* * * * *

440 Standard Mail

443 Prices and Eligibility

* * * * *

3.0 Basic Standards for Standard Mail Parcels

* * * * *

3.3 Additional Basic Standards for Standard Mail Parcels

Each Standard Mail mailing is subject to these general standards:

* * * * *

[Revise text of item 3.3g as follows:]

- g. Any Intelligent Mail package barcode or postal routing barcode on a machinable parcel must be correct for the delivery address and must meet the standards in 708.5.0.

* * * * *

4.0 Price Eligibility for Standard Mail

* * * * *

4.4 Surcharge

Unless prepared in carrier route (irregular parcels only) or 5-digit/scheme containers, Standard Mail parcels and Not Flat-Machinable pieces are subject to a surcharge if:

* * * * *

[Revise text of items 4.4b through d as follows:]

- b. The machinable parcels do not bear a GS1-128 routing barcode or an Intelligent Mail package barcode, under 708.5.0, for the ZIP Code of the delivery address.
- c. The Not Flat-Machinable pieces weigh 6 ounces or more and do not bear a GS1-128 routing barcode or an Intelligent Mail package barcode for the ZIP Code of the delivery address.
- d. The irregular parcels weigh less than 16 ounces, or the Not Flat-Machinable pieces weigh less than 6 ounces, and those pieces do not bear a GS1-128 routing barcode, an Intelligent Mail package barcode, or a POSTNET barcode for the ZIP Code of the delivery address.

* * * * *

450 Parcel Select

453 Prices and Eligibility

* * * * *

3.0 Price Eligibility for Parcel Select

* * * * *

3.3 Parcel Select Barcoded Nonpresort Price Eligibility

[Revise last sentence of the introductory text of 3.3 as follows:]

***Machinable parcels (401.1.5) must bear a correct, readable barcode under 708.5.0 for the ZIP Code of the delivery address under any of the following conditions:

* * * * *

460 Bound Printed Matter

463 Prices and Eligibility

1.0 Prices and Fees for Bound Printed Matter

1.1 Nonpresorted Bound Printed Matter

* * * * *

1.1.3 Barcode Discount — Machinable Parcels

[Revise text of 1.1.3 as follows:]

The barcoded discount applies only to BPM machinable parcels (401.1.5.1) that bear a correct, readable barcode under 708.5.0 for the ZIP Code of the delivery address. The pieces must be part of a nonpresorted mailing of 50 or more BPM parcels.

* * * * *

4.0 Price Eligibility for Bound Printed Matter Parcels

4.1 Price Eligibility

BPM prices are based on the weight of a single addressed piece or 1 pound, whichever is higher, and the zone (where applicable) to which the piece is addressed. Price categories are as follows:

* * * * *

[Revise the first sentence of item 4.1d as follows:]

- d. Barcoded Discount—Machinable Parcels. The barcoded discount applies only to BPM machinable parcels (see 401.1.5) that bear a correct, readable barcode under 708.5.0 for the ZIP Code of the delivery address.***

* * * * *

500 Additional Mailing Services

503 Extra Services

* * * * *

9.0 Delivery Confirmation

* * * * *

9.4 Barcodes

[Revise title of 9.4.1 as follows:]

9.4.1 Barcode Use and Symbology

Labels printed by mailers must meet the following barcode symbology requirements:

* * * * *

[Add new item 9.4.1c as follows:]

- c. Mailers have the option of using an Intelligent Mail package barcode, in accordance with 708.5.1.

* * * * *

9.4.3 Printing

[Revise the introductory text of 9.4.3 as follows:]

Labels with a confirmation services GS1-128 barcode that are printed by mailers must include a Delivery Confirmation PIC as specified in 9.4.2. Labels bearing an Intelligent Mail package barcode must meet the specifications in 708.5.0. Labels used for Delivery Confirmation must meet these additional specifications:

[Delete current item a in its entirety and reletter current items b through i as new items a through h.]

[Revise text of relettered item a as follows:]

- a. Each label must bear a human-readable service banner with the text “USPS DELIVERY CONFIRMATION” (if using retail service option, as specified in 9.2.5) or “e/USPS DELIVERY CONFIRMATION” (if using electronic service option, as specified in 9.2.5, and the postage is evident on the mailpiece) that must be printed in accordance with Exhibit 708.5.1.4.

[Delete current items 1 through 8 in their entirety.]

[Revise text of relettered item b as follows:]

- b. Human-readable characters that represent the barcode ID must be printed in accordance with Exhibit 708.5.1.4.

[Delete items 1 through 9 in their entirety.]

* * * * *

- c. The barcode must meet the following specifications:

[Revise text of item c1 as follows:]

- 1. Barcode symbology must be GS1-128, or an Intelligent Mail package barcode may be used.

* * * * *

9.4.4 Integrated Barcodes

[Revise the introductory paragraph of 9.4.4 as follows:]

An integrated barcode may be used by mailers printing their own barcodes and using the electronic service option. Mailers may combine Delivery Confirmation and insurance services into a single barcode on the shipping label to eliminate multiple labels and barcodes on packages. Mailers who use the GS1-128 barcode symbology for confirmation services must still meet existing specifications in 9.4.1 and 9.4.2. Mailers using the Intelligent Mail package barcode should refer to 708.5.1. Minor modifications allow users to

request multiple extra services on Priority Mail and Package Services parcels. Two required changes are:

* * * * *

10.0 Signature Confirmation

* * * * *

10.4 Barcodes

[Revise title for 10.4.1 as follows:]

10.4.1 Barcode Use and Symbology

Labels printed by mailers must meet the following barcode symbology requirements:

* * * * *

[Add new item c as follows:]

- c. Mailers have the option of using an Intelligent Mail package barcode in accordance with 708.5.1.

10.4.3 Printing

[Revise the introductory text of 10.4.3 as follows:]

Labels with a confirmation services GS1-128 barcode that are printed by mailers must include a Signature Confirmation PIC as specified in 10.4.2. Labels bearing an Intelligent Mail package barcode must meet the specifications in 708.5.1. Labels used for Signature Confirmation must meet these additional specifications:

[Delete current item a in its entirety and reletter current items b through i as new items a through h.]

[Revise text of relettered item a as follows:]

- a. Each label must bear a human-readable service banner with the text "USPS SIGNATURE CONFIRMATION" (if using retail service option, as specified in 10.2.4) or "e/USPS SIGNATURE CONFIRMATION" (if using electronic service option, as specified in 10.2.4, and the postage is evident on the mailpiece) that must be printed in accordance with Exhibit 708.5.1.4.

[Delete current items 1 through 8 in their entirety.]

[Revise text of relettered item b as follows:]

- b. Human-readable characters that represent the barcode ID must be printed in accordance with Exhibit 708.5.1.4.

[Delete items 1 through 9 in their entirety.]

- c. The barcode must meet the following specifications:

[Revise text of relettered item c1 as follows:]

1. Barcode symbology must be GS1-128, or an Intelligent Mail package barcode may be used.

* * * * *

10.4.4 Integrated Barcodes

[Revise the introductory paragraph of 10.4.4 as follows:]

An integrated barcode may be used by mailers printing their own barcodes and using the electronic service option. Mailers may combine Signature Confirmation and insurance services into a single barcode on the shipping label to eliminate multiple labels and barcodes on packages. Mailers who use the GS1-128 barcode symbology for confirmation services must still meet existing specifications in 10.4.1 and 10.4.2. Mailers using the Intelligent Mail package barcode should refer to 708.5.1. Minor modifications allow users to request multiple extra services on Priority Mail and Package Services parcels. Two required changes are:

* * * * *

700 Special Standards

* * * * *

705 Advanced Preparation and Special Postage Payment Systems

* * * * *

16.0 Express Mail Open and Distribute and Priority Mail Open and Distribute

* * * * *

16.5 Preparation

* * * * *

16.5.7 Address Label Service Barcode Requirement

[Revise the first sentence of 16.5.7 as follows:]

An electronic service barcode using the concatenated GS1-128 barcode symbology or the Intelligent Mail package barcode symbology must be incorporated into the address label (see 708.5).***

* * * * *

708 Technical Specifications

* * * * *

[Retitle 708.5.0 as follows:]

5.0 Standards for Package and Extra Service Barcodes

[Renumber current items 1 through 12 as the new 2 through 13 and add new 1 describing the Intelligent Mail package barcode as follows:]

5.1 Intelligent Mail Package Barcode

5.1.1 Definition

An Intelligent Mail package barcode (IMpb) is the USPS-developed barcode that can be read by automated parcel processing equipment and scanning devices, and consists of a data string that generally follows the GS1-128 specification. These barcodes include a variable length format that is determined by the elements selected by the mailer, and supplies tracking and routing data for packages and extra service applications. Intelligent Mail package barcodes may be used on all packages, and on other mailpieces requesting extra services. All mailers generating Intelligent Mail package barcodes must also submit piece-level information to the USPS via an approved electronic file format (except for mailers generating barcodes for use on return services products, such as MRS). When using the IMpb, the ZIP + 4 routing information is required in the electronic file for all records; it is recommended, but not required in the barcode. However, some USPS programs may require the use of IMpb constructs with 5-digit or 9-digit routing information.

5.1.2 Barcode Location

See 402.4.1 for barcode location standards.

5.1.3 Barcode Data Fields

The following fields are used in conjunction with the Intelligent Mail package barcode. Not every barcode type will use every field, and some fields may be suppressed from the human-readable text. Detailed specifications are available on RIBBS at <http://ribbs.usps.gov/>.

- a. *Channel Application Identifier (AI)*. Identifies the business induction channel from which the mailpiece originated and the location of the payment record.
- b. *Channel Identifier*. Identifies the retail system from which the barcode originates.
- c. *Destination ZIP Code*.
- d. *Device Identifier*: Used in conjunction with the AI to identify the exact printing source.
- e. *Julian Date*. Used in conjunction with the AI to identify the print date.
- f. *Mailer Identifier (MID)*. Identifies the 6- or 9-digit MID of the mailer or mail service provider. A 6-digit MID must begin with a "0" through an "8" and a 9-digit MID must begin with a "9."
- g. *Mod 10 Check Digit*. Used as the final digit in the barcode string.
- h. *Postal Code Application Identifier*. Identifies the presence of a routing code, when used.
- i. *Serial Number*: Identifies the mailpiece, the length for which is determined by the induction channel for the mailer.

- j. *Service Type Code*. A 3-digit code that identifies the mail class, product, and/or extra services.
- k. *Source Identifier*. A 2-digit field that identifies the type of online source or platform that generated the barcode.

5.1.4 Physical Barcode Requirements

Detailed specifications for constructing physical barcodes are provided in the resource documents, available on RIBBS at <http://ribbs.usps.gov/>.

Physical barcode requirements are as follows:

- a. *Barcode Symbology*. Generally follows GS1-128 symbology.
- b. *X-Dimension*. Defines the width of the narrowest bar or space element within the barcode and must be between 0.013 inch and 0.021 inch. X-Dimension must remain constant through the barcode.
- c. *Barcode Length*. The overall length is a function of the number of characters encoded and the X-Dimension used.
- d. *Barcode Height*. Unless otherwise specified by standards, the minimum height must be at least 0.75 inch.
- e. *Minimum Horizontal Barcode Quiet/Clear Zone*. Must measure at least ten (10) times the X-Dimension to the left and right of the barcode. A clear zone of at least 0.25 inch is recommended.
- f. *Minimum Vertical Barcode Quiet/Clear Zone*. A clear zone of at least 0.125 inch must be maintained directly above and below the barcode.
- g. *Human-Readable Representation of Barcode Data and Service Banner*. Text must be printed in accordance with Exhibit 5.1.4 and as follows:
 1. Human-readable text cannot extend beyond the length of the identification bars.
 2. Service banner text shown in Exhibit 5.1.4 is an example. See Publication 91 (addendum appendix H) at <http://ribbs.usps.gov/> for additional service banner text options applicable to the requested service.
- h. *Identification Bars*. Horizontal black lines that extend at least the total combined width of the barcode and the minimum horizontal clearance to the left and right of the barcode, and may extend beyond this measurement to the width of the label are printed in accordance with Exhibit 5.1.4
- i. *ZIP Identifier for Concatenated Barcodes*. Barcodes containing a postal routing code must include a "ZIP" marking above the barcode as shown in Exhibit 5.1.4.

[Add new Exhibit 5.1.4 as follows:]

Exhibit 5.1.4 Barcode Specifications



5.1.5 Print Quality Requirements

Detailed specifications for measuring print quality are defined in the Intelligent Mail Package Barcode Specification and Publication 91, *Addendum for Intelligent Mail Package Barcode*, available on RIBBS at <http://ribbs.usps.gov/>.

Print quality requirements are as follows:

- Reflectance.** Barcodes must be printed on substrate (e.g., shipping label) of uniform color and must meet requirements for reflectance as measured on a USPS-specified reflectance meter or barcode verifier.
- Symbol Contrast.** When measured in accordance with the Intelligent Mail Package Barcode Specification, must be greater than 40 percent.
- Barcode Quality.** Barcodes in each mailing must have an acceptable overall symbol grade.

5.1.6 Quality Assurance

Mailers must perform routine inspections and testing of labels and barcodes to ensure quality.

5.1.7 Electronic File

All mailers generating Intelligent Mail package barcodes must transmit piece-level information to the USPS in an approved electronic file format (except for mailers generating barcodes for use on return services products, such as MRS). Specifications for electronic files are available on RIBBS at <http://ribbs.usps.gov/>. Electronic files must include the following elements:

- Header Record.** Provides summary information regarding the entity transmitting the file and the nature of the mailing.
- Detail Record 1.** Defines the class and service type of the item, fees and postage, destination ZIP Code, and information related to containerization.
- Detail Record 2.** Provides detail on special products (e.g., Express Mail).

[Renumber 5.2 through 5.13 as new 5.2.1 through 5.2.12, and add a new 5.2 title heading as follows:]

5.2 Other Package Barcodes

[Revise title of renumbered 5.2.1 as follows:]

5.2.1 Basic Standards for Postal Routing Barcodes

* * * * *

[Revise title and text of renumbered 5.2.6 as follows:]

5.2.6 Location

See 402.4.1. for barcode location standards.

5.2.7 Clear Zone

[Revise the first sentence of renumbered 5.2.7 as follows:]

The barcode must be located as specified in 402.4.1.***

5.2.8 Reflectance

[Revise the text of renumbered 5.2.8 as follows:]

Barcodes must be printed on substrate (e.g., shipping label) of uniform color and must meet requirements for reflectance as measured on a USPS-specified reflectance meter or barcode verifier.

5.2.9 Quality

[Revise the text of renumbered 5.2.9 as follows:]

All barcodes in each mailing must measure American National Standards Institute (ANSI) grade C or above. Information concerning ANSI guidelines X3.182-1990 may be obtained from the ANSI (see 608.8.3).

* * * * *

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer[®] at <http://pe.usps.com>.

Handbooks

Handbook F-101 Revision: Temporary Increases to Retail Floor Stock

Effective with the release of POS Change Request 806 (CR 806) beginning November 19, 2010, Handbook F-101, *Field Accounting Procedures*, is revised to allow temporary increases to retail floor stock limits for the following reasons:

- Retail floor stock may be increased up to twice the authorized limit when the stamp stock custodian is on scheduled leave for a period of 5 or more consecutive business days.
- Retail floor stock may be increased (no limit) to fulfill special customer orders. **Note:** Special customer orders are expected to be shipped to the retail floor stock and purchased on the same day. Increasing a unit's authorized retail floor stock limit for special customer orders must never exceed 2 business days.

System enhancements included with CR 806 restrict POS retail floor stock limits from exceeding the authorized 2-week level. Temporary increases will require the following reason codes:

- 001 — Stock Custodian on Leave.
- 002 — Special Customer Order.

Handbook F-101, *Field Accounting Procedures*

* * * * *

14 Segmented Inventory Accountability

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14-2 Retail Floor Stock

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14-2.3 Retail Floor Stock Limits

[Revise 14-2.3 to read as follows:]

For the purpose of establishing the retail floor stock limit, the calculation to determine same period last year (SPLY) stamp sales is to take the total amount reported in AIC 852 on the unit's PS Form 1412 and subtract AICs 011, 086, and 094.

Temporary increases to retail floor stock accountability are authorized for the following two conditions:

1. Retail floor stock may be increased up to twice the authorized limit when the unit reserve stamp stock custodian is on scheduled leave for a period of 5 or more consecutive business days; i.e., if a unit is authorized \$2000.00 and the unit reserve stamp stock custodian is on leave for 5 consecutive business days, the authorized retail floor stock may be increased up to \$4000.00. For situations when the stamp stock custodian is on leave for extended periods (periods that require over twice the authorized limit), the unit reserve stock must be transferred to another employee.
2. Retail floor stock may be increased (no limit) to fulfill special customer orders. This exception will be for a period not to exceed 2 business days and restricted to special customer orders only.

Maximum retail floor stock levels are enforced by POS system limits. Temporary increases require the following reason codes:

- 001 — Stock Custodian on Leave.
- 002 — Special Customer Order.

* * * * *

We will incorporate this revision into the next updated version of Handbook F-101 available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Field and International Accounting, Controller, 11-4-10*

Publications

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective November 4, 2010, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * * *

[Delete the following entries:]

ZIP Code
28083
78150

* * * * *

[Revise the following entry:]

ZIP Code	Fee Group
75710	6

* * * * *

The online version of Publication 431 is dated May 11, 2009. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— *Special Services, Retail Products and Services, 11-4-10*

Forms

Correction: PS Form 3369-P Is Replaced by PS Form 3369

The article titled “Publication 223 Revision: Directives and Forms Update” in *Postal Bulletin 22296* (10-21-10, page 17) stated that PS Form 3369-P, *Consigned Credit Receipt* (edition date 1/01), is obsolete and is not replaced by anything.

However, although still obsolete, PS Form 3369-P is replaced by PS 3369, *Consigned Credit Receipt*. The current edition of PS Form 3369 is August 2010. PS Form 3369 is available from the Material Distribution Center and is posted on the

internal *Forms* website at <http://blue.usps.gov/formmgmt/forms.htm>.

Information on how to order directives and forms is available in chapter 1 of Publication 223, *Directives and Forms Catalog*. Publication 223 is available on the Internet at www.usps.com/cpim/ftp/pubs/pub223.pdf.

— *Information Policies and Procedures, Corporate Communications, 11-4-10*

PS Form 8170 Reminder: Reporting Procedures for Freedom of Information Act Requests

Postmasters, district managers, vice presidents, and other records custodians (see Handbook AS-353, *Guide to Privacy, the Freedom of Information Act, and Records Management*, 4-8) must complete PS Form 8170, *Freedom of Information Act Request Report*, for each request processed under the Freedom of Information Act (FOIA). The collection and reporting of this information are required by the FOIA statute.

When Must Forms Be Submitted?

Any outstanding reports for requests processed during fiscal year 2010 should be completed and submitted by November 19, 2010.

What Are the Exceptions?

Do not complete PS Form 8170 for any of the following:

- Requests for individual change-of-address information under Handbook AS-353 5-2d.
- Requests from federal, state, or local government agencies for any type of information.
- Requests from a union, unless the request cites the FOIA.

Where Do I Send Reports?

- Field offices submit reports to the area Consumer Service Program Analyst (CSPA) or district Consumer

Affairs Manager (CAM), who serve as FOIA coordinators.

- Custodians located at Headquarters and Headquarters field units and FOIA coordinators submit reports to the manager, Records Office, at Headquarters (reports may be sent via facsimile to 202-268-5353 or via e-mail to FOIA-PA@usps.gov). FOIA coordinators are responsible for verifying the forms for accuracy of completion before submitting them to the Records Office.

Where Is the Form?

PS Form 8170 is online at <http://blue.usps.gov/formmgmt/forms/ps8170.pdf>, and the automated version can be found at <http://blue.usps.gov/formflow/xft/psform8170.xft>.

What if I Have Questions?

If you have questions concerning this requirement, contact your area Consumer Service program analyst (CSPA), district Consumer Affairs office, or the Records Office staff at 202-268-2608.

— Privacy Office,
Consumer Advocate, 11-4-10

Organization Information

Finance

IRS Reporting Requirements of Attorney's Fees, Back Pay, or Wages

The purpose of this notice is to ensure that employees are aware of the Internal Revenue Service (IRS) income reporting requirements when attorney fees are awarded.

In 2005, the IRS issued regulations that changed the manner in which attorney's fees awards are to be treated for tax reporting purposes based upon the Supreme Court's decision in *Commissioner v. Banks*, 125 S. Ct. 826 (2005). Previously, when a payment of an attorney's fees was made directly to the attorney, only the payment to the attorney was reported to the IRS on Form 1099-MISC, Miscellaneous Income. In *Commissioner v. Banks*, the Supreme Court concluded that attorney's fees awarded as part of a plaintiff's settlement are gross income to the plaintiff just like any other economic gain. Thus, pursuant to Internal Revenue Code Section 6041(a) and 6045(f), these fees cannot be excluded from the plaintiff's gross income for tax purposes by assigning the gain in advance to another party, such as the plaintiff's attorney.

Following are a number of different situations requiring variations in the reporting requirements:

Separate Attorney Fees

Accounting Services (AS) will report any payment of attorney's fees as income to the employee on the employee's Form 1099-MISC. Further, AS also will report

any payment of attorney's fees made directly to an attorney on the attorney's Form 1099-MISC.

Back Pay or Wages

Where the payment to the employee constitutes back pay or wages, the entire amount (including any amount that the employee may subsequently pay to his or her attorney from the back pay or wages) will be reported on the employee's Form W-2 (and will be subject to employment tax withholding). Where the employee alone is to receive a check from the Postal Service™ (and the employee is required to pay his or her attorney from that amount), AS will not issue a Form 1099-MISC to the employee's attorney.

Payment Jointly to Employee and Attorney

If the payment is issued to both the employee and the attorney, then AS must report the entire amount of the payment (assuming that the payment is not for back pay or wages due the employee) on Form 1099-MISC for the employee. In addition, AS will report the entire amount of the payment (less any withholding) to the attorney on Form 1099-MISC.

— Payroll,
Controller, 11-4-10

2011 Social Security and Medicare Tax Withholding Limits

For 2011, the maximum limit on earnings for withholding of Social Security (old age, disability, and survivors insurance) is \$106,800.00. This is unchanged from last year. The Social Security tax rate remains at 6.2 percent, resulting in a maximum Social Security tax of \$6,621.60.

There is still no limit on the amount of earnings subject to Medicare (hospital insurance). The Medicare tax rate applies to all taxable wages, and remains at 1.45 percent. The Federal Insurance Contributions Act (FICA) tax rate, which is the combined Social Security rate of 6.2 percent

and the Medicare rate of 1.45 percent, remains at 7.65 percent for 2011.

The information in the following table was effective January 1, 2010, and remains unchanged.

Tax	2010 Limit	2011 Limit
Social Security Gross	\$106,800.00	\$106,800.00
Social Security Liability	\$6,621.60	\$6,621.60
Medicare Gross	none	none
Medicare Liability	none	none

— Payroll,
Controller, 11-4-10

Local Tax Code Information

The Postal Service™ collects appropriate federal, state, and, in some cases, local taxes directly from the pay of our employees who are subject to these deductions. Based on agreements between individual local taxing authorities and the United States Treasury Department, the Postal Service collects a number of occupational taxes, city and/or county income taxes, mental health taxes, residence taxes, local service taxes, or in some locations, two of these taxes.

Some of the taxes shown below are automatically deducted from the salaries of Postal Service employees who work within the geographic boundaries of specific taxing authorities. However, most of these taxes have not been established as automatic deductions. If you are subject to any of these local taxes, you must be proactive and complete and submit the proper taxation paperwork. As a Postal Service employee, you are personally responsible for ensuring correct local taxes are deducted from your pay. Should you have any questions regarding your tax liability/responsibility, contact your local taxing authority.

All Postal Service employees are reminded that they are bound by the materials contained within the Code of Ethics, Principles of Ethical Conduct for Government Officers and Employees. This includes Principle 12, which states: “An employee shall satisfy in good faith their obligations as citizens, including all just financial obligations, especially those — such as federal, state, or local taxes — that are imposed by law.”

If you live or work in a locality that is subject to one (or more) of the taxes listed below and the correct deduction(s) is not being withheld from your pay, you should immediately complete a PS Form 4, *Employee’s City or County Withholding Certificate*. After completing this form, forward it to the following address:

HR Shared Service Center
 PO Box 970400
 Greensboro NC 27497-0400

Direct all questions concerning these local taxes to the HR Shared Service Center in Greensboro. Call 877-477-3273, and select option 5.

State and City or County	Type of Tax	Local Tax Code
Alabama		
Bessemer	Occupational Tax	081
Birmingham	Occupational Tax	084
Gadsden	Occupational Tax	094
Jefferson County	Occupational Tax	085
Macon County	Occupational Tax	096
Colorado		
Aurora	Occupational Tax	495
Denver	Occupational Tax	294
Delaware		
Wilmington	City Income Tax	903
Indiana		
Allen County	County Income Tax	007

State and City or County	Type of Tax	Local Tax Code
Kentucky		
Bowling Green	City Income Tax	215
Boone County	1. Ordinance Tax	015
	2. Mental Health Tax	016
Covington	City Income Tax	252
Florence	City Income Tax	836
Frankfort	City Income Tax	292
Kenton County	Occupational Tax	435
Lexington-Fayette Urban County Gov	Occupational Tax	525
Louisville Metro Area / Jefferson County	Occupational Tax	546
Madison County	County Income Tax	547
Owensboro	City Income Tax	201
Richmond	City Income Tax	735
Michigan		
Battle Creek	City Income Tax	063
Detroit	City Income Tax	315
Flint	City Income Tax	357
Grand Rapids	City Income Tax	378
Lansing	City Income Tax	483
Pontiac	City Income Tax	693
Saginaw	City Income Tax	756
Missouri		
Kansas City	City Income Tax	420
St. Louis	City Income Tax	819
New York		
New York City	City Income Tax	588
Ohio		
Akron	City Income Tax	021
Brecksville	City Income Tax	105
Brook Park	City Income Tax	106
Canton	City Income Tax	126
Cincinnati	City Income Tax	168
Cleveland	City Income Tax	189
Columbus	City Income Tax	231
Dayton	City Income Tax	273
Fairview Park	City Income Tax	274
Heath	City Income Tax	399
Kettering	City Income Tax	441
Mansfield	City Income Tax	567
Newark	City Income Tax	698
Oberlin	City Income Tax	609
Sharonville	City Income Tax	785
Springfield	City Income Tax	798
Toledo	City Income Tax	840
Whitehall	City Income Tax	861
Youngstown	City Income Tax	924
Pennsylvania		
Bethlehem	City Income Tax	335
Erie	1. City Income Tax	336
	2. Local Services Tax	337
Greene Township	City Income Tax	375
Hanover Township	1. City Income Tax	343
	2. Local Services Tax	342
Harrisburg	1. City Income Tax	385
	2. Local Services Tax	386
Horsham Township	1. City Income Tax	354
	2. Local Services Tax	352
Lancaster	1. City Income Tax	462
	2. Local Services Tax	465

State and City or County	Type of Tax	Local Tax Code
Marshall Township	Local Services Tax	555
Middletown	City Income Tax	388
Philadelphia	City Income Tax	651
Pittsburgh	1. City Income Tax	672
	2. Local Services Tax	673
Reading	1. City Income Tax	714
	2. Local Services Tax	715
Scranton	1. City Income Tax	777
	2. Local Services Tax	778
Sunbury/Gregg Township (includes Allenwood)	City Income Tax	320
Susquehanna Township	Local Services Tax	395
Tinicum Township	1. City Income Tax	779
	2. Local Services Tax	780

State and City or County	Type of Tax	Local Tax Code
Warminster Township	1. City Income Tax	856
	2. Local Services Tax	855
Wilkes-Barre	1. City Income Tax	882
	2. Local Services Tax	883
York	City Income Tax	492
West Virginia		
Charleston	City Service Tax	899
Huntington	City Service Tax	900

— Payroll,
Controller, 11-4-10

Garnishment Administrative Fee Increase

Effective Pay Period (PP) 01-11 (Pay Date January 7, 2011), the Postal Service™ administrative fee for each garnishment processed will be increased to \$80.00. This increase is consistent with the general labor inflation rate and increased system costs experienced by the Postal Service since 1994. Beginning PP 21-94, the Postal Service imposed a one-time fee of \$50 on each garnishment processed and has not raised the fee since that time.

The Postal Service is obligated to administrate, collect, and disburse monies from garnishment orders that are legally imposed upon postal employees. The United States Code, 5 U.S.C. 5520a (j)(2), provides that a federal agency's administrative costs in executing a garnishment action may be added to the garnishment, and that the agency may retain costs covered as offsetting collections.

Furthermore, the implementing regulation at 39 CFR Sec. 491.5 states that the Postal Service's administrative costs in executing the garnishment action shall be added to each garnishment, and the costs recovered shall be retained as offsetting collections. The Postal Service reserves the right to redetermine the administrative cost of any garnishment if, in administering any garnishment, extra costs beyond those normally encountered are incurred, and add the extra cost to each garnishment. The extra costs recovered shall be retained as offsetting collections. The administrative costs are collected from the employee upon whom the garnishment is served.

— Payroll,
Controller, 11-4-10

Christmas Pay Procedures for Rural Carriers

The 2010 Christmas period for rural carriers begins Saturday, December 4, 2010 (Week 1, Pay Period (PP) 26-10), and ends Friday, December 24, 2010, Week 1 of PP 01-11. During this period, certain timekeeping and pay rules apply. Timekeepers, including postmasters, supervisors, and other employees responsible for rural carrier time and attendance recording, should become familiar with Article 9.2.K., Christmas Allowances and Procedures, of the 2006 USPS/National Rural Letter Carriers' Association (NRLCA) Agreement.

This article describes the types of compensation to which rural carriers are entitled during the Christmas period. It also describes related timekeeping procedures and regulations for the Christmas period, as well as special rules that begin with the start of the Guarantee Year (October 23, 2010) and continue through the end of the Christmas period.

Exhibits are included to assist in completing PS Form 1314, *Regular Rural Carrier Time Certificate*, and PS Form 1314-A, *Auxiliary Rural Carrier Time Certificate*, during the Christmas period.

Table of Exhibits

Exhibit 1 — Regular Carrier Works In Excess of Route's Evaluation

Exhibit 2 — Regular Carrier Not on Relief Day Work List, Works Relief Day (Week 2) and Does Not Receive an X Day in Same Pay Period

Exhibit 3 — Regular Carrier Works Designated Holiday

Exhibit 4 — Regular Carrier Provides Christmas Assistance

Exhibit 5 — FLSA Code A Regular Carrier

Exhibit 6 — Designation 74 Works Designated Holiday

Exhibit 7 — Designation 74 Provides Christmas Assistance on Relief Day

Exhibit 8 — Replacement Carrier Provides Christmas Assistance on a Regular Route

Exhibit 9 — Replacement Carrier Provides Christmas Assistance on an Auxiliary Route

Exhibit 10 — Nonrural Employee Provides Christmas Assistance on Rural Route (EMA Only)

Exhibit 11 — Designation 79 Provides Christmas Assistance on Assigned Auxiliary Route

Overtime During the Christmas Period

Regular Carriers (DES 71) — FLSA B

Types of Overtime

During the Christmas period, regular rural carriers are eligible for two types of overtime — FLSA overtime and Christmas overtime:

FLSA Overtime

FLSA overtime is paid at all times of the year, not just during the Christmas period. Regular rural carriers are paid FLSA overtime under two circumstances:

1. Hours worked in excess of 12 hours in a day. If a carrier works more than 12 hours in a day, the amount over 12 is entered in the Daily Overtime block on PS Form 1314.
2. Hours worked in excess of 56 in a week. These hours are calculated automatically when the total weekly work hours are greater than 56, so no separate entries are required.

Christmas Overtime

Christmas Overtime is paid only during the designated Christmas period. Regular rural carriers are paid Christmas overtime under two circumstances:

1. Christmas Assistance — This is assistance provided by the regular carrier on her or his relief day. Christmas assistance work hours are entered in the Xmas Assist Work Hours block on PS Form 1314.
2. Hours worked in excess of the route's evaluation — This is based on the total actual work hours for the week, not on individual days. For example, if a route has a daily evaluation of 9 hours and the regular carrier works 10 hours on 2 days, and 8 hours on the other 3 days, no overtime would be paid. Even though the carrier exceeded the daily evaluation on 2 days of the week, he did not exceed the *weekly* evaluation. The weekly evaluation is 45 hours; the carrier worked 44 hours. (See Handbook F-21, part 567, for overtime calculation when leave days are taken during the week and for routes with an evaluation of less than 40 hours.) These hours are calculated automatically, so no separate entries or calculations are required.

Overtime Rate

The overtime rate paid to regular (FLSA Code B) carriers is 150 percent of the carrier's regular rate. The regular rate is determined by dividing the total compensation received for hours actually worked by the carrier since the beginning of the Guarantee Year (not including overtime), by the total number of hours worked since the beginning of the Guarantee Year (not including overtime). This overtime rate is used for both FLSA overtime and Christmas overtime.

Replacement Carriers

Replacement Carriers (Designations 70, 73, 74, 75, 76, 77, 78, 79) are only entitled to FLSA overtime. For these employees, FLSA overtime is paid for hours worked in excess of 40 in a week.

Regular Carriers (DES 71) — FLSA A

Regular carriers whose FLSA code is A are paid for actual hours worked, not evaluated hours. They are paid overtime for hours in excess of 8 in a day, or 40 in a week. For FLSA Code A carriers, enter hours in excess of 8 in a day to the Daily Overtime block on PS Form 1314. Hours in excess of 40 in a week are calculated automatically by the system.

Auxiliary Route Carriers

Carriers serving any auxiliary route are compensated at the **hourly rate** for actual hours worked during PP 26-10 and week 1 of PP 01-11. During this period, carriers are not paid the evaluation of the route. Overtime is paid only when the carrier exceeds 40 hours for the week.

Christmas Assistance

Christmas assistance is additional service provided on a rural route during the Christmas period. For regular carriers, Christmas assistance applies only to assistance given by the carrier, on his/her relief day, while a replacement carrier carries the full route. For replacement carriers, it applies to any assistance provided on a regular or auxiliary route during the Christmas period. Christmas assistance is reported in the Xmas Assist Work Hours block on PS Form 1314 (for regular carriers) or PS Form 1314-A (for replacement carriers).

Regular carriers can perform Christmas assistance only on their relief day. Therefore, only regular carriers assigned to J or K routes may report Christmas assistance. Regular carriers assigned to route types H or M cannot perform Christmas assistance because these route types do not have a relief day. **Note:** There are no provisions for paying a regular carrier for performing service on a Sunday, on an actual holiday, or other than on the assigned route. These situations should be avoided.

Examples of Christmas assistance:

- A regular carrier comes in on his/her relief day and helps the replacement carrier case the route.
- A regular carrier comes in on his/her relief day and carries part of his/her regular route. (Replacement carrier is listed on PS Form 1314.)
- A replacement carrier carries part of a regular route due to heavy Christmas volume.

These are *not* examples of Christmas assistance:

- A regular carrier comes in on his/her relief day and carries his/her regular route.
- A regular carrier works 2 hours beyond the daily evaluation of his/her regular route.
- A regular carrier performs any work while assigned to an H or M route.

Time Card Blocks Used During the Christmas Period

PS Form 1314 – FLSA Code B Regular Carriers

Name of Assigned Carrier		Finance Number		EIN		Des/Act		Route Number		FLSA		Year		PR			
Weekly Hours		Hours		100s		Hours		100s		Hours		100s		Hours			
1	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min	Hours	100s	Hours	100s	Hours	100s		
2	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min	Hours	100s	Hours	100s	Hours	100s		
Des/Act		Name of Relief Carrier		EIN		Week 1 Information				Week 2 Information							
						Actual	Tr	No	EM	Second	Whole	Actual	Tr	No	EM	Second	Whole
						Weekly		EM	EM	Trip	Miles	Weekly		EM	EM	Trip	Miles
						Hours				Day	Day	Hours				Day	Day
						100s				+	+	100s				+	+
										Omit	Omit					Omit	Omit
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- Hours worked in excess of the route’s evaluation.
 - Hours worked when the carrier works his/her relief day.
 - Additional hours worked by the carrier after completing his/her route (except for those that are over 12 hours for the day).
2. Xmas Assist Work Hours — For FLSA Code B regular carriers, this block is used **only** when the carrier comes in on his/her relief day to *provide assistance*, not to carry his/her full route. A relief carrier must be listed on PS Form 1314 as the replacement carrier for that day. Do not include the amount of Xmas Assist Work Hours in the Actual Weekly Hours block.

The Xmas Assist Work Hours block is **not** used to record:

- Hours worked in excess of 56 in a week.
- Hours worked in excess of the route’s evaluation.
- Hours worked when the carrier works his/her relief day and DACA Code R, 3, or 5 is entered on the PS Form 1314.
- Additional hours worked by the carrier after completing his/her route.

PS Form 1314-A — Replacement Carriers/Auxiliary Routes

Name of Assigned Carrier		Finance Number		EIN		Des/Act		Route No.		FLSA		Year		PP					
1	Hours	100s																	
2	Hours	100s																	
Des/Act		Name of Relief Carrier		EIN		Week 1 Information				Week 2 Information									
						Actual Weekly Hours	Equipment Allowance			Second Trip	Actual Weekly Hours	Equipment Allowance			Second Trip				
						Hours	100s	Hours	Tr	Miles	GT	Hours	100s	Hours	Tr	Miles	GT	Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
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						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
						Hours	100s	Hours	100s			Hours	100s	Hours	100s			Hours	100s
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2. Record DACA Code 5 on PS Form 1314 for the relief day that is worked if an X day is not taken in the same pay period that the relief day is worked, or if the carrier is on the relief day work list and selects the option for 150 percent compensation. When DACA Code 5 is entered, the carrier does not receive an X day.
3. Carriers may not use any X days that were earned in previous pay periods during this period. RTACS will not accept any PS Form 1314 that contains a DACA Code X without a corresponding DACA Code 3 or DACA Code R.
4. Carriers must have a sufficient balance of X days available in order to use an X day. Carriers with a negative X day balance cannot use any X days until the negative balance is erased.

Christmas Period Timekeeping Instructions

A. FLSA B Regular Rural Carriers

Work on Relief Day — Only regular carriers on J or K routes have an assigned relief day. Any work performed by a regular on his/her relief day must be reported in one of the following ways:

1. Regular carrier carries entire route — If the carrier reports on the relief day and cases and carries the assigned route (as is done on a scheduled day), enter DACA Code R, 3, or 5 (as appropriate) on PS Form 1314 for that day. If the carrier is due an X day for working the relief day (i.e., DACA Code R or 3 is entered), this X day must be granted in the same pay period. If the X day is not granted within the same pay period, DACA Code 5 must be entered on PS Form 1314.
2. Christmas assistance — If a relief carrier carries the assigned route and the regular carrier provides assistance on the relief day, record the hours worked by the regular as *Xmas Assist Work Hours*. If additional Equipment Maintenance Allowance (EMA) is due for work performed on the relief day, enter the mileage traveled in whole miles in the Route Deviation block for the appropriate week.

B. FLSA Code A Regular Carriers

Regular carriers (FLSA Code A) are paid at the regular rate for all hours worked up to 8 hours per day and 40 hours per week, and at the overtime rate for all hours worked in excess of 8 hours per day or 40 hours per week. FLSA Code A employees are not entitled to any X days, as they are paid for working the relief day.

1. Report total hours worked for the week in Actual Weekly Hours.
2. If the carrier worked more than 8.00 hours in a day, enter total hours worked in excess of 8 for that day in the Daily Overtime block.
3. If the carrier worked on a scheduled relief day, enter R on the day the carrier worked the relief day and include the hours worked in Actual Weekly Hours. The employee is **not** entitled to a future X Day.

C. Auxiliary Route Carriers

Carriers serving any auxiliary route are compensated at the hourly rate for actual hours worked during PP 26-10 and week 1 of PP 01-11. During this period, carriers are not paid the evaluation of the route (this includes newly hired RCAs in the first 5 pay periods of training). The only changes to standard timekeeping procedures for auxiliary routes are when a Designation (Des) 79 provides Christmas assistance on the assigned auxiliary route. (See Section E.2).

D. Replacement Carriers Assigned to Vacant Regular Routes (Designations 72/74)

1. Designation 72
 - a. FLSA B — Procedures are the same as for Des 71 (Regular Carrier), FLSA B.
 - b. FLSA A — Procedures are the same as for Des 71 (Regular Carrier), FLSA A.

2. Designation 74

Work on relief day

- a. Carrier worked scheduled relief day:
 - (1) Enter R on the day the carrier worked the relief day.
 - (2) Include the hours worked in the Actual Weekly Hours. The employee is **not** entitled to a future X Day.
- b. Carrier provided Christmas assistance on relief day:
 - (1) Enter the Christmas auxiliary assistance time on PS Form 1314 in the Xmas Assist Work Hours block.
 - (2) Do not include these hours in the Actual Weekly Work Hours block.
 - (3) Enter J or K in the appropriate block on PS Form 1314 if the replacement carrier worked a full day on the route.

E. Replacement Rural Carriers Serving as Christmas Auxiliary Assistants

All replacement carriers serving as Christmas auxiliary assistants are compensated at their regular rate for actual hours worked up to 40 per week, and at the FLSA overtime rate for actual hours worked in excess of 40.

1. Christmas assistance on a regular route:
 - a. Manually prepare PS Form 1314-A for each carrier that provides Christmas assistance.
 - b. Do not enter more than one carrier on each PS Form 1314-A.
 - c. Submit a separate certificate for each regular route on which the carrier provides assistance.
 - d. Report the Christmas assistance hours in the appropriate Week 1 and/or Week 2 Xmas Assist Work Hours block.
 - e. Enter EMA hours, trips, and miles in the appropriate Week 1 and/or Week 2 EMA blocks.
2. Christmas assistance on an auxiliary route:
 - a. Assigned carrier (Des 79) provided Christmas assistance on assigned auxiliary route:
 - (1) Enter N in the appropriate block in the No Service section of the carrier's PS Form 1314-A for the assigned route.
 - (2) Record hours worked in the Xmas Assist Work Hours block. Only enter Christmas assistance when the 79-0 assists the replacement carrier working the N day.
 - (3) Include EMA hours and miles (not trips) in the total for the appropriate week. Trips may not exceed the number of days worked in the No Service blocks.
 - (4) A replacement carrier is required to crossfoot the card.
 - b. Replacement carrier (Designations 70, 73, 74, 75, 76, 78) provided Christmas assistance on auxiliary route:
 - (1) Manually prepare PS Form 1314-A. Enter route number A998. Use this route type and number for overburdened service or Christmas assistance on auxiliary routes only.
 - (2) Report the Christmas assistance hours in the appropriate Week 1 and/or Week 2 Xmas Assist Work Hours block.
 - (3) Enter EMA hours, trips, and miles (if applicable) in the appropriate Week 1 and/or Week 2 EMA blocks.
 - (4) If Christmas assistance is performed on two or more auxiliary routes in the same pay period, combine all work hours and EMA data on one manually prepared PS Form 1314-A.

F. Postal Employees (Other Than Rural) Serving as Christmas Auxiliary Assistants

Postal employees (other than Des 7X) who provide Christmas assistance on rural routes are compensated at their regular rate of pay for actual time worked. Include all work hours using their normal Time and Attendance System (Manual Timecards or TACS).

Nonrural employees are entitled to EMA payment if a personal vehicle is used. Prepare PS Form 1314-A as follows (Do not prepare PS Form 1314-A if a government vehicle is provided.):

1. Report the hours worked on the rural routes on PS Form 1230-C, *Time Card*.
2. Manually prepare PS Form 1314-A for EMA compensation.
3. Complete indicative data at the top of the certificate. Use Des 99/0, actual route type and number, FLSA code P, and correct employee and pay period information.
4. Enter EMA hours, trips, and miles in the appropriate Week 1 and/or Week 2 EMA blocks.

Important Items to Remember: Rural Carrier Christmas Pay Procedures

- Hours entered in the Daily Overtime block are **always** included in Actual Weekly Hours.
- Hours entered in the Xmas Assist Work Hours block are **not** included in Actual Weekly Hours.
- Carriers on auxiliary routes are paid for actual hours worked, not the route's evaluation, during the Christmas period.
- An X day cannot be entered on a time card unless there is a corresponding R or 3 day in the same pay period and the carrier's X day balance is zero or greater.
- If a regular carrier works his/her relief day and carries his/her assigned route, this is **not** reported as Christmas assistance.
- Regular carriers may only work on their assigned route.
- **Regular carriers may not work on December 25 or January 1.**

Jameson P R				XX-XXXX		E XXXXXXXXX		71-0		K001		B	10	26						
Name of Assigned Carrier				Finance Number		EIN		Des / Act		Route No.		FLSA	Year	PP						
	Actual Weekly Hours	Days Assigned Carrier Absent					Daily Overtime	Training Hours		COP Hours	Limited Duty Hours		Relief Hours		Second Trip	Route Dev	GT Veh.	Miles Omit	Xmas Assist Work Hours	
1	45 08 Hours 100s	K																		
2	38 08 Hours 100s	K				A														
				Week 1 Information								Week 2 Information								
Des/Act	Name of Relief Carrier		EIN		Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -			
78-0	Wagner J M		XXXXXXXXXX		08 50 Hours 100s	1			Min			19 25 Hours 100s	2			Min				
This certifies that the above carrier rendered service in compliance with postal regulations.				Postmaster's Signatur C Smith				Date 12/18/10		Carrier's Initials GS				8127 Time (Min)						
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)										United States Postal Service Regular Rural Carrier Time Certificate										

Exhibit 1. Regular Carrier Works in Excess of Route's Evaluation

1. Regular carrier is assigned to a 45-hour evaluated route (Daily evaluation = 9.00 hours).
2. Carrier works 45.08 hours in Week 1, and 38.08 hours in Week 2 as follows:

	Week 1 (Hours)	Week 2 (Hours)
Mon	09.00	10.08
Tue	07.90	08.75
Wed	10.28	09.50
Thu	08.90	09.75
Fri	09.00	Annual Leave

3. Carrier will be paid Christmas overtime for 0.08 hours in Week 1 and 2.08 hours in Week 2, based on hours worked over the route's evaluated hours.
4. No manual computation for Christmas overtime is necessary. This is automatically computed. No entries are made to the Daily Overtime block.

Jackson S C										XX-XXXX		E XXXXXXXXX			71-0		K010		B	10	26		
Name of Assigned Carrier										Finance Number			EIN			Des / Act		Route No.			FLSA	Year	PP
Week	Actual Weekly Hours		Days Assigned Carrier Absent					Daily Overtime		Training Hours		COP Hours	Limited Duty Hours		Relief Hours		Second Trip	Route Dev	GT Veh	Miles Omit	Xmas Assist Work Hours		
	Hours	100s	Sat	Mon	Tue	Wed	Thur	Fri	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min			Hours	100s
1	35	65	K					A															
2	48	75	5											08	92								
Week 1 Information													Week 2 Information										
Des/Act	Name of Relief Carrier			EIN			Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		
76-0	Wheeler D W			XXXXXXXXXX			16	50	2														
This certifies that the above carrier rendered service in compliance with postal regulations.										Postmaster's Signatur C Smith			Date 12/18/10		Carrier's Initials SJ			8127 Time (Min)					
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)										United States Postal Service Regular Rural Carrier Time Certificate													

Exhibit 2. Regular Carrier Not on Relief Day Work List Works Relief Day (Week 2) and Does Not Receive an X Day in the Same Pay Period

1. Regular carrier is required to work the second relief day of Pay Period 26. Carrier initially selects option to receive a future X day (DACA 3). However, carrier does not get an X day in the same pay period.
2. Enter DACA Code 5 on the relief day (Saturday) of Week 2.
3. Carrier is paid 150 percent of a day's evaluation for working the relief day and does not receive a future X day.

Newhouse S A										XX-XXXX		E XXXXXXXXX			71-0		K012		B	11	01		
Name of Assigned Carrier										Finance Number			EIN			Des / Act		Route No.			FLSA	Year	PP
Week	Actual Weekly Hours		Days Assigned Carrier Absent					Daily Overtime		Training Hours		COP Hours	Limited Duty Hours		Relief Hours		Second Trip	Route Dev	GT Veh	Miles Omit	Xmas Assist Work Hours		
	Hours	100s	Sat	Mon	Tue	Wed	Thur	Fri	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min			Hours	100s
1	44	29	K					V															
2	41	51	K					H															
Week 1 Information													Week 2 Information										
Des/Act	Name of Relief Carrier			EIN			Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		
78-0	Hokeness P N			XXXXXXXXXX			08	29	1						09	04	1						
This certifies that the above carrier rendered service in compliance with postal regulations.										Postmaster's Signatur C Smith			Date 1/2/11		Carrier's Initials SN			8127 Time (Min)					
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)										United States Postal Service Regular Rural Carrier Time Certificate													

Exhibit 3. Regular Carrier Works Designated Holiday

1. Regular carrier's relief day is Saturday. Carrier works the designated holiday on Friday, December 24.
2. Enter V on Friday of Week 1.
3. Include hours worked on the designated holiday in Actual Weekly Hours.

4. Carrier is not entitled to an X day for working the holiday.
5. Do not enter Holiday work hours in the Daily Overtime block.
6. Carrier will receive 150 percent of one day's evaluation for working the designated Christmas holiday.

Note: Regular rural carriers cannot work on Saturday, December 25.

Fischer K B				XX-XXXX		E XXXXXXXXX			71-0		K012		B	10	26					
Name of Assigned Carrier				Finance Number			EIN			Des / Act		Route No.		FLSA	Year	PP				
	Actual Weekly Hours		Days Assigned Carrier Absent			Daily Overtime		Training Hours		COP Hours	Limited Duty Hours		Relief Hours		Second Trip	Route Dev	GT Veh.	Miles Omit	Xmas Assist Work Hours	
	Sat	Mon	Tue	Wed	Thur	Fri	Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
1	41	50			K															
2	43	09			K											025			07	25
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	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min				Hours	100s
	Hours	100s					Hours	100s	Hours	100s	Hours	100s								

Pull-Out Information

Fraud

Domestic Order

False Representation is enforced by postmasters at the city listed below.

State, City ZIP Code	Name and Address Covered	Product
SC, Gaffney 29341-2917	Eric Shoemaker, 1464 Concord Road Lot 6	Failure to render scheme

— Judicial Officer, 11-4-10

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
FL, Doral 33122-1074	Payment Access, 2789 NW 82nd Avenue, PMB-PTY 11355
FL, Doral 33122-1074	Payment Access, 2789 NW 82nd Avenue, PMB-PTY 11356

— Judicial Officer, 11-4-10

DID YOU KNOW?

**IT connects to more
than 5,000
postal facilities
via satellite
communications.**



Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005361	022156	061357	064696	066432	068373	069648	098550	105417	106494	108138	108807	109514
005380	022360	061415	064733	066454	068376	069724	098558	105432	106498	108145	108808	109522
005520	022530	061474	064737	066480	068387	069740	098794	105474	106514	108173	108809	109570
006165	022534	061541	064757	067012	068389	069746	098811	105508	106518	108182	108831	109573
008098	022560	061603	064766	067017	068402	069756	098993	105520	106521	108267	108840	109578
008155	022586	061605	064772	067029	068414	069775	100142	105521	106561	108276	108841	109589
008383	025199	061632	064823	067060	068429	069797	100180	105523	106575	108281	108856	109603
008408	028137	061740	064868	067070	068433	069811	100744	105536	106584	108286	108861	109620
009011	028936	061741	064881	067086	068437	069842	100898	105574	106591	108289	108880	109629
009061	029149	061756	064901	067110	068467	069849	101126	105641	106608	108292	108897	109638
009507	030003	062002	064907	067257	068475	069852	102073	105650	106612	108295	108906	109647
009770	031204	062020	064913	067281	068494	069865	102261	105657	106620	108309	108914	109668
009834	033228	062046	064979	067286	068500	069888	103263	105703	107001	108315	108929	109679
010099	038075	062083	065005	067395	068527	069909	103364	105737	107010	108324	108935	109691
010202	038665	063102	065016	067398	068534	069912	103415	105755	107029	108341	108955	109710
010321	040048	063109	065021	068008	068596	069945	103479	105757	107038	108344	108960	109719
010703	042024	063130	065060	068021	068617	069949	103892	105766	107052	108375	108964	109721
010778	044115	063161	065066	068054	068832	069960	103908	105776	107054	108385	108965	109731
010795	053071	063301	065074	068056	069005	070104	104256	105779	107056	108398	108969	109738
010796	054024	063314	065122	068057	069022	070997	104372	105801	107063	108408	108971	109746
010801	054031	063402	065139	068072	069033	071342	105007	105804	107064	108409	108972	109749
010802	054033	064036	065236	068092	069042	071411	105010	105812	107073	108416	109002	109752
010804	059001	064039	065320	068096	069045	071612	105025	105844	107084	108438	109012	109755
011004	060027	064068	065342	068098	069059	071692	105027	105868	107099	108467	109022	109764
011005	060055	064117	065396	068106	069060	076009	105028	105889	107115	108469	109026	109778
011062	060065	064128	065401	068107	069091	077794	105036	105941	107128	108491	109027	109806
011094	060073	064135	065409	068113	069112	079023	105039	105961	107148	108506	109030	109813
011291	060076	064204	065441	068116	069124	079789	105041	105965	107154	108528	109047	109822
011296	060080	064228	065543	068120	069147	080434	105042	105970	107156	108579	109049	109831
011407	060104	064247	065567	068121	069171	090311	105048	105986	107158	108581	109050	109855
011417	060310	064286	065622	068122	069220	090324	105058	106164	107184	108589	109051	109864
012072	060318	064288	065694	068126	069223	090596	105064	106181	107217	108597	109054	109870
012214	060340	064289	065785	068129	069228	091469	105069	106185	107223	108648	109057	109876
012350	060345	064291	065790	068132	069254	091621	105071	106188	107237	108653	109128	109881
012352	060361	064333	065794	068133	069274	091837	105073	106209	107244	108656	109135	109906
012381	060415	064366	065802	068135	069313	092477	105084	106231	107246	108662	109147	109907
012384	060424	064367	065845	068138	069341	092594	105110	106243	107261	108666	109163	109909
012430	060512	064378	065853	068140	069379	092661	105119	106263	107309	108667	109179	109923
012432	060523	064381	065896	068141	069383	092662	105148	106264	107311	108673	109188	109932
013158	060532	064397	065926	068148	069390	093630	105154	106285	107317	108678	109211	109933
013161	060533	064401	065929	068157	069414	093860	105189	106289	107319	108684	109224	109957
013173	060703	064407	065941	068159	069440	093875	105224	106292	107336	108688	109240	109958
013190	060782	064441	065968	068160	069452	094937	105229	106301	107341	108695	109331	109978
013223	060799	064444	066017	068182	069460	094949	105269	106318	107343	108696	109346	110707
013230	060838	064451	066090	068189	069481	095341	105292	106326	107352	108706	109384	111392
013233	060840	064473	066130	068200	069501	096147	105313	106337	108040	108715	109398	111929
014109	060912	064488	066198	068203	069510	096719	105320	106394	108059	108717	109420	111933
015525	061001	064500	066237	068210	069517	096727	105373	106412	108067	108718	109432	112075
015705	061023	064512	066253	068220	069539	097051	105380	106418	108072	108720	109433	112080
015709	061083	064514	066261	068245	069565	097751	105381	106427	108076	108752	109435	112094
015711	061142	064549	066306	068290	069578	097823	105382	106428	108093	108762	109436	112096
018265	061151	064561	066309	068296	069583	097871	105384	106431	108095	108764	109466	112537
018743	061204	064635	066327	068328	069592	097982	105401	106471	108099	108771	109481	113225
021354	061222	064689	066345	068359	069610	098099	105403	106486	108121	108785	109485	115066
022097	061332	064691	066365	068360	069640	098291	105405	106489	108131	108794	109499	117695

119060	280054	301037	374152	402559	602215	752074	891667	931945	950980	968183	968884	995048
124017	280181	301043	374159	402819	602900	754028	891774	933163	950991	968208	968887	995050
124025	280183	301085	376113	402846	602960	761004	891776	935145	951244	968223	968888	995123
124047	280185	301408	376124	402999	604821	761008	891798	935269	951300	968227	968898	995136
124058	281068	301426	377130	403013	606007	761496	891844	936085	951549	968262	968899	995155
124109	281090	301486	378115	405036	608116	762077	891887	937203	951761	968264	968914	995176
124165	281105	301564	378141	420042	610112	765611	891896	937250	951790	968271	968920	995183
124171	281139	301569	379400	423080	610125	770605	891914	937285	951997	968279	968923	995201
125051	281142	301996	379522	430193	611207	770673	891971	937300	952340	968291	968927	995218
125130	281155	305166	379541	432004	627048	770740	895125	937310	952350	968301	968931	995260
125452	281156	305794	379551	432033	627094	770810	895421	937350	953004	968349	968934	995276
125483	281157	306469	379552	432443	630004	770968	895892	937356	953280	968350	968939	995279
126024	281159	307001	379553	432556	630005	773080	895919	937382	953346	968362	968956	995282
126048	282000	312411	379554	432757	631303	774016	895922	937456	954469	968369	968965	995285
126068	282001	317289	380195	432843	631400	774377	895928	937468	958101	968378	968998	995308
126076	282003	317315	381035	432889	631493	776003	898068	937566	958112	968381	969024	995321
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127073	282381	322412	381111	441078	638105	782271	900126	937718	958141	968404	969053	995343
127091	282427	322818	381115	441394	641228	782526	900135	937744	958148	968414	969059	995409
127099	282611	322908	381174	441708	641708	782670	900190	940550	958197	968424	969067	995415
131282	282619	323557	381263	450169	641715	784603	900194	941972	958531	968436	969078	995448
132052	282622	326559	381337	452003	641799	785496	900215	945949	958545	968444	969137	995466
132059	282769	327532	381340	452601	641854	785557	900424	946379	958704	968454	969150	995467
133051	282793	328037	381353	461126	641954	785558	900533	946404	958836	968479	969151	995479
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137009	282945	328929	381377	470040	656111	787162	902452	946474	959055	968499	970006	995514
142076	282947	328944	381389	470043	657102	787785	906100	946536	959073	968527	970027	995532
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146104	282960	331181	381457	477125	657111	794008	906926	946600	960028	968546	970135	995571
152443	282962	331610	381466	480009	657388	797003	907361	946601	960093	968564	970139	995574
152831	283100	331629	381508	480071	658121	799158	907799	947024	967018	968594	970173	995590
159016	283147	333832	381516	480454	658141	800474	908104	947084	967023	968596	970226	995647
165025	283175	334147	381518	486307	658190	801597	910031	947232	967025	968652	970236	995663
165038	283203	335248	381536	495247	660077	801752	913862	948101	967055	968661	970238	995691
165158	283249	335327	381537	496050	660108	802084	914092	948213	967082	968672	970319	995695
165335	283297	336244	381612	496118	662002	802447	914431	948216	967098	968685	970331	995732
191009	283370	336252	381620	497128	662168	802898	915114	948255	967106	968693	970392	995740
192239	283446	336256	381724	531187	662210	810014	915140	948282	967135	968696	970403	995925
192542	283448	336264	381799	531362	662340	813279	915676	948335	967140	968699	970409	995926
192650	283455	338091	381889	531781	662347	816060	915682	948563	967145	968704	970444	995990
193102	283518	339091	381957	532322	666010	816189	915717	948580	967152	968710	970463	997069
200060	283601	349334	381995	537324	667002	820802	917312	948594	967191	968737	970471	997092
200108	285000	352385	381997	537419	667020	833245	917356	948608	967210	968744	970634	997108
200988	285013	370038	382036	551010	680042	837195	917482	948671	967220	968752	971047	997139
208385	285014	371009	382037	551269	681279	846027	917494	948675	967222	968755	972419	997149
208480	285037	371013	383146	551805	691511	852532	917602	948683	967227	968777	972721	997252
210179	287025	371015	385007	553022	701029	853503	917648	948714	967236	968780	980630	997267
210597	287055	371017	392725	564022	708471	853522	918729	948723	967240	968788	981948	997268
212695	287060	371018	400061	571020	713053	853632	918766	948728	967247	968792	981965	997291
220321	288010	372020	401352	571096	730004	853798	921140	948758	967250	968799	981971	998019
220370	288095	372021	402066	600066	730274	853964	921612	948763	967254	968803	982026	998020
220412	288103	372024	402100	600097	730487	891232	922070	948801	967281	968817	982104	998032
220432	288113	372066	402102	600155	731382	891249	922242	948805	967282	968831	982119	998123
221332	288115	372101	402314	600507	731839	891280	926364	948815	967302	968840	982166	998198
221336	288122	372355	402360	600965	740111	891366	926446	950013	967322	968846	982469	998224
222073	288132	372486	402366	601020	740260	891406	926505	950051	967324	968848	982476	998303
231023	292411	372777	402375	601043	740288	891413	926562	950080	967353	968862	982673	998331
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254018	297001	372993	402419	601187	741764	891453	930237	950415	967360	968868	992673	999212
277009	297030	372996	402430	601589	750131	891506	931040	950514	967378	968878	992734	999317
280000	297033	372997	402453	601655	750510	891509	931465	950825	967443	968882	992773	
280027	297063	373027	402529	602165	752070	891568	931518	950902	968012	968883	995018	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 623 8889 to 8899	079 374 0300 to 2499	176 281 7963 to 7999
010 504 1932 to 1999	041 803 6565 to 6599	079 807 2342 to 2399	178 254 5000 to 9999
011 582 1889 to 1899	043 129 1968 to 1997	082 721 0228 to 0254	178 881 9900 to 9999
011 588 2900 to 3099	043 205 5922 to 5999	083 140 5000 to 7499	180 031 2089 to 2098
012 579 5675 to 5699	044 087 3457 to 3499	083 784 8886 to 8899	182 475 3229 to 3258
013 289 6176 to 6199	044 087 4000 to 4099	083 913 6915 to 6999	182 475 3904 to 3933
013 610 0014 to 0099	044 306 4200 to 4299	084 478 3920 to 3999	210 221 0548 to 0599
014 932 1000 to 1099	044 306 4370 to 4599	086 000 8271 to 8299	227 275 9400 to 9999
014 972 0800 to 0899	045 524 4121 to 4298	086 798 3840 to 3849	273 070 8059 to 8099
015 363 0065 to 0099	046 800 9870 to 9899	088 404 4472 to 4499	273 775 7700 to 7899
017 028 3200 to 3299	047 352 4000 to 4099	088 404 5584 to 5699	302 000 0000 to 9999
018 569 5333 to 5399	048 383 7650 to 7659	088 757 8688 to 8699	349 746 2056 to 2099
018 986 5264 to 5299	048 396 3647 to 3699	088 757 9400 to 9499	350 518 7350 to 7374
019 518 2814 to 2899	051 142 0755 to 0799	089 358 2248 to 2257	360 011 1690 to 1699
020 698 5159 to 5199	051 774 8857 to 8899	093 106 9346 to 9355	360 168 6008 to 6099
020 844 7307 to 7399	051 781 2875 to 2885	093 203 0500 to 0599	360 173 8800 to 8899
020 972 8948 to 8999	051 977 7010 to 7023	093 684 3630 to 3699	360 324 2326 to 2399
022 021 9110 to 9181	052 058 7115 to 7199	094 081 5074 to 5099	362 861 3064 to 3099
022 037 1411 to 1499	054 450 1130 to 1167	094 216 2555 to 2599	373 006 2176 to 2199
022 527 9201 to 9210	057 670 0563 to 0599	094 580 7062 to 7099	374 768 2600 to 2699
022 529 1882 to 1899	058 187 3836 to 3899	094 639 4200 to 4299	375 169 4400 to 4599
023 637 7169 to 7199	058 523 3003 to 3099	095 070 7186 to 7199	375 829 3400 to 3499
024 380 4100 to 4199	058 591 1153 to 1299	095 076 8300 to 8399	375 851 9100 to 9199
024 496 6870 to 6896	058 895 3746 to 3799	095 354 6864 to 6899	376 196 0911 to 0999
025 092 0987 to 0999	059 986 0814 to 0899	097 224 1350 to 1599	378 085 3679 to 3699
025 369 5535 to 5599	060 406 7650 to 7699	100 160 3800 to 3899	378 351 1063 to 1099
025 729 1151 to 1199	063 491 8122 to 8199	104 667 6400 to 6499	379 843 5100 to 5199
025 729 1643 to 1799	063 916 9968 to 9999	104 876 8937 to 8999	380 093 9600 to 9699
026 492 3180 to 3199	064 091 4500 to 4599	112 049 4413 to 4499	380 165 1165 to 1199
027 361 0430 to 0499	065 170 0471 to 0499	112 870 9765 to 9799	381 325 4500 to 4599
027 369 4482 to 4495	065 255 7909 to 7999	114 402 3850 to 3899	381 604 2510 to 2699
027 671 8762 to 8776	065 392 6345 to 6399	114 866 5368 to 5397	381 645 9525 to 9599
027 787 9886 to 9899	066 099 2014 to 2099	116 154 2800 to 2899	383 314 3968 to 3999
027 965 9487 to 9499	066 648 2880 to 2899	116 986 4400 to 4499	383 892 1000 to 1344
028 100 8069 to 8099	066 787 3639 to 3699	117 175 1647 to 5169	383 892 1382 to 1399
028 191 1852 to 1999	066 845 7500 to 9999	117 951 4687 to 4699	384 925 3641 to 3654
028 850 3000 to 3199	067 093 3869 to 3899	117 951 5200 to 5299	385 568 2331 to 2399
029 510 1500 to 1599	068 895 0334 to 0399	119 815 8961 to 6199	385 599 7554 to 7575
030 687 0903 to 0999	070 724 4488 to 4499	119 850 7400 to 7499	385 774 2024 to 2099
030 701 3442 to 3499	070 841 9181 to 9199	119 850 7700 to 7999	386 624 1412 to 1599
031 077 4507 to 4799	070 844 2546 to 2599	121 634 0460 to 0499	386 883 8936 to 8999
032 295 7500 to 9999	070 916 1340 to 1399	122 451 9879 to 9899	387 314 5574 to 5599
034 394 1000 to 1099	071 047 5768 to 5799	122 714 6805 to 6900	387 837 6300 to 6399
034 943 0400 to 0799	071 179 9800 to 9899	124 916 0304 to 0499	388 828 0656 to 0699
035 035 4337 to 4399	071 386 3682 to 3699	126 423 0136 to 0169	389 696 2400 to 2799
037 706 9578 to 9599	071 507 6840 to 6899	160 901 2254 to 2299	389 846 3104 to 3135
037 805 3677 to 3699	072 045 9641 to 9699	161 103 6581 to 6599	389 846 3145 to 3195
037 909 5490 to 5499	072 675 8287 to 8299	162 032 4447 to 4499	389 887 9211 to 9230
037 931 4660 to 4699	077 617 5481 to 5499	163 257 1085 to 1099	389 887 9234 to 9299
039 145 6521 to 6595	077 999 4001 to 4090	166 101 1433 to 1499	390 001 3182 to 3199
040 024 3901 to 3999	078 174 4475 to 4499	167 555 5201 to 5212	390 001 3500 to 3699
040 674 7100 to 7199	078 219 4931 to 4999	167 555 5214 to 5299	390 545 5974 to 5999
040 688 8816 to 8899	078 250 4756 to 4799	173 639 4685 to 4699	391 104 6146 to 6199
041 299 6752 to 6799	078 823 8312 to 8399	176 281 7937 to 7950	391 574 1466 to 1499

391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299
391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499
392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699
392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777
393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699
393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899
393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999
393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599
394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798
395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999
395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699
395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499
397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799
397 819 8902	to	8999	417 930 9533	to	9599	440 698 1947 to 1999			459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	460 349 6878 to 6899		
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
400 427 1051 to 1999			420 277 0015 to 0049			444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173 to 4199			463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799
401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199	463 227 7711	to	7799
401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099	463 414 4869	to	4899
402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199	463 808 3484	to	3499
403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799	463 945 7400	to	7899
403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799	464 629 9000	to	9399
403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984	464 711 4332	to	4399
403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125	465 692 3963	to	3999
404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199	465 698 8300	to	8599
404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799	465 743 7745	to	7799
404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099	466 798 6056	to	6067
404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299	467 147 4300	to	4399
404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999	468 079 5782	to	5799
404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199	469 067 2817	to	2899
404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499	469 127 8000	to	8199
405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799	469 213 0359	to	0399
406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238	469 213 0500	to	0599
406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199	469 561 8011	to	8099
406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699	469 658 1961	to	1999
406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891	469 666 9900	to	9999
407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199	469 678 1900	to	1999
407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399	469 781 4900	to	4999
407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999	469 947 6960	to	6999
407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499	470 755 5800 to 5818		
408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899	471 918 0300	to	0999
408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499	471 985 2408	to	2419
408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399	472 191 6700	to	6799
408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499	472 270 2555	to	2599
408 698 7015	to	7099	430 150 4401 to 4599			454 922 4867	to	4895	472 987 0213	to	0241
409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499	472 987 0290	to	0299
410 491 2311 to 2399			430 177 1900	to	2099	455 364 2147	to	2199	473 151 2069	to	2199
410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499	473 666 9138	to	9199
410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699	473 952 3429	to	3499
410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699	474 108 5402	to	5499
410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099	474 356 5193	to	5299

474 949 3366	to	3399	490 721 6000	to	6099	608 727 7100	to	7199	629 964 4200	to	4294
475 134 9362	to	9399	490 793 1500	to	2099	608 727 7273	to	7599	630 389 3056	to	3071
475 167 9667	to	9699	490 886 8171	to	8199	608 813 9950	to	9999	630 463 0588	to	0599
475 319 3415	to	3499	490 977 9221	to	9240	609 067 5325	to	5399	631 459 9117	to	9199
475 319 3649	to	3799	491 258 8100	to	9099	609 067 5488	to	5499	631 762 9325	to	9399
475 340 6400	to	6599	491 567 1376	to	1399	609 067 5600	to	5699	632 217 4933	to	4999
475 424 8410	to	8499	492 254 4800	to	4899	609 289 6123	to	6199	632 500 0000	to	640 3999
475 629 9156	to	9199	492 283 5100	to	5199	609 438 4400	to	4499	633 110 4165	to	4199
475 850 6101	to	6199	492 610 6813	to	6899	609 493 1100	to	1199	633 110 4303	to	4499
475 875 2500	to	2599	493 394 5568	to	5599	609 766 8091	to	8999	633 438 6429	to	6599
476 169 8264	to	8299	493 470 2562	to	2599	609 825 4100	to	4115	633 588 7173	to	7182
476 189 3000	to	3499	493 473 7700	to	7799	609 884 2981	to	2999	634 725 0700	to	0799
476 331 2480	to	2499	493 716 2153	to	2199	609 893 1000	to	1099	634 803 3239	to	3299
477 289 8601	to	8699	494 206 2972	to	2999	610 092 3200	to	3299	634 807 2474	to	2499
477 681 5206	to	5299	494 217 3446	to	3999	610 582 4200	to	4299	634 827 5900	to	5999
478 010 4243	to	4268	494 224 0500	to	0599	611 879 6939	to	6999	634 886 3428	to	3499
478 010 4270	to	4291	495 145 0600	to	0699	612 291 8013	to	8099	635 559 3449	to	3499
478 450 5071	to	5099	496 209 7425	to	7499	612 751 5171	to	5199	636 289 6214	to	6299
478 469 7838	to	7858	496 213 8728	to	8799	612 751 5226	to	5299	636 634 8007	to	8042
478 469 7883	to	7899	496 474 5226	to	5248	612 751 6083	to	6099	637 150 1200	to	1299
479 280 9800	to	9899	497 053 8517	to	8699	612 751 6268	to	6299	637 562 5828	to	5899
479 365 9116	to	9176	497 854 8673	to	8699	612 751 6572	to	6599	638 042 1647	to	1699
479 412 9900	to	9999	498 449 8888	to	8899	612 774 2111	to	2199	638 049 4984	to	4999
479 667 6190	to	6199	498 929 8285	to	8499	612 774 2254	to	2299	638 318 1115	to	1199
479 748 9680	to	9699	498 936 5310	to	5399	612 774 2500	to	2599	638 318 1453	to	1499
479 860 7000	to	7199	499 016 5425	to	5499	614 469 0979	to	0999	638 885 0000	to	0299
480 526 2000	to	2099	499 440 8575	to	8899	614 474 3000	to	3099	638 903 4362	to	4373
480 640 6330	to	6399	499 731 6717	to	6799	614 521 3490	to	3499	639 415 1929	to	1999
480 658 0568	to	0599	500 064 1858	to	1869	614 645 1800	to	1899	639 415 2019	to	2099
480 689 5100	to	5199	500 070 5725	to	7799	614 832 1100	to	2099	639 420 6200	to	6299
481 072 9463	to	9499	501 331 0300	to	0399	615 017 7505	to	7599	639 469 3517	to	3799
481 673 0074	to	0095	502 227 7645	to	7699	617 711 6609	to	6699	639 605 2143	to	2199
482 527 1500	to	1599	502 424 0200	to	0499	617 760 5266	to	5299	639 657 8600	to	8799
482 541 5255	to	5299	502 424 0600	to	0699	617 813 3601	to	3699	640 289 7500	to	7599
482 729 6800	to	6899	503 003 2700	to	2899	618 840 9200	to	9299	640 289 7700	to	7999
483 363 7207	to	7299	503 194 5144	to	5153	619 551 7229	to	7299	641 170 4420	to	4499
483 402 2356	to	2399	504 045 4030	to	4099	619 859 3000	to	3099	641 318 3133	to	3199
483 486 5100	to	5199	504 166 0200	to	0599	620 073 9400	to	9499	641 378 6500	to	6999
483 632 1521	to	1599	504 240 1062	to	1399	621 614 7907	to	7930	641 383 8739	to	8799
483 632 2600	to	2799	504 805 3300	to	3499	621 614 7932	to	7999	641 877 3187	to	3299
483 849 1615	to	1699	600 645 3223	to	3299	621 648 8021	to	8199	641 877 3310	to	3399
484 174 4803	to	5299	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
484 323 8900	to	9199	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
484 680 5000	to	5038	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
484 680 5040	to	5074	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
484 680 5077	to	5099	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
485 029 4913	to	4999	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
486 176 0600	to	0699	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
486 559 7555	to	7599	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
486 696 3023	to	3199	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	9899
488 173 7900	to	7999	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
488 206 4100	to	4199	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
488 226 0200	to	0299	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
488 709 3906	to	3999	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
488 855 8359	to	8399	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
489 181 8963	to	8999	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
489 223 2000	to	2099	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
489 311 1930	to	1999	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
489 318 6200	to	6300	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
489 384 0027	to	0099	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 427 0658	to	0899	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 997 5252	to	5299	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
490 669 5850	to	6099	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
490 717 7080	to	7099	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762

646 242 6200	to	6299	665 274 8208	to	8299	690 941 6000	to	6199	740 002 7710	to	7719
646 270 7639	to	7799	665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284
646 798 4000	to	4999	666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698
647 048 7035	to	7099	666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795
647 049 2900	to	2999	666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099
647 398 8300	to	8399	667 032 9300	to	9399	691 664 2400	to	2499	740 252 9265	to	9294
647 398 8481	to	8499	667 729 5529	to	5599	692 727 9362	to	9399	740 255 1718	to	1799
647 437 3000	to	4999	668 383 8400	to	8699	692 798 1800	to	1899	740 277 0366	to	0392
647 811 2188	to	2199	670 368 3400	to	3499	693 249 0779	to	0799	740 332 7658	to	7671
648 009 6057	to	6099	670 369 7336	to	7399	693 249 0877	to	1699	740 348 6641	to	6658
648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999	740 351 4790	to	4799
648 722 5283	to	5299	671 046 6200	to	6399	693 448 8500	to	8999	740 374 7416	to	7499
648 892 3164	to	3199	671 251 5448	to	5499	693 645 9583	to	9599	740 470 2420	to	2443
649 100 3989	to	3999	671 926 5600	to	5799	693 965 4200	to	4299	740 514 0300	to	0499
649 647 0370	to	0399	672 444 2000	to	2999	695 741 2906	to	2999	740 523 7432	to	7449
649 647 0522	to	0599	672 828 3410	to	3499	695 947 8518	to	8599	740 535 1555	to	1580
649 647 5237	to	5399	673 167 5776	to	5799	696 662 8247	to	8299	740 650 4104	to	4140
649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296	740 684 0620	to	0800
649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899	740 701 6105	to	6114
650 114 7707	to	7719	676 365 5958	to	5999	698 131 2138	to	2157	740 705 9790	to	9799
650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099	740 726 6400	to	6500
650 213 0406	to	0499	677 126 6734	to	6799	700 065 2570	to	2599	740 765 3306	to	3399
650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899	740 774 8434	to	8499
650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359	740 786 1885	to	1899
650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099	740 790 5989	to	5999
650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499	740 820 4854	to	7836
650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349	740 827 7578	to	7594
651 741 4415	to	4499	680 112 9565	to	9599	700 786 9106	to	9142	740 917 7490	to	7499
651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758	740 918 5531	to	5549
652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899	741 037 8528	to	8551
653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999	742 040 3300	to	3309
653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999	805 885 8411	to	8499
653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399	806 087 1100	to	1499
654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050	806 268 9275	to	9299
654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299	806 534 3400	to	3477
654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299	807 342 3283	to	3399
655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299	808 086 7100	to	7199
655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599	808 090 3440	to	3499
656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469	808 325 5161	to	5699
657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499	808 784 8000	to	8299
657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499	830 125 0672	to	0699
657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999	830 602 5800	to	5999
658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999	830 610 3700	to	3799
658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199	830 983 3500	to	3599
658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299	830 983 3635	to	3699
659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799	831 354 1387	to	1399
659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999	831 815 8240	to	8299
659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899	832 525 3810	to	3899
660 510 4100	to	4199	685 757 8452	to	8499	701 838 2800	to	2899	833 159 1884	to	1899
660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699	833 456 2567	to	2599
661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699	833 566 3015	to	3071
661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199	834 130 5200	to	5299
661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399	834 316 5444	to	5499
661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599	834 354 8747	to	8766
662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524	834 354 8824	to	8838
662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809	835 269 5700	to	5799
662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799	835 496 7303	to	7399
663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899	835 539 5200	to	5999
663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994	835 813 3015	to	3099
663 883 7039	to	7499	690 291 1361	to	1371	702 846 6331	to	6399	837 672 8967	to	8999
663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999	837 784 3282	to	3299
664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499	838 176 8377	to	8399
664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199	838 518 1257	to	1299
665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799	839 718 8257	to	8299

840 323 0600 to 0699	861 367 5400 to 5499	905 794 0288 to 0299	919 519 2786 to 2799
840 875 6235 to 6299	861 637 6010 to 6099	905 873 6900 to 6999	919 536 0770 to 0799
840 910 0900 to 0999	861 979 7292 to 7499	905 873 7100 to 7299	919 814 3095 to 3199
841 349 5000 to 5099	862 216 6100 to 6199	905 880 8900 to 8999	919 915 2774 to 2787
841 805 7747 to 7899	862 263 9213 to 9299	905 889 7100 to 7199	920 155 4662 to 4687
841 805 7944 to 8099	862 271 0800 to 0999	906 158 1508 to 1599	920 309 9039 to 9199
842 226 0685 to 0695	862 271 5000 to 5099	906 558 8812 to 8899	920 771 5321 to 5399
842 685 4600 to 4699	863 871 5138 to 5199	906 982 2214 to 2299	920 857 5500 to 5899
842 685 4742 to 4999	863 949 5300 to 5399	907 725 8500 to 8599	920 864 3480 to 3499
842 860 0300 to 0399	864 088 8200 to 8299	907 815 0216 to 0257	920 963 4567 to 4599
842 898 5582 to 5599	864 426 3972 to 3999	908 622 4225 to 4235	921 333 7400 to 7499
843 062 7100 to 7199	864 520 6117 to 6136	908 936 9254 to 9299	921 477 3762 to 3799
843 077 6288 to 6299	865 151 0526 to 0599	909 066 4494 to 7499	922 278 1048 to 1399
843 077 6378 to 6399	865 500 4034 to 4099	909 067 7400 to 7499	922 280 2019 to 2099
843 758 5769 to 5778	865 883 6082 to 6099	909 100 1787 to 1799	922 280 2233 to 2299
843 786 2554 to 2699	866 004 3000 to 3999	909 100 1900 to 2099	922 773 0459 to 0499
845 656 8165 to 8199	866 442 4100 to 4899	909 355 0422 to 0499	923 032 7000 to 7399
845 727 2100 to 2199	867 366 9108 to 9118	909 568 8900 to 9099	923 045 3630 to 3699
845 746 2618 to 2635	867 633 7403 to 7499	909 568 9300 to 9499	923 484 3600 to 3699
846 390 7531 to 7599	867 737 5623 to 5699	909 725 7307 to 7399	923 493 9403 to 9599
846 918 0572 to 0599	868 169 4529 to 4599	909 833 0947 to 0999	923 493 9681 to 9699
847 237 7690 to 7699	868 173 8400 to 8599	910 219 8631 to 8699	923 604 4424 to 4499
847 284 2481 to 2499	868 514 9000 to 9099	910 265 1100 to 1199	923 810 7800 to 8299
847 374 7055 to 7065	868 566 9200 to 9299	910 471 7273 to 7299	924 252 1200 to 1299
847 374 7055 to 7065	869 200 0000 to 9999	910 536 2505 to 2599	924 252 1400 to 1499
847 636 5304 to 5399	869 387 1150 to 1199	910 958 7499 to 7599	924 533 0711 to 0799
847 700 5447 to 5499	869 505 3500 to 3599	911 140 1000 to 2199	924 533 2343 to 2399
847 723 7500 to 7599	869 523 7033 to 7099	911 245 2545 to 2599	924 533 2428 to 2499
849 485 3427 to 3499	869 566 6150 to 6167	911 268 9077 to 9099	924 685 1957 to 1999
849 520 9850 to 9899	869 800 0000 to 999 9999	911 400 8948 to 8999	924 946 6300 to 6699
849 608 1357 to 1399	870 054 4814 to 4899	911 508 1620 to 1799	925 333 5900 to 6099
849 792 2600 to 2699	870 491 4812 to 4849	911 509 9310 to 9399	925 336 2300 to 2399
850 546 1862 to 1899	870 536 5820 to 5829	911 523 3000 to 3999	926 432 5907 to 5999
851 143 6826 to 6844	870 541 7167 to 7239	912 057 9922 to 9999	926 436 3600 to 3699
851 209 9880 to 9899	870 575 8155 to 8999	912 882 0563 to 0899	927 765 6257 to 6299
851 928 9221 to 9299	870 589 0485 to 0494	913 605 2218 to 2299	928 197 8100 to 8199
852 589 6560 to 6599	870 691 7060 to 7099	913 709 2429 to 2499	928 197 8283 to 8299
853 049 3646 to 3699	872 028 4850 to 4899	913 818 3501 to 3999	928 856 2059 to 2068
854 304 4089 to 4999	872 029 9306 to 9399	914 063 4300 to 4399	930 219 1722 to 1799
854 529 2200 to 2299	872 078 3709 to 3799	914 346 7621 to 7644	930 335 7810 to 7819
854 532 0000 to 2999	872 100 0445 to 0459	914 453 1366 to 1399	931 097 9259 to 9299
855 001 6204 to 6249	900 556 4178 to 4199	914 529 6185 to 6299	931 156 1502 to 1579
855 319 9364 to 9399	900 845 0044 to 0099	914 896 4658 to 4699	931 156 1600 to 1625
855 361 3390 to 3399	900 936 0217 to 0299	915 187 8774 to 8779	931 156 1671 to 1699
856 226 0490 to 0499	900 936 0435 to 0499	915 300 2783 to 2799	932 506 6400 to 6599
856 656 5800 to 5999	901 058 5255 to 5280	915 546 6822 to 6999	932 732 1796 to 1799
856 752 0200 to 0299	901 273 1082 to 1099	915 646 5183 to 5199	932 827 9026 to 9099
857 111 1352 to 1399	901 287 5143 to 5199	915 671 3963 to 3980	932 957 2300 to 2399
857 279 3450 to 3499	901 291 2789 to 2799	915 671 3982 to 3999	933 060 6160 to 6189
857 843 4000 to 4099	901 525 7122 to 7199	915 675 2217 to 2299	933 387 2541 to 2561
858 124 7644 to 7699	902 089 1253 to 1299	916 440 3377 to 3399	933 760 3609 to 4199
858 756 3111 to 3299	902 198 9769 to 9799	916 670 6352 to 6399	933 894 0928 to 0999
859 063 8200 to 8699	902 948 1269 to 1299	916 682 5300 to 5399	934 018 2729 to 2741
859 190 0600 to 0644	902 985 0833 to 0899	916 694 1414 to 1499	934 180 0300 to 0399
859 437 5538 to 5599	903 370 6934 to 6999	916 703 0802 to 0821	934 236 3954 to 3999
859 811 2888 to 2899	904 600 6523 to 6599	917 089 0709 to 0799	934 622 8717 to 8999
859 855 8873 to 8999	904 892 0378 to 0399	917 089 0842 to 0899	935 216 0312 to 0399
860 240 8520 to 8599	904 892 0648 to 1299	917 216 2928 to 2999	935 843 2202 to 2247
860 275 3900 to 3999	905 056 2216 to 2299	917 370 6300 to 6499	936 024 8889 to 8899
860 518 9629 to 9699	905 510 6647 to 6799	917 486 4900 to 4999	936 339 4455 to 4499
860 600 0021 to 0999	905 510 6900 to 7099	918 460 0602 to 0699	
861 158 2350 to 2599	905 794 0000 to 0199	918 951 7231 to 7299	

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
720 227 871	to	7 930	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	730 077 683	to	7 840	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	750 071 587	to	1 610
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	740 011 517	to	1 530	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	789 257 191	to	7 250	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	790 448 020	to	8 460	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	810 323 734	to	3 760
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
760 004 596	to	4 610	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	770 216 071	to	6 100	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380
762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200	818 962 492	to	2 530
762 524 158	to	4 220	773 179 320	to	9 410	800 044 320	to	4 410	819 032 341	to	2 730
762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440	819 127 054	to	7 080
762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540	819 278 540	to	8 670

819 544 681	to	4 740	822 900 991	to	1 020	826 582 951	to	3 430	828 732 331	to	2 390
819 928 441	to	8 650	822 925 951	to	6 100	826 720 201	to	0 230	828 807 781	to	7 840
820 034 406	to	4 430	823 284 931	to	4 990	827 005 671	to	5 830	828 830 952	to	0 963
820 070 761	to	1 540	823 293 031	to	3 210	827 287 861	to	7 950	828 939 781	to	0 050
820 191 342	to	1 360	823 556 011	to	6 100	827 291 502	to	1 520	829 002 721	to	2 870
820 274 856	to	4 880	824 078 341	to	8 370	827 575 381	to	5 470	829 005 301	to	5 540
820 600 171	to	0 230	824 156 325	to	6 340	827 609 085	to	9 100	829 080 241	to	0 330
821 172 241	to	2 360	824 511 252	to	1 270	827 619 811	to	9 840	829 160 986	to	1 000
821 229 661	to	9 720	824 588 281	to	8 370	827 883 511	to	3 600	829 176 841	to	6 930
821 229 743	to	9 780	825 140 397	to	0 460	828 160 441	to	0 530	829 471 561	to	1 590
821 903 731	to	3 910	825 409 651	to	9 680	828 376 201	to	6 260	829 561 065	to	1 080
821 927 841	to	7 850	825 472 171	to	2 200	828 441 602	to	1 630	829 566 481	to	6 510
822 505 801	to	5 830	826 042 898	to	2 920	828 539 316	to	9 340	829 569 931	to	9 960
822 703 442	to	3 470	826 226 644	to	6 670	828 539 341	to	9 370			

— Criminal Investigations Group, Postal Inspection Service, 11-4-10

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Special Services,
Retail Products and Services, 11-4-10*

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,
Postal Inspection Service, 11-4-10*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,
Postal Inspection Service, 11-4-10*

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09328	Remove N	11/04/10	A-A1-B-C1-E2-F-H1-R-R1-V-Z1
DPO AE 09826	Open	11/04/10	A-A1-B-B2-C1-E1-E2-E3-F-I-L-M-N-R-R1-T-V-W-Z-Z1
DPO AE 09843	Close	11/04/10	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-M-R-U	09063	A1-B-C-D-L-M-R-U	09139	A1-B-C-D-M-R-U	09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09003	A1-B-C-D-M-P-R-U	09067	A1-B-C-D-M-R-U	09140	A1-B-C-D-M-R-U	09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09004	A1-B-C-D-M-R-U	09068	A1-B-C-D-U-Z1	09142	A1-B-C-D-F-F1-P-R-U	09307	A1-B-N-V-Z1
09005	A1-B-C-D-M-P-R-U	09069	A-A1-B-C-D-U-V	09143	A1-B-C-D-M-R-U	09308	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09006	A1-B-C-D-M-R-U	09075	A1-B-C-D-M-R-U	09154	A1-B-C-D-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-C-D-M-R-U	09079	A1-B-C-D-M-R-U	09172	A1-B-C-D-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09008	A-A1-B-C-D-M-P-R-U	09080	A1-B-C-D-F1-M-R-U	09173	A1-B-C-D-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09009	A1-B-C-D-F1-M-R-U	09081	A1-B-C-D-M-R-U	09177	A1-B-C-D-M-R-U	09312	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09011	A1-B-C-D-M-R-U	09086	A1-B-C-D-M-R-U	09180	A1-B-C-D-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09012	A1-B-C-D-F-F1-M-R-U	09088	A1-B-C-D-M-R-U	09186	A1-B-C-D-M-R-U	09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-C-D-F-F1-M-R-U-Z1	09090	A1-B-C-D-M-P-R-U	09211	A1-B-C-D-M-P-R-U	09315	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09014	A1-B-C-D-M-R-U	09092	A1-B-C-D-M-R-U	09213	A1-B-C-D-F1-M-R-U	09316	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1
09020	A1-B-C-D-M-R-U	09094	A1-B-C-D-F-F1-M-P-R	09214	A1-B-C-D-F1-M-R-U	09317	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-C-D-F1-M-R-U	09095	A1-B-C-D-M-R-U	09226	A1-B-C-D-F1-M-R-U	09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-C-D-M-R-U	09096	A1-B-C-D-M-R-U	09227	A1-B-C-D-F1-M-R-U	09321	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-C-D-M-R-U	09099	A1-B-C-D-M-R-U	09229	A1-B-C-D-M-R-U	09327	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-C-D-M-R-U	09100	A1-B-C-D-M-R-U	09237	A1-B-C-D-M-R-U-V	09328	A-A1-B-C1-E2-F-H1-R-R1-V-Z1
09038	A1-B-C-D-M-R-U	09102	A1-B-C-D-M-R-U	09245	A1-B-C-D-M-R-U		
09042	A1-B-C-D-M-R-U	09103	A1-B-C-D-U	09250	A1-B-C-D-M-R-U		
09046	A1-B-C-D-M-R-U	09104	A1-B-C-D-F1-M-R-U	09261	A1-B-C-D-F1-M-R-U-V		
09049	A1-B-C-D-M-R-U	09107	A1-B-C-D-M-R-U	09263	A1-B-C-D-M-R-U		
09051	A1-B-C-D-M-R-U	09112	A1-B-C-D-M-R-U	09264	A1-B-C-D-M-R-U		
09053	A1-B-C-D-M-R-U	09114	A1-B-C-D-M-R-U	09265	A1-B-C-D-F1-M-N-R-U		
09054	A1-B-C-D-M-R-U	09123	A1-B-C-D-F1-M-R-U	09267	A1-B-C-D-M-R-U		
09055	A1-B-C-D-F-M-R-R1-U-V	09126	A1-B-C-D-F-F1-M-P-R	09301	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09058	A1-B-C-D-M-R-U	09128	A1-B-C-D-M-R-U	09302	A-A1-B-C1-F-F1-M-N-V-Z-Z1		
09059	A1-B-C-D-M-R-U	09131	A1-B-C-D-M-R-U	09304	A-A1-B-C1-E2-F-H1-M-R-V-Z1		
09060	A1-B-C-D-F1-M-R-U	09136	A1-B-C-D-F1-M-R				
		09137	A1-B-C-D-F1-M-R-U				
		09138	A1-B-C-D-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09368	A-A1-B-C1-E2-F-H1-M-N-R-V-Z1	09505	A1-B-V	09617	A1-B-C-F-U
09331	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09506	A1-B-V	09618	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09507	A1-B-V	09620	A1-B-C-F-U
09333	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-C1-E2-F-H1-M-R-V	09508	A1-B-V	09621	A1-B-C-F-U
09334	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09509	A1-B-V	09622	A1-B-C-F-U
09336	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09623	A1-B-C-F-U
09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09511	A1-B-V	09624	A1-B-C-F-U
09338	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09375	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09513	A1-B-F-F1-R-R1-V	09625	A1-B-C-F-U
09339	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09376	A-A1-B-C1-E2-F-H1-M-R-R1-V	09517	A1-B-F-F1-R-R1-V	09626	A1-B-C-F-U
09340	A-A1-B-C1-F-R-V	09377	A-A1-B-C1-E2-F-H1-M-R-R1-V	09524	A1-B-F-F1-R-R1-V	09627	A1-B-C-F-U
09342	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09532	A1-B-F-F1-R-R1-V	09630	A1-B-C-F-U
09343	A-A1-B-C1-F-M-N-V-Z1	09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U
09344	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-F-F1-R-R1-V	09633	A1-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1
09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-B-V	09636	A1-B-C-F-U
09348	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09384	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-V	09642	A1-B-M-N-R-U
09350	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-C1-E2-F-H1-M-R-V	09554	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
09351	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09391	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09557	A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09564	A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-C-F-R-R1-U3-W	09565	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1
09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-B-C-C1-M-R-U	09566	A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-C-C1-M-R-U	09567	A1-B-F-F1-R-R1-V	09702	A1-B-C-C1-F1-M-R-R1-U
09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-C-C1-R-U-V	09568	A1-B-V	09703	A1-B-C-F1-U
09358	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Z1	09454	A1-B-C-C1-M-R-U-V	09569	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
09359	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-C-C1-H-H1-M-R-Z1	09570	A1-B-F-F1-R-R1-V	09705	A1-B-U
09360	A1-B-V	09459	A1-B-C-C1-M-R-U	09573	A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
09361	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09461	A1-B-C-C1-M-P-R-U	09574	A1-B-F-F1-R-R1-V	09707	A1-B-C-N-R-U-V
09362	A-A1-B-C1-E2-F-H1-R-V-Z1	09463	A1-B-C-C1-R-U	09575	A1-B-F-F1-R-R1-V	09708	A1-B
09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-C-C1-R-U	09576	A1-B-F-F1-R-R1-V	09709	A1-B-F1
09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09466	A1-B-C-C1-M-R-U	09577	A1-B-V	09710	A1-B-C-C1-F1-M-N-R-R1-U
09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-C-C1-M-R-U	09578	A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1
09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-C-C1-R-U	09579	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R
		09470	A1-B-C-C1-M-R-U	09581	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1-U
		09494	A1-B-C-C1-M-R-U	09582	A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R
		09496	A1-B-C-C1-R-U-V	09586	A1-B-F-F1-R-R1-V	09716	A1-B-C-D-M-N-R-U-V
		09498	A1-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09587	A1-B-F-F1-R-R1-V	09717	A-A1-B-M-R-V-W
		09501	A1-B-V	09588	A1-B-V	09718	A1-B-F-I-N-R-U-V
		09502	A1-B-V	09589	A1-B-V	09719	A1-B-C-D-M-R-U-V
		09503	A1-B-V	09590	A1-B-V	09720	A1-B-M-R-U-V
		09504	A1-B-V	09591	A1-B-F-F1-R-R1-V	09721	A1-B-N-R-U-V-Z1
				09593	A1-B-V	09722	A-A1-B-F-N-Q-V-Z1
				09594	A1-B-V	09723	A1-B-M-N-R-U-V-Z1
				09596	A1-B-V	09724	A1-B-C-C1-F1-M-R-R1-U
				09599	A1-B-F-F1-R-R1-V	09726	A1-B-M-N-R-U-V
				09602	A1-B-C-F-F1-N-R-U	09727	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1
				09603	A1-B-C-F-F1-R-U-V	09728	A-A1-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1
				09604	A1-B-C-F-F1-P-R-U-V	09729	A1-B-C-F-N-R-R1-U-V
				09605	A1-B-C-D-M-R-U-V	09730	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1
				09606	A1-B-C-D-M-R-U-V		
				09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W		
				09608	A1-B-C-F-N-U-V		
				09609	A1-B-C-F-U		
				09610	A1-B-C-F-F1-M-R-U-V		
				09613	A1-B-C-F-U-V		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09731	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09808	A-A1-B-C1-E2-F-H1-M-R-V	09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	96201	A-A1-B
09732	A1-B-N-V-Z1	09809	A1-B-V-Z1	09865	A-A1-B-V-Z1	96202	A-A1-B-U
09733	A1-B-N-V	09810	A-A1-B-F-F1-N-R-V-Z1	09868	A-A1-B-U-V-Z1	96203	A-A1-B
09734	A-A1-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09870	A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1	96204	A-A1-B
09735	A1-B-N-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96205	A-A1-B-U
09736	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09813	A-A1-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09890	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96206	A-A1-B-U
09737	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-W-Y-Z1	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	96207	A-A1-B-U
09738	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96209	A-A1-B-J-L-N-U
09739	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09816	A-A1-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	34002	A1-B-J-L-N-U-Z1	96213	A-A1-B-U
09741	A-A1-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09817	A-A1-B-B2-C1-E2-E3-F-F1-H1-J-L-M-N-R-T-V-Z1	34004	A-B-J-L-N-U-V	96214	A-A1-B-U
09742	A-A1-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09818	A-A1-B-C-F-M-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96218	A-A1-B-U
09743	A-A1-B-F-N-Q-V-Z-Z1	09819	A-A1-B-P-R-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96224	A-A1-B-U
09744	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09820	A-A1-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	34008		96257	A-A1-B-U
09745	A-A1-B-F-F1-M-N-R-R1-V-Z1	09821	A-A1-B-F-R-V-Z1			96258	A-A1-B-U
09746	A-A1-B-C-E1-N-V-Z-Z1	09822	A-A1-B-F-R-V-Z1	34011	A1-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1	96260	A-A1-B-U
09747	A1-B-F-J-N-U-V-Z1	09823	A-A1-B-F-R-V-Z1	34020	A1-B-J-L-M-N-U-V-Z1	96262	A-A1-B-U-V
09748	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09824	A-A1-B-F-R-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1	96264	A-A1-B-U
09749	A-A1-B-F-N-V-Z1	09825	A-A1-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	34022	A1-B-D-F-J-L-M-N-U-V-Z1	96266	A-A1-B-U
09750	A-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09826	A-A1-B-B2-C1-E1-E2-E3-F-I-L-M-N-R-R1-T-V-W-Z1	34023	A1-B-J-L-M-N-U-V-Z1	96267	A-A1-B-U-V
09751	A1-B-C-D-M-R-U	09827	A-A1-B-F-F1-N-R-V-Z1	34024	A1-B-L-M-N-U-V-Z1	96269	A-A1-B-U
09752	A1-B-C-D-U	09828	A1-B-J-L-N-V-Z1	34025	A1-B-F-J-L-M-N-U-V-Z1	96271	A-A1-B-U
09754	A1-B-U	09829	A1-B-C-N-R-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1	96275	A-A1-B-V
09755	A1-B-U	09830	A1-B-C-M-N-R-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1	96276	A-A1-B
09756	A1-B-U	09831	A1-B-F-N-U-V-Z1	34032	A1-B-J-L-M-N-U-V-Z1	96278	A-A1-B-U
09757	A1-B-U	09832	A-A1-B-U1-V-Z1	34033	A1-B-C-F-J-L-M-N-V-Z1	96284	A-A1-B-U-V
09758	A-A1-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09833	A1-B-U1-V-Z1	34034	A1-B-J-L-M-N-V-Z1	96297	A-A1-B-U
09759	A-A1-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09834	A1-B-F-F1-R-R1-V-Z1	34035	A1-B-H-J-L-M-N-U-V-Z1	96303	A1-B-H-L-M-N-V-W
09762	A-A1-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09835	A-A1-B-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W
09769	A-A1-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09836	A-A1-B-C-F-M-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z1	96309	A1-B-M-V-W
09777	A-A1-B-C-E1-M-N-R	09837	A1-B-V-Z1	34038	A1-B-L-M-N-U-V-Z1	96310	A1-B-M-W
09780	A-A1-B-F-N-R-V	09838	A1-B-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1	96319	A1-B-M-W
09798	A1-B-C-D-L-U-V	09839	A-A1-B-U-V-Z1	34041	A1-B-J-L-M-N-U-V-Z1	96321	A1-B-F-F1-F2-H-M-W
09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09840	A-A1-B-V-Z1	34042	A1-B-D-F-M-N-V-Z1	96322	A1-B-F-F1-F2-H-M-W
09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09841	A-A1-B-N-R-U-Z1	34050	A1-B-V	96323	A1-B-M-V-W
09804	A-A1-B-F-F1-N-R-V-Z1	09842	A-A1-B-M-N-R-Z1	34055	A1-B-J-L-M-N-U-V-Z1	96326	A1-B-M-W
09805	A-B-F-F1-R-R1-V-Z1	09844	A-A1-B-C-F-N-U-V-Z1	34058	A1-B-F-F1-R-R1-V-Z1	96328	A1-B-M-W
09806	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34060	A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z1	96330	A1-B-M-W
09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34078	A1-B-F1-N-V-Z1	96336	A1-B-M-V-W
		09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34090	A1-B-F-F1-R-R1-V	96337	A1-B-M-W
		09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34091	A1-B-F-F1-R-R1-V	96339	A1-B-M-V-W
				34092	A1-B-F-F1-R-R1-V	96343	A1-B-M-W
				34093	A1-B-F-F1-R-R1-V	96346	A1-B-F-F1-F2-H-M-V-W
				34095	A1-B-V	96347	A1-B-F-F1-F2-H-M-W
				34098	A1-B-V	96348	A1-B-F-F1-F2-H-M-W
				34099	A1-B-V	96349	A1-B-F-F1-F2-H-M-W
						96350	A1-B-F-F1-F2-H-M-W
						96351	A1-B-F-F1-F2-H-M-W
						96362	A1-B-F-F1-F2-M-W
						96365	A1-B-M-V-W
						96367	A1-B-L-M-W
						96368	A1-B-M-W
						96370	A1-B-F-F1-F2-H-M-W
						96372	A1-B-M-W
						96373	A1-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96374	A1-B-M-W	96530	A-A1-B-F-F1-H-H1-M-N-U-V	96599	A1-B-N-V	96657	A1-B-F-F1-R-R1-V
96375	A1-B-M-W			96601	A1-B-V	96660	A1-B-F-F1-R-R1-V
96376	A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-V	96602	A1-B-V	96661	A1-B-F-F1-R-R1-V
96377	A1-B-M-W			96603	A1-B-V	96662	A1-B-F-F1-R-R1-V
96378	A1-B-M-W	96532	A-A1-B-H-J-L-M-N-U-V	96604	A1-B-V	96663	A1-B-F-F1-R-R1-V
96379	A1-B-M-W	96534	A-A1-B-F	96605	A1-B-V	96664	A1-B-V
96384	A1-B-M-W	96535	A-A1-B-F-V	96606	A1-B-V	96665	A1-B-V
96386	A1-B-M-W	96537	A1-B-V	96607	A1-B-V	96666	A1-B-V
96387	A1-B-M-W	96538	A1-B-V	96608	A1-B-V	96667	A1-B-F-F1-R-R1-V
96388	A1-B-M-W	96540	A1-B-V	96609	A1-B-V	96668	A1-B-F-F1-R-R1-V
96401	A1-B-F-N-V-Z1	96541	A1-B-V	96610	A1-B-V	96669	A1-B-F-F1-R-R1-V
96426	A-A1-B-C1-E2-F-H1-M-R-V	96542	A1-B-V	96611	A1-B-V	96670	A1-B-V
96427	A-A1-B-C1-E2-F-H1-M-R-R1-V	96543	A1-B-P-V	96612	A1-B-F-F1-R-R1-V	96671	A1-B-F-F1-R-R1-V
96447	A1-B-F-N-U3-V	96544	A1-B-F-N-U3-V	96613	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96672	A1-B-F-F1-R-R1-V
96501	A-A1-B-N-V	96546	A1-B-F-U3	96614	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96673	A1-B-V
96502	A1-B-F-N-U3-V	96548	A-A1-B-H-M-U			96674	A1-B-F-F1-R-R1-V
96503	A1-B-F-N-U3-V	96549	A-A1-B-H-M-U	96615	A1-B-F-F1-R-R1-V	96675	A1-B-F-F1-R-R1-V
96507	A-A1-B-F-V	96550	A-A1-B-H-M-U-V	96616	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96510	A1-B-I-N-V	96551	A-A1-B-H-M-N-U	96617	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96511	A1-B-I-N-V	96552	A1-B	96619	A1-B-V	96679	A1-B-F-F1-R-R1-V
96515	A1-B-D-F-U3	96553	A-A1-B-F-F1-H-M-U	96620	A1-B-F-F1-R-R1-V	96681	A1-B-V
96516	A1-B-D-F	96554	A-A1-B-H-M-U	96621	A1-B-V	96682	A1-B-V
96517	A1-B-F-U3-V	96555	A1-B-F-M-V	96622	A1-B-F-F1-R-R1-V	96683	A1-B-V
96518	A1-B-V	96557	A1-B-F-M-V	96624	A1-B-F-F1-R-R1-V	96686	A1-B-V
96520	A1-B-F-N-U3-V	96562	A-A1-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96628	A1-B-F-F1-R-R1-V	96687	A1-B-V
96521	A1-B-F-N-U3			96629	A1-B-F-F1-R-R1-V	96698	A1-B-V
96522	A1-B-F-N-U	96577	A-A1-B-F-H-M-U	96643	A1-B-F-F1-R-R1-V		
		96595	A1-B-V	96650	A1-B-F-F1-R-R1-V		
		96598	A1-B-N-V				

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

Thrift Savings Plan Fact Sheet

This Fact Sheet replaces the previous one in *Postal Bulletin 22296* (10-21-10, pages 39–40).

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
2009									
Oct	0.26	0.51	0.49	-1.86	-1.86	-5.51	-5.41	-2.41	-1.25
Nov	0.26	1.30	1.29	6.00	6.00	3.85	3.98	3.16	2.00
Dec	0.25	-1.55	-1.56	1.94	1.93	6.57	6.65	1.43	1.44
2010									
Jan	0.29	1.54	1.53	-3.60	-3.60	-2.43	-2.39	-5.17	-4.41
Feb	0.24	0.38	0.37	3.11	3.10	4.89	4.83	0.06	-0.69
March	0.27	-0.11	-0.12	6.04	6.03	7.39	7.33	6.28	6.24
April	0.28	1.07	1.04	1.58	1.58	4.82	4.76	-2.35	-1.81
May	0.28	0.85	0.84	-7.99	-7.99	-7.51	-7.52	-11.20	-11.51
June	0.24	1.56	1.57	-5.24	-5.23	-6.90	-6.93	-1.75	-1.00
July	0.23	1.07	1.07	7.01	7.01	7.00	6.92	10.78	9.48
Aug	0.22	1.28	1.29	-4.51	-4.51	-5.59	-5.56	-3.14	-3.10
Sept	0.17	0.17	0.11	8.92	8.92	11.47	11.38	9.81	9.80
LAST 12 MONTHS	3.02	8.32	8.16	10.18	10.16	16.82	16.81	3.39	3.27

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for new L Funds.

L Funds

Annual Returns	L 2040	L 2030	L 2020	L 2010	L Income
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
2008	-33.53	-27.50	-22.77	-10.53	-5.09
2009	25.19	22.48	19.14	10.03	8.57
Monthly Returns	L 2040	L 2030	L 2020	L 2010	L Income
2009					
Oct	-2.15	-1.81	-1.39	-0.38	-0.26
Nov	3.98	3.55	3.00	1.47	1.27
Dec	2.12	1.85	1.50	0.70	0.59
2010					
Jan	-2.88	-2.49	-2.03	-0.58	-0.45
Feb	2.18	1.94	1.61	0.81	0.74
Mar	5.15	4.52	3.75	1.61	1.43
Apr	1.05	0.94	0.76	0.51	0.50
May	-6.97	-6.07	-4.98	-1.64	-1.50
June	-3.47	-2.98	-2.34	-0.68	-0.61
July	6.60	5.80	4.82	1.81	1.81
Aug	-3.33	-2.88	-2.29	-0.62	-0.63
Sept	7.76	6.77	5.54	2.00	2.00
LAST 12 MONTHS	9.24	8.57	7.61	5.04	4.94

The L Funds are invested in the five individual TSP funds.

Flexible Spending Accounts 2010 Open Season

Enrollment for 2010 FSAs begins: November 8, 2010

Enrollment ends: December 26, 2010 (5:00 P.M. CT)

Enrollments are effective: January 1, 2011

Who Can Enroll

Only career employees are eligible to enroll in flexible spending accounts (FSAs) for 2011.

How to Enroll

Don't wait until the last minute to enroll.

To use the Web — the easiest way to use *PostalEASE* — access the system in any of these ways:

- On the Internet at <https://liteblue.usps.gov>. Under "Employee Self Service," select *PostalEASE*.
- At an employee self-service kiosk.
- On the Intranet at <http://blue.usps.gov>. Under "Employee Resources," select *PostalEASE*.

To use the telephone, call the Employee Service Line at 877-477-3273.

If you cannot successfully complete your transaction using *PostalEASE* because of a medical condition or other reason, contact the Human Resources Shared Services Center (HRSSC) for assistance.

How to Get Your USPS® Personal Identification Number (PIN)

To use *PostalEASE*, you must enter your Employee Identification Number (EIN) and USPS PIN. If you don't know your USPS PIN, you can get it any one of these ways:

- Go to <https://liteblue.usps.gov> and click *Forget Your PIN?* Enter your eight-digit EIN (printed at the top of your earnings statement). Choose a new PIN immediately with Self-Service PIN Reset — just follow the instructions.
- Go to the Postal Service™ Intranet Blue page: under "Employee Resources," click *Employee Self-Service*, then *PostalEASE*, and follow the instructions.
- Go to an employee self-service kiosk and follow the instructions.
- Dial 877-477-3273 and press 1. When prompted, enter your EIN. When prompted for your PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record the next business day.

Changes to the Health Care FSA as Required by the 2010 Affordable Care Act

- For the 2010 and 2011 Health Care FSA: Effective January 1, 2011, for both the 2011 Health Care FSA and for the grace period for the 2010 Health Care FSA, over-the-counter (OTC) medicines or drugs are not eligible for reimbursement unless you have a prescription from your health care provider. (The only exception is insulin, which continues to be eligible without a prescription. Also, supplies such as bandages, contact lens supplies and solutions, first aid supplies, and reading glasses continue to be eligible without a prescription.)
- For the 2011 Health Care FSA: Children who are not your dependents are qualified dependents, but only until December 31 of the year before the year in which they turn age 27. "Children" include your natural children, stepchildren, adopted children, eligible foster children, or children who are placed with you for legal adoption. **Note:** Because qualified dependent status for nondependent children ends under this new rule on December 31 of the year before the year of a child's 27th birthday, you may only claim eligible expenses for services or items received by or for your child on or before December 31 of the year before the year of your child's 27th birthday. This means that if you end that year with an available balance in your FSA, you may not claim expenses for that child that are incurred during the normal January 1 through March 15 grace period in the following year. Qualified dependents also include your natural born or adopted children (or if you are divorced, you or your ex-spouse) who you may claim as a dependent on your federal tax return.

New Address and Fax Number for FSA Claims

The new fax number is 915-231-1709 and the new address is:

United Healthcare
FSA Customer Service Center
PO Box 981506
El Paso, TX 79998-1506

Details Are in the Mail

A leaflet and a brochure, FSA BK1, *Flexible Spending Accounts*, with a *PostalEASE* FSA worksheet included, are being mailed to all career employees. If you do not receive yours by November 29, 2010, find it posted online at <http://liteblue.usps.gov> or contact the HRSSC.

Questions

Hotline for FSA questions: 800-842-2026.

Employees who are deaf or hard of hearing may call via 711, the Telecommunications Relay Service (TRS).

Please Post on All Bulletin Boards Through December 26, 2010.

DID YOU KNOW?

Mail it

Self Service

The Postal Service's 2,500 Automated Postal Centers generated revenue of \$548 million in 2009.

Federal Employees Health Benefits Dependent Eligibility Changes

Open Season
November 8, 2010, to December 14, 2010

Changes to FEHB Program Dependent Eligibility Rules Under the 2010 Affordable Care Act, Effective January 1, 2011

- Children between the ages of 22 and 26 are covered under their parent's Self and Family enrollment up to age 26.
- Married children (but *not* their spouse or their own children) are covered up to age 26. This is true even if the child is currently under age 22.
- Children who are eligible for or have their own employer-provided health insurance are eligible for coverage up to age 26.
- Stepchildren do not need to live with the enrollee in a parent-child relationship to be eligible for coverage up to age 26.
- Children who are incapable of self-support because of a mental or physical disability that began before age 26 are eligible to continue coverage. Contact the Human Resources Shared Services Center (HRSSC) at 877-477-3273, option 5; TTY 866-260-7507 for additional information.
- Foster children are eligible for coverage up to age 26.

Children *do not* have to live with their parent, be financially dependent upon their parent, or be students to be covered up to age 26. There is also no requirement that the child have prior or current insurance coverage. FEHB program plans will send notice to all their enrollees of the coverage eligibility changes as a part of that plan's Open Season communications.

In cases where children have employer-provided health insurance and are covered under their parent's Self and Family enrollment, the children's employer-provided health insurance will be the primary payer. FEHB will be the secondary payer.

What You Must Do If You Want To Add Your Newly Eligible Child To Your Enrollment

- If you currently have a Self and Family enrollment and you do not change to another health plan or option during Open Season, *contact your FEHB plan* and give them information on your newly eligible child. Do not complete a *PostalEASE* FEHB Worksheet or enter dependent information in *PostalEASE* to add your child to an existing Self and Family enrollment. Your child will be covered on January 1, 2011.
- If you currently have a Self and Family enrollment and you are changing to another Self and Family health plan or option during Open Season, you must enroll for the new plan or option to provide coverage for your children. You must complete a *PostalEase* FEHB Worksheet and enter enrollment information in *PostalEASE* to make this change.
- If you currently have a Self Only enrollment and you have newly eligible children, you must change your enrollment from Self Only to Self and Family if you want your children to be covered. You must complete a *PostalEASE* FEHB Worksheet and enter enrollment information in *PostalEASE* to make this change.
- If you are not currently enrolled and you want FEHB coverage since your children are now eligible, you must enroll for Self and Family coverage to provide coverage for your children. You must complete a *PostalEASE* FEHB Worksheet and enter enrollment information in *PostalEASE* to make this change.

Important: If you are enrolling or changing your enrollment, be sure to include all children up to age 26 when completing your *PostalEASE* FEHB Worksheet or using *PostalEASE*.

Please Post on All Bulletin Boards Through December 14, 2010.

DID YOU KNOW?

1010010001010110101
0100 PHISHING 1010
010110010100101010

**E-mails with typos, misspellings
and poor grammar are indicators
of phishing.**

Federal Employees Health Benefits Open Season

Open Season
November 8, 2010, to December 14, 2010

HEALTH BENEFITS OPEN SEASON ON *PostalEASE*

The Federal Employees Health Benefits (FEHB) Open Season will be held from November 8 to December 14, 2010, closing at 5:00 P.M. CT. Employees should complete the *PostalEASE* FEHB worksheet included in the mailing to their homes, and enter enrollment information directly into *PostalEASE* via the Web at <https://liteblue.usps.gov>, kiosk, or telephone at 877-477-3273, option 1.

During this open season, eligible employees may make any one, or a combination, of the following changes using *PostalEASE*:

- Enroll if not enrolled.
- Cancel enrollment.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.

Enrollment changes and new enrollments made during the 2010 FEHB Open Season will be effective January 1, 2011 (Pay Period 02-11). New premium payments will be reflected in paychecks dated January 21, 2011.

Note: For information concerning changes to FEHB program dependent eligibility rules under the Affordable Care Act, see poster on page [47](#) or “Health Benefits Open Season” article on pages [62–64](#).

Please post on all bulletin boards through December 14, 2010.

DID YOU KNOW?



**In 2009,
First-Class Mail
generated almost
\$40 billion in revenue.**

Federal Employees Dental and Vision Insurance Program

Open Season
November 8, 2010, to December 13, 2010

DENTAL AND VISION INSURANCE OPEN SEASON

www.benefeds.com

The Federal Employees Dental and Vision Insurance Program (FEDVIP) Open Season will be held from November 8 to December 13, 2010, closing at 11:59 P.M. ET. Employees will receive a mailing to their addresses of record with complete program information about this pretax group insurance offering.

During this open season, eligible employees may elect dental insurance, vision insurance, or both via the portal at www.benefeds.com. Employees without access to a computer may call 877-888-FEDS (877-888-3337). Employees who are deaf or hard of hearing may place a TTY call to 877-889-5680.

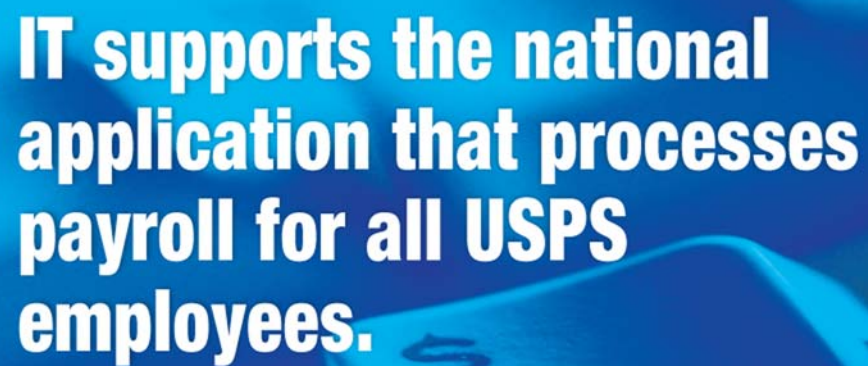
New enrollments made during the 2010 FEDVIP Open Season will be effective January 1, 2011.

Note: The new 2010 Affordable Care Act health care law does not change the age or unmarried requirement for dependents in FEDVIP.

Please post on all bulletin boards through December 13, 2010.

DID YOU KNOW?

IT supports the national application that processes payroll for all USPS employees.



Christmas Pay Procedures for Rural Carriers (continued)

Lawrence L L				XX-XXXX		E XXXXXXXX			71-0		K012		A	10	26							
Name of Assigned Carrier				Finance Number		EIN			Des / Act		Route No.		FLSA	Year	PP							
1	Actual Weekly Hours		Days Assigned Carrier Absent				Daily Overtime		Training Hours		COP Hours	Limited Duty Hours		Relief Hours		Second Trip	Route Dev	GT Veh	Miles Omit	Xmas Assist Work Hours		
	39	88	R					00	32													
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min						Hours	100s
2	34 08		K													025				06 00		
	Hours	100s					Hours	100s	Hours	100s	Hours	100s	Hours	100s	Min						Hours	100s
Week 1 information										Week 2 information												
Des/Act	Name of Relief Carrier			EIN			Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -		Actual Weekly Hours		Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -	
78-0	OBrien M A			XXXXXXXX			Hours 100s					Min			08 13		1			Min		
																				Min		
	<i>(Regular Carrier worked</i>																			Min		
	<i>8.32 hours on Tuesday)</i>																			Min		
																				Min		
This certifies that the above carrier rendered service in compliance with postal regulations.				Postmaster's Signatur				Date				Carrier's Initials				8127 Time (Min)						
				C Smith				12/18/10				LL										
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)												United States Postal Service Regular Rural Carrier Time Certificate										

Exhibit 5. FLSA Code A Regular Carrier

1. A regular carrier whose FLSA code is A is paid by the hour. Overtime is paid for all hours over 8 hours in a day or 40 hours in a week.
2. Carrier works 8.32 hours on Tuesday of Week 1. Enter 0.32 hours in the Daily Overtime block.
3. Carrier works relief day (Saturday) in Week 1. Include these hours in Actual Weekly Hours. Carrier is paid for these hours, so **no X day is due**.
4. Carrier works 39.88 total hours in Week 1.
5. Carrier works Christmas assistance (6 hours) on the relief day on the second Saturday. Record the Christmas assistance time in the Xmas Assist Work Hours block. Do not add to the Actual Weekly Work Hours. Overtime will only be paid if the carrier exceeds 40 hours for the week.
6. No manual computation for Christmas overtime is necessary. This is automatically computed. Carrier will receive 0.32 hours of overtime in Week 1 and 0.08 hours of overtime (34.08 + 06.00 = 40.08 hours) in Week 2.

Fischer K B			XX-XXXX		E XXXXXXXXX			74-0		J012			P	11	01		
Name of Assigned Carrier			Finance Number		EIN			Des / Act		Route No.			FLSA	Year	PP		
Actual Weekly Hours	Days Assigned Carrier Absent						Daily Overtime	Training Hours	COP Hours	Limited Duty Hours	Relief Hours	Second Trip	Route Dev	GT Veh.	Miles Omit	Xmas Assist Work Hours	
	Sat.	Mon.	Tue.	Wed.	Thur.	Fri.											
1	41	50															
Hours	100s						Hours	100s	Hours	100s	Hours	100s	Min			Hours	100s
2	43	09	J														
Hours	100s						Hours	100s	Hours	100s	Hours	100s	Min			Hours	100s
Week 1 Information										Week 2 Information							
Des/Act	Name of Relief Carrier		EIN		Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -	Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -	
					Hours	100s			Min		Hours	100s			Min		
																Min	
																Min	
																Min	
																Min	
This certifies that the above carrier rendered service in compliance with postal regulations.			Postmaster's Signatur C Smith				Date 1/2/11		Carrier's Initials KF			8127 Time (Min)					
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)										United States Postal Service Regular Rural Carrier Time Certificate							

Exhibit 6. Designation 74 Works Designated Holiday

1. A rural carrier associate (RCA) is assigned to a vacant regular J route, with a relief day on Saturday of Week 2.
2. Carrier works the designated Christmas holiday on Friday, December 24.
3. Do not enter V or H for working the Christmas holiday. Designation 74s are not entitled to holiday leave pay. Friday is a regular workday.
4. Include hours worked on Friday of Week 1 in Actual Weekly Hours.
5. Replacement carrier is not needed to crossfoot the card for the first week.

Franklin B H			XX-XXXX		E XXXXXXXXX			74-0		K011			P	10	26		
Name of Assigned Carrier			Finance Number		EIN			Des / Act		Route No.			FLSA	Year	PP		
Actual Weekly Hours	Days Assigned Carrier Absent						Daily Overtime	Training Hours	COP Hours	Limited Duty Hours	Relief Hours	Second Trip	Route Dev	GT Veh.	Miles Omit	Xmas Assist Work Hours	
	Sat.	Mon.	Tue.	Wed.	Thur.	Fri.											
1	36	52		K													
Hours	100s						Hours	100s	Hours	100s	Hours	100s	Min			07	00
2	33	92		K													
Hours	100s						Hours	100s	Hours	100s	Hours	100s	Min			Hours	100s
Week 1 Information										Week 2 Information							
Des/Act	Name of Relief Carrier		EIN		Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -	Actual Weekly Hours	Tr	No EM	EM	Second Trip	Whole Miles Dev + Omit -	
76-0	King R L		XXXXXXXX		09	15	1			Min	09	33	1			Min	
					Hours	100s					Hours	100s				Min	
																Min	
																Min	
																Min	
																Min	
This certifies that the above carrier rendered service in compliance with postal regulations.			Postmaster's Signatur C Smith				Date 12/18/10		Carrier's Initials BF			8127 Time (Min)					
PS Form 1314, August 2009 (Page 1 of 2) (7530-01-014-6844)										United States Postal Service Regular Rural Carrier Time Certificate							

Exhibit 7. Designation 74 Provides Christmas Assistance on Relief Day

1. The RCA is assigned to a vacant regular K route, with a relief day of Monday.
2. On the first Monday, the Des. 74 carrier provides Christmas assistance for 7 hours. The replacement carrier works the route the entire day.
3. Enter K for the first Monday.

4. Enter 7.00 hours in the Xmas Assist Work Hours block. Do not include these hours in the Actual Weekly Hours block.
5. Carrier will be paid 3.52 hours overtime (36.52 +7.00 = 43.52).
6. Enter appropriate information for relief carrier in bottom section of time certificate.

TICHY PL										XX-XXXX					E XXXXXXXX					78-0		K001		P	10 26		
Name of Assigned Carrier										Finance Number					EIN					Des/Act		Route No.		FLSA	Year		PP
WK	Actual Weekly Hours	Hours	100s	Tr	Miles	GT	Sat	Mon	Tue	Wed	Thu	Fri	Hours	100s	Min	Annual	Sick	Other	COP	Dues/Lev	Mile Lv	Court Lv	Work Days	Xmas Assist Work Hours	Hours	100s	
1	Hours	100s	06	2	080								Hours	100s	Min									10 00	Hours	100s	
2	Hours	100s	03	1	040								Hours	100s	Min									04 50	Hours	100s	
Des/Act	Name of Relief Carrier										EIN					Actual Weekly Hours	Hours	100s	Min	Second Trip	Actual Weekly Hours	Hours	100s	Min	Second Trip		
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
																Hours	100s	Min		Hours	100s	Min		Hours	100s	Min	
This certifies that the above carrier rendered service in compliance with Postal regulations.										Postmaster's Signature										Date		Carrier's Initials					
										C Smith										12/18/10		PT					

PS Form 1314-A, August 2009 PSN 7530-01-000-9282 (Page 1 of 2) United States Postal Service Auxiliary Rural Carrier Time Certificate

Exhibit 8. Replacement Carrier Provides Christmas Assistance on a Regular Route

1. Regular carrier on Route K001 carries his/her route on regularly scheduled day.
2. Replacement carrier provides Christmas assistance on Route K001 for 3.25 hours on Tuesday, Week 1; 6.75 hours on Friday, Week 1; and 4.50 hours on Saturday, Week 2.
3. On each of these days, the replacement carrier spends 3 hours on the street and travels 40 miles each day (in his/her own vehicle).
4. Prepare PS Form 1314-A using the actual route number (K001) on which service was performed.
5. Enter 10.00 hours in the Xmas Assist Work Hours block for Week 1, and 4.50 hours for Week 2. Do not include these hours in Actual Weekly Work Hours.
6. Enter EMA data in the appropriate Equipment Allowance blocks.
7. Do not enter any information to the bottom (relief carrier) section of the card.
8. If the replacement carrier provides Christmas assistance on more than one regular route, complete a separate PS Form 1314-A for each route on which Christmas assistance is provided.

Duncan CC										XX-XXXX					XXXXXXXXXX					78-0		A998			P	10	26							
Name of Assigned Carrier										Finance Number					EIN					Des/Act		Route No.			FLSA	Year	PP							
WK	Actual Weekly Hours	Equipment Allowance										Training Hours	Second Trip	Local Work Hours										Work Days	Xmas Assist Work Hours									
1	Hours 100s	Hours	Tr	Miles	GT	Sat	Mon	Tue	Wed	Thu	Fri	Hours	100s	Min	Annual	Sick	Other	COP	Donat	Mi Lc	Cour Lv	Days	Hours 100s											
2	Hours 100s	01	1	010								Hours	100s	Min									0925											
										Week 1 Information					Week 2 Information																			
Des/Act	Name of Relief Carrier										EIN					Actual Weekly Hours	Equipment Allowance					Second Trip	Actual Weekly Hours	Equipment Allowance					Second Trip					
																Hours	100s									Hours	100s							Min
																Hours	100s									Hours	100s							Min
																Hours	100s									Hours	100s							Min
																Hours	100s									Hours	100s							Min
																Hours	100s									Hours	100s							Min
																Hours	100s									Hours	100s							Min
This certifies that the above carrier rendered service in compliance with Postal regulations.										Postmaster's Signature C Smith										Date 12/18/10					Carrier's Initials CD									

PS Form 1314-A, August 2009 PSN 7530-01-000-9282 (Page 1 of 2) United States Postal Service Auxiliary Rural Carrier Time Certificate

Exhibit 9. Replacement Carrier Provides Christmas Assistance on an Auxiliary Route

1. Replacement carrier provides 3.00 hours Christmas assistance on Route A003 on Monday, Week 1; 1.25 hours Christmas assistance on Route A009 on Wednesday, Week 1; and 2.50 hours Christmas assistance on Route A003 on Saturday, Week 2. All hours are worked in the office, except 1 hour on the street on Saturday, Week 2 (10 miles).
2. Prepare one PS Form 1314-A using route number A998 for all Christmas assistance hours on auxiliary routes.
3. Enter hours worked in the Xmas Assist Work Hours block. Do not include Actual Weekly Work Hours.
4. Enter EMA data in the appropriate Equipment Allowance blocks.

ROGERS BA										XX-XXXX					XXXXXXXXXX					990		J029			P	10	26						
Name of Assigned Carrier										Finance Number					EIN					Des/Act		Route No.			FLSA	Year	PP						
WK	Actual Weekly Hours	Equipment Allowance										Training Hours	Second Trip	Local Work Hours										Work Days	Xmas Assist Work Hours								
1	Hours 100s	Hours	Tr	Miles	GT	Sat	Mon	Tue	Wed	Thu	Fri	Hours	100s	Min	Annual	Sick	Other	COP	Donat	Mi Lc	Cour Lv	Days	Hours 100s										
2	Hours 100s	09	2	036								Hours	100s	Min									06										
	Hours 100s	06	3	059								Hours	100s	Min									Hours 100s										
										Week 1 Information					Week 2 Information																		
Des/Act	Name of Relief Carrier										EIN					Actual Weekly Hours	Equipment Allowance					Second Trip	Actual Weekly Hours	Equipment Allowance					Second Trip				
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
																Hours	100s									Hours	100s						Min
This certifies that the above carrier rendered service in compliance with Postal regulations.										Postmaster's Signature C Smith										Date 12/18/10					Carrier's Initials BR								

PS Form 1314-A, August 2009 PSN 7530-01-000-9282 (Page 1 of 2) United States Postal Service Auxiliary Rural Carrier Time Certificate

Exhibit 10. Nonrural Employee Provides Christmas Assistance on Rural Route (EMA Only)

1. Clerk works as a Christmas auxiliary assistant on Route J029 and provides her or his own vehicle.
2. Complete PS Form 1314-A, using Des 99 and the route number of the regular route. (Use A998 if assistance is provided on an auxiliary route.)
3. Enter the hours, trips, and miles in the Equipment Allowance blocks.
4. Do not enter any Actual Weekly Work Hours or Xmas Assist Work Hours. Work hours for nonrural employees are paid using their regular timekeeping system (e.g., manual timecards, TACS).

- If Christmas assistance is provided on more than one regular route, complete a separate PS Form 1314-A for each employee and for each route on which they provide Christmas assistance.
- If Christmas assistance is provided on more than one auxiliary route, combine the EMA data and enter the totals on one PS Form 1314-A using route number A998.

Name of Assigned Carrier BROWN GE		Finance Number XX-XXXX		EIN XXX XXXXX		Des/Act 790		Route No. A005		FLSA P		Year 10		PP 26		
Wk	Actual Weekly Hours	Equipment Allowance					Training Hours	Srv Trip	Leave					Xmas Assist		
		Hours	Tr	Miles	GT	Sat			Mon	Tue	Wed	Thur	Fri		Hours	100s
1	2450	08	6	170												
2	1298	06	4	080												0150
Des/Act	Name of Relief Carrier	EIN	Week 1 Information					Second Trip	Week 2 Information							
			Actual Weekly Hours	Hours	Tr	Miles	GT		Actual Weekly Hours	Hours	Tr	Miles	GT			
760	Mullins SW	XXX XX XXX														
This certifies that the above carrier rendered service in compliance with Postal regulations.		Postmaster's Signature C Smith					Date 12/18/10		Carrier's Initials GB							

PS Form 1314-A, August 2009 PSN 7530-01-000-9282 (Page 1 of 2) United States Postal Service Auxiliary Rural Carrier Time Certificate

Exhibit 11. Designation 79 Provides Christmas Assistance on Assigned Auxiliary Route

- Des 79 assigned to route A005 carried a regular route on Saturday, Week 2 and another replacement carrier worked on Saturday. Enter an N in the DACA block.
- Des 79 provided 1.5 hours Christmas Assistance on route A005 on Saturday, Week 2.
- Des 79 took 4 hours of annual leave on Monday, Week 2.
- Enter hours worked (1.5) in the Xmas Assist Work Hours block. Do **not** include in Actual Wkly Work Hours.
- Enter the replacement carrier that carried route A005 on Saturday and Monday on the bottom of PS Form 1314-A.

— Payroll, Controller, 11-4-10

Human Resources

Flexible Spending Accounts 2010 Open Season: November 8–December 26

The 2010 Flexible Spending Accounts (FSAs) Open Season is scheduled for November 8 through December 26, 2010, 5:00 P.M. Central Time (CT). Eligible career employees who elect to participate in the FSA program must enroll via *PostalEASE* during this time. Enrollments made during this FSA Open Season are effective for the 2011 plan year — January 1 through December 31, 2011 — plus a grace period that extends until March 15, 2012. Enrollment ends sooner for participants who separate or have extended leave without pay.

FSAs allow employees to set aside a portion of their pre-tax earnings for certain types of out-of-pocket health care and dependent care expenses. The money withheld for FSAs is not subject to income, Medicare, or Social Security taxes. United Healthcare administers the FSA program for the Postal Service™.

The booklet FSA BK1, *Flexible Spending Accounts* (November 2010), which is being mailed to all employees, provides an overview of FSAs.

Grace Period Still in Effect

Employees with FSAs — for Health Care, Dependent Care, or both — are able to use any balance remaining in an FSA at the end of the plan year to cover expenses incurred during the 2 ½ months following that plan year. For the 2010 plan year, the grace period extends until March 15, 2011. For the 2011 plan year, the grace period will extend until March 15, 2012. With the grace period, employees do not have to schedule services or procure items in an end-of-year rush to avoid losing money in the account. Of course, participants have to spend the previous year's balance by March 15 or forfeit the money under the use-it-or-lose-it rule.

The grace period is available only to FSA participants who are still enrolled on December 31 of the plan year. Most FSA participants remain enrolled through December 31, but an employee who exceeds eight consecutive pay periods of leave without pay or separates from employment before that date (on December 30, for example) is not eligible for the grace period.

The deadline for filing claims has not changed — the FSA Customer Service Center must receive all claims by September 30 of the year after the plan year.

For full details, refer to FSA BK1, *Flexible Spending Accounts* (November 2010). Also, for changes to grace period rules, refer to the section titled “Changes to the Health Care FSA as required by the 2010 Affordable Care Act” in this article.

Using *PostalEASE* to Enroll

To enroll in FSA during open season, employees have four options:

1. Go to <https://liteblue.usps.gov> and click *PostalEASE*.
2. Use an employee self-service kiosk and click *PostalEASE*.
3. Go to <http://blue.usps.gov>, click *Employee Self-Service*, and then click *PostalEASE*.
4. Call the Employee Service Line toll-free at 877-477-3273 and press 1 for *PostalEASE*.

Publicity

Poster

To publicize FSA Open Season, all offices must post the open season notice on bulletin boards through December 26, 2010. See page [45](#).

Direct Mailings to Employees

Headquarters Compensation is coordinating FSA Open Season mailings to career employees at their mailing addresses of record. Employees receive a leaflet, postcards, and an enrollment kit consisting of an FSA brochure, a *PostalEASE* FSA worksheet, and a withdrawal request form. See details on page [59](#) “Open Season Materials, Direct Mailings to Career Employees.”

Undeliverable mailed kits are returned to the employing office of record. When an office receives a returned kit, the office should encourage the employee to update his or her address. Employees with access to Employee Change of Address on the Postal Service Intranet Blue page or an employee self-service kiosk should use those entry methods.

Employees who cannot use the Intranet or a kiosk should submit an updated PS Form 1216, *Employee's Current Mailing Address*, to the Human Resources Shared Services Center (HRSSC). See ordering information on page [59](#) under “Additional Supplies of Materials.”

Review of Basic FSA Provisions

Eligibility to Participate

Participation in the FSA program is limited to career employees. To enroll, a career employee must have completed at least 26 full pay periods of Postal Service career service during the current appointment by the end of Pay Period (PP) 26-10 (December 17, 2010). A career employee who is in a leave without pay (LWOP) status that has lasted for eight consecutive full pay periods as of December 17, 2010, is not eligible to participate in the FSA program, unless he or she is returning from uniformed military service.

Election Opportunities — Health Care and Dependent Care FSAs

Eligible career employees may elect to participate in one, or both, of two FSAs — the Health Care FSA and the Dependent Care FSA. Each FSA covers eligible expenses for services that are received during the employee's period of participation during the 2010 plan year (for most employees this will be January 1, 2011, through March 15, 2012). Annual contributions to the Dependent Care FSA are limited to \$5,000 for a family and \$2,500 for a married employee filing a separate income tax return. FSA BK1, *Flexible Spending Accounts*, describes eligible and ineligible expenses and provides guidelines for estimating 2010 expenses.

Reminder: Health care expenses for dependents must be included in the Health Care FSA contribution amount and not in the Dependent Care FSA.

Withholding of FSA Contributions

Contributions for each FSA are withheld in equal amounts through payroll deductions covering 26 pay periods (PP 01-11 through PP 26-11). The minimum annual contribution employees may make to either FSA is \$130 (\$5 per pay period).

Qualifying Life Event Enrollment and Elections

Note that the term “qualifying life event” has replaced the term “qualified life status change.” Participants may neither cancel enrollments nor change contribution levels during the plan year except following qualifying life events, as explained in FSA BK1, *Flexible Spending Accounts*. In those cases, HRSSC specialists determine a participant's eligibility to enroll or to change contribution levels during the plan year and respond to employee inquiries about that eligibility.

New Address and Fax Number for FSA Claims

Participants should mail or fax Form FSA1, *Flexible Spending Account (FSA) Withdrawal Request*, directly to the FSA Customer Service Center as explained on Form FSA1. As shown on FSA1, the FSA Customer Service Center address and fax number are changing effective January 1, 2011. The new fax number for claims is 915-231-1709, and the new address for claims is:

United Healthcare
FSA Customer Service Center
PO Box 981506
El Paso, TX 79998-1506

New — Use of 711 for Employees Who Are Deaf or Hard of Hearing

Employees who are deaf or hard of hearing may call the FSA Customer Service Center number, 800-842-2026, via 711, the Telecommunications Relay Service (TRS).

Changes to the Health Care FSA as Required by the 2010 Affordable Care Act

The following policy changes have been made to the Health Care FSA as required by the 2010 Affordable Care Act:

- For the 2010 and 2011 Health Care FSA: Effective January 1, 2011, for both the 2011 Health Care FSA and for the grace period for the 2010 Health Care FSA, over-the-counter (OTC) medicines or drugs are not eligible for reimbursement unless you have a prescription from your health care provider. (The only exception is insulin, which continues to be eligible without a prescription. Also, supplies such as bandages, contact lens supplies and solutions, first aid supplies, and reading glasses continue to be eligible without a prescription.)
- For the 2011 Health Care FSA: Children who are not your dependents are qualified dependents, but only until December 31 of the year before the year in which they turn age 27. “Children” include your natural children, stepchildren, adopted children, eligible foster children, or children who are placed with you for legal adoption. **Note:** Because qualified dependent status for non-dependent children ends under this new rule on December 31 of the year before the year of a child’s 27th birthday, you may only claim eligible expenses for services or items received by or for your child on or before December 31 of the year before the year of your child’s 27th birthday. This means that if you end that year with an available balance in your FSA, you may not claim expenses for that child that are incurred during the normal January 1 through March 15 grace period in the following year. Qualified dependents also include your natural born or adopted children (or if you are divorced, you or your ex-spouse) who you may claim as a dependent on your federal tax return.

Open Season Materials

Direct Mailings to Career Employees

The following items are mailed to each career employee at his or her mailing address of record during the FSA Open Season:

- Publicity postcards, as follows:
 - A postcard with instructions on how to obtain a USPS® Personal Identification Number (PIN).
 - Postcards on other topics, such as using FSAs to cover over-the-counter medications and other eligible expenses.
 - A postcard with a reminder of the closing date.

- FSA LF1, *Flexible Spending Accounts Overview* (October 2010). This leaflet provides an overview of the advantages of the FSA program.
- An enrollment kit that includes the following items:
 - FSA BK1, *Flexible Spending Accounts* (November 2010), a brochure that explains plan policies and provisions.
 - The FSA *PostalEASE* worksheet.
 - FSA1, *Flexible Spending Account (FSA) Withdrawal Request* (November 2010), a form used to request withdrawal of funds from an FSA for payment of eligible expenses for services received during the period of participation.

Additional Supplies of Materials

Residual materials will not be distributed to field offices.

PS Form 1216 is available from the Material Distribution Center (MDC). Order by using touch-tone order entry (TTOE): Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 1216:

PSIN:	PS 1216
PSN:	7530-02-000-7354
Unit of Measure:	SE
Quick Pick Number:	118
Bulk Pack Quantity:	4,000
Minimum Order Quantity:	1
Price:	\$0.0201
Edition Date:	11/08

Further Information

FSA Customer Service Center Toll-Free Hotline

Employees with questions should call the FSA Customer Service Center’s toll-free hotline at 800-842-2026. After enrolling, participants may use the hotline to do the following:

- Make account inquiries.
- Discuss expenses that are eligible for payment through the FSA program.
- Obtain other plan information.

Employees who are deaf or hard of hearing may call the FSA Customer Service Center number, 800-842-2026, via 711, the Telecommunications Relay Service (TRS).

Tax Advice

FSA BK1, *Flexible Spending Accounts*, provides some tax information. Participants with tax questions not addressed in FSA BK1 should contact their tax advisors or call the IRS toll-free information line at 800-TAX-1040 (800-829-1040).

2010 Open Season and Other Benefits and Payroll Election Opportunities

Note: Flexible Spending Accounts (FSAs) expire at the end of each year, but they can be renewed during FSA Open Season. Annual Leave Exchange (ALE) for next year's leave requires an election during this ALE Open Season.

Thrift Savings Plan (TSP) catch-up contributions expire at the end of each year, but elections can be made at any time.

Benefit Program	Note the deadlines...	Find out about eligibility and options...	Prepare for and make your elections...	Comments
Federal Employees Health Benefits (FEHB) Program	Opens: 11/08 Closes: 12/14 5:00 P.M. CT or Qualifying Life Event (through HRSSC)	<i>Guides to Benefits</i> Updates coming soon. <ul style="list-style-type: none"> ■ Career Employees ■ Postal Inspectors & OIG Employees ■ Noncareer Employees 	Prepare <i>PostalEASE</i> FEHB Worksheet Use <i>PostalEASE</i>	<ul style="list-style-type: none"> ■ Beginning January 1, 2011, children will be covered by their parent's FEHB Self and Family enrollment until their 26th birthday (plus a 31-day extension of coverage). ■ Your health plan will send you instructions for adding your child(ren). If you do not receive instructions by November 15, contact your plan's customer service number on your ID card. ■ You must enter dependents if electing a new Self and Family plan. ■ Individual plan brochures are available at www.opm.gov/insure/health or by calling the health plan. <p>Coming to you in the mail: <i>Guide to Benefits</i> (program summary) with Health Reform Changes for Federal Benefit Programs and <i>PostalEASE</i> FEHB Worksheet.</p>
Federal Employees Dental and Vision Insurance Program (FEDVIP)	Opens: 11/08 Closes: 12/13 11:59 P.M. ET or Qualifying Life Event (through BENEFEDS, not HRSSC)	<i>Guide to Dental & Vision Insurance Program</i> Update coming soon <ul style="list-style-type: none"> ■ All Employees 	Use www.benefeds.com 877-888-3337 TTY 877-889-5680	<ul style="list-style-type: none"> ■ If you are eligible to participate in FEHB, you are eligible to enroll in FEDVIP, even if you are not enrolled in FEHB. ■ USPS does not contribute. ■ You pay full cost of premiums on a pre-tax basis. ■ You may enroll in a dental plan, a vision plan, or both. ■ You may enroll in a plan for Self Only, Self Plus One, or Self and Family coverage. ■ The new health care law does not change the age or unmarried requirement for dependents in FEDVIP. <p>Coming to you in the mail: <i>FEDVIP Guide</i>.</p>
Flexible Spending Accounts (FSA)	Opens: 11/08 Closes: 12/26 5:00 P.M. CT or Qualifying Life Event (through HRSSC)	FSA Brochure Update coming soon	Prepare <i>PostalEASE</i> FSA Worksheet Use <i>PostalEASE</i> FSA Customer Service Center: 800-842-2026 Employees who are deaf/hard of hearing call via 711 (TRS).	<ul style="list-style-type: none"> ■ Health Care FSA maximum is \$5,000. ■ Dependent Care (day care) FSA maximum is \$5,000. ■ Changes as of January 1, 2011, for Health Care FSA: <ul style="list-style-type: none"> ■ Over-the-counter (OTC) drugs and medicines are not eligible without a prescription (except insulin) — OTC supplies are still eligible without a prescription. ■ Qualified dependents now include children who are not your tax dependents until 12/31 of the year before they turn 27. ■ Changes as of January 1, 2011: The new fax number for claims is 915-231-1709, and new claims address is: United Healthcare FSA Customer Service Center PO Box 981506 El Paso, TX 79998-1506 <p>Coming to you in the mail: Post cards, leaflet, and brochure.</p>

Benefit Program	Note the deadlines...	Find out about eligibility and options...	Prepare for and make your elections...	Comments
Annual Leave Exchange (ALE)	Opens: 11/15 Closes: 12/15 11:59 P.M. CT	Letter mailed to <i>eligible</i> employees	Prepare <i>PostalEASE</i> ALE Worksheet (mailed to eligible employees) Use <i>PostalEASE</i>	<ul style="list-style-type: none"> ■ Most career nonbargaining unit employees from Rate Schedule Codes (RSCs) D, E, F, S, U, V, and Z may exchange from 8 to 128 hours in whole-hour increments if their annual leave balance is at least 160 hours as of close of business on December 31, 2010. ■ Bargaining unit employees from RSCs C, G, K, M, N, P, T, and Y may exchange from 8 to 40 hours in whole-hour increments if their annual leave balance is at least 440 hours and if they have used less than 75 hours of sick leave for the leave year as of close of business on December 31, 2010. ■ For bargaining unit employees, the lump sum is calculated on salary as of January 1, 2011, and included in the January 21, 2011, paycheck. For nonbargaining unit employees, the lump sum is calculated on salary as of January 15, 2011, and included in the February 4, 2011, paycheck. These lump sum payments are taxable in 2010. <p>Coming only to eligible employees in the mail: Letter about annual leave exchange.</p>
Allotments/ Net-to-Bank (Direct Deposit)	Any time Processed at 3:00 P.M. CT, 2 nd Wednesday of pay period		Prepare <i>PostalEASE</i> Net-to-Bank Worksheet Use <i>PostalEASE</i>	<ul style="list-style-type: none"> ■ You must provide your financial institution's routing number and your account number.
Thrift Savings Plan Regular Contributions	Any time Processed at 3:00 P.M. CT, 2 nd Wednesday of pay period	www.tsp.gov	Prepare <i>PostalEASE</i> TSP Worksheet Use <i>PostalEASE</i>	<ul style="list-style-type: none"> ■ The IRS annual limit on elective deferrals for 2011 remains \$16,500. FERS employees who want to maximize contributions while avoiding the loss of USPS matching contributions should make a whole dollar contribution per pay period equal to the announced maximum divided by 26. ■ Contribution elections for 2011 will be accepted beginning at 3:30 p.m. CT on December 15, 2010. <p>Coming to you in the mail: TSP enrollment information letter and <i>PostalEASE</i> TSP Worksheet.</p>
TSP 50+ Catch-Up Contributions	Any time Processed at 3:00 P.M. CT, 2 nd Wednesday of pay period	www.tsp.gov	Prepare <i>PostalEASE</i> TSP 50+ Catch Up Worksheet Use <i>PostalEASE</i>	<ul style="list-style-type: none"> ■ The IRS annual limit for those age 50 or older during 2011 remains \$5,500. ■ Catch-up contribution elections for 2011 will be accepted beginning at 3:30 P.M. CT on December 15, 2010. You must certify that your regular TSP contributions will reach the IRS maximum. <p>Coming only to eligible employees in the mail: TSP enrollment information catch-up letter and <i>PostalEASE</i> TSP Catch-up Worksheet.</p>
TSP Investment Choices	Any time	www.tsp.gov	Use www.tsp.gov Have TSP acct. no. or Custom User ID Have Web password 877-968-3778 TDD 877-847-4385 Have TSP acct. no. Have TSP PIN Mail Form TSP-50 (available from HRSSC) to TSP	<ul style="list-style-type: none"> ■ Via the ThriftLine you may request: <ul style="list-style-type: none"> ■ A new TSP PIN. ■ A new 8-character Web password. ■ A copy of your TSP account number. ■ Quarterly participant statements. ■ Via www.tsp.gov you may request: <ul style="list-style-type: none"> ■ A new 8-character Web password. ■ A copy of your TSP account number. ■ A Custom User ID. ■ Printable views of quarterly participant statements. ■ Cancellation of request to have quarterly participant statements mailed.

Benefit Program	Note the deadlines...	Find out about eligibility and options...	Prepare for and make your elections...	Comments
Federal Long Term Care Insurance Program (FLTCIP)	You may apply any time—underwriting required	www.ltcfeds.com/usps Find category of eligibility Click <i>Information Kit</i>	Use www.ltcfeds.com/usps Find category of eligibility Click <i>Application</i>	<ul style="list-style-type: none"> ■ New and newly eligible employees may enroll with the abbreviated application within the first 60 days of becoming eligible. ■ You may download the information kit and the application or have them mailed to you.
Commuter Program	Any time Processed at 11:59 P.M. ET, 10 th day of the month	www.wageworks.com	Use www.wageworks.com 877-924-3967 TTY 866-353-8058 M–F 8 A.M.–8 P.M. ET	<ul style="list-style-type: none"> ■ New career employees receive a brochure in the mail and must allow up to 30 days for information to be entered in the Wage-works system. ■ Other employees can enroll at any time. ■ Elections, changes, and cancellation for the Commuter Program take effect 2 months after the processing deadline. ■ 2011 IRS limits are not yet announced. The transit limit may drop to \$120.

– Compensation, Human Resources, 11-4-10

Health Benefits Open Season

The 2010 Federal Employees Health Benefits (FEHB) Open Season is scheduled for November 8 through December 14, 2010, 5 P.M. Central Time (CT). Many open season changes may be made via self-service on *PostalEASE*. During this open season, eligible employees may make any one, or a combination of, the following changes:

- Enroll if not enrolled.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.
- Cancel enrollment.
- Change from pre-tax to post-tax payment of health insurance premiums, or vice versa.

Enrollment changes and new enrollments made during the 2010 Open Season will be effective January 1, 2011 (Pay Period 2-11).

Changes to FEHB Program Dependent Eligibility Rules Under the Affordable Care Act

Children	Effect of ACA
Between ages 22 and 26	Children between the ages of 22 and 26 are covered under their parent's Self and Family enrollment up to age 26.
Married children	Married children (but <i>not</i> their spouse or their own children) are covered up to age 26. This is true even if the child is currently under age 22.
Children with or eligible for employer-provided health insurance	Children who are eligible for or have their own employer-provided health insurance are eligible for coverage up to age 26.
Stepchildren	Stepchildren do not need to live with the enrollee in a parent-child relationship to be eligible for coverage up to age 26.

Children	Effect of ACA
Children incapable of self-support	Children who are incapable of self-support because of a mental or physical disability that began before age 26 are eligible to continue coverage. Contact the Human Resources Shared Services Center (HRSSC) at 877-477-3273 option 5; TTY 866-260-7507 for additional information.
Foster children	Foster children are eligible for coverage up to age 26.

Children *do not* have to live with their parent, be financially dependent upon their parent, or be students to be covered up to age 26. There is also no requirement that the child have prior or current insurance coverage. FEHB program plans will send notice to all their enrollees of the coverage eligibility changes as a part of that plan's Open Season communications.

In cases where children have employer-provided health insurance and are covered under their parent's Self and Family enrollment, the children's employer-provided health insurance will be the primary payer. FEHB will be the secondary payer.

What you must do if you want to add your newly eligible child to your enrollment.

- If you currently have a Self and Family enrollment and you do not change to another health plan or option during Open Season, *contact your FEHB plan* and give the information on your newly eligible child. Do not complete a *PostalEASE* FEHB Worksheet or enter dependent information in *PostalEASE* to add your child to an existing Self and Family enrollment. Your child will be covered on January 1, 2011.

- If you currently have a Self Only enrollment and you have newly eligible children, you must change your enrollment from Self Only to Self and Family if you want your children to be covered. You must complete a *PostalEASE* FEHB Worksheet and enter enrollment information in *PostalEASE* to make this change.
- If you are not currently enrolled and you want FEHB coverage since your children are now eligible, you must enroll for Self and Family coverage to provide coverage for your children. You must complete a *PostalEASE* FEHB Worksheet and enter enrollment information in *PostalEASE* to make this change.

Important: If you are enrolling or changing your enrollment, be sure to include all children up to age 26 when completing your *PostalEASE* FEHB Worksheet or using *PostalEASE*.

Distribution of Open Season Materials

Employees

The *2010 Guide to Benefits* for (1) Career employees (RI 70-2); (2) Postal Inspection Service and Office of Inspector General (OIG) employees (RI 70-2IN); and (3) Certain temporary (noncareer) employees (RI 70-8PS) will be mailed from the national level to each employee's address of record. Each *2011 Guide to Benefits* includes:

- An overview of FEHB Program eligibility requirements and election choices during open season.
- Overviews of the Federal Employees Dental and Vision Insurance Program (FEDVIP), Flexible Spending Accounts Program (FSA), Federal Employees' Group Life Insurance Program (FEGLI), and Federal Long Term Care Insurance Program (FLTCIP).
- A comparison of biweekly premium costs of participating plans.
- An explanation of the pre-tax payment feature, including a current listing of qualifying life events.
- FEHB member survey results provided by the individual health plans.
- Information about plans that are committed to the use of health information technology and healthcare quality and price/cost information.
- *PostalEASE* FEHB Worksheet and *PostalEASE* Health Savings Account (HSA) Worksheet for employees enrolled in High Deductible Health Plans (HDHP) who wish to make pre-tax payroll contributions to their HSAs.

Employees will also receive the *2011 Guide to Federal Employees Dental and Vision Insurance Program* (FEDVIP BK-1).

Installations

To assist in publicizing this FEHB Open Season, all installations are asked to post on bulletin boards the open

season notice provided on page [49](#) of this *Postal Bulletin* and leave it posted through December **14**, 2010.

The Federal Employees Dental and Vision Insurance Program (FEDVIP) open season notice provided on page [51](#) of this *Postal Bulletin* should be posted on bulletin boards through December **13**, 2010.

The Material Distribution Center (MDC) will make an automatic distribution of most fee-for-service brochures to all customer service district offices, processing and distribution centers, airport mail centers, and bulk mail centers, or, if you wish to elect a different Self and Family plan or option than the one you currently have, the Office of Inspector General, selected Postal Inspection Service divisions, and selected Headquarters field units.

The *Rural Carrier Benefit Plan* brochure will be distributed automatically only to district and area Human Resources offices. Additional copies may also be requisitioned from the MDC.

The following items may be requisitioned from the MDC:

- RI 70-2, *2010 Guide to Benefits for Career USPS Employees* — PSN 7690-03-000-3774.
- RI 70-2IN, *2010 Guide to Benefits for USPS Inspectors and Office of Inspector General Employees* — PSN 7690-09-000-9077.
- RI 70-5, *2010 Guide to Federal Benefits for Temporary Continuation of Coverage and Former Spouse Enrollees* — PSN 7690-03-000-3772.
- RI 70-8 PS, *2010 Guide to Benefits for Certain Temporary (Non-career) USPS Employees* — PSN 7690-03-000-3754.
- FEDVIP BK-1, *2010 Guide to Federal Employees Dental and Vision Insurance Program* for USPS employees (including law enforcement) — PSN 7610-09-000-9112.

Order these items directly from plan sponsors:

- Brochures for health maintenance organizations (HMOs), point-of-service (POS) plans, and high deductible and consumer-driven health plans.

These two forms are available on the Postal Service™ PolicyNet website:

- PS Form 8201, *Pre-Tax Health Insurance Premium Waiver/ Restoration Form for Career Employees*.
- PS Form 8202, *Pre-Tax Health Insurance Premium Election/Waiver Form for Noncareer Employees*.

To find these forms, go to <http://blue.usps.gov>; under "Essential Links," click *Forms*, or contact the Human Resources Shared Service Center at 877-477-3273, option 5; TTY 866-260-7507.

Additional Information

Publication 12, *Health Benefits Open Season Administrative and Processing Information* (November 2010), addresses FEHB Open Season administrative issues. It contains the following information:

- Open season materials, including details of when and how to requisition a residual supply of materials.
- Eligibility requirements for coverage.
- A list of FEHB health plan withdrawals and other significant plan changes.
- Comprehensive medical plan (HMO) contact information.

- Personnel processing information.

- Open Season publicity materials.

Publication 12 will be available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *PUBs*.

– Compensation, Human Resources, 11-4-10

Intelligent Mail and Address Quality

Post Office Changes

Old/ New	Finance No.	ZIP Code™	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	05-5508 05-5508	94613 94613	CA CA	Oakland Oakland	Alameda Alameda	Mills College Laurel	Classified Station Classified Station	05/17/2010 10/18/2010	Classified station discontinued. Retain ZIP Code. Continue to use Oakland CA 94613 as last line of address.
Old New	18-0027 18-5994	50001 50001	IA IA	Ackworth Milo	Warren Warren	Main Office Ackworth	Post Office Place Name	11/19/2004 09/18/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Ackworth IA 50001 as last line of address.
Old New	16-4632 16-8262	62662 62662	IL IL	Lowder Waverly	Sangamon Sangamon	Main Office Lowder	Post Office Place Name	01/01/2000 10/24/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lowder IL 62662 as last line of address.
Old New	16-8544 16-8544	60093 60093	IL IL	Winnetka Winnetka	Cook Cook	Hubbard Woods Main Office	Classified Station Post Office	09/24/2010 09/24/2010	Classified station discontinued. Retain ZIP Code. Continue to use Winnetka IL 60093 as last line of address.
Old New	26-2820 26-6760	55020 55020	MN MN	Elko Elko New Market	Scott Scott	Main Office Elko	Post Office Place Name	08/31/2009 10/16/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Elko MN 55020 as last line of address.
Old New	29-1818 29-1818	59926 59926	MT MT	Columbia Falls Columbia Falls	Flathead Flathead	Martin City Martin City	Place Name Place Name	10/09/2010	This announcement expands the use of ZIP Code 59926 to include delivery.
Old New	30-1695 30-0090	68655 68655	NE NE	Cedar Rapids Albion	Boone Boone	Primrose Primrose	Community Post Office Community Post Office	10/09/2010	This announcement changes the administrative office for this ZIP Code from Cedar Rapids NE to Albion NE. Continue to use Primrose NE 68655 as last line for addresses.

Old/ New	Finance No.	ZIP Code™	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	30-3420 30-1695	68623 68623	NE NE	Fullerton Cedar Rapids	Boone Boone	Belgrade Belgrade	Community Post Office Community Post Office	 10/09/2010	This announcement changes the administrative office for this ZIP Code from Fullerton NE to Cedar Rapids NE. Continue to use Belgrade NE 68623 as last line for addresses.
Old New	39-2189 39-2640	73638 73638	OK OK	Crawford Durham	Roger Mills Roger Mills	Main Office Crawford	Post Office Place Name	10/04/2008 10/30/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Crawford OK 73638 as last line of address.
Old New	41-8788 41-5344	17883 17883	PA PA	Vicksburg Mifflinburg	Union Union	Main Office Vicksburg	Post Office Place Name	10/02/2009 08/21/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Vicksburg PA 17883 as last line of address.
Old New	41-6640 41-2828	18453 18453	PA PA	Pleasant Mount Forest City	Wayne Wayne	Main Office Pleasant Mount	Post Office Place Name	08/06/2003 08/21/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Pleasant Mount PA 18453 as last line of address.
Old New	41-8544 41-8544	16910 16910	PA PA	Troy Troy	Northumb erland Northumb erland	Snydertown Snydertown	Community Post Office Community Post Office	 10/09/2010	This announcement expands the use of ZIP Code 16910 to include delivery.
Old New	55-0342 55-5760	25009 25009	WV WV	Ashford Nellis	Boone Boone	Main Office Ashford	Post Office Place Name	01/10/2005 10/30/2010	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Ashford WV 25009 as last line of address.
Old New	55-5844 55-5844	26162 26162	WV WV	New Martinsville New Martinsville	Wetzel Wetzel	Porter Falls Porter Falls	Place Name Place Name	 10/09/2010	This announcement expands the use of ZIP Code 26162 to include delivery.
Old New	55-1008 55-1008	24724 24724	WV WV	Bramwell Bramwell	Mercer Mercer	Main Office Main Office	Post Office Post Office	 10/09/2010	This announcement expands the use of ZIP Code 24724 to include delivery.
Old New	55-6198 55-6198	24846 24846	WV WV	Panther Panther	Mcdowell Mcdowell	Isaban Isaban	Place Name Place Name	 10/09/2010	This announcement expands the use of ZIP Code 24846 to include delivery.
Old New	55-6198 55-6198	24872 24872	WV WV	Panther Panther	Mcdowell Mcdowell	Main Office Main Office	Post Office Post Office	 10/09/2010	This announcement expands the use of ZIP Code 24872 to include delivery.
Old New	55-8922 55-8922	24898 24898	WV WV	Wyoming Wyoming	Wyoming Wyoming	Main Office Main Office	Post Office Post Office	 10/09/2010	This announcement expands the use of ZIP Code 24898 to include delivery.
Old New	55-3210 55-3210	25421 25421	WV WV	Glengary Glengary	Berkeley Berkeley	Main Office Main Office	Post Office Post Office	 10/09/2010	This announcement expands the use of ZIP Code 25421 to include delivery.

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
11/3/10–11/5/10	Nordstrom November Holiday	Standard Flat	2.1	National	Car-Rt 3/5 Digit	Arandell
11/5/10–11/8/10	JCP — Wk 41 Credit Polybag	Standard Ltr	13.3	National	Car-Rt	Harte-Hanks/RRD
11/5/10–11/8/10	JCP — Wk 41 Sephora	Standard Ltr	1.0	National	Car-Rt	Harte-Hanks/RRD
11/6/10–11/9/10	JCP — Wk 41 15/20/30 Credit	Standard Ltr	13.3	National	Car-Rt	Harte-Hanks/RRD
11/6/10–11/9/10	JCP — Wk 41 Holiday Home Sale	Standard Flat	7.0	National	Car-Rt	Harte-Hanks/RRD
11/6/10–11/9/10	JCP — Wk 41 Jewelry	Standard Flat & Ltr	4.1	National	Car-Rt	Harte-Hanks/RRD
11/8/10–11/10/10	RAC November	Standard Ltr	3.0	National	3/5 Digit	Freedom Graphic Systems
11/8/10–11/11/10	Ginny's	Standard Catalog	1.0	Nationwide	Car-Rt 3/5 Digit	Quad Graphics Lomira WI
11/8/10–11/11/10	Midnight Velvet	Standard Catalog	1.0	Nationwide	Car-Rt 3/5 Digit	Quad Graphics Martinsburg WV
11/8/10–11/11/10	The Swiss Colony	Standard Catalog	4.0	Nationwide	Car-Rt 3/5 Digit	Quad Graphics Lomira WI
11/9/10–11/12/10	JCP — Wk 42 VIP Night	Standard Ltr	17.1	National	Car-Rt	Harte-Hanks/RRD
11/10/10–11/12/10	Nordstrom Luxe Digest	Standard Flat	1.3	National	Car-Rt. 3/5 Digit	Nahan
11/10/10–11/13/10	JCP — Wk 42 Mango	Standard Flat	1.5	National	Car-Rt	Harte-Hanks/RRD
11/12/10–11/15/10	JCP — Wk 41 Pre Holiday Direct PC	Standard Ltr	7.5	National	Car-Rt	Harte-Hanks/RRD
11/13/10–11/16/10	JCP — Wk 42 Huge Sale	Standard Ltr	8.5	National	Car-Rt	Harte-Hanks/RRD
11/15/10–11/19/10	Costco.com Mailer Nov–Dec	Standard Ltr	3.0	National	Car-Rt 3/5 Digit	Segerdahl Graphics
11/16/10–11/18/10	JCP — Wk 42 Gold/Platinum Rewards	Standard Letter	4.2	National	Car-Rt	Harte-Hanks/RRD
11/17/10–11/20/10	The Swiss Colony	Standard Catalog	3.0	Nationwide	Car-Rt 3/5 Digit	Quad Graphics Lomira WI

— Business Service Network Integration, Sales, 11-4-10

Philately

Stamp Announcement 11-01: Lady Liberty/Flag Forever



© 2009 USPS

On December 1, 2010, in Washington, DC, the Postal Service™ will issue a First-Class Mail® *Lady Liberty/Flag Forever* se-tenant pair (two designs) in a pressure-sensitive adhesive (PSA) coil of 100 stamps (Item 787900). The stamps, designed by Terrence McCaffrey, USPS®, go on sale nationwide December 1, 2010.

The U.S. Postal Service® will introduce two new First-Class Mail Forever® stamps featuring photographs of world-recognized symbols of the United States: the Statue of Liberty and the American flag. The photograph of Lady Liberty is by Raimund Linke and the U.S. Flag photograph is by Ron Watts.

The stamps will be issued in a coil format and known as *Lady Liberty and U.S. Flag Forever* stamps are always equal in value to the current First-Class Mail 1-ounce rate.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Lady Liberty/Flag Forever Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 1, 2011.

Issue:	<i>Lady Liberty/Flag Forever</i>
Item Number:	787900
Denomination & Type of Issue:	First-Class Forever
Format:	Coil of 100 (2 designs)
Series:	N/A
Issue Date & City:	December 1, 2010, Washington, DC 20066 (No Ceremony)
Designer:	Terrence W. McCaffrey, USPS
Art Director:	Terrence W. McCaffrey, USPS
Typographer:	Terrence W. McCaffrey, USPS
Existing Photo:	Ron Watts (U.S. Flag)
Existing Photo:	Raimund Linke (Lady Liberty)
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint "4evR"
Engraver:	N/A
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller Martini, A76
Stamps per Coil:	100
Print Quantity:	3 billion stamps
Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Stamp Orientation:	Vertical
Image Area (w x h):	.70375 x .84 in./17.875 x 21.34 mm
Overall Size (w x h):	.84375 x .98 in./21.431 x 24.89 mm
Coil Size (w x h):	84.375 x .98 in./2143.125 x 24.89 mm
Colors:	Black, Cyan, Magenta, Yellow, PMS 534C (Blue), PMS 5625C (Gray)
Plate Size:	768 stamps per revolution
Plate Numbers:	"P" followed by six (6) single digits
Plate Number Frequency:	Plate number on 2nd stamp of the form below "Flag" image
Coil Back Number Frequency:	N/A
Marginal Markings:	N/A

Issue:	<i>Lady Liberty/Flag Forever</i>
Item Number:	787900
Denomination & Type of Issue:	First-Class Forever
Format:	Coil of 100 (2 designs)
Series:	N/A
Issue Date & City:	December 1, 2010, Washington, DC 20066 (No Ceremony)
Designer:	Terrence W. McCaffrey, USPS
Art Director:	Terrence W. McCaffrey, USPS
Typographer:	Terrence W. McCaffrey, USPS
Existing Photo:	Ron Watts (U.S. Flag)
Existing Photo:	Raimund Linke (Lady Liberty)
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure/Microprint "4EVER"
Engraver:	Trident
Printer:	Avery Dennison (AVR)
Printed at:	Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Coil:	100
Print Quantity:	2.5 billion stamps

Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Stamp Orientation:	Vertical
Image Area (w x h):	0.73x 0.84 in./18.54 x 21.34 mm
Stamp Size (w x h):	0.87 x 0.982 in./22.10 x 24.94 mm
Full Pane Size (w x h):	N/A
Colors:	Magenta, Yellow, Cyan, Black, PMS 534 (Blue), PMS 5625 (Gray)
Plate Size:	480 stamps per revolution
Plate Numbers:	"V" followed by six (6) single digits
Coil Number Frequency:	Plate numbers to appear every 20th stamp on coil
Marginal Markings:	N/A

Issue:	<i>Lady Liberty/Flag Forever</i>
Item Number:	787900
Denomination & Type of Issue:	First-Class Forever
Format:	Coil of 100 (2 designs)
Series:	N/A
Issue Date & City:	December 1, 2010, Washington, DC 20066 (No Ceremony)
Designer:	Terrence W. McCaffrey, USPS
Art Director:	Terrence W. McCaffrey, USPS
Typographer:	Terrence W. McCaffrey, USPS
Existing Photo:	Ron Watts (U.S. Flag)
Existing Photo:	Raimund Linke (Lady Liberty)
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "4ver"
Engraver:	N/A
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Coil:	100
Print Quantity:	2.5 billion stamps
Paper Type:	Nonprephosphored III, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Stamp Orientation:	Vertical
Image Area (w x h):	.71 x .82 in./18.03 x 20.83 mm
Stamp Size (w x h):	.87 x .98 in./22.09 x 24.89 mm
Colors:	Cyan, Magenta, Yellow, Black, PMS 5625 (Green), PMS 534 (Blue)
Plate Size:	768 stamps per revolution
Plate Numbers:	"S" followed by six (6) single digits
Plate Number Frequency:	Plate numbers every 28th stamp on coil
Marginal Markings:	N/A

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this stamp issue:

- 787963*, *Lady Liberty/Flag Forever* First Day Cover Set of 2, \$1.64.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Distribution: Item 787900, First-Class Mail *Lady Liberty/Flag Forever*, PSA Coil of 100

All stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive automatic distributions of the First-Class Mail *Lady Liberty/Flag Forever* stamp, PSA coil of 100. Item 787900 will be distributed at the \$44.00 rate. Distributions will be in multiple waves. Distributions are rounded up to nearest master carton size (800 coils).

Initial Supply for Post Offices

SDOs/SDCs *will not* make a subsequent automatic distribution of Item 787900 to Post Offices. All Post Offices requiring quantities of Item 787900 must order them from their designated SDO/SDC using PS Form 17. SDOs must not distribute coils to Post Offices before November 17, 2010.

— Stamp Services,
Government Relations and Public Policy, 11-4-10

Update: Additional Animal Rescue: Adopt a Shelter Pet Stamps Printed

The article "Stamp Announcement 10-12: Animal Rescue: Adopt a Shelter Pet" in *Postal Bulletin* 22281 (3-25-10, pages 68–69) gives information on the *Animal Rescue: Adopt a Shelter Pet* stamps. The details table states the print quantity as 300 million stamps. Due to high customer

demand, an additional 91.4 million *Animal Rescue: Adopt a Shelter Pet* stamps have been printed.

— Stamp Services,
Government Relations and Public Policy, 11-4-10

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

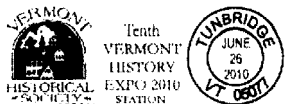
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 120 days:



June 26, 2010
Vermont Historical Society
 Tenth Vermont History EXPO 2010 Station
 Postmaster
 292 VT Rte. 110
 Tunbridge, VT 05077-9998

The following pictorial postmark has been extended for 60 days:



September 4, 2010
U.S. Postal Service
 800th WIN Station
 Retail Manager
 W. Reno Ave.
 Oklahoma City, OK 73125-9622

The following pictorial postmarks have been extended for 30 days:



September 25, 2010
U.S. Postal Service
 Scouting Station
 Postmaster
 99 S. Walnut St.
 Youngstown, OH 44501-9998



October 1, 2010
U.S. Postal Service
 National Stamp Collecting Month Station
 Postmaster
 PO Box 9998
 Steamboat Rock, IA 50672-9998



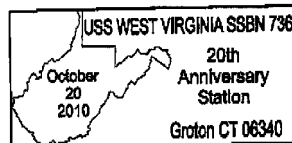
October 1, 2010

U.S. Postal Service
 Fire Safety Awareness Month Station
 Postmaster
 PO Box 9998
 Steamboat Rock, IA 50672-9998



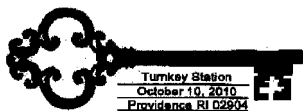
October 9, 2010

Universal Ship
 Cancellation Society
 15th Anniversary Station
 USS Columbia SSN 771
 Postmaster
 100 Plaza Ct.
 Groton, CT 06340-9998



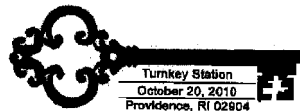
October 20, 2010

Universal Ship
 Cancellation Society
 20th Anniversary Station
 USS West Virginia
 SSBN 736
 Postmaster
 100 Plaza Ct.
 Groton, CT 06340-9998



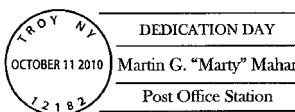
October 10, 2010

U.S. Postal Service
 Turnkey Station
 Postmaster
 PO Box 9998
 Providence, RI
 02904-9998



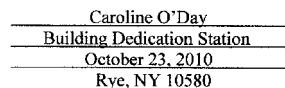
October 20, 2010

U.S. Postal Service
 Turnkey Station
 Postmaster
 PO Box 9998
 Providence, RI
 02904-9998



October 11, 2010

U.S. Postal Service
 Martin G. "Marty" Mahar
 Post Office Station
 Postmaster
 Two 116 St.
 Troy, NY 12182-9998



October 23, 2010

U.S. Postal Service
 Caroline O'Day Building
 Station
 Postmaster
 PO Box 9998
 Rye, NY 10580-9998



October 16, 2010

50th Anniversary of the
 Twist Committee
 Chubby Checker Station
 Postmaster
 3311 Atlantic Ave.
 Wildwood, NJ
 08260-9998



October 23, 2010

Kino Heritage Society
 Kino Heritage Society
 Station
 Postmaster
 PO Box 9998
 Tucson, AZ 85719-9998



October 16-17, 2010

U.S. Postal Service
 Motor City SCC Station
 Postmaster
 26200 Ford Rd.
 Dearborn Heights, MI
 48127-9998



October 30, 2010

Town of Middlebury
 Cross Bridge Opening
 Station
 Postmaster
 10 Main St.
 Middlebury, VT
 05753-9998



October 19, 2010

City of Jacksonville
 Sesquicentennial Station
 Postmaster
 PO Box 9998
 Jacksonville, OR
 97530-9998

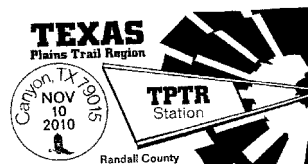


October 30, 2010

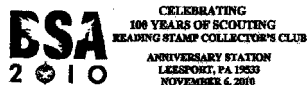
Belleville Chamber of
 Commerce
 UFO Day Station
 Postmaster
 PO Box 9998
 Belleville, WI 53508-9998



November 2, 2010
Talent Chamber of Commerce
 Talent Centennial Station
 Postmaster
 153 E. Wagner St.
 Talent, OR 97540-9998



November 10, 2010
U.S. Postal Service
 TPTR Station
 Postmaster
 1304 Fourth Ave.
 Canyon, TX 79015-9998



November 6, 2010
Reading Stamp Collector's Club
 Anniversary Station
 Postmaster
 4 E. Wall St.
 Leesport, PA 19533-9998

2010 Exhibition Sta.
 Rubber City Stamp Club

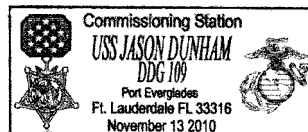


November 13, 2010
 Akron, OH 44309

November 13, 2010
Rubber City Stamp Club
 RCSC Exhibition Station
 MOWS
 675 Wolf Ledges Pkwy.
 Akron, OH 44309-9998



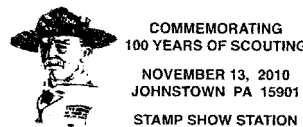
November 6-7, 2010
U.S. Postal Service
 AAPEX Station
 Postmaster
 2075 W. Stadium Blvd.
 Ann Arbor, MI 48106-9998



November 13, 2010
Universal Ship Cancellation Society
 Commissioning Station
 USS Jason Dunham
 DDG 109
 Postmaster
 South Side Station
 2801 S. Federal Hwy.
 Ft. Lauderdale, FL
 33335-9998



November 6-7, 2010
Philatelic Society of Pittsburgh
 PITTPEX Station
 Philatelic Clerk
 700 Grant St.
 Pittsburgh, PA
 15219-9998



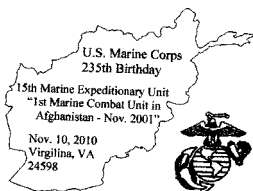
November 13, 2010
Johnstown Stamp Club
 Stamp Show Station
 Director Customer Service
 111 Franklin St.
 Johnstown, PA
 15901-9998

Day of Jubilation Station
 100 Years of Women's Suffrage
 November 8, 2010
 Olympia, WA 98501

November 8, 2010
Women's History Consortium
 Day of Jubilation Station
 Postmaster
 900 Jefferson St. S.E.
 Olympia, WA 98501-9998



November 13, 2010
Tri-State Stamp Club
 Tri-State Stamp Club
 Show Station
 Postmaster
 PO Box 9998
 Sinsinawa, WI
 53824-9998

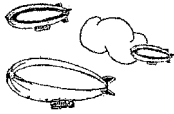


November 10, 2010
U.S. Postal Service
 U.S. Marine Corps 235th
 Birthday Station
 Postmaster
 PO Box 9998
 Virgilina, VA 24598-9998

EXPO STATION
 Grapevine Texas 76051
 November 13, 2010



November 13-14, 2010
U.S. Postal Service
 Expo Station
 Postmaster
 1251 William D. Tate Ave.
 Grapevine, TX
 76051-9998

R.C.S.C. Exhibition Sta.
Nov. 14, 2010

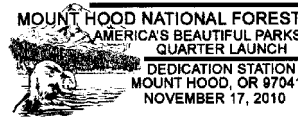
Akron, OH 44309

November 14, 2010

Rubber City Stamp Club
 RCSC Exhibition Station
 MOWS
 675 Wolf Ledges Pkwy.
 Akron, OH 44309-9998

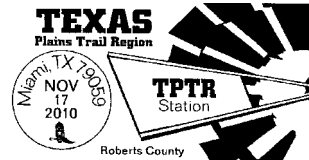
November 17, 2010

Merrick Mint
 America's Beautiful
 National Forest Mount
 Hood Station
 Postmaster
 Philatelic Services
 PO Box 3480
 Portland, OR 97208-3480



November 17, 2010

Cristabears, Inc.
 Dedication Station Mount
 Hood Quarter
 Postmaster
 PO Box 9998
 Mount Hood, OR
 97041-9998



November 17, 2010

U.S. Postal Service
 TPTR Station
 Postmaster
 116 S. Main St.
 Miami, TX 79059-9998

— *Stamp Services,
 Government Relations and Public Policy, 11-4-10*

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

Mother Teresa Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

November 5, 2010

3.0136 x 1.4305 inches

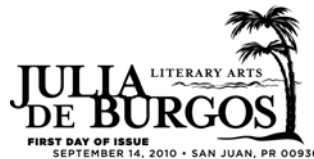


Black and White Pictorial

Mother Teresa Stamp
Special Cancellations
PO Box 92282
Washington, DC 20090-2282

November 5, 2010

2.9124 x 1.1808 inches



Black and White Pictorial

Julia de Burgos Stamp
Stamp Distribution
585 Ave. F. D. Roosevelt OFC
San Juan, PR 00936-9311

November 15, 2010

2.9945 x 1.4892 inches



Digital Color Pictorial

Angel With Lute Stamp
Postmaster
421 Eighth Avenue, Room 2029B
New York, NY 10199-9998

December 21, 2010

1.601 x 2.0184 inches



Black and White Pictorial

Angel With Lute Stamp
Postmaster
421 Eighth Avenue, Room 2029B
New York, NY 10199-9998

December 21, 2010

2.9454 x 1.4668 inches



Digital Color Pictorial

Holiday Evergreens (Forever) Stamp
Postmaster
421 Eighth Avenue, Room 2029B
New York, NY 10199-9998

December 21, 2010

2.2437 x 1.0806 inches



Black and White Pictorial

Holiday Evergreens (Forever) Stamp
Postmaster
421 Eighth Avenue, Room 2029B
New York, NY 10199-9998

December 21, 2010

3.0249 x 0.982 inches

Retail

Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) print run cutoff schedule for fiscal year (FY) 11. Each date has a designation whether it is for the year-round (YR) brochure or the holiday (HOL) brochure. The remaining FY 11 print cycle cut-off dates are as follows:

- November 5, 2010 (Price Change).
- January 14, 2011 (YR).
- April 8, 2011 (YR).
- May 20, 2011 (YR).
- June 24, 2011 (YR).
- August 19, 2011 (HOL).

Starting with the June 25, 2010, print cycle, the English-only brochures have been replaced with bilingual (English and Spanish) brochures. All orders received from SBM sites by June 25 and thereafter will be provided bilingual brochures. There is no change in the price.

To order brochures, submit PS Form 3227-O, *Stamps by Mail Brochure Order Form* (January 2009), to Cyril-Scott Company:

Cyril Scott Company
PO Box 627
Lancaster, OH 43130-0627
Telephone: 800-466-0455
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click *Forms*, and then select the form by number. A copy of this form appears on page [75](#) in this *Postal Bulletin*.

The cost per unit of 500 is \$12.51. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders (under \$10,000) with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it

receives payment. Local eBuy procedures may also apply (refer to local procurement procedures). Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

All local Post Offices™ and centralized sites should follow the ordering instructions contained within this article and utilize local funds.

For Orders Exceeding \$10,000

Use eBuy to process both centralized and decentralized brochure orders that exceed \$10,000.00. In the Purchasing Method field, select "Route Req to Supply Mgmt," then in the After Approval Route field, select "Eastern Services CMC (Memphis, TN)." Include completed PS Form 3227-O with imprint information with the eBuy order.

Note: These approved eBuy orders must be received by Supply Management at least 10 days prior to a published run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office until the order has been received. Ensure procedures are in effect locally for proper verification of receipt.

— Retail Access Channels,
Retail Products and Services, 11-4-10

Stamps by Mail® Brochure Order Form Required Entry →

Order No. (MM-DD-YY-ZIP+ 4®) Example: 12-18-05-22209-6057

You MUST complete ALL fields on this form

To: STAMPS BY MAIL CYRIL-SCOTT CO PO BOX 627 LANCASTER OH 43130-0627	Office Name	District	Area
	Contact Name		
	Contact Telephone No. (Include area code)		
	Contact Fax No. (Include area code)		
Telephone No. 800-466-0455	Fax No. 740-689-0210	Contact E-mail Address	

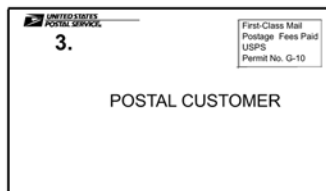
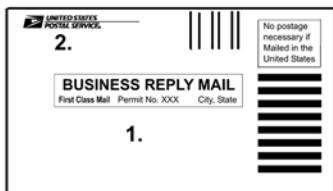
Quantity			
Item	Specify No. of Packs (500 forms per pack)	Unit Cost	Total
PS Form 3227 (Year-Round Version)	_____	@ \$12.51 ea. per pack =	
PS Form 3227 (Holiday), limited offering — Check Postal Bulletin schedule for availability.	_____	@ \$12.51 ea. per pack =	
Total			\$

Ship to (Cannot ship to Post Office™ boxes):
(Number, street, apartment, suite, city, state, ZIP + 4)

Contact Name _____

Contact Telephone No. (Include area code) _____

Imprint Information
(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)



1. Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4)

2 & 3. Return Address (MUST include ZIP + 4)

Payment Information: Orders will be shipped within 35 calendar days following print runs (see Postal Bulletin schedule). Actual delivery times will vary based upon the destination. For orders over \$10,000.00 (only) submit PS 3227-O with approved eBuy to SM Management - route to PP&CS to Eastern Service CMC, Memphis/Windsor.

(For orders under \$10,000) Postal Service unit placing order MUST IMMEDIATELY NOTIFY Cyril Scott of any credit card changes within 60 days of the print cut-off date. Check (Include with order)

VISA/ IMPAC Card No. _____ Exp. Date _____ USPS Money Order (Include with order)

Requestor Signature	Manager/Supervisor Signature
Funding/Credit Card Official Signature	Date Signed

If shipment is over 20,000 forms (40 packs), enter finance number to be charged for transportation costs (see Postal Bulletin estimations): _____



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

DID YOU KNOW?

**World-class
shipping depends
on world-class
scanning.**

