

# POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22101, May 1, 2003

## LETTER CARRIERS' FOOD DRIVE

Don't Forget to Leave Non-Perishable Food by Your Mailbox!

MOTHER'S DAY MAIL IS FULL OF LOVE.

AND SO ARE THESE FOOD BAGS!

Be Generous!

**SAT., MAY 10<sup>TH</sup> 2003**  
(DAY BEFORE MOTHER'S DAY)

Brought to you by the U.S. Postal Service, the National Association of Letter Carriers, Campbell's, America's Second Harvest, United Way, and the AFL-CIO Community Services Network.

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



**Ordering Information:** Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22101: 7690-05-000-5970	PB 22093: 7690-05-000-4858	PB 22086: 7690-05-000-4851	PB 22079: 7690-05-000-4844
PB 22100: 7690-05-000-5969	PB 22092: 7690-05-000-4857	PB 22085: 7690-05-000-4850	PB 22078: 7690-05-000-4843
PB 22099: 7690-05-000-5968	PB 22091: 7690-05-000-4856	PB 22084: 7690-05-000-4849	PB 22077: 7690-05-000-4842
PB 22098: 7690-05-000-5967	PB 22090: 7690-05-000-4855	PB 22083: 7690-05-000-4848	PB 22076: 7690-05-000-4841
PB 22097: 7690-05-000-5966	PB 22089: 7690-05-000-4854	PB 22082: 7690-05-000-4847	PB22075A: 7690-05-000-5051
PB 22096: 7690-05-000-5965	PB 22088: 7690-05-000-4853	PB 22081: 7690-05-000-4846	PB 22075: 7690-05-000-4840
PB 22095: 7690-05-000-5964	PB 22087: 7690-05-000-4852	PB 22080: 7690-05-000-4845	PB 22074: 7690-05-000-4839

## USPSNEWS@WORK

### Commission hearing: Members to convene in Chicago next week

The Commission that will advise the president on the state of the Postal Service will convene again Tuesday, April 29, in Chicago.

- This Commission meeting will examine issues relating to the Postal Service workforce, including the collective bargaining process and binding arbitration.
- Among those testifying will be Labor Relations Vice President Tony Vegliante, National Postal Mail Handlers Union President John Hegarty, National Association of Letter Carriers President William Young, American Postal Workers Union President William Burrus, and National Association of Postmasters of the United States President Wally Olihovik.
- On July 31 the Commission will deliver a report to the president, articulating a vision for USPS' future and recommending the legislative and administrative steps necessary to enact reforms needed to ensure the viability of postal services.

### Revitalize, modernize: Potter on the future of the Postal Service

The Postal Service's productivity has climbed for the third straight year. "Service is at an all-time high — First-Class Mail hit 95% and we are providing better, more reliable service on every class of mail," said PMG Jack Potter.

- Now is the time to revitalize the mailing industry and modernize the Postal Service, Potter told members of the mailing industry attending the National Postal Forum in New Orleans.
- Potter said that the Postal Service has focused on innovative changes within the limitations of current legislation — from new and enhanced technologies that let customers track their mailings, to increased customer access and convenience through initiatives like the USPS partnership with Hallmark.
- Potter added that USPS still faces "an uncertain economy, stiff competition and the reality of electronic diversion. The reality is that we have an old business model that is flawed, and that won't serve us much longer."

### Transformation in action: Pushing the envelope on pricing flexibility

The Postal Service is pushing the envelope on pricing flexibility, says Pricing and Classification Vice President Steve Kearney. And the negotiated service agreement (NSA) with Capital One Bank is an example of the innovative pricing strategies USPS is pursuing.

- Kearney told mailers at the Forum that USPS has been able to "simplify prices and services for consumers and small businesses, customize rates and services for business mailers and encourage cost-efficient behavior."
- "We have made considerable progress toward the goals we outlined in the Transformation Plan," Kearney said.
- Since the plan debuted last year, USPS has completed the first two volumes of an easier to use *Domestic Mail Manual* (DMM) — the official reference for mailing standards and requirements. A *Customer's Guide to Mailing* has been published to rave reviews, and *The Guide to Mailing for Businesses and Organizations* is due out this summer.
- Both decipher the complex DMM in clear, easy-to-understand language, helping customers choose products and services that best meet their mailing needs. Two more installments are in development — one for high-volume mailers and another with information on special mailing situations.

### President signs CSRS legislation: Change will not impact employee contributions, benefits

President Bush has signed legislation that changes how USPS pays into the Civil Service Retirement System (CSRS).

- Without this legislative change, USPS risked overpaying its CSRS obligation by \$78 billion, costs that would have to come from postage and fees paid by our customers.
- "We are grateful to President Bush for his action on behalf of the Postal Service," said PMG Jack Potter, who commended the entire mailing community, including the Postal Service unions and management associations, for their efforts in support of this legislation.

- “The new law is an important tool to help maintain the financial stability of the Postal Service. But we also will continue to manage the organization more efficiently than ever as we implement the strategies of the Transformation Plan,” added Potter.
- The change will not affect retirement benefits for current or former USPS employees. It also will not affect employee contributions to CSRS.

### **Model agency: Treasury Department praises USPS for delivering audit report early**

The Postal Service is a model for other government agencies to follow when it comes to timeliness and usefulness of its financial data, says the Treasury Department.

As part of a government-wide accounting of finances, USPS completed its financial statement audit three-and-a-half months ahead of the six-month reporting period required by law. “This is a significant achievement,” said Treasury Assistant Secretary Donald Hammond in testimony before Congress.

Each year, Treasury submits to the president and Congress financial statements for the preceding fiscal year from executive branch agencies. This financial report provides a comprehensive view of the federal government’s financial position and operations.

### **Raising awareness: Mailers recognized for support of marrow donor recruitment**

PMG Jack Potter presented USPS Social Awareness Awards to 22 mailers for their support of the marrow donor recruitment at the Postal Forum in New Orleans. The award honors companies in the mailing industry that work closely with USPS to increase awareness of an important social issue.

- “We are recognizing these mailers for the outstanding marrow donor recruitment programs they have implemented, said Potter.
- The recipients were 3M Federal Systems Department, A.G. Edwards and Sons, American Express, Bank of America, Comerica, Communications Workers of America, The Cummins Foundation, Daimler Chrysler, Ford Motor Company and General Motors.
- Also recognized were IBM, KeyCorp, Lockheed Martin, May Department Stores, Medtronic, MetLife, NASCAR, Northwest Airlines, Siemens Dematic Postal Automation, UAW-General Motors, UAW-Ford Motor Company and Verizon Communications.
- Two Postal Service employees were recognized: Carlos Rodriguez, a marrow donor, and Richard Tate, a 15-year marrow recipient.

### **Community outreach: Postal Service Customer Councils recognized**

The Postal Service recognized 13 Postal Customer Councils (PCC) at the Forum for their outreach efforts.

- Best Multi-PCC event winners were Mobile and Montgomery, AL; Acadiana, Greater Baton Rouge and Greater New Orleans, LA; Mississippi Gulf Coast, Jackson Greater Metro Area, MS; and Pensacola, FL. The Houston PCC was awarded best communications program.
- Other PCC winners were Greater New Jersey for best single PCC event; and Greater Atlanta for best co-chair team. Michael Zoske, Greater Anchorage, received the industry MVP award. And Ron Anderson, Greater Portland, received the Postal Service MVP award.

### **Earmarked for the future: Start saving through TSP today**

Make changes to your Thrift Savings Plan (TSP) now through June 30 during TSP open season.

- Use PostalEASE to begin contributing to TSP, change your contribution amount or percentage, or cancel your contribution. To use PostalEASE, you’ll need your Social Security Number (SSN) and your USPS personal identification number (PIN), which is available only from PostalEASE.
- Don’t know your USPS PIN? Call PostalEASE at 877-4PS-EASE (877-477-3273). Press 1. Enter your SSN. When prompted to enter PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record. If you have trouble using PostalEASE or are unable to use a telephone, contact your local personnel office for help.

### **Hearts of gold: Semipostal stamp sales soar**

You deserve a hug. Thanks in large part to Postal Service employee efforts, *Breast Cancer Research and Heroes of 2001* semipostal stamp sales continue to skyrocket, raising more than \$31 million for breast cancer research and \$7.1 million for the families and victims of the Sept. 11, 2001, attacks.

### **Stamp of leadership**

A new commemorative stamp honors civil rights and farm labor leader Cesar Chavez, founder of the United Farm Workers of America. Chavez was a tireless advocate for nonviolent social change and dedicated his life to working in service of others. The *Cesar E. Chavez* stamp is available at Post Offices nationwide. A special cancellation

keepsake cover/pane of the Chavez stamp is available for \$8.15 at Postal Service Retail stores or by calling 800 STAMP-24.

## The Postal Bulletin — Help Us Save Paper and Money

The *Postal Bulletin* has been around for 123 years, and it's the most relied-upon, trusted source of information in the Postal Service today.

In the 1970s, when our nation became more concerned about our environment, the Postal Service began using recycled paper to print the *Postal Bulletin*. We have also tried over the years to print just the right number of copies to save our nation's resources.

Despite our efforts, some offices tell us that they receive too many copies. We need to do something about this.

**Therefore, if you want to reduce the number of copies your office receives or if you want to cancel your subscription altogether, send an e-mail to [pbulleti@email.usps.gov](mailto:pbulleti@email.usps.gov) or call 202-268-5776.** Please be assured that we will *not* reduce or cancel your subscription unless you ask us to do so.

Remember, each issue of the *Postal Bulletin* since 1995 is available online. To access the online version of the *Postal Bulletin*, please follow either of these routes:

- **On the *Intranet*:** Go to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *View Postal Bulletins*.
- **On the *Internet*:** Go to [www.usps.com](http://www.usps.com); click on *About USPS & News*, then *Forms and Publications*, then *Postal Bulletin*.

For more information on the *Postal Bulletin*, please see our article in *Postal Bulletin* 22097 (3-6-03, pages 5-6) titled "The *Postal Bulletin* — Your Source for Trusted Information."

We've come a long way, and we'll continue to evolve with the times. Our job is to make your job easier. As you know, the *Postal Bulletin* is here to serve you, as it has been for almost 125 years.

— *Policies and Procedures Information, Public Affairs and Communications, 5-1-03*

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# Administrative Services

## NEW MANAGEMENT INSTRUCTION

### AS-840-2003-3, Electronic Messaging (e-Mail)

MI AS-840-2003-3, *Electronic Messaging (e-Mail)*, establishes the Postal Service's policy, standards, and guidelines regarding use of Postal Service e-mail.

The Postal Service manages its electronic messaging environment in a manner consistent with best industry practices to facilitate communication within the Postal Service community and with its customers and suppliers, to ensure the security and integrity of that environment, to comply with all e-mail policies, and to streamline the development and support of electronic messaging applications throughout the organization.

This MI applies to all Postal Service employees, contractors, and third parties authorized to access Postal Service information resources. For the purpose of this MI, third parties are persons or organizations not contracted to the Postal Service that have an approved requirement for access to Postal Service information resources.

This instruction applies (1) to computers, office automation systems, software, and hardware installed or used in the Postal Service to support the electronic messaging environment and (2) to any related administrative activities. It also applies to all e-mail-enabled applications and stand-alone hand-held devices. It does not apply to any computers, systems, software, or hardware operated by the Postal Inspection Service, the Office of the Inspector General, or their investigations and audits.

MI AS-840-2003-3 is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *MIs*.

This MI obsoletes Memorandum of Policy IT-11-02-2001, *Computer Use*.

**Note:** MI AS-840-95-15, *cc:Mail Standards*, is still applicable for cc:Mail users.

— Customer Care Operations,  
Information Technology, 5-1-03

## Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the Postal Service and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms is available in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = [www.usps.com](http://www.usps.com).

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

## New Directives

### Handbooks

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK MS-178-CHG-1	3	12/15/02	Change 1 to MS-178 (TL-3)	7610-05-000-4312	POM	ENG	MDC	R
HBK MS-234-VOL-A	1	12/15/02	Reciprocating Vertical Lift (CIPRO), System Information	7610-05-000-5114	POM	ENG	MDC	R
HBK MS-234-VOL-B	1	12/15/02	Reciprocating Vertical Lift (CIPRO), Maintenance Information	7610-05-000-5115	POM	ENG	MDC	R
HBK MS-234-VOL-C	1	12/15/02	Reciprocating Vertical Lift (CIPRO), Reference Information	7610-05-000-5116	POM	ENG	MDC	R
HBK MS-234-VOL-D	1	12/15/02	Reciprocating Vertical Lift (CIPRO), Parts Information	7610-05-000-5117	POM	ENG	MDC	R

*Posters*

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 84	3/03	Suspicious Mail	8 1/2 x 11	7690-07-000-7097	EA	IS	MDC/ IWEB	MDC/ WWW

*Tags*

PSIN	Edition Date	Title	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
TAG 201	4/03	Postmaster/Manager	N/A	EA	O	HQO	N/A

**Revised Directives***Handbooks*

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK PO-512		10/02	Plant Loading Authorization and Procedures Guidelines	7610-01-000-9966	POM	NOM	MDC	N/A

*Notices*

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
NOT 131	3/03	MPTQM	3 5/8 x 8 1/2	N/A	EA	SMD	HQO	P/F

*Posters*

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 123-L	4/03	Postal Rates and Fees	24 x 36	7690-03-000-4150	EA	MDC	MDC	P/F
POS 527	8/02	Money Order Poster	14 x 21	7690-02-000-7085	EA	IS	MDC	MDC

*Publications*

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 39		3/03	USPS Coloring and Activity Book	7610-03-000-9154	POM	GR	MDC/ IWEB	P/F
PUB 95		4/03	Quick Service Guide	7610-04-000-1197	DMM	P&C	MDC	P/F
PUB 122		3/03	Customer Guide to Filing Domestic Insurance Claims or Registered Mail	7610-03-000-9059	FMM	FIN	MDC/ IWEB	MDC
PUB 162		4/03	Because the Mail Matters	7610-05-000-5085	ISM	IS	MDC	MDC
PUB 192		3/03	Tips for Collecting Stamps	7610-03-000-9314	POM	GR	MDC/ IWEB	MDC/ WWW
PUB 197		4/03	Confirm Service Customer Service Guide	7610-05-000-5495	POM	CBM	MDC/ IWEB	MDC/ WWW
PUB 208		3/03	Services Available from Rural Carrier	7610-03-000-9402	POM	D&R	MDC	N/A
Pub 241		4/03	"A Diversified Team" USPS Diversity Brochure	7610-05-000-5590	ELM	DD	MDC/ IWEB	MDC/ IWEB
PUB 370		1/03	Extra Services — Get More From Your Post Office	7610-04-000-5602	DMM	PD	MDC/ IWEB	P/F

**Revised Forms**

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 518	3/03	03/03	Inspection Service Diary	7530-02-000-9939	PS	BK	IS	MDC	N/A
PS 1357-S	3/03	3/03	(Customer) Request for Computer Access	N/A	PU	SH	PD	IWEB	WWW
PS 1412-B	4/03	4/03	Daily Financial Report	7530-01-000-9296	PS	PD	FIN	MDC/ IWEB	N/A
PS 3533	2/03	2/02	Application and Voucher for Refund of Postage and Fees	7530-01-000-9932	PS	SH	FIN	MDC/ IWEB	WWW
PS 4776	2/03	2/03	Preventive-Custodial Maintenance Route	7530-02-000-9313	PS	SH	ENG	MDC/ IWEB	N/A
PS 4777	2/03	2/03	Maintenance Checklist	7530-02-000-9314	PS	SH	ENG	MDC/ IWEB	N/A
Ps 5051	3/03	3/03	Confirmation Services — electronic Option Application	N/A	PU	SH	PD	IWEB	WWW
PS 5051-C	3/03	3/03	Confirmation Services — Electronic Option Checklist	N/A	PU	SH	PD	IWEB	WWW
PS 5427	4/03	4/03	Contract Route Review and Award	7530-02-000-9466	PS	SH	SM	MDC/ IWEB	N/A
PS 5427-A	4/03	4/03	Contract Route Review (Renewal)	7530-02-000-7317	PS	SH	SM	MDC/ IWEB	N/A
PS 5659	2/03	2/03	Daily Passport Applications (DSP-11) Transmittal	7530-02-000-9490	PS	SH	R	MDC/ IWEB	N/A
PS 7319-C	4/03	4/03	Representations and Certifications (Type of Business Organization)	7530-02-000-9570	PS	SH	SM	MDC/ IWEB	N/A
PS 8016	1/03	1/03	Plant-Load Mailing Log	7530-02-000-9274	PC	SH	NOM	MDC	N/A

**Obsolete Directives***Management Instructions*

PSIN	Edition Date	Title	Stock Number	Org.	USPS Source	Public Source
MI AS-830-95-17	10/23/95	Implementing Information Systems in the Field	7610-03-000-5976	IT	MDC	N/A
MI AS-840-88-2	3/17/88	Placing Computer Systems in Postal Facilities	7610-03-000-3522	RET	MDC	N/A

*Posters*

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 127	10/02	Buy Stamps Here	18 x 24	7690-05-000-5514	EA	SMD	MDC	N/A

*Publications*

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 361		10/01	USPS Certificate Policy for Electronic Identity Certificates, Version 0	N/A		IT	IWEB	WWW
PUB 526		7/02	Global Direct — Mexico	N/A		IB	HQO	HQO
PUB 526-A		9/00	Global Direct — Mexico (brochure)	N/A		IB	HQO	HQO



**Obsolete Forms**

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 144	5/90	6/86	Prior Federal Civilian and Military Service Statement	7530-01-000-9504	PS	EA	FIN	XMD	N/A

— *Policies and Procedures Information, Public Affairs and Communications, 5-1-03*

**Customer Relations****Mail Alert**

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Green Pharmacy Anti-Aging	Standard/Flat	5/2/03–5/4/03	1.3	Nationwide	3/5 Digit, Car-Rt	Rodale/American Logistics Group
Sears May Whole Home Mailer	Standard/Flat	5/12/03–5/14/03	2.5	Nationwide	Car-Rt	Harte-Hanks

— *Business Service Network Integration, Service and Market Development, 5-1-03*

# Domestic Mail

DMM REVISION

## Labeling List Changes

Effective May 01, 2003, *Domestic Mail Manual* (DMM) L001, L004, L007, and L606 are revised to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but *must* comply with these changes no later than July 13, 2003.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

### Domestic Mail Manual (DMM)

\* \* \* \* \*

**L Labeling Lists**

**L000 General Use**

**L001 5-Digit Scheme—Periodicals Flats and Irregular Parcels, Standard Mail Flats, and BPM Flats**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
49508, 18, 48	GRAND RAPIDS MI 49508
73069-72	NORMAN OK 73069
73501, 02, 05-07	LAWTON OK 73501
91301, 76	AGOURA HILLS CA 91301
91311-13	CHATSWORTH CA 91311
91319, 20	NEWBURY PARK CA 91319
91340-42, 92	SYLMAR CA 91342
91344-46, 94, 95	MISSION HILLS CA 91345
91310, 50, 80, 84	SANTA CLARITA CA 91350
91351, 86	CANYON COUNTRY CA 91351
91358-63	THOUSAND OAKS CA 91360
91601-03	NORTH HOLLYWOOD CA 91601
91607, 17	VALLEY VILLAGE CA 91607
<b>Change To:</b>	
49508, 12	GRAND RAPIDS MI 49508
73026, 69, 71	NORMAN OK 73069
73501, 02, 07	LAWTON OK 73501
91301, 76, 77, 99	AGOURA HILLS CA 91301
91311, 13	CHATSWORTH CA 91311
91319, 20, 58	NEWBURY PARK CA 91319
91340, 42, 92	SYLMAR CA 91342
91341, 44-46, 94, 95	MISSION HILLS CA 91345
91310, 50, 80, 84, 90	SANTA CLARITA CA 91350
91351, 86, 87	CANYON COUNTRY CA 91351
91359-63	THOUSAND OAKS CA 91360
91601-03, 10	NORTH HOLLYWOOD CA 91601
91607, 16, 17	VALLEY VILLAGE CA 91607

Column A Destination ZIP Codes	Column B Label Container To
<b>Add:</b>	
49518, 48	GRAND RAPIDS MI 49518
73505, 06	LAWTON OK 73505
91316, 91416, 26, 36	ENCINO CA 91316
91401, 04, 07, 08	VAN NUYS CA 91401
91402, 12	PANORAMA CITY CA 91402
91409, 10	VAN NUYS CA 91409
91501-04, 07, 08, 10	BURBANK CA 91501
91505, 06, 21-23	BURBANK CA 91505
<b>Delete:</b>	
96754, 57, 86	WAHIAWA HI 96786

\* \* \* \* \*

**L004 3-Digit ZIP Code Prefix Groups—ADC Sortation**

\* \* \* \* \*

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
<b>Change From:</b> 201, 220-223, 226, 227	(PER, STD, and BPM only) ADC NORTHERN VA VA 220
<b>Change To:</b> 201, 220-223, 226, 227	ADC NORTHERN VA VA 220
<b>Delete:</b> 201, 220-223, 226, 227	(FCM only) ADC DULLES VA 201

\* \* \* \* \*

**L007 5-Digit Scheme—Periodicals, Standard Mail, and Bound Printed Matter Flats in Packages**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
32320, 24, 27, 33, 40, 44, 47	APALACHICOLA FL 32320
37909, 21, 23, 32	KNOXVILLE TN 37921
73026, 69, 71, 72	NORMAN OK 73069
73103, 06, 07, 46, 47	OKLAHOMA CITY OK 73103
73104, 08, 11, 17, 21, 27, 28, 41	OKLAHOMA CITY OK 73104
73115, 35, 42, 55, 62, 72	OKLAHOMA CITY OK 73115
73119, 39, 44, 59, 69, 73, 79, 89	OKLAHOMA CITY OK 73119
73153, 60, 70	OKLAHOMA CITY OK 73160
90601-04	WHITTIER CA 90601
91301, 35, 37, 52, 53, 76, 77	AGOURA HILLS CA 91301
91302, 40, 42, 72, 92, 99	CALABASAS CA 91302
91303-09, 96	CANOGA PARK CA 91303
91311, 13, 16, 91416, 26, 36	ENCINO CA 91316
91324-30	NORTHRIDGE CA 91324
91341, 43-46, 93-95	NORTH HILLS CA 91343
91321, 22, 51, 81, 86, 87	CANYON COUNTRY CA 91351
91331, 33, 34, 56, 57	TARZANA CA 91356
91358-60, 62, 63	THOUSAND OAKS CA 91360
91319, 20, 64, 65, 67, 71	WOODLAND HILLS CA 91364
91401, 02, 11, 12	VAN NUYS CA 91401
91501-08, 10, 21-23	BURBANK CA 91501
91601-04, 10, 14	NORTH HOLLYWOOD CA 91601
91605-09, 15-17	NORTH HOLLYWOOD CA 91605
92405-07, 11, 20, 27	SAN BERNARDINO CA 92405
92501, 02, 09, 19, 21, 22	RIVERSIDE CA 92501
92503, 05, 13, 15	RIVERSIDE CA 92503
92507, 08, 17, 18	RIVERSIDE CA 92507

Column A Destination ZIP Codes	Column B Label Container To
<b>Change To:</b>	
32320, 29	APALACHICOLA FL 32320
37909, 12, 21, 23, 32	KNOXVILLE TN 37921
73026, 69, 71	NORMAN OK 73069
73103, 06, 46	OKLAHOMA CITY OK 73103
73104, 11, 17, 21, 41	OKLAHOMA CITY OK 73104
73115, 35, 55	OKLAHOMA CITY OK 73115
73119, 44, 79	OKLAHOMA CITY OK 73119
73153, 60	OKLAHOMA CITY OK 73160
90601, 02	WHITTIER CA 90601
91301, 76, 77	AGOURA HILLS CA 91301
91302, 72, 99	CALABASAS CA 91302
91303, 05, 09	CANOVA PARK CA 91303
91316, 91416, 26, 36	ENCINO CA 91316
91324, 25, 28-30	NORTHRIDGE CA 91324
91343, 93	NORTH HILLS CA 91343
91351, 86, 87	CANYON COUNTRY CA 91351
91356, 57	TARZANA CA 91356
91359, 60, 63	THOUSAND OAKS CA 91360
91364, 65, 67, 71	WOODLAND HILLS CA 91364
91401, 04, 07, 08, 11	VAN NUYS CA 91401
91501, 02, 04	BURBANK CA 91501
91601-03, 10	NORTH HOLLYWOOD CA 91601
91605, 06, 08, 09, 15	NORTH HOLLYWOOD CA 91605
92405, 06	SAN BERNARDINO CA 92405
92501, 02, 21, 22	RIVERSIDE CA 92501
92503, 13	RIVERSIDE CA 92503
92507, 17	RIVERSIDE CA 92507
<b>Add:</b>	
32326, 27	CRAWFORDVILLE FL 32326
32340, 41	MADISON FL 32340
32344, 45	MONTICELLO FL 32345
32347, 48	PERRY FL 32347
32803, 53	ORLANDO FL 32803
32804, 54	ORLANDO FL 32804
32805, 55	ORLANDO FL 32805
32806, 56	ORLANDO FL 32806
32807, 57	ORLANDO FL 32807
32808, 58	ORLANDO FL 32808
32809, 39	ORLANDO FL 32809
32810, 60	ORLANDO FL 32810
32811, 35, 61	ORLANDO FL 32811
32812, 27, 32	ORLANDO FL 32812
32817, 67	ORLANDO FL 32817
32818, 68	ORLANDO FL 32818
32819, 21, 36, 69	ORLANDO FL 32819
32820, 26, 33	ORLANDO FL 32820
32825, 28, 29, 31, 34	ORLANDO FL 32825
32837, 77	ORLANDO FL 32837
32901, 02, 19	MELBOURNE FL 32901
32904, 12	MELBOURNE FL 32904
32905, 06, 08, 10	PALM BAY FL 32905
32907, 09, 11	PALM BAY FL 32907
32931, 32	COCOA BEACH FL 32931
32935, 36	MELBOURNE FL 32935
32940, 41	MELBOURNE FL 32940
32952-54	MERRITT ISLAND FL 32952
32955, 56	ROCKLEDGE FL 32955
32958, 76, 78	SEBASTIAN FL 32958
32960, 63	VERO BEACH FL 32960
32961, 67	VERO BEACH FL 32961
32962, 65, 68	VERO BEACH FL 32962
32964, 66, 69	VERO BEACH FL 32964
34711-13	CLERMONT FL 34711

Column A Destination ZIP Codes	Column B Label Container To
34743, 44	KISSIMMEE FL 34743
34746, 47	KISSIMMEE FL 34746
34758, 59	KISSIMMEE FL 34758
34769-73	SAINT CLOUD FL 34769
34777, 78, 87	WINTER GARDEN FL 34787
34788, 89	LEESBURG FL 34788
48370, 71	OXFORD MI 48370
48374-77	NOVI MI 48374
73107, 47	OKLAHOMA CITY OK 73107
73108, 27, 28	OKLAHOMA CITY OK 73108
73118, 54	OKLAHOMA CITY OK 73118
73142, 62, 72	OKLAHOMA CITY OK 73142
73139, 59, 69, 73, 89	OKLAHOMA CITY OK 73159
90603, 04	WHITTIER CA 90603
91306, 96	CANOGA PARK CA 91306
91307, 08	CANOGA PARK CA 91307
91310, 50, 80, 84, 90	CASTAIC CA 91310
91311, 13	CHATSWORTH CA 91311
91319, 20, 58	NEWBURY PARK CA 91319
91321, 22, 81	NEWHALL CA 91321
91331, 33, 34	PACOIMA CA 91331
91335, 37	RESEDA CA 91335
91342, 92	SYLMAR CA 91342
91344, 94	GRANADA HILLS CA 91344
91341, 45, 46, 95	MISSION HILLS CA 91345
91352, 53	SUN VALLEY CA 91352
91354, 55, 85	VALENCIA CA 91354
91361, 62	THOUSAND OAKS CA 91361
91402, 12	PANORAMA CITY CA 91402
91409, 10	VAN NUYS CA 91409
91503, 05-08, 10	BURBANK CA 91503
91604, 14	STUDIO CITY CA 91604
91607, 16, 17	VALLEY VILLAGE CA 91607
92407, 20, 27	SAN BERNARDINO CA 92407
92505, 15	RIVERSIDE CA 92505
92508, 18	RIVERSIDE CA 92508
92509, 19	RIVERSIDE CA 92509
<b>Delete:</b>	
15001, 15143	ALIQUIPPA PA 15001
15003, 15102	AMBRIDGE PA 15003
15009, 61, 15136	BEAVER PA 15009
15010, 65, 66	BEAVER FALLS PA 15010
15012, 22, 62, 67	BELLE VERNON PA 15012
15015, 37, 63, 90	BRADFORDWOODS PA 15015
15017, 15139, 47	BRIDGEVILLE PA 15017
15024, 68, 69	CHESWICK PA 15024
15025, 15108	CLAIRTON PA 15025
15044, 15101, 16	ALLISON PARK PA 15101
15104, 20, 37	BRADDOCK PA 15104
15130-35	MC KEESPORT PA 15130
15140, 46, 15224	PITCAIRN PA 15140
15201, 08, 38	PITTSBURGH PA 15201
15202, 14, 25	PITTSBURGH PA 15202
15203, 12	PITTSBURGH PA 15203
15204, 20, 42	PITTSBURGH PA 15204
15205, 44	PITTSBURGH PA 15205
15206, 23	PITTSBURGH PA 15206
15207, 16	PITTSBURGH PA 15207
15209, 27	PITTSBURGH PA 15209
15210, 11	PITTSBURGH PA 15210
15215, 26, 43	PITTSBURGH PA 15215
15217, 32	PITTSBURGH PA 15217
15218, 41	PITTSBURGH PA 15218
15228, 34	PITTSBURGH PA 15228

Column A Destination ZIP Codes	Column B Label Container To
15122, 23, 15229	PITTSBURGH PA 15229
15233, 35	PITTSBURGH PA 15233
15106, 15239	PITTSBURGH PA 15239
15317, 70	CANONSBURG PA 15317
22601-04, 30	WINCHESTER VA 22601
22611, 55, 57, 64, 22701, 12, 27	CULPEPER VA 22701
26041, 62	MOUNDSVILLE WV 26041
29301, 04-06, 19	SPARTANBURG SC 29301
29302, 03, 07, 16, 18	SPARTANBURG SC 29302
29323, 40, 60	CHESNEE SC 29323
29325, 49, 79, 88	CLINTON SC 29325
29601, 05, 09, 15	GREENVILLE SC 29601
29602, 06	GREENVILLE SC 29602
29603, 04, 08, 16	GREENVILLE SC 29603
29607, 11, 17	GREENVILLE SC 29607
29620, 27, 30, 78	ABBEVILLE SC 29620
29621-26	ANDERSON SC 29621
29631-34, 46-49, 54	CLEMSON SC 29631
29640-42, 80, 81	EASLEY SC 29640
29644, 57, 69, 91, 93	FOUNTAIN INN SC 29644
29650-52, 87	GREER SC 29650
29662, 71, 73, 90	MAULDIN SC 29662
48371, 75-77	OXFORD MI 48371
48413, 16, 22, 41, 50, 53, 61, 71	BAD AXE MI 48413
48414, 18, 30, 38, 42, 51	BANCROFT MI 48414
48415, 20, 29, 36, 49, 57, 58, 73	BIRCH RUN MI 48415
48412, 21, 23, 44, 46, 55, 63	COLUMBIAVILLE MI 48421
73003, 13, 34	EDMOND OK 73034
73105, 18, 52, 54	OKLAHOMA CITY OK 73105
74011, 12	BROKEN ARROW OK 74011
90745, 46	CARSON CA 90745
90802, 10, 13	LONG BEACH CA 90802
90804, 14	LONG BEACH CA 90804
90808, 15	LONG BEACH CA 90808
91310, 50, 54, 55, 80, 84, 85, 90	SANTA CLARITA CA 91350
91405, 06, 09, 10	VAN NUYS CA 91405

\* \* \* \* \*

**L600 Standard Mail and Package Services**

\* \* \* \* \*

**L606 5-Digit Scheme—Standard Mail and Package Services Parcels**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
48015, 90, 97	CENTER LINE MI 48015
94556, 70	MORAGA CA 94556
<b>Change To:</b>	
48015, 90, 48397	CENTER LINE MI 48015
94516, 56, 70, 75	MORAGA CA 94556

\* \* \* \* \*

DMM REVISION

**Parcel Select Exhibit ZIP Code Deletions**

Effective May 1, 2003, *Domestic Mail Manual* (DMM) E751 Exhibit 8.0 is corrected to delete nine ZIP Codes. Now that these ZIP Codes have been deleted from this exhibit, drop shipments for these nine ZIP Codes must be deposited at the locations specified in the Drop Ship Product maintained by the National Customer Support Center (NCSC) in order to be eligible for destination delivery unit (DDU) discount rates. For more information about the entry standards, please refer to DMM E751.1.1c.

We will incorporate this revision into the printed version of DMM 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

**Domestic Mail Manual (DMM)**

	*	*	*	*	*
<b>E</b>	<b>Eligibility</b>	*	*	*	*
<b>E700</b>	<b>Package Services</b>	*	*	*	*
<b>E750</b>	<b>Destination Entry</b>				
<b>E751</b>	<b>Parcel Select</b>	*	*	*	*

**8.0 DELIVERY FACILITIES DIFFERENT FROM THOSE IN THE DROP SHIPMENT PRODUCT**

**Exhibit 8.0 Delivery Facilities Different From Those in the Drop Shipment Product**

*[Revise Exhibit E751.8.0 by deleting ZIP Code entries 02118, 19, 20, 22, 25, and 35, and 02445-47 for Massachusetts.]*

	*	*	*	*	*
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— Operational Requirements and Integration, Operations, 5-1-03

DMM REVISION

**Outside-County Periodicals Co-Palletization Experiment**

Effective April 20, 2003, *Domestic Mail Manual* (DMM) G092 is revised to specify that the co-palletization data currently required in section 2.0e must be reported on a monthly basis under new section 3.0 and is not required at the time of mailing.

DMM G092 was added to implement a new experiment testing whether additional rate incentives will encourage the co-palletization and drop-shipment of individual Periodicals publications (see *Postal Bulletin* 22099, 4-3-03, pages 21–24). The experiment includes two additional per-piece discounts for co-palletization of Periodicals publications that otherwise would have been prepared in sacks.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

**Domestic Mail Manual (DMM)**

	*	*	*	*	*
<b>G</b>	<b>General Information</b>				
<b>G000</b>	<b>The USPS and Mailing Standards</b>	*	*	*	*
<b>G090</b>	<b>Experimental Classifications and Rates</b>	*	*	*	*
<b>G092</b>	<b>Outside-County Periodicals Co-Palletization Drop-Ship Classification</b>	*	*	*	*
<b>2.0</b>	<b>DOCUMENTATION</b>	*	*	*	*

[Delete item e.]

\* \* \* \* \*

[Renumber existing sections 3.0 through 6.0 as new 4.0 through 7.0. Add new section 3.0 to read as follows:]

**3.0 DATA REPORTING**

Each month, the mailer or consolidator must e-mail the following data in spreadsheet format, using the model spreadsheet and timelines provided by the Postal Service, to *copal@usps.gov*:

- a. Number of titles receiving one or both of the co-palletization discounts.
- b. Number of sacks that would have been prepared without co-palletization, as well as the weight and the number of addressed pieces that would have been in these sacks.
- c. Number of pallets that would have been prepared without co-palletization, as well as the weight and the number of addressed pieces that would have been prepared on pallets.

- d. Number of sacks prepared after co-palletization, as well as the weight and the number of addressed pieces in these sacks.
- e. Number of pallets containing mail qualifying for the ADC co-palletization discount, as well as the weight and the number of addressed pieces receiving the ADC discount on these pallets.
- f. Number of pallets containing mail qualifying for the SCF co-palletization discount, as well as the weight and the number of addressed pieces receiving the SCF discount on these pallets.

\* \* \* \* \*

— *Mailing Standards, Pricing and Classification, 5-1-03*

*DMM REVISION*

**Mixed ADC and AADC Mail for BMC and ASF Entry**

Effective May 1, 2003, *Domestic Mail Manual* (DMM) Exhibit M013.2.5, M610.2.2, M810.2.2, and M820.5.3 are revised to correct changes to DMM standards published in the article in *Postal Bulletin* 22086 (10-3-02, pages 21–27) titled “DMM Revision: Mixed ADC Packages, Sacks, and Trays on ASF and BMC Pallets.” The DMM revisions published with that article allow mailers preparing mail on pallets under the option in DMM M045.3.2 to use DMM L802 to label packages, sacks, and trays of mixed ADC mail and mixed AADC mail placed onto bulk mail center (BMC) and auxiliary service facility (ASF) pallets.

Before we published those revisions, mailers preparing letter trays and sacks could also use DMM L802 to label mixed ADC and mixed AADC containers when those containers were entered at a BMC or an ASF. The revisions in this article restore the original language that permitted mailers to use DMM L802 for specified mixed ADC and mixed AADC mail entered at a BMC or ASF.

We will incorporate these changes into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

***Domestic Mail Manual (DMM)***

	* * * * *
<b>M</b>	<b>Mail Preparation and Sortation</b>
<b>M000</b>	<b>General Preparation Standards</b>
<b>M010</b>	<b>Mailpieces</b>
	* * * * *
<b>M013</b>	<b>Optional Endorsement Lines</b>
	* * * * *
<b>2.0</b>	<b>FORMAT</b>
	* * * * *
<b>2.5</b>	<b>ZIP Code Information</b>
	* * * * *



**OEL Labeling Lists**

**Exhibit 2.5**

[Revise the entry for Standard Mail in Exhibit 2.5 to read as follows:]

Mail Class	Processing Category and Presort Type	ADC/AADC	Mixed ADC/Mixed AADC
<b>Standard Mail<sup>1</sup></b>	Letters, nonmachinable	L004	L004 <sup>3</sup>
	Letters, machinable	L801	L803 <sup>2, 3</sup>
	Letters, automation	L801	L803 <sup>2, 3</sup>
	Flats, nonautomation	L004	L004 <sup>3</sup>
	Flats, automation	L004	L803 <sup>2, 3</sup>

1. For AFSM 100-compatible flats, label according to L007 for optional 5-digit scheme preparation.

2. L802 if mail entered by mailer at a destination ASF or BMC.

3. L802 if mail prepared for a destination ASF or BMC pallet under option in M045.3.2.

\* \* \* \* \*

**M600 Standard Mail (Nonautomation)**

**M610 Presorted Standard Mail**

\* \* \* \* \*

**2.0 PREPARATION—MACHINABLE LETTER-SIZE PIECES**

\* \* \* \* \*

**2.2 Traying and Labeling**

Only mail eligible for the 3/5 rate (i.e., 150 or more pieces for the 3-digit area) may be prepared in 5-digit and 3-digit trays. Preparation sequence, tray size, and labeling:

\* \* \* \* \*

[Revise item e to read as follows:]

e. Mixed AADC (required); no minimum, with pieces grouped by AADC; labeling:

- (1) Line 1: L803. If entered at an ASF or BMC or for mail placed on an ASF or BMC pallet under option in M045.3.2, L802.

- (2) Line 2: "STD LTR MACH WKG."

\* \* \* \* \*

**M800 All Automation Mail**

**M810 Letter-Size Mail**

\* \* \* \* \*

**2.0 FIRST-CLASS MAIL AND STANDARD MAIL**

\* \* \* \* \*

**2.2 Tray Preparation**

Preparation sequence, tray size, and Line 1 labeling:

\* \* \* \* \*

[Revise item g to read as follows:]

g. Mixed AADC: required (no minimum); group pieces by AADC; for Line 1 labeling:

- (1) For First-Class Mail, use "MXD" followed by city, state, and ZIP Code of facility serving 3-digit ZIP Code prefix of entry post office, as shown in L002, Column C.
- (2) For Standard Mail, use L803. If entered at an ASF or BMC or for mail placed on an ASF or BMC pallet under option in M045.3.2, use L802.

\* \* \* \* \*

**M820 Flat-Size Mail**

\* \* \* \* \*

**5.0 STANDARD MAIL**

\* \* \* \* \*

**5.3 Sacking**

Preparation sequence, sack size, and labeling:

\* \* \* \* \*

[Revise item f to read as follows:]

f. Mixed ADC (required); no minimum; labeling:

- (1) Line 1: L803. If entered at an ASF or BMC or for mail placed on an ASF or BMC pallet under option in M045.3.2, L802.
- (2) Line 2: "STD FLTS BC WKG."

\* \* \* \* \*

*U.S. ARMED FORCES***Free Mail Program**

Effective April 3, 2003, under the provisions of Section 3401 (a)(1) of Title 39, United States Code (U.S.C.), and pursuant to Executive Order 12556, dated April 16, 1986, the Secretary of Defense has authorized free mail privileges for members of the U.S. Armed Forces and designated civilians deployed to Iraq in support of Operation Iraqi Freedom.

In addition, free mail privileges remain in effect for the following military operations/locations:

**Operation Enduring Freedom**

- Afghanistan
- Bahrain
- Diego Garcia
- Djibouti
- Ethiopia
- Jordan
- Kazakhstan
- Kuwait
- Kyrgyzstan
- Oman
- Pakistan
- Qatar
- Saudi Arabia
- Tajikistan
- United Arab Emirates
- Uzbekistan
- Yemen
- Aboard ships in the Gulf of Aden
- Aboard ships in the Gulf of Oman
- Aboard ships in the North Arabian Sea (that portion of the Arabian sea that lies north of 10 degrees north latitude and west of 68 degrees east longitude)
- Aboard ships in the Persian Gulf
- Aboard ships in the Red Sea

**Operation Freedom Eagle**

- All of the islands of the Republic of Philippines south of the island of Luzon within the following described limits: 08-00N/116-30E; 04-45N/119-30E; 05-00N/128-00E; 13-00N/129-00E; 12-30N/116-00E.

**Other**

- Albania
- Hungary

- Former Republic of Yugoslavia
  - Bosnia-Herzegovina
  - Croatia (including Zagreb)
  - Macedonia
  - Serbia-Montenegro (including Kosovo and Vojvodina)
  - Slovenia
- Aboard ships in the Adriatic Sea
- Aboard ships in the Ionian sea north of the 39th parallel

In accordance with 39 U.S.C. 3401(a)(1)(B), free mail privileges will also be extended to individuals hospitalized for disease or injury in a facility under the jurisdiction of the Armed Forces as a result of service in these designated areas.

Personnel authorized this privilege may mail, without postage, letters, postcards, and sound recordings (audio or video recordings) having the character of personal correspondence to any place in the United States, its possessions or territories, or to any military post office (APO/FPO).

Free mail originating from the above overseas locations should have a complete APO or FPO return address, the word "Free" in the upper right corner, and a complete delivery address. In most cases, the mailpiece will also exhibit an APO or FPO postmark. Free mail is First-Class Mail® service; however, it may not be registered, insured, or certified.

All employees who handle and deliver mail should be made aware of this free mail privilege. **Do not collect postage upon delivery, or return this mail to the sender for postage. Mail having the appearance of free mail under this program should never be returned to sender.** Address questions regarding the legitimacy of users of this program to:

MILITARY POSTAL SERVICE AGENCY  
2461 EISENHOWER AVENUE  
ALEXANDRIA VA 22331-0006

Toll free: 800-810-6098

Monday–Friday, 7:30 A.M.–4:30 P.M.

Fax: 703-325-9534

DSN prefix: 221

E-mail: [mpsawebcontacts@hqda.army.mil](mailto:mpsawebcontacts@hqda.army.mil)

— *International Network Operations,  
Network Operations Management, 5-1-03*

### Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

#### Changes

<b>APO/FPO</b>	<b>Action</b>	<b>Effective Date</b>	<b>See Restrictions</b>
APO AE 09343	Close	Immediately	
APO AE 09358	Add N. Delete C1-I-M-Z	Immediately	A-A1-B-B1-E2-F-H1-N-R-R1-V-Z1
APO AE 09369	Close	Immediately	
APO AE 09375	Add I-Z	Immediately	A-A1-B-B1-C2-E2-F-H1-I-M-R-R1-V-Z-Z1
APO AE 09376	Add I-Z	Immediately	A-A1-B-B1-C2-E2-F-H1-I-M-R-R1-V-Z-Z1
APO AE 09377	Add I-Z	Immediately	A-A1-B-B1-C2-E2-F-H1-I-M-R-R1-V-Z-Z1
APO AE 09382	Close	Immediately	
APO AE 09788	Activate	Immediately	A-A1-B-B1-F-R-V
APO AE 09812	Add Z Delete Z1	Immediately	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z
APO AE 09814	Add Z	Immediately	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1
APO AE 09832	Activate	Immediately	A-B-B1-U1-V-Z1
APO AA 34003	Close	Immediately	
APO AP 96544	Add U3. Delete A-B1-C-C1-D-E2-F1-H-I-N-R-R1-V-Z1	Immediately	A1-B-F-U3

**Note:** Beginning with Postal Bulletin 22100, we have changed the following two restrictions listed on the Restrictions page following the table:

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No. O817E or O818A) is required on all pouches and sacks.

We have eliminated “Not Active” entries from the table below to save space and paper.

#### APO/FPO Table

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09007	A1-B-B1-C-D-U	09045	A1-B-B1-C-D-U	09074	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09046	A1-B-B1-C-D-U	09076	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-U	09050	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-U	09103	A1-B-B1-D-U
09013	A1-B-B1-C-D-U-Z1	09053	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09054	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09056	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09058	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09059	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09114	A1-B-B1-C-D-U
09033	A1-B-B1-C-D-U	09060	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U
09034	A1-B-B1-C-D-U	09063	A1-B-B1-C-D-L-U	09096	A1-B-B1-C-D-U	09126	A1-B-B1-C-D
09036	A1-B-B1-C-D-U	09067	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U
09042	A1-B-B1-C-D-U	09069	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09136	A1-B-B1-C-D	09310	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09341	A-A1-B-B1-C-C1-D- E2-F-F1-H-I-M-R-R1- V-Z1	09372	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09137	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09342	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09138	A1-B-B1-C-D-U	09312	A-A1-B-B1-C-F-M-V- Z1	09344	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09139	A1-B-B1-C-D	09314	A-A1-B-B1-C-F-M-V- Z1	09345	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	<b>09375</b>	<b>A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1</b>
09140	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09346	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	<b>09376</b>	<b>A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1</b>
09142	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09347	A-A1-B-B1-C1-E2-F- F1-H-H1-I-M-R-R1-V- Z-Z1	<b>09377</b>	<b>A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1</b>
09143	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09154	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09349	A-A1-B-B1-C-C1-D- E2-F-F1-H-I-M-N-R- R1-V-Z-Z1	09379	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09165	A1-B-B1-C-D-U	09319	A-A1-B-B1- E2-F-H1- M-R-R1-V- Z1	09350	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09380	A-A1-B-B1- E2-F-N- V-Z-Z1
09166	A1-B-B1-C-D-U	09320	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09351	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09169	A1-B-B1-C-D-U	09321	A-A1-B-B1-E2-F-H1- M-N-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09172	A1-B-B1-C-D-U	09322	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09354	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09173	A1-B-B1-C-D-U	09323	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09355	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09175	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09356	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09177	A1-B-B1-C-D-U	09325	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09357	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09388	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09180	A1-B-B1-C-D-U	09326	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09358	<b>A-A1-B-B1- E2-F-H1- N-R-V-Z1</b>	09389	A-A1-B-B1-C1-E2-F- H1-I-M-N-R-R1-V-Z- Z1
09182	A1-B-B1-C-D-U	09327	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09359	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09183	A1-B-B1-C-D-U	09328	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09360	A1-B-B1-V	09391	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09185	A1-B-B1-C-D-U	09329	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09361	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09186	A1-B-B1-C-D-U	09330	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09362	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09211	A1-B-B1-C-D-U	09331	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09363	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1
09212	A1-B-B1-C-D-U-V	09332	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09364	A1-B-B1-C1-E2-E3- F-H1-I- R-R1-U1-V-Z-Z1	09395	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09213	A1-B-B1-C-D-U	09333	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09365	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09396	A-A1-B-B1-F-V
09214	A1-B-B1-C-D-U	09334	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09366	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09397	A-A1-B-B1-C-F-M-V- Z1
09225	A1-B-B1-C-D-U	09335	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09367	A-A1-B-B1-E2-F-H1- I-M-N-R-R1-V-Z-Z1	09398	A-A1-B-B1-C-F-M-V- Z1
09226	A1-B-B1-C-D-U	09336	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09368	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09399	A-A1-B-B1-C-F-M-V- Z1
09227	A1-B-B1-C-D-U	09337	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09370	A-A1-B-B1-C1-E2-F- H1-I-M-N-R-R1-V-Z- Z1	09409	A1-B-B1-C-C1-U-V
09229	A1-B-B1-C-D-U	09338	A-A1-B-B1-C-C1- F-I- V-Z-Z1	09371	A-A1-B-B1-E2-F-H1- I-M-N-R-R1-V-Z-Z1	09420	A1-B-B1-C-C1-U
09237	A1-B-B1-C-D-U-V	09339	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1			09421	A1-B-B1-C-C1-U
09244	A1-B-B1-C-D-U	09340	A-A1-B-B1-C1-F-R-V			09447	A1-B-B1-C-C1-U-V
09245	A1-B-B1-C-D-U					09454	A1-B-B1-C-C1-U-V
09250	A1-B-B1-C-D-U					09456	A1-B-B1-C-C1-U
09252	A1-B-B1-C-D-U					09459	A1-B-B1-C-C1-U
09261	A1-B-B1-C-D-U					09461	A1-B-B1-C-C1-U
09262	A1-B-B1-C-D-U						
09263	A1-B-B1-C-D-U						
09264	A1-B-B1-C-D-U						
09265	A1-B-B1-C-D-N-U						
09266	A1-B-B1-C-D-U						
09267	A1-B-B1-C-D-U						
09301	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1						
09302	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1						
09303	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1						
09304	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1						
09305	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1						
09306	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1						
09307	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1						
09308	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1						
09309	A-A1-B-B1-C1-E2-F- H1-M- R-R1-V-Z1						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09463	A1-B-B1-C-C1-U	09596	A1-B-V	09726	A1-B-B1-N-U	09844	A-A1-B-B1-U-V-Z1
09464	A1-B-B1-C-C1-U	09599	A1-B-V	09728	A1-B-B1-C	09852	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1
09468	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U	09732	A1-B-B1-N-V-Z1	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1
09469	A1-B-B1-C-C1-U	09602	A1-B-B1-C-F-F1-N-U	09733	A1-B-B1-I-V	09855	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1
09470	A1-B-B1-C-C1-U	09603	A1-B-B1-C-F-F1-U	09735	A1-B-B1-N-V-Z1	09858	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1
09494	A1-B-B1-C-C1-U	09604	A1-B-B1-C-F-F1-U	09777	A-A1-B-B1-C-E1-N	09865	A-A1-B-B1-V-Z1
09496	A1-B-B1-C-C1-U-V	09609	A1-B-B1-C-F-U	<b>09788</b>	<b>A-A1-B-B1-F-R-V</b>	09868	A-A1-B-B1-U-V-Z1
09498	A1-B-B1-C-C1-U	09610	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V	09871	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1
09499	A1-B-B1-C-C1-U	09612	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V	09880	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1
09501	A1-B-V	09613	A1-B-B1-C-F-U-V	09789	A-A1-B-B1-F-R-V	09882	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1
09502	A1-B-V	09617	A1-B-B1-C-F-U	09790	A-A1-B-B1-C1-F-R-V	09888	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1
09503	A1-B-V	09618	A1-B-B1-C-F-U	09791	A-A1-B-B1-C1-E1-F- M-N-R-V	09889	A-A1-B-B1-C1-E2-F- H1-I-R-R1-U2-V-Z-Z1
09504	A1-B-V	09619	A1-B-B1-C-F-U	09793	A-A1-B-B1-F-R-V	09890	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1
09505	A1-B-V	09620	A1-B-B1-C-F-U	09797	A1-B-B1-C-D-P-V	09892	A-A1-B-B1-F-N-R- R1-V-Z1
09506	A1-B-V	09621	A1-B-B1-C-F-U	09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09898	A1-B-B1-E2-F-H1-I- R-R1-U2-V-Z1
09507	A1-B-V	09622	A1-B-B1-C-F-U	09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	34002	A1-B-B1-N-U-Z1
09508	A1-B-V	09623	A1-B-B1-C-F-U	09803	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34020	A1-B-B1-M-N-V-Z1
09509	A1-B-V	09624	A1-B-B1-C-F-U	09805	A-A1-B-B1-C-F-M-V- Z1	34021	A1-B-M-N-V-Z1
09510	A1-B-V	09625	A1-B-B1-C-F-U	09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34022	A1-B-B1-D-F-M-N-V- Z1
09511	A1-B-V	09626	A1-B-B1-C-F-U	09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34023	A1-B-B1-M-N-V-Z1
09517	A1-B-V	09627	A1-B-B1-C-F-U	09808	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34024	A1-B-B1-M-N-V-Z1
09521	A1-B-V	09628	A1-B-B1-C-F-F1-U-V	09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34025	A1-B-B1-F-N-U-V-Z1
09524	A1-B-V	09630	A1-B-B1-C-F-U-V	09811	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34030	A1-B-B1-M-N-V-Z1
09532	A1-B-V	09631	A1-B-B1-C-F-U	<b>09812</b>	<b>A1-B-B1-E2-E3-F- F1-I-N-R-U-V-Z</b>	34031	A1-B-B1-M-N-V-Z1
09534	A1-B-V	09636	A1-B-B1-C-F-U	<b>09814</b>	<b>A1-B-B1-E2-E3-F- F1-I-N-R-U-V-Z-Z1</b>	34032	A1-B-M-N-V-Z1
09542	A1-B-V	09638	A1-B-B1-C-E2-F-U-V	09819	A-A1-B-F-P-V-Z1	34033	A1-B-C-F-M-N-V-Z1
09543	A1-B-V	09642	A1-B-B1-N-U	09821	A-A1-B-F-V-Z1	34034	A1-B-B1-M-N-V-Z1
09545	A1-B-V	09643	A1-B-B1-U	09822	A-A1-B-F-V-Z1	34035	A1-B-B1-H-M-N-V-Z1
09549	A1-B-V	09644	A1-B-B1-U	09823	A-A1-B-F-V-Z1	34036	A1-B-M-N-V-Z1
09550	A1-B-V	09645	A1-B-U	09824	A-A1-B-F-V-Z1	34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1
09554	A1-B-B1-V	09647	A1-B-B1-N-U	09826	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34038	A1-B-B1-M-N-V-Z1
09556	A1-B-V	09648	A1-B-B1-N-U-V-Z1	09827	A-A1-B-F-Z1	34039	A1-B-N-V-Z1
09557	A1-B-V	09649	A1-B-B1-U	09828	A1-B-N-V-Z1	34040	A1-B-V-Z1
09564	A1-B-V	09703	A1-B-B1-C-F1	09830	A1-B-B1-C-N-Z1	34041	A1-B-B1-M-N-U-V-Z1
09565	A1-B-V	09704	A1-B-B1-C-D-V	09831	A1-B-B1-F-N-U-V-Z1	34042	A1-B-B1-D-F-M-N-V- Z1
09566	A1-B-V	09705	A1-B-B1-U	<b>09832</b>	<b>A-B-B1-U1-V-Z1</b>	34043	A1-B-B1-D-F-M-N-V- Z1
09567	A1-B-V	09706	A1-B-B1-C-U-V	09833	A1-B-B1-U1-V-Z1	34050	A1-B-V
09568	A1-B-V	09707	A1-B-B1-C-N-U-V	09834	A1-B-B1-V-Z1	34051	A1-B-V-Z1
09569	A1-B-V	09708	A1-B-B1	09835	A-A1-B-B1-V-Z1	34053	A1-B-V-Z1
09570	A1-B-V	09709	A1-B-B1-F1	09836	A-A1-B-B1-C-F-M-V- Z1	34055	A1-B-N-V-Z1
09573	A1-B-V	09710	A1-B-B1-C-C1-F1-M- R-R1-U	09837	A1-B-B1-V-Z1	34058	A1-B-B1-V-Z1
09574	A1-B-V	09711	A1-B-B1-F1-Z1	09838	A1-B-B1-V-Z1	34071	A1-B-I-M-N-V-Z
09575	A1-B-V	09713	A1-B-B1-C-F1	09839	A-A1-B-B1-U-V-Z1	34076	A1-B-B1-F1-N-V-Z1
09576	A1-B-V	09714	A1-B-B1-C-C1-F1-M- R-R1-U	09841	A-A1-B-B1-N-U-Z1		
09577	A1-B-V	09715	A1-B-B1-F1	09842	A-A1-B-B1-N-Z1		
09578	A1-B-V	09716	A1-B-B1-C-D-N-U-V				
09579	A1-B-V	09717	A1-B-B1-M-W				
09581	A1-B-V	09718	A1-B-B1-F-I-N-U-V				
09582	A1-B-V	09719	A1-B-B1-C-F1				
09586	A1-B-V	09720	A1-B-B1-U-V				
09587	A1-B-V	09721	A1-B-B1-N-U-Z1				
09588	A1-B-V	09722	A1-B-B1-C-D-N-U-V				
09589	A1-B-B1-V	09723	A1-B-B1-N-U-V-Z1				
09590	A1-B-V	09724	A1-B-B1-C-C1-F1-M- R-R1-U				
09591	A1-B-V	09725	A1-B-B1-C				
09593	A1-B-V						
09594	A1-B-V						
09595	A1-B-V						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
34078	A1-B-B1-F1-N-V-Z1	96328	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96602	A1-B-V
34079	A1-B-B1-F1-N-V-Z1	96330	A1-B-B1-M-W			96603	A1-B-V
34090	A1-B-V	96336	A1-B-B1-M-V-W	96428	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96604	A1-B-V
34091	A1-B-V	96337	A1-B-B1-M-W			96605	A1-B-O-V
34092	A1-B-V	96338	A1-B-B1-M-W	96429	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96606	A1-B-V
34093	A1-B-V	96339	A1-B-B1-M-V-W			96607	A1-B-V
34095	A1-B-V	96343	A1-B-B1-M-W	96430	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96608	A1-B-V
34098	A1-B-V	96347	A1-B-B1-F-F1-F2-M- W			96609	A1-B-V
34099	A1-B-V			96431	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96610	A1-B-V
96201	A-A1-B	96348	A1-B-B1-F-F1-F2-M- W			96611	A1-B-V
96202	A-A1-B1-U-V			96432	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96612	A1-B-V
96203	A-A1-B	96349	A1-B-B1-F-F1-F2-M- W			96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
96204	A-A1-B-B1			96433	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1		
96205	A-A1-B-B1-U	96350	A1-B-B1-F-F1-F2-M- W			96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1
96206	A-A1-B-B1-U			96434	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1		
96207	A-A1-B-B1-V	96351	A1-B-B1-F-F1-F2-M- W				
96208	A-A1-B-B1-U			96435	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96615	A1-B-V
96212	A-A1-B-B1-U	96362	A1-B-B1-F-F1-F2-M- W			96617	A1-B-V
96213	A-A1-B-B1-U			96436	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96619	A1-B-V
96214	A-A1-B-B1-U	96365	A1-B-B1-M-V-W	96490	A1-B-B1-V	96620	A1-B-V
96215	A-A1-B-B1-U-V	96367	A1-B-B1-L-M-W	96507	A-A1-B-F-V	96621	A1-B-V
96217	A-A1-B-B1-U-V	96368	A1-B-B1-M-W	96511	A1-B-B1-I-N-V	96622	A1-B-V
96218	A-A1-B-B1-U	96370	A1-B-B1-F-F1-F2-M- W	96515	A1-B-B1-F	96623	A1-B-V
96219	A-A1-B-B1-U-V			96517	A1-B-B1-F-U3-V	96624	A1-B-V
96220	A-A1-B-B1-U-V	96372	A1-B-B1-M-W	96518	A1-B-B1-V	96628	A1-B-V
96221	A-A1-B-B1-U-V	96373	A1-B-B1-M-W	96520	A1-B-F-U3-V	96629	A1-B-V
96224	A-A1-B-B1-U	96374	A1-B-B1-M-W	96521	A1-B-F-N	96634	A1-B-V
96251	A-A1-B-B1-U	96375	A1-B-B1-M-W	96522	A1-B-F-N-U	96635	A1-B-V
96257	A-A1-B-B1-U	96376	A1-B-B1-M-W	96530	A-A1-B-B1-H-M-N-U- V	96643	A1-B-V
96258	A-A1-B-B1-U	96377	A1-B-B1-M-W			96657	A1-B-V
96259	A-A1-B-B1-U	96378	A1-B-B1-M-W	96531	A1-B-B1-H-M-U-V	96660	A1-B-V
96260	A-A1-B-B1-U	96379	A1-B-B1-M-W	96534	A-A1-B-F	96661	A1-B-V
96264	A-A1-B-B1-U	96384	A1-B-B1-M-W	96535	A-A1-B-B1-F-V	96662	A1-B-V
96266	A-A1-B-B1-U	96386	A1-B-B1-M-W	96536	A1-B-B1-V	96663	A1-B-V
96267	A-A1-B-B1-U-V	96387	A1-B-B1-M-W	96537	A1-B-B1-V	96664	A1-B-V
96269	A-A1-B-B1-U	96388	A1-B-B1-M-W	96538	A1-B-B1-V	96665	A1-B-V
96271	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1	96540	A1-B-B1-V	96666	A1-B-V
96275	A-A1-B-B1-V	96405	A1-B-B1-F-V-Z1	96541	A1-B-B1-V	96667	A1-B-V
96276	A-A1-B-B1	96410	A1-B-B1-F-V-Z1	96542	A1-B-B1-V	96668	A1-B-V
96278	A-A1-B-B1-U	96411	A1-B-B1-F-V-Z1	96543	A1-B-B1-P-V	96669	A1-B-V
96283	A-A1-B-B1-U	96412	A1-B-B1-F-V-Z1	<b>96544</b>	<b>A1-B-F-U3</b>	96670	A1-B-V
96284	A-A1-B-B1-U-V	96413	A1-B-B1-F-V-Z1	96546	A1-B-F-U3	96671	A1-B-V
96297	A-A1-B-B1-U	96414	A1-B-B1-F-V-Z1	96547	A1-B-F-U3-V	96672	A1-B-V
96306	A1-B-B1-F-F1-F2-M- W	96415	A1-B-B1-F-V-Z1	96548	A-A1-B-B1-H-M-U	96673	A1-B-V
		96416	A1-B-B1-F-V-Z1	96549	A-A1-B-B1-H-M-U	96674	A1-B-V
96309	A1-B-B1-M-V-W	96417	A1-B-B1-F-V-Z1	96551	A-A1-B-B1-H-M-U	96675	A1-B-V
96310	A1-B-B1-M-W	96418	A1-B-B1-F-V-Z1	96553	A-A1-B-B1-H-M-N-U- V	96677	A1-B-V
96311	A1-B-B1-M-W	96419	A1-B-B1-F-V-Z1			96678	A1-B-V
96313	A1-B-B1-F-F1-F2-M- W	96420	A1-B-B1-F-V-Z1	96554	A-A1-B-B1-H-M-U	96679	A1-B-V
		96421	A1-B-B1-F-V-Z1	96555	A1-B-B1-F-M-V	96681	A1-B-V
96319	A1-B-B1-M-W	96422	A1-B-B1-F-V-Z1	96557	A1-B-B1-F-M-V	96682	A1-B-V
96321	A1-B-B1-F-F1-F2-M- W	96423	A1-B-B1-F-V-Z1	96558	A1-B-V	96683	A1-B-V
		96424	A1-B-B1-F-V-Z1	96595	A1-B-B1-V	96684	A1-B-V
96322	A1-B-B1-F-F1-F2-M- W	96425	A1-B-B1-F-V-Z1	96598	A1-B-B1-V	96686	A1-B-V
		96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96599	A1-B-B1-V	96687	A1-B-V
96323	A1-B-B1-M-V-W			96601	A1-B-V	96698	A1-B-V
96326	A1-B-B1-M-W						

## RESTRICTIONS

### LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

**B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42" . . . . .	72" length and girth combined
over 42" to 44" . . . . .	24" girth
over 44" to 46" . . . . .	20" girth
over 46" to 48" . . . . .	16" girth
	Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM C021, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

# Employees

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## SAFETY TALK

### If You Back up on Your Route, You're Counting on Lady Luck!

Most of us back our personal vehicles without thinking twice. Therefore, it is understandable that your personal driving habits can carry over to your Postal Service driving. As everyone knows, backing your personal vehicle is not the same as backing your Postal Service vehicle. However, countless times each day, you make driving decisions to back the Postal Service vehicle while on your route. When a backing accident occurs, questions about why and what could have prevented the accident arise.

Below are some reasons why drivers have backed a Postal Service vehicle in the past:

- I was in a hurry!
- I wanted to avoid the misdelivery. Walking back to the mailbox would have taken too much time.
- I've done it a hundred times and nothing happened.
- I was careful. I checked all mirrors and tapped the horn.
- It was only a few feet.
- It was hot and I was sweaty.
- I was having a bad day.
- That is what reverse is for.
- I thought I was allowed to back at this location.
- I had no other choice.
- Going around the block would have taken too much time.
- I had tabs on that parking space. The other driver disregarded me trying to back into the parking spot.

These are just a few of the reasons provided during Postal Service vehicle accident investigations and vehicle accident review boards.

Some reasons why drivers should not back a Postal Service vehicle:

- Most Postal Service delivery vehicles have blind spots.
- It takes only a second for a child to dart behind a backing vehicle and for you to miss seeing a child in your vehicle's mirror.
- You prevent accidents.

You can come up with other reasons for not backing a Postal Service vehicle while on your route.

Despite rules, requirements, and reasons, the backing of a Postal Service vehicle comes down to one's own personal decision. This decision is governed by a variety of factors and is usually made without considering the whole picture or governed by the right thing to do. Even after making a decision, you have an opportunity to change your mind when you are placing the vehicle in reverse.

Only you have the ability, capability, and desire to avoid backing on your route. Next time you arbitrarily decide to back your Postal Service vehicle, ask yourself the following questions:

- Is my decision to back based on the fact that I am in a hurry?
- Is there a safe alternative other than backing my vehicle?
- Could someone be behind my vehicle, perhaps a child?
- Could someone be chasing after my vehicle, perhaps a child?
- Am I relying on Lady Luck?

Remember, most of your routes are in residential neighborhoods. Children reside and play in those neighborhoods. There is nothing you can say to a grieving parent who just lost a child or had a child seriously injured by a backing vehicle. Nothing! Not one of the reasons mentioned above is sufficient or satisfactory.

Backing of a Postal Service vehicle is your decision. The safety of others depends on you! Do the right thing: Avoid backing while on your route.

Backing accidents do not just happen.

— Safety Performance Management,  
Employee Resource Management, 5-1-03



# Finance

HANDBOOK DM-103 REVISION

## Official Mail Accounting System Changes — SAFR Offices

This article clarifies the article “Handbook DM-103 Revision — SAFR Offices: Official Mail Accounting System Changes” published in *Postal Bulletin* 22088 (10-31-02, pages 51–53). Offices that have migrated to Shared Services/Accounting (SS/A) must submit Official Mail Accounting System (OMAS) report forms in batches to the USPS Scanning and Imaging Center and retain a copy until revenue verification is completed. SS/A and Post Office personnel resolve any discrepancies in OMAS transactions. Post Offices that are not supported by the PERMIT system must group manual meter and permit imprint transactions and submit them to the USPS Scanning and Imaging Center on a daily basis. The USPS Scanning and Imaging Center address is as follows:

USPS SCANNING AND IMAGING CENTER  
PO BOX 9000  
SIOUX FALLS SD 57117-9000

We will incorporate these revisions into the next printed version of Handbook DM-103 and into the online version, available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*.

### Handbook DM-103, *Official Mail*

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#### 5 OMAS Reporting and Verification Procedures

##### 51 Overview

[Revise the note in 51 to read as follows:]

**Note:** Post Offices that report under Standard Accounting for Retail (SAFR) must group official mail activity reports in batches and submit them to the USPS Scanning and Imaging Center at the following address:

USPS SCANNING AND IMAGING CENTER  
PO BOX 9000  
SIOUX FALLS SD 57117-9000

\* \* \* \* \*

##### 53 Preparing Batches

##### 531 General

##### 531.1 Standard Accounting for Retail (SAFR) Post Offices

[Revise 531.1 to read as follows:]

- Post Offices submit official mail activity report batches to the USPS Scanning and Imaging Center on Friday of week 3 of the current accounting period

to ensure that SS/A receives documents in a timely manner.

- The following reporting period starts with week 4 of the current accounting period and ends on week 3 of the subsequent accounting period.
- Post Offices that are not supported by the PERMIT system must group manual meter and permit imprint transactions in batches and submit them to the USPS Scanning and Imaging Center on a daily basis. The USPS Scanning and Imaging Center address is as follows:

USPS SCANNING AND IMAGING CENTER  
PO BOX 9000  
SIOUX FALLS SD 57117-9000

\* \* \* \* \*

##### 533 Preparing the Batch Header

[Revise 533.1 to read as follows:]

##### 533.1 Standard Accounting for Retail (SAFR) Post Offices

Post Offices that report under the SAFR system must include PS Form 3637-G, *Batch Header for Official Mail*, in each batch of forms submitted to the USPS Scanning and Imaging Center.

\* \* \* \* \*

##### 534 Submitting a Batch to the District

\* \* \* \* \*

[Revise 534.1 to read as follows:]

##### 534.1 Standard Accounting for Retail (SAFR) Post Offices

- Post Offices submit official mail activity report batches to the USPS Scanning and Imaging Center on Friday of week 3 of the current accounting period, to ensure documents are received timely at the SS/A.
- The following reporting period starts with week 4 of current accounting period and ends on week 3 of the subsequent accounting period.
- Post Offices that are not supported by the PERMIT system must group manual meter and permit imprint transactions in batches and submit them to the USPS Scanning and Imaging Center on a daily basis.

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**54 Verifying and Correcting Processed Batches**

**541 Batch Transaction Reports**

\* \* \* \* \*

[Revise the second paragraph of 541 to read as follows:]

Post Offices that report under the SAFR system submit OMAS report forms in batches to the USPS Scanning and Imaging Center and retain a copy until revenue verification is completed. SS/A and Post Office personnel resolve discrepancies in OMAS transactions. The USPS Imaging and Scanning Center address is as follows:

USPS SCANNING AND IMAGING CENTER  
PO BOX 9000  
SIOUX FALLS SD 57117-9000

\* \* \* \* \*

**6 Monitoring OMAS Activities**

**61 General**

\* \* \* \* \*

[Revise the note in 61 to read as follows:]

**Note:** Post Offices that report under the SAFR system submit OMAS report forms in batches to the USPS Scanning and Imaging Center and retain a copy until revenue verification is completed. SS/A and Post Office personnel resolve any discrepancies in OMAS transactions. SS/A at the Eagan ASC monitors OMAS activities. The USPS Imaging and Scanning Center address is as follows:

USPS SCANNING AND IMAGING CENTER  
PO BOX 9000  
SIOUX FALLS SD 57117-9000

\* \* \* \* \*

— Revenue and Field Accounting,  
Finance, 5-1-03

HANDBOOK F-1 REVISION

**Payment Policies**

Effective May 1, 2003, Handbook F-1, *Post Office Accounting Procedures*, is revised to reflect the acceptance of three additional types of credit cards and the national implementation of a \$25 returned check fee on all returned checks.

We will incorporate these revisions into the next printed version of Handbook F-1 and into the next update of the on-line version accessible on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*.

**Handbook F-1, Post Office Accounting Procedures**

\* \* \* \* \*

**3 Managing Postal Funds**

\* \* \* \* \*

**31 Acceptable Payment for Postal Goods and Services**

\* \* \* \* \*

**317 Credit and Debit Cards**

\* \* \* \* \*

**317.1 Types of Cards Accepted**

**317.11 Credit Cards**

[Revise 317.11 to read as follows:]

We accept these cards:

- American Express
- Carte Blanche
- Diners Club International
- Discover/NOVUS/Bravo
- JCB
- MasterCard
- VISA

**Note:** If you are unsure if a card is accepted by the Postal Service, you should swipe the card on the credit card terminal. The terminal will not accept any unauthorized card.

\* \* \* \* \*

**32 Collecting Returned Checks From the Bank**

\* \* \* \* \*

**322 Assessing Surcharges for Returned Checks**

[Revise 322 to read as follows:]

Assess a \$25 surcharge for each check collected locally. Do not add a surcharge amount to PS Form 2131, *Uncollectable Check Report*, when submitting checks to the

collection agency. The collection agency will add the allowable fee when pursuing collection efforts.

\* \* \* \* \*

— Revenue and Field Accounting,  
Finance, 5-1-03

REVISED FORM

**PS Form 3533, Application and Voucher for Refund of Postage, Fees, and Services**

Effective May 1, 2003, Postal Service retail units and Post Offices must use the revised PS Form 3533, *Application and Voucher for Refund of Postage, Fees, and Services*, dated February 2003 (see page 45).

All previous editions of PS Form 3533 are obsolete and must be discarded for the following reasons:

- Older versions are not compatible with the system at the Scanning and Imaging Center, where Shared Services/Accounting (SS/A) processes the forms.
- New rate changes are established in Part 3 — Postage or Meter Stamps.

This form is available on the Postal Service Intranet and on the Internet at the following locations:

- Forms Web page at <http://blue.usps.gov/formmgmt/forms.htm>, then search under Alphabetical List By Title (A–E) or under Numerical List (3000–3999).
- Postal Service Web site at [www.usps.com](http://www.usps.com), click on *About USPS & News*, then *Forms & Publications*, then *Find a Form*, then *All Online PDF Forms in Numeric Order*.

This form is stocked at the Material Distribution Center (MDC). Employees may requisition copies of PS Form 3533 from the MDC as follows:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, option 2.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **Fax:** Complete PS Form 7380, *MDC Supply Requisition*, and fax it to 785-861-2939.
- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC, Customer Service* or [mcustome@email.usps.gov](mailto:mcustome@email.usps.gov).
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS  
MATERIAL DISTRIBUTION CENTER  
500 SW GARY ORMSBY DR  
TOPEKA KS 66624-9702

The relevant ordering information for PS Form 3533 is as follows:

**PSIN:** PS3533  
**PSN:** 7530-01-000-9932  
**Quick Pick #:** 173  
**Unit of Issue:** Sheet  
**Issue Increment:** 100  
**Bulk Pack Quantity:** 4,000  
**Price:** \$0.0202  
**Edition Date:** 02/03

You may also order PS Form 3533 using eBay. Log on to eBay at <http://ebuy.usps.gov/jsp/oe/Reqs.jsp> (**note:** this URL is case sensitive). After logging in, click the *Requisitions* tab, then click on *Create New Off Catalog Requisition*. Follow the screen prompts to enter the ordering information.

— Revenue and Field Accounting,  
Finance, 5-1-03

# International Mail

## IMM REVISION

### International Mail — Changes to Contact Addresses

Effective May 1, 2003, *International Mail Manual* (IMM) sections 123.3, 135.22, 251.32, 292.213, 293.752, 612.6, and 623.1 are revised to reflect new contact addresses due to a recent reorganization.

We will incorporate these revisions into the printed version of IMM 29 and also into the online version of the IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

#### International Mail Manual (IMM)

**1 International Mail Services**  
\* \* \* \* \*

**120 Preparation for Mailing**  
\* \* \* \* \*

**123 Customs Forms**  
\* \* \* \* \*

**123.3 Privately Printed Forms**  
\* \* \* \* \*

*(Revise the address to read as follows:)*

MANAGER MAILING STANDARDS  
PRICING AND CLASSIFICATION  
US POSTAL SERVICE  
1735 N LYNN ST RM 3025  
ARLINGTON VA 22209-6038

\* \* \* \* \*

**130 Mailability**  
\* \* \* \* \*

**135 Mailable Dangerous Goods**  
\* \* \* \* \*

**135.2 Authorization**  
\* \* \* \* \*

**135.22 Request for Authorization**  
\* \* \* \* \*

*(Revise the address to read as follows:)*

MANAGER MAILING STANDARDS  
PRICING AND CLASSIFICATION  
US POSTAL SERVICE  
1735 N LYNN ST RM 3025  
ARLINGTON VA 22209-6038

\* \* \* \* \*

**2 Conditions for Mailing**  
\* \* \* \* \*

**250 Postcards and Aerogrammes**

**251 Description**  
\* \* \* \* \*

**251.3 Aerogrammes of Private Manufacture**  
\* \* \* \* \*

**251.32 Approval**  
\* \* \* \* \*

*(Revise the address to read as follows:)*

MANAGER MAILING STANDARDS  
PRICING AND CLASSIFICATION  
US POSTAL SERVICE  
1735 N LYNN ST RM 3025  
ARLINGTON VA 22209-6038

\* \* \* \* \*

**290 Commercial Services**  
\* \* \* \* \*

**292 International Priority Airmail Service**  
\* \* \* \* \*

**292.2 Postage**

**292.21 Rates**  
\* \* \* \* \*

**292.213 Qualifying for Volume Discounts**  
\* \* \* \* \*

*(Revise the address to read as follows:)*

MANAGER INTERNATIONAL PRODUCT DEVELOPMENT  
US POSTAL SERVICE  
1735 N LYNN ST RM 2020  
ARLINGTON VA 22209-6021

\* \* \* \* \*

**293 International Surface Air Lift (ISAL) Service**  
\* \* \* \* \*

**293.7 Postage**  
\* \* \* \* \*

**293.75 Volume Discount**  
\* \* \* \* \*

**293.752 Qualifying for Volume Discounts**

\* \* \* \* \*

(Revise the address to read as follows:)

MANAGER INTERNATIONAL PRODUCT DEVELOPMENT  
 US POSTAL SERVICE  
 1735 N LYNN ST RM 2020  
 ARLINGTON VA 22209-6021

\* \* \* \* \*

**6 Special Programs**

**610 Global Direct Service**

\* \* \* \* \*

**612 Global Direct — Canada Admail**

\* \* \* \* \*

**612.6 Advance Notification**

\* \* \* \* \*

(Revise the address to read as follows:)

MANAGER INTERNATIONAL PRODUCT DEVELOPMENT  
 US POSTAL SERVICE  
 1735 N LYNN ST RM 2020  
 ARLINGTON VA 22209-6021

\* \* \* \* \*

**620 Postal Qualified Wholesaler Program**

\* \* \* \* \*

**623 Qualifying as a Wholesaler**

**623.1 Letter of Request**

\* \* \* \* \*

(Revise the address to read as follows:)

MANAGER INTERNATIONAL PRODUCT DEVELOPMENT  
 U S POSTAL SERVICE  
 1735 N LYNN ST RM 2020  
 ARLINGTON VA 22209-6021

\* \* \* \* \*

— Mailing Standards,  
 Pricing and Classification, 5-1-03

*ICM UPDATES*

**International Customized Mail**

We have combined ICM updates into one *Postal Bulletin* article to save space and paper. 7 ICM updates appear here.

On March 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** April 11, 2003, through April 10, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

- f. Worksharing:** The Mailer has agreed to:
  1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
  2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).
- g. Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

**Exhibit 1**

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On March 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** April 11, 2003, through April 10, 2006.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

On March 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** April 11, 2003, through April 10, 2005.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 3,000 pieces of EMS or \$60,000 in postage for EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

**Exhibit 1**

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

**Exhibit 1**

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On April 3, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** April 17, 2003, through April 16, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

- f. **Worksharing:** The Mailer has agreed to:
  1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
  2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

**Exhibit 1**

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On March 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** April 11, 2003, through April 10, 2004
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

- f. **Worksharing:** The Mailer has agreed to:
  1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
  2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

**Exhibit 1**

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On April 3, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual (IMM)* 297.4, the USPS hereby makes public the following information concerning the Agreement:

- a. **Term:** May 1, 2003, through April 30, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Japan.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
  - 1. Furnish Mailer, or Mailing Agent(s), with the postal equipment and postal supplies required for the use of Qualifying Mail.
  - 2. Provide Mailer, or Mailing Agent(s), with any training necessary to prepare mail shipments in conformity with the requirements for Qualifying Mail.
  - 3. Perform on demand and scheduled pickup service at the request of the Mailer at the published rate for this service in accordance with IMM 220.
  - 4. Arrange with carriers to transport Qualifying Mail to international destinations for delivery by the appropriate authority.
- e. **Minimum volume commitment:** The Mailer has agreed to meet an annualized minimum commitment of 25,000 packages of Qualifying Mail.
- f. **Worksharing:** The Mailer has agreed to:
  - 1. Pay postage for EMS in accordance with the payment methods referenced in IMM 220 and DMM P500 except as those requirements conflict with the terms of this Agreement.
  - 2. Use a dedicated EMCA for payment of postage for all Qualifying Mail shipments under this Agreement.
  - 3. Use the EMCA number on all EMS shipments in lieu of affixing postage.
- g. **Rates:** The Mailer has agreed to pay postage for Qualifying Mail at a discount of thirteen and one-half percent (13.5%) off the published rate.

On April 3, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** April 17, 2003, through April 16, 2005.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS or \$12,000 in postage for EMS.
- f. **Worksharing:** The Mailer has agreed to:
  - 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
  - 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

#### Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

— Pricing Strategy,  
Pricing and Classification, 5-1-03



# Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

## Foreign Order No. 478

Keep all foreign order notices for use as reference.

### Final Orders

The Tentative Decision and Order issued against the following has become final:

#### England

THE FRENCH LOTTERY PAYOUT OFFICE (FLPO)  
 SUITE 21  
 34 BUCKINGHAM PALACE ROAD  
 BELGRAVIA  
 LONDON SW1W 0RH  
 ENGLAND

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER  
 CLAIMS AND INQUIRY  
 JAMES A FARLEY BUILDING RM 2029A  
 NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 5-1-03

## Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, Los Angeles 90035-0259	Matthew Farris And All Other Names, P.O. Box 352290
CA, Sacramento 95824-6450	Any And All Various Names Other Than The Name Eric Wellington Kennedy, III, P.O. Box 246450
CA, Santa Monica 90403-5400	Matthew Farris And All Other Names, 1223 Wilshire Blvd., #271
MA, Uxbridge 01569-1549	Any And All Names Except PT Resource Center And PTRC, 44 Depot Street #5
WA, Seattle 98124-1069	Globe Consulting Inc., P.O. Box 34069, Dept. 266
WA, Seattle 98124-1069	New Market Industries, P.O. Box 34069, Dept. 161

— Judicial Officer, 5-1-03





801339	805306	841337	891688	901445	904697	914371	921680	927496	932814	941718	953334	980777
801490	805406	841622	891869	901455	904792	915102	921852	927564	933573	941726	953350	980818
801514	805541	844080	891924	901523	904797	915190	921916	927599	934217	941941	954464	980849
801555	806167	846062	891934	901548	906085	915314	921988	927724	934281	945319	958116	981968
801636	809006	846238	891942	901556	906389	915675	921995	928258	935200	945368	967070	982352
801704	809168	846252	891946	901589	906852	917223	922232	928262	937459	945418	967079	982413
802110	809243	847055	895206	901614	906944	917266	922320	928437	937680	945646	967090	982430
802124	810046	847100	895458	901625	907144	917280	922322	928453	939087	945749	967308	982440
802169	811044	850115	898014	901633	907573	917358	922365	928530	940011	945885	967333	982503
802273	813084	852261	<b>900267</b>	901654	907585	917416	924183	928710	940037	945955	968153	983082
802335	815076	853217	900274	901710	910002	917451	924295	928811	940048	946346	968587	983103
802365	815224	853275	900745	901832	910003	917795	924453	928823	940180	946493	969036	989076
802366	816017	853331	900846	901840	910337	918225	924575	930001	940236	946588	970107	995542
802367	816186	853333	901120	901842	910398	918266	924612	930255	940251	946592	970402	995572
802385	816194	853556	901133	901875	910439	918391	924665	930272	940847	947071	970669	997154
802510	833208	853670	901139	901881	911061	918726	925132	930331	940854	948303	970740	998333
802578	833251	853707	901143	901962	911247	920023	926218	931195	940860	949544	970843	
802735	834036	853731	901167	901974	913055	920036	926557	931260	940981	950005	970874	
802774	840009	853743	901196	902035	913067	920448	926688	931269	941048	950596	970892	
803049	840229	856301	901253	902199	913533	921085	926708	931327	941130	950885	972247	
803107	841071	871483	901282	902278	913652	921102	926934	931341	941144	951007	972307	
803122	841098	875002	901334	902310	913653	921235	927150	931458	941176	951249	972655	
803198	841200	882127	901340	902330	914022	921388	927171	931464	941255	951279	974204	
803199	841253	891374	901369	903196	914024	921398	927253	931652	941359	951844	980005	
803272	841323	891397	901375	904017	914094	921407	927316	931897	941545	951982	980427	
804059	841335	891457	901392	904512	914208	921595	927474	931930	941624	953278	980519	

— Product Information Requirements,  
Product Development, 5-1-03

## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	027 361 0430 to 027 361 0499	046 800 9870 to 046 800 9899	389 846 3104 to 389 846 3145 to	3135 3195
011 582 1889 to 011 582 1899	027 369 4482 to 027 369 4495	047 552 4370 to 047 552 4399	389 887 9211 to 389 887 9234 to	9230 9299
011 588 2900 to 011 588 3099	027 671 8762 to 027 671 8776	077 999 4001 to 077 999 4090	<b>390 001 3182 to</b> 390 001 3500 to	<b>3199</b> 3699
012 579 5675 to 012 579 5699	027 787 9886 to 027 787 9899	210 221 0548 to 210 221 0599	390 545 5974 to 391 104 6146 to	5999 6199
013 289 6176 to 013 289 6199	027 965 9487 to 027 965 9499	227 275 9400 to 227 275 9999	391 574 1466 to 391 783 3020 to	1499 3599
013 610 0014 to 013 610 0099	028 191 1852 to 028 191 1999	273 070 8059 to 273 070 8099	391 792 6100 to 392 668 2956 to	6199 2999
014 932 1000 to 014 932 1099	028 850 3000 to 028 850 3199	273 775 7700 to 273 775 7899	392 854 8500 to 393 584 7566 to	8899 7699
014 972 0800 to 014 972 0899	029 510 1500 to 029 510 1599	302 000 0000 to 302 123 9999	393 650 0074 to 393 838 8316 to	0099 8499
015 363 0007 to 015 363 0099	030 687 0903 to 030 687 0999	349 746 2056 to 350 518 7350 to	393 893 6007 to 394 126 6907 to	6099 6999
017 028 3200 to 017 028 3299	030 701 3442 to 030 701 3499	360 011 1690 to 360 168 6008 to	394 189 0405 to 394 822 3243 to	0599 3278
018 569 5333 to 018 569 5399	031 077 4507 to 031 077 4799	360 173 8800 to 360 324 2326 to	394 990 1810 to 395 343 3264 to	1899 3299
018 986 5264 to 018 986 5299	032 295 7500 to 032 295 9999	362 861 3064 to 373 006 2176 to	395 373 3035 to 395 396 9649 to	3099 9799
019 518 2814 to 019 518 2899	034 394 1000 to 034 394 1099	374 768 2600 to 375 169 4400 to	395 970 3240 to 397 622 4054 to	3299 4099
020 698 5159 to 020 698 5199	034 943 0400 to 034 943 0799	375 829 3400 to 375 851 9100 to	397 819 8902 to 398 149 7200 to	8999 7699
020 844 7307 to 020 844 7399	037 706 9578 to 037 706 9599	376 196 0911 to 378 085 3679 to	398 149 7200 to 399 070 0872 to	7699 0899
020 972 8948 to 020 972 8999	037 909 5490 to 037 909 5499	378 351 1063 to 379 843 5100 to	399 156 7119 to 399 203 5064 to	7199 5099
022 021 9110 to 022 021 9181	040 024 3901 to 040 024 3999	380 093 9600 to 380 165 1165 to	399 296 9910 to 399 396 8935 to	9999 8999
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024 496 6870 to 024 496 6896	041 623 8889 to 041 623 8899	383 314 3968 to 383 892 1000 to	401 045 1571 to 401 294 2700 to	1599 2799
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025 729 1643 to 025 729 1799	044 087 4000 to 044 087 4099	385 774 2024 to 386 624 1412 to	403 125 6744 to 403 260 7000 to	6799 7499
026 492 3180 to 026 492 3199	045 524 4121 to 045 524 4298	386 624 1412 to 386 883 8936 to	403 260 7000 to 403 280 6470 to	7499 6499
		387 314 5574 to 387 837 6300 to	403 685 8600 to 404 003 0300 to	8699 0399
		388 828 0656 to 389 696 2400 to	404 041 8838 to 404 071 4268 to	8899 4299

404 347 5356 to	5399	421 656 2609 to	2699	450 620 3135 to	3199	463 176 4229 to	4299
404 347 5548 to	5599	421 988 9700 to	9799	450 780 2716 to	2799	463 185 2600 to	2799
404 726 4500 to	4599	422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799
404 961 5001 to	5199	422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899
405 325 0188 to	0198	422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499
406 009 4587 to	4599	422 587 7024 to	7099	451 115 4127 to	4199	463 945 7400 to	7899
406 260 6830 to	6899	422 819 7533 to	7599	451 746 0700 to	0799	464 629 9000 to	9399
406 459 6641 to	6999	422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399
406 733 3000 to	3999	422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999
407 545 1557 to	1599	424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599
407 594 0412 to	0599	424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799
407 692 9100 to	9299	424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067
407 959 2190 to	2199	425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399
408 265 2275 to	2288	425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799
408 499 7700 to	7799	425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899
408 499 7900 to	7999	426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199
408 682 8484 to	8599	427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399
408 698 7015 to	7099	427 481 0900 to	0999	453 650 1140 to	1199	469 213 0500 to	0599
409 072 3941 to	3999	428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099
<b>410 491 2311 to</b>	<b>2399</b>	429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999
410 694 8400 to	8599	429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999
410 775 1500 to	1599	<b>430 150 4401 to</b>	<b>4599</b>	454 268 4883 to	4899	469 678 1900 to	1999
410 795 7927 to	7999	430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999
410 867 0917 to	0966	430 177 1900 to	2099	454 490 8300 to	8399	469 947 6960 to	6999
410 867 0970 to	0999	430 444 9500 to	9699	454 547 7434 to	7499	<b>470 755 5800 to</b>	<b>5818</b>
411 868 1023 to	1199	430 664 4070 to	4099	454 922 4867 to	4895	471 918 0300 to	0999
411 922 2322 to	2399	432 168 8419 to	8499	455 221 1348 to	1499	471 985 2408 to	2419
412 193 0900 to	0999	432 708 6800 to	6999	455 364 2147 to	2199	472 191 6700 to	6799
412 395 8599 to	8699	432 744 1544 to	1599	455 399 5400 to	5499	472 270 2555 to	2599
412 485 6500 to	6599	432 995 9775 to	9799	455 476 0676 to	0699	472 987 0213 to	0241
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412 885 5953 to	5999	433 757 3047 to	3099	456 410 9006 to	9099	473 151 2069 to	2199
414 193 3608 to	3674	433 765 4003 to	4099	456 470 4146 to	4299	473 666 9138 to	9199
414 193 3677 to	3699	434 482 7060 to	7199	456 619 4460 to	4499	473 952 3429 to	3499
414 411 7348 to	7399	434 513 2386 to	2399	457 333 2686 to	2699	474 108 5402 to	5499
414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777	474 356 5193 to	5299
414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699	474 949 3366 to	3399
417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899	475 134 9362 to	9399
417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999	475 167 9667 to	9699
417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599	475 319 3415 to	3499
417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699	475 319 3649 to	3799
417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299	475 340 6400 to	6599
418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999	475 424 8410 to	8499
418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699	475 629 9156 to	9199
418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798	475 850 6101 to	6199
418 719 8520 to	8599	<b>440 698 1947 to</b>	<b>1999</b>	458 847 5044 to	5999	475 875 2500 to	2599
418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699	476 169 8264 to	8299
418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499	476 189 3000 to	3499
419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799	476 331 2480 to	2499
419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999	477 289 8601 to	8699
<b>420 277 0015 to</b>	<b>0049</b>	443 127 4000 to	4099	<b>460 349 6878 to</b>	<b>6899</b>	477 681 5206 to	5299
420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999	478 010 4243 to	4268
420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299	478 010 4270 to	4291
420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499	478 450 5071 to	5099
420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299	478 469 7838 to	7858
420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099	478 469 7883 to	7899
421 116 3565 to	3599	<b>450 048 4173 to</b>	<b>4199</b>	462 277 8373 to	8399	479 280 9800 to	9899
421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099	479 365 9116 to	9176
421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540	479 412 9900 to	9999
421 364 5537 to	5599	450 620 3077 to	3099	463 176 4115 to	4199	479 667 6190 to	6199

479 748 9680 to	9699	497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999
479 860 7000 to	7199	497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199
<b>480 526 2000 to</b>	<b>2099</b>	498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499
480 640 6330 to	6399	498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299
480 658 0568 to	0599	498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373
480 689 5100 to	5199	499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999
481 072 9463 to	9499	499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099
481 673 0074 to	0095	499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299
482 527 1500 to	1599	<b>500 064 1858 to</b>	<b>1869</b>	618 840 9200 to	9299	639 469 3517 to	3799
482 541 5255 to	5299	500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199
482 729 6800 to	6899	<b>600 645 3223 to</b>	<b>3299</b>	619 859 3000 to	3099	639 657 8600 to	8799
483 363 7207 to	7299	601 339 1200 to	1399	<b>620 073 9400 to</b>	<b>9499</b>	<b>640 289 7500 to</b>	<b>7599</b>
483 402 2356 to	2399	601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999
483 486 5100 to	5199	601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499
483 632 1521 to	1599	601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199
483 632 2600 to	2799	601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999
483 849 1615 to	1699	602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799
484 174 4803 to	5299	602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299
484 323 8900 to	9199	602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399
484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
484 680 5040 to	5074	603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999
484 680 5077 to	5099	603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099
485 029 4913 to	4999	603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299
486 176 0600 to	0699	603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899
486 559 7555 to	7599	603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699
486 696 3023 to	3199	603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699
488 173 7900 to	7999	604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199
488 206 4100 to	4199	604 349 1414 to	1499	625 916 9500 to	9799	644 112 9839 to	9899
488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099
488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499
488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799
489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799
489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299
489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399
489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799
489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
<b>490 669 5850 to</b>	<b>6099</b>	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	<b>630 389 3056 to</b>	<b>3071</b>	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762
490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399	646 242 6200 to	6299
490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999	646 270 7639 to	7799
491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999	646 798 4000 to	4999
491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199	647 048 7035 to	7099
492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499	647 049 2900 to	2999
492 283 5100 to	5199	<b>610 092 3200 to</b>	<b>3299</b>	633 438 6429 to	6599	647 398 8300 to	8399
492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182	647 398 8481 to	8499
493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799	647 437 3000 to	4999
493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299	647 811 2188 to	2199
493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499	648 009 6057 to	6099
493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999	648 163 5300 to	5499
494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499	648 722 5283 to	5299
494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499	648 892 3164 to	3199
494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299	649 100 3989 to	3999
495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042	649 647 0370 to	0399
496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299	649 647 0522 to	0599
496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899	649 647 5237 to	5399
496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699	649 647 9100 to	9299

649 666 7800 to	8299	672 444 2000 to	2999	693 445 0566 to	0999	807 342 3283 to	3399
<b>650 114 7707 to</b>	<b>7719</b>	672 828 3410 to	3499	693 448 8500 to	8999	808 086 7100 to	7199
650 130 3400 to	3599	673 167 5776 to	5799	693 645 9583 to	9599	808 090 3440 to	3499
650 213 0406 to	0499	675 464 3700 to	3799	693 965 4200 to	4299	808 325 5161 to	5699
650 555 1749 to	1799	675 464 4000 to	4199	695 741 2906 to	2999	808 784 8000 to	8299
650 564 1900 to	1999	676 365 5958 to	5999	695 947 8518 to	8599	<b>830 125 0672 to</b>	<b>0699</b>
650 627 4212 to	4299	676 669 1024 to	1099	696 662 8247 to	8299	830 602 5800 to	5999
650 736 2043 to	2099	677 126 6734 to	6799	697 447 8285 to	8296	830 610 3700 to	3799
650 739 1540 to	1699	677 333 9979 to	9999	698 042 4816 to	4899	830 983 3500 to	3599
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651 882 2800 to	2899	678 071 4500 to	4799	698 227 0000 to	0099	831 354 1387 to	1399
652 754 6317 to	6399	678 096 7531 to	7599	<b>700 065 2570 to</b>	<b>2599</b>	831 815 8240 to	8299
653 131 4945 to	4999	679 909 2578 to	2599	700 065 4800 to	4899	832 525 3810 to	3899
653 426 3300 to	3399	<b>680 112 9565 to</b>	<b>9599</b>	700 190 3350 to	3359	833 159 1884 to	1899
653 455 4874 to	4899	680 244 0903 to	0999	700 228 6048 to	6099	833 456 2567 to	2599
654 238 0000 to	0399	680 412 6046 to	6099	700 650 0452 to	0499	833 566 3015 to	3071
654 404 3065 to	3092	680 761 6800 to	6899	700 666 1323 to	1349	834 130 5200 to	5299
654 962 2900 to	3199	681 677 0540 to	0699	700 786 9106 to	9142	834 316 5444 to	5499
655 103 5081 to	5199	682 070 1029 to	1099	700 859 0744 to	0758	834 354 8747 to	8766
655 523 2600 to	2999	682 956 6280 to	6299	701 028 6780 to	6899	834 354 8824 to	8838
656 305 2448 to	2499	682 956 6490 to	6599	701 213 3900 to	3999	835 269 5700 to	5799
657 347 4438 to	4999	682 956 6700 to	6799	701 267 2000 to	3999	835 496 7303 to	7399
657 710 8100 to	8999	682 965 1178 to	1199	701 335 7312 to	7399	835 539 5200 to	5999
657 780 0985 to	0999	682 965 1201 to	1299	701 369 2005 to	2050	835 813 3015 to	3099
658 586 1400 to	1499	683 118 2389 to	2399	701 503 2247 to	2299	837 672 8967 to	8999
658 877 8000 to	8199	683 378 2000 to	2099	701 541 2271 to	2299	837 784 3282 to	3299
658 880 8000 to	8199	683 378 2117 to	2299	701 553 6557 to	6599	838 176 8377 to	8399
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659 846 7837 to	7899	685 154 7780 to	7789	701 695 3982 to	3999	<b>840 323 0600 to</b>	<b>0699</b>
<b>660 510 4100 to</b>	<b>4199</b>	685 297 7645 to	7699	701 695 4148 to	4199	840 875 6235 to	6299
660 673 0400 to	0599	685 623 5264 to	5299	701 695 4227 to	4299	840 910 0900 to	0999
661 488 5000 to	5099	685 650 9487 to	9499	701 708 1741 to	1799	841 349 5000 to	5099
661 609 9100 to	9199	685 669 4200 to	4299	701 736 3966 to	3999	841 805 7747 to	7899
661 716 9420 to	9499	685 757 8452 to	8499	701 838 2800 to	2899	841 805 7944 to	8099
661 906 6522 to	6599	686 071 2694 to	2799	701 941 0600 to	0699	842 226 0685 to	0695
662 021 8332 to	8399	686 176 3333 to	3354	702 171 1603 to	1699	842 685 4600 to	4699
662 068 0700 to	0899	686 372 3200 to	3299	702 195 5109 to	5199	842 685 4742 to	4999
662 553 0774 to	0799	686 644 5879 to	5899	702 254 9300 to	9399	842 860 0300 to	0399
663 078 7034 to	7099	686 899 1371 to	1399	702 264 7569 to	7599	842 898 5582 to	5599
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663 883 7039 to	7499	687 601 0973 to	0999	702 821 5730 to	5799	843 077 6288 to	6299
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664 253 8000 to	8499	688 120 9000 to	9999	702 846 6331 to	6399	843 758 5769 to	5778
664 656 3055 to	3099	688 314 3107 to	3191	702 848 3900 to	3999	843 786 2554 to	2699
665 174 6400 to	6499	<b>690 291 1361 to</b>	<b>1371</b>	702 878 0114 to	0199	845 656 8165 to	8199
665 274 8208 to	8299	690 788 2877 to	2899	<b>740 002 7710 to</b>	<b>7719</b>	845 727 2100 to	2199
665 669 5400 to	5499	690 893 5344 to	5399	740 241 9049 to	9099	845 746 2618 to	2635
666 132 8226 to	8299	690 893 5512 to	5599	740 255 1718 to	1799	846 390 7531 to	7599
666 696 2209 to	2299	690 904 1300 to	1599	740 470 2420 to	2443	846 918 0572 to	0599
666 696 2309 to	2399	690 941 6000 to	6199	740 523 7432 to	7449	847 237 7690 to	7699
667 032 9300 to	9399	691 313 6383 to	6399	740 535 1555 to	1580	847 284 2481 to	2499
667 729 5529 to	5599	691 313 6600 to	6699	740 701 6105 to	6114	847 374 7055 to	7065
668 383 8400 to	8699	691 582 8003 to	8099	740 705 9790 to	9799	847 374 7055 to	7065
<b>670 368 3400 to</b>	<b>3499</b>	691 664 1800 to	1999	740 726 6400 to	6500	847 636 5304 to	5399
670 369 7336 to	7399	691 664 2400 to	2499	740 765 3306 to	3399	847 700 5447 to	5499
670 750 7169 to	7199	692 727 9362 to	9399	<b>805 885 8411 to</b>	<b>8499</b>	847 723 7500 to	7599
671 046 6200 to	6399	692 798 1800 to	1899	806 087 1100 to	1499	849 485 3427 to	3499
671 251 5448 to	5499	693 249 0779 to	0799	806 268 9275 to	9299	849 520 9850 to	9899
671 926 5600 to	5799	693 249 0877 to	1699	806 534 3400 to	3477	849 608 1357 to	1399



849 792 2600 to	2699	861 367 5400 to	5499	870 541 7167 to	7239	906 558 8812 to	8899
<b>850 546 1862 to</b>	<b>1899</b>	861 637 6010 to	6099	870 575 8155 to	8999	906 982 2214 to	2299
851 143 6826 to	6844	861 979 7292 to	7499	870 589 0485 to	0494	907 725 8500 to	8599
851 209 9880 to	9899	862 216 6100 to	6199	870 691 7060 to	7099	907 815 0216 to	0257
851 928 9221 to	9299	862 263 9213 to	9299	872 100 0445 to	0459	908 622 4225 to	4235
852 589 6560 to	6599	862 271 0800 to	0999	<b>900 556 4178 to</b>	<b>4199</b>	908 936 9254 to	9299
853 049 3646 to	3699	862 271 5000 to	5099	900 845 0044 to	0099	909 100 1787 to	1799
854 304 4089 to	4999	863 871 5138 to	5199	900 936 0217 to	0299	909 100 1900 to	2099
854 529 2200 to	2299	863 949 5300 to	5399	900 936 0435 to	0499	909 355 0422 to	0499
854 532 0000 to	2999	864 088 8200 to	8299	901 058 5255 to	5280	909 568 8900 to	9099
855 001 6204 to	6249	864 426 3972 to	3999	901 273 1082 to	1099	909 568 9300 to	9499
855 319 9364 to	9399	864 520 6117 to	6136	901 287 5143 to	5199	909 725 7307 to	7399
855 361 3390 to	3399	865 151 0526 to	0599	901 291 2789 to	2799	909 833 0947 to	0999
856 226 0490 to	0499	865 500 4034 to	4099	901 525 7122 to	7199	<b>910 219 8631 to</b>	<b>8699</b>
856 656 5800 to	5999	865 883 6082 to	6099	902 198 9769 to	9799	910 265 1100 to	1199
856 752 0200 to	0299	866 004 3000 to	3999	902 948 1269 to	1299	910 471 7273 to	7299
857 111 1352 to	1399	866 442 4100 to	4899	902 985 0833 to	0899	910 536 2505 to	2599
857 279 3450 to	3499	867 366 9108 to	9118	903 370 6934 to	6999	910 958 7499 to	7599
857 843 4000 to	4099	867 633 7403 to	7499	904 600 6523 to	6599	911 140 1000 to	2199
858 124 7644 to	7699	867 737 5623 to	5699	904 892 0378 to	0399	911 245 2545 to	2599
858 756 3111 to	3299	868 169 4529 to	4599	904 892 0648 to	1299	911 268 9077 to	9099
859 063 8200 to	8699	868 173 8400 to	8599	905 056 2216 to	2299	911 400 8948 to	8999
859 190 0600 to	0644	868 514 9000 to	9099	905 510 6647 to	6799	911 508 1620 to	1799
859 437 5538 to	5599	868 566 9200 to	9299	905 510 6900 to	7099	911 523 3000 to	3999
859 811 2888 to	2899	869 387 1150 to	1199	905 794 0000 to	0199	912 057 9922 to	9999
859 855 8873 to	8999	869 505 3500 to	3599	905 794 0288 to	0299	913 605 2218 to	2299
<b>860 240 8520 to</b>	<b>8599</b>	869 523 7033 to	7099	905 873 6900 to	6999	913 709 2429 to	2499
860 275 3900 to	3999	869 800 0000 to	999 9999	905 873 7100 to	7299	913 818 3501 to	3999
860 518 9629 to	9699	<b>870 054 4814 to</b>	<b>4899</b>	905 880 8900 to	8999	914 063 4300 to	4399
860 600 0021 to	0999	870 491 4812 to	4849	905 889 7100 to	7199	915 675 2217 to	2299
861 158 2350 to	2599	870 536 5820 to	5829	906 158 1508 to	1599		

— Group2–Security,  
Postal Inspection Service, 5-1-03

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

<b>000 000 001 to 692 600 000</b>	702 410 595 to 1 050	712 003 381 to 3 650	722 378 265 to 8 280
<b>692 720 871 to 0 900</b>	702 660 151 to 0 540	712 104 220 to 4 230	722 413 990 to 4 004
692 876 955 to 7 050	702 723 429 to 3 450	712 327 861 to 7 890	722 764 948 to 4 980
693 290 380 to 0 400	703 004 401 to 4 820	712 327 952 to 7 980	722 825 840 to 5 889
693 290 426 to 0 450	703 083 819 to 4 020	712 647 061 to 7 090	723 153 841 to 3 850
694 063 700 to 3 897	703 432 131 to 2 230	713 284 171 to 4 260	723 237 616 to 7 630
694 063 900 to 4 000	703 626 061 to 6 090	713 292 871 to 2 990	723 331 081 to 1 110
694 550 501 to 0 530	703 863 121 to 3 240	714 035 101 to 5 160	723 496 443 to 6 470
694 595 031 to 5 050	703 863 477 to 3 540	714 155 011 to 5 400	723 967 291 to 7 320
694 595 087 to 5 300	703 867 801 to 7 980	714 328 231 to 8 440	724 655 196 to 5 340
694 698 551 to 8 650	704 030 628 to 0 640	714 442 952 to 2 980	724 711 441 to 1 500
694 745 458 to 5 600	704 154 024 to 4 120	714 562 843 to 2 860	724 711 538 to 1 560
695 105 313 to 5 350	704 227 561 to 7 829	714 590 391 to 0 430	724 793 221 to 3 250
695 142 809 to 3 050	704 227 831 to 8 069	714 609 811 to 9 930	724 908 109 to 8 120
695 144 666 to 4 700	704 228 071 to 8 100	714 609 961 to 9 990	724 937 461 to 7 670
695 272 601 to 2 750	704 420 344 to 0 490	714 807 181 to 7 240	725 163 118 to 3 151
695 277 576 to 7 650	704 568 751 to 8 990	714 871 321 to 1 500	725 202 735 to 2 750
695 530 761 to 0 800	704 965 301 to 5 770	714 928 529 to 8 590	725 398 591 to 8 800
696 487 701 to 7 800	705 116 780 to 6 790	715 128 183 to 8 330	725 464 591 to 4 920
696 784 101 to 4 550	705 280 801 to 0 980	715 144 171 to 4 470	725 475 321 to 5 330
696 870 601 to 0 650	705 475 651 to 6 040	715 197 211 to 7 570	725 711 057 to 1 070
697 047 501 to 7 600	705 566 127 to 6 280	715 595 910 to 6 180	725 738 581 to 8 730
697 052 101 to 2 350	705 740 581 to 0 730	715 941 781 to 1 810	725 981 311 to 1 430
697 217 251 to 7 400	705 782 796 to 2 820	715 962 421 to 2 480	725 987 835 to 7 880
697 249 952 to 50 050	705 822 271 to 2 480	716 477 396 to 7 430	726 060 811 to 0 900
697 414 886 to 4 900	706 180 148 to 0 290	716 556 635 to 6 660	726 391 970 to 2 520
697 469 606 to 9 700	706 184 041 to 4 220	717 191 648 to 1 690	726 484 771 to 4 800
697 850 401 to 0 750	706 357 861 to 8 190	717 193 161 to 3 490	726 493 351 to 5 300
698 098 446 to 8 550	706 382 419 to 2 430	717 228 591 to 8 680	726 504 031 to 4 063
698 300 251 to 0 300	706 628 735 to 8 820	717 333 902 to 3 950	726 504 070 to 4 090
698 504 383 to 4 650	706 638 211 to 8 420	717 739 745 to 9 910	726 504 331 to 4 390
698 533 927 to 4 200	706 817 959 to 8 000	717 884 991 to 5 050	726 563 701 to 4 060
698 562 268 to 2 400	707 034 391 to 4 450	718 026 171 to 6 290	726 599 371 to 9 460
699 090 686 to 0 750	707 292 636 to 2 660	718 466 370 to 6 420	726 626 356 to 6 370
699 752 699 to 2 850	707 441 401 to 1 687	718 568 451 to 8 479	727 182 271 to 2 510
<b>700 068 473 to 8 500</b>	707 441 836 to 1 940	718 590 741 to 0 770	727 416 181 to 6 240
700 161 501 to 1 650	707 958 541 to 8 570	718 714 210 to 4 370	727 481 431 to 1 460
700 202 522 to 2 700	707 960 107 to 0 160	718 795 881 to 6 000	727 749 241 to 9 780
700 290 275 to 0 300	708 059 941 to 60 000	718 961 721 to 1 780	728 382 331 to 2 480
700 465 730 to 5 750	708 115 830 to 5 860	718 982 001 to 2 300	728 702 338 to 2 400
700 561 444 to 1 550	708 116 251 to 6 310	719 869 731 to 9 760	728 915 371 to 5 850
701 423 101 to 3 150	708 138 301 to 8 480	<b>720 227 871 to 7 930</b>	728 953 141 to 3 410
701 625 469 to 5 550	709 222 591 to 2 920	720 227 949 to 7 960	728 954 280 to 4 310
701 643 829 to 3 850	709 243 479 to 3 500	720 368 543 to 8 570	729 169 081 to 9 140
701 945 451 to 5 500	709 411 171 to 1 320	720 392 151 to 2 570	729 363 841 to 3 870
702 033 701 to 4 050	709 649 804 to 9 820	720 556 491 to 6 640	729 682 891 to 3 190
702 051 501 to 1 750	709 733 281 to 3 580	720 558 621 to 8 650	729 838 940 to 9 070
702 053 601 to 3 800	<b>710 046 813 to 6 840</b>	720 575 361 to 5 570	729 839 101 to 9 130
702 104 368 to 4 900	710 358 093 to 8 166	720 590 152 to 0 179	<b>730 077 683 to 7 840</b>
702 128 306 to 8 400	710 358 257 to 8 270	721 638 331 to 9 170	730 109 847 to 9 880
702 179 891 to 9 900	711 021 501 to 1 510	721 815 391 to 5 420	730 373 761 to 3 850
702 260 751 to 0 850	711 049 411 to 9 560	721 969 713 to 9 740	730 501 951 to 2 130
	711 408 045 to 8 090	722 072 137 to 2 160	730 519 379 to 9 470



773 125 387 to 5 410	775 106 223 to 6 235	778 699 096 to 9 110	781 878 721 to 9 020
773 179 320 to 9 410	775 106 237 to 6 248	778 779 471 to 9 480	782 424 840 to 4 900
773 202 989 to 3 140	775 331 515 to 1 550	779 146 205 to 6 230	782 939 821 to 9 850
773 208 991 to 9 290	775 444 210 to 4 230	779 233 681 to 3 710	782 985 347 to 5 360
773 231 311 to 1 340	775 579 301 to 9 320	779 316 961 to 7 200	783 063 631 to 3 690
773 348 739 to 8 940	775 622 683 to 2 760	779 339 221 to 9 400	783 578 101 to 8 130
773 575 891 to 5 950	776 144 621 to 4 670	779 702 191 to 2 250	783 578 143 to 8 160
773 852 971 to 3 030	776 154 010 to 4 060	779 994 001 to 4 090	783 663 991 to 4 050
773 858 011 to 8 100	777 561 631 to 2 080	<b>780 103 591 to 3 650</b>	783 739 838 to 0 280
773 892 721 to 7 190	776 657 371 to 7 490	780 533 288 to 3 310	784 142 598 to 2 610
773 958 061 to 8 660	776 817 421 to 7 450	780 625 208 to 5 920	784 380 061 to 0 090
774 101 148 to 1 190	776 951 225 to 1 250	780 711 345 to 1 540	784 913 509 to 3 531
774 107 161 to 7 190	777 141 601 to 2 140	780 778 894 to 8 920	785 429 491 to 9 520
774 177 226 to 7 270	777 297 421 to 7 510	780 865 851 to 5 920	785 989 351 to 9 440
774 279 481 to 9 810	777 621 721 to 1 750	780 873 421 to 3 450	786 036 450 to 6 480
774 408 399 to 8 420	777 810 309 to 0 330	781 141 891 to 1 980	786 111 854 to 1 930
774 431 821 to 2 450	778 049 651 to 9 670	781 238 697 to 8 730	786 676 937 to 6 980
774 510 451 to 0 780	778 106 225 to 6 310	781 503 151 to 3 180	786 730 831 to 0 920
774 652 981 to 3 010	778 218 730 to 8 780	781 518 818 to 8 840	786 743 671 to 3 700
774 778 981 to 9 040	778 251 871 to 1 930	781 624 126 to 4 200	786 743 711 to 3 730
774 867 481 to 7 510	778 286 911 to 6 940	781 679 221 to 9 340	786 854 491 to 4 550
774 867 515 to 7 540	778 328 699 to 8 730	781 723 771 to 3 890	786 977 256 to 7 461
774 934 275 to 4 290	778 567 471 to 7 860	781 723 964 to 3 990	787 158 121 to 8 390
774 961 261 to 1 290	778 570 771 to 0 830	781 761 391 to 1 720	787 325 701 to 5 910

— Group2–Security,  
Postal Inspection Service, 5-1-03

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2–Security,  
Postal Inspection Service, 5-1-03

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2–Security,  
Postal Inspection Service, 5-1-03



Application and Voucher for Refund of Postage, Fees, and Services
(Use blue or black ink and print within the boxes.)

Part 1 - Application (Completed by customer)

Customer/Company Name

Grid for Customer/Company Name

Mailing Address

Grid for Mailing Address

Apt. or Suite No.

Grid for Apt. or Suite No.

City

Grid for City

State

Grid for State

ZIP+4

Grid for ZIP+4

Telephone No. (Include Area Code)

Grid for Telephone No.

Amount of Refund Request

Grid for Amount of Refund Request

Customer Account No.

Grid for Customer Account No.

X

Signature of Customer

Grid for Date of Request

Date of Request (MM/DD/YYYY)

Privacy Act Statement

The collection of this information is authorized by 39 USC 401, 404, and 1206; Pub. L. 104-134. This information will be used to reimburse you when no service is rendered or when postage and fees are paid in excess of the lawful rate...

Refund Requested For:

- Refund Stamps and Fees (GLA/AIC 553)
Post Office PVI Error
Delivery Confirmation
Refund of Special Service Fees
Precanceled Stamps (GLA/AIC 525)
Spoiled/Unused Printed Customer Meter Postage (GLA/AIC 526)
Permit Postage and Fees (GLA/AIC 528)
Refund of Fees and Retail Services (GLA/AIC 535)
Value Added Services (GLA/AIC 541)
Postal Related Products (GLA/AIC 608)
Express Mail Refunds (GLA/AIC 676)
Refund from Advance Deposit Account (GLA/AIC \_\_\_\_\_)
Close Account (Full Refund)
Partial Refund (Active Account)
Sure Money Refund Principal & Fee (GLA/AICs 645 & 646)
Other Refunds:

Part 2 - Verification of Refund (This area is for Official use only)

Post Office

Grid for Post Office

Approved Amount to Be Refunded

Grid for Approved Amount to Be Refunded

Post Office ZIP + 4

Grid for Post Office ZIP + 4

Finance Number and Unit ID

Grid for Finance Number and Unit ID

Certifying Employee Signature

Date

Witness Signature

Date

**Part 3 - Postage or Meter Stamps  
(Excluding PC Postage™)**

(Group and list postage units or value)

The customer's meter must be licensed at the refunding office, and complete, legible, and valid unused meter stamps must be submitted by the licensee within 60 days from the dates shown on the indicia. Those produced by PC Postage systems are not refundable at the window.

Charges are assessed at 10% off the face value of the indicia, if the total is \$350 or less. If the total face value is more than \$350, a charge of \$35 per hour is assessed for the actual hours to process the refund; the minimum charge is \$35.

Meter Manufacturer

Meter Serial No.

Meter License

Number of Pieces	Amount Each	Postage Value

Total Postage Face Value                     \$

Less Charges  
*(10% of face value or \$35 per hour if over \$350. Minimum charge is \$35)*     -

Total to be Refunded                     \$

Post offices must destroy customer meter stamps to prevent reuse. The manager and a witness must sign to certify that the meter impressions listed above were destroyed.

Supervisor/Manager Signature             Date

Witness Signature                             Date

*(For Official Use Only)*  
**Part 4 - Special Service and Other Refunds**

*(Note: Fees for registered, insured, and COD services are not ordinarily refundable.)*

Completely explain the reason for requested refund:

Amount of Refund to Which Claimant is Entitled  
*(In accordance with USPS policy)*                     \$

**Part 5 - Receipt for Refund**  
*(If cash refund, obtain payee's signature below; if postal check or money order refund, enter check/money order number below.)*

Payee Signature or Check/Money Order No.:                     Date

**Part 6 - Refund Not Processed at Local Post Office**

Post office will forward completed PS Form 3533, with certifying and witness signatures, to the authorized APARS input location. Customer will receive a USPS commercial check in the mail.

PULL-OUT SECTION



# DOG BITE AWARENESS

**DO** Some attacks occur because the animal is startled. **Be wary of animals hidden by shrubbery, sitting under porches, sitting in garages, etc.**



— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**



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— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**





# DOG BITE AWARENESS

## DON'T

**Petting an unrestrained dog is risky.** Many carriers mistakenly try to make friends with neighborhood animals and, in some cases, offer treats to the animal. This could complicate issues, especially when a substitute carrier is approached by a dog seeking a treat.



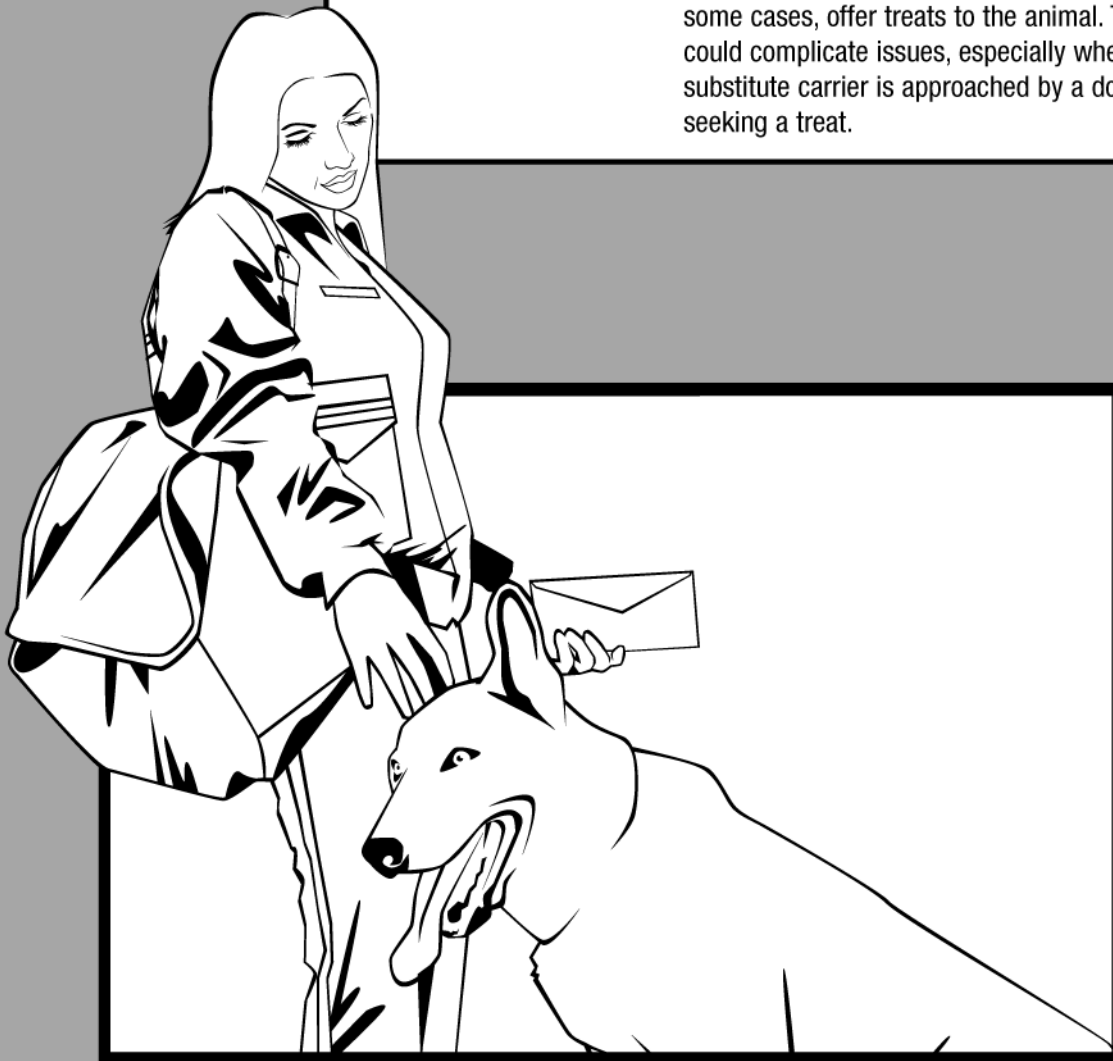
— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**

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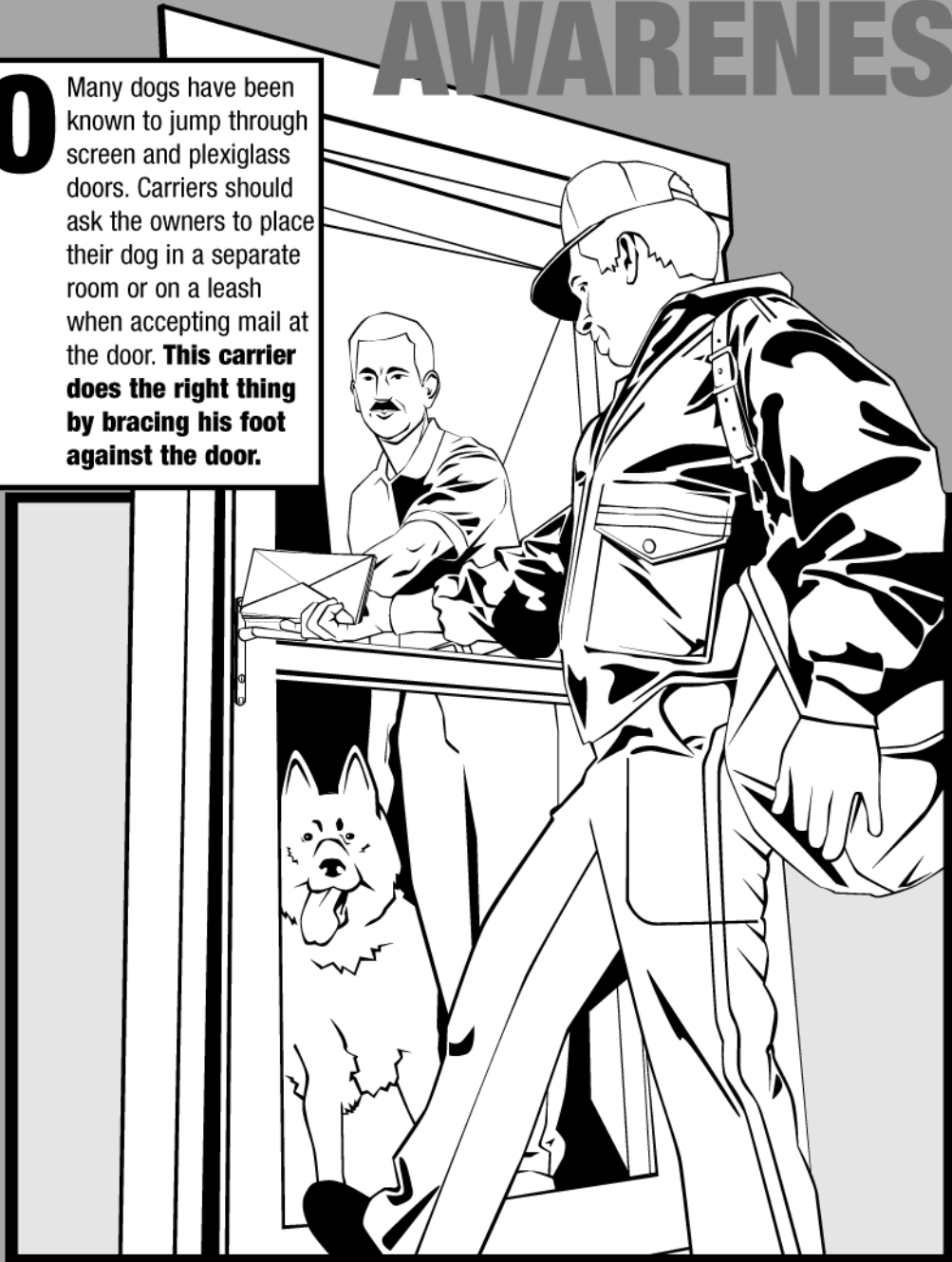
**PLEASE POST ON ALL BULLETIN BOARDS**



# DOG BITE AWARENESS

**DO**

Many dogs have been known to jump through screen and plexiglass doors. Carriers should ask the owners to place their dog in a separate room or on a leash when accepting mail at the door. **This carrier does the right thing by bracing his foot against the door.**



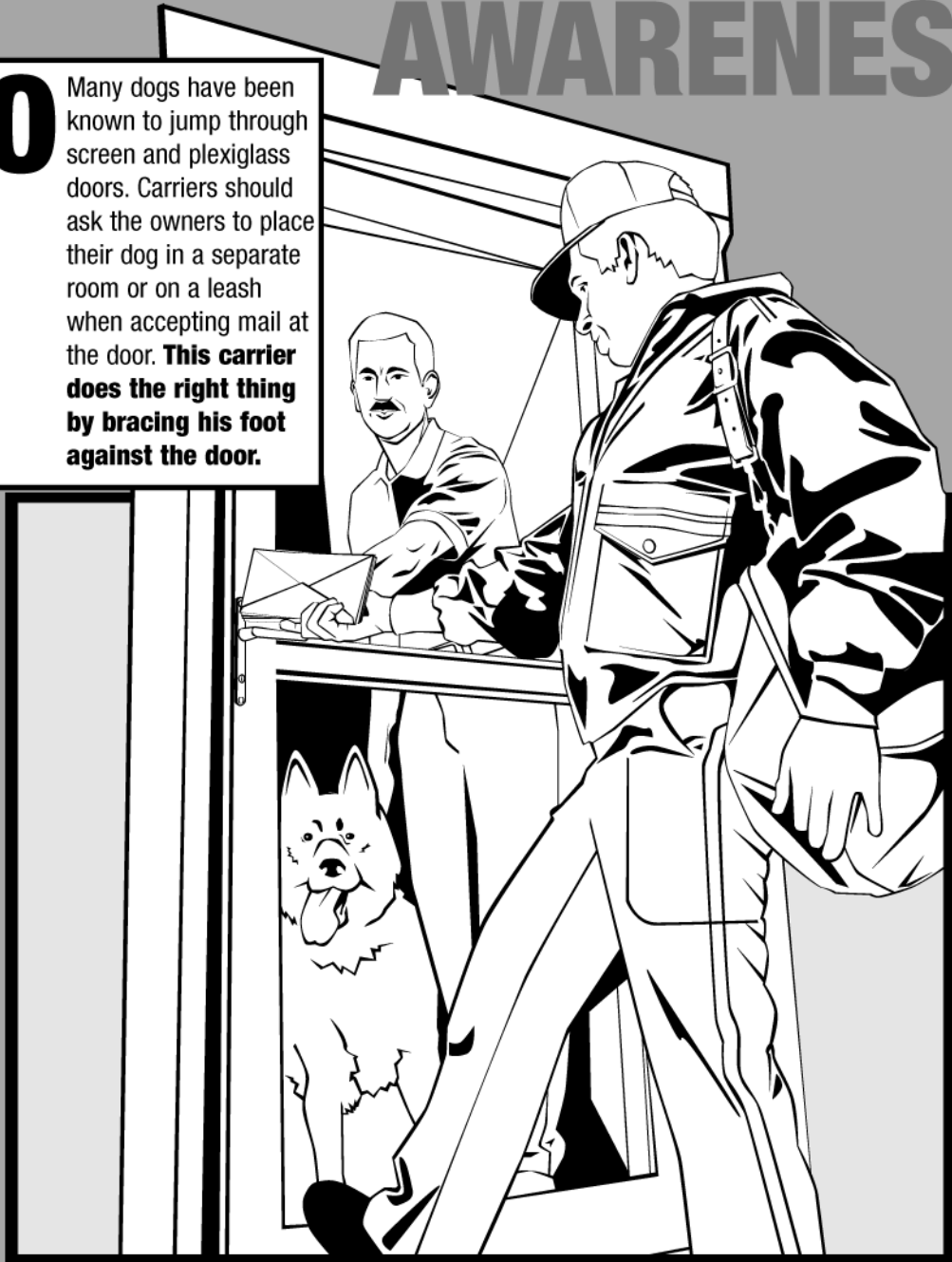
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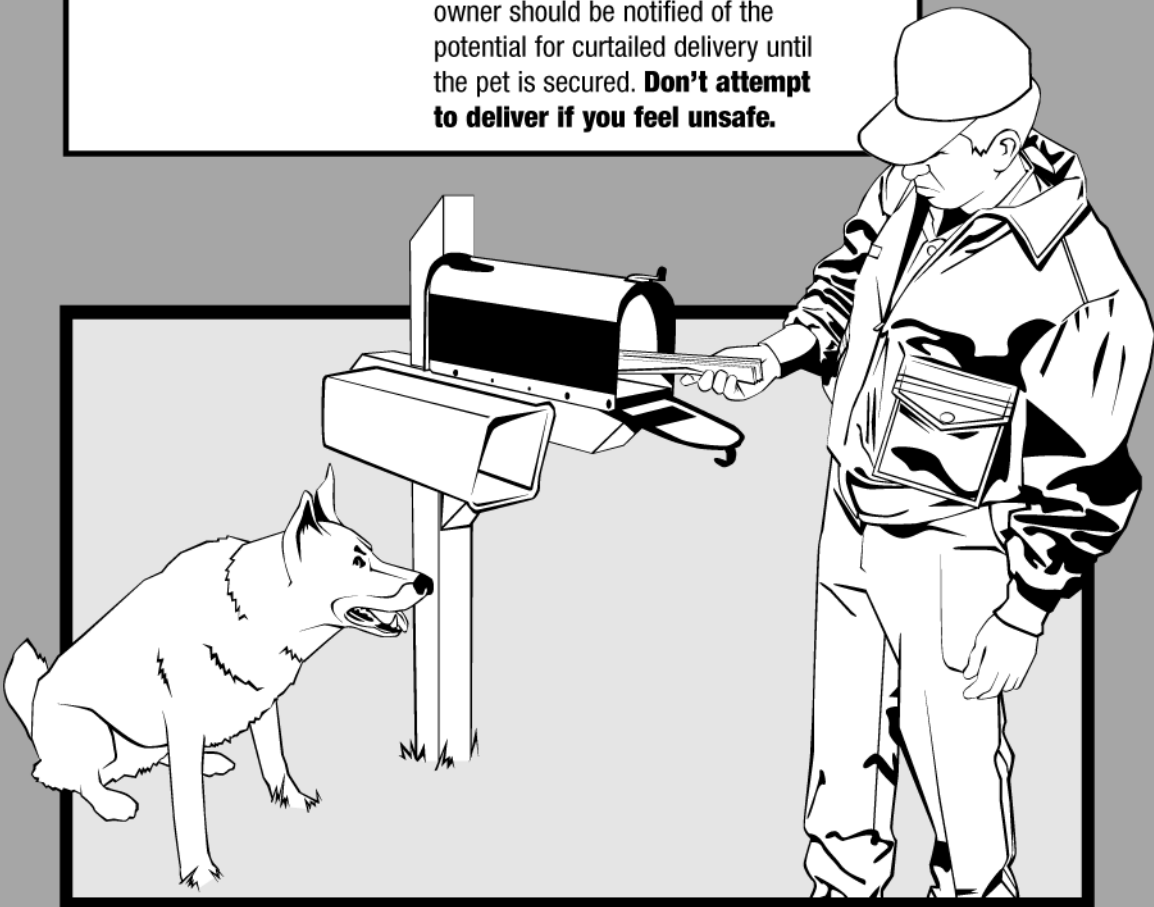
PULL-OUT SECTION



# DOG BITE AWARENESS

**DON'T**

Employee safety is paramount to delivering the mail. If a carrier feels unsafe in the presence of an unrestrained dog, the owner should be notified of the potential for curtailed delivery until the pet is secured. **Don't attempt to deliver if you feel unsafe.**



— Community Relations,  
Public Affairs and Communications, 5-1-03

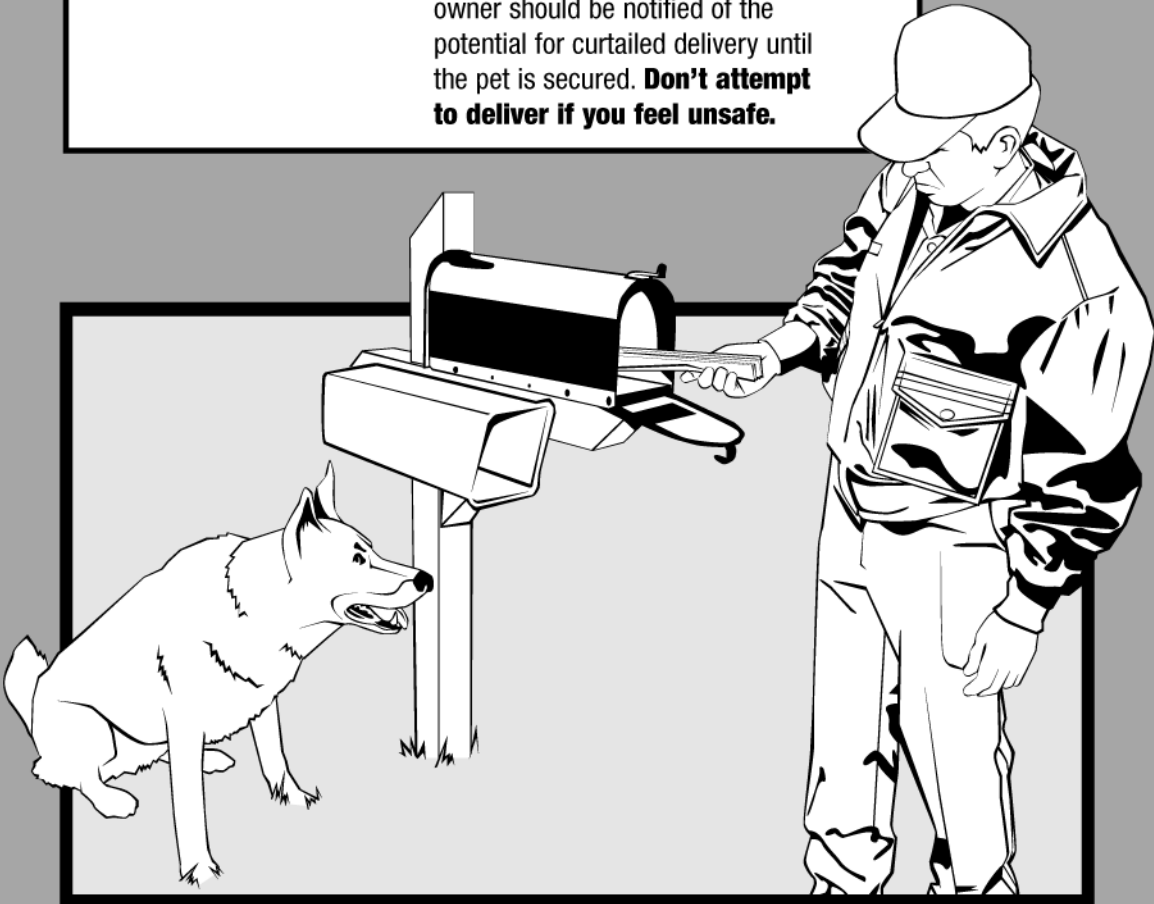
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Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**



# DOG BITE AWARENESS

**DO** Dog repellent should be used as a last resort to prevent a dog attack.



— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**



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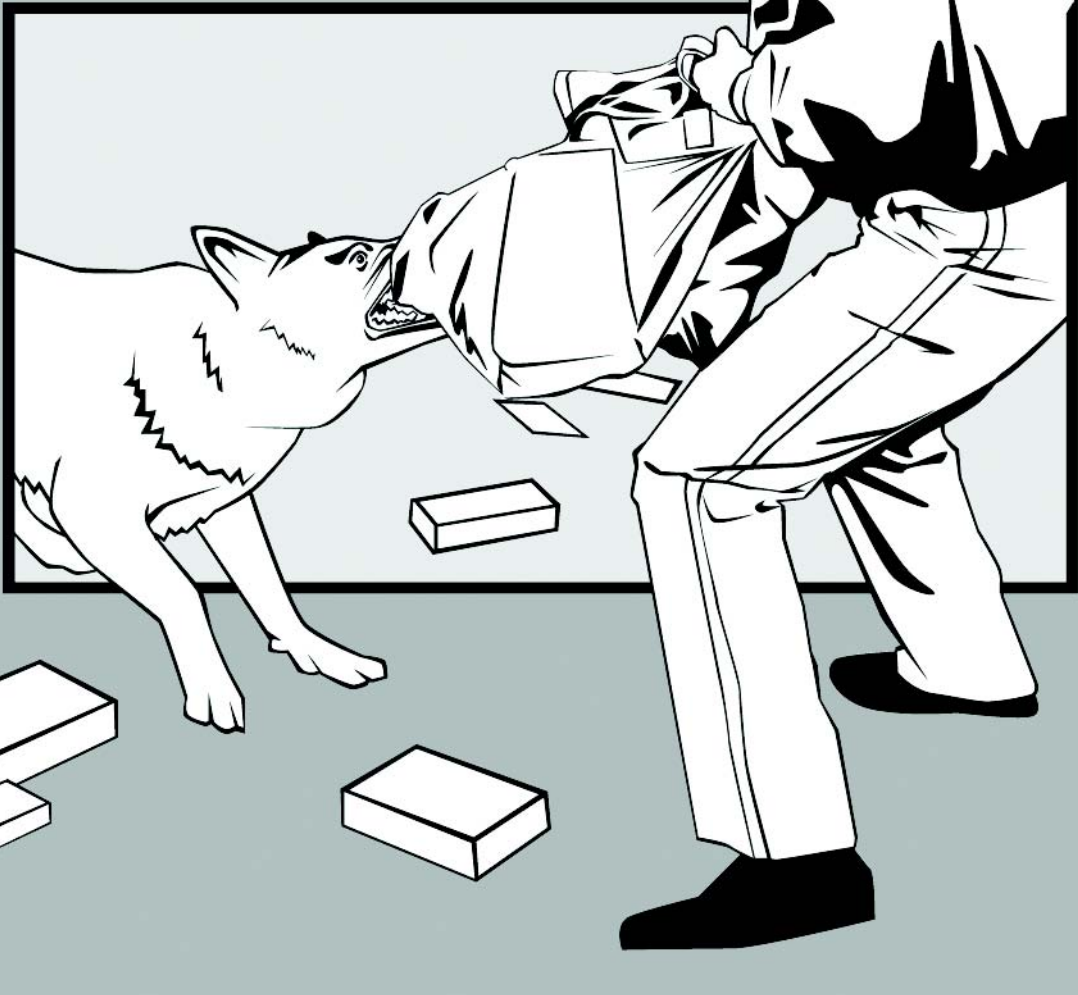
PULL-OUT SECTION





# DOG BITE AWARENESS

**DO** "Feeding" the mail satchel to an attacking animal can provide time to get out of harm's way. **Use the satchel as a shield.**



— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**

PULL-OUT SECTION



# DOG BITE AWARENESS

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— Community Relations,  
Public Affairs and Communications, 5-1-03

**PLEASE POST ON ALL BULLETIN BOARDS**

PULL-OUT SECTION



This office will be  
**CLOSED**  
Monday,  
May 26, 2003,  
Memorial Day.

Need Postal Service information? Call 800-ASK-USPS, 24 hours a day, 365 days a year. Or visit our Web site, [www.usps.com](http://www.usps.com), for information, stamps, and so much more.



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Promotion. Postal Service Official Licensed Products



Greetings From America

Start Collecting Your 50 State Bears Today!



Bear Color: Blueberry

Item# GFA-IL

9" Bear cost: \$10.00. 5-piece minimum. Please allow 2 weeks for delivery.



3183j



9" Bear cost: \$10.00. 5-piece minimum. Please allow 2 weeks for delivery. Bear Colors: Blueberry, Raspberry, Mocha, Vanilla, Mint, Purple, Orange



1475



2202



2958



3398

Order now while supplies last. Neuter or Spay Stamp Collection



Item# SN-DOG

Item# SN-CAT



7" Cat or Dog cost: \$10.00. 4-piece minimum. Please allow 2 weeks for delivery.

To order call toll free: **888-876-2451** [www.wonderlandbears.com](http://www.wonderlandbears.com)

Shipping & Handling: \$7.95 - Priority Mail® Delivery Confirmation™ for minimum quantity. Payment: Visa, Mastercard, Discover. For Wonder Bears™ colors, please visit our Web site.

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

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Promotion. Postal Service Official Licensed Products

# Greetings from Lands' End

## A few words about Business Outfitters

We're the friendly Lands' End folks you may know from home, with a twist: we embroider apparel and personalize gifts with company logos, efficiently outfitting organizations everywhere with a variety of time-saving business services.

To put your mind at ease, we back up our quality products with two simple words: **Guaranteed. Period.**® We accept any return, for any reason, at any time, even after items have been embroidered with your logo. No fine print, no arguments.



## Highlights of the USPS Dress Program

- Lands' End is the first official licensee to offer apparel featuring the USPS logo.
- Some logos can be customized with your department, location, or district name.
- Special 10% discount on goods embroidered with USPS logos. Discount excludes logo application fee.
- **GUARANTEED. PERIOD.**®



Call your USPS consultant at  
800-497-6570 today!

The USPS Dress Program from Lands' End is not to be associated with the USPS' Uniform Program. Items offered in our Dress Program are for personal casual wear only and are not to be purchased with USPS employee uniform allowance purchase cards and/or worn as "official" uniform items.

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. To become a member of the OLRP program, please contact your area retail manager. If you are currently a member of the OLRP program, you can purchase retail products online at <http://ebuy.usps.gov/>.



# Licensing

UPDATE

## USPS Official Licensed Product Manufacturers and Distributors

The following are additions, changes, and deletions for the list of USPS Official Licensed Product manufacturers and distributors that appeared in *Postal Bulletin* 22099 (4-3-03, pages 71–80). Employees may use this information to purchase products for personal use or as premiums and giveaway items. **These products are not for resale.**

Products for Postal Service retail stores are available through the Official Licensed Retail Product (OLRP) program. For further information regarding the OLRP program, please contact your area or district retail manager.

### USPS Promotional Products

Licensee	Products	Where Can I Buy These?	Other Sources
<b>Add:</b> 4IMPRINT 101 COMMERCE ST OSHKOSH WI 54901-4864  AD PLANET 3952 MAIN ST BOX 115 MANCHESTER VT 05254-0115	Imprinted promotional items, including pens, tote bags, attache cases, Polo shirts, office supplies, umbrellas and drinkware.  Gift and promotional items incorporating live stamps and reproductions of stamps including framed collectible stamp sets, mugs, key rings, mousepads, tote bags, magnets, bookmarks, and lapel pins.	Telephone: 920-236-7222 Fax: 920-236-7260  Web: <a href="http://www.adplanet.net">www.adplanet.net</a> Telephone: 800-288-7678 Fax: 800-434-3738 E-mail: <a href="mailto:postal@adplanet.net">postal@adplanet.net</a>	For USPS promotional use only.  For USPS promotional use only.
<b>Change:</b> POSTALSTUFF LLC 2699 HARRISON RD COLUMBUS OH 43204-3591  PRO PACIFIC CORPORATION 300 CONTINENTAL BLVD STE 120 EL SEGUNDO CA 90245-5045	Embroidered attache cases, duffels, portfolios and general promotional products and awards featuring the USPS corporate signature.  Custom collectible mint tins. Mints available in various shapes and sizes.	Web: <a href="http://www.postalstuff.com">www.postalstuff.com</a> Telephone: 800-877-7492 Fax: 614-276-9726 E-mail: <a href="mailto:sales@postalstuff.com">sales@postalstuff.com</a>  Web: <a href="http://www.postalmints.com">www.postalmints.com</a> Telephone: 310-765-4555 Fax: 310-662-1615 E-mail: <a href="mailto:dave@propacific.com">dave@propacific.com</a>	For USPS promotional use only.  For USPS promotional use only. Not for resale in Postal Service stores except through OLRP program.

### USPS Corporate Apparel

Licensee	Products	Where Can I Buy These?	Other Sources
<b>Change:</b> POSTALSTUFF LLC 2699 HARRISON RD COLUMBUS OH 43204-3591	Screen-printed and embroidered apparel.	Web: <a href="http://www.postalstuff.com">www.postalstuff.com</a> Telephone: 800-877-7492 Fax: 614-276-9726 E-mail: <a href="mailto:sales@postalstuff.com">sales@postalstuff.com</a>	For USPS promotional and personal use only.

### Toys and Games

Licensee	Products	Where Can I Buy These?	Other Sources
<b>Add:</b> HASBRO INC 443 SHAKER RD EAST LONGMEADOW MA 01028-3149	Jigsaw puzzles.	Telephone: 413-526-2340 Fax: 413-526-4127	

**Commercial Novelty**

Licensee	Products	Where Can I Buy These?	Other Sources
<b>Add:</b> SRM CONSULTING 2835 AEGEAN PLACE CASTRO VALLEY CA 94546-3242	Travel and bike bags made of nylon, polyester, and neoprene.	Telephone: 510-889-9752 E-mail: <a href="mailto:stephen@muc.de">stephen@muc.de</a>	
<b>Change:</b> MBI INC DBA POSTAL COMMEMORATIVES SOCIETY 47 RICHARDS AVE NORWALK CT 06857-0001 PRO PACIFIC CORPORATION 300 CONTINENTAL BLVD STE 120 EL SEGUNDO CA 90245-5045	22K gold replica collection of USPS stamp images.  Custom collectible mint tins. Mints available in various shapes and sizes.	Telephone: 800-641-8026 Fax: 203-853-0647  Web: <a href="http://www.postalmints.com">www.postalmints.com</a> Telephone: 310-765-4555 Fax: 310-662-1615 E-mail: <a href="mailto:dave@propacific.com">dave@propacific.com</a>	Direct mail with Danbury Mint and Postal Commemoratives Society.  For USPS promotional use only. Not for resale in Postal Service stores except through OLRP program.

— Licensing,  
Public Affairs and Communications, 5-1-03

**NOTICE****Jointly Owned Merchandise for Sale**

The Postal Service and joint owners of the stamps listed below have approved the following licensees to reproduce the stamp images on the merchandise indicated.

These products may be used as incentive and promotional items for employees and customers.

You can order these stamp products using authorized Postal Service purchasing methods from the following list of official licensees. Only the companies listed below have been authorized to use these restricted images within their grant of rights; therefore, purchase products *only* from the list of licensed vendors below.

If you have questions on pricing, quantity, or any other purchasing information, please contact the vendors listed below.

**Cesar Chavez Stamp**

For the list of current official licensees, see the article "Notice: *Cesar E. Chavez* Merchandise for Sale" in *Postal Bulletin* 22100 (4-17-03, page 119).

**Heroes of 2001 Stamp**

The following list contains all additions to the *Heroes of 2001* vendor list. For a complete listing, please reference this list in addition to the article "Notice: *Heroes of 2001* Merchandise for Sale" in *Postal Bulletin* 22098 (3-20-03, pages 64–65).

Licensee	Products	Where Can I Buy These?
<b>Add:</b> DODGE COLOR 4827 RUGBY AVE BETHESDA MD 20814-3040	Property identified transparencies, negatives, reproductions and reprints of stamp designs, framed and unframed posters replicating stamp art.	Web: <a href="http://www.dodgecolor.com">www.dodgecolor.com</a> Telephone: 301-656-0025 Fax: 301-656-0025
TEAM CALIBER 235-10 ROLLING HILLS RD MOORESVILLE NC 28117-6825	1:64 and 1:24 scale die-cast NASCAR replicas of the "Heroes" car sold as banks and non-banks.	Telephone: 704-660-3654 Fax: 704-633-1965
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, magnets, key chains, and framed editions.	Telephone: 818-718-1191 Fax: 818-700-9778

**Zora Neale Hurston**

Licensee	Products	Where Can I Buy These?
US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	Postcard, acrylic magnet, lapel pin, T-shirt, tote bag, and ceramic mug.	Web: <a href="http://www.ipledge.com">www.ipledge.com</a> Telephone: 800-327-1402 Fax: 800-622-8212
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins.	Telephone: 888-GO-WINCO Telephone: 800-543-5847 Fax: 818-700-9778
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201 -5609	9" ultra plush wonder bear.	Telephone: 888-876-2451

**Thurgood Marshall**

Licensee	Products	Where Can I Buy These?
AMERICAN STAMP COLLECTIBLES INC RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	15" x 17" Burled mahogany finish frame surrounding a double matted enlargement of the <i>Thurgood Marshall</i> stamp and a beautiful cachet with a moving quote.	Telephone: 724-837-8810 Fax: 724-837-0444
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Lapel pins.	Web: <a href="http://www.usstamppins.com">www.usstamppins.com</a> Telephone: 800-996-8655 Fax: 707-996-9957
US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	Postcard, acrylic magnet, lapel pin, tote bag, and ceramic mug.	Web: <a href="http://www.ipledge.com">www.ipledge.com</a> Telephone: 800-327-1402 Fax: 800-622-8212
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins.	Telephone: 888-GO-WINCO Telephone: 800-543-5847 Fax: 818-700-9778
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Leather daily planner.	Telephone: 888-876-2451

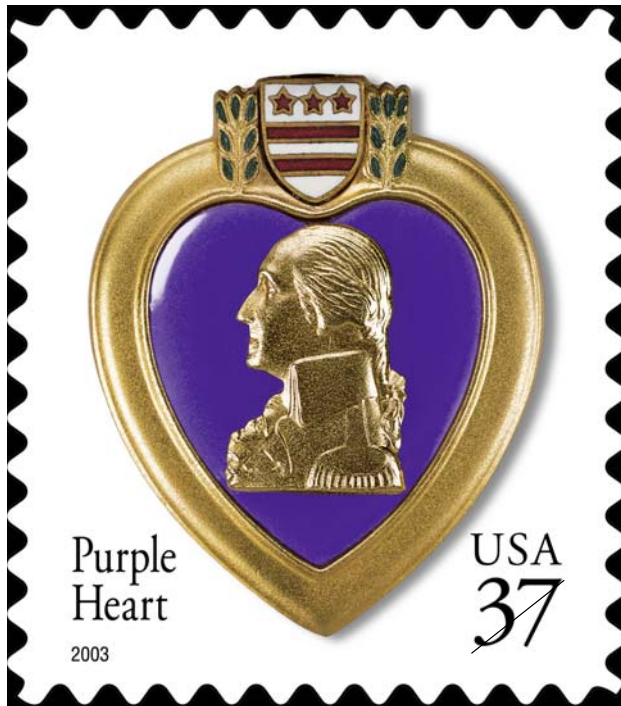
**Special Olympics**

Licensee	Products	Where Can I Buy These?
US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	Postcard, acrylic magnet, lapel pin, tote bag (2 types), and ceramic mug.	Web: <a href="http://www.ipledge.com">www.ipledge.com</a> Telephone: 800-327-1402 Fax: 800-622-8212
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201 -5609	9" ultra plush wonder bear.	Telephone: 888-876-2451

# Philately

STAMP ANNOUNCEMENT 03-14

## Purple Heart Definitive Stamp



Copyright 2003

The Postal Service will issue a 37-cent *Purple Heart* definitive stamp (Item 108900) in a pressure-sensitive adhesive (PSA) pane of 20 on May 30, 2003, in Mount Vernon, Virginia. The stamp, designed by Carl T. Herrman, Carlsbad, California, and photographed by Ira Wexler, Bethesda, Maryland, goes on sale nationwide May 30, 2003.

This stamp honors the sacrifices of the men and women who serve in the U.S. military. The president of the United States awards the Purple Heart badge to members of the U.S. military who have been wounded or killed in action. According to the Military Order of the Purple Heart, an organization for combat-wounded veterans, the medal is "the oldest military decoration in the world in present use and the first award made available to a common soldier."

Issue:	<i>Purple Heart</i>
Item Number:	108900
Denomination & Type of Issue:	37-cent definitive
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	May 30, 2003, Mount Vernon, VA 22121
Designer:	Carl T. Herrman, Carlsbad, CA
Engraver:	N/A
Photographer:	Ira Wexler, Bethesda, MD
Art Director:	Carl T. Herrman, Carlsbad, CA
Typographer:	Carl T. Herrman, Carlsbad, CA
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset/Microprint "USA"
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Man-Roland, 300
Stamps per Pane:	20
Print Quantity:	120 million stamps
Paper Type:	Phosphor tagged, block
Adhesive Type:	Pressure sensitive
Processed at:	Banknote Corporation of America, Inc. (BCA)
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.73 x 0.86 in./18.54 x 21.84mm
Overall Size (w x h):	0.87 x 0.98 in./22.10 x 24.89 mm
Full Pane Size (w x h):	5.29 x 4.90 in./134.37 x 124.46 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"B" followed by four (4) single digits
Marginal Markings:	"© 2003 USPS" • Price • Plate numbers in four corners • Plate position diagram • Selvage text • Barcodes on back
Catalog Item Number(s):	108920 Block of 4 — \$1.480 108930 Block of 10 — \$3.70 108940 Full Pane of 20 — \$7.40 108961 First Day Cover — \$0.75 108982 Matted Keepsake — \$21.95 108993 Full Pane w/FDC — \$8.15

### How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at [www.usps.com/shop](http://www.usps.com/shop). They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

PURPLE HEART DEFINITIVE STAMP  
 POSTMASTER  
 POST OFFICE BOX 9998  
 MOUNT VERNON VA 22121-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 29, 2003.

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and appears in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT  
 DEPT 6270  
 US POSTAL SERVICE  
 PO BOX 219014  
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

### Philatelic Products

There are two philatelic products available for the *Purple Heart* stamp. They are the matted keepsake and the cancellation keepsake. These philatelic products will be available while supplies last at Postal Stores, by telephone at 800-STAMP-24, and at the Postal Store Web site at [www.usps.com/shop](http://www.usps.com/shop).

### Distribution: Item 108900, 37-cent *Purple Heart* Definitive Stamp

Stamp distribution offices (SDOs) will receive their full standard automatic distribution quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

### Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for their full standard automatic distribution quantity using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this definitive stamp to Post Offices before May 23, 2003.

### Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in 10 positions for subsequent distribution to each philatelic window.

SDOs that serve this many philatelic windows...	will receive this quantity of the <i>Purple Heart</i> definitive stamp, Item 108900.
1	20,000
2	40,000
3	60,000
4	80,000
5	100,000
6	120,000
8	160,000
9	180,000
12	240,000
13	260,000
16	320,000
19	380,000

### Additional Supply

Post Offices requiring additional Item 108900 must requisition from their designated SDO using PS Form 17. SDOs requiring additional Item 108900 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Chicago, Memphis, and New York APDs will each receive 3,200,000 additional stamps; the San Francisco APD will receive 2,800,000 additional stamps; and the Denver APD will receive 1,040,000 additional stamps.

— Stamp Services,  
 Government Relations, 5-1-03

## REVISED PUBLICATION

**Publication 192, Tips for Collecting Stamps**

Publication 192, *Tips for Collecting Stamps*, is available from the Material Distribution Center (MDC). This publication contains the fun and simple ways to begin stamp collecting along with a new design that is trendy and “cool” for our youth audience.

You can order Publication 192 by one of the following means:

- **Touch Tone Order Entry:** Call 800-332-0317, Option 2.

**Note:** You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or by using F3Fill), and send it as an attachment to the e-mail address *MDC, Customer Service* or to *mcustome@email.usps.gov*.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS  
MATERIAL DISTRIBUTION CENTER  
500 SW GARY ORMSBY DR  
TOPEKA KS 66624-9702

The relevant ordering information for Publication 192 is as follows:

<b>PSIN:</b>	PUB192
<b>NSN:</b>	7610-03-000-9314
<b>Unit of Measure:</b>	EA
<b>Minimum Order Quantity:</b>	100
<b>Bulk Pack Quantity:</b>	1,000
<b>Price:</b>	\$0.0407
<b>Edition Date:</b>	03/03
<b>Quick Pick Number:</b>	420

Publication 192 soon will be available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *PUBs*. It also soon will be available on the Internet at [www.usps.com](http://www.usps.com); click on *About USPS & News*, then *Forms & Publications*, then *Browse All Periodicals & Publications*, then *Publications* (either *PDF Format* or *Text Format*).

— Stamp Development,  
Government Relations, 5-1-03

**Audrey Hepburn Commemorative Stamp — Change in First Day of Issue**

In the stamps advertisement in *Postal Bulletin* 22098 (3-20-03, page 54) and in the article “2003 Stamps and Postal Stationery” in *Postal Bulletin* 22099 (4-3-03, page 63), we indicated that the first day of issue for the *Audrey Hepburn* commemorative stamp was May.

**The first day of issue has been changed to June 11, 2003.**

— Stamp Services,  
Government Relations, 5-1-03

### Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.



National Scenic  
Byway Station  
Dexter MN 55926

May 3, 2003

May 3, 2003

*Southeastern Minnesota Historic Bluff  
Country Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
DEXTER MN 55926-9998

*Southeastern Minnesota Historic Bluff  
Country Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
GRAND MEADOW MN 55936-9998

*Southeastern Minnesota Historic Bluff  
Country Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
HARMONY MN 55939-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
HOKAH MN 55941-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
HOUSTON MN 55943-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
LA CRESCENT MN 55947-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
LANESBORO MN 55949-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
PETERSON MN 55962-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
PRESTON MN 55965-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
RUSHF  
RUSHFORD MN 55971-9998

*Southeastern Minnesota Historic Bluff Country  
Highway 16 Association*

NATIONAL SCENIC BYWAY STATION  
POSTMASTER  
PO BOX 9998  
SPRING VALLEY MN 55975-9998

The following cancellations have been extended for 30 days.



March 31, 2003

NEW JERSEY STATE MUSEUM STATION  
POSTMASTER  
160 CHAMBERSBRIDGE RD  
BRICK NJ 08723-9998

NEW JERSEY STATE MUSEUM STATION  
POSTMASTER  
15 MAIN ST  
FLEMINGTON NJ 08822-9998

NEW JERSEY STATE MUSEUM STATION  
POSTMASTER  
205 JEFFERSON ST  
PERTH AMBOY NJ 08861-9998

NEW JERSEY STATE MUSEUM STATION  
POSTMASTER  
171 BROAD ST  
RED BANK NJ 07701-9998



April 3-6, 2003

Postal Service  
American Stamp Dealers Association, Inc.  
American Philatelic Society

POSTAGE STAMP MEGA-EVENT ASDA  
STATION  
POSTMASTER SPECIAL EVENTS  
421 EIGHT AVE RM 2029B  
NEW YORK NY 10199-9998

The following cancellation has been extended for 60 days.



April 12, 2003

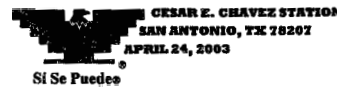
Susan G. Komen Foundation, Maryland Chapters  
BREAST CANCER SYMPOSIUM STATION  
MANAGER LOCH RAVEN BRANCH  
808 GLEN EAGLES COURT  
BALTIMORE MD 21286-9998

Grand Opening April 11, 2003



April 11, 2003

Town of Sykesville  
OLD MAIN LINE VISITOR  
STATION  
POSTMASTER  
1363 PROGRESS WAY  
SYKESVILLE MD 21784-9998



April 24, 2003

Market Square  
CESAR E CHAVEZ STATION  
POSTMASTER  
10410 PERRIN BEITEL RD  
SAN ANTONIO TX 78284-9998



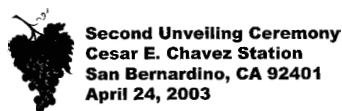
April 21, 2003

OLD GLORY STATION  
POSTMASTER  
PO BOX 9998  
MARGARETVILLE NY  
12455-9998



April 25, 2003

Indio Post Office  
CESAR E CHAVEZ STATION  
POSTMASTER  
45805 FARGO ST  
INDIO CA 92201-9998



April 24, 2003

Cesar E Chavez Tribute  
Committee  
CESAR E CHAVEZ STATION  
POSTMASTER  
390 WEST 5TH ST  
SAN BERNARDINO CA  
92401-9998



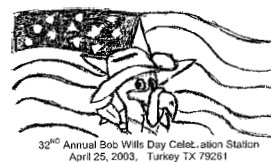
April 25, 2003

Fleming Museum University of  
Vermont  
FLEMING MUSEUM STATION  
POSTMASTER  
11 ELMWOOD AVE  
BURLINGTON VT 05401-9998



April 24, 2003

Postal Service and United Farm  
Workers AFL-CIO  
CESAR E CHAVEZ LA PAZ  
STATION  
POSTMASTER  
30235 WOODFORD RD  
KEENE CA 93531-9998



April 25, 2003

Turkey Post Office  
32 ANNUAL BOB WILLS DAY  
CELEBRATION STATION  
POSTMASTER  
505 MAIN ST  
TURKEY TX 79261-9998



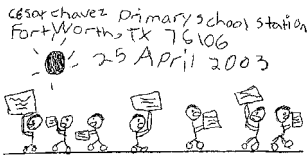


April 25, 2003  
 Charlemont  
 Arbor Day Station  
 Charlemont MA 01339

April 25, 2003  
 Charlemont Main Street Trees  
 CHAR  
 LEMONT ARBOR DAY STATION  
 POSTMASTER  
 PO BOX 9998  
 CHARLEMONT MA 01339-9998



May 1, 2003  
 Postal Service  
 LOUISIANA PURCHASE  
 BICENTENNIAL STATION  
 POSTMASTER  
 320 SOUTH SECOND AVE  
 SIOUX FALLS SD 57104-9998



April 25, 2003  
 Cesar Chavez Primary School  
 Post Office  
 CESAR CHAVEZ PRIMARY  
 SCHOOL STATION  
 POSTMASTER  
 251 WEST LANCASTER  
 FT WORTH TX 76102-9998



PIONEER DAY STATION  
 MAY 2, 2003  
 GUYMON, OK 73942

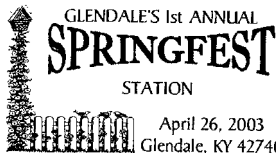
May 2, 2003  
 Guymon Chamber of Commerce  
 PIONEER DAY STATION  
 POSTMASTER  
 302 NORTH QUINN  
 GUYMON OK 73942-9998



April 26, 2003  
 SHAD FESTIVAL STATION  
 POSTMASTER  
 10 YORK ST  
 LAMBERTVILLE NJ 08530-9998



May 2, 2003  
 Montgomery Elementary School  
 Stamp Club  
 MONTGOMERY ELEMENTARY  
 STAMP CLUB STATION  
 POSTMASTER  
 PO BOX 9998  
 MERCERSBURG PA  
 17236-9998



April 26, 2003  
 Glendale Merchant's Association  
 SPRINGFEST STATION  
 POSTMASTER  
 PO BOX 9998  
 GLENDALE KY 42740-9998



May 2-3, 2003  
 Mullens Area Chamber of  
 Commerce  
 DOGWOOD CITY STATION  
 POSTMASTER  
 101 4TH ST  
 MULLENS WV 25882-9998



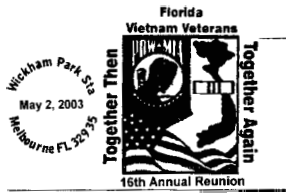
April 27, 2003  
 Sacramento Post Office  
 CESAR E CHAVEZ STATION  
 POSTMASTER  
 2000 ROYAL OAKS DR  
 SACRAMENTO CA 95813-9998



May 2-3, 2003  
 Postal Service  
 CELEBRATION STATION  
 POSTMASTER  
 191 WEST DEUCE OF CLUBS  
 SHOW LOW AZ 85901-9998



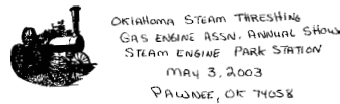
April 26, 2003  
 Grant's Historic Birthplace  
 GRANTS BIRTHPLACE STATION  
 POSTMASTER  
 111 BROADWAY  
 MOSCOW OH 45153-9998



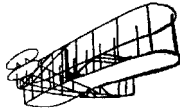
May 2-4, 2003  
 Vietnam Veterans of Brevard  
 WICKHAM PARK STATION  
 POSTMASTER  
 PO BOX 141  
 MELBOURNE FL 32902-0141




May 1, 2003  
 Postal Service  
 CESAR E. CHAVEZ STATION  
 POSTMASTER  
 PO BOX 9998  
 BAY SHORE NY 11706-9998



May 2-4, 2003  
 Gas Engine Association  
 STEAM ENGINE PARK STATION  
 POSTMASTER  
 658 ILLINOIS  
 PAWNEE OK 74058-9998



Mae 2-4, 2003  
 Northeastern Federation of Stamp Clubs  
 PHILATELIC SHOW STATION  
 BOXBOROUGH MA 01719  
 POSTMASTER  
 7 POST OFFICE SQ  
 ACTON MA 01720-9998

*Centennial Station*  
*Celebrating 100 years*  
*Barlow Ky 42024*  
 *May 3 2003*

May 3, 2003  
 City of Barlow  
 CENTENNIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 BARLOW KY 42024-9998



**AFL-CIO**  
 WORKERS UNION  
 AFL-CIO UNION  
 INDUSTRIES SHOW  
 STATION \* MAY 2, 2003  
 PITTSBURGH, PA 15222

May 2-5, 2003  
 American Postal Workers Union  
 AFLCIO UNION INDUSTRIES  
 SHOW STATION  
 PHILATELIC CLERK  
 700 GRANT ST  
 PITTSBURGH PA 15219-9998



May 3, 2003  
 Centennial Committee  
 CENTENNIAL STATION  
 POSTMASTER  
 229 BROADWAY ST  
 FORT SUPPLY OK 73841-9998



May 3, 2003  
 Prague Kolache Festival  
 KOLACHE FESTIVAL STATION  
 POSTMASTER  
 901 KLABZUBA ST  
 PRAGUE OK 74864-9998



May 3, 2003  
 CESAR E CHAVEZ  
 CELEBRATION STATION  
 STATION MANAGER  
 SPRINGWELLS STATION  
 1901 SPRINGWELLS  
 DETROIT MI 48209-9998



**Party On The Square Station**  
 May 3, 2003  
 Connersville, IN 47331

May 3, 2003  
 PARTY ON THE SQUARE  
 STATION  
 POSTMASTER  
 801 NORTH CENTRAL  
 CONNERSVILLE IN 47331-9998



May 3-4, 2003  
 TOWSONTOWN SPRING  
 FESTIVAL STATION  
 SUPERVISOR TOWSON  
 FINANCE BRANCH  
 100 WEST CHESAPEAKE AVE  
 BALTIMORE MD 21204-9998



STATION  
 COLLINS MS 39428

May 3, 2003  
 OKATOMA FESTIVAL STATION  
 POSTMASTER  
 304 SOUTH DOGWOOD AVE  
 COLLINS MS 39428-9998



May 3-4, 2003  
 NEWS&D Community  
 Development Corp  
 THE CESAR E CHAVEZ  
 STATION  
 PHILATELIC OFFICE  
 DOWNTOWN STATION  
 951 20TH ST  
 DENVER CO 80202-9998



May 3, 2003  
 Midway School  
 MIDWAY SCHOOL STATION  
 POSTMASTER  
 PO BOX 9998  
 FELLOWS CA 93224-9998

**PICTURE YOURSELF A STAMP COLLECTOR  
 REELY!**  
 STAMP SHOW STATION MAY 3, 2003  
 CLIFTON, NEW JERSEY 07011-9998

May 3-4, 2003  
 Clifton Stamp Society, Inc.  
 STAMP SHOW STATION  
 CLIFTON MPO  
 811 PAULISON AVE  
 CLIFTON NJ 07011-9998



May 3, 2003  
 PUBLIC SAFETY AWARENESS  
 STATION  
 POSTMASTER  
 106 SOUTH VARNELL RD  
 TUNNEL HILL GA 30755-9998



Old Colony  
 Historical Society  
 Station  
 Taunton, MA 02780  
 May 4, 2003

May 4, 2003  
 OLD COLONY HISTORICAL  
 SOCIETY STATION  
 POSTMASTER  
 PO BOX 9998  
 TAUNTON MA 02780-9998

*Telling Taunton's Story for 150 Years*

"4-10 GRAND FISH CATCH"  
LAKE ISABELLA FISHING DERBY  
REEL EM IN STATION  
MAY 4TH 2003  
WELDON CA 95283



May 4, 2003  
Summit High School  
REEL EM IN STATION  
POSTMASTER  
PO BOX 9998  
WELDON CA 93283-9998

Tejano Association for Historical  
Preservation Station  
Houston, TX 77201  
May 9, 2003

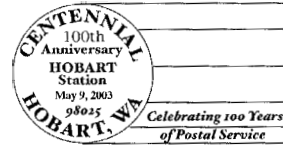


May 9, 2003  
H.I.S.D. Cesar E. Chavez High School  
TEJANO ASSOCIATION OF HISTORICAL PRESERVATION STATION  
WINDOW UNIT STATION  
MANAGER  
401 FRANKLIN ST  
HOUSTON TX 77201-9998

5 MAY 2003  
TROOP 101 COUNT  
DOWN TO THE  
101<sup>ST</sup> EAGLE  
STATION  
WARREN OH 44481



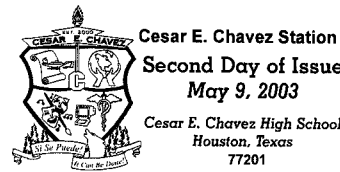
May 5, 2003  
Troops 101 Scouts  
TROOP 101 COUNTDOWN TO THE 101ST EAGLE STATION  
POSTMASTER  
201 HIGH ST NE  
WARREN OH 44481-9998



May 9, 2003  
100TH ANNIVERSARY HOBART STATION  
POSTMASTER  
20250 276TH AVE SOUTHEAST  
HOBART WA 98025-9998



May 5, 2003  
Citizens Humane Commission, Inc.  
BE KIND TO ANIMALS STATION  
POSTMASTER  
129 WEST GRAY ST  
NORMAN OK 73069-9998



May 9, 2003  
H.I.S.D. Cesar E. Chavez High School  
CESAR E CHAVEZ STATION  
WINDOW UNIT STATION  
MANAGER  
401 FRANKLIN ST  
HOUSTON TX 77201-9998

37th Annual  
Mother's Day Pancake Breakfast



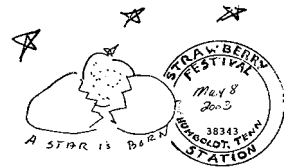
May 7, 2003  
Sedalia CO 80135

Woodbine Ranch Station

May 7, 2003  
Sedalia Historic Fire House Museum  
WOODBINE RANCH STATION  
POSTMASTER  
4195 WEST DOUGLAS AVE  
SEDALIA CO 80135-9998



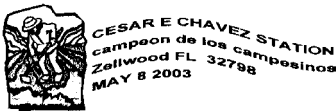
May 9, 2003  
Idaho State Historical Museum  
SACAJAWEA STATION  
POSTMASTER  
770 SOUTH 13TH ST  
BOISE ID 83708-9998



May 8-9, 2003  
Humboldt Strawberry Festival  
HUMBOLDT STATION  
POSTMASTER  
1420 OSBORNE ST  
HUMBOLT TN 38343-9998



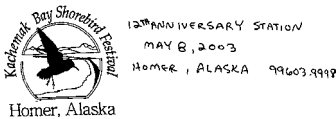
May 9, 2003  
BREAST CANCER RESEARCH STATION  
POSTMASTER  
7550 AIRWAYS BLVD  
SOUTHAVEN MS 38671-9998



May 8, 2003  
Zellwood Post Office  
CESAR E CHAVEZ STATION  
POSTMASTER  
3125 NORTH WASHINGTON ST  
ZELLWOOD FL 32798-9998



May 9-11, 2003  
Copper River Delta Shorebird Festival  
CORDOVA AK STATION  
POSTMASTER  
PO BOX 9998  
CORDOVA AK 99574-9998



May 8, 2003  
Homer Chamber of Commerce  
12TH ANNIVERSARY STATION  
POSTMASTER  
PO BOX 9998  
HOMER AK 99603-9998



May 10, 2003  
BROOKFIELD STATION  
3731 PRAIRIE AVE  
BROOKFIELD, IL 60513-9998  
Brookfield Zoo  
BROOKFIELD ZOO STATION  
POSTMASTER  
3731 PRARIL AVE  
BROOKFIELD IL 60513-9998



May 10, 2003  
54TH MASSACHUSETTS  
VOLUNTEER INFANTRY  
REGIMENT CUSTOM HOUSE  
SQUARE STATION  
POSTMASTER  
PO BOX 9998  
NEW BEDFORD MA 02740-9998



Syttende Mai Station  
May 10, 2003  
Milan, Mn 56262

May 10, 2003  
City of Milan  
SYTTENDE MAI STATION  
POSTMASTER  
PO BOX 9998  
MILAN MN 56262-9998

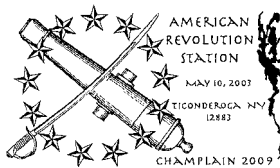


May 10, 2003  
Postal Service  
MISSISQUOI NATIONAL  
WILDLIFE REFUGE STATION  
POSTMASTER  
PO BOX 9998  
SWANTON VT 05488-9998

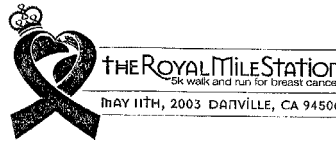


Special Olympics  
Station  
Rome, NY 13440  
May 10, 2003

May 10, 2003  
Special Olympics Committee  
SPECIAL OLYMPICS STATION  
POSTMASTER  
110 EAST GARDEN ST  
ROME NY 13440-9998



May 10, 2003  
Town of Ticonderoga's Champlain  
2009 Committee  
AMERICAN REVOLUTION  
STATION  
POSTMASTER  
169 CHAMPLAIN AVE  
TICONDEROGA NY 12883-9998



THE ROYAL MILE STATION  
5K walk and run for breast cancer  
MAY 11TH, 2003 DANVILLE, CA 94506

May 11, 2003  
Queen of Hearts, A Non-Profit  
Organization  
THE ROYAL MILE STATION  
POSTMASTER  
2605 CAMINO TASSAJARA  
DANVILLE CA 94506-9998

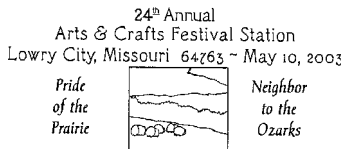


May 10, 2003  
Union Pacific Railroad Museum  
Committee  
UNION PACIFIC RAILROAD  
MUSEUM STATION  
POSTMASTER  
PO BOX 9998  
COUNCIL BLUFFS IA  
51501-9998

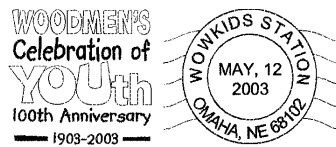


National Hospital Week  
MERCY JEANNETTE  
HOSPITAL  
STATION  
MAY 12, 2003  
JEANNETTE, PA 15644  
Caring really is the heart of the matter!

May 12, 2003  
Jeannette Hospital  
MERCY JEANNETTE HOSPITAL  
STATION  
POSTMASTER  
233 SOUTH 5TH ST  
JEANNETTE PA 15644-9998

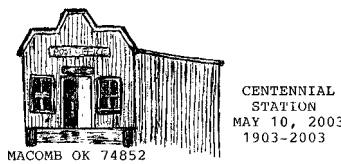


May 10, 2003  
Lowry City Community Betterment  
24TH ANNUAL ARTS AND  
CRAFTS FESTIVAL STATION  
POSTMASTER  
204 SOUTH MAIN ST  
LOWRY CITY MO 64763-9998



WOODMEN'S  
Celebration of  
YOUTH  
100th Anniversary  
1903-2003

May 12, 2003  
Woodmen of the World  
WOWKIDS STATION  
OMAHA PHILATELIC WINDOW  
1124 PACIFIC ST  
OMAHA NE 68108-9998

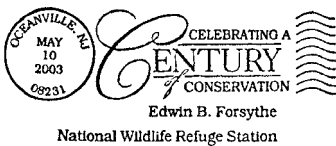


May 10, 2003  
Macomb Senior Center  
CENTENNIAL STATION  
POSTMASTER  
PO BOX 9998  
MACOMB OK 74852-9998

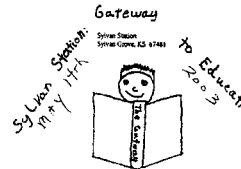


FLOWERMART Station 2003  
Baltimore, MD 21202

May 14, 2003  
FLOWERMART STATION  
MANAGER MOWS  
900 EAST FAYETTE ST  
BALTIMORE MD 21233-9715



May 10, 2003  
U.S. Department of the Interior  
EDWIN B FORSYTHE NATIONAL  
WILDLIFE REFUGE STATION  
POSTMASTER  
172 AND 174 SOUTH NEW  
YORK RD  
OCEANVILLE NJ 08231-9998



Gateway  
Sylvan Station  
May 14, 2003  
Gateway to Education  
Committee

May 14, 2003  
Gateway to Education Committee  
SYLVAN STATION GATEWAY TO  
EDUCATION STATION  
POSTMASTER  
PO BOX 9998  
SYLVAN GROVE KS 67481-9998



**135<sup>th</sup> ANNIVERSARY**  
**May 14, 2003**  
**Historic Station**  
 Port Chester, N. Y. 10573

May 14, 2003  
 135TH ANNIVERSARY STATION  
 POSTMASTER  
 PO BOX 9998  
 PORT CHESTER NY  
 10573-9998



May 15–August 15, 2003  
 Chamber of Commerce/KCHS  
 MANNFORD CENTENNIAL  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 MANNFORD OK 74044-9998

Change of "Officer In Charge"



May 15, 2003  
 USS NAUTILUS SSN 571  
 STATION  
 POSTMASTER  
 100 PLAZA COURT  
 GROTON CT 06340-9998

— Stamp Services,  
 Government Relations, 5-1-03

## Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4 <sup>th</sup> Week in May	May 1–May 31
Support Research for "NF," Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards,  
 Pricing and Classification, 5-1-03

Promotion. Postal Service Official Licensed Products

**CONCORD INDUSTRIES**

*Presents*  
OFFICIALLY LICENSED

**STAMP  
ITEMS**



LTD FD7EN  
Belt Buckle

P500 Lapel Pin



K6628 Key Tag



K082 Key Tag



K0089 Flashlight Key Tag



LT6002  
Pin and  
Key Tag  
Gift Set



**25¢**  
per Pin

**50¢**  
w/ Yellow  
Ribbon

50-piece Minimum



FP-2



FP-2R

**CONCORD INDUSTRIES, INC.** 19 Willard Rd. Norwalk, CT 06851  
Tel.: 800-553-9824 Fax: 203-750-6057 Web: [www.uspsproducts.com](http://www.uspsproducts.com)

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. To become a member of the OLRP program, please contact your area retail manager. If you are currently a member of the OLRP program, you can purchase retail products online at <http://ebuy.usps.gov/>.

# Post Offices

## Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	02-9555	99687	AK	Wasilla	Mat-Su Borough	Main Office	Post Office		Establish a new ZIP Code for Post Office boxes. Use Wasilla AK 99629 as last line of address for 1,100 Post Office boxes previously in ZIP Code 99687.
New	02-9555	99629	AK	Wasilla	Mat-Su Borough	Meadow Lakes	Contract Station	07/01/2003	
Old	05-6786	94107	CA	San Francisco	San Francisco	Embarcadero Postal Center	Classified Station		Establish a new ZIP Code for a delivery area. Use San Francisco CA 94158 as last line of address for a portion of the deliveries previously in ZIP Code 94107.
New	05-6786	94158	CA	San Francisco	San Francisco	Embarcadero Postal Center	Classified Station	07/01/2003	
Old	05-8202	92083	CA	Vista	San Diego	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Vista CA 92081 as last line of address for 11,240 deliveries previously in ZIP Code 92083.
New	05-8202	92081	CA	Vista	San Diego	Main Office	Post Office	07/01/2003	
Old	05-0462	93312	CA	Bakersfield	Kern	Oildale	Carrier Annex		Establish a new ZIP Code for a delivery area. Use Bakersfield CA 93314 as last line of address for 4,728 deliveries previously in ZIP Code 93312.
New	05-0462	93314	CA	Bakersfield	Kern	Oildale	Carrier Annex	07/01/2003	
Old	05-6936	92712	CA	Santa Ana	Orange	Civic Center	Classified Station	08/31/2001	Classified Station discontinued. Continue to use Santa Ana CA 92712 as last line of address. This amends <i>Postal Bulletin 22099</i> .
New	05-6936	92712	CA	Santa Ana	Orange	Main Office	Post Office	07/06/2002	
Old	07-2880	80110	CO	Englewood	Arapahoe	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Englewood CO 80113 as last line of address for 10,743 deliveries previously in ZIP Code 80110.
New	07-2880	80113	CO	Englewood	Arapahoe	Main Office	Post Office	07/01/2003	
Old	07-3834	81501	CO	Grand Junction	Mesa	Main Office	Post Office		Realign ZIP Code boundaries. Use Grand Junction CO 81504 as last line of address for 118 deliveries previously in ZIP Code 81501.
New	07-3834	81504	CO	Grand Junction	Mesa	Main Office	Post Office	07/01/2003	
Old	07-3834	81501	CO	Grand Junction	Mesa	Main Office	Post Office		Realign ZIP Code boundaries. Use Grand Junction CO 81506 as last line of address for 12 deliveries previously in ZIP Code 81501.
New	07-3834	81506	CO	Grand Junction	Mesa	Main Office	Post Office	07/01/2003	
Old	11-7260	32501	FL	Pensacola	Escambia	East Hill	Classified Station		This announcement expands the use of ZIP Code 32502 to include 1,612 deliveries.
New	11-7260	32502	FL	Pensacola	Escambia	Downtown Pensacola	Classified Station	07/01/2003	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	11-7260	32502	FL	Pensacola	Escambia	Downtown Pensacola	Classified Station		Realign ZIP Code boundaries. Use Pensacola FL 32502 as last line of address for 1,612 deliveries previously in ZIP Code 32501.
New	11-7260	32502	FL	Pensacola	Escambia	Downtown Pensacola	Classified Station	07/01/2003	
Old	11-9165	34292	FL	Venice	Sarasota	Main Office	Post Office		Realign ZIP Code boundaries. Use Venice FL 34285 as last line of address for 8,415 deliveries previously in ZIP Code 34292.
New	11-9165	34285	FL	Venice	Sarasota	Main Office	Post Office	07/01/2003	
Old	11-2100	32122	FL	Daytona Beach	Volusia	Station A	Classified Branch	08/01/2002	Classified Branch discontinued. Retain ZIP Code. Continue to use Daytona Beach FL 32122 as last line of address.
New	11-2100	32122	FL	Daytona Beach	Volusia	Holly Hill	Classified Branch	11/23/2002	
Old	16-4680	60050	IL	McHenry	McHenry	Main Office	Post Office		Realign ZIP Code boundaries. Use McHenry IL 60051 as last line of address for 5,517 deliveries previously in ZIP Code 60050.
New	16-4680	60051	IL	McHenry	McHenry	Main Office	Post Office	07/01/2003	
Old	16-4548	60441	IL	Lockport	Will	Romeoville	Classified Branch		Establish a new ZIP Code for a delivery area. Use Homer Glen IL 60491 as last line of address for 6,685 deliveries previously in ZIP Code 60441.
New	16-4548	60491	IL	Lockport	Will	Homer Glen	Place Name	07/01/2003	
Old	19-2200	66727	KS	Coyville	Wilson	Main Office	Post Office	06/30/1996	Post Office and ZIP Code discontinued. Establish a place name. Coyville KS becomes an acceptable last line for use with ZIP Code 66736.
New	19-3245	66736	KS	Fredonia	Wilson	Coyville	Place Name	11/02/2002	
Old	26-7630	55372	MN	Prior Lake	Scott	Main Office	Post Office		Realign ZIP Code boundaries. Use Savage MN 55378 as last line of address for 117 deliveries previously in ZIP Code 55372.
New	26-8490	55378	MN	Savage	Scott	Main Office	Post Office	07/01/2003	
Old	26-6360	55409	MN	Minneapolis	Hennepin	Lake Street	Classified Station		Realign ZIP Code boundaries. Use Minneapolis MN 55419 as last line of address for 3,589 deliveries previously in ZIP Code 55409.
New	26-6360	55419	MN	Minneapolis	Hennepin	Diamond Lake	Classified Station	07/01/2003	
Old	28-0534	65433	MO	Bendavis	Texas	Main Office	Post Office	06/26/1992	Post Office and ZIP Code discontinued. Establish a place name. Bendavis MO becomes an acceptable last line for use with ZIP Code 65444.
New	28-1098	65444	MO	Bucyrus	Texas	Bendavis	Place Name	11/02/2002	



Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	28-3162	65659	MO	Goodson	Polk	Main Office	Post Office	09/03/1991	Post Office and ZIP Code discontinued. Establish a place name. Goodson MO becomes an acceptable last line for use with ZIP Code 65663.
New	28-3420	65663	MO	Halfway	Polk	Goodson	Place Name	11/02/2002	
Old	28-4584	65540	MO	Lecoma	Dent	Main Office	Post Office	05/01/1990	Post Office and ZIP Code discontinued. Establish a place name. Lecoma MO becomes an acceptable last line for use with ZIP Code 65401.
New	28-6936	65401	MO	Rolla	Phelps	Lecoma	Place Name	11/02/2002	
Old	28-3744	63947	MO	Hiram	Wayne	Main Office	Post Office	10/27/1995	Post Office and ZIP Code discontinued. Establish a place name. Hiram MO becomes an acceptable last line for use with ZIP Code 63944.
New	28-3342	63944	MO	Greenville	Wayne	Hiram	Place Name	10/12/2002	
Old	28-3258	63753	MO	Grassy	Bollinger	Main Office	Post Office	11/16/1991	Post Office and ZIP Code discontinued. Establish a place name. Grassy MO becomes an acceptable last line for use with ZIP Code 63751.
New	28-3090	63751	MO	Glenallen	Bollinger	Grassy	Place Name	10/12/2002	
Old	28-3858	64751	MO	Horton	Vernon	Main Office	Post Office	08/16/1996	Post Office and ZIP Code discontinued. Establish a place name. Horton MO becomes an acceptable last line for use with ZIP Code 64778.
New	28-6780	64778	MO	Richards	Vernon	Horton	Place Name	09/28/2002	
Old	27-5538	38651	MS	Nesbit	Desoto	Main Office	Post Office	07/01/2003	Realign ZIP Code boundaries. Use Horn Lake MS 38637 as last line of address for 300 deliveries previously in ZIP Code 38651.
New	37-3601	38637	MS	Horn Lake	Desoto	Main Office	Post Office		
Old	27-8814	38680	MS	Walls	Desoto	Main Office	Post Office	07/01/2003	Realign ZIP Code boundaries. Use Horn Lake MS 38637 as last line of address for 1,569 deliveries previously in ZIP Code 38680.
New	27-3601	38637	MS	Horn Lake	Desoto	Main Office	Post Office		
Old	36-2680	28301	NC	Fayetteville	Cumberland	Tokay	Classified Station	07/01/2003	Establish a new ZIP Code for a delivery area. Use Fayetteville NC 28312 as last line of address for 7,127 deliveries previously in ZIP Code 28301.
New	36-2680	28312	NC	Fayetteville	Cumberland	Tokay	Classified Station		
Old	30-5370	69349	NE	Lyman	Scotts Bluff	Henry	Community Post Office	05/20/2002	Community Post Office and ZIP Code discontinued. Establish a place name. Henry NE becomes an acceptable last line for use with ZIP Code 69358.
New	30-6090	69358	NE	Morrill	Scotts Bluff	Henry	Place Name	10/19/2002	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	30-6465	69132	NE	North Platte	Lincoln	Dickens	Community Post Office		This announcement changes the administrative office for this ZIP Code from North Platte NE to Wallace NE. Continue to use Dickens NE 69132 as last line for addresses.
New	30-9405	69132	NE	Wallace	Lincoln	Dickens	Community Post Office	03/21/2003	
Old	32-0600	03570	NH	Berlin	Coos	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Randolph NH 03593 as last line of address for 199 deliveries previously in ZIP Code 03570.
New	32-3300	03593	NH	Gorham	Coos	Randolph	Place Name	07/01/2003	
Old	33-5550	08060	NJ	Mount Holly	Burlington	Main Office	Post Office		Realign ZIP Code boundaries. Use Lumberton NJ 08048 as last line of address for 3,924 deliveries previously in ZIP Code 08060.
New	33-4650	08048	NJ	Lumberton	Burlington	Main Office	Post Office	07/01/2003	
Old	33-8700	08088	NJ	Vincetown	Burlington	Main Office	Post Office		Realign ZIP Code boundaries. Use Lumberton NJ 08048 as last line of address for 37 deliveries previously in ZIP Code 08088.
New	33-4650	08048	NJ	Lumberton	Burlington	Main Office	Post Office	07/01/2003	
Old	33-4995	08055	NJ	Medford	Burlington	Main Office	Post Office		Realign ZIP Code boundaries. Use Lumberton NJ 08048 as last line of address for 231 deliveries previously in ZIP Code 08055.
New	33-4650	08048	NJ	Lumberton	Burlington	Main Office	Post Office	07/01/2003	
Old	39-1749	74017	OK	Claremore	Rogers	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Claremore OK 74019 as last line of address for 5,200 deliveries previously in ZIP Code 74017.
New	39-1749	74019	OK	Claremore	Rogers	Main Office	Post Office	07/01/2003	
Old	40-1216	97722	OR	Burns	Harney	Diamond	Community Post Office	02/17/1998	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Diamond OR 97722 as last line of address. This amends <i>Postal Bulletin</i> 22098.
New	40-1216	97722	OR	Burns	Harney	Diamond	Place Name	10/01/2002	
Old	46-4392	57462	SD	Ipswich	Edmunds	Mina	Community Post Office	07/01/1992	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Mina SD 57462 as last line of address.
New	46-4392	57462	SD	Ipswich	Edmunds	Mina	Place Name	08/03/2002	
Old	48-7980	78211	TX	San Antonio	Bexar	South San Antonio	Classified Station	07/13/2001	Classified Station discontinued. Retain ZIP Code. Continue to use San Antonio TX 78211 as last line of address.
New	48-7980	78211	TX	San Antonio	Bexar	Tejeda Station	Classified Station	07/13/2001	
Old	54-9394	98072	WA	Woodinville	King	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Woodinville WA 98077 as last line of address for 6,526 deliveries previously in ZIP Code 98072.
New	54-9394	98077	WA	Woodinville	King	Main Office	Post Office	07/01/2003	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	54-4060	98032	WA	Kent	King	Midway	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Kent WA 98089 as last line of address for 1,104 Post Office boxes previously in ZIP Code 98032.
New	54-4060	98089	WA	Kent	King	Midway	Classified Station	07/01/2003	
Old	54-7616	98121	WA	Seattle	King	Seattle Main Office	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA 98141 as last line of address for 308 Post Office boxes previously in ZIP Code 98121.
New	54-7616	98141	WA	Seattle	King	Seattle Main Office	Classified Station	07/01/2003	
Old	54-7616	98125	WA	Seattle	King	Northgate	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA 98175 as last line of address for a portion of the Post Office boxes previously in ZIP Code 98125.
New	54-7616	98175	WA	Seattle	King	Northgate	Classified Station	07/01/2003	
Old	54-7616	98199	WA	Seattle	King	Magnolia	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA 98139 as last line of address for 624 Post Office boxes previously in ZIP Code 98199.
New	54-7616	98139	WA	Seattle	King	Magnolia	Classified Station	07/01/2003	
Old	54-7616	98125	WA	Seattle	King	Northgate	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA 98165 as last line of address for a portion of the Post Office boxes previously in ZIP Code 98125.
New	54-7616	98165	WA	Seattle	King	Lake City	Classified Station	07/01/2003	
Old	54-2772	98203	WA	Everett	Snohomish	Claremont	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Everett WA 98213 as last line of address for 1370 Post Office boxes previously in ZIP Code 98203.
New	54-2772	98213	WA	Everett	Snohomish	Claremont	Classified Station	07/01/2003	
Old	54-7616	98107	WA	Seattle	King	Ballard	Classified Station		Realign ZIP Code boundaries. Use Seattle WA 98127 as last line of address for 1,218 deliveries previously in ZIP Code 98107.
New	54-7616	98127	WA	Seattle	King	Ballard	Classified Station	07/01/2003	
Old	54-7616	98103	WA	Seattle	King	Wallingford	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA 98113 as last line of address for 497 of the Post Office boxes previously in ZIP Code 98103.
New	54-7616	98113	WA	Seattle	King	Greenwood	Classified Station	07/01/2003	
Old	54-7616	98104	WA	Seattle	King	International	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Seattle WA as last line of address for 679 of the Post Office boxes previously in ZIP Code 98104.
New	54-7616	98194	WA	Seattle	King	Pioneer Square	Classified Station	07/01/2003	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	56-4120	53545	WI	Janesville	Rock	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Janesville WI 53548 as last line of address for 8,047 deliveries previously in ZIP Code 53545.
New	56-4120	53548	WI	Janesville	Rock	Main Office	Post Office	07/01/2003	

— Address Management,  
Intelligent Mail and Address Quality, 5-1-03

## Retail

### REMINDER

### Merchandise Insurance Coverage

As part of the rate changes implemented on June 30, 2002, the merchandise insurance coverage included in the base price of Express Mail® service postage was reduced from \$500 to \$100. Customers seeking insurance coverage for merchandise valued above \$100 must purchase additional coverage, available in \$100 increments up to \$5,000.

Use the old version of the Express Mail service label until inventory is exhausted. The new labels, which refer to the current level of merchandise coverage included with the postage (\$100), may be obtained by calling the Expedited Supply Center at 800-222-1811.

Mail clerks should advise customers that the limit of insurance automatically included with the postage is now \$100, and they should direct customers' attention to the disclaimer appearing on the label in bold print:

**COVERAGE, TERMS, AND LIMITATIONS ARE SUBJECT TO CHANGE.** Please consult *Domestic Mail Manual* and *International Mail Manual* for additional limitations and terms of coverage.

— Retail Operations,  
Delivery and Retail, 5-1-03

# What's in Store

## Go to eBuy for OLRP

*Online orders  
only*

Want to place an order through the Official Licensed Retail Product (OLRP) program? Do it on eBuy, the Postal Service's online purchasing system. Because of increased demand for these products, the OLRP program no longer accepts orders by telephone or fax. Retail offices participating in the OLRP program must use eBuy to place orders. You can access eBuy from the USPS intranet site at <http://blue.usps.gov>; type "ebuy" in the address line at the top of your screen. It makes ordering OLRP products easier and faster. Great products! Great way to order them!

## Affinity with USPS

*For break  
room only*

What's in the box? Application forms for the Postal Service employee affinity credit card program, which offers a platinum Visa credit card to eligible employees. Many of the larger Retail offices have already received a shipment of these applications. More will be mailed in the coming months. If you receive a shipment, these take-ones and holders are for placement in break rooms — not for placement in Post Office lobbies. This card is not a general consumer credit card. It's offered for Postal Service employees and their family members.

This credit card is for personal use only and does not replace USPS-authorized cards for Postal Service purchases and business travel. There's an online application site available through the Postal Service intranet at <http://blue.usps.gov> and on the Internet at [www.postalemployeevisa.com](http://www.postalemployeevisa.com).

If you have any questions about the credit card program or the shipment of take-ones, please contact the Licensing Group via e-mail at [licensing@usps.com](mailto:licensing@usps.com).

## What's in Store

There's still time...

*It's a makeover!*

...to enter the Post Office Lobby Makeover Contest. It's an opportunity to shine the spotlight on your retail space. In the contest sponsored by the Advertising group, two Post Offices — one from Kit 1, 2, or 3 and one from Kit 4, 5, or 6 — will be randomly selected from the entries received. A team will visit these Post Offices and use materials already available in their drive period kits to highlight the effective placement of in-store messaging. Only postmasters or station/branch managers who have responsibility for lobby management may submit an entry. One entry per lobby, please.

Visit the Real Time advertising campaign Web site on the USPS intranet page at <http://blue.usps.gov> to obtain an official entry form. Or, on an 8 1/2" x 11" piece of paper, print your name, title, work telephone number, Post Office name, Post Office ZIP+4, e-mail address (if applicable), and Post Office Lobby Kit configuration number (kit number can be found on the planogram or ask your Retail specialist).

Also, in 50 words or less, explain why you are entering the lobby makeover contest. Statements will be used for research purposes and will not be judged. Mail entry, via First-Class Mail® service, to:

LOBBY MAKEOVER  
1735 NORTH LYNN ST RM 6040  
ARLINGTON VA 22209-6057

Important: Print your Lobby Kit configuration number on the lower left corner of the envelope.

All entries must be postmarked by May 5, 2003, and received by May 8, 2003. In addition to lobby makeover enhancements, the winners will receive cash gift certificates valued at up to \$500 for the manager to use as employee spot awards or to make a group award purchase. And there will be an office grand reopening party for all employees of the winning lobby facility.

Hepburn in June

*Please note*

The first day of issue for the *Audrey Hepburn* commemorative stamp is June 11, 2003. This is a change from in-store messaging currently in Post Offices. Originally, the stamp was planned for a May release. Let your customers know — it's Hepburn in June.

## What's in Store

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### Feedback

Send comments and questions to:

WHATS IN STORE  
US POSTAL SERVICE  
1735 N LYNN STREET RM 6042  
ARLINGTON VA 22209-6057

## What's in Store

### *Retail Coaches Corner*

#### Welcome to the May Corner!

This month's edition has information on 15-pound balloon rate and oversize rate surcharges.

When a lightweight parcel is bulkier than other pieces of the same weight, the standard rate is less likely to cover the cost of transporting the piece. Even though the rate is based on the piece's weight and, usually, the zone to which it's addressed, the rate assumes the average size for that weight. Transportation costs are higher for larger pieces as well as for heavier ones.

If a large item also is lightweight, failure to assess applicable surcharges means that the cost of transportation will not be recouped because of the basic postage rate is based on weight. The Postal Service loses revenue when the appropriate surcharge is not applied. Three surcharges pertain to Priority Mail® service and Parcel Post service — balloon, nonmachinable, and oversized. This edition of the *Retail Coaches Corner* focuses on the 15-pound balloon rate and oversized rate surcharges.

#### Which packages are subject to the 15-pound balloon rate surcharge?

The 15-pound balloon rate surcharge covers the additional cost of transporting pieces that are both large and lightweight, such as a fishing pole or a basket. The balloon rate surcharge is applied to all Priority Mail and Parcel Post service items that weigh less than 15 pounds and measure more than 84 inches but not more than 108 inches in length and girth combined. These items must be charged the appropriate 15-pound rate for the destination zone to which they're addressed.

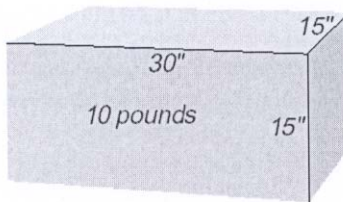
#### How do you establish an oversized parcel?

Regardless of weight, a parcel that measures more than 108 inches but not more than 130 inches in combined length and girth must pay the surcharge at the oversized rate. The oversized surcharge applies to Parcel Post service items (not Priority Mail service).

#### Priority Mail and Parcel Post

##### Balloon Rate if:

- Weight less than 15 pounds *and*
- Length plus girth combined is more than 84 but not more than 108 inches

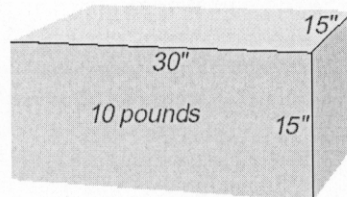


Nonmachinable Surcharge: No  
Balloon Rate: Yes  
Oversized Rate: No

#### Priority Mail and Parcel Post

##### Balloon Rate if:

- Weight less than 15 pounds *and*
- Length plus girth combined is more than 84 but not more than 108 inches



Nonmachinable Surcharge: No  
Balloon Rate: Yes  
Oversized Rate: No



## What's in Store

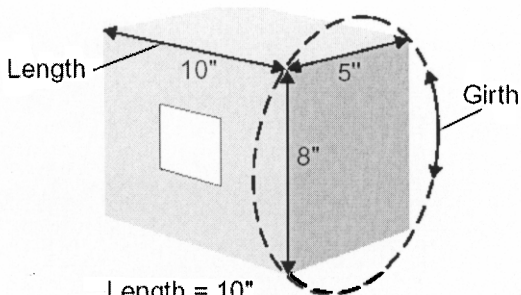


### Example of rate difference

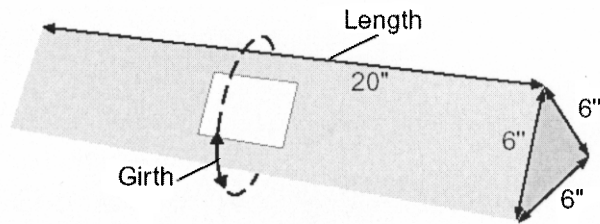
- A 4-pound Priority Mail service parcel (Zone 8) measuring 18" x 16" x 16" (82" combined length and girth) costs \$10.35. (No balloon rate surcharge should be applied.)
- By adding 4" to the girth (18" x 17" x 17" = 86" combined length and girth), the package should be assessed the 15-pound balloon rate surcharge at \$27.80. This is calculated as a 15-pound Priority Mail service parcel destined to Zone 8.
- That's a \$17.45 difference and a revenue loss to the Postal Service if the customer isn't charged the balloon rate surcharge.

### Measuring parcels

For parcels, length is the measurement of the longest dimension and girth is the measurement around the thickest part (perpendicular to the length). Below are examples of measuring parcels.



Length = 10"  
 Girth (8 + 5 + 8 + 5) = 26"  
 Length + Girth = 36"

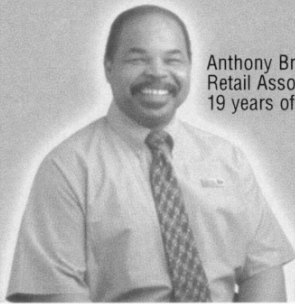


Length = 20"  
 Girth (6 + 6 + 6) = 18"  
 Length + Girth = 38"

Measurement	Maximum
Length + Girth	108 inches <sup>1</sup>
Weight	70 pounds

Questions or comments? Submit them via cc:Mail or Outlook to *Retail Coaches Corner*.

## What's in Store



Anthony Brown  
Retail Associate  
19 years of service

# may

retail employee bulletin

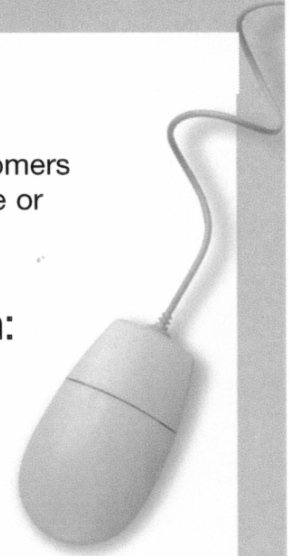
Spring '03 Retail Drive Period  
3/22/03 – 6/14/03

## What's Click-N-Ship?

Click-N-Ship™ is our easy-to-use online service that allows customers to print shipping labels, with or without postage, from their home or office using a PC and a printer.

At [www.usps.com/clicknship](http://www.usps.com/clicknship), customers can:

- Print Express Mail®, Priority Mail®, Global Express Mail™, and Global Express Guaranteed™ labels.
- Pay for PC Postage® labels with a credit card.
- Get Delivery Confirmation™ service for no additional charge.
- Save frequently used addresses in an online address book.
- Get ZIP Code look-up, calculate rates, and validate addresses.



## What do I need to know at retail?

- Customers can mail Priority Mail and Express Mail packages, **16 oz. and over** bearing Click-N-Ship labels with PC Postage, in retail lobby parcel drops or collection boxes, or they can hand them to carriers.
- You can tell a Click-N-Ship PC Postage label from another PC Postage label by looking for the [www.usps.com](http://www.usps.com) to the left of the indicia.



## May Stamp Releases:

- *First Flight: May 22*
- *Purple Heart: May 30*



Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information.  
Access the Retail Intranet Site at <http://retail.usps.gov>.

## What's in Store

# may

retail employee bulletin

Spring '03 Retail Drive Period  
3/22/03 – 6/14/03

## Pocket Cards for Customers

Now that you know about Click-N-Ship, inform your customers!

- You'll be receiving Click-N-Ship™ pocket cards. Hand them to customers who you think would benefit most from online shipping.
- Some locations may receive only a few cards for reference. Additional cards are available through your district retail manager.



## Why should I tell customers to go online?

- Customers will appreciate that they can save time with online shipping.
- It's smart business, enticing more business and residential customers to think of shipping with the Postal Service™ for convenience and price.
- It reduces lines while growing your revenue, because **online revenue is allocated to your office's finance number!** Allocation is based on the ZIP Code of mailing provided by the customer when they print labels with PC Postage® on Click-N-Ship.



## Understanding your Retail Employee Calendar.

There's been some confusion about the new April, May, June Retail Employee Calendar. Do not tear it apart. Hang it as you would a month-by-month calendar.



Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>.

# What's in Store

# may

retail employee bulletin

Spring '03 Retail Drive Period  
3/22/03 – 6/14/03



## focus!

Look for opportunities to educate customers about the featured product/service for each AP. You'll improve customer satisfaction and help your office meet its revenue goals!

MON	TUE	WED	THUR	FRI	SAT	SUN
			1	2	3	4
				Last day for districts to input VESS data for AP 8		
5	6	7	8	9	10	11
<b>focus!</b> Delivery Confirmation™ service and Insurance with Priority Mail® service				<b>\$\$\$ payday!</b>		<b>MOTHER'S DAY</b>
12	13	14	15	16	17	18
<b>did you know?</b> The new Retail Employee Calendar hanging in your office is a "flip" format. April flips to May flips to June!					AP 10 begins POW/MIA flag <b>ARMED FORCES DAY</b>	
19	20	21	22	23	24	25
Make sure Holiday Closings door sign is displayed			<b>First Flight stamp</b>	<b>\$\$\$ payday!</b> Gather VESS data for AP 9	POW/MIA flag	
26	27	28	29	30	31	
Offices Closed <b>MEMORIAL DAY</b>				<b>Purple Heart stamp</b> Last day for districts to input VESS data for AP 9		

Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information.  
Access the Retail Intranet Site at <http://retail.usps.gov>.

# Supply Management

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## NOTICE

### National Agreement With Nextel Communications

In addition to the national wireless agreements with AT&T, Cingular, and Verizon Wireless, the Information Technology Category Management Center (CMC) has negotiated a national agreement with Nextel Communications to provide discounted wireless services and equipment.

Under the terms of the agreement, discounts will be applied to all existing Postal Service business accounts and to employees' personal accounts (when registered). The following discount terms are applicable:

- An 18% discount is available on standard service plans for new and existing accounts.
- A 39% discount is available on the purchase of all phones and handsets.
- A 20% discount is available on the purchase of accessories. All orders will be shipped via the Postal Service.
- Activation fees are waived for USPS business and personal accounts.
- Discounts are not applicable to family plans.

To take advantage of this agreement, new Postal Service official business subscribers should call Nextel Communications at 800-793-5178, or visit their web site at [www.nextel.com/usps](http://www.nextel.com/usps). Existing Postal Service official business accounts with Nextel Communications will be automatically transferred under this agreement. Employees seeking to order new personal service or to transfer existing personal Nextel Communications accounts should call 888-242-4190.

Please note that these discounted offers are available only through the toll-free numbers provided or through business-to-business sales that come directly to Postal Service facilities. **These discounts are not available through Nextel Communications retail stores, kiosks, or agents.**

All questions regarding this agreement must be directed to Nextel Communications at the above toll-free numbers. The Purchasing and Supply Management Specialist for this national agreement is Jack Mitchell, Information Technology CMC. He can be reached at 202-268-4655.

— SCM Strategies,  
Supply Management, 5-1-03

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## ADDITIONAL ORDERING INSTRUCTIONS

### National Custodial Rental Items Contracts

The purpose of this notice is to clarify the ordering instructions for Cintas (Contract # 2CMROS-03-P-2287) and UniFirst (Contract # 2CMROS-03-P-2284) provided in *Material Logistics Bulletin* MLB-CO-03-002, Mandatory National Sources for Custodial Rental Items.

The contracts stipulate that when a Postal Service facility selects either Cintas or UniFirst as its supplier, that facility *must* remain with the supplier for 2 years and all eBuy orders must cover the entire 2-year period. Several facilities have incorrectly entered their eBuy orders for 1-week periods only.

For example, if you use five 3' x 5' mats per week, the eBuy order for that item should show a quantity of 520 mats: 5 mats per week x 104 weeks (2 years) = 520. You should perform this same calculation for each line item of the eBuy order. This "standing order" should not only cover

your facility's rental item requirements for a 2-year period, but should also include a 10% contingency cost — per line item — for loss, damage, replacement, and so on.

You should contact your district or area eBuy representative to receive a logon ID and password. If you have access to the Postal Service Intranet, you must order through eBuy and can obtain an eBuy logon ID and password as follows:

From Internet Explorer (version 5.0 or higher), go to the blue page at <http://blue.usps.gov> and type "ebuy" in the address line and then hit the Return key. (The direct URL is <http://ebuy.usps.gov/jsp/co/Login.jsp>; note that this URL is case sensitive.)

If you do not have access to the Intranet, you should contact suppliers directly.

Before placing any order, you must contact those companies to complete a client profile. If you are a current Cintas or UniFirst client, you must contact those companies to reestablish service under the new contract. If you are not a current Cintas or UniFirst client, you may contact them to compare products and prices and subsequently establish service. The telephone numbers are:

Cintas Corporation  
Order Placement and Customer Service  
800-795-7368

UniFirst Corporation  
Order Placement  
800-480-5432

When you place an eBuy order through a facility, management and funding approvals are performed electronically (no additional approvals are required). However, Postal

Service facilities without access to eBuy must receive management and funding approval by using PS Form 7381, *Requisition for Supplies, Services, or Equipment*, before signing the client profile and placing the order with Cintas or UniFirst. It is your responsibility to monitor and track the declining balance of your standing order by using the eBuy requisition or the approved PS Form 7381.

The only document you may sign is the client profile created at the time of the order. Do not sign a rental agreement or any other document with a supplier — including Cintas and UniFirst — for mops, mats, shop towels, or uniforms.

— SCM Strategies,  
*Supply Management, 5-1-03*

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## Partnering Equals Big Savings for Postal Service

Supply Management, Network Operations, and Information Technology formed a partnership in which we competitively bid fueling services across the industry and put a system in place to track expenditures down to the penny.

Every year the Postal Service provides extra airlift to handle additional holiday season mail and packages. The fuel bill figures for the 2002 holiday season have been tabulated and show that the Postal Service spent \$10 million for commercial jet fuel, which is \$4 million less than it would have spent using previous buying methods.

The calculations show that the Postal Service paid less than \$1 per gallon for the fuel.

By sharing usage information with selected suppliers, we were able to eliminate inefficiencies throughout the fuel supply chain — both within the supplier's operations and within the Postal Service.

— SCM Strategies,  
*Supply Management, 5-1-03*

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## Fulfilling Corrugated PO Box Closure Orders

Effective June 1, 2003, Material Production and Distribution in Topeka, Kansas, will stop handling requirements for Corrugated PO Box Closures (PSIN numbers: 053-A, 053-B, 053-C, 053-D, 053-E, and 053-F). You must now order these items through the Postal Products Unlimited, Inc. catalog, which will soon be available on eBuy at <http://ebuy.usps.gov/jsp/co/Login.jsp> (Please note that this URL is case sensitive.)

Postal Products Unlimited, Inc. has been approved with competitive pricing, and their items conform to Postal Service quality and brand management standards. The supplier anticipates that they will ship within 48 hours after receiving each order. They will ship all orders via First-Class Mail® service.

Postal Service clients with access to the Postal Service Intranet must place orders through the catalog on eBuy. Postal Service clients without access to the Intranet should

contact Postal Products Unlimited, Inc. directly by calling 800-229-4500 or faxing orders to 800-570-0007. We will include additional ordering instructions in future issues of the *Postal Bulletin* and *Material Logistics Bulletin* (MLB).

If Material Production and Distribution receives your order the week before June 1, they may be delayed in fulfilling your order because of transferring residual inventory to Postal Products Unlimited, Inc. Please allow 1 to 2 additional days for processing during that transition period.

If you have any questions, contact Dan Jackson, Purchasing and Supply Management Specialist, Delivery and Industrial Equipment Category Management Center (CMC), at 336-665-2867.

— SCM Strategies,  
*Supply Management, 5-1-03*

ORDERING INSTRUCTIONS

**POW-MIA Flags**



We're about to begin the annual cycle of displaying the POW-MIA flag at Postal Service facilities on the following 6 specific days:

- Armed Forces Day, the third Saturday in May
- Memorial Day, the last Monday in May
- Flag Day, June 14
- Independence Day, July 4
- National POW-MIA Recognition Day, the third Friday in September
- Veterans Day, November 11

**Note:** If any of these days fall on a nonbusiness day, Postal Service facilities are required to display the POW-MIA flag on the last business day before the designated day.

The flag and its display at our facilities honor the sacrifices made by members of the armed forces held as prisoners of war or missing in action. Use the information below to order POW-MIA flags.

**Ordering Instructions**

In compliance with the law requiring the display of POW-MIA flags, the Material Distribution Center offers the following sizes of flags, which it orders from the General Services Administration.

Order a POW-MIA flag based on the size of your United States flag.

If using this size U.S. flag:	Order this size POW-MIA flag:	Use this POW-MIA flag NSN:
5' x 9' 6" or larger	4' x 6'	8345-01-452-6283
3' 6" x 6' 7-3/4"	3' x 5'	8345-01-452-8114
2' 4-7/16" x 4' 6"	2' x 3'	8345-01-452-8111

You can order a POW-MIA flag by one of the following means:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, select Option 2.  
**Note:** You must be registered to use TTOE. To register, call 800-332-0317, Option 1, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before placing your first order).
- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC, Customer Service* or to *mcustome@email.usps.gov*.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS  
MATERIAL DISTRIBUTION CENTER  
500 SW GARY ORMSBY DR  
TOPEKA KS 66624-9702

You also can order the POW-MIA flag through the Postal Products Unlimited, Inc. catalog on eBay at <http://ebuy.usps.gov/jsp/co/Login.jsp> (Please note that this URL is case sensitive.)

— Supply Management, 5-1-03

# IN A HURRY?

## Save time, buy stamps online!



The screenshot shows the USPS online store interface. At the top, there's a navigation bar with links for Store Home, Log In, Account, Help, and Shopping Cart. The main header features the USPS logo and the text 'The Postal Store'. Below this, there are several promotional banners and product categories. The 'Fast Stamps' section offers books and coils of stamps. The '50 State Quarters & Greetings From America' banner highlights a special collection. The 'Mailbox Banks' section features replica mailbox banks. The 'Stamps Everywhere' section shows stamps on everyday items. The 'Love You, Mother!' section features a Mother's Day stamp. The 'What's New' section includes a stamp dispenser, a teddy bear t-shirt, a laser keychain, and a Cesar Chavez stamp. A 'Browse Store' sidebar lists various categories like Stamps by Rate, Subject, Format, Type, Products, Combo Packs, and Pro Cycling Gear. A 'Collector's Corner' sidebar lists Stamp Issues, Release Schedule, Stamp Collecting, Philatelic Glossary, and Resources. A 'Store Search' box is also present. At the bottom, there are links for USPS home, site home, contact us, security, about us, and store map, along with a copyright notice and Terms of Use/Privacy Policy links.

[www.usps.com/shop](http://www.usps.com/shop)