

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22096, February 20, 2003

HOW WILL IT INSPIRE YOU?

IN CONGRESS, JULY 4, 1776
 A DECLARATION
 BY THE REPRESENTATIVES OF THE
 UNITED STATES OF AMERICA
 IN GENERAL CONGRESS ASSEMBLED

WHEN in the Course of human Events, it becomes necessary for one People to dissolve the Political Bands which connect them, and to assume among the Powers of the Earth, the separate and equal Station to which the Laws of Nature's God entitle them; a decent Respect to the Opinions of Mankind requires that they should declare the Causes which impel them to the Separation.

We hold these Truths to be self-evident, that all Men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty, and the Pursuit of Happiness—That to secure these Rights, Governments are instituted among Men, deriving their just Powers from the Consent of the Governed, that whenever any Form of Government becomes destructive of these ends, it is the Right of the People to alter or to abolish it, and to institute new Government, laying its Foundation on such Principles, and organizing its Powers in such Form, as to them shall seem most likely to effect their Safety and Happiness. Prudence, indeed, will dictate that Governments long established should not be changed for light and transient Causes; and accordingly all Experiences have shewn, that Mankind are more disposed to suffer, while evils are sufferable, than to right themselves by abolishing the forms to which they are accustomed.

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DECLARATION of INDEPENDENCE



We hold these truths...

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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22096: 7690-05-000-5965	PB 22088: 7690-05-000-4853	PB 22081: 7690-05-000-4846	PB 22075: 7690-05-000-4840
PB 22095: 7690-05-000-5964	PB 22087: 7690-05-000-4852	PB 22080: 7690-05-000-4845	PB 22074: 7690-05-000-4839
PB 22094: 7690-05-000-4859	PB 22086: 7690-05-000-4851	PB 22079: 7690-05-000-4844	PB 22073: 7690-05-000-4838
PB 22093: 7690-05-000-4858	PB 22085: 7690-05-000-4850	PB 22078: 7690-05-000-4843	PB 22072: 7690-05-000-4837
PB 22092: 7690-05-000-4857	PB 22084: 7690-05-000-4849	PB 22077: 7690-05-000-4842	PB 22071: 7690-05-000-4836
PB 22091: 7690-05-000-4856	PB 22083: 7690-05-000-4848	PB 22076: 7690-05-000-4841	PB 22070: 7690-05-000-4835
PB 22090: 7690-05-000-4855	PB 22082: 7690-05-000-4847	PB 22075A: 7690-05-000-5051	PB 22069: 7690-05-000-4834

USPSNEWS@WORK

American heritage: Declaration of Independence, coming soon to a town near you

The founding document of American freedom is being delivered by the United States Postal Service. The Declaration of Independence is touring the country the next three-and-a-half years. And USPS is the Official Carrier.

- Television producer Norman Lear purchased a copy of the country's founding charter at auction in 2000 with the intent of bringing the "People's Document" to the people of the nation.
- The Declaration of Independence Road Trip is a multi-media mobile exhibit designed to inspire civic activism — especially in young people.
- The road trip kicked off last September in Charleston, SC. USPS will be transporting the Declaration of Independence and exhibit to these cities and towns this spring:
 - Little Rock, AR, Feb. 22; Independence, MO, March 3; Kansas City, MO, March 8; Omaha, NE, March 29; Madison, WI, April 9; New Orleans, LA, April 13; Minneapolis, MN, April 26; Sioux Falls, SD, May 7; Bismarck, ND May 11. The exhibit will travel to many additional cities and towns through 2004.
- As America's communications provider for over 200 years, the Postal Service was a natural choice to transport our country's charter. USPS has an 80-foot tractor-trailer and a flexible fuel delivery vehicle dedicated to the project and identifying the Postal Service as the official carrier of the Declaration of Independence.
- The Postal Inspection Service is providing security as the document travels to cities and towns across the nation.
- The project is co-chaired by former presidents Gerald Ford and Jimmy Carter. Home Depot is the presenting sponsor of the road trip.

New vehicle security video "Lock It Up" has been distributed to offices nationwide

Security is the watchword. Safety is the goal. "Lock It Up" is the new video on vehicle security distributed to Postal Service facilities nationwide.

- The USPS fleet is big and highly visible. It represents a massive ground-based distribution and delivery network that serves every business and residence in the country, every day. But that familiarity can pose a

threat if a Postal Service vehicle is taken and used by someone intent on causing harm.

- Accompanying the video is a letter from Chief Operating Officer Pat Donahoe, a mandatory stand-up talk and a recent *Postal Bulletin* article (*Postal Bulletin* 22089, 11-14-02, page 8) on vehicle security.
- "The video focuses on simple, corrective measures that everyone can use to protect our vehicles," says Donahoe. "Removing keys, closing windows and locking doors are just a few easy actions everyone can do to ensure the safety of our vehicles."

Flat out strategic: USPS Flats plan hinges on customer involvement

"Our Corporate Flat Strategy calls for bringing flat mail — newspapers, catalogs, magazines and other periodicals — up to the same level of sophistication that letter mail processing provides today," Operations Senior Vice President John Rapp said to a recent meeting of the Postal Service Board of Governors.

- Presenting the near- and long-term strategy for processing flat mail, Rapp said USPS plans to "automate sorting down to the order that letter carriers deliver their routes."
- Between 1993 and 2001, letter mail processing productivity increased 83%. Following deployment of 534 Automated Flat Sorting Machine 100s just two years ago, flat mail processing productivity jumped 78%.
- To continue this success, Rapp said the Postal Service must find ways to increase customer involvement in developing rate structure incentives, mail make-up requirements and communicating the importance of correct bar codes and readable addresses.
- Rapp also outlined a delivery plan to sequence letters and flats into a system that provides one "package" of mail for each address. Two options are being explored.
- One hinges on the feasibility of a Delivery Point Packager R&D effort. Equipment is expected to be available for testing in the next two to three years. If the R&D effort is successful, deployment could begin in 2007.

USPSNEWS@WORK

- A second simultaneous R&D effort to create a Flats Sequencing System will place flats into delivery order. If successful, that system could begin deployment in 2006.

F3Fill users are getting into the flow — FormFlow.

More than 75 Postal Service forms have been converted to the new USPS electronic forms application, FormFlow. Filing out and filing forms has never been so good — or so easy.

- “FormFlow’s tremendous flexibility makes the difference,” says Online Services Manager Norm Cloher.
- FormFlow has a built-in function that helps users navigate through standard operations like filling out, printing and spell-checking. FormFlow’s navigational tool is a tabbing feature that moves the user’s cursor from field to field.
- FormFlow Filler Hot Tips, available online at http://blue.usps.gov/formmgmt/ff_tips.htm, provides new users step-by-step instruction on completing forms using Form Flow.
- All Postal Service forms currently in F3Fill will be converted to FormFlow and ready to use by fiscal year end. Since differences in data format and structure will limit USPS ability to convert all F3Fill data to FormFlow, documents that employees have saved in F3Fill must be printed and filed away — and soon.
- Look for FormFlow updates in the *Postal Bulletin*, *USPS News Link* and *Hardcopy* in coming weeks.

Drop a line about drop shipments

Publication 804, *Drop Shipment Procedures for Destination Entry*, will be updated and rewritten this year. That’s where you come in.

- If you receive drop shipments at a BMC, SCF and DDU or if you’re involved with the drop-ship appointment process, USPS would like to hear from you.
- Got a suggestion? A better procedure? Send an e-mail to PVDS@email.usps.gov by Feb. 28.

Home again

Two more missing children have been safely recovered, thanks to a lead generated by an ADVO card delivered by the Postal Service. That brings the total to 122 children recovered through the America’s Looking for Its Missing Children Program.

Perfectly franked

Official mail of members of Congress is sent without prepayment of postage and bears instead either a written or printed facsimile signature or a specified marking. Read *DMM E050* for more on franked mail.

Terror alert raised to code orange, the Postal Service ratchets up security, employee caution

The White House has raised the national terror alert to code orange, signifying a “high” risk of terrorist attack. In response, USPS is asking employees to increase their attention to security of the mail and Postal Service facilities and to exercise caution in performing their duties.

A detailed message has been sent to all USPS field facilities outlining daily security measures. They include taking all necessary steps to ensure facility security, taking extra care when accepting mail at the counter and exercising caution when collecting and delivering mail.

The Postal Service is asking letter carriers and other employees to immediately report any suspicious mail items to Postal Inspectors and local law enforcement officials.

Other daily safety guidelines:

- Exercise diligence when observing mail that is accepted at the counter. It is very important to ask questions to determine if packages contain hazardous materials.
- Provide either caps or shirts with the Postal Service logo on them for casual employees who deliver mail.
- Letter carriers using satchel carts to perform their duties must keep the cart in view at all times.
- If an employee is unable to keep a vehicle in full, direct sight the vehicle must be locked.
- Vehicle Maintenance Facility (VMF) managers must make sure that surplus vehicles are properly prepared for disposal. If contractors do this work, the (VMF) manager must verify that it is performed correctly.
- Field operational units must perform daily inventory of all Postal Service-owned and leased vehicles.
- Ensure that both front and rear GSA- or P-tags (commonly used on the administrative or “non-mail hauling” fleet) are accounted for daily.
- Notify Inspection Service/local Postal police and the VMF manager immediately of any lost of missing vehicles or government license plates.

USPSNEWS@WORK

- Account for on a daily basis the inventory of USPS ID badges, Air Operations Area (AOA) access badges, and other control cards provided to USPS employees and contractors. Most importantly, USPS IDs must be returned to the Postal Service when contractors are separated or no longer have business with USPS. Access control cards must be deactivated whenever they are reported lost and for separated employees and contractors.
- Ensure that updated Continuity of Operations Plans (COOP) and other contingency plans are available.

These protective measures will remain in effect until further notice.



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on a 100-Minute
FIRSTCLASS PHONECARD®

Offer available at participating locations while supplies last.
See FIRSTCLASS PHONECARD® display for details.



Child Alert

February 2003

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service supervisor.



Krystal Villanueva
 Born: 5-11-88
 Date Missing: 8-4-01
 Missing From: Memphis, TN



Joseph Abdulghani
 Age progression to 11 years
 Born: 9-22-90
 Date Missing: 5-19-97
 Missing From: Riverside, CA



Joshua Adams
 Age progression to 11 years
 Born: 3-14-91
 Date Missing: 12-26-95
 Missing From: Houston, TX



Herlinda Alcaraz
 Age progression to 10 years
 Born: 7-20-90
 Date Missing: 11-12-94
 Missing From: Las Vegas, NV



Miguel Alcaraz
 Age progression to 14 years
 Born: 8-12-86
 Date Missing: 11-12-94
 Missing From: Las Vegas, NV



Casidie Broadhead
 Born: 7-31-85
 Date Missing: 7-11-02
 Missing From: Santaquin, UT

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

CUT ALONG DOTTED LINE



Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by NCMEC.

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all postal facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other postal facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service only as described above. If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

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Kyle Anderson
 Age progression to 11 years
 Born: 12-11-90
 Date Missing: 4-11-00
 Missing From: Fulton, MS



Cameron Anderson
 Age progression to 14 years
 Born: 3-4-88
 Date Missing: 4-11-00
 Missing From: Fulton, MS



Rachel Anderson
 Age progression to 16 years
 Born: 5-9-86
 Date Missing: 4-11-00
 Missing From: Fulton, MS



Marilyn Byrd
 Age progression to 12 years
 Born: 4-12-89
 Date Missing: 6-16-93
 Missing From: Washington, DC



Brett Storesund
 Born: 10-30-96
 Date Missing: 8-28-00
 Missing From: Omaha, NE



Mikkel Storesund
 Born: 7-28-93
 Date Missing: 8-28-00
 Missing From: Omaha, NE

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Joseph Carson
 Age progression to 5 years
 Born: 1-11-96
 Date Missing: 10-25-98
 Missing From: Phoenix, AR



Chance Chavis
 Born: 9-12-01
 Date Missing: 7-31-02
 Missing From: Windsor, SC



Allen Chavis
 Born: 9-3-99
 Date Missing: 7-31-02
 Missing From: Windsor, SC



David Bertrand
 Born: 8-24-99
 Date Missing: 10-27-02
 Missing From: Killeen, TX



Daniel Santiago
 Born: 6-1-95
 Date Missing: 7-12-02
 Missing From: Honolulu, HI



Noel Santiago
 Born: 6-11-91
 Date Missing: 7-12-02
 Missing From: Honolulu, HI

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Christopher Sanchez
 Born: 3-8-99
 Date Missing: 8-11-01
 Missing From: Albuquerque,
 NM



Daniel Sanchez
 Born: 9-6-92
 Date Missing: 8-11-01
 Missing From: Albuquerque,
 NM



Richard Sanchez
 Born: 6-4-89
 Date Missing: 8-11-01
 Missing From: Albuquerque,
 NM



Annette Clark
 Born: 3-1-95
 Date Missing: 11-21-01
 Missing From: New Paltz, NY

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Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Alternative Cures	Standard/Flat	2/21/03–2/23/03	7.0	Nationwide	3/5 Digit, Car-Rt	Rodale
JCP Spring Sale Preview	Standard/Flat	2/22/03–2/25/03	21.0	Nationwide	Car-Rt	Harte-Hanks
DECISION Magazine	Standard/Flat	2/24/03–2/28/03	1.1	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Minneapolis, MN
The Sportsman's Guide, February Main	Standard/Catalog	2/24/03–2/28/03	2.0	Nationwide	3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP JA Jewelry '03	Standard/Postcard	2/27/03–3/1/03	2.0	Nationwide	Car-Rt	Harte-Hanks
Queen of Clean	Standard/Letter	2/28/03–3/2/03	2.0	Nationwide	3/5 Digit, Car-Rt	Rodale
Midnight Velvet	Standard	3/3/03–3/6/03	2.5	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
Through the Country Door	Standard	3/3/03–3/6/03	1.1	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
Fit Not Fat at 40	Standard/Flat	3/4/03–3/6/03	2.0	Nationwide	3/5 Digit, Car-Rt	Rodale

— *Business Service Network Integration, Service and Market Development, 2-20-03*

Domestic Mail

CONFIRMATION SERVICES CUSTOMERS AND MANIFESTING SYSTEM VENDORS

New File Transmission Procedures for Confirmation Services Customers and Manifesting System Vendors

Attention all Confirmation Services customers and manifesting system vendors!

In an ongoing effort to improve our services, the Postal Service is implementing changes to our process for sending and receiving data for Delivery Confirmation™, Signature Confirmation™, and Express Mail® Manifesting services. We are replacing our current File Transfer Protocol (FTP) servers with new dial-up FTP servers that are more reliable and stable and that offer standardized commands. These new servers will require minor changes within your shipping/manifesting software or communications process.

Important: If you currently transmit to the Postal Service using dial-up FTP, you must transition to the new FTP because our current dial-up FTP process is being eliminated. Mailers using our Internet FTP are not affected by this change.

During the transition period, which runs through July 1, 2003, we will maintain our current FTP processes and also provide the new FTP service. Because the current Postal Service dial-up FTP processes will terminate after July 1, 2003, you will need to transition to the new FTP by that date. If you use vendor-supplied software, please contact your vendor about this change.

In January, we mailed the specifications for the new FTP process to all customers who currently use Delivery Confirmation, Signature Confirmation, and Express Mail Manifesting services. We are also publishing them in this article, and you can also request them by calling 877-264-9693, Option 1. We will also incorporate these specifications into the next printed and online versions of Publication 91, *Confirmation Services Technical Guide*.

If you have any questions regarding these required changes, or if you need assistance with the new process, please call our Technical Support Group at 877-264-9693, Option 1, or send an e-mail to dconfirm@usps.com.

Connecting to the Postal Service Network

Note: In these instructions, the term *postaluserid* refers to the mailer's USPS Logon ID — for example, *mmc001*.

Establish a Dial-Up connection using your **PPP postaluserid** and dial-up password **all in lower case**. The USPS toll-free access number is **1-800-852-9437**.

Once connected to the Postal Service Network, establish an FTP session.

Using FTP client software or the command line, connect to: **PTSMFTP.USPS.GOV** using your **postaluserid** and **password**. **postaluserid** and **password** are **case sensitive**. You are now connected to the USPS FTP Server. The server uses standard FTP commands.

Sending Electronic Files

Change the directory to **/postaluserid/inbound** (all lowercase). This is the directory where you will be placing your electronic files. The command used to change to this directory is: **cd /postaluserid/inbound**

Set the transmission mode to ASCII unless you are sending compressed (zipped) files, in which case the mode must be binary. PKZip is the only compression method accepted. Change the transmission mode by entering the appropriate command: **ascii or binary**

Files must be sent using the following naming convention: **<postaluserid>.manifest**

Example: *mmcw93.manifest*

If sending multiple separate files *in one session* use the following naming convention for subsequent files to avoid overwriting your previous file(s).

<postaluserid><seq>.manifest Begin with the letter a for the sequence identifier and continue with b,c, etc. for subsequent files.

Example: *mmcw93a.manifest*

Use the **put** command to transfer the file to the directory: **/postaluserid/inbound**

Example:

put <localfilename> <postaluserid>.manifest

When sending **Shipping Partner Event Code Files**, use the following naming convention:

<postaluserid>.consolid

If sending multiple **Shipping Partner Event Code Files** *in one session* use the following naming convention for subsequent files to avoid overwriting your previous file(s).

<postaluserid><seq>.consolid

Example: *mmcw93a.consolid*

Retrieving Reports Using Dial-Up FTP

Change the directory to: */postaluserid/outbound*. This is the directory from which your reports are retrieved. The command used to change to this directory is:

```
cd /postaluserid/outbound
```

To see what files are available for pickup use the directory list command. The command is: *dir*

Use the *get* command to retrieve file(s) from the directory: */postaluserid/outbound*

```
Example: get ERRWRNO.RPT.11203520
```

The following reports can be found in the outbound directory:

- Confirmation Services Error/Warning Report
- Extract File
- Shipping Partner Error/Warning Report

The naming convention used for these files are as follows:

- *ERRWRNO.RPT.MMddhhmmss* for the Confirmation Services Error/Warning Report
- *DETEXTRO.RPT.MMddhhmmss* for the Extract File
- *ERRWRNO1.RPT.MMddhhmmss* for the Consolidator Error/Warning Report

MMddhhmmss signifies the following:

- MM = numeric representation of the month,
- dd = day of the month,
- hhmmss = the hour, minute, and second that the file or report was generated.

Copy the files to your local computer. You may choose to delete the files from the USPS host. If you do not delete the files, the USPS host site will automatically delete the oldest copy (generation) of each file type on the 31st generation of that file.

To delete the file, use the *del* command.

```
Example: del ERRWRNO.RPT.MMddhhmmss
```

Changing the FTP Password

Note: When you first receive your postalid, the corresponding password matches the id. It is *highly recommended* that you change your password as soon as you first access your account. To voluntarily change your password, the command *chpw* must be used. The command syntax is *quote chpw <newpassword>*.

```
Example: quote chpw mspacman
```

— *Product Information Requirements, Product Development, 2-20-03*

HANDBOOK DM-109 REVISION

Clarifications to Handbook DM-109, Business Mail Acceptance

Handbook DM-109, *Business Mail Acceptance*, provides information about mail verification and acceptance policy for mailings deposited by customers in business mail entry units (BMEUs) and detached mail units (DMUs). The following information clarifies certain policies and procedures in Handbook DM-109 involving Chapter 4 and Chapter 7.

We will incorporate these revisions into the online version of Handbook DM-109, which is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*. We will not print copies of Handbook DM-109 at this time. Managers, Business Mail Entry (MBMEs), and other acceptance personnel are encouraged to print a copy of Handbook DM-109 from the Postal Service Intranet to keep as a reference at their work sites.

Handbook DM-109, Business Mail Acceptance

* * * * *

4 Verification Procedures

[Add the following paragraph as the first paragraph on page 4-1:]

Chapter 4 is intended for use by sites that do not have Mail Evaluation, Readability Lookup Instruments (MERLIN). MERLIN sites will follow verification procedures documented in the MERLIN operations training manual, which is available at business mail entry units (BMEUs).

* * * * *

7 Non-ABE

[Add the following paragraph as the first paragraph on page 7-1:]

Chapter 7 is intended for use by sites that do not have Mail Evaluation, Readability Lookup Instruments (MERLIN). MERLIN sites will follow verification procedures documented in the MERLIN operations training manual, which is available at business mail entry units (BMEUs).

* * * * *

— *Marketing Technology and Channel Management, Business Mail Acceptance, 2-20-03*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09312	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09313	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09314	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09397	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09398	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09399	Add “M”; Delete “F1,N,R,R1”	Immediately	A-A1-B-B1-C-F-M-V-Z1
APO AE 09802	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-RI-V-Z1
APO AE 09805	Add “A,C,M”; Delete “E2,E3,H1,R,R1,U1”	Immediately	A-A1-B-B1-C-F-M-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09007	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-U-Z1	09090	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09169	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09021	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09034	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09036	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09042	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09183	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1
09045	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09046	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09307	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09309	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09054	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U		
09058	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09225	A1-B-B1-C-D-U		
09059	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		
09060	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09136	A1-B-B1-C-D	09229	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V		
09069	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09139	A1-B-B1-C-D	09245	A1-B-B1-C-D-U		
09076	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
09080	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09447	A1-B-B1-C-C1-U-V
09312	A-A1-B-B1-C-F-M-V-Z1	09343	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09454	A1-B-B1-C-C1-U-V
09313	A-A1-B-B1-C-F-M-V-Z1	09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09456	A1-B-B1-C-C1-U
09314	A-A1-B-B1-C-F-M-V-Z1	09345	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U
09315	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U
09316	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-U
09317	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U
09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09349	A-A1-B-B1-C-C1-D-E2-F-F1-H-I-M-N-R-R1-V-Z-Z1	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U
09319	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09469	A1-B-B1-C-C1-U
09320	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09351	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09381	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09470	A1-B-B1-C-C1-U
09321	A-A1-B-B1-C1-E3-F-H1-M-N-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09494	A1-B-B1-C-C1-U
09322	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09496	A1-B-B1-C-C1-U-V
09323	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09498	A1-B-B1-C-C1-U
09324	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09499	A1-B-B1-C-C1-U
09325	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09501	A1-B-V
09326	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09358	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09502	A1-B-V
09327	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09503	A1-B-V
09328	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09360	A1-B-B1-V	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09504	A1-B-V
09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09505	A1-B-V
09330	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09362	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09506	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09507	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09364	A1-B-B1-C1-E2-E3-F-H1-I-R-R1-U1-V-Z-Z1	09393	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09508	A1-B-V
09333	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09509	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09366	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09395	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09510	A1-B-V
09335	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09367	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09396	A-A1-B-B1-F-V	09511	A1-B-V
09336	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09368	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09397	A-A1-B-B1-C-F-M-V-Z1	09517	A1-B-V
09337	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09369	A1-B-B1-C1-E2-E3-F-H1-I-N-R-R1-U1-V-Z-Z1	09398	A-A1-B-B1-C-F-M-V-Z1	09521	A1-B-V
09338	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09370	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09399	A-A1-B-B1-C-F-M-V-Z1	09524	A1-B-V
09339	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09371	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09409	A1-B-B1-C-C1-U-V	09532	A1-B-V
09340	A-A1-B-B1-C1-F-R-V			09420	A1-B-B1-C-C1-U	09534	A1-B-V
09341	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1					09542	A1-B-V
						09543	A1-B-V
						09545	A1-B-V
						09549	A1-B-V
						09550	A1-B-V
						09554	A1-B-B1-V
						09556	A1-B-V
						09557	A1-B-V
						09564	A1-B-V
						09565	A1-B-V
						09566	A1-B-V
						09567	A1-B-V
						09568	A1-B-V
						09569	A1-B-V
						09570	A1-B-V
						09573	A1-B-V
						09574	A1-B-V
						09575	A1-B-V
						09576	A1-B-V
						09577	A1-B-V
						09578	A1-B-V
						09579	A1-B-V
						09581	A1-B-V
						09582	A1-B-V
						09586	A1-B-V
						09587	A1-B-V
						09588	A1-B-V
						09589	A1-B-B1-V

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09590	A1-B-V	09722	A1-B-B1-C-D-N-U-V	09837	A1-B-B1-V-Z1	34053	A1-B-V-Z1
09591	A1-B-V	09723	A1-B-B1-N-U-V-Z1	09838	A1-B-B1-V-Z1	34055	A1-B-N-V-Z1
09593	A1-B-V	09724	A1-B-B1-C-C1-F1-M-R-R1-U	09839	A-A1-B-B1-U-V-Z1	34058	A1-B-B1-V-Z1
09594	A1-B-V			09841	A-A1-B-B1-U-Z1	34071	A1-B-I-M-N-V-Z
09595	A1-B-V	09725	A1-B-B1-C	09842	A-A1-B-B1-Z1	34076	A1-B-B1-F1-N-V-Z1
09596	A1-B-V	09726	A1-B-B1-N-U	09844	A-A1-B-B1-U-V-Z1	34078	A1-B-B1-F1-N-V-Z1
09599	A1-B-V	09728	A1-B-B1-C	09852	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34079	A1-B-B1-F1-N-V-Z1
09601	A1-B-B1-C-F-F1-U	09732	A1-B-B1-N-V-Z1			34090	A1-B-V
09602	A1-B-B1-C-F-F1-N-U	09733	A1-B-B1-I-V	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34091	A1-B-V
09603	A1-B-B1-C-F-F1-U	09735	A1-B-B1-N-V-Z1	09855	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1	34092	A1-B-V
09604	A1-B-B1-C-F-F1-U	09777	A-A1-B-B1-C-E1-N			34093	A1-B-V
09609	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V	09858	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34095	A1-B-V
09610	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V			34098	A1-B-V
09612	A1-B-B1-C-F-U	09788	A-A1-B-B1-F-R-V	09865	A-A1-B-B1-V-Z1	34099	A1-B-V
09613	A1-B-B1-C-F-U-V	09789	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	96201	A-A1-B
09617	A1-B-B1-C-F-U	09790	A-A1-B-B1-C1-F-R-V	09871	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96202	A-A1-B1-U-V
09618	A1-B-B1-C-F-U	09791	A-A1-B-B1-C1-E1-F-M-N-R-V			96203	A-A1-B
09619	A1-B-B1-C-F-U			09880	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1	96204	A-A1-B-B1
09620	A1-B-B1-C-F-U	09793	A-A1-B-B1-F-R-V			96205	A-A1-B-B1-U
09621	A1-B-B1-C-F-U	09797	A1-B-B1-C-D-P-V	09882	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96206	A-A1-B-B1-U
09622	A1-B-B1-C-F-U	09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09888	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1	96207	A-A1-B-B1-V
09623	A1-B-B1-C-F-U					96208	A-A1-B-B1-U
09624	A1-B-B1-C-F-U	09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09889	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z-Z1	96212	A-A1-B-B1-U
09625	A1-B-B1-C-F-U					96213	A-A1-B-B1-U
09626	A1-B-B1-C-F-U	09803	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	09890	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96214	A-A1-B-B1-U
09627	A1-B-B1-C-F-U	09805	A-A1-B-B1-C-F-M-V-Z1			96215	A-A1-B-B1-U-V
09628	A1-B-B1-C-F-F1-U-V			09892	A-A1-B-B1-F-N-R-R1-V-Z1	96217	A-A1-B-B1-U-V
09630	A1-B-B1-C-F-U-V	09806	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96218	A-A1-B-B1-U
09631	A1-B-B1-C-F-U			09898	A1-B-B1-E2-F-H1-I-R-R1-U2-V-Z1	96219	A-A1-B-B1-U-V
09636	A1-B-B1-C-F-U	09807	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96220	A-A1-B-B1-U-V
09638	A1-B-B1-C-E2-F-U-V			34002	A1-B-B1-N-U-Z1	96221	A-A1-B-B1-U-V
09642	A1-B-B1-N-U	09808	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96224	A-A1-B-B1-U
09643	A1-B-B1-U			34020	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U
09644	A1-B-B1-U	09809	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34021	A1-B-M-N-V-Z1	96257	A-A1-B-B1-U
09645	A1-B-U			34022	A1-B-B1-D-F-M-N-V-Z1	96258	A-A1-B-B1-U
09647	A1-B-B1-N-U	09811	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1			96259	A-A1-B-B1-U
09648	A1-B-B1-N-U-V-Z1			34023	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U
09649	A1-B-B1-U	09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34024	A1-B-B1-M-N-V-Z1	96264	A-A1-B-B1-U
09703	A1-B-B1-C-F1			34025	A1-B-B1-F-N-U-V-Z1	96266	A-A1-B-B1-U
09704	A1-B-B1-C-D-V	09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34030	A1-B-B1-M-N-V-Z1	96267	A-A1-B-B1-U-V
09705	A1-B-B1-U			34031	A1-B-B1-M-N-V-Z1	96269	A-A1-B-B1-U
09706	A1-B-B1-C-U-V	09819	A-A1-B-F-P-V-Z1	34032	A1-B-M-N-V-Z1	96271	A-A1-B-B1-U
09707	A1-B-B1-C-N-U-V	09821	A-A1-B-F-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96275	A-A1-B-B1-V
09708	A1-B-B1	09822	A-A1-B-F-V-Z1	34034	A1-B-B1-M-N-V-Z1	96276	A-A1-B-B1
09709	A1-B-B1-F1	09823	A-A1-B-F-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96278	A-A1-B-B1-U
09710	A1-B-B1-C-C1-F1-M-R-R1-U	09824	A-A1-B-F-V-Z1	34036	A1-B-M-N-V-Z1	96283	A-A1-B-B1-U
		09826	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z1	96284	A-A1-B-B1-U-V
09711	A1-B-B1-F1-Z1					96297	A-A1-B-B1-U
09713	A1-B-B1-C-F1	09827	A-A1-B-F-Z1	34038	A1-B-B1-M-N-V-Z1	96306	A1-B-B1-F-F1-F2-M-W
09714	A1-B-B1-C-C1-F1-M-R-R1-U	09828	A1-B-N-V-Z1	34039	A1-B-N-V-Z1		
		09830	A1-B-B1-C-N-Z1	34040	A1-B-V-Z1	96309	A1-B-B1-M-V-W
09715	A1-B-B1-F1	09831	A1-B-B1-F-N-U-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96310	A1-B-B1-M-W
09716	A1-B-B1-C-D-N-U-V	09832	A1-B-B1-U1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96311	A1-B-B1-M-W
09717	A1-B-B1-M-W	09833	A1-B-B1-U1-V-Z1			96313	A1-B-B1-F-F1-F2-M-W
09718	A1-B-B1-F-I-N-U-V	09834	A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1		
09719	A1-B-B1-C-F1	09835	A-A1-B-B1-V-Z1			96319	A1-B-B1-M-W
09720	A1-B-B1-U-V	09836	A-A1-B-B1-C-F-M-V-Z1	34050	A1-B-V	96321	A1-B-B1-F-F1-F2-M-W
09721	A1-B-B1-N-U-Z1			34051	A1-B-V-Z1		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96322	A1-B-B1-F-F1-F2-M-W	96411	A1-B-B1-F-V-Z1	96520	A1-B-F-U3-V	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
96323	A1-B-B1-M-V-W	96412	A1-B-B1-F-V-Z1	96521	A1-B-F-N	96615	A1-B-V
96326	A1-B-B1-M-W	96413	A1-B-B1-F-V-Z1	96522	A1-B-F-N-U	96617	A1-B-V
96328	A1-B-B1-M-W	96414	A1-B-B1-F-V-Z1	96530	A-A1-B-B1-H-M-N-U-V	96619	A1-B-V
96330	A1-B-B1-M-W	96415	A1-B-B1-F-V-Z1	96531	A1-B-B1-H-M-U-V	96620	A1-B-V
96336	A1-B-B1-M-V-W	96416	A1-B-B1-F-V-Z1	96534	A-A1-B-F	96621	A1-B-V
96337	A1-B-B1-M-W	96417	A1-B-B1-F-V-Z1	96535	A-A1-B-B1-F-V	96622	A1-B-V
96338	A1-B-B1-M-W	96418	A1-B-B1-F-V-Z1	96536	A1-B-B1-V	96623	A1-B-V
96339	A1-B-B1-M-V-W	96419	A1-B-B1-F-V-Z1	96537	A1-B-B1-V	96624	A1-B-V
96343	A1-B-B1-M-W	96420	A1-B-B1-F-V-Z1	96538	A1-B-B1-V	96628	A1-B-V
96347	A1-B-B1-F-F1-F2-M-W	96421	A1-B-B1-F-V-Z1	96540	A1-B-B1-V	96629	A1-B-V
96348	A1-B-B1-F-F1-F2-M-W	96422	A1-B-B1-F-V-Z1	96541	A1-B-B1-V	96634	A1-B-V
96349	A1-B-B1-F-F1-F2-M-W	96423	A1-B-B1-F-V-Z1	96542	A1-B-B1-V	96635	A1-B-V
96350	A1-B-B1-F-F1-F2-M-W	96424	A1-B-B1-F-V-Z1	96543	A1-B-B1-P-V	96643	A1-B-V
96351	A1-B-B1-F-F1-F2-M-W	96425	A1-B-B1-F-V-Z1	96546	A1-B-F-U3	96657	A1-B-V
96362	A1-B-B1-F-F1-F2-M-W	96426	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96548	A-A1-B-B1-H-M-U	96660	A1-B-V
96365	A1-B-B1-M-V-W	96427	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96549	A-A1-B-B1-H-M-U	96661	A1-B-V
96367	A1-B-B1-L-M-W	96428	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96551	A-A1-B-B1-H-M-U	96662	A1-B-V
96368	A1-B-B1-M-W	96429	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96553	A-A1-B-B1-H-M-N-U-V	96663	A1-B-V
96370	A1-B-B1-F-F1-F2-M-W	96430	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96554	A-A1-B-B1-H-M-U	96664	A1-B-V
96372	A1-B-B1-M-W	96431	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96555	A1-B-B1-F-M-V	96665	A1-B-V
96373	A1-B-B1-M-W	96432	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96557	A1-B-B1-F-M-V	96666	A1-B-V
96374	A1-B-B1-M-W	96433	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96558	A1-B-V	96667	A1-B-V
96375	A1-B-B1-M-W	96434	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96559	A1-B-B1-V	96668	A1-B-V
96376	A1-B-B1-M-W	96435	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96598	A1-B-B1-V	96669	A1-B-V
96377	A1-B-B1-M-W	96436	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96599	A1-B-B1-V	96670	A1-B-V
96378	A1-B-B1-M-W	96490	A1-B-B1-V	96601	A1-B-V	96671	A1-B-V
96379	A1-B-B1-M-W	96507	A-A1-B-F-V	96602	A1-B-V	96672	A1-B-V
96384	A1-B-B1-M-W	96511	A1-B-B1-I-N-V	96603	A1-B-V	96673	A1-B-V
96386	A1-B-B1-M-W	96515	A1-B-B1-F	96604	A1-B-V	96674	A1-B-V
96387	A1-B-B1-M-W	96517	A1-B-B1-F-U3-V	96605	A1-B-O-V	96675	A1-B-V
96388	A1-B-B1-M-W	96518	A1-B-B1-V	96606	A1-B-V	96676	A1-B-V
96401	A1-B-B1-F-V			96607	A1-B-V	96677	A1-B-V
96403	A-A1-B-B1-M-N-U-V			96608	A1-B-V	96678	A1-B-V
96405	A1-B-B1-F-V-Z1			96609	A1-B-V	96679	A1-B-V
96410	A1-B-B1-F-V-Z1			96610	A1-B-V	96681	A1-B-V
				96611	A1-B-V	96682	A1-B-V
				96612	A1-B-V	96683	A1-B-V
				96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96684	A1-B-V
						96686	A1-B-V
						96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	42"	72" length and girth combined
	over 42" to 44"	24" girth
	over 44" to 46"	20" girth
	over 46" to 48"	16" girth
	Maximum length 48"	

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

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Starting at
\$5.60
For up to 1 lb. and \$50 of coverage

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Delivery Confirmation™
to Priority Mail®



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Employees

WANTED

U.S. Postal Inspectors — Only the Exceptional Need Apply

Postal inspectors are federal law enforcement officers with investigative jurisdiction in all criminal matters involving the integrity of the mail and the security of the U.S. Postal Service.

Postal inspectors investigate criminal and civil violations of the Postal Service's laws and protect the Postal Service's revenue and assets. Postal inspectors carry firearms, make arrests, testify in court, serve subpoenas, and write comprehensive reports. It is a demanding position, often requiring frequent and extended travel and absences from home. Postal inspectors may work under hazardous conditions, have irregular work hours, and be assigned anywhere in the country.

If you are a U.S. citizen between the ages of 21 and 36, possess a conferred 4-year college degree, are in good physical condition, and meet other specialized requirements set by our agency, you may be one of the exceptional individuals chosen to join our ranks.

We encourage Postal Service career employees to apply and become a member of the Postal Inspection Service family. Your nearest Postal inspector recruiter is standing by ready to help you advance your career goals.

Beginning January 8, 2003, the Postal Inspection Service opened recruitment for college graduates who do not have previous work experience. If you do not meet one of the special requirements listed in Publication 168, *Postal Inspector Application*, but have either (1) a 4-year college degree with a minimum GPA of 3.0 or (2) an advanced degree, you may now apply to become a Postal inspector. To apply, submit Publication 168 along with a copy of your college transcript.

You can obtain Publication 168, *Postal Inspector Application*, by any of the following means:

- **Access it online on the *Intranet*** by going to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *PUBs* (the direct URL is www.usps.com/cpim/ftp/pubs/pub168.pdf).

- **Access it online on the *Internet*** by going to www.usps.com; click on *Postal Inspectors Preserving the Trust*, then *Recruitment now open for Postal Inspectors*, then *requirements and an application* (the direct URL is www.usps.com/cpim/ftp/pubs/pub168.pdf).

- **Write** to the following address, ask for the application, provide your mailing address, and we will send the application to you by mail:

US POSTAL INSPECTION SERVICE
OFFICE OF RECRUITMENT
9600 NEWBRIDGE DRIVE
POTOMAC MD 20854-4436

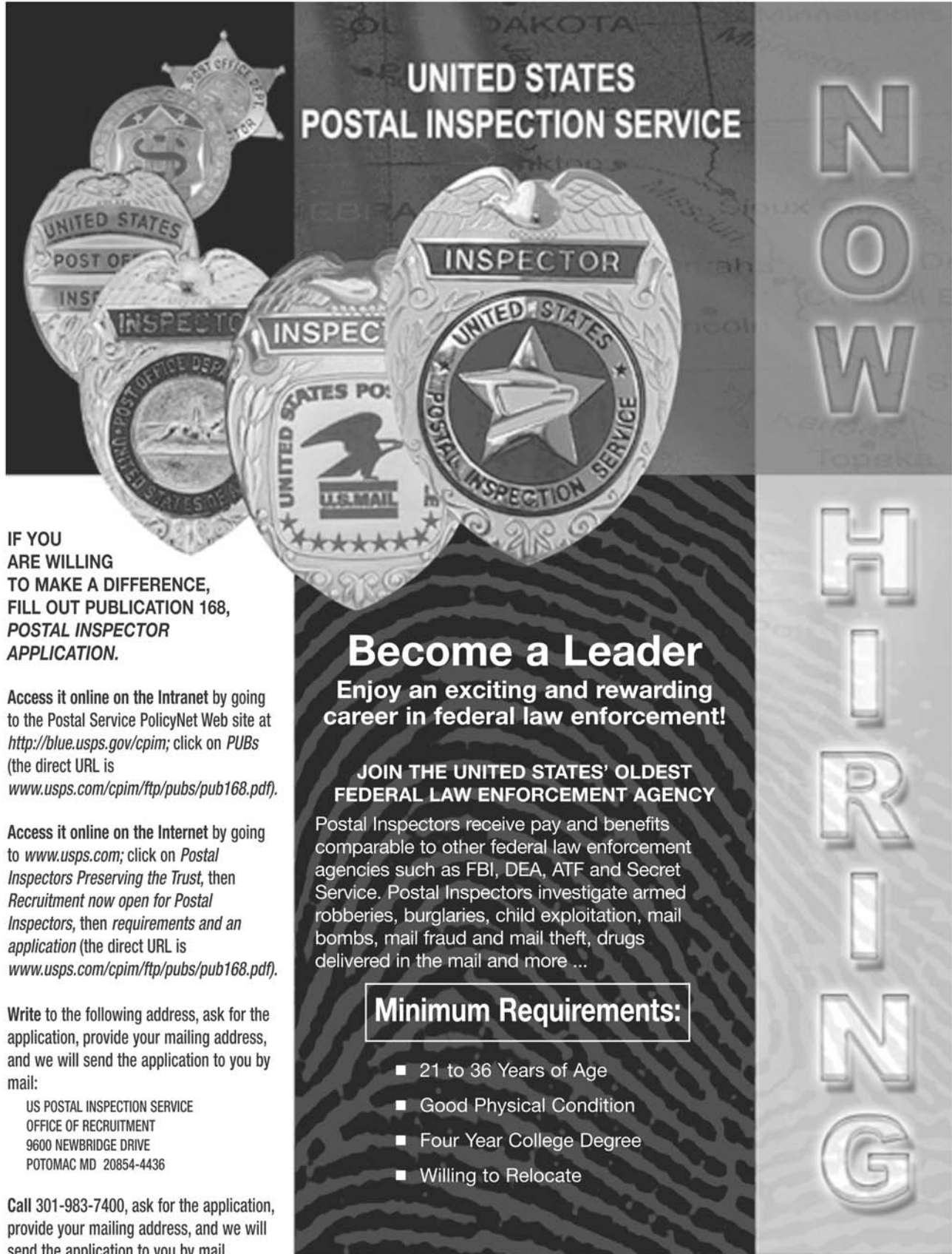
- **Call** 301-983-7400, ask for the application, provide your mailing address, and we will send the application to you by mail.

At this time, the Postal Inspection Service is seeking Postal inspector candidates only; however, we also recruit for these positions:

- Postal police officers
- Forensic scientists
- Information technology specialists
- Security electronic technicians
- Administrative support specialists

For more information about recruitment for the Postal Inspection Service, go to www.usps.com; click on *Postal Inspectors Preserving the Trust*, then *Recruitment now open for Postal Inspectors*.

— *Congressional and Public Affairs,*
Postal Inspection Service, 2-20-03



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**UNITED STATES
POSTAL INSPECTION SERVICE**

**IF YOU
ARE WILLING
TO MAKE A DIFFERENCE,
FILL OUT PUBLICATION 168,
POSTAL INSPECTOR
APPLICATION.**

Access it online on the Intranet by going to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *PUBs* (the direct URL is www.usps.com/cpim/ftp/pubs/pub168.pdf).

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POTOMAC MD 20854-4436

Call 301-983-7400, ask for the application, provide your mailing address, and we will send the application to you by mail.

Become a Leader

Enjoy an exciting and rewarding career in federal law enforcement!

**JOIN THE UNITED STATES' OLDEST
FEDERAL LAW ENFORCEMENT AGENCY**

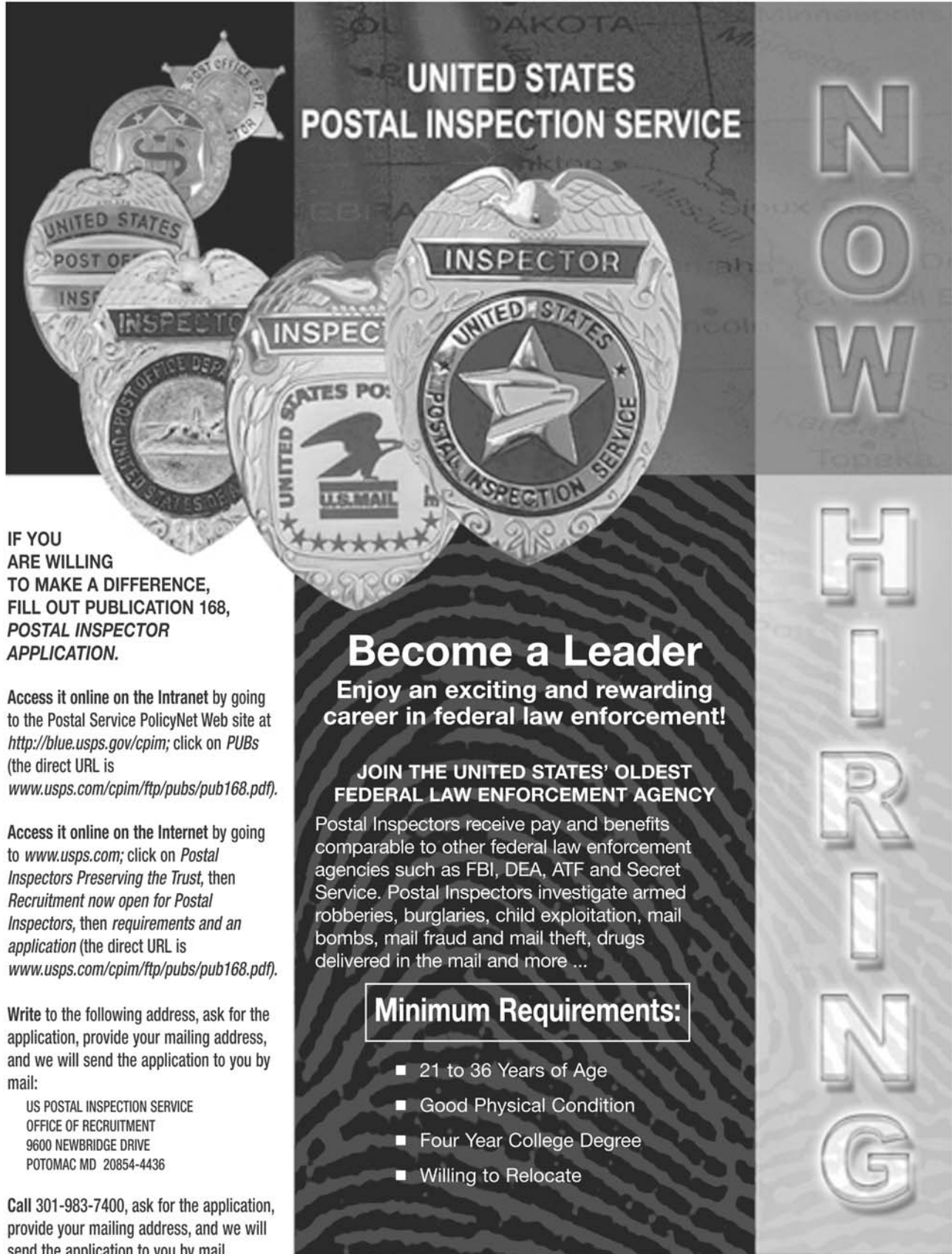
Postal Inspectors receive pay and benefits comparable to other federal law enforcement agencies such as FBI, DEA, ATF and Secret Service. Postal Inspectors investigate armed robberies, burglaries, child exploitation, mail bombs, mail fraud and mail theft, drugs delivered in the mail and more ...

Minimum Requirements:

- 21 to 36 Years of Age
- Good Physical Condition
- Four Year College Degree
- Willing to Relocate

CUT ALONG DOTTED LINE





IF YOU ARE WILLING TO MAKE A DIFFERENCE, FILL OUT PUBLICATION 168, POSTAL INSPECTOR APPLICATION.

Access it online on the Intranet by going to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on PUBs (the direct URL is www.usps.com/cpim/ftp/pubs/pub168.pdf).

Access it online on the Internet by going to www.usps.com; click on *Postal Inspectors Preserving the Trust*, then *Recruitment now open for Postal Inspectors*, then *requirements and an application* (the direct URL is www.usps.com/cpim/ftp/pubs/pub168.pdf).

Write to the following address, ask for the application, provide your mailing address, and we will send the application to you by mail:

US POSTAL INSPECTION SERVICE
 OFFICE OF RECRUITMENT
 9600 NEWBRIDGE DRIVE
 POTOMAC MD 20854-4436

Call 301-983-7400, ask for the application, provide your mailing address, and we will send the application to you by mail.

UNITED STATES POSTAL INSPECTION SERVICE

Become a Leader

Enjoy an exciting and rewarding career in federal law enforcement!

JOIN THE UNITED STATES' OLDEST FEDERAL LAW ENFORCEMENT AGENCY

Postal Inspectors receive pay and benefits comparable to other federal law enforcement agencies such as FBI, DEA, ATF and Secret Service. Postal Inspectors investigate armed robberies, burglaries, child exploitation, mail bombs, mail fraud and mail theft, drugs delivered in the mail and more ...

Minimum Requirements:

- 21 to 36 Years of Age
- Good Physical Condition
- Four Year College Degree
- Willing to Relocate

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CUT ALONG DOTTED LINE



ELM REVISION

Changes in Eligibility Requirements for Rural Carrier Step Increases

Effective February 3, 2002, the practice of step increase deferment based on unacceptable work performance by rural carriers was eliminated by negotiations incorporated into the interest arbitration opinion and award by John Wells. To reflect this change, the *Employee and Labor Relations Manual* (ELM) Sections 421 and 424 are revised.

In addition, Section 425, Postal Nurses Schedule (PNS), and Section 428, Postal Police Officers (PPO) Schedule, of the ELM are revised to include information on work performance previously given in Section 424.

We will incorporate these revisions into the next printed version of the ELM and also into the next update of the on-line version available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Manuals*. A summary of the changes is provided below.

Summary of Changes

421.45, Salary Increases, item b, is modified to clarify the definition of step increase.

424.3, Step Increase, is modified to remove the performance requirements for eligibility for step increases for rural carriers.

425, Postal Nurses Schedule, has been divided into subsections, given titles to the subsections, numbered accordingly, and provides information on the Postal Nurses Schedule previously given in Section 424.

428, Postal Police Officers Schedule, has been divided into subsections, given titles to the subsections, numbered accordingly, and provides information on Postal Police Officers Schedule previously given in Section 424.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
4	Pay Administration				
	*	*	*	*	*
420	Wage Administration Policy for Bargaining Unit Employees				
421	General Principles and Terms				
	*	*	*	*	*
421.4	Definitions				
	*	*	*	*	*

421.45 Salary Increases

The types of salary increases are as follows:

* * * * *

[Revise item b to read as follows:]

- b. *Step increase* — an increase that represents advancement from one step to the next within a specific grade of a position dependent on satisfying certain waiting period criteria (see 422.3); also called *periodic step increase*. To be eligible for a periodic step increase, occupational health nurses and postal police officers must in addition satisfy certain performance criteria (see 425.3 and 428.3). *Most prevalent step* is a dollar amount determined by calculating the most frequently occurring incremental amount between steps within a grade level. When two amounts occur the same number of times, the higher of the two amounts is designated as the most prevalent step.

* * * * *

424 Rural Carriers Schedules

* * * * *

424.3 Step Increase

424.31 Eligibility and Procedure

[Revise 424.31 to read as follows:]

Regular rural carriers and substitute rural carriers with an indefinite appointment and part-time flexible rural carriers are granted step increases in accordance with the provisions of 422.3.

[Revise heading of 424.32 to read as follows:]

424.32 Adjustment in Route Classification

[Add text under 424.32 to read as follows:]

An increase in basic salary because of an increase in route classification is not an equivalent increase. Therefore, a step increase is not withheld because of the increase in route classification.

* * * * *

425 Postal Nurses Schedule

[Replace all of the existing text of 425 with the following:]

The provisions of 422 cited below are made applicable to this salary schedule by reference:

425.1 Salary System

425.11 Salary Schedule

The Postal Nurses Schedule consists of Grade 1.

425.12 Basis of Rates

Rates are established as follows:

- a. *Annual Rate*. The basic annual salaries for full-time occupational health nurses, augmented by general increases provided by the bargaining unit agreement, are established on a full-time basis of 2,080 hours per year.
- b. *Hourly Rate*. Basic hourly rates for occupational health nurses on a part-time flexible schedule are determined by dividing the annual basic rate by 2,000 hours.

425.13 Cost-of-Living Adjustment

[Reserved]

425.14 Setting Salaries

The appointing official has primary responsibility for setting salaries of employees according to the guidelines in 425.2. Salaries are subject to the approval of the appointing official's superior.

425.15 Employee Classifications

See 422.15. The bargaining unit classifications in 432.111 that apply to bargaining unit occupational health nurses are *full-time regular* and *part-time flexible*. The bargaining unit classification of *part-time regular* does not apply.

425.2 Change Action Pay Rules**425.21 Career Appointment**

Newly appointed occupational health nurses are to be paid the rate for the first step in the position's salary range, except as specified below:

- a. For situations involving reinstatement, prior congressional service, transfer of a function from a federal agency, or veteran preference eligibility, see 422.21.
- b. If local conditions for hiring an occupational health nurse require a higher starting salary than that of Step 1, the approving official may authorize a salary at Step 2 or 3 of the salary schedule. If this occurs, any current bargaining unit occupational health nurse at the same facility paid at a lower step than the newly hired occupational health nurse must be placed at the same step as the newly hired occupational health nurse, with an effective date no later than that of the new hire. The current employee begins a new step waiting period when placed in the higher step.

425.22 Additional Appointment

See 422.22.

425.23 Promotion

See 422.23.

425.24 Reassignment

See 422.24.

425.25 Reduction in Grade

See 422.25.

425.3 Step Increases**425.31 Eligibility and Procedure**

See 422.3. The lengths of the waiting periods are included in Exhibit 422.3. In addition to the conditions listed in 422.31, the employee must have performed in a satisfactory or outstanding manner during the waiting period, as described below.

a. Performance determinations:

- (1) *Responsibility*. Installation heads and their subordinate supervisors have joint responsibility for understanding the kind of work performance expected of employees. Supervisors must (a) keep informed of the deficiencies and proficiencies of employees and (b) provide appropriate commendation, counseling, or assistance on a continual basis — rather than only at the time of a step increase rating.

- (2) *Criteria*. Performance ratings are based on such job-related factors as reliability, work habits, quantity and quality of work performed, cooperation with other employees, and attendance. Criteria for the three categories of performance ratings follow:

- (a) *Outstanding (O)*. Performance and achievement in terms of productive effort, proficiency, and significant contributions to the Postal Service that are well above the established norm.

Note: An outstanding employee may be considered for a quality step increase or Special Achievement Award.

- (b) *Satisfactory (S)*. Performance at an acceptable level involving such qualities as reliability, cooperation, and competence in meeting the normal requirements of a position.

Note: This rating applies to the majority of employees whose performance may range from minimum to very good to above average in several respects of their work.

- (c) *Unsatisfactory (U)*. Employees who repeatedly and/or continually fail to meet the essential requirements of their position involving such characteristics as lack of cooperation, poor attendance, and failure to

produce acceptable work even after they have been counseled on deficiencies.

Note: When an advance written notice of charges has been given to an employee on account of unsatisfactory service, any step increase otherwise normally due must be withheld pending a final decision on the merits of the charges.

b. Processing a step increase:

- (1) *Notification of Increase.* At least 45 days prior to the effective date, the Eagan Accounting Service Center (ASC) provides installations with two copies of a report listing those employees who have completed the required waiting period for advancement to the next step. LWOP hours, when sufficient to require withholding of a step increase (see 422.3), are printed on the listing.
- (2) *Supervisor's Appraisal.* When supervisors receive the step increase notice, they must:
 - (a) Evaluate the employee against performance criteria (see 425.31a(2)) and make a judgment about the employee's service during the waiting period.
 - (b) Check the appropriate performance code (O, S, or U), write the effective date, and sign each line.
- (3) *Approved Increase.* Employees whose step increase is approved receive a copy of a PS Form 50, *Notification of Personnel Action*, and a notification on PS Form 1223-A, *Earnings Statement*, and PS Form 1223-B, *Earnings Statement — Net to Bank*, for the pay period in which the increase is effective. The effective date of the increase is the beginning of the first pay period following completion of the waiting period.
- (4) *Withheld Increase.* Employees whose step increase is withheld will receive a written advance notice from the installation head or her or his designee. Employees will receive a copy of a PS Form 50 at a later date, confirming that the step increase was withheld.

Notes: Withholding of a step increase should not be used as punishment for overt acts that should be handled under the disciplinary procedures.

- (a) In cases of *excessive LWOP*, the revised effective date depends on the amount of LWOP. (See 422.33 for deferral periods.)

- (b) In cases of *unsatisfactory performance*, a 7-pay period redetermination period follows the date of withholding. During this period, the supervisor should encourage and assist the employee to overcome the deficiencies, provide needed training, consider reassignment to more suitable work, and/or other appropriate personnel action. The Eagan ASC includes the employee's name on a listing 45 days in advance of the revised effective date.

- (i) If the employee's service is satisfactory at the end of the additional waiting period, the step increase is approved (see 425.31b(3)).
- (ii) If the employee's service is not satisfactory at the end of the additional waiting period, the step increase may be withheld for another redetermination period, or disciplinary measures under the collective bargaining agreement may be taken.

425.32 Creditable Service

See 422.32.

425.33 Leave Without Pay

See 422.33.

425.34 Simultaneous Personnel Actions

See 422.34.

425.4 Higher Level Assignments

425.41 Definitions

See 422.41.

425.42 Written Management Order

See 422.42.

425.43 Rate of Pay

See 422.43.

425.44 Adjustments and Increases

See 422.44.

425.45 Benefits

See 422.45.

425.5 Dual (Multiple) Employment

425.51 Explanation

See 422.51.

425.52 Salary Determination

See 422.52.

425.53 Documentation

See 421.53

425.54 Step Increases

See. 422.54.

425.55 Leave

See 422.55.

425.56 Reassignment

See 422.56.

425.57 Promotion

See 422.57.

* * * * *

428 Postal Police Officers Schedule

[Replace all of the existing text of 428 with the following:]

The provisions of 422 cited below are made applicable to this salary schedule by reference.

428.1 Salary System**428.11 Salary Schedule**

The Postal Police Officers (PPO) schedule consists of Grade 6.

428.12 Basis of Rates

See 422.12

428.13 Cost-of-Living Adjustment

[Reserved]

428.14 Setting Salaries

See 422.14.

428.15 Employee Classifications

There are two categories of employees in the Postal Police Officers' bargaining unit:

- a. Full-time.
- b. Part-time.

428.2 Change Action Pay Rules**428.21 Career Appointment**

See 422.21.

428.22 Additional Appointment

See 422.22.

428.23 Promotion

See 422.23.

428.24 Reassignment

See 422.24.

428.25 Reduction in Grade

See 422.25.

428.3 Step Increases**428.31 Eligibility and Procedure**

See 422.3. The lengths of the waiting periods are included in Exhibit 422.3. In addition to the conditions listed in 422.31, the employee must have performed in a satisfactory or outstanding manner during the waiting period, as described below.

a. Performance determinations:

- (1) *Responsibility*. Inspectors in charge and their subordinate supervisors have joint responsibility for understanding the kind of work performance expected of postal police officers. Supervisors must (a) keep informed of the deficiencies and proficiencies of postal police officers and (b) provide appropriate commendation, counseling, or assistance on a continual basis — rather than only at the time of a step increase rating.
- (2) *Criteria*. Performance ratings are based on such job-related factors as reliability, work habits, quantity and quality of work performed, cooperation with other employees, and attendance. Criteria for the three categories of performance ratings follow:
 - (a) *Outstanding (O)*. Performance and achievement in terms of productive effort, proficiency, and significant contributions to the Postal Service that are well above the established norm.

Note: An outstanding postal police officer may be considered for a quality step increase or Special Achievement Award.
 - (b) *Satisfactory (S)*. Performance at an acceptable level involving such qualities as reliability, cooperation, and competence in meeting the normal requirements of a position.

Note: This rating applies to the majority of postal police officers whose performance may range from minimum to very good to above average in several respects of their work.
 - (c) *Unsatisfactory (U)*. Postal police officers who repeatedly and/or continually fail to meet the essential requirements of their position involving such characteristics as lack of cooperation, poor attendance, and failure to produce acceptable work even after they have been counseled on deficiencies.

Note: When an advance written notice of charges has been given to a postal police officer on account of unsatisfactory service, any step increase otherwise normally due must be withheld pending a final decision on the merits of the charges.

b. Processing a step increase:

- (1) *Notification of Increase.* At least 45 days prior to the effective date, the Eagan Accounting Service Center (ASC) provides Inspection Service divisions with two copies of a report listing those postal police officers who have completed the required waiting period for advancement to the next step. LWOP hours, when sufficient to require withholding of a step increase (see 422.3), are printed on the listing.
- (2) *Supervisor's Appraisal.* When supervisors receive the step increase notice, they must:
 - (a) Evaluate the postal police officer against performance criteria (see 428.31a(2)) and make a judgment about the postal police officer's service during the waiting period.
 - (b) Check the appropriate performance code (O, S, or U), write the effective date, and sign each line.
- (3) *Approved Increase.* Postal police officers whose step increase is approved receive a copy of PS Form 50, *Notification of Personnel Action, Earnings Statement*, and a notification on PS Forms 1223-A, *Notification of Personnel Action, Earnings Statement*, and 1223-B, *Earnings Statement — Net to Bank*, for the pay period in which the increase is effective. The effective date of the increase is the beginning of the first pay period following completion of the waiting period.
- (4) *Withheld Increase.* Postal police officers whose step increase is withheld will receive a written advance notice from the installation head or her or his designee. Postal police officers will receive a copy of a PS Form 50 at a later date, confirming that the step increase was withheld.

Notes: Withholding of a step increase should not be used as punishment for overt acts that should be handled under the disciplinary procedures.

- (a) In cases of *excessive LWOP*, the revised effective date depends on the amount of LWOP. (See 422.33 for deferral periods.)

- (b) In cases of *unsatisfactory performance*, a 7-pay period redetermination period follows the date of withholding. During this period, the supervisor should encourage and assist the postal police officer to overcome the deficiencies, provide needed training, consider reassignment to more suitable work, and/or other appropriate personnel action. The Eagan ASC includes the postal police officer's name on a listing 45 days in advance of the revised effective date.

- (i) If the postal police officer's service is satisfactory at the end of the additional waiting period, the step increase is approved (see 428.31b(3)).
- (ii) If the postal police officer's service is not satisfactory at the end of the additional waiting period, the step increase may be withheld for another redetermination period, or disciplinary measures under the collective bargaining agreement may be taken.

428.32 Creditable Service

See 422.32.

428.33 Leave Without Pay

See 422.33.

428.34 Simultaneous Personnel Actions

See 422.34.

428.4 Higher Level Assignments

428.41 Definitions

See 422.4. The following provisions apply:

- a. The rules in 422.4 also apply to postal police officers, except that where the text in 422.4 reads "installation heads," substitute "inspectors in charge" for postal police officers.
- b. Where the text reads "installations," substitute "Inspection Service divisions" for postal police officers.

428.42 Written Management Order

See 422.42.

428.43 Rate of Pay

See 422.43.

428.44 Adjustments and Increases

See 422.44.

428.45 Benefits

See 422.45.

428.5 Dual (Multiple) Employment

428.51 Explanation

See 422.51.

428.52 Salary Determination

See 422.52.

428.53 Documentation

See 422.53

428.54 Step Increases

See. 422.54.

428.55 Leave

See 422.55.

428.56 Reassignment

See 422.56.

428.57 Promotion

See 422.57.

428.6 Change From Rural Carrier Schedules

See 422.6.

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— *Compensation,
Employee Resource Management, 2-20-03*

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released December 4, 2002, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1993	6.14	9.52	9.75	10.13	10.08	—	14.57	—	32.68
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94

*Rates of return for May (inception of S and I Funds) through December 2001.

2002 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Feb.	0.40	0.98	0.97	-1.92	-1.93	-2.64	-2.83	0.66	0.70
March	0.44	-1.66	-1.66	3.73	3.76	6.83	6.78	5.82	5.41
April	0.46	1.89	1.94	-6.06	-6.06	-1.06	-0.98	0.25	0.66
May	0.45	0.88	0.85	-0.75	-0.74	-2.39	-2.21	1.29	1.27
June	0.43	0.97	0.87	-7.10	-7.12	-6.67	-6.84	-3.87	-3.98
July	0.43	1.19	1.21	-7.70	-7.80	-9.93	-9.73	-9.99	-9.87
Aug.	0.40	1.58	1.69	0.67	0.66	0.58	0.58	-0.26	-0.23
Sept.	0.37	1.63	1.62	-10.87	-10.87	-6.84	-6.74	-10.75	-10.74
Oct.	0.33	-0.44	-0.46	8.77	8.80	3.38	3.28	5.42	5.37
Nov.	0.34	-0.01	-0.03	5.87	5.89	6.76	6.90	4.49	4.54
Dec.	0.38	2.08	2.07	-5.85	-5.88	-4.32	-4.21	-3.27	-3.36

2003 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.35	0.10	0.09	-2.67	-2.62	-2.35	-2.16	-4.24	-4.17
LAST 12 MONTHS	4.89	9.52	9.46	-22.99	-23.02	-18.42	-18.02	-15.00	-14.93

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

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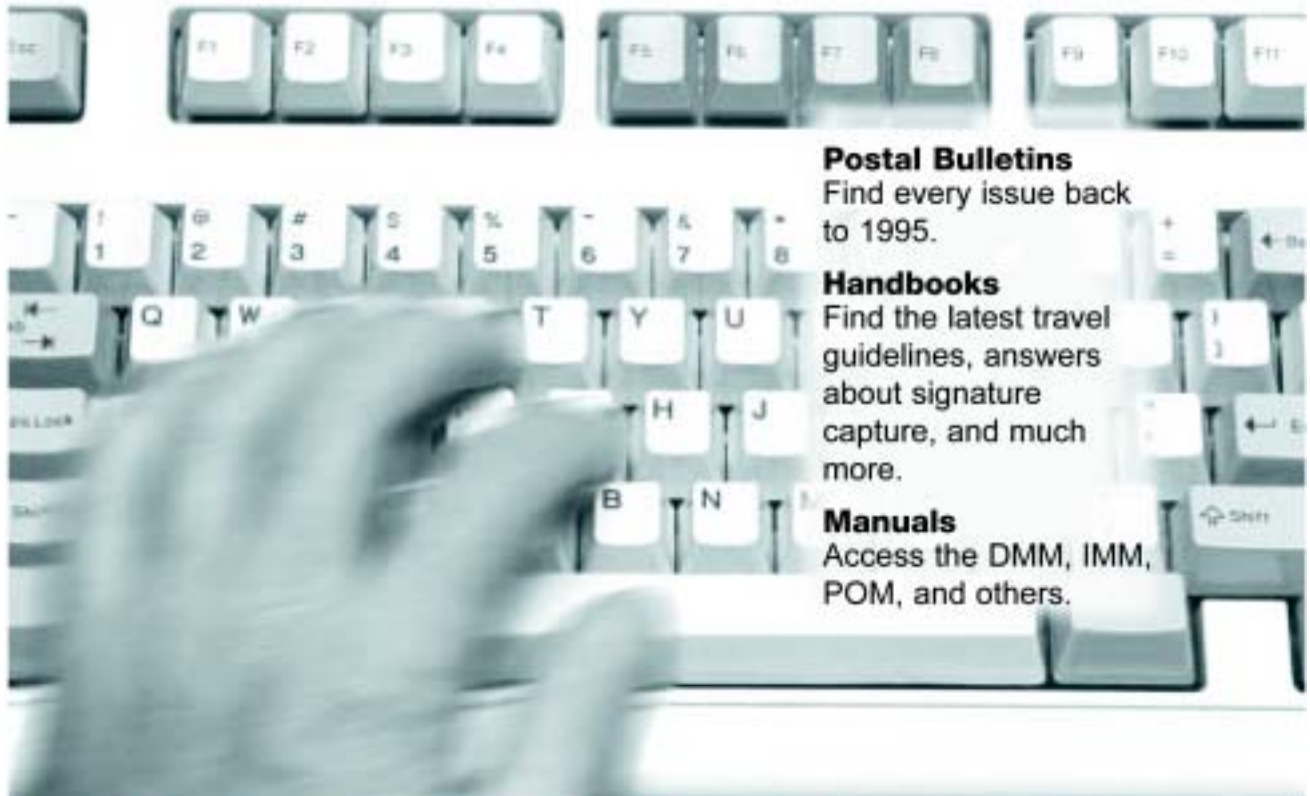
CUT ALONG DOTTED LINE



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<http://blue.usps.gov/cpim>

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Find the latest travel guidelines, answers about signature capture, and much more.

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Access the DMM, IMM, POM, and others.

Next time you need a Postal Service publication, check the Postal Service PolicyNet Web site first.

International Mail

IMM AND PUBLICATION 51 REVISION

Changes in Mailing Items to Norway

Effective February 28, 2003, the Postal Service's European delivery agent, General Logistics Systems (GLS), will no longer deliver airmail parcel post in Norway. Rather, the postal administration of Norway (Norway Post) will deliver airmail parcel post for the Postal Service in Norway. This change affects weight and size limits for parcel post, the availability of insurance, and return receipt service. Additionally, airmail parcel post may be addressed to post office box addresses in Norway. We are also updating the prohibitions, restrictions, and observations listed in the Individual Country Listing for Norway in the *International Mail Manual* (IMM).

We will incorporate these revisions into the printed version of IMM 29 and into the next printed version of Publication 51, and also into the online versions of the IMM and Publication 51, both of which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

	*	*	*	*	*
2	Conditions for Mailing				
	*	*	*	*	*
280	Parcel Post				
	*	*	*	*	*
283	Weight and Size Limits				
	*	*	*	*	*
283.2	Size Limits				
	*	*	*	*	*
283.23	Exceptional Size Limits				
<p>The maximum size limit for rectangular-shaped parcels of 42 inches in maximum length and 79 inches in maximum length and girth combined applies to all countries except as follows:</p>					
	*	*	*	*	*
<p>b. Maximum length: 79 inches Maximum length and girth combined: 108 inches</p>					
<p><i>[In the list of countries in item "b," delete Norway.]</i></p>					
	*	*	*	*	*

Individual Country Listings

* * * * *

Norway

Country Conditions for Mailing

Prohibitions (130)

[Revise the Prohibitions to read as follows:]

Firing caps, loaded metal cartridges for portable firearms, non-explosive elements of artillery fuses and matches.

Radioactive materials.

Substances considered explosive; inflammable or dangerous.

Restrictions

[Revise the Restrictions to read as follows:]

Cosmetics (perfumes, cosmetics, and sanitary products containing alcohol) must be approved by the Technical Alcohol committee.

Importation of radio and telecommunications equipment (equipment like radio remote controls or other wireless systems including walkie-talkies, remote controls, and wireless telephones) is prohibited without the authorization of the Norwegian Telecommunication Regulatory Authority, Oslo. Ordinary TV and radio receivers are exempt from the regulation. Any imported dutiable equipment must be reported to the Norwegian Broadcasting Corporation by the importer.

Medicaments and other products used for medical treatment require authorization by the Ministry of Health. Serum, vaccines, and other bacteriological and serological preparations may be imported by labs and institutes approved by the Norwegian State.

Norwegian bank notes and coins and Norwegian and foreign securities of all kinds require authorization of the national Bank of Norway. Bills for exchange and bank drafts in payment of goods exported from Norway may be imported without prior authorization.

Products of animal origin intended for consumption/use by humans or pet animals are subject to authorization by the Veterinary Department of the Ministry of Agriculture in addition to customs clearance permission. Exception is made for some products. A list can be obtained from the Ministry of Agriculture in Norway.

The importation of firearms, ammunition, and parts of such and other military equipment is subject to the authorization of the Norwegian Police.

Observations

[Revise the Observations to read as follows:]

A commercial invoice in duplicate is required for customs clearance of all commercial items.

* * * * *

Size Limits

[Revise the Size Limits to read as follows:]

Letter-post: see 243.2

Parcel Post

Maximum length: 42 inches

Maximum length and girth combined: 79 inches

* * * * *

Airmail

Parcel Post Rates

[In the Airmail Parcel Post Rates table, revise the last line to read "Weight Limit: 66 lbs."; and revise the table by removing the entries for 67, 68, 69, and 70 pounds.]

* * * * *

Economy Mail

Parcel Post Rates

[In the Economy Mail Parcel Post Rates table, revise the last line to read "Weight Limit: 66 lbs."; and revise the table by adding weight/rate entries for 56 pounds through 66 pounds to read as follows:]

56	64.35
57	65.20
58	66.05
59	66.90
60	67.75
61	68.60
62	69.45
63	70.30
64	71.15
65	72.00
66	72.85

* * * * *

[Revise the Insurance entry to read as follows:]

Insurance (320) NOT Available

* * * * *

[Revise the Return Receipt entry to read as follows:]

Return Receipt (340) Fee: \$1.75

Available for Registered Mail.

* * * * *

Publication 51, International Postal Rates and Fees

* * * * *

Mail Preparation

* * * * *

Size Limits – Parcel Post

[Delete Norway from the list of countries in the "Exceptions" paragraph.]

* * * * *

Country Listing

[In the Country Listing, revise the entry for Norway to read as follows (showing revisions in the "Parcel Post Max. Weight Limit (lb.)" column and the "Parcel Post Insurance Indemnity Limit (\$)" column):]

Country	EMS Rate Group	EMS Max. Weight Limit (lb.)	Airmail Parcel Post Rate Group	Economy (Surface) Parcel Post Rate Group	Parcel Post Max. Weight Limit (lb.)	Parcel Post Insurance Indemnity Limit (\$)	Letter- post Rate Group *	GXG Rate Group
Norway	7	66	6	6	66	–	3*	6

* * * * *

NEW EDITION

International Mail Manual Issue 28

Copies of *International Mail Manual* (IMM) Issue 28 (dated January 2003) were recently shipped to all Postal Service installations. All previous issues of the IMM are obsolete, so please discard/recycle them immediately.

Postal installations that require additional copies of the printed version of IMM 28 (beyond their automatic distribution) must requisition them from the Material Distribution Center (MDC) by one of the following means:

- **Touch Tone Order Entry:** Call 800-332-0317, and please listen carefully to the message, as the prompts have changed.

Note: You must be registered to use TTOE. To register, call 800-332-0317, choose option 8, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC Customer Service* or to *mcustome@email.usps.gov*.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

The relevant ordering information for IMM 28 is as follows:

PSN:	7610-02-000-9904
PSIN:	IMMISSUE
Unit of Issue:	EA
Quick Pick #:	032
Bulk Pack Quantity:	12
Price:	\$2.38 each
Edition Date:	01/03

IMM 28 is available on the web at three different locations: the Postal Explorer site, the Internet, and the corporate intranet:

- **Postal Explorer:** at <http://pe.usps.gov>, click on *International Mail Manual (IMM)*.
- **Internet:** at www.usps.com, click on *About USPS & News*, then *Forms & Publications*, then *Browse All Periodicals and Publications*, then *Manuals*, and then *International Mail Manual (IMM)*.
- **Corporate intranet on the Postal Service Policy-Net Web site:** at <http://blue.usps.gov/cpim>; click on *Manuals*, and then *International Mail Manual (IMM)*.

All web sites also have links to 508-compliant text-only files.

We update the IMM online version as often as every 2 weeks to reflect any changes in the most recent issue of the *Postal Bulletin*. The online version is always more current than the existing printed version, so if you have web access, and if practicable, you should check the online version when responding to customer inquiries about international mail issues.

— *International Marketing,
International Business, 2-20-03*

INTERNATIONAL MAIL SERVICES STAND-UP TALK

Your Window of Opportunity — Global Priority Mail Service

This is the third in a series of stand-up talks that managers should give to retail associates about international mail services. Other talks will appear in upcoming issues of the Postal Bulletin.

Global Priority Mail Service

This is the third in a series of stand-up talks about international mail services.

The objective of these talks is to understand and serve our international customers. Each year international customers generate more than \$1.4 billion in revenue for the U.S. Postal Service — that is a sizeable contribution to the bottom line. Therefore, we want to be sure to keep our international customers satisfied and interested in our service selection. That is what this series is all about.

Do customers rely on you to help them decide how to send their international shipments?

Global Priority Mail® service is one of the most popular international services with Postal Service customers. Why? It provides great value. If your customer wants fast service at an inexpensive rate, Global Priority Mail service offers simple options.

Global Priority Mail service is available to 51 countries that provide priority delivery service. It is designed to deliver items in 4 to 6 business days, depending on origin and destination.

Global Priority Mail service has a 4-pound weight limit.

There are several ways to package items for Global Priority Mail service (all supplies are available from the Postal Service):

- Flat-rate envelopes. Two sizes are available:
 - Small (6" x 10") — \$4.00 to Canada and Mexico; \$5.00 to Europe, Asia-Pacific, and all other countries.
 - Large (9 1/2" x 12 1/2") — \$7.00 to Canada and Mexico; \$9.00 to Europe, Asia-Pacific, and all other countries.
- Variable weight, Tyvek® envelopes and 8" x 12" x 3" boxes. Postage rates range from \$6.00 for a half-pound item to \$31.00 for a 4-pound item, depending on destination.

- Variable weight stickers showing the internationally recognized Exprés logo. Customers can apply these stickers to their own packaging (rather than using the envelopes or boxes available from the Postal Service).

Customers will appreciate using Global Priority Mail service for sending correspondence, documents, and light-weight merchandise.

- They can experience confidence in its fast (4 to 6 business days), reliable service.
- Attention-getting envelopes tell recipients that they are special.
- Last, and very important — the price is reasonable!

Many of your preferred business customers have already found out the great value of Global Priority Mail service. They enjoy the priority handling in foreign countries at reasonable prices, and the special flat-rate envelopes and packaging make a big impression on their customers, potential customers, and suppliers — and your customers understand that making a good impression is very important in the competitive marketplace.

Customers can obtain prestamped Global Priority Mail flat-size envelopes by calling 800-222-1811.

Customers can learn all about Global Priority Mail service by visiting the Postal Service Web site at www.usps.com. Just click on *Send Mail & Packages*, then *International Delivery Options*, then *Go* under either "Send Mail" or "Send Packages," and then *Global Priority Mail*.

Future talks will explore other services in detail. Global Express Mail™ service will be the subject of our next talk.

*— International Marketing,
International Business, 2-20-03*

ICM UPDATES/CORRECTION

International Customized Mail

The article "ICM Updates: International Customized Mail" in *Postal Bulletin* 22095 (2-6-03, pages 30–31) was incorrect. The correct version appears here.

On January 7, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

a. Term: January 1, 2003, through December 31, 2003.

b. Type of mail: Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.

c. Destination countries: Australia and Japan.

d. Service provided by the Postal Service: The Postal Service has agreed to:

1. Furnish the Mailer with the postal equipment and postal supplies required for the use of Qualifying Mail.
2. Provide the Mailer with any training necessary to prepare mail shipments in conformity with the requirements of Qualifying Mail.
3. Perform on-call and scheduled pick-up service.
4. Arrange with carriers to transport Qualifying Mail to international destinations for delivery by the appropriate authority.
5. Provide a system that includes a computer workstation, in-line scale, printers, and manifesting software.
6. Provide the mailer with an Express Mail Corporate Account (EMCA) Mailing Statement at the end of each Postal Accounting Period.

e. Minimum revenue commitment: The Mailer has agreed to meet a minimum volume commitment of at least 1,000 pieces of Qualifying Mail.

f. Worksharing: The Mailer has agreed to:

1. Pay postage to the Postal Service, either directly or through a mailing agent(s), for Global Express Mail (EMS), through an EMCA accounting to the terms of DMM P500.2.
2. Include a manifest with each mailing.
3. Properly label and apply a Customs form to each mailpiece.
4. Tender qualifying mail at the Mailer's plant in accordance with instructions the Postal Service provides.
5. Provide the Postal Service with a schedule of mailings, including the date of tender, weight, volume, and location where mail will originate in accordance with Postal Service instructions.

g. Rates: The Mailer will receive a ten (10) percent discount off non-discounted published rates in effect on the date of mailing for EMS Qualifying Mail. In the event that the costs the Postal Service incurs in the fulfillment of this Agreement increase in excess of five (5) percent the Postal Service shall modify the discount upon giving the Mailer a sixty (60) day notification.

— *International Business, 2-20-03*

ICM UPDATES

International Customized Mail

We have combined ICM updates into one *Postal Bulletin* article to save space and paper. 17 ICM updates appear here.

On January 16, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 30, 2003, through January 29, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum of 3,000 pieces of EMS or \$60,000 in postage for EMS.

On January 16, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 30, 2003, through January 29, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum of 1,000 pieces of EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On January 16, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with International Mail Manual (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** June 1, 2003, through November 30, 2005.
- b. Type of mail:** *Domestic Products and Services* and *International Products and Services*. Every item must conform to the mailing requirements set forth in the *Domestic Mail Manual (DMM)* for Qualifying Mail.
- c. Destination countries:** United States and its territories.
- d. Service provided by the Postal Service:** The Postal Service has agreed to:
 - 1. Participate with Mailer in the development and execution of a joint commercial business plan.
 - 2. Participate with Mailer in a joint management team to monitor service performance of the Qualifying Mail.
 - 3. Participate with Mailer in joint marketing and sales efforts for the purpose of maximizing sales.
 - 4. Provide the Mailer Express Mail and Priority Mail packaging materials at a location the Mailer designates within the continental United States.
 - 5. Provide Mailer training necessary to prepare Qualifying Mail at a site within the continental United States.
 - 6. Return undeliverable Qualifying Mail to Mailer at an address within the continental United States in accordance with DMM.
- e. Minimum volume commitments:** The Mailer has agreed to tender a minimum of \$2 million in postage for Qualifying Mail on an annualized basis for each year the Agreement is in effect.

f. Worksharing: The Mailer has agreed to:

- 1. Pay postage for Qualifying Mail in accordance with the applicable rates as published by the Postal Service at the time of tender.
- 2. Obtain necessary Customs clearances for Qualifying Mail before tendering to the Postal Service.
- 3. Tender all Qualifying Mail at sites mutually agreed upon by both the Mailer and the Postal Service.
- 4. Provide the Postal Service with schedules of mailings to include the intended date and site of tender, and anticipated weight, and volume.
- 5. Use the ICM program for all mailable items intended for delivery within the Territory during the term of this Agreement except as specified in this Agreement.
- 6. Participate with the Postal Service in a joint management team to monitor service performance.
- 7. Participate with the Postal Service in joint marketing and sales efforts for the purpose of maximizing sales.
- 8. Maintain postage manifest systems which meet the approval of the USPS and use the systems for all mailings.
- 9. Pay for telephone communications associated with the manifest system
- 10. Comply with all applicable laws and regulations pertaining to or governing the activities of the Mailer in the countries where the Mailer conducts business and from which Qualifying Mail originates.

g. Rates: The Mailer has agreed to pay postage for Qualifying Mail in accordance with the applicable rates as published by the Postal Service at the time of tender.

On December 17, 2002, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** December 31, 2002, through December 30, 2003.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum of 1,000 pieces of EMS.

On January 27, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 10, 2003, through February 9, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

Fraud Alert

Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, South Lake Tahoe 96150-6200	Kaine Joseph, 1034 Emerald Bay Road, PMB 130
CA, Oroville 95965-0626	Any and All Various Names Other Than Cynthia Armstrong and Ramon Becerra, P.O. Box 626
CA, Oroville 95965-2642	Any and All Various Names Other Than the Names Lisa Harger and Maria Sanchez, P.O. Box 2642
CA, Oroville 95965-1388	Any and All Various Names Other Than the Names Toya Witkowski and Jose Perez, P.O. Box 1388
MI, Dearborn 48123-2527	Any and All Names, P.O. Box 2527
NV, Reno 89511-8134	Jim Maxsim, 18124 Wedge Parkway, PMB 910

— Judicial Officer, 2-20-03

927115	927864	928448	937434	940464	941266	941845	948474	950717	954459	968886	970866	982472
927180	927871	928512	937604	940541	941295	941952	948530	950920	954474	968985	970932	983064
927205	928148	928891	937639	940690	941386	946160	948630	950949	958497	969125	972942	985234
927214	928209	931438	937856	940820	941434	946362	948701	951028	958506	970450	974108	992274
927259	928277	931480	940093	940889	941461	946463	948725	951322	958888	970458	975015	995129
927263	928354	931486	940110	940901	941480	946544	949627	951613	960082	970585	980072	995943
927333	928382	933115	940130	940924	941497	946553	949631	951794	967078	970669	980726	999301
927342	928416	933252	940236	940928	941498	946564	950063	951807	967090	970717	980730	
927375	928424	933559	940269	940982	941507	946580	950218	951918	967308	970773	981661	
927669	928435	933569	940336	941126	941573	947249	950358	951977	968165	970774	982046	
927745	928441	933573	940376	941133	941694	948311	950596	951998	968412	970776	982121	
927774	928444	935055	940447	941230	941755	948436	950656	951999	968413	970839	982352	

— *Product Information Requirements,
Product Development, 2-20-03*

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	044 087 4000 to 044 087 4099	386 883 8936 to 387 314 5574 to	8999 5599
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	045 524 4121 to 045 524 4298	387 837 6300 to 388 828 0656 to	6399 0699
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	047 552 4370 to 047 552 4399	389 696 2400 to 389 846 3104 to	2799 3135
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	077 999 4001 to 077 999 4090	389 846 3145 to 389 887 9211 to	3195 9230
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	210 221 0548 to 210 221 0599	389 887 9234 to 390 001 3182 to	9299 3199
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	227 275 9400 to 227 275 9999	390 001 3500 to 390 545 5974 to	3699 5999
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	273 070 8059 to 273 070 8099	391 104 6146 to 391 574 1466 to	6199 1499
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	273 775 7700 to 273 775 7899	391 783 3020 to 391 792 6100 to	3599 6199
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	302 000 0000 to 302 123 9999	392 668 2956 to 392 854 8500 to	2999 8899
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	349 746 2056 to 350 518 7350 to	393 584 7566 to 393 650 0074 to	7699 0099
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	360 011 1690 to 360 168 6008 to	393 838 8316 to 393 893 6007 to	8499 6099
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	360 173 8800 to 360 324 2326 to	394 126 6907 to 394 189 0405 to	6999 0599
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	362 861 3064 to 373 006 2176 to	394 822 3243 to 394 990 1810 to	2199 1899
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	374 768 2600 to 375 169 4400 to	395 343 3264 to 395 373 3035 to	2699 4599
020 844 7307 to 020 844 7399	034 943 0400 to 034 943 0799	375 829 3400 to 375 851 9100 to	395 396 9649 to 395 970 3240 to	3499 9199
020 972 8948 to 020 972 8999	037 706 9578 to 037 706 9599	376 196 0911 to 378 085 3679 to	397 622 4054 to 397 819 8902 to	0999 3699
022 021 9110 to 022 021 9181	037 909 5490 to 037 909 5499	378 351 1063 to 379 843 5100 to	398 149 7200 to 399 070 0872 to	1099 5199
022 037 1411 to 022 037 1499	040 024 3901 to 040 024 3999	380 093 9600 to 380 165 1165 to	399 156 7119 to 399 203 5064 to	9699 1199
024 380 4100 to 024 380 4199	040 674 7100 to 040 674 7199	381 325 4500 to 381 604 2510 to	399 296 9910 to 399 296 9935 to	4599 2699
024 496 6870 to 024 496 6896	040 688 8816 to 040 688 8899	381 645 9525 to 383 314 3968 to	399 792 7775 to 399 792 8300 to	9599 3999
025 092 0987 to 025 092 0999	041 623 8889 to 041 623 8899	383 892 1000 to 383 892 1382 to	400 427 1051 to 401 045 1505 to	7799 8399
025 369 5535 to 025 369 5599	041 803 6565 to 041 803 6599	384 925 3641 to 385 568 2331 to	401 045 1571 to 401 294 2700 to	1344 1399
025 729 1151 to 025 729 1199	043 205 5922 to 043 205 5999	385 599 7554 to 385 774 2024 to	401 310 9505 to 401 382 5312 to	3654 2399
025 729 1643 to 025 729 1799	044 087 3457 to 044 087 3499	386 624 1412 to 1599		7575 2099

PULL-OUT SECTION

402 578 7876 to	7899	419 730 0300 to	0399	440 858 6300 to	6399	458 671 8678 to	8699
403 125 6744 to	6799	420 277 0015 to	0049	440 858 6420 to	7299	458 671 8721 to	8798
403 260 7000 to	7499	420 599 0734 to	0798	441 199 1655 to	1699	458 847 5044 to	5999
403 280 6470 to	6499	420 661 4115 to	4199	443 127 3648 to	3699	459 274 7624 to	7699
403 685 8600 to	8699	420 758 9500 to	9699	443 127 4000 to	4099	459 365 5432 to	5499
404 003 0300 to	0399	420 969 3951 to	3971	443 673 7900 to	7999	459 378 5764 to	5799
404 041 8838 to	8899	420 969 3973 to	3999	443 800 9335 to	9399	459 472 4816 to	4999
404 071 4268 to	4299	421 116 3565 to	3599	444 382 8822 to	8899	460 349 6878 to	6899
404 347 5356 to	5399	421 130 9300 to	9399	444 390 1667 to	1699	460 550 1909 to	1999
404 347 5548 to	5599	421 313 4500 to	4999	444 457 3854 to	3899	460 997 5234 to	5299
404 726 4500 to	4599	421 364 5537 to	5599	450 048 4173 to	4199	461 973 6443 to	6499
404 961 5001 to	5199	421 656 2609 to	2699	450 048 4442 to	4699	462 152 0107 to	0299
405 325 0188 to	0198	421 988 9700 to	9799	450 560 5173 to	5199	462 274 1072 to	1099
406 009 4587 to	4599	422 172 4667 to	4699	450 620 3077 to	3099	462 277 8373 to	8399
406 260 6830 to	6899	422 484 4212 to	4299	450 620 3135 to	3199	462 554 6051 to	6099
406 459 6641 to	6999	422 556 1270 to	1299	450 780 2716 to	2799	463 011 5529 to	5540
406 733 3000 to	3999	422 587 7024 to	7099	450 801 2700 to	2799	463 176 4115 to	4199
407 545 1557 to	1599	422 819 7533 to	7599	451 109 2967 to	2984	463 176 4229 to	4299
407 594 0412 to	0599	422 842 5073 to	5087	451 115 4110 to	4125	463 185 2600 to	2799
407 692 9100 to	9299	422 907 7563 to	7599	451 115 4127 to	4199	463 227 7711 to	7799
407 959 2190 to	2199	424 500 6050 to	6099	451 746 0700 to	0799	463 414 4869 to	4899
408 265 2275 to	2288	424 641 8500 to	8599	452 265 0074 to	0099	463 808 3484 to	3499
408 499 7700 to	7799	424 871 6600 to	6699	452 265 0246 to	0299	463 945 7400 to	7899
408 499 7900 to	7999	425 298 2352 to	2399	452 265 0335 to	0999	464 629 9000 to	9399
408 682 8484 to	8599	425 418 4269 to	4299	452 509 1169 to	1199	464 711 4332 to	4399
408 698 7015 to	7099	425 418 4405 to	4499	452 855 6471 to	6499	465 692 3963 to	3999
409 072 3941 to	3999	426 547 4566 to	4599	452 890 4679 to	4799	465 698 8300 to	8599
410 491 2311 to	2399	427 412 6337 to	6499	452 900 8215 to	8238	465 743 7745 to	7799
410 694 8400 to	8599	427 481 0900 to	0999	453 117 9146 to	9199	466 798 6056 to	6067
410 775 1500 to	1599	428 027 2742 to	2752	453 334 3631 to	3699	467 147 4300 to	4399
410 795 7927 to	7999	429 474 4172 to	4199	453 603 7841 to	7891	468 079 5782 to	5799
410 867 0917 to	0966	429 889 2900 to	2999	453 650 1140 to	1199	469 067 2817 to	2899
410 867 0970 to	0999	430 150 4401 to	4599	453 741 1300 to	1399	469 127 8000 to	8199
411 868 1023 to	1199	430 172 9800 to	9899	454 013 2919 to	2999	469 213 0359 to	0399
411 922 2322 to	2399	430 177 1900 to	2099	454 186 2411 to	2499	469 213 0500 to	0599
412 193 0900 to	0999	430 444 9500 to	9699	454 268 4883 to	4899	469 561 8011 to	8099
412 395 8599 to	8699	430 664 4070 to	4099	454 302 5400 to	5499	469 658 1961 to	1999
412 485 6500 to	6599	432 168 8419 to	8499	454 490 8300 to	8399	469 666 9900 to	9999
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412 885 5953 to	5999	432 744 1544 to	1599	454 922 4867 to	4895	469 781 4900 to	4999
414 193 3608 to	3674	432 995 9775 to	9799	455 221 1348 to	1499	469 947 6960 to	6999
414 193 3677 to	3699	433 003 5800 to	5899	455 364 2147 to	2199	470 755 5800 to	5818
414 411 7348 to	7399	433 757 3047 to	3099	455 399 5400 to	5499	471 918 0300 to	0999
414 640 0757 to	0799	433 765 4003 to	4099	455 476 0676 to	0699	471 985 2408 to	2419
414 965 1727 to	1799	434 482 7060 to	7199	455 543 0618 to	0699	472 191 6700 to	6799
417 302 8104 to	8199	434 513 2386 to	2399	456 410 9006 to	9099	472 270 2555 to	2599
417 387 6532 to	6599	434 968 3076 to	3092	456 470 4146 to	4299	472 987 0213 to	0241
417 496 6800 to	6999	435 303 1831 to	1842	456 619 4460 to	4499	472 987 0290 to	0299
417 871 9250 to	9299	435 303 1986 to	1999	457 333 2686 to	2699	473 151 2069 to	2199
417 930 9533 to	9599	435 666 6092 to	6399	457 729 1767 to	1777	473 666 9138 to	9199
418 164 6500 to	6799	436 082 6400 to	6899	457 937 8615 to	8699	473 952 3429 to	3499
418 423 9863 to	9899	436 160 6441 to	6499	458 028 9810 to	9899	474 108 5402 to	5499
418 633 5922 to	5999	437 316 7115 to	7199	458 057 2712 to	2999	474 356 5193 to	5299
418 719 8520 to	8599	437 427 0500 to	3499	458 069 9537 to	9599	474 949 3366 to	3399
418 744 2235 to	2299	439 179 2300 to	2399	458 069 9665 to	9699	475 134 9362 to	9399
418 962 2848 to	2899	439 310 0458 to	0499	458 337 5222 to	5299	475 167 9667 to	9699
419 543 0286 to	0299	440 698 1947 to	1999	458 354 7653 to	7999	475 319 3415 to	3499

475 319 3649 to	3799	489 997 5252 to	5299	608 727 7100 to	7199	627 496 7549 to	7599
475 340 6400 to	6599	490 669 5850 to	6099	608 727 7273 to	7599	627 708 3605 to	3699
475 424 8410 to	8499	490 717 7080 to	7099	608 813 9950 to	9999	627 776 2500 to	2599
475 629 9156 to	9199	490 721 6000 to	6099	609 067 5325 to	5399	628 226 3100 to	3199
475 850 6101 to	6199	490 793 1500 to	2099	609 067 5488 to	5499	628 814 4702 to	4799
475 875 2500 to	2599	490 886 8171 to	8199	609 067 5600 to	5699	628 851 9689 to	9699
476 169 8264 to	8299	490 977 9221 to	9240	609 289 6123 to	6199	629 510 7200 to	7299
476 189 3000 to	3499	491 258 8100 to	9099	609 438 4400 to	4499	629 964 4200 to	4294
476 331 2480 to	2499	491 567 1376 to	1399	609 493 1100 to	1199	630 389 3056 to	3071
477 289 8601 to	8699	492 254 4800 to	4899	609 766 8091 to	8999	630 463 0588 to	0599
477 681 5206 to	5299	492 283 5100 to	5199	609 825 4100 to	4115	631 459 9117 to	9199
478 010 4243 to	4268	492 610 6813 to	6899	609 884 2981 to	2999	631 762 9325 to	9399
478 010 4270 to	4291	493 394 5568 to	5599	609 893 1000 to	1099	632 217 4933 to	4999
478 450 5071 to	5099	493 470 2562 to	2599	610 092 3200 to	3299	632 500 0000 to	599 9999
478 469 7838 to	7858	493 473 7700 to	7799	610 582 4200 to	4299	633 110 4165 to	4199
478 469 7883 to	7899	493 716 2153 to	2199	611 879 6939 to	6999	633 110 4303 to	4499
479 280 9800 to	9899	494 206 2972 to	2999	612 291 8013 to	8099	633 438 6429 to	6599
479 365 9116 to	9176	494 217 3446 to	3999	612 751 5171 to	5199	633 588 7173 to	7182
479 412 9900 to	9999	494 224 0500 to	0599	612 751 5226 to	5299	634 725 0700 to	0799
479 667 6190 to	6199	495 145 0600 to	0699	612 751 6083 to	6099	634 803 3239 to	3299
479 748 9680 to	9699	496 209 7425 to	7499	612 751 6268 to	6299	634 807 2474 to	2499
479 860 7000 to	7199	496 213 8728 to	8799	612 751 6572 to	6599	634 827 5900 to	5999
480 526 2000 to	2099	496 474 5226 to	5248	612 774 2111 to	2199	634 886 3428 to	3499
480 640 6330 to	6399	497 053 8517 to	8699	612 774 2254 to	2299	635 559 3449 to	3499
480 658 0568 to	0599	497 854 8673 to	8699	612 774 2500 to	2599	636 289 6214 to	6299
480 689 5100 to	5199	498 449 8888 to	8899	614 469 0979 to	0999	636 634 8007 to	8042
481 072 9463 to	9499	498 929 8285 to	8499	614 474 3000 to	3099	637 150 1200 to	1299
481 673 0074 to	0095	498 936 5310 to	5399	614 521 3490 to	3499	637 562 5828 to	5899
482 527 1500 to	1599	499 016 5425 to	5499	614 645 1800 to	1899	638 042 1647 to	1699
482 541 5255 to	5299	499 440 8575 to	8899	614 832 1100 to	2099	638 049 4984 to	4999
482 729 6800 to	6899	499 731 6717 to	6799	615 017 7505 to	7599	638 318 1115 to	1199
483 363 7207 to	7299	500 064 1858 to	1869	617 711 6609 to	6699	638 318 1453 to	1499
483 402 2356 to	2399	500 070 5725 to	7799	617 760 5266 to	5299	638 885 0000 to	0299
483 486 5100 to	5199	600 645 3223 to	3299	617 813 3601 to	3699	638 903 4362 to	4373
483 632 1521 to	1599	601 339 1200 to	1399	618 840 9200 to	9299	639 415 1929 to	1999
483 632 2600 to	2799	601 653 5884 to	5899	619 551 7229 to	7299	639 415 2019 to	2099
483 849 1615 to	1699	601 661 7700 to	7799	619 859 3000 to	3099	639 420 6200 to	6299
484 174 4803 to	5299	601 682 5343 to	5399	620 073 9400 to	9499	639 469 3517 to	3799
484 323 8900 to	9199	601 928 1600 to	1699	621 614 7907 to	7930	639 605 2143 to	2199
484 680 5000 to	5038	602 512 2972 to	2999	621 614 7932 to	7999	639 657 8600 to	8799
484 680 5040 to	5074	602 555 2400 to	2799	621 648 8021 to	8199	640 289 7500 to	7599
484 680 5077 to	5099	602 829 7061 to	7099	621 648 8500 to	8599	640 289 7700 to	7999
485 029 4913 to	4999	603 483 9572 to	9599	621 904 8351 to	8599	641 170 4420 to	4499
486 176 0600 to	0699	603 490 7200 to	7299	621 916 1978 to	1989	641 318 3133 to	3199
486 559 7555 to	7599	603 678 7100 to	7199	622 989 8032 to	8099	641 378 6500 to	6999
486 696 3023 to	3199	603 678 7662 to	7699	623 076 9300 to	9399	641 383 8739 to	8799
488 173 7900 to	7999	603 678 7902 to	7999	623 819 5006 to	5099	641 877 3187 to	3299
488 206 4100 to	4199	603 678 8418 to	8499	623 895 8200 to	8399	641 877 3310 to	3399
488 226 0200 to	0299	603 678 8700 to	9999	623 917 0000 to	0099	642 355 8094 to	8199
488 709 3906 to	3999	604 086 0880 to	0899	623 917 0200 to	0299	642 355 8308 to	8999
488 855 8359 to	8399	604 349 1414 to	1499	624 468 5288 to	5299	642 900 0018 to	0099
489 181 8963 to	8999	604 503 7776 to	7799	624 665 3162 to	3198	643 030 6254 to	6299
489 223 2000 to	2099	605 520 9037 to	9099	625 088 6735 to	6799	644 066 0882 to	0899
489 311 1930 to	1999	605 685 4010 to	4099	625 916 9500 to	9799	644 069 0600 to	0699
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644 373 9083 to	9099	658 877 8000 to	8199	682 965 1178 to	1199	701 028 6780 to	6899
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644 733 4715 to	4799	659 398 7300 to	7399	683 118 2389 to	2399	701 267 2000 to	3999
644 900 9712 to	9799	659 706 8113 to	8199	683 378 2000 to	2099	701 335 7312 to	7399
644 901 0109 to	1299	659 846 7837 to	7899	683 378 2117 to	2299	701 369 2005 to	2050
644 901 1325 to	1399	660 510 4100 to	4199	683 415 1200 to	1499	701 503 2247 to	2299
644 923 6800 to	7799	660 673 0400 to	0599	683 444 8159 to	8199	701 541 2271 to	2299
644 932 4655 to	4699	661 488 5000 to	5099	685 154 7780 to	7789	701 553 6557 to	6599
645 318 7240 to	7499	661 609 9100 to	9199	685 297 7645 to	7699	701 601 3457 to	3499
645 333 1766 to	1799	661 716 9420 to	9499	685 623 5264 to	5299	701 605 5913 to	5999
645 790 8632 to	8699	661 906 6522 to	6599	685 650 9487 to	9499	701 695 3982 to	3999
645 821 0657 to	0699	662 021 8332 to	8399	685 669 4200 to	4299	701 695 4148 to	4199
645 930 7948 to	7999	662 068 0700 to	0899	685 757 8452 to	8499	701 695 4227 to	4299
645 975 0737 to	0762	662 553 0774 to	0799	686 071 2694 to	2799	701 708 1741 to	1799
646 242 6200 to	6299	663 078 7034 to	7099	686 176 3333 to	3354	701 736 3966 to	3999
646 270 7639 to	7799	663 763 5300 to	5399	686 372 3200 to	3299	701 838 2800 to	2899
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647 049 2900 to	2999	664 253 8000 to	8499	686 931 7636 to	7699	702 195 5109 to	5199
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647 437 3000 to	4999	665 274 8208 to	8299	688 120 9000 to	9999	702 713 1800 to	1809
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648 009 6057 to	6099	666 132 8226 to	8299	690 291 1361 to	1371	702 821 5805 to	5899
648 163 5300 to	5499	666 696 2209 to	2299	690 788 2877 to	2899	702 846 6331 to	6399
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649 647 0370 to	0399	668 383 8400 to	8699	690 941 6000 to	6199	740 241 9049 to	9099
649 647 0522 to	0599	670 368 3400 to	3499	691 313 6383 to	6399	740 255 1718 to	1799
649 647 5237 to	5399	670 369 7336 to	7399	691 313 6600 to	6699	740 470 2420 to	2443
649 647 9100 to	9299	670 750 7169 to	7199	691 582 8003 to	8099	740 523 7432 to	7449
649 666 7800 to	8299	671 046 6200 to	6399	691 664 1800 to	1999	740 535 1555 to	1580
650 114 7707 to	7719	671 251 5448 to	5499	691 664 2400 to	2499	740 701 6105 to	6114
650 130 3400 to	3599	671 926 5600 to	5799	692 727 9362 to	9399	740 705 9790 to	9799
650 213 0406 to	0499	672 444 2000 to	2999	692 798 1800 to	1899	740 726 6400 to	6500
650 555 1749 to	1799	672 828 3410 to	3499	693 249 0779 to	0799	740 765 3306 to	3399
650 564 1900 to	1999	673 167 5776 to	5799	693 249 0877 to	1699	805 885 8411 to	8499
650 627 4212 to	4299	675 464 3700 to	3799	693 445 0566 to	0999	806 087 1100 to	1499
650 736 2043 to	2099	675 464 4000 to	4199	693 448 8500 to	8999	806 268 9275 to	9299
650 739 1540 to	1699	676 365 5958 to	5999	693 645 9583 to	9599	806 534 3400 to	3477
651 741 4415 to	4499	676 669 1024 to	1099	693 965 4200 to	4299	807 342 3283 to	3399
651 882 2800 to	2899	677 126 6734 to	6799	695 741 2906 to	2999	808 086 7100 to	7199
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653 131 4945 to	4999	677 466 1088 to	1099	696 662 8247 to	8299	808 325 5161 to	5699
653 426 3300 to	3399	678 071 4500 to	4799	697 447 8285 to	8296	808 784 8000 to	8299
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654 238 0000 to	0399	679 909 2578 to	2599	698 131 2138 to	2157	830 602 5800 to	5999
654 404 3065 to	3092	680 112 9565 to	9599	698 227 0000 to	0099	830 610 3700 to	3799
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655 103 5081 to	5199	680 412 6046 to	6099	700 065 4800 to	4899	830 983 3635 to	3699
655 523 2600 to	2999	680 761 6800 to	6899	700 190 3350 to	3359	831 354 1387 to	1399
656 305 2448 to	2499	681 677 0540 to	0699	700 228 6048 to	6099	831 815 8240 to	8299
657 347 4438 to	4999	682 070 1029 to	1099	700 650 0452 to	0499	832 525 3810 to	3899
657 710 8100 to	8999	682 956 6280 to	6299	700 666 1323 to	1349	833 159 1884 to	1899
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834 130 5200 to	5299	847 723 7500 to	7599	862 271 5000 to	5099	902 198 9769 to	9799
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840 875 6235 to	6299	855 001 6204 to	6249	868 169 4529 to	4599	905 880 8900 to	8999
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841 349 5000 to	5099	855 361 3390 to	3399	868 514 9000 to	9099	906 158 1508 to	1599
841 805 7747 to	7899	856 226 0490 to	0499	868 566 9200 to	9299	906 558 8812 to	8899
841 805 7944 to	8099	856 656 5800 to	5999	869 387 1150 to	1199	906 982 2214 to	2299
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842 685 4600 to	4699	857 279 3450 to	3499	869 523 7033 to	7099	907 815 0216 to	0257
842 685 4742 to	4999	857 843 4000 to	4099	869 800 0000 to	999 9999	908 622 4225 to	4235
842 860 0300 to	0399	858 124 7644 to	7699	870 054 4814 to	4899	908 936 9254 to	9299
842 898 5582 to	5599	858 756 3111 to	3299	870 491 4812 to	4849	909 100 1787 to	1799
843 062 7100 to	7199	859 063 8200 to	8699	870 536 5820 to	5829	909 100 1900 to	2099
843 077 6288 to	6299	859 190 0600 to	0644	870 541 7167 to	7239	909 568 8900 to	9099
843 077 6378 to	6399	859 437 5538 to	5599	870 575 8155 to	8999	909 568 9300 to	9499
843 758 5769 to	5778	859 811 2888 to	2899	870 589 0485 to	0494	909 725 7307 to	7399
843 786 2554 to	2699	859 855 8873 to	8999	870 589 0485 to	0494	909 725 7307 to	7399
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845 746 2618 to	2635	860 518 9629 to	9699	900 556 4178 to	4199	910 471 7273 to	7299
846 390 7531 to	7599	860 600 0021 to	0999	900 845 0044 to	0099	910 536 2505 to	2599
846 918 0572 to	0599	861 158 2350 to	2599	900 936 0217 to	0299	910 958 7499 to	7599
847 237 7690 to	7699	861 367 5400 to	5499	900 936 0435 to	0499	911 140 1000 to	2199
847 284 2481 to	2499	861 637 6010 to	6099	901 058 5255 to	5280	911 268 9077 to	9099
847 374 7055 to	7065	861 979 7292 to	7499	901 273 1082 to	1099	911 400 8948 to	8999
847 374 7055 to	7065	862 216 6100 to	6199	901 287 5143 to	5199	911 508 1620 to	1799
847 636 5304 to	5399	862 263 9213 to	9299	901 291 2789 to	2799	911 523 3000 to	3999
847 700 5447 to	5499	862 271 0800 to	0999	901 525 7122 to	7199	914 063 4300 to	4399

— Group2—Security,
Postal Inspection Service, 2-20-03

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to	702 053 601 to	3 800	709 243 479 to	3 500	718 961 721 to	1 780
692 600 000	702 104 368 to	4 900	709 411 171 to	1 320	718 982 001 to	2 300
692 876 955 to	702 128 306 to	8 400	709 649 804 to	9 820	719 869 731 to	9 760
692 876 955 to	702 179 891 to	9 900	709 733 281 to	3 580	720 227 871 to	7 930
693 290 380 to	702 260 751 to	0 850	710 046 813 to	6 840	720 227 949 to	7 960
693 290 426 to	702 410 595 to	1 050	710 358 093 to	8 166	720 368 543 to	8 570
694 063 700 to	702 660 151 to	0 540	710 358 257 to	8 270	720 392 151 to	2 570
694 063 900 to	702 723 429 to	3 450	711 021 501 to	1 510	720 556 491 to	6 640
694 550 501 to	703 004 401 to	4 820	711 049 411 to	9 560	720 558 621 to	8 650
694 595 031 to	703 083 819 to	4 020	711 408 045 to	8 090	720 575 361 to	5 570
694 595 087 to	703 432 131 to	2 230	712 003 381 to	3 650	720 590 152 to	0 179
694 698 551 to	703 626 061 to	6 090	712 104 220 to	4 230	721 638 331 to	9 170
694 745 458 to	703 863 121 to	3 240	712 327 861 to	7 890	721 815 391 to	5 420
695 105 313 to	703 863 477 to	3 540	712 327 952 to	7 980	721 969 713 to	9 740
695 142 809 to	703 867 801 to	7 980	712 647 061 to	7 090	722 072 137 to	2 160
695 144 666 to	704 030 628 to	0 640	713 284 171 to	4 260	722 378 265 to	8 280
695 272 601 to	704 154 024 to	4 120	713 292 871 to	2 990	722 413 990 to	4 004
695 277 576 to	704 227 561 to	7 829	714 035 101 to	5 160	722 764 948 to	4 980
695 530 761 to	704 227 831 to	8 069	714 155 011 to	5 400	722 825 840 to	5 889
696 487 701 to	704 228 071 to	8 100	714 328 231 to	8 440	723 153 841 to	3 850
696 784 101 to	704 420 344 to	0 490	714 442 952 to	2 980	723 237 616 to	7 630
696 870 601 to	704 568 751 to	8 990	714 562 843 to	2 860	723 331 081 to	1 110
697 047 501 to	704 965 301 to	5 770	714 590 391 to	0 430	723 496 443 to	6 470
697 052 101 to	705 116 780 to	6 790	714 609 811 to	9 930	723 967 291 to	7 320
697 217 251 to	705 280 801 to	0 980	714 609 961 to	9 990	724 655 196 to	5 340
697 249 952 to	705 475 651 to	6 040	714 807 181 to	7 240	724 711 441 to	1 500
697 414 886 to	705 566 127 to	6 280	714 871 321 to	1 500	724 711 538 to	1 560
697 469 606 to	705 740 581 to	0 730	714 928 529 to	8 590	724 793 221 to	3 250
697 850 401 to	705 782 796 to	2 820	715 128 183 to	8 330	724 908 109 to	8 120
698 098 446 to	705 822 271 to	2 480	715 144 171 to	4 470	724 937 461 to	7 670
698 300 251 to	706 180 148 to	0 290	715 197 211 to	7 570	725 163 118 to	3 151
698 504 383 to	706 184 041 to	4 220	715 595 910 to	6 180	725 202 735 to	2 750
698 533 927 to	706 357 861 to	8 190	715 941 781 to	1 810	725 398 591 to	8 800
698 562 268 to	706 382 419 to	2 430	715 962 421 to	2 480	725 464 591 to	4 920
699 090 686 to	706 628 735 to	8 820	716 477 396 to	7 430	725 475 321 to	5 330
699 752 699 to	706 638 211 to	8 420	716 556 635 to	6 660	725 711 057 to	1 070
700 068 473 to	706 817 959 to	8 000	717 191 648 to	1 690	725 738 581 to	8 730
700 161 501 to	707 034 391 to	4 450	717 193 161 to	3 490	725 981 311 to	1 430
700 202 522 to	707 292 636 to	2 660	717 228 591 to	8 680	725 987 835 to	7 880
700 290 275 to	707 441 401 to	1 687	717 333 902 to	3 950	726 060 811 to	0 900
700 465 730 to	707 441 836 to	1 940	717 739 745 to	9 910	726 391 970 to	2 520
700 561 444 to	707 958 541 to	8 570	717 884 991 to	5 050	726 484 771 to	4 800
701 423 101 to	707 960 107 to	0 160	718 026 171 to	6 290	726 493 351 to	5 300
701 625 469 to	708 059 941 to	60 000	718 466 370 to	6 420	726 504 031 to	4 063
701 643 829 to	708 115 830 to	5 860	718 568 451 to	8 479	726 504 070 to	4 090
701 945 451 to	708 116 251 to	6 310	718 590 741 to	0 770	726 504 331 to	4 390
702 033 701 to	708 138 301 to	8 480	718 714 210 to	4 370	726 563 701 to	4 060
702 051 501 to	709 222 591 to	2 920	718 795 881 to	6 000	726 599 371 to	9 460

766 509 421	to	9 660	773 125 387	to	5 410	775 579 301	to	9 320	780 103 591	to	3 650
766 572 901	to	3 020	773 179 320	to	9 410	775 622 683	to	2 760	780 533 288	to	3 310
766 748 500	to	8 521	773 202 989	to	3 140	776 144 621	to	4 670	780 625 208	to	5 920
767 024 341	to	4 370	773 208 991	to	9 290	776 154 010	to	4 060	780 711 345	to	1 540
767 326 471	to	6 590	773 231 311	to	1 340	777 561 631	to	2 080	780 778 894	to	8 920
767 332 561	to	2 950	773 348 739	to	8 940	776 657 371	to	7 490	780 865 851	to	5 920
768 009 841	to	9 960	773 575 891	to	5 950	776 817 421	to	7 450	780 873 421	to	3 450
768 011 489	to	1 520	773 852 971	to	3 030	776 951 225	to	1 250	781 141 891	to	1 980
768 177 980	to	7 990	773 858 011	to	8 100	777 141 601	to	2 140	781 238 697	to	8 730
768 391 081	to	1 170	773 892 721	to	7 190	777 297 421	to	7 510	781 503 151	to	3 180
768 661 569	to	1 650	773 958 061	to	8 660	777 621 721	to	1 750	781 518 818	to	8 840
769 000 051	to	0 080	774 101 148	to	1 190	777 810 309	to	0 330	781 624 126	to	4 200
769 050 841	to	0 900	774 107 161	to	7 190	778 049 651	to	9 670	781 679 221	to	9 340
769 159 081	to	9 178	774 177 226	to	7 270	778 106 225	to	6 310	781 723 771	to	3 890
769 737 496	to	7 510	774 279 481	to	9 810	778 218 730	to	8 780	781 723 964	to	3 990
769 778 491	to	8 730	774 408 399	to	8 420	778 251 871	to	1 930	781 761 391	to	1 720
769 827 331	to	7 450	774 431 821	to	2 450	778 286 911	to	6 940	781 878 721	to	9 020
770 216 071	to	6 100	774 510 451	to	0 780	778 328 699	to	8 730	782 424 840	to	4 900
770 723 281	to	3 400	774 652 981	to	3 010	778 567 471	to	7 860	782 939 821	to	9 850
770 915 150	to	5 490	774 778 981	to	9 040	778 570 771	to	0 830	783 063 631	to	3 690
771 455 551	to	5 610	774 867 481	to	7 510	778 699 096	to	9 110	783 578 101	to	8 130
771 609 661	to	9 690	774 867 515	to	7 540	778 779 471	to	9 480	783 578 143	to	8 160
772 057 224	to	7 440	774 934 275	to	4 290	779 146 205	to	6 230	783 663 991	to	4 050
772 162 660	to	3 070	774 961 261	to	1 290	779 233 681	to	3 710	783 739 838	to	0 280
772 718 615	to	8 640	775 106 223	to	6 235	779 316 961	to	7 200	784 380 061	to	0 090
772 970 886	to	0 940	775 106 237	to	6 248	779 339 221	to	9 400	786 730 831	to	0 920
773 009 419	to	9 430	775 331 515	to	1 550	779 702 191	to	2 250	787 158 121	to	8 390
773 112 031	to	2 060	775 444 210	to	4 230	779 994 001	to	4 090			

— Group2–Security,
Postal Inspection Service, 2-20-03

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2–Security,
Postal Inspection Service, 2-20-03

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2–Security,
Postal Inspection Service, 2-20-03

International Mail (continued)

On January 9, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 23, 2003, through January 22, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum of \$60,000 in postage for EMS.

On January 9, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 23, 2003, through January 22, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum of 600 pieces of EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On December 19, 2002, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated December 12, 2002. The Agreement was published on page 57 of *Postal Bulletin* 22093 (1-9-03). The Amendment modifies the terms of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an ICM Service Agreement with this Qualifying Mailer and now makes public the following information concerning the Amendment:

- a. **Term:** December 19, 2002, through December 25, 2004.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

On January 23, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 27, 2003, through January 31, 2004.
- b. **Type of mail:** Global Direct – Canada Lettermail. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Canada
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 1. Provide the Mailer with pre-mailing consultation on postal regulations as they relate to Qualifying Mail, including information on indicia, mail preparation and presentation.
 2. Furnish the Mailer with any equipment and/or supplies required for use of Qualifying Mail.
 3. Verify mailings at the appropriate Postal processing facility.
 4. Facilitate postage payment through the use of permit accounts.
 5. Arrange transportation for Qualifying Mail from the Mailer's plant to the appropriate Postal processing facility, and to the appropriate acceptance site in Canada.
 6. Coordinate with Canada Post Corporation for delivery to addressees.
- e. **Minimum revenue commitment:** The Mailer has agreed to meet an annualized minimum of 50,000 pounds of Qualifying Mail or to pay at least \$300,000 in postage on an annualized basis for Qualifying Mail.

- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** *All other provisions of the Agreement shall remain in force.*

f. **Worksharing:** The Mailer has agreed to:

1. Present all Qualifying Mail in accordance with the preparation requirements the Postal Service provides and to pay any penalty a foreign administration may assess for mail not prepared in accordance with the appropriate preparation requirements.
 2. Tender mail for plant loading at the designated location.
 3. Pay postage, either directly or through a mailing agent, for all Qualifying Mail by use of a dedicated permit imprint subject to the conditions stated in DMM P040.
 4. Provide the Postal Service with advance notification of any new acceptance sites and appropriate permit numbers.
 5. Provide the Postal Service with projections of mailings including the intended date of mailing, weight, volume, and tender locations.
- g. **Rates:** The Mailer has agreed to pay postage according to the rates in Exhibit 1.

Exhibit 1 - Rates

Letter Size

Piece Weight (oz.)	Piece Weight (g.)	Rate Per Piece (US \$)
up to 1.06	up to 30.0	0.315
over 1.06 and up to 1.76	over 30.0 and up to 50.0	0.508
over 1.76 and up to 3.53	over 50.0 and up to 100.0	0.630
over 3.53 and up to 7.05	over 100.0 and up to 200.0	1.039
over 7.05 and up to 17.63	over 200.0 and up to 500.0	1.359

Flat Size

Piece Weight (oz.)	Piece Weight (g.)	Rate Per Piece (US \$)
up to 1.06	up to 30.0	0.623
over 1.06 and up to 3.53	over 50.0 and up to 100.0	0.630
over 3.53 and up to 7.05	over 100.0 and up to 200.0	1.039
over 7.05 and up to 17.63	over 200.0 and up to 500.0	1.359

On January 24, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** January 24, 2003, through January 31, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 - 1. Furnish the Mailer, or its agent(s), with the postal equipment and postal supplies required for the use of Qualifying Mail.
 - 2. Provide the Mailer, or its agent(s), with any necessary training to prepare mail shipments in conformity with the requirements of Qualifying Mail.
 - 3. Provide the Mailer with technical assistance necessary to prepare the necessary information linkages, electronic data files, and data exchanges.
 - 4. Pickup the mail at the Mailer's plant and arrange with carriers to transport Qualifying Mail to international destinations where the proper authority will effect delivery.
 - 5. Furnish the Mailer with tracking reports, if applicable to the service, and delivery performance reports on a regular basis.
 - 6. Return Global Express Mail™ (EMS) items refused by an addressee and undeliverable items to the Mailer via Express Mail at no charge provided the return rate is no more than four (4) percent of total volume.
 - 7. Return Global Express Mail™ (EMS) items receiving Customs Pre-Payment, whether refused by an addressee or undeliverable, to the Mailer at the fees listed in Exhibit 1.

- 8. Provide a customized binding Proposal detailing the number of hours required to complete a harmonization process at the Mailer's request. The Proposal shall be presented before the process begins.
- 9. Apply a Postal Service shipping label and Customs documentation to each package.
- 10. Send an electronic data file to Australia, Canada, Japan, Singapore, and Great Britain that will allow the Customs officials to review the contents of each shipment before the packages arrive.
- e. **Minimum volume commitment:** The Mailer has agreed to meet an annualized minimum volume commitment of at least 12,500 packages of Qualifying Mail or an annualized minimum commitment of \$250,000 in international postage for Qualifying Mail.
- f. **Worksharing:** The Mailer has agreed to:
 - 1. Establish the necessary linkages to exchange data transmissions.
 - 2. Exchange electronic information with the Postal Service according to the specifications and instructions the Postal Service provides.
 - 3. Pay postage to the Postal Service, either directly or through a mailing agent(s), for all Qualifying Mail by use of a permit imprint subject to the conditions stated in DMM P040, with the exception that DMM P040.1.1 shall not apply, and IMM 152.3.
 - 4. Provide the Postal Service via fax or email with notification of new permit numbers used for Qualifying Mail one week in advance of using the new permit numbers.
 - 5. Provide Postal Service acceptance sites with a schedule of mailings, including the intended date of tender, weight, volume, and location where mail will originate, in accordance with instructions the Postal Service provides.
 - 6. Present mailings to the Postal Service at the Mailer's plant.

7. Pay for any requested harmonization at a rate of \$250 per hour.

- g. Rates:** The Mailer has agreed to pay postage for Qualifying Mail according to the rate charts in Exhibit 2.

Exhibit 1

Unopened, Undeliverable, And Refused EMS Items

Receiving Customs Pre-Payment and Merchandise Return Service

Weight Not Over (in lbs.)	Canada	Japan	Great Britain
1	\$7.25	\$7.20	\$6.93
2	8.25	9.80	7.40
3	9.00	12.40	8.79
4	9.75	15.00	9.26
5	10.50	17.60	10.66
6	11.25	20.20	11.12
7	12.00	22.80	12.52
8	12.75	25.40	12.99
9	13.75	28.00	14.38
10	14.25	30.60	14.85
11	15.00	33.20	15.32
12	15.75	35.80	16.72
13	16.50	38.40	17.18
14	17.25	41.00	18.58
15	18.00	43.70	19.05
16	19.00	48.00	20.44
17	19.75	50.70	20.91
18	20.50	53.50	22.31
19	21.25	56.20	22.77
20	22.00	58.90	24.17
21	22.50	63.90	24.64
22	23.25	66.70	25.10
23	24.25	69.50	26.50
24	25.00	72.30	26.97
25	25.75	75.10	28.37
26	26.50	77.90	28.83
27	27.25	80.70	30.32
28	28.00	83.50	30.70
29	29.00	86.30	32.09
30	29.75	89.10	32.56
31	30.50	91.90	33.96
32	31.00	94.70	34.42
33	31.75	97.50	34.89
34	32.50	100.40	36.29
35	33.25	103.20	36.75
36	34.25	106.00	38.15
37	35.00	108.80	38.62
38	35.75	111.60	40.02

Weight Not Over (in lbs.)	Canada	Japan	Great Britain
39	\$36.50	\$114.40	\$40.48
40	37.25	117.20	41.88
41	38.00	120.00	42.35
42	38.75	122.80	43.74
43	39.75	125.60	44.21
44	40.25	128.40	44.68
45	41.00	130.00	46.07
46	41.75	131.20	46.54
47	42.50	132.40	47.94
48	43.25	133.20	48.40
49	44.00	134.60	49.80
50	45.00	135.20	50.27
51	45.75	136.20	51.67
52	46.50	137.40	52.13
53	47.25	138.60	53.53
54	48.00	141.60	54.00
55	48.50	143.40	54.46
56	49.25	146.00	55.86
57	50.25	148.00	56.33
58	51.00	150.00	57.72
59	51.75	152.00	58.19
60	52.50	154.00	59.59
61	53.25	156.00	60.55
62	54.00	158.00	61.45
63	54.75	160.00	61.92
64	55.75	162.00	63.32
65	56.50	164.00	63.78
66	57.00	168.00	64.25
67	-	170.00	-
68	-	172.00	-
69	-	174.00	-
70	-	176.00	-

**Exhibit 2
Global Express Mail™ (EMS)
Postal Service Labeling**

Weight Not Over (lbs.)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12
0.5	\$13.64	\$14.62	\$17.16	\$14.81	\$16.38	\$14.81	\$19.51	\$14.81	\$16.38	\$19.31	\$23.82	\$18.92
1	14.22	17.16	20.88	17.94	19.31	16.49	21.86	17.55	18.73	21.27	25.97	20.88
2	14.81	20.06	24.01	21.08	21.90	18.45	24.21	20.29	21.86	23.62	29.30	23.42
3	15.79	23.11	27.14	24.21	25.38	21.04	26.56	23.42	24.99	26.95	33.21	26.56
4	16.57	25.85	29.49	27.34	28.83	23.54	28.91	26.56	28.91	30.08	36.54	29.69
5	17.55	28.28	31.84	30.28	32.19	26.44	31.25	29.69	32.82	33.41	40.45	32.82
6	19.31	30.00	34.19	32.86	35.52	28.87	33.76	32.98	36.46	36.74	44.17	35.95
7	21.08	31.72	36.54	35.44	38.85	31.29	36.27	36.27	40.10	40.06	47.89	39.08
8	22.84	33.45	38.89	38.03	42.18	33.72	38.77	39.55	43.74	43.39	51.61	42.22
9	24.60	35.17	41.24	40.61	45.50	36.15	41.28	42.84	47.38	46.72	55.33	45.35
10	26.36	36.89	43.59	43.19	48.83	38.58	43.78	46.13	51.02	50.05	59.05	48.48
11	28.12	38.61	45.94	45.78	52.16	41.00	46.29	49.42	54.67	53.37	62.77	51.61
12	29.88	40.34	48.28	48.36	55.49	43.43	48.79	52.71	58.31	56.70	66.49	54.74
13	31.65	42.06	50.63	50.95	58.82	45.86	51.30	56.00	61.95	60.03	70.21	57.88
14	33.41	43.78	52.98	53.53	62.14	48.28	53.80	59.29	65.59	63.36	73.93	61.01
15	35.17	45.50	55.33	56.11	65.47	50.71	56.31	62.57	69.23	66.68	77.65	64.14
16	36.93	47.23	57.68	58.70	68.80	53.14	58.82	65.86	72.87	70.01	81.37	67.27
17	38.69	48.95	60.03	61.28	72.13	55.57	61.32	69.15	76.51	73.34	85.09	70.40
18	40.45	50.67	62.38	63.87	75.45	57.99	63.83	72.44	80.15	76.67	88.80	73.54
19	42.22	52.40	64.73	66.45	78.78	60.42	66.33	75.73	83.79	80.00	92.52	76.67
20	43.98	54.12	67.08	69.03	82.11	62.85	68.84	79.02	87.43	83.32	96.24	79.80
21	45.74	55.84	69.43	71.62	85.44	65.28	71.34	82.31	91.08	86.65	99.96	82.93
22	47.50	57.56	71.77	74.20	88.77	67.70	73.85	85.59	94.72	89.98	103.68	86.06
23	49.26	59.29	74.12	76.79	92.09	70.13	76.35	88.88	98.36	93.31	107.40	89.20
24	51.02	61.01	76.47	79.37	95.42	72.56	78.86	92.17	102.00	96.63	111.12	92.33
25	52.79	62.73	78.82	81.95	98.75	74.98	81.37	95.46	105.64	99.96	114.84	95.46
26	54.55	64.45	81.17	84.54	102.08	77.41	83.87	98.75	109.28	103.29	118.56	98.59
27	56.31	66.18	83.52	87.12	105.40	79.84	86.38	102.04	112.92	106.62	122.28	101.72
28	58.07	67.90	85.87	89.70	108.73	82.27	88.88	105.33	116.56	109.95	126.00	104.86
29	59.83	69.62	88.22	92.29	112.06	84.69	91.39	108.61	120.20	113.27	129.72	107.99
30	61.60	71.34	90.57	94.87	115.39	87.12	93.89	111.90	123.84	116.60	133.44	111.12
31	63.36	73.07	92.92	97.46	118.72	89.55	96.40	115.19	127.48	119.93	137.15	114.25
32	65.12	74.79	95.26	100.04	122.04	91.98	98.91	118.48	131.13	123.26	140.87	117.38
33	66.88	76.51	97.61	102.62	125.37	94.40	101.41	121.77	134.77	126.58	144.59	120.52
34	68.64	78.23	99.96	105.21	128.70	96.83	103.92	125.06	138.41	129.91	148.31	123.65
35	70.40	79.96	102.31	107.79	132.03	99.26	106.42	128.35	142.05	133.24	152.03	126.78
36	72.17	81.68	104.66	110.38	135.35	101.68	108.93	131.63	145.69	136.57	155.75	129.91
37	73.93	83.40	107.01	112.96	138.68	104.11	111.43	134.92	149.33	139.90	159.47	133.04
38	75.69	85.12	109.36	115.54	142.01	106.54	113.94	138.21	152.97	143.22	163.19	136.18
39	77.45	86.85	111.71	118.13	145.34	108.97	116.44	141.50	156.61	146.55	166.91	139.31
40	79.21	88.57	114.06	120.71	148.66	111.39	118.95	144.79	160.25	149.88	170.63	142.44
41	80.97	90.29	116.41	123.30	151.99	113.82	121.46	148.08	163.89	153.21	174.35	145.57
42	82.74	92.01	118.75	125.88	155.32	116.25	123.96	151.37	167.54	156.53	178.07	148.70
43	84.50	93.74	121.10	128.46	158.65	118.68	126.47	154.65	171.18	159.86	181.79	151.84
44	86.26	95.46	123.45	131.05	161.98	121.10	128.97	157.94	174.82	163.19	185.51	154.97
45	88.02	97.18	125.80	133.63	165.30	123.53	131.48	161.23	178.46	166.52	189.22	158.10
46	89.78	98.91	128.15	136.22	168.63	125.96	133.98	164.52	182.10	169.85	192.94	161.23
47	91.55	100.63	130.50	138.80	171.96	128.39	136.49	167.81	185.74	173.17	196.66	164.36
48	93.31	102.35	132.85	141.38	175.29	130.81	138.99	171.10	189.38	176.50	200.38	167.50
49	95.07	104.07	135.20	143.97	178.61	133.24	141.50	174.39	193.02	179.83	204.10	170.63
50	96.83	105.80	137.55	146.55	181.94	135.67	144.01	177.68	196.66	183.16	207.82	173.76
51	98.59	107.52	139.90	149.13	185.27	138.09	146.51	180.96	200.30	186.48	211.54	176.89
52	100.35	109.24	142.24	151.72	188.60	140.52	149.02	184.25	203.94	189.81	215.26	180.02
53	102.12	110.96	144.59	154.30	191.93	142.95	151.52	187.54	207.59	193.14	218.98	183.16
54	103.88	112.69	146.94	156.89	195.25	145.38	154.03	190.83	211.23	196.47	222.70	186.29
55	105.64	114.41	149.29	159.47	198.58	147.80	156.53	194.12	214.87	199.79	226.42	189.42
56	107.40	116.13	151.64	162.05	201.91	150.23	159.04	197.41	218.51	203.12	230.14	192.55
57	109.16	117.85	153.99	164.64	205.24	152.66	161.55	200.70	222.15	206.45	233.86	195.68

Weight Not Over (lbs.)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12
58	110.92	119.58	156.34	167.22	208.56	155.09	164.05	203.98	225.79	209.78	237.57	198.82
59	\$112.69	\$121.30	\$158.69	\$169.81	\$211.89	\$157.51	\$166.56	\$207.27	\$229.43	\$213.11	\$241.29	\$201.95
60	114.45	123.02	161.04	172.39	215.22	159.94	169.06	210.56	233.07	216.43	245.01	205.08
61	116.21	124.74	163.39	174.97	218.55	162.37	171.57	213.85	236.71	219.76	248.73	208.21
62	117.97	126.47	165.73	177.56	221.88	164.79	174.07	217.14	240.35	223.09	252.45	211.34
63	119.73	128.19	168.08	180.14	225.20	167.22	176.58	220.43	244.00	226.42	256.17	214.48
64	121.49	129.91	170.43	182.73	228.53	169.65	179.08	223.72	247.64	229.74	259.89	217.61
65	123.26	131.63	172.78	185.31	231.86	172.08	181.59	227.00	251.28	233.07	263.61	220.74
66	125.02	133.36	175.13	187.89	235.19	174.50	184.10	230.29	254.92	236.40	267.33	223.87

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On January 31, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated March 23, 2001. The Agreement was published on page 49 of *Postal Bulletin* 22048 (4-19-01). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this Qualifying Mailer and now makes public the following information regarding this Amendment:

- a. **Term:** April 5, 2001, through June 30, 2003.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** *All other provisions of the Agreement shall remain in force.*

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS or \$12,000 in postage for EMS.

- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$12,000 in postage for EMS.

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2006.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 3,000 pieces of EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On January 29, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** February 12, 2003, through February 11, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS.
- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

— *International Business, 2-20-03*

From Kevin to Keepsake



Touch them with a letter they can feel — and keep.

April is **National Card and Letter Writing Month.**

www.usps.com



Licensing

NOTICE

Heroes of 2001 Merchandise for Sale

Use of the *Heroes of 2001* stamp image remains highly restricted. The Postal Service has been granted the right to use the image on limited merchandise, such as mugs, key chains, pins, framed art, that has undergone product review by the Postal Service and the other rights holders: *The Record* (Bergen County, NJ) and the firefighters who are featured in the photograph.

These products may be used as giveaway items for employees and customers and for resale at Postal Service events.

You can order Heroes of 2001 products using authorized Postal Service purchasing methods from the following list of official licensees. Only the companies listed below have been authorized to use this restricted image within their grant of rights; therefore, purchase products *only* from the list of licensed vendors below.

If you have questions on pricing, quantity, or any other purchasing information, please contact the vendors listed below.

Company	Contact	Address	Distribution Channel	Telephone	Fax	Products
American Stamp Collectibles	Lisa Naumoff	RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	OLRP catalog Telephone: 724-837-8810 www.framedstamps.com	724-837-8810	724-837-0444	13" x 15" oak frame with enlarged <i>Heroes of 2001</i> and 1945 <i>Iwo Jima</i> stamp images. Includes cachet with both stamps and cancellation date of 9-11-02.
Concord Industries	Jim Condrón	19 WILLARD RD NORWALK CT 06851-4414	Call 800-553-9824 to request catalog; launching web site www.uspostalproducts.com	203-750-6060	203-750-6057	Laser-engraved crystal, mugs with four color decals, key chains, cloisonné pins, and other pins in all sizes; pewter and brass 3-D ornaments; and belt buckles.
Cranston Consumer Products	Andy Sylvia	469 7TH AVE NEW YORK NY 10018-7605	Wal-Mart, arts and craft stores, hobby and model stores	401-275-9578	401-946-7063	Printed fabric sold in bolts.
Creative Framing	David Hankins	525-M E MARKET ST LEESBURG VA 20176-4171	Creative Framing Store — best to contact by telephone 703-771-6345 or www.usps.com	703-771-6345	703-771-6398	Framed, matted, and open photo reproductions of <i>Heroes of 2001</i> stamp with actual stamp.
D&P Creations	Joe Persek	2177 N BATAVIA ST STE B ORANGE CA 92865-3110	USPS promotional use	714-974-0905	714-974-1147	Framed reproductions of the <i>Heroes of 2001</i> stamp.
Direct Checks Unlimited	Sarah Schaffer	8245 N UNION BLVD COLORADO SPRINGS CO 80920-4456	www.checksunlimited.com	800-299-0212	719-548-9604	Bank checks, return address labels, and checkbook covers featuring the <i>Heroes of 2001</i> stamp.
Financial Innovations	Mark Weiner	1 WEINGEROFF BLVD CRANSTON RI 02910-4019		401-467-3178	401-467-3570	Lapel pins, key chains, holiday ornaments, money clips, T-shirts, mugs, mouse pads, magnets, collector's plate, commemorative cachets, and jewelry items.

Company	Contact	Address	Distribution Channel	Telephone	Fax	Products
Hallmark Group	Gail Morrell	GARDINER HOUSE 2/9 BROOMHILL RD WANDSWORTH LONDON ENGLAND	Request catalog via e-mail <i>gailemorrell@mrjs.com</i>	011-0181871-50312	011-0181-715142	Engraved ingots, minted in precious metal (gold-plated silver).
Highland Glen	Mitch Rubin	PO BOX 294 BUFFALO NY 14213-2028	Mass market	716-883-1110	716-885-0243	Key rings and accessories.
Hy-Ko Products	Sandra Dively	7370 NORTHFIELD RD WALTON OH 44146-6106	Home improvement stores (e.g., Home Depot)	440-232-8223	440-232-8227	Key chains, key rings, key fobs, key accessories, and bottle openers.
Ipromoteu.com	Pat Caccamo	8 STRATHMORE RD NATICK MA 01760-2419	887-470-1436 <i>www.ipromoteu.com</i>	877-470-1436	905-542-9454	Lapel pins.
Jonathan Grey and Assoc.	Mario Rodriguez Michelle Hagerty	920 CALLE NEGOCIO STE B SAN CLEMENTE CA 92673-6207	Mass mail out <i>www.jgrey.com</i>	949-498-2515	949-298-2830	Lapel pins, framed canvas reproductions of stamp image, key chains, framed sets, and ornaments.
Logotel	Richard Bennett	9005 RED BRANCH RD COLUMBIA MD 21045-2110	Retail Chains Post Offices 877-520-7830	410-740-8978		100% cotton T-shirts.
March Co.	Doug March	3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Phone orders only 800-336-2724	505-345-2521	505-345-0407	Lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.
Sonoma Pins	Bernard Friedman	677 1ST ST W SONOMA CA 95467-7003	Retailers at trade shows and USPS	707-996-9956	707-996-9957	Lapel pins, dog tags, key chains, and magnets.
Technicraft Industries, Inc. dba Blankets Online	Steve Krintzman	11 IRON FORGE RD PAXTON MA 01612-1523	Gift shops Catalogs <i>www.Blanketsonline.com</i>	508-792-9065		Cotton and acrylic throw blankets, pillows, and tote bags.
US Allegiance	Steve Crawford Jennifer Houston	63004 LAYTON AVE BEND OR 97701-3735	Military Exchange <i>www.ipledge.com</i> Primarily promotional to Post Offices	800-327-1402	800-622-8212	Lapel pins, key chains, postcard sets, ceramic mugs, magnets, and bookmarks.
Winco	Andy Boston Bryan Fougner	9019 OSO AVE STE F CHATSWORTH CA 01311-4117	Primarily to Post Offices 800-543-5847	818-718-1191	818-700-9778	Lapel pins, magnets, key chains, and T-shirts.

— Licensing,
Public Affairs and Communications, 2-20-03

UPDATE

USPS Official Licensed Product Manufacturers and Distributors

The following list contains all current USPS Official Licensed Product manufacturers and distributors. Changes and additions are in bold. Employees may use this information to purchase products for personal use or as premiums and giveaway items. **These products are not for resale.**

Products for Postal Service retail stores are available through the Official Licensed Retail Product (OLRP) program. For further information regarding the OLRP program, please contact your area or district retail manager.

USPS Promotional Products

Licensee	Products	Where Can I Buy These?	Other Sources
AWARDS.COM 35 HOWARD ST PORTSMOUTH NH 03801-4643	Corporate gifts, awards, and recognition items (nonapparel products only), including desk accessories, writing instruments, luggage and travel accessories, key rings, mugs, travel cups, and picture frames.	Web: www.awards.com Telephone: 978-239-6588 Fax: 801-697-2580	USPS promotional events, direct mail, Kinkos, and Postmark America store.
B AND K SPECIALTIES 1030 N STATE ST APT 39H CHICAGO IL 60610-7815	Collectibles, giveaways, and employee recognition gifts.	Telephone: 312-664-5010 Fax: 312-664-0873	For USPS promotional use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	Promotional products and recognition and safety awards.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional use only.
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	For USPS promotional use only.
CWS AWARDS 4709 23RD AVE SW SEATTLE WA 98106-1315	Awards including jeweled pins, standard pins, medallions, lapel pins, rings, plaques, and trophies.	Telephone: 206-270-0923 Fax: 206-933-9608	For USPS promotional use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	EID note cards, pins, key rings, mugs, magnets, T-shirts, and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts and promotional products.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional use only.
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts, promotional products, lapel pins, mugs, key rings, and caps.	Telephone: 401-467-3178 Fax: 401-467-3570	For USPS promotional use only.
GARY MANDEL PROMOTIONAL PRODUCTS 1202 OLYMPIC BLVD SANTA MONICA CA 90404-3722	Promotional products.	Telephone: 310-392-4070 Fax: 310-392-4467	For USPS promotional use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Logo watches, corporate gifts, and promotional products.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional use only.
HERITAGE PROMOTIONS 3760 N PONCE DE LEON BLVD SAINT AUGUSTINE FL 32084-1280	Premium and promotional items.	Telephone: 904-827-9747 Fax: 904-827-9707	For USPS promotional use only.
HIGHLAND GLEN MANUFACTURING INC PO BOX 294 BUFFALO NY 14213-2028	Key rings and key accessories.	Telephone: 716-883-1110 Fax: 716-885-0243	For USPS promotional use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	For USPS promotional use only.

Licensee	Products	Where Can I Buy These?	Other Sources
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	For USPS promotional use only.
IPROMOTEU 8 STRATHMORE RD NATICK MA 01760-2419	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	For USPS promotional use only.
JIM PROMOTIONS INC 3639 NEW GETWELL RD STE 15 MEMPHIS TN 38118-6047	Logo apparel, mugs, pens, patches, and lapel pins.	Telephone: 901-795-7150 Fax: 901-795-7437	For USPS promotional use only.
JONATHAN GREY AND ASSOCIATES 920 CALLE NEGOCIO STE B SAN CLEMENTE CA 92673-6207	Lapel pins, awards, teddy bears and framed sets of advertising specialty products. <i>Heroes of 2001</i> products: framed canvas reproductions, key chains, framed sets, and ornaments.	Web: www.jgrey.com Telephone: 949-498-2515 Fax: 949-298-2830 E-mail: raquel@jgrey.com	For USPS promotional use only.
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> products: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	For USPS promotional use only.
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	For USPS promotional use only.
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	For USPS promotional use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Employee recognition gifts, collectibles, giveaways, and marketing items.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	Mainly for USPS promotional use only, with the exception of the commemorative rings.
PRO PACIFIC CORPORATION 300 CONTINENTAL BLVD STE 120 EL SEGUNDO CA 90245-5045	Custom collectible mint tins. Mints available in various shapes and sizes.	Web: www.propacific.com Telephone: 310-765-4533 Fax: 310-662-1615 E-mail: dave@propacific.com	For USPS promotional use only.
ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Assorted ad specialties, apparel, employee incentives, awards, and promotional products.	Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional use only.
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, <i>Heroes of 2001</i> products.	Web: www.favoriteline.com/heroes Telephone: 800-996-8655 Fax: 707-996-9957	For USPS promotional use only.
U S ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	<i>Greetings From America</i> , <i>Neuter or Spay</i> , <i>Teddy Bear</i> , <i>Love</i> , and <i>Heroes of 2001</i> lapel pins, postcards, mugs, magnets, key chains, tote bags, and stationery.	Web: www.ipledge.com Telephone: 800-327-1402 Fax: 800-622-8212	For USPS promotional use only.
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	For USPS promotional use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, pen stands, first day of issue covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Watches, mugs, clocks, and pens.	Web: www.shopwonderland.com Telephone: 888-876-2451 Fax: 847-425-1551	For USPS promotional use only.

USPS Corporate Apparel

Licensee	Products	Where Can I Buy These?	Other Sources
5 STAR MARKETING 4005 W GREEN TREE RD MILWAUKEE WI 53209-3034	Polo shirts, long-sleeved shirts, jackets, hats, and bags.	Telephone: 414-351-6212 Fax: 414-351-1336	For USPS promotional and personal use only.
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	For USPS promotional and personal use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	T-shirts, golf shirts, and caps.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional and personal use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> Polo shirts and T-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional and personal use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts, promotional products, and logo apparel.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional and personal use only.
FREEDMAN AND COMPANY 77 SAINT JOHNS RD CAMP HILL PA 17011-6940	T-shirts, sweatshirts, and tote bags.	Telephone: 800-392-1066 Fax: 717-761-5276	For USPS promotional and personal use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Jackets, shirts, sweaters, and carrying cases.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional and personal use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hpgolf.com	For USPS promotional and personal use only.
LANDS END 6 LANDS END LANE DODGEVILLE WI 53595-6001	Corporate logo apparel and embroidered apparel.	Telephone: 800-535-3060 Fax: 800-297-2606	For USPS promotional and personal use only.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> T-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	For USPS promotional and personal use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Commemorative rings, sportswear, and assorted gear.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	For USPS promotional and personal use only.
ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Men's and women's apparel.	Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional and personal use only.
VEER RIGHT 3705 AIRPORT CIR NW STE I WILSON NC 27896-8631	Men's and women's apparel (Cutter & Buck), accessories, and gifts.	Telephone: 252-237-5900 Fax: 252-237-8004	For USPS promotional and personal use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional and personal use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Jackets, shirts, sweaters, and watches.	Web: www.shopwonderland.com Telephone: 888-876-2451 Fax: 847-425-1551	For USPS promotional and personal use only.

Commercial Apparel and Jewelry

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	
CIZNA INC 45 E 25TH ST APT 11D NEW YORK NY 10010-2941	Mr. Zip T-shirts.	Currently available only in Japan.	

Licensee	Products	Where Can I Buy These?	Other Sources
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	T-shirts.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	EID Polo shirts and T-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts and promotional products.	Telephone: 401-467-3178 Fax: 401-467-3570	CVS, K-Mart, and Krogers.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hpgolf.com	Ask for color catalog.
JER SPORTS 1604 A STREET WEST BABYLON NY 11704-5074	Men's, women's, and children's slippers; sandals; canvas, synthetic and leather footwear and boots.	Telephone: 631-587-1705 Fax: 631-422-4119	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian shirts with stamp images.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> T-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	
MALAMA PONO LTD 1401 MAULHARDT AVENUE OXNARD CA 93030-7966	100% cotton T-shirts featuring the <i>Duke Kahanamoku</i> stamp.	Telephone: 310-576-2444 Fax: 310-576-2440	
MUSEUM COMPANY 695 ROUTE 46 W STE 400 FAIRFIELD NJ 07004-1592	Women's sleep shirt with <i>Love</i> stamp image.	Telephone: 973-244-4300 Fax: 973-244-4281	
THIRD STREET SPORTSWEAR PO BOX 145 OZARK MO 65721-0145	Snoopy <i>Flying Ace</i> T-shirts.	Telephone: 800-538-1059 Fax: 417-485-8995	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	

Posters and Enlargements

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN STAMP COLLECTIBLES INC RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	Matted and/or framed elements consisting of some or all of the following: U.S. semipostal <i>Heroes of 2001</i> and other printed images.	Telephone: 724-837-8810 Fax: 724-837-0444	Not for resale in Postal Service stores except through OLRP program.
CHIMERA PUBLISHING 719 ARENA DR HAMILTON NJ 08610-3405	Open edition, 4-color process, photo-mechanical lithographic, 18" x 26" posters.	Telephone: 800-448-0295 Fax: 609-888-1802	
CLASSIC EDITIONS DBA TIMEFRAMED 645 GRISWOLD ST STE 3700 DETROIT MI 48226-4219	Two-dimensional reproductions of USPS stamp and historic/nostalgic items including photographs, letters, manuscripts, notes, sketches, diaries, maps, plans, legal documents, news clippings, advertisements, and operating manuals.	Telephone: 313-963-2242 Fax: 313-963-2252	
CREATIVE FRAMING 525-M E MARKET ST LEESBURG VA 20176-4171	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.usps.com/shop Telephone: 703-771-6354 Fax: 703-771-6398	Not for resale in Postal Service stores except through OLRP program.

Licensee	Products	Where Can I Buy These?	Other Sources
D AND P CREATIONS INC 2177 N BATAVIA ST STE B ORANGE CA 92865-3110	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.dpc creations.com Telephone: 714-974-0905 Fax: 714-974-1147 E-mail: dpc creations@earthlink.net	Not for resale in Postal Service stores except through OLRP program.
DODGE COLOR 4827 RUGBY AVE BETHESDA MD 20814-3040	Transparencies, negatives, reproductions, and reprints of framed and unframed stamp designs.	Web: www.dodgecolor.com Telephone: 301.656.0025 Fax: 301-656-0025	Products can only be sold to (1) USPS personnel for corporate use and (2) USPS licensees.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
PAPER TIGER 335 JEFFERSON AVE CRESSKILL NJ 07626-1211	33¢ <i>Ayn Rand</i> stamp poster.	Web: www.papertig.com Telephone: 201-567-5620 Fax: 201-541-9529	
WESTERN METAL DECORATING 8875 INDUSTRIAL LANE CUCAMONGA CA 91730-4529	Posters and clips made of metal materials in all sizes.	Telephone: 909-987-2506 Fax: 909-483-6096	Not for resale in Postal Service stores except through OLRP program.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Framed stamp pins, emblems, and cachets with stamp art reproductions.	Telephone: 818-718-1191 Fax: 818-700-9778	Not for resale in Postal Service stores except through OLRP program.

Toys and Games

Licensee	Products	Where Can I Buy These?	Other Sources
ADVENTURE GAMES 104 COLONIAL AVE NORTH ANDOVER MA 01845-6349	<i>Risky Business</i> , a board game which recreates the company start-up experience.	Web: www.adventuregamesinc.com Telephone: 978-258-9467 Fax: 978-258-9468	
ATHEARN INC 19010 LAUREL PARK RD COMPTON CA 92064-6091	Model railroad rolling stock, locomotives, passenger cars, flat cars featuring tractor trailer trucks, billboards, mailboxes, buildings and other accessories common to the category and in keeping with licensor's trademark equities subject to licensor's prior written approval.	Telephone: 310-631-3400 Fax: 310-885-5296	
BOSLEY BOBBERS PO BOX 9597 4465 LOUISVILLE ST CANTON OH 44705-4847	Bobble head dolls of USPS letter carriers, lunch boxes sold with or without insulated beverage containers, and toy banks.	Telephone: 330-453-0285 Fax: 425-799-0070	
BUILD A BEAR WORKSHOP INC 1954 INNERBELT BUSINESS CENTER DR SAINT LOUIS MO 63114-5760	T-shirt featuring <i>Teddy Bear</i> stamps on plush animals.	Telephone: 314-423-8000 Fax: 314-423-8188	
COOL THINGS BY ADRIAN 470 GRANDVIEW AVE APT 8 WOONSOCKET RI 02895-2737	Handcrafted wooden U.S. Mail trucks 16" long, 6.5" high, and 5.5" wide.	Telephone: 401-767-8717 Fax: 401-767-3674	
FIRST GEAR INC 8668 KAPP DR PEOSTA IA 52068-9568	Die-cast model '37 Chevrolet U.S. Mail delivery truck.	Telephone: 888-771-5576 Fax: 319-582-2415 E-mail: consumerservices@1st-gear.com	Tradeshows.
FUNKO INC 1221 MADRONA DR SNOHOMISH WA 98290-2488	Mr. Zip bobble head dolls.	Telephone: 425-783-3616 Fax: 425-252-2454	
GOLDEN WHEEL DIE CASTING UNIT 408-409 62 MODY RD TSIMSHATSI EAST KOWLOON HONG KONG	Postal Service vehicle and airplane die-cast replicas.	Telephone: 852-2412-2339 Fax: 852-2412-7986 (Hong Kong)	Request catalog.

Licensee	Products	Where Can I Buy These?	Other Sources
KJ CLASSIC METAL DESIGNS PO BOX 663 WINDER GA 30680-0663	1:15 scale replica Postal Service delivery van.	Telephone: 770-867-4452 Fax: 770-586-0163	Dealers.
LIBERTY CLASSICS 235 PETERSON RD LIBERTYVILLE IL 60048-1005	Free-wheeling die cast vehicles in 1:24 and 1:64 scales with plastic and rubber components.	Telephone: 847-367-1288 Fax: 847-367-1295	
LIONEL LLC 50625 RICHARD W BOULEVARD CHESTERFIELD MI 48051-2493	Priority Mail railroad boxcar.	Telephone: 810-949-4100 x1 Fax: 810-949-1013	Dealers.
MATTEL INC 333 CONTINENTAL BOULEVARD EL SEGUNDO CA 90245-5012	Matchbox Collectibles U.S. Mail van.	Telephone: 856-234-7400 Fax: 856-722-9342	Sears, FAO Schwarz, JC Penny, Target, Ames, K-Mart, ShopKo, Wal-Mart, Meijer, Bradlees, Kay Bee Toys, and Toys R Us.
MAY CHEONG TOY PRODUCTS FTY LTD DBA MAISTO INTERNATIONAL INC 7751 CHERRY AVENUE FONTANA CA 92336-4002	Die cast vehicle replicas in 1:64, 1:43, 1:32, and 1:100 scales and die cast airplane replicas in 7-inch scale.	Telephone: 909-357-7988 Fax: 909-357-2020	
MBI INC 47 RICHARDS AVE NORWALK CT 06857-0001	Die-cast metal vehicles.	Telephone: 203-853-2000 Fax: 203-853-0647	Direct mail with Danbury Mint and Postal Commemoratives Society.
MTH ELECTRIC TRAINS INC 7020 COLUMBIA GATEWAY DR COLUMBIA MD 21046-2119	Model railroad boxcars.	Telephone: 410-381-2580 Fax: 410-381-6122	
MY US POST OFFICECOM INC DBA MY SURF STUDIO 607 HUBER DRIVE SAINT PAUL MN 55120-1916	Educational and edutainment software using USPS corporate signature, USPS Post Office, and Mr. Zip.	Telephone: 651-687-0028 Fax: 651-688-7863	
PACE PRODUCTS 333 SEMORAN PLACE APOPKA FL 32703-4670	Children's stamp collecting educational kit with <i>Greetings From America</i> theme.	Telephone: 407-880-4670 Fax: 407-880-3467	
PATRIOTIC CHALLENGE 23353 SAINT ANDREWS MISSION VIEJO CA 92692	Educational trivia board game featuring stamp images.	Telephone: 949-837-7444 Fax: 949-837-7446	
PETER PARKER PUZZLES 363 WESTLAND AVE COLUMBUS OH 43209-1663	Stamp art jigsaw puzzles.	Telephone: 800-232-4FUN Fax: 614-258-3588	Direct mail catalog, toy stores, and novelty gift shops.
PLAYING MANTIS 3618 GRAPE RD MISHAWAKA IN 46545-2770	Die-cast trucks with mounted stamps in truck bed.	Web: www.playingmantis.com Telephone: 219-252-0300 Fax: 219-252-0500	
RACING CHAMPIONS ERTL INC 800 ROOSEVELT RD BLDG C GLEN ELLYN IL 60137-5835	Wooden play sets and wooden vehicle replicas.	Telephone: 630-790-3507 Fax: 630-790-9474	
SPEC-CAST 428 6TH AVE NW DYERSVILLE IA 52040-1129	Die-cast model trucks and planes.	See distributor directory Web at www.speccast.com Telephone: 563-875-8706 Fax: 563-875-8056	
TEAM CALIBER 235-10 ROLLING HILLS RD MOORESVILLE NC 28117-6825	1:64 and 1:24 scale die cast vehicle replicas, sold as banks and models.	Telephone: 704-660-3654 Fax: 704-633-1965	
TIMELESS TOYS 23755 CABOT STE 215 HAYWARD CA 94545-1656	Plush bears 8.5" to 24" high of velour, velboa, or acrylic plush, embroidered with a stamp image and with a live USPS postage stamp attached.	Telephone: 510-732-1960 Fax: 510-732-6190	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	

Commercial Novelty

Licensee	Products	Where Can I Buy These?	Other Sources
ACTION TAPES DBA GREAT NOTIONS 2751 ELECTRONIC LN DALLAS TX 75220-1217	Computer embroidery systems.	Telephone: 214-352-6940 Fax: 214-352-7249	
BRADFORD EXCHANGE 9333 N MILWAUKEE AVE NILES IL 60714-1303	Plates, plaques, and/or plate-like objects made out of cold-cast resin or porcelain.	Telephone: 847-966-2770 Fax: 847-966-3121	
CASE STATIONARY CO 179 SAW MILL RIVER RD YONKERS NY 10701-6616	<i>Looney Toons</i> stamp characters metal boxes.	Telephone: 800-431-2422 Fax: 914-965-2362	Request full color catalog.
CHANGING SEASONS SOFTWARE LTD 5881 ROANOKE DR MADISON WI 53719-1629	Philatelic software and catalog.	Web: www.stampbase.com Telephone: 609-273-2739 Fax: 609-273-1965	
CINEGRAM MEDIA INC 1 SPRINGFIELD AVE SUMMIT NJ 07901-4055	<i>Celebrate the Century</i> CD-ROMs, screensavers.	Telephone: 908-598-4755 Fax: 908-598-4756	
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	Specialty stores.
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	Note cards, puzzles, and wall art.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.
CRANSTON CONSUMER PRODUCTS CO 469 7TH AVE NEW YORK NY 10018-7605	<i>Heroes of 2001</i> , <i>Celebrate the Century</i> , and other stamp art fabric.	Sells only to retailers (Wal-Mart, JoAnn Fabrics, etc.)	
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> note cards, pins, key rings, mugs, magnets, T-shirts and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
DELUXE FINANCIAL SERVICES INC 3680 VICTORIA ST N SHOREVIEW MN 55126-2906	Personal checks, vinyl and leather checkbook covers, and messages.	Telephone: 651-483-7734 Fax: 651-787-1703	
DESERT VOYAGERS LLC 2505 N BRIMHALL MESA AZ 85203-1005	Internet greetings.	Telephone: 480-998-7296 Fax: 480-998-7296	
DESPERATE ENTERPRISES 728 E SMITH RD MEDINA OH 44256-2662	<i>I Love Lucy</i> stamp tin sign.	Web: www.desperate.com Telephone: 800-732-4859 x10 Fax: 330-725-0150	Direct mail.
DIRECT CHECKS UNLIMITED LLC 8245 N UNION BLVD COLORADO SPRINGS CO 80920-4456	Bank checks, return address labels, and checkbook covers.	Telephone: 719-531-3954 Fax: 719-548-9604	Call to get order forms.
DMC CORPORATION 10 PORT KEARNY BLDG 10A SOUTH KEARNY NJ 07032	Needle work media based on USPS stamp designs. Needle work media includes, kits, printed designs on canvas or in charted form for booklets.	Telephone: 973-589-0606 Fax: 973-589-8931	
GIMBELS OF MAINE PO BOX 57 BOOTHBAY HARBOR ME 04538-0057	Collectible porcelain thimbles.	Web: www.gimbelsdepartmentstore.com Telephone: 207-633-5088 Fax: 207-633-5128	Retail location in Maine and direct mail.
GODINGER SILVER ART COMPANY LTD 6315 TRAFFIC AVE RIDGWOOD NY 11385-2629	Silver-plated lead crystal giftware.	Telephone: 212-685-5843 x201 Fax: 212-545-0793	Gift stores.
HALLMARK GROUP LTD 8403 GALVESTON RD SILVER SPRING MD 20910-5307	Engraved ingots, minted in precious metal (gold-plated silver) to be sold separately or as part of a 24-piece set.	Telephone: 301-580-4936 Fax: 301-588-1116 E-mail: galemorrell@mris.com	

Licensee	Products	Where Can I Buy These?	Other Sources
HE HARRIS AND COMPANY INC 3101 CLAIRMONT RD NE ATLANTA GA 30329-1015	Stamp collecting albums and kits.	Web: www.heharris.com Telephone: 404-214-4300 Fax: 404-214-4390	eBay store.
HERITAGE COLLECTIONS LTD 6647 KERNS RD FALLS CHURCH VA 22042-4231	Holiday ornaments made with live stamps.	Telephone: 703-533-7800 Fax: 703-533-7801	
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	Ask for color catalog.
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	
ILIAD INC 144 2ND AVE N NASHVILLE TN 37201-1936	Music compilations using Postal Service stamp artwork.	Telephone: 615-244-9305 Fax: 615-244-9366	
IPROMOTEU 8 STRATHMORE RD NATICK MA 01760-2419	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian shirts with <i>Duke Kahanamoku</i> stamp image.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
KURT S ADLER INC 1107 BROADWAY NEW YORK NY 10010-2872	Holiday ornaments.	Telephone: 212-924-0900 Fax: 212-807-0575	
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> product: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	
NANCY SALES COMPANY INC 22 WILLOW ST CHELSEA MA 02150-3506	Mugs, shot glasses, and key chains.	Telephone: 617-884-1700 Fax: 617-889-2789	
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, <i>Heroes of 2001</i> products.	Web: www.favoriteline.com/heroes Telephone: 800-996-8655 Fax: 707-996-9957	
SUMMERFIELD FOODS INC 1305 N DUTTON AVE STE 100 SANTA ROSA CA 95401-4609	Butter cookies.	Telephone: 707-579-3938 Fax: 707-579-8442	
TE NEUES PUBLISHING COMPANY 16 W 22ND STREET 11TH FLR NEW YORK NY 10010-5803	Wall calendars featuring various stamp designs.	Telephone: 212-627-9090 Fax: 212-627-9534	Stationery stores, gift retailers, bookstores, and Postmark America Store.

Licensee	Products	Where Can I Buy These?	Other Sources
TECHNI PRODUCTS 15811 BURLINGAME DR HUNTERSVILLE NC 28078-4801	Limited use hot and cold pack.	Telephone: 704-894-9292 Fax: 704-892-5998	
TECHNICRAFT INDUSTRIES INC DBA BLANKETS ONLINE 11 IRON FORGE RD PAXTON MA 01612-1523	<i>Heroes of 2001</i> cotton and acrylic throw blankets, pillows, and tote bags.	Telephone: 508-792-9065	
US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	<i>Greetings From America, Spay or Neuter, Teddy Bear, Love, and Heroes of 2001</i> lapel pins, postcards, mugs, magnets, key chains, tote bags, and stationery.	Web: www.ipledge.com Telephone: 800-327-1402 Fax: 800-622-8212	
VANMARK INC 2551 E PHILADELPHIA ST ONTARIO CA 91761-7774	Figurines, frames, clocks, and bookends.	Telephone: 909-923-6789 Fax: 909-673-9699	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, ornaments, earrings, necklaces, pen stands, paperweights, framed stamp pins/emblems with stamp art reproductions, stamps and/or first day covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	

Philately

STAMP ANNOUNCEMENT 03-08

Pelican Island National Wildlife Refuge Commemorative Stamp



Copyright 2002

The Postal Service will issue a 37-cent *Pelican Island National Wildlife Refuge* commemorative stamp (Item 454000) in a pressure-sensitive adhesive (PSA) pane of 20 on March 14, 2003, in Sebastian, Florida. The stamp, designed by Carl T. Herrman and photographed by James Brandt, Davis, California, goes on sale nationwide March 15, 2003.

This stamp commemorates the centennial of the creation of Pelican Island National Wildlife Refuge, which also marks the beginning of the National Wildlife Refuge system. Pelican Island is located in the Indian River Lagoon on the east coast of central Florida. Established on March

14, 1903, by executive order of President Theodore Roosevelt, Pelican Island National Wildlife Refuge was the first official wildlife refuge in the United States. Today, in addition to the three acres of Pelican Island, the refuge also encompasses 5,377 acres consisting largely of submerged lands, mangrove islands, marshes, and maritime hammocks (raised, fertile areas usually occupied by hardwood vegetation).

Issue:	<i>Pelican Island National Wildlife Refuge</i>
Item Number:	454000
Denomination & Type of Issue:	37-cent commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	March 14, 2003, Sebastian, FL 32958
Designer:	Carl T. Herrman, Carlsbad, CA
Engraver:	N/A
Art Director:	Carl T. Herrman, Carlsbad, CA
Typographer:	Carl T. Herrman, Carlsbad, CA
Photographer:	James Brandt, Davis, CA
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset/Microprint "USPS"
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Man-Roland, 300
Stamps per Pane:	20
Print Quantity:	55 million stamps
Paper Type:	Phosphor tagged, block, nonphosphored, type III
Adhesive Type:	Pressure sensitive
Processed at:	BCA, Browns Summit, NC
Colors:	Yellow, Magenta, Cyan, Black
Stamps Orientation:	Vertical
Image Area (w x h):	0.82 x 1.39 in./20.83 x 35.31 mm
Overall Size (w x h):	0.99 x 1.56 in./25.15 x 39.62 mm
Booklet Size (w x h):	5.90 x 7.26 in./149.86 x 184.40 mm
Plate Size:	120 stamps per revolution
Plate Numbers:	"B" followed by four (4) digits
Marginal Markings:	"© 2002 USPS" • Price • Plate position diagram every 10th stamp • Barcodes and text on back
Catalog Item Number(s):	454020 Block of 4 — \$1.48 454030 Block of 10 — \$3.70 454040 Full pane of 20 — \$7.40 454061 First day cover — \$0.75 454093 Full pane w/FDC — \$8.15

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at *www.usps.com*. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

PELICAN ISLAND NATIONAL WILDLIFE REFUGE
 COMMEMORATIVE STAMP
 POSTMASTER
 1290 MAIN ST
 SEBASTIAN FL 32958-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by April 14, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 454000, 37-cent *Pelican Island National Wildlife Refuge Commemorative Stamp*

Stamp distribution offices (SDOs) will receive approximately one-third of their full standard automatic distribution quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of one-quarter of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before March 10, 2003.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in six positions for subsequent distribution to each philatelic window.

SDOs that serve this many philatelic windows...	will receive this quantity of the <i>Pelican Island National Wildlife Refuge commemorative stamp, Item 454000.</i>
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
8	96,000
9	108,000
12	144,000
13	156,000
16	192,000
19	228,000

Additional Supply

Post Offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 1,000,000 additional stamps and the Denver APD will receive 400,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
 Government Relations, 2-20-03

STAMP ANNOUNCEMENT 03-09

Sea Coast Nonprofit Stamp**Copyright 2002**

The Postal Service will issue a nondenominated (5-cent value), *Sea Coast* nonprofit stamp in a water-activated gum (WAG) coil of 500 (Item 781800) and a WAG coil of 10,000 (Item 782000) on March 19, 2003, in Washington, DC. The stamp, designed by Phil Jordan, Falls Church, Virginia, and illustrated by Tom Engeman, Brunswick, Maryland, goes on sale nationwide March 20, 2003.

The *Sea Coast* nonprofit stamp was previously issued on October 21, 2002, in a pressure-sensitive adhesive (PSA) coil of 10,000 (Item 781400).

How to Order the First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase new stamps by telephone at 800-STAMP-24 and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

SEA COAST NONPROFIT STAMP
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20090-2282

Issue:	Sea Coast
Item Number:	781800
Denomination & Type of Issue:	Nondenominated definitive nonprofit (5-cent value)
Format:	Coil of 500 (1 design)
Series:	N/A
Issue Date & City:	March 19, 2003, Washington, DC 20066
Designer:	Tom Engeman, Brunswick, MD
Engraver:	Acitronics
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Guilford Gravure
Manufacturing Process:	Gravure
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Guilford, CT
Press Type:	Cerrutti, R118
Stamps per Coil:	500
Print Quantity:	50 million stamps
Paper Type:	Nonphosphored, type III
Adhesive Type:	Water-activated gum
Processed at:	Guilford, CT
Colors:	Magenta, Cyan, Yellow
Stamp Orientation:	Vertical
Image Area (w x h):	0.710 x 0.820 in./18.03 x 20.82 mm
Overall Size (w x h):	0.870 x 0.965 in./22.10 x 24.51 mm
Full Pane Size (w x h):	N/A
Plate Size:	570 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits every 10th stamp
Marginal Markings:	N/A
Catalog Item Number(s):	781820 Strip of 5 — \$0.25 781830 Strip of 25 w/plate no. — \$1.25 781840 Full coil of 500 — \$25.00

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 17, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 781800, Sea Coast, WAG Coil of 500

Stamp distribution offices (SDOs) *will not* receive an automatic distribution of Item 781800. SDOs requiring this nondenominated, nonprofit, WAG coil of 500 must order them from their designated accountable paper depository (APD) using PS Form 17, *Stamp Requisition/Stamp Return*.

Initial Supply to Post Offices

Post Offices requiring quantities of this nonprofit, WAG coil of 500, must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these stamps to Post Offices before March 14, 2003.

Philatelic Requirement

Philatelic centers requiring the *Sea Coast* coil of 500 must order Item 781800 from their designated SDO using a separate PS Form 17.

Additional Supply

Post Offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate APD using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 9,600 additional coils, and the Denver APD will receive 4,000 additional coils. For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center (SSC) will receive 42,000 additional coils.

Distribution: Item 782000, Sea Coast, WAG Coil of 10,000

Stamp distribution offices (SDOs) *will not* receive an automatic distribution of Item 782000. SDOs requiring this nondenominated, nonprofit, WAG coil of 10,000 must order them from their designated APD using PS Form 17.

Initial Supply to Post Offices

Post Offices requiring quantities of this nonprofit, WAG coil of 10,000 must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these stamps to Post Offices before March 14, 2003.

Issue:	Sea Coast
Item Number:	782000
Denomination & Type of Issue:	Nondenominated definitive nonprofit (5-cent value)
Format:	Coil of 10,000 (1 design)
Series:	N/A
Issue Date & City:	March 19, 2003, Washington, DC 20066
Designer:	Tom Engeman, Brunswick, MD
Engraver:	Acitronics
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Guilford Gravure
Manufacturing Process:	Gravure
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Guilford, CT
Press Type:	Cerrutti, R118
Stamps per Coil:	10,000
Print Quantity:	150 million stamps
Paper Type:	Nonphosphored, type III
Adhesive Type:	Water-activated gum
Processed at:	Guilford, CT
Colors:	Magenta, Cyan, Yellow
Stamp Orientation:	Vertical
Image Area (w x h):	0.710 x 0.820 in./18.03 x 20.82 mm
Overall Size (w x h):	0.870 x 0.965 in./22.10 x 24.51 mm
Full Pane Size (w x h):	N/A
Plate Size:	570 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits
Marginal Markings:	N/A
Catalog Item Number(s):	782020 Strip of 5 — \$0.25 782030 Strip of 25 w/plate no. — \$1.25 782040 Full coil 10,000 — \$25.00 782062 First day cover — \$0.77

Philatelic Requirement

Philatelic centers requiring the *Sea Coast* coil of 10,000 must order Item 782000 from their designated SDO using a separate PS Form 17.

Additional Supply

Post Offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate APD using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 1,440 additional coils; the Denver APD will receive 720 additional coils. For fulfilling supplemental orders from APDs, the Kansas City SSC will receive 4,320 additional coils.

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

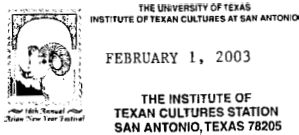
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

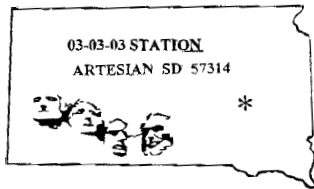
Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellation has been extended for 30 days.



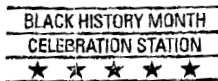
February 1, 2003
Institute of Texan Cultures
 INSTITUTE OF TEXAN CULTURES STATION
 POSTMASTER
 10410 PERRIN BEITEL RD
 SAN ANTONIO TX 78284-9998



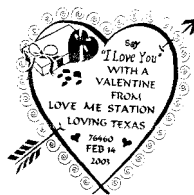
March 3, 2003
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 ARTESIAN SD 57314-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 AURORA SD 57002-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 BONESTEEL SD 57317-9998

03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 CANOVA SD 57321-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 CARTHAGE SD 57323-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 COLTON SD 57018-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 HITCHCOCK SD 57348-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 LETCHER SD 57359-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 MEADOW SD 57644-9998

03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 REDFIELD SD 57469-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 REVILLO SD 57259-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 SALEM SD 57058-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 SPRINGFIELD SD 57062-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 WOLSEY SD 57384-9998
 03 03 03 STATION
 POSTMASTER
 PO BOX 9998
 YALE SD 57386-9998



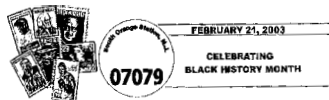
February 2003
 BLACK HISTORY MONTH
 CELEBRATION STATION
 SPECIAL CANCELLATION UNIT
 3300 V ST NE
 WASHINGTON DC 20018-9998



February 14, 2003
 Loving Post Office
 LOVE ME STATION
 POSTMASTER
 152 HAWKINS ST
 LOVING TX 76460-9998



February 1-16, 2003
 San Antonio Stock Show and
 Rodeo Association
 SAN ANTONIO STOCK SHOW
 AND RODEO STATION
 POSTMASTER
 10410 PERRIN BEITEL RD
 SANT ANTONIO TX 78284-9998

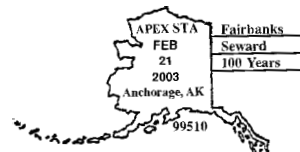


February 21, 2003
 THURGOOD MARSHALL
 STATION
 POSTMASTER
 31 VOSE AVENUE
 SOUTH ORANGE NJ
 07099-9998



February 7, 2003
 New Smyrna Beach, FL 32168

February 7-9, 2003
 Black Heritage Museum
 BLACK HERITAGE FESTIVAL
 STATION
 POSTMASTER
 301 MISSION DR
 NEW SMYRNA BEACH FL
 32168-9998

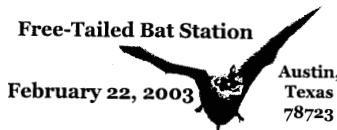


February 21, 2003
 Philatelic Society
 APEX STATION
 POSTMASTER
 PO BOX 109998
 ANCHORAGE AK 99510-9998

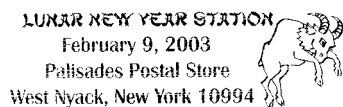


February 8, 2003
 Riverside CA 92501

February 8-9, 2003
 Dickens Festival Committee
 FESTIVAL STATION
 POSTMASTER
 4150 CHICAGO AVE
 RIVERSIDE CA 92507-9998

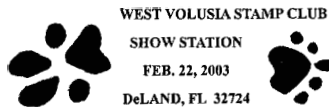


February 22, 2003
 Austin Texas Stamp Club
 FREE TAILED BAT STATION
 POSTMASTER
 510 GUADALUPE ST
 AUSTIN TX 78701-9998



February 9, 2003
 Palisades Postal Store
 West Nyack, New York 10994

February 9, 2003
 LUNAR NEW YEAR STATION
 POSTMASTER
 3301 PALISADES CENTER DR
 WEST NYACK NY 10994-6603



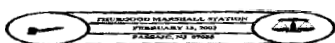
February 22, 2003
 WEST VOLUSIA STAMP CLUB
 SHOW STATION
 POSTMASTER
 PO BOX 9998
 DELAND FL 32724-9998



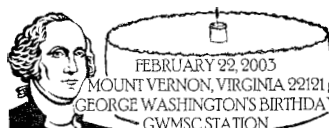
February 11, 2003
 Lehigh Valley Diversity Team
 THURGOOD MARSHALL
 STATION
 POSTMASTER
 535 WOOD ST
 BETHLEHEM PA 18016-9998



February 22, 2003
 Lake Placid Winter Olympic
 Museum
 LAKE PLACID WINTER
 OLYMPIC MUSEUM STATION
 POSTMASTER
 201 MAIN ST
 LAKE PLACID NY 12946-9998



February 13, 2003
 THURGOOD MARSHALL
 STATION
 POSTMASTER
 46 GROVE ST
 PASSAIC NJ 07055-9998



February 22, 2003
 George Washington Masonic
 Stamp Club
 GWMSC STATION
 POSTMASTER
 ROUTE 235 GW PARKWAY
 MOUNT VERNON VA
 22121-9998

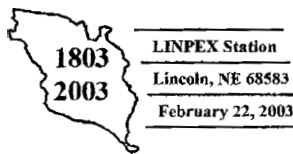


February 22, 2003
 Martinsburg Bicentennial Committee
 GREETINGS FROM MARTINSBURG STATION
 POSTMASTER
 PO BOX 9998
 MARTINSBURG NY 13404-9998



February
 26,
 2003
 Houston, TX 77201

February 26, 2003
 Thurgood Marshall School of Law
 THURGOOD MARSHALL SCHOOL OF LAW STATION
 MANAGER WINDOW UNIT
 401 FRANKLIN ST
 HOUSTON TX 77201-9998



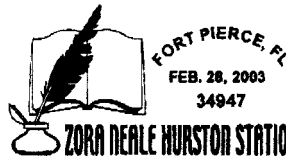
February 22-23, 2003
 LINPEX STATION
 PHILATELIC CLERK
 700 R ST
 LINCOLN NE 68501-9804



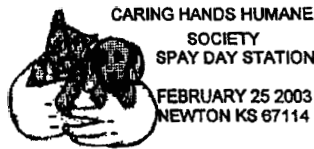
February 27-March 9, 2003
 STRAWBERRY FESTIVAL STATION
 POSTMASTER
 2501 WALDEN WOODS DR
 PLANT CITY FL 33566-9998



February 25, 2003
 Diversity Office
 THURGOOD MARSHALL STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



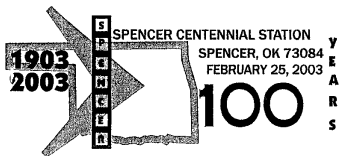
February 28, 2003
 ZORA NEALE HURSTON STATION
 POSTMASTER
 5000
 WEST MIDWAY RD
 FORT PIERCE FL 34981-9998



February 25, 2003
 Caring Hands Humane Society
 CARING HANDS HUMANE SOCIETY SPAY DAY STATION
 PO BOX 9998
 NEWTON KS 67114



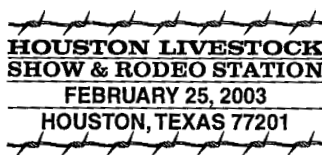
February 28, 2003
 Milwaukee Times News
 MILWAUKEE TIMES NEWS
 BLACK EXCELLENCE AWARD STATION
 POSTMASTER
 PO BOX 5066
 WISCONSIN RAPIDS WI
 54494-9998



February 25, 2003
 Spencer Historical Society
 SPENCER CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 SPENCER OK 73084-9998



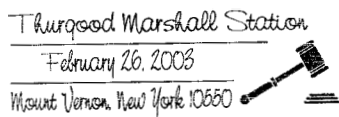
February 28-March 2, 2003
 APS AMERISTAMP EXPO STATION
 POSTMASTER
 135 MAIN ST
 BILOXI MS 39530-9998



February 25-March 16, 2003
 Houston Livestock Show and Rodeo
 HOUSTON LIVESTOCK SHOW AND RODEO STATION
 GPO WINDOW UNIT
 401 FRANKLIN ST
 HOUSTON TX 77201-9998



March 1, 2003
 Postal Service
 GREAT SEAL STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



February 26, 2003
 THURGOOD MARSHALL STATION
 POSTMASTER
 PO BOX 9998
 MOUNT VERNON NY
 10550-9998

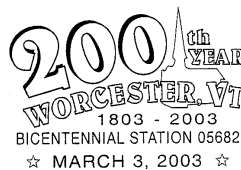


March 1, 2003
 Publishers Clearing House
 PCH STATION
 POSTMASTER
 PO BOX 9998
 PT WASHINGTON NY
 11050-9998



BUX-MONT STAMP
CLUB STATION
MARCH 1, 2003
WARMINSTER,
PA. 18974

March 1-2, 2003
Bux-Mont Stamp Club
BUX MONT STAMP CLUB
STATION
POSTMASTER
1135 MEARNS RD
WARMINSTER PA 18974-9998



March 3, 2003
Postal Service
BICENTENNIAL STATION
POSTMASTER
PO BOX 9998
WORCESTER VT 05682-9998

March 3, 2003
Waterloo Federated Woman's Club Station
Waterloo, Nebraska 68069



Organized & Federated
March 3, 1903

100th Anniversary
March 3, 2003

March 3, 2003
Women's Club of Waterloo
WATERLOO FEDERATED
WOMENS CLUB STATION
POSTMASTER
PO BOX 9998
WATERLOO NE 68069-9998



Edward Tiffin Inaugurated, First Governor
Ohio Bicentennial Station
3 March 2003 • • Warren, Ohio 44481

March 3, 2003
Postal Service
OHIO BICENTENNIAL STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



March 3, 2003
Norman Post Office
THE WINDY STATION
POSTMASTER
129 WEST GRAY ST
NORMAN OK 73069-9998



March 4, 2003
International Pancake Day Board of Directors
54TH INTERNATIONAL
PANCAKE DAY STATION
POSTMASTER
25 EAST 5TH
LIBERAL KS 67901-9998



March 3, 2003
Littleton Coin Company
BICENTENNIAL STATION
POSTMASTER
134 MAIN ST SUITE 100
LITTLETON NH 03561-9998

— Stamp Services,
Government Relations, 2-20-03

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Smile America, National Children's Dental Health Month	Jan. 15-Feb. 28
We Are Fighting for Your Life, American Heart Association	Feb. 1-Feb. 28
Save Your Vision Week	Feb. 1-March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1-March 31
March Is Red Cross Month	March 1-March 31
Easter Seals, Fight Crippling	March 1-April 22
April Is Child Abuse Prevention Month	April 1-April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1-April 30
Law Day USA Freedom Under Law, May 1	April 1-April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1-April 30
National Carih Asthma Week	April 1-May 6
Only You Can Prevent Forest Fires	April 1-Oct. 31
National Salvation Army Week, 4 th Week in May	May 1-May 31
Support Research for "NF," Neurofibromatosis	May 1-May 31
Support Your Mental Health Association	May 1-May 31
National Flag Day, June 14, Pause for the Pledge	May 1-June 14
Goodwill Industries — Our Business Works So People Can	May 1-June 30
Support National Historic Preservation Week	May 9-May 15
National Transportation Week	May 14-May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15-June 15
Defeat Muscular Dystrophy, Support MDA	May 15-June 17
Conquer Multiple Sclerosis	May 17-June 17
Conquer Cystic Fibrosis	Sept. 1-Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1-Oct. 31
Employ People With Disabilities	Sept. 1-Nov. 30
Give to the United Way	Sept. 15-Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1-Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1-Oct. 31
Support Infection Control Week	Oct. 1-Nov. 30
Help Retarded Children	Nov. 1-Nov. 30
Military Families Recognition Day	Nov. 1-Nov. 30
National Adoption Month	Nov. 1-Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1-Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8-Dec. 31
Support American Education Week	Nov. 10-Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1-Dec. 31

— Mail Preparation and Standards,
Pricing and Classification, 2-20-03

Pelican Island National Wildlife Refuge Pictorial Cancellation

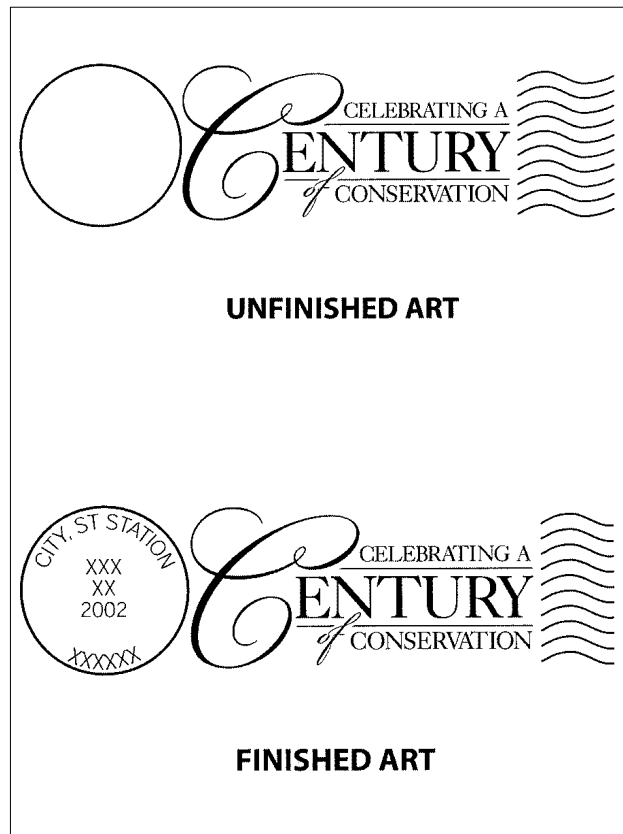
The *Pelican Island National Wildlife Refuge* commemorative stamp will be issued in Sebastian, Florida, on March 14, 2003. The first day of issue ceremony will take place in conjunction with the Centennial Celebration of the National Wildlife Refuge System, U.S. Fish and Wildlife Service, Department of the Interior. Local events should take place beginning March 15, 2003.

As there are 540 national wildlife refuges, the Postal Service has authorized a pictorial cancellation design for field use to assist those refuges in their celebrations. Post Offices planning events are encouraged to use the design shown on this page. Offices can offer this cancellation through mail-back service for 30 days. You may hold these events throughout the 2003 Centennial Celebration. You may also visit www.fws.gov for additional information on the Centennial Celebration.

As a reminder, the Postal Service must endeavor to make all unusual postmarking services widely known to collectors through advance publicity to avoid limiting the availability of those postmarks. Therefore, all pictorial cancellations must be reported to Stamp Development. *Please use the Pictorial Cancellation Announcement form on page 86 to report your use of the cancellation.*

Guidelines for Finalizing Pelican Island Station Pictorial Cancellation Art

You must add the name of your local refuge plus the word "station" below the Centennial Celebration logo. Also, insert the date and the city, state, and ZIP Code of your office inside the postmark circle. Refer to the unfinished and finished art below. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 1/2 inches by 1 inch.



— Communication Services,
Public Affairs and Communications, 2-20-03



Pictorial Cancellation Announcement

<p>Complete this announcement and forward it to the following address:</p> <p>PICTORIAL CANCELLATIONS PROGRAM MANAGER STAMP SERVICES US POSTAL SERVICE 475 L'ENFANT PLZ SW RM 4474-EB WASHINGTON DC 20260-2437</p>	<p><i>Insert pictorial cancellation Copy here (Camera ready or reproducible) No larger than 4" horizontal x 2" vertical (the dimensions of this box)</i></p>
---	--

Postal Service Contact (name, address, phone)	
Station Date(s)	
Sponsor	
Station Name	
<i>Complete</i> Street Address or PO Box Number	
City/State/ZIP+4	

Mail Cancellation Requests to:

Station Name	
Addressee Name (usually "Postmaster")	
<i>Complete</i> Street Address or PO Box 9998	
City/State/ZIP+4	



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SUMMARIES OF RECENT USPS NEWS RELEASES

“Real People, Real Success” Winners

Feb. 6

The Postal Service announced the winners from last fall’s “Real People, Real Success” nationwide contest.

Grand prize winner Barbara Granneman of Indianapolis, IN, is a piano teacher who used direct mail to build her student base to over 300 students in five years. First-prize winners were teenagers Elise and Evan Macmillan, co-founders of The Chocolate Farm, Denver, CO, who use Express Mail® and Priority Mail® service to deliver their custom-made chocolates.

Over 5,000 small-business owners participated in the contest, and 21 of them will be recognized in their local communities in the coming weeks. In addition, the owners will be featured in Postal Service advertising this summer displayed in more than 20,000 Post Offices across the United States.

The entire list of winners and their entries can be found at www.usps.com/realsuccess.

PMG Update for Governors

Feb. 4

PMG Jack Potter told the Board of Governors that the Postal Service showed improvement in mail delivery times, according to the latest Phoenix-Hecht Postal Survey. The October 2002 survey showed improvement in 92% of the sites compared with last year.

The survey measures the average time for remittance mail in 170 cities to reach about 130 sites in 36 cities. It is a leading mail delivery time survey, followed closely by the treasury management industry. The October survey also showed 86% of the sites improved when mailing regionally, and 56% improved when mailing locally.

In other comments, the PMG extended the thoughts and prayers of the nation’s 750,000-member Postal Service family to the families and friends of the Columbia astronauts and NASA. He also saluted the law enforcement community that helped to secure the safe release of Miami-area Letter Carrier Tonya Mitchell after she was kidnapped and her Postal Service vehicle hijacked Jan. 31.

Progress Report on Finances

Jan. 30

Chief Financial Officer Richard Strasser welcomed the General Accounting Office’s update on the financial challenges facing Postal Service. He noted that USPS drafted its Transformation Plan since the first GAO report in 2001, and outlined progress in four areas during Fiscal Year 2002:

- **Operational efficiency:** Output per workhour grew by 2.2%, total factor productivity improved 1.1% equal to \$700 million in expense reductions, and career employment was reduced by 23,000 positions.
- **Cost control:** A projected net loss of \$1.35 billion was cut in half to \$676 million, while addresses served grew by 1.8 million. Operating expenses were reduced below the previous year’s for the first time in 31 years.
- **Debt reduction:** The Postal Service reduced outstanding debt by \$200 million, reversing a five-year trend of increasing debt.
- **Maintaining service:** Overall service performance was at record levels.

All of these achievements reflect significant progress against specific elements of the Transformation Plan.

Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	01-8530	36586	AL	Walker Springs	Clarke	Main Office	Post Office	09/02/1988	Post Office and ZIP Code discontinued. Establish a place name. Walker Springs AL becomes an acceptable last line for use with ZIP Code 36545.
New	01-4360	36545	AL	Jackson	Clarke	Walker Springs	Place Name	10/05/2002	
Old	01-7630	36778	AL	Snow Hill	Wilcox	Main Office	Post Office	01/05/1996	Post Office and ZIP Code discontinued. Establish a place name. Snow Hill AL becomes an acceptable last line for use with ZIP Code 36768.
New	01-6500	36768	AL	Pine Apple	Wilcox	Snow Hill	Place Name	10/05/2002	
Old	01-1260	36431	AL	Burnt Corn	Monroe	Main Office	Post Office	10/05/2002	Post Office and ZIP Code discontinued. Establish a place name. Burnt Corn AL becomes an acceptable last line for use with ZIP Code 36401.
New	01-2860	36401	AL	Evergreen	Conecuh	Burnt Corn	Place Name	10/05/2002	
Old	04-8748	72385	AR	Twist	Cross	Main Office	Post Office	12/21/1985	Post Office and ZIP Code discontinued. Establish a place name. Twist AR becomes an acceptable last line for use with ZIP Code 72331.
New	04-2736	72331	AR	Earle	Crittenden	Twist	Place Name	11/02/2002	
Old	04-4293	72071	AR	Howell	Woodruff	Main Office	Post Office	03/23/1985	Post Office and ZIP Code discontinued. Establish a place name. Howell AR becomes an acceptable last line for use with ZIP Code 72101.
New	04-5346	72101	AR	McCrary	Woodruff	Howell	Place Name	11/02/2002	
Old	05-1314	93921	CA	Carmel	Monterey	Carmel By The Sea	Place Name	02/07/2003	This announcement changes the preferred last line of this ZIP Code from Carmel CA to Carmel By The Sea CA. Use Carmel By The Sea CA 93921 as last line of address.
New	05-1314	93921	CA	Carmel	Monterey	Carmel By The Sea	Place Name	02/07/2003	
Old	07-9072	81074	CO	Trinidad	Las Animas	Starkville	Community Post Office	03/01/2002	Community Post Office and Post Office box ZIP Code discontinued. Establish a place name. Trinidad CO becomes an acceptable last line for use with ZIP Code 81082.
New	07-9072	81082	CO	Trinidad	Las Animas	Starkville	Place Name	09/21/2002	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	08-9690	06282	CT	Woodstock Valley	Windham	Main Office	Post Office	11/15/1986	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Woodstock Valley CT 06282 as last line of address.
New	08-9656	06282	CT	Woodstock	Windham	Woodstock Valley	Place Name	10/12/2002	
Old	18-5220	52055	IA	Littleport	Clayton	Main Office	Post Office	06/18/1999	Post Office and ZIP Code discontinued. Establish a place name. Littleport IA becomes an acceptable last line for use with ZIP Code 52042.
New	18-2772	52042	IA	Edgewood	Clayton	Littleport	Place Name	09/28/2002	
Old	16-1152	62913	IL	Cache	Alexander	Main Office	Post Office	11/26/1986	Post Office and ZIP Code discontinued. Use Cairo IL 62914 as last line of address.
New	16-1164	62914	IL	Cairo	Alexander	Main Office	Post Office	10/05/2002	
Old	24-6766	01256	MA	Savoy	Berkshire	Main Office	Post Office	09/22/1989	Post Office discontinued. Retain ZIP Code. Establish a place name. Savoy MA becomes an acceptable last line of address for use with ZIP Code 01256.
New	24-0068	01256	MA	Adams	Berkshire	Savoy	Place Name	10/12/2002	
Old	22-8415	04782	ME	Stacyville	Penobscot	Main Office	Post Office	03/12/1998	Post Office and ZIP Code discontinued. Establish a place name. Stacyville ME becomes an acceptable last line for use with ZIP Code 04777.
New	22-7860	04777	ME	Sherman Station	Penobscot	Stacyville	Place Name	10/26/2002	
Old	41-8100	19370	PA	Steelville	Chester	Main Office	Post Office	04/11/1997	Post Office and ZIP Code discontinued. Establish a place name. Steelville PA becomes an acceptable last line for use with ZIP Code 19310.
New	41-0324	19310	PA	Atglen	Chester	Steelville	Place Name	11/09/2002	
Old	45-8320	29316	SC	Spartanburg	Spartanburg	Boiling Springs	Classified Branch	02/07/2003	This announcement changes the preferred last line of ZIP Code 29316 from Spartanburg SC to Boiling Springs SC. Use Boiling Springs SC 29316 as last line of address.
New	45-8320	29316	SC	Spartanburg	Spartanburg	Boiling Springs	Classified Branch	02/07/2003	
Old	54-0700	98605	WA	Bingen	Skamania	Cook	Community Post Office	07/28/1994	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Cook WA 98605 as last line of address.
New	54-0700	98605	WA	Bingen	Klickitat	Cook	Place Name	09/30/2002	

— Address Management, Office of the Vice President, Chief Technology Officer, 2-20-03

Retail

REMINDER

Carrier Release Program

The Carrier Release Program under *Domestic Mail Manual* (DMM) section D042.7.0 was designed to increase customer convenience and satisfaction with the delivery of Standard Mail and Package Services materials. It allows letter carriers to leave uninsured parcels in a safe location protected from the weather when no one is available at the address to receive the parcel. There are no restrictions regarding size or subclass of the parcel, only that the mail is not accountable.

The sender requests this service by endorsing the parcel “Carrier — Leave if No Response” as described in DMM D042.7.0. Another option is to use Label 235, *Carrier Release*, which is applied at the retail counter.

Parcels endorsed under the Carrier Release Program should be left at the delivery address if at all possible. Mailers who use this service do so as a convenience for their

customers because in some cases they may lose customers if the parcel is not left at the delivery address. Carriers are not liable for loss or damage under these circumstances. Mailers are aware that risks are associated with this type of delivery but have accepted the risks as reasonable.

The program is based on carriers’ knowledge of their customers and neighborhoods. Carriers use their judgment and experience to decide if an area is reasonably safe and protected to determine whether to leave the parcel. Only in instances where a parcel cannot be left should PS Form 3849, *Delivery Notice/Reminder/Receipt*, be left instead of leaving the parcel.

— *Delivery Support,
Delivery and Retail, 2-20-03*

RETAIL ASSOCIATES

Keep the Mail Safe

All employees have a role to play in ensuring the safety and security of the mail. Retail associates play an especially important role because they have the unique opportunity of face-to-face interaction with our customers.

Ask the HAZMAT Question!

To maximize the benefit of the interaction between retail associates and customers, retail associates must ask the HAZMAT question, “Does your article contain anything liquid, fragile, perishable, or potentially hazardous?”

By asking customers this question, our retail associates can determine if the contents of an article are mailable. The consequences of not asking the question are clear. Many times we find hazardous materials after they leak in the mailstream, potentially causing injuries to our employees or damage to our equipment. Nonmailable HAZMAT must be kept out of the mailstream, and mailable HAZMAT must be properly labeled, packaged, and isolated in the mailstream. Retail associates are the first line of defense in this effort.

Examine Parcels for HAZMAT Markings!

In addition to asking the HAZMAT question, retail associates must examine all sides of a parcel to check for HAZMAT markings. A parcel bearing HAZMAT markings may not be reused to mail other items — the customer must entirely remove or completely obliterate such markings prior to mailing. The best thing for retail associates to do when customers present reused parcels with unobliterated markings is to encourage them to repackage their items by using our free packaging supplies or by purchasing packaging materials.

Retail associates must refuse to accept any material that does not meet the *Domestic Mail Manual* C023 requirements for mailing. They must refer any customers unhappy with this decision to their supervisor or their rates and classification service center for a mailability ruling.

— *Aviation Mail Security
Network Operations Management, 2-20-03*

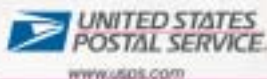
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*In exchange of at least 3 minutes (subject to increment applied to each phone call). Minutes based on U.S. Domestic Calling. International flat rates are higher than U.S. domestic rates, after accounting for destination called and are subject to change. See card packaging for complete terms and conditions.

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9500-45, 2-20-111



Supply Management

NOTICE

Interest Rate on Contract Claims

The Postal Service periodically publishes in the *Postal Bulletin* the interest rate payable on a claim decided in a contractor's favor, under the Contract Dispute Act of 1978. This rate also applies for late payment to contractors under the Prompt Payment Act, as amended.

The interest rate effective for the 6-month period beginning January 1, 2003, and ending June 30, 2003, is 4.25 percent.

— *Supply Management Infrastructure,*
Supply Management, 2-20-03

Cingular Wireless Offers Discounted Equipment and Services

Supply Management's Information Technology Category Management Center (CMC) has negotiated a national wireless agreement with Cingular Wireless to provide discounted wireless equipment and services.

Under the terms of the agreement, discounts apply to Postal Service business accounts and employees for personal use. All orders will be shipped via the Postal Service. There is a 20 percent discount on equipment and accessories and a 13 percent discount for new and existing Cingular Wireless service accounts.

New subscribers may call 800-356-9752 to order service. Existing Cingular Wireless customers may call 866-246-4852, Option 1, to switch over to the Postal Service discounted plan. Cingular Wireless retail stores, kiosks, or agents are not authorized to provide the discounts — they are available only by calling the toll-free telephone numbers provided or speaking with an on-site business-to-business (B2B) sales representative.

For more information, contact Jack Mitchell, Information Technology CMC, at 202-268-4655.

— *SCM Strategies,*
Supply Management, 2-20-03

Transportation Contract Support System (TCSS) Is Coming

Headquarters and Distribution Networks Offices (DNOs) will soon have the new Transportation Contract Support System (TCSS). It replaces the Highway Contract Support System (HCSS) currently in use by over 130 contract transportation specialists at nine area offices.

TCSS is a fully integrated, automated application that supports the solicitation, award, and administration of over 17,000 highway contract routes valued in excess of \$2.2 billion. In addition, two Postal Service logistics systems, National Air and Surface System (NASS) and Transportation Information Management and Evaluation System (TIMES), will capture data from TCSS to support field offices in the dispatch and routing of mail.

Future enhancements to TCSS include phasing in the remaining transportation modes (air, ocean, and rail) and providing Web portals that will allow for system access by field personnel and suppliers.

Deployment of TCSS runs from February to April 2003.

— *SCM Strategies,*
Supply Management, 2-20-03

Postal Service eFleet Program Wins Big in E-Gov Awards Program

The Industry Advisory Council (IAC), in partnership with E-Gov and the Federal Chief Information Officer's (CIO) Council, announced on February 12, 2003, the selection of the U.S. Postal Service's eFleet program as one of the "Top 5" in the Excellence.Gov (E-Gov) awards program. The program is a collaborative development among Supply Management, Delivery, Information Technology, and Finance. A panel of judges comprising representatives from government and industry considered the following factors when choosing the Top 5 winners from more than 100 entries nationwide:

- Extent of the project's impact.
- How the project saved resources or increased productivity.
- Involvement of other agencies or levels of government.
- Repeatability for other government agencies.

The Postal Service's eFleet program manages the single largest fleet in the United States with over 224,000 vehicles. Previously, the Postal Service could not recover exempt excise tax on fuel or detect potential fraud in vehicle credit card usage without conducting extensive labor-intensive manual procedures. The eFleet program integrates a credit card solution with customized intranet technology to achieve completely automated decentralized credit card expense monitoring, centralized tax recovery, fraud detection, and electronic invoice payments. To date, this program has increased cost savings and saved the Postal Service over \$26 million in direct cost avoidance and elimination of manual transactional processes.

— *SCM Strategies,*
Supply Management, 2-20-03

Postal Bulletin Distribution

The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office. The *Postal Bulletin* is also available online at <http://www.usps.com> (click on *Info*, then *Postal Periodicals and Publications*).

If your postal facility has access to cc:Mail, you may send a request for a new subscription order, an address and/or quantity change, or a subscription query to the

cc:Mail address POSTAL BULLETIN. If you are using another email product, you can use the Internet email address pbulleti@email.usps.gov.

If you do not have access to email, you may complete the order form and mail it to:

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 WASHINGTON DC 20260-5540

Either way you send it, please include the "POO" subscription number from your address label.

Postal Service Orders for Postal Bulletin

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(Include *Postal Bulletin* mailing label.)

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Postal Facility Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____

Person to Contact
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Daytime Telephone _____

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Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "POO" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
 US POSTAL SERVICE
 475 L'ENFANT PLZ SW RM 5540
 WASHINGTON DC 20260-5540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:

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