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Business Connect™ Contest Quarter 1: October 1 – December 31



# Promote Priority Mail service and Flat Rate shipping.

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April 11–14,  
2010

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See page 68



# Contents

## FIELD INFORMATION KIT: GROUND SHIPPING — PARCEL RETURN SERVICE . . . 3

## POLICIES, PROCEDURES, AND FORMS UPDATES

### Manuals

DMM Revision: Clarification of Standards for the Optional Palletization of First-Class Mail . . . . .	10
DMM Revision: First-Class Mail Incentive Program . . . . .	11
DMM Revision: Permit Imprint Postage Payment Allowed for Express Mail Items in the Electronic Verification System Program . . . . .	12
DMM Revision: Removal of Reference to the 5-Digit Metro Pallet . . . . .	12
DMM Revision: Updates to Express Mail and Priority Mail Commercial Base Price Requirements for Information-Based Indicia Postage Meters . . . . .	13
IMM Revision: Updated Standards for Mailing Items to Cuba . . . . .	14

### Handbooks

Handbook AS-353 Revision: Reporting Requirements . . . . .	20
Handbook F-8 Revision: General Classifications of Accounts . . . . .	23
Handbook F-15 Revision: Fiscal Year 2010 Travel Per Diem Rates Updates . . . . .	24

### Publications

Revised Publication 45, Achieving a Violence-Free Workplace Together . . . . .	57
Publication 205 Revision: eVS Available for Parcel Products . . . . .	57
Publication 223 Revision: Directives and Forms Update . . . . .	59
Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups . . . . .	60

### Posters

Worker's Comp Program . . . . .	62
---------------------------------	----

### Forms

Revised PS Form 3849 . . . . .	64
--------------------------------	----

## ORGANIZATION INFORMATION

### Intelligent Mail and Address Quality

Post Office Changes . . . . .	67
-------------------------------	----

### Mailing and Shipping Services

Mail Alert . . . . .	68
Business Connect Quarterly Contest — Quarter 1, Fiscal Year 2010 . . . . .	68
Business Connect Quarterly Contest Postmaster Kit . . . . .	69

### Philately

Stamp Announcement 09-49: Christmas: Madonna and Sleeping Child by Sassoferrato . . . . .	72
Announcement: 2009 Stamp Yearbook and the Postal Service Guide to U.S. Stamps — 36 <sup>th</sup> Edition . . . . .	74
Correction: Nature of America: Kelp Forest . . . . .	75
Correction: Forever Stamped Envelope . . . . .	76
Pictorial Postmarks Announcement . . . . .	76
How to Order the First Day of Issue Digital Color or Traditional Postmarks . . . . .	83

### Safety

Fire Prevention Week 2009: October 4–10 . . . . .	85
---	----

### Supply Management

eBuy Purchases of Bottled Drinking Water Services From Nestle and DS Waters for Fiscal Year 2010 . . . . .	85
Who Buys My Stuff? The New and Improved CMC Locator . . . . .	86

## PULL-OUT INFORMATION

### Fraud

Withholding of Mail Orders . . . . .	33
Invalid Express Mail Corporate Account Numbers . . . . .	35
Missing, Lost, or Stolen U.S. Money Order Forms . . . . .	37
Missing, Lost, or Stolen Canadian Money Order Forms . . . . .	42
Verifying U.S. Postal Service Money Orders . . . . .	45
Counterfeit Canadian Money Order Forms . . . . .	45
Toll-Free Number Available to Verify Canadian Money Orders . . . . .	45

### Other Information

Overseas Military/Diplomatic Mail . . . . .	46
Missing Children Posters . . . . .	51

## Postal Bulletin Index

Semi-annual Index . . . . .	PB 22262 (7-2-09)
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*Christmas: Madonna and Sleeping Child by Sassoferrato stamp*

**USPS National Emergency Hotline**  
Is your facility operating? Call 888-363-7462



**UNITED STATES**  
**POSTAL SERVICE®**

## Field Information Kit: Ground Shipping — PRS

This field information kit is designed to serve as information and reference about our new Parcel Return Service (PRS) customer, FedEx SmartPost, and contains the following items:

- Launch announcement.
- Employee Stand-up Talks:
  - Back Office.
  - Retail Associates.
  - All Carriers.
  - Network Distribution Centers (NDCs).
- PRS Return Delivery Unit (RDU) Work Instructions Overview.
- Frequently Asked Questions (FAQs).

### Parcel Return Service — Continued Growth!

Beginning September 10, 2009, USPS® gained FedEx SmartPost as a new PRS customer. FedEx SmartPost will be providing PRS labels for consumers to return packages — originally shipped to them by FedEx SmartPost — to merchants. PRS labels will provide consumers the convenience of using USPS collection boxes, Post Office™ facilities, and Carrier Pickup™ service from home or business addresses for the return of their packages. It is critical that personnel in all retail offices, all carriers, plant personnel, and NDC personnel be able to identify, accept, and process these packages according to their respective service requirements.

Return packages continue to be a growing market segment, thanks to increased Internet and catalog sales and the recycling of small electronics. Market studies indicate that in order to maintain consumer loyalty and repeat business, the returns process must be easy. Parcel Return Service was developed for merchants that experience a large number of returns and want to provide their customers with a convenient return solution, using a combination of the Postal Service's™ “first-mile” capabilities and shipping consolidators or reverse logistics providers, such as Newgistics, UPS, and now FedEx SmartPost, who are the merchants' agents for package return. PRS has shown steady volume and revenue growth since its launch in 2003. PRS offers two pricing options, depending on the agent's pickup point — RDUs or RNDs.

### Standup Talk for Back Office Employees: New PRS Customer — FedEx SmartPost

Beginning September 10, 2009, USPS gained FedEx SmartPost as a new Parcel Return Service (PRS) customer.

FedEx SmartPost will be providing PRS labels for consumers to return packages — originally shipped to them by FedEx SmartPost — to merchants. This launch by FedEx SmartPost follows its testing of PRS with select merchants during the summer. Customers can give PRS packages to their mail carrier, leave them in their mailbox, drop them in a collection box, drop them off at the retail counter, or request Carrier Pickup service. USPS will process the PRS packages at designated Return Delivery Units (RDUs), where they will be picked up by FedEx SmartPost. PRS parcels dropped in collection boxes or facilities where FedEx SmartPost does not pick up will be sent to the Network Distribution Center (NDC) to be picked up. PRS items for the NDC must be placed in the RDC-01 container for dispatch.

Clerks should identify *all* parcels with a PRS label, accept them, and place them in the designated PRS staging area. FedEx SmartPost has a unique ZIP™ Code of 56950 and an alpha code of F.

**RETURN ADDRESS**  
Company Name, INC  
Processing Dept.  
16555 W Rogers Road  
Hollywood, CA 90210

NO POSTAGE  
NECESSARY IF  
MAILED IN THE  
UNITED STATES

**PARCEL SELECT RETURN SERVICE**  
SMARTPOST PERMIT NO. 77050 - 000

**COMPANY NAME / RETURNS**  
**PARCEL RETURNS SERVICE**  
56950

**BMC ZIP - USPS PARCEL RTN SVC**

420 56950 9158 9010 0350 1365 8412 54

Unique  
ZIP Code 56950  
Mailer ID "F"

**F01**

Sample FedEx SmartPost PRS Label

**Important:** We have three PRS customers (the merchant's agent) — you may be a designated RDU for none, one, two, or all three customers. You must handle each accordingly.

- Newgistics — 56901, alpha is “V”.
- UPS — 56902, alpha is “B”.
- FedEx SmartPost — 56950, alpha is “F”.

**RDU Instructions:** An office that has been designated as an RDU for any agent was sent a notification letter. The subject of this letter is Authorized Agent Notification for Parcel Return Services — Return Delivery Unit. This letter will also have a PS Form 3801, *Standing Delivery Order*, attached. This letter designates your unit as an RDU and signifies that the agent will pick up PRS parcels from your facility. It also states the agent's name and unique ZIP Code. RDU offices have a responsibility to correctly scan these parcels and hold them for pickup in their facility. When processing and separating PRS items, you must look for the designated unique ZIP Code and Mailer ID that were mentioned in the notification letter.

**Non-RDU Instructions:** If you are not a designated RDU for a specific agent, send the parcels to the sectional center facility (SCF) or NDC without scanning them.

Again — you can be an RDU for none, one, two, or all three agents. You must know which parcels to hold and scan and which to send to the plant without scanning. If you do not know, ask your supervisor right now.

There are different PRS customers: Newgistics — 56901, UPS — 56902, and FedEx SmartPost 56950.

### RDU Scanning Instructions

There are two correct scans (the scanner must be in the Returns Mode):

1. **Available for Pickup** — triggers pickup and payment. Perform this scan the day the parcel is received. *If there is no scan, we do not get paid.*
2. **Picked up by Agent** — change of custody. Perform this scan when the agent picks up the parcels.

Pickups are as follows:

- Newgistics picks up Mondays, Wednesdays, and Fridays.
- FedEx SmartPost and UPS will pick up when they drop off PRS drop shipments. Just give the scanned parcels to their drivers.
- Give the correct parcels to the correct agent. Verify the unique ZIP Code before handing off to the agent.

All Offices:

- Accept *all* PRS parcels (569XX).
- Separate PRS parcels by their unique ZIP Code.

- Handle each accordingly. If your office is an RDU for the agent, hold and scan; if your office is not an RDU for the agent, send to the plant without scanning.
- If your office is not an RDU for any or all of these agents and you are dispatching this mail, make sure you sort it to the RDC-01 separation if your office is using the Retail Distribution Codes (RDCs). If you are not yet using the RDCs, ask your supervisor.

PRS is a growing and profitable product. Its success depends on you! Please ask your supervisor if you have any questions.

### Standup Talk for Retail Associates: New PRS Customer — FedEx SmartPost

Beginning September 10, 2009, USPS gained FedEx SmartPost as a new Parcel Return Service (PRS) customer. FedEx SmartPost will be providing PRS labels for consumers to return packages — originally shipped to them by FedEx SmartPost — to merchants. This launch by FedEx SmartPost follows its testing of PRS with select merchants during the summer. Customers can give PRS packages to their mail carrier, leave them in their mailbox, drop them in a collection box, drop them off at the retail counter, or request Carrier Pickup service. USPS will process the PRS packages at designated Return Delivery Units (RDUs), where they will be picked up by FedEx SmartPost. PRS parcels dropped in collection boxes or facilities where FedEx SmartPost does not pick up will be sent to the Network Distribution Center (NDC) to be picked up. PRS items for the NDC must be placed in the RDC-01 container for dispatch.

Clerks should identify *all* parcels with a PRS label, accept them, and place them in the designated PRS staging area. FedEx SmartPost has a unique ZIP Code of 56950 and an alpha code of F.

### Points to Remember for Retail Window

- Retail associates are required to ask the HazMat question for all parcels accepted at the retail window.
- Retail associates accepting PRS packages *do not* enter the PRS ZIP Code into the POS or IRT system. Simply thank the customer, and deposit the packages into the appropriate designated container for back office/dispatch, separation, and scanning.
- Make sure PRS packages are not marked or prepared for expedited handling (Priority Mail® service or Express Mail® service).

- Extra Services are not permitted *with the exception of Certificate of Mailing*. You may offer this optional service.
- Handwritten or individually prepared labels are not permitted for PRS service.
- *Do not* line out PRS ZIP Code or barcodes or the FedEx SmartPost or other agent's information.
- ZIP Code range 56900 thru 56999 is valid for PRS packages.
- If a PRS piece goes to an agent for which your office is not an RDU, and your office has begun using Retail Distribution Code (RDC) separations, place the PRS piece in the RDC-01 container. For purposes of processing and dispatch, PRS pieces that are not picked up at the RDU are treated as local service area mail and will be picked up at your host NDC.

Please ask your supervisor if you have any questions.

### Standup Talk for All Carriers: New PRS Customer — FedEx SmartPost

Beginning September 10, 2009, USPS gained FedEx SmartPost as a new Parcel Return Service (PRS) customer. FedEx SmartPost will be providing PRS labels for consumers to return packages — originally shipped to them by FedEx SmartPost — to merchants. This launch by FedEx SmartPost follows its testing of PRS with select merchants during the summer. Customers can give PRS packages to their mail carrier, leave them in their mailbox, drop them in a collection box, drop them off at the retail counter, or request Carrier Pickup service. USPS will process the PRS packages at designated Return Delivery Units (RDUs), where they will be picked up by FedEx SmartPost. PRS parcels dropped in collection boxes or facilities where FedEx SmartPost does not pick up will be sent to the Network Distribution Center (NDC) to be picked up. PRS items for the NDC must be placed in the RDC-01 container for dispatch.

Carriers should identify *all* parcels with a PRS label, bring them back, and place them in the designated PRS staging area. FedEx SmartPost has a unique ZIP Code of 56950 and an alpha code of F.



Sample FedEx SmartPost PRS Label

**Remember:** No acceptance scan or retail transaction is required. Special Service add-ons are not allowed, other than Certificate of Mailing.

If we do it right, we can build volume, and that will give us more PRS packages to accept, collect, and process. PRS has generated significant new revenue since it launched in October 2003, and merchants and their agents count on us to process returns correctly. We need your help to keep PRS successful. Keeping these simple processes in mind will help us serve customers better as more of them learn about — and use — this great service.



Sample FedEx SmartPost PRS Label

To identify FedEx SmartPost PRS items, locate the following:

- The designated unique ZIP Code “56950”.
- The Mailer ID of “F” (the 2- to 4-digit number following the alpha letter is not relevant).

**Remember:**

- We have multiple PRS customers:
  - Newgistics — 56901.
  - UPS — 56902.
  - FedEx SmartPost — 56950.
- Bring all PRS parcels back, and place them in the area designated by your supervisor.
- Carriers do not scan PRS parcels.

The success of this service depends on you to identify and properly handle PRS packages.

If we do it right, we can build volume, and that will give us more PRS packages to accept, collect, and process. PRS has generated significant new revenue since it launched in October 2003, and merchants and their agents count on us to process returns correctly. We need your help to keep PRS successful. Keeping these simple processes in mind will help us serve customers better as more of them learn about — and use — this great service.

Please ask your supervisor if you have any questions.

## Standup Talk for NDCs: New PRS Customer — FedEx SmartPost

Beginning September 10, 2009, USPS gained FedEx SmartPost as a new Parcel Return Service (PRS) customer. FedEx SmartPost will be providing PRS labels for consumers to return packages — originally shipped to them by FedEx SmartPost — to merchants. This launch by FedEx SmartPost follows its testing of PRS with select merchants during the summer. Customers can give PRS packages to their mail carrier, leave them in their mailbox, drop them in a collection box, drop them off at the retail counter, or request Carrier Pickup service. USPS will process the PRS packages at designated Return Delivery Units (RDUs), where they will be picked up by FedEx SmartPost. PRS parcels dropped in collection boxes or facilities where FedEx SmartPost does not pick up will be sent to the Network Distribution Center (NDC) to be picked up. PRS items for the NDC must be placed in the RDC-01 container for dispatch.

When FedEx SmartPost PRS parcels arrive at the NDC, sort them like other parcels.

If parcels share a run out, 100 percent verification of the ZIP Code is required.

We have multiple PRS customers, and the labels on these parcels are similar. It is essential that you look specifically for the unique ZIP Code on the label.

If the barcode does not scan and keying is required, you must key the *entire 5 digits* of the ZIP Code. Provide the attached sample for employee review and post in keying areas.

Once sorted, the parcels must be containerized, placarded, and staged for pickup by FedEx SmartPost. Make sure that you are sorting correctly by unique ZIP Code, and keep parcels for all agents separate.

In summary, these are the key points you need to remember:

- FedEx is a new PRS customer; its unique ZIP Code is 56950.
- We have multiple PRS customers
- Newgistics — 56901, alpha code is “V”
- UPS — 56902, alpha code is “B”
- FedEx SmartPost — 56950, alpha code is “F”
- Once PRS parcels are sorted by unique 569XX ZIP Codes, they must be placarded and staged separately. They must *not* be commingled.
- It is critical to give the correct parcels to the correct customers.

If you have any questions or are not sure what to look for, contact your supervisor.

We are counting on you to continue to make PRS a success!

<b>RETURN ADDRESS</b> Company Name, INC Processing Dept. 16555 W Rogers Road Hollywood, CA 90210	NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES 
<b>PARCEL SELECT RETURN SERVICE</b> SMARTPOST PERMIT NO. 77050-000	
<b>COMPANY NAME / RETURNS</b> <b>PARCEL RETURNS SERVICE</b> <b>56950</b>	
<b>BMC ZIP - USPS PARCEL RTN SVC</b>  420 56950 9158 9010 0350 1365 8412 54	
Unique ZIP Code 56950 Mailer ID “F”	<b>F01</b>

Sample FedEx SmartPost PRS Label

## PRS Return Delivery Unit Work Instructions Overview

Identify PRS parcels, unique ZIP Codes 56901–56999, from the following locations:

- Retail operations.
- Carrier routes.
- Collection boxes.

### Retail

- Ask the HazMat question if items are presented at the retail counter.
- Ensure that no POS/IRT transaction is performed (no weighing, rating, zero PVI, or scanning. Only one Special Service is allowed — Certificate of Mailing). A nonrevenue transaction should be entered.
- Deposit PRS parcels in a designated container (scanning will be done by back office/dispatch personnel).
- PRS pieces being dispatched (not being picked up by agent) must be sorted to an RDC-01 container

### Carrier

- Separate all PRS parcels from other collection mail.
- Upon return to unit, deposit all PRS parcels in the designated PRS container.
- Letter carriers should not scan any PRS parcels collected.

### Collections

- Upon return to the unit, deposit PRS packages in the designated PRS container.
- Collectors should not scan any PRS parcels collected.

**Note:** For those collection routes not returning to the unit, it is not necessary to separate PRS parcels, as these parcels will be dispatched to the NDC.

### Back Office Employee

- Retrieve PRS parcels from designated containers.
- Ensure PRS packages are for ZIP Codes 56901–56999.
- Sort *all* PRS by the unique 569 ZIP Code and alpha mailer ID.
- Perform the following on PRS parcels *if you are a designated RDU for that agent*:
  - In Main Options on the handheld scanner:
    - Select “Returns Mode” (Option A).
    - Scan barcode.
    - Select “Available for Pickup” (Option 1) & Date packages.
- Place scanned parcels in designated separation by unique ZIP Code for agent pickup.

- Placard and dispatch any other ZIP Code packages that are not picked up at your facility to the RSCF or NDC, as directed by your supervisor.
- PRS pieces being dispatched (not being picked up by agent) must be sorted to an RDC-01 container.

### Returning Parcels to the Merchant/Agent

- Ensure a PS Form 3801 is on file and contains the signature of the agent.
- In Main Options on the handheld scanner:
  - Select “Returns Mode” (Option A).
  - Scan barcode.
  - Select “Picked Up By Agent” (Option 2).
- Complete and retain PS Form 6354, *Parcel Return Service Dispatch Log*.
- Parcels may be returned to the merchant/agent after scanning and logging is complete.
- Ensure correct PRS parcels are given to the correct agents. Labels are similar: verify unique ZIP Code on all parcels when tendering to agent.

### Oversized Parcels

- Identify and set aside any oversized parcels (over 108", but not more than 130" in combined length & girth) for additional scanning steps.
- In Main Options on the handheld scanner:
  - Select “Returns Mode” (Option A).
  - Select “Random Sampling” (Option 2).
  - Scan barcode.
  - Is parcel oversized? — Select “Yes” (Option 1).
  - Weight entry screen — Press enter to bypass. Place in designated area for agent pickup.



Sample FedEx SmartPost PRS Label

## Frequently Asked Questions

*Q. What is Parcel Return Service?*

A. Parcel Return Service (PRS) is a service developed for merchants who receive a large volume of returns and want to provide consumers with a convenient return solution. PRS uses a combination of the Postal Service's "first-mile" capabilities and shipping consolidators or reverse logistics providers who are the merchants' agents. Customers will receive a return shipping label with their original shipment through a call center, through the mail, or online at the merchants' website. PRS features free Carrier Pickup service for customers and competitive pricing options.

*Q. How does the package get back to the merchant?*

A. USPS will bring PRS packages to designated postal facilities where they will be picked up by the merchants' agents. Packages are picked up from the Postal Service on an agreed-upon basis. PRS provides attractive pricing, resulting in lower overall return costs for merchants. The Postal Service benefits by leveraging its low first-mile costs.

*Q. Can I bring my return package to any Post Office?*

A. Yes, if you have a PRS label you can bring your package to any Post Office, deposit it in any postal collection box, give to a letter carrier, or request free Carrier Pickup service.

*Q. How do I get free Carrier Pickup service?*

A. Follow the instructions provided by the merchant, or you can request free Carrier Pickup service on [usps.com/pickup](http://usps.com/pickup).

*Q. What are the pricing options for PRS?*

A. PRS features two published pricing options — one for packages retrieved at designated return delivery units (RDUs), and the other for packages retrieved from return Network Distribution Centers (RNDCs). The unique 569xx ZIP Code and mailer ID appear on all PRS mailing labels. RNDC prices are based on weight, zone, and machinability; RDU prices are based on weight. RNDC parcels may be subject to a balloon rate, and both RNDC and RDU packages have a separate price for oversized packages. Some customers may have negotiated service agreements with the Postal Service that provide unpublished, contract prices.

*Q. How is the postage paid?*

A. Postage is paid by the merchant or merchant's agent that picks up the package from the Postal Service.

*Q. How does a merchant or agent become a PRS participant?*

A. A merchant or agent that wishes to participate must submit a request on its company letterhead to the manager of Business Mailer Support. The specifics for making requests are available at [www.usps.com/parcelreturnservices](http://www.usps.com/parcelreturnservices) or in the *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*.

*Q. Are there fees associated with PRS?*

A. Participants must pay an annual permit fee of \$180.00 and an advance deposit accounting fee of \$565.00. The Postal Service requires only a single permit fee, regardless of the number of postal products paid by permit or the number of locations from which the merchant or agent retrieves packages.

*Q. What is the difference between PRS and Merchandise Return Service (MRS)?*

A. Both services offer postage-paid return labels. However, with MRS the Postal Service processes and transports the package all the way from the consumer to the merchant. With PRS, the merchant or its agent comes to a designated postal facility to pick up the returned items. MRS postage is based on the product used for end-to-end delivery. PRS gen-



erally provides lower postage, because the packages are picked up from the Postal Service closer to where the consumer entered them, saving postal costs.

- Q. Will all Postal Service facilities hold PRS packages for pickup?*
- A. All NDCs are designated as RNDCs. Only specifically designated Post Offices serve as RDUs.
- Q. How will I know if my office is a specifically designated RDU?*
- A. Specifically designated RDUs will be notified by the merchant/agent via the Authorization Agent Notification for Parcel Return Services — Return Delivery Unit letter, including the PS Form 3801, which will be placed on file. Training is provided to all designated RDUs by area/district PRS coordinators.
- Q. If I am an RDU for one agent, am I an RDU for all agents?*
- A. No. Each agent determines from which delivery units they will pick up. Your facility must receive a separate letter of notification from each merchant/agent to be an RDU for that merchant/agent.
- Q. What if I'm an RDU for one agent and not for another?*
- A. You will scan and hold the PRS packages for the agent that you have been designated as an RDU. Placard and dispatch PRS packages for all other agents to the RNDC.
- Q. How should I dispatch PRS mail if my office is not an RDU for that agent?*
- A. If your office is separating mail according to the new Retail Distribution Codes (RDCs), you should place that mail in the RDC-01 container because it will be processed at your local NDC and picked up there.
- For your purposes, it is treated as local mail. If you are not using the RDC codes yet, place it in the separation as directed by your supervisor. Dispatching this mail in an RDC-02 container incurs unnecessary transportation and rehandling costs for USPS.
- Q. When/if the PRS is dispatched to the NDC, which RDC container does it go in?*
- A. PRS items for the NDC must be placed in the RDC-01 container for dispatch.
- Q. Does PRS offer tracking?*
- A. PRS labels include a barcode that allows a customer to confirm the date and time when the return is available for pickup and when the merchant or agent retrieves packages at the RDU. Enroute status and picked up by agent information is also provided once returns are manifested from a RNDC.
- Q. Can a merchant or agent consolidate returns at only one RDU, RSCF, or RNDC?*
- A. No. A participating merchant or agent can retrieve at all NDCs and specifically designated RDUs.
- Q. Can any extra services be used with PRS?*
- A. Only one extra service is available with PRS. For a fee, the consumer may purchase Certificate of Mailing.
- Q. Where can I get more information about PRS?*
- A. Additional information about PRS is available on USPS.com®.

— Ground Shipping,  
Mailing and Shipping Services, 9-24-09

# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: Clarification of Standards for the Optional Palletization of First-Class Mail

Effective October 5, 2009, the Postal Service® is revising *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)* 705.8.10.1 to clarify the standards pertaining to the optional preparation of First-Class Mail® items on pallets.

Standards in DMM 705.8.10.1 allow for the placement of mixed automated area distribution center (AADC) trays on origin sectional center facility (SCF) pallets when the 3-digit ZIP™ Code on the tray indicates that the origin facility is the processing facility for that mail, according to Labeling List L201. This revision clarifies that all mixed AADC and mixed area distribution center (ADC) trays should be placed on the origin SCF pallet. Origin mixed ADC surface and mixed ADC air pallet levels, prepared under the optional pallet standards for First-Class Mail items, should contain only ADC or finer presort level trays.

Current standards also specify that mailers may optionally place AADC trays on SCF pallets when the tray's "label to" 3-digit ZIP Code is within that SCF's service area, according to labeling list L801. This revision will also extend that option to ADC trays, when the "label to" 3-digit ZIP Code is within that SCF's service area, according to L004.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

	*	*	*	*	*
<b>700</b>	<b>Special Standards</b>				
	*	*	*	*	*
<b>705</b>	<b>Advanced Preparation and Special Postage Payment Systems</b>				
	*	*	*	*	*
<b>8.0</b>	<b>Preparing Pallets</b>				
	*	*	*	*	*

#### **8.10 Pallet Presort and Labeling**

##### **8.10.1 First-Class Mail—Letter or Flats Trays**

\*\*\* Preparation, sequence, and labeling:

\* \* \* \* \*

*[Revise items b and c of 8.10.1 to clarify and add reference to new options as follows:]*

- b. Origin SCF (local mail). Required; no minimum. Pallets contain trays destined for the 3-digit ZIP Codes serviced by the origin SCF facility in L005; all MXD AADC and MXD ADC trays. Mailers may, at their option, place AADC or ADC trays on origin SCF pallets when the tray's "label to" 3-digit ZIP Code (from L801 for AADC trays and L004 for ADC trays) is within the origin SCF's service area. Labeling:
  1. Line 1: L002, Column C.
  2. Line 2: "FCM LTRS" or "FCM FLTS," followed by "SCF."
- c. SCF. Required. For destinations listed in L201, based on origin ZIP Code. Pallets contain trays destined for the 3-digit ZIP Codes in L005. Mailers may, at their option, place AADC or ADC trays on SCF pallets when the tray's "label to" 3-digit ZIP Code (from L801 for AADC trays and L004 for ADC trays) is within that SCF's service area. Labeling:
  1. Line 1: L002, Column C.
  2. Line 2: "FCM LTRS" or "FCM FLTS," followed by "SCF."

We will incorporate these revisions into the next printed version of the DMM and into the October update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards, Pricing, 9-24-09*

## DMM Revision: First-Class Mail Incentive Program

Effective October 5, 2009, the Postal Service™ is implementing a volume incentive program for qualified mailers of commercial (automation and/or Presort) First-Class Mail® cards, letters, and/or flats, for volume mailed during the program period above their USPS®-determined threshold level. The First-Class Mail Incentive Program period will be from October 1, 2009, through December 31, 2009. Mailers may obtain additional information by reviewing the *Federal Register* notice titled “First-Class Mail Incentive Program,” available via Postal Explorer® at <http://pe.usps.com>; click *Federal Register Notices*.

To participate, mailers must be the permit holder (i.e., owner) of a permit imprint advance deposit account(s) or the owner of qualifying mail volume entered through the permit imprint advance deposit account of a mail service provider. Qualifying mail owners must be able to demonstrate volume of at least five-hundred thousand (500,000) commercial First-Class Mail cards, letters, and/or flats pieces within the period of October 1, 2007, to December 31, 2007, and five-hundred thousand (500,000) commercial First-Class Mail cards, letters, and/or flats pieces within the period of October 1, 2008, to December 31, 2008, for a permit imprint advance deposit account(s), precanceled stamp permit(s), postage meter permit(s), or by a combination of these methods. Applicants may also qualify for the program with volume mailed through an account(s) owned by a mail service provider, when adequate documentation is provided that specifies the applicant is the owner of the mail. Those mail owners eligible to participate in the program will be notified of their eligibility, in writing, on or before October 15, 2009. Mail owners wishing to participate in the program, who believe they meet the eligibility standards under DMM 709.3.2 and were not notified by letter, may request a review of their eligibility by contacting USPS at [firstclassmailincentive@usps.gov](mailto:firstclassmailincentive@usps.gov).

As part of the application process, participating mail owners will be required to provide historical data demonstrating their commercial First-Class Mail cards, letters, and/or flats volumes mailed within the periods of October 1, 2007, through December 31, 2007; October 1, 2008, through December 31, 2008; September 2008; and January 2009.

Participating mail owners demonstrating commercial First-Class Mail cards, letters, or flats volume above their established threshold level will receive a credit following the close of the program period. Thresholds will be calculated independently for each applicant, by comparing the volume of commercial First-Class Mail cards, letters, and/or flats mailed within the period from October 1, 2007, through December 31, 2007, to the volume mailed within the period of October 1, 2008, through December 31, 2008.

The change in recorded volume between these two periods will represent the applicant’s volume trend. Trends that show growth for the period of October 1, 2008, to December 31, 2008, versus that shown in the same period of the prior year, will appear as a ratio above 1.0 (expressed here in a decimal format). Trends that show a volume decline for the period of October 1, 2008, to December 31, 2008, will appear as a ratio below 1.0. The applicable ratio will then be applied to the volume of commercial First-Class Mail cards, letters, and flats mailed within the period of October 1, 2008, to December 31, 2008. This result represents the USPS-determined threshold level for an individual applicant.

Mail owners (applicants) are eligible to participate in the program with qualifying volume prepared by a mail service provider when entered through a permit owned by the applicant. Mail volume through a mail service provider’s permit may also qualify for the program, but only if adequate documentation identifies the mail as being prepared on behalf of the applicant and demonstrates the applicant’s prior mailing activity. Mail service providers are not eligible to participate in the First-Class Mail Incentive Program. The Postal Service encourages participants to provide electronic postage statements for all eligible mailings during the program and review periods.

Approved program participants demonstrating an increase in their total commercial First-Class Mail cards, letters, and/or flats volume above their approved threshold level will qualify for a credit to a designated permit imprint advance account, to a Centralized Account Payment System (CAPS) account, or paid through another approved method. The total postage attributable to commercial First-Class Mail cards, letters, and flats within the program period will be identified for each participant and divided by the total number of recorded pieces, to generate the average price per piece. Participants receive a credit in the amount of 20 percent of the average price per piece for the total number of mailpieces of the incremental volume above their approved threshold level as recorded during the program period.

The First-Class Mail Incentive Program encourages mailers to generate new mail volume. As a deterrent to mailers shifting previously planned volume into the program to obtain incentive credits, the mailing activity of participating mail owners will be monitored in the calendar months prior to and following the end of the program as follows:

- The participant’s previously determined volume trend will be applied to their volume of commercial First-Class Mail cards, letters, and flats mailed within the months of September 2008 and January 2009, to

determine the participant's September 2009 and January 2010 expected volume.

- Each participant's *actual* September 2009 and January 2010 volume will then be compared to their respective September 2009 and January 2010 expected volume.
- Participants failing to meet (or exceed) either of their expected volume thresholds will have any demonstrated shortfall in volume deducted from the number of mailpieces eligible for an incentive credit within the program.
- Participants demonstrating a shortfall in volume to either their September 2009 or January 2010 expected volumes will have that shortfall deducted from the number of mailpieces eligible for an incentive credit within the program regardless of any surplus demonstrated in the expected volume threshold of the other month.

Additionally, as part of the program administration, the Postal Service will require each program participant to certify the data used to calculate the volume trends, threshold levels, and their September 2009 and January 2010 expected volumes. This certification requirement will be similar to what is currently used on PS Form 3600, *Postage Statement First-Class Mail and Priority Mail*. The certification requirement for this initiative is aimed at ensuring that the data used by the Postal Service to calculate the applicable volume trend, threshold level, and September 2009 and January 2010 expected volume for each qualifying mailer is accurate.

These revisions will be included in the October 5, 2009, version of the online DMM available via Postal Explorer® at <http://pe.usps.com>, and will be incorporated into the next printed version of the DMM.

— *Mailing Standards,  
Pricing, 9-24-09*

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## DMM Revision: Permit Imprint Postage Payment Allowed for Express Mail Items in the Electronic Verification System Program

Effective October 5, 2009, Expedited Shipping is pleased to announce that commercial manifest mailers can now use the Electronic Verification System® (eVS®) program to manifest Express Mail® items.

New and current mailers who want to manifest Express Mail items through the eVS program will need to complete the required file testing and ensure that required shipping labels are certified to add Express Mail as a new mail class. For more information, contact the eVS help desk at 877-264-9693, option 1, or e-mail [evs@usps.gov](mailto:evs@usps.gov).

We will incorporate these revisions into the next printed version of the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) and into the October update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 9-24-09*

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## DMM Revision: Removal of Reference to the 5-Digit Metro Pallet

Effective October 5, 2009, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 200, 300, 400, 705, and 707 to remove references to the 5-digit metro pallet level for Standard Mail®, Periodicals, and Package Services items. The Postal Service has determined that this pallet level no longer improves USPS® operational efficiency. This revision also coincides with the removal of the text of Labeling List L006, which defined the 5-digit metro pallet level for Standard Mail, Periodicals, and Package Services items.

Mailers are provided a 73-day transitional period following the labeling list revision in order to effect changes to their software applications. Therefore, mailers may

continue to prepare mail on 5-digit metro pallets until the close of this transitional period. Labeling List L006, with no current contents, will be retained for future USPS use, which may be unrelated to its past use in defining the 5-digit metro pallet level.

We will incorporate these revisions into the October update of the online DMM available via Postal Explorer® at <http://pe.usps.com> and into the next printed version of the DMM.

— *Mailing Standards,  
Pricing, 9-24-09*

## DMM Revision: Updates to Express Mail and Priority Mail Commercial Base Price Requirements for Information-Based Indicia Postage Meters

Effective October 5, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, to offer an alternative solution to the requirements for mailers using information-based indicia (IBI) postage meters to pay Express Mail® and Priority Mail® commercial base prices.

This new method allows customers to prepare such mailings with USPS®-approved IBI postage meters that electronically transmit transactional data to USPS and print the appropriate price marking as follows:

- “Commercial Base Price”.
- “Commercial Base Pricing”.
- “ComBasPrice”.

For Priority Mail service only, customers using this alternative will not be required to have a confirmation services barcode with a postal routing code on their mailpieces, except when using Delivery Confirmation™ service. Express Mail customers using this method of postage payment are still required to prepare their mailings with the required Express Mail shipping label.

The commercial base prices will continue to be available for Priority Mail customers who pay postage using IBI postage meters in conjunction with an approved shipping label that bears a confirmation services barcode with a Postal Service routing code.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

*	*	*	*	*
<b>400</b>	<b>Commercial Parcels</b>			
		*	*	*
<b>410</b>	<b>Express Mail</b>			
<b>413</b>	<b>Prices and Eligibility</b>			
<b>1.0</b>	<b>Prices and Fees</b>			
		*	*	*
<b>1.3</b>	<b>Commercial Base Prices</b>			

Express Mail commercial base prices are less than Express Mail retail prices (see Notice 123, *Price List*). These prices apply to:

*	*	*	*	*
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[Add item e as follows:]

- e. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Base Price,” “Commercial Base Pricing,” or “ComBasPrice”) and who electron-

ically transmit transactional data to the USPS and use an approved Express Mail shipping label.

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### **414 Postage Payment and Documentation**

#### **1.0 Basic Standards for Postage Payment Options**

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##### **1.1 Commercial Base Pricing**

Commercial base Express Mail postage may be paid with:

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[Revise item c, and add item e as follows:]

- c. Information-based indicia (IBI) postage meter with an approved Express Mail shipping label.

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- e. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Base Price,” “Commercial Base Pricing,” or “ComBasPrice”) and transactional data is electronically transmitted to the USPS with an approved Express Mail shipping label.

### **420 Priority Mail**

#### **423 Prices and Eligibility**

##### **1.0 Prices and Fees**

*	*	*	*	*
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##### **1.2 Commercial Base Prices**

For prices, see Notice 123, *Price List*. The commercial base prices are available for:

*	*	*	*	*
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[Add item f as follows:]

- f. Customers using USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Base Price,” “Commercial Base Pricing,” or “ComBasPrice”) and electronically transmit transactional data to the USPS.

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### **424 Postage Payment and Documentation**

#### **1.0 Basic Standards for Postage Payment**

##### **1.1 Postage Payment Options**

##### **1.1.1 Commercial Base Pricing**

Commercial base Priority Mail postage may be paid with:

*	*	*	*	*
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[Add item e as follows:]

- e. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (“Commercial Base Price,” “Commercial Base Pricing,” or “ComBasPrice”) and electronically transmit transactional data to the USPS.

\* \* \* \* \*

We will include these revisions in the next update of the online DMM on Postal Explorer® at <http://pe.usps.com> and in the next printed edition of the DMM.

— *Mailing Standards,  
Pricing, 9-24-09*

## IMM Revision: Updated Standards for Mailing Items to Cuba

Effective October 5, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) Country Price Groups and Weight Limits and the Individual Country Listing for Cuba.

On September 8, 2009, the U.S. Department of Commerce issued a *Federal Register* final rule that revised existing restrictions on exports of gift parcels to Cuba. It also authorized exports to Cuba of certain donated consumer communications devices, including certain computers and software, mobile phones, and satellite receivers. The final rule implemented President Obama’s April 13, 2009, directive to enhance the free flow of information to and from Cuba, and to promote contacts between Americans and their relatives who reside in Cuba. The full *Federal Register* notice is available at <http://edocket.access.gpo.gov/2009/E9-21402.htm>.

The only USPS® services available for authorized exports to Cuba are First-Class Mail International™, International Priority Airmail™ (IPA®), International Surface Air Lift® (ISAL®), and the Priority Mail International™ flat-rate envelope and small flat-rate box. All of these services have a maximum weight of 4 pounds. The updated standards described in this article reflect changes made only to the Commerce Department regulations. To the extent that these changes apply to the Postal Service, the updated standards implement the portions of the President’s directive that are effectuated through the Commerce Department regulations.

### Changes to Gift Parcels and Humanitarian Donations

The Commerce Department regulations generally authorize, without the need for an export license, gift parcels by an individual (donor) addressed to an individual or to a religious, educational, or charitable organization for the use of the addressee or the addressee’s immediate family (and not for resale). The same authorization applies to donations of items that meet basic human needs made by groups or organizations with experience in maintaining a verifiable system for distributing such items to the intended beneficiaries. Prior to the change in Commerce Department regulations, items eligible for export to Cuba in

gift parcels were limited to food (including vitamins); medicines; medical supplies and devices (including hospital supplies and equipment for the handicapped); receive-only radio equipment for reception of commercial/civil AM/FM and short wave publicly available frequency bands, and batteries for such equipment; and mobile phones, software for those phones, batteries, memory cards, chargers, and other accessories for such mobile phones. Additionally, Commerce Department regulations restricted recipients in Cuba to identified family members of the donor (grandparents, parents, siblings, children, and grandchildren). Except for gift parcels of food, Commerce Department regulations restricted a donor to sending only one gift parcel per month to the same household in Cuba. The Commerce Department regulations also limited the combined total domestic retail value of all items other than food included in a gift parcel to \$400.

The revised Commerce Department regulations include the following additional items in the list of items eligible for export to Cuba in gift parcels: clothing, personal hygiene items, seeds, veterinary medicines and supplies, fishing equipment and supplies, soap-making equipment, and all other non-sensitive items normally sent as gifts between individuals. The revised regulations largely retain the restriction that precludes items listed in specific entries on the Commerce Control List from being included in gift parcels. However, consumer communications devices may now be included in gift parcels, with specific restrictions. These devices, which are described in more detail below, are widely available consumer products that facilitate communications, such as personal computers.

The change to Commerce Department regulations also removed requirements that the recipient of a gift parcel be a member of the immediate family of the donor and that only one gift parcel per month be sent to the same household in Cuba. The revised regulations authorize a donor to send one gift parcel per month to any individual (other than certain Cuban government or Cuban Communist Party officials) or to a charitable, educational, or religious organization in Cuba that is not administered or controlled by the Cuban government. For example, hospitals or schools administered or controlled by the Cuban government are

not eligible recipients under the new regulations. Further, this new Commerce Department regulation allows an increase in the combined total domestic retail value of all items included in a gift parcel from \$400 to \$800 — but this does not affect Postal Service items to Cuba at this time because the relevant mail services cannot be used for contents with a total value of more than \$400 (see IMM 123.61).

### **Donated Consumer Communications Devices, Computers, and Software**

Previously, the export to Cuba of donated consumer communications devices required an individual validated license from the Commerce Department. The Commerce Department's new License Exception for such items implements the President's directive to authorize, consistent with national security concerns, the export to Cuba of donated consumer communications devices, computers, and software. The revised regulation strengthens the United States' commitment to the support of individuals and organizations to promote nonviolent democratic change in Cuba, and it recognizes that recent changes in communications technology have facilitated the widespread dissemination of information and personal communications in ways that have become increasingly essential for democratic movements across the world.

The new Commerce Department regulation authorizes the export of specific commodities and software that are widely available for retail purchase and that are commonly used to exchange information and facilitate interpersonal communications. This authorization is valid only for exports to Cuba. The commodities and software exported under this exception must be donated, but there are no limits on value or frequency of shipments. Eligible end-users for items exported pursuant to this License Exception are individuals in Cuba other than designated Cuban government and Communist Party officials, as well as independent non-governmental organizations in Cuba that are not administered or controlled by the Cuban government.

The items authorized for export under the new Commerce Department regulation are commodities and software (except "encryption source code") related to basic personal communications devices that are widely available for retail purchase in the United States. These items include mobile phones, including cellular and satellite telephones; subscriber information module (SIM) cards; personal digital assistants; laptop and desktop computers and peripherals, such as monitors, graphics accelerator cards, data storage devices, and media, such as disk drives, flash drives, writable compact disks and floppy disks, keyboards, mice, and printers, including those with "Bluetooth" wireless personal area networking capability; Internet connectivity devices, including those possessing "Wi-Fi" and "WiMax" wireless capabilities; satellite-based

television and radio receivers; digital music and video players and recorders; personal two-way radios; digital cameras and memory cards; and batteries, chargers, carrying cases, and similar accessories. The new Commerce Department regulations also authorize the export of basic software for laptop and desktop computers, such as computer operating systems and software (except "encryption source code") that enable activities such as word processing, producing spread sheets, producing graphics presentations, sending and receiving e-mail, Web browsing, or developing relational databases. The new regulations describe these items as they are classified on the Commerce Control List:

1. Computers classified under Export Control Classification Number (ECCN) 4A994.b or designated EAR99 that do not exceed an adjusted peak performance of 0.02 weighted teraflops.
2. Disk drives and solid state storage equipment classified under ECCN 5A992 or designated EAR99.
3. Input/output control units (other than industrial controllers designed for chemical processing) designated EAR99.
4. Graphics accelerators and graphics coprocessors designated EAR99.
5. Monitors classified under ECCN 5A992 or designated EAR99.
6. Printers classified under ECCN 5A992 or designated EAR99.
7. Modems classified under ECCNs 5A991.b.2 or 5A992 or designated EAR99.
8. Network access controllers and communications channel controllers classified under ECCN 5A991.b.4 or designated EAR99.
9. Keyboards, mice, and similar devices designated EAR99.
10. Mobile phones, including cellular and satellite telephones, personal digital assistants, and subscriber information module (SIM) cards and similar devices classified under ECCNs 5A992 or 5A991 or designated EAR99.
11. Memory devices classified under ECCN 5A992 or designated EAR99.
12. "Information security" equipment, "software" (except "encryption source code"), and peripherals classified under ECCNs 5A992 or 5D992 or designated EAR99.
13. Digital cameras and memory cards classified under ECCN 5A992 or designated EAR99.
14. Television and radio receivers classified under ECCN 5A992 or designated EAR99.

15. Recording devices classified under ECCN 5A992 or designated EAR99.
16. Batteries, chargers, carrying cases, and accessories for the equipment described in this paragraph that are designated EAR99.
17. "Software" (except "encryption source code") classified under ECCNs 4D994, 5D991, or 5D992 or designated EAR99 to be used for equipment described in this paragraph.

### **Mailing Standards of the United States Postal Service, International Mail Manual (IMM)**

\* \* \* \* \*

#### **Country Price Groups and Weight Limits**

*[Revise footnote 4 to read as follows:]*

<sup>4</sup> Cuba: Priority Mail International parcel services to Cuba are not available. The Priority Mail International flat-rate envelope and small flat-rate box (maximum weight: 4 lbs. each) may be used. Dutiable articles may not be mailed to Cuba except for gift parcels and humanitarian donations, which must comply with the requirements and restrictions published in 15 CFR § 740.12 (and which must not exceed 4 lbs.), and consumer communications devices, computers, and software, which must comply with the requirements and restrictions published in 15 CFR § 740.19 (and which must not exceed 4 lbs.). Potentially dutiable items may be confiscated upon entering Cuba or returned to sender.

\* \* \* \* \*

#### **Individual Country Listings**

\* \* \* \* \*

#### **Cuba**

##### **Country Conditions for Mailing**

*[Revise the introduction and the Prohibitions, Restrictions, and Observations of the Cuba Individual Country Listing to read as follows:]*

**Mail service is limited to First-Class Mail International items, International Priority Airmail (IPA) items, International Surface Air Lift (ISAL) items, and Priority Mail International flat-rate envelope and small flat-rate box items. Priority Mail International parcel service is not available.**

**Prior to mailing, customers must abide by the rules for gift parcels and humanitarian donations in 15 CFR § 740.12, or with the rules for consumer communications devices, computers, and software in 15 CFR § 740.19, which can be accessed at [www.gpo.access.gov/CFR](http://www.gpo.access.gov/CFR). The maximum weight is 4 pounds.**

**Potentially dutiable items may be confiscated upon entering Cuba or returned to sender.**

**Generally (and consistent with 15 CFR § 740.12 and § 740.19), the following standards apply when mailing goods to Cuba:**

#### **GIFT PARCELS**

##### **Eligible Gift Parcels to Cuba**

Eligible gift parcels for Cuba may include any of the following: food (including vitamins); medicines; medical supplies and devices (including hospital supplies and equipment and equipment for the handicapped); receive-only radio equipment for reception of commercial/civil AM/FM and short wave publicly available frequency bands, and batteries for such equipment; clothing; personal hygiene items; seeds; veterinary medicines and supplies; fishing equipment and supplies; soap-making equipment; and all other items of a type normally sent as gifts between individuals (including consumer communications devices, computers, and software as described below and in 15 CFR § 740.19(b)) except for certain items prohibited under U.S. Department of Commerce regulations (described below). Items in gift parcels must be in quantities normally given as gifts between individuals.

**Note:** A digital camera within the value limit (see "Value" below) may be an appropriate gift. However, subsequent shipments of the same item to the same recipient would not be a gift normally given between individuals.

**Note:** Even if Commerce Department regulations permit an article to be sent out of the United States in a gift parcel, the article might still be subject to a Cuban import prohibition or other prohibition. Accordingly, articles included in gift parcels may be subject to detention or seizure upon arrival in Cuba.

##### **Export and Shipping Requirements**

A gift parcel must be sent directly to the recipient by the individual donor or for such donor by a commercial or other gift-forwarding service or organization. Each gift parcel must show, on the outside wrapper, the name and address of the donor, as well as the name and address of the recipient, regardless of whether sent by the donor or by a forwarding service. Each parcel must have the notation "GIFT—Export License Not Required" written on the addressee side of the package and the symbol "GFT" written on any required customs declaration.

##### **Prohibited Items**

Items not eligible for inclusion in gift parcels as listed in 15 CFR § 740.12(a).

All items included on the Commerce Control List (15 CFR Part 774), other than consumer communications devices, computers, and software.



Military wearing apparel, regardless of whether all distinctive U.S. military insignia, buttons, and other markings are removed.

Gold bullion, gold taels, and gold bars.

Items listed under the general listing of prohibitions below.

### Frequency

Except for gift parcels of food, not more than one gift parcel may be sent from the same donor to the same recipient in any one calendar month. There is no frequency limit on gift parcels of food to Cuba.

Parties seeking authorization to exceed the frequency limit due to compelling humanitarian concerns (e.g., for certain gifts of medicine) should submit a license application, with complete justification, to the Commerce Department, Bureau of Industry and Security, in accordance with 15 CFR §§ 748.1, 748.4, and 748.6.

### Value

The combined total domestic retail value of all commodities in a single gift parcel may not exceed \$800. This limit does not apply to food sent in a gift parcel.

**Note:** Although Commerce Department regulations provide an \$800 maximum limit for these items, the total value for each First-Class Mail International, International Priority Airmail, International Surface Air Lift, and Priority Mail International flat-rate envelope and small flat-rate box item cannot exceed \$400.

### Eligible Recipients

A gift parcel may be sent to any individual or a religious, charitable, or educational organization for the use of the recipient or the recipient's immediate family (and not for resale). The gift parcel must be provided free of charge to the recipient. However, payment by the recipient of any handling charges or of any fees levied by Cuba (e.g., import duties, taxes, etc.) is not considered to be a cost to the recipient for purposes of this definition of gift parcel.

### Ineligible Recipients

No gift parcel may be sent to any of the following officials of the Cuban government: ministers and vice-ministers; members of the Council of State; members of the Council of Ministers; members and employees of the National Assembly of People's Power; members of any provincial assembly; local sector chiefs of the Committees for the Defense of the Revolution; director generals and sub-director generals and higher of all Cuban ministries and state agencies; employees of the Ministry of the Interior (MININT); employees of the Ministry of Defense (MINFAR); secretaries and first secretaries of the Confederation of Labor of Cuba (CTC) and its component unions; chief editors, editors, and deputy editors of Cuban state-run media organizations and programs, including newspapers, televi-

sion, and radio; or members and employees of the Supreme Court (Tribuno Supremo Nacional).

No gift parcel may be sent to any of the following officials or members of the Cuban Communist Party: members of the Politburo; the Central Committee; department heads of the Central Committee; employees of the Central Committee; and the secretaries and first secretaries of provincial Party central committees.

No gift parcel may be sent to organizations administered or controlled by the Cuban government or the Cuban Communist Party.

## HUMANITARIAN DONATIONS

### Eligible Humanitarian Donations to Cuba

Articles eligible for inclusion in humanitarian donation items to Cuba must meet basic human needs, which are defined as those requirements essential to individual well-being: health, food, clothing, shelter, and education. These needs are considered to extend beyond those of an emergency nature and those that meet direct needs for mere subsistence.

Items must be provided free of charge to the beneficiary. However, the payment by the beneficiary of normal handling charges or fees levied by Cuba (e.g., import duties, taxes, etc.) is not considered to be a cost to the beneficiary.

Eligible commodities and software are those listed in Supplement No. 2 to 15 CFR Part 740: equipment for the handicapped; hospital supplies and equipment; laboratory supplies and equipment; medical supplies and devices; medicine-processing equipment; medicines; vitamins; water resources equipment; food; agricultural materials and machinery suited to small-scale farming operations; agricultural research and testing equipment; fertilizers; fishing equipment and supplies suited to small-scale fishing operations; insecticides; pesticides; seeds; small-scale irrigation equipment; veterinary medicines and supplies; bedding; clothes; cooking utensils; fabric; personal hygiene items; soap-making equipment; weaving and sewing equipment; building materials; hand tools; books; individual school supplies; school furniture; special education supplies and equipment for the handicapped; and generators, office supplies, audio-visual aids for training, and equipment necessary to operate and administer the donative program.

### Export and Shipping Requirements

Each humanitarian donation must show on the outside wrapper the name and address of the donor, as well as the name and address of the recipient, regardless of whether sent by the donor or by a forwarding service.

Each parcel must have the notation “GIFT—Export License Not Required” written on the addressee side of the package and the symbol “GFT” written on any required customs declaration.

### Eligible Donors

Eligible donors are U.S. charitable organizations that have an established record of involvement in donation programs and experience in maintaining and verifying a system of distribution to ensure delivery of commodities and software to the intended beneficiaries. The donor organization must keep records containing certain information, in accordance with 15 CFR § 740.12(b)(7).

### Eligible Recipients

Humanitarian donations may be sent to groups or organizations that have experience in maintaining a verifiable system of distribution that ensures delivery to intended beneficiaries of items that meet basic human needs.

## CONSUMER COMMUNICATIONS DEVICES, COMPUTERS, AND SOFTWARE

### Eligible Consumer Communications Devices, Computers, and Software (CCD) to Cuba

In accordance with Commerce Department rules, the following commodities and software are eligible for export as CCD items:

- (1) Computers classified under Export Control Classification Number (ECCN) 4A994.b or designated EAR99 that do not exceed an adjusted peak performance of 0.02 weighted teraflops.
- (2) Disk drives and solid state storage equipment classified under ECCN 5A992 or designated EAR99.
- (3) Input/output control units (other than industrial controllers designed for chemical processing) designated EAR99.
- (4) Graphics accelerators and graphics coprocessors designated EAR99.
- (5) Monitors classified under ECCN 5A992 or designated EAR99.
- (6) Printers classified under ECCN 5A992 or designated EAR99.
- (7) Modems classified under ECCNs 5A991.b.2 or 5A992 or designated EAR99.
- (8) Network access controllers and communications channel controllers classified under ECCN 5A991.b.4 or designated EAR99.
- (9) Keyboards, mice, and similar devices designated EAR99.
- (10) Mobile phones, including cellular and satellite telephones, personal digital assistants, and subscriber information module (SIM) cards and similar devices classified under ECCNs 5A992 or 5A991 or designated EAR99.
- (11) Memory devices classified under ECCN 5A992 or designated EAR99.
- (12) “Information security” equipment, “software” (except “encryption source code”), and peripherals classified under ECCNs 5A992 or 5D992 or designated EAR99.
- (13) Digital cameras and memory cards classified under ECCN 5A992 or designated EAR99.
- (14) Television and radio receivers classified under ECCN 5A992 or designated EAR99.
- (15) Recording devices classified under ECCN 5A992 or designated EAR99.
- (16) Batteries, chargers, carrying cases, and accessories for the equipment described in this paragraph that are designated EAR99.
- (17) “Software” (except “encryption source code”) classified under ECCNs 4D994, 5D991, or 5D992 or designated EAR99 to be used for equipment described in this paragraph.

### Prohibited CCD Items

Items not included on the list above.

### Value and Frequency

There are no limits on value or frequency of shipments.

**Note:** Although Commerce Department regulations provide no maximum limit for CCD items, the total value for each First-Class Mail International, International Priority Airmail, International Surface Air Lift, and Priority Mail International flat-rate envelope and small flat-rate box item cannot exceed \$400.

### Donation Requirement

CCD items must be donated free of charge by the exporter to one or more eligible end-users. The payment by an end-user of any handling charges arising within Cuba or any charges levied by the government of Cuba shall not be considered a charge for these purposes.

### Export and Shipping Requirements

Each CCD item must have the symbol “CCD” written on any required customs declaration.

Prior to mailing a CCD item, the customer must file electronic export information via the Census Bureau’s Automated Export System or *AESDirect* Web site and must comply with other applicable requirements (see 520).

**Note:** These requirements do not apply to CCD-type articles included in a gift parcel item.

**Eligible End-users**

*Organizations.* The Commerce Department License Exception may be used to export or re-export eligible commodities and software to and for the use of independent non-governmental organizations. As indicated in the “Ineligible End-users” paragraph below, the Cuban government and the Cuban Communist Party and organizations they administer or control are *not* eligible end-users.

*Individuals.* The Commerce Department License Exception may be used to export eligible commodities and software to and for the use of individuals other than the officials of the Cuban government and Cuban Communist Party listed in the following paragraph.

**Ineligible End-users**

*Ineligible Cuban Government Officials.* Ministers and vice-ministers; members of the Council of State; members of the Council of Ministers; members and employees of the National Assembly of People’s Power; members of any provincial assembly; local sector chiefs of the Committees for the Defense of the Revolution; director generals and sub-director generals and higher of all Cuban ministries and state agencies; employees of the Ministry of the Interior (MININT); employees of the Ministry of Defense (MINFAR); secretaries and first secretaries of the Confederation of Labor of Cuba (CTC) and its component unions; chief editors, editors, and deputy editors of Cuban state-run media organizations and programs, including newspapers, television, and radio; or members and employees of the Supreme Court (Tribuno Supremo Nacional).

*Ineligible Cuban Communist Party Officials.* Members of the Politburo; the Central Committee; department heads of the Central Committee; employees of the Central Committee; and the secretaries and first secretaries of provincial Party central committees.

**Prohibitions (130)**

Coins; banknotes; currency notes; securities payable to bearer; manufactured and unmanufactured platinum, gold,

and silver; precious stones; jewelry; and other valuable articles.

Musical letters or cards that play a sound recording when opened.

Perishable infectious biological substances.

Perishable noninfectious biological substances.

Radioactive materials.

**Restrictions**

Currency, postage stamps for sale or exchange, checks, securities, and other financial instruments must be licensed by the U.S. Treasury Department.

All items not subject to the above rules for gift parcels, humanitarian donations, and consumer communications devices, computers, and software must be licensed or otherwise authorized by the U.S. Commerce Department and/or the U.S. Treasury Department.

**Observations**

1. Items not eligible for import into Cuba may be confiscated upon entering Cuba or returned to sender.
2. Customers mailing consumer communications devices, computers, and software to Cuba are required to file electronic export information via the Census Bureau’s Automated Export System or *AESDirect* Web site prior to mailing (see 520) except when such articles are included in a gift parcel item. Customers are not required to make such a filing for gift parcels and humanitarian donations as described above.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer, at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 9-24-09*

# Handbooks

## Handbook AS-353 Revision: Reporting Requirements

Effective September 24, 2009, Handbook AS-353, *Guide to Privacy, the Freedom of Information Act, and Records Management*, is revised to include a modification to the following customer systems of records in Part II of Appendix C:

- USPS 810.200, System Name: www.usps.gov Ordering, Payment, and Fulfillment.
- USPS 880.000, System Name: Post Office and Retail Services.
- USPS 900.000, System Name: International Services.

This revision was first published in the *Federal Register* on May 12, 2009 (74 FR 22186–22188).

### Handbook AS-353, *Guide to Privacy, the Freedom of Information Act, and Records Management*

\* \* \* \* \*

#### Appendix — Privacy Act Systems of Records

\* \* \* \* \*

#### Section C. Index of Systems of Records

\* \* \* \* \*

#### Part II. Customer Systems

\* \* \* \* \*

#### 810.200 System Name: www.usps.com Ordering, Payment, and Fulfillment.

\* \* \* \* \*

#### Categories of Records in the System

\* \* \* \* \*

[Revise items 3 and 4 to read as follows:]

3. *Shipping and transaction information:* Product and/or service ID numbers, descriptions, value, date, postage and fees, and prices; name and address(es) of recipients; order number and delivery status; electronic address lists; electronic documents or images; job number; and applicable citation or legend required by the foreign trade regulations.
4. Claims submitted for lost or damaged merchandise.

\* \* \* \* \*

#### Authority for Maintenance of System

[Revise to read as follows:]

39 U.S.C. 401, 403, 404, and 407; 13 U.S.C. 301–307; and 50 U.S.C. 1702

#### Purpose(s)

\* \* \* \* \*

[Add items 6 and 7 to read as follows:]

6. To satisfy reporting requirements for customs and foreign assets control purposes.
7. To satisfy statistical reporting requirements for foreign trade.

#### Routine Uses of Records in the System, Including Categories of Users and the Purposes of Such Uses

[Revise to read as follows:]

Customs declaration records may be disclosed to domestic and foreign customs officials pursuant to Section 343(a) of the Trade Act of 2002, P.L. 107–210, and international agreements or regulations.

Records may be disclosed to the Office of Foreign Assets Control and other government authorities charged with enforcing assets control laws, rules, and policies, pursuant to 50 U.S.C. 1702.

Customs declaration records may be disclosed to the U.S. Census Bureau for export statistical purposes pursuant to 13 U.S.C. 301–307.

#### Policies and Practices for Storing, Retrieving, Accessing, Retaining, and Disposing of Records in the System

##### Storage

[Revise to read as follows:]

Automated databases, computer storage media, digital, and paper files.

\* \* \* \* \*

##### System Manager(s) and Address

[Revise to read as follows:]

President, Mailing and Shipping Services, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

Chief Financial Officer and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

\* \* \* \* \*

**USPS 880.000 System Name: Post Office and Retail Services.**

**System Location**

*[Revise to read as follows:]*

USPS Headquarters, Consumer Advocate; Integrated Business Solutions Services Centers; Accounting Service Centers; and USPS facilities, including Post Offices (New Jersey, as an exception, does not store passport information in Post Offices) and contractor locations.

**Categories of Individuals Covered by the System**

*[Revise items 1, 2, and 4 to read as follows:]*

- 1. Customers who apply for or purchase products and services at Post Offices, online, or at other retail sites. This includes products and services related to passports, Post Office boxes, caller services, and self-service equipment.

- 2. Senders and recipients of Extra Services.

\* \* \* \* \*

- 4. Customers with inquiries or claims relating to Extra Services.

**Categories of Records in the System**

\* \* \* \* \*

*[Revise items 5 and 7 to read as follows:]*

- 5. *Claim and inquiry information:* Mailer and addressee name, mail and e-mail address, and phone number; claimant signature; claim or inquiry description, number, and status.

\* \* \* \* \*

- 7. *Product information:* Article number and class/services purchased.

**Authority for Maintenance of the System**

*[Revise to read as follows:]*

39 U.S.C. 401, 403, 404, 407, and 411; 22 U.S.C. 214; 31 U.S.C. 7701.

**Purpose(s)**

\* \* \* \* \*

*[Renumber items 8 through 10 as 1 through 3. Revise item 3 to read as follows:]*

- 3. To respond to inquiries and claims related to Extra Services.

\* \* \* \* \*

**Policies and Practices for Storing, Retrieving, Accessing, Retaining, and Disposing of Records in the System**

**Storage**

*[Revise to read as follows:]*

Automated databases, computer storage media, and digital and paper files.

**Retrievability**

*[Revise to read as follows:]*

By name, customer ID(s), phone number, mail or e-mail address, or transaction or article number.

\* \* \* \* \*

**Retention and Disposal**

*[Revise items 1, 2, and 3 to read as follows:]*

- 1. Passport applications are mailed on the day of acceptance with fees and documentation. Records related to passports are retained 2 years.

- 2. Records related to Extra Services for domestic and international Express Mail items are retained up to 1 year.

- 3. Domestic and international Extra Services records are retained 2 years. Records relating to Post Office boxes and caller services are retained up to 3 years after the customer relationship ends.

\* \* \* \* \*

**System Manager(s) and Address**

*[Revise to read as follows:]*

President, Mailing and Shipping Services, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

Vice President, Delivery and Post Office Operations, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

Vice President and Managing Director, Global Business, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

**Notification Procedure**

\* \* \* \* \*

*[Revise the third paragraph to read as follows:]*

For Extra Services, information can be obtained from the facility where the service was obtained, or can be accessed on [www.usps.com](http://www.usps.com). Inquiries should include name, date of mailing, and article number. For domestic or international Extra Services claims, customers can write a letter, including name, date of claim, and claim number, to Accounting Services, PO Box 80143 (for domestic claims) or PO Box

80146 (for international claims), St. Louis, MO, 63180, or call 866-974-2733. For international inquiries, customers can call 800-222-1811.

\* \* \* \* \*

**USPS 900.000 System Name: International Services.**

\* \* \* \* \*

**Categories of Records in the System**

\* \* \* \* \*

[Revise item 3 to read as follows:]

- 3. Information pertaining to mailings: Contents, order number, volume, destination, weight, origin, value, date, postage and fees, type of mailing, and applicable citation or legend required by the Foreign Trade Regulations.

\* \* \* \* \*

**Authority for Maintenance of System**

[Revise to read as follows:]

39 U.S.C. 401, 403, 404, and 407; 13 U.S.C. 301–307; and 50 U.S.C. 1702.

**Purpose(s)**

\* \* \* \* \*

[Revise item 4, and add new item 5 to read as follows:]

- 4. To satisfy reporting requirements for customs and foreign assets control purposes.
- 5. To satisfy statistical reporting requirements for foreign trade.

**Routine Uses of Records in the System, Including Categories of Users and the Purposes of Such Uses**

\* \* \* \* \*

[Revise item a, and add items b and c to read as follows:]

- a. Customs declaration records may be disclosed to domestic and foreign customs officials pursuant to Section 343(a) of the Trade Act of 2002, P.L. 107–210, and international agreements or regulations.
- b. Records may be disclosed to the Office of Foreign Assets Control and other government authorities

charged with enforcing assets control laws, rules, and policies, pursuant to 50 U.S.C. 1702.

- c. Customs declaration records may be disclosed to the U.S. Census Bureau for export statistical purposes pursuant to 13 U.S.C. 301–307.

**Storage**

[Revise to read as follows:]

Automated databases, computer storage media, and digital and paper files.

\* \* \* \* \*

**Retention and Disposal**

[Revise items 1 and 2 to read as follows:]

- 1. Customs declaration records created by mailers under international customized mail agreements are retained 5 years, and then purged according to the requirements of domestic and foreign customs services. Other customs declaration records are retained 30 days.
- 2. Customs declarations to Office of Foreign Assets Control (OFAC) are retained 5 years.

\* \* \* \* \*

**System Manager(s) and Address**

[Revise to read as follows:]

Vice President and Managing Director, Global Business, United States Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of Handbook AS-353 and into the online update, available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column under “Essential Links”, click *PolicyNet*.
- Click *HBKs*.

The direct, URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Privacy Office,  
Consumer Advocate, 9-24-09

## Handbook F-8 Revision: General Classifications of Accounts

Effective September 24, 2009, Handbook F-8 is revised to include the procedures for closing areas and districts and realigning associated finance numbers.

*[Revise title of handbook to read as follows:]*

### **Handbook F-8, General Classifications of Accounts and Finance Numbers**

\* \* \* \* \*

#### **Introduction to Account Numbers and Other Accounting Codes**

##### **Account Numbering System**

*[Move "How to Find Account Numbers and Descriptions" at the end of the handbook directly under "Notification of Account Changes".]*

\* \* \* \* \*

*[Revise title of "Other General Ledger Codes" as follows:]*

#### **Finance Numbers**

\* \* \* \* \*

#### **Assignment of Finance Numbers**

*[Revise to read as follows:]*

The manager of Field & International Accounting, Headquarters, is responsible for approving all changes for finance numbers. The Eagan Accounting Service Center (EASC) is responsible for maintaining the Finance Number Control Master (FNCM), which is the central repository of finance numbers.

\* \* \* \* \*

#### **Other Codes**

\* \* \* \* \*

*[Add new section after Finance Data Control Codes to read as follows:]*

#### **Procedures for Closing Areas and Districts**

##### **Closing a District Office**

- Customer Service (CS) district finance numbers will be realigned to the gaining area.
- All unallocated plan finance numbers will be realigned to the gaining area if the gaining district already has an active unallocated plan finance number.
- All entities in the closing district will be realigned with the gaining district.
- If a closing district is split between two different districts, the area office will make the determination

geographically as to which finance numbers will be realigned to each gaining district.

- If a closing district is split between two different areas, the two gaining areas will make the determination geographically as to which finance numbers will be realigned with each area, and then determine the gaining district within the area it will be assigned.
- Realignment of finance numbers of a closing district to a gaining district may involve creating new MPOO codes and FDC codes to the gaining district's hierarchy tables in FNCM.
- Bank account numbers and SDOs of the closing district finance numbers may need to be added/changed in FNCM in the gaining district's attribute tables.

##### **Closing an Area Office**

- Area offices that are closing will be realigned to another area office.
- Any finance numbers under the closing area must be realigned to a gaining district, within the gaining area.

##### **Discontinuing Finance Numbers**

- Any finance number that is no longer needed in service due to the realignment may be discontinued. Allow at least 30 days to deactivate the finance number to enable any last minute adjustments prior to closure. All deactivated finance numbers must have an active finance number to map the historical data to.
- CS district finance numbers (Admin) that are closing should have all historical data mapped to the gaining area admin finance number.

All realignments for districts and areas must be submitted on a spreadsheet by district/area to Field & International Accounting, Headquarters, with the following information:

- Finance Number.
- Old BA.
- Old PFC.
- Old FDC.
- Old MPOO Code.
- Old Bank Account Number.
- Old SDO.
- New BA.
- New PFC.
- New FDC.
- New MPOO Code.
- New Bank Account Number.
- New SDO.

Information regarding realignment of a district or area must be submitted to Field & International Accounting, Headquarters, no less than 2 months prior to the request of the alignment.

All realignment and discontinuance of finance numbers must be submitted to Field & International Accounting, Headquarters, for approval.

\* \* \* \* \*

— Field & International Accounting,  
Controller, 9-24-09

## Handbook F-15 Revision: Fiscal Year 2010 Travel Per Diem Rates Updates

Effective October 1, 2009, Handbook F-15, *Travel and Relocation*, is revised with new travel per diem rates.

### Handbook F-15, *Travel and Relocation*

\* \* \* \* \*

#### Part 4 Appendices

##### Appendix A Rates

\* \* \* \* \*

##### A-2 Travel Per Diem Rates

\* \* \* \* \*

##### A-2.3 Average Cost Localities

*[Revise text to read as follows:]*

Unless a city is listed in the table in A-2.4, High Cost Localities, the daily per diem rate is \$46.

##### A-2.4 High Cost Localities

\* \* \* \* \*

*[Revise the table in A-2.4 to read as follows:]*

State and Key City	County and/or Other Location	Rate (\$)
Standard CONUS Rate applies to all destinations or counties not specifically listed		\$46
<b>Alabama</b>		
Birmingham	Jefferson and Shelby	\$56
Gulf Shores	Baldwin	\$51
Huntsville	Madison and Limestone	\$51
Mobile	Mobile	\$51
Montgomery	Montgomery	\$51
<b>Arizona</b>		
Grand Canyon / Flagstaff	Coconino (except the city limits of Sedona), Yavapai	\$66
Phoenix / Scottsdale	Maricopa	\$71
Sedona	City Limits of Sedona	\$66
Tucson	Pima	\$56
<b>Arkansas</b>		
Little Rock	Pulaski	\$61
<b>California</b>		
Antioch / Brentwood / Concord	Contra Costa	\$66
Bakersfield / Delano (Naval Weapons Center and Ordnance Test Station, China Lake)	Kern	\$56
Barstow / Ontario / Victorville	San Bernardino	\$56
Benicia / Dixon / Fairfield	Solano	\$56
Brawley / Calexico / El Centro	Imperial	\$51
Eureka / Arcata / McKinleyville	Humboldt	\$61
Fresno	Fresno	\$61
Los Angeles	Los Angeles, Orange, Ventura, and Edwards AFB	\$71
Mammoth Lakes	Mono	\$61



<b>State and Key City</b>	<b>County and/or Other Location</b>	<b>Rate (\$)</b>
Mill Valley / San Rafael / Novato	Marin	\$56
Modesto	Stanislaus	\$51
Monterey	Monterey	\$71
Napa	Napa	\$66
Oakhurst	Madera	\$56
Oakland	Alameda	\$61
Palm Springs	Riverside	\$71
Point Arena / Gualala	Mendocino	\$66
Redding	Shasta	\$61
Sacramento	Sacramento	\$61
San Diego	San Diego	\$71
San Francisco	San Francisco	\$71
San Luis Obispo	San Luis Obispo	\$66
San Mateo / Foster City / Belmont	San Mateo	\$61
Santa Barbara	Santa Barbara	\$66
Santa Cruz	Santa Cruz	\$66
Santa Monica	City limits of Santa Monica	\$71
Santa Rosa	Sonoma	\$61
South Lake Tahoe	El Dorado	\$71
Stockton	San Joaquin	\$56
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$56
Tahoe City	Placer	\$61
Truckee	Nevada	\$71
Visalia / Lemoore	Tulare and Kings	\$61
West Sacramento	Yolo	\$51
Yosemite National Park	Mariposa	\$71
<b>Colorado</b>		
Aspen	Pitkin	\$71
Boulder / Broomfield	Boulder and Broomfield	\$61
Colorado Springs	El Paso	\$66
Cortez	Montezuma	\$51
Crested Butte / Gunnison	Gunnison	\$51
Denver / Aurora	Denver, Adams, Arapahoe, and Jefferson	\$66
Douglas County	Douglas	\$61
Durango	La Plata	\$61
Fort Collins / Loveland	Larimer	\$56
Glenwood Springs / Grand Junction	Garfield / Mesa	\$51
Montrose	Montrose	\$56
Silverthorne / Breckenridge	Summit	\$56
Steamboat Springs	Routt	\$56
Telluride	San Miguel	\$71
Vail	Eagle	\$71
<b>Connecticut</b>		
Bridgeport / Danbury	Fairfield	\$71
Cromwell / Old Saybrook	Middlesex	\$61
Hartford	Hartford	\$56
Lakeville / Salisbury	Litchfield	\$66
New Haven	New Haven	\$61
New London / Groton	New London	\$61
Putnam / Danielson / Storrs	Windham / Tolland	\$56
<b>Delaware</b>		
Wilmington	New Castle	\$56
<b>District of Columbia</b>		
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)	\$71
<b>Florida</b>		
Altamonte Springs	Seminole	\$61
Boca Raton / Delray Beach / Jupiter	Palm Beach	\$71
Bradenton	Manatee	\$56
Cocoa Beach	Brevard	\$51
Daytona Beach	Volusia	\$51
Fort Lauderdale	Broward	\$71

<b>State and Key City</b>	<b>County and/or Other Location</b>	<b>Rate (\$)</b>
Fort Myers	Lee	\$56
Fort Pierce	Saint Lucie	\$51
Fort Walton Beach / De Funiak Springs	Okaloosa and Walton	\$51
Gainesville	Alachua	\$51
Gulf Breeze	Santa Rosa	\$51
Jacksonville / Jacksonville Beach / Mayport Naval Station	Duval, City of Jacksonville, and Nassau	\$51
Key West	Monroe	\$71
Miami	Miami-Dade	\$66
Naples	Collier	\$61
Orlando	Orange	\$56
Panama City	Bay	\$51
Punta Gorda	Charlotte	\$51
Sarasota	Sarasota	\$56
St. Augustine	St. Johns	\$56
Stuart	Martin	\$51
Tampa / St. Petersburg	Pinellas and Hillsborough	\$51
Vero Beach	Indian River	\$51
<b>Georgia</b>		
Atlanta	Fulton, DeKalb and Cobb	\$56
Augusta	Richmond	\$51
Duluth / Norcross / Lawrenceville	Gwinnett	\$51
Jekyll Island / Brunswick	Glynn	\$56
Peachtree City / Jonesboro / Morrow	Fayette / Coweta / Clayton	\$51
Savannah	Chatham	\$56
<b>Idaho</b>		
Boise	Ada	\$51
Bonner's Ferry / Standpoint	Bonner / Boundary / Shoshone	\$61
Coeur d'Alene	Kootenai	\$61
Sun Valley / Ketchum	Blaine	\$71
<b>Illinois</b>		
Bolingbrook / Romeoville / Lemont	Will	\$51
Chicago	Cook and Lake	\$71
Elgin / Aurora	City of Elgin, Kane	\$56
Oak Brook Terrace	Dupage	\$61
O'Fallon / Fairview Heights / Collinsville	Bond, Calhoun, Clinton, Jersey, Macoupin, Madison, Monroe, and St. Clair	\$56
Springfield	Sangamon	\$56
<b>Indiana</b>		
Bloomington	Monroe	\$56
Brownsburg / Plainfield	Hendricks	\$61
Ft. Wayne	Allen	\$56
Indianapolis / Carmel	Marion, Hamilton, Fort Benjamin Harrison military base	\$61
Lafayette	Tippecanoe	\$51
Michigan City	La Porte	\$56
South Bend	St. Joseph	\$56
Valparaiso / Burlington Beach	Porter	\$51
<b>Iowa</b>		
Cedar Rapids	Linn	\$51
Des Moines	Polk	\$51
<b>Kansas</b>		
Kansas City / Overland Park	Wyandotte and Johnson	\$61
Wichita	Sedgwick	\$56
<b>Kentucky</b>		
Boone County	Boone	\$51
Kenton County	Kenton	\$56
Lexington	Fayette	\$61
Louisville	Jefferson	\$61
<b>Louisiana</b>		
Baton Rouge	East Baton Rouge Parish	\$56
Covington / Slidell	St. Tammany Parish	\$56
Lafayette	Lafayette Consolidated Government	\$56
Lake Charles	Calcasieu Parish	\$61
New Orleans	Orleans, St. Bernard, Jefferson, and Plaquemine Parishes	\$71

State and Key City	County and/or Other Location	Rate (\$)
<b>Maine</b>		
Bar Harbor	Hancock	\$61
Kennebunk / Kittery / Sanford	York	\$56
Portland	Cumberland / Sagadahoc	\$56
Rockport	Knox	\$56
<b>Maryland</b>		
Aberdeen / Bel Air / Belcamp	Harford	\$56
Annapolis	Anne Arundel	\$61
Baltimore City	Baltimore City	\$71
Baltimore County	Baltimore	\$61
Cambridge / St. Michaels	Dorchester and Talbot	\$61
Columbia	Howard	\$61
Frederick	Frederick	\$56
Hagerstown	Washington	\$56
La Plata / Indian Head	Charles	\$51
Lexington Park / Leonardtown / Lusby	St. Mary's and Calvert	\$61
Ocean City	Worcester	\$71
Washington, DC Metro Area	Montgomery and Prince George's	\$71
<b>Massachusetts</b>		
Andover	Essex	\$56
Boston / Cambridge	Suffolk, city of Cambridge	\$71
Burlington / Woburn	Middlesex	\$71
Falmouth	City limits of Falmouth	\$51
Hyannis	Barnstable	\$56
Martha's Vineyard	Dukes	\$71
Nantucket	Nantucket	\$61
Northampton	Hampshire	\$56
Pittsfield	Berkshire	\$61
Plymouth / Taunton / New Bedford	Plymouth / Bristol	\$56
Quincy	Norfolk	\$51
Springfield	Hampden	\$51
Worcester	Worcester	\$61
<b>Michigan</b>		
Ann Arbor	Washtenaw	\$56
Benton Harbor / St. Joseph / Stevensville	Berrien	\$51
Charlevoix	Charlevoix	\$61
Detroit	Wayne	\$56
East Lansing / Lansing	Ingham and Eaton	\$51
Flint	Genesee	\$51
Grand Rapids	Kent	\$51
Holland	Ottawa	\$56
Kalamazoo / Battle Creek	Kalamazoo / Calhoun	\$51
Mackinac Island	Mackinac	\$66
Mount Pleasant	Isabella	\$51
Petoskey	Emmet	\$51
Pontiac / Auburn Hills	Oakland	\$56
South Haven	Van Buren	\$56
Traverse City and Leland	Grand Traverse and Leelanau	\$51
Warren	Macomb	\$51
<b>Minnesota</b>		
Duluth	St. Louis	\$56
Eagan / Burnsville / Mendota Heights	Dakota	\$56
Minneapolis / St. Paul	Hennepin and Ramsey	\$71
Rochester	Olmsted	\$51
<b>Mississippi</b>		
Gulfport / Biloxi	Harrison	\$56
Hattiesburg	Forrest and Lamar	\$51
Robinsonville	Tunica	\$51
<b>Missouri</b>		
Columbia	Boone	\$51
Jefferson City	Cole	\$51
Kansas City	Jackson, Clay, Cass, and Platte	\$56
Springfield	Greene	\$56

State and Key City	County and/or Other Location	Rate (\$)
St. Louis	St. Louis, St. Louis City and St. Charles, Crawford, Franklin, Jefferson, Lincoln, Warren, and Washington	\$66
<b>Montana</b>		
Big Sky / West Yellowstone	Gallatin	\$61
Butte	Silver Bow	\$51
Helena	Lewis and Clark	\$56
Missoula / Polson / Kalispell	Missoula / Lake / Flathead	\$51
<b>Nebraska</b>		
Omaha	Douglas	\$61
<b>Nevada</b>		
Incline Village / Reno / Sparks	Washoe	\$51
Las Vegas	Clark	\$71
Stateline, Carson City	Douglas, Carson City	\$61
<b>New Hampshire</b>		
Concord	Merrimack	\$51
Conway	Carroll	\$61
Laconia	Belknap	\$51
Lebanon / Lincoln / West Lebanon	Grafton / Sullivan	\$56
Manchester	Hillsborough	\$56
Portsmouth	Rockingham	\$61
<b>New Jersey</b>		
Atlantic City / Ocean City / Cape May	Atlantic and Cape May	\$66
Belle Mead	Somerset	\$56
Cherry Hill / Moorestown	Camden and Burlington	\$61
Eatontown / Freehold	Monmouth	\$56
Edison / Piscataway	Middlesex	\$51
Flemington	Hunterdon	\$61
Newark	Essex, Bergen, Hudson, and Passaic	\$61
Parsippany	Morris	\$56
Princeton / Trenton	Mercer	\$61
Springfield / Cranford / New Providence	Union	\$56
Tom's River	Ocean	\$51
<b>New Mexico</b>		
Albuquerque	Bernalillo	\$56
Los Alamos	Los Alamos	\$51
Santa Fe	Santa Fe	\$71
Taos	Taos	\$66
<b>New York</b>		
Albany	Albany	\$61
Buffalo	Erie	\$56
Floral Park / Garden City / Great Neck	Nassau	\$66
Glens Falls	Warren	\$66
Kingston	Ulster	\$66
Lake Placid	Essex	\$61
Manhattan (includes the boroughs of Manhattan, Brooklyn, the Bronx, Queens, and Staten Island)	Bronx, Kings, New York, Queens, Richmond	\$71
Niagara Falls	Niagara	\$51
Nyack / Palisades	Rockland	\$61
Poughkeepsie	Dutchess	\$66
Riverhead / Ronkonkoma / Melville	Suffolk	\$71
Rochester	Monroe	\$51
Saratoga Springs / Schenectady	Saratoga and Schenectady	\$56
Syracuse	Onondaga	\$56
Tarrytown / White Plains / New Rochelle	Westchester	\$71
Troy	Rensselaer	\$51
West Point	Orange	\$51
<b>North Carolina</b>		
Asheville	Buncombe	\$51
Atlantic Beach / Morehead City	Carteret	\$56
Chapel Hill	Orange	\$56
Charlotte	Mecklenburg	\$51
Durham	Durham	\$51
Fayetteville	Cumberland	\$51
Greensboro	Guilford	\$56

<b>State and Key City</b>	<b>County and/or Other Location</b>	<b>Rate (\$)</b>
Greenville	Pitt	\$51
Kill Devil	Dare	\$61
Raleigh	Wake	\$66
Wilmington	New Hanover	\$56
Winston-Salem	Forsyth	\$56
<b>Ohio</b>		
Akron	Summit	\$51
Canton	Stark	\$51
Cincinnati	Hamilton and Clermont	\$56
Cleveland	Cuyahoga	\$56
Columbus	Franklin	\$56
Dayton / Fairborn	Greene, Darke, and Montgomery	\$56
Hamilton	Butler and Warren	\$51
Rittman	Wayne and Medina	\$51
Toledo	Lucas	\$51
Youngstown	Mahoning and Trumbull	\$51
<b>Oklahoma</b>		
Oklahoma City	Oklahoma	\$66
Tulsa	Tulsa, Creek, Osage, and Rogers	\$61
<b>Oregon</b>		
Ashland / Crater Lake	Jackson / Klamath	\$56
Beaverton	Washington	\$51
Bend	Deschutes	\$61
Clackamas	Clackamas	\$61
Eugene / Florence	Lane	\$51
Lincoln City	Lincoln	\$56
Portland	Multnomah	\$66
Seaside	Clatsop	\$51
<b>Pennsylvania</b>		
Allentown / Easton / Bethlehem	Lehigh and Northampton	\$51
Bucks County	Bucks	\$71
Chester / Radnor / Essington	Delaware	\$51
Gettysburg	Adams	\$51
Harrisburg	Daupin	\$51
Hershey	City of Hershey	\$56
Lancaster	Lancaster	\$56
Malvern / Frazer / Berwyn	Chester	\$51
Mechanicsburg	Cumberland	\$56
Montgomery County	Montgomery	\$66
Philadelphia	Philadelphia	\$66
Pittsburgh	Allegheny	\$71
Reading	Berks	\$56
Scranton	Lackawanna	\$56
State College	Centre	\$56
<b>Rhode Island</b>		
East Greenwich / Warwick / North Kingstown	Kent and Washington	\$56
Jamestown / Middletown / Newport	Newport	\$71
Providence	Providence	\$71
<b>South Carolina</b>		
Charleston	Charleston, Berkeley, and Dorchester	\$56
Columbia	Richland / Lexington	\$51
Greenville	Greenville	\$56
Hilton Head	Beaufort	\$61
Myrtle Beach	Horry	\$51
<b>South Dakota</b>		
Rapid City	Pennington	\$51
Sturgis / Spearfish	Meade, Butte, and Lawrence	\$51
<b>Tennessee</b>		
Brentwood / Franklin	Williamson	\$56
Chattanooga	Hamilton	\$56
Knoxville	Knox	\$56
Memphis	Shelby	\$61
Nashville	Davidson	\$66

State and Key City	County and/or Other Location	Rate (\$)
<b>Texas</b>		
Arlington / Fort Worth / Grapevine	Tarrant county and city limits of Grapevine	\$56
Austin	Travis	\$71
Beaumont	Jefferson	\$51
College Station	Brazos	\$56
Corpus Christi	Nueces	\$51
Dallas	Dallas County and City of Dallas	\$71
El Paso	El Paso	\$51
Galveston	Galveston	\$56
Houston (L.B. Johnson Space Center)	Montgomery, Fort Bend, and Harris	\$71
Hunt County	Hunt County	\$51
Laredo	Webb	\$56
McAllen	Hidalgo	\$56
Plano	Collin	\$61
Round Rock	Williamson	\$51
San Antonio	Bexar	\$66
South Padre Island	Cameron	\$56
Waco	McLennan	\$51
<b>Utah</b>		
Park City	Summit	\$71
Provo	Utah	\$51
Salt Lake City	Salt Lake and Tooele	\$61
<b>Vermont</b>		
Burlington / St. Albans	Chittenden and Franklin	\$66
Manchester	Bennington	\$71
Middlebury	Addison	\$61
Montpelier	Washington	\$61
Stowe	Lamoille	\$71
White River Junction	Windsor	\$56
<b>Virginia</b>		
Charlottesville	City of Charlottesville, Albemarle, Greene	\$56
Chesapeake / Suffolk	Cities of Chesapeake and Suffolk	\$56
Chesterfield / Henrico Counties	Chesterfield / Henrico	\$51
Fredericksburg	City of Fredericksburg, Spotsylvania	\$56
Hampton City / Newport News	Cities of Hampton City and Newport News	\$56
James City and York Counties, Williamsburg	James City and York Counties, City of Williamsburg	\$51
Loudoun County	Loudoun	\$61
Lynchburg	Campbell, Lynchburg City	\$51
Norfolk / Portsmouth	Cities of Norfolk and Portsmouth	\$61
Richmond City	City of Richmond	\$66
Roanoke	City limits of Roanoke	\$51
Virginia Beach	City of Virginia Beach	\$56
Wallops Island	Accomack	\$56
Washington, DC Metro Area	Cities of Alexandria, Fairfax, and Falls Church; Arlington and Fairfax	\$71
<b>Washington</b>		
Anacortes / Coupeville / Oak Harbor	Skagit, Island, San Juan	\$61
Bremerton	Kitsap	\$66
Everett / Lynnwood	Snohomish	\$61
Ocean Shores	Grays Harbor	\$51
Olympia / Tumwater	Thurston	\$61
Port Angeles / Port Townsend	Clallam and Jefferson	\$61
Seattle	King	\$71
Spokane	Spokane	\$61
Tacoma	Pierce	\$61
Vancouver	Clark, Cowlitz, and Skamania	\$56
<b>West Virginia</b>		
Charleston	Kanawha	\$51
Shepherdstown	Jefferson	\$51
<b>Wisconsin</b>		
Brookfield / Racine	Waukesha / Racine	\$56
Green Bay	Brown	\$51
Lake Geneva	Walworth	\$51

State and Key City	County and/or Other Location	Rate (\$)
Madison	Dane	\$56
Milwaukee	Milwaukee	\$61
Sheboygan	Sheboygan	\$51
Sturgeon Bay	Door	\$56
Wisconsin Dells	Columbia	\$61
<b>Wyoming</b>		
Cody	Park	\$51
Evanston / Rock Springs	Sweetwater / Uinta	\$51
Gillette	Campbell	\$51
Jackson / Pinedale	Teton and Sublette	\$56
Sheridan	Sheridan	\$56

#### A-2.5 Special Situations – Meal Reductions

\* \* \* \* \*

[Revise the table in A-2.5 to read as follows:]

Per Diem Rate		Breakfast	Lunch	Dinner
High Cost	\$71 per day	\$13	\$19	\$34
	\$66 per day	\$12	\$17	\$32
	\$61 per day	\$11	\$16	\$29
	\$56 per day	\$10	\$14	\$27
	\$51 per day	\$9	\$13	\$24
Standard	\$46 per day	\$8	\$12	\$21
Norman, OK	\$46 per day	\$6	\$12	\$18
Alaska, Hawaii, Puerto Rico, U.S. Possessions	\$71 per day	\$13	\$19	\$34
International		15% of applicable daily rate	25% of applicable daily rate	40% of applicable daily rate

\* \* \* \* \*

We will incorporate these revisions into the next printed edition of Handbook F-15 and into the next update of the online version accessible on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Then click *HBKs*.





# Pull-Out Information

## Fraud

### Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

<b>State, City ZIP Code</b>	<b>Names and Addresses Covered</b>
CA, San Dimas 91773-2410	John Thomas Jr. and all other names, 981 W. Arrow Hwy., PMB 221
CA, San Dimas 91773-3003	Robert Myers and all other names, 142 East Bonita Avenue, PMB 170
CA, Upland 91786-6064	William King and all other names, 305 N. Second Avenue, PMB 342
CA, West Covina 91791-1604	Dov Amir and all other names, 2648 E. Workman Avenue, PMB 112
CA, Riverside 92504-2603	Douglas Yeates and all other names, 5198 Arlington Avenue, PMB 192
CA, Riverside 92508-6039	George Vierra Jr. and all other names, 231 E. Alessandro Blvd., PMB A410

— Judicial Officer, 9-24-09

***DID YOU KNOW?***

**September 15  
through October  
15 is Hispanic  
Heritage Month.**

A photograph of a young Hispanic couple smiling and embracing each other. The woman is on the left, wearing a pink top, and the man is on the right, wearing a light blue shirt. They are outdoors, with green foliage in the background and a white railing in the foreground.

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005722	018407	019450	022544	068032	070354	071034	071637	075345	075876	076444	096370	110599
005939	018422	019464	022623	068065	070371	071055	071644	075357	075883	076448	097863	110606
006421	018434	019478	022626	068077	070378	071060	071650	075371	075920	076462	098043	110817
007181	018464	019485	022654	068319	070379	071062	071651	075376	075924	076560	098208	111045
008102	018500	019486	022662	068476	070383	071078	071652	075408	075927	076583	098600	111122
008219	018511	019494	022757	068532	070387	071085	071681	075430	075929	076613	098932	111264
008350	018514	019496	022765	068572	070390	071124	071686	075450	075939	076645	098980	111412
008428	018520	019499	022814	069015	070399	071137	071694	075488	075940	076687	100114	111492
008654	018543	019500	022828	069035	070411	071144	071718	075494	075942	076694	100233	111604
008726	018552	019506	022836	069139	070442	071150	071734	075495	075943	076712	100386	111617
008853	018571	019508	022841	069145	070451	071184	071782	075504	075959	076720	100445	111801
009037	018579	019523	022845	069267	070460	071190	071798	075509	075973	076735	100495	111982
009214	018593	019534	022895	069354	070462	071196	071800	075515	075983	076756	100508	112063
009335	018678	019560	023575	069377	070503	071200	071842	075521	075986	076762	100512	112066
009384	018691	019612	025091	069705	070511	071201	071843	075537	076029	076777	100534	112074
009553	018707	019613	025097	069821	070523	071204	071845	075546	076030	076786	100557	112076
009601	018749	019651	025339	069886	070526	071214	071858	075551	076034	076787	100564	112079
009939	018754	019702	026231	069910	070535	071220	071871	075561	076042	076797	100607	112204
010625	018784	019703	026477	070011	070539	071221	071904	075565	076045	076798	100801	112691
010632	018798	019732	027907	070015	070542	071223	071911	075572	076053	076823	103136	112813
010636	018820	019737	027935	070017	070555	071242	071921	075588	076083	076846	103226	112852
010696	018826	019745	028059	070019	070556	071266	071936	075590	076098	076848	103246	113036
010789	018873	019784	028414	070028	070583	071288	071965	075609	076104	076860	103359	113047
011057	018882	019852	028475	070033	070588	071320	071970	075628	076105	076882	103360	113300
011135	018922	019856	028934	070045	070590	071322	071986	075634	076107	076892	103372	113319
011150	018946	019859	029057	070048	070594	071330	071993	075635	076108	076897	103460	113334
011374	018978	019905	029267	070050	070596	071337	075009	075636	076110	076898	103474	113335
014141	018991	019941	029487	070073	070602	071343	075014	075671	076111	076901	103481	113427
014550	018992	019999	029616	070101	070626	071349	075045	075686	076117	076911	103630	113683
015042	018998	020390	029762	070108	070636	071364	075050	075694	076131	076921	103651	113707
016547	019021	021084	029768	070112	070653	071372	075057	075697	076134	076941	103834	113757
016578	019042	021108	031112	070113	070670	071376	075133	075720	076172	076958	103971	113779
018033	019049	021194	038166	070114	070671	071383	075135	075735	076189	076960	104587	113895
018035	019079	021278	040090	070123	070682	071391	075150	075737	076207	076963	105070	113965
018042	019104	021505	040142	070124	070717	071394	075192	075739	076220	076980	105210	114001
018081	019120	021572	040300	070134	070719	071409	075198	075740	076228	076984	105907	114594
018091	019148	021608	042315	070162	070723	071425	075199	075747	076239	076985	107242	115196
018118	019162	021850	052106	070189	070752	071445	075200	075749	076247	078052	107282	115326
018169	019163	021924	055124	070210	070757	071451	075201	075755	076250	078103	108210	115950
018174	019182	021956	055187	070215	070760	071456	075207	075757	076251	079817	108957	117014
018203	019199	022013	055196	070226	070761	071467	075254	075766	076297	080027	109013	118055
018205	019200	022077	060063	070233	070762	071478	075258	075767	076307	080525	109181	119110
018246	019210	022121	060777	070242	070774	071497	075259	075768	076309	085242	109470	120156
018276	019222	022186	060908	070280	070901	071501	075262	075770	076312	085817	109560	122412
018295	019239	022207	061453	070281	070910	071508	075269	075789	076325	088756	109622	125463
018315	019253	022289	062042	070287	070911	071513	075278	075792	076340	088776	109872	127051
018324	019309	022314	064022	070295	070947	071515	075281	075795	076359	090654	109979	129946
018326	019398	022344	064806	070305	070952	071528	075318	075797	076384	091459	109985	131038
018342	019400	022413	065046	070306	070960	071577	075332	075822	076391	092059	109998	134007
018349	019401	022447	065111	070316	070962	071582	075334	075838	076393	092764	110090	138007
018357	019413	022461	067209	070334	070979	071603	075335	075839	076394	093525	110148	142045
018368	019421	022520	067261	070335	070982	071614	075336	075840	076396	094413	110370	142125
018373	019436	022538	067282	070340	071006	071625	075338	075844	076437	095317	110405	142979
018383	019448	022543	067406	070343	071017	071636	075342	075861	076440	095445	110470	146036

146053	220659	235555	329268	441072	551903	600862	672039	775051	853859	921330	931579	967260
146109	220776	244011	329503	441164	551980	601028	681001	782118	853862	921510	932500	967271
146176	221678	248682	330509	441229	553138	601033	681560	782126	853928	921690	933516	968197
146227	221684	253042	330511	441571	553165	601053	685269	787454	853936	921798	937861	968263
146244	222031	254050	331078	441653	553179	601063	685307	787713	856182	921942	939581	968334
146272	222325	256626	331408	441710	553304	601346	<b>701013</b>	793011	856280	922360	940039	968373
146385	223270	265012	331786	441742	553364	601426	701179	793043	871486	924087	940054	968483
146390	230003	273045	332365	441758	553417	601836	701328	794211	891235	924096	940413	968860
146422	231020	274330	332772	451005	553461	601864	701442	794322	891240	924115	940458	968951
146423	232002	276013	333351	452001	553487	601975	718010	794412	891274	924314	940479	969178
146677	232022	276144	333983	452164	553549	602113	722095	<b>800364</b>	891357	924405	940549	969202
146725	232028	277828	334732	452235	553550	605037	722160	801445	891646	924508	940580	970028
146795	232101	280028	336269	452304	553616	605113	722211	801589	891841	925086	940588	970215
148259	232203	280158	336957	452574	553823	606020	722240	802005	891899	925114	940960	970335
148414	232291	282890	337066	452949	553863	606354	731012	802347	895546	926001	941669	970442
150038	232301	295335	337080	454792	553866	606476	740763	802459	900022	926064	941691	970574
152154	232310	296175	338226	461129	553949	606628	741141	802756	900074	926084	941762	970586
152221	232318	296540	339102	462789	553972	606790	741235	802928	900136	926158	941793	970595
152506	232325	<b>300727</b>	340489	474024	554005	607176	750041	805010	900486	926179	941799	970663
152816	232330	301235	344011	477060	554026	607267	750103	809238	900505	926187	945313	971002
152851	232333	301357	349102	477161	554043	607411	750109	811063	900525	926201	945559	971018
152858	232380	301394	349408	480750	554205	607441	750325	814061	900648	926213	945729	971061
159240	235118	301395	349750	481165	554214	608096	752182	820157	902848	926216	945858	973310
159250	235126	301448	349844	486227	554234	608162	752591	820304	902871	926245	946389	976079
171335	235135	301459	349861	489508	554347	608476	752849	826136	902891	926278	948601	977040
183010	235143	301482	349864	496204	554353	610231	760503	833125	906377	926312	948806	980334
191446	235221	301494	349889	497241	554588	617164	760581	834073	<b>906405</b>	926338	948839	980764
191789	235242	301532	349960	<b>528035</b>	554703	626145	761030	834091	906949	926340	949115	980769
192382	235254	301903	349971	531863	554704	631057	761050	840011	907487	926346	949376	980828
192601	235256	302130	352347	531894	554714	631117	761262	840019	907626	926373	949453	982208
192648	235266	302437	358071	532003	554987	631453	761408	840024	911001	926454	949606	982347
192719	235329	303894	358989	537117	557028	641026	762038	840047	913754	926464	949623	982377
192873	235335	306929	381398	549053	559044	641196	767511	840048	915133	926489	949643	982403
192917	235339	309017	381579	551034	564026	641242	770215	840120	915431	926492	950080	982511
193244	235346	311165	395210	551065	570014	641505	770440	841054	917088	926732	950348	982521
193385	235391	311676	<b>402233</b>	551079	570066	641612	770607	841246	917526	926752	950627	982565
193415	235447	312505	402607	551085	571022	641618	770944	841934	917570	928319	950737	982660
<b>208569</b>	235457	314431	405014	551103	571033	641918	771042	843001	917622	928421	950858	992752
208791	235458	314975	405095	551175	571048	641952	771061	843069	917636	928493	950933	995102
210101	235474	322002	410006	551236	572022	641999	771069	847018	918330	928530	951068	995782
210275	235480	322344	420306	551256	577001	656108	771459	850956	920010	928535	951363	997173
210837	235494	323004	423023	551262	591855	657127	772412	852401	920061	928543	951940	997185
210877	235499	326203	424050	551267	598672	662089	772987	852426	920082	930008	952220	
212367	235508	326459	424080	551293	<b>600051</b>	662090	772998	853183	920106	931103	952283	
220144	235540	328723	432559	551867	600055	662655	773065	853207	920237	931244	958178	
220326	235542	328739	439524	551869	600056	666225	774061	853576	920312	931312	958637	
220421	235549	329073	439715	551883	600180	671011	774069	853849	921055	931463	958969	

— Product Information Requirements, Business Mail Entry & Payment Technologies, 9-24-09

## Missing, Lost, or Stolen U.S. Money Order Forms

**Do Not Cash — Upon Receipt, Notify Local Postal Inspectors**

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 504 1932 to 1999</b>	043 129 1968 to 1997	083 784 8886 to 8899	362 861 3064 to 3099
011 582 1889 to 1899	043 205 5922 to 5999	083 913 6915 to 6999	<b>373 006 2176 to 2199</b>
011 588 2900 to 3099	044 087 3457 to 3499	084 478 3920 to 3999	374 768 2600 to 2699
012 579 5675 to 5699	044 087 4000 to 4099	086 000 8271 to 8299	375 169 4400 to 4599
013 289 6176 to 6199	045 524 4121 to 4298	086 798 3840 to 3849	375 829 3400 to 3499
013 610 0014 to 0099	046 800 9870 to 9899	088 404 4472 to 4499	375 851 9100 to 9199
014 932 1000 to 1099	047 352 4000 to 4099	088 404 5584 to 5699	376 196 0911 to 0999
014 972 0800 to 0899	048 383 7650 to 7659	088 757 8688 to 8699	378 085 3679 to 3699
015 363 0065 to 0099	048 396 3647 to 3699	088 757 9400 to 9499	378 351 1063 to 1099
017 028 3200 to 3299	<b>051 142 0755 to 0799</b>	089 358 2248 to 2257	379 843 5100 to 5199
018 569 5333 to 5399	051 774 8857 to 8899	<b>093 106 9346 to 9355</b>	<b>380 093 9600 to 9699</b>
018 986 5264 to 5299	051 781 2875 to 2885	093 203 0500 to 0599	380 165 1165 to 1199
019 518 2814 to 2899	051 977 7010 to 7023	093 684 3630 to 3699	381 325 4500 to 4599
<b>020 698 5159 to 5199</b>	052 058 7115 to 7199	094 081 5074 to 5099	381 604 2510 to 2699
020 844 7307 to 7399	054 450 1130 to 1167	094 216 2555 to 2599	381 645 9525 to 9599
020 972 8948 to 8999	057 670 0563 to 0599	094 580 7062 to 7099	383 314 3968 to 3999
022 021 9110 to 9181	058 187 3836 to 3899	094 639 4200 to 4299	383 892 1000 to 1344
022 037 1411 to 1499	058 523 3003 to 3099	095 070 7186 to 7199	383 892 1382 to 1399
022 527 9201 to 9210	058 591 1153 to 1299	095 076 8300 to 8399	384 925 3641 to 3654
023 637 7169 to 7199	058 895 3746 to 3799	095 354 6864 to 6899	385 568 2331 to 2399
024 380 4100 to 4199	059 986 0814 to 0899	097 224 1350 to 1599	385 599 7554 to 7575
024 496 6870 to 6896	<b>060 406 7650 to 7699</b>	<b>100 160 3800 to 3899</b>	385 774 2024 to 2099
025 092 0987 to 0999	063 491 8122 to 8199	104 667 6400 to 6499	386 624 1412 to 1599
025 369 5535 to 5599	063 916 9968 to 9999	104 876 8937 to 8999	386 883 8936 to 8999
025 729 1151 to 1199	064 091 4500 to 4599	<b>112 049 4413 to 4499</b>	387 314 5574 to 5599
025 729 1643 to 1799	065 170 0471 to 0499	112 870 9765 to 9799	387 837 6300 to 6399
026 492 3180 to 3199	065 255 7909 to 7999	114 402 3850 to 3899	388 828 0656 to 0699
027 361 0430 to 0499	065 392 6345 to 6399	114 866 5368 to 5397	389 696 2400 to 2799
027 369 4482 to 4495	066 099 2014 to 2099	116 154 2800 to 2899	389 846 3104 to 3135
027 671 8762 to 8776	066 648 2880 to 2899	116 986 4400 to 4499	389 846 3145 to 3195
027 787 9886 to 9899	066 787 3639 to 3699	117 175 1647 to 5169	389 887 9211 to 9230
027 965 9487 to 9499	066 845 7500 to 9999	117 951 4687 to 4699	389 887 9234 to 9299
028 100 8069 to 8099	067 093 3869 to 3899	117 951 5200 to 5299	<b>390 001 3182 to 3199</b>
028 191 1852 to 1999	068 895 0334 to 0399	119 815 8961 to 6199	390 001 3500 to 3699
028 850 3000 to 3199	<b>070 724 4488 to 4499</b>	119 850 7400 to 7499	390 545 5974 to 5999
029 510 1500 to 1599	070 841 9181 to 9199	119 850 7700 to 7999	391 104 6146 to 6199
<b>030 687 0903 to 0999</b>	070 844 2546 to 2599	<b>121 634 0460 to 0499</b>	391 574 1466 to 1499
030 701 3442 to 3499	070 916 1340 to 1399	122 451 9879 to 9899	391 783 3020 to 3599
031 077 4507 to 4799	071 047 5768 to 5799	124 916 0304 to 0499	391 792 6100 to 6199
032 295 7500 to 9999	071 179 9800 to 9899	126 423 0136 to 0169	392 668 2956 to 2999
034 394 1000 to 1099	071 386 3682 to 3699	<b>160 901 2254 to 2299</b>	392 854 8500 to 8899
034 943 0400 to 0799	071 507 6840 to 6899	161 103 6581 to 6599	393 584 7566 to 7699
035 035 4337 to 4399	072 045 9641 to 9699	166 101 1433 to 1499	393 650 0074 to 0099
037 706 9578 to 9599	072 675 8287 to 8299	<b>210 221 0548 to 0599</b>	393 838 8316 to 8499
037 805 3677 to 3699	077 617 5481 to 5499	<b>227 275 9400 to 9999</b>	393 893 6007 to 6099
037 909 5490 to 5499	077 999 4001 to 4090	<b>273 070 8059 to 8099</b>	394 126 6907 to 6999
037 931 4660 to 4699	078 174 4475 to 4499	273 775 7700 to 7899	394 189 0405 to 0599
039 145 6521 to 6595	078 219 4931 to 4999	<b>302 000 0000 to 9999</b>	394 822 3243 to 3278
<b>040 024 3901 to 3999</b>	078 250 4756 to 4799	<b>349 746 2056 to 2099</b>	394 990 1810 to 1899
040 674 7100 to 7199	078 823 8312 to 8399	<b>350 518 7350 to 7374</b>	395 343 3264 to 3299
040 688 8816 to 8899	079 374 0300 to 2499	<b>360 011 1690 to 1699</b>	395 373 3035 to 3099
041 299 6752 to 6799	079 807 2342 to 2399	360 168 6008 to 6099	395 396 9649 to 9799
041 623 8889 to 8899	<b>082 721 0228 to 0254</b>	360 173 8800 to 8899	395 970 3240 to 3299
041 803 6565 to 6599	083 140 5000 to 7499	360 324 2326 to 2399	397 622 4054 to 4099

397 819 8902	to	8999	417 930 9533	to	9599	<b>440 698 1947</b>	<b>to</b>	<b>1999</b>	459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	<b>460 349 6878</b>	<b>to</b>	<b>6899</b>
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
<b>400 427 1051</b>	<b>to</b>	<b>1999</b>	<b>420 277 0015</b>	<b>to</b>	<b>0049</b>	444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	<b>450 048 4173</b>	<b>to</b>	<b>4199</b>	463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799
401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199	463 227 7711	to	7799
401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099	463 414 4869	to	4899
402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199	463 808 3484	to	3499
403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799	463 945 7400	to	7899
403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799	464 629 9000	to	9399
403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984	464 711 4332	to	4399
403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125	465 692 3963	to	3999
404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199	465 698 8300	to	8599
404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799	465 743 7745	to	7799
404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099	466 798 6056	to	6067
404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299	467 147 4300	to	4399
404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999	468 079 5782	to	5799
404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199	469 067 2817	to	2899
404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499	469 127 8000	to	8199
405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799	469 213 0359	to	0399
406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238	469 213 0500	to	0599
406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199	469 561 8011	to	8099
406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699	469 658 1961	to	1999
406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891	469 666 9900	to	9999
407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199	469 678 1900	to	1999
407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399	469 781 4900	to	4999
407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999	469 947 6960	to	6999
407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499	<b>470 755 5800</b>	<b>to</b>	<b>5818</b>
408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899	471 918 0300	to	0999
408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499	471 985 2408	to	2419
408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399	472 191 6700	to	6799
408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499	472 270 2555	to	2599
408 698 7015	to	7099	<b>430 150 4401</b>	<b>to</b>	<b>4599</b>	454 922 4867	to	4895	472 987 0213	to	0241
409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499	472 987 0290	to	0299
<b>410 491 2311</b>	<b>to</b>	<b>2399</b>	430 177 1900	to	2099	455 364 2147	to	2199	473 151 2069	to	2199
410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499	473 666 9138	to	9199
410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699	473 952 3429	to	3499
410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699	474 108 5402	to	5499
410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099	474 356 5193	to	5299
410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299	474 949 3366	to	3399
411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499	475 134 9362	to	9399
411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699	475 167 9667	to	9699
412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777	475 319 3415	to	3499
412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699	475 319 3649	to	3799
412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899	475 340 6400	to	6599
412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999	475 424 8410	to	8499
412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599	475 629 9156	to	9199
414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699	475 850 6101	to	6199
414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299	475 875 2500	to	2599
414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999	476 169 8264	to	8299
414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699	476 189 3000	to	3499
414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798	476 331 2480	to	2499
417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999	477 289 8601	to	8699
417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699	477 681 5206	to	5299
417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499	478 010 4243	to	4268
417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799	478 010 4270	to	4291

478 450 5071	to	5099	496 209 7425	to	7499	612 774 2111	to	2199	638 049 4984	to	4999
478 469 7838	to	7858	496 213 8728	to	8799	612 774 2254	to	2299	638 318 1115	to	1199
478 469 7883	to	7899	496 474 5226	to	5248	612 774 2500	to	2599	638 318 1453	to	1499
479 280 9800	to	9899	497 053 8517	to	8699	614 469 0979	to	0999	638 885 0000	to	0299
479 365 9116	to	9176	497 854 8673	to	8699	614 474 3000	to	3099	638 903 4362	to	4373
479 412 9900	to	9999	498 449 8888	to	8899	614 521 3490	to	3499	639 415 1929	to	1999
479 667 6190	to	6199	498 929 8285	to	8499	614 645 1800	to	1899	639 415 2019	to	2099
479 748 9680	to	9699	498 936 5310	to	5399	614 832 1100	to	2099	639 420 6200	to	6299
479 860 7000	to	7199	499 016 5425	to	5499	615 017 7505	to	7599	639 469 3517	to	3799
<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	499 440 8575	to	8899	617 711 6609	to	6699	639 605 2143	to	2199
480 640 6330	to	6399	499 731 6717	to	6799	617 760 5266	to	5299	639 657 8600	to	8799
480 658 0568	to	0599	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	617 813 3601	to	3699	<b>640 289 7500</b>	<b>to</b>	<b>7599</b>
480 689 5100	to	5199	500 070 5725	to	7799	618 840 9200	to	9299	640 289 7700	to	7999
481 072 9463	to	9499	501 331 0300	to	0399	619 551 7229	to	7299	641 170 4420	to	4499
481 673 0074	to	0095	502 227 7645	to	7699	619 859 3000	to	3099	641 318 3133	to	3199
482 527 1500	to	1599	502 424 0200	to	0499	<b>620 073 9400</b>	<b>to</b>	<b>9499</b>	641 378 6500	to	6999
482 541 5255	to	5299	502 424 0600	to	0699	621 614 7907	to	7930	641 383 8739	to	8799
482 729 6800	to	6899	503 194 5144	to	5153	621 614 7932	to	7999	641 877 3187	to	3299
483 363 7207	to	7299	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>	621 648 8021	to	8199	641 877 3310	to	3399
483 402 2356	to	2399	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
483 486 5100	to	5199	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
483 632 1521	to	1599	601 661 7700	to	7799	622 916 1978	to	1989	642 900 0018	to	0099
483 632 2600	to	2799	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
483 849 1615	to	1699	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
484 174 4803	to	5299	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
484 323 8900	to	9199	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
484 680 5000	to	5038	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
484 680 5040	to	5074	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	8899
484 680 5077	to	5099	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
485 029 4913	to	4999	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
486 176 0600	to	0699	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
486 559 7555	to	7599	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
486 696 3023	to	3199	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
488 173 7900	to	7999	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
488 206 4100	to	4199	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
488 226 0200	to	0299	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
488 709 3906	to	3999	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
488 855 8359	to	8399	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 181 8963	to	8999	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 223 2000	to	2099	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
489 311 1930	to	1999	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
489 318 6200	to	6300	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762
489 384 0027	to	0099	608 727 7100	to	7199	629 964 4200	to	4294	646 242 6200	to	6299
489 427 0658	to	0899	608 727 7273	to	7599	<b>630 389 3056</b>	<b>to</b>	<b>3071</b>	646 270 7639	to	7799
489 997 5252	to	5299	608 813 9950	to	9999	630 463 0588	to	0599	646 798 4000	to	4999
<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	609 067 5325	to	5399	631 459 9117	to	9199	647 048 7035	to	7099
490 717 7080	to	7099	609 067 5488	to	5499	631 762 9325	to	9399	647 049 2900	to	2999
490 721 6000	to	6099	609 067 5600	to	5699	632 217 4933	to	4999	647 398 8300	to	8399
490 793 1500	to	2099	609 289 6123	to	6199	632 500 0000	to	640 3999	647 398 8481	to	8499
490 886 8171	to	8199	609 438 4400	to	4499	633 110 4165	to	4199	647 437 3000	to	4999
490 977 9221	to	9240	609 493 1100	to	1199	633 110 4303	to	4499	647 811 2188	to	2199
491 258 8100	to	9099	609 766 8091	to	8999	633 438 6429	to	6599	648 009 6057	to	6099
491 567 1376	to	1399	609 825 4100	to	4115	633 588 7173	to	7182	648 163 5300	to	5499
492 254 4800	to	4899	609 884 2981	to	2999	634 725 0700	to	0799	648 722 5283	to	5299
492 283 5100	to	5199	609 893 1000	to	1099	634 803 3239	to	3299	648 892 3164	to	3199
492 610 6813	to	6899	<b>610 092 3200</b>	<b>to</b>	<b>3299</b>	634 807 2474	to	2499	649 100 3989	to	3999
493 394 5568	to	5599	610 582 4200	to	4299	634 827 5900	to	5999	649 647 0370	to	0399
493 470 2562	to	2599	611 879 6939	to	6999	634 886 3428	to	3499	649 647 0522	to	0599
493 473 7700	to	7799	612 291 8013	to	8099	635 559 3449	to	3499	649 647 5237	to	5399
493 716 2153	to	2199	612 751 5171	to	5199	636 289 6214	to	6299	649 647 9100	to	9299
494 206 2972	to	2999	612 751 5226	to	5299	636 634 8007	to	8042	649 666 7800	to	8299
494 217 3446	to	3999	612 751 6083	to	6099	637 150 1200	to	1299	<b>650 114 7707</b>	<b>to</b>	<b>7719</b>
494 224 0500	to	0599	612 751 6268	to	6299	637 562 5828	to	5899	650 130 3400	to	3599
495 145 0600	to	0699	612 751 6572	to	6599	638 042 1647	to	1699	650 213 0406	to	0499

650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899	740 790 5989	to	5999
650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359	740 820 4854	to	7836
650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099	740 827 7578	to	7594
650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499	740 917 7490	to	7499
650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349	740 918 5531	to	5549
651 741 4415	to	4499	<b>680 112 9565</b>	<b>to</b>	<b>9599</b>	700 786 9106	to	9142	741 037 8528	to	8551
651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758	742 040 3300	to	3309
652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899	<b>805 885 8411</b>	<b>to</b>	<b>8499</b>
653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999	806 087 1100	to	1499
653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999	806 268 9275	to	9299
653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399	806 534 3400	to	3477
654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050	807 342 3283	to	3399
654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299	808 086 7100	to	7199
654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299	808 090 3440	to	3499
655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299	808 325 5161	to	5699
655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599	808 784 8000	to	8299
656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469	<b>830 125 0672</b>	<b>to</b>	<b>0699</b>
657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499	830 602 5800	to	5999
657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499	830 610 3700	to	3799
657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999	830 983 3500	to	3599
658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999	830 983 3635	to	3699
658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199	831 354 1387	to	1399
658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299	831 815 8240	to	8299
659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799	832 525 3810	to	3899
659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999	833 159 1884	to	1899
659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899	833 456 2567	to	2599
<b>660 510 4100</b>	<b>to</b>	<b>4199</b>	685 757 8452	to	8499	701 838 2800	to	2899	833 566 3015	to	3071
660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699	834 130 5200	to	5299
661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699	834 316 5444	to	5499
661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199	834 354 8747	to	8766
661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399	834 354 8824	to	8838
661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599	835 269 5700	to	5799
662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524	835 496 7303	to	7399
662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809	835 539 5200	to	5999
662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799	835 813 3015	to	3099
663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899	837 672 8967	to	8999
663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994	837 784 3282	to	3299
663 883 7039	to	7499	<b>690 291 1361</b>	<b>to</b>	<b>1371</b>	702 846 6331	to	6399	838 176 8377	to	8399
663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999	838 518 1257	to	1299
664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499	839 718 8257	to	8299
664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199	<b>840 323 0600</b>	<b>to</b>	<b>0699</b>
665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799	840 875 6235	to	6299
665 274 8208	to	8299	690 941 6000	to	6199	<b>740 002 7710</b>	<b>to</b>	<b>7719</b>	840 910 0900	to	0999
665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284	841 349 5000	to	5099
666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698	841 805 7747	to	7899
666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795	841 805 7944	to	8099
666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099	842 226 0685	to	0695
667 032 9300	to	9399	691 664 2400	to	2499	740 255 1718	to	1799	842 685 4600	to	4699
667 729 5529	to	5599	692 727 9362	to	9399	740 277 0366	to	0392	842 685 4742	to	4999
668 383 8400	to	8699	692 798 1800	to	1899	740 348 6641	to	6658	842 860 0300	to	0399
<b>670 368 3400</b>	<b>to</b>	<b>3499</b>	693 249 0779	to	0799	740 351 4790	to	4799	842 898 5582	to	5599
670 369 7336	to	7399	693 249 0877	to	1699	740 374 7416	to	7499	843 062 7100	to	7199
670 750 7169	to	7199	693 445 0566	to	0999	740 470 2420	to	2443	843 077 6288	to	6299
671 046 6200	to	6399	693 448 8500	to	8999	740 514 0300	to	0499	843 077 6378	to	6399
671 251 5448	to	5499	693 645 9583	to	9599	740 523 7432	to	7449	843 758 5769	to	5778
671 926 5600	to	5799	693 965 4200	to	4299	740 535 1555	to	1580	843 786 2554	to	2699
672 444 2000	to	2999	695 741 2906	to	2999	740 650 4104	to	4140	845 656 8165	to	8199
672 828 3410	to	3499	695 947 8518	to	8599	740 684 0620	to	0800	845 727 2100	to	2199
673 167 5776	to	5799	696 662 8247	to	8299	740 701 6105	to	6114	845 746 2618	to	2635
675 464 3700	to	3799	697 447 8285	to	8296	740 705 9790	to	9799	846 390 7531	to	7599
675 464 4000	to	4199	698 042 4816	to	4899	740 726 6400	to	6500	846 918 0572	to	0599
676 365 5958	to	5999	698 131 2138	to	2157	740 765 3306	to	3399	847 237 7690	to	7699
676 669 1024	to	1099	698 227 0000	to	0099	740 774 8434	to	8499	847 284 2481	to	2499
677 126 6734	to	6799	<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	740 786 1885	to	1899	847 374 7055	to	7065



847 374 7055	to	7065	867 633 7403	to	7499	909 067 7400	to	7499	920 857 5500	to	5899
847 636 5304	to	5399	867 737 5623	to	5699	909 100 1787	to	1799	920 864 3480	to	3499
847 700 5447	to	5499	868 169 4529	to	4599	909 100 1900	to	2099	920 963 4567	to	4599
847 723 7500	to	7599	868 173 8400	to	8599	909 355 0422	to	0499	921 333 7400	to	7499
849 485 3427	to	3499	868 514 9000	to	9099	909 568 8900	to	9099	921 477 3762	to	3799
849 520 9850	to	9899	868 566 9200	to	9299	909 568 9300	to	9499	922 278 1048	to	1399
849 608 1357	to	1399	869 200 0000	to	9999	909 725 7307	to	7399	922 280 2019	to	2099
849 792 2600	to	2699	869 387 1150	to	1199	909 833 0947	to	0999	922 280 2233	to	2299
<b>850 546 1862</b>	<b>to</b>	<b>1899</b>	869 505 3500	to	3599	<b>910 219 8631</b>	<b>to</b>	<b>8699</b>	922 773 0459	to	0499
851 143 6826	to	6844	869 523 7033	to	7099	910 265 1100	to	1199	923 032 7000	to	7399
851 209 9880	to	9899	869 800 0000	to	999 9999	910 471 7273	to	7299	923 045 3630	to	3699
851 928 9221	to	9299	<b>870 054 4814</b>	<b>to</b>	<b>4899</b>	910 536 2505	to	2599	923 484 3600	to	3699
852 589 6560	to	6599	870 491 4812	to	4849	910 958 7499	to	7599	923 493 9403	to	9599
853 049 3646	to	3699	870 536 5820	to	5829	911 140 1000	to	2199	923 493 9681	to	9699
854 304 4089	to	4999	870 541 7167	to	7239	911 245 2545	to	2599	923 604 4424	to	4499
854 529 2200	to	2299	870 575 8155	to	8999	911 268 9077	to	9099	923 810 7800	to	8299
854 532 0000	to	2999	870 589 0485	to	0494	911 400 8948	to	8999	924 252 1200	to	1299
855 001 6204	to	6249	870 691 7060	to	7099	911 508 1620	to	1799	924 252 1400	to	1499
855 319 9364	to	9399	872 028 4850	to	4899	911 509 9310	to	9399	924 533 0711	to	0799
855 361 3390	to	3399	872 029 9306	to	9399	911 523 3000	to	3999	924 533 2343	to	2399
856 226 0490	to	0499	872 078 3709	to	3799	912 057 9922	to	9999	924 533 2428	to	2499
856 656 5800	to	5999	872 100 0445	to	0459	912 882 0563	to	0899	924 685 1957	to	1999
856 752 0200	to	0299	<b>900 556 4178</b>	<b>to</b>	<b>4199</b>	913 605 2218	to	2299	924 946 6300	to	6699
857 111 1352	to	1399	900 845 0044	to	0099	913 709 2429	to	2499	925 333 5900	to	6099
857 279 3450	to	3499	900 936 0217	to	0299	913 818 3501	to	3999	925 336 2300	to	2399
857 843 4000	to	4099	900 936 0435	to	0499	914 063 4300	to	4399	926 432 5907	to	5999
858 124 7644	to	7699	901 058 5255	to	5280	914 346 7621	to	7644	926 436 3600	to	3699
858 756 3111	to	3299	901 273 1082	to	1099	914 453 1366	to	1399	927 765 6257	to	6299
859 063 8200	to	8699	901 287 5143	to	5199	914 529 6185	to	6299	928 197 8100	to	8199
859 190 0600	to	0644	901 291 2789	to	2799	914 896 4658	to	4699	928 197 8283	to	8299
859 437 5538	to	5599	901 525 7122	to	7199	915 187 8774	to	8779	928 856 2059	to	2068
859 811 2888	to	2899	902 089 1253	to	1299	915 300 2783	to	2799	<b>930 219 1722</b>	<b>to</b>	<b>1799</b>
859 855 8873	to	8999	902 198 9769	to	9799	915 546 6822	to	6999	930 335 7810	to	7819
<b>860 240 8520</b>	<b>to</b>	<b>8599</b>	902 948 1269	to	1299	915 646 5183	to	5199	931 097 9259	to	9299
860 275 3900	to	3999	902 985 0833	to	0899	915 671 3963	to	3980	931 156 1502	to	1579
860 518 9629	to	9699	903 370 6934	to	6999	915 671 3982	to	3999	931 156 1600	to	1625
860 600 0021	to	0999	904 600 6523	to	6599	915 675 2217	to	2299	931 156 1671	to	1699
861 158 2350	to	2599	904 892 0378	to	0399	916 440 3377	to	3399	932 506 6400	to	6599
861 367 5400	to	5499	904 892 0648	to	1299	916 670 6352	to	6399	932 732 1796	to	1799
861 637 6010	to	6099	905 056 2216	to	2299	916 682 5300	to	5399	932 827 9026	to	9099
861 979 7292	to	7499	905 510 6647	to	6799	916 694 1414	to	1499	932 957 2300	to	2399
862 216 6100	to	6199	905 510 6900	to	7099	916 703 0802	to	0821	933 060 6160	to	6189
862 263 9213	to	9299	905 794 0000	to	0199	917 089 0709	to	0799	933 387 2541	to	2561
862 271 0800	to	0999	905 794 0288	to	0299	917 089 0842	to	0899	933 760 3609	to	4199
862 271 5000	to	5099	905 873 6900	to	6999	917 216 2928	to	2999	933 894 0928	to	0999
863 871 5138	to	5199	905 873 7100	to	7299	917 370 6300	to	6499	934 018 2729	to	2741
863 949 5300	to	5399	905 880 8900	to	8999	917 486 4900	to	4999	934 180 0300	to	0399
864 088 8200	to	8299	905 889 7100	to	7199	918 460 0602	to	0699	934 236 3954	to	3999
864 426 3972	to	3999	906 158 1508	to	1599	918 951 7231	to	7299	934 622 8717	to	8999
864 520 6117	to	6136	906 558 8812	to	8899	919 519 2786	to	2799	935 216 0312	to	0399
865 151 0526	to	0599	906 982 2214	to	2299	919 536 0770	to	0799	935 843 2202	to	2247
865 500 4034	to	4099	907 725 8500	to	8599	919 814 3095	to	3199	936 024 8889	to	8899
865 883 6082	to	6099	907 815 0216	to	0257	919 915 2774	to	2787	936 339 4455	to	4499
866 004 3000	to	3999	908 622 4225	to	4235	<b>920 155 4662</b>	<b>to</b>	<b>4687</b>			
866 442 4100	to	4899	908 936 9254	to	9299	920 309 9039	to	9199			
867 366 9108	to	9118	909 066 4494	to	7499	920 771 5321	to	5399			

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941 to 9 030  
 753 194 311 to 4 370  
 753 620 378 to 0 400  
 754 013 917 to 3 940  
 754 161 061 to 1 120  
 754 358 445 to 8 610  
 754 410 451 to 0 660  
 754 438 393 to 8 410  
 754 493 109 to 3 130  
 754 664 182 to 4 220  
 754 816 377 to 6 470  
 755 487 421 to 7 600  
 755 592 901 to 3 140  
 755 790 020 to 0 030  
 755 791 730 to 1 800  
 755 926 951 to 7 070  
 755 934 332 to 4 510  
 755 957 701 to 8 000  
 755 962 981 to 3 280  
 756 035 371 to 5 490  
 756 301 257 to 1 290  
 756 371 565 to 1 580  
 756 876 031 to 6 120  
 756 876 151 to 6 240  
 756 970 129 to 0 140  
 757 059 613 to 9 630  
 757 078 540 to 8 560  
 757 086 209 to 6 240  
 757 240 591 to 0 650  
 757 277 371 to 7 700  
 757 291 591 to 2 730  
 757 964 251 to 4 280  
 758 067 001 to 7 090  
 758 105 221 to 5 250  
 758 324 941 to 5 000  
 758 593 628 to 3 650  
 758 709 038 to 9 060  
 758 744 101 to 4 160  
 758 850 883 to 0 900  
 758 860 951 to 1 550  
 759 152 851 to 2 880  
 759 740 941 to 1 090  
**760 004 596 to 4 610**  
 760 118 191 to 8 250  
 760 155 001 to 5 090  
 760 378 002 to 8 020  
 760 692 722 to 2 749  
 761 055 460 to 5 480  
 761 169 781 to 9 810  
 761 504 941 to 5 120  
 761 516 836 to 6 910  
 761 613 588 to 3 600  
 761 688 631 to 8 690  
 761 805 199 to 5 240  
 761 826 106 to 6 120  
 761 881 171 to 1 560  
 761 975 641 to 5 670  
 761 975 886 to 5 895  
 762 304 144 to 4 170  
 762 324 931 to 4 960  
 762 439 261 to 9 290  
 762 524 158 to 4 220  
 762 584 872 to 4 970  
 762 593 431 to 3 460

763 155 160 to 5 180  
 763 178 631 to 8 660  
 763 506 001 to 6 060  
 763 522 141 to 2 470  
 763 717 694 to 7 800  
 763 826 461 to 6 520  
 763 900 460 to 0 471  
 763 900 479 to 0 530  
 763 917 271 to 7 750  
 764 125 801 to 5 860  
 764 284 525 to 4 560  
 764 526 241 to 6 330  
 764 601 421 to 1 600  
 764 650 231 to 0 470  
 764 984 371 to 4 850  
 765 003 667 to 3 680  
 765 042 517 to 2 540  
 765 194 728 to 4 970  
 765 387 365 to 7 450  
 765 541 801 to 2 100  
 765 638 461 to 8 970  
 765 647 101 to 7 190  
 765 813 781 to 4 029  
 765 879 314 to 9 390  
 765 954 001 to 4 030  
 766 120 286 to 0 320  
 766 125 716 to 5 750  
 766 158 824 to 8 840  
 766 388 433 to 8 460  
 766 509 421 to 9 660  
 766 572 901 to 3 020  
 766 748 500 to 8 521  
 767 024 341 to 4 370  
 767 326 471 to 6 590  
 767 332 561 to 2 950  
 768 009 841 to 9 960  
 768 011 489 to 1 520  
 768 177 980 to 7 990  
 768 391 081 to 1 170  
 768 661 569 to 1 650  
 769 000 051 to 0 080  
 769 050 841 to 0 900  
 769 159 081 to 9 178  
 769 737 496 to 7 510  
 769 778 491 to 8 730  
 769 827 331 to 7 450  
**770 216 071 to 6 100**  
 770 723 281 to 3 400  
 770 790 451 to 0 480  
 770 915 150 to 5 490  
 771 455 551 to 5 610  
 771 609 661 to 9 690  
 771 932 551 to 2 580  
 772 057 224 to 7 440  
 772 162 660 to 3 070  
 772 718 615 to 8 640  
 772 940 140 to 0 160  
 772 970 886 to 0 940  
 773 009 419 to 9 430  
 773 112 031 to 2 060  
 773 125 387 to 5 410  
 773 179 320 to 9 410  
 773 202 989 to 3 140  
 773 208 991 to 9 290

773 231 311 to 1 340  
 773 348 739 to 8 940  
 773 348 739 to 8 940  
 773 575 891 to 5 950  
 773 852 971 to 3 030  
 775 373 449 to 3 460  
**789 257 191 to 7 250**  
**790 448 020 to 8 460**  
 790 597 485 to 7 530  
 790 911 883 to 1 900  
 791 057 441 to 7 550  
 791 239 081 to 9 290  
 791 374 483 to 4 500  
 791 387 971 to 8 030  
 791 447 521 to 7 850  
 791 451 151 to 1 240  
 791 500 009 to 0 470  
 791 771 431 to 1 490  
 792 004 293 to 4 320  
 792 018 379 to 8 420  
 792 070 621 to 0 740  
 792 145 211 to 5 230  
 792 391 381 to 1 620  
 792 452 779 to 2 790  
 792 772 728 to 2 770  
 792 903 511 to 3 990  
 793 282 518 to 2 533  
 794 041 831 to 2 040  
 794 397 709 to 7 780  
 794 581 741 to 2 040  
 794 592 122 to 2 150  
 795 032 251 to 2 340  
 795 796 291 to 6 350  
 796 070 139 to 0 160  
 796 143 151 to 3 630  
 796 159 725 to 9 740  
 796 169 306 to 9 340  
 796 373 406 to 3 430  
 796 602 961 to 3 050  
 796 708 441 to 8 500  
 796 886 281 to 6 430  
 796 901 701 to 2 000  
 796 975 466 to 5 590  
 797 272 917 to 2 950  
 797 519 441 to 9 460  
 797 519 731 to 0 240  
 797 535 181 to 5 330  
 798 040 053 to 0 080  
 798 055 813 to 5 830  
 798 055 891 to 5 950  
 798 326 371 to 6 520  
 798 339 167 to 9 210  
 798 562 411 to 2 440  
 798 632 461 to 2 490  
 798 807 151 to 7 510  
 798 944 761 to 5 030  
 799 118 616 to 8 640  
 799 133 191 to 3 220  
 799 177 626 to 7 650  
 799 854 751 to 5 200  
**800 044 320 to 4 410**  
 800 211 901 to 2 440  
 800 427 530 to 7 540  
 800 872 741 to 2 830

801 349 801 to 9 830  
 801 676 681 to 7 100  
 802 967 821 to 7 940  
 803 217 601 to 7 780  
 803 729 731 to 9 850  
 803 747 402 to 7 520  
 804 138 181 to 8 420  
 804 428 224 to 8 250  
 804 682 411 to 2 710  
 805 272 525 to 2 540  
 805 523 445 to 3 460  
 805 745 704 to 5 730  
 806 452 907 to 2 980  
 806 744 781 to 4 850  
 806 982 181 to 2 300  
 807 764 791 to 4 910  
 808 089 931 to 9 960  
 808 656 423 to 6 450  
 808 753 771 to 3 800  
 809 189 001 to 9 010  
 809 886 879 to 6 930  
 809 890 489 to 0 500  
**810 323 734 to 3 760**  
 810 367 116 to 7 140  
 810 526 351 to 6 500  
 810 806 911 to 6 940  
 810 807 211 to 7 240  
 811 423 021 to 3 110  
 811 517 221 to 7 239  
 811 721 101 to 1 130  
 812 025 721 to 5 900  
 812 093 073 to 3 130  
 812 100 821 to 0 840  
 812 465 251 to 5 610  
 812 918 341 to 8 670  
 812 918 701 to 8 760  
 813 050 491 to 0 520  
 813 073 171 to 3 200  
 813 398 476 to 8 550  
 813 713 971 to 4 000  
 813 858 121 to 8 150  
 814 789 330 to 9 349  
 814 984 656 to 4 680  
 815 016 020 to 6 030  
 815 199 410 to 9 420  
 815 240 491 to 0 520  
 815 755 591 to 5 620  
 815 755 622 to 5 650  
 815 806 381 to 6 680  
 816 126 834 to 6 870  
 816 156 721 to 6 780  
 816 580 903 to 0 920  
 816 945 571 to 5 600  
 817 253 011 to 3 280  
 817 763 881 to 4 060  
 818 330 562 to 0 610  
 818 459 641 to 9 670  
 818 926 273 to 6 320  
 818 950 351 to 0 380  
 818 962 492 to 2 530  
 819 032 341 to 2 730  
 819 127 054 to 7 080  
 819 278 540 to 8 670  
 819 544 681 to 4 740

819 928 441	to	8 650	822 703 442	to	3 470	825 472 171	to	2 200	828 441 602	to	1 630
<b>820 034 406</b>	<b>to</b>	<b>4 430</b>	822 900 991	to	1 020	826 042 898	to	2 920	828 539 316	to	9 340
820 070 761	to	1 540	822 925 951	to	6 100	826 226 644	to	6 670	828 732 331	to	2 390
820 191 342	to	1 360	823 284 931	to	4 990	826 582 951	to	3 430	828 830 952	to	0 963
820 274 856	to	4 880	823 293 031	to	3 210	826 720 201	to	0 230	828 939 781	to	0 050
820 600 171	to	0 230	823 556 011	to	6 100	827 005 671	to	5 830	829 002 721	to	2 870
821 172 241	to	2 360	824 078 341	to	8 370	827 287 861	to	7 950	829 005 301	to	5 540
821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	829 080 241	to	0 330
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	829 176 841	to	6 930
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100			
821 927 841	to	7 850	825 140 397	to	0 460	827 883 511	to	3 600			
822 505 801	to	5 830	825 409 651	to	9 680	828 160 441	to	0 530			

— Criminal Investigations Group, Postal Inspection Service, 9-24-09

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Value Added and Special Services, Retail Products and Services, 9-24-09*

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group, Postal Inspection Service, 9-24-09*

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group, Postal Inspection Service, 9-24-09*

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP™ Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to

determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09313	Close	Immediately	
FPO AE 09409	Close	Immediately	

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09001	A1-B-B1-C-D-U	09063	A1-B-B1-C-D-L-U	09142	A1-B-B1-C-D-F-F1-P-R-U	09305	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09002	A1-B-B1-C-D-U	09067	A1-B-B1-C-D-U				
09003	A1-B-B1-C-D-P-U	09068	A1-B-B1-C-D-U-Z1	09143	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09004	A1-B-B1-C-D-U	09069	A-A1-B-B1-C-D-U-V	09154	A1-B-B1-C-D-U		
09005	A1-B-B1-C-D-P-U	09075	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09006	A1-B-B1-C-D-U	09079	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09007	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-F1-R-U	09173	A1-B-B1-C-D-U		
09008	A-A1-B-B1-C-D-P-U	09081	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09009	A1-B-B1-C-D-F1-R-U	09086	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U		
09011	A1-B-B1-C-D-U	09088	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09012	A1-B-B1-C-D-F-F1-R-U	09090	A1-B-B1-C-D-P-U	09211	A1-B-B1-C-D-P-U		
09013	A1-B-B1-C-D-F-F1-U-Z1	09092	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-F1-R-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
		09094	A1-B-B1-C-D-F-F1-P-R	09214	A1-B-B1-C-D-F1-R-U		
09014	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09020	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		
09021	A1-B-B1-C-D-F1-R-U	09099	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V		
09033	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09103	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
09038	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-F1-R-U	09261	A1-B-B1-C-D-F1-R-U-V	09316	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09042	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U		
09046	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09049	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-F1-N-R-U		
09051	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-F1-R-U	09266	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1
09053	A1-B-B1-C-D-U	09126	A1-B-B1-C-D-F-F1-P-R	09267	A1-B-B1-C-D-U		
09054	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09055	A1-B-B1-C-D-F-R-R1-U-V	09131	A1-B-B1-C-D-U				
		09136	A1-B-B1-C-D-F1-R	09302	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1	09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-F1-R-U				
09058	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09322	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09059	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U				
09060	A1-B-B1-C-D-F1-R-U	09140	A1-B-B1-C-D-U			09324	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
						09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F-H1-M-R-V	09506	A1-B-B1-V-V1	09617	A1-B-B1-C-F-U
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09507	A1-B-B1-V-V1	09618	A1-B-B1-C-F-U
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09508	A1-B-B1-V	09620	A1-B-B1-C-F-U
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09509	A1-B-B1-V	09621	A1-B-B1-C-F-U
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09510	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09622	A1-B-B1-C-F-U
09336	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09511	A1-B-B1-V	09623	A1-B-B1-C-F-U
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09513	A1-B-B1-F-F1-R-R1-V	09624	A1-B-B1-C-F-U
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09517	A1-B-B1-F-F1-R-R1-V	09625	A1-B-B1-C-F-U
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09380	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09524	A1-B-B1-F-F1-R-R1-V	09626	A1-B-B1-C-F-U
09340	A-A1-B-B1-C1-F-R-V	09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09532	A1-B-B1-F-F1-R-R1-V	09627	A1-B-B1-C-F-U
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-B1-F-F1-R-R1-V	09630	A1-B-B1-C-F-U
09343	A-A1-B-B1-C1-F-M-N-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-B1-F-F1-R-R1-V	09636	A1-B-B1-C-F-U
09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-M-R-V	09545	A1-B-B1-V	09642	A1-B-B1-N-R-U
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-M-R-V	09549	A1-B-B1-V	09643	A1-B-B1-R-U
09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-M-R-V	09554	A1-B-B1-F-F1-R-R1-V	09645	A1-B-B1-C-F-F1-U
09351	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-B1-V	09647	A1-B-B1-N-R-U
09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09557	A1-B-B1-F-F1-R-R1-V	09648	A1-B-B1-N-U-V-Z1
09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09564	A1-B-B1-F-F1-R-R1-V	09649	A1-B-B1-N-U-Z1
09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-B1-C-F-R-R1-U3-W	09565	A1-B-B1-F-F1-R-R1-V	09701	A-A1-B-B1-B2-C-C1-D-F-M-N-R-R1-T-V-Z1
09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-R-U	09566	A1-B-B1-F-F1-R-R1-V	09702	A1-B-B1-C-C1-F1-M-R-R1-U
09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-R-U-V	09567	A1-B-B1-V	09703	A1-B-B1-C-F1-U
09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-R-U-V	09568	A1-B-B1-V	09704	A1-B-B1-C-V
09360	A1-B-B1-V	09456	A1-B-B1-C-C1-H-H1-M-R-Z1	09569	A1-B-B1-F-F1-R-R1-V	09705	A1-B-B1-U
09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09459	A1-B-B1-C-C1-R-U	09570	A1-B-B1-F-F1-R-R1-V	09706	A1-B-B1-C-N-R-U-V
09362	A-A1-B-B1-C1-E2-F-H1-R-V-Z1	09461	A1-B-B1-C-C1-F-F1-P-R-U	09573	A1-B-B1-F-F1-R-R1-V	09707	A1-B-B1-C-N-R-U-V
09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-R-U	09574	A1-B-B1-F-F1-R-R1-V	09708	A1-B-B1
09364	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09464	A1-B-B1-C-C1-R-U	09575	A1-B-B1-F-F1-R-R1-V-V1	09709	A1-B-B1-F1
09365	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09468	A1-B-B1-C-C1-R-U	09576	A1-B-B1-F-F1-R-R1-V	09710	A1-B-B1-C-C1-F1-M-N-R-R1-U
09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-R-U	09577	A1-B-B1-V	09711	A1-B-B1-F1-N-R-Z1
09367	A-A1-B-B1-C1-E2-F-H1-M-R-V	09470	A1-B-B1-C-C1-R-U	09578	A1-B-B1-F-F1-R-R1-V	09713	A1-B-B1-C-F1-R
09369	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	09494	A1-B-B1-C-C1-R-U	09579	A1-B-B1-F-F1-R-R1-V	09714	A1-B-B1-C-C1-F1-M-R-R1-U
		09496	A1-B-B1-C-C1-R-U-V	09581	A1-B-B1-F-F1-R-R1-V	09715	A1-B-B1-F1-R
		09498	A1-B-B1-C-C1-F-F1-F2-N-R-R1-T-U-V-Z1	09582	A1-B-B1-F-F1-R-R1-V	09716	A1-B-B1-C-D-N-R-U-V
		09501	A1-B-B1-V-V1	09586	A1-B-B1-F-F1-R-R1-V	09717	A-A1-B-B1-M-R-V-W
		09502	A1-B-B1-V	09587	A1-B-B1-F-F1-R-R1-V	09718	A1-B-B1-F-I-N-R-U-V
		09503	A1-B-B1-V	09588	A1-B-B1-V-V1	09719	A1-B-B1-C-F1-R-V
		09504	A1-B-B1-V-V1	09589	A1-B-B1-V-V1	09720	A1-B-B1-R-U-V
		09505	A1-B-B1-V-V1	09590	A1-B-B1-V	09721	A1-B-B1-N-R-U-V-Z1
				09591	A1-B-B1-V-V1	09722	A-A1-B-B1-F-N-V-Z-Z1
				09593	A1-B-B1-V	09723	A1-B-B1-N-R-U-V-Z1
				09594	A1-B-B1-V-V1	09724	A1-B-B1-C-C1-F1-M-R-R1-U
				09596	A1-B-B1-V	09726	A1-B-B1-N-R-U-V
				09599	A1-B-B1-F-F1-R-R1-V	09727	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z1
				09601	A1-B-B1-C-F-F1-R-U	09729	A1-B-B1-C-F-N-R-R1-U-V
				09602	A1-B-B1-C-F-F1-N-R-U	09730	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1
				09603	A1-B-B1-C-F-F1-R-U	09731	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1
				09604	A1-B-B1-C-F-F1-P-R-U	09732	A1-B-B1-N-V-Z1
				09605	A1-B-B1-C-D-U-V		
				09606	A1-B-B1-C-D-U-V		
				09607	A-A1-B-B1-C-F-F1-M-R-R1-U-U3-V-W		
				09609	A1-B-B1-C-F-U		
				09610	A1-B-B1-C-F-F1-R-U-V		
				09613	A1-B-B1-C-F-U-V		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09733	A1-B-B1-V	09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09870	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U-V-Z1	96214	A-A1-B-B1-U
09734	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1	96218	A-A1-B-B1-U
09735	A1-B-B1-N-V-Z1	09808	A-A1-B-B1-C1-E2-F-H1-M-R-V	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96224	A-A1-B-B1-U
09736	A-A1-B-B1-B2-C-C1-D-F-M-N-R-R1-T-V-Z1	09809	A1-B-B1-V-Z1	09892	A-A1-B-B1-E2-F-N-R-R1-V-Z1	96257	A-A1-B-B1-U
09737	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09898	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96258	A-A1-B-B1-U
09738	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34002	A1-B-B1-N-U-Z1	96260	A-A1-B-B1-U
09739	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34004	A-B-B1-N-V	96262	A-A1-B-B1-U-V
09741	A-A1-B-B1-C1-E2-F-F1-H1-I-M-N-Q-R-R1-T-V-W-Y-Z-Z1	09815	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34006	A-A1-B-B1-C1-F1-N-V-Z1	96264	A-A1-B-B1-U
09742	A-A1-B-B1-B2-F-F1-I-M-N-Q-R-T-V-Z-Z1	09817	A-A1-B-B1-B2-C1-E2-E3-F-F1-H-H1-M-N-R-R1-T-V-Z1	34007	A-A1-B-B1-C1-F-F1-M-N-R-R1-V-Z1	96266	A-A1-B-B1-U
09743	A-A1-B-B1-F-N-V-Z-Z1	09819	A-A1-B-B1-P-R-V-Z1	34008	A-A1-B-B1-C1-F1-V-Z1	96267	A-A1-B-B1-U-V
09744	A-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09820	A-A1-B-B1-B2-F-H-H1-I-L-M-N-Q-R-R1-T-V-Z-Z1	34020	A1-B-B1-M-N-V-Z1	96269	A-A1-B-B1-U
09745	A-A1-B-B1-B2-F-F1-M-N-R-R1-V-Z1	09821	A-A1-B-B1-F-R-V-Z1	34021	A1-B-B1-M-N-V-Z1	96271	A-A1-B-B1-U
09746	A-A1-B-B1-C-E1-N-V-Z-Z1	09822	A-A1-B-B1-F-R-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96275	A-A1-B-B1-V
09747	A1-B-B1-F-J-N-U-V-Z1	09823	A-A1-B-B1-F-R-V-Z1	34023	A1-B-B1-M-N-V-Z1	96276	A-A1-B-B1
09748	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09824	A-A1-B-B1-F-R-V-Z1	34024	A1-B-B1-M-N-V-Z1	96278	A-A1-B-B1-U
09749	A-A1-B-B1-F-N-V-Z1	09825	A-A1-B-B1-C-C1-D-F-M-N-R-R1-T-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96283	A-A1-B-B1-U
09750	A-B-B1-B2-C-C1-F-M-N-Q-T-V-Z-Z1	09827	A-A1-B-B1-F-F1-N-R-V-Z1	34030	A1-B-B1-M-N-V-Z1	96284	A-A1-B-B1-U-V
09751	A1-B-B1-C-D-U	09828	A1-B-B1-N-V-Z1	34031	A1-B-B1-M-N-V-Z1	96297	A-A1-B-B1-U
09752	A1-B-B1-C-D-U	09830	A1-B-B1-C-N-R-V-Z1	34032	A1-B-B1-M-N-V-Z1	96303	A1-B-B1-M-N-V-W
09753	A1-B-B1-F-N-V-Z1	09831	A1-B-B1-F-N-U-V-Z1	34033	A1-B-B1-M-N-V-Z1	96306	A1-B-B1-F-F1-F2-M-W
09754	A1-B-B1-U	09832	A-A1-B-B1-U1-V-Z1	34034	A1-B-B1-M-N-V-Z1	96309	A1-B-B1-M-V-W
09755	A1-B-B1-U	09833	A1-B-B1-U1-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96310	A1-B-B1-M-W
09756	A1-B-B1-U	09834	A1-B-B1-F-F1-R-R1-V-Z1	34036	A1-B-B1-M-N-U-V-Z1	96311	A1-B-B1-M-W
09757	A1-B-B1-U	09835	A-A1-B-B1-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z-Z1	96319	A1-B-B1-M-W
09758	A-A1-B-B1-B2-C-C1-F-I-M-N-Q-R-R1-T-V-Z-Z1	09836	A-A1-B-B1-C-F-M-V-Z1	34038	A1-B-B1-M-N-V-Z1	96321	A1-B-B1-F-F1-F2-M-W
09759	A-A1-B-B1-B2-C1-E2-F-F1-F2-I-N-R-R1-T-V-Z-Z1	09837	A1-B-B1-V-Z1	34039	A1-B-B1-N-V-Z1	96322	A1-B-B1-F-F1-F2-M-W
09769	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09838	A1-B-B1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96323	A1-B-B1-M-V-W
09777	A-A1-B-B1-C-E1-N-R	09839	A-A1-B-B1-U-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96326	A1-B-B1-M-W
09780	A-A1-B-B1-F-N-R-V	09840	A-A1-B-B1-V-Z1	34050	A1-B-B1-V	96328	A1-B-B1-M-W
09798	A1-B-B1-C-D-L-U-V	09841	A-A1-B-B1-N-R-U-Z1	34055	A1-B-B1-N-V-Z1	96330	A1-B-B1-M-W
09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09842	A-A1-B-B1-N-R-Z1	34058	A1-B-B1-F-F1-R-R1-V-Z1	96336	A1-B-B1-M-V-W
09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09843	A-A1-B-B1-N-V	34078	A1-B-B1-F1-N-V-Z1	96337	A1-B-B1-M-W
09804	A-A1-B-B1-F-F1-N-R-V-Z1	09844	A-A1-B-B1-C-F-N-U-V-Z1	34090	A1-B-B1-F-F1-R-R1-V	96338	A1-B-B1-M-W
09805	A-B-B1-F-F1-R-R1-V-Z1	09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34091	A1-B-B1-F-F1-R-R1-V	96339	A1-B-B1-M-V-W
		09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34092	A1-B-B1-F-F1-R-R1-V	96343	A1-B-B1-M-W
		09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34093	A1-B-B1-F-F1-R-R1-V	96346	A1-B-B1-F-F1-F2-M-V-W
		09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34095	A1-B-B1-V	96347	A1-B-B1-F-F1-F2-M-W
		09865	A-A1-B-B1-V-Z1	34098	A1-B-B1-V	96348	A1-B-B1-F-F1-F2-M-W
		09868	A-A1-B-B1-U-V-Z1	34099	A1-B-B1-V-V1	96349	A1-B-B1-F-F1-F2-M-W
				96201	A-A1-B-B1	96350	A1-B-B1-F-F1-F2-M-W
				96202	A-A1-B-B1-U	96351	A1-B-B1-F-F1-F2-M-W
				96203	A-A1-B-B1	96362	A1-B-B1-F-F1-F2-M-W
				96204	A-A1-B-B1	96365	A1-B-B1-M-V-W
				96205	A-A1-B-B1-U	96367	A1-B-B1-L-M-W
				96206	A-A1-B-B1-U	96368	A1-B-B1-M-W
				96207	A-A1-B-B1-V	96370	A1-B-B1-F-F1-F2-M-W
				96209	A-A1-B-B1-N-U-V	96372	A1-B-B1-M-W
				96213	A-A1-B-B1-U	96373	A1-B-B1-M-W
						96374	A1-B-B1-M-W
						96375	A1-B-B1-M-W
						96376	A1-B-B1-M-W
						96377	A1-B-B1-M-W
						96378	A1-B-B1-M-W
						96379	A1-B-B1-M-W
						96384	A1-B-B1-M-W



APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96386	A1-B-B1-M-W	96537	A1-B-B1-V	96604	A1-B-B1-V	96661	A1-B-B1-F-F1-R-R1-V
96387	A1-B-B1-M-W	96538	A1-B-B1-V	96605	A1-B-B1-V-V1	96662	A1-B-B1-F-F1-R-R1-V
96388	A1-B-B1-M-W	96540	A1-B-B1-V	96606	A1-B-B1-V	96663	A1-B-B1-F-F1-R-R1-V
96401	A1-B-B1-F-N-V-Z1	96541	A1-B-B1-V	96607	A1-B-B1-V	96664	A1-B-B1-V-V1
96426	A-A1-B-B1-C1-E2-F-H1-M-R-V	96542	A1-B-B1-V	96608	A1-B-B1-V	96665	A1-B-B1-V
96427	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V	96543	A1-B-B1-P-V	96609	A1-B-B1-V	96666	A1-B-B1-V-V1
96447	A1-B-B1-F-N-U3-V-V1	96544	A1-B-B1-F-N-U3-V	96610	A1-B-B1-V	96667	A1-B-B1-F-F1-R-R1-V
96501	A-A1-B-B1-N-V	96546	A1-B-B1-F-U3	96611	A1-B-B1-V	96668	A1-B-B1-F-F1-R-R1-V-V1
96503	A1-B-B1-F-N-U3-V	96548	A-A1-B-B1-H-M-U	96612	A1-B-B1-F-F1-R-R1-V	96669	A1-B-B1-F-F1-R-R1-V
96507	A-A1-B-B1-F-V	96549	A-A1-B-B1-H-M-U	96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96670	A1-B-B1-V-V1
96510	A1-B-B1-I-N-V	96550	A-A1-B-B1-H-M-U-V	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96671	A1-B-B1-F-F1-R-R1-V
96511	A1-B-B1-I-N-V	96551	A-A1-B-B1-H-M-U	96615	A1-B-B1-F-F1-R-R1-V	96672	A1-B-B1-F-F1-R-R1-V
96515	A1-B-B1-F	96552	A1-B-B1	96616	A1-B-B1-F-F1-R-R1-V	96673	A1-B-B1-V-V1
96517	A1-B-B1-F-U3-V	96553	A-A1-B-B1-F-F1-H-M-U	96617	A1-B-B1-F-F1-R-R1-V	96674	A1-B-B1-F-F1-R-R1-V
96518	A1-B-B1-V	96554	A-A1-B-B1-H-M-U	96619	A1-B-B1-V	96675	A1-B-B1-F-F1-R-R1-V
96520	A1-B-B1-F-N-U3-V	96555	A1-B-B1-F-M-V	96620	A1-B-B1-F-F1-R-R1-V	96677	A1-B-B1-F-F1-R-R1-V
96521	A1-B-B1-F-N-U3	96557	A1-B-B1-F-M-V	96621	A1-B-B1-V	96678	A1-B-B1-F-F1-R-R1-V
96522	A1-B-B1-F-N-U	96562	A-A1-B-B1-B2-C-C1-D-E2-E3-F-F1-H-H1-I-M-N-R-R1-T-V-Z-Z1	96622	A1-B-B1-F-F1-R-R1-V	96679	A1-B-B1-F-F1-R-R1-V
96530	A-A1-B-B1-F-F1-H-H1-M-N-U-V	96595	A1-B-B1-V	96624	A1-B-B1-F-F1-R-R1-V	96681	A1-B-B1-V-V1
96531	A-A1-B-B1-H-M-U-V	96598	A1-B-B1-N-V	96628	A1-B-B1-F-F1-R-R1-V	96682	A1-B-B1-V-V1
96532	A-A1-B-B1-F-F1-H-M-N-U-V	96599	A1-B-B1-V	96643	A1-B-B1-F-F1-R-R1-V	96683	A1-B-B1-V-V1
96534	A-A1-B-B1-F	96601	A1-B-B1-V-V1	96650	A1-B-B1-F-F1-R-R1-V	96686	A1-B-B1-V-V1
96535	A-A1-B-B1-F-V	96602	A1-B-B1-V	96657	A1-B-B1-F-F1-R-R1-V	96687	A1-B-B1-V-V1
		96603	A1-B-B1-V	96660	A1-B-B1-F-F1-R-R1-V	96698	A1-B-B1-V-V1

## RESTRICTIONS

### LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO, FPO, or DPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO, FPO, or DPO except for those APOs/FPO/DPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

**B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO, FPO, or DPO weighing 16 ounces or more.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,  
Global Business, 9-24-09*

September 2009

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Brittany Ahdosy  
Born: 10-7-93  
Date Missing: 10-30-08  
Missing From: Lawton, OK



**Name:** Jamie Barela  
Born: 9-28-88  
Date Missing: 4-3-04  
Missing From: Albuquerque, NM



**Name:** Pasche Barnett  
Born: 12-2-91  
Date Missing: 11-8-08  
Missing From: Tulsa, OK



**Name:** Brittney Becker  
Born: 6-13-92  
Date Missing: 12-3-08  
Missing From: Ridgeville, SC



**Name:** Lydia Belayhun  
Born: 2-16-92  
Date Missing: 12-6-08  
Missing From: Silver Spring, MD



**Name:** Amber Cates  
Born: 2-3-88  
Date Missing: 4-11-04  
Missing From: Columbia, TN

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

September 2009

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Enrique Clayton  
Born: 9-6-93  
Date Missing: 11-29-08  
Missing From: Bradenton, FL



**Name:** Latrice Farmer  
Born: 7-26-91  
Date Missing: 2-12-09  
Missing From: Pittsburgh, PA



**Name:** Joshua Garrett  
Born: 9-16-91  
Date Missing: 11-12-08  
Missing From: Anderson, SC



**Name:** Virginia Hudson  
Born: 9-18-92  
Date Missing: 3-3-09  
Missing From: Surprise, AZ



**Name:** Brandon LeBoeuf  
Born: 1-2-92  
Date Missing: 12-3-08  
Missing From: Ridgeville, SC



**Name:** Sweyzen Pagan  
Born: 10-2-93  
Date Missing: 10-28-08  
Missing From: Chicago, IL

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

September 2009

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Jessica Rodgers  
**Born:** 3-26-93  
**Date Missing:** 12-17-08  
**Missing From:** Bridgeport, NE



**Name:** Saraisa Ruiz  
**Born:** 10-5-91  
**Date Missing:** 12-12-08  
**Missing From:** El Paso, TX

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).



## Publications

### Revised Publication 45, Achieving a Violence-Free Workplace Together

Publication 45, *Achieving a Violence-Free Workplace Together*, June 2009, has been completely revised. It is effective immediately and supersedes all previous versions of Publication 45.

The Postal Service's Workplace Violence Prevention Program provides employees with information and resources regarding the proper violence prevention and response measures. To achieve a violence-free workplace, every employee, every day, must do his/her part by reporting all perceived acts of aggression, violence, or threats. Publication 45 provides employees with the information and resources to reach this goal.

Publication 45 is available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- Then click *PUBs*.

The direct URL is <http://blue.usps.gov/cpim>.

You can order Publication 45 from the Material Distribution Center (MDC) and use touch-tone order entry (TTOE): Call 800-273- 1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Publication 45:

<b>PSIN:</b>	PUB 45
<b>PSN:</b>	7610-04-000-4848
<b>Unit of Measure:</b>	EA
<b>Minimum Order Quantity:</b>	1
<b>Bulk Pack Number:</b>	2,500
<b>Quick Pick Number:</b>	N/A
<b>Price:</b>	\$0.1240
<b>Edition Date:</b>	06/09

— EAP/WEI Programs,  
Labor Relations, 9-24-09

### Publication 205 Revision: eVS Available for Parcel Products

Effective September 24, 2009, Exhibit G-10 in Appendix G, Service Type Codes and Rate Ingredients Tables, of Publication 205, *Electronic Verification System Business and Technical Guide*, is revised to include additional rate combinations for Express Mail® service. Current Electronic Verification System® (eVS®) mailers who want to manifest Express Mail items through eVS will need to complete the required testing of files and labels to add the new mail class. Other mailers who want to manifest Express Mail items through eVS must complete the eVS application process.

#### Express Mail in eVS

Verification of eVS mail requires sampling. Express Mail items, like First-Class Mail® and Priority Mail® items, can be verified and accepted only as origin entry mail. The mail is verified and accepted either at the mailer's plant, if transported by the Postal Service™ to the appropriate acceptance Postal Service facility, or, if transported by the mailer, at the acceptance Postal Service facility.

The eVS sampling infrastructure that already exists for destination entry at bulk mail centers and delivery units may not be in place at all origin entry facilities. The Postal Service will need to activate origin sampling sites on a case-by-case basis. To establish a new sampling site, sampling equipment will need to be deployed to and training provided to Postal Service employees who will perform

the sampling. If the office where the mail will be entered does not currently have eVS sampling equipment, the process — from identification of sampling sites to final end-to-end testing — generally takes 3 to 4 weeks, depending on the network configuration and local telecommunications environment.

#### Available eVS Parcel Products

All of the available parcel products that can be mailed through eVS are listed in Appendix G of Publication 205. The most current Appendix G will be posted on RIBBS, and can be accessed by selecting eVS *Page* under "Important Links" at <http://ribbs.usps.gov/index.cfm?page=evs>.

#### Future eVS Parcel Products

The long-term eVS vision is to include all parcel products. The coding for eVS reflects nearly all domestic parcel classes, subclasses, and rate categories, as well as Extra Services, discounts, and surcharges. Additional combinations to Table G-10 in Appendix G of Publication 205 will be announced when available in eVS.

- *Carrier Route Mail*. There are no immediate plans to include carrier route mail — such as Enhanced Carrier Route Standard Mail items — as part of eVS. Consideration for including carrier route mail will depend on the business needs of the eVS mailing

community, as well as technical changes to software and mail preparation requirements for rate eligibility.

- *International Mail*. There are plans to add International Mail at a future date.

The entire revised Publication 205 will soon be available online at RIBBS:

- Go to <http://ribbs.usps.gov>.
- Click on *Certifications*; then *eVS*; then under “Important Links”, select the link for *eVS Page*, and then choose the desired link.

We will also incorporate these revisions into the next printed edition of Publication 205 and into the next update of the online version accessible on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Then click *PUBs*.

#### Express Mail Label for eVS

<b>E</b>	EXPRESS MAIL US POSTAGE PAID ABC COMPANY eVS
<b>USPS EXPRESS MAIL®</b>	
Jane Doe 123 Main St Washington DC 20260	
WAIVER OF SIGNATURE REQUESTED NO DELIVERY WEEKEND OR HOLIDAY	
JOE ADDRESSEE 123 MAIN AVE HOUSTON TX 77058-2377	
ZIP - USPS EXPRESS MAIL eVS	
	
420 77058 9140 0268 3733 1123 4567 85	

This is an example of the Express Mail label for eVS. Follow the barcode specifications in chapter 3 of Publication 205, Electronic Verification System Business and Technical Guide.

“USPS EXPRESS MAIL®” service banner is required for Express Mail items.

Use the markings in the example for normal weekday delivery, and place the appropriate indicator in the No Weekend/Holiday Delivery field, Record Position 063, of the eVS file. If weekend or holiday delivery is desired, do not use the “NO DELIVERY WEEKEND OR HOLIDAY” endorsement, and place the appropriate indicator in the No Weekend/Holiday Delivery field, Record Position 063, of the eVS file.

Omit the “WAIVER OF SIGNATURE REQUESTED” endorsement when signature at delivery is required, and place the appropriate indicator in the No Weekend/Holiday Delivery field, Record Position 062, of the eVS file.

#### Express Mail Label With Insurance

<b>E</b>	EXPRESS MAIL US POSTAGE PAID ABC COMPANY eVS
<b>USPS EXPRESS MAIL®</b>	
Jane Doe 123 Main St Washington DC 20260	
NO DELIVERY WEEKEND OR HOLIDAY	
JOE ADDRESSEE 123 MAIN AVE HOUSTON TX 77058-2377	
ZIP - USPS EXPRESS MAIL eVS	
	
420 77058 9143 0268 3733 1123 4567 82	

This is an example of the Express Mail label with Insurance. Follow the barcode specifications in chapter 3 of Publication 205, Electronic Verification System Business and Technical Guide.

**Note:** “USPS EXPRESS MAIL®” service banner is required for Express Mail items.

Use the markings in the example for normal weekday delivery. If weekend or holiday delivered is desired, do not use the “NO DELIVERY WEEKEND OR HOLIDAY” endorsement, and place the appropriate indicator in the No Weekend/Holiday Delivery field, Record Position 063, of the eVS file.

“WAIVER OF SIGNATURE REQUESTED” is not available for Express Mail service with Insurance.

— Business Mailer Support,  
Business Mail Entry and  
Payment Technologies, 9-24-09

## Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog*, is revised to include current information for the items noted in this article. See Publication 223 for complete information.

Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available on the Internet at [www.usps.com/cpim/ftp/pubs/pub223.pdf](http://www.usps.com/cpim/ftp/pubs/pub223.pdf).

### Correction

- PS 1782, *Training Request and Authorization*.

### New

- MI AS-730-2009-4, *Management of Printed Materials Inventory*.
- MI DM-707-2009-2, *Compliance with Timely and Complete Postage Statement Entry Requirements*.
- PUB 640, *MPSA FAQ Brochure*.
- PS 3625, *Nonprofit Cooperative Mail Rule Exception Complaint Form*.
- PS 4584-P, *Observation of Driving Practices — Powered Industrial Trucks (PITs)*.

### Revised

- HBK F-1, *Accounting and Reporting Policy*.
- HBK F-16, *Account Receivables Policies*.

- HBK T-5, *International Mail Operations*.
- POS 74, *Packaging Pointers*.
- PUB 223, *Directives and Forms Catalog*.
- PUB 805-E, *What Every Employee Needs to Know About Information Security*.
- PS 178, *Relocation Travel Order and Relocation Agreement*.
- PS 1000, *Domestic or International Claim*.
- PS 1717, *Bid for Preferred Assignment (card)*.
- PS 1717-A, *Preferred Assignment Multiple Bid Card*.
- PS 1717-B, *Bid for Preferred Assignment*.
- PS 1904, *Batch Ticket for Remittances Received*.
- PS 2025, *Contract Personnel Questionnaire*.
- PS 3203-X, *Personalized Stamped Envelopes Online Order Form*.
- PS 3237, *Stamp Stock Destruction Committee Notice of Appointment*.
- PS 3849, *Delivery Notice/Reminder/Receipt*.
- PS 5556, *CPU August 2009 Stamp Order Form*.
- PS 7340, *Property Transfer Request*.
- PS 8069, *Bypass Mail Log*.

### Obsolete

PSIN	Edition Date	Title	Replaced By
MI AS-730-95-1	8/95	Management of Directives and Forms Inventory	MI AS-730-2009-4
PS 7340-A	6/89	Shipping Instructions for Excess Property — Vehicle	N/A
PS 7340-B	2/01	Property Transfer Request Worksheet	PS 7340

— Information Policies and Procedures, Corporate Communications, 9-24-09

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective September 24, 2009, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

### Publication 431, *Post Office Box Service and Caller Service Fee Groups*

\* \* \* \* \*

[Add the following entries:]

ZIP Code	Fee Group
17128	5
19964	5
32578	4
32885	4
32886	4
32896	4
32897	4
41503	5
46255	6
46262	6
46266	6
46277	6
46283	6
46291	6
53785	3
53786	3
53790	3
53793	3
53794	3
55815	4
61468	5
65062	6
71730	4
73152	4
73705	4
81302	3

[Delete the entries for the following ZIP™ Codes:]

ZIP Code
01654
30386
30387
30389

ZIP Code
31117
31191
56578
58566
60663
60668
67660
69335

[Revise the following entries:]

ZIP Code	Fee Group
15632	3
38328	3

\* \* \* \* \*

The online version of Publication 431 is dated January 31, 2008. Changes made after January 31, 2008, have been published in the *Postal Bulletin*, and are also reflected in WebBATS. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links,” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Value Added and Special Services,  
Retail Products and Services, 9-24-09

# ***DID YOU KNOW?***

**USPS receives no federal tax dollars for its operations.**



## Posters

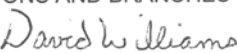


OFFICE OF INSPECTOR GENERAL  
UNITED STATES POSTAL SERVICE

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September 9, 2009

MEMORANDUM FOR OFFICERS, DISTRICT MANAGERS, POSTMASTERS,  
AND MANAGERS, STATIONS AND BRANCHES

FROM:   
David C. Williams, Inspector General

SUBJECT: Issuance of New Poster 240, *Workers' Compensation  
Fraud Awareness*

The workers' compensation program exists to help employees who are injured on the job. Over the years, it has provided disability benefits to thousands of postal employees and their dependents. Last year the U.S. Postal Service paid claimants about \$965 million; the estimated total liability for future workers' compensation costs for the Postal Service is almost \$7 billion. While this is a valuable program, there are those who defraud it.

Last year, investigations of workers' comp scammers by the Office of Inspector General (OIG) saved the Postal Service about \$200 million in long-term workers' comp costs. This year, the OIG is launching a crime prevention and awareness campaign targeting workers' comp fraud.

The message of this campaign is clear — it's illegal to fake an injury and collect benefits, or work while on workers' comp without reporting the income. Violators can end up in jail, lose their benefits and may be required to pay back the money they received.

The campaign features a worker bragging about how he makes a "couple of extra bucks" while on workers' comp, but is "too hurt" to work his postal job. To combat such abuse, the OIG campaign included a paycheck stuffer with employees' Sept. 18 pay stubs. A companion poster, Poster 240, is included with this mailing. Smaller postal facilities are receiving one (1) poster and larger postal facilities are receiving four (4) posters. The poster should be prominently displayed on workroom floor and employee swing room bulletin boards.

The new poster encourages employees to help end fraudulent schemes by contacting the OIG at 1-888-USPS-OIG if they know of someone who is defrauding the system.

Additional copies of Poster 240 can be obtained from the Topeka Material Distribution Center.

**I can't work . . .**

**at the Post Office because  
I got "hurt" on the job.**

**Now I'm on workers' comp.**

**It's a sweet deal.  
For three years, I've  
been getting 75% of my  
pay — tax-free!**

**And now I'm picking  
up some extra money  
working this job.**

**Sweet.**

**What could go wrong?**



**Plenty.**

It's a felony to defraud the Workers' Comp. program.  
You could go to jail. You could lose your job.  
And you'll end up paying all that money back.

**Are you picking up the slack for someone who is faking  
an on-the-job injury? Call the Office of Inspector General.**



**Why should you suffer?**

**1-888-USPS-OIG**

**HOTLINE@uspsoig.gov**

**www.uspsoig.gov**

## Forms

### Revised PS Form 3849

This article is republished from *Postal Bulletin 22267* (9-10-09, page 10) with new, larger images of the form.

Beginning October 30, 2009, all Post Offices™ and postal retail units must use the revised PS Form 3849, *Delivery Notice/Reminder/Receipt*, dated September 2009.

Effective October 3, 2009, PS Form 3849 orders will be preprinted with the redelivery website and corporate customer contact phone number on the reverse side of the form (see page 65). This will provide customers with alternate options for arranging redelivery. Also, text has been added to PS Form 3849 to inform customers that Certified Mail™ items must be claimed within 15 days or it will be returned.

Offices should begin ordering the new PS Form 3849 from the Material Distribution Center (MDC) on October 3, 2009. All Post Offices are to begin using the revised PS Form 3849 by October 30, 2009. The overprinted form (PSN: 7350-05-000-4581) will have the fifth line in the address block preprinted with [www.usps.com/redelivery](http://www.usps.com/redelivery) or 800-ASK-USPS (800-275-8777). When ordering through eBay, re-orders and saved templates for this item will not be available until a new order is submitted using the *mandatory* preprinted fifth-line format.

There is no change in the eBay ordering process for the non-overprinted PS Form 3849 (PSN: 7530-01-000-9716); however, the fifth line will be preprinted with [www.usps.com/redelivery](http://www.usps.com/redelivery) or 800-ASK-USPS (800-275-8777).

You can order non-overprinted PS Form 3849 from the MDC and use touch-tone order entry (TTOE): Call 800-273-1509.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order the non-overprinted PS Form 3849:

<b>PSIN:</b>	PS 3849
<b>PSN:</b>	7530-01-000-9716
<b>Quick Pick Number:</b>	211
<b>Unit of Measure:</b>	EA
<b>Minimum Order Quantity:</b>	500
<b>Bulk Pack Number:</b>	10,000
<b>Price:</b>	\$0.047
<b>Edition Date:</b>	09/09

Offices using rubber stamps to imprint location, hours of operation, and contact numbers will need to determine if new stamps must be ordered to allow space for the preprinted fifth line. Also these offices must ensure the USPS.com® website and corporate customer contact phone number is not part of the text on the stamp.

The previous version of PS Form 3849, dated May 2008, will be obsolete at the end of October 2009; however existing stock should be used until exhausted to mitigate cost.

— *Product Information Requirements,  
Business Mail Entry & Payment Technologies, 9-24-09*



Revised PS Form 3849

**Sorry We Missed You! We ReDeliver for You**

New text added to inform customers that Certified Mail™ articles must be claimed within 15 days, or they will be returned

Reverse print area changed to direct customers to *usps.com*

United States Postal Service®		Today's Date	Sender's Name
<b>Sorry We Missed You! We ReDeliver for You</b>			
Item is at:		Available for Pick-up After	
___ Post Office™ (See back)		Date:	
___ Letter		Time:	
___ Large envelope, magazine, catalog, etc.		<b>For Redelivery</b> Go to <i>usps.com/redelivery</i> or see reverse	
___ Parcel		<input type="checkbox"/> If checked, you or your agent must be present at time of delivery to sign for item.	
___ Restricted Delivery		Article Number(s)	
___ Perishable Item		___ Express Mail®	
___ Other:		___ Insured Mail	
___ Certified Mail™ (Must claim within 15 days or article will be returned)		Return Receipt for Merchandise	
___ Firm Bill		Delivery Confirmation™	
___ Registered Mail™		Signature Confirmation™	
Article Requiring Payment		Amount Due	
<input type="checkbox"/> Postage Due <input type="checkbox"/> COD <input type="checkbox"/> Customs		\$	
<input type="checkbox"/> Final Notice: Article will be returned to sender on		Delivered By and Date	
PS Form 3849, September 2009		<b>usps.com</b>	
		Delivery Notice/Reminder/Receipt	

We will redeliver OR you or your agent can pick up your mail at the Post Office. (Bring this form and proper ID. If your agent will pick up, sign below in item 2, and enter agent's name here):

- Check all that apply in section 3;
  - Sign in section 2 below;
  - Leave this notice where the carrier can see it.
- Sign Here to authorize redelivery or to authorize an agent to sign for you:
 

www.usps.com/redelivery or 800-ASK-USPS (275-8777)	
Signature	X
Printed Name	
Delivery Address	
- Redeliver (Enter day of week):
 

(Allow at least two delivery days for redelivery, or go to <i>usps.com/redelivery</i> or call 800-275-8777 to arrange redelivery.)	
<input type="checkbox"/> Leave item at my address	
(Specify where to leave. Example: "porch", "side door". This option is not available if box is checked on the front requiring your signature at time of delivery.)	
<input type="checkbox"/> Refused	<input type="checkbox"/> Forward
<input type="checkbox"/> Return	

**USPS**

PS Form 3849, September 2009 (Reverse)

New text added under #3 to direct customers to *usps.com* or call center

Fifth line preprinted to direct customers to *usps.com* or call center

## ***DID YOU KNOW?***



**USPS has  
issued more  
than 50 stamps  
celebrating  
Hispanic heritage.**

# Organization Information

## Intelligent Mail and Address Quality

### Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	01-4620 01-6780	35469 35469	AL AL	Knoxville Ralph	Green Green	Main Office Knoxville	Post Office Place Name	03/29/2008 08/29/2009	Post Office™ discontinued. Retain ZIP™ Code. Establish a place name. Continue to use Knoxville AL 35469 as last line of address.
Old New	18-3915 18-4635	52231 52231	IA IA	Harper Keota	Keokuk Keokuk	Main Office Harper	Post Office Place Name	03/21/2008 08/15/2009	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Harper IA 52231 as last line of address.
Old New	16-2250 16-6180	61525 61615	IL IL	Dunlap Peoria	Peoria Peoria	Main Office Main Office	Post Office Post Office	08/22/2009	Realign ZIP Code boundaries. Use Peoria IL 61615 as last line of address for the 1 delivery previously in ZIP Code 61525.
Old New	19-6380 19-7931	67559 67559	KS KS	Nekoma Rush Center	Rush Rush	Main Office Nekoma	Post Office Place Name	05/16/2008 09/12/2009	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Nekoma KS 67559 as last line of address.
Old New	20-2232 20-6316	41619 41619	KY KY	Drift Printer	Floyd Floyd	Main Office Drift	Post Office Place Name	12/09/2005 09/12/2009	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Drift KY 41619 as last line of address.
Old New	30-5160 30-5160	68516 68526	NE NE	Lincoln Lincoln	Lancaster Lancaster	Main Office Main Office	Post Office Post Office	09/01/2009	Realign ZIP Code boundaries. Use Lincoln NE 68526 as last line of address for the 3 deliveries previously in ZIP Code 68516.
Old New	39-7084 39-1177	73855 73855	OK OK	Rosston Buffalo	Harper Harper	Main Office Rosston	Post Office Place Name	12/03/2004 08/15/2009	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Rosston OK 73855 as last line of address.
Old New	47-1896 47-6444	37316 37316	TN TN	Conasauga Old Fort	Polk Polk	Main Office Conasauga	Post Office Place Name	08/15/2009 08/15/2009	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Conasauga TN 37316 as last line of address.
Old New	56-8640 56-2200	53188 53018	WI WI	Waukesha Delafield	Waukesha Waukesha	Main Office Main Office	Post Office Post Office	09/01/2009	Realign ZIP Code boundaries. Use Delafield WI 53018 as last line of address for the 1 delivery previously in ZIP Code 53188.

## Mailing and Shipping Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
9/25/09–9/30/09	Costco Connection	Standard Flat	8.5	National	Barcoded 3/5-digit, Car-Rt	Quebecor Merced, CA Olive Branch, MS
9/26/09–9/29/09	JCP — Fall Sale Catalog	Standard Catalog	2.0	National	Car-Rt	RRD/Quebecor
9/26/09–9/29/09	JCP — Wk 35 Grand Opening Credit	Standard Letter	8.7	National	Car-Rt	Harte-Hanks
9/28/09–9/30/09	Sally Proflyer October 2009	Standard Letter	1.1	Nationwide	3/5-digit	Ridgway Mailing Dallas, TX
9/30/09–10/3/09	The Swiss Colony	Standard Catalog	1.0	Nationwide	Barcoded 3/5-digit, Car-Rt	Quad Graphics Lomira, WI
10/5/09–10/7/09	Fall Sale Flyer	Standard Flat	3.6	National	3/5-digit, Car-Rt	RRDonnelly Lancaster, PA
10/5/09–10/7/09	JCP — Fall Shopping Spree	Standard Letter	8.5	National	Car-Rt	Harte-Hanks
10/5/09–10/8/09	Seventh Avenue	Standard Catalog	1.0	Nationwide	Barcoded 3/5-digit, Car-Rt	Quad Graphics Lomira, WI
10/6/09–10/10/09	Lakeshore — 2009 Toys to Grow On — Drop 4	Standard Flat	1.7	National	Barcoded 3/5-digit, Car-Rt	Nahan Printing St. Cloud, MN
10/7/09–10/9/09	JCP — Wk 37 VIP Night	Standard Letter	10.1	National	Car-Rt	Harte-Hanks

— Business Service Network Integration, Sales, 9-24-09

### Business Connect Quarterly Contest — Quarter 1, Fiscal Year 2010

The Business Connect™ Quarterly Contest for Quarter 1, Fiscal Year (FY) 2010, runs from October 1, 2009, to December 31, 2009, and is focused on Priority Mail® service. The objective is to conduct a minimum of five Business Connect activities — all of which must promote using Priority Mail service, focusing on flat-rate boxes.

#### Competition Rules

Qualified participants include postmasters, station managers, managers of customer service, branch managers, and supervisors. Sales team members and Customer Relations coordinators are not eligible to enter, but they will be critical in the support and success of participants. Activities throughout the competition will automatically count towards monthly program targets, but to qualify for the contest, activities listed as requirements for that quarter must be completed and documented in the Business

Connect Data Center at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>; in the right side box, click *Go to Business Connect Data Center/Reports*. (An activity can be an individual meeting, group presentation, or lobby event.)

After the quarter (i.e., after December 31, 2009), the names of all qualified participants (i.e., those who have met the minimum activity requirements) will be entered into a random prize drawing for one Grand Prize winner and 50 runner-up winners.

**Bonus Points:** For every sale for at least \$5,000 in estimated annualized revenue, the qualified participant will have his/her name entered an additional time into the drawing. For example, a qualified participant who doesn't make a sale for \$5,000 will have his/her name entered once in the drawing (for having completed the requirements); a qualified participant who makes one sale for \$5,000 will have

his/her name entered twice (once for having completed the requirements, and once for the \$5,000 sale); and a qualified participant who makes one sale for \$5,000 and one sale for \$10,000 will have his/her name entered three times (once for having completed the requirements, once for the \$5,000 sale, and once for the \$10,000 sale).

### Additional Rules

Participants must complete five Business Connect Priority Mail activities, which all must focus on domestic Priority Mail Service. To receive credit, participants must document their activities in the Business Connect Data Center by 11:59 P.M. CT on December 31, 2009. Select "Priority Mail (BC Contest)" as your activity.

### Prizes

A random drawing will be conducted after each quarter to award the Grand Prize and the 50 runner-up prizes. After Quarter 1, a qualified participant will have his/her name entered into a drawing for the Grand Prize — a trip for two to the National Postal Forum, April 11–14, 2010. Also,

50 runner-up winners will be selected to receive a gift certificate for a prize selection of their choice (\$50 value). To qualify, a winner must be a career employee of the U.S. Postal Service® through May 2010 to accept the Grand Prize.

### Additional Information

If you have questions about The Business Connect Quarterly Contest, e-mail [Businessconnect@usps.gov](mailto:Businessconnect@usps.gov). In the subject line, include the word "Contest" and your district name (for example: "Contest — Houston District"). Manual offices that don't have computers should contact their local manager of Shipping and Mailing Solutions (district) for manual activity forms. In order to qualify for the contest, manual offices must complete and submit manual forms to district offices for input into the Business Connect Data Center to meet the above contest deadlines.

— Sales Operations and Planning,  
Sales, 9-24-09

## Business Connect Quarterly Contest Postmaster Kit

The Business Connect™ Quarterly Contest for Quarter 1, Fiscal Year (FY) 2010, runs from October 1, 2009, to December 31, 2009, and is focused on Priority Mail® service. The objective is to conduct a minimum of five Business Connect activities — all of which must promote using Priority Mail® service, focusing on flat-rate boxes.

The Business Connect Postmaster Kit includes the following materials:

- **Letter to Postmasters and Station and Branch Managers (see Exhibit A, page 70).** This letter describes the promotional materials and how to use them.
- **Contest Guide (see Exhibit B, page 71).** Refer to this guide for contest guidelines, presentation tips, and key messages.
- **Leave-Behinds (see Exhibit C, page 71 for two of the four measurement tools).** Use these Flat-Rate Box Simpler Shipping Measurement Tools as meeting openers and leave-behinds. Demonstrate how to use them.
- **Letter/Rural Carrier Pocket Cards (see Exhibit D, page 71).** Distribute the new Priority Mail Flat-Rate

Box pocket cards\* to letter/rural carriers so they can share them with business customers.

**\*Note:** If needed, you can order more leave-behinds and pocket cards from the Business Connect Data Center Order Site at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>; in the right side box, click *Go to Business Connect Data Center/Reports*. You may also order past materials (such as tear pads) from inventory to support your efforts.

Kits should be received in offices by the first week of October.

Starting October 1, 2009, this kit will be available for downloading from the Business Connect Resource Center at <http://blue.usps.gov/marketing/businessconnect/welcome.htm>.

See also the article "Business Connect Quarterly Contest — Quarter 1, Fiscal Year 2010" on page 68 of this issue.

— Sales Operations and Planning,  
Sales, 9-24-09

## Exhibit A

## Letter to Postmasters and Station Branch Managers

SUSAN M. PLONKEY  
VICE PRESIDENT, SALES



October 2009

TO: POSTMASTERS; STATION AND BRANCH MANAGERS; AREA CUSTOMER RELATIONS MANAGERS;  
DISTRICT MANAGERS; DISTRICT CUSTOMER RELATIONS MANAGERS; POST OFFICE OPERATIONS  
MANAGERS; DISTRICT MANAGERS, SHIPPING AND MAILING SOLUTIONS  
CC: SALES TEAMS

SUBJECT: Quarterly Contest – Quarter 1 – Win a 4-day/3-night trip for two to Nashville for supporting  
the Priority Mail® Flat Rate Box campaign.

We are seeing great results with our Flat Rate Box advertising campaign, and keeping the campaign  
top of mind with our customers is critical to continuing our success and to pushing results beyond  
projections. That's why we need you to continue promoting Priority Mail Flat Rate Boxes to businesses  
in your area. To reward your efforts, we're giving you a chance to win a trip to Nashville, Tennessee,  
for the 2010 National Postal Forum.

We need you to demonstrate that Flat Rate Boxes are a simpler way to ship in a way that is personally  
relevant to your business customers. The contest guide highlights the primary benefits you should share.

To qualify for the contest, you need to complete a minimum of five Business Connect® activities promoting  
Priority Mail Flat Rate Boxes. Once you've documented your activities in the Business Connect Data Center  
(BCDC), your name will be entered into a random drawing for a chance to win the trip for two to Nashville  
or to win one of fifty \$50 gift certificates.

*Please review these enclosed materials to help you prepare for your meetings:*

- **Contest Guide** – Refer to this guide for contest guidelines, presentation tips, and key messages.
- **Leave-Behinds** – Use the Priority Mail Flat Rate Box Measurement Tools as meeting openers and  
leave-behinds. Demonstrate how to use them.
- **Letter/Rural Carrier Tear Pads** – Distribute the new Priority Mail Flat Rate Box tear pads to  
letter/rural carriers so they can share them with business customers. This is a great way to start a  
conversation that could result in a Customer Connect® or Rural Reach lead.

Thank you for your participation and continued commitment to increasing revenue for the Postal Service.™  
If you have questions, please contact your District Manager, Shipping and Mailing Solutions.

Sincerely,

A handwritten signature in black ink that reads "Susan M. Plonkey".

Susan M. Plonkey

475 L'ENFANT PLAZA SW  
WASHINGTON, DC 20260-5005

Exhibit B,  
Contest Guide

## Business Connect<sup>®</sup> Quarterly Contest

**Build on the success of the Priority Mail<sup>®</sup> Flat Rate Box campaign to win a trip for two to the National Postal Forum in Nashville, TN, April 11–14.**

Use our Priority Mail Flat Rate Box campaign to help you meet contest criteria by working to convince customers that Flat Rate Boxes are a simpler way to ship. The materials in this kit will ensure that your presentations focus on the key benefits of Priority Mail Flat Rate Boxes.

**Contest Overview**  
Quarter 1: October 1–December 31

**Goals**  
Complete a minimum of five Business Connect activities promoting Priority Mail Flat Rate Boxes. Highlight these three key benefits of flat-rate shipping:

- 1. If it fits, it ships\*\* – no need to weigh packages under 70 lbs.
- 2. Pay a low flat rate to any state
- 3. Simplify your shipping process

**Prizes**  
By completing and documenting your activities in the Business Connect Data Center (BCDC) and reaching your goal of five activities, your name will be entered in a random drawing for a chance to win:


**Grand prize** – 4-day/3-night trip for two to Nashville, TN, April 11–14, 2010, including two passes to the National Postal Forum.

**Additional prizes** – \$50 gift certificates for 50 runners-up.

**Here's what you need to know:**  
**CONTEST RULES**

- Meet your goals.** Meet the Business Connect activity goals listed in the challenge overview. Enter to win great prizes. A Business Connect activity can be an individual meeting, a group presentation, or a lobby event. When you meet the goal for each quarter, your name will be entered into the official grand prize drawing.
- Stay connected.** Document your activities and sales in BCDC to receive credit for the contest, and record activities through a drop-down option in BCDC called "Priority Mail BC Contest." All activities must be entered by December 31, 2009, 11:59 p.m. CST.
- Increase your chances of winning.** Once you've met and documented all activity goals, your name will be entered into the drawing an additional time for each sale of at least \$5,000 in annual revenue.
- Eligible participants.** Postmasters, Station Managers, Managers of Customer Service, Branch Managers, and Customer Service Supervisors are all eligible for prizes.
- Support.** Customer Relationship Coordinators and Sales Team members are not eligible to enter but will be critical in the support and success of participants.
- Questions?** Send an e-mail to: [BusinessConnect@usps.gov](mailto:BusinessConnect@usps.gov). Include "Contest – District Name" in the subject line. Manual offices should contact their local District Sales Manager for manual activity forms.

**Terms and Conditions**  
Grand prize winner must be employed by the U.S. Postal Service<sup>®</sup> at the time of trip award. Each participant is only eligible to win one (1) grand prize. All trips include airfare and hotel accommodations for winner and one additional guest. Winners will be selected at random at the end of each quarter and will be personally notified within 10 business days by the U.S. Postal Service. Also, 50 runners-up will be selected to receive a gift certificate for a prize selection of their choice (\$50 value). The grand prize winner will not be eligible for any additional grand prizes throughout the year. For complete contest rules, visit the Business Connect Resource Center at <http://share.usps.gov/marketing/BusinessConnectWelcome.htm>.



©2009 United States Postal Service. The Eagle, the United States Postal Service logo, and the trade dress of the USPS shipping boxes are registered trademarks of the U.S. Postal Service.


Priority Mail Flat Rate  
A simpler way to ship.  UNITED STATES POSTAL SERVICE<sup>®</sup>

Exhibit D,  
Pocket Cards

## If it fits it ships.\*

Ship items anywhere in the country for a low flat rate.

Priority Mail<sup>®</sup> Flat Rate  
A simpler way to ship.  UNITED STATES POSTAL SERVICE<sup>®</sup>

\* For mailable items up to 70 lbs. Visit [usps.com](http://usps.com) for details.

09EPS0TH278

**Order your FREE Priority Mail<sup>®</sup> Flat Rate Boxes at [prioritymail.com](http://prioritymail.com)**

- If it fits, it ships\*\* for a low flat rate.
- Four box sizes to choose from
- No need to weigh anything under 70 lbs.

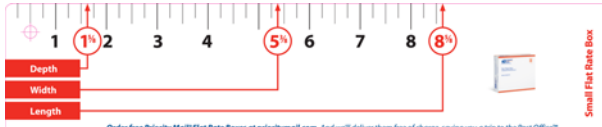
Priority Mail Flat Rate  
A simpler way to ship.  UNITED STATES POSTAL SERVICE<sup>®</sup>

\* For mailable items up to 70 lbs. Visit [usps.com](http://usps.com) for details.  
©2009 United States Postal Service. The Eagle logo, the trade dress of USPS shipping boxes, and letter carrier uniform are among the many registered trademarks of the U.S. Postal Service.

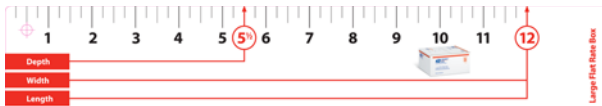
Exhibit C,  
Leave-Behinds

### Priority Mail<sup>®</sup> Flat Rate Box MEASUREMENT TOOL

1. All boxes are 18" deep by allowing an item that weighs less than 70 lbs.  
2. Use this simple dimensional measuring tool to determine if the item will fit inside of our Flat Rate Boxes by measuring its length, width, and depth.  
3. Ship the item anywhere in the country for a low flat rate.



Order free Priority Mail<sup>®</sup> Flat Rate Boxes at [prioritymail.com](http://prioritymail.com). And we'll deliver them free of charge, saving you a trip to the Post Office!<sup>™</sup>



Pay postage and print labels online at [prioritymail.com](http://prioritymail.com). The more you do online, the more time and effort you can save.

## Philately

### Stamp Announcement 09-49: Christmas: Madonna and Sleeping Child by Sassoferrato



© 2008 USPS

On October 20, 2009, in San Simeon, California, the Postal Service™ will issue a 44-cent, *Christmas: Madonna and Sleeping Child by Sassoferrato* special stamp in one design in a pressure-sensitive adhesive (PSA) double-sided booklet of 20 stamps (Item 678600). Designed by Carl T. Herrman, North Las Vegas, Nevada, the stamp goes on sale nationwide October 20, 2009.

Since 1978, the theme of each “traditional” Christmas stamp has been the Madonna and Child. The 2009 Christmas stamp features *Madonna and Sleeping Child*, a painting by Italian artist Giovanni Battista Salvi, (1609–1685), more commonly known as Sassoferrato. The painting depicted on the stamp shows a blonde Madonna clothed in red and cradling the sleeping Christ Child in purple cloth. From each of the two top corners, the childlike face of a cherub looks down from the clouds. The painting is currently in the collection of Hearst Castle in California.

Issue:	<i>Christmas: Madonna and Sleeping Child by Sassoferrato</i>
Item Number:	678600
Denomination & Type of Issue:	44-cent Special
Format:	Double-sided Booklet of 20 (1 design)
Series:	<i>Holiday</i>
Issue Date & City:	October 20, 2009, San Simeon, CA 93452
Designer:	Carl T. Herrman, North Las Vegas, NV
Art Director:	Carl T. Herrman, North Las Vegas, NV
Typographer:	Carl T. Herrman, North Las Vegas, NV
Existing Art:	Giovanni Battista Salvi Sassoferrato
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprint, “USPS”
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Print Quantity:	600 million stamps
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd.
Press Type:	Mueller Martini, A76
Stamps per Booklet:	20
Paper Type:	Nonphosphored Type III
Adhesive Type:	Pressure-sensitive
Colors:	Cyan, Magenta, Yellow, Black, PMS 871 (Gold)
Stamp Orientation:	Vertical
Image Area (w x h):	0.77 x 1.105 in./19.56 x 28.07 mm
Overall Size (w x h):	0.91 x 1.19 in./23.11 x 30.23 mm
Flat Booklet Size (w x h):	5.76 x 2.38 in./146.30 x 60.45 mm
Plate Size:	880 stamps per revolution
Plate Numbers:	“P” followed by five (5) single digits
Marginal Markings:	
Cover Side:	© 2008 USPS in peel strip area • Header: “CHRISTMAS” • Plate number in one position in peel strip area • “Twenty 44¢ Self-adhesive Stamps” • “\$8.80” • Barcode “678600”

#### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Christmas: Madonna and Sleeping Child by  
Sassoferrato Stamp  
Postmaster  
444 San Simeon Road  
San Simeon, CA 93452-9998



After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 21, 2009.

### How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

### Philatelic Products

There are three philatelic products available for this stamp issue:

- 678661\*, First Day Cover, \$0.82.
- 678691\*, Ceremony Program, \$6.95.
- 678693\*, First Day Cover Keepsake, \$9.62.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

### Distribution: Item 678600, \$8.80 Christmas: Madonna and Sleeping Child by Sassoferrato Double-Sided Booklet of 20

Stamp distribution offices (SDOs) will receive approximately 35 percent of their standard automatic distribution

quantity for a PSA booklet stamp. Distributions are rounded up to the nearest master carton size of 4,000 books.

### Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of 25 percent of their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before October 13, 2009.

### Additional Supply

Post Offices requiring additional commemorative sheets must requisition them from their designated SDO using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Memphis, New York, and Chicago APDs will receive additional commemorative sheets. The Kansas City Stamp Services Center will receive additional commemorative sheets to support APDs.

### Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,  
Government Relations and Public Relations, 9-24-09

## Announcement: 2009 Stamp Yearbook and the Postal Service Guide to U.S. Stamps — 36<sup>th</sup> Edition



The *2009 Stamp Yearbook* and *The Postal Service Guide to U.S. Stamps — 36th Edition* will soon be available for sale as follows:

- At approximately 4,324 designated Post Office™ locations.
- By mail from Stamp Fulfillment Services (via the *USA Philatelic* catalog).
- By telephone from Stamp Fulfillment Services (at 800-STAMP-24).
- By Internet order from Stamp Fulfillment Services (on The Postal Store® website at [www.usps.com](http://www.usps.com)).

In the *2009 Stamp Yearbook*, the U.S. Postal Service® highlights an array of men and women who helped fulfill the promise of America. From entertainment icons Bob Hope and Gary Cooper, to educator and activist Anna Julia Cooper, and a host of brave civil rights pioneers and visionary leaders such as Abraham Lincoln, this year's honorees represent our nation at its best. Their stories, retold on stamps and in the 64-pages of this hardcover book, are sure to fascinate and inspire.

Full of all the features you've come to appreciate in past editions, the 64-page yearbook now includes profiles of stamp artists as well as a compelling array of timelines and quotes. Plus, for the first time, a special section designated for collecting mail-use stamps has been created. The yearbook comes with 61 stamps plus mounts from this year's inspiring collectible program and sells for \$59.95. (Item No. 990900). Anyone interested in the additional 33 mail-use stamps featured in the new section of the book can order them online at The Postal Store website at [www.usps.com](http://www.usps.com), via the *USA Philatelic* catalog, or by calling 800-STAMP-24 (Mail-Use Stamp Packet, Item No. 990904, \$17.50).

In an easy-to-use, oversize format, *The Postal Service Guide to U.S. Stamps — 36th Edition* (Item No. 890900, \$19.91) is just the delivery you've been waiting for! The only fully illustrated, four-color guide to U.S. stamps, this official publication provides the most comprehensive information available about the U.S. stamp program. Beginning with the first stamps issued in 1847, *The Postal Service Guide to U.S. Stamps* covers more than 4,000 stamps issued up to the present, and also includes:

- An updated Stamp Series section that lists the stamps issued in each official series, such as *Legends of Hollywood*, *Black Heritage*, and *Nature of America*.
- Every category of U.S. stamps: definitive, commemorative, airmail, duck stamps, stamped envelopes, and more are all organized into easy-to-use, color-coded sections for quick access.
- Detailed listings for each stamp, with color illustrations, Scott catalog numbers, dates of issue, used and unused prices, quantities (when known), and separate listings for design variations.
- The complete 2009 stamp program with first day of issue details.
- Advice on how to start your own stamp collection.
- A resource section, a glossary of important terms, and much more.

### Initial Supply to Designated Post Offices

The *2009 Stamp Yearbook* and *The Postal Service Guide to U.S. Stamps — 36th Edition* go on sale October 1, 2009. They will be automatically sent to approximately 4,324 designated Post Office locations in new philatelic product kit packs with other core philatelic products as appropriate. For information about the philatelic product locations participating in the new Consumer Product Initiative, visit the Retail Intranet website at <http://blue.usps.gov/retail>. Stamp yearbooks, stamp guides, and

other approved philatelic products are no longer ordered from stamp distribution offices (SDOs). The automatic philatelic product kit pack shipments begin the week of September 21, 2009. The collectible stamps for the stamp yearbooks will be packaged separately inside the kits. For the first time, a set of display versions of the *2009 Stamp Yearbook* (without stamps) and *The Postal Service Guide to U.S. Stamps — 36th Edition* will be packaged together and also provided in the kits. These nonaccountable versions of the books are to be displayed on the “Featured Items” section of lobby slatwalls with the provided wire fixtures. The “Featured Items” slatwall header sign and the *Retail Merchandising Guide* with complete display instructions will be packaged together in a separate shipment. As the books and other philatelic products are sold and scanned into

POS ONE, they will be automatically replenished by way of a new Inventory Replenishment System.

Offices must report all sales of Item 990900, 2009 Stamp Yearbook, and Item 890900, The Postal Service Guide to U.S. Stamps — 36th Edition in AIC 092, Philatelic Product Sales.

For the tenth year, in partnership with HarperCollins Publishers, the *2009 Stamp Yearbook* and *The Postal Service Guide to U.S. Stamps — 36th Edition* will be available in bookstores and other retail outlets where books are sold.

— Stamp Services,  
Government Relations and Public Policy, 9-24-09

### Correction: Nature of America: Kelp Forest

In the article “Stamp Announcement 09-45: Nature of America: Kelp Forest” in *Postal Bulletin 22266* (8-27-09, pages 46–48), the postal card colors category was omitted in the technical details table on page 48. The table is given again here with the colors category highlighted in bold.

Issue:	<i>Nature of America: Kelp Forest</i>
Item Number:	896900
Denomination & Type of Issue:	44-cent Oversize Premium Stamped Postal Cards
Format:	\$8.95 Stamped Postal Card Booklet of 10 (10 designs)
Series:	<i>Nature of America</i>
Issue Date & City:	October 1, 2009, Monterey, CA 93940
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Artist:	John D. Dawson, Hilo, HI
Modeler:	Donald Woo
Manufacturing Process:	Offset
Printer:	Sennett Security Products/ Banknote Corporation of America, Inc. (SSP/BCA)
Printed at:	Browns Summit, NC
Press Type:	Roland, 300
Print Quantity:	15,060 sets of cards
Paper Type:	Phosphor Tagged Block
<b>Colors:</b>	<b>Cyan, Magenta, Yellow, Black, PMS 553 (Dark Green)</b>
Stamp Orientation:	Horizontal
Card Size (w x h):	10.00 x 7.00 in./254.00 x 177.80 mm (yields two 5” x 7” cards)
Plate Size:	12 cards per revolution
Plate Numbers:	N/A
Marginal Markings:	N/A
Front:	Header: “KELP FOREST”
Back:	© 2009 USPS • Header: “NATURE OF AMERICA” • Stamp image • Descriptive text of birds, mammals, fish, crustaceans and mollusk found in a kelp forest

— Stamp Services,  
Government Relations and Public Policy, 9-24-09

## Correction: Forever Stamped Envelope

In the article "Update: Forever Stamped Envelope" in *Postal Bulletin* 22267 (9-10-09, pages 47-48), Item Number 230598, Forever (National Envelope) Bundle of 2, shows an incorrect number for one of the bundled products. The items available are given again with the corrected item number highlighted in bold.

- 230563\*, Forever (National Envelope) First Day Cover Set \$1.28.
- 230598\*, Forever (National Envelope) Bundle of 2, \$1.08.

**(230500** — Forever WAG Regular #10)

(230600 — Forever WAG Window #10)

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

— Stamp Services,  
Government Relations and Public Policy, 9-24-09

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



August 21, 2009

*U.S. Postal Service*

Old Dominion Conversation Station  
Customer Relations Coordinator  
2509 George Mason Dr.  
Virginia Beach, VA 23456-9998



September 4, 2009

*Universal Ship Cancellation Society*

USS LST 991 Station  
Postmaster  
835 S. 7th St.  
Louisville, KY 40203-9998



September 5, 2009

*Syracuse Stamp Club and New York State Fair*  
Record Breaking Station  
Station Manager  
PO Box 9998  
Syracuse, NY 13219-9998



Sept 10, 2009 - Oklahoma City, OK 73111

September 10, 2009  
**OKPEX Stamp Club**  
 National Cowboy and Western Heritage Museum Station  
 Postmaster  
 4025 W. Reno Ave.  
 Oklahoma City, OK 73125-9998



8th ANNUAL THE BUCKS  
 White Tailed Deer Festival Station  
 SEPT. 11, 2009  
 RARDEN, OH 45671

September 11, 2009  
 U.S. Postal Service  
 8th Annual White Tailed Deer Festival Station  
 Postmaster  
 1586 Main St.  
 Rarden, OH 45671-9998



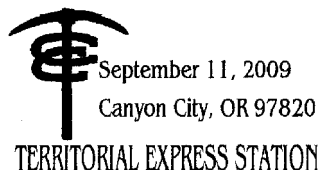
METROEXPO STATION  
 SEPTEMBER 11, 2009  
 NEW YORK, NY 10019

September 11, 2009  
 U.S. Postal Service  
 MetroExpo Station  
 Special Events  
 421 Eighth Avenue  
 New York, NY 10199-9998



METROEXPO STATION  
 SEPTEMBER 12, 2009  
 NEW YORK, NY 10019

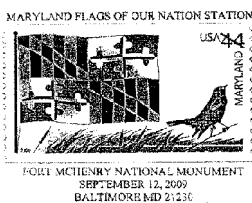
September 12, 2009  
 U.S. Postal Service  
 MetroExpo Station  
 Special Events  
 421 Eighth Avenue  
 New York, NY 10199-9998



September 11, 2009  
 Canyon City, OR 97820

**TERRITORIAL EXPRESS STATION**

September 12, 2009  
 U.S. Postal Service  
 MetroExpo Station  
 Special Events  
 421 Eighth Avenue  
 New York, NY 10199-9998



MARYLAND FLAGS OF OUR NATION STATION  
 SEPTEMBER 12, 2009  
 BALTIMORE MD 21236

September 12, 2009  
**NPS Fort McHenry National Monument and Historic Shrine**  
 Maryland Flags of Our Nation Station  
 Manager MOWS  
 900 E. Fayette St.  
 Baltimore, MD 21233-9715



V.I.A. STATION  
 OAK HILL, FL 32759

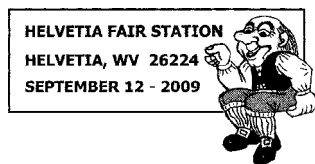
SEP 12, 2009  
 "WHERE COMMUNITIES COME TOGETHER"

September 12, 2009  
**USPS and Roberta Stevens Simmons**  
 VIA Station  
 Postmaster  
 PO Box 9998  
 Oak Hill, FL 32759-9998



Halcottsville Old Grange Arts Festival Station  
 2009  
 September 12, 2009  
 Halcottsville, NY 12438

September 12, 2009  
**U.S. Postal Service**  
 Halcottsville Old Grange Arts Festival Station  
 Postmaster  
 PO Box 9998  
 Halcottsville, NY 12438-9998



HELVETIA FAIR STATION  
 HELVETIA, WV 26224  
 SEPTEMBER 12 - 2009

September 12, 2009  
**Helvetia Fair Association**  
 Helvetia Fair Station  
 Postmaster  
 PO Box 9998  
 Helvetia, WV 26224-9998



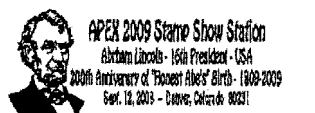
Oregon Statehood Wagon Train Station  
 September 12, 2009  
 Moro OR 97039

September 12, 2009  
**Sherman County Historical Museum**  
 Oregon Statehood Wagon Train Station  
 Postmaster  
 109 First St.  
 Moro, OR 97039-9998  
 September 12-13, 2009



OMAHA PHILATELIC SOCIETY  
 STAMP SHOW STATION  
 SEPTEMBER 12, 2009  
 OMAHA NE 68107

September 12-13, 2009  
**Omaha Philatelic Society**  
 Omaha Stamp Show Station  
 Manager MOWS  
 1124 Pacific St.  
 Omaha, NE 68108-9998



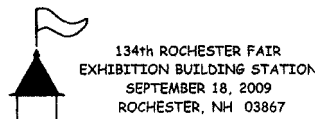
APEX 2009 Stamp Show Station  
 Abraham Lincoln - 16th President - USA  
 200th Anniversary of ' Honest Abe's' Birth - 1809-2009  
 Sept. 12, 2009 - Denver, Colorado 80231

September 12-13, 2009  
**Aurora Stamp Club**  
 Downtown Station  
 Philatelic Clerk  
 951 20th St  
 Denver, CO 80202-9998



METROEXPO STATION  
 SEPTEMBER 13, 2009  
 NEW YORK, NY 10019

September 13, 2009  
 U.S. Postal Service  
 MetroExpo Station  
 Special Events  
 421 Eighth Avenue  
 New York, NY 10199-9998



134th ROCHESTER FAIR  
 EXHIBITION BUILDING STATION  
 SEPTEMBER 18, 2009  
 ROCHESTER, NH 03867

September 18, 2009  
**Rochester Fair**  
 Exhibition Building Station  
 Postmaster  
 20 Allen St.  
 Rochester, NH 03867-9998



CANAL DAYS STATION  
 SEPT. 18, 2009  
 DELPHOS OH 45823

September 18-19, 2009  
**Sign Pro Imaging**  
 Canal Days Station  
 Postmaster  
 127 N. Main St.  
 Delphos, OH 45833-9998



**30th Annual  
Sept. 19, 2009  
Roscommon, MI 48653**  
**Festival Station**

September 19, 2009

*Michigan Fireman's  
Memorial Festival*  
Festival Station  
Postmaster  
PO Box 9998  
Roscommon, MI 48653-  
9998



**GladeFest Station, Gladeville, TN 37071**

September 19, 2009

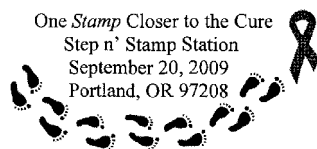
*USPS and John Foster*  
GladeFest Station  
Postmaster  
8736 Stewarts Ferry Pike  
Gladeville, TN 37071-9998



**25th ANNUAL  
JOHNNY APPLESEED FESTIVAL  
SEPTEMBER 20TH 2009  
JOHN CHAPMAN  
STATION  
FORT WAYNE, IN  
46805**

September 19-20, 2009

*Fort Wayne Parks and  
Recreation*  
John Chapman Station  
Postmaster  
1501 S. Clinton St.  
Fort Wayne, IN 46802-9998



**One Stamp Closer to the Cure  
Step n' Stamp Station  
September 20, 2009  
Portland, OR 97208**

September 20, 2009

*U.S. Postal Service*  
Step n' Stamp Station  
Postmaster  
PO Box 3480  
Portland, OR 97208-3480



**Madison County Courthouse  
Centennial Station  
September 23, 2009  
Wampsville, N Y 13168**

September 23, 2009

*Madison County  
Courthouse Centennial  
Committee*  
Centennial Station  
Postmaster  
PO Box 9998  
Wampsville, NY 13163-  
9998



**DOUGLAS WORLD CRUISERS  
RETURN TO CLOVER FIELD  
85th ANNIVERSARY STATION  
SANTA MONICA, CA 90405  
SEPTEMBER 23, 2009**

September 23, 2009

*U.S. Postal Service*  
85th Anniversary Station  
District Retail Manager  
7001 S. Central Ave.  
Rm. 338  
Los Angeles, CA 90052-  
9998



**HONORING HENRY HUDSON  
QUADRICENTENNIAL STATION  
SEPTEMBER 25, 2009  
ALBANY, NY 12220**

September 25, 2009

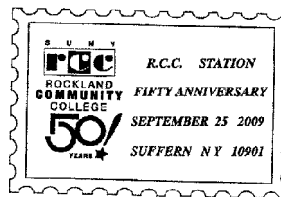
*American Philatelic Society  
and U.S. Postal Service*  
Henry Hudson  
Quadrcentennial Station  
Postmaster  
5001 Colonie Center Mall  
Albany, NY 12205-9998

175th ANNIVERSARY STATION  
CELEBRATING OTTAWA  
175 YEARS OF PROGRESS  
OTTAWA OH 45875 SEPT 25, 2009



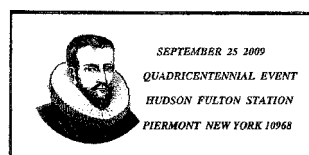
September 25, 2009

*Village of Ottawa OH*  
175th Anniversary Station  
Postmaster  
404 E. Main St.  
Ottawa, OH 45875-9998



September 25, 2009

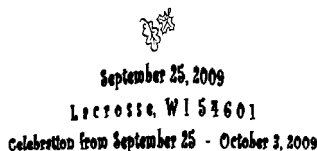
*Rockland Community  
College*  
RCC Station Fifty  
Anniversary  
Postmaster  
PO Box 9998  
Suffern, NY 10901-9998



September 25, 2009

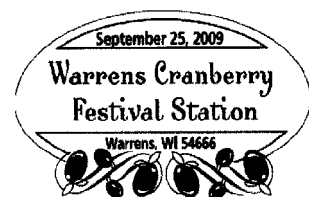
*U.S. Postal Service*  
Quadrcentennial Event  
Hudson Fulton Station  
Postmaster  
PO Box 9998  
Piermont, NY 10968-9998

**19th Oktoberfest Station**



September 25, 2009

*Oktoberfest — La Crosse  
Festivals, Inc.*  
Oktoberfest Station  
Postmaster  
PO Box 9998  
La Crosse, WI 54601-9998



September 25, 2009

*Warrens Cranberry Festival*  
Warrens Cranberry Festival  
Station  
Postmaster  
PO Box 9998  
Warrens, WI 5466-9998



September 25, 2009

*Dayton Stamp Club*  
Dawn Patrol Rendesvous  
Station  
Customer Relations  
Coordinator  
1111 E. Fifth St.  
Dayton, OH 45401-9998

**Laker 50th Celebration**  
Postal Station  
Pigeon, MI 48755  
September 2009  
1961-2010



September 25-26, 2009

*Elkton-Pigeon Bay Port  
Laker Schools*  
Laker 50th Celebration  
Postal Station  
Postmaster  
PO Box 9998  
Pigeon, MI 48755-9998



Kalona Fall Festival Station  
September 25, 2009  
Kalona, IA 52247

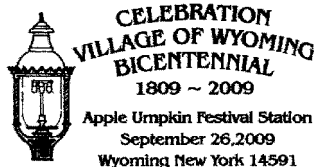
September 25-26, 2009

*Kalona Historical Society*  
Kalona Fall Festival Station  
Postmaster  
PO Box 9998  
Kalona, IA 52247-9998



September 25-27, 2009

*U.S. Postal Service*  
Newark Station  
Postmaster  
22 N. Eddy St.  
Sandwich, IL 60548-9998



CELEBRATION  
VILLAGE OF WYOMING  
BICENTENNIAL  
1809 ~ 2009

Apple Umpkin Festival Station  
September 26, 2009  
Wyoming New York 14591

September 26, 2009

*U.S. Postal Service*  
Apple Umpkin Festival  
Station  
Postmaster  
2 S. Academy St.  
Wyoming, NY 14591-9998

**Hardscrabble Station**

Sept. 26, 2009  
33<sup>rd</sup> Annual  
Community  
Celebration  
Red Hook, NY  
12571



September 26, 2009

*U.S. Postal Service*  
Hardscrabble Station  
Postmaster  
PO Box 9998  
Red Hook, NY 12571-9998

September 26, 2009

*American Philatelic Society  
and U.S. Postal Service*

Robert Fulton  
Quadricentennial Station  
Postmaster  
5001 Colonie Center Mall  
Albany, NY 12205-9998

September 26, 2009

*Champaign Urbana Stamp  
Club*

CUPEX Station  
Postmaster  
PO Box 9998  
Urbana, IL 61802-9998

September 26, 2009

*Village of Clifton*  
Old Clifton Days Festival  
Station  
Postmaster  
PO Box 9998  
Clifton, OH 45316-9998

September 26, 2009

*Falmouth Civic Association*  
Goat Race Station  
Postmaster  
PO Box 9998  
Bainbridge, PA 17502-9998



Village of Falmouth  
Goat Race Station  
Bainbridge, PA 17502  
September 26, 2009

Tigerton High School Station  
Centennial Commencement Celebration  
1909-2009



Tigerton, WI 54486  
September 26, 2009

September 26, 2009

*Tigerton High School*  
Tigerton High School  
Station  
Postmaster  
PO Box 9998  
Tigerton, WI 54486-9998



Broncho Centennial Station  
Odessa, TX 79763  
September 26, 2009

September 26, 2009

*Odessa High School*  
Broncho Centennial Station  
Postmaster  
200 N. Texas Ave.  
Odessa, TX 79761-9998

September 26, 2009

*Dayton Stamp Club*  
Dawn Patrol Rendesvous  
Station  
Customer Relations  
Coordinator  
1111 E. Fifth St.  
Dayton, OH 45401-9998



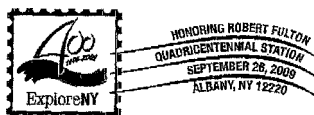
DAWN PATROL RENDEZVOUS STA.  
SEPT 26 2009  
WRIGHT FIELD  
OHIO 45433  
WMI FLY IN  
NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE

September 26, 2009

*Greater Greenwich  
Chamber of Commerce*  
Village of Greenwich  
Bicentennial Station  
Postmaster  
39 Main St.  
Greenwich, NY 12834-0009



September 26, 2009  
Village of Greenwich  
Bicentennial Station  
Greenwich, NY 12834



HONORING ROBERT FULTON  
QUADRICENTENNIAL STATION  
SEPTEMBER 26, 2009  
ALBANY, NY 12220

*American Philatelic Society  
and U.S. Postal Service*

Robert Fulton  
Quadricentennial Station  
Postmaster  
5001 Colonie Center Mall  
Albany, NY 12205-9998

September 26, 2009

*Champaign Urbana Stamp  
Club*

CUPEX Station  
Postmaster  
PO Box 9998  
Urbana, IL 61802-9998

September 26, 2009

*Village of Clifton*  
Old Clifton Days Festival  
Station  
Postmaster  
PO Box 9998  
Clifton, OH 45316-9998

September 26, 2009

*Falmouth Civic Association*  
Goat Race Station  
Postmaster  
PO Box 9998  
Bainbridge, PA 17502-9998



CUPEX Station  
Sept 26 2009  
Urbana, IL 61801



Ham Days Station  
September 26, 2009  
Lebanon, KY 40033

September 26, 2009

*Lebanon County Chamber  
of Commerce*  
Ham Days Station  
Postmaster  
PO Box 9998  
Lebanon, KY 40033-9998

September 26, 2009

*U.S. Forest Service Wayne  
National Forest*

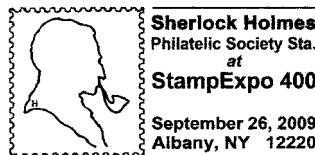
Vesuvius Furnace Festival  
Station  
Postmaster  
PO Box 9998  
Pedro, OH 45659-9998



VESUVIUS FURNACE FESTIVAL  
2009  
STATION SEPTEMBER 26  
PEDRO OHIO 45659

September 26, 2009

*Sherlock Holmes Philatelic  
Society*  
Sherlock Holmes Philatelic  
Society Station  
Postmaster  
PO Box 50001  
Albany, NY 12205-9998



Sherlock Holmes  
Philatelic Society Sta.  
at  
StampExpo 400  
September 26, 2009  
Albany, NY 12220

15th Kern Valley Autumn Nature &amp; Vulture Festival

Vulture Station  
September 26, 2009  
Weldon, CA, USA  
93283



September 26, 2009

*U.S. Postal Service*  
Vulture Station  
Postmaster  
PO Box 9998  
Weldon, CA 93283-9998

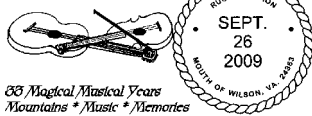
September 26, 2009

*U.S. Postal Service*  
175th Anniversary  
Celebration Station  
Postmaster  
PO Box 9998  
Rhinebeck, NY 12572-9998



175th Anniversary Celebration  
Station  
Rhinebeck Fire Department  
Founded 1834  
September 26, 2009  
Rhinebeck, NY 12572

Graeson Highlands Fall Festival



33 Magical Musical Years  
Mountains \* Music \* Memories

September 26-27, 2009

*Rugby Rescue Fire Aux*  
Rugby Station  
Postmaster  
PO Box 9998  
Mouth of Wilson, VA 24363-9998



September 26-27, 2009

*Lowell Area Arts Council*  
Fall Festival Station  
Postmaster  
PO Box 9998  
Lowell, MI 49331-9998



September 27, 2009

*American Philatelic Society  
and U.S. Postal Service*  
Samuel de Champlain  
Quadracentennial Station  
Postmaster  
5001 Colonie Center Mall  
Albany, NY 12205-9998



Lighthouse Park 60th Anniversary 1949-2009  
4th Sunday of the Month Collectible Show Station  
New Haven, Connecticut 06512  
September 27, 2009

September 27, 2009

*U.S. Postal Service*  
Collectible Show Station  
Postmaster  
PO Box 9998  
New Haven, CT 06512-9998

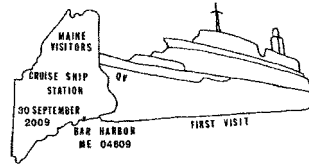
September 27, 2009

*Dayton Stamp Club*  
Dawn Patrol Rendezvous  
Station  
Customer Relations  
Coordinator  
1111 E. Fifth St.  
Dayton, OH 45401-9998



September 28, 2009

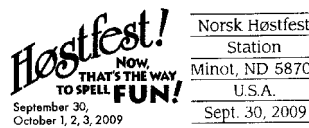
*U.S. Mint and Unicover Corp.*  
Charlotte Amalie Station  
Postmaster  
PO Box 9998  
St. Thomas, VI 00801-9998



September 30, 2009

*Union River Stamp Club*  
Cruise Ship Station  
Postmaster  
55 Cottage St.  
Bar Harbor, ME 04609-9998

September 30-October 3, 2009



*U.S. Postal Service*  
Norsk Hostfest  
Station  
Minot, ND 58701  
U.S.A.  
Sept. 30, 2009

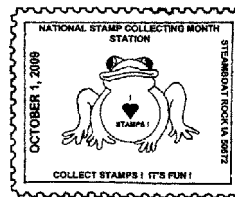
October 1, 2009

*Monterey Bay Aquarium*  
Aquarium Station  
Postmaster  
565 Hartnell St.  
Monterey, CA 93940-9998



October 1, 2009

*U.S. Postal Service*  
National Stamp Collecting  
Month Station  
Postmaster  
PO Box 9998  
Steamboat Rock, IA 50672-9998



October 2, 2009

*U.S. Postal Service*  
Corvair Station  
Postmaster  
1606 S. Huron St.  
Ypsilanti, MI 48197-9998



October 2-3, 2009

*KY Apple Festival of  
Johnson County Board of  
Directors*

*KY Apple Festival of  
Johnson County Station*  
Postmaster  
PO Box 9998  
Paintsville, KY 41240-9998



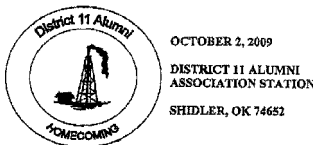




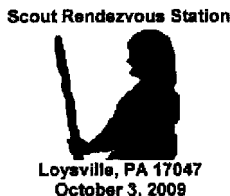
October 2-3, 2009  
*Mountain State Forest Festival*  
Mountain State Forest Festival Station  
Postmaster  
PO Box 9998  
Elkins, WV 26241-9998



October 3, 2009  
*City of Conrad*  
Centennial Station  
Postmaster  
PO Box 9998  
Conrad, MT 59425-9998



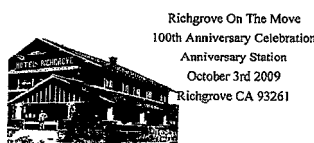
October 2-3, 2009  
*District 11 Alumni Association*  
District 11 Alumni Association Station  
Postmaster  
PO Box 9998  
Shidler, OK 74652-9998



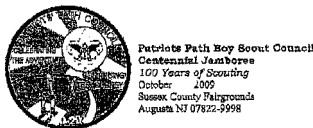
October 3, 2009  
*Keystone Area Council and York-Adams Area Council Boy Scouts of America*  
Scout Rendezvous Station  
Postmaster  
PO Box 9998  
Loysville, PA 17047-9998



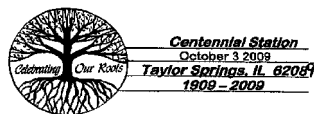
October 2-3, 2009  
*Rod Serling Memorial Foundation*  
Rod Serling Station  
Postmaster  
115 Henry St.  
Binghamton, NY 13902-9998



October 3, 2009  
*U.S. Postal Service*  
Anniversary Station  
Postmaster  
PO Box 9998  
Richgrove, CA 93261-9998



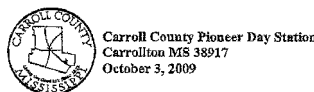
October 2-4, 2009  
*Patriot's Path Boy Scout Council*  
Sussex County Fair Station  
Postmaster  
PO Box 9998  
Augusta, NJ 07822-9998



October 3, 2009  
*Taylor Springs Centennial Committee*  
Centennial Station  
Postmaster  
618 E. Main St.  
Taylor Springs, IL 62089-9998



October 2-4, 2009  
*U.S. Postal Service*  
Bayfest Station  
Postmaster  
250 Saint Joseph St.  
Mobile, AL 36601-9998



October 3, 2009  
*U.S. Postal Service*  
Carroll County Pioneer Day Station  
Postmaster  
104 Jackson St.  
Carrollton, MS 38917-9998



October 3, 2009  
*Penrose Chamber of Commerce*  
Visions of Yesteryear Station  
Postmaster  
PO Box 9998  
Penrose, CO 81240-9998



October 3, 2009  
*Carter County Sesquicentennial Committee*  
Carter County Sesquicentennial Celebration Station  
Postmaster  
307 W. Oliver St.  
Van Buren, MO 63965-9998



October 3, 2009  
*U.S. Postal Service*  
Autumn on Parade Station  
Postmaster  
500 Washington St.  
Oregon, IL 61061-9998

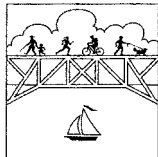


October 3, 2009  
*Monroe Stamp Club*  
Monroe Exhibition Station  
Postmaster  
PO Box 9998  
Monroe, WI 53566-9998



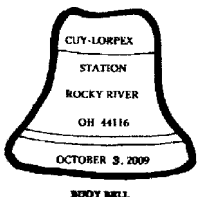
**Berkeley Heights  
Bicentennial  
Anniversary Station  
October 3, 2009  
Berkeley Heights, NJ  
07922**

October 3, 2009  
*U.S. Postal Service*  
Anniversary Station  
Postmaster  
PO Box 9998  
Berkeley Heights, NJ  
07922-9998



**WALKWAY  
OVER THE HUDSON  
STATE HISTORIC PARK  
STATION  
OCTOBER 3, 2009  
HIGHLAND, NY 12629**

October 3-4, 2009  
*U.S. Postal Service*  
Walkway Over the Hudson  
State Historic Park Station  
Postmaster  
PO Box 9998  
Poughkeepsie, NY 12601-  
9998



October 3-4, 2009  
*CUY-LORPEX*  
CUY-LORPEX Station  
Postmaster  
275 E. Main St.  
Andover, OH 44003-9998

**NATIONAL APPLE HARVEST FESTIVAL  
45TH ANNIVERSARY STATION**



**OCTOBER 3, 2009  
Arendtsville, PA 17303**

October 3-4, 2009  
*Upper Adams Jaycees*  
National Apple Harvest  
Festival 45th Anniversary  
Station  
Postmaster  
PO Box 9998  
Arendtsville, PA 17303-9998



**THE BLACKSTONE LIGHTHOUSE STATION  
October 3, 2009**

ST. CLEMENTS ISLAND  
COLTONS POINT  
COLTONS POINT MD. 20626-9998

October 3-4, 2009  
*U.S. Postal Service*  
Blackistone Lighthouse  
Station  
Postmaster  
20254 Colton Point Rd.  
Colton Point, MD 20626-  
9998

— *Stamp Services,  
Government Relations and Public Policy, 9-24-09*

## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop).

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

### Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



**Black and White Pictorial**

### Flags of Our Nation Set 3 Stamps

Grant Street Station  
700 Grant Street  
Pittsburg, PA 15219-1906

October 5, 2009



**Digital Color Pictorial**

### Flags of Our Nation Set 3 Stamps

Grant Street Station  
700 Grant Street  
Pittsburg, PA 15219-1906

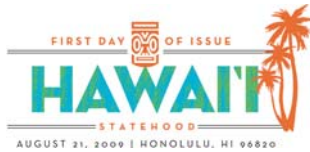
October 5, 2009



Black and White Pictorial

**Hawai'i Statehood Stamp**  
 Special Cancellations  
 Marketing Department  
 3600 Aolele Street  
 Honolulu, HI 96829-9661

October 20, 2009



Digital Color Pictorial

**Hawai'i Statehood Stamp**  
 Special Cancellations  
 Marketing Department  
 3600 Aolele Street  
 Honolulu, HI 96829-9661

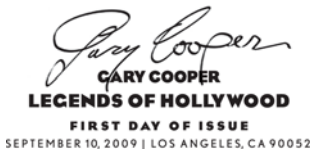
October 20, 2009



Digital Color Pictorial

**Thanksgiving Day Parade Stamp**  
 Postmaster  
 421 Eighth Ave., Rm. 2029B  
 New York, NY 10199-9998

November 8, 2009



Black and White Pictorial

**Gary Cooper Stamp**  
 The Gary Cooper Stamp  
 7001 South Central, Room 338  
 Los Angeles, CA 90052-9998

November 9, 2009



Digital Color Pictorial

**Gary Cooper Stamp**  
 The Gary Cooper Stamp  
 7001 South Central, Room 338  
 Los Angeles, CA 90052-9998

November 9, 2009

## Safety

### Fire Prevention Week 2009: October 4–10

“Stay Fire Smart — Don’t Get Burned!” is the theme of Fire Prevention Week 2009, sponsored by the National Fire Protection Association (NFPA), an international nonprofit organization that provides information on fire, electrical, and building safety. The theme of fire prevention week is intended to remind us of the simple actions we can take to stay safer from fires.

This year’s campaign focuses on ways to keep homes fire safe and prevent painful burns. Each year roughly 3,000 people die as a result of home fires and burns, and more than 200,000 individuals are seen in the nation’s emergency rooms for burn injuries. According to the NFPA, cooking is the leading cause of home fires and injuries, while heating equipment and smoking are the leading causes of home fire deaths.

The NFPA has posted a wide variety of materials for Fire Prevention Week on its website — <http://www.nfpa.org/> — including facts about fires, a home fire safety survey, a home fire escape plan, and activity suggestions for fire departments, teachers, children, and families.

The Postal Service™ encourages managers, employees, and safety professionals to use the NFPA materials when preparing local Fire Prevention Week presentations or activities. The materials may not be used for commercial purposes; however fire departments, civic groups, and workplaces are encouraged to copy and distribute them.

All offices are also asked to visit Blue at <http://blue.usps.gov> and on the left side, under “Essential Links”, click *Safety and Environmental Resources*; then on the left side, under “Safety Resources”, click Safety Programs; then on the right side, under “Safety Programs Resources”, click Safety Checklists, where you can review the fire inspection checklist and fire prevention requirements for your specific office. Your local district safety office can answer any questions concerning these checklists or requirements.

— *Safety and Environmental Performance Management, Employee Resource Management, 9-24-09*

## Supply Management

### eBuy Purchases of Bottled Drinking Water Services From Nestle and DS Waters for Fiscal Year 2010

All sites purchasing yearly bottled water service from Nestle, marketed as Arrowhead, Calistoga, Deer Park, Ice Mountain, Ozarka, Poland Spring, or Zephyrhills, or from DS Waters, marketed as Alhambra, Belmont, Crystal Springs, Hinckley Springs, Kentwood Springs, Sierra Springs, or Sparletts via eBuy on-catalog purchase are requested to process their requisitions for fiscal year (FY) 2010 before October 1, 2009. All requisitions need to be processed and approved prior to October 15, 2009, to avoid a lapse in service. Processing of requisitions is required during this period because the supplier needs to have your FY 2010 on-catalog requisition in the eBuy system in order to invoice your FEDSTRIP.

**Note:** There are some sites that cannot receive service directly from Nestle or DS Waters. These sites are authorized to purchase off-catalog as long as Nestle or DS Waters have stated they will not service their locations.

If your site sent a successfully processed eBuy requisition to the supplier last year, you can use this requisition to re-order. By re-ordering, you are copying last year’s requisition, which will be assigned a new “R” number. Ensure quantities and units of measure are correct on the new requisition prior to sending for approvals.

See the following Material Logistics Bulletins (MLBs) for more bottled drinking water information, including step-by-step ordering instructions:

- MLB-CO-07-009 — Nestle: [http://blue.usps.gov/purchase/\\_pdf/ops\\_mlb07-009.pdf](http://blue.usps.gov/purchase/_pdf/ops_mlb07-009.pdf).
- MLB-CO-07-010 — DS Waters: [http://blue.usps.gov/purchase/\\_pdf/ops\\_mlb07-010.pdf](http://blue.usps.gov/purchase/_pdf/ops_mlb07-010.pdf).

If you have any questions, contact Robert J. Wilczynski at 860-285-7004 or [robert.j.wilczynski@usps.gov](mailto:robert.j.wilczynski@usps.gov).

— *Eastern Services Category Management Center, Windsor CT, Supply Management, 9-24-09*

## Who Buys My Stuff? The New and Improved CMC Locator

Whenever you have a requirement for a product or service and you need to know how it should be purchased, Supply Management has a tool that can help you locate the responsible buying office or Category Management Center (CMC) to obtain purchasing information.

The Who Buys My Stuff? CMC Locator is an easy-to-use program, using Microsoft Excel, which allows you to select from a list of products and services to identify the responsible purchasing office. This tool was recently enhanced to provide you with more information about the purchase of products and services, such as national contract information, ordering instructions under Material Logistics Bulletins, eBay catalog availability, local buying options, and other helpful guidance from the CMC responsible for managing the commodity.

You can also link from the tool to related websites that may be useful to you when making purchases.

To access the new tool, go to <http://blue.usps.gov/purchase/services/escmc/cmlocator.xls>.

— Eastern Services Category Management Center,  
Windsor CT, Supply Management, 9-24-09

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**September is  
National  
Preparedness  
Month. Visit  
[www.ready.gov](http://www.ready.gov)  
for more  
information.**

**Ready**  
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WASHINGTON DC 20260-5540

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\*For mailable items. Mail addressed to military personnel overseas is subject to certain restrictions of mailing regarding content, preparation and handling. See [www.usps.com](http://www.usps.com) for more details.  
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