

# usps postal bulletin

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# Policies, Procedures, and Forms Updates

## Manuals

### ASM Revision: Passport Application Acceptance Service at Designated Post Offices

Effective immediately, the *Administrative Support Manual* (ASM), section 422.2, Passport Application Acceptance Service at Designated Post Offices, is revised to comply with Title 22, Code of Federal Regulations (CFR), Section 51.22, Passport Agents and Passport Acceptance Agents. This Department of State rule reorganizes, restructures, and updates passport regulations to: (1) make it easier for users to access information; (2) better reflect current practices and changes in statutory authority; and (3) remove outdated provisions. Basically, the revisions are designed to bring greater clarity to passport policy and practice and to present it in a less cumbersome way.

Because section 422.2 is completely revised, this article provides a summary of the revisions.

#### Summary of Changes to the *Administrative Support Manual* (ASM)

Changes made throughout 422.2 include the following:

- Changed references from “State Department” to “Department of State.”
- Updated references to Department of State forms.
- Updated references to form DS-19, which is obsolete, and has been replaced by DS-5504, *Passport Re-Application Form*, and DS-4085, *Application for Additional Visa Pages*.
- Updated reference to form DSP-82, which has been changed to DS-82, *Application for Passport by Mail*.
- Replaced the word “execution” with “accepted.”
- Replace the words “execution fee” with “acceptance fee.”

The remaining changes are listed by subsection:

#### 422.21 Applicability

- Added excerpts from 22 CFR 51.22 to describe policy and procedures for Postal Service™ acceptance of passport applications.

#### 422.24 Required Postal Service–Department of State Coordination

- Revised to show that requests for new passport sites are coordinated between Department of State Headquarters and Postal Service Headquarters.
- Revised to show changes in the relationships between Postal Service districts, Post Offices™, and the Department of State Regional Passport Agency offices.

#### 422.25 Determining Sites and Establishing Passport Application Acceptance Facilities

- Revised to show that Headquarters, instead of local offices, maintains the Facilities Database and notifies the Regional Passport Agency offices of any changes.

#### 422.26 Preparation at Newly Authorized Locations

- Meter settings have been removed from acceptance locations because this service is no longer provided.
- Web-based training, specifically the Passport Application Acceptance Course (Course 41201-18), is available through the Postal Service Automated Enrollment System.
- The Department of State requires employees who accept passport applications to complete Course 41201-18.
- The Department of State no longer provides paper copies of the *Passport Agent's Reference Guide* (PARG).
- The PARG is available on the Retail Marketing website for downloading by authorized Postal Service Passport Acceptance offices.
- Passport Acceptance offices have greater flexibility in providing hours of service. As long as they provide 5 hours of service a day, Monday through Friday, local offices do not have to be open from 10 A.M. to 3 P.M.
- Passport Acceptance offices should offer service on weekends when staffing levels can support passport application services.

#### 422.27 Application Acceptance Guidelines

- The Postal Service accepts no-fee passport applications (requests for government-sponsored travel); the Postal Service collects the acceptance fee, but **does not** collect any fees payable to the Department of State.
- The following Account Identifier Code (AIC) has been authorized for passport photo fees: AIC 241, Photo Services.
- The guidelines for payment of passport fees and financial procedures have been updated in accordance with the *International Mail Manual*, 371.5, Procedures for Cashing Money Orders Issued by Foreign Countries.

- Credit cards are accepted for Postal Service transactions but not for payment of Department of State fees.
- Payment of Express Mail® fees for return shipment of a customer's passport can be included in the payment made payable to the Department of State.

#### **422.28 End-of-Day and Individual Clerk Closeout Procedures**

- Procedures for the processing and retention of PS Form 5659, *Daily Passport Application (DS-11) Transmittal*, have been changed.
- PS Form 5659 provides supporting documentation for PS Form 1412, *Daily Financial Report*.
- Discrepancies in over-payment and under-payment are handled by the Department of State instead of the Postal Service, and the Department of State will contact the affected customer.
- Administrative discrepancies are handled by the Department of State instead of the Postal Service.
- Routine service and expedited service delivery times have been updated to coincide with the PARG.

#### **422.29 Reports, Records, Discrepancies, Forms, and Supplies**

- Changed reporting and record-keeping procedures for Regional Passport Agency offices and acceptance Post Offices.
- Updated procedures for ordering forms and supplies.

We will incorporate the complete text of these revisions into the next printed version of the ASM and into the online update, available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column, under "Essential Links," click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Retail Marketing,  
Retail Products and Services, 11-19-09

### **DMM Revision: Commercial Express Mail and Priority Mail Standards and Mail Markings**

Effective November 29, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 401 to add and clarify standards and mail markings currently found in DMM 101 for consistency with the standards that apply to all commercial Express Mail® and Priority Mail® mailpieces. We additionally are revising sections 101, 102, 110, 120, 410, 420, 503, and 705 to ensure consistent language is maintained throughout the DMM for retail and commercial Express Mail and Priority Mail mailpieces.

The Postal Service has also identified the need to provide mailers with an easy-to-understand explanation of the standards for both commercial Express Mail and Priority Mail products. Beginning January 4, 2009, two new Quick Service Guides (QSGs), 410 and 420, which are currently in development, will be available to customers.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 11-19-09

### **DMM Revision: Reassignment of ZIP Codes 856 and 857 From Denver BMC (NDC) to Phoenix ASF**

Effective November 29, 2009, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) exhibits for destination bulk mail center (DBMC) Price Eligibility for Standard Mail®, Parcel Select®, and Bound Printed Matter items.

Due to changes in mail processing operations as reflected in revisions to labeling lists on October 5, 2009, and reflected in *Postal Bulletin* 22269 (10-8-09, pages 31–35), mailers preparing DBMC (destination network distribution center (DNDC)) mailings must prepare mail for 3-digit ZIP™ Codes 856 and 857 in containers for Phoenix AZ and

enter that mail at the Phoenix AZ auxiliary service facility (ASF) rather than at the Denver CO BMC/NDC facility as soon as practicable, but no later than December 17, 2009.

We will incorporate these revisions into the next printed version of the DMM and into the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing and Classification, 11-19-09

## DMM Revision: Confirmation Services Clarifications

Effective November 29, 2009, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503.9.0 and 503.10.0 to clarify that the electronic price for Delivery Confirmation™ service and Signature Confirmation™ service is available when customers privately print electronic Delivery Confirmation and Signature Confirmation labels. Included is an enhancement to list all U.S. territories and Freely Associated States where confirmation services are not available instead of referring the reader to another DMM section.

We also reorganized our standards to relax the formatting requirements for privately printed barcodes. The format changes accommodate customers who use a smaller label size. In addition, the changes allow customers who use a larger label size more flexibility to design their labels according to their individual business needs.

The following formatting requirements have changed:

- The thickness of the identification bars is changing from a minimum of 0.0625 inch to a minimum of 0.031 inch.
- The length of the human-readable service banner should not extend beyond the length of the identification bar.
- The clear space between the human-readable characters and the identification bar is changing from a minimum of 0.125 inch to a minimum of 0.031 inch.

Also included in this revision is the addition of the inch-equivalent font size in the human-readable service banner and barcode representation. The human-readable service banner text is changed from a minimum 12-point font size to a text height minimum of 9-point font size or 0.09 inch, and the human-readable barcode representation text is changed from a minimum 10-point font size to a minimum height of 9-point font size or 0.09 inch.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>500</b>	<b>Additional Mailing Services</b>				
<b>503</b>	<b>Extra Services</b>				
	*	*	*	*	*
<b>9.0</b>	<b>Delivery Confirmation</b>				
<b>9.1</b>	<b>Delivery Confirmation Fee</b>				
	*	*	*	*	*

### **9.1.2 Fees and Postage**

*[Revise the text of 9.1.2 to clarify the availability of the electronic option as follows:]*

The applicable Delivery Confirmation fee must be paid in addition to the correct postage. The retail and electronic option fee, and postage may be paid with postage stamps, meter stamps, PC Postage, or permit imprint. Precancelled stamps are not permitted as postage payment. The electronic price is applicable when customers privately print an electronic Delivery Confirmation label. (See Exhibit 9.3.1c).

\* \* \* \* \*

### **9.2 Basic Information**

\* \* \* \* \*

#### **9.2.4 Ineligible Matter**

Delivery Confirmation is not available for the following:

\* \* \* \* \*

*[Revise the text of 9.2.4g to clarify ZIP Codes where Delivery Confirmation is not available as follows:]*

- g. Mail addressed to ZIP Codes in the following U.S. territories or Freely Associated States:

1. Palau, Republic of	96939 & 96940
2. Pohnpei Island	96941
3. Chuuk (Truk) Island	96942
4. Yap Island	96943
5. Kosrae Island	96944
6. Northern Mariana Islands	96952
7. Majuro Island	96960
8. Ebeye Island	96970

\* \* \* \* \*

### **9.4 Barcodes**

\* \* \* \* \*

#### **9.4.3 Printing**

Labels printed by mailers must meet the following specifications:

*[Revise item a of 9.4.3 as follows:]*

- a. Each label must bear a unique Delivery Confirmation PIC barcode as specified in 9.4.2.

*[Redesignate current items b through d of 9.4.3 as new items f through h and add new items b through e as follows:]*

- b. Each label must bear a human-readable service banner with the text "USPS DELIVERY CONFIRMATION" (if using retail service option, as specified in 9.2.5) or



“e/USPS DELIVERY CONFIRMATION” (if using electronic service option, as specified in 9.2.5, and the postage is evident on the mailpiece) that must be printed as follows:

1. At a minimum, 0.125 inch above the barcode.
  2. At a maximum, 0.5 inch above the barcode.
  3. At a minimum, 0.031 inch below the identification bar.
  4. Centered horizontally above the barcode.
  5. With a text height minimum of 9-point or 0.09 inch.
  6. In bold sans serif type (e.g., Helvetica or Arial).
  7. All uppercase using standard spacing.
  8. Not to exceed the length of the identification bars.
- c. Human-readable characters that represent the barcode ID must be printed as follows:
1. At a minimum, 0.125 inch below the barcode.
  2. At a maximum, 0.5 inch below the barcode.
  3. At a minimum, 0.031 inch above the identification bar.
  4. Centered horizontally below the barcode.
  5. With a text height minimum of 9-point or 0.09 inch.
  6. In bold sans serif type (e.g., Helvetica or Arial).
  7. All uppercase using standard spacing.
  8. Not to exceed the length of the identification bars.
  9. Parsed in accordance with Publication 91.
- d. The barcode must meet the following specifications:
1. The barcode symbology must be GS1-128.
  2. The range of widths of narrow bars and spaces (X-dimension) is a minimum of 0.013 inch and a maximum of 0.021 inch. The preferred range is a minimum of 0.015 inch and maximum of 0.017 inch.
  3. All bars must be at least 0.75 inch high.
  4. A clear space around the barcode must be maintained at a minimum of 0.125 inch above and below the barcode. A clear space measuring at least 10 times the X-dimension shall be maintained immediately to the left and right of the barcode. No text, images, or other markings shall appear in this area. A minimum clear zone of 0.25 inch is recommended.
- e. Identification bars are used to segregate the Delivery Confirmation barcode from other areas of the shipping label. Only information relating to Delivery Confirmation and other extra services may be placed

between these bars. The identification bars must be printed as follows:

1. With a minimum clear space of 0.031 inch above the human-readable text and below the human-readable representation of the barcode.
2. Centered horizontally above and below the barcode area.
3. At a minimum, 0.031 inch thick, and at a maximum, 0.063 inch thick.
4. The line length should extend across the width of the label, but must extend at least the length of the barcode (see Exhibit 9.3.1c).

\* \* \* \* \*

*[Insert new item i as follows:]*

- i. The indicator “e/” or the optional “ELECTRONIC PRICE APPROVED # [Mailer ID]” text is not used for Delivery Confirmation Electronic Verification System (eVS) mailpieces (see 705.2.9). Additionally, mailers approved for the electronic service option, at their discretion, may print the text “ELECTRONIC PRICE APPROVED #[Mailer ID]” in minimum 8-point or 0.08 inch to 10-point or 0.10 inch bold sans serif type directly below the bottom horizontal identification bar (see Exhibit 9.4.3).

\* \* \* \* \*

## **10.0 Signature Confirmation**

### **10.1 Signature Confirmation Fee**

\* \* \* \* \*

#### **10.1.2 Fees and Postage**

*[Revise the text of 10.1.2 to clarify the availability of the electronic option as follows:]*

The applicable Signature Confirmation fee in 10.1.1 must be paid in addition to the correct postage. The retail and electronic option fee, and postage may be paid with postage stamps, meter stamps, PC Postage, or permit imprint. Precancelled stamps are not permitted as postage payment. The electronic price is applicable when customers privately print an electronic Signature Confirmation label. (See Exhibit 10.3.1c).

\* \* \* \* \*

## **10.2 Basic Information**

\* \* \* \* \*

### **10.2.3 Ineligible Matter**

Signature Confirmation is not available for the following:

\* \* \* \* \*

*[Revise the text of 10.2.3f to clarify ZIP Codes where Signature Confirmation is not available as follows:]*

- f. Mail addressed to ZIP Codes in the following U.S. territories or Freely Associated States:

1. Palau, Republic of	96939 & 96940
2. Pohnpei Island	96941
3. Chuuk (Truk) Island	96942
4. Yap Island	96943
5. Kosrae Island	96944
6. Northern Mariana Islands	96952
7. Majuro Island	96960
8. Ebeye Island	96970

\* \* \* \* \*

#### 10.4 Barcodes

\* \* \* \* \*

##### 10.4.3 Printing

Labels printed by mailers must meet the following specifications:

*[Revise item a of 10.4.4 as follows:]*

- a. Each label must bear a unique Signature Confirmation PIC barcode as specified in 10.4.3.

*[Redesignate current items b through e of 9.4.3 as new items f through i, and add new items b through e as follows:]*

- b. Each label must bear a human-readable service banner with the text “USPS SIGNATURE CONFIRMATION” (if using retail service option, as specified in 10.2.4) or “e/USPS SIGNATURE CONFIRMATION” (if using electronic service option, as specified in 10.2.4, and the postage is evident on the mailpiece) that must be printed as follows:

1. At a minimum, 0.125 inch above the barcode.
2. At a maximum, 0.5 inch above the barcode.
3. At a minimum, 0.031 inch below the identification bar.
4. Centered horizontally above the barcode.
5. With a text height minimum of 9-point or 0.09 inch.
6. In bold sans serif type (e.g., Helvetica or Arial).
7. All uppercase using standard spacing.
8. Not to exceed the length of the identification bars.

- c. Human-readable characters that represent the barcode ID must be printed as follows:

1. At a minimum, 0.125 inch below the barcode.

2. At a maximum, 0.5 inch below the barcode.
3. At a minimum, 0.031 inch above the identification bar.
4. Centered horizontally above the barcode.
5. With a text height minimum of 9-point or 0.09 inch.
6. In bold sans serif type (e.g., Helvetica or Arial).
7. All uppercase using standard spacing.
8. Not to exceed the length of the identification bars.
9. Parsed in accordance with Publication 91.

- d. The barcode must meet the following specifications:

1. The barcode symbology must be GS1-128.
2. The range of widths of narrow bars and spaces (X-dimension) is a minimum of 0.013 inch and a maximum 0.021 inch. The preferred range is a minimum 0.015 and maximum 0.017 inch.
3. All bars must be at least 0.75 inch high.
4. A clear space around the barcode must be maintained at a minimum of 0.125 inch above and below the barcode, and a minimum of 0.25 inch on the left and right side of the barcode. A clear space measuring at least 10 times the X-dimension shall be maintained immediately to the left and right of the barcode. No text, images, or other markings shall appear in this area. A minimum clear zone of 0.25 inch is recommended.

- e. Identification bars are used to segregate the Signature Confirmation barcode from other areas of the shipping label. Only information relating to Signature Confirmation and other extra services may be placed between these bars. The identification bars must be printed as follows:

1. With a minimum clear space of 0.031 inch above the human-readable text and below the human-readable representation of the barcode.
2. Centered horizontally above and below the barcode area.
3. At a minimum, 0.031 inch thick, and at a maximum, 0.063 inch thick.
4. The line length should extend across the width of the label, but must extend at least the length of the barcode (see Exhibit 10.3.1c).

\* \* \* \* \*

*[Insert new item j as follows:]*

- j. The indicator “e/” or the optional “ELECTRONIC PRICE APPROVED # [Mailer ID]” text is not used for Signature Confirmation Electronic Verification Sys-

tem (eVS) mailpieces (see 705.2.9). Additionally, mailers approved for the electronic service option, at their discretion, may print the text “ELECTRONIC PRICE APPROVED #[Mailer ID]” in minimum 8-point or 0.08 inch to 10-point or 0.10 inch bold sans serif type directly below the bottom horizontal identification bar (see Exhibit 10.4.4c).

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards, Pricing, 11-19-09*

## DMM Reminder: Measuring Tires and Similarly Shaped Packages

The Postal Service™ clarifies the measurement of tires, and other similarly shaped items, to determine mailability and whether dimensional weight, balloon rate, or oversized prices apply. The following describes the methods used to make these measurements.

### Mailability

To determine mailability, add the length and the girth. Length is the distance across the tire at its widest point. Girth is the distance around the whole tire at its widest point, as though the tire did not have an opening in the middle. Both measurements are displayed in the diagram.

If the length plus the girth is 108 inches or less, the item is mailable to any domestic destination. If the length plus the girth is greater than 108 inches, but not greater than 130 inches, the item is mailable at the oversized Parcel Post® price.



### Balloon Pricing for Priority Mail and Parcel Post

Balloon pricing applies when all of the following are true:

- The length plus girth is over 84 inches (but not more than 108 inches).

- The item weighs less than 20 pounds.
- The package is being shipped to zones 1–4 for Priority Mail® and all zones for Parcel Post.

### Dimensional Weight Pricing for Priority Mail

Dimensional weight pricing applies to items shipped to zones 5–8 as follows:

- Measure the length, width, and height in inches at their extreme dimensions (as shown in the diagram)
- Round off each measurement to the nearest whole inch.
- Multiply the length by the width by the height, and multiply the result by the nonrectangular adjustment factor of 0.785.  $(L \times W \times H) \times 0.785$
- If the final result exceeds 1,728 cubic inches, divide the result by 194 and round up (see DMM 604.7) to the next whole number to determine the dimensional weight in pounds.
- The mailer pays the actual weight, or the dimensional weight, whichever is greater.
- If the dimensional weight exceeds 70 pounds; the mailer pays the 70-pound price.

This is consistent with the way the tire would be measured if it were wrapped leaving no hole in the middle.

Additional information can be found in *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) part 123, and in Quick Service Guide (QSG) 120, *Priority Mail*, found on the Postal Explorer® website at <http://pe.usps.com>.

*Mailing Standards, Pricing, 11-19-09*

## DMM Revision: Click-N-Ship Insurance Indemnity Coverage Increase — Feasibility Test

Effective November 29, 2009, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503.4 and add new section 709.4, to permit the purchase of Click-N-Ship®

online insurance coverage up to \$5,000.00 during a 6-month feasibility test period.

Click-N-Ship customers who purchase and print their domestic Express Mail® and Priority Mail® postage online



have expressed interest in purchasing the maximum insurance coverage, currently available only at the retail window. In response, the Postal Service will conduct a feasibility test to increase Click-N-Ship online insurance indemnity coverage for domestic Express Mail and Priority Mail from \$500.00 to \$5,000.00. Increased online insurance indemnity will not be available for any other class of mail, even when postage is paid through Click-N-Ship service.

The feasibility test program period runs for 6 months from November 14, 2009, through May 14, 2010. Mailing and claims data will be analyzed during the program period to determine if this program should be a permanent offering, revised, or terminated. Additionally, the Postal Service may, at its option, withdraw the offering prior to the May 14, 2010, end date.

All online indemnity claims, including those submitted under this program, must be filed in accordance with DMM 609. Mailers who purchase insurance online with Click-N-Ship service for items valued over \$500, and who file a claim for loss or damage, may receive an *Online Insurance Claim Affidavit* to complete as part of the claims process.

### **Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)**

\* \* \* \* \*

#### **500 Additional Mailing Services**

\* \* \* \* \*

#### **503 Extra Services**

\* \* \* \* \*

#### **503.4 Insured Mail**

\* \* \* \* \*

#### **503.4.2 Basic Information**

##### **503.4.2.1 Description**

Insured Mail provides the following features:

\* \* \* \* \*

*[Revise text of 4.2.1b as follows:]*

- b. Insured mail purchased online provides up to \$500.00 indemnity coverage (see 709.4 for exception) for lost, rifled, or damaged articles, subject to the standards for the service and payment of the applicable fee.

\* \* \* \* \*

#### **503.4.3 Mailing**

\* \* \* \* \*

#### **503.4.3.5 Integrated Barcodes**

The following options are available for mailers who print their own labels:

\* \* \* \* \*

*[Revise text of 4.3.5c2 and 4.3.5c3 as follows:]*

2. Mailers may purchase insurance online for indemnity coverage of more than \$200.00, up to \$500.00 (see 709.4 for exception), with electronic option Delivery Confirmation service. The human-readable text above the integrated barcode must state, "e/USPS INSURED."
3. Mailers may purchase insurance online for up to \$500.00 (see 709.4 for exception) indemnity coverage and include the electronic option Signature Confirmation service. The human-readable text above the integrated barcode must state, "e/USPS INSURED."

#### **700 Special Standards**

\* \* \* \* \*

#### **709 Experimental and Temporary Classifications**

\* \* \* \* \*

*[Add new 4.0 as follows:]*

#### **4.0 Click-N-Ship Indemnity Increase for Express Mail and Priority Mail**

##### **4.1 Basic Information**

The Click-N-Ship Indemnity Increase Feasibility test is available for Express Mail and Priority Mail items only purchased via Click-N-Ship during the 6-month program period which runs November 14, 2009, through May 14, 2010. The insurance amount available for purchase during this period will increase from \$500.00 to \$5,000.00. USPS may, at its option, withdraw this offering prior to the May 14, 2010, end date.

##### **4.1.1 Eligibility Requirements**

Mailers using Click-N-Ship to purchase online insurance coverage up to \$5,000.00 for Express Mail and Priority Mail items must:

- a. Register for an account with Click-N-Ship at [www.usps.com](http://www.usps.com) (click *Print a Shipping Label*).
- b. Use a Click-N-Ship label, showing the total amount of postage and fees paid.
- c. Enter the Express Mail or Priority Mail item into the mailstream on the same date as that displayed on the online label.

##### **4.1.2 Considerations**

Mailing and claims data will be analyzed during the program period to determine if the program will become a permanent offering, revised, or terminated.

## 4.2 Filing Claims

Claims for loss or damage must be filed in accordance with 609. Mailers who purchase insurance on Click-N-Ship for items valued over \$500, and who file a claim for loss or damage, may receive an *Online Insurance Claim Affidavit* to complete as part of the claims process.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 11-19-09

## DMM Revision: Mail Receptacles and Private Express Statutes Updates

Effective November 29, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 604 and 608 to update the information as a result of change to Title 18 USC 1725 and Private Express Statutes (PES) reporting responsibilities.

DMM 604 is updated to reflect the maximum fine liability for mailable matter without postage found in or on mail receptacles. DMM 608 is updated to reflect the manager of Mailing Standards as the primary point of contact for matters regarding PES.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

#### **600 Basic Standards for All Mailing Services**

\* \* \* \* \*

#### **604 Postage Payment Methods**

\* \* \* \* \*

#### **8.0 Insufficient or Omitted Postage**

\* \* \* \* \*

#### **8.3 Mailable Matter Without Postage in or on Mail Receptacles**

##### **8.3.1 Penalty**

*[Revise the text in 8.3.1 as follows:]*

Whoever knowingly and willfully deposits any mailable matter (such as statements of account, circulars, sale bills, or other like matter) on which no postage is paid, in any letterbox established, approved, or accepted by the Postal Service for the receipt or delivery of mail matter on any route, with intent to avoid payment of lawful postage thereon, shall for each such offense be fined not more than \$5,000.00 per individual or \$10,000.00 per organization (18 USC 1725, 3571).

\* \* \* \* \*

#### **608 Postal Information and Resources**

\* \* \* \* \*

#### **5.0 Private Express Statutes**

##### **5.1 Private Express Statutes**

##### **5.1.1 Legal Foundation**

*[Revise the text and reference number in the last sentence in 5.1.1 to reflect “Mailing Standards” as follows:]*

\*\*\*Copies of the regulations are available from the manager of Mailing Standards, USPS Headquarters (see 8.1 for address).

\* \* \* \* \*

##### **5.1.4 Suspensions of Private Express Statutes**

*[Revise the text in the last sentence in 5.1.4 to reflect “Mailing Standards” as follows:]*

\*\*\*Carriers wanting to use the suspension for data-processing materials must file a notice of their intention on a form available from the manager of Mailing Standards.

##### **5.1.5 Violations of Private Express Statutes**

*[Revise the text in the first sentence in 5.1.5 to reflect “Mailing Standards” as follows:]*

Mailing Standards, USPS Headquarters, is responsible for reviewing initial reports of possible violations of the Private Express Statutes.\*\*\*

##### **5.1.6 Legal Advice for Private Express**

*[Revise the reference number in the parenthetical phrase to 8.1.]*

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 11-19-09

## DMM Revision: Expanded Options for Attachments to Letters and Flats

Effective November 29, 2009, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to allow certain attachments to a broader variety of Standard Mail® letters and flats. Current standards allow attachments to Standard Mail letters and flats only on carrier route pieces larger than 6 by 11 inches or on Customized MarketMail® pieces. These changes allow automation and carrier route Standard Mail letters of a certain size range and all flats to have attached thin labels or stickers, eligible as Standard Mail matter, under applicable standards.

We also add new standards for affixing dry or clean release cards to automation and carrier route letters and flats of all classes of mail, when content eligibility requirements are also met.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>200</b>	<b>Commercial Letters and Cards</b>				
<b>201</b>	<b>Physical Standards</b>				
	*	*	*	*	*
<b>3.0</b>	<b>Physical Standards for Machinable and Automation Letters and Cards</b>				
	*	*	*	*	*

*[Revise the title of 3.13 as follows:]*

### **3.13 Labels, Stickers, and Release Cards Affixed to the Outside of Letter-Size Mailpieces**

*[Revise the title and text of 3.13.1 to read as follows:]*

#### **3.13.1 Use**

A label, sticker, or release card may be placed on a letter-sized mailpiece that is eligible for automation letter prices, including barcoded carrier route letters meeting automation standards. Release cards may not be affixed to pieces mailed at First-Class Mail card prices; see 201.1.2 for other restrictions on attachments to cards. A Standard Mail letter with a label, sticker, or release card must meet additional standards in 243.2.5. These attachments may be:

- a. A label or sticker less than 0.007 inch thick, other than repositionable notes affixed under 705.21.0, as follows:
  1. A permanent label or sticker (designed not to be removed or relocated) affixed directly to the outside of the mailpiece with permanent adhesive.
  2. A relocatable label to be placed on the outside of a reply piece, when affixed under 3.13.2 or 3.13.3.

- b. A release card, at least 0.007 inch and no more than 0.012 inch thick, secured to a letter with a liner or backing under 3.13.4.
- c. On pieces mailed at First-Class Mail, Periodicals, or Standard Mail prices, only if permitted by the applicable content and eligibility standards.

\* \* \* \* \*

*[Add new 3.13.4 and 3.13.5 as follows:]*

#### **3.13.4 Letter-Size Piece with Attached Release Card**

Mailings of letter-size mailpieces with a release card attached to the outside of each piece must include eight pieces, as part of the mailing, addressed to “USPS Engineering — Letter Mail Technology” with the attention line “Release Card Sample”, using the street address in 608.8.1. A letter-size mailpiece, with an attached release card, must have the following characteristics:

- a. Be between 4 and 6 inches high (inclusive) and between 8 and 9-1/2 inches long (inclusive).
- b. No address element, including any address block barcode, may be closer than 1-1/2 inch to the right edge of the mailpiece.
- c. The surface smoothness of all letter-size pieces must be at least 190 Sheffield Units.
- d. Enveloped letters must be made of paper with a minimum 60-pound book grade paper and have a maximum thickness of 1/8 (0.125) inch. Window envelopes must have only one closed panel address window, no larger than 1-1/2 x 4-1/4 inches.
- e. Card-type letters, not mailed at card prices, have a maximum thickness of 0.025 inch as mailed.
- f. All letter-size pieces other than enveloped letters and card-type pieces (such as folded self-mailers and booklets) have a maximum thickness of 0.10 inch as mailed.
- g. Content insert shift must be no more than 5/8 inch horizontally and no more than 1/4 inch vertically.
- h. Release cards must meet the standards in 3.13.5.

#### **3.13.5 Standards for Release Cards**

A release card, at least 0.007 inch thick and no more than 0.012 inch thick, attached to a letter-size mailpiece must:

- a. Be rectangular, but allowed with finished corners having a radius of at least 1/8 inch up to 1/2 inch.
- b. Be between 2 and 2-1/2 inches (inclusive) high, and between 3 and 3-1/2 inches (inclusive) long. A card may be affixed with either edge parallel to the length of the mailpiece.

- c. Be affixed by machine to ensure adequate adhesion. Manually affixed attachments are not allowed.
- d. Be affixed, on either side, 1 inch (+/- 1/8 inch) from the bottom of the mailpiece and must not interfere with readability of the address, barcode, or postage information. The right edge of a card affixed to the back of the mailpiece must be placed between 5 and 6 inches from the leading edge of the mailpiece.
- e. Be affixed to a liner (backing) and meet the following adhesion standards:
  - 1. Adhesive used to affix the backing to the mailpiece must have a peel adhesion of at least 2 pounds/inch to stainless steel with a 20 minute dwell time, at 300 inch/minute at 90 degrees per ASTM test D3330F.
  - 2. Adhesive used to attach the release card to the backing must have a peel adhesion of at least 1.5 ounces/inch to stainless steel with a 30-minute conditioning time, at 300 inch/minute at 90 degrees per ASTM test D3330F.

\* \* \* \*

## 240 Standard Mail

## 243 Prices and Eligibility

\* \* \* \*

## 2.0 Content Standards for Standard Mail Letters

\* \* \* \*

## 2.5 Attachments and Enclosures

\* \* \* \*

### 2.5.5 Attachment of Other Standard Mail Matter

*[Revise the introductory text and item a of 2.5.5 to read as follows:]*

Standard Mail letters may bear one repositionable note per mailpiece under 705.21.0. A Standard Mail letter may bear a label, a sticker, or a release card eligible as Standard Mail matter, when affixed under 2.5.5 and 2.5.6. Standard Mail letters also may bear other attachments eligible as Standard Mail matter if these additional conditions are met:

- a. The piece bearing the attachment is claimed as Customized MarketMail (CMM) under 705.1.0 or as Enhanced Carrier Route letters under 6.0, except as allowed for labels, stickers, and release cards under 2.5.6.

\* \* \* \*

*[Revise item d as follows:]*

- d. CMM host pieces are any size permitted under 705.1.1.3, Physical Standards. Enhanced Carrier

Route letters are larger than 6 by 11 inches, except as allowed under 2.5.6.

\* \* \* \*

*[Add new item h as follows:]*

- h. Letters, with attachments that have been approved in writing by the pricing and Classification Service Center, are eligible for mailing under the conditions specified in the approval letter.

*[Add new 2.5.6 as follows:]*

### 2.5.6 Letter-Size Pieces with Labels, Stickers, or Release Cards

Automation letters and Enhanced Carrier Route letters with an attached label, sticker, or release card eligible as Standard Mail matter must meet the standards in 201.3.13.

\* \* \* \*

## 300 Commercial Flats

## 301 Physical Standards

### 1.0 Physical Standards for Flats

\* \* \* \*

*[Add new 1.7 as follows:]*

## 1.7 Labels, Stickers, and Release Cards

### 1.7.1 Use

A label, sticker, or release card may be placed on a flat-sized mailpiece. Standard Mail flats with a label, a sticker, or a release card (no more than one per mailpiece) must meet additional standards in 343.2.5. These attachments may be:

- a. A label or sticker less than 0.007 inch thick, other than repositionable notes affixed under 705.21.0, as follows:
  - 1. A permanent label or sticker (designed not to be removed or relocated) affixed directly to the outside of the mailpiece with permanent adhesive.
  - 2. A relocatable label to be placed on the outside of reply pieces, when affixed under 1.7.2 or 1.7.3.
- b. A release card, at least 0.007 inch thick and no more than 0.012 inch thick, when affixed according to 1.7.4 and 1.7.5.
- c. On pieces mailed at First-Class Mail, Periodicals, Standard Mail, or Package Services prices, only if permitted by the applicable content and eligibility standards.

### 1.7.2 Pressure-Sensitive Label

Any pressure-sensitive label or sticker affixed directly to a mailpiece before mailing must have a minimum peel adhesion to stainless steel of 8 ounces/inch. This standard does

not apply to pressure-sensitive labels provided by the USPS to mailers to label bundles for sortation levels.

### 1.7.3 “Sandwich” Label

A face stock/liner label (“sandwich” label) is a two-part unit with a face stock (top label) attached to a liner (bottom label) affixed to the mailpiece. The face stock must have a peel adhesion value of at least 2 ounces/inch with respect to the liner label and at least 8 ounces/inch when reapplied to stainless steel.

### 1.7.4 Flats with Attached Release Cards

Mailings of flat-size mailpieces with a release card attached to the outside of each piece must include eight pieces, as part of the mailing, addressed to “USPS Engineering — Flat Mail Technology” with the attention line “Release Card Sample”, using the street address in 608.8.1. Flat-size mailpieces, with attached release cards, must be between 6 and 12 inches (inclusive) high, between 8 and 15 inches (inclusive) long, between 0.02 and 0.75 inch (inclusive) thick as mailed, and meet the following conditions:

- a. Flats must be at least the minimum size for the price claimed. Nonautomation and carrier route flats must have one dimension larger than maximum letter-size dimension. Automation flats with attached release cards must be at least 6 inches high, 8 inches long, and at least 0.02 inch thick.
- b. Enveloped flats must be made of a minimum 60-pound book grade paper.
- c. Window envelopes must have only one closed panel address window.
- d. Bound flats must have a cover with a minimum thickness of 0.003 inch.
- e. Release cards must meet the standards in 1.7.5.

### 1.7.5 Standards for Release Cards

A release card, at least 0.007 inch thick and no more than 0.012 inch thick, attached to a flat-size mailpiece must:

- a. Be rectangular, but allowed with finished corners having a radius of at least 1/8 inch up to 1/2 inch.
- b. Be between 2 and 2-1/2 inches high, and between 3 and 3-1/2 inches long. A card may be affixed with either edge parallel to the length of the mailpiece.
- c. Be affixed by machine to ensure adequate adhesion. Manually affixed attachments are not allowed.
- d. Be affixed, on either side, a minimum of 4-1/2 inches from the bottom of an enveloped or card-type mailpiece or from the binding of a bound flat and must not interfere with the readability of the address, barcode, or postage information.
- e. Be affixed to a liner (backing) and meet the following adhesion standards:

1. Adhesive used to affix the backing to the mailpiece must have a peel adhesion of at least 2 pounds/inch to stainless steel with a 20 minute dwell time at 300 inch/minute at 90 degrees per ASTM test D3330F.

2. Adhesive used to attach the release card to the backing must have a peel adhesion of at least 1.5 ounces/inch to stainless steel with a 30 minute conditioning time, at 300 inch/minute at 90 degrees per ASTM test D3330F.

\* \* \* \* \*

## 3.0 Physical Standards for Automation Flats

\* \* \* \* \*

## 3.6 Uniformity and Exterior Format

\* \* \* \* \*

### 3.6.2 Outside Attachment

*[Revise the first two sentences of 3.6.2 as follows:]*

Except as allowed under 1.7, an attachment to a flat-size mailpiece must be a single sheet, the same size as the cover. The attachment must be permanently, securely, and uniformly affixed to the front or back cover along a bound, folded, or otherwise closed edge, except as allowed under 1.7.<sup>\*\*\*</sup>

\* \* \* \* \*

*[Delete current 3.7 in its entirety.]*

\* \* \* \* \*

## 340 Standard Mail

## 343 Prices and Eligibility

\* \* \* \* \*

## 2.0 Content Standards for Standard Mail Flats

\* \* \* \* \*

## 2.5 Attachments and Enclosures

\* \* \* \* \*

### 2.5.5 Attachment of Other Standard Mail Matter

*[Revise the text of 2.5.5 to read as follows:]*

A Standard Mail flat may bear a label, a sticker, or a release card eligible as Standard Mail matter, when affixed under 2.5.5 and 2.5.6. Standard Mail flats may bear repositionable notes under 705.21.0. Standard Mail flats also may bear other attachments eligible as Standard Mail matter if these additional conditions are met:

- a. The piece bearing the attachment is claimed as Customized MarketMail (CMM) under 705.1.0 or as En-

hanced Carrier Route Standard Mail flats under 6.0, except as allowed under 2.5.6.

\* \* \* \* \*

[Add new item h as follows:]

- h. Standard Mail flats with attachments that have been approved in writing by the Pricing and Classification Service Center are eligible for mailing under the conditions specified in the approval letter.

[Add new 2.5.6 as follows:]

#### 2.5.6 Flat-Size Pieces with Labels, Stickers, or Release Cards

Flats with an attached label, sticker, or release card eligible as Standard Mail matter must meet the standards in 301.1.7.4.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 11-19-09

## IMM Revision: Iraq — Service Restored for Global Express Guaranteed Service

Effective November 19, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect that Global Express Guaranteed® (GXG®) service to Iraq has resumed.

Post Office™ employees should disregard the suspension that became effective October 8, 2009, as announced in the article titled “IMM Revision: Iraq — Service Suspen-

sion for Global Express Guaranteed Service” in *Postal Bulletin* 22270 (10-22-09, page 14).

We will incorporate the appropriate revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 11-19-09

## Publications

### Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog*, is revised to include current information for the items noted in this article. See Publication 223 for complete information.

Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available on the Internet at [www.usps.com/cpim/ftp/pubs/pub223.pdf](http://www.usps.com/cpim/ftp/pubs/pub223.pdf).

#### New

- MI EL-310-2009-8, *Telecommuting and Alternate Work Schedule Programs for Headquarters/Headquarters Related Field Units FLSA-Exempt Employees*.
- MI EL-340-2009-2, *Reconstructing an Official Personnel Folder*.
- MI EL-384-2009-11, *Corporate Succession Planning*.
- MI EL-810-2009-4, *Personal Protective Equipment and Respiratory Protection Programs*.

- MI EL-890-2009-9, *Recycling Undeliverable Standard Mail, Discarded Lobby Mail, and Other Recyclable Materials*.
- MI PO-530-2009-4, *Screening Highway Transportation Contract Personnel*.
- MI SP-CS-2009-1, *Conducting Highway Contract Route Surveys*.
- MOP ERM-01-07-2009, *Postal Service Policy on Water Filtration*.
- MOP ERM-01-09-2009, *Official Personnel Folder Documents*.
- MOP FI-08-13-2009, *PCES Relocation Benefits Policy*.
- PUB 453, *Respect and Protect: Our Privacy Mission — Guidelines for Privacy*.
- PS 8157, *Temporary Confined Space Reclassification Certification*.

#### Revised

- HBK EL-802, *Executives' and Managers' Safety and Health Program and Compliance Guide*.



- HBK EL-804, *Safe Driver Program*.
- HBK EL-906, *Agreement Between USPS and Fraternal Order of Police National Labor Council, USPS No. 2, 2007-2011*.
- HBK MS-166-VOL-A, *Advanced Facer Canceler System, Optical Character Reader (AFCS-OCR), System Information*.
- HBK MS-166-VOL-B, *Advanced Facer Canceler System, Optical Character Reader (AFCS-OCR), Maintenance Information*.
- HBK MS-166-VOL-C, *Advanced Facer Canceler System, Optical Character Reader (AFCS-OCR), Software Reference*.
- HBK MS-166-VOL-D, *Advanced Facer Canceler System, Optical Character Reader (AFCS-OCR), Parts Information*.
- HBK PO-209, *Retail Operations Handbook*.
- HBK RE-5, *Building and Site Security Requirements*.
- HBK T-5, *International Mail Operations*.
- MAN ELM, *Employee and Labor Relations Manual*.
- PUB 45, *Achieving a Violence-Free Workplace Together*.
- PUB 223, *Directives and Forms Catalog*.
- PS 1096, *Customer Receipt*.
- PS 2976, *Customs Declaration CN 22 — Sender's Declaration*.
- PS 3203, *Personalized Stamped Envelopes Order Form*.
- PS 3239, *Payroll Deduction Authorization to Liquidate Postal Service Indebtedness*.
- PS 5550, *Express Mail Service Manifest System Application*.
- PS 6182, *Commercial Invoice*.
- PS 8059, *Request for Relocation Management Firm (RMF) Service*.

#### Reactivated

- HBK MS-117, *Micro-Processor Controlled, MARK-II B3 Facer Canceller (MCM-II B3)*.

#### Obsolete

PSIN	Ed. Date	Title	Replaced By
HBK PO-250	7/02	Consumer Answer Book	N/A
HBK MS-101	2/88	Stamp Vending Machine PS-53C	N/A
HBK MS-102	11/88	Booklet Vending Machine PBM-2	N/A
HBK MS-103	8/89	Stamp Vending Machine PS-53D	N/A
HBK MS-105	7/87	Small Currency Changer SCC-3	N/A
HBK MS-111	7/93	Postal Booklet Machine PBM-2A and PBM-6	N/A
HBK MS-120-CHG-1	2/03	Computerized Forwarding System (CFS), Flats Forwarding Terminal (FFT), Maintenance and Parts Information (Change 1 to MS-120-VOL-D, TL 3)	N/A
HBK MS-134	11/04	Postal Commodity Machine PCM-1625B	N/A
HBK MS-139	2/03	Postal Booklet and Stamp Machine PBSM-624/624B (PBSM-624)	N/A
HBK MS-143	12/94	Military International Dispatch and Accountability System (MIDAS)	N/A
HBK MS-144-VOL-A	8/04	Multiline Optical Character Reader (MLOCR), Input Subsystem (ISS), Background Information	N/A
HBK MS-144-VOL-B	8/04	Multiline Optical Character Reader (MLOCR), Input Subsystem (ISS), Maintenance Information	N/A
HBK MS-144-VOL-F	10/04	Multiline Optical Character Reader (MLOCR-B), Input Subsystem (ISS), Postal Automation Redirection System (PARS) Modification	N/A
HBK MS-146	4/94	Observatory System	N/A
HBK MS-151	1/03	Postal Booklet Machine, Model PBM-7	N/A
HBK MS-152	4/00	Postal Stamp Machine, Model PS-22/PS-22B	N/A
HBK MS-166-VOL-E	10/04	Advanced Facer Canceler System-Input Subsystem (AFCS-ISS), Postal Automation Redirection System (PARS) Modification	N/A
MI EL-310-2008-3	9/08	Telecommuting and Alternate Work Schedule Programs for Headquarters/Headquarters Related Field Units FLSA-Exempt Employees	MI EL-310-2009-8
MI EL-384-2006-1	3/06	Corporate Succession Planning	MI EL-384-2009-11
MI EL-810-2001-1	3/01	Personal Protective Equipment and Respiratory Protection Programs	MI EL-810-2009-4

MI FM-320-97-2	6/97	Procedures for Electronic Payment From Postal Mailers	N/A
MI PM-1.1.1-2002-4	7/02	Submitting Purchase Request to Supply Management	N/A
MI PO-530-2004-2	5/04	Screening Highway Transportation Contract Employees	MI PO-530-2009-4
MI PO-530-88-3	12/88	Conducting Highway Contract Route Surveys	MI SP-CS-2009-1
MOP DD-12-12-2001	12/01	Equal Employment Opportunity and Affirmative Employment Policy Statement	N/A
MOP ERM-04-09-2007	4/07	Official Personnel Folder Documents	MOP ERM-01-09-2009
POS 161	11/01	Labeling Your Used Oil	N/A
POS 163	11/01	Managing Hazardous Waste Documentation	N/A
POS 164	11/01	Storage of Old Unused or Excessive Materials	N/A
POS 165	11/01	Hazardous Waste Container Labeling	N/A
POS 166	11/01	Hazardous Material Storage Spill Containment	N/A
POS 167	11/01	Disposing of Your Hazardous Waste	N/A
POS 168	11/01	Maintaining Refrigerant Management Records	N/A
POS 169	11/01	Fluorescent Lamps and Ballast Disposal	N/A
PS 8157	6/93	Delivery Activity Report Notification	N/A

— Information Policies and Procedures, Corporate Communications, 11-19-09

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective November 19, 2009, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

### Publication 431, *Post Office Box Service and Caller Service Fee Groups*

\* \* \* \*

[Add the following entries:]

ZIP Code	Fee Group
19175	2
19176	2
19178	2
19182	2
44198	4
49877	6

[Delete the entry for the following ZIP™ Code:]

ZIP Code
37063

[Revise the following entry:]

ZIP Code	Fee Group
94505	4

\* \* \* \*

The online version of Publication 431 is dated January 31, 2008. Changes made after January 31, 2008, have been published in the *Postal Bulletin*, and are also reflected in WebBATS. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links,” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Special Services,  
Retail Products and Services, 11-19-09

(Section continues on page [41](#).)

# Pull-Out Information

## Fraud

### Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
ME, Mexico 04257-1212	Any and all of various names other than the name Joelle Cuvais, 12 Worthley Ave.
NJ, Clifton 07013-1647	David A. Greenberg and Dag Medical Corp., 642 Broad Street Suite 2

— Judicial Officer, 11-19-09

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

006377	015576	019784	053002	071614	075565	076098	076848	105967	165322	329503	441742	553165
006758	015590	019852	055005	071625	075572	076104	076860	106445	192154	330032	443200	553179
008024	015639	019856	055124	071636	075588	076105	076882	107242	192648	330128	443562	553264
008028	015698	019859	055141	071637	075590	076107	076892	107298	192903	330218	452674	553304
008102	015804	019899	055172	071644	075609	076108	076897	109470	<b>206049</b>	331278	456022	553322
008234	016030	019905	055187	071650	075628	076110	076898	109635	208918	331408	460109	553364
008273	016077	019913	055196	071651	075634	076111	076901	110003	210120	331444	461129	553417
008368	016174	019916	055223	075009	075635	076117	076911	110370	210137	331701	462017	553461
008592	016289	019941	060063	075014	075636	076131	076921	110599	212367	331806	467105	553480
008599	016414	019981	060379	075021	075671	076134	076941	111122	220144	332365	471245	553487
008726	016426	019999	060403	075045	075686	076172	076958	111264	220326	332370	473061	553504
008823	016549	020118	060559	075050	075694	076189	076960	111604	220426	333044	474024	553549
008847	016551	021108	062056	075133	075697	076207	076963	111617	220659	333075	477086	553550
008853	016566	021194	064022	075135	075720	076220	076980	111989	220776	333186	477156	553593
008896	016633	021225	064663	075150	075735	076228	076984	112006	222033	334732	483035	553616
008909	016659	021278	064806	075192	075737	076239	078052	112031	232373	335219	489316	553743
009240	016691	021572	065092	075198	075739	076247	080344	112070	235268	335273	495145	553823
009378	016747	021608	065972	075199	075740	076250	085704	112076	235531	335882	495146	553863
009505	018052	021836	067045	075201	075747	076251	088776	112079	263026	336185	496035	553882
009601	018118	021924	067209	075207	075749	076297	089576	112082	265012	336220	<b>531336</b>	553889
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010196	018203	022095	068032	075258	075766	076309	090654	112512	296540	336269	531894	553922
010423	018205	022157	068065	075259	075767	076325	092764	112813	296554	336270	544066	553949
010789	018407	022186	068077	075262	075768	076340	093534	112852	<b>300097</b>	337088	547557	553996
012334	018478	022232	068319	075269	075770	076359	093997	113547	300528	337112	551085	554005
014012	019137	022347	068395	075278	075789	076384	094413	113923	300727	337202	551115	554026
014104	019210	022355	068476	075281	075792	076391	095815	115018	301224	338089	551175	554043
014117	019239	022461	068532	075318	075795	076393	096506	115106	301235	339102	551206	554205
014125	019253	022623	068572	075328	075797	076394	098043	115196	301395	340229	551218	554214
014133	019309	022626	069015	075332	075822	076396	098208	115326	301396	347090	551221	554300
014163	019398	022634	069035	075334	075838	076437	098731	115521	301448	349102	551235	554347
014277	019413	022662	069139	075335	075839	076440	<b>100022</b>	115950	301459	349750	551236	554353
014327	019436	022670	069145	075336	075840	076444	100508	117014	301482	349844	551247	554541
014547	019448	022765	069267	075338	075844	076448	100512	117150	301494	349861	551256	554588
014563	019450	022870	069377	075342	075849	076462	100534	117436	301561	349864	551262	554697
014566	019478	022895	069505	075345	075861	076487	100557	117663	301589	349889	551267	554700
014613	019485	025339	069705	075357	075876	076560	100573	118055	306657	349971	551293	554703
014733	019486	025395	069821	075371	075920	076583	100575	119110	306929	358071	551355	554704
014806	019496	026276	069886	075376	075924	076613	100591	119514	309017	358989	551589	554714
014831	019499	026539	069910	075408	075927	076645	100637	120156	311165	372507	551603	554715
014949	019500	027082	071425	075430	075929	076687	100731	124177	314336	386079	551716	554902
014978	019506	027493	071445	075450	075939	076694	103226	125463	314431	<b>402022</b>	551818	554928
015028	019508	028021	071451	075460	075940	076712	103229	134031	320122	402367	551867	554979
015053	019523	028437	071456	075488	075942	076720	103237	142045	321001	402607	551869	554987
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015189	019560	029636	071478	075495	075973	076756	103372	146390	326182	424047	551889	557028
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015262	019613	031287	071501	075509	075986	076777	103651	150249	327253	432559	551909	558062
015360	019651	038100	071513	075515	076029	076786	103834	152154	327402	432954	551941	558096
015393	019702	040090	071515	075521	076030	076787	105060	152506	328071	439524	551959	559044
015495	019703	042104	071528	075537	076042	076797	105210	152858	328723	441072	551963	559060
015530	019732	042315	071577	075546	076045	076798	105640	152984	328996	441164	551980	564026
015539	019737	043050	071582	075551	076053	076823	105736	156195	329073	441540	551997	570014
015558	019745	052106	071603	075561	076083	076846	105907	165200	329268	441710	553138	570066

571022	605113	662089	750325	800364	853870	891996	917340	928421	940588	950999	968366	968951
572022	606020	662090	752008	802347	853895	895020	917514	928505	940863	951151	968383	968991
577001	606557	662163	752148	802459	856182	895546	917625	928543	940960	951636	968388	969029
581143	607231	666150	760151	805365	891214	<b>900074</b>	917759	928621	941074	951721	968412	969062
591855	607458	672005	770021	809238	891246	900110	920010	930069	941546	952283	968413	970215
598672	608106	681638	770374	811027	891274	900547	920022	930294	941626	953356	968419	970586
<b>600180</b>	610231	681671	770527	840011	891322	900648	921055	931423	941667	958192	968434	970886
600662	616112	<b>701013</b>	770769	840019	891331	906003	921538	931463	941744	958637	968462	970955
601005	620050	708566	770821	840047	891357	906119	925114	931579	945242	967112	968477	971018
601028	627136	711656	771042	840120	891363	906262	926032	932698	945307	967146	968488	971061
601033	630021	712167	771995	840492	891384	907349	926187	933253	945559	967151	968509	971063
601053	631834	722153	772987	841054	891404	907626	926269	933516	945729	967175	968512	977040
601091	631945	740099	773077	841244	891538	911001	926346	933545	948091	967176	968525	980045
601238	641026	740385	773499	841246	891646	913099	926373	935274	948463	967219	968547	980482
601639	641196	740548	774061	841252	891841	913134	926454	937844	948601	967237	968569	980764
601815	641612	741140	774069	841934	891843	913160	926464	937861	948730	967260	968577	982051
601836	641618	741141	778323	843069	891960	914058	926489	937884	948806	967295	968595	982490
601975	641627	741529	782135	846212	891967	914809	926492	940364	948839	967297	968610	982534
601981	641781	741733	782149	847003	891968	915022	926562	940369	949382	967321	968701	982642
602113	641952	741761	793001	847018	891978	915133	926752	940412	949650	968233	968708	992752
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603163	658111	750109	795002	853238	891987	915723	927415	940458	950488	968326	968892	997173
604129	658225	750288	<b>800240</b>	853515	891989	916013	928319	940549	950880	968334	968937	

— Product Information Requirements, Business Mail Entry & Payment Technologies, 11-19-09

## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 504 1932 to 1999</b>	043 129 1968 to 1997	<b>082 721 0228 to 0254</b>	<b>360 011 1690 to 1699</b>
011 582 1889 to 1899	043 205 5922 to 5999	083 140 5000 to 7499	360 168 6008 to 6099
011 588 2900 to 3099	044 087 3457 to 3499	083 784 8886 to 8899	360 173 8800 to 8899
012 579 5675 to 5699	044 087 4000 to 4099	083 913 6915 to 6999	360 324 2326 to 2399
013 289 6176 to 6199	044 306 4200 to 4299	084 478 3920 to 3999	362 861 3064 to 3099
013 610 0014 to 0099	044 306 4370 to 4599	086 000 8271 to 8299	<b>373 006 2176 to 2199</b>
014 932 1000 to 1099	045 524 4121 to 4298	086 798 3840 to 3849	374 768 2600 to 2699
014 972 0800 to 0899	046 800 9870 to 9899	088 404 4472 to 4499	375 169 4400 to 4599
015 363 0065 to 0099	047 352 4000 to 4099	088 404 5584 to 5699	375 829 3400 to 3499
017 028 3200 to 3299	048 383 7650 to 7659	088 757 8688 to 8699	375 851 9100 to 9199
018 569 5333 to 5399	048 396 3647 to 3699	088 757 9400 to 9499	376 196 0911 to 0999
018 986 5264 to 5299	<b>051 142 0755 to 0799</b>	089 358 2248 to 2257	378 085 3679 to 3699
019 518 2814 to 2899	051 774 8857 to 8899	<b>093 106 9346 to 9355</b>	378 351 1063 to 1099
<b>020 698 5159 to 5199</b>	051 781 2875 to 2885	093 203 0500 to 0599	379 843 5100 to 5199
020 844 7307 to 7399	051 977 7010 to 7023	093 684 3630 to 3699	<b>380 093 9600 to 9699</b>
020 972 8948 to 8999	052 058 7115 to 7199	094 081 5074 to 5099	380 165 1165 to 1199
022 021 9110 to 9181	054 450 1130 to 1167	094 216 2555 to 2599	381 325 4500 to 4599
022 037 1411 to 1499	057 670 0563 to 0599	094 580 7062 to 7099	381 604 2510 to 2699
022 527 9201 to 9210	058 187 3836 to 3899	094 639 4200 to 4299	381 645 9525 to 9599
023 637 7169 to 7199	058 523 3003 to 3099	095 070 7186 to 7199	383 314 3968 to 3999
024 380 4100 to 4199	058 591 1153 to 1299	095 076 8300 to 8399	383 892 1000 to 1344
024 496 6870 to 6896	058 895 3746 to 3799	095 354 6864 to 6899	383 892 1382 to 1399
025 092 0987 to 0999	059 986 0814 to 0899	097 224 1350 to 1599	384 925 3641 to 3654
025 369 5535 to 5599	<b>060 406 7650 to 7699</b>	<b>100 160 3800 to 3899</b>	385 568 2331 to 2399
025 729 1151 to 1199	063 491 8122 to 8199	104 667 6400 to 6499	385 599 7554 to 7575
025 729 1643 to 1799	063 916 9968 to 9999	104 876 8937 to 8999	385 774 2024 to 2099
026 492 3180 to 3199	064 091 4500 to 4599	<b>112 049 4413 to 4499</b>	386 624 1412 to 1599
027 361 0430 to 0499	065 170 0471 to 0499	112 870 9765 to 9799	386 883 8936 to 8999
027 369 4482 to 4495	065 255 7909 to 7999	114 402 3850 to 3899	387 314 5574 to 5599
027 671 8762 to 8776	065 392 6345 to 6399	114 866 5368 to 5397	387 837 6300 to 6399
027 787 9886 to 9899	066 099 2014 to 2099	116 154 2800 to 2899	388 828 0656 to 0699
027 965 9487 to 9499	066 648 2880 to 2899	116 986 4400 to 4499	389 696 2400 to 2799
028 100 8069 to 8099	066 787 3639 to 3699	117 175 1647 to 5169	389 846 3104 to 3135
028 191 1852 to 1999	066 845 7500 to 9999	117 951 4687 to 4699	389 846 3145 to 3195
028 850 3000 to 3199	067 093 3869 to 3899	117 951 5200 to 5299	389 887 9211 to 9230
029 510 1500 to 1599	068 895 0334 to 0399	119 815 8961 to 6199	389 887 9234 to 9299
<b>030 687 0903 to 0999</b>	<b>070 724 4488 to 4499</b>	119 850 7400 to 7499	<b>390 001 3182 to 3199</b>
030 701 3442 to 3499	070 841 9181 to 9199	119 850 7700 to 7999	390 001 3500 to 3699
031 077 4507 to 4799	070 844 2546 to 2599	<b>121 634 0460 to 0499</b>	390 545 5974 to 5999
032 295 7500 to 9999	070 916 1340 to 1399	122 451 9879 to 9899	391 104 6146 to 6199
034 394 1000 to 1099	071 047 5768 to 5799	122 714 6805 to 6900	391 574 1466 to 1499
034 943 0400 to 0799	071 179 9800 to 9899	124 916 0304 to 0499	391 783 3020 to 3599
035 035 4337 to 4399	071 386 3682 to 3699	126 423 0136 to 0169	391 792 6100 to 6199
037 706 9578 to 9599	071 507 6840 to 6899	<b>160 901 2254 to 2299</b>	392 668 2956 to 2999
037 805 3677 to 3699	072 045 9641 to 9699	161 103 6581 to 6599	392 854 8500 to 8899
037 909 5490 to 5499	072 675 8287 to 8299	163 257 1085 to 1099	393 584 7566 to 7699
037 931 4660 to 4699	077 617 5481 to 5499	166 101 1433 to 1499	393 650 0074 to 0099
039 145 6521 to 6595	077 999 4001 to 4090	<b>210 221 0548 to 0599</b>	393 838 8316 to 8499
<b>040 024 3901 to 3999</b>	078 174 4475 to 4499	<b>227 275 9400 to 9999</b>	393 893 6007 to 6099
040 674 7100 to 7199	078 219 4931 to 4999	<b>273 070 8059 to 8099</b>	394 126 6907 to 6999
040 688 8816 to 8899	078 250 4756 to 4799	273 775 7700 to 7899	394 189 0405 to 0599
041 299 6752 to 6799	078 823 8312 to 8399	<b>302 000 0000 to 9999</b>	394 822 3243 to 3278
041 623 8889 to 8899	079 374 0300 to 2499	<b>349 746 2056 to 2099</b>	394 990 1810 to 1899
041 803 6565 to 6599	079 807 2342 to 2399	<b>350 518 7350 to 7374</b>	395 343 3264 to 3299



395 373 3035 to 3099	417 302 8104 to 8199	437 316 7115 to 7199	458 847 5044 to 5999
395 396 9649 to 9799	417 387 6532 to 6599	437 427 0500 to 3499	459 274 7624 to 7699
395 970 3240 to 3299	417 496 6800 to 6999	439 179 2300 to 2399	459 365 5432 to 5499
397 622 4054 to 4099	417 871 9250 to 9299	439 310 0458 to 0499	459 378 5764 to 5799
397 819 8902 to 8999	417 930 9533 to 9599	<b>440 698 1947 to 1999</b>	459 472 4816 to 4999
398 149 7200 to 7699	418 164 6500 to 6799	440 858 6300 to 6399	<b>460 349 6878 to 6899</b>
399 070 0872 to 0899	418 423 9863 to 9899	440 858 6420 to 7299	460 550 1909 to 1999
399 156 7119 to 7199	418 633 5922 to 5999	441 199 1655 to 1699	460 997 5234 to 5299
399 203 5064 to 5099	418 719 8520 to 8599	443 127 3648 to 3699	461 973 6443 to 6499
399 296 9910 to 9999	418 744 2235 to 2299	443 127 4000 to 4099	462 152 0107 to 0299
399 396 8935 to 8999	418 962 2848 to 2899	443 673 7900 to 7999	462 274 1072 to 1099
399 792 7775 to 7799	419 543 0286 to 0299	443 800 9335 to 9399	462 277 8373 to 8399
399 792 8300 to 8399	419 730 0300 to 0399	444 382 8822 to 8899	462 554 6051 to 6099
<b>400 427 1051 to 1999</b>	<b>420 277 0015 to 0049</b>	444 390 1667 to 1699	463 011 5529 to 5540
401 045 1505 to 1549	420 599 0734 to 0799	444 457 3854 to 3899	463 176 4115 to 4199
401 045 1571 to 1599	420 661 4115 to 4199	<b>450 048 4173 to 4199</b>	463 176 4229 to 4299
401 294 2700 to 2799	420 758 9500 to 9699	450 048 4442 to 4699	463 185 2600 to 2799
401 310 9505 to 9599	420 969 3951 to 3971	450 560 5173 to 5199	463 227 7711 to 7799
401 382 5312 to 5399	420 969 3973 to 3999	450 620 3077 to 3099	463 414 4869 to 4899
402 578 7876 to 7899	421 116 3565 to 3599	450 620 3135 to 3199	463 808 3484 to 3499
403 125 6744 to 6799	421 130 9300 to 9399	450 780 2716 to 2799	463 945 7400 to 7899
403 260 7000 to 7499	421 313 4500 to 4999	450 801 2700 to 2799	464 629 9000 to 9399
403 280 6470 to 6499	421 364 5537 to 5599	451 109 2967 to 2984	464 711 4332 to 4399
403 685 8600 to 8699	421 656 2609 to 2699	451 115 4110 to 4125	465 692 3963 to 3999
404 003 0300 to 0399	421 988 9700 to 9799	451 115 4127 to 4199	465 698 8300 to 8599
404 041 8838 to 8899	422 172 4667 to 4699	451 746 0700 to 0799	465 743 7745 to 7799
404 071 4268 to 4299	422 484 4212 to 4299	452 265 0074 to 0099	466 798 6056 to 6067
404 347 5356 to 5399	422 556 1270 to 1299	452 265 0246 to 0299	467 147 4300 to 4399
404 347 5548 to 5599	422 587 7024 to 7099	452 265 0335 to 0999	468 079 5782 to 5799
404 726 4500 to 4599	422 819 7533 to 7599	452 509 1169 to 1199	469 067 2817 to 2899
404 961 5001 to 5199	422 842 5073 to 5087	452 855 6471 to 6499	469 127 8000 to 8199
405 325 0188 to 0198	422 907 7563 to 7599	452 890 4679 to 4799	469 213 0359 to 0399
406 009 4587 to 4599	424 500 6050 to 6099	452 900 8215 to 8238	469 213 0500 to 0599
406 260 6830 to 6899	424 641 8500 to 8599	453 117 9146 to 9199	469 561 8011 to 8099
406 459 6641 to 6999	424 871 6600 to 6699	453 334 3631 to 3699	469 658 1961 to 1999
406 733 3000 to 3999	425 298 2352 to 2399	453 603 7841 to 7891	469 666 9900 to 9999
407 545 1557 to 1599	425 418 4269 to 4299	453 650 1140 to 1199	469 678 1900 to 1999
407 594 0412 to 0599	425 418 4405 to 4499	453 741 1300 to 1399	469 781 4900 to 4999
407 692 9100 to 9299	426 547 4566 to 4599	454 013 2919 to 2999	469 947 6960 to 6999
407 959 2190 to 2199	427 412 6337 to 6499	454 186 2411 to 2499	<b>470 755 5800 to 5818</b>
408 265 2275 to 2288	427 481 0900 to 0999	454 268 4883 to 4899	471 918 0300 to 0999
408 499 7700 to 7799	428 027 2742 to 2752	454 302 5400 to 5499	471 985 2408 to 2419
408 499 7900 to 7999	429 474 4172 to 4199	454 490 8300 to 8399	472 191 6700 to 6799
408 682 8484 to 8599	429 889 2900 to 2999	454 547 7434 to 7499	472 270 2555 to 2599
408 698 7015 to 7099	<b>430 150 4401 to 4599</b>	454 922 4867 to 4895	472 987 0213 to 0241
409 072 3941 to 3999	430 172 9800 to 9899	455 221 1348 to 1499	472 987 0290 to 0299
<b>410 491 2311 to 2399</b>	430 177 1900 to 2099	455 364 2147 to 2199	473 151 2069 to 2199
410 694 8400 to 8599	430 444 9500 to 9699	455 399 5400 to 5499	473 666 9138 to 9199
410 775 1500 to 1599	430 664 4070 to 4099	455 476 0676 to 0699	473 952 3429 to 3499
410 795 7927 to 7999	432 168 8419 to 8499	455 543 0618 to 0699	474 108 5402 to 5499
410 867 0917 to 0966	432 708 6800 to 6999	456 410 9006 to 9099	474 356 5193 to 5299
410 867 0970 to 0999	432 744 1544 to 1599	456 470 4146 to 4299	474 949 3366 to 3399
411 868 1023 to 1199	432 995 9775 to 9799	456 619 4460 to 4499	475 134 9362 to 9399
411 922 2322 to 2399	433 003 5800 to 5899	457 333 2686 to 2699	475 167 9667 to 9699
412 193 0900 to 0999	433 757 3047 to 3099	457 729 1767 to 1777	475 319 3415 to 3499
412 395 8599 to 8699	433 765 4003 to 4099	457 937 8615 to 8699	475 319 3649 to 3799
412 485 6500 to 6599	434 482 7060 to 7199	458 028 9810 to 9899	475 340 6400 to 6599
412 485 6610 to 6699	434 513 2386 to 2399	458 057 2712 to 2999	475 424 8410 to 8499
412 885 5953 to 5999	434 968 3076 to 3092	458 069 9537 to 9599	475 629 9156 to 9199
414 193 3608 to 3674	435 303 1831 to 1842	458 069 9665 to 9699	475 850 6101 to 6199
414 193 3677 to 3699	435 303 1986 to 1999	458 337 5222 to 5299	475 875 2500 to 2599
414 411 7348 to 7399	435 666 6092 to 6399	458 354 7653 to 7999	476 169 8264 to 8299
414 640 0757 to 0799	436 082 6400 to 6899	458 671 8678 to 8699	476 189 3000 to 3499
414 965 1727 to 1799	436 160 6441 to 6499	458 671 8721 to 8798	476 331 2480 to 2499

477 289 8601	to	8699	494 206 2972	to	2999	612 751 5171	to	5199	636 289 6214	to	6299
477 681 5206	to	5299	494 217 3446	to	3999	612 751 5226	to	5299	636 634 8007	to	8042
478 010 4243	to	4268	494 224 0500	to	0599	612 751 6083	to	6099	637 150 1200	to	1299
478 010 4270	to	4291	495 145 0600	to	0699	612 751 6268	to	6299	637 562 5828	to	5899
478 450 5071	to	5099	496 209 7425	to	7499	612 751 6572	to	6599	638 042 1647	to	1699
478 469 7838	to	7858	496 213 8728	to	8799	612 774 2111	to	2199	638 049 4984	to	4999
478 469 7883	to	7899	496 474 5226	to	5248	612 774 2254	to	2299	638 318 1115	to	1199
479 280 9800	to	9899	497 053 8517	to	8699	612 774 2500	to	2599	638 318 1453	to	1499
479 365 9116	to	9176	497 854 8673	to	8699	614 469 0979	to	0999	638 885 0000	to	0299
479 412 9900	to	9999	498 449 8888	to	8899	614 474 3000	to	3099	638 903 4362	to	4373
479 667 6190	to	6199	498 929 8285	to	8499	614 521 3490	to	3499	639 415 1929	to	1999
479 748 9680	to	9699	498 936 5310	to	5399	614 645 1800	to	1899	639 415 2019	to	2099
479 860 7000	to	7199	499 016 5425	to	5499	614 832 1100	to	2099	639 420 6200	to	6299
<b>480 526 2000 to 2099</b>			499 440 8575	to	8899	615 017 7505	to	7599	639 469 3517	to	3799
480 640 6330	to	6399	499 731 6717	to	6799	617 711 6609	to	6699	639 605 2143	to	2199
480 658 0568	to	0599	<b>500 064 1858 to 1869</b>			617 760 5266	to	5299	639 657 8600	to	8799
480 689 5100	to	5199	500 070 5725	to	7799	617 813 3601	to	3699	<b>640 289 7500 to 7599</b>		
481 072 9463	to	9499	501 331 0300	to	0399	618 840 9200	to	9299	640 289 7700	to	7999
481 673 0074	to	0095	502 227 7645	to	7699	619 551 7229	to	7299	641 170 4420	to	4499
482 527 1500	to	1599	502 424 0200	to	0499	619 859 3000	to	3099	641 318 3133	to	3199
482 541 5255	to	5299	502 424 0600	to	0699	<b>620 073 9400 to 9499</b>			641 378 6500	to	6999
482 729 6800	to	6899	503 194 5144	to	5153	621 614 7907	to	7930	641 383 8739	to	8799
483 363 7207	to	7299	504 045 4030	to	4099	621 614 7932	to	7999	641 877 3187	to	3299
483 402 2356	to	2399	<b>600 645 3223 to 3299</b>			621 648 8021	to	8199	641 877 3310	to	3399
483 486 5100	to	5199	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
483 632 1521	to	1599	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
483 632 2600	to	2799	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
483 849 1615	to	1699	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
484 174 4803	to	5299	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
484 323 8900	to	9199	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
484 680 5000	to	5038	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
484 680 5040	to	5074	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
484 680 5077	to	5099	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	9899
485 029 4913	to	4999	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
486 176 0600	to	0699	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
486 559 7555	to	7599	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
486 696 3023	to	3199	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
488 173 7900	to	7999	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
488 206 4100	to	4199	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
488 226 0200	to	0299	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
488 709 3906	to	3999	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
488 855 8359	to	8399	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
489 181 8963	to	8999	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 223 2000	to	2099	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 311 1930	to	1999	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
489 318 6200	to	6300	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
489 384 0027	to	0099	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762
489 427 0658	to	0899	608 727 7100	to	7199	629 964 4200	to	4294	646 242 6200	to	6299
489 997 5252	to	5299	608 727 7273	to	7599	<b>630 389 3056 to 3071</b>			646 270 7639	to	7799
<b>490 669 5850 to 6099</b>			608 813 9950	to	9999	630 463 0588	to	0599	646 798 4000	to	4999
490 717 7080	to	7099	609 067 5325	to	5399	631 459 9117	to	9199	647 048 7035	to	7099
490 721 6000	to	6099	609 067 5488	to	5499	631 762 9325	to	9399	647 049 2900	to	2999
490 793 1500	to	2099	609 067 5600	to	5699	632 217 4933	to	4999	647 398 8300	to	8399
490 886 8171	to	8199	609 289 6123	to	6199	632 500 0000	to	640 3999	647 398 8481	to	8499
490 977 9221	to	9240	609 438 4400	to	4499	633 110 4165	to	4199	647 437 3000	to	4999
491 258 8100	to	9099	609 493 1100	to	1199	633 110 4303	to	4499	647 811 2188	to	2199
491 567 1376	to	1399	609 766 8091	to	8999	633 438 6429	to	6599	648 009 6057	to	6099
492 254 4800	to	4899	609 825 4100	to	4115	633 588 7173	to	7182	648 163 5300	to	5499
492 283 5100	to	5199	609 884 2981	to	2999	634 725 0700	to	0799	648 722 5283	to	5299
492 610 6813	to	6899	609 893 1000	to	1099	634 803 3239	to	3299	648 892 3164	to	3199
493 394 5568	to	5599	<b>610 092 3200 to 3299</b>			634 807 2474	to	2499	649 100 3989	to	3999
493 470 2562	to	2599	610 582 4200	to	4299	634 827 5900	to	5999	649 647 0370	to	0399
493 473 7700	to	7799	611 879 6939	to	6999	634 886 3428	to	3499	649 647 0522	to	0599
493 716 2153	to	2199	612 291 8013	to	8099	635 559 3449	to	3499	649 647 5237	to	5399

649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296	740 705 9790	to	9799
649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899	740 726 6400	to	6500
<b>650 114 7707</b>	<b>to</b>	<b>7719</b>	676 365 5958	to	5999	698 131 2138	to	2157	740 765 3306	to	3399
650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099	740 774 8434	to	8499
650 213 0406	to	0499	677 126 6734	to	6799	<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	740 786 1885	to	1899
650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899	740 790 5989	to	5999
650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359	740 820 4854	to	7836
650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099	740 827 7578	to	7594
650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499	740 917 7490	to	7499
650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349	740 918 5531	to	5549
651 741 4415	to	4499	<b>680 112 9565</b>	<b>to</b>	<b>9599</b>	700 786 9106	to	9142	741 037 8528	to	8551
651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758	742 040 3300	to	3309
652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899	<b>805 885 8411</b>	<b>to</b>	<b>8499</b>
653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999	806 087 1100	to	1499
653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999	806 268 9275	to	9299
653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399	806 534 3400	to	3477
654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050	807 342 3283	to	3399
654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299	808 086 7100	to	7199
654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299	808 090 3440	to	3499
655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299	808 325 5161	to	5699
655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599	808 784 8000	to	8299
656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469	<b>830 125 0672</b>	<b>to</b>	<b>0699</b>
657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499	830 602 5800	to	5999
657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499	830 610 3700	to	3799
657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999	830 983 3500	to	3599
658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999	830 983 3635	to	3699
658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199	831 354 1387	to	1399
658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299	831 815 8240	to	8299
659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799	832 525 3810	to	3899
659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999	833 159 1884	to	1899
659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899	833 456 2567	to	2599
<b>660 510 4100</b>	<b>to</b>	<b>4199</b>	685 757 8452	to	8499	701 838 2800	to	2899	833 566 3015	to	3071
660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699	834 130 5200	to	5299
661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699	834 316 5444	to	5499
661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199	834 354 8747	to	8766
661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399	834 354 8824	to	8838
661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599	835 269 5700	to	5799
662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524	835 496 7303	to	7399
662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809	835 539 5200	to	5999
662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799	835 813 3015	to	3099
663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899	837 672 8967	to	8999
663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994	837 784 3282	to	3299
663 883 7039	to	7499	<b>690 291 1361</b>	<b>to</b>	<b>1371</b>	702 846 6331	to	6399	838 176 8377	to	8399
663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999	838 518 1257	to	1299
664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499	839 718 8257	to	8299
664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199	<b>840 323 0600</b>	<b>to</b>	<b>0699</b>
665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799	840 875 6235	to	6299
665 274 8208	to	8299	690 941 6000	to	6199	<b>740 002 7710</b>	<b>to</b>	<b>7719</b>	840 910 0900	to	0999
665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284	841 349 5000	to	5099
666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698	841 805 7747	to	7899
666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795	841 805 7944	to	8099
666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099	842 226 0685	to	0695
667 032 9300	to	9399	691 664 2400	to	2499	740 255 1718	to	1799	842 685 4600	to	4699
667 729 5529	to	5599	692 727 9362	to	9399	740 277 0366	to	0392	842 685 4742	to	4999
668 383 8400	to	8699	692 798 1800	to	1899	740 348 6641	to	6658	842 860 0300	to	0399
<b>670 368 3400</b>	<b>to</b>	<b>3499</b>	693 249 0779	to	0799	740 351 4790	to	4799	842 898 5582	to	5599
670 369 7336	to	7399	693 249 0877	to	1699	740 374 7416	to	7499	843 062 7100	to	7199
670 750 7169	to	7199	693 445 0566	to	0999	740 470 2420	to	2443	843 077 6288	to	6299
671 046 6200	to	6399	693 448 8500	to	8999	740 514 0300	to	0499	843 077 6378	to	6399
671 251 5448	to	5499	693 645 9583	to	9599	740 523 7432	to	7449	843 758 5769	to	5778
671 926 5600	to	5799	693 965 4200	to	4299	740 535 1555	to	1580	843 786 2554	to	2699
672 444 2000	to	2999	695 741 2906	to	2999	740 650 4104	to	4140	845 656 8165	to	8199
672 828 3410	to	3499	695 947 8518	to	8599	740 684 0620	to	0800	845 727 2100	to	2199
673 167 5776	to	5799	696 662 8247	to	8299	740 701 6105	to	6114	845 746 2618	to	2635

846 390 7531	to	7599	865 883 6082	to	6099	908 622 4225	to	4235	920 309 9039	to	9199
846 918 0572	to	0599	866 004 3000	to	3999	908 936 9254	to	9299	920 771 5321	to	5399
847 237 7690	to	7699	866 442 4100	to	4899	909 066 4494	to	7499	920 857 5500	to	5899
847 284 2481	to	2499	867 366 9108	to	9118	909 067 7400	to	7499	920 864 3480	to	3499
847 374 7055	to	7065	867 633 7403	to	7499	909 100 1787	to	1799	920 963 4567	to	4599
847 374 7055	to	7065	867 737 5623	to	5699	909 100 1900	to	2099	921 333 7400	to	7499
847 636 5304	to	5399	868 169 4529	to	4599	909 355 0422	to	0499	921 477 3762	to	3799
847 700 5447	to	5499	868 173 8400	to	8599	909 568 8900	to	9099	922 278 1048	to	1399
847 723 7500	to	7599	868 514 9000	to	9099	909 568 9300	to	9499	922 280 2019	to	2099
849 485 3427	to	3499	868 566 9200	to	9299	909 725 7307	to	7399	922 280 2233	to	2299
849 520 9850	to	9899	869 200 0000	to	9999	909 833 0947	to	0999	922 773 0459	to	0499
849 608 1357	to	1399	869 387 1150	to	1199	<b>910 219 8631 to 8699</b>			923 032 7000	to	7399
849 792 2600	to	2699	869 505 3500	to	3599	910 265 1100	to	1199	923 045 3630	to	3699
<b>850 546 1862 to 1899</b>			869 523 7033	to	7099	910 471 7273	to	7299	923 484 3600	to	3699
851 143 6826	to	6844	869 800 0000	to	9999 9999	910 536 2505	to	2599	923 493 9403	to	9599
851 209 9880	to	9899	<b>870 054 4814 to 4899</b>			910 958 7499	to	7599	923 493 9681	to	9699
851 928 9221	to	9299	870 491 4812	to	4849	911 140 1000	to	2199	923 604 4424	to	4499
852 589 6560	to	6599	870 536 5820	to	5829	911 245 2545	to	2599	923 810 7800	to	8299
853 049 3646	to	3699	870 541 7167	to	7239	911 268 9077	to	9099	924 252 1200	to	1299
854 304 4089	to	4999	870 575 8155	to	8999	911 400 8948	to	8999	924 252 1400	to	1499
854 529 2200	to	2299	870 589 0485	to	0494	911 508 1620	to	1799	924 533 0711	to	0799
854 532 0000	to	2999	870 691 7060	to	7099	911 509 9310	to	9399	924 533 2343	to	2399
855 001 6204	to	6249	872 028 4850	to	4899	911 523 3000	to	3999	924 533 2428	to	2499
855 319 9364	to	9399	872 029 9306	to	9399	912 057 9922	to	9999	924 685 1957	to	1999
855 361 3390	to	3399	872 078 3709	to	3799	912 882 0563	to	0899	924 946 6300	to	6699
856 226 0490	to	0499	872 100 0445	to	0459	913 605 2218	to	2299	925 333 5900	to	6099
856 656 5800	to	5999	<b>900 556 4178 to 4199</b>			913 709 2429	to	2499	925 336 2300	to	2399
856 752 0200	to	0299	900 845 0044	to	0099	913 818 3501	to	3999	926 432 5907	to	5999
857 111 1352	to	1399	900 936 0217	to	0299	914 063 4300	to	4399	926 436 3600	to	3699
857 279 3450	to	3499	900 936 0435	to	0499	914 346 7621	to	7644	927 765 6257	to	6299
857 843 4000	to	4099	901 058 5255	to	5280	914 453 1366	to	1399	928 197 8100	to	8199
858 124 7644	to	7699	901 273 1082	to	1099	914 529 6185	to	6299	928 197 8283	to	8299
858 756 3111	to	3299	901 287 5143	to	5199	914 896 4658	to	4699	928 856 2059	to	2068
859 063 8200	to	8699	901 291 2789	to	2799	915 187 8774	to	8779	<b>930 219 1722 to 1799</b>		
859 190 0600	to	0644	901 525 7122	to	7199	915 300 2783	to	2799	930 335 7810	to	7819
859 437 5538	to	5599	902 089 1253	to	1299	915 546 6822	to	6999	931 097 9259	to	9299
859 811 2888	to	2899	902 198 9769	to	9799	915 646 5183	to	5199	931 156 1502	to	1579
859 855 8873	to	8999	902 948 1269	to	1299	915 671 3963	to	3980	931 156 1600	to	1625
<b>860 240 8520 to 8599</b>			902 985 0833	to	0899	915 671 3982	to	3999	931 156 1671	to	1699
860 275 3900	to	3999	903 370 6934	to	6999	915 675 2217	to	2299	932 506 6400	to	6599
860 518 9629	to	9699	904 600 6523	to	6599	916 440 3377	to	3399	932 732 1796	to	1799
860 600 0021	to	0999	904 892 0378	to	0399	916 670 6352	to	6399	932 827 9026	to	9099
861 158 2350	to	2599	904 892 0648	to	1299	916 682 5300	to	5399	932 957 2300	to	2399
861 367 5400	to	5499	905 056 2216	to	2299	916 694 1414	to	1499	933 060 6160	to	6189
861 637 6010	to	6099	905 510 6647	to	6799	916 703 0802	to	0821	933 387 2541	to	2561
861 979 7292	to	7499	905 510 6900	to	7099	917 089 0709	to	0799	933 760 3609	to	4199
862 216 6100	to	6199	905 794 0000	to	0199	917 089 0842	to	0899	933 894 0928	to	0999
862 263 9213	to	9299	905 794 0288	to	0299	917 216 2928	to	2999	934 018 2729	to	2741
862 271 0800	to	0999	905 873 6900	to	6999	917 370 6300	to	6499	934 180 0300	to	0399
862 271 5000	to	5099	905 873 7100	to	7299	917 486 4900	to	4999	934 236 3954	to	3999
863 871 5138	to	5199	905 880 8900	to	8999	918 460 0602	to	0699	934 622 8717	to	8999
863 949 5300	to	5399	905 889 7100	to	7199	918 951 7231	to	7299	935 216 0312	to	0399
864 088 8200	to	8299	906 158 1508	to	1599	919 519 2786	to	2799	935 843 2202	to	2247
864 426 3972	to	3999	906 558 8812	to	8899	919 536 0770	to	0799	936 024 8889	to	8899
864 520 6117	to	6136	906 982 2214	to	2299	919 814 3095	to	3199	936 339 4455	to	4499
865 151 0526	to	0599	907 725 8500	to	8599	919 915 2774	to	2787			
865 500 4034	to	4099	907 815 0216	to	0257	<b>920 155 4662 to 4687</b>					

## Missing, Lost, or Stolen Canadian Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 702 338	to 2 400	734 950 111	to 0 170	742 408 771	to 8 830
<b>720 227 871</b>	<b>to 7 930</b>	728 915 371	to 5 850	735 120 331	to 0 840	742 512 120	to 2 150
720 227 949	to 7 960	728 953 141	to 3 410	735 283 008	to 3 020	742 684 849	to 4 890
720 368 543	to 8 570	728 954 280	to 4 310	735 293 131	to 3 220	742 839 553	to 9 630
720 392 151	to 2 570	729 169 081	to 9 140	735 635 010	to 5 040	742 913 668	to 3 700
720 556 491	to 6 640	729 363 841	to 3 870	735 783 961	to 3 990	742 917 287	to 7 296
720 558 621	to 8 650	729 682 891	to 3 190	735 803 401	to 3 430	742 921 891	to 1 980
720 575 361	to 5 570	729 838 940	to 9 070	736 005 420	to 5 440	742 983 631	to 3 810
720 590 152	to 0 179	729 839 101	to 9 130	736 366 021	to 6 110	743 020 021	to 0 170
721 638 331	to 9 170	<b>730 077 683</b>	<b>to 7 840</b>	736 624 456	to 4 500	743 206 491	to 6 500
721 815 391	to 5 420	730 109 847	to 9 880	736 670 851	to 1 060	743 235 992	to 6 050
721 969 713	to 9 740	730 373 761	to 3 850	736 767 061	to 7 090	743 940 631	to 0 900
722 072 137	to 2 160	730 501 951	to 2 130	736 767 093	to 7 120	743 978 011	to 8 070
722 378 265	to 8 280	730 519 379	to 9 470	736 982 191	to 2 370	744 234 751	to 4 780
722 413 990	to 4 004	730 569 278	to 9 360	736 982 551	to 2 730	744 499 591	to 9 680
722 764 948	to 4 980	730 711 711	to 1 740	737 110 141	to 0 170	744 626 901	to 6 910
722 825 840	to 5 889	730 722 991	to 3 230	737 185 501	to 5 710	745 388 794	to 8 910
723 153 841	to 3 850	730 845 970	to 5 990	737 317 321	to 7 350	746 446 806	to 6 820
723 237 616	to 7 630	730 888 291	to 8 320	737 517 781	to 7 840	746 818 351	to 8 410
723 331 081	to 1 110	730 927 591	to 7 680	737 628 181	to 8 210	747 245 266	to 5 280
723 496 443	to 6 470	731 307 914	to 7 930	737 634 258	to 4 270	747 364 813	to 4 830
723 967 291	to 7 320	731 402 431	to 2 460	738 361 971	to 1 980	747 501 434	to 1 450
724 655 196	to 5 340	731 407 232	to 7 320	738 447 601	to 7 660	747 739 891	to 0 070
724 711 441	to 1 500	731 588 301	to 8 340	738 648 355	to 8 450	748 148 649	to 8 760
724 711 538	to 1 560	731 767 273	to 7 320	738 849 811	to 9 900	748 259 960	to 9 970
724 793 221	to 3 250	731 781 061	to 1 120	738 892 270	to 2 290	748 565 162	to 5 280
724 908 109	to 8 120	731 837 821	to 7 910	738 997 259	to 7 380	748 874 988	to 5 030
724 937 461	to 7 670	731 841 377	to 1 450	739 161 451	to 1 540	749 137 381	to 7 410
725 163 118	to 3 151	732 018 481	to 8 600	739 219 381	to 9 440	749 190 192	to 0 210
725 202 735	to 2 750	732 067 972	to 8 370	739 740 151	to 0 180	749 685 421	to 5 450
725 398 591	to 8 800	732 188 649	to 8 670	739 793 491	to 3 520	749 846 791	to 6 850
725 464 591	to 4 920	732 193 460	to 3 470	739 793 527	to 3 550	749 993 131	to 3 580
725 475 321	to 5 330	732 201 241	to 1 390	739 942 621	to 2 650	<b>750 071 587</b>	<b>to 1 610</b>
725 711 057	to 1 070	732 220 431	to 0 440	739 999 231	to 9 320	750 408 167	to 8 183
725 738 581	to 8 730	732 355 201	to 5 380	<b>740 011 517</b>	<b>to 1 530</b>	750 438 421	to 8 501
725 981 311	to 1 430	732 472 320	to 2 560	740 030 701	to 0 970	750 743 911	to 4 030
725 987 835	to 7 880	732 541 605	to 1 620	740 261 740	to 1 820	750 779 118	to 9 400
726 060 811	to 0 900	732 572 221	to 2 490	740 265 811	to 6 290	750 910 981	to 1 010
726 391 970	to 2 520	732 586 479	to 6 710	740 299 111	to 9 170	750 960 841	to 0 900
726 484 771	to 4 800	732 994 037	to 4 080	740 299 231	to 9 260	751 296 211	to 6 240
726 493 351	to 5 300	733 163 449	to 3 460	740 329 266	to 9 320	751 539 121	to 9 180
726 504 031	to 4 063	733 297 171	to 7 290	740 889 081	to 9 090	751 541 311	to 1 790
726 504 070	to 4 090	733 446 631	to 7 110	741 010 421	to 0 530	751 757 641	to 7 700
726 504 331	to 4 390	733 474 665	to 4 770	741 113 041	to 3 370	751 936 951	to 7 010
726 563 701	to 4 060	733 704 482	to 4 570	741 373 891	to 4 340	751 951 861	to 1 890
726 599 371	to 9 460	733 751 041	to 1 130	741 452 369	to 2 490	751 999 021	to 9 110
726 626 356	to 6 370	734 009 101	to 9 130	741 492 991	to 3 140	752 139 516	to 9 570
727 182 271	to 2 510	734 290 759	to 0 770	741 553 460	to 3 470	752 182 892	to 2 950
727 416 181	to 6 240	734 389 273	to 9 290	741 764 431	to 4 520	752 206 861	to 7 100
727 481 431	to 1 460	734 440 031	to 0 111	742 178 834	to 8 880	752 295 241	to 5 600
727 749 241	to 9 780	734 797 201	to 7 320	742 325 500	to 5 520	752 731 351	to 1 410
728 382 331	to 2 480	734 939 611	to 9 640	742 325 668	to 5 700	752 767 441	to 7 470

753 008 941	to 9 030	763 155 160	to 5 180	773 231 311	to 1 340	801 349 801	to 9 830
753 194 311	to 4 370	763 178 631	to 8 660	773 348 739	to 8 940	801 676 681	to 7 100
753 620 378	to 0 400	763 506 001	to 6 060	773 348 739	to 8 940	802 967 821	to 7 940
754 013 917	to 3 940	763 522 141	to 2 470	773 575 891	to 5 950	803 217 601	to 7 780
754 161 061	to 1 120	763 717 694	to 7 800	773 852 971	to 3 030	803 729 731	to 9 850
754 358 445	to 8 610	763 826 461	to 6 520	775 373 449	to 3 460	803 747 402	to 7 520
754 410 451	to 0 660	763 900 460	to 0 471	<b>789 257 191</b>	<b>to 7 250</b>	804 138 181	to 8 420
754 438 393	to 8 410	763 900 479	to 0 530	<b>790 448 020</b>	<b>to 8 460</b>	804 428 224	to 8 250
754 493 109	to 3 130	763 917 271	to 7 750	790 597 485	to 7 530	804 682 411	to 2 710
754 664 182	to 4 220	764 125 801	to 5 860	790 911 883	to 1 900	805 272 525	to 2 540
754 816 377	to 6 470	764 284 525	to 4 560	791 057 441	to 7 550	805 523 445	to 3 460
755 487 421	to 7 600	764 526 241	to 6 330	791 239 081	to 9 290	805 745 704	to 5 730
755 592 901	to 3 140	764 601 421	to 1 600	791 374 483	to 4 500	806 452 907	to 2 980
755 790 020	to 0 030	764 650 231	to 0 470	791 387 971	to 8 030	806 744 781	to 4 850
755 791 730	to 1 800	764 984 371	to 4 850	791 447 521	to 7 850	806 982 181	to 2 300
755 926 951	to 7 070	765 003 667	to 3 680	791 451 151	to 1 240	807 764 791	to 4 910
755 934 332	to 4 510	765 042 517	to 2 540	791 500 009	to 0 470	808 089 931	to 9 960
755 957 701	to 8 000	765 194 728	to 4 970	791 771 431	to 1 490	808 656 423	to 6 450
755 962 981	to 3 280	765 387 365	to 7 450	792 004 293	to 4 320	808 753 771	to 3 800
756 035 371	to 5 490	765 541 801	to 2 100	792 018 379	to 8 420	809 189 001	to 9 010
756 301 257	to 1 290	765 638 461	to 8 970	792 070 621	to 0 740	809 886 879	to 6 930
756 371 565	to 1 580	765 647 101	to 7 190	792 145 211	to 5 230	809 890 489	to 0 500
756 876 031	to 6 120	765 813 781	to 4 029	792 391 381	to 1 620	<b>810 323 734</b>	<b>to 3 760</b>
756 876 151	to 6 240	765 879 314	to 9 390	792 452 779	to 2 790	810 367 116	to 7 140
756 970 129	to 0 140	765 954 001	to 4 030	792 772 728	to 2 770	810 526 351	to 6 500
757 059 613	to 9 630	766 120 286	to 0 320	792 903 511	to 3 990	810 806 911	to 6 940
757 078 540	to 8 560	766 125 716	to 5 750	793 282 518	to 2 533	810 807 211	to 7 240
757 086 209	to 6 240	766 158 824	to 8 840	794 041 831	to 2 040	811 423 021	to 3 110
757 240 591	to 0 650	766 388 433	to 8 460	794 397 709	to 7 780	811 517 221	to 7 239
757 277 371	to 7 700	766 509 421	to 9 660	794 581 741	to 2 040	811 721 101	to 1 130
757 291 591	to 2 730	766 572 901	to 3 020	794 592 122	to 2 150	812 025 721	to 5 900
757 964 251	to 4 280	766 748 500	to 8 521	795 032 251	to 2 340	812 093 073	to 3 130
758 067 001	to 7 090	767 024 341	to 4 370	795 796 291	to 6 350	812 100 821	to 0 840
758 105 221	to 5 250	767 326 471	to 6 590	796 070 139	to 0 160	812 465 251	to 5 610
758 324 941	to 5 000	767 332 561	to 2 950	796 143 151	to 3 630	812 918 341	to 8 670
758 593 628	to 3 650	768 009 841	to 9 960	796 159 725	to 9 740	812 918 701	to 8 760
758 709 038	to 9 060	768 011 489	to 1 520	796 169 306	to 9 340	813 050 491	to 0 520
758 744 101	to 4 160	768 177 980	to 7 990	796 373 406	to 3 430	813 073 171	to 3 200
758 850 883	to 0 900	768 391 081	to 1 170	796 602 961	to 3 050	813 398 476	to 8 550
758 860 951	to 1 550	768 661 569	to 1 650	796 708 441	to 8 500	813 713 971	to 4 000
759 152 851	to 2 880	769 000 051	to 0 080	796 886 281	to 6 430	813 858 121	to 8 150
759 740 941	to 1 090	769 050 841	to 0 900	796 901 701	to 2 000	814 789 330	to 9 349
<b>760 004 596</b>	<b>to 4 610</b>	769 159 081	to 9 178	796 975 466	to 5 590	814 984 656	to 4 680
760 118 191	to 8 250	769 737 496	to 7 510	797 272 917	to 2 950	815 016 020	to 6 030
760 155 001	to 5 090	769 778 491	to 8 730	797 519 441	to 9 460	815 199 410	to 9 420
760 378 002	to 8 020	769 827 331	to 7 450	797 519 731	to 0 240	815 240 491	to 0 520
760 692 722	to 2 749	<b>770 216 071</b>	<b>to 6 100</b>	797 535 181	to 5 330	815 755 591	to 5 620
761 055 460	to 5 480	770 723 281	to 3 400	798 040 053	to 0 080	815 755 622	to 5 650
761 169 781	to 9 810	770 790 451	to 0 480	798 055 813	to 5 830	815 806 381	to 6 680
761 504 941	to 5 120	770 915 150	to 5 490	798 055 891	to 5 950	816 126 834	to 6 870
761 516 836	to 6 910	771 455 551	to 5 610	798 326 371	to 6 520	816 156 721	to 6 780
761 613 588	to 3 600	771 609 661	to 9 690	798 339 167	to 9 210	816 580 903	to 0 920
761 688 631	to 8 690	771 932 551	to 2 580	798 562 411	to 2 440	816 945 571	to 5 600
761 805 199	to 5 240	772 057 224	to 7 440	798 632 461	to 2 490	817 253 011	to 3 280
761 826 106	to 6 120	772 162 660	to 3 070	798 807 151	to 7 510	817 763 881	to 4 060
761 881 171	to 1 560	772 718 615	to 8 640	798 944 761	to 5 030	818 330 562	to 0 610
761 975 641	to 5 670	772 940 140	to 0 160	799 118 616	to 8 640	818 459 641	to 9 670
761 975 886	to 5 895	772 970 886	to 0 940	799 133 191	to 3 220	818 926 273	to 6 320
762 304 144	to 4 170	773 009 419	to 9 430	799 177 626	to 7 650	818 950 351	to 0 380
762 324 931	to 4 960	773 112 031	to 2 060	799 854 751	to 5 200	818 962 492	to 2 530
762 439 261	to 9 290	773 125 387	to 5 410	<b>800 044 320</b>	<b>to 4 410</b>	819 032 341	to 2 730
762 524 158	to 4 220	773 179 320	to 9 410	800 211 901	to 2 440	819 127 054	to 7 080
762 584 872	to 4 970	773 202 989	to 3 140	800 427 530	to 7 540	819 278 540	to 8 670
762 593 431	to 3 460	773 208 991	to 9 290	800 872 741	to 2 830	819 544 681	to 4 740



819 928 441	to	8 650	822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530
<b>820 034 406</b>	<b>to</b>	<b>4 430</b>	822 900 991	to	1 020	826 042 898	to	2 920	828 441 602	to	1 630
820 070 761	to	1 540	822 925 951	to	6 100	826 226 644	to	6 670	828 539 316	to	9 340
820 191 342	to	1 360	823 284 931	to	4 990	826 582 951	to	3 430	828 539 341	to	9 370
820 274 856	to	4 880	823 293 031	to	3 210	826 720 201	to	0 230	828 732 331	to	2 390
820 600 171	to	0 230	823 556 011	to	6 100	827 005 671	to	5 830	828 830 952	to	0 963
821 172 241	to	2 360	824 078 341	to	8 370	827 287 861	to	7 950	828 939 781	to	0 050
821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	829 002 721	to	2 870
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	829 005 301	to	5 540
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 080 241	to	0 330
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 176 841	to	6 930
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600			

— Criminal Investigations Group, Postal Inspection Service, 11-19-09

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Special Services,  
Retail Products and Services, 11-19-09*

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,  
Postal Inspection Service, 11-19-09*

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,  
Postal Inspection Service, 11-19-09*

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP™ Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
FPO AE 09358	Open	Immediately	A-A1-B-B1-C1-E2-F-F1-H1-M-N-R-R1-V-Z1
DPO AE 09741	Delete I-Q-Z	Immediately	A-A1-B-B1-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Y-Z1
FPO AE 09859	Open	Immediately	A1-B-B1-C1-F-F1-H1-N-R-R1-V-Z1
FPO AP 96515	Add D-U3	Immediately	A1-B-B1-D-F-U3
FPO AP 96516	Open	Immediately	A1-B-B1-D-F
APO AP 96599	Add N	Immediately	A1-B-B1-N-V

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09001	A1-B-B1-C-D-U	09056	A1-B-B1-C-D-U	09126	A1-B-B1-C-D-F-F1-P-R	09263	A1-B-B1-C-D-U
09002	A1-B-B1-C-D-U	09058	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09003	A1-B-B1-C-D-P-U	09059	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-F1-N-R-U
09004	A1-B-B1-C-D-U	09060	A1-B-B1-C-D-F1-R-U	09136	A1-B-B1-C-D-F1-R	09266	A1-B-B1-C-D-U
09005	A1-B-B1-C-D-P-U	09063	A1-B-B1-C-D-L-U	09137	A1-B-B1-C-D-F1-R-U	09267	A1-B-B1-C-D-U
09006	A1-B-B1-C-D-U	09067	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-B1-C-D-U	09068	A1-B-B1-C-D-U-Z1	09139	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1
09008	A-A1-B-B1-C-D-P-U	09069	A-A1-B-B1-C-D-U-V	09140	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09009	A1-B-B1-C-D-F1-R-U	09075	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-F-F1-P-R-U	09305	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09011	A1-B-B1-C-D-U	09079	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09012	A1-B-B1-C-D-F-F1-R-U	09080	A1-B-B1-C-D-F1-R-U	09154	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09013	A1-B-B1-C-D-F-F1-U-Z1	09081	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09014	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09020	A1-B-B1-C-D-U	09088	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09021	A1-B-B1-C-D-F1-R-U	09090	A1-B-B1-C-D-P-U	09177	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09028	A1-B-B1-C-D-U	09092	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09033	A1-B-B1-C-D-U	09094	A1-B-B1-C-D-F-F1-P-R	09186	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-P-U	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09038	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-F1-R-U		
09042	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-F1-R-U		
09046	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		
09049	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		
09051	A1-B-B1-C-D-U	09103	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U		
09053	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-F1-R-U	09237	A1-B-B1-C-D-U-V		
09054	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U		
09055	A1-B-B1-C-D-F-R-R1-U-V	09112	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
		09114	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-F1-R-U-V		
		09123	A1-B-B1-C-D-F1-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09316	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09360	A1-B-B1-V	09461	A1-B-B1-C-C1-F-F1-P-R-U	09593	A1-B-B1-V
09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-R-U	09594	A1-B-B1-V-V1
09318	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1	09362	A-A1-B-B1-C1-E2-F-H1-R-V-Z1	09464	A1-B-B1-C-C1-R-U	09596	A1-B-B1-V
09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-R-U	09599	A1-B-B1-F-F1-R-R1-V
09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09469	A1-B-B1-C-C1-R-U	09601	A1-B-B1-C-F-F1-R-U-V
09322	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-B-B1-C-C1-R-U	09602	A1-B-B1-C-F-F1-N-R-U
09324	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-B-B1-C-C1-R-U	09603	A1-B-B1-C-F-F1-R-U-V
09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F-H1-M-R-V	09496	A1-B-B1-C-C1-R-U-V	09604	A1-B-B1-C-F-F1-P-R-U-V
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09369	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09498	A1-B-B1-C-C1-F-F1-F2-N-R-R1-T-U-V-Z1	09605	A1-B-B1-C-D-U-V
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F-H1-M-R-V	09501	A1-B-B1-V-V1	09606	A1-B-B1-C-D-U-V
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09502	A1-B-B1-V	09607	A-A1-B-B1-C-F-F1-M-R-R1-U-U3-V-W
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09503	A1-B-B1-V	09609	A1-B-B1-C-F-U
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09504	A1-B-B1-V-V1	09610	A1-B-B1-C-F-F1-R-U-V
09336	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09505	A1-B-B1-V-V1	09613	A1-B-B1-C-F-U-V
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09506	A1-B-B1-V-V1	09617	A1-B-B1-C-F-U
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09507	A1-B-B1-V-V1	09618	A1-B-B1-C-F-U
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09508	A1-B-B1-V	09620	A1-B-B1-C-F-U
09340	A-A1-B-B1-C1-F-R-V	09380	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09509	A1-B-B1-V	09621	A1-B-B1-C-F-U
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09510	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09622	A1-B-B1-C-F-U
09343	A-A1-B-B1-C1-F-M-N-V-Z1	09382	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09511	A1-B-B1-V	09623	A1-B-B1-C-F-U
09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z-Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09513	A1-B-B1-F-F1-R-R1-V	09624	A1-B-B1-C-F-U
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-M-R-V	09517	A1-B-B1-F-F1-R-R1-V	09625	A1-B-B1-C-F-U
09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-M-R-V	09524	A1-B-B1-F-F1-R-R1-V	09626	A1-B-B1-C-F-U
09351	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-M-R-V	09532	A1-B-B1-F-F1-R-R1-V	09627	A1-B-B1-C-F-U
09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-B1-F-F1-R-R1-V	09630	A1-B-B1-C-F-U-V
09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-B1-F-F1-R-R1-V	09631	A1-B-B1-C-F-U
09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09545	A1-B-B1-V	09636	A1-B-B1-C-F-U
09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-B1-C-F-R-R1-U3-W	09549	A1-B-B1-V	09642	A1-B-B1-N-R-U
09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-R-U	09554	A1-B-B1-F-F1-R-R1-V	09643	A1-B-B1-R-U
09358	<b>A-A1-B-B1-C1-E2-F-F1-H1-M-N-R-R1-V-Z1</b>	09447	A1-B-B1-C-C1-R-U-V	09556	A1-B-B1-V	09645	A1-B-B1-C-F-F1-U
09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-R-U-V	09557	A1-B-B1-F-F1-R-R1-V	09647	A1-B-B1-N-R-U
		09456	A1-B-B1-C-C1-H-H1-M-R-Z1	09564	A1-B-B1-F-F1-R-R1-V	09648	A1-B-B1-N-U-V-Z1
		09459	A1-B-B1-C-C1-R-U	09565	A1-B-B1-F-F1-R-R1-V	09649	A1-B-B1-N-U-Z1
				09566	A1-B-B1-F-F1-R-R1-V	09701	A-A1-B-B1-B2-C-C1-D-F-M-N-R-R1-T-V-Z1
				09567	A1-B-B1-V-V1	09702	A1-B-B1-C-C1-F1-M-R-R1-U
				09568	A1-B-B1-V	09703	A1-B-B1-C-F1-U
				09569	A1-B-B1-F-F1-R-R1-V	09704	A1-B-B1-C-V
				09570	A1-B-B1-F-F1-R-R1-V	09705	A1-B-B1-U
				09573	A1-B-B1-F-F1-R-R1-V	09706	A1-B-B1-C-N-R-U-V
				09574	A1-B-B1-F-F1-R-R1-V	09707	A1-B-B1-C-N-R-U-V
				09575	A1-B-B1-F-F1-R-R1-V-V1	09708	A1-B-B1
				09576	A1-B-B1-F-F1-R-R1-V	09709	A1-B-B1-F1
				09577	A1-B-B1-V	09710	A1-B-B1-C-C1-F1-M-N-R-R1-U
				09578	A1-B-B1-F-F1-R-R1-V	09711	A1-B-B1-F1-N-R-Z1
				09579	A1-B-B1-F-F1-R-R1-V	09713	A1-B-B1-C-F1-R
				09581	A1-B-B1-F-F1-R-R1-V	09714	A1-B-B1-C-C1-F1-M-R-R1-U
				09582	A1-B-B1-F-F1-R-R1-V	09715	A1-B-B1-F1-R
				09586	A1-B-B1-F-F1-R-R1-V	09716	A1-B-B1-C-D-N-R-U-V
				09587	A1-B-B1-F-F1-R-R1-V	09717	A-A1-B-B1-M-R-V-W
				09588	A1-B-B1-V-V1	09718	A1-B-B1-F-I-N-R-U-V
				09589	A1-B-B1-V-V1	09719	A1-B-B1-C-F1-R-V
				09590	A1-B-B1-V		
				09591	A1-B-B1-V-V1		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09720	A1-B-B1-R-U-V	09759	A-A1-B-B1-B2-C1-E2-F-F1-F2-I-N-R-R1-T-V-Z-Z1	09838	A1-B-B1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1
09721	A1-B-B1-N-R-U-V-Z1			09839	A-A1-B-B1-U-V-Z1	34050	A1-B-B1-V
09722	A-A1-B-B1-F-N-V-Z-Z1	09762	A-A1-B-B1-B2-E3-F-F1-I-N-Q-R-R1-T-V-Z-Z1	09840	A-A1-B-B1-V-Z1	34055	A1-B-B1-L-M-N-U-V-Z1
09723	A1-B-B1-N-R-U-V-Z1			09841	A-A1-B-B1-N-R-U-Z1	34058	A1-B-B1-F-F1-R-R1-V-Z1
09724	A1-B-B1-C-C1-F1-M-R-R1-U	09769	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09842	A-A1-B-B1-N-R-Z1	34078	A1-B-B1-F1-N-V-Z1
09726	A1-B-B1-N-R-U-V			09843	A-A1-B-B1-N-V	34090	A1-B-B1-F-F1-R-R1-V
09727	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09777	A-A1-B-B1-C-E1-N-R	09844	A-A1-B-B1-C-F-N-U-V-Z1	34091	A1-B-B1-F-F1-R-R1-V
		09780	A-A1-B-B1-F-N-R-V	09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34092	A1-B-B1-F-F1-R-R1-V
09729	A1-B-B1-C-F-N-R-R1-U-V	09798	A1-B-B1-C-D-L-U-V	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34093	A1-B-B1-F-F1-R-R1-V
		09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34095	A1-B-B1-V
09730	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34098	A1-B-B1-V
09731	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09804	A-A1-B-B1-F-F1-N-R-V-Z1			34099	A1-B-B1-V-V1
09732	A1-B-B1-N-V-Z1	09805	A-B-B1-F-F1-R-R1-V-Z1	09859	<b>A1-B-B1-C1-F-F1-H1-N-R-R1-V-Z1</b>	96201	A-A1-B-B1
09733	A1-B-B1-V	09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09865	A-A1-B-B1-V-Z1	96202	A-A1-B-B1-U
09734	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09868	A-A1-B-B1-U-V-Z1	96203	A-A1-B-B1
		09808	A-A1-B-B1-C1-E2-F-H1-M-R-V	09870	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U-V-Z1	96204	A-A1-B-B1
09735	A1-B-B1-N-V-Z1	09809	A1-B-B1-V-Z1	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1	96205	A-A1-B-B1-U
09736	A-A1-B-B1-B2-C-C1-D-F-M-N-R-R1-T-V-Z1	09810	A-A1-B-B1-F-F1-N-R-V-Z1	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96206	A-A1-B-B1-U
09737	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09892	A-A1-B-B1-E2-F-N-R-R1-V-Z1	96207	A-A1-B-B1-V
		09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09898	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96209	A-A1-B-B1-N-U-V
09738	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34002	A1-B-B1-L-N-U-Z1	96213	A-A1-B-B1-U
09739	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09815	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34004	A-B-B1-L-N-U-V	96214	A-A1-B-B1-U
		09817	A-A1-B-B1-B2-C1-E2-E3-F-F1-H-H1-M-N-R-R1-T-V-Z1	34006	A-A1-B-B1-C1-F1-N-V-Z1	96218	A-A1-B-B1-U
09741	<b>A-A1-B-B1-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Y-Z1</b>	09819	A-A1-B-B1-P-R-V-Z1	34007	A-A1-B-B1-C1-F-F1-M-N-R-R1-V-Z1	96224	A-A1-B-B1-U
09742	A-A1-B-B1-B2-F-F1-I-M-N-Q-R-T-V-Z-Z1	09820	A-A1-B-B1-B2-F-H-H1-I-L-M-N-Q-R-R1-T-V-Z-Z1	34008	A-A1-B-B1-C1-F1-V-Z1	96257	A-A1-B-B1-U
09743	A-A1-B-B1-F-N-V-Z-Z1			34020	A1-B-B1-L-M-N-U-V-Z1	96258	A-A1-B-B1-U
09744	A-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09821	A-A1-B-B1-F-R-V-Z1	34021	A1-B-L-M-N-U-V-Z1	96260	A-A1-B-B1-U
09745	A-A1-B-B1-B2-F-F1-M-N-R-R1-V-Z1	09822	A-A1-B-B1-F-R-V-Z1	34022	A1-B-B1-D-F-L-M-N-U-V-Z1	96262	A-A1-B-B1-U-V
09746	A-A1-B-B1-C-E1-N-V-Z-Z1	09823	A-A1-B-B1-F-R-V-Z1	34023	A1-B-B1-L-M-N-U-V-Z1	96264	A-A1-B-B1-U
09747	A1-B-B1-F-J-N-U-V-Z1	09824	A-A1-B-B1-F-R-V-Z1	34024	A1-B-B1-L-M-N-U-V-Z1	96266	A-A1-B-B1-U
09748	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09825	A-A1-B-B1-C-C1-D-F-M-N-R-R1-T-V-Z1	34025	A1-B-B1-F-L-M-N-U-V-Z1	96267	A-A1-B-B1-U-V
		09827	A-A1-B-B1-F-F1-N-R-V-Z1	34030	A1-B-B1-L-M-N-U-V-Z1	96269	A-A1-B-B1-U
09749	A-A1-B-B1-F-N-V-Z1	09828	A1-B-B1-N-V-Z1	34031	A1-B-B1-L-M-N-U-V-Z1	96271	A-A1-B-B1-U
09750	A-B-B1-B2-C-C1-F-M-N-Q-T-V-Z-Z1	09830	A1-B-B1-C-N-R-V-Z1	34032	A1-B-B1-L-M-N-U-V-Z1	96275	A-A1-B-B1-V
09751	A1-B-B1-C-D-U	09831	A1-B-B1-F-N-U-V-Z1	34033	A1-B-B1-C-F-L-M-N-V-Z1	96276	A-A1-B-B1
09752	A1-B-B1-C-D-U	09832	A-A1-B-B1-U1-V-Z1	34034	A1-B-B1-L-M-N-V-Z1	96278	A-A1-B-B1-U
09754	A1-B-B1-U	09833	A1-B-B1-U1-V-Z1	34035	A1-B-B1-H-L-M-N-U-V-Z1	96283	A-A1-B-B1-U
09755	A1-B-B1-U	09834	A1-B-B1-F-F1-R-R1-V-Z1	34036	A1-B-B1-L-M-N-U-V-Z1	96284	A-A1-B-B1-U-V
09756	A1-B-B1-U			34037	A1-B-B1-C-F-H-I-L-M-N-V-Z-Z1	96297	A-A1-B-B1-U
09757	A1-B-B1-U	09835	A-A1-B-B1-V-Z1	34038	A1-B-B1-L-M-N-U-V-Z1	96303	A1-B-B1-M-N-V-W
09758	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09836	A-A1-B-B1-C-F-M-V-Z1	34039	A1-B-B1-L-M-N-U-V-Z1	96306	A1-B-B1-F-F1-F2-M-W
		09837	A1-B-B1-V-Z1	34041	A1-B-B1-L-M-N-U-V-Z1	96309	A1-B-B1-M-V-W
						96310	A1-B-B1-M-W
						96311	A1-B-B1-M-W
						96319	A1-B-B1-M-W
						96321	A1-B-B1-F-F1-F2-M-W
						96322	A1-B-B1-F-F1-F2-M-W
						96323	A1-B-B1-M-V-W
						96326	A1-B-B1-M-W
						96328	A1-B-B1-M-W
						96330	A1-B-B1-M-W
						96336	A1-B-B1-M-V-W
						96337	A1-B-B1-M-W
						96338	A1-B-B1-M-W
						96339	A1-B-B1-M-V-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96343	A1-B-B1-M-W	96507	A-A1-B-B1-F-V	96555	A1-B-B1-F-M-V	96643	A1-B-B1-F-F1-R-R1-V
96346	A1-B-B1-F-F1-F2-M-V-W	96510	A1-B-B1-I-N-V	96557	A1-B-B1-F-M-V	96650	A1-B-B1-F-F1-R-R1-V
96347	A1-B-B1-F-F1-F2-M-W	96511	A1-B-B1-I-N-V	96562	A-A1-B-B1-B2-C-C1-D-E2-E3-F-F1-H-H1-I-M-N-R-R1-T-V-Z-Z1	96657	A1-B-B1-F-F1-R-R1-V
96348	A1-B-B1-F-F1-F2-M-W	<b>96515 A1-B-B1-D-F-U3</b>				96660	A1-B-B1-F-F1-R-R1-V
96349	A1-B-B1-F-F1-F2-M-W	<b>96516 A1-B-B1-D-F</b>				96661	A1-B-B1-F-F1-R-R1-V
96350	A1-B-B1-F-F1-F2-M-W	96517	A1-B-B1-F-U3-V	96595	A1-B-B1-V	96662	A1-B-B1-F-F1-R-R1-V
96351	A1-B-B1-F-F1-F2-M-W	96518	A1-B-B1-V	96598	A1-B-B1-N-V	96663	A1-B-B1-F-F1-R-R1-V
96362	A1-B-B1-F-F1-F2-M-W	96520	A1-B-B1-F-N-U3-V	<b>96599 A1-B-B1-N-V</b>		96664	A1-B-B1-V-V1
96365	A1-B-B1-M-V-W	96521	A1-B-B1-F-N-U3	96601	A1-B-B1-V-V1	96665	A1-B-B1-V
96367	A1-B-B1-L-M-W	96522	A1-B-B1-F-N-U	96602	A1-B-B1-V	96666	A1-B-B1-V-V1
96368	A1-B-B1-M-W	96530	A-A1-B-B1-F-F1-H-H1-M-N-U-V	96603	A1-B-B1-V	96667	A1-B-B1-F-F1-R-R1-V
96370	A1-B-B1-F-F1-F2-M-W	96531	A-A1-B-B1-F-F1-H-M-N-U-V	96604	A1-B-B1-V	96668	A1-B-B1-F-F1-R-R1-V-V1
96372	A1-B-B1-M-W			96605	A1-B-B1-V-V1	96669	A1-B-B1-F-F1-R-R1-V
96373	A1-B-B1-M-W	96532	A-A1-B-B1-F-F1-H-M-N-U-V	96606	A1-B-B1-V	96670	A1-B-B1-V-V1
96374	A1-B-B1-M-W			96607	A1-B-B1-V	96671	A1-B-B1-F-F1-R-R1-V
96375	A1-B-B1-M-W	96534	A-A1-B-B1-F	96608	A1-B-B1-V	96672	A1-B-B1-F-F1-R-R1-V
96376	A1-B-B1-M-W	96535	A-A1-B-B1-F-V	96609	A1-B-B1-V	96673	A1-B-B1-V-V1
96377	A1-B-B1-M-W	96537	A1-B-B1-V	96610	A1-B-B1-V	96674	A1-B-B1-F-F1-R-R1-V
96378	A1-B-B1-M-W	96538	A1-B-B1-V	96611	A1-B-B1-V	96675	A1-B-B1-F-F1-R-R1-V
96379	A1-B-B1-M-W	96540	A1-B-B1-V	96612	A1-B-B1-F-F1-R-R1-V	96677	A1-B-B1-F-F1-R-R1-V
96384	A1-B-B1-M-W	96541	A1-B-B1-V	96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96678	A1-B-B1-F-F1-R-R1-V
96386	A1-B-B1-M-W	96542	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96679	A1-B-B1-F-F1-R-R1-V
96387	A1-B-B1-M-W	96543	A1-B-B1-P-V			96681	A1-B-B1-V-V1
96388	A1-B-B1-M-W	96544	A1-B-B1-F-N-U3-V	96615	A1-B-B1-F-F1-R-R1-V	96682	A1-B-B1-V-V1
96401	A1-B-B1-F-N-V-Z1	96546	A1-B-B1-F-U3	96616	A1-B-B1-F-F1-R-R1-V	96683	A1-B-B1-V-V1
96426	A-A1-B-B1-C1-E2-F-H1-M-R-V	96548	A-A1-B-B1-H-M-U	96617	A1-B-B1-F-F1-R-R1-V	96686	A1-B-B1-V-V1
96427	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	96549	A-A1-B-B1-H-M-U	96619	A1-B-B1-V	96687	A1-B-B1-V-V1
96447	A1-B-B1-F-N-U3-V-V1	96550	A-A1-B-B1-H-M-U-V	96620	A1-B-B1-F-F1-R-R1-V	96698	A1-B-B1-V-V1
96501	A-A1-B-B1-N-V	96551	A-A1-B-B1-H-M-U	96621	A1-B-B1-V		
96503	A1-B-B1-F-N-U3-V	96552	A1-B-B1	96622	A1-B-B1-F-F1-R-R1-V		
		96553	A-A1-B-B1-F-F1-H-M-U	96624	A1-B-B1-F-F1-R-R1-V		
		96554	A-A1-B-B1-H-M-U	96628	A1-B-B1-F-F1-R-R1-V		



## RESTRICTIONS

## LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO, FPO, or DPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO, FPO, or DPO except for those APOs/FPO/DPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

**B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO, FPO, or DPO weighing 16 ounces or more.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,  
Global Business, 11-19-09*

# Displaying the U.S. Flag and the POW-MIA Flag

## U.S. Flag at Half-Staff

### How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

### Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.



**Note 1:** When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, *not* at half-staff.

**Note 2:** On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.

## POW-MIA Flag

### How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.

### Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following parts in the *Administrative Support Manual (ASM)*:

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.



# Commuter Program 2010

**Internal Revenue Service  
monthly pre-tax spending limits,  
effective January 1, 2010:**

**Transit ..... \$230**

**Parking ..... \$230**

**The Commuter Program offers:**

- WHO:** Career Postal Service employees.
- WHAT:** Pre-tax payroll purchase of eligible public transportation and parking up to the monthly IRS limits shown above.
- WHY:** This pre-tax purchase reduces your taxable income so that you reduce what you pay in federal taxes — income, Social Security, and Medicare. Keep more of your pay for yourself!
- HOW:** Enroll by contacting WageWorks at:
- [www.wageworks.com](http://www.wageworks.com)
  - 877-924-3967
  - TTY 866-353-8058

**Please post on bulletin boards through December 31, 2010.**

# FLEXIBLE SPENDING ACCOUNTS

***The Dependent Care FSA—***  
*save money on day care, nursery  
school, summer day camps, and more.*

It's also for day care  
for dependent parents.

***Call 1-800-842-2026 and ask how you can save on these expenses.***



UNITED STATES  
POSTAL SERVICE®

## Thrift Savings Plan Fact Sheet

Returns were updated November 2, 2009.

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38

\*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
<b>2008</b>									
Nov	0.31	3.30	3.25	-7.18	-7.18	-11.13	-11.39	-6.72	-5.41
Dec	0.24	3.73	3.73	1.07	1.06	4.68	4.53	7.66	6.01
<b>2009</b>									
Jan	0.19	-0.86	-0.88	-8.41	-8.43	-8.19	-7.47	-11.93	-9.81
Feb	0.21	-0.39	-0.38	-10.64	-10.65	-10.22	-9.78	-10.23	-10.26
March	0.24	1.38	1.39	8.81	8.76	8.64	8.62	7.20	6.34
April	0.21	0.49	0.48	9.58	9.57	15.00	15.03	12.13	12.80
May	0.25	0.78	0.73	5.60	5.59	3.97	4.16	13.41	11.83
June	0.27	0.54	0.57	0.24	0.20	0.73	0.84	-1.08	-0.57
July	0.28	1.59	1.61	7.58	7.56	8.66	9.01	9.74	9.13
Aug	0.28	1.03	1.04	3.62	3.61	3.85	3.74	4.87	5.44
Sept	0.26	1.07	1.05	3.74	3.73	5.94	5.81	3.79	3.83
Oct	0.26	0.51	0.49	-1.86	-1.86	-5.51	-5.41	-2.41	-1.25
<b>LAST 12 MONTHS</b>	<b>3.02</b>	<b>13.89</b>	<b>13.79</b>	<b>9.98</b>	<b>9.80</b>	<b>13.34</b>	<b>14.78</b>	<b>24.80</b>	<b>27.71</b>

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

**See next page for new L Funds.**

Returns were updated November 2, 2009.

### L Funds

<b>Annual Returns</b>	<b>L 2040</b>	<b>L 2030</b>	<b>L 2020</b>	<b>L 2010</b>	<b>L Income</b>
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
2008	-33.53	-27.50	-22.77	-10.53	-5.09
<b>Monthly Returns</b>					
<b>2008</b>					
Nov	-5.85	-4.96	-3.91	-1.58	-0.84
Dec	3.63	3.24	2.82	1.66	1.21
<b>2009</b>					
Jan	-7.67	-6.69	-5.58	-2.61	-1.74
Feb	-8.52	-7.47	-6.22	-2.95	-1.98
Mar	7.08	6.30	5.35	2.82	2.06
Apr	9.38	8.20	6.79	3.20	2.37
May	6.19	5.45	4.66	2.28	1.70
June	0.09	0.12	0.14	0.24	0.26
July	7.01	6.16	5.16	2.44	1.94
Aug	3.41	3.02	2.57	1.30	1.07
Sept	3.56	3.14	2.63	1.32	1.08
Oct	-2.15	-1.81	-1.39	-0.38	-0.26
<b>LAST 12 MONTHS</b>	<b>15.03</b>	<b>13.95</b>	<b>12.59</b>	<b>7.74</b>	<b>6.97</b>

The L Funds are invested in the five individual TSP funds.

# Thrift Savings Account (TSP) 2010 Enrollment Information

**Elections for 2010 begin: December 16, 2009 (4:30 A.M. CT)**

**Elections for 2010 end: December 15, 2010 (3:59 A.M. CT)**

## TSP Contribution Limits

- **The TSP contribution limit** (based on the 2010 Internal Revenue Service (IRS) annual deferral limit) remains the same at **\$16,500**.

**Note:** If you are a Federal Employees Retirement System (FERS) employee, you may lose agency matching contributions if your contributions reach the maximum IRS limit before the last pay period in the calendar year. To evenly distribute the IRS maximum contribution over all 26 pay periods, elect to contribute \$635 per pay period (\$16,500 divided by 26).

- **The TSP 50+ catch-up limit** for 2010 remains the same at **\$5,500**.

**Note:** To participate you must be age 50 or older during calendar year 2010 and must be able to self-certify that by the end of the calendar year you will have contributed the IRS annual deferral limit, \$16,500, through regular contributions to the TSP and/or to other plans subject to the elective deferral limit.

- You can begin contributing, change your contribution amount or percentage, or cancel TSP contributions at any time.

## Who Can Participate

All **career employees** are eligible to contribute to the TSP.

## How to Enroll and Make Contribution Elections or Cancellations

To use the Employee Web — the easiest way to use *PostalEASE* — access the system in any of these ways:

- On the Internet at <https://liteblue.usps.gov>. Under “Employee Resources,” select *PostalEASE*.
- At an employee self-service kiosk.
- On the Intranet at <http://blue.usps.gov>. Under “Essential Links,” select *PostalEASE*.

To use the telephone, call the Employee Service Line toll-free at 877-477-3273 and select *PostalEASE*.

If you have a medical condition that interferes or for another reason cannot successfully complete your transaction using *PostalEASE*, contact the HR Shared Services Center (HRSSC) at 877-477-3273, option 5, for assistance.

**Please Post on All Bulletin Boards Through December 15, 2010.**

### How to Get Your USPS Personal Identification Number (PIN)

To use *PostalEASE*, enter your Employee ID (found at the top of your earnings statement) and USPS PIN. If you don't know your USPS PIN, you can get it any one of these ways:

- Go to <https://liteblue.usps.gov> and click *Forget Your PIN?* Enter your eight-digit Employee ID (printed at the top of your earnings statement). Choose a new PIN immediately with Self-Service PIN Reset — just follow the instructions.
- Request your PIN from the USPS Intranet Blue or a self-service kiosk — under “Employee Resources,” click *Employee Self-Service*, then *PostalEASE*.
- Dial 877-477-3273 and press 1. Enter your Employee ID. When prompted for your PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record the next business day.

### How to Make Investment Allocations

To make TSP fund investment allocations, you must **contact TSP directly**, anytime, in any of these ways:

- Go to the TSP Web site at [www.tsp.gov](http://www.tsp.gov) and use your TSP account number or Custom ID and Web password.
- Call the TSP ThriftLine toll-free at 877-968-3778 (TDD toll-free at 877-847-4385) and use your TSP account number and PIN.
- Mail TSP-50, *Investment Allocation*, available from the HRSSC, to TSP (but the election will not take effect as quickly as by telephone or Internet).

### How to Get Your TSP Security Identifiers

You now have these TSP identifiers:

- Account number, used for all contacts.
- Custom ID, used instead of account number for contacts via the TSP website only.
- PIN (separate from the USPS PIN used for *PostalEASE*), used for contacts via the ThriftLine only.
- Web password, used for contacts via the TSP website only.

The account number, PIN, and Web password may be obtained by calling the ThriftLine toll-free at 877-968-3778 or the TDD toll-free line at 877-847-4385 and following the prompts. The account number and Web password can be mailed to you if you request them by accessing the TSP website at [www.tsp.gov](http://www.tsp.gov) and select *Account Access*.

### Details Are in the Mail

A letter and a TSP booklet are mailed to newly hired career employees soon after they are hired, and a letter with enrollment information is mailed to all career employees in mid-December. If you do not receive this mailing, contact the HRSSC.

### Questions?

Contact the HRSSC.

**Please Post on All Bulletin Boards Through December 15, 2010.**



## Publications (continued)

### New Publication 453, Respect and Protect: Our Privacy Mission

Publication 453, *Respect and Protect: Our Privacy Mission*, June 2009, is now available online on PolicyNet and in hard copy from the Material Distribution Center.

The Postal Service™ offers products, services, and programs that make it necessary to collect and store personal information we receive from customers and employees. It is our responsibility to respect and protect the privacy and security of the personal information we maintain. This responsibility applies to every one of us, at every level.

Publication 453 provides an overview of privacy essentials for Postal Service employees and includes the following topics:

- Definition of Personally Identifiable Information (PII).
- Requirements for giving notice.
- How we manage and use PII.
- Limitations on how we share PII.
- How we provide access and redress.
- Special rules for direct marketing to employees and e-mail marketing.

Publication 453 is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.

- Under “Essential Links” in the left-hand column, click *References*.
- Then click *PUBs*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

You can order Publication 453 from the Material Distribution Center (MDC). Use touch-tone order entry (TTOE): Call 800-273-1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PUB 453:

<b>PSIN:</b>	PUB 453
<b>PSN:</b>	7610-12-000-5618
<b>Unit of Measure:</b>	EA
<b>Minimum Order Quantity:</b>	1
<b>Bulk Pack Number:</b>	500
<b>Price:</b>	\$0.00
<b>Edition Date:</b>	06/09

— *Privacy Programs and Policies, Consumer Advocate, 11-19-09*

## Forms

### Revised PS Form 1096, Customer Receipt

Effective November 19, 2009, PS Form 1096, *Customer Receipt*, is revised for use by rural carriers and highway contract routes only. The October 2009 edition of this form replaces the April 1998 edition. All previous editions of PS Form 1096 are obsolete and must be destroyed.

In *Postal Bulletin* 22266 (8-27-09, pages 15–20), the article “POM and Handbook F-101 Revision: Replacement of PS Form 1096 with PS Form 3544 for Retail Window Service Transactions” revised policies to discontinue use of PS Form 1096 for retail window service transactions. PS Form 3544, *Receipt for Money or Services* replaces PS Form 1096 for retail window service transactions. **Exception:** PSIN #O13 (Routing Slip) replaces PS Form 1096 when issuing temporary cash receipts for local emergency purchases.

As a reminder, effective with the 8-27-09 *Postal Bulletin*:

1. Postal retail units (PRUs) must ensure all PS Form 1096s are removed from the retail window area and manual PS Form 3544s (7/04 edition) are on hand for the purpose of providing customers with manual receipts when electronic receipts are not available.

- POS and IRT units must have a book of PS Form 3544s on hand to provide customer receipts in the event of a system failure or power outage.
- eMOVES units will continue to use PS Form 3544 to support PS Form 1412 entries per current policy. Additionally, eMOVES units will issue PS Form 3544 as a customer receipt for purchases when a receipt is requested by the customer.

2. Rural carriers will continue to use PS Form 1096 according to procedures stated in Handbook PO-603, *Rural Carrier Duties and Responsibilities*.

#### Viewing the Form Online

PS Form 1096 is available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *Forms*.

(The direct URL for the Forms website is <http://blue.usps.gov/formmgmt/forms.htm>.)

This form appears on page [42](#) of this *Postal Bulletin*.

**Ordering Revised PS Form 1096 for PRUs With Rural and/or HCR Delivery**

- Use the eBuy on-catalog requisition system to order PS 1096 from the Material Distribution Center (MDC).
- Search for items using the PSN number listed here (without the dashes).
- If your office does not have access to eBuy, you may order using touch-tone order entry (TTOE): Call 800-273-1509.


**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.) For complete TTOE ordering instructions, visit the Materials Customer Service website at [http://blue.usps.gov/purchase/operations/ops\\_nmcs\\_home.htm](http://blue.usps.gov/purchase/operations/ops_nmcs_home.htm) or call 800-332-0317, option 4, option 4.

Use the following ordering information to order PS Form 1096:

<b>PSIN:</b>	PS1096
<b>PSN:</b>	7530-02-000-7346
<b>Unit of Measure:</b>	PD
<b>Minimum Order Quantity:</b>	1
<b>Quick Pick Number:</b>	114
<b>Bulk Pack Quantity:</b>	NA
<b>Price:</b>	\$0.3904
<b>Edition Date:</b>	10/09

— *Field and International Accounting,  
Controller, 11-19-09*

**PS Form 1096**

 <b>UNITED STATES POSTAL SERVICE®</b> (For use by Rural Carriers and Highway Contract Routes only)		<b>Customer Receipt</b>	
Amount (Written Out)			
		/100 Dollars	
<input type="checkbox"/> Check Here for Temporary Receipt (Payment Received -- Total Cost Not Yet Calculated)		Amount (In Numbers)	
		\$	
Purpose			
By (Signature)		Date (MM/DD/YYYY)	
PS Form <b>1096</b> , October 2009 PSN 7530-02-000-7346			

# Organization Information

## Finance

### Household Diary Study

The Postal Service's Household Diary Study (HDS), conducted since 1987, provides information about the contents of the mail sent and received by our customers in U.S. households. The Postal Service™ uses this information to help understand why and how customers use the mail. The results are used to:

- Forecast mail volume.
- Plan marketing strategies.
- Provide information for rate-setting purposes.

The HDS is administered at Headquarters by the Office of Demand Forecasting and Analysis, Finance. NuStats, the HDS survey research firm contractor since July 1999, conducts the interviews and collects and analyzes the HDS data throughout the year.

HDS is a two-stage survey. Stage 1 is the Household Interview. NuStats sends an advance letter, signed by the postmaster general, to a representative sample of U.S. households. This letter emphasizes the importance of the HDS and asks for participation. Sample households are contacted either by telephone or in person and asked about the mail they send and receive, their adoption and use of various communications' technologies, their attitudes about mail service in general, and information relating to their household and personal demographics. Respondent households are recruited to participate in HDS Stage 2.

Stage 2 is the Mail Diary. NuStats asks households that agree to participate in Stage 2 to record information about the mail they send and receive for a 7-day period from Monday to Sunday. Information recorded includes number of mailpieces received and sent, industry mail source, mail

characteristics, and attitudes regarding mail received. As an incentive for HDS Stage 2 participation, households are offered the options of receiving \$30 or a roll of 100 First-Class Mail® stamps.

Customers who participate in Stage 2 of the HDS can expect to receive their incentive about 2 months after they return the diary packet to NuStats.

Data gathered in both HDS stages is available in a final report, *The Household Diary Study — Mail Use and Attitudes*. The report is published in hard copy and an electronic file. Order forms for the latest HDS report may be obtained via the Postal Service Internet at [www.usps.com/householddiary](http://www.usps.com/householddiary).

For additional information, contact either of the following individuals:

John Pickett  
Telephone: 202-268-2641  
Fax: 202-268-6841  
e-mail: [john.pickett@usps.gov](mailto:john.pickett@usps.gov)

John Mazzone  
Telephone: 202-268-4169  
Fax: 202-268-6841  
e-mail: [john.f.mazzone@usps.gov](mailto:john.f.mazzone@usps.gov)

Study participants may also contact NuStats directly for help or information at 888-441-8777 or [usps@nustats.com](mailto:usps@nustats.com).

— Office of Demand Forecasting and Analysis,  
Finance, 11-19-09

## Government Relations

### Inquiries From Members of Congress and Federal Government Agencies

One of the primary responsibilities of the Vice President of Government Relations is to respond to inquiries from members of Congress and federal government agencies, and to inform them, when appropriate, about Postal Service™ policy matters.

Policy matters include, but are not limited to, network changes, ratemaking, mail classification, contracting and procurement, real estate, personnel issues, and any other issues in which members of Congress have expressed interest or that may have an impact on their constituents.

We are pleased to report that, in most instances, field officials appropriately forward inquiries from Congress and

federal agencies to Government Relations. This notice is just a reminder that field officials should forward correspondence on policy matters from members of Congress and federal agencies to the following address:

Marie Therese Dominguez  
Vice President of Government Relations and  
Public Policy  
United States Postal Service  
475 L'Enfant Plaza, SW  
Washington, DC 20260-3500  
Telephone: 202-268-2506

In addition to correspondence from members of Congress and federal agencies, field officials should report all

telephone calls and discussions with members of Congress and federal agencies to the manager of Government Relations responsible for their state. Also, any meetings, briefings, or events planned with members of Congress, federal officials, or senior state administrators, such as the governor, should be coordinated with Government Relations. To determine the appropriate manager of Government Relations by state, go to <http://blue.usps.gov/grweb/>.

**Note:** Field officials are authorized to respond directly to inquiries from members of Congress and federal agencies that are related to services provided to local customers. For further information, see the *Administrative Support Manual*, section 338.3.

— *Legislative Policy and Strategy Development, Government Relations, 11-19-09*

## Human Resources

### Corrections to Guides to Benefits

Below are corrections to the printed version of the RI 70-2, *2010 Guide to Benefits for Career United States Postal Service Employees*, and the RI 70-5, *2010 Guide to Benefits for Temporary Continuation of Coverage and Former Spouse Enrollees*. A corrected version of the electronic Guides will be posted on Blue and LiteBlue.

#### States Leaving the Federal Employees Health Benefits (FEHB) Program Unicare Plan

Plan Name	State	3-Digit Plan Code
Unicare	Illinois	171, 172, 174, 175
Unicare	Indiana	171, 172, 174, 175

The following states have decided not to participate in the FEHB Program Unicare Plan. Enrollees in these terminating states who do not select another FEHB plan during Open Season will not have health benefits for 2010.

#### States Terminating Their FEHB High Deductible Health Plan (HDHP)

The following states have decided to terminate their HDHP. Enrollees who are active employees and want to continue enrollment in 2010 in an HDHP and/or make additional contributions to the Health Savings Account (HSA) must change to another HDHP in the FEHB Program during Open Season or they will not have health benefits for 2010. For any questions or to consolidate HSA accounts, contact the HDHP HSA Fiduciary and the Internal Revenue Service (IRS) for guidance about tax considerations and penalties. The Human Resources Shared Service Center (HRSSC) cannot provide tax or HSA advice.

Plan Name	State	3-Digit Plan Code
Unicare	Illinois	721, 722
Unicare	Indiana	721, 722

— *Compensation, Human Resources, 11-19-09*

### 2010 Pay Dates and Leave Year

The following chart lists the pay periods for 2010. For the convenience of timekeepers, each biweekly pay period appears as 2 separate weeks, with the beginning and ending dates indicated for each week.

The leave year always begins the first day of the first full pay period in the calendar year. The 2010 leave year begins Pay Period 2, January 2, 2010, and extends for 26 full pay periods, ending December 31, 2010 (Pay Period 01-11).

#### 2010 Pay Period Inclusive Dates

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-19 to 12-25	12-26 to 01-01	01-08	12-25, 01-01
02	01-02 to 01-08	01-09 to 01-15	01-22	
03	01-16 to 01-22	01-23 to 01-29	02-05	01-18
04	01-30 to 02-05	02-06 to 02-12	02-19	
05	02-13 to 02-19	02-20 to 02-26	03-05	02-15
06	02-27 to 03-05	03-06 to 03-12	03-19	
07	03-13 to 03-19	03-20 to 03-26	04-02	
08	03-27 to 04-02	04-03 to 04-09	04-16	
09	04-10 to 04-16	04-17 to 04-23	04-30	
10	04-24 to 04-30	05-01 to 05-07	05-14	
11	05-08 to 05-14	05-15 to 05-21	05-28	
12	05-22 to 05-28	05-29 to 06-04	06-11	05-31

Pay Period	Week One	Week Two	Pay Date	Holidays
13	06-05 to 06-11	06-12 to 06-18	06-25	
14	06-19 to 06-25	06-26 to 07-02	07-09	
15	07-03 to 07-09	07-10 to 07-16	07-23	07-04
16	07-17 to 07-23	07-24 to 07-30	08-06	
17	07-31 to 08-06	08-07 to 08-13	08-20	
18	08-14 to 08-20	08-21 to 08-27	09-03	
19	08-28 to 09-03	09-04 to 09-10	09-17	09-06
20	09-11 to 09-17	09-18 to 09-24	10-01	
21	09-25 to 10-01	10-02 to 10-08	10-15	
22	10-09 to 10-15	10-16 to 10-22	10-29	10-11
23	10-23 to 10-29	10-30 to 11-05	11-12	
24	11-06 to 11-12	11-13 to 11-19	11-26	11-11
25	11-20 to 11-26	11-27 to 12-03	12-10	11/25
26	12-04 to 12-10	12-11 to 12-17	12-24	

#### 2011 Pay Periods Begin

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-18 to 12-24	12-25 to 12-31	01-07	12-25
02	01-01 to 01-07	01-08 to 01-14	01-21	01-01

— *Payroll, Finance, 11-19-09*

## Correction to Kaiser Foundation Health Plan California Region Brochures

Some 2010 Federal Employees Health Benefits (FEHB) Kaiser Foundation Health Plan California Region brochures (RI 73-003) contain a misprint of the FEHB enrollment codes used for the Northern California service area. The two misprints are: code 594 (Standard Option, Self Only) is misprinted as 593, and code 595 (Standard Option, Self and Family) is misprinted as 594.

Only the printed copies of this brochure distributed to current plan enrollees show this misprint. Kaiser is sending postcards to these enrollees to inform them of the misprint.

The plan brochure on the OPM website and the *2010 Guide to Benefits* that were mailed to employees' homes are correct. The FEHB 2010 rate information on the OPM website also has the correct enrollment codes for the plan.

— Compensation, Human Resources, 11-19-09

## Thrift Savings Plan 2010 Publicity Information for Human Resources Offices and the Human Resources Shared Service Center

### Direct Mailings to Employees

To make Thrift Savings Plan (TSP) information available to employees, Headquarters issues two standard mailings:

- TSP enrollment information letters with *PostalEASE* instructions are mailed annually in mid-December to career employees at their mailing address of record.
- A package containing TSP BK08, *Summary of the Thrift Savings Plan*, as well as an enrollment information letter with *PostalEASE* instructions, is sent to the employee's mailing address of record soon after a newly eligible career employee's PS Form 50, *Notification of Personnel Action*, is processed.

The employing office of record is the return address for undeliverable TSP enrollment information sent to newly eligible employees. When an office receives a returned kit, the office should encourage the employee to update his or her address. Employees with access to Employee Change of Address on the Intranet (from the Blue page) or to an employee self-service kiosk (available in some facilities) should use those entry methods. Other employees should submit an updated PS Form 1216, *Employee's Current Mailing Address*, to the HR Shared Service Center (HRSSC) for processing.

### Publicity

The Material Distribution Center (MDC) regularly sends TSP posters to Human Resources (HR) at district offices, area offices, processing and distribution centers or facilities, bulk mail centers, airport mail centers or facilities, remote encoding centers, the Office of Inspector General, Postal Inspection Service divisions, Headquarters, and selected Headquarters field units. Installations that receive the posters must distribute them widely and post them on bulletin boards.

To assist in publicizing the 2010 TSP enrollment opportunity, all offices must post the following on bulletin boards:

- The 2010 TSP employee enrollment information notice provided on pages [46–47](#).

- The current TSP fact sheet that is published monthly in the *Postal Bulletin*.

### Ordering Materials and Forms

Offices may order TSP forms and publications from the MDC as needed. Use touch-tone order entry (TTOE): call 800-273-1509. In addition, offices can check the TSP website, [www.tsp.gov](http://www.tsp.gov), for new or revised items.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 1216 and Form TSP-50. You can also find PS Form 1216 on the Postal Service Intranet at <http://blue.usps.gov>; under "Essential Links," click *Forms*.

#### PS Form 1216, *Employee's Current Mailing Address*

<b>PSIN:</b>	PS 1216
<b>PSN:</b>	7530-02-000-7354
<b>Unit of Measure:</b>	SE
<b>Minimum Order Quantity:</b>	1
<b>Quick Pick Number:</b>	118
<b>Bulk Pack Quantity:</b>	4,000
<b>Price:</b>	\$0.0201

#### TSP-50, *Investment Allocation*

<b>PSIN:</b>	TSP-50
<b>PSN:</b>	7530-05-000-4305
<b>Unit of Measure:</b>	EA
<b>Minimum Order Quantity:</b>	1
<b>Quick Pick Number:</b>	N/A
<b>Bulk Pack Quantity:</b>	1,600
<b>Price:</b>	\$0.00

TSP BK08, October 2008, is available on the TSP website at [www.tsp.gov](http://www.tsp.gov), or contact the HRSSC at 877-477-3273, option 5.

— Compensation,  
Human Resources, 11-19-09



## Thrift Savings Plan 2010 Employee Information for Career Employees

### New Dates and Contribution Limits

You may elect to contribute to the Thrift Savings Plan (TSP) or change the amount of your total contributions at any time. New dates and contribution limits are shown in the material that follows.

You may elect to make contributions up to \$16,500 — the Internal Revenue Service (IRS) annual limit on elective deferrals — during the 2010 calendar year. Your contributions each pay period must not exceed 90 percent of your basic pay.

- If you are covered by the Federal Employees Retirement System (FERS), you receive a Postal Service™ automatic contribution equal to 1 percent of your basic pay, and if you contribute to TSP you also receive Postal Service matching contributions of up to 4 percent.
- Your elections for 2010 can be *effective* no earlier than the first pay period in the 2010 calendar year (PP 01-10), which begins December 19, 2009.
- For your elections to be effective during that first pay period, you should make your election using *PostalEASE* between Wednesday, December 16, 2009, at 4:30 A.M. CT and Wednesday, December 30, 2009, at 3:59 A.M. CT.

### Why Enroll in TSP

As an employee covered by FERS, you have three parts to your retirement program. Two parts, the FERS Basic Annuity and Social Security, offer future benefits that are funded automatically with deductions from your paychecks and with Postal Service contributions.

TSP, the third part of your retirement program, is not automatic. The decisions you make over time will directly affect the future value of your TSP account. Today is the time to review the booklet *Summary of the Thrift Savings Plan*, which is available at [www.tsp.gov](http://www.tsp.gov) or from the HR Shared Service Center (HRSSC) at 877-477-3273, *option 5*. It can help you make informed choices about how to use TSP to meet your immediate and long-term financial objectives. You do not want to realize years from now that you missed getting (1) substantial tax benefits, (2) interest earnings, and (3) Postal Service matching contributions to your account (if you are a FERS employee).

As a FERS employee, **you can double your money** by participating in TSP. How? Sign up to contribute 5 percent of your basic pay to TSP each pay period. You will begin receiving a matching contribution equal to 4 percent of your basic pay from the Postal Service, in addition to the 1 percent automatic contribution. If you're contributing 5 percent of your basic pay, 10 percent will go into your TSP account — double your money. If you're making a contri-

bution above 5 percent, the Postal Service will still add an amount equal to 5 percent of your basic pay to the total going into your TSP account each pay period.

You receive **tax-deferral** on TSP contributions and the interest earned in TSP. You get a tax break right now on what you contribute, since you don't pay income tax now on your TSP contributions. For example, if you're in the 25 percent federal tax bracket and you make a \$100 TSP contribution, **your paycheck won't go down by \$100 — it will go down by \$75.** (You also receive tax deferral on most state income tax, too.) You don't pay taxes now on the interest that your TSP account earns, either. That's because you don't pay taxes on your TSP contributions or on interest you earn until you withdraw your money from TSP, usually after you separate or retire.

**For FERS employees, if you're not contributing at least 5 percent to TSP, you are losing valuable matching agency money that could be a very substantial amount when it's time to retire.** The sooner you contribute and the more you contribute, the more compounding will work for you.

**Note:** If you are covered by the Civil Service Retirement System (CSRS) or CSRS Offset, then you won't receive automatic and matching Postal Service TSP contributions. You will still have the advantages of tax deferral and compounding described here. When you call *PostalEASE*, the system will automatically provide TSP instructions for you based on your retirement system of record. If you have any questions about your retirement system coverage, contact the HRSSC.

### Enrolling in TSP or Changing Your Contributions for Calendar Year 2010

To prepare to contribute to TSP, before accessing *PostalEASE*, read the instructions in the TSP materials sent to your address of record and then complete the enclosed worksheet. If you did not receive the mailing, call the Employee Service Line toll-free at **877-477-3273** to reach the HRSSC.

You may access *PostalEASE* on the Employee Web on the Internet at <https://liteblue.usps.gov>, at an **employee self-service kiosk**, or on the **Postal Service Intranet Blue**. Using one of these may be easier than using the telephone. Just follow the instructions. Otherwise, call the Employee Service Line toll-free at **877-477-3273** to reach *PostalEASE*.

You need your **USPS PIN**. If you do not know it, go to <https://liteblue.usps.gov> and click *Forget Your PIN?* Enter your 8-digit Employee ID (printed at the top of your earnings statement). Choose a new PIN immediately with Self-Service PIN Reset — just follow the instructions. Or, request your PIN from the USPS Intranet Blue or a self-

service kiosk — under “Essential Links”, click *PostalEASE*. Or, call 877-477-3273 and select 1. Enter your Employee ID. When prompted for your PIN, pause, then select 2. Your USPS PIN will be mailed to your address of record the next business day.

### Contacting TSP to Make a Fund Investment Election

If you are enrolling in TSP for the first time, you will not be able to make a choice about which TSP funds to invest in. Your first TSP contributions will automatically go into the Government Securities Investment (G) Fund.

Once TSP has received your first contribution and sent you your TSP PIN number, your TSP account number, and your TSP Web password, you will be able **to contact TSP directly, at any time, to allocate your payroll contributions into any of the TSP investment funds or to make interfund transfers**. You may choose from these investment funds — the C Fund (S&P 500 stocks), S Fund (small cap stocks), I Fund (international stocks), F Fund (bonds), G Fund (securities), and the L Funds (an investment mix of several funds). If you enroll and do not make a fund investment choice, your TSP contributions will continue to be invested in the G Fund.

The TSP PIN is not the same as the USPS PIN you use for *PostalEASE*. If you do not know your TSP PIN, account number, or Web password, you can obtain all three by calling the ThriftLine toll-free at 877-968-3778 or the TDD toll-free line at 877-847-4385 and following the prompts. The account number and Web password can be mailed to you if you request them at [www.tsp.gov](http://www.tsp.gov) and select *Account Access*.

To make your investment choices or interfund transfers, use your TSP account number or custom ID and Web password at the TSP website, [www.tsp.gov](http://www.tsp.gov), or call the ThriftLine toll-free at **877-968-3778** and use your TSP PIN and account number. If you are deaf or hard of hearing, you may make TDD calls toll-free to **877-847-4385**.

If you cannot use the website or the telephone, you can obtain, complete, and mail Form TSP-50, *Investment Allocation*, to the following address:

TSP Service Office  
PO Box 385021  
Birmingham, AL 35238

TSP-50 forms are available from the HRSSC, but *not* from the TSP website. HRSSC *cannot accept* and *cannot process* your completed TSP-50 — you must mail it to TSP. If you use TSP-50, your investment choices won't take

effect as quickly as they would if you used the TSP website or ThriftLine. Do not mail Form TSP-50 before you receive your TSP PIN — that's your sign that TSP has set up your TSP account.

### Other Information

**Enrolling or changing your contribution level after PP 01** — For an election to be effective any given pay period after PP 01, you must complete your election by 3:59 A.M. CT on the second Wednesday of that pay period.

**Maximizing agency matching contributions** — FERS employees may lose agency matching contributions if they reach the maximum IRS limit before the last pay period in the calendar year. To evenly distribute your TSP contribution election over all the available pay periods, divide the IRS limit (\$16,500) by the available pay periods (26). This equals \$635 per pay period (after rounding up to the nearest whole dollar).

**Viewing your participant statements** — You may view your statements online at [www.tsp.gov](http://www.tsp.gov). The TSP Service Office mails quarterly statements to participants who have elected to receive paper copies.

**Withdrawing money** — You cannot withdraw money from your TSP account until you separate or retire from Postal Service or federal employment (unless you meet certain financial hardship guidelines or are at least age 59 1/2). Money you withdraw before normal retirement age may be subject to the early withdrawal penalty tax and income tax.

**Being vested** — If you separate with fewer than 3 years of TSP creditable service, you will not be vested in (be able to keep) the 1 percent automatic Postal Service contributions and the interest earned from them. However, you are always vested in your own contributions, matching Postal Service contributions, and the interest earned from these amounts.

**Borrowing against your TSP fund** — Make sure to read about the TSP loan program before considering this option. While the main purpose of being enrolled in TSP is to help you save for retirement, you may borrow from your account to buy a home or for other reasons if qualified.

**Questions** — If you have questions about TSP or *PostalEASE*, call the Employee Service Line toll-free at 877-477-3273 to reach the HRSSC and ask for help.

— Compensation,  
Human Resources, 11-19-09

## Thrift Savings Plan 2010 Catch-up Contributions for Participants Age 50 and Older

### New Dates and Contribution Limits

If you are a Thrift Savings Plan (TSP) participant age 50 or older, you may be eligible to participate in the catch-up contributions for the TSP. Note the dates and contributions limits that follow:

- These contributions supplement your regular TSP employee contributions; that is, they do not count against the Internal Revenue Service (IRS) annual limit on elective deferrals (\$16,500 in 2010), but they do have their own annual catch-up limit, which is \$5,500 in 2010.
- There are no Postal Service™ matching contributions associated with TSP catch-up contributions.
- Your initial election for 2010 can be *effective* no earlier than the first pay period (PP) in the 2010 calendar year (PP 01-10), which begins December 19, 2009.
- For your initial elections to be effective during that first pay period of 2010, make your election using *PostalEASE* between Wednesday, December 16, 2009, at 4:30 A.M. CT, and Wednesday, December 30, 2009, at 3:59 A.M. CT.
- After December 30, 2009, at 4:30 A.M. CT, you will be able to elect catch-up contributions at any time for the balance of 2010. Once you do, you can change the amount or stop at any time, using *PostalEASE*, without affecting your regular contributions.

### Eligibility for Catch-up Contributions

To elect catch-up contributions, you must:

- Be age 50 or older, or turn 50 in the calendar year the election is submitted and processed.
- Be able to self-certify that by the end of the calendar year you will have contributed the IRS annual deferral limit, \$16,500, through regular contributions to TSP and/or to other plans subject to the elective deferral limit.
- Be in a pay status. Contributions are made from basic pay through payroll deductions only.
- Not be in the 6-month noncontribution period following the receipt of a financial hardship in-service withdrawal.

**Note:** There is no “look-back” provision to see what you could have contributed but did not. If you are eligible to participate, you simply have the right to contribute the additional funds up to the annual catch-up contribution limit. If you have been performing active duty military service, however, you may be eligible to make missed

catch-up contributions under the Uniformed Services Employment and Reemployment Rights Act (USERRA).

### How to Enroll in TSP 50+ Catch-up Contributions for Calendar Year 2010

To prepare to start TSP 50+ catch-up contributions, before accessing *PostalEASE*, read the instructions in the TSP catch-up contributions material sent to your address of record and then complete the enclosed worksheet. If you did not receive the mailing, call the Employee Service Line toll-free at **877-477-3273** to reach the HR Shared Service Center (HRSSC).

You may access *PostalEASE* on the Employee Web on the Internet at <https://liteblue.usps.gov>, on the **Postal Service Intranet Blue**, or at an **employee self-service kiosk**. Using one of these may be easier than using the telephone. Just follow the instructions. Otherwise, call the Employee Service Line toll-free at **877-477-3273** to reach *PostalEASE*.

You must have available your Employee ID (found at the top of your earnings statement) and your USPS® personal identification number (PIN). If you don't know your USPS PIN, go to <https://liteblue.usps.gov> and click *Forget Your PIN?* Enter your 8-digit Employee ID (printed at the top of your earnings statement). Choose a new PIN immediately with Self-Service PIN Reset — just follow the instructions. Or, request your PIN from the USPS Intranet Blue or a self-service kiosk — under “Essential Links”, click *PostalEASE*. Or, call 877-477-3273 and select 1. Enter your Employee ID. When prompted for your PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record the next business day.

Catch-up contributions will be invested in your account based on the most current contribution allocation on file with TSP. Your contribution allocations must be made with the TSP using the TSP website, ThriftLine, or Form TSP-50, *Investment Allocation*.

### Other Information

**Making elections after PP 01** — You may make more than one election in any given calendar year (so long as you do not exceed the annual catch-up contributions limit). You must complete your election using *PostalEASE* by 3:59 A.M. CT the second Wednesday (day 12) of each pay period in order for the election to be effective in that pay period.

**Keeping within your tax deferral limit** — The annual amount of your catch-up contributions is combined with your regular tax-deferred contributions and shown in the deferral block of IRS Form W-2. If the amount shown



exceeds the IRS limit for regular contributions, the IRS will check your date of birth with the Social Security Administration and assume any amount over the limit is attributable to the catch-up contributions. If you see that you will exceed the catch-up contributions limit (usually by contributing to more than one plan), you may contact the TSP and request a refund of the excess catch-up contributions.

**Terminating catch-up contributions after withdrawals** — If you receive a financial hardship in-service withdrawal, your catch-up contributions must stop along with any regular employee contributions for a period of 6 months.

**Making elections next year** — Your catch-up contribution election terminates automatically with the last pay date of the calendar year to which it applies unless you have previously terminated the election or you have reached the annual catch-up contribution limit. You will need to make a new election for each calendar year in which you wish to make catch-up contributions.

**Questions** — If you have questions about TSP or *PostalEASE*, contact the HRSSC for assistance.

— Compensation,  
Human Resources, 11-19-09

## Intelligent Mail and Address Quality

### Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	12-7436	30296	GA	Riverdale	Fayette	Main Office	Post Office		
New	12-3190	30214	GA	Fayetteville	Fayette	Main Office	Post Office	10/24/2009	Realign ZIP™ Code boundaries. Use Fayetteville GA 30214 as last line of address for the 12 deliveries previously in ZIP Code 30296.
Old	13-0500	96912	GU	Hagatna	Guam	MOU #3	Money Order Unit		
New	13-0500	96912	GU	Hagatna	Guam	MOU #3	Classified Station	09/22/2009	This announcement changes the type of postal facility from a money order unit to a classified station.
Old	26-6760	55054	MN	New Market	Scott	Main Office	Post Office		
New	26-6760	55054	MN	Elko New Market	Scott	Main Office	Post Office	09/05/2009	This announcement changes the name of the New Market MN Post Office™ to the Elko New Market MN Post Office. Use Elko New Market MN 55054 as last line of address.
Old	41-3888	15564	PA	Hyndman	Somerset	Wellersburg	Community Post Office	12/16/2005	Community Post Office discontinued. Retain ZIP Code. Establish a place name.
New	41-3888	15564	PA	Hyndman	Somerset	Wellersburg	Place Name	12/16/2005	Continue to use Wellersburg PA 15564 as last line of address.
Old	41-0316	16629	PA	Ashville	Cambria	Coupon	Community Post Office	05/28/2004	Community Post Office discontinued. Retain ZIP Code. Establish a place name.
New	41-0316	16629	PA	Ashville	Cambria	Coupon	Place Name	05/28/2004	Continue to use Coupon PA 16629 as last line of address.
Old	55-1608	25045	WV	Clendenin	Kanawha	Quick	Community Post Office	10/31/2004	Community Post Office discontinued. Retain ZIP Code. Establish a place name.
New	55-1608	25045	WV	Clendenin	Kanawha	Quick	Place Name	10/31/2004	Continue to use Quick WV 25045 as last line of address.

## Mailing and Shipping Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
11/23/09–11/25/09	Nordstorm December Last Minute Gifts	Standard Flat Catalog	2.535	Nationwide	3/5 digit	Arandell, Milwaukee, WI
11/23/09–11/27/09	Seventh Avenue	Standard Catalog	1.840	Nationwide	Barcoded 3/5-digit Car-RT	Quad Graphics, Lomira, WI
11/23/09–11/27/09	The Swiss Colony	Standard Catalog	2.080	Nationwide	Barcoded 3/5-digit Car-RT	Quad Graphics, Lomira, WI
11/25/09–11/28/09	JCP — Wk 42 Santa Sale	Standard Letter	4.0	National	Car-RT	Harte-Hanks
11/25/09–11/28/09	JCP — Wk 44 Women's Signature	Standard Flat	4.0	National	Car-RT	Harte-Hanks
11/25/09–11/28/09	JCP — X09 Christmas Catalog	Standard Catalog	3.1	National	Car-RT	RRD/Worldcolor
11/25/09–11/30/09	Costco Connection	Standard Flat	8.5	National	Barcoded 3/5-digit Car-RT	Worldcolor, Merced, CA & Olive Branch, MS
11/27/09–11/30/09	JCP — Wk 42 Pre Holiday Jewelry	Standard Flat	4.0	National	Car-RT	Harte-Hanks
11/28/09–12/01/09	JCP — DA 09 Home Catalog	Standard Catalog	6.5	National	Car-RT	RRD/Worldcolor
11/28/09–12/01/09	JCP — Wk 44 Appreciation Sale	Standard Flat & Letter	12.8	National	Car-RT	Harte-Hanks
11/30/09–12/02/09	Lakeshore — 2009 Toys To Grow On	Standard Flat	1.277	National	3/5 digit Car-RT	Nahan Printing St. Cloud, MN 56303
11/30/09–12/04/09	Ginny's	Standard Catalog	1.5	Nationwide	Barcoded 3/5-digit Car-RT	Quad Graphics, Lomira, WI
11/30/09–12/04/09	The Swiss Colony	Standard Catalog	2.080	Nationwide	Barcoded 3/5-digit Car-RT	Quad Graphics, Lomira, WI

— Business Service Network Integration, Sales, 11-19-09

## Philately

### Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 60 days:



August 30, 2009

*Sino — American Philatelic Center*  
District Swearing-in Ceremony Station  
Postmaster  
7001 S. Central Ave., Rm. 338  
Los Angeles, CA 90052-9996



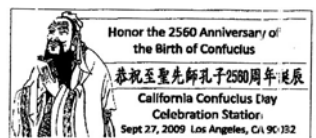
September 21, 2009

*Sino — American Philatelic Center*  
Fung Ru Flying Memorial Station  
Postmaster  
7001 S. Central Ave., Rm. 338  
Los Angeles, CA 90052-9996



September 21, 2009

*Sino — American Philatelic Center*  
Fung Ru Airport Station  
Postmaster  
7001 S. Central Ave., Rm. 338  
Los Angeles, CA 90052-9996



September 27, 2009

*Sino — American Philatelic Center*  
California Confucius Day Celebration Station  
Postmaster  
7001 S. Central Ave., Rm. 338  
Los Angeles, CA 90052-9996

The following pictorial postmark has been extended for 30 days:



October 9–11, 2009

*Bob Evans*

Bob Evans Farm Festival Station

Postmaster

PO Box 9998

Rio Grande, OH 45674-9998



November 3, 2009

*Cumberland Falls State  
Resort Park*

Moonbow Station

Postmaster

PO Box 9998

Corbin, KY 40701-9998



November 12–15, 2009

*Whitman EXPO*

Coin & Collectibles

Baltimore EXPO Station

Manager MOWS

900 E. Fayette St.

Baltimore, MD 21233-9715



November 7, 2009

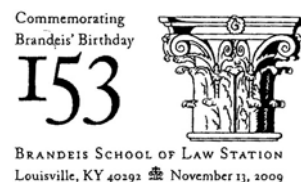
*U.S. Postal Service*

Celebration Station

Postmaster

32129 S. Main St.

Boykins, VA 23827-9998



November 13, 2009

*U of L Brandeis School of  
Law*

Brandeis School of Law

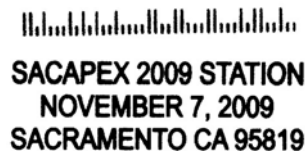
Station

Postmaster/Station

Manager

835 S. 7<sup>th</sup> St.

Louisville, KY 40202-9998



November 7–8, 2009

*U.S. Postal Service*

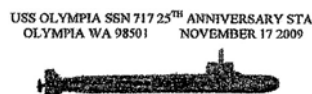
SACAPEX 2009 Station

Postmaster

2000 Royal Oaks Dr.

Sacramento, CA 95813-

9998



November 17, 2009

*USPS & Clifton R. Peters*

USS Olympia SSN 717 25<sup>th</sup>

Anniversary Station

Postmaster

900 Jefferson St. SE

Olympia, WA 98501-9998



November 9, 2009

*U.S. Postal Service*

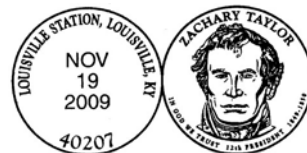
Low Country NAACP  
Station

Postmaster

117 N. Hwy 52

Moncks Corner, SC 29461-

9998



November 19, 2009

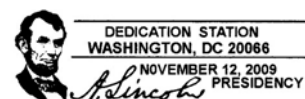
*U.S. Mint & Uncover  
Corporation*

Louisville Station

Postmaster

4600 Shelbyville Rd.

Louisville, KY 40207-9998



November 12, 2009

*U.S. Postal Service*

Dedication Station

Postmaster

PO Box 9998

Washington, DC 20066-

9998



November 20, 2009

*U.S. Postal Service*

Centennial Celebration

Station

Postmaster

301 Union St.

Seattle, WA 98101-9998

Chicagopex 2009 Station

Arlington Heights, IL 60004

November 20, 2009



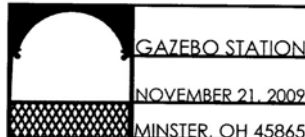
November 20–22, 2009

*U.S. Postal Service*  
CHICAGOPEX 2009 Station  
Postmaster  
909 W. Euclid Ave.  
Arlington Heights, IL 60004-9998



December 1–31, 2009

*U.S. Postal Service*  
Season's Greetings Joy  
Station  
Postmaster  
PO Box 9998  
Joy, IL 61260-9998



November 21, 2009

*U.S. Postal Service*  
Gazebo Station  
Postmaster  
PO Box 9998  
Minster, OH 45865-9998



December 1–31, 2009

*Christmas in Centennial*  
Ridge Station  
Postmaster  
PO Box 9998  
Centennial, WY 82055-9998



November 21–22, 2009

*Umpqua Valley Stamp Club*  
STAMPFEST Station  
Postmaster  
6451 Fort McKay Rd.  
Umpqua, OR 97486-9998



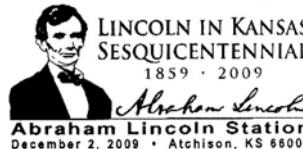
December 1–31, 2009

*U.S. Postal Service*  
Christmas Station  
Postmaster  
PO Box 9998  
Mt. Saint Francis, IN 47146-9998



November 30, 2009

*U.S. Mint & Uncover*  
Saipan Station  
Postmaster  
1 Chalan Kanoa Village  
Saipan, CNMI 96950-9998



December 2, 2009

*Atchison County Historical Society*  
Abraham Lincoln Station  
Postmaster  
621 Kansas Ave.  
Atchison, KS 66002-9998



November 30, 2009

*Tabor Opera House*  
Tabor Opera House Station  
Postmaster  
130 W. 5<sup>th</sup> St.  
Leadville, CO 80461-9998



December 4, 2009

*U.S. Postal Service*  
Hometown Christmas  
Station  
Postmaster  
1800 Doc Wolf Dr.  
Belvidere, IL 61008-9998



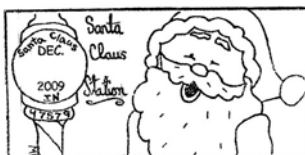
December 1, 2009

*Chamber of Commerce*  
Your Holiday Station  
Postmaster  
761 S. 1<sup>st</sup> W. St.  
Snowflake, AZ 85937-9998



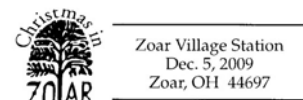
December 5, 2009

*U.S. Postal Service*  
Letters to Santa Station  
Postmaster  
PO Box 9998  
Steamboat Rock, IA 50672-9998



December 1–25, 2009

*U.S. Postal Service*  
Santa Claus Station  
Postmaster  
45 N. Kringle Pl.  
Santa Claus, IN 47579-9998



December 5, 2009

*U.S. Postal Service*  
Zoar Village Station  
Postmaster  
171 W. 1<sup>st</sup> St.  
Zoar, OH 44697-9998

## Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business December 31, 2009, all Post Offices™, stations, branches, postal stores, vending outlets, and authorized philatelic centers must (1) withdraw the stamp stock items and products listed below and their related vending and store-prepared stamp items from sale and (2) prepare them for destruction. Submit items to destruction sites according to local established procedures, under the guidelines in Handbook F-101, *Field Accounting Procedures*, subchapter 11-6, Returning Stock to the Stamp Distribution Office or Stamp Service Center.

Do not permit sales of the stamp stock items, products, and their related vending and store-prepared stamp items listed below at retail counters and outlets after December 31, 2009. Stamp items listed with an asterisk (\*) remain on sale at Stamp Fulfillment Services (SFS) via the *USA Philatelic* catalog.

**Note:** This notice does not apply to philatelic products unless specifically listed below. Philatelic products that contain or are packaged with stamps removed from sale will remain on sale until further notice.

Item Number	Description
113076*	\$17.95 Richard Wright Diary Page & Pane of 20
458076*	\$12.95 Marian Anderson Cultural Diary Page
458096*	\$34.95 African American Cultural Diary
459698	\$22.95 Wonders PC Coloring PC, Posters
460276*	\$12.95 Sugar Ray Robinson Diary Page
460499	\$13.80 American Motorcycles Keepsake
460776*	\$12.95 Ella Fitzgerald Diary Page
461078	\$14.25 Settlement of Jamestown Print & Pane
461288*	\$18.95 Pacific Lighthouses Print Set
461471*	\$19.99 Marvel Comic Book & Cachet Set
461474*	\$18.50 Marvel Stamp Collecting & Creativity Kit
462173*	\$6.49 Take Me Out... Book w/Stamps (music)
462762	\$6.70 Great Lakes Dunes First Day Cover
462764	\$6.70 Great Lakes Dunes Canceled Full Pane
462766/ 896700/ 896701	\$8.95 Great Lakes Dunes Stamped Cards
462784	\$33.60 Great Lakes Dunes Press Sheet
462791	\$6.95 Great Lakes Dunes Ceremony Program
462793	\$10.90 Great Lakes Dunes Keepsake
462876*	\$13.95 Charles Chesnutt Diary Page/Maxi Card
463174*	\$12.95 Vintage Black Cinema Commemorative Folio w/Pane
463176*	\$12.95 Vintage Black Cinema Diary Page and Pane
463289*	\$16.99 Frank Sinatra CD w/Insert
463461	\$0.80-cent Alzheimer's Awareness First Day Cover
463491	\$6.95 Alzheimer's Awareness Ceremony Program
463493	\$9.20 Alzheimer's Awareness Keepsake
463663	\$4.00 Tail Fins & Chrome First Day Cover Set (5)
463666*/ 893500/ 893501	\$13.95 Tail Fins & Chrome Stamped Cards
463668	\$7.50 Tail Fins & Chrome Digital Color Postmark Set
463691	\$6.95 Tail Fins & Chrome Ceremony Program
463698	\$24.95 Motorcycles Folio & 50s Fins SC
463699	\$15.90 Tail Fins & Chrome Keepsake

Item Number	Description
463876*	\$13.95 Anna Julia Cooper Diary Page, Maxi Card & Pane/20
463893*	\$9.62 Anna Julia Cooper Cancellation Keepsake
464473*	\$12.95 Poe Ltd. Edition Raven Book w/Block of 4 Stamps
464566*/ 896800/ 896801	\$14.95 Gulf Coast Lighthouses Prem. Stamped Postal Cards
464580*	\$15.95 Gulf Coast Lighthouses Prem. Stamped Stationery
464599*	\$16.30 Gulf Coast Lighthouses Cancellation Keepsake
464699*	\$10.30 Bob Hope Cancellation Keepsake
564389*	\$52.50 The States Book/DVD w/Stamps
567196*	\$8.95 To Form a More Perfect Union Diary Page
567288*	\$14.95 The Art of Disney Prints: Celebration
568088*	\$14.95 The Art of Disney Prints: Romance
569787*	\$14.95 The Art of Disney Magic Message Kit
569788*	\$14.95 The Art of Disney Magic Prints
571401*	\$14.95 Art of Disney Postmark Collectible: Mickey Mouse
571402*	\$14.95 The Art of Disney Postmark Collectible: Princesses
571403*	\$14.95 The Art of Disney Postmark Collectible: Animal Tales
571404*	\$14.95 The Art of Disney Postmark Collectible: Chood Clas
571406*	\$49.95 The Art of Disney Postmark Collectible: Collection
571466/ 896500/ 896501	\$13.95 Art of Disney: Imagination Postal Stamp Cards (20)
571473*	\$49.95 Art of Disney: Imagination Sketch Book w/5 Panes
571488*	\$14.95 The Art of Disney: Imagination Prints (8x10) Set of 4
573894*	\$13.95 Lunar New Year Note Cards w/Envelopes
573899*	\$6.54 Lunar New Year Collection Keepsake
573976*	\$8.95 Civil Rights Pioneers Diary Page w/Souvenir Sheet
677661	\$0.80-cent Hearts First Day Cover
677665	\$1.50 Hearts Digital Color Postmark
677861	\$0.80-cent Love All Hearts First Day Cover
677865	\$1.50 Love All Hearts Digital Color Postmark
677961	\$0.80-cent Virgin and Child First Day Cover
677991	\$6.95 Virgin and Child Ceremony Program
677993	\$9.20 Virgin and Child Keepsake
678063	\$0.80-cent Holiday Nutcrackers First Day Covers
678068	\$3.20 Holiday Nutcrackers Digital Color Postmarks (4)
678077*	\$7.95 Holiday Nutcrackers Puzzle Post Cards
678091	\$6.95 Holiday Nutcrackers Ceremony Program
678099	\$14.40 Holiday Nutcrackers Keepsake
678380*	\$14.95 Sunflower Premium Stamped Stationery
678398	\$24.95 Crops Note Cards & Sunflower Stationery
678899*	\$11.80 Love: King & Queen of Hearts Keepsake (DCP)
679066*/ 897700/ 897701	\$14.95 The Simpsons Premium Stamped Postal Cards
679099*	\$16.30 The Simpsons Cancellation Keepsake
785974*	\$14.95 Inauguration Folio w/Cachet
786363	\$4.60 Tropical Fruit First Day Cover Set

Item Number	Description
786563	\$8.00 Flags of Our Nation First Day Cover Set
786568	\$15.00 Flags of Our Nation Digital Color Postmark Set
786575*	\$29.95 State Flags Six Panel Collector's Folder
786591*	\$6.95 Flags of Our Nation Ceremony Program
786663	\$8.00 Flags of Our Nation First Day Cover Set
786668	\$15.00 Flags of Our Nation Digital Color Postmark Set
786691*	\$6.95 Flags of Our Nation Ceremony Program
885101	\$9.75 Art of Disney Stamped Cards
886000	\$32.95 Wildlife Panel Thematic Packet
886100	\$24.00 Memorial/Heroes Panel Thematic Packet
886200	\$24.00 Explorers/Settlers Panel Thematic Packet
886300	\$32.95 Technology Panel Thematic Packet
886400	\$19.95 Wonders Show Panel
890800/ 8908001*	\$19.95 35th Edition The Guide to U.S. Stamps
989100/ 989101*	\$31.50 2000 American Postal Portrait Book
990600/ 990601*	\$64.95 2006 Commemorative Yearbook
990700/ 990701*	\$64.95 2007 Commemorative Yearbook

Item Number	Description
990800/ 990801*	\$64.95 2008 Commemorative Yearbook
<b>Listed stamp items were taken off-sale at Regular Sales Units. Effective 12/31/09, they are off-sale at SFS.</b>	
573261	\$0.80-cent Kwanzaa First Day Cover
573293	\$9.20 Kwanzaa First Day Cover & Pane of 20 Keepsake
573161	\$0.80-cent Hanukkah First Day Cover
573191	\$9.20 Hanukkah First Day Cover & Pane of 20 Keepsake
571763	\$3.20 Holiday Nutcrackers ATM First Day Covers (4)
222391	\$6.95 Mt. St. Mary's Univ. Stamped Card Ceremony Program
<b>Listed stamp items were previously removed from sale at SFS, but remained on sale in the field. Effective 12/31/09, they are to be taken off sale entirely.</b>	
457496	\$12.95 Arthur Ashe Cultural Diary Page
459376	\$12.95 Hattie McDaniel Diary Page
459678	\$29.95 Wonders of America Superlatives Book
464774	\$16.95 Abraham Lincoln Folio w/Pane
550000	\$0.01-cent United Nations (NY)
990777	\$19.99 U.S. Postage Stamp Jigsaw Puzzle



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## 2009 OPEN SEASON DEADLINES

<b>Federal Employees Dental and Vision Insurance Program (FEDVIP)</b>	<b>Now through Dec. 14 11:59 p.m. ET</b>
<b>Annual Leave Exchange (ALE)</b>	<b>Now through Dec. 15 11:59 p.m. CT</b>
<b>Federal Employee Health Benefits (FEHB)</b>	<b>Now through Dec. 15 5 p.m. CT</b>
<b>Flexible Spending Accounts (FSA)</b>	<b>Now through Dec. 27 5 p.m. CT</b>