

Business Connect Contest Quarter 2

Direct Mail Means Business

How to build your business
using mail.

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TO OUR SPECIAL EVENT



A step-by-step guide.

You could win a
5-day trip to
Washington, D.C.
and two passes
to the National
Postal Forum.

See page 69.



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USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462

Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22248: 7690-10-000-6464	PB 22240: 7690-10-000-6456	PB 22232: 7690-10-000-6448	PB 22225: 7690-10-000-6441
PB 22247: 7690-10-000-6463	PB 22239: 7690-10-000-6455	PB 22231: 7690-10-000-6447	PB 22224: 7690-09-000-9375
PB 22246: 7690-10-000-6462	PB 22238: 7690-10-000-6454	PB 22230A: 7690-10-000-8803	PB 22223: 7690-09-000-9374
PB 22245: 7690-10-000-6461	PB 22237: 7690-10-000-6453	PB 22230: 7690-10-000-6446	PB 22222: 7690-09-000-9373
PB 22244: 7690-10-000-6460	PB 22236: 7690-10-000-6452	PB 22229: 7690-10-000-6445	PB 22221: 7690-09-000-9372
PB 22243: 7690-10-000-6459	PB 22235: 7690-10-000-6451	PB 22228: 7690-10-000-6444	PB 22220: 7690-09-000-9371
PB 22242: 7690-10-000-6458	PB 22234: 7690-10-000-6450	PB 22227: 7690-10-000-6443	PB 22219: 7690-09000-9370
PB 22241: 7690-10-000-6457	PB 22233: 7690-10-000-6449	PB 22226: 7690-10-000-6442	PB 22218: 7690-09-000-9369

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Pricing and Mailing Standards Changes for Shipping Services

Effective January 18, 2009, the Postal Service™ is revising the *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)* to reflect changes to the prices and standards for Shipping Services. Shipping Services include Express Mail®, Priority Mail®, Parcel Select®, and Parcel Return Service.

Express Mail

On average, Express Mail retail prices increase by approximately 5.7 percent. The commercial base prices increase by approximately 3.7 percent and are 5 percent lower than the retail price. Commercial volume rebates will be eliminated on January 18, 2009. Any rebate earned from January 1–17 will be credited to the qualifying mail owner’s account at the end of the quarter. A new price category, commercial plus pricing, is introduced and is 14.5 percent lower than retail prices.

Express Mail commercial base prices availability is expanded to customers who pay postage using information-based indicia (IBI) postage meters. Effective January 2010, to qualify for the commercial base prices, the IBI postage meter must be able to electronically provide transactional data by customer.

Commercial plus pricing is available to new and existing customers whose account volume exceeds a minimum threshold or who have a customer commitment agreement with the Postal Service, and who either use an Express Mail Corporate Account (EMCA), including Federal Agency Accounts, or are registered end-users of USPS®-approved PC Postage® providers using qualifying shipping labels.

Priority Mail

On average, Priority Mail retail prices increase by approximately 4.7 percent. We are introducing a new Priority Mail small flat-rate box, identified by the preprinted words “Small Flat-Rate Box,” enhancing customer choice, convenience, and ease of use. The small Priority Mail flat-rate box is \$4.95 at retail, the same price as the flat-rate envelope.

Priority Mail commercial base prices are expanded to customers who pay postage using IBI postage meters, in conjunction with an approved shipping label that includes a confirmation services barcode with a postal routing code. Effective January 2010, to qualify for the commercial base prices, the IBI meter must be able to electronically provide transactional data by customer.

A new price category, commercial plus pricing, is introduced and is lower than commercial base prices. Commercial plus pricing is available to new and existing permit imprint customers whose account volume exceeds a minimum threshold or who have a customer commitment agreement with the Postal Service. Also, registered end-users of USPS-approved PC Postage products using qualifying shipping labels and whose account volume exceeds a minimum threshold qualify for commercial plus pricing.

Retail prices are no longer available to Priority Mail customers using permit imprint. Permit imprint customers are required to use the commercial base prices and to conform to the commercial base price eligibility requirements. To allow for system enhancements, customers have until May 2009 to comply with the commercial base price barcode requirements.

Parcel Select

The average price increase is 4.7 percent for destination delivery unit; 6.8 percent for destination sectional center facility; and, 9.1 percent for destination bulk mail center. There are no additional changes to the Parcel Select products.

Parcel Return Service

The return delivery unit price is not being increased. The return bulk mail center price increases by approximately 7.1 percent. There are no additional changes to the Parcel Return Service product.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
100	Retail Letters, Cards, Flats, and Parcels				
	*	*	*	*	*
110	Express Mail				
113	Prices and Eligibility				
1.0	Express Mail Prices and Fees				
	*	*	*	*	*
1.3	Prices				
	*	*	*	*	*

Exhibit 1.3 Express Mail Prices—Retail Letters, Flats, and Parcels

[Insert new price chart of Exhibit 1.3.]

* * * * *

1.4 Flat-Rate Envelope

[Revise text of the first sentence of 1.4 as follows:]

Material mailed in the USPS-provided Express Mail flat-rate envelope is charged \$17.50, regardless of the actual weight of the piece or its destination.***

* * * * *

120 Priority Mail

123 Prices and Eligibility

* * * * *

[Renumber current 1.2 through 1.9 as new 1.3 through 1.10 and insert new heading for 1.2, Prices, as follows:]

1.2 Prices

Exhibit 1.2 Priority Mail Prices—Retail

[Insert new price chart of Exhibit 1.2.]

* * * * *

1.5 Flat-Rate Envelope and Boxes

* * * * *

1.5.1 Flat-Rate Envelope—Price and Eligibility

[Revise text of the first sentence by changing the price to \$4.95.]

1.5.2 Flat-Rate Boxes—Price and Eligibility

[Reletter current items a through c as new b through d, add new item a, and change prices in new items b through d of new 1.5.2 as follows:]

***Each USPS-produced Priority Mail flat-rate box, regardless of the actual weight of the piece or its destination, is charged:

- \$4.95 for material sent in Priority Mail small flat-rate boxes to domestic and APO/FPO addresses.
- \$10.35 for material sent in Priority Mail regular flat-rate boxes (FRB-1 or FRB-2) to domestic and APO/FPO addresses.
- \$11.95 for material sent in a Priority Mail large flat-rate box to APO/FPO addresses (see 703.2).
- \$13.95 for material sent in a Priority Mail large flat-rate box to domestic addresses.

1.6 Prices for Keys and Identification Devices

[Revise table by changing prices.]

Weight Not Over (pounds)	Price
1 pound	\$5.67
2 pounds	\$6.47

* * * * *

124 Postage Payment Methods

1.0 Basic Standards for Postage Payment

1.1 Payment Method

[Revise 1.1 by removing the reference to permit imprint and revising the text to read as follows:]

Priority Mail postage may be paid with postage stamps (see 604.1.0) or meter stamps (see 604.4.0).

* * * * *

[Delete 2.0, Postage Paid with Permit Imprint, in its entirety.]

125 Mail Preparation

* * * * *

[Delete 3.0, Preparation for a Permit Imprint, in its entirety.]

126 Deposit

1.0 Deposit

1.1 Pieces Weighing 13 Ounces or Less

[Remove last sentence of 1.1 in its entirety to remove reference to permit imprint.]

* * * * *

400 Commercial Parcels

* * * * *

410 Express Mail

413 Prices and Eligibility

[Revise heading of 1.0 as follows:]

1.0 Prices and Fees

* * * * *

1.3 Commercial Base Prices

[Revise introductory text of 1.3 by changing the percentage as follows:]

Express Mail commercial base prices are 5 percent below retail Express Mail prices (see Exhibit 413.1.3). These prices apply to:

* * * * *

[Revise item c and insert new item d as follows:]

- c. Registered end-users of USPS-approved PC Postage providers when using a qualifying shipping label managed by the PC Postage system used.
- d. Customers who pay postage using information-based indicia (IBI) postage meters when using an Express Mail shipping label.

[Insert new Exhibit 1.3 as follows:]

Exhibit 1.3 Express Mail Commercial Base Prices

[Insert new price chart.]

* * * * *

[Delete 1.5, Commercial Volume Rebates, in its entirety, renumber current 1.4, Flat-Rate Envelope, as new 1.5, and add new 1.4, Commercial Plus Prices, as follows:]

1.4 Commercial Plus Prices

Commercial plus prices are 14.5 percent below retail Express Mail prices (see Exhibit 413.1.4).

1.4.1 Existing Express Mail Customers

Commercial plus pricing is available to existing customers whose cumulative account volume exceeds 6,000 pieces in the previous four quarters or who have a customer commitment agreement with the USPS (see 1.4.2) and who are:

- a. Express Mail Corporate Account (EMCA) customers, including Federal Agency Accounts.
- b. Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label managed by the PC Postage system used.

1.4.2 New Express Mail Customers

Commercial plus prices are available for new Express Mail customers who have a customer commitment agreement with the USPS. Shippers must contact their account manager or the manager, Sales and Communication, Expedited Shipping (see 608.8.0 for address) for additional information.

[Insert new heading for Exhibit 1.4 as follows:]

Exhibit 1.4 Express Mail Commercial Plus Prices

[Insert new price chart.]

* * * * *

1.5 Flat-Rate Envelope

[Revise text of the first sentence by changing the price as follows:]

Material mailed in the USPS-provided Express Mail flat-rate envelope is charged \$16.63 (commercial base price) or \$14.96 (commercial plus price), regardless of the actual weight of the piece or its destination.***

* * * * *

1.9 Computing Postage

[Revise 1.9 by changing the percentage, adding reference to commercial plus price, and deleting the last sentence so that it reads as follows:]

For each addressed mailpiece, determine the retail price based on weight and zone. Then, multiply the retail price by 5 percent for commercial base pricing, and by 14.5 percent for commercial plus pricing to obtain the appropriate discount amount. Subtract the discount amount (without rounding off) from the retail price and round off the result (see 604.7.1.3).

* * * * *

414 Postage Payment and Documentation

[Revise heading and text of 1.0 as follows:]

1.0 Basic Standards for Postage Payment Options

Federal agency and USPS official Express Mail may use the appropriate indicia, subject to 703.7.0, Official Mail (Penalty). The mailer is responsible for proper payment of postage. Customers wishing to manifest Express Mail items may request authorization to use an Express Mail Manifesting System according to the procedures in 705.2.6.

1.1 Commercial Base Pricing

Commercial base Express Mail postage may be paid with:

- a. An Express Mail Corporate Account (see 2.0), including Federal Agency Accounts.
- b. Click-N-Ship.
- c. Information-based indicia (IBI) postage meter with an approved shipping label.
- d. USPS-approved PC Postage products by registered end-users in conjunction with a qualifying shipping label managed by the PC Postage system used.

1.2 Commercial Plus Pricing

Commercial plus Express Mail postage may be paid with an Express Mail Corporate Account (see 2.0), including federal agency accounts, or through USPS-approved PC Postage products by registered end-users in conjunction with a qualifying shipping label managed by the PC Postage system used.

* * * * *

420 Commercial Parcels Priority Mail

423 Prices and Eligibility

[Revise heading of 1.0 as follows:]

1.0 Prices and Fees

* * * * *

[Renumber current 1.2 through 1.7 as new 1.4 through 1.9]

[Renumber current 1.1.1 as new 1.2, revising the heading; and add new 1.3 to read as follows:]

1.2 Commercial Base Prices

The commercial base prices are available for:

* * * * *

[Revise item b and add new item e as follows:]

- b. Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label managed by the PC Postage system used.

* * * * *

- e. Customers who pay postage using information-based indicia (IBI) postage meters in conjunction with an approved shipping label that bears a confirmation services barcode with a postal routing code (see 708.5.0).

[Renumber and rename Exhibit 1.1 as Exhibit 1.2, Priority Mail Commercial Base Prices, and insert new price chart.]

1.3 Commercial Plus Prices

1.3.1 Existing Priority Mail Customers

Commercial plus prices are available to existing Priority Mail customers that are:

- a. Registered end-users of USPS-approved PC Postage products who qualify for commercial base prices and whose account volume exceeds 100,000 pieces in the previous calendar year or who have a customer commitment agreement with the USPS (see 1.3.2).
- b. Permit imprint customers who qualify for commercial base prices and whose account volume exceeds 100,000 pieces in the previous calendar year or who have a customer commitment agreement with the USPS (see 1.3.2).
- c. Priority Mail Open and Distribute (PMOD) customers who qualify for commercial base prices and whose account volume exceeds 600 PMOD containers (see 705.16.5.1) in the previous calendar year or who have a customer commitment agreement with the USPS (see 1.3.2).

1.3.2 New Priority Mail Customers

Commercial plus prices are available for new Priority Mail customers who have a customer commitment agreement with the USPS. Shippers must contact their account manager or the manager, Sales and Communication, Expedited Shipping (see 608.8.0 for address) for additional information.

[Insert new heading Exhibit 1.3, Priority Mail Commercial Plus Prices, as follows:]

Exhibit 1.3 Priority Mail Commercial Plus Prices

[Insert new price chart.]

* * * * *

1.6 Flat-Rate Envelopes and Boxes

* * * * *

1.6.1 Flat-Rate Envelopes—Price and Eligibility

[Revise text of the first sentence of renumbered 1.6.1 to change the prices as follows:]

Each USPS-produced Priority Mail flat-rate envelope is charged \$4.80, (commercial base price) or \$4.75 (commercial plus price) regardless of the actual weight of the piece or its domestic destination.***

1.6.2 Flat-Rate Boxes—Price and Eligibility

[Revise text of renumbered 1.6.2 by changing the prices and relettering current items a through c as new b through d and adding a new item a as follows:]

***Each USPS-produced Priority Mail flat-rate box, regardless of the actual weight of the piece or its domestic destination, is charged:

- a. \$4.80 (commercial base price) or \$4.75 (commercial plus price) for material sent in a Priority Mail small flat-rate box to domestic and APO/FPO addresses.
- b. \$9.85 (commercial base price) or \$9.67 (commercial plus price) for material sent in a Priority Mail regular flat-rate box (FRB-1 or FRB-2) to domestic and APO/FPO addresses.
- c. \$11.50 (commercial base price) or \$11.30 (commercial plus price) for material sent in a Priority Mail large flat-rate box to APO/FPO addresses (see 703.2).
- d. \$13.50 (commercial base price) or \$13.27 (commercial plus price) for material sent in a Priority Mail large flat-rate box to domestic addresses.

* * * * *

424 Postage Payment and Documentation

1.0 Basic Standards for Postage Payment

1.1 Postage Payment Options

[Delete existing paragraph text in 1.1 and add new 1.1.1 and new 1.1.2 as follows:]

1.1.1 Commercial Base Pricing

Commercial base Priority Mail postage may be paid with:

- a. Click-N-Ship.
- b. USPS-approved PC Postage products when registered end-users use a qualifying shipping label.

- c. Information-based indicia (IBI) postage meter in conjunction with an approved shipping label that bears a confirmation services barcode with a postal routing code (see 708.5.0).
- d. Permit imprint with a postal routing barcode on the mailpiece (see 708.5.0). Flat-shaped mailpieces with permit imprints may bear a POSTNET or Intelligent Mail barcode (see 708.4.0) instead of the postal routing barcode.

1.1.2 Commercial Plus Pricing

Commercial plus Priority Mail postage may be paid with:

- a. USPS-approved PC Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint with a postal routing barcode on the mailpiece (see 708.5.0). Flat-shaped mailpieces with permit imprints may bear a POSTNET or Intelligent Mail barcode (see 708.4.0) instead of the postal routing barcode.

* * * * *

450 Parcel Select

453 Prices and Eligibility

[Revise heading of item 1.0 as follows:]

1.0 Prices and Fees

* * * * *

1.2 Parcel Select Destination Entry Prices

[Insert new price chart of Exhibit 1.2.]

* * * * *

500 Additional Services

* * * * *

507 Mailer Services

* * * * *

13.0 Parcel Return Service

* * * * *

13.3 Prices

13.3.1 Parcel Return Service—Machinable

* * * * *

[Insert new price chart of Exhibit 13.3.1.]

* * * * *

13.3.2 Parcel Return Service—Return BMC Nonmachinable

* * * * *

[Insert new price chart of Exhibit 13.3.2.]

* * * * *

600 Basic Standards For All Mailing Services

* * * * *

608 Postal Information and Resources

* * * * *

8.0 USPS Contact Information

8.1 Postal Service

* * * * *

[Add address of manager, Sales and Communication, Expedited Shipping as follows:]

Sales and Communication, Expedited Shipping
U.S. Postal Service
475 L'Enfant Plaza, SW NB Ste. 4039
Washington, DC 20260-4000

* * * * *

700 Special Standards

703 Nonprofit Standard Mail and Other Unique Eligibility

* * * * *

2.0 Overseas Military Mail

2.1 Basic Standards

* * * * *

2.1.2 APO/FPO Priority Mail Flat-Rate Boxes

[Revise text of 2.1.2 by changing the price for the large flat-rate box to \$11.95, changing the price for the regular flat-rate box to \$10.35, and adding a new fifth sentence as follows:]

Articles mailed to an APO/FPO address in a small flat-rate box are charged \$4.95.

* * * * *

We will incorporate these revisions into the January 18, 2009, update of the online DMM available via Postal Explorer® at <http://pe.usps.com> and into the next printed version of the DMM.

— Mailing Standards,
Pricing, 12-18-08

IMM Revision: Special Drawing Right Values and Indemnity Limits for Ordinary Priority Mail International Parcels and Registered Mail Service

[The beginning section of this article was published in Postal Bulletin 22247, 12-4-08, on page 7, but it did not include the actual revision text, which is included in this article.]

Effective January 1, 2009, the Postal Service™ is revising the following sections in *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect a change in the conversion rate between special drawing right (SDR) values and U.S. dollars, and to reflect changes to the indemnity limits for ordinary Priority Mail International™ parcels and Registered Mail™ items (which are affected by the SDR values):

- Exhibit 234.4.
- Section 324.12.
- Exhibit 324.12.
- Section 333.2.
- Section 934.2.
- Individual Country Listing for every country that offers Registered Mail service.

Postal Service retail employees use this information, and the limits listed in exhibit 234.4, when a customer presents an ordinary parcel for mailing. Postal Service retail employees use section 324.12 and exhibit 324.12 when a

customer presents an insured parcel for mailing, subject to availability in the destination country. For insured parcels, employees must write the insured amount, stated in terms of both dollars and SDR values, in the designated blocks on PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

	*	*	*	*	*
2	Conditions for Mailing				
	*	*	*	*	*
230	Priority Mail International				
	*	*	*	*	*
234	Priority Mail International Parcels				
	*	*	*	*	*
234.4	Ordinary Priority Mail International Weight and Indemnity Limits				
	*	*	*	*	*

Exhibit 234.4

Ordinary Priority Mail International Weight and Indemnity Limits

[Revise Exhibit 234.4 to read as follows:]

Weight not over (lbs.)	Indemnity	Weight not over (lbs.)	Indemnity	Weight not over (lbs.)	Indemnity
1	\$67.17	25	\$145.41	49	\$223.65
2	70.43	26	148.67	50	226.91
3	73.69	27	151.93	51	230.17
4	76.95	28	155.19	52	233.43
5	80.21	29	158.45	53	236.69
6	83.47	30	161.71	54	239.95
7	86.73	31	164.97	55	243.21
8	89.99	32	168.23	56	246.47
9	93.25	33	171.49	57	249.73
10	96.51	34	174.75	58	252.99
11	99.77	35	178.01	59	256.25
12	103.03	36	181.27	60	259.51
13	106.29	37	184.53	61	262.77
14	109.55	38	187.79	62	266.03
15	112.81	39	191.05	63	269.29
16	116.07	40	194.31	64	272.55
17	119.33	41	197.57	65	275.81
18	122.59	42	200.83	66	279.07
19	125.85	43	204.09	67	282.33
20	129.11	44	207.35	68	285.59
21	132.37	45	210.61	69	288.85
22	135.63	46	213.87	70	292.11

Weight not over (lbs.)	Indemnity	Weight not over (lbs.)	Indemnity	Weight not over (lbs.)	Indemnity
23	138.89	47	217.13	-	-
24	142.15	48	220.39	-	-

* * * * *

3 Extra Services

[Revise item b at the end so that the example reads as follows (reflecting the new SDR rate):]

b. ***For example:
INSURED VALUE
\$100 (US)
62.59 SDR

320 Insurance

* * * * *

[Revise item c to read as follows:]

324 Processing Requests

324.1 Mailing Receipt and Insurance Number

c. See Exhibit 324.12 for a table showing the conversion of U.S. dollar values up to \$600 to SDR equivalents. To determine SDR equivalents above \$600, multiply the insured amount, rounded up to the next full dollar, by the conversion factor of 0.6259.

324.12 Accepting Clerk's Responsibility

The accepting clerk must:

* * * * *

Note: Use the following rates when converting between U.S. dollars and SDR values:

1 U.S. \$ = 0.6259 SDR
1 SDR = \$1.60 (\$1.5978 U.S.)

* * * * *

**Exhibit 324.12
Conversion Table: U.S. Dollars to Special Drawing Right (SDR)**

[Revise Exhibit 324.12 to read as follows:]

US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR
1	0.6259	51	31.9209	101	63.2159	151	94.5109	201	125.8059	251	157.1009
2	1.2518	52	32.5468	102	63.8418	152	95.1368	202	126.4318	252	157.7268
3	1.8777	53	33.1727	103	64.4677	153	95.7627	203	127.0577	253	158.3527
4	2.5036	54	33.7986	104	65.0936	154	96.3886	204	127.6836	254	158.9786
5	3.1295	55	34.4245	105	65.7195	155	97.0145	205	128.3095	255	159.6045
6	3.7554	56	35.0504	106	66.3454	156	97.6404	206	128.9354	256	160.2304
7	4.3813	57	35.6763	107	66.9713	157	98.2663	207	129.5613	257	160.8563
8	5.0072	58	36.3022	108	67.5972	158	98.8922	208	130.1872	258	161.4822
9	5.6331	59	36.9281	109	68.2231	159	99.5181	209	130.8131	259	162.1081
10	6.2590	60	37.5540	110	68.8490	160	100.1440	210	131.4390	260	162.7340
11	6.8849	61	38.1799	111	69.4749	161	100.7699	211	132.0649	261	163.3599
12	7.5108	62	38.8058	112	70.1008	162	101.3958	212	132.6908	262	163.9858
13	8.1367	63	39.4317	113	70.7267	163	102.0217	213	133.3167	263	164.6117
14	8.7626	64	40.0576	114	71.3526	164	102.6476	214	133.9426	264	165.2376
15	9.3885	65	40.6835	115	71.9785	165	103.2735	215	134.5685	265	165.8635
16	10.0144	66	41.3094	116	72.6044	166	103.8994	216	135.1944	266	166.4894
17	10.6403	67	41.9353	117	73.2303	167	104.5253	217	135.8203	267	167.1153
18	11.2662	68	42.5612	118	73.8562	168	105.1512	218	136.4462	268	167.7412
19	11.8921	69	43.1871	119	74.4821	169	105.7771	219	137.0721	269	168.3671
20	12.5180	70	43.8130	120	75.1080	170	106.4030	220	137.6980	270	168.9930
21	13.1439	71	44.4389	121	75.7339	171	107.0289	221	138.3239	271	169.6189
22	13.7698	72	45.0648	122	76.3598	172	107.6548	222	138.9498	272	170.2448
23	14.3957	73	45.6907	123	76.9857	173	108.2807	223	139.5757	273	170.8707
24	15.0216	74	46.3166	124	77.6116	174	108.9066	224	140.2016	274	171.4966
25	15.6475	75	46.9425	125	78.2375	175	109.5325	225	140.8275	275	172.1225

US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR	US \$	SDR
26	16.2734	76	47.5684	126	78.8634	176	110.1584	226	141.4534	276	172.7484
27	16.8993	77	48.1943	127	79.4893	177	110.7843	227	142.0793	277	173.3743
28	17.5252	78	48.8202	128	80.1152	178	111.4102	228	142.7052	278	174.0002
29	18.1511	79	49.4461	129	80.7411	179	112.0361	229	143.3311	279	174.6261
30	18.7770	80	50.0720	130	81.3670	180	112.6620	230	143.9570	280	175.2520
31	19.4029	81	50.6979	131	81.9929	181	113.2879	231	144.5829	281	175.8779
32	20.0288	82	51.3238	132	82.6188	182	113.9138	232	145.2088	282	176.5038
33	20.6547	83	51.9497	133	83.2447	183	114.5397	233	145.8347	283	177.1297
34	21.2806	84	52.5756	134	83.8706	184	115.1656	234	146.4606	284	177.7556
35	21.9065	85	53.2015	135	84.4965	185	115.7915	235	147.0865	285	178.3815
36	22.5324	86	53.8274	136	85.1224	186	116.4174	236	147.7124	286	179.0074
37	23.1583	87	54.4533	137	85.7483	187	117.0433	237	148.3383	287	179.6333
38	23.7842	88	55.0792	138	86.3742	188	117.6692	238	148.9642	288	180.2592
39	24.4101	89	55.7051	139	87.0001	189	118.2951	239	149.5901	289	180.8851
40	25.0360	90	56.3310	140	87.6260	190	118.9210	240	150.2160	290	181.5110
41	25.6619	91	56.9569	141	88.2519	191	119.5469	241	150.8419	291	182.1369
42	26.2878	92	57.5828	142	88.8778	192	120.1728	242	151.4678	292	182.7628
43	26.9137	93	58.2087	143	89.5037	193	120.7987	243	152.0937	293	183.3887
44	27.5396	94	58.8346	144	90.1296	194	121.4246	244	152.7196	294	184.0146
45	28.1655	95	59.4605	145	90.7555	195	122.0505	245	153.3455	295	184.6405
46	28.7914	96	60.0864	146	91.3814	196	122.6764	246	153.9714	296	185.2664
47	29.4173	97	60.7123	147	92.0073	197	123.3023	247	154.5973	297	185.8923
48	30.0432	98	61.3382	148	92.6332	198	123.9282	248	155.2232	298	186.5182
49	30.6691	99	61.9641	149	93.2591	199	124.5541	249	155.8491	299	187.1441
50	31.2950	100	62.5900	150	93.8850	200	125.1800	250	156.4750	300	187.7700

* * * * *

330 Registered Mail

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333 Fees and Indemnity Limits

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333.2 Indemnity Limit

[Revise 333.2 to read as follows (reflecting a change in the indemnity limit to \$47.93):]

Regardless of the declared value of a registered item, the maximum amount of indemnity payable for loss, damage, or rifling is \$47.93.

* * * * *

9 Inquiries, Indemnities, and Refunds

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930 Indemnity Payments

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934 Payments for Registered Mail

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934.2 Special Provisions

[Revise 934.2 to read as follows (reflecting a change in the indemnity limit to \$47.93):]

Regardless of the declared value of a registered item, the maximum amount of indemnity payable for loss, damage, or rifling is \$47.93.

* * * * *

Individual Country Listings

* * * * *

[For every country that offers Registered Mail service in the "Extra Services" section, revise the maximum indemnity limit to \$47.93, to read as follows in the generic example:]

Extra Services

* * * * *

Registered Mail (330) Fee: \$10.80

Maximum Indemnity: \$47.93

* * * * *

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

IMM Revision: International Shipping Services Product and Price Changes

Effective January 18, 2009, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) subchapters 120, 130, 140, 210, 220, 230, 310, 320, 530, 920, and the Individual Country Listings to reflect changes to the prices and product features for the following shipping services:

- Global Express Guaranteed® (GXG®).
- Express Mail International®.
- Priority Mail International™.
- Direct Sacks of Printed Matter to One Addressee (Air-mail M-bags).

We are implementing this international price change concurrent with our domestic shipping services price change. On average, the prices for the following shipping services will increase accordingly: GXG — 11.2 percent; Express Mail International — 8.5 percent; Priority Mail International — 8.5 percent; and Direct Sacks of Printed Matter to One Addressee (Airmail M-Bags) — 8 percent. The total international price increase is approximately 8.5 percent.

The number of country price groups for Express Mail International and Priority Mail International services is expanded from nine to ten country price groups. New country Price Group 10 is established for items sent to Australia and New Zealand.

Priority Mail International service is expanded by adding a new small flat-rate box. The small flat-rate box follows the same mailing standards as the Priority Mail International flat-rate envelope.

Commercial base pricing for Global Express Guaranteed (GXG), Express Mail International, and Priority Mail International services is expanded to include qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms. IBI is a digitally generated indicium that includes a two-dimensional barcode.

For more information on prices and product features that will be effective January 18, 2009, see *Postal Bulletin 22247 (12-4-08)*, starting on page 75.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

1	International Mail Services	*	*	*	*	*
120	Preparation for Mailing	*	*	*	*	*
123	Customs Forms and Online Shipping Labels	*	*	*	*	*

123.6 Required Usage

123.61 Conditions

* * * * *

Exhibit 123.61

Customs Declaration Form Usage by Mail Category

* * * * *

[Revise the Priority Mail International “Comment” section of Exhibit 123.61 as follows:]

All items mailed in USPS-produced Priority Mail International packaging and any item bearing a Priority Mail sticker or marked with the words “Priority Mail” are considered parcels, except the Priority Mail International flat-rate envelope and small flat-rate box. Do not use PS Form 2976 (green label) on Priority Mail International parcels.

[Revise the Priority Mail Flat-Rate Envelope section of Exhibit 123.61 by changing the title as follows:]

Priority Mail International Flat-Rate Envelope and Small Flat-Rate Box

* * * * *

[Revise the first sentence of the first footnote of Exhibit 123.61 as follows:]

1. Placement of forms: Use PS Form 2976 (green label) for a Priority Mail International flat-rate envelope and small flat-rate box and a First-Class Mail International item under \$400 in value; affix the form to the address side of the package.***

* * * * *

123.7 Completing Customs Forms

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123.72 PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

123.721 Sender’s Preparation of PS Form 2976-A

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[Revise item “o” to read as follows:]

- o. Affix PS Form 2976-A according to the class of mail, as follows:

1. For a Priority Mail International parcel, with the exception of the flat-rate envelope and small flat-rate box, allow the Postal Service employee to complete PS Form 2976-A as described in 123.722, place the form set inside PS Form 2976-E (plastic envelope), and affix it to the address side of the package.

2. For a Priority Mail International flat-rate envelope or small flat-rate box or a First-Class Mail International item valued at \$400 or more, or if you do not want to list the contents on the outside wrapper, affix the upper portion only of PS Form 2976 (green label) (cut on the dotted line and discard the lower portion) to the address side of the package, complete PS Form 2976-A, and enclose the form set inside the package.

130 Mailability

* * * * *

134 Valuable Articles

134.1 List of Articles

[Revise the introductory paragraph of 134.1 to read as follows:]

The following valuable articles may be sent only by using Registered Mail: First-Class Mail International service, Priority Mail International flat-rate envelope, and Priority Mail International small flat-rate box. In addition, the articles may be sent by insured Priority Mail International service. The articles are not mailable in Express Mail International or ordinary (uninsured) Priority Mail International shipments (see 221.2 and 233):

* * * * *

140 International Mail Categories

141 Definitions

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141.4 Priority Mail International

[Convert items "a" and "b" into a first and second paragraph. Revise the first sentence of the first paragraph 141.4 as follows:]

Priority Mail International is governed by the parcels provisions of the Universal Postal Convention with the exception of the flat-rate envelope and small flat-rate box.***

[Revise the second paragraph in 141.4b to read as follows:]

The Priority Mail International flat-rate envelope and small flat-rate box provide customers with an economical means of sending correspondence, documents, printed matter, and lightweight merchandise items to foreign destinations. The maximum weight limit is 4 pounds. Registered Mail service is available for the Priority Mail International flat-rate envelope and small flat-rate box. Insurance is not available for the Priority Mail International flat-rate envelope or small flat-rate box.

* * * * *

2 Conditions for Mailing

210 Global Express Guaranteed

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212 Postage Prices

212.1 Global Express Guaranteed Service Prices/Groups

[Revise 212.1 as follows:]

See the Individual Country Listings for availability, additional details, and prices.

[Delete Exhibit 212.1 GXG price chart from this section.]

212.2 Commercial Base Prices

212.21 General

[Revise 212.21 by adding a new sentence after the first and before the second sentence as follows:]

Commercial base prices also apply to qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms.

212.22 Online Prices

[Revise 212.22 by adding the following language at the end of the first sentence.]

or to qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms.

* * * * *

220 Express Mail International

[Delete title of 221, "Description," and renumber current 221.1 as new 221.]

221 General

* * * * *

[Add new 221.1 as follows:]

221.1 Express Mail International Flat-Rate Envelope

Any item not prohibited in international mail and Express Mail International may be sent in the Express Mail International flat-rate envelope. Mailers are eligible for the flat-rate envelope price only with the use of a USPS-produced flat-rate envelope. The contents must fit securely in the envelope and be confined within the envelope with the provided adhesive as the means of closure. The envelope flap must be able to close within the prefabricated folds. Tape may be applied to the flap and seams for closure or to reinforce the envelope, provided the design of the envelope is not enlarged by opening the sides of the envelope and taping or reconstructing the envelope in any way. All other Express Mail International standards and customs requirements apply.

* * * * *

222 Postage

222.1 Prices

222.11 Country Prices

* * * * *

[Add new second paragraph and update Exhibit 222.11, as follows:]

Regardless of the actual weight of the mailpiece, the Express Mail International flat-rate envelope is charged at a flat rate. Postage is required for each piece. Express Mail International flat-rate envelopes with prepaid postage may be used for international mail. Appropriate postage must be added prior to mailing. (See Exhibit 222.11.)

**Exhibit 222.11
Express Mail International Flat-Rate Envelope**

Canada & Mexico	\$25.95
All other countries	\$27.95

222.14 Online Prices – General

[Revise 222.14 by adding a new second sentence at the end of the paragraph as follows:]

***Commercial base prices also apply to qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms.

* * * * *

222.142 Online Prices

[Revise 222.142 by adding the following language at the end of the first sentence.]

or for qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms.

* * * * *

230 Priority Mail International

231 General

[Revise 231 as follows:]

Priority Mail International is a parcel service with the exception of the flat-rate envelope and the small flat-rate box. Written correspondence having the nature of current and personal correspondence is not permitted in Priority Mail International parcels, but may be sent in the Priority Mail International flat-rate envelope or small flat-rate box.

[Revise the title of 232 as follows:]

232 Priority Mail International Flat-Rate Envelope and Small Flat-Rate Box

232.1 General

[Revise 232.1 as follows:]

All items that may be sent as First-Class Mail International (see 241) may be sent in the Priority Mail International flat-rate envelope or small flat-rate box provided the contents are mailable, they fit securely in the envelope or box, and they are entirely confined within the container with the provided adhesive as the means of closure. The flap must close within the prefabricated fold. Tape may be applied to the flap and seams for closure or to reinforce, provided the design of the container is not enlarged by opening the sides and taping or reconstructing the container in any way. Registered Mail service is available. Insurance is not available.

232.2 Prices

[Revise the text of the first and second sentences of 232.2 as follows:]

The Priority Mail International flat-rate envelope and small flat-rate box are charged at a flat rate. The price does not depend on the weight of the item, provided it does not exceed the 4-pound limit in 232.3.***

Exhibit 232.2

[Revise the title and text of Exhibit 232.2 as follows:]

Priority Mail International Flat-Rate Envelope and Small Flat-Rate Box

Canada & Mexico	\$10.95
All other countries	\$12.95

232.3 Weight Limit

[Revise the text of 232.3 as follows.]

The maximum weight for the flat-rate envelope and small flat-rate box is 4 pounds.

232.4 Customs Forms Required

[Revise the text of 232.4 as follows:]

All Priority Mail International flat-rate envelopes and small flat-rate boxes must bear PS Form 2976 or 2976-A depending on the value and weight of the item.

[Revise the heading of 233 as follows:]

233 Priority Mail International Regular and Large Flat-Rate Boxes

233.1 General

[Revise the text of the first sentence in paragraph one, add a new sentence after the first sentence, and revise the first sentence in paragraph two of 233.1 as follows:]

All mailable items that qualify to be sent as Priority Mail International may be sent in the Priority Mail International regular and large flat-rate boxes (see 231). Items allowed in the Priority Mail International flat-rate envelope or small flat-rate box are not allowed to be sent in the Priority Mail International regular and large flat-rate boxes.***

Regular and large flat-rate boxes may be insured.***

* * * * *

233.2 Prices

* * * * *

[Revise title and text of Exhibit 233.2 as follows:]

**Exhibit 233.2
Priority Mail International — Regular and Large Flat-Rate Boxes**

	Regular	Large
Canada & Mexico	\$25.95	\$32.95
All other countries	\$41.95	\$53.95

[Revise “Note” of Exhibit 233.2 as follows:]

Note: Indemnity for items mailed in the regular and large flat-rate boxes are based on the weight and indemnity limits shown in Exhibit 234.4.

233.3 Weight Limit

[Revise 233.3 as follows:]

The weight limit for the regular and large flat-rate boxes is 20 pounds.

233.4 Customs Forms Required

[Revise 233.4 as follows:]

Each Priority Mail International regular or large flat-rate box must bear a properly completed PS Form 2976-A.

234 Priority Mail International Parcels

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234.2 Indemnity

[Revise the first sentence of 234.2 as follows:]

Ordinary — i.e., uninsured — Priority Mail International parcels, except the small flat-rate box, include indemnity coverage against loss, damage, or rifling up to the amounts shown in Exhibit 234.4.***

* * * * *

[Revise the second “Note” in 234.2 as follows:]

Note: Priority Mail International parcels, including the regular and large flat-rate boxes, may be insured, but not the Priority Mail International flat-rate envelope or small flat-rate box (see 322).

* * * * *

235 Postage

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235.2 Prices

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235.22 Online Prices

[Revise the first sentence of 235.22 as follows:]

Prices for Priority Mail International transactions conducted on Click-N-Ship, through an authorized PC Postage vendor, or by qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms are 5 percent below retail prices.***

236 Weight and Size Limits

236.1 Weight Limits

[Revise items “a” and “b” of 236.2 as follows:]

- a. Flat-rate envelope and small flat-rate box: 4 lbs.
- b. Regular and large flat-rate boxes: 20 lbs.

* * * * *

237 Mail Preparation

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237.4 Packaging

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237.45 Customs Forms Required

[Revise 237.45 as follows:]

All Priority Mail International parcels, except the small flat-rate box, must bear PS Form 2976-A.

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3 Extra Services

310 Certificate of Mailing

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[Revise 312 as follows:]

312 Availability

312.1 At Time of Purchase

Customers may purchase a certificate of mailing when sending the following:

- a. Postcards.
- b. Unregistered First-Class Mail International items.
- c. Free matter for the blind.
- d. Priority Mail International flat-rate envelopes or small flat-rate boxes.
- e. Ordinary (uninsured) Priority Mail International parcels including regular and large flat-rate boxes.

312.2 After Mailing (Additional Criteria)

To obtain an additional certificate after mailing, the mailer must present the original certificate and an additional certificate endorsed "Duplicate" or a copy showing the original dates of mailing. The additional certificate must be post-marked to show the current date. A certificate of mailing cannot be obtained in combination with Registered Mail items, insured parcels, or bulk mailings of 200 pieces or more that bear a permit imprint.

* * * * *

320 Insurance

321 Description

[Revise first sentence of 321 as follows:]

Insurance is provided against loss, damage, or rifling for Priority Mail International parcels except the small flat-rate box.***

322 Availability

[Revise last sentence of 322 as follows:]

***Insurance is not available for the Priority Mail International flat-rate envelope or small flat-rate box.

* * * * *

330 Registered Mail

* * * * *

332 Availability

[Revise 332 as follows:]

Customers may purchase Registered Mail service for items that weigh up to 4 pounds. Registered Mail service is not available with Priority Mail International parcels or any type of M-bag service. See Individual Country Listings for additional country-specific prohibitions and restrictions.

Registered Mail service is available for the following types of mail:

- a. The Priority Mail International flat-rate envelope, including free matter for the blind items.
- b. The Priority Mail International small flat-rate box, including free matter for the blind items.
- c. First-Class Mail International items, including free matter for the blind items.

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5 Nonpostal Export Regulations

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530 Commodities and Technical Data

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532 General Export Licenses

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532.2 Restricted Destinations of General Export Licenses

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Exhibit 532.2

General License Symbols Not Permitted

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[In the first footnote of Exhibit 532.2, revise the second sentence as follows:]

For Cuba, the Priority Mail International flat-rate envelope and small flat-rate box (maximum weight: 4 pounds each) are accepted.

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9 Inquiries, Indemnities, and Refunds

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920 Inquiries and Claims

921 Inquiries

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921.2 Initiating an Inquiry

[Revise the second sentence of 921.2 as follows:]

Inquiries are not accepted for ordinary letters, Priority Mail International flat-rate envelopes, Priority Mail International small flat-rate boxes, or M-bags.

* * * * *

921.5 General Procedures**921.51 Nondelivery**

[Revise the last sentence of 921.51 as follows:]

***Inquiries are not accepted for Priority Mail International flat-rate envelopes, Priority Mail International small flat-rate boxes, ordinary letters, or M-bags.

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Country Price Groups and Weight Limits

* * * * *

[Revise footnotes 1, 3, and 4 only as follows:]

- 1 Priority Mail International flat-rate service maximum weights: flat-rate envelope and small flat-rate box, 4 lbs; regular and large flat-rate boxes, 20 lbs.

* * * * *

- 3 Bolivia: Priority Mail International package services to Bolivia are suspended. The Priority Mail International flat-rate envelope and small flat-rate box (maximum weight: 4 lbs. each) may be used.

- 4 Cuba: Priority Mail International parcel services to Cuba are not available. The Priority Mail International flat-rate envelope and small flat-rate box (maximum weight: 4 lbs. each) may be used. Dutiable articles may not be mailed to Cuba except gift parcels up to 4 lbs. that must comply with the gift parcel rules published in 15 CFR § 740.12 for general provisions governing sanctions and for comprehensive information about goods and services that may not be imported to or exported from Cuba. Potentially dutiable items may be confiscated upon entering Cuba or returned to sender.

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[In the Country Price Groups and Weight Limits table, revise the entries for Australia and New Zealand to indicate that they are in Price Group 10 for both Express Mail International and Priority Mail International.]

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Individual Country Listings**Country Conditions for Mailing**

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Customs Forms Required (123)

[For each country, revise as follows:]

First-Class Mail International items and Priority Mail International flat-rate envelopes and small flat-rate boxes: PS Form 2976 or 2976-A (see 123.61)

Priority Mail International parcels: PS Form 2976-A inside 2976-E (envelope)

* * * * *

Global Express Guaranteed (210)

[For each country that has Global Express Guaranteed service, insert the appropriate table of weights and prices.]

* * * * *

Express Mail International (220)

[For each country that has Express Mail International service, insert the appropriate table of weights and prices.]

* * * * *

Express Mail International – Flat Rate

[For each country that offers Express Mail International flat-rate service, revise the flat-rate section as follows:]

[For all countries except Canada and Mexico:]

Flat-Rate Envelope: \$27.95

[For Canada and Mexico:]

Flat-Rate Envelope: \$25.95

* * * * *

Priority Mail International (230)

[For each country that has Priority Mail International service, insert the appropriate table of weights and prices.]

* * * * *

Priority Mail International – Flat Rate

[For each country that offers Priority Mail International flat-rate service, revise the lines of text for the flat-rate envelope and flat-rate boxes as follows:]

[For all countries except Canada and Mexico:]

Flat-Rate Envelope or Small Flat-Rate Box: \$12.95

* * * * *

Flat-Rate Boxes: Regular — \$41.95; Large — \$53.95

* * * * *

[For Canada and Mexico:]

Flat-Rate Envelope or Small Flat-Rate Box: \$10.95

* * * * *

Flat-Rate Boxes: Regular — \$25.95; Large — \$32.95

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First-Class Mail International (240)

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[For each country that offers airmail M-bag service, revise the heading as follows (to include the term "Airmail") and insert the appropriate table of weights and prices:]

Airmail M-Bags — Direct Sack to One Addressee (260)

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We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,
Pricing, 12-18-08

POM Revision: Mail Recovery Operations

Effective April 24, 2009, the St. Paul Mail Recovery Center (MRC) will close.

MRCs serve designated bulk mail center (BMC) service areas. BMCs and all Post Offices™ within each BMC's service area send dead parcels and letters to their assigned MRC.

The following BMCs and the Post Offices in their service areas will consolidate their dead parcels and letters to the Atlanta Mail Recovery Center in stages as follows:

1. Dallas, Kansas City, and St. Louis on January 3, 2009.
2. Los Angeles, San Francisco, and Seattle on January 31, 2009.
3. Chicago, Denver, and Detroit on February 28, 2009.
4. Des Moines and Minneapolis/St. Paul on March 14, 2009.

The *Postal Operations Manual* (POM) is being revised to reflect the transition of MRC service areas.

Postal Operations Manual (POM)

* * * * *

6 Delivery Services

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69 Dead Mail

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692 Mail Recovery Centers

[Revise title of 692.1 as follows:]

692.1 Dead Letter and Parcel Mail

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692.12 MRC Service Areas

[Revise text of 692.12 as follows:]

MRCs serve designated BMC service areas. BMCs and all Post Offices within each BMC's service area send dead parcels and letters to their assigned MRC. The MRC service areas are as follows:

Bulk Mail Center	BMC Service Area	Designated Mail Recovery Center
Atlanta	298, 300-312, 317-319, 350-352, 354-368, 373-374, 377-379, 398-399)	Atlanta, GA 30378-2400
Chicago	463, 464, 530-532, 534, 535, 537-539, 600-611, 613	St. Paul, MN 55169-9415 Effective February 28, 2009: Atlanta, GA 30378-2400
Cincinnati	250-253, 255-259, 400-418, 421-422, 425-427, 430-433, 437-438, 448-462, 469-474	Atlanta, GA 30378-2400
Dallas	706, 710-712, 718, 730-731, 733-738, 740-741, 743-799, 880, 885	St. Paul, MN 55169-9415 Effective January 3, 2009: Atlanta, GA 30378-2400
Denver	590-599, 690-693, 800-816, 820-834, 836-837, 840-847, 850, 852-853, 855-857, 859-860, 863-865, 870-875, 877-879, 881-884, 898, 979	St. Paul, MN 55169-9415 Effective February 28, 2009: Atlanta, GA 30378-2400
Des Moines	500-516, 520-528, 570-577, 612, 680-681, 683-689	St. Paul, MN 55169-9415 Effective March 14, 2009: Atlanta, GA 30378-2400
Detroit	434-436, 465-468, 480-497	St. Paul, MN 55169-9415 Effective February 28, 2009: Atlanta, GA 30378-2400
Greensboro	240-243, 245-249, 270-297, 376	Atlanta, GA 30378-2400
Jacksonville	006-009, 299, 313-316, 320-339, 341, 342, 344, 346-347, 349	Atlanta, GA 30378-2400

Bulk Mail Center	BMC Service Area	Designated Mail Recovery Center
Kansas City	640-641, 644-658, 660-662, 664-679, 739	St. Paul, MN 55169-9415 Effective January 3, 2009: Atlanta, GA 30378-2400
Los Angeles	889-893, 900-908, 910-928, 930-935	St. Paul, MN 55169-9415 Effective January 31, 2009: Atlanta, GA 30378-2400
Memphis	369-372, 375, 380-397, 700-701, 703-705, 707-708, 713-714, 716, 717, 719-729	Atlanta, GA 30378-2400
Minneapolis/St. Paul	498-499, 540-551, 553-567, 580-588	St. Paul, MN 55169-9415 Effective March 14, 2009: Atlanta, GA 30378-2400
New Jersey	005, 068-079, 085-098, 100-119, 124-127, 340	Atlanta, GA 30378-2400
Philadelphia	080-084, 137-139, 169-199	Atlanta, GA 30378-2400
Pittsburgh	130-136, 140-168, 260-266, 439-447	Atlanta, GA 30378-2400
St. Louis	420, 423-424, 475-479, 614-620, 622-631, 633-639	St. Paul, MN 55169-9415 Effective January 3, 2009: Atlanta, GA 30378-2400
San Francisco	894-897, 936-969	St. Paul, MN 55169-9415 Effective January 31, 2009: Atlanta, GA 30378-2400
Seattle	835, 838, 970-978, 980-986, 988-999	St. Paul, MN 55169-9415 Effective January 31, 2009: Atlanta, GA 30378-2400
Springfield	010-067, 120-123, 128-129	Atlanta, GA 30378-2400
Washington DC	200-212, 214-239, 244, 254, 267-268	Atlanta, GA 30378-2400

* * * * *

692.2 Parcel Mail

[Delete 692.2, 692.21, 692.22, and 692.23. Renumber 692.24 through 692.28 as 692.15 through 692.19 and 692.3 through 692.5 as new 692.2 through 692.4.]

* * * * *

We will incorporate these revisions into the next printed version of the POM and into the next online update, available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.

- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Corporate Customer Contact,
Consumer Advocate, 12-18-08*

Handbooks

Handbook F-101 Revision: Maintaining Retail Floor Stock Limits at POS Units

Effective January 1, 2009, Handbook F-101, *Field Accounting Procedures*, is revised with a new policy for retail floor stock limits at point-of-service (POS) units under segmented inventory accountability (SIA). The formula for calculating retail floor stock limits is based on two periods or time frames each fiscal year (FY).

- **Postal FY Quarter 1:** The total retail floor stock limit for an SIA office during Postal FY Quarter 1 is the total amount of retail floor stock postage sales from Postal Quarter 1 for the same period last year (SPLY) divided by 6. (This will allow the postal retail unit (PRU) to maintain a retail floor stock level at approximately 2 weeks of the average sales during

this quarter.) This period reflects increased holiday sales.

- **Postal FY Quarters 2, 3, and 4:** The total retail floor stock limit for an SIA office during Postal FY Quarters 2, 3, and 4 is the total amount of retail floor stock postage sales from Postal Quarters 2, 3, and 4 from SPLY divided by 18. (This will allow the postal retail unit (PRU) to maintain a retail floor stock level at approximately 2 weeks of the average sales during these quarters.)

For the purpose of establishing the retail floor stock limit, the calculation to determine SPLY stamp sales is to take the total amount reported in AIC 852, Total Sales, on

the unit’s PS Form 1412, *Daily Financial Report*, and subtract AICs 011, 012, 086, 094, and 096.

With the implementation of this new policy, postmasters, managers, or supervisors will only have to calculate the maximum allowed retail floor stock limit twice a year — Quarter 1 and Quarters 2–4. Do not, at any time, exceed the maximum limit of your retail floor stock based on the calculations as stated herein.

Authorized retail floor stock levels must be enforced in order to control or reduce the following:

- Risk of loss associated with SIA.
- Work hours associated with retail floor stock counts.
- The amount of excess stock returned for destruction.

Note: Newly established PRUs under SIA can request the district Finance manager (DFM) to establish the retail floor stock limit when there are no SPLY sales to use for calculating the retail floor stock limit as described earlier. The DFM will provide the unit with a written authorization with the amount established, effective date, and expiration date.

Handbook F-101, Field Accounting Procedures (FAP)

* * * * *

14 Segmented Inventory Accountability

* * * * *

14-2 Retail Floor Stock

* * * * *

14-2.3 Retail Floor Stock Limits

[Revise 14-2.3 to read as follows:]

Retail floor stock is the sum of display stock plus loose stock at a POS unit.

Retail floor stock limits are based on the following two periods:

- **For Postal FY Quarter 1 (October 1–December 31)**, the retail floor stock limit is the retail floor stock total postage sales from the same period last year (SPLY), same quarter, divided by 6. (This will calculate to approximately 2 weeks sales.) **For example**, if your retail floor stock total postage sales for Quarter 1 of the previous year totals \$18,000, your retail floor stock limit for each day in Quarter 1 of the current year must not exceed \$3,000 ($18,000/6 = 3,000$).

- **For Postal FY Quarters 2, 3, and 4 (January 1–September 30)**, the retail floor stock limit is the total retail floor stock postage sales from Quarters 2, 3, and 4 of the same period last year (SPLY) divided by eighteen. (This will calculate to approximately 2 weeks sales.) **For example**, if your retail floor stock total postage sales from Quarters 2, 3, and 4 of the previous year totals \$72,000, your retail floor stock limit for each day in Quarters 2, 3, and 4 of the current year must not exceed \$4,000 ($72,000/18 = 4,000$).

Note: Newly established PRUs under SIA can request the district Finance manager (DFM) to establish the retail floor stock limit when there are no SPLY sales to use for calculating the retail floor stock limit as described earlier. The DFM will provide the unit with a written authorization with the amount established, effective date, and expiration date.

For the purpose of establishing the retail floor stock limit, the calculation to determine SPLY stamp sales is to take the total amount reported in AIC 852, Total Sales, on the unit’s PS Form 1412 and subtract AICs 011, 012, 086, 094, and 096.

Do not, at any time, exceed the maximum limit of your retail floor stock based on the calculations as stated above.

Broken stock (e.g., partial sheets and loose stamps) must be kept to a minimum to simplify the retail floor stock count.

Authorized retail floor stock levels must be enforced in order to control or reduce the following:

- Risk of loss associated with SIA.
- Work hours associated with retail floor stock counts.
- The amount of excess stock returned for destruction.

* * * * *

We will incorporate these revisions into the next updated version of Handbook F-101, *Field Accounting Procedures*, available on the Accounting website:

- Go to <http://blue.usps.gov/wps/portal/accounting>.
- Under “Accounting Policies and Procedures”, click the *PDF* or *Word doc* link for Handbook F-101, *Field Accounting Procedures (FAP)*.

The direct website address is http://blue.usps.gov/accounting/_pdf/HandbookF-101.pdf.

— Accounting Policy, Controller, 12-18-08

Correction: Handbook PO-702 Items 42

In the article “Handbook PO-702 Revision: Effects of Revising PS Form 1700” in *Postal Bulletin* 22247, (12-04-08, pages 7–9), the data for item 42 in Exhibit 331.2, PS Form 1700, *Accident Investigation Worksheet Instructions*, is incorrect. The correct information is given here in bold. The punctuation in Exhibit 234.4 item 42 is also corrected and matches that given here.

Publications

Publication 51 Revision: International Shipping Services Product and Price Changes

Effective January 18, 2009, the Postal Service™ is revising Publication 51, *International Postal Prices and Fees*, to reflect changes to the prices and product features for the following shipping services:

- Global Express Guaranteed® (GXG®).
- Express Mail International®.
- Priority Mail International™.
- Direct Sacks of Printed Matter to One Addressee (Airmail M-bags).

We are implementing this international price change concurrent with our domestic shipping services price change. On average, the following prices for shipping services will increase accordingly: GXG — 11.2 percent; Express Mail International — 8.5 percent; Priority Mail International — 8.5 percent; and Direct Sacks of Printed Matter to One Addressee (Airmail M-Bags) — 8 percent. The total international price increase is approximately 8.5 percent.

The number of country price groups for Express Mail International and Priority Mail International services is expanded from nine to ten country price groups. New country Price Group 10 is established for items sent to Australia and New Zealand.

Priority Mail International service is expanded by adding a new small flat-rate box. The small flat-rate box follows the same mailing standards as the Priority Mail International flat-rate envelope.

Commercial base pricing for GXG, Express Mail International, and Priority Mail International services is expanded to include qualifying end-user customers who pay postage using information-based indicia (IBI) postage meters and electronically transmit customs forms. IBI is a digitally generated indicium that includes a two-dimensional barcode.

For more information on prices and product features that will be effective January 18, 2009, see *Postal Bulletin* 22247 (12-4-08), starting on page 75.

Item 42. Conclusions: THIS BLOCK IS FOR USE BY THE LAW DEPARTMENT ONLY.

— *Safety and Environmental Performance Management, Employee Resource Management, 12-18-08*

Publication 51, *International Postal Prices and Fees*

* * * * *

Categories of International Mail

Global Express Guaranteed (GXG)

* * * * *

[Revise the third paragraph as follows:]

Customers who pay for GXG postage online through Click-N-Ship service, through an authorized PC Postage vendor, or by using information-based indicia (IBI) meters and electronically transmit customs forms will pay 10 percent less than retail postage prices.

* * * * *

Express Mail International

[Revise the first paragraph by adding a third sentence as follows:]

***It also features a flat-rate envelope.

* * * * *

[In the seventh paragraph, revise the first sentence as follows:]

Customers who pay for Express Mail International postage online through Click-N-Ship service, through an authorized PC Postage vendor, or by using information-based indicia (IBI) meters and electronically transmit customs forms will pay 8 percent less than retail postage prices.***

[Before the final paragraph of the section, add a new heading and paragraph as follows:]

Flat-Rate Envelope

There is a flat-rate envelope option — \$25.95 to Canada and Mexico, and \$27.95 to all other countries. Mailers are eligible for the flat-rate envelope only with the use of a USPS-produced flat-rate envelope. The contents must fit securely in the envelope and be confined within the envelope with the provided adhesive as the means of closure.

* * * * *

Priority Mail International

[Revise the first paragraph as follows:]

Priority Mail International service is an airmail parcel service that provides customers with a reliable and economical means of sending parcels. It also features a flat-rate envelope and flat-rate boxes.

[In the second paragraph, revise the second sentence as follows:]

Except for the flat-rate envelope and small flat-rate box, Priority Mail International service is designed to accommodate larger and heavier shipments whose size or weight exceed the established limitations for First-Class Mail International items.

[In the third paragraph, revise the third sentence as follows:]

Customers who pay for Priority Mail International postage online through Click-N-Ship service, through an authorized PC Postage vendor, or by using information-based indicia (IBI) meters and electronically transmit the customs form will pay 5 percent below retail postage prices.

* * * * *

[Revise the heading and text for the flat-rate envelope section as follows:]

Flat-Rate Envelope and Small Flat-Rate Box

There are options for a flat-rate envelope and a small flat-rate box, and the prices are \$10.95 to Canada and Mexico and \$12.95 to all other countries. There is a 4-pound weight limit for the Priority Mail International flat-rate envelope and small flat-rate box.

Correspondence, business documents, and printed matter may be mailed in the Priority Mail International flat-rate envelope and small flat-rate box (the small box is identified by the words "Small Flat Rate Box" printed on the packaging, and it is used interchangeably for domestic or international mailings). Flat-rate items receive priority handling within the Postal Service and the postal service of the destination country. Only USPS-produced flat-rate envelopes and small flat-rate boxes are eligible for the flat-rate price. When sealing a flat-rate envelope or small flat-rate box, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container, provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way.

Table 3b contains the postage prices for the Priority Mail International flat-rate envelope and small flat-rate box.

[Revise the heading for the flat-rate boxes section and the text of the first paragraph as follows:]

Regular and Large Flat-Rate Boxes

Priority Mail International service has two additional flat-rate box options — regular and large. The regular flat-rate box has a price of \$25.95 to Canada and Mexico, and \$41.95 to all other countries; the large flat-rate box has a price of \$32.95 to Canada and Mexico, and \$53.95 to all other countries (the large box is identified by the words "Large Flat Rate Box" printed on the packaging). Both boxes are used interchangeably for domestic or international mailings.

* * * * *

First-Class Mail International

* * * * *

Postcards

* * * * *

[In the second paragraph, revise the sentence by deleting the word "destination" as follows:]

Table 5 contains the postage prices for postcards, which are \$0.72 to Canada and Mexico and \$0.94 to all other countries.

[Revise the heading for the M-bag section and the text of the introductory paragraph as follows:]

Airmail M-bags (Direct Sacks of Printed Matter to a Single Addressee)

M-bags are defined as direct sacks of printed matter to a single foreign addressee. There are three types of M-bags: Airmail, International Priority Airmail (IPA) (see IMM 292 for additional details), and International Surface Air Lift (ISAL) (see IMM 293 for additional details). Airmail M-bags are subject to the following conditions of mailing:

* * * * *

International Commercial Services

* * * * *

International Surface Air Lift (ISAL)

* * * * *

[Revise the second paragraph as follows:]

Qualifying mailings may be entered at Postal Service business mail entry units (BMEUs) or at other locally designated bulk mail acceptance locations.

* * * * *

Extra Services

* * * * *

Priority Mail International Insurance

[In the first paragraph, revise the second and third sentences as follows:]

***Insurance coverage is not available for First-Class Mail International items. Insurance is not available for the Priority Mail International flat-rate envelope or small flat-rate box.

* * * * *

Indemnity Coverage

[Revise the first and last sentences as follows:]

Indemnity coverage is provided for ordinary (i.e., uninsured) Priority Mail International parcels except the small flat-rate box.***When international insured service is purchased, it replaces the indemnity coverage provided on ordinary Priority Mail International parcels except the small flat-rate box.

Registered Mail

[In the second paragraph, revise the second sentence as follows:]

It is available for the Priority Mail International flat-rate envelope and small flat-rate box.

* * * * *

Customs Declarations

* * * * *

Customs Form Usage

* * * * *

Priority Mail International Parcels

[Revise the last sentence as follows:]

***The Priority Mail International flat-rate envelope and small flat-rate box follow the customs guidelines for First-Class Mail International service.

* * * * *

Price Tables

Table 1: Global Express Guaranteed (GXG)

[Replace the current GXG price table with the new price table.]

* * * * *

Table 2a: Express Mail International

[Replace the current Express Mail International price table with the new price table.]

* * * * *

Table 2b: Express Mail International Flat-Rate Envelope

[Add introductory text for the flat-rate envelope and revise the prices as follows:]

May contain any item not prohibited in international mail.

Destination Country	Envelope (9-1/2" x 12-1/2")
Canada and Mexico	\$25.95
All Other Countries	27.95

Table 3a: Priority Mail International

[Revise the introductory paragraph as follows:]

Merchandise is permitted. Written communications having the nature of current and personal correspondence are not permitted in Priority Mail International parcels, but are permitted in Priority Mail International flat-rate envelopes and small flat-rate boxes.

[Replace the current Priority Mail International price table with the new price table.]

* * * * *

[Revise the title of Table 3b as follows:]

Table 3b: Priority Mail International – Flat-Rate Envelope and Small Flat-Rate Box

* * * * *

[Revise the price table as follows:]

Destination Country	Envelope (9-1/2" x 12-1/2")	Small box (8-5/8" x 5-3/8" x 1-5/8")
Canada and Mexico	\$10.95	\$10.95
All Other Countries	12.95	12.95

[Revise the title, text, and table of 3c as follows:]

Table 3c: Priority Mail International – Regular and Large Flat-Rate Boxes

Merchandise is permitted. Written communications having the nature of current and personal correspondence are not permitted in Priority Mail International parcels but are permitted in Priority Mail International flat-rate envelopes and small flat-rate boxes. The maximum weight for a regular or large flat-rate box is 20 pounds or the limit set by the individual country, whichever is less.

Destination Country	Regular (11" x 8-1/2" x 5-1/2" or 13-5/8" x 11-7/8" x 3-3/8")	Large (12-1/4" x 12-1/4" x 6")
Canada and Mexico	\$25.95	\$32.95
All Other Countries	41.95	53.95

* * * * *

[Revise the title of Table 6, including a marker for new Footnote 1, and update the price table as follows:]

Table 6: Airmail M-bags¹

Weight Not Over (lb.) ²	Price Groups ³								
	1	2	3	4	5	6	7	8	9
11	\$26.95	\$28.60	\$55.00	\$46.20	\$35.75	\$56.10	\$46.75	\$46.75	\$44.00
Each additional pound or fraction of a pound	2.45	2.60	5.00	4.20	3.25	5.10	4.25	4.25	4.00

[Add a new Footnote 1 as follows (revising previous Footnotes 1 and 2 to be 2 and 3, respectively):]

¹ For International Priority Airmail (IPA) and International Surface Air Lift (ISAL) M-bags, including full service and International Service Center (ISC) drop shipment prices, see IMM 292 (IPA) and IMM 293 (ISAL).

* * * * *

[Revise Footnote 3 as follows:]

³ Price Groups: 1 is for Canada; 2 is for Mexico; for price groups 3–9, see the “FCM/M-Bag Price Group” column in the Country Listing.

Country Listing

[Revise the text of the first paragraph as follows:]

In the column headings, “GXG” indicates Global Express Guaranteed, “Express” indicates Express Mail International, “Priority” indicates Priority Mail International, “FCM” indicates First-Class Mail International, and “M-Bag” indicates Airmail M-bags.

[In the table, revise the last column heading as follows, and revise the entries for Australia and New Zealand as follows (indicating that they are in Price Group 10 for both Express Mail International and Priority Mail International):]

Country	GXG Price Group	Express Price Group	Express Max. Wt. Limit (lb.)	Priority Price Group	Priority Max. Wt. Limit (lb.)	Priority Insurance Indemnity Limit (\$)	FCM/M-Bag Price Group
Australia	6	10	44	10	66	3644	3
New Zealand ¹²	6	10	66	10	66	1025	6

* * * * *

[Revise the fourth footnote as follows:]

- 4. Bolivia: Priority Mail International package services to Bolivia are suspended. The Priority Mail International flat-rate envelope and small flat-rate box (maximum weight: 4 lbs. each) may be used.

[Revise the introductory text and first bullet of the fifth footnote as follows:]

- 5. Cuba: The following standards pertain to Cuba:
 - Priority Mail International parcel services to Cuba are not available. The Priority Mail International

flat-rate envelope and small flat-rate box (maximum weight: 4 lbs. each) may be used.

* * * * *

We will incorporate this revision into the next printed version of Publication 51 and into the monthly update of the online Publication 51, which is available via Postal Explorer[®] at <http://pe.usps.com>.

— Mailing Standards, Pricing, 12-18-08

Mover's Guide News: January 2009 Mover's Guide Is on Its Way

The January 2009 issue of Publication 75, *Mover's Guide*, will be available before the end of December. As of January 1, 2009, you must display the new issue and recycle all expired versions.

Important Shipping Information

All Post Offices™ in the United States will automatically receive *Mover's Guide* copies for the January 2009 print run. They will be delivered in one or two shipments based on the quantity required by each office. To find out how many shipments your office will receive, check http://blue.usps.gov/purchase/operations/ops_downloads.htm.

- All Post Offices will receive their first shipment in mid-December. Second shipments will arrive 4 to 6 weeks later. Shipments will arrive in quantities of 25, 100, and 300.
- Display this edition on January 1, 2009, unless your current stock of this item has been depleted before this date. After January 1, 2009, you must recycle all old versions of the *Mover's Guide* remaining at your facility.
- If you would like to order supplemental quantities of the *Mover's Guide*, call 800-816-6837 or visit http://blue.usps.gov/delret/L4CustServSupp_Mover.htm.

Important Mover's Guide Information

- *Mover's Guides* are printed and distributed three times per year — December (for January use), April (for May use), and August (for September use).
- It is important that all offices distribute the entire *Mover's Guide* to customers. The *Mover's Guide* contains instructions on how to fill out the change-of-address form and valuable move-related offers, and it generates revenue for the Postal Service.™
- Post Offices *must* recycle old versions of the *Mover's Guide*, as these contain expired forms, information, and coupons that cannot be used by the postal consumer.

- In an effort to reduce waste and still provide each postal facility with the proper quantity of *Mover's Guides*, call 800-816-6837 if you receive too many or too few *Mover's Guides* or if you have questions about your quantity.
- To find out when shipments will arrive, check http://blue.usps.gov/purchase/operations/ops_downloads.htm.
- If your facility receives an entire pallet of *Mover's Guides*, break down the pallet. It may contain boxes that need to be shipped to other facilities, and this will ensure all facilities receive their needed supply.

Keep track of your inventory. Businesses and other organizations must purchase the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837. For further information, visit our Frequently Asked Questions at http://blue.usps.gov/delret/L4CustServSupp_Mover.htm.

Catalog Address Change and Request Card

- The Catalog Address Change and Request Card is attached to PS Form 3575, *Change-of-Address Order*, and allows movers to let catalogers know their new address.
- **Important Note:** The Catalog Address Change and Request Card must be **detached** from PS Form 3575, the catalog description card, and the online adoption message. The Catalog Address Change and Request Card and PS Form 3575 should be mailed separately. **This is important for change-of-address processing.**

Remember, consumers can change their address online at www.usps.com: under "Would you like to...?" at the bottom, click *Change your address*.

— Address Management,
Intelligent Mail and Address Quality, 12-18-08

Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (March 2005), is revised to update all new, revised, and obsolete directives and forms. Go to www.usps.com/cpim/ftp/pubs/pub223.pdf for the current version.

— Information Policies and Procedures, Corporate Communications, 12-18-08

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective November 20, 2008, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, was revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * * *

[Remove the entries for the following ZIP™ Codes:]

ZIP Code			
17778	23054	23270	23463
17880	23107	23272	23465
17957	23130	23275	23479
38945	23161	23399	23482
22509	23229	23409	23667
22948	23233	23419	24442
23021	23266	23429	24468
23023			

[Add the following entries:]

ZIP Code	Fee Group
10571	1
10572	1
33646	4
34758	6
51108	4
65654	4
75285	3
82003	5
92069	4
95418	4
98497	2

* * * * *

The online version of Publication 431 is dated January 31, 2008. Changes made after January 31, 2008, have been published in the *Postal Bulletin*, and are also reflected in WebBATS. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links,” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the “WebBATS main menu,” and select *Reports*. The reports page opens.
2. Under the “Clients/System column,” System category, click *Facility Information*.
3. View the “Fee Group” field in the report.

— Value Added and Special Services,
Mailing Services, 12-18-08

Announcement: Revised Publication 550, For the Record, Employee Guide to the Freedom of Information Act and the Privacy Act

Effective August 2008, Publication 550, *For the Record, Employee Guide to the Freedom of Information Act and the Privacy Act*, was revised to conform with the recent changes made to Handbook AS-353, *Guide to Privacy, the Freedom of Information Act, and Records Management*.

Publication 550 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links,” in the left-hand column, click *References*.
- Click *PUBs*.

You can order copies of Publication 550 from the Material Distribution Center (MDC) using touch-tone order entry (TTOE): Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after

registering before placing your first order.) For complete TTOE ordering instructions, visit the Materials Customer Service website at http://blue.usps.gov/purchase/_doc/ops_toeins.doc or call National Materials Customer Service at 800-332-0317, option 4, option 4.

Use the following information to order Publication 550:

PSIN:	PUB550
PSN:	7610-03-000-5910
Unit of Measure:	EA
Minimum Order Quantity:	1
Bulk Pack Quantity:	2000
Quick Pick Number:	N/A
Price:	\$0.00
Edition Date:	08/08

— Records Office,
Consumer Advocate, 12-18-08

Forms

Revised PS Form 3533, Application for Refund of Fees, Products and Withdrawal of Customer Accounts, Is Modified With Barcode

Effective 12-18-08, all Post Offices™, postal retail units, and bulk mail entry units (BMEUs) are to use the November 2008 edition of PS Form 3533, *Application for Refund of Fees, Products and Withdrawal of Customer Accounts*.

The November 2008 edition of PS Form 3533 will be available as hardcopy forms purchased at the Material Distribution Center (MDC) (see Ordering PS Form 3533). These forms, with a 20-digit “unique barcode invoice number”, will be used in the future.

Ordering PS Form 3533

Offices with eBuy access must use the eBuy ordering system. Log into eBuy, click *Catalogs*, then *Materials Distribution Center Catalog*; then in the quick search box, type in the PSN without the dashes, and then click *search*.

Offices may order PS Form 3533 from the MDC using touch-tone order entry (TTOE): Call 800-273-1509, option 1, to order by 13-digit PSN, or option 2 to order by quick pick.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following ordering information to order the November 2008 edition of PS Form 3533:

PSIN:	PS3533
PSN:	7530-01-000-9932
Unit of Measure:	SH
Minimum Order Quantity:	100
Quick Pick Number:	173
Bulk Pack Quantity:	4000
Price:	\$0.0154
Edition Date:	11/08

— Accounting Policy,
Controller, 12-18-08

Organization Information

Address Management

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	05-7284 05-7284	95977 95977	CA CA	Smartville Smartville	Nevada Nevada	Main Office Main Office	Post Office Post Office	11/22/2008	This announcement changes the name of the Smartville CA Post Office™ to the Smartville CA Post Office. Use Smartville CA 95977 as last line of address.
Old New	05-0576 05-0576	90270 90270	CA CA	Bell Bell	Los Angeles Los Angeles	Maywood Maywood	Classified Station Classified Branch	11/07/2008	This announcement changes the type of postal facility from a classified station to a classified branch.
Old New	05-6114 05-6114	95365 95365	CA CA	Planada Planada	Merced Merced	Main Office Main Office	Post Office Post Office	11/07/2008	This announcement expands the use of ZIP™ Code 95365 to include delivery.
Old New	18-4347 18-2961	51645 51645	IA IA	Imogene Essex	Fremont Fremont	Main Office Imogene	Post Office Place Name	05/11/2007 10/25/2008	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Imogene IA 51645 as last line of address.
Old New	18-0351 18-0351	50649 50649	IA IA	Aplington Aplington	Butler Butler	Main Office Main Office	Post Office Post Office	11/07/2008	This announcement expands the use of ZIP Code 50649 to include delivery.
Old New	16-4548 16-4548	60441 60446	IL IL	Romeoville Romeoville	Will Will	Main Office Main Office	Post Office Post Office	11/15/2008	Realign ZIP Code boundaries. Use Romeoville IL 60446 as last line of address for the 116 deliveries previously in ZIP Code 60441.
Old New	16-7944 16-7944	61801 61802	IL IL	Urbana Urbana	Champaign Champaign	Main Office Main Office	Post Office Post Office	01/01/2009	Realign ZIP Code boundaries. Use Urbana IL 61802 as last line of address for the 5 deliveries previously in ZIP Code 61801.
Old New	19-7601 19-9097	67515 67584	KS KS	Ransom Utica	Ness Ness	Main Office Main Office	Post Office Post Office	11/01/2008	Realign ZIP Code boundaries. Use Utica KS 67584 as last line of address for the 14 deliveries previously in ZIP Code 67515.
Old New	35-6880 35-7740	10579 10588	NY NY	Putnam Valley Shrub Oak	Westchester Westchester	Main Office Main Office	Post Office Post Office	01/16/2009	Realign ZIP Code boundaries. Use Shrub Oak NY 10588 as last line of address for the 1 delivery previously in ZIP Code 10579.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	47-1800 47-8448	37314 37314	TN TN	Coker Creek Tellico Plains	Monroe Monroe	Main Office Coker Creek	Post Office Place Name	02/28/2003 09/27/2008	Post Office discontinued. Retain ZIP Code. Establish a community Post Office. Use Coker Creek TN 37314 as last line of address.
Old New	51-6100 51-0348	20175 20148	VA VA	Leesburg Ashburn	Loudoun Loudoun	Main Office Main Office	Post Office Post Office	11/19/2008	Realign ZIP Code boundaries. Use Ashburn VA 20148 as last line of address for the 71 deliveries previously in ZIP Code 20175.
Old New	51-3354 51-1722	23941 23941	VA VA	Fort Mitchell Chase City	Lunenburg Lunenburg	Main Office Fort Mitchell	Post Office Place Name	08/17/1998 12/03/2005	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Fort Mitchell VA 23941 as last line of address. This amends <i>Postal Bulletin 22247</i> .

— Address Management, Intelligent Mail and Address Quality, 12-18-08

Finance

Relocation Policy and Home Short Sales

Effective December 18, 2008, employees who are relocating now and in the future for a USPS® position and with authorization for relocation residence transactions are hereby notified of the following:

If you owe more on your house than what it will sell for, you may have the option of working with your mortgage company to sell for less than the current mortgage, also known as a “short sale”.

The Postal Service™, through the relocation management firm (RMF), will work with you while you attempt to obtain short sale approval from your lender. If you intend to seek short sale approval from your lender, you must:

- Inform USPS and seek approval through the relocation deviation process.

- Keep your RMF consultant informed of what is occurring throughout the short sale process.

Please be aware that once you agree to a short sale, you are changing the terms of the original purchase. Under Postal Service policy, a short sale is considered a financial concession. There are only two reasons that you would **not** be eligible for a short sale:

- A foreclosure has already occurred, and your home is up for auction.
- You (the homeowner) file for bankruptcy (**Note:** This may also affect your participation in the home purchase program).

— Corporate Accounting,
Controller, 12-18-08

(Continued on page [61](#).)

Pull-Out Information

Fraud

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the city listed below.

State, City ZIP Code	Names and Addresses Covered
NJ, Burlington 08016-3027	Any and all of the various names except the surnames Amato, Franco, and Maro, 59 Steeplechase Blvd.

— *Judicial Officer, 12-18-08*

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

006222	030316	080363	118335	142558	229050	330679	452109	601334	708499	840042	911029	958196
008157	031282	080606	119025	142563	229099	330830	452359	601422	708532	841271	911146	958628
008519	033005	080738	119298	142643	231025	330984	452614	602654	708542	841367	913089	958844
008759	033027	085049	120223	142753	232404	331057	452636	602833	708543	841765	913648	959072
009536	034617	085314	121180	142754	235543	331311	452673	605512	708562	850355	913923	960088
009605	037136	085810	121190	142770	265029	331379	452716	606141	708565	850706	914050	967184
010193	037141	085822	121261	142806	270034	331504	452989	607502	708614	853202	914545	967232
010275	038579	088060	121264	142832	270058	331700	454750	608021	708627	853468	915673	967235
010422	040024	088210	122241	142834	270065	331768	456031	608048	708632	853705	921043	967364
010803	050024	088231	122277	142855	272068	332796	460162	608049	708650	853727	921742	968192
011329	050096	088497	122302	142874	272084	333033	463092	608094	708748	853863	922036	968307
011331	051064	088764	122310	142886	274115	333087	471105	608098	708751	856482	924145	968312
013078	055016	089286	123151	142917	277016	333479	480047	608227	712007	856526	925064	968348
013095	056002	089946	124192	142990	277070	333950	480055	609309	722193	856529	926184	968456
013159	057068	090652	125317	142993	280055	334131	480836	616110	730258	860103	926206	968504
014096	058045	093026	128101	142995	287072	334704	480949	617127	730703	895008	926218	969116
014108	058079	093510	128996	146520	295465	334813	481225	631026	731458	895017	926358	970159
014639	060395	095030	129875	152114	296505	335108	481232	631208	737019	895061	926381	970385
015341	061131	095475	129944	152524	299031	335978	483016	660046	737025	895081	926691	970672
015563	062041	096495	131019	156133	300200	336201	483394	660061	741610	895082	926860	970758
015575	063493	098567	132022	156178	301392	337085	483576	660615	741688	895084	927422	970974
015592	064157	098579	132041	159063	301508	338130	483834	661036	743063	895100	927482	970985
015628	065225	100273	132181	165082	301551	338248	484013	662135	746043	895122	928488	971029
015653	065476	100624	133017	165089	301951	338317	486338	662213	750048	895187	928500	972929
015737	066330	100654	134025	165321	303200	339436	490702	662241	750521	895215	928545	973336
016553	066415	100708	134062	170005	305058	340602	491104	662245	752022	895259	931319	980163
016724	067021	100758	135187	171120	305714	341003	495122	662271	752068	895269	932645	980373
018117	067345	100760	136037	175060	305815	344046	495554	662371	752096	895306	936073	980584
018319	069038	100770	139103	176061	311446	347001	497215	662427	752510	895317	937298	981455
018584	069182	101746	139603	180039	312209	347105	497219	662604	752581	895358	937452	982312
018608	070021	103387	139609	181100	312277	349284	531448	672019	754020	895478	937665	982358
018934	070032	103394	142013	184006	312449	352811	531743	672089	754050	895494	937676	982394
019126	070066	104556	142019	191359	312464	359720	531851	681550	757045	895507	937743	982504
019607	070069	105228	142030	193161	314250	374017	532695	681622	760002	895542	937849	982529
019779	071027	105442	142034	193563	314356	381996	542310	681644	762009	895894	940261	982601
019994	071275	105922	142061	197141	314968	388080	551505	685138	770748	895900	940387	982619
020490	071384	106232	142066	198255	315006	402238	554219	685142	771085	895903	940593	983049
020621	071550	108517	142068	200946	315015	405005	554222	701011	772173	895909	940805	984255
020632	075459	108925	142099	207123	317336	405154	554372	701412	772256	895920	941059	985102
021044	075602	109226	142173	207704	319152	407805	554918	705127	772454	898015	941208	985219
021256	076035	109724	142185	210036	321009	410035	570001	705168	774063	898018	941553	985229
021372	076254	109902	142192	210085	323499	410042	570002	705224	782885	898021	941594	988051
021855	077372	110623	142204	210090	323574	420015	570012	705226	784336	898023	946468	995023
021903	077635	111701	142209	210166	325003	423020	573006	706144	794142	898040	947237	995650
022244	077921	112061	142226	212657	325488	424062	581007	706158	801417	898067	948318	995693
022451	079017	113322	142273	220020	325602	432862	581100	706174	802532	900028	948712	995892
023329	079046	113357	142301	220268	326018	432992	596596	706180	802758	900034	949311	995924
026372	080019	114250	142392	220847	326642	441418	599537	706183	805108	900088	950216	999220
026628	080061	115333	142394	224019	328099	441533	600040	708293	806069	901446	953361	
028026	080075	116017	142445	224027	329520	441712	600193	708375	809333	902044	954484	
028098	080143	117649	142467	225027	330030	443297	600514	708415	812022	903269	958120	
029065	080190	117932	142507	226001	330335	445001	601005	708445	816810	906532	958142	
029940	080307	118034	142548	226055	330574	451103	601176	708459	837062	907171	958163	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 1999	043 205 5922 to 5999	086 000 8271 to 8299	380 165 1165 to 1199
011 582 1889 to 1899	044 087 3457 to 3499	086 798 3840 to 3849	381 325 4500 to 4599
011 588 2900 to 3099	044 087 4000 to 4099	088 404 4472 to 4499	381 604 2510 to 2699
012 579 5675 to 5699	045 524 4121 to 4298	088 404 5584 to 5699	381 645 9525 to 9599
013 289 6176 to 6199	046 800 9870 to 9899	089 358 2248 to 2257	383 314 3968 to 3999
013 610 0014 to 0099	047 352 4000 to 4099	093 106 9346 to 9355	383 892 1000 to 1344
014 932 1000 to 1099	048 383 7650 to 7659	093 203 0500 to 0599	383 892 1382 to 1399
014 972 0800 to 0899	048 396 3647 to 3699	093 684 3630 to 3699	384 925 3641 to 3654
015 363 0065 to 0099	051 142 0755 to 0799	094 081 5074 to 5099	385 568 2331 to 2399
017 028 3200 to 3299	051 774 8857 to 8899	094 580 7062 to 7099	385 599 7554 to 7575
018 569 5333 to 5399	051 781 2875 to 2885	094 639 4200 to 4299	385 774 2024 to 2099
018 986 5264 to 5299	051 977 7010 to 7023	095 070 7186 to 7199	386 624 1412 to 1599
019 518 2814 to 2899	052 058 7115 to 7199	095 076 8300 to 8399	386 883 8936 to 8999
020 698 5159 to 5199	057 670 0563 to 0599	095 354 6864 to 6899	387 314 5574 to 5599
020 844 7307 to 7399	058 187 3836 to 3899	097 224 1350 to 1599	387 837 6300 to 6399
020 972 8948 to 8999	058 591 1153 to 1299	100 160 3800 to 3899	388 828 0656 to 0699
022 021 9110 to 9181	058 895 3746 to 3799	104 667 6400 to 6499	389 696 2400 to 2799
022 037 1411 to 1499	059 986 0814 to 0899	104 876 8937 to 8999	389 846 3104 to 3135
022 527 9201 to 9210	060 406 7650 to 7699	112 049 4413 to 4499	389 846 3145 to 3195
023 637 7169 to 7199	063 491 8122 to 8199	112 870 9765 to 9799	389 887 9211 to 9230
024 380 4100 to 4199	063 916 9968 to 9999	114 402 3850 to 3899	389 887 9234 to 9299
024 496 6870 to 6896	064 091 4500 to 4599	114 866 5368 to 5397	390 001 3182 to 3199
025 092 0987 to 0999	065 170 0471 to 0499	116 154 2800 to 2899	390 001 3500 to 3699
025 369 5535 to 5599	065 255 7909 to 7999	116 986 4400 to 4499	390 545 5974 to 5999
025 729 1151 to 1199	065 392 6345 to 6399	117 175 1647 to 5169	391 104 6146 to 6199
025 729 1643 to 1799	066 099 2014 to 2099	117 951 4687 to 4699	391 574 1466 to 1499
026 492 3180 to 3199	066 648 2880 to 2899	117 951 5200 to 5299	391 783 3020 to 3599
027 361 0430 to 0499	066 787 3639 to 3699	119 850 7400 to 7499	391 792 6100 to 6199
027 369 4482 to 4495	066 845 7500 to 9999	119 850 7700 to 7999	392 668 2956 to 2999
027 671 8762 to 8776	067 093 3869 to 3899	121 634 0460 to 0499	392 854 8500 to 8899
027 787 9886 to 9899	068 895 0334 to 0399	122 451 9879 to 9899	393 584 7566 to 7699
027 965 9487 to 9499	070 724 4488 to 4499	124 916 0304 to 0499	393 650 0074 to 0099
028 100 8069 to 8099	070 841 9181 to 9199	210 221 0548 to 0599	393 838 8316 to 8499
028 191 1852 to 1999	070 844 2546 to 2599	227 275 9400 to 9999	393 893 6007 to 6099
028 850 3000 to 3199	070 916 1340 to 1399	273 070 8059 to 8099	394 126 6907 to 6999
029 510 1500 to 1599	071 047 5768 to 5799	273 775 7700 to 7899	394 189 0405 to 0599
030 687 0903 to 0999	071 179 9800 to 9899	302 000 0000 to 9999	394 822 3243 to 3278
030 701 3442 to 3499	071 386 3682 to 3699	349 746 2056 to 2099	394 990 1810 to 1899
031 077 4507 to 4799	071 507 6840 to 6899	350 518 7350 to 7374	395 343 3264 to 3299
032 295 7500 to 9999	072 045 9641 to 9699	360 011 1690 to 1699	395 373 3035 to 3099
034 394 1000 to 1099	072 675 8287 to 8299	360 168 6008 to 6099	395 396 9649 to 9799
034 943 0400 to 0799	077 617 5481 to 5499	360 173 8800 to 8899	395 970 3240 to 3299
035 035 4337 to 4399	077 999 4001 to 4090	360 324 2326 to 2399	397 622 4054 to 4099
037 706 9578 to 9599	078 174 4475 to 4499	362 861 3064 to 3099	397 819 8902 to 8999
037 805 3677 to 3699	078 219 4931 to 4999	373 006 2176 to 2199	398 149 7200 to 7699
037 909 5490 to 5499	078 250 4756 to 4799	374 768 2600 to 2699	399 070 0872 to 0899
037 931 4660 to 4699	078 823 8312 to 8399	375 169 4400 to 4599	399 156 7119 to 7199
039 145 6521 to 6595	079 374 0300 to 2499	375 829 3400 to 3499	399 203 5064 to 5099
040 024 3901 to 3999	079 807 2342 to 2399	375 851 9100 to 9199	399 296 9910 to 9999
040 674 7100 to 7199	082 721 0228 to 0254	376 196 0911 to 0999	399 396 8935 to 8999
040 688 8816 to 8899	083 140 5000 to 7499	378 085 3679 to 3699	399 792 7775 to 7799
041 299 6752 to 6799	083 784 8886 to 8899	378 351 1063 to 1099	399 792 8300 to 8399
041 623 8889 to 8899	083 913 6915 to 6999	379 843 5100 to 5199	400 427 1051 to 1999
041 803 6565 to 6599	084 478 3920 to 3999	380 093 9600 to 9699	401 045 1505 to 1549

401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173	to	4199	463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799
401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199	463 227 7711	to	7799
401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099	463 414 4869	to	4899
402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199	463 808 3484	to	3499
403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799	463 945 7400	to	7899
403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799	464 629 9000	to	9399
403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984	464 711 4332	to	4399
403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125	465 692 3963	to	3999
404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199	465 698 8300	to	8599
404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799	465 743 7745	to	7799
404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099	466 798 6056	to	6067
404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299	467 147 4300	to	4399
404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999	468 079 5782	to	5799
404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199	469 067 2817	to	2899
404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499	469 127 8000	to	8199
405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799	469 213 0359	to	0399
406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238	469 213 0500	to	0599
406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199	469 561 8011	to	8099
406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699	469 658 1961	to	1999
406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891	469 666 9900	to	9999
407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199	469 678 1900	to	1999
407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399	469 781 4900	to	4999
407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999	469 947 6960	to	6999
407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499	470 755 5800	to	5818
408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899	471 918 0300	to	0999
408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499	471 985 2408	to	2419
408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399	472 191 6700	to	6799
408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499	472 270 2555	to	2599
408 698 7015	to	7099	430 150 4401	to	4599	454 922 4867	to	4895	472 987 0213	to	0241
409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499	472 987 0290	to	0299
410 491 2311	to	2399	430 177 1900	to	2099	455 364 2147	to	2199	473 151 2069	to	2199
410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499	473 666 9138	to	9199
410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699	473 952 3429	to	3499
410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699	474 108 5402	to	5499
410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099	474 356 5193	to	5299
410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299	474 949 3366	to	3399
411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499	475 134 9362	to	9399
411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699	475 167 9667	to	9699
412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777	475 319 3415	to	3499
412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699	475 319 3649	to	3799
412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899	475 340 6400	to	6599
412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999	475 424 8410	to	8499
412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599	475 629 9156	to	9199
414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699	475 850 6101	to	6199
414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299	475 875 2500	to	2599
414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999	476 169 8264	to	8299
414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699	476 189 3000	to	3499
414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798	476 331 2480	to	2499
417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999	477 289 8601	to	8699
417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699	477 681 5206	to	5299
417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499	478 010 4243	to	4268
417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799	478 010 4270	to	4291
417 930 9533	to	9599	440 698 1947	to	1999	459 472 4816	to	4999	478 450 5071	to	5099
418 164 6500	to	6799	440 858 6300	to	6399	460 349 6878	to	6899	478 469 7838	to	7858
418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999	478 469 7883	to	7899
418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299	479 280 9800	to	9899
418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499	479 365 9116	to	9176
418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299	479 412 9900	to	9999
418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099	479 667 6190	to	6199
419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399	479 748 9680	to	9699
419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099	479 860 7000	to	7199
420 277 0015	to	0049	444 390 1667	to	1699	463 011 5529	to	5540	480 526 2000	to	2099
420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199	480 640 6330	to	6399

480 658 0568 to 0599	500 064 1858 to 1869	621 614 7907 to 7930	641 383 8739 to 8799
480 689 5100 to 5199	500 070 5725 to 7799	621 614 7932 to 7999	641 877 3187 to 3299
481 072 9463 to 9499	600 645 3223 to 3299	621 648 8021 to 8199	641 877 3310 to 3399
481 673 0074 to 0095	601 339 1200 to 1399	621 648 8500 to 8599	642 355 8094 to 8199
482 527 1500 to 1599	601 653 5884 to 5899	621 904 8351 to 8599	642 355 8308 to 8999
482 541 5255 to 5299	601 661 7700 to 7799	621 916 1978 to 1989	642 900 0018 to 0099
482 729 6800 to 6899	601 682 5343 to 5399	622 989 8032 to 8099	643 030 6254 to 6299
483 363 7207 to 7299	601 928 1600 to 1699	623 076 9300 to 9399	644 066 0882 to 0899
483 402 2356 to 2399	602 512 2972 to 2999	623 819 5006 to 5099	644 069 0600 to 0699
483 486 5100 to 5199	602 555 2400 to 2799	623 895 8200 to 8399	644 077 7506 to 7699
483 632 1521 to 1599	602 829 7061 to 7099	623 917 0000 to 0099	644 085 8157 to 8199
483 632 2600 to 2799	603 483 9572 to 9599	623 917 0200 to 0299	644 112 9839 to 9899
483 849 1615 to 1699	603 490 7200 to 7299	624 468 5288 to 5299	644 373 9083 to 9099
484 174 4803 to 5299	603 678 7100 to 7199	624 665 3162 to 3198	644 380 1460 to 1499
484 323 8900 to 9199	603 678 7662 to 7699	625 088 6735 to 6799	644 733 4715 to 4799
484 680 5000 to 5038	603 678 7902 to 7999	625 916 9500 to 9799	644 900 9712 to 9799
484 680 5040 to 5074	603 678 8418 to 8499	625 968 8956 to 8999	644 901 0109 to 1299
484 680 5077 to 5099	603 678 8700 to 9999	627 005 3938 to 3999	644 901 1325 to 1399
485 029 4913 to 4999	604 086 0880 to 0899	627 384 3907 to 4099	644 923 6800 to 7799
486 176 0600 to 0699	604 349 1414 to 1499	627 496 7549 to 7599	644 932 4655 to 4699
486 559 7555 to 7599	604 503 7776 to 7799	627 708 3605 to 3699	645 318 7240 to 7499
486 696 3023 to 3199	605 520 9037 to 9099	627 776 2500 to 2599	645 333 1766 to 1799
488 173 7900 to 7999	605 685 4010 to 4099	628 226 3100 to 3199	645 790 8632 to 8699
488 206 4100 to 4199	605 988 6467 to 6499	628 814 4702 to 4799	645 821 0657 to 0699
488 226 0200 to 0299	607 689 7951 to 7960	628 851 9689 to 9699	645 930 7948 to 7999
488 709 3906 to 3999	607 728 1276 to 1299	629 510 7200 to 7299	645 975 0737 to 0762
488 855 8359 to 8399	608 727 7100 to 7199	629 964 4200 to 4294	646 242 6200 to 6299
489 181 8963 to 8999	608 727 7273 to 7599	630 389 3056 to 3071	646 270 7639 to 7799
489 223 2000 to 2099	608 813 9950 to 9999	630 463 0588 to 0599	646 798 4000 to 4999
489 311 1930 to 1999	609 067 5325 to 5399	631 459 9117 to 9199	647 048 7035 to 7099
489 318 6200 to 6300	609 067 5488 to 5499	631 762 9325 to 9399	647 049 2900 to 2999
489 384 0027 to 0099	609 067 5600 to 5699	632 217 4933 to 4999	647 398 8300 to 8399
489 427 0658 to 0899	609 289 6123 to 6199	632 500 0000 to 640 3999	647 398 8481 to 8499
489 997 5252 to 5299	609 438 4400 to 4499	633 110 4165 to 4199	647 437 3000 to 4999
490 669 5850 to 6099	609 493 1100 to 1199	633 110 4303 to 4499	647 811 2188 to 2199
490 717 7080 to 7099	609 766 8091 to 8999	633 438 6429 to 6599	648 009 6057 to 6099
490 721 6000 to 6099	609 825 4100 to 4115	633 588 7173 to 7182	648 163 5300 to 5499
490 793 1500 to 2099	609 884 2981 to 2999	634 725 0700 to 0799	648 722 5283 to 5299
490 886 8171 to 8199	609 893 1000 to 1099	634 803 3239 to 3299	648 892 3164 to 3199
490 977 9221 to 9240	610 092 3200 to 3299	634 807 2474 to 2499	649 100 3989 to 3999
491 258 8100 to 9099	610 582 4200 to 4299	634 827 5900 to 5999	649 647 0370 to 0399
491 567 1376 to 1399	611 879 6939 to 6999	634 886 3428 to 3499	649 647 0522 to 0599
492 254 4800 to 4899	612 291 8013 to 8099	635 559 3449 to 3499	649 647 5237 to 5399
492 283 5100 to 5199	612 751 5171 to 5199	636 289 6214 to 6299	649 647 9100 to 9299
492 610 6813 to 6899	612 751 5226 to 5299	636 634 8007 to 8042	649 666 7800 to 8299
493 394 5568 to 5599	612 751 6083 to 6099	637 150 1200 to 1299	650 114 7707 to 7719
493 470 2562 to 2599	612 751 6268 to 6299	637 562 5828 to 5899	650 130 3400 to 3599
493 473 7700 to 7799	612 751 6572 to 6599	638 042 1647 to 1699	650 213 0406 to 0499
493 716 2153 to 2199	612 774 2111 to 2199	638 049 4984 to 4999	650 555 1749 to 1799
494 206 2972 to 2999	612 774 2254 to 2299	638 318 1115 to 1199	650 564 1900 to 1999
494 217 3446 to 3999	612 774 2500 to 2599	638 318 1453 to 1499	650 627 4212 to 4299
494 224 0500 to 0599	614 469 0979 to 0999	638 885 0000 to 0299	650 736 2043 to 2099
495 145 0600 to 0699	614 474 3000 to 3099	638 903 4362 to 4373	650 739 1540 to 1699
496 209 7425 to 7499	614 521 3490 to 3499	639 415 1929 to 1999	651 741 4415 to 4499
496 213 8728 to 8799	614 645 1800 to 1899	639 415 2019 to 2099	651 882 2800 to 2899
496 474 5226 to 5248	614 832 1100 to 2099	639 420 6200 to 6299	652 754 6317 to 6399
497 053 8517 to 8699	615 017 7505 to 7599	639 469 3517 to 3799	653 131 4945 to 4999
497 854 8673 to 8699	617 711 6609 to 6699	639 605 2143 to 2199	653 426 3300 to 3399
498 449 8888 to 8899	617 760 5266 to 5299	639 657 8600 to 8799	653 455 4874 to 4899
498 929 8285 to 8499	617 813 3601 to 3699	640 289 7500 to 7599	654 238 0000 to 0399
498 936 5310 to 5399	618 840 9200 to 9299	640 289 7700 to 7999	654 404 3065 to 3092
499 016 5425 to 5499	619 551 7229 to 7299	641 170 4420 to 4499	654 962 2900 to 3199
499 440 8575 to 8899	619 859 3000 to 3099	641 318 3133 to 3199	655 103 5081 to 5199
499 731 6717 to 6799	620 073 9400 to 9499	641 378 6500 to 6999	655 523 2600 to 2999

857 279 3450	to	3499	870 691 7060	to	7099	910 536 2505	to	2599	921 477 3762	to	3799
857 843 4000	to	4099	872 028 4850	to	4899	910 958 7499	to	7599	922 278 1048	to	1399
858 124 7644	to	7699	872 029 9306	to	9399	911 140 1000	to	2199	922 280 2019	to	2099
858 756 3111	to	3299	872 100 0445	to	0459	911 245 2545	to	2599	922 280 2233	to	2299
859 063 8200	to	8699	900 556 4178	to	4199	911 268 9077	to	9099	922 773 0459	to	0499
859 190 0600	to	0644	900 845 0044	to	0099	911 400 8948	to	8999	923 032 7000	to	7399
859 437 5538	to	5599	900 936 0217	to	0299	911 508 1620	to	1799	923 045 3630	to	3699
859 811 2888	to	2899	900 936 0435	to	0499	911 509 9310	to	9399	923 484 3600	to	3699
859 855 8873	to	8999	901 058 5255	to	5280	911 523 3000	to	3999	923 493 9403	to	9599
860 240 8520	to	8599	901 273 1082	to	1099	912 057 9922	to	9999	923 493 9681	to	9699
860 275 3900	to	3999	901 287 5143	to	5199	912 882 0563	to	0899	923 604 4424	to	4499
860 518 9629	to	9699	901 291 2789	to	2799	913 605 2218	to	2299	923 810 7800	to	8299
860 600 0021	to	0999	901 525 7122	to	7199	913 709 2429	to	2499	924 252 1200	to	1299
861 158 2350	to	2599	902 089 1253	to	1299	913 818 3501	to	3999	924 252 1400	to	1499
861 367 5400	to	5499	902 198 9769	to	9799	914 063 4300	to	4399	924 533 0711	to	0799
861 637 6010	to	6099	902 948 1269	to	1299	914 346 7621	to	7644	924 533 2343	to	2399
861 979 7292	to	7499	902 985 0833	to	0899	914 453 1366	to	1399	924 533 2428	to	2499
862 216 6100	to	6199	903 370 6934	to	6999	914 529 6185	to	6299	924 685 1957	to	1999
862 263 9213	to	9299	904 600 6523	to	6599	914 896 4658	to	4699	924 946 6300	to	6699
862 271 0800	to	0999	904 892 0378	to	0399	915 187 8774	to	8779	925 333 5900	to	6099
862 271 5000	to	5099	904 892 0648	to	1299	915 300 2783	to	2799	925 336 2300	to	2399
863 871 5138	to	5199	905 056 2216	to	2299	915 546 6822	to	6999	926 432 5907	to	5999
863 949 5300	to	5399	905 510 6647	to	6799	915 646 5183	to	5199	926 436 3600	to	3699
864 088 8200	to	8299	905 510 6900	to	7099	915 671 3963	to	3980	927 765 6257	to	6299
864 426 3972	to	3999	905 794 0000	to	0199	915 671 3982	to	3999	928 197 8100	to	8199
864 520 6117	to	6136	905 794 0288	to	0299	915 675 2217	to	2299	928 197 8283	to	8299
865 151 0526	to	0599	905 873 6900	to	6999	916 440 3377	to	3399	928 856 2059	to	2068
865 500 4034	to	4099	905 873 7100	to	7299	916 670 6352	to	6399	930 219 1722	to	1799
865 883 6082	to	6099	905 880 8900	to	8999	916 682 5300	to	5399	930 335 7810	to	7819
866 004 3000	to	3999	905 889 7100	to	7199	916 694 1414	to	1499	931 097 9259	to	9299
866 442 4100	to	4899	906 158 1508	to	1599	916 703 0802	to	0821	931 156 1502	to	1579
867 366 9108	to	9118	906 558 8812	to	8899	917 089 0709	to	0799	931 156 1600	to	1625
867 633 7403	to	7499	906 982 2214	to	2299	917 089 0842	to	0899	931 156 1671	to	1699
867 737 5623	to	5699	907 725 8500	to	8599	917 216 2928	to	2999	932 506 6400	to	6599
868 169 4529	to	4599	907 815 0216	to	0257	917 370 6300	to	6499	932 732 1796	to	1799
868 173 8400	to	8599	908 622 4225	to	4235	917 486 4900	to	4999	932 827 9026	to	9099
868 514 9000	to	9099	908 936 9254	to	9299	918 460 0602	to	0699	932 957 2300	to	2399
868 566 9200	to	9299	909 066 4494	to	7499	918 951 7231	to	7299	933 060 6160	to	6189
869 200 0000	to	9999	909 067 7400	to	7499	919 519 2786	to	2799	933 387 2541	to	2561
869 387 1150	to	1199	909 100 1787	to	1799	919 536 0770	to	0799	933 760 3609	to	4199
869 505 3500	to	3599	909 100 1900	to	2099	919 814 3095	to	3199	933 894 0928	to	0999
869 523 7033	to	7099	909 355 0422	to	0499	919 915 2774	to	2787	934 018 2729	to	2741
869 800 0000	to	999 9999	909 568 8900	to	9099	920 155 4662	to	4687	934 180 0300	to	0399
870 054 4814	to	4899	909 568 9300	to	9499	920 309 9039	to	9199	934 236 3954	to	3999
870 491 4812	to	4849	909 725 7307	to	7399	920 771 5321	to	5399	934 622 8717	to	8999
870 536 5820	to	5829	909 833 0947	to	0999	920 857 5500	to	5899	935 216 0312	to	0399
870 541 7167	to	7239	910 219 8631	to	8699	920 864 3480	to	3499	935 843 2202	to	2247
870 575 8155	to	8999	910 265 1100	to	1199	920 963 4567	to	4599	936 024 8889	to	8899
870 589 0485	to	0494	910 471 7273	to	7299	921 333 7400	to	7499	936 339 4455	to	4499

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
720 227 871	to	7 930	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	730 077 683	to	7 840	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	750 071 587	to	1 610
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	740 011 517	to	1 530	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941 to 9 030
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 765 042 517 to 2 540
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 766 120 286 to 0 320
 766 125 716 to 5 750
 766 158 824 to 8 840
 766 388 433 to 8 460
 766 509 421 to 9 660
 766 572 901 to 3 020
 766 748 500 to 8 521
 767 024 341 to 4 370
 767 326 471 to 6 590
 767 332 561 to 2 950
 768 009 841 to 9 960
 768 011 489 to 1 520
 768 177 980 to 7 990
 768 391 081 to 1 170
 768 661 569 to 1 650
 769 000 051 to 0 080
 769 050 841 to 0 900
 769 159 081 to 9 178
 769 737 496 to 7 510
 769 778 491 to 8 730
 769 827 331 to 7 450
770 216 071 to 6 100
 770 723 281 to 3 400
 770 790 451 to 0 480
 770 915 150 to 5 490
 771 455 551 to 5 610
 771 609 661 to 9 690
 771 932 551 to 2 580
 772 057 224 to 7 440
 772 162 660 to 3 070
 772 718 615 to 8 640
 772 940 140 to 0 160
 772 970 886 to 0 940
 773 009 419 to 9 430
 773 112 031 to 2 060
 773 125 387 to 5 410
 773 179 320 to 9 410
 773 202 989 to 3 140
 773 208 991 to 9 290

773 231 311 to 1 340
 773 348 739 to 8 940
 773 348 739 to 8 940
 773 575 891 to 5 950
 773 852 971 to 3 030
 775 373 449 to 3 460
789 257 191 to 7 250
790 448 020 to 8 460
 790 597 485 to 7 530
 790 911 883 to 1 900
 791 057 441 to 7 550
 791 239 081 to 9 290
 791 374 483 to 4 500
 791 387 971 to 8 030
 791 447 521 to 7 850
 791 451 151 to 1 240
 791 500 009 to 0 470
 791 771 431 to 1 490
 792 004 293 to 4 320
 792 018 379 to 8 420
 792 070 621 to 0 740
 792 145 211 to 5 230
 792 391 381 to 1 620
 792 452 779 to 2 790
 792 772 728 to 2 770
 792 903 511 to 3 990
 793 282 518 to 2 533
 794 041 831 to 2 040
 794 397 709 to 7 780
 794 581 741 to 2 040
 794 592 122 to 2 150
 795 032 251 to 2 340
 795 796 291 to 6 350
 796 070 139 to 0 160
 796 143 151 to 3 630
 796 159 725 to 9 740
 796 169 306 to 9 340
 796 373 406 to 3 430
 796 602 961 to 3 050
 796 708 441 to 8 500
 796 886 281 to 6 430
 796 901 701 to 2 000
 796 975 466 to 5 590
 797 272 917 to 2 950
 797 519 441 to 9 460
 797 519 731 to 0 240
 797 535 181 to 5 330
 798 040 053 to 0 080
 798 055 813 to 5 830
 798 055 891 to 5 950
 798 326 371 to 6 520
 798 339 167 to 9 210
 798 562 411 to 2 440
 798 632 461 to 2 490
 798 807 151 to 7 510
 798 944 761 to 5 030
 799 118 616 to 8 640
 799 133 191 to 3 220
 799 177 626 to 7 650
 799 854 751 to 5 200
800 044 320 to 4 410
 800 211 901 to 2 440
 800 427 530 to 7 540
 800 872 741 to 2 830

801 349 801 to 9 830
 801 676 681 to 7 100
 802 967 821 to 7 940
 803 217 601 to 7 780
 803 729 731 to 9 850
 803 747 402 to 7 520
 804 138 181 to 8 420
 804 428 224 to 8 250
 804 682 411 to 2 710
 805 272 525 to 2 540
 805 523 445 to 3 460
 805 745 704 to 5 730
 806 452 907 to 2 980
 806 744 781 to 4 850
 806 982 181 to 2 300
 807 764 791 to 4 910
 808 089 931 to 9 960
 808 656 423 to 6 450
 808 753 771 to 3 800
 809 189 001 to 9 010
 809 886 879 to 6 930
 809 890 489 to 0 500
810 323 734 to 3 760
 810 367 116 to 7 140
 810 526 351 to 6 500
 810 806 911 to 6 940
 810 807 211 to 7 240
 811 423 021 to 3 110
 811 517 221 to 7 239
 811 721 101 to 1 130
 812 025 721 to 5 900
 812 093 073 to 3 130
 812 100 821 to 0 840
 812 465 251 to 5 610
 812 918 341 to 8 670
 812 918 701 to 8 760
 813 050 491 to 0 520
 813 073 171 to 3 200
 813 398 476 to 8 550
 813 713 971 to 4 000
 813 858 121 to 8 150
 814 789 330 to 9 349
 814 984 656 to 4 680
 815 016 020 to 6 030
 815 199 410 to 9 420
 815 240 491 to 0 520
 815 755 591 to 5 620
 815 755 622 to 5 650
 815 806 381 to 6 680
 816 126 834 to 6 870
 816 156 721 to 6 780
 816 580 903 to 0 920
 816 945 571 to 5 600
 817 253 011 to 3 280
 817 763 881 to 4 060
 818 330 562 to 0 610
 818 459 641 to 9 670
 818 926 273 to 6 320
 818 950 351 to 0 380
 818 962 492 to 2 530
 819 032 341 to 2 730
 819 127 054 to 7 080
 819 278 540 to 8 670
 819 544 681 to 4 740

819 928 441	to	8 650	821 927 841	to	7 850	824 588 281	to	8 370	827 291 502	to	1 520
820 034 406	to	4 430	822 505 801	to	5 830	825 140 397	to	0 460	827 575 381	to	5 470
820 070 761	to	1 540	822 703 442	to	3 470	825 409 651	to	9 680	827 609 085	to	9 100
820 191 342	to	1 360	822 925 951	to	6 100	825 472 171	to	2 200	827 883 511	to	3 600
820 274 856	to	4 880	823 284 931	to	4 990	826 042 898	to	2 920	828 160 441	to	0 530
820 600 171	to	0 230	823 293 031	to	3 210	826 226 644	to	6 670	828 441 602	to	1 630
821 172 241	to	2 360	823 556 011	to	6 100	826 582 951	to	3 430	828 732 331	to	2 390
821 229 661	to	9 720	824 078 341	to	8 370	826 720 201	to	0 230	829 176 841	to	6 930
821 229 743	to	9 780	824 156 325	to	6 340	827 005 671	to	5 830			
821 903 731	to	3 910	824 511 252	to	1 270	827 287 861	to	7 950			

— Criminal Investigations Group, Postal Inspection Service, 12-18-08

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Value Added and Special Services,
Mailing Services, 12-18-08*

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Criminal Investigations Group,
Postal Inspection Service, 12-18-08*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,
Postal Inspection Service, 12-18-08*

Other Information

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP™ Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and which

conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table starting below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
FPO AP 96679	Add F-F1-R-R1, Remove V1	Immediately	A-B-B1-F-F1-R-R1-V

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	A1-B-B1-C-D-U	09063	A1-B-B1-C-D-L-U	09154	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09002	A1-B-B1-C-D-U	09067	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09003	A1-B-B1-C-D-P-U	09069	A-A1-B-B1-C-D-U-V	09166	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09004	A1-B-B1-C-D-U	09075	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09005	A1-B-B1-C-D-P-U	09079	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09006	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-F1-U	09175	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09007	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1
09008	A-A1-B-B1-C-D-P-U	09086	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09009	A1-B-B1-C-D-F1-U	09088	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09313	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09010	A-A1-B-C-D-F-F1-U-V-V1	09090	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09011	A1-B-B1-C-D-U	09092	A1-B-B1-C-D-U	09201	A1-B-B1-C-C1-D-F-F1-H-M-R-R1-X-Y	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09012	A1-B-B1-C-D-F-F1-U	09094	A1-B-B1-C-D-F-F1	09211	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09013	A1-B-B1-C-D-F-F1-U-Z1	09095	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09014	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-F1-U	09318	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1
09020	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-F1-U	09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-B1-C-D-F1-U	09100	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U	09322	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09033	A1-B-B1-C-D-U	09103	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09034	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-F1-U	09237	A1-B-B1-C-D-U-V	09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09036	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U		
09038	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
09042	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-F1-U-V		
09046	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U		
09049	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-F1-U	09263	A1-B-B1-C-D-U		
09051	A1-B-B1-C-D-U	09126	A1-B-B1-C-D-F1	09264	A1-B-B1-C-D-U		
09053	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-F1-N-U		
09054	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U		
09055	A1-B-B1-C-D-F-R-R1-U-V	09136	A1-B-B1-C-D-F1	09267	A1-B-B1-C-D-U		
09056	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-F1-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1		
09058	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-F-F1-M-N-V-V1-Z-Z1		
09059	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1		
09060	A1-B-B1-C-D-F1-U	09140	A1-B-B1-C-D-U				
		09142	A1-B-B1-C-D-F1-U				
		09143	A1-B-B1-C-D-U				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09328	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-V-V1-Z-Z1	09371	A-A1-B-B1-C1-E2-F-H1-M-R-V	09545	A1-B-B1-V	09643	A1-B-B1-U
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09549	A1-B-B1-V	09645	A1-B-U
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09554	A1-B-B1-F-F1-R-R1-V	09647	A1-B-B1-N-U
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09556	A1-B-B1-V	09648	A1-B-B1-N-U-V-Z1
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-M-R-V	09557	A1-B-B1-F-F1-R-R1-V	09649	A1-B-B1-U
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-M-R-V	09564	A1-B-B1-F-F1-R-R1-V	09701	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09336	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-M-R-V	09565	A1-B-B1-V	09702	A1-B-B1-C-C1-F1-M-R-R1-U
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09566	A1-B-B1-F-F1-R-R1-V	09703	A1-B-B1-C-F1-U
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09567	A1-B-B1-V-V1	09704	A1-B-B1-C-V
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09568	A1-B-B1-V	09705	A1-B-B1-U
09340	A-A1-B-B1-C1-F-R-V	09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09569	A1-B-B1-V	09706	A1-B-B1-C-N-U-V
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B1-C-F-R-R1-U3-W	09570	A1-B-B1-F-F1-R-R1-V	09707	A1-B-B1-C-N-U-V
09343	A-A1-B-B1-C1-F-M-N-V-Z-Z1	09409	A1-B-B1-C-C1-U	09573	A1-B-B1-V	09708	A1-B-B1
09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z-Z1	09421	A1-B-B1-C-C1-U	09574	A1-B-B1-V	09709	A1-B-B1-F1
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09447	A1-B-B1-C-C1-U-V	09575	A1-B-B1-F-F1-R-R1-V-V1	09710	A1-B-B1-C-C1-F1-M-R-R1-U
09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V	09576	A1-B-B1-V	09711	A1-B-B1-F1-N-Z1
09351	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09456	A1-B-B1-C-C1-H-H1-M-Z1	09577	A1-B-B1-V	09713	A1-B-B1-C-F1
09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09578	A1-B-B1-F-F1-R-R1-V	09714	A1-B-B1-C-C1-F1-M-R-R1-U
09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09579	A1-B-B1-F-F1-R-R1-V	09715	A1-B-B1-F1
09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-U	09581	A1-B-B1-F-F1-R-R1-V	09716	A1-B-B1-C-D-N-U-V
09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09582	A1-B-B1-V	09717	A-A1-B-B1-M-V-W
09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09466	A1-B-B1-C-C1-U	09586	A1-B-B1-V	09718	A1-B-B1-F-I-N-U-V
09358	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09587	A1-B-B1-V-V1	09719	A1-B-B1-C-F1-V
09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-U	09588	A1-B-B1-V-V1	09720	A1-B-B1-U-V
09360	A1-B-B1-V	09470	A1-B-B1-C-C1-U	09589	A1-B-B1-V-V1	09721	A1-B-B1-N-U-V-Z1
09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09494	A1-B-B1-C-C1-U	09590	A1-B-B1-V	09722	A-A1-B-B1-F-N-V-Z-Z1
09362	A-A1-B1-C1-E2-F-H1-R-V-Z1	09496	A1-B-B1-C-C1-U-V	09591	A1-B-B1-V-V1	09723	A1-B-B1-N-U-V-Z1
09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-B-B1-C-C1-F-F1-F2-N-R-R1-T-U-V-Z1	09593	A1-B-B1-V	09724	A1-B-B1-C-C1-F1-M-R-R1-U
09365	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09501	A1-B-B1-V-V1	09594	A1-B-B1-V-V1	09726	A1-B-B1-N-U-V
09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-B-B1-V	09596	A1-B-B1-V	09727	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09367	A-A1-B-B1-C1-E2-F-H1-M-R-V	09503	A1-B-B1-V	09599	A1-B-B1-V	09729	A1-B-B1-C-F-N-R-R1-U-V
09370	A-A1-B-B1-C1-E2-F-H1-M-R-V	09504	A1-B-B1-V-V1	09601	A1-B-B1-C-F-F1-U	09730	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1
		09505	A1-B-B1-V-V1	09602	A1-B-B1-C-F-F1-N-U	09731	A-A1-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1
		09506	A1-B-B1-V-V1	09603	A1-B-B1-C-F-F1-U	09732	A1-B-B1-N-V-Z1
		09507	A1-B-B1-V-V1	09604	A1-B-B1-C-F-F1-U	09733	A1-B-B1-V
		09508	A1-B-B1-V	09605	A1-B-B1-C-D-U-V	09734	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
		09509	A1-B-B1-V	09606	A1-B-B1-C-D-U-V	09735	A1-B-B1-N-V-Z1
		09510	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09607	A-A1-B-B1-C-F-F1-M-R-R1-U-U3-V-W	09736	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
		09511	A1-B-B1-V	09609	A1-B-B1-C-F-U	09737	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
		09513	A1-B-B1-F-F1-R-R1-V	09610	A1-B-B1-C-F-F1-U-V	09738	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
		09517	A1-B-B1-F-F1-R-R1-V	09613	A1-B-B1-C-F-U-V		
		09524	A1-B-B1-F-F1-R-R1-V	09617	A1-B-B1-C-F-U		
		09532	A1-B-B1-F-F1-R-R1-V	09618	A1-B-B1-C-F-U		
		09534	A1-B-B1-V	09620	A1-B-B1-C-F-U		
		09543	A1-B-B1-F-F1-R-R1-V	09621	A1-B-B1-C-F-U		
				09622	A1-B-B1-C-F-U		
				09623	A1-B-B1-C-F-U		
				09624	A1-B-B1-C-F-U		
				09625	A1-B-B1-C-F-U		
				09626	A1-B-B1-C-F-U		
				09627	A1-B-B1-C-F-U		
				09630	A1-B-B1-C-F-U-V		
				09631	A1-B-B1-C-F-U		
				09636	A1-B-B1-C-F-U		
				09642	A1-B-B1-N-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09739	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09828	A1-B-N-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z-Z1	96330	A1-B-B1-M-W
09741	A-A1-B-B1-C1-E2-F-F1-H1-I-M-N-Q-R-R1-T-V-W-Y-Z-Z1	09830	A1-B-B1-C-N-V-Z1	34038	A1-B-B1-M-N-V-Z1	96336	A1-B-B1-M-V-W
09742	A-A1-B-B1-B2-F-F1-I-M-N-Q-R-T-V-Z-Z1	09831	A1-B-B1-F-N-U-V-Z1	34039	A1-B-N-V-Z1	96337	A1-B-B1-M-W
09743	A-A1-B-B1-F-N-V-Z-Z1	09832	A-A1-B-B1-U1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96338	A1-B-B1-M-W
09744	A-B-B1-B2-C-C1-F-M-N-R-R1-T-V-Z1	09833	A1-B-B1-U1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96339	A1-B-B1-M-V-W
09745	A-A1-B1-B2-F-F1-M-N-R-R1-V-Z1	09834	A1-B-B1-V-Z1	34050	A1-B-B1-V	96343	A1-B-B1-M-W
09746	A-A1-B-B1-C-E1-N-V-Z-Z1	09835	A-A1-B-B1-V-Z1	34055	A1-B-B1-N-V-Z1	96346	A1-B-B1-F-F1-F2-M-V-W
09747	A1-B-B1-F-J-N-U-V-Z1	09836	A-A1-B-B1-C-F-M-V-Z1	34058	A1-B-B1-V-Z1	96347	A1-B-B1-F-F1-F2-M-W
09749	A-A1-B-B1-F-N-V-Z1	09837	A1-B-B1-V-Z1	34076	A1-B-B1-F1-N-V-Z1	96348	A1-B-B1-F-F1-F2-M-W
09750	A-B-B1-B2-C-C1-F-M-N-Q-T-V-Z-Z1	09838	A1-B-B1-V-Z1	34078	A1-B-B1-F1-N-V-Z1	96349	A1-B-B1-F-F1-F2-M-W
09751	A1-B-B1-C-D-U	09839	A-A1-B-B1-U-V-Z1	34090	A1-B-B1-V	96350	A1-B-B1-F-F1-F2-M-W
09752	A1-B-B1-C-D-U	09840	A-A1-B-B1-V-Z1	34091	A1-B-B1-F-F1-R-R1-V	96351	A1-B-B1-F-F1-F2-M-W
09753	A1-B-B1-F-N-V-Z1	09841	A-A1-B-B1-N-U-Z1	34092	A1-B-B1-F-F1-R-R1-V	96362	A1-B-B1-F-F1-F2-M-W
09754	A1-B-B1-U	09842	A-A1-B-B1-N-Z1	34093	A1-B-B1-F-F1-R-R1-V	96365	A1-B-B1-M-V-W
09755	A1-B-B1-U	09843	A-A1-B-B1-N-V	34095	A1-B-B1-V	96367	A1-B-B1-L-M-W
09756	A1-B-B1-U	09844	A-A1-B-B1-C-F-N-U-V-Z1	34098	A1-B-B1-V	96368	A1-B-B1-M-W
09757	A1-B-B1-U	09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34099	A1-B-B1-V-V1	96370	A1-B-B1-F-F1-F2-M-W
09777	A-A1-B-B1-C-E1-N	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96201	A-A1-B-B1	96372	A1-B-B1-M-W
09780	A-A1-B-B1-F-N-R-V	09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	96202	A-A1-B-B1-U	96373	A1-B-B1-M-W
09790	A-A1-B-B1-C1-F-R-V	09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	96203	A-A1-B-B1	96374	A1-B-B1-M-W
09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09865	A-A1-B-B1-V-Z1	96204	A-A1-B-B1	96375	A1-B-B1-M-W
09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09868	A-A1-B-B1-U-V-Z1	96205	A-A1-B-B1-U	96376	A1-B-B1-M-W
09804	A-A1-B-B1-F-F1-N-V-Z1	09870	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U-V-Z1	96206	A-A1-B-B1-U	96377	A1-B-B1-M-W
09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1	96207	A-A1-B-B1-V	96378	A1-B-B1-M-W
09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09888	A-A1-B-B1-C-C1-D-E2-F-F1-H-H1-M-N-O-R-R1-V-V1-Z1	96209	A-A1-B-B1-N-U-V	96379	A1-B-B1-M-W
09808	A-A1-B-B1-C1-E2-F-H1-M-R-V	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96213	A-A1-B-B1-U	96384	A1-B-B1-M-W
09809	A1-B-B1-V-Z1	09892	A-A1-B-B1-E2-F-N-R-R1-V-Z1	96214	A-A1-B-B1-U	96386	A1-B-B1-M-W
09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09898	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96218	A-A1-B-B1-U	96387	A1-B-B1-M-W
09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34002	A1-B-B1-N-U-Z1	96224	A-A1-B-B1-U	96388	A1-B-B1-M-W
09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34004	A-B-B1-N-V	96257	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1
09815	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34006	A-A1-B-B1-C1-F1-N-V-Z1	96258	A-A1-B-B1-U	96426	A-A1-B-B1-C1-E2-F-H1-M-R-V
09817	A-A1-B-B1-B2-C1-E2-E3-F-F1-H-H1-M-N-R-R1-T-V-Z1	34007	A-A1-B-B1-C1-F1-V-Z1	96260	A-A1-B-B1-U	96427	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
09819	A-A1-B-F-P-V-Z1	34008	A-A1-B-B1-C1-F1-V-Z1	96262	A-A1-B-B1-U-V	96501	A-A1-B-B1-N-V
09821	A-A1-B-F-V-Z1	34020	A1-B-B1-M-N-V-Z1	96264	A-A1-B-B1-U	96503	A1-B-B1-F-N-U3-V
09822	A-A1-B-F-V-Z1	34021	A1-B-B1-M-N-V-Z1	96266	A-A1-B-B1-U	96507	A-A1-B-B1-F-V
09823	A-A1-B-F-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96267	A-A1-B-B1-U-V	96510	A1-B-B1-I-N-V
09824	A-A1-B-F-V-Z1	34023	A1-B-B1-M-N-V-Z1	96269	A-A1-B-B1-U	96511	A1-B-B1-I-N-V
09825	A-A1-B-B1-C-C1-D-F-M-N-R-R1-T-V-Z1	34024	A1-B-B1-M-N-V-Z1	96271	A-A1-B-B1-U	96515	A1-B-B1-F
09827	A-A1-B-B1-F-F1-N-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96275	A-A1-B-B1-V	96517	A1-B-B1-F-U3-V
		34030	A1-B-B1-M-N-V-Z1	96276	A-A1-B-B1	96518	A1-B-B1-V
		34031	A1-B-B1-M-N-V-Z1	96278	A-A1-B-B1-U	96520	A1-B-B1-F-N-U3-V
		34032	A1-B-M-N-V-Z1	96283	A-A1-B-B1-U	96521	A1-B-B1-F-N-U3
		34033	A1-B-C-F-M-N-V-Z1	96284	A-A1-B-B1-U-V	96522	A1-B-B1-F-N-U
		34034	A1-B-B1-M-N-V-Z1	96297	A-A1-B-B1-U	96522	A1-B-B1-F-N-U
		34035	A1-B-B1-H-M-N-V-Z1	96303	A1-B-B1-M-N-V-W	96530	A-A1-B-B1-H-M-N-U-V
		34036	A1-B-B1-M-N-U-V-Z1	96306	A1-B-B1-F-F1-F2-M-W	96531	A-A1-B-B1-H-M-U-V
				96309	A1-B-B1-M-V-W	96534	A-A1-B-B1-F
				96310	A1-B-B1-M-W	96535	A-A1-B-B1-F-V
				96311	A1-B-B1-M-W	96537	A1-B-B1-V
				96313	A1-B-B1-F-F1-F2-M-W	96538	A1-B-B1-V
				96319	A1-B-B1-M-W	96540	A1-B-B1-V
				96321	A1-B-B1-F-F1-F2-M-W	96541	A1-B-B1-V
				96322	A1-B-B1-F-F1-F2-M-W	96542	A1-B-B1-V
				96323	A1-B-B1-M-V-W	96543	A1-B-B1-P-V
				96326	A1-B-B1-M-W	96544	A1-B-B1-F-N-U3-V
				96328	A1-B-B1-M-W		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96546	A1-B-B1-F-U3	96603	A1-B-B1-V	96620	A1-B-B1-F-F1-R-R1-V	96668	A1-B-B1-F-F1-R-R1-V- V1
96548	A-A1-B-B1-H-M-U	96604	A1-B-B1-V	96621	A1-B-B1-V	96669	A1-B-B1-F-F1-R-R1-V
96549	A-A1-B-B1-H-M-U	96605	A1-B-B1-V-V1	96622	A1-B-B1-F-F1-R-R1-V	96670	A1-B-B1-V-V1
96550	A-A1-B-B1-H-M-U-V	96606	A1-B-B1-V	96624	A1-B-B1-F-F1-R-R1-V	96671	A1-B-B1-F-F1-R-R1-V
96551	A-A1-B-B1-H-M-U	96607	A1-B-B1-V	96628	A1-B-B1-F-F1-R-R1-V	96672	A1-B-B1-F-F1-R-R1-V
96552	A1-B-B1	96608	A1-B-B1-V	96634	A1-B-B1-F-F1-R-R1-V	96673	A1-B-B1-V-V1
96553	A-A1-B-B1-H-M-N-U-V	96609	A1-B-B1-V	96643	A1-B-B1-F-F1-R-R1-V	96674	A1-B-B1-F-F1-R-R1-V
96554	A-A1-B-B1-H-M-U	96610	A1-B-B1-V	96650	A1-B-B1-F-F1-R-R1-V	96675	A1-B-B1-F-F1-R-R1-V
96555	A1-B-B1-F-M-V	96611	A1-B-B1-V	96657	A1-B-B1-F-F1-R-R1-V	96677	A1-B-B1-F-F1-R-R1-V
96557	A1-B-B1-F-M-V	96612	A1-B-B1-F-F1-R-R1-V	96660	A1-B-B1-F-F1-R-R1-V	96678	A1-B-B1-F-F1-R-R1-V
96562	A-A1-B-B1-B2-C-C1-D- E2-E3-F-F1-H-H1-I-M- N-R-R1-T-V-Z-Z1	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z-Z1	96661	A1-B-B1-F-F1-R-R1-V	96679	A1-B-B1-F-F1-R-R1-V
96595	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z-Z1	96662	A1-B-B1-F-F1-R-R1-V	96681	A1-B-B1-V-V1
96598	A1-B-B1-N-V	96615	A1-B-B1-F-F1-R-R1-V	96663	A1-B-B1-F-F1-R-R1-V	96682	A1-B-B1-V-V1
96599	A1-B-B1-V	96616	A1-B-B1-F-F1-R-R1-V	96664	A1-B-B1-V-V1	96683	A1-B-B1-V-V1
96601	A1-B-B1-V-V1	96617	A1-B-B1-F-F1-R-R1-V	96665	A1-B-B1-V	96686	A1-B-B1-V-V1
96602	A1-B-B1-V	96619	A1-B-B1-V	96666	A1-B-B1-V-V1	96687	A1-B-B1-V-V1
				96667	A1-B-B1-F-F1-R-R1-V	96698	A1-B-B1-V-V1

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,
Network Operations, 12-18-08*

Thrift Savings Plan Fact Sheet

Returns were updated December 4, 2008.

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17

*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
2007									
Dec	0.41	0.25	0.28	-0.66	-0.69	-0.40	-0.48	-2.25	-2.25
2008									
Jan	0.33	1.76	1.68	-5.98	-6.00	-6.27	-6.17	-8.52	-9.24
Feb	0.24	0.16	0.24	-3.28	-3.25	-2.05	-2.16	0.66	1.43
March	0.32	0.33	0.34	-0.46	-0.43	-1.43	-1.77	0.18	-1.05
April	0.24	-0.16	-0.21	4.94	4.87	5.30	5.45	5.55	5.43
May	0.32	-0.74	-0.73	1.27	1.30	4.88	4.76	1.09	0.97
June	0.32	-0.08	-0.08	-8.41	-8.43	-7.63	-7.50	-8.15	-8.18
July	0.40	-0.01	-0.08	-0.80	-0.84	-0.79	-0.94	-3.72	-3.21
Aug	0.33	0.92	0.95	1.46	1.45	2.17	1.95	-4.16	-4.05
Sept	0.31	-1.31	-1.34	-8.94	-8.91	-10.32	-10.87	-12.31	-14.46
Oct	0.31	-2.40	-2.36	-16.83	-16.79	-20.99	-20.63	-20.59	-20.18
Nov	0.31	3.30	3.25	-7.18	-7.18	-11.13	-11.39	-6.72	-5.41
LAST 12 MONTHS	3.93	1.91	1.74	-38.07	-38.09	-41.31	-41.95	-47.73	-47.79

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after

deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for new L Funds.

Returns were updated December 1, 2008.

L Funds

Annual Returns	L 2040	L 2030	L 2020	L 2010	L Income
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
Monthly Returns	L 2040	L 2030	L 2020	L 2010	L Income
2007					
Feb	-0.64	-0.49	-0.38	-0.14	0.16
Mar	1.34	1.16	1.08	0.89	0.62
Apr	3.28	2.95	2.58	1.76	1.08
May	2.79	2.52	2.15	1.53	0.92
June	-0.92	-0.80	-0.54	-0.20	0.08
July	-2.52	-2.13	-1.75	-0.92	-0.23
Aug	0.90	0.88	0.80	0.73	0.61
Sept	3.45	3.09	2.68	1.78	1.13
Oct	2.37	2.09	1.84	1.29	0.82
Nov	-3.36	-2.94	-2.33	-1.21	-0.44
Dec	-0.82	-0.63	-0.54	-0.13	0.07
2008					
Jan	-5.37	-4.71	-3.90	-2.07	-0.97
Feb	-1.80	-1.51	-1.25	-0.59	-0.22
Mar	-0.29	-0.18	-0.06	0.07	0.23
Apr	4.26	3.74	3.23	1.93	1.20
May	1.65	1.48	1.23	0.78	0.59
June	-6.70	-5.88	-4.97	-2.65	-1.47
July	-1.31	-1.07	-0.82	-0.23	0.00
Aug	0.11	0.17	0.16	0.29	0.35
Sept	-8.35	-7.24	-6.01	-3.00	-1.75
Oct	-15.40	-13.40	-11.10	-5.41	-3.44
Nov	-5.85	-4.96	-3.91	-1.58	-0.84
LAST 12 MONTHS	-34.47	-30.21	-25.29	-12.10	-6.16

The L Funds are invested in the five individual TSP funds.

Federal Employees Health Benefits

Open Season

November 10, 2008 to ~~December 9, 2008~~

Belated enrollments are being accepted for FEHB through January 31, 2009, 5:00 P.M. Central Time

Background

Each year, the U.S. Office of Personnel Management (OPM) works with Federal Employees Health Benefits (FEHB) carriers to strike a balance of protection against catastrophic events without shifting a high-premium burden to enrollees. OPM is taking steps to provide additional protections for employees participating in the FEHB program who have non-emergency surgeries performed by out-of-network physicians. They have asked FEHB carriers to re-evaluate their benefits for non-emergency surgeries and they will communicate any benefit changes to you.

OPM is taking action in response to concerns over a change in coverage in the Blue Cross Blue Shield out-of-network reimbursement that would have established a \$7,500 co-pay for out-of-network surgeries. They negotiated this change to address situations where enrollees could be billed tens of thousands of dollars for non-emergency surgeries performed by out-of-network providers, a practice known as balance billing.

What This Means to You

You may make belated Open Season enrollment changes to your FEHB if benefit changes affect your enrollment decision in this program. You will have an extended enrollment opportunity through January 31, 2009, 5:00 P.M. Central Time (CT) to make any enrollment changes.

- FEHB enrollment changes can be made **through *PostalEASE* until January 4, 2009, 5:00 P.M. CT**. Don't wait until the last minute to enroll. To use the Web — the easiest way to use *PostalEASE* — access the system in any of these ways:
 - On the Internet at <https://liteblue.usps.gov>. Under "Employee Self Service," select *PostalEASE*.
 - At an employee self-service kiosk.
 - On the Intranet at <http://blue.usps.gov>. Under "Employee Resources," select *PostalEASE*.

To use the telephone, call the Employee Service Line at 877-477-3273, and select option 1.

- **After January 4, 2009, at 5:00 P.M. CT, and until January 31, 2009, 5:00 P.M. CT, *PostalEASE* FEHB worksheets *must* be mailed to the H.R. Shared Service Center, P.O. Box 970400, Greensboro, NC 27497-0400, or sent to the HRSSC via fax at 651-994-3543. FEHB worksheets for belated enrollment requests post-marked after January 31, 2009, or faxed on that date after 5:00 P.M. CT will be returned to employees unprocessed.**

The *PostalEASE* FEHB worksheet is included in the *2009 Guide to Benefits*, which was mailed to employees at their addresses of record in November. You may also find a copy of the worksheet on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>; click *Open Season Benefits Election — Extended Deadlines!* then *Health Benefits (FEHB)*.

Please Post on All Bulletin Boards Through January 31, 2009.

DID YOU KNOW?

**More than 1.4 billion
holiday Nutcracker stamps
have been printed this year.**



Depending on the timing of your enrollment/change, it may take one or more pay periods for your new FEHB plan to know about your enrollment so that you can receive services/payment of claims. If you make a belated Open Season change to your enrollment, it may take one or more pay periods for your deductions to be adjusted to match your new election. **If you make a belated Open Season change and you have FEHB claims for services incurred after January 2, 2009, under your former plan, you and/or your provider may be responsible for reimbursing the former plan for any benefits paid.** If you have elected a new plan, that plan may consider your claims for the retroactive period of coverage, depending on the plan provisions, although this may require that you and/or your provider resubmit the claims to the new plan.

Effective Date

Belated FEHB changes will take effect on January 3, 2009.

Note: Depending on the timing of your enrollment/change, you may owe retroactive FEHB premiums, which will be deducted from your pay. For most employees premiums will be paid on a pre-tax basis. If you do not make an FEHB election, any coverage you currently have will continue for 2009.

If this notice does not affect you, there is no need to take action.

— Compensation, Human Resources, 12-18-08

Please Post on All Bulletin Boards Through January 31, 2009.

DID YOU KNOW?



**During the holidays,
USPS will process
826 million pieces
of mail every day.**

Federal Employees Dental and Vision Insurance Program

Dental and Vision Insurance Open Season

November 10 to ~~December 8, 2008~~

www.BENEFEDS.com

Belated elections are being accepted for FEDVIP through January 2009

The U.S. Office of Personnel Management (OPM) has authorized a belated enrollment opportunity through January 2009.

This means that you can:

- **Enroll** in a Federal Employees Dental and Vision Insurance Program (FEDVIP) dental plan and/or a FEDVIP vision plan if you are *not* already enrolled for 2009.
- **Change** your FEDVIP dental plan enrollment and/or your FEDVIP vision plan enrollment for 2009.
- **WARNING:** If you have already received benefits for 2009 under your current 2009 FEDVIP enrollment and you change to a different FEDVIP plan, you and/or your provider may be responsible for reimbursing the former plan for any benefits paid. If you have elected a new plan, that plan may consider your claims for the retroactive period of coverage, depending on the plan provisions, although this may require that you and/or your provider resubmit the claim to the new plan.
- **Cancel** your FEDVIP dental plan enrollment and/or your FEDVIP vision plan enrollment for 2009.
- **WARNING:** If you have already received benefits for 2009 under your current 2009 FEDVIP enrollment and you cancel your FEDVIP participation, you and/or your provider may be responsible for reimbursing the former plan for any benefits paid.

Find program information for FEDVIP on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>; click *Open Season Benefits Election — Extended Deadlines!*, or visit www.BENEFEDS.com, or call BENEFEDS at 877-888-FEDS (877-888-3337), TTY 877-889-5680. Dental and/or vision insurance enrollment changes may be made via the Internet at www.BENEFEDS.com through December 31, 2008, 11:59 P.M. Eastern Time. Employees may continue to access www.BENEFEDS.com through January 2009 to obtain plan information and to enroll via the secure e-mail offered on the website. Employees without access to the Internet, and employees who wish to enroll after December 31, 2008, may call 877-888-FEDS (877-888-3337). Employees who are deaf or hard of hearing may place a TTY call to 877-889-5680.

Effective Dates

Enrollments, changes, and cancellations will be effective on January 1, 2009. These actions do not affect your enrollment(s) for the 2008 plan year.

Depending on the timing of your enrollment/change/cancellation, it may take one or more pay periods for your FEDVIP deductions to be adjusted to match your new election, and for your new FEDVIP plan to know about your enrollment so that you can receive services/payment of claims.

Note: Depending on the timing of your enrollment/change, you may owe retroactive premiums back to January 1, 2009. For employees who are making their first election of a dental or vision plan through the belated enrollment opportunity (and not for employees who are changing their plan election), OPM has advised that retroactive premiums cannot be paid on a pre-tax basis. If you owe retroactive premiums and you receive a direct bill in the mail from BENEFEDS, you must pay the direct bill. If you do not, your FEDVIP coverage will be cancelled.

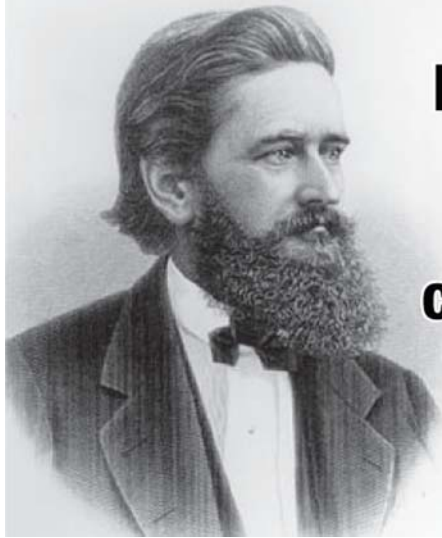
If you do not make a FEDVIP election, any coverage you currently have will continue for 2009.

If this notice does not affect you, there is no need to take action.

— Compensation, Human Resources, 12-18-08

Please Post on All Bulletin Boards Through January 31, 2009.

DID YOU KNOW?



**Boston
lithographer Louis
Prang published
his first holiday
card for customers
in 1875.**

Flexible Spending Accounts 2008 Open Season

Enrollment for 2008 FSAs begins: November 10, 2008

Enrollment ends: ~~December 28, 2008 (5:00 P.M. CT)~~

Enrollments are effective: ~~January 1, 2009~~

FSA belated elections accepted through Jan. 31, 2009, 5:00 P.M. CT

Why Belated Elections are Being Accepted

Since the U.S. Office of Personnel Management (OPM) authorized belated enrollment for the Federal Employees Health Benefits (FEHB) Program, you may make belated Flexible Spending Account (FSA) Open Season elections if the FEHB benefit changes affect your FSA enrollment decision.

How to Make a Belated Enrollment Election

Timely FSA Open Season enrollment changes can be made **through PostalEASE until Dec. 28, 2008, 5:00 P.M. CT**. Access the *PostalEASE* Web:

- On the Internet at <https://liteblue.usps.gov>. Under "Employee Self Service," select *PostalEASE*.
- At an employee self-service kiosk.
- On the Intranet at <http://blue.usps.gov>. Under "Employee Resources," select *PostalEASE*.

Or call 877-477-3273 and select option 1.

After Dec. 28, 2008, 5:00 P.M. CT and until Jan. 31, 2009, 5:00 P.M. CT, mail *PostalEASE* FSA worksheets to the HR Shared Service Center (HRSSC), P.O. Box 970400, Greensboro, NC 27497-0400, or fax them to the HRSSC at 651-994-3543. Worksheets for this belated enrollment postmarked after Jan. 31, 2009, or faxed on that date after 5:00 P.M. CT will be returned to employees unprocessed.

Find the *PostalEASE* FSA worksheet in the Nov. 2008 FSA brochure (mailed to employees in Nov.), on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>. Click *Open Season Benefits Election — Extended Deadlines!* then *FSA*.

Belated FSA Enrollment Effective Dates

You cannot seek reimbursement from the 2009 FSA for the expenses of service or items received before the effective date of your participation. Maximum and minimum election amounts will be prorated.

Date and Time Open Season Enrollment Is Processed in PostalEASE or Belated Enrollment Is Received by HRSSC	Effective Date of FSA Participation and First Date to Receive Services or Items That Can Be Reimbursed From 2009 FSA	Maximum FSA Contribution Amount
FSA Open Season enrollment by Dec. 28, 2008, 5:00 P.M. CT	Jan. 1, 2009	\$5,000
Belated enrollment from Dec. 28, 2008, 5:01 P.M. through Jan. 2, 11:59 P.M. CT	Jan. 3, 2009	\$4,807
Belated enrollment from Jan. 3, 2009, 12:01 A.M. through Jan. 16, 2009, 11:59 P.M. CT	Jan. 17, 2009	\$4,615
Belated enrollment from Jan. 17, 2009, 12:01 A.M. through January 30, 11:59 P.M. CT	Jan. 31, 2009	\$4,423
Belated enrollment from Jan. 31, 2009, 12:01 A.M. through Jan. 31, 5:00 P.M. CT	Feb. 14, 2009	\$4,230

Process for Employees Who Elect an FSA Contribution Higher Than the Maximum Permitted Amount

For this belated enrollment period only, if an election is submitted with an FSA contribution that is higher than the permitted maximum, the HRSSC will process the election for the highest possible amount.

Please Post on All Bulletin Boards Through January 31, 2009.

DID YOU KNOW?



**You can reuse tins
from holiday chocolates
and biscuits as
storage containers.**

FSA Rule for Employees Who Elect an Increased Health Care FSA Contribution Amount

An FSA rule will apply to employees who make a Health Care FSA election and subsequently elect an increased Health Care FSA contribution amount. Employees can only be reimbursed up to the original Health Care FSA contribution level for the expenses of eligible services or items received before the effective date of the increase. After that, the full increased amount is available.

FSA Rule for Employees Who Elect a Decreased FSA Contribution Amount

An FSA rule will apply to employees who make an FSA election and subsequently elect a decreased FSA contribution amount. The FSA contribution may be decreased no lower than either the amount already contributed in 2009 (plus any contributions missed because of low pay or leave without pay) or the amount claimed, whichever is higher. The decreased contribution amount may be adjusted upward if needed to reflect claims that were in processing when the decreased amount was elected.

Process for Employees Who Elect a Decreased FSA Contribution Lower Than the Minimum Permitted Amount

For this belated enrollment period only, if an election is submitted with an FSA contribution that is lower than the permitted minimum, the HR Shared Service Center will process the election for the lowest possible amount.

Reminder – the Dependent Care FSA is *not* for the Health Care Expenses of Your Dependents

To cover those, enroll in the Health Care FSA. The Dependent Care FSA is used to cover eligible expenses for your qualified dependents as explained in the FSA brochure and permitted by the IRS, such as payments to day care centers, nursery schools, summer day camps, and elder care centers. **If you enroll for the Dependent Care FSA and do not have eligible Dependent Care expenses, under IRS “use it or lose it” rules for FSAs, you will lose your Dependent Care FSA contributions.**

More FSA Program and Belated Enrollment Information

Find this on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>. Click *Open Season Benefits Election – Extended Deadlines!* then *FSA*. Then, if you need help *with your belated enrollment request*, call the HR Shared Service Center at 877-477-3273, and select option 5. TTY is 866-260-7507.

Questions about the FSA Program, Covered Expenses, and How FSAs Work

Call the FSA hotline at 800-842-2026. TTY is 888-697-9056 (advance call to hotline encouraged).

If this notice does not affect you, there is no need to take action.

– Compensation, Human Resources, 12-18-08

Please Post on All Bulletin Boards Through January 31, 2009.

DID YOU KNOW?



**USPS has earned
eight consecutive
EPA Waste Wise
Program Partner
of the Year awards.**

December 2008

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Jajuan Hendrix
Born: 1-4-93
Date Missing: 11-25-08
Missing From: Lake Worth, FL



Name: Bethany Hubbard
Born: 6-8-94
Date Missing: 11-29-08
Missing From: North Vernon, IN



Name: Brittany Kraft
Born: 5-23-93
Date Missing: 12-2-08
Missing From: San Jose, CA



Name: Sarah Paddyaker
Born: 8-19-93
Date Missing: 11-24-08
Missing From: Lawton, OK

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

December 2008

Have You Seen Any of These Missing Children?

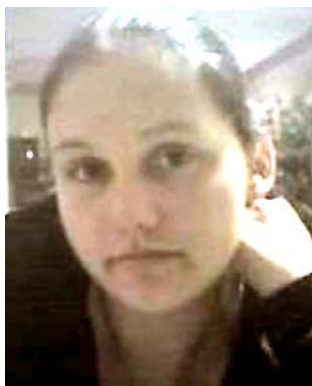
Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Cassandra Santos
Born: 9-17-91
Date Missing: 11-27-08
Missing From: Holyoke, MA



Name: Katherine Smith
Born: 1-1-92
Date Missing: 11-21-08
Missing From: Mount Vernon, IL



Name: Danielle Vardis
Born: 6-4-93
Date Missing: 11-22-08
Missing From: Palm Bay, FL



Name: Desa-Ray Williams
Born: 8-25-93
Date Missing: 11-27-08
Missing From: Brady, TX

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

Finance (Continued)

2009 Pay Dates and Leave Year

The following chart lists the pay periods for 2009. For the convenience of timekeepers, each biweekly pay period appears as two separate weeks, with the beginning and ending dates indicated for each week.

The leave year always begins the first day of the first full pay period in the calendar year. The 2009 leave year begins Pay Period 2, January 3, 2009, and extends for 26 full pay periods, ending January 2, 2010 (Pay Period 01-10).

2009 Pay Period Inclusive Dates

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-20 to 12-26	12-27 to 01-02	01-09	12-25, 01-01
02	01-03 to 01-09	01-10 to 01-16	01-23	
03	01-17 to 01-23	01-24 to 01-30	02-06	01-19
04	01-31 to 02-06	02-07 to 02-13	02-20	
05	02-14 to 02-20	02-21 to 02-27	03-06	02-16
06	02-28 to 03-06	03-07 to 03-13	03-20	
07	03-14 to 03-20	03-21 to 03-27	04-03	
08	03-28 to 04-03	04-04 to 04-10	04-17	
09	04-11 to 04-17	04-18 to 04-24	05-01	
10	04-25 to 05-01	05-02 to 05-08	05-15	
11	05-09 to 05-15	05-16 to 05-22	05-29	
12	05-23 to 05-29	05-30 to 06-05	06-12	05-25
13	06-06 to 06-12	06-13 to 06-19	06-26	

Pay Period	Week One	Week Two	Pay Date	Holidays
14	06-20 to 06-26	06-27 to 07-03	07-10	07-04
15	07-04 to 07-10	07-11 to 07-17	07-24	
16	07-18 to 07-24	07-25 to 07-31	08-07	
17	08-01 to 08-07	08-08 to 08-14	08-21	
18	08-15 to 08-21	08-22 to 08-28	09-04	
19	08-29 to 09-04	09-05 to 09-11	09-18	09-07
20	09-12 to 09-18	09-19 to 09-25	10-02	
21	09-26 to 10-02	10-03 to 10-09	10-16	
22	10-10 to 10-16	10-17 to 10-23	10-30	10-12
23	10-24 to 10-30	10-31 to 11-06	11-13	
24	11-07 to 11-13	11-14 to 11-20	11-27	11-11
25	11-21 to 11-27	11-28 to 12-04	12-11	11-26
26	12-05 to 12-11	12-12 to 12-18	12-24	

2010 Pay Periods Begin

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-19 to 12-25	12-26 to 01-01	01-08	12-25, 01-01
02	01-02 to 01-08	01-09 to 01-15	01-22	

— Payroll,
Finance, 12-18-08

Annual Vending Machine Income Report Due Soon

A summary of vending machine income sharing and other activities related to the Randolph-Sheppard Act Amendments of 1974 was required for fiscal year 2008 (October 1, 2007, through September 30, 2008). This report (see page 62) complies with an annual request from the Department of Education and Handbook EL-602, *Food Service Operations*, 441.3.

The report covers proceeds and/or commissions of every Postal Service™ installation with even a single coin-operated vending machine (stamp machines excepted) selling snacks, drinks, food, or tobacco. Postmasters, installation heads, lead plant and district managers, and district Human Resources and Headquarters field unit managers must prepare or consolidate and send reports as described below by the dates shown.

By January 30, 2009 — All Postmasters and Installation Heads

Send final reports to the processing and distribution lead plant or Customer Service and Sales district level manager. Postmasters must send consolidated reports to appropriate managers (see format for reporting vending machine income provided) including proceeds and/or

commissions from vending machines at their branches and stations.

By February 17, 2009 — Lead Plant and District Managers

Consolidate reports by state and forward them to district Human Resources managers.

By March 2, 2009 — District Human Resources Managers and Headquarters Field Unit Managers

Send consolidated reports, summarized by state, to this address:

Manager, Corporate Personnel Management
Annual Vending Income Report
U.S. Postal Service
475 L'Enfant Plaza SW, Rm. 1831
Washington, DC 20260-4261

— Corporate Personnel Management,
Employee Resource Management, 12-18-08

Vending Machine Income¹				
Vending machine commissions received from commercial concessionaire (do not include the 1 ½% operating fee):	Receipts of locally operated vending machine, after deducting the costs of goods sold, including reasonable maintenance cost:	Amount disbursed to state licensing agency:		
\$	\$	\$		
Applications From State Licensing Agency (SLA) for Permits or Contracts to Operate Vending Facilities				
Number Pending at Beginning of Period	Total Number Received	Number Awarded to SLA	Number Denied ²	Number Pending at End of Period
<p>The above data is taken from records on file in the office of:</p> <p style="text-align: center;">Signature: _____</p> <p style="text-align: center;">Title: _____</p> <p style="text-align: center;">Installation: _____</p> <p style="text-align: center;">Address: _____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Phone: _____</p>				
<p>¹ Do not include income from postal products, machines, or recreation/information service machines</p> <p>² Attach explanation of each denial.</p>				

Global Business

Correction: Delivering Holiday Gifts and Greetings Worldwide

In the article “Delivering Holiday Gifts and Greetings Worldwide,” in *Postal Bulletin 22247* (12-4-08, pages 17–21), it is incorrectly stated that Registered Mail™ service is an extra service available with Express Mail® service. Registered Mail service should be listed, instead, as an extra service available with Priority Mail® service.

Remove this bullet from the description of the extra services available with Express Mail service and add it to the description of extra services available with Priority Mail service.

- Registered Mail™ service, which provides premium handling and maximum security.

— *International Products,
Global Business, 12-18-08*

Human Resources

Belated Open Season Enrollment Opportunity for Federal Employees Health Benefits, Federal Employees Dental and Vision Insurance Program, and Flexible Spending Accounts

If this notice does not affect you, there is no need to take action.

Background

Each year, the U.S. Office of Personnel Management (OPM) works with Federal Employees Health Benefits (FEHB) carriers to strike a balance of protection against catastrophic events without shifting a high-premium burden to enrollees. OPM is taking steps to provide additional protections for employees participating in the FEHB program who have non-emergency surgeries performed by out-of-network physicians. They have asked FEHB carriers to re-evaluate their benefits for non-emergency surgeries, and they will communicate any benefit changes to you.

OPM is taking action in response to concerns over a change in coverage in the Blue Cross Blue Shield out-of-network reimbursement that would have established a \$7,500 co-pay for out-of-network surgeries. They negotiated this change to address situations where enrollees could be billed tens of thousands of dollars for non-emergency surgeries performed by out-of-network providers, a practice known as balance billing.

What This Means to You

You may make belated Open Season enrollment changes to FEHB, the Federal Employees Dental and Vision Insurance Program (FEDVIP), and Flexible Spending Accounts (FSAs) if FEHB benefit changes affect your enrollment decisions in these programs. You will have an extended enrollment opportunity through January 2009 to make any enrollment changes in these programs. Please note that if you do not make an FEHB election or a FEDVIP election, any coverage you currently have will continue for 2009. If you do not make an FSA election, you will not be enrolled in FSA for 2009.

- FEDVIP belated enrollments can be made via www.BENEFEDS.com through December 31, 2008, 11:59 P.M. Eastern Time (ET). Employees may continue to access www.BENEFEDS.com through January 2009 to obtain plan information and may communicate belated enrollment requests via the secure e-mail offered on the website. Employees without access to the Internet, and employees who wish to make a belated enrollment after December 31, 2008, 11:59 P.M. ET, may call 877-888-FEDS (877-888-3337). Employees who are deaf or hard of hearing may place a TTY call to 877-889-5680.
- FEHB belated enrollments can be made **through PostalEASE until January 4, 2009, 5:00 P.M. Central Time (CT). After that date, and until January 31, 2009, at 5:00 P.M. CT**, FEHB belated enrollments may be made as described below.
- FSA belated enrollments can be made **through PostalEASE until December 28, 2008, 5:00 P.M. CT. After that date, and until January 31, 2009, at 5:00 P.M. CT**, FSA belated enrollments may be made as described below.

For FEHB and FSA elections made by the above *PostalEASE* deadlines, the easiest way to use *PostalEASE* is to use the Web — access the system in any of these ways:

- On the Internet at <https://liteblue.usps.gov>. Under “Employee Self Service,” select *PostalEASE*.
- At an employee self-service kiosk.
- On the Intranet at <http://blue.usps.gov>. Under “Employee Resources,” select *PostalEASE*.

To use the telephone, call the Employee Service Line at 877-477-3273, and select option 1.

After the *PostalEASE* cut-off dates referenced above, *PostalEASE* FEHB and FSA worksheets must be mailed to the H.R. Shared Service Center, P.O. Box 970400, Greensboro, NC 27497-0400. *PostalEASE* FEHB and FSA worksheets may also be sent to the HRSSC via fax at 651-994-3543. FEHB and FSA worksheets for belated election enrollment requests postmarked after January 31, 2009, or faxed on that date after 5:00 P.M. CT will be returned to employees unprocessed.

The *PostalEASE* FEHB worksheet is included in the 2009 *Guide to Benefits*, and the *PostalEASE* FSA worksheet is included in the FSA brochure; both of these were mailed to employees at their addresses of record in November. You may also find a copy of either worksheet on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>. Click *Open Season Benefits Election – Extended Deadlines!* to find the worksheets.

Belated Enrollment Effective Dates

If you make a belated Open Season change to your enrollment in FEHB, FSA, or FEDVIP, **the effective dates of the belated enrollment will vary among the programs.** Depending on the timing of your change, it may take one or more pay periods for your deductions and/or allotments to be adjusted to match your new election.

FEHB and FEDVIP Belated Enrollment Effective Dates

Belated FEHB enrollments will take effect on January 3, 2009, for enrollments made by the belated enrollment deadline. Belated FEDVIP enrollments will take effect January 1, 2009, for enrollments made by the belated enrollment deadline.

Note: Depending on the timing of your enrollment/change, it may take one or more pay periods for your new FEHB and/or FEDVIP plans to know about your enrollment so that you can receive services/payment of claims. Also, depending on the timing of your enrollment/change, you

may owe retroactive premiums for FEHB or FEDVIP. Retroactive premiums for FEHB will be deducted from your pay, and for most employees the premiums will be paid on a pre-tax basis. For employees who are making their first election of a FEDVIP dental or vision plan through the belated enrollment opportunity (and not for employees who are making a change to their plan election), OPM has advised that retroactive premiums cannot be paid on a pre-tax basis. If you owe retroactive premiums and you receive a direct bill in the mail from BENEFEDS, you must pay the direct bill. If you do not, your FEDVIP coverage will be cancelled.

If you make a belated FEHB or FEDVIP Open Season change and you have claims for services incurred in 2009 under your former plan, you and/or your provider may be responsible for reimbursing the former plan for any benefits paid. If you have elected a new plan, that plan may consider your claims for the retroactive period of coverage, depending on the plan provisions, although this may require that you and/or your provider resubmit the claims to the new plan.

Belated FSA Enrollment Effective Dates

FSA open season enrollments will take effect on January 1, 2009, if they are made in *PostalEASE* or received by the HRSSC by December 28, 2008, at 5:00 P.M. CT. Elections made after this deadline until the deadline for belated FSA enrollments will not be effective January 1, 2009.

As a reminder, you cannot seek reimbursement from the 2009 FSA for the expenses of service or items received before the effective date of your participation. Furthermore, the maximum and minimum amounts you may elect through a belated FSA enrollment will be prorated. The key information is summarized in the following table.

Date and Time Open Season Enrollment Is Processed in <i>PostalEASE</i> or Belated Enrollment Is Received by HR Shared Service Center	Effective Date of FSA Participation and First Date to Receive Services or Items That Can Be Reimbursed From the 2009 FSA	Maximum FSA Contribution Amount
FSA Open Season enrollment by Dec. 28, 2008, 5:00 P.M. CT	Jan. 1, 2009	\$5,000
Belated enrollment from Dec. 28, 2008, 5:01 P.M. through Jan. 2, 11:59 P.M. CT	Jan. 3, 2009	\$4,807
Belated enrollment from Jan. 3, 2009, 12:01 A.M. through Jan. 16, 2009, 11:59 P.M. CT	Jan. 17, 2009	\$4,615
Belated enrollment from Jan. 17, 2009, 12:01 A.M. through January 30, 11:59 P.M. CT	Jan. 31, 2009	\$4,423
Belated enrollment from Jan. 31, 2009, 12:01 A.M. through Jan. 31, 5:00 P.M. CT	Feb. 14, 2009	\$4,230

Process for Belated Enrollments Submitted to the HR Shared Service Center With Amounts That are Higher Than the Maximum Permitted FSA Contribution Amount

For this belated enrollment period only, if an employee submits an election to the HR Shared Service Center with an FSA contribution that is higher than the maximum permitted contribution amount for the effective pay period as shown in the table above, the HR Shared Service Center will automatically process the election for the highest possible permitted contribution amount.

FSA Rule for Employees Who Elect an Increased Health Care FSA Contribution Amount

There is an FSA rule that will apply to employees who make a Health Care FSA election and then subsequently elect an increased Health Care FSA contribution amount during the belated enrollment opportunity. (For example, an employee might change his or her FEHB enrollment during January 2009 and therefore wish to increase the Health Care FSA contribution amount he or she originally elected).

An employee who increases his or her Health Care FSA contribution amount can only be reimbursed up to the original contribution level for the expenses of eligible services or items received before the effective date of the increase. After that, the full increased amount is available. For example, an employee who elected \$500 during FSA Open Season and then made a belated election of \$2,000 effective January 31, 2009, would be able to claim Health Care FSA amounts of up to \$500 for services or items received from January 1 through the remainder of the 2009 Health Care FSA participation period. The increased amount of \$2,000 would first be available for services or items received from January 31, 2009, through the remainder of the 2009 Health Care FSA participation period. In this example, if the employee had a \$700 health care expense on January 10, 2009, only \$500 could be reimbursed. Then, beginning January 31, 2009, the employee could receive services or items that could be reimbursed from the Health Care FSA for the additional \$1,500.

FSA Rule for Employees Who Elect a Decreased FSA Contribution Amount

There is an FSA rule that will apply to employees who make an FSA election and then subsequently elect a decreased FSA contribution amount during the belated enrollment opportunity. (For example, an employee might change his or her FEHB enrollment during January 2009 and therefore wish to decrease the Health Care FSA contribution amount he or she originally elected.)

An employee may decrease his or her FSA contribution amount no lower than either the amount he or she has already contributed in 2009 (plus any contributions missed because of low pay or leave without pay), or the amount he

or she has claimed, whichever is higher. The decreased contribution amount may be adjusted upward if needed to reflect claims that were in processing when the decreased amount was elected. For example, an employee who elected \$5,000 during FSA Open Season and then makes a belated election effective January 31, 2009, would be able to decrease his or her contribution amount to approximately \$577 (the amount already contributed over three pay periods) or the amount already claimed, whichever is higher. If the employee had already claimed \$1,000 in eligible expenses, then the employee could decrease the contribution amount to no less than \$1,000.

Process for Employees Who Elect a Decreased FSA Election Amount Through Belated Enrollment That Is Lower Than the Minimum Permitted Contribution

For this belated enrollment period only, if an employee elects a decreased FSA election amount through belated enrollment and submits it to the HR Shared Service Center with an FSA contribution that is lower than the minimum permitted contribution amount as described in the preceding paragraph, the HR Shared Service Center will automatically process the election for the lowest possible permitted contribution amount.

More Information

Find program information for FEDVIP, FEHB, and FSA on the Internet at <https://liteblue.usps.gov> and on the Intranet at <http://blue.usps.gov>. Click *Open Season Benefits Election — Extended Deadlines!* For FEDVIP, go directly to www.BENEFEDS.com and use the secure e-mail on the website to contact a representative, or, if needed, call BENEFEDS at 877-888-FEDS (877-888-3337), TTY 877-889-5680. For FEHB and FSA, after you have reviewed the program information provided on LiteBlue and Blue, if you need further assistance, call the HR Shared Service Center at 877-477-3273, and select option 5, TTY 866-260-7507.

Annual Leave Exchange not Included

The belated enrollment opportunity for FEDVIP, FEHB, and FSA does not apply to the Annual Leave Exchange Open Season, which ended December 15, 2008, at 11:59 P.M. CT.

Publicity

Please post the bulletin board notices describing the FEHB, FEDVIP, and FSA belated enrollments found on pages [47](#), [51](#), and [53](#) through January 31, 2009.

— Compensation,
Human Resources, 12-18-08

Promotion. Postal Service Official Licensed Products

www. pscollection store.com

JUST IN TIME FOR
THE HOLIDAYS!



P.S. Collections by Arjang & Co.[™] is the first USPS-licensed brand whose entire product line consists of designs inspired by USPS postage stamp art. The P.S. Collection brand includes beautifully packaged, quality gift items including watches, fine jewelry, decorative wall clocks, and porcelain gift sets. To shop the entire product line visit www.pscollectionstore.com

the p.s. collection[™]
BY ARJANG & CO.

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

Promotion. Postal Service Official Licensed Products



NOW SHIPPING!

\$24.95 + Postage

Games will mail within 24 hours of receipt of order.

All games shipped via Priority Mail[®] from Cincinnati, Ohio.

POST OFFICE-OPOLY is a series of fun, family board games that celebrate the spectacular art of the United States Postal Service throughout history. The Love Stamps Edition is the first game in the series and this collection of releases is a great way to experience the most popular stamp category of all time. In addition to the traditional board game fun, players will receive a special booklet that shows high resolution, close-up views of these legendary pieces of American history. For 2-6 players, ages 8 and up.

*KATY Consultants, Inc., Manitowoc, Wisconsin
Official licensee of the United States Postal Service
POST OFFICE-OPOLY games are Made in America by
Late for the Sky Production Co., Cincinnati, Ohio.*

To order or get more information call 800/422-3434 or view on line at www.lateforthesky.com.



Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

Promotion. Postal Service Official Licensed Products

<http://www.postbox.com.hk>

Season's Greetings

Buy three get one free

Exclusive Sale on Our Web Site
Q-837 Minimum Order 3 pcs

Order yours today
Free Shipping!

Q-837

T-861

R2-D2

Q-831

Wei Kee Ltd.

UNITED STATES POSTAL SERVICE
U.S. MAIL 037-81

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

Marketing

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://ribbs.usps.gov/files/advance/advtech.pdf> or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
12/22/08–12/24/08	JCP — Week 47 After Christmas Sale	Standard Letter	8.0	National	Car-Rt	Harte-Hanks
12/22/08–12/24/08	JCP — Week 47 White Sale	Standard Letter	4.0	National	Car-Rt	Harte-Hanks
12/24/08–12/29/08	Costco Multi-Vendor Coupon Booklet	Standard Letter	15.0	Nationwide	Barcoded 3/5-Digit, Car-Rt	Seگردahl Carol Stream, IL
12/26/08–12/30/08	Costco Connection	Standard Flat/Catalog	8.5	Nationwide	Barcoded 3/5-Digit, Car-Rt	Quebecor Merced, CA & Olive Branch, MS
12/29/08–12/31/08	Vonage — Core	Standard Letter	1.1	National	Barcoded 3/5-Digit	Compak
12/31/08–1/6/08	Seventh Avenue	Standard Catalog	1.7	Nationwide	Barcoded 3/5-Digit, Car-Rt	Quad Graphics Lomira, WI

— Business Service Network Integration, Business Customer Relations, 12-18-08

Business Connect “Monumental Opportunity” Postmaster Kit: Quarter 2, FY 2009

The Quarter 2 Business Connect™ Contest for FY 2009 runs from January 1, 2009, to March 31, 2009, and is focused on Direct Mail. The objective is to conduct five Business Connect activities. At least two, and as many as five, of the activities must demonstrate how small businesses can use Direct Mail to build their business. Please use the current Business Connect postmaster materials to assist you with the Business Connect Quarter 2 contest. A kit will be sent to postmasters in mid-December that will contain materials to assist in conducting customer activities discussing Direct Mail.

The Business Connect Postmaster Kit includes the following materials:

- **Letter to Postmasters and Station and Branch Managers.** This letter describes the promotional materials and how to use them.
- **Contest Guide.** This guide describes the Quarter 2 contest and provides tips on demonstrating how small businesses can use Direct Mail to meet customers’ needs (see page [71](#)).
- **Press Release.** Send this to local media to promote the event and encourage attendance.

- **How Direct Mail Builds Business DVD.** Use this DVD and script to lead your presentation during your customer meetings.
- **How to Build Your Business Using Mail: A Step-by-Step Guide.** Leave one of these booklets with your customers following your presentation. You can order more booklets by clicking *Order Supplies* on the Business Connect Data Center (see page [71](#)).
- **Resource Guide.** The guide lists sources for ideas, tips, and information to help create effective Direct Mail. Make photocopies of this guide as a handout for your customers (see pages [72–73](#)).
- **Thank You Card.** Send this card to your Direct Mail customers to thank them for their time (see page [71](#)).

For more information, see the article titled “‘Monumental Opportunity’” Business Connect Contest — Quarter 2,” starting on page [70](#) in this issue of the *Postal Bulletin*.

— Customer Development,
Business Customer Relations, 12-18-08

“Monumental Opportunity” Business Connect Contest — Quarter 2

“Monumental Opportunity,” the Business Connect™ contest for Quarter 2, FY 2009, runs from January 1, 2009, to March 31, 2009, and is focused on Direct Mail. The objective is to conduct five Business Connect activities. At least two of the activities must demonstrate how small businesses can use Direct Mail to build their business.

Competition Rules

Qualified participants include postmasters, station managers, managers of customer service, branch managers, and supervisors. Customer relations coordinators and business development team members are not eligible to enter, but they will be critical in the support and success of participants.

Activities throughout the competition will automatically count towards monthly program targets, but to qualify for the contest, activities listed as requirements for that quarter must be completed and documented in the Business Connect Data Center. (An activity can be an individual meeting, group presentation, or lobby event.)

After the quarter (i.e., after March 31, 2009), the names of all qualified participants (i.e., those who have met the minimum activity requirements) will be entered into a prize drawing for one Grand Prize winner and 50 runner-up winners.

Bonus Points: For every sale for at least \$5,000 in estimated annualized revenue, the qualified participant will have his/her name entered an additional time into the drawing. For example, a qualified participant who doesn't make a sale for \$5,000 will have his/her name entered once in the drawing (for having completed the requirements); a qualified participant who makes one sale for \$5,000 will have his/her name entered twice (once for having completed the requirements, and once for the \$5,000 sale); and a qualified participant who makes one sale for \$5,000 and one sale for \$10,000 will have his/her name entered three times (once for having completed the requirements, once for the \$5,000 sale, and once for the \$10,000 sale).

Additional Rules

Participants must complete five Business Connect activities. At least two, and as many as five, of the activities must demonstrate how small businesses can use Direct Mail to build their business. You can complete any of the remaining activities to discuss shipping services to promote domestic and international packages.

To be credited, participants must document their activities in the Business Connect Data Center by 11:59 P.M. CT on March 31, 2009.

To qualify, the five Business Connect activities must be documented by selecting from the following dropdown options:

- Direct Mail (BC Contest).
- Domestic Express Mail (BC Contest).
- Domestic Priority Mail (BC Contest).
- Domestic Parcel Post (BC Contest).
- International (BC Contest).

Prizes

After Quarter 2, a qualified participant will have his/her name entered into a drawing for the Grand Prize — a trip for two to the National Postal Forum in Washington, DC, in May 2009. Also, 50 runner-up winners will be selected to receive a gift certificate for a prize selection of their choice (\$50 value). To qualify as a winner, the participant must be a career employee of the U.S. Postal Service® through May 2009 to accept the Grand Prize.

Additional Information

For questions about the “Monumental Opportunity” Business Connect contest, send an e-mail to BDTHQ@usps.gov. In the subject line, include the word “Contest” and your district name (for example: “Contest — Houston District”).

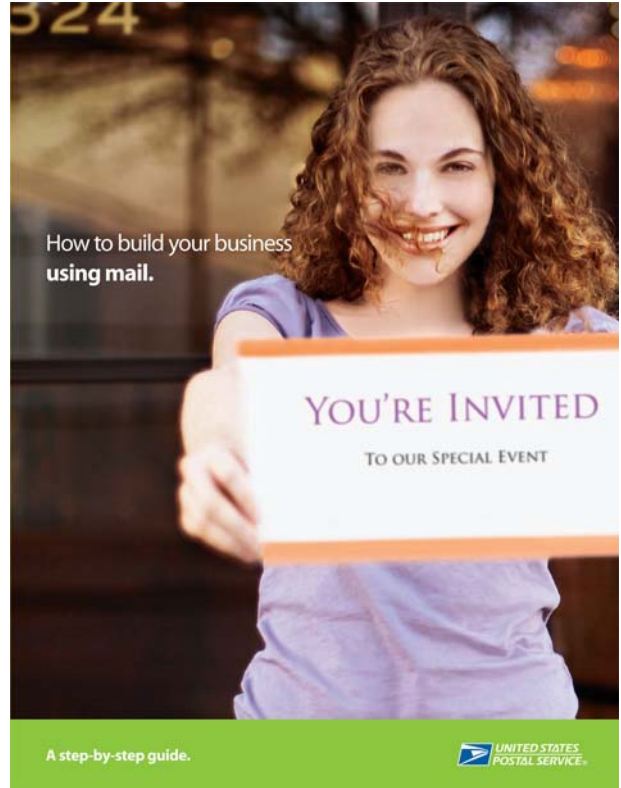
Manual offices that don't have computers should contact their local district business development team manager for manual activity forms. In order to qualify for the contest, manual offices must complete and submit manual forms to district offices for input into the Business Connect Data Center to meet the above contest deadlines.

For more information about the “Monumental Opportunity” Business Connect contest, see the article about the Business Connect Postmaster Kit starting on page [69](#) in this issue of the *Postal Bulletin*.

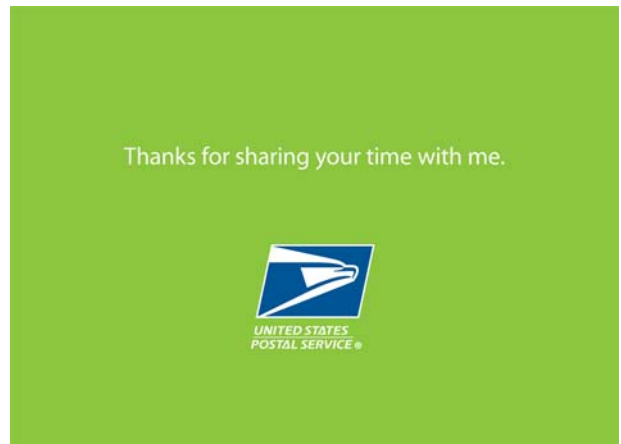
— Customer Development,
Business Customer Relations, 12-18-08



Contest Guide



Leave-behind Booklet



Thank You Card

Resource Guide

Reference these sources for ideas, tips, and information to help create effective Direct Mail.

Direct Marketing Online Resources

Mailing list resources:

- infousa.com – database marketing services, data processing services, and marketing solutions
- Mailing-Lists-Direct.com – direct marketing lists
- directmailconnection.com – resources and buying guide for mailing lists

Direct Mail resources:

- usps.com/directmail – learn about, create, and send a Direct Mail campaign
- directmag.com – direct marketing blogs, articles, and ideas
- click2mail.com – buy or load a list, compose your message, and mail your campaign
- premiumpostcard.com – create and send high-quality postcards
- delivermagazine.com – direct marketing magazine that features case studies and best practices

Green marketing information:

- usps.com/business/addressverification – Postal Service™ address quality information
- the-dma.org/environment – best practices from the Direct Marketing Association
- dmachoice.org – the Direct Marketing Association's advertising mail opt-out list
- edf.org/papercalculator – interactive tool that shows the environmental impact of paper choices

Direct Mail Trade Publications

Adweek

49 E 21st St
New York, NY 10010-6203
(800) 684-1873

adweek.com
(Biweekly)

Advertising Age

Crain Communications, Inc.
740 Rush St
Chicago, IL 60611-2590
(212) 210-0100

adage.com
(Weekly)

Deliver® magazine

30400 Van Dyke Ave
Warren, MI 48093-2316
(586) 558-5249

delivermagazine.com
(Free; bimonthly)

Direct Marketing News

19 West 21st St
New York, NY 10010-6805
(646) 638-6000

dmnews.com
(Weekly)

Target Marketing

1500 Spring Garden St
Philadelphia, PA 19130
(215) 238-5300

targetmarketingmag.com
(Monthly)

MailPro

National Customer Support Center
U.S. Postal Service®
6060 Primacy Pkwy Ste 101
Memphis, TN 38188-0001

usps.com/mailpro
(Free; bimonthly)

Trade Associations

Direct Marketing Association
1120 Avenue of the Americas
New York, NY 10036-6700
(212) 768-7277
the-dma.org

National Mail Order Association
2807 Polk St NE
Minneapolis, MN 55418-2954
(612) 788-1673
nmoa.org

Mailing and Fulfillment Service Association
1421 Prince St Ste 410
Alexandria, VA 22314-2806
(703) 836-9200
mfsanet.org

Print on Demand Initiative (PODi)
1240 Jefferson Rd
Rochester, NY 14623
(585) 239-6063
podl.org

Local Resources

Visit **usps.com/nationalpcc** to learn more about your local Postal Customer Council® (PCC®).

Use the space below to list local marketing service providers:

Company Name: _____
Service Provided: _____
Phone Number: _____
Website/e-mail: _____

Company Name: _____
Service Provided: _____
Phone Number: _____
Website/e-mail: _____

Company Name: _____
Service Provided: _____
Phone Number: _____
Website/e-mail: _____

Philately

Stamp Announcement 09-05: Redwood Forest (Priority Mail)



© 2008 USPS

On January 16, 2009, in San Diego, California (SANDICAL Stamp Show), the Postal Service™ will issue a \$4.95, *Redwood Forest (Priority Mail)* definitive stamp in one design in a pressure-sensitive (PSA) pane of 20 stamps (Item 113400). The stamp, designed by Carl T. Herrman of Carlsbad, California, goes on sale nationwide January 16, 2009.

The 2009 Priority Mail® stamp pays tribute to the redwood forests of the United States. The stamp features a digital illustration by Dan Cosgrove, Clarendon Hills, Illinois, that depicts two people walking through a typical forest of redwood trees.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Postmaster
Redwood Forest First Day Issue Postmark
P.O. Box 85530
San Diego, CA 92186-5530

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 18, 2008.

Issue:	<i>Redwood Forest (Priority Mail)</i>
Item Number:	113400
Denomination & Type of Issue:	\$4.95 Definitive
Format:	Pane of 20 (1 design)
Series:	<i>Priority Mail</i>
Issue Date & City:	January 16, 2009, San Diego, CA 92199 (SANDICAL Stamp Show), No Ceremony
Designer:	Carl T. Herrman, Carlsbad, CA
Art Director:	Carl T. Herrman, Carlsbad, CA
Typographer:	Carl T. Herrman, Carlsbad, CA
Artist:	Dan Cosgrove, Clarendon Hills, IL
Engraver:	N/A
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprinting, "USPS"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller Martini, A76
Stamps per Pane:	20
Print Quantity:	40 million stamps
Paper Type:	Nonphosphored, Type III, Block Tag
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd.
Colors:	Black, Cyan, Magenta, Yellow
Stamp Orientation:	Horizontal
Image Area (w x h):	1.42 x 1.085 in./36.07 x 27.56 mm
Overall Size (w x h):	1.56 x 1.225 in./39.62 x 31.12 mm
Full Pane Size (w x h):	7.24 x 7.12 in./183.90 x 180.85 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	
Front:	© 2008 USPS • Price • Plate numbers in four corners of pane • Plate position diagram
Back:	USPS logo • Barcode (113400) in two positions

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
P.O. Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this stamp issue:

- 113461*, First Day Cover, \$5.33.

The item will use the 128 barcode from Stamp Fulfillment Services.

Distribution: Item 113400, \$4.95 Redwood Forest (Priority Mail) PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive approximately 30 to 35 percent of their standard automatic distribution quantity for a PSA sheet stamp. SDO distributions began shipment December 3, 2008, and will complete on January 21, 2009. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will not make a subsequent automatic distribution to Post Offices. Post Offices requiring quantities of Item 113400 must order them from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before January 9, 2009.

Additional Supply

Post Offices requiring additional stamps must requisition Item 113400 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis, Chicago, New York, and San Francisco APDs will each receive 2,560,000 additional stamps. The Kansas City Stamp Service Center (SSC) will receive 2,400,000 additional stamps for fulfilling supplemental orders from APDs.

— Stamp Services,
Government Relations, 12-18-08

Stamp Announcement 09-06: Old Faithful (Express Mail)



© 2008 USPS

On January 16, 2009, in San Diego, California (SANDICAL Stamp Show), the Postal Service™ will issue a \$17.50, *Old Faithful (Express Mail)* definitive stamp in one design in a pressure-sensitive (PSA) pane of 20 stamps (Item 113500). The stamp, designed by Carl T. Herrman of Carlsbad, California, goes on sale nationwide January 16, 2009.

This stamp features a digital illustration of Old Faithful Geyser created by Dan Cosgrove, Clarendon Hills, Illinois. Cosgrove's artistic interpretation of the popular attraction at Yellowstone National Park shows Old Faithful erupting in the warm glow of an autumn sunset while several bison graze nearby.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at

www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Postmaster
Old Faithful (Express Mail) First Day Issue Postmark
P.O. Box 85530
San Diego, CA 92186-5530

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 19, 2008.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service
P.O. Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this stamp issue:

- 113561*, First Day Cover, \$17.88.

The item will use the 128 barcode from Stamp Fulfillment Services.

Distribution: Item 113500, \$17.50 Old Faithful (Express Mail) PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive approximately 5 to 10 percent of their standard automatic distribution quantity for a PSA sheet stamp. SDO distributions began shipment December 3, 2008, and will complete on January 21, 2009. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will not make a subsequent automatic distribution to Post Offices. Post Offices requiring quantities of Item 113500 must order them from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before January 9, 2009.

Additional Supply

Post Offices requiring additional stamps must requisition Item 113500 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis, Chicago, New York, and San Francisco APDs will each receive 880,000 additional stamps. The Kansas City Stamp Service Center (SSC) will receive 3,840,000 additional stamps for fulfilling supplemental orders from APDs.

Issue:	<i>Old Faithful (Express Mail)</i>
Item Number:	113500
Denomination & Type of Issue:	\$17.50 Definitive
Format:	Pane of 20 (1 design)
Series:	<i>Express Mail</i>
Issue Date & City:	January 16, 2009, San Diego, CA 92199 (SANDICAL Stamp Show), No Ceremony
Designer:	Carl T. Herrman, Carlsbad, CA
Art Director:	Carl T. Herrman, Carlsbad, CA
Typographer:	Carl T. Herrman, Carlsbad, CA
Artist:	Dan Cosgrove, Clarendon Hills, IL
Engraver:	N/A
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset, Microprinting, "USPS"
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller Martini, A76
Stamps per Booklet:	20
Print Quantity:	15 million stamps
Paper Type:	Nonprephosphored, Type III, Block Tagged
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd. (APU)
Colors:	Black, Cyan, Magenta, Yellow
Stamp Orientation:	Horizontal
Image Area (w x h):	1.42 x 1.085 in./36.07 x 27.56 mm
Overall Size (w x h):	1.56 x 1.225 in./39.62 x 31.12 x mm
Full Pane Size (w x h):	7.24 x 7.12 in./183.90 x 180.85 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"P" followed by four (4) single digits
Marginal Markings:	
Front:	© 2008 USPS • Price • Plate numbers in four corners of pane • Plate position diagram
Back:	USPS logo • Barcode (113500) in two positions

— Stamp Services,
Government Relations, 12-18-08

Correction: Alaska Statehood Philatelic Products

In the article, Stamp Announcement 09-01: "Alaska Statehood," *Postal Bulletin* 22247 (12-04-08, pages 36–37), the philatelic products available for this stamp issue were incorrect. The correct items and information are given below. The entire section is reprinted for clarity.

Philatelic Products

There are four philatelic products available for this stamp issue:

- 464161*, First Day Cover, \$0.80.
- 464165*, Digital Color Postmark, \$1.50.
- 464191*, Ceremony Program, \$6.95.
- 464199*, Digital Color Postmark Keepsake, \$9.90.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

— Stamp Services,
Government Relations, 12-18-08

New Prepaid Priority Mail Flat-Rate Stamped Envelope

The Postal Service™ will issue a new Priority Mail® Flat-Rate Envelope (Items 211305, 211310, 211315, and 211325) on January 16, 2009, in Kansas City, Missouri. The new product is an accountable item and features the \$4.95 *Redwood Forrest* stamp image printed directly on the envelope along with standard Priority Mail graphics.

The prepaid envelope seeks to enhance customer convenience, improving access to USPS® services by saving time and simplifying transactions.

The envelope goes on sale January 16, 2009, and uses the *Redwood Forrest* stamp image, which was designed by Carl T. Herrman of Carlsbad, California, and illustrated by Dan Cosgrove of Chicago, Illinois.

The envelope will be available through The Postal Store® website at www.usps.com/shop, by telephone at 800-STAMP-24, in the quarterly *USA Philatelic* catalog, and from the USPS Inside Sales team. It is not available in Post Offices™ at this time.

Philatelic Products

There is one philatelic product available for this stamp issue: Item 211361, Canceled Prepaid Priority Mail Flat-Rate Stamped Envelope with the first day of issue postmark, \$5.33.

No Distribution or Supply at This Time

At this time, this item will not be available through stamp distribution offices, Post Offices, or philatelic centers. If it will be made available through these channels at a later time, we will provide notification as appropriate.

Issue:	<i>Prepaid Priority Mail Flat-Rate Stamped Envelope</i>
Item Number:	211300
Denomination & Type of Issue:	\$4.95 Prepaid Priority Mail Flat-Rate Envelope
Stamped Envelope Format:	Normal Issue: Pack of 10 (\$49.50) Individually \$5.33
First Day Souvenir:	January 16, 2009, Kansas City, MO 64108
Issue Date & City:	
Designer:	Carl T. Herrman of Carlsbad, California
Illustrator, Art Director, and Topographer:	Dan Cosgrove of Clarendon Hills, Illinois.
Manufacturing Process:	Flexography
Printer:	Bell, Inc.
Printed at:	Bell, Inc., Sioux Falls, SD
Press Type:	Stevens
Print Quantity:	828,000 envelopes (first run)
Paper Type:	12-point, clay-coated newsback
Colors:	Yellow, Magenta, Cyan, Black, PMS 294 (Blue), PMS 485 (Red), Varnish
Stamp Orientation:	Horizontal
Image Area (w x h):	1.59375 x 1.25 in./40.48 x 31.75 mm
Overall Size (w x h):	9.5 x 12.5 in. (envelope)
Catalog Item Number(s):	<ul style="list-style-type: none"> ■ 211305 Regular Issue Envelope (5/pack) — \$24.75 ■ 211310 Regular Issue Envelope (10/pack) — \$49.50 ■ 211315 Regular Issue Envelope (15/pack) — \$74.25 ■ 211325 Regular Issue Envelope (25/pack) — \$123.75 ■ 211361 First Day Cover (each) — \$5.33

— Package Services, Expedited Package Supplies; and Stamp Services, Government Relations, 12-18-08

Announcement 09-A: 2009 Stamps and Postal Stationery

“2009 Stamps and Postal Stationery” (Announcement 09-A, December 2008), which appears on pages [78–79](#), replaces the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2009. Postmasters may wish to post this schedule on their Post Office™ bulletin boards.

Customers may also access the *Postal Bulletin* through the Postal Service™ website at www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Postal Bulletin*.

This announcement will be updated every 2 to 3 months, as changes warrant.

How to Order First Day of Issue Postmarks and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the *USA Philatelic* catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking *Buy Stamps & Shop*. Then they should prepare their own covers by affixing new stamps to the upper-right corner of envelopes or postcards of their

choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail® rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to:

Name of Issue
Postmaster
City, State ZIP Code (followed by -9998)

Covers submitted for first day of issue postmarks may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be postmarked on or before the deadline indicated in the “2009 Stamps and Postal Stationery” announcement on pages [78–79](#).

Information Fulfillment
Dept. 6270
U.S. Postal Service
P.O. Box 219014
Kansas City, MO 64121-9014

— Stamp Services,
Government Relations, 12-18-08

2009 Stamps and Postal Stationery

This schedule is subject to change.

Announcement 09-A (December 2008)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store® Web site at www.usps.com.

	Issue	Nationwide First Day of Issue	First Day City/State	Format	Deadline
P DCP N	42¢ Alaska Statehood	Jan 3	Anchorage, AK 99501	PSA pane of 20 (C)	Mar 3
DCP N	42¢ Lunar New Year: Year of the Ox	Jan 8	New York, NY 10199	PSA souvenir sheet of 12 (C)	Mar 8
P DCP N	42¢ Oregon Statehood	Jan 14	Portland, OR 97208	PSA pane of 20 (C)	Mar 14
DCP N	42¢ Edgar Allan Poe	Jan 16	Richmond, VA 23232	PSA pane of 20 (C)	Mar 16
N	\$4.95 Redwoods Forest (Priority Mail)	Jan 16	San Diego, CA 92199 (SANDICAL Stamp Show)	PSA pane of 20 (D)	Mar 16
N	\$17.50 Old Faithful (Express Mail)	Jan 16	San Diego, CA 92199 (SANDICAL Stamp Show)	PSA pane of 20 (D)	Mar 16
N	\$4.95 Redwoods Forest (Priority Mail Envelope)	Jan 16	Kansas City, MO 64108	Pre-stamped Priority Mail Envelope	Mar 16

	Issue	Nationwide First Day of Issue	First Day City/State	Format	Deadline
P DCP N	42¢ Abraham Lincoln	Feb 9	Springfield, IL 62703	PSA pane of 20 (C) (4 designs)	Apr 9
DCP N	27¢ Miami University	Feb 17	Oxford, OH 45056	Stamped card	Apr 17
N	42¢ Civil Rights Pioneers	Feb 21	New York, NY 10199	PSA souvenir sheet of 6 (C) (6 designs)	Apr 21

Note Descriptions

C: Change in previously announced date, site, and/or rate

DCP: Digital Color Postmark

N: New issue

P: Pictorial first day postmark

(C): Commemorative

(D): Definitive

(S): Special

Inauguration Day Pictorial Postmark

A pictorial postmark will be available to commemorate the 2009 inauguration of our 44th president on January 20, 2009. Customers will have 90 days to obtain this postmark by mail. Customers should affix U.S. postage stamps (that at least equate to the current First-Class Mail® rate) to the envelopes of their choice and mail them in a larger envelope addressed to:

Inauguration Pictorial Postmark
Postmaster
Special Events Room 1089
Washington, DC 20066-9998

After applying the pictorial postmark, the Postal Service™ will mail the envelopes back to the customer. There is no charge for up to 50 pictorial postmarks. For more than 50 postmarks, there will be a \$0.05 handling charge for each postmark. All requests for this service must be postmarked by May 19, 2009.



The actual postmark will have a 1.98" diameter.

— Stamp Services,
Government Relations, 12-18-08

Inauguration Day Official Commemorative Souvenir to Go On Sale January 20, 2009

To commemorate the inauguration of America's 44th president, the U.S. Postal Service® will offer the Inauguration Day Official Commemorative Souvenir for sale to the public beginning on January 20, 2009. This new philatelic product features an elegant folio that includes the following:

- A collectible stamped envelope with silk portraits of the newly elected President Barack Obama and Vice President Joseph Biden.
- A commemorative digital color postmark.
- Photographs and biographies of the electees.
- Information about inaugural tradition and history.
- The Presidential Oath of Office.

Pre-orders are now being accepted from the general public for this product through www.usps.com and by telephone at 800-STAMP-24. Official sales of this product will not begin until Inauguration Day, January 20, 2009.

This Inauguration Day Official Commemorative Souvenir will be sold at select Post Offices™, www.usps.com, and 800-STAMP-24 for \$14.95. Select Stamp Distribution Offices will receive a limited amount of product to distribute to their Post Offices.

— Stamp Services,
Government Relations, 12-18-08

Inauguration Day
Official Commemorative Souvenir

Pre-orders are now being accepted at www.usps.com
and 800-STAMP-24

Purchase your exclusive Inauguration Day souvenir to
commemorate the inauguration of America's 44th President,
Barack Obama.

This national philatelic folio which sells for \$14.95 includes:

- Collectible stamped envelope with silk portraits of the newly
elected president and vice president.
- Official Commemorative Inaugural Digital Color Postmark.
- Photographs and biographical information.
- Brief commentary on inaugural tradition and history.
- The Presidential Oath of Office.

Official sales of this exclusive inaugural product begin on
January 20, 2009, at select Post Offices™, online at
www.usps.com, and by phone at 800-STAMP-24.

Inauguration Day

Official Commemorative Souvenir

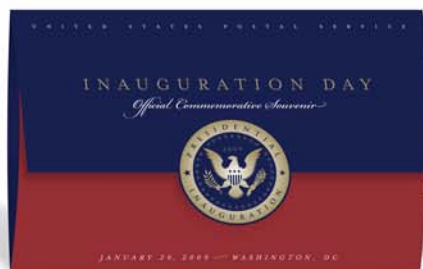
Pre-orders are now being accepted at www.usps.com and 800-STAMP-24

Purchase your exclusive Inauguration Day souvenir to commemorate the inauguration of America's 44th President, Barack Obama.

This national philatelic folio which sells for \$14.95 includes:

- Collectible stamped envelope with silk portraits of the newly elected president and vice president.
- Official Commemorative Inaugural Digital Color Postmark.
- Photographs and biographical information.
- Brief commentary on inaugural tradition and history.
- The Presidential Oath of Office.

Official sales of this exclusive inaugural product begin on January 20, 2009, at select Post Offices™, online at www.usps.com, and by phone at 800-STAMP-24.



Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of those postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



December 6, 2008

U.S. Postal Service

La Fiesta de Tumacacori Station

Postmaster

P.O. Box 9998

Tumacacori, AZ 85640-9998

The following pictorial postmark has been extended for 90 days:



September 10, 2008

U.S. Postal Service

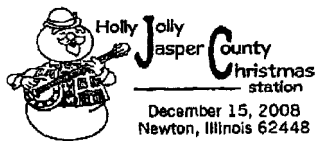
Aerodrome Station Commemorating the 90th Anniversary of Air Mail Flight

Postmaster

P.O. Box 9998

Farmingdale, NY 11735-9998

December 15, 2008



Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Newton, IL 62448-9998

Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Wheeler, IL 62479-9998

Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Newton, IL 62448-9998

Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Wheeler, IL 62479-9998

Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Newton, IL 62448-9998

Jasper County Chamber of Commerce

Holly Jolly Jasper County Christmas Station

Postmaster

P.O. Box 9998

Wheeler, IL 62479-9998



November 21-23, 2008
Holiday Folk Fair
 Holiday Folk Fair Station
 Postmaster
 P.O. Box 5017
 Milwaukee, WI 53201-5017



Christmas in Odessa Station
 Odessa, Delaware 19730
 December 6, 2008

December 6, 2008
Women's Club of Odessa
 Christmas in Odessa
 Station
 Postmaster
 312 Main St.
 Odessa, DE 19730-9998



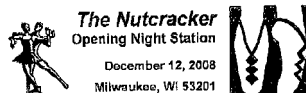
November 29, 2008
 U.S. Postal Service
 Holiday Treasure Express
 Station
 Postmaster
 P.O. Box 9998
 New Kingston, NY 12459-9998



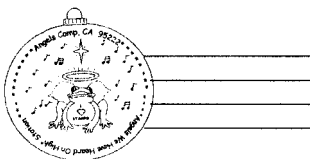
December 6, 2008
 U.S. Postal Service
 La Fiesta de Tumacacori
 Station
 Postmaster
 P.O. Box 9998
 Tumacacori, AZ 85640-9998



December 1-31, 2008
 U.S. Postal Service
 Mount Saint Francis IN
 Christmas Station
 Postmaster
 P.O. Box 9998
 Mount Saint Francis, IN
 47146-9998



December 12, 2008
Milwaukee Ballet
 Nutcracker Opening Night
 Station
 Postmaster
 P.O. Box 5017
 Milwaukee, WI 53201-5017



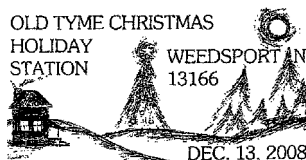
December 1-31, 2008
 U.S. Postal Service
 Angels We Have Heard On
 High Station
 Postmaster
 P.O. Box 9998
 Angels Camp, CA 17325-9998



December 13, 2008
 U.S. Postal Service
 100th Anniversary Station
 Postmaster
 200 E. Murphy St.
 Blythe, CA 92225-9998



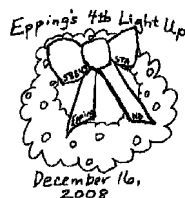
December 2, 2008
 U.S. Capitol Hill Visitor
 Center
 Opening Day Station
 Postmaster
 P.O. Box 9998
 Washington, DC 20515-9998



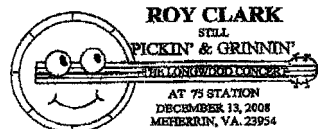
December 13, 2008
**Weedspport Old Tyme
 Christmas Committee**
 Old Tyme Christmas Holiday
 Station
 Postmaster
 P.O. Box 9998
 Weedspport, NY 13166-9998



December 13, 2008
Black Earth Public Library
 Black Earth Public Library
 Centennial Station
 Postmaster
 P.O. Box 9998
 Black Earth, WI 53515-9998



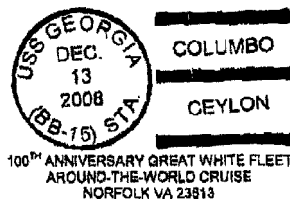
December 16, 2009
Epping Community
 Epping's 4th Light Up
 Station
 Postmaster
 109 Main Ave.
 Epping, ND 58843-9998



December 13, 2008
U.S. Postal Service
 Roy Clark "Still Pickin' &
 Grinnin'" at 75 Station
 Postmaster
 P.O. Box 9998
 Meherrin, VA 23954-9998



December 16, 2008
U.S. Postal Service
 Williamsburg Station
 Postmaster
 6219 Monticello Ave.
 Williamsburg, VA 23185-
 9998



December 13, 2008
U.S. Postal Service
 USS Georgia BB-15 Station
 Customer Relations
 Coordinator
 2600 Eitham Ave., Ste. 109
 Norfolk, VA 23513-9998



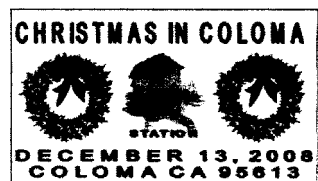
December 19, 2008
**Summit Hill Community
 Improvement Association**
 Coal Miners' Day Station
 Postmaster
 P.O. Box 9998
 Summit Hill, PA 18250-9998



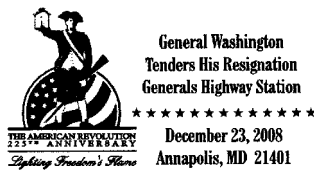
December 13, 2008
U.S. Postal Service
 Christening of New Mexico
 SSN 779 Station
 Postmaster
 P.O. Box 9998
 Newport News, VA 23607-
 9998



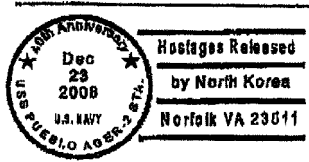
December 21, 2008
Batsto Citizen's Committee
 Winter Solstice Station
 Postmaster
 114 S. 3rd St.
 Hammonton, NJ 08037-
 9998



December 13-14, 2008
U.S. Postal Service
 Christmas in Coloma
 Station
 Postmaster
 8926 State Hwy. 49
 Coloma, CA 95613-9998



December 23, 2008
U.S. Postal Service
 Generals Highway Station
 Postmaster
 P.O. Box 9998
 Annapolis, MD 21401-9998



December 23, 2008
 U.S. Postal Service
 USS Pueblo Ager-2 Station
 Customer Relations
 Coordinator
 2600 Eltham Ave., Ste. 109
 Norfolk, VA 23513-2504



December 27, 2008
 Buffalo Fire Department
 Box 191 Memorial Station
 Postmaster
 1200 William St.
 Buffalo, NY 14240-9998



December 23, 2008
 Epping Community
 Care & Share Station
 Postmaster
 109 Main Ave.
 Epping, ND 58843-9998



December 29, 2008
 Andrew Johnson Historic Site
 Andrew Johnson 200th
 Birthday Anniversary
 Station
 Postmaster
 200 W. Summer St.
 Greeneville, TN 37743-9998



December 27, 2008
 First Seventh Day Baptist
 300 Year Old Church
 Building
 Hopkinton Station
 Postmaster
 129 Main St.
 Ashaway, RI 02804-9998

— Stamp Services,
 Government Relations, 12-18-08

How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® Web site at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, P.O. Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of non-specified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, P.O. Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Holiday Nutcrackers Stamps

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