

# POSTALBULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22165, October 13, 2005

## Retail Sales Associate Ambassadors Spreading the Message... Our Customer Service is the BEST!

Benjamin Carter  
Fairfax, VA



Borys Dudar  
Brooklyn Park, MN



Yvonne Harshe  
Hernando, MS



Leslie Heame  
Brewerton, NY



Arthur Holland, Sr.  
Dayton, OH



Janice Hunter  
Spring, TX



Sharra Kliebenstein  
Carlsbad, CA



Steve Refinski  
Appleton, WI



Yolanda Rivera  
Christiansted, VI



UNITED STATES  
POSTAL SERVICE®

## CONTENTS

The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

### USPSNEWS@WORK ..... 3

#### Administrative Services

Directives and Forms Update .....	5
ASM Revision: Revised Security Procedures for Postal Service Facilities .....	6

#### Customer Relations

Mail Alert .....	8
------------------	---

#### Domestic Mail

DMM Revision: Labeling List Changes .....	9
Publication 363 Revision: Removal of FASTforward Mailing List Correction References .....	11

#### Employees

Handbook EL-312 Revision: Update to Employment Programs .....	12
ELM Revision: Employment and Placement Programs ...	17
ELM Revision: Documentation for Absences Due to FMLA Qualifying Conditions .....	18
ELM Revision: Reassignment to Bargaining Unit Positions .....	19
Health Benefits Open Season .....	21
2005 Combined Federal Campaign Guidelines .....	22

#### Finance

Correction — Handbooks F-15 and F-12 Revision: Fiscal Year 2006 Travel Per Diem Rates .....	24
---	----

### Pull-Out Section

#### Fraud Alert

All Personnel Processing Mail for Dispatch Abroad: Foreign Order No. 504 .....	25
Invalid Express Mail Corporate Account Numbers .....	27
Missing, Lost, or Stolen U.S. Money Order Forms .....	29
Missing, Lost, or Stolen Canadian Money Order Forms ...	34
Counterfeit Canadian Money Order Forms .....	36
Toll-Free Number Available to Verify Canadian Money Orders .....	36

#### Other Information

Overseas Military Mail .....	37
Notice to All Employees: Thrift Savings Plan Fact Sheet .....	45
Federal Employees Health Benefits .....	47

<b>Finance (Continued)</b> .....	<b>49</b>
Notice: Customs Transactions Procedures .....	49

#### HAZMAT

Notice: Standard Operating Procedures for the Handling and Processing of Hazardous Materials for Customer Service Distribution Clerks and Mail Handlers .....	49
---	----

#### International Mail

Publication 28 Revision: Addressing Standards for Canada .....	50
ICM Updates: International Customized Mail .....	50

#### Philately

Pictorial Postmarks Announcement .....	51
Special Cancellation Die Hubs .....	59

#### Post Offices

Notice: Mover's Guide News .....	59
Post Office Changes .....	61

#### Retail

Notice: Tyvek Envelopes/Stamps by Mail .....	63
All IRT and Debit/Credit Card Offices: Setting Clocks for Standard Time .....	64
What's In Store .....	65

#### Supply Management

Correction: 2006 Year Type for Hand Stamp and Canceling Machines .....	71
--	----

#### Postal Bulletin Index

Semiannual Index .....	PB 22158 (7-7-05)
------------------------	-------------------



The *Postal Bulletin* is published biweekly; information is effective for 1 year unless it changes a permanent directive or unless otherwise specified.



Recycled Paper

**Ordering Information:** Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22165: 7690-08-000-1108	PB 22157: 7690-08-000-1100	PB 22149: 7690-07-000-0133	PB 22142: 7690-07-000-0126
PB 22164: 7690-08-000-1107	PB 22156: 7690-08-000-1099	PB 22148: 7690-07-000-0132	PB 22141: 7690-07-000-0125
PB 22163: 7690-08-000-1106	PB 22155: 7690-08-000-1098	PB 22147: 7690-07-000-0131	PB 22140: 7690-07-000-0124
PB 22162: 7690-08-000-1105	PB 22154: 7690-08-000-1005	PB 22146: 7690-07-000-0130	PB 22139: 7690-07-000-0123
PB 22161: 7690-08-000-1104	PB 22153: 7690-08-000-0915	PB 22145: 7690-07-000-0129	PB 22138: 7690-07-000-0122
PB 22160: 7690-08-000-1103	PB 22152: 7690-08-000-0910	PB 22144: 7690-07-000-0128	PB 22137: 7690-07-000-0121
PB 22159: 7690-08-000-1102	PB 22151: 7690-07-000-0135	PB 22143: 7690-07-000-0127	PB 22136: 7690-07-000-0120
PB 22158: 7690-08-000-1101	PB 22150: 7690-07-000-0134		

# USPSNEWS@WORK

## Postal ambassadors, take 3!

"How may I help you?"

For retail sales associates, that question is at the heart of what they do on a daily basis — help customers sift through the variety of products and services that USPS offers to recommend the ones that best fit their needs.

Pretty important stuff, when you think about it. The Postal Service™ thought about it — and selected nine retail sales associates from 80 district representatives to serve as national postal ambassadors promoting our quick, easy and convenient products and services to the public.

To do that, these new ambassadors — just like the letter carrier and customer service ambassadors before them — will carry the USPS message by appearing in promotional and publicity events across the nation.

## NALC names national hero of the year



Kennebunk, ME, Letter Carrier David Heald speaks with reporters after being named NALC National Hero of the Year.

A Maine letter carrier who used his Navy life-saving skills to prevent a motorcyclist from bleeding to death after an accident is the 2005 National Hero of the Year, named by the 305,000-member National Association of Letter Carriers (NALC).

NALC Branch 92 member David Heald of Kennebunk, ME, re-

ceived a special NALC award.

Heald was driving home Sept. 1, 2004, when he came upon a car-motorcycle accident. The motorcyclist's leg had been severed 3 inches below the hip. Using life-saving skills he learned in the Navy, Heald covered the injury and applied a tourniquet to stop the bleeding. Police at the scene said the motorcyclist would have died before paramedics arrived if Heald had not made the tourniquet and used it correctly.

## Letter Carrier Mike Miller rescues stranded neighbors



Kenner, LA, Letter Carrier Mike Miller holds the life preserver from his houseboat. Miller was a lifesaver for hundreds of stranded New Orleans residents following Katrina.

Kenner, LA, Letter Carrier Mike Miller named his houseboat Coton Haut, French for "High Cotton." A fitting name, given that after riding out Hurricane Katrina in the boat for a day and a half, he found himself tied up to the same pier — only 25 feet higher. When Miller

emerged from below deck after the storm, he saw total destruction everywhere. Boats were capsized, including the one moored next to him, which came to rest up against the Coton Haut.

What followed was a 4-day nonstop rescue mission.

Miller estimates he made 10–12 trips a day for 4 days, loaded with as many as 15 people per trip in a 17-foot boat he borrowed. He and his friend took them from rooftops to higher ground, often to a highway, since portions of I-10 became a boat ramp for them. They only stopped when official rescue personnel arrived and told them they could discontinue their efforts.

"All I was thinking about was 'these poor, old people,'" Miller said. "The thing was they probably couldn't leave because they had no way, or the means, to leave. I just wish I could have helped more people."

## Three generations weather Katrina on roof



Bay St. Louis, MS, Letter Carrier Micki Clifton is back on the job after a harrowing experience riding out Hurricane Katrina on a rooftop.

With Hurricane Katrina on the way, Bay St. Louis, MS, Letter Carrier Micki Clifton, her 16-year-old daughter and 72-year-old mother evacuated to her brother's home on higher ground — but it wasn't high enough to avoid the storm's surge. Realizing they were at risk inside,



they climbed on top of her brother's truck outside, then to the roof of the house.

All three clung to the chimney for more than 2 hours — and Clifton and her mom are not swimmers. "I remember hanging on to the chimney, hoping and praying it would stop rising," Clifton said. And, eventually it did.

With 50 percent of her route severely damaged, Clifton is encouraged to see the city clean up little by little each day. When customers are surprised to see her, she is proud to say, "We're up and moving again."

### APWU offers housing help

The American Postal Workers Union (APWU) is helping in the search for temporary housing for APWU members and other Postal Service employees displaced by Katrina. Their Web site has information for APWU members and postal employees living near the Hurricane Katrina disaster and shelter areas willing to open their homes to displaced employees. Individuals willing to volunteer should call 202-842-4271. Please be prepared to leave your name, your union local, your address, contact information, the number of adults and children you can house and the duration you are willing to provide housing. For more information, go to <http://www.apwu.org/dept/human-rel/index.htm>.

### PERF donations continue to come in



Wakefield, MA, Post Office employees joined the ranks of PERF contributors by donating their vending machine fund proceeds.

The Postal Employees' Relief Fund (PERF) reports that donations continue to come in — both online and by mail since Hurricanes Katrina and Rita.

Donations are coming from USPS employees around the country — and from mailing industry colleagues.

You can make your contribution by visiting [www.postalrelief.com](http://www.postalrelief.com) and clicking the "Donate Now" button online, or by sending a check or money order payable to PERF to the following address:

PO BOX 34422  
WASHINGTON DC 20043-4422

You also can select PERF for your Combined Federal Campaign (CFC) contribution. PERF's CFC code is 9891.

# Administrative Services

## Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, PSN (Postal Service™ stock number), and the Postal Service and public supply source for all new, revised, and obsolete

directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available electronically at [www.usps.com/cpim/ftp/pubs/pub223.pdf](http://www.usps.com/cpim/ftp/pubs/pub223.pdf).

### New Directives

#### Handbooks

PSIN	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK DM-709-A	6/05	Negotiated Service Agreements	N/A	DMM-7	P&C	HQOIWB	N/A

#### Memorandums of Policy

PSIN	Edition Date	Title	Stock Number	Org.	USPS Source	Public Source
MOP-FI-06-10-2005	5/05	Policy Memo — Statistical Programs Letter #7, FY 2005	N/A	FIN	IWEB	N/A

#### Posters

PSIN	Edition Date	Title	Size	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 149	7/05	The Perfect Bundle	18" X 24"	7690-08-000-1438	EA	NOM	MDCIWB	N/A
POS 181-A	7/05	Double Satchel Features	8 1/2" X 11"	N/A	EA	D&R	IWEB	WWW
POS 204	6/05	OIG Fraud Awareness Poster	18" X 24"	7690-08-000-0914	EA	OIG	MDCIWB	N/A

#### Publications

PSIN	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 248	7/05	The Perfect Bundle	7610-08-000-1439	DMM 2	NOM	MDCIWB	WWW

### Revised Directives

#### Notices

PSIN	Edition Date	Title	Size	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
NOT 309	6/05	Automated Postal Center: Card (handout)	3 3/4" X 8 1/2"	7690-07-000-0144	PG	SMD	MDC	N/A

#### Publications

PSIN	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 71	5/05	Notice for Employees Requesting Leave for Conditions Covered by the FMLA	7610-03-000-9441	ELM 5	ERM	MDCIWB	N/A
PUB 308	6/05	Know Your Rights: A Guide for Victims and Witnesses of Crime	7610-04-000-5315	ISM	IS	MDCIWB	MDC
PUB 805-E	6/05	Information Security	7610-05-000-4831	ASM 8	IT	MDCIWB	N/A

## Revised Forms

### Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 109	7/05	7/05	Application to Print Special Services Barcoded Forms/Labels	N/A	PS	SH	MKT	IWEB	WWW
PS 2064	7/05	7/05	Violation Notice	7530-02-000-7383	IC	PG	IS	MDC	N/A
PS 3227-O	5/05	5/05	Stamps at Your Door Supply Order	N/A	PS	SH	CS	IWEB	N/A
PS 5111	8/05	8/05	Address Information System (AIS) Viewer Order Form	N/A	NCS	SH	NOM	IWEB	WWW
PS 7355	8/05	8/05	Cleaning Agreement	N/A	PS	SH	SM	IWEB	N/A
PS 8184	8/05	8/05	Zone Chart Data & DMM Module Labeling List Order Form	N/A	NCS	SH	NOM	IWEB	WWW
PS 8189	8/05	8/05	RIBBS Web Access Request Form	N/A	NCS	SH	NOM	IWEB	WWW

## Obsolete Directives

### Publications

PSIN	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 65-A	1/92	National Five-Digit Zip Code Post Office Directory (for Internal Use Only)	7610-01-000-9821	DMM 1	IMAQ	HQO	N/A
PUB 66	1/97	ZIP+4 State Directory	7610-02-000-9150	DMM 1	IMAQ	HQO	PO
PUB 66-A	1/97	ZIP+4 State Directory (Internal Use Only)	7610-02-000-9151	DMM 1	IMAQ	HQO	PO

— Information Policies and Procedures, Public Affairs and Communications, 10-13-05

### ASM REVISION

## Revised Security Procedures for Postal Service Facilities

Effective October 13, 2005, *Administrative Support Manual (ASM)* 271 and 273 are revised to update security procedures for Postal Service™ facilities.

We will incorporate this revision into the next printed version of the ASM and into the online version available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Then click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

### Administrative Support Manual (ASM)

	*	*	*	*	*
<b>2</b>	<b>Audits and Investigations</b>				
	*	*	*	*	*
<b>27</b>	<b>Security</b>				
<b>271</b>	<b>General Responsibilities</b>				
	*	*	*	*	*
<b>271.3</b>	<b>Security Control Officers</b>				
	*	*	*	*	*

## 271.34 Duties

### 271.341 Security Reviews

*[Revise text to read as follows:]*

The SCO or designee conducts annual facility reviews using the security survey within the Facility Security Database. Upon completing the security survey, input the results into the database. Keep a copy of the survey for 2 years.

\* \* \* \* \*

### 271.345 Sensitive Clearance

*[Delete items b and c and renumber item d as item b.]*

\* \* \* \* \*

## 273 Facility Security

### 273.1 Protection and Access

\* \* \* \* \*

*[Revise the title of 273.12 to read as follows:]*

### 273.12 Workroom and Restricted Area Access

#### 273.121 Limitations

*[Revise text to read as follows:]*

Access to all workroom and restricted areas is limited to authorized on-duty Postal Service employees and authorized contractors. All other individuals are restricted unless they have legitimate business on the floor and are properly escorted.

#### 273.122 Door Locks

*[Revise text to read as follows:]*

Installation heads are required to carefully evaluate the work-flow cycles of their units to determine when the workroom doors should be locked. Normally, the doors should be locked at all times, however, exceptions may be granted during heavy traffic periods when employees are reporting to or departing from work. To avoid keeping the doors unlocked during heavy traffic periods, consider upgrading the locking mechanism to a simple, single access control system (electromechanical system) or to electronic card access control.

### 273.123 Compliance

*[Revise text to read as follows:]*

All employees must comply with the policy governing access to workroom and restricted areas. Supervisory personnel must ensure compliance with the policy in order to afford maximum protection of Postal Service employees, funds, and property. Provide access to emergency exits in accordance with the NFPA 101 Life Safety Code.

\* \* \* \* \*

### 273.4 Locks, Keys, and Access Control Cards

\* \* \* \* \*

### 273.44 Postal Service Locks

\* \* \* \* \*

#### 273.444 Access Control System

*[Revise text to read as follows:]*

When entry is controlled by a card access system, employees must always use their card access device to gain entry. Employees must not allow tailgating or piggybacking into the controlled area. See Handbooks AS-503 and RE-5 for details of an access control system design.

\* \* \* \* \*

### 273.46 Key Accountability

*[Revise title and text of 273.461 to read as follows:]*

#### 273.461 Key and Access Control Device Accountability

Postmasters must keep an accurate inventory (including serial number and brand name lock, total number of keys available, location of lock by door and/or room number, how and when disposed of) of all building keys and signed receipts for all assigned keys. When keys are assigned, personnel receiving the keys must sign a copy of PS Form 1628, *Individual Key Record*. If the facility has a card access control system, postmasters must maintain an accurate inventory of assigned access control devices.

\* \* \* \* \*

— Group 1—Security,  
Inspection Service, 10-13-05

## Customer Relations

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Centers for Medicare & Medicaid Services — Medicare & You 2006	Standard/Flat	10/14/05–10/19/05	38.0	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Fry Communications, Gateway, Von Hoffman, Quebecor, Banta
Midnight Velvet	Standard/Catalog	10/17/05–10/20/05	1.15	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Quad Graphics, Martinsburg, WV
November Early/November Early Intro	Standard/Catalog	10/17/05–10/21/05	1.10	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Spartanburg, SC
Dr's Book of Food Remedies	Standard/Flat	10/18/05–10/20/05	1.2	Nationwide	3/5-Digit, Car-Rt	ALG Direct, Inc.
Catherine's Holiday Booklet Reminder	First-Class/Letter	10/21/05–10/25/05	1.5	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Cenveo, Memphis, TN
Life Line Screening (Peggy Fleming Image and Repositionable Note)	Standard/Letter	10/21/05–10/29/05	2.0	Nationwide	3/5-Digit	Mail America, Forest, VA
PV The Sugar Solution	Standard/Flat	10/26/05–10/28/05	1.5	Nationwide	3/5-Digit, Car-Rt	ALG Direct, Inc.
Catherine's Holiday (November) Booklet	Standard/Flat	10/28/05–11/1/05	1.2	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Cenveo, Memphis, TN
Life Line Screening (Peggy Fleming Image and Repositionable Note)	Standard/Letter	11/1/05–11/9/05	2.0	Nationwide	3/5-Digit	Mail America, Forest, VA

— Business Service Network Integration, Customer Service, 10-13-05



# Domestic Mail

## DMM REVISION

### Labeling List Changes

Effective October 13, 2005, we are revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) Labeling Lists L001, L007, L009, and L606 to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but *must* comply with these changes no later than December 5, 2005.

We will incorporate these revisions into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.gov>.

### *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM)

\* \* \* \* \*

#### Index and Appendices

\* \* \* \* \*

#### Labeling Lists

##### L000 General Use

##### L001 5-Digit Scheme—Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
32812, 27, 32	ORLANDO FL 32812
32829, 72	ORLANDO FL 32829
32901, 03, 19	MELBOURNE FL 32901
32905, 08	PALM BAY FL 32905
32907, 09	PALM BAY FL 32907
32962, 65, 68	VERO BEACH FL 32962
32964, 66, 69	VERO BEACH FL 32964
34743, 44	KISSIMMEE FL 34743
78238, 68	SAN ANTONIO TX 78238
78245, 50–54	SAN ANTONIO TX 78245
89113, 48, 79	LAS VEGAS NV 89113
89123, 39, 41	LAS VEGAS NV 89123
89130, 31, 43	LAS VEGAS NV 89130
<b>Change To:</b>	
32812, 27	ORLANDO FL 32812
32829, 32, 72	ORLANDO FL 32829
32901, 02, 19	MELBOURNE FL 32901
32905, 06	PALM BAY FL 32905
32907–11	PALM BAY FL 32907

Column A Destination ZIP Codes	Column B Label Container To
32962, 65	VERO BEACH FL 32962
32964, 66, 68, 69	VERO BEACH FL 32964
34743–45	KISSIMMEE FL 34743
78238, 54, 68	SAN ANTONIO TX 78238
78245, 50–53	SAN ANTONIO TX 78245
89113, 48, 78, 79	LAS VEGAS NV 89113
89123, 41	LAS VEGAS NV 89123
89130, 31, 43, 66	LAS VEGAS NV 89130

#### Add:

32904, 12	WEST MELBOURNE FL 32904
32922–24, 26, 27	COCOA FL 32922
32960, 63	VERO BEACH FL 32960
34777, 78, 87	WINTER GARDEN FL 34787
89044, 52	HENDERSON NV 89044
89102, 07	LAS VEGAS NV 89102
89110, 15, 56	LAS VEGAS NV 89110

#### Delete:

32926, 27	COCOA FL 32926
89012, 44, 52	HENDERSON NV 89012
89014, 74	HENDERSON NV 89014
89115, 56	LAS VEGAS NV 89115

\* \* \* \* \*

##### L007 5-Digit Scheme—Periodicals, Standard Mail, and BPM Flats in Bundles

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
32812, 27, 32	ORLANDO FL 32812
32829, 72	ORLANDO FL 32829
32901, 03, 19	MELBOURNE FL 32901
32905, 08	PALM BAY FL 32905
32907, 09	PALM BAY FL 32907
34743, 44	KISSIMMEE FL 34743
78238, 68	SAN ANTONIO TX 78238
78245, 50–54	SAN ANTONIO TX 78245
89113, 48, 79	LAS VEGAS NV 89113
89130, 31, 43	LAS VEGAS NV 89130
89434–36	SPARKS NV 89434
<b>Change To:</b>	
32812, 27	ORLANDO FL 32812
32829, 32, 72	ORLANDO FL 32829
32901, 02, 19	MELBOURNE FL 32901

Column A Destination ZIP Codes	Column B Label Container To
32905, 06	PALM BAY FL 32905
32907–11	PALM BAY FL 32907
34743–45	KISSIMMEE FL 34743
78238, 54, 68	SAN ANTONIO TX 78238
78245, 50–53	SAN ANTONIO TX 78245
89113, 48	LAS VEGAS NV 89113
89130, 31, 43, 66	LAS VEGAS NV 89130
89434, 35	SPARKS NV 89434

**Add:**

32824, 37, 77	ORLANDO FL 32824
32904, 12	WEST MELBOURNE FL 32904
32922–24, 26, 27	COCOA FL 32922
85085–87	PHOENIX AZ 85085
89044, 52	HENDERSON NV 89044
89120, 21	LAS VEGAS NV 89120

**Delete:**

32824, 37, 77	ORLANDO FL 32837
32926, 27	COCOA FL 32926
85027, 85–87	PHOENIX AZ 85027
89012, 44, 52	HENDERSON NV 89012
89139, 41	LAS VEGAS NV 89139

\* \* \* \* \*

**L009 Mixed ADCs—Periodicals Flats and Irregular  
Parcels, Standard Mail and Package Services  
Flats, Standard Mail Irregular Parcels (of  
uniform thickness)**

\* \* \* \* \*

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
<b>Add:</b>	
889–891, 893, 900–908, 910–928, 930–935	MXD LOS ANGELES CA 901
<b>Delete:</b>	
889–891, 893, 900–908, 910–928, 930–935	MXD LOS ANGELES CA 900

\* \* \* \* \*

**L600 Standard Mail and Package Services**

\* \* \* \* \*

**L606 5-Digit Scheme—Standard Mail and Package  
Services Parcels**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
89031–33, 84, 86	NORTH LAS VEGAS NV 89031
89102, 07, 26, 46	LAS VEGAS NV 89102
89117, 47, 80	LAS VEGAS NV 89117
89123, 39, 41	LAS VEGAS NV 89123
89108, 28, 29, 33, 49	LAS VEGAS NV 89128
89124, 30, 31, 36, 43	LAS VEGAS NV 89130
89134, 37, 44, 45	LAS VEGAS NV 89134
89135, 38	LAS VEGAS NV 89135

**Change To:**

89031–33, 81, 84–86	NORTH LAS VEGAS NV 89031
89102, 07, 26	LAS VEGAS NV 89102
89117, 80	LAS VEGAS NV 89117
89105, 23, 41	LAS VEGAS NV 89123
89128, 29, 33, 49	LAS VEGAS NV 89128
89130, 31, 36, 43, 66	LAS VEGAS NV 89130
89134, 37, 44	LAS VEGAS NV 89134
89135, 38, 45	LAS VEGAS NV 89135

**Add:**

33770, 79	LARGO FL 33770
33772, 75	SEMINOLE FL 33772
33776, 77	SEMINOLE FL 33776
33908, 12	FORT MYERS FL 33908
89044, 52	HENDERSON NV 89044
89108, 57	LAS VEGAS NV 89108

**Delete:**

77459, 89	MISSOURI CITY TX 77459
89012, 52, 74	HENDERSON NV 89012

\* \* \* \* \*

— Logistics,  
Network Operations Management, 10-13-05

PUBLICATION 363 REVISION

Removal of *FASTforward* Mailing List Correction References

Effective October 13, 2005, Publication 363, *Updating Address Lists Is a Smart Move*, is revised to reflect the retirement of *FASTforward*® Mailing List Correction (MLC). All *FASTforward* MLC references will be removed from this publication.

We will incorporate this revision into the next printed version of Publication 363 and into the online version, which is available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Then click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Publication 363, *Updating Address Lists Is a Smart Move*

\* \* \* \* \*

Approved Move Update Options

\* \* \* \* \*

**FASTforward**

[Revise text to read as follows:]

Mailers may use *FASTforward*® Multiline Optical Character Reader (MLOCR) to comply with the Move Update

requirement. *FASTforward* MLOCR allows users (mailers) to comply with the Move Update requirement as they process mail, provided that the mail is automation-compatible. Licensed *FASTforward* MLOCR users must obtain an approved interface from their MLOCR vendors. As mail is run through the MLOCR, the system automatically checks names and addresses against a national Postal Service database that is encrypted, contains updates from the previous 13 months, and contains only permanent COA records. If a COA is applicable, the correct address and barcode are imprinted on the mailpiece.

The new address information is obtained through a matching process. A name and address contained in the mailing list is compared to the national Postal Service encrypted database of permanent COA records. Address change information is provided only for records from the previous 13 months that have a matching name and an old address. When new address information is returned, the effective date of the move and the carrier information for the new address are also returned. Mailers must use the returned information to update their mailing lists.

Effective October 1, 2005, *FASTforward* Mailing List Correction (MLC) was no longer an option for fulfilling the Move Update requirement.

\* \* \* \* \*

— Address Management,  
*Intelligent Mail and Address Quality*, 10-13-05

# Employees

HANDBOOK EL-312 REVISION

## Update to Employment Programs

Effective October 13, 2005, Handbook EL-312, *Employment and Placement*, is revised to reflect changes to employment programs.

We will incorporate these revisions into the next printed edition of Handbook EL-312 and into the online update, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook EL-312 is also available on the Postal Service Internet:

- Go to [www.usps.com](http://www.usps.com).
- Click on *About USPS and News*, then *Forms and Publications*, then *Postal Periodicals and Publications*, and then *Handbooks*.

Until the changes described in the article are incorporated into the online version of Handbook EL-312, use this article to implement the changes.

## Summary of Changes to Handbook EL-312

**232.3, Definitions Applicable to Recruitment**, clarifies the meaning of an honorable conditions discharge and updates Veterans’ Readjustment Appointment to Veterans’ Recruitment Appointment to be aligned with Office of Personnel Management (OPM) policy.

**483.1, 5-Point Preference**, clarifies the meaning of an honorable conditions discharge.

**483.2, 10-Point Preference**, restructures section to clarify different types of preference and to be aligned with OPM instructions.

**484, Proof of Preference Claimed**, clarifies instructions on handling of the proof necessary to be presented by applicants who claim veterans’ preference.

**485, Adjudicating Claims for 5-Point Preference**, clarifies procedure for adjudication.

**Exhibit 485, Wars, Campaigns, and Expeditions of the Armed Forces That Qualify for Veterans’ Preference**,

adds entries for Afghanistan and Iraq under Armed Forces Expeditionary Medal (AFEM).

**486, Adjudicating Claims for 10-Point Preference**, clarifies procedure for adjudication by aligning text with OPM instructions. Removes the text that OPM adjudicates spouse and mother claims, because these claims are now adjudicated by the Postal Service. Adds new text that Headquarters issues instructions for adjudicating spouse and mother claims.

**614.2, Eligibles**, clarifies limit on how many applicants to put on a Hiring Worksheet.

**623, Selection From Three Highest Ranked Eligibles**, clarifies that selection is made from a Hiring Worksheet.

**627.13, Reasons for Objection or Pass Over**, clarifies condition of pass over.

**Exhibit 743.21, External Recruitment — EAS Vacancies**, updates the order of applicants and lists other Handbook EL-312 sections that are applicable to external EAS selection.

## Handbook EL-312, *Employment and Placement*

	*	*	*	*	*
<b>2</b>	<b>Recruitment</b>				
	*	*	*	*	*
<b>23</b>	<b>Sources of Recruitment</b>				
	*	*	*	*	*
<b>232</b>	<b>Policy</b>				
	*	*	*	*	*
<b>232.3</b>	<b>Definitions Applicable to Recruitment</b>				
	*	*	*	*	*

[Revise the text of 232.3h to read as follows:]

- h. *Honorable conditions discharge* — a separation from active duty in the Armed Forces where the character of service is *honorable*, *under honorable conditions*, or *general*. Though an *under honorable conditions* or *general* discharge is acceptable for veterans’ preference or Veterans Recruitment Appointment, it indicates that there was a derogatory reason for the discharge that requires investigation during suitability screening (see 514.2). Discharges that are *other*

than honorable, undesirable, bad conduct, and dishonorable do not meet the honorable conditions discharge requirement.

\* \* \* \*

#### 4 Registers

\* \* \* \*

#### 48 Veterans' Preference

\* \* \* \*

#### 483 Kinds of Veterans' Preference

##### 483.1 5-Point Preference

[Revise the introductory text of 483.1 to read as follows:]

For 5-point preference purposes, an individual must have served on active duty, been separated under honorable conditions (see 232.3h) from active duty in the Armed Forces, and served in one of the following:

\* \* \* \*

##### 483.2 10-Point Preference

##### 483.21 Disabled Veterans

[Revise the text of 483.21 to read as follows:]

A veteran who has been separated from active duty in the Armed Forces with an honorable conditions discharge (see 232.3h) at any time is eligible for 10-point preference, provided the veteran meets the criteria in one of the following categories:

- a. *Compensable disability preference (CP)* — Has a compensable service-connected disability that is at least 10 percent but less than 30 percent.
- b. *Compensable 30 percent preference (CPS)* — Has a compensable service-connected disability that is 30 percent or more.
- c. *Disability preference (XP)* — (1) received a Purple Heart, or (2) has a current service-connected disability or is receiving compensation, disability retirement benefits, or pension from the military or the Department of Veterans Affairs, but does not qualify as a CP or CPS.

##### 483.22 Spouses of Disabled Veterans

[Revise the text and heading of 483.22 to read as follows:]

##### 483.22 10-Point Derived Preference (XP)

Spouses, widows, widowers, or mothers of veterans are eligible for 10 points as described in 483.221, 483.222, and 483.223. This type of preference is *derived preference* because it is based on service of a veteran who is not able to use the preference through unemployment or death.

[Add new 483.221 to read as follows:]

##### 483.221 Spouses of Disabled Veterans

The spouse of an Armed Forces' veteran on whose service a claim is based, is eligible for 10-point veterans' preference provided both of the following criteria are met:

- a. The veteran was separated under honorable conditions from active duty performed at any time.
- b. The veteran has a service-connected disability and is disqualified for a federal position along the general lines of his or her usual occupation. Such a disqualification may be presumed when the veteran is unemployed and (1) rated by appropriate military or Department of Veterans Affairs authorities to be 100 percent disabled or unemployable, or (2) has retired, been separated, or resigned from a civil service position on the basis of a disability that is service-connected in origin, or (3) has attempted to obtain a civil service position or other position along the lines of his or her usual occupation and has failed to qualify because of a service-connected disability.

[Add new 483.222 to read as follows:]

##### 483.222 Widows or Widowers of Veterans

The widow or widower of a veteran who received an honorable conditions discharge and who was not divorced from the veteran and has not remarried is eligible for 10-point veterans' preference provided one of the following criteria are met.

- a. The veteran served during a war or during the period April 28, 1952, through July 1, 1955, or in a campaign or expedition for which a campaign medal has been authorized.
- b. The veteran died while on active duty that included service described immediately above, under conditions that would not have been the basis for other than an honorable or general discharge.

If the widow or widower remarries and the remarriage is annulled, the former widow or widower may apply for restoration of preference. Evidence of divorce of the widow or widower is not a basis to restore widow or widower preference, since the act of remarriage, rather than a remarried state, terminates eligibility for preference. Thus, widow or widower preference can only be restored if the act of marriage is annulled.

[Add new 483.223 to read as follows:]

**483.223 Mothers of Veterans**

Mothers of veterans are eligible for 10-point preference under the conditions described below.

- a. *Mother of a Deceased Veteran.* The mother of a veteran who died under honorable conditions while on active duty during a war or during the period April 28, 1952, through July 1, 1955, or in a campaign or expedition for which a campaign medal has been authorized; and
  1. She is or was married to the father of the veteran; and
  2. She lives with her totally and permanently disabled husband (either the veteran's father or her husband through remarriage); or
  3. She is widowed, divorced, or separated from the veteran's father and has not remarried; or
  4. She remarried but is widowed, divorced, or legally separated from her husband when she claims preference.
- b. *Mother of a Disabled Veteran.* The mother of a living disabled veteran if the veteran was separated with an honorable or general discharge from active duty performed at any time and is permanently and totally disabled from a service-connected injury or illness, the mother is or was married to the father of the veteran, and meets one of the following criteria:
  1. Lives with her totally and permanently disabled husband (either the veteran's father or her husband through remarriage).
  2. Is widowed, divorced, or separated from the veteran's father and has not remarried.
  3. Has remarried, but is widowed, divorced, or legally separated from her husband when she claims preference.

\*       \*       \*       \*       \*

*[Delete 483.23 and 483.24.]*

\*       \*       \*       \*       \*

**484 Proof of Preference Claimed**

*[Revise the text of 484 to read as follows:]*

The applicant is responsible for providing the necessary proof. Veterans claiming 5-point preference must provide proof of required service and an honorable conditions discharge (see 232.3h) when their scores are reached for employment consideration. See 485 for adjudicating 5-point preference. Eligibles claiming 10-point preference provide proof by completing an SF 15, *Application for 10-Point Veteran Preference*, and attaching the documents described on the SF 15 when they come within reach for

consideration. See 486 for adjudicating claims for 10-point veterans' preference.

**485 Adjudicating Claims for 5-Point Preference**

*[Revise the text of 485 to read as follows:]*

The veteran must present a copy of the appropriate DD Form 214, *Certificate of Release or Discharge From Active Duty*, showing length and character of service. All applicants who have been separated from active duty in the Armed Forces should be able to produce a DD Form 214 to document the preference claimed. The original DD Form 214 that is presented for a claim must be returned to the veteran after adjudication. The adjudicator verifies entitlement for 5-point preference by reviewing the DD Form 214. The adjudicator determines whether the veteran meets the criteria in 483.1, and either approves or denies the claim for 5 points. Applicants claiming veterans' preference who are still on active duty will be granted 5-point preference if their applications show that they have the required military service, such as service in a war, campaign, or expedition.

When an expeditionary medal is required, a veteran's DD Form 214 showing the award of an Armed Forces Expeditionary Medal is acceptable proof. The DD Form 214 does not have to show the name of the theater or country of service for which that medal was awarded. However, the Armed Forces Service Medal is *not* qualifying for veterans' preference. (A complete list of campaigns and expeditions is provided in Exhibit 485, which comes from the *VetGuide* on the Web site of the Office of Personnel Management.)

**Exhibit 485****Wars, Campaigns, and Expeditions of the Armed Forces That Qualify for Veterans' Preference**

\*       \*       \*       \*       \*

*[Revise the text of Exhibit 485, page 88, by adding the following entry:]*

Campaign or Expedition	Inclusive Dates
Afghanistan (Operation Enduring Freedom)	October 24, 2001, to present
Afghanistan (Operation Enduring Freedom)	March 19, 2003, to present

\*       \*       \*       \*       \*

*[Revise the text of Exhibit 485, page 88, Iraq to read as follows:]*

Campaign or Expedition	Inclusive Dates
Iraq (Operation Northern Watch)	January 1, 1997, to present;
Iraq (Operation Northern Watch)	January 1, 1997, to present;
Iraq (Operation Desert Spring)	December 31, 1998, to December 31, 2002 (projected)



Campaign or Expedition	Inclusive Dates
Iraq (Operation Enduring Freedom)	October 24, 2001, to present
Iraq (Operation Iraqi Freedom)	March 19, 2003, to present

\* \* \* \* \*

## 486 Adjudicating Claims for 10-Point Preference

### 486.1 Nature of Discharge

*[Revise the text of 486.1 to read as follows:]*

Human resources must verify the veteran's honorable conditions discharge. A statement from the records of the U.S. Department of Veterans Affairs showing that the veteran was discharged under honorable conditions will meet this requirement. Alternatively, the honorable conditions discharge may be verified from the character of service block on the DD Form 214, *Certificate of Release or Discharge From Active Duty*. (See 232.3h for a description of honorable conditions discharges.)

### 486.2 Documentation

*[Revise the text of 486.2 to read as follows:]*

The adjudicator must have a fully completed SF 15, *Application for 10-Point Veteran Preference*, for any claim for 10-point preference. Applicants who claim 10-point preference must provide all of the documentation described on the SF 15 for the type of preference they are claiming.

*[Add new 486.21 to read as follows:]*

#### 486.21 Disabled Veterans Preference

The adjudicator determines if the documentation described on the SF 15 and the completed SF 15 submitted by an applicant provide sufficient proof for one of the following categories:

- a. *Compensable disability preference (CP)* — Has a compensable service-connected disability that is at least 10 percent but less than 30 percent.
- b. *Compensable 30 percent preference (CPS)* — Has a compensable service-connected disability that is 30 percent or more.
- c. *Disability preference (XP)* — (1) received a Purple Heart, or (2) has a current service-connected disability or is receiving compensation, disability retirement benefits, or pension from the military or the Department of Veterans Affairs but does not qualify as a CP or CPS.

*[Add new 486.22 to read as follows:]*

#### 486.22 Spouse, Widow, or Mother Preference

Claims for spouse, widow, or mother preference are dependent on the current marital status of the claimant attested to on the SF 15. (A copy of the marriage license or certificate

must always be included with the SF 15.) Under the law, nonservice-connected disabilities cannot be considered in the allowance of spouse preference, even though the nonservice-connected disability is total or permanent.

*[Add new 486.221 to read as follows:]*

#### 486.221 Claims for Spouse Preference

Headquarters issues instructions for adjudication of spouse preference and designates the organization that adjudicates the preference.

*[Add new 486.222 to read as follows:]*

#### 486.222 Claims for Widow or Widower Preference

Human Resources is responsible for adjudicating preference claims for widows or widowers who meet the criteria listed in 483.222, *Widows or Widowers of Veterans (XP – 10-Point Other)*, and have the proof described on SF 15, including a copy of the marriage license or certificate.

*[Add new 486.223 to read as follows:]*

#### 486.223 Claims for Mother Preference

Headquarters issues instructions for adjudication of mother preference and designates the organization that adjudicates the preference.

\* \* \* \* \*

*[Delete 486.3 and 486.4.]*

\* \* \* \* \*

## 6 Selection

### 61 Selection Preparations

\* \* \* \* \*

### 614 Number of Jobs to Be Filled

\* \* \* \* \*

#### 614.2 Eligibles

\* \* \* \* \*

*[Revise the text of 614.2 by adding the following note at the end:]*

**Note:** The maximum number of applicants to be requested and placed on a Hiring Worksheet is the number of applicants who can be processed for selection within 31 days. If more names are needed for a hiring event, then applicants are divided among multiple Hiring Worksheets. One Hiring Worksheet must be closed before another Hiring Worksheet is issued.

\* \* \* \* \*

### 62 Selection Procedures

\* \* \* \* \*

## 623 Selection From Three Highest Ranked Eligibles

[Revise the text of 623 by changing "register" in the second sentence to "Hiring Worksheet" to read as follows:]

\*\*\*However, a preference eligible may not be passed over to select a nonpreference eligible who is lower on the Hiring Worksheet unless the action is documented (see 627, Objection to or Pass Over of Preference Eligible).

\* \* \* \* \*

## 627 Objection to or Pass Over of Preference Eligible

\* \* \* \* \*

### 627.1 Preference Eligibles Except CPS

#### 627.13 Reasons for Objection or Pass Over

[Revise the text of 627.13 as follows:]

The only acceptable reason for passing over an eligible who has veteran's preference and appointing an eligible without preference who is lower on the Hiring Worksheet is that there is evidence that indicates the preference eligible fails to meet suitability requirements (see 51, Employment Eligibility and Suitability, and 52, Determining Eligibility and Suitability).

\* \* \* \* \*

## 7 Assignment, Reassignment, and Promotion

\* \* \* \* \*

### 74 EAS Positions

\* \* \* \* \*

### 743 Selection Process

\* \* \* \* \*

#### 743.2 External Recruitment

\* \* \* \* \*

#### Exhibit 743.21

#### External Recruitment — EAS Vacancies

\* \* \* \* \*

[Revise the text of Exhibit 743.21 by changing the second "c," and continuing to the end of the exhibit, to read as follows:]

- c. Establish a list of eligible applicants in descending score order, observing veterans' preference as follows:

- (1) *Group 1, compensable disability* — Veterans with a compensable service-connected disability rating of 10 percent or more are placed in descending order of the final score, including 10 points for veterans' preference. Apply the Social Security number tie-breaking rule where numerical scores are the same. (See 414.4 c, Breaking Ties.)
- (2) *Group 2, all other eligibles* — All other applicants, including preference eligibles with 10-point veterans' preference (XP) and 5-point veterans' preference (TP) are placed on the list in descending score order, including veterans' preference points. Where preference-eligible applicants have the same score, applicants with an XP preference are placed ahead of applicants with a TP preference, who are placed ahead of non-preference eligible applicants with the same score. Apply the Social Security number tie-breaking rule where numerical scores are the same. (See 414.4 c, Breaking Ties.)

Make selections in accordance with the applicant's standing after meeting all other suitability criteria, and in compliance with 623, Selection From Three Highest Ranked Eligibles; 624, Applying the Rule of Three in Selection; 625, Selection Sequence; 626, Selection Decision; and 627, Objection to or Pass Over of Preference Eligible.

For EAS positions designated as Scientific and Professional (see 414.5), Groups 1 and 2 are combined. The order to use is described in 414.5.

\* \* \* \* \*

— *Selection, Evaluation, and Recognition,*  
*Employee Resource Management, 10-13-05*

ELM REVISION

# Employment and Placement Programs

Effective October 13, 2005, the *Employee and Labor Relations Manual* (ELM) 344.5, 363.1, and 363.2 are revised to reflect changes to employment and placement programs.

We will incorporate these revisions into the next printed version of the ELM and into the online version, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *Manuals* for the ELM.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

The ELM is also available on the Internet:

- Go to [www.usps.com](http://www.usps.com).
- Click on *About USPS and News*, then *Forms and Publications*, then *Postal Periodicals and Publications*, and then *Manuals* for the *Employee and Labor Relations Manual*.

Until the changes described in the article are incorporated into the online version of the ELM, use this article to implement the changes.

## Summary of Changes to ELM

**344.5, Nonselection of a Veteran**, clarifies that selection is made from a Hiring Worksheet.

**363, Conversions**, adds language that a break in service is usually not given between noncareer employment and career appointment.

## *Employee and Labor Relations Manual* (ELM)

	*	*	*	*	*
<b>3</b>	<b>Employment and Placement</b>				
	*	*	*	*	*
<b>340</b>	<b>Suitability, Selection, and Appointment</b>				
	*	*	*	*	*
<b>344</b>	<b>Hiring Worksheets</b>				
	*	*	*	*	*

## 344.5 Nonselection of a Veteran

[Revise the text of 344.5 to read as follows:]

A veterans’ preference eligible may not be passed over to select a nonpreference eligible who is lower on the Hiring Worksheet, unless the selecting official objects to the veteran and the objection is sustained. See Handbook EL-312, 627, *Objection to or Pass Over of Preference Eligible*, for requirements for passing over a veteran.

\* \* \* \* \*

## 360 Other Personnel Actions

\* \* \* \* \*

## 363 Conversions

### 363.1 Definition

[Revise the text of 363.1 to read as follows:]

Conversion refers to the process of changing a noncareer employee’s status to a career appointment in one personnel action. The selected noncareer employee should not be separated and then given a career appointment unless the employee’s appointment expires before the employee can be converted to career status. If a postmaster relief/level replacement (PMR/LR) employee is being converted to career status, the PMR/LR must be separated before being given a career appointment.

[Revise the text and heading of 363.2 to read as follows:]

### 363.2 Competitive and Noncompetitive Authority

A conversion to career status based on a competitive authority occurs when a selection is made from a Hiring Worksheet and the Hiring Worksheet documents the selection. A conversion to career status based on a noncompetitive authority occurs when a selection is made due to noncompetitive eligibility such as reinstatement, transfer from another agency, or veterans recruitment appointment.

\* \* \* \* \*

— *Selection, Evaluation, and Recognition,*  
*Employee Resource Management, 10-13-05*

## ELM REVISION

**Documentation for Absences Due to FMLA Qualifying Conditions**

Effective October 13, 2005, *Employee and Labor Relations Manual* (ELM) 515.5, Documentation, is revised and reorganized to:

- Clarify the types of documentation necessary for absences due to Family and Medical Leave Act (FMLA)-qualifying conditions in all or in particular cases.
- Add a reference to Form WH-380, *Certification of Health Care Provider*, to document FMLA qualification of health conditions.
- Eliminate leave without pay (LWOP) from the section on employee incapacitation, which requires documentation only for paid leave, in accordance with Department of Labor (DOL) regulations.

We will incorporate these revisions into the next printed version of the ELM and into the next online version, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

The ELM is also available also on the Internet at [www.usps.com](http://www.usps.com). Click on *About USPS and News*, then *Forms and Publications*, then *Postal Periodicals and Publications*, and then *Manuals*.

Until the changes described in the article are incorporated into the online version of the ELM, use this article to implement the changes.

**Employee and Labor Relations Manual (ELM)**

	*	*	*	*	*
<b>5</b>	<b>Employee Benefits</b>				
<b>510</b>	<b>Leave</b>				
	*	*	*	*	*
<i>[Revise title of 515 to read as follows:]</i>					
<b>515</b>	<b>Absence for Family Care or Illness of Employee</b>				
	*	*	*	*	*
<b>515.5</b>	<b>Documentation</b>				
	*	*	*	*	*

**515.52 Particular Circumstances**

*[Revise 515.52 to read as follows:]*

**515.521 New Son or Daughter**

An employee requesting FMLA-covered time off because of the birth of the employee's son or daughter and to care for the son or daughter, or because of the placement of a son or daughter with the employee for adoption or foster care, may be required to substantiate the relationship and provide the birth or placement date.

**515.522 Care of Others for Medical Reasons**

An employee requesting FMLA-covered time off because the employee is needed to care for a spouse, parent, son, or daughter who has a serious health condition may be required to:

- a. Substantiate the relationship.
- b. Provide documentation from the health care provider — using either Form WH-380, *Certification of Health Care Provider*, or equivalent documentation — stating the date the serious health condition began, probable duration of the illness, appropriate medical facts, nature of the need to care for, and when the employee will be needed to provide such care or psychological support.

**Note:** The medical certification provision that an employee is “needed to care for” a family member encompasses both physical and psychological care. It includes situations where, for example, because of a serious health condition, the family member is unable to care for his or her own basic medical, hygienic, or nutritional needs or safety, or is unable to transport him- or herself to the doctor, etc. The term also includes providing psychological comfort and reassurance that would be beneficial to a child, spouse, or parent with a serious health condition who is receiving inpatient or home care.

**515.523 Employee Incapacitation**

An employee requesting FMLA-covered time off because of his or her own incapacitation must satisfy the documentation requirements for sick leave in 513.31 through 513.38 in order to receive paid leave during the absence. If medical opinions are required in addition to initial documentation, they are administered as described in 515.53.

**515.524 Return to Work After Employee Incapacitation**

To return to work from an FMLA-covered absence because of his or her own incapacitation, an employee must provide certification from his or her health care provider that the

employee is able to perform the essential functions of his or her positions with or without limitations. Limitations described are accommodated when practical. In addition, a bargaining unit employee must comply with collective bargaining agreements, which include Postal Service policies in 865 (summarized in section VI of Publication 71), 513.37, and other handbooks and manuals.

\* \* \* \* \*

[Delete current 515.53 and replace with new 515.53 to read as follows:]

### 515.53 Additional Medical Opinions

A second medical opinion by a health care provider who is designated and paid for by the Postal Service may be required. A health care provider selected for the second

opinion may not be employed by the Postal Service on a regular basis. In case of a difference between the original and second opinion, a third opinion by a health care provider may be required. The third health care provider is jointly designated or approved by management and the employee, and the third opinion is final. The Postal Service pays the health care provider for the third opinion. Recertifications of a medical condition, for which the employee bears the cost, may also be required. Such medical opinions are obtained off the clock.

\* \* \* \* \*

— Compensation,  
Employee Resource Management, 10-13-05

## ELM REVISION

### Reassignment to Bargaining Unit Positions

Effective October 13, 2005, *Employee and Labor Relations Manual* (ELM) 414, Reassignment (formerly Reassignment to Nonbargaining Unit Positions), is revised and renumbered to add compensation policy for the voluntary reassignment of nonbargaining unit employees to bargaining unit positions.

Section 414.1 incorporates all of the information on reassignment to nonbargaining unit positions (formerly 414.1, 414.2, and 414.3), with minor title and reference changes. The new section 414.2 adds new policy describing how to determine the basic salary when an employee in the Executive and Administrative Schedule (EAS) voluntarily chooses reassignment to an equivalent grade in a bargaining unit pay schedule. There is no longer a section 414.3.

We will incorporate these revisions into the next printed version of the ELM and into the online version, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Then click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

The ELM is also available on the Internet:

- Go to [www.usps.com](http://www.usps.com).

- Click on *About USPS and News*, then *Forms and Publications*, then *Postal Periodicals and Publications*, and then *Manuals*.

Until the changes described in the article are incorporated into the online version of the ELM, use this article to implement the changes.

### Summary of Changes

**414, Reassignment (formerly Reassignment to Nonbargaining Unit Positions)**, is revised to add information concerning the voluntary reassignment of nonbargaining unit employees to bargaining unit positions.

### Employee and Labor Relations Manual (ELM)

\* \* \* \* \*

#### 4 Pay Administration

#### 410 Pay Administration Policy for Nonbargaining Unit Employees

\* \* \* \* \*

[Revise the title of 414 and renumber its sections as shown below:]

#### 414 Reassignment

[Renumber 414.1 as 414.11 and add new 414.1 as follows:]

#### 414.1 Reassignment to Nonbargaining Unit Positions

**414.11 Definition**

*[Revise 414.11 to add the word Exhibit as follows:]*

A reassignment to a nonbargaining unit position is the permanent change, with or without relocation, of an employee to an established EAS position from a position with the same or equivalent grade. (For changes between pay schedules, see Exhibit 418.1.)

*[Renumber 414.2 as 414.12, 414.21 as 414.121, and 414.22 as 414.122 as follows:]*

**414.12 Rate Adjustment****414.121 Nonbargaining Unit Employees**

*[Revise the new 414.121 to correct the text as follows:]*

An EAS employee's salary is not changed as a result of reassignment within the EAS schedule except when the employee is reassigned to an exempt EAS-15 through EAS-19 position that involves directly supervising two or more full-time equivalent bargaining unit employees. In this case, the salary must be no less than the supervisory differential adjustment (SDA) rate, as described in Exhibit 412.1b.

**414.122 Bargaining Unit Employees**

Bargaining unit employees reassigned to nonbargaining unit positions continue to receive their former basic salary provided that it is not below the minimum or above the maximum for the new position.

If the person is reassigned to an EAS-19 or below position and has served 52 weeks or more in the bargaining unit position since the last step, promotion, or other equivalent increase, the salary is advanced by 3 percent, provided all of the following conditions are met:

- a. An equivalent increase (one equal to the most prevalent step in the salary schedule for the former position) is not received at the time of the reassignment.
- b. The employee has satisfactory service.
- c. The new salary is below the new maximum.

*[Renumber 414.3 as 414.13. Revise the title and item b to correct the reference as follows:]*

**414.13 A–E Postmasters**

When an A–E postmaster is reassigned to another A–E Post Office with a different number of service hours, or when the service hour category of an A–E Post Office is changed pursuant to the Workload Service Credit System (WSCS), the postmaster's basic hourly rate remains the same as before, regardless of the number of service hours.

When an employee is reassigned to an A–E postmaster position from a position in a grade equivalent to the grade for A–E postmasters, the following applies:

- a. The employee is placed (1) at minimum of the hourly rate range for A–E postmasters or (2) at the discretion of the appointing official, up to the highest basic salary the employee has received that does not exceed the rate for the maximum of the hourly rate range for A–E postmasters.
- b. If previously full-time, the employee's former annual salary is divided by 2080 hours. The resultant hourly rate is used to place the employee in the hourly rate range for A–E postmasters as provided in 414.13a.

*[Add new 414.2 as follows:]*

**414.2 Reassignment to Bargaining Unit Positions****414.21 Definition**

A reassignment from a nonbargaining unit position to a bargaining unit position is the permanent change, with or without relocation, of a nonbargaining unit employee to an established bargaining unit position with an equivalent grade (see Exhibit 418.1).

**414.22 Rate Adjustment****414.221 Former Bargaining Unit Service in an Equivalent Grade**

If the employee has performed prior service in an equivalent bargaining unit grade, the step and next step date are determined as if service had been continuous in the equivalent bargaining unit grade.

**Note:** Reassignment to PS Schedule 2 must include service the employee would have had in PS Schedule 1 before conversion to PS Schedule 2.

**414.222 No Former Bargaining Unit Service in an Equivalent Grade**

If the employee has never performed prior service in an equivalent bargaining unit grade, the step is determined by moving the nonbargaining unit salary to the equivalent grade in the bargaining unit pay schedule. If the current salary falls between two steps, the higher step is assigned. To establish the next step date, creditable service is allowed since the last nonbargaining unit pay-for-performance increase or salary adjustment. The provisions contained in 422.124c(4) also apply.

**Note:** If the employee's nonbargaining salary exceeds the amount associated with the top step in the bargaining unit schedule, the employee is placed at the top step.

\* \* \* \* \*



## Health Benefits Open Season

The 2005 Federal Employees Health Benefits (FEHB) open season is scheduled for November 14 through December 13, 2005. Many open season changes may be made via self-service on *PostalEASE*. During this open season, eligible employees may make any one, or a combination, of the following changes:

- Enroll if not enrolled.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.
- Cancel enrollment.
- Change from pre-tax to post-tax payment of health insurance premiums, or vice versa.

Enrollment changes and new enrollments made during the 2005 open season will be effective January 7, 2006 (Pay Period 02-06).

## Distribution of Open Season Materials

### Employees

Before the start of open season, the *2006 Guides to Federal Employees Health Benefits (FEHB) Plans* for (1) career employees (RI 70-2); (2) Postal Inspection Service and Office of Inspector General (OIG) employees (RI 70-2IN); and (3) Certain Temporary (Noncareer) employees (RI 70-8PS) will be mailed from the national level to each employee's address of record. Each 2006 guide includes:

- An overview of FEHB program eligibility requirements and election choices during open season.
- A comparison of biweekly premium costs of participating plans.
- An explanation of the pre-tax payment feature, including a current listing of qualified life status changes.
- Enrollee survey results provided by the individual health plans.
- Information about accreditation of the key systems and processes that managed care organizations use.

### Installations

To assist in publicizing this FEHB open season, all installations must post the open season notice provided on page 47 of this *Postal Bulletin* through December 13, 2005, on bulletin boards.

Compensation will make an automatic distribution of brochures indicated below to the same offices that receive Thrift Savings Plan (TSP) and Flexible Spending Account

(FSA) materials. This distribution is to all customer service district offices, processing and distribution centers, airport mail centers, bulk mail centers, remote encoding centers, the Office of the Inspector General, selected Postal Inspection Service divisions, and selected Headquarters field units.

Personnel offices will receive through automatic distribution:

- RI 70-2, *2006 Guide to FEHB Plans* (postal career employees) — postal stocking number (PSN) 7690-03-000-3774.
- RI 70-2IN, *2006 Guide to FEHB Plans* (USPS Inspectors and Office of Inspector General employees).
- RI 70-5, *2006 Guide to FEHB Plans* (temporary continuation of coverage and former spouses) — PSN 7690-03-000-3772.
- Most fee-for-service plan brochures.

The Rural Carrier Benefit Plan will distribute automatically to district and area Human Resources offices (not to the TSP/FSA installation distribution list). Offices may also requisition additional copies from the Material Distribution Center (MDC):

- RI 72-5, *Rural Carriers Benefit Plan* (individual plan brochure for the rural carriers closed enrollment fee-for-service plan) — PSN 7690-03-000-3809.

Personnel offices must requisition the following item from the MDC:

- RI 70-8PS, *2006 Guide to FEHB Plans* (Certain Temporary/Noncareer employees) — PSN 7690-03-000-3754.

These forms are available on the Postal Service™ PolicyNet Web site:

- PS Form 8201, *Pre-Tax Health Insurance Premium Waiver/Restoration Form for Career Employees*.
- PS Form 8202, *Pre-Tax Health Insurance Premium Election/Waiver Form for Noncareer Employees*.

To find them, go to <http://blue.usps.gov>; under "Essential Links," click on *Forms*.

Order directly from plan sponsors:

- Brochures for health maintenance organizations (HMOs) and Point of Service Plans (POSs).

## Additional Information

Publication 12, *Health Benefits Open Season Administrative and Processing Information* (November 2004), addresses FEHB open season administrative issues in

more detail than the various guides. It contains information on the following:

- Open season materials, including details of when and how to requisition a residual supply of materials.
- Eligibility requirements for coverage.
- A list of FEHB health plan withdrawals and other significant changes.
- Comprehensive medical plan (HMO) contact information.
- Personnel processing information.
- Open season publicity material.

Publication 12 is available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

— Compensation,  
Employee Resource Management, 10-13-05

## 2005 Combined Federal Campaign Guidelines

### Schedule and Responsibilities

Each fall, the Postal Service™ joins other federal agencies in the Combined Federal Campaign (CFC) drive. In accordance with Office of Personnel Management (OPM) regulations, the campaign runs for a 6-week period between September 1 and December 15, as established by the Local Federal Coordinating Committee.

Vice presidents of Area Operations have campaign responsibility. Area offices must ensure that campaign information is disseminated to all offices in their jurisdiction.

### Guidelines Online

Publication 530, *Combined Federal Campaign Operational Guidelines*, October 1994, explains how to carry out a successful campaign. The November 1998 update of Publication 530, which revised position titles, facility locations, and dates of campaign, is available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

The OPM Web site ([www.opm.gov](http://www.opm.gov)) offers additional information on the Combined Federal Campaign, including geographic boundaries.

### Pledge Form Management Instructions

1. Make sure local campaign staff check pledge forms for completeness.
2. Distribute pledge forms as follows:
  - a. CFC Audit copy — submit to appropriate CFC official.
  - b. Employee copy — return to employee.
  - c. Payroll Office copy —

If the employee has chosen to...	Then...
Give a one-time contribution (cash, check, or money order),	Destroy the Payroll Office copy.
Make a contribution via payroll deduction,	Make sure: <ul style="list-style-type: none"> <li>■ The Social Security Number is legible.</li> <li>■ The employee work phone number is indicated.</li> <li>■ The deduction per pay period is indicated.</li> <li>■ The amount per pay period is at least \$1.00.</li> <li>■ The amount of the contribution is to be made via payroll deduction.</li> </ul>

If the employee has chosen to...	Then...
	<p><b>On a weekly basis:</b> Mail the Payroll Office copy to the following address, making sure a full <i>return address for the CFC coordinator</i> is included with each batch of forms:</p> <p>EAGAN INFORMATION SERVICE CENTER USPS COMBINED FEDERAL CAMPAIGN PO BOX 21777 EAGAN MN 55121-0777</p> <p>The Eagan Information Services Center (ISC) retains the payroll deduction portions of the pledge cards for 6 months.</p> <p><b>After January 1, 2006:</b> Submit to the local Distributed Data Entry/Distributed Reporting (DDE/DR) site for entry.</p> <p><i>Note:</i> All cards dated or sent after January 1, 2006, will be returned to the CFC coordinator for entry by the local DDE/DR site.</p>

3. Submit corrections to the local DDE/DR site, *not* to the Eagan ISC.

*Note:* All cards that are illegible or incomplete will be returned to the local CFC coordinator for local processing in pay period 02/06 or later.

Local DDE/DR sites are to be notified by broadcast message of their ability to access D20M, SDI-09 in pay period 02/06 for local entry, changes, or corrections. DDE/DR sites are not allowed access to D20M for CFC charity entries before that time.

### Final Report

At the end of each campaign, the Eagan ISC prepares a report from the Postal Payroll System of CFC contributions through payroll deduction (as of pay period 02) as the annual report of national CFC contributions. Each performance cluster manager receives a copy.

— *Personnel Operations Support,  
Employee Resource Management, 10-13-05*

# Finance

CORRECTION — HANDBOOKS F-15 AND F-12 REVISION

## Fiscal Year 2006 Travel Per Diem Rates

This article corrects the article “Handbook Revisions: Fiscal Year 2006 Travel Per Diem Rates — Handbooks F-15 and F-12” published in *Postal Bulletin* 22164 (9-29-05, pages 32–46).

We will incorporate these revisions into the next printed editions of Handbooks F-15, *Travel and Relocation*, and F-12, *Relocation Policy*, and into the next update of the on-line version (Handbook F-15 only) accessible on the Postal Service™ PolicyNet Web site.

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Then click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

## Handbook F-15, *Travel and Relocation*

\* \* \* \*

### Part 4 Appendixes

#### Appendix A Rates

\* \* \* \*

#### A-2 Travel Per Diem Rates

\* \* \* \*

#### A-2.4 High Cost Localities

\* \* \* \*

State and Key City <sup>1</sup>	County and/or Other Defined Location <sup>2,3</sup>	Rate (\$)
*	* * *	*
[Insert the state of Mississippi between the St. Louis and Robinsonville entries to read as follows:]		
St. Louis	St. Louis, St. Louis City, and St. Charles	\$59
<b>Mississippi</b>		
Robinsonville	Tunica	\$44
Starkville	Oktibbeha	\$44

\* \* \* \*

## Handbook F-12, *Relocation Policy*

\* \* \* \*

### B Reimbursement Rates

\* \* \* \*

### II Per Diem Rates

\* \* \* \*

### C High cost localities

\* \* \* \*

State and Key City <sup>1</sup>	County and/or Other Defined Location <sup>2,3</sup>	Rate (\$)
*	* * *	*
[Insert the state of Mississippi between the St. Louis and Robinsonville entries to read as follows:]		
St. Louis	St. Louis, St. Louis City, and St. Charles	\$59
<b>Mississippi</b>		
Robinsonville	Tunica	\$44
Starkville	Oktibbeha	\$44

\* \* \* \*

— National Accounting,  
Finance, 10-13-05

## Fraud Alert

---

*ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD*

### Foreign Order No. 504

Keep all foreign order notices for use as reference.

### Final Order

#### *Germany*

LA MEIEREBERT  
LOTTERY AGENCY MEIEREBERT  
ORDER CENTER  
POSTFACH 5151  
32055 HERFORD  
GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER  
CLAIMS AND INQUIRY  
JAMES A FARLEY BUILDING RM 2029A  
NEW YORK NY 10199-9652

Do not place any endorsement on the mailpieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— *Judicial Officer, 10-13-05*

# ADD INSURANCE

TO PROTECT A  
VALUABLE PACKAGE

usps.com

VF 312 472 093 US  
United States Postal Service®  
**INSURED MAIL**  
DOMESTIC • INTERNATIONAL

VF 312 472 093 US  
VF 312 472 093 US

U.S. Postal Service®  
**INSURED MAIL RECEIPT**

OFFICIAL U.S. MAIL

UP  
1.00

DOWN  
10.00



## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

*Note:* The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005026	054081	070720	080376	100398	122436	210108	301939	328897	349330	480815	604208	727057
005183	054154	070750	080383	100554	125020	210150	301985	329306	349517	480853	604237	730040
005287	056019	070754	080404	101557	125302	210358	302681	329567	349538	480858	604507	730144
007145	056062	070765	080407	102380	125493	210420	303773	330225	349612	480912	604754	730282
007329	060775	071021	080464	103311	128148	210715	303849	330330	349633	481192	605252	730419
008217	061154	071043	080472	103375	133039	210797	303883	330608	349646	481790	605677	730909
008756	061178	071136	080526	103438	142183	210830	303963	330697	349649	481958	605799	731745
008938	061321	071159	080527	103989	142871	210836	305095	330804	349660	482206	606708	740242
008969	061345	071253	080572	105383	150244	210852	305220	331008	349671	482644	606801	740751
009361	061730	071267	080600	108484	150265	210865	305628	331304	349740	483082	606991	741981
009728	062079	071316	080619	108619	150276	210871	305678	331372	349899	483225	607166	748034
010070	065752	071415	080652	108729	152161	212974	306790	332031	352818	483350	608196	750023
010149	065964	071473	080659	108835	152241	220166	311570	332042	361352	483397	609003	750180
010557	067067	071754	080674	108893	152362	220210	312239	332150	372099	483407	610157	750260
010570	067259	071991	080699	108937	152381	221147	314381	332650	372344	483417	611122	750408
010748	067274	075005	080732	108944	152697	221549	317122	332730	372603	486302	622024	750580
011217	067364	075343	085077	109725	152756	222286	317189	332910	372878	488123	624085	750974
011340	068012	075362	085690	109924	152766	226048	319146	332920	373022	489479	629021	751025
014240	068018	075458	088165	110477	152787	232371	320138	332938	376148	490684	629044	751129
014642	068088	075680	088302	110660	152961	235319	320835	332977	381210	492024	629129	752052
015033	068090	076064	088341	111419	156096	235324	321009	333088	381301	493010	631130	752080
015315	068149	076169	088703	111559	156189	255043	321017	333222	381532	495125	631356	752085
015512	068201	076171	090006	111621	159249	261035	322078	334016	381998	496145	641308	752091
015695	068223	076200	090379	111756	159253	272088	322150	334023	384002	<b>515070</b>	641973	752103
015717	068231	076944	090660	112008	165048	272238	322219	334042	391060	531643	652100	752155
016045	068448	077358	091431	112966	165149	275108	322230	334051	392662	532874	652395	752211
018222	068497	077576	092997	113285	165258	276015	322272	334090	<b>402011</b>	537223	658219	752221
018359	068498	079025	093196	113519	170193	276430	322480	334240	402133	537334	666090	752239
018444	069088	079026	093213	113897	171130	281150	322536	334346	402135	546016	671003	752406
018725	069115	080003	093733	113956	175095	283221	322585	334614	402894	549082	671007	752418
018764	069120	080014	093871	114282	191965	283528	322647	334634	423089	553602	671022	752442
019022	069199	080022	094239	114475	192431	292341	322685	334810	423091	553633	672009	752500
020511	069239	080048	094395	114476	193487	292396	322800	334977	424057	553822	672023	752515
021761	069248	080056	094963	115071	193729	293082	322860	335312	424079	553934	672064	752526
022169	069448	080083	095281	115111	195054	293278	323012	335423	432800	554053	672076	752555
022332	069477	080139	095347	115164	196157	294427	323145	335725	433035	554384	672363	752598
022339	069534	080152	095350	115183	196170	295094	325361	336047	436006	572016	672384	752624
022392	069547	080161	095377	115312	197134	295393	325417	337113	436092	581122	672414	752630
022566	069575	080166	096134	115387	197145	297078	325493	338086	441012	581198	672498	752720
022986	069759	080187	096478	115595	198038	299026	325801	338162	441208	585211	672507	752921
027103	069763	080224	097004	116051	198155	<b>300048</b>	326318	338198	441641	591035	675005	754006
027551	069996	080231	097187	117101	198258	300353	326454	339072	450149	<b>600059</b>	678007	757068
027921	070013	080240	097996	117243	198262	300466	326513	339724	452005	600186	678010	757342
028703	070047	080246	098178	117294	199058	300526	326766	340221	454450	600705	678015	757505
028784	070065	080272	098261	117315	199073	300558	327298	340675	461038	601208	681403	757515
028866	070099	080291	098566	117507	<b>200232</b>	300671	327456	344001	466609	601373	681498	757551
029698	070308	080299	098732	117736	200568	301011	327630	344015	470034	601440	685285	760062
029796	070315	080318	098814	118894	207503	301203	327686	347019	471041	601729	687014	760543
034020	070434	080324	<b>100048</b>	119082	207563	301255	327882	349003	478120	601982	<b>708558</b>	760575
038185	070490	080338	100214	119085	207935	301287	328036	349022	478824	602033	711667	760701
038291	070591	080341	100215	119397	208470	301309	328220	349023	480051	602399	712157	761040
038420	070643	080345	100339	119413	208517	301460	328680	349026	480067	602413	722066	761066
039303	070696	080349	100373	119605	208673	301689	328782	349040	480219	602894	722093	761310
041357	070707	080368	100393	122403	208955	301900	328795	349125	480737	603226	723094	761375

761444	799099	841297	<b>900014</b>	901149	902211	904539	914343	924614	934266	945722	954353	981167
761816	799148	841709	900086	901154	902319	904633	915138	925041	937262	946483	954445	981811
762012	<b>800230</b>	841785	900091	901285	902323	904638	915541	925125	937365	947043	958112	982123
762022	801415	841863	900109	901320	902356	904667	915697	925126	937561	947088	958668	982187
762060	802063	841881	900174	901422	902382	904690	916001	926043	937579	948263	958748	982191
763020	803142	841883	900271	901459	902500	904703	917152	926185	937648	948331	967125	982206
770057	805455	844103	900282	901516	902579	904704	917263	926332	937661	948529	967427	982390
770141	811022	844236	900291	901518	902975	904717	917424	926851	939099	948568	968162	982508
770353	814208	847049	900308	901540	903019	904722	920389	926906	940014	948604	968219	982560
770483	815089	847059	900323	901580	903074	904747	921107	927321	940094	948666	968439	983097
770598	816110	847150	900330	901592	903130	904763	921127	927581	940132	948680	968497	985012
770804	816209	852570	900371	901603	903323	904764	921226	928436	940270	948776	968946	985060
770816	816233	853191	900374	901622	903380	904776	921297	928458	940339	949075	969046	995274
770872	826124	853486	900400	901635	903465	904787	921422	928473	940420	949211	969050	995291
770939	837140	853675	900405	901657	903598	906882	921425	930020	940548	949616	969061	998006
771108	840250	856403	900416	901702	903704	906930	921483	930031	940708	949622	969127	
771492	840292	871009	900422	901781	903724	907962	921566	930045	940781	949715	969134	
771650	840496	883001	900425	901802	904004	907996	921625	930208	941139	950735	969138	
771814	840507	891218	900449	901841	904025	911307	921683	930306	941508	950806	969144	
773020	840584	891422	900459	901928	904044	912440	921756	931925	941569	950986	969148	
775345	840602	891637	900647	901962	904070	913028	921758	931977	941579	951008	970862	
775391	841041	891754	900705	902028	904128	913065	921834	932681	941672	951029	970947	
776001	841129	891974	900815	902041	904216	913113	921900	932749	941678	951573	970998	
776015	841195	895009	900963	902043	904325	913117	922045	932769	941681	951877	971013	
778355	841243	895312	900967	902105	904452	913314	922308	932774	941759	951964	980479	
782315	841247	895496	901082	902125	904502	913711	922351	932817	941771	952256	980814	
787124	841248	898036	901142	902143	904525	914027	924424	933274	941777	954106	980821	

— Product Information Requirements, Product Development, 10-13-05

# Missing, Lost, or Stolen U.S. Money Order Forms

## Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 504 1932 to 1999</b>	043 205 5922 to 5999	360 173 8800 to 8899	395 343 3264 to 3299
011 582 1889 to 1899	044 087 3457 to 3499	360 324 2326 to 2399	395 373 3035 to 3099
011 588 2900 to 3099	044 087 4000 to 4099	362 861 3064 to 3099	395 396 9649 to 9799
012 579 5675 to 5699	045 524 4121 to 4298	<b>373 006 2176 to 2199</b>	395 970 3240 to 3299
013 289 6176 to 6199	046 800 9870 to 9899	374 768 2600 to 2699	397 622 4054 to 4099
013 610 0014 to 0099	047 352 4000 to 4099	375 169 4400 to 4599	397 819 8902 to 8999
014 932 1000 to 1099	048 383 7650 to 7659	375 829 3400 to 3499	398 149 7200 to 7699
014 972 0800 to 0899	048 396 3647 to 3699	375 851 9100 to 9199	399 070 0872 to 0899
015 363 0065 to 0099	<b>051 774 8857 to 8899</b>	376 196 0911 to 0999	399 156 7119 to 7199
017 028 3200 to 3299	051 781 2875 to 2885	378 085 3679 to 3699	399 203 5064 to 5099
018 569 5333 to 5399	051 977 7010 to 7023	378 351 1063 to 1099	399 296 9910 to 9999
018 986 5264 to 5299	057 670 0563 to 0599	379 843 5100 to 5199	399 396 8935 to 8999
019 518 2814 to 2899	058 187 3836 to 3899	<b>380 093 9600 to 9699</b>	399 792 7775 to 7799
<b>020 698 5159 to 5199</b>	058 591 1153 to 1299	380 165 1165 to 1199	399 792 8300 to 8399
020 844 7307 to 7399	058 895 3746 to 3799	381 325 4500 to 4599	<b>400 427 1051 to 1999</b>
020 972 8948 to 8999	059 986 0814 to 0899	381 604 2510 to 2699	401 045 1505 to 1549
022 021 9110 to 9181	<b>060 406 7650 to 7699</b>	381 645 9525 to 9599	401 045 1571 to 1599
022 037 1411 to 1499	064 091 4500 to 4599	383 314 3968 to 3999	401 294 2700 to 2799
022 527 9201 to 9210	065 392 6345 to 6399	383 892 1000 to 1344	401 310 9505 to 9599
023 637 7169 to 7199	066 099 2014 to 2099	383 892 1382 to 1399	401 382 5312 to 5399
024 380 4100 to 4199	066 648 2880 to 2899	384 925 3641 to 3654	402 578 7876 to 7899
024 496 6870 to 6896	066 787 3639 to 3699	385 568 2331 to 2399	403 125 6744 to 6799
025 092 0987 to 0999	066 845 7500 to 9999	385 599 7554 to 7575	403 260 7000 to 7499
025 369 5535 to 5599	067 093 3869 to 3899	385 774 2024 to 2099	403 280 6470 to 6499
025 729 1151 to 1199	067 324 9756 to 9799	386 624 1412 to 1599	403 685 8600 to 8699
025 729 1643 to 1799	068 895 0334 to 0399	386 883 8936 to 8999	404 003 0300 to 0399
026 492 3180 to 3199	<b>070 724 4488 to 4499</b>	387 314 5574 to 5599	404 041 8838 to 8899
027 361 0430 to 0499	070 841 9181 to 9199	387 837 6300 to 6399	404 071 4268 to 4299
027 369 4482 to 4495	070 844 2546 to 2599	388 828 0656 to 0699	404 347 5356 to 5399
027 671 8762 to 8776	071 179 9800 to 9899	389 696 2400 to 2799	404 347 5548 to 5599
027 787 9886 to 9899	071 386 3682 to 3699	389 846 3104 to 3135	404 726 4500 to 4599
027 965 9487 to 9499	071 507 6840 to 6899	389 846 3145 to 3195	404 961 5001 to 5199
028 191 1852 to 1999	072 045 9641 to 9699	389 887 9211 to 9230	405 325 0188 to 0198
028 850 3000 to 3199	072 675 8287 to 8299	389 887 9234 to 9299	406 009 4587 to 4599
029 510 1500 to 1599	077 617 5481 to 5499	<b>390 001 3182 to 3199</b>	406 260 6830 to 6899
<b>030 687 0903 to 0999</b>	077 999 4001 to 4090	390 001 3500 to 3699	406 459 6641 to 6999
030 701 3442 to 3499	078 250 4756 to 4799	390 545 5974 to 5999	406 733 3000 to 3999
031 077 4507 to 4799	078 823 8312 to 8399	391 104 6146 to 6199	407 545 1557 to 1599
032 295 7500 to 9999	079 374 0300 to 2499	391 574 1466 to 1499	407 594 0412 to 0599
034 394 1000 to 1099	079 807 2342 to 2399	391 783 3020 to 3599	407 692 9100 to 9299
034 943 0400 to 0799	083 140 5000 to 7499	391 792 6100 to 6199	407 959 2190 to 2199
035 035 4337 to 4399	<b>086 000 8271 to 8299</b>	392 668 2956 to 2999	408 265 2275 to 2288
037 706 9578 to 9599	<b>210 221 0548 to 0599</b>	392 854 8500 to 8899	408 499 7700 to 7799
037 805 3677 to 3699	<b>227 275 9400 to 9999</b>	393 584 7566 to 7699	408 499 7900 to 7999
037 909 5490 to 5499	<b>273 070 8059 to 8099</b>	393 650 0074 to 0099	408 682 8484 to 8599
<b>040 024 3901 to 3999</b>	273 775 7700 to 7899	393 838 8316 to 8499	408 698 7015 to 7099
040 674 7100 to 7199	<b>302 000 0000 to 9999</b>	393 893 6007 to 6099	409 072 3941 to 3999
040 688 8816 to 8899	<b>349 746 2056 to 2099</b>	394 126 6907 to 6999	<b>410 491 2311 to 2399</b>
041 299 6752 to 6799	<b>350 518 7350 to 7374</b>	394 189 0405 to 0599	410 694 8400 to 8599
041 623 8889 to 8899	<b>360 011 1690 to 1699</b>	394 822 3243 to 3278	410 775 1500 to 1599
041 803 6565 to 6599	360 168 6008 to 6099	394 990 1810 to 1899	410 795 7927 to 7999

410 867 0917 to	0966	430 177 1900 to	2099	454 490 8300 to	8399	469 947 6960 to	6999
410 867 0970 to	0999	430 444 9500 to	9699	454 547 7434 to	7499	<b>470 755 5800 to</b>	<b>5818</b>
411 868 1023 to	1199	430 664 4070 to	4099	454 922 4867 to	4895	471 918 0300 to	0999
411 922 2322 to	2399	432 168 8419 to	8499	455 221 1348 to	1499	471 985 2408 to	2419
412 193 0900 to	0999	432 708 6800 to	6999	455 364 2147 to	2199	472 191 6700 to	6799
412 395 8599 to	8699	432 744 1544 to	1599	455 399 5400 to	5499	472 270 2555 to	2599
412 485 6500 to	6599	432 995 9775 to	9799	455 476 0676 to	0699	472 987 0213 to	0241
412 485 6610 to	6699	433 003 5800 to	5899	455 543 0618 to	0699	472 987 0290 to	0299
412 885 5953 to	5999	433 757 3047 to	3099	456 410 9006 to	9099	473 151 2069 to	2199
414 193 3608 to	3674	433 765 4003 to	4099	456 470 4146 to	4299	473 666 9138 to	9199
414 193 3677 to	3699	434 482 7060 to	7199	456 619 4460 to	4499	473 952 3429 to	3499
414 411 7348 to	7399	434 513 2386 to	2399	457 333 2686 to	2699	474 108 5402 to	5499
414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777	474 356 5193 to	5299
414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699	474 949 3366 to	3399
417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899	475 134 9362 to	9399
417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999	475 167 9667 to	9699
417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599	475 319 3415 to	3499
417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699	475 319 3649 to	3799
417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299	475 340 6400 to	6599
418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999	475 424 8410 to	8499
418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699	475 629 9156 to	9199
418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798	475 850 6101 to	6199
418 719 8520 to	8599	<b>440 698 1947 to</b>	<b>1999</b>	458 847 5044 to	5999	475 875 2500 to	2599
418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699	476 169 8264 to	8299
418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499	476 189 3000 to	3499
419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799	476 331 2480 to	2499
419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999	477 289 8601 to	8699
<b>420 277 0015 to</b>	<b>0049</b>	443 127 4000 to	4099	<b>460 349 6878 to</b>	<b>6899</b>	477 681 5206 to	5299
420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999	478 010 4243 to	4268
420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299	478 010 4270 to	4291
420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499	478 450 5071 to	5099
420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299	478 469 7838 to	7858
420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099	478 469 7883 to	7899
421 116 3565 to	3599	<b>450 048 4173 to</b>	<b>4199</b>	462 277 8373 to	8399	479 280 9800 to	9899
421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099	479 365 9116 to	9176
421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540	479 412 9900 to	9999
421 364 5537 to	5599	450 620 3077 to	3099	463 176 4115 to	4199	479 667 6190 to	6199
421 656 2609 to	2699	450 620 3135 to	3199	463 176 4229 to	4299	479 748 9680 to	9699
421 988 9700 to	9799	450 780 2716 to	2799	463 185 2600 to	2799	479 860 7000 to	7199
422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799	<b>480 526 2000 to</b>	<b>2099</b>
422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899	480 640 6330 to	6399
422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499	480 658 0568 to	0599
422 587 7024 to	7099	451 115 4127 to	4199	463 945 7400 to	7899	480 689 5100 to	5199
422 819 7533 to	7599	451 746 0700 to	0799	464 629 9000 to	9399	481 072 9463 to	9499
422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399	481 673 0074 to	0095
422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999	482 527 1500 to	1599
424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599	482 541 5255 to	5299
424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799	482 729 6800 to	6899
424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067	483 363 7207 to	7299
425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399	483 402 2356 to	2399
425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799	483 486 5100 to	5199
425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899	483 632 1521 to	1599
426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199	483 632 2600 to	2799
427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399	483 849 1615 to	1699
427 481 0900 to	0999	453 650 1140 to	1199	469 213 0500 to	0599	484 174 4803 to	5299
428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099	484 323 8900 to	9199
429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999	484 680 5000 to	5038
429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999	484 680 5040 to	5074
<b>430 150 4401 to</b>	<b>4599</b>	454 268 4883 to	4899	469 678 1900 to	1999	484 680 5077 to	5099
430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999	485 029 4913 to	4999

486 176 0600 to	0699	603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899
486 559 7555 to	7599	603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699
486 696 3023 to	3199	603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699
488 173 7900 to	7999	604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199
488 206 4100 to	4199	604 349 1414 to	1499	625 916 9500 to	9799	644 112 9839 to	9899
488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099
488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499
488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799
489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799
489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299
489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399
489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799
489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
<b>490 669 5850 to</b>	<b>6099</b>	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	<b>630 389 3056 to</b>	<b>3071</b>	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762
490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399	646 242 6200 to	6299
490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999	646 270 7639 to	7799
491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999	646 798 4000 to	4999
491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199	647 048 7035 to	7099
492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499	647 049 2900 to	2999
492 283 5100 to	5199	<b>610 092 3200 to</b>	<b>3299</b>	633 438 6429 to	6599	647 398 8300 to	8399
492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182	647 398 8481 to	8499
493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799	647 437 3000 to	4999
493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299	647 811 2188 to	2199
493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499	648 009 6057 to	6099
493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999	648 163 5300 to	5499
494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499	648 722 5283 to	5299
494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499	648 892 3164 to	3199
494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299	649 100 3989 to	3999
495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042	649 647 0370 to	0399
496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299	649 647 0522 to	0599
496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899	649 647 5237 to	5399
496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699	649 647 9100 to	9299
497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999	649 666 7800 to	8299
497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199	<b>650 114 7707 to</b>	<b>7719</b>
498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499	650 130 3400 to	3599
498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299	650 213 0406 to	0499
498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373	650 555 1749 to	1799
499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999	650 564 1900 to	1999
499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099	650 627 4212 to	4299
499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299	650 736 2043 to	2099
<b>500 064 1858 to</b>	<b>1869</b>	618 840 9200 to	9299	639 469 3517 to	3799	650 739 1540 to	1699
500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199	651 741 4415 to	4499
<b>600 645 3223 to</b>	<b>3299</b>	619 859 3000 to	3099	639 657 8600 to	8799	651 882 2800 to	2899
601 339 1200 to	1399	<b>620 073 9400 to</b>	<b>9499</b>	<b>640 289 7500 to</b>	<b>7599</b>	652 754 6317 to	6399
601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999	653 131 4945 to	4999
601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499	653 426 3300 to	3399
601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199	653 455 4874 to	4899
601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999	654 238 0000 to	0399
602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799	654 404 3065 to	3092
602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299	654 962 2900 to	3199
602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399	655 103 5081 to	5199
603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199	655 523 2600 to	2999
603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999	656 305 2448 to	2499
603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099	657 347 4438 to	4999
603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299	657 710 8100 to	8999

657 780 0985 to	0999	682 965 1201 to	1299	701 369 2005 to	2050	832 525 3810 to	3899
658 586 1400 to	1499	683 118 2389 to	2399	701 499 2260 to	2299	833 159 1884 to	1899
658 877 8000 to	8199	683 378 2000 to	2099	701 503 2247 to	2299	833 456 2567 to	2599
658 880 8000 to	8199	683 378 2117 to	2299	701 541 2271 to	2299	833 566 3015 to	3071
659 398 7300 to	7399	683 415 1200 to	1499	701 553 6557 to	6599	834 130 5200 to	5299
659 706 8113 to	8199	683 444 8159 to	8199	701 578 7460 to	7469	834 316 5444 to	5499
659 846 7837 to	7899	685 154 7780 to	7789	701 578 7475 to	7499	834 354 8747 to	8766
<b>660 510 4100 to</b>	<b>4199</b>	685 297 7645 to	7699	701 601 3457 to	3499	834 354 8824 to	8838
660 673 0400 to	0599	685 623 5264 to	5299	701 605 5913 to	5999	835 269 5700 to	5799
661 488 5000 to	5099	685 650 9487 to	9499	701 695 3982 to	3999	835 496 7303 to	7399
661 609 9100 to	9199	685 669 4200 to	4299	701 695 4148 to	4199	835 539 5200 to	5999
661 716 9420 to	9499	685 757 8452 to	8499	701 695 4227 to	4299	835 813 3015 to	3099
661 906 6522 to	6599	686 071 2694 to	2799	701 708 1741 to	1799	837 672 8967 to	8999
662 021 8332 to	8399	686 176 3333 to	3354	701 736 3966 to	3999	837 784 3282 to	3299
662 068 0700 to	0899	686 372 3200 to	3299	701 838 2800 to	2899	838 176 8377 to	8399
662 553 0774 to	0799	686 644 5879 to	5899	701 941 0600 to	0699	838 518 1257 to	1299
663 078 7034 to	7099	686 899 1371 to	1399	702 171 1603 to	1699	839 718 8257 to	8299
663 763 5300 to	5399	686 931 7636 to	7699	702 195 5109 to	5199	<b>840 323 0600 to</b>	<b>0699</b>
663 883 7039 to	7499	687 601 0973 to	0999	702 254 9300 to	9399	840 875 6235 to	6299
663 938 9200 to	9299	687 614 6774 to	6799	702 264 7569 to	7599	840 910 0900 to	0999
664 253 8000 to	8499	688 120 9000 to	9999	702 519 0513 to	0524	841 349 5000 to	5099
664 656 3055 to	3099	688 314 3107 to	3191	702 713 1800 to	1809	841 805 7747 to	7899
665 174 6400 to	6499	<b>690 291 1361 to</b>	<b>1371</b>	702 821 5730 to	5799	841 805 7944 to	8099
665 274 8208 to	8299	690 788 2877 to	2899	702 821 5805 to	5899	842 226 0685 to	0695
665 669 5400 to	5499	690 893 5344 to	5399	702 844 6975 to	6994	842 685 4600 to	4699
666 132 8226 to	8299	690 893 5512 to	5599	702 846 6331 to	6399	842 685 4742 to	4999
666 696 2209 to	2299	690 904 1300 to	1599	702 848 3900 to	3999	842 860 0300 to	0399
666 696 2309 to	2399	690 941 6000 to	6199	702 857 7302 to	7499	842 898 5582 to	5599
667 032 9300 to	9399	691 313 6383 to	6399	702 878 0114 to	0199	843 062 7100 to	7199
667 729 5529 to	5599	691 313 6600 to	6699	703 364 1707 to	1799	843 077 6288 to	6299
668 383 8400 to	8699	691 582 8003 to	8099	<b>740 002 7710 to</b>	<b>7719</b>	843 077 6378 to	6399
<b>670 368 3400 to</b>	<b>3499</b>	691 664 1800 to	1999	740 241 9049 to	9099	843 758 5769 to	5778
670 369 7336 to	7399	691 664 2400 to	2499	740 255 1718 to	1799	843 786 2554 to	2699
670 750 7169 to	7199	692 727 9362 to	9399	740 374 7416 to	7499	845 656 8165 to	8199
671 046 6200 to	6399	692 798 1800 to	1899	740 470 2420 to	2443	845 727 2100 to	2199
671 251 5448 to	5499	693 249 0779 to	0799	740 523 7432 to	7449	845 746 2618 to	2635
671 926 5600 to	5799	693 249 0877 to	1699	740 535 1555 to	1580	846 390 7531 to	7599
672 444 2000 to	2999	693 445 0566 to	0999	740 684 0620 to	0800	846 918 0572 to	0599
672 828 3410 to	3499	693 448 8500 to	8999	740 701 6105 to	6114	847 237 7690 to	7699
673 167 5776 to	5799	693 645 9583 to	9599	740 705 9790 to	9799	847 284 2481 to	2499
675 464 3700 to	3799	693 965 4200 to	4299	740 726 6400 to	6500	847 374 7055 to	7065
675 464 4000 to	4199	695 741 2906 to	2999	740 765 3306 to	3399	847 374 7055 to	7065
676 365 5958 to	5999	695 947 8518 to	8599	740 774 8434 to	8499	847 636 5304 to	5399
676 669 1024 to	1099	696 662 8247 to	8299	740 917 7490 to	7499	847 700 5447 to	5499
677 126 6734 to	6799	697 447 8285 to	8296	<b>805 885 8411 to</b>	<b>8499</b>	847 723 7500 to	7599
677 333 9979 to	9999	698 042 4816 to	4899	806 087 1100 to	1499	849 485 3427 to	3499
677 466 1088 to	1099	698 131 2138 to	2157	806 268 9275 to	9299	849 520 9850 to	9899
678 071 4500 to	4799	698 227 0000 to	0099	806 534 3400 to	3477	849 608 1357 to	1399
678 096 7531 to	7599	<b>700 065 2570 to</b>	<b>2599</b>	807 342 3283 to	3399	849 792 2600 to	2699
679 909 2578 to	2599	700 065 4800 to	4899	808 086 7100 to	7199	<b>850 546 1862 to</b>	<b>1899</b>
<b>680 112 9565 to</b>	<b>9599</b>	700 190 3350 to	3359	808 090 3440 to	3499	851 143 6826 to	6844
680 244 0903 to	0999	700 228 6048 to	6099	808 325 5161 to	5699	851 209 9880 to	9899
680 412 6046 to	6099	700 650 0452 to	0499	808 784 8000 to	8299	851 928 9221 to	9299
680 761 6800 to	6899	700 666 1323 to	1349	<b>830 125 0672 to</b>	<b>0699</b>	852 589 6560 to	6599
681 677 0540 to	0699	700 786 9106 to	9142	830 602 5800 to	5999	853 049 3646 to	3699
682 070 1029 to	1099	700 859 0744 to	0758	830 610 3700 to	3799	854 304 4089 to	4999
682 956 6280 to	6299	701 028 6780 to	6899	830 983 3500 to	3599	854 529 2200 to	2299
682 956 6490 to	6599	701 213 3900 to	3999	830 983 3635 to	3699	854 532 0000 to	2999
682 956 6700 to	6799	701 267 2000 to	3999	831 354 1387 to	1399	855 001 6204 to	6249
682 965 1178 to	1199	701 335 7312 to	7399	831 815 8240 to	8299	855 319 9364 to	9399



855 361 3390 to	3399	869 387 1150 to	1199	907 725 8500 to	8599	916 703 0802 to	0821
856 226 0490 to	0499	869 505 3500 to	3599	907 815 0216 to	0257	917 089 0709 to	0799
856 656 5800 to	5999	869 523 7033 to	7099	908 622 4225 to	4235	917 089 0842 to	0899
856 752 0200 to	0299	869 800 0000 to	999 9999	908 936 9254 to	9299	917 216 2928 to	2999
857 111 1352 to	1399	<b>870 054 4814 to</b>	<b>4899</b>	909 100 1787 to	1799	917 370 6300 to	6499
857 279 3450 to	3499	870 491 4812 to	4849	909 100 1900 to	2099	917 486 4900 to	4999
857 843 4000 to	4099	870 536 5820 to	5829	909 355 0422 to	0499	918 460 0602 to	0699
858 124 7644 to	7699	870 541 7167 to	7239	909 568 8900 to	9099	918 492 5200 to	5399
858 756 3111 to	3299	870 575 8155 to	8999	909 568 9300 to	9499	918 951 7231 to	7299
859 063 8200 to	8699	870 589 0485 to	0494	909 725 7307 to	7399	919 519 2786 to	2799
859 190 0600 to	0644	870 691 7060 to	7099	909 833 0947 to	0999	919 536 0770 to	0799
859 437 5538 to	5599	872 028 4850 to	4899	<b>910 219 8631 to</b>	<b>8699</b>	919 814 3095 to	3199
859 811 2888 to	2899	872 029 9306 to	9399	910 265 1100 to	1199	919 915 2774 to	2787
859 855 8873 to	8999	872 100 0445 to	0459	910 471 7273 to	7299	<b>920 155 4662 to</b>	<b>4687</b>
<b>860 240 8520 to</b>	<b>8599</b>	<b>900 556 4178 to</b>	<b>4199</b>	910 536 2505 to	2599	920 309 9039 to	9199
860 275 3900 to	3999	900 845 0044 to	0099	910 958 7499 to	7599	920 771 5321 to	5399
860 518 9629 to	9699	900 936 0217 to	0299	911 140 1000 to	2199	920 857 5500 to	5899
860 600 0021 to	0999	900 936 0435 to	0499	911 245 2545 to	2599	920 864 3480 to	3499
861 158 2350 to	2599	901 058 5255 to	5280	911 268 9077 to	9099	920 963 4567 to	4599
861 367 5400 to	5499	901 273 1082 to	1099	911 400 8948 to	8999	921 333 7400 to	7499
861 637 6010 to	6099	901 287 5143 to	5199	911 508 1620 to	1799	921 477 3762 to	3799
861 979 7292 to	7499	901 291 2789 to	2799	911 509 9310 to	9399	922 278 1048 to	1399
862 216 6100 to	6199	901 525 7122 to	7199	911 523 3000 to	3999	922 280 2019 to	2099
862 263 9213 to	9299	902 089 1253 to	1299	912 057 9922 to	9999	922 280 2233 to	2299
862 271 0800 to	0999	902 198 9769 to	9799	912 882 0563 to	0899	922 773 0459 to	0499
862 271 5000 to	5099	902 948 1269 to	1299	913 605 2218 to	2299	923 032 7000 to	7399
863 871 5138 to	5199	902 985 0833 to	0899	913 709 2429 to	2499	923 045 3630 to	3699
863 949 5300 to	5399	903 370 6934 to	6999	913 818 3501 to	3999	923 493 9403 to	9599
864 088 8200 to	8299	904 600 6523 to	6599	914 063 4300 to	4399	923 493 9681 to	9699
864 426 3972 to	3999	904 892 0378 to	0399	914 346 7621 to	7644	923 810 7800 to	8299
864 520 6117 to	6136	904 892 0648 to	1299	914 453 1366 to	1399	924 252 1200 to	1299
865 151 0526 to	0599	905 056 2216 to	2299	914 529 6185 to	6299	924 252 1400 to	1499
865 500 4034 to	4099	905 510 6647 to	6799	914 896 4658 to	4699	924 533 2343 to	2399
865 883 6082 to	6099	905 510 6900 to	7099	915 187 8774 to	8779	924 533 2428 to	2499
866 004 3000 to	3999	905 794 0000 to	0199	915 300 2783 to	2799	924 685 1957 to	1999
866 442 4100 to	4899	905 794 0288 to	0299	915 546 6822 to	6999	925 333 5900 to	6099
867 366 9108 to	9118	905 873 6900 to	6999	915 671 3963 to	3980	925 336 2300 to	2399
867 633 7403 to	7499	905 873 7100 to	7299	915 671 3982 to	3999	926 432 5907 to	5999
867 737 5623 to	5699	905 880 8900 to	8999	915 675 2217 to	2299	926 436 3600 to	3699
868 169 4529 to	4599	905 889 7100 to	7199	916 440 3377 to	3399		
868 173 8400 to	8599	906 158 1508 to	1599	916 670 6352 to	6399		
868 514 9000 to	9099	906 558 8812 to	8899	916 682 5300 to	5399		
868 566 9200 to	9299	906 982 2214 to	2299	916 694 1414 to	1499		

— Group2—Mail Theft, Violent Crimes, and Narcotics Investigations,  
Postal Inspection Service, 10-13-05

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	727 481 431	to	1 460	734 009 101	to	9 130	741 113 041	to	3 370
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	727 749 241	to	9 780	734 290 759	to	0 770	741 373 891	to	4 340
720 227 949	to	7 960	728 382 331	to	2 480	734 389 273	to	9 290	741 452 369	to	2 490
720 368 543	to	8 570	728 702 338	to	2 400	734 440 031	to	0 111	741 492 991	to	3 140
720 392 151	to	2 570	728 915 371	to	5 850	734 797 201	to	7 320	741 553 460	to	3 470
720 556 491	to	6 640	728 953 141	to	3 410	734 939 611	to	9 640	741 764 431	to	4 520
720 558 621	to	8 650	728 954 280	to	4 310	734 950 111	to	0 170	742 178 834	to	8 880
720 575 361	to	5 570	729 169 081	to	9 140	735 120 331	to	0 840	742 325 500	to	5 520
720 590 152	to	0 179	729 363 841	to	3 870	735 283 008	to	3 020	742 325 668	to	5 700
721 638 331	to	9 170	729 682 891	to	3 190	735 293 131	to	3 220	742 408 771	to	8 830
721 815 391	to	5 420	729 838 940	to	9 070	735 635 010	to	5 040	742 512 120	to	2 150
721 969 713	to	9 740	729 839 101	to	9 130	735 783 961	to	3 990	742 684 849	to	4 890
722 072 137	to	2 160	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	735 803 401	to	3 430	742 839 553	to	9 630
722 378 265	to	8 280	730 109 847	to	9 880	736 005 420	to	5 440	742 913 668	to	3 700
722 413 990	to	4 004	730 373 761	to	3 850	736 366 021	to	6 110	742 917 287	to	7 296
722 764 948	to	4 980	730 501 951	to	2 130	736 624 456	to	4 500	742 921 891	to	1 980
722 825 840	to	5 889	730 519 379	to	9 470	736 670 851	to	1 060	742 983 631	to	3 810
723 153 841	to	3 850	730 569 278	to	9 360	736 767 061	to	7 090	743 020 021	to	0 170
723 237 616	to	7 630	730 711 711	to	1 740	736 767 093	to	7 120	743 206 491	to	6 500
723 331 081	to	1 110	730 722 991	to	3 230	736 982 191	to	2 370	743 235 992	to	6 050
723 496 443	to	6 470	730 845 970	to	5 990	736 982 551	to	2 730	743 940 631	to	0 900
723 967 291	to	7 320	730 888 291	to	8 320	737 110 141	to	0 170	743 978 011	to	8 070
724 655 196	to	5 340	730 927 591	to	7 680	737 185 501	to	5 710	744 234 751	to	4 780
724 711 441	to	1 500	731 307 914	to	7 930	737 317 321	to	7 350	744 499 591	to	9 680
724 711 538	to	1 560	731 402 431	to	2 460	737 517 781	to	7 840	744 626 901	to	6 910
724 793 221	to	3 250	731 407 232	to	7 320	737 628 181	to	8 210	745 388 794	to	8 910
724 908 109	to	8 120	731 588 301	to	8 340	737 634 258	to	4 270	746 446 806	to	6 820
724 937 461	to	7 670	731 767 273	to	7 320	738 361 971	to	1 980	746 818 351	to	8 410
725 163 118	to	3 151	731 781 061	to	1 120	738 447 601	to	7 660	747 245 266	to	5 280
725 202 735	to	2 750	731 837 821	to	7 910	738 648 355	to	8 450	747 364 813	to	4 830
725 398 591	to	8 800	731 841 377	to	1 450	738 849 811	to	9 900	747 501 434	to	1 450
725 464 591	to	4 920	732 018 481	to	8 600	738 892 270	to	2 290	747 739 891	to	0 070
725 475 321	to	5 330	732 067 972	to	8 370	738 997 259	to	7 380	748 148 649	to	8 760
725 711 057	to	1 070	732 188 649	to	8 670	739 161 451	to	1 540	748 259 960	to	9 970
725 738 581	to	8 730	732 193 460	to	3 470	739 219 381	to	9 440	748 565 162	to	5 280
725 981 311	to	1 430	732 201 241	to	1 390	739 740 151	to	0 180	748 874 988	to	5 030
725 987 835	to	7 880	732 220 431	to	0 440	739 793 491	to	3 520	749 137 381	to	7 410
726 060 811	to	0 900	732 355 201	to	5 380	739 793 527	to	3 550	749 190 192	to	0 210
726 391 970	to	2 520	732 472 320	to	2 560	739 942 621	to	2 650	749 685 421	to	5 450
726 484 771	to	4 800	732 541 605	to	1 620	739 999 231	to	9 320	749 846 791	to	6 850
726 493 351	to	5 300	732 572 221	to	2 490	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	749 993 131	to	3 580
726 504 031	to	4 063	732 586 479	to	6 710	740 030 701	to	0 970	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
726 504 070	to	4 090	732 994 037	to	4 080	740 261 740	to	1 820	750 408 167	to	8 183
726 504 331	to	4 390	733 163 449	to	3 460	740 265 811	to	6 290	750 438 421	to	8 501
726 563 701	to	4 060	733 297 171	to	7 290	740 299 111	to	9 170	750 743 911	to	4 030
726 599 371	to	9 460	733 446 631	to	7 110	740 299 231	to	9 260	750 779 118	to	9 400
726 626 356	to	6 370	733 474 665	to	4 770	740 329 266	to	9 320	750 910 981	to	1 010
727 182 271	to	2 510	733 704 482	to	4 570	740 889 081	to	9 090	750 960 841	to	0 900
727 416 181	to	6 240	733 751 041	to	1 130	741 010 421	to	0 530	751 296 211	to	6 240

751 539 121	to	9 180	760 118 191	to	8 250	767 332 561	to	2 950	793 282 518	to	2 533
751 541 311	to	1 790	760 155 001	to	5 090	768 009 841	to	9 960	794 041 831	to	2 040
751 757 641	to	7 700	760 378 002	to	8 020	768 011 489	to	1 520	794 397 709	to	7 780
751 936 951	to	7 010	760 692 722	to	2 749	768 177 980	to	7 990	794 581 741	to	2 040
751 951 861	to	1 890	761 055 460	to	5 480	768 391 081	to	1 170	794 592 122	to	2 150
751 999 021	to	9 110	761 169 781	to	9 810	768 661 569	to	1 650	795 032 251	to	2 340
752 139 516	to	9 570	761 504 941	to	5 120	769 000 051	to	0 080	795 796 291	to	6 350
752 182 892	to	2 950	761 516 836	to	6 910	769 050 841	to	0 900	796 070 139	to	0 160
752 206 861	to	7 100	761 613 588	to	3 600	769 159 081	to	9 178	796 143 151	to	3 630
752 295 241	to	5 600	761 688 631	to	8 690	769 737 496	to	7 510	796 159 725	to	9 740
752 731 351	to	1 410	761 805 199	to	5 240	769 778 491	to	8 730	796 169 306	to	9 340
752 767 441	to	7 470	761 826 106	to	6 120	769 827 331	to	7 450	796 373 406	to	3 430
753 008 941	to	9 030	761 881 171	to	1 560	<b>770 216 071</b>	<b>to</b>	<b>6 100</b>	796 602 961	to	3 050
753 194 311	to	4 370	761 975 641	to	5 670	770 723 281	to	3 400	796 708 441	to	8 500
753 620 378	to	0 400	761 975 886	to	5 895	770 790 451	to	0 480	796 886 281	to	6 430
754 013 917	to	3 940	762 304 144	to	4 170	770 915 150	to	5 490	796 901 701	to	2 000
754 161 061	to	1 120	762 324 931	to	4 960	771 455 551	to	5 610	796 975 466	to	5 590
754 358 445	to	8 610	762 439 261	to	9 290	771 609 661	to	9 690	797 272 917	to	2 950
754 410 451	to	0 660	762 524 158	to	4 220	771 932 551	to	2 580	797 519 441	to	9 460
754 438 393	to	8 410	762 584 872	to	4 970	772 057 224	to	7 440	797 519 731	to	0 240
754 493 109	to	3 130	762 593 431	to	3 460	772 162 660	to	3 070	797 535 181	to	5 330
754 664 182	to	4 220	763 155 160	to	5 180	772 718 615	to	8 640	798 040 053	to	0 080
754 816 377	to	6 470	763 178 631	to	8 660	772 940 140	to	0 160	798 055 813	to	5 830
755 487 421	to	7 600	763 506 001	to	6 060	772 970 886	to	0 940	798 055 891	to	5 950
755 592 901	to	3 140	763 522 141	to	2 470	773 009 419	to	9 430	798 326 371	to	6 520
755 790 020	to	0 030	763 717 694	to	7 800	773 112 031	to	2 060	798 339 167	to	9 210
755 791 730	to	1 800	763 826 461	to	6 520	773 125 387	to	5 410	798 562 411	to	2 440
755 926 951	to	7 070	763 900 460	to	0 471	773 179 320	to	9 410	798 632 461	to	2 490
755 934 332	to	4 510	763 900 479	to	0 530	773 202 989	to	3 140	798 807 151	to	7 510
755 957 701	to	8 000	763 917 271	to	7 750	773 208 991	to	9 290	798 944 761	to	5 030
755 962 981	to	3 280	764 125 801	to	5 860	773 231 311	to	1 340	799 118 616	to	8 640
756 035 371	to	5 490	764 284 525	to	4 560	773 348 739	to	8 940	799 133 191	to	3 220
756 301 257	to	1 290	764 526 241	to	6 330	773 348 739	to	8 940	799 177 626	to	7 650
756 371 565	to	1 580	764 601 421	to	1 600	773 575 891	to	5 950	799 854 751	to	5 200
756 876 031	to	6 120	764 650 231	to	0 470	773 852 971	to	3 030	<b>800 044 320</b>	<b>to</b>	<b>4 410</b>
756 876 151	to	6 240	764 984 371	to	4 850	<b>789 257 191</b>	<b>to</b>	<b>7 250</b>	800 211 901	to	2 440
756 970 129	to	0 140	765 003 667	to	3 680	<b>790 448 020</b>	<b>to</b>	<b>8 460</b>	800 427 530	to	7 540
757 059 613	to	9 630	765 042 517	to	2 540	790 597 485	to	7 530	800 872 741	to	2 830
757 078 540	to	8 560	765 194 728	to	4 970	790 911 883	to	1 900	801 349 801	to	9 830
757 086 209	to	6 240	765 387 365	to	7 450	791 057 441	to	7 550	801 676 681	to	7 100
757 240 591	to	0 650	765 541 801	to	2 100	791 239 081	to	9 290	802 967 821	to	7 940
757 277 371	to	7 700	765 638 461	to	8 970	791 374 483	to	4 500	803 217 601	to	7 780
757 291 591	to	2 730	765 647 101	to	7 190	791 387 971	to	8 030	803 729 731	to	9 850
757 964 251	to	4 280	765 813 781	to	4 029	791 447 521	to	7 850	803 747 402	to	7 520
758 067 001	to	7 090	765 879 314	to	9 390	791 451 151	to	1 240	804 138 181	to	8 420
758 105 221	to	5 250	765 954 001	to	4 030	791 500 009	to	0 470	804 682 411	to	2 710
758 324 941	to	5 000	766 120 286	to	0 320	791 771 431	to	1 490	805 272 525	to	2 540
758 593 628	to	3 650	766 125 716	to	5 750	792 004 293	to	4 320	805 523 445	to	3 460
758 709 038	to	9 060	766 158 824	to	8 840	792 018 379	to	8 420	805 745 704	to	5 730
758 744 101	to	4 160	766 388 433	to	8 460	792 070 621	to	0 740	806 452 907	to	2 980
758 850 883	to	0 900	766 509 421	to	9 660	792 145 211	to	5 230	806 744 781	to	4 850
758 860 951	to	1 550	766 572 901	to	3 020	792 391 381	to	1 620	807 764 791	to	4 910
759 152 851	to	2 880	766 748 500	to	8 521	792 452 779	to	2 790	808 089 931	to	9 960
759 740 941	to	1 090	767 024 341	to	4 370	792 772 728	to	2 770			
<b>760 004 596</b>	<b>to</b>	<b>4 610</b>	767 326 471	to	6 590	792 903 511	to	3 990			

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2—Mail Theft, Violent Crimes,  
and Narcotics Investigations,  
Postal Inspection Service, 10-13-05*

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2—Mail Theft, Violent Crimes,  
and Narcotics Investigations,  
Postal Inspection Service, 10-13-05*





USPS Retail Sales Associate Ambassadors

**Spreading the Message...**  
**Our Customer**  
**Service is the**  
**BEST!**





Catherine Angst  
West Babylon, NY

Patricia Barnard  
Foley, AL

Dawn Bator-Humphrey  
Wayne, MI

Barbara Bringardner  
Worthington, OH

Linda Brown  
Chicago, IL

Felicia Carson  
Stockton, CA

Benjamin Carter  
Fairfax, VA

Anna Chisholm  
Veradale, WA

Carmen Cojoc  
Springfield Gardens, NY

Mary Colache  
Franklinville, NJ

Sheryl Cole  
Indianapolis, IN

Renee Cooper  
North Hills, CA

Tom Coppola  
Long Beach, CA

Jacqui Crist  
Boston, MA

Robyn Dart  
Waterville, ME

Richard Davis  
Fredericksburg, VA

Frank de Gourville  
Los Angeles, CA

Cheryl Dickerson  
West Haven, CT

Borys Dudar  
Brooklyn Park, MN

Andrea Edwards  
Wayne, NJ

Russell Franklin  
Salt Lake City, UT

Paul Frankovich  
Pittsburgh, PA

Armando Galarza  
Ocala, FL

Timothy Garvey  
Omaha, NE

Noelle Graczyk  
Frazer, MI

Yvonne Hanshew  
Hernando, MS

Mike Harmon  
Seattle, WA

Leslie Hearne  
Brewerton, NY

Cindy Henderson  
Burlington, VT

Brian Hodges  
Farragut, TN

Arthur Holland, Sr.  
Dayton, OH

Patricia Horne  
Mount Vernon, GA

Robin Horning  
Orlando, FL

Wendy Hubert  
Victor, NY

Janice Hunter  
Spring, TX

Eugene Hyden  
Bala Cynwyd, PA

Dawn Ireland  
Crete, IL

Martin Johnson  
Aurora, CO

Stacey Kelly  
Tucson, AZ

Sharra Kliebenstein  
Carlsbad, CA

Kathyann Kowalski  
New York, NY

Marsha Kushmer  
Tampa, FL

Delora Lee  
Minco, OK

Helen (Denise) Lee  
Anchorage, AK

Paulette Lindsey  
Kansas City, MO

John Martinez  
Albuquerque, NM

Sharol Mathis  
Atlanta, GA

Shari Menard  
Lafayette, LA

Preston Mitchell  
Cary, NC

Louis Muratore  
Carson City, NV

Louis Navarro  
Austin, TX

Della Nelson  
Bismarck, ND

Marcie Nogueira  
Medfield, MA

Laura Olson  
Gaffney, SC

Anne Ontai  
Honolulu, HI

Michelle Oxford  
Kalispell, MT

Melena Perdue  
Amarillo, TX

Yolanda Peters  
Yonkers, NY

Tina Pratt  
Gastonia, NC

Steve Refinski  
Appleton, WI

Debbie Rigbsby  
Harrisburg, IL

Yolanda Rivera  
Christiansted, VI

Barry Rogers  
Frankfurt, KY

Hope Romero  
Los Gatos, CA

Wilfredo Romero  
South Florida, FL

Stephen Sevinsky  
Coudersport, PA

Carrie Simpkins  
Wayne, WV

Margaret Simpson  
Little Rock, AR

Lori Smith  
Woodland, WA

Deborah Somerville  
Woodstock, MD

Saray Spreer  
Stanford, CA

Brenda Thames  
Blue Grass, IA

Yvonnia Thompson  
New Brunswick, NJ

Martessa Tinsley  
Washington, DC

Lisa Trudeau  
Lynn, MA

Alexandra Warzecha  
Mt. Prospect, IL

Anna White  
Erie, PA

Natasha Williams-Noble  
Brooklyn, OH

Thaddeus Willis  
Lansing, MI

DeWayla Wyatt  
Richardson, TX

Spreading the Message  
USPS Retail Sales Associate Ambassadors



## Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630 E.T.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO Table starting on the following page.

## Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09303	Close	Immediately	
APO AE 09326	Close	Immediately	
APO AE 09347	Close	Immediately	
APO AE 09395	Close	Immediately	
APO AE 09742	Activate	Immediately	A-A1-B-B1-B2-D-F-I-M-N-R-V-Z-Z1
APO AE 09832	Add A1	Immediately	A-A1-B-B1-U1-V-Z1
APO AE 09878	Close	Immediately	
APO AA 34019	Add B1	Immediately	A-B-B1-M-N-V-Z1
APO AA 34021	Add B1	Immediately	A1-B-B1-M-N-V-Z1
APO AA 34036	Add B1	Immediately	A1-B-B1-M-N-V-Z1
APO AA 34050	Add B1	Immediately	A1-B-B1-V
APO AA 34055	Add B1	Immediately	A1-B-B1-N-V-Z1
APO AA 34071	Add B1	Immediately	A1-B-B1-I-M-N-V-Z
FPO AA 34090	Add B1	Immediately	A1-B-B1-V
FPO AA 34091	Add B1	Immediately	A1-B-B1-V
FPO AA 34092	Add B1	Immediately	A1-B-B1-V
FPO AA 34093	Add B1	Immediately	A1-B-B1-V
FPO AA 34095	Add B1	Immediately	A1-B-B1-V
FPO AA 34098	Add B1	Immediately	A1-B-B1-V
FPO AA 34099	Add B1	Immediately	A1-B-B1-V
APO AP 96201	Add B1	Immediately	A-A1-B-B1
APO AP 96202	Add B	Immediately	A-A1-B-B1-U-V
APO AP 96203	Add B1	Immediately	A-A1-B-B1
APO AP 96507	Add B1	Immediately	A-A1-B-B1-F-V
APO AP 96520	Add B1	Immediately	A1-B-B1-F-U3-V
APO AP 96521	Add B1	Immediately	A1-B-B1-F-N
APO AP 96522	Add B1	Immediately	A1-B-B1-F-N-U
APO AP 96534	Add B1	Immediately	A-A1-B-B1-F
APO AP 96544	Add B1	Immediately	A1-B-B1-F-N-U3-V
APO AP 96546	Add B1	Immediately	A1-B-B1-F-U3
APO AP 96561	Close	Immediately	
FPO AP 96601	Add B1	Immediately	A1-B-B1-V
FPO AP 96602	Add B1	Immediately	A1-B-B1-V
FPO AP 96603	Add B1	Immediately	A1-B-B1-V
FPO AP 96604	Add B1	Immediately	A1-B-B1-V
FPO AP 96605	Add B1 Delete O	Immediately	A1-B-B1-V
FPO AP 96606	Add B1	Immediately	A1-B-B1-V
FPO AP 96607	Add B1	Immediately	A1-B-B1-V
FPO AP 96608	Add B1	Immediately	A1-B-B1-V
FPO AP 96609	Add B1	Immediately	A1-B-B1-V
FPO AP 96610	Add B1	Immediately	A1-B-B1-V
FPO AP 96611	Add B1	Immediately	A1-B-B1-V

APO/FPO	Action	Effective Date	See Restrictions
FPO AP 96612	Add B1	Immediately	A1-B-B1-V
FPO AP 96615	Add B1	Immediately	A1-B-B1-V
FPO AP 96617	Add B1	Immediately	A1-B-B1-V
FPO AP 96619	Add B1	Immediately	A1-B-B1-V
FPO AP 96620	Add B1	Immediately	A1-B-B1-V
FPO AP 96621	Add B1	Immediately	A1-B-B1-V
FPO AP 96622	Add B1	Immediately	A1-B-B1-V
FPO AP 96623	Add B1	Immediately	A1-B-B1-V
FPO AP 96624	Add B1	Immediately	A1-B-B1-V
FPO AP 96628	Add B1	Immediately	A1-B-B1-V
FPO AP 96629	Close	Immediately	
FPO AP 96634	Add B1	Immediately	A1-B-B1-V
FPO AP 96635	Close	Immediately	
FPO AP 96643	Add B1	Immediately	A1-B-B1-V
FPO AP 96657	Add B1	Immediately	A1-B-B1-V
FPO AP 96660	Add B1	Immediately	A1-B-B1-V
FPO AP 96661	Add B1	Immediately	A1-B-B1-V
FPO AP 96662	Add B1	Immediately	A1-B-B1-V
FPO AP 96663	Add B1	Immediately	A1-B-B1-V
FPO AP 96664	Add B1	Immediately	A1-B-B1-V
FPO AP 96665	Add B1	Immediately	A1-B-B1-V
FPO AP 96666	Add B1	Immediately	A1-B-B1-V
FPO AP 96667	Add B1	Immediately	A1-B-B1-V
FPO AP 96668	Add B1	Immediately	A1-B-B1-V
FPO AP 96669	Add B1	Immediately	A1-B-B1-V
FPO AP 96670	Add B1	Immediately	A1-B-B1-V
FPO AP 96671	Add B1	Immediately	A1-B-B1-V
FPO AP 96672	Add B1	Immediately	A1-B-B1-V
FPO AP 96673	Add B1	Immediately	A1-B-B1-V
FPO AP 96674	Add B1	Immediately	A1-B-B1-V
FPO AP 96675	Add B1	Immediately	A1-B-B1-V
FPO AP 96677	Add B1	Immediately	A1-B-B1-V
FPO AP 96678	Add B1	Immediately	A1-B-B1-V
FPO AP 96679	Add B1	Immediately	A1-B-B1-V
FPO AP 96681	Add B1	Immediately	A1-B-B1-V
FPO AP 96682	Add B1	Immediately	A1-B-B1-V
FPO AP 96683	Add B1	Immediately	A1-B-B1-V
FPO AP 96684	Close	Immediately	
FPO AP 96686	Add B1	Immediately	A1-B-B1-V
FPO AP 96687	Add B1	Immediately	A1-B-B1-V
FPO AP 96698	Add B1	Immediately	A1-B-B1-V

We have eliminated "Not Active" entries from the table below to save space and paper.

#### APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09031	A1-B-B1-C-D-U	09054	A1-B-B1-C-D-U	09076	A1-B-B1-C-D-U
09007	A1-B-B1-C-D-U	09033	A1-B-B1-C-D-U	09056	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09034	A1-B-B1-C-D-U	09058	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-F-F1-U	09036	A1-B-B1-C-D-U	09059	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-F-F1-U-Z1	09042	A1-B-B1-C-D-U	09060	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09045	A1-B-B1-C-D-U	09063	A1-B-B1-C-D-L-U	09090	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09046	A1-B-B1-C-D-U	09067	A1-B-B1-C-D-U	09094	A1-B-B1-C-D-F-F1
09028	A1-B-B1-C-D-U	09050	A1-B-B1-C-D-U	09069	A-A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U
		09053	A1-B-B1-C-D-U	09074	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U



APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09099	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U	09334	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09368	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09100	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U	09336	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09369	A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z
09102	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09337	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09103	A1-B-B1-D-U	09302	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09338	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09372	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09104	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09339	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09107	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1	09340	A-A1-B-B1-C1-F-R-V	09375	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z1
09110	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z1	09342	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09376	A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z
09112	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09344	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z-Z1	09378	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09114	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09345	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09379	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09123	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09346	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09380	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1
09126	A1-B-B1-C-D	09314	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09381	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09128	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09350	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09131	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09351	A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z	09384	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09136	A1-B-B1-C-D	09317	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09352	A-A1-B-B1-C1-E2-F- H1-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09137	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09138	A1-B-B1-C-D-U	09319	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09354	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09139	A1-B-B1-C-D-U	09320	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09355	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09140	A1-B-B1-C-D-U	09321	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09142	A1-B-B1-C-D-U	09322	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09357	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09143	A1-B-B1-C-D-U	09323	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09358	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09154	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09359	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09165	A1-B-B1-C-D-U	09325	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09360	A1-B-B1-V	09397	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09166	A1-B-B1-C-D-U	09327	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09399	A1-B-B1-C-F-V-Z1
09169	A1-B-B1-C-D-U	09328	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09362	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09409	A1-B-B1-C-C1-U-V
09172	A1-B-B1-C-D-U	09329	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09363	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09420	A1-B-B1-C-C1-U
09173	A1-B-B1-C-D-U	09330	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-U
09175	A1-B-B1-C-D-U	09331	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V
09177	A1-B-B1-C-D-U	09332	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V
09180	A1-B-B1-C-D-U	09333	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09456	A1-B-B1-C-C1-H-H1- M-Z1
09182	A1-B-B1-C-D-U					09459	A1-B-B1-C-C1-U
09183	A1-B-B1-C-D-U					09461	A1-B-B1-C-C1-U
09185	A1-B-B1-C-D-U						
09186	A1-B-B1-C-D-U						
09201	A1-B-B1-C-C1-D-F- F1-H-M-R-R1-X-Y						
09211	A1-B-B1-C-D-U						
09212	A1-B-B1-C-D-U-V						
09213	A1-B-B1-C-D-U						
09214	A1-B-B1-C-D-U						
09225	A1-B-B1-C-D-U						
09226	A1-B-B1-C-D-U						
09227	A1-B-B1-C-D-U						
09229	A1-B-B1-C-D-U						
09237	A1-B-B1-C-D-U-V						
09244	A1-B-B1-C-D-U						
09245	A1-B-B1-C-D-U						
09250	A1-B-B1-C-D-U						
09252	A1-B-B1-C-D-U						
09261	A1-B-B1-C-D-U						
09262	A1-B-B1-C-D-U						
09263	A1-B-B1-C-D-U						
09264	A1-B-B1-C-D-U						
09265	A1-B-B1-C-D-N-U						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09463	A1-B-B1-C-C1-U	09593	A1-B-B1-V	09717	A1-B-B1-M-W	09803	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1
09464	A1-B-B1-C-C1-U	09594	A1-B-B1-V	09718	A1-B-B1-F-I-N-U-V	09804	A-A1-B-B1-F-Z1
09468	A1-B-B1-C-C1-U	09595	A1-B-B1-V	09719	A1-B-B1-C-F1-V	09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09469	A1-B-B1-C-C1-U	09596	A1-B-B1-V	09720	A1-B-B1-U-V	09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09470	A1-B-B1-C-C1-U	09599	A1-B-B1-V	09721	A1-B-B1-N-U-V-Z1	09808	A-A1-B-B1-C-C1-F-I- V-Z-Z1
09494	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U	09723	A1-B-B1-N-U-V-Z1	09811	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1
09496	A1-B-B1-C-C1-U-V	09602	A1-B-B1-C-F-F1-N-U	09724	A1-B-B1-C-C1-F1-M- R-R1-U	09812	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1
09498	A1-B-B1-C-C1-U	09603	A1-B-B1-C-F-F1-U	09725	A1-B-B1-C	09814	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1
09499	A1-B-B1-C-C1-U	09604	A1-B-B1-C-F-F1-U	09726	A1-B-B1-N-U	09815	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09501	A1-B-B1-V	09609	A1-B-B1-C-F-U	09727	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09817	A-A1-B-B1-B2-C-C1- D-E2-E3-F1-G-H-H1- I-M-N-R-R1-T-V-Z-Z1
09502	A1-B-B1-V	09610	A1-B-B1-C-F-U	09728	A1-B-B1-C-F1-U-V	09819	A-A1-B-F-P-V-Z1
09503	A1-B-B1-V	09612	A1-B-B1-C-F-U	09729	A1-B-B1-N-U-V	09821	A-A1-B-F-V-Z1
09504	A1-B-B1-V	09613	A1-B-B1-C-F-U-V	09730	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09822	A-A1-B-F-V-Z1
09505	A1-B-B1-V	09617	A1-B-B1-C-F-U	09731	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09823	A-A1-B-F-V-Z1
09506	A1-B-B1-V	09618	A1-B-B1-C-F-U	09732	A1-B-B1-N-V-Z1	09824	A-A1-B-F-V-Z1
09507	A1-B-B1-V	09619	A1-B-B1-C-F-U	09733	A1-B-B1-V	09825	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
09508	A1-B-B1-V	09620	A1-B-B1-C-F-U	09734	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09827	A-A1-B-B1-F-F1
09509	A1-B-B1-V	09621	A1-B-B1-C-F-U	09735	A1-B-B1-N-V-Z1	09828	A1-B-N-V-Z1
09510	A1-B-B1-V	09622	A1-B-B1-C-F-U	09736	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09830	A1-B-B1-C-N-V-Z1
09511	A1-B-B1-V	09623	A1-B-B1-C-F-U	09737	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09831	A1-B-B1-F-N-U-V-Z1
09517	A1-B-B1-V	09624	A1-B-B1-C-F-U	09738	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	<b>09832</b>	<b>A-A1-B-B1-U1-V-Z1</b>
09524	A1-B-B1-V	09625	A1-B-B1-C-F-U	09739	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09833	A1-B-B1-U1-V-Z1
09532	A1-B-B1-V	09626	A1-B-B1-C-F-U	09740	A-A1-B-B1-C1-E2-F- F1-M-Z1	09834	A1-B-B1-V-Z1
09534	A1-B-B1-V	09627	A1-B-B1-C-F-U	09741	A-A1-B-B1-C1-E2-F- F1-H1-M-N-Q-R-R1-T- -V-W-Y-Z-Z1	09835	A-A1-B-B1-V-Z1
09543	A1-B-B1-V	09628	A1-B-B1-C-F-F1-U-V	<b>09742</b>	<b>A-A1-B-B1-B2-D-F-I- M-N-R-V-Z-Z1</b>	09836	A-A1-B-B1-C-F-M-V- Z1
09545	A1-B-B1-V	09630	A1-B-B1-C-F-U-V	09777	A-A1-B-B1-C-E1-N	09837	A1-B-B1-V-Z1
09549	A1-B-B1-V	09631	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V	09838	A1-B-B1-V-Z1
09550	A1-B-B1-V	09636	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V	09839	A-A1-B-B1-U-V-Z1
09554	A1-B-B1-V	09642	A1-B-B1-N-U	09788	A-A1-B-B1-F-R-V	09840	A-A1-B-B1-V-Z1
09556	A1-B-B1-V	09643	A1-B-B1-U	09789	A-A1-B-B1-F-R-V	09841	A-A1-B-B1-U-Z1
09557	A1-B-B1-V	09644	A1-B-B1-U	09790	A-A1-B-B1-C1-F-R-V	09842	A-A1-B-B1-Z1
09564	A1-B-B1-V	09645	A1-B-U	09793	A-A1-B-B1-F-R-V	09843	A-A1-B-B1-U-V-Z1
09565	A1-B-B1-V	09647	A1-B-B1-N-U	09797	A1-B-B1-C-D-P-V	09844	A-A1-B-B1-U-V-Z1
09566	A1-B-B1-V	09648	A1-B-B1-N-U-V-Z1	09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1
09567	A1-B-B1-V	09649	A1-B-B1-U	09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1
09568	A1-B-B1-V	09701	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1			09855	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1
09569	A1-B-B1-V	09703	A1-B-B1-C-F1-U			09856	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09570	A1-B-B1-V	09704	A1-B-B1-C-D-V			09858	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1
09573	A1-B-B1-V	09705	A1-B-B1-U				
09574	A1-B-B1-V	09706	A1-B-B1-C-N-U-V				
09575	A1-B-B1-V	09707	A1-B-B1-C-N-U-V				
09576	A1-B-B1-V	09708	A1-B-B1				
09577	A1-B-B1-V	09709	A1-B-B1-F1				
09578	A1-B-B1-V	09710	A1-B-B1-C-C1-F1-M- R-R1-U				
09579	A1-B-B1-V	09711	A1-B-B1-F1-Z1				
09581	A1-B-B1-V	09713	A1-B-B1-C-F1				
09582	A1-B-B1-V	09714	A1-B-B1-C-C1-F1-M- R-R1-U				
09586	A1-B-B1-V	09715	A1-B-B1-F1				
09587	A1-B-B1-V	09716	A1-B-B1-C-D-N-U-V				
09588	A1-B-B1-V						
09589	A1-B-B1-V						
09590	A1-B-B1-V						
09591	A1-B-B1-V						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09865	A-A1-B-B1-V-Z1	<b>34090</b>	<b>A1-B-B1-V</b>	96323	A1-B-B1-M-V-W	96515	A1-B-B1-F
09868	A-A1-B-B1-U-V-Z1	<b>34091</b>	<b>A1-B-B1-V</b>	96326	A1-B-B1-M-W	96517	A1-B-B1-F-U3-V
09869	A-A1-B-B1-C1-I-V-Z- Z1	<b>34092</b>	<b>A1-B-B1-V</b>	96328	A1-B-B1-M-W	96518	A1-B-B1-V
		<b>34093</b>	<b>A1-B-B1-V</b>	96330	A1-B-B1-M-W	<b>96520</b>	<b>A1-B-B1-F-U3-V</b>
09874	A-A1-B-B1-C1-I-V-Z- Z1	<b>34095</b>	<b>A1-B-B1-V</b>	96336	A1-B-B1-M-V-W	<b>96521</b>	<b>A1-B-B1-F-N</b>
		<b>34098</b>	<b>A1-B-B1-V</b>	96337	A1-B-B1-M-W	<b>96522</b>	<b>A1-B-B1-F-N-U</b>
09880	A-A1-B-B1-C1-E2-F- H1-R-R1-U-V-Z1	<b>34099</b>	<b>A1-B-B1-V</b>	96338	A1-B-B1-M-W	96530	A-A1-B-B1-H-M-N-U- V
09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	<b>96201</b>	<b>A-A1-B-B1</b>	96339	A1-B-B1-M-V-W	96531	A-A1-B-B1-H-M-U-V
		<b>96202</b>	<b>A-A1-B-B1-U-V</b>	96343	A1-B-B1-M-W	<b>96534</b>	<b>A-A1-B-B1-F</b>
09890	A1-B-B1-E2-F-H1-N- R-R1-U2-V-Z1	<b>96203</b>	<b>A-A1-B-B1</b>	96347	A1-B-B1-F-F1-F2-M- W	96535	A-A1-B-B1-F-V
		96204	A-A1-B-B1			96536	A1-B-B1-V
09892	A-A1-B-B1-F-N-R- R1-V-Z1	96205	A-A1-B-B1-U	96348	A1-B-B1-F-F1-F2-M- W	96537	A1-B-B1-V
		96206	A-A1-B-B1-U			96538	A1-B-B1-V
09898	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	96207	A-A1-B-B1-V	96349	A1-B-B1-F-F1-F2-M- W	96540	A1-B-B1-V
		96208	A-A1-B-B1-U			96541	A1-B-B1-V
34002	A1-B-B1-N-U-Z1	96212	A-A1-B-B1-U	96350	A1-B-B1-F-F1-F2-M- W	96542	A1-B-B1-V
34006	A-A1-B-B1-C1-F1-N- V-Z1	96213	A-A1-B-B1-U			96543	A1-B-B1-P-V
		96214	A-A1-B-B1-U	96351	A1-B-B1-F-F1-F2-M- W	<b>96544</b>	<b>A1-B-B1-F-N-U3-V</b>
34007	A-A1-B-B1-C1-F1-V-Z 1	96215	A-A1-B-B1-U-V	96362	A1-B-B1-F-F1-F2-M- W	<b>96546</b>	<b>A1-B-B1-F-U3</b>
		96217	A-A1-B-B1-U-V			96548	A-A1-B-B1-H-M-U
34008	A-A1-B-B1-C1-F1-V-Z 1	96218	A-A1-B-B1-U	96365	A1-B-B1-M-V-W	96549	A-A1-B-B1-H-M-U
		96219	A-A1-B-B1-U-V	96367	A1-B-B1-L-M-W	96550	A-A1-B-B1-H-M-U-V
<b>34019</b>	<b>A-B-B1-M-N-V-Z1</b>	96220	A-A1-B-B1-U-V	96368	A1-B-B1-M-W	96551	A-A1-B-B1-H-M-U
34020	A1-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V	96370	A1-B-B1-F-F1-F2-M- W	96553	A-A1-B-B1-H-M-N-U- V
<b>34021</b>	<b>A1-B-B1-M-N-V-Z1</b>	96222	A-A1-B-B1-U			96554	A-A1-B-B1-H-M-U
34022	A1-B-B1-D-F-M-N-V- Z1	96251	A-A1-B-B1-U	96372	A1-B-B1-M-W	96555	A1-B-B1-F-M-V
		96257	A-A1-B-B1-U	96373	A1-B-B1-M-W	96557	A1-B-B1-F-M-V
34023	A1-B-B1-M-N-V-Z1	96258	A-A1-B-B1-U	96374	A1-B-B1-M-W	96562	A-A1-B-B1-B2-C-C1- D-E2-E3-F1-G-H-H1- I-M-N-R-R1-T-V-Z-Z1
34024	A1-B-B1-M-N-V-Z1	96259	A-A1-B-B1-U	96375	A1-B-B1-M-W		
34025	A1-B-B1-F-N-U-V-Z1	96260	A-A1-B-B1-U	96376	A1-B-B1-M-W	96595	A1-B-B1-V
34030	A1-B-B1-M-N-V-Z1	96262	A-A1-B-B1-U-V	96377	A1-B-B1-M-W	96598	A1-B-B1-N-V
34031	A1-B-B1-M-N-V-Z1	96264	A-A1-B-B1-U	96378	A1-B-B1-M-W	96599	A1-B-B1-V
34032	A1-B-M-N-V-Z1	96266	A-A1-B-B1-U	96379	A1-B-B1-M-W	<b>96601</b>	<b>A1-B-B1-V</b>
34033	A1-B-C-F-M-N-V-Z1	96267	A-A1-B-B1-U-V	96384	A1-B-B1-M-W	<b>96602</b>	<b>A1-B-B1-V</b>
34034	A1-B-B1-M-N-V-Z1	96269	A-A1-B-B1-U	96386	A1-B-B1-M-W	<b>96603</b>	<b>A1-B-B1-V</b>
34035	A1-B-B1-H-M-N-V-Z1	96271	A-A1-B-B1-U	96387	A1-B-B1-M-W	<b>96604</b>	<b>A1-B-B1-V</b>
<b>34036</b>	<b>A1-B-B1-M-N-V-Z1</b>	96275	A-A1-B-B1-V	96388	A1-B-B1-M-W	<b>96605</b>	<b>A1-B-B1-V</b>
34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1	96276	A-A1-B-B1	96401	A1-B-B1-F-N-V-Z1	<b>96606</b>	<b>A1-B-B1-V</b>
		96278	A-A1-B-B1-U	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	<b>96607</b>	<b>A1-B-B1-V</b>
34038	A1-B-B1-M-N-V-Z1	96283	A-A1-B-B1-U			<b>96608</b>	<b>A1-B-B1-V</b>
34039	A1-B-N-V-Z1	96284	A-A1-B-B1-U-V	96425	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	<b>96609</b>	<b>A1-B-B1-V</b>
34040	A1-B-V-Z1	96297	A-A1-B-B1-U			<b>96610</b>	<b>A1-B-B1-V</b>
34041	A1-B-B1-M-N-U-V-Z1	96306	A1-B-B1-F-F1-F2-M- W	96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	<b>96611</b>	<b>A1-B-B1-V</b>
34042	A1-B-B1-D-F-M-N-V- Z1					<b>96612</b>	<b>A1-B-B1-V</b>
34043	A1-B-B1-D-F-M-N-V- Z1	96309	A1-B-B1-M-V-W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
		96310	A1-B-B1-M-W				
<b>34050</b>	<b>A1-B-B1-V</b>	96311	A1-B-B1-M-W	96490	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
<b>34055</b>	<b>A1-B-B1-N-V-Z1</b>	96313	A1-B-B1-F-F1-F2-M- W	96501	A-A1-B-B1-N-V		
34058	A1-B-B1-V-Z1	96319	A1-B-B1-M-W	<b>96507</b>	<b>A-A1-B-B1-F-V</b>	<b>96615</b>	<b>A1-B-B1-V</b>
<b>34071</b>	<b>A1-B-B1-I-M-N-V-Z</b>	96321	A1-B-B1-F-F1-F2-M- W	96510	A1-B-B1-I-N-V	96616	A-A1-B-B1-V-Z1
34076	A1-B-B1-F1-N-V-Z1			96511	A1-B-B1-I-N-V		
34078	A1-B-B1-F1-N-V-Z1	96322	A1-B-B1-F-F1-F2-M- W				
34079	A1-B-B1-F1-N-V-Z1						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96617	A1-B-B1-V	96643	A1-B-B1-V	96667	A1-B-B1-V	96677	A1-B-B1-V
96619	A1-B-B1-V	96657	A1-B-B1-V	96668	A1-B-B1-V	96678	A1-B-B1-V
96620	A1-B-B1-V	96660	A1-B-B1-V	96669	A1-B-B1-V	96679	A1-B-B1-V
96621	A1-B-B1-V	96661	A1-B-B1-V	96670	A1-B-B1-V	96681	A1-B-B1-V
96622	A1-B-B1-V	96662	A1-B-B1-V	96671	A1-B-B1-V	96682	A1-B-B1-V
96623	A1-B-B1-V	96663	A1-B-B1-V	96672	A1-B-B1-V	96683	A1-B-B1-V
96624	A1-B-B1-V	96664	A1-B-B1-V	96673	A1-B-B1-V	96686	A1-B-B1-V
96628	A1-B-B1-V	96665	A1-B-B1-V	96674	A1-B-B1-V	96687	A1-B-B1-V
96634	A1-B-B1-V	96666	A1-B-B1-V	96675	A1-B-B1-V	96698	A1-B-B1-V

# RESTRICTIONS

## LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

**B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42" . . . . .	72" length and girth combined
over 42" to 44" . . . . .	24" girth
over 44" to 46" . . . . .	20" girth
over 46" to 48" . . . . .	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.



**STAY IN TOUCH**

**BUY A FIRSTCLASS PHONECARD® TODAY**

usps.com

©2005 United States Postal Service  
SFO5-CC2-A1-400  
First-Class Insert

**UP** 7/1/05 **DOWN** 10/31/05



**STAY IN TOUCH**

**BUY A FIRSTCLASS PHONECARD® TODAY**

usps.com

©2005 United States Postal Service  
SFO5-CC2-A1-400  
Round Acrylic Insert

**UP** 7/1/05 **DOWN** 10/31/05

## NOTICE TO ALL EMPLOYEES

# THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released October 4, 2005, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25

\*Rates of return for May (inception of S and I Funds) through December 2001.

2004 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Oct.	0.38	0.87	0.84	1.52	1.53	1.85	1.85	3.94	3.41
Nov.	0.28	-0.86	-0.80	4.08	4.05	6.96	6.98	6.16	6.83
Dec.	0.38	0.97	0.92	3.36	3.40	4.17	4.27	4.38	4.39

2005 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.37	0.58	0.63	-2.40	-2.44	-3.39	-3.39	-1.87	-1.83
Feb.	0.37	-0.57	-0.59	2.06	2.10	2.04	1.94	4.34	4.32
March	0.37	-0.48	-0.51	-1.71	-1.77	-1.86	-1.92	-2.52	-2.51
April	0.37	1.35	1.35	-1.90	-1.90	-3.72	-3.65	-2.27	-2.35
May	0.37	1.05	1.08	3.15	3.18	6.05	5.96	-0.40	0.05
June	0.28	0.56	0.55	0.16	.14	3.37	3.26	1.86	1.33
July	0.37	-0.84	-0.91	3.67	3.72	5.59	5.63	3.07	3.07
Aug.	0.37	1.23	1.28	-0.90	-0.91	-1.01	-1.15	3.23	2.53
Sept.	0.36	-1.03	-1.03	0.84	0.81	0.83	0.76	3.68	4.45
<b>LAST 12 MONTHS</b>	<b>4.35</b>	<b>2.81</b>	<b>2.80</b>	<b>12.27</b>	<b>12.25</b>	<b>22.11</b>	<b>21.72</b>	<b>25.74</b>	<b>25.79</b>

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and

accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

See next page for new L Funds.

**Please post on bulletin boards. Discard/recycle all previous notices.**

L Funds					
2005 MONTHLY RETURNS	L 2040	L 2030	L 2020	L 2010	L Income
Aug.*	0.07	0.07	0.15	0.16	0.17
Sep	1.35	1.17	1.06	0.94	0.52

\* Returns for August are from inception on August 1, 2005.

The L Funds are invested in the five individual TSP funds.



## Federal Employees Health Benefits

Open Season  
November 14, 2005, to December 13, 2005

### HEALTH BENEFITS OPEN SEASON ON *PostalEASE*

Health benefits open season will be held from November 14 to December 13, 2005, closing at 5:00 P.M. C.T. Employees should complete the health benefits worksheet included in the mailing to their homes and enter enrollment information directly into *PostalEASE* via the web, kiosk, or telephone.

During this open season, eligible employees may make any one, or a combination, of the following changes using *PostalEASE*:

- Enroll if not enrolled.
- Cancel enrollment.
- Change from one plan to another plan.
- Change from one option to another option.
- Change from Self Only to Self and Family.
- Change from Self and Family to Self Only.

Enrollment changes and new enrollments made during the 2005 open season will be effective January 7, 2006 (Pay Period 02-06). New premium payments will be reflected in paychecks dated January 27, 2006.

— Compensation, Employee Resource Management,

**Please post on all bulletin boards through December 13, 2005.**

(See article on page 21.)

**What is an endorsement?** When Postal Service employees provide favorable comments - in writing, on video, or as conference speakers - about the services or products of a company with whom they have postal business interactions, their comments can be used by the company in its promotional efforts.

# ENDORSEMENTS

**Why shouldn't you "endorse" companies?** Because it violates federal ethics regulations. Under the standards of ethical conduct, a postal employee may not use, or permit the use of, his/her position, title, or any authority associated with his position, to endorse non-postal products, services, or enterprises.



## Finance (Continued)

### NOTICE

#### Customs Transactions Procedures

The Money Order Voucher Entry System (MOVES), which processes financial data input from a PS Form 1412, *Daily Financial Report*, is being phased out. The Electronic Money Order Voucher System (eMOVES) will replace MOVES.

Post Offices™ and retail postal units converting from MOVES to eMOVES will no longer send payments to the U.S. Customs Service by issuing a no-fee money order. The accounting service center (ASC) will process a monthly Intra-Governmental Payment and Collection (IPAC) payment for the amounts reported into AIC 054 to Customs.

Effective with the conversion date to eMOVES, Post Offices and retail postal units must follow the procedures below for customs transactions.

#### Collection of Customs Fees — eMOVES Offices

- Use AIC 054, Customs Collections, to report funds held for payment to the U.S. Customs Service.
- Collect the exact amount from the “Postmaster Collect” field, on Customs Form 3419A, *Mail Entry — Customs*.

- Each mail entry number along with its corresponding amount must be entered into eMOVES.
- Keep PS Form 2944, *Receipt for Customs Duty Mail*, in office records.
- Customs Form 3419A is retained locally, but submitted at the close of the reporting period to the U.S. Customs Service at the following address:

CUSTOMS AND BORDER PROTECTION  
COLLECTIONS AND REFUNDS BRANCH  
PO BOX 68907  
INDIANAPOLIS IN 46268-0907

*Note:* Until conversion to eMOVES, MOVES offices will continue to follow the current Customs transaction procedures that are outlined in the *Postmaster/Field Guide*, Version 4.0, P&P 43, April 2005.

— *Revenue and Field Accounting,  
Finance, 10-13-05*

## HAZMAT

### NOTICE

#### Standard Operating Procedures for the Handling and Processing of Hazardous Materials for Customer Service Distribution Clerks and Mail Handlers

Hazardous materials (HAZMAT) that are improperly accepted, handled, and transported represent a significant threat. Employees in customer service units are the “first line of defense” for hazardous materials entering the mailstream.

Over the past weeks, Delivery and Retail has issued to customer service facilities a copy of the Postal Service™ standard operating procedures (SOP) for the handling and processing of HAZMAT for customer service distribution clerks and mail handlers.

The SOP serves to assist employees responsible for customer service distribution activities during the handling, processing, and transporting of mail containing, or believed

to contain, HAZMAT. By following the SOP, employees will continue to keep the mail safe by screening the mail at its entry points and by ensuring that only properly prepared mailable items get through.

The detailed instructions are designed to:

- Provide a safer workplace for our employees.
- Safeguard the general public.
- Maintain the reliability and security of the mail by increasing employee awareness and understanding of HAZMAT in the mailstream.

The instructions apply to properly prepared mailable HAZMAT and to nonmailable HAZMAT and packages displaying nonmailable markings or labels.

For additional copies of the SOP, contact your supervisor. The SOP is also available online on the Aviation Mail Security/HAZMAT Web site:

- Go to <http://blue.usps.gov/nom/logistics>.

- Under "Logistics & Processing" in the left-hand column, click on *Aviation Mail Security/HAZMAT*.
- Under "Policies and Procedures," click on *HAZMAT SOP for Customer Service Unit*.

— Aviation Mail Security,  
Network Operations Management, 10-13-05

## International Mail

PUBLICATION 28 REVISION

### Addressing Standards for Canada

Effective October 13, 2005, Publication 28, *Postal Addressing Standards*, is revised to reflect a change in the addressing standards for mail destined for Canada. Canada Post has advised the Postal Service™ that there is now only one addressing standard for Canada (previously there had been two acceptable address formats).

We will incorporate these revisions into the next printed version of Publication 28 and also into the online version available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

### Publication 28, *Postal Addressing Standards*

\* \* \* \* \*

### A – Address Format

\* \* \* \* \*

### A3 – International Addresses

\* \* \* \* \*

### A32 – Canada Only

[Delete Option #2 and the words "Option #1". Revise the paragraph and example to read as follows:]

The following address format is used when the postal address delivery zone is included in the address. Use the standard two-character abbreviation for provinces and territories. On mail to Canada, there must be two spaces between the province abbreviation and the postal code, as shown below between "ON" and "K1A 0B1":

MS HELEN SAUNDERS  
1010 CLEAR STREET  
OTTAWA ON K1A 0B1  
CANADA

\* \* \* \* \*

— Address Management,  
Intelligent Mail and Address Quality, 10-13-05

### ICM UPDATES

### International Customized Mail

The International Customized Mail (ICM) updates now appear on the Postal Service™ Internet Web site at [www.usps.com](http://www.usps.com).

To read the latest updates:

- Go to [www.usps.com](http://www.usps.com).
- Click "All Products and Services," then "International Customized Mail Updates."

(The direct URL is <http://www.usps.com/publications/icm/welcome.htm>.)

— Pricing Strategy,  
Pricing and Classification, 10-13-05

# Philately

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

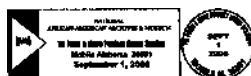
The following postmarks have been extended for 30 days.



August 20–21, 2005  
U.S. Postal Service  
PATRICK GASS STATION  
POSTMASTER  
PO BOX 9998  
ELK POINT SD 57025-9998



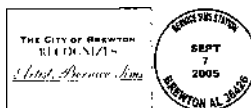
September 9–11, 2005  
Norwalk Stamp Club  
OYSTER FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
NORWALK CT 06856-9998



September 1, 2005  
U.S. Postal Service  
TO FORM A MORE PERFECT UNION STATION  
POSTMASTER  
280 ST JOSEPH ST  
MOBILE AL 36601-9813



September 10, 2005  
U.S. Postal Service  
TO FORM A MORE PERFECT UNION STATION  
POSTMASTER  
351 N 24TH ST  
BIRMINGHAM AL 35203-9996



September 7, 2005  
U.S. Postal Service  
BERNICE SIMMS STATION  
POSTMASTER  
323 BELLEVILLE AVE  
BREWTON AL 36426-9998



September 17, 2005  
Samson Centennial Committee  
SAMSON CENTENNIAL 2005 STATION  
POSTMASTER  
33 S BROAD ST  
SAMSON AL 36477-9998

The following postmark was cancelled for October 1, 2005, and re-issued for October 22, 2005 (see Fort Worth, Texas, cancellation in list below.)



**THE BAILEMOS STATION**  
OCTOBER 1, 2005  
FORT WORTH TX 76115

**Hospital Pediatrico Universitario**  
**Dr. Antonio Ortiz**  
**25th Anniversary Station**  
**September 13, 2005**  
**Carolina PR 00979**



September 13, 2005

*Hospital Pediatrico Universitario*  
25TH ANNIVERSARY STATION  
POSTMASTER  
585 AVE FD ROOSEVELT STE  
223  
SAN JUAN PR 00936-9996



September 24, 2005

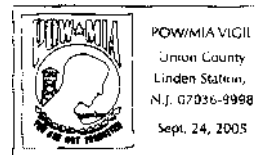
*U.S. Postal Service*  
RESEARCH STATION  
POSTMASTER  
7117 W HARRY ST  
WICHITA KS 67276-9998

**RAND DESERT MUSEUM 1942-2005**  
**FIRST MUSEUM IN KERN COUNTY**



September 17, 2005

*Rand Desert Museum*  
MUSEUM STATION  
POSTMASTER  
515 BROADWAY  
JOHANNESBURG CA  
93528-9998



September 24, 2005

*Borough of Linden*  
LINDEN STATION  
POSTMASTER  
400 N WOOD AVE  
LINDEN NJ 07036-9998



**LET'S DANCE TO THE SKY STATION**  
**SEPTEMBER 18, 2005**  
**ROCKVILLE CENTRE, NY 11570**

September 18, 2005

*U.S. Postal Service*  
LET'S DANCE TO THE SKY  
STATION  
POSTMASTER  
PO BOX 9998  
ROCKVILLE CENTRE NY  
11570-9998



September 24-25, 2005

*QWL/EI Committee U.S. Postal Service*  
MUM FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
TIPP CITY OH 45371-9998



September 19, 2005  
Multicultural Affairs

*Southern Polytechnic State University Station*  
National Hispanic Heritage Month  
Marietta, GA 30060

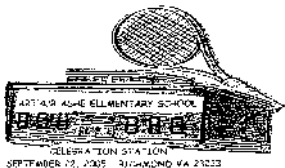
September 19, 2005

*Southern Polytechnic State University*  
SOUTHERN POLYTECHNIC  
STATE UNIVERSITY STATION  
MANGER CUSTOMER  
SERVICES  
2886 SANDY PLAINS RD  
MARIETTA GA 30066-9998



September 25, 2005

*U.S. Postal Service*  
MOLAA STATION  
POSTMASTER  
PO BOX 140  
LONG BEACH CA 90801-0140



SEPTEMBER 22, 2005 RICHMOND VA 23223

September 22, 2005

*U.S. Postal Service*  
CELEBRATION STATION  
POSTMASTER  
1801 BROOK RD  
RICHMOND VA 23232-9998



September 27, 2005

*U.S. Postal Service*  
LET'S DANCE BAILEMOS  
CELEBRATION STATION  
MANAGER MOWS  
900 E FAYETTE ST  
BALTIMORE MD 21233-9715



September 23-25, 2005

*Sorghum Festival Committee*  
SORGHUM STATION  
POSTMASTER  
PO BOX 9998  
WEST LIBERTY KY  
41472-9998



SEPTEMBER 29, 2005 KNOXVILLE TN 37618

September 29-October 1, 2005

*Lucas Oil*  
2ND ANNUAL LUCAS OIL  
LATE MODEL KNOXVILLE  
NATIONALS STATION  
POSTMASTER  
201 E MARION ST  
KNOXVILLE TN 37618



September 30, 2005  
U.S. Postal Service  
DECOMMISSIONING STATION  
CUSTOMER RELATIONS  
COORDINATOR  
200 ELTHAM AVE STE 109  
NORFOLK VA 23513-2501



October 1, 2005  
U.S. Postal Service  
SAINT MARGARET CHURCH  
BLDG STATION  
POSTMASTER  
PO BOX 9998  
BEL AIR MD 21014-9998



In Memorial Station  
1955 - 2005  
East of Edens Rebel, Giant  
Sept 30, 2005  
Lost Hills, CA 93249

September 30, 2005  
U.S. Postal Service  
IN MEMORIAL STATION  
POSTMASTER  
21155 HWY 46  
LOST HILLS CA 93249-9998



OCTOBER 1, 2005  
APPLE 'N CHEESE  
FESTIVAL STATION  
CANTON PA 17724-9998

October 1-2, 2005  
Apple and Cheese Committee  
APPLE AND CHEESE  
FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
CANTON PA 17724-9998



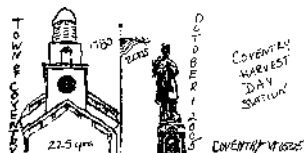
Philadelphia National  
Stamp Exhibition Station  
King of Prussia, PA 19406  
September 30, 2005

September 30-October 2, 2005  
Philadelphia National Stamp  
Exhibition  
PHILADELPHIA NATIONAL  
STAMP EXHIBITION STATION  
POSTMASTER  
28 E AIRY ST  
NORRISTOWN PA 19401-9998



APPLE FEST STATION  
HILTON NY  
14468  
October 1, 2005

October 1-2, 2005  
Hilton Apple Festival  
APPLE FEST STATION  
POSTMASTER  
PO BOX 9998  
HILTON NY 14468-9998



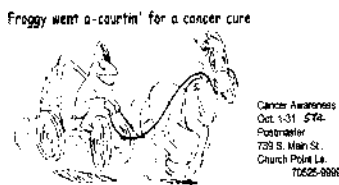
October 1, 2005  
Town of Coventry  
COVENTRY HARVEST DAY  
STATION  
POSTMASTER  
177 MAIN ST  
COVENTRY VT 05825-9998



October 1-2, 2005  
U.S. Postal Service  
JOHNNY APPLESEED  
STATION  
POSTMASTER  
6469 CLARK RD  
PARADISE CA 95969-9998



October 1, 2005  
U.S. Postal Service  
AUTUMN ON PARADE  
STATION  
POSTMASTER  
500 WASHINGTON ST  
OREGON IL 61061-9998



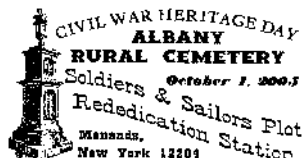
October 1-31, 2005  
QWL/EI Committee U.S. Postal  
Service  
CANCER AWARENESS  
STATION  
POSTMASTER  
739 S MAIN ST  
CHURCH POINT LA  
70525-9998



October 1, 2005  
U.S. Postal Service  
CONWAY STATION  
POSTMASTER  
175 MAIN ST NUMBER 1  
CONWAY NH 03818-9998



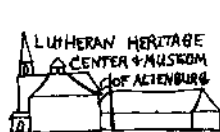
October 2, 2005  
City Hall and Lawrence Civil  
War Memorial Guard  
CITY HALL REDEDICATION  
STATION  
POSTMASTER  
PO BOX 9998  
LAWRENCE MA 01840-9998



October 1, 2005  
Albany Rural Cemetery  
SOLDIERS AND SAILORS  
PLOT REDEDICATION  
STATION  
POSTMASTER  
30 OLD KARNER RD  
ALBANY NY 12212-9998



October 2, 2005  
Austerlitz Historical Society  
AUTUMN IN AUSTERLITZ  
STATION  
POSTMASTER  
PO BOX 9998  
AUSTERLITZ NY 12017-9998



October 2, 2005  
Perry County  
Lutheran  
Historical Society  
Dedication Station  
Altenburg Mo  
63732

October 2, 2005

Perry County Lutheran Historical  
Society  
DEDICATION STATION  
POSTMASTER  
54 POPLAR ST  
ALTENBURG MO 63732-9998



Abilene, TX 79606  
October 12, 2005

October 11, 2005

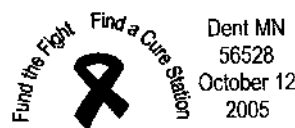
Windcrest Alzheimer's Care  
Center  
FESTIVAL OF TREES STATION  
POSTMASTER  
341 PINE ST  
ABILENE TX 79604-9998



25th Annual  
Tuscola County Pumpkin  
Festival Station  
October 5, 2005  
Caro MI 48723

October 5, 2005

Tuscola County  
FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
CARO MI 48723-9998



Dent MN  
56528  
October 12  
2005

October 12, 2005

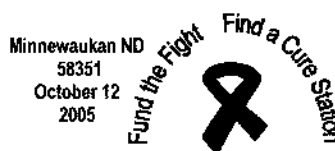
U.S. Postal Service  
FIND A CURE STATION  
POSTMASTER  
PO BOX 9998  
DENT MN 56528-9998



20th Annual Arkansas Blues  
and Heritage Festival Station  
October 6, 2005  
Helena AR 72342

October 6-8, 2005

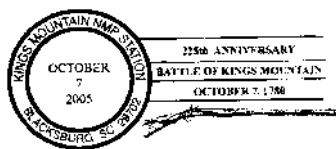
U.S. Postal Service  
20TH ANNUAL ARKANSAS  
BLUES AND HERITAGE  
FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
HELENA AR 72342-9998



Minnewaukan ND  
58351  
October 12  
2005

October 12, 2005

U.S. Postal Service  
FIND A CURE STATION  
POSTMASTER  
151 MAIN ST E  
MINNEWAUKAN ND  
58351-9998



October 7, 2005

Kings Mountain National Military  
Park  
225TH ANNIVERSARY  
STATION  
POSTMASTER  
PO BOX 9998  
BLACKSBURG SC 29702-9998



sponsored by the  
Rochester  
Philatelic  
Association  
APS Chapter 207  
October 13, 2005  
Rochester, NY 14618

October 13, 2005

Rochester Philatelic Association  
STAMP COLLECTING MONTH  
STATION  
CUSTOMER RELATIONS  
COORDINATOR  
1335 JEFFERSON RD  
ROCHESTER NY 14692-9998

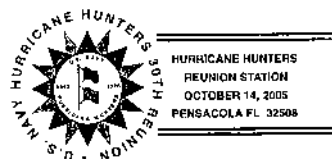
## Riding to End Breast Cancer

Station  
Leroy, NY 14482  
October 8, 2005



October 8, 2005

Women's Motorcyclist  
Foundation  
RIDING TO END BREAST  
CANCER STATION  
POSTMASTER  
PO BOX 9998  
LEROY NY 14482-9998



October 14, 2005

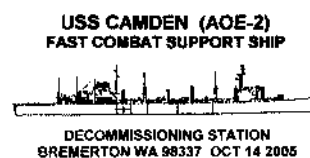
Hurricane Hunter, Inc.  
REUNION STATION  
POSTMASTER  
PO BOX 17000  
PENSACOLA FL 32522-9998



Stamp Collecting Month Station  
sponsored by the  
Ventura County  
Philatelic Society  
at Anacapa  
Middle School  
APS Chapter 535  
October 8, 2005  
Ventura, CA 93003

October 8, 2005

Ventura County Philatelic  
Society  
STAMP COLLECTING MONTH  
STATION  
POSTMASTER  
41 S WAKE FOREST AVE  
VENTURA CA 93003-9998



October 14, 2005

U.S.C.S. Stephen Decatur  
Chapter Number 4  
DECOMMISSIONING STATION  
POSTMASTER  
602 PACIFIC AVE  
BREMERTON WA 98337-9998



October 9, 2005

Gay and Lesbian Community  
LA VALLEY PRIDE STATION  
POSTMASTER  
3950 LAUREL CANYON BLVD  
STUDIO CITY CA 91604-9998



October 14, 2005

U.S. Postal Service  
RICHTON STATION  
POSTMASTER  
201 N FRONT ST  
RICHTON MS 39476-9998

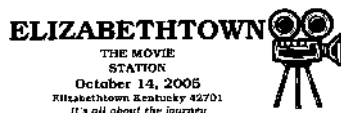




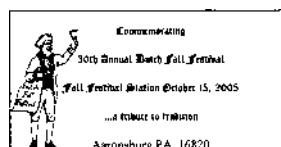
October 14, 2005  
U.S. Postal Service  
CELEBRATION STATION  
POSTMASTER  
PO BOX 9998  
STEELES TAVERN VA  
24476-9998



October 15, 2005  
U.S. Postal Service  
AUTUMN ON THE RIVER  
STATION  
POSTMASTER  
PO BOX 9998  
BETHLEHEM IN 47104-9998



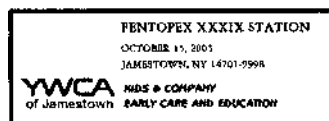
October 14, 2005  
City of Elizabethtown  
ELIZABETHTOWN THE MOVIE  
STATION  
POSTMASTER  
PO BOX 9998  
ELIZABETHTOWN KY  
42701-9998



October 15, 2005  
Dutch Fall Festival Committee  
FALL FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
AARONSBURG PA  
16820-9998



October 14, 2005  
U.S. Postal Service  
FESTIVAL STATION  
POSTMASTER  
22 S 2ND ST  
OAKLAND MD 21550-9998



October 15, 2005  
YWCA of Jamestown  
FENTOPEX XXXIX STATION  
POSTMASTER  
300 E 3RD ST  
JAMESTOWN NY 14701-9998



October 14, 2005  
Universal Ship Cancellation  
Society  
FAREWELL STATION  
POSTMASTER  
2700 MT EPHRAIM AVE  
CAMDEN NJ 08101-9998



October 15, 2005  
Westcott House Foundation  
WESTCOTT STATION  
POSTMASTER  
150 N LIMESTONE ST  
SPRINGFIELD OH 45501-9998



October 14-23, 2005  
U.S. Postal Service  
GUSHER STATION  
POSTMASTER  
PO BOX 9998  
TAFT CA 93268-9998



October 15, 2005  
Seville National Wildlife  
Refuge  
SEVILLE NWR AND LA  
JOYA COMMUNITY OPEN  
HOUSE STATION  
POSTMASTER  
8 HWY 304  
LA JOYA NM 87028-9998



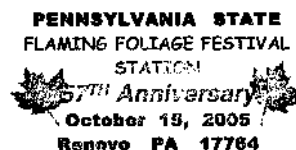
October 15, 2005  
City of Martin  
RED WHITE AND BLUE DAYS  
STATION  
POSTMASTER  
PO BOX 9998  
MARTIN KY 41649-9998



October 15, 2005  
Columbian Society  
BICENTENNIAL  
ANNIVERSARY STATION  
POSTMASTER  
2507 US RT 11  
LAFAYETTE NY 13084-9998



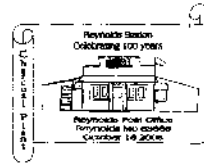
October 15, 2005  
City of Dayton  
DAYTON OR STATION  
POSTMASTER PHILATELIC  
SVCS  
530 FERRY ST  
DAYTON OR 97114-9998



October 15, 2005  
Flaming Foliage Committee  
FLAMING FOLIAGE FESTIVAL  
STATION  
POSTMASTER  
PO BOX 9998  
RENOVO PA 17764-9998



October 15, 2005  
U.S. Postal Service  
OYSTER FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
OYSTER BAY NY 11771-9998



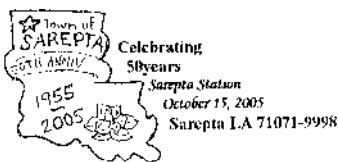
October 16, 2005  
City of Reynolds Historian  
REYNOLDS CELEBRATION  
STATION  
POSTMASTER  
98 STATE RT B  
REYNOLDS MO 63666-9998



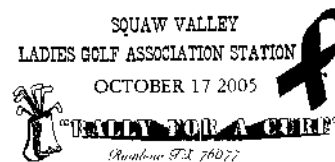
October 15, 2005  
U.S. Postal Service  
FESTIVAL STATION  
POSTMASTER  
22 S 2ND ST  
OAKLAND MD 21550-9998



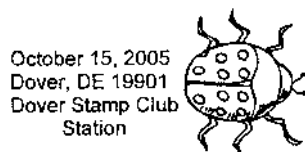
October 17, 2005  
Boy Scouts of America  
FRONTIER DISTRICT  
STAMPOREE STATION  
POSTMASTER  
PO BOX 9998  
OLEY PA 19547-9998



October 15, 2005  
Town of Sarepta  
SAREPTA STATION  
POSTMASTER  
24468 HWY 371  
SAREPTA LA 71071-9998



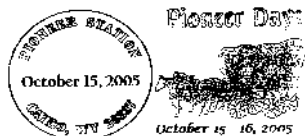
October 17, 2005  
U.S. Postal Service  
SQUAW VALLEY LADIES  
GOLF ASSOCIATION  
STATION  
POSTMASTER  
1683 N FM 200  
RAINBOW TX 76077-9998



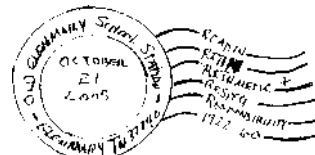
October 15, 2005  
Dover Stamp Club  
DOVER STAMP CLUB  
STATION  
POSTMASTER  
55 THE PLAZA  
DOVER DE 19901-9998



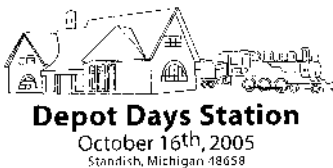
October 20, 2005  
City of Fairfield 50th Anniversary  
Committee  
CITY OF FAIRFIELD 50TH  
ANNIVERSARY STATION  
U.S. POSTAL SERVICE RETAIL  
DEPT  
1591 DALTON AVE  
CINCINNATI OH 45234-9611



October 15-16, 2005  
U.S. Postal Service  
PIONEER STATION  
POSTMASTER  
PO BOX 9998  
CAIRO WV 26337-9998



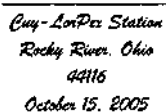
October 21-22, 2005  
Glenmary Community Center  
OLD GLENMARY SCHOOL  
STATION  
POSTMASTER  
PO BOX 9998  
ROBBINS TN 37852-9998



October 15-16, 2005  
Arenac County Economic  
Development  
DEPOT DAYS STATION  
POSTMASTER  
PO BOX 9998  
STANDISH MI 48658-9998



October 21-22, 2005  
Elmira Stamp Club  
STEPEX STATION  
POSTMASTER  
1580 SULLIVAN ST  
ELMIRA NY 14901-9998



October 15-16, 2005  
U.S. Postal Service  
CUY LORPEX STATION  
MARKETING PHILATELIC  
CANCELS  
2200 ORANGE AVE RM 206  
CLEVELAND OH 44101-9996



October 22, 2005  
U.S. Postal Service  
BAILEMOS STATION  
POSTMASTER  
251 W LANCASTER  
FORT WORTH TX 76102-9998

Girl Scouts "Reach for the Stars" Station



October 22, 2005  
U.S. Postal Service  
GIRL SCOUTS REACH FOR  
THE STARS STATION  
POSTMASTER  
2722 S MAIN ST  
PERRYTON TX 79070-9998



October 22, 2005  
Blue and Gray Stamp Club  
EISENHOWER STATION  
POSTMASTER  
PO BOX 9998  
GETTYSBURG PA 17325-9998



October 22, 2005  
Centennial Station  
New Hebron, MS 39149

October 22, 2005  
U.S. Postal Service  
CENTENNIAL STATION  
POSTMASTER  
402 MAIN AVE  
NEW HEBRON MS  
39140-9998



Hudson Centennial  
Station  
Hudson, NC  
28638  
October 22, 2005

October 22, 2005  
Town of Hudson  
HUDSON CENTENNIAL  
STATION  
POSTMASTER  
101 FAIRWAY AVE  
HUDSON NC 28638-9998



Tri-State Stamp Club  
Stamp Show Station  
October 22, 2005  
Dubuque, Iowa 52001

October 22, 2005  
Tri-State Stamp Club  
STAMP SHOW STATION  
POSTMASTER  
PO BOX 9998  
DUBUQUE IA 52001-9998



October 22, 2005  
U.S. Postal Service  
1ST ANNUAL CRUSIN THE  
CANYONS STATION  
POSTMASTER  
702 W 7TH ST  
DALHART TX 79022-9998

Holidays in the Country Station  
Saturday in Old Perrin



October 22, 2005  
U.S. Postal Service  
HOLIDAYS IN THE COUNTRY  
STATION  
POSTMASTER  
319 W HACKLEY ST  
PERRIN TX 76486-9998



October 22, 2005  
sponsored by the  
Waterville  
Stamp Club  
APS Chapter 1323  
October 22, 2005  
Fairfield, ME 04837  
Stamp Collecting Month Station  
POSTMASTER  
130 MAIN ST  
FAIRFIELD ME 04837-9998



October 22, 2005  
U.S. Postal Service  
GOLDEN SWEET POTATO  
FESTIVAL STATION  
POSTMASTER  
5785 FM 779  
GOLDEN TX 75444-9998



October 22, 2005  
NASCAR DAY STATION  
(17TH ANNUAL)  
RANDLEMAN, NC 27317  
October 22, 2005  
"17th Anniversary Celebration"  
NASCAR and Randleman  
Chamber of Commerce  
NASCAR DAY STATION  
POSTMASTER  
611 W ACADEMY ST  
RANDLEMAN NC 27317-9998



GLAPEX XXI  
GLACIER STAMP CLUB  
KALISPELL STATION  
KALISPELL, MT 59903  
OCTOBER 22, 2005

October 22, 2005  
Glacier Stamp Club GLAPEX  
XXI  
KALISPELL STATION  
STATION MGR  
248 FIRST AVE W  
KALISPELL MT 59903-9998



October 22, 2005  
Lynchburg and Metro Moore  
County Chamber of Commerce  
JACK DANIELS WORLD  
CHAMPIONSHIP  
INVITATIONAL BARBECUE  
STATION  
POSTMASTER  
13 HILE ST  
LYNCHBURG TN 37352-9998



Navy Day Station  
October 22, 2005  
Casa Grande, AZ 85222

October 22, 2005  
U.S. Postal Service  
NAVY DAY STATION  
POSTMASTER  
1670 N PINAL AVE  
CASA GRANDE AZ  
85222-9998



October 22-23, 2005  
Umpqua Valley Stamp Club  
STAMPFEST STATION  
POSTMASTER PHILATELIC  
SERVICES  
6451 FORT MCKAY RD  
UMPQUA OR 97486-9706



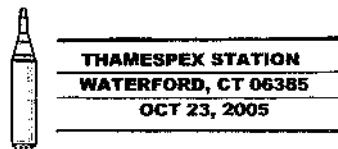
October 23, 2005

Springfield Philatelic Society  
MR LINCOLNS HOME TOWN  
STATION  
PHILATELIC CLERK  
2105 E COOK ST  
SPRINGFIELD IL 62703-9998



October 24, 2005

U.S. Postal Service  
LEWIS AND CLARK STATION  
POSTMASTER  
PO BOX 9998  
LEWISTON ID 83501-9998



October 23, 2005

New London Stamp Club  
THAMESPEX STATION  
POSTMASTER  
1104 PLAINFIELD PIKE  
ONECO CT 06373-9998



October 25, 2005

American Osteopathic  
Association  
UNITED OSTEOPATHIC  
CONVENTION STATION  
POSTMASTER  
PO BOX 620045  
ORLANDO FL 32862-0045



October 24, 2005

West Essex Philatelic Society  
and U.S. Postal Service  
75TH ANNIVERSARY STATION  
POSTMASTER  
125 GLENRIDGE AVE  
MONTCLAIR NJ 07042-9998



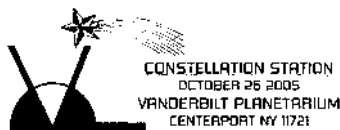
October 25, 2005

Detroit Youth Rodeo Club  
DETROIT STATION  
POSTMASTER  
215 W GARNER AVE  
DETROIT TX 75436-9998



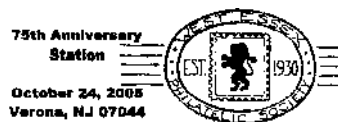
October 24, 2005

West Essex Philatelic Society  
and U.S. Postal Service  
75TH ANNIVERSARY STATION  
POSTMASTER  
PO BOX 9998  
WEST CALDWELL NJ  
07006-9998



October 26, 2005

U.S. Postal Service  
CONSTELLATION STATION  
POSTMASTER  
PO BOX 9998  
CENTERPORT NY 11721-9998



October 24, 2005

West Essex Philatelic Society  
and U.S. Postal Service  
75TH ANNIVERSARY STATION  
POSTMASTER  
PO BOX 9998  
VERONA NJ 07044-9998

— Stamp Services,  
Government Relations, 10-13-05

## Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— *Mailing Standards, Pricing and Classification, 10-13-05*

## Post Offices

### NOTICE

### Mover's Guide News

Post Offices™ that receive automatic distribution only should be aware of the following:

- The second half of your September–December 2005 supply of Publication 75, *Mover's Guide*, will begin arriving at your facilities in October.
- This *Mover's Guide* will contain the new Catalog Address Change & Request Card. (See below for description.)
- Your supply will arrive in boxes of 100, 200, and 300.
- This quantity is for use until the end of December when you will receive your next shipment of *Mover's Guide*.
- If you need to order supplemental quantities, please call 800-816-6837.

### New Component to Publication 75, *Mover's Guide*

Beginning in October, *Mover's Guides* sent to Post Offices via automatic distribution will help consumers forward catalogs to their new homes. Attached to PS Form 3575, *Change-of-Address Order*, will be the Catalog Address Change & Request Card (see page 60) which

movers can fill out to let catalogers know where they are moving. The Catalog Address Change & Request Card should be detached from the change-of-address (COA) form and the catalog description card. The Catalog Address Change & Request Card and the COA should be mailed separately.

As with all advertising in the *Mover's Guide*, the catalog advertising revenue will help to defray the cost of address changes to the Postal Service™.

Please keep track of your inventory. Businesses and other organizations must purchase *Mover's Guides* and can obtain order forms by calling Imagitas at 800-816-6837. For further information about *Mover's Guide*, visit our Frequently Asked Questions at [http://blue.usps.gov/delivery/movers\\_guide/faq\\_27july2005.pdf](http://blue.usps.gov/delivery/movers_guide/faq_27july2005.pdf).

Remember, consumers can visit <http://www.usps.com/> and click *Change Address* to change their address online. Consumers will also have the opportunity to forward their catalogs with an online change of address.

— *Address Management,  
Intelligent Mail and Address Quality, 10-13-05*

[illegible]

# Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	01-0780	35244	AL	Birmingham	Jefferson	Riverchase	Classified Branch		This announcement changes the name of the Riverchase AL Classified Branch to the Hoover AL Classified Branch. Use Birmingham AL 35244 as last line of address.
New	01-0780	35244	AL	Birmingham	Jefferson	Hoover	Classified Branch	08/10/2005	
Old	20-5776	42361	KY	Olaton	Ohio	Main Office	Post Office	09/17/2004	Post Office™ discontinued. Retain ZIP Code™. Establish a Place Name. Continue to use Olaton KY 42361 as last line of address.
New	20-2868	42361	KY	Fordsville	Ohio	Olaton	Place Name	08/06/2005	
Old	20-3940	41730	KY	Hyden	Leslie	Confluence	Community Post Office	07/31/2002	Community Post Office and ZIP Code discontinued. Establish a Place Name. Confluence KY becomes an acceptable last line for use with ZIP Code 41749. This amends <i>Postal Bulletin</i> 22084.
New	20-3940	41749	KY	Hyden	Leslie	Confluence	Place Name	07/31/2002	
Old	25-8150	49278	MI	Rollin	Lenawee	Main Office	Post Office	08/29/1997	Post Office and ZIP Code discontinued. Use Hudson MI 49247 as last line of address.
New	25-4590	49247	MI	Hudson	Lenawee	Main Office	Post Office	09/03/2005	
Old	27-4914	38609	MS	Belen	Quitman	Main Office	Post Office		Post Office discontinued. Retain ZIP Code. Establish a Community Post Office. Continue to use Belen MS 38609 as last line of address. This amends <i>Postal Bulletin</i> 22164.
New	27-4914	38609	MS	Marks	Quitman	Belen	Community Post Office	08/25/2005	
Old	29-0882	59823	MT	Bonner	Missoula	Potomac	Community Post Office	04/13/2004	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Potomac MT 59823 as last line of address.
New	29-0882	59823	MT	Bonner	Missoula	Potomac	Place Name	06/11/2005	
Old	29-1152	59417	MT	Browning	Glacier	Saint Mary	Community Post Office		This announcement changes the administrative office for the Saint Mary MT CPO from Browning MT to Babb MT. This change does not impact any deliveries.
New	29-0378	59417	MT	Babb	Glacier	Saint Mary	Community Post Office	08/10/2005	
Old	36-6352	27613	NC	Raleigh	Wake	Hilburn	Classified Station		This announcement changes the type of postal facility from a classified station to a carrier annex.
New	36-6352	27613	NC	Raleigh	Wake	Hilburn	Carrier Annex	08/30/2005	
Old	36-3192	27408	NC	Greensboro	Guilford	Westside	Classified Station		This announcement changes the type of postal facility from a classified station to a carrier annex.
New	36-3192	27408	NC	Greensboro	Guilford	Westside	Carrier Annex	08/30/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	36-6352	27609	NC	Raleigh	Wake	Creekside	Classified Station		This announcement changes the type of postal facility from a classified station to a carrier annex.
New	36-6352	27609	NC	Raleigh	Wake	Creekside	Carrier Annex	08/30/2005	
Old	36-6352	27606	NC	Raleigh	Wake	South Raleigh	Classified Station		This announcement changes the type of postal facility from a classified station to a carrier annex.
New	36-6352	27606	NC	Raleigh	Wake	South Raleigh	Carrier Annex	08/30/2005	
Old	37-1600	58004	ND	Casselton	Cass	Amenia	Community Post Office	10/31/2004	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use America ND 58004 as last line of address.
New	37-1600	58004	ND	Casselton	Cass	Amenia	Place Name	07/09/2005	
Old	30-9405	69132	NE	Wallace	Lincoln	Dickens	Community Post Office		This announcement changes the administrative office for this ZIP Code from Wallace NE to Wellfleet NE. Continue to use Dickens NE 69132 as last line for addresses.
New	30-9615	69132	NE	Wellfleet	Lincoln	Dickens	Community Post Office	07/02/2005	
Old	35-8970	13603	NY	Watertown	Jefferson	Fort Drum	Classified Branch		Realign ZIP Code boundaries. Use Fort Drum NY 13602 as last line of address for the 874 PO box deliveries previously in ZIP Code 13603.
New	35-8970	13602	NY	Watertown	Jefferson	Fort Drum	Classified Branch	08/15/2005	
Old	35-3445	14462	NY	Groveland	Livingston	Main Office	Post Office		This announcement changes the Preferred Last Line of this ZIP Code from Scottsburg NY to Groveland NY. Use Groveland NY 14462 as last line of address.
New	35-3445	14462	NY	Groveland	Livingston	Main Office	Post Office	08/25/2005	
Old	35-3445	14545	NY	Groveland	Livingston	Main Office	Post Office		This announcement changes the Preferred Last Line of this ZIP Code from Groveland NY to Scottsburg NY. Use Scottsburg NY 14545 as last line of address.
New	35-3445	14545	NY	Groveland	Livingston	Scottsburg	Place Name	08/25/2005	
Old	38-5852	45789	OH	New Matamoras	Washington	Wingett Run	Community Post Office	02/14/2005	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Wingett Run OH 45789 as last line of address.
New	38-5852	45789	OH	New Matamoras	Washington	Wingett Run	Place Name	08/06/2005	
Old	41-3092	17934	PA	Gilberton	Schuylkill	Main Office	Post Office	06/29/2002	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Gilberton PA 17934 as last line of address.
New	41-2872	17934	PA	Frackville	Schuylkill	Gilberton	Place Name	07/16/2005	



Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	49-6256	84753	UT	Newcastle	Iron	Modena	Community Post Office	04/05/2003	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Modena UT 84753 as last line of address.
New	49-6256	84753	UT	Newcastle	Iron	Modena	Place Name	08/06/2005	
Old	49-0646	84533	UT	Blanding	San Juan	Hite	Community Post Office	01/03/2005	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Hite UT 84533 as last line of address.
New	49-0646	84533	UT	Blanding	San Juan	Hite	Place Name	07/16/2005	
Old	51-9636	23091	VA	West Point	King and Queen	Little Plymouth	Community Post Office	08/01/1999	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Little Plymouth VA 23091 as last line of address.
New	51-9636	23091	VA	West Point	King and Queen	Little Plymouth	Place Name	07/09/2005	

— Address Management, Intelligent Mail and Address Quality, 10-13-05

## Retail

### NOTICE

### Tyvek Envelopes/Stamps by Mail

Supply-chain purchasing remains a Postal Service™ Transformation Plan initiative as well as smart business. Another opportunity to support this effort is through purchasing Tyvek envelopes. These are most commonly used to package Stamps by Mail® orders, **but have other uses as well.**

Effective immediately, all Stamps by Mail fulfillment sites (from centralized operations to local Post Offices™) should purchase Tyvek envelopes from the Material Distribution Center (MDC). You may purchase envelopes locally only in an emergency. This ordering system saves the Postal Service money while assuring efficient service and quality products for you.

#### Ordering Information:

You can order a 7.5" x 10" peel 'n' seal Tyvek envelope (inventory code EP192A) and a 9" x 12" peel 'n' seal Tyvek envelope (inventory code EP192B) from the MDC and use Touch Tone Order Entry (TTOE): Call 800-332-0317, option 2.

*Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order EP192A:

**PSIN:** EP192A  
**PSN:** 7530-07-000-0531  
**Unit of Measure:** CT  
**Minimum Order Quantity:** 1  
**Bulk Pack Quantity:** 1  
**Quick Pick Number:** 596  
**Price:** \$27.8262

Use the following information to order EP192B:

**PSIN:** EP192B  
**PSN:** 7530-07-000-0532  
**Unit of Measure:** CT  
**Minimum Order Quantity:** 1  
**Bulk Pack Quantity:** 1  
**Quick Pick Number:** 614  
**Price:** \$37.5206

— Retail Marketing,  
Customer Service, 10-13-05

## ALL IRT AND DEBIT/CREDIT CARD OFFICES

## Setting Clocks for Standard Time

Managers must ensure that before opening for business on Monday, October 31, 2005, the clocks in all integrated retail terminals (IRTs) and debit/credit card terminals under their control are set *back* (in most locations) 1 hour to reflect the change to Standard Time. Facilities with Saturday night operations should reset the time as soon as possible after the 2 A.M. start time, Sunday, October 30, 2005.

The correct system time in IRTs is critical since their internal clocks are used to verify Express Mail® and Global Express Guaranteed™ acceptance times and service commitments. The IRT system time is also printed on customer receipts and employee reports. It is very important that the debit/credit card terminal clocks be set to the correct day, date, and time as this will help reduce the possibility of accepting an expired debit/credit card.

### Integrated Retail Terminals (IRTs)

On the UNISYS III Supervisor Disk, select menu item 11, Set System Date and Time, from the Control menu, and perform the following steps:

1. Observe that the date appears.
2. Press the ENTER key to accept the current date. The time appears.
3. Press the CE key to clear the time.
4. Enter correct Standard Time in military format (examples: 8 A.M. = 0800, 1:30 P.M. = 1330).
5. Press the ENTER key to save the corrected time. The Control menu appears.
6. Observe that the corrected time is displayed in the upper right-hand corner of the screen.

### Tranz 380 Debit/Credit Card Terminals

For Tranz 380 debit/credit card terminals, follow these steps:

Display	Action
U.S. Postal Service	Press the (*) key and the (3) key at the same time. (If you are having trouble, simply hold the (*) key and tap the (3) key.)
Diagnostics	Press ALPHA key.
Year	Key in the current year (4 digits). Press ENTER key.
Month	Key in a number (1–12) for current month. Press ENTER key.
Date	Key in a number (1–31) for current date. Press ENTER key.

Display	Action
Hour	Key in a number (1–24) for current hour. Press ENTER key.
Minutes	Key in number of minutes (0–59). Press ENTER key.
Seconds	Key in number of seconds or press ENTER key to bypass.

You must make an entry for each selection, even if the display is correct.

*Note:* The date and time of Tranz 380s located in Europe should be set to Eastern (New York) time. The date and time of Tranz 380s located in the Pacific should be set to Pacific (San Francisco) time.

### Displaying the Clock and Calendar

To verify the existing date and time of the clock in the terminal, follow these steps:

Display	Action
U.S. Postal Service	Press ENTER key.
Function	Press the (4) key.
Day, Date, Time	
Exit	Press CLEAR key.
<US Postal Service>	

### Retail Consolidation Unit (RCU)

The time for the RCU/CONA will be updated automatically by the Raleigh Distributed Systems Service Center, Operations and Support Services. However, all RCU operators should validate the correct time and date when they log on to the RCU on Monday, October 31, 2005, and notify Raleigh if the time and date are incorrect.

### Mobile Data Collection Devices (MDCDs)

The Delivery Confirmation™ handheld scanners will automatically change to Standard Time. No manual changes are necessary.

### IBM and NCR POS ONE Terminals

The IBM and NCR POS ONE terminals will automatically change to Standard Time. No manual changes are necessary.

— Retail Service Equipment,  
Delivery and Retail, 10-13-05

# What's in Store

## Team makeover: Post Office edition

Want to increase retail revenue and improve customer satisfaction at your Post Office™? The new nationwide Retail Standardization initiative will help your office provide customers with a consistent, reliable retail experience. It focuses on three key areas: operational efficiency, sales skills and product knowledge, and promotion and merchandising. Get more information on the Advertising Web site at <http://blue.usps.gov/advertising>. Download a training course and register your office's makeover team. Maximize revenue and keep customers coming back to your Post Office!

## Pumpkin decorating contest? Sweet!

Get ready for a howling good time. Many Post Offices will be hosting "Sweetest Pumpkin" decorating contests Oct. 22 to coincide with a national Hershey's promotion. The contest, for children ages 6–12, will be an opportunity to promote NetPost Premium Postcards™ to the parental units of the little ghosts and goblins who will be decorating their pumpkins with Hershey's Pumpkin Decorating Mix candy and other supplies. Postmasters will digitally photograph their local winners, upload the images to NetPost Premium Postcards, and enter the winning pumpkins into the running for the Postal Service™ contest grand prize. And by doing so, they'll demonstrate how almost any photograph can be turned into a postcard. Want more information? Go to the Advertising Web site at <http://blue.usps.gov/advertising>.

## Ship "it" with USPS



"It" is the message. The Postal Service and eBay are teaming up again in a holiday advertising campaign. eBay will be promoting how easy it is to "buy it" and "sell it" on the "World's Online Marketplace" in its print and TV ads, which will feature a cobranded Priority Mail® box. The Postal Service will be adding "ship it" to posters and writing table counter cards that will be on display in 10,000 select Post Offices around the country. The counter card display will include "take one" pamphlets that will highlight eBay buying and selling and the convenience of using integrated shipping solutions from USPS®. The campaign begins Oct. 17. TV and print ads will run through the holidays while our in-store advertising runs through March 31, 2006.

## What's in Store

### Recipe for holiday greetings



They're a holiday staple — Kraft brochures filled with holiday recipes and coupons. This year, the brochure's "online gift rewards" will include an offer to save 50 percent on holiday greeting cards from the U.S. Postal Service® and NetPost CardStore. Four-and-a-half million brochures will be distributed to grocery stores during November and December. Retail associates will not be involved with this promotion, but we wanted you to know about it. Wrap up dessert and holiday greetings at the same time!

**Save 50%**

*on Holiday Greeting Cards from*



**UNITED STATES  
POSTAL SERVICE**

No limit on number of cards ordered separately.  
Offer expires 12/31/06.

- Greeting cards with gift card now just \$1.99, regularly \$3.99.  
Use promo code: KRAFTGIFT
- Greeting cards now just \$1.49, regularly \$2.99.  
Use promo code: KRAFTCARD

Go to [usps.com/cardstore](http://usps.com/cardstore) to order.



### 'Tis the season

It's almost time to deck the walls of your Post Office with holiday point-of-purchase (POP) elements. The signs go up Nov. 1 and the focus is on Priority Mail (with insurance and Delivery Confirmation™ services), Express Mail®, and decorative ReadyPost® services. Also coming for the holidays is a new shipping guide that will be available at the counter at every Post Office. So remember: Follow your planograms for the new POP and get ready for a merry mailing and shipping season ahead.



## What's in Store

### Holiday phone cards



They're perfect for slipping into stockings and greeting cards. FIRSTCLASS PHONECARDS® are gifts everyone appreciates. And this year, customers will save 25 percent when they buy the holiday multipack, which includes four 100-minute domestic phone cards.

### Insurance reference card

Look for an insurance reference card in your holiday retail kits. It's designed to help retail associates determine whether to accept an insurance claim, based on where the customer purchased the insurance. While online insurance is available through Click-N-Ship® service, customers can use other online vendors like Endicia.com, Pitney Bowes.com, or Stamps.com, which may offer their own private insurance or third-party insurance. The insurance reference card lists the postage vendor, mail class, insurance vendor, where customers can deposit their insured mail, maximum amount of coverage, who to initiate the claim with, and evidence of insurance. To view the card, go to <http://blue.usps.gov/caweb/privacy/consumer/welcome.htm>.

### Feedback

Send comments and questions to:

WHATS IN STORE  
US POSTAL SERVICE  
475 L'ENFANT PLAZA SW RM 1141  
WASHINGTON DC 20260-1019

## What's in Store

# october

retail employee bulletin

Summer/Fall '05 Retail Drive Period  
7/1/05 – 10/31/05

## Refreshed APC Signage Sells Convenience

Starting in October, all Automated Postal Center® (APC®) locations will receive new POP elements for the APC machines. The new signage gets the word out on the 24/7 availability of the APC. APCs that are not available 24/7 will receive updated signage that conveys their ease and convenience. All new signage will also inform customers that APCs accept only debit and credit cards. When the new POP elements arrive, display them according to the instruction sheet.

In November, all APC locations will receive a "También En Español" ("Also in Spanish") Decal for the APC's Vertical Services Sign. The Decal lets customers know that the APC will communicate both in English and in Spanish. Encourage all customers to take advantage of the self-service convenience of the APC.



## Introducing PM Quarterly

This holiday season, the Official Licensed Retail Product (OLRP) catalog will arrive with a new name — *PM Quarterly: a guide to retail promotions and merchandising*. This quarterly catalog will have a new look and feel. It will serve as a handy reference guide for all types of retail merchandise, and also provide merchandising tips to complement our Retail Standardization efforts.

*PM Quarterly* will eventually become a guide that includes all of the revenue-generating retail products we offer in our lobbies. This first edition, which will have five pages of philatelic products along with a ReadyPost® section that highlights our updated shipping supplies, will arrive the first week in October.

Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office™ for additional information.  
Visit <http://bua.usps.gov/marketing/retail> to access the Retail Intranet Site.

## What's in Store

# october

retail employee bulletin

Summer/Fall '05 Retail Drive Period

7/1/05 – 10/31/05



## Win a PARTY! Sell ReadyPost!

Join the ReadyPost® "Sellabration" and get the party started! Offices with the largest dollar increase in sales from Sept. 17, 2005, to Oct. 28, 2005, over the same period last year (SPLY), will win a themed ReadyPost party box filled with gourmet snacks, partyware, and a Visa® gift card with winnings to pay for an office celebration. First, second, and third place winners in each area by ReadyPost category level will receive gift cards valued at \$1,000, \$500, and \$250 respectively in their party box. One Grand Prize office will receive a gift card valued at \$2,000. Eighty-two winners in all!

Plus, we're kicking off a new large size 20" x 20" x 20" box perfect for the holiday shipping period (available to Category 3 offices only). Top your office's ReadyPost Shipping Supplies sales revenue for SPLY and you could have a celebration!

## IMPORTANT: Passport Procedure Changes

Please take note of the following directives as they may impact your passport submissions:

- 1.** An updated version of the PARG (Passport Acceptance Reference Guide) Sept. 2005 is now available on the intranet <http://blue.usps.gov/marketing/retail/passport.htm>. All Passport Acceptance Facilities should have a current version in hardcopy for their office.
- 2.** On Sept. 12, 2005, Passport Services began transitioning from processing through Mellon Bank to CitiGroup's east and west coast operations. Passport Acceptance Facilities will be notified by their Passport Services Customer Service Manager for effective date of change.
- 3.** Updated forms: DS-11 Application for a US Passport, DS-82 Application for a US Passport by Mail, DS-3053 Statement of Consent: Issuance of a Passport to a Minor Under Age 14, DS-5504 US Passport Re-Application, and DS-4085 Application for Additional Visa Pages.
- 4.** Forms will be automatically distributed to Passport Acceptance Facilities in Oct. 2005. After Oct. 15, 2005, order travel-related forms for Postal Acceptance Facilities from the Material Distribution Center by calling 800-332-0317 or online at <http://travel.state.gov>.

Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office® for additional information.  
Visit <http://blue.usps.gov/marketing/retail> to access the Retail Intranet Site.



## What's in Store

# october

retail employee bulletin

Summer/Fall '05 Retail Drive Period

7/1/05 – 10/31/05

Elizabeth Owens  
Manager, Customer Service  
15 years of service



SUN	MON	TUES	WED	THU	FRI	SAT
2  PM Quarterly arrives for holiday	3	4 Constellations stamps on sale today 	5	6	7 \$ <sup>\$\$</sup> payday!	1 Prepare and submit vending data
9	10 Columbus Day (Offices closed)	11  <b>focus!</b> NetPost Premium Postcards™ make Direct Mail easy — they're created online and mailed the next business day! Tell customers to visit <a href="http://usps.com/premiumpostcard">usps.com/premiumpostcard</a> .	12	13	14	15
16	17	18	19	20	21 \$ <sup>\$\$</sup> payday! Holiday Cookies stamps on sale today 	22
23	24	25	26	27	28	29
30 Daylight Saving Time ends	31  DOWN 10/31/05 Summer/Fall POP Remove PO box buttons Halloween	 <h2>National Stamp Collecting Month!</h2> <p>During National Stamp Collecting Month, the Constellations stamps series is joined by a special edition Constellations Mobile available online at the postal store or by calling 800-STAMP-24 (800-782-6724).</p>				

Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office™ for additional information.  
Visit <http://blue.usps.gov/marketing/retail> to access the Retail Intranet Site.



## Supply Management

---

### CORRECTION

#### 2006 Year Type for Hand Stamp and Canceling Machines

In the article "2006 Year Type for Hand Stamp and Canceling Machines" in *Postal Bulletin* 22164 (9-29-05, page 132) there are two corrections.

- In the fourth paragraph, text was missing. This text is given below in bold. The paragraph should read as follows: You should contact the MDC at 800-332-0317 by November 10, 2005, if **your facility has not received the MDC notification by November 1, 2005, and** you need 2006 year type for hand stamp or canceling machines. Please be ready to give the customer service representative the PSIN for the item needed, the quantity you need, and the FEDSTRIP number for the ordering facility.

- In the fifth paragraph, the date in the first sentence was incorrect. The corrected sentence follows with the corrected date in bold: The MDC will ship the 2006 year type no later than December **14**, 2005.

— *National Supply Management Programs,  
Supply Management, 10-13-05*



475 L'ENFANT PLAZA SW  
WASHINGTON DC 20260-5540

First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

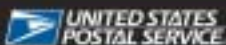
**TAKE CARE OF IT ALL**

**FROM YOUR COMPUTER**



**BUY STAMPS  
PURCHASE INSURANCE  
REQUEST A PACKAGE PICKUP**

**usps.com**  
Quick, Easy, Convenient™



usps.com