

POSTALBULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22170, December 22, 2005

Your keys to *Postal*PEOPLE



**self-service
kiosk**



blue



PostalEASE



liteblue

**Know
your
Employee
ID**

**Get
your
USPS
PIN**

See story
page 3

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The *Postal Bulletin* is published biweekly; information is effective for 1 year unless it changes a permanent directive or unless otherwise specified.

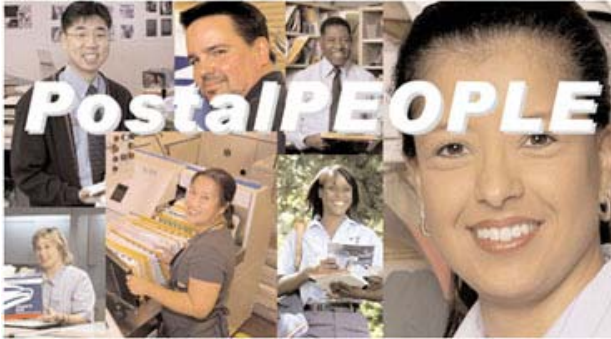


Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22170: 7690-08-000-1113	PB 22163: 7690-08-000-1106	PB 22155: 7690-08-000-1098	PB 22148: 7690-07-000-0132
PB 22169: 7690-08-000-1112	PB 22162: 7690-08-000-1105	PB 22154: 7690-08-000-1005	PB 22147: 7690-07-000-0131
PB 22168A: 7690-08-000-3530	PB 22161: 7690-08-000-1104	PB 22153: 7690-08-000-0915	PB 22146: 7690-07-000-0130
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PB 22164: 7690-08-000-1107	PB 22156: 7690-08-000-1099		

USPSNEWS@WORK

Know your employee ID number and USPS PIN: Your key to self-service HR



Employees can complete benefits, retirement and separation transactions at personnel kiosks, through PostalEASE online via Blue and LiteBlue or by phoning the new HR Shared Services Center toll free.

It's all part of PostalPEOPLE, a joint effort by Human Resources and Information Technology, which helps us reduce costs by standardizing HR systems and better using our resources through the Shared Services Center. It helps engage employees by giving them self-service options to make more informed decisions about their benefits. And, all these goals are part of the Postal Service's *Strategic Transformation Plan 2006–2010*.

To access PostalPEOPLE, you'll need your employee ID and your USPS PIN.

Don't know your Employee ID? Look on your latest earnings statement. It's at the top, near your name.

Don't know your USPS PIN? Visit the PostalEASE Web site or call PostalEASE at 877-4PS-EASE (877-477-3273). Once you've provided the necessary information, your USPS PIN will be mailed to you.

2005 financials released: USPS finishes 2005 debt free

Record revenues of \$70 billion and record mail volume of 212 billion pieces allowed the Postal Service to finish 2005 with a \$1.4 billion surplus — a surplus that's been used to reduce our once \$11 billion debt to zero and maintain stable rates since 2002.

But despite the strong financial and productivity records of recent years, we are facing a modest increase in postage rates in January.

The price change was compelled by 2003 legislation requiring the Postal Service to put aside more than \$3 billion into escrow each year beginning in 2006. Without that requirement, postage rates most likely would have remained at current levels until 2007.

Although the postal financial news is positive and the 2006 forecast projects a surplus from operations, Postmaster General Jack Potter cautioned that because of the anticipated \$3.1 billion escrow requirement, the Postal Service will likely have a net deficiency approaching \$2 billion.

Give me Lady Liberty



The Postal Service is getting a jump on the January price change by issuing the nondenominated First-Class Mail definitive stamp *Lady Liberty and U.S. Flag* in Washington, DC. The stamp went on sale earlier this month and features two of the most recognized symbols of the United States — the Statue of

Liberty and the American flag.

Carl and Ann Purcell of Alexandria, VA, took separate photographs of the Statue of Liberty and the American flag and combined them to create the montage used in the stamp art.

Super Stamps for 2006: Super heroes, super sluggers and super stars



What do Batman, baseball, Brooklyn's Verrazano-Narrows Bridge, Hattie McDaniel and Harley Davidson have in common? They're all American icons being highlighted on 2006 commemorative stamps.

The stamps honor comic book super heroes, baseball sluggers, America's longest bridge span, the first African American to earn an Oscar and America's love affair with motorcycles.

Favorite children's book animals, the 2006 Olympic Winter Games and Wonders of America are other featured topics. Benjamin Franklin, Sugar Ray Robinson, Katherine Anne Porter and Judy Garland are among the distinguished Americans to be commemorated.

To see and read more about next year's stamp images, go to http://www.usps.com/communications/news/stamps/2005/sr05_054.htm.

A FAST Deployment: Drop Shipment Appointment System retired

The Drop Shipment Appointment System (DSAS) is officially retired. It's been replaced by Facility Access and Shipment Tracking (FAST), an online appointment-scheduling tool that simplifies drop shipment scheduling and encourages customers to provide accurate and timely information when scheduling appointments. FAST has been deployed nationally to 800 facilities — including all business mail centers.

Hundreds of FAST users were trained and application support teams were available onsite at locations to help get

the system running. Successful deployment occurred on schedule — except in Louisiana District, which was affected by Hurricane Katrina. Louisiana District facilities now open to drop shipments are using FAST. Facilities that aren't open will go live on FAST as soon as they're able to receive drop shipments.

To learn more about FAST, visit the Network Operations Web site at http://blue.usps.gov/wps/portal/lut/p/_s.7_0_A/7_0_16OV.

Sioux Falls sees better mail flow with surface visibility



All eyes were on the Sioux Falls, SD, Processing and Distribution Facility when it became one of the first plants nationwide to implement Surface Visibility.

Surface Visibility allows the Postal Service to track individual handling units (trays, tubs and sacks) from origin to destination using a series of barcode scans on the handling units, containers and trailers used to move the mail.

Scanners are used to collect the data. They also can alert employees if they are placing a handling unit into the wrong container or a container onto the wrong trailer. The system lets the destinating plant know how much mail is on the way and when it will arrive.

QuickConnect: Meeting the need for speed



Have you noticed a new icon on your desktop? It's QuickConnect. It can speed up your connections to postal applications.

Information technology equipment and applications are helping USPS run virtually every aspect of the business. Connecting to these applications rarely is an issue at larger sites. But at dial-up sites, waiting for applications to respond can be agonizing.

QuickConnect originally was intended for low bandwidth sites (56K or below). However, anyone having performance issues with applications found on the QuickConnect menu can now try it to see if it helps.

Information Technology is committed to moving all offices to a high-speed Internet connection. Until then, dial-up users have QuickConnect.

Request QuickConnect through eAccess. Once your manager or supervisor and your district information services manager approve your request, you'll have access. Simply check the icon and select the desired application.

Learn more about QuickConnect at the IT Web site — <http://it> — under IT Spotlight. If you need assistance, call the IT Help Desk at 800-USPS-HELP. When prompted, say "PPP."

Postal Employees' Relief Fund still accepting donations

For many of us, the holiday season has been time spent with family, friends and loved ones — sharing good food, holiday music and the joy of the season.

This year's hurricane season has made celebrations like that difficult for some USPS employees. Uprooted from their homes and scattered across the country, many of them have spent this holiday season reflecting on the changes in their lives.

The Postal Employees' Relief Fund (PERF) was set up as a way for USPS employees to help each other after a natural disaster hits. And you have responded like never before — nearly \$1 million has been donated to PERF since Hurricane Katrina hit at the end of August.

You can make your contribution by visiting www.postalrelief.com and clicking the "Donate Now" button, or by sending a check or money order payable to:

PERF
PO BOX 34422
WASHINGTON DC 20043-4422

You also can select PERF for your Combined Federal Campaign (CFC) contribution. PERF's CFC code is 9891.

Administrative Services

ASM REVISION

Tort Claims

Effective December 22, 2005, the *Administrative Support Manual* (ASM), subchapter 25, is revised to reflect the current procedures and organizational responsibilities for investigating accidents and adjudicating tort claims under the existing Postal Service™ organizational structure. Certain tort claims are no longer adjudicated at the San Mateo Accounting Service Center and are now adjudicated at the St. Louis Accounting Service Center. Tort claim adjudication at the district office level is the responsibility of customer service analysts who have been designated as tort claims coordinators. The revisions were also necessary to reflect the organizational changes made in the General Counsel organization. Previously, tort claims and tort litigation were handled by the General Counsel's field offices. In 2002, the National Tort Center was established to adjudicate tort claims and manage tort litigation.

Administrative Support Manual (ASM)

* * * * *

2 Audits and Investigations

* * * * *

25 Tort Claims

251 Responsibilities

[Revise title of 251.1 to read as follows:]

251.1 Definition

[Add text to read as follows:]

Tort claims are claims for damage to or loss of property, personal injury, or death to nonpostal personnel caused by the negligent or wrongful act or omission of an employee while acting within the scope of employment.

[Delete sections 251.11 through 251.2. Insert new sections 251.2 through 251.4 to read as follows:]

251.2 Authority

The Postal Service is authorized to settle tort claims pursuant to the provisions of the Federal Tort Claims Act and related regulations. 39 U.S.C. Section 409(c); 28 U.S.C. Section 2672; 28 C.F.R. Section 14.

251.3 Policy

Postal Service policy is to promptly and willingly discharge its legal responsibility to those persons who claim damages pursuant to the Federal Tort Claims Act.

251.4 General Services Administration (GSA)

General Services Administration is responsible for tort claims arising from accidents at facilities under GSA control, when the accident is not caused by postal employee negligence.

252 Accident Investigation

[Revise title of 252.1 to read as follows:]

252.1 Installation Head or Designee

[Renumber text under 252.1 as 252.11. Add sections 252.12 through 252.18 to read as follows:]

252.12 On-Scene Investigations

Prompt on-scene investigations are required for both vehicular and nonvehicular accidents that involve damage to private property or personal injury to a private party, or for those that involve damage to postal property caused by the actions of a private party. District tort claims coordinators do not generally conduct on-scene investigations. The initial investigation is the responsibility of the installation head or employees that have been designated by the installation head as on-scene investigators. The on-scene investigator should contact his or her district tort claims coordinator at the time of an investigation or immediately after returning from the accident scene. Further investigation may be required based on the advice of the tort claims coordinator.

252.13 Duties

The on-scene investigator has the following responsibilities:

- a. Conduct both an on-scene and a follow-up investigation of all postal-related accidents that involve damage to private property or personal injury to private parties. Investigations must include the completion of required investigation forms and photographs of the accident scene, as well as photographs of any vehicles involved in the accident and any other objects relevant to the accident (make sure to record on the photographs, or on an attached form, the photographer's name, the date the photograph was taken, and a description of the subject of each photograph). Detailed investigation instructions are located in Handbook PO-702, *Accident Investigations — Tort Claims*.

- b. Submit a report of each accident to the district tort claims coordinator and include all required investigation forms and photographs. Keep a file (copies of all forms and photographs) in the installation files.

252.14 Forms Required

252.141 Standard Form 91

Standard Form 91 (SF 91), *Motor Vehicle Accident Report*, is carried in each government motor vehicle, privately owned government-operated motor vehicle, and by each employee using a bicycle or light vehicle. The form is filled out by the driver of any vehicle involved in an accident, regardless of the extent of injury or damage, and whether or not the parties involved state that a claim will be filed. Vehicle operators should not give any statements, written or oral, at the scene of the accident, except information required by law to be furnished to a police officer, other drivers, or parties involved. The driver's supervisor should complete SF 91 Section X, Details of Trip during Which Accident Occurred. This section should include the supervisor's certification as to whether the postal employee was acting in the scope of his or her employment at the time of the accident.

252.142 Form 1700

Form 1700, *Accident Investigation Worksheet*, must be completed for both vehicle and nonvehicle accidents by the on-scene investigator.

252.143 Standard Form 94

Standard Form 94, *Statement of Witness*, must be provided to all available witnesses to an accident. Instruct vehicle operators and other employees to obtain the names and addresses of any persons who may have witnessed the accident.

252.15 Accidents Involving GSA-Controlled Buildings

Advise the GSA building manager or other GSA official, as soon as practical, of the accident. Conduct a normal investigation whenever the accident involves a postal customer or the area of the building where the accident occurred is used by the Postal Service.

252.16 Accidents Involving Non-Postal Service-Owned Vehicles

A normal investigation should be conducted if a postal employee acting within the scope of his or her duties is involved in an accident while operating a leased or rented vehicle, a GSA vehicle, or his or her own private vehicle. An investigation should also be conducted when a rural letter carrier is involved in an accident on the way to or from work in the vehicle he or she uses to carry the mail on his or her route.

252.17 Accidents in Leased Facilities

Investigate all accidents involving private persons that occur in leased or rented postal facilities just as fully as those occurring on postal-owned premises. In accidents caused by or alleged to be the result of structural defect, state if, when, and how notice of the defect and needed repairs was given by the Postal Service to the landlord before the accident occurred. Advise whether or not the lease contains a provision requiring the landlord to make repairs.

252.18 Other Accident Investigation Responsibilities

Tort claim investigation procedures do not replace or otherwise reduce a manager's or supervisor's investigation obligations under the Postal Service's Safety Program, which are set forth in detail in parts 821 and 822 of the *Employee and Labor Relations Manual*.

[Delete sections 252.2 to 252.4. Add new 252.2 to read as follows:]

252.2 Tort Claims Coordinator

252.21 Designation

Each district designates a customer service analyst (or on occasion some other appropriate employee) to serve as the district tort claims coordinator. The individual assigned must be properly trained to perform this function.

252.22 Duties

The district tort claims coordinator has the following responsibilities (Handbook PO-702, *Accident Investigations — Tort Claims*, fully details the tort claims coordinator function):

- a. Advises Post Office personnel and promotes their accident investigation proficiency.
- b. Makes sure that all information, exhibits, and documentation about accidents involving personal injury to private persons or damage to private property are gathered and forwarded in a timely manner for their evaluation.
- c. When a claim is received, determines if any necessary follow-up action is required.
- d. Ensures that, when applicable, claims are settled and payments made within the tort claims coordinator's authority (see 254.1).
- e. Promptly forwards the completed investigative file to the adjudicating authority (see 254) when a tort claims coordinator cannot resolve the matter locally.
- f. Decides whether personal assistance is necessary at the scene or if guidance to the local investigator suffices when notified of the accident.

- g. Makes and negotiates affirmative claims on behalf of the Postal Service for damages to Postal Service vehicles and/or real property resulting from the negligence of others.

[Revise title of 253 to read as follows:]

253 Administrative Claim Procedures

[Revise sections 253.1 and 253.2 to read as follows:]

253.1 Assistance

Any person who inquires about how to file a claim should be advised to contact the district tort claims coordinator, who will provide a full explanation of the claim procedures and an SF 95, *Claim for Damage, Injury, or Death*. However, written tort claims can be filed and must be accepted at any Post Office or other postal facility.

253.2 General Instructions

Any postal employee who receives a completed tort claim form or other writing indicating that it is a claim should immediately stamp or write the date received on the claim and on any copies of the claim, and sign his or her name next to the date. The claim should then be forwarded to the district tort claims coordinator.

[Add section 253.3 to read as follows:]

253.3 Restrictions

Except as required by law, Postal Service management employees should not provide information to any nonpostal personnel (including lawyers, private investigators, insurance adjusters, etc.) regarding a postal accident or tort claim without prior approval from the tort claims coordinator or the Postal Service Law Department.

[Revise title of 254 to read as follows:]

254 Claims Payment Authority

[Revise 254.1 to read as follows:]

254.1 Local Payment of Personal Injury and Property Damage Claims

District managers, or their designees, are authorized to expend up to \$5,000 to resolve tort claims. District tort claims coordinators are designated to exercise that authority by negotiating with tort claimants, though the approval of an intermediate manager may be required prior to payment. When it is in the interests of the Postal Service, tort claim coordinators can on occasion resolve claims for an amount greater than \$5,000, but only when receiving prior authorization from a Law Department attorney. Any such authorization is provided after Law Department review of the claim

and it must be in writing (correspondence, facsimile, or electronic mail).

[Revise 254.2 through 254.4 to read as follows:]

254.2 Multiple Claims

If more than one claim arises out of a single accident, the district manager's designee may resolve each claim presented, if none of the claims received or anticipated exceed the delegated authority of \$5,000.

254.3 Unauthorized Payments

Tort payments should not be made by tort claims coordinators on any of the following types of claims:

- a. Any claim arising out of the loss, miscarriage, or negligent transmission of letters or postal matter.
- b. Any claim arising out of assault, battery, false imprisonment, false arrest, malicious prosecution, abuse of process, libel, slander, misrepresentation, deceit, or interference with contract rights.
- c. Any claim submitted by a federal agency.
- d. Any personal injury claim submitted by a postal or other federal employee acting in the scope of their employment.
- e. Any claim for damage caused in an accident where the motor vehicle involved was operated by an independent contractor, such as a highway contract route carrier.

254.4 Denial of Claims

Local postal officials are not authorized to deny tort claims. Claims that are recommended for denial by the tort claims coordinator must be forwarded to the appropriate adjudicating authority.

* * * * *

We will incorporate these revisions into the next printed version of the ASM, and also into the online version, available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

— General Counsel, 12-22-05

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
The Sportsman's Guide/January TGW/January Main	Standard/Catalog	12/27/05–12/30/05	1.9	Nationwide	3/5 Digit, Car-Rt	RR Donnelley, Lynchburg, VA
Costco "Wallet"	Standard/Letter	12/27/05–1/3/06	13.0	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Seگردahl
Life Line Screening Tom Bosley and Marion Ross Image Repositionable Note	Standard/Letter	12/28/05–1/7/06	2.9	Nationwide	3/5-Digit	Mail America, Forest, VA
Draper's and Damon's/January	Standard/Flat	1/2/06–1/4/06	1.3	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Arandell
Seventh Avenue	Standard/Catalog	1/3/06–1/6/06	2.18	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI

— Business Service Network Integration, Customer Service, 12-22-05

December 2005

DISTRICT MANAGERS, CUSTOMER SERVICE AND SALES
POSTMASTERS

SUBJECT: Black History Month

We celebrate Black History Month to reflect on the progress, richness, and diversity of African-American achievements. Although February has been designated as the official month to celebrate Black history, every day is an occasion to highlight the monumental contributions and vital role African Americans have played in shaping America's history.

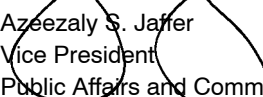
This year, Black History Month provides an opportunity to raise awareness of the *Black Heritage* commemorative stamp series and the 2006 honoree, Hattie McDaniel. The first African American to be nominated and win an Oscar, she was honored as best supporting actress for her role as Mammy in *Gone With the Wind* (1939). Hattie McDaniel will be commemorated on a U.S. postage stamp on January 25, 2006.

We encourage you to host special events in your community throughout the month of February, highlighting the achievements of Hattie McDaniel and others honored in the *Black Heritage* series. Take advantage of Black History Month by inspiring both children and adults to learn more about African-American history through the educational hobby of stamp collecting.

The *Hattie McDaniel* commemorative stamp will be issued on January 25, 2006, and Black History Month launches nationally on February 1. This publicity kit provides a step-by-step guide to help you plan your local Black History Month and *Hattie McDaniel* stamp dedication events and activities. The kit includes the following:

- Suggestions to generate publicity.
- Fill-in news releases for Black History Month events.
- A letter to the editor you can send to local newspapers announcing Black History Month/*Hattie McDaniel* stamp ceremonies/events.
- Sample media advisory, public service announcement, and thank you notes.
- Talking points for a speech to be given during local community events.
- Public Affairs and Communications contacts.
- Government Relations contacts.

Please use this Black History Month Community Relations Publicity Kit to help develop and plan your local events. Be sure to keep your Public Affairs and Communications Field Communications manager informed of your activities. Your support of this year's Black History Month is vital to its success.


Azeezaly S. Jaffer
Vice President
Public Affairs and Communications

cc: Vice Presidents, Area Operations
Manager, Capital Metro Operations

P.S. As always, your
support is greatly
appreciated.
A

PUBLICITY KIT

Black History Month/Hattie McDaniel

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Publicity Ideas to Interest the Media

February Is Black History Month

There are many ways to interest local media in your Black History Month or local dedication of the *Hattie McDaniel* stamp. Following are some suggestions to capture media attention.

Note: You can plan Black History Month events in conjunction with *Hattie McDaniel* local dedication stamp ceremonies. You should emphasize the fact that this is the 29th anniversary of the *Black Heritage* stamp series this year featuring Hattie McDaniel.

- Have a month-long Black History Month celebration involving employees and their families; school children; and congressional, civic, and community leaders. Involve those people in helping to create a traveling or permanent African-American stamp collection exhibit that could either be placed in Post Office™ lobbies or taken to stamp events at libraries, schools, or museums throughout the month of February. Highlight a different theme every week of the month. Some examples of different themes might include sports figures, entertainers, inventors, educators, leaders, and scientists.

— *Photo opportunity:* Encourage media to cover the opening day of your exhibit. Media can take pictures of employees and community members setting up the exhibit to accompany an article about Black History Month.

— *Opening day of the exhibit:* Feature unveilings of the *Hattie McDaniel* commemorative stamp and possibly other stamps in the *Black Heritage* series. Ask congressional, civic, and community leaders to participate in ceremonies.

- Invite children to design stamps about African-American history, and display their designs in the Post Office. Have local customers select the winners. Winners can be awarded *Black Heritage* or other commemorative stamp materials.
- Give presentations and workshops to local elementary schools, libraries, reading clubs, and community organizations like the Girl Scouts, Boy Scouts, the Rotary Club, and the Optimist Club.
- Look for opportunities to partner with local philatelic organizations that may be sponsoring local exhibits or other events. Contact the African-American Film Festival; the Kansas African-American Museum in Wichita; the Gone With the Wind Museum in Atlanta,

Georgia; the International Music Association; the NAACP; the Black Congressional Caucus; and Sigma Gamma Rho Sorority, Inc., of which McDaniel was an honorary member. Offer to speak, conduct workshops, or organize volunteers from among your staff to help.

- Help after-school programs set up stamp collecting clubs and share African-American history. Ask a local stamp collector to set up a display of stamp collecting tools and philatelic materials, such as tongs, magnifier, perforation gauge, albums, first-day covers, and so on. Go online to the American Philatelic Society's Web site at www.stamps.org to find local chapters (including African-American stamp clubs) and affiliates that might be willing to help.

Postal Service™ employees can find an electronic version of this kit at <http://blue.usps.gov>. Under "Essential Links," click *References*, then under "Moving the Mail Tools," click *Postmaster Toolkits*. Downloading the Microsoft Word version makes it easy to complete the fill-in-the-blank materials.

Implement any of these ideas, combine them, or brainstorm with your employees and come up with ideas of your own. Use the publicity materials in this kit and be sure to publicize each and every event to your local newspaper, radio, and television stations via press releases, media advisories, and letters to the media. Don't forget to make follow-up telephone calls.

Products and Licensing

- **Hattie McDaniel Cultural Diary Page** — Item No. 459376, \$12.95

The Diary Page features photographs of Hattie McDaniel, biographical information, timeline, quotation, and a reproduction of the *Hattie McDaniel* stamp. The product packaging includes a pane of 20 stamps and a mount for affixing to the 7 3/8 x 10-inch diary page. The page is designed to fit inside the *Expressions of African Americans: A Cultural Diary*, but can also be used as a stand-alone product.

- **Expressions of African Americans: A Cultural Diary** — Item No. 458096, \$34.95

A beautifully illustrated 9 1/4 x 11 3/8-inch Cultural Diary includes cultural diary pages honoring Paul Robeson, Wilma Rudolph, James Baldwin, and

Kwanzaa. Additionally, the binder has a coordinating journal notepad to record personal thoughts.

- **Hattie McDaniel Cancellation Keepsake** — Item No. 459393, \$8.57

The Cancellation Keepsake includes a pane of 20 *Hattie McDaniel* stamps and a single first day of issue collectible cover.

Licensing and Use of the Hattie McDaniel Stamp Image

Licensing information is not available at the time of publishing. Contact Patty Morris, Program Manager, Licensing at 202-268-7242, patty.j.morris@usps.gov, or Licensing@usps.com for further information about licensing and use of the *Hattie McDaniel* commemorative stamp image.

Pictorial Postmarks

A pictorial postmark has not been produced for the nation. Post Offices planning second-day events — now referred to as “Special Dedication Ceremonies” to provide postmasters scheduling flexibility — may design their own special pictorial postmark. As a reminder, the Postal Service must make all unusual postmarking services widely known to collectors through advance publicity to avoid limiting the availability of these postmarks. Therefore, all pictorial postmarks must be reported to Stamp Services 3 weeks prior to local events. Please use PS Form 413, *Pictorial Postmark Announcement/Report*, on the following page to report your use of a postmark. For more information regarding pictorial postmarks, see Handbook PO-230, *Pictorial Cancellations*.



**Pictorial Postmark
Announcement/Report**

Complete this announcement and send it to:

PICTORIAL POSTMARK PROGRAM MANAGER
STAMP SERVICES
US POSTAL SERVICE
1735 N LYNN ST RM 5018
ARLINGTON VA 22209-6432

Fax: 703-292-4183
PictorialPostmarks@usps.gov

Insert pictorial postmark copy HERE
(camera ready or reproducible.)

It must not be larger than 4" horizontal x 2" vertical
(the dimensions of this box)

Temporary Station Information

Postal Service™ Contact <i>(Name, address, telephone)</i>	
Station Date(s)	
Sponsor	
Station Name	
Complete Street Address <i>(No., street, ste./apt.) or P. O. Box Number</i>	
City, State, ZIP+4®	

Mail Postmark Requests to: (Address for Customer Mailback Service)

Station Name	
Addressee Name <i>(Usually "Postmaster")</i>	
Complete Street Address <i>(No., street, ste./apt.) or P. O. Box 9998</i>	
City, State, ZIP+4	

Postmark Report: Following event, resubmit this form as a postmark report to Pictorial Postmark program manager.

TO:

Total number of pieces serviced during the authorized postmark period

PICTORIAL POSTMARK PROGRAM MANAGER
STAMP SERVICES
US POSTAL SERVICE
1735 N LYNN ST RM 5018
ARLINGTON VA 22209-6432

Resubmit report following event.

Fax: 703-292-4183
PictorialPostmarks@usps.gov

Stamp Artwork

To purchase artwork of the *Hattie McDaniel* commemorative stamp or other stamps in the *Black Heritage* commemorative stamp series, including poster-sized enlargements, color transparencies, and color prints, contact:

VICTOR PULUPA
DODGE COLOR
4827 RUGBY AVE STE 100
BETHESDA MD 20814-3028
Telephone: 301-656-0025 x212
Fax: 301-656-0435
E-mail: victor@dodgecolor.com

Please plan ahead and allow enough time for production and shipping.

Suggested Participating Organizations and Contact Information

Below is a suggested list of supporters for *Hattie McDaniel* commemorative stamp dedications:

National Association for the Advancement of Colored People (NAACP) National Headquarters

PAULA EDME
CHIEF OF NATIONAL FIELD OPERATIONS
4805 MT HOPE DR
BALTIMORE MD 21215
Telephone: 410-580-5110, 877-NAACP-98
Fax: 410-358-1607

National Association for the Advancement of Colored People (NAACP) Regional Offices

Region I

Japan and Korea; Alaska, Arizona, California, Hawaii, Idaho, Nevada, Oregon, Utah, and Washington

FRANK BERRY REGIONAL DIRECTOR
LAINI COFFEE YOUTH AND COLLEGE DIRECTOR
4929 WILSHIRE BLVD STE 360
LOS ANGELES CA 90010-3817
Telephone: 323-931-6331
Fax: 323-931-9036
E-mail: flberry@aol.com

Region II

Connecticut, Delaware, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont

HILDA RODGERS REGIONAL DIRECTOR
DIALLO SHABAZZ YOUTH AND COLLEGE DIRECTOR
BEVERLY WHEELER SENIOR SECRETARY
MILDRED ROXBOROUGH CONSULTANT
39 BROADWAY STE 2201 22ND FL
NEW YORK NY 10060-3060
Telephone: 212-344-7474
Fax: 212-344-1212
E-mail: hrodgers@naacpnet.org

Region III

Illinois, Indiana, Kentucky, Michigan, Ohio, West Virginia, and Wisconsin

SHIRLEY P MILES REGIONAL DIRECTOR
REV JULIUS HOPE DIRECTOR RELIGIOUS AFFAIRS
ERNEST COVERSON YOUTH AND COLLEGE DIRECTOR
JOYCE WILEY SENIOR SECRETARY
17 FORD AVE
HIGHLAND PARK MI 48203-3620
Telephone: 313-869-3717
Fax: 313-869-3763
E-mail: milesregion3@aol.com

Region IV

Colorado, Iowa, Kansas, Minnesota, Missouri, Montana, Nebraska, North Dakota, South Dakota, and Wyoming

REV GILL FORD DIRECTOR
SHALIA LINDSEY YOUTH AND COLLEGE DIRECTOR
4477 WOODSON RD STE 201
ST LOUIS MO 63134-3700
Telephone: 314-428-9900
Fax: 314-428-9904
E-mail: fordrevg@aol.com

Region V

Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee

REV CHARLES WHITE REGIONAL DIRECTOR
YVONNE FINNEY OFFICE MANAGER
ALETHEA BONELLO YOUTH AND COLLEGE DIRECTOR
970 MARTIN LUTHER KING DR STE 203
ATLANTA GA 30314-2962
Telephone: 404-688-8868
Fax: 404-524-3633
E-mail: whitejrcharles@aol.com

Region VI

Arkansas, Louisiana, New Mexico, Oklahoma, and Texas

GEORGIA NOONE REGIONAL DIRECTOR
CATHY LANG SENIOR SECRETARY
KHAMAL LAKEY YOUTH AND COLLEGE DIRECTOR
3003 SOUTH LOOP W STE 500
HOUSTON TX 77054-1376

Telephone: 713-662-2727

Fax: 713-661-5982

E-mail: gnoone@naacpnet.org

Region VII

District of Columbia, Maryland, and Virginia

BROOKE MCCAULEY REGIONAL DIRECTOR
KIMBERLY BILLS YOUTH AND COLLEGE DIRECTOR
4701 MOUNT HOPE DR STE B
BALTIMORE MD 21215-3246

Telephone: 410-580-2806

E-mail: bmccauley@naacpnet.org

You may also contact your local public libraries, music and arts schools, and African-American bookstores for participation in the events.

Other Suggestions

NATIONAL ENDOWMENT FOR THE ARTS
1100 PENNSYLVANIA AVENUE NW
WASHINGTON DC 20506-0001

Telephone: 202-682-5570

CONGRESSIONAL BLACK CAUCUS
PAUL BRATHWAITE
EXECUTIVE DIRECTOR POLICY
2235 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON DC 20515-0001

Telephone: 202-226-9776

Fax: 202-225-3178

E-mail: p.brathwaite@mail.house.gov, trudy.perkins@mail.house.gov

SIGMA GAMMA RHO SORORITY INC
NATIONAL HEADQUARTERS
DR MYNORA J BRYANT
INTERNATIONAL GRAND BASILEUS
1000 SOUTHHILL DRIVE STE 200
CARY NC 27513-8630

Telephone: 888-SGR-1922, 919-678-9720

Fax: 919-678-9721

Web site: www.sgrho1922.org

Black Heritage Series Facts



Harriet Tubman (February 1, 1978)
 Born a slave, abolitionist Tubman was the first African-American woman to be honored on a U.S. stamp, and the first honoree in the *Black Heritage* series. Tubman was the conductor for the famed Underground Railroad by which many slaves escaped to freedom in the years leading to the Civil War.

Martin Luther King, Jr.
 (January 13, 1979)

King is considered one of the most powerful and popular leaders of the African-American Civil Rights movement of the 1950s and 1960s. He spearheaded a massive Civil Rights movement through marches, sit-ins, boycotts, and demonstrations that profoundly and positively affected America's attitudes toward race relations. He was presented the Nobel Peace Prize in 1964.



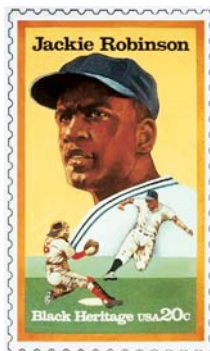
Benjamin Banneker
 (February 15, 1980)

In 1753, Banneker constructed the first wooden striking clock made in America. At age 60, he was chosen by George Washington to help lay out blueprints for the Capitol in Washington, DC.



Whitney Moore Young, Jr.
 (January 30, 1981)

Young served for 10 years as the executive director of the National Urban League. In 1969, he received the nation's highest civilian honor — the Medal of Freedom.



Jackie Robinson (August 2, 1982)

Robinson broke the Major League Baseball color barrier in 1947. After retirement from baseball in 1956, he remained active in civil rights and youth activities. In 1962, he became the first African American inducted into the Baseball Hall of Fame.

Scott Joplin (June 9, 1983)

A composer and pianist, Joplin was the "King of Ragtime," fighting for recognition of ragtime as a significant genre in modern music. Some 50 years after his death, he was awarded the Pulitzer Prize for his ragtime opera *Treemonisha*.



Dr. Carter G. Woodson
 (February 1, 1984)

A prominent historian and the son of former slaves from Virginia, Woodson is credited with starting the observance of Negro History Week in 1926.

Mary McLeod Bethune
 (March 5, 1985)

A noted educator and social activist, Bethune was an advisor to President Franklin D. Roosevelt. She founded the National Council of Negro Women in 1935.



Community Relations Publicity Kit

Black History Month/Hattie McDaniel

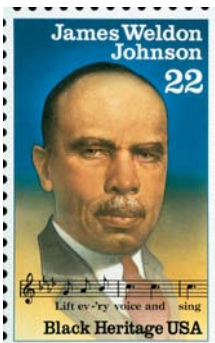


Sojourner Truth
(February 4, 1986)

Born into slavery, Isabella Baum Free went to live in New York City after acquiring freedom. In 1843, she changed her name to Sojourner Truth and began traveling and lecturing on women's rights and the evils of slavery. She was considered one of the greatest orators of her time.

Jean Baptiste Pointe Du Sable
(February 20, 1987)

A pioneer and entrepreneur, DuSable was the first settler in the community that was known as the cornerstone of America's heartland — Chicago. In 1779, starting from scratch, DuSable built the first permanent house on the north bank of the Chicago river, where the present-day Tribune Tower stands. The stamp was issued during the city's sesquicentennial.

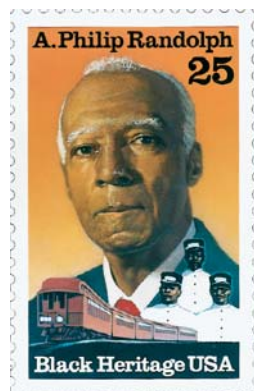


James Weldon Johnson
(February 2, 1988)

Johnson was noted as a lawyer, educator, and writer. His composition "Lift Every Voice and Sing" is sung today as the Black National Anthem.

A. Philip Randolph
(February 3, 1989)

An eloquent spokesperson for civil rights and minority labor, Randolph organized the Brotherhood of Sleeping Car Porters. After 10 years of fierce struggle, he achieved the first union contract signed by a white employer and an African-American leader.



Ida B. Wells (February 1, 1990)

Wells devoted her life to educating people about the horrors of discrimination and lynching. In 1895, she published *A Red Record*, the first documented statistical report on lynching.

Jan E. Matzeliger
(September 15, 1991)

Matzeliger's invention, the shoe-lacing machine, patented in 1883, revolutionized the shoemaking industry and made mass-produced shoes a reality in America.



W.E.B. Du Bois
(January 31, 1992)

Critic, editor, scholar, author, Civil Rights leader, and one of the most influential African Americans of the 20th century, Du Bois was one of the founders of the National Association for the Advancement of Colored People (NAACP) in 1909.

Percy Lavon Julian
(January 29, 1993)

Julian won fame for his work as a research chemist. He synthesized cortisone as a treatment for arthritis, a drug for treatment of glaucoma, and progesterone. In 1990, he was inducted into the National Inventors Hall of Fame.





Dr. Allison Davis
(February 1, 1994)

A psychologist and educator, Davis served on the President's Commission on Civil Rights and was vice chairman of the Department of Labor's Commission Manpower Retraining during the Johnson and Nixon Administrations. In 1967, he was designated a Fellow of the Academy of Arts and Sciences and of the National Academy of Education.

Bessie Coleman (April 27, 1995)

On June 15, 1921, Coleman was the first woman to earn an international aviation license issued by the Federation Aeronautique Internationale in Paris, and she was the world's first licensed African-American aviator.



Ernest E. Just (February 1, 1996)

Known primarily for his research in marine biology, Just pioneered experiments in the process of the fertilization of marine invertebrates. He also studied the fundamental role of the cell surface in the development of organisms. Throughout the 1930s, Just conducted research in institutes and marine laboratories in Germany, France, and Italy.

Benjamin O. Davis, Sr.
(January 28, 1997)

Davis distinguished himself in a long military career that saw him become the nation's first African-American Brigadier General, in 1940. He was a driving force in the eventual integration of the U.S. Armed Forces.

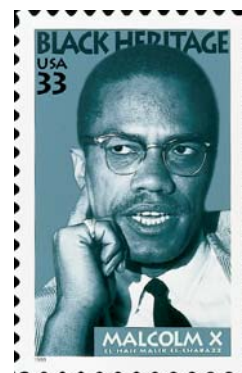


Madam C. J. Walker
(January 28, 1998)

Walker was an early 20th century beauty product pioneer and one of the nation's first female millionaires. An early advocate of women's economic independence and empowerment, her hair products manufacturing company employed thousands of women as sales agents and beauty consultants.

Malcolm X (El-Hajj Malik El-Shabazz) (January 20, 1999)

In the late 1950s, Malcolm X emerged as a major spokesperson for African Americans. He was both a brilliant scholar and a fiery orator whose persuasive and passionate views helped define the debate on race relations.



Patricia Roberts Harris
(January 27, 2000)

An extraordinary leader, committed public servant, and champion of civil rights, Harris dedicated her life to improving the quality of life for all Americans. She was the first African-American woman to hold a U.S. ambassadorship when she was named in 1965 by President Lyndon B. Johnson to the embassy in Luxembourg. She was also the first African-American woman to hold a U.S. cabinet position when President Jimmy Carter named her Secretary of Housing and Urban Development, and the first to hold two cabinet positions when she became Secretary of Health, Education, and Welfare.



Roy Wilkins (January 24, 2001)

Wilkins advocated tirelessly for racial equality. In 1931, Wilkins joined the NAACP and led the organization from 1955 to 1977 as executive secretary and executive director. Under his leadership, the NAACP campaigned for the Civil Rights Act of 1964, the Voting Rights Act of 1965, and the Fair Housing Act of 1968.

Langston Hughes
(February 1, 2002)

Hughes is acclaimed for his vivid portrayals of Black America from the Harlem Renaissance to the Civil Rights era. A noted poet, novelist, and playwright, he is regarded as one of the most important writers of the 20th century.



Paul Robeson (January 20, 2004)

Robeson is remembered not only for his extraordinary talents as an actor, singer, and athlete but also for his tireless and uncompromising commitment to civil rights and social justice. In addition to his famous repertoire of spirituals, Robeson became well known for performing and interpreting folk songs from around the world.

Marian Anderson
(January 27, 2005)

Marian Anderson is known as one of the nation's greatest classically trained singers of the 20th century and is an important figure in the struggle of Black Americans for racial equality.



Thurgood Marshall
(January 7, 2003)

Marshall is one of the best-known lawyers in the history of civil rights in America. In 1954, Marshall and his legal team prevailed in the landmark Supreme Court case *Brown v. Board of Education of Topeka, Kansas*, which struck down segregation in public schools. He was the first African American to serve as a U.S. Supreme Court Justice.



Hattie McDaniel
(January 25, 2006)

Hattie McDaniel entertained America as a movie actress, singer, and radio and television performer. In her role in the 1939 film *Gone With the Wind*, she became the first African-American to win an Academy Award.

Speech Segment and Talking Points

Use talking points for speeches at local ceremonies and events to support Black History Month and the Hattie McDaniel stamp.

[Recognize participants from other organizations.]

America's greatest strength is the diversity of its people. February is Black History Month, and this is the perfect time to stop and reflect upon the rich cultural legacy African Americans have contributed to our nation.

In reality, every month is a celebration of the many African Americans who were instrumental in shaping America's history, arts, music, and literature. That is why the Postal Service™ is so proud to help celebrate Black History Month with the release of the newest stamp in our *Black Heritage* series.

This year, the 29th year in this historic series, we are issuing the *Hattie McDaniel* commemorative stamp. McDaniel joins 28 other honorees as a part of this series saluting outstanding African-American activists, theorists, writers, educators, and leaders.

Hattie McDaniel is credited with appearing in more than 90 films, but she is believed to have appeared in as many as 300, including unaccredited roles as extras, maids, and chorus singers. While McDaniel was often criticized for playing maids and other stereotypical roles, she actually worked behind the scenes to battle racism and discrimination. She is remembered for saying, "I'd rather play a maid than be one," and she is often credited with subverting any idea of subservience through her interpretative performances. McDaniel played the title role in *The Beulah Show*, which was broadcast on national radio and was the first radio show to feature a black star. Many remember her for her jovial personality, her outspoken and spunky nature, and that unmistakable laugh.

The first-day-of-issue ceremony for the *Hattie McDaniel* stamp was held at the Academy of Motion Picture Arts and Sciences Library in Beverly Hills, California.

Other notable Americans honored in the *Black Heritage* stamp series include Harriet Tubman, Martin Luther King,

Jr., Jackie Robinson, Carter G. Woodson, Mary McLeod Bethune, Bessie Coleman, Ernest E. Just, Benjamin O. Davis, Sr., Madam C. J. Walker, Malcolm X, Patricia Roberts Harris, Roy Wilkins, Langston Hughes, Thurgood Marshall, Paul Robeson, and last year's honoree, Marian Anderson.

African Americans have played a vital role in the shaping of America's history and culture, and the U.S. Postal Service® remains committed to sharing their achievements and contributions. Given the popularity and historic importance of the *Black Heritage* stamps, there are no plans to discontinue the series. It will continue to be an important part of our stamp program every year.

We encourage everyone — children and adults alike — to learn more about Black history and African Americans on stamps. There are phenomenal stories behind every commemorative stamp — stories that can take us back in time to learn about great Americans and to help us relive moments in the past — moments that we cherish.

For more than 200 years, the Postal Service has been a shining example of a public service institution that the American people can rely on and trust. But in many ways, it's our commemorative stamp program that best connects the Postal Service with the American people.

This month, we hope children and adults of all ages will be participating in Black History Month activities around the country.

Other stamps commemorating Black Americans that will be issued in 2006 include six-time World Boxing Champion Sugar Ray Robinson; Baseball Hall-of-Famer Roy Campanella, who caught for the Brooklyn Dodgers; and distinguished American diplomat Clifton R. Wharton, Sr., America's first Black foreign service officer. And later in the year, we will showcase the beautiful works of the African-American quilt makers from Gee's Bend, Alabama, by immortalizing 10 of their beautiful works on stamps.

Thanks to all of you for joining us here today.

###

Suggested Public Relations Timeline

If you have questions or need assistance with any of these items, contact the Public Affairs and Communications representative serving your area (see list on page 31).

Action	Suggested Timing
1. Send invitations to local and area dignitaries.	A few weeks before event.
2. Send announcement and invitations to employees.	A few weeks before event.
3. Distribute public service announcement to radio/TV.	A few weeks before event.
4. Distribute media advisory to newspapers and radio/TV. Have your Public Affairs and Communications representative place the advisory on the Associated Press and/or Reuters Daybook.	One week before event.
5. Remind invited dignitaries about event via telephone.	Five days before event.
6. Redistribute media advisory to all news media.	One to two days before event.
7. Make follow-up calls to local news media.	One day before event.
8. Distribute day-of-issuance news release.	Day of event.
9. Send letter to newspaper editor thanking community.	One day after event's completion.
10. Send newspaper clippings and "media successes" summary to area Public Affairs and Communications manager or fax to 202-268-4925.	Within one week after event.



POSTAL NEWS

FOR IMMEDIATE RELEASE
[INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com

PUBLIC SERVICE ANNOUNCEMENT FOR RADIO

Community Invited to Join in Celebration of Black History Month and Dedication of Hattie McDaniel U.S. Postage Stamp

Join the Postal Service's™ celebration of Black History Month and the unveiling of the 2006 *Black Heritage* commemorative stamp featuring Hattie McDaniel, on [INSERT DAY AND DATE] from [INSERT TIME] to [INSERT TIME] in [INSERT CITY]. [INSERT NAME], postmaster, invites everyone to participate.

In 1940, McDaniel won an Academy Award for Best Supporting Actress for her performance as Mammy in the 1939 film *Gone With the Wind*. She was the first African American to win an Academy Award.

During the celebration, children and adults will learn more about Black history and African Americans on stamps. Activities include [DESCRIBE ACTIVITIES].

Come take a moment to commemorate African-American history with stamps. It's an educational way to learn about the historic people, places, and events honored on U.S. postage stamps each year.

#



POSTAL NEWS

FOR IMMEDIATE RELEASE
[INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com

SAMPLE PRESS RELEASE

BLACK HISTORY MONTH CELEBRATION IN [INSERT CITY] FEATURES AFRICAN-AMERICAN HISTORY ON STAMPS

Featured on New Postage Stamp

[INSERT YOUR CITY, STATE] — As part of Black History Month, the U.S. Postal Service® and [INSERT NAME OF GROUP OR ORGANIZATION(S)] will join together to pay homage to Hattie McDaniel, the 2006 honoree in the U.S. Postal Service's *Black Heritage* commemorative stamp series.

[CHANGE TO REFLECT WHO YOUR PARTICIPANTS ARE]

[ADD A PARAGRAPH ABOUT YOUR PARTICIPANTS HERE]

Hattie McDaniel, movie actress, singer, radio and television performer, and first African American to win an Academy Award, became the 29th American honored in the long-running *Black Heritage* commemorative stamp series. The achievements of actress and performer Hattie McDaniel **[WILL BE/WAS]** commemorated on a postage stamp issued on January 25, 2006.

"McDaniel is best known for her role as Mammy in the award winning 1939 film *Gone With the Wind*. The Postal Service™ honors McDaniel for her exceptional talent, extraordinary achievement and her courage," said **[NAME AND TITLE]** of the U.S. Postal Service.

The celebration took place today at the **[INSERT NAME OF POST OFFICE, LIBRARY, SCHOOL, MUSEUM, ETC. WHERE EVENT IS HELD]**.

[INSERT QUOTE FROM USPS UNVEILING OFFICIAL]

[INSERT QUOTE FROM ORGANIZATION OFFICIAL YOU ARE WORKING WITH]

[FEEL FREE TO USE THE FOLLOWING BACKGROUND INFORMATION AND CUSTOMIZE FOR INSERTION INTO YOUR RELEASE] McDaniel joins 28 other honorees in the Postal Service's *Black Heritage* commemorative stamp series, which salutes outstanding African-American activists, theorists, writers, educators and leaders. Other notable Americans in the series include Civil Rights leader Martin Luther King, Jr.; prominent historian and son of a former slave, Dr. Carter G. Woodson; writer and composer Scott Joplin; Supreme Court Justice Thurgood Marshall; and classically trained performance artist Marian Anderson.

McDaniel was born June 10, 1895, in Wichita, KS, and raised in Denver, CO. Showing signs of her talent at an early age, she dropped out of school as a teenager to tour with vaudeville companies, traveling musical ensembles, and minstrel shows, including one run by her father. She sang on Denver radio as early as 1925, and she wrote and recorded several of her own songs.

McDaniel arrived in Hollywood in 1931 and soon began to appear in films. She is usually credited with appearing in more than 90 films, but is believed to have appeared in as many as 300, including uncredited

roles as extras, maids, and chorus singers. She sang a duet with Will Rogers in *Judge Priest* (1934), a film directed by John Ford, and she often appeared alongside many of the brightest stars of the era, such as Clark Gable and Jean Harlow in *Saratoga* (1937) and Katharine Hepburn in *Alice Adams* (1935), which featured a comic performance by McDaniel. Some of her other notable films included *Show Boat* (1936), *In This Our Life* (1942), which was praised for the depth and humanity of its Black characters, and *Since You Went Away* (1944).

In 1940, McDaniel won an Academy Award for Best Supporting Actress for her performance as Mammy in the 1939 film *Gone With the Wind*. She was the first African American to win an Academy Award.

Although McDaniel was often heavily criticized for playing maids and other stereotypical roles, she worked behind the scenes to battle racism and discrimination. McDaniel is remembered for saying, "I'd rather play a maid than be one," and she is often credited with imbuing many of her performances with subversive elements. Encountering racism in Hollywood, she and several other Black actors worked to change the film industry from within during the 1940's.

From 1947 until 1952, McDaniel played the title role in *The Beulah Show*, which was broadcast on national radio. As the first radio show to feature a Black star, *The Beulah Show* was praised by the NAACP and the National Urban League. Although McDaniel again played a maid, she insisted that her character not speak in dialect, and she successfully negotiated the right to alter scripts that did not meet her approval. Shortly before her death, McDaniel was preparing to replace another actress in the television version of *The Beulah Show*.

McDaniel died of breast cancer at the age of 57 on October 26, 1952.



###



POSTAL NEWS

FOR IMMEDIATE RELEASE
[INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com

SAMPLE MEDIA ADVISORY

BLACK HISTORY MONTH CELEBRATION IN [INSERT CITY] HIGHLIGHTS ACCOMPLISHMENTS OF AFRICAN AMERICANS ON STAMPS

- EVENT:** The U.S. Postal Service® teams up with the **[NAME OF GROUP OR ORGANIZATION]** for Black History Month celebration and the unveiling of the *Hattie McDaniel* commemorative stamp, the 29th in the *Black Heritage* stamp series. **[CHANGE OR ADD TO THIS INFO IF YOUR EVENT IS DIFFERENT, BUT KEEP IT SHORT]**
- WHO:** **[LIST ONLY DIGNITARIES, KEY POSTAL OFFICIALS, AND ANY WELL-KNOWN SPECIAL GUESTS PARTICIPATING AND/OR ATTENDING EVENT]**
- WHAT:** **[Describe what makes event newsworthy — list any entertainment, refreshments, sales, etc.]**
- WHEN:** **[Insert hour, day, date]**
- WHERE:** **[Insert exact location of event]**
- BACKGROUND:** This commemorative stamp highlights the achievements of actress, singer and radio and television performer Hattie McDaniel. McDaniel became the first African American to win an Academy Award for her role in the 1939 film *Gone With the Wind*.
- CONTACT:** **[LIST AREA PUBLIC AFFAIRS AND COMMUNICATIONS REPRESENTATIVE OR POSTMASTER'S NAME AND PHONE NUMBER]**

###

SAMPLE LETTER TO LOCAL NEWSPAPER EDITOR THANKING RESIDENTS FOR SUPPORT

[INSERT DATE]

[INSERT NAME]

[INSERT TITLE]

[INSERT NAME OF PUBLICATION]

[INSERT ADDRESS]

[INSERT CITY, STATE, ZIP+4]

Dear [INSERT TITLE AND NAME]:

I want to thank the citizens of [INSERT CITY NAME] for their enthusiasm and support in making yesterday's Black History Month celebration such a successful event for our community and for the U.S. Postal Service®.

African Americans have played a vital role in the shaping of America's history. The U.S. Postal Service continues its commitment to honoring the historical achievements and contributions of noted African-American leaders, inventors, educators, scientists, entrepreneurs, entertainers and sports figures. The *Black Heritage* commemorative stamp series, along with other stamps, pay tribute to these individuals.

Our nation's stamp program has been developed through the participation of the American people. Their stamp ideas and suggestions are instrumental in helping the Postal Service™ honor some of the greatest achievements and achievers who have made our country great.

Again, thanks to everyone in our community who participated in our Black History Month celebration. We hope everyone enjoyed celebrating African-American history with stamps.

Sincerely,

[SIGN]

[INSERT POSTMASTER'S NAME]

Postmaster

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

Participation of Public Officials

Black History Month events are a perfect opportunity to involve elected public officials in an important and positive local event. They are likely to have a keen interest in the event, as it provides elected representatives a chance to interact with constituents in a friendly, civic setting with secured media coverage.

You are encouraged to reach out directly to your federal, state, and local elected officials. Government Relations representatives are available to assist you in coordinating political involvement and would be pleased to help in any way. Please contact them for guidance.

This publicity kit contains simple guidelines, sample letters, a suggested invitation list, and the names and telephone numbers of your Government Relations contacts.

Before the Event

- **Send a written invitation** 4 to 6 weeks before the event to your two U.S. senators, your congressional representatives, the governor of your state, and the mayor of your community. Please include any other local elected officials you feel would be appropriate. The local postmaster should sign the invitations.
- **Follow up** the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.
- **Keep in touch** with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (e.g., who else is participating, where and when to meet, what his or her role will be, etc.). Stress that remarks should be brief and limited to the unveiling of the *Hattie McDaniel* commemorative stamp and McDaniel's achievements, *Black Heritage* stamps, and the recognition of the role the U.S. Postal Service® continuously plays in celebrating African-American history with stamps.
- **Include names** of all participating elected officials on the "official program" as honored guests, and mention them in all media advisories, if applicable.
- **Provide a courtesy copy** of the program to the elected official in advance.

After the Event

- **Send a written thank you** letter to all elected officials who participated in the ceremony, expressing your appreciation.
- **Provide copies** to their offices of any newspaper articles about the event. Even though they might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.
- **Provide a supply of extra cacheted envelopes** with the special cancellation, if applicable, to elected officials, even to those who could not attend. These make great giveaways and serve as a positive reminder of the event.
- **Obtain and frame a photo** of the elected official posing beside the stamp image and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.
- **Keep in touch** with your elected officials. Good relationships are built over time.

SAMPLE INVITATION TO PUBLIC OFFICIALS**[INSERT DATE]****[INSERT NAME]****[INSERT TITLE]****[INSERT ORGANIZATION]****[INSERT ADDRESS]****[INSERT CITY, STATE, ZIP+4]**Dear **[INSERT TITLE AND NAME]:**

Employees of the **[INSERT NAME]** Post Office™ invite you to be an honored guest at a special ceremony celebrating Black History Month on **[DATE]** at **[TIME]**. During our ceremony, the U.S. Postal Service® will dedicate the *Hattie McDaniel* **[AND/OR Black Heritage series]** commemorative stamp **[OR stamps IF DEDICATING ENTIRE SERIES]**.

The Postal Service™ values its role as a community leader, and we believe that our stamp program gives us an opportunity to connect with customers in a very personal and informative way. During our ceremony, children and adults alike will have an opportunity to learn about the achievements and contributions of African-American leaders, inventors, educators, scientists, entrepreneurs, entertainers, and sports figures.

At the stamp ceremony, you will be invited to say a few words about the *Hattie McDaniel* commemorative stamp **[AND/OR Black Heritage series]** and any comments you may have about African-American history. We expect significant press coverage of the ceremony and a good size crowd, including families, schools, and civic organizations.

We hope you will join us for our stamp dedication and special Black History Month celebration. Please confirm your participation by calling **[NAME OF CONTACT]** at **[TELEPHONE NUMBER]** as soon as possible.

Sincerely,

[SIGN]**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

SAMPLE THANK YOU LETTER TO PUBLIC OFFICIALS/PARTICIPATING ORGANIZATIONS

[INSERT DATE]

[INSERT NAME]

[INSERT TITLE]

[INSERT ORGANIZATION]

[INSERT ADDRESS]

[INSERT CITY, STATE, ZIP+4]

Dear [INSERT TITLE AND NAME]:

On behalf of the U.S. Postal Service®, I want to thank you for joining us during our special ceremony celebrating Black History Month and the dedication of the *Hattie McDaniel* [AND/OR *Black Heritage series*] commemorative postage stamp. It was a wonderful event for [INSERT NAME OF COMMUNITY], and your participation helped make it a success.

All of us in the Postal Service™ are extremely proud of the role our organization has played as a community leader and in commemorating many of the people, places, and events that have made our country great. The stamp dedication ceremony was a wonderful way for us to share African-American history on stamps with our friends, neighbors, children, and customers here in [INSERT NAME OF COMMUNITY]. I am enclosing 10 copies of our special cancellation [IF APPLICABLE] for you to share with your constituents, as well as copies of press clippings and photographs that recorded the event [IF APPLICABLE].

I look forward to working with you on future community events. If I can be of assistance with any postal matter, please contact me at [TELEPHONE NUMBER].

Sincerely,

[SIGN]

[INSERT POSTMASTER'S NAME]

Postmaster

U.S. Postal Service

[INSERT CITY, STATE, ZIP+4]

Public Affairs and Communications Field Managers

PAUL SMITH
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
EASTERN AREA US POSTAL SERVICE
PO BOX 40593
PHILADELPHIA PA 19197-0593
Telephone: 215-931-5054

MONICA HAND
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
NY METRO AREA US POSTAL SERVICE
421 EIGHTH AVE RM 5114
NEW YORK NY 10199-9681
Telephone: 212-330-3167

DEBRA HAWKINS
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
NORTHEAST AREA US POSTAL SERVICE
6 GRIFFIN RD N
WINDSOR CT 06006-9876
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Telephone: 678-442-6018

JIM MRUK
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
GREAT LAKES AREA US POSTAL SERVICE
244 KNOLLWOOD DR 4TH FL
BLOOMINGDALE IL 60117-2208
Telephone: 630-539-6565

DON SMERALDI
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
PACIFIC AREA US POSTAL SERVICE
7001 S CENTRAL AVE RM 364A
LOS ANGELES CA 90052-9641
Telephone: 323-586-1210

DARLA STAFFORD
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
SOUTHWEST AREA US POSTAL SERVICE
7800 N STEMMONS FREEWAY STE 450
DALLAS TX 75247-4220
Telephone: 214-819-8717

SCOTT BUDNY
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
WESTERN AREA US POSTAL SERVICE
1745 STOUT ST STE 1075
DENVER CO 80299-7500
Telephone: 303-313-5130

DEBORAH YACKLEY
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
CAPITAL METRO OPERATIONS
16501 SHADY GROVE
GAITHERSBURG MD 20898-9998
Telephone: 301-548-1465

Government Relations Contacts

Your Government Relations representatives are here to serve you. They can assist you in contacting and inviting elected officials to participate in your event — please let them know.

Alphabetical State/Representative Listing

Area code and prefix for all extensions is 202-268-XXXX

Alabama	Laurie Solnik	x 3743
Alaska	Linda Macasa	x 3750
American Samoa	Linda Macasa	x 3750
Arizona	Gerald Kreienkamp	x 3744
Arkansas	Jeanne Gray	x 7217
California	Bill Weagley	x 3745
Connecticut	Jo Waterman	x 6748
Colorado	Gerald Kreienkamp	x 3744
Delaware	Jo Waterman	x 6748
District of Columbia	Rebecca Sumner	x 3755
Florida	Laurie Solnik	x 3743
Georgia	Bill Weagley	x 3745
Guam	Linda Macasa	x 3750
Hawaii	Linda Macasa	x 3750
Idaho	Linda Macasa	x 3750
Illinois	Talaya Simpson	x 7839
Indiana	Annie Kennedy	x 7505
Iowa	Annie Kennedy	x 7505
Kansas	Gerald Kreienkamp	x 3744
Kentucky	Laurie Solnik	x 3743
Louisiana	Gerald Kreienkamp	x 3744
Maine	Kathy Sitterle	x 6027
Maryland	Rebecca Sumner	x 3755
Massachusetts	Jo Waterman	x 6748
Michigan	Talaya Simpson	x 7839
Minnesota	Annie Kennedy	x 7505
Mississippi	Laurie Solnik	x 3743
Missouri	Annie Kennedy	x 7505
Montana	Linda Macasa	x 3750
Nebraska	Gerald Kreienkamp	x 3744
Nevada	Linda Macasa	x 3750
New Hampshire	Jo Waterman	x 6748
New Jersey	Jo Waterman	x 6748
New Mexico	Gerald Kreienkamp	x 3744
New York	Kathy Sitterle	x 6027
North Carolina	Bill Weagley	x 3745
North Dakota	Annie Kennedy	x 7505
Ohio	Laurie Solnik	x 3743
Oklahoma	Jeanne Gray	x 7217
Oregon	Linda Macasa	x 3750
Pennsylvania	Rebecca Sumner	x 3755
Puerto Rico	Kathy Sitterle	x 6027
Rhode Island	Jo Waterman	x 6748
South Carolina	Linda Macasa	x 3750
South Dakota	Annie Kennedy	x 7505

Black History Month/Hattie McDaniel***Community Relations Publicity Kit***

Tennessee	Linda Macasa	x 3750
Texas	Jeanne Gray	x 7217
Utah	Gerald Kreienkamp	x 3744
Vermont	Kathy Sitterle	x 6027
Virgin Islands	Kathy Sitterle	x 6027
Virginia	Rebecca Sumner	x 3755
Washington	Linda Macasa	x 3750
West Virginia	Rebecca Sumner	x 3755
Wisconsin	Talaya Simpson	x 7839
Wyoming	Gerald Kreienkamp	x 3744

— *Community Relations, Public Affairs and Communications, 12-22-05*

Domestic Mail

DMM REVISION

Bundle Reallocation — Periodicals Mail on Pallets

Effective May 11, 2006, we are revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.8.0 and 708.1.0 to provide Periodicals mailers the option to reallocate bundles of flats and irregular parcels on pallets to protect an ADC pallet.

The Postal Service™ is finding ways to process mail more efficiently, which will improve service to our customers and reduce costs. Bundles of flat-size mailpieces or bundles of irregular parcels prepared on pallets are easier and generally less costly for us to handle than bundles in sacks. When customers present mail in sacks, the sacks must be opened and the contents unloaded before processing on our automated sorting equipment. In addition, we have found that bundles on pallets maintain their integrity to a greater degree than bundles in sacks. These new standards for preparation will help increase the volume of mail on pallets.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

700 Special Standards

* * * * *

705 Advanced Preparation and Special Postage Payment Systems

* * * * *

8.0 Preparation for Pallets

* * * * *

8.5 General Preparation

8.5.1 Presort

[Revise the seventh sentence to read as follows:]

The standards for bundle reallocation to protect the SCF, ADC, or BMC pallet (8.11, 8.12, and 8.13) are optional methods of pallet preparation designed to retain as much mail as possible at the SCF, ADC, or BMC level.

* * * * *

8.7 Copalletized, Combined, or Mixed-Rate Level Mailings of Flat-Size Pieces

* * * * *

8.7.3 Periodicals Publications

[Revise the third sentence to read as follows:]

A combined or copalletized mailing prepared using bundle reallocation under 8.11 or 8.12 may not always result in all bundles being placed on the finest pallet level possible.

* * * * *

[Renumber 8.12 through 8.21 as 8.13 through 8.22. Add new 8.12 to read as follows:]

8.12 Bundle Reallocation to Protect ADC Pallet for Periodicals Flats and Irregular Parcels on Pallets

8.12.1 Basic Standards

Bundle reallocation to protect the ADC pallet is an optional preparation method authorized for mailers using PAVE-certified presort software and may be used to create pallets under the standards in 8.12.2 and 8.12.3. Presort software determines if mail for an ADC service area falls beyond the ADC level if all finer level pallets are prepared. Reallocation is performed only when there is mail for the ADC service area that falls beyond the ADC pallet level (e.g., to sacks). Reallocate only the minimum number of bundles necessary to create an ADC pallet at the minimum required weight.

8.12.2 General Rules

Reallocation rules are as follows:

- a. Bundle preparation is not affected by the reallocation process. Reallocate only complete bundles and only the minimum number of bundles necessary to create an ADC pallet meeting the minimum pallet weight. Based on the weight of individual pieces within a bundle and bundling parameters, the weight of mail, which is reallocated, may be slightly more than the minimum volume required to create an ADC pallet.
- b. Reallocate only bundles of an SCF pallet from the same city and state as the ADC (L005, Column B). This may be accomplished by reallocating a portion of the bundles from an SCF pallet or reallocating all mail from the SCF pallet. Bundles may be reallocated from a protected SCF (PSCF) pallet prepared under 705.8.11.

- c. Mailers may use any minimum pallet weight(s) permitted by standards and may use different minimum weights for different pallet levels in conjunction with bundle reallocation.

8.12.3 Documentation

Mailings must be supported by documentation produced by PAVE-certified software meeting the standards in 708.1.0.

* * * * *

708 Technical Specifications

1.0 Standardized Documentation for First-Class Mail, Periodicals, Standard Mail, and Flat-Size Bound Printed Matter

* * * * *

1.2 Format and Content

* * * * *

[Revise the second sentence in item d4 to read as follows:]

- 4. ***Document SCF, ADC, or BMC pallets created as a result of bundle reallocation under 705.8.11, 705.8.12, or 705.8.13 on the USPS Qualification Report by designating the protected pallet with an identifier of "PSCF" (for an SCF pallet), "PADC" (for an ADC pallet), or "PBMC" (for a BMC pallet).***

* * * * *

1.4 Sortation Level

The actual sortation level (or corresponding abbreviation) is used for the bundle, tray, sack, or pallet levels required by 1.2 and shown below:

* * * * *
[Insert new sortation level to read as follows:]

SORTATION LEVEL	ABBREVIATION
ADC [pallets created from bundle reallocation]	PADC

We will incorporate this revision into the May 11, 2006, update of the online DMM on Postal Explorer® at *pe.usps.com* and into the next printed version following that update.

— Mailing Standards, Pricing and Classification, 12-22-05

2005 IRS Tax Packages

On December 27, 2005, contract mailers for the Internal Revenue Service (IRS) will begin mailing approximately 34.3 million tax-related items to individual households for tax year 2005. This total includes approximately 17.7 million individual tax packages. The remaining quantity consists of approximately 15.5 million self-mailers that promote electronic filing and a standard letter-size mailing of approximately 1.1 million pieces. These figures continue the trend of fewer mailings from year to year — the IRS has reduced the number of tax packages it mails to individual households as more taxpayers transition from filing paper tax returns to filing electronically.

All mail should be entered by mid-January 2006. Postage will be paid through IRS Permit Imprint Number G-48. Tax packages for Hawaii and Puerto Rico will be shipped by air. Tax packages for Alaska will be shipped by boat.

Acceptance Offices

Contract mailers for the IRS will prepare tax packages for mailing at the Standard Mail Enhanced Carrier Route rates. Acceptance office employees must verify that mailings meet all preparation and marking requirements in the

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)®.

Acceptance office employees must verify that tax package mailings are prepared according to presort requirements for Standard Mail Enhanced Carrier Route mailings. Acceptance office employees must verify the mailings according to standard acceptance procedures, including those appropriate to optional procedure systems for those mailers previously authorized. Postal Service™ verification ensures that the rates and piece counts reported on the postage statements are accurate and that the IRS has paid the correct postage.

Destination Offices

Contract mailers will deliver the mail to plants according to scheduled appointment dates recorded in the Facility Access and Shipment Tracking (FAST) system and will also provide a PS Form 8125, *Plant-Verified Drop Shipment (PVDS) Verification and Clearance*. Plant personnel must verify trailer contents with mailer information recorded on PS Form 8125.

Crossdock Pallets: Bulk Mail Centers (BMCs) and Processing and Distribution Centers (P&DCs) will receive pallets labeled to 5-digit, 3-digit, and sectional center facility (SCF) destinations. Keep the pallets intact and dispatch them to the appropriate destination.

BMC Working Pallets: Upon receiving working pallets, Operations employees will break open the pallets for distribution of the contents. The destination for each package, sack, or tray is on the label. Dispatch the packages, sacks, and trays to the destination facilities for distribution to the delivery units.

Delivery Offices

Deliver tax packages upon receipt.

Errors and Irregularities

Delivery office personnel should be alert to errors in preparation and marking requirements. When carrier route

presort errors exceed the 5-percent allowance, deliver the mail and use established reporting procedures to report errors to the following address:

MANAGER REVENUE AND FIELD ACCOUNTING
ATTN IRS FORMS TAX PACKAGE 2004
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 8831
WASHINGTON DC 20260-5242

Undeliverable Tax Packages

The tax packages do *not* include ancillary service endorsements. Therefore, no tax package is eligible for forwarding or return services.

Treat all undeliverable forms as waste — do not place them in Postal Service lobbies for any reason.

— *Capital Metro Sales,
Sales, 12-22-05*

NOTICE

Sharps Medical Waste Containers No Longer Accepted

Effective immediately, we have suspended GRP & Associates, Inc.'s, authorization for sharps medical waste containers USPS-058I (GRP-5Q) and USPS-058F (GRP 2-G). Employees can identify these containers by the manufacturer's name and these specific USPS® authorization numbers on the box.

Postal Service™ employees must not accept containers bearing the model numbers above. If containers are identified already in the mailstream, set them aside and contact the addressee to pick them up. If a customer asks why we are refusing to accept the container, tell them it is no longer considered mailable and the customer should contact the manufacturer.

We suspended authorization for these particular containers because testing revealed that the containers did not satisfy all required packaging standards.

This notice applies only to the model numbers identified above. GRP manufactures and distributes other authorized sharps medical waste containers. Continue to accept these containers for mailing.

— *Mailing Standards,
Pricing and Classification, 12-22-05*

Employees

HANDBOOK EL-312 REVISION

Change to Employment Programs

Effective December 22, 2005, Handbook EL-312, *Employment and Placement*, is revised to reflect changes to employment programs.

Summary of Changes to Handbook EL-312

Exhibit 233.32, Competitive Service and Excepted Service Organizations, changes General Accounting Office to Government Accountability Office.

Exhibit 512.22, Interview Sheet and Checklist (page 1 only), updates references to Form 61, *Appointment Affidavit*, and reorders elements in the form to highlight where a job offer occurs in the hiring process.

513.5, Citizenship Policy, removes policy regarding sensitive clearances.

Exhibit 541, Interview Sheet and Checklist (page 1), updates references to Form 61, *Appointment Affidavit*, and reorders elements in the form to highlight where a job offer occurs in the hiring process.

55, Eligibility to Work in the Postal Service, clarifies process by dividing material into two parts that represent the two steps: (1) 551, Determining Eligibility at Screening Stage; and (2) 552, Determining Eligibility After Job Offer. Subdivides 552 into 552.1, Completing the OMB Form I-9; and 552.2, Reviewing Evidence to Determine Citizen, Permanent Resident Alien, or Citizen of Territory Status.

551, Determining Eligibility at Screening Stage, clarifies what takes place if applicant responds on Form 2591 that he or she is not a citizen or permanent resident alien.

552, Determining Eligibility After Job Offer, provides an overview of 552.1 and 552.2.

552.1, Completing the OMB Form I-9, is a new section that contains text from the old 552 and adds additional details about the completion of this form.

552.2, Reviewing Evidence to Determine Citizen, Permanent Resident Alien, or Citizen of Territory Status, is a new section that describes the documents accepted to complete the I-9 but are not evidence that the new employee meets the citizen or permanent resident alien status.

743.523c corrects reference from 513.122 to 513.32c.

Handbook EL-312, *Employment and Placement*

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2 Recruitment

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23 Sources of Recruitment

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233 Career Recruitment

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233.3 External Recruitment Sources

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233.32 Reinstatement

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Exhibit 233.32, Competitive Service and Excepted Service Organizations

[Revise Exhibit 233.32 by replacing the text "General Accounting Office" with "Government Accountability Office."]

* * * * *

5 Suitability

51 Employment Eligibility and Suitability

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512 Screening Process Philosophy

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512.2 Sequence of Screening Activities

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512.22 Prescreening

Exhibit 512.22, Interview Sheet and Checklist (page 1 only)

[Revise Exhibit 512.22 to read as shown on page 40.]

* * * * *

513 Eligibility Requirements

* * * * *

513.5 Citizenship Policy

[Revise the text of 513.5 to read as follows:]

To be eligible for career or noncareer Postal Service employment an applicant must be a United States citizen, a permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States. The Immigration Reform and Control Act of 1986 makes it unlawful to hire unauthorized aliens, and requires employers to verify and document the employment eligibility of all new employees. Refer to Subchapter 55, Eligibility to Work in the Postal Service, for determining eligibility during screening and after a job offer has been made.

Noncitizens of the United States who have been granted permanent resident alien status in the United States are eligible for appointment to all Postal Service positions, levels EAS-19 and below. Appointment of noncitizens to positions in levels EAS-20 and above can be made only with the prior approval of the area vice president.

* * * * *

54 Preemployment Interview

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541 Training and Preparation of Interviewers

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Exhibit 541, Interview Sheet and Checklist (page 1)

[Revise Exhibit 541 to read as shown on page 40.]

* * * * *

55 Eligibility to Work in the Postal Service

[Revise the title and text of 551 to read as follows:]

551 Determining Eligibility at Screening Stage

The eligibility requirement for career or noncareer postal employment that an applicant must be a United States citizen, a permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States is addressed at the application screening stage by reviewing the applicant's answer to Item E1, Form 2591; however, citizenship documents are not reviewed at this stage. If the applicant responds on Form 2591 that he or she is not a U.S. citizen, a permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States, the applicant is not eligible for employment. If the applicant responds that he or she is a U.S. citizen, a permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States, then the applicant continues in the hiring process.

[Revise the title and text of 552 to read as follows:]

552 Determining Eligibility After Job Offer

Hiring officials conduct completion of the OMB Form I-9, review of supporting documents and verification of the applicants' status only after bona fide job offers for career or noncareer positions are extended. The review of documents and determination of status must be the same process for United States citizens, permanent resident aliens, or citizens of American Samoa or other territory owing permanent allegiance to the United States. The process of determining that a selectee meets this requirement begins with completing the OMB Form 1-9 and recording documents presented by selectees to substantiate that they meet the basic eligibility requirement to work in this country. After the OMB Form I-9 is satisfactorily completed, the evidence presented by the selectee is reviewed to determine that he or she meets the U.S. citizen, permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States requirement.

[Add new 552.1 to read as follows:]

552.1 Completing the OMB Form I-9

After receiving a job offer, every postal selectee (whether career or noncareer) must complete Section 1 of an OMB Form I-9, *Employment Eligibility Verification*, used by all American employers in the federal and private sectors. Documents acceptable to establish identity and/or employment eligibility are listed on the reverse of Form I-9. Hiring officials must complete Section 2 by examining evidence of identity and employment eligibility presented by the selectee. A hiring official may not ask for specific documents from a selectee, nor refuse employment on the basis of a future expiration date shown on a document. All persons, whether a U.S. citizen, a permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States, may satisfy employment eligibility verification requirements by producing either one document from List A, or one document from List B and one from List C. Original documents are presented and recorded on the I-9 and the I-9 completed even though the documents may not demonstrate that the person meets the eligibility requirement. Hiring officials must complete the certification after recording the documents offered.

[Add new 552.2 to read as follows:]

552.2 Reviewing Evidence to Determine U.S. Citizen, Permanent Resident Alien, or Citizen of Territory Status

After the I-9 is completed, a determination is made that the selectee meets the Postal Service requirement for U.S. citizen, permanent resident alien, or citizen of American Samoa or other territory owing permanent allegiance to the United States status. Not all documents that are acceptable to complete the I-9 are evidence that the selectee meets the Postal Service requirement. The following documents (or receipts for documents) do not demonstrate that the person meets the Postal Service’s U.S. citizen, permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States status requirement:

- Employment Authorization Card (Form I-688A).
- Employment Authorization Document issued by Department of Homeland Security (DHS), (Form I-688B).
- Employment Authorization Document, (Form I-766).
- Foreign passport containing a temporary I-551 stamp.
- Foreign passport with machine-readable immigrant visa (MRIV) and temporary I-551 stamp.
- Foreign passport with the new MRIV containing temporary I-551 language and endorsed with a DHS admission stamp.
- Foreign passport, with attached Form I-94.
- Temporary Resident Card (Form I-688).
- U.S. social security card issued by the Social Security Administration with the notation “VALID FOR WORK ONLY WITH DHS AUTHORIZATION.”

A receipt to replace a stolen or lost document that is evidence that the selectee is a U.S. citizen, permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States is acceptable. The selectee would have 30 days to acquire a replacement document that indicates the status.

If a selectee does not possess evidence to document U.S. citizen, permanent resident alien, or a citizen of American Samoa or other territory owing permanent allegiance to the United States status, then the selectee cannot be allowed to work in the Postal Service. Completed OMB Forms I-9 for applicants found ineligible are filed in the preemployment investigation file.

* * * * *

7 Assignment, Reassignment, and Promotion

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74 EAS Positions

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743 Selection Process

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743.5 Roles of the Selecting Official and Review Committee

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743.52 Review Committee

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743.523 Restrictions on Setting Up Review Committee

[Revise 743.523c by replacing the text “EL-312, 513.122” with “513.32c”.]

* * * * *

We will incorporate these revisions into the next printed edition of Handbook EL-312 and into the online update, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook EL-312 is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on *About USPS and News*, then *Forms and Publications*, then *Postal Periodicals and Publications*, and then *Handbooks*.

Until the changes described in the article are incorporated into the online version of Handbook EL-312, use this article to implement the changes.

— *Selection, Evaluation, and Recognition, Employee Resource Management, 12-22-05*

Interview Certification

Restricted Information Authorized Personnel Only

Name: _____ Applicant ID: _____

Initial Column Yes No	PS Form 61 Interview/Job Offer	This applicant was interviewed by:	
	Sections 10–14 given to applicant to read and attest by signature and date	(Print Name)	(Title)
	Verified that applicant signed and dated section 14	Circle one: Recommend Strongly Recommend Not Recommend	
		_____ (Signature)	_____ (Date)

Job Offer Extended

Initial Column Yes No	OMB Form I-9	Initial Column Yes No	PS Form 1750	Initial Column Yes No	Special Agency Check (SAC)
	Completed and indicates citizen or permanent resident requirement met		Verified that PS Form 1750 was completed by supervisor and received by HR		Verified that results were reviewed for criminal convictions dealing with violent offenses including assault with a weapon, armed burglary, and drug-related convictions
Initial Column Yes No	PS Form 61 Orientation	Initial Column Yes No	Special Agency Check (SAC)		
	Completed sections 15–18 at orientation or first work day		Initiated _____ (Date)		Verified that results were reviewed for misdemeanor convictions, such as drunkenness leading to brawls that indicate a pattern of violence
	Were any changes and/or derogatory information identified?		Successfully completed		

Reasons(s) for decision to rate as suitable when derogatory information exists: _____

I certify that this applicant meets personal suitability and eligibility requirements for employment

(Check box)

Yes No

Signature/Title of Manager and Date Signed:

ELM REVISION

Reductions in Grade

Effective June 10, 2006 (Pay Period 13-06), *Employee and Labor Relations Manual* (ELM) 422.125, Reductions in Grade, is revised to simplify the bargaining unit salary determination rules used to process voluntary reductions in grade. An employee is typically placed into a job with a lower grade through the job bidding process, or through an approved request for reassignment to another bargaining unit. When this placement occurs, determining the employee's salary represents one of the most important aspects of completing PS Form 50, *Notification of Personnel Action*, in the Complement Management System (CMS).

The revised policy applies to all bargaining units and, compared to current policy, represents a major simplification. Under current policy, the employee's salary (a combination of step and next step date) is usually determined by considering (1) total length of career service, or (2) length of service before returning to the lower grade, if previously held. Under the revised policy, the employee's existing salary is simply slotted to the closest step in the lower grade, with waiting period credit earned applied toward the next step increase.

The revised policy will allow personnel specialists in field district offices, as well as the Greensboro Human Resources Shared Services Center (HRSSC), to assign a salary without using the Step Calculator or PS Schedule Conversion Calculator (Microsoft Excel-based calculation tools are found on the Headquarters Compensation Intranet site: <http://blue.usps.gov/hrisp/comp/>).

The revised policy mirrors the current policy that, since May 17, 2004, has governed salary determination for non-bargaining to nonbargaining voluntary reduction in grade placements (see 415.51). The revised policy is similar to current policy that governs many across-bargaining unit voluntary reassignments to jobs with an equivalent grade (see 422.124).

Under the revised policy, employees may find it more attractive to bid on vacant lower-level jobs, since basic pay usually will remain the same.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
4	Pay Administration				
	*	*	*	*	*
420	Wage Administration Policy for Bargaining Unit Employees				
	*	*	*	*	*

422 Salary Schedules Covered by Specific Agreements

422.1 Postal Service and Mail Equipment Shops/Material Distribution Center Salary Schedules

* * * * *

422.12 Change Action Pay Rules

* * * * *

422.125 Reductions in Grade

* * * * *

[Revise the introductory text, (1), and (2) of item b to read as follows:]

b. *Step and Next Step Date Assignment.* Assignments are determined as follows:

- (1) *Step.* The employee's current salary is moved to the lower grade. If the current salary falls between two steps in the lower grade, the salary is set at the higher of the two steps. The salary may not be set below the minimum or above the maximum of the lower grade.
- (2) *Next Step Date.* Creditable service in the former position is maintained toward the next step increase, with the following exceptions:
 - (a) If the employee's salary is increased by at least one most prevalent step in the former grade, a new step waiting period begins on the effective date of the reduction in grade (see 421.45c).
 - (b) If the waiting period time already served equals or exceeds that required to advance to the next step following the reduction in grade, the employee is advanced one additional step and a new step waiting period begins on the effective date of the reduction in grade.

* * * * *

We will incorporate these revisions into the next printed version of the ELM and also into the online update, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.

- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

It is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Manuals*.

— *Compensation,
Employee Resource Management, 12-22-05*

Finance

NEW IRC PROCEDURES

2006 Rate Increase Affects Sales of International Reply Coupons

The postage rate increase scheduled for January 8, 2006, affects the price of the international reply coupon (IRC). The new price will be \$1.85 per coupon.

Offices must follow the procedures listed below when the new rate goes into effect on January 8, 2006.

Stamp Distribution Offices, Stamp Service Centers, and Their Accountable Paper Depositories

Stamp distribution offices (SDOs), stamp service centers (SSCs), and their accountable paper depositories (APDs) must retain and use their current inventory of Item 330600, \$1.75 IRC, to fill orders until the new IRCs are printed and available.

Post Offices, Stations, and Branches

Until the IRCs valued at \$1.85 are available, Post Offices™ will use their existing supply of Item 330600, \$1.75 IRC, to meet customer demand. In order to sell the IRC, additional postage must be added at the Post Office level by affixing a postage stamp. The sales associate will affix the additional postage at the time of the sale.

All Post Offices, stations, and branches, including POS ONE sites, will affix one 10-cent stamp to each \$1.75 IRC at the time of sale to reflect the new rate of \$1.85. The IRC, with the additional postage affixed, will sell for a total of \$1.85 each.

When affixing the postage stamps, you must leave the bottom right corner of the IRC clear. This provides space for the foreign post that exchanges the coupon to cancel it.

If you need additional quantities of IRCs, order Item 330600 from your SDO or SSC. Use your existing inventory of Item 330600 until new IRCs are printed and available.

Post Offices must ensure that adequate supplies of 10-cent stamps, Item 108000, are on hand. No accounting entries are required for POS ONE, the integrated retail terminal, or other financial reporting technologies to adjust the value of IRCs in inventory.

— *Revenue and Field Accounting,
Finance, 12-22-05*

NOTICE

Household Diary Study

The Postal Service's™ Household Diary Study (HDS), conducted since 1987, provides information about the contents of the mail sent and received by U.S. households. The Postal Service uses this information to help understand why and how customers use the mail. The results are used to:

- Forecast mail volume.
- Plan marketing strategies.
- Provide information for rate-setting purposes.

The HDS is administered at Headquarters by the Office of Demand Forecasting and Economic Analysis, Finance. NuStats, the HDS survey research firm contractor since July 1999, conducts the interviews and collects and analyzes the HDS data throughout the year.

HDS is a two-stage survey. Stage 1 is the Household Interview. NuStats sends an advance letter, signed by the postmaster general, to a representative sample of U.S. households. This letter emphasizes the importance of the

HDS and asks for participation. These sample households are contacted either by telephone or in person and asked about the mail they send and receive, their adoption and use of various communications' technologies, their attitudes about mail service in general, and information relating to their household and personal demographics. Those respondent households are recruited to participate in HDS Stage 2.

Stage 2 is the Mail Diary. NuStats asks households that agree to participate in Stage 2 to record information about the mail they send and receive for a 7-day period from Monday to Sunday. Information recorded includes number of mailpieces received and sent, industry mail source, mail characteristics, and attitudes regarding mail received. As an incentive for HDS Stage 2 participation, households are offered the options of receiving \$30 or a roll of 100 First-Class Mail® stamps.

Customers who participate in Stage 2 of the HDS can expect to receive their incentive about 2 months after they return the diary packet to NuStats.

Data gathered in both HDS stages is available in a final report, *The Household Diary Study — Mail Use and*

Attitudes. The report is published in hard copy and a free electronic file. Order forms for the latest HDS report may be obtained via the Postal Service Internet at www.usps.com/householddiary.

For additional information, contact either of the following individuals:

John Pickett

Telephone: 202-268-2641
 Fax: 202-268-6841
 E-mail john.pickett@usps.gov

John Mazzone

Telephone: 202-268-4169
 Fax: 202-268-6841
 E-mail john.f.mazzone@usps.gov

Study participants may also contact NuStats directly for help or information at 888-441-8777 or usps@nustats.com.

— Office of Demand Forecasting and Economic Analysis,
 Finance, 12-22-05

NOTICE

Instructions for All Daily Financial Reporting Offices

The Postal Service's™ new rates and fees become effective at 12:01 A.M. on Sunday, January 8, 2006. All Post Offices™, postal retail units, and contract postal units (CPUs) must ensure that all daily financial reports are transmitted at the close of business on Saturday, January 7, 2006. CPUs must coordinate the logistics to ensure that all daily financial reports are submitted to the host Post Office at the close of business on Saturday, January 7, 2006.

IRT Offices

Post Offices, postal retail units, and CPUs with integrated retail terminals (IRTs) will receive rate change diskettes in the same manner as all other IRT software updates. Each office must install the IRT update after the close of business on Saturday, January 7, 2006, or before opening for business on or after Sunday, January 8, 2006.

Offices that do not receive diskettes with the new rates and fees by Thursday, January 5, 2006, must contact their district IRT coordinator for guidance.

POS ONE Offices

Post Offices and postal retail units with POS ONE IBM and POS ONE NCR will receive the new software for the rate change via a download over the network. Offices must download the new software for the rate change before they open for business on Sunday, January 8, 2006.

Payments Mailed Before Rate Change

The new postal rates and fees will affect permit account annual fees, accounting fees, and Post Office (P.O.) box fees. As of January 8, 2006, all daily financial reports must contain the new fees. If a payment for a permit account annual fee, accounting fee, or P.O. box fee is mailed before

January 8, 2006, with the old fees, accept the lower fee amount and process the transaction as follows:

Payments for...	Are processed as follows...
Permit account annual or accounting fees	Record the new (higher) fees in the corresponding AIC number and offset the difference into AIC 528, Refund Permit Postage and Fees.
P.O. box fees (payment due)	Record the new (higher) fees in the corresponding AIC number and offset the difference into AIC 535, Refunds of Fees.

Note: Do not process payments that are mailed after January 8, 2006, with the old fees; return the payment to the sender.

— Revenue and Field Accounting,
Finance, 12-22-05

NOTICE

Revised PS Form 1608, Emergency Salary Authorization

Effective January 1, 2006, Post Offices™ and postal retail units must begin using the December 2005 edition of PS Form 1608, *Emergency Salary Authorization*. The previous edition of PS Form 1608 is obsolete and must be disposed of properly. The revised PS Form 1608 may be used to issue emergency salary to employees only in the following circumstances:

1. An employee does not receive a scheduled payroll check.
2. A rural carrier payroll check is less than amount due.

If an employee did not receive his or her scheduled payroll check, emergency salary may be issued as follows:

1. The postmaster, manager, or supervisor completes PS Form 1608 (December 2005 version).
2. The employee signs and submits the completed and authorized PS Form 1608 to a Post Office or retail unit.
3. The retail associate issues a no-fee postal money order to the employee for the amount authorized and enters the money order number on PS Form 1608.
4. The retail associate records the amount issued into AIC 754, Authorized Emergency Salary Issued, on PS Form 1412, *Daily Financial Report*.

If a rural carrier payroll check is substantially less than the amount due, emergency salary may be issued as follows:

1. The postmaster, manager, or supervisor completes a PS Form 2240-R, *Rural Pay or Leave Adjustment Request*, and a PS Form 1608 (December 2005 version).
2. The rural carrier signs and submits the completed and authorized PS Form 2240-R and PS Form 1608 to a Post Office or retail unit.

3. The retail associate issues a no-fee postal money order for the amount authorized and enters the money order number on the form.
4. The retail associate records the amount issued into AIC 554, Payroll Adjustment Emergency Salary Issued, on PS Form 1412.

For guidelines on issuing emergency salary, see *Postal Bulletin* 22168 (11-24-05, pages 11–16) article “Postmaster/Field Guide Revision: Employee Emergency Salary Issued Process.”

Ordering PS Form 1608

Offices may order PS Form 1608 from the Material Distribution Center and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following ordering information to order the December 2005 edition of PS Form 1608:

PSIN: 7530-01-000-9371
PSN: PS1608
Unit of Measure: SH
Minimum Order Quantity: 1
Quick Pick Number: 134
Bulk Pack Quantity: N/A
Price: \$0.0059

The December 2005 edition of PS Form 1608 is shown on page 45. The form is also available on the Postal Service Intranet:

- Go to blue.usps.gov.
- Under “Essential Links,” click on *Forms*.

(The direct URL for the Forms Web site is <http://blue.usps.gov/formmgmt/forms.htm>.)

United States Postal Service				
Emergency Salary Authorization				
Employee Name	SSN	P/P	YY	Unit ID (10-digit ID of office issuing the money order)
Position	Pay Location	Date		
<input type="checkbox"/> Salary Check Failed to Arrive on Due Date		<input type="checkbox"/> Rural Carrier Payroll Check Less Than Amount Due		
Office Issuing Money Order: Enter the amount of the money order in AIC 754 on PS Form 1412 and file locally .		Office Issuing Money Order: Enter the amount of the money order in AIC 554 on PS Form 1412. Ensure PS Form 2240-R is completed and approved and submit it with this completed form to the Scanning and Imaging Center (SIC) .		
No-fee postal money order is issued as an authorized emergency salary to the above employee for the amount of: \$				
Numeric Amount	Written Amount			Dollars
\$				
Money Order Number				
Signature of Supervisor Authorizing the Emergency Salary	I hereby certify that I have received the above amount and will repay that amount upon receipt of my salary check.			
	(Employee's signature and date)			
Privacy Act Statement:				
Your information will be used to administer your compensation and payroll request.				
Collection is authorized by 39 USC 401, 409, 410, 1001, 1003, 1004, 1005, and 1206. Providing the information is voluntary, but if not provided, we may not process your request. We may only disclose your information as follows: in relevant legal proceedings; to law enforcement when the USPS or requesting agency becomes aware of a violation of law; to a congressional office at your request; to entities or individuals under contract with USPS; to entities authorized to perform audits; to labor organizations as required by law; to federal, state, local or foreign government agencies regarding personnel matters; to the Equal Employment Opportunity Commission; to the Merit Systems Protection Board or Office of Special Counsel; and records pertaining to supervisors and postmasters may be disclosed to supervisory and other managerial organizations recognized by USPS.				
PS Form 1608 , December 2005				

— Revenue and Field Accounting,
Finance, 12-22-05

NOTICE

Stamp Stock Limits Suspended Temporarily Due to New Rates

Effective December 1, 2005, through March 31, 2006, the 3-month stamp stock limit is temporarily suspended for Post Offices™ and retail postal units due to the new rates effective January 8, 2006.

A list of stamp stock items to be withdrawn from regular sale effective close-of-business March 31, 2006, will be published in a future *Postal Bulletin*. Post Offices and retail postal units will be directed to:

- Withdraw the stamp stock items from sale.
- Prepare these items for destruction.
- Submit items to destruction sites according to locally established procedures.

- Follow guidelines in Handbook F-1, *Post Office Accounting Procedures*, Subchapter 45, Destroying Stamp Stock.

Effective April 1, 2006, Post Offices and retail postal units must adhere to the existing policy for 3-month stamp stock limits. For more information, refer to *Postal Bulletin* 22148 (2-17-05, pages 25–26) or Handbook F-1, sections 422.21 and 482.3.

— Revenue and Field Accounting,
Finance, 12-22-05

*REMINDER***Year-End 1099 Reporting**

All offices are reminded to complete and submit PS Form 8231, *Vendor Payment 1099 Reporting Form*, to the Scanning and Imaging Center on the same day that the payment is made to the supplier. PS Form 8231 is used to document emergency and one-time payments made to suppliers via cash or money order for services that may be reportable on the Internal Revenue Service (IRS) Form 1099. The deadline for submitting these forms for all payments made in calendar year 2005 is Friday, January 6, 2006. Compliance with this deadline will ensure that the payments will be included on the suppliers' IRS Form 1099 and on the reports provided to the IRS.

Reporting of payments made to suppliers by local offices is required by federal law and is not optional. This includes payments for services provided by individuals, proprietorships, or corporations, and includes one-time, non-recurring, and emergency cleaning services. Payments made by an accounting service center and payments made exclusively for supplies or parts are not 1099-reportable, and therefore not recorded on PS Form 8231.

— Accounting,
Finance, 12-22-05

*NOTICE***2005 Tax Information****Form W-2, Wage and Tax Statement***Current Mailing Address*

To facilitate processing of 2005 tax information and to ensure correct and timely receipt of a 2005 Form W-2, *Wage and Tax Statement*, all employees must have a current mailing address on file at their local personnel office. Current employees can use Employee Self Service via the Postal Service™ Intranet, or current and former employees may submit PS Form 1216, *Employee's Current Mailing Address*, to their local personnel office. Employees without access to the intranet may update their mailing address by using the Web Job Bidding machines or personnel central kiosks, where available. All Form W-2s are sent to the address on file at the time of printing and will not be forwarded.

General W-2 Information

If an employee has earnings for more than one state or locality, then a separate Form W-2 will be issued for each state. The format of the 2005 Form W-2 has not been modified from the 2004 version. All box numbers remain the same as the 2004 form.

See pages 47 and 48 for an example of the 2005 Form W-2.

Inquiries

Employees may direct all inquiries concerning payroll items, such as employee business expense, equipment

maintenance, rent, T-Cola, money differences between earnings statement and W-2, (see Reconciliation Formula on Form W-2) leave buy backs, erroneous state or local tax deductions, TSP, FSA, etc., to the Accounting Help Desk at 866-974-2733. Callers should be ready to provide the following information:

1. Employee's name.
2. Current mailing address.
3. Social Security number (SSN).
4. Name of office where employed (or previously employed if you are not currently a Postal Service employee).
5. Year(s) involved.
6. Specific question.

Employees may also submit questions regarding W-2s in writing. The request must include the following information:

1. Employee's name.
2. Current mailing address.
3. SSN.
4. Name of office where employed (or where previously employed if not a current Postal Service employee).
5. Year(s) involved.
6. Specific question.
7. Employee's signature.

UNITED STATES POSTAL SERVICE
 2005 W-2 and Earnings Statement

Exemption from withholding: Employees claiming "exempt" from withholding during the year must complete a new Form W-4 each year to keep their "exempt" status. Please contact your local personnel office for details.

Notice: If an employee has earnings for more than one state or locality, a separate W-2 is issued for each.

FOR EMPLOYMENT VERIFICATION CALL 1-800-276-9850

Finance Number:

Source of reported wages

The Wages and Other Compensation amount reported in Box 1 of Form W-2 is derived from year-to-date totals reflected on the employee's Pay Period 20-2005 for last period in pay status 2005. Earnings Statement plus several other totals from the Form W-2. Use the Reconciliation Formula below to reconcile your Earnings Statement with your Form W-2. If any checks issued during 2005 were returned or canceled after the last Earnings Statement was printed, this reconciliation is not applicable.

Earnings Statement (YTD)

Gross
 Social Security Tax
 Medicare Tax
 Fed Tax
 HB Pretax
 State Tax
 Thrift
 FSA
 Commuter

Reconciliation Formula

Gross Pay (YTD)
 - FSA Contributions (W-2 Boxes 10 + 40)
 - TSP Contrib / Reio Excludable (W-2 Boxes 12a - 12b)
 - Pre-tax Health Benefits (W-2 Box 41)
 - Pre-tax Commuter Program (W-2 Box 37)
 + Taxable Carrier Drive-Out (W-2 Box 33)
 + Taxable Vehicle Hire (W-2 Box 33)
 + Taxable Special Delivery (W-2 Box 33)
 + Taxable Supervisor Vehicle Usage (W-2 Box 33)
 + Imputed Income-Life Insurance (W-2 Box 35)
 + Miscellaneous (W-2 Box 36)
 + Relocation Gross (W-2 Box 39)
 = Wages, tips, other compensation (W-2 Box 1)

Box 36 - Miscellaneous

Includes one or more of the following:
 Non-Cash Awards
 Spousal Travel
 Outstanding Travel Advances

Safe, accurate, FAST! Use



b Employer identification number 41-0760000		d Employee's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9611		f Employee's first name & initial Last name address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld	3 Social security wages	4 Social security tax withheld	5 Medicare wages and tips	6 Medicare tax withheld
7a See instructions for box 12	7b See instructions for box 12	8 Advanced EIC payment	9 Other	10 FSA dependent care benefits	11 State
12 State	13 State	14 State	15 State	16 State	17 State
18 State	19 State	20 State	21 State	22 State	23 State
24 State	25 State	26 State	27 State	28 State	29 State
30 State	31 State	32 State	33 State	34 State	35 State
36 State	37 State	38 State	39 State	40 State	41 State
W-2 Employee's Copy Wage and Tax Statement 2005 Copy C for employee's records * Amount included in box 1 OMB No. 1545-0048					

b Employer identification number 41-0760000		d Employee's name, address, and ZIP code United States Postal Service Eagan Accounting Service Center 2825 Lone Oak Parkway Eagan MN 55121-9611		f Employee's first name & initial Last name address and ZIP code	
1 Wages, tips, other compensation	2 Federal income tax withheld	3 Social security wages	4 Social security tax withheld	5 Medicare wages and tips	6 Medicare tax withheld
7a See instructions for box 12	7b See instructions for box 12	8 Advanced EIC payment	9 Other	10 FSA dependent care benefits	11 State
12 State	13 State	14 State	15 State	16 State	17 State
18 State	19 State	20 State	21 State	22 State	23 State
24 State	25 State	26 State	27 State	28 State	29 State
30 State	31 State	32 State	33 State	34 State	35 State
36 State	37 State	38 State	39 State	40 State	41 State
W-2 State Filing Copy Wage and Tax Statement 2005 Copy 2 to be filed with Employee's State Income Tax Return * Amount included in box 1 OMB No. 1545-0048					

City of Local Filing Copy 2005 Wage and Tax Statement
 Copy 2 to be filed with Employee's Local Income Tax Return
 * Amount included in box 1
 OMB No. 1545-0048

Notice to Employee

Refund. Even if you do not have to file a tax return, you should file to get a refund if box 2 shows federal income tax withheld, or if you can take the earned income credit.

Earned income credit (EIC). You must file a tax return if any amount is shown in box 9.

You may be able to take the EIC for 2005 if (a) you do not have a qualifying child and you earned less than \$11,750 (\$13,750 if married filing jointly), (b) you have one qualifying child and you earned less than \$31,030 (\$33,030 if married filing jointly), or (c) you have more than one qualifying child and you earned less than \$35,263 (\$37,263 if married filing jointly). You and any qualifying children must have valid social security numbers (SSNs). You cannot take the EIC if your investment income is more than \$2,700. **Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.** If you have at least one qualifying child, you may get as much as \$1,597 of the EIC in advance by completing Form W-5, Earned Income Credit Advance Payment Certificate, and giving it to your employer.

Clergy and religious workers. If you are not subject to social security and Medicare taxes, see Pub 517, Social Security and Other Information for Members of the Clergy and Religious Workers.

Corrections. If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to correct your employment record. Be sure to ask the employer to file Form W-2c.

Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any name, SSN, or money error reported to the SSA on Form W-2. If your name and SSN are correct but are not the same as shown on your social security card, you should ask for a new card at any SSA office or call 1-800-772-1213.

Credit for excess taxes. If you had more than one employer in 2005 and more than \$5,580.00 in social security and/or Tier I railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess against your Federal income tax. If you had more than one railroad employer and more than \$2,943.60 in Tier II RRTA tax was withheld, you also may be able to claim a credit. See your Form 1040 or 1040A instructions and Pub 505, Tax Withholding and Estimated Tax.

Instructions

Box 1. Enter this amount on the wages line of your tax return.

Box 2. Enter this amount on the Federal income tax withheld line of your tax return.

Box 6. This amount is not included in boxes 1, 3, 5, or 7. For information on how to report tips on your tax return, see your Form 1040 instructions.

Box 9. Enter this amount on the advanced earned income credit payments line of your 1040 or 1040A.

Box 10. This amount is the total dependent care benefits your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over \$5,000 also is included in box 1. You must complete Schedule 2 (Form 1040A) or Form 2441, Child and Dependent Care Expenses, to compute any taxable and nontaxable amounts.

Box 11. This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernment section 457(b) plan or (b) included in box 3 and/or 5 if it is a prior year deferral under a nonqualified or section 457 plan that became taxable for social security and Medicare taxes this year because there is no longer substantial risk of forfeiture of your right to the deferred amount.

Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D, E, F, and S) under all plans are generally limited to \$14,000 (\$17,000 for section 408(b) plans, if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$14,000. Deferrals under code H are limited to \$7,000. However, if you were at least age 50 in 2005 your employer may have allowed an additional deferral of up to \$4,000 (\$2,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last three years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall elective deferral limit must be included in income. See the "Wages, Salaries, Tips etc." line instructions for Form 1040.

Note: If a year follows code D, E, F, G, H, or S, you made a make-up pension contribution for a prior year(s) when you were in the military service. To figure whether you made excess deferrals,

consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year.

A—Uncollected social security or RRTA tax on tips (include this tax on Form 1040. See "Total Tax" in the Form 1040 instructions.)

B—Uncollected Medicare tax on tips (include this tax on Form 1040. See "Total Tax" in the Form 1040 instructions.)

C—Taxable cost of group-term life insurance over \$50,000 (include in boxes 1, 3 (up to social security wage base), and 5)

D—Elective deferrals to a section 401(k) cash or deferred arrangement. Also includes deferrals under a SIMPLE retirement account that is part of a section 401(k) arrangement.

E—Elective deferrals under a section 408(k) salary reduction agreement.

F—Elective deferrals under a section 408(k)(6) salary reduction SEP.

G—Elective deferral and employer contributions (including nonelective deferrals) to a section 457(b) deferred compensation plan.

H—Elective deferrals to a section 501(c)(18)(D) tax-exempt organization plan (see "adjusted Gross Income" in the Form 1040 instructions for how to deduct).

J—Nontaxable sick pay (not included in boxes 1, 3, or 5).

K—20% Excise tax on excess golden parachute payments (see "Total Tax" in the Form 1040 instructions).

L—Substantiated employee business expense reimbursements (nontaxable).

M—Uncollected social security or RRTA tax cost of group-term life insurance over \$50,000 (former employees only) (see "Total Tax" in the Form 1040 instructions).

N—Uncollected Medicare tax on cost of group-term life insurance over \$50,000 (former employees only) (see "Total Tax" in the Form 1040 instructions).

P—Excludable moving expense reimbursements paid directly to employee (not included in boxes 1, 3, or 5).

Q—Nontaxable combat pay. See the instructions for details on reporting this amount.

R—Employer contributions to your Archer (MSA) (see Form 8853, Archer MSAs and Long-Term Care Insurance Contracts).

S—Employee salary reduction contributions under a section 409(p) SIMPLE (not included in box 1)

T—Adoption benefits (not included in box 1). You must complete Form 8839, Qualified Adoption Expenses, to compute any taxable and nontaxable amounts.

V—Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to social security wage base), and 5).

W—Employer contributions to your Health Savings Account. Report on Form 8889, Health Savings Accounts (HSAs).

Y—Deferrals under a section 409A nonqualified deferred compensation plan.

Z—Income under section 409A on a nonqualified deferred compensation plan. This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See "Total Tax"

in the Form 1040 instructions.

Box 13. If the "Retirement plan" box is checked, special limits may apply to the amount of traditional IRA contributions you may deduct.

Note: Keep Copy C of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year. Review the information shown on your annual (for workers over 25) Social Security Statement.

(Continued on page 73.)

Fraud Alert

Domestic Orders

False Representation. Enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered	Product
MT, Missoula 59802-4435	R. James Ellis a/k/a Ron Ellis and a/k/a J.R. Publishing, L.L.C., 248A North Higgins, Boxes 521, 522, 523, 524 & 525	Direct mail contests and promotions
MT, Missoula 59802-4435	Alan Randall, Office of Prize Administration, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	W.M.C. Order Processing, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	Winners Millions Skill Contest, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	Office of Contest Administration, a/k/a O.C.A., 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	Prize Administration Office, Gateway to Riches, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	Cash Express Skill Contest or Cash Express Processing, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	Winner's Millions, 248A North Higgins, Suite 521	Direct mail contests and promotions
MT, Missoula 59802-4435	W.M.C. Processing Center, 248A North Higgins, Suite 522	Direct mail contests and promotions
MT, Missoula 59802-4435	Cash Express Processing, 248A North Higgins, Suite 525	Direct mail contests and promotions
MT, Missoula 59802-4435	Contest Cash Nominee Committee, Office of Prize Disbursement, 248A North Higgins, Suite 524	Direct mail contests and promotions
MT, Missoula 59802-4435	O.C.A., Fulfillment Center, 248A North Higgins, Suite 523	Direct mail contests and promotions

— Judicial Officer, 12-22-05

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
CA, Napa 94559-0514	Donald M. Friedman, M.D., and All Other Names, P.O. Box 514
CA, Anaheim 92806-4101	Any and All of Various Names Including A.E. Finley and Payment Systems, 2034 E. Lincoln Avenue, PMB 359
MI, Detroit 48221-1291	Any and All of Various Names Other Than the Surname of Morast, 20256 Santa Rosa Drive

— Judicial Officer, 12-22-05

UNITED STATES POSTAL SERVICE
OFFICE OF INSPECTOR GENERAL

FRAUD

If You Suspect Fraud,
Waste or Misconduct
in the Postal Service

CONTACT THE HOTLINE AT:

1-888-USPSOIG

- ✓ *Workers' Compensation Fraud*
- ✓ *Employee or Contractor Misconduct*
- ✓ *Embezzlement and Theft*



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Washington HQ	(703) 248-2100
Atlanta	(404) 507-8301
Boston	(617) 603-6100
Chicago	(312) 601-3900
Dallas	(214) 775-9100
Denver	(303) 925-7400
Houston	(281) 504-4200
Los Angeles	(949) 296-8100
Miami	(786) 437-2920
New York	(201) 499-5120
Philadelphia	(610) 616-8040
San Francisco	(650) 412-3000
St. Louis	(314) 439-6000

1-888-USPS OIG (1-888-877-7644)
www.uspsoig.gov

TTY (Hearing Impaired) 1-866-OIG-TEXT
(1-866-644-8398)

Confidentiality provided to callers.



PROMOTING INTEGRITY

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005013	019299	068090	079025	100427	103989	111749	117577	183012	235341	320079	334221	430198
005116	019502	068149	079026	100572	104622	111786	117602	184005	235416	320083	334257	432253
005288	020585	068231	080129	100589	104623	111796	117650	184018	235424	320087	334330	432961
005293	021373	068368	080135	101498	105724	111804	117736	184021	235538	320114	334343	432984
006266	022044	068448	080336	103031	105743	111877	117945	184022	260053	320117	334346	441012
006830	022169	068497	080383	103052	105810	111891	118582	184025	272003	320802	334451	441329
006957	022220	068523	080445	103056	106592	111909	121230	184027	272052	320806	334614	441641
007027	022339	069088	080498	103060	108137	111957	121267	184034	274140	320835	334625	443036
007144	022392	069115	080572	103065	108211	111966	122403	184036	276334	320838	334836	443058
007145	025323	069120	080652	103118	108729	111971	122414	184041	278502	320858	334977	443201
007256	027103	069199	080659	103125	108887	111974	124082	185076	280155	320878	335113	443326
008442	027921	069227	085153	103135	109315	111984	124097	185082	280167	320884	335314	444824
008482	028995	069248	085803	103138	110203	111990	125180	186001	282201	320905	336196	445017
008725	029310	069448	088037	103182	110660	111996	128148	187041	282640	320945	336225	445049
008756	029465	069477	088325	103219	111094	112008	130331	187073	282663	320965	336250	447136
008802	030093	069534	088341	103227	111139	112015	131263	188003	282730	320966	337080	447152
008808	030267	069547	089984	103234	111181	112095	133039	188006	282757	320972	337093	447185
008870	030292	069562	091550	103238	111182	112112	139145	191785	282808	320997	337160	448031
008923	030450	069575	091831	103260	111199	112152	142521	192289	282885	321203	337471	448034
008975	037017	069763	091974	103270	111210	112194	146240	192633	282887	324003	338144	450167
009005	037124	069996	092716	103271	111242	112255	151043	193729	282917	325079	339348	451016
009028	038594	070239	092731	103286	111274	112379	152028	197007	283479	325108	340837	452036
009063	038607	070376	092997	103303	111282	112437	152255	197079	286119	326581	340967	453041
009165	043009	070425	093198	103309	111303	112508	152521	198023	287037	326766	344064	453044
009260	043044	070549	093254	103313	111339	112536	152548	199072	292341	327006	344127	454446
009311	043304	070578	093287	103325	111344	112560	152591	199074	293082	327370	344160	454823
009317	044017	070679	093689	103330	111362	112576	152666	200341	293299	327686	347008	456041
009438	046303	070784	093943	103353	111369	112591	152800	200488	294427	327771	349023	463076
009619	051067	070980	094729	103368	111397	112698	152807	200572	294516	327855	349125	477069
009638	055161	071029	095957	103370	111400	112724	152812	200633	295393	328041	349330	477144
009657	056062	071044	096406	103375	111419	112735	152824	206120	296430	328076	349639	477159
009744	060061	071253	096478	103398	111424	112743	159018	207803	301428	328089	349690	478824
009829	060646	071301	097115	103406	111427	112761	159076	208194	301756	329019	349740	481423
009854	060775	071339	097151	103410	111428	112952	165317	208464	301900	329621	349827	481908
010120	060807	071466	097565	103438	111436	112960	170095	208571	301985	329683	352758	483082
010149	061316	071471	097832	103446	111448	113285	170156	208730	302240	330016	352815	486169
010406	061321	071504	098079	103449	111459	113529	170208	208966	302437	330285	361039	489454
010758	061362	071527	098348	103506	111463	113554	170223	210715	302475	330792	363014	490639
010768	061455	071529	098380	103517	111466	113687	170321	210826	303779	331007	366045	493024
011277	061460	071631	098389	103624	111469	113940	171090	210871	305285	331014	366184	496049
015214	061585	071699	098575	103641	111471	113956	171105	220166	306591	331699	380214	497101
015257	061730	071756	098590	103646	111490	114169	171224	220245	311314	331831	381404	497114
015428	063127	071838	098732	103652	111493	115116	171264	220288	311397	331866	381454	497282
015445	064019	075196	098749	103676	111494	115126	171272	220385	311554	332029	381554	531347
015599	064121	075680	098814	103683	111499	115190	171295	221049	311570	332069	392310	531632
015604	065272	075875	098816	103707	111554	115204	171323	221305	312432	332153	392662	531814
016945	065301	076176	098894	103742	111559	115271	171324	221477	314231	333028	395250	537333
018058	065824	076723	100002	103768	111577	115316	172070	221549	320009	333043	402027	545004
018073	067003	077019	100136	103799	111582	115360	173055	221571	320012	333068	405025	551113
018155	067152	077598	100148	103832	111601	115552	175075	221621	320023	333163	405103	551212
018220	067203	077842	100253	103852	111621	117066	177081	225016	320025	333981	405140	551416
018294	067235	077917	100373	103911	111633	117085	177085	225024	320027	334042	405199	551814
018654	067266	078247	100393	103939	111717	117203	178060	227115	320033	334090	423089	553282
018701	068088	078901	100398	103967	111731	117336	178068	232286	320071	334094	430196	553983

557029	608175	631987	740242	770257	832058	902101	914027	921814	931124	948234	958985	982454
566010	608201	637140	740285	770307	840570	902356	914262	922346	931134	948250	967110	982473
570004	608450	641656	740892	770353	841266	902403	914317	924289	931230	948484	967223	982540
585229	609110	641973	741373	770483	841297	902449	914373	924582	931977	948517	967440	983006
600007	610100	652200	741580	770598	841326	902497	914578	924643	931981	948585	968209	984110
600059	613124	652840	743079	771108	841883	902579	914901	924644	932681	948618	968497	992311
600141	613135	658219	750023	771650	852570	902975	914941	924694	932694	948767	968534	992670
600345	620023	666145	750281	771814	853044	903074	914948	925117	933274	948776	968581	992689
600370	620029	672115	752094	773402	853486	903376	915087	925228	933535	949546	968614	995234
601021	626111	672325	752105	774015	853819	903380	915342	926043	935098	949616	968728	995275
601026	627140	680079	752123	775028	853835	903704	915549	926147	935283	950267	968733	995459
601096	628088	681105	752368	776001	871677	903824	917214	926208	937617	950335	968738	995540
601786	629102	681333	752528	782848	883118	904004	917504	926217	937651	950806	968812	995634
601817	629129	681641	752553	782873	891503	904144	917527	926420	940212	951049	969124	997077
602894	631090	685285	752615	784353	891615	904484	920026	926877	940414	951066	970389	997314
602897	631124	687029	752658	787118	891980	904528	920181	926987	940689	951134	970945	998006
602987	631254	692001	752744	787335	895312	904539	920389	927203	941169	951167	975033	
604156	631383	708558	752937	787748	900448	904638	921056	927377	941302	951353	976015	
604218	631391	711667	760701	800331	900459	904764	921425	928478	943033	951800	976026	
606388	631587	712027	761066	802063	900759	906424	921440	928482	945425	951824	980181	
606708	631599	722271	761323	802193	901151	907761	921592	928509	945450	951879	980208	
606998	631671	730652	761816	802652	902036	907805	921625	930009	946391	954477	980479	
607673	631817	730938	762022	814208	902041	907900	921677	930020	946483	958112	980632	
608048	631866	731971	770057	816174	902043	910395	921679	930321	947260	958463	982390	

— Product Information Requirements, Product Development, 12-22-05

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 1999	043 205 5922 to 5999	302 000 0000 to 9999	393 893 6007 to 6099
011 582 1889 to 1899	044 087 3457 to 3499	349 746 2056 to 2099	394 126 6907 to 6999
011 588 2900 to 3099	044 087 4000 to 4099	350 518 7350 to 7374	394 189 0405 to 0599
012 579 5675 to 5699	045 524 4121 to 4298	360 011 1690 to 1699	394 822 3243 to 3278
013 289 6176 to 6199	046 800 9870 to 9899	360 168 6008 to 6099	394 990 1810 to 1899
013 610 0014 to 0099	047 352 4000 to 4099	360 173 8800 to 8899	395 343 3264 to 3299
014 932 1000 to 1099	048 383 7650 to 7659	360 324 2326 to 2399	395 373 3035 to 3099
014 972 0800 to 0899	048 396 3647 to 3699	362 861 3064 to 3099	395 396 9649 to 9799
015 363 0065 to 0099	051 774 8857 to 8899	373 006 2176 to 2199	395 970 3240 to 3299
017 028 3200 to 3299	051 781 2875 to 2885	374 768 2600 to 2699	397 622 4054 to 4099
018 569 5333 to 5399	051 977 7010 to 7023	375 169 4400 to 4599	397 819 8902 to 8999
018 986 5264 to 5299	057 670 0563 to 0599	375 829 3400 to 3499	398 149 7200 to 7699
019 518 2814 to 2899	058 187 3836 to 3899	375 851 9100 to 9199	399 070 0872 to 0899
020 698 5159 to 5199	058 591 1153 to 1299	376 196 0911 to 0999	399 156 7119 to 7199
020 844 7307 to 7399	058 895 3746 to 3799	378 085 3679 to 3699	399 203 5064 to 5099
020 972 8948 to 8999	059 986 0814 to 0899	378 351 1063 to 1099	399 296 9910 to 9999
022 021 9110 to 9181	060 406 7650 to 7699	379 843 5100 to 5199	399 396 8935 to 8999
022 037 1411 to 1499	064 091 4500 to 4599	380 093 9600 to 9699	399 792 7775 to 7799
022 527 9201 to 9210	065 392 6345 to 6399	380 165 1165 to 1199	399 792 8300 to 8399
023 637 7169 to 7199	066 099 2014 to 2099	381 325 4500 to 4599	400 427 1051 to 1999
024 380 4100 to 4199	066 648 2880 to 2899	381 604 2510 to 2699	401 045 1505 to 1549
024 496 6870 to 6896	066 787 3639 to 3699	381 645 9525 to 9599	401 045 1571 to 1599
025 092 0987 to 0999	066 845 7500 to 9999	383 314 3968 to 3999	401 294 2700 to 2799
025 369 5535 to 5599	067 093 3869 to 3899	383 892 1000 to 1344	401 310 9505 to 9599
025 729 1151 to 1199	067 324 9756 to 9799	383 892 1382 to 1399	401 382 5312 to 5399
025 729 1643 to 1799	068 895 0334 to 0399	384 925 3641 to 3654	402 578 7876 to 7899
026 492 3180 to 3199	070 724 4488 to 4499	385 568 2331 to 2399	403 125 6744 to 6799
027 361 0430 to 0499	070 841 9181 to 9199	385 599 7554 to 7575	403 260 7000 to 7499
027 369 4482 to 4495	070 844 2546 to 2599	385 774 2024 to 2099	403 280 6470 to 6499
027 671 8762 to 8776	071 179 9800 to 9899	386 624 1412 to 1599	403 685 8600 to 8699
027 787 9886 to 9899	071 386 3682 to 3699	386 883 8936 to 8999	404 003 0300 to 0399
027 965 9487 to 9499	071 507 6840 to 6899	387 314 5574 to 5599	404 041 8838 to 8899
028 191 1852 to 1999	072 045 9641 to 9699	387 837 6300 to 6399	404 071 4268 to 4299
028 850 3000 to 3199	072 675 8287 to 8299	388 828 0656 to 0699	404 347 5356 to 5399
029 510 1500 to 1599	077 617 5481 to 5499	389 696 2400 to 2799	404 347 5548 to 5599
030 687 0903 to 0999	077 999 4001 to 4090	389 846 3104 to 3135	404 726 4500 to 4599
030 701 3442 to 3499	078 250 4756 to 4799	389 846 3145 to 3195	404 961 5001 to 5199
031 077 4507 to 4799	078 823 8312 to 8399	389 887 9211 to 9230	405 325 0188 to 0198
032 295 7500 to 9999	079 374 0300 to 2499	389 887 9234 to 9299	406 009 4587 to 4599
034 394 1000 to 1099	079 807 2342 to 2399	390 001 3182 to 3199	406 260 6830 to 6899
034 943 0400 to 0799	083 140 5000 to 7499	390 001 3500 to 3699	406 459 6641 to 6999
035 035 4337 to 4399	083 784 8886 to 8899	390 545 5974 to 5999	406 733 3000 to 3999
037 706 9578 to 9599	083 913 6915 to 6999	391 104 6146 to 6199	407 545 1557 to 1599
037 805 3677 to 3699	084 478 3920 to 3999	391 574 1466 to 1499	407 594 0412 to 0599
037 909 5490 to 5499	086 000 8271 to 8299	391 783 3020 to 3599	407 692 9100 to 9299
040 024 3901 to 3999	088 404 4472 to 4499	391 792 6100 to 6199	407 959 2190 to 2199
040 674 7100 to 7199	088 404 5584 to 5699	392 668 2956 to 2999	408 265 2275 to 2288
040 688 8816 to 8899	210 221 0548 to 0599	392 854 8500 to 8899	408 499 7700 to 7799
041 299 6752 to 6799	227 275 9400 to 9999	393 584 7566 to 7699	408 499 7900 to 7999
041 623 8889 to 8899	273 070 8059 to 8099	393 650 0074 to 0099	408 682 8484 to 8599
041 803 6565 to 6599	273 775 7700 to 7899	393 838 8316 to 8499	408 698 7015 to 7099

409 072 3941 to	3999	428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099
410 491 2311 to	2399	429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999
410 694 8400 to	8599	429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999
410 775 1500 to	1599	430 150 4401 to	4599	454 268 4883 to	4899	469 678 1900 to	1999
410 795 7927 to	7999	430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999
410 867 0917 to	0966	430 177 1900 to	2099	454 490 8300 to	8399	469 947 6960 to	6999
410 867 0970 to	0999	430 444 9500 to	9699	454 547 7434 to	7499	470 755 5800 to	5818
411 868 1023 to	1199	430 664 4070 to	4099	454 922 4867 to	4895	471 918 0300 to	0999
411 922 2322 to	2399	432 168 8419 to	8499	455 221 1348 to	1499	471 985 2408 to	2419
412 193 0900 to	0999	432 708 6800 to	6999	455 364 2147 to	2199	472 191 6700 to	6799
412 395 8599 to	8699	432 744 1544 to	1599	455 399 5400 to	5499	472 270 2555 to	2599
412 485 6500 to	6599	432 995 9775 to	9799	455 476 0676 to	0699	472 987 0213 to	0241
412 485 6610 to	6699	433 003 5800 to	5899	455 543 0618 to	0699	472 987 0290 to	0299
412 885 5953 to	5999	433 757 3047 to	3099	456 410 9006 to	9099	473 151 2069 to	2199
414 193 3608 to	3674	433 765 4003 to	4099	456 470 4146 to	4299	473 666 9138 to	9199
414 193 3677 to	3699	434 482 7060 to	7199	456 619 4460 to	4499	473 952 3429 to	3499
414 411 7348 to	7399	434 513 2386 to	2399	457 333 2686 to	2699	474 108 5402 to	5499
414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777	474 356 5193 to	5299
414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699	474 949 3366 to	3399
417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899	475 134 9362 to	9399
417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999	475 167 9667 to	9699
417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599	475 319 3415 to	3499
417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699	475 319 3649 to	3799
417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299	475 340 6400 to	6599
418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999	475 424 8410 to	8499
418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699	475 629 9156 to	9199
418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798	475 850 6101 to	6199
418 719 8520 to	8599	440 698 1947 to	1999	458 847 5044 to	5999	475 875 2500 to	2599
418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699	476 169 8264 to	8299
418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499	476 189 3000 to	3499
419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799	476 331 2480 to	2499
419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999	477 289 8601 to	8699
420 277 0015 to	0049	443 127 4000 to	4099	460 349 6878 to	6899	477 681 5206 to	5299
420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999	478 010 4243 to	4268
420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299	478 010 4270 to	4291
420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499	478 450 5071 to	5099
420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299	478 469 7838 to	7858
420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099	478 469 7883 to	7899
421 116 3565 to	3599	450 048 4173 to	4199	462 277 8373 to	8399	479 280 9800 to	9899
421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099	479 365 9116 to	9176
421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540	479 412 9900 to	9999
421 364 5537 to	5599	450 620 3077 to	3099	463 176 4115 to	4199	479 667 6190 to	6199
421 656 2609 to	2699	450 620 3135 to	3199	463 176 4229 to	4299	479 748 9680 to	9699
421 988 9700 to	9799	450 780 2716 to	2799	463 185 2600 to	2799	479 860 7000 to	7199
422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799	480 526 2000 to	2099
422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899	480 640 6330 to	6399
422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499	480 658 0568 to	0599
422 587 7024 to	7099	451 115 4127 to	4199	463 945 7400 to	7899	480 689 5100 to	5199
422 819 7533 to	7599	451 746 0700 to	0799	464 629 9000 to	9399	481 072 9463 to	9499
422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399	481 673 0074 to	0095
422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999	482 527 1500 to	1599
424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599	482 541 5255 to	5299
424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799	482 729 6800 to	6899
424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067	483 363 7207 to	7299
425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399	483 402 2356 to	2399
425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799	483 486 5100 to	5199
425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899	483 632 1521 to	1599
426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199	483 632 2600 to	2799
427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399	483 849 1615 to	1699
427 481 0900 to	0999	453 650 1140 to	1199	469 213 0500 to	0599	484 174 4803 to	5299

484 323 8900 to	9199	602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399
484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
484 680 5040 to	5074	603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999
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485 029 4913 to	4999	603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299
486 176 0600 to	0699	603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899
486 559 7555 to	7599	603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699
486 696 3023 to	3199	603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699
488 173 7900 to	7999	604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199
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488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099
488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499
488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799
489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799
489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299
489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399
489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799
489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762
490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399	646 242 6200 to	6299
490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999	646 270 7639 to	7799
491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999	646 798 4000 to	4999
491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199	647 048 7035 to	7099
492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499	647 049 2900 to	2999
492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599	647 398 8300 to	8399
492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182	647 398 8481 to	8499
493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799	647 437 3000 to	4999
493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299	647 811 2188 to	2199
493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499	648 009 6057 to	6099
493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999	648 163 5300 to	5499
494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499	648 722 5283 to	5299
494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499	648 892 3164 to	3199
494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299	649 100 3989 to	3999
495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042	649 647 0370 to	0399
496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299	649 647 0522 to	0599
496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899	649 647 5237 to	5399
496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699	649 647 9100 to	9299
497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999	649 666 7800 to	8299
497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199	650 114 7707 to	7719
498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499	650 130 3400 to	3599
498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299	650 213 0406 to	0499
498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373	650 555 1749 to	1799
499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999	650 564 1900 to	1999
499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099	650 627 4212 to	4299
499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299	650 736 2043 to	2099
500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799	650 739 1540 to	1699
500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199	651 741 4415 to	4499
600 645 3223 to	3299	619 859 3000 to	3099	639 657 8600 to	8799	651 882 2800 to	2899
601 339 1200 to	1399	620 073 9400 to	9499	640 289 7500 to	7599	652 754 6317 to	6399
601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999	653 131 4945 to	4999
601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499	653 426 3300 to	3399
601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199	653 455 4874 to	4899
601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999	654 238 0000 to	0399
602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799	654 404 3065 to	3092
602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299	654 962 2900 to	3199

655 103 5081 to	5199	682 070 1029 to	1099	700 859 0744 to	0758	830 602 5800 to	5999
655 523 2600 to	2999	682 956 6280 to	6299	701 028 6780 to	6899	830 610 3700 to	3799
656 305 2448 to	2499	682 956 6490 to	6599	701 213 3900 to	3999	830 983 3500 to	3599
657 347 4438 to	4999	682 956 6700 to	6799	701 267 2000 to	3999	830 983 3635 to	3699
657 710 8100 to	8999	682 965 1178 to	1199	701 335 7312 to	7399	831 354 1387 to	1399
657 780 0985 to	0999	682 965 1201 to	1299	701 369 2005 to	2050	831 815 8240 to	8299
658 586 1400 to	1499	683 118 2389 to	2399	701 499 2260 to	2299	832 525 3810 to	3899
658 877 8000 to	8199	683 378 2000 to	2099	701 503 2247 to	2299	833 159 1884 to	1899
658 880 8000 to	8199	683 378 2117 to	2299	701 541 2271 to	2299	833 456 2567 to	2599
659 398 7300 to	7399	683 415 1200 to	1499	701 553 6557 to	6599	833 566 3015 to	3071
659 706 8113 to	8199	683 444 8159 to	8199	701 578 7460 to	7469	834 130 5200 to	5299
659 846 7837 to	7899	685 154 7780 to	7789	701 578 7475 to	7499	834 316 5444 to	5499
660 510 4100 to	4199	685 297 7645 to	7699	701 601 3457 to	3499	834 354 8747 to	8766
660 673 0400 to	0599	685 623 5264 to	5299	701 605 5913 to	5999	834 354 8824 to	8838
661 488 5000 to	5099	685 650 9487 to	9499	701 695 3982 to	3999	835 269 5700 to	5799
661 609 9100 to	9199	685 669 4200 to	4299	701 695 4148 to	4199	835 496 7303 to	7399
661 716 9420 to	9499	685 757 8452 to	8499	701 695 4227 to	4299	835 539 5200 to	5999
661 906 6522 to	6599	686 071 2694 to	2799	701 708 1741 to	1799	835 813 3015 to	3099
662 021 8332 to	8399	686 176 3333 to	3354	701 736 3966 to	3999	837 672 8967 to	8999
662 068 0700 to	0899	686 372 3200 to	3299	701 838 2800 to	2899	837 784 3282 to	3299
662 553 0774 to	0799	686 644 5879 to	5899	701 941 0600 to	0699	838 176 8377 to	8399
663 078 7034 to	7099	686 899 1371 to	1399	702 171 1603 to	1699	838 518 1257 to	1299
663 763 5300 to	5399	686 931 7636 to	7699	702 195 5109 to	5199	839 718 8257 to	8299
663 883 7039 to	7499	687 601 0973 to	0999	702 254 9300 to	9399	840 323 0600 to	0699
663 938 9200 to	9299	687 614 6774 to	6799	702 264 7569 to	7599	840 875 6235 to	6299
664 253 8000 to	8499	688 120 9000 to	9999	702 519 0513 to	0524	840 910 0900 to	0999
664 656 3055 to	3099	688 314 3107 to	3191	702 713 1800 to	1809	841 349 5000 to	5099
665 174 6400 to	6499	690 291 1361 to	1371	702 821 5730 to	5799	841 805 7747 to	7899
665 274 8208 to	8299	690 788 2877 to	2899	702 821 5805 to	5899	841 805 7944 to	8099
665 669 5400 to	5499	690 893 5344 to	5399	702 844 6975 to	6994	842 226 0685 to	0695
666 132 8226 to	8299	690 893 5512 to	5599	702 846 6331 to	6399	842 685 4600 to	4699
666 696 2209 to	2299	690 904 1300 to	1599	702 848 3900 to	3999	842 685 4742 to	4999
666 696 2309 to	2399	690 941 6000 to	6199	702 857 7302 to	7499	842 860 0300 to	0399
667 032 9300 to	9399	691 313 6383 to	6399	702 878 0114 to	0199	842 898 5582 to	5599
667 729 5529 to	5599	691 313 6600 to	6699	703 364 1707 to	1799	843 062 7100 to	7199
668 383 8400 to	8699	691 582 8003 to	8099	740 002 7710 to	7719	843 077 6288 to	6299
670 368 3400 to	3499	691 664 1800 to	1999	740 241 9049 to	9099	843 077 6378 to	6399
670 369 7336 to	7399	691 664 2400 to	2499	740 255 1718 to	1799	843 758 5769 to	5778
670 750 7169 to	7199	692 727 9362 to	9399	740 374 7416 to	7499	843 786 2554 to	2699
671 046 6200 to	6399	692 798 1800 to	1899	740 470 2420 to	2443	845 656 8165 to	8199
671 251 5448 to	5499	693 249 0779 to	0799	740 523 7432 to	7449	845 727 2100 to	2199
671 926 5600 to	5799	693 249 0877 to	1699	740 535 1555 to	1580	845 746 2618 to	2635
672 444 2000 to	2999	693 445 0566 to	0999	740 684 0620 to	0800	846 390 7531 to	7599
672 828 3410 to	3499	693 448 8500 to	8999	740 701 6105 to	6114	846 918 0572 to	0599
673 167 5776 to	5799	693 645 9583 to	9599	740 705 9790 to	9799	847 237 7690 to	7699
675 464 3700 to	3799	693 965 4200 to	4299	740 726 6400 to	6500	847 284 2481 to	2499
675 464 4000 to	4199	695 741 2906 to	2999	740 765 3306 to	3399	847 374 7055 to	7065
676 365 5958 to	5999	695 947 8518 to	8599	740 774 8434 to	8499	847 374 7055 to	7065
676 669 1024 to	1099	696 662 8247 to	8299	740 790 5989 to	5999	847 636 5304 to	5399
677 126 6734 to	6799	697 447 8285 to	8296	740 917 7490 to	7499	847 700 5447 to	5499
677 333 9979 to	9999	698 042 4816 to	4899	805 885 8411 to	8499	847 723 7500 to	7599
677 466 1088 to	1099	698 131 2138 to	2157	806 087 1100 to	1499	849 485 3427 to	3499
678 071 4500 to	4799	698 227 0000 to	0099	806 268 9275 to	9299	849 520 9850 to	9899
678 096 7531 to	7599	700 065 2570 to	2599	806 534 3400 to	3477	849 608 1357 to	1399
679 909 2578 to	2599	700 065 4800 to	4899	807 342 3283 to	3399	849 792 2600 to	2699
680 112 9565 to	9599	700 190 3350 to	3359	808 086 7100 to	7199	850 546 1862 to	1899
680 244 0903 to	0999	700 228 6048 to	6099	808 090 3440 to	3499	851 143 6826 to	6844
680 412 6046 to	6099	700 650 0452 to	0499	808 325 5161 to	5699	851 209 9880 to	9899
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853 049 3646 to	3699	868 169 4529 to	4599	906 558 8812 to	8899	916 703 0802 to	0821
854 304 4089 to	4999	868 173 8400 to	8599	906 982 2214 to	2299	917 089 0709 to	0799
854 529 2200 to	2299	868 514 9000 to	9099	907 725 8500 to	8599	917 089 0842 to	0899
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855 001 6204 to	6249	869 387 1150 to	1199	908 622 4225 to	4235	917 370 6300 to	6499
855 319 9364 to	9399	869 505 3500 to	3599	908 936 9254 to	9299	917 486 4900 to	4999
855 361 3390 to	3399	869 523 7033 to	7099	909 100 1787 to	1799	918 460 0602 to	0699
856 226 0490 to	0499	869 800 0000 to	999 9999	909 100 1900 to	2099	918 492 5200 to	5399
856 656 5800 to	5999	870 054 4814 to	4899	909 355 0422 to	0499	918 951 7231 to	7299
856 752 0200 to	0299	870 491 4812 to	4849	909 568 8900 to	9099	919 519 2786 to	2799
857 111 1352 to	1399	870 536 5820 to	5829	909 568 9300 to	9499	919 536 0770 to	0799
857 279 3450 to	3499	870 541 7167 to	7239	909 725 7307 to	7399	919 814 3095 to	3199
857 843 4000 to	4099	870 575 8155 to	8999	909 833 0947 to	0999	919 915 2774 to	2787
858 124 7644 to	7699	870 589 0485 to	0494	910 219 8631 to	8699	920 155 4662 to	4687
858 756 3111 to	3299	870 691 7060 to	7099	910 265 1100 to	1199	920 309 9039 to	9199
859 063 8200 to	8699	872 028 4850 to	4899	910 471 7273 to	7299	920 771 5321 to	5399
859 190 0600 to	0644	872 029 9306 to	9399	910 536 2505 to	2599	920 857 5500 to	5899
859 437 5538 to	5599	872 100 0445 to	0459	910 958 7499 to	7599	920 864 3480 to	3499
859 811 2888 to	2899	900 556 4178 to	4199	911 140 1000 to	2199	920 963 4567 to	4599
859 855 8873 to	8999	900 845 0044 to	0099	911 245 2545 to	2599	921 333 7400 to	7499
860 240 8520 to	8599	900 936 0217 to	0299	911 268 9077 to	9099	921 477 3762 to	3799
860 275 3900 to	3999	900 936 0435 to	0499	911 400 8948 to	8999	922 278 1048 to	1399
860 518 9629 to	9699	901 058 5255 to	5280	911 508 1620 to	1799	922 280 2019 to	2099
860 600 0021 to	0999	901 273 1082 to	1099	911 509 9310 to	9399	922 280 2233 to	2299
861 158 2350 to	2599	901 287 5143 to	5199	911 523 3000 to	3999	922 773 0459 to	0499
861 367 5400 to	5499	901 291 2789 to	2799	912 057 9922 to	9999	923 032 7000 to	7399
861 637 6010 to	6099	901 525 7122 to	7199	912 882 0563 to	0899	923 045 3630 to	3699
861 979 7292 to	7499	902 089 1253 to	1299	913 605 2218 to	2299	923 493 9403 to	9599
862 216 6100 to	6199	902 198 9769 to	9799	913 709 2429 to	2499	923 493 9681 to	9699
862 263 9213 to	9299	902 948 1269 to	1299	913 818 3501 to	3999	923 810 7800 to	8299
862 271 0800 to	0999	902 985 0833 to	0899	914 063 4300 to	4399	924 252 1200 to	1299
862 271 5000 to	5099	903 370 6934 to	6999	914 346 7621 to	7644	924 252 1400 to	1499
863 871 5138 to	5199	904 600 6523 to	6599	914 453 1366 to	1399	924 533 2343 to	2399
863 949 5300 to	5399	904 892 0378 to	0399	914 529 6185 to	6299	924 533 2428 to	2499
864 088 8200 to	8299	904 892 0648 to	1299	914 896 4658 to	4699	924 685 1957 to	1999
864 426 3972 to	3999	905 056 2216 to	2299	915 187 8774 to	8779	924 946 6300 to	6699
864 520 6117 to	6136	905 510 6647 to	6799	915 300 2783 to	2799	925 333 5900 to	6099
865 151 0526 to	0599	905 510 6900 to	7099	915 546 6822 to	6999	925 336 2300 to	2399
865 500 4034 to	4099	905 794 0000 to	0199	915 671 3963 to	3980	926 432 5907 to	5999
865 883 6082 to	6099	905 794 0288 to	0299	915 671 3982 to	3999	926 436 3600 to	3699
866 004 3000 to	3999	905 873 6900 to	6999	915 675 2217 to	2299		
866 442 4100 to	4899	905 873 7100 to	7299	916 440 3377 to	3399		
867 366 9108 to	9118	905 880 8900 to	8999	916 670 6352 to	6399		
867 633 7403 to	7499	905 889 7100 to	7199	916 682 5300 to	5399		
867 737 5623 to	5699	906 158 1508 to	1599	916 694 1414 to	1499		

— Group2—Mail Theft and Violent Crimes,
Postal Inspection Service, 12-22-05

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731 to 9 760	727 481 431 to 1 460	734 009 101 to 9 130	741 113 041 to 3 370
720 227 871 to 7 930	727 749 241 to 9 780	734 290 759 to 0 770	741 373 891 to 4 340
720 227 949 to 7 960	728 382 331 to 2 480	734 389 273 to 9 290	741 452 369 to 2 490
720 368 543 to 8 570	728 702 338 to 2 400	734 440 031 to 0 111	741 492 991 to 3 140
720 392 151 to 2 570	728 915 371 to 5 850	734 797 201 to 7 320	741 553 460 to 3 470
720 556 491 to 6 640	728 953 141 to 3 410	734 939 611 to 9 640	741 764 431 to 4 520
720 558 621 to 8 650	728 954 280 to 4 310	734 950 111 to 0 170	742 178 834 to 8 880
720 575 361 to 5 570	729 169 081 to 9 140	735 120 331 to 0 840	742 325 500 to 5 520
720 590 152 to 0 179	729 363 841 to 3 870	735 283 008 to 3 020	742 325 668 to 5 700
721 638 331 to 9 170	729 682 891 to 3 190	735 293 131 to 3 220	742 408 771 to 8 830
721 815 391 to 5 420	729 838 940 to 9 070	735 635 010 to 5 040	742 512 120 to 2 150
721 969 713 to 9 740	729 839 101 to 9 130	735 783 961 to 3 990	742 684 849 to 4 890
722 072 137 to 2 160	730 077 683 to 7 840	735 803 401 to 3 430	742 839 553 to 9 630
722 378 265 to 8 280	730 109 847 to 9 880	736 005 420 to 5 440	742 913 668 to 3 700
722 413 990 to 4 004	730 373 761 to 3 850	736 366 021 to 6 110	742 917 287 to 7 296
722 764 948 to 4 980	730 501 951 to 2 130	736 624 456 to 4 500	742 921 891 to 1 980
722 825 840 to 5 889	730 519 379 to 9 470	736 670 851 to 1 060	742 983 631 to 3 810
723 153 841 to 3 850	730 569 278 to 9 360	736 767 061 to 7 090	743 020 021 to 0 170
723 237 616 to 7 630	730 711 711 to 1 740	736 767 093 to 7 120	743 206 491 to 6 500
723 331 081 to 1 110	730 722 991 to 3 230	736 982 191 to 2 370	743 235 992 to 6 050
723 496 443 to 6 470	730 845 970 to 5 990	736 982 551 to 2 730	743 940 631 to 0 900
723 967 291 to 7 320	730 888 291 to 8 320	737 110 141 to 0 170	743 978 011 to 8 070
724 655 196 to 5 340	730 927 591 to 7 680	737 185 501 to 5 710	744 234 751 to 4 780
724 711 441 to 1 500	731 307 914 to 7 930	737 317 321 to 7 350	744 499 591 to 9 680
724 711 538 to 1 560	731 402 431 to 2 460	737 517 781 to 7 840	744 626 901 to 6 910
724 793 221 to 3 250	731 407 232 to 7 320	737 628 181 to 8 210	745 388 794 to 8 910
724 908 109 to 8 120	731 588 301 to 8 340	737 634 258 to 4 270	746 446 806 to 6 820
724 937 461 to 7 670	731 767 273 to 7 320	738 361 971 to 1 980	746 818 351 to 8 410
725 163 118 to 3 151	731 781 061 to 1 120	738 447 601 to 7 660	747 245 266 to 5 280
725 202 735 to 2 750	731 837 821 to 7 910	738 648 355 to 8 450	747 364 813 to 4 830
725 398 591 to 8 800	731 841 377 to 1 450	738 849 811 to 9 900	747 501 434 to 1 450
725 464 591 to 4 920	732 018 481 to 8 600	738 892 270 to 2 290	747 739 891 to 0 070
725 475 321 to 5 330	732 067 972 to 8 370	738 997 259 to 7 380	748 148 649 to 8 760
725 711 057 to 1 070	732 188 649 to 8 670	739 161 451 to 1 540	748 259 960 to 9 970
725 738 581 to 8 730	732 193 460 to 3 470	739 219 381 to 9 440	748 565 162 to 5 280
725 981 311 to 1 430	732 201 241 to 1 390	739 740 151 to 0 180	748 874 988 to 5 030
725 987 835 to 7 880	732 220 431 to 0 440	739 793 491 to 3 520	749 137 381 to 7 410
726 060 811 to 0 900	732 355 201 to 5 380	739 793 527 to 3 550	749 190 192 to 0 210
726 391 970 to 2 520	732 472 320 to 2 560	739 942 621 to 2 650	749 685 421 to 5 450
726 484 771 to 4 800	732 541 605 to 1 620	739 999 231 to 9 320	749 846 791 to 6 850
726 493 351 to 5 300	732 572 221 to 2 490	740 011 517 to 1 530	749 993 131 to 3 580
726 504 031 to 4 063	732 586 479 to 6 710	740 030 701 to 0 970	750 071 587 to 1 610
726 504 070 to 4 090	732 994 037 to 4 080	740 261 740 to 1 820	750 408 167 to 8 183
726 504 331 to 4 390	733 163 449 to 3 460	740 265 811 to 6 290	750 438 421 to 8 501
726 563 701 to 4 060	733 297 171 to 7 290	740 299 111 to 9 170	750 743 911 to 4 030
726 599 371 to 9 460	733 446 631 to 7 110	740 299 231 to 9 260	750 779 118 to 9 400
726 626 356 to 6 370	733 474 665 to 4 770	740 329 266 to 9 320	750 910 981 to 1 010
727 182 271 to 2 510	733 704 482 to 4 570	740 889 081 to 9 090	750 960 841 to 0 900
727 416 181 to 6 240	733 751 041 to 1 130	741 010 421 to 0 530	751 296 211 to 6 240

751 539 121	to	9 180	760 155 001	to	5 090	768 011 489	to	1 520	794 397 709	to	7 780
751 541 311	to	1 790	760 378 002	to	8 020	768 177 980	to	7 990	794 581 741	to	2 040
751 757 641	to	7 700	760 692 722	to	2 749	768 391 081	to	1 170	794 592 122	to	2 150
751 936 951	to	7 010	761 055 460	to	5 480	768 661 569	to	1 650	795 032 251	to	2 340
751 951 861	to	1 890	761 169 781	to	9 810	769 000 051	to	0 080	795 796 291	to	6 350
751 999 021	to	9 110	761 504 941	to	5 120	769 050 841	to	0 900	796 070 139	to	0 160
752 139 516	to	9 570	761 516 836	to	6 910	769 159 081	to	9 178	796 143 151	to	3 630
752 182 892	to	2 950	761 613 588	to	3 600	769 737 496	to	7 510	796 159 725	to	9 740
752 206 861	to	7 100	761 688 631	to	8 690	769 778 491	to	8 730	796 169 306	to	9 340
752 295 241	to	5 600	761 805 199	to	5 240	769 827 331	to	7 450	796 373 406	to	3 430
752 731 351	to	1 410	761 826 106	to	6 120	770 216 071	to	6 100	796 602 961	to	3 050
752 767 441	to	7 470	761 881 171	to	1 560	770 723 281	to	3 400	796 708 441	to	8 500
753 008 941	to	9 030	761 975 641	to	5 670	770 790 451	to	0 480	796 886 281	to	6 430
753 194 311	to	4 370	761 975 886	to	5 895	770 915 150	to	5 490	796 901 701	to	2 000
753 620 378	to	0 400	762 304 144	to	4 170	771 455 551	to	5 610	796 975 466	to	5 590
754 013 917	to	3 940	762 324 931	to	4 960	771 609 661	to	9 690	797 272 917	to	2 950
754 161 061	to	1 120	762 439 261	to	9 290	771 932 551	to	2 580	797 519 441	to	9 460
754 358 445	to	8 610	762 524 158	to	4 220	772 057 224	to	7 440	797 519 731	to	0 240
754 410 451	to	0 660	762 584 872	to	4 970	772 162 660	to	3 070	797 535 181	to	5 330
754 438 393	to	8 410	762 593 431	to	3 460	772 718 615	to	8 640	798 040 053	to	0 080
754 493 109	to	3 130	763 155 160	to	5 180	772 940 140	to	0 160	798 055 813	to	5 830
754 664 182	to	4 220	763 178 631	to	8 660	772 970 886	to	0 940	798 055 891	to	5 950
754 816 377	to	6 470	763 506 001	to	6 060	773 009 419	to	9 430	798 326 371	to	6 520
755 487 421	to	7 600	763 522 141	to	2 470	773 112 031	to	2 060	798 339 167	to	9 210
755 592 901	to	3 140	763 717 694	to	7 800	773 125 387	to	5 410	798 562 411	to	2 440
755 790 020	to	0 030	763 826 461	to	6 520	773 179 320	to	9 410	798 632 461	to	2 490
755 791 730	to	1 800	763 900 460	to	0 471	773 202 989	to	3 140	798 807 151	to	7 510
755 926 951	to	7 070	763 900 479	to	0 530	773 208 991	to	9 290	798 944 761	to	5 030
755 934 332	to	4 510	763 917 271	to	7 750	773 231 311	to	1 340	799 118 616	to	8 640
755 957 701	to	8 000	764 125 801	to	5 860	773 348 739	to	8 940	799 133 191	to	3 220
755 962 981	to	3 280	764 284 525	to	4 560	773 348 739	to	8 940	799 177 626	to	7 650
756 035 371	to	5 490	764 526 241	to	6 330	773 575 891	to	5 950	799 854 751	to	5 200
756 301 257	to	1 290	764 601 421	to	1 600	773 852 971	to	3 030	800 044 320	to	4 410
756 371 565	to	1 580	764 650 231	to	0 470	775 373 449	to	3 460	800 211 901	to	2 440
756 876 031	to	6 120	764 984 371	to	4 850	789 257 191	to	7 250	800 427 530	to	7 540
756 876 151	to	6 240	765 003 667	to	3 680	790 448 020	to	8 460	800 872 741	to	2 830
756 970 129	to	0 140	765 042 517	to	2 540	790 597 485	to	7 530	801 349 801	to	9 830
757 059 613	to	9 630	765 194 728	to	4 970	790 911 883	to	1 900	801 676 681	to	7 100
757 078 540	to	8 560	765 387 365	to	7 450	791 057 441	to	7 550	802 967 821	to	7 940
757 086 209	to	6 240	765 541 801	to	2 100	791 239 081	to	9 290	803 217 601	to	7 780
757 240 591	to	0 650	765 638 461	to	8 970	791 374 483	to	4 500	803 729 731	to	9 850
757 277 371	to	7 700	765 647 101	to	7 190	791 387 971	to	8 030	803 747 402	to	7 520
757 291 591	to	2 730	765 813 781	to	4 029	791 447 521	to	7 850	804 138 181	to	8 420
757 964 251	to	4 280	765 879 314	to	9 390	791 451 151	to	1 240	804 682 411	to	2 710
758 067 001	to	7 090	765 954 001	to	4 030	791 500 009	to	0 470	805 272 525	to	2 540
758 105 221	to	5 250	766 120 286	to	0 320	791 771 431	to	1 490	805 523 445	to	3 460
758 324 941	to	5 000	766 125 716	to	5 750	792 004 293	to	4 320	805 745 704	to	5 730
758 593 628	to	3 650	766 158 824	to	8 840	792 018 379	to	8 420	806 452 907	to	2 980
758 709 038	to	9 060	766 388 433	to	8 460	792 070 621	to	0 740	806 744 781	to	4 850
758 744 101	to	4 160	766 509 421	to	9 660	792 145 211	to	5 230	807 764 791	to	4 910
758 850 883	to	0 900	766 572 901	to	3 020	792 391 381	to	1 620	808 089 931	to	9 960
758 860 951	to	1 550	766 748 500	to	8 521	792 452 779	to	2 790	808 753 771	to	3 800
759 152 851	to	2 880	767 024 341	to	4 370	792 772 728	to	2 770	809 189 001	to	9 010
759 740 941	to	1 090	767 326 471	to	6 590	792 903 511	to	3 990	810 807 211	to	7 240
760 004 596	to	4 610	767 332 561	to	2 950	793 282 518	to	2 533			
760 118 191	to	8 250	768 009 841	to	9 960	794 041 831	to	2 040			

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2–Mail Theft and Violent Crimes,
Postal Inspection Service, 12-22-05*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2–Mail Theft and Violent Crimes,
Postal Inspection Service, 12-22-05*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO Table starting below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09302	Add I & Z	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
APO AE 09889	Close	27 Dec 05	
FPO AP 96426	Delete A, I, M, U2, Z	Immediately	A1-B-B1-C1-E2-F-H1-R-R1-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09080	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09007	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-F-F1-U	09089	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-F-F1-U-Z1	09090	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09014	A1-B-B1-C-D-U	09094	A1-B-B1-C-D-F-F1	09173	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09031	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
09033	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09036	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09185	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09042	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09045	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09201	A1-B-B1-C-C1-D-F-F1-H-M-R-R1-X-Y	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09046	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09054	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09056	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09225	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09058	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		
09059	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		
09060	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09136	A1-B-B1-C-D	09229	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V		
09069	A-A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U		
09076	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
		09142	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U		
		09143	A1-B-B1-C-D-U				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09319	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09524	A1-B-B1-V
09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09532	A1-B-B1-V
09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09534	A1-B-B1-V
09322	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-B1-V
09323	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-B-B1-V
09324	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09358	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-B1-V
09325	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09550	A1-B-B1-V
09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09360	A1-B-B1-V	09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09554	A1-B-B1-V
09328	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09397	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-B1-V
09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09362	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09398	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09557	A1-B-B1-V
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09399	A1-B-B1-C-F-V-Z1	09564	A1-B-B1-V
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U	09565	A1-B-B1-V
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09566	A1-B-B1-V
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09567	A1-B-B1-V
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09447	A1-B-B1-C-C1-U-V	09568	A1-B-B1-V
09335	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09369	A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z	09454	A1-B-B1-C-C1-U-V	09569	A1-B-B1-V
09336	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09371	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09456	A1-B-B1-C-C1-H-H1-M-Z1	09570	A1-B-B1-V
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09459	A1-B-B1-C-C1-U	09573	A1-B-B1-V
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09574	A1-B-B1-V
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09376	A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z	09463	A1-B-B1-C-C1-U	09575	A1-B-B1-V
09340	A-A1-B-B1-C1-F-R-V	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09576	A1-B-B1-V
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09468	A1-B-B1-C-C1-U	09577	A1-B-B1-V
09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09469	A1-B-B1-C-C1-U	09578	A1-B-B1-V
09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09380	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09470	A1-B-B1-C-C1-U	09579	A1-B-B1-V
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09494	A1-B-B1-C-C1-U	09581	A1-B-B1-V
09349	A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09496	A1-B-B1-C-C1-U-V	09582	A1-B-B1-V
09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-B-B1-C-C1-F-F1-I-Q-R-R1-T-U-Z1	09586	A1-B-B1-V
09351	A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z	09385	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09499	A1-B-B1-C-C1-U	09587	A1-B-B1-V
09352	A-A1-B-B1-C1-E2-F-H1-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09501	A1-B-B1-V	09588	A1-B-B1-V
				09502	A1-B-B1-V	09589	A1-B-B1-V
				09503	A1-B-B1-V	09590	A1-B-B1-V
				09504	A1-B-B1-V	09591	A1-B-B1-V
				09505	A1-B-B1-V	09593	A1-B-B1-V
				09506	A1-B-B1-V	09594	A1-B-B1-V
				09507	A1-B-B1-V	09595	A1-B-B1-V
				09508	A1-B-B1-V	09596	A1-B-B1-V
				09509	A1-B-B1-V	09599	A1-B-B1-V
				09510	A1-B-B1-V	09601	A1-B-B1-C-F-F1-U
				09511	A1-B-B1-V	09602	A1-B-B1-C-F-F1-N-U
				09517	A1-B-B1-V	09603	A1-B-B1-C-F-F1-U
						09604	A1-B-B1-C-F-F1-U
						09609	A1-B-B1-C-F-U
						09610	A1-B-B1-C-F-U
						09612	A1-B-B1-C-F-U
						09613	A1-B-B1-C-F-U-V
						09617	A1-B-B1-C-F-U
						09618	A1-B-B1-C-F-U
						09619	A1-B-B1-C-F-U
						09620	A1-B-B1-C-F-U
						09621	A1-B-B1-C-F-U
						09622	A1-B-B1-C-F-U
						09623	A1-B-B1-C-F-U
						09624	A1-B-B1-C-F-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09625	A1-B-B1-C-F-U	09734	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09819	A-A1-B-F-P-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1
09626	A1-B-B1-C-F-U			09821	A-A1-B-F-V-Z1	34023	A1-B-B1-M-N-V-Z1
09627	A1-B-B1-C-F-U	09735	A1-B-B1-N-V-Z1	09822	A-A1-B-F-V-Z1	34024	A1-B-B1-M-N-V-Z1
09628	A1-B-B1-C-F-F1-U-V	09736	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09823	A-A1-B-F-V-Z1	34025	A1-B-B1-F-N-U-V-Z1
09630	A1-B-B1-C-F-U-V			09824	A-A1-B-F-V-Z1	34030	A1-B-B1-M-N-V-Z1
09631	A1-B-B1-C-F-U			09825	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	34031	A1-B-B1-M-N-V-Z1
09636	A1-B-B1-C-F-U	09737	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1			34032	A1-B-M-N-V-Z1
09642	A1-B-B1-N-U			09827	A-A1-B-B1-F-F1	34033	A1-B-C-F-M-N-V-Z1
09643	A1-B-B1-U	09738	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09828	A1-B-N-V-Z1	34034	A1-B-B1-M-N-V-Z1
09644	A1-B-B1-U			09830	A1-B-B1-C-N-V-Z1	34035	A1-B-B1-H-M-N-V-Z1
09645	A1-B-U			09831	A1-B-B1-F-N-U-V-Z1	34036	A1-B-B1-M-N-V-Z1
09647	A1-B-B1-N-U	09739	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09832	A-A1-B-B1-U1-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z-Z1
09648	A1-B-B1-N-U-V-Z1			09833	A1-B-B1-U1-V-Z1	34038	A1-B-B1-M-N-V-Z1
09649	A1-B-B1-U			09834	A1-B-B1-V-Z1	34039	A1-B-N-V-Z1
09701	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09740	A-A1-B-B1-C1-E2-F-F1-M-Z1	09835	A-A1-B-B1-V-Z1	34040	A1-B-V-Z1
		09741	A-A1-B-B1-C1-E2-F-F1-H1-M-N-Q-R-R1-T-V-W-Y-Z-Z1	09836	A-A1-B-B1-C-F-M-V-Z1	34041	A1-B-B1-M-N-U-V-Z1
09703	A1-B-B1-C-F1-U			09837	A1-B-B1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1
09704	A1-B-B1-C-D-V	09742	A-A1-B-B1-B2-F-F1-I-M-N-Q-R-T-V-Z-Z1	09838	A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1
09705	A1-B-B1-U			09839	A-A1-B-B1-U-V-Z1	34050	A1-B-B1-V
09706	A1-B-B1-C-N-U-V	09777	A-A1-B-B1-C-E1-N	09840	A-A1-B-B1-V-Z1	34055	A1-B-B1-N-V-Z1
09707	A1-B-B1-C-N-U-V	09779	A-A1-B-B1-F-R-V	09841	A-A1-B-B1-U-Z1	34058	A1-B-B1-V-Z1
09708	A1-B-B1	09780	A-A1-B-B1-F-R-V	09842	A-A1-B-B1-Z1	34071	A1-B-B1-I-M-N-V-Z
09709	A1-B-B1-F1	09785	A-A1-B-B1-C1-F-F1-F2-I-M-N-Q-R-V-Z-Z1	09843	A-A1-B-B1-U-V-Z1	34076	A1-B-B1-F1-N-V-Z1
09710	A1-B-B1-C-C1-F1-M-R-R1-U			09844	A-A1-B-B1-U-V-Z1	34078	A1-B-B1-F1-N-V-Z1
		09788	A-A1-B-B1-F-R-V	09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34079	A1-B-B1-F1-N-V-Z1
09711	A1-B-B1-F1-Z1	09789	A-A1-B-B1-F-R-V			34090	A1-B-B1-V
09713	A1-B-B1-C-F1	09790	A-A1-B-B1-C1-F-R-V	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34091	A1-B-B1-V
09714	A1-B-B1-C-C1-F1-M-R-R1-U	09793	A-A1-B-B1-F-R-V			34092	A1-B-B1-V
		09797	A1-B-B1-C-D-P-V	09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34093	A1-B-B1-V
09715	A1-B-B1-F1	09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09856	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34095	A1-B-B1-V
09716	A1-B-B1-C-D-N-U-V			09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34098	A1-B-B1-V
09717	A1-B-B1-M-W	09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1			34099	A1-B-B1-V
09718	A1-B-B1-F-I-N-U-V			09865	A-A1-B-B1-V-Z1	96201	A-A1-B-B1
09719	A1-B-B1-C-F1-V	09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09868	A-A1-B-B1-U-V-Z1	96202	A-A1-B-B1-U-V
09720	A1-B-B1-U-V			09869	A-A1-B-B1-C1-I-V-Z-Z1	96203	A-A1-B-B1
09721	A1-B-B1-N-U-V-Z1	09804	A-A1-B-B1-F-Z1	09874	A-A1-B-B1-C1-I-V-Z-Z1	96204	A-A1-B-B1
09722	A1-B-B1-N-U-V-Z1	09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1	96205	A-A1-B-B1-U
09724	A1-B-B1-C-C1-F1-M-R-R1-U					96206	A-A1-B-B1-U
		09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96207	A-A1-B-B1-V
09725	A1-B-B1-C					96208	A-A1-B-B1-U
09726	A1-B-B1-N-U	09808	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-Y-Z-Z1	09892	A-A1-B-B1-E2-F-N-R-R1-V-Z1	96212	A-A1-B-B1-U
09727	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1			09898	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96213	A-A1-B-B1-U
		09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1			96214	A-A1-B-B1-U
09728	A1-B-B1-C-F1-U-V			34002	A1-B-B1-N-U-Z1	96215	A-A1-B-B1-U-V
09729	A1-B-B1-N-U-V	09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34006	A-A1-B-B1-C1-F1-N-V-Z1	96217	A-A1-B-B1-U-V
09730	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1					96218	A-A1-B-B1-U
		09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34007	A-A1-B-B1-C1-F1-V-Z1	96219	A-A1-B-B1-U-V
				34008	A-A1-B-B1-C1-F1-V-Z1	96220	A-A1-B-B1-U-V
09731	A-A1-B-B1-B2-C-C1-F-I-M-N-Q-R-R1-T-V-Z-Z1	09815	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34019	A-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V
				34020	A1-B-B1-M-N-V-Z1	96224	A-A1-B-B1-U
09732	A1-B-B1-N-V-Z1	09817	A-A1-B-B1-B2-C-C1-E2-E3-F-F1-G-H-H1-I-M-N-Q-R-R1-T-V-Z-Z1	34021	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U
09733	A1-B-B1-V					96257	A-A1-B-B1-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96258	A-A1-B-B1-U	96368	A1-B-B1-M-W	96536	A1-B-B1-V	96615	A1-B-B1-V
96259	A-A1-B-B1-U	96370	A1-B-B1-F-F1-F2-M-W	96537	A1-B-B1-V	96616	A-A1-B-B1-V-Z1
96260	A-A1-B-B1-U	96372	A1-B-B1-M-W	96538	A1-B-B1-V	96617	A1-B-B1-V
96262	A-A1-B-B1-U-V	96373	A1-B-B1-M-W	96540	A1-B-B1-V	96619	A1-B-B1-V
96264	A-A1-B-B1-U	96374	A1-B-B1-M-W	96541	A1-B-B1-V	96620	A1-B-B1-V
96266	A-A1-B-B1-U	96375	A1-B-B1-M-W	96542	A1-B-B1-V	96621	A1-B-B1-V
96267	A-A1-B-B1-U-V	96376	A1-B-B1-M-W	96543	A1-B-B1-P-V	96622	A1-B-B1-V
96269	A-A1-B-B1-U	96377	A1-B-B1-M-W	96544	A1-B-B1-F-N-U3-V	96624	A1-B-B1-V
96271	A-A1-B-B1-U	96378	A1-B-B1-M-W	96546	A1-B-B1-F-U3	96628	A1-B-B1-V
96275	A-A1-B-B1-V	96379	A1-B-B1-M-W	96548	A-A1-B-B1-H-M-U	96634	A1-B-B1-V
96276	A-A1-B-B1	96384	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U	96643	A1-B-B1-V
96278	A-A1-B-B1-U	96386	A1-B-B1-M-W	96550	A-A1-B-B1-H-M-U-V	96657	A1-B-B1-V
96283	A-A1-B-B1-U	96387	A1-B-B1-M-W	96551	A-A1-B-B1-H-M-U	96660	A1-B-B1-V
96284	A-A1-B-B1-U-V	96388	A1-B-B1-M-W	96553	A-A1-B-B1-H-M-N-U-V	96661	A1-B-B1-V
96297	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1	96554	A-A1-B-B1-H-M-U	96662	A1-B-B1-V
96306	A1-B-B1-F-F1-F2-M-W	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96555	A1-B-B1-F-M-V	96663	A1-B-B1-V
96309	A1-B-B1-M-V-W			96557	A1-B-B1-F-M-V	96664	A1-B-B1-V
96310	A1-B-B1-M-W			96562	A-A1-B-B1-B2-C-C1-D- E2-E3-F1-G-H-H1-I-M- N-R-R1-T-V-Z-Z1	96665	A1-B-B1-V
96311	A1-B-B1-M-W	96425	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1			96666	A1-B-B1-V
96313	A1-B-B1-F-F1-F2-M-W			96595	A1-B-B1-V	96667	A1-B-B1-V
96319	A1-B-B1-M-W	96426	A1-B-B1-C1-E2-F-H1- R-R1-V-Z1	96598	A1-B-B1-N-V	96668	A1-B-B1-V
96321	A1-B-B1-F-F1-F2-M-W			96599	A1-B-B1-V	96669	A1-B-B1-V
96322	A1-B-B1-F-F1-F2-M-W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96601	A1-B-B1-V	96670	A1-B-B1-V
96323	A1-B-B1-M-V-W			96602	A1-B-B1-V	96671	A1-B-B1-V
96326	A1-B-B1-M-W	96490	A1-B-B1-V	96603	A1-B-B1-V	96672	A1-B-B1-V
96328	A1-B-B1-M-W	96501	A-A1-B-B1-N-V	96604	A1-B-B1-V	96673	A1-B-B1-V
96330	A1-B-B1-M-W	96507	A-A1-B-B1-F-V	96605	A1-B-B1-V	96674	A1-B-B1-V
96336	A1-B-B1-M-V-W	96510	A1-B-B1-I-N-V	96606	A1-B-B1-V	96675	A1-B-B1-V
96337	A1-B-B1-M-W	96511	A1-B-B1-I-N-V	96607	A1-B-B1-V	96677	A1-B-B1-V
96338	A1-B-B1-M-W	96515	A1-B-B1-F	96608	A1-B-B1-V	96678	A1-B-B1-V
96339	A1-B-B1-M-V-W	96517	A1-B-B1-F-U3-V	96609	A1-B-B1-V	96679	A1-B-B1-V
96343	A1-B-B1-M-W	96518	A1-B-B1-V	96610	A1-B-B1-V	96681	A1-B-B1-V
96347	A1-B-B1-F-F1-F2-M-W	96520	A1-B-B1-F-U3-V	96611	A1-B-B1-V	96682	A1-B-B1-V
96348	A1-B-B1-F-F1-F2-M-W	96521	A1-B-B1-F-N	96612	A1-B-B1-V	96683	A1-B-B1-V
96349	A1-B-B1-F-F1-F2-M-W	96522	A1-B-B1-F-N-U	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96686	A1-B-B1-V
96350	A1-B-B1-F-F1-F2-M-W	96530	A-A1-B-B1-H-M-N-U-V			96687	A1-B-B1-V
96351	A1-B-B1-F-F1-F2-M-W	96531	A-A1-B-B1-H-M-U-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96698	A1-B-B1-V
96362	A1-B-B1-F-F1-F2-M-W	96533	A-A1-B-B1-F				
96365	A1-B-B1-M-V-W	96535	A-A1-B-B1-F-V				
96367	A1-B-B1-L-M-W						

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

**DID YOU
KNOW?**

IF YOU RIDE THE RAILS

***You can SAVE UP TO 37%
OF YOUR COMMUTING COSTS***

If you ride the subway, trolley or commuter train, you can select whatever you need for your monthly commute and your costs are paid through convenient pre-tax payroll purchases.

***Enroll in the WageWorks
Commuter Program today.***

Visit www.wageworks.com or call
877.924.3967 TTY 866.361.8017.



 UNITED STATES
POSTAL SERVICE.

in association with

WageWorks®

December 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Jelisa Bernardo
 Born: 1-11-90
 Date Missing: 12-2-05
 Missing From: West Palm Beach, FL



Name: Sherel Breaux
 Born: 7-11-89
 Date Missing: 11-25-05
 Missing From: Riverview, FL



Name: Virginia Gutierrez
 Born: 1-27-87
 Date Missing: 2-8-04
 Missing From: Norwalk, CA



Name: Priscilla Howard
 Age progressed to 15 years
 Born: 7-10-89
 Date Missing: 3-5-94
 Missing From: Sierra Vista, AZ



Name: Elijah Jackson
 Born: 10-24-88
 Date Missing: 5-6-04
 Missing From: Chicago, IL



Name: Shirley Johnson
 Born: 1-16-91
 Date Missing: 11-17-05
 Missing From: Chicago, IL

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

December 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: D'Angelo Madiedo
 Born: 3-9-02
 Date Missing: 11-13-04
 Missing From: West Palm Beach, FL



Name: Ashton Martin
 Born: 4-18-90
 Date Missing: 3-19-05
 Missing From: Plano, TX



Name: Brett McGuire
 Born: 4-10-90
 Date Missing: 10-18-05
 Missing From: St. Louis, MO



Name: Elizabeth Sibthorp
 Born: 11-3-85
 Date Missing: 2-15-87
 Missing From: San Francisco, CA



Name: Shelby Wright
 Born: 4-7-90
 Date Missing: 7-26-04
 Missing From: Snohomish, WA

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

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NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released December 6, 2005, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25

*Rates of return for May (inception of S and I Funds) through December 2001.

2004 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Dec.	0.38	0.97	0.92	3.36	3.40	4.17	4.27	4.38	4.39
2005 MONTHLY RETURNS									
Jan.	0.37	0.58	0.63	-2.40	-2.44	-3.39	-3.39	-1.87	-1.83
Feb.	0.37	-0.57	-0.59	2.06	2.10	2.04	1.94	4.34	4.32
March	0.37	-0.48	-0.51	-1.71	-1.77	-1.86	-1.92	-2.52	-2.51
April	0.37	1.35	1.35	-1.90	-1.90	-3.72	-3.65	-2.27	-2.35
May	0.37	1.05	1.08	3.15	3.18	6.05	5.96	-0.40	0.05
June	0.28	0.56	0.55	0.16	.14	3.37	3.26	1.86	1.33
July	0.37	-0.84	-0.91	3.67	3.72	5.59	5.63	3.07	3.07
Aug.	0.37	1.23	1.28	-0.90	-0.91	-1.01	-1.15	3.23	2.53
Sept.	0.36	-1.03	-1.03	0.84	0.81	0.83	0.76	3.68	4.45
Oct.	0.36	-0.75	-0.79	-1.66	-1.67	-2.33	-2.35	-2.90	-2.92
Nov.	0.36	0.38	0.44	3.75	3.78	4.72	4.67	2.44	2.45
LAST 12 MONTHS	4.42	2.42	2.40	8.41	8.44	14.64	14.18	13.35	13.25

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and

accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.
* Implemented May 2001.

See next page for new L Funds.

Please post on bulletin boards. Discard/recycle all previous notices.

L Funds					
2005 MONTHLY RETURNS	L 2040	L 2030	L 2020	L 2010	L Income
Aug.*	0.07	0.07	0.15	0.16	0.17
Sep	1.35	1.17	1.06	0.94	0.52
Oct	-1.90	-1.67	-1.34	-0.93	-0.17
Nov	3.08	2.80	2.42	1.89	1.03

* Returns for August are from inception on August 1, 2005.

The L Funds are invested in the five individual TSP funds.

Finance (Continued)

If the first three digits of your Social Security number are ...	Then submit a written request to...
000-214	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9631
215-354	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9633
355-499	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9634
500 and up	ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9636

General Information

Imputed Income Life Insurance

The imputed income life insurance amount shown in Box 35 of the 2005 W-2 form is the net result of the IRS computation for taxable insurance benefits less the amount an employee pays for optional insurance in the calendar year.

The IRS requires that the Postal Service report as income the cost of Group Term Life Insurance in excess of \$50,000, which is paid by the employer. The formula is based on an employee's age, salary, and life insurance coverage.

Thrift Savings Plan

The following facts will clarify some of the common tax questions regarding the Thrift Savings Plan (TSP):

1. Box 12a or 12b, See Instructions for Box 12, may contain employee TSP contributions including TSP catch up.
2. TSP contributions are reported in Box 12a or 12b with a code "D". Letter code "D" is explained on the reverse side of Form W-2 under "Notice to Employee."

3. Box 1, Wages, tips, other compensation, has been reduced by the amount of the employee's TSP contributions shown in Box 12a or 12b.
4. Box 16, State wages, tips, etc., has been reduced by the amount of employee TSP contributions in Box 12a or 12b for all states, except New Jersey, Pennsylvania, and Puerto Rico.
5. New York City, NY; Kansas City, MO; Detroit, MI; St. Louis, MO; and Madison County, KY, are the only localities that allow income deferral for TSP. Box 18, Local wages, tips, etc., will be reduced by the amount of employee TSP contributions only if New York City, NY; Kansas City, MO; Detroit, MI; St. Louis, MO; or Madison County, KY, is indicated in Box 20, Locality name.

Employee Business Expense

Equipment maintenance allowance (EMA), carrier drive-out, vehicle hire, supervisor vehicle usage, and special delivery are all considered employee expenses. Box 32, Employee business expense (EBE), will contain the non-taxable (not the total) EBE amount, while Box 33, Taxable employee business expense, will contain the taxable EBE amount. The taxable amount shown in Box 33 will also be included in Box 1, Wages, tips, other compensation.

Flexible Spending Account

The amount contributed to an employee's flexible spending account (FSA) for health care is included in Box 40, FSA health care, and the amount contributed to dependent care will be included in Box 10, FSA dependent care benefits. Both amounts have been deducted from Box 1.

Health Benefit Pre-Tax

The amount that an employee contributed for health benefit premiums is considered pre-tax unless the employee declined the pre-tax benefit. The health benefit pre-tax amount is shown in Box 37, Pre-tax health benefits, and has been deducted from Box 1.

Commuter Program

The amount contributed for the commuter program (Box 41) is considered pre-tax for 2005 up to the IRS \$105 monthly limit for public transportation or the IRS \$200 monthly limit for parking and has been deducted from Box 1.

Effective January 1, 2006, the parking pre-tax spending limit will increase from \$200 to \$205. This increase can affect the deductions for November 2005, which are for the

January 2006 benefit month. Any commuting expenses that are elected above the IRS limits will be considered post-tax.

State/Terr. Gross Wages

The amount in Box 16, State wages, tips, etc., will equal Box 1 with the following exceptions:

1. Mississippi does not allow income deferral for pre-tax commuter program public transportation and parking.
2. Massachusetts does not allow income deferral for pre-tax public transportation.
3. New Jersey and Puerto Rico do not allow income deferral. Therefore, the employee TSP, FSA, and health benefits pre-tax contributions are not deducted from their state gross.
4. Pennsylvania is the only state that does not require the imputed income life Insurance to be added into the state gross.

Annuity Protection Program

Form W-2s are issued to former employees who receive payments from the Postal Service under the Annuity Protection Program (APP). Any questions regarding these Form W-2s should be directed to:

PAYROLL BENEFITS BRANCH
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9621

Relocation Payments

Relocation wages are reported in Box 39, Relocation gross, on the Form W-2.

Relocation gross is reduced by the excludable reportable amount reported in Box 12a or 12b before it is added to Box 1.

Excludable reportable wages are reported in Box 12a or 12b with a code "P". Letter code "P" is explained on the reverse side of Form W-2.

Obtaining Duplicate Forms

PostalEASE

Employees may use *PostalEASE* "W-2 Reprint" for information viewing and/or printing. You may request any of the prior 15 years including current year to be reprinted on an official document and mailed.

The W-2 reprint process is performed weekly. During the months of March and April, the W-2 reprint process is scheduled to execute daily. During pay periods 01-03 (approximately mid-December through end of January), the W-2 request for mailing process will not be available. However, viewing of current information is available online.

Eagan Accounting Service Center Help Desk

To obtain duplicate forms, employees may also call the Accounting Help Desk (866-974-2733). All requests must include:

1. Employee's name.
2. Current mailing address.
3. SSN.
4. Name of office where employed (or where previously employed if not a current Postal Service employee).
5. Year(s) requested.

If you are requesting a duplicate Form W-2 for wages, relocation, or annuity protection program or APP...	Call...
1991 to the present	Accounting Help Desk at 866-974-2733

If you are unsuccessful requesting duplicate W-2s from the Accounting Help Desk or Employee Self Service, send your request in writing to the following address:

FINANCIAL REPORTING SECTION W-2S
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9617

Requests must include the employee's signature.

Form W-2c, Corrected Wage and Tax Statement

General W-2c Information

Form W-2c is used by the Postal Service to correct errors previously filed on a Form W-2. The Form W-2c will only report the corrections and should be used in conjunction with the original Form W-2 issued when filing taxes and/or other related information.

Requesting a W-2c

All requests for a corrected W-2c must be submitted in writing. The request must include the following:

1. Employee's name.
2. Current mailing address.
3. SSN.
4. Name of office where employed (or where previously employed if not a current Postal Service employee).
5. Year(s) requested.
6. Reason for request.
7. Employee's signature.

If you disagree with the tax information provided and are requesting that the tax statement issued be reviewed and corrected if wrong for...	Then submit a written request to...
Wages (1991 to the present)	<p>For employees with SSNs that begin with 000–214: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9631</p> <p>For employees with SSNs that begin with 215–354: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9633</p> <p>For employees with SSNs that begin with 355–499: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9634</p> <p>For employees with SSNs that begin with 500 and up: ATTN PAYROLL ADJUSTMENTS W-2 EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9636</p>
Relocation	SAN MATEO ACCOUNTING SERVICE CENTER RELOCATION MANAGEMENT SECTION 2700 CAMPUS DR SAN MATEO CA 94097-9420
Annuity Protection Program	PAYROLL BENEFITS BRANCH EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9621

Obtaining Duplicate W-2c Forms

All requests for a duplicate W-2c must be submitted in writing. The request must include the following:

1. Employee's name.
2. Current mailing address.
3. SSN.
4. Name of office where employed (or where previously employed if not a current Postal Service employee).
5. Year(s) request.
6. Employee's signature.

Submit your questions or requests for duplicate copies of Form W-2c (1991 to the present) in writing to the following address:

FINANCIAL REPORTING SECTION W-2C
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9617

IRS Form 1099

Depending on your specific circumstances, up to three different IRS Form 1099s may be issued to you:

1. IRS Form 1099MISC, *Statement for Recipients of Miscellaneous Income*.
2. IRS Form 1099R, *Distributions from Pensions, Annuities, Retirement, or Profit Sharing Plans, IRAs, Insurance Contracts, etc.*
3. IRS Form 1099INT, *Interest Income*.

All three accounting service centers (ASCs) mail out IRS Form 1099. Please determine the nature of the payments and contact the appropriate ASC.

Requests for duplicate copies and questions regarding...	Must be mailed to...
Payments to the beneficiaries of deceased employees of the unpaid compensation due at the time of death. Please provide name, SSN, and date of death of the deceased.	FINANCIAL PROCESSING SECTION EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9616
Lump sum payments with no deductions as the result of settlements. Please provide name, SSN, date of settlement, type of settlement, amount of settlement, period involved, and the date it was sent to the ASC for payment.	FINANCIAL PROCESSING SECTION EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-962
Contract Cleaners	CONTRACT CLEANERS SECTION ST LOUIS ACCOUNTING SERVICE CENTER 1720 MARKET ST RM 3103 ST LOUIS MO 63180-0103
All Others	SAN MATEO ACCOUNTING SERVICE CENTER ATTN 1099 RESEARCH TEAM 2700 CAMPUS DR SAN MATEO CA 94497-9422

Form 1099R

This year, both the Office of Personnel Management (OPM) and the Eagan Accounting Service Center are sending out Form 1099Rs. The Eagan ASC will mail annuity protection checks, and OPM will mail monthly annuity checks. The originating agency will be listed on Form

1099R. Try to determine which agency made the payments before you inquire about your form.

If your Form 1099R was issued by...	Then submit a written request to...
The Accounting Service Center	PAYROLL BENEFITS BRANCH EAGAN ACCOUNTING SERVICE CENTER 2825 LONE OAK PKWY EAGAN MN 55121-9621
OPM	OFFICE OF PERSONNEL MANAGEMENT RETIREMENT OPERATIONS CENTER TAX PROCESSING UNIT PO BOX 45 BOYERS PA 16017-0045

Form 1099INT

The use of this form is to report interest payments that were the result of employment-related back-pay awards. Submit your questions or requests for duplicate copies of Form 1099INT in writing to the following address:

FINANCIAL PROCESSING SECTION
EAGAN ACCOUNTING SERVICE CENTER
2825 LONE OAK PKWY
EAGAN MN 55121-9616

Provide your name, SSN, and, if known, the date of the payment.

— Payroll,
Finance, 12-22-05

NOTICE

Revaluation of Nonprofit and Bulk-Rate Stamped Envelopes

Effective January 8, 2006, the discount on the sale of a full box of 500 envelopes will be \$25.00 for #10 envelopes and \$27.00 for #6 3/4 envelopes.

Nonprofit and bulk-rate envelopes are recorded in inventory at the discounted value (box price); therefore, they must be revalued. Other stamped envelopes will not be revalued.

To increase the value of Nonprofit and bulk-rate stamped envelopes, stock custodians and retail associates (RAs) must count the number of boxes of those envelopes in their credits and multiply by \$1.00 to compute the dollar value of the increase in accountability.

Stamped Envelopes Affected

Item	Description	Old Price (\$)	Amount of Increase (\$)	New Price (\$)
215100	#10 Nonprofit Reg Sheep Env Box/500	39.00	1.00	40.00
215200	#10 Nonprofit Window Sheep Env Box/500	39.00	1.00	40.00
216400	#10 Bulk Rate Graphic Eagle Box/500	64.00	1.00	65.00
262700	#6 3/4 Nonprofit Reg Sheep Env Box/500	37.00	1.00	38.00
262800	#6 3/4 Nonprofit Window Sheep Env Box/500	37.00	1.00	38.00

IRT Offices

- Stamp Credits.** RAs and contractors will multiply the number of boxes of Nonprofit and bulk-rate stamped envelopes on hand by the \$1.00 increase amount (see table above) and record the total on PS Form 17, *Stamp Requisition/Stamp Return*. Enter the total from PS Form 17 to AIC 844, Stock Increase-Revaluation, on the clerk disk.
- Closeout Instructions.** When all clerk disks are consolidated, the total revaluation for the unit will be the total amount in AIC 844 on the unit's PS Form 1412, *Daily Financial Report*.

IRT Unit Reserve

Offices with boxes of Nonprofit and bulk-rate stamped envelopes in unit reserve inventory must increase their accountability following these instructions:

- The stock custodian issues to retail associates (RAs) all boxes of Nonprofit and bulk-rate stamped envelopes in unit reserve.
- RAs receive the stock by using the "STAMPS+" key, creating an entry to AIC 841, Stock Received.
- RAs revalue the stock by following the revaluation instructions.

4. After the stock custodian reduces unit inventory quantities of all Nonprofit and bulk rate envelopes to zero (by issuance to an RA) and has performed the "New Day" process, the stock custodian deletes the item numbers for Nonprofit and bulk-rate stamped envelopes from stamp stock inventory (at the old price).
5. The stock custodian adds the item numbers for Nonprofit and bulk-rate stamped envelopes to stamp stock inventory at the new price.
6. RAs prepare PS Form 17 for returning stock and enter the value of the boxes of Nonprofit and bulk-rate stamped envelopes to be returned to unit reserve inventory at the new price.
7. RAs enter information to AIC 848, Stamps Return, by using the "STAMPS-" key.
8. The stock custodian enters the envelopes into unit reserve inventory at the new price.

SPORT and EMOVES Offices

1. *Stamp Credits.* RAs and contractors will multiply the number of boxes of Nonprofit and bulk-rate stamped envelopes on hand by the \$1.00 increase amount (see table on page 79) and record the total on PS Form 17. The RA must enter the total from PS Form 17 to AIC 844, Stock Increase-Revaluation, on the clerk's PS Form 1412.
2. *Unit Reserve Inventory.*
 - a. Multiply the number of boxes of Nonprofit and bulk-rate stamped envelopes on hand by the \$1.00 increase amount (see table on page 79) and record the total on PS Form 17.
 - b. Enter the amount on PS Form 3958, *Main Stock (or Unit Reserve Stock) Transaction Record*, on line 3 (blank) and write in "Revaluation-Stock Increase."
3. *Reserve Stock Units.*
 - a. Enter the total from PS Form 17 (for reserve stock) for revalued boxes of Nonprofit and bulk-rate stamped envelopes to PS Form 1412, AIC 844, Stock Increase-Revaluation.
 - b. Add all PS Forms 17 (for RAs and unit reserve inventory) and verify with PS Form 1412, AIC 844. Support entry with PS Forms 17 and copy of PS Form 3958. These increases in accountability must be reported in Small Post Office Reporting Tool (SPORT) or Electronic Money Order Voucher Entry System (EMOVES) after the close of business on January 7, 2006.

- c. On or after January 8, 2006, the revalued boxes of Nonprofit and bulk-rate stamped envelopes will be sold at the new discounted box prices.

POS ONE Offices

IBM

A message display will state that the stock unit contains items pending revaluation. Complete the revaluation process as follows:

1. The "retail stock unit" for the retail floor stock under Segmented Inventory Accountability (SIA).
2. The "stampstock stock unit" for the unit reserve.
3. (RAs with assigned stamp credits (this includes the segments with individual accountability, e.g., Stamps by Mail®, Stamps on Consignment, Mobile Unit, Philatelic, and Vending at SIA sites). The revaluation process must be completed within 3 calendar days. After physically counting the number of revalued items from the floor stock inventory or stamp stock, RAs and reserve stock custodians will follow the same steps, listed below, to complete the process:
 - a. Print a Trial 1412.
 - b. Select the following: <Back Office>, <Till>, <Stock Unit Revalue>, and then <Enter>.
 - c. Enter manager override, if necessary, and then select <Enter>, <OK>. The following message appears: "The revaluation process may be performed only one time. Please ensure ALL revaluation items are entered before completing the process."
 - d. Select <OK>.
 - e. Select <F8> Select Printer, and touch the Printer selection field.
 - f. Select <F4>, <Receipt>, <Enter>, <F11>, and then <F3>.
 - g. Enter the actual quantities of items (number of boxes) on the printed count sheet.
 - h. Enter the quantity (number of boxes) of each revalued item from the count sheet, and select <F11>.
 - i. Enter the Verifier Name (manager) and ID (optional), and select <F11>. The Revaluation Summary Report prints.
 - j. Verify the quantities and total revaluation amount printed below the header information on the Revaluation Summary Report. Compare the total revaluation amount to a manual calculation. Message appears again: "The revaluation

process may be performed only one time. Please ensure ALL revaluation items are entered before completing the process.”

- k. Select <Yes> to complete revaluation, or select <No> to reprint the report, or select <Cancel> to restart the revaluation.
- l. Select <Yes>, <Main Tasks>.
- m. Print another Trial 1412

NCR

A message display will state that the stock unit contains items pending revaluation. The revaluation process must be completed by either an RA who is assigned to a multi-service role working from the retail floor stock under SIA or an RA with assigned stamp credits.

The revaluation procedures are as follows:

1. Physically count the number of boxes of the revalued items in the floor stock or stamp stock.
2. Go to the NCR terminal and press <Clerk Services\Back Office>.
3. Press <Money and Accounts>.
4. Press <Stock Revaluation>.
5. Press <Select All>. Check marks appear on all the items in the notebook area pick list. The user can also select one item at a time by pressing the <Select Item> DynaKey.
6. Press <Continue>.
7. Press <Continue>. The system will print a Stock Revaluation count sheet for all items that were previously checked. Use this printout to record the physical count.
8. Key in the quantity (number of boxes) counted for each item and press <Enter>.
9. Press <Continue>. If the wrong quantity was entered, press the <Change Quantity> DynaKey to return to the item list and make corrections.
10. Press <Continue>.
11. Type in the first name, last name, and employee ID.
12. Press <Continue>. A summary view will be displayed of the change made to the user's accountability.
13. Press <Accept> to finish.
14. The system displays the following message:
 “Did report print successfully?
 If not <Re-print Report>.
 Then select <Print Successful & Accept> to finish revaluation.”
15. If the report prints successfully, then press the <Print Successful & Accept> DynaKey to complete the process.

Unit reserve stock custodians must use the following procedures:

1. Log on as stock custodian.
2. Press <Non-Retail Roles>.
3. Press <Other Activities>.
4. Press <Unit Stock Revaluation>.
5. Press <Select All>. Check marks appear on all the items in the notebook area pick list. The user can also select one item at a time by pressing the <Select Item> DynaKey.
6. Press <Continue>.
7. Press <Continue>. The system will print a Stock Revaluation count sheet for all items that were previously checked. Use this printout to record the physical count.
8. Key in the quantity (number of boxes) counted for each item and press <Enter>.
9. Press <Continue>. If the wrong quantity was entered, press the <Change Quantity> DynaKey to return to the item list and make corrections.
10. Press <Continue>.
11. Type in your first name, last name, and employee ID.
12. Press <Continue>. A summary view will be displayed of the change made to the user's accountability.
13. Press <Accept> to finish.
14. The system displays the following message:
 “Did report print successfully?
 If not <Re-print Report>.
 Then select <Print Successful & Accept> to finish revaluation.”
15. If the report prints successfully, press the <Print Successful & Accept> DynaKey to complete the process.

Stamp Distribution Offices and Stamp Services Centers

Quantities of the Nonprofit and bulk-rate stamped envelopes in inventories at the stamp distribution offices (SDOs) and stamp services centers (SSCs) must be revalued to support the \$1 increase in selling price per carton of 500. On January 9, 2006, Stamp Acquisition and Distribution, Headquarters, will electronically update the accountabilities of the SDOs and SSCs with the increased selling price.

Preparing for the Revaluation

To prepare for the electronic update of the stamped envelope accountability, all SDO and SSC supervisors must do the following:

1. Print PS Form 3958 for close-of-business January 7, 2006 (or the last day of business before January 9, 2006).
2. Print an inventory listing for close-of-business January 7 (or the last day of business before January 9, 2006).
3. Complete the check sheet (see below).

Important Notice for SDOs AND SSCs

Do not log on to the Stamp Services System (SSS) before 8:00 A.M. EST, on January 9, 2006.

Headquarters will electronically update the accountabilities of the SDOs and SSCs as follows:

1. On January 9, 2006, at 7:00 A.M. EST, the Stamp Services System (SSS) will be populated with the increased value of the listed stamped envelopes.
2. The Eagan Information Systems Service Center will recalculate the beginning vault balances before users are allowed into the SSS program on January 9, 2006.
3. The closing balance for the previous close-out date will not match the opening balance for January 9, 2006. The difference is the increase in value of the Nonprofit and bulk-rate stamped envelopes inventoried on the check sheet (see below).

Processing the Revaluation

SSS users may log on and begin processing after 8:00 A.M. EST on January 9, 2006.

1. Users must print a copy of their Vault Inventory Listing and verify the inventory values against the check sheet.
2. The PS Form 3958 that includes the accountability updates must be endorsed with the following information: The increase of \$ _____ represents the revaluation of the stamped envelopes.
3. Attach the check sheet to the current PS Form 3958 and file per normal procedures.

Revaluation of Nonprofit and Bulk-Rate Stamped Envelopes for the 2006 Rate Change Check Sheet

Item #	Description	Quantity on Hand	Total Value of Full Boxes	Quantity x \$1 (Per Box)
215100	5-cent Nonprofit #10 Sheet			
215200	5-cent Nonprofit #10 Window			
216400	10-cent #10 Presorted Standard			
262700	5-cent Nonprofit #6 3/4 Sheet			
262800	5-cent Nonprofit #6 3/4 Window Sheet			
Value of Increase				\$

Quick Tip



Send gifts

Overnight Guaranteed*

Choose Express Mail® service

\$13⁶⁵
and up



*Next-day delivery to many locations. Some restrictions may apply. See a Retail Associate for money-back guarantee details.

©2005 United States Postal Service
1484 CC BY 03-0
Not Mailable

UP 11/1/05
DOWN 12/31/05

Information Technology

REMINDER

ACE Refresh Postponed, ACE-Related Purchases Prohibited

During the planning process for fiscal year (FY) 2006, the Chief Financial Officer (CFO) determined that the refresh of deployed Advanced Computing Environment (ACE) desktop and laptop computers that had been planned for this year will be postponed at least until next year.

In support of this strategy, which has been in effect since the start of FY2006, no organization is to independently procure ACE replacement workstations. Per the CFO, Information Technology (IT) will not honor requests to support or to "ACE" unauthorized desktops or laptops. See Management Instruction AS 820-2004-6, *The Advanced Computing Environment*, for additional information regarding ACE-related hardware, software, and procurement policy.

This IT strategy will save the organization many millions of dollars. Our workstation failure rate is low, and processes are in place to ensure employee computing needs are met. If an ACE-provided workstation does fail and is out of warranty, a replacement system will be provided. No ACE equipment will be replaced without IT approval in advance. Request workstation support by contacting the IT Help Desk at 800-USPS-HELP. When prompted, say "Workstation," and then "ACE."

— *Technology Policy, Planning, and Communications, Information Technology, 12-22-05*

International Mail

IMM REVISION

Change in U.S. Dollar and Special Drawing Right Conversion Rates

Effective January 8, 2006, *International Mail Manual* (IMM) 324.22 and Exhibit 324.22 are revised to reflect a change in the U.S. dollar and special drawing right (SDR) conversion rates. Postal Service™ retail employees use this information when an insured parcel is presented for mailing. Employees must write the insured amount, stated in terms of both U.S. dollars and SDR values, in the designated blocks on PS Form 2976-A, *Customs Declaration and Dispatch Note* — CP 72.

International Mail Manual (IMM)

	*	*	*	*	*
3	Special Services				
	*	*	*	*	*
320	Insurance				
	*	*	*	*	*
324	Processing Requests				
	*	*	*	*	*

324.2 Marking

* * * * *

324.22 Retail Employee's Responsibility

[Revise 324.22 to read as follows:]

The retail employee must:

- a. Indicate on the parcel the amount for which the parcel is insured. Write the amount in ink, and express the amount in U.S. currency and special drawing right (SDR) values, indicating both amounts in figures only. For example:
 INSURED VALUE
 \$100 (U.S.)
 66.87 SDR
- b. See Exhibit 324.22 for a table showing the conversion of U.S. dollar values up to \$600 to SDR equivalents. To determine SDR equivalents above \$600, multiply the insured amount, rounded up to the next full dollar, by the conversion factor of 0.6687.

Note: Use the following formulas in the conversion of U.S. dollars and SDR equivalents:

1 U.S. \$ = 0.6687 SDR

1 SDR = \$1.50 (1.4954)

- c. Enter the insured number, insured amount, and SDR equivalent on PS Form 2976-A, *Customs Declaration and Dispatch Note CP* — 72.

Exhibit 342.22

Conversion Table: U.S. Dollars to Special Drawing Right (SDR)

[Revise Exhibit 324.22 by inserting the new conversion formulas before the table as well as the new table to read as follows:]

1 US \$ = 0.6687 SDR

1 SDR = \$1.50 [1.4954]

US \$	SDR
1	0.6687
2	1.3374
3	2.0061
4	2.6748
5	3.3435
6	4.0122
7	4.6809
8	5.3496
9	6.0183
10	6.6870
11	7.3557
12	8.0244
13	8.6931
14	9.3618
15	10.0305
16	10.6992
17	11.3679
18	12.0366
19	12.7053
20	13.3740
21	14.0427
22	14.7114
23	15.3801
24	16.0488
25	16.7175
26	17.3862
27	18.0549
28	18.7236
29	19.3923
30	20.0610
31	20.7297
32	21.3984
33	22.0671
34	22.7358
35	23.4045
36	24.0732
37	24.7419
38	25.4106
39	26.0793
40	26.7480
41	27.4167

US \$	SDR
42	28.0854
43	28.7541
44	29.4228
45	30.0915
46	30.7602
47	31.4289
48	32.0976
49	32.7663
50	33.4350
51	34.1037
52	34.7724
53	35.4411
54	36.1098
55	36.7785
56	37.4472
57	38.1159
58	38.7846
59	39.4533
60	40.1220
61	40.7907
62	41.4594
63	42.1281
64	42.7968
65	43.4655
66	44.1342
67	44.8029
68	45.4716
69	46.1403
70	46.8090
71	47.4777
72	48.1464
73	48.8151
74	49.4838
75	50.1525
76	50.8212
77	51.4899
78	52.1586
79	52.8273
80	53.4960
81	54.1647
82	54.8334
83	55.5021
84	56.1708
85	56.8395
86	57.5082
87	58.1769
88	58.8456
89	59.5143
90	60.1830
91	60.8517
92	61.5204
93	62.1891
94	62.8578
95	63.5265
96	64.1952
97	64.8639
98	65.5326
99	66.2013

US \$	SDR
100	66.8700
101	67.5387
102	68.2074
103	68.8761
104	69.5448
105	70.2135
106	70.8822
107	71.5509
108	72.2196
109	72.8883
110	73.5570
111	74.2257
112	74.8944
113	75.5631
114	76.2318
115	76.9005
116	77.5692
117	78.2379
118	78.9066
119	79.5753
120	80.2440
121	80.9127
122	81.5814
123	82.2501
124	82.9188
125	83.5875
126	84.2562
127	84.9249
128	85.5936
129	86.2623
130	86.9310
131	87.5997
132	88.2684
133	88.9371
134	89.6058
135	90.2745
136	90.9432
137	91.6119
138	92.2806
139	92.9493
140	93.6180
141	94.2867
142	94.9554
143	95.6241
144	96.2928
145	96.9615
146	97.6302
147	98.2989
148	98.9676
149	99.6363
150	100.3050
151	100.9737
152	101.6424
153	102.3111
154	102.9798
155	103.6485
156	104.3172
157	104.9859
158	105.6546

US \$	SDR
159	106.3233
160	106.9920
161	107.6607
162	108.3294
163	108.9981
164	109.6668
165	110.3355
166	111.0042
167	111.6729
168	112.3416
169	113.0103
170	113.6790
171	114.3477
172	115.0164
173	115.6851
174	116.3538
175	117.0225
176	117.6912
177	118.3599
178	119.0286
179	119.6973
180	120.3660
181	121.0347
182	121.7034
183	122.3721
184	123.0408
185	123.7095
186	124.3782
187	125.0469
188	125.7156
189	126.3843
190	127.0530
191	127.7217
192	128.3904
193	129.0591
194	129.7278
195	130.3965
196	131.0652
197	131.7339
198	132.4026
199	133.0713
200	133.7400
201	134.4087
202	135.0774
203	135.7461
204	136.4148
205	137.0835
206	137.7522
207	138.4209
208	139.0896
209	139.7583
210	140.4270
211	141.0957
212	141.7644
213	142.4331
214	143.1018
215	143.7705
216	144.4392
217	145.1079

US \$	SDR
218	145.7766
219	146.4453
220	147.1140
221	147.7827
222	148.4514
223	149.1201
224	149.7888
225	150.4575
226	151.1262
227	151.7949
228	152.4636
229	153.1323
230	153.8010
231	154.4697
232	155.1384
233	155.8071
234	156.4758
235	157.1445
236	157.8132
237	158.4819
238	159.1506
239	159.8193
240	160.4880
241	161.1567
242	161.8254
243	162.4941
244	163.1628
245	163.8315
246	164.5002
247	165.1689
248	165.8376
249	166.5063
250	167.1750
251	167.8437
252	168.5124
253	169.1811
254	169.8498
255	170.5185
256	171.1872
257	171.8559
258	172.5246
259	173.1933
260	173.8620
261	174.5307
262	175.1994
263	175.8681
264	176.5368
265	177.2055
266	177.8742
267	178.5429
268	179.2116
269	179.8803
270	180.5490
271	181.2177
272	181.8864
273	182.5551
274	183.2238
275	183.8925
276	184.5612

US \$	SDR
277	185.2299
278	185.8986
279	186.5673
280	187.2360
281	187.9047
282	188.5734
283	189.2421
284	189.9108
285	190.5795
286	191.2482
287	191.9169
288	192.5856
289	193.2543
290	193.9230
291	194.5917
292	195.2604
293	195.9291
294	196.5978
295	197.2665
296	197.9352
297	198.6039
298	199.2726
299	199.9413
300	200.6100
301	201.2787
302	201.9474
303	202.6161
304	203.2848
305	203.9535
306	204.6222
307	205.2909
308	205.9596
309	206.6283
310	207.2970
311	207.9657
312	208.6344
313	209.3031
314	209.9718
315	210.6405
316	211.3092
317	211.9779
318	212.6466
319	213.3153
320	213.9840
321	214.6527
322	215.3214
323	215.9901
324	216.6588
325	217.3275
326	217.9962
327	218.6649
328	219.3336
329	220.0023
330	220.6710
331	221.3397
332	222.0084
333	222.6771
334	223.3458
335	224.0145

US \$	SDR
336	224.6832
337	225.3519
338	226.0206
339	226.6893
340	227.3580
341	228.0267
342	228.6954
343	229.3641
344	230.0328
345	230.7015
346	231.3702
347	232.0389
348	232.7076
349	233.3763
350	234.0450
351	234.7137
352	235.3824
353	236.0511
354	236.7198
355	237.3885
356	238.0572
357	238.7259
358	239.3946
359	240.0633
360	240.7320
361	241.4007
362	242.0694
363	242.7381
364	243.4068
365	244.0755
366	244.7442
367	245.4129
368	246.0816
369	246.7503
370	247.4190
371	248.0877
372	248.7564
373	249.4251
374	250.0938
375	250.7625
376	251.4312
377	252.0999
378	252.7686
379	253.4373
380	254.1060
381	254.7747
382	255.4434
383	256.1121
384	256.7808
385	257.4495
386	258.1182
387	258.7869
388	259.4556
389	260.1243
390	260.7930
391	261.4617
392	262.1304
393	262.7991
394	263.4678

US \$	SDR
395	264.1365
396	264.8052
397	265.4739
398	266.1426
399	266.8113
400	267.4800
401	268.1487
402	268.8174
403	269.4861
404	270.1548
405	270.8235
406	271.4922
407	272.1609
408	272.8296
409	273.4983
410	274.1670
411	274.8357
412	275.5044
413	276.1731
414	276.8418
415	277.5105
416	278.1792
417	278.8479
418	279.5166
419	280.1853
420	280.8540
421	281.5227
422	282.1914
423	282.8601
424	283.5288
425	284.1975
426	284.8662
427	285.5349
428	286.2036
429	286.8723
430	287.5410
431	288.2097
432	288.8784
433	289.5471
434	290.2158
435	290.8845
436	291.5532
437	292.2219
438	292.8906
439	293.5593
440	294.2280
441	294.8967
442	295.5654
443	296.2341
444	296.9028
445	297.5715
446	298.2402
447	298.9089
448	299.5776
449	300.2463
450	300.9150
451	301.5837
452	302.2524
453	302.9211

US \$	SDR
454	303.5898
455	304.2585
456	304.9272
457	305.5959
458	306.2646
459	306.9333
460	307.6020
461	308.2707
462	308.9394
463	309.6081
464	310.2768
465	310.9455
466	311.6142
467	312.2829
468	312.9516
469	313.6203
470	314.2890
471	314.9577
472	315.6264
473	316.2951
474	316.9638
475	317.6325
476	318.3012
477	318.9699
478	319.6386
479	320.3073
480	320.9760
481	321.6447
482	322.3134
483	322.9821
484	323.6508
485	324.3195
486	324.9882
487	325.6569
488	326.3256
489	326.9943
490	327.6630
491	328.3317
492	329.0004
493	329.6691
494	330.3378
495	331.0065
496	331.6752
497	332.3439
498	333.0126
499	333.6813
500	334.3500
501	335.0187
502	335.6874
503	336.3561
504	337.0248
505	337.6935
506	338.3622
507	339.0309
508	339.6996
509	340.3683
510	341.0370
511	341.7057
512	342.3744

US \$	SDR
513	343.0431
514	343.7118
515	344.3805
516	345.0492
517	345.7179
518	346.3866
519	347.0553
520	347.7240
521	348.3927
522	349.0614
523	349.7301
524	350.3988
525	351.0675
526	351.7362
527	352.4049
528	353.0736
529	353.7423
530	354.4110
531	355.0797
532	355.7484
533	356.4171
534	357.0858
535	357.7545
536	358.4232
537	359.0919
538	359.7606
539	360.4293
540	361.0980
541	361.7667
542	362.4354
543	363.1041
544	363.7728
545	364.4415
546	365.1102
547	365.7789
548	366.4476
549	367.1163
550	367.7850
551	368.4537
552	369.1224
553	369.7911
554	370.4598
555	371.1285
556	371.7972
557	372.4659
558	373.1346
559	373.8033
560	374.4720
561	375.1407
562	375.8094
563	376.4781
564	377.1468
565	377.8155
566	378.4842
567	379.1529
568	379.8216
569	380.4903
570	381.1590
571	381.8277

US \$	SDR
572	382.4964
573	383.1651
574	383.8338
575	384.5025
576	385.1712
577	385.8399
578	386.5086
579	387.1773
580	387.8460
581	388.5147
582	389.1834
583	389.8521
584	390.5208
585	391.1895
586	391.8582
587	392.5269
588	393.1956
589	393.8643
590	394.5330

US \$	SDR
591	395.2017
592	395.8704
593	396.5391
594	397.2078
595	397.8765
596	398.5452
597	399.2139
598	399.8826
599	400.5513
600	401.2200

* * * * *

We will incorporate this revision into the printed version of IMM 32 and also into the online IMM 32 available on Postal Explorer® at *pe.usps.com*.

— Mailing Standards,
Pricing and Classification, 12-22-05

IMM REVISION

PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

Effective January 8, 2006, *International Mail Manual* (IMM) Exhibit 123.721 is revised to reflect changes to PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. We have revised the form by adding a notice of parcel post indemnity coverage in the instructions on the reverse of the Sender's Copy (copy 6). An image of the instructions page appears on page 88 of this issue of the *Postal Bulletin*.

At its September 2004 Congress, the Universal Postal Union (UPU) voted to implement significant changes in parcel post service. Indemnity coverage is now provided for all ordinary, uninsured international airmail and economy mail parcel post. This new coverage is provided at no additional charge and protects mailers against loss, damage, or rifling. We have redesigned PS Form 2976-A to meet these new requirements.

For more information on changes to international parcel post service (as well as other changes), see the article titled "IMM Revision: Changes in International Mail" on pages 18–25 in *Postal Bulletin* 22169 (12-8-05).

For information on ordering copies of PS Form 2976-A, see the article titled "Revised Form: PS Form 2976-A Available at the MDC" on page 88 in this issue of the *Postal Bulletin*.

International Mail Manual (IMM)

1	International Mail Services				
		*	*	*	*

120	Preparation for Mailing				
		*	*	*	*
123	Customs Forms				
		*	*	*	*
123.7	Completing Customs Forms				
		*	*	*	*
123.72	PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72				
		*	*	*	*
123.721	Sender's Preparation of PS Form 2976-A				
		*	*	*	*

Exhibit 123.721
PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Copies 1 and 4 and instructions only)

[Replace the image of the instructions page from the June 2005 edition of PS Form 2976-A with the image of the instructions page from the January 2006 edition.]

* * * * *

We will incorporate this revision into the printed version of IMM 32 and also into the online IMM 32 available on Postal Explorer® at *pe.usps.com*.

— Mailing Standards,
Pricing and Classification, 12-22-05

REVISED FORM

PS Form 2976-A Available at the MDC

The January 2006 edition of PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*, is now available from the Material Distribution Center (MDC).

You can order PS Form 2976-A from the MDC and use touch tone order entry (TTOE): call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 2976-A:

PSIN: PS2976A
PSN: 7530-01-000-9834
Unit of measure: SE
Minimum Order Quantity: 125
Quick Pick Number: 154
Bulk Pack Quantity: 1,500
Price: \$0.0617

For information on the revisions to PS Form 2976-A, see the article titled "IMM Revision: PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*" on page 87 in this issue of the *Postal Bulletin*.

INSTRUCTIONS: Complete this form in English. You may add a translation of the contents in a language accepted in the destination country.

Complete in ink and press firmly so all information transfers to all copies.

Complete the declaration fully and legibly; otherwise, delay and inconvenience may result for the addressee. A false or misleading declaration may lead to a fine or to seizure of the item.

Your goods may be subject to restrictions. It is your responsibility to inquire into import and export regulations, restrictions such as quarantine, pharmaceutical restrictions, etc., and to find out what documents, if any (commercial invoice, certificate of origin, health certificate, license, authorization for goods subject to quarantine such as plant, animal, or food products, etc.), are required in the destination country.

1. Enter a detailed description of each article — e.g., "men's cotton shirts." General descriptions — e.g., "samples, food products," or "toiletries." — are not permitted.
2. Enter the quantity of each article and the unit of measurement used.
3. & 4. Enter the net weight of each article in pounds and ounces. Enter the total weight of the package in pounds and ounces, including packaging, which corresponds to the weight used to calculate the postage.
5. & 6. Enter the value for each article and the total in US dollars.
7. & 8. **For commercial senders only:** Commercial item means any goods exported/imported in the course of a business transaction, whether or not they are sold for money or exchanged. If known, enter the 6-digit HS tariff number, which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. "Country of Origin" means the country where the goods originated — e.g., were produced/manufactured or assembled. Senders of commercial items are advised to supply this information as it will assist Customs in processing the items.
9. The Postal Service™ clerk - enter the amount of postage and fees.
10. Select mail handling method.
11. Check the box specifying the category of the item.
12. Provide details if the contents are subject to quarantine (plant, animal, food products, etc.) or other restrictions.
- 13, 14, & 15. If your item is accompanied by a license or a certificate, enter the number. You should enclose an invoice for all commercial items.
16. Your signature and date confirm your liability for the item being mailed.
17. Check box specifying instruction in case of nondelivery. Items returned to sender are subject to return charges at sender's expense.

Insert the completed form into PS Form 2976-E, *Customs Declaration and Dispatch Note Envelope — CP 91*. Enclose any commercial documents into the envelope. Do not fold form set or wrap around the package. The entire barcode and all information must be visible. Remove the backing sheet and affix the envelope to the package on the address side.

PARCEL INDEMNITY COVERAGE: Indemnity for uninsured Parcel Post® is provided only in accordance with postal regulations in the Domestic Mail Manual® (DMM) and the International Mail Manual® (IMM). Indemnity coverage is subject to both U.S. Postal Service® regulations and the domestic regulations of the destination country. Based on weight, indemnity coverage up to \$300 may be included at no additional charge, and may not be available to some countries. Indemnity for loss, damage, or rifling is limited to the lesser of the actual value of the contents or the maximum indemnity based on the weight of the article.

Claims for damage and loss of contents may be payable only to the addressee.

Indemnity is not paid for items containing coins, banknotes, currency notes, (paper money); securities of any kind payable to the bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones, jewelry, and other valuable or prohibited articles.

No coverage is provided for consequential losses, delay, concealed damage, spoilage of perishable items, articles improperly packaged, articles too fragile to withstand normal handling in the mails, or prohibited articles. See the DMM and the IMM for the specific types of losses that are covered, the limitations on coverage, and conditions of payment.

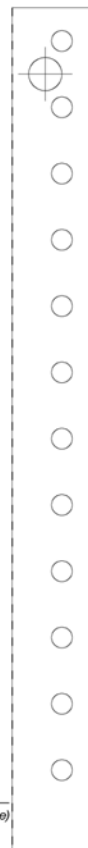
International insurance coverage greater than the indemnity limits for uninsured parcels is available for an additional fee. See IMM 320 and individual country listings.

Privacy Act Statement: Your information will be used to satisfy reporting requirements for customs purposes. Collection is authorized by 39 USC 401, 403, and 404. Providing the information is voluntary, but if not provided, we may not process your transaction. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a USPS® auditor; to entities, including law enforcement, as required by law or in legal proceedings; to contractors and other entities aiding us to fulfill the service (service providers); and to domestic and international customs pursuant to federal law and agreements.

PS Form 2976-A, January 2006 (PSN: 7530-01-000-9834)

Do not duplicate this form without USPS approval.

Sender's Copy (Reverse)



NOTICE

Japan’s Redesigned International Postal Money Order Includes New Security Features

Japan Post has redesigned its International Postal Money Order. It will be payable in the United States effective January 4, 2006. An image of the new Japanese International Postal Money Order is shown below.



The new Japanese International Postal Money Order includes the following security features:

- A spot hologram that repeats the word “OK” as the document is held at different angles.

- The word “COPY” across the top of a presented money order if it is not genuine.

Japan Post will destroy all old money orders and issue only the redesigned money orders from January 2006. However, some old money orders may still be in circulation and must be honored until their expiration date. The validity of money orders issued in Japan and payable in the United States will extend for 3 months after the month of issue — for example, money orders issued in December 2005 will expire March 31, 2006.

The latest date an old money order can be cashed in the United States is March 31, 2006. Starting April 1, 2006, the United States will honor only the newly redesigned Japanese International Postal Money Order.

— *Value Added and Special Services, Product Development, 12-22-05*

Quick
Tip



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\$385
and up



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UNITED STATES POSTAL SERVICE®

usps.com

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PSN 22170 MA 423
Half Manifold



UP 11/1/05
DOWN 12/31/05

Philately

STAMP ANNOUNCEMENT 05-34

Love: True Blue Nondenominated Definitive Stamp



Copyright USPS 2005

The Postal Service™ will issue a First-Class® nondenominated definitive stamp *Love: True Blue* on January 3, 2006, in Washington, DC. The stamp, designed by Craig Frazier of Mill Valley, California, goes on sale nationwide January 3, 2006. The stamp will be issued in a pressure-sensitive adhesive (PSA) convertible booklet of 20 (Item 675100).

Illustrator Craig Frazier arranged paper cutouts into a composition depicting two birds perched on a branch sharing a devoted gaze — the space between them forms a heart. He then created a digital file of the artwork and applied shades of blue to the birds, setting them against a yellow background.

How To Order First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LOVE TRUE BLUE NONDENOMINATED
DEFINITIVE STAMP
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20066-9998

Issue:	<i>Love: True Blue</i>
Item Number:	675100
Denomination & Type of Issue:	Nondenominated Special
Format:	Convertible booklet of 20 (1 design)
Series:	<i>Love</i>
Issue Date & City:	January 3, 2006, Washington, DC 20066
Designer:	Craig Frazier, Mill Valley, CA
Art Director:	Carl T. Herrman, Carlsbad, CA
Engraver:	WRE ColorTech
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Booklet:	20
Print Quantity:	600 million stamps
Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	PMS 151 (Orange), Yellow, Black, Light Blue (285), Dark Blue (286)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.050 x 0.770 in./26.67 x 19.558 mm
Overall Size (w x h):	1.190 x 0.910 in./30.226 x 23.114 mm
Booklet Size (w x h):	5.950 x 3.875 x in./151.13 x 98.425 mm
Plate Size:	320 stamps per revolution
Plate Numbers:	"V" followed by five (5) single digits
Marginal Markings:	
Stamp Side:	© 2005 USPS • Plate numbers • "Peel here to fold"
Cover Side:	"Twenty First-Class Self-Adhesive Stamps" • "LOVE True Blue" barcode 675100 • Promotional information
Catalog Item Number(s):	675140 Nondenominated Love: True Blue Convertible Booklet of 20 — \$7.80 675161 Nondenominated Love: True Blue-First Day Cover — \$0.77 675193 Nondenominated Love: True Blue Keepsake — \$8.57

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

How To Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are two philatelic products available for this stamp issue:

- First Day Cover, \$0.77 (Item 675161).
- Cancellation Keepsake (Booklet and First Day Cover), \$8.57 (Item 675193).

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMPS-24.

Distribution: Item 675100, Nondenominated (\$7.80 Value) Love: True Blue, PSA Convertible Booklet of 20

Stamp distribution offices (SDOs) will receive approximately one-third their standard automatic distribution quantity for a PSA booklet. Distributions are rounded up to nearest master carton size (4,000 booklets).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-fourth their full standard automatic distribution quantity for a PSA booklet using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before December 27, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity of Item 675100 for their authorized philatelic centers. Philatelic centers must be supplied their quantities from the initial automatic distribution made to SDOs.

Additional Supply

Post Offices requiring additional booklets must requisition Item 675100 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, Chicago, Memphis, and New York APDs will each receive 1,240,000 additional booklets; the San Francisco APD will receive 1,120,000 additional booklets; and the Denver APD will receive 460,000 additional booklets.

Sales Policy

All Post Offices must acquire and maintain a supply of each new special stamp issue as long as customer demand exists, until inventory is depleted, or until the issue is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-35

Lady Liberty and U.S. Flag



Copyright USPS 2005

The Postal Service™ will issue a 39-cent definitive stamp, *Lady Liberty and U.S. Flag*, in Washington, DC. The stamp will be available in two initial formats:

- Pressure-sensitive adhesive (PSA) coil of 10,000 (Item 783800), on January 9, 2006, nationwide.
- PSA coil of 3,000 (Item 783700), on February 8, 2006, nationwide.

The stamp, designed by Terrence W. McCaffrey of the U.S. Postal Service®, Washington, DC, features two of the most recognized symbols of the United States: the Statue of Liberty and the American flag. Carl and Ann Purcell of Alexandria, Virginia, took separate photographs of the Statue of Liberty and the American flag and combined them to create the montage used in the stamp art.

How To Order the First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail for the coil of 10,000 (Item 783800), and 60 days for the coil of 3,000 (Item 783700). They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LADY LIBERTY AND US FLAG DEFINITIVE STAMP
 POSTMASTER
 SPECIAL CANCELLATIONS
 PO BOX 92282
 WASHINGTON DC 20066-9998

Item Number:	783800
Denomination & Type of Issue:	39-cent Definitive
Format:	Coil of 10,000 (1 design)
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Photographers:	Carl and Ann Purcell, Alexandria, VA
Designer:	Terrence W. McCaffrey, USPS, Washington, DC
Art Director:	Terrence W. McCaffrey, USPS, Washington, DC
Typographer:	Terrence W. McCaffrey, USPS, Washington, DC
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Engraver:	WRE/ColorTech
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per coil:	10,000
Print Quantity:	200 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.730 x 0.840 in./18.54 x 21.336 mm
Overall Size (w x h):	0.870 x 0.980 in./22.098 x 24.892 mm
Full Pane Size (w x h):	N/A
Plate Size:	300 stamps per revolution
Plate Numbers:	"V" followed by four (4) single digits every 10th stamp
Marginal Markings:	N/A
Catalog Item Number(s):	783840 Lady Liberty Flag (denominated) CL10K — \$3900.00 783830 Strip of 25 — \$9.75 783861 First Day Cover — \$0.77

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

How To Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered

in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are no philatelic products available for this stamp issue.

Distribution: Item 783800 PSA Coil of 10,000

Stamp distribution offices (SDOs) will not receive an automatic distribution of Item 783800. Two waves of automatic distributions will be provided to accountable paper depositories (APDs) and Stamp Service Centers (SSCs) only.

The first distribution of 10,000 coils will be completed on December 23, 2005. The second distribution of 10,000 coils will be completed on January 31, 2006.

SDOs requiring quantities of Item 783800 must order them from the appropriate APD using a separate PS Form 17, *Stamp Requisition/Stamp Return*. For fulfilling orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 2,500 coils; the Denver APD will receive 900 coils. For fulfilling supplemental orders from APDs, the Kansas City SSC will receive 6,000 additional coils.

Initial Supply to Post Offices

Post Offices requiring quantities of Item 783800 must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these coils to Post Offices before January 4, 2006.

Additional Supply

Post Offices requiring additional coils must requisition them from their designated SDO using a PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

Distribution: Item 783700 PSA Coil of 3,000

SDOs will not receive an automatic distribution of Item 783700. An automatic distribution will be provided to accountable paper depositories (APDs) and Stamp Service Centers (SSCs) only. The initial distribution of 35,000 coils will be completed on February 15, 2006.

SDOs requiring quantities of Item 783700 must order them from the appropriate APD using a separate PS Form 17. For fulfilling orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 4,200 coils; the Denver APD will receive 1,200 coils. For fulfilling supplemental orders from APDs, the Kansas City SSC will receive 12,000 additional coils.

Issue:	<i>Lady Liberty and U.S. Flag</i>
Item Number:	783700
Denomination & Type of Issue:	39-cent Definitive
Format:	Coil of 3,000 (1 design)
Series:	N/A
Issue Date & City:	February 8, 2006, Washington, DC 20066
Photographers:	Carl and Ann Purcell, Alexandria, VA
Designer:	Terrence W. McCaffrey, USPS, Washington, DC
Art Director:	Terrence W. McCaffrey, USPS, Washington, DC
Typographer:	Terrence W. McCaffrey, USPS, Washington, DC
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Engraver:	WRE/ColorTech
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Coil:	3,000
Print Quantity:	105 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.730 x 0.840 in./18.54 x 21.336 mm
Overall Size (w x h):	0.870 x 0.980 in./22.098 x 24.892 mm
Full Pane Size (w x h):	N/A
Plate Size:	300 stamps per revolution
Plate Numbers:	"V" followed by four (4) single digits every 10th stamp
Marginal Markings:	N/A
Catalog Item Number(s):	783740 Lady Liberty Flag (denominated) PSA 3K — \$1170.00 783730 Strip of 25 — \$9.75 783761 First Day Cover — \$0.77

Initial Supply to Post Offices

Post Offices requiring quantities of Item 783700 must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these coils to Post Offices before February 3, 2006.

Additional Supply

Post Offices requiring additional coils must requisition them from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-36

Pikes Peak (200th) Stamped Card



Copyright USPS 2005

The Postal Service™ will issue a 24-cent *Pikes Peak (200th)* stamped card design on January 9, 2006, in Washington, DC. The card, designed by Carl T. Herrman of Carlsbad, California, goes on sale nationwide January 9, 2006.

The *Pikes Peak (200th)* stamped card features a photograph of a 1902 lithograph by Illinois artist Edgar Spier Cameron (1862–1944) depicting Capt. Zebulon Montgomery Pike and three members of his expedition standing on a mountaintop. They are looking at the summit of the mountain that would later be named Pikes Peak in his honor.

The *Pikes Peak (200th)* stamped card will be issued in the following formats:

- Single-Cut Cards (Item 221700).
- Sheet of 40 Cards (Item 221800).
- Double-Cut Reply Cards (Item 221900).
- 5 Cards Banded (Item 223000).

How To Order First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamped cards at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should address the stamped cards (to themselves or others) and place them in a larger envelope addressed to:

PIKES PEAK 200TH STAMPED CARDS
 POSTMASTER
 SPECIAL CANCELLATIONS
 PO BOX 92282
 WASHINGTON DC 20066-9998

After applying the first day of issue postmark, the Postal Service will return the stamped cards through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

Issue:	<i>Pikes Peak (200th)</i>
Item Number:	221700
Denomination & Type of Issue:	24-cent Stamped Card
Format:	Single Cut Cards
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Print Quantity:	Initial supply 48.6 million stamped cards
Paper Type:	22-lb. bright white
Adhesive Type:	N/A
Processed at:	GPO, Washington, DC
Colors:	Yellow, Magenta, Cyan, Black; plus phosphor tagging
Image Orientation:	Horizontal
Image Area (w x h):	1.61 x 1.30 in./41 x 33 mm
Card Size (w x h):	5.5 x 3.5 in./139.50 x 88.83 mm
Full Pane Size (w x h):	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	© 2005 USPS • Recycled logo followed by "recycled"
Catalog Item Number(s):	221740 Pikes Peak Stamped Card — \$0.26 221761 Pikes Peak FDC — \$0.36

How To Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

Philatelic Products

There are two philatelic products available for this stamp issue:

- 221761 Pikes Peak First Day Cover, \$0.36.

- 221961 Pikes Peak First Day Cover, \$0.62.

These products will be available while supplies last at postal stores, online at *www.usps.com*, and by telephone at 800-STAMPS-24.

Distribution: 24-cent *Pikes Peak* (200th) Stamped Cards

Stamp distribution offices (SDOs) will receive an automatic distribution of the following 24-cent *Pikes Peak* (200th) stamped card items: Item 221700, Single-Cut Card; Item 221800, Sheet of 40 Cards; Item 221900, Double-Cut Reply Card; and Item 223000, 5 Cards Banded (for vending use only).

Stamped card items will be distributed in two waves. Wave one shipments began on December 5, 2005, and complete on December 30, 2005. Wave two is scheduled to begin on January 3, 2006, and complete on January 25, 2006.

Initial Supply to Post Offices

Post Offices **will not** receive an automatic distribution of these stamped cards but should order sufficient quantities of Items 221700, 221800, 221900, or 223000 to meet the initial customer demand. Post Offices must order these stamped cards from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamped cards to Post Offices before December 30, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity of these stamped cards for their authorized philatelic centers. Philatelic centers must be supplied needed quantities from the initial automatic distribution made to the SDO.

Additional Supply

Post Offices requiring additional stamped cards must requisition them from their designated SDO using PS Form 17.

SDOs requiring additional quantities of stamped card Items 221700, 221800, 221900, or 223000 must submit a PS Form 3216, *Requisition for Postal Cards — Bulk Quantities*, to the Government Printing Office.

Issue:	<i>Pikes Peak</i> (200th)
Item Number:	221800
Denomination & Type of Issue:	24-cent Stamped Card
Format:	Sheet of 40 Cards
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Print Quantity:	Initial supply 9.2 million stamped cards
Paper Type:	22-lb. bright white
Adhesive Type:	N/A
Processed at:	GPO, Washington, DC
Colors:	Yellow, Magenta, Cyan, Black; plus phosphor tagging
Image Orientation:	Horizontal
Image Area (w x h):	1.61 x 1.30 in./41 x 33 mm
Card Size (w x h):	5.5 x 3.5 in./139.50 x 88.83 mm
Full Pane Size (w x h):	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	© 2005 USPS • Recycled logo followed by "recycled"
Catalog Item Number(s):	N/A

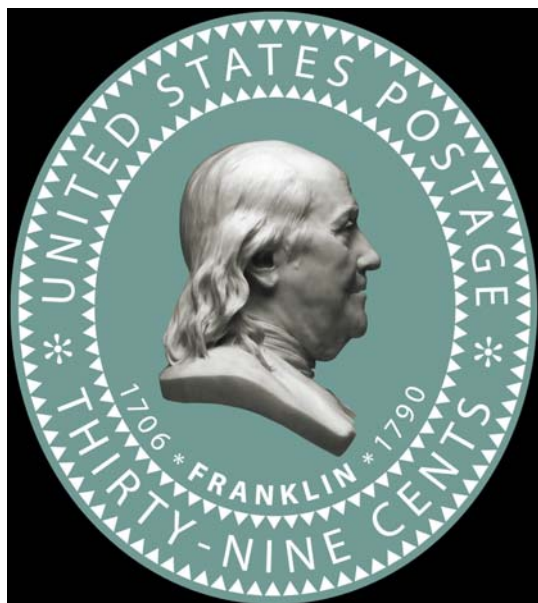
Issue:	<i>Pikes Peak (200th)</i>
Item Number:	221900
Denomination & Type of Issue:	24-cent Stamped Card
Format:	Double Cut Reply Cards
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Print Quantity:	Initial supply 2.6 million stamped cards
Paper Type:	22-lb. bright white
Adhesive Type:	N/A
Processed at:	GPO, Washington, DC
Colors:	Yellow, Magenta, Cyan, Black; plus phosphor tagging
Image Orientation:	Horizontal
Image Area (w x h):	1.61 x 1.30 in./41 x 33 mm
Card Size (w x h):	5.5 x 3.5 in./139.70 x 88.90 mm
Full Pane Size (w x h):	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	© 2005 USPS • Recycled logo followed by "recycled"
Catalog Item Number(s):	221940 Pikes Peak Stamped Card — \$0.52 221961 Pikes Peak FDC — \$0.62

Issue:	<i>Pikes Peak (200th)</i>
Item Number:	223000
Denomination & Type of Issue:	24-cent Stamped Card
Format:	Banded Cards
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Print Quantity:	Initial supply 2.6 million stamped cards
Paper Type:	22-lb. bright white
Adhesive Type:	N/A
Processed at:	GPO, Washington, DC
Colors:	Yellow, Magenta, Cyan, Black; plus phosphor tagging
Image Orientation:	Horizontal
Image Area (w x h):	1.61 x 1.30 in./41 x 33 mm
Card Size (w x h):	5.5 x 3.5 in./139.70 x 88.90 mm
Full Pane Size (w x h):	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	© 2005 USPS • Recycled logo followed by "recycled"
Catalog Item Number(s):	N/A

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-37

Benjamin Franklin Stamped Envelope



Copyright USPS 2005

The Postal Service™ will issue a 39-cent *Benjamin Franklin* stamped envelope design on January 9, 2006, in Washington, DC. The envelope, designed by Richard Sheaff of Scottsdale, Arizona, goes on sale nationwide January 9, 2006.

The *Benjamin Franklin* stamped envelope features a photograph of a famous bust of the founding father by French sculptor Jean-Antoine Houdon (1741–1828). The marble bust is part of the collection of the Philadelphia Museum of Art.

The *Benjamin Franklin* stamped envelope will be issued in the following formats:

- #10 regular envelope (Item 217100).
- #10 window envelope (Item 217200).
- #9 security envelope (Item 217400).
- #9 security window envelope (Item 217500).
- #6 3/4 regular envelope (Item 267100).
- #6 3/4 window envelope (Item 267200).

Issue:	<i>Benjamin Franklin</i>
Item Number:	217100
Denomination & Type of Issue:	39-cent Stamped Envelope
Format:	#10 Regular Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Engraver:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 52.5 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.50 x 4.125 in./241.30 x 104.77 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	217105 Benjamin Franklin Reg #10 Pack of 5 — \$2.35 217180 Benjamin Franklin Reg #10 Box of 500 — \$210.00 217161 Benjamin Franklin Reg #10 First Day Cover — \$0.57

How to Order First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new envelopes at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should address the envelopes (to themselves or others) and place them in a larger envelope addressed to:

BENJAMIN FRANKLIN STAMPED ENVELOPE
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20066-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

How to Order First Day Covers

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are six philatelic products available for this stamped envelope issue:

- First Day Cover, \$0.57 (Item 217161).
- First Day Cover, \$0.57 (Item 217261).
- First Day Cover, \$0.57 (Item 217461).
- First Day Cover, \$0.57 (Item 217561).
- First Day Cover, \$0.57 (Item 267161).
- First Day Cover, \$0.57 (Item 267261).

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMP-24.

Distribution: 39-cent Benjamin Franklin Stamped Envelopes

Stamp distribution offices (SDOs) will receive an automatic distribution of the following 39-cent *Benjamin Franklin* stamped envelope items:

- Item 217100, #10 Regular.
- Item 217200, #10 Window.
- Item 217400, #9 Regular.
- Item 217500, #9 Window.
- Item 267100, #6 3/4 Regular.
- Item 267200, #6 3/4 Window.

Automatic distributions began shipment on December 5, 2005, and will be completed on December 30, 2005.

A second automatic distribution is scheduled *only* for Item 227100, #10 regular and Item 267100, #6 3/4 regular. This second automatic distribution is scheduled to begin shipment on January 3, 2006, and to be completed on January 26, 2006.

Issue:	<i>Benjamin Franklin</i>
Item Number:	217200
Denomination & Type of Issue:	39-cent Stamped Envelope
Format:	#10 Window Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Engraver:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 10.6 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.50 x 4.125 in./241.30 x 104.77 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	217205 Benjamin Franklin Win #10 Pack of 5 — \$2.35 217280 Benjamin Franklin Win #10 Box of 500 — \$210.00 217261 Benjamin Franklin Win #10 First Day Cover — \$0.57

Initial Supply to Post Offices

Post Offices will not receive an automatic distribution of these stamped envelopes, but should order sufficient quantities of Items 217100, 217200, 217400, 217500, 267100, and 267200 to meet the initial customer demand. Post Offices must order these stamped envelopes from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamped envelopes to Post Offices before December 30, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity of these stamped envelopes for their authorized philatelic centers. Philatelic centers must be supplied needed quantities from the initial automatic distribution made to the SDO.

Additional Supply

Post Offices requiring additional stamped envelopes must requisition them from their designated SDO using PS Form 17.

SDOs requiring additional quantities of stamped envelope items 217100, 217200, 217400, 217500, 267100, and 267200 must submit PS Form 3205, *Requisition for Plain Stamped Envelopes*, to SFS.

Issue:	<i>Benjamin Franklin</i>
Item Number:	217400
Denomination & Type of Issue:	39-cent Envelope
Format:	#9 Security Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Series:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 1.2 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	8.875 x 3.875in./225.42 x 98.42 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	217405 Benjamin Franklin Security Reg #9 Pack of 5 — \$2.35 217480 Benjamin Franklin Security Reg #9 Box of 500 — \$210.00 217461 Benjamin Franklin Security Reg #9 First Day Cover — \$0.57

Issue:	<i>Benjamin Franklin</i>
Item Number:	217500
Denomination & Type of Issue:	39-cent Envelope
Format:	#9 Security Window Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Series:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 1 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	8.875 x 3.875in./225.42 x 98.42 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	217505 Franklin Security Win #9 Pack of 5 — \$2.35 217580 Franklin Security Win #9 Box of 500 — \$210.00 217561 Franklin Security Win #9 First Day Cover — \$0.57

Issue:	<i>Benjamin Franklin</i>
Item Number:	267100
Denomination & Type of Issue:	39-cent Envelope
Format:	#6 3/4 Regular Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Engraver:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 15.5 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.50 x 3.625in./165.10 x 92.08 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	267105 Benjamin Franklin Reg #6 3/4 Pack of 5 — \$2.35 267180 Benjamin Franklin Reg #6 3/4 Box of 500 — \$208.00 267161 Benjamin Franklin Reg #6 3/4 First Day Cover — \$0.57

Issue:	<i>Benjamin Franklin</i>
Item Number:	267200
Denomination & Type of Issue:	39-cent Envelope
Format:	#6 3/4 Window Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Engraver:	N/A
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	N/A
Manufacturing Process:	Flexo, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	Initial supply 4 million envelopes
Paper Type:	30% post-consumer content
Adhesive Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	PMS 326 (Greenish Blue), Black
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.50 x 3.625 in./165.10 x 92.08 mm
Image Size (w x h):	2 x 1.125 in./50.80 x 28.58 mm
Marginal Markings:	© USPS 2005 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	267205 Benjamin Franklin Win #6 3/4 Pack of 5 — \$2.35 267280 Benjamin Franklin Win #6 3/4 Box of 500 — \$208.00 267261 Benjamin Franklin Win #6 3/4 First Day Cover — \$0.57

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-38

Official Mail Definitive Stamp**Copyright USPS 1988**

The Postal Service™ will issue a 39-cent *Official Mail* definitive stamp in a #10 stamped envelope (Item 218400) on January 9, 2006, in Washington, DC. The stamp, designed by Bradbury Thompson, goes on sale nationwide January 9, 2006.

How to Order First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps and envelopes at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

OFFICIAL MAIL DEFINITIVE STAMP
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20066-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

How to Order First Day Covers

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Issue:	<i>Official Mail</i>
Item Number:	218400
Denomination & Type of Issue:	39-cent Stamped Envelope
Format:	#10 Regular Envelope
Series:	N/A
Issue Date & City:	January 9, 2006, Washington, DC 20066
Designer:	Bradbury Thompson
Engraver:	N/A
Art Director:	Joe Brockert, USPS
Typographer:	Bradbury Thompson
Modeler:	N/A
Manufacturing Process:	Flexo/Deboss, phosphor tagging
Printer:	MeadWestvaco
Printed at:	MeadWestvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Coil/Pane:	N/A
Print Quantity:	Initial supply 125,000 envelopes
Paper Type:	30% post-consumer content
Gum Type:	Water-activated
Processed at:	MeadWestvaco, Williamsburg, PA
Colors:	Blue Indicia, Red Denomination
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.50 x 4.125 in./241.30 x 104.77 mm
Image Size (w x h):	1.125 x 1.375 in./28.58 x 35.26 mm
Marginal Markings:	© USPS 1988 • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	218405 Official Mail Pk 5 — \$2.35 218440 Official Mail Reg #10 — \$0.47 218480 Official Mail Box 500 — \$210.00 218461 Official Mail FDC — \$0.57

Philatelic Products

There are no philatelic products available for this stamped envelope issue.

Distribution: 39-cent *Official (Penalty) Mail Envelope, #10 Regular, Item 218400*

Only the Chicago, IL, accountable paper depository (APD), which is the sole distribution unit designated to accept penalty mail requisitions from authorized government agencies, will receive an automatic distribution of Item 218400. Only the Chicago APD may distribute the new *Official Mail* envelope to authorized government agencies that

submit PS Form 17-G, *Penalty Mail Stamp Requisition*. The Chicago APD must not distribute these envelopes to government agencies before January 5, 2006.

Initial Supply to Post Offices

The *Official Mail* envelope will not be made available at regular retail windows for customer sale. Authorized government agencies must submit PS Form 17-G to the Chicago APD for Penalty Mail envelope fulfillment.

Philatelic Requirement

The *Official Mail* envelope will not be made available to philatelic centers for customer sale. Only SFS will offer the stamp for sale to collectors via mail order from the *USA Philatelic* catalog.

Additional Supply

For additional supplies of Item 218400, the Chicago APD must submit PS Form 3205, *Requisition for Plain Stamped Envelopes*, to SFS.

Ordering Printed *Official Mail* Stamped Envelopes

Authorized government agencies may order Item 218400, 39-cent *Official (Penalty) Mail* envelope, with a return address preprinted on the envelope. To order these envelopes, authorized government agencies must complete PS Form 17-J, *Penalty Mail Printed Stamped Envelope Order*. PS Form 17-J can be obtained from the government agency's mail manager. Carefully follow the instructions on PS Form 17-J and send the completed order to:

PERSONALIZED ENVELOPE PROGRAM
 STAMP FULFILLMENT SERVICES
 US POSTAL SERVICE
 PO BOX 219178
 KANSAS CITY MO 64121-7106

— Stamp Services,
 Government Relations, 12-22-05



STAMP ANNOUNCEMENT 05-39

Favorite Children's Book Animals Stamps



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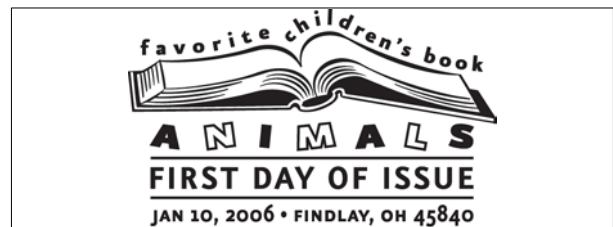
The Postal Service™ will issue 39-cent *Favorite Children's Book Animals* stamps in eight designs on January 10, 2006, in Findlay, Ohio, and London, England. The stamps, designed by Derry Noyes, Washington, DC, go on sale nationwide January 11, 2006. The stamps will be issued in a pressure-sensitive adhesive (PSA) pane of 16 (Item 459700).

This stamp pane honors eight cherished characters from children's literature:

- The Very Hungry Caterpillar.
- Wilbur.
- Fox in Socks.
- Maisy.
- Wild Thing.
- Curious George.
- Olivia.
- Frederick.

Children and adults alike will delight in these lively and colorful stamps. Two of the stamps — The Very Hungry Caterpillar and Maisy — will also be issued by the Royal Mail in London, England.

How To Order First Day of Issue Postmark



Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop.

The Postal Service is permitted to cancel with the United Kingdom postmark the jointly issued United Kingdom *Animal Tales* stamps presented on independently produced covers, provided the cover also bears at least one U.S. stamp from the *Favorite Children's Book Animals* issue.

Customers should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FAVORITE CHILDRENS BOOK ANIMALS STAMPS
 POSTMASTER
 229 W MAIN CROSS ST
 FINDLAY OH 45840-9998

Or, for a United Kingdom postmark (as outlined above) place in an envelope addressed to:

ROYAL MAIL ANIMAL TALES
 POSTMASTER
 229 W MAIN CROSS ST
 FINDLAY OH 45840-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 10, 2006.

How To Order First Day Covers

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

Philatelic Products

There are 5 philatelic products available for this stamp issue:

- Item 459763, First Day Cover Set of 8, \$6.16.
- Item 459765, Digital Color Postmark RS, \$1.50.
- Item 459768, Digital Color Postmark Set of 8, \$12.00.
- Item 459784, Press Sheet, \$37.44.
- Item 459793, Cancellation Keepsake (Pane of 16 w/8 FDC), \$12.40.

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMPS-24.

Issue:	<i>Favorite Children's Book Animals</i>
Item Number:	459700
Denomination & Type of Issue:	39-cent Commemorative
Format:	Pane of 16 (8 designs) with header
Series:	N/A
Issue Date:	January 10, 2006, Findlay, OH
Cities:	Findlay, OH London, England
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Illustrators:	The Very Hungry Caterpillar, Eric Carle, Northampton, MA Wilbur, Garth Williams, Deceased Fox in Socks, Theodor Geisel, Deceased Maisy, Lucy Cousins, Hampshire, England Wild Thing, Maurice Sendak, Ridgefield, CT Curious George, Margret and H.A. Rey, Deceased Olivia, Ian Falconer, New York, NY Frederick, Leo Lionni, Deceased
Engraver:	Southern Graphics Systems
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Cerrutti, 950
Stamps per Pane:	16
Print Quantity:	192 million stamps
Paper Type:	Prephosphored, Type I
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Magenta, Yellow, Cyan, Black, PMS 173 (Dark Orange), PMS 143 (Light Orange), PMS 2587 (Purple), PMS 485 (Red) PMS-ProBlue
Stamp Orientation:	Square
Image Area (w x h):	1.20 x 1.20 in./30.48 x 30.48 mm
Overall Size (w x h):	1.35 x 1.35 in./34.29 x 34.29 mm
Full Pane Size (w x h):	7.75 x 6.41 in./196.85 x 162.81 mm
Plate Size:	384 stamps per revolution
Plate Numbers:	"S" followed by nine (9) single digits

Marginal Markings:	<ul style="list-style-type: none"> © 2005 USPS • Heading “Favorite Children’s Book ANIMALS” Price • Two plate numbers on lower corners of pane • Plate position diagram • Descriptive text on reverse of each stamp • Barcodes in four corners on back of pane • Promotional information • Proprietary notices
Catalog Item Number(s):	<ul style="list-style-type: none"> 459730 Block of 8 — \$3.12 459740 Full Pane of 16 — \$6.24 459762 Royal Mail Joint Cachet — \$8.95 459763 First Day Cover Set of 8 — \$6.16 459765 Digital Color Postmark RS — \$1.50 459768 Digital Color Postmark Set 8 — \$12.00 459784 Press Sheet — \$37.44 459793 Cancellation Keepsake (Pane of 16 w/8 FDC) — \$12.40 804301 Royal Mail Block of 4 — \$5.00

Distribution: Item 459700, 39-cent *Favorite Children’s Book Animals*, PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive three waves of automatic distribution for Item 459700, 39-cent *Favorite Children’s Book Animals* commemorative stamps. The first distribution of approximately one-half of the standard automatic distribution quantity for a sheet stamp will be completed on December 15, 2005. The second distribution, of approximately one-half the standard automatic distribution quantity for a PSA sheet stamp, will be completed on January 15, 2006. The third distribution, of approximately a full standard automatic distribution quantity for a PSA sheet stamp, will be completed on April 12, 2006. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

From the initial shipment, SDOs will make a subsequent automatic distribution to Post Offices for one-half their standard automatic distribution quantities using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before January 4, 2006.

Philatelic Requirement

SDOs will not receive a separate quantity of Item 459700 for their authorized philatelic centers. Philatelic centers must be supplied needed quantities from the initial automatic distribution made to the SDO.

Additional Supply

Post Offices requiring additional quantities of Item 459700 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

From the second distribution, the New York, Chicago, and Memphis APDs will each receive 1,120,000 additional stamps; the San Francisco APD will receive 880,000 additional stamps; and the Denver APD will receive 360,000 additional stamps for fulfilling supplemental orders from SDOs.

From the third distribution, the New York APD, Chicago, San Francisco, and Memphis APDs will each receive 3,200,000 additional stamps; the Denver APD will receive 1,600,000 additional stamps for fulfilling supplemental orders from SDOs. From the third distribution, the Kansas City Stamp Services Center will receive 10,000,000 additional stamps for fulfilling supplemental orders from APDs.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-40

2006 Olympic Winter Games



Copyright USPS 2005

The Postal Service™ will issue a 39-cent *2006 Olympic Winter Games* commemorative stamp in one design on January 11, 2006, in Colorado Springs, Colorado. The stamp, designed by Derry Noyes of Washington, DC, goes on sale nationwide January 12, 2006.

With this stamp featuring an illustration of a downhill skier, the Postal Service continues its tradition of honoring the spirit of athleticism and international unity inspired by the Olympic Games. The stamp will be issued to coincide with the 20th Olympic Winter Games, which will be held February 10–26, 2006, in Torino, Italy.

The 2006 Olympic Winter Games stamp will be issued in the following formats:

- Pressure-sensitive Adhesive (PSA) Pane of 20 (Item 460300).

How To Order First Day of Issue Postmark



Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

2006 OLYMPIC WINTER GAMES
 POSTMASTER
 201 E PIKES PEAK AVE
 COLORADO SPRINGS CO 80903-9998

Issue:	<i>2006 Olympic Winter Games</i>
Item Number:	460300
Denomination & Type of Issue:	39-cent Commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	January 11, 2006, Colorado Springs, CO
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Artist:	John Mattos, San Francisco, CA
Engraver:	N/A
Modeler:	Donald H. Woo
Manufacturing Process:	Offset/Microprint "USPS"
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Man Roland, 300
Stamps per Pane:	20
Print Quantity:	60 million stamps
Paper Type:	Phosphor tagged, overall
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Black, Cyan, Magenta, Yellow
Stamp Orientation:	Horizontal
Image Area (w x h):	1.40 x 0.820 in./35.56 x 20.83 mm
Overall Size (w x h):	1.560 x 0.980 in./39.62 x 24.89 mm
Full Pane Size (w x h):	7.24 x 5.92 in./183.9 x 150.4 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	"S" followed by four (4) single digits
Marginal Markings:	© 2005 USPS • Price • Plate numbers in four corners of pane • Plate position diagram • Header "2006 Olympic Winter Games Torino, Italy" • Barcodes in four corners and promotional information on back of pane
Catalog Item Number(s):	460320 Block of 4 — \$1.56 460330 Block of 10 — \$3.90 460340 Full Pane of 20 — \$7.80 460361 First Day Cover — \$0.77 460393 Cancellation Keepsake (FP w/FDC) — \$8.57

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 11, 2006.

How To Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are two philatelic products available for this stamp issue:

- First Day Cover, \$0.77 (Item 460361).
- Cancellation Keepsake (FP w/FDC), \$8.57 (460393).

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMPS-24.

Distribution: Item 460300, 39-cent 2006 Olympic Winter Games, PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive approximately two-thirds of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-half their full standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before January 4, 2006.

Philatelic Requirement

SDOs will not receive a separate quantity of Item 460300 for their authorized philatelic centers. Philatelic centers must be supplied needed quantities from the initial automatic distribution made to the SDO.

Additional Supply

Post Offices requiring additional stamps must requisition Item 460300 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis, Chicago, New York, and San Francisco APDs will each receive 1,200,000 additional stamps; the Denver APD will receive 800,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using normal ordering procedures.

— Stamp Services,
Government Relations, 12-22-05

STAMP ANNOUNCEMENT 05-41

Hattie McDaniel



Copyright USPS 2005

The Postal Service™ will issue a 39-cent *Hattie McDaniel* commemorative stamp in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 459300) on January 25, 2006, in Beverly Hills, California. The stamp, designed by Ethel Kessler of Bethesda, Maryland, goes on sale nationwide January 26, 2006.

Through this 29th stamp in the *Black Heritage* series, the Postal Service honors Hattie McDaniel, an American character actress, singer, and radio and television performer. Her role in the 1939 film *Gone with the Wind* made McDaniel the first African American to win an Academy Award.

Based on a 1941 photograph, the stamp features a portrait of McDaniel by Tim O'Brien of Brooklyn, New York. The image portrays McDaniel in the dress she wore on February 29, 1940, when she won the Academy Award for Best Supporting Actress.

Issue:	<i>Hattie McDaniel</i>
Item Number:	459300
Denomination & Type of Issue:	39-cent Commemorative
Format:	Pane of 20 (1 design)
Series:	<i>Black Heritage</i>
Issue Date & City:	January 25, 2006, Beverly Hills, CA 90210
Designer:	Ethel Kessler, Bethesda, MD
Engraver:	N/A
Artist:	Tim O'Brien, Brooklyn, NY
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Greg Berger, Bethesda, MD
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprint "USPS"
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Man Roland, 300
Stamps per Pane:	20
Print Quantity:	150 million stamps
Paper Type:	Phosphor tagged
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Magenta, Yellow, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.820 x 1.40 in./20.83 x 35.56 mm
Overall Size (w x h):	0.980 x 1.560 in./24.89 x 39.62 mm
Pane Size (w x h):	5.92 x 7.24 in./150.4 x 183.9 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	"S" followed by four (4) single digits
Marginal Markings:	© 2005 USPS • Plate numbers in four corners • Plate position diagram • Price • Four barcodes on back of pane • Biographical text on back of stamp • Promotional information on back of pane
Catalog Item Number(s):	459320 Block of 4 — \$1.56 459330 Block of 10 — \$3.90 459340 Full Pane of 20 — \$7.80 459361 First Day Cover — \$0.77 459393 Cancellation Keepsake — \$8.57 459376 Diary Page w/Maxi Card and Pane — \$12.95

How To Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They

should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

HATTIE MCDANIEL STAMP
POSTMASTER
325 N MAPLE DR
BEVERLY HILLS CA 90210-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 24, 2006.

How To Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are three philatelic products available for this stamp issue:

- First Day Cover, \$0.77 (Item 459361).
- Cancellation Keepsake (FP w/FDC), \$8.57 (Item 459393).
- Diary Page w/Maxi Card and Pane, \$12.95 (Item 459376).

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMPS-24.

Distribution: Item 459300, 39-cent *Hattie McDaniel*, PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive two waves of automatic distribution for Item 459300, the 39-cent *Hattie McDaniel* commemorative stamp. The first distribution of approximately one-half the standard automatic distribution quantity for a sheet stamp will be completed on January 5, 2006. The second distribution, of approximately two-thirds the standard automatic distribution quantity for a PSA sheet stamp, will be completed on January 31, 2006.

A third distribution, providing quantities only to accountable paper depositories (APDs) for supplemental ordering by SDOs, and Stamp Service Centers (SSCs) for supplemental ordering by APDs, will be completed on April 12, 2006. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

From the initial shipment, SDOs will make a subsequent automatic distribution to Post Offices for one-half the standard automatic distribution quantities using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before January 20, 2006.

Philatelic Requirement

SDOs will not receive a separate quantity of Item 459300 for their authorized philatelic centers. Philatelic centers must be supplied needed quantities from the initial automatic distribution made to SDOs.

Additional Supply

Post Offices requiring additional quantities of Item 459300 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate APD using PS Form 17.

From the second distribution, the Chicago APD will receive 1,200,000 additional stamps; the New York, San Francisco, and Memphis APDs will each receive 1,000,000 additional stamps; and the Denver APD will receive 400,000 additional stamps for fulfilling supplemental orders from SDOs.

From the third distribution, the New York, Chicago, and Memphis APDs will each receive 6,400,000 additional stamps; the San Francisco APD will receive 6,000,000 additional stamps; and the Denver APD will receive 1,200,000 additional stamps for fulfilling supplemental orders from SDOs. From the third distribution, the Kansas City SSC will receive 18,000,000 additional stamps for fulfilling supplemental orders from APDs.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using normal ordering procedures.

— Stamp Services,
Government Relations, 12-22-05

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

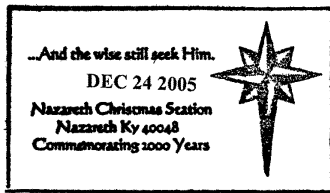
People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

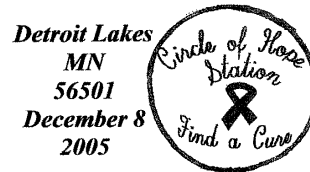
postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

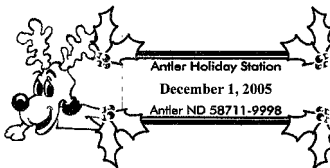
Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.



November 27–December 24, 2005
U.S. Postal Service
 NAZARETH CHRISTMAS STATION
 POSTMASTER
 PO BOX 9998
 NAZARETH KY 40048-9998



December 8, 2005
U.S. Postal Service
 CIRCLE OF HOPE STATION
 POSTMASTER
 250 STATE ST W
 DETROIT LAKES MN
 56501-9998



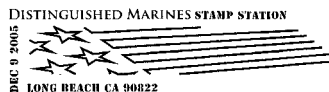
December 1–31, 2005
U.S. Postal Service
 ANTLER HOLIDAY STATION
 POSTMASTER
 115 MAIN ST
 ANTLER ND 58711-9998



December 8–10, 2005
Mifflinburg Heritage Revitalization Association
 CHRISTKINDL MARKET
 MIFFLINBURG STATION
 POSTMASTER
 PO BOX 9998
 MIFFLINBURG PA 17844-9998



December 2, 2005
Sharing Your Heart Operation Santa
 OPERATION SANTA STATION
 SPECIAL EVENTS JAF BLDG
 421 EIGHTH AVE RM 2029B
 NEW YORK NY 10199-9998



December 9, 2005
U.S. Postal Service
 DISTINGUISHED MARINES
 STAMP STATION
 POSTMASTER
 PO BOX 140
 LONG BEACH CA 90801-0140



December 6, 2005
Staten Island Ferry Celebrating a Century 1905–2005
 STATEN ISLAND FERRY
 STATION
 SPECIAL EVENTS JAF BLDG
 421 EIGHTH AVE RM 2029B
 NEW YORK NY 10199-9998



December 10, 2005
U.S. Postal Service
 PLYMOUTH HOLIDAY
 STATION
 POSTMASTER
 PO BOX 9998
 PLYMOUTH VT 05056-9998



Dec 11, 2005
 Ravena Coeymans
 Historical Society Station
 Coeymans, N.Y., 12045

December 11, 2005
 Ravena Coeymans Historical
 Society
 RAVENA COEYMANS
 HISTORICAL SOCIETY
 STATION
 POSTMASTER
 PO BOX 9998
 COEYMANS NY 12045-9998



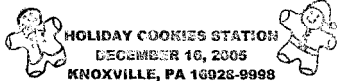
December 26, 2005–January 1,
 2006
 Indiana Township Historical
 Society
 INDIANA TOWNSHIP
 HISTORICAL SOCIETY
 STATION
 POSTMASTER
 PO BOX 9998
 INDIANOLA PA 15051-9998



December 15–31, 2005
 U.S. Postal Service
 CHRISTMAS CAROL STATION
 POSTMASTER
 101 N FOLGER
 CARROLLTON MO
 64633-9998



December 31, 2005
 U.S. Postal Service
 HAPPY NEW YEAR STATION
 POSTMASTER
 PO BOX 9998
 CHATFIELD OH 44825-9998



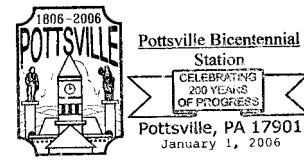
December 16, 2005
 U.S. Postal Service
 HOLIDAY COOKIES STATION
 POSTMASTER
 PO BOX 9998
 KNOXVILLE PA 16928-9998



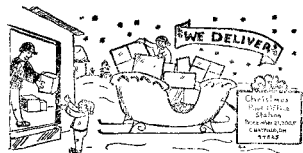
December 31, 2005
 U.S. Postal Service
 FIRST NIGHT STATION
 COLONIE CENTER POST
 OFFICE
 50001 COLONIE CENTER MALL
 ALBANY NY 12205-4769



December 16, 2005
 U.S. Postal Service
 BEARS FOR KIDS STATION
 POSTMASTER
 11936 W STATE HWY 71
 VALLEY SPRING TX
 76885-9998



January 1, 2006
 Pottsville Bicentennial Committee
 POTTSVILLE BICENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 POTTSVILLE PA 17901-9998



December 21, 2005
 U.S. Postal Service
 CHRISTMAS POST OFFICE
 STATION
 POSTMASTER
 PO BOX 9998
 CHATFIELD OH 44825-9998

— Stamp Services,
 Government Relations, 12-22-05

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards, Pricing and Classification, 12-22-05



**The Postal Service brand is
a customer's perception.**



Post Offices

MOVER'S GUIDE NEWS

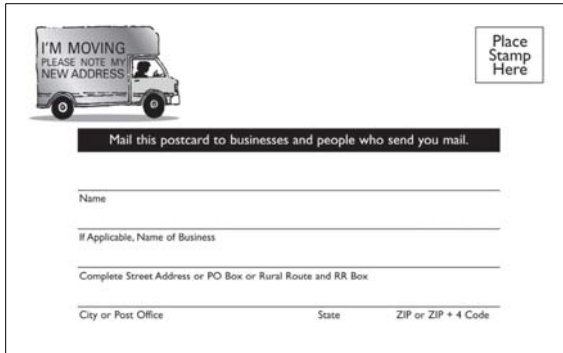
January 2006 Mover's Guide

The January 2006 issue of Publication 75, *Mover's Guide*, will arrive soon. As of January 1, please display the new issue and recycle all expired versions.

PS Form 3576, Address Notification Cards

- As of the January 2006 issue of the *Mover's Guide*, PS Form 3576, *Address Notification Cards*, will no longer be included inside the envelope.
- Post Offices™ that receive automatic distribution of the *Mover's Guide* will receive two packs of 200 Address Notification Cards, which should be displayed next to the January 2006 edition of the *Mover's Guide*.
- Post Offices *not* on automatic shipment and Post Offices on automatic distribution who run out of their supply should order Address Notification Cards from the Material Distribution Center (MDC).
- To order up to 200 Address Notification Cards, call the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)



Use the following information to order PS Form 3576, *Address Notification Cards*:

PSIN:	PS 3576
PSN:	7530-01-000-9963
Unit of Measure:	EA
Minimum Order Quantity:	200
Maximum Order Quantity:	200
Quick Pick Number:	181
Price:	\$0.00
Edition Date:	01/06

OFFICIAL MAIL FORWARDING CHANGE OF ADDRESS ORDER

Please PRINT items 1-10 in blue or black ink. Your signature is required in item 9.

1. Change of Address for: (Read Attached Instructions)
 Individual (95) Entire Family (95) Business (95)

2. Is This Move Temporary? Yes No

3. Start Date: (in digits) _____

4. If TEMPORARY move, print date to discontinue forwarding: (ex. 09/27/05) _____

5a. LAST Name & Jr./Sr./Ave. _____
 5b. FIRST Name and MI _____

6. If BUSINESS Move, Print Business Name _____

7a. OLD Mailing Address _____
 7b. OLD APT or Suite _____
 7c. OLD CITY _____

7d. State _____ 7e. ZIP _____

8a. NEW Mailing Address _____
 8b. NEW APT/Size or PMSB _____
 8c. NEW CITY _____

8d. State _____ 8e. ZIP _____

9. Print and Sign Name (see conditions on reverse) _____
 Signature: _____

10. Date: _____
 Signature: _____

PS FORM 3576 SEPTEMBER 2005 Visit usps.com to change your address online or call 1-800-ASK-USPS (1-800-275-8777) 3,005

CATALOG ADDRESS CHANGE & REQUEST CARD (OPTIONAL)

The U.S. Postal Service does not forward most catalogs. Complete this easy and FREE card below to ensure future delivery of your favorite catalogs to your new home. Check Current for catalogs you received at your Old Address and would like to continue receiving at your New Address. Check New for catalogs you did not receive at this Old Address but would like to begin receiving at your New Address. We will then forward your request information to only those catalogs you select. **NOTE:** This is not the U.S. Postal Service Change of Address Order.

<input type="checkbox"/> American Blinds	<input type="checkbox"/> Harchow	<input type="checkbox"/> Lands' End	<input type="checkbox"/> Rags Direct
<input type="checkbox"/> Coldwater Creek	<input type="checkbox"/> HP Shopping	<input type="checkbox"/> Lands' End Home	<input type="checkbox"/> Sharper Image
<input type="checkbox"/> Crutchfield	<input type="checkbox"/> J. Jill	<input type="checkbox"/> Linens 'n Things	<input type="checkbox"/> Sierra Trading Post
<input type="checkbox"/> FLOR	<input type="checkbox"/> JCPenney Home	<input type="checkbox"/> Newport News	<input type="checkbox"/> Smith+Noble
<input type="checkbox"/> Garnet Hill	<input type="checkbox"/> JCPenney Rooms	<input type="checkbox"/> Plow & Hearth	<input type="checkbox"/> Spiegel
<input type="checkbox"/> Home Decorators Collection	<input type="checkbox"/> Babes Love	<input type="checkbox"/> Pottery Barn	<input type="checkbox"/> The Home Depot
<input type="checkbox"/> IAMP5 PLUS	<input type="checkbox"/> Restoration Hardware		

First Name _____ Middle Initial _____
 Last Name _____ Move Date _____

PRINT OLD ADDRESS BELOW

Old Address _____
 City _____ State _____ ZIP _____

PRINT NEW ADDRESS AND E-MAIL BELOW

New Address _____
 City _____ State _____ ZIP _____
 E-mail Address _____

NOTE: By providing your e-mail you are agreeing to receive marketing e-mails from the catalogs you selected above. See details on the back. C10054

CATALOG DESCRIPTIONS & SPECIAL OFFERS

Pottery Barn From furniture to bedding linens, we have everything you need to make every room your favorite. To find the store nearest you, visit www.potterybarn.com .	Sharper Image The best source for unique, innovative products, gadgets and gifts for home, office, travel and more. Special offers included with catalog!	Spiegel Browse the idea resource inspiration at your fingertips, everything you need for decorating and decorating.	Lands' End Home From bed to bath, look forward to the latest! Our Home catalog will deliver classic style for every room in your new home.
Restoration Hardware Explore the classic, ornate, elegant design and lasting value of our furniture, high-quality linens, lighting, hardware and hardware.	Coldwater Creek Discover one of the most unique collections of women's apparel, accessories and gifts. Shoes, Catalogs, Online coldwatercreek.com	Bugs Direct The Nation's Leading Queen Bed Size Bug! Save up to 50% plus get FREE SHIPPING! Find the perfect bug rug for your home today!	JCPenney Shop our home catalogs for great values. Stocked on bedding, bath, linens, towels, the latest! Our Home catalog will deliver classic style for every room in your new home.
Plow & Hearth Easy comfortable, casual, country living with Plow & Hearth's unique, enduring products for the home, office, and garden. Request a catalog today and save \$10!	Garnet Hill A high quality resource for bedding, bath, home linens, linens, linens and more. Unique products supported by award-winning customer service.	Harchow Furniture, Accessories, Decors. Unique furniture and decor for every room, and luxury linens to help manage your bed, bath, and table.	Crutchfield The best electronics gear and guidance for 35 years. All the top brands. Sony, Apple, Pioneer, Bose and more. Plus, free shipping on most orders.
Newport News Pillows, Bed Linens, Bed Sets, Bath Towels. We make all the latest styles work for you. Our exclusive, timeless designs inspired the trends you wear. Fit to your style, your body, and your budget... Free shipping!	Smith+Noble Custom shades, blinds, paints and more - meet modern in a 100-year classic. Designer looks, trend to go in an instant. Plus a 100% Lifetime Warranty. Free shipping!	FLOR Modular carpet tiles delivered directly to your door! See 8 free samples when you request a catalog.	The Home Depot Save 10% On Shelves purchases up to \$200!

Catalog Address Change and Request Card Service

- As of January 2006, *Mover's Guides* sent to Post Offices will help consumers receive catalogs at their new homes. Attached to PS Form 3575, *Change-of-Address Order*, will be the Catalog Address Change and Request Card, which movers can fill out to let catalogers know where they are moving.
- The Catalog Address Change and Request Card must be detached from the change-of-address (COA) form and the catalog description card. The Catalog Address Change and Request Card and the COA form should be mailed separately.

For offices that DO NOT receive automatic distribution (the majority of offices fall in this category)

- In December, your Post Office will receive a package of 25 *Mover's Guides*.
- Do not display this edition until January 1, 2006, unless your current stock of this item is depleted.
- After January 1, 2006, you must recycle all copies of any old version of the *Mover's Guide* remaining at your facility.
- To order up to 100 copies, please call the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

- If you need more than 100 copies, or if you have other questions regarding *Mover's Guide*, please call Imagitas directly at 800-816-6837 or visit http://blue.usps.gov/delivery/movers_guide/top_page.htm.
- Remember also to order PS Forms 3576, *Address Notification Cards*, and display them next to the *Mover's Guide*.

Use the following information to order the January 2006 issue of *Mover's Guide*:

PSIN:	PUB 75
PSN:	7610-03-000-4795
Unit of Measure:	EA
Minimum Order Quantity:	1
Bulk Pack Quantity:	100
Quick Pick Number:	441
Price:	N/A
Edition Date:	01/06

For offices that DO receive automatic distribution

- The first half of your supply of the January 2006 issue of Publication 75, *Mover's Guide*, will begin arriving at your facility in mid-December.
- The second half of your supply will arrive 4 to 6 weeks later.
- Your supply will arrive in boxes of 100 and 300.
- *Mover's Guides* are printed and distributed three times a year — in April, August, and December.
- Remember to display PS Form 3576, *Address Notification Cards*, next to the *Mover's Guide*.
- If you would like to order supplemental quantities, please call 800-816-6837.

Do not start using this edition until January 1, 2006, unless your current stock of this item is depleted. After January 1, 2006, you must recycle all copies of any older versions of *Mover's Guide* remaining at your facility.

Please keep track of your inventory. Businesses and other organizations must purchase *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837. For further information visit our Frequently Asked Questions at http://blue.usps.gov/delivery/movers_guide/top_page.htm.

Remember, consumers can visit www.usps.com and click on *Change of Address* to change their address online!

— Address Management,
Intelligent Mail and Address Quality, 12-22-05

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	39-7084	73855	OK	Rosston	Harper	Main Office	Post Office		This announcement expands the use of ZIP Code™ 73855 to include delivery.
New	39-7084	73855	OK	Rosston	Harper	Main Office	Post Office	10/26/2005	
Old	41-5860	16253	PA	New Bethlehem	Clarion	Main Office	Post Office		This announcement expands the use of ZIP Code 16253 to include delivery.
New	41-5860	16253	PA	New Bethlehem	Clarion	Main Office	Post Office	08/10/2005	
Old	55-1290	24820	WV	Capels	Mc Dowell	Main Office	Post Office	08/30/1996	Post Office™ and ZIP Code discontinued. Establish a Place Name. Capels WV becomes an acceptable last line for use with ZIP Code 24801.
New	55-8514	24801	WV	Welch	Mc Dowell	Capels	Place Name	10/01/2005	
Old	55-3228	25847	WV	Glen Morgan	Raleigh	Main Office	Post Office	02/28/1997	Post Office and ZIP Code discontinued. Establish a Place Name. Glen Morgan WV becomes an acceptable last line for use with ZIP Code 25813.
New	55-0552	25813	WV	Beaver	Raleigh	Glen Morgan	Place Name	10/01/2005	
Old	55-7812	26639	WV	Strange Creek	Braxton	Main Office	Post Office	05/17/1996	Post Office and ZIP Code discontinued. Establish a Place Name. Strange Creek WV becomes an acceptable last line for use with ZIP Code 25063.
New	55-2286	25063	WV	Duck	Braxton	Strange Creek	Place Name	10/01/2005	
Old	55-7854	25931	WV	Summerlee	Fayette	Main Office	Post Office	04/01/1994	Post Office and ZIP Code discontinued. Establish a Place Name. Summerlee WV becomes an acceptable last line for use with ZIP Code 25901.
New	55-5976	25901	WV	Oak Hill	Fayette	Summerlee	Place Name	10/01/2005	
Old	55-8031	25934	WV	Terry	Raleigh	Main Office	Post Office	04/08/1994	Post Office and ZIP Code discontinued. Establish a Place Name. Terry WV becomes an acceptable last line for use with ZIP Code 25864.
New	55-4590	25864	WV	Layland	Raleigh	Terry	Place Name	10/01/2005	
Old	55-3768	25967	WV	Hines	Greenbrier	Main Office	Post Office	05/07/1997	Post Office and ZIP Code discontinued. Establish a Place Name. Hines WV becomes an acceptable last line for use with ZIP Code 25958.
New	55-1476	25958	WV	Charmco	Greenbrier	Hines	Place Name	10/01/2005	
Old	55-1062	26332	WV	Bristol	Harrison	Main Office	Post Office	08/23/1996	Post Office and ZIP Code discontinued. Establish a Place Name. Bristol WV becomes an acceptable last line for use with ZIP Code 26426.
New	55-7224	26426	WV	Salem	Harrison	Bristol	Place Name	10/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	55-1800	26529	WV	Core	Monongalia	Main Office	Post Office	08/01/1993	Post Office and ZIP Code discontinued. Establish a Place Name. Core WV becomes an acceptable last line for use with ZIP Code 26541.
New	55-5094	26541	WV	Maidsville	Monongalia	Core	Place Name	10/01/2005	
Old	55-4188	26824	WV	Junction	Hampshire	Main Office	Post Office	01/30/1997	Post Office and ZIP Code discontinued. Establish a Place Name. Junction WV becomes an acceptable last line for use with ZIP Code 26852.
New	55-6642	26852	WV	Purgitsville	Hampshire	Junction	Place Name	10/01/2005	

— Address Management, Intelligent Mail and Address Quality, 12-22-05

Quick
Tip



Festive Time Savers

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Small Poster

UP 11/05
DOWN 12/31/05

IF THE WEATHER IS BAD BE EXTRA CAREFUL



TIPS FOR PREVENTING SLIPS, TRIPS, AND FALLS

- **WATCH WHERE YOU'RE GOING.**
 - Your path could be slick, so watch the ground.
 - Avoid snow, ice, and wet spots if you can. Mud and wet leaves can be slick spots as well.
 - Don't be distracted — by fingering mail or doing too many things at once.
- **STEP SMART, NOT QUICKLY.**
 - Take shorter steps and keep your whole foot on the ground with each step.
 - Be careful on uneven surfaces — like getting into or out of your vehicle. Use a handrail if one is available.
- **WEAR FOOTWEAR THAT WORKS FOR THE WEATHER.**
 - Make sure you have a good tread on your soles. Wear "SR/USA"-approved footwear.
- **IF IT'S NOT SAFE, DON'T GO THERE.**
 - Tell your supervisor when unsafe conditions, like ice or snow, prevent you from safely reaching a mail box.
- **IF YOU START TO FALL, WORRY ONLY ABOUT FALLING.**
 - Drop what you're holding. Don't tense up.
 - Spread the impact — you're more likely to break something if only a single part of your body takes all the force of the fall.



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