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POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22168, November 24, 2005

Singing the Praises of Holiday Mail



Autograph lines were long in New York's James A. Farley Post Office lobby, but Vonzell took the time to greet everyone who stopped by.

Vonzell shines spotlight
on
Postal Service

Fly the Flag at Half-Staff Dec 7
National Pearl Harbor
Remembrance
Day.



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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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Semiannual Index PB 22158 (7-7-05)



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| | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|
| PB 22168: 7690-08-000-1111 | PB 22160: 7690-08-000-1103 | PB 22152: 7690-08-000-0910 | PB 22145: 7690-07-000-0129 |
| PB 22167: 7690-08-000-1110 | PB 22159: 7690-08-000-1102 | PB 22151: 7690-07-000-0135 | PB 22144: 7690-07-000-0128 |
| PB 22166: 7690-08-000-1109 | PB 22158: 7690-08-000-1101 | PB 22150: 7690-07-000-0134 | PB 22143: 7690-07-000-0127 |
| PB 22165: 7690-08-000-1108 | PB 22157: 7690-08-000-1100 | PB 22149: 7690-07-000-0133 | PB 22142: 7690-07-000-0126 |
| PB 22164: 7690-08-000-1107 | PB 22156: 7690-08-000-1099 | PB 22148: 7690-07-000-0132 | PB 22141: 7690-07-000-0125 |
| PB 22163: 7690-08-000-1106 | PB 22155: 7690-08-000-1098 | PB 22147: 7690-07-000-0131 | PB 22140: 7690-07-000-0124 |
| PB 22162: 7690-08-000-1105 | PB 22154: 7690-08-000-1005 | PB 22146: 7690-07-000-0130 | PB 22139: 7690-07-000-0123 |
| PB 22161: 7690-08-000-1104 | PB 22153: 7690-08-000-0915 | | |

USPSNEWS@WORK

A Big Apple and Garden State welcome



Vonzell with employees at the Trenton, NJ, Carrier Annex.

American Idol finalist and USPS Holiday Spokesperson Vonzell Solomon really wowed 'em last week. She charmed her way through four New York postal facilities and the Garden State capital to meet employees and other fans, deliver her holiday message to the media and help cut the ribbon on a new Automated Postal Center (APC) at Trenton's Mercerville Branch Post Office.

NY was the largest stop yet on her holiday tour. And in Trenton, more than 150 employees lined up at the carrier annex to greet Vonzell to get her autograph.

Former PMG Tisch dies at 79



Preston Robert Tisch, the 68th postmaster general of the United States, who served from August 1986 to February 1988, died last week at age 79.

Tisch's leadership brought a strong private sector focus to the needs of customers. A businessman, Tisch understood the importance of personal contacts to build business relationships and, in 1987,

he made more than 100 visits to key Postal Service customers.

Tisch also played an important role in bringing modern business practices to the organization through his support of then-young technologies like automation and information technology. Above all, he understood that the Postal Service was a vital element in the day-to-day life of the nation.

A memorial service will be held Dec. 9 at Avery Fisher Hall in New York City's Lincoln Center. Condolence correspondence is being accepted at this address:

LOEWS CORPORATION
667 MADISON AVE
NEW YORK NY 10021

USPS Governor Daniels dies at 85



LeGree S. Daniels, a Governor of the Postal Service since 1990, died recently at age 85. She was appointed by President George H.W. Bush and reappointed by President Bill Clinton in 1999.

The granddaughter of a former slave, Governor Daniels' long and distinguished career in public

service began in 1941 when she was the first African American appointed to Pennsylvania's Department of Revenue. She rose through the ranks in a career spanning five decades and served as Deputy Secretary of the Commonwealth of Pennsylvania. She was named Assistant Secretary for Civil Rights in the Department of Education by President Ronald Reagan in 1987. She served twice as Vice Chairman of the National Electoral College and on the board of the National Endowment for Democracy.

In her memory, contributions can be made to the LeGree S. Daniels Endowment Fund, the Heinz-Menaker Senior Center, in Harrisburg, PA.

Looking for a few good stamps



Postmaster General Jack Potter shakes hands with Commandant of the Marine Corps Gen. Michael W. Hagee upon delivery of the Distinguished Marines commemorative 37-cent stamps during a dedication ceremony at the Marine Barracks in Washington, DC.

America was looking for a few good Marine stamps — so the Postal Service delivered four. The 37-cent *Distinguished Marines* stamps salute four heroic Marines who served with bravery, distinction and honor during the 20th Century. These legendary Marines include Gunnery Sergeant John Basilone, Sergeant Major Daniel J. Daly, Lieutenant General John A. Lejeune and Lieutenant General Lewis B. "Chesty" Puller.

Joining Potter at the Washington, DC, ceremony was General Michael W. Hagee, Commandant, U.S. Marine Corps, and relatives of the Marines depicted on the stamps.

A first-day-of-issue dedication ceremony also took place at the Marine Corps Base at Camp Pendleton, CA, near San Diego. Joining USPS San Diego District Manager John Platt was Major General Michael Lehnert, commanding general, Marine Corps Installations West, and Major General Richard Natonski, commanding general, 1st Marine Division.

More than 80 *Distinguished Marines* stamps events were held nationwide.

18 Million — No strings attached



Yelm, WA, Rural Carrier Marji Calderon collects the 18 millionth package shipped through Carrier Pickup Online Notification from Puppet Universe owner Jeff Baird.

"We make the world a happier place one puppet at a time."

That's how Jeff Baird, owner of the online puppet, marionette and puppet accessories supplier PuppetUniverse.com describes his business — which recently shipped the 18 millionth package collected through Carrier Pickup Online Notification.

Baird counts on USPS products and services with no strings attached — Priority Mail, Global Priority Mail and Delivery Confirmation — all using Click-N-Ship and Carrier Pickup Online Notification on USPS.com.

Yelm, WA, Postmaster Susan Salamun says Puppet Universe was her office's first Carrier Pickup customer, and Baird knew from the start he would ship with USPS.

Baird said he likes his job, but he's not a marionette.

Scam Jam 2005



The Postal Service in Fort Wayne, IN, joined the Better Business Bureau (BBB) and local law enforcement agencies to host "Scam Jam 2005," covering a range of fraud prevention topics. Postal Inspector Colleen Stevenson, at left, told participants about the top five mail fraud scams, while police presented ATM fraud information, the county sheriff's department talked about traveling criminal groups and the BBB discussed identity theft.

USPS and other agencies also had information booths at the event, which was covered by ABC, NBC, CBS and the Fort Wayne News Sentinel.

LA's Barrington Station renamed Karl Malden Post Office



Postmaster General Jack Potter and Academy Award-winning actor Karl Malden unveil the plaque renaming the Barrington Station Post Office in Malden's honor.

Actor Karl Malden's work in the 70s, 80s and 90s earned this celebrity recognition accorded few in his industry — a Los Angeles Post Office building named for him. Barrington Station was renamed in Malden's honor recently following passage of a bill introduced by U.S. Congressman Henry Waxman (D-CA).

Malden is a member emeritus of the Citizens' Stamp Advisory Committee (CSAC), the group responsible for choosing which subjects appear on U.S. stamps. On hand to honor him at the event were family members, Postmaster General Jack Potter and lifetime friend Kirk Douglas.

Kirk's son, Michael, could not attend, but sent a letter teasing his former co-star with the line, "Karl — a stamp of your own wasn't enough? You had to have an entire Post Office?"

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

| Title of Mailing | Class and Type of Mail | Requested Delivery Dates | Number of Pieces (Millions) | Distribution | Presort Level | Comments |
|--|------------------------|--------------------------|-----------------------------|--------------|-----------------------------|-----------------------------|
| November Remail/November Remail Intro | Standard/Catalog | 11/25/05–11/29/05 | 2.6 | Nationwide | 3/5-Digit, Car-Rt | RR Donnelley, Lynchburg, VA |
| TGW/November Remail | Standard/Catalog | 11/25/05–11/29/05 | 2.6 | Nationwide | 3/5-Digit, Car-Rt | RR Donnelley, Lynchburg, VA |
| Catherine's Season of Savings | Standard/Letter | 11/26/05–11/29/05 | 1.0 | Nationwide | Barcoded, 3/5-Digit, Car-Rt | Cenveo, Memphis, TN |
| Catherine's Double/Triple Perks | First-Class/Letter | 12/2/05–12/6/05 | 1.0 | Nationwide | Barcoded, 3/5-Digit, Car-Rt | Cenveo, Memphis, TN |
| Life Line Screening (#10 Envelope with Ultrasound Image and Repositionable Note) | Standard/Letter | 12/8/05–12/16/05 | 2.1 | Nationwide | 3/5-Digit | Mail America, Forest, VA |

— Business Service Network Integration, Customer Service, 11-24-05

NATIONAL CONSUMER PROTECTION WEEK

Fighting Fraud: It's a Family Matter!

What is National Consumer Protection Week?

February 5–11, 2006, has been designated as National Consumer Protection Week (NCPW). The U.S. Postal Service® Consumer Advocate's Office and the U.S. Postal Inspection Service are partnering to educate consumers about fraudulent schemes and to provide consumers with the tools and information needed to combat this fraud. During NCPW, other federal, state, and local consumer protection agencies — together with consumer organizations and industry associations — also are launching consumer protection and education efforts around the country. The Postal Service™ campaign for 2006 highlights the power of a united home front in the fight against fraud with the theme "Fighting Fraud: It's a Family Matter."

Families Fight Fraud

Who gets hurt when a grandparent is taken in by a fraudulent investment, when a parent on Social Security sends money to an illegal foreign lottery, when a son or daughter falls for an employment scheme, or when any of the above is victimized by identity theft? The answer is *the*

entire family. And it's the family — that is educated about fraud and stays in touch with each other — that provides the first and best line of defense against the constantly evolving threat of fraud.

So this year, the Postal Service is delivering that message to American families across the country together with an educational campaign on prevalent types of fraud being perpetrated in America today, such as the following:

- Free prize schemes.
- Foreign lotteries.
- Multilevel marketing.
- Identity fraud, identity theft.
- Investment schemes.
- Internet fraud (including online auctions).
- Work-at-home scams.

How Does the Postal Service Help to Prevent Mail Fraud Scams?

The Mail Fraud Statute is the oldest and most effective consumer protection statute, and Postal Inspectors have been using this statute to preserve the integrity of the U.S. mail since the law was enacted in 1872. Postal Inspection Service efforts have combined vigorous enforcement of the law with public education, consumer awareness, and crime prevention programs. Postal Inspectors work with local, state, federal, and international law enforcement agencies — as well as a variety of bank and credit card issuers, financial institutions, retail merchants, credit bureaus, and other industry sources — to help prevent all types of mail fraud schemes and to educate consumers.

What Can Consumers Do to Protect Themselves From Becoming Fraud Victims?

Use common sense. Take your time when responding to offers. Investigate. Talk to family, friends, and local consumer protection experts. Educate yourself about fraud. Know who you are dealing with and protect your personal information. Every year, thousands of people and businesses are victimized by fraudulent schemes. In general, consumers should be skeptical of any offer that sounds “too good to be true.”

Who Should Consumers Call if They Suspect Fraud?

- Postal Inspectors. They are responsible for enforcing the Mail Fraud Statute. A fraud complaint can be filed at the local Post Office™, by calling 800-FRAUD-IS (800-372-8347) or online at www.usps.com/postalinspectors.
- The Federal Trade Commission. The FTC works for the consumer to prevent fraud and deception. Call 877-FTC-HELP (877-382-4357) or log on to www.ftc.gov.
- The Better Business Bureau at www.bbb.org.
- Your Attorney General's office at <http://www.usdoj.gov/usao>.

What is the Postal Service Doing for National Consumer Protection Week?

Postmasters and Facility Managers

Postmasters and facility managers are encouraged to join in this annual consumer awareness effort by sponsoring or supporting local activities during NCPW, February 5–11, 2006.

District Consumer Affairs and Claims Manager

The district Consumer Affairs and Claims manager should serve as a consultant and resource for postmasters and managers planning NCPW activities. The District Consumer Affairs and Claims office also serves as the clearinghouse for additional information and materials.

Suggested Activities

Listed below are suggested activities to highlight the week's event:

- Have a NCPW kickoff and open house.
- Show a Postal Inspection Service fraud prevention video.
- Invite a local expert to speak. A local Postal Inspector would be perfect, but a representative from a consumer advocacy group or an appropriate regulatory body would also be good.
- Hand out consumer publications such as the following:
 - Publication 162, *Because the Mail Matters*
 - Publication 280, *Identity Theft: Safeguard Your Personal Information*
 - Publication 281, *Consumer Fraud by Phone or Mail: Know How to Protect Yourself*
 - Publication 300-A, *U.S. Postal Inspection Service Guide To Preventing Mail Fraud*
 - Publication 370, *Extra Services*
 - Publication 546, *Sweepstakes Advertising: A Consumer's Guide*

The publications are available in PDF format on the Postal Service PolicyNet Web site. Go to <http://blue.usps.gov/cpim> and click on *PUBs*. The publications are also available on the Internet at www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals & Publications*, and then *Publications* (then choose either PDF format or HTML format).

- Partner with other federal agencies, community groups, educational institutions, and businesses to sponsor educational workshops or seminars for consumers with special needs.
- Hold a joint press conference with another consumer agency and include a local Postal Inspector. The Postal Inspector can discuss fraud both from a national and a community perspective.
- Work with a local Postal Inspector to inform senior citizens about fraud schemes. Hold seminars at local retirement communities. Postal Inspectors can discuss recent fraudulent schemes and steps to prevent older Americans from becoming victims.

- Provide your postal employees with information about NCPW activities planned for your area.
- Set up a booth at a busy shopping area and distribute fraud prevention brochures and other consumer information. Show a fraud prevention video.
- And, while you are at it, let customers know about the other consumer services offered by the Postal Service, such as Internet Hold, redelivery, and Carrier Pickup services, and ReadyPost® products. Suggest customers visit www.usps.com.

Event Planning Checklist

When planning National Consumer Protection Week events, keep the following suggestions in mind:

- Begin planning early.
- Contact your local Postal Service team — Postal Inspectors, Public Affairs and Communications managers, Consumer Affairs and Claims managers, and Government Relations representatives — to see how they can help support and participate in the fraud prevention events in your city.
- Set a date.
- Secure participants.
- Acquire posters, videos, fact sheets, brochures, and other supplies for the event.
- Prepare a special pictorial postmark, if applicable.
- Secure staging and sound equipment, if applicable.
- Plan signage, including a podium, sign, and banners.
- Launch a local publicity campaign using the materials suggested in this article.
- Draft a sequence-of-events agenda and speaker remarks.
- Plan retail opportunities (i.e., booth, bag stuffers, etc.).
- Prepare ceremony programs and invitations.

Inspection Service Fraud Prevention Video Library

Is your video library up to date? The U.S. Postal Inspection Service has produced a series of short, action-packed videos that dramatize the fraud prevention message in an entertaining and powerful way.

Order one of each of the free, fraud prevention DVDs listed below by calling 800-STAMP-24 (800-782-6724) or go online at <http://shop.usps.com> and click *Protect Yourself*. All DVDs feature a Spanish-language option and include a poster with prevention tips in English and Spanish. The videos provide tips on how to avoid being duped by criminals and what to do if victimized.

- **Web of Deceit:** Internet Fraud — Internet scams are like old wine in new bottles. Telemarketing and mail fraud scams are now coming to you from cyberspace.
- **Long Shot:** Foreign Lottery Scams — It's illegal to play foreign lotteries in the United States. But another reason not to play is that you are almost guaranteed to lose. And once you play, you can count on receiving more "chances" to play and lose.
- **Work-at-Home Scams:** They Just Don't Pay — While some jobs are legitimate, others just don't deliver on their promises. This short film tells the story of a new type of work-at-home scam and how a young mother gets caught up in it.
- **Identity Crisis:** Protect Your Identity — Identity fraud is the fastest-growing crime in America. With millions of victims and losses in the billions of dollars, it continues to be one of consumers' biggest fears.
- **Delivering Justice:** Dialing for Dollars — Telemarketing fraud costs Americans millions of dollars each year. And when it comes to phony investment "opportunities," older Americans are prime targets.
- **Nowhere to Run: Cross-Border Frauds** — The Internet and international phone calls make it easy for fraudsters to work from anywhere in the world. But U.S. Postal Inspectors have created task forces with Canadian law enforcement partners to stop these "long distance" scams. (*Note:* This DVD is in production and will debut in time for NCPW 2006)

Web Sites for More Information and Resources on Fraud

- U.S. Postal Inspection Service: <http://www.usps.com/postalinspectors>.
- Federal Trade Commission: <http://www.ftc.gov> or <http://www.ftc.gov/ftc/consumer.htm> (also offers brochures).
- National Consumers League: <http://www.fraud.org>.
- Better Business Bureau: <http://www.bbb.org>.
- FirstGov for Consumers: <http://www.consumer.gov>.
- Federal Citizen information Center: <http://www.consumeraction.gov>.

Postal Brochure Ordering Information

Postal Service publications make perfect handouts for customers during NCPW. They are also good resources for postmasters and managers when preparing for the week's events.

You can also order these publications from the Material Distribution Center (MDC) and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the

prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order these publications:

| Title | PSIN | PSIN | Quick Pick Number | Unit | Price | Min. Order | Bulk Pack |
|---|----------|------------------|-------------------|------|----------|------------|-------------------|
| USPIS Guide To Preventing Mail Fraud | PUB300-A | 7610-04-000-6949 | 426 | EA | \$0.2866 | 25 | 200 (100 limit) |
| Identity Theft, Safeguard Your Personal Information | PUB 280 | 7610-05-000-0653 | 527 | EA | \$0.08 | 1 | 850 |
| Consumer Fraud by Phone or Mail | PUB281 | 7610-02-000-9388 | None | EA | \$0.0313 | 100 | 1,000 (100 limit) |
| Because the Mail Matters | PUB162 | 7610-05-000-5085 | None | EA | \$0.2347 | 1 | 200 |
| Sweepstakes Advertising, A Consumer's Guide | Pub 546 | 7610-03-000-4600 | 465 | EA | \$0.1563 | 50 | 1000 |

NCPW Poster

The poster on page 9 can be downloaded at <http://www.usps.com/postalinspectors> after December 1.

— Field Support and Integration, Office of Consumer Advocate, 11-24-05

Quick Tip **2** Request Carrier Pickup from home

usps.com

Millie's a sweetheart. Always ready to help out. Help out with a bake sale, a school outing or community park clean-up.

She even helped out the nice man who called to ask for her Social Security number.

Well, it turned out this "nice man" scammed Millie out of her retirement savings.

Protect your loved ones.

Learn how during **National Consumer Protection Week**, February 5-11, 2006. And order the *free* fraud-prevention DVD, "Nowhere to Run," at usps.com/postalinspectors.

**Fighting Fraud—
It's a Family Matter**

 **UNITED STATES
POSTAL SERVICE®**



Employees

SAFETY TALK

Cold Weather Hazards

Winter weather brings new hazards — at home and at work — especially if your responsibilities include snow and ice removal.

Unsafe use of snow removal equipment causes the Postal Service™ to average two amputations a year. You can avoid injury by heeding the cautions outlined in this safety talk. By working together, we can achieve this year's target of **zero** amputations.

Consider these winter weather safety tips:

- **Stay warm and dry to prevent hypothermia** (dangerous lowering of the body's core temperature).
 - Dress in layers of clothing so you can remove outerwear if you get too warm.
 - Keep dry by using waterproof footwear and clothing.
 - Keep a change of socks and gloves handy in case yours get wet.
- **Avoid frostbite.** In severely cold weather, protect your hands, toes, and cheeks from freezing.
- **Take it easy when you shovel snow by hand** to prevent a back injury or heart attack.
 - Push snow, rather than lift, when possible.
 - Take smaller loads if the snow is wet and heavy.
 - Take frequent breaks; keep from getting too warm.
 - Drink water often to replace fluid and minerals lost by sweating.

Follow these safety tips for using snow removal equipment:

- Check equipment (such as snow blowers) before using to make sure it is functioning properly and safety guards are in place.

- Don't run gasoline-powered equipment indoors; avoid exposure to carbon monoxide, which can be fatal.
- Check plows and other mobile equipment for problems and obstructions by walking completely around them.
- Keep people away from the area where you start to operate a machine.
- Before starting the engine or motor, shift into neutral and make sure all clutches are disengaged.
- Walk slowly and carefully so you don't slip.
- Keep a firm hold on the machine.
- Don't try to remove snow too quickly; you'll overload the machine.
- Stay away from the discharge opening to avoid getting entangled in the blades or being struck by objects propelled by them.
- Never put your hand in any part of the equipment while the machine is running. To remove snow or ice buildup do the following:
 1. Turn off the engine or motor.
 2. Wait for all moving parts to stop.
 3. Use a tool (**never** your fingers or hands).

— Safety Performance Management,
Employee Resource Management, 11-24-05

Finance

POSTMASTER/FIELD GUIDE REVISION

Employee Emergency Salary Issued Process

Effective November 24, 2005, Post Offices™ and postal retail units must follow new procedures to issue emergency salary to an employee. Also included is the grievance settlements prepayment process. As a result, the titles and descriptions for Account Identifier Codes (AICs) 554 and 754 must be modified.

The procedures below replace current policy and procedure (P&P) 119 and 120, but will be numbered as P&P 54.1. P&P 119 and 120 will be placed on reserve.

Postmaster/Field Guide

* * * * *

[Insert policy and procedure (P&P) 54.1 to read as follows:]

Employee Emergency Salary Issuance — P&P 54.1

Procedure

Payroll Work or Leave Hours Adjustments

When an employee receives a salary check that is substantially less than the amount due, a payroll adjustment authorized by the postmaster, manager, or supervisor is required.

1. If the employee requests an emergency salary due to a salary check received that is less than the amount due, in addition to the payroll adjustment, the postmaster, manager, or supervisor must also complete an emergency salary authorization.
2. If the actual net amount cannot be determined for an emergency salary authorization, management may authorize an amount equal to 65 percent of the estimated gross as a guideline to calculate the net amount due.

Note: An interim emergency salary is not authorized for the following:

- Claims less than a full day of pay.
- Terminated employees.
- Equipment maintenance allowance (EMA).
- Employee business expense (EBE).
- Back pay awards.

Use the following table as a guideline:

| If... | Was Emergency Salary Requested? | Use... | Process | AIC |
|--|---------------------------------|---|---|-----|
| An employee (non-rural carrier) receives a payroll check that is less than amount due... | Yes | PS Form 2240 top and bottom portion (in lieu of PS Form 1608). Enter the appropriate pay period and week. | Employee presents authorized PS Form 2240 to retail unit and is issued a no-fee money order for the authorized amount. PS Form 2240 is then submitted to the Scanning and Imaging Center (SIC). | 554 |
| | No | N/A | The supervisor enters the adjustment into the Time and Attendance Collection System in AdjustPay. | N/A |

| If... | Was Emergency Salary Requested? | Use... | Process | AIC |
|--|--|---|---|-----|
| Rural carrier receives a payroll check that is less than amount due... | Yes | PS Form 2240-R and PS Form 1608. Enter the correct pay period. <i>Note:</i> On PS Form 1608, check off rural carrier payroll check less than amount due. | The employee presents the authorized PS Form 2240-R and PS Form 1608 to the retail unit. The retail unit issues a no-fee money order for the authorized amount and submits PS Form 2240-R and PS Form 1608 to the SIC. | 554 |
| | No | PS Form 2240-R only. | The employee's postmaster, manager, or supervisor submits PS Form 2240-R to the SIC. | N/A |
| Non-receipt of Salary Check | Yes | PS Form 1608. <i>Note:</i> On PS Form 1608, check the Salary Check Failed to Arrive on Due Date box. | The employee presents the authorized PS Form 1608 to the retail unit. The retail unit issues a no-fee money order for the authorized amount. PS Form 1608 is filed at the local retail unit. The employee reimburses the amount once he/she receives the payroll check. | 754 |

Payroll Check Is Less than Amount Due (Non-Rural Carrier)

How to Complete PS Form 2240

When a payroll check is less than the amount due, PS Form 2240, *Pay, Leave, or Other Hours Adjustment Request*, must be used for payroll adjustment and to request an interim emergency salary. The postmaster, manager, or supervisor completes the PS Form 2240 as follows:

1. In the top portion of PS Form 2240, complete the following:
 - Employee's name.
 - Designation activity code.
 - Base level.
 - Finance number.
 - Social Security number (SSN).
 - Year.
 - Pay period.
 - Week number (1 or 2).
 - Hour(s) to be adjusted.
 - Signature of authorizer (postmaster, manager, or supervisor).
2. In the bottom portion (Emergency PS Form 2240 (in lieu of PS Form 1608), complete the following:
 - Pay period.
 - Year.
 - Amount of emergency salary for the corresponding week (Week 1 or Week 2).
 - Total amount to be issued (should not exceed 65 percent of the estimated gross amount due).
 - The Unit Number of the issuing retail unit (10-digit Unit ID).
 - Date of issue.
 - Authorizer's (employee's postmaster, manager, supervisor) printed name and phone number.
 - Signature of authorizer and date.

How to Issue Emergency Salary for One Week of a Pay Period

If an emergency salary is issued for 1 week of a pay period, the postmaster, manager, or supervisor performs the following:

1. Completes one PS Form 2240 including the bottom portion of the form (in lieu of PS Form 1608) Emergency Salary Authorization section.
2. Enters the amount of emergency salary to be issued in the appropriate week (Week 1 or Week 2).
3. Enters the total amount of the emergency salary issued in the total amount for pay period.

Note: An amount must be entered in the Week and the Total box.

How to Issue Emergency Salary for Both Weeks of a Pay Period

If emergency salary is issued for *both weeks* of a pay period, follow these steps:

1. The postmaster, manager, or supervisor completes one PS Form 2240 for Week 1 and another PS Form 2240 for Week 2.
 2. On the Week 2 PS Form 2240:
 - a. Complete the bottom portion of the form (in lieu of PS Form 1608), Emergency Salary Authorization section.
 - b. Enter the amount of emergency salary to be issued for each week (Week 1 and Week 2).
 - c. Enter the total amount of emergency salary issued in the total amount for pay period.

Note: An amount must be entered in each Week and Total box.

2. The employee presents the completed PS Form 2240 to a Post Office or postal retail unit and signs the bottom portion of the form (Emergency Salary Authorization) at the time the emergency salary is received from the Post Office or postal retail unit.
3. The Post Office or retail unit performs the following tasks:
 - a. Issues the employee a no-fee postal money order for the amount authorized on the bottom portion of the PS Form 2240.
 - b. Enters the amount issued into AIC 554, Payroll Adjustment Payment Issued.
 - POS ONE offices must use the correct system-driven process and enter the employee's name, Social Security number, pay period-year, and amount.
 - Integrated retail terminal (IRT), Electronic Money Order Voucher Entry System (eMOVES), and small Post Office reporting tool (SPORT) offices must enter the employee's Social Security number, pay period-year, and amount.
 - c. Submits PS Form 2240 to the Scanning and Imaging Center.

Note: The Post Office that issues the no-fee money order must ensure that the employee name, Social Security number, and amount are entered into their reporting system (POS ONE, IRT, MOVES, SPORT). If the employee's information and valid SSN is not entered, the amount will be expensed to the unit's finance number and Unit ID.

Rural Carrier Payroll Check Is Less than Amount Due

When a payroll check for a rural carrier is substantially less than the amount due, PS Form 2240-R and PS Form 1608 (November 2005) must be used to request an interim emergency salary.

1. The postmaster, manager, or supervisor completes PS Form 2240-R, *Rural Pay or Leave Adjustment Request*, as follows:
 - Name of rural carrier.
 - Finance number.
 - Social Security number.
 - Designation activity code.
 - Route number.
 - FLSA.
 - Year.
 - Pay period.
 - Hour(s) to be adjusted.
 - Signature of authorizer (postmaster, manager, or supervisor).

2. The employee's postmaster, manager, or supervisor also completes PS Form 1608, *Emergency Salary Authorization and Receipt*, as follows:
 - Employee name.
 - Social Security number.
 - Pay period.
 - Year.
 - Unit ID of the office issuing the emergency salary.
 - Position.
 - Pay location.
 - Date of issue.
 - Check off appropriate box.
 - Amount of emergency salary to be issued, numeric and written (not to exceed 65 percent of the estimated gross amount due).
 - Serial number of money order issued.
 - Authorizer's (employee's postmaster, manager, or supervisor) signature.
3. The rural carrier presents a completed PS Form 2240-R and PS Form 1608 to a Post Office or postal retail unit. The rural carrier signs and dates PS Form 1608 at the time the emergency salary is received from the Post Office or retail unit.
4. The Post Office or postal retail unit performs the following tasks:
 - a. Issues the employee (rural carrier) a no-fee postal money order for the amount authorized on PS Form 1608 and enters the money order number on the form.
 - b. Enters the amount issued into AIC 554, Payroll Adjustment Payment Issued.
 - POS ONE offices must use the correct system-driven process and enter the employee's name, Social Security number, pay period year, and amount.
 - IRT, eMOVES, and SPORT offices must enter the employee's Social Security number, pay period year, and amount.
 - c. Submits PS Form 2240-R and the PS Form 1608 to the Scanning and Imaging Center.

Note: The Post Office that issues the no-fee money order must ensure that the employee name, Social Security number, and amount are entered into the reporting system (POS ONE, IRT, eMOVES, SPORT). If the employee's information and valid SSN is not entered, the amount will be expensed to the unit's finance number and Unit ID.

Non-Receipt of Salary Check

When an employee does not receive a salary check, the office must use PS Form 1608 to request an interim emergency salary.

1. The postmaster, manager, or supervisor completes PS Form 1608 as follows:
 - Employee name.
 - Social Security number.
 - Pay period.
 - Year.
 - Unit ID of the office issuing the emergency salary.
 - Position.
 - Pay location.
 - Date issued.
 - Check off appropriate box.
 - Authorized local emergency payment amount to be issued, numeric and written (use net amount from the Payroll Register).
 - Authorizer's (employee's postmaster, manager, or supervisor) signature.

2. The employee presents a completed PS Form 1608 to a Post Office or postal retail unit and signs and dates the form at the time the emergency salary is received from the Post Office or postal retail unit.
3. The Post Office or retail unit performs the following tasks:
 - a. Issues the employee a no-fee postal money order for the amount authorized on PS Form 1608, and enters the money order number on the form.
 - b. Enters the amount issued into AIC 754, Authorized Emergency Salary Issued, on PS Form 1412, *Daily Financial Report*. (POS ONE offices must use the correct system-driven process and enter the employee's Social Security number and amount).
 - c. Maintain a master control in the unit with the employee's name, date, and amount issued, and files PS Form 1608 locally. *Do not forward PS Form 1608 to the Scanning and Imaging Center.*

Note: The Post Office that issues the no-fee money order must ensure that the employee name, Social Security number, and amount are entered into the POS ONE system. If the employee's information and valid SSN are not entered, the amount will be expensed to the unit's finance number and Unit ID.

4. Once the employee receives the payroll check, the employee must reimburse the amount issued to the Post Office or retail unit. The Post Office or retail unit performs the following tasks:
 - a. Enters the reimbursed amount into AIC 354, Authorized Emergency Salary Cleared, on PS Form 1412, *Daily Financial Report*.
 - b. Issues a PS Form 3544, *Receipt for Money*, or system-generated PS Form 3544 to the employee.
 - c. Updates the master control with the date and amount paid under the employee's name.

Grievance Settlement Prepayment

In the event that an employee is not paid within 60 days after submission of all the necessary grievance settlement paperwork, management may authorize an interim emergency salary equal to 65 percent of the net amount due, as long as the adjustment is for less than 80 hours.

| If the Employee... | May Emergency Salary Be Requested? | PS Form | Process | AIC |
|--|---|---|--|-----|
| Is due a payment for grievance settlement within 60-days | No | Appropriate documentation as required by Compensation. | The postmaster, manager, or supervisor submits the appropriate documentation as required by Compensation Letter 2004-050. | N/A |
| Does not receive payment within 60 days after the grievance, a settlement is submitted to ASC and the claim is for less than 80 hours. <i>Note:</i> A grievance prepayment exceeding 80 hours cannot be issued locally. | Yes | Appropriate documentation as required by Compensation and a PS Form 1608 authorized by the postmaster, manager, or supervisor. <i>Note:</i> On PS Form 1608 check off salary check failed to arrive on due date. | Postmaster, manager, or supervisor ensures the proper documentation is submitted as required by Compensation Letter 2004-050. The employee presents the authorized PS Form 1608 to the retail unit and is issued a no-fee money order for the authorized amount. The local retail unit files the PS Form 1608. The employee reimburses the amount once the grievance settlement check is received. | 754 |
| Does not receive payment within 60 days after the grievance settlement is submitted to ASC and the claim is for 80 hours or more | No | Appropriate documentation as required by Compensation. | The postmaster, manager, or supervisor submits the appropriate documentation as required by Compensation Letter 2004-050. | N/A |

To request a grievance prepayment for settlements greater than 80 hours, the authorizing manager or supervisor must send an electronic mail request to Eagan Grievance-Prepay or submit written notification to the following address:

US POSTAL SERVICE PAYROLL SERVICES BRANCH
 PL 9631 EAGAN ASC
 2825 LONE OAK PKWY
 EAGAN MN 55121-9631

e-mail: eagan.grievance.prepay@usps.gov

* * * * *

[Delete the text of policy and procedure (P&P) 119 and 120 and place P&P 119 and 120 on reserve.]

* * * * *

Account Identifier Code and General Ledger Account Crosswalk

* * * * *

[Revise AIC 554 to read as follows:]

| AIC | Master Title | General Description | GLA | FPR | Revenue |
|-----|--|---|----------|-----|---------|
| 554 | Payroll Adjustment Emergency Salary Issued | Emergency salary issued to an employee for payroll adjustment, this is collected through the Automated Salary Advance Collection (ASAC) system. Requires PS Form 2240, <i>Pay, Leave, or Other Hours Adjustment Request</i> . | 13411554 | N/A | No |

* * * * *

[Revise AIC 754 to read as follows:]

| AIC | Master Title | General Description | GLA | FPR | Revenue |
|-----|--|--|----------|-----|---------|
| 754 | Authorized Emergency Salary Issued | Authorized emergency salary issued to an employee due to non-receipt of payroll check. Requires PS Form 1608, <i>Emergency Salary Authorization and Receipt</i> . <i>Note:</i> Local management is responsible for the collection of the outstanding emergency salary issued. | 13412754 | N/A | No |

* * * * *

We will incorporate these revisions into the next printed edition of the *Postmaster/Field Guide*. The online version is accessible on the Postal Service Intranet.

- Go to <http://blue.usps.gov/finance>.
- Under "Other Links," click on *Accounting*.
- Under "What's New with Accounting Services," click on *Postmaster/Field Guide*.

(The direct Web site address is <http://acs/pubs/pmfg.php>.)

— Payroll Accounting and Revenue and Field Accounting, Finance, 11-24-05

NOTICE

Form W-5 Renewal

Form W-5, *Earned Income Credit Advance Payment Certificate*, which allows eligible employees to receive advance payment of their earned income credit, must be renewed for 2006. All certificates currently in effect expire at the end of the calendar year and must be renewed by submitting a new Form W-5 as soon as possible.

In order to ensure that these new Forms W-5 will be effective at the beginning of calendar year 2006, personnel offices must receive the Form W-5 by no later than December 17, 2005, which is the beginning of the second week of

pay period 26. This will ensure that the information on the form will be effective as soon as possible in the new calendar year. Please note that Internal Revenue Service (IRS) regulations specifically prohibit any retroactive changes or additions to the information submitted on the original Form W-5. Any changes, corrections, or additions to a Form W-5 require submission of a new form.

Reminder: Personnel offices are reminded that (1) employees are responsible for timely submission of their Form W-5 and (2) IRS regulations mandate that all employers

submit copies of all Forms W-5 received from their employers. Personnel offices must mail one copy of Form W-5 in a separate envelope marked "FORM W-5 FOR IRS" in the lower left-hand corner of the envelope to the following address:

ATTN CONTROL SECTION
 EAGAN ACCOUNTING SERVICE CENTER
 2825 LONE OAK PKWY
 EAGAN MN 55121-9611

The Control Section in Eagan will forward the forms to the IRS.

— Payroll,
 Finance, 11-24-05

NOTICE

Procedures for Existing Express Mail Corporate Accounts

Effective December 5, 2005, Post Offices™ and retail postal units using the Electronic Money Order Voucher Entry System (eMOVES) or the Small Post Office Reporting Tool (SPORT) will no longer send PS Form 3544, *USPS Receipt for Money or Services*, for Express Mail® Advance Deposits (AIC 055) to the District Expedited Services office. The entry will be transmitted electronically to the Electronic Marketing Reporting System (EMRS).

Post Offices and retail postal units must follow these procedures for advance deposit transactions:

Advance Deposit — eMOVES and SPORT Offices

- Use AIC 055, Express Mail Advance Deposits, to report funds held for trust.
- Use AIC 752, Cash Remitted Final, to report funds remitted to bank.

Note: The District Expedited Services office will no longer enter PS Form 3544 data for Express Mail corporate accounts into EMRS.

— Revenue and Field Accounting,
 Finance, 11-24-05

NOTICE

Use of Reason Codes in Conjunction With AIC 247/647, Financial Difference Overage/Shortage

Effective November 24, 2005, all Post Offices™ and postal retail units must use a reason code when entering an amount to AIC 247, Financial Difference Overage, or AIC 647, Financial Difference Shortage. The table below contains a complete list of authorized reason codes and their respective descriptions.

| Reason Code Number | Reason Code Description |
|--------------------|-------------------------|
| 01 | Bank Discrepancy |
| 02 | 1412 Discrepancy |
| 03 | Credit/Debit Card |
| 04 | Money Order |
| 05 | Stock Difference |

| Reason Code Number | Reason Code Description |
|--------------------|--|
| 06 | Stamps by Mail |
| 07 | Burglary/Robbery |
| 08 | Fire/Flood |
| 09 | Grievance Unresolved |
| 10 | Grievance Settlement |
| 11 | Cash Transfer |
| 12 | Employee Credit Shortage (Uncollectible) |
| 13 | Other (Explain) |

— Revenue and Field Accounting,
 Finance, 11-24-05

Information Technology

NOTICE

FAST National Deployment Complete

The Facility Accessibility and Shipment Tracking (FAST) system is now managing drop shipments at 800 facilities throughout the country. On November 21, 2005, the Southeast Area, the last deployment group, began receiving appointments in FAST. The deployment was successful and occurred on schedule with the exception of the Louisiana District, which was impacted by Hurricane Katrina. Louisiana facilities were rescheduled and will be available to accept drop shipments beginning December 1, 2005.

For a schedule of all facilities in FAST, go to RIBBS at <http://ribbs.usps.gov>.

Enhancements

On November 20, we added enhancements to the FAST system. Speedline appointments can only be made for 24 pallets or fewer. When *PostalOne!* authentication services are unavailable, users are notified by an error message displayed on the logon page. Users are now able to search by recurring appointment ID on the appointment status report.

For a complete version of the November 20 release notes, go to RIBBS at <http://ribbs.usps.gov>.

Pallet Barcode Validation Process

A new pallet barcode is available for customer use. In order for a customer to use the barcode, the customer must first meet the Postal Service's™ mailer placard barcode specifications. Customers should send to the Postal Service via e-mail 10 unique barcode samples in PDF format to fastwebservice@usps.com.

The Postal Service will then test the barcodes to determine if they are recognized by the the surface visibility application and the Motorola utility manager. Once the Postal Service validates the barcodes, customers can begin placing the barcodes on drop shipments to be scanned by Postal Service facilities.

Register for FAST

It is not too late to register for FAST. To schedule drop shipments, a customer must register for a FAST ID through *PostalOne!* at www.usps.com/postalone. Those customers who already have a *PostalOne!* account and also need access to FAST must register by calling the *PostalOne!* Customer Care Center at 800-522-9085. Detailed instructions on the FAST/*PostalOne!* registration process are available on RIBBS. Only users with FAST scheduler IDs will be allowed to make appointments at drop shipment facilities.

Questions

Send your questions via e-mail to FAST@USPS.com or telephone the Postal Service help desk at 800-877-7435 and say "FAST."

— Logistics Systems,
Operations, 11-24-05

International Mail

ICM UPDATES

International Customized Mail

The International Customized Mail (ICM) updates now appear on the Postal Service™ Internet Web site at www.usps.com.

To read the latest updates:

- Go to www.usps.com.
- Click *All Products and Services*, then *International Customized Mail Updates*.

(The direct URL is <http://www.usps.com/publications/icm/welcome.htm>.)

— Pricing Strategy,
Pricing and Classification, 11-24-05

Quick
Tip



Send gifts

Overnight Guaranteed*

Choose Express Mail® service

\$13⁶⁵
and up




usps.com

*Next-day delivery to many locations. Some restrictions may apply. See a Postal Associate for money-back guarantee details.

UP DOWN

Quick Tip **4** Jolly Shipping Solutions

2-3 Day Delivery
Send gifts with Priority Mail® service



\$385
INCL. LG

Overnight Delivery Guaranteed™
Send gifts with Express Mail® service



\$1365
INCL. LG

*Delivery guaranteed in an average of 2-3 days.
**Not for delivery to many locations. Some restrictions may apply.
See a label booklet for many-day guaranteed prices.

usps.com

Fraud Alert

Domestic Orders

False Representation. Enforced by postmasters at the cities listed below.

| State, City ZIP Code | Names and Addresses Covered | Product |
|--------------------------|---------------------------------------|------------------------|
| NC, Charlotte 28210-3279 | NAC, 6135 Park South Drive, Suite 510 | A false billing scheme |

— Judicial Officer, 11-24-05

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

| State, City ZIP Code | Names and Addresses Covered |
|----------------------------|---|
| NY, Albany 12206-1392 | Any and All Names and/or Box Holder, 911 Central Avenue, PMB #237 |
| NC, Charlotte 28203-5868 | All Mail, 1235 East Boulevard, Suite E, PMB 2 |
| NC, Charlotte 28216-8706 | All Mail, 3611 Mount Holly Huntersville Road, Suite 204, PMB 320 |
| NC, Charlotte 28269-7197 | All Mail, 3020 Prosperity Church Road, Suite 1, PMB 183 |
| SC, Bluffton 29910-4204 | All Mail, 20 Towne Drive, PMB 146 |
| SC, Chapin 29036-9400 | All Mail, 140A Amicks Ferry Road, PMB 184 |
| SC, Charleston 29407-4781 | All Mail, 1836 Ashley River Road, Suite E, PMB 193 |
| SC, Columbia 29210-5136 | All Mail, 655 St. Andrews Road, PMB 300 |
| SC, Columbia 29212-1144 | All Mail, 7001 St. Andrews Road, PMB 146 |
| SC, Goose Creek 29445-2997 | All Mail, 205 St. James Avenue, Suite 2, PMB 256 |
| WV, Beckley 25801-6728 | Various Names Except for Virgil Ivey and/or Wendy Allen, 206 Myers Avenue |

— Judicial Officer, 11-24-05

UNITED STATES POSTAL SERVICE
OFFICE OF INSPECTOR GENERAL

FRAUD

If You Suspect Fraud,
 Waste or Misconduct
 in the Postal Service

CONTACT THE HOTLINE AT:

1-888-USPSOIG



- ✓ *Workers' Compensation Fraud*
- ✓ *Employee or Contractor Misconduct*
- ✓ *Embezzlement and Theft*

DIG Field Office Contact Numbers

| | |
|---------------|----------------|
| Washington HQ | (703) 248-2100 |
| Atlanta | (404) 507-8301 |
| Boston | (617) 603-6100 |
| Chicago | (312) 601-3900 |
| Dallas | (214) 775-9100 |
| Denver | (303) 925-7400 |
| Houston | (281) 504-4200 |
| Los Angeles | (949) 296-8100 |
| Miami | (786) 437-2920 |
| New York | (201) 499-5120 |
| Philadelphia | (610) 616-8040 |
| San Francisco | (650) 412-3000 |
| St. Louis | (314) 439-6000 |

1-888-USPS OIG (1-888-877-7644)
www.uspsdig.gov

TTY (Hearing Impaired) 1-866-OIG-TEXT
 (1-866-644-8398)

Confidentiality provided to callers.



PROMOTING INTEGRITY

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

| | | | | | | | | | | | | |
|--------|--------|--------|--------|---------------|--------|--------|---------------|---------------|--------|---------------|---------------|---------------|
| 005026 | 028784 | 069547 | 080404 | 098575 | 103799 | 115271 | 177085 | 275108 | 322480 | 337093 | 480051 | 610157 |
| 005183 | 028866 | 069575 | 080407 | 098590 | 103832 | 115312 | 178060 | 276430 | 322536 | 337113 | 480737 | 611122 |
| 005288 | 028995 | 069759 | 080445 | 098732 | 103852 | 115360 | 178068 | 278502 | 322585 | 338086 | 480853 | 613135 |
| 005293 | 029465 | 069763 | 080464 | 098749 | 103911 | 115387 | 183012 | 280167 | 322800 | 338144 | 481192 | 620023 |
| 006266 | 029796 | 069996 | 080472 | 098814 | 103939 | 115552 | 184005 | 282201 | 322860 | 344015 | 481423 | 620029 |
| 006830 | 030093 | 070376 | 080498 | 098816 | 103967 | 117336 | 184018 | 282663 | 323145 | 344064 | 481908 | 622024 |
| 006957 | 030292 | 070490 | 080526 | 098894 | 103989 | 117602 | 186001 | 282757 | 324003 | 344127 | 482206 | 627140 |
| 007027 | 030450 | 070750 | 080527 | 100136 | 104623 | 117736 | 188003 | 282808 | 325079 | 347008 | 483082 | 629021 |
| 007144 | 034020 | 070784 | 080572 | 100148 | 105383 | 117945 | 191965 | 282885 | 325108 | 349003 | 483350 | 629129 |
| 007145 | 037124 | 071043 | 080600 | 100214 | 105743 | 118582 | 192289 | 282887 | 325361 | 349023 | 486302 | 631130 |
| 007256 | 038291 | 071253 | 080619 | 100253 | 108137 | 119397 | 192431 | 282917 | 326454 | 349125 | 488123 | 631254 |
| 008217 | 038594 | 071471 | 080652 | 100373 | 108484 | 119605 | 193729 | 283479 | 326766 | 349330 | 489454 | 631356 |
| 008756 | 038607 | 071473 | 080659 | 100393 | 108729 | 121230 | 196157 | 286119 | 327006 | 349639 | 489479 | 641656 |
| 008802 | 041357 | 071527 | 080674 | 100398 | 108835 | 122403 | 197134 | 287037 | 327370 | 349640 | 490639 | 641973 |
| 008870 | 043009 | 071631 | 080699 | 100427 | 108944 | 122414 | 197145 | 292341 | 327456 | 349690 | 490684 | 658219 |
| 008923 | 043044 | 071754 | 080732 | 100554 | 109315 | 124082 | 198023 | 292396 | 327686 | 349740 | 492024 | 666090 |
| 008938 | 043304 | 075005 | 085077 | 101498 | 109924 | 124097 | 198038 | 293082 | 327771 | 349899 | 493010 | 672023 |
| 009028 | 044017 | 075362 | 085153 | 102380 | 110660 | 125020 | 198155 | 294427 | 328036 | 352758 | 493024 | 672115 |
| 009063 | 051067 | 075680 | 085803 | 103052 | 111139 | 125180 | 198258 | 294516 | 328076 | 352815 | 495125 | 672325 |
| 009438 | 056062 | 075875 | 088037 | 103065 | 111419 | 125302 | 198262 | 295094 | 328089 | 363014 | 496049 | 681105 |
| 009619 | 060061 | 076064 | 088165 | 103125 | 111559 | 128148 | 199058 | 295393 | 328795 | 366184 | 496145 | 685285 |
| 009657 | 060775 | 077019 | 088341 | 103135 | 111621 | 130331 | 199073 | 301011 | 329019 | 372603 | 497114 | 687029 |
| 009744 | 061178 | 077358 | 088703 | 103138 | 111756 | 131263 | 200232 | 301203 | 330285 | 380214 | 515070 | 692001 |
| 009829 | 061321 | 077598 | 089984 | 103182 | 112008 | 133039 | 200341 | 301287 | 330792 | 381210 | 531347 | 708558 |
| 009854 | 061460 | 078247 | 090006 | 103227 | 112015 | 139145 | 200488 | 301460 | 330804 | 381532 | 537334 | 711667 |
| 010149 | 061585 | 078901 | 090379 | 103234 | 112112 | 142871 | 207803 | 301900 | 331007 | 391060 | 537424 | 712027 |
| 010406 | 061730 | 079025 | 091550 | 103238 | 112152 | 146240 | 207935 | 301985 | 331014 | 392310 | 545004 | 722066 |
| 010439 | 062079 | 079026 | 091831 | 103271 | 112194 | 150265 | 208194 | 302240 | 331372 | 392662 | 549082 | 722093 |
| 010758 | 064019 | 080003 | 092716 | 103286 | 112255 | 151043 | 208470 | 302475 | 331699 | 395250 | 551212 | 722271 |
| 010768 | 064121 | 080014 | 092731 | 103303 | 112379 | 152028 | 208730 | 302681 | 331831 | 402027 | 551814 | 727057 |
| 015214 | 065272 | 080022 | 092997 | 103309 | 112437 | 152241 | 208955 | 303773 | 332031 | 402135 | 553016 | 730040 |
| 015428 | 065752 | 080048 | 093196 | 103311 | 112508 | 152255 | 210108 | 303779 | 332069 | 402894 | 553282 | 730144 |
| 015445 | 065964 | 080056 | 093198 | 103313 | 112536 | 152381 | 210420 | 303849 | 332650 | 405103 | 553633 | 730652 |
| 015599 | 067152 | 080083 | 093213 | 103325 | 112560 | 152521 | 210715 | 305095 | 332910 | 423089 | 553983 | 730909 |
| 015604 | 067259 | 080129 | 093689 | 103353 | 112576 | 152756 | 210797 | 305678 | 332920 | 423091 | 557029 | 730938 |
| 015717 | 067266 | 080135 | 093733 | 103370 | 112591 | 152800 | 210826 | 306790 | 333028 | 424057 | 581122 | 731971 |
| 018073 | 067274 | 080139 | 093943 | 103375 | 112698 | 152807 | 210836 | 311314 | 333043 | 424079 | 591035 | 740242 |
| 018155 | 068018 | 080152 | 094395 | 103398 | 112735 | 152812 | 210871 | 311397 | 333068 | 430198 | 600007 | 740892 |
| 018222 | 068088 | 080161 | 095347 | 103406 | 112743 | 152824 | 220166 | 311570 | 333088 | 432961 | 600059 | 741373 |
| 018359 | 068090 | 080166 | 095350 | 103410 | 112761 | 159076 | 220245 | 314231 | 334042 | 432984 | 600345 | 750023 |
| 018654 | 068149 | 080187 | 095377 | 103438 | 112952 | 159249 | 220288 | 314381 | 334051 | 436006 | 600370 | 750260 |
| 018701 | 068223 | 080224 | 096478 | 103446 | 112960 | 165048 | 220385 | 317122 | 334090 | 441012 | 600705 | 750281 |
| 018725 | 068231 | 080231 | 097115 | 103449 | 113285 | 165258 | 221147 | 317189 | 334221 | 441329 | 601021 | 750408 |
| 019022 | 068448 | 080240 | 097187 | 103506 | 113529 | 165317 | 221305 | 320009 | 334330 | 441641 | 601096 | 750974 |
| 020585 | 068497 | 080246 | 097565 | 103517 | 113554 | 170095 | 221549 | 320012 | 334346 | 450167 | 601440 | 751025 |
| 021373 | 069088 | 080272 | 097674 | 103624 | 113687 | 170208 | 221571 | 320023 | 334451 | 451016 | 601729 | 752105 |
| 021761 | 069115 | 080299 | 097832 | 103641 | 113940 | 170223 | 225016 | 320025 | 334614 | 452005 | 601817 | 752123 |
| 022169 | 069120 | 080318 | 097996 | 103646 | 113956 | 171090 | 226048 | 320027 | 334836 | 452036 | 602033 | 752155 |
| 022339 | 069199 | 080324 | 098079 | 103652 | 114169 | 171105 | 227115 | 320033 | 334977 | 454823 | 602399 | 752368 |
| 022392 | 069227 | 080336 | 098261 | 103676 | 114282 | 171130 | 235416 | 320079 | 335113 | 461038 | 602894 | 752526 |
| 025323 | 069248 | 080349 | 098348 | 103683 | 115071 | 171264 | 235538 | 320835 | 335314 | 477144 | 602987 | 752528 |
| 027103 | 069448 | 080368 | 098380 | 103707 | 115183 | 171295 | 261035 | 321009 | 335423 | 477159 | 603226 | 752555 |
| 027551 | 069477 | 080376 | 098389 | 103742 | 115190 | 175075 | 272003 | 322219 | 336196 | 478120 | 605252 | 752615 |
| 027921 | 069534 | 080383 | 098566 | 103768 | 115204 | 177081 | 272052 | 322272 | 336250 | 478824 | 606708 | 752720 |

| | | | | | | | | | | | | |
|--------|---------------|--------|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 752744 | 770598 | 840292 | 895312 | 901149 | 902043 | 904070 | 912440 | 921677 | 928478 | 941759 | 954445 | 982123 |
| 752921 | 770872 | 840507 | 898036 | 901151 | 902101 | 904128 | 913065 | 921679 | 928482 | 943033 | 958112 | 982187 |
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— Product Information Requirements, Product Development, 11-24-05

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

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| 010 504 1932 to | 1999 | 043 205 5922 to | 5999 | 349 746 2056 to | 2099 | 394 126 6907 to | 6999 |
| 011 582 1889 to | 1899 | 044 087 3457 to | 3499 | 350 518 7350 to | 7374 | 394 189 0405 to | 0599 |
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| 012 579 5675 to | 5699 | 045 524 4121 to | 4298 | 360 168 6008 to | 6099 | 394 990 1810 to | 1899 |
| 013 289 6176 to | 6199 | 046 800 9870 to | 9899 | 360 173 8800 to | 8899 | 395 343 3264 to | 3299 |
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| 500 070 5725 to | 7799 | 619 551 7229 to | 7299 | 639 605 2143 to | 2199 | 651 741 4415 to | 4499 |
| 600 645 3223 to | 3299 | 619 859 3000 to | 3099 | 639 657 8600 to | 8799 | 651 882 2800 to | 2899 |
| 601 339 1200 to | 1399 | 620 073 9400 to | 9499 | 640 289 7500 to | 7599 | 652 754 6317 to | 6399 |
| 601 653 5884 to | 5899 | 621 614 7907 to | 7930 | 640 289 7700 to | 7999 | 653 131 4945 to | 4999 |
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| 602 555 2400 to | 2799 | 621 916 1978 to | 1989 | 641 877 3187 to | 3299 | 654 962 2900 to | 3199 |
| 602 829 7061 to | 7099 | 622 989 8032 to | 8099 | 641 877 3310 to | 3399 | 655 103 5081 to | 5199 |

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|------------------------|-------------|------------------------|-------------|------------------------|-------------|------------------------|-------------|
| 655 523 2600 to | 2999 | 682 956 6280 to | 6299 | 701 028 6780 to | 6899 | 830 983 3500 to | 3599 |
| 656 305 2448 to | 2499 | 682 956 6490 to | 6599 | 701 213 3900 to | 3999 | 830 983 3635 to | 3699 |
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| 658 877 8000 to | 8199 | 683 378 2000 to | 2099 | 701 503 2247 to | 2299 | 833 456 2567 to | 2599 |
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| 659 398 7300 to | 7399 | 683 415 1200 to | 1499 | 701 553 6557 to | 6599 | 834 130 5200 to | 5299 |
| 659 706 8113 to | 8199 | 683 444 8159 to | 8199 | 701 578 7460 to | 7469 | 834 316 5444 to | 5499 |
| 659 846 7837 to | 7899 | 685 154 7780 to | 7789 | 701 578 7475 to | 7499 | 834 354 8747 to | 8766 |
| 660 510 4100 to | 4199 | 685 297 7645 to | 7699 | 701 601 3457 to | 3499 | 834 354 8824 to | 8838 |
| 660 673 0400 to | 0599 | 685 623 5264 to | 5299 | 701 605 5913 to | 5999 | 835 269 5700 to | 5799 |
| 661 488 5000 to | 5099 | 685 650 9487 to | 9499 | 701 695 3982 to | 3999 | 835 496 7303 to | 7399 |
| 661 609 9100 to | 9199 | 685 669 4200 to | 4299 | 701 695 4148 to | 4199 | 835 539 5200 to | 5999 |
| 661 716 9420 to | 9499 | 685 757 8452 to | 8499 | 701 695 4227 to | 4299 | 835 813 3015 to | 3099 |
| 661 906 6522 to | 6599 | 686 071 2694 to | 2799 | 701 708 1741 to | 1799 | 837 672 8967 to | 8999 |
| 662 021 8332 to | 8399 | 686 176 3333 to | 3354 | 701 736 3966 to | 3999 | 837 784 3282 to | 3299 |
| 662 068 0700 to | 0899 | 686 372 3200 to | 3299 | 701 838 2800 to | 2899 | 838 176 8377 to | 8399 |
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| 663 883 7039 to | 7499 | 687 601 0973 to | 0999 | 702 254 9300 to | 9399 | 840 875 6235 to | 6299 |
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| 664 253 8000 to | 8499 | 688 120 9000 to | 9999 | 702 519 0513 to | 0524 | 841 349 5000 to | 5099 |
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| 665 174 6400 to | 6499 | 690 291 1361 to | 1371 | 702 821 5730 to | 5799 | 841 805 7944 to | 8099 |
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| 666 696 2209 to | 2299 | 690 904 1300 to | 1599 | 702 848 3900 to | 3999 | 842 860 0300 to | 0399 |
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| 668 383 8400 to | 8699 | 691 582 8003 to | 8099 | 740 002 7710 to | 7719 | 843 077 6378 to | 6399 |
| 670 368 3400 to | 3499 | 691 664 1800 to | 1999 | 740 241 9049 to | 9099 | 843 758 5769 to | 5778 |
| 670 369 7336 to | 7399 | 691 664 2400 to | 2499 | 740 255 1718 to | 1799 | 843 786 2554 to | 2699 |
| 670 750 7169 to | 7199 | 692 727 9362 to | 9399 | 740 374 7416 to | 7499 | 845 656 8165 to | 8199 |
| 671 046 6200 to | 6399 | 692 798 1800 to | 1899 | 740 470 2420 to | 2443 | 845 727 2100 to | 2199 |
| 671 251 5448 to | 5499 | 693 249 0779 to | 0799 | 740 523 7432 to | 7449 | 845 746 2618 to | 2635 |
| 671 926 5600 to | 5799 | 693 249 0877 to | 1699 | 740 535 1555 to | 1580 | 846 390 7531 to | 7599 |
| 672 444 2000 to | 2999 | 693 445 0566 to | 0999 | 740 684 0620 to | 0800 | 846 918 0572 to | 0599 |
| 672 828 3410 to | 3499 | 693 448 8500 to | 8999 | 740 701 6105 to | 6114 | 847 237 7690 to | 7699 |
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| 675 464 3700 to | 3799 | 693 965 4200 to | 4299 | 740 726 6400 to | 6500 | 847 374 7055 to | 7065 |
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|------------------------|-------------|------------------------|-------------|------------------------|-------------|------------------------|-------------|
| 854 529 2200 to | 2299 | 868 514 9000 to | 9099 | 906 982 2214 to | 2299 | 916 703 0802 to | 0821 |
| 854 532 0000 to | 2999 | 868 566 9200 to | 9299 | 907 725 8500 to | 8599 | 917 089 0709 to | 0799 |
| 855 001 6204 to | 6249 | 869 387 1150 to | 1199 | 907 815 0216 to | 0257 | 917 089 0842 to | 0899 |
| 855 319 9364 to | 9399 | 869 505 3500 to | 3599 | 908 622 4225 to | 4235 | 917 216 2928 to | 2999 |
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| 856 226 0490 to | 0499 | 869 800 0000 to | 999 9999 | 909 100 1787 to | 1799 | 917 486 4900 to | 4999 |
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| 859 063 8200 to | 8699 | 872 028 4850 to | 4899 | 910 265 1100 to | 1199 | 920 155 4662 to | 4687 |
| 859 190 0600 to | 0644 | 872 029 9306 to | 9399 | 910 471 7273 to | 7299 | 920 309 9039 to | 9199 |
| 859 437 5538 to | 5599 | 872 100 0445 to | 0459 | 910 536 2505 to | 2599 | 920 771 5321 to | 5399 |
| 859 811 2888 to | 2899 | 900 556 4178 to | 4199 | 910 958 7499 to | 7599 | 920 857 5500 to | 5899 |
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| 860 275 3900 to | 3999 | 900 936 0435 to | 0499 | 911 268 9077 to | 9099 | 921 333 7400 to | 7499 |
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| 862 263 9213 to | 9299 | 902 948 1269 to | 1299 | 913 709 2429 to | 2499 | 923 493 9403 to | 9599 |
| 862 271 0800 to | 0999 | 902 985 0833 to | 0899 | 913 818 3501 to | 3999 | 923 493 9681 to | 9699 |
| 862 271 5000 to | 5099 | 903 370 6934 to | 6999 | 914 063 4300 to | 4399 | 923 810 7800 to | 8299 |
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| 864 520 6117 to | 6136 | 905 510 6647 to | 6799 | 915 187 8774 to | 8779 | 924 685 1957 to | 1999 |
| 865 151 0526 to | 0599 | 905 510 6900 to | 7099 | 915 300 2783 to | 2799 | 925 333 5900 to | 6099 |
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| 868 169 4529 to | 4599 | 906 558 8812 to | 8899 | 916 694 1414 to | 1499 | | |
| 868 173 8400 to | 8599 | | | | | | |

— Group2—Mail Theft, Violent Crimes, and Narcotics Investigations,
Postal Inspection Service, 11-24-05

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

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| 719 869 731 to 9 760 | 727 481 431 to 1 460 | 734 009 101 to 9 130 | 741 113 041 to 3 370 |
| 720 227 871 to 7 930 | 727 749 241 to 9 780 | 734 290 759 to 0 770 | 741 373 891 to 4 340 |
| 720 227 949 to 7 960 | 728 382 331 to 2 480 | 734 389 273 to 9 290 | 741 452 369 to 2 490 |
| 720 368 543 to 8 570 | 728 702 338 to 2 400 | 734 440 031 to 0 111 | 741 492 991 to 3 140 |
| 720 392 151 to 2 570 | 728 915 371 to 5 850 | 734 797 201 to 7 320 | 741 553 460 to 3 470 |
| 720 556 491 to 6 640 | 728 953 141 to 3 410 | 734 939 611 to 9 640 | 741 764 431 to 4 520 |
| 720 558 621 to 8 650 | 728 954 280 to 4 310 | 734 950 111 to 0 170 | 742 178 834 to 8 880 |
| 720 575 361 to 5 570 | 729 169 081 to 9 140 | 735 120 331 to 0 840 | 742 325 500 to 5 520 |
| 720 590 152 to 0 179 | 729 363 841 to 3 870 | 735 283 008 to 3 020 | 742 325 668 to 5 700 |
| 721 638 331 to 9 170 | 729 682 891 to 3 190 | 735 293 131 to 3 220 | 742 408 771 to 8 830 |
| 721 815 391 to 5 420 | 729 838 940 to 9 070 | 735 635 010 to 5 040 | 742 512 120 to 2 150 |
| 721 969 713 to 9 740 | 729 839 101 to 9 130 | 735 783 961 to 3 990 | 742 684 849 to 4 890 |
| 722 072 137 to 2 160 | 730 077 683 to 7 840 | 735 803 401 to 3 430 | 742 839 553 to 9 630 |
| 722 378 265 to 8 280 | 730 109 847 to 9 880 | 736 005 420 to 5 440 | 742 913 668 to 3 700 |
| 722 413 990 to 4 004 | 730 373 761 to 3 850 | 736 366 021 to 6 110 | 742 917 287 to 7 296 |
| 722 764 948 to 4 980 | 730 501 951 to 2 130 | 736 624 456 to 4 500 | 742 921 891 to 1 980 |
| 722 825 840 to 5 889 | 730 519 379 to 9 470 | 736 670 851 to 1 060 | 742 983 631 to 3 810 |
| 723 153 841 to 3 850 | 730 569 278 to 9 360 | 736 767 061 to 7 090 | 743 020 021 to 0 170 |
| 723 237 616 to 7 630 | 730 711 711 to 1 740 | 736 767 093 to 7 120 | 743 206 491 to 6 500 |
| 723 331 081 to 1 110 | 730 722 991 to 3 230 | 736 982 191 to 2 370 | 743 235 992 to 6 050 |
| 723 496 443 to 6 470 | 730 845 970 to 5 990 | 736 982 551 to 2 730 | 743 940 631 to 0 900 |
| 723 967 291 to 7 320 | 730 888 291 to 8 320 | 737 110 141 to 0 170 | 743 978 011 to 8 070 |
| 724 655 196 to 5 340 | 730 927 591 to 7 680 | 737 185 501 to 5 710 | 744 234 751 to 4 780 |
| 724 711 441 to 1 500 | 731 307 914 to 7 930 | 737 317 321 to 7 350 | 744 499 591 to 9 680 |
| 724 711 538 to 1 560 | 731 402 431 to 2 460 | 737 517 781 to 7 840 | 744 626 901 to 6 910 |
| 724 793 221 to 3 250 | 731 407 232 to 7 320 | 737 628 181 to 8 210 | 745 388 794 to 8 910 |
| 724 908 109 to 8 120 | 731 588 301 to 8 340 | 737 634 258 to 4 270 | 746 446 806 to 6 820 |
| 724 937 461 to 7 670 | 731 767 273 to 7 320 | 738 361 971 to 1 980 | 746 818 351 to 8 410 |
| 725 163 118 to 3 151 | 731 781 061 to 1 120 | 738 447 601 to 7 660 | 747 245 266 to 5 280 |
| 725 202 735 to 2 750 | 731 837 821 to 7 910 | 738 648 355 to 8 450 | 747 364 813 to 4 830 |
| 725 398 591 to 8 800 | 731 841 377 to 1 450 | 738 849 811 to 9 900 | 747 501 434 to 1 450 |
| 725 464 591 to 4 920 | 732 018 481 to 8 600 | 738 892 270 to 2 290 | 747 739 891 to 0 070 |
| 725 475 321 to 5 330 | 732 067 972 to 8 370 | 738 997 259 to 7 380 | 748 148 649 to 8 760 |
| 725 711 057 to 1 070 | 732 188 649 to 8 670 | 739 161 451 to 1 540 | 748 259 960 to 9 970 |
| 725 738 581 to 8 730 | 732 193 460 to 3 470 | 739 219 381 to 9 440 | 748 565 162 to 5 280 |
| 725 981 311 to 1 430 | 732 201 241 to 1 390 | 739 740 151 to 0 180 | 748 874 988 to 5 030 |
| 725 987 835 to 7 880 | 732 220 431 to 0 440 | 739 793 491 to 3 520 | 749 137 381 to 7 410 |
| 726 060 811 to 0 900 | 732 355 201 to 5 380 | 739 793 527 to 3 550 | 749 190 192 to 0 210 |
| 726 391 970 to 2 520 | 732 472 320 to 2 560 | 739 942 621 to 2 650 | 749 685 421 to 5 450 |
| 726 484 771 to 4 800 | 732 541 605 to 1 620 | 739 999 231 to 9 320 | 749 846 791 to 6 850 |
| 726 493 351 to 5 300 | 732 572 221 to 2 490 | 740 011 517 to 1 530 | 749 993 131 to 3 580 |
| 726 504 031 to 4 063 | 732 586 479 to 6 710 | 740 030 701 to 0 970 | 750 071 587 to 1 610 |
| 726 504 070 to 4 090 | 732 994 037 to 4 080 | 740 261 740 to 1 820 | 750 408 167 to 8 183 |
| 726 504 331 to 4 390 | 733 163 449 to 3 460 | 740 265 811 to 6 290 | 750 438 421 to 8 501 |
| 726 563 701 to 4 060 | 733 297 171 to 7 290 | 740 299 111 to 9 170 | 750 743 911 to 4 030 |
| 726 599 371 to 9 460 | 733 446 631 to 7 110 | 740 299 231 to 9 260 | 750 779 118 to 9 400 |
| 726 626 356 to 6 370 | 733 474 665 to 4 770 | 740 329 266 to 9 320 | 750 910 981 to 1 010 |
| 727 182 271 to 2 510 | 733 704 482 to 4 570 | 740 889 081 to 9 090 | 750 960 841 to 0 900 |
| 727 416 181 to 6 240 | 733 751 041 to 1 130 | 741 010 421 to 0 530 | 751 296 211 to 6 240 |

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| 751 539 121 | to | 9 180 | 760 155 001 | to | 5 090 | 768 011 489 | to | 1 520 | 794 397 709 | to | 7 780 |
| 751 541 311 | to | 1 790 | 760 378 002 | to | 8 020 | 768 177 980 | to | 7 990 | 794 581 741 | to | 2 040 |
| 751 757 641 | to | 7 700 | 760 692 722 | to | 2 749 | 768 391 081 | to | 1 170 | 794 592 122 | to | 2 150 |
| 751 936 951 | to | 7 010 | 761 055 460 | to | 5 480 | 768 661 569 | to | 1 650 | 795 032 251 | to | 2 340 |
| 751 951 861 | to | 1 890 | 761 169 781 | to | 9 810 | 769 000 051 | to | 0 080 | 795 796 291 | to | 6 350 |
| 751 999 021 | to | 9 110 | 761 504 941 | to | 5 120 | 769 050 841 | to | 0 900 | 796 070 139 | to | 0 160 |
| 752 139 516 | to | 9 570 | 761 516 836 | to | 6 910 | 769 159 081 | to | 9 178 | 796 143 151 | to | 3 630 |
| 752 182 892 | to | 2 950 | 761 613 588 | to | 3 600 | 769 737 496 | to | 7 510 | 796 159 725 | to | 9 740 |
| 752 206 861 | to | 7 100 | 761 688 631 | to | 8 690 | 769 778 491 | to | 8 730 | 796 169 306 | to | 9 340 |
| 752 295 241 | to | 5 600 | 761 805 199 | to | 5 240 | 769 827 331 | to | 7 450 | 796 373 406 | to | 3 430 |
| 752 731 351 | to | 1 410 | 761 826 106 | to | 6 120 | 770 216 071 | to | 6 100 | 796 602 961 | to | 3 050 |
| 752 767 441 | to | 7 470 | 761 881 171 | to | 1 560 | 770 723 281 | to | 3 400 | 796 708 441 | to | 8 500 |
| 753 008 941 | to | 9 030 | 761 975 641 | to | 5 670 | 770 790 451 | to | 0 480 | 796 886 281 | to | 6 430 |
| 753 194 311 | to | 4 370 | 761 975 886 | to | 5 895 | 770 915 150 | to | 5 490 | 796 901 701 | to | 2 000 |
| 753 620 378 | to | 0 400 | 762 304 144 | to | 4 170 | 771 455 551 | to | 5 610 | 796 975 466 | to | 5 590 |
| 754 013 917 | to | 3 940 | 762 324 931 | to | 4 960 | 771 609 661 | to | 9 690 | 797 272 917 | to | 2 950 |
| 754 161 061 | to | 1 120 | 762 439 261 | to | 9 290 | 771 932 551 | to | 2 580 | 797 519 441 | to | 9 460 |
| 754 358 445 | to | 8 610 | 762 524 158 | to | 4 220 | 772 057 224 | to | 7 440 | 797 519 731 | to | 0 240 |
| 754 410 451 | to | 0 660 | 762 584 872 | to | 4 970 | 772 162 660 | to | 3 070 | 797 535 181 | to | 5 330 |
| 754 438 393 | to | 8 410 | 762 593 431 | to | 3 460 | 772 718 615 | to | 8 640 | 798 040 053 | to | 0 080 |
| 754 493 109 | to | 3 130 | 763 155 160 | to | 5 180 | 772 940 140 | to | 0 160 | 798 055 813 | to | 5 830 |
| 754 664 182 | to | 4 220 | 763 178 631 | to | 8 660 | 772 970 886 | to | 0 940 | 798 055 891 | to | 5 950 |
| 754 816 377 | to | 6 470 | 763 506 001 | to | 6 060 | 773 009 419 | to | 9 430 | 798 326 371 | to | 6 520 |
| 755 487 421 | to | 7 600 | 763 522 141 | to | 2 470 | 773 112 031 | to | 2 060 | 798 339 167 | to | 9 210 |
| 755 592 901 | to | 3 140 | 763 717 694 | to | 7 800 | 773 125 387 | to | 5 410 | 798 562 411 | to | 2 440 |
| 755 790 020 | to | 0 030 | 763 826 461 | to | 6 520 | 773 179 320 | to | 9 410 | 798 632 461 | to | 2 490 |
| 755 791 730 | to | 1 800 | 763 900 460 | to | 0 471 | 773 202 989 | to | 3 140 | 798 807 151 | to | 7 510 |
| 755 926 951 | to | 7 070 | 763 900 479 | to | 0 530 | 773 208 991 | to | 9 290 | 798 944 761 | to | 5 030 |
| 755 934 332 | to | 4 510 | 763 917 271 | to | 7 750 | 773 231 311 | to | 1 340 | 799 118 616 | to | 8 640 |
| 755 957 701 | to | 8 000 | 764 125 801 | to | 5 860 | 773 348 739 | to | 8 940 | 799 133 191 | to | 3 220 |
| 755 962 981 | to | 3 280 | 764 284 525 | to | 4 560 | 773 348 739 | to | 8 940 | 799 177 626 | to | 7 650 |
| 756 035 371 | to | 5 490 | 764 526 241 | to | 6 330 | 773 575 891 | to | 5 950 | 799 854 751 | to | 5 200 |
| 756 301 257 | to | 1 290 | 764 601 421 | to | 1 600 | 773 852 971 | to | 3 030 | 800 044 320 | to | 4 410 |
| 756 371 565 | to | 1 580 | 764 650 231 | to | 0 470 | 775 373 449 | to | 3 460 | 800 211 901 | to | 2 440 |
| 756 876 031 | to | 6 120 | 764 984 371 | to | 4 850 | 789 257 191 | to | 7 250 | 800 427 530 | to | 7 540 |
| 756 876 151 | to | 6 240 | 765 003 667 | to | 3 680 | 790 448 020 | to | 8 460 | 800 872 741 | to | 2 830 |
| 756 970 129 | to | 0 140 | 765 042 517 | to | 2 540 | 790 597 485 | to | 7 530 | 801 349 801 | to | 9 830 |
| 757 059 613 | to | 9 630 | 765 194 728 | to | 4 970 | 790 911 883 | to | 1 900 | 801 676 681 | to | 7 100 |
| 757 078 540 | to | 8 560 | 765 387 365 | to | 7 450 | 791 057 441 | to | 7 550 | 802 967 821 | to | 7 940 |
| 757 086 209 | to | 6 240 | 765 541 801 | to | 2 100 | 791 239 081 | to | 9 290 | 803 217 601 | to | 7 780 |
| 757 240 591 | to | 0 650 | 765 638 461 | to | 8 970 | 791 374 483 | to | 4 500 | 803 729 731 | to | 9 850 |
| 757 277 371 | to | 7 700 | 765 647 101 | to | 7 190 | 791 387 971 | to | 8 030 | 803 747 402 | to | 7 520 |
| 757 291 591 | to | 2 730 | 765 813 781 | to | 4 029 | 791 447 521 | to | 7 850 | 804 138 181 | to | 8 420 |
| 757 964 251 | to | 4 280 | 765 879 314 | to | 9 390 | 791 451 151 | to | 1 240 | 804 682 411 | to | 2 710 |
| 758 067 001 | to | 7 090 | 765 954 001 | to | 4 030 | 791 500 009 | to | 0 470 | 805 272 525 | to | 2 540 |
| 758 105 221 | to | 5 250 | 766 120 286 | to | 0 320 | 791 771 431 | to | 1 490 | 805 523 445 | to | 3 460 |
| 758 324 941 | to | 5 000 | 766 125 716 | to | 5 750 | 792 004 293 | to | 4 320 | 805 745 704 | to | 5 730 |
| 758 593 628 | to | 3 650 | 766 158 824 | to | 8 840 | 792 018 379 | to | 8 420 | 806 452 907 | to | 2 980 |
| 758 709 038 | to | 9 060 | 766 388 433 | to | 8 460 | 792 070 621 | to | 0 740 | 806 744 781 | to | 4 850 |
| 758 744 101 | to | 4 160 | 766 509 421 | to | 9 660 | 792 145 211 | to | 5 230 | 807 764 791 | to | 4 910 |
| 758 850 883 | to | 0 900 | 766 572 901 | to | 3 020 | 792 391 381 | to | 1 620 | 808 089 931 | to | 9 960 |
| 758 860 951 | to | 1 550 | 766 748 500 | to | 8 521 | 792 452 779 | to | 2 790 | 808 753 771 | to | 3 800 |
| 759 152 851 | to | 2 880 | 767 024 341 | to | 4 370 | 792 772 728 | to | 2 770 | 809 189 001 | to | 9 010 |
| 759 740 941 | to | 1 090 | 767 326 471 | to | 6 590 | 792 903 511 | to | 3 990 | 810 807 211 | to | 7 240 |
| 760 004 596 | to | 4 610 | 767 332 561 | to | 2 950 | 793 282 518 | to | 2 533 | | | |
| 760 118 191 | to | 8 250 | 768 009 841 | to | 9 960 | 794 041 831 | to | 2 040 | | | |

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

| | |
|-------------|-------------|
| 671,819,086 | 686,794,382 |
| 676,612,640 | 686,794,426 |
| 677,891,039 | 686,794,427 |
| 678,282,493 | 686,794,431 |
| 678,916,031 | 687,262,502 |
| 679,552,215 | 687,262,503 |
| 679,694,334 | 687,262,525 |
| 679,751,983 | 687,262,526 |
| 679,800,207 | 687,287,578 |
| 681,130,536 | 687,287,581 |
| 681,844,376 | 687,287,582 |
| 683,594,542 | 694,063,898 |
| 684,683,610 | 694,063,899 |
| 686,619,878 | 694,063,980 |
| 686,619,886 | 701,321,725 |
| 686,619,887 | |

— *Group2–Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 11-24-05*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2–Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 11-24-05*

AZEEZALY S. JAFFER
VICE PRESIDENT, PUBLIC AFFAIRS AND COMMUNICATIONS



November 2005

Dear Postmaster:

It has been a while since I've written, but as the holidays approach, I'm reminded that many of you are involved in holiday outreach programs in your communities and I wanted to take the time to thank each of you for your efforts.

For years, I watched and admired your work on the "Letters to Santa" program. The kindness and donations of USPS employees have brightened the hearts of many a deserving child over the years—thank you for that.

It's said that no act of kindness goes unnoticed. And I'm delighted to tell you that your acts of kindness are about to be noticed in an exceptional way. Lions Gate Productions is producing an entire special on letters to Santa. Your years of hard work will be spotlighted on a FOX television special, "Dear Santa," set to air Dec. 9 at 8 p.m./7c.

Vonzell Solomon—our very own holiday spokesperson—will help carry this holiday message as well. She will be featured on a "Dear Santa" musical CD created just for the show. Vonzell will be singing the holiday classic "O Come All Ye Faithful."

Joining Vonzell on the CD will be performers such as Alicia Keys, Nick Lachey, José Feliciano and the late Nat King Cole to name a few. The CD will be available in participating Post Offices around the country and at The Postal Store on usps.com.

Thank you again for all that you have done and best wishes to you and your family for a safe and happy holiday season and a prosperous new year.

A handwritten signature in black ink, appearing to read "Azeezaly S. Jaffer".

P.S. As always, I really
appreciate your dedication
& support.
A

Dear Santa

Holiday Music Collection

Available at
participating
Post Offices
and *usps.com*



The United States
Postal Service®
presents

NORTH POLE, ALASKA
DECEMBER
2005
99705



Dear Santa

HOLIDAY MUSIC COLLECTION Volume One

- alicia keys
- nat king cole
- andy williams
- johnny mathis
- nick lachey
- mannheim steamroller
- mazell solomon
- trans-siberian orchestra
- van & jaron
- maxwell/mosher
- roland gift
- josé feliciano
- margie cox

TO: SANTA



"DEAR SANTA" CD

Featuring hit music from the show

Available at participating
Post Offices and USPS.com



J.R. Little
4351 Rummy Nose Way
Sunny, CA 99091



Dear Santa

December 9th 8pm/7c

FOX



Jeep

Is a registered trademark of DaimlerChrysler

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to

determine which APO/FPO ZIP Codes are active and which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

Changes

| APO/FPO | Action | Effective Date | See Restrictions |
|--------------|---|----------------|---|
| APO AE 09785 | Activate | Immediately | A-A1-B-B1-C1-F-F1-F2-I-M-N-Q-R-V-Z1 |
| APO AE 09808 | Add E2, H1, M, R, R1, U2, Y Delete C, V | Immediately | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-Y-Z-Z1 |

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

| APO/FPO | See Restrictions | APO/FPO | See Restrictions | APO/FPO | See Restrictions | APO/FPO | See Restrictions |
|---------|-----------------------|---------|--------------------|---------|------------------------------------|---------|---------------------------------------|
| 09003 | A1-B-B1-C-D-P-U-V | 09100 | A1-B-B1-C-D-U | 09214 | A1-B-B1-C-D-U | 09316 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 |
| 09007 | A1-B-B1-C-D-U | 09102 | A1-B-B1-C-D-U | 09225 | A1-B-B1-C-D-U | 09317 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 |
| 09009 | A1-B-B1-C-D-U | 09103 | A1-B-B1-D-U | 09226 | A1-B-B1-C-D-U | 09318 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 |
| 09012 | A1-B-B1-C-D-F-F1-U | 09104 | A1-B-B1-C-D-U | 09227 | A1-B-B1-C-D-U | 09319 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 |
| 09013 | A1-B-B1-C-D-F-F1-U-Z1 | 09107 | A1-B-B1-C-D-U | 09229 | A1-B-B1-C-D-U | 09320 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09014 | A1-B-B1-C-D-U | 09110 | A1-B-B1-C-D-U | 09237 | A1-B-B1-C-D-U-V | 09321 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09021 | A1-B-B1-C-D-U | 09112 | A1-B-B1-C-D-U | 09244 | A1-B-B1-C-D-U | 09322 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 |
| 09028 | A1-B-B1-C-D-U | 09114 | A1-B-B1-C-D-U | 09245 | A1-B-B1-C-D-U | 09323 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09031 | A1-B-B1-C-D-U | 09123 | A1-B-B1-C-D-U | 09250 | A1-B-B1-C-D-U | 09324 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 |
| 09033 | A1-B-B1-C-D-U | 09126 | A1-B-B1-C-D | 09252 | A1-B-B1-C-D-U | 09325 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09034 | A1-B-B1-C-D-U | 09128 | A1-B-B1-C-D-U | 09261 | A1-B-B1-C-D-U | 09327 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09036 | A1-B-B1-C-D-U | 09131 | A1-B-B1-C-D-U | 09262 | A1-B-B1-C-D-U | 09328 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09042 | A1-B-B1-C-D-U | 09136 | A1-B-B1-C-D | 09263 | A1-B-B1-C-D-U | 09329 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1 |
| 09045 | A1-B-B1-C-D-U | 09137 | A1-B-B1-C-D-U | 09264 | A1-B-B1-C-D-U | 09330 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09046 | A1-B-B1-C-D-U | 09138 | A1-B-B1-C-D-U | 09265 | A1-B-B1-C-D-N-U | 09331 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09050 | A1-B-B1-C-D-U | 09139 | A1-B-B1-C-D-U | 09266 | A1-B-B1-C-D-U | 09332 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09053 | A1-B-B1-C-D-U | 09140 | A1-B-B1-C-D-U | 09267 | A1-B-B1-C-D-U | 09333 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09054 | A1-B-B1-C-D-U | 09142 | A1-B-B1-C-D-U | 09301 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09334 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09056 | A1-B-B1-C-D-U | 09143 | A1-B-B1-C-D-U | 09302 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | | |
| 09058 | A1-B-B1-C-D-U | 09154 | A1-B-B1-C-D-U | 09304 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | | |
| 09059 | A1-B-B1-C-D-U | 09165 | A1-B-B1-C-D-U | 09306 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | | |
| 09060 | A1-B-B1-C-D-U | 09166 | A1-B-B1-C-D-U | 09307 | A1-B-B1-N-V-Z1 | | |
| 09063 | A1-B-B1-C-D-L-U | 09169 | A1-B-B1-C-D-U | 09308 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1 | | |
| 09067 | A1-B-B1-C-D-U | 09172 | A1-B-B1-C-D-U | 09309 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | | |
| 09069 | A-A1-B-B1-C-D-U | 09173 | A1-B-B1-C-D-U | 09312 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | | |
| 09074 | A1-B-B1-C-D-U | 09175 | A1-B-B1-C-D-U | 09314 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | | |
| 09076 | A1-B-B1-C-D-U | 09177 | A1-B-B1-C-D-U | 09315 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | | |
| 09080 | A1-B-B1-C-D-U | 09180 | A1-B-B1-C-D-U | | | | |
| 09081 | A1-B-B1-C-D-U | 09182 | A1-B-B1-C-D-U | | | | |
| 09086 | A1-B-B1-C-D-U | 09183 | A1-B-B1-C-D-U | | | | |
| 09089 | A1-B-B1-C-D-U | 09185 | A1-B-B1-C-D-U | | | | |
| 09090 | A1-B-B1-C-D-U | 09186 | A1-B-B1-C-D-U | | | | |
| 09094 | A1-B-B1-C-D-F-F1 | 09201 | A1-B-B1-C-C1-D-F-F | | | | |
| 09095 | A1-B-B1-C-D-U | | 1-H-M-R-R1-X-Y | | | | |
| 09096 | A1-B-B1-C-D-U | 09211 | A1-B-B1-C-D-U | | | | |
| 09099 | A1-B-B1-C-D-U | 09212 | A1-B-B1-C-D-U-V | | | | |
| | | 09213 | A1-B-B1-C-D-U | | | | |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|-------------|-------------------------------------|-------------|---------------------------------------|-------------|---------------------|-------------|---|
| 09335 | A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1 | 09374 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09501 | A1-B-B1-V | 09623 | A1-B-B1-C-F-U |
| 09336 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 09375 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1 | 09502 | A1-B-B1-V | 09624 | A1-B-B1-C-F-U |
| 09337 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09376 | A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z | 09503 | A1-B-B1-V | 09625 | A1-B-B1-C-F-U |
| 09338 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09377 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09504 | A1-B-B1-V | 09626 | A1-B-B1-C-F-U |
| 09339 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09378 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09505 | A1-B-B1-V | 09627 | A1-B-B1-C-F-U |
| 09340 | A-A1-B-B1-C1-F-R-V | 09379 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09506 | A1-B-B1-V | 09628 | A1-B-B1-C-F-F1-U-V |
| 09342 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09380 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 09507 | A1-B-B1-V | 09630 | A1-B-B1-C-F-U-V |
| 09344 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09381 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09508 | A1-B-B1-V | 09631 | A1-B-B1-C-F-U |
| 09346 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09383 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09509 | A1-B-B1-V | 09636 | A1-B-B1-C-F-U |
| 09348 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09384 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09510 | A1-B-B1-V | 09642 | A1-B-B1-N-U |
| 09349 | A-A1-B-B1-C1-E2-F-H1-M-R-V-Z1 | 09386 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1 | 09511 | A1-B-B1-V | 09643 | A1-B-B1-U |
| 09350 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09387 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1 | 09517 | A1-B-B1-V | 09644 | A1-B-B1-U |
| 09351 | A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z | 09388 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1 | 09524 | A1-B-B1-V | 09645 | A1-B-U |
| 09352 | A-A1-B-B1-C1-E2-F-H1-R-R1-V-Z1 | 09389 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1 | 09532 | A1-B-B1-V | 09647 | A1-B-B1-N-U |
| 09353 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09390 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09534 | A1-B-B1-V | 09648 | A1-B-B1-N-U-V-Z1 |
| 09354 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09391 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09543 | A1-B-B1-V | 09649 | A1-B-B1-U |
| 09355 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09393 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09545 | A1-B-B1-V | 09701 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| 09356 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09396 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09549 | A1-B-B1-V | 09703 | A1-B-B1-C-F1-U |
| 09357 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09397 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09550 | A1-B-B1-V | 09704 | A1-B-B1-C-D-V |
| 09358 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09398 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09555 | A1-B-B1-V | 09705 | A1-B-B1-U |
| 09359 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09399 | A1-B-B1-C-F-V-Z1 | 09564 | A1-B-B1-V | 09706 | A1-B-B1-C-N-U-V |
| 09360 | A1-B-B1-V | 09409 | A1-B-B1-C-C1-U | 09565 | A1-B-B1-V | 09707 | A1-B-B1-C-N-U-V |
| 09361 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09420 | A1-B-B1-C-C1-U | 09566 | A1-B-B1-V | 09708 | A1-B-B1 |
| 09362 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09421 | A1-B-B1-C-C1-U | 09567 | A1-B-B1-V | 09709 | A1-B-B1-F1 |
| 09363 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09447 | A1-B-B1-C-C1-U-V | 09568 | A1-B-B1-V | 09710 | A1-B-B1-C-C1-F1-M-R-R1-U |
| 09364 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09454 | A1-B-B1-C-C1-U-V | 09569 | A1-B-B1-V | 09711 | A1-B-B1-F1-Z1 |
| 09365 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09456 | A1-B-B1-C-C1-H-H1-M-Z1 | 09570 | A1-B-B1-V | 09713 | A1-B-B1-C-F1 |
| 09366 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09459 | A1-B-B1-C-C1-U | 09573 | A1-B-B1-V | 09714 | A1-B-B1-C-C1-F1-M-R-R1-U |
| 09367 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09461 | A1-B-B1-C-C1-U | 09575 | A1-B-B1-V | 09715 | A1-B-B1-F1 |
| 09368 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09463 | A1-B-B1-C-C1-U | 09576 | A1-B-B1-V | 09716 | A1-B-B1-C-D-N-U-V |
| 09369 | A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z | 09464 | A1-B-B1-C-C1-U | 09577 | A1-B-B1-V | 09717 | A1-B-B1-M-W |
| 09371 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09466 | A1-B-B1-C-C1-U | 09578 | A1-B-B1-V | 09718 | A1-B-B1-F-I-N-U-V |
| 09372 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09468 | A1-B-B1-C-C1-U | 09579 | A1-B-B1-V | 09719 | A1-B-B1-C-F1-V |
| | | 09469 | A1-B-B1-C-C1-U | 09581 | A1-B-B1-V | 09720 | A1-B-B1-U-V |
| | | 09470 | A1-B-B1-C-C1-U | 09582 | A1-B-B1-V | 09721 | A1-B-B1-N-U-V-Z1 |
| | | 09494 | A1-B-B1-C-C1-U | 09586 | A1-B-B1-V | 09722 | A1-B-B1-N-U-V-Z1 |
| | | 09496 | A1-B-B1-C-C1-U-V | 09587 | A1-B-B1-V | 09724 | A1-B-B1-C-C1-F1-M-R-R1-U |
| | | 09498 | A1-B-B1-C-C1-F-F1-I-Q-R-R1-T-U-Z-Z1 | 09588 | A1-B-B1-V | 09725 | A1-B-B1-C |
| | | 09499 | A1-B-B1-C-C1-U | 09589 | A1-B-B1-V | 09726 | A1-B-B1-N-U |
| | | | | 09590 | A1-B-B1-V | 09727 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| | | | | 09591 | A1-B-B1-V | 09728 | A1-B-B1-C-F1-U-V |
| | | | | 09593 | A1-B-B1-V | 09729 | A1-B-B1-N-U-V |
| | | | | 09594 | A1-B-B1-V | 09730 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| | | | | 09595 | A1-B-B1-V | 09731 | A-A1-B-B1-B2-C-C1-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| | | | | 09596 | A1-B-B1-V | 09732 | A1-B-B1-N-V-Z1 |
| | | | | 09599 | A1-B-B1-V | 09733 | A1-B-B1-V |
| | | | | 09601 | A1-B-B1-C-F-F1-U | 09734 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| | | | | 09602 | A1-B-B1-C-F-F1-N-U | 09735 | A1-B-B1-N-V-Z1 |
| | | | | 09603 | A1-B-B1-C-F-F1-U | 09736 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 |
| | | | | 09604 | A1-B-B1-C-F-F1-U | | |
| | | | | 09609 | A1-B-B1-C-F-U | | |
| | | | | 09610 | A1-B-B1-C-F-U | | |
| | | | | 09612 | A1-B-B1-C-F-U | | |
| | | | | 09613 | A1-B-B1-C-F-U-V | | |
| | | | | 09617 | A1-B-B1-C-F-U | | |
| | | | | 09618 | A1-B-B1-C-F-U | | |
| | | | | 09619 | A1-B-B1-C-F-U | | |
| | | | | 09620 | A1-B-B1-C-F-U | | |
| | | | | 09621 | A1-B-B1-C-F-U | | |
| | | | | 09622 | A1-B-B1-C-F-U | | |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|--------------|---|-------------|-----------------------------------|-------------|----------------------|-------------|---|
| 09737 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 | 09832 | A-A1-B-B1-U1-V-Z1 | 34038 | A1-B-B1-M-N-V-Z1 | 96313 | A1-B-B1-F-F1-F2-M-W |
| 09738 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 | 09833 | A1-B-B1-U1-V-Z1 | 34039 | A1-B-N-V-Z1 | 96319 | A1-B-B1-M-W |
| 09739 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 | 09834 | A1-B-B1-V-Z1 | 34040 | A1-B-V-Z1 | 96321 | A1-B-B1-F-F1-F2-M-W |
| 09740 | A-A1-B-B1-C1-E2-F-F1-M-Z1 | 09835 | A-A1-B-B1-V-Z1 | 34041 | A1-B-B1-M-N-U-V-Z1 | 96322 | A1-B-B1-F-F1-F2-M-W |
| 09741 | A-A1-B-B1-C1-E2-F-F1-H1-M-N-Q-R-R1-T-V-W-Y-Z-Z1 | 09836 | A-A1-B-B1-C-F-M-V-Z1 | 34042 | A1-B-B1-D-F-M-N-V-Z1 | 96323 | A1-B-B1-M-V-W |
| 09742 | A-A1-B-B1-B2-F-F1-I-M-N-Q-R-T-V-Z-Z1 | 09837 | A1-B-B1-V-Z1 | 34043 | A1-B-B1-D-F-M-N-V-Z1 | 96326 | A1-B-B1-M-W |
| 09777 | A-A1-B-B1-C-E1-N | 09838 | A1-B-B1-V-Z1 | 34050 | A1-B-B1-V | 96328 | A1-B-B1-M-W |
| 09779 | A-A1-B-B1-F-R-V | 09839 | A-A1-B-B1-U-V-Z1 | 34055 | A1-B-B1-N-V-Z1 | 96330 | A1-B-B1-M-W |
| 09780 | A-A1-B-B1-F-R-V | 09840 | A-A1-B-B1-V-Z1 | 34058 | A1-B-B1-V-Z1 | 96336 | A1-B-B1-M-V-W |
| 09785 | A-A1-B-B1-C1-F-F1-F2-I-M-N-Q-R-V-Z-Z1 | 09841 | A-A1-B-B1-U-Z1 | 34071 | A1-B-B1-I-M-N-V-Z | 96337 | A1-B-B1-M-W |
| 09788 | A-A1-B-B1-F-R-V | 09842 | A-A1-B-B1-Z1 | 34076 | A1-B-B1-F1-N-V-Z1 | 96338 | A1-B-B1-M-W |
| 09789 | A-A1-B-B1-F-R-V | 09843 | A-A1-B-B1-U-V-Z1 | 34078 | A1-B-B1-F1-N-V-Z1 | 96339 | A1-B-B1-M-V-W |
| 09790 | A-A1-B-B1-C1-F-R-V | 09844 | A-A1-B-B1-U-V-Z1 | 34079 | A1-B-B1-F1-N-V-Z1 | 96343 | A1-B-B1-M-W |
| 09793 | A-A1-B-B1-F-R-V | 09852 | A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 34090 | A1-B-B1-V | 96347 | A1-B-B1-F-F1-F2-M-W |
| 09797 | A1-B-B1-C-D-P-V | 09853 | A1-B-B1-E2-F-H1-R-R1-U2-V-Z1 | 34091 | A1-B-B1-V | 96348 | A1-B-B1-F-F1-F2-M-W |
| 09801 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09855 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 34092 | A1-B-B1-V | 96349 | A1-B-B1-F-F1-F2-M-W |
| 09802 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1 | 09856 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 34093 | A1-B-B1-V | 96350 | A1-B-B1-F-F1-F2-M-W |
| 09803 | A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 09858 | A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 34095 | A1-B-B1-V | 96351 | A1-B-B1-F-F1-F2-M-W |
| 09804 | A-A1-B-B1-F-Z1 | 09865 | A-A1-B-B1-V-Z1 | 34098 | A1-B-B1-V | 96362 | A1-B-B1-F-F1-F2-M-W |
| 09806 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09868 | A-A1-B-B1-U-V-Z1 | 34099 | A1-B-B1-V | 96365 | A1-B-B1-M-V-W |
| 09807 | A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09869 | A-A1-B-B1-C1-I-V-Z-Z1 | 96201 | A-A1-B-B1 | 96367 | A1-B-B1-L-M-W |
| 09808 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-Y-Z-Z1 | 09874 | A-A1-B-B1-C1-I-V-Z-Z1 | 96202 | A-A1-B-B1-U-V | 96368 | A1-B-B1-M-W |
| 09811 | A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 09880 | A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1 | 96203 | A-A1-B-B1 | 96370 | A1-B-B1-F-F1-F2-M-W |
| 09812 | A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 09889 | A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1 | 96204 | A-A1-B-B1 | 96372 | A1-B-B1-M-W |
| 09814 | A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 09890 | A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1 | 96205 | A-A1-B-B1-U | 96373 | A1-B-B1-M-W |
| 09815 | A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1 | 09892 | A-A1-B-B1-E2-F-N-R-R1-V-Z1 | 96206 | A-A1-B-B1-U | 96374 | A1-B-B1-M-W |
| 09817 | A-A1-B-B1-B2-C-C1-E2-E3-F-F1-G-H-H1-I-M-N-Q-R-R1-T-V-Z-Z1 | 09898 | A1-B-B1-E2-F-H1-R-R1-U2-V-Z1 | 96207 | A-A1-B-B1-V | 96375 | A1-B-B1-M-W |
| 09819 | A-A1-B-F-P-V-Z1 | 34002 | A1-B-B1-N-U-Z1 | 96208 | A-A1-B-B1-U | 96376 | A1-B-B1-M-W |
| 09821 | A-A1-B-F-V-Z1 | 34006 | A-A1-B-B1-C1-F1-N-V-Z1 | 96212 | A-A1-B-B1-U | 96377 | A1-B-B1-M-W |
| 09822 | A-A1-B-F-V-Z1 | 34007 | A-A1-B-B1-C1-F1-V-Z1 | 96214 | A-A1-B-B1-U | 96378 | A1-B-B1-M-W |
| 09823 | A-A1-B-F-V-Z1 | 34008 | A-A1-B-B1-C1-F1-V-Z1 | 96215 | A-A1-B-B1-U-V | 96379 | A1-B-B1-M-W |
| 09824 | A-A1-B-F-V-Z1 | 34019 | A-B-B1-M-N-V-Z1 | 96217 | A-A1-B-B1-U-V | 96384 | A1-B-B1-M-W |
| 09825 | A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1 | 34020 | A1-B-B1-M-N-V-Z1 | 96218 | A-A1-B-B1-U | 96386 | A1-B-B1-M-W |
| 09827 | A-A1-B-B1-F-F1 | 34021 | A1-B-B1-M-N-V-Z1 | 96219 | A-A1-B-B1-U-V | 96387 | A1-B-B1-M-W |
| 09828 | A1-B-N-V-Z1 | 34022 | A1-B-B1-D-F-M-N-V-Z1 | 96220 | A-A1-B-B1-U-V | 96388 | A1-B-B1-M-W |
| 09830 | A1-B-B1-C-N-V-Z1 | 34023 | A1-B-B1-M-N-V-Z1 | 96221 | A-A1-B-B1-U-V | 96401 | A1-B-B1-F-N-V-Z1 |
| 09831 | A1-B-B1-F-N-U-V-Z1 | 34024 | A1-B-B1-M-N-V-Z1 | 96224 | A-A1-B-B1-U | 96424 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1 |
| | | 34025 | A1-B-B1-F-N-U-V-Z1 | 96251 | A-A1-B-B1-U | 96425 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1 |
| | | 34030 | A1-B-B1-M-N-V-Z1 | 96257 | A-A1-B-B1-U | 96427 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1 |
| | | 34031 | A1-B-B1-M-N-V-Z1 | 96258 | A-A1-B-B1-U | 96490 | A1-B-B1-V |
| | | 34032 | A1-B-M-N-V-Z1 | 96259 | A-A1-B-B1-U | 96501 | A-A1-B-B1-N-V |
| | | 34033 | A1-B-C-F-M-N-V-Z1 | 96260 | A-A1-B-B1-U | 96507 | A-A1-B-B1-F-V |
| | | 34034 | A1-B-B1-M-N-V-Z1 | 96262 | A-A1-B-B1-U-V | 96510 | A1-B-B1-I-N-V |
| | | 34035 | A1-B-B1-H-M-N-V-Z1 | 96264 | A-A1-B-B1-U | 96511 | A1-B-B1-I-N-V |
| | | 34036 | A1-B-B1-M-N-V-Z1 | 96266 | A-A1-B-B1-U | 96515 | A1-B-B1-F |
| | | 34037 | A1-B-B1-C-F-H-I-M-N-V-Z-Z1 | 96267 | A-A1-B-B1-U-V | | |
| | | | | 96269 | A-A1-B-B1-U | | |
| | | | | 96271 | A-A1-B-B1-U | | |
| | | | | 96275 | A-A1-B-B1-V | | |
| | | | | 96276 | A-A1-B-B1 | | |
| | | | | 96278 | A-A1-B-B1-U | | |
| | | | | 96283 | A-A1-B-B1-U | | |
| | | | | 96284 | A-A1-B-B1-U-V | | |
| | | | | 96297 | A-A1-B-B1-U | | |
| | | | | 96306 | A1-B-B1-F-F1-F2-M-W | | |
| | | | | 96309 | A1-B-B1-M-V-W | | |
| | | | | 96310 | A1-B-B1-M-W | | |
| | | | | 96311 | A1-B-B1-M-W | | |

| APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions | APO/ FPO | See Restrictions |
|---------------------|-----------------------------|---------------------|---|---------------------|---|---------------------|-----------------------------|
| 96517 | A1-B-B1-F-U3-V | 96551 | A-A1-B-B1-H-M-U | 96612 | A1-B-B1-V | 96663 | A1-B-B1-V |
| 96518 | A1-B-B1-V | 96553 | A-A1-B-B1-H-M-N-U-V | 96613 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1 | 96664 | A1-B-B1-V |
| 96520 | A1-B-B1-F-U3-V | 96554 | A-A1-B-B1-H-M-U | | | 96665 | A1-B-B1-V |
| 96521 | A1-B-B1-F-N | 96555 | A1-B-B1-F-M-V | 96614 | A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1 | 96666 | A1-B-B1-V |
| 96522 | A1-B-B1-F-N-U | 96557 | A1-B-B1-F-M-V | | | 96667 | A1-B-B1-V |
| 96530 | A-A1-B-B1-H-M-N-U-V | 96562 | A-A1-B-B1-B2-C-C1-D-E2-E3-F1-G-H-H1-I-M-N-R-R1-T-V-Z-Z1 | 96615 | A1-B-B1-V | 96668 | A1-B-B1-V |
| 96531 | A-A1-B-B1-H-M-U-V | | | 96616 | A-A1-B-B1-V-Z1 | 96669 | A1-B-B1-V |
| 96534 | A-A1-B-B1-F | 96595 | A1-B-B1-V | 96617 | A1-B-B1-V | 96670 | A1-B-B1-V |
| 96535 | A-A1-B-B1-F-V | 96598 | A1-B-B1-N-V | 96619 | A1-B-B1-V | 96671 | A1-B-B1-V |
| 96536 | A1-B-B1-V | 96599 | A1-B-B1-V | 96620 | A1-B-B1-V | 96672 | A1-B-B1-V |
| 96537 | A1-B-B1-V | 96601 | A1-B-B1-V | 96621 | A1-B-B1-V | 96673 | A1-B-B1-V |
| 96538 | A1-B-B1-V | 96602 | A1-B-B1-V | 96622 | A1-B-B1-V | 96674 | A1-B-B1-V |
| 96540 | A1-B-B1-V | 96603 | A1-B-B1-V | 96623 | A1-B-B1-V | 96675 | A1-B-B1-V |
| 96541 | A1-B-B1-V | 96604 | A1-B-B1-V | 96624 | A1-B-B1-V | 96677 | A1-B-B1-V |
| 96542 | A1-B-B1-V | 96605 | A1-B-B1-V | 96628 | A1-B-B1-V | 96678 | A1-B-B1-V |
| 96543 | A1-B-B1-P-V | 96606 | A1-B-B1-V | 96634 | A1-B-B1-V | 96679 | A1-B-B1-V |
| 96544 | A1-B-B1-F-N-U3-V | 96607 | A1-B-B1-V | 96643 | A1-B-B1-V | 96681 | A1-B-B1-V |
| 96546 | A1-B-B1-F-U3 | 96608 | A1-B-B1-V | 96657 | A1-B-B1-V | 96682 | A1-B-B1-V |
| 96548 | A-A1-B-B1-H-M-U | 96609 | A1-B-B1-V | 96660 | A1-B-B1-V | 96683 | A1-B-B1-V |
| 96549 | A-A1-B-B1-H-M-U | 96610 | A1-B-B1-V | 96661 | A1-B-B1-V | 96686 | A1-B-B1-V |
| 96550 | A-A1-B-B1-H-M-U-V | 96611 | A1-B-B1-V | 96662 | A1-B-B1-V | 96687 | A1-B-B1-V |
| | | | | | | 96698 | A1-B-B1-V |

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

| | |
|-----------------------|-------------------------------|
| Length | |
| 42" | 72" length and girth combined |
| over 42" to 44" | 24" girth |
| over 44" to 46" | 20" girth |
| over 46" to 48" | 16" girth |
| Maximum length | 48" |

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

Quick
Tip





Festive Time Savers

Purchase, pack and send gifts in one stop
with our decorative shipping supplies



- ⊗ Festive boxes
- ⊗ Colorful bubble wrap
- ⊗ Decorative mailing labels

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November 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Justin J. Adams
Born: 9-28-88
Date Missing: 8-13-05
Missing From: Greenville, SC



Name: Christina Baggett
Born: 5-29-91
Date Missing: 10-17-05
Missing From: Norfolk, VA



Name: Carmen Blue
Born: 10-14-88
Date Missing: 2-1-05
Missing From: Crescent City, FL



Name: Liliana Brito
Born: 10-27-90
Date Missing: 4-14-05
Missing From: Carpentersville, IL



Name: Diana Gonzalez
Born: 4-29-91
Date Missing: 10-15-05
Missing From: Raeford, NC



Name: Floyd Goston
Born: 10-31-91
Date Missing: 11-7-05
Missing From: Chicago, IL

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

November 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Latoya Jones
Born: 9-23-89
Date Missing: 9-16-05
Missing From: Washington, DC



Name: Tara Kier
Born: 10-9-88
Date Missing: 7-24-05
Missing From: Newport, NC



Name: Brittany Mott
Born: 3-3-90
Date Missing: 8-7-05
Missing From: Urbana, IL



Name: Christian Renfro
Born: 1-28-89
Date Missing: 9-21-05
Missing From: Chicago, IL

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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November 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Darsha Robinson
Born: 7-12-91
Date Missing: 6-8-05
Missing From: Holland, MI



Name: Jasmine Sajedi
Born: 9-8-01
Date Missing: 7-12-04
Missing From: Lynden, WA



Name: Joshua Stone
Born: 6-27-90
Date Missing: 8-29-05
Missing From: Farmington, MN

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

Philately

2006 Requisition Schedule — Postage Stamps and Stamped Cards

All stamp distribution offices (SDOs) submitting requisitions to the Bureau of Engraving and Printing (BEP) for postage stamps and to the Government Printing Office (GPO) for stamped cards should refer to the 2006 requisition schedule on the next page.

When ordering postage stamps from the BEP, submit PS Form 3356, *Stamp Requisition — Bulk Quantities* (Note: use PS Form 3356 to order only those postage stamps manufactured by the BEP). When ordering stamped cards from GPO, submit PS Form 3216, *Requisition for Postal Cards — Bulk Quantities*.

Until further notice, do not mail your stamp or post card requisitions to BEP or GPO, but follow the procedures as outlined below.

1. Complete PS Form 3356 (for stamps from BEP), or PS Form 3216 (for cards from GPO).
2. Print *clearly* all required information.
3. Enter the appropriate item number (*Reminder:* accountable paper depositories (APDs) are the primary source of supply for stamp items not available for bulk requisitioning from suppliers).
4. Enter the quantity requisitioned. (Do not exceed the maximum quantity per requisition, or the order will be edited down to that prescribed amount.)
5. Include a signature. This is a requirement.
6. Photocopy the completed forms three to a sheet if possible, but *do not* combine BEP and GPO requisitions on the same sheet. Please keep requisitions to BEP and GPO separate.
7. Fax to Headquarters Stamp Distribution at 703-292-4095.
8. Retain the original PS Forms 3356 and 3216 at your SDO or accounting office. *Do not mail.*
9. Before faxing, examine photocopies for clarity. Leave a space of approximately one-half inch at the top of the photocopy to allow for the fax transmission's informational header.

Requisitions to the BEP for postage stamps and to the GPO for stamped cards must be faxed at least 1 week before the date assigned on the schedule. Shipments will begin approximately 7 to 10 days after that date. Strict compliance with this schedule equalizes the workload and maximizes transportation efficiency.

Requisitions to the BEP that are received after their assigned date are processed and shipped as time permits, but no later than the next designated ordering cycle. Requisitions to the GPO that are received after their assigned date are deferred until the next designated ordering cycle.

This schedule does not apply to orders for precanceled stamps or to *properly identified and documented* emergency orders. Such orders are processed immediately upon receipt. Nevertheless, it takes 7 to 10 days from the date of submission before the requisitioning office receives the stock. Offices must identify emergency orders by faxing a separate memorandum with the requisition. The memorandum must list the reason for out-of-schedule ordering and include the requisition number, item number, manager's signature, city, state, and ZIP Code™. Unless such a memorandum is received, the BEP and GPO will follow normal processing procedures. Processing orders "out of schedule" increases shipping and handling costs; consequently, this practice must be avoided when possible.

Complete instructions for ordering stock in bulk quantities may be found in the current edition of Handbook F-1, *Post Office Accounting Procedures*, section 423.4. The current edition of Handbook F-1 is accessible on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

2005 Requisition Schedule (BEP and GPO Only)

| Offices Within These States... | Submit Requisitions to Reach Supplier by... | | | | | |
|--|---|----------|----------|---------|---------|---------|
| Alaska, Colorado, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming | Jan. 3 | Feb. 27 | April 24 | June 26 | Aug. 21 | Oct. 23 |
| Arizona, California, Guam, Hawaii | Jan. 9 | March 6 | May 1 | July 3 | Aug. 28 | Oct. 30 |
| Iowa, Michigan, Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin | Jan. 17 | March 13 | May 8 | July 10 | Sep. 11 | Nov. 6 |
| Illinois, Indiana, Kansas, Kentucky, Missouri, Ohio | Jan. 23 | March 20 | May 15 | July 17 | Sep. 18 | Nov. 13 |
| Arkansas, Louisiana, Mississippi, Oklahoma, Tennessee, Texas | Jan. 30 | March 27 | May 22 | July 24 | Sep. 25 | Nov. 20 |
| Alabama, District of Columbia, Florida, Georgia, Maryland, North Carolina, South Carolina, Virginia, West Virginia | Feb. 6 | April 3 | June 5 | July 31 | Oct. 2 | Nov. 27 |
| Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont | Feb. 13 | April 10 | June 12 | Aug. 7 | Oct. 10 | Dec. 4 |
| Delaware, New Jersey, New York, Pennsylvania, Puerto Rico | Feb. 21 | April 17 | June 19 | Aug. 14 | Oct. 16 | Dec. 4 |

Note: The requisition schedule for stamps and stamped cards is not the same as the schedule for stamped envelopes.

— Stamp Services, Government Relations, 11-24-05

Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business December 31, 2005, all Post Offices™, stations, branches, postal stores, vending outlets, and authorized philatelic centers must:

1. Withdraw the stamp stock items and products listed here and their related vending and store-prepared stamp items from sale.
2. Prepare these items for destruction.

Submit items to destruction sites according to local established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Subchapter 45, Destroying Stamp Stock.

Do not permit sales of these stamp stock items, products, and their related vending and store-prepared stamp items at retail counters and outlets after December 31, 2005, unless otherwise instructed. Items listed are also withdrawn from sale at Stamp Fulfillment Services.

| Item Number | Description |
|-------------|--|
| 454100 | 37-cent Cesar E. Chavez Stamp |
| 454197 | \$8.75 Cesar E. Chavez Commemorative Panel |
| 455500 | 37-cent Theodor Seuss Geisel Stamp |
| 456100 | 37-cent Isamu Noguchi Stamp |

| Item Number | Description |
|-------------|--|
| 456184 | \$44.40 Isamu Noguchi Press Sheet |
| 456193 | \$11.15 Isamu Noguchi Pane & First Day Cover |
| 456300 | 37-cent Olympic Games Stamp |
| 456393 | \$8.15 Olympic Games Pane & First Day Cover |
| 456400 | 37-cent R. Buckminster Fuller Stamp |
| 456493 | \$8.15 R. Buckminster Fuller Pane and First Day Cover |
| 456793 | \$8.15 USS Constellation Pane and First Day Cover Set |
| 457061 | 75-cent Moss Hart First Day Cover |
| 457100 | \$3.70 Pacific Coral Reef Souvenir Sheet |
| 457184 | \$29.60 Pacific Coral Reef Press Sheet |
| 457193 | \$9.90 Pacific Coral Reef Souvenir Sheet and First Day Cover |
| 566463 | \$3 Holiday Ornaments First Day Cover Set |
| 566561 | 75-cent Kwanzaa First Day Cover |
| 566661 | 75-cent Hanukkah First Day Cover |
| 566963 | \$3 Holiday ATM Ornaments First Day Cover Set |
| 673263 | \$3 Holiday Ornaments Booklet First Day Cover Set |
| 673461 | 75-cent Christmas Monaco Booklet First Day Cover |

— Stamp Services,
Government Relations, 11-24-05

ORDERING INFORMATION

2006 Plain Stamped Envelope

Follow these procedures to ensure the timely receipt of plain stamped envelope orders. Current and new accountable paper custodians should retain this document for reference and review it frequently. For complete information, refer to Handbook F-1, *Post Office Accounting Procedures*, section 423.43, Ordering Stamped Envelopes. The current edition of Handbook F-1 is accessible on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

All stamp distribution offices (SDOs) may submit requisitions to Stamp Fulfillment Services (SFS) for stamped envelopes. Plain stamped envelopes can be ordered once every 4 weeks according to the requisition schedule shown in Figure 1 on page 48. Submit requests to SFS using PS Form 3205, *Requisition for Plain Stamped Envelopes*, which is shown in Figure 2 on page 49. Submit all requisitions to arrive at least 7 days before the due date indicated on the schedule in Figure 1. **Shipments are made in the second week following the scheduled submission week.** Please maintain an 8-week inventory of stamped envelopes. *Note:* The submission week for stamped envelopes is *not* the same as those for stamps and stamped cards (see Handbook F-1, 423.43, item 5).

Use a preaddressed EP-10E envelope, which is available from the Material Distribution Center (MDC), to submit PS Form 3205 to SFS. Do not lend PS Forms 3205 to other Post Offices™. These forms are preprinted with your finance number and office information. They are issued in ascending numerical sequence in lots of 100 cards (see Handbook F-1, 423.43, item 2). When your current supply of PS Forms 3205 is depleted, order a new supply by submitting PS Form 3206, *Order for Form 3205*, which is shown in Figure 3 on page 50.

Please note the packing requirements. To help the processing of your requisition, order only in the package sizes shown on PS Form 3205 (Figure 2), and/or the chart of carton sizes shown in Figure 4 on page 50. You must circle a specific packing size on PS Form 3205 or you will receive the 2,500-size carton for the #10 and #9 envelopes, and the 5,000-size carton for the #6-3/4 envelopes, for quantities in those amounts or greater. When ordering full pallets of envelopes, refer to Figure 5 on page 50 for the standard

palletized quantities used to meet new Postal Service shipping and stacking requirements.

You can order the EP-10E envelope, preaddressed to SFS, by using the touch tone order entry (TTOE) as follows: Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order the EP-10E envelope:

| | |
|--------------------------------|------------------|
| PSIN: | EP10E |
| PSN: | 7530-01-364-7065 |
| Unit of Measure: | EA |
| Minimum Order Quantity: | 10 |
| Bulk Pack Quantity: | 2,500 |
| Quick Pick Number: | N/A |
| Price: | \$0.0966 |

If you have not already done so, please order this new envelope immediately, and destroy all previous issues of EP-10E envelope. Using the new envelope will speed up the delivery and processing of your requisition.

Emergency Requisitions

If you need stamped envelopes urgently to fulfill customer demand outside the normal requisitioning cycle, you may submit an emergency requisition. Submit a memorandum with the requisition listing the reason for the out-of-cycle order, the date the envelopes are required, the requisition number, the quantity and item, the signature of the local manager, and the SDO telephone number, city, state, and ZIP Code™. If this information is not included on the memo, the requisition will be processed as a normal requisition. Processing orders out-of-cycle increases shipping and handling cost, so please submit emergency requisitions only if you are unable to get stock from your SDO or accountable paper depository.

Receipt of Stock

Examine each shipping carton to make sure that all cartons are addressed to your office, that the seals are not broken, and that the cartons are not damaged. If there are any signs of tampering, report to the inspector in charge immediately (Handbook F-1, 423.6, item 3).

Always enter the total value of the stock as noted on PS Form 3309, *Advice of Shipment/Stamp Invoice*, even if physical quantity is not the same. This amount has been charged to your finance number as of the date of shipment. If you enter a figure other than the total

from PS Form 3309, you will receive a statement of difference from the postal data center. Allow 3 weeks from date of shipment before reporting full-carton nonreceipts to SFS. If a Post Office ordered the incorrect item from an SDO, contact that SDO for permission to return or exchange the stock. If the contractor furnished an SDO the incorrect item, contact SFS for information on how to receive an Advice of Shipment for stock received (Treat-As-Filled) or how to return stock to SFS for replacement if it cannot be used.

To report nonreceipt of a carton or cartons, send a memo to SFS. **Do not use PS Form 8144, Stamp Discrepancy Report, to report nonreceipts of full cartons or for incorrect items.** After a reasonable time, if all efforts fail to locate the missing carton(s), and the proper notifications have been made, Headquarters Stamp Acquisition and Distribution will grant permission by adjudicating a Claim for Loss for the missing carton(s). Prepare PS Form 2130, *Claim for Loss*, and follow the standard procedures for submitting the claim.

Shortages in Sealed Cartons

If one or more boxes of 500 are missing in a sealed carton, report by telephone to Stamp Acquisition, Quality Assurance (703-292-3808). Follow up by reporting shortage on PS Form 8144 to the address on the form. Include the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box on the PS Form 8144 so that the contractor can be appropriately notified.

Total all PS Forms 8144 at end of each month and file a PS Form 2130 following the procedures outlined in Handbook F-1, 446.12.

Shortages in Open/Damaged Cartons

If there are any signs of tampering and stock is missing from a carton, report it to the inspector in charge immediately (see Handbook F-1, 423.6, item 3).

Damaged Cartons

Handle stamped envelopes that are damaged according to Handbook F-1, part 452.

Overages in Sealed Cartons

Report overages on PS Form 8144 immediately and send a *copy* to the address on the form. Include on the PS Form 8144 the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box so that the contractor can be appropriately notified.

Process the overage into your stock and maintain a copy of PS Form 8144 for record and justification.

Defective Stock

Defective stock is not saleable and must remain the property of the Postal Service. It must be returned

immediately to main stock and then to the SDO, if applicable. Follow the procedures for shortages as noted previously.

Report defective stock on PS Form 8144 immediately and send a *copy* to the address on the form. Include the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box on the PS Form 8144 so that the contractor can be appropriately notified.

Stamped Envelope Discount

Full boxes of stamped envelopes may be sold to customers using the rates shown in the *Domestic Mail Manual* P020, which results in making sales at a discount. Your office was charged the individual price when the envelopes were shipped to you. Use PS Form 3220, *Claim for Stamped Envelope Discount*, to account for all full boxes of envelopes sold to customers at a discount (see Handbook F-1, 426.82).

Figure 1. Requisition Schedule FY 2006

| Offices having ZIP Codes beginning with: | Submit requisition to reach SFS before: |
|--|---|
| 004-099, 100-199, 200-239, 244, 254, 260-268, 439-447 | December 24, 2005 January 21, 2006 February 18, 2006 March 18, 2006 April 15, 2006 May 13, 2006 June 10, 2006 July 8, 2006 August 5, 2006 September 2, 2006 September 30, 2006 October 28, 2006 November 25, 2006 |
| 240-243, 245-253, 255-259, 270-299, 300-397, 400-418, 421-422, 425-438, 448-462, 465-474, 480-497, 700-705, 707-709, 713-717, 719-729 | December 31, 2005 January 28, 2006 February 25, 2006 March 25, 2006 April 22, 2006 May 20, 2006 June 17, 2006 July 15, 2006 August 12, 2006 September 9, 2006 October 7, 2006 November 4, 2006 December 2, 2006 |

| Offices having ZIP Codes beginning with: | Submit requisition to reach SFS before: |
|---|---|
| 420, 423-424, 463-464, 475-479, 498-499, 500-588, 600-678, 680-689 | January 7, 2006 February 4, 2006 March 4, 2006 April 1, 2006 April 29, 2006 May 27, 2006 June 24, 2006 July 22, 2006 August 19, 2006 September 16, 2006 October 14, 2006 November 11, 2006 December 9, 2006 |
| 590-599, 679, 690-693, 706, 710-712, 718, 730-799, 800-898, 900-999 | January 14, 2006 February 11, 2006 March 11, 2006 April 8, 2006 May 6, 2006 June 3, 2006 July 1, 2006 July 29, 2006 August 26, 2006 September 23, 2006 October 21, 2006 November 18, 2006 December 16, 2006 |

Note: The requisition schedule for stamped envelopes is not the same as the schedule for stamps and stamped cards.

Figure 2. PS Form 3205, Requisition for Plain Stamped Envelopes


| | | | | | | | | | | |
|--|------------------------|--|--------------------------|----------------|--|------------------|--------------------------|--------------------|--------------------------|------------------|
| City, State, and ZIP Code | | | | Req. No. | Region No. | St. | Office | Your Week to Order | | |
| Item No. | Quantity Requisitioned | Date of Requisition | | | Phone Number (Include area code) | | | Signature | | |
| | | Mo. | Day | Year | | | | | | |
| See Handbook F-1 for instructions as to HOW and WHEN to order | | | | | | | | | | |
| Postmaster/Accountable Paper Custodian: Check packing specifications for each envelope type ordered | | 6¾ | <input type="checkbox"/> | Package of 500 | <input type="checkbox"/> | Package of 1,000 | <input type="checkbox"/> | Package of 2,500 | <input type="checkbox"/> | Package of 5,000 |
| | | 9 & 10 | <input type="checkbox"/> | Package of 500 | <input type="checkbox"/> | Package of 1,000 | <input type="checkbox"/> | Package of 2,500 | | |
|  | | <ol style="list-style-type: none"> Use a separate form for each item or packaging configuration ordered (the minimum order for banded items is 1,000). Complete and verify each data element. Use forms in ascending requisition sequence. This is an accountable form and is preprinted with your office name and finance number. Do not lend to another office. Send this completed form to STAMP FULFILLMENT SERVICES (SFS) in a pre-addressed EP10E envelope, (available from your servicing MDC). | | | | | | | | |
| | | <p>NOTE: This requisition must arrive at the SFS a week before the week shown above to be shipped in cycle. Emergency Orders: Attach a justifying memo stating reason for expedited request. Do not write messages on this form.</p> | | | | | | | | |
| PS Form 3205, August 1999 | | | | | Requisition for Plain Stamped Envelopes | | | | | |

Figure 3. PS Form 3206, Order for Form 3205

| | | | | | |
|--|----------|------------|---|--------|---|
| | | | | | |
| City, State, and ZIP Code | Req. No. | Region No. | St. | Office | |
| Postmaster/Accountable Paper Custodian: Complete <i>Quantity</i> and <i>Date of Request</i> | | | | | Signature Phone Number (Include area code) |
| | | | | | |
| 1. Use this form to order additional Forms 3205. 2. Place this form in your deck of unused Forms 3205 to serve as a replenishment reminder. 3. Complete <i>Quantity Ordered</i> (NOTE: SDOs order 100; all other post offices order 50) and <i>Date Requested</i> . Sign and mail to STAMP FULFILLMENT SERVICES in a pre-addressed EP10E envelope, (available from your servicing MDC). Another Form 3206 will accompany your new supply of Forms 3205. 4. This is an accountable form and is preprinted with your office name and finance number. Do not lend to another office. | | | | | |
| PS Form 3206 , August 1999 | | | Order for Form 3205, Requisition for Plain Stamped Envelopes | | |

Figure 4. Carton Sizes

| Type of Envelope | Carton Sizes |
|------------------|---------------------------|
| #6-3/4 | 500; 1,000; 2,500; 5,000* |
| #9 and #10 | 500; 1,000; 2,500** |

Maximum quantity that can be ordered per requisition is 2,500,000.
 * For quantities greater than 5,000, must order in multiples of 5,000.
 ** For quantities greater than 2,500, must order in multiples of 2,500.

Figure 5. Standard Palletized Quantities

| Quantities to Order to Receive Full Pallet | | | |
|--|--------|----------|-------------------|
| Pallet Size | | Quantity | Number Of Cartons |
| 500 Carton: | #10 | 70,000 | 140 |
| | #9 | 56,000 | 112 |
| | #6-3/4 | 72,000 | 144 |
| 1,000 Carton: | #10 | 64,000 | 64 |
| | #9 | 64,000 | 64 |
| | #6-3/4 | 72,000 | 72 |
| 2,500 Carton: | #10 | 75,000 | 30 |
| | #9 | 87,500 | 35 |
| | #6-3/4 | 140,000 | 56 |
| 5,000 Carton: | #6-3/4 | 140,000 | 28 |

— Stamp Services,
 Government Relations, 11-24-05

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following postmark has been extended for 30 days.

DISTINGUISHED MARINES STATION



November 10, 2005
U.S. Postal Service
 DISTINGUISHED MARINES STATION
 POSTMASTER
 PO BOX 9998
 LEXINGTON VA 24450-9998



Middlesex County Museum Station
 Distinguished Marines
 November 10, 2005
 Saluda, VA 23149

November 10, 2005
U.S. Postal Service
 MIDDLESEX COUNTY MUSEUM STATION
 POSTMASTER
 PO BOX 9998
 SALUDA VA 23149-9998

CELEBRATING 100 YEARS -1905-2005- of Community & Tradition



St. Aloysius Centennial Station
 Hillsboro, WI 54634
 October 23, 2005

October 23, 2005
U.S. Postal Service
 ST ALOYSIUS CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 HILLSBORO WI 54634-9998



Trenton NC 28585
 October 30, 2005

October 30, 2005
VFW Post 154
 CLEN NEWTON SMITH POST
 154 STATION
 POSTMASTER
 PO BOX 9998
 TRENTON NC 28585-9998



Staten Island Ferry
 Ferry Terminal Station
 October 25, 2005
 Staten Island, NY 10301

October 25, 2005
U.S. Postal Service
 STATEN ISLAND FERRY 100TH ANNIVERSARY
 FERRY TERMINAL STATION
 POSTMASTER
 PO BOX 9998
 STATEN ISLAND NY 10301-9998



October 31, 2005
 3rd Annual

"DOMESTIC VIOLENCE IS A CRIME STATION"
Safenet Services, Inc.
 Claremore, OK 74017

October 31, 2005
Safenet Services, Inc.
 DOMESTIC VIOLENCE IS A CRIME STATION
 POSTMASTER
 400 W 9TH ST
 CLAREMORE OK 74017-9998



October 29, 2005
 Burlington, VT 05401

October 29, 2005
ChampeX Stamp Club
 CHAMPEX 2005 STATION
 POSTMASTER
 320 PINE ST
 BURLINGTON VT 05401-9998



November 4, 2005
U.S. Postal Service
 STAR STATION
 POSTMASTER
 7117 W HARRY ST
 WICHITA KS 67276-9998



November 4–5, 2005

OKPEX Stamp Club
CONSTELLATIONS STATION
POSTMASTER
320 SW 5TH ST
OKLAHOMA CITY OK
73125-9998



SEMPER FI STATION
NOVEMBER 10, 2005
OKLAHOMA CITY OK 73102

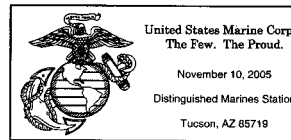
November 10, 2005

U.S. Postal Service
SEMPER FI STATION
POSTMASTER
620 N HARVEY AVE
OKLAHOMA CITY OK
73125-9998



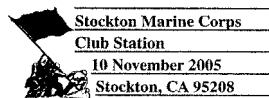
November 5–6, 2005

U.S. Postal Service
SACAPEX STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA
95813-9998



November 10 2005

U.S. Marine Corps
DISTINGUISHED MARINES
STATION
CUSTOMER RELATIONS
COORDINATOR
PO BOX 9998
TUCSON AZ 85745-9998



November 10, 2005

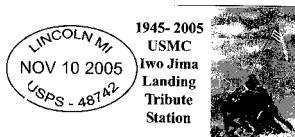
U.S. Postal Service
STOCKTON MARINE CORPS
CLUB STATION
POSTMASTER
4245 WEST LANE
STOCKTON CA 95208-9998



Honoring Veterans Station
10 November 2005
Winona, MN 55987

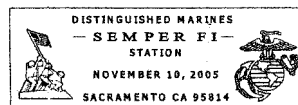
November 10, 2005

U.S. Postal Service
HONORING VETERANS
STATION
POSTMASTER
67 W 5TH ST
WINONA MN 55987-9998



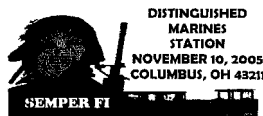
November 10, 2005

*Lincoln Downtown Development
Association*
IWO JIMA LANDING TRIBUTE
STATION
POSTMASTER
215 SECOND ST
LINCOLN MI 48742-9998



November 10, 2005

U.S. Postal Service
DISTINGUISHED MARINES
STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA
95813-9998



November 10, 2005

Postal Service and VFW
DISTINGUISHED MARINES
STATION
PHILATELIC UNIT
6316 NICHOLAS DR
COLUMBUS OH 43235-9998



November 10, 2005

USMC Recruitment Station
DISTINGUISHED MARINES
STATION
POSTMASTER
250 E GEORGIA AVE
FAYETTEVILLE GA
30214-9998



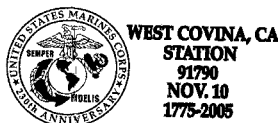
November 10, 2005

*American First Day Cover
Society*
DISTINGUISHED MARINES
STATION
POSTMASTER
1435 N QUINCY ST
ARLINGTON VA 22207-3645



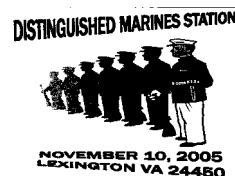
November 10, 2005

U.S. Postal Service
CAMP LEJEUNE NC STATION
POSTMASTER
719 NEW BRIDGE ST
JACKSONVILLE NC
28540-9998



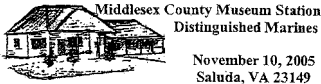
November 10, 2005

U.S. Postal Service
DISTINGUISHED MARINES
STATION
POSTMASTER
396 S CALIFORNIA AVE
WEST COVINA CA
91793-9998



November 10, 2005

U.S. Postal Service
DISTINGUISHED MARINES
STATION
POSTMASTER
PO BOX 9998
LEXINGTON VA 24450-9998



November 10, 2005
Saluda, VA 23149

November 10, 2005

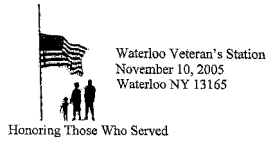
U.S. Postal Service
MIDDLESEX COUNTY
MUSEUM STATION
POSTMASTER
PO BOX 9998
SALUDA VA 23149-9998



CEDAR RAPIDS, IOWA
52401
NOVEMBER 15, 2005

November 15, 2005

Cedar Rapids Stamp Club
GRANT WOOD STATION
POSTMASTER
615 SIXTH AVE SE
CEDAR RAPIDS IA
52401-9998

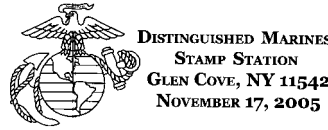


Waterloo Veteran's Station
November 10, 2005
Waterloo NY 13165

Honoring Those Who Served

November 10-11, 2005

Waterloo Library and Historical Society
WATERLOO VETERANS
STATION
POSTMASTER
2 E MAIN ST
WATERLOO NY 13165-9998



DISTINGUISHED MARINES
STAMP STATION
GLEN COVE, NY 11542
NOVEMBER 17, 2005

November 17, 2005

U.S. Postal Service
DISTINGUISHED MARINES
STATION
POSTMASTER
PO BOX 9998
GLEN COVE NY 11542-9998



Military Monument
Rededication Station
November 11, 2005
Carthage NY 13619

November 11, 2005

Carthage Military Monument Preservation Committee
MILITARY MONUMENT
REDEDICATION STATION
POSTMASTER
521 STATE ST
CARTHAGE NY 13619-9998



November 18, 2005
Miami FL 33152

November 18, 2005

U.S. Postal Service
VONZELL SOLOMON STATION
POSTMASTER
2200 NW 72 AVE
MIAMI FL 33152-9998



GEN PATTON MEMORIAL HONORS
VIETNAM VETERANS
VETERANS DAY STATION
NOVEMBER 11, 2005
CHIRIACO SUMMIT, CA 92201

November 11, 2005

U.S. Postal Service
VETERANS DAY STATION
POSTMASTER
45805 FARGO ST
INDIO CA 92201-9998



Holiday Folk Fair Station
West Allis WI 53214
November 18, 2005

November 18, 2005

U.S. Postal Service Diversity Committee
HOLIDAY FOLK FAIR STATION
POSTMASTER
345 W ST PAUL AVE
MILWAUKEE WI 53201-9998



35th Waterfowl Festival Station
Easton, Maryland 21602
November 12, 2005

November 11-13, 2005

Tidewater Stamp Club
35TH WATERFOWL FESTIVAL
STATION
POSTMASTER
116 E DOVER ST
EASTON MD 21601-9998



ChicagopeX Station
NOV 18 2005
60004
Arlington Heights IL



November 18-20, 2005

U.S. Postal Service
CHICAGOPEX STATION
POSTMASTER
909 W EUCLID AVE
ARLINGTON HEIGHTS IL
60004-9998



Steamtown
National Historic Site
Scranton, Pennsylvania
Rolling into the Future
with
10 Years of Steam,
Stories, Partnerships and Pride.
November 12, 2005
Honoring America's Annual Rances
Army Marines Navy Air Force Coast Guard

November 12, 2005

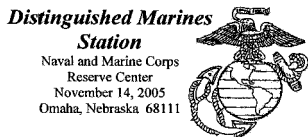
NPS Steamtown National Historic Site
STEAMTOWN STATION
POSTMASTER
PO BOX 9998
SCRANTON PA 18502-9998



HONORED MARINES STATION
NOVEMBER 19, 2005
WINDOW ROCK, AZ 86515

November 19, 2005

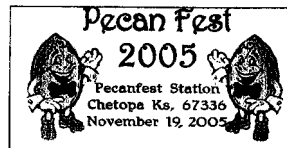
U.S. Postal Service
HONORED MARINES STATION
POSTMASTER
PO BOX 9998
WINDOW ROCK AZ
86515-9998



Distinguished Marines
Station
Naval and Marine Corps
Reserve Center
November 14, 2005
Omaha, Nebraska 68111

November 14, 2005

Naval and Marine Corps Reserve Center
DISTINGUISHED MARINES
STATION
PHILATELIC WINDOW
1124 PACIFIC ST
OMAHA NE 68108-9998



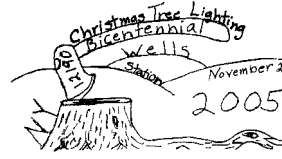
Pecan Fest
2005
Pecanfest Station
Chetopa Ks. 67336
November 19, 2005

November 19, 2005

Chetopa Community Task Force
PECANFEST STATION
POSTMASTER
PO BOX 9998
CHETOPA KS 67336-9998



November 19, 2005
 El Camino Real International Heritage Center
 CAMINO REAL STATION
 POSTMASTER
 124 PLAZA
 SOCORRO NM 87801-9998



November 26, 2005
 Town of Wells Bicentennial Committee
 CHRISTMAS TREE LIGHTING
 BICENTENNIAL WELLS
 STATION
 POSTMASTER
 PO BOX 9998
 WELLS NY 12190-9998



November 19-20, 2005
 Cobb County Stamp Club
 COCOPEX STATION
 POSTMASTER
 257 LAWRENCE ST
 MARIETTA GA 30060-9998



November 26, 2005
 City of Galva
 OL FASHION CHRISTMAS
 STATION
 POSTMASTER
 PO BOX 9998
 GALVA IL 61434-9998



November 19-December 19, 2005
 U.S. Postal Service
 TAMALADA STATION
 POSTMASTER
 400 N MAIN ST
 ENCINAL TX 78019-9998



December 1, 2005
 Downtown Business Association
 SARATOGA SPRINGS
 STATION
 POSTMASTER
 245 WASHINGTON ST
 SARATOGA SPRINGS NY
 12866-9998



November 24, 2005
 U.S. Postal Service
 LEWIS AND CLARK STATION
 POSTMASTER
 PO BOX 9998
 CHINOOK WA 98614-9998



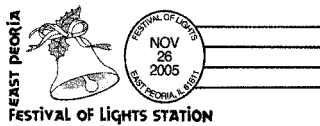
December 1-25, 2005
 U.S. Postal Service
 NORTH POLE STATION
 POSTMASTER
 PO BOX 9998
 OSHTEMO MI 49077-9998



November 26, 2005
 Chamber of Commerce
 COMFORT STATION
 POSTMASTER
 726 FRONT ST
 COMFORT TX 78013-9998



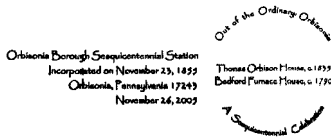
December 1-25, 2005
 Santa Claus Chamber of Commerce
 SANTA CLAUS STATION
 POSTMASTER
 PO BOX 9998
 SANTA CLAUS IN 47579-9998



November 26, 2005
 U.S. Postal Service
 FESTIVAL OF LIGHTS
 STATION
 POSTMASTER
 415 E WASHINGTON ST
 EAST PEORIA IL 61611-9998



December 1-31, 2005
 U.S. Postal Service
 MOUNT SAINT FRANCIS
 STATION
 POSTMASTER
 PO BOX 9998
 MOUNT SAINT FRANCIS IN
 47146-9998



November 26, 2005
 Borough of Orbisonia
 ORBISONIA BOROUGH
 SESQUICENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 ORBISONIA PA 17243-9998



December 1-31, 2005
 U.S. Postal Service
 SEASONS GREETINGS
 STATION
 POSTMASTER
 PO BOX 9998
 JOY IL 61260-9998



December 2, 2005
 U.S. Postal Service
 HOMETOWN CHRISTMAS
 STATION
 POSTMASTER
 1800 DOC WOLF DR
 BELVIDERE IL 61008-9998

CHRISTMAS IN LOST CREEK



December 3, 2005
 U.S. Postal Service
 LOST CREEK DEPOT
 STATION
 POSTMASTER
 PO BOX 9998
 LOST CREEK WV 26385-9998



December 2, 2005
 Carnegie Science Center
 CARNEGIE SCIENCE CENTER
 STATION
 GMF FINANCE STATION
 395 FEDERAL ST
 PITTSBURGH PA 15212-9998



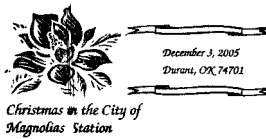
December 3, 2005
 U.S. Postal Service
 BRACKEN VILLAGE STOP
 STATION
 POSTMASTER
 10410 PERRIN-BEITEL RD
 SAN ANTONIO TX 78284-9998



December 2-4, 2005
 U.S. Postal Service
 CHRISTMAS AT OLD FORT
 CONCHO STATION
 POSTMASTER
 1 N ABE ST
 SAN ANGELO TX 76903-9998



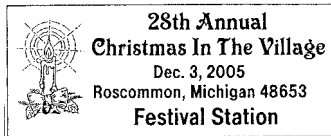
December 3, 2005
 Boro of Ship Bottom
 26TH ANNUAL CHRISTMAS
 PARADE STATION
 POSTMASTER
 1601 LONG BEACH BLVD
 SHIP BOTTOM NJ 08008-998



December 3, 2005
 Durant Main Street
 CHRISTMAS IN THE CITY OF
 MAGNOLIAS STATION
 POSTMASTER
 PO BOX 9998
 ACHILLE OK 74720-9998



December 3, 2005
 Seguin Main Street Program
 SEGUIN STATION
 POSTMASTER
 531 W COURT ST
 SEGUIN TX 78155-9998



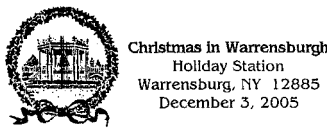
December 3, 2005
 Higgins Lake/Roscommon
 Chamber of Commerce
 FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 ROSCOMMON MI 48653-9998



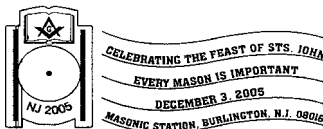
December 3, 2005
 Hadley Business Association
 HOLIDAY TRAIN STATION
 POSTMASTER
 343 OLD CORINTH RD
 HADLEY NY 12835-9998



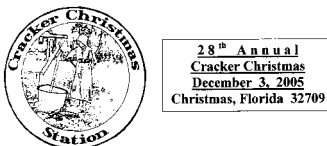
December 3, 2005
 River Valley Library
 MAIN STREET STATION
 POSTMASTER
 PO BOX 9998
 PORT BYRON IL 61275-9998



December 3, 2005
 Warrensburg Beautification, Inc.
 HOLIDAY STATION
 POSTMASTER
 3930 MAIN ST
 WARRENSBURG NY
 12855-9998



December 3, 2005
 Mason's Lodge
 MASONIC STATION
 POSTMASTER
 427 HIGH ST
 BURLINGTON NJ 08016-9998



December 3-4, 2005
 Fort Christmas Historical Park
 CRACKER CHRISTMAS
 STATION
 POSTMASTER
 23580 E COLONIAL DR
 CHRISTMAS FL 32709-9998



Zoar Village Station
Dec. 3, 2005
Zoar, OH 44697

December 3–4, 2005
U.S. Postal Service
ZOAR VILLAGE STATION
POSTMASTER
PO BOX 9998
ZOAR OH 44697-9998



December 6, 2005
Brown County Historical Society
175TH ANNIVERSARY OF HIS
BIRTH STATION
POSTMASTER
311 SPRING ST
SWEET SPRINGS MO
65351-9998



December 3–4, 2005
Saunders County Historical Society
16TH ANNUAL CHRISTMAS
ON THE PRAIRIE STATION
POSTMASTER
PO BOX 9998
WAHOO NE 68066-9998

— Stamp Services,
Government Relations, 11-24-05

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

| Cancellation | Period of Use |
|--|-----------------|
| Employ People With Disabilities | Sept. 1–Nov. 30 |
| Support Infection Control Week | Oct. 1–Nov. 30 |
| Help Retarded Children | Nov. 1–Nov. 30 |
| Military Families Recognition Day | Nov. 1–Nov. 30 |
| National Adoption Month | Nov. 1–Nov. 30 |
| National Philanthropy Day, Love of Humankind | Nov. 1–Nov. 30 |
| Use Christmas Seals, Support Your Lung Association | Nov. 8–Dec. 31 |
| Support American Education Week | Nov. 10–Nov. 30 |
| Autistic Children, Hope Through Research and Education | Dec. 1–Dec. 31 |

— Mailing Standards, Pricing and Classification, 11-24-05

Quick
Tip



Send Gifts in 2-3 Days*

Choose Priority Mail® service

\$385
and up



usps.com

*Packages delivered in an average of 2-3 days.

With International Service
Priority Mail® and Registered
Mail™



UP **DOWN**
11/05 11/05

Post Offices

Post Office Changes

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|----------------|-------------|-------|-----------|-------------------|-------------------------|-------------|-------------------|--|
| Old | 17-5137 | 46953 | IN | Marion | Grant | Main Office | Post Office | 05/14/2005 | Realign ZIP Code™ boundaries. Use Gas City IN 46933 as last line of address for the 132 deliveries previously in ZIP Code 46953. |
| New | 17-3179 | 46933 | IN | Gas City | Grant | Main Office | Post Office | | |
| Old | 56-6280 | 54902 | WI | Oshkosh | Winnebago | Main Office | Post Office | 11/26/2005 | Realign ZIP Code boundaries. Use Larsen WI 54947 as last line of address for the 60 deliveries previously in ZIP Code 54902. |
| New | 56-4600 | 54947 | WI | Larsen | Winnebago | Main Office | Post Office | | |
| Old | 56-6280 | 54902 | WI | Oshkosh | Winnebago | Main Office | Post Office | 11/26/2005 | Realign ZIP Code boundaries. Use Neenah WI 54956 as last line of address for the 4 deliveries previously in ZIP Code 54902. |
| New | 56-5770 | 54956 | WI | Neenah | Winnebago | Main Office | Post Office | | |
| Old | 55-4602 | 24856 | WV | Leckie | Mc Dowell | Main Office | Post Office | 10/04/1996 | Post Office™ and ZIP Code discontinued. Establish a Place Name. Leckie WV becomes an acceptable last line for use with ZIP Code 24808. |
| New | 55-0204 | 24808 | WV | Anawalt | Mc Dowell | Leckie | Place Name | 07/23/2005 | |
| Old | 55-8892 | 24897 | WV | Worth | Mc Dowell | Main Office | Post Office | 07/25/1997 | Post Office and ZIP Code discontinued. Establish a Place Name. Worth WV becomes an acceptable last line for use with ZIP Code 24868. |
| New | 55-5922 | 24868 | WV | Northfork | Mc Dowell | Worth | Place Name | 07/23/2005 | |
| Old | 55-0390 | 24917 | WV | Auto | Greenbrier | Main Office | Post Office | 05/01/1997 | Post Office and ZIP Code discontinued. Establish a Place Name. Auto WV becomes an acceptable last line for use with ZIP Code 24966. |
| New | 55-6864 | 24966 | WV | Renick | Greenbrier | Auto | Place Name | 07/23/2005 | |
| Old | 55-4350 | 24950 | WV | Kieffer | Greenbrier | Main Office | Post Office | 02/28/1997 | Post Office and ZIP Code discontinued. Establish a Place Name. Kieffer WV becomes an acceptable last line for use with ZIP Code 24931. |
| New | 55-1920 | 24931 | WV | Crawley | Greenbrier | Kieffer | Place Name | 07/23/2005 | |
| Old | 55-6144 | 25150 | WV | Ovapa | Clay | Main Office | Post Office | 06/13/1996 | Post Office and ZIP Code discontinued. Establish a Place Name. Ovapa WV becomes an acceptable last line for use with ZIP Code 25164. |
| New | 55-6606 | 25164 | WV | Procious | Clay | Ovapa | Place Name | 07/23/2005 | |

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|----------------|-------------|-------|------------|-------------------|-------------------------|-------------|-------------------|--|
| Old | 55-4134 | 25856 | WV | Jonben | Raleigh | Main Office | Post Office | 03/18/1994 | Post Office and ZIP Code discontinued. Establish a Place Name. Jonben WV becomes an acceptable last line for use with ZIP Code 25823. |
| New | 55-1680 | 25823 | WV | Coal City | Raleigh | Jonben | Place Name | 07/23/2005 | |
| Old | 55-4362 | 25859 | WV | Kilsyth | Fayette | Main Office | Post Office | 06/26/1997 | Post Office and ZIP Code discontinued. Establish a Place Name. Kilsyth WV becomes an acceptable last line for use with ZIP Code 25880. |
| New | 55-5628 | 25880 | WV | Mount Hope | Fayette | Kilsyth | Place Name | 07/23/2005 | |
| Old | 55-1944 | 25961 | WV | Crichton | Greenbrier | Main Office | Post Office | 10/18/1993 | Post Office and ZIP Code discontinued. Use Quinwood WV 25981 as last line of address. |
| New | 55-6696 | 25981 | WV | Quinwood | Greenbrier | Main Office | Post Office | 07/23/2005 | |
| Old | 55-8778 | 26641 | WV | Wilsie | Braxton | Main Office | Post Office | 07/19/1996 | Post Office and ZIP Code discontinued. Establish a Place Name. Wilsie WV becomes an acceptable last line for use with ZIP Code 26623. |
| New | 55-2904 | 26623 | WV | Frametown | Braxton | Wilsie | Place Name | 07/23/2005 | |
| Old | 55-4116 | 26674 | WV | Jodie | Fayette | Main Office | Post Office | 01/23/1997 | Post Office and ZIP Code discontinued. Establish a Place Name. Jodie WV becomes an acceptable last line for use with ZIP Code 26690. |
| New | 55-7920 | 26690 | WV | Swiss | Fayette | Jodie | Place Name | 07/23/2005 | |

— Address Management, Intelligent Mail and Address Quality, 11-24-05

Stamps



Holiday Cookies **37¢**
 Available in November each

Hanukkah **37¢**

Madonna & Child **37¢**

Kwanzaa **37¢**

Eid Greetings **37¢**

Stop Family Violence **45¢**
 Proceeds support the drive against domestic violence.*

Breast Cancer Research **45¢**
 Proceeds fund breast cancer research.*

usps.com

*The difference between the sales price of the commemorative stamp and the First-Class® postage rate, in effect at the time of purchase, is a tax-deductible charitable contribution. See Postal Associates for details.



Retail

NOTICE

Air Transportation Surcharge for Live Animals

Effective immediately, the surcharge for live animals (including day-old poultry) transported by air from an airport listed below to a destination city in Zones 4–8 is \$0.99 per pound (or fraction thereof). This surcharge is in addition to the normal postage that retail associates collect.

If your processing facility uses an airport noted in the list below for air transportation of live animals (including day-old poultry), assign the 'L' alpha code mail class designator on the distribution and routing tag.

Follow this procedure for all mail classes transported from the following airports:

| | | |
|--------------------|-----------------------|-----------------------|
| Austin TX (AUS) | Hartford CT (BDL) | Philadelphia PA (PHL) |
| Baltimore MD (BWI) | Jacksonville FL (JAX) | Phoenix AZ (PHX) |
| Boston MA (BOS) | Kansas City MO (MCI) | Pittsburgh (PIT) |

| | | |
|---------------------|---------------------|------------------------|
| Buffalo NY (BUF) | Las Vegas NV (LAS) | Portland OR (PDX) |
| Charlotte NC (CLT) | Louisville KY (SDF) | Richmond VA (RIC) |
| Cleveland OH (CLE) | Memphis TN (MEM) | San Diego CA (SAN) |
| Columbus OH (CMH) | Milwaukee WI (MKE) | San Francisco CA (SFO) |
| Denver CO (DEN) | Nashville TN (BNA) | Seattle WA (SEA) |
| El Paso TX (ELP) | Norfolk VA (ORF) | St. Louis MO (STL) |
| Fort Wayne IN (FWA) | Orlando FL (MCO) | |

Continue to follow this procedure in Minneapolis/St. Paul, Minnesota, and Detroit, Michigan, and impose a \$1.00 surcharge in those two locations.

— Commercial Air Operations,
Network Operations Management, 11-24-05

REMINDER

Stamps by Mail — Brochure Ordering Information, New Rate, and FY 2006 Schedule

The next deadline date for ordering Stamps at Your Door™ (Stamps by Mail® — Stamps Delivered to Your Door) brochures is **December 12, 2005**. This print run will be for the year-round brochure design and include the **new rate stamps**.

To order brochures, submit PS Form 3227-0, *Stamps At Your Door Supply Order* (August 2005), to Cyril-Scott Company:

CYRIL SCOTT COMPANY
PO BOX 627
LANCASTER OH 43130-0627

Telephone: 800-466-0455
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click on *Forms*, then select the form by number. A copy of this form appears on page 63.

The cost per unit of 500 is \$11.00. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it receives payment. Local ebuy procedures may also apply (refer to local procurement procedures).

Postal Service™ Headquarters has funded a national procurement for the December 12 print run for 5 million brochures for the Stamps by Mail centralized processing sites.

The distribution amount for each site is available by referencing column K (5MM) of the centralized site address spreadsheet. These quantities are based on revenue generated by site. No local order placement is required to receive brochures from this distribution. However, centralized sites may order **additional** quantities from Cyril-Scott Company from local funds by following the ordering instructions contained within this article.

All other local Post Offices™ should follow the ordering instructions contained within this article and utilize local funds.

Special New Rate Print Run

Our goal is to provide quick, easy, and convenient methods for our customers to purchase stamps. To assist in reaching this goal and to ensure there is no interruption in the Stamps by Mail service, a special print run for the new rate stamp brochures took place November 14, 2005. Funds have been provided for the brochures to be distributed as follows:

- Two million brochures for the centralized sites (50 national computerized processing sites). Individual site carton counts are based on the column H distribution on the centralized site spreadsheet.
- Two million brochures distributed among the decentralized sites (local Post Offices, stations, and branches) that placed orders for the October 3, 2005

print run. These sites will receive approximately 15% of the quantities ordered in October.

Local Post Offices and centralized Stamps by Mail sites will automatically receive distributions from the November print run, starting on December 1, 2005, and ending by December 24, 2005.

Additional orders will be automatically filled from the December 12 print run.

Stamps by Mail order forms with the old rates must not be used after the rate change. Ensure that old forms are removed.

After the rate change, customers who submit an order paid according to the old rates should have their orders fulfilled with new stamps equal to their payments. Their order should be sent with the letter provided below:

Dear Stamps by Mail Customer:

The Postal Service has changed its rates and fees for all classes of mail and services, effective January 8, 2006.

We have received your Stamps by Mail order; however, you placed your order using an old form. Rather than return your order unfulfilled, we have sent you the value of new stamps equal to your payment. We are also enclosing an order form with the new rates. If you need to place another order, please use the enclosed order form.

Thank you for your understanding and we hope you continue to use our Stamps by Mail program.

Sincerely,

Print Run Schedule for FY 2006

The remaining print run cut-off dates for FY 2006 are given below.

These print runs are for year-round brochures:

January 30, 2006

March 27, 2006

June 5, 2006

July 10, 2006

These print runs are for holiday brochures:

September 11, 2006

October 2, 2006 (FY 2007)

With any print run, the Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the cut-off date. Receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed until the order has been received. Please ensure procedures are in effect locally for proper verification of receipt.

Stamps at Your Door remains a popular stamp purchase option for both business and residential customers. Please ensure you order sufficient quantities to fulfill your customers' needs.

— Retail Marketing,
Customer Service, 11-24-05

Stamps At Your Door Supply Order

(Stamps by Mail® — Stamps Delivered to Your Door)

Required Entry

Order No. (mm-dd-yy-ZIP+ 4®) Example: 12-18-05-22209-6057

You MUST complete ALL fields on this form

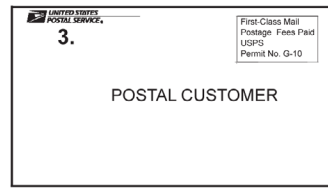
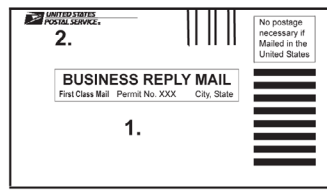
| | | | | |
|--|--|---|----------|------|
| To: STAMPS AT YOUR DOOR CYRIL-SCOTT CO PO BOX 627 LANCASTER OH 43130-0627 | | Office Name | District | Area |
| Telephone No. 800-466-0455 | | Contact Name | | |
| Fax No. 740-689-0210 | | Contact Telephone No. (Include area code) | | |
| | | Contact Fax No. (Include area code) | | |
| | | Contact E-mail Address | | |

| Quantity | Item | Specify No. of Packs (500 forms per pack) | Unit Cost | Total |
|----------|---|--|--------------------------|-------|
| | Form 3227 (Year-Round Version) | | @ \$11.00 ea. per pkg. = | |
| | Form 3227 (Holiday), limited offering — Check Postal Bulletin schedule for availability. | | @ \$11.00 ea. per pkg. = | |
| | | | Total | \$ |

Ship to (Cannot ship to Post Office™ boxes):
(No., street, apt./ste., city, state, ZIP + 4)

| | | |
|--|--|---|
| <p>_____</p> <p>_____</p> <p>_____</p> | | Contact Name |
| | | Contact Telephone No. (Include area code) |

Imprint Information
(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)



1. Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4) 2 & 3. Return Address (MUST include ZIP + 4)

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Payment Information: Orders will be shipped within 35 calendar days following print runs (see Postal Bulletin schedule.)
Actual delivery times will vary based upon the destination.

| | |
|--|---|
| <input type="checkbox"/> VISA/IMPAC Card No.: | <input type="checkbox"/> Check (Include with order) |
| Requestor Signature | Manager/Supervisor Signature |
| Funding/Credit Card Official Signature | Date Signed |
| Exp. Date: _____ | |
| <input type="checkbox"/> USPS Money Order (Include with order) | |

If shipment is over 20,000 forms (40 packs), enter finance no. to be charged for transportation costs (see Postal Bulletin estimations): _____

PS Form 3227-O, August 2005 Contract No. 266351-01-P-0149



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Quick Tip **Request Carrier Pickup™**
from home
usps.com