

POSTALBULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22135, August 19, 2004

Speak for yourself.



THE VOE SURVEY

Fill it out.
Send it back.
Be heard.

Completed surveys must be received by Sept. 1.

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22135: 7690-07-000-0119	PB 22127: 7690-07-000-0111	PB 22120: 7690-05-000-5989	PB 22113: 7690-05-000-5982
PB 22134: 7690-07-000-0118	PB 22126: 7690-07-000-0110	PB 22119: 7690-05-000-5988	PB 22112: 7690-05-000-5981
PB 22133: 7690-07-000-0117	PB 22125: 7690-07-000-0109	PB 22118: 7690-05-000-5987	PB 22111: 7690-05-000-5980
PB 22132: 7690-07-000-0116	PB 22124: 7690-07-000-0108	PB 22117: 7690-05-000-5986	PB 22110: 7690-05-000-5979
PB 22131: 7690-07-000-0115	PB 22123: 7690-07-000-0107	PB 22116: 7690-05-000-5985	PB 22109: 7690-05-000-5978
PB 22130: 7690-07-000-0114	PB 22122: 7690-05-000-5991	PB 22115: 7690-05-000-5984	PB 22108: 7690-05-000-5977
PB 22129: 7690-07-000-0113	PB 22121: 7690-05-000-5990	PB 22114: 7690-05-000-5983	PB 22107: 7690-05-000-5976
PB 22128: 7690-07-000-0112			

USPSNEWS@WORK

Look who's talking: VOE survey lets you be heard

It's VOE survey time again. Your chance to let your voice — the voice of the employee — be heard.

Why fill out the VOE survey? Well, what we do for our customers is very important to our livelihood. And, it's just as important that we work in an environment that helps us do our best for our customers. Knowing what you think about a wide range of job-related issues can help us do that.

The USPS® *Transformation Plan* recognizes that improving workplace relationships is a key part of that effort. That's where the VOE survey comes in. The survey is sent to one-fourth of USPS career employees each quarter. This quarter it could be you.

If you receive a survey, fill it out on-the-clock and return it in the reply envelope so that it's received no later than Sept. 1, 2004.

It's your opportunity to let us know what you think in key areas that are important to all of us. We can't fix something if we don't know it's broken. By telling us what areas you think need to be improved, we can begin working together to make improvements happen.

Don't be shy. The VOE survey is confidential. Just fill it out and send it in. Remember, when you don't speak for yourself, someone else speaks for you.

Windy, wet and wild: Prepare for the worst during hurricane season

The first hurricane of the season reminded us of the importance of emergency preparedness. Postal Service™ employees in coastal regions should be prepared — both at home and in the workplace — for maintaining a constant state of readiness during the Atlantic hurricane season, which runs from June through November.

- At home, make sure you have emergency supplies of water, food, medicine, flashlights, batteries, lumber and other essential provisions on hand. Don't wait until the last minute to purchase crucial items that you might need to weather a storm.
- Know your community's emergency management plans for evacuation should you need to seek shelter and plan in advance where you will be staying. Also, keep your vehicles in tip-top shape and filled with fuel.

- At work, make sure your Continuity of Operations Plans (COOP) are updated to address possible service disruptions and ensure that adequate equipment and supplies are available to safeguard employees, customers and the mail.

For tropical storm tracking and updates on other natural or man-made hazards, visit www.fema.gov.

For more information on preparing for coastal storms visit www.fema.gov/hazards/hurricanes/.

Thanks a million: Carrier pickup, Customer Connect and Click-N-Ship — a winning combo



There are milestones. . . and then there are milestones. Customer Connect and Click-N-Ship® service helped carrier pickup online notification reach a mega-one re-

cently — its one millionth package picked up. That's a lot of convenience for our customers.

The mailer, a candle-maker in Augusta, GA, was identified through the Customer Connect program. Letter Carrier Horace Taylor submitted the lead and Account Manager Rod Spelts handled the follow-up.

CandleNuts specializes in unique, colorful, scented candles that are hand-poured into real coconut shells. Owner Sheila Roker tried several delivery services, but turned to USPS after being sold on the benefits of Priority Mail® service with Delivery Confirmation™ service via Click-N-Ship — free pickup, free shipping supplies and free delivery confirmation.

"It's a great way to ship," Roker says. "Whether it's a 1-pound box or a 45-pound box, my letter carrier can pick up everything when he delivers my mail. The free shipping supplies were a bonus and the great rates were a big boon also."

New revenue for the Postal Service is forecast at \$8,000 annually — with the potential for even more. It's the classic customer combo — Customer Connect, Click-N-Ship and carrier pickup online notification.

Supply and demand: USPS-TV supplies the news you need — On Demand!



Did you see the USPS-TV News Special Edition on our 96 percent External First-Class (EXFC) score? How about the latest *Marketplace!*, *COO Briefing* or *Spotlight on IT*?

These are just a few of the news and information programs available — on demand and at your convenience to help you stay abreast of the latest Postal Service news.

USPS-TV On Demand is available at nearly 200 sites around the country — 40,000 desktops at most district offices and major plants.

Check the latest *Newsbreak* — or see the current edition of *Delivering Results*. There is also a full slate of information on safety, health, products, services and USPS newsmakers.

USPS-TV On Demand can help you fulfill your training requirements. Registered training courses are available and account for one VOE credit.

Demand more? Get the full viewing guide at <http://blue.usps.gov/corporate/uspstv/ondemand.htm>.

USPS-TV takes the law of supply and demand seriously, with a full supply of news and information — On Demand.

Self-sufficient saving: Buy U.S. Savings Bonds year-round with *PostalEASE*

USPS employees can now buy I or EE bonds anytime throughout the year with *PostalEase*.

Why should you consider bonds? They're competitive, safe, affordable and accessible.

Bonds earn competitive rates of return. Bonds are registered — the U.S. Treasury can replace them if they're lost or stolen. You can start saving money for as little as \$2.50 per pay period.

If you already have bonds, you can make changes to payroll deductions, bond denomination amounts and bond cancellations through *PostalEase*, Central Kiosks or the interactive voice response phone system, at 1-877-477-3273.

Download bond enrollment forms at <http://www.publicdebt.treas.gov/NC/FoRMSHome?FormType=SBF>. Don't have access to a computer? Stop by your local personnel office to pick up a form.

U.S. Savings Bonds are a great way to supplement retirement funds or higher education savings.

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, PSN (Postal Service™ stock number), and the Postal Service and public supply source for all new, revised, and obsolete

directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available electronically at www.usps.com/cpim/ftp/pubs/pub223.pdf.

New Directives

PSIN	Edition Date	Title	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
MI AS-350-2004-4	5/04	E-mail Marketing	N/A	N/A	CA	IWEB	N/A
MI AS-910-2004-8	7/04	Biohazard Detection System Alert – Positive Test	N/A	N/A	IT	IWEB	N/A

Memorandums of Policy

PSIN	Edition Date	Title	Org.	USPS Source
MOP ERM-5-14-2004	5/04	Salary Administration for a Trailing Postal Spouse	ERM	IWEB
MOP ERM-5-17-2004-2	5/04	Pay Administration for Nonbargaining Unit Employees — Promotion Increase	ERM	IWEB
MOP ERM-6-18-2004	6/04	Severe Acute Respiratory Syndrome (SARS)	ERM	IWEB

Notices

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
NOT 124	6/04	Automation Flats Template	12 5/8 x 8 3/4	7610-07-000-0165	EACH	MKT	MDC	N/A

New Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 5999	7/04	7/04	Motor Vehicle Operator and Tractor-Trailer Operator Assessment Worksheet	N/A	PU	SH	ERM	IWEB	WWW

Revised Directives

Labels

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
LAB 117-A	7/04	Warning: Armed Robbery	8 1/2 x 11	7690-01-000-9097	EA	IS	MDC	N/A
LAB 220	4/04	Caution: Keep Hands Off Belts	1 x 2	7690-03-000-9283	STRIP	ENG	MDC	N/A

Posters

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 500	7/04	Report Fraud, Waste, and Misconduct in the Postal Service	18 x 24	7690-04-000-8861	EA	IG	MDCWEB	MDC

Publications

PSIN	Edition Date	Title	Size (inches)	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 518	5/04	Employee Assistance Program/Supervisor's Guide	4 x 9	7610-03-000-9442	N/A	ERM	MDCIWB	N/A

Revised Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 2109	6/04	6/04	Examination Results (envelope)	7530-03-000-0698	IC	EA	IS	R	N/A

Obsolete Directives*Memorandums of Policy*

PSIN	Edition Date	Title	Org.	USPS Source
MOP EP-03-22-02	3/02	Emergency Management	IT	IWEB

Notices

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
NOT 28	7/98	13-Period Fiscal Years Calendar	2 1/2 x 4	7610-03-000-9186	EA	FIN	MDC	N/A
NOT 186	2/92	ZIP+4: Creative Solutions for Your Business Needs	3 5/8 x 8 1/2	7610-01-000-9712	EA	IMAQ	MDC	P/F

Publications

PSIN	Edition Date	Title	Size (inches)	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 410	9/88	Combining More Than One Second-Class Publication	3 x 8	7610-02-000-9034	DMM	P&C	MDC	P/F

Obsolete Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 7377	3/85	3/85	Notice to Offerors	7530-02-000-9630	PS	PAD	SM	MDC	N/A

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-2225 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Be Here & Now — Fall	Standard/Catalog	8/20/04–8/23/04	1.9	Nationwide	Car-Rt	Quebecorworld
JCP Cooks	Standard/Catalog	8/20/04–8/23/04	16.8	Nationwide	Car-Rt	RR Donnelly
JCP Men's Outdoor	Standard/Catalog	8/20/04–8/23/04	1.8	Nationwide	Car-Rt	Quebecorworld
Heloise Around the House	Standard/Flat	8/23/04–8/25/04	1.6	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG Direct
REI 2004 Labor Day Sale Flyer	Standard/Flat	8/23/04–8/26/04	2.5	Nationwide	3/5-Digit, Car-Rt	RR Donnelly, Lancaster, PA
Seventh Avenue	Standard/Catalog	8/23/04–8/26/04	3.8	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
Through the Country Door	Standard/Catalog	8/23/04–8/26/04	1.7	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
The Sportsman's Guide	Standard/Flat	8/23/04–8/27/04	2.3	Nationwide	3/5-Digit, Car-Rt	RR Donnelly, Lynchburg, VA
JCP Baby Book	Standard/Catalog	8/27/04–8/30/04	1.4	Nationwide	Car-Rt	RR Donnelly
Catherine's Labor Day	First-Class/Postcard	8/27/04–8/31/04	1.0	Nationwide	Barcoded, 3/5-Digit	Cenveo, Memphis, TN
JCP Late Fall Home Sale	Standard/Catalog	8/27/04–9/1/04	10.4	Nationwide	Car-Rt	RR Donnelly
JCP Week 31 Labor Day	Standard/Flat	8/28/04–8/31/04	10.0	Nationwide	Car-Rt	Harte-Hanks
Ginny's	Standard/Catalog	8/30/04–9/2/04	3.2	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
Monroe & Main	Standard/Catalog	8/30/04–9/2/04	1.0	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	RR Donnelly, Warsaw, IN
JCP Christmas	Standard/Catalog	8/31/04–9/6/04	6.8	Nationwide	Car-Rt	RR Donnelly
The Swiss Colony	Standard/Catalog	9/1/04–9/4/04	1.0	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP Week 32 Styling Salon	Standard/Letter	9/2/04–9/4/04	1.6	Nationwide	Car-Rt	Harte-Hanks
JCP Men's Classic	Standard/Catalog	9/3/04–9/6/04	1.7	Nationwide	Car-Rt	Quebecorworld
JCP On Trend	Standard/Catalog	9/3/04–9/6/04	2.1	Nationwide	Car-Rt	Quebecorworld
Catherine's Fall Catalog II	Standard/Flat	9/3/04–9/7/04	1.3	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Cenveo, Memphis, TN

Sickle Cell Disease Awareness Stamp***Publicity Kit***

August 2004

DISTRICT MANAGERS, CUSTOMER SERVICE AND SALES
POSTMASTERS

SUBJECT: *Sickle Cell Disease Awareness Stamp*

Sickle cell disease affects 1 in 12 African Americans. It is an inherited disease that damages blood cells by changing smooth and round cells into sickle shapes and making them hard and sticky, blocking blood flow and causing damage to organs. Complications can range from intense pain to stroke or death.

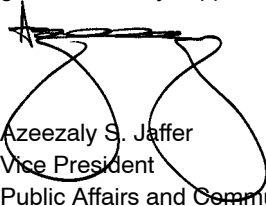
At a first-day-of-issue ceremony on September 29, 2004, the United States Postal Service® will dedicate the *Sickle Cell Disease Awareness* commemorative postage stamp as part of the Sickle Cell Disease Association of America's (SCDAA) 32nd Annual National Convention in Atlanta, Georgia. Approximately 80,000 people in the United States are affected by the disease and — with this stamp issuance — the U.S. Postal Service will help raise public awareness of this important social issue.

The *Sickle Cell Disease Awareness* stamp will be available in Post Offices™ in Atlanta, Georgia, on September 29 and available nationwide the following day.

Many community events have already taken place surrounding the announcement of the *Sickle Cell Disease Awareness* stamp. Throughout the coming year, there will be opportunities in every community across the nation to raise awareness of the disease. We urge you to plan your own local events to showcase this stamp and to educate the public on the issues surrounding sickle cell disease and the lives it affects daily.

This field publicity kit will help you implement the *Sickle Cell Disease Awareness* stamp events in your community by providing you with planning ideas, Sickle Cell Disease Association contacts, talking points, news releases, and Public Affairs and Communications and Government Relations contacts. Be sure to use the expertise of these teams as you develop and plan local events.

As we make plans to raise awareness by promoting the *Sickle Cell Disease Awareness* stamp, we want to take this opportunity to thank you for your support. Promoting the Postal Service's stamp program provides us with a unique way to gain community support for the Postal Service and helps strengthen our ties with the communities we serve.



Azeezaly S. Jaffer
Vice President
Public Affairs and Communications

cc: Vice Presidents, Area Operations

PUBLICITY KIT

Sickle Cell Disease Awareness Stamp

Postal Service™ employees can find an electronic version of the *Sickle Cell Disease Awareness* stamp publicity kit on the Intranet at <http://blue.usps.gov>; in the left-hand column, click on *Public Affairs and Communications*; in the left-hand column, click on *Postmaster's Toolkits*. That electronic version makes it easy to complete the fill-in-the blank materials included in the kit.

Publicity Ideas to Interest the Media*Overview*

September is National Sickle Cell Awareness month. The *Sickle Cell Disease Awareness* stamp will be issued September 29 at the 32nd Annual Sickle Cell National Convention in Atlanta, Georgia. The Sickle Cell Disease Association of America (SCDAA) is hosting this event to promote finding a universal cure for sickle cell disease and improve the quality of life for individuals and families where conditions related to sickle cell disease exist. The convention will be held at the following location:

RENAISSANCE WAVERLY HOTEL
2450 GALLERIA PKWY
ATLANTA GA 30339

The stamp will be available only at Atlanta-area Post Offices™ and only on September 29. However, the stamp will be available nationwide the following day and will allow you to hold a "second day" event for the *Sickle Cell Disease Awareness* stamp throughout the rest of the year.

Local and national publicity will help raise awareness of the seriousness of this disease and those it affects daily. More important, this awareness will also provide education and promote early testing for mothers and their children.

Following are some methods to capture media attention.

Copy the First Day Event Theme

The first-day-of-issue event will take place September 29. It will feature top officials from the Postal Service, the SCDAA member organization, congressional leaders, medical officers, and others. Because this stamp has significant national importance, it is a good idea to contact your Postal Service Government Relations representative for guidance in involving elected officials when planning your event (see the list on page 30 of this kit).

Members of Congress, physicians, and the medical community will be interested in this stamp and the events surrounding it.

Your area Public Affairs and Communications representatives are available and ready to assist you in publicity for your events. (See the "Area Public Affairs and Communications Managers" list on page 29 of this kit.)

Other Event Ideas

Look for opportunities to sponsor events with local community groups and schools, medical facilities, and research centers along with your local sickle cell disease foundation.

Considering this disease affects 1 out of every 12 African Americans, it would be wise to focus, but not limit, your event opportunities to the African-American community. Invite employees, local civic leaders, government officials, and members of the local medical community. Health fairs and events that take place on school campuses — especially historical black colleges and universities — would be exceptional locations for holding events.

A simple stamp dedication in your Post Office lobby is always a great way to generate publicity for the *Sickle Cell Disease Awareness* stamp and the Postal Service's educational stamp program.

Check with local television cable stations that may regularly host a medical awareness or health information program or other medical health-oriented programs to see if they are interested in covering your event or if they would consider inviting event participants on the program.

Implement any of these ideas, combine them, or brainstorm with your employees to come up with ideas of your own. Using the publicity materials in this kit, be sure to publicize each and every event to your local newspaper and radio and television stations via press releases, media advisories, and letters to the media. And don't forget to make follow-up telephone calls.

Event Planning Checklist

When planning *Sickle Cell Disease Awareness* stamp events, keep the following suggestions in mind:

- Begin planning immediately.
- Contact your nearest hospitals, department of medical/health affairs, sickle cell disease association or

Sickle Cell Disease Awareness Stamp**Publicity Kit**

other healthcare-related offices to see if they can participate in the *Sickle Cell Disease Awareness* stamp event in your city.

- Set a date.
- Secure participants.
- Order enlargements of the stamp image, flyers, and other supplies for the event.
- Prepare a special pictorial cancellation, if applicable (see the announcement form on page 11).
- Secure staging and sound equipment, if applicable.
- Plan signage, including a podium sign and banners.
- Launch a local publicity campaign using the materials in this kit.
- Draft a sequence-of-events agenda and speaker remarks.
- Plan retail opportunities (i.e., booth, bag stuffers, etc.).
- Prepare ceremony programs and invitations.

Cancellations

If a pictorial cancellation has not been produced on a national level, Post Offices planning events should feel free to design their own special pictorial cancellation. To avoid limiting the availability of these postmarks, the Postal Service must endeavor to make all unusual postmarking services widely known to collectors through advance publicity. Therefore, all pictorial cancellations must be reported to Stamp Development three weeks before any local event. Please use the announcement form on page 11 to report your use of a cancellation.

Guidelines for Finalizing Sickle Cell Disease Awareness Stamp Pictorial Cancellation Art

To finalize the *Sickle Cell Disease Awareness* stamp pictorial cancellation art, insert the date, city, state, and ZIP Code™ of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 1/2 inches by 1 inch.

Second Day Cancellations

Second day cancellations are pictorial cancellations and follow the same guidelines as above. The word *Station* (or the abbreviation "STA") is required somewhere in the design, since it will be a temporary station.

Stamp Enlargements and Reproductions

To obtain enlargements of stamp images for local dedication ceremonies or for reproductions of stamp images — including digital files, prints, and transparencies — you must contact:

DEBBIE NIELSON
DODGE COLOR
4827 RUGBY AVE STE 100
BETHESDA MD 20814-3028
Telephone: 301-656-0025, ext. 230

Please plan ahead and allow enough time for production and shipping.

Product and Licensing***Sickle Cell Disease Awareness Stamp Products***

- Sickle Cell Disease Awareness Cancellation Keepsake: \$8.15 (Item #456993)

Licensing and Use of Sickle Cell Disease Awareness Stamp Image

Below are selections of licensees that can create products featuring the *Sickle Cell Disease Awareness* stamp. Please call them directly to order.

Product	Licensee	Contact
Framed reproductions with live stamp.	AMERICAN STAMP COLLECTIBLES INC RR 12 BOX 180 DONOHUE RD GREENSBURG PA 15601-9812	Telephone: 724-837-8810 Fax: 724-837-0444
Lapel pins, postcards, mugs, magnets, tote bags, and t-shirts.	US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	Telephone: 800-327-1402 Fax: 800-622-8212 Web: www.ipledge.com

For information about licensing and use of the *Sickle Cell Disease Awareness* stamp image, please contact licensing@usps.com.



Pictorial Cancellation Announcement

Complete this announcement and forward it to the following address:

PICTORIAL CANCELLATIONS PROGRAM MANGER
STAMP SERVICES
US POSTAL SERVICE
475 L'ENFANT PLZ SE RM 5610
WASHINGTON DC 20260-2435

Insert pictorial cancellation Copy here
(Camera ready or reproducible)
No larger than 4" horizontal x 2" vertical
(the dimensions of this box)

Postal Service Contact
(name, address, phone)

Station Date(s)

Sponsor

Station Name

Complete Street Address
or PO Box Number

City/State/ZIP+4

Mail Cancellation Requests to:

Station Name

Addressee Name
(usually "Postmaster")

Complete Street Address
or PO Box 9998

City/State/ZIP+4

Sickle Cell Disease Awareness Stamp**Publicity Kit****Suggested Public Relations Timeline**

Note: If you have questions or need assistance with any of these items, please contact your Area's Public Affairs and Communications representative (see list on page 29).

Action	Suggested Timing
Send invitations to local and area dignitaries.	A few weeks before event.
Send announcement and invitations to employees.	A few weeks before event.
Distribute news release.	A few weeks before event.
Distribute media advisory to newspapers, radio, and TV.	One week before event.
Redistribute media advisory to all newsmedia.	One or two days before event.
Remind invited dignitaries about event via telephone.	Five days before event.
Make follow-up phone calls to local news media.	One day before event.
Distribute day-of news release.	Day of event.
Send letter to newspaper editor thanking community.	Day after event's completion.
Send newspaper clippings and "media successes" summary to area Public Affairs and Communications office and to Headquarters Community Relations at 202-268-5685.	Within one week after event.

Sickle Cell Disease Awareness Stamp Dedication Speech

The following suggested speech may be used at local ceremonies and events to support and promote the Sickle Cell Disease Awareness stamp. Feel free to customize it to fit your local event and community.

Good [Insert 'morning/afternoon'].

I'm [insert name of postmaster/district manager/MC] and it's a tremendous honor for me to represent the United States Postal Service today as we (dedicate/unveil) the *Sickle Cell Disease Awareness* stamp.

We are proud to add the *Sickle Cell Disease Awareness* stamp to our stamp program. For more than half a century, the United States Postal Service has issued special stamps to help raise public awareness of a variety of important social and health issues.

Through our stamps, we have raised awareness and educated the public about family violence, diabetes, special olympics, prostate cancer, organ and tissue donation, hospice care, drug abuse, aids, and breast cancer research.

Like many of these issues, sickle cell is a serious family matter. In the stamp image we depict a mother kissing her infant to drive home this message: "Test Early for Sickle Cell." It is important to test early because this disease is passed from generation to generation. We want to connect families with this message.

The real power of the Postal Service is our ability to connect people. Now, people will have the opportunity to join the fight against sickle cell as this stamp will travel quickly, easily, and affordably on letters and packages to every house in America. It will serve as a reminder of the 80,000 people affected with the disease and the approximately 2 million people with the sickle cell trait.

At the Postal Service, we understand the power our stamps have in educating people. When you use this stamp, I hope it will remind all Americans of this devastating disease.

So, with this new stamp, in this small way, we have created a lasting tribute to sickle cell disease awareness and hopefully it places us one step closer to finding a cure.

Now, on behalf of the United States Postal Service, I would like to ask [insert names of unveiling participants if applicable] to join me in officially [dedicating/unveiling] the *Sickle Cell Disease Awareness* stamp!

Publicity Kit

Sickle Cell Disease Awareness Stamp

**POSTAL NEWS**FOR IMMEDIATE RELEASE
[INSERT DATE]Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com**SAMPLE MEDIA ADVISORY****STAMP DEDICATION IN [insert city] FOCUSED ON SICKLE CELL DISEASE AWARENESS**

Event: Dedication of *Sickle Cell Disease Awareness* postage stamp

Who: [List only dignitaries, key Postal Service™ officials and any well-known special guests participating in or attending the event.]

That: [Describe why this event is newsworthy; list any entertainment, stamp collectibles, etc.]

When: [Insert hour, day and date.]

Where: [Insert exact location of event.]

Background: The *Sickle Cell Disease Awareness* commemorative postage stamp was issued on September 29, 2004. The dedication and issuance of this stamp is aimed at raising awareness and encouraging early testing. Sickle cell disease affects more than 80,000 Americans and there is currently no cure. However, with early testing and proper treatments these people can go on to live normal lives. This ceremony is to bring awareness and educate the public, along with promoting early testing to bring hope in finding a cure for this disease.

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Sickle Cell Disease Awareness Stamp

Publicity Kit

**POSTAL NEWS**FOR IMMEDIATE RELEASE
[INSERT DATE]Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com**SAMPLE NEWS RELEASE**

[Use this as a guide for creating your “day-of” event news release. Use past tense and include information and activities associated with the event, etc.]

SICKLE CELL DISEASE AWARENESS POSTAGE STAMP ISSUED BY U.S. POSTAL SERVICE®**Test Early For Sickle Cell**

[Insert name of your city] — Early testing, treatment and awareness of sickle cell disease and the thousands of lives it affects daily will be the focus of attention on **[insert date]** when the U.S. Postal Service® and **[insert organization/special guest]** will dedicate the *Sickle Cell Disease Awareness* commemorative postage stamp during a ceremony at **[insert location]**. The 37-cent *Sickle Cell Disease Awareness* postage stamp is now available at Post Offices™ nationwide.

The **[insert city]** Postmaster **[insert postmaster's name]** will dedicate the stamp in an effort to inform, emphasize awareness and encourage early testing to the public about sickle cell disease. Scheduled to join **[insert postmaster's last name]** at the ceremony will be **[insert celebrity or local/area dignitaries]**.

[Insert other notable happenings at event.]

“[Insert quote],” said [insert postmaster's last name].

This new stamp is part of the Postal Service™’s 2004 stamp program, a program that celebrates the people, events and history of our nation. Stamps are unique reminders of the amazing, triumphant and spectacular accomplishments that shape the world we live in, and clearly show that the Postal Service does more than provide mail service — the real power of the Postal Service is an ability to connect people.

It is estimated that more than 80,000 Americans have sickle cell disease and more than two million Americans have sickle cell trait, meaning they carry one copy of the gene for the disease. There is presently no universal cure for the disease, though many persons, given proper treatment, can lead fairly normal lives into their 40s and even beyond. Researchers continue to look for a cure and for new, more effective treatments.

Sickle cell disease is common throughout the world, and people of all races should be screened to determine if they are a carrier of the inherited sickle cell trait or if they have the disease. A simple and painless blood test is all that is needed. Although “sickle cell disease” and “sickle cell anemia” are sometimes used interchangeably, the general term “sickle cell disease” refers to a group of in-

herited disorders that affect red blood cells. People are usually diagnosed as newborns, though the disease can also be diagnosed in a fetus in the early stages of pregnancy.

Sickle cell disease is caused by an inherited form of hemoglobin, a protein that enables red blood cells to carry oxygen from the lungs, via the bloodstream, to all parts of the body. Red blood cells with normal hemoglobin, visible under a microscope, are smooth and round, and glide easily through blood vessels. In the bodies of people with sickle cell disease, after the carrier cells release oxygen they assume a curved or "sickle" shape and become hard and sticky, blocking blood flow and causing damage to organs. Other complications include episodes of intense pain, swelling, fatigue, jaundice, stroke, and anemia.

Treatments for sickle cell disease include antibiotic therapy, supplemental oxygen, transfusions, and bone marrow transplantation, a technique more successful in younger people. The drug hydroxyurea has been found to reduce the principal symptoms of sickle cell disease, apparently by activating a gene that triggers the body's production of fetal hemoglobin.

The stamp image features an artistic design by stamp artist James Gurney, depicting a loving mother holding her infant to her lips with the words "Test Early for Sickle Cell." The stamp image highlights the key issue of the sickle cell disease, which is early testing.

To see the *Sickle Cell Disease Awareness* stamp and other images from the 2004 Commemorative Stamp Program, visit the Postal Store at www.usps.com/shop; under "Collector's Corner," click on *Release Schedule*.

Current U.S. stamps, as well as a free comprehensive catalog, are available by toll-free telephone order at 800-STAMP-24. A wide selection of stamps and other philatelic items is also available at the Postal Store at www.usps.com/shop. Beautifully framed prints of original stamp art for delivery straight to the home or office are available at www.postalartgallery.com.

Since 1775, the U.S. Postal Service has connected friends, families, neighbors and businesses by mail. An independent federal agency, the Postal Service makes deliveries to more than 141 million addresses every day and is the only service provider to deliver to every address in the nation. The Postal Service receives no taxpayer dollars for routine operations, but derives its operating revenues solely from the sale of postage, products and services. With annual revenues of more than \$68 billion, it is the world's leading provider of mail and delivery services, offering some of the most affordable postage rates in the world. Moreover, today's postage rates will remain stable until at least 2006. The U.S. Postal Service delivers more than 46 percent of the world's mail volume — some 202 billion letters, advertisements, periodicals and packages a year — and serves 7 million customers each day at its 38,000 retail locations nationwide.

Participation of Public Officials

The issuance of the *Sickle Cell Disease Awareness* commemorative stamp offers a perfect opportunity to involve elected public officials in an important and positive local event. They are likely to have a keen interest in the event, as it provides a chance to interact with constituents in a friendly civic setting with secured media coverage.

That said, keep in mind that this is an election year, and that public relations opportunities for elected officials may intersect with fall campaigns. It's important that your event avoid the perception of partisanship. It's a good idea to check with your Postal Service Government Relations representative before inviting a federal, state, or local elected official to your event. Following are simple guidelines, a suggested invitation list, and the names and telephone numbers of your Government Relations contacts.

Before the Event

Coordinate with your Government Relations representative before sending a written invitation to your two U.S. senators, your congressional representatives or the governor of your state. When making your invite list, be sure to include the mayor or any other local elected officials you deem appropriate. The local postmaster should sign the invitations.

Follow up the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.

Keep in touch with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (e.g., who else is participating, where and when to meet, what his or her role will be, etc.). Stress that remarks should be brief and limited to the dedication of the *Sickle Cell Disease Awareness* stamp.

Include the names of all participating elected officials on the official program as honored guests as scheduled to appear, and mention them in all media advisories, if applicable.

Provide a courtesy copy of the program to the elected officials in advance.

After the Event

Send a written thank you to all public officials who participated in the ceremony, expressing your appreciation.

Provide copies to their offices of any newspaper articles about the event. Even though they surely will see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.

Provide a supply of extra cachets with the special cancellation (if applicable) to elected officials, even to those who could not attend. These make great giveaways and serve as a positive reminder of the event. As a reminder, pictorial cancellations have not been produced on the national level, but feel free to design and produce your own version.

Obtain and frame a photo of the elected official posing beside the stamp image and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.

Keep in touch with your elected officials. Good relationships are built over time.

Publicity Kit**Sickle Cell Disease Awareness Stamp**

Include the following Stamp Selection Criteria and Citizens Stamp Advisory Committee fact sheets with your "day-of" news release press kit. If available, also include biographies of event principals.

Stamp Subject Selection Criteria

The U.S. Postal Service® and the members of the Citizens' Stamp Advisory Committee (CSAC) have set certain basic criteria used in determining the eligibility of subjects for commemoration on U.S. stamps and stationery. These criteria first were formulated about the time of Postal Reorganization in the early 1970s and have been refined and expanded gradually since then.

Following are the 12 major areas now guiding subject selection:

1. It is a general policy that U.S. postage stamps and stationery primarily will feature American or American-related subjects.
2. No living person shall be honored by portrayal on U.S. postage.
3. Commemorative stamps or Postal Service™ stationery items honoring individuals usually will be issued on or in conjunction with significant anniversaries of their birth, but no Postal Service item will be issued sooner than 10 years after the individual's death. The only exception to the 10-year rule is the issuance of stamps honoring deceased U.S. presidents. They may be honored with a memorial stamp on the first birth anniversary following death.
4. Events of historical significance will be considered for commemoration only on anniversaries in multiples of 50 years.
5. Only events, persons, and themes of widespread national appeal and significance will be considered for commemoration. Events, persons or themes of local or regional significance may be recognized by a philatelic or special Postal Service cancellation, which may be arranged through the local postmaster.
6. Stamps or stationery items will not be issued to honor fraternal, political, sectarian, or service/charitable organizations. Stamps or stationery will not be issued to promote or advertise commercial enterprises or products. Commercial products or enterprises might be used to illustrate more general concepts related to American culture.
7. Stamps or stationery items will not be issued to honor cities, towns, municipalities, counties, primary or secondary schools, hospitals, libraries, or similar institutions. Due to the limitations placed on annual Postal Service programs and the vast number of such locales, organizations, and institutions in existence, it would be difficult to single out any one for commemoration.
8. Requests for observance of statehood anniversaries will be considered for commemorative postage stamps only at intervals of 50 years from the date of the state's first entry into the Union. Requests for observance of other state-related or regional anniversaries will be considered only as subjects for Postal Service stationery, and again only at intervals of 50 years from the date of the event.
9. Stamps or stationery items will not be issued to honor religious institutions or individuals whose principal achievements are associated with religious undertakings or beliefs.
10. Stamps or Postal Service stationery items with added values, referred to as "semi-postals," will be issued every 2 years in accordance with Public Law 106253. Semi-postals will not be considered as part of the commemorative program and separate criteria will apply.
11. Requests for commemoration of universities and other institutions of higher education will be considered only for stamped cards and only in connection with the 200th anniversary of their founding.
12. No stamp will be considered for issuance if one treating the same subject has been issued in the past 50 years. The only exceptions to this rule are traditional themes such as national symbols and holidays.

Ideas for stamp subjects that meet the criteria may be addressed to:

THE CITIZENS STAMP ADVISORY COMMITTEE
C/O STAMP DEVELOPMENT
US POSTAL SERVICE
1735 N LYNN ST RM 5013
ARLINGTON VA 22209-6432

Subjects should be submitted at least 3 years in advance of the proposed date of issue to allow sufficient time for consideration and for design and production, if the subject is approved.

The selection of subjects for U.S. postage stamps and stationery is a difficult task since only a limited number of new commemorative items can be issued annually. To

help in this selection process, the postmaster general established the CSAC over 40 years ago. Members are appointed to the committee by the postmaster general. They reflect a wide range of educational, artistic, historical, and professional expertise.

Once a subject is approved, the Postal Service relies heavily on design coordinators for the selection of artists who will execute the designs. Stamp designing is an unusual art form requiring exacting skill in portraying a subject within very small dimensions. Due to the demands of stamp design and reproduction requirements, it is our policy not to review or accept unsolicited artwork.

The Citizens' Stamp Advisory Committee

The U.S. Postal Service® is proud of its role in portraying the American experience to a world audience through the issuance of postage stamps and stationery.

The public suggests almost all subjects chosen to appear on U.S. postage stamps and stationery. Each year, Americans submit proposals to the Postal Service™ on literally thousands of different topics, and every stamp suggestion receives equal consideration, regardless of who makes it or how it is presented. (*Note:* Suggestions must be submitted in writing).

On behalf of the postmaster general, the Citizens' Stamp Advisory Committee ("CSAC" or "the committee") evaluates the merits of all stamp proposals. Established in 1957, the committee provides the Postal Service with a "breadth of judgment and depth of experience in various areas that influence subject matter, character, and beauty of postage stamps."

The committee's primary goal is to select subjects for recommendation to the postmaster general that are both interesting and educational. In addition to the Postal Service's extensive line of regular stamps, the committee recommends approximately 25 new subjects for commemorative stamps each year. The wishes and desires of all Postal Service customers influence stamp selections. A good mix of subjects, both interesting and educational, is essential to the stamps program of the U.S. Postal Service.

The postmaster general of the U.S. Postal Service appoints committee members, who serve at his discretion. The committee is composed of 15 members whose backgrounds reflect a wide range of educational, artistic, historical, and professional expertise. All share an interest in philately and the needs of the mailing public.

The committee itself employs no staff. The Postal Service's Stamp Development group handles committee administrative matters, maintains records, and responds to as many as 50,000 stamp subject and design recommendations annually.

The committee meets four times yearly in rotating locations. At the meetings, the members review all proposals received since the previous meeting. Proponents are not permitted to attend committee meetings. The members also review and provide guidance on artwork and designs for stamp subjects scheduled for issuance. The criteria established by this independent group ensure that stamp subjects stand the test of time, are consistent with public opinion, and have broad national interest.

Stamp Selection Process

Stamp subject and design suggestions must meet selection criteria and submitted in writing to:

CITIZENS STAMP ADVISORY COMMITTEE
C/O STAMP DEVELOPMENT
US POSTAL SERVICE
1735 N LYNN ST STE 5013
ARLINGTON VA 22209-6432

Submit subject or design suggestions at least 3 years in advance of the proposed date of issue to allow sufficient time for consideration, design, and production, if the subject is approved.

Stamp proposals must be submitted in writing to the Citizens' Stamp Advisory Committee (i.e., stamped card, letters, or petitions) to allow everyone the same opportunity to suggest a new stamp subject or design.

After a proposal's evaluation is complete and deemed to meet selection criteria, research is done on the proposed stamp subject. The committee's agenda for its next meeting will list all new proposals received since their last meeting. The committee considers all new proposals and will either reject the new proposal or set it aside for future consideration. If set aside for future consideration, the subject is filed and presented for periodic review by the committee.

If approved for issuance, proponents of the subject or design are advised when a general announcement is made to the public. While the Postal Service relies heavily upon the Citizens' Stamp Advisory Committee, it has the exclusive and final authority to determine both subject matter and designs for U.S. postage stamps and stationery.

Artwork for Stamp Designs

Once a stamp suggestion or design receives approval, the Postal Service relies heavily on design coordinators for the selection of artists who will execute the designs. Stamp designing is an unusual art form that requires exacting skill to portray a subject within very small dimensions.

Unsolicited artwork is not accepted due to the demands of stamp design and reproduction requirements.

Professional artists who wish consideration for a design assignment must request a copy of the "Stamp Design Requirements" package:

STAMP DESIGN
C/O STAMP DEVELOPMENT
US POSTAL SERVICE
1735 N LYNN ST STE 5013
ARLINGTON VA 22209-6432

[Please use this sheet to fill in local information significant to your area.]

Local Postal Facts

Post Office:

Year Established:

Postmaster:

Annual Mail Volume:

Annual Revenue:

Total Number of Employees:

Supervisors:

Clerks:

City Letter Carriers:

Rural Letter Carriers:

Mail Handlers:

Maintenance:

Others:

Number of Delivery Routes:

Number of Delivery Stops:

Number of Post Office Boxes:

Amount of Supplies and Services Purchased From Local Businesses:

NATIONAL POSTAL FACTS

Learn more about it . . .

Universal Access. Universal Service.

The same high level of service for every American regardless of geographic location. The Postal Service delivers everywhere, every day to everyone.

- Has annual operating revenue of \$68.5 billion.
- Has 700,000 career employees.
- Pays \$2 billion in salaries and benefits every two weeks.
- Delivers 202 billion pieces of mail a year, or five pieces per address per day to over 141 million homes, businesses, and Post Office boxes. Each of our 300,000 carriers delivers about 2,300 pieces of mail a day to about 500 addresses.
- Adds 1.8 million new addresses each year.
- Redirects 3 billion pieces of First-Class Mail® to new addresses for the 17% of the nation's population that moves every year, generating over 44 million address changes.
- Delivers more than 46% of the world's mail volume to more people over a larger geographic area than any other country.
- Serves 7 million customers daily at 37,579 postal retail outlets.
- Makes stamps available on the Internet, by mail, by phone, through 32,000 vending machines and 40,000 commercial retail outlets and Automatic Teller Machines (ATMS).

We deliver to every residence and business address in the nation.

Our national delivery network gives us access to every American household and business.

- Performance for on-time local delivery of First-Class Mail for 2003 was 95%. Also, 94% of households surveyed in 2003 had a positive perception of the Postal Service, with more than two out of three rating their satisfaction as "very good" or "excellent."
- Operates a transport and delivery fleet of 213,585 vehicles driving approximately 1.15 billion miles a year.
- A one-cent fuel increase costs \$8 million.
- Leases 25,987 facilities at a rental cost of \$869.7 million.
- Operates 30,000 alternative-fuel vehicles (AFVs), the nation's largest fleet of AFVs, using ethanol, compressed natural gas, and electricity.
- Purchases \$200 million worth of products with recycled content, including pallets and trays, stamp products, and mailing envelopes.
- Uses latest technology to improve service, increase productivity, and reduce costs.
- Leader in developing and using optical character recognition — sorting equipment reads more than 80% of the hand-written addresses on envelopes.

For additional information on National Postal Facts, visit the Postal Service Web site at www.usps.com/communications/organization/postalfacts.htm.

Sickle Cell Disease Awareness Stamp Facts and Suggested Talking Points

This social awareness U.S. postage stamp is being issued to raise awareness and promote early testing for sickle cell disease — a disease that affects more than 80,000 Americans. This stamp will be issued during the Sickle Cell Disease Association of America's 32nd Annual Convention in Atlanta, Georgia, on September 29.

The *Sickle Cell Disease Awareness* stamp depicts a loving mother holding her infant child to her lips, with the words above reading, "Test Early for Sickle Cell."

Stamp Artist James Gurney of Rhinebeck, New York, created this image to convey the importance of early testing.

This disease can affect generations and generations of African Americans and other minorities.

Early testing is important so that proper treatment can enable those afflicted to live normal lives.

The postage stamp will be available only in Post Offices in the Atlanta area on the day of the issuance and will be available nationwide the following day.

How this subject was selected to be on a stamp: As with all of our stamp subjects, the ideas and suggestions for stamps come to the Citizens' Stamp Advisory Committee (CSAC) from American citizens. The CSAC carefully reviews every one of the 50,000 recommendations they receive each year against a long list of criteria. The subjects they select then go to the postmaster general for final selection.

The Postal Service is interested in providing a diverse stamp program to the American public that appeals to a wide audience of varied interests and best represents the people, events, and accomplishments that have shaped our nation.

Stamp collecting is a fun activity for the entire family that helps children learn about the world they live in.

Customers can get information about stamps and other Postal Service products by calling our toll-free number at 800 STAMP-24 or by going to our Web site at www.usps.com.

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Partnership

Sickle Cell Disease Association of America Contacts

Headquarters Mailing Address:

16 S CALVERT ST STE 600
BALTIMORE MD 21202-1314

Telephone: 410-528-1555 or 800-421-8453
Email: scdaa@sicklecelldisease.org
Web: www.sicklecelldisease.org

WILLARDA VIRGINIA EDWARDS MDMBA
PRESIDENT SCDAA INC
16 S CALVERT ST STE 600
BALTIMORE MD 21202-1314

Telephone: 410-528-1555

ROSIE PETERSON
COMMUNICATIONS LIAISON SCDAA INC
2451 FILLINGIM ST MCSB 1530
MOBILE AL 36617-2238

Telephone: 251-470-5872
Email: rpeter4000@aol.com

RALPH D SUTTON
DEPUTY DIRECTOR SCDAA INC
200 CORPORATE POINT STE 495
CULVER CITY CA 90230-8727

Telephone: 310-216-6363 or 800-421-8453
Fax: 310-215-3722

SCDAA Member Organization Roster*Alabama*

SCDAA ALABAMA CHAPTER
STATE ASSOCIATION
PO BOX 3151
TUSCALOOSA AL 35403-3151
3011 5TH ST
NORTHPORT AL 35476-4741
(205) 758-1761 (Office)
(205) 758-1781 (Fax)
HRS: 8:30am – 4:30pm

SCDAA CENTRAL ALABAMA CHAPTER
3813 AVENUE I
BIRMINGHAM AL 35218-3132
Sharon B. Lewis, Executive Director
(205) 780-2355 (Office)
(205) 780-2368 (Fax)
(800) 735-0405
ncascf@aol.com
HRS : 8:30am – 5:30pm

NORTH ALABAMA SICKLE CELL FOUNDATION
PO BOX 813KA
HUNTSVILLE AL 35804-0813
Gloria P Batts, Executive Director
(256) 536-2723 (Office)
(256) 536-2714 (Fax)
(800) 636-2723
gbatts@sicklecellna.org
www.nascf.com
HRS: 8:45 am – 5:30pm

SCDAA MOBILE CHAPTER
PO BOX 40696
MOBILE AL 36640-0696
1453 SPRINGHILL AVE
MOBILE AL 36604-3212
Linda Jones, Executive Director
(251) 432-0301 (Office)
(251) 432-3347 (Fax)
(800) 742-5520
sickle@acan.net
HRS: 8am – 5pm

SICKLE CELL FOUNDATION OF GREATER
MONTGOMERY INC
PO BOX 9278
MONTGOMERY AL 36108-9278
3180 US HWY 80 W
MONTGOMERY AL 36108-5004
Willie T. Owens, Executive Director
(334) 286-9122 (Office)
(334) 286-4804 (Fax)
(800) SICKLE-G
sickle2@aol.com
HRS: 8am – 5pm

SCDA WEST ALABAMA CHAPTER
PO BOX 3151
TUSCALOOSA AL 35403-3151
3011 5TH ST
NORTHPORT AL 35476-4741
Dr. B.L. Winston, Executive Director
(205) 758-1761 (Office)
(205) 758-1781 (Fax)
sicklewestala@aol.com
www.sicklecelldisease.org/tuscaloosa.htm
HRS: 8:30am – 4:30pm

SOUTHEAST ALABAMA SICKLE CELL ASSOCIATION INC
PO BOX 1079
TUSKEGEE INSTITUTE AL 36087-1079
4201 MARTIN LUTHER KING HWY
TUSKEGEE INSTITUTE AL 36083-3055
Barbara Forrester, Executive Director
(334) 727-6120 (Office)
(334) 727-9390 (Fax)
HRS: 9am – 5pm

Arizona

SICKLE CELL ANEMIA SOCIETY OF ARIZONA, INC
1818 S 16TH ST
PHOENIX AZ 85034-5304
Gloria A. Payne, Executive Director
(602) 254-5048 (Office)
(800) 872-4871
(602) 254-0630 (Fax)
sicklecellaz@earthlink.net
www.sicklecelldisease.org/phoenix.htm
HRS: 8am – 5pm

Arkansas

SICKLE CELL ANEMIA FOUNDATION OF ARKANSAS
721 E 21ST ST
LITTLE ROCK AR 72206-1625
Dr. Roosevelt Brown, President
(501) 376-0203 (Office)
(501) 375-1318 (Fax)
HRS: 9am – 5pm

California

SICKLE CELL DISEASE FOUNDATION OF CALIFORNIA
6133 BRISTOL PKWY NO. 240
CULVER CITY CA 90230-6635
Mary E. Brown, President and CEO
(310) 693-0247 (Office)
(310) 693-0266 (Fax)
(877) 288-2873
info@scdcf.org
www.scdcf.org
HRS: 8:30am – 5:00pm

Publicity Kit

Sickle Cell Disease Awareness Stamp

SICKLE CELL ORGANIZATION OF THE INLAND
COUNTIES
2060 UNIVERSITY AVE STE 206
RIVERSIDE CA 92507-5210

Armando Mora, Executive Director
(909) 684-0420 (Office)
(909) 684-0340 (Fax)
(800) 992-6722
SCO2060@sbcglobal.net
HRS: 8am – 5pm

SCDAA SAN DIEGO
636 BROADWAY STE 315
SAN DIEGO CA 92101-5410

Don Early, Executive Director
(619) 234-1140 (Office)
(619) 233-3557 (Fax)
demon7@juno.com
HRS: 10am – 4pm

Colorado

COLORADO SICKLE CELL ASSOCIATION
4280 HALE PKWY
DENVER CO 80220-3724

Barbara A. Walker, Executive Director
(303) 333-2606 (Office)
(303) 399-3411 (Fax)
cosicklecell@qwest.net
HRS: 10am – 2pm

Connecticut

SOUTHERN REGIONAL SICKLE CELL ASSOCIATION INC
177 STATE ST
BRIDGEPORT CT 06604-4805

Delores Williams-Edwards, Executive Director
(203) 366-8710 (Office)
(203) 368-9071 (Fax)
(888) 745-2327
srsca2@aol.com
www.sicklecelldisease.org/bridgeport.htm
HRS: 9am – 5pm

SCDAA CONNECTICUT CHAPTER
THE URBAN LEAGUE OF GREATER HARTFORD
140 WOODLAND ST STE 102
HARTFORD CT 06511-1210

Gary Coleman, Executive Director
(860) 527-0147, x145 (Office)
(800) 379-0119
scdaa@iconn.net
www.sicklecellct.org
HRS: 8:30am – 5:00pm

Satellite offices:

(1) 226 DIXWELL AVE 2ND FL
NEW HAVEN CT 06511-3456

R. Jackie Pullen-Daniels, Prg. Coordinator
(203) 498-4051 (Office)
(203) 498-4054 (Fax)
scdaanh@iconn.net

(2) 219 BANK ST 2ND FL
NEW LONDON CT 06320-6042

Margaret L. Jackson, Prg. Coordinator
(860) 447-9921 (Office)
(860) 447-9509 (Fax)
scdaanl@iconn.net

Florida

SICKLE CELL DISEASE ASSOCIATION OF FLORIDA, INC.
STATE ASSOCIATION
PO BOX 11982 (MAILING ADDRESS)
TAMPA FL 33680-1982
3402 N 22ND ST
TAMPA FL 33605-1214

Barbara Bush, President
(813) 248-2888 (Office)
(813) 247-1543 (Fax)
HRS: 8am – 5pm

SICKLE CELL DISEASE ASSOCIATION / VOLUSIA
COUNTY
PO BOX 9083 (MAILING ADDRESS)
DAYTONA BEACH FL 32120-9083
111 BETHUNE VILLAGE
DAYTONA BEACH FL 32114-3034.

Lillian M. Williams, Executive Director
(386) 258-5605 (Office)
(386) 258-1158 (Fax)
scdaavcc@bellsouth.net
HRS: 8am – 5pm M-F, 9am – 2pm, every other Sat

SICKLE CELL DISEASE ASSOCIATION OF BROWARD
COUNTY
PO BOX 8535 (MAILING ADDRESS)
FT LAUDERDALE FL 33310-8535
1409 SISTRUNK BLVD STE 118
FT LAUDERDALE FL 33311

Cynthia Collins, Executive Director
(954) 524-4920 (Office)
(954) 524-4774 (Fax)
scdbrowardcounty@aol.com

SCDAA NORTHEAST FLORIDA CHAPTER
1133 IONIA ST
JACKSONVILLE FL 32206-5125

L. Jerome Spates, President
(904) 353-5737 (Office)
(904) 354-4093 (Fax)
sicklejax@aol.com
HRS: 10am – 4pm

Sickle Cell Disease Awareness Stamp**Publicity Kit**

SCDAA DADE COUNTY CHAPTER
 MIAMI COMPREHENSIVE SICKLE CELL CENTER
 794 NW 18TH ST
 MIAMI FL 33136-1129

Dr. Astrid Mack, Executive Director
 (305) 243-6924 (Office)
 (305) 324-6785 (Fax)
 HRS: 8:30am – 5pm
amack@mednet.med.miami.edu
 HRS: 8:30am – 5pm

SCDAA ESCAMBIA
 PO BOX 9132 (MAILING ADDRESS)
 PENSACOLA FL 32513-9132

Walter Wallace, President
 (850) 434-6092 (Office)
 (850) 484-5040, x1332
 (850) 438-0138 (Fax)

SCDAA ST PETERSBURG CHAPTER
 PO BOX 14141
 ST PETERSBURG FL 33733-4141

Mary Murphy President
 (727) 893-2355 (Office)
 (727) 893-7288 (Fax)
sicklecell1@excite.com
 HRS: 8:30am – 5:30pm

SICKLE CELL ASSOCIATION OF HILLSBOROUGH
 COUNTY
 PO BOX 310364 (MAILING ADDRESS)
 TAMPA FL 33680-0364
 3402 N 22ND ST
 TAMPA FL 33605-1214

Frank Reddick, President
 (813) 247-5999 (Office)
 (813) 247-1543 (Fax)
far9155@aol.com
 HRS: 9am – 5pm

SICKLE CELL FOUNDATION OF PALM BEACH COUNTY
 INC
 1600 N AUSTRALIAN AVE
 WEST PALM BEACH FL 33407-ND

Yvette L. Coursey, Executive Director
 (561) 833-3113 (Office)
 (561) 659-4505 (Fax)

Georgia

SICKLE CELL FOUNDATION OF GEORGIA INC
 2391 BENJAMIN E. MAYS DR SW
 ATLANTA GA 30311-3233

Jean Brannan, Executive Director
 (404) 755-1641 (Office)
 (404) 755-7955 (Fax)
 (800) 326-5287
geninfo@sicklecellatlaga.org
www.sicklecellatlaga.org
 HRS: 8:30am – 5:00pm

Illinois

SICKLE CELL DISEASE ASSOCIATION OF ILLINOIS
 200 N MICHIGAN AVE STE 605
 CHICAGO IL 60601-5908

Valerie C. Beckley, Executive Director
 (312) 345-1100 (Office)
 (312) 803-1953 (Fax)
 (866) 798-1097
scdai@mgci.com
www.sicklecelldisease-il.org
 HRS: 9am – 5pm

Indiana

NORTHWEST INDIANA SICKLE CELL FOUNDATION
 4801 W FIFTH AVE
 GARY IN 46406-1618

Charles H. Lemons, Executive Director
 (219) 949-5310 (Office)
 (219) 949-2151 (Fax)
nwiscf@worldnet.att.net
www.nwinsicklecell.org
 HRS: 9am – 5pm

Kansas

SCDAA URIEL OWENS CHAPTER
 PO BOX 171371 (MAILING ADDRESS)
 KANSAS CITY KS 66117-1371
 650 MINNESOTA AVE 2ND FLOOR
 KANSAS CITY KS 66101-2806

Noah Kirkwood, President
 (913) 621-1713 (Office)
 (913) 371-8522 (Fax)
Kirkwood@coop.crn.org
www.crn.org/sicklecwy/default.htm
 HRS: 9am – 5pm

Louisiana

SICKLE CELL ANEMIA RESEARCH FOUNDATION
 PO BOX 206 (MAILING ADDRESS)
 ALEXANDRIA LA 71309-0206
 2625 THIRD ST
 ALEXANDRIA LA 71301-6104

Rosia G. Metoyer, Executive Director
 (318) 487-8019 (Office)
 (318) 487-9990 (Fax)
 (877) 722-7370
alexscarf@aol.com
www.scarf.qpg.com
 HRS: 8:30am – 4:30pm

BATON ROUGE SICKLE CELL ANEMIA FOUNDATION
 2301 NORTH BLVD
 BATON ROUGE LA 70806

Lorri Burgess, Executive Director
 (225) 346-8434 (Office)
 (225) 334-0628 (Fax)
brsickle@bellsouth.net
 HRS: 10:00am – 2:00pm

Publicity Kit

Sickle Cell Disease Awareness Stamp

NORTHEAST LOUISIANA SICKLE CELL ANEMIA
FOUNDATION
PO BOX 1165 (MAILING ADDRESS)
MONROE LA 71210
1604 WINNSBORO RD
MONROE LA 71202

LaSandre R. Starks, Executive Director
(318) 322-0896 (Office)
(318) 387-4740 (Fax)
sickle@bayou.com
www.nesicklecell.com

SICKLE CELL CENTER OF SOUTHERN LOUISIANA
TULANE UNIVERSITY SCHOOL OF MEDICINE
1440 CANAL ST STE 1604
NEW ORLEANS LA 70112-2703

E. Jeanne Johnson, Assistant Director
(504) 588-5413 (Office)
(504) 585-6013 (Fax)
jjohnso@tmcpop.tmc.tulane.edu

SCDAA NORTHWEST LOUISIANA
2200 MILAM ST RM 9
SHREVEPORT LA 71103-2656

Lillie J. Bradford, Executive Director
(318) 226-8975 (Office)
(318) 226-8050 (Fax)
HRS: 10am – 5pm

Michigan

SCDAA MICHIGAN
18516 JAMES COUZENS
DETROIT MI 48235-2502

Debra Holland, Executive Director
(313) 864-4406 (Office)
(313) 864-6669 (Fax)
(800) 842-0973
HRS: 9am – 6pm

Mississippi

JACKSON COUNTY ASSOCIATION FOR SICKLE CELL
DISEASE
PO BOX 2517 (MAILING ADDRESS)
PASCAGOULA MS 39569-2517
3207 MAGNOLIA ST STE 309
PASCAGOULA MS 39567-4166

Sharon Haynes, Interim Executive Director
(228) 769-6516 (Office)
(228) 769-1015 (Fax)
HRS 8am – 5pm

Missouri

SCDAA KANSAS CITY
PO BOX 266286 (MAILING ADDRESS)
KANSAS CITY MO 64110-6286
1734 E 63RD ST STE 600E
KANSAS CITY MO 64110-3601

Jim Collier, Executive Director
(816) 444-5600 (Office)
(816) 444-7907 (Fax)
SCDAAKC@aol.com
HRS: 9:30am – 3:30pm

SCDAA METRO ST LOUIS
1408 N KINGSHIGHWAY STE 207
ST LOUIS MO 63113-1419

Crystal Ramey, Chief Administrative Officer
(314) 361-4400 (Office)
(314) 361-5761 (Fax)
sickle3@swbell.net
HRS: 8am – 5pm

New Mexico

THE SICKLE CELL COUNCIL OF NEW MEXICO
7800 MARBLE NE STE 2
ALBUQUERQUE NM 87110-7338

Michael M. Silva, Executive Director
(505) 254-9550 (Office)
(505) 254-9642 (Fax)
(877) 471-7696
info@sicklecellnm.org
www.sicklecellnm.org
HRS: 8am – 4pm

New York

SCDAA BUFFALO AND WESTERN NEW YORK
1048 KENSINGTON AVE
BUFFALO NY 14215-2736

Mary Jean Taylor, President
(716) 832-3044 (Office)
(716) 832-0619 (Fax)
scdaa_bwny@mybizz.net
Hours: 9am – 5pm, M-W-F

North Carolina

SICKLE CELL DISEASE ASSOCIATION OF SOUTHERN
PIEDMONT
EXECUTIVE PARK
841 BAXTER ST STE 116
CHARLOTTE NC 28202-2720

Patricia Lambright, Executive Director
(704) 332-4184 (Office)
(800) 435-6004
(704) 332-2246 (Fax)
scdasp@bellsouth.net
plambright@bellsouth.net

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OPERATION SICKLE CELL
2409 MURCHISON RD
FAYETTEVILLE NC 28301-3519

Mary E. McAllister, Executive Director
(910) 488-6118 (Office)
(910) 488-6810 (Fax)
osc-cdchiv@faynet.com
www.uncfsu.edu/osc/index/htm

SICKLE CELL DISEASE ASSOCIATION OF THE
PIEDMONT
PO BOX 20964 (MAILING ADDRESS)
GREENSBORO NC 27420-0964
1102 E MARKET ST
GREENSBORO NC 27401-6056

Gladys A. Robinson, Executive Director
(336) 274-1507 (Office)
(336) 275-7984 (Fax)
(800) 733-8297
scdap@aol.com
www.greensboro.com/sickle
HRS: 8:30am – 5pm

SCDAA EASTERN NORTH CAROLINA
PO BOX 5253 (MAILING ADDRESS)
JACKSONVILLE NC 28540-5253
825 GUM BRANCH RD STE 119
JACKSONVILLE NC 28540-6268

Marcia M. Wright, Executive Director
(910) 346-2510 (Office)
(910) 346-2614 (Fax)
(800) 826-1314, Toll Free in NC Only
sickle@bizec.rr.com
HRS: 9am – 5pm

Ohio

SICKLE CELL AWARENESS GROUP OF GREATER
CINCINNATI INC
3770 READING RD
CINCINNATI OH 45229-3128

Rochelle Morton, Executive Director
(513) 872-8811 (Office)
(513) 872-8812 (Fax)
sicklecell@fuse.net

SCDAA OHIO SICKLE CELL AND HEALTH ASSOCIATION
380 S 5TH ST STE G3
COLUMBUS OH 43204-5436

Wendy Berry-West, Executive Director
(614) 228-0157 (Office)
(614) 228-8089 (Fax)
(800) 99-OSCHA
oscha@aol.com
HRS: 9am – 5pm

Oklahoma

SCDAA OKLAHOMA
PO BOX 1314
TULSA OK 74101-1314
2764 N CINCINNATI AVE
TULSA OK 74106-2352

Cheryl Freeman, Executive Director
(918) 428-1974 (Office)
(918) 428-1982 (Fax)
sicklecok@aol.com
www.sicklecelldisease.org/oklahoma.htm
HRS: 9am – 5pm

Oregon

PORTLAND SICKLE CELL ANEMIA FOUNDATION
4936 NE SKIDMORE ST
PORTLAND OR 97218-2148

Marcia Taylor, Executive Director
(503) 249-1366 (Office)
(503) 869-0085 (Fax)
HRS: 10am – 4pm

Pennsylvania

SCDAA PHILADELPHIA DELAWARE VALLEY
4601 MARKET ST
PHILADELPHIA PA 19139-4616

Stanley A. Simpkins, Executive Director
(215) 471-8686 (Office)
(215) 471-7441 (Fax)
scdaa.pdvc@mciworldcom.net
www.sicklecelldisorder.net

THE SOUTH CENTRAL PENNSYLVANIA SICKLE CELL
COUNCIL
3211 N FRONT ST
SUITE 103
HARRISBURG PA 17110-1342

Patricia Prim, Executive Director
(717) 234-3358 (Office)
(717) 234-1907 (Fax)
pprim@scpscc.org
HRS: 9am – 5pm

South Carolina

LOUVENIA D BARKSDALE SICKLE CELL ANEMIA
FOUNDATION
PO BOX 191 (MAILING ADDRESS)
SPARTANBURG SC 29304-0191
778 REIDSVILLE RD
SPARTANBURG SC 29304-ND

Rosalind Brown, Executive Director
(864) 587-0021 (Office)
(864) 587-8224 (Fax)

Publicity Kit

Sickle Cell Disease Awareness Stamp

JAMES R CLARK MEMORIAL SICKLE CELL
FOUNDATION
PO BOX 4784 (MAILING ADDRESS)
COLUMBIA SC 29240-4784
1420 GREGG ST
COLUMBIA SC 29201-3528

Melodie Helms-Desilet, M. Ed., Executive Director
(803) 765-9916 (Office)
(803) 799-6471 (Fax)
sfoundation@sc.rr.com

Tennessee

PEDIATRIC HEMATOLOGY CENTER OF MEMPHIS
777 WASHINGTON STE 345
MEMPHIS TN 38105-4584

Gloria Brunson, Director, Community Affairs
(901) 495-5691 (Office)
(901) 495-5696 (Fax)
gloria.brunson@stjude.org

Texas

SCDAA TEXAS STATE
2626 S LOOP ST WEST STE 245
HOUSTON TX 77054-2649
(713) 666-0300 (OFFICE)
(713) 666-0217 (FAX)
www.sickle-texas.org

Kenneth Beatty, Executive Director
HRS: 8:30am – 5:00pm

SCDAA DALLAS
401 WYNNEWOOD PROFESSIONAL BLDG STE 205
DALLAS TX 75224

Maretta Collins, Executive Director
(214) 942-1262 (Office)
(214) 948-9517 (Fax)
scdaad1@aol.com
HRS: 9:00am – 5:00pm

SCDAA FT WORTH
PO BOX 50427 (MAILING ADDRESS)
FT WORTH TX 76105-0427
2914 E ROSEDALE ST

Pearl Jones, Executive Director
(817) 534-5997 (Office)
(817) 534-6792 (Fax)
(888) 886-9178
sicklecellfw@mindspring.com
HRS: 8:30am – 5:00pm

SICKLE CELL ASSOCIATION OF THE TEXAS GULF
COAST
2626 S LOOP ST W STE 245
HOUSTON TX 77054-2649

Kenneth Beatty, Executive Director
(713) 666-0300 (Office)
(713) 666-0217 (Fax)
www.sickle-texas.org
HRS: 8:30am – 5:00pm

SCA OF AUSTIN MARC THOMAS CHAPTER
314 E HIGHLAND MALL BLVD NO. 108
AUSTIN TX 78752-3729

Linda Thomas, Executive Director
(512) 458-9767 (Office)
(512) 485-9714 (Fax)
lord.m.thomas@att.net

Virginia

PENINSULA ASSOCIATION FOR SICKLE CELL ANEMIA
2021 CUNNINGHAM DR STE 102
HAMPTON VA 23666-3368

Darlene Hilton, Executive Director
(757) 838-4721 (Office)
(757) 838-0836 (Fax)
pasca@erols.com

SOCIETY FOR THE AID FOR SICKLE CELL ANEMIA
870 N MILITARY HWY STE 316
NORFOLK VA 23502-3638
OUTREACH (OFFICE)
PO BOX 4233 (MAILING ADDRESS)
125 TYNES ST
SUFFOLK VA 23434-4233

Judy M. Anderson, Executive Director
(757) 466-0332 (Office)
(757) 466-0988 (Fax)

Washington

AFRICAN AMERICAN COMMUNITY HEALTH NETWORK
CANNON HOUSE
113 23RD AVE S
SEATTLE WA 98144-2309

Lynn French, MHA, JD, Executive Director
(206) 860-9883 (Office)
(206) 860-9846 (Fax)

**U. S. Postal Service Area Public Affairs and
Communications Managers /Contacts**

EARL C ARTIS JR
SOUTHEAST AREA US POSTAL SERVICE
225 NORTH HUMPHREY BLVD
MEMPHIS TN 38166-0832

Telephone: 901-747-7544

SCOTT BUDNY
WESTERN AREA US POSTAL SERVICE
1745 STOUT ST STE 1075
DENVER CO 80299-7500

Telephone: 303-313-5125

DEBRA HAWKINS
NORTHEAST AREA US POSTAL SERVICE
6 GRIFFIN RD N
WINDSOR CT 06006-9876

Telephone: 860-285-7265

Sickle Cell Disease Awareness Stamp**Publicity Kit**

PAT MCGOVERN
 NY METRO AREA US POSTAL SERVICE
 421 EIGHTH AVE RM 5114
 NEW YORK NY 10199-9681
 Telephone: 212-330-3167

JIM MRUK
 GREAT LAKES AREA US POSTAL SERVICE
 244 KNOLLWOOD DR 4TH FL
 BLOOMINGDALE IL 60117-2208
 Telephone: 630-539-6565

DON SMERALDI
 PACIFIC AREA US POSTAL SERVICE
 7001 S CENTRAL AVE RM 364A
 LOS ANGELES CA 90052-9641
 Telephone: 323-586-1212

STEPHEN SEEWOESTER
 SOUTHWEST AREA US POSTAL SERVICE
 7800 N STEMMONS FREEWAY STE 450
 DALLAS TX 75247-4220
 Telephone: 214-819-8717

PAUL SMITH
 EASTERN AREA US POSTAL SERVICE
 PO BOX 40593
 PHILADELPHIA PA 19197-0593
 Telephone: 215-931-5054

DEBORAH YACKLEY
 CAPITAL METRO
 PUBLIC AFFAIRS AND COMMUNICATIONS
 16501 SHADY GROVE
 GAITHERSBURG MD 20898-9998
 Telephone: 301-548-1465

Government Relations Contacts

Alphabetical State/Representative Listing. Area code and prefix for all extensions is 202-268-XXXX. Your Government Relations representatives are here to serve you. They can assist you in contacting and inviting elected officials to participate in your event — please let them know how they can help.

State	Abbr	Representative	Extension
Alabama	AL	Laurie Solnik	3743
Alaska	AK	Linda Macasa	3750
American Samoa	AS	Linda Macasa	3750
Arizona	AZ	Gerald Kreienkamp	3744
Arkansas	AR	Gerald Krienkamp	3744
California	CA	Bill Weagley	3745
Connecticut	CT	Jo Waterman	6748
Colorado	CO	Gerald Kreienkamp	3744

State	Abbr	Representative	Extension
Delaware	DE	Jo Waterman	6748
District of Columbia	DC	Rebecca Sumner	3755
Florida	FL	Laurie Solnik	3743
Georgia	GA	Bill Weagley	3745
Guam	GU	Linda Macasa	3750
Hawaii	HI	Linda Macasa	3750
Idaho	ID	Linda Macasa	3750
Illinois	IL	Talaya Simpson	7839
Indiana	IN	Annie Kennedy	7505
Iowa	IA	Annie Kennedy	7505
Kansas	KS	Gerald Kreienkamp	3744
Kentucky	KY	Paul Harrington	6029
Louisiana	LA	Gerald Kreienkamp	3744
Maine	ME	Kathy Sitterle	6027
Maryland	MD	Rebecca Sumner	3755
Massachusetts	MA	Jo Waterman	6748
Michigan	MI	Talaya Simpson	7839
Minnesota	MN	Annie Kennedy	7505
Mississippi	MS	Laurie Solnik	3743
Missouri	MO	Annie Kennedy	7505
Montana	MT	Linda Macasa	3750
Nebraska	NE	Gerald Kreienkamp	3744
Nevada	NV	Linda Macasa	3750
New Hampshire	NH	Jo Waterman	6748
New Jersey	NJ	Jo Waterman	6748
New Mexico	NM	Gerald Kreienkamp	3744
New York	NY	Kathy Sitterle	6027
North Carolina	NC	Bill Weagley	3745
North Dakota	ND	Annie Kennedy	7505
Ohio	OH	Paul Harrington	6029
Oklahoma	OK	Gerald Kreienkamp	3744
Oregon	OR	Linda Macasa	3750
Pennsylvania	PA	Rebecca Sumner	3755
Puerto Rico	PR	Kathy Sitterle	6027
Rhode Island	RI	Jo Waterman	6748
South Carolina	SC	Linda Macasa	3750
South Dakota	SD	Annie Kennedy	7505
Tennessee	TN	Linda Macasa	3750
Texas	TX	Gerald Kreienkamp	3744
Utah	UT	Gerald Kreienkamp	3744
Vermont	VT	Kathy Sitterle	6027
Virgin Islands	VI	Kathy Sitterle	6027
Virginia	VA	Paul Harrington	6029
Washington	WA	Linda Macasa	3750
West Virginia	WV	Paul Harrington	6029
Wisconsin	WI	Talaya Simpson	7839
Wyoming	WY	Gerald Kreienkamp	3744

— Community Relations,
 Public Affairs and Communications, 8-19-04

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10/31/04

Domestic Mail

DMM REVISION

Realignment of ZIP Codes: Revision to Destination Entry Exhibits

Effective with the changes in mail processing operations announced in the article "DMM Revision: Labeling List Changes" in *Postal Bulletin* 22133 (7-22-04, pages 11–13), 3-digit ZIP Code™ prefixes 856 and 857 shifted for destination bulk mail center (DBMC) mailings from the Phoenix AZ auxiliary service facility (ASF) to the Denver CO BMC; and for destination area distribution center (ADC) mailings from the Phoenix AZ ADC to the new Tucson AZ ADC.

These changes became effective July 22, 2004, and we have incorporated them into labeling lists L004, L601, L602, L603, and L605. Consistent with the change, *Domestic Mail Manual* (DMM™) exhibits E650.5.1, E711.2.2, and E751.1.3 are revised accordingly. Included in this revision is the inclusion in exhibit E711.2.2 of the 3-digit ZIP Code prefix 398 in the BMC Atlanta GA service area. This ZIP Code prefix had been inadvertently omitted from this exhibit. Also revised is Exhibit M045.5.1, which lists ZIP Code areas of ASFs associated with their "parent" BMCs.

As stated in *Postal Bulletin* 22133, mailers are encouraged to make the related changes to their mailings immediately, and must comply no later than October 3, 2004.

We will incorporate these revisions into the printed version of DMM 59 and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
E	Eligibility				
	*	*	*	*	*
E600	Standard Mail				
	*	*	*	*	*
E650	Destination Entry				
	*	*	*	*	*
5.0	DBMC DISCOUNT				
	*	*	*	*	*
Exhibit 5.1 BMC/ASF DBMC Rates					
	*	*	*	*	*

[Under the column headed *Eligible Destination ZIP Codes*, revise column entry corresponding to *BMC DENVER CO 80088* to read as follows:]

690-693, 800-816, 820, 822-831, 856-857

* * * * *

[Under the column headed *Eligible Destination ZIP Codes*, revise column entry corresponding to *ASF PHOENIX AZ 852* to read as follows:]

850, 852, 853, 855, 859, 860, 863, 864

* * * * *

E700 Package Services

E710 Basic Standards

* * * * *

E711 Parcel Post

* * * * *

2.0 BASIC STANDARDS

* * * * *

Exhibit 2.2 BMC/ASF Service Areas

* * * * *

[Under the column headed *ZIP Code Areas Served*, revise entry in the row corresponding to *Atlanta* to include "398" to read as follows:] 298, 300-312, 317-319, 350-352, 354-368, 373, 374, 377-379, 398, 399.

* * * * *

[Under the column headed *ZIP Code Areas Served*, revise entry in the row corresponding to *Denver* to include "856" and "857" to read as follows:]

690-693, 800-816, 820, 822-831, 856-857

* * * * *

[Under the column headed *ZIP Code Areas Served*, revise entry in the row corresponding to *(ASF) Phoenix* to delete "856" and "857" to read as follows:]

850, 852, 853, 855, 859, 860, 863

* * * * *

E750 Destination Entry**E751 Parcel Select****1.0 BASIC STANDARDS**

* * * * *

Exhibit 1.3 BMC/ASF—DBMC Rate Eligibility

* * * * *

[Under the column headed *Eligible Destination ZIP Codes*, revise column entry corresponding to BMC DENVER CO 80088 to read as follows:]

690-693, 800-816, 820, 822-831, 856-857

* * * * *

[Under the column headed *Eligible Destination ZIP Codes*, revise column entry corresponding to ASF PHOENIX AZ 852 to read as follows:]

850, 852, 853, 855, 859, 860, 863, 864

* * * * *

M Mail Preparation and Sortation**M000 General Preparation Standards**

* * * * *

M040 Pallets

* * * * *

M045 Palletized Mailings

* * * * *

5.0 BUNDLE REALLOCATION TO PROTECT BMC PALLET FOR STANDARD MAIL FLATS ON PALLETS

* * * * *

Exhibit 5.1 “Parent” BMC/“Child” ASF

[In the row for Phoenix ASF corresponding to Denver BMC, delete ZIP Code Areas 856-857 from the column “Child” ASF ZIP Code Areas Served, to read as follows:]

Phoenix ASF: 850, 852, 853, 855, 859, 860, 863, 864

* * * * *

— Mailing Standards,
Pricing and Classification, 8-19-04

DMM REVISION**Business Reply Mail — New Online Application Option**

Effective August 23, 2004, *Domestic Mail Manual* (DMM™) E150.2.0 and S922.2.2 are revised to provide mailers with a new option to apply for a business reply mail (BRM) permit. In addition to using the existing method of applying on PS Form 3615, *Mailing Permit Application and Customer Profile*, mailers may also apply online at www.usps.com.

This online service will be available only for a limited number of larger Post Offices™. Mailers can determine which Post Offices the online application option will be available for by logging on to www.usps.com/replymail and entering the 5-digit ZIP Code™ of the Post Office where they want the BRM permit issued. Mailers seeking a BRM permit for use at a Post Office not offering the online application option must continue to apply on PS Form 3615.

The online application will provide mailers with easy access and save them time. Mailers who apply for their BRM permits online will also be required to pay the BRM annual permit fee and the annual BRM accounting fee through the online transaction. The online transaction will also provide mailers with a BRM ZIP+4® code and electronic camera-ready art copy of their BRM mailpiece. The camera-ready art copy is used by mailers to print their BRM mailpieces.

We will incorporate this revision into the printed version of DMM 59 and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

E Eligibility

* * * * *

E100 First-Class Mail

* * * * *

E150 Qualified Business Reply Mail (QBRM)

* * * * *

2.0 AUTHORIZATION

[Revise 2.0 to read as follows:]

To participate in QBRM, a mailer must have a valid BRM permit and pay the annual accounting fee. The following conditions also apply:

- a. Any mailer who applies for a BRM permit on Form 3615 must submit Form 6805 to the postmaster or

business mail entry manager at the Post Office to which the QBRM pieces are to be returned. The USPS reviews the Form 6805 and preproduction samples provided by the mailer for compliance with relevant standards. If the mailer's request is approved, the USPS issues the mailer an authorization on the approved Form 6805.

- b. Any mailer who applies for a BRM permit online (see S922) completes an electronic version of Form 6805 as part of the online application approval process in place of a printed Form 6805. The mailer is not required to submit preproduction samples when the BRM permit is approved and issued online.

* * * *

S Special Services

* * * *

S900 Special Postal Services

* * * *

S920 Convenience

* * * *

S922 Business Reply Mail (BRM)

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2.0 PERMITS

* * * *

2.2 Application Process

[Revise 2.2 to read as follows:]

The mailer may apply for a BRM permit using one of the following processes:

- a. Form 3615. The mailer submits a completed Form 3615 to the Post Office issuing the permit and pays the annual permit fee. If a completed Form 3615 is already on file for the mailer at that office for other permits, then the mailer must submit the annual permit fee and the USPS amends Form 3615 by adding the BRM authorization.
- b. Online. The mailer applies online at www.usps.com. Online application is available only for BRM permits issued for certain Post Offices, determined by logging on to www.usps.com/replymail and entering the 5-digit ZIP Code of the post office where the mailer wants the BRM permit issued. If the online application option is not available for a 5-digit Zip Code, the applicant must apply using Form 3615.

* * * *

— Mailing Standards,
Pricing and Classification, 8-19-04

(Domestic Mail continues on page 71.)

Fraud Alert

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005208	016405	061540	080116	097586	108140	125415	198184	272130	303809	333817	402006	483107
005251	016802	062022	080664	097701	108691	125454	198230	272133	305040	333836	402462	483143
005296	016885	064192	088400	097826	108730	127012	198244	272136	305222	334067	402900	483152
005416	016963	064227	088667	098044	108750	131488	200339	272145	305440	334100	404600	483267
005621	018427	064746	088742	098098	108773	132133	200579	273039	306140	335090	405014	483358
005845	018640	064886	089111	098252	108777	135213	207002	273113	306153	335196	405029	483401
005878	018670	065121	089871	098309	109019	135245	208874	273128	306858	335231	410024	483535
006350	018706	065188	089952	098426	109809	142386	210391	274028	308022	336209	410148	483624
006613	018782	065224	090078	098445	109977	142551	210446	274050	319079	336463	432883	483924
006680	018851	066247	090473	098532	109982	142629	210616	275093	322343	338013	441013	485139
006809	018980	066414	090705	098626	110092	142876	210636	275720	322410	338041	441187	490110
006950	019030	067127	090895	098812	110400	152007	210644	276017	322538	339067	441529	490670
006982	019290	067151	091329	098815	110717	152041	210673	277321	322987	340030	441542	490704
007031	019358	067318	092058	098830	111551	152087	210777	282351	323062	340302	443013	494245
007044	019735	068265	092204	098977	112862	152136	210821	282369	323065	340331	450065	495125
007135	019906	068285	092311	100010	113002	152143	210832	282767	325480	340353	450155	495448
007227	020220	068388	092514	100076	113318	152309	210850	282865	326005	340397	452035	496149
007304	020465	069126	092527	100302	113353	152582	212298	282903	326264	340415	452261	500012
007347	021453	069207	092722	100343	114329	165047	220211	283531	326623	340564	452300	531600
008192	022196	069837	092792	100354	114353	165416	220260	283600	327021	340619	452906	532342
008251	022276	069931	092884	100360	114626	170161	220274	285035	327038	340794	454472	532362
008325	027142	070059	093027	100436	115091	170167	220568	292227	328017	340903	454649	532595
008378	029597	070333	093061	100754	115135	170277	221082	292412	328019	344006	454729	537350
008577	029706	070432	093280	101268	115219	170290	221088	292569	328032	344054	454811	551446
008628	029814	070532	093317	101472	115226	170295	221090	292621	328070	344061	458153	551494
008737	030179	070635	093341	101824	115266	171094	221165	292649	328084	344179	460097	551902
008755	030448	070963	093488	102117	115270	171132	221283	294309	328975	344181	460118	551966
008873	035110	071290	093723	102354	115697	171154	221323	294316	329029	347100	461020	553003
008957	038292	071332	093898	102538	117014	171177	221324	294391	329392	349544	461060	553238
009044	038414	071412	093929	102779	117059	171218	221335	294429	330116	349583	462023	553429
009051	039301	071666	094204	102845	117150	173058	221383	294486	330211	349869	462440	553762
009074	040096	071697	094925	102872	117188	173062	221455	294529	330579	352807	462698	553819
009114	040321	071707	094960	103200	117252	173071	221547	294544	331004	361268	462911	553927
009321	041003	075059	095420	103232	117345	175071	222180	294575	331025	361331	468409	554029
009511	041313	075300	095451	103414	117478	175082	222252	295460	331043	363136	470002	554067
009542	042016	075935	095500	103421	118011	179050	222327	295468	331266	371005	472072	554633
009596	042105	076222	095669	103433	118196	183003	223143	296359	331341	372074	473021	557016
009651	042304	076903	096188	103781	118258	192621	229019	300206	331656	372089	477169	557034
009799	042305	076987	096359	104228	118263	192700	232311	300458	332149	372096	480352	558006
010056	046066	077032	096510	104325	118285	192866	235358	301269	332201	372275	480684	558022
010426	051044	077319	096606	104450	118403	192944	235469	301279	332335	372342	480816	558049
010551	052045	077384	096636	104472	119306	193116	249107	301326	332353	374147	480938	558058
010621	052105	078025	096661	105057	119431	193128	254025	301378	332591	381152	480963	558074
011275	053001	078107	096782	105992	120270	193226	254028	301398	332655	381235	480968	558094
012127	055136	079014	097072	106059	120300	193281	260010	301401	332863	381474	481163	558102
015388	060462	079047	097109	106389	121212	193406	271005	301441	332897	381673	481392	563014
015564	060704	079054	097185	106571	121218	196073	271050	302477	332974	381926	481811	563031
015670	060944	079126	097288	107188	122417	196081	271203	302595	332983	392708	481857	563050
016022	061090	080020	097364	107269	125011	196087	272024	302670	333014	400035	481947	564019
016337	061238	080084	097552	107333	125382	196139	272097	303709	333556	401032	483048	564028

564029	607592	662646	763018	784332	816170	853417	904043	917373	922033	931861	951929	980595
566004	607766	666790	765617	784601	816171	853440	906019	917401	922091	931919	951934	980680
566009	607842	701203	770773	785364	816434	853582	906043	917450	922138	931974	951986	980700
570167	607968	701423	770869	785453	820007	853804	906581	917476	922262	932696	951990	981619
571012	607989	708526	771023	785523	820210	853834	906609	917652	922286	932801	954187	982273
598512	608033	712024	771305	787111	820300	856179	907025	917693	922329	932823	954324	982337
598647	608157	727078	771370	787343	820400	873002	907219	918008	922356	934211	958104	982338
600020	608223	730170	774380	787680	820606	875478	907395	918788	922366	936082	958120	982340
600255	608255	730213	774382	788004	820700	891227	907406	920042	922375	937879	958472	982416
600454	610110	730780	775290	791021	820702	891543	907664	920054	924335	940342	958561	982422
600579	615007	731040	775310	791024	820800	891889	907847	920083	924490	940403	958960	984188
600671	616127	731371	778361	794014	820801	891948	910270	920164	924504	940407	967166	984267
600733	624049	731390	778371	794356	820827	895004	911302	920314	924581	940487	967252	992361
600813	627120	731455	780100	800421	820832	895354	913020	920331	924650	940513	968067	995154
600909	629014	740014	780141	800503	820833	895559	913059	920338	925100	940574	968173	995217
600957	631059	740036	781021	801407	823130	900062	913087	921008	925187	940998	968181	995259
601044	631154	740523	781057	801598	823222	900161	913613	921023	925203	941482	968231	995292
601180	631204	741616	782055	801653	826011	900324	913654	921069	926329	941585	968267	995300
601187	631283	744035	782058	801681	826104	900352	913750	921101	926407	941719	968630	995832
601202	631583	748033	782063	802030	827610	900376	913761	921190	926948	941946	968707	995854
601213	631635	750282	782089	802116	829504	900378	913806	921320	927293	943025	968908	995961
601576	631654	750377	782098	802331	829824	900432	914037	921373	927344	945258	970153	997103
601999	631663	750801	782143	802373	830107	901202	914497	921381	927363	947031	970496	997136
602019	631825	751022	782362	802693	833175	901946	914639	921476	928438	948168	970789	997181
602409	641360	752140	782467	802876	833508	901989	914880	921507	930018	948186	970826	997217
602459	641479	752397	782573	803200	834071	902038	914938	921546	930024	948279	970908	998128
602934	641671	752557	782634	803240	840216	902116	914988	921562	930043	948554	970912	998338
603089	641986	752749	782715	804218	840276	902474	915038	921659	930366	948633	970983	
605039	648176	757087	782879	804268	841147	902551	915053	921705	930394	948737	972428	
605053	652405	757514	782890	805094	841245	902767	915161	921750	930397	949130	972653	
605151	656124	760121	782917	805493	841281	903176	915399	921775	931230	949628	972961	
605179	657130	761051	782966	806200	841890	903223	915400	921793	931412	950939	973252	
606168	657133	761059	782967	807023	841980	903356	915401	921871	931483	950955	973322	
607397	661102	762015	782972	809076	844115	903564	917141	921953	931530	951841	974171	
607455	662251	762017	782980	815029	847096	903785	917336	921966	931758	951851	977033	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	025 729 1643 to 025 729 1799	041 803 6565 to 041 803 6599	302 000 0000 to 302 123 9999
011 582 1889 to 011 582 1899	026 492 3180 to 026 492 3199	043 205 5922 to 043 205 5999	349 746 2056 to 350 518 7350 to
011 588 2900 to 011 588 3099	027 361 0430 to 027 361 0499	044 087 3457 to 044 087 3499	360 011 1690 to 360 168 6008 to
012 579 5675 to 012 579 5699	027 369 4482 to 027 369 4495	044 087 4000 to 044 087 4099	360 173 8800 to 360 324 2326 to
013 289 6176 to 013 289 6199	027 671 8762 to 027 671 8776	045 524 4121 to 045 524 4298	362 861 3064 to 373 006 2176 to
013 610 0014 to 013 610 0099	027 787 9886 to 027 787 9899	046 800 9870 to 046 800 9899	374 768 2600 to 375 169 4400 to
014 932 1000 to 014 932 1099	027 965 9487 to 027 965 9499	047 352 4000 to 047 352 4099	375 829 3400 to 375 851 9100 to
014 972 0800 to 014 972 0899	028 191 1852 to 028 191 1999	047 552 4370 to 047 552 4399	376 196 0911 to 378 085 3679 to
015 363 0007 to 015 363 0099	028 850 3000 to 028 850 3199	048 383 7650 to 048 383 7659	378 351 1063 to 379 843 5100 to
017 028 3200 to 017 028 3299	029 510 1500 to 029 510 1599	048 396 3647 to 048 396 3699	380 093 9600 to 380 165 1165 to
018 569 5333 to 018 569 5399	030 687 0903 to 030 687 0999	051 774 8857 to 051 774 8899	381 325 4500 to 381 604 2510 to
018 986 5264 to 018 986 5299	030 701 3442 to 030 701 3499	051 781 2875 to 051 781 2885	381 645 9525 to 383 314 3968 to
019 518 2814 to 019 518 2899	031 077 4507 to 031 077 4799	058 187 3836 to 058 187 3899	383 892 1000 to 383 892 1382 to
020 698 5159 to 020 698 5199	032 295 7500 to 032 295 9999	058 591 1153 to 058 591 1299	384 925 3641 to 385 568 2331 to
020 844 7307 to 020 844 7399	034 394 1000 to 034 394 1099	058 895 3746 to 058 895 3799	385 599 7554 to 385 774 2024 to
020 972 8948 to 020 972 8999	034 943 0400 to 034 943 0799	059 986 0814 to 059 986 0899	386 624 1412 to 386 883 8936 to
022 021 9110 to 022 021 9181	035 035 4337 to 035 035 4399	060 406 7650 to 060 406 7699	387 314 5574 to 387 837 6300 to
022 037 1411 to 022 037 1499	037 706 9578 to 037 706 9599	065 392 6345 to 065 392 6399	388 828 0656 to 389 696 2400 to
022 527 9201 to 022 527 9210	037 805 3677 to 037 805 3699	066 787 3639 to 066 787 3699	389 846 3104 to 389 846 3145 to
023 637 7169 to 023 637 7199	037 909 5490 to 037 909 5499	066 845 7500 to 066 845 9999	389 887 9211 to 389 887 9234 to
024 380 4100 to 024 380 4199	040 024 3901 to 040 024 3999	077 999 4001 to 077 999 4090	390 001 3182 to 390 001 3500 to
024 496 6870 to 024 496 6896	040 674 7100 to 040 674 7199	210 221 0548 to 210 221 0599	390 545 5974 to 391 104 6146 to
025 092 0987 to 025 092 0999	040 688 8816 to 040 688 8899	227 275 9400 to 227 275 9999	391 574 1466 to 391 783 3020 to
025 369 5535 to 025 369 5599	041 299 6752 to 041 299 6799	273 070 8059 to 273 070 8099	391 792 6100 to 392 668 2956 to
025 729 1151 to 025 729 1199	041 623 8889 to 041 623 8899	273 775 7700 to 273 775 7899	2999

392 854 8500 to	8899	410 867 0917 to	0966	430 177 1900 to	2099	454 490 8300 to	8399
393 584 7566 to	7699	410 867 0970 to	0999	430 444 9500 to	9699	454 547 7434 to	7499
393 650 0074 to	0099	411 868 1023 to	1199	430 664 4070 to	4099	454 922 4867 to	4895
393 838 8316 to	8499	411 922 2322 to	2399	432 168 8419 to	8499	455 221 1348 to	1499
393 893 6007 to	6099	412 193 0900 to	0999	432 708 6800 to	6999	455 364 2147 to	2199
394 126 6907 to	6999	412 395 8599 to	8699	432 744 1544 to	1599	455 399 5400 to	5499
394 189 0405 to	0599	412 485 6500 to	6599	432 995 9775 to	9799	455 476 0676 to	0699
394 822 3243 to	3278	412 485 6610 to	6699	433 003 5800 to	5899	455 543 0618 to	0699
394 990 1810 to	1899	412 885 5953 to	5999	433 757 3047 to	3099	456 410 9006 to	9099
395 343 3264 to	3299	414 193 3608 to	3674	433 765 4003 to	4099	456 470 4146 to	4299
395 373 3035 to	3099	414 193 3677 to	3699	434 482 7060 to	7199	456 619 4460 to	4499
395 396 9649 to	9799	414 411 7348 to	7399	434 513 2386 to	2399	457 333 2686 to	2699
395 970 3240 to	3299	414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777
397 622 4054 to	4099	414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699
397 819 8902 to	8999	417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899
398 149 7200 to	7699	417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999
399 070 0872 to	0899	417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599
399 156 7119 to	7199	417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699
399 203 5064 to	5099	417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299
399 296 9910 to	9999	418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999
399 396 8935 to	8999	418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699
399 792 7775 to	7799	418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798
399 792 8300 to	8399	418 719 8520 to	8599	440 698 1947 to	1999	458 847 5044 to	5999
400 427 1051 to	1999	418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699
401 045 1505 to	1549	418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499
401 045 1571 to	1599	419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799
401 294 2700 to	2799	419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999
401 310 9505 to	9599	420 277 0015 to	0049	443 127 4000 to	4099	460 349 6878 to	6899
401 382 5312 to	5399	420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999
402 578 7876 to	7899	420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299
403 125 6744 to	6799	420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499
403 260 7000 to	7499	420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299
403 280 6470 to	6499	420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099
403 685 8600 to	8699	421 116 3565 to	3599	450 048 4173 to	4199	462 277 8373 to	8399
404 003 0300 to	0399	421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099
404 041 8838 to	8899	421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540
404 071 4268 to	4299	421 364 5537 to	5599	450 620 3077 to	3099	463 176 4115 to	4199
404 347 5356 to	5399	421 656 2609 to	2699	450 620 3135 to	3199	463 176 4229 to	4299
404 347 5548 to	5599	421 988 9700 to	9799	450 780 2716 to	2799	463 185 2600 to	2799
404 726 4500 to	4599	422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799
404 961 5001 to	5199	422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899
405 325 0188 to	0198	422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499
406 009 4587 to	4599	422 587 7024 to	7099	451 115 4127 to	4199	463 945 7400 to	7899
406 260 6830 to	6899	422 819 7533 to	7599	451 746 0700 to	0799	464 629 9000 to	9399
406 459 6641 to	6999	422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399
406 733 3000 to	3999	422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999
407 545 1557 to	1599	424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599
407 594 0412 to	0599	424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799
407 692 9100 to	9299	424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067
407 959 2190 to	2199	425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399
408 265 2275 to	2288	425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799
408 499 7700 to	7799	425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899
408 499 7900 to	7999	426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199
408 682 8484 to	8599	427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399
408 698 7015 to	7099	427 481 0900 to	0999	453 650 1140 to	1199	469 213 0500 to	0599
409 072 3941 to	3999	428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099
410 491 2311 to	2399	429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999
410 694 8400 to	8599	429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999
410 775 1500 to	1599	430 150 4401 to	4599	454 268 4883 to	4899	469 678 1900 to	1999
410 795 7927 to	7999	430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999

469 947 6960 to	6999	486 176 0600 to	0699	603 678 7902 to	7999	623 917 0200 to	0299
470 755 5800 to	5818	486 559 7555 to	7599	603 678 8418 to	8499	624 468 5288 to	5299
471 918 0300 to	0999	486 696 3023 to	3199	603 678 8700 to	9999	624 665 3162 to	3198
471 985 2408 to	2419	488 173 7900 to	7999	604 086 0880 to	0899	625 088 6735 to	6799
472 191 6700 to	6799	488 206 4100 to	4199	604 349 1414 to	1499	625 916 9500 to	9799
472 270 2555 to	2599	488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999
472 987 0213 to	0241	488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999
472 987 0290 to	0299	488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099
473 151 2069 to	2199	489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599
473 666 9138 to	9199	489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699
473 952 3429 to	3499	489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599
474 108 5402 to	5499	489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199
474 356 5193 to	5299	489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799
474 949 3366 to	3399	489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699
475 134 9362 to	9399	489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299
475 167 9667 to	9699	490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294
475 319 3415 to	3499	490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071
475 319 3649 to	3799	490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599
475 340 6400 to	6599	490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199
475 424 8410 to	8499	490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399
475 629 9156 to	9199	490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999
475 850 6101 to	6199	491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999
475 875 2500 to	2599	491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199
476 169 8264 to	8299	492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499
476 189 3000 to	3499	492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599
476 331 2480 to	2499	492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182
477 289 8601 to	8699	493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799
477 681 5206 to	5299	493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299
478 010 4243 to	4268	493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499
478 010 4270 to	4291	493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999
478 450 5071 to	5099	494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499
478 469 7838 to	7858	494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499
478 469 7883 to	7899	494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299
479 280 9800 to	9899	495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042
479 365 9116 to	9176	496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299
479 412 9900 to	9999	496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899
479 667 6190 to	6199	496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699
479 748 9680 to	9699	497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999
479 860 7000 to	7199	497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199
480 526 2000 to	2099	498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499
480 640 6330 to	6399	498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299
480 658 0568 to	0599	498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373
480 689 5100 to	5199	499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999
481 072 9463 to	9499	499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099
481 673 0074 to	0095	499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299
482 527 1500 to	1599	500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799
482 541 5255 to	5299	500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199
482 729 6800 to	6899	600 645 3223 to	3299	619 859 3000 to	3099	639 657 8600 to	8799
483 363 7207 to	7299	601 339 1200 to	1399	620 073 9400 to	9499	640 289 7500 to	7599
483 402 2356 to	2399	601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999
483 486 5100 to	5199	601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499
483 632 1521 to	1599	601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199
483 632 2600 to	2799	601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999
483 849 1615 to	1699	602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799
484 174 4803 to	5299	602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299
484 323 8900 to	9199	602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399
484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
484 680 5040 to	5074	603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999
484 680 5077 to	5099	603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099
485 029 4913 to	4999	603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299

644 066 0882 to	0899	657 780 0985 to	0999	682 965 1201 to	1299	701 369 2005 to	2050
644 069 0600 to	0699	658 586 1400 to	1499	683 118 2389 to	2399	701 499 2260 to	2299
644 077 7506 to	7699	658 877 8000 to	8199	683 378 2000 to	2099	701 503 2247 to	2299
644 085 8157 to	8199	658 880 8000 to	8199	683 378 2117 to	2299	701 541 2271 to	2299
644 112 9839 to	9899	659 398 7300 to	7399	683 415 1200 to	1499	701 553 6557 to	6599
644 373 9083 to	9099	659 706 8113 to	8199	683 444 8159 to	8199	701 578 7460 to	7469
644 380 1460 to	1499	659 846 7837 to	7899	685 154 7780 to	7789	701 578 7475 to	7499
644 733 4715 to	4799	660 510 4100 to	4199	685 297 7645 to	7699	701 601 3457 to	3499
644 900 9712 to	9799	660 673 0400 to	0599	685 623 5264 to	5299	701 605 5913 to	5999
644 901 0109 to	1299	661 488 5000 to	5099	685 650 9487 to	9499	701 695 3982 to	3999
644 901 1325 to	1399	661 609 9100 to	9199	685 669 4200 to	4299	701 695 4148 to	4199
644 923 6800 to	7799	661 716 9420 to	9499	685 757 8452 to	8499	701 695 4227 to	4299
644 932 4655 to	4699	661 906 6522 to	6599	686 071 2694 to	2799	701 708 1741 to	1799
645 318 7240 to	7499	662 021 8332 to	8399	686 176 3333 to	3354	701 736 3966 to	3999
645 333 1766 to	1799	662 068 0700 to	0899	686 372 3200 to	3299	701 838 2800 to	2899
645 790 8632 to	8699	662 553 0774 to	0799	686 644 5879 to	5899	701 941 0600 to	0699
645 821 0657 to	0699	663 078 7034 to	7099	686 899 1371 to	1399	702 171 1603 to	1699
645 930 7948 to	7999	663 763 5300 to	5399	686 931 7636 to	7699	702 195 5109 to	5199
645 975 0737 to	0762	663 883 7039 to	7499	687 601 0973 to	0999	702 254 9300 to	9399
646 242 6200 to	6299	663 938 9200 to	9299	687 614 6774 to	6799	702 264 7569 to	7599
646 270 7639 to	7799	664 253 8000 to	8499	688 120 9000 to	9999	702 519 0513 to	0524
646 798 4000 to	4999	664 656 3055 to	3099	688 314 3107 to	3191	702 713 1800 to	1809
647 048 7035 to	7099	665 174 6400 to	6499	690 291 1361 to	1371	702 821 5730 to	5799
647 049 2900 to	2999	665 274 8208 to	8299	690 788 2877 to	2899	702 821 5805 to	5899
647 398 8300 to	8399	665 669 5400 to	5499	690 893 5344 to	5399	702 846 6331 to	6399
647 398 8481 to	8499	666 132 8226 to	8299	690 893 5512 to	5599	702 848 3900 to	3999
647 437 3000 to	4999	666 696 2209 to	2299	690 904 1300 to	1599	702 857 7302 to	7499
647 811 2188 to	2199	666 696 2309 to	2399	690 941 6000 to	6199	702 878 0114 to	0199
648 009 6057 to	6099	667 032 9300 to	9399	691 313 6383 to	6399	703 364 1707 to	1799
648 163 5300 to	5499	667 729 5529 to	5599	691 313 6600 to	6699	740 002 7710 to	7719
648 722 5283 to	5299	668 383 8400 to	8699	691 582 8003 to	8099	740 241 9049 to	9099
648 892 3164 to	3199	670 368 3400 to	3499	691 664 1800 to	1999	740 255 1718 to	1799
649 100 3989 to	3999	670 369 7336 to	7399	691 664 2400 to	2499	740 470 2420 to	2443
649 647 0370 to	0399	670 750 7169 to	7199	692 727 9362 to	9399	740 523 7432 to	7449
649 647 0522 to	0599	671 046 6200 to	6399	692 798 1800 to	1899	740 535 1555 to	1580
649 647 5237 to	5399	671 251 5448 to	5499	693 249 0779 to	0799	740 701 6105 to	6114
649 647 9100 to	9299	671 926 5600 to	5799	693 249 0877 to	1699	740 705 9790 to	9799
649 666 7800 to	8299	672 444 2000 to	2999	693 445 0566 to	0999	740 726 6400 to	6500
650 114 7707 to	7719	672 828 3410 to	3499	693 448 8500 to	8999	740 765 3306 to	3399
650 130 3400 to	3599	673 167 5776 to	5799	693 645 9583 to	9599	805 885 8411 to	8499
650 213 0406 to	0499	675 464 3700 to	3799	693 965 4200 to	4299	806 087 1100 to	1499
650 555 1749 to	1799	675 464 4000 to	4199	695 741 2906 to	2999	806 268 9275 to	9299
650 564 1900 to	1999	676 365 5958 to	5999	695 947 8518 to	8599	806 534 3400 to	3477
650 627 4212 to	4299	676 669 1024 to	1099	696 662 8247 to	8299	807 342 3283 to	3399
650 736 2043 to	2099	677 126 6734 to	6799	697 447 8285 to	8296	808 086 7100 to	7199
650 739 1540 to	1699	677 333 9979 to	9999	698 042 4816 to	4899	808 090 3440 to	3499
651 741 4415 to	4499	677 466 1088 to	1099	698 131 2138 to	2157	808 325 5161 to	5699
651 882 2800 to	2899	678 071 4500 to	4799	698 227 0000 to	0099	808 784 8000 to	8299
652 754 6317 to	6399	678 096 7531 to	7599	700 065 2570 to	2599	830 125 0672 to	0699
653 131 4945 to	4999	679 909 2578 to	2599	700 065 4800 to	4899	830 602 5800 to	5999
653 426 3300 to	3399	680 112 9565 to	9599	700 190 3350 to	3359	830 610 3700 to	3799
653 455 4874 to	4899	680 244 0903 to	0999	700 228 6048 to	6099	830 983 3500 to	3599
654 238 0000 to	0399	680 412 6046 to	6099	700 650 0452 to	0499	830 983 3635 to	3699
654 404 3065 to	3092	680 761 6800 to	6899	700 666 1323 to	1349	831 354 1387 to	1399
654 962 2900 to	3199	681 677 0540 to	0699	700 786 9106 to	9142	831 815 8240 to	8299
655 103 5081 to	5199	682 070 1029 to	1099	700 859 0744 to	0758	832 525 3810 to	3899
655 523 2600 to	2999	682 956 6280 to	6299	701 028 6780 to	6899	833 159 1884 to	1899
656 305 2448 to	2499	682 956 6490 to	6599	701 213 3900 to	3999	833 456 2567 to	2599
657 347 4438 to	4999	682 956 6700 to	6799	701 267 2000 to	3999	833 566 3015 to	3071
657 710 8100 to	8999	682 965 1178 to	1199	701 335 7312 to	7399	834 130 5200 to	5299

834 316 5444	to	5499	854 532 0000	to	2999	870 536 5820	to	5829	911 140 1000	to	2199
834 354 8747	to	8766	855 001 6204	to	6249	870 541 7167	to	7239	911 245 2545	to	2599
834 354 8824	to	8838	855 319 9364	to	9399	870 575 8155	to	8999	911 268 9077	to	9099
835 269 5700	to	5799	855 361 3390	to	3399	870 589 0485	to	0494	911 400 8948	to	8999
835 496 7303	to	7399	856 226 0490	to	0499	870 691 7060	to	7099	911 508 1620	to	1799
835 539 5200	to	5999	856 656 5800	to	5999	872 029 9306	to	9399	911 509 9310	to	9399
835 813 3015	to	3099	856 752 0200	to	0299	872 100 0445	to	0459	911 523 3000	to	3999
837 672 8967	to	8999	857 111 1352	to	1399	900 556 4178 to 4199			912 057 9922	to	9999
837 784 3282	to	3299	857 279 3450	to	3499	900 845 0044	to	0099	912 882 0563	to	0899
838 176 8377	to	8399	857 843 4000	to	4099	900 936 0217	to	0299	913 605 2218	to	2299
838 518 1257	to	1299	858 124 7644	to	7699	900 936 0435	to	0499	913 709 2429	to	2499
839 718 8257	to	8299	858 756 3111	to	3299	901 058 5255	to	5280	913 818 3501	to	3999
840 323 0600 to 0699			859 063 8200	to	8699	901 273 1082	to	1099	914 063 4300	to	4399
840 875 6235	to	6299	859 190 0600	to	0644	901 287 5143	to	5199	914 346 7621	to	7644
840 910 0900	to	0999	859 437 5538	to	5599	901 291 2789	to	2799	914 529 6185	to	6299
841 349 5000	to	5099	859 811 2888	to	2899	901 525 7122	to	7199	914 896 4658	to	4699
841 805 7747	to	7899	859 855 8873	to	8999	902 089 1253	to	1299	915 300 2783	to	2799
841 805 7944	to	8099	860 240 8520 to 8599			902 198 9769	to	9799	915 546 6822	to	6999
842 226 0685	to	0695	860 275 3900	to	3999	902 948 1269	to	1299	915 671 3963	to	3980
842 685 4600	to	4699	860 518 9629	to	9699	902 985 0833	to	0899	915 671 3982	to	3999
842 685 4742	to	4999	860 600 0021	to	0999	903 370 6934	to	6999	915 675 2217	to	2299
842 860 0300	to	0399	861 158 2350	to	2599	904 600 6523	to	6599	916 440 3377	to	3399
842 898 5582	to	5599	861 367 5400	to	5499	904 892 0378	to	0399	916 670 6352	to	6399
843 062 7100	to	7199	861 637 6010	to	6099	904 892 0648	to	1299	916 682 5300	to	5399
843 077 6288	to	6299	861 979 7292	to	7499	905 056 2216	to	2299	916 694 1414	to	1499
843 077 6378	to	6399	862 216 6100	to	6199	905 510 6647	to	6799	916 703 0802	to	0821
843 758 5769	to	5778	862 263 9213	to	9299	905 510 6900	to	7099	917 089 0709	to	0799
843 786 2554	to	2699	862 271 0800	to	0999	905 794 0000	to	0199	917 089 0842	to	0899
845 656 8165	to	8199	862 271 5000	to	5099	905 794 0288	to	0299	917 216 2928	to	2999
845 727 2100	to	2199	863 871 5138	to	5199	905 873 6900	to	6999	917 370 6300	to	6499
845 746 2618	to	2635	863 949 5300	to	5399	905 873 7100	to	7299	917 486 4900	to	4999
846 390 7531	to	7599	864 088 8200	to	8299	905 880 8900	to	8999	918 460 0602	to	0699
846 918 0572	to	0599	864 426 3972	to	3999	905 889 7100	to	7199	918 492 5200	to	5399
847 237 7690	to	7699	864 520 6117	to	6136	906 158 1508	to	1599	918 951 7231	to	7299
847 284 2481	to	2499	865 151 0526	to	0599	906 558 8812	to	8899	919 519 2786	to	2799
847 374 7055	to	7065	865 500 4034	to	4099	906 982 2214	to	2299	919 536 0770	to	0799
847 374 7055	to	7065	865 883 6082	to	6099	907 725 8500	to	8599	919 915 2774	to	2787
847 636 5304	to	5399	866 004 3000	to	3999	907 815 0216	to	0257	920 155 4662 to 4687		
847 700 5447	to	5499	866 442 4100	to	4899	908 622 4225	to	4235	920 309 9039	to	9199
847 723 7500	to	7599	867 366 9108	to	9118	908 936 9254	to	9299	920 857 5500	to	5899
849 485 3427	to	3499	867 633 7403	to	7499	909 100 1787	to	1799	920 864 3480	to	3499
849 520 9850	to	9899	867 737 5623	to	5699	909 100 1900	to	2099	921 333 7400	to	7499
849 608 1357	to	1399	868 169 4529	to	4599	909 355 0422	to	0499	921 414 3762	to	3799
849 792 2600	to	2699	868 173 8400	to	8599	909 568 8900	to	9099	921 477 3762	to	3799
850 546 1862 to 1899			868 514 9000	to	9099	909 568 9300	to	9499	922 278 1048	to	1399
851 143 6826	to	6844	868 566 9200	to	9299	909 725 7307	to	7399	922 280 2019	to	2099
851 209 9880	to	9899	869 387 1150	to	1199	909 833 0947	to	0999	922 280 2233	to	2299
851 928 9221	to	9299	869 505 3500	to	3599	910 219 8631 to 8699			922 773 0459	to	0499
852 589 6560	to	6599	869 523 7033	to	7099	910 265 1100	to	1199	923 032 7000	to	7399
853 049 3646	to	3699	869 800 0000	to	999 9999	910 471 7273	to	7299	923 045 3630	to	3699
854 304 4089	to	4999	870 054 4814 to 4899			910 536 2505	to	2599	923 810 7800	to	8299
854 529 2200	to	2299	870 491 4812	to	4849	910 958 7499	to	7599			

— Group2—Internal and External Investigations,
Postal Inspection Service, 8-19-04

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to	702 104 368 to 4 900	709 649 804 to 9 820	719 869 731 to 9 760
692 600 000	702 128 306 to 8 400	709 733 281 to 3 580	720 227 871 to 7 930
692 720 871 to 0 900	702 179 891 to 9 900	710 046 813 to 6 840	720 227 949 to 7 960
692 876 955 to 7 050	702 260 751 to 0 850	710 358 093 to 8 166	720 368 543 to 8 570
693 290 380 to 0 400	702 410 595 to 1 050	710 358 257 to 8 270	720 392 151 to 2 570
693 290 426 to 0 450	702 660 151 to 0 540	711 021 501 to 1 510	720 556 491 to 6 640
694 063 700 to 3 897	702 723 429 to 3 450	711 049 411 to 9 560	720 558 621 to 8 650
694 063 900 to 4 000	703 004 401 to 4 820	711 408 045 to 8 090	720 575 361 to 5 570
694 550 501 to 0 530	703 083 819 to 4 020	712 003 381 to 3 650	720 590 152 to 0 179
694 595 031 to 5 050	703 432 131 to 2 230	712 104 220 to 4 230	721 638 331 to 9 170
694 595 087 to 5 300	703 626 061 to 6 090	712 327 861 to 7 890	721 815 391 to 5 420
694 698 551 to 8 650	703 863 121 to 3 240	712 327 952 to 7 980	721 969 713 to 9 740
694 745 458 to 5 600	703 863 477 to 3 540	712 647 061 to 7 090	722 072 137 to 2 160
695 105 313 to 5 350	703 867 801 to 7 980	713 284 171 to 4 260	722 378 265 to 8 280
695 142 809 to 3 050	704 030 628 to 0 640	713 292 871 to 2 990	722 413 990 to 4 004
695 144 666 to 4 700	704 154 024 to 4 120	714 035 101 to 5 160	722 764 948 to 4 980
695 272 601 to 2 750	704 227 561 to 7 829	714 155 011 to 5 400	722 825 840 to 5 889
695 277 576 to 7 650	704 227 831 to 8 069	714 328 231 to 8 440	723 153 841 to 3 850
695 530 761 to 0 800	704 228 071 to 8 100	714 442 952 to 2 980	723 237 616 to 7 630
696 487 701 to 7 800	704 420 344 to 0 490	714 562 843 to 2 860	723 331 081 to 1 110
696 784 101 to 4 550	704 568 751 to 8 990	714 590 391 to 0 430	723 496 443 to 6 470
696 870 601 to 0 650	704 965 301 to 5 770	714 609 811 to 9 930	723 967 291 to 7 320
697 047 501 to 7 600	705 116 780 to 6 790	714 609 961 to 9 990	724 655 196 to 5 340
697 052 101 to 2 350	705 280 801 to 0 980	714 807 181 to 7 240	724 711 441 to 1 500
697 217 251 to 7 400	705 475 651 to 6 040	714 871 321 to 1 500	724 711 538 to 1 560
697 249 952 to 50 050	705 566 127 to 6 280	714 928 529 to 8 590	724 793 221 to 3 250
697 414 886 to 4 900	705 740 581 to 0 730	715 128 183 to 8 330	724 908 109 to 8 120
697 469 606 to 9 700	705 782 796 to 2 820	715 144 171 to 4 470	724 937 461 to 7 670
697 850 401 to 0 750	705 822 271 to 2 480	715 197 211 to 7 570	725 163 118 to 3 151
698 098 446 to 8 550	706 180 148 to 0 290	715 595 910 to 6 180	725 202 735 to 2 750
698 300 251 to 0 300	706 184 041 to 4 220	715 941 781 to 1 810	725 398 591 to 8 800
698 504 383 to 4 650	706 357 861 to 8 190	715 962 421 to 2 480	725 464 591 to 4 920
698 533 927 to 4 200	706 382 419 to 2 430	716 477 396 to 7 430	725 475 321 to 5 330
698 562 268 to 2 400	706 628 735 to 8 820	716 556 635 to 6 660	725 711 057 to 1 070
699 090 686 to 0 750	706 638 211 to 8 420	717 083 841 to 3 960	725 738 581 to 8 730
699 752 699 to 2 850	706 817 959 to 8 000	717 191 648 to 1 690	725 981 311 to 1 430
700 068 473 to 8 500	707 034 391 to 4 450	717 193 161 to 3 490	725 987 835 to 7 880
700 161 501 to 1 650	707 292 636 to 2 660	717 228 591 to 8 680	726 060 811 to 0 900
700 202 522 to 2 700	707 441 401 to 1 687	717 333 902 to 3 950	726 391 970 to 2 520
700 290 275 to 0 300	707 441 836 to 1 940	717 739 745 to 9 910	726 484 771 to 4 800
700 465 730 to 5 750	707 958 541 to 8 570	717 884 991 to 5 050	726 493 351 to 5 300
700 561 444 to 1 550	707 960 107 to 0 160	718 026 171 to 6 290	726 504 031 to 4 063
701 423 101 to 3 150	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
701 625 469 to 5 550	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
701 643 829 to 3 850	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
701 945 451 to 5 500	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
702 033 701 to 4 050	709 222 591 to 2 920	718 795 881 to 6 000	726 626 356 to 6 370
702 051 501 to 1 750	709 243 479 to 3 500	718 961 721 to 1 780	727 182 271 to 2 510
702 053 601 to 3 800	709 411 171 to 1 320	718 982 001 to 2 300	727 416 181 to 6 240

727 481 431	to	1 460	735 783 961	to	3 990	744 234 751	to	4 780	756 371 565	to	1 580
727 749 241	to	9 780	735 803 401	to	3 430	744 499 591	to	9 680	756 876 031	to	6 120
728 382 331	to	2 480	736 005 420	to	5 440	744 626 901	to	6 910	756 876 151	to	6 240
728 702 338	to	2 400	736 366 021	to	6 110	745 388 794	to	8 910	756 970 129	to	0 140
728 915 371	to	5 850	736 624 456	to	4 500	746 446 806	to	6 820	757 059 613	to	9 630
728 953 141	to	3 410	736 670 851	to	1 060	746 818 351	to	8 410	757 078 540	to	8 560
728 954 280	to	4 310	736 767 061	to	7 090	747 245 266	to	5 280	757 086 209	to	6 240
729 169 081	to	9 140	736 767 093	to	7 120	747 364 813	to	4 830	757 240 591	to	0 650
729 363 841	to	3 870	736 982 191	to	2 370	747 501 434	to	1 450	757 277 371	to	7 700
729 682 891	to	3 190	736 982 551	to	2 730	747 739 891	to	0 070	757 291 591	to	2 730
729 838 940	to	9 070	737 110 141	to	0 170	748 148 649	to	8 760	757 964 251	to	4 280
729 839 101	to	9 130	737 185 501	to	5 710	748 259 960	to	9 970	758 067 001	to	7 090
730 077 683	to	7 840	737 317 321	to	7 350	748 565 162	to	5 280	758 105 221	to	5 250
730 109 847	to	9 880	737 517 781	to	7 840	748 874 988	to	5 030	758 324 941	to	5 000
730 373 761	to	3 850	737 628 181	to	8 210	749 137 381	to	7 410	758 593 628	to	3 650
730 501 951	to	2 130	737 634 258	to	4 270	749 190 192	to	0 210	758 709 038	to	9 060
730 519 379	to	9 470	738 361 971	to	1 980	749 685 421	to	5 450	758 744 101	to	4 160
730 569 278	to	9 360	738 447 601	to	7 660	749 846 791	to	6 850	758 850 883	to	0 900
730 711 711	to	1 740	738 648 355	to	8 450	749 993 131	to	3 580	758 860 951	to	1 550
730 722 991	to	3 230	738 849 811	to	9 900	750 071 587	to	1 610	759 152 851	to	2 880
730 845 970	to	5 990	738 892 270	to	2 290	750 408 167	to	8 183	759 740 941	to	1 090
730 888 291	to	8 320	738 997 259	to	7 380	750 438 421	to	8 501	760 004 596	to	4 610
730 927 591	to	7 680	739 161 451	to	1 540	750 743 911	to	4 030	760 118 191	to	8 250
731 307 914	to	7 930	739 219 381	to	9 440	750 779 118	to	9 400	760 155 001	to	5 090
731 402 431	to	2 460	739 740 151	to	0 180	750 910 981	to	1 010	760 378 002	to	8 020
731 407 232	to	7 320	739 793 491	to	3 520	750 960 841	to	0 900	760 692 722	to	2 749
731 588 301	to	8 340	739 793 527	to	3 550	751 296 211	to	6 240	761 055 460	to	5 480
731 767 273	to	7 320	739 942 621	to	2 650	751 539 121	to	9 180	761 169 781	to	9 810
731 781 061	to	1 120	739 999 231	to	9 320	751 541 311	to	1 790	761 504 941	to	5 120
731 837 821	to	7 910	740 011 517	to	1 530	751 757 641	to	7 700	761 516 836	to	6 910
731 841 377	to	1 450	740 030 701	to	0 970	751 936 951	to	7 010	761 613 588	to	3 600
732 018 481	to	8 600	740 261 740	to	1 820	751 951 861	to	1 890	761 688 631	to	8 690
732 067 972	to	8 370	740 265 811	to	6 290	751 999 021	to	9 110	761 805 199	to	5 240
732 188 649	to	8 670	740 299 111	to	9 170	752 139 516	to	9 570	761 826 106	to	6 120
732 193 460	to	3 470	740 299 231	to	9 260	752 182 892	to	2 950	761 881 171	to	1 560
732 201 241	to	1 390	740 329 266	to	9 320	752 206 861	to	7 100	761 975 641	to	5 670
732 220 431	to	0 440	740 889 081	to	9 090	752 295 241	to	5 600	761 975 886	to	5 895
732 355 201	to	5 380	741 010 421	to	0 530	752 731 351	to	1 410	762 304 144	to	4 170
732 472 320	to	2 560	741 113 041	to	3 370	752 767 441	to	7 470	762 324 931	to	4 960
732 541 605	to	1 620	741 373 891	to	4 340	753 008 941	to	9 030	762 439 261	to	9 290
732 572 221	to	2 490	741 452 369	to	2 490	753 194 311	to	4 370	762 524 158	to	4 220
732 586 479	to	6 710	741 492 991	to	3 140	753 620 378	to	0 400	762 584 872	to	4 970
732 994 037	to	4 080	741 553 460	to	3 470	754 013 917	to	3 940	762 593 431	to	3 460
733 163 449	to	3 460	741 764 431	to	4 520	754 161 061	to	1 120	763 155 160	to	5 180
733 297 171	to	7 290	742 178 834	to	8 880	754 358 445	to	8 610	763 178 631	to	8 660
733 446 631	to	7 110	742 325 500	to	5 520	754 410 451	to	0 660	763 506 001	to	6 060
733 474 665	to	4 770	742 325 668	to	5 700	754 438 393	to	8 410	763 522 141	to	2 470
733 704 482	to	4 570	742 408 771	to	8 830	754 493 109	to	3 130	763 717 694	to	7 800
733 751 041	to	1 130	742 512 120	to	2 150	754 664 182	to	4 220	763 826 461	to	6 520
734 009 101	to	9 130	742 684 849	to	4 890	754 816 377	to	6 470	763 900 460	to	0 471
734 290 759	to	0 770	742 839 553	to	9 630	755 487 421	to	7 600	763 900 479	to	0 530
734 389 273	to	9 290	742 913 668	to	3 700	755 592 901	to	3 140	763 917 271	to	7 750
734 440 031	to	0 111	742 917 287	to	7 296	755 790 020	to	0 030	764 125 801	to	5 860
734 797 201	to	7 320	742 921 891	to	1 980	755 791 730	to	1 800	764 284 525	to	4 560
734 939 611	to	9 640	742 983 631	to	3 810	755 926 951	to	7 070	764 526 241	to	6 330
734 950 111	to	0 170	743 020 021	to	0 170	755 934 332	to	4 510	764 601 421	to	1 600
735 120 331	to	0 840	743 206 491	to	6 500	755 957 701	to	8 000	764 650 231	to	0 470
735 283 008	to	3 020	743 235 992	to	6 050	755 962 981	to	3 280	764 984 371	to	4 850
735 293 131	to	3 220	743 940 631	to	0 900	756 035 371	to	5 490	765 003 667	to	3 680
735 635 010	to	5 040	743 978 011	to	8 070	756 301 257	to	1 290	765 042 517	to	2 540

765 194 728	to	4 970	773 852 971	to	3 030	780 625 208	to	5 920	789 044 014	to	4 100
765 387 365	to	7 450	773 858 011	to	8 100	780 711 345	to	1 540	789 326 341	to	6 880
765 541 801	to	2 100	773 892 721	to	7 190	780 778 894	to	8 920	790 209 421	to	9 480
765 638 461	to	8 970	773 958 061	to	8 660	780 865 851	to	5 920	790 418 170	to	8 190
765 647 101	to	7 190	774 101 148	to	1 190	780 873 421	to	3 450	790 448 020	to	8 460
765 813 781	to	4 029	774 107 161	to	7 190	781 141 891	to	1 980	790 597 485	to	7 530
765 879 314	to	9 390	774 177 226	to	7 270	781 238 697	to	8 730	790 911 883	to	1 900
765 954 001	to	4 030	774 279 481	to	9 810	781 503 151	to	3 180	791 057 441	to	7 550
766 120 286	to	0 320	774 408 399	to	8 420	781 518 818	to	8 840	791 239 081	to	9 290
766 125 716	to	5 750	774 431 821	to	2 450	781 624 126	to	4 200	791 374 483	to	4 500
766 158 824	to	8 840	774 510 451	to	0 780	781 679 221	to	9 340	791 387 971	to	8 030
766 388 433	to	8 460	774 652 981	to	3 010	781 723 771	to	3 890	791 447 521	to	7 850
766 509 421	to	9 660	774 778 981	to	9 040	781 723 964	to	3 990	791 451 151	to	1 240
766 572 901	to	3 020	774 867 481	to	7 510	781 761 391	to	1 720	791 500 009	to	0 470
766 748 500	to	8 521	774 867 515	to	7 540	781 878 721	to	9 020	791 771 431	to	1 490
767 024 341	to	4 370	774 934 275	to	4 290	782 424 840	to	4 900	792 004 293	to	4 320
767 326 471	to	6 590	774 961 261	to	1 290	782 939 821	to	9 850	792 018 379	to	8 420
767 332 561	to	2 950	775 106 223	to	6 235	782 985 347	to	5 360	792 070 621	to	0 740
768 009 841	to	9 960	775 106 237	to	6 248	783 063 631	to	3 690	792 145 211	to	5 230
768 011 489	to	1 520	775 331 515	to	1 550	783 578 101	to	8 130	792 391 381	to	1 620
768 177 980	to	7 990	775 444 210	to	4 230	783 578 143	to	8 160	792 452 779	to	2 790
768 391 081	to	1 170	775 579 301	to	9 320	783 663 991	to	4 050	792 772 728	to	2 770
768 661 569	to	1 650	775 622 683	to	2 760	783 739 838	to	0 280	792 903 511	to	3 990
769 000 051	to	0 080	776 144 621	to	4 670	784 142 598	to	2 610	793 282 518	to	2 533
769 050 841	to	0 900	776 154 010	to	4 060	784 380 061	to	0 090	794 041 831	to	2 040
769 159 081	to	9 178	777 561 631	to	2 080	784 507 591	to	7 740	794 397 709	to	7 780
769 737 496	to	7 510	776 657 371	to	7 490	784 507 759	to	7 860	794 581 741	to	2 040
769 778 491	to	8 730	776 817 421	to	7 450	784 913 509	to	3 531	794 592 122	to	2 150
769 827 331	to	7 450	776 951 225	to	1 250	785 429 491	to	9 520	795 032 251	to	2 340
770 216 071	to	6 100	777 141 601	to	2 140	785 989 351	to	9 440	796 373 406	to	3 430
770 723 281	to	3 400	777 297 421	to	7 510	786 036 450	to	6 480	796 602 961	to	3 050
770 790 451	to	0 480	777 621 721	to	1 750	786 111 854	to	1 930	796 708 441	to	8 500
770 915 150	to	5 490	777 810 309	to	0 330	786 510 527	to	0 540	796 886 281	to	6 430
771 455 551	to	5 610	778 049 651	to	9 670	786 510 571	to	0 600	796 901 701	to	2 000
771 609 661	to	9 690	778 106 225	to	6 310	786 510 571	to	0 600	796 975 466	to	5 590
771 932 551	to	2 580	778 218 730	to	8 780	786 676 937	to	6 980	797 272 917	to	2 950
772 057 224	to	7 440	778 251 871	to	1 930	786 730 831	to	0 920	797 519 441	to	9 460
772 162 660	to	3 070	778 286 911	to	6 940	786 743 671	to	3 700	797 519 731	to	0 240
772 718 615	to	8 640	778 328 699	to	8 730	786 743 711	to	3 730	797 535 181	to	5 330
772 940 140	to	0 160	778 567 471	to	7 860	786 854 491	to	4 550	798 040 053	to	0 080
772 970 886	to	0 940	778 570 771	to	0 830	786 977 256	to	7 461	798 055 813	to	5 830
773 009 419	to	9 430	778 699 096	to	9 110	787 158 121	to	8 390	798 055 891	to	5 950
773 112 031	to	2 060	778 779 471	to	9 480	787 325 701	to	5 910	798 326 371	to	6 520
773 125 387	to	5 410	779 146 205	to	6 230	787 493 281	to	3 340	798 339 167	to	9 210
773 179 320	to	9 410	779 233 681	to	3 710	787 793 816	to	3 880	798 562 411	to	2 440
773 202 989	to	3 140	779 316 961	to	7 200	787 822 428	to	2 440	798 632 461	to	2 490
773 208 991	to	9 290	779 339 221	to	9 400	787 887 881	to	7 901	798 807 151	to	7 510
773 231 311	to	1 340	779 702 191	to	2 250	788 306 478	to	6 490	798 944 761	to	5 030
773 348 739	to	8 940	779 994 001	to	4 090	788 326 339	to	6 380	799 133 191	to	3 220
773 348 739	to	8 940	780 103 591	to	3 650	788 403 671	to	3 690	799 177 626	to	7 650
773 575 891	to	5 950	780 533 288	to	3 310	788 815 771	to	5 860	799 854 751	to	5 200
									800 211 901	to	2 440
									800 872 741	to	2 830

— Group2—Internal and External Investigations,
Postal Inspection Service, 8-19-04

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2—Internal and External Investigations,
Postal Inspection Service, 8-19-04

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2—Internal and External Investigations,
Postal Inspection Service, 8-19-04

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO Table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09322	Close	Immediately	
APO AE 09329	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
APO AE 09880	Delete U2 Add U	Immediately	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09094	A1-B-B1-C-D	09180	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09007	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09009	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09307	A1-B-B1-V-Z1
09012	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-B1-C-D-U-Z1	09099	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09014	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09021	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09213	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09031	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U	09313	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09033	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09036	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09042	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09045	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V	09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09046	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09244	A1-B-B1-C-D-U	09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
09054	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09252	A1-B-B1-C-D-U		
09056	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U		
09058	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U		
09059	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U		
09060	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09142	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U		
09067	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U		
09069	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1		
09076	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1		
09080	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1		
09081	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U				
09086	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U				
09089	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U				
09090	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09327	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09371	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09499	A1-B-B1-C-C1-U	09620	A1-B-B1-C-F-U
09328	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09373	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09501	A1-B-V	09621	A1-B-B1-C-F-U
09329	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09374	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09502	A1-B-V	09622	A1-B-B1-C-F-U
09330	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09375	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09503	A1-B-V	09623	A1-B-B1-C-F-U
09331	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09378	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09504	A1-B-V	09624	A1-B-B1-C-F-U
09332	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09379	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09505	A1-B-V	09625	A1-B-B1-C-F-U
09333	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09380	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09506	A1-B-V	09626	A1-B-B1-C-F-U
09334	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09381	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09507	A1-B-V	09627	A1-B-B1-C-F-U
09336	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09384	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09508	A1-B-V	09628	A1-B-B1-C-F-F1-U-V
09337	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V- Z1	09385	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09509	A1-B-V	09630	A1-B-B1-C-F-U-V
09338	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09386	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09510	A1-B-V	09631	A1-B-B1-C-F-U
09339	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09511	A1-B- V	09636	A1-B-B1-C-F-U
09340	A-A1-B-B1-C1-F-R-V	09388	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09517	A1-B-V	09642	A1-B-B1-N-U
09342	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09521	A1-B-V	09643	A1-B-B1-U
09344	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09390	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09524	A1-B-V	09644	A1-B-B1-U
09346	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09391	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09532	A1-B-V	09645	A1-B-U
09347	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09534	A1-B-V	09647	A1-B-B1-N-U
09348	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09393	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09542	A1-B-V	09648	A1-B-B1-N-U-V-Z1
09351	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09543	A1-B-V	09649	A1-B-B1-U
09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09395	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09545	A1-B-V	09701	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
09354	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09549	A1-B-V	09702	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
09355	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09399	A-A1-B-B1-C-F-M-V- Z1	09550	A1-B-V	09703	A1-B-B1-C-F1
09356	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09554	A1-B-B1-V	09704	A1-B-B1-C-D-V
09357	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09556	A1-B-V	09705	A1-B-B1-U
09358	A-A1-B-B1-E2-F-H1- N-R-V-Z1	09421	A1-B-B1-C-C1-U	09564	A1-B-V	09706	A1-B-B1-C-U-V
09359	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V	09565	A1-B-V	09707	A1-B-B1-C-N-U-V
09360	A1-B-B1-V	09454	A1-B-B1-C-C1-U-V	09566	A1-B-V	09708	A1-B-B1
09363	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09456	A1-B-B1-C-C1-U	09567	A1-B-V	09709	A1-B-B1-F1
09365	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09568	A1-B-V	09710	A1-B-B1-C-C1-F1-M- R-R1-U
09366	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09569	A1-B-V	09711	A1-B-B1-F1-Z1
09367	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-U	09570	A1-B-V	09713	A1-B-B1-C-F1
09370	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09464	A1-B-B1-C-C1-U	09573	A1-B-V	09714	A1-B-B1-C-C1-F1-M- R-R1-U
		09468	A1-B-B1-C-C1-U	09574	A1-B-V	09715	A1-B-B1-F1
		09469	A1-B-B1-C-C1-U	09575	A1-B-V	09716	A1-B-B1-C-D-N-U-V
		09470	A1-B-B1-C-C1-U	09576	A1-B-V	09717	A1-B-B1-M-W
		09494	A1-B-B1-C-C1-U	09577	A1-B-V	09718	A1-B-B1-F-I-N-U-V
		09496	A1-B-B1-C-C1-U-V	09578	A1-B-V	09719	A1-B-B1-C-F1-V
		09498	A1-B-B1-C-C1-U	09579	A1-B-V	09720	A1-B-B1-U-V
				09581	A1-B-V	09721	A1-B-B1-N-U-V-Z1
				09582	A1-B-V	09722	A1-B-B1-C-D-N-U-V
				09586	A1-B-V	09723	A1-B-B1-N-U-V-Z1
				09587	A1-B-V	09724	A1-B-B1-C-C1-F1-M- R-R1-U
				09588	A1-B-V	09725	A1-B-B1-C
				09589	A1-B-B1-V	09726	A1-B-B1-N-U
				09590	A1-B-V	09727	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
				09591	A1-B-V	09728	A1-B-B1-C-F1-U-V
				09593	A1-B-V	09729	A1-B-B1-N-U-V
				09594	A1-B-V	09730	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
				09595	A1-B-V	09731	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1
				09596	A1-B-V	09732	A1-B-B1-N-V-Z1
				09599	A1-B-V	09733	A1-B-B1-V
				09601	A1-B-B1-C-F-F1-U		
				09602	A1-B-B1-C-F-F1-N-U		
				09603	A1-B-B1-C-F-F1-U		
				09604	A1-B-B1-C-F-F1-U		
				09609	A1-B-B1-C-F-U		
				09610	A1-B-B1-C-F-U		
				09612	A1-B-B1-C-F-U		
				09613	A1-B-B1-C-F-U-V		
				09617	A1-B-B1-C-F-U		
				09618	A1-B-B1-C-F-U		
				09619	A1-B-B1-C-F-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09735	A1-B-B1-N-V-Z1	09858	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34098	A1-B-V	96350	A1-B-B1-F-F1-F2-M- W
09736	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09865	A-A1-B-B1-V-Z1	34099	A1-B-V	96351	A1-B-B1-F-F1-F2-M- W
09777	A-A1-B-B1-C-E1-N	09868	A-A1-B-B1-U-V-Z1	96201	A-A1-B	96362	A1-B-B1-F-F1-F2-M- W
09779	A-A1-B-B1-F-R-V	09871	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-X- Z1	96202	A-A1-B1-U-V	96365	A1-B-B1-M-V-W
09780	A-A1-B-B1-F-R-V	09880	A-A1-B-B1-C1-E2-F- H1-R-R1-U-V-Z1	96203	A-A1-B	96367	A1-B-B1-L-M-W
09788	A-A1-B-B1-F-R-V	09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	96204	A-A1-B-B1	96368	A1-B-B1-M-W
09789	A-A1-B-B1-F-R-V	09890	A1-B-B1-E2-F-H1-N- R-R1-U2-V-Z1	96205	A-A1-B-B1-U	96370	A1-B-B1-F-F1-F2-M- W
09790	A-A1-B-B1-C1-F-R-V	09892	A-A1-B-B1-F-N-R- R1-V-Z1	96206	A-A1-B-B1-U	96372	A1-B-B1-M-W
09791	A-A1-B-B1-C1-E1-F- M-N-R-V	09898	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	96207	A-A1-B-B1-U	96373	A1-B-B1-M-W
09793	A-A1-B-B1-F-R-V	34002	A1-B-B1-N-U-Z1	96208	A-A1-B-B1-U	96374	A1-B-B1-M-W
09797	A1-B-B1-C-D-P-V	34006	A-A1-B-B1-C1-F1-N- V-Z1	96212	A-A1-B-B1-U	96375	A1-B-B1-M-W
09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34007	A-A1-B-B1-C1-F1-V- Z1	96213	A-A1-B-B1-U	96376	A1-B-B1-M-W
09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	34008	A-A1-B-B1-C1-F1-V- Z1	96214	A-A1-B-B1-U	96377	A1-B-B1-M-W
09803	A1-B-B1-E2-E3-F-H1- N-R-R1-U1-V-Z1	34009	A-A1-B-B1-D-F-I-M- N-R-R1-V-Z-Z1	96215	A-A1-B-B1-U-V	96378	A1-B-B1-M-W
09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34020	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V	96379	A1-B-B1-M-W
09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34021	A1-B-M-N-V-Z1	96218	A-A1-B-B1-U	96384	A1-B-B1-M-W
09808	A-A1-B-B1-C-C1-F-I- V-Z-Z1	34022	A1-B-B1-D-F-M-N-V- Z1	96219	A-A1-B-B1-U-V	96386	A1-B-B1-M-W
09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34023	A1-B-B1-M-N-V-Z1	96220	A-A1-B-B1-U-V	96387	A1-B-B1-M-W
09811	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34024	A1-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V	96388	A1-B-B1-M-W
09812	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34025	A1-B-B1-F-N-U-V-Z1	96224	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1
09814	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34030	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09819	A-A1-B-F-P-V-Z1	34031	A1-B-B1-M-N-V-Z1	96257	A-A1-B-B1-U	96425	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09821	A-A1-B-F-V-Z1	34032	A1-B-M-N-V-Z1	96258	A-A1-B-B1-U	96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09822	A-A1-B-F-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96259	A-A1-B-B1-U	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
09823	A-A1-B-F-V-Z1	34034	A1-B-B1-M-N-V-Z1	96264	A-A1-B-B1-U	96490	A1-B-B1-V
09824	A-A1-B-F-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96266	A-A1-B-B1-U	96507	A-A1-B-F-V
09827	A-A1-B-F-Z1	34036	A1-B-M-N-V-Z1	96267	A-A1-B-B1-U-V	96511	A1-B-B1-I-N-V
09828	A1-B-N-V-Z1	34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1	96269	A-A1-B-B1-U	96515	A1-B-B1-F
09830	A1-B-B1-C-N-V-Z1	34038	A1-B-B1-M-N-V-Z1	96271	A-A1-B-B1-U	96517	A1-B-B1-F-U3-V
09831	A1-B-B1-F-N-U-V-Z1	34039	A1-B-N-V-Z1	96275	A-A1-B-B1-V	96518	A1-B-B1-V
09832	A-B-B1-U1-V-Z1	34040	A1-B-V-Z1	96276	A-A1-B-B1	96520	A1-B-F-U3-V
09833	A1-B-B1-U1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96278	A-A1-B-B1-U	96521	A1-B-F-N
09834	A1-B-B1-V-Z1	34042	A1-B-B1-D-F-M-N-V- Z1	96283	A-A1-B-B1-U	96522	A1-B-F-N-U
09835	A-A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V- Z1	96284	A-A1-B-B1-U-V	96530	A-A1-B-B1-H-M-N-U- V
09836	A-A1-B-B1-C-F-M-V- Z1	34050	A1-B-V	96297	A-A1-B-B1-U	96531	A1-B-B1-H-M-U-V
09837	A1-B-B1-V-Z1	34051	A1-B-V-Z1	96306	A1-B-B1-F-F1-F2-M- W	96534	A-A1-B-F
09838	A1-B-B1-V-Z1	34053	A1-B-V-Z1	96309	A1-B-B1-M-V-W	96535	A-A1-B-B1-F-V
09839	A-A1-B-B1-U-V-Z1	34055	A1-B-N-V-Z1	96310	A1-B-B1-M-W	96536	A1-B-B1-V
09840	A-A1-B-B1-V-Z1	34058	A1-B-B1-V-Z1	96311	A1-B-B1-M-W	96537	A1-B-B1-V
09841	A-A1-B-B1-U-Z1	34071	A1-B-I-M-N-V-Z	96313	A1-B-B1-F-F1-F2-M- W	96538	A1-B-B1-V
09842	A-A1-B-B1-Z1	34076	A1-B-B1-F1-N-V-Z1	96319	A1-B-B1-M-W	96540	A1-B-B1-V
09843	A-A1-B-B1-U-V-Z1	34078	A1-B-B1-F1-N-V-Z1	96321	A1-B-B1-F-F1-F2-M- W	96541	A1-B-B1-V
09844	A-A1-B-B1-U-V-Z1	34079	A1-B-B1-F1-N-V-Z1	96322	A1-B-B1-F-F1-F2-M- W	96542	A1-B-B1-V
09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34090	A1-B-V	96326	A1-B-B1-M-V-W	96543	A1-B-B1-P-V
09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	34091	A1-B-V	96328	A1-B-B1-M-W	96544	A1-B-F-U3-V
09855	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34092	A1-B-V	96330	A1-B-B1-M-W	96546	A1-B-F-U3
		34093	A1-B-V	96336	A1-B-B1-M-V-W	96548	A-A1-B-B1-H-M-U
		34095	A1-B-V	96337	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U
				96338	A1-B-B1-M-W	96550	A-A1-B-B1-H-M-U
				96339	A1-B-B1-M-V-W	96551	A-A1-B-B1-H-M-U
				96343	A1-B-B1-M-W		
				96347	A1-B-B1-F-F1-F2-M- W		
				96348	A1-B-B1-F-F1-F2-M- W		
				96349	A1-B-B1-F-F1-F2-M- W		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96553	A-A1-B-B1-H-M-N-U-V	96610	A1-B-V	96624	A1-B-V	96670	A1-B-V
		96611	A1-B-V	96628	A1-B-V	96671	A1-B-V
96554	A-A1-B-B1-H-M-U	96612	A1-B-V	96629	A1-B-V	96672	A1-B-V
96555	A1-B-B1-F-M-V	96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96634	A1-B-V	96673	A1-B-V
96557	A1-B-B1-F-M-V			96635	A1-B-V	96674	A1-B-V
96595	A1-B-B1-V			96643	A1-B-V	96675	A1-B-V
96598	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96657	A1-B-V	96677	A1-B-V
96599	A1-B-B1-V			96660	A1-B-V	96678	A1-B-V
96601	A1-B-V			96661	A1-B-V	96679	A1-B-V
96602	A1-B-V	96615	A1-B-V	96662	A1-B-V	96681	A1-B-V
96603	A1-B-V	96616	A-A1-B-B1-V-Z1	96663	A1-B-V	96682	A1-B-V
96604	A1-B-V	96617	A1-B-V	96664	A1-B-V	96683	A1-B-V
96605	A1-B-O-V	96619	A1-B-V	96665	A1-B-V	96684	A1-B-V
96606	A1-B-V	96620	A1-B-V	96666	A1-B-V	96686	A1-B-V
96607	A1-B-V	96621	A1-B-V	96667	A1-B-V	96687	A1-B-V
96608	A1-B-V	96622	A1-B-V	96668	A1-B-V	96698	A1-B-V
96609	A1-B-V	96623	A1-B-V	96669	A1-B-V		

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No 0817E or 0818A) is required on all pouches and sacks.

— *International Network Operations,
Network Operations Management, 8-19-04*

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released August 4, 2004, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59

*Rates of return for May (inception of S and I Funds) through December 2001.

2003 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Aug.	0.40	.73	.66	1.94	1.95	4.12	4.19	2.39	2.41
Sept.	0.40	2.68	2.65	-1.14	-1.06	-1.35	-1.24	3.08	3.08
Oct.	0.30	-1.00	-0.93	5.68	5.66	7.65	7.62	6.06	6.23
Nov.	0.30	0.30	0.24	0.91	0.88	3.47	3.42	2.22	2.22
Dec.	0.49	1.01	1.02	5.24	5.24	2.04	2.08	7.68	7.81

2004 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.29	0.80	0.80	1.80	1.84	3.53	3.58	1.32	1.41
Feb.	0.39	1.09	1.08	1.35	1.39	1.78	1.75	2.22	2.31
March	0.29	0.69	0.75	-1.50	-1.51	0.38	0.42	0.60	0.56
April	0.29	-2.54	-2.60	-1.52	-1.57	-3.94	-4.02	-2.31	2.26
May	0.39	-0.50	-0.40	1.37	1.37	1.50	1.52	0.30	0.34
June	0.38	0.60	0.57	1.86	1.94	2.72	2.75	2.89	2.19
July	0.38	1.00	0.99	-3.24	-3.31	-5.52	-5.54	-3.76	-3.25
LAST 12 MONTHS	4.38	4.88	4.84	13.11	13.17	16.84	17.04	24.55	25.05

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

Please post on bulletin boards. Discard/recycle all previous notices.

Save on business supplies and products.

Go to
usps.com/ebay
for the "Deal of the Week."



Sell on eBay. Ship with USPS.

August 2004

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Daniel Santiago
Born: 6-1-95
Date Missing: 7-12-02
Missing From: Honolulu, HI



Noel Santiago
Born: 6-11-91
Date Missing: 7-12-02
Missing From: Honolulu, HI



Cordaral Wright
Born: 9-23-87
Date Missing: 3-27-04
Missing From: Peoria, IL



Kelly Foltz
Born: 10-27-98
Date Missing: 6-4-04
Missing From: Poplar Bluff, MO



Kenneth Foltz
Born: 10-27-98
Date Missing: 6-4-04
Missing From: Poplar Bluff, MO



Sarah Murray
Age progression to 20 years
Born: 7-29-82
Date Missing: 2-18-97
Missing From: Kenbridge, VA

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

If you have any information, or for free prevention tips, please call 1-800-THE-LOST (1-800-843-5678).

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Esmeralda Munoz
Born: 12-6-86
Date Missing: 5-15-04
Missing From: San Juan, TX



Jasmine Morning
Born: 1-18-89
Date Missing: 7-18-04
Missing From: East Saint Louis, IL



Margaret Fox
Age progression to 44 years
Born: 2-4-60
Date Missing: 6-24-74
Missing From: Burlington, NJ



Sean Davis
Born: 5-29-99
Date Missing: 6-25-04
Missing From: Bandon, OR



Tricia Davis
Born: 3-6-97
Date Missing: 6-25-04
Missing From: Bandon, OR



Keyera Davenport
Born: 5-13-87
Date Missing: 4-19-04
Missing From: Quincy, IL

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Alexandria Cyprian
Age progression to 12 years
Born: 7-14-89
Date Missing: 5-9-97
Missing From: Ft. Worth, TX



Amanda Slaughter
Age progression to 25 years
Born: 8-13-76
Date Missing: 4-28-91
Missing From: Orangefield, TX



Quamille Gibson
Born: 11-24-86
Date Missing: 3-4-04
Missing From: Park Forest, IL



Kyle Allen
Born: 10-6-87
Date Missing: 12-26-03
Missing From: Longview, TX

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2004 STAMPS AND POSTAL STATIONERY

This schedule is subject to change.

Updated Announcement 04-E (August 2004)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products visit our Postal Store Web site at www.usps.com.

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	37¢ Pacific Coral Reef (Nature of America; 10 designs)	Jan 2	Honolulu, HI 96820	PSA pane of 10 w/selvage	Feb 1
	37¢ Year of the Monkey (Lunar New Year)	Jan 13	San Francisco, CA 94188	PSA pane of 20	Feb 12
P	37¢ Love: Candy Hearts	Jan 14	Boston, MA 02205	PSA convertible booklet of 20	Feb 13
	37¢ Paul Robeson (Black Heritage)	Jan 20	Princeton, NJ 08540	PSA pane of 20	Feb 19
	37¢ Snowy Egret	Jan 30	Norfolk, VA 23501 (APS Stamp Show)	PSA convertible booklet of 20	Feb 29
	37¢ Theodor Seuss Geisel	Mar 2	La Jolla, CA 92038	PSA pane of 20 w/selvage	Apr 1
	37¢ and 60¢ Garden Blossoms (2 designs for weddings)	Mar 4	New York, NY 10199 (Mega Stamp Show)	PSA single sided convertible booklet of 20 and PSA pane of 20	Apr 3
1	4¢ American Design Chippendale Chair	Mar 5	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20	Apr 4
	23¢ Columbia University	Mar 25	New York, NY 10199	Stamped Card	Apr 24
	37¢ United States Air Force Academy	Apr 1	USAF Academy, CO 80840	PSA pane of 20	May 1
1	Seacoast (Non-profit rate)	Apr 6	Washington, DC 20066 (no ceremony)	PSA coil of 3000	May 6
P	37¢ Henry Mancini	Apr 13	Los Angeles, CA 90052	PSA pane of 20	May 13
	37¢ American Choreographers (four designs)	May 4	Newark, NJ 07102	PSA pane of 20 w/header	Jun 3
1	American Eagle (First Class Presort rate, 10 designs)	May 12	Washington, DC 20066 (no ceremony)	Gummed coil of 3000	Jun 11
	37¢ Lewis and Clark Bicentennial (three designs)	May 14	Astoria, OR 97103 Atchison, KS 66002 Great Falls, MT 59401 Hartford, IL 62048 Ilwaco, WA 98624 Orofino, ID 83544 Omaha, NE 68108 Pierre, SD 57501 Sioux City, IA 51101 St. Charles, MO 63301 Washburn, ND 58577	PSA prestige book of 20 (two designs) and PSA pane of 20 (one design)	Jun 13
	37¢ Isamu Noguchi (five designs)	May 18	Long Island City, NY 11101	PSA pane of 20 w/selvage	Jun 17
	37¢ National World War II Memorial	May 29 Nationwide	Washington, DC 20066	PSA pane of 20	Jun 28
	37¢ Summer Olympic *Athens, Greece	Jun 9	Philadelphia, PA 19104	PSA pane of 20	Jul 9
	23¢ Harriton House	Jun 10	Bryn Mawr, PA 19010	Stamped card	Jul 10
1	Seacoast (Non-profit rate)	Jun 11	Washington, DC 20066 (no ceremony)	Gummed coil of 3000	Jul 11
	37¢ The Art of Disney: Friendship (four designs)	Jun 23	Anaheim, CA 92803	PSA pane of 20 w/selvage	Jul 23
1	5¢ Toleware	Jun 25	Santa Clara, CA 95050 (ASDA Stamp Show)	PSA pane of 20	Jul 25
	37¢ USS Constellation	Jun 30	Baltimore, MD 21233	PSA pane of 20	Jul 30
	37¢ R. Buckminster Fuller	Jul 12	Stanford, CA 94305	PSA pane of 20	Aug 11
	23¢ Wilma Rudolph (Distinguished Americans)	Jul 14	Sacramento, CA 95813	PSA pane of 20, PSA booklet of 10, and vending book of 10	Aug 13
	37¢ James Baldwin (Literary Arts)	Jul 23	New York, NY 10199	PSA pane of 20	Aug 22

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	37¢ "Magnolia" by Heade (American Treasures)	Aug 12	Sacramento, CA 95813 (APS Stamp Show)	PSA double-sided booklet of 20	Sep 11
1	2¢ Navajo Jewelry	Aug 20	Indianapolis, IN 46206 (Americover Stamp Show)	PSA pane of 20	Sep 19
	37¢ Art of the American Indian (10 designs)	Aug 21	Santa Fe, NM 87501	PSA souvenir sheet of 10	Sep 20
C	37¢ John Wayne (Legends of Hollywood)	Sep 9	Los Angeles, CA 90052	PSA pane of 20	Oct 9
1	Atlas (Standard Presort Rate)	Sep 13	Washington, DC 20066	PSA coil of 3000	Oct 13
	37¢ Sickle Cell Disease	Sep 29	Atlanta, GA 30304	PSA pane of 20	Oct 29
2	37¢ Cloudscapes (15 designs)	Oct 4	Milton, MA 02186	PSA souvenir sheet of 15	Nov 3
	37¢ Christmas: Madonna & Child by Lorenzo Monaco	Oct 14	New York, NY 10199 (Mega Stamp show)	Double-sided booklet of 20	Nov 13
C	37¢ Hanukkah (Holiday Celebrations)	Oct 15	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20	Nov 14
	37¢ Kwanzaa (Holiday Celebrations)	Oct 16	Chicago, IL 60607	PSA pane of 20	Nov 15
C	37¢ Moss Hart	Oct 25	New York, NY 10199	PSA pane of 20	Nov 24
C	37¢ Holiday Ornaments (four designs)	Nov 16	New York, NY 10199	Double-sided booklet of 20, vending book of 20, and PSA pane of 20	Dec 16

Note Descriptions

C: Change in previously announced date, site, and/or rate

N: New issue

P: Pictorial first day postmark

1: Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail® rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 8 cents, and the cost for a stamped card is the value of the postage plus 2 cents.

2: Issued to kick off National Stamp Collecting Month.

(See article on page 87.)

Displaying the U.S. Flag and the POW-MIA Flag

U.S. Flag at Half-Staff

How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- July 27: National Korean War Veterans Armistice Day.
- December 7: National Pearl Harbor Remembrance Day.



Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, *not* at half-staff.

Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until 12 noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.

POW-MIA Flag

How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.



Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following sections in the Administrative Support Manual (ASM):

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.

— Communication Integration, Public Affairs and Communications, 8-19-04



Get a FREE American Flag

when you buy
2 FIRSTCLASS PHONECARDS®!

Exclusive mail-in offer.



Actual flag may differ from image shown.

This 3' x 5' indoor/outdoor
American flag is a \$15 value.
Get yours while supplies last.
Offer ends September 30, 2004.
See Retail Associate for details.

PLACE TEAR PAD HERE

Please see a Retail Associate to request
an offer form or send your original receipt(s)
dated between 7/1/04 and 9/30/04 and a 3" x 5"
card with your name, address and phone number to:

AT&T USPS Salute to America
PO Box 5123
Clifton NJ 07015-5123



usps.com

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SF04-FLZ-CC-310
Counter Card





Federal Employees' Group Life Insurance (FEGLI) Program



FEGLI 2004 Open Season
September 1 to September 30, 2004

No Health Questions to Answer!
Learn More at
www.fegli2004.opm.gov

Don't Miss This Golden Anniversary Opportunity
to Enroll or Update Your FEGLI Coverage



(See article on page 73.)

Are you in the
get it there
safe & sound
 business?

Choose a Priority Mail® bundle.

1



\$4.30
and up

Priority Mail with Delivery Confirmation® service
 Confirmation of delivery date and time

2



\$5.15
and up

Priority Mail with Insurance®
 Insured against loss or damage of up to \$5,000

3



\$5.60
and up

Priority Mail with Insurance® & Delivery Confirmation service

4



\$5.65
and up

Priority Mail with Signature Confirmation® service**
 Confirmation of delivery date, time and signature

*Basic offset insurance for packages up to 7 lb. and \$500 of coverage.
 **Signature Confirmation service does not include insurance.

usps.com

\$ALES CONTEST\$



EVERYONE SELLS...EVERYONE WINS!

**Increase ReadyPost® Sales
for September 2004 and EVERYONE wins!**

**GRAND PRIZE (1 National Winning Office)
\$5,000.00 Premiere Choice Award®**

ONE \$5,000.00 Premiere Choice Award awarded to the USPS office with the largest ReadyPost® sales increase!

Offices with the largest ReadyPost® dollars retail sales increase for September 2004 compared to June 2004 will win gift certificates ranging from \$250.00 to a Grand Prize of \$5,000.00!

EVERYONE sells...EVERYONE wins!

GRAND PRIZE (1 National Winning Office)
\$5,000.00 Premiere Choice Award
Area Grand Prize (9 Winning Offices)
\$2,000.00 Premiere Choice Award
First Place Office in Area by Category (27 Winning Offices)
\$1,000.00 Premiere Choice Award
Second Place Office in Area by Category (27 Winning Offices)
\$500.00 Premiere Choice Award
Third Place Office in Area by Category (27 Winning Offices)
\$250.00 Premiere Choice Award

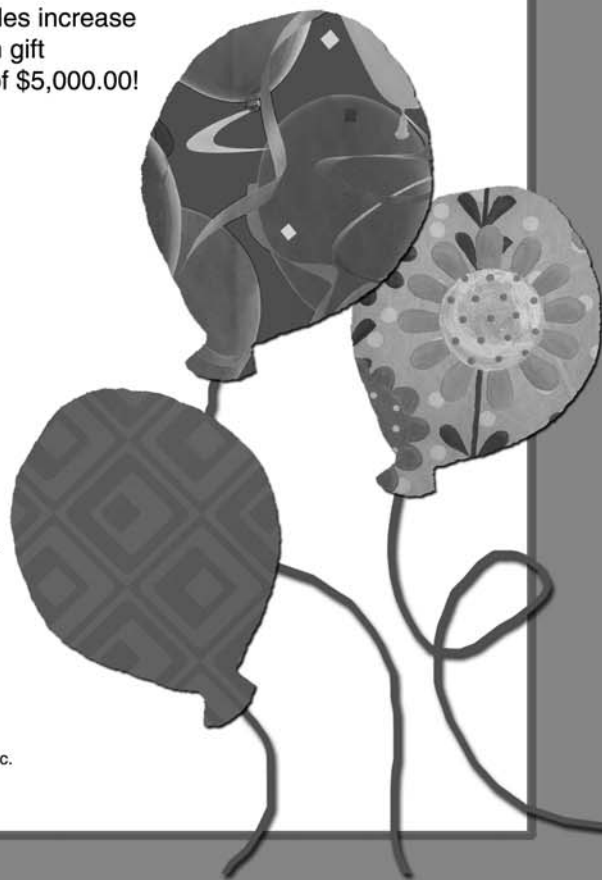
The Premiere Choice Award is redeemable for gift certificates to hundreds of national and regional retailers, restaurants, travel and entertainment providers.

Award can be redeemed for multiple merchant gift certificates.

All USPS Offices selling ReadyPost® as of June 2004 are eligible to participate.

Visit: www.premierechoiceaward.com to view a list of participating merchants.

Premiere Choice Awards and merchant gift certificates/gift cards are issued by Gift Certificate Center®, a Hallmark company. © 2004 Gift Certificate Center, Inc.



(See article on page 100.)

Are you in the
**work smarter
not harder**
business?



Print
shipping labels and
pay for postage online at
usps.com/clicknship



usps.com

©2004 United States Postal Service
PSN 0-204-75-1-10
Entrance Poster (Back)



American Commemorative Collectibles...

a wonderful gift idea for collectors of all ages!



U.S. SAVINGS BONDS

PUT YOUR MONEY TO WORK FOR YOU.

SAFE

Your investment is protected.

TAX SAVINGS

No state or local income tax on the interest your bonds earn.

COMPETITIVE INTEREST RATES

Series I and EE rates change twice a year, in May and November.

EASY TO BUY

Payroll deduction through *PostalEASE*.



FINANCE NUMBER		PAY LOC.		NAME		SOCIAL SECURITY NUMBER	
(Check appropriate) A <input type="checkbox"/> New B <input type="checkbox"/> Increased Allotment C <input type="checkbox"/> Change Denomination D <input type="checkbox"/> Change Inscription E <input type="checkbox"/> Add Alternate F <input type="checkbox"/> Other Action (Describe below)							
(If you checked A, B, or C above complete the following)		Total Pay Period Deduction \$		Bond Denomination <input type="checkbox"/> \$100 <input type="checkbox"/> \$200 <input type="checkbox"/> \$500 <input type="checkbox"/> \$1000			
OWNER	Name	First Name		Middle Name or Initial		Last Name	
	Address	Number and Street					
		City or Town		State		ZIP + 4	
<input type="checkbox"/> Co-Owner <input type="checkbox"/> Beneficiary		First Name		Middle Name or Initial		Last Name	
						Social Security Number	
F. Other Action							

I hereby authorize the foregoing allotment from my pay, to be effective Pay Period _____, of year _____, with the understanding that U.S. Savings Bonds will be issued as requested. This authorization is to remain in effect until cancelled by me in writing or termination of my Federal employment.

See Privacy Act Statement on Reverse	Signature of Employee (Must be same as shown on payroll)	Date	THE POSTMASTER GENERAL SUPPORTS U.S. SAVINGS BONDS.
--------------------------------------	--	------	---

PS Form 1192, February 1999 (Page 1 of 2)

U.S. Savings Bond Authorization for Purchase and Request for Change

Instructions for Completing Savings Bond Form (Use the sample below to determine how to complete the savings bond form above.)

①				②		③	
FINANCE NUMBER		PAY LOC.		NAME		SOCIAL SECURITY NO.	
(Check appropriate) A <input type="checkbox"/> New B <input type="checkbox"/> Increased Allotment C <input type="checkbox"/> Change Denomination ④ D <input type="checkbox"/> Change Inscription E <input type="checkbox"/> Add Alternate F <input type="checkbox"/> Other Action (Describe below)							
(If you checked A, B, or C above complete the following)		Total Pay Period Deduction \$		Bond Denomination <input type="checkbox"/> \$100 <input type="checkbox"/> \$200 ⑥ <input type="checkbox"/> \$500 <input type="checkbox"/> \$1000			
OWNER	Name	First Name		Middle Name or Initial		Last Name	
	Address	Number and Street					
		City or Town		State		ZIP + 4	
<input type="checkbox"/> Co-Owner <input type="checkbox"/> Beneficiary		First Name		Middle Name or Initial		Last Name	
				⑨		Social Security Number ⑩	
F. Other Action							

I hereby authorize the foregoing allotment from my pay, to be effective Pay Period ⑪, of year _____, with the understanding that U.S. Savings Bonds will be issued as requested. This authorization is to remain in effect until cancelled by me in writing or termination of my Federal employment.

See Privacy Act Statement on Reverse	Signature of Employee (Must be same as shown on payroll)	⑫ Date ⑬	THE POSTMASTER GENERAL SUPPORTS U.S. SAVINGS BONDS.
--------------------------------------	--	----------	---

Complete Items 1-3, 12 and 13 for All Actions

- Employee's finance number and pay location.
- Employee's name - should be same as shown on payroll records.
- Employee's Social Security number.
- Signature: MUST be the same as shown on payroll records. If form is NOT signed, the request CANNOT be processed.
- Enter current date.

New Authorization for Bond

- Check box A to denote NEW allotment.
- Total amount to be withheld per pay period. The minimum withholding is \$2.50 and increases must be in increments of \$1.25.
- Check only one box for the desired bond denomination.

Additional Instructions for the Remaining Options Are on the Reverse.

Privacy Act Statement: The collection of this information is authorized by 39 USC 401, 1003 and 5 USC 8339. This information will be used to issue savings bonds to you. As a routine use, the information may be disclosed to an appropriate government agency, domestic or foreign, for law enforcement purposes; where pertinent, in a legal proceeding to which the USPS is a party or has an interest; to a government agency in order to obtain information relevant to a USPS decision or upon request of a government agency when relevant to its decision concerning employment, security clearances, security or suitability investigations, contracts, licenses, grants or other benefits; to a congressional office at your request; to a person under contract with the USPS to fulfill an agency function; to the Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified public accountant during an official audit of USPS finances; to an investigator, administrative judge or complaints examiner appointed by the EEOC for investigation of a formal EEO complaint under 29 CFR 1613; to the Merit Systems Protection Board or Office of Special Counsel for proceedings or investigations involving personnel practices and other matters within their jurisdiction; to a labor organization as required by the National Labor Relations Act; to agencies having taxing authority for taxing purposes; to financial organizations receiving allotments; to State Employment Security Agencies to process unemployment compensation claims; to a Federal or state agency providing parent locator service or to other authorized persons as defined by Pub. L 93-647; to the National Association of Postal Supervisors that relates to postal supervisors; to OPM, Social Security Administration, VA, OWCP, health insurance carriers, or plans, or other program management agencies or retirement systems for use in determining a claim for benefits; and to OPM for its active employee/annuitant data systems used to analyze Federal Retirement and insurance costs. Completion of this form is voluntary; however, if this information is not provided, it may result in an inability to complete the transaction for the issuance of savings bonds in your name.

Computer Matching: Limited information may be disclosed internally or to other local government agencies for computer matching programs conducted pursuant to the Privacy Act. These programs, include, but are not limited to, matches performed to verify an individual's eligibility for, indebtedness to, or compliance with requirements of a benefit program and to verify compliance with USPS policy for employee conduct.

AVERAGE DATING: Bonds of \$100 or greater denomination will be dated as of the first day of the month in which the end of a pay period falls and at least half of the purchase price is accumulated.

PS Form **1192**, February 1999 (Page 2 of 2)

Instructions for Completing Savings Bond Form (Continued)

- 7 . Owner's name and address; a married woman's first name **MUST** be used, not her husband's first name. Address **MUST** have the ZIP + 4 code.
- 8 . If the owner is someone other than the employee, the correct Social Security number must be entered for the owner of the bond.
- 9 . Check co-owner or beneficiary if desired; the designation of a co-owner or beneficiary is optional. If a co-owner or beneficiary is checked, enter the name in this block.
10. This Social Security number is optional.
11. Show pay period and year the request will take effect.

To Increase Allotments

- 4 . Check box **B** to increase an allotment.
- 5 . Total amount to be withheld per pay period (not the additional amount). For example, the current withholding is \$25.00, the increase is \$5.00, enter \$30.00.
- 6 . No entry is required unless a change to the bond denomination is desired. If so, also check box **C**.
- 7-10. No entries are required unless a change to owner, co-owner, or beneficiary is desired. If so, also check box **D** and change the inscription.
11. Show the pay period and year that the request will take effect.

Alternate Owners/Co-Owners/Beneficiaries

- 4 . Check box **E**, Add Alternate, and box **F**, Other Action. Enter **Alternate Bond #1** in Other Action section of form. *(Complete additional forms as needed, and number Alternate #2, #3, etc.)*
- 5 . Total amount to be withheld per pay period. The minimum withholding is \$2.50 and increases must be in increments of \$1.25.
- 6 . Check only one box for the desired bond denomination.
- 7 . Owner's name and address; a married woman's first name **MUST** be used, not her husband's first name. Address **MUST** have the ZIP + 4 code.
- 8 . If the owner is someone other than the employee, the correct Social Security number must be entered for the owner of the bond.
- 9 . If a co-owner or beneficiary is desired, check appropriate box, and enter one name here.
10. This Social Security number is optional.
11. Show the pay period and year that the request will take effect.

NOTE: When the amount withheld has satisfied the requirements to issue a bond for the first alternate, the withholding will be applied to the second alternate.

Domestic Mail (Continued)

REVISED LABEL

Label 11-B, Express Mail Mailing Label — Post Office to Addressee

In an ongoing effort to improve the service performance of Express Mail® service, we have revised Label 11-B, *Express Mail Mailing Label — Post Office to Addressee*, to more clearly identify domestic and international destinations. A copy of Label 11-B appears on page 72 in this *Postal Bulletin*.

The revised label, which has an edition date of March 2004, clearly states that the boxes for the ZIP+4® code in the address area are for U.S. addresses *only*. The customer must not enter foreign postal codes in those boxes.

For items going to international destinations by Global Express Mail™, the customer must enter the foreign postal code in the address area immediately above the ZIP+4 boxes and must enter the complete destination country name in the block immediately below the ZIP+4 boxes.

To help avoid delivery delays, a retail or acceptance clerk who receives a Global Express Mail™ piece with a foreign postal code in the ZIP+4 boxes must obliterate the code from the boxes and rewrite the code in the address area immediately above the boxes.

Additional modifications to Label 11-B include a:

- “Flat Rate” option in the “Weight” box.
- “2nd. Del. Day” option in the “Day of Delivery” box.
- “Scheduled Date of Delivery” box.

Until further notice, Post Office™ facilities must continue to use current usable supplies of the September 2002 edition of Label 11-B — they must *not* dispose of such labels.

Customers and Postal Service™ personnel can order copies of Label 11-B by calling the Expedited Package Supply Center at 800-610-8734 or by going online to supplies.usps.gov (under “Browse Store” and “Shipping Supplies,” click on *Personal Use* and then on *Express Mail Post Office to Addressee Label*).

— International Product Development,
Product Development, 8-19-04



ER 004418296 US


Mailing Label
 Label 11-B, March 2004

UNITED STATES POSTAL SERVICE®

Post Office To Addressee

← 5/8 inch →

PRESS HARD. YOU ARE MAKING 3 COPIES.

ORIGIN (POSTAL SERVICE USE ONLY)

PO ZIP Code	Day of Delivery <input type="checkbox"/> Next <input type="checkbox"/> 2nd <input type="checkbox"/> 2nd Del. Day	Postage \$	
Date Accepted	Scheduled Date of Delivery Month Day	Return Receipt Fee \$	
Mo. Day Year	Scheduled Time of Delivery <input type="checkbox"/> Noon <input type="checkbox"/> 3 PM	COD Fee \$	Insurance Fee \$
Time Accepted <input type="checkbox"/> AM <input type="checkbox"/> PM	Military <input type="checkbox"/> 2nd Day <input type="checkbox"/> 3rd Day	Total Postage & Fees \$	
Flat Rate <input type="checkbox"/> or Weight lbs. ozs.	Int'l Alpha Country Code	Acceptance Emp. Initials	

FROM: (PLEASE PRINT)

PHONE ()

FOR PICKUP OR TRACKINGVisit **www.usps.com**

Call 1-800-222-1811

**DELIVERY (POSTAL USE ONLY)**

Delivery Attempt	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Employee Signature
Mo. Day		
Delivery Attempt	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Employee Signature
Mo. Day		
Delivery Date	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Employee Signature
Mo. Day		

CUSTOMER USE ONLY
PAYMENT BY ACCOUNT
 Express Mail Corporate Acct. No.

☐ **WAIVER OF SIGNATURE** (Domestic Mail Only)
 Additional merchandise insurance is void if customer requests waiver of signature.

 Federal Agency Acct. No. or
 Postal Service Acct. No.

I wish delivery to be made without obtaining signature of addressee or addressee's agent (if delivery employee judges that article can be left in secure location) and I authorize that delivery employee's signature constitutes valid proof of delivery.

☐ **NO DELIVERY**
☐ Weekend ☐ Holiday

Mailer Signature

TO: (PLEASE PRINT)

PHONE ()

ZIP + 4 (U.S. ADDRESSES ONLY. DO NOT USE FOR FOREIGN POSTAL CODES.)

					+				
--	--	--	--	--	---	--	--	--	--

FOR INTERNATIONAL DESTINATIONS, WRITE COUNTRY NAME BELOW.

--

Employees

NOTICE

Federal Employees' Group Life Insurance — Open Season

To celebrate this year's 50th anniversary of the Federal Employees' Group Life Insurance (FEGLI) Program, the Office of Personnel Management (OPM) is conducting a FEGLI Open Season from September 1 through September 30, 2004. Elections made during this open season will become effective no earlier than September 1, 2005 (1 year later), and only for employees who meet pay and duty requirements.

OPM will mail directly to each employee's home address an open season package including the *Open Season Election Form*, FE-2004. The Material Distribution Center (MDC) also will make an automatic distribution of FEGLI Open Season materials to field personnel offices before the open season. Field personnel offices are responsible for publicizing this open season (see pull-out poster on page 63).

If you are making an election, fill out the form and forward it to your field personnel offices. Field personnel offices must collect the filled-out FE-2004 forms and enter the data from those forms into the Complement Management and Selection (CMS) system.

The Inspection Service and the Office of the Inspector General must order the *FEGLI Program Booklet* (FE 76-21, formerly RI 76-21) in accordance with OPM Benefits Administration Letter 04-205, dated July 16, 2004.

— Compensation,
Employee Resource Management, 8-19-04

EMPLOYEE SAFETY TALK

Only You Can Prevent a Roll-Away or Runaway Vehicle Accident

Recent events and trends indicate the need for stepped-up employee awareness on preventing roll-away and runaway vehicle accidents. Below is a safety talk to share with your employees who have driving privileges. This talk will remind them of the proper *requirements* for securing a vehicle and preventing roll-away and runaway vehicle accidents.

Background

Requirements for properly securing a vehicle and avoiding roll-away and runaway vehicle accidents have been around for a long time. These requirements are stressed in employee driver training programs and employee safety talks and are corrected during driver observations.

Yet every delivery day countless employees leave the controls of their vehicles without properly securing the vehicle and safeguarding them against roll-away and runaway accidents. National vehicle accident data bears out these behaviors. In the last 9 months 201 roll-away and runaway vehicle accidents have occurred. This averages to around *one roll-away and/or runaway vehicle accident per delivery day!*

This is something we cannot be proud of by any means! Having a vehicle running or rolling unattended is not an image we want to portray to our customers and the general public. In addition to tarnishing our image, these types of motor vehicle accidents sustain injuries to employees, injuries to our customers, vehicle damage, and private property damage.

What?

Operators experiencing roll-away and runaway vehicle accidents have been pinned by their Postal Service vehicle, have fallen under the wheels of their vehicle while chasing it down the street, and have allowed their unattended vehicle to strike members of the community they were servicing. Our unattended vehicles also have struck parked vehicles along streets, homes and businesses, trees, and moving private vehicles in streets and intersections, and they have ended up in the backyard pool of one of our customers.

Why?

Generally, contributing factors to roll-away and runaway vehicle accidents are operators in a hurry, taking short cuts, and not properly securing the vehicle when leaving its controls. Typically, when a roll-away and runaway vehicle accident does occur, it is not the first time the operator failed to properly secure the vehicle. In most cases the operator has established a behavior of not properly securing the vehicle, and that behavior has been reinforced countless times when nothing adverse happened. Then one day, the operator experiences a roll-away and runaway vehicle accident.

Who?

Our roll-away and runaway vehicle accident data shows that this type of accident occurs across the spectrum of our employee types. It ranges from the new driver with less than 1 month of service to the professional driver with 30-plus years of service.

Make it Happen!

- Please properly secure your vehicle when leaving the controls.
- It is the right thing to do.
- It is a job requirement.
- No excuses can justify having one of our vehicles rolling or running down a street unattended.

You as vehicle operators, ultimately make all decisions regarding safe operation of the vehicle. Therefore, you are the one that can make it not happen!

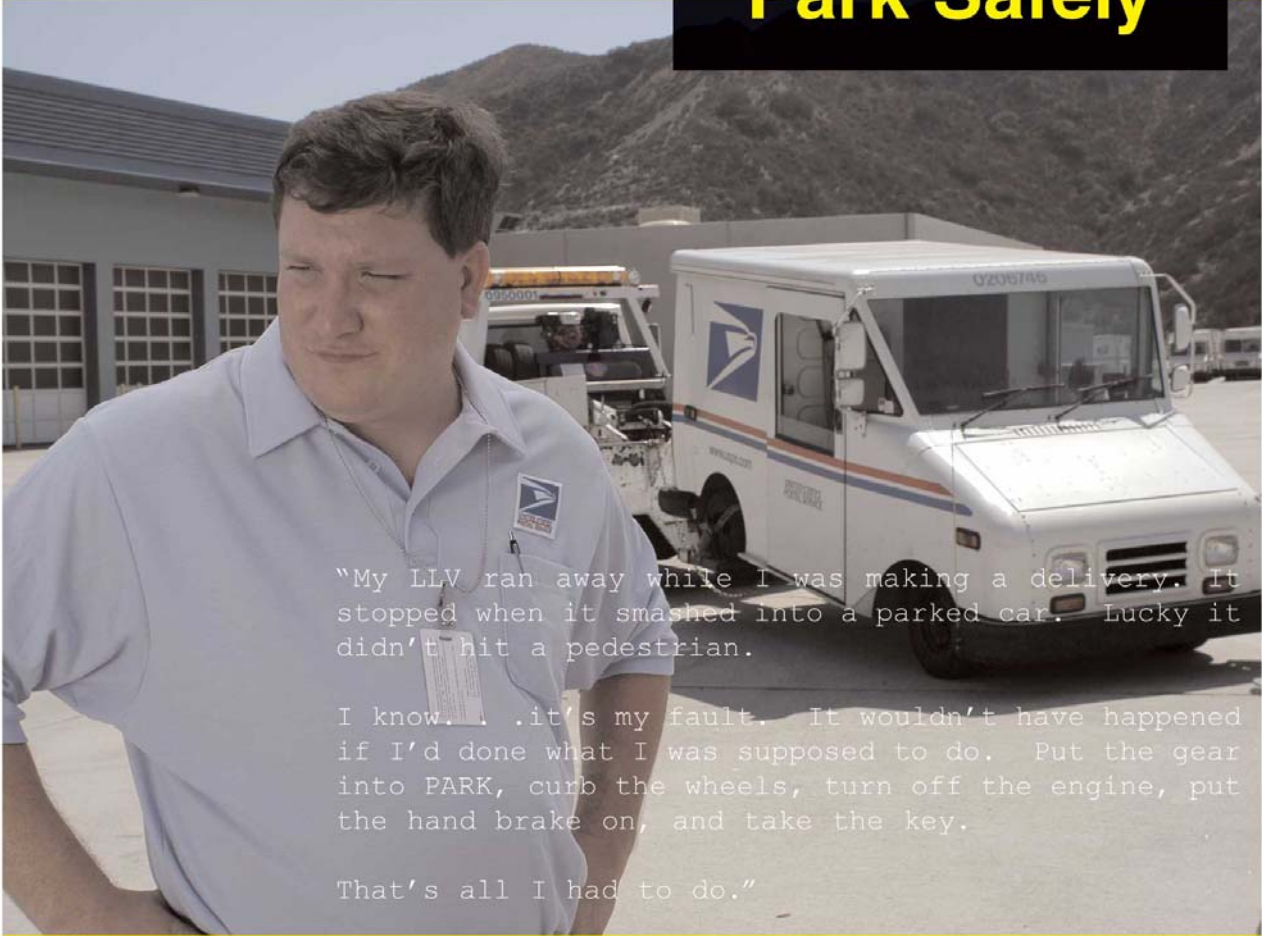
Below are the proper requirements for securing a vehicle and avoiding this unwanted moving experience.

- Place the gear selector in "Park."
- Curb and/or turn the wheels to minimize vehicle travel distance should any of the above steps fail to keep your vehicle from rolling and/or running away.
- Turn off the engine.
- Remove the key.
- Set the parking brake.

— Safety Performance Management,
Employee Resource Management, 8-19-04

Accidents Don't Just Happen.

Park Safely



"My LLV ran away while I was making a delivery. It stopped when it smashed into a parked car. Lucky it didn't hit a pedestrian.

I know... it's my fault. It wouldn't have happened if I'd done what I was supposed to do. Put the gear into PARK, curb the wheels, turn off the engine, put the hand brake on, and take the key.

That's all I had to do."

Safety Depends on Me.





Save on braces.
Save on taxes.

Flexible Spending Accounts



Finance

CLARIFICATION — HANDBOOK F-1 REVISION

Credit and Debit Card Refunds, Retrievals, Chargebacks, Undercharges, and Overcharges

This article clarifies the article “Credit and Debit Card Refunds, Retrievals, Chargebacks, Undercharges, and Overcharges” published in *Postal Bulletin* 22114 (10-30-03, pages 81–83).

We will incorporate these revisions into the next update of the online version of Handbook F-1 accessible on the Postal Service™ PolicyNet Web site.

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, click on *PolicyNet*.
- Then click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook F-1, Post Office Accounting Procedures

	*	*	*	*	*
3	Managing Postal Funds				
31	Acceptable Payment for Postal Goods and Services				
	*	*	*	*	*
317	Credit and Debit Cards				
	*	*	*	*	*
317.8	Overcharges				
317.81	Credit Card Overcharges				
	*	*	*	*	*

Subsequent Day

[Revise the Subsequent Day section to read as follows:]

If a customer reports an error after the day of the transaction, then the postmaster, supervisor, or designated employee at the postal retail unit or Post Office verifies that the customer’s credit card was overcharged. The postal retail unit or Post Office then calls the Accounting Help Desk (AHD) to get information about the documentation required to process the adjustment.

Note: ASCs are the only facilities authorized to issue credit to card companies for transactions that originate at postal retail units and Post Offices.

* * * * *

317.83 Debit Card Overcharges

* * * * *

Subsequent Day

[Revise the Subsequent Day section to read as follows:]

If a customer reports an error after the day of the transaction, then the postmaster, supervisor, or designated employee at the postal retail unit or Post Office verifies that the customer’s debit card was overcharged. The postal retail unit or Post Office then calls the Accounting Help Desk (AHD) to obtain information about the documentation required to process the adjustment.

* * * * *

— Revenue and Field Accounting,
Finance, 8-19-04

International Mail

IMM AND PUBLICATION 51 REVISION

Iraq — Resumption of Service

Effective August 21, 2004, the *International Mail Manual* (IMM) and Publication 51, *International Postal Rates and Fees*, are revised to reflect that the U.S. Postal Service® is resuming most mail services to Iraq. All services will be available with the exception of some Special Services.

We will incorporate these revisions into the printed version of IMM 31 and into the next printed version of Publication 51, and also into the online versions of the IMM and Publication 51, both of which are available via Postal Explorer® at <http://pe.usps.gov>.

International Mail Manual (IMM)

* * * * *

Individual Country Listings

* * * * *

Iraq

Country Conditions for Mailing

[Remove the introductory paragraph starting “Effective August 14, 2003...” (about mail service being limited to airmail letter-post items).]

* * * * *

Airmail Parcel Post Rates

[Remove the note saying “Service Suspended” and add airmail parcel post rates to read as follows:]

Weight not over (lbs.)	Parcel Post Rate
1	\$18.00
2	22.00
3	26.00
4	30.00
5	34.00
6	37.50
7	41.00
8	44.50
9	48.00
10	51.50
11	55.00
12	58.50
13	62.00
14	65.50
15	69.00
16	72.50
17	76.00
18	79.50
19	83.00

Weight not over (lbs.)	Parcel Post Rate
20	\$86.50
21	90.00
22	93.50
23	97.00
24	100.50
25	104.00
26	107.50
27	111.00
28	114.50
29	118.00
30	121.50
31	125.00
32	128.50
33	132.00
34	135.50
35	139.00
36	142.50
37	146.00
38	149.50
39	153.00
40	156.50
41	160.00
42	163.50
43	167.00
44	170.50
Weight Limit: 44 lbs	

* * * * *

Economy Mail Parcel Post Rates

[Remove the note saying “Service Suspended” and add economy airmail parcel post rates to read as follows:]

Weight not over (lbs.)	Parcel Post Rate
5	\$26.25
6	28.75
7	31.00
8	33.25
9	35.50
10	37.75
11	39.80
12	41.85
13	43.90
14	45.95
15	48.00
16	50.05
17	52.10
18	54.15
19	56.20
20	58.25
21	60.15

Weight not over (lbs.)	Parcel Post Rate
22	\$62.05
23	63.95
24	65.85
25	67.75
26	69.65
27	71.55
28	73.45
29	75.35
30	77.25
31	79.00
32	80.75
33	82.50
34	84.25
35	86.00
36	87.75
37	89.50
38	91.25
39	93.00
40	94.75
41	96.50
42	98.25
43	100.00
44	101.75
Weight Limit: 44 lbs	

* * * *

Special Services

[Revise the text for the Special Services to read as follows (indicating revisions to all Special Services except

Certificate of Mailing, COD and Certified, International Money Order, and International Reply Coupons):]

Certificate of Mailing

See 313 for fees

COD and Certified

NOT for International Mail

Insurance (320)

NOT Available

International Business Reply Service (373)

NOT Available

International Money Order (371)

NOT Available

International Reply Coupons (372)

Fee: \$1.75

Recorded Delivery (360)

NOT Available

Registered Mail (330)

NOT Available

Restricted Delivery (350)

NOT Available

Return Receipt (340)

NOT Available

* * * *

Publication 51, International Postal Rates and Fees

* * * *

Country Listing

[In the Country Listing, revise the entry for Iraq to read as follows (removing the sign "<" after the country name — that sign indicates that mailing restrictions currently apply to a country, but the Postal Service has removed mailing restrictions to Iraq — and showing revisions in the "Parcel Post Insurance Indemnity Limit (\$)" column and the "GXG Rate Group" column):]

Country	EMS Rate Group	EMS Max. Weight Limit (lb.)	Airmail Parcel Post Rate Group	Economy (Surface) Parcel Post Rate Group	Parcel Post Max. Weight Limit (lb.)	Parcel Post Insurance Indemnity Limit (\$)	Letter-post Rate Group *	GXG Rate Group
Iraq	11	44	11	11	44	—	5	7

* * * *

REVISED LABEL

Label 11-B, Express Mail Mailing Label — Post Office to Addressee

Please see the article “Label 11-B, *Express Mail Mailing Label — Post Office to Addressee*” (the article begins on page 71; a copy of the label is on page 72), in the Domestic Mail section in this *Postal Bulletin*. The article contains information relevant to international mail because Label 11-B is used for both domestic and international destinations.

— *International Product Development,
Product Development, 8-19-04*

Promotion. Postal Service Official Licensed Products

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MODEL SWX
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ORDER FORM

Local Post Office™: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Payment: ☐ Visa ☐ Mastercard ☐ Amex ☐ Money Order

Card number: _____ Expiration date: _____

Purchaser: _____ Signature: _____

Telephone: _____ Fax: _____ E-mail: _____

Quantity (minimum 5 watches per model): SVX: _____ SWX: _____

FAX YOUR ORDER TO 973-624-6664 • PLEASE ALLOW 3-4 WEEKS FOR DELIVERY

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBay.

Promotion. Postal Service Official Licensed Products



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SUPER SAVINGS ON DENIMS AND SWEATS!!

Mid-Weight Sweatshirts. JERZEES 8 oz., 50/50, Nu-Blend anti-pilling fabric with knit cuffs and waistband, featuring a full-front screen-printed USPS® logo. Makes a great all-season sweatshirt on the job or off. Colors: Navy, Oxford Grey, Birch, Black, Red, Forest Green. Sizes S - 4XL. Reg. \$19.95. **NOW! \$15.95***

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Other Options: Additional charges apply.
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\$2.00(2XL); \$3.50(3XL); \$4.50(4XL); \$5.50(5XL)

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100% Cotton
Sizes: XS - 5XL
Color: Faded Blue.
Reg. \$24.95
NOW! \$19.95*



#A97222 – Men's Short-Sleeve
#A97322 – Men's Long-Sleeve
#A97522 – Women's Long-Sleeve
#A97216 – Women's Short-Sleeve
(by JERZEES S through 2XL only)



Efficient Zippered Padfolio

Simulated-Leather with multiple pockets for organizing, lined pad, pen loop. 13.5"X11" closed. #04A0051V **\$24.95**

Highly Versatile Calculator Folder

Simulated-Leather writing folder with pop-up note dispenser, dual-power calculator, pen loop and assorted pockets. 10"X12.5" closed. #04A0049V **\$24.95**



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THROUGH 9/25/04**



The Ultimate ID Holder
Simulated-Leather with clear window for ID, hidden pocket, cell phone pocket on back with two pen loops. 5.25"X6.75" #04A00BHV **\$9.95**

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Promotion. Postal Service Official Licensed Products

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**ALL 50 STATES
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NOTEPADS – 50¢
Retail was \$1.49



KEY CHAINS – 75¢
Retail was \$2.95



METAL MAGNETS – 60¢
Retail was \$2.95



TRAVEL MUGS – \$3.00
Retail was \$11.95



ACRYLIC MAGNETS – \$1.00
Retail was \$4.95



LAPEL PINS – 75¢
Retail was \$3.95



POSTCARDS – 50 each, same state...\$2.50
Retail was \$12.50

Postcards • Note Pads • Acrylic Magnets • Lapel Pins • Travel Mugs • Key Chains • Metal Magnets

Not all items are available for all states. Call right away for best selection!



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Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

Philately

STAMP ANNOUNCEMENT 04-28

Sickle Cell Disease Awareness Stamp



Copyright USPS 2003

The Postal Service™ will issue a 37-cent, *Sickle Cell Disease Awareness* commemorative stamp (Item 456900) in a pressure-sensitive adhesive (PSA) pane of 20, in one design on September 29, 2004, in Atlanta, Georgia. The stamp, illustrated by James Gurney of Rhinebeck, New York, goes on sale nationwide September 30, 2004.

With the *Sickle Cell Disease Awareness* issue, the Postal Service calls attention to an important health issue. Common throughout the world, sickle cell disease refers to a group of inherited disorders that affect the red blood cells. People of all races should be screened with a simple blood test to determine if they have the disease or carry the inherited sickle cell trait.

Issue:	<i>Sickle Cell Disease Awareness</i>
Item Number:	456900
Denomination & Type of Issue:	37-cent commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	September 29, 2004, Atlanta, GA 30304
Art Director:	Howard E. Paine, Delaplane, VA
Typographer:	John Boyd, New York, NY
Illustrator:	James Gurney, Rhinebeck, NY
Engraver:	Keating Gravure
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	96.4 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, PMS 7532 (redish brown), Cool gray 9
Stamp Orientation:	Vertical
Image Area (w x h):	0.850 x 1.42 in./21.59 x 36.068 mm
Overall Size (w x h):	0.990 x 1.560 in./25.146 x 39.624 mm
Full Pane Size (w x h):	5.85 x 7.25 in./148.59 x 184.15 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"V" followed by six (6) single digits
Marginal Markings:	"© 2003 USPS" • Price • Plate position diagram • Plate numbers (4 per pane) • 4 barcodes on back
Catalog Item Number(s):	456920 Block of 4 — \$1.48 456930 Block of 10 — \$3.70 456940 Full Pane of 20 — \$7.40 456961 First Day Cover — \$0.75 456993 Full Pane w/First Day Cover — \$8.15

Art director Howard Paine and artist James Gurney settled on a humanistic approach; Gurney's oil painting stresses the love between parent and child. Typographer John Boyd created the legend across the top reading "TEST EARLY FOR SICKLE CELL."

How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at

the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

SICKLE CELL DISEASE AWARENESS COMMEMORATIVE
STAMP
POSTMASTER
3900 CROWN RD
ATLANTA GA 30321-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 28, 2004.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 37-cent *Sickle Cell Disease Awareness Commemorative Stamp*, Item 456900

Stamp distribution offices (SDOs) will receive approximately one-half the standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of one-half their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before September 23, 2004.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in 10 positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Sickle Cell Disease Awareness Commemorative Stamp</i> , Item 456900
1	20,000
2	20,000
3	40,000
4	40,000
5	60,000
6	60,000
8	80,000
9	100,000
12	120,000
13	140,000
16	160,000
19	200,000

Additional Supply

Post Offices requiring additional Item 456900 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Chicago APD will receive 7,800,000 additional stamps; the New York and Memphis APDs will each receive 7,000,000 additional stamps; the San Francisco APD will receive 6,000,000 additional stamps; and the Denver APD will receive 1,800,000 additional stamps. For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center will receive 4,000,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations, 8-19-04

STAMP ANNOUNCEMENT 04-29

Atlas Presorted Stamp



Copyright USPS 2001

The Postal Service™ will issue a nondenominated, presorted standard (10-cent value) *Atlas* stamp (Item 791100) in a pressure-sensitive adhesive (PSA) coil of 10,000 in one design on September 13, 2004, in Washington, DC (no ceremony). The stamp, designed by Kevin Newman of Santa Monica, California, goes on sale nationwide September 14, 2004.

The *Atlas* stamp was previously issued on June 29, 2001, in a PSA coil of 10,000 (Item 791200).

How to Order First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

ATLAS DEFINITIVE STAMP
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 922820
WASHINGTON DC 200900-2282

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by December 12, 2004.

Issue:	<i>Atlas</i>
Item Number:	791100
Denomination & Type of Issue:	Nondenominated definitive presorted standard (10-cent value)
Format:	Coil of 3,000 (1 design)
Series:	N/A
Issue Date & City:	September 13, 2004, Washington, DC 20066
Photographer:	Horst Hamann
Designer:	Kevin Newman, Santa Monica, CA
Engraver:	Keating Gravure
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	Avery Dennison, SPC
Manufacturing Process:	Gravure
Printer:	Avery Dennison, (AVR)
Printed at:	AVR, Clinton SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Coil:	3,000
Print Quantity:	210 million stamps
Paper Type:	Nonphosphored type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton SC
Colors:	PMS 377 (Green), PMS 150 (Orange), PMS 179 (Red), PMS 350 (Dark Green), Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.720 x 0.818 in./18.288 x 20.828 mm
Overall Size (w x h):	0.870 x 0.980 in./22.098 x 24.892 mm
Full Pane Size (w x h):	N/A
Plate Size:	400 stamps per revolution
Plate Numbers:	"V" followed by five (5) single digits
Marginal Markings	"© 2001 USPS" • Plate numbers • Back number every 10th stamp
Catalog Item Number(s):	0701130 Atlas Statue Strip of 25 — \$2.50 701140 Atlas Statue Full Coil of 3000 — \$300.00

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 791100, *Atlas*, Presorted Standard Rate, PSA Coil of 3,000

Stamp distribution offices (SDOs) *will not* receive an automatic distribution of Item 791100. SDOs requiring Item 791100 must order them from their designated accountable paper depository (APD) using PS Form 17, *Stamp Requisition/Stamp Return*.

Initial Supply to Post Offices

Post Offices requiring quantities of Item 791100 must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these stamps to Post Offices before September 7, 2004.

Philatelic Requirement

Philatelic centers requiring the Atlas PSA coil of 3,000 must order Item 791100 from their designated SDO using a separate PS Form 17.

Additional Supply

Post Offices requiring additional coils must requisition them from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

For fulfilling orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 2,400 coils; the Denver APD will receive 700 coils. For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center will receive 21,600 coils.

— Stamp Services,
Government Relations, 8-19-04

UPDATED ANNOUNCEMENT 04-E

2004 Stamps and Postal Stationery

"2004 Stamps and Postal Stationery" (Announcement 04-E, August 2004), which appears on page 59, is intended to replace the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2004. Post Offices™ may wish to post this schedule on their bulletin boards.

Customers may also access the *Postal Bulletin* through the Postal Service™ Web site at www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Postal Bulletin*.

This announcement will be updated every 2 to 3 months, as changes warrant.

How to Order First Day of Issue Cancellations and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the *USA Philatelic* catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking on *Buy Stamps & Shop*. Then they should prepare their own covers by affixing new stamps to the upper-right corner of envelopes or postcards of their choice, and

address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail® rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to:

NAME OF ISSUE
POSTMASTER
CITY STATE ZIP CODE (followed by -9991).

Covers submitted for first day of issue cancellations may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be postmarked on or before the deadline indicated in the "2004 Stamps and Postal Stationery" announcement that follows.

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

— Stamp Services,
Government Relations, 8-19-04

Pictorial Cancellations Announcement

As a community service, the Postal Service™ offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellations have been extended for 30 days.



July 17, 2004

Caribbean School Inc.
50TH ANNIVERSARY STATION
CARIBBEAN SCHOOL
RETAIL MANAGER CARIBBEAN
DISTRICT
585 AVE FD ROOSEVELT STE 223
SAN JUAN PR 00936-9996

**EVA & BOB
GRAUER**
Grand Marshals
July 31, 2004
44th After Harvest
Czech Festival Station
Wilson KS 67490



July 31, 2004

Chamber of Commerce
44TH AFTER HARVEST CZECH
FESTIVAL STATION
POSTMASTER
PO BOX 9998
WILSON KS 67490-9998



July 24, 2004

Postal Service
FIREMENS FEST SCHOOL
POSTMASTER
PO BOX 9998
WALDO OH 43356-9998

The following cancellation has been extended for 60 days.

MDRLCA 100 YEARS
"Service with a Smile" Station
June 14, 2004
Ocean City, MD 21842



June 14–15, 2004

MD Rural Letter Carriers Association
MD RLCA 100 YEARS SERVICE WITH A SMILE STATION
POSTMASTER
7101 COASTAL HWY
OCEAN CITY MD 21842-9998



July 29, 2004
Dallas Chamber of Commerce
SUMMERFEST 2004 STATION
POSTMASTER PHILATELIC
SERVICES
768 SW CHURCH ST
DALLAS OR 97338-9998



Point Breeze Station
August 14, 2004
Kent, NY 14477

August 14, 2004
Oak Orchard Harbor Light
Committee
POINT BREEZE STATION
POSTMASTER
1788 KENT RD
KENT NY 14477-9998



August 6-8, 2004
DECATUR CELEBRATION
STATION
POSTMASTER
214 N FRANKLIN ST
DECATUR IL 62523-9998



August 14, 2004
Oxford, PA 19363
Oxford 250th
Station

August 14, 2004
OXFORD 250TH STATION
POSTMASTER
215 E LOCUST ST
OXFORD PA 19363-9998



August 9, 2004
Postal Service
HARLEY STATION
POSTMASTER
PO BOX 9998
STURGIS SD 57785-9998



August 14-15, 2004
23rd Annual Railfans Weekend
POSTAL CABOOSE STATION
POSTMASTER
PO BOX 9998
FLINT MI 48502-9998



August 9, 2004
Postal Service
KICK START STATION
POSTMASTER
PO BOX 9998
STURGIS SD 57785-9998



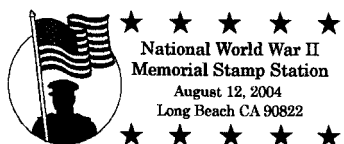
August 17, 2004
30TH ANNIVERSARY STATION
POSTMASTER
911 JACKSON AVE
PASCAGOULA MS 39567-9998



August 9, 2004
Postal Service
STURGIS RALLY STATION
POSTMASTER
PO BOX 9998
STURGIS SD 57785-9998



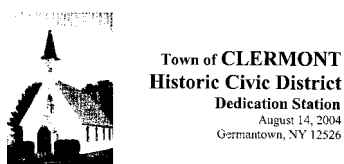
August 18, 2004
THE ART OF DISNEY
FRIENDSHIP STATION
POSTMASTER
PO BOX 9998
CLIFTON CO 81520-9998



August 12, 2004
Department of Veterans Affairs
VA Long Beach Healthcare
System
NATIONAL WORLD WAR II
MEMORIAL STAMP STATION
POSTMASTER
PO BOX 140
LONG BEACH CA 90801-0140



August 20, 2004
Pennsic War Station Committee
PENNSIC WAR STATION
POSTMASTER
400 S MAIN ST
SLIPPERY ROCK PA
16057-9998



August 14, 2004
TOWN OF CLERMONT
HISTORIC CIVIC DISTRICT
DEDICATION STATION
POSTMASTER
PO BOX 9998
GERMANTOWN NY 12526-9998



August 20, 2004
Unicover Corporation
LEWIS AND CLARK STATION
POSTMASTER
214 JACKSON ST
SIOUX CITY IA 51101-9998



AUGUST 20 2004

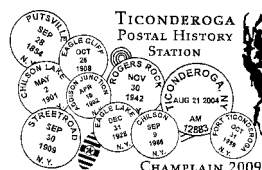
AFTON STATION

AFTON WI 53501

August 20, 2004

Town of Afton WI

SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
AFTON WI 53501-9998



August 21, 2004

Ticonderoga Heritage Museum

TICONDEROGA POSTAL
HISTORY STATION
POSTMASTER
169 CHAMPLAIN AVE
TICONDEROGA NY 12883-9998



57TH ANNUAL NEW YORK STATE

WOODSMEN'S
FIELD DAYS

WOODSMEN'S STATION
AUGUST 20th, 2004
BOONVILLE, NEW YORK 13309

August 20-22, 2004

NY State Woodsmen's Field Days
Committee

WOODSMEN'S STATION
POSTMASTER
100 MAIN ST
BOONVILLE NY 13309-9998

Bicentennial Celebration 1804-2004

Georgetown, NY 13072



August 21, 2004

Georgetown Bicentennial
Committee

MULLER HILL STATION
POSTMASTER
1008 STATE RTE 26
GEORGETOWN NY 13072-9998

AMERICA OVER 2004
AFDCS 49TH CONVENTIONTASTE OF THE
HEARTLAND STATION

INDIANAPOLIS IN 46219
AUGUST 22, 2004

August 20-22, 2004

TASTE OF THE HEARTLAND
STATION
POSTMASTER
125 W SOUTH ST
INDIANAPOLIS IN 46206-9998

AUGUST 21, 2004
ELK LICK
RESERVATION
CAMP STATION
SMETHPORT PA 16749
CALUMET
INTERNATIONAL CAMPOREE



August 21, 2004

Allegheny Highlands Council Inc.
Boys Scouts of America

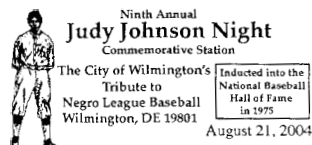
ELK LICK RESERVATION CAMP
STATION
POSTMASTER
PO BOX 9998
SMETHPORT PA 16749-9998



August 20-24, 2004

Linn County Philatelic Society

WORLD SERIES STATION
POSTMASTER PHILATELIC
SERVICES
311 SW 2ND ST
CORVALLIS OR 97333-9998



Ninth Annual

Judy Johnson Night

Commemorative Station

The City of Wilmington's
Tribute to
Negro League Baseball
Wilmington, DE 19801

August 21, 2004

August 21, 2004

Judy Johnson Memorial
Foundation

NINTH ANNUAL JUDY
JOHNSON NIGHT
COMMEMORATIVE STATION
POSTMASTER
PO BOX 7500
WILMINGTON DE 19803-9998



August 21, 2004

Town of Montague

TOWN OF MONTAGUE MA
01351 STATION
POSTMASTER
53 MAIN ST
MONTAGUE MA 01351-9998



August 21, 2004

USCS CONVENTION STATION
POSTMASTER
125 W SOUTH ST
INDIANAPOLIS IN 46206-9998



Lewiston, ME 04240
August 21, 2004

August 21, 2004

Great Falls Balloon Festival Com-
mittee

GREAT FALLS BALLOON
FESTIVAL STATION
POSTMASTER
49 ASH ST
LEWISTON ME 04240-9998



August 21, 2004

LEWIS AND CLARK
EXPEDITION WEEKEND
STATION
POSTMASTER
PO BOX 9998
FLINT MI 48502-9998

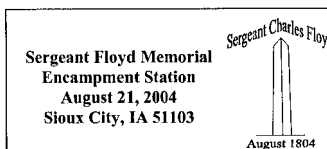


WILD BLUEBERRY
FESTIVAL STATION
AUGUST 21, 2004
MACHIAS, ME 04654

August 21, 2004

Wild Blueberry Festival
Committee

WILD BLUEBERRY FESTIVAL
STATION
POSTMASTER
51 COURT ST
MACHIAS ME 04654-9998



Sergeant Floyd Memorial

Encampment Station

August 21, 2004

Sioux City, IA 51103

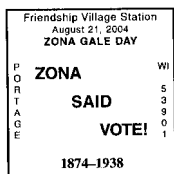
Sergeant Charles Floyd

August 1804

August 21, 2004

Sergeant Floyd River Museum
and Welcome Center

SERGEANT FLOYD MEMORIAL
ENCAMPMENT STATION
POSTMASTER
214 JACKSON ST
SIOUX CITY IA 51101-9998



August 21, 2004

FRIENDSHIP VILLAGE STATION
POSTMASTER
PO BOX 9998
PORTAGE WI 53901-9998



August 21, 2004

Vernon Olde Tyme Saturday/Pony Express

MAIL RELAY STATION
POSTMASTER
PO BOX 9998
VERNON CO 80755-9998

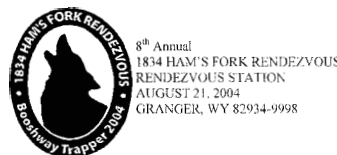


Wild West Days Station
Viroqua WI 54665

August 21, 2004

August 21, 2004

Postal Service
WILD WEST DAYS STATION
POSTMASTER
PO BOX 9998
VIROQUA WI 54665-9998



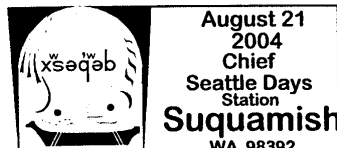
August 21, 2004

1834 Ham's Fork Rendezvous
GRANGER RENDEZVOUS
STATION
POSTMASTER
PO BOX 9998
GRANGER WY 82934-9998



August 21, 2004

Fox River Trolley Museum
TROLLEY MUSEUM STATION
POSTMASTER
164 N GILBERT ST
SOUTH ELGIN IL 60177-9998



August 21, 2004

Suquamish Tribe
CHIEF SEATTLE DAYS STATION
POSTMASTER
PO BOX 9998
SUQUAMISH WA 98392-9998



OLD SETTLERS PICNIC
CENTENNIAL STATION
SHELDON MO 64784
AUGUST 21, 2004

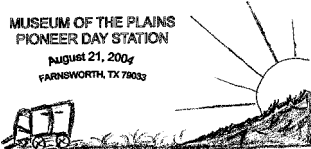
August 21, 2004

Sheldon Picnic Association
OLD SETTLERS PICNIC
CENTENNIAL STATION
POSTMASTER
300 MAIN
SHELDON MO 64784-9998



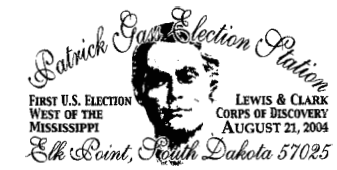
August 21-22, 2004

Cincinnati Recreation Center
BLACK FAMILY REUNION
CELEBRATION STATION
POSTMASTER
1591 DALTON AVE
CINCINNATI OH 45234-9611



August 21, 2004

Postal Service
MUSEUM OF THE PLAINS
PIONEER STATION
POSTMASTER
201 MAIN ST
FARNSWORTH TX 79033-9998



August 21-22, 2004

Postal Service
PATRICK GASS ELECTION
STATION
POSTMASTER
PO BOX 9998
ELK POINT SD 57025-9998



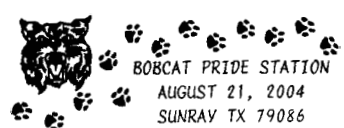
August 21, 2004

Postal Service
THIRD ANNUAL LOST IN
LEFORS STATION
POSTMASTER
111 E 2ND ST
LEFORS TX 79054-9998



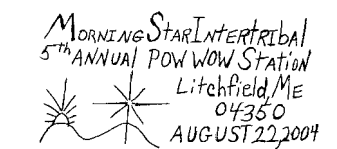
August 21-22, 2004

Offutt Air Force Base
OFFUTT AIR SHOW STATION
POSTMASTER PHILATELIC
WINDOW
1124 PACIFIC ST
OMAHA NE 68108-9998



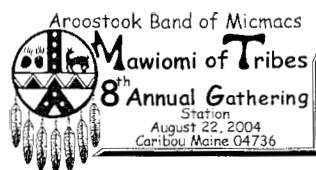
August 21, 2004

Postal Service
BOBCAT PRIDE STATION
POSTMASTER
400 MAIN ST
SUNRAY TX 79086-9998



August 22, 2004

House of Morning Star
MORNING STAR INTERTRIBAL
5TH ANNUAL POWWOW
STATION
POSTMASTER
1882 HALLOWELL RD
LITCHFIELD ME 04350-9998

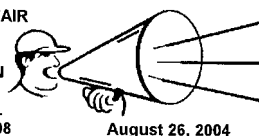


August 22, 2004

Aroostook Band of Micmacs
AROOSTOOK BAND OF MICMACS MAWIOMI OF TRIBES 8TH ANNUAL GATHERING STATION
 POSTMASTER
 41 SWEDEN ST
 CARIBOU ME 04736-9998

**STATE FAIR
 POST
 OFFICE
 STATION**

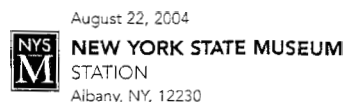
**ST PAUL
 MN 55108**



August 26, 2004

August 26–September 6, 2004

Postal Service
**STATE FAIR POST OFFICE
 STATION**
 POSTMASTER
 PO BOX 645014
 ST PAUL MN 55164-5014



August 22, 2004

**NEW YORK STATE MUSEUM
 STATION**
 Albany, NY, 12230

August 22, 2004

New York State Museum
**NEW YORK STATE MUSEUM
 STATION**
 POSTMASTER
 50001 COLONIE CENTER MALL
 ALBANY NY 12205-9998

CENTENNIAL CELEBRATION STATION

August 26, 2004

Groom TX 79039



August 26, 2004

*First United Methodist Church,
 Groom, TX*
**CENTENNIAL CELEBRATION
 STATION**
 POSTMASTER
 104 W FIRST ST
 GROOM TX 79039-9998



August 22, 2004

Postal Service
**ART OF THE AMERICAN INDIAN
 STATION**
 POSTMASTER
 1237 E WEISGARBER RD
 KNOXVILLE TN 37950-9998



August 27, 2004

CRIM 2004
CRIM 2004 STATION
 POSTMASTER
 PO BOX 9998
 FLINT MI 48502-9998



August 22, 2004

Centennial Committee
**CENTENNIAL CELEBRATION
 STATION**
 POSTMASTER
 PO BOX 9998
 ST BONIFACIUS MN
 55375-9998



August 27, 2004

Lewis & Clark Bicentennial
**1804-2004
 1806-2006**
LEWIS AND CLARK STATION
 POSTMASTER
 PO BOX 9998
 YANKTON SD 57078-9998



August 23, 2004

*Lockheed Martin Aeronautics
 Company*
**C130 HERCULES FIRST FLIGHT
 1954 STATION**
 POSTMASTER
 257 LAWRENCE ST
 MARIETTA GA 30060-9998



August 27–29, 2004

QWL-EI Bangor A Team
**THE NATIONAL FOLK FESTIVAL
 STATION**
 POSTMASTER
 966 MAIN RD
 HOLDEN ME 04429-9998

**DENVER MUSEUM
 ART STATION**
 Denver, Colorado 80202

AUGUST 23 2004

August 23, 2004

*Denver Museum of Contemporary
 Art*
**DENVER MUSEUM OF
 CONTEMPORARY ART
 STATION**
 PHILATELIC OFFICE
 951 20TH ST
 DENVER CO 80202-9998



August 27–September 2, 2004

Centre Hall Grange Fair
GRANGE FAIR STATION
 POSTMASTER
 PO BOX 9998
 CENTRE HALL PA 16828-9998



**GRAY'S HARBOR
 LIGHT STATION**
 TRANSFER CEREMONY
 AUGUST 24, 2004
 WESTPORT, WA 98595
 WESTPORT-SOUTH
 BEACH HISTORICAL

August 24, 2004

*Westport-South Beach Historical
 Society*
**GRAY'S HARBOR LIGHT
 STATION**
 POSTMASTER
 PO BOX 9998
 WESTPORT WA 98595-9998



**ALASKA STATE FAIR 2004
 COLONY VILLAGE STATION**

PALMER, AK. 99645

August 27–September 6, 2004

Alaska State Fair Committee
**ALASKA STATE FAIR 2004
 COLONY VILLAGE STATION**
 POSTMASTER
 500 S COBB ST
 PALMER AK 99645-9998



August 28, 2004
BICENTENNIAL STATION
POSTMASTER
PO BOX 9998
MONTICELLO NY 12701-9998



TOWN & COUNTRY FESTIVAL STATION
AUGUST 28, 2004
BUSHNELL IL 61422-9998

August 28, 2004

Bushnell Sesquicentennial Committee
TOWN AND COUNTRY
FESTIVAL STATION
POSTMASTER
PO BOX 9998
BUSHNELL IL 61422-9998



August 28, 2004
New York Racing Association
THE TRAVERS STAKES
STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY
12866-9998



August 28, 2004

Duquoin State Fair Committee
DUQUOIN STATE FAIR STATION
POSTMASTER
304 E MAIN ST
DUQUOIN IL 62832-9998



25th Anniversary
Old Franklin Day
Old Franklin Day Sta.
August 28, 2004
Franklin, NY 13775

August 28, 2004
Stone Hall Committee
OLD FRANKLIN DAY STATION
POSTMASTER
450 MAIN ST
FRANKLIN NY 13775-9998



August 28, 2004

Nebraska State Fair
NEBRASKA STATE FAIR
STATION
PHILATELIC CLERK
700 R ST
LINCOLN NE 68501-9804



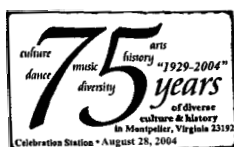
Broad Top City
Sesquicentennial
Station
August 28, 2004
Broad Top City,
PA 16621

August 28, 2004
Brown Top City Sesquicentennial Committee
BROAD TOP CITY
SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
BROAD TOP CITY PA
16621-9998



August 28-29, 2004

Postal Service
SPIRIT MOUND STATION
POSTMASTER
PO BOX 9998
VERMILLION SD 57069-9998



August 28, 2004
Postal Service
CELEBRATION STATION
POSTMASTER
17132 MOUNTAIN RD
MONTPELIER VA 23192-9998



August 30, 2004

ANAMOSA STATION
POSTMASTER
116 S FORD ST
ANAMOSA IA 52205-9998



August 28, 2004
Racine Heritage Museum
GOOD OL TIME ON THE
LAKEFRONT STATION
POSTMASTER
PO BOX 9998
2635 4 MI RD
RACINE WI 53404-9998



August 31, 2004

Universal Ship Cancellation Society Stephen Decatur Chapter No. 4
CADET TRAINING STATION
POSTMASTER
27 MASONIC ST
NEW LONDON CT 06320-9998

*Bicentennial of
Lewis & Clark's Council
with the
Ihanktonwan Nakota
1804-2004*



August 28, 2004
Postal Service
LEWIS AND CLARK STATION
POSTMASTER
PO BOX 9998
YANKTON SD 57078-9998



September 1, 2004

The Battle of Plattsburgh Committee
FOOTSTEPS OF THE BRITISH
STATION
POSTMASTER
880 STATE RTE 11
CHAMPLAIN NY 12919-9998



September 1, 2004
Postal Service
 LEWIS AND CLARK STATION
 POSTMASTER
 PO BOX 9998
 MITCHELL SD 57301-9998



September 1–30, 2004
Kirkville Image Campaign Committee
 KIRKSVILLE WHERE PEOPLE
 MAKES THE DIFFERENCE
 STATION
 POSTMASTER
 210 E JEFFERSON ST
 KIRKSVILLE MO 63501-9998



ALTRUSA LITERACY
 AWARENESS STATION
 SEPTEMBER 1, 2004
 NORMAN, OK 73069
 LEADERS IN SERVICE

September 1, 2004
Club of Norman Altrusa International, Inc.
 ALTRUSA LITERACY
 AWARENESS STATION
 POSTMASTER
 129 W GRAY ST
 NORMAN OK 73069-9998



September 2, 2004
The Battle of Plattsburgh Committee
 FOOTSTEPS OF THE BRITISH
 STATION
 POSTMASTER
 9 CHAPMAN ST
 ROUSES POINT NY 12979-9998

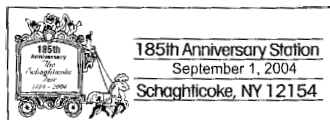


Home of the 2004
 District 5-A Academic &
 Spring Meet Champions
 Proud to be a Longhorn!

September 1, 2004
Loop ISD
 LOOP ISD STATION
 POSTMASTER
 HWY 83 AND 303
 LOOP TX 79342-9998



September 2–4, 2004
Postal Service
 OLD THRESHERS REUNION
 STATION
 POSTMASTER
 200 N JEFFERSON
 MT PLEASANT IA 52641-9998



September 1–6, 2004
The Schaghticoke Fair Committee
 185TH ANNIVERSARY STATION
 POSTMASTER
 172 MAIN ST
 SCHAGHTICOKE NY 12154-9998

— Stamp Services,
 Government Relations, 8-19-04

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards, Pricing and Classification, 8-19-04

Priority Mail® bundles

1 with
Delivery
Confirmation™
service



\$4.30
and up

2 with
Insurance*



\$5.15
and up

3 with
Insurance*
& Delivery
Confirmation
service



\$5.60
and up

usps.com

*Prices reflect Insurance for packages up to 1 lb. and \$50 of coverage

Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	28-4614	65541	MO	Lenox	Dent	Main Office	Post Office	10/10/1997	Post Office™ discontinued. Retain ZIP Code™. Establish a place name. Continue to use Lenox MO 65541 as last line of address.
New	28-6936	65541	MO	Rolla	Phelps	Lenox	Place Name	05/29/2004	
Old	36-6344	28361	NC	Raeford	Hoke	McCain	Community Post Office	08/19/2002	Community Post Office and Post Office box ZIP Code discontinued. Establish a place name. Raeford NC becomes an acceptable last line for use with ZIP Code 28376.
New	36-6344	28376	NC	Raeford	Hoke	Raeford	Place Name	07/10/2004	
Old	38-3150	45329	OH	Gordon	Darke	Main Office	Post Office	08/31/1993	Post Office and ZIP Code discontinued. Establish a place name. Gordon OH becomes an acceptable last line for use with ZIP Code 45304.
New	38-0266	45304	OH	Arcanum	Darke	Gordon	Place Name	07/03/2004	
Old	39-5016	73553	OK	Loveland	Tillman	Main Office	Post Office	11/16/1998	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Loveland OK 73553 as last line of address.
New	39-3564	73553	OK	Grandfield	Tillman	Loveland	Place Name	04/17/2004	
Old	41-5796	17212	PA	Needmore	Fulton	Big Cove Tannery	Community Post Office	03/01/1999	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Big Cove Tannery PA 17212 as last line of address.
New	41-5796	17212	PA	Needmore	Fulton	Big Cove Tannery	Place Name	06/26/2004	
Old	41-4044	18433	PA	Jermyn	Lackawanna	Mayfield	Classified Branch	06/01/2003	Classified Branch discontinued. Retain ZIP Code. Establish a place name. Continue to use Mayfield PA 18433 as last line of address.
New	41-4044	18433	PA	Jermyn	Lackawanna	Mayfield	Place Name	05/08/2004	
Old	41-8136	17878	PA	Stillwater	Columbia	Main Office	Post Office	05/10/2002	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Stillwater PA 17878 as last line of address.
New	41-0588	17878	PA	Benton	Columbia	Stillwater	Place Name	03/20/2004	
Old	41-7608	17866	PA	Shamokin	Northumberland	Ranshaw	Community Post Office	01/01/1989	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Ranshaw PA 17866 as last line of address.
New	41-7608	17866	PA	Shamokin	Northumberland	Ranshaw	Place Name	06/26/2004	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	41-8164	19557	PA	Stony Run	Berks	Main Office	Post Office	04/01/2000	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Stony Run PA becomes an acceptable last line for use with ZIP Code 19529.
New	41-4188	19529	PA	Kempton	Berks	Stony Run	Place Name	04/17/2004	
Old	41-8532	17722	PA	Trout Run	Lycoming	Bodines	Community Post Office	08/31/1991	Community Post Office and ZIP Code discontinued. Establish a place name. Use Trout Run PA 17771 as the last line of address.
New	41-8532	17771	PA	Trout Run	Lycoming	Trout Run	Place Name	06/26/2004	
Old	49-6460	84650	UT	Oasis	Millard	Main Office	Post Office	08/30/1997	Post Office and ZIP Code discontinued. Establish a place name. Oasis UT becomes an acceptable last line for use with ZIP Code 84624.
New	49-1904	84624	UT	Delta	Uintah	Oasis	Place Name	06/12/2004	
Old	49-7310	84621	UT	Redmond	Sanpete	Main Office	Post Office	10/01/2003	This announcement changes the administrative office for this ZIP Code from Redmond UT to Gunnison UT. Continue to use Axtell UT 84621 as last line for addresses. This announcement amends Postal Bulletin 22134.
New	49-3332	84621	UT	Gunnison	Sanpete	Main Office	Post Office		

OFFICIALS WHO INSTALL POSTMASTERS AND OFFICERS-IN-CHARGE

PS Form 8020, Report of Installation (Postmaster or Officer-In-Charge)

Postmaster Finder, online at www.usps.com/postmasterfinder, is the Postal Service's™ national historic record of postmasters by Post Office™. To ensure the accuracy of this public record, when installing a postmaster or officer-in-charge, please send a completed copy of PS Form 8020, *Report of Installation (Postmaster or Officer-In-Charge)*, to the following address:

HISTORIAN
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLZ SW RM 2P400
WASHINGTON DC 20260-0012

Complete PS Form 8020 for *all* postmaster and officer-in-charge installations and for *all* Post Office service suspensions. Provide the full names of employees and, if applicable, give the reason for the transfer, such as detail, leave, promotion, or retirement. Also use the form whenever an incumbent officer-in-charge is promoted to postmaster at the same Post Office, that is, list the individual on the form twice, as the outgoing officer-in-charge and as the incoming postmaster.

You can obtain PS Form 8020 the following ways:

- By visiting the Postal Service PolicyNet Web site:
 - Go to <http://blue.usps.gov>.
 - Under “Essential Links” in the left-hand column, click on *References*.

- Under “References” in the right-hand column, click on *PolicyNet*.

- Click on *Forms*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)


- By photocopying the form shown below.
- By ordering the form from the Material Distribution Center. Use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. Wait 48 hours after registering before placing your first order.

Use the following information to order PS Form 8020:

PSIN: PS 8020
PSN: 7530-02-000-9298
Unit of Measure: SE
Minimum Order Quantity: 1
Quick Pick Number: N/A
Bulk Pack Quantity: 4,000
Price: \$0.0822
Edition Date: 1/94

— Historian,
Government Relations and Public Policy, 8-19-04

		Report of Installation <i>(Postmaster or Officer-In-Charge)</i>
Post Office (City, State, ZIP + 4)	County	Post Office Level
Post Office Telephone No. (Include Area Code) ()	Date of Transfer	
Name and Title of Appointee	Installed as: <input type="checkbox"/> Postmaster <input type="checkbox"/> Officer-In-Charge	
Name and Title of Former Postmaster/Officer-In-Charge	Reason for Transfer (Specify)	
Completed by (Name, Title)	District	
Signature	Telephone No. (Include Area Code) ()	
PS Form 8020 , January 1994 Historian - 1 Official Personnel Folder - 2 Person Completing Form - 3		

MOVER'S GUIDE NEWS

September 2004 Mover's Guide Now Available

The September 2004 issue of Publication 75, *Mover's Guide*, will begin arriving at your facility in mid-August, packed in boxes of 300, 200, and 100 copies.

Do not start using this edition before September 1, 2004, unless your current stock of this item has been depleted.

We print and distribute the *Mover's Guide* three times a year — the May issue in April, the September issue in August, and the January issue in December. To order up to 100 additional copies, please call the Material Distribution Center by using touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order the September 2004 issue of the *Mover's Guide*:

PSIN:	PUB 75
PSN:	7610-03-000-4795
Unit of Measure:	EA
Minimum Order Quantity:	N/A
Bulk Pack Quantity:	100
Quick Pick Number:	441
Price:	N/A
Edition Date:	09/04

To order more than 100 copies, or if you have other questions regarding *Mover's Guide*, please call Imagitas directly at 800-816-6837.

After September 1, 2004, recycle all remaining copies of older versions of *Mover's Guide*.

Please keep track of your inventory. Businesses and other organizations must purchase *Mover's Guide* and can get order forms by calling Imagitas at 800-816-6837. Remember, consumers can visit www.usps.com and click on *Change Address* or go directly to <https://usps.com/moversguide> to change their address online.

— Address Management
Intelligent Mail and Address Quality, 8-19-04

Retail

REMINDER

Change-of-Address Security and Fraud Prevention

With over 44 million customers changing their mailing address annually, the Postal Service™ makes every effort to prevent identity fraud and to protect our customers' mail and privacy.

To protect our customers' privacy, when the Postal Service receives a change-of-address order, the National Customer Support Center (NCSC) in Memphis, Tennessee, sends out two confirmation letters to validate the authenticity of the order.

The Customer Notification Letter (CNL) is sent to the new address and contains the customer's name, new and old address, move type (family or individual), and move effective date. If the data in the CNL is correct, the customer can ignore this letter. If the change-of-address order contains an error or is the result of a fraudulent action, the customer can take the necessary steps to stop the change order by calling 800-ASK-USPS (800-275-8777).

The Move Validation Letter (MVL) is sent to the customer's old address. The MVL contains the customer's name, old address, move type, and the move effective date. The letter is addressed to the name on the change-of-address order or "CURRENT RESIDENT" to ensure delivery to the address, if occupied. The letter contains a notice stating

that the Postal Service received a change-of-address order for the named family or individual at that address, and asks that the customer review the information and report any incorrect or seemingly fraudulent information by calling 800-ASK-USPS (800-275-8777). If the named individual or family has moved, the current resident can ignore the notice and it will not have any effect on the delivery of their mail.

If the change-of-address order is submitted via the Internet, the customer must use a major credit card to validate and complete the transaction. If the customer submits the change-of-address order via PS Form 3575, *Change-of-Address Order*, the customer must sign the form to verify that he or she has read the notice and understands that an unauthorized change-of-address order is a federal offense.

The actual incidents of mail forwarding fraud are minimal. Often it is a family member who has moved and completed the change-of-address order incorrectly. CNLs and MVLs prevent mail fraud and help our customers maintain the privacy and security of their mail.

— Customer Service Support,
Delivery and Retail, 8-19-04

READYPOST SALES CONTEST

Everyone Sells, Everyone Wins!

A Sales Contest for ReadyPost® shipping supplies will take place during the month of September 2004. With more than \$75 million in sales so far this year, ReadyPost is contributing to our efforts to grow retail revenue, and we want to end the year with a real sales push. ReadyPost shipping supplies are a perfect solution for customers who want a quick, easy, convenient way to wrap and send their packages.

ReadyPost sales will be tracked from September 1 through September 30, 2004, in order to determine which offices have the largest dollar amount increase in ReadyPost retail sales for September 2004 compared with June 2004. The offices with the best sales will win gift certificates ranging from \$250 to a Grand Prize of \$5,000. All Post Offices™ selling ReadyPost as of June 2004 are eligible to participate. A full-page notice about the contest is available

on page 65 in the pull-out section of this *Postal Bulletin*. Please share this information so that all sales and service associates have the opportunity to participate in this contest and remember: EVERYONE SELLS, EVERYONE WINS.

The prizes are Premiere Choice Award's gift certificates redeemable at more than 400 national and regional retailers, restaurants, and travel and entertainment providers. The offices may choose to break up their total award amount into multiple gift certificates of smaller amounts from a variety of participating Premiere Choice Award merchants. Post Offices may visit the Premiere Choice Award site at www.premierechoiceaward.com for additional information or check out the participating Premiere Choice Award merchants at www.premierechoiceaward.com/merchlist.asp.

The prizes are as follows:

1. Grand Prize (Top office in the country):
\$5,000 Premiere Choice Award Gift Certificate
2. Area Grand Prize (Nine winning offices):
\$2,000 Premiere Choice Award Gift Certificate
3. First-Place Office in Area by ReadyPost Category
(27 winning offices):
\$1,000 Premiere Choice Award Gift Certificate
4. Second-Place Office in Area by ReadyPost Category
(27 winning offices):
\$500 Premiere Choice Award Gift Certificate
5. Third-Place Office in Area by ReadyPost Category
(27 winning offices):
\$250 Premiere Choice Award Gift Certificate

Offices selling ReadyPost items are placed in Category 1, 2, or 3 based on the office's annual sales from the previous year. Any category changes were designated effective July 1, 2004. The office's category as of that date is the category we will use for determining the first, second, and third place awards by area.

Keeping ReadyPost merchandise displays fully stocked and suggesting ReadyPost products to customers will help to meet their needs — and help your office compete in the Everyone Sells, Everyone Wins! ReadyPost sales contest.

— Retail Marketing,
Service and Market Development, 8-19-04

REMINDER

Stamps by Mail — Brochure Ordering Information

The next deadline date for ordering Stamps by Mail® brochures is **September 6, 2004**. These brochures will be delivered by no later than October 15, 2004. This will not be a holiday brochure, but is a newly designed standard version.

To order Stamps by Mail brochures, submit PS Form 3227-0, *Stamps by Mail Supply Order* (January 2002), to Cyril-Scott Company:

CYRIL SCOTT COMPANY
PO BOX 627
LANCASTER OH 43130-0627
Telephone: 800-466-0455
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click on *Forms*, then select the form by number. A copy of this form appears on page 102 in this *Postal Bulletin*.

Stamps by Mail centralized computer processing sites automatically receive quantities funded by Postal Service™ Headquarters. These quantities are based on revenue generated by site. This does not require the centralized site to place an order. However, centralized sites may order additional quantities from Cyril-Scott Company from local funds by following the ordering instructions contained within this article. Noncentralized sites must pay for all brochures ordered.

The cost per unit of 500 is \$11.00. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it receives payment.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office™ until the order has been received.

The remaining print **deadline dates** for the balance of calendar year 2004 are:

October 4 — for delivery no later than November 15*

October 18 — for delivery no later than December 2*

*Brochures printed in October will be for the 2004 holiday season and feature the Postal Service's holiday stamps. Please note that the *Holiday Contemporary Santa* (ornament) stamp will be available for nationwide sale on November 17, 2004.

— Retail Marketing,
Service and Market Development, 8-19-04

Stamps by Mail Supply Order

Required Entry ▶

Order No. (mm-dd-yy-ZIP+ 4) Example: 12-18-00-22209-6057

You MUST complete ALL fields on this form

To: STAMPS BY MAIL
CYRIL-SCOTT CO
PO BOX 627
LANCASTER OH 43130-0627

Office Name

Contact Name

Contact Telephone No. *Include area code*Contact Fax No. *Include area code*

Telephone No. 800-466-0455

Fax No. 740-689-0210

Contact Email Address

Quantity

Item	Specify No. of Packs (500 forms per pack)	Unit Cost	Total
Form 3227 (English)	_____	@ \$11.00 ea. per pkg. =	
Spanish-language forms will be available in the future	_____	@ \$ _____ ea. per pkg. =	
Chinese-language forms will be available in the future	_____	@ \$ _____ ea. per pkg. =	
Total			\$

Ship to (Cannot ship to post office boxes):

(No., street, apt./ste., city, state, ZIP + 4)

Contact Name

Contact Telephone No. *Include area code***Imprint Information**

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)

**1.** Imprint Address (Where order is sent for fulfillment - **MUST** include ZIP + 4) **2 & 3.** Return Address (**MUST** include ZIP + 4)

_____	_____
_____	_____
_____	_____
_____	_____

Payment Information: Orders will be shipped within 35 calendar days after receipt of order.

Actual delivery times will vary based upon the destination and the shipment method used.

☐ VISA IMPAC Card No.: _____ Ex. Date _____ ☐ Check (**Include with order**) ☐ USPS Money Order (**Include with order**)

Requestor Signature

Manager/Supervisor Signature

Funding/Credit Card Official Signature

Date Signed

If shipment is over 20,000 forms (40 packs), enter finance no. to be charged for transportation costs: _____

Supply Management

Fiscal Year 2004–2006 Investment Recovery Plan

July 2004 marked the one-year anniversary of Supply Management's Investment Recovery Plan (the "plan"). The plan — the result of a cross-functional, multifaceted effort — contains guidelines and processes that will help you:

- Add value by maximizing the return on inactive assets.
- Realize significant cost savings and cost avoidance.
- Increase revenue while disposing of material assets in an environmentally safe manner.
- Take into account the disposal process for excess equipment.
- Categorize assets.
- Present the disposal evaluation and handling process for specific commodities.

National Supply Management Programs (NSMP) continually benchmarks its performance against its peers, through membership with professional associations that specialize in the field of investment recovery. NSMP has improved four of the industry's best practices identified within the plan. One recently implemented practice consists of performing online auctions for selling surplus equipment through a contractual agreement between the Postal Service and DoveBid, Inc.

Other methods currently being used through the DoveBid, Inc., contract are web-cast auctions, negotiated sales, sealed bids, and featured online auctions. You can see a list of current sales of our surplus equipment at DoveBid, Inc.'s, Web site at www.dovebid.com/public/usps.asp?ExchangeID=1418.

Supply Management has identified many tactical opportunities during FY 2004 that represent investment recovery activities. Results in revenue, cost avoidance, and reallocation for the first three quarters total \$84 million, with revenue accounting for \$6.1 million.

You can get more information on the plan by visiting the Investment Recovery Web site at http://blue.usps.gov/purchase/operations/ops_recovery_home.htm.

— *SCM Strategies,*
Supply Management, 8-19-04

2004 Quality Supplier Awards

Supply Management officially launches Open Season for the 2004 Quality Supplier Awards (QSA) nominations.

This year's awards program will continue to recognize suppliers who have made truly significant contributions toward successfully helping the Postal Service™ benefit from supply chain management (SCM) best practices. You are eligible to submit a nomination if you are an individual within the Postal Service who has worked closely with a supplier(s) who deserves consideration for recognition of SCM achievements. Suppliers cannot self-nominate for QSA consideration.

SCM efforts have successfully provided positive bottom-line impact and performance results that ultimately help the Postal Service more effectively achieve its mission of providing universal mail service to the public at affordable rates.

If you have been involved with a supplier-related effort that has helped the Postal Service achieve SCM success, please complete the QSA Nomination Package found on the intranet at http://blue.usps.gov/purchase/_doc/str_2004qsaominationpackage.doc. Open season for nominations ends September 3, 2004.

Postmaster General Jack Potter will present the Quality Supplier Awards to winning suppliers on October 19, 2004, at Postal Service Headquarters in Washington, DC.

— *SCM Strategies,*
Supply Management, 8-19-04



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