

VOE SURVEY: FILL IT OUT. SEND IT BACK. BE HEARD.

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22122, February 19, 2004

Suspicious Mail?

Package

Don't handle it. Isolate it.

People

Evacuate the area around the package and notify your supervisor.

Plan

Contact the Inspection Service, police and community first-responders.

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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2003 Annual Index PB 22119 (1-8-04)



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Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

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PB 22121: 7690-05-000-5990	PB 22113: 7690-05-000-5982	PB 22106: 7690-05-000-5975	PB 22099: 7690-05-000-5968
PB 22120: 7690-05-000-5989	PB 22112: 7690-05-000-5981	PB 22105: 7690-05-000-5974	PB 22098: 7690-05-000-5967
PB 22119: 7690-05-000-5988	PB 22111: 7690-05-000-5980	PB 22104: 7690-05-000-5973	PB 22097: 7690-05-000-5966
PB 22118: 7690-05-000-5987	PB 22110: 7690-05-000-5979	PB 22103: 7690-05-000-5972	PB 22096: 7690-05-000-5965
PB 22117: 7690-05-000-5986	PB 22109: 7690-05-000-5978	PB 22102: 7690-05-000-5971	PB 22095: 7690-05-000-5964
PB 22116: 7690-05-000-5985	PB 22108: 7690-05-000-5977	PB 22101: 7690-05-000-5970	PB 22094: 7690-05-000-4859
PB 22115: 7690-05-000-5984			

USPSNEWS@WORK

WORKHOURS DOWN, PRODUCTIVITY UP: Employee complement falls below 720,000

USPS® continues to do more with less. Employee work-hours in quarter 1 of fiscal year 2004 declined by 10 million — 3 million more than forecast — while productivity rose 1.7 percent, Chief Financial Officer Richard Strasser said at a recent USPS Board of Governors meeting.

Nearly 8,500 career employees left the postal workforce through attrition during the first quarter, bringing the USPS career employee complement to 719,850 — the first time it has dipped below 720,000 since 1993.

During quarter 1, USPS posted a net income of \$1.8 billion — nearly a half billion less compared with last year. Expenses increased only 1.7 percent, despite rising costs for health benefits, fuel and an ever-expanding delivery network. USPS added 1.7 million homes and businesses to its nationwide network, boosting the total to 141.8 million deliveries.

Strasser said revenue for quarter 1 was \$18.2 billion, down \$181 million, and expenses were \$16.4 billion, an increase of \$272 million over the same period last year.

Overall mail volumes dropped three-tenths of a percent to 54 billion, said Strasser. Standard Mail volume increased a modest 51 million pieces or two-tenths of a percent.

A lot has been accomplished since the *Transformation Plan* was announced more than a year and a half ago, but there's still more to be done.

SERVICE EXCELLENCE: EXFC streak continues

You did it again. You helped give customers record service for the fourth straight quarter. USPS employees collected, transported, processed and delivered overnight First-Class Mail® items the next day to local destinations 95 percent of the time. Our customers appreciate that service — 93 percent of those surveyed gave USPS a favorable rating.

Those achievements came during the busy holiday season, Oct. 1 to Dec. 31, 2003. Way to go!

First-Class Mail delivery performance is measured externally and independently by IBM's Business Consulting Services unit, using the External First-Class measurement system, EXFC. Customer Satisfaction Measurement for households is independently measured by The Gallup

Organization, which conducts surveys on a variety of postal issues and services from a customer's perspective.

The top six performance clusters in overnight composite performance were Albany, NY; Suncoast, FL; Northland; Dakotas; Central Plains and Big Sky.

DON'T GET SCAMMED: Fraudulent e-mail targets IMPAC cardholders

USPS IMPAC credit cardholders should be on alert for a fraudulent e-mail making the rounds. It appears to come from U.S. Bank. It asks cardholders for their account numbers and other personal information.

Do not reply to this e-mail under any circumstances and don't click on the link in the e-mail. This is a fraudulent e-mail and didn't come from U.S. Bank.

Remember, U.S. Bank won't contact cardholders directly under any circumstances to verify account numbers or personal information. If cardholders ever receive a request like this via e-mail or telephone, they shouldn't respond.

U.S. Bank assures all clients that there has been no fraudulent activity reported and no cards have been suspended as this e-mail suggests. There was no breach of secure account information. These e-mails are randomly sent using a spam list that includes individuals who in many cases don't even have U.S. Bank accounts. Similar e-mail fraud campaigns have been reported using names of other banks, including Citibank.

TALKING ENVELOPES: Intelligent Mail moves forward

Intelligent Mail™. What is it? Talking envelopes answering questions on *Jeopardy*? Or maybe it's a bunch of letters sitting around at a cocktail party chatting it up about the latest *Domestic Mail Manual* revisions?

Actually, that image isn't that far off, because barcode technology is enhancing the way mail communicates.

Barcodes can tell us a lot about the mail — origination, destination and processing information. They can tell us when and where a mailpiece was processed, on what piece of equipment and during what operation. In fact, that's the basis of Confirm® service — an Intelligent Mail initiative that lets business customers track their mailings through the postal system. Also, USPS is using internal seeding of Confirm pieces to increase processing efficiency.

USPSNEWS@WORK

The goal of the Intelligent Mail group is to add value to the mail through technology. That can be done by increasing operational efficiency, enhancing security or generating revenue.

Current Intelligent Mail initiatives in place or being developed include:

- OneCode Vision™ — consolidating and reducing the current number of postal barcodes.
- Internet Change of Address — making it easier for customers to submit change-of-address information to USPS.
- Mail Processing Infrastructure — increasing automation equipment's "brain power" with high-bandwidth wiring.
- Acquiring new "intelligent" mobile scanners for employees.

Intelligent Mail is the wave of the future. And the Postal Service™ is catching that wave.

CANDID CAMERA: Cell phones used for identity theft scams

Strangers with cell phones standing a bit too close to you in the checkout line at stores and restaurants — especially when you have your credit card pulled out? Information Technology has this security tip: beware! With the new camera cell phones, the unscrupulous among us can take a picture of a credit card — complete with name, number and expiration date. It's the latest identity theft scam. Be aware of your surroundings. Protect your space.

HERE TO STAY: *Black Heritage* stamp series

Rumors spread misinformation. And in this day of the Internet, rumors spread even faster electronically. One rumor that won't go away is that the *Black Heritage* stamp series is going away. It simply isn't true.

USPS recently issued the *Paul Robeson* stamp — 27th in the award-winning *Black Heritage* series. The stamps are used as a cornerstone of Black History Month celebrations at Post Offices™ throughout the country.

Currently, two *Black Heritage* series stamps are available — *Paul Robeson* and *Thurgood Marshall*. If local Post Offices have sold out of these stamps, customers can order *Black Heritage* series stamps online at The Postal Store or by telephone at 800-STAMP-24.

FINGERTIP SERVICE: Customers can call 1-800-ASK-USPS for info

When customers have questions or service requests, they can dial 1-800-ASK-USPS®. That's the number to call for general postal information.

1-800-ASK-USPS provides customers info on almost all matters postal, including ZIP Codes™, rates, Post Office hours and locations, requests for redelivery and hold mail, Express Mail® tracking, Delivery Confirmation™ service and more.

USPS does use other specialized toll-free numbers. Some customers have been inadvertently referred to these other toll-free numbers. When that happens, it takes longer for customers to get the information they need and it drives up USPS costs.

Got general information requests? Dial 1-800-ASK-USPS.

The Postal Bulletin — Help Us Save Paper and Money

The *Postal Bulletin* has been around for 123 years, and it's the most relied-upon, trusted source of information in the Postal Service™ today.

In the 1970s, when our nation became more concerned about our environment, the Postal Service began using recycled paper to print the *Postal Bulletin*. We have also tried over the years to print just the right number of copies to save our nation's resources.

Despite our efforts, some offices tell us that they receive too many copies. We need to do something about this.

Reducing or Canceling Your Subscription

Therefore, if you want to reduce the number of copies your office receives or if you want to cancel

your subscription altogether, **send an e-mail to pbulleti@usps.gov or call 202-268-5776** (if you reach a recording, be sure to leave a message with your name, telephone number, and ZIP Code™). Please be assured that we will *not* reduce or cancel your subscription unless you ask us to do so.

As we review our subscription list, we will begin calling facilities that seem to have duplicate subscriptions. If we call your facility, please help us determine if we can reduce your subscription.

Accessing the *Postal Bulletin* Online

Remember, each issue of the *Postal Bulletin* since 1995 is available online. To access the online version of the *Postal Bulletin*, please follow either of these routes:

- **On the Intranet:** Go to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *View Postal Bulletins*.
- **On the Internet:** Go to www.usps.com; click on *About USPS & News*, then *Forms and Publications*, then *Postal Bulletin*.

More Information

For more information on the *Postal Bulletin*, please see our article in *Postal Bulletin* 22097 (3-6-03, pages

5-6) titled “The *Postal Bulletin* — Your Source for Trusted Information.”

We started publishing this article in early April, asking you to let us know if we can reduce or eliminate your subscriptions. Since April of this year, many of you have responded, and together we have reduced the total number of printed copies by more than 17,000!

We’ve come a long way, and we’ll continue to evolve with the times. Our job is to make your job easier. As you know, the *Postal Bulletin* is here to serve you, as it has been for almost 125 years.

— *Policies and Procedures Information, Public Affairs and Communications, 2-19-04*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Children’s Activation	Standard/Catalog	2/20/04–2/23/04	35.8	Nationwide	Car-Rt	RR Donnelly
Queen of Clean	Standard/Flat	2/22/04–2/24/04	2.5	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG Direct
Pottery Barn Kids	Standard/Flat	2/23/04–2/24/04	3.15	Nationwide	3/5-Digit, Car-Rt	Quad Graphics, Hartford, WI
JCP Spring Shopping Spree Catalog	Standard/Postcard	2/23/04–2/25/04	3.6	Nationwide	Car-Rt	Harte-Hanks
Monroe & Main	Standard/Catalog	2/23/04–2/26/04	1.580	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	RR Donnelly, Warsaw, IN
Through the Country Door	Standard/Catalog	2/23/04–2/26/04	2.320	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
The Sportsman’s Guide, March Main	Standard/Catalog	2/23/04–2/27/04	2.2	Nationwide	3/5-Digit, Car-Rt	RR Donnelly, Lynchburg, VA
Midnight Velvet	Standard/Catalog	3/1/04–3/4/04	2.494	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP Shopping Spree Catalog Follow-up	Standard/Postcard	3/3/04–3/5/04	7.7	Nationwide	Car-Rt	Harte-Hanks
JCP Week 6 VIP Night	Standard/Letter	3/3/04–3/5/04	10.3	Nationwide	Car-Rt	Harte-Hanks
Shrink Your Female Fat Zones	Standard/Flat	3/4/04–3/6/04	1.5	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG Direct

— *Business Service Network Integration, Service and Market Development, 2-19-04*

Domestic Mail

DMM REVISION

Permissible Barcode Symbology for Parcels Eligible for the Barcode Discount

Effective March 4, 2004, *Domestic Mail Manual* (DMM™) C850 is revised to clarify the standards for parcel barcoding and specify that the UCC/EAN Code 128 barcode is now the only permissible symbology for parcels eligible for the barcode discount.

On July 14, 1998, the Postal Service™ published in the *Federal Register* [63 FR 37946] a final rule setting forth DMM standards for Package Services barcodes. The standards summarized in the rule were approved on June 29, 1998, by the Postal Service to implement the Decision of the Governors of the Postal Service in Postal Rate Commission Docket No. R97-1, Notice of the U.S. Postal Service's Filing of Proposed Postal Rate, Fee, and Classification Changes and Order Instituting Proceedings. The standards took effect at 12:01 a.m. on January 10, 1999.

The final rule addressed the permissible barcode symbologies for Package Services parcels eligible for the barcode discount. Until January 10, 2004, barcodes could be printed in one of four symbologies: UCC/EAN Code 128, USS Code 128, USS Code I 2/5, and USS Code 39. Effective January 10, 2004, only the UCC/EAN Code 128 barcode may be used.

In addition to the January 10, 2004, effective date published in the July 14, 1998, *Federal Register* for Package Services parcels, the Postal Service extended the barcode discount to Standard Mail™ machinable parcels as part of the R2000-1 rate case effective January 7, 2001. This was announced as part of the R2000-1 final rule in the *Federal Register* [65 FR 78537] published December 15, 2000.

Effective January 10, 2004, parcels not bearing a UCC/EAN Code 128 barcode are not eligible for the barcode discount.

Using the UCC/EAN Code 128 barcode symbology will benefit mailers in a number of ways:

- Increased accuracy and improved service — reduces manual processing of parcels.
- Variable length — compact, accurate, and reliable.
- Easy data capture capabilities — international availability.

In addition to the changes mentioned in the list above, DMM C850 is revised and updated in its entirety to clarify the standards for parcel barcoding. While this revision does not substantially change DMM C850, it does remove outdated references and redundant standards that appear elsewhere in the DMM and reorganizes the information in a more logical sequence.

We will incorporate this revision into the printed version of DMM Issue 59 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
C	Characteristics and Content				
	*	*	*	*	*
C800	Automation-Compatible Mail				
	*	*	*	*	*
C850	Barcoding Standards for Parcels				
	*	*	*	*	*

Summary

[Revise the first sentence to read as follows:]

C850 describes the technical standards for all barcoded parcels.***

1.0 GENERAL

[Combine current 1.1. through 1.3 into new 1.1 and revise to read as follows:]

1.1 Basic Requirements and Elements

The UCC/EAN Code 128 barcode is the only acceptable barcode symbology to encode the ZIP Code™ or ZIP+4® code information from delivery addresses on parcels to qualify for the barcode discount. To be eligible for the barcode discount, each machinable parcel (see C050) must bear a properly prepared UCC/EAN Code 128 barcode that accurately represents the correct ZIP Code or ZIP+4 code of the delivery address preceded by the application identifier (AI) "420." The ZIP Code for the

address on the mailpiece may be either the 5-digit ZIP Code or the ZIP +4 code.

[Delete introductory paragraph in 1.4; redesignate 1.4a and 1.4b as new 1.2 to read as follows:]

1.2 Use With Delivery Confirmation or Signature Confirmation Service

Parcels may qualify for the barcode discount and bear a Delivery Confirmation™ or Signature Confirmation™ barcode using one of the following options:

- a. Single Concatenated Barcode (preferred method). Mailers may place a single concatenated barcode that combines the postal routing information and Delivery Confirmation or Signature Confirmation information. Single concatenated barcodes must be prepared in accordance with the technical specifications and requirements in S918 for Delivery Confirmation service, S919 for Signature Confirmation service, and Publication 91. If a parcel bears a single concatenated barcode, then no other barcode that contains the postal routing code structure described may be affixed to the package.
- b. Separate Barcodes. Mailers may place both a postal routing code described in 1.1 and a Delivery Confirmation barcode described in S918, or a Signature Confirmation barcode described in S919, on the same parcel. A single concatenated barcode is the preferred method.

[Redesignate 1.4c as new 1.3 and revise to read as follows:]

1.3 Single Integrated Barcode

Parcels may bear a single integrated barcode that combines postal insurance (see S913) with Delivery Confirmation service or Signature Confirmation service electronic option. To qualify for the barcode discount, parcels also must bear a postal routing barcode in either format described in 1.2 (see Publication 91).

[Delete 1.5 and 1.6.]

2.0 BARCODE CHARACTERISTICS

[Renumber current 2.4 as new 2.7. Renumber current 2.2 and 2.3 as new 2.3 and 2.4. Renumber current 3.2 as new 2.2 and revise to read as follows:]

2.2 Clear Zone

The barcode must be located as specified in 3.0. No printing may appear in an area 1/8 inch above and below the barcode. A minimum clear (quiet) zone equal to 10 times the average measured narrow element (bars or space)

width must be maintained to the left and right of the barcode.

* * * * *

2.4 Quality

[Add a new second sentence and revise the third sentence of new 2.4 to read as follows:]

***ANSI grade barcodes D or F are unacceptable. It is strongly recommended that all printing processes be tested to ensure that they meet specification requirements. Information concerning ANSI guidelines X3.182-1990 may be obtained from the American National Standards Institute (see G043).

[Renumber current 4.0 as new 2.5 and revise to read as follows:]

2.5 Human-Readable Information

The human-readable information on the barcode must conform to one of the following options:

- a. If the barcode is printed on the delivery address label and in close proximity to the address, the AI “420” and the human-readable equivalent of the ZIP Code or ZIP+4 code information may be omitted. This standard applies to barcodes printed under 1.1 or 1.2a and 1.2b, and 1.3.
- b. For routing barcodes printed under 1.1, if the barcode is printed on a separate label, the human-readable equivalent of the ZIP Code or ZIP+4 code (omitting the AI “420”) encoded in the barcode preceded by the word “ZIP” must be printed between 1/8 inch and 1/2 inch below the barcode in 10 point or larger bold sans serif type. Alternatively, the word “ZIP” may be placed no less than 10 times the average narrow bar or space element width and no more than 1/2 inch to the left of the barcode, in 12 point or larger bold sans serif type.
- c. For barcodes printed under 1.2 or 1.3, the human-readable presentation of the concatenated barcode must include only the AI “91” and the full tracking identification number as text. The AI “420” and the ZIP Code information is optional. The text must not include ZIP+4 information. If the AI “420” and ZIP Code information are used, they must be parsed separately from the main body of the barcode text. The ZIP Code must be placed in parenthesis (e.g., 420 (99999) 9101 2345 6789 1234 5678).

[Add new 2.6 to read as follows:]

2.6 Technical Specifications

Postal routing codes must meet the technical specifications in the UCC/EAN 128 Application Identifier Standard, which can be obtained from Uniform Code Council, Inc. (see G043), and the barcode characteristics in 2.0.

2.7 Substrate Material

[Revise new 2.7 to read as follows:]

Barcodes must be printed on substrate material that preserves the optical specification as described in the AIM-USA Uniform Symbology Specification documents. Typically, white label stock commonly used for barcode generation is suitable, providing it is not glossy (causing mirror-like, specular reflection) or prone to smearing or smudging.

3.0 BARCODE LOCATION

3.1 General Standards

[Revise 3.1 to read as follows:]

The address and barcode must be placed squarely onto the largest surface area of the parcel, except when its shape and contents requires specific orientation for stability during processing; then the address and barcode(s) must be placed on the top. The address and barcode label(s) must not overlap any side of the parcel or other label. The barcode should be placed immediately adjacent to the delivery address and at least 1 inch from the edge of the parcel. The delivery address and barcode may be printed on an attachment or enclosure in a window envelope affixed to the parcel, subject to the reflectance standards in 2.3. The barcode may be placed on a separate label or an alternate location on the address label, subject to the clearance standards in 2.2. Barcodes that are not placed immediately adjacent to the delivery address must not encroach the return address, postage, applicable markings, endorsements, and special service labels.

* * * * *

— Mailing Standards,
Pricing and Classification, 2-19-04

DMM REVISION

Date Corrections on Metered Flats

Effective March 4, 2004, *Domestic Mail Manual* (DMM™) P030.10.1 is revised to allow ink jet–applied date corrections on metered flats just above the barcode when an ink jet printer is used to apply the barcode under the placement requirements in C840.3.0.

We will incorporate this revision into the printed version of DMM Issue 59 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

P Postage and Payment Methods

P000 Basic Information

* * * * *

P030 Postage Meters (Postage Evidencing Systems)

* * * * *

10.0 SPECIAL INDICIA

10.1 Date Correction or Redate

*** Formats are as follows:

[Revise item a by adding an exception for placement of date corrections when applied by ink jet printers on bar-coded flats to read as follows:]

- a. For all postage evidencing systems except PC Postage® systems, a date correction must show the actual date of deposit and zero postage value (“0.00”). On letter-size mail, the date correction is placed on the nonaddress side in the upper right corner or on the address side in the lower left corner. On flat-size mail or parcels, the date correction must be placed next to the original indicium, except when applied by an ink jet printer on barcoded flats. The mailer may use an ink jet printer to correct the date in the indicia on mailpieces in barcoded mailings if the text, preceded by two asterisks and showing the actual date of deposit, city, state, and 3-digit ZIP Code™ of the mailing office, is placed above the address block and below the indicia. Alternatively, on flat-size

mailpieces in barcoded mailings only, the mailer may use an ink jet printer to apply the date correction just above the barcode when the barcode is applied by an ink jet printer in accordance with C840.3.0.

* * * * *

— Mailing Standards,
Pricing and Classification, 2-19-04

DMM REVISION

Value Added Refund Mailings

Effective March 4, 2004, *Domestic Mail Manual* (DMM™) P014.4.17 is revised to remove the requirement in item 4.17a(3) that mailers must submit PS Form 3553, *Coding Accuracy Support System (CASS) Summary Report*, with each mailing for which a value added refund (VAR) is requested. This change aligns the text in DMM P014.4.17 with that in DMM A950.5.2, which does not require that mailers submit PS Form 3553 for each mailing made at the automation rates and carrier route rates at the time of mailing. Mailers must retain PS Form 3553 for 1 year from the date of mailing and, if requested, make it available to the Postal Service™ within 24 hours.

We will incorporate this revision into the printed version of DMM 59 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

P Postage and Payment Methods

P000 Basic Information

P010 General Standards

* * * * *

P014 Refunds and Exchanges

* * * * *

4.0 REFUND REQUEST FOR EXCESS POSTAGE (VALUE ADDED REFUND) AT TIME OF MAILING

* * * * *

4.17 Documentation for Mailing

* * * * *

[Delete item a(3) and renumber current items a(4) through a(7) as new items a(3) through a(6).]

* * * * *

— Mailing Standards,
Pricing and Classification, 2-19-04

DMM REVISION

Parcel Select Exhibit ZIP Code Deletion

Effective March 4, 2004, *Domestic Mail Manual* (DMM™) E751 Exhibit 8.0 is corrected to delete one ZIP Code™. Now that this ZIP Code has been deleted from the exhibit, drop shipments for this one ZIP Code must be deposited at the location specified in the Drop Ship Product maintained by the National Customer Support Center (NCSC) in order to be eligible for destination delivery unit (DDU) discount rates. For more information about the entry standards, please refer to DMM E751.1.1c.

We will incorporate this revision into the printed version of DMM 59 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
E	Eligibility				
	*	*	*	*	*
E700	Package Services				
	*	*	*	*	*

E750 Destination Entry

E751 Parcel Select

* * * * *

8.0 DELIVERY FACILITIES DIFFERENT FROM THOSE IN THE DROP SHIPMENT PRODUCT

* * * * *

Exhibit 8.0 Delivery Facilities Different From Those in the Drop Shipment Product

[Revise Exhibit E751.8.0 by deleting ZIP Code entry 02140 for Massachusetts.]

* * * * *

— *Operational Requirements and Integration, Operations, 2-19-04*

Express Mail Service — Guam and Other Pacific Islands

Effective March 1, 2004, Express Mail® Two-Day service will no longer be available for mail destined for ZIP Code areas 969 and 96799. These ZIP Codes include areas of Guam, Palau, Federated States of Micronesia, the Northern Mariana Islands, the Marshall Islands, and American Samoa. This change does not affect originating Express Mail Two-Day service from ZIP Code areas 969 and 96799.

Express Mail service to these ZIP Codes will still be available to customers through custom-designed service agreements. Priority Mailr service is also available to these areas and offers a time-valued alternative.

— *Integrated Network Development, Network Operations Management, 2-19-04*

Employees

OBSOLETE MANAGEMENT INSTRUCTION

Emergency Response to Mail Allegedly Containing Anthrax

Management Instruction (MI) EL-860-1999-3, *Emergency Response to Mail Allegedly Containing Anthrax*, is now obsolete. Written before the anthrax attacks of 2001, the MI referred to hoaxes and other threats occurring at the time and provided valuable information on how to respond to anthrax. However, much has changed since the MI was issued. Emergency planning and response in general have undergone significant improvements, and guidance on how to respond to anthrax in the mail has undergone major changes.

Current Postal Service™ policy on anthrax is in the document “Interim Guidelines for Sampling, Analysis, Decon-

tamination, and Disposal of *B. Anthracis* Spores for USPS® Facilities,” dated December 2003. The document, which was prepared by the Mail Security Task Force, complements and references the National Response Team’s “Technical Assistance for Anthrax Response,” dated September 2002. Additional guidance on emergency response, suspicious mail handling, and anthrax-related issues is available on the Safety Resources Web page; go to <http://blue.usps.gov> and click on *Emergency Management*.

— *Safety Performance Management,
Employee Resource Management, 2-19-04*

Ethics — Anniversary Year Message

This is the 25th anniversary year of the Ethics in Government Act of 1978. The Act established the foundation of the modern ethics program in federal agencies, including the Postal Service™.

We encourage Postal Service employees to make use of the ethics resources that are available. The Postal Service’s ethics advisors are ready to provide advice whenever you are unsure about a situation and may need help in identifying and resolving an ethics issue.

To learn more about ethics, check out the General Counsel Web site at <http://blue.usps.gov/uspslaw/Headquarters/Civil/EthicsInfo> (note that this URL is case sensitive). This user-friendly site includes the basic rules governing issues such as gift exchanges between employees, gifts sent from outside sources, procedures for seeking employment while working for the Postal Service, and leaving the Postal Service for another job. The site also provides answers to frequently asked questions.

If you are in a situation in which you think an ethics law or regulation may apply, don’t guess! Here’s how to get answers to your questions:

- Call the Ethics Hotline at 202-268-6346.
- Call the Law Department’s ethics advisors at Headquarters or the ethics advisor in your area office. You will find advisor numbers at the Web site address listed above.
- Call your district Human Resources manager.

The ethics laws and rules are meant to ensure that Postal Service decisions are made in a fair and impartial manner and that employees’ official actions are not tainted by personal gain or conflicts of interest. Ethics rules also help to maintain an ethical workplace free of improper pressures. Finally, observing high ethical standards is essential to our overall effectiveness, and essential to promoting public confidence in the integrity of our activities and our employees.

— *General Counsel,
Law Department, 2-19-04*

**Every postal employee
has a chance
to fill out the VOE survey.**

**When you don't fill it out,
someone else speaks for you.**

**Speak for
Yourself.**

**The VOE survey.
Fill it out.
Send it back.
Be heard.**



Finance

REVISED FORMS

PS Forms 8105-A, Funds Transaction Report, and 8105-B, Suspicious Transaction Report

The following forms are revised to comply with new reporting regulations:

- PS Form 8105-A, *Funds Transaction Report*.
- PS Form 8105-B, *Suspicious Transaction Report*.

The January 2004 editions of these forms replace the May 2003 editions. The Material Distribution Center (MDC) will automatically distribute the January 2004 forms to Post Offices™. They also appear on pages 15–18 of this *Postal Bulletin*. Offices may reproduce these copies locally until they receive the stock from the MDC. The forms are also available on the Postal Service™ PolicyNet Web site; go to <http://blue.usps.gov>; under *References*, click *Forms*.

Summary of Changes

PS Form 8105-A

We changed the title from *Funds Transaction/Transfer Report* to *Funds Transaction Report*.

We deleted sections II and III from the May 2003 edition of PS Form 8105-A. Sections II and III, which related to Wire Transfer (DineroSeguro®) transactions, are no longer necessary because the information is captured automatically.

We replaced section II from the May 2003 edition of PS Form 8105-A with a section titled “Other Person or Business on Whose Behalf Transaction Is Conducted.” Customers must complete this section if they purchase money orders in amounts of \$3,000 or more and if they advise that they are purchasing the money orders on behalf of a business or another individual.

We replaced section III from the May 2003 edition of PS Form 8105-A with the section titled “Completed by Postal Employee” (formerly Section IV). We deleted the following data elements from section III:

1. Debit/Credit Card No.
2. Funds Transaction/Transfer Account No.
3. Clerk ID No.
4. Issue ID No.

We added the following data elements to section III:

1. Purchased.
2. Cashed.

We moved sections I, II, and III to the front of the form. Use the reverse of the form if the transaction involves more than one money order serial number range, stored value card number, or funds transfer transaction number.

PS Form 8105-B

The title of PS Form 8105-B, *Suspicious Transaction Report*, remains the same.

We deleted the following data elements:

1. Clerk ID No.
2. Issue ID No.
3. Phone No. of Office.
4. In Type of Activity:
 - a. Meter Setting.
 - b. Stamp Sales.
 - c. Trust Fund.
5. The entire Description of Customer section (Sex, Race, Approximate Age).
6. Did Customer Use Express Mail.

We added the following data elements:

1. In Identifying Information for Primary Customer:
 - a. Social Security No.
 - b. Driver's License No. and State.
 - c. Other ID No. and Type of Other ID.
 - d. Debit/Credit Card No.
 - e. Vehicle License No. and State.
2. Four options in the Comments section, as follows:
 - a. Comes in frequently and always purchases less than \$3,000 worth.
 - b. Asked for lesser amount after being advised to complete PS Form 8105-A.
 - c. Two or more people working together.
 - d. Other: Describe the customer including the approximate height and weight.

Ordering Information

You can order PS Forms 8105-A and 8105-B from the MDC by using Touch Tone Order Entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8105-A:

PSIN: PS8105-A
PSN: 7530-04-000-0302
Unit of Measure: SH
Minimum Order Quantity: 25
Bulk Pack Quantity: 4,000
Quick Pick Number: 500
Price: \$0.0203

Use the following information to order PS Form 8105-B:

PSIN: PS8105-B
PSN: 7530-04-0000-0303
Unit of Measure: SH
Minimum Order Quantity: 25
Bulk Pack Quantity: 4,000
Quick Pick Number: 501
Price: \$0.0174

Use of May 2003 Editions

Destroy/recycle all stock of the May 2003 editions of PS Forms 8105-A and 8105-B after you receive your new stock.

Instructions

Completing PS Form 8105-A

Use PS Form 8105-A (January 2004) for all sales of money orders and stored value cards totaling \$3,000 or more to the same customer in the same day. Use PS Form 8105-A (January 2004) for DineroSeguro transactions *only if the customer purchases DineroSeguro in combination with money orders or stored value cards and the purchase price is equal to or greater than \$3,000.*

If the customer is purchasing the money orders on behalf of a business or another individual, then the customer purchasing the money orders must complete Section I, Completed by Customer Conducting Transaction(s), and Section II, Other Person or Business on Whose Behalf Transaction Is Conducted.

Completing PS Form 8105-B

Fill out PS Form 8105-B (January 2004) immediately after the suspicious transaction occurs. Federal law prohibits notifying the customer that a suspicious report is being completed; therefore, complete PS Form 8105-B immediately after the customer leaves the counter line.

Check all of the options that apply in the Comments section, and complete the fourth option (Other) if possible, including age (e.g., 20, 25, 35), gender (e.g., male or female), and other identifying information that may be available.

Submitting Forms

After completing PS Forms 8105-A and 8105-B, mail them to the St. Louis Accounting Service Center at the address shown at the bottom of the forms. Mail the forms on the same day that you complete them.

— Corporate Treasury,
Finance, 2-19-04



Funds Transaction Report (FTR)

NOTICE TO CUSTOMER: By Federal law, the United States Postal Service® is required to obtain information from the purchaser of money orders, wire transfers, and stored value cards when the dollar amount of cash purchases total \$3,000 or more (31 USC 5325 and 5330). Multiple purchases during one business day totaling \$3,000 or more must be treated as one purchase, and the information must be obtained if a postal employee knows or has reason to believe that multiple purchases are being made. Additionally, Postal policy forbids the sale or cashing of money orders, wire transfers, or stored value cards, in any combination, with a cumulative value of \$10,000 or more in any single day to any individual or organization. Postal policy also requires information to be obtained for cash purchases of wire transfers and stored value cards between \$1,000 and \$3,000.

PRIVACY ACT STATEMENT: The information collected will be used to issue and track money order purchases for anti-money laundering purposes. Collection is authorized by 39 USC 401 and 31 USC 5325 and 5330. Providing this information is voluntary; however, if not provided, the USPS® may not process the transaction.

We do not disclose the information you provide, except in the following limited circumstances: in a legal proceeding in which the USPS is a party or has an interest, or pursuant to federal court order; to a USPS

auditor; to an authorized debt collection agency or to the Department of Treasury for the collection of an account; to a government law enforcement agency as required by law; to a USPS contractor fulfilling an agency function; to a congressional office at your request; to a foreign entity under agreement with the USPS to distribute order transfer funds; and to the purchaser or payee in order to respond to an inquiry concerning the transaction. For additional information on USPS privacy policies, go to our privacy link on www.usps.com.

I. Completed by Customer Conducting Transaction(s) (Please Print)

Last Name		First Name	
Address (No., street, box, ste./apt. no.)			
City	State	ZIP Code™	Country
Date of Birth (MM/DD/YYYY)	Occupation	Social Security No.	Telephone No.
Photo ID Required	Driver's License No.	State	Alien Registration No.
	Passport No.	Country	Military ID No. (U.S. Only)
	Other ID No.	Type of Other ID (Government-issued IDs Only. IDs issued by private companies and credit cards are not acceptable forms of photo ID.)	

II. Other Person or Business on Whose Behalf Transaction Is Conducted

Business Name/Customer Last Name		First Name	
Address (No., street, box, ste./apt. no.)			
City	State	ZIP Code	Country
Social Security No./Employer ID No.	Alien Registration No.	Passport No.	Country

III. Completed by Postal Employee

Type of Transaction (Check one): <input type="checkbox"/> Purchased <input type="checkbox"/> Cashed	Round Date Stamp
Total Face Value (Excluding fee): \$ _____	
Transaction Date: ____ / ____ / ____	

Type of Transaction List **ADDITIONAL** transaction numbers on the **BACK** of this form.

	<u>Begin Serial No.</u>	<u>Thru</u>	<u>End Serial No.</u>
Money Order Range:	_____	_____	_____
Stored Value Card:	_____	_____	_____
Funds Transfer Transaction No.:	_____	_____	_____

Signature of Postal Employee	I certify that I have verified the personal information for the customer by examining the photo ID noted.	Attention Mail this form Daily to:	ATTN PS FORM 8105-A ACCOUNTING SERVICE CENTER PO BOX 82445 ST LOUIS MO 63182-2445
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ADDITIONAL Money Order Serial Numbers:

	<u>Begin Serial No.</u>	<u>Thru</u>	<u>End Serial No.</u>
Money Order Range 4:	_____	_____	_____
Money Order Range 5:	_____	_____	_____

ADDITIONAL Stored Value Card Numbers:

Stored Value Card(s): _____

ADDITIONAL Wire Transfer Numbers:

Wire Transfer(s): _____

Attention
Mail this form
Daily to:

ATTN PS FORM 8105-A
ACCOUNTING SERVICE CENTER
PO BOX 82445
ST LOUIS MO 63182-2445



Suspicious Transaction Report (STR)

I. Completed by Postal Employee

Without alerting customer(s), provide as much of the following information as possible. Complete this form only after the customer leaves. **Provide only information obtainable from behind the counter. Employee safety is the most important priority.**

	<u>Begin Serial No.</u>	<u>Thru</u>	<u>End Serial No.</u>
Money Order Range 1:	_____	_____	_____
Money Order Range 2:	_____	_____	_____
Money Order Range 3:	_____	_____	_____
Stored Value Card No:	_____		
Funds Transfer No.:	_____		
Transaction Amount:	\$ _____	Transaction Date:	___/___/___
Transaction Time:	___:___	Recorded by Camera?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Activity Type:	<input type="checkbox"/> Purchased <input type="checkbox"/> Cashed <input type="checkbox"/> Other (Describe in Comment Section)		

II. Identifying Information for Primary Customer (List information for additional customers in Comment Section)

Business Name/Customer Last Name		First Name	
Address (No., street, box, ste./apt. no.)			
City	State	ZIP Code™	Country
Type of Business			
Social Security No.		Driver's License No.	State
Other ID No.		Type of Other ID	
Debit/Credit Card No.		Vehicle License No.	State
Description of Customer <input type="checkbox"/> Male <input type="checkbox"/> Female		Approximate Age	

Comments: (Check all that apply)

- 1. Comes in frequently and always purchases less than \$3,000 worth.
- 2. Asked for lesser amount after being advised to complete PS Form 8105-A.
- 3. Two or more people working together.
- 4. Other: Describe the customer including the approximate height and weight

Continue Additional Comments on Reverse

Attention
Mail this form
Daily to:

ATTN PS FORM 8105-B
ACCOUNTING SERVICE CENTER
PO BOX 82445
ST LOUIS MO 63182-2445

ADDITIONAL Money Order Serial Numbers:

	<u>Begin Serial No.</u>	<i>Thru</i>	<u>End Serial No.</u>
Money Order Range 1:	-----	-----	-----
Money Order Range 2:	-----	-----	-----

ADDITIONAL Stored Value Card Numbers:

Stored Value Card(s):

ADDITIONAL Wire Transfer Numbers:

Wire Transfer(s):

<p>Attention Mail this form Daily to:</p>	<p>ATTN PS FORM 8105-B ACCOUNTING SERVICE CENTER PO BOX 82445 ST LOUIS MO 63182-2445</p>
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International Mail

IMM REVISION

Change in U.S. Dollar and Special Drawing Right (SDR) Conversion Rates

Effective February 21, 2004, *International Mail Manual* (IMM) 324.22 and Exhibit 324.22 are revised to reflect a change in the U.S. dollar and SDR conversion rates.

Postal Service™ retail employees use this information whenever an insured parcel is presented for mailing. Employees must write the insured amount, stated in terms of both U.S. dollars and SDR values, in the designated blocks on PS Form 2976-A, *Customs Declaration and Dispatch Note* — CP 72.

We will incorporate these revisions into the printed version of IMM Issue 30 and also into the online IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

	*	*	*	*	*
3	Special Services				
	*	*	*	*	*
320	Insurance				
	*	*	*	*	*
324	Processing Requests				
	*	*	*	*	*
324.2	Marking				
	*	*	*	*	*

324.22 Retail Employee's Responsibility

[Revise 324.22 in its entirety to read as follows:]

The retail employee must enter the insured number and the insured amount — in both the U.S. dollar value and the SDR value — in the upper-right portion of PS Form 2976-A, *Customs Declaration and Dispatch Note* — CP 72. See Exhibit 324.22 for a table showing the conversion of U.S. dollar values (up to \$600) to SDR values. To determine SDR equivalents above \$600, multiply the insured value (rounded up to the next full dollar amount if necessary) by 0.7292. For example, if a customer values a parcel at \$625.45, round up that amount to \$626 and then multiply it by 0.7292, resulting in an SDR value of 456.4792.

Note: The conversion of U.S. dollars into SDR equivalents is based on the following formulas:

1 US \$ = 0.7292 SDR 1 SDR = \$1.37 (1.3714 US \$)

Exhibit 324.22

Conversion Table: U.S. Dollars to Special Drawing Right (SDR)

[Revise Exhibit 324.22 by inserting the new conversion formulas before the table as well as the new table to read as follows:]

1 US \$ = 0.7292 SDR 1 SDR = \$1.37 [1.3714]

US \$	SDR
1	0.7292
2	1.4584
3	2.1876
4	2.9168
5	3.6460
6	4.3752
7	5.1044
8	5.8336
9	6.5628
10	7.2920
11	8.0212
12	8.7504
13	9.4796
14	10.2088
15	10.9380
16	11.6672
17	12.3964
18	13.1256
19	13.8548
20	14.5840
21	15.3132
22	16.0424
23	16.7716
24	17.5008
25	18.2300
26	18.9592
27	19.6884
28	20.4176
29	21.1468
30	21.8760
31	22.6052
32	23.3344
33	24.0636
34	24.7928
35	25.5220
36	26.2512
37	26.9804
38	27.7096
39	28.4388
40	29.1680

US \$	SDR
41	29.8972
42	30.6264
43	31.3556
44	32.0848
45	32.8140
46	33.5432
47	34.2724
48	35.0016
49	35.7308
50	36.4600
51	37.1892
52	37.9184
53	38.6476
54	39.3768
55	40.1060
56	40.8352
57	41.5644
58	42.2936
59	43.0228
60	43.7520
61	44.4812
62	45.2104
63	45.9396
64	46.6688
65	47.3980
66	48.1272
67	48.8564
68	49.5856
69	50.3148
70	51.0440
71	51.7732
72	52.5024
73	53.2316
74	53.9608
75	54.6900
76	55.4192
77	56.1484
78	56.8776
79	57.6068
80	58.3360
81	59.0652
82	59.7944
83	60.5236
84	61.2528
85	61.9820
86	62.7112
87	63.4404
88	64.1696
89	64.8988
90	65.6280
91	66.3572
92	67.0864
93	67.8156
94	68.5448
95	69.2740
96	70.0032
97	70.7324
98	71.4616
99	72.1908

US \$	SDR
100	72.9200
101	73.6492
102	74.3784
103	75.1076
104	75.8368
105	76.5660
106	77.2952
107	78.0244
108	78.7536
109	79.4828
110	80.2120
111	80.9412
112	81.6704
113	82.3996
114	83.1288
115	83.8580
116	84.5872
117	85.3164
118	86.0456
119	86.7748
120	87.5040
121	88.2332
122	88.9624
123	89.6916
124	90.4208
125	91.1500
126	91.8792
127	92.6084
128	93.3376
129	94.0668
130	94.7960
131	95.5252
132	96.2544
133	96.9836
134	97.7128
135	98.4420
136	99.1712
137	99.9004
138	100.6296
139	101.3588
140	102.0880
141	102.8172
142	103.5464
143	104.2756
144	105.0048
145	105.7340
146	106.4632
147	107.1924
148	107.9216
149	108.6508
150	109.3800
151	110.1092
152	110.8384
153	111.5676
154	112.2968
155	113.0260
156	113.7552
157	114.4844
158	115.2136

US \$	SDR
159	115.9428
160	116.6720
161	117.4012
162	118.1304
163	118.8596
164	119.5888
165	120.3180
166	121.0472
167	121.7764
168	122.5056
169	123.2348
170	123.9640
171	124.6932
172	125.4224
173	126.1516
174	126.8808
175	127.6100
176	128.3392
177	129.0684
178	129.7976
179	130.5268
180	131.2560
181	131.9852
182	132.7144
183	133.4436
184	134.1728
185	134.9020
186	135.6312
187	136.3604
188	137.0896
189	137.8188
190	138.5480
191	139.2772
192	140.0064
193	140.7356
194	141.4648
195	142.1940
196	142.9232
197	143.6524
198	144.3816
199	145.1108
200	145.8400
201	146.5692
202	147.2984
203	148.0276
204	148.7568
205	149.4860
206	150.2152
207	150.9444
208	151.6736
209	152.4028
210	153.1320
211	153.8612
212	154.5904
213	155.3196
214	156.0488
215	156.7780
216	157.5072
217	158.2364

US \$	SDR
218	158.9656
219	159.6948
220	160.4240
221	161.1532
222	161.8824
223	162.6116
224	163.3408
225	164.0700
226	164.7992
227	165.5284
228	166.2576
229	166.9868
230	167.7160
231	168.4452
232	169.1744
233	169.9036
234	170.6328
235	171.3620
236	172.0912
237	172.8204
238	173.5496
239	174.2788
240	175.0080
241	175.7372
242	176.4664
243	177.1956
244	177.9248
245	178.6540
246	179.3832
247	180.1124
248	180.8416
249	181.5708
250	182.3000
251	183.0292
252	183.7584
253	184.4876
254	185.2168
255	185.9460
256	186.6752
257	187.4044
258	188.1336
259	188.8628
260	189.5920
261	190.3212
262	191.0504
263	191.7796
264	192.5088
265	193.2380
266	193.9672
267	194.6964
268	195.4256
269	196.1548
270	196.8840
271	197.6132
272	198.3424
273	199.0716
274	199.8008
275	200.5300
276	201.2592

US \$	SDR
277	201.9884
278	202.7176
279	203.4468
280	204.1760
281	204.9052
282	205.6344
283	206.3636
284	207.0928
285	207.8220
286	208.5512
287	209.2804
288	210.0096
289	210.7388
290	211.4680
291	212.1972
292	212.9264
293	213.6556
294	214.3848
295	215.1140
296	215.8432
297	216.5724
298	217.3016
299	218.0308
300	218.7600
301	219.4892
302	220.2184
303	220.9476
304	221.6768
305	222.4060
306	223.1352
307	223.8644
308	224.5936
309	225.3228
310	226.0520
311	226.7812
312	227.5104
313	228.2396
314	228.9688
315	229.6980
316	230.4272
317	231.1564
318	231.8856
319	232.6148
320	233.3440
321	234.0732
322	234.8024
323	235.5316
324	236.2608
325	236.9900
326	237.7192
327	238.4484
328	239.1776
329	239.9068
330	240.6360
331	241.3652
332	242.0944
333	242.8236
334	243.5528
335	244.2820

US \$	SDR
336	245.0112
337	245.7404
338	246.4696
339	247.1988
340	247.9280
341	248.6572
342	249.3864
343	250.1156
344	250.8448
345	251.5740
346	252.3032
347	253.0324
348	253.7616
349	254.4908
350	255.2200
351	255.9492
352	256.6784
353	257.4076
354	258.1368
355	258.8660
356	259.5952
357	260.3244
358	261.0536
359	261.7828
360	262.5120
361	263.2412
362	263.9704
363	264.6996
364	265.4288
365	266.1580
366	266.8872
367	267.6164
368	268.3456
369	269.0748
370	269.8040
371	270.5332
372	271.2624
373	271.9916
374	272.7208
375	273.4500
376	274.1792
377	274.9084
378	275.6376
379	276.3668
380	277.0960
381	277.8252
382	278.5544
383	279.2836
384	280.0128
385	280.7420
386	281.4712
387	282.2004
388	282.9296
389	283.6588
390	284.3880
391	285.1172
392	285.8464
393	286.5756
394	287.3048

US \$	SDR
395	288.0340
396	288.7632
397	289.4924
398	290.2216
399	290.9508
400	291.6800
401	292.4092
402	293.1384
403	293.8676
404	294.5968
405	295.3260
406	296.0552
407	296.7844
408	297.5136
409	298.2428
410	298.9720
411	299.7012
412	300.4304
413	301.1596
414	301.8888
415	302.6180
416	303.3472
417	304.0764
418	304.8056
419	305.5348
420	306.2640
421	306.9932
422	307.7224
423	308.4516
424	309.1808
425	309.9100
426	310.6392
427	311.3684
428	312.0976
429	312.8268
430	313.5560
431	314.2852
432	315.0144
433	315.7436
434	316.4728
435	317.2020
436	317.9312
437	318.6604
438	319.3896
439	320.1188
440	320.8480
441	321.5772
442	322.3064
443	323.0356
444	323.7648
445	324.4940
446	325.2232
447	325.9524
448	326.6816
449	327.4108
450	328.1400
451	328.8692
452	329.5984
453	330.3276

US \$	SDR
454	331.0568
455	331.7860
456	332.5152
457	333.2444
458	333.9736
459	334.7028
460	335.4320
461	336.1612
462	336.8904
463	337.6196
464	338.3488
465	339.0780
466	339.8072
467	340.5364
468	341.2656
469	341.9948
470	342.7240
471	343.4532
472	344.1824
473	344.9116
474	345.6408
475	346.3700
476	347.0992
477	347.8284
478	348.5576
479	349.2868
480	350.0160
481	350.7452
482	351.4744
483	352.2036
484	352.9328
485	353.6620
486	354.3912
487	355.1204
488	355.8496
489	356.5788
490	357.3080
491	358.0372
492	358.7664
493	359.4956
494	360.2248
495	360.9540
496	361.6832
497	362.4124
498	363.1416
499	363.8708
500	364.6000
501	365.3292
502	366.0584
503	366.7876
504	367.5168
505	368.2460
506	368.9752
507	369.7044
508	370.4336
509	371.1628
510	371.8920
511	372.6212
512	373.3504

US \$	SDR
513	374.0796
514	374.8088
515	375.5380
516	376.2672
517	376.9964
518	377.7256
519	378.4548
520	379.1840
521	379.9132
522	380.6424
523	381.3716
524	382.1008
525	382.8300
526	383.5592
527	384.2884
528	385.0176
529	385.7468
530	386.4760
531	387.2052
532	387.9344
533	388.6636
534	389.3928
535	390.1220
536	390.8512
537	391.5804
538	392.3096
539	393.0388
540	393.7680
541	394.4972
542	395.2264
543	395.9556
544	396.6848
545	397.4140
546	398.1432
547	398.8724
548	399.6016
549	400.3308
550	401.0600
551	401.7892
552	402.5184
553	403.2476
554	403.9768
555	404.7060
556	405.4352
557	406.1644
558	406.8936
559	407.6228

US \$	SDR
560	408.3520
561	409.0812
562	409.8104
563	410.5396
564	411.2688
565	411.9980
566	412.7272
567	413.4564
568	414.1856
569	414.9148
570	415.6440
571	416.3732
572	417.1024
573	417.8316
574	418.5608
575	419.2900
576	420.0192
577	420.7484
578	421.4776
579	422.2068
580	422.9360
581	423.6652
582	424.3944
583	425.1236
584	425.8528
585	426.5820
586	427.3112
587	428.0404
588	428.7696
589	429.4988
590	430.2280
591	430.9572
592	431.6864
593	432.4156
594	433.1448
595	433.8740
596	434.6032
597	435.3324
598	436.0616
599	436.7908
600	437.5200

* * * * *

— Mailing Standards,
Pricing and Classification, 2-19-04

(International Mail section continues on page 49.)

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 493

Keep all foreign order notices for use as reference.

Final Orders

Australia

AUSTRALIAN INTERNATIONAL WINNERS GROUP
(AIWG)
RESERVATION DEPARTMENT
GPO BOX 4808
SYDNEY NSW 2001
AUSTRALIA

AUSTRALIAN INTERNATIONAL WINNERS GROUP
(AIWG)
BOX 1467
GPO SYDNEY NSW 2001
AUSTRALIA

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BUILDING RM 2029A
NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 2-19-04

Withholding of Mail Orders

Withholding of mail orders are enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
GA, Atlanta 30331-2614	Geneva Renee Bynum, Jason Foxx or United Lenders Association, 2740 Greenbriar Parkway, Suite A3, PMB 146
NV, Reno 89511-8134	All Names, 18124 Wedge Parkway, PMB 1000

— Judicial Officer, 2-19-04

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005097	019870	068060	088745	097582	102280	118740	198266	283562	327825	336139	439712	481716
005117	019957	068070	089296	097733	102711	118877	200478	284032	327876	336377	441256	481728
005387	020238	068206	089727	097752	103425	119507	200512	285021	329009	336455	441335	481740
005407	021753	068248	089728	097789	104099	120298	200739	286116	329065	336588	441449	481746
005831	022401	068460	090603	097839	104420	123155	200826	286187	330096	337033	441559	481757
006268	022429	068941	091476	097960	104454	124184	200925	293227	330108	337082	441630	481760
006346	022441	069074	091497	098177	104515	136202	200955	296351	330134	338069	441748	481762
006654	022721	069283	091636	098242	104628	136762	206142	296516	330165	338344	441923	481807
006864	022831	069321	092070	098280	105297	142027	209251	297054	330218	339614	450180	481813
006961	023482	069402	092429	098322	105638	142050	210024	300168	330233	340002	452237	481842
007070	023501	069579	092670	098336	105932	142174	210585	300404	330282	340008	452528	481848
007110	023564	069955	093047	098346	106309	142463	210808	300834	330290	340117	452536	481849
007136	023614	069983	093222	098392	108500	142519	210812	300928	330339	340155	452827	481856
007281	025482	070422	093246	098480	108504	146064	210818	300933	330374	340165	454748	481870
008011	026006	070613	093290	098489	108736	146527	210819	300990	330404	340174	454801	481906
008295	026174	070772	093427	098495	108770	146608	210834	301212	330612	340481	458097	481927
008351	026589	071040	093567	098528	108842	151115	210838	301221	330682	340562	458101	481974
008382	028022	071488	093719	098644	109950	151207	212953	301302	330705	340665	461097	481980
008524	028055	071691	094048	098658	110061	152447	220051	301913	330782	340771	462728	481984
008697	028636	071820	094103	098683	110065	152579	220086	301963	330788	340805	464052	481991
008728	028659	075134	094112	098706	110886	152757	220112	301978	330901	340910	464100	482186
008860	029398	075180	094282	098715	110891	152808	220170	302108	330968	340949	464153	482227
008874	029505	075267	094372	098817	111719	152903	220374	302275	331140	349019	465072	482258
009009	030468	075847	094414	098825	113006	165316	220675	302408	331681	349511	465114	482288
009082	033065	075945	094430	098840	113062	170340	221075	305023	331938	349818	469104	482421
009262	033242	076008	094572	098867	113107	171137	221107	305034	332037	351026	469112	482473
009307	037009	076395	094634	098872	113159	171334	221221	305042	332048	352271	469124	482481
009758	038097	076512	094653	098905	113605	178058	221243	305069	332084	358038	469188	482519
010577	038492	077123	094710	098937	113718	180043	221338	306104	332182	358059	469200	482527
010677	044058	077366	094787	098947	113906	180047	222297	306253	332294	361343	473069	482537
012113	044078	077400	094811	098949	114243	180092	223108	311125	332449	374069	477087	482551
012177	049081	077406	094956	098956	114311	180100	223114	311372	332827	383145	477162	482591
012311	050068	077453	095276	098967	114517	181022	227100	312468	332923	387020	477175	482597
014023	055111	077510	095533	100037	114630	184033	229071	314360	332986	388054	480035	482678
014276	055236	077768	095584	100080	115096	184035	232306	314383	332989	388077	480181	482697
014424	060052	077782	095600	100088	115184	184066	232347	314953	332992	401010	480251	482712
014482	060081	079057	095830	100168	115309	185023	235181	315028	333148	402201	480793	482730
014897	060371	079200	096104	100170	115315	185059	235245	317340	333345	402235	480930	482764
014910	060925	080002	096342	100190	115512	186027	240017	317341	333413	402236	480996	482770
014939	060929	080010	096393	100193	115532	187001	240089	320052	333602	402260	481121	482779
015291	061543	080151	096467	100224	115576	187042	271006	320877	333646	402281	481122	482818
015441	063145	080220	096509	100249	115583	191174	272214	321050	333833	402621	481142	482950
015671	063318	080342	096624	100250	115833	192436	272326	321090	333899	402661	481148	483190
015680	064131	080651	096649	100283	117105	192520	275007	321167	333910	402711	481153	483317
015713	064152	080708	096681	100291	117274	192847	275029	321179	334028	402771	481372	483341
016197	064207	080713	096754	100358	117337	192888	275062	321235	334052	402825	481417	483345
016650	064425	085180	096886	101515	117391	192899	275201	322044	334066	405209	481440	483425
018018	064480	085199	096938	101548	117397	193106	275205	322100	335020	405800	481465	483839
018365	065768	085328	097061	101737	117531	193587	276083	322317	335239	421022	481598	483873
018441	065943	088007	097076	101952	117902	193727	277075	322533	335260	424077	481623	484002
018567	065986	088062	097121	102047	118042	195062	278023	323064	335350	427025	481641	485317
018839	067132	088145	097282	102060	118056	195084	278078	323176	335691	432106	481642	485331
019289	067226	088197	097375	102135	118255	196086	278208	324442	336082	432144	481646	486334
019489	068013	088257	097496	102269	118563	198014	282862	326690	336093	432713	481703	488009

489228	591280	618111	740131	751011	787996	850285	853689	906505	910209	930394	949711	968160
489329	598652	627040	740678	751024	791119	850344	853799	906545	910405	931919	950944	968321
489419	600302	628014	740759	751039	797165	850407	853812	906551	911301	933417	951004	968416
490290	600408	628139	740767	751081	799139	850514	871653	906657	912389	933461	951019	968762
490578	600638	631174	740997	752009	800079	850575	891230	906835	913051	934268	951077	968863
490692	600650	631465	741017	752060	800104	850610	891332	906899	913059	936102	951139	968911
491106	600655	631944	741237	752063	800526	850749	891369	906903	913076	937245	951381	969020
492040	601105	631946	741602	752253	800555	852147	891376	906912	913542	937737	951834	970810
492053	601120	641246	741625	752257	801311	852219	891396	906921	913649	937867	952236	970930
492067	601203	641370	741650	752309	801473	852312	891867	907187	913987	939128	952282	972284
492101	601268	641405	741664	752314	801593	852315	891891	907192	914287	940050	952324	972296
494066	601271	641484	741674	752425	801606	852439	891921	907207	914528	940053	952343	972325
495439	601608	641602	741789	752484	801716	852547	891957	907245	915025	940394	953240	972376
496131	601791	641630	741877	752498	802104	852610	895069	907259	915054	940428	953244	972769
520001	601931	641644	741895	752655	802260	852646	895074	907264	915341	940443	953259	972868
522025	601937	641672	744118	752732	802334	852658	901193	907286	915430	940456	953282	973115
524119	602003	641676	745009	752738	802341	852675	902440	907296	915451	941466	953348	974150
531612	602760	641873	747020	752900	802354	852703	903458	907317	915504	945286	953362	980298
531658	602846	641996	748029	752996	802590	852708	903632	907352	915631	945389	953372	980821
531794	603029	652415	750217	757046	802717	852710	903781	907353	917495	945560	954435	982479
537414	604326	652500	750226	757082	803126	852734	904161	907403	917697	945816	958713	985056
541230	604750	658118	750232	757500	805121	852746	906056	907461	917714	945893	958860	992413
543470	605027	658208	750375	760025	805454	852798	906075	907469	917874	946230	958883	992495
544047	605040	660613	750396	770103	809023	852809	906076	907470	918171	946375	958897	992520
549189	605072	662165	750433	770224	811001	852852	906078	907491	921038	946595	958905	992767
549211	605163	662287	750442	770423	812037	852857	906081	907596	921336	947118	958915	995267
551009	605209	672270	750459	770561	814031	852883	906092	907629	921448	948099	958920	997126
551016	605798	675002	750471	771756	815094	852890	906114	907645	921959	948112	958922	998343
551162	606222	687025	750479	771953	816180	852894	906143	907661	921970	948225	958923	
551187	606290	708365	750486	772552	816253	852904	906160	907730	924088	948332	958925	
551224	606417	708646	750497	773515	833246	852911	906176	907771	924689	948379	958927	
551297	606448	712016	750500	774319	837132	852932	906182	907777	926265	948406	958954	
551400	606529	730167	750574	775026	841249	852938	906191	907800	926545	948438	958959	
554859	606580	730173	750640	778003	841393	852943	906214	907825	927026	948522	958974	
563052	606611	730531	750650	782945	844227	852954	906395	907875	928218	948599	958980	
563053	606735	730537	750781	785533	846190	852955	906396	907878	928317	948625	960087	
570005	607417	730661	750789	785545	850005	852970	906473	907926	928451	948646	960671	
573001	610177	731750	750867	787062	850036	853377	906484	907945	928707	949510	967386	
577077	617198	735006	750996	787667	850064	853573	906502	907987	930025	949512	968155	

— Product Information Requirements,
Product Development, 2-19-04

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	043 205 5922 to 043 205 5999	376 196 0911 to 378 085 3679 to	0999 3699
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	044 087 3457 to 044 087 3499	378 351 1063 to 379 843 5100 to	1099 5199
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	044 087 4000 to 044 087 4099	380 093 9600 to 380 165 1165 to	9699 1199
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	045 524 4121 to 045 524 4298	381 325 4500 to 381 604 2510 to	4599 2699
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	046 800 9870 to 046 800 9899	381 645 9525 to 383 314 3968 to	9599 3999
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	047 352 4000 to 047 352 4099	383 892 1000 to 383 892 1382 to	1344 1399
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	047 552 4370 to 047 552 4399	384 925 3641 to 385 568 2331 to	3654 2399
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	048 396 3647 to 048 396 3699	385 599 7554 to 385 774 2024 to	7575 2099
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	051 774 8857 to 051 774 8899	386 624 1412 to 386 883 8936 to	1599 8999
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	051 781 2875 to 051 781 2885	387 314 5574 to 387 837 6300 to	5599 6399
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	058 187 3836 to 058 187 3899	388 828 0656 to 389 696 2400 to	0699 2799
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	060 406 7650 to 060 406 7699	389 846 3104 to 389 846 3145 to	3135 3195
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	058 591 1153 to 058 591 1299	389 887 9211 to 389 887 9234 to	9230 9299
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	077 999 4001 to 077 999 4090	389 887 9234 to 390 001 3182 to	9299 3199
020 844 7307 to 020 844 7399	034 943 0400 to 034 943 0799	210 221 0548 to 210 221 0599	390 001 3500 to 390 545 5974 to	3699 5999
020 972 8948 to 020 972 8999	035 035 4337 to 035 035 4399	227 275 9400 to 227 275 9999	391 104 6146 to 391 574 1466 to	6199 1499
022 021 9110 to 022 021 9181	037 706 9578 to 037 706 9599	273 070 8059 to 273 070 8099	391 783 3020 to 391 792 6100 to	3599 6199
022 037 1411 to 022 037 1499	037 805 3677 to 037 805 3699	273 775 7700 to 273 775 7899	392 668 2956 to 392 854 8500 to	2999 8899
023 637 7169 to 023 637 7199	037 909 5490 to 037 909 5499	302 000 0000 to 302 123 9999	393 584 7566 to 393 650 0074 to	7699 0099
024 380 4100 to 024 380 4199	040 024 3901 to 040 024 3999	349 746 2056 to 350 518 7350 to	393 838 8316 to 393 893 6007 to	8499 6099
024 496 6870 to 024 496 6896	040 674 7100 to 040 674 7199	360 011 1690 to 360 168 6008 to	394 126 6907 to 394 189 0405 to	6999 0599
025 092 0987 to 025 092 0999	040 688 8816 to 040 688 8899	360 173 8800 to 360 324 2326 to	394 822 3243 to 394 990 1810 to	3278 1899
025 369 5535 to 025 369 5599	041 299 6752 to 041 299 6799	362 861 3064 to 373 006 2176 to	395 343 3264 to 395 373 3035 to	3299 3099
025 729 1151 to 025 729 1199	041 623 8889 to 041 623 8899	374 768 2600 to 375 169 4400 to	395 396 9649 to 395 970 3240 to	9799 3299
025 729 1643 to 025 729 1799	041 803 6565 to 041 803 6599	375 829 3400 to 375 851 9100 to	397 622 4054 to 397 819 8902 to	4099 8999

398 149 7200 to	7699	417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999
399 070 0872 to	0899	417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599
399 156 7119 to	7199	417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699
399 203 5064 to	5099	417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299
399 296 9910 to	9999	418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999
399 396 8935 to	8999	418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699
399 792 7775 to	7799	418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798
399 792 8300 to	8399	418 719 8520 to	8599	440 698 1947 to	1999	458 847 5044 to	5999
400 427 1051 to	1999	418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699
401 045 1505 to	1549	418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499
401 045 1571 to	1599	419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799
401 294 2700 to	2799	419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999
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475 167 9667 to	9699	490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294
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475 424 8410 to	8499	490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399
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477 289 8601 to	8699	493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799
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479 365 9116 to	9176	496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299
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480 526 2000 to	2099	498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499
480 640 6330 to	6399	498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299
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480 689 5100 to	5199	499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999
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482 527 1500 to	1599	500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799
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484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
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856 656 5800 to	5999	869 800 0000 to	999 9999	909 568 8900 to	9099	920 309 9039 to	9199
856 752 0200 to	0299	870 054 4814 to	4899	909 568 9300 to	9499	920 857 5500 to	5899
857 111 1352 to	1399	870 491 4812 to	4849	909 725 7307 to	7399	920 864 3480 to	3499
857 279 3450 to	3499	870 536 5820 to	5829	909 833 0947 to	0999	921 333 7400 to	7499
857 843 4000 to	4099	870 541 7167 to	7239	910 219 8631 to	8699	923 032 7000 to	7399
858 124 7644 to	7699	870 575 8155 to	8999				

— Group2—Internal and External Investigations,
Postal Inspection Service, 2-19-04

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 104 368 to 4 900	709 649 804 to 9 820	719 869 731 to 9 760
692 720 871 to 0 900	702 128 306 to 8 400	709 733 281 to 3 580	720 227 871 to 7 930
692 876 955 to 7 050	702 179 891 to 9 900	710 046 813 to 6 840	720 227 949 to 7 960
693 290 380 to 0 400	702 260 751 to 0 850	710 358 093 to 8 166	720 368 543 to 8 570
693 290 426 to 0 450	702 410 595 to 1 050	710 358 257 to 8 270	720 392 151 to 2 570
694 063 700 to 3 897	702 660 151 to 0 540	711 021 501 to 1 510	720 556 491 to 6 640
694 063 900 to 4 000	702 723 429 to 3 450	711 049 411 to 9 560	720 558 621 to 8 650
694 550 501 to 0 530	703 004 401 to 4 820	711 408 045 to 8 090	720 575 361 to 5 570
694 595 031 to 5 050	703 083 819 to 4 020	712 003 381 to 3 650	720 590 152 to 0 179
694 595 087 to 5 300	703 432 131 to 2 230	712 104 220 to 4 230	721 638 331 to 9 170
694 698 551 to 8 650	703 626 061 to 6 090	712 327 861 to 7 890	721 815 391 to 5 420
694 745 458 to 5 600	703 863 121 to 3 240	712 327 952 to 7 980	721 969 713 to 9 740
695 105 313 to 5 350	703 863 477 to 3 540	712 647 061 to 7 090	722 072 137 to 2 160
695 142 809 to 3 050	703 867 801 to 7 980	713 284 171 to 4 260	722 378 265 to 8 280
695 144 666 to 4 700	704 030 628 to 0 640	713 292 871 to 2 990	722 413 990 to 4 004
695 272 601 to 2 750	704 154 024 to 4 120	714 035 101 to 5 160	722 764 948 to 4 980
695 277 576 to 7 650	704 227 561 to 7 829	714 155 011 to 5 400	722 825 840 to 5 889
695 530 761 to 0 800	704 227 831 to 8 069	714 328 231 to 8 440	723 153 841 to 3 850
696 487 701 to 7 800	704 228 071 to 8 100	714 442 952 to 2 980	723 237 616 to 7 630
696 784 101 to 4 550	704 420 344 to 0 490	714 562 843 to 2 860	723 331 081 to 1 110
696 870 601 to 0 650	704 568 751 to 8 990	714 590 391 to 0 430	723 496 443 to 6 470
697 047 501 to 7 600	704 965 301 to 5 770	714 609 811 to 9 930	723 967 291 to 7 320
697 052 101 to 2 350	705 116 780 to 6 790	714 609 961 to 9 990	724 655 196 to 5 340
697 217 251 to 7 400	705 280 801 to 0 980	714 807 181 to 7 240	724 711 441 to 1 500
697 249 952 to 50 050	705 475 651 to 6 040	714 871 321 to 1 500	724 711 538 to 1 560
697 414 886 to 4 900	705 566 127 to 6 280	714 928 529 to 8 590	724 793 221 to 3 250
697 469 606 to 9 700	705 740 581 to 0 730	715 128 183 to 8 330	724 908 109 to 8 120
697 850 401 to 0 750	705 782 796 to 2 820	715 144 171 to 4 470	724 937 461 to 7 670
698 098 446 to 8 550	705 822 271 to 2 480	715 197 211 to 7 570	725 163 118 to 3 151
698 300 251 to 0 300	706 180 148 to 0 290	715 595 910 to 6 180	725 202 735 to 2 750
698 504 383 to 4 650	706 184 041 to 4 220	715 941 781 to 1 810	725 398 591 to 8 800
698 533 927 to 4 200	706 357 861 to 8 190	715 962 421 to 2 480	725 464 591 to 4 920
698 562 268 to 2 400	706 382 419 to 2 430	716 477 396 to 7 430	725 475 321 to 5 330
699 090 686 to 0 750	706 628 735 to 8 820	716 556 635 to 6 660	725 711 057 to 1 070
699 752 699 to 2 850	706 638 211 to 8 420	717 083 841 to 3 960	725 738 581 to 8 730
700 068 473 to 8 500	706 817 959 to 8 000	717 191 648 to 1 690	725 981 311 to 1 430
700 161 501 to 1 650	707 034 391 to 4 450	717 193 161 to 3 490	725 987 835 to 7 880
700 202 522 to 2 700	707 292 636 to 2 660	717 228 591 to 8 680	726 060 811 to 0 900
700 290 275 to 0 300	707 441 401 to 1 687	717 333 902 to 3 950	726 391 970 to 2 520
700 465 730 to 5 750	707 441 836 to 1 940	717 739 745 to 9 910	726 484 771 to 4 800
700 561 444 to 1 550	707 958 541 to 8 570	717 884 991 to 5 050	726 493 351 to 5 300
701 423 101 to 3 150	707 960 107 to 0 160	718 026 171 to 6 290	726 504 031 to 4 063
701 625 469 to 5 550	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
701 643 829 to 3 850	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
701 945 451 to 5 500	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
702 033 701 to 4 050	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
702 051 501 to 1 750	709 222 591 to 2 920	718 795 881 to 6 000	726 626 356 to 6 370
702 053 601 to 3 800	709 243 479 to 3 500	718 961 721 to 1 780	727 182 271 to 2 510
	709 411 171 to 1 320	718 982 001 to 2 300	727 416 181 to 6 240

727 481 431	to	1 460	735 783 961	to	3 990	744 234 751	to	4 780	756 371 565	to	1 580
727 749 241	to	9 780	735 803 401	to	3 430	744 499 591	to	9 680	756 876 031	to	6 120
728 382 331	to	2 480	736 005 420	to	5 440	744 626 901	to	6 910	756 876 151	to	6 240
728 702 338	to	2 400	736 366 021	to	6 110	745 388 794	to	8 910	756 970 129	to	0 140
728 915 371	to	5 850	736 624 456	to	4 500	746 446 806	to	6 820	757 059 613	to	9 630
728 953 141	to	3 410	736 670 851	to	1 060	746 818 351	to	8 410	757 078 540	to	8 560
728 954 280	to	4 310	736 767 061	to	7 090	747 245 266	to	5 280	757 086 209	to	6 240
729 169 081	to	9 140	736 767 093	to	7 120	747 364 813	to	4 830	757 240 591	to	0 650
729 363 841	to	3 870	736 982 191	to	2 370	747 501 434	to	1 450	757 277 371	to	7 700
729 682 891	to	3 190	736 982 551	to	2 730	747 739 891	to	0 070	757 291 591	to	2 730
729 838 940	to	9 070	737 110 141	to	0 170	748 148 649	to	8 760	757 964 251	to	4 280
729 839 101	to	9 130	737 185 501	to	5 710	748 259 960	to	9 970	758 067 001	to	7 090
730 077 683	to	7 840	737 317 321	to	7 350	748 565 162	to	5 280	758 105 221	to	5 250
730 109 847	to	9 880	737 517 781	to	7 840	748 874 988	to	5 030	758 324 941	to	5 000
730 373 761	to	3 850	737 628 181	to	8 210	749 137 381	to	7 410	758 593 628	to	3 650
730 501 951	to	2 130	737 634 258	to	4 270	749 190 192	to	0 210	758 709 038	to	9 060
730 519 379	to	9 470	738 361 971	to	1 980	749 685 421	to	5 450	758 744 101	to	4 160
730 569 278	to	9 360	738 447 601	to	7 660	749 846 791	to	6 850	758 850 883	to	0 900
730 711 711	to	1 740	738 648 355	to	8 450	749 993 131	to	3 580	758 860 951	to	1 550
730 722 991	to	3 230	738 849 811	to	9 900	750 071 587	to	1 610	759 152 851	to	2 880
730 845 970	to	5 990	738 892 270	to	2 290	750 408 167	to	8 183	759 740 941	to	1 090
730 888 291	to	8 320	738 997 259	to	7 380	750 438 421	to	8 501	760 004 596	to	4 610
730 927 591	to	7 680	739 161 451	to	1 540	750 743 911	to	4 030	760 118 191	to	8 250
731 307 914	to	7 930	739 219 381	to	9 440	750 779 118	to	9 400	760 155 001	to	5 090
731 402 431	to	2 460	739 740 151	to	0 180	750 910 981	to	1 010	760 378 002	to	8 020
731 407 232	to	7 320	739 793 491	to	3 520	750 960 841	to	0 900	760 692 722	to	2 749
731 588 301	to	8 340	739 793 527	to	3 550	751 296 211	to	6 240	761 055 460	to	5 480
731 767 273	to	7 320	739 942 621	to	2 650	751 539 121	to	9 180	761 169 781	to	9 810
731 781 061	to	1 120	739 999 231	to	9 320	751 541 311	to	1 790	761 504 941	to	5 120
731 837 821	to	7 910	740 011 517	to	1 530	751 757 641	to	7 700	761 516 836	to	6 910
731 841 377	to	1 450	740 030 701	to	0 970	751 936 951	to	7 010	761 613 588	to	3 600
732 018 481	to	8 600	740 261 740	to	1 820	751 951 861	to	1 890	761 688 631	to	8 690
732 067 972	to	8 370	740 265 811	to	6 290	751 999 021	to	9 110	761 805 199	to	5 240
732 188 649	to	8 670	740 299 111	to	9 170	752 139 516	to	9 570	761 826 106	to	6 120
732 193 460	to	3 470	740 299 231	to	9 260	752 182 892	to	2 950	761 881 171	to	1 560
732 201 241	to	1 390	740 329 266	to	9 320	752 206 861	to	7 100	761 975 641	to	5 670
732 220 431	to	0 440	740 889 081	to	9 090	752 295 241	to	5 600	761 975 886	to	5 895
732 355 201	to	5 380	741 010 421	to	0 530	752 731 351	to	1 410	762 304 144	to	4 170
732 472 320	to	2 560	741 113 041	to	3 370	752 767 441	to	7 470	762 324 931	to	4 960
732 541 605	to	1 620	741 373 891	to	4 340	753 008 941	to	9 030	762 439 261	to	9 290
732 572 221	to	2 490	741 452 369	to	2 490	753 194 311	to	4 370	762 524 158	to	4 220
732 586 479	to	6 710	741 492 991	to	3 140	753 620 378	to	0 400	762 584 872	to	4 970
732 994 037	to	4 080	741 553 460	to	3 470	754 013 917	to	3 940	762 593 431	to	3 460
733 163 449	to	3 460	741 764 431	to	4 520	754 161 061	to	1 120	763 155 160	to	5 180
733 297 171	to	7 290	742 178 834	to	8 880	754 358 445	to	8 610	763 178 631	to	8 660
733 446 631	to	7 110	742 325 500	to	5 520	754 410 451	to	0 660	763 506 001	to	6 060
733 474 665	to	4 770	742 325 668	to	5 700	754 438 393	to	8 410	763 522 141	to	2 470
733 704 482	to	4 570	742 408 771	to	8 830	754 493 109	to	3 130	763 717 694	to	7 800
733 751 041	to	1 130	742 512 120	to	2 150	754 664 182	to	4 220	763 826 461	to	6 520
734 009 101	to	9 130	742 684 849	to	4 890	754 816 377	to	6 470	763 900 460	to	0 471
734 290 759	to	0 770	742 839 553	to	9 630	755 487 421	to	7 600	763 900 479	to	0 530
734 389 273	to	9 290	742 913 668	to	3 700	755 592 901	to	3 140	763 917 271	to	7 750
734 440 031	to	0 111	742 917 287	to	7 296	755 790 020	to	0 030	764 125 801	to	5 860
734 797 201	to	7 320	742 921 891	to	1 980	755 791 730	to	1 800	764 284 525	to	4 560
734 939 611	to	9 640	742 983 631	to	3 810	755 926 951	to	7 070	764 526 241	to	6 330
734 950 111	to	0 170	743 020 021	to	0 170	755 934 332	to	4 510	764 601 421	to	1 600
735 120 331	to	0 840	743 206 491	to	6 500	755 957 701	to	8 000	764 650 231	to	0 470
735 283 008	to	3 020	743 235 992	to	6 050	755 962 981	to	3 280	764 984 371	to	4 850
735 293 131	to	3 220	743 940 631	to	0 900	756 035 371	to	5 490	765 003 667	to	3 680
735 635 010	to	5 040	743 978 011	to	8 070	756 301 257	to	1 290	765 042 517	to	2 540

765 194 728	to	4 970	773 202 989	to	3 140	778 570 771	to	0 830	786 676 937	to	6 980
765 387 365	to	7 450	773 208 991	to	9 290	778 699 096	to	9 110	786 730 831	to	0 920
765 541 801	to	2 100	773 231 311	to	1 340	778 779 471	to	9 480	786 743 671	to	3 700
765 638 461	to	8 970	773 348 739	to	8 940	779 146 205	to	6 230	786 743 711	to	3 730
765 647 101	to	7 190	773 575 891	to	5 950	779 233 681	to	3 710	786 854 491	to	4 550
765 813 781	to	4 029	773 852 971	to	3 030	779 316 961	to	7 200	786 977 256	to	7 461
765 879 314	to	9 390	773 858 011	to	8 100	779 339 221	to	9 400	787 158 121	to	8 390
765 954 001	to	4 030	773 892 721	to	7 190	779 702 191	to	2 250	787 325 701	to	5 910
766 120 286	to	0 320	773 958 061	to	8 660	779 994 001	to	4 090	787 493 281	to	3 340
766 125 716	to	5 750	774 101 148	to	1 190	780 103 591	to	3 650	787 793 816	to	3 880
766 158 824	to	8 840	774 107 161	to	7 190	780 533 288	to	3 310	787 822 428	to	2 440
766 388 433	to	8 460	774 177 226	to	7 270	780 625 208	to	5 920	787 887 881	to	7 901
766 509 421	to	9 660	774 279 481	to	9 810	780 711 345	to	1 540	788 306 478	to	6.490
766 572 901	to	3 020	774 408 399	to	8 420	780 778 894	to	8 920	788 326 339	to	6 380
766 748 500	to	8 521	774 431 821	to	2 450	780 865 851	to	5 920	788 403 671	to	3 690
767 024 341	to	4 370	774 510 451	to	0 780	780 873 421	to	3 450	788 815 771	to	5 860
767 326 471	to	6 590	774 652 981	to	3 010	781 141 891	to	1 980	789 044 014	to	4 100
767 332 561	to	2 950	774 778 981	to	9 040	781 238 697	to	8 730	789 326 341	to	6 880
768 009 841	to	9 960	774 867 481	to	7 510	781 503 151	to	3 180	790 209 421	to	9 480
768 011 489	to	1 520	774 867 515	to	7 540	781 518 818	to	8 840	790 418 170	to	8 190
768 177 980	to	7 990	774 934 275	to	4 290	781 624 126	to	4 200	790 448 020	to	8 460
768 391 081	to	1 170	774 961 261	to	1 290	781 679 221	to	9 340	790 597 485	to	7 530
768 661 569	to	1 650	775 106 223	to	6 235	781 723 771	to	3 890	790 911 883	to	1 900
769 000 051	to	0 080	775 106 237	to	6 248	781 723 964	to	3 990	791 057 441	to	7 550
769 050 841	to	0 900	775 331 515	to	1 550	781 761 391	to	1 720	791 239 081	to	9 290
769 159 081	to	9 178	775 444 210	to	4 230	781 878 721	to	9 020	791 374 483	to	4 500
769 737 496	to	7 510	775 579 301	to	9 320	782 424 840	to	4 900	791 387 971	to	8 030
769 778 491	to	8 730	775 622 683	to	2 760	782 939 821	to	9 850	791 447 521	to	7 850
769 827 331	to	7 450	776 144 621	to	4 670	782 985 347	to	5 360	791 451 151	to	1 240
770 216 071	to	6 100	776 154 010	to	4 060	783 063 631	to	3 690	791 500 009	to	0 470
770 723 281	to	3 400	777 561 631	to	2 080	783 578 101	to	8 130	791 771 431	to	1 490
770 790 451	to	0 480	776 657 371	to	7 490	783 578 143	to	8 160	792 004 293	to	4 320
770 915 150	to	5 490	776 817 421	to	7 450	783 663 991	to	4 050	792 018 379	to	8 420
771 455 551	to	5 610	776 951 225	to	1 250	783 739 838	to	0 280	792 070 621	to	0 740
771 609 661	to	9 690	777 141 601	to	2 140	784 142 598	to	2 610	792 391 381	to	1 620
771 932 551	to	2 580	777 297 421	to	7 510	784 380 061	to	0 090	792 452 779	to	2 790
772 057 224	to	7 440	777 621 721	to	1 750	784 507 591	to	7 740	792 772 728	to	2 770
772 162 660	to	3 070	777 810 309	to	0 330	784 507 759	to	7 860	792 903 511	to	3 990
772 718 615	to	8 640	778 049 651	to	9 670	784 913 509	to	3 531	794 041 931	to	2 140
772 940 140	to	0 160	778 106 225	to	6 310	785 429 491	to	9 520	796 373 406	to	3 430
772 970 886	to	0 940	778 218 730	to	8 780	785 989 351	to	9 440	796 708 441	to	8 500
773 009 419	to	9 430	778 251 871	to	1 930	786 036 450	to	6 480	796 886 281	to	6 430
773 112 031	to	2 060	778 286 911	to	6 940	786 111 854	to	1 930	796 901 701	to	2 000
773 125 387	to	5 410	778 328 699	to	8 730	786 510 527	to	0 540			
773 179 320	to	9 410	778 567 471	to	7 860	786 510 571	to	0 600			

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2—Internal and External Investigations,
Postal Inspection Service, 2-19-04*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2—Internal and External Investigations,
Postal Inspection Service, 2-19-04*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09312	Activate	1 March 2004	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
APO AE 09313	Activate	1 March 2004	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
APO AE 09348	Add U2 Delete M	1 March 2004	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
APO AE 09373	Activate	1 March 2004	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
APO AE 09381	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
APO AE 09396	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09007	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-U-Z1	09089	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09166	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09033	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09034	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09036	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09045	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09182	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09046	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09050	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09307	A1-B-B1-V-Z1
09054	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09058	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09059	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09214	A1-B-B1-C-D-U		
09060	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09131	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09227	A1-B-B1-C-D-U		
09069	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V		
09076	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09569	A1-B-V
09313	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09570	A1-B-V
09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09573	A1-B-V
09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09574	A1-B-V
09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09575	A1-B-V
09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09358	A-A1-B-B1-E2-F-H1-N-R-V-Z1	09399	A-A1-B-B1-C-F-M-V-Z1	09576	A1-B-V
09322	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09577	A1-B-V
09323	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09360	A1-B-B1-V	09420	A1-B-B1-C-C1-U	09578	A1-B-V
09324	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09579	A1-B-V
09325	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V	09581	A1-B-V
09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V	09582	A1-B-V
09328	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-B1-C-C1-U	09586	A1-B-V
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09368	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09587	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09588	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09590	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09591	A1-B-V
09335	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-U	09593	A1-B-V
09336	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09470	A1-B-B1-C-C1-U	09594	A1-B-V
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09379	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09494	A1-B-B1-C-C1-U	09595	A1-B-V
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09496	A1-B-B1-C-C1-U-V	09596	A1-B-V
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-B-B1-C-C1-U	09599	A1-B-V
09340	A-A1-B-B1-C1-F-R-V	09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09499	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U
09342	A-A1-B-B1-C1-E2-F-H1-M-I-R-R1-V-Z-Z1	09385	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09501	A1-B-V	09602	A1-B-B1-C-F-F1-N-U
09344	A-A1-B-B1-C1-E2-F-H1-M-I-R-R1-V-Z-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09502	A1-B-V	09603	A1-B-B1-C-F-F1-U
09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09503	A1-B-V	09604	A1-B-B1-C-F-F1-U
09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09504	A1-B-V	09609	A1-B-B1-C-F-U
09348	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09505	A1-B-V	09610	A1-B-B1-C-F-U
09349	A-A1-B-B1-C-C1-D-E2-F-F1-H-I-M-N-R-R1-V-Z-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09506	A1-B-V	09612	A1-B-B1-C-F-U
09351	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1			09507	A1-B-V	09613	A1-B-B1-C-F-U-V
				09508	A1-B-V	09617	A1-B-B1-C-F-U
				09509	A1-B-V	09618	A1-B-B1-C-F-U
				09510	A1-B-V	09619	A1-B-B1-C-F-U
				09511	A1-B-V	09620	A1-B-B1-C-F-U
				09517	A1-B-V	09621	A1-B-B1-C-F-U
				09521	A1-B-V	09622	A1-B-B1-C-F-U
				09524	A1-B-V	09623	A1-B-B1-C-F-U
				09532	A1-B-V	09624	A1-B-B1-C-F-U
				09534	A1-B-V	09625	A1-B-B1-C-F-U
				09542	A1-B-V	09626	A1-B-B1-C-F-U
				09543	A1-B-V	09627	A1-B-B1-C-F-U
				09545	A1-B-V	09628	A1-B-B1-C-F-F1-U-V
				09549	A1-B-V	09630	A1-B-B1-C-F-U-V
				09550	A1-B-V	09631	A1-B-B1-C-F-U
				09554	A1-B-B1-V	09636	A1-B-B1-C-F-U
				09556	A1-B-V	09642	A1-B-B1-N-U
				09557	A1-B-V	09643	A1-B-B1-U
				09564	A1-B-V	09644	A1-B-B1-U
				09565	A1-B-V	09645	A1-B-U
				09566	A1-B-V	09647	A1-B-B1-N-U
				09567	A1-B-V	09648	A1-B-B1-N-U-V-Z1
				09568	A1-B-V	09649	A1-B-B1-U
						09701	A1-B-B1-C-V-Z1
						09702	A1-B-B1-C-V-Z1
						09703	A1-B-B1-C-F1
						09704	A1-B-B1-C-D-V
						09705	A1-B-B1-U
						09706	A1-B-B1-C-U-V

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09707	A1-B-B1-C-N-U-V	09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34033	A1-B-C-F-M-N-V-Z1	96275	A-A1-B-B1-V
09708	A1-B-B1			34034	A1-B-B1-M-N-V-Z1	96276	A-A1-B-B1
09709	A1-B-B1-F1	09819	A-A1-B-F-P-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96278	A-A1-B-B1-U
09710	A1-B-B1-C-C1-F1-M-R-R1-U	09821	A-A1-B-F-V-Z1	34036	A1-B-M-N-V-Z1	96283	A-A1-B-B1-U
		09822	A-A1-B-F-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z-Z1	96284	A-A1-B-B1-U-V
09711	A1-B-B1-F1-Z1	09823	A-A1-B-F-V-Z1			96297	A-A1-B-B1-U
09713	A1-B-B1-C-F1	09824	A-A1-B-F-V-Z1	34038	A1-B-B1-M-N-V-Z1	96306	A1-B-B1-F-F1-F2-M-W
09714	A1-B-B1-C-C1-F1-M-R-R1-U	09827	A-A1-B-F-Z1	34039	A1-B-N-V-Z1		
		09828	A1-B-N-V-Z1	34040	A1-B-V-Z1	96309	A1-B-B1-M-V-W
09715	A1-B-B1-F1	09830	A1-B-B1-C-N-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96310	A1-B-B1-M-W
09716	A1-B-B1-C-D-N-U-V	09831	A1-B-B1-F-N-U-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96311	A1-B-B1-M-W
09717	A1-B-B1-M-W	09832	A-B-B1-U1-V-Z1			96313	A1-B-B1-F-F1-F2-M-W
09718	A1-B-B1-F-I-N-U-V	09833	A1-B-B1-U1-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1		
09719	A1-B-B1-C-F1-V	09834	A1-B-B1-V-Z1			96319	A1-B-B1-M-W
09720	A1-B-B1-U-V	09835	A-A1-B-B1-V-Z1	34050	A1-B-V	96321	A1-B-B1-F-F1-F2-M-W
09721	A1-B-B1-N-U-V-Z1	09836	A-A1-B-B1-C-F-M-V-Z1	34051	A1-B-V-Z1		
09722	A1-B-B1-C-D-N-U-V			34053	A1-B-V-Z1	96322	A1-B-B1-F-F1-F2-M-W
09723	A1-B-B1-N-U-V-Z1	09837	A1-B-B1-V-Z1	34055	A1-B-N-V-Z1		
09724	A1-B-B1-C-C1-F1-M-R-R1-U	09838	A1-B-B1-V-Z1	34058	A1-B-B1-V-Z1	96323	A1-B-B1-M-V-W
		09839	A-A1-B-B1-U-V-Z1	34071	A1-B-I-M-N-V-Z	96326	A1-B-B1-M-W
09725	A1-B-B1-C	09841	A-A1-B-B1-U-Z1	34076	A1-B-B1-F1-N-V-Z1	96328	A1-B-B1-M-W
09726	A1-B-B1-N-U	09842	A-A1-B-B1-Z1	34078	A1-B-B1-F1-N-V-Z1	96330	A1-B-B1-M-W
09727	A1-B-B1-C-V-Z1	09844	A-A1-B-B1-U-V-Z1	34079	A1-B-B1-F1-N-V-Z1	96336	A1-B-B1-M-V-W
09728	A1-B-B1-C	09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34090	A1-B-V	96337	A1-B-B1-M-W
09729	A1-B-B1-N-U-V			34091	A1-B-V	96338	A1-B-B1-M-W
09730	A1-B-B1-C-V-Z1	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34092	A1-B-V	96339	A1-B-B1-M-V-W
09731	A1-B-B1-C-V-Z1			34093	A1-B-V	96343	A1-B-B1-M-W
09732	A1-B-B1-N-V-Z1	09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34095	A1-B-V	96347	A1-B-B1-F-F1-F2-M-W
09733	A1-B-B1-V			34098	A1-B-V		
09735	A1-B-B1-N-V-Z1	09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34099	A1-B-V	96348	A1-B-B1-F-F1-F2-M-W
09777	A-A1-B-B1-C-E1-N	09865	A-A1-B-B1-V-Z1	96201	A-A1-B		
09788	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	96202	A-A1-B1-U-V	96349	A1-B-B1-F-F1-F2-M-W
09779	A-A1-B-B1-F-R-V	09871	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-X-Z1	96203	A-A1-B		
09780	A-A1-B-B1-F-R-V			96204	A-A1-B-B1	96350	A1-B-B1-F-F1-F2-M-W
09789	A-A1-B-B1-F-R-V	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	96205	A-A1-B-B1-U		
09790	A-A1-B-B1-C1-F-R-V			96206	A-A1-B-B1-U	96351	A1-B-B1-F-F1-F2-M-W
09791	A-A1-B-B1-C1-E1-F-M-N-R-V	09889	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	96207	A-A1-B-B1-V		
		09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96208	A-A1-B-B1-U	96362	A1-B-B1-F-F1-F2-M-W
09793	A-A1-B-B1-F-R-V			96212	A-A1-B-B1-U		
09797	A1-B-B1-C-D-P-V	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96213	A-A1-B-B1-U	96365	A1-B-B1-M-V-W
09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09892	A-A1-B-B1-F-N-R-R1-V-Z1	96214	A-A1-B-B1-U	96367	A1-B-B1-L-M-W
				96215	A-A1-B-B1-U-V	96368	A1-B-B1-M-W
09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09898	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96217	A-A1-B-B1-U-V	96370	A1-B-B1-F-F1-F2-M-W
09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34002	A1-B-B1-N-U-Z1	96218	A-A1-B-B1-U		
		34004	A1-B-B1-D-F-M-N-V-Z1	96219	A-A1-B-B1-U-V	96372	A1-B-B1-M-W
09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34020	A1-B-B1-M-N-V-Z1	96220	A-A1-B-B1-U-V	96373	A1-B-B1-M-W
		34021	A1-B-M-N-V-Z1	96221	A-A1-B-B1-U-V	96374	A1-B-B1-M-W
09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96224	A-A1-B-B1-U	96375	A1-B-B1-M-W
				96251	A-A1-B-B1-U	96376	A1-B-B1-M-W
09808	A-A1-B-B1-C-C1-F-I-V-Z-Z1	34023	A1-B-B1-M-N-V-Z1	96257	A-A1-B-B1-U	96377	A1-B-B1-M-W
		34024	A1-B-B1-M-N-V-Z1	96258	A-A1-B-B1-U	96378	A1-B-B1-M-W
09809	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96259	A-A1-B-B1-U	96379	A1-B-B1-M-W
		34030	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U	96384	A1-B-B1-M-W
09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34031	A1-B-B1-M-N-V-Z1	96266	A-A1-B-B1-U	96386	A1-B-B1-M-W
		34032	A1-B-M-N-V-Z1	96267	A-A1-B-B1-U-V	96387	A1-B-B1-M-W
09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1			96269	A-A1-B-B1-U	96388	A1-B-B1-M-W
				96271	A-A1-B-B1-U	96401	A1-B-B1-F-F1-F2-M-W

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96542	A1-B-B1-V	96610	A1-B-V	96662	A1-B-V
96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96543	A1-B-B1-P-V	96611	A1-B-V	96663	A1-B-V
96490	A1-B-B1-V	96544	A1-B-F-U3-V	96612	A1-B-V	96664	A1-B-V
96507	A-A1-B-F-V	96546	A1-B-F-U3	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96665	A1-B-V
96511	A1-B-B1-I-N-V	96548	A-A1-B-B1-H-M-U	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96666	A1-B-V
96515	A1-B-B1-F	96549	A-A1-B-B1-H-M-U	96615	A1-B-V	96667	A1-B-V
96517	A1-B-B1-F-U3-V	96551	A-A1-B-B1-H-M-U	96617	A1-B-V	96668	A1-B-V
96518	A1-B-B1-V	96553	A-A1-B-B1-H-M-N-U- V	96619	A1-B-V	96669	A1-B-V
96520	A1-B-F-U3-V	96554	A-A1-B-B1-H-M-U	96620	A1-B-V	96670	A1-B-V
96521	A1-B-F-N	96555	A1-B-B1-F-M-V	96621	A1-B-V	96671	A1-B-V
96522	A1-B-F-N-U	96557	A1-B-B1-F-M-V	96622	A1-B-V	96672	A1-B-V
96530	A-A1-B-B1-H-M-N-U- V	96559	A1-B-B1-V	96623	A1-B-V	96673	A1-B-V
96531	A1-B-B1-H-M-U-V	96601	A1-B-V	96624	A1-B-V	96674	A1-B-V
96534	A-A1-B-F	96602	A1-B-V	96628	A1-B-V	96675	A1-B-V
96535	A-A1-B-B1-F-V	96603	A1-B-V	96629	A1-B-V	96677	A1-B-V
96536	A1-B-B1-V	96604	A1-B-V	96634	A1-B-V	96678	A1-B-V
96537	A1-B-B1-V	96605	A1-B-O-V	96635	A1-B-V	96679	A1-B-V
96538	A1-B-B1-V	96606	A1-B-V	96643	A1-B-V	96681	A1-B-V
96540	A1-B-B1-V	96607	A1-B-V	96657	A1-B-V	96682	A1-B-V
96541	A1-B-B1-V	96608	A1-B-V	96660	A1-B-V	96683	A1-B-V
		96609	A1-B-V	96661	A1-B-V	96684	A1-B-V
						96686	A1-B-V
						96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
	Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

New Stamps



Lunar New Year: Year of the Monkey

Available in January

37¢



Love Stamp: Candy Hearts

Available in January

37¢



Black Heritage Series

Available in January

37¢

February 2004

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Margaret Sandige
 Age progression to 15 years
 Born: 9-16-88
 Date Missing: 10-22-94
 Missing From: Phoenix, AZ



William Sandige
 Born: 10-5-93
 Date Missing: 10-22-94
 Missing From: Phoenix, AZ



Stefanie Mills
 Born: 2-24-86
 Date Missing: 3-7-02
 Missing From: Pittsburgh, PA



Eric Meineke
 Born: 11-10-88
 Date Missing: 4-15-03
 Missing From: Nashville, TN



Karla Landa
 Born: 3-24-89
 Date Missing: 8-16-02
 Missing From: Redwood City, CA



Bryce Herda
 Age progression to 15 years
 Born: 7-24-88
 Date Missing: 4-9-95
 Missing From: Neah Bay, WA

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

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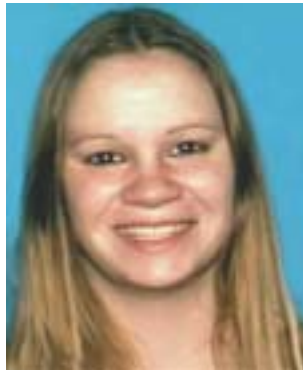
February 2004

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Sally Gimello
Born: 3-18-87
Date Missing: 1-9-03
Missing From: Fort Myers, FL



Jennifer Duniphan
Born: 10-17-87
Date Missing: 11-25-03
Missing From: Parker, CO



Aryssa Torabi
Born: 6-27-95
Date Missing: 6-1-98
Missing From: Portland, OR



Katherine Ruiz
Born: 1-3-94
Date Missing: 8-28-02
Missing From: Queens, NY



Stacy Rudolph
Born: 11-14-87
Date Missing: 12-2-00
Missing From: Meford, WI



Lydia Ramsey
Born: 3-21-98
Date Missing: 7-2-03
Missing From: Ridgeville, IN

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Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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February 2004

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Phiona Raffington
Born: 4-13-99
Date Missing: 8-16-02
Missing From: Bloomington,
IN



Elson Martinez
Born: 8-20-93
Date Missing: 4-15-97
Missing From: Los Angeles,
CA



Daniel Conaty
Born: 8-22-88
Date Missing: 10-27-03
Missing From: Caldwell, ID

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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International Mail (Continued)

IMM REVISION

Size Requirements for Global Direct — Canada Admail

Effective February 19, 2004, the *International Mail Manual* (IMM) is revised to update certain size requirements for items mailed with Global Direct™ — Canada Admail service.

We will incorporate these revisions into the printed version of IMM 30 and also into the online version of the IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

* * * * *

6 Special Programs

610 Global Direct Service

611 Global Direct — Canada Admail

* * * * *

611.3 Postage

* * * * *

611.32 CPC Size Definitions

Every item must meet size and weight requirements for its type. The size standards are as follows:

[Revise the table in two places in the Width column. For both "Cards/Envelopes" and "Other Items," change the maximum width for "Standard (Short/Long) Items" from 5 7/8 in. (150 mm) to 6 1/8 in. (156 mm). The entire table

reads as follows (here we have used bold to emphasize the revised measurements in the Width column).]

	Weight and Size Limits		
	Length	Width	Thickness
Cards/Envelopes			
Standard (Short/Long) Items			
Minimum	5 1/2 in. (140 mm)	3 9/16 in. (90 mm)	.007 in. (0.18 mm.)
Maximum	9 5/8 in. (245 mm)	6 1/8 in. (156 mm)	3/16 in. (5 mm)
Large (Oversized) Items	14 7/8 in. (380 mm)	10 9/16 in. (270 mm)	13/16 in. (20 mm)
Other Items *			
Standard (Short/Long) Items			
Minimum	3 15/16 in. (100 mm)	2 3/4 in. (70 mm)	.007 in. (0.18 mm)
Maximum	9 5/8 in. (245 mm)	6 1/8 in. (156 mm)	3/16 in. (5 mm)
Large (Oversized) Items	14 7/8 in. (380 mm)	10 9/16 in. (270 mm)	13/16 in. (20 mm)
Maximum Weight	17.6 oz. (500 grams)		

* Other items are defined as items other than cards and envelopes.

* * * * *

— International Product Development,
Product Development, 2-19-04

OPERATIONS REMINDER

Dispatch Instructions for International Letter-Post Mail and Parcel Post

Letter-post items (formally categorized as LC/AO) and parcel post (CP) items are two categories of international mail that can be similar in size, shape, and weight. However, the two categories have different mailing restrictions and requirements. When dispatching international mail to an International Service Center (ISC), the originating plant *must not* commingle letter-post items with parcel post items.

To ensure proper separation and dispatch, refer to the customs form attached to the package.

Letter-post items can be similar to small parcels and rolls (SPRs) in domestic mail and must not be confused with international parcel post mail, which has similar characteristics. Letter-post items weighing at least 16 ounces up to 4 pounds must bear a PS Form 2976, *Customs Declarations CN 22 — Sender's Declarations*. PS Form 2976 may be printed on green or white paper, and its alphanumeric barcode begins with "LC."

Parcel post items are generally heavier-weight packages, but some may weigh less than 1 pound. Each parcel

post item must bear a PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. PS Form 2976-A is a multi-part form set, and its alphanumeric barcode begins with "CP" or "CT." The PS 2976-A form set must be affixed to the address side of the parcel and enclosed in PS Form 2976-E, *Customs Declaration Envelope — CP 91* (plastic envelope). *Note:* Items paid at the parcel post rates must never contain a PS Form 2976.

Proper separations of these items are important because the Postal Service™ makes payment to the delivery postal administrations based on an item's category of mail. Furthermore, properly segregating LC items from CP items will eliminate rehandling and separation expenses at the ISC and, in some cases, may also reduce transportation expenses.

— *International Processing and Performance,
Network Operations Management, 2-19-04*

Promotion. Postal Service Official Licensed Products



USPS® Products

**Quantity Discounts
Available for
All Products**



G57-5" x 7" x 1/2"
Clear optical glass
with the laser engraved
United States Postal
Service® logo enclosed
in the glass. Wood base
can be engraved. Ideal
for awards and
recognition
\$39.99



Lapel Pins-Many
styles \$1.50



Engrave
your Post
Office™ name on
the back of the Key
Tag. Many Styles available.
ALL KEY CHAINS \$2.90



D403 Business
Card Case
\$6.99



D303 Business
Card Holder
\$11.00



K6628
Trillium
Key Tag



K082
Millenium
Key Tag



K089
Flashlight
Key Tag

Concord Industries, Inc.

19 Willard Rd. Norwalk, CT 06851

Toll-Free: 800-553-9824 Fax: 203-750-6057 Web: www.uspsproducts.com

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

Promotion. Postal Service Official Licensed Products

USPS SPORTSWEAR

T-shirts

Our high quality USPS® Logo Long & Short sleeve T-Shirts are great for any occasion. Available in a variety of colors and slogans, e.g., "We deliver For You." & "Priority Mail." Please call for a complete listing.

Model #	Description	Retail \$	Postal \$
S1020108	Blue Short Sleeve "Fly Like An Eagle"	\$11.05	\$8.95
N1023872	Black Long Sleeve USPS Logo	25.00	20.25



Polo Shirts

Our high quality Herringbone Polo Shirts are an ideal business casual shirt or promotional gift. Available in both men's and women's styles. Navy & White Casual Mesh Polos and Birch Cool Weave Polos are also available. Call for a complete listing.

Model #	Description	Retail \$	Postal \$
S1020096	Men's Polo Shirt	\$41.35	\$33.60
S1020097	Women's Polo Shirt	37.50	30.45



Sweatshirts/Sweaters

These sweaters/sweatshirts will always keep you warm and comfortable, and are great around the office and plant. Other colors and styles available. Please call for a complete listing.

Model #	Description	Retail \$	Postal \$
S1001040	Navy Sweatshirt	\$33.95	\$27.86
N1023877	Navy Hooded Sweatshirt	54.00	39.50
N1023874	Navy Cardigan Sweater	65.00	52.65



Twill Shirts

Stay warm and look great around the office with our Long Sleeve Twill Shirts. Denim Shirts also available, call for a complete listing.

Model #	Description	Retail \$	Postal \$
N1024624	Blue Twill Shirt	\$47.25	\$40.00
N1023873	Khaki Twill Shirt	45.00	36.45



Hats

Show support for the USA and your Post Office™ with these hats. Other colors and styles are available, including, Twill Navy & Black hats. Please call for a complete listing.

Model #	Description	Retail \$	Postal \$
S1020099	White Cotton USPS Hat	\$9.90	\$8.05
N1023879	USA Hat	15.95	11.95



Many more Products available! Please call for your FREE Catalog or visit us online!

Jackets

These high quality jackets and vests are perfect for cool weather and will keep you warm and comfortable. Black Baseball Jacket and a Blue Fleece Lined Jacket are also available. Please call for a complete listing.

Model #	Description	Retail \$	Postal \$
N1023878	Charcoal Fleece Lined Jacket	\$80.00	\$65.00
S1001013	Navy Taffeta Baseball Jacket	49.25	40.00
N1024625	Black Canvas Vest	54.73	46.80



Postal Products Unlimited, Inc.™ 500 W. Oklahoma Ave. Milwaukee, WI 53207-2649

Toll-Free Telephone: 800-229-4500 Toll-Free Fax: 800-570-0007

www.postalproducts.com or

eBuy: <http://ebuy.usps.gov> visit **POSTAL PRODUCTS UNLIMITED** Catalog-Equipment and Supplies.

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

Promotion. Postal Service Official Licensed Products



WWW.POSTALSTUFF.COM

**YOU'VE WORKED HARD...NOW RELAX
IN COMFORTABLE SWEATS AND
TEES BY JERZEES!**



#A97120

Mid-Weight Sweatshirts.
JERZEES 8 oz., 50/50, Nu-Blend anti-pilling fabric with knit cuffs and waistband, featuring a full-front screen-printed USPS® logo. Makes a great all-season sweatshirt on the job or off. Colors: Navy, Oxford Grey Sizes S - 4XL*
\$15.95 Reg. \$19.95

Prices good through 03-31-04



#A97092

Long-Sleeve T-Shirts.

A great, all-season, casual cover-up. JERZEES 50/50 blend, 5.6 oz. long-sleeve tee with a full-front screen-printed USPS® logo. Virtually no shrinkage with this durable, easy-care fabric. Colors: Navy, Oxford Grey Sizes S - 3XL
***\$11.95 Reg. \$14.95**



#A97092P

Mid-Weight Sweatpants.

The perfect match for your new sweatshirt, JERZEES 8 oz., 50/50, Nu-Blend anti-pilling fabric featuring elastic waist with drawstring and elastic leg cuff. Features full-size screen-printed USPS® logo. Colors: Navy, Oxford Grey Sizes S - 3XL* (Oxford to 2XL only)
\$16.95 Reg. \$19.95

Custom Logo Options with Minimum 24 Piece Order. Call for Details



ORDER YOURS TODAY
VISIT US ONLINE
WWW.POSTALSTUFF.COM
800-877-7492



*Larger Sizes please add: \$2.00(2XL); \$3.00(3XL); \$4.00(4XL)

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POSTALSTUFF, LLC
2699 HARRISON RD
COLUMBUS OH 43204-3591
614-276-9717 FAX 614-276-9726

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Promotion. Postal Service Official Licensed Products

USPS SPORTSWEAR

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Toll-Free Telephone: 800-229-4500

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www.postalproducts.com or

eBuy: <http://ebuy.usps.gov> visit **POSTAL PRODUCTS UNLIMITED** Catalog-Equipment and Supplies.

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Promotion. Postal Service Official Licensed Products

WONDERLAND™
M A R K E T I N G

Official USPS® Licensee

Woman-Owned Small Business



Celebrate Spay Day Feb. 24



Item# SN-DOG

**Only \$5.00
per piece**

Order now
while supplies last.



Item# SN-CAT

To order, call toll free: **888-876-2451**
www.wonderlandbears.com

7" Cat or Dog cost: \$5.00 Any 4-piece minimum. Please allow 1 week for delivery.
Shipping & Handling \$7.95 - Priority Mail® Delivery Confirmation™ for minimum quantity. Payment: Visa, Mastercard, Discover.

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You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBay.

Philately

STAMP ANNOUNCEMENT 04-04

Columbia University Stamped Card



Copyright USPS 2003

The Postal Service™ will issue a 23-cent *Columbia University* stamped card (Item 221500) on March 25, 2004, in New York, New York. The stamped card, designed by Tom Engeman, Brunswick, Maryland, goes on sale nationwide March 26, 2004.

The Postal Service commemorates the 250th anniversary of the founding of Columbia University with the issuance of a stamped card in the *Historic Preservation* series. First established as King's College by King George II of England in 1754, its name was changed to Columbia College after the Revolutionary War. Today, the college is officially known as Columbia University in the City of New York. The stamp art — a computer-generated design created by Tom Engeman — features the southern facade of Low Memorial Library. "250th anniversary" appears in the top-left corner of the stamp, and the type across the bottom reads, "Columbia University Low Memorial Library."

How to Order the First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

COLUMBIA UNIVERSITY STAMPED CARD
POSTMASTER
421 EIGHTH AVE RM 2029B
NEW YORK NY 10199-9991

Issue:	<i>Columbia University</i>
Item Number:	221500
Denomination & Type of Issue:	23-cent stamped card
Format:	Stamped card
Series:	<i>Historic Preservation</i>
Issue Date & City:	March 25, 2004, New York, NY 10199
Artist:	Tom Engeman, Brunswick, MD
Designer:	Tom Engeman, Brunswick, MD
Engraver:	N/A
Art Director:	Derry Noyes, Washington, DC
Typographer:	Tom Engeman, Brunswick, MD
Modeler:	N/A
Manufacturing Process:	Offset
Printer:	Government Printing Office (GPO)
Printed at:	GPO, Washington, DC
Press Type:	Offset
Print Quantity:	6 million stamped cards
Paper Type:	22-lb. Bright White
Adhesive Type:	N/A
Processed at:	GPO, Washington, DC
Colors:	Yellow, Magenta, Cyan, Black
Card Orientation:	Horizontal
Image Area (w x h):	2.10 x 1.25 in./53.30 x 31.73 mm
Overall Size (w x h):	5.50 x 3.50 in./139.59 x 88.83 mm
Full Pane Size (w x h):	N/A
Plate Size:	N/A
Plate Numbers:	N/A
Marginal Markings:	"© 2003 USPS" • Recycled logo • "Recycled"
Catalog Item Number(s):	221540 <i>Columbia University</i> Stamped Card — \$0.25 221561 Canceled <i>Columbia University</i> Stamped Card — \$0.35

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 25, 2004.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may

request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 23-cent *Columbia University* Stamped Card, Item 221500

The 23-cent *Columbia University* stamped card (Item 221500) will be sold only at regular Post Office retail counters within the state of New York; at philatelic centers nationwide; and through Stamp Fulfillment Services (SFS) in Kansas City, Missouri. There will be no standard distribution to stamp distribution offices (SDOs) nationwide. Only SDOs serving the state of New York will receive this commemorative stamped card for subsequent distribution to Post Offices.

Initial Supply to Post Offices

To obtain an initial supply of the *Columbia University* stamped card, all New York Post Offices must immediately submit PS Form 17, *Stamp Requisition/Stamp Return*, to their designated SDO. SDOs must not distribute this stamped card to Post Offices before March 19, 2004.

Philatelic Requirement

Although sale of the *Columbia University* stamped card is limited to Post Offices in the state of New York, philatelic centers nationwide will receive this item for philatelic sale.

SDOs That Serve This Many Philatelic Retail Counters...	Will Receive This Quantity of the <i>Columbia University</i> Stamped Card, Item 221500
1	5,000
2	5,000
3	10,000
4	10,000
5	15,000
6	15,000
8	20,000
9	25,000
12	30,000
13	35,000
16	40,000
19	50,000

Additional Supply

Post Offices within the state of New York requiring additional *Columbia University* stamped cards must requisition them from their designated SDO using PS Form 17.

For fulfilling supplemental orders from Post Offices within the state of New York, the New York City SDO will receive 1,000,000 stamped cards; the Albany and Hicksville SDOs will each receive 600,000 stamped cards; the Buffalo and White Plains SDOs will each receive 500,000 stamped cards; the Flushing SDO will receive 400,000 stamped cards; and the Brooklyn SDO will receive 200,000 stamped cards.

For fulfilling supplemental orders from the New York SDOs, the New York accountable paper depository will receive an additional 600,000 stamped cards.

Philatelic centers nationwide requiring additional *Columbia University* stamped cards must requisition them from their designated SDO using PS Form 17.

Sales Policy

All Post Offices in the state of New York and authorized philatelic centers nationwide must acquire and maintain a supply of this commemorative stamped card as long as customer demand exists, until inventory is depleted, or until the card is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
 Government Relations, 2-19-04

Pictorial Cancellations Announcement

As a community service, the Postal Service™ offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® post-

age. Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellations have been extended for 30 days.

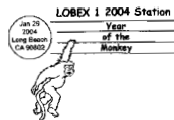


ROBERT E. LEE
Birthday Station

January 19, 2004
Antietam Battlefield
Sharpsburg, MD 21782

JANUARY 19, 2004

New Comer House Museum
ROBERT E LEE BIRTHDAY STATION
POSTMASTER
PO BOX 9998
SHARPSBURG MD 21782-9998



LOBEX I 2004 Station
Jan 29
2004
Long Beach
CA 90802
Year
of the
Monkey

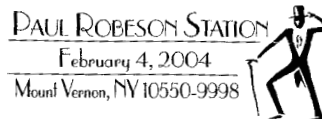
JANUARY 29–31/FEBRUARY 1, 2004

Postal Service
LOBEX I 2004 STATION
POSTMASTER
PO BOX 140
LONG BEACH CA 90801-0140



January 26–February 26, 2004

Unicover Corporation
DETROIT RIVER STATION
POSTMASTER
PO BOX 321008
DETROIT MI 48232-1008



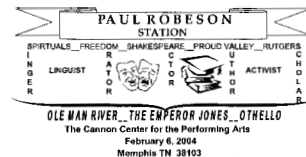
February 4, 2004

PAUL ROBESON STATION
POSTMASTER
PO BOX 9998
MOUNT VERNON NY
10550-9998



February 1–29, 2004

CELEBRATE BLACK HISTORY
STATION
MANAGER MAIN OFFICE
WINDOW SERVICES
900 EAST FAYETTE ST
BALTIMORE MD 21233-9715



February 6, 2004

PAUL ROBESON STATION
CUSTOMER RELATIONS
COORDINATOR
PO BOX 3503
MEMPHIS TN 38173-0503

TRUMPETING BLACK HISTORY MONTH!
Portland Jazz Festival Station
February 6, 2004 • Portland, OR 97209



February 6, 2004
Oregon Jazz Festival
PORTLAND JAZZ FESTIVAL
STATION
POSTMASTER PHILATELIC
SERVICES
PO BOX 3480
PORTLAND OR 97208-9615



February 14, 2004
Postal Service
LOVE TO OUR TROOPS
STATION
POSTMASTER
PO BOX 9998
FAIRFAX SD 57335-9998



February 6-22, 2004
San Antonio Stock Show and Rodeo
SAN ANTONIO STOCK SHOW
AND RODEO STATION
POSTMASTER
10410 PERRIN BEITEL RD
SAN ANTONIO TX 78284-9998



February 14, 2004
SWEETHEARTS STATION
POSTMASTER
255 SOUTH GLENDORA AVE
GLENDORA CA 91740-9998

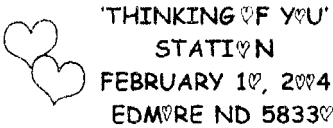


February 7-8, 2004
Dickens Festival
FESTIVAL STATION
POSTMASTER
4150 CHICAGO AVE
RIVERSIDE CA 92507-9998

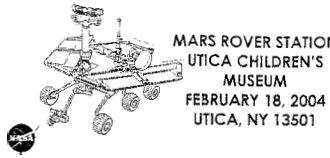
CELEBRATING THE RETURN OF PASSENGER RAIL SERVICE TO BORDENTOWN, NEW JERSEY



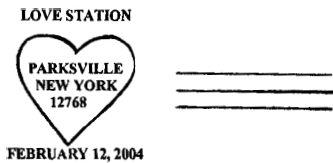
February 15, 2004
JOHN BULL STATION
POSTMASTER
14 WALNUT ST
BORDENTOWN NJ 08505-9998



February 10, 2004
Postal Service
THINKING OF YOU STATION
POSTMASTER
PO BOX 9998
EDMORE ND 58330-9998



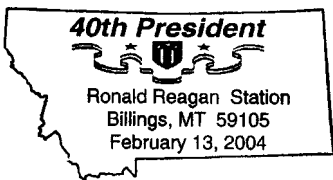
February 18, 2004
Utica Children's Museum
MARS ROVER STATION
POSTMASTER
100 PITCHER ST
UTICA NY 13504-9998



February 12, 2004
Postal Service
LOVE STATION
POSTMASTER
PO BOX 9998
PARKSVILLE NY 12768-9998



February 18, 2004
Southern Oregon Philatelic Society
SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
JACKSONVILLE OR 97530-9998



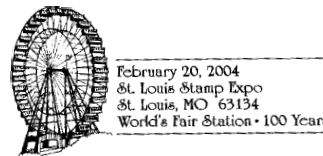
February 13, 2004
Postal Service
RONALD REAGAN STATION
STATION MANAGER
2602 FIRST AVE NORTH
BILLINGS MT 59103-9998



February 18-19, 2004
Black Heritage Committee
BLACK HERITAGE
CELEBRATION STATION
POSTMASTER
320 SOUTHEAST 5TH ST
OKLAHOMA CITY OK
73125-9998



February 14, 2004
Polish Philatelic Society
AMPOLPEX STATION
POSTMASTER
1200 WILLIAM ST
BUFFALO NY 14240-9998



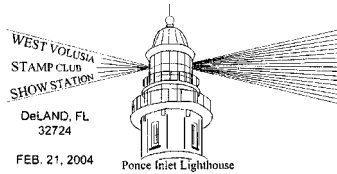
February 20-22, 2004
St. Louis Stamp Expo Committee
ST LOUIS STAMP EXPO
WORLDS FAIR STATION
POSTMASTER
1720 MARKET ST RM 3017
ST LOUIS MO 63155-9621



February 20-22, 2004
 Arizona Federation of Stamp Clubs
 SPRING TRAINING ARIPEX
 2004 STATION
 FINANCE SUPERVISOR
 135 NORTH CENTER ST
 MESA AZ 85201-6626

FEBRUARY 25, 2004
 STATE COLLEGE PA 16801
BLACK HISTORY MONTH STA

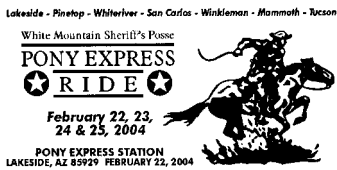
February 25, 2004
 Lawrence W. Young
 Paul Robeson Cultural Center
 BLACK HISTORY MONTH
 STATION
 POSTMASTER
 237 SOUTH FRASER ST
 STATE COLLEGE PA
 16801-9998



February 21, 2004
 WEST VOLUSIA STAMP CLUB
 SHOW STATION
 POSTMASTER
 336 EAST NEW YORK AVE
 DELAND FL 32724-9998



February 26-March 7, 2004
 STRAWBERRY FESTIVAL
 STATION
 POSTMASTER
 2501 WALDEN WOODS DR
 PLANT CITY FL 33566-9998



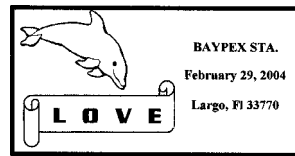
February 22, 2004
 White Mountain Sheriff's Posse
 PONY EXPRESS STATION
 POSTMASTER
 1815 WEST JACKSON LANE
 LAKESIDE AZ 85929-9998



February 27, 2004
 Alaska Philatelic Society
 APEX STATION
 POSTMASTER
 PO BOX 9998
 ANCHORAGE AK 99510-9998



February 22, 2004
 George Washington Masonic Stamp Club
 GEORGE WASHINGTON
 MASONIC STAMP CLUB
 STATION
 POSTMASTER
 PO BOX 9998
 MOUNT VERNON VA
 22121-9998



February 27-29, 2004
 BAYPEX STATION
 POSTMASTER
 50 8TH AVE SW
 LARGO FL 33770-9998



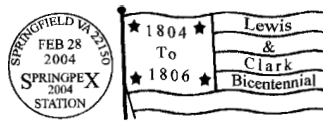
February 24, 2004
 Boston District Diversity Office
 PAUL ROBESON STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



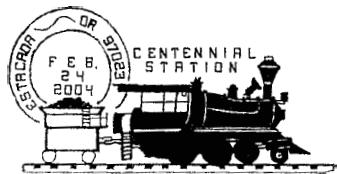
February 28-29, 2004
 Austin Texas Stamp Club
 LEAP YEAR STATION
 POSTMASTER
 8225 CROSS PARK DR
 AUSTIN TX 78710-9998



February 24, 2004
 International Pancake Day Board
 of Directors
 PANCAKE DAY STATION
 POSTMASTER
 PO BOX 9998
 LIBERAL KS 67901-9998



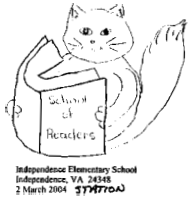
February 28-29, 2004
 The Springfield Stamp Club
 SPRINGPEX 2004 STATION
 MANAGER CUSTOMER
 SERVICES
 7051 BROOKFIELD PLZ
 SPRINGFIELD VA 22150-9998



February 24, 2004
 The Centennial Group and
 Estacada Museum
 CENTENNIAL STATION
 POSTMASTER PHILATELIC
 SERVICES
 205 SOUTHWEST 2ND AVE
 ESTACADA OR 97023-9998



March 1, 2004
 Glenn Miller Society
 GLENN MILLER BIRTHPLACE
 STATION
 POSTMASTER
 PO BOX 9998
 CLARINDA IA 51632-9998



March 2, 2004
Independence Elementary School
 SCHOOL OF READERS
 STATION
 POSTMASTER
 301 DAVIS ST
 INDEPENDENCE VA
 24348-9998



**GIVE A KID A BOOK
 STATION**
MARCH 3, 2004
RACINE WI 53404

March 3, 2004
Cops 'n Kids
 GIVE A KID A BOOK STATION
 POSTMASTER
 PO BOX 9998
 RACINE WI 53404-9998



March 1-31, 2004
Shrine of St. Patrick
 HAPPY SAINT PATRICKS DAY
 STATION
 POSTMASTER
 PO BOX 9998
 ST PATRICK MO 63466-9998



March 4-7, 2004
Oysterfest Committee
 25TH ANNUAL STATION
 POSTMASTER
 301 CACTUS ST
 FULTON TX 78358-9998



March 2-7, 2004
Iditarod National Millennium Trail
 HANDS ACROSS ALASKA
 STATION
 POSTMASTER
 PO BOX 9998
 NOME AK 99762-9998

— Stamp Services,
 Government Relations, 2-19-04

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Smile America, National Children's Dental Health Month	Jan. 15–Feb. 28
We Are Fighting for Your Life, American Heart Association	Feb. 1–Feb. 28
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
April Is Child Abuse Prevention Month	April 1–April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1–April 30
Law Day USA Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4th Week in May	May 1–May 31
Support Research for "NF," Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

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Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	02-2270	99737	AK	Delta Junction	Central	Main Office	Post Office		Establish a new ZIP Code™ for a delivery area. Use Fort Greely AK 99731 as last line of address for a portion of the deliveries previously in an APO ZIP Code.
New	02-2270	99731	AK	Delta Junction	Central	Fort Greely	Non Classified Branch	02/02/2004	
Old	05-5556	93445	CA	Oceano	San Luis Obispo	Main Office	Post Office		Establish a new ZIP Code for Post Office boxes. Use Oceano CA 93475 as last line of address for a portion of the Post Office boxes previously in ZIP Code 93445.
New	05-5556	93475	CA	Oceano	San Luis Obispo	Main Office	Post Office	03/01/2004	
Old	18-0945	52759	IA	Blue Grass	Muscatine	Montpelier	Community Post Office	10/31/2001	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Montpelier IA 52759 as last line of address.
New	18-0945	52759	IA	Blue Grass	Scott	Montpelier	Place Name	12/06/2003	
Old	18-6156	52252	IA	Monticello	Jones	Langworthy	Community Post Office	11/01/2002	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Langworthy IA 52252 as last line of address.
New	18-6156	52252	IA	Monticello	Jones	Langworthy	Place Name	12/06/2003	
Old	18-6156	52219	IA	Monticello	Linn	Prairieburg	Community Post Office	05/03/2003	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Prairieburg IA 52219 as last line of address.
New	18-6156	52219	IA	Monticello	Jones	Prairieburg	Place Name	12/20/2003	
Old	18-7983	50481	IA	Saint Ansgar	Mitchell	Toeterville	Community Post Office	10/08/2002	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Toeterville IA 50481 as last line of address.
New	18-7983	50481	IA	Saint Ansgar	Mitchell	Toeterville	Place Name	12/06/2003	
Old	18-6858	50454	IA	Osage	Mitchell	Little Cedar	Community Post Office	08/31/2002	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Little Cedar IA 50454 as last line of address.
New	18-6858	50454	IA	Osage	Mitchell	Little Cedar	Place Name	12/06/2003	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	29-4950	59445	MT	Lewistown	Fergus	Garneill	Community Post Office	12/01/2001	Community Post Office and ZIP Code discontinued. Establish a place name. Garneill MT becomes an acceptable last line for use with ZIP Code 59453.
New	29-4554	59453	MT	Judith Gap	Fergus	Garneill	Place Name	12/06/2003	
Old	31-4883	89157	NV	Las Vegas	Clark	Main Office	Post Office	03/01/2004	Establish a new ZIP Code for Post Office boxes. Use Las Vegas NV 89157 as last line of address for the new Post Office box addresses.
New	31-4883	89157	NV	Las Vegas	Clark	Topaz Station	Classified Station		
Old	41-0256	18403	PA	Archbald	Lackawanna	Eynon	Classified Branch	11/05/2002	Classified Branch discontinued. Retain ZIP Code. Establish a place name. Use Eynon PA 18403 as last line of address.
New	41-0256	18403	PA	Archbald	Lackawanna	Eynon	Place Name	12/06/2003	
Old	46-4374	57542	SD	Iona	Lyman	Main Office	Post Office	11/04/1983	Post Office and ZIP Code discontinued. Establish a place name. Iona SD becomes an acceptable last line for use with ZIP Code 57533.
New	46-3438	57533	SD	Gregory	Gregory	Iona	Place Name	12/20/2003	
Old	46-2628	57736	SD	Elm Springs	Meade	Main Office	Post Office	06/29/1984	Post Office and ZIP Code discontinued. Establish a place name. Elm Springs SD becomes an acceptable last line for use with ZIP Code 57791.
New	46-9144	57791	SD	Wasta	Pennington	Elm Springs	Place Name	12/20/2003	
Old	46-5274	57755	SD	Ludlow	Harding	Main Office	Post Office	07/21/1995	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Ludlow SD 57755 as last line of address.
New	46-1080	57755	SD	Buffalo	Harding	Ludlow	Place Name	12/20/2003	
Old	51-5682	22954	VA	Massies Mill	Nelson	Post Office	Main Office	09/16/1996	Post Office and ZIP Code discontinued. Establish a place name. Massies Mill VA becomes an acceptable last line for use with ZIP Code 22967.
New	51-7818	22967	VA	Roseland	Nelson	Massies Mill	Place Name	12/20/2003	
Old	56-8640	53188	WI	Waukesha	Waukesha	Main Office	Post Office	02/19/2004	Realign ZIP Code boundaries. Use Wales WI 53183 as last line of address for the 3 deliveries previously in ZIP Code 53188.
New	56-8530	53183	WI	Wales	Waukesha	Main Office	Post Office		



SUSPICIOUS MAIL

THESE TIPS CAN HELP PROTECT YOU, YOUR BUSINESS, AND YOUR MAILROOM

IF YOU RECEIVE A SUSPICIOUS LETTER OR PACKAGE:

- 1** Handle with care. Don't shake or bump.
- 2** Isolate it immediately.
- 3** Don't open, smell, touch, or taste.
- 4** Treat it as suspect. Call local law enforcement authorities.



IF YOU SUSPECT THE MAIL MAY CONTAIN:

A BOMB:
 Evacuate immediately
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

A RADIOLOGICAL THREAT:
 Limit Exposure — Don't Handle
 Evacuate Area
 Shield Yourself From Object
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

A BIOLOGICAL OR CHEMICAL THREAT:
 Isolate — Don't Handle
 Evacuate Immediate Area
 Wash Your Hands With Soap and Warm Water
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

Retail

REMINDER

Passport Photos — AIC 241

On November 1, 2003, Accounting established account identifier code (AIC) 241, Passport Photo Service, for recording the sale of passport photo service. Previous to that date, AIC 123, Lobby Services Revenue, was used to record passport photo service. Please ensure that all

passport application acceptance locations where photo service is offered are using the newly assigned AIC.

— Retail Marketing,
Service and Market Development, 2-19-04

NOTICE

Passport Application Acceptance Rule Change

Beginning February 1, 2004, all persons who are not eligible to apply by mail must appear in person to apply for a passport. This includes all minor children under the age of 14 who previously were not required to appear. This requirement is another important step in preventing parents from abducting their children and taking them out of the country. Please be sure that minor children are present when the application is executed.

The application form, DS-11, *Passport Application*, has been revised to include this new requirement and other updated information. An initial supply of revised applications,

along with a memo explaining the changes, will be arriving in the next few weeks. Once the new revised applications are received by acceptance facilities, destroy all previous versions.

Direct any questions to the regional passport agency's Customer Service manager.

— Retail Marketing,
Service and Market Development, 2-19-04

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Supply Management

CORRECTION

O401B Central Delivery Keylocks

The article "O401B Central Delivery Keylock — No Longer at Material Distribution Center" in Postal Bulletin 22082 (8-8-02, page 102) contains an outdated address for ordering keylocks. The corrected article appears here.

The O401B Central Delivery keylocks, which were developed for use on 2900 Series Post Office™ boxes in non-Postal Service locations only (i.e., nonretail locations where no Post Office box rental fees are charged), will no longer be available through the Material Distribution Center (MDC).

The keylocks — including two pan head, Phillips, 6-32 x 3/16 inch, self-locking (trilobular style) mounting screws — are commercially available from the following three sources:

- HSS INDUSTRIES
2464 CASS RD
TRAVERSE CITY MI 49684-9148
Telephone: 231-946-6101

To order, use the following vendor numbers:

- Vendor Part # H401B (this keylock can be used on any 12-, 8-, or 4-door compartment Post Office box module).
- Vendor Part # H401D (this keylock can be used on any double- or single-drawer Post Office box module).

- WIND CORPORATION
14 FINANCE DR
DANBURY CT 06810-4132
Telephone: 800-WIND-CORP (800-946-3267) or 203-778-1001

To order, use the following vendor numbers:

- Vendor Part # 10414-B-USPS (this keylock can be used on any 12-, 8-, or 4-door compartment Post Office box module).
- Vendor Part # 10414-D-USPS (this keylock can be used on any double- or single-drawer Post Office box module).

- XL LOCK MANUFACTURING
1030 COMMERCIAL AVE
OXNARD CA 93030-7237
Telephone: 805-483-1838

To order, use the following vendor numbers:

- Vendor Part # 212-K-2 (this keylock can be used on any 12-, 8-, or 4-door compartment Post Office box module).
- Vendor Part # 214-L (this keylock can be used on any double- or single-drawer Post Office box module).

— SCM Strategies,
Supply Management, 2-19-04

2004 Boise Office Solutions Catalog

The 2004 Boise Office Solutions catalog is now available for Postal Service™ employees. You can order as many copies as you need when placing your next order from Boise Office Solutions. When you order through eBuy, you can use either P code P215 or the full item number (J9USPSMAX04). Team Indigo — the team dedicated to working with U.S. Postal Service® employees — will remind you of catalog availability when you place an order.

To order through eBuy and to obtain an eBuy logon ID and password, go to the Blue page at <http://blue.usps.gov>; under "eLinks," click on eBuy.

Look for the 2004 Boise Office Solutions catalog with the U.S. Postal Service delivery vehicle on the cover. Please discard/recycle your 2003 catalog after you receive the 2004 catalog because many items from the previous year are discontinued and replaced by new items. Using a current catalog will make the ordering process easier for everyone.

— SCM Strategies,
Supply Management, 2-19-04

ReadyPost Products Now Available on eBuy

Information Technology and Supply Management are pleased to announce that Hallmark's ReadyPost® products are now available on eBuy. This is a mandatory source for purchasing all ReadyPost products.

Effective January 5, 2004, all Postal Service™ facilities with access to the Postal Service Intranet must order ReadyPost products through eBuy. Contract pricing is available via the electronic catalog on eBuy.

To order through eBuy and to obtain an eBuy logon ID and password, go to the Blue page at <http://blue.usps.gov>; under "eLinks," click on *eBuy*.

Please be sure your FEDSTRIP information is correct. The only way to obtain and/or make a change (e.g., an address change) to a FEDSTRIP is to contact your material management specialist, who will submit a request to the

Material Distribution Center (MDC) Customer Service. It can take up to five days to make the change.

Direct all questions concerning the eBuy system to the eBuy Help Desk at 800-USPS-HELP. Say "eBuy" when prompted.

Detailed ordering instructions are in *Material Logistics Bulletin* MLB-CO-04-006 and can be accessed at <http://blue.usps.gov/purchase/depot.htm>; click on *Material Logistics Bulletins*. If you do not have access to a computer, you can get a copy of the MLB by calling the MDC at 800-332-0317; select option 2.

— SCM Strategies,
Supply Management, 2-19-04

Contract Awarded for Stretch Film — Tarheel Paper Company

On January 16, 2004, the Postal Service™ awarded a national contract (contract number 1CIEQU-04-Q-2526) to Tarheel Paper Company — a small business — for purchasing stretch film. Stretch film is used to wrap pallets of mail and to store and ship mail transportation equipment. Tarheel Paper Company is now the exclusive source for all stretch film. You may order stretch film via credit card or delivery order until the contract is available on eBuy, the preferred purchasing method.

Detailed ordering instructions are in *Material Logistics Bulletin* MLB-CO-04-005. The MLB is available at <http://blue.usps.gov/purchase/depot.htm>; click on *Material Logistics Bulletins*. If you do not have access to a computer, you can obtain the MLB by calling the Material Distribution Center (MDC) at 800-332-0317; select option 2.

If you need requisitions for delivery orders or if you have questions concerning requirements, contact the following commodity manager:

WANDA S BOST CPM
DELIVERY AND INDUSTRIAL EQUIPMENT CATEGORY
MANAGEMENT CENTER
PO BOX 27496
GREENSBORO NC 27498-0001
Telephone: 336-665-2851
Fax: 336-665-2866
E-mail: wanda.s.bost@usps.gov

— SCM Strategies,
Supply Management, 2-19-04

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