

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22097, March 6, 2003

Your Source for Trusted INFORMATION ... since 1880

DAILY BULLETIN OF ORDERS AFFECTING THE POSTAL SERVICE.
POST OFFICE DEPARTMENT, WASHINGTON, D. C., MARCH 4, 1880.

THE POSTAL BULLETIN
Published daily, except Sundays and legal holidays, by direction of the Postmaster General, for the information and guidance of officers and employees of the Postal Service.
WASHINGTON, MARCH 20, 1918.—Two Sheets.
VOL. XXXIX. [NOTE—Beginning with this issue, the name of the "Daily Bulletin" is changed to "The Postal Bulletin."] NO. 11005

SALE OF THRIFT AND WAR SAVINGS STAMPS
The Motto of the Post Office Department
DO YOUR DUTY.
REPORT FROM THE RURAL CARRIERS.

Rural carriers all over the country have been so successful in the sale of Thrift and War-Savings Stamps that the following Roll of Honor will be of great interest, not only as showing the enthusiasm of postal employees in the rural service, but as a matter of comparison to act as an incentive for renewed effort in future sales throughout the year.

These carriers have proven themselves practical patriots and genuine Americans because they have sacrificed their time and possibly their own interests for the sake of their country in its hour of need. Undoubtedly there are others, equally true and loyal, who have made large sales of stamps, but as yet their individual names have not been published.

POSTAL BULLETIN
INFORMATION FOR ALL POSTAL EMPLOYEES
Washington 25, D. C., Friday, June 25, 1954—One Page
LXXV
19753

Postal Salary
In previous POSTAL BULLETIN brief explanation of the

POSTAL BULLETIN
Instructions and Information for Postal Employees
Published Weekly
Washington, D.C. 20260, Thursday, August 13, 1970—Eight Pages
XCI
20771

The New Postal Bulletin
This issue of the POSTAL BULLETIN appears in the new format which will be used for all future issues. This change in format is part of a plan for making more readable and understandable the various means of communicating operating instructions and essential information to officers and employees. In a few days more, the Department will begin distribution of the new *Postal Manual* which will be published in looseleaf form to take the place of the present manual.

Delegation of Authority
Authority under the Vertical Improvement (VIM) Program is now

10-Cent Tennis Commemorative Stamped Envelope
Description. The 10-cent Tennis commemorative stamped envelope will be first placed on sale at Forest Hills, New York, on August 31, 1974. The design depicts a yellow tennis racquet with white strings against a blue background.

Historic Rural Mail Boxes
The National Museum of History and Technology of the Smithsonian Institution needs a variety of rural mail boxes of the kind made between 1900 and 1930. Saltboxes (top opening boxes) and cylindrical forms of stamped metal are especially desired. These rural mail boxes are needed for the museum's Hall of Post.

Salary Schedules
The salary schedules are being printed in two sections:
Section I. PES, PMS, and Jurth-Class (FCS) Salary Schedule effective July 6, 1974, reflect increases in salaries for non-bargaining unit employees (see pages 2-4 of this Bulletin).

UNITED STATES POSTAL SERVICE
U.S. MAIL

postal bulletin
Directives Control Division, Washington, DC 20260
PB 20992—July 18, 1974—Terpages

WHO IS MARK LEMON? (SEE BACK COVER)
POSTAL BULLETIN
PUBLISHED SINCE MARCH 4, 1880
PB 22095, February 6, 2003
Experience the transformation



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Postal Bulletin Index
 2002 Annual Index PB 22094 (1-23-03)



The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22097: 7690-05-000-5966	PB 22089: 7690-05-000-4854	PB 22082: 7690-05-000-4847	PB22075A: 7690-05-000-5051
PB 22096: 7690-05-000-5965	PB 22088: 7690-05-000-4853	PB 22081: 7690-05-000-4846	PB 22075: 7690-05-000-4840
PB 22095: 7690-05-000-5964	PB 22087: 7690-05-000-4852	PB 22080: 7690-05-000-4845	PB 22074: 7690-05-000-4839
PB 22094: 7690-05-000-4859	PB 22086: 7690-05-000-4851	PB 22079: 7690-05-000-4844	PB 22073: 7690-05-000-4838
PB 22093: 7690-05-000-4858	PB 22085: 7690-05-000-4850	PB 22078: 7690-05-000-4843	PB 22072: 7690-05-000-4837
PB 22092: 7690-05-000-4857	PB 22084: 7690-05-000-4849	PB 22077: 7690-05-000-4842	PB 22071: 7690-05-000-4836
PB 22091: 7690-05-000-4856	PB 22083: 7690-05-000-4848	PB 22076: 7690-05-000-4841	PB 22070: 7690-05-000-4835

USPSNEWS@WORK

National threat alert downgraded to Yellow from Orange

The U.S. Department of Homeland Security has downgraded the nation's threat alert level to Yellow. While the change means that the likelihood of terrorist attack has been reduced, there is still a "significant threat."

- The Postal Service and its employees must remain vigilant about their own safety, and the safety of customers and the mail.
- Carriers and other employees involved in mail collection are urged to exercise caution in performing their duties. They should report suspicious mail items to local Inspection Service and law enforcement officials.
- Other protective measures include taking all necessary steps to ensure facility security, taking extra care when accepting mail at the counter and exercising caution when collecting and delivering mail.
- Casual employees who deliver mail must wear caps or shirts with the Postal Service logo. Carriers using satchel carts must keep them in view at all times. And employees who drive Postal Service vehicles must lock them if they are unable to keep them in view at all times.
- Field units should immediately notify the Postal Inspection Service, local police and vehicle maintenance facility (VMF) manager of any lost or missing vehicles or government license plates.
- Field units also are required to monitor and account for all USPS ID badges, Air Operations Area access badges and other access control cards. Lost and stolen access control cards must be deactivated. And, ID badges must be obtained from employees and contractors upon separation from the Postal Service.
- Lastly, ensure that updated Continuity of Operations Plans (COOP) and other contingency plans are available.
- On a weekly basis, field operational units must inventory all Postal Service-owned and -leased vehicles, ensuring that both front and rear GSA- or P-tags (commonly used on the administrative or "non-mail hauling" fleet) are accounted for.
- Continue any other weekly security or protective measures that were being performed prior to Feb. 7. Those measures will remain in effect until further notice.

President's Commission on USPS: No consensus, plenty of opinions

The President's Commission on the Postal Service recently held a marathon public meeting exploring the Postal Service's business model, the price-setting process and pricing discounts, pricing from the competitor's perspective, pricing in other regulated industries and, finally, corporate governance. The all-day session heard from 20 witnesses on seven different panels.

- Included were NRLCA President Gus Baffa; Postal Rate Commission Chairman George Omas; APWU President Bill Burrus; NALC President Bill Young; UPS Chairman and CEO Michael Eskew; S. David Fineman, USPS Board of Governors Chairman; and USPS Chief Financial Officer Richard Strasser. Also testifying were academics and numerous mailing industry representatives.
- Chairman Fineman credited the 1970 model for the Postal Service's significant achievements but said "We now need to move the ball further," toward a more commercial, businesslike structure. "One step in the right direction would be to change the current break-even financial target to one based on building retained earnings." CFO Strasser agreed.
- Given the range of topics covered and interests represented, there was no consensus on the issues. Richard Levin, the Commission's Business Model subcommittee chairman, said the group has reached no conclusion on the appropriate business model for the Postal Service.
- The Commission also announced the schedule of its next three public hearings: Mar. 18 at the Lyndon B. Johnson Library in Austin, TX; Apr. 4 in Los Angeles; and Apr. 29 in Chicago, IL. The current schedule calls for the Commission to submit its report by July 31.

Commission establishes response process

The President's Commission on the Postal Service adopted a policy for interested parties to respond to comments it has already received, with a deadline of Mar. 13 for these "rebuttals." Comments can be mailed, e-mailed or hand-delivered — either on paper or on disk. At the Commission's discretion, rebuttals could be posted on its web site www.treas.gov/offices/domestic-finance/usps.

USPSNEWS@WORK

Crowd-pleaser: *The Postal Store* is a hit with online customers

Online shoppers are discovering that *The Postal Store* at www.usps.com/shop is a satisfying, timesaving tool.

- Sales at *The Postal Store* during the past holiday season soared more than 96%, from \$5.4 million in 2001 to \$10.7 million in 2002.
- In 2002, some 1 million registered customers generated more than \$38 million in sales for the Postal Service. Estimates call for a substantial increase, perhaps as high as 70%, by the end of FY 2003.
- "The Postal Service is pleased that more and more Americans are visiting *The Postal Store* for their postage and gift buying needs," said Public Affairs and Communications VP Azeezaly Jaffer. "Most important, recent surveys showed more than 90% of our online customers were satisfied with their shopping experience."
- The Postal Store is the nation's official online Post Office, featuring postage stamps and stationery, philatelic collectibles and other gift items.
- It also offers free shipping supplies to registered businesses. Collector's Corner offers philatelists the latest information on the U.S. commemorative stamp program and other resources to support the hobby.

IT system simplifies sign-on process: one password, many applications

USPS Information Technology is introducing a self-service system to reset forgotten or expired passwords for certain software applications — the Enterprise Password Reset System (EPRS).

- The benefits of EPRS are significant — fewer help desk calls, reduced operational costs and faster service for computer users.
- EPRS can be accessed from the Postal Service's intranet Blue page at <https://eprs>, or by phone at 800-USPS-HELP (800-877-7435, ask for "PASSWORD.") Users will be routed to EPRS where they can reset their passwords using a touch-tone telephone keypad.
- Currently, EPRS is available for these applications: CSDRS, District VAX, DOIS, eAccess, eAwards, eRMS, MyTraining, eTravel, POS, SAMS, TACS, TVR and WebBats.

- During FY 2002, savings attributed to EPRS exceeded \$1.2 million. Questions about the EPRS system or the password reset process can be sent via e-mail to paprs@email.usps.gov.

Excelling at what they do: Performance Clusters achieve the Order of the Yellow Jersey

They didn't have to pedal up the Alps to wear this yellow jersey. These 22 performance clusters excel in customer service.

- Named after four-time Tour de France winner Lance Armstrong, the Order of the Yellow Jersey (OYJ) is based on three key elements of customer service: accuracy of delivery, consistency of delivery and professionalism in serving customers.
- Consumer Advocate Francia Smith recognizes top performers each quarter with the OYJ. Winners fly the OYJ flag in front of their facility as long as they maintain their service levels.
- "Our goal is to build a culture of success continuously providing our customers with the very best customer service," Smith said.
- This year's winners for Postal Quarter 1, FY 2003, by category are:
 - **Rural:** Albany, Springfield, Maine, New Hampshire, Kentuckiana, Dakotas, Erie and Hawkeye.
 - **Mixed:** Harrisburg, Central Plains, Spokane, Northland, Lakeland, Columbus and Mid-America.
 - **Urban:** Middlesex-Central, Southeast New England, Western New York, Caribbean, Sun-coast and Akron.
 - **Unique:** Dallas.

A message that sticks: RPNs catch customers' attention, mailers' interest

Those little sticky notes work great around the office and home for leaving messages. So why not on letters? That's what the Postal Service wanted to find out.

- The Postal Service has been conducting a pilot test of Repositionable Notes (RPNs) for the last year.
- RPNs allow direct mailers to enhance their messages with specially designed notes that are placed on the outside of their mailpieces.
- During the one-year trial, 35 mailers gave RPNs a try on 4.3 million mailpieces.
- Several customers did repeat mailings because of the tremendous responses they received. In fact, the test was so successful, RPNs will become a full-fledged Postal Service product this spring.

USPSNEWS@WORK

- Learn more about RPNs in the *Domestic Mail Manual* this spring.

Many languages, one voice

As our customers' needs change, the Postal Service is here to help. USPS continues to develop materials for the benefit of non-English speaking customers.

- Important publications available in Spanish and/or Chinese can be accessed on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *PUBs*, and then *Title* to search alphabetically.
- Spanish materials include the following publications: *Let's Do Business (also in Chinese, 5A-C)*, *Consumer's Guide to Postal Services and Products*, *Don't Take the Bait*, and *Consumer and Business Guide to Preventing Mail Fraud*. Also available is Poster 76-S, *Some Things Were Never Meant to be Mailed*.

- Publication 219S (Spanish) and 219C (Chinese), *Your Guide to Completing Mailing Forms*, is available through the Material Distribution Center.

Mailing seminars

The Postal Service is offering 52 seminars in 2003 to make "Direct Mail Easy" for small- and mid-sized businesses. The seminars are designed to educate businesses on how to achieve the proven response rates of direct mail. For a complete list, go to www.usps.com/directmail/seminars/schedule.htm.

The Postal Bulletin — Your Source for Trusted Information

The *Postal Bulletin* was first published in March of 1880. Here we are, 123 years later, and the *Postal Bulletin* is still going strong. In fact, it's stronger than ever. And it's the most relied-upon, trusted source of information in the Postal Service.

The *Postal Bulletin* hasn't always looked the way it does now; nor has it presented information in the same way it does now. It has undergone a series of changes in name, publication frequency, size, format, and much more.

Name

Initially the *Postal Bulletin* was called the *Daily Bulletin of Orders Affecting the Postal Service*. With the March 20, 1918, issue, the name changed to the *Postal Bulletin*. That makes this month the 85th anniversary of the current name!

Publication Frequency

Through the years, as the amount of information provided grew, the *Postal Bulletin* staff needed more time to put the publication together in order to incorporate all the additional content.

The *Postal Bulletin* went from being published every day of the week (Monday through Friday), to three days a week (Monday, Wednesday, and Friday), to twice a week (Tuesday and Thursday), to weekly, and finally to biweekly, as we know it today.

Length

The first issue was only one page in length. Through the years, the length of the *Postal Bulletin* has expanded more than the original employees ever could have imagined. The publication grew as the demands and needs of the organization grew. Today we occasionally have issues that are as long as 136 pages!

Format and Layout

The format and layout have been altered more than any other aspects of the *Postal Bulletin*. The font and graphics have changed as times have changed. The publication had an Old English font in the early years, a Helvetica font with all capital letters in the 1950s, a bubble-type font with all lowercase letters in the 1970s, and the sans serif font with all capital letters that we have now, with many other variations in between.

Initially, in those one-page issues, the information was organized by states. Eventually, we started organizing information by topics, such as Domestic Mail or Supply Management, and we organize those sections alphabetically. Last year, we started including the Fraud Alert section in the middle of the publication, in the Pull-Out Section. That way, you can more easily tear out the fraud information and have it readily available at your retail counters.

This month, we're making an additional change to the format. We're including in that Pull-Out Section *all* items that you normally tear out — for example, copies of forms that you need to fill out, holiday closing posters that you post in lobbies, Thrift Savings Plan Fact Sheets that you post on bulletin boards, missing children posters that carriers take with them on their routes, and so on.

So if an article refers to an item that you need to tear out, look for it in the Pull-Out Section, rather than on the page immediately following the article.

Paper

Even the texture of the paper has changed. Since the 1970s, when our nation became more environmentally aware, the Postal Service has been using recycled paper to print the *Postal Bulletin*.

Technology

In the beginning, the *Postal Bulletin* was available only in print format. The Government Printing Office (GPO) was our printing source then, and it continues to be our source now. The GPO currently prints approximately 125,000 copies of the *Postal Bulletin*.

The Postal Service has kept up with the changing technology of the times, and we continue to be on the cutting edge today. In addition to the printed version, the *Postal Bulletin* is available electronically.

As you know, you can access the *Postal Bulletin* online via two routes:

- On the *Intranet*: Go to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *View Postal Bulletins*.
- On the *Internet*: Go to www.usps.com; click on *About USPS & News*, then *Forms and Publications*, then *Postal Bulletin*.

Online, you have the choice of viewing the publication in either the PDF version or the HTML version. The HTML version also allows persons with visual impairments to *hear* the document, by using software that scans the document and reads the articles to them.

Conclusion

You can see how the cover page of the *Postal Bulletin* has changed by taking a look at the collage we put together on the front cover of this issue.

Some interesting events are reflected in that collage. For example, the August 13, 1970, issue reflects the change of our organization from the Post Office Department to the Postal Service, a change that occurred as a result of the Postal Reorganization Act of 1970.

Like the Postal Service itself, the *Postal Bulletin* is an ever-changing, ever-evolving entity.

We've come a long way, and we'll continue to evolve with the times. Our job is to make your job easier. The *Postal Bulletin* is here to serve you, as it has been for almost 125 years.

— *Policies and Procedures Information,
Public Affairs and Communications, 3-6-03*

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = www.usps.com.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

New Directives

Posters

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 128	11/02	To Them, the Comments are Harmless. To Her, They are Offensive	8 1/2 x 11	7610-05-000-5588	EA	DD	MDC/ IWEB	N/A
POS 644-S	8/02	Buy Stamps Fast	18 x 24	7690-05-000-5498	EA	SMD	MDC	N/A

Revised Directives

Handbooks

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK MS-186-VOL-B	2	01/03	Delivery Bar Code Sorter IV w/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Parts Information	7610-05-000-5599	POM	ENG	MDC	R

Labels

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
LAB 55-D	01/03	Parcel Locker	5 1/2 x 2 1/4	7690-02-000-8289	EA	D&R	MDC	N/A

Manuals

PSIN	Issue	Edition Date	Title	Stock Number	Org.	USPS Source	Public Source
IMMISUE	27	01/03	International Mail Manual	7610-02-000-9904	IB	MDC	GPO

Notices

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
NOT 107	12/2002	Some Things Were Never Meant to be Mailed	3 3/4 x 8 1/2	7610-01-000-9693	EA	NOM	MDC	MDC

Posters

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 72	06/01	EEO Is the Law	8 1/2 x 11	7690-03-000-9326	EA	ERM	MDC	N/A
POS 74	12/02	Packaging Pointers	17 x 22	7690-03-000-9236	EA	P&C	MDC	P/F

Publications

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 108		12/02	Threat Assessment Team Guide	7610-04-000-0991	N/A	ERM	MDC	R
PUB 354		02/03	African Americans on Stamps: A Celebration of African-American Heritage	7610-03-000-9403		DD	MDC/ IWEB	P/F
PUB 407		01/03	Optional Procedures (OP) Mailing System	7610-03-000-3758		P&C	MDC/ IWEB	MDC/ IWEB
PUB 546		12/02	Sweepstakes Advertising	7610-03-000-4600	N/A	IS	MDC	MDC

New Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 1018	02/03	02/03	eTravel Repayment Check Deposit Information	N/A	PS	SH	FIN	IWEB	N/A

Revised Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 109	02/03	02/03	Application to Print Special Services Barcoded Forms/Labels	N/A	CD	SH	CBM	IWEB	WWW
PS 969	01/03	01/03	Material Recycling and Disposal (5-part set)	7530-03-000-7258	PS	PS	P&M	MDC	N/A
PS 2963	02/03	02/03	Statement of Mail Movement	7530-01-000-9823	XO	ST	NOM	IWEB	N/A
PS 3615	12/02	12/02	Mailing Permit Application and Customer Profile	7530-03-000-6048	PU	EA	P&C	MDC/ IWEB	WWW
PS 4243	12/02	12/02	National Five-Digit Zip Code & Post Office Directory Order Form for Mail Order Use	7530-02-000-9209	PU	SH	NOM	MDC/ IWEB	WWW
PS 8015	01/03	01/03	Plant-Load Vehicles Log	7530-02-000-9236	PU	PD	NOM	MDC/ IWEB	N/A
PS 8184	01/03	01/03	Zone Chart Data & DMM Module L Labeling List Order Form	N/A	PU	SH	NOM	IWEB	WWW

Obsolete Directives*Management Instructions*

PSIN	Edition Date	Title	Stock Number	Org.	USPS Source	Public Source
MI PO-750-87-5	07/17/87	Sale of Postal Vehicles	7610-03-000-3576	FIN	HQO	N/A

Posters

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
POS 25-B	11/79	Criteria For Processing Parcels in Bulk Mail Centers	24 x 31	7690-01-000-9139	EA	NOM	MDC	N/A

Publications

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 519-S		09/94	Programa De Asistencia Para Empleados (EAP Hotline Guide) (Spanish)	7610-03-000-9516		ERM	MDC	N/A

Signs

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source
SGN 150	10/80	Caution (for head protection)	10 x 7	7690-01-000-9992	EA	P&M	MDC

— *Policies and Procedures Information, Public Affairs and Communications, 3-6-03*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Spring Shopping Spree	Standard/Postcard	3/10/03–3/12/03	22.5	Nationwide	Car-Rt	Harte-Hanks
JCP Spring Shopping Spree Catalog	Standard/Postcard	3/10/03–3/12/03	5.0	Nationwide	Car-Rt	Harte-Hanks
Joey Green Amazing Kitchen	Standard/Flat	3/13/03–3/15/03	4.1	Nationwide	3/5 Digit, Car-Rt	Rodale/American Logistics Group
JCP Activation Catalog	Standard/Postcard	3/14/03–3/17/03	2.4	Nationwide	Car-Rt	Harte-Hanks
JCP Million \$ Jewelry	Standard/Postcard and Flat	3/15/03–3/18/03	7.4	Nationwide	Car-Rt	Harte-Hanks
JCP Spring Shopping Catalog Follow-up	Standard/Postcard	3/17/03–3/19/03	6.0	Nationwide	Car-Rt	Harte-Hanks
Prevention	Standard/Flat	3/17/03–3/19/03	3.0	Nationwide	3/5 Digit, Car-Rt	Rodale/American Logistics Group
The Sportsman's Guide, March Camp	Standard/Catalog	3/17/03–3/21/03	1.0	Nationwide	3/5 Digit, Car-Rt	Quebecor World, Franklin, KY
Billy Graham Letter	Standard/Letter	3/17/03–3/28/03	1.3	Nationwide	Barcoded, Basic, 3/5 Digit	Minneapolis, MN
JCP Spring Huge Sale	Standard/Flat	3/18/03–3/20/03	17.9	Nationwide	Car-Rt	Harte-Hanks

— *Business Service Network Integration, Service and Market Development, 3-6-03*

Domestic Mail

DMM REVISION

Labeling List Changes

Effective March 6, 2003, *Domestic Mail Manual* (DMM) L001, L002, L004, L601, L603, L605, L606, and L801 are revised to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but *must* comply with these changes no later than May 18, 2003.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

L Labeling Lists

L000 General Use

L001 5-Digit Scheme—Periodicals Flats and Irregular Parcels, Standard Mail Flats, and BPM Flats

* * * * *

Column A Destination ZIP Codes	Column B Label Container To
Change From:	
40503, 14	LEXINGTON KY 40503
40504, 10, 13	LEXINGTON KY 40504
40505, 09, 16	LEXINGTON KY 40505
Change To:	
40503, 13, 14	LEXINGTON KY 40503
40504, 10	LEXINGTON KY 40504
40505, 16	LEXINGTON KY 40505
Delete:	
40511, 15	LEXINGTON KY 40511

* * * * *

L002 3-Digit ZIP Code Prefix Matrix

* * * * *

3-Digit ZIP Code Prefix	Column A 3-Digit Destinations Label to	Column B 3-Digit/Scheme Destinations Label to	Column C SCF Destinations Label to
Change From:			
099 ^X			
Change To:			
099	APO/FPO AE 099	APO/FPO AE 099	

* * * * *

L004 3-Digit ZIP Code Prefix Groups—ADC Sortation

* * * * *

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
Change From: 090-098	(FCM only) AMF JFK APO/FPO NY 00309
090-098	(PER, STD, and BPM only) MILITARY CENTER NY 090
Change To: 090-099	(FCM only) AMF JFK APO/FPO NY 00309
090-099	(PER, STD, and BPM only) MILITARY CENTER NY 090

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L600 Standard Mail and Package Services

L601 BMCs

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Column A Destination ZIP Codes	Column B Label to
Change From: 005, 068-079, 085-098, 100-119, 124-127, 340	BMC NEW JERSEY NJ 00102
Change To: 005, 068-079, 085-119, 124-127, 340	BMC NEW JERSEY NJ 00102

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L603 ADCs—Irregular Standard Mail Parcels

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Column A Destination ZIP Codes	Column B Label to
Change From: 090-098, 340	MILITARY CENTER NY 090
Change To: 090-099, 340	MILITARY CENTER NY 090

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L605 BMCs/ASFs—Nonmachinable Parcel Post BMC Presort and OBMC Presort

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Column A Destination ZIP Codes	Column B Label to
Change From: 005, 068-079, 085-098, 100-119, 124-127, 340	BMC NEW JERSEY NJ 00102
Change To: 005, 068-079, 085-119, 124-127, 340	BMC NEW JERSEY NJ 00102

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L606 5-Digit Scheme—Standard Mail and Package Services Parcels

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Column A Destination ZIP Codes	Column B Label Container To
Change From:	
94536, 37, 55	FREMONT CA 94536
94540, 42, 44, 45	HAYWARD CA 94544
94503, 89, 90, 92	VALLEJO CA 94590
94604, 06, 07, 12, 17	OAKLAND CA 94612
94701, 03, 04, 08, 09, 20	BERKELEY CA 94704
95119, 23, 39, 53	SAN JOSE CA 95123
95132, 33, 40, 52	SAN JOSE CA 95132
95304, 76-78, 91	TRACY CA 95376
Change To:	
94536, 37	FREMONT CA 94536
94540, 44	HAYWARD CA 94544
94590, 92	VALLEJO CA 94590
94604, 12, 17	OAKLAND CA 94612
94701, 04, 20	BERKELEY CA 94704
95123, 53	SAN JOSE CA 95123
95132, 40, 52	SAN JOSE CA 95132
95376, 78	TRACY CA 95376
Add:	
85264, 68	SCOTTSDALE AZ 85268
93313, 90	BAKERSFIELD CA 93313
94614, 21	OAKLAND CA 94621
95134, 64	SAN JOSE CA 95134
95304, 77, 91	TRACY CA 95304
Delete:	
85255, 62	SCOTTSDALE AZ 85255
85259, 63, 64, 68	SCOTTSDALE AZ 85259
90008, 56	LOS ANGELES CA 90008
90009, 80	LOS ANGELES CA 90009
90005, 10, 20, 70, 75	LOS ANGELES CA 90010
90015, 79	LOS ANGELES CA 90015
90017, 71	LOS ANGELES CA 90017
90027, 72	LOS ANGELES CA 90027
90028, 68, 78	LOS ANGELES CA 90028
90040, 91	LOS ANGELES CA 90040
90045, 83	LOS ANGELES CA 90045
90046, 93	LOS ANGELES CA 90046
93311, 13, 90	BAKERSFIELD CA 93311
94501, 02	ALAMEDA CA 94501
94509, 31	ANTIOCH CA 94509
94506, 26	DANVILLE CA 94526
94546, 52	CASTRO VALLEY CA 94546
94566, 88	PLEASANTON CA 94566
94547, 72	RODEO CA 94572
94577-79	SAN LEANDRO CA 94577
94596-98	WALNUT CREEK CA 94596
94602, 10, 18	OAKLAND CA 94602
94601, 03, 14, 21	OAKLAND CA 94614
94706, 07, 10	BERKELEY CA 94710
95050, 54	SANTA CLARA CA 95050
95131, 34, 64	SAN JOSE CA 95131
95135, 48	SAN JOSE CA 95135

* * * * *

L800 Automation Rate Mailings

L801 AADCs—Letter-Size Mailings

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Column A Destination ZIP Codes	Column B Label to
Change From:	
090-098	AMF JFK APO/FPO NY 00309 ¹
090-098, 340	MILITARY CENTER NY 090 ²
Change To:	
090-099	AMF JFK APO/FPO NY 00309 ¹
090-099, 340	MILITARY CENTER NY 090 ²

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— Logistics, Network Operations Management, 3-6-03

DMM REVISION

Machinable Standard Mail Letters — Packaging Requirements

Effective March 6, 2003, *Domestic Mail Manual* (DMM) M610.2.1b is revised to correct a minor error introduced on June 30, 2002, with the publication of DMM 57, which contains the new preparation standards for machinable letter-size Standard Mail items. These preparation standards — partly derived from the standards for the former upgradable option for Standard Mail letter-size pieces — are tray-based rather than package-based. As a consequence, packaging for these machinable pieces is required only for trays containing card-size pieces and for less-than-full trays.

Current standards in DMM M610.2.1b mistakenly indicate that machinable letter-size Standard Mail pieces in less-than-full 3-digit trays are not packaged unless the trays are for 3-digit origin or 3-digit entry. The corrected listing for required packaging for Standard Mail machinable letter-size pieces follows:

- Card-size pieces.
- All pieces in a less-than-full 3-digit, 3-digit origin, or 3-digit entry tray.
- All pieces in a less-than-full mixed automated area distribution center (AADC) tray.

We will incorporate these revisions into the printed version of DMM 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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M Mail Preparation and Sortation

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M600 Standard Mail (Nonautomation)

M610 Presorted Standard Mail

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2.0 PREPARATION—MACHINABLE LETTER-SIZE PIECES

2.1 Packaging

Machinable pieces are not packaged, except for (see M020):

* * * * *

[Revise item b to read as follows:]

- b. All pieces in a less-than-full 3-digit, 3-digit origin, or 3-digit entry tray.

* * * * *

— Mailing Standards,
Pricing and Classification, 3-6-03

DMM REVISION

Label Standards for Combined or Copalletized Periodicals Mailings

Effective March 6, 2003, *Domestic Mail Manual* (DMM) E230, M031.1.7, M031.4.11, M032.1.3, M045.8.2, and M230 are revised to clarify when it is permissible to use the designation “NEWS” rather than the designation “PER” on Line 2 (the content line) of labels that identify sacks, trays, and pallets containing copies of Periodicals publications prepared in combined mailings or in copalletized mailings.

Combined mailings and copalletized mailings often consist of copies that would be eligible for the designation “NEWS” on the container label and other copies that would be eligible only for the designation “PER” on the container label.

This revision allows mailers to prepare and consolidate more than one Periodicals publication or edition of a publication into a single production mailstream by providing the following standards for applying these two designations in such cases:

- (1) If at least 51% of the total number of copies (not number of addressed pieces) in the combined mailing or in the copalletized mailing can qualify for “NEWS” treatment, then all containers or pallets in such a mailing are labeled “NEWS” on Line 2, unless the mailer chooses to use “PER.”
- (2) If less than 51% of the total number of copies in the combined or in the copalletized mailing can qualify for “NEWS” treatment, then all containers or pallets in such a mailing are labeled “PER” on Line 2.

This revision also clarifies mailing standards for identifying the two different methods under which a Periodicals combined mailing may be prepared and notes the requirements for submitting postage statements under each method.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
E	Eligibility				
	*	*	*	*	*
E200	Periodicals				
	*	*	*	*	*
E230	Carrier Route Rates				
	*	*	*	*	*

[Delete 4.0.]

* * * * *

M Mail Preparation and Sortation

M000 General Preparation Standards

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M030 Containers

M031 Labels

1.0 SACK AND TRAY LABELS

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1.7 Periodicals Publications

[Revise 1.7 to read as follows:]

Except as provided in M230.2.0 for combined mailings, Periodicals publications must use one of the following for Line 2 class information:

- a. “PER.”
- b. “NEWS” if published weekly or more often or if authorized newspaper treatment as of March 1, 1984.

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4.0 PALLET LABELS

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4.11 Periodicals Publications

[Revise 4.11 to read as follows:]

Except as provided in M045.8.0 for copalletized mailings, Periodicals publications must use one of the following for Line 2 class information:

- a. “PER.”
- b. “NEWS” if published weekly or more often or if authorized newspaper treatment as of March 1, 1984.

* * * * *

M032 Barcoded Labels

1.0 BASIC STANDARDS—TRAY AND SACK LABELS

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1.3 Content Line (Line 2)

The content line must meet these standards:

* * * * *

[Revise 1.3b to read as follows:]

- b. *Periodicals*. Except as provided in M045.8.0 for copalletized mailings and in M230.2.0 for combined mailings, Periodicals publications must use one of the following for Line 2 class information:

- (1) "PER."
- (2) "NEWS" if published weekly or more often or if authorized newspaper treatment as of March 1, 1984.

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M040 Pallets

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M045 Palletized Mailings

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[Revise heading of 8.0 to read as follows:]

**8.0 COPALLETIZED FLAT-SIZE
PIECES—PERIODICALS OR STANDARD MAIL**

* * * * *

8.2 Periodicals

Additional standards are as follows:

[Revise 8.2a to read as follows:]

- a. Periodicals eligible for preferred rates (In-County, Nonprofit, Classroom, and Science-of-Agriculture) may be combined with Periodicals eligible for Out-side-County rates.

[Reletter current 8.2b as new 8.2c. Add new 8.2b to read as follows:]

- b. All pallets in a copalletized mailing are identified on the content line (Line 2) of the label with only "NEWS" (see M031) or "PER" as the class designation under these conditions:

- (1) If at least 51% of the total number of copies in the copalletized mailing can qualify for "NEWS" treatment, then all pallets in such a mailing are labeled "NEWS," unless the mailer chooses to use "PER."
- (2) If less than 51% of the total number of copies in a copalletized mailing can qualify for "NEWS" treatment, then all pallets in such a mailing are labeled "PER."

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M200 Periodicals (Nonautomation)

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[Revise the heading of M230 to read as follows:]

M230 Combining Multiple Editions or Publications

1.0 DESCRIPTION

[Revise 1.0 to read as follows:]

1.1 Purpose

Periodicals publications may be prepared as a combined mailing by merging copies either during production or after finished copies are produced to achieve the finest presort level possible or to reduce the per piece charge.

1.2 Methods

A Periodicals combined mailing may be prepared using either one of these methods:

- a. Individually addressed copies of different editions of a Periodicals publication (one title) or individually addressed copies of different Periodicals publications (more than one title) are merged and sorted together to obtain a finer presort level.
- b. Two or more copies of different Periodicals publications (two or more titles) are placed within the same mailing wrapper and presented as one addressed piece to a single recipient to reduce the per piece charge.

[Renumber current 2.0 as new 2.2; renumber current 3.0 as new 2.1; renumber current 4.0 as new 2.4; and renumber current 5.0 as new 2.5. Add new 2.3. Add new 2.0 and revise section to read as follows:]

2.0 BASIC STANDARDS

2.1 Eligibility and Mail Preparation

Each publication in a combined mailing must meet the basic eligibility standards in E211 and the specific standards for the rate claimed. In addition, the combined mailing must meet the eligibility and mail preparation standards for the rate claimed.

2.2 Minimum Volume

For combined mailings prepared under 1.2a, more than one Periodicals publication, or edition of a publication, may be combined to meet the required minimum volume per package, sack, or tray for the rate claimed. For combined mailings prepared under 1.2b, the appropriate minimum volume requirements in M210, M220, M810, or M820 apply for the rate claimed.

2.3 Labeling

All sacks or trays in a combined mailing are labeled the same, as either "NEWS" (see M031) or as "PER," depending on which of the following conditions is met:

- a. If at least 51% of the total number of copies in the combined mailing can qualify for "NEWS" treatment, then all sacks or trays in such a mailing are labeled "NEWS," unless the mailer chooses to use "PER."
- b. If less than 51% of the total number of copies in a combined mailing can qualify for "NEWS" treatment, then all sacks or trays in such a mailing are labeled "PER."

2.4 Documentation

Presort documentation required under P012 must show the total number of addressed pieces and total number of copies for each publication and each edition, if applicable, in the combined mailing claimed at the carrier route, 5-digit, 3-digit, and basic rates. The publisher must also provide a list, by 3-digit ZIP Code prefix, of the number of addressed pieces for each publication and each edition, if applicable, claimed at any destination entry and pallet discounts.

2.5 Postage Statements

Postage statements for a combined mailing must be prepared as follows:

- a. Copy weight and advertising percentage determine whether separate postage statements are required for editions of the same publication:
 - (1) If the copy weight and advertising percentage for all editions of a publication are the same, all the editions may be reported on the same postage statement or each edition may be reported on a separate postage statement.
 - (2) If either the copy weight or the advertising percentage is different for each edition of a publication, each edition must be reported on a separate postage statement.
- b. For a combined mailing prepared under 1.2a, a separate postage statement that claims all applicable per piece and per pound charges must be prepared for each publication or edition except as provided in 2.5a. The mailer must annotate on, or attach to, each postage statement, the title and issue date of each publication or edition included in the combined mailing and indicate that the pieces were prepared as part of a combined mailing under 1.2a.

- c. For mailings prepared under 1.2b, a separate postage statement claiming the applicable per pound charges must be prepared for each publication or edition in the combined mailing except as provided in 2.5a. The mailer must annotate on, or attach to, each postage statement, the title and issue date of each publication or edition included in the combined mailing and indicate that the copies were prepared as part of a combined mailing under 1.2b. The per piece charges must be claimed as follows:

- (1) If all copies in a combined mailing prepared under 1.2b are eligible for the Classroom or Nonprofit discount, the per piece charges must be claimed only on the postage statement for the publication that contains the highest amount of advertising.
- (2) If all copies in a combined mailing prepared under 1.2b are not eligible for the Classroom or Nonprofit discount, the per piece charges must be claimed only on the postage statement for the publication that contains the highest amount of advertising.
- (3) If a portion of the copies in a combined mailing prepared under 1.2b are eligible for the Classroom or Nonprofit discount and a portion are not eligible for those discounts, the per piece charges must be claimed only on the postage statement for the publication that contains the highest amount of advertising and is not eligible for the Classroom or Nonprofit discount. The Classroom or Nonprofit per piece discount must not be claimed.

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— *Mailing Standards,
Pricing and Classification, 3-6-03*

DMM REVISION

Mail Preparation and Standards Renamed Mailing Standards

Effective March 6, 2003, *Domestic Mail Manual* (DMM) C022.3.3, C023.2.2, C023.8.5, D230.3.9, D230.3.10, D230.6.0, E060.12.10, E213.3.0, E213.4.3, E214.3.0, E270.7.0, E670.10.0, E670.11.0, G020.3.0, G043, G091.2.2, G095.6.0, G900.2.0, P011.4.2, and P011.5.1 are revised to reflect the name change of the organization within the Postal Service that has the authority to issue final agency decisions on customer appeals of mailing standards as provided in DMM G020. Other minor revisions are also made to standardize wording and clarify the name of other organizations.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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C Characteristics and Content

C000 General Information

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C020 Restricted or Nonmailable Articles and Substances

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C022 Perishables

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3.0 LIVE ANIMALS

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3.3 Adult Fowl

[Revise the first sentence of 3.3 by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

Adult turkeys, guinea fowl, doves, pigeons, pheasants, partridges, and quail, as well as ducks, geese, and swans sent by Express Mail in biologically secure containers approved by the manager of Mailing Standards (see G043 for address) are mailable if the number of birds per parcel follows the container manufacturer limits, and if each bird weighs more than 6 ounces. Under the applicable standards, indemnity may be paid only for loss, damage, or rifling, and not for death of the birds in transit if there is no visible damage to the mailing container.

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C023 Hazardous Materials

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2.0 EXPLOSIVES (HAZARD CLASS 1)

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2.2 Mailability

[Revise the third sentence of 2.2 by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

Explosives are prohibited in international mail. Explosives are prohibited in the domestic mail via air transportation. For domestic surface transportation, explosives are prohibited except for certain division 1.4 toy propellant devices and safety fuses specifically approved by the manager of Mailing Standards (see G043 for address) before mailing. A mailable explosive must meet the packaging and marking requirements provided with the manager's approval. A shipping paper is required.

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8.0 INFECTIOUS SUBSTANCES (HAZARD CLASS 6, DIVISION 6.2)

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8.5 Sharps

The types of used sharps waste defined in 8.2d are permitted for mailing only using merchandise return service (see S923) in conjunction with First-Class Mail or Priority Mail, subject to these standards:

[Revise 8.5a by changing "Mail Preparation and Standards manager, USPS Headquarters (see G043 for address)" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

- a. Authorization. Each distributor or manufacturer of a complete sharps mailing kit or packaging assembly, including containers, cartons, and any other related material to be used to mail sharps to a storage or disposal facility, must obtain authorization from the USPS. Before applying for authorization, each type of mailing kit must be tested and certified against the standards in 8.5d by an independent party. A written request for authorization is sent to the manager of Mailing Standards (see G043 for address). The request must contain the following:

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D Deposit, Collection, and Delivery

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D200 Periodicals

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D230 Additional Entry

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3.0 AUTHORIZATION

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3.9 Information

[Revise the second sentence of 3.9 by changing “to give such information” to “to provide such information” to read as follows:]

The USPS reserves the right to ask for more information about the application. The publisher’s failure to provide such information is sufficient grounds to deny the application.

3.10 Application Denial

[Revise the first sentence of 3.10 by changing in “Memphis Nonprofit Service Center (NCS)” to “manager of the Nonprofit Service Center (NCS)”]; and revise the second sentence by changing “Memphis NSC” to “NCS” and changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

Except for pending publications, the manager of the Nonprofit Service Center (NSC) rules on all applications requesting additional entry. If the application is denied, the denial takes effect 15 days from the publisher’s receipt of the notice unless, within that time, the publisher files an appeal, through the NSC, with the manager of Mailing Standards (see G043 for address), who issues the final agency decision.

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6.0 CANCELLATION, REVOCATION, AND RESTORATION

6.1 Cancellation

[Revise the second sentence of 6.1 by changing “Manager, Memphis NSC will cancel” to “manager of the Nonprofit Service Center cancels” to read as follows:]

When a distribution plan modification results in nonuse of an additional entry, that entry must be canceled as part of the additional entry action. If a publisher fails to file Form 3510 to cancel an authorized additional entry, the manager of the Nonprofit Service Center cancels the additional entry upon notification by the additional entry postmaster that no mailings have been made for an entire calendar year.

6.2 Revocation

[Revise the second sentence of 6.2 by changing “is effective” to “takes effect”; by changing “Memphis NSC” to “Nonprofit Service Center”; and by changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

The USPS may revoke an additional entry authorization when the publication is found ineligible for such authorization. The revocation takes effect 15 days after the publisher receives notice, unless an appeal is filed through the Nonprofit Service Center with the manager of Mailing Standards (see G043 for address), who issues the final agency decision.

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E Eligibility

E000 Special Eligibility Standards

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E060 Official Mail (Penalty)

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12.0 PENALTY MERCHANDISE RETURN SERVICE

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12.10 Registered Mail

[Revise the second sentence of 12.10 by changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

Only the permit holder may request that the piece receive registered mail service by preprinting the endorsement noted below. All applications for registered merchandise return service must be submitted to the manager of Mailing Standards (see G043 for address). Registered mail service may be obtained only on articles returned at First-Class Mail or Priority Mail rates. Only registered mail service without postal insurance is available under penalty mail merchandise return procedures. An agency wanting to register merchandise return articles with postal insurance must follow the procedures in S923. When registered mail service is requested for single-piece First-Class Mail or Priority Mail, no other special service is available. The format in Exhibit 12.7b must be used for the merchandise return label, and the following endorsement must be preprinted to the left of and above the “Merchandise Return Label” legend and below the “Total Postage and Fees Due” statement: “Registered Mail Service Without Postal Insurance Desired by Permit Holder.”

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E200 Periodicals

E210 Basic Standards

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E213 Periodicals Mailing Privileges

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3.0 DECISION ON APPLICATION

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3.2 Additional Information

[Revise the first sentence of 3.2 by changing “manager or designee” to “RCSC manager”; and revise the second sentence by changing “this information” to “such information” to read as follows:]

Before acting on an application, the RCSC manager may ask the publisher for more information or evidence to complete or clarify the application. Failure to provide such information is sufficient grounds to deny the application.

3.3 Mailability

[Revise 3.3 by changing “manager grants” to “RCSC manager grants” to read as follows:]

If the RCSC manager grants an application for original entry, this approval does not represent a USPS determination that a publication is mailable under 39 USC 3001(a) and 18 USC 1461 and 1463. (See *Blount v. Rizzi*, 400 U.S. 410 (1971).)

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3.7 Denial and Appeal

[Revise the first sentence of 3.7 by changing “RCSC” to “RCSC manager”; revise the second sentence by changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)”; and revise the third sentence by changing “manager” to “manager of Mailing Standards” to read as follows:]

If the RCSC manager denies an application, the applicant is notified in writing and given the reasons for the denial. The denial takes effect 15 days from receipt of the notice by the applicant, unless an appeal is filed through the RCSC with the manager of Mailing Standards (see G043 for address). If the manager of Mailing Standards upholds the denial of an application for news agent registry, that is the final agency decision. For other applications, the manager’s denial takes effect 15 days from the applicant’s receipt of the notice unless, during that time, an appeal is filed with the USPS Recorder under 39 CFR 954, a copy of which is included with the notice of denial.

4.0 REVOCATION OR SUSPENSION OF PRIVILEGES

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4.3 Appeal

[Revise the first sentence of 4.3 by changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

A ruling to suspend or revoke a publication’s Periodicals mailing privileges takes effect 15 days from the publisher’s receipt of the notice unless, during that time, an appeal is filed through the RCSC with the manager of Mailing Standards (see G043 for address). If the manager upholds the denial of a news agent’s appeal, that is the final agency decision. For other actions, the manager’s decision takes effect 15 days from its receipt by the publisher unless, during that time, an appeal is filed with the USPS Recorder under 39 CFR 954, a copy of which is included with the notice.

E214 Reentry

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3.0 APPLICATION FOR REENTRY

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3.2 Additional Information

[Revise the first sentence of 3.2 by changing “Memphis Nonprofit Service Center (NCS)” to “manager of the Nonprofit Service Center (NCS)”; and revise the second sentence by changing “the information” to “such information” to read as follows:]

The manager of the Nonprofit Service Center (NSC) may ask for more information or evidence from the publisher to complete or clarify an application. Failure to provide such information is sufficient grounds to deny the application.

* * * * *

3.4 Ruling

[Revise 3.4 by changing “Memphis NCS” to “manager of the Nonprofit Service Center” to read as follows:]

The manager of the Nonprofit Service Center reviews and rules on an application for reentry.

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3.6 Denial After Verification

[Revise the first sentence of 3.6 by changing “Memphis NCS” to “manager of the Nonprofit Service Center”; and revise the last sentence by changing “NCS” to “manager’s” to read as follows:]

If a verification shows that the publication (as modified by the requested reentry) does not meet applicable Periodicals standards, the manager of the Nonprofit Service Center denies the reentry application and notifies the publisher in writing of the reasons for the denial. Within 15 days of receipt of such notice, the publisher may either return to the publication status before the application for reentry was

submitted or appeal the denial under 3.8. If no appeal is filed, the denial takes effect 15 days from the publisher's receipt of the manager's decision.

3.7 Denial—No Verification

[Revise the first sentence of 3.7 by changing "Memphis NCS" to "manager of the Nonprofit Service Center" to read as follows:]

If the manager of the Nonprofit Service Center denies an application not requiring verification, the publisher receives written notice of the reasons for denial. The denial takes effect 15 days from the publisher's receipt of the notice, unless the publisher files an appeal under 3.8 within that time.

3.8 Appeal

[Revise the first sentence of 3.8 by changing "Memphis NCS" to "Nonprofit Service Center" and by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)"; revise the second sentence by changing "manager or designee" to "manager of Mailing Standards"; and revise the third sentence by changing "this information" to "such information" to read as follows:]

An appeal must be filed through the Nonprofit Service Center with the manager of Mailing Standards (see G043 for address). The manager of Mailing Standards may ask the publisher for more information or evidence to clarify the appeal. Failure to provide such information is sufficient grounds to deny the appeal.

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3.11 Final Decision

[Revise 3.11 by changing "Mail Preparation and Standards manager" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

The manager of Mailing Standards (see G043 for address) issues the final agency decision on appeals under 1.0.

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E270 Preferred Periodicals

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7.0 DECISION ON APPLICATION

7.1 Ruling

[Revise the second sentence of 7.1 by changing "Memphis NSC manger" to "the manager of the Nonprofit Service Center (NSC)" to read as follows:]

The RCSC manager serving the known office of publication rules on special rate applications that are filed concurrently

with an original entry application. The manager of the Nonprofit Service Center (NSC) rules on requests for special rates made on Form 3510 for publications authorized Periodicals mailing privileges.

* * * * *

7.6 Denying Application

[Revise the first sentence of 7.6 by changing "RCSC or NCS manager" to "RCSC manager or NSC manager"; revise the second sentence by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)"; revise the third sentence by changing "manager" to "manager of Mailing Standards"; revise the fourth sentence by changing "this information" to "such information"; and revise the fifth sentence by changing "manager" to "manager of Mailing Standards" to read as follows:]

If the application to mail at special rates is denied, the RCSC manager or NSC manager, as appropriate, notifies the applicant in writing, giving the reasons for the denial. The denial takes effect 15 days from the publisher's receipt of the denial, unless within that time the publisher appeals to the manager of Mailing Standards (see G043 for address). Before taking action, the manager of Mailing Standards may ask the publisher for more information or evidence to support the appeal. Failure to provide such information is sufficient grounds for denying the appeal. The manager of Mailing Standards issues the final agency decision.

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E600 Standard Mail

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E670 Nonprofit Standard Mail

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10.0 RULING ON APPLICATION

10.1 Additional Information

[Revise the first sentence of 10.1 by changing "Memphis Nonprofit Service Center (NSC)" to "manager of the Nonprofit Service Center (NSC)"; and revise the second sentence by changing "the information" to "such information" and by changing "reason" to "grounds" to read as follows:]

The manager of the Nonprofit Service Center (NSC) may request additional information or evidence to support or clarify the application. Failure to provide such information is sufficient grounds to deny an application.

10.2 Rulings

[Revise 10.2 by changing “Memphis NSC manager” to “manager of the Nonprofit Service Center” to read as follows:]

The manager of the Nonprofit Service Center rules on Form 3624 and Form 3623 applications and notifies the applicant directly.

10.3 Appealing a Denial

[Revise the second sentence of 10.3 by changing “NCS manager” to “manager of the Nonprofit Service Center” and by changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

If the application is denied, the applicant may submit a written appeal to the postmaster where the application was filed within 15 days of the applicant's receipt of the decision. After reviewing the file, if the manager of the Nonprofit Service Center still believes that the organization does not qualify, the appeal is forwarded to the manager of Mailing Standards (see G043 for address), who issues the final agency decision.

11.0 REVOCATION

11.1 USPS Review

[Revise the first sentence of 11.1 by changing “Memphis NSC manager” to “manager of the Nonprofit Service Center” and by changing “nonprofit Standard Mail” to “Nonprofit Standard Mail”; revise the second sentence by changing “Memphis NSC” to “manager of the Nonprofit Service Center”; and revise the third sentence by changing “this information” to “such information” to read as follows:]

The manager of the Nonprofit Service Center may initiate at any time a review of any organization authorized to mail at the Nonprofit Standard Mail rates. The manager of the Nonprofit Service Center may ask an organization for information or evidence to determine whether the organization is still qualified. Failure to provide such information is sufficient cause for revocation.

11.2 Revocation for Cause

[Revise 11.2 by changing “Memphis NSC” to “the manager of the Nonprofit Service Center” to read as follows:]

If it is found that authorization has been given to an organization that was not qualified at the time of application or later became unqualified, the manager of the Nonprofit Service Center notifies the organization of the proposed revocation and the reasons for it.

11.3 Appeal

[Revise the first sentence of 11.3 by changing “Revocation” to “Revocation for cause under 11.2”, by changing “Memphis NSC” to “Nonprofit Service Center”, and by

changing “Mail Preparation and Standards manager, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)”]; revise the second sentence by changing “manager” to “manager of Mailing Standards”; revise the third sentence by changing “this information” to “such information”; and revise the fourth sentence by changing “manager” to “manager of Mailing Standards” to read as follows:]

Revocation for cause under 11.2 takes effect 15 days from the organization's receipt of the notice, unless the organization files a written appeal within that time through the Nonprofit Service Center with the manager of Mailing Standards (see G043 for address). The manager of Mailing Standards may ask the organization for more information or evidence to determine the organization's eligibility. Failure to provide such information is sufficient grounds for denial of the appeal. The manager of Mailing Standards issues a written appeal decision directly to the organization.

[Revise the heading of 11.4 to read as follows:]

11.4 Revocation for Nonuse

[Revise the first sentence of 11.4 by changing “Memphis NSC” to “manager of the Nonprofit Service Center”; and revise the second sentence by changing “Memphis NSC” to “manager” to read as follows:]

The manager of the Nonprofit Service Center revokes an authorization to mail at the Nonprofit Standard Mail rates if no Nonprofit Standard Mail rate mailings are made by the authorized organization during a 2-year period. The manager notifies the organization of the revocation for nonuse.

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G General Information

G000 The USPS and Mailing Standards

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G020 Mailing Standards

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3.0 RULINGS ON MAILING STANDARDS

3.1 Local Decision

[Revise the second sentence of 3.1 by changing “RCSC” to “rates and classification service center (RCSC)”]; and revise the third sentence by changing “RCSC manager (or designee)” to “RCSC manager” to read as follows:]

A mailer who disagrees with a classification decision by a local post office, whether on a pending or proposed mailing, may send a written appeal to the postmaster within 30 days. The appeal is forwarded to the appropriate rates and classification service center (RCSC), which issues the final agency decision. Only the RCSC manager may rule on

such an appeal and on any appeal or initial request for a ruling on an exception to a USPS standard in the DMM.

3.2 Expedited Oral Decision

[Revise the third sentence of 3.2 by changing “RCSC manager (or designee)” to “RCSC manager” to read as follows:]

A mailer who receives an adverse ruling from a post office, whether on a pending or proposed mailing, may request the RCSC manager to provide an expedited oral decision on appeal, which is then confirmed in writing. This request for an expedited appeal may be made by telephone. The RCSC manager determines whether the appeal or individual questions in the appeal can be decided on an expedited basis.

* * * * *

3.4 RCSC Decision

[Revise 3.4 by changing “RCSC manager or designee” to “RCSC manager” and by changing “Mail Preparation and Standards manager” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

Any mail classification decision made initially by the RCSC manager may be appealed within 15 days to the manager of Mailing Standards (see G043 for address), who has sole authority to render a decision on such appeals.

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G040 Information Resources

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G043 Address List for Correspondence

POSTAL SERVICE

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[Revise G043 by changing “MAIL PREPARATION AND STANDARDS” to “MAILING STANDARDS” and by changing “PRICING AND PRODUCT DESIGN” to “PRICING AND CLASSIFICATION” to read as follows:]

MAILING STANDARDS
US POSTAL SERVICE
1735 N LYNN ST RM 3025
ARLINGTON VA 22209-6038

* * * * *

PRICING AND CLASSIFICATION
US POSTAL SERVICE
1735 N LYNN ST RM 6029
ARLINGTON VA 22209-6003

* * * * *

G090 Experimental Classifications and Rates

G091 NetPost Mailing Online

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2.0 MAIL CLASSIFICATION

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2.2 Revenue Deficiency Procedures

[Revise the last sentence of 2.2 by changing “Manager, Mail Preparation and Standards, USPS Headquarters” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

If a classification decision is made by the USPS that matter was ineligible for Standard Mail or Nonprofit Standard Mail rates because of a customer’s failure to meet applicable standards, the USPS may take steps to recover the deficiency amount by advising the customer that the credit card account will be billed for the difference between the rate paid and the applicable First-Class Mail rate or Standard Mail rate paid, in accordance with the terms and conditions of use for the program. At such time, the customer also will be advised that the classification decision and related revenue deficiency may be appealed by submitting a letter to the NetPost Mailing Online Program Manager (see G043 for address). If the customer appeals, NetPost Mailing Online will refer the appeal to the Rates and Classification Service Center (RCSC) in Chicago, Illinois, for a final agency decision except in the case of Nonprofit Standard Mail. An RCSC decision upholding a revenue deficiency for Nonprofit Standard Mail may be appealed through the RCSC to the manager of Mailing Standards (see G043 for address) for a final agency decision.

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G095 Presorted Priority Mail

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6.0 REVOCATION

6.1 Discontinued Eligibility

[Revise the introductory sentence of 6.1 by changing “Manager, Mail Preparation and Standards” to “manager of Mailing Standards (see G043 for address)” to read as follows:]

The manager of Mailing Standards (see G043 for address) may revoke a mailer’s authorization to participate in the experiment if that mailer:

* * * * *

6.3 Appeal

[Revise the second sentence of 6.3 by adding “through the manager of Mailing Standards (see G043 for address)” to the end of the sentence to read as follows:]

The participant may file a written appeal of revocation within 15 days from the date of the receipt of the notice, with evidence explaining why the authorization should not be revoked. The appeal must be filed with the Presorted Priority Mail Experiment Management Review Board, through

the manager of Mailing Standards (see G043 for address). Decisions of the Board are final.

G900 Philatelic Services

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2.0 SPECIAL CANCELLATIONS

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2.3 Application

A written application for a special cancellation die hub must be submitted to the postmaster at the post office where the special cancellation is to be used. The application must be submitted by the sponsor at least 4 months before the date the special cancellation is to be used. The application must provide this information:

* * * *

[Revise the second sentence of 2.3b by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

- b. The wording of the special cancellation, which must be standardized and approved by the sponsor's national headquarters when the sponsor is an affiliate or local chapter of a national organization. Standardized requests for national events must be forwarded to the manager of Mailing Standards (see G043 for address). *Space available for the wording is limited to three lines of not more than 20 letters, numbers, or spaces each. Illustrations or designs may not be used. The wording must directly reflect the event to be commemorated.*

* * * *

2.7 After Use

[Revise 2.7 by changing "Mail Preparation and Standards manager, USPS Headquarters" to "manager of Mailing Standards (see G043 for address)" to read as follows:]

Used die hubs may not be given to sponsors or transferred to another post office. A request from the sponsor that a special cancellation die hub be kept for an appropriate purpose (e.g., placement in a museum, library, or historical site) may be approved by the manager of Mailing Standards (see G043 for address).

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P Postage and Payment Methods

P000 Basic Information

P010 General Standards

P011 Payment

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4.0 REVENUE DEFICIENCY—GENERAL

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4.2 Appeal of Ruling

Except as provided under 5.0 and E670, a mailer may appeal a revenue deficiency assessment by sending a written appeal within 30 days of receipt of the notification to:

* * * *

[Revise the first sentence of 4.2c by changing "manager, Mail Preparation and Standards" to "manager of Mailing Standards (see G043 for address)"; and revise the second sentence by changing "manager, Mail Preparation and Standards" to "manager of Mailing Standards" to read as follows:]

- c. The manager of Mailing Standards (see G043 for address), if the RCSC manager first assessed the deficiency. The manager of Mailing Standards issues the final USPS decision.

* * * *

5.0 REVENUE DEFICIENCY—NONPROFIT STANDARD MAIL

5.1 Assessment and Appeal

[Revise 5.1 to read as follows:]

A revenue deficiency may be assessed in the amount of the unpaid postage against any person or organization that mailed, or caused to be mailed, ineligible matter at the Nonprofit Standard Mail rates in violation of E670. Nonprofit mailers have two levels of appeal for revenue deficiency assessments as shown in Exhibit 5.1. All appeals must be submitted in writing within 30 days of the previous USPS decision. Any decision that is not appealed as prescribed becomes the final agency decision, with no appeal available within the USPS beyond the second appeal.

Exhibit 5.1 Nonprofit Appeal Process

If Initial Revenue Deficiency Assessment Made By	First-Level Appeal	Second-Level Appeal and Final USPS Decision
Postmaster or manager, Business Mail Entry	RCSC manager	Manager of Mailing Standards
RCSC manager	Manager of Mailing Standards (see G043 for address)	Vice President, Pricing and Classification (see G043 for address)

* * * *

DMM Revision/Handbook DM-701 Obsolescence

Precanceled Stamps — Mailer Precancellation Authorization

Effective March 6, 2003, *Domestic Mail Manual* (DMM) P023.3.1 and P023.3.2 are revised to clarify the approval process for mailer authorizations to preprint rate markings on precanceled stamps or to use a precancel postmark on adhesive stamps, stamped cards, and stamped envelopes. This additional information was derived from Handbook DM-701, *Procedures for Mailer Applications*.

With this DMM revision, Handbook DM-701 will be eliminated because the information included in that handbook — such as information on authorizations for permit imprints, precanceled postage, postage payment systems, plant-verified drop shipments, and Periodicals mailing privileges — has now been updated and transferred to other Postal Service handbooks and publications.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
P	Postage and Payment Methods				
P000	Basic Information				
	*	*	*	*	*
P020	Postage Stamps and Stationery				
	*	*	*	*	*
P023	Precanceled Stamps				
	*	*	*	*	*

3.0 MAILER PRECANCELLATION

3.1 Authorization

[Revise 3.1 to read as follows:]

A mailer must request authorization to preprint rate markings on precanceled stamps or to use a precancel postmark on adhesive stamps, stamped cards, and stamped envelopes. The applicant must submit a specimen mailpiece showing the preprinting method or proposed precancel postmark. If more than one preprinted marking is prepared or more than one format is used, a specimen for each must be submitted. Form 3615 must be endorsed “Preprinting of Rate Markings,” “Mailer’s Precancel Postmark,” or both, as appropriate. The application and format samples must be submitted to the postmaster of the office where the precanceled mailings are to be deposited for approval by the district Business Mail Entry manager. If the application and samples are approved, the applicant receives written notice of approval from the postmaster and a unique permit number assigned by the postmaster.

3.2 Denial

[Revise 3.2 to read as follows:]

If the application and format samples are not approved by the district Business Mail Entry manager, the applicant receives written notice from the postmaster stating the reasons for the denial and the applicant’s appeal rights. The applicant may file a written appeal with the rates and classification service center (RCSC) serving the applicant’s post office.

* * * * *

— *Mailing Standards, Pricing and Classification, 3-6-03*

DMM REVISION

Five-Digit Scheme for Flats — Standard Mail Packaging

Effective March 6, 2003, *Domestic Mail Manual* (DMM) M820.5.1a is revised to clarify the packaging requirements for automation rate Standard Mail flat-size pieces sorted using the 5-digit scheme under DMM L007.

Postal Bulletin 22092 (12-26-02, pages 26–41) introduced the standards for 5-digit scheme preparation for automation rate Periodicals, Standard Mail, and Bound Printed Matter flat-size pieces. Only pieces meeting the criteria for the automated flat sorting machine (AFSM) 100 can qualify for this 5-digit scheme preparation option. As a consequence, the dimensions of such pieces must fall within the inclusive ranges specified in DMM C820.2.0:

- Length: From 6 to 15 inches.
- Height: From 5 to 12 inches.
- Thickness: From 0.009 to 3/4 inch.

The revision to DMM M820.5.1 published in *Postal Bulletin* 22092 correctly identified that 5-digit scheme packages required a minimum number of pieces that could range from 10 to 17 pieces, if a consistent minimum number of pieces is used throughout a mailing job.

Current online DMM M820.5.1a, however, inadvertently implies that 5-digit scheme flat-size pieces may exceed the maximum thickness of 3/4 inch by providing a 10-piece minimum packaging standard for pieces thicker than 3/4 inch. Although that particular standard can apply to 5-digit packages if the prepared pieces meet the criteria for the FSM 1000 (which allow pieces, in certain cases, to be as thick as 1.25 inches), that same standard is not permitted for pieces prepared in the optional 5-digit scheme packages (which must meet the criteria for the AFSM 100).

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual

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M Mail Preparation and Sortation

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M800 All Automation Mail

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M820 Flat-Size Mail

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5.0 STANDARD MAIL

5.1 Packaging

Preparation sequence, package size, and labeling:

[Revise 5.1a to read as follows:]

- a. 5-digit scheme (optional); 17-piece minimum, optional 10- to 16-piece minimum (one consistent minimum required for a mailing job); optional endorsement line (OEL) required.

* * * * *

— *Mailing Standards,
Pricing and Classification, 3-6-03*

REVISION

Mailpieces to Guam Weighing 16 Ounces or More

The article titled “Notice: Mailpieces to Guam Weighing 16 Ounces or More” in *Postal Bulletin* 22094 (1-23-03, page 29) related specifically to mail addressed to ZIP Codes beginning with 969 for Guam. This article is revised to include all mail addressed to ZIP Codes beginning with 969.

The Postal Service requests that customers affix either PS Form 2976, *Customs Sender’s Declaration*, or PS Form 2976-A, *Customs Declaration and Dispatch Note*, on all mailpieces addressed to ZIP Codes starting with 969 weighing 16 ounces or more.

Express Mail® service items and registered mailpieces to ZIP Codes beginning with 969 do not require PS Form 2976 or PS Form 2976-A.

If a customer refuses to complete and sign PS Form 2976 or PS Form 2976-A, as prescribed, the mailpiece could travel via ocean surface transportation during part of its trip to destination. Advise customers that the Postal Service will retain a copy of the declaration as a record of mailing for 30 days.

— *Commercial Air Operations,
Network Operations Management, 3-6-03*

U.S. ARMED FORCES

Free Mail Program

All employees who handle and deliver mail should be aware of the military free mail privilege in which mail as described below is processed and delivered without postage applied to the mailpiece. For such mail, employees must not collect postage upon delivery, or return mail to the sender for postage.

Personnel authorized this privilege may mail, without postage, letters, postcards, and sound recordings (audio or visual recordings) having the character of personal correspondence to any place in the United States, its possessions or territories, or any military post office (APO/FPO).

Free mail must have a complete APO or FPO return address, the word "Free" in the upper right corner with an APO or FPO postmark, and a complete delivery address. Free mail may not be registered, insured, or certified.

Under the provisions of Section 3401 (a)(1) of Title 39, *United States Code* (U.S.C.), and pursuant to Executive Order 12556, dated April 16, 1986, the Secretary of Defense has authorized free mail privileges for members of the U.S. Armed Forces and designated civilians directly supporting military operations in the following locations:

Operation Enduring Freedom

- Afghanistan
- Bahrain
- Diego Garcia
- Djibouti
- Ethiopia
- Jordan
- Kazakhstan
- Kuwait
- Kyrgyzstan
- Oman
- Pakistan
- Qatar
- Saudi Arabia
- Tajikistan
- United Arab Emirates
- Uzbekistan
- Yemen
- Aboard ships in the Gulf of Aden
- Aboard ships in the Gulf of Oman
- Aboard ships in the North Arabian Sea (that portion of the Arabian sea that lies north of 10 degrees north latitude and west of 68 degrees east longitude)

- Aboard ships in the Persian Gulf
- Aboard ships in the Red Sea

Operation Freedom Eagle

- All of the islands of the Republic of Philippines south of the island of Luzon within the following described limits: 08-00N/116-30E; 04-45N/119-30E; 05-00N/128-00E; 13-00N/129-00E; 12-30N/116-00E.

Other

- Albania
- Hungary
- Former Republic of Yugoslavia
 - Bosnia-Herzegovina
 - Croatia (including Zagreb)
 - Macedonia
 - Serbia-Montenegro (including Kosovo and Vojvodina)
 - Slovenia
- Aboard ships in the Adriatic Sea
- Aboard ships in the Ionian sea north of the 39th parallel

In accordance with 39 U.S.C. 3401(a)(1)(B), free mail privileges will also be extended to individuals hospitalized for disease or injury in a facility under the jurisdiction of the Armed Forces as a result of service in these designated areas.

All employees who handle and deliver mail should be made aware of this free mail privilege. **Do not collect postage upon delivery, or return this mail to the sender for postage. Mail having the appearance of free mail under this program should never be returned to sender.** Address questions regarding the legitimacy of users of this program to:

MILITARY POSTAL SERVICE AGENCY
2461 EISENHOWER AVENUE
ALEXANDRIA VA 22331-0006

Toll free: 800-810-6098

Monday–Friday, 7:30 A.M.–4:30 P.M.

Fax: 703-325-9534

DSN prefix: 221

E-mail: mpsawebcontacts@hqda.army.mil

— *International Network Operations,
Network Operations Management, 3-6-03*

NOTICE

Air Transportation Surcharge for Day-Old Poultry

This article provides information additional to the article in *Postal Bulletin* 22078 (6-13-02, page 12) titled "Notice: Air Transportation Surcharge on Day-Old Poultry."

Effective February 21, 2003, retail clerks are to collect a surcharge of \$0.20 per pound (or a fraction thereof) on all day-old poultry transported by air. Retail clerks must calculate the surcharge manually or use the IRT or POS ONE calculator function and include the surcharge in the postage affixed to the day-old poultry shipment. They may use a separate PVI label or postage stamps for the surcharge. IRT users have an additional alternative. They may use the MISC Postage Key (the "M" key) to add the amount of the surcharge to the postage owed before printing the PVI label.

For destination ZIP Codes in Zones 4–8, day-old poultry shippers presenting a shipment must be notified that the surcharge of \$0.20 per pound (or fraction thereof) will be applied.

For destination ZIP Codes in Zones 0–3, there is no surcharge. We expect that shippers will use only surface transportation in these zones.

Airport mail centers and airport mail facilities must assign the "L" alpha designator on the routing tags for day-old poultry.

— *Commercial Air Operations,
Network Operations Management, 3-6-03*

From Here to There



Ask us for your estimated Priority Mail® delivery date.

www.usps.com

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SP03-CCZ-CM-480



Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09357	Add I,Z	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
FPO AE 09358	Add I,Z	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
APO AE 09382	Close	Immediately	
APO AE 09788	Close	Immediately	
APO AE 09806	Delete E3,U1 & Add A, C1,M,N	Immediately	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
APO AE 09807	Delete E3,U1 & Add A, C1,M,N	Immediately	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
APO AE 34003	Activate	Immediately	A-A1-B-B1-M-N-U-V-Z1
APO AE 96403	Close	Immediately	
APO AE 96676	Close	Immediately	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09007	A1-B-B1-C-D-U	09076	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-U	09139	A1-B-B1-C-D	09237	A1-B-B1-C-D-U-V
09012	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-U-Z1	09086	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09165	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09033	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09034	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09036	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09042	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09045	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09046	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09180	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09053	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09054	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09056	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09058	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09059	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V		
09060	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09213	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09128	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U		
09069	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09226	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09307	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09336	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09366	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09394	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09337	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09367	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09395	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09309	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09338	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09368	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09396	A-A1-B-B1-F-V
09310	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09339	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09369	A1-B-B1-C1-E2-E3-F-H1-I-N-R-R1-U1-V-Z-Z1	09397	A-A1-B-B1-C-F-M-V-Z1
09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09340	A-A1-B-B1-C1-F-R-V	09370	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09398	A-A1-B-B1-C-F-M-V-Z1
09312	A-A1-B-B1-C-F-M-V-Z1	09341	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09399	A-A1-B-B1-C-F-M-V-Z1
09313	A-A1-B-B1-C-F-M-V-Z1	09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09409	A1-B-B1-C-C1-U-V
09314	A-A1-B-B1-C-F-M-V-Z1	09343	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09420	A1-B-B1-C-C1-U
09315	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09421	A1-B-B1-C-C1-U
09316	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09345	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09447	A1-B-B1-C-C1-U-V
09317	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V
09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-B1-C-C1-U
09319	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U
09320	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09349	A-A1-B-B1-C-C1-D-E2-F-F1-H-I-M-N-R-R1-V-Z-Z1	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U
09321	A-A1-B-B1-C1-E3-F-H1-M-N-R-R1-V-Z1	09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09463	A1-B-B1-C-C1-U
09322	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09351	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09464	A1-B-B1-C-C1-U
09323	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09468	A1-B-B1-C-C1-U
09324	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09469	A1-B-B1-C-C1-U
09325	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09470	A1-B-B1-C-C1-U
09326	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09356	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09494	A1-B-B1-C-C1-U
09327	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09357	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09496	A1-B-B1-C-C1-U-V
09328	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09358	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09498	A1-B-B1-C-C1-U
09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09499	A1-B-B1-C-C1-U
09330	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09360	A1-B-B1-V	09390	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09501	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09502	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09362	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09503	A1-B-V
09333	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09504	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09364	A1-B-B1-C1-E2-E3-F-H1-I-R-R1-U1-V-Z-Z1	09394	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09505	A1-B-V
09335	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09395	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09506	A1-B-V
				09396	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09507	A1-B-V
				09397	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09508	A1-B-V
				09398	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09509	A1-B-V
				09399	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09510	A1-B-V
				09400	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09511	A1-B-V
				09401	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09517	A1-B-V
				09402	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09521	A1-B-V
				09403	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09524	A1-B-V
				09404	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09532	A1-B-V
				09405	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09534	A1-B-V
				09406	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09542	A1-B-V
				09407	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09543	A1-B-V
				09408	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09545	A1-B-V
				09409	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09549	A1-B-V
				09410	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09550	A1-B-V
				09411	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09554	A1-B-B1-V
				09412	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09556	A1-B-V
				09413	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09557	A1-B-V
				09414	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09564	A1-B-V
				09415	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09565	A1-B-V
				09416	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09566	A1-B-V

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09567	A1-B-V	09649	A1-B-B1-U	09811	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34003	A-A1-B-B1-M-N-U-V-Z1
09568	A1-B-V	09703	A1-B-B1-C-F1	09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34020	A1-B-B1-M-N-V-Z1
09569	A1-B-V	09704	A1-B-B1-C-D-V	09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34021	A1-B-M-N-V-Z1
09570	A1-B-V	09705	A1-B-B1-U	09819	A-A1-B-F-P-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1
09573	A1-B-V	09706	A1-B-B1-C-U-V	09821	A-A1-B-F-V-Z1	34023	A1-B-B1-M-N-V-Z1
09574	A1-B-V	09707	A1-B-B1-C-N-U-V	09822	A-A1-B-F-V-Z1	34024	A1-B-B1-M-N-V-Z1
09575	A1-B-V	09708	A1-B-B1	09823	A-A1-B-F-V-Z1	34025	A1-B-B1-F-N-U-V-Z1
09576	A1-B-V	09709	A1-B-B1-F1	09824	A-A1-B-F-V-Z1	34030	A1-B-B1-M-N-V-Z1
09577	A1-B-V	09710	A1-B-B1-C-C1-F1-M-R-R1-U	09826	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34031	A1-B-B1-M-N-V-Z1
09578	A1-B-V	09711	A1-B-B1-F1-Z1	09827	A-A1-B-F-Z1	34032	A1-B-M-N-V-Z1
09579	A1-B-V	09713	A1-B-B1-C-F1	09828	A1-B-N-V-Z1	34033	A1-B-C-F-M-N-V-Z1
09581	A1-B-V	09714	A1-B-B1-C-C1-F1-M-R-R1-U	09830	A1-B-B1-C-N-Z1	34034	A1-B-B1-M-N-V-Z1
09582	A1-B-V	09715	A1-B-B1-F1	09831	A1-B-B1-F-N-U-V-Z1	34035	A1-B-B1-H-M-N-V-Z1
09586	A1-B-V	09716	A1-B-B1-C-D-N-U-V	09832	A1-B-B1-U1-V-Z1	34036	A1-B-M-N-V-Z1
09587	A1-B-V	09717	A1-B-B1-M-W	09833	A1-B-B1-U1-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z1
09588	A1-B-V	09718	A1-B-B1-F-I-N-U-V	09834	A1-B-B1-V-Z1	34038	A1-B-B1-M-N-V-Z1
09589	A1-B-B1-V	09719	A1-B-B1-C-F1	09835	A-A1-B-B1-V-Z1	34039	A1-B-N-V-Z1
09590	A1-B-V	09720	A1-B-B1-U-V	09836	A-A1-B-B1-C-F-M-V-Z1	34040	A1-B-V-Z1
09591	A1-B-V	09721	A1-B-B1-N-U-Z1	09837	A1-B-B1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1
09593	A1-B-V	09722	A1-B-B1-C-D-N-U-V	09838	A1-B-B1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1
09594	A1-B-V	09723	A1-B-B1-N-U-V-Z1	09839	A-A1-B-B1-U-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1
09595	A1-B-V	09724	A1-B-B1-C-C1-F1-M-R-R1-U	09841	A-A1-B-B1-U-Z1	34050	A1-B-V
09596	A1-B-V	09725	A1-B-B1-C	09842	A-A1-B-B1-Z1	34051	A1-B-V-Z1
09599	A1-B-V	09726	A1-B-B1-N-U	09844	A-A1-B-B1-U-V-Z1	34053	A1-B-V-Z1
09601	A1-B-B1-C-F-F1-U	09728	A1-B-B1-C	09852	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34055	A1-B-N-V-Z1
09602	A1-B-B1-C-F-F1-N-U	09732	A1-B-B1-N-V-Z1	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34058	A1-B-B1-V-Z1
09603	A1-B-B1-C-F-F1-U	09733	A1-B-B1-I-V	09855	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	34071	A1-B-I-M-N-V-Z
09604	A1-B-B1-C-F-F1-U	09735	A1-B-B1-N-V-Z1	09858	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34076	A1-B-B1-F1-N-V-Z1
09609	A1-B-B1-C-F-U	09777	A-A1-B-B1-C-E1-N	09865	A-A1-B-B1-V-Z1	34078	A1-B-B1-F1-N-V-Z1
09610	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	34079	A1-B-B1-F1-N-V-Z1
09612	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V	09871	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34090	A1-B-V
09613	A1-B-B1-C-F-U-V	09789	A-A1-B-B1-F-R-V	09877	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34091	A1-B-V
09617	A1-B-B1-C-F-U	09790	A-A1-B-B1-C1-F-R-V	09880	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	34092	A1-B-V
09618	A1-B-B1-C-F-U	09791	A-A1-B-B1-C1-E1-F-M-N-R-V	09882	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34093	A1-B-V
09619	A1-B-B1-C-F-U	09793	A-A1-B-B1-F-R-V	09888	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	34095	A1-B-V
09620	A1-B-B1-C-F-U	09797	A1-B-B1-C-D-P-V	09889	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	34098	A1-B-V
09621	A1-B-B1-C-F-U	09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09890	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34099	A1-B-V
09622	A1-B-B1-C-F-U	09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09892	A-A1-B-B1-F-N-R-R1-V-Z1	96201	A-A1-B
09623	A1-B-B1-C-F-U	09803	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	09898	A1-B-B1-E2-F-H1-I-R-R1-U2-V-Z1	96202	A-A1-B1-U-V
09624	A1-B-B1-C-F-U	09805	A-A1-B-B1-C-F-M-V-Z1	09899	A1-B-B1-E2-F-H1-I-R-R1-U2-V-Z1	96203	A-A1-B
09625	A1-B-B1-C-F-U	09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34002	A1-B-B1-N-U-Z1	96204	A-A1-B-B1
09626	A1-B-B1-C-F-U	09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1			96205	A-A1-B-B1-U
09627	A1-B-B1-C-F-U	09808	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96206	A-A1-B-B1-U
09628	A1-B-B1-C-F-F1-U-V	09809	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96207	A-A1-B-B1-V
09630	A1-B-B1-C-F-U-V					96208	A-A1-B-B1-U
09631	A1-B-B1-C-F-U					96212	A-A1-B-B1-U
09633	A1-B-B1-C-F-U					96213	A-A1-B-B1-U
09638	A1-B-B1-C-E2-F-U-V					96214	A-A1-B-B1-U
09642	A1-B-B1-N-U					96215	A-A1-B-B1-U-V
09643	A1-B-B1-U					96217	A-A1-B-B1-U-V
09644	A1-B-B1-U						
09645	A1-B-U						
09647	A1-B-B1-N-U						
09648	A1-B-B1-N-U-V-Z1						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96218	A-A1-B-B1-U	96362	A1-B-B1-F-F1-F2-M-W	96433	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96610	A1-B-V
96219	A-A1-B-B1-U-V					96611	A1-B-V
96220	A-A1-B-B1-U-V	96365	A1-B-B1-M-V-W	96434	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96612	A1-B-V
96221	A-A1-B-B1-U-V	96367	A1-B-B1-L-M-W			96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
96224	A-A1-B-B1-U	96368	A1-B-B1-M-W	96435	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1		
96251	A-A1-B-B1-U	96370	A1-B-B1-F-F1-F2-M-W	96436	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
96257	A-A1-B-B1-U						
96258	A-A1-B-B1-U	96372	A1-B-B1-M-W	96490	A1-B-B1-V		
96259	A-A1-B-B1-U	96373	A1-B-B1-M-W	96507	A-A1-B-F-V	96615	A1-B-V
96260	A-A1-B-B1-U	96374	A1-B-B1-M-W	96511	A1-B-B1-I-N-V	96617	A1-B-V
96264	A-A1-B-B1-U	96375	A1-B-B1-M-W	96515	A1-B-B1-F	96619	A1-B-V
96266	A-A1-B-B1-U	96376	A1-B-B1-M-W	96517	A1-B-B1-F-U3-V	96620	A1-B-V
96267	A-A1-B-B1-U-V	96377	A1-B-B1-M-W	96518	A1-B-B1-V	96621	A1-B-V
96269	A-A1-B-B1-U	96378	A1-B-B1-M-W	96520	A1-B-F-U3-V	96622	A1-B-V
96271	A-A1-B-B1-U	96379	A1-B-B1-M-W	96521	A1-B-F-N	96623	A1-B-V
96275	A-A1-B-B1-V	96384	A1-B-B1-M-W	96522	A1-B-F-N-U	96624	A1-B-V
96276	A-A1-B-B1	96386	A1-B-B1-M-W	96530	A-A1-B-B1-H-M-N-U-V	96628	A1-B-V
96278	A-A1-B-B1-U	96387	A1-B-B1-M-W			96629	A1-B-V
96283	A-A1-B-B1-U	96388	A1-B-B1-M-W	96531	A1-B-B1-H-M-U-V	96634	A1-B-V
96284	A-A1-B-B1-U-V	96401	A1-B-B1-F-V	96534	A-A1-B-F	96635	A1-B-V
96297	A-A1-B-B1-U	96405	A1-B-B1-F-V-Z1	96535	A-A1-B-B1-F-V	96643	A1-B-V
96306	A1-B-B1-F-F1-F2-M-W	96410	A1-B-B1-F-V-Z1	96536	A1-B-B1-V	96657	A1-B-V
		96411	A1-B-B1-F-V-Z1	96537	A1-B-B1-V	96660	A1-B-V
96309	A1-B-B1-M-V-W	96412	A1-B-B1-F-V-Z1	96538	A1-B-B1-V	96661	A1-B-V
96310	A1-B-B1-M-W	96413	A1-B-B1-F-V-Z1	96540	A1-B-B1-V	96662	A1-B-V
96311	A1-B-B1-M-W	96414	A1-B-B1-F-V-Z1	96541	A1-B-B1-V	96663	A1-B-V
96313	A1-B-B1-F-F1-F2-M-W	96415	A1-B-B1-F-V-Z1	96542	A1-B-B1-V	96664	A1-B-V
		96416	A1-B-B1-F-V-Z1	96543	A1-B-B1-P-V	96665	A1-B-V
96319	A1-B-B1-M-W	96417	A1-B-B1-F-V-Z1	96546	A1-B-F-U3	96666	A1-B-V
96321	A1-B-B1-F-F1-F2-M-W	96418	A1-B-B1-F-V-Z1	96548	A-A1-B-B1-H-M-U	96667	A1-B-V
		96419	A1-B-B1-F-V-Z1	96549	A-A1-B-B1-H-M-U	96668	A1-B-V
96322	A1-B-B1-F-F1-F2-M-W	96420	A1-B-B1-F-V-Z1	96551	A-A1-B-B1-H-M-U	96669	A1-B-V
		96421	A1-B-B1-F-V-Z1	96553	A-A1-B-B1-H-M-N-U-V	96670	A1-B-V
96323	A1-B-B1-M-V-W	96422	A1-B-B1-F-V-Z1	96554	A-A1-B-B1-H-M-U	96671	A1-B-V
96326	A1-B-B1-M-W	96423	A1-B-B1-F-V-Z1	96555	A1-B-B1-F-M-V	96672	A1-B-V
96328	A1-B-B1-M-W	96424	A1-B-B1-F-V-Z1	96557	A1-B-B1-F-M-V	96673	A1-B-V
96330	A1-B-B1-M-W	96425	A1-B-B1-F-V-Z1	96558	A1-B-V	96674	A1-B-V
96336	A1-B-B1-M-V-W	96426	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96595	A1-B-B1-V	96675	A1-B-V
96337	A1-B-B1-M-W			96598	A1-B-B1-V	96677	A1-B-V
96338	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96599	A1-B-B1-V	96678	A1-B-V
96339	A1-B-B1-M-V-W			96601	A1-B-V	96679	A1-B-V
96343	A1-B-B1-M-W			96602	A1-B-V	96681	A1-B-V
96347	A1-B-B1-F-F1-F2-M-W	96428	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96603	A1-B-V	96682	A1-B-V
				96604	A1-B-V	96683	A1-B-V
96348	A1-B-B1-F-F1-F2-M-W	96429	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96605	A1-B-O-V	96684	A1-B-V
96349	A1-B-B1-F-F1-F2-M-W	96430	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96606	A1-B-V	96686	A1-B-V
				96607	A1-B-V	96687	A1-B-V
96350	A1-B-B1-F-F1-F2-M-W	96431	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96608	A1-B-V	96698	A1-B-V
				96609	A1-B-V		
96351	A1-B-B1-F-F1-F2-M-W	96432	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1				

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	42" 72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

From Finals to Family



Save \$3 today

on a FIRSTCLASS PHONECARD® 100 Minutes* for \$12

Offer good 3/21/03 – 6/13/03 on 100 minute cards only.
At participating locations. While supplies last.



*A surcharge of at least 3 minutes (subject to increase) applies to pay phone calls.
Minutes based on U.S. domestic calling. International flat rates are higher than U.S.
domestic rates, differ according to destination called and are subject to change.
See card packaging for complete terms and conditions.



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SP03-FLZ-PS-111

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 474

Keep all foreign order notices for use as reference.

Tentative Orders

Tentative Lottery Orders have been issued against the following:

England

The French Lottery Payout Office (FLPO)
 Suite 21
 34 Buckingham Palace Rd
 Belgravia
 London
 SW1W 0RH England

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
 CLAIMS AND INQUIRY
 JAMES A FARLEY BUILDING RM 2029A
 NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 3-6-03

Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
GA, Atlanta 30305-2918	Jason Harris, 2870 Peachtree Road NW, PMB 464

— Judicial Officer, 3-6-03

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005304	019214	060814	079384	096734	109939	142899	220189	283456	320123	330288	331878	333133
005444	019454	061212	080165	097165	110196	146024	220209	284015	320124	330300	331907	333147
005825	019630	061359	080221	097651	110363	146580	220222	284020	320893	330306	331931	333150
006303	019693	061720	080320	097761	110396	152616	220345	286006	320951	330338	331960	333171
006663	019711	062068	080683	098494	110636	156106	220788	292352	320958	330363	331980	333177
006698	019847	062077	080744	098511	110829	156250	220878	292527	321093	330395	332006	333188
006839	019867	063005	085042	098804	110895	159057	221012	295088	321395	330498	332011	333246
007358	020042	064219	085257	098865	111953	165032	221150	295340	322123	330506	332012	333258
008223	021371	064262	085304	098925	112131	165111	221197	297046	322125	330508	332014	333266
008448	022002	064573	085326	098959	112252	165158	221269	297051	322389	330516	332025	333307
009076	022362	064763	085481	100181	112651	165184	221300	300498	322418	330536	332027	333369
009211	022445	064863	085621	100252	112830	165343	221431	300637	322505	330538	332068	333374
009361	022573	065412	085717	100305	112835	170328	222184	300648	322592	330539	332094	333408
009533	022633	065520	085773	100332	113106	176051	223009	300667	322623	330542	332096	333412
009742	023453	065919	088044	100342	113133	180012	223316	300669	322972	330544	332144	333417
009865	025485	065975	088054	100348	114193	181053	223396	300709	323152	330552	332152	333450
010215	026029	066078	088058	101421	114274	184010	227103	300710	323528	330553	332221	333490
010234	026332	067120	088590	101698	114632	185078	229107	300845	323537	330567	332225	333514
010238	026631	068218	088608	102314	115432	191081	232169	300885	323563	330573	332252	333515
010724	027165	068343	088611	102322	115533	191251	232208	300992	323567	330590	332302	333524
011241	027979	068384	088727	102400	117025	191477	232321	301075	324035	330659	332348	333625
011376	028647	068443	088735	102490	117077	192197	235146	301097	325363	330670	332361	333644
012201	028983	069098	088741	102768	117425	192910	235351	301109	325489	330690	332407	333652
013127	029302	069109	089409	103336	117569	193137	235468	301231	326404	330786	332431	333657
014293	029349	069113	089495	103600	117641	193189	235501	301278	326408	330787	332478	333664
014651	029743	069210	089671	103739	117702	193201	235506	301305	326641	330809	332495	333700
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015362	038011	071269	092223	106472	123132	208670	272021	305048	329315	331118	332759	333812
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PULL-OUT SECTION

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927745	928710	931486	940011	940820	941386	941952	950063	951977	967090	970776	982121	

— *Product Information Requirements,
Product Development, 3-6-03*

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	044 087 4000 to 044 087 4099	386 883 8936 to 387 314 5574 to	8999 5599
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	045 524 4121 to 045 524 4298	387 837 6300 to 388 828 0656 to	6399 0699
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	047 552 4370 to 047 552 4399	389 696 2400 to 389 846 3104 to	2799 3135
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	077 999 4001 to 077 999 4090	389 846 3145 to 389 887 9211 to	3195 9230
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	210 221 0548 to 210 221 0599	389 887 9234 to 390 001 3182 to	9299 3199
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	227 275 9400 to 227 275 9999	390 001 3500 to 390 545 5974 to	3699 5999
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	273 070 8059 to 273 070 8099	391 104 6146 to 391 574 1466 to	6199 1499
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	273 775 7700 to 273 775 7899	391 783 3020 to 391 792 6100 to	3599 6199
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	302 000 0000 to 302 123 9999	392 668 2956 to 392 854 8500 to	2999 8899
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	349 746 2056 to 350 518 7350 to	393 584 7566 to 393 650 0074 to	7699 0099
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	360 011 1690 to 360 168 6008 to	393 838 8316 to 393 893 6007 to	8499 6099
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	360 173 8800 to 360 324 2326 to	394 126 6907 to 394 189 0405 to	6999 0599
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	362 861 3064 to 373 006 2176 to	394 822 3243 to 394 990 1810 to	2199 1899
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	374 768 2600 to 375 169 4400 to	395 343 3264 to 395 373 3035 to	2699 4599
020 844 7307 to 020 844 7399	034 943 0400 to 034 943 0799	375 829 3400 to 375 851 9100 to	395 396 9649 to 395 970 3240 to	3499 9199
020 972 8948 to 020 972 8999	037 706 9578 to 037 706 9599	376 196 0911 to 378 085 3679 to	397 622 4054 to 397 819 8902 to	0999 3699
022 021 9110 to 022 021 9181	037 909 5490 to 037 909 5499	378 351 1063 to 379 843 5100 to	398 149 7200 to 399 070 0872 to	1099 5199
022 037 1411 to 022 037 1499	040 024 3901 to 040 024 3999	380 093 9600 to 380 165 1165 to	399 156 7119 to 399 203 5064 to	9699 1199
024 380 4100 to 024 380 4199	040 674 7100 to 040 674 7199	381 325 4500 to 381 604 2510 to	399 296 9910 to 399 296 9935 to	4599 2699
024 496 6870 to 024 496 6896	040 688 8816 to 040 688 8899	381 645 9525 to 383 314 3968 to	399 792 7775 to 399 792 8300 to	9599 3999
025 092 0987 to 025 092 0999	041 623 8889 to 041 623 8899	383 892 1000 to 383 892 1382 to	400 427 1051 to 401 045 1505 to	1344 1399
025 369 5535 to 025 369 5599	041 803 6565 to 041 803 6599	384 925 3641 to 385 568 2331 to	401 045 1571 to 401 294 2700 to	3654 2399
025 729 1151 to 025 729 1199	043 205 5922 to 043 205 5999	385 599 7554 to 385 774 2024 to	401 310 9505 to 401 382 5312 to	7575 2099
025 729 1643 to 025 729 1799	044 087 3457 to 044 087 3499	386 624 1412 to 1599		1599 5399

402 578 7876 to	7899	419 730 0300 to	0399	440 858 6300 to	6399	458 671 8678 to	8699
403 125 6744 to	6799	420 277 0015 to	0049	440 858 6420 to	7299	458 671 8721 to	8798
403 260 7000 to	7499	420 599 0734 to	0798	441 199 1655 to	1699	458 847 5044 to	5999
403 280 6470 to	6499	420 661 4115 to	4199	443 127 3648 to	3699	459 274 7624 to	7699
403 685 8600 to	8699	420 758 9500 to	9699	443 127 4000 to	4099	459 365 5432 to	5499
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404 071 4268 to	4299	421 116 3565 to	3599	444 382 8822 to	8899	460 349 6878 to	6899
404 347 5356 to	5399	421 130 9300 to	9399	444 390 1667 to	1699	460 550 1909 to	1999
404 347 5548 to	5599	421 313 4500 to	4999	444 457 3854 to	3899	460 997 5234 to	5299
404 726 4500 to	4599	421 364 5537 to	5599	450 048 4173 to	4199	461 973 6443 to	6499
404 961 5001 to	5199	421 656 2609 to	2699	450 048 4442 to	4699	462 152 0107 to	0299
405 325 0188 to	0198	421 988 9700 to	9799	450 560 5173 to	5199	462 274 1072 to	1099
406 009 4587 to	4599	422 172 4667 to	4699	450 620 3077 to	3099	462 277 8373 to	8399
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406 459 6641 to	6999	422 556 1270 to	1299	450 780 2716 to	2799	463 011 5529 to	5540
406 733 3000 to	3999	422 587 7024 to	7099	450 801 2700 to	2799	463 176 4115 to	4199
407 545 1557 to	1599	422 819 7533 to	7599	451 109 2967 to	2984	463 176 4229 to	4299
407 594 0412 to	0599	422 842 5073 to	5087	451 115 4110 to	4125	463 185 2600 to	2799
407 692 9100 to	9299	422 907 7563 to	7599	451 115 4127 to	4199	463 227 7711 to	7799
407 959 2190 to	2199	424 500 6050 to	6099	451 746 0700 to	0799	463 414 4869 to	4899
408 265 2275 to	2288	424 641 8500 to	8599	452 265 0074 to	0099	463 808 3484 to	3499
408 499 7700 to	7799	424 871 6600 to	6699	452 265 0246 to	0299	463 945 7400 to	7899
408 499 7900 to	7999	425 298 2352 to	2399	452 265 0335 to	0999	464 629 9000 to	9399
408 682 8484 to	8599	425 418 4269 to	4299	452 509 1169 to	1199	464 711 4332 to	4399
408 698 7015 to	7099	425 418 4405 to	4499	452 855 6471 to	6499	465 692 3963 to	3999
409 072 3941 to	3999	426 547 4566 to	4599	452 890 4679 to	4799	465 698 8300 to	8599
410 491 2311 to	2399	427 412 6337 to	6499	452 900 8215 to	8238	465 743 7745 to	7799
410 694 8400 to	8599	427 481 0900 to	0999	453 117 9146 to	9199	466 798 6056 to	6067
410 775 1500 to	1599	428 027 2742 to	2752	453 334 3631 to	3699	467 147 4300 to	4399
410 795 7927 to	7999	429 474 4172 to	4199	453 603 7841 to	7891	468 079 5782 to	5799
410 867 0917 to	0966	429 889 2900 to	2999	453 650 1140 to	1199	469 067 2817 to	2899
410 867 0970 to	0999	430 150 4401 to	4599	453 741 1300 to	1399	469 127 8000 to	8199
411 868 1023 to	1199	430 172 9800 to	9899	454 013 2919 to	2999	469 213 0359 to	0399
411 922 2322 to	2399	430 177 1900 to	2099	454 186 2411 to	2499	469 213 0500 to	0599
412 193 0900 to	0999	430 444 9500 to	9699	454 268 4883 to	4899	469 561 8011 to	8099
412 395 8599 to	8699	430 664 4070 to	4099	454 302 5400 to	5499	469 658 1961 to	1999
412 485 6500 to	6599	432 168 8419 to	8499	454 490 8300 to	8399	469 666 9900 to	9999
412 485 6610 to	6699	432 708 6800 to	6999	454 547 7434 to	7499	469 678 1900 to	1999
412 885 5953 to	5999	432 744 1544 to	1599	454 922 4867 to	4895	469 781 4900 to	4999
414 193 3608 to	3674	432 995 9775 to	9799	455 221 1348 to	1499	469 947 6960 to	6999
414 193 3677 to	3699	433 003 5800 to	5899	455 364 2147 to	2199	470 755 5800 to	5818
414 411 7348 to	7399	433 757 3047 to	3099	455 399 5400 to	5499	471 918 0300 to	0999
414 640 0757 to	0799	433 765 4003 to	4099	455 476 0676 to	0699	471 985 2408 to	2419
414 965 1727 to	1799	434 482 7060 to	7199	455 543 0618 to	0699	472 191 6700 to	6799
417 302 8104 to	8199	434 513 2386 to	2399	456 410 9006 to	9099	472 270 2555 to	2599
417 387 6532 to	6599	434 968 3076 to	3092	456 470 4146 to	4299	472 987 0213 to	0241
417 496 6800 to	6999	435 303 1831 to	1842	456 619 4460 to	4499	472 987 0290 to	0299
417 871 9250 to	9299	435 303 1986 to	1999	457 333 2686 to	2699	473 151 2069 to	2199
417 930 9533 to	9599	435 666 6092 to	6399	457 729 1767 to	1777	473 666 9138 to	9199
418 164 6500 to	6799	436 082 6400 to	6899	457 937 8615 to	8699	473 952 3429 to	3499
418 423 9863 to	9899	436 160 6441 to	6499	458 028 9810 to	9899	474 108 5402 to	5499
418 633 5922 to	5999	437 316 7115 to	7199	458 057 2712 to	2999	474 356 5193 to	5299
418 719 8520 to	8599	437 427 0500 to	3499	458 069 9537 to	9599	474 949 3366 to	3399
418 744 2235 to	2299	439 179 2300 to	2399	458 069 9665 to	9699	475 134 9362 to	9399
418 962 2848 to	2899	439 310 0458 to	0499	458 337 5222 to	5299	475 167 9667 to	9699
419 543 0286 to	0299	440 698 1947 to	1999	458 354 7653 to	7999	475 319 3415 to	3499

475 319 3649 to	3799	489 997 5252 to	5299	608 727 7100 to	7199	627 496 7549 to	7599
475 340 6400 to	6599	490 669 5850 to	6099	608 727 7273 to	7599	627 708 3605 to	3699
475 424 8410 to	8499	490 717 7080 to	7099	608 813 9950 to	9999	627 776 2500 to	2599
475 629 9156 to	9199	490 721 6000 to	6099	609 067 5325 to	5399	628 226 3100 to	3199
475 850 6101 to	6199	490 793 1500 to	2099	609 067 5488 to	5499	628 814 4702 to	4799
475 875 2500 to	2599	490 886 8171 to	8199	609 067 5600 to	5699	628 851 9689 to	9699
476 169 8264 to	8299	490 977 9221 to	9240	609 289 6123 to	6199	629 510 7200 to	7299
476 189 3000 to	3499	491 258 8100 to	9099	609 438 4400 to	4499	629 964 4200 to	4294
476 331 2480 to	2499	491 567 1376 to	1399	609 493 1100 to	1199	630 389 3056 to	3071
477 289 8601 to	8699	492 254 4800 to	4899	609 766 8091 to	8999	630 463 0588 to	0599
477 681 5206 to	5299	492 283 5100 to	5199	609 825 4100 to	4115	631 459 9117 to	9199
478 010 4243 to	4268	492 610 6813 to	6899	609 884 2981 to	2999	631 762 9325 to	9399
478 010 4270 to	4291	493 394 5568 to	5599	609 893 1000 to	1099	632 217 4933 to	4999
478 450 5071 to	5099	493 470 2562 to	2599	610 092 3200 to	3299	632 500 0000 to	599 9999
478 469 7838 to	7858	493 473 7700 to	7799	610 582 4200 to	4299	633 110 4165 to	4199
478 469 7883 to	7899	493 716 2153 to	2199	611 879 6939 to	6999	633 110 4303 to	4499
479 280 9800 to	9899	494 206 2972 to	2999	612 291 8013 to	8099	633 438 6429 to	6599
479 365 9116 to	9176	494 217 3446 to	3999	612 751 5171 to	5199	633 588 7173 to	7182
479 412 9900 to	9999	494 224 0500 to	0599	612 751 5226 to	5299	634 725 0700 to	0799
479 667 6190 to	6199	495 145 0600 to	0699	612 751 6083 to	6099	634 803 3239 to	3299
479 748 9680 to	9699	496 209 7425 to	7499	612 751 6268 to	6299	634 807 2474 to	2499
479 860 7000 to	7199	496 213 8728 to	8799	612 751 6572 to	6599	634 827 5900 to	5999
480 526 2000 to	2099	496 474 5226 to	5248	612 774 2111 to	2199	634 886 3428 to	3499
480 640 6330 to	6399	497 053 8517 to	8699	612 774 2254 to	2299	635 559 3449 to	3499
480 658 0568 to	0599	497 854 8673 to	8699	612 774 2500 to	2599	636 289 6214 to	6299
480 689 5100 to	5199	498 449 8888 to	8899	614 469 0979 to	0999	636 634 8007 to	8042
481 072 9463 to	9499	498 929 8285 to	8499	614 474 3000 to	3099	637 150 1200 to	1299
481 673 0074 to	0095	498 936 5310 to	5399	614 521 3490 to	3499	637 562 5828 to	5899
482 527 1500 to	1599	499 016 5425 to	5499	614 645 1800 to	1899	638 042 1647 to	1699
482 541 5255 to	5299	499 440 8575 to	8899	614 832 1100 to	2099	638 049 4984 to	4999
482 729 6800 to	6899	499 731 6717 to	6799	615 017 7505 to	7599	638 318 1115 to	1199
483 363 7207 to	7299	500 064 1858 to	1869	617 711 6609 to	6699	638 318 1453 to	1499
483 402 2356 to	2399	500 070 5725 to	7799	617 760 5266 to	5299	638 885 0000 to	0299
483 486 5100 to	5199	600 645 3223 to	3299	617 813 3601 to	3699	638 903 4362 to	4373
483 632 1521 to	1599	601 339 1200 to	1399	618 840 9200 to	9299	639 415 1929 to	1999
483 632 2600 to	2799	601 653 5884 to	5899	619 551 7229 to	7299	639 415 2019 to	2099
483 849 1615 to	1699	601 661 7700 to	7799	619 859 3000 to	3099	639 420 6200 to	6299
484 174 4803 to	5299	601 682 5343 to	5399	620 073 9400 to	9499	639 469 3517 to	3799
484 323 8900 to	9199	601 928 1600 to	1699	621 614 7907 to	7930	639 605 2143 to	2199
484 680 5000 to	5038	602 512 2972 to	2999	621 614 7932 to	7999	639 657 8600 to	8799
484 680 5040 to	5074	602 555 2400 to	2799	621 648 8021 to	8199	640 289 7500 to	7599
484 680 5077 to	5099	602 829 7061 to	7099	621 648 8500 to	8599	640 289 7700 to	7999
485 029 4913 to	4999	603 483 9572 to	9599	621 904 8351 to	8599	641 170 4420 to	4499
486 176 0600 to	0699	603 490 7200 to	7299	621 916 1978 to	1989	641 318 3133 to	3199
486 559 7555 to	7599	603 678 7100 to	7199	622 989 8032 to	8099	641 378 6500 to	6999
486 696 3023 to	3199	603 678 7662 to	7699	623 076 9300 to	9399	641 383 8739 to	8799
488 173 7900 to	7999	603 678 7902 to	7999	623 819 5006 to	5099	641 877 3187 to	3299
488 206 4100 to	4199	603 678 8418 to	8499	623 895 8200 to	8399	641 877 3310 to	3399
488 226 0200 to	0299	603 678 8700 to	9999	623 917 0000 to	0099	642 355 8094 to	8199
488 709 3906 to	3999	604 086 0880 to	0899	623 917 0200 to	0299	642 355 8308 to	8999
488 855 8359 to	8399	604 349 1414 to	1499	624 468 5288 to	5299	642 900 0018 to	0099
489 181 8963 to	8999	604 503 7776 to	7799	624 665 3162 to	3198	643 030 6254 to	6299
489 223 2000 to	2099	605 520 9037 to	9099	625 088 6735 to	6799	644 066 0882 to	0899
489 311 1930 to	1999	605 685 4010 to	4099	625 916 9500 to	9799	644 069 0600 to	0699
489 318 6200 to	6300	605 988 6467 to	6499	625 968 8956 to	8999	644 077 7506 to	7699
489 384 0027 to	0099	607 689 7951 to	7960	627 005 3938 to	3999	644 085 8157 to	8199
489 427 0658 to	0899	607 728 1276 to	1299	627 384 3907 to	4099	644 112 9839 to	9899

644 373 9083 to	9099	658 877 8000 to	8199	682 965 1178 to	1199	701 028 6780 to	6899
644 380 1460 to	1499	658 880 8000 to	8199	682 965 1201 to	1299	701 213 3900 to	3999
644 733 4715 to	4799	659 398 7300 to	7399	683 118 2389 to	2399	701 267 2000 to	3999
644 900 9712 to	9799	659 706 8113 to	8199	683 378 2000 to	2099	701 335 7312 to	7399
644 901 0109 to	1299	659 846 7837 to	7899	683 378 2117 to	2299	701 369 2005 to	2050
644 901 1325 to	1399	660 510 4100 to	4199	683 415 1200 to	1499	701 503 2247 to	2299
644 923 6800 to	7799	660 673 0400 to	0599	683 444 8159 to	8199	701 541 2271 to	2299
644 932 4655 to	4699	661 488 5000 to	5099	685 154 7780 to	7789	701 553 6557 to	6599
645 318 7240 to	7499	661 609 9100 to	9199	685 297 7645 to	7699	701 601 3457 to	3499
645 333 1766 to	1799	661 716 9420 to	9499	685 623 5264 to	5299	701 605 5913 to	5999
645 790 8632 to	8699	661 906 6522 to	6599	685 650 9487 to	9499	701 695 3982 to	3999
645 821 0657 to	0699	662 021 8332 to	8399	685 669 4200 to	4299	701 695 4148 to	4199
645 930 7948 to	7999	662 068 0700 to	0899	685 757 8452 to	8499	701 695 4227 to	4299
645 975 0737 to	0762	662 553 0774 to	0799	686 071 2694 to	2799	701 708 1741 to	1799
646 242 6200 to	6299	663 078 7034 to	7099	686 176 3333 to	3354	701 736 3966 to	3999
646 270 7639 to	7799	663 763 5300 to	5399	686 372 3200 to	3299	701 838 2800 to	2899
646 798 4000 to	4999	663 883 7039 to	7499	686 644 5879 to	5899	701 941 0600 to	0699
647 048 7035 to	7099	663 938 9200 to	9299	686 899 1371 to	1399	702 171 1603 to	1699
647 049 2900 to	2999	664 253 8000 to	8499	686 931 7636 to	7699	702 195 5109 to	5199
647 398 8300 to	8399	664 656 3055 to	3099	687 601 0973 to	0999	702 254 9300 to	9399
647 398 8481 to	8499	665 174 6400 to	6499	687 614 6774 to	6799	702 264 7569 to	7599
647 437 3000 to	4999	665 274 8208 to	8299	688 120 9000 to	9999	702 713 1800 to	1809
647 811 2188 to	2199	665 669 5400 to	5499	688 314 3107 to	3191	702 821 5730 to	5799
648 009 6057 to	6099	666 132 8226 to	8299	690 291 1361 to	1371	702 821 5805 to	5899
648 163 5300 to	5499	666 696 2209 to	2299	690 788 2877 to	2899	702 846 6331 to	6399
648 722 5283 to	5299	666 696 2309 to	2399	690 893 5344 to	5399	702 848 3900 to	3999
648 892 3164 to	3199	667 032 9300 to	9399	690 893 5512 to	5599	702 878 0114 to	0199
649 100 3989 to	3999	667 729 5529 to	5599	690 904 1300 to	1599	740 002 7710 to	7719
649 647 0370 to	0399	668 383 8400 to	8699	690 941 6000 to	6199	740 241 9049 to	9099
649 647 0522 to	0599	670 368 3400 to	3499	691 313 6383 to	6399	740 255 1718 to	1799
649 647 5237 to	5399	670 369 7336 to	7399	691 313 6600 to	6699	740 470 2420 to	2443
649 647 9100 to	9299	670 750 7169 to	7199	691 582 8003 to	8099	740 523 7432 to	7449
649 666 7800 to	8299	671 046 6200 to	6399	691 664 1800 to	1999	740 535 1555 to	1580
650 114 7707 to	7719	671 251 5448 to	5499	691 664 2400 to	2499	740 701 6105 to	6114
650 130 3400 to	3599	671 926 5600 to	5799	692 727 9362 to	9399	740 705 9790 to	9799
650 213 0406 to	0499	672 444 2000 to	2999	692 798 1800 to	1899	740 726 6400 to	6500
650 555 1749 to	1799	672 828 3410 to	3499	693 249 0779 to	0799	740 765 3306 to	3399
650 564 1900 to	1999	673 167 5776 to	5799	693 249 0877 to	1699	805 885 8411 to	8499
650 627 4212 to	4299	675 464 3700 to	3799	693 445 0566 to	0999	806 087 1100 to	1499
650 736 2043 to	2099	675 464 4000 to	4199	693 448 8500 to	8999	806 268 9275 to	9299
650 739 1540 to	1699	676 365 5958 to	5999	693 645 9583 to	9599	806 534 3400 to	3477
651 741 4415 to	4499	676 669 1024 to	1099	693 965 4200 to	4299	807 342 3283 to	3399
651 882 2800 to	2899	677 126 6734 to	6799	695 741 2906 to	2999	808 086 7100 to	7199
652 754 6317 to	6399	677 333 9979 to	9999	695 947 8518 to	8599	808 090 3440 to	3499
653 131 4945 to	4999	677 466 1088 to	1099	696 662 8247 to	8299	808 325 5161 to	5699
653 426 3300 to	3399	678 071 4500 to	4799	697 447 8285 to	8296	808 784 8000 to	8299
653 455 4874 to	4899	678 096 7531 to	7599	698 042 4816 to	4899	830 125 0672 to	0699
654 238 0000 to	0399	679 909 2578 to	2599	698 131 2138 to	2157	830 602 5800 to	5999
654 404 3065 to	3092	680 112 9565 to	9599	698 227 0000 to	0099	830 610 3700 to	3799
654 962 2900 to	3199	680 244 0903 to	0999	700 065 2570 to	2599	830 983 3500 to	3599
655 103 5081 to	5199	680 412 6046 to	6099	700 065 4800 to	4899	830 983 3635 to	3699
655 523 2600 to	2999	680 761 6800 to	6899	700 190 3350 to	3359	831 354 1387 to	1399
656 305 2448 to	2499	681 677 0540 to	0699	700 228 6048 to	6099	831 815 8240 to	8299
657 347 4438 to	4999	682 070 1029 to	1099	700 650 0452 to	0499	832 525 3810 to	3899
657 710 8100 to	8999	682 956 6280 to	6299	700 666 1323 to	1349	833 159 1884 to	1899
657 780 0985 to	0999	682 956 6490 to	6599	700 786 9106 to	9142	833 456 2567 to	2599
658 586 1400 to	1499	682 956 6700 to	6799	700 859 0744 to	0758	833 566 3015 to	3071

834 130 5200 to	5299	847 723 7500 to	7599	862 271 0800 to	0999	902 198 9769 to	9799
834 316 5444 to	5499	849 485 3427 to	3499	862 271 5000 to	5099	902 948 1269 to	1299
834 354 8747 to	8766	849 520 9850 to	9899	863 871 5138 to	5199	902 985 0833 to	0899
834 354 8824 to	8838	849 608 1357 to	1399	863 949 5300 to	5399	903 370 6934 to	6999
835 269 5700 to	5799	849 792 2600 to	2699	864 088 8200 to	8299	904 600 6523 to	6599
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835 539 5200 to	5999	851 143 6826 to	6844	864 520 6117 to	6136	904 892 0648 to	1299
835 813 3015 to	3099	851 209 9880 to	9899	865 151 0526 to	0599	905 056 2216 to	2299
837 672 8967 to	8999	851 928 9221 to	9299	865 500 4034 to	4099	905 510 6647 to	6799
837 784 3282 to	3299	852 589 6560 to	6599	865 883 6082 to	6099	905 510 6900 to	7099
838 176 8377 to	8399	853 049 3646 to	3699	866 004 3000 to	3999	905 794 0000 to	0199
838 518 1257 to	1299	854 304 4089 to	4999	866 442 4100 to	4899	905 794 0288 to	0299
839 718 8257 to	8299	854 529 2200 to	2299	867 366 9108 to	9118	905 873 6900 to	6999
840 323 0600 to	0699	854 532 0000 to	2999	867 633 7403 to	7499	905 873 7100 to	7299
840 875 6235 to	6299	855 001 6204 to	6249	867 737 5623 to	5699	905 880 8900 to	8999
840 910 0900 to	0999	855 319 9364 to	9399	868 169 4529 to	4599	905 889 7100 to	7199
841 349 5000 to	5099	855 361 3390 to	3399	868 173 8400 to	8599	906 158 1508 to	1599
841 805 7747 to	7899	856 226 0490 to	0499	868 514 9000 to	9099	906 558 8812 to	8899
841 805 7944 to	8099	856 656 5800 to	5999	868 566 9200 to	9299	906 982 2214 to	2299
842 226 0685 to	0695	856 752 0200 to	0299	869 387 1150 to	1199	907 725 8500 to	8599
842 685 4600 to	4699	857 111 1352 to	1399	869 505 3500 to	3599	907 815 0216 to	0257
842 685 4742 to	4999	857 279 3450 to	3499	869 523 7033 to	7099	908 622 4225 to	4235
842 860 0300 to	0399	857 843 4000 to	4099	869 800 0000 to	9999	908 936 9254 to	9299
842 898 5582 to	5599	858 124 7644 to	7699	870 054 4814 to	4899	909 100 1787 to	1799
843 062 7100 to	7199	858 756 3111 to	3299	870 491 4812 to	4849	909 100 1900 to	2099
843 077 6288 to	6299	859 063 8200 to	8699	870 536 5820 to	5829	909 568 8900 to	9099
843 077 6378 to	6399	859 190 0600 to	0644	870 541 7167 to	7239	909 568 9300 to	9499
843 758 5769 to	5778	859 437 5538 to	5599	870 575 8155 to	8999	909 725 7307 to	7399
843 786 2554 to	2699	859 811 2888 to	2899	870 589 0485 to	0494	909 833 0947 to	0999
845 656 8165 to	8199	859 855 8873 to	8999	870 691 7060 to	7099	910 219 8631 to	8699
845 727 2100 to	2199	860 240 8520 to	8599	872 100 0445 to	0459	910 265 1100 to	1199
845 746 2618 to	2635	860 275 3900 to	3999	900 556 4178 to	4199	910 471 7273 to	7299
846 390 7531 to	7599	860 518 9629 to	9699	900 845 0044 to	0099	910 536 2505 to	2599
846 918 0572 to	0599	860 600 0021 to	0999	900 936 0217 to	0299	910 958 7499 to	7599
847 237 7690 to	7699	861 158 2350 to	2599	900 936 0435 to	0499	911 140 1000 to	2199
847 284 2481 to	2499	861 367 5400 to	5499	901 058 5255 to	5280	911 268 9077 to	9099
847 374 7055 to	7065	861 637 6010 to	6099	901 273 1082 to	1099	911 400 8948 to	8999
847 374 7055 to	7065	861 979 7292 to	7499	901 287 5143 to	5199	911 508 1620 to	1799
847 636 5304 to	5399	862 216 6100 to	6199	901 291 2789 to	2799	911 523 3000 to	3999
847 700 5447 to	5499	862 263 9213 to	9299	901 525 7122 to	7199	914 063 4300 to	4399

— Group2—Security,
Postal Inspection Service, 3-6-03

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 053 601 to 3 800	709 243 479 to 3 500	718 961 721 to 1 780
692 720 871 to 0 900	702 104 368 to 4 900	709 411 171 to 1 320	718 982 001 to 2 300
692 876 955 to 7 050	702 128 306 to 8 400	709 649 804 to 9 820	719 869 731 to 9 760
693 290 380 to 0 400	702 179 891 to 9 900	709 733 281 to 3 580	720 227 871 to 7 930
693 290 426 to 0 450	702 260 751 to 0 850	710 046 813 to 6 840	720 227 949 to 7 960
694 063 700 to 3 897	702 410 595 to 1 050	710 358 093 to 8 166	720 368 543 to 8 570
694 063 900 to 4 000	702 660 151 to 0 540	710 358 257 to 8 270	720 392 151 to 2 570
694 550 501 to 0 530	702 723 429 to 3 450	711 021 501 to 1 510	720 556 491 to 6 640
694 595 031 to 5 050	703 004 401 to 4 820	711 049 411 to 9 560	720 558 621 to 8 650
694 595 087 to 5 300	703 083 819 to 4 020	711 408 045 to 8 090	720 575 361 to 5 570
694 698 551 to 8 650	703 432 131 to 2 230	712 003 381 to 3 650	720 590 152 to 0 179
694 745 458 to 5 600	703 626 061 to 6 090	712 104 220 to 4 230	721 638 331 to 9 170
695 105 313 to 5 350	703 863 121 to 3 240	712 327 861 to 7 890	721 815 391 to 5 420
695 142 809 to 3 050	703 863 477 to 3 540	712 327 952 to 7 980	721 969 713 to 9 740
695 144 666 to 4 700	703 867 801 to 7 980	712 647 061 to 7 090	722 072 137 to 2 160
695 272 601 to 2 750	704 030 628 to 0 640	713 284 171 to 4 260	722 378 265 to 8 280
695 277 576 to 7 650	704 154 024 to 4 120	713 292 871 to 2 990	722 413 990 to 4 004
695 530 761 to 0 800	704 227 561 to 7 829	714 035 101 to 5 160	722 764 948 to 4 980
696 487 701 to 7 800	704 227 831 to 8 069	714 155 011 to 5 400	722 825 840 to 5 889
696 784 101 to 4 550	704 228 071 to 8 100	714 328 231 to 8 440	723 153 841 to 3 850
696 870 601 to 0 650	704 420 344 to 0 490	714 442 952 to 2 980	723 237 616 to 7 630
697 047 501 to 7 600	704 568 751 to 8 990	714 562 843 to 2 860	723 331 081 to 1 110
697 052 101 to 2 350	704 965 301 to 5 770	714 590 391 to 0 430	723 496 443 to 6 470
697 217 251 to 7 400	705 116 780 to 6 790	714 609 811 to 9 930	723 967 291 to 7 320
697 249 952 to 50 050	705 280 801 to 0 980	714 609 961 to 9 990	724 655 196 to 5 340
697 414 886 to 4 900	705 475 651 to 6 040	714 807 181 to 7 240	724 711 441 to 1 500
697 469 606 to 9 700	705 566 127 to 6 280	714 871 321 to 1 500	724 711 538 to 1 560
697 850 401 to 0 750	705 740 581 to 0 730	714 928 529 to 8 590	724 793 221 to 3 250
698 098 446 to 8 550	705 782 796 to 2 820	715 128 183 to 8 330	724 908 109 to 8 120
698 300 251 to 0 300	705 822 271 to 2 480	715 144 171 to 4 470	724 937 461 to 7 670
698 504 383 to 4 650	705 822 271 to 2 480	715 197 211 to 7 570	725 163 118 to 3 151
698 533 927 to 4 200	706 180 148 to 0 290	715 595 910 to 6 180	725 202 735 to 2 750
698 562 268 to 2 400	706 184 041 to 4 220	715 941 781 to 1 810	725 398 591 to 8 800
699 090 686 to 0 750	706 357 861 to 8 190	715 962 421 to 2 480	725 464 591 to 4 920
699 752 699 to 2 850	706 382 419 to 2 430	716 477 396 to 7 430	725 475 321 to 5 330
700 068 473 to 8 500	706 628 735 to 8 820	716 556 635 to 6 660	725 711 057 to 1 070
700 161 501 to 1 650	706 638 211 to 8 420	717 191 648 to 1 690	725 738 581 to 8 730
700 202 522 to 2 700	706 817 959 to 8 000	717 193 161 to 3 490	725 981 311 to 1 430
700 290 275 to 0 300	707 034 391 to 4 450	717 228 591 to 8 680	725 987 835 to 7 880
700 465 730 to 5 750	707 292 636 to 2 660	717 333 902 to 3 950	726 060 811 to 0 900
700 561 444 to 1 550	707 441 401 to 1 687	717 739 745 to 9 910	726 391 970 to 2 520
701 423 101 to 3 150	707 441 836 to 1 940	717 884 991 to 5 050	726 484 771 to 4 800
701 625 469 to 5 550	707 958 541 to 8 570	718 026 171 to 6 290	726 493 351 to 5 300
701 643 829 to 3 850	707 960 107 to 0 160	718 466 370 to 6 420	726 504 031 to 4 063
701 945 451 to 5 500	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
702 033 701 to 4 050	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
702 051 501 to 1 750	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
	709 222 591 to 2 920	718 795 881 to 6 000	

726 626 356	to	6 370	735 783 961	to	3 990	745 388 794	to	8 910	757 086 209	to	6 240
727 182 271	to	2 510	735 803 401	to	3 430	746 446 806	to	6 820	757 240 591	to	0 650
727 416 181	to	6 240	736 005 420	to	5 440	746 818 351	to	8 410	757 277 371	to	7 700
727 481 431	to	1 460	736 366 021	to	6 110	747 245 266	to	5 280	757 291 591	to	2 730
727 749 241	to	9 780	736 624 456	to	4 500	747 364 813	to	4 830	757 964 251	to	4 280
728 382 331	to	2 480	736 670 851	to	1 060	747 501 434	to	1 450	758 067 001	to	7 090
728 702 338	to	2 400	736 767 061	to	7 090	747 739 891	to	0 070	758 105 221	to	5 250
728 915 371	to	5 850	736 767 093	to	7 120	748 148 649	to	8 760	758 324 941	to	5 000
728 953 141	to	3 410	736 982 191	to	2 370	748 259 960	to	9 970	758 593 628	to	3 650
728 954 280	to	4 310	736 982 551	to	2 730	748 565 162	to	5 280	758 709 038	to	9 060
729 169 081	to	9 140	737 110 141	to	0 170	748 874 988	to	5 030	758 744 101	to	4 160
729 363 841	to	3 870	737 185 501	to	5 710	749 137 381	to	7 410	758 850 883	to	0 900
729 682 891	to	3 190	737 317 321	to	7 350	749 190 192	to	0 210	758 860 951	to	1 550
729 838 940	to	9 070	737 517 781	to	7 840	749 685 421	to	5 450	759 152 851	to	2 880
729 839 101	to	9 130	737 628 181	to	8 210	749 846 791	to	6 850	759 740 941	to	1 090
730 077 683	to	7 840	737 634 258	to	4 270	749 993 131	to	3 580	760 004 596	to	4 610
730 109 847	to	9 880	738 361 971	to	1 980	750 071 587	to	1 610	760 118 191	to	8 250
730 373 761	to	3 850	738 447 601	to	7 660	750 408 167	to	8 183	760 155 001	to	5 090
730 501 951	to	2 130	738 648 355	to	8 450	750 438 421	to	8 501	760 378 002	to	8 020
730 519 379	to	9 470	738 849 811	to	9 900	750 743 911	to	4 030	760 692 722	to	2 749
730 569 278	to	9 360	738 892 270	to	2 290	750 779 118	to	9 400	761 055 460	to	5 480
730 711 711	to	1 740	738 997 259	to	7 380	750 910 981	to	1 010	761 169 781	to	9 810
730 722 991	to	3 230	739 161 451	to	1 540	750 960 841	to	0 900	761 504 941	to	5 120
730 845 970	to	5 990	739 219 381	to	9 440	751 296 211	to	6 240	761 516 836	to	6 910
730 888 291	to	8 320	739 740 151	to	0 180	751 539 121	to	9 180	761 613 588	to	3 600
730 927 591	to	7 680	739 793 491	to	3 520	751 541 311	to	1 790	761 688 631	to	8 690
731 307 914	to	7 930	739 793 527	to	3 550	751 757 641	to	7 700	761 805 199	to	5 240
731 402 431	to	2 460	739 942 621	to	2 650	751 936 951	to	7 010	761 826 106	to	6 120
731 407 232	to	7 320	739 999 231	to	9 320	751 951 861	to	1 890	761 881 171	to	1 560
731 588 301	to	8 340	740 011 517	to	1 530	751 999 021	to	9 110	762 304 144	to	4 170
731 767 273	to	7 320	740 030 701	to	0 970	752 139 516	to	9 570	762 324 931	to	4 960
731 781 061	to	1 120	740 261 740	to	1 820	752 182 892	to	2 950	762 439 261	to	9 290
731 837 821	to	7 910	740 265 811	to	6 290	752 206 861	to	7 100	762 524 158	to	4 220
731 841 377	to	1 450	740 299 111	to	9 170	752 295 241	to	5 600	762 584 872	to	4 970
732 018 481	to	8 600	740 299 231	to	9 260	752 731 351	to	1 410	762 593 431	to	3 460
732 067 972	to	8 370	740 329 266	to	9 320	752 767 441	to	7 470	763 155 160	to	5 180
732 188 649	to	8 670	740 889 081	to	9 090	753 008 941	to	9 030	763 178 631	to	8 660
732 193 460	to	3 470	741 010 421	to	0 530	753 194 311	to	4 370	763 506 001	to	6 060
732 201 241	to	1 390	741 113 041	to	3 370	753 620 378	to	0 400	763 522 141	to	2 470
732 220 431	to	0 440	741 373 891	to	4 340	754 013 917	to	3 940	763 717 694	to	7 800
732 355 201	to	5 380	741 452 369	to	2 490	754 161 061	to	1 120	763 826 461	to	6 520
732 472 320	to	2 560	741 492 991	to	3 140	754 358 445	to	8 610	763 900 460	to	0 471
732 541 605	to	1 620	741 553 460	to	3 470	754 410 451	to	0 660	763 900 479	to	0 530
732 572 221	to	2 490	741 764 431	to	4 520	754 438 393	to	8 410	763 917 271	to	7 750
732 586 479	to	6 710	742 178 834	to	8 880	754 493 109	to	3 130	764 125 801	to	5 860
732 994 037	to	4 080	742 325 500	to	5 520	754 664 182	to	4 220	764 284 525	to	4 560
733 163 449	to	3 460	742 325 668	to	5 700	754 816 377	to	6 470	764 526 241	to	6 330
733 297 171	to	7 290	742 408 771	to	8 830	755 487 421	to	7 600	764 601 421	to	1 600
733 446 631	to	7 110	742 512 120	to	2 150	755 592 901	to	3 140	764 650 231	to	0 470
733 474 665	to	4 770	742 684 849	to	4 890	755 790 020	to	0 030	764 984 371	to	4 850
733 704 482	to	4 570	742 839 553	to	9 630	755 791 730	to	1 800	765 003 667	to	3 680
733 751 041	to	1 130	742 913 668	to	3 700	755 926 951	to	7 070	765 042 517	to	2 540
734 009 101	to	9 130	742 917 287	to	7 296	755 934 332	to	4 510	765 194 728	to	4 970
734 290 759	to	0 770	742 921 891	to	1 980	755 957 701	to	8 000	765 387 365	to	7 450
734 389 273	to	9 290	742 983 631	to	3 810	755 962 981	to	3 280	765 541 801	to	2 100
734 440 031	to	0 111	743 020 021	to	0 170	756 035 371	to	5 490	765 638 461	to	8 970
734 797 201	to	7 320	743 206 491	to	6 500	756 301 257	to	1 290	765 647 101	to	7 190
734 939 611	to	9 640	743 235 992	to	6 050	756 371 565	to	1 580	765 813 781	to	4 029
734 950 111	to	0 170	743 940 631	to	0 900	756 876 031	to	6 120	765 879 314	to	9 390
735 120 331	to	0 840	743 978 011	to	8 070	756 876 151	to	6 240	765 954 001	to	4 030
735 283 008	to	3 020	744 234 751	to	4 780	756 970 129	to	0 140	766 120 286	to	0 320
735 293 131	to	3 220	744 499 591	to	9 680	757 059 613	to	9 630	766 125 716	to	5 750
735 635 010	to	5 040	744 626 901	to	6 910	757 078 540	to	8 560	766 158 824	to	8 840
									766 388 433	to	8 460

766 509 421	to	9 660	773 125 387	to	5 410	775 579 301	to	9 320	780 103 591	to	3 650
766 572 901	to	3 020	773 179 320	to	9 410	775 622 683	to	2 760	780 533 288	to	3 310
766 748 500	to	8 521	773 202 989	to	3 140	776 144 621	to	4 670	780 625 208	to	5 920
767 024 341	to	4 370	773 208 991	to	9 290	776 154 010	to	4 060	780 711 345	to	1 540
767 326 471	to	6 590	773 231 311	to	1 340	777 561 631	to	2 080	780 778 894	to	8 920
767 332 561	to	2 950	773 348 739	to	8 940	776 657 371	to	7 490	780 865 851	to	5 920
768 009 841	to	9 960	773 575 891	to	5 950	776 817 421	to	7 450	780 873 421	to	3 450
768 011 489	to	1 520	773 852 971	to	3 030	776 951 225	to	1 250	781 141 891	to	1 980
768 177 980	to	7 990	773 858 011	to	8 100	777 141 601	to	2 140	781 238 697	to	8 730
768 391 081	to	1 170	773 892 721	to	7 190	777 297 421	to	7 510	781 503 151	to	3 180
768 661 569	to	1 650	773 958 061	to	8 660	777 621 721	to	1 750	781 518 818	to	8 840
769 000 051	to	0 080	774 101 148	to	1 190	777 810 309	to	0 330	781 624 126	to	4 200
769 050 841	to	0 900	774 107 161	to	7 190	778 049 651	to	9 670	781 679 221	to	9 340
769 159 081	to	9 178	774 177 226	to	7 270	778 106 225	to	6 310	781 723 771	to	3 890
769 737 496	to	7 510	774 279 481	to	9 810	778 218 730	to	8 780	781 723 964	to	3 990
769 778 491	to	8 730	774 408 399	to	8 420	778 251 871	to	1 930	781 761 391	to	1 720
769 827 331	to	7 450	774 431 821	to	2 450	778 286 911	to	6 940	781 878 721	to	9 020
770 216 071	to	6 100	774 510 451	to	0 780	778 328 699	to	8 730	782 424 840	to	4 900
770 723 281	to	3 400	774 652 981	to	3 010	778 567 471	to	7 860	782 939 821	to	9 850
770 915 150	to	5 490	774 778 981	to	9 040	778 570 771	to	0 830	783 063 631	to	3 690
771 455 551	to	5 610	774 867 481	to	7 510	778 699 096	to	9 110	783 578 101	to	8 130
771 609 661	to	9 690	774 867 515	to	7 540	778 779 471	to	9 480	783 578 143	to	8 160
772 057 224	to	7 440	774 934 275	to	4 290	779 146 205	to	6 230	783 663 991	to	4 050
772 162 660	to	3 070	774 961 261	to	1 290	779 233 681	to	3 710	783 739 838	to	0 280
772 718 615	to	8 640	775 106 223	to	6 235	779 316 961	to	7 200	784 142 598	to	2 610
772 970 886	to	0 940	775 106 237	to	6 248	779 339 221	to	9 400	784 380 061	to	0 090
773 009 419	to	9 430	775 331 515	to	1 550	779 702 191	to	2 250	786 730 831	to	0 920
773 112 031	to	2 060	775 444 210	to	4 230	779 994 001	to	4 090	787 158 121	to	8 390

— Group2—Security,
Postal Inspection Service, 3-6-03

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2—Security,
Postal Inspection Service, 3-6-03

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2—Security,
Postal Inspection Service, 3-6-03

International Mail

IMM AND PUBLICATION 51 REVISION

Discontinuance of Insurance Service for Economy Parcel Post to Germany

Effective March 6, 2003, insurance for economy parcel post to Germany is discontinued. Insured service for airmail parcel post remains available.

We will incorporate these revisions into the printed version of *International Mail Manual* (IMM) 29 and into the next printed version of Publication 51, *International Postal Rates and Fees*, and also into the online versions of the IMM and Publication 51, both of which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

* * * * *

Individual Country Listings

* * * * *

Germany

* * * * *

Special Services

* * * * *

Insurance (320)

[Revise the first sentence of the Insurance entry to read as follows:]

Available for **Airmail Parcel Post** only (see 324.2 for required markings)

* * * * *

[Revise the note in the last row of the Insurance table to read as follows:]

Add \$1.00 for each additional \$100 or fraction of insurance coverage. Maximum insured amount: \$5,000 for air parcel post (max. fee: \$51.60). There is no insurance for economy parcel post.

[Delete the "Exception" that immediately follows the Insurance table.]

* * * * *

Return Receipt (340) Fee: \$1.75

[Revise the text for the Return Receipt entry to read as follows:]

Available for Registered and Recorded Delivery Mail.

* * * * *

Publication 51, International Postal Rates and Fees

* * * * *

Country Listing

[In the Country Listing, revise the entry for Germany to read as follows (showing a revision in the "Parcel Post Insurance Indemnity Limit (\$)" column):]

Country	EMS Rate Group	EMS Max. Weight Limit (lb.)	Airmail Parcel Post Rate Group	Economy (Surface) Parcel Post Rate Group	Parcel Post Max. Weight Limit (lb.)	Parcel Post Insurance Indemnity Limit (\$)	Letter- post Rate Group *	GXG Rate Group
Germany	7	70	6	6	70	5000 Air	3*	3

* * * * *

Your Window of Opportunity — Global Express Guaranteed Service

This is the fourth in a series of stand-up talks that managers should give to retail associates about international mail services. Another talk will appear in an upcoming issue of the Postal Bulletin.

Global Express Guaranteed Service

This is the fourth in a series of stand-up talks about international mail services.

The objective of these talks is to understand and serve our international customers. Each year international customers generate more than \$1.4 billion in revenue for the U.S. Postal Service — that is a sizeable contribution to the bottom line. Therefore, we want to be sure to keep our international customers satisfied and interested in international services that the Postal Service offers. That is what this series is all about.

Did you ever have to get something to someone quickly and really need to know when it's going to arrive? If you have a customer with a similar situation, then recommend Global Express Guaranteed™ service. It's designed for delivery in 2 to 3 business days — *guaranteed* — to more than 200 countries, with full online tracking.

The Postal Service offers this premium level of service to our international customers through an alliance with DHL Worldwide Express. DHL has a solid reputation for reliable international delivery and is very competitive.

The reason customers use Global Express Guaranteed service is because they *like* using the U.S. Postal Service — they're comfortable with the services we provide, and they trust us to fulfill *all* their shipping needs. We offer this important service because our customers deserve the opportunity to purchase a premium, day-certain service from the same place they select their other shipping services.

Currently, most Global Express Guaranteed service volume comes from household customers. But we'd also like to convince more business customers to use Global Express Guaranteed service. Tell your business customers

about the following values that Global Express Guaranteed service offers:

- Day-certain delivery.
- Full online tracking — just access the Postal Service Web site at www.usps.com, click on *Track & Confirm*, and enter your label number. (For further information on the service, click on *Global Express Guaranteed* rather than entering your label number.)
- An automatic 5% discount for online label printing and postage payment.
- Higher discounts for making online purchases for 5, 12, and 20 shipments per week.

Customers can learn all about Global Express Guaranteed service by visiting the Postal Service Web site at www.usps.com. Just click on *Send Mail & Packages*, then *International Delivery Options*, then *Go* under either "Send Mail" or "Send Packages," and then *Global Express Guaranteed*.

There will be a new Global Express Guaranteed Service Guide for use in both POS and non-POS retail units. It was designed with input from retail associates so that it will be easier to use.

If you or your customers have questions or concerns regarding Global Express Guaranteed service, please send an e-mail to vjacobso@email.usps.com or mail them to your district/area retail manager in care of the following address:

INTERNATIONAL MARKETING
UNITED STATES POSTAL SERVICE
1735 N LYNN ST RM 2018
ARLINGTON VA 22209-6020

Our next talk — the last in our series — will explore in detail Global Express Mail™ (GEM™) service.

— *International Marketing,
International Business, 3-6-03*

ICM UPDATES

International Customized Mail

We have combined ICM updates into one *Postal Bulletin* article to save space and paper. Three ICM updates appear here.

On February 5, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 19, 2003, through February 18, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On February 5, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 19, 2003, through February 18, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On February 7, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service hereby makes public the following information concerning the Agreement:

- a. **Term:** March 1, 2003, through February 29, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS), Airmail Parcel Post, Economy Parcel Post, International Priority Airmail, and International Surface Airlift. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 1. Furnish Mailer, or Mailing Agent(s), with the postal equipment and postal supplies required for the use of Qualifying Mail.
 2. Provide Mailer, or Mailing Agent(s), with any training necessary to prepare mail shipments in conformity with the requirement for Qualifying Mail.
 3. Arrange with carriers to transport Qualifying Mail to international destinations for delivery by the appropriate authority.
 4. Provide Mailer with technical assistance to prepare the necessary information linkages, electronic data files, and data exchanges.
 6. Return EMS items refused by an addressee and undeliverable items to the Mailer via EMS at no charge provided that the return rate is no more than four (4) percent of the total volume.
 7. Return Airmail and Economy Parcel Post items to the Mailer according to the provisions of IMM 771.
 8. Make tracking reports available to the Mailer, if applicable to the service, and make delivery performance reports available to the mailer on a regular basis for EMS and Airmail Parcel Post items receiving Postal Service labeling and/or Customs pre-advice.
 9. Apply a Postal Service shipping label and Customs documentation to each Airmail Parcel Post item intended for delivery in Japan and Europe and each EMS item intended for delivery in Japan when requested by the Mailer.
- e. **Minimum volume commitment:** The Mailer has agreed to tender an annualized minimum commitment of 100,000 packages for EMS, Airmail Parcel Post, and Economy Parcel Post combined.

f. **Worksharing:** The Mailer has agreed to:

1. Establish the necessary linkages with the Postal Service so that the Mailer and the Postal Service can exchange data transmissions concerning the Mailer's EMS and Airmail Parcel Post packages and the Postal Service can extract information by scanning the Mailer-provided barcode on each EMS and Airmail Parcel Post item receiving Postal Service labeling and/or Customs pre-advice package.
2. Exchange electronic information with the Postal Service in accordance with instructions the Postal Service provides relative to the data file requirements for Postal Service labeling.
3. Pay postage either directly, or through a mailing agent(s), for all Qualifying Mail by use of a permit imprint subject to the conditions stated in IMM 152.3 and EMM P040, with the exception of DMM P040.1.1 shall not apply.
4. Provide the Postal Service with notification of new permit numbers used for Qualifying Mail, one week in advance of using the new permit numbers.
5. Provide the appropriate Postal Service acceptance sites with a schedule of mailings to include the intended date of mailing, weight, and volume of the mailings, and location where the mail will originate
6. Dropship all Qualifying mail to the designed Postal Service facility for processing and dispatch.
7. Pay an administrative fee of \$7.00 for each consignment of Airmail Parcel Post items intended for delivery in Europe. A consignment being defined as the total number of items sent to each country, each day.

g. **Rates:** The Mailer has agreed to pay postage:

1. For EMS and Airmail Parcel Post items receiving Postal Service labeling and/or Customs pre-advice according to the rate chart in Exhibit 1.
2. For Airmail Parcel Post items not receiving Postal Service labeling and/or Customs pre-advice at a rate of 2% off of the published rate at the time of mailing.
3. For Economy Parcel Post items at the published rate at the time of mailing.
4. For IPA service at a rate of 5.0% off the published rate at the time of mailing.
5. For ISAL service at a rate of 5.0% off the published rate at the time of mailing.

Exhibit 1 — Rates for Airmail Parcel Post Items Receiving USPS Labeling and Customs Pre-advice

Weight Not Over (lbs.)	Singapore
1	\$12.46
2	15.32
3	18.58
4	22.05
5	25.73
6	28.91
7	32.10
8	35.28
9	38.47
10	41.65
11	44.84
12	48.02
13	51.21
14	54.39
15	57.57
16	60.76
17	63.94
18	67.13
19	70.31
20	73.50
21	76.68
22	79.87
23	83.05
24	86.24
25	89.42
26	92.61
27	95.79
28	98.98
29	102.16
30	105.35
31	108.53
32	111.72
33	114.90
34	118.08
35	121.27
36	124.45
37	127.64
38	130.82
39	134.01
40	137.19
41	140.38
42	143.56
43	146.75
44	149.93
45	153.12
46	156.30
47	159.49
48	162.67
49	165.86
50	169.04
51	172.23
52	175.41
53	178.59
54	181.78
55	184.96
56	188.15
57	191.33
58	194.52

Weight Not Over (lbs.)	Singapore
59	\$197.70
60	200.89
61	204.07
62	207.26
63	210.44
64	213.63
65	216.81
66	220.00

Exhibit 2 — Japan

Rates for EMS and Airmail Parcel Post Items Receiving USPS Labeling and Customs Pre-advice

Japan		
Weight Not Over (lbs.)	EMS	Airmail Parcel Post
0.5	\$15.10	\$5.68
1	18.12	5.68
2	21.14	9.69
3	24.17	13.69
4	27.19	17.70
5	30.02	—
6	32.52	—
7	35.01	—
8	37.51	—
9	40.00	—
10	42.49	—
11	44.99	—
12	47.48	—
13	49.98	—
14	52.47	—
15	54.96	—
16	57.46	—
17	59.95	—
18	62.45	—
19	64.94	—
20	67.43	—
21	69.93	—
22	72.42	—
23	74.92	—
24	77.41	—
25	79.90	—
26	82.40	—
27	84.89	—
28	87.39	—
29	89.88	—
30	92.37	—
31	94.87	—
32	97.36	—
33	99.86	—
34	102.35	—
35	104.84	—
36	107.34	—
37	109.83	—
38	112.33	—
39	114.82	—
40	117.31	—
41	119.81	—

Japan		
Weight Not Over (lbs.)	EMS	Airmail Parcel Post
42	\$122.30	—
43	124.80	—
44	127.29	—
45	129.78	—
46	132.28	—
47	134.77	—
48	137.27	—
49	139.76	—
50	142.25	—
51	144.75	—
52	147.24	—
53	149.74	—
54	152.23	—

Japan		
Weight Not Over (lbs.)	EMS	Airmail Parcel Post
55	\$154.72	—
56	157.22	—
57	159.71	—
58	162.21	—
59	164.70	—
60	167.19	—
61	169.69	—
62	172.18	—
63	174.68	—
64	177.17	—
65	179.66	—
66	182.16	—

Rates for Airmail Parcel Post Items Receiving USPS Labeling

Weight Not Over (lbs.)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12	Group 13
1	\$12.31	\$12.11	\$14.56	\$6.01	\$13.94	\$13.60	\$14.96	\$11.70	\$13.61	\$14.56	\$16.19	\$12.92	\$15.37
2	12.31	14.15	17.82	10.33	17.62	14.89	17.00	14.56	17.16	16.60	19.45	14.15	17.00
3	13.13	15.98	21.08	14.65	21.49	16.62	19.25	17.82	20.92	19.04	22.72	15.58	19.45
4	14.15	18.02	24.35	18.97	25.78	19.00	21.49	21.29	23.84	21.08	25.98	17.21	21.90
5	15.17	20.27	27.61	—	30.06	21.16	23.74	24.96	28.85	23.12	29.24	18.84	24.35
6	16.07	21.90	30.06	—	33.53	23.66	26.18	28.14	31.98	25.57	32.10	20.88	27.00
7	16.96	23.53	32.51	—	37.00	26.17	28.63	31.32	35.24	28.02	34.96	22.92	29.65
8	17.86	25.16	34.96	—	40.46	28.67	31.08	34.51	38.50	30.47	37.81	24.96	32.30
9	18.76	26.80	37.40	—	43.93	31.18	33.53	37.69	41.76	32.92	40.67	27.00	34.96
10	19.66	28.43	39.85	—	47.40	33.68	35.98	40.87	45.01	35.36	43.52	29.04	37.61
11	20.55	30.06	42.30	—	50.87	36.19	38.42	44.05	48.27	37.81	46.38	31.08	40.26
12	21.45	31.69	44.75	—	54.34	38.70	40.87	47.24	51.53	40.26	49.24	33.12	42.91
13	22.35	33.32	47.20	—	57.80	41.20	43.32	50.42	54.79	42.71	52.09	35.16	45.56
14	23.25	34.96	49.64	—	61.27	43.71	45.77	53.60	58.04	45.16	54.95	37.20	48.22
15	24.14	36.59	52.09	—	64.74	46.21	48.22	56.78	61.30	47.60	57.80	39.24	50.87
16	25.04	38.22	54.54	—	68.21	48.72	50.66	59.97	64.56	50.05	60.66	41.28	53.52
17	25.94	39.85	56.99	—	71.68	51.22	53.11	63.15	67.81	52.50	63.52	43.32	56.17
18	26.84	41.48	59.44	—	75.14	53.73	55.56	66.33	71.07	54.95	66.37	45.36	58.82
19	27.73	43.12	61.88	—	78.61	56.23	58.01	69.51	74.33	57.40	69.23	47.40	61.48
20	28.63	44.75	64.33	—	82.08	58.74	60.46	72.70	77.59	59.84	72.08	49.44	64.13
21	29.53	46.38	66.78	—	85.55	61.25	62.90	75.88	80.84	62.29	74.94	51.48	66.78
22	30.43	48.01	69.23	—	89.02	63.75	65.35	79.06	84.10	64.74	77.80	53.52	69.43
23	31.32	49.64	71.68	—	92.48	66.26	67.80	82.24	87.36	67.19	80.65	55.56	72.08
24	32.22	51.28	74.12	—	95.95	68.76	70.25	85.43	90.62	69.64	83.51	57.60	74.74
25	33.12	52.91	76.57	—	99.42	71.27	72.70	88.61	93.87	72.08	86.36	59.64	77.39
26	34.02	54.54	79.02	—	102.89	73.77	75.14	91.79	97.13	74.53	89.22	61.68	80.04
27	34.92	56.17	81.47	—	106.36	76.28	77.59	94.97	100.39	76.98	92.08	63.72	82.69
28	35.81	57.80	83.92	—	109.82	78.78	80.04	98.16	103.64	79.43	94.93	65.76	85.34
29	36.71	59.44	86.36	—	113.29	81.29	82.49	101.34	106.90	81.88	97.79	67.80	88.00

Weight Not Over (lbs.)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12	Group 13
30	\$37.61	\$61.07	\$88.81	—	\$116.76	\$83.80	\$84.94	\$104.52	\$110.16	\$84.32	\$100.64	\$69.84	\$90.65
31	38.51	62.70	91.26	—	120.23	86.30	87.38	107.70	113.42	86.77	103.50	71.88	93.30
32	39.40	64.33	93.71	—	123.70	88.81	89.83	110.88	116.67	89.22	106.36	73.92	95.95
33	40.30	65.96	96.16	—	127.16	91.31	92.28	114.07	119.93	91.67	109.21	75.96	98.60
34	41.20	67.60	98.60	—	130.63	93.82	94.73	117.25	123.19	94.12	112.07	78.00	101.26
35	42.10	69.23	101.05	—	134.10	96.32	97.18	120.43	126.45	96.56	114.92	80.04	103.91
36	42.99	70.86	103.50	—	137.57	98.83	99.62	123.61	129.70	99.01	117.78	82.08	106.56
37	43.89	72.49	105.95	—	141.04	101.34	102.07	126.80	132.96	101.46	120.64	84.12	109.21
38	44.79	74.12	108.40	—	144.50	103.84	104.52	129.98	136.22	103.91	123.49	86.16	111.86
39	45.69	75.76	110.84	—	147.97	106.35	106.97	133.16	139.48	106.36	126.35	88.20	114.52
40	46.58	77.39	113.29	—	151.44	108.85	109.42	136.34	142.73	108.80	129.20	90.24	117.17
41	47.48	79.02	115.74	—	154.91	111.36	111.86	139.53	145.99	111.25	132.06	92.28	119.82
42	48.38	80.65	118.19	—	158.38	113.86	114.31	142.71	149.25	113.70	134.92	94.32	122.47
43	49.28	82.28	120.64	—	161.84	116.37	116.76	145.89	152.50	116.15	137.77	96.36	125.12
44	50.17	83.92	123.08	—	165.31	118.87	119.21	149.07	155.76	118.60	140.63	98.40	127.78
45	51.07	—	125.53	—	168.78	121.38	121.66	152.26	159.02	121.04	143.48	100.44	130.43
47	52.87	—	130.43	—	175.72	126.39	126.55	158.62	165.53	125.94	149.20	104.52	135.73
48	53.76	—	132.88	—	179.18	128.90	129.00	161.80	168.79	128.39	152.05	106.56	138.38
49	54.66	—	135.32	—	182.65	131.40	131.45	164.99	172.05	130.84	154.91	108.60	141.04
50	55.56	—	137.77	—	186.12	133.91	133.90	168.17	175.31	133.28	157.76	110.64	143.69
51	56.46	—	140.22	—	189.59	136.41	136.34	171.35	178.56	135.73	160.62	112.68	146.34
52	57.36	—	142.67	—	193.06	138.92	138.79	174.53	181.82	138.18	163.48	114.72	148.99
53	58.25	—	145.12	—	196.52	141.42	141.24	177.72	185.08	140.63	166.33	116.76	151.64
54	59.15	—	147.56	—	199.99	143.93	143.69	180.90	188.33	143.08	169.19	118.80	154.30
55	60.05	—	150.01	—	203.46	146.44	146.14	184.08	191.59	145.52	172.04	120.84	156.95
56	60.95	—	152.46	—	206.93	148.94	148.58	187.26	194.85	147.97	174.90	122.88	159.60
57	61.84	—	154.91	—	210.40	151.45	151.03	190.44	198.11	150.42	177.76	124.92	162.25
58	62.74	—	157.36	—	213.86	153.95	153.48	193.63	201.36	152.87	180.61	126.96	164.90
59	63.64	—	159.80	—	217.33	156.46	155.93	196.81	204.62	155.32	183.47	129.00	167.56
60	64.54	—	162.25	—	220.80	158.96	158.38	199.99	207.88	157.76	186.32	131.04	170.21
61	65.43	—	164.70	—	224.27	161.47	160.82	203.17	211.14	160.21	189.18	133.08	172.86
62	66.33	—	167.15	—	227.74	163.98	163.27	206.36	214.39	162.66	192.04	135.12	175.51
63	67.23	—	169.60	—	231.20	166.48	165.72	209.54	217.65	165.11	194.89	137.16	178.16
64	68.13	—	172.04	—	234.67	168.99	168.17	212.72	220.91	167.56	197.75	139.20	180.82
65	69.02	—	174.49	—	238.14	171.49	170.62	215.90	224.16	170.00	200.60	141.24	183.47
66	69.92	—	176.94	—	241.61	174.00	173.06	219.09	227.42	172.45	203.46	143.28	186.12

Licensing

NOTICE

Heroes of 2001 Merchandise for Sale

For the list of current official licensees, see the article “Notice: *Heroes of 2001 Merchandise for Sale*” in *Postal Bulletin* 22096 (2-20-03, page 65–66).

— Licensing,
Public Affairs and Communications, 3-6-03

UPDATE

USPS Official Licensed Product Manufacturers and Distributors

For the list of current Official Licensed Product manufacturers and distributors, see the article “Update: USPS Official Licensed Product Manufacturers and Distributors” in *Postal Bulletin* 22096 (2-20-03, pages 67–75).

— Licensing,
Public Affairs and Communications, 3-6-03

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- Different styles for men and women
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- Ships USPS



**Men's Ring
N1024668**



**Women's Ring
N1024671**

Gemstone Options

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- February Amethyst
- March Aquamarine
- April White Spinel
- May Shamrock
- June Alexandrite
- July Ruby
- August Peridot
- September Fire Blue Spinel
- October Rose Zircon
- November Topaz
- December Blue Zircon

Model #	Description	List \$	Special \$	CONFIGURATION OPTIONS		
				Top	Side 1	Side 2
N1024668	Men's Questra (Gold) Ring	\$300.00	\$270.00	"Postmaster USA"	Year	U.S. Postal Service Logo
N1024669	Women's Questra (Gold) Ring	300.00	270.00	"Postmaster USA"	U.S. Postal Service Logo	U.S. Postal Service Logo
N1024670	Men's Lustrum (Silver) Ring	250.00	225.00	"US Postal Service"	Year	U.S. Postal Service Logo
N1024671	Women's Lustrum (Silver) Ring	250.00	225.00	"US Postal Service"	U.S. Postal Service Logo	U.S. Postal Service Logo

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Philately

STAMP ANNOUNCEMENT 03-10

Old Glory Prestige Booklet



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Old Glory Prestige Booklet

The Postal Service will issue five 37-cent *Old Glory* commemorative stamp designs in a pressure-sensitive adhesive (PSA) prestige booklet of 20 stamps (Item 882000) on April 3, 2003, at the Mega Stamp Show in New York, New York. The stamps, designed by Richard Sheaff, Scottsdale, Arizona, go on sale nationwide April 4, 2003.

The prestige booklet features photographs of patriotic ephemera inspired by the colors and design of the U.S. flag entitled "Old Glory." These delightful examples of America's heritage include:

- An example of 20th-century folk art featuring Uncle Sam riding a high-wheel bicycle.
- An 1888 presidential campaign badge with a photograph of Benjamin Harrison.
- The top portion of a silk bookmark that was woven at the Columbian Exposition in 1893.
- A modern folding fan with a flag design.
- A hand-painted carving of Lady Liberty from the 19th century.

"Old Glory" will be the second prestige booklet issued by the Postal Service.

How to Order the First Day of Issue Postmark

The *Old Glory* prestige booklet (Item 882000) will be distributed to and sold at *only* the first day of issue site in New York, New York; philatelic centers nationwide; and the "collectables section" of postal stores nationwide; and it will be distributed through Stamp Fulfillment Services (SFS) in Kansas City, Missouri.

This item is offered in the quarterly *USA Philatelic* catalog and has an individual catalog number (882000). Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase new stamps at the locations mentioned above or by telephone at 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

OLD GLORY PRESTIGE BOOKLET
POSTMASTER
421 EIGHTH AVE RM 2029B
NEW YORK NY 10199-9991

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by July 3, 2003.

Stamp Fulfillment Services (SFS) *will not* offer first day covers for the *Old Glory* prestige booklet. First day cancellations can be obtained only by using the above procedures.

Philatelic Products

The *Old Glory* prestige booklet (Item 882000), which is itself a philatelic product, will be issued on April 3, 2003, at the Mega Stamp Show in New York, New York.

In addition to the *Old Glory* prestige booklet, postal stamped cards featuring the five *Old Glory* commemorative stamp designs will be available at Stamp Fulfillment Services, Post Offices, and postal stores nationwide on April 4, 2003. **Sales of both of these items must be tracked in Account Identifier Code (AIC) 092.**

- Postal stamped cards (books of 20 cards each): Item 883200, \$9.75 (Post Offices).
- Postal stamped cards (books of 20 cards each): Item 883201, \$9.75 (postal retail stores).
- Postal stamped cards (books of 20 cards each): Item 882066, \$9.75 (*USA Philatelic* catalog).

The *Old Glory* prestige booklet and *Old Glory* postal stamped cards may also be ordered by telephone at 800-STAMP-24, by fax at 816-545-1212, and by mail from:

STAMP FULFILLMENT SERVICES
US POSTAL SERVICE
PO BOX 7247
PHILADELPHIA PA 19101-9014

Distribution: Item 882000, *Old Glory* Prestige Booklet

The *Old Glory* prestige booklet (Item 882000) will be distributed to and sold at only the first day of issue site in New York, New York; philatelic centers nationwide; and the "collectables section" of postal stores nationwide; and it will be distributed through SFS in Kansas City, Missouri. Stamp distribution offices (SDOs) *will not* receive a standard automatic distribution of the *Old Glory* prestige booklet for subsequent distribution to Post Offices; however, all SDOs will automatically receive a philatelic center distribution and a postal store distribution of this philatelic item.

Initial Supply to Post Offices

The *Old Glory* prestige booklet *will not* be distributed to or sold at all Post Offices. SDOs will make a subsequent automatic distribution to authorized philatelic centers and postal stores only, using PS Form 17, *Stamp Requisition/*

Stamp Return. SDOs must not distribute this prestige booklet to Post Offices before March 31, 2003.

Issue:	<i>Old Glory</i>
Item Number:	882000
Denomination & Type of Issue:	37-cent commemorative
Format:	Prestige booklet of 20 (5 designs)
Series:	N/A
Issue Date & City:	April 3, 2003, New York, NY 10199
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Designer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Stevens, Vari-size Security Press
Stamps per Pane:	10 (2 panes per booklet)
Print Quantity:	60 million stamps
Paper Type:	Prephosphored, type I
Adhesive Type:	Pressure sensitive
Processed at:	Ashton Potter (USA) Ltd.
Colors:	Black, Cyan, Magenta, Yellow
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.40 in./21.336 x 35.556 mm
Overall Size (w x h):	0.99 x 1.56 in./25.171 x 39.624 mm
Booklet Size (w x h):	6.375 x 3.75 in./161.925 x 95.25 mm
Full Pane Size (w x h):	6.375 x 3.75 in./161.925 x 95.25 mm
Plate Size:	90 stamps per revolution
Plate Numbers:	N/A
Marginal Markings:	N/A
Catalog Item Number(s):	882000 Single Book — \$7.40 882097 Panel — \$8.75

Philatelic Requirement

SDOs will receive an automatic distribution of this philatelic item for subsequent distribution to each philatelic window. Philatelic distributions are rounded to master carton size (540 prestige booklets).

SDOs that serve this many philatelic windows...	will receive this quantity of the <i>Old Glory</i> prestige booklets, Item 882000.
0	540
1	1,080
2	2,160
3	3,240
4	4,320
5	5,400
6	6,480
8	8,640
9	9,720
12	12,960
13	14,040
16	17,280
19	20,520

Additional Supply

Authorized philatelic centers nationwide that require additional *Old Glory* prestige booklets must requisition them from their designated SDOs using PS Form 17. SDOs requiring additional prestige booklets to meet philatelic center demand must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs for additional philatelic center stock, the Chicago, San Francisco, Memphis, and New York APDs will each receive 54,000 additional prestige booklets, and the Denver APD will receive 27,000 additional prestige booklets.

Sales Policy

Authorized philatelic centers nationwide must acquire and maintain a supply of this philatelic item (882000) as long as customer demand exists, until inventory is depleted, or until the prestige booklet is officially withdrawn from sale. If supplies run low, philatelic centers must reorder additional quantities using their normal ordering procedures. **Sales of Item 882000 must be tracked in AIC 092.**

Issue:	<i>Old Glory</i>
Item Number:	883200
Denomination & Type of Issue:	23-cent postal stamped card
Format:	\$9.75 postal stamped card set of 20 (4 cards of 5 designs)
Series:	N/A
Issue Date & City:	April 3, 2003, New York, NY 10199
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Engraver:	N/A
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	BCA, Browns Summit, NC
Press Type:	Komori, Lithrone
Cards per Set:	20
Print Quantity:	62,000 booklets (1,240,000 cards)
Paper Type:	Nonphosphored, block tagged
Gum Type:	N/A
Processed at:	BCA, Greensboro, NC
Colors:	Black, Cyan, Magenta, Yellow, Special PMS 199 (Red)
Stamp Orientation:	Vertical
Card Size (w x h):	6 x 4.25 in./152.40 x 107.95 mm
Booklet Size (w x h):	6.75 x 4.25 in./171.45 x 107.95 mm
Plate Size:	30 cards per revolution
Plate Numbers:	N/A
Marginal/Backside Markings:	
Front:	"Old Glory"
Back:	"© 2003 USPS"
Catalog Item Number(s)	882066 Stamped cards — \$9.75

— Stamp Services,
Government Relations, 3-6-03

NEW EDUCATION KIT

Thurgood Marshall Education Kit

On February 12, 2003, Postmaster General Jack Potter and Diversity Development Vice President Murry Weatherall launched the U.S. Postal Service's Black History Month celebration using the Thurgood Marshall Education Kit as its foundation (see cover of education kit on page 62). The Thurgood Marshall Education Kit is one of the first of its kind to focus on one person in the *Black Heritage* stamp series. The education kit on Thurgood Marshall was delivered to more than 125,000 classroom teachers and will reach more than 7 million students. The education kit has been well received and has generated lots of interest.

The online version of the education kit is currently available to employees on the Postal Service Intranet at <http://blue.usps.gov>; click on *Selected References*, then *Postmaster Toolkits*, then *Thurgood Marshall Education Kit*. (The online version is available in two formats, Word Document and Adobe PDF.)

— Stamp Services,
Government Relations, 3-6-03



THURGOOD MARSHALL



AMERICAN HERO

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and requests must be post-marked no later than 30 days following the requested pictorial cancellation date.

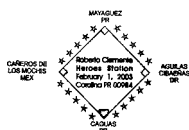
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellations have been extended for 30 days.



February 1, 2003
Postal Service
 ROBERTO CLEMENTE HEROES STATION
 PICTORIAL CANCELLATION COORDINATOR
 585 AVE FD ROOSEVELT
 SAN JUAN PR 00936-9996



February 7-9, 2003
Metropolitan Expositions Inc
 METROPOLITAN STAMP SHOW STATION
 POSTMASTER
 SPECIAL EVENTS
 421 EIGHTH AVE RM 2029B
 NEW YORK NY 10199-9998



February 6, 2003
University of Michigan Flint
 AFRICAN AMERICAN MONTH STATION
 POSTMASTER
 PO BOX 9998
 FLINT MI 48502-9998



February 8, 2003
Zeta Phi Beta Sorority Inc and Hue-Man Book Store
 ZORA NEALE HURSTON STATION
 POSTMASTER
 PO BOX 9998
 SPECIAL EVENTS
 421 EIGHTS AVE RM 2029B
 NEW YORK NY 10199-9998




100th Anniversary Sta.
 Cheltenham Twp. P.D.
 Mar. 7, 2003
 Cheltenham, PA 19012

March 7, 2003
Cheltenham Township Police Department
 100TH ANNIVERSARY STATION
 POSTMASTER
 521 CENTRAL AVE
 CHELTENHAM PA 19012-9998

Cheltenham Township Police Department
 100TH ANNIVERSARY STATION
 POSTMASTER
 262 SOUTH EASTERN RD
 GLENSIDE PA 19038-9998

Cheltenham Township Police Department
 100TH ANNIVERSARY STATION
 POSTMASTER
 800 ASHBOURNE RD
 ELKINS PARK PA 19027-9998


Cheltenham Township Police Department
 100TH ANNIVERSARY STATION
 POSTMASTER
 207 GLENSIDE AVE
 WYNCOTE PA 19095-9998



March 14, 2003


Postal Service
TEWAUKON REFUGE STATION
POSTMASTER
PO BOX 9998
CAYUGA ND 58013-9998

Postal Service
KULM WMD STATION
POSTMASTER
PO BOX 9998
KULM ND 58456-9998



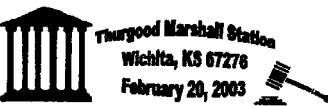
February 19–20, 2003

Black Heritage Committee
5TH ANNUAL BLACK HERITAGE
CELEBRATION STATION
POSTMASTER
320 SW 5TH ST
OKLAHOMA CITY OK
73124-9998



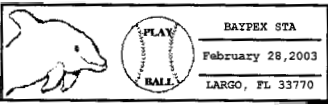
February 27–28/March 1–2, 2003

Postal Service
LOBEX I 2003 STATION
POSTMASTER
PO BOX 140
LONG BEACH CA 90801-0140




February 20, 2003

Diversity Committee
THURGOOD MARSHALL
STATION
POSTMASTER
7117 WEST HARRY ST
WICHITA KS 67276-9998




February 28/March 1–2, 2003

BAYPEX STATION
POSTMASTER
50 8TH AVE SW
LARGO FL 33770-9998



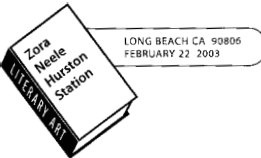
February 22, 2003

U.S. Marine Corp — Quantico VA
QUANTICO STATION
POSTMASTER
400 5TH ST
QUANTICO VA 22134-9998




March 1, 2003

FIRST CAPITAL STATION
POSTMASTER
PO BOX 9998
CHILLICOTHE OH 45601-9998



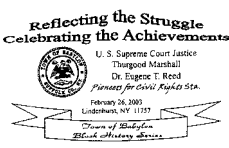
February 22, 2003

Postal Service
ZORA NEALE HURSTON
STATION
POSTMASTER
PO BOX 140
LONG BEACH CA 90801-0140



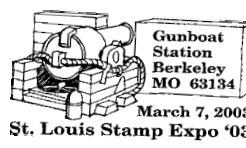
March 1–30, 2003

Shrine of St Patrick
HAPPY ST. PATRICKS DAY
STATION
POSTMASTER
2 ERIN CIRCLE
ST PATRICK MO 63466-9998



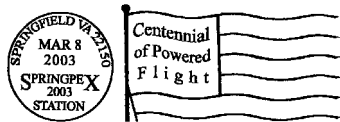
February 26, 2003

Town of Babylon
PIONEERS FOR CIVIL RIGHTS
STATION
POSTMASTER
PO BOX 9998
LINDENHURST NY 11757-9998



March 7–9, 2003

Stamp Expo Committee
GUNBOAT STATION
POSTMASTER
1720 MARKET ST
ST LOUIS MO 63155-9998



March 8-9, 2003
 Springfield Stamp Club
 SPRINGPEX 2003 STATION
 CENTENNIAL OF POWERED
 FLIGHT
 MANAGER CUSTOMER
 SERVICES
 7051 BROOKFIELD PLAZA
 SPRINGFIELD VA 22150-9998



125 YEAR STATION
 MARCH 13, 2003
 CHOCCOLOCCO AL 36254

March 13, 2003
 125 YEAR STATION
 POSTMASTER
 28 MILLIGAN ST
 CHOCCOLOCCO AL
 36254-9998



March 8, 2003
 Sonoma County Museum
 SONOMA COUNTY MUSEUM
 STATION
 POSTMASTER
 425 SEVENTH ST
 SANTA ROSA CA 95401-9998



U.S. MONTPELIER 10
 10TH ANNIV. STN
 MARCH 13, 2003
 MONTPELIER
 VT 05602

March 13, 2003
 Washington County Stamp Club
 10TH ANNIVERSARY STATION
 POSTMASTER
 87 STATE ST
 MONTPELIER VT 05602-9998

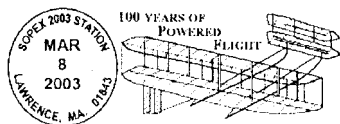


March 8, 2003
 HERITAGE DAY STATION
 POSTMASTER
 PO BOX 9998
 PALMETTO FL 34220-9998



CHAMPIONSHIP STATION
 NJCAA Men's Division III Basketball Championship
 March 13, 2003
 Delhi, New York 13753

March 13, 2003
 National Junior College Athletic
 Association
 CHAMPIONSHIP STATION
 POSTMASTER
 8 COURT ST
 DELHI NY 13753-9998



March 8, 2003
 Samuel Osgood Stamp Club
 SOPEX 2003 STATION
 OIC
 431 COMMON ST
 LAWRENCE MA 01842-9998

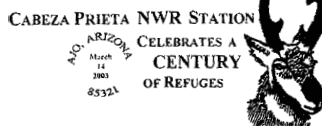


Championship Station
 Women's
 Division III
 Basketball
 Championship
 March 13, 2003
 Corning, New York 14830

March 13, 2003
 CHAMPIONSHIP STATION
 POSTMASTER
 198 BAKER ST
 CORNING NY 14830-9998

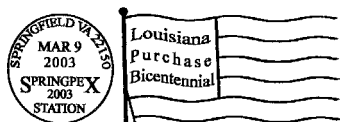


March 8-9, 2003
 Rockford Stamp Club
 ROCKFORD STAMP CLUB
 STATION
 POSTMASTER
 5225 HARRISON AVE
 ROCKFORD IL 61125-9998



CABEZA PRIETA NWR STATION
 CELEBRATES A
 CENTURY
 OF REFUGES
 AJO, ARIZONA
 March 14, 2003
 85321

March 14, 2003
 Postal Service
 CABEZA PRIETA NWR STATION
 POSTMASTER
 20 NORTH PLAZA ST
 AJO AZ 85321-9998



March 9, 2003
 Springfield Stamp Club
 SPRINGPEX 2003 STATION
 LOUISIANA PURCHASE
 BICENTENNIAL
 MANAGER CUSTOMER
 SERVICES
 7051 BROOKFIELD PLAZA
 SPINGFIELD VA 22150-9998



HEAR YE! HEAR YE!
 "A CAPITAL EVENT"
 MARCH 15, 2003

March 15, 2003
 Mid-Atlantic Village Gathering
 (Donald V. Schuler)
 MAVG STATION
 POSTMASTER
 590 GROVE ST
 HERNDON VA 20170-9998



March 10-13, 2003
 Pittcon 2003
 PGH CONF STATION
 POSTMASTER
 10401 POST OFFICE BLVD
 ORLANDO FL 32862-9998



Star Root Press
 Austerlitz Station
 March
 fifteenth
 2003
 Austerlitz, New York 12017

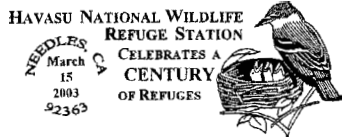
March 15, 2003
 Star Root Press
 STAR ROOT PRESS
 AUSTERLITZ STATION
 POSTMASTER
 PO BOX 9998
 AUSTERLITZ NY 12017-9998



March 15, 2003
 Hoy Audubon Club
 HOY AUDUBON STATION
 POSTMASTER
 2635 4 MI RD
 RACINE WI 53404-9998



March 15, 2003
 Irish Festival
 IRISH FESTIVAL STATION
 POSTMASTER
 336 WHEATON RD
 ERIN NY 14838-9998



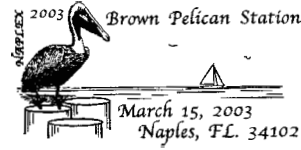
March 15, 2003
 Fish and Wildlife Service,
 Havasu National Wildlife Refuge
 HAVASU NATIONAL WILDLIFE
 REFUGE STATION
 POSTMASTER
 628 THIRD ST
 NEEDLES CA 92363-9998



March 15, 2003
 Murie Centre
 CHOCOLATE MOOSE FEST
 STATION
 POSTMASTER
 BOX 9998
 MOOSE WY 83012-9998



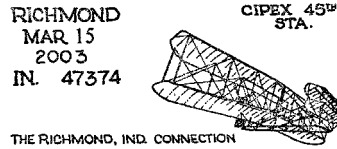
March 15, 2003
 National Elk Refuge
 National Museum of Wildlife Art
 CENTENNIAL OF THE
 NATIONAL WILDLIFE REFUGE
 SYSTEM STATION
 POSTMASTER
 P BOX 9998
 JACKSON WY 83002-9998



March 15, 2003
 NAPLEX BROWN PELICAN
 STATION
 POSTMASTER
 1200 GOODLETTE RD
 NAPLES FL 34101-9998



March 15, 2003
 Postal Service
 WARREN STAMP FUN 2003
 STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



March 15-16, 2003
 Centerville Stamp Club
 CIPEX 45 STATION
 POSTMASTER
 400 NORTH A ST
 RICHMOND IN 47374-9998



Kincaid Station
 O'Neill, Nebraska 68763
 March 15, 2003

March 15, 2003
 Holt County Historical Society
 KINCAID STATION
 POSTMASTER
 PO BOX 9998
 ONEILL NE 68763-9998



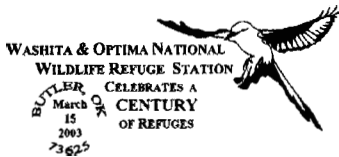
March 15-April 15, 2003
 Hinckley Library
 HINCKLEY, OHIO
 44233
 MARCH 15, 2003
 HICKLEY OH 44233-9998



March 15, 2003
 Wakulla County Historical Society
 ST PATRICKS FESTIVAL
 STATION
 POSTMASTER
 12 TOWLES RD
 CRAWFORDVILLE FL
 32326-9998



March 15-May 23, 2003
 Maybell Post Office
 CELEBRATING A CENTURY OF
 CONSERVATION STATION
 POSTMASTER
 200 COLLOM ST
 MAYBELL CO 81640-9998



March 15, 2003
 Washita and Optima
 National Wildlife Refuge
 WASHITA AND OPTIMA
 WILDLIFE REFUGE STATION
 POSTMASTER
 PO BOX 9998
 BUTLER OK 73625-9998



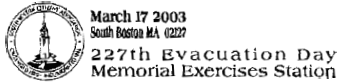
March 16, 2003
 Parade Committee
 ST PATRICKS DAY PARADE
 STATION
 POSTMASTER
 PO BOX 9998
 IMOGENE IA 51645-9998



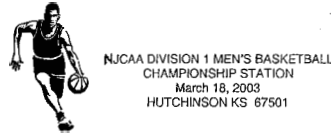
March 16, 2003
 Postal Service
 OHIO BICENTENNIAL
 CELEBRATION STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



March 18, 2003
 Chamber of Commerce,
 Salina, Kansas
 BICENTENNIAL CENTER
 STATION
 POSTMASTER
 PO BOX 9998
 SALINA KS 67401-9998



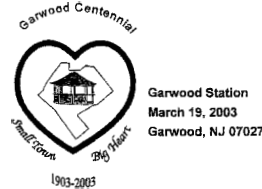
March 17, 2003
 227TH EVACUATION DAY
 MEMORIAL EXERCISES
 STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



March 18--22, 2003
 NJCAA Division 1 Men's
 Basketball Championship
 CHAMPIONSHIP STATION
 POSTMASTER
 128 EAST 1ST AVE
 HUTCHINSON KS 67501-9998



March 17, 2003
 Shamrock CEDS Club
 SHAMROCK STATION
 POSTMASTER
 PO BOX 9998
 IRELAND WV 26376-9998



March 19, 2003
 Chamber of Commerce
 GARWOOD STATION
 POSTMASTER
 202 CENTER ST
 GARWOOD NJ 07027-9998



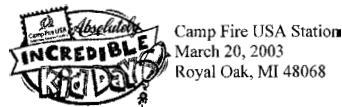
March 17, 2003
 "When Irish eyes are smiling"
 IRISH FESTIVAL STATION
 POSTMASTER
 336 WHEATON RD
 ERIN NY 14838-9998



March 19, 2003
 Town of Big Sandy
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 BIG SANDY TN 38221-9998



March 17, 2003
 TUSCUMBIA STATION
 POSTMASTER
 PO BOX 9998
 TUSCUMBIA AL 35674-9998



March 20, 2003
 Camp Fire Organization
 ABSOLUTELY INCREDIBLE KID
 DAY STATION
 POSTMASTER
 200 WEST SECOND ST
 ROYAL OAK MI 48068-9998

— Stamp Services,
 Government Relations, 3-6-03

CORRECTION

Stamp Announcement 03-09 — Sea Coast Nonprofit Stamp

In *Postal Bulletin* 22096 (2-20-03, pages 78–79), the article “Stamp Announcement 03-09: *Sea Coast Nonprofit Stamp*” gave incorrect information in the Catalog Item Number(s) section of the table on page 79. The price for Item 782040, full coil of 10,000, is *not* \$25.00.

The correct information is as follows:

782040 Full coil 10,000 — \$500.00

— *Stamp Services,
Government Relations, 3-6-03*

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
April Is Child Abuse Prevention Month	April 1–April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1–April 30
Law Day USA Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4 th Week in May	May 1–May 31
Support Research for “NF,” Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— *Mailing Standards,
Pricing and Classification, 3-6-03*

**SUMMARIES OF RECENT
USPS NEWS RELEASES**

Online Sales Nearly Double*Feb. 20*

The Postal Store at www.usps.com/shop rang up sales during the 2002 holiday season that nearly doubled the previous year's sales. Sales soared more than 96 percent, from \$5.4 million in 2001 to \$10.7 million in 2002. The Postal Store is enjoying record sales as more and more customers discover the ease and convenience of online shopping for postage, products and gifts.

"The Postal Service is very pleased that more and more Americans are visiting the Postal Store," said Azeezaly Jaffer, VP of Public Affairs and Communications. "Most importantly, recent surveys showed more than 90 percent of our online customers were satisfied with their shopping experience."

In fiscal year 2002, nearly 1 million customers generated more than \$38 million in sales for the Postal Service. Estimates call for a substantial increase, perhaps as high as 70 percent by the end of fiscal year 2003.

Senior VP Thanks Congress*Feb. 14*

Ralph Moden, Senior VP of Government Relations, thanked members of Congress on behalf of PMG Jack Potter for the bipartisan legislation introduced Feb. 12 that would allow the Postal Service to reduce its payments to the Civil Service Retirement System (CSRS).

"The PMG has already stated that with legislative relief, the Postal Service would be able to hold postage rates steady until at least 2006," Moden said. "We are grateful to the Senators and Representatives for their quick action ... on legislation that is so important to the Postal Service and that will benefit every family and business in America."

Retail

NOTICE

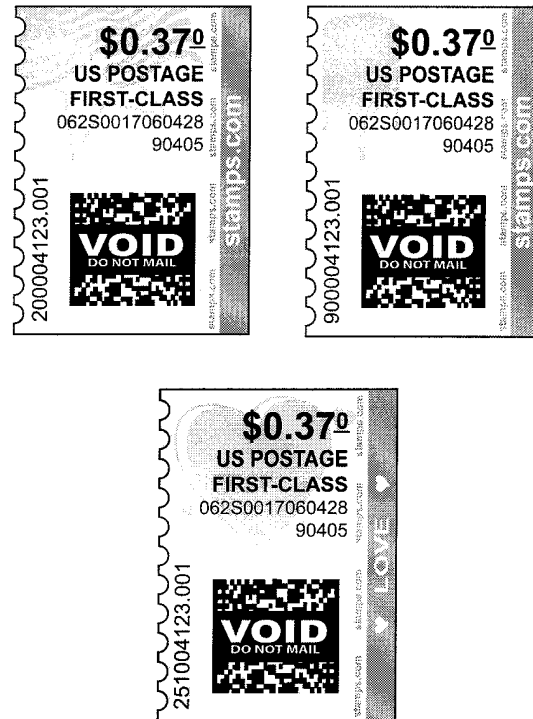
NetStamps Update

Shown with this article are new examples of NetStamps™ labels that Postage Technology Management has authorized Stamps.com™ to offer. NetStamps is a feature of a previously approved PC Postage® product offered by Stamps.com. This new feature allows customers to print sheets of individual NetStamps.

Customers can use this feature of PC Postage just like adhesive stamps, but with the opportunity to print from their home or office. It also allows customers to print variable rates for their particular needs at the time. Just like other forms of PC Postage, NetStamps may be used to pay for all mail classes and the special services most widely used by small businesses and households. It may also be used in combination with other forms of postage such as original PC Postage indicia, meter strips, and traditional postage stamps. You may see packages or letters with mixed forms of postage. You should process those items in the same manner as any other mail bearing authorized postage.

This postage is printed on stock approved by the Postal Service. It bears a fluorescent strip on the right-hand border and a pale watermark of various graphics at the top. What is shown here are examples, but the Postal Service may approve other designs in the future.

These indicia will not have a human readable date and, depending on local mail processing decisions, may or may not be canceled. Process and handle these indicia in the same manner as any other form of PC Postage. Customers may initiate refunds through the provider, Stamps.com.



— Postage Technology Management,
Product Development, 3-6-03

NOTICE

Credit Card Acceptance for Passport Execution Fee

Passport application acceptance personnel may now accept credit cards for the \$30 execution fee charged by the Postal Service for processing passport applications. The execution fee is the amount recorded in AIC 264. Passport fees payable to the U.S. Department of State must still be paid by check or money order.

— Retail,
Service and Market Development, 3-6-03

What's in Store

Phone card promotion

Sell, sell, sell!

Customers who buy a 100-minute FIRSTCLASS PHONECARD® between March 21 and June 13 (or while supplies last) will receive \$3 off the regular retail price. Both 100-minute cards (Capitol Dome and Teddy Bear) will be included in the promotion. (Note: The Teddy Bear card is a seasonal gift item, and limited quantities are being produced and distributed.) During the promotion, sales and services associates should process the sale of the 100-minute FIRSTCLASS PHONECARD as normal and ring up the sale as \$12 instead of the regular retail price of \$15.

As preparation, properly display all FIRSTCLASS PHONECARD point-of-purchase (POP) materials. Make sure that all sales and services associates know about the promotion and how to process a sale. Order additional 100-minute cards to support the promotion if needed.

During the promotion period, process the sale of 100-minute phone cards as a \$12 sale on the IRT. On POS ONE, 100-minute phone cards will automatically scan at \$12. Swipe-activate phone cards as usual through the credit/debit terminal. (The terminal will automatically show a \$12 transaction.) Tell customers about the promotion — especially those who request vacation holds on their mail — they might need a phone card while traveling. Remember: This offer is good on the 100-minute FIRSTCLASS PHONECARD only.

On June 14, replace the promotional POP with new summer POP elements. The 100-minute cards will return to their regular price. They'll scan as \$15 at POS ONE locations. Return to charging \$15 on the IRT.

What's in Store

Packaged stamp quantities

How's your quantity?

Information is on its way to stamp distribution offices (SDOs) explaining how to accurately adjust the automatic distribution of packaged stamps to Postal Stores. Until now, each store was assigned to a cluster category based on its packaged stamp sales. The sales of the stores in each cluster were averaged to determine the automatic stamp distribution quantity shipped to each store in the cluster.

Now, four times per year, SDOs are allowed to recommend packaged stamp quantities that they plan to distribute to each Postal Store within a specific cluster. Stores that currently are receiving too many packaged stamps — or not enough — may contact their SDO to change their cluster assignment. Any change would be reflected in the next retail drive period. For example, changes made by SDOs now will affect April–June shipments.

Real Time on Blue

Be informed

Everything you ever wanted to know about the “Real Time” advertising campaign is on the Postal Service intranet. The focus is on Priority Mail® service. Your role? Spread the word to customers each and every day — Priority Mail service means value and dependability. Read about the campaign, see what it's all about, learn how you can help make it a success and offer your feedback. Just go to <http://blue.usps.gov>, and click on the *Real Time Advertising Campaign* button. The site will be regularly updated, so check back often.

Feedback

Send comments and questions to:

WHATS IN STORE
US POSTAL SERVICE
1735 N LYNN STREET RM 6042
ARLINGTON VA 22209-6057

What's in Store

Retail Coaches Corner

Welcome to the March Corner!

This month's edition has information on the mandatory HAZMAT question as well as a reminder on placement of Certified Mail labels.

The HAZMAT Question: Important, Necessary, and Mandatory

When a customer presents a parcel or suspicious-looking flat for mailing, sales and services associates are required to ask: "Does this article contain anything liquid, fragile, perishable, or potentially hazardous?" The percentage of retail associates asking the question is measured through the Mystery Shopper program.

The HAZMAT question is being asked to promote the safety of Postal Service employees, our customers, and everyone who handles or transports the mail. The question is not intended to be a deterrent to any terrorist act.

The HAZMAT question is a "first line of defense" against nonmailable or improperly prepared HAZMAT, liquids, perishables, or fragile items being entered into the mail stream. Asking the question is intended to elicit some thought by our customers regarding the contents of their packages and, if necessary, prompt a dialogue with the retail associate about mailability, labeling, or packaging. Many of our customers, particularly those who deposit their mail at retail counters, are unaware or unsure of what constitutes hazardous materials.

Why does the Postal Service still require the HAZMAT question when airlines no longer ask a similar question at their counters?

There are enhanced security procedures in areas of commercial travel so travelers are no longer questioned at the ticket counter.

What can my district do to improve Mystery Shopper scores for HAZMAT?

Central Florida leads the nation with a score of 90 percent. Employees there went from a national ranking of 41st in PQ 4, FY 2002, to No.1 in the nation in PQ 1, FY 2003. How did they do it? In a series of meetings with executive and administrative schedule (EAS) employees at year's end, the district manager stressed the need for the scores to improve for these reasons — protecting the safety of employees and customers, protecting the traveling public, and protecting our ability to ship on commercial aircraft. Hundreds of managers took the message — and the reasons behind it — back to their employees. The message was repeated in a series of stand-up talks and written communications. Retail associates understood the reasons and appreciated their importance — asking the HAZMAT question became part of their routines.

Reminder: Placement of Certified Mail Labels

Retail acceptance employees are reminded that the barcoded portion of PS Form 3800, *Certified Mail Receipt*, must be placed above the delivery address and to the right of the return address on letters, or to the left of the delivery address on parcels. Additionally, acceptance employees should ensure that PVI (postage validation imprinter) labels, postage, or customer meter strips do not interfere with the barcode or the taggant — the beige square located to the right of the barcode of the label. (Note: Newer versions of PS Form 3800 have the taggant to the left of the barcode.)

Questions or comments? Submit them via e-mail to *Retail Coaches Corner*.

What's in Store

THE EMPLOYEE MAILBOX

Spring '03 Retail Drive Period 3/22/03 – 6/14/03

Spring into Action: It's Time to Clean Up

Make sure your Post Office is in step with the Spring Cleaning season. Take down old POP — and discard any other outdated materials, boxes, papers, etc. — to make way for the Spring Advertising Campaign. The up date for new POP is March 22.

Save \$3 on the FIRSTCLASS PHONECARD® from 3/21/03 through 6/13/03

- All available 100-minute FCPCs are included in this promotion, while supplies last.
- POS ONE locations: FCPCs will automatically scan at the promotional price.
- IRT locations: Please process the FCPC sale as \$12 rather than \$15.
- If every FCPC office sells just two 100-minute cards per week during the promotion, we'll generate \$2 million in revenue for USPS!



Refer to "The Employee Mailbox" hanging in the Employee Zone of your Post Office for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>.

What's in Store

THE EMPLOYEE MAILBOX

Spring Cleaning, Part Two

Neopost is no longer offering their Simply Postage® product, so all Post Offices with this display will need to remove it.

A Partnership That's Good as Gold

- A new USPS and Hallmark partnership went into effect February 1.
- 79 Hallmark Gold Crown locations across the country already:
 - Sell stamps.
 - Ship packages up to 20 pounds via First-Class Mail® and Priority Mail® services.
 - Offer special services such as Certified Mail™, Insurance, Return Receipt, Delivery Confirmation™, and Signature Confirmation™.
- 174 Hallmark Gold Crown stores will offer postal services beginning March 1.
- Retail Marketing expects 1,200 Hallmark Gold Crown stores will offer postal services by the end of Fiscal Year 2003.



March Stamp Releases:

- *Ohio Statehood: March 1*
- *Tiffany Lamp: March 1*
- *Pelican Island National Wildlife Refuge: March 14*
- *Sea Coast: March 19*



Refer to "The Employee Mailbox" hanging in the Employee Zone of your Post Office for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>.

What's in Store

THE EMPLOYEE MAILBOX






March



FOCUS

Look for opportunities to educate customers about the featured product/service for each AP. You'll improve customer satisfaction and help your office meet its revenue goals!

SUN MON TUE WED THUR FRI SAT

							1
2	 FOCUS: Make sure your customers know that the Priority Mail® service delivers to most markets in two days.	4	5	6	7	Last day for districts to input VESS data for AP 6	8
9	10	11	12	13	 payday Pelican Island Wildlife Refuge stamp	14	15
16	17 ST. PATRICK'S DAY	18  Sea Coast stamp	19	20	21	22	22 Spring Drive Period begins! AP 8 Begins
23/30	24/31	25	26	27	 payday	28	29
<p>Spring Cleaning reminder: Remove clutter</p>							

Refer to "The Employee Mailbox" hanging in the Employee Zone of your Post Office for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>.

Supply Management

Capital Property Contracts Report Now Available

Supply Management has developed a Capital Property Contracts Report based on information contained within the Supply Chain Management Data Warehouse (SCMDW). This report lists critical information (e.g., contract number, buyer's name and telephone number, property code number, item description, etc.) and will aid Material Accountability Officers (MAOs) nationwide in performing their duties.

Comprehensive, up-to-date information on Fiscal Year 2003 capital property contracts is now available on the Supply Management home page at <http://blue.usps.gov/purchase/purchase.htm>. At the top of the page click *All SM Sites*, and under "SM Resources" click *Capital Property Contracts*. We will update this report every 30 days.

— SCM Strategies,
Supply Management, 3-6-03

Accidents Don't Just Happen.

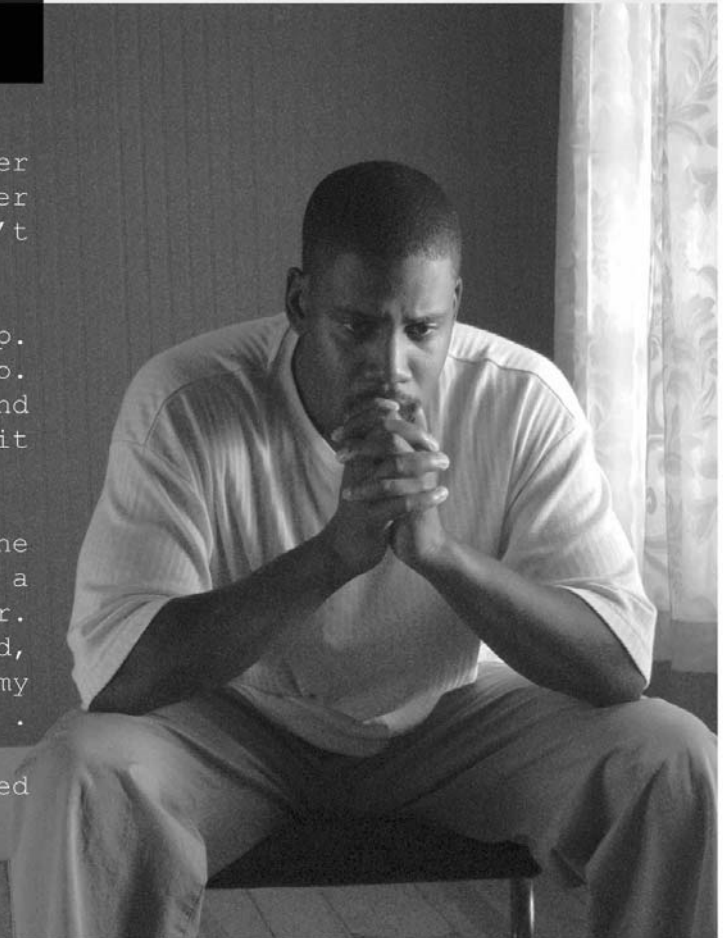
Drive Safely

"What do you tell a mother after you've killed her child? I'm sorry? That won't heal her pain.

I should never have backed up. I know I'm not supposed to. I've been told that time and again, but I didn't think it was important.

Now? I have to live with the fact that my mistake killed a little girl. I never saw her. All I heard was that sound, and then that feeling as my LLV rolled over her body. . .

I should have never backed up."



Safety Depends on Me.



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Eagle in your wallet?



This card's for you, USPS employees! Watch for more on this offer in the mail. Or go to <http://blue.usps.gov> to apply. Show your affinity for the United States Postal Service!