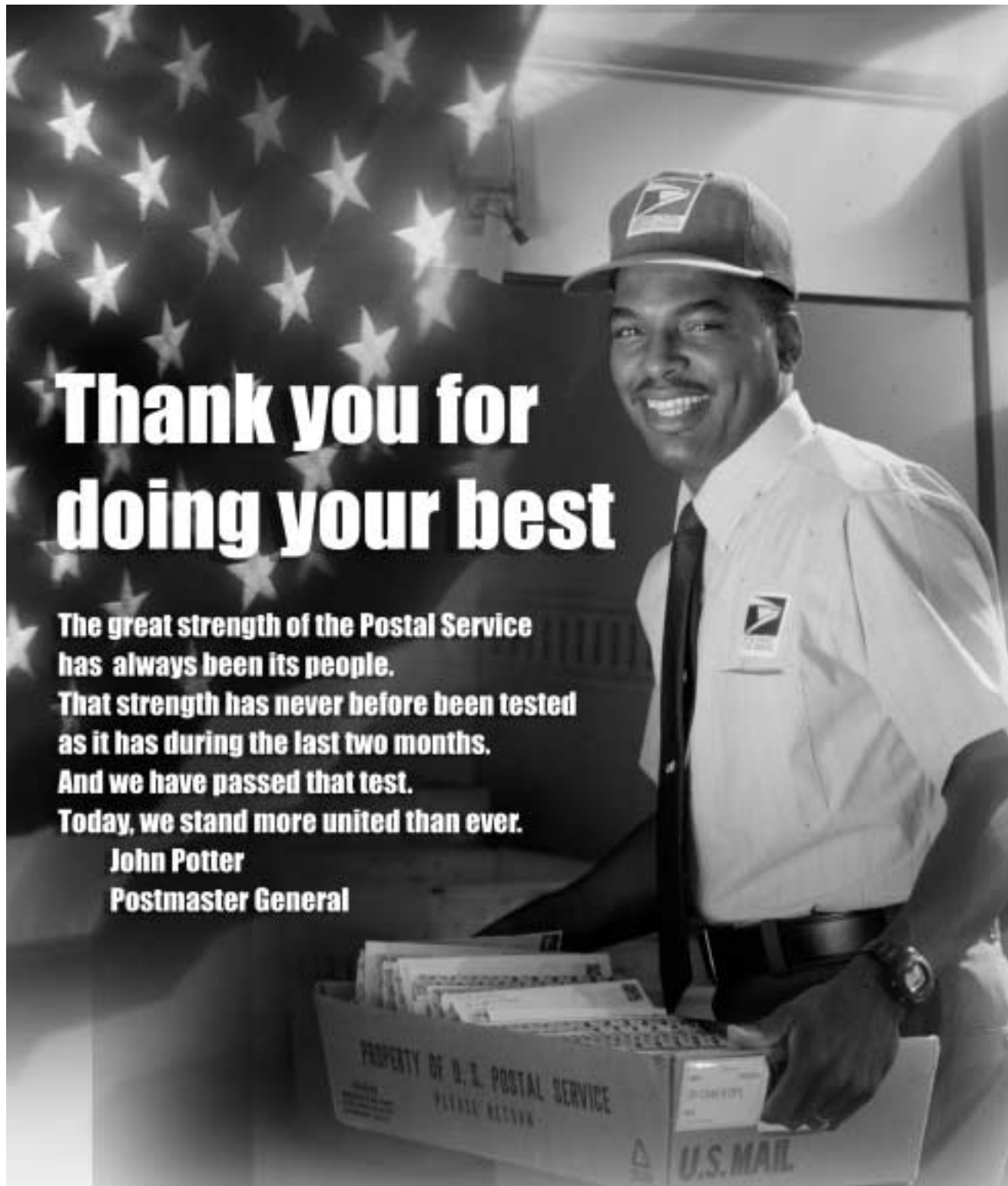


POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22065, December 13, 2001



Thank you for doing your best

**The great strength of the Postal Service
has always been its people.**

**That strength has never before been tested
as it has during the last two months.**

And we have passed that test.

Today, we stand more united than ever.

John Potter

Postmaster General

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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22065: 7690-04-000-5672	PB 22058: 7690-04-000-5665	PB 22051: 7690-04-000-5658	PB 22045: 7690-04-000-5652
PB 22064: 7690-04-000-5671	PB 22057: 7690-04-000-5664	PB 22050: 7690-04-000-5657	PB 22044: 7690-04-000-5651
PB 22063: 7690-04-000-5670	PB 22056: 7690-04-000-5663	PB 22049: 7690-04-000-5656	PB 22043: 7690-04-000-5650
PB 22062: 7690-04-000-5669	PB 22055: 7690-04-000-5662	PB 22048: 7690-04-000-5655	PB 22042: 7690-04-000-5649
PB 22061: 7690-04-000-5668	PB 22054: 7690-04-000-5661	PB 22047: 7690-04-000-5654	PB 22041: 7690-04-000-5648
PB 22060: 7690-04-000-5667	PB 22053: 7690-04-000-5660	PB 22046: 7690-04-000-5653	PB 22040: 7690-04-000-5647
PB 22059: 7690-04-000-5666	PB 22052: 7690-04-000-5659		



Thank you for doing your best

Fellow Postal Employees:

The last few months have presented extraordinary challenges for the Postal Service and the nation we serve. Like all Americans, each one of us has faced an environment of uncertainty and change. Yet, through it all – from September's attacks to the tragedy of losing two of our own to an act of terrorism using the mail – you have continued to deliver for our nation.

*The great strength
of the Postal
Service has always
been its people.*

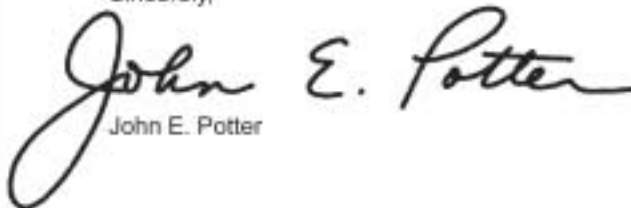
We are entering a very special time of the year, one of reflection, of giving thanks and of looking ahead. I want to take this opportunity to recognize the outstanding service each of you has provided to the people of America during a most difficult time. There is no one prouder of your accomplishments than I am.

The great strength of the Postal Service has always been its people. That strength has never before been tested as it has during the last two months. And we have passed that test. Today, we stand more united than ever.

I thank you for doing your best, for demonstrating the professionalism, the dedication and – most of all – the pride that has been at the heart of the Postal Service for more than 200 years.

As we move into a season marked by celebration, hope, and renewal, please accept my best wishes and heartfelt gratitude. For you and for those you love, may all the joys of the holidays be yours.

Sincerely,


John E. Potter

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = <http://www.usps.com>.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

New Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK MS-197	8/1/2001	Mailing Evaluation Readability Lookup Instrument, Merlin	7610-05-000-4500	ENG	MDC	R
MI AS-510-2001-3	10/2001	Headquarters Mailroom Services	N/A	FAC	IWEB	N/A
MI AS-860-2001-4	10/9/2001	Prohibition of Ownership and Use of Nongovernment Frequency Band Radio Devices	N/A	IT	IWEB	N/A
MI AS-860-2001-5	10/9/2001	Acquiring and Managing Wireless Services: Cellular Telephone, Paging, and Wireless Data	N/A	IT	IWEB	N/A
MI PO-540-2001-4	10/31/2001	Rail Payments Manual Processing	N/A	NET OPS	IWEB	N/A
MOP COO-10-16-2001	10/16/2001	Cleaning Policy Clarification Due to Anthrax Incidents	N/A	ERM	IWEB	N/A
MOP COO-10-24-01-2	10/24/2001	Personal Protection Equipment Purchases	N/A	ERM	IWEB	N/A
MOP COO-10-24-01-3	10/24/2001	Anthrax Awareness, Protection and Reporting	N/A	ERM	IWEB	N/A
MOP COO-10-24-2001	10/24/2001	Possibility of Harmful Biological Agents at Collection and Retail Acceptance Points	N/A	ERM	IWEB	N/A
MOP COO-10-25-2001	10/25/2001	Collection of Employee Data	N/A	ERM	IWEB	N/A
MOP FI-06-08-2001	6/8/2001	Policy Memo — Statistical Programs Letter #6, FY2001	N/A	FIN	IWEB	N/A
MOP FI-08-23-2001	8/23/2001	Policy Memo — Statistical Programs Letter #1, FY2002	N/A	FIN	IWEB	N/A
MOP FI-09-13-2001	9/13/2001	Policy Memo — Statistical Programs Letter #2, FY2002 Training and Process Review	N/A	FIN	IWEB	N/A
MOP IT-11-02-2001	11/2/2001	Computer Use	N/A	IT	IWEB	N/A
MOP OS-10-01-2001	10/2001	Vehicle Security	N/A	DP&P	IWEB	N/A
MOP OS-10-23-2001	10/23/2001	Vehicle Security	N/A	DP&P	IWEB	N/A
MOP PP-10-26-2001	10/26/2001	Congressional Visits to Postal Facilities	N/A	GR&PP	IWEB	N/A
PUB 361	10/2001	United States Postal Service Certificate Policy for Electronic Identity Certificates, Version 0.8	N/A	IT	IWEB	WWW
PUB 805-E	11/2001	Information Security	N/A	IT	HQO	N/A
TAG 200	8/2001	FedEx Sort Placard	7530-05-000-4405	NET OPS	MDC	N/A
TAG 2000	8/2001	FedEx By-Pass Placard	7530-05-000-4404	NET OPS	MDC	N/A

Revised Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK DM-103 TL 3	11/2001	Official Mail	7610-05-000-4149	FIN	MDC/ IWEB	MDC
HBK EL-312	9/2001	Employment and Placement	7610-03-000-9356	ERM	MDC	N/A
HBK F-65	9/2001	Data Collection User's Guide for Cost Systems	7610-04-000-5305	FIN	IWEB MDC	N/A
HBK T-5	10/16/2001	International Mail Operations	7610-03-000-4212	IB	IWEB	N/A
LAB 226-A	6/2001	"Stamps To Go" Door Decal	7690-02-000-7030	RET	MDC	N/A
MI AS-610-2001-1	6/2001	Web Site Affiliation Program	N/A	eCom	IWEB	WWW
NOT 21	11/2001	13-Period Year Calendar	7610-02-000-9894	FIN	IWEB	N/A
NOT 67	9/2000	Automation Template	7610-02-000-9906	ENG	MDC	N/A
POS 51	9/2001	International Postal Rates and Fees	7610-01-000-9149	IB	MDC	P/F
PUB 95	10/2001	Quick Service Guide	7610-04-000-1197	P&PD	MDC	PBC
PUB 295	8/2001	Hispanic People and Events on U.S. Postage Stamps	7610-03-000-9507	DIV	MDC	MDC
PUB 370	9/2001	Extra Services — Get More From Your Post Office	7610-04-000-5602	MKT	MDC	P/F
PUB 406	10/2001	Guide to the Centralized Postage Payment (CPP) System for Periodicals Mail	N/A	P&PD	IWEB	N/A
PUB 500-A	9/2001	Corporate Signature: Graphic Guidelines	7610-03-000-9404	PA&C	MDC	N/A
PUB 552	9/2001	Manager's Guide to Understanding Sexual Harassment	7610-03-000-7591	DIV	MDC	N/A

Obsolete Directives

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HBK EL-311	4/1990	Personnel Operations	10/05/2001	HBK EL-312
HBK MS-86-VOL-A-P1	9/1987	Optical Character Reader Channel Sorter (OCR/CS) (Burroughs), Detailed System Data	11/9/2001	N/A
HBK MS-86-VOL-A-P2	9/1987	OCR/CS (Burroughs), Detailed System Data	11/14/2001	N/A
HBK MS-86-VOL-A-P3	9/1987	OCR/CS (Burroughs), Detailed System Data	11/14/2001	N/A
HBK MS-117	9/1989	Micro-Processor Controlled, MARK-II B3 Facer Canceler	11/9/2001	N/A
HBK MS-131	11/1994	EZR II	11/9/2001	N/A
HBK PO-504	3/1/1989	Highway Contract Routes — Box Delivery Service	08/24/2001	HBK P-5 — 7/2001 Edition
MI AS-720-92-12	12/17/1992	Post — AIM Inventory Management Process	09/25/2001	N/A
MI FM-640-1999-2	1/22/1999	Payment for Meals and Refreshments	10/1/2001	MI FM-640-2001-4
MI PO-540-88-5	12/19/1988	Rail Piggyback Payment	11/1/2001	MI PO-540-2001-4
PUB 82-A	12/1989	INTELPOST Service Directory And User's Guide	09/19/2001	N/A
PUB 201-C	1/1996	A Consumer's Guide to Postal Services and Products (CHINESE)	1/20/1999	N/A

New Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 1111	11/2001	11/2001	USPS Bulk Insured Service (BIS) Application	N/A	BC	SH	MKT	IWEB	WWW
PS 3500	11/2001	11/2001	Application for Periodicals Mailing Privileges	7510-05-000-4625	PU	EA	MKT	MDC	WWW

Revised Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 518	9/2001	9/2001	Inspection Service Diary	7530-02-000-9939	PS	BK	IS	MDC	N/A
PS 2523	9/2001	9/2001	Time Record Sheet	7530-03-000-0758	PS	SH	ERM	NTA	N/A
PS 3510	11/2001	10/1992	Application for Additional Entry, Reentry, or Special Rate Request for Periodicals Publication	7530-01-000-9928	PU	SH	MKT	MDC	WWW
PS 4232	10/2001	10/2001	Rural Customer Delivery Instructions	7530-03-000-9022	PO	EA	DP&P	MDC	P/F
PS 5006	9/2001	10/1999	Dinero Seguro Payment Order Application	7530-03-000-8649	PU	SH	MKT	MDC	P/F
PS 8126	9/2001	9/2001	Consolidated Originating RPW Test	7530-02-000-7256	PS	PD	FIN	MDC	N/A

— *Policies and Procedures Information, Public Affairs and Communications, 12-13-01*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Operations at 800-419-2769 at least one month preceding the requested delivery dates. The Postal

Service also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JC Penney Holiday Appreciation	Standard/Letter	12/17–12/19	20.4	Nationwide	Car-Rt	Harte-Hanks
JC Penney Catalog Clearance	Standard/Postcard	12/22–12/26	8	Nationwide	Car-Rt	Harte-Hanks
The Sportsman's Guide January Main	Standard/Flat	12/26–12/29	1.4	Nationwide	Car-Rt, 3/5-Digit	Quad Graphis, Lomira, WI
Sally Beauty Supply	Standard/Letter	12/28–12/31	2.5	Nationwide	Residual 5%, 3/5-Digit 30%, Car-Rt 65%	The Mail Box, Dallas, TX
Seventh Avenue	Standard/Catalog	12/29/01–1/03/02	1.1	Nationwide	Car-Rt, 3/5-Digit, Basic, Barcoded	Quad Graphics, Lomira, WI

— *Business Service Network Operations, Sales, 12-13-01*

Domestic Mail

UPDATE

Temporary Embargo Lifted on Acceptance of Live Animals

Effective November 14, 2001, the temporary embargo imposed on the acceptance and transport of live animals, including day-old poultry, on September 1, 2001, is lifted. (The article announcing the temporary embargo appeared in *Postal Bulletin* 22058, 9-6-01, page 31.)

Live animals may be tendered and accepted for mailing at local Post Offices provided that the contents of the shipping container can be visually inspected. However, large shippers and geographically isolated shippers should con-

tinue to contact their nearest airport mail center/facility to determine network availability, schedules, and capacity. We encourage all live animal shippers to deal directly with the airport mail center/facility that (1) streamlines the process by reducing staging time and (2) eliminates potential plan failures.

— *Commercial Air Operations,
Network Operations Management, 12-13-01*

ANNOUNCEMENT

Cycle C Testing — Manifest Analysis and Certification (MAC) Program

Cycle C software testing for the Manifest Analysis and Certification (MAC) program is currently available until February 28, 2002. During March 2002, we will publish a list in the *Mailer's Companion* and *Memo to Mailers* and post the list on the Rapid Information Bulletin Board System (RIBBS) of all products that complete certification by that date for any manifest mailing system software products supporting single-piece rate mail. Certifications awarded during Cycle C are effective through December 31, 2002, unless new postage rates become effective before that date.

The MAC program has proven beneficial for software developers and manifesting customers, as well as for the Postal Service. The MAC program offers:

- Software quality review.
- Standardized manifest documentation formats.
- A central location to obtain manifest mailing information.
- A reliable source for resolving mailer manifests acceptance issues.
- A list of certified products available at <http://ribbs.usps.gov/files/vendors>.
- National approval of postage statement facsimiles.
- Electronic notices of regulation and rate changes such as the upcoming R-2001 rate case.

Participation in the MAC program improves the quality of manifesting products and enhances customer satisfaction. We encourage manifesting software developers to pursue MAC Cycle C certification for their products. Software developers may initiate testing of manifesting software by contacting the MAC department at 1-800-238-3150, extension 4692 or 4455.

— *Marketing Technology and Channel Management,
Business Mail Acceptance, 12-13-01*

APO/FPO Changes

Make the following ink changes to the most recent APO/FPO table. Because several entries were mistakenly left out of the table in *Postal Bulletin* 22064 (11-29-01), make the ink changes to the corrected table, which we included in this *Postal Bulletin* (22065).

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09311	Remove N Restriction	Immediately	A,B,B1,C1,E2,F,H1,M,R,R1,Z1
APO AE 09318	Activate	Immediately	A,B,B1,C1,E2,F,H1,M,N,R,R1,Z1
APO AE 09351	Remove I, X, and Z Restrictions	Immediately	A,B,B1,C1,E2,F,H1,M,N,R,R1,Z1
APO AE 09352	Activate	Immediately	A,B,B1,C1,E2,F,H1,M,R,R1,Z1
APO AP 96558	Activate	Immediately	B
FPO AP 96620	Activate	Immediately	B

— *International Network Operations, Network Operations Management, 12-13-01*

In *Postal Bulletin* 22064 (11-29-01, pages 71–82), several entries were mistakenly left out of the table. The corrected table is included below.

Overseas Military Mail

Mail addressed to or from military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes, which appear on the page following the table.

Acceptance clerks should use this table with the Integrated Retail Terminal (IRT) or POS ONE terminal to

determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month. Changes from the previous month's listing are in bold type.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09021	B-B1-C-D-U	09041	Not Active
09002	Not Active	09022	Not Active	09042	B-B1-C-D-U
09003	Not Active	09023	Not Active	09043	Not Active
09004	Not Active	09024	Not Active	09044	Not Active
09005	Not Active	09025	Not Active	09045	B-B1-C-D-U
09006	Not Active	09026	Not Active	09046	B-B1-C-D-U
09007	B-B1-C-D-U	09027	Not Active	09047	Not Active
09008	Not Active	09028	B-B1-C-D-U	09048	Not Active
09009	B-B1-C-D-U	09029	Not Active	09049	Not Active
09010	Not Active	09030	Not Active	09050	B-B1-C-D-U
09011	Not Active	09031	B-B1-C-D-U	09051	Not Active
09012	B-B1-C-D-U	09032	Not Active	09052	Not Active
09013	B-B1-C-D-U-Z1	09033	B-B1-C-D-U	09053	B-B1-C-D-U
09014	B-B1-C-D-U	09034	B-B1-C-D-U	09054	B-B1-C-D-U
09015	Not Active	09035	Not Active	09055	Not Active
09016	Not Active	09036	B-B1-C-D-U	09056	B-B1-C-D-U
09017	Not Active	09037	Not Active	09057	Not Active
09018	Not Active	09038	Not Active	09058	B-B1-C-D-U
09019	Not Active	09039	Not Active	09059	B-B1-C-D-U
09020	Not Active	09040	Not Active	09060	B-B1-C-D-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09061	Not Active	09110	B-B1-C-D-U	09159	Not Active
09062	Not Active	09111	B-B1-C-D-U	09160	Not Active
09063	B-B1-C-D-L-U	09112	B-B1-C-D-U	09161	Not Active
09064	Not Active	09113	Not Active	09162	Not Active
09065	Not Active	09114	B-B1-C-D-U	09163	Not Active
09066	Not Active	09115	Not Active	09164	Not Active
09067	B-B1-C-D-U	09116	Not Active	09165	B-B1-C-D-U
09068	Not Active	09117	Not Active	09166	B-B1-C-D-U
09069	B-B1-C-D-U	09118	Not Active	09167	Not Active
09070	Not Active	09119	Not Active	09168	Not Active
09071	Not Active	09120	Not Active	09169	B-B1-C-D-U
09072	Not Active	09121	Not Active	09170	Not Active
09073	Not Active	09122	Not Active	09171	Not Active
09074	B-B1-C-D-U	09123	B-B1-C-D-U	09172	B-B1-C-D-U
09075	Not Active	09124	Not Active	09173	B-B1-C-D-U
09076	B-B1-C-D-U	09125	Not Active	09174	Not Active
09077	Not Active	09126	B-B1-C-D	09175	B-B1-C-D-U
09078	Not Active	09127	Not Active	09176	Not Active
09079	Not Active	09128	B-B1-C-D-U	09177	B-B1-C-D-U
09080	B-B1-C-D-U	09129	Not Active	09178	Not Active
09081	B-B1-C-D-U	09130	Not Active	09179	Not Active
09082	Not Active	09131	B-B1-C-D-U	09180	B-B1-C-D-U
09083	Not Active	09132	Not Active	09181	Not Active
09084	Not Active	09133	Not Active	09182	B-B1-C-D-U
09085	Not Active	09134	Not Active	09183	B-B1-C-D-U
09086	B-B1-C-D-U	09135	Not Active	09184	Not Active
09087	Not Active	09136	B-B1-C-D	09185	B-B1-C-D-U
09088	Not Active	09137	B-B1-C-D-U	09186	B-B1-C-D-U
09089	B-B1-C-D-U	09138	B-B1-C-D-U	09187	Not Active
09090	B-B1-C-D-U	09139	B-B1-C-D	09188	Not Active
09091	Not Active	09140	B-B1-C-D-U	09189	Not Active
09092	Not Active	09141	Not Active	09190	Not Active
09093	Not Active	09142	B-B1-C-D-U	09191	Not Active
09094	B-B1-C-D	09143	B-B1-C-D-U	09192	Not Active
09095	B-B1-C-D-U	09144	Not Active	09193	Not Active
09096	B-B1-C-D-U	09145	Not Active	09194	Not Active
09097	Not Active	09146	Not Active	09195	Not Active
09098	B-B1-C-D-U	09147	Not Active	09196	Not Active
09099	B-B1-C-D-U	09148	Not Active	09197	Not Active
09100	B-B1-C-D-U	09149	Not Active	09198	Not Active
09101	Not Active	09150	Not Active	09199	Not Active
09102	B-B1-C-D-U	09151	Not Active	09200	Not Active
09103	B-B1-D-U	09152	Not Active	09201	Not Active
09104	B-B1-C-D-U	09153	Not Active	09202	Not Active
09105	Not Active	09154	B-B1-C-D-U	09203	Not Active
09106	Not Active	09155	Not Active	09204	Not Active
09107	B-B1-C-D-U	09156	Not Active	09205	Not Active
09108	Not Active	09157	Not Active	09206	Not Active
09109	Not Active	09158	Not Active	09207	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09208	Not Active	09257	Not Active	09306	Not Active
09209	Not Active	09258	Not Active	09307	Not Active
09210	Not Active	09259	Not Active	09308	Not Active
09211	B-B1-C-D-U	09260	Not Active	09309	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09212	B-B1-C-D-U	09261	Not Active	09310	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09213	B-B1-C-D-U	09262	B-B1-C-D-U	09311	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09214	B-B1-C-D-U	09263	B-B1-C-D-U	09312	Not Active
09215	Not Active	09264	B-B1-C-D-U	09313	Not Active
09216	Not Active	09265	B-B1-C-D-N-U	09314	B-B1-C-F
09217	Not Active	09266	B-B1-C-D-U	09315	B-B1-C-F
09218	Not Active	09267	B-B1-C-D-U	09316	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09219	Not Active	09268	Not Active	09317	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09220	Not Active	09269	Not Active	09318	Not Active
09221	Not Active	09270	Not Active	09319	Not Active
09222	Not Active	09271	Not Active	09320	Not Active
09223	Not Active	09272	Not Active	09321	Not Active
09224	Not Active	09273	Not Active	09322	Not Active
09225	B-B1-C-D-U	09274	Not Active	09323	Not Active
09226	B-B1-C-D-U	09275	Not Active	09324	Not Active
09227	B-B1-C-D-U	09276	Not Active	09325	Not Active
09228	Not Active	09277	Not Active	09326	Not Active
09229	B-B1-C-D-U	09278	Not Active	09327	Not Active
09230	Not Active	09279	Not Active	09328	Not Active
09231	Not Active	09280	Not Active	09329	Not Active
09232	Not Active	09281	Not Active	09330	Not Active
09233	Not Active	09282	Not Active	09331	Not Active
09234	Not Active	09283	Not Active	09332	Not Active
09235	Not Active	09284	Not Active	09333	Not Active
09236	Not Active	09285	Not Active	09334	Not Active
09237	B-B1-C-D-U	09286	Not Active	09335	Not Active
09238	Not Active	09287	Not Active	09336	Not Active
09239	Not Active	09288	Not Active	09337	Not Active
09240	Not Active	09289	Not Active	09338	Not Active
09241	Not Active	09290	Not Active	09339	Not Active
09242	Not Active	09291	Not Active	09340	A-B-B1-C1-F-R
09243	Not Active	09292	Not Active	09341	Not Active
09244	B-B1-C-D-U	09293	Not Active	09342	Not Active
09245	B-B1-C-D-U	09294	Not Active	09343	Not Active
09246	Not Active	09295	Not Active	09344	A-B-B1-C1-D-F-R-N-X-Y-Z1
09247	Not Active	09296	Not Active	09345	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09248	Not Active	09297	Not Active	09346	Not Active
09249	Not Active	09298	Not Active	09347	Not Active
09250	B-B1-C-D-U	09299	Not Active	09348	Not Active
09251	Not Active	09300	Not Active	09349	Not Active
09252	B-B1-C-D-U	09301	Not Active		
09253	Not Active	09302	B-B1-E2-F-H1-R-R1-U2-Z1		
09254	Not Active	09303	B-B1-E2-F-H1-R-R1-U2-Z1		
09255	Not Active	09304	B-B1-E2-F-H1-R-R1-U2-Z1		
09256	Not Active	09305	B-B1-E2-F-H1-R-R1-U2-Z1		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09350	A-B-B1-C1-E2-F-H1-M-R-R1-Z1	09397	Not Active	09446	Not Active
09351	A-B-B1-C1-E2-F-H1-I-M-N-R-R1-X-Z-Z1	09398	Not Active	09447	B-B1-C-C1-U
09352	Not Active	09399	Not Active	09448	Not Active
09353	Not Active	09400	Not Active	09449	Not Active
09354	Not Active	09401	Not Active	09450	Not Active
09355	Not Active	09402	Not Active	09451	Not Active
09356	Not Active	09403	Not Active	09452	Not Active
09357	Not Active	09404	Not Active	09453	Not Active
09358	Not Active	09405	Not Active	09454	B-B1-C-C1-U
09359	Not Active	09406	Not Active	09455	Not Active
09360	Not Active	09407	Not Active	09456	B-B1-C-C1-U
09361	Not Active	09408	Not Active	09457	Not Active
09362	Not Active	09409	B-B1-C-C1-U	09458	Not Active
09363	Not Active	09410	Not Active	09459	B-B1-C-C1-U
09364	Not Active	09411	Not Active	09460	Not Active
09365	Not Active	09412	Not Active	09461	B-B1-C-C1-U
09366	Not Active	09413	Not Active	09462	Not Active
09367	Not Active	09414	Not Active	09463	B-B1-C-C1-U
09368	Not Active	09415	Not Active	09464	B-B1-C-C1-U
09369	Not Active	09416	Not Active	09465	Not Active
09370	Not Active	09417	Not Active	09466	Not Active
09371	Not Active	09418	Not Active	09467	Not Active
09372	Not Active	09419	Not Active	09468	B-B1-C-C1-U
09373	Not Active	09420	Not Active	09469	B-B1-C-C1-U
09374	Not Active	09421	B-B1-C-C1-U	09470	B-B1-C-C1-U
09375	Not Active	09422	Not Active	09471	Not Active
09376	Not Active	09423	Not Active	09472	Not Active
09377	Not Active	09424	Not Active	09473	Not Active
09378	Not Active	09425	Not Active	09474	Not Active
09379	Not Active	09426	Not Active	09475	Not Active
09380	Not Active	09427	Not Active	09476	Not Active
09381	Not Active	09428	Not Active	09477	Not Active
09382	Not Active	09429	Not Active	09478	Not Active
09383	Not Active	09430	Not Active	09479	Not Active
09384	Not Active	09431	Not Active	09480	Not Active
09385	Not Active	09432	Not Active	09481	Not Active
09386	Not Active	09433	Not Active	09482	Not Active
09387	Not Active	09434	Not Active	09483	Not Active
09388	Not Active	09435	Not Active	09484	Not Active
09389	Not Active	09436	Not Active	09485	Not Active
09390	Not Active	09437	Not Active	09486	Not Active
09391	Not Active	09438	Not Active	09487	Not Active
09392	Not Active	09439	Not Active	09488	Not Active
09393	Not Active	09440	Not Active	09489	Not Active
09394	Not Active	09441	Not Active	09490	Not Active
09395	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09442	Not Active	09491	Not Active
09396	A-B-B1-F	09443	Not Active	09492	Not Active
		09444	Not Active	09493	Not Active
		09445	Not Active	09494	B-B1-C-C1-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09495	Not Active	09544	Not Active	09593	B
09496	B-B1-C-C1-U	09545	B	09594	B
09497	Not Active	09546	Not Active	09595	B
09498	B-B1-C-C1-U	09547	Not Active	09596	B
09499	B-B1-C-C1-U	09548	Not Active	09597	Not Active
09500	Not Active	09549	B	09598	Not Active
09501	B	09550	B	09599	B
09502	B	09551	Not Active	09600	Not Active
09503	B	09552	Not Active	09601	B-B1-C-F-F1-U
09504	B	09553	Not Active	09602	Not Active
09505	B	09554	B-B1	09603	B-B1-C-F-F1-U
09506	B	09555	Not Active	09604	B-B1-C-F-F1-U
09507	B	09556	B	09605	Not Active
09508	B	09557	B	09606	Not Active
09509	B	09558	Not Active	09607	Not Active
09510	B	09559	Not Active	09608	Not Active
09511	B	09560	Not Active	09609	B-B1-C-F-U
09512	Not Active	09561	Not Active	09610	B-B1-C-F-U
09513	Not Active	09562	Not Active	09611	Not Active
09514	Not Active	09563	Not Active	09612	B-B1-C-F-U
09515	Not Active	09564	B	09613	B-B1-C-F-U
09516	Not Active	09565	B	09614	Not Active
09517	B	09566	B	09615	Not Active
09518	Not Active	09567	B	09616	Not Active
09519	Not Active	09568	B	09617	B-B1-C-F-U
09520	Not Active	09569	B	09618	B-B1-C-F-U
09521	B	09570	B	09619	B-B1-C-F-U
09522	Not Active	09571	Not Active	09620	B-B1-C-F-U
09523	Not Active	09572	Not Active	09621	B-B1-C-F-U
09524	B	09573	B	09622	B-B1-C-F-U
09525	Not Active	09574	B	09623	B-B1-C-F-U
09526	Not Active	09575	B	09624	B-B1-C-F-U
09527	Not Active	09576	B	09625	B-B1-C-F-U
09528	Not Active	09577	B	09626	B-B1-C-F-U
09529	Not Active	09578	B	09627	B-B1-C-F-U
09530	Not Active	09579	B	09628	B-B1-C-F-F1-U
09531	Not Active	09580	Not Active	09629	Not Active
09532	B	09581	B	09630	B-B1-C-F-U
09533	Not Active	09582	B	09631	B-B1-C-F-U
09534	B	09583	Not Active	09632	Not Active
09535	Not Active	09584	Not Active	09633	Not Active
09536	Not Active	09585	Not Active	09634	Not Active
09537	Not Active	09586	B	09635	Not Active
09538	Not Active	09587	B	09636	B-B1-C-F-U
09539	Not Active	09588	B	09637	Not Active
09540	Not Active	09589	B-B1	09638	B-B1-C-E2-F-U
09541	Not Active	09590	B	09639	Not Active
09542	Not Active	09591	B	09640	Not Active
09543	B	09592	Not Active	09641	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09642	B-B1-N-U	09691	Not Active	09740	Not Active
09643	B-B1-U	09692	Not Active	09741	Not Active
09644	B-B1-U	09693	Not Active	09742	Not Active
09645	B,U	09694	Not Active	09743	Not Active
09646	Not Active	09695	Not Active	09744	Not Active
09647	B-B1-N-U	09696	Not Active	09745	Not Active
09648	Not Active	09697	Not Active	09746	Not Active
09649	B-B1-U	09698	Not Active	09747	Not Active
09650	Not Active	09699	Not Active	09748	Not Active
09651	Not Active	09700	Not Active	09749	Not Active
09652	Not Active	09701	Not Active	09750	Not Active
09653	Not Active	09702	Not Active	09751	Not Active
09654	Not Active	09703	B-B1-C-F1	09752	Not Active
09655	Not Active	09704	B-B1-C-D	09753	Not Active
09656	Not Active	09705	B-B1-U	09754	Not Active
09657	Not Active	09706	B-B1-C-U	09755	Not Active
09658	Not Active	09707	B-B1-C-N-U	09756	Not Active
09659	Not Active	09708	B-B1	09757	Not Active
09660	Not Active	09709	B-B1-F1	09758	Not Active
09661	Not Active	09710	B-B1-C-C1-F1-M-R-R1-U	09759	Not Active
09662	Not Active	09711	B-B1-F1-Z1	09760	Not Active
09663	Not Active	09712	Not Active	09761	Not Active
09664	Not Active	09713	B-B1-C-F1	09762	Not Active
09665	Not Active	09714	B-B1-C-C1-F1-M-R-R1-U	09763	Not Active
09666	Not Active	09715	B-B1-F1	09764	Not Active
09667	Not Active	09716	B-B1-C-D-N-U	09765	Not Active
09668	Not Active	09717	B-B1-M-W	09766	Not Active
09669	Not Active	09718	B-B1-F-I-N-U	09767	Not Active
09670	Not Active	09719	Not Active	09768	Not Active
09671	Not Active	09720	B-B1-U	09769	Not Active
09672	Not Active	09721	B-B1-N-U-Z1	09770	Not Active
09673	Not Active	09722	B-B1-C-D-N-U	09771	Not Active
09674	Not Active	09723	B-B1-N-U-Z1	09772	Not Active
09675	Not Active	09724	B-B1-C-C1-F1-M-R-R1-U	09773	Not Active
09676	Not Active	09725	B-C	09774	Not Active
09677	Not Active	09726	B-B1-N-U	09775	Not Active
09678	Not Active	09727	Not Active	09776	Not Active
09679	Not Active	09728	B-C	09777	A-B-B1-C-E1-N
09680	Not Active	09729	Not Active	09778	Not Active
09681	Not Active	09730	Not Active	09779	A-B-B1-F-R
09682	Not Active	09731	Not Active	09780	A-B-B1-F-R
09683	Not Active	09732	B-B1-N-Z1	09781	Not Active
09684	Not Active	09733	B-B1-I	09782	Not Active
09685	Not Active	09734	Not Active	09783	Not Active
09686	Not Active	09735	B-B1-N-Z1	09784	Not Active
09687	Not Active	09736	Not Active	09785	Not Active
09688	Not Active	09737	Not Active	09786	Not Active
09689	Not Active	09738	Not Active	09787	Not Active
09690	Not Active	09739	Not Active	09788	A-B-B1-F-R

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09789	A-B-B1-F-R	09834	B-B1-Z1	09879	Not Active
09790	A-B-B1-C1-F-R	09835	A-B-B1-Z1	09880	B-B1-E2-F-H1-R-R1-U2-Z1
09791	A-B-B1-C1-E1-F-M-R	09836	A-B-B1-C-F-M-Z1	09881	Not Active
09792	B-B1-C-F-U	09837	B-B1-Z1	09882	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09793	A-B-B1-F-R	09838	B-B1-Z1	09883	Not Active
09794	Not Active	09839	A-B-B1-U-Z1	09884	Not Active
09795	Not Active	09840	Not Active	09885	Not Active
09796	Not Active	09841	A-B-B1-U-Z1	09886	Not Active
09797	B-B1-C-D-P	09842	A-B-B1-Z1	09887	Not Active
09798	Not Active	09843	Not Active	09888	B-B1-E2-F-H1-R-R1-U2-Z1
09799	Not Active	09844	A-B-B1-U-Z1	09889	B-B1-E2-F-H1-R-R1-U2-Z1
09800	Not Active	09845	Not Active	09890	B-B1-E2-F-H1-R-R1-U2-Z1
09801	Not Active	09846	Not Active	09891	Not Active
09802	Not Active	09847	Not Active	09892	A-B-B1-F-N-R-R1-Z1
09803	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09848	Not Active	09893	Not Active
09804	Not Active	09849	Not Active	09894	Not Active
09805	Not Active	09850	Not Active	09895	Not Active
09806	Not Active	09851	Not Active	09896	Not Active
09807	Not Active	09852	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09897	Not Active
09808	Not Active	09853	B-B1-E2-F-H1-R-R1-U2-Z1	09898	B-B1-E2-F-H1-I-R-R1-U2-Z1
09809	Not Active	09854	B-B1-E2-F-H1-N-R-R1-U2-Z1	09899	B-F-N-Z1
09810	Not Active	09855	B-B1-E2-F-H1-R-R1-U2-Z1	09900	Not Active
09811	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09856	Not Active	09901	Not Active
09812	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09857	Not Active	09902	Not Active
09813	Not Active	09858	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09903	Not Active
09814	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09859	Not Active	09904	Not Active
09815	Not Active	09860	Not Active	09905	Not Active
09816	Not Active	09861	Not Active	09906	Not Active
09817	Not Active	09862	Not Active	09907	Not Active
09818	Not Active	09863	Not Active	09908	Not Active
09819	A-B-F-P-Z1	09864	Not Active	09909	Not Active
09820	Not Active	09865	A-B-B1-Z1	09910	Not Active
09821	A-B-F-Z1	09866	Not Active	09911	Not Active
09822	A-B-F-Z1	09867	A-B-B1-F-R-R1-Z1	09912	Not Active
09823	A-B-F-Z1	09868	A-B-B1-U-Z1	09913	Not Active
09824	A-B-F-Z1	09869	Not Active	09914	Not Active
09825	Not Active	09870	Not Active	09915	Not Active
09826	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09871	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09916	Not Active
09827	A-B-F-Z1	09872	Not Active	09917	Not Active
09828	B-N-Z1	09873	Not Active	09918	Not Active
09829	Not Active	09874	Not Active	09919	Not Active
09830	B-B1-C-Z1	09875	Not Active	09920	Not Active
09831	B-B1-F-N-U-Z1	09876	B-B1-E2-F-H1-R-R1-U2-Z1	09921	Not Active
09832	B-B1-U1-Z1	09877	Not Active	09922	Not Active
09833	B-B1-U1-Z1	09878	Not Active	09923	Not Active
				09924	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09925	Not Active	09974	Not Active	34023	B-B1-M-N-Z1
09926	Not Active	09975	Not Active	34024	B-B1-M-N-Z1
09927	Not Active	09976	Not Active	34025	B-B1-F-N-U-Z1
09928	Not Active	09977	Not Active	34026	Not Active
09929	Not Active	09978	Not Active	34027	Not Active
09930	Not Active	09979	Not Active	34028	Not Active
09931	Not Active	09980	Not Active	34029	Not Active
09932	Not Active	09981	Not Active	34030	B-B1-M-N-Z1
09933	Not Active	09982	Not Active	34031	B-B1-M-N-Z1
09934	Not Active	09983	Not Active	34032	B-M-N-Z1
09935	Not Active	09984	Not Active	34033	B-C-F-M-N-Z1
09936	Not Active	09985	Not Active	34034	B-B1-M-N-Z1
09937	Not Active	09986	Not Active	34035	B-B1-H-M-N-Z1
09938	Not Active	09987	Not Active	34036	B-M-N-Z1
09939	Not Active	09988	Not Active	34037	B-B1-C-F-H-I-M-N-Z1
09940	Not Active	09989	Not Active	34038	B-B1-M-N-Z1
09941	Not Active	09990	Not Active	34039	B-N-Z1
09942	Not Active	09991	Not Active	34040	B-Z1
09943	Not Active	09992	Not Active	34041	B-B1-M-N-U-Z1
09944	Not Active	09993	Not Active	34042	B-B1-D-F-M-N-Z1
09945	Not Active	09994	Not Active	34043	Not Active
09946	Not Active	09995	Not Active	34044	Not Active
09947	Not Active	09996	Not Active	34045	Not Active
09948	Not Active	09997	Not Active	34046	Not Active
09949	Not Active	09998	Not Active	34047	Not Active
09950	Not Active	09999	Not Active	34048	Not Active
09951	Not Active	34000	Not Active	34049	Not Active
09952	Not Active	34001	Not Active	34050	B
09953	Not Active	34002	B-B1-N-U-Z1	34051	B-Z1
09954	Not Active	34003	Not Active	34052	Not Active
09955	Not Active	34004	Not Active	34053	B-Z1
09956	Not Active	34005	Not Active	34054	Not Active
09957	Not Active	34006	Not Active	34055	B-N-Z1
09958	Not Active	34007	Not Active	34056	Not Active
09959	Not Active	34008	Not Active	34057	Not Active
09960	Not Active	34009	Not Active	34058	B-B1-Z1
09961	Not Active	34010	Not Active	34059	Not Active
09962	Not Active	34011	Not Active	34060	Not Active
09963	Not Active	34012	Not Active	34061	Not Active
09964	Not Active	34013	Not Active	34062	Not Active
09965	Not Active	34014	Not Active	34063	Not Active
09966	Not Active	34015	Not Active	34064	Not Active
09967	Not Active	34016	Not Active	34065	Not Active
09968	Not Active	34017	Not Active	34066	Not Active
09969	Not Active	34018	Not Active	34067	Not Active
09970	Not Active	34019	Not Active	34068	Not Active
09971	Not Active	34020	B-B1-M-N-Z1	34069	Not Active
09972	Not Active	34021	B-M-N-Z1	34070	Not Active
09973	Not Active	34022	B-B1-D-F-M-N-Z1	34071	B-I-M-N-Z

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
34072	Not Active	96221	A-B-B1-U	96270	Not Active
34073	Not Active	96222	Not Active	96271	A-B-B1-U
34074	Not Active	96223	Not Active	96272	Not Active
34075	Not Active	96224	A-B-B1-U	96273	Not Active
34076	B-B1-F1-N-Z1	96225	Not Active	96274	Not Active
34077	Not Active	96226	Not Active	96275	A-B-B1
34078	B-B1-F1-N-Z1	96227	Not Active	96276	A-B-B1
34079	B-B1-F1-N-Z1	96228	Not Active	96277	Not Active
34080	Not Active	96229	Not Active	96278	A-B-B1-U
34081	Not Active	96230	Not Active	96279	Not Active
34082	Not Active	96231	Not Active	96280	Not Active
34083	Not Active	96232	Not Active	96281	Not Active
34084	Not Active	96233	Not Active	96282	Not Active
34085	Not Active	96234	Not Active	96283	A-B-B1-U
34086	Not Active	96235	Not Active	96284	A-B-B1-U
34087	Not Active	96236	Not Active	96285	Not Active
34088	Not Active	96237	Not Active	96286	Not Active
34089	Not Active	96238	Not Active	96287	Not Active
34090	B	96239	Not Active	96288	Not Active
34091	B	96240	Not Active	96289	Not Active
34092	B	96241	Not Active	96290	Not Active
34093	B	96242	Not Active	96291	Not Active
34094	Not Active	96243	Not Active	96292	Not Active
34095	B	96244	Not Active	96293	Not Active
34096	Not Active	96245	Not Active	96294	Not Active
34097	Not Active	96246	Not Active	96295	Not Active
34098	B	96247	Not Active	96296	Not Active
34099	B	96248	Not Active	96297	A-B-B1-U
96200	Not Active	96249	Not Active	96298	Not Active
96201	A-B	96250	Not Active	96299	Not Active
96202	A-B1-U	96251	A-B-B1-U	96300	Not Active
96203	A-B	96252	Not Active	96301	Not Active
96204	A-B-B1	96253	Not Active	96302	Not Active
96205	A-B-B1-U	96254	Not Active	96303	Not Active
96206	A-B-B1-U	96255	Not Active	96304	Not Active
96207	A-B-B1	96256	Not Active	96305	Not Active
96208	A-B-B1-U	96257	A-B-B1-U	96306	B-B1-F-F1-F2-M-W
96209	Not Active	96258	A-B-B1-U	96307	Not Active
96210	Not Active	96259	A-B-B1-U	96308	Not Active
96211	Not Active	96260	A-B-B1-U	96309	B-B1-M-W
96212	A-B-B1-U	96261	Not Active	96310	B-B1-M-W
96213	A-B-B1-U	96262	A-B-B1-U	96311	B-B1-M-W
96214	A-B-B1-U	96263	Not Active	96312	Not Active
96215	A-B-B1-U	96264	A-B-B1-U	96313	B-B1-F-F1-F2-M-W
96216	Not Active	96265	Not Active	96314	Not Active
96217	A-B-B1-U	96266	A-B-B1-U	96315	Not Active
96218	A-B-B1-U	96267	A-B-B1-U	96316	Not Active
96219	A-B-B1-U	96268	Not Active	96317	Not Active
96220	A-B-B1-U	96269	A-B-B1-U	96318	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96319	B-B1-M-W	96368	B-B1-M-W	96417	Not Active
96320	Not Active	96369	Not Active	96418	Not Active
96321	B-B1-F-F1-F2-M-W	96370	B-B1-F-F1-F2-M-W	96419	Not Active
96322	B-B1-F-F1-F2-M-W	96371	Not Active	96420	Not Active
96323	B-B1-M-W	96372	B-B1-M-W	96421	Not Active
96324	Not Active	96373	B-B1-M-W	96422	Not Active
96325	Not Active	96374	B-B1-M-W	96423	Not Active
96326	B-B1-M-W	96375	B-B1-M-W	96424	Not Active
96327	Not Active	96376	B-B1-M-W	96425	Not Active
96328	B-B1-M-W	96377	B-B1-M-W	96426	Not Active
96329	Not Active	96378	B-B1-M-W	96427	Not Active
96330	B-B1-M-W	96379	B-B1-M-W	96428	Not Active
96331	Not Active	96380	Not Active	96429	Not Active
96332	Not Active	96381	Not Active	96430	Not Active
96333	Not Active	96382	Not Active	96431	Not Active
96334	Not Active	96383	Not Active	96432	Not Active
96335	Not Active	96384	B-B1-M-W	96433	Not Active
96336	B-B1-M-W	96385	Not Active	96434	Not Active
96337	B-B1-M-W	96386	B-B1-M-W	96435	Not Active
96338	B-B1-M-W	96387	B-B1-M-W	96436	Not Active
96339	B-B1-M-W	96388	B-B1-M-W	96437	Not Active
96340	Not Active	96389	Not Active	96438	Not Active
96341	Not Active	96390	Not Active	96439	Not Active
96342	Not Active	96391	Not Active	96440	Not Active
96343	B-B1-M-W	96392	Not Active	96441	Not Active
96344	Not Active	96393	Not Active	96442	Not Active
96345	Not Active	96394	Not Active	96443	Not Active
96346	Not Active	96395	Not Active	96444	Not Active
96347	B-B1-F-F1-F2-M-W	96396	Not Active	96445	Not Active
96348	B-B1-F-F1-F2-M-W	96397	Not Active	96446	Not Active
96349	B-B1-F-F1-F2-M-W	96398	Not Active	96447	Not Active
96350	B-B1-F-F1-F2-M-W	96399	Not Active	96448	Not Active
96351	B-B1-F-F1-F2-M-W	96400	Not Active	96449	Not Active
96352	Not Active	96401	Not Active	96450	Not Active
96353	Not Active	96402	Not Active	96451	Not Active
96354	Not Active	96403	A-B-B1-M-N-U	96452	Not Active
96355	Not Active	96404	Not Active	96453	Not Active
96356	Not Active	96405	Not Active	96454	Not Active
96357	Not Active	96406	Not Active	96455	Not Active
96358	Not Active	96407	Not Active	96456	Not Active
96359	Not Active	96408	Not Active	96457	Not Active
96360	Not Active	96409	Not Active	96458	Not Active
96361	Not Active	96410	Not Active	96459	Not Active
96362	B-B1-F-F1-F2-M-W	96411	Not Active	96460	Not Active
96363	Not Active	96412	Not Active	96461	Not Active
96364	B-B1-L-M-W	96413	Not Active	96462	Not Active
96365	B-B1-M-W	96414	Not Active	96463	Not Active
96366	Not Active	96415	Not Active	96464	Not Active
96367	B-B1-L-M-W	96416	Not Active	96465	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96466	Not Active	96515	B-B1-F	96564	Not Active
96467	Not Active	96516	Not Active	96565	Not Active
96468	Not Active	96517	B-B1-F-U3	96566	Not Active
96469	Not Active	96518	B-B1	96567	Not Active
96470	Not Active	96519	Not Active	96568	Not Active
96471	Not Active	96520	B-F-U3	96569	Not Active
96472	Not Active	96521	B-F-N	96570	Not Active
96473	Not Active	96522	B-F-N-U	96571	Not Active
96474	Not Active	96523	Not Active	96572	Not Active
96475	Not Active	96524	Not Active	96573	Not Active
96476	Not Active	96525	Not Active	96574	Not Active
96477	Not Active	96526	Not Active	96575	Not Active
96478	Not Active	96527	Not Active	96576	Not Active
96479	Not Active	96528	Not Active	96577	Not Active
96480	Not Active	96529	Not Active	96578	Not Active
96481	Not Active	96530	A-B-B1-H-M-N-U	96579	Not Active
96482	Not Active	96531	B-B1-H-M-U	96580	A-B-B1-H-I-M-N-U
96483	Not Active	96532	Not Active	96581	Not Active
96484	Not Active	96533	Not Active	96582	Not Active
96485	Not Active	96534	A-B-F	96583	Not Active
96486	Not Active	96535	A-B-B1-F	96584	Not Active
96487	Not Active	96536	B-B1	96585	Not Active
96488	Not Active	96537	B-B1	96586	Not Active
96489	Not Active	96538	B-B1	96587	Not Active
96490	B-B1	96539	Not Active	96588	Not Active
96491	Not Active	96540	B-B1	96589	Not Active
96492	Not Active	96541	B-B1	96590	Not Active
96493	Not Active	96542	B-B1	96591	Not Active
96494	Not Active	96543	B-B1-P	96592	Not Active
96495	Not Active	96544	Not Active	96593	Not Active
96496	Not Active	96545	A-B-B1-H-I-M-N-U	96594	A-B-B1-H-I-M-N-U
96497	Not Active	96546	B-F-U3	96595	B-B1
96498	Not Active	96547	Not Active	96596	A-B-B1-H-I-M-N-U
96499	Not Active	96548	A-B-B1-H-M-U	96597	A-B-B1-H-I-M-N-U
96500	Not Active	96549	A-B-B1-H-M-U	96598	B-B1
96501	Not Active	96550	Not Active	96599	B-B1
96502	Not Active	96551	A-B-B1-H-M-U	96600	Not Active
96503	Not Active	96552	Not Active	96601	B
96504	Not Active	96553	A-B-B1-H-M-N-U	96602	B
96505	Not Active	96554	A-B-B1-H-M-U	96603	B
96506	Not Active	96555	B-B1-F-M	96604	B
96507	A-B-F	96556	Not Active	96605	B-O
96508	Not Active	96557	B-B1-F-M	96606	B
96509	Not Active	96558	Not Active	96607	B
96510	Not Active	96559	Not Active	96608	B
96511	B-B1-I-N	96560	Not Active	96609	B
96512	Not Active	96561	Not Active	96610	B
96513	Not Active	96562	Not Active	96611	B
96514	Not Active	96563	Not Active	96612	B

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96613	B-B1-C1-E2-F-H1-I-R1-U2-Z1	96641	Not Active	96671	B
		96642	Not Active	96672	B
96614	B-B1-C1-E2-F-H1-I-R1-U2-Z1	96643	B	96673	B
96615	B	96644	Not Active	96674	B
96616	Not Active	96645	Not Active	96675	B
96617	B	96646	Not Active	96676	B
96618	Not Active	96647	Not Active	96677	B
96619	Not Active	96648	Not Active	96678	B
96620	Not Active	96649	Not Active	96679	B
96621	B	96650	Not Active	96680	Not Active
96622	B	96651	Not Active	96681	B
96623	B	96652	Not Active	96682	B
96624	B	96653	Not Active	96683	B
96625	Not Active	96654	Not Active	96684	B
96626	Not Active	96655	Not Active	96685	Not Active
96627	Not Active	96656	Not Active	96686	B
96628	B	96657	B	96687	B
96629	B	96658	Not Active	96688	Not Active
96630	Not Active	96659	Not Active	96689	Not Active
96631	Not Active	96660	B	96690	Not Active
96632	Not Active	96661	B	96691	Not Active
96633	Not Active	96662	B	96692	Not Active
96634	B	96663	B	96693	Not Active
96635	B	96664	B	96694	Not Active
96636	Not Active	96665	B	96695	Not Active
96637	Not Active	96666	B	96696	Not Active
96638	Not Active	96667	B	96697	Not Active
96639	Not Active	96668	B	96698	B
96640	Not Active	96669	B	96699	Not Active
		96670	B		

RESTRICTIONS

LEGEND

Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on non-dutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	72" length and girth combined
42"	24" girth
over 42" to 44"	20" girth
over 44" to 46"	16" girth
over 46" to 48"	
Maximum length 48"	

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those available under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

Finance

HANDBOOK F-15 REVISION

Tax Exemption for Lodging

Effective December 13, 2001, Handbook F-15, *Travel and Relocation*, is revised to reflect the use of tax exemption certificates for official travel when lodging is required.

We will incorporate this change into the next printed edition of Handbook F-15 and into the online version of Handbook F-15 at <http://blue.usps.gov/cpim>.

Handbook F-15, *Travel and Relocation*

	*	*	*	*	*
6	Arranging Lodging				
	*	*	*	*	*
6-2	What's Allowed				
	*	*	*	*	*

[Revise 6-2.1.1 to read as follows:]

6-2.1.1 Exemptions From Sales Taxes

If you are going on official travel and lodging is required, you should access the General Services Administration (GSA) Web site to obtain a tax exemption certificate for the location to which you are traveling. The GSA Web site may be reached by using the hot link, under Downloads (Help), provided on the finance home page (<http://blue.usps.gov/finance/>) on the Postal Service Intranet.

If you do not find a certificate on the GSA Web site, you may use the generic tax exemption certificate on the Finance home page.

When checking into a hotel, you should request an exemption from state and local taxes. You should present the tax exemption certificate and appropriate identification when making the request.

If the hotel declines to honor your request for tax exemption, you should pay the tax.

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— Corporate Accounting, Finance, 12-13-01

HANDBOOK F-1 REVISION

AIC Changes — Trust Accounts for CAGs H–L Deposits

Effective accounting period (AP) 5, postal fiscal year (PFY) 2002, Handbook F-1, *Post Office Accounting Procedures*, is revised to reflect account identifier code (AIC) changes for trust accounts AIC 077 and AIC 477. Those two trust accounts will be deactivated and placed on the reserve list. Those AICs have been used for an office reporting a daily bank deposit to the district accounting office (DAO) and submitting a unit PS Form 1412, *Daily Financial Report* (automated), on an AP basis. All offices are now required to submit daily reports of bank deposits. Those AICs will be removed from the active AIC list and placed on the reserve list.

We will incorporate these changes into the next printed edition of Handbook F-1.

Handbook F-1, *Post Office Accounting Procedures*

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Appendix A Account Identifier Code and General Ledger Account Crosswalk

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[Revise AICs 077 and 477 to read as follows:]

AIC	GLA	PSFR	Title	Description
077	25311	N/A	Reserved	Reserved
477	25311	N/A	Reserved	Reserved

— Revenue and Field Accounting, Finance, 12-13-01

HANDBOOK F-1 REVISION

AIC Changes — First Day Cover Accounts

Effective accounting period (AP) 5, postal fiscal year (PFY) 2002, Handbook F-1, *Post Office Accounting Procedures*, is revised so that account identifier codes (AICs) 066, 067, 466, and 467 are deactivated and placed on the reserve list. Currently, organizations that request special cancellation die hubs for first day covers remit funds to the Postal Service to pay the die hub manufacturer. Those funds are currently recorded to trust accounts AIC 066 and 067 and withdrawn using AICs 466 and 467. Those accounts will no longer be used as the process has changed.

In compliance with *Postal Operations Manual* (POM) section 236.8, *Special Die-Hub Cancellations, Cost*, the manufacturer of the die hub will bill the sponsor and/or organization. The sponsor and/or organization will pay the manufacturer directly.

We will incorporate these changes into the next printed edition of Handbook F-1.

Handbook F-1, Post Office Accounting Procedures

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Appendix A Account Identifier Code and General Ledger Account Crosswalk

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[Revise AICs 066, 067, 466, and 467 to read as follows:]

AIC	GLA	PSFR	Title	Description
066	25311	N/A	Reserved	Reserved
067	25311	N/A	Reserved	Reserved
466	25311	N/A	Reserved	Reserved
467	25311	N/A	Reserved	Reserved

— Revenue and Field Accounting,
Finance, 12-13-01

HANDBOOK F-1 REVISION

AIC Changes — Passport Payment Fees

Effective accounting period (AP) 5, postal fiscal year (PFY) 2002, Handbook F-1, *Post Office Accounting Procedures*, is revised so that account identifier codes (AICs) 064 and 464 will no longer be used by offices to record cash passport payments and withdraw the funds for remittance to the U.S. Department of State. AIC 064 has been used to record the cash passport payments, and those funds have been withdrawn with AIC 464 for remittance. Those accounts will no longer be used and will be removed from the active AIC list and placed on the reserved AIC list.

Effective AP 5, PFY 2002, a money order will be issued when cash or debit card payments are made for passport services. The customer must write his or her money order payable to the U.S. Department of State, and the individual money orders will be remitted with each passport application. One money order will be issued for each passport application, and the customer will pay his or her appropriate money order fees and passport execution fees. The execution fees will continue to be recorded to AIC 264, USPS Passport Fees. *Administrative Support Manual* (ASM) section 422.273 describes the financial procedures for payment of passport services.

We will incorporate these changes into the next printed edition of Handbook F-1.

Handbook F-1, Post Office Accounting Procedures

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Appendix A Account Identifier Code and General Ledger Account Crosswalk

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[Revise AICs 064 and 464 to read as follows:]

AIC	GLA	PSFR	Title	Description
064	25311	N/A	Reserved	Reserved
464	25311	N/A	Reserved	Reserved

— Revenue and Field Accounting,
Finance, 12-13-01

Federal Income Tax Withholding

Effective pay period (PP) 01-2002, payroll checks will reflect changes in federal tax withholding, and the exemption value increases for each allowance from \$111.54 to \$115.38. Based on provisions in the Economic Growth and Tax Relief Reconciliation Act of 2001, there is now a sixth tax percentage of 10 percent. The other five percentages shown in the tables below remain at 15, 27, 30, 35, and 38.6 percent.

The following table is based upon a biweekly payroll period:

Federal Income Tax Withholding Table							
Single Person (including head of household)				Married Person			
Wages*		The withholding amount is:		Wages*		The withholding amount is:	
Over...	But not over...	Withholding amount	Of excess over	Over...	But not over...	Withholding amount	Of excess over
\$0	\$102	\$0		\$0	\$248	\$0	
\$102	\$329	10%	\$102	\$248	\$710	10%	\$248
\$329	\$1,140	\$22.70 plus 15%	\$329	\$710	\$1,983	\$46.20 plus 15%	\$710
\$1,104	\$2,493	\$144.35 plus 27%	\$1,140	\$1,983	\$4,219	\$237.15 plus 27%	\$1,983
\$2,493	\$5,498	\$509.66 plus 30%	\$2,493	\$4,219	\$6,800	\$840.87 plus 30%	\$4,219
\$5,498	\$11,875	\$1,411.16 plus 35%	\$5,498	\$6,800	\$11,996	\$1,615.17 plus 35%	\$6,800
\$11,875		\$3,643.11 plus 38.6%	\$11,875	\$11,996		\$3,433.77 plus 38.6%	\$11,996

* Wages are determined after subtracting withholding allowances, FSA, Income Tax Rates FEHB, and TSP contributions from your gross earnings.

Federal Employees Health Benefits (FEHB), Flexible Spending Accounts (FSA), and Thrift Savings Plan (TSP) contributions made by employees are treated as pretax monies (unless a pretax waiver for FEHB benefits has been signed by an employee). When calculating your taxes, remember to subtract your allowances and all of these contribution amounts from your gross earnings.

To determine the amount of withholding, follow the steps listed below:

1. Determine normal biweekly gross wages from earnings statement.
2. Determine normal biweekly TSP contributions from earnings statement.
3. Determine normal biweekly FSA contributions from earnings statement. If applicable, add together the amounts from both the FSA Dependent Child (FSADC) Sub-Account and the FSA Health Care (FSAHC) Sub-Account.
4. Determine normal biweekly FEHB pretax employee contribution from earnings statement (abbreviated as HP).
5. Multiply the number of exemptions claimed by the new biweekly exemption value of \$115.38 (withholding allowance). The federal tax line on the earnings statement shows the number of exemptions claimed (e.g., S1 = Single with One Exemption; M3 = Married with Three Exemptions).
6. Subtract the amounts in Step 2 (TSP), Step 3 (FSA), Step 4 (FEHB), and Step 5 (Exemptions) from Step 1 (Gross Biweekly Wages). The remainder is the amount subject to tax withholding.
7. Determine which range this amount falls into on the Federal Income Tax Withholding Table, and follow the instructions listed in the table.

The following is an example of how to compute federal income taxes for a Federal Employee Retirement System (FERS) employee who claims three exemptions and makes pretax contributions to the FEHB, FSA, and TSP.

Example:

A FERS employee receives \$2,950.80 as gross biweekly wages. The employee makes the following contributions from the \$2,950.80: 10 percent per PP to the TSP; \$30 per PP to the FSADC Sub-Account; \$60 per PP to the FSAHC Sub-Account; and \$79.16 for FEHB. (This is the actual cost for a USPS employee paying High Option Self and Family with the GEHA Benefit Plan.) The employee is married and claims three exemptions (M3 on the federal tax line of the earnings statement). Using the information provided above in the Federal Income Tax Withholding Table, federal taxes can be computed as follows:

1. Total biweekly gross wages	\$2,950.80
2. TSP contribution	295.08
3. FSADC contribution	30.00
FSAHC contribution	60.00
Total FSA contribution	90.00
4. FEHB contribution	79.16
5. Exemptions (3 x \$115.38)	346.14

Computation is as follows:

Biweekly gross wages	\$2,950.80
Minus TSP contribution	-295.08
Minus FSA contribution	-90.00
Minus FEHB contribution	-79.16
Minus exemptions	-346.14
Amount of wages subject to withholding	\$2,140.42

To complete the computation, refer to the married/biweekly segment of the Federal Income Tax Withholding Table. The amount of wages subject to withholding, \$2,140.42, falls within the "over \$1,983 but not over \$4,219" range. Using the information provided within that range, the final computation is as follows:

1. Amount subject to withholding	\$2,140.42
2. Subtract \$1,983 from \$2,140.42	157.42
3. Multiply \$157.42 by .27 (27%)	42.50
4. Add from the table	237.15
5. Add \$42.50 and \$237.15	279.65
Total federal income tax* that should be withheld from this employee's biweekly check	\$279.65

*Rounding may vary this total by a few cents.

— Payroll Accounting, Finance, 12-13-01

2002 Pay Dates, Organization Dues, and Leave Year

The following chart lists the pay periods for 2002. For the convenience of timekeepers, each biweekly pay period appears as 2 separate weeks, with the beginning and ending dates indicated for each week.

Pay periods with an asterisk indicate when monthly dues for unions and employee organizations are deducted.

The leave year always begins the first day of the first full pay period in the calendar year. The 2002 leave year begins Pay Period 03, January 12, 2002, and extends for 26 full pay periods, ending Pay Period 02-03, January 10, 2003.

Pay Period	Week One	Week Two	Pay Date	Holidays
*19	08-24 to 08-30	08-31 to 09-06	09-13	09-02
20	09-07 to 09-13	09-14 to 09-20	09-27	
*21	09-21 to 09-27	09-28 to 10-04	10-11	
22	10-05 to 10-11	10-12 to 10-18	10-25	10-14
*23	10-19 to 10-25	10-26 to 11-01	11-08	
24	11-02 to 11-08	11-09 to 11-15	11-22	11-11
25	11-16 to 11-22	11-23 to 11-29	12-06	11-28
*26	11-30 to 12-06	12-07 to 12-13	12-20	

2003 Pay Periods Begin

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-14 to 12-20	12-21 to 12-27	01-03	12-25
*02	12-28 to 01-03	01-04 to 01-10	01-17	01-01

— Corporate Accounting, Finance, 12-13-01

2002 Pay Period Inclusive Dates

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-15 to 12-21	12-22 to 12-28	01-04	12-25
*02	12-29 to 01-04	01-05 to 01-11	01-18	01-01
03	01-12 to 01-18	01-19 to 01-25	02-01	01-21
*04	01-26 to 02-01	02-02 to 02-08	02-15	
05	02-09 to 02-15	02-16 to 02-22	03-01	02-18
*06	02-23 to 03-01	03-02 to 03-08	03-15	
07	03-09 to 03-15	03-16 to 03-22	03-29	
*08	03-23 to 03-29	03-30 to 04-05	04-12	
09	04-06 to 04-12	04-13 to 04-19	04-26	
*10	04-20 to 04-26	04-27 to 05-03	05-10	
11	05-04 to 05-10	05-11 to 05-17	05-24	
12	05-18 to 05-24	05-25 to 05-31	06-07	05-27
*13	06-01 to 06-07	06-08 to 06-14	06-21	
14	06-15 to 06-21	06-22 to 06-28	07-05	
*15	06-29 to 07-05	07-06 to 07-12	07-19	07-04
16	07-13 to 07-19	07-20 to 07-26	08-02	
*17	07-27 to 08-02	08-03 to 08-09	08-16	
18	08-10 to 08-16	08-17 to 08-23	08-30	

International Mail

IMM REVISION

International Mail — Special Services Changes

In *Postal Bulletin* 22063 (11-15-01, pages 8–9) the article “IMM Revision: International Mail — Recorded Delivery Service” announced that recorded delivery service to certain destination countries had been established or terminated. This follow-up article revises the return receipt and restricted delivery entries in the *International Mail Manual* (IMM) for those same destination countries, so that they reflect those changes in the country conditions for mailing.

We will incorporate these additional revisions into both the printed version of IMM Issue 26 and the online IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

* * * * *

Individual Country Listings

* * * * *

Country Conditions for Mailing

* * * * *

Special Services

* * * * *

Restricted Delivery (350)

[Revise the entries for Austria, Greenland, Latvia, Madagascar, Mongolia, Slovak Republic (Slovakia), Switzerland, and Yemen to read as follows:]

Fee: \$3.20

Available for Registered and Recorded Delivery Mail with Return Receipt.

Endorsements: A remettre en Main Propre.

* * * * *

[Revise the entries for Afghanistan, Bahrain, Central African Republic, Guinea, Italy, Lebanon, and Spain to read as follows:]

Fee: \$3.20

Available for Registered Mail with Return Receipt.

Endorsements: A remettre en Main Propre.

* * * * *

Return Receipt (340)

[Revise the entries for Austria, Bahamas, Greenland, India, Kenya, Kuwait, Latvia, Madagascar, Mali, Mongolia, Morocco, Namibia, Niger, Nigeria, Slovak Republic (Slovakia), Switzerland, Tanzania, and Trinidad and Tobago to read as follows:]

Fee: \$1.50

Available for Registered and Recorded Delivery Mail and Insured Parcels.

* * * * *

[Revise the entries for Costa Rica, Mozambique, Paraguay, Venezuela, and Yemen to read as follows:]

Fee: \$1.50

Available for Registered and Recorded Delivery Mail.

* * * * *

[Revise the entries for Central African Republic, China, Gabon, Guinea, Italy, Lebanon, Netherlands, Nicaragua, Pakistan, Spain, and Syria to read as follows:]

Fee: \$1.50

Available for Registered Mail and Insured Parcels.

* * * * *

[Revise the entries for Afghanistan, Bahrain, Bolivia, Libya, and Nepal to read as follows:]

Fee: \$1.50

Available for Registered Mail.

* * * * *

— Marketing, International Business, 12-13-01

IMM REVISION

International Mail — Global Express Mail (EMS) Claims and Inquiries

Effective December 13, 2001, *International Mail Manual* (IMM) 920, 930, and 940 are revised to reflect procedural changes in the claims and inquiries process for Global Express Mail (EMS) items.

We will incorporate these regulatory changes into both the printed version of IMM Issue 26 and the online IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

	*	*	*	*	*
9	Inquiries, Indemnities, and Refunds				
	*	*	*	*	*
920	Inquiries and Claims				
921	Inquiry Described				
	*	*	*	*	*

921.2 Who Can Initiate

[Revise 921.2 to read as follows:]

921.21 Letter-post and Parcel Post

Inquiries pertaining to the disposition of a letter-post item or a parcel post package can be initiated at any Post Office by the U.S. sender or addressee.

921.22 Global Express Mail (EMS)

Inquiries pertaining to the disposition of a Global Express Mail (EMS) item can be initiated only by the U.S. sender (not the addressee). In order to initiate an inquiry for loss, rifling, or damage, the sender **must** call the EMS Inquiry Center at 1-800-222-1811 and provide the Postal Service agent with the relevant mailing particulars.

922 Filing of Inquiries**922.1 Time Limits**

[Revise 922.1 to read as follows:]

Inquiries pertaining to the disposition of a letter-post item or a parcel post package must be initiated within 6 months from the day following the date of mailing. Those that pertain to the disposition of an EMS item must be initiated within 90 days from the date of mailing.

922.2 Waiting Period

[Revise 922.2 to read as follows:]

Customers must wait a reasonable time for an international item to be transported to and delivered in the foreign country before initiating an inquiry. Inquiries should not be filed before the following number of days from the mailing date:

- 3 days for EMS items. (**Note:** Postal Service customers who attempt to initiate an EMS inquiry prematurely should be advised that the requisite delivery information may not yet be available from the foreign postal administration in the destination country.)
- 7 days for airmail letter-post items and parcel post packages.
- 30 days for economy (surface) letter-post items and parcel post packages.

[Revise the header and text for 922.3 to read as follows:]

922.3 Global Express Mail (EMS) Inquiry Procedures**922.31 How to File**

The U.S. sender of an EMS item that is believed to be lost, damaged, or rifled **must** call 1-800-222-1811 within 90 days of the date of mailing, to initiate an inquiry. **Reminder:** Postal Service customers who wish to determine the disposition of an EMS item should **not** complete PS Form 542, *Inquiry About a Registered Article or an Insured Parcel or an Ordinary Article*.

922.32 Procedural Steps

After the Postal Service customer has furnished the EMS Inquiry Center with the relevant mailing information,

- The EMS Inquiry Center advises the sender of the results of the inquiry.
- When there is a determination that an EMS item has been lost, damaged, or rifled, the EMS Inquiry Center mails an information packet to the customer, which includes PS Form 2861, *Express Mail International Service Inquiry*, and a letter of instruction regarding the claim process. The printed copy of PS Form 2861 provided by the EMS Inquiry Center must be attached to all EMS claims that are sent to the New York International Claims and Inquiries Office (ICIO).

922.33 Foreign Origin EMS Items

Inquiries about Express Mail items that originated outside the United States **must** be initiated by the sender through the postal administration of origin.

922.4 Method of Inquiry Transmittal

[Revise 922.4 to read as follows:]

Inquiries about registered mail, insured parcels, and ordinary articles are transmitted by the International Claims and Inquiries Office (ICIO) to the applicable foreign postal administration via airmail. Inquiries pertaining to EMS items are transmitted via electronic means to some foreign postal administrations and via facsimile transmission or airmail to others.

* * * * *

924 Initiation of Claims

* * * * *

924.2 Global Express Mail (EMS) Shipments

[Add the following IMM cross references to the end of the paragraph; the remainder of the existing text is unchanged.]

*** (See 922 and 925.)

[Revise the header and text for 925 to read as follows:]

925 Required Documentation

925.1 Evidence of Insurance

Indemnity claims for registered, insured, and Global Express Mail must present:

- a. The original mailing receipt issued at the time of mailing (reproduced copies are not acceptable.)
- b. For Global Express Mail items, PS Form 2861 received from the EMS Inquiry Center.

925.2 Evidence of Value

The customer must submit acceptable evidence to establish the cost or value of the article at the time it was mailed. (Other evidence may be requested to help determine an accurate value.) Examples of acceptable evidence are:

- a. Sales receipt, invoice, or statement of value from a reputable dealer.
- b. Customer's own statement describing the lost or damaged article, including the date and place of purchase, the amount paid, and whether new or used (only if a sales receipt or invoice is not available). If the article is handmade, the statement must include the price of the materials and labor used. The statement must describe the article in enough detail to determine whether the value claimed is accurate.
- c. Picture from a catalog showing the value of a similar article (only if a sales receipt, invoice, or statement of value from a reputable dealer is not available). The date and place of purchase must be included.

- d. Paid repair bills; if the claim is for partial damage, estimates of repair costs or appraisals from a reputable dealer. Repair costs may not exceed the original purchase price.

- e. Receipt or invoice of costs incurred for the reconstruction of nonnegotiable documents.

* * * * *

930 Indemnity Payments

* * * * *

935 Payments for Global Express Mail

* * * * *

935.2 When Prohibited

[Revise 935.2 to read as follows:]

Indemnity for Global Express Mail items will not be paid:

- a. For delay in delivery.
- b. When the contents are prohibited.
- c. For any items seized by customs or any other government agency.
- d. When no inquiry or claim has been made by the mailer within 90 days from the date of mailing.
- e. For damage that results from the quality of the contents; that is, inability, due to its nature, to withstand the ordinary incidents of international Express Mail carriage. See DMM S010.2.14 (i)(m)(t).
- f. When delivery was made under conditions prescribed for international Express Mail items by the country of destination.
- g. When evidence of mailing has not been presented.
- h. For any reason specified in DMM S010.2.13, S010.2.14, and S010.2.15.

* * * * *

940 Postage Refunds

* * * * *

942 Postage Refunds for Global Express Mail Items

* * * * *

942.1 Who May File

[Revise 942.1 to read as follows:]

U.S. senders of EMS items must complete the inquiry process (see 922) before filing for a postage refund. An inquiry **must** be initiated within 90 days of the date of mailing by calling 1-800-222-1811.

942.2 Conditions

[Revise 942.2 to read as follows:]

The Postal Service will refund postage of EMS items only when:

- a. The inquiry process has confirmed that total loss, damage, or rifling of an EMS item has occurred.
- b. The customer has initiated an inquiry within the requisite 90-day filing period.
- c. The Expedited Service Specialist has received verification from the Product Tracking System (PTS) or the EMS Inquiry Center that loss, rifling, or damage has occurred.
- d. Postage refunds for EMS items are *not* made for delayed delivery.

* * * * *

[Revise the header and text for 942.4 to read as follows:]

942.4 Processing of Refunds

EMS postage refund requests are processed in accordance with DMM P014.5.0. Under its provisions the mailer must complete Part I of PS Form 3533, *Application and Voucher for Refund of Postage and Fees*, in duplicate, and submit it, along with the original customer copy of the mailing label (i.e., PS Label 11 B Express Mail) to any Post Office.

* * * * *

— Marketing, International Business, 12-13-01

*IMM REVISION***International Mail — New International Postage Rates**

Effective January 13, 2002, *International Mail Manual* (IMM) Sections 292 and 293 are revised to reflect changes in some international rates.

The following rates are affected:

- International Priority Airmail.
- International Surface Air Lift.
- Publishers' Periodicals.

No other international rates are changing at this time.

The publishers' periodical rates are now presented in the five rate groups consistent with the letter-post rate groups. All rate groups are given in this article. Note that the publishers' periodical rates for rate groups 3 and 4 are the same.

PS Form 3650, *Postage Statement — International Surface Airlift*, and PS Form 3652, *Postage Statement — International Priority Airmail*, reflect new piece and pound rates for selected rate groups. All previous versions of PS Form 3650 and PS Form 3652 are obsolete as of January 13, 2002, and must be recycled.

PS Form 3541, *Postage Statement — Periodicals One Issue or One Edition*, and PS Form 3541-M, *Postage Statement — Periodicals All Issues in a Calendar Month*, are also revised to reflect five new rate groups. These postage statements are dated January 2002. Periodical mailers not claiming foreign copies may continue to use the July 2001

editions of PS Form 3541 and PS Form 3541-M until further notice in a future *Postal Bulletin*. If foreign copies are included, mailers must use the January 2002 versions of PS Forms 3541 or 3541-M.

The January 2002 editions of PS Form 3541, PS Form 3541-M, PS Form 3650, and PS Form 3652 appear on pages 33–51 of this *Postal Bulletin*. These statements will be available in the Business Section of the Postal Service Web site at www.usps.com as PDF forms.

There will be no distribution of the January 2002 editions. Postmasters should encourage their customers and staff to use the Postal Service Web site to obtain forms. Postmasters can order additional quantities from the Material Distribution Center (MDC).

We will incorporate these new rates for publishers' periodicals in the Individual Country Listings (ICL) of *International Mail Manual* (IMM) Issue 26, and we will revise Exhibit 292.211 and Section 293.71 to show the new rates for International Priority Airmail and International Surface Air Lift, respectively. We will also revise the online version of the IMM, available via Postal Explorer at <http://pe.usps.gov>.

Issue 26 is scheduled for distribution with a date of January 2002. Details of the distribution and how to order additional copies will be issued later.

The following international rates are effective at 12:01 a.m., January 13, 2002.

[Revise Exhibit 292.211 as follows:]

International Priority Airmail Rates

International Mail Manual (IMM)

* * * * *

2 Conditions for Mailing
* * * * *

290 Commercial Services
* * * * *

292 International Priority Airmail Service
* * * * *

292.2 Postage

292.21 Rates

292.211 General
* * * * *

Rate Group	Per Piece	Drop Shipment Per Pound	Full Service Per Pound
1 (Canada)	\$0.28	\$2.60	\$3.60
2 (Mexico)	0.12	4.60	5.60
3	0.25	4.00	5.00
4	0.25	5.50	6.50
5	0.12	4.85	5.85
6	0.12	4.75	5.75
7	0.12	6.25	7.25
8	0.12	7.25	8.25
Worldwide	0.20	7.00	8.00

* * * * *

293 International Surface Air Lift (ISAL) Service

* * * * *

293.7 Postage

293.71 Rates

[Revise table as follows:]

International Surface Air Lift Rates

Rate Group	Per Piece Rate	Full Service Per Pound		Direct Shipment Per Pound		ISC Drop Shipment Per Pound	
		Regular	M-bag	Regular	M-bag	Regular	M-bag
1 (Canada)	\$0.28	\$3.05	\$1.50	\$2.55	\$1.50	\$2.05	\$1.40
2 (Mexico)	0.12	4.35	1.60	3.85	1.60	3.35	1.50
3	0.25	3.40	1.75	2.90	1.75	2.40	1.50
4	0.25	3.75	2.50	3.25	2.50	2.75	2.50
5	0.12	4.65	2.25	4.15	2.25	3.65	2.00
6	0.12	4.55	2.25	4.05	2.25	3.55	2.00
7	0.12	4.65	2.50	4.15	2.50	3.65	2.25
8	0.12	6.50	3.25	6.00	3.25	5.50	3.00

Note: M-bags are subject to the minimum rate for 11 pounds.

* * * * *

Economy Mail**Publishers' Periodicals Rates (294)**

[Revise individual country listings for Canada (Rate Group 1) to include the following rates:]

Weight Not Over (oz.)	Rate
1	\$0.45
2	0.51
3	0.57
4	0.63
5	0.69
6	0.75
7	0.81
8	0.87
12	1.15
16	1.43
20	1.59
24	1.75
28	1.91
32	2.07
36	3.87
40	3.99
44	4.11
48	4.23
52	4.39
56	4.55
60	4.71
64	4.87

\$0.25 per pound discount for volume made up to country and tendered at the New Jersey International and Bulk Mail Center.

Economy Mail**Publishers' Periodicals Rates (294)**

[Revise individual country listings for Mexico (Rate Group 2) to include the following rates:]

Weight Not Over (oz.)	Rate
1	\$0.60
2	0.75
3	0.90
4	1.05
5	1.20
6	1.35
7	1.50
8	1.65
12	2.13
16	2.61
20	3.09
24	3.57
28	4.05
32	4.53
36	5.01
40	5.49
44	5.97
48	6.45
52	6.93
56	7.41
60	7.89
64	8.37

\$0.25 per pound discount for volume made up to country and tendered at the New Jersey International and Bulk Mail Center.

Economy Mail**Publishers' Periodicals Rates (294)**

[Revise individual country listings for Andorra, Belgium, Denmark, Faroe Islands, Finland, France (Includes Corsica and Monaco), Germany, Gibraltar, Great Britain and Northern Ireland, Greece, Greenland, Iceland, Ireland, Israel, Italy, Liechtenstein, Luxembourg, Netherlands, Norway, Portugal (includes Azores and Madeira Islands), San Marino, Spain (includes Canary Islands), Sweden, Switzerland, and Vatican City (Rate Group 3) to include the following rates:]

Weight Not Over (oz.)	Rate
1	\$0.60
2	0.71
3	0.82
4	0.93
5	1.04
6	1.15
7	1.26
8	1.37
12	1.81
16	2.25
20	2.69
24	3.13
28	3.57
32	4.01
36	4.45
40	4.89
44	5.33
48	5.77
52	6.21
56	6.65
60	7.09
64	7.53

\$0.25 per pound discount for volume made up to country and tendered at the New Jersey International and Bulk Mail Center.

Economy Mail**Publishers' Periodicals Rates (294)**

[Revise individual country listings for Australia, Japan, and New Zealand (Rate Group 4) to include the following rates:]

Weight Not Over (oz.)	Rate
1	\$0.60
2	0.71
3	0.82
4	0.93
5	1.04
6	1.15
7	1.26
8	1.37
12	1.81
16	2.25
20	2.69
24	3.13
28	3.57
32	4.01
36	4.45

Weight Not Over (oz.)	Rate
40	4.89
44	5.33
48	5.77
52	6.21
56	6.65
60	7.09
64	7.53

\$0.25 per pound discount for volume made up to country and tendered at the New Jersey International and Bulk Mail Center.

Economy Mail

Publishers' Periodicals Rates (294)

[Revise individual country listings for Afghanistan, Albania, Algeria, Angola, Anguilla, Antigua and Barbuda, Argentina, Armenia, Aruba, Ascension, Austria, Azerbaijan, Bahamas, Bahrain, Bangladesh, Barbados, Belarus, Belize, Benin, Bermuda, Bhutan, Bolivia, Bosnia-Herzegovina, Botswana, Brazil, British Virgin Islands, Brunei Darussalam, Bulgaria, Burkina Faso, Burma (Myanmar), Burundi, Cambodia, Cameroon, Cape Verde, Cayman, Central African Republic, Chad, Chile, China, Colombia, Comoros Islands, Congo (Brazzaville), Republic of the, Congo (Kinshasa), Democratic Republic of the, Costa Rica, Côte d'Ivoire (Ivory Coast), Croatia, Cuba, Cyprus, Czech Republic, Djibouti, Dominica, Dominican Republic, Ecuador, Egypt, El Salvador, Equatorial Guinea, Eritrea, Estonia, Ethiopia, Falkland Islands, Fiji, French Guiana, French Polynesia (includes Tahiti), Gabon, Gambia, Georgia, Republic of, Ghana, Grenada, Guadeloupe, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, Hong Kong, Hungary, India, Indonesia (includes East Timor), Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Kiribati, Korea, Dem. People's Rep. of (North), Korea, Republic of (South), Kuwait, Kyrgyzstan, Laos, Latvia, Lebanon, Lesotho, Liberia, Libya, Lithuania, Macao, Macedonia, Republic of, Madagascar, Malawi, Malaysia, Maldives, Mali, Malta, Martinique, Mauritania, Mauritius, Moldova, Mongolia, Montserrat, Morocco, Mozambique, Namibia, Nauru, Nepal, Netherlands Antilles, New Caledonia, Nicaragua, Niger, Nigeria, Oman, Pakistan, Panama, Papua New Guinea, Paraguay, Peru, Philip-

ines, Pitcairn Island, Poland, Qatar, Reunion, Romania, Russia, Rwanda, Saint Christopher (St. Kitts) and Nevis, Saint Helena, Saint Lucia, Saint Pierre and Miquelon, Saint Vincent and the Grenadines, Sao Tome and Principe, Saudi Arabia, Senegal, Serbia-Montenegro (Yugoslavia), Seychelles, Sierra Leone, Singapore, Slovak Republic (Slovakia), Slovenia, Solomon Islands, Somalia, South Africa, Sri Lanka, Sudan, Suriname, Swaziland, Syria, Taiwan, Tajikistan, Tanzania, Thailand, Togo, Tonga, Trinidad and Tobago, Tristan da Cunha, Tunisia, Turkey, Turkmenistan, Turks and Caicos Islands, Tuvalu, Uganda, Ukraine, United Arab Emirates, Uruguay, Uzbekistan, Vanuatu, Venezuela, Vietnam, Wallis and Futuna Islands, Western Samoa, Yemen, Zambia, Zimbabwe (Rate Group 5) to include the following rates:]

Weight Not Over (oz.)	Rate
1	\$0.60
2	0.74
3	0.88
4	1.02
5	1.16
6	1.30
7	1.44
8	1.58
12	2.02
16	2.46
20	2.90
24	3.34
28	3.78
32	4.22
36	4.66
40	5.10
44	5.54
48	5.98
52	6.42
56	6.86
60	7.30
64	7.74

\$0.25 per pound discount for volume made up to country and tendered at the New Jersey International and Bulk Mail Center.

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United States Postal Service
Postage Statement — Periodicals
One Issue or One Edition

- Classroom
- Nonprofit
- Regular
- Science-of-Agriculture

Post Office: Note Mail Arrival Time

Periodicals mailings of different copy weights must be reported on separate statements. Noncommingled nonsubscriber copies over the 10% limit are not available at Periodicals rates.

Publication Title or News Agent's Name		Mailers Name, Address, and Telephone Number, and Email Address If Any		Entry Post Office Name, State, and ZIP+4
		CAPS Customer Ref. ID _____		
Publication No.	Edition/Code	Mailing Date	Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Automation Flats (DMM C820) <input type="checkbox"/> Irregular Parcels	Number of Containers
Issue Date	Issue Frequency	Statement Sequence No.		
Weight per Copy for Issue (DMM P013—round off to 4 decimal places if necessary)		Advertising Percentage in This Issue _____ %	Post Office Computed Weight per Copy (Round off to 4 decimal places if necessary)	
_____ pounds			_____ pounds	

Domestic Periodicals mailings pay both a pound rate on the total weight of the mailing and a piece rate on the number of addressed pieces in the mailing.

■ **Outside-County (DMM E220)**

Zone	Subscriber / Requester Copies	Nonsub./Nonreq. Copies*		Total Copies	Total Pounds	Advertising Pounds	Rate		Postage	Totals
		Within 10% Limit	Over 10%				Regular	Sci./Ag.		
1. Del. Unit							\$.153	\$.115		
2. SCF							.195	.146		
3. 1 & 2							.238	.179		
4. 3							.253			
5. 4							.292			
6. 5							.351			
7. 6							.413			
8. 7							.488			
9. 8							.552			
10. Subtotals										

* For Nonprofit and Classroom: All commingled nonsubscriber copies over the 10% limit must pay regular rates and use a separate Form 3541.

11. Nonadvertising Pounds (Total pounds minus advertising pounds) _____ x \$.179 = _____

Total Pound Rate Postage for Regular Rate and Nonprofit/Classroom Nonsubscribers Over 10% (Line 10 plus line 11) → 12.

Level	Description	Copies	Addressed Pcs.	Rate	Postage	Totals
13.	Nonautomation			\$.333		
14. Basic	Automation Letters			.266		
15.	Automation Flats			.291		
16.	Nonautomation			.283		
17. 3-Digit	Automation Letters			.231		
18.	Automation Flats			.248		
19.	Nonautomation			.219		
20. 5-Digit	Automation Letters			.178		
21.	Automation Flats			.194		
22. Carrier Route	Basic Sequencing Date:			.139		
23.	High Density Sequencing Date:			.113		
24.	Saturation Sequencing Date:			.095		
25. Subtotals						
26.	Nonadv. % (100 minus adv. %) _____ x Number of Addressed Pieces (Line 25) x \$.0067 =					
27.	Number of Addressed Pieces (not copies) eligible for delivery unit rate _____ x \$.017 =					
28.	Number of Addressed Pieces (not copies) eligible for SCF rate _____ x \$.008 =					
29.	Total Piece Rate Discount (Add lines 26 through 28)					
Total Piece Rate Postage (Line 25 minus line 29) → 30.						

For Nonprofit/Classroom subscribers and nonsubscribers within 10% limit: Add lines 11 and 30, multiply the sum by .95, add line 10, and carry to side 2 (Line 31c) of this form. → 31a.

For Regular rate, add lines 12 and 30, then carry to side 2 (Line 31c) of this form. → 31b.

For Nonprofit/Classroom nonsubscribers over 10%, add lines 12 and 30, then carry to side 2 (Line 31d) of separate 3541.

CUT ALONG DOTTED LINE



Periodicals — One Issue or One Edition

Outside County Postage From Side 1 (Carry Line 31a or 31b) → 31c.

For Nonprofit and Classroom Only, Commingled Nonsubscriber Copies Over 10% Limit: Compute additional postage for such copies on page 1 of a separate Form 3541. Enter from that form the total postage (Line 31b) onto Line 31d below; attach that form to this form. Statement sequence number of attached form: _____

For Any Part of Nonprofit and Classroom Mailing at Outside-County Rates From Attached Form 3541 (Line 31b) 31d.

Postmaster: Report total postage in AIC 135. Total Outside-County Postage (Add lines 31c and 31d) → 32.

Lines 33 through 40 and 49 through 60 are reserved.

Foreign (IMM 294.2) Foreign Periodicals mailings pay only a piece rate, based on the weight of the piece (Round off weights to 4 decimal places if necessary) 41. Weight per Copy: Include All Wrappings pounds

Rate Group	Total Pounds	Subscriber / Requester Copies	Nonsubscriber / Nonrequester Copies	Total Copies	Rate	Postage
42. 1 (Canada)						
43. 2 (Mexico)						
44. 3						
45. 4						
46. 5						

47. Number of pounds (not copies) entered at the NJI and BMC _____ x \$0.25 = _____

Postmaster: Report total postage in AIC 238. Total Foreign Postage (Add lines 42 through 46 and subtract line 47) → 48.

In-County (DMM E217) To calculate postage, use weight from page 1.

Pound Rate	Entry	Subscriber Copies*	Nonsubscriber Copies*	Total Copies	Total Pounds	Rate	Postage	Totals
61. Delivery Unit						\$.115		
62. All Other						.146		

* Commingled nonsubscriber copies over 10% limit and requester copies are not eligible for In-County rates.

Total In-County Pound Rate Postage (Add lines 61 and 62) → 63.

Piece Rate (Per addressed piece)	Level	Description	Copies	Addressed Pcs.	Rate	Postage
64.	Basic	Nonautomation			\$.101	
65.	Basic	Automation Letters			.049	
66.		Automation Flats			.074	
67.	3-Digit	Nonautomation			.093	
68.		Automation Letters			.047	
69.	5-Digit	Automation Flats			.069	
70.		Nonautomation			.084	
71.	Carrier Route	Automation Letters			.045	
72.		Automation Flats			.063	
73.	Carrier Route	Basic Sequencing Date:			.048	
74.		High Density Sequencing Date:			.033	
75.		Saturation Sequencing Date:			.027	
76.	Subtotal (Add lines 64 through 75)					
77.	Number of addressed pieces (not copies) eligible for delivery unit rate _____ x \$.005 = _____					

Total In-County Piece Rate Postage (Line 76 minus line 77) → 78.

Postmaster: Report total postage in AIC 224. Total In-County Postage (Add Lines 63 and 78) → 79.

Postmaster: This total for mailer use only. Report AIC 135, AIC 238, and AIC 224 totals separately as instructed above. Mailer: Total Postage (Add Lines 32, 48, and 79)

I hereby certify that all information furnished on this form is accurate, truthful, and complete; that this mailing meets all applicable CASS/MASS standards including but not limited to those for completion of PS Form 3553 and address and barcode accuracy; and that the material presented qualifies for the rates of postage claimed.

For Automation Rates Only: I certify that any letter-size reply cards or envelopes enclosed in the pieces described above bear the correct facing identification mark (FIM) and barcode and meet automation compatibility standards in DMM C810.

I understand that anyone who furnishes false or misleading information on this form or who omits material information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties).

For Nonautomation Rates Only: I certify that the ZIP Codes appearing on the pieces described above have been verified and corrected where necessary within 12 months of the date of this mailing using a USPS-approved method (DMM E220).

80a. Mailer's Printed Name and Signature	80b. Publisher's Printed Name and Telephone Number (If publisher not same as mailer)	81a. Verifying Employee's Signature	82. Round Stamp (Required)
		81b. Verifying Employee's Name	
		Time AM PM	
Dun & Bradstreet No. _____	Dun & Bradstreet No. _____		

United States Postal Service

Postage Statement — Periodicals
All Issues in a Calendar Month

- Classroom
- Nonprofit
- Regular
- Science-of-Agriculture

Use DMM P200.2 to complete this statement. Periodicals mailings of different copy weights must be reported on separate statements. Noncommingled nonsubscriber copies over the 10% limit are not mailable at Periodicals rates.

Publication Title or News Agent's Name		MAILER'S NAME, ADDRESS, AND TELEPHONE NUMBER, AND EMAIL ADDRESS IF ANY		Entry Post Office Name, State, and ZIP+4	
		CAPS Customer Ref. ID _____			
Publication No.	Edition/Code	Month/Year	First Issue Date	Processing Category (DMM C050)	
Statement Sequence No.	Issue Frequency	Number of Issues This Month	Last Issue Date	<input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Automation Flats (DMM C820) <input type="checkbox"/> Irregular Parcels	
Weight of One Sheet (DMM P200 — round off to 4 decimal places if necessary)			Advertising Percentage in Total Month's Issues	Combined Weight of One Copy From Each Issue	
_____ pounds			_____ %	_____ pounds	

Domestic Periodicals mailings pay both a pound rate on the total weight of the mailing and a piece rate on the number of addressed pieces in the mailing.

Outside-County (DMM E220)

Zone	Subscriber / Requester Copies	Nonsub./Nonreq. Copies*		Total Copies	Total Pounds	Advertising Pounds	Rate		Postage	Totals
		Within 10% Limit	Over 10%				Regular	Sci./Ag.		
1. Del. Unit							\$.153	\$.115		
2. SCF							.195	.146		
3. 1 & 2							.238	.179		
4. 3							.253			
5. 4							.292			
6. 5							.351			
7. 6							.413			
8. 7							.488			
9. 8							.552			
10. Subtotals										

* For Nonprofit and Classroom: All commingled nonsubscriber copies over the 10% limit must pay regular rates and use a separate Form 3541.

11. Nonadvertising Pounds (Total pounds minus advertising pounds) _____ x \$.179 = _____

Total Pound Rate Postage for Regular Rate and Nonprofit/Classroom Nonsubscribers Over 10% (Line 10 plus line 11) → 12.

Level	Description	Copies	Addressed Pcs.	Rate	Postage	Totals
13.	Nonautomation			\$.333		
14. Basic	Automation			.266		
15.	Flats			.291		
16.	Nonautomation			.283		
17. 3-Digit	Automation			.231		
18.	Flats			.248		
19.	Nonautomation			.219		
20. 5-Digit	Automation			.178		
21.	Flats			.194		
22. Carrier Route	Basic	Sequencing Date(s):		.139		
23.	High Density	Sequencing Date(s):		.113		
24.	Saturation	Sequencing Date(s):		.095		
25. Subtotals						
26.	Nonadv. % (100 minus adv. %) _____ x Number of Addressed Pieces (Line 25) x \$.00067 =					
27.	Number of Addressed Pieces (not copies) eligible for delivery unit rate _____ x \$.017 =					
28.	Number of Addressed Pieces (not copies) eligible for SCF rate _____ x \$.008 =					
29.	Total Piece Rate Discount (Add lines 26 through 28)					
				Total Piece Rate Postage (Line 25 minus line 29) → 30.		

For Nonprofit/Classroom subscribers and nonsubscribers within 10% limit:
 Add lines 11 and 30, multiply the sum by .95, add line 10, and carry to side 2 (Line 31c) of this form. → 31a.
 For Regular rate, add lines 12 and 30, then carry to side 2 (Line 31c) of this form. → 31b.
 For Nonprofit/Classroom nonsubscribers over 10%, add lines 12 and 30, then carry to side 2 (Line 31d) of separate 3541. → 31b.

CUT ALONG DOTTED LINE



Periodicals — All Issues in a Calendar Month

Outside County Postage From Side 1 (Carry Line 31a or 31b) → 31c.

For Nonprofit and Classroom Only, Commingled Nonsubscriber Copies Over 10% Limit: Compute additional postage for such copies on page 1 of a separate Form 3541. Enter from that form the total postage (Line 31b) onto Line 31d below; attach that form to this form. Statement sequence number of attached form: _____

For Any Part of Nonprofit and Classroom Mailing at Outside-County Rates From Attached Form 3541 (Line 31b) 31d.

Postmaster: Report total postage in AIC 135. Total Outside-County Postage (Add lines 31c and 31d) → 32.

Lines 33 through 40 and 49 through 60 are reserved.

Foreign Periodicals mailings pay only a piece rate, based on the weight of the piece (Round off weights to 4 decimal places if necessary) 41. Weight per Copy: Include All Wrappings pounds

Rate Group	Total Pounds	Subscriber / Requester Copies	Nonsubscriber / Nonrequester Copies	Total Copies	Rate	Postage	pounds
42. 1 (Canada)							
43. 2 (Mexico)							
44. 3							
45. 4							
46. 5							
47. Number of pounds (not copies) entered at the NJI and BMC _____ x \$0.25 = _____							

Postmaster: Report total postage in AIC 238. Total Foreign Postage (Add lines 42 through 46 and subtract line 47) → 48.

In-County (DMM E217) To calculate postage, use weight from page 1.

Pound Rate	Entry	Subscriber Copies*	Nonsubscriber Copies*	Total Copies	Total Pounds	Rate	Postage	Totals
61. Delivery Unit						\$.115		
62. All Other						.146		
* Commingled nonsubscriber copies over 10% limit and requester copies are not eligible for In-County rates.								
Total In-County Pound Rate Postage (Add lines 61 and 62) → 63.								

Piece Rate (Per addressed piece)	Level	Description	Copies	Addressed Pcs.	Rate	Postage	pounds
64.	Basic	Nonautomation			\$.101		
65.	Basic	Automation Letters			.049		
66.		Automation Flats			.074		
67.	3-Digit	Nonautomation			.093		
68.		Automation Letters			.047		
69.		Automation Flats			.069		
70.	5-Digit	Nonautomation			.084		
71.		Automation Letters			.045		
72.		Automation Flats			.063		
73.	Carrier Route	Basic Sequencing Date(s):			.048		
74.		High Density Sequencing Date(s):			.033		
75.		Saturation Sequencing Date(s):			.027		
76.	Subtotal (Add lines 44 through 55)						
77.	Number of addressed pieces (not copies) eligible for delivery unit rate _____ x \$.005 = _____						
Total In-County Piece Rate Postage (Line 76 minus line 77) → 78.							

Postmaster: Report total postage in AIC 224. Total In-County Postage (Add Lines 63 and 78) → 79.

Postmaster: This total for mailer use only. Report AIC 135, AIC 238, and AIC 224 totals separately as instructed above. Mailer: Total Postage (Add Lines 32, 48, and 79)

I hereby certify that all information furnished on this form is accurate, truthful, and complete; that this mailing meets all applicable CASS/MASS standards including but not limited to those for completion of PS Form 3553 and address and barcode accuracy; and that the material presented qualifies for the rates of postage claimed.

For Automation Rates Only: I certify that any letter-size reply cards or envelopes enclosed in the pieces described above bear the correct facing identification mark (FIM) and barcode and meet automation compatibility standards in DMM C810.

I understand that anyone who furnishes false or misleading information on this form or who omits material information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties).

For Nonautomation Rates Only: I certify that the ZIP Codes appearing on the pieces described above have been verified and corrected where necessary within 12 months of the date of this mailing using a USPS-approved method (DMM E220).

80a. Mailer's Printed Name and Signature	80b. Publisher's Printed Name and Telephone Number (If publisher not same as mailer)	81a. Verifying Employee's Signature	82. Round Stamp (Required)
		81b. Verifying Employee's Name	
		Time AM PM	
Dun & Bradstreet No.	Dun & Bradstreet No.		

United States Postal Service
Postage Statement — International Surface Air Lift

Post Office Note Mail Arrival Time

Mailer Information	Permit Holder's Name and Address	Telephone	Name and Address of Mailing Agent (if other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (if other than permit holder)	
	CAPS Customer Reference ID		Dun & Bradstreet No.		Dun & Bradstreet No.	
Mailing Information	Post Office of Mailing		Mailing Date	Federal Agency Cost Code	Statement Sequence No.	Receipt No.
	Permit Number		Weight of a Single Piece _____ pounds		Total Pieces	Total Weight (pounds)
	<input type="checkbox"/> Meter	<input type="checkbox"/> Mailer Precanceled Stamps	No. Sacks	No. Trays	No. Pallets	No. Other
<input type="checkbox"/> Permit Imprint		<input type="checkbox"/> Partial Permit Imprint				
<input type="checkbox"/> Check here if mailing under an ICM Agreement. (IMM 297)			<input type="checkbox"/> Direct Shipment (Specify Country)			

Postage Computation

Compute Postage on Reverse

Each ISAL mailpiece (except for pieces enclosed and prepared as an M-Bag) is subject to a per-piece charge plus a per-pound charge. The per-piece charge must be added to the per-pound charge to determine Total Postage. Each M-Bag is subject to a minimum bag charge for all weights up to 11 pounds plus a per-pound charge for each additional pound or fraction of a pound above 11 pounds per M-Bag.

Example: Mailing consists of two M-bags. Bag 1 weighs 10 lbs. and Bag 2 weighs 12 pounds. Each M-Bag is subject to the per bag charge. The pound rate applies to the additional 1 pound for Bag 2. The per-bag charge plus the per-pound charge are added together to determine total M-Bag postage.

All weights must be expressed in whole pounds. Round up any fraction of a pound to the next whole pound.

Postage
 For non-identical weight pieces, the piece rate postage must be affixed to each piece by meter postage or by mailer precanceled stamps. For identical weight pieces, each piece may bear a permit imprint or meter postage meter for the piece rate. Postage for the pound rate portion may be paid from an advance deposit account, or by meter strip attached to the mailing statement.

Full Service Rate - applies to regular mail sacks, M-Bags and residual mail that is deposited at the entry post office that accepts bulk mail. (IMM 293.72)
 Drop Shipment Rate - applies to mail transported and deposited by the mailer at a designated International Service Center (see IMM 293.74)
 Direct Shipment Rate - applies to mailings of 750 pounds or more to a single country when direct transportation has been prearranged from the office of mailing to destination country (IMM 293.73).

Qualifying Mail (IMM 293.2)
 Minimum volume of 50 pounds per mailing except for Direct Shipment option which requires a minimum of 750 pounds to a single country.
 Residual mail may not exceed 10 percent, by weight, of the combined weight of mail prepared as a Country Sack or a Mixed Country Package Sack, and M-Bags.

Certification

The signature of a mailer or its agent certifies that it will be liable for and agrees to pay, subject to appeals prescribed by postal laws and regulations, any revenue deficiencies assessed on this mailing. (If this form is signed by an agent, the agent certifies that it is authorized to sign this statement, that the certification binds the agent and the mailer and both the mailer and the agent will be liable for and agree to pay any deficiencies.) The submission of a false, fictitious, or fraudulent statement may result in imprisonment of up to 5 years and a fine of up to \$10,000 (18 USC 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (31 USC 3802). I hereby certify that all information furnished on this form is accurate and truthful, that the material presented qualifies for the rates of postage claimed, and that the mailing does not contain any dangerous articles prohibited by postal regulations.

Signature of Permit Holder or Agent (Both principal and agent are liable for any postage deficiency incurred.)	Telephone Number
--	------------------

USPS Use Only	Weight of a Single Piece _____ pounds	Are the figures at left adjusted from mailer's entries? (If "Yes," give reason.) <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Total Pieces	Total Weight	
	Total Postage	Date Mailer Notified	Contact
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for the rate of postage claimed; (2) proper preparation (and presort where required); and (3) proper completion of the postage statement.		By (Initials)
Verifying Employee's Signature	Verifying Employee's Name	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

CUT ALONG DOTTED LINE



Postage Computation											
Pound Rate & Minimum M-Bag Charge Postage Portion						Per Pound or Fraction of a Pound Rate Portion (Note: M-bag subject to pound rate for weight over 11 pounds per bag)					
Group	Category	No. of Sacks	No. of Pieces	Piece Rate	Full Service	Drop Shipment	Direct Shipment	Total Piece/Bag Postage	Regular/M-Bag Pounds	Residual Pounds	Total Pound Postage
1	A1 Regular			0.28							
	A2 Residual			0.28							
	A3 M-Bag				16.50	15.40	16.50				
2	A4 Regular			0.12							
	A5 Residual			0.12							
	A6 M-Bag				17.60	16.50	17.60				
3	A7 Regular			0.25							
	A8 Residual			0.25							
	A9 M-Bag				19.25	16.50	19.25				
4	A10 Regular			0.25							
	A11 Residual			0.25							
	A12 M-Bag				27.50	27.50	27.50				
5	A13 Regular			0.12							
	A14 Residual			0.12							
	A15 M-Bag				24.75	22.00	24.75				
6	A16 Regular			0.12							
	A17 Residual			0.12							
	A18 M-Bag				24.75	22.00	24.75				
7	A19 Regular			0.12							
	A20 Residual			0.12							
	A21 M-Bag				27.50	24.75	27.50				
8	A22 Regular			0.12							
	A23 Residual			0.12							
	A24 M-Bag				35.75	33.00	35.75				
Totals		a.	b.					c.	d.	e.	f.
g. TOTAL PIECE AND POUND POSTAGE (c + f)											
h. Discount Applies						Less Discount Amount ()					
i. Piece Rate Postage Affixed						Less Piece Postage Affixed ()					
j. Piece Rate Postage Affixed to Statement?						Less Pound Postage Affixed ()					
K. TOTAL PERMIT IMPRINT POSTAGE						NET POSTAGE DUE Report in AIC 234					

(International Mail section continued on page 51).

Fraud Alert

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005182	019204	028924	064107	068477	080493	097912	109547	118201	135125	193159	232340	301226
005229	019380	028952	064118	069096	080612	097967	109863	118278	135142	193215	235235	301299
006358	019449	029112	064135	069164	080627	098372	109938	118464	135218	193267	235379	301331
006611	019696	029445	064251	069422	080650	098684	109948	118773	135243	193430	235485	301353
006658	020144	029498	064277	069596	085004	098728	110657	118803	136036	193586	235518	301762
006773	020455	029659	064311	069612	085023	100067	111150	119005	137003	193652	251001	301952
007288	020489	029666	064313	069726	085058	100213	111257	119428	139052	193680	251006	302259
008225	020539	029678	064391	069743	085182	100263	111404	119558	139090	193733	253166	302591
008240	020607	029682	064550	069847	085347	100414	111468	120189	139116	196051	253263	303906
008332	021039	029821	064732	070023	085371	101332	112563	120237	142442	200348	253294	305070
008593	021371	029829	064747	070044	085411	102321	112564	120250	142919	200458	253303	305081
008767	021715	029981	064752	070274	085711	102420	112905	121145	146042	200852	257138	305229
008828	021742	030525	064803	070412	085753	102915	112961	121192	146173	208260	264002	305463
008855	021927	031097	064805	070521	088055	103231	113367	121199	146287	208348	270070	305564
008951	022099	037035	064827	070791	088117	103240	113369	121209	146358	208431	272009	305993
008971	022126	038042	064840	070938	088192	103316	113374	121268	146518	208584	272258	306087
009025	022963	038052	064968	071122	088459	103348	113376	121275	146582	208772	272353	306758
009158	023028	038173	064994	071348	088466	103505	113452	122206	146661	208876	274073	306893
009275	023153	039014	065013	071678	088721	103531	113785	123070	146755	208959	274104	311274
009334	023177	040111	065016	075046	089369	103563	114432	123082	150047	209268	274156	311629
009581	023284	043015	065030	075061	090673	104102	114518	124054	150213	210002	274161	314269
009625	023362	046002	065215	075189	090732	104384	114555	124167	150242	210196	274233	314601
009712	023389	048042	065243	075211	090862	104591	114575	125237	151106	210295	274327	314924
009889	023623	049053	065291	075367	092356	105125	114607	125435	151114	210541	275002	317182
009928	025297	050034	065309	075486	092685	105146	115090	127014	152012	210682	275203	317198
009945	025401	051003	065342	075675	093381	105374	115099	127044	152124	210713	276407	320035
010498	026423	054105	065381	075723	093599	105434	115292	128112	152463	210729	277102	320091
010648	026424	054249	065411	075805	093695	106527	115384	128135	152499	210742	278024	320207
010663	026446	054268	065427	075923	094202	106588	115584	128939	152558	212907	280065	320932
010671	026460	055045	065428	075992	094353	106589	117053	128968	152658	212998	280141	321036
010721	027048	055107	065513	075998	094489	107103	117113	128976	154028	220031	282779	321039
010764	027104	060026	065514	076063	094711	107178	117141	128990	156022	220168	282806	321041
011165	027220	060066	065542	076132	094934	107314	117196	129812	159003	220212	282847	321085
014464	027548	060262	065599	076199	094973	107321	117280	129934	165053	220611	282878	321088
014797	027566	060510	065611	076202	095236	107341	117321	129937	165062	220682	283540	322090
014882	027658	060717	065629	076224	095707	108197	117368	130004	165086	220724	289007	322113
014947	027812	061094	065650	076350	095797	108283	117384	130414	165157	220813	292281	322300
015490	027928	061096	065663	076749	096010	108313	117399	130662	165196	220833	293090	322466
015678	028009	061353	065773	076812	096079	108377	117406	131017	170127	221074	293152	322491
016116	028178	061495	065890	077304	096392	108405	117456	131483	171104	221161	293308	322576
016811	028216	062009	065935	078221	096816	108708	117461	132030	171322	221176	293333	323635
018106	028250	063114	065984	079009	097096	108779	117544	132124	178021	221226	294565	324102
018209	028421	063148	066003	079066	097203	108916	117623	132128	180002	221313	296508	325006
018641	028448	063172	066352	079729	097239	108936	117735	132271	182012	221526	298021	325124
018827	028621	063302	066371	079730	097572	108961	117739	132274	184048	221644	300606	326006
018885	028635	063401	066446	079793	097603	109171	117756	132279	184073	222301	300750	326418
018919	028705	063483	067236	079961	097645	109237	117777	133036	187019	223022	300766	326669
018966	028805	063492	068320	080122	097872	109275	117933	134046	192148	223268	300947	326727
019164	028898	064024	068425	080347	097903	109338	117950	135101	192713	226078	301081	326786

CUT ALONG DOTTED LINE



PULL-OUT SECTION

327692	335597	402909	480159	551253	602807	631104	730109	778365	829503	852821	903803	918807
327734	336108	402955	480560	551317	602913	631175	730323	782024	834074	852924	904030	920046
327852	336136	403051	480591	551320	602965	631348	730711	782289	840008	853178	904364	920143
327872	336156	405038	480647	551371	604165	631401	731382	782794	840124	853372	904499	920357
327887	336172	405192	480665	551758	604175	631665	731991	782927	840231	853447	904519	920403
328019	336552	407803	480893	553220	604291	633017	740111	782987	840291	853455	904523	921315
328502	336675	423010	480903	554303	604398	637103	740464	786026	840304	853489	904655	921389
328879	336819	427019	480970	554751	605009	641021	740787	786053	840447	853508	904760	921578
329006	337060	430139	481125	558044	605019	641143	741685	786070	840453	853625	904773	921609
329350	338033	431058	481132	563044	605043	641244	741687	786095	840534	853673	906810	921672
329547	338057	432806	481341	570051	605057	641253	743090	786106	840545	853687	906834	921674
329644	338128	432825	481416	570076	605060	641303	744100	786115	840613	853719	906946	921773
329656	338161	436353	481575	570137	605118	641345	749123	787005	840619	860114	906963	921809
329661	338231	441592	481789	570190	605450	641396	749172	787069	841001	871630	907568	921906
330274	338257	441611	481806	570195	605460	641528	749182	787076	841043	871665	911253	921976
330322	338330	441761	482705	571030	605794	641561	750503	787085	841124	877103	911254	921982
330500	339064	441916	482813	571086	606088	641575	750506	787402	841133	891430	911293	921997
330551	339816	447009	482979	571117	606150	641585	750950	787519	841134	891600	912277	922177
330625	340497	447124	483010	571118	606196	641636	752053	787823	841165	891735	912303	922353
330628	344000	450003	483281	573039	606286	641648	752361	787892	841197	891794	912412	924443
330812	344051	450190	483316	575072	606402	641653	752394	787958	841218	891858	913039	924603
330854	347003	452557	483383	576017	606490	641687	752623	789010	841230	891885	913636	925175
331024	347016	452591	483676	577085	606800	641727	752690	790310	841285	895022	913699	926004
331113	347065	452910	483768	581009	606906	641773	752740	791009	841360	900005	913863	926007
331120	347128	454162	483850	581017	607130	641779	754049	791015	841372	900146	913948	926022
331151	347140	454302	483963	581117	607224	641794	754055	794473	841433	900199	914461	926031
331158	349301	454641	484037	581172	607344	641851	757250	796514	841437	900204	914633	926038
331168	349306	454710	485089	585207	607556	641877	760598	797030	841462	900220	914700	926040
331184	349364	454717	485096	585230	607589	641885	761043	799012	841501	900227	915070	926114
331306	349559	454732	485229	585234	607690	641946	761141	799017	841509	900476	915164	926119
331482	349619	454809	485250	591071	607744	657125	761543	799109	841525	901191	915233	926140
331563	349622	456014	486333	591085	607843	660079	765534	799110	841569	901311	915259	926163
331651	349702	457115	488038	591189	607936	660103	765598	799161	841609	901333	915381	926255
331654	349830	458077	490206	591470	607974	662183	770001	799163	841659	901582	915410	926260
331940	349888	460148	490463	591820	607995	662205	770117	800084	841660	901583	915583	926291
332008	349923	461029	490470	596535	608018	662247	770147	800100	841686	901591	915618	926414
332264	352662	462040	490686	598522	608026	662499	770280	800107	841714	901644	915647	926418
332429	352779	462070	494146	600124	608046	662672	770457	800131	841737	901653	916011	926499
332508	356048	462741	495206	600138	608093	666015	770516	800347	841759	901677	916016	926615
332708	372059	462887	495570	600189	608107	666120	770563	800447	841853	901696	917027	926652
332719	372082	462946	496161	600343	608176	666225	770586	801289	841985	901705	917170	926692
332898	372628	462965	501004	600396	608191	666490	770616	801316	843045	901708	917196	926822
332967	372971	465026	503147	600588	608212	666680	770632	801372	843078	901712	917212	926870
332995	372995	465051	505155	600604	608215	672035	770669	801467	843079	901724	917262	926948
333113	374013	465107	520002	600635	608351	678006	770694	801495	844081	901738	917294	926985
333114	374151	465115	527017	600723	608445	681341	770719	801647	844084	901760	917321	927121
333212	378124	466501	531350	600938	608486	681633	770768	801667	844214	901792	917328	927240
333706	378132	466516	531608	601110	609304	685115	770802	801745	844215	901812	917338	927318
333798	379207	466520	531736	601167	610111	701087	771008	801761	844225	901833	917347	927428
333863	379543	466524	532320	601223	610139	701303	771043	802372	844228	901847	917489	927489
334021	381388	466542	532358	601245	611103	701312	771075	802392	845057	901866	917566	927519
334080	381535	466557	532452	601272	611212	701367	771587	802430	846076	901868	917586	927820
334289	386053	466565	532611	601343	611220	701402	771598	802927	846099	901872	917707	927835
334943	392127	466582	532736	601475	611227	701411	771641	803086	846103	901873	917740	927930
335092	392367	466591	532749	601550	612042	701595	772079	803331	846169	901913	917752	927948
335100	392691	467075	537126	601677	616137	701655	772249	804036	846206	901937	917814	927982
335174	392905	468252	543440	601730	616146	701890	772402	804148	846242	901943	917841	928083
335214	394205	472063	544050	601737	616152	708635	772634	805104	846250	901951	917863	928260
335240	395204	476034	549196	602330	616164	713098	773560	805579	847027	901975	918024	928261
335367	402313	476035	549213	602478	618101	716012	774004	815026	847123	901980	918125	928320
335438	402435	477108	551098	602573	622020	717008	775309	815044	850076	902006	918143	928333
335483	402796	477163	551120	602637	627105	720036	776011	816612	852284	902385	918150	928338
335539	402815	477165	551168	602652	629031	722136	776013	826087	852573	902671	918470	928456
335575	402858	477171	551237	602762	631103	724068	777213	829121	852676	903378	918685	928567

PULL-OUT SECTION

CUT ALONG DOTTED LINE



928620	931567	940091	940737	941475	943005	948373	950561	954455	967306	969092	972577	992491
928646	931735	940122	940755	941478	945566	948430	950895	954465	968005	970024	972919	992722
928808	931765	940168	940813	941547	946371	948519	950951	954467	968253	970370	972971	992730
930016	932782	940211	940850	941584	946433	948634	950967	958847	968419	970439	973293	992745
930262	933311	940346	940853	941629	946583	948654	950968	958857	968473	970631	974105	995001
930378	933490	940460	940992	941671	948088	948665	951044	958978	968509	970735	976018	998016
931001	936090	940467	941315	941704	948095	949083	951933	958997	968650	970808	980932	
931038	937531	940481	941370	941715	948129	949617	951962	960092	968764	970809	989096	
931213	937693	940530	941444	941770	948237	950290	951963	967231	969089	972461	992373	

— Express and Priority Mail, Marketing, 12-13-01

CUT ALONG DOTTED LINE



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Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	027 965 9487 to 027 965 9499	383 314 3968 to 383 892 1000 to	3999 1344	399 792 7775 to 399 792 8300 to	7799 8399
011 582 1889 to 011 582 1899	028 191 1852 to 0281911999	383 892 1382 to 384 925 3641 to	1399 3654	400 427 1051 to 401 045 1505 to	1999 1549
011 588 2900 to 011 588 3099	028 850 3000 to 028 850 3199	385 568 2331 to 385 599 7554 to	2399 7575	401 045 1571 to 401 294 2700 to	1599 2799
012 579 5675 to 012 579 5699	029 510 1500 to 029 510 1599	385 774 2024 to 386 624 1412 to	2099 1599	401 310 9505 to 401 382 5312 to	9599 5399
013 289 6176 to 013 289 6199	030 687 0903 to 030 687 0999	386 883 8936 to 387 314 5574 to	8999 5599	402 578 7876 to 403 125 6744 to	7899 6799
013 610 0014 to 013 610 0099	031 077 4507 to 031 077 4799	387 837 6300 to 388 828 0656 to	6399 0699	403 260 7000 to 403 280 6470 to	7499 6499
014 932 1000 to 014 932 1099	032 295 7500 to 032 295 9999	388 828 0656 to 389 696 2400 to	0699 2799	403 280 6470 to 403 685 8600 to	6499 8699
014 972 0800 to 014 972 0899	034 943 0400 to 034 943 0799	389 846 3104 to 389 846 3145 to	3135 3195	404 003 0300 to 404 041 8838 to	0399 8899
015 363 0007 to 015 363 0099	210 221 0548 to 210 221 0599	389 887 9211 to 389 887 9234 to	9230 9299	404 071 4268 to 404 347 5356 to	4299 5399
017 028 3200 to 017 028 3299	227 275 9400 to 227 275 9999	389 887 9234 to 390 001 3182 to	9299 3199	404 347 5548 to 404 726 4500 to	5599 4599
018 986 5264 to 018 986 5299	273 070 8059 to 273 070 8099	390 001 3500 to 390 545 5974 to	3699 5999	404 726 4500 to 405 325 0188 to	4599 0199
019 518 2814 to 019 518 2899	273 775 7700 to 273 775 7899	391 104 6146 to 391 574 1466 to	6199 1499	405 325 0188 to 406 009 4587 to	0199 4599
020 844 7307 to 020 844 7399	302 000 0000 to 302 123 9999	391 574 1466 to 391 783 3020 to	1499 3599	406 009 4587 to 406 260 6830 to	4599 6899
020 972 8948 to 020 972 8999	349 746 2056 to 350 518 7350 to	391 783 3020 to 392 668 2956 to	3599 2999	406 260 6830 to 406 459 6641 to	6899 6999
022 021 9110 to 022 021 9181	360 011 1690 to 360 168 6008 to	392 668 2956 to 392 854 8500 to	2999 8899	406 459 6641 to 406 733 3000 to	6999 3999
022 037 1411 to 022 037 1499	360 168 6008 to 360 173 8800 to	392 854 8500 to 393 584 7566 to	8899 7699	406 733 3000 to 407 545 1557 to	3999 1599
024 380 4100 to 024 380 4199	360 173 8800 to 360 324 2326 to	393 584 7566 to 393 650 0074 to	7699 0099	407 545 1557 to 407 594 0412 to	1599 0599
024 496 6870 to 024 496 6896	360 324 2326 to 362 861 3064 to	393 650 0074 to 393 838 8316 to	0099 8499	407 594 0412 to 407 692 9100 to	0599 9299
025 092 0987 to 025 092 0999	362 861 3064 to 373 006 2176 to	393 838 8316 to 393 893 6007 to	8499 6099	407 692 9100 to 407 959 2190 to	9299 2199
025 369 5535 to 025 369 5599	373 006 2176 to 374 768 2600 to	393 893 6007 to 394 126 6907 to	6099 6999	407 959 2190 to 408 265 2275 to	2199 2288
025 729 1151 to 025 729 1199	374 768 2600 to 375 169 4400 to	394 126 6907 to 394 189 0405 to	6999 0599	408 265 2275 to 408 499 7700 to	2288 7799
025 729 1643 to 025 729 1799	375 169 4400 to 375 829 3400 to	394 189 0405 to 394 822 3243 to	0599 3278	408 499 7700 to 408 499 7900 to	7799 7999
027 361 0430 to 027 361 0499	375 829 3400 to 375 851 9100 to	394 822 3243 to 394 990 1810 to	0599 3299	408 499 7900 to 408 682 8484 to	7999 8599
027 369 4482 to 027 369 4495	375 851 9100 to 376 196 0911 to	394 990 1810 to 395 343 3264 to	3299 3099	408 682 8484 to 408 698 7015 to	8599 7099
	376 196 0911 to 378 085 3679 to	395 343 3264 to 395 373 3035 to	3099 9799	408 698 7015 to 409 072 3941 to	7099 3999
	378 085 3679 to 378 351 1063 to	395 373 3035 to 395 396 9649 to	9799 3299	409 072 3941 to 410 491 2311 to	3999 2399
	378 351 1063 to 379 843 5100 to	395 396 9649 to 395 970 3240 to	3299 4099	410 491 2311 to 410 694 8400 to	2399 8599
	379 843 5100 to 380 093 9600 to	395 970 3240 to 397 622 4054 to	4099 8999	410 694 8400 to 410 775 1500 to	8599 1599
	380 093 9600 to 380 165 1165 to	397 622 4054 to 397 819 8902 to	8999 7699	410 775 1500 to 410 795 7927 to	1599 7999
	380 165 1165 to 381 325 4500 to	397 819 8902 to 398 149 7200 to	7699 0899	410 795 7927 to 410 867 0917 to	7999 0966
	381 325 4500 to 381 604 2510 to	398 149 7200 to 399 070 0872 to	0899 7199	410 867 0917 to 410 867 0970 to	0966 0999
	381 604 2510 to 381 645 9525 to	399 070 0872 to 399 156 7119 to	7199 5099	410 867 0970 to 411 868 1023 to	0999 1199
		399 156 7119 to 399 203 5064 to	5099 9999	411 868 1023 to 411 922 2322 to	1199 2399
		399 203 5064 to 399 296 9910 to	9999 8999	411 922 2322 to 412 193 0900 to	2399 0999
		399 296 9910 to 399 396 8935 to	8999	412 193 0900 to 412 395 8599 to	0999 8699
				412 395 8599 to 412 485 6500 to	8699 6599

CUT ALONG DOTTED LINE



PULL-OUT SECTION

412 485 6610 to	6699	430 664 4070 to	4099	454 186 2411 to	2499	469 127 8000 to	8199
412 885 5953 to	5999	432 168 8419 to	8499	454 268 4883 to	4899	469 213 0359 to	0399
414 193 3608 to	3674	432 708 6800 to	6999	454 302 5400 to	5499	469 213 0500 to	0599
414 193 3677 to	3699	432 744 1544 to	1599	454 490 8300 to	8399	469 561 8011 to	8099
414 411 7348 to	7399	432 995 9775 to	9799	454 547 7434 to	7499	469 658 1961 to	1999
414 640 0757 to	0799	433 003 5800 to	5899	454 922 4867 to	4895	469 666 9900 to	9999
414 965 1727 to	1799	433 757 3047 to	3099	455 221 1348 to	1499	469 678 1900 to	1999
417 302 8104 to	8199	433 765 4003 to	4099	455 364 2147 to	2199	469 781 4900 to	4999
417 387 6532 to	6599	434 482 7060 to	7199	455 399 5400 to	5499	469 947 6960 to	6999
417 496 6800 to	6999	434 513 2386 to	2399	455 476 0676 to	0699	470 755 5800 to	5818
417 871 9250 to	9299	434 968 3076 to	3092	455 543 0618 to	0699	471 918 0300 to	0999
417 930 9533 to	9599	435 303 1831 to	1842	456 410 9006 to	9099	471 985 2408 to	2419
418 164 6500 to	6799	435 303 1986 to	1999	456 470 4146 to	4299	472 191 6700 to	6799
418 423 9863 to	9899	435 666 6092 to	6399	456 619 4460 to	4499	472 270 2555 to	2599
418 633 5922 to	5999	436 082 6400 to	6899	457 333 2686 to	2699	472 987 0213 to	0241
418 719 8520 to	8599	436 160 6441 to	6499	457 729 1767 to	1777	472 987 0290 to	0299
418 744 2235 to	2299	437 316 7115 to	7199	457 937 8615 to	8699	473 151 2069 to	2199
418 962 2848 to	2899	437 427 0500 to	3499	458 028 9810 to	9899	473 666 9138 to	9199
419 543 0286 to	0299	439 179 2300 to	2399	458 057 2712 to	2999	473 952 3429 to	3499
419 730 0300 to	0399	439 310 0458 to	0499	458 069 9537 to	9599	474 108 5402 to	5499
420 277 0015 to	0049	440 698 1947 to	1999	458 069 9665 to	9699	474 356 5193 to	5299
420 599 0734 to	0798	440 858 6300 to	6399	458 337 5222 to	5299	474 949 3366 to	3399
420 661 4115 to	4199	440 858 6420 to	7299	458 354 7653 to	7999	475 134 9362 to	9399
420 758 9500 to	9699	441 199 1655 to	1699	458 671 8678 to	8699	475 167 9667 to	9699
420 969 3951 to	3971	443 127 3648 to	3699	458 671 8721 to	8798	475 319 3415 to	3499
420 969 3973 to	3999	443 127 4000 to	4099	458 847 5044 to	5999	475 319 3649 to	3799
421 116 3565 to	3599	443 673 7900 to	7999	459 274 7624 to	7699	475 340 6400 to	6599
421 130 9300 to	9399	443 800 9335 to	9399	459 365 5432 to	5499	475 424 8410 to	8499
421 313 4500 to	4999	444 382 8822 to	8899	459 378 5764 to	5799	475 629 9156 to	9199
421 364 5537 to	5599	444 390 1667 to	1699	459 472 4816 to	4999	475 850 6101 to	6199
421 656 2609 to	2699	444 457 3854 to	3899	460 349 6878 to	6899	475 875 2500 to	2599
421 988 9700 to	9799	450 048 4173 to	4199	460 550 1909 to	1999	476 169 8264 to	8299
422 172 4667 to	4699	450 048 4442 to	4699	460 997 5234 to	5299	476 189 3000 to	3499
422 484 4212 to	4299	450 560 5173 to	5199	461 973 6443 to	6499	476 331 2480 to	2499
422 556 1270 to	1299	450 620 3077 to	3099	462 152 0107 to	0299	477 289 8601 to	8699
422 587 7024 to	7099	450 620 3135 to	3199	462 274 1072 to	1099	477 681 5206 to	5299
422 819 7533 to	7599	450 780 2716 to	2799	462 277 8373 to	8399	478 010 4243 to	4268
422 842 5073 to	5087	450 801 2700 to	2799	462 554 6051 to	6099	478 010 4270 to	4291
422 907 7563 to	7599	451 109 2967 to	2984	463 011 5529 to	5540	478 450 5071 to	5099
424 500 6050 to	6099	451 115 4110 to	4125	463 176 4115 to	4199	478 469 7838 to	7858
424 641 8500 to	8599	451 115 4127 to	4199	463 176 4229 to	4299	478 469 7883 to	7899
424 871 6600 to	6699	451 746 0700 to	0799	463 185 2600 to	2799	479 280 9800 to	9899
425 298 2352 to	2399	452 265 0074 to	0099	463 227 7711 to	7799	479 365 9116 to	9176
425 418 4269 to	4299	452 265 0246 to	0299	463 414 4869 to	4899	479 412 9900 to	9999
425 418 4405 to	4499	452 265 0335 to	0999	463 808 3484 to	3499	479 667 6190 to	6199
426 547 4566 to	4599	452 509 1169 to	1199	463 945 7400 to	7899	479 748 9680 to	9699
427 412 6337 to	6499	452 855 6471 to	6499	464 629 9000 to	9399	479 860 7000 to	7199
427 481 0900 to	0999	452 890 4679 to	4799	464 711 4332 to	4399	480 526 2000 to	2099
428 027 2742 to	2752	452 900 8215 to	8238	465 692 3963 to	3999	480 640 6330 to	6399
429 474 4172 to	4199	453 117 9146 to	9199	465 698 8300 to	8599	480 658 0568 to	0599
429 889 2900 to	2999	453 334 3631 to	3699	465 743 7745 to	7799	480 689 5100 to	5199
430 150 4401 to	4599	453 603 7841 to	7891	466 798 6056 to	6067	481 072 9463 to	9499
430 172 9800 to	9899	453 650 1140 to	1199	467 147 4300 to	4399	481 673 0074 to	0095
430 177 1900 to	2099	453 741 1300 to	1399	468 079 5782 to	5799	482 527 1500 to	1599
430 444 9500 to	9699	454 013 2919 to	2999	469 067 2817 to	2899	482 541 5255 to	5299

PULL-OUT SECTION

CUT ALONG DOTTED LINE



482 729 6800 to 6899	499 016 5425 to 5499	614 474 3000 to 3099	636 289 6214 to 6299
483 363 7207 to 7299	499 440 8575 to 8899	614 521 3490 to 3499	636 634 8007 to 8042
483 402 2356 to 2399	499 731 6717 to 6799	614 645 1800 to 1899	637 150 1200 to 1299
483 486 5100 to 5199	500 064 1858 to 1869	614 832 1100 to 2099	637 562 5828 to 5899
483 632 1521 to 1599	500 070 5725 to 7799	615 017 7505 to 7599	638 042 1647 to 1699
483 632 2600 to 2799	600 645 3223 to 3299	617 711 6609 to 6699	638 049 4984 to 4999
483 849 1615 to 1699	601 339 1200 to 1399	617 760 5266 to 5299	638 318 1115 to 1199
484 174 4803 to 5299	601 653 5884 to 5899	617 813 3601 to 3699	638 318 1453 to 1499
484 323 8900 to 9199	601 661 7700 to 7799	618 840 9200 to 9299	638 885 0000 to 0299
484 680 5000 to 5038	601 682 5343 to 5399	619 551 7229 to 7299	638 903 4362 to 4373
484 680 5040 to 5074	601 928 1600 to 1699	619 859 3000 to 3099	639 415 1929 to 1999
484 680 5077 to 5099	602 512 2972 to 2999	620 073 9400 to 9499	639 415 2019 to 2099
485 029 4913 to 4999	602 555 2400 to 2799	621 614 7907 to 7930	639 420 6200 to 6299
486 176 0600 to 0699	602 829 7061 to 7099	621 614 7932 to 7999	639 469 3517 to 3799
486 559 7555 to 7599	603 483 9572 to 9599	621 648 8021 to 8199	639 605 2143 to 2199
486 696 3023 to 3199	603 490 7200 to 7299	621 648 8500 to 8599	639 657 8600 to 8799
488 173 7900 to 7999	603 678 7100 to 7199	621 904 8351 to 8599	640 289 7500 to 7599
488 206 4100 to 4199	603 678 7662 to 7699	621 916 1978 to 1989	640 289 7700 to 7999
488 226 0200 to 0299	603 678 7902 to 7999	622 989 8032 to 8099	641 170 4420 to 4499
488 709 3906 to 3999	603 678 8418 to 8499	623 076 9300 to 9399	641 318 3133 to 3199
488 855 8359 to 8399	603 678 8700 to 9999	623 819 5006 to 5099	641 378 6500 to 6999
489 181 8963 to 8999	604 086 0880 to 0899	623 895 8200 to 8399	641 383 8739 to 8799
489 223 2000 to 2099	604 349 1414 to 1499	623 917 0000 to 0099	641 877 3187 to 3299
489 311 1930 to 1999	604 503 7776 to 7799	623 917 0200 to 0299	641 877 3310 to 3399
489 318 6200 to 6300	605 520 9037 to 9099	624 468 5288 to 5299	642 355 8094 to 8199
489 384 0027 to 0099	605 685 4010 to 4099	624 665 3162 to 3198	642 355 8308 to 8999
489 427 0658 to 0899	605 988 6467 to 6499	625 088 6735 to 6799	642 900 0018 to 0099
489 997 5252 to 5299	607 689 7951 to 7960	625 916 9500 to 9799	643 030 6254 to 6299
490 669 5850 to 6099	607 728 1276 to 1299	625 968 8956 to 8999	644 066 0882 to 0899
490 717 7080 to 7099	608 727 7100 to 7199	627 005 3938 to 3999	644 069 0600 to 0699
490 721 6000 to 6099	608 727 7273 to 7599	627 384 3907 to 4099	644 077 7506 to 7699
490 793 1500 to 2099	608 813 9950 to 9999	627 496 7549 to 7599	644 085 8157 to 8199
490 886 8171 to 8199	609 067 5325 to 5399	627 708 3605 to 3699	644 112 9839 to 9899
490 977 9221 to 9240	609 067 5488 to 5499	627 776 2500 to 2599	644 373 9083 to 9099
491 258 8100 to 9099	609 067 5600 to 5699	628 226 3100 to 3199	644 380 1460 to 1499
491 567 1376 to 1399	609 289 6123 to 6199	628 814 4702 to 4799	644 733 4715 to 4799
492 254 4800 to 4899	609 438 4400 to 4499	628 851 9689 to 9699	644 900 9712 to 9799
492 283 5100 to 5199	609 493 1100 to 1199	629 510 7200 to 7299	644 901 0109 to 1299
492 610 6813 to 6899	609 766 8091 to 8999	629 964 4200 to 4294	644 901 1325 to 1399
493 394 5568 to 5599	609 825 4100 to 4115	630 389 3056 to 3071	644 923 6800 to 7799
493 470 2562 to 2599	609 884 2981 to 2999	630 463 0588 to 0599	644 932 4655 to 4699
493 473 7700 to 7799	609 893 1000 to 1099	631 459 9117 to 9199	645 318 7240 to 7499
493 716 2153 to 2199	610 092 3200 to 3299	631 762 9325 to 9399	645 333 1766 to 1799
494 206 2972 to 2999	610 582 4200 to 4299	632 217 4933 to 4999	645 790 8632 to 8699
494 217 3446 to 3999	611 879 6939 to 6999	632 500 0000 to 999 9999	645 821 0657 to 0699
494 224 0500 to 0599	612 291 8013 to 8099	633 110 4165 to 4199	645 930 7948 to 7999
495 145 0600 to 0699	612 751 5171 to 5199	633 110 4303 to 4499	645 975 0737 to 0762
496 209 7425 to 7499	612 751 5226 to 5299	633 438 6429 to 6599	646 242 6200 to 6299
496 213 8728 to 8799	612 751 6083 to 6099	633 588 7173 to 7182	646 270 7639 to 7799
496 474 5226 to 5248	612 751 6268 to 6299	634 725 0700 to 0799	646 798 4000 to 4999
497 053 8517 to 8699	612 751 6572 to 6599	634 803 3239 to 3299	647 048 7035 to 7099
497 854 8673 to 8699	612 774 2111 to 2199	634 807 2474 to 2499	647 049 2900 to 2999
498 449 8888 to 8899	612 774 2254 to 2299	634 827 5900 to 5999	647 398 8300 to 8399
498 929 8285 to 8499	612 774 2500 to 2599	634 886 3428 to 3499	647 398 8481 to 8499
498 936 5310 to 5399	614 469 0979 to 0999	635 559 3449 to 3499	647 437 3000 to 4999

CUT ALONG DOTTED LINE



PULL-OUT SECTION

647 811 2188 to 2199	665 274 8208 to 8299	687 601 0973 to 0999	702 171 1603 to 1699
648 009 6057 to 6099	665 669 5400 to 5499	687 614 6774 to 6799	702 195 5109 to 5199
648 163 5300 to 5499	666 132 8226 to 8299	688 120 9000 to 9999	702 254 9300 to 9399
648 722 5283 to 5299	666 696 2209 to 2299	688 314 3107 to 3191	702 264 7569 to 7599
648 892 3164 to 3199	666 696 2309 to 2399	690 291 1361 to 1371	702 713 1800 to 1809
649 100 3989 to 3999	667 032 9300 to 9399	690 788 2877 to 2899	702 821 5730 to 5799
649 647 0370 to 0399	667 729 5529 to 5599	690 893 5344 to 5399	702 821 5805 to 5899
649 647 0522 to 0599	668 383 8400 to 8699	690 893 5512 to 5599	702 878 0114 to 0199
649 647 5237 to 5399	670 368 3400 to 3499	690 904 1300 to 1599	740 002 7710 to 7719
649 647 9100 to 9299	670 369 7336 to 7399	690 941 6000 to 6199	740 241 9049 to 9099
649 666 7800 to 8299	670 750 7169 to 7199	691 313 6383 to 6399	740 255 1718 to 1799
650 114 7707 to 7719	671 046 6200 to 6399	691 313 6600 to 6699	740 523 7432 to 7449
650 130 3400 to 3599	671 251 5448 to 5499	691 582 8003 to 8099	806 087 1100 to 1499
650 213 0406 to 0499	671 926 5600 to 5799	691 664 1800 to 1999	806 268 9275 to 9299
650 555 1749 to 1799	672 444 2000 to 2999	691 664 2400 to 2499	806 534 3400 to 3477
650 564 1900 to 1999	672 828 3410 to 3499	692 727 9362 to 9399	807 342 3283 to 3399
650 627 4212 to 4299	673 167 5776 to 5799	692 798 1800 to 1899	808 086 7100 to 7199
650 736 2043 to 2099	675 464 3700 to 3799	693 249 0779 to 0799	808 090 3440 to 3499
650 739 1540 to 1699	675 464 4000 to 4199	693 249 0877 to 1699	808 325 5161 to 5699
651 741 4415 to 4499	676 365 5958 to 5999	693 445 0566 to 0999	808 784 8000 to 8299
651 882 2800 to 2899	676 669 1024 to 1099	693 448 8500 to 8999	830 125 0672 to 0699
652 754 6317 to 6399	677 126 6734 to 6799	693 645 9583 to 9599	830 602 5800 to 5999
653 131 4945 to 4999	677 333 9979 to 9999	693 965 4200 to 4299	830 610 3700 to 3799
653 426 3300 to 3399	677 466 1088 to 1099	695 741 2906 to 2999	830 983 3500 to 3599
653 455 4874 to 4899	678 071 4500 to 4799	695 947 8518 to 8599	830 983 3635 to 3699
654 238 0000 to 0399	678 096 7531 to 7599	696 662 8247 to 8299	831 354 1387 to 1399
654 404 3065 to 3092	679 909 2578 to 2599	697 447 8285 to 8296	831 815 8240 to 8299
654 962 2900 to 3199	680 112 9565 to 9599	698 042 4816 to 4899	832 525 3810 to 3899
655 103 5081 to 5199	680 244 0903 to 0999	698 131 2138 to 2157	833 159 1884 to 1899
655 523 2600 to 2999	680 412 6046 to 6099	698 227 0000 to 0099	833 456 2567 to 2599
656 305 2448 to 2499	680 761 6800 to 6899	700 065 2570 to 2599	833 566 3015 to 3071
657 347 4438 to 4999	681 677 0540 to 0699	700 065 4800 to 4899	834 316 5444 to 5499
657 710 8100 to 8999	682 070 1029 to 1099	700 190 3350 to 3359	834 354 8747 to 8766
657 780 0985 to 0999	682 956 6280 to 6299	700 228 6048 to 6099	834 354 8824 to 8838
658 586 1400 to 1499	682 956 6490 to 6599	700 650 0452 to 0499	835 269 5700 to 5799
658 877 8000 to 8199	682 956 6700 to 6799	700 666 1323 to 1349	835 496 7303 to 7399
658 880 8000 to 8199	682 965 1178 to 1199	700 786 9106 to 9142	835 539 5200 to 5999
659 398 7300 to 7399	682 965 1201 to 1299	700 859 0744 to 0758	835 813 3015 to 3099
659 706 8113 to 8199	683 118 2389 to 2399	701 028 6780 to 6899	837 672 8967 to 8999
659 846 7837 to 7899	683 378 2000 to 2099	701 213 3900 to 3999	837 784 3282 to 3299
660 510 4100 to 4199	683 378 2117 to 2299	701 267 2000 to 3999	838 176 8377 to 8399
660 673 0400 to 0599	683 378 2117 to 2299	701 267 2000 to 3999	838 176 8377 to 8399
661 488 5000 to 5099	683 415 1200 to 1499	701 335 7312 to 7399	838 518 1257 to 1299
661 609 9100 to 9199	683 444 8159 to 8199	701 369 2005 to 2050	839 718 8257 to 8299
661 716 9420 to 9499	685 154 7780 to 7789	701 503 2247 to 2299	840 323 0600 to 0699
661 906 6522 to 6599	685 297 7645 to 7699	701 541 2271 to 2299	840 875 6235 to 6299
662 021 8332 to 8399	685 623 5264 to 5299	701 553 6557 to 6599	840 910 0900 to 0999
662 068 0700 to 0899	685 650 9487 to 9499	701 601 3457 to 3499	841 349 5000 to 5099
662 553 0774 to 0799	685 669 4200 to 4299	701 605 5913 to 5999	841 805 7747 to 7899
663 078 7034 to 7099	685 757 8452 to 8499	701 695 3982 to 3999	841 805 7944 to 8099
663 763 5300 to 5399	686 071 2694 to 2799	701 695 4148 to 4199	842 226 0685 to 0695
663 883 7039 to 7499	686 176 3333 to 3354	701 695 4227 to 4299	842 685 4600 to 4699
664 253 8000 to 8499	686 372 3200 to 3299	701 708 1741 to 1799	842 685 4742 to 4999
664 656 3055 to 3099	686 644 5879 to 5899	701 736 3966 to 3999	842 860 0300 to 0399
665 174 6400 to 6499	686 899 1371 to 1399	701 838 2800 to 2899	842 898 5582 to 5599
	686 931 7636 to 7699	701 941 0600 to 0699	843 062 7100 to 7199

PULL-OUT SECTION

CUT ALONG DOTTED LINE



843 077 6288 to	6299	851 209 9880 to	9899	860 240 8520 to	8599	867 737 5623 to	5699
843 077 6378 to	6399	851 928 9221 to	9299	860 275 3900 to	3999	868 169 4529 to	4599
843 758 5769 to	5778	852 589 6560 to	6599	860 518 9629 to	9699	868 173 8400 to	8599
843 786 2554 to	2699	853 049 3646 to	3699	860 600 0021 to	0999	868 514 9000 to	9099
845 656 8165 to	8199	854 304 4089 to	4999	861 158 2350 to	2599	868 566 9200 to	9299
845 727 2100 to	2199	854 529 2200 to	2299	861 637 6010 to	6099	869 387 1150 to	1199
845 746 2618 to	2635	855 001 6204 to	6249	861 979 7292 to	7499	869 800 0000 to	999 9999
846 390 7531 to	7599	855 319 9364 to	9399	862 216 6100 to	6199	870 054 4814 to	4899
846 918 0572 to	0599	855 361 3390 to	3399	863 871 5138 to	5199	870 491 4812 to	4849
847 237 7690 to	7699	856 226 0490 to	0499	863 949 5300 to	5399	870 536 5820 to	5829
847 284 2481 to	2499	856 656 5800 to	5999	864 088 8200 to	8299	870 541 7167 to	7239
847 374 7055 to	7065	856 752 0200 to	0299	864 426 3972 to	3999	870 575 8155 to	8999
847 636 5304 to	5399	857 279 3450 to	3499	864 520 6117 to	6136	870 589 0485 to	0494
847 700 5447 to	5499	857 843 4000 to	4099	865 151 0526 to	0599	870 691 7060 to	7099
847 723 7500 to	7599	858 124 7644 to	7699	865 500 4034 to	4099	900 845 0044 to	0099
849 485 3427 to	3499	858 756 3111 to	3299	865 883 6082 to	6099	900 936 0217 to	0299
849 608 1357 to	1399	859 063 8200 to	8699	866 004 3000 to	3999	900 936 0435 to	0499
849 792 2600 to	2699	859 190 0600 to	0644	866 442 4100 to	4899	901 273 1082 to	1099
850 546 1862 to	1899	859 811 2888 to	2899	867 366 9108 to	9118	901 287 5143 to	5199
851 143 6826 to	6844	859 855 8873 to	8999	867 633 7403 to	7499	901 525 7122 to	7199

— Postal Inspection Service, 12-13-01

CUT ALONG DOTTED LINE



PULL-OUT SECTION

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	701 945 451 to 5 500	707 958 541 to 8 570	717 193 161 to 3 490
692 720 871 to 0 900	702 033 701 to 4 050	707 960 107 to 0 160	717 228 591 to 8 680
692 876 955 to 7 050	702 051 501 to 1 750	708 059 941 to 60 000	717 333 902 to 3 950
693 290 380 to 0 400	702 053 601 to 3 800	708 115 830 to 5 860	717 739 745 to 9 910
693 290 426 to 0 450	702 104 368 to 4 900	708 116 251 to 6 310	717 884 991 to 5 050
694 063 700 to 3 897	702 128 306 to 8 400	708 138 301 to 8 480	718 026 171 to 6 290
694 063 900 to 4 000	702 179 891 to 9 900	709 222 591 to 2 920	718 466 370 to 6 420
694 550 501 to 0 530	702 260 751 to 0 850	709 243 479 to 3 500	718 568 451 to 8 479
694 595 031 to 5 050	702 410 595 to 1 050	709 411 171 to 1 320	718 590 741 to 0 770
694 595 087 to 5 300	702 660 151 to 0 540	709 649 804 to 9 820	718 714 210 to 4 370
694 698 551 to 8 650	702 723 429 to 3 450	709 733 281 to 3 580	718 795 881 to 6 000
694 745 458 to 5 600	703 004 401 to 4 820	710 046 813 to 6 840	718 961 721 to 1 780
695 105 313 to 5 350	703 083 819 to 4 020	710 358 093 to 8 166	718 982 001 to 2 300
695 142 809 to 3 050	703 432 131 to 2 230	710 358 257 to 8 270	719 869 731 to 9 760
695 144 666 to 4 700	703 626 061 to 6 090	711 021 501 to 1 510	720 227 871 to 7 930
695 272 601 to 2 750	703 863 121 to 3 240	711 049 411 to 9 560	720 227 949 to 7 960
695 277 576 to 7 650	703 863 477 to 3 540	711 408 045 to 8 090	720 368 543 to 8 570
695 530 761 to 0 800	703 867 801 to 7 980	712 003 381 to 3 650	720 392 151 to 2 570
696 487 701 to 7 800	704 030 628 to 0 640	712 104 220 to 4 230	720 556 491 to 6 640
696 784 101 to 4 550	704 154 024 to 4 120	712 327 861 to 7 890	720 558 621 to 8 650
696 870 601 to 0 650	704 227 561 to 7 829	712 327 952 to 7 980	720 575 361 to 5 570
697 047 501 to 7 600	704 227 831 to 8 069	712 647 061 to 7 090	720 590 152 to 0 179
697 052 101 to 2 350	704 228 071 to 8 100	713 284 171 to 4 260	721 638 331 to 9 170
697 217 251 to 7 400	704 420 344 to 0 490	713 292 871 to 2 990	721 815 391 to 5 420
697 249 952 to 50 050	704 568 751 to 8 990	714 035 101 to 5 160	721 969 713 to 9 740
697 414 886 to 4 900	704 965 301 to 5 770	714 155 011 to 5 400	722 072 137 to 2 160
697 469 606 to 9 700	705 116 780 to 6 790	714 328 231 to 8 440	722 378 265 to 8 280
697 850 401 to 0 750	705 280 801 to 0 980	714 442 952 to 2 980	722 413 990 to 4 004
698 098 446 to 8 550	705 475 651 to 6 040	714 562 843 to 2 860	722 764 948 to 4 980
698 300 251 to 0 300	705 566 127 to 6 280	714 590 391 to 0 430	722 825 840 to 5 889
698 504 383 to 4 650	705 740 581 to 0 730	714 609 811 to 9 930	723 153 841 to 3 850
698 533 927 to 4 200	705 782 796 to 2 820	714 609 961 to 9 990	723 237 616 to 7 630
698 562 268 to 2 400	705 822 271 to 2 480	714 807 181 to 7 240	723 331 081 to 1 110
699 090 686 to 0 750	706 180 148 to 0 290	714 871 321 to 1 500	723 496 443 to 6 470
699 752 699 to 2 850	706 184 041 to 4 220	714 928 529 to 8 590	723 967 291 to 7 320
700 068 473 to 8 500	706 357 861 to 8 190	715 128 183 to 8 330	724 655 196 to 5 340
700 161 501 to 1 650	706 382 419 to 2 430	715 144 171 to 4 470	724 711 441 to 1 500
700 202 522 to 2 700	706 628 735 to 8 820	715 197 211 to 7 570	724 711 538 to 1 560
700 290 275 to 0 300	706 638 211 to 8 420	715 595 910 to 6 180	724 793 221 to 3 250
700 465 730 to 5 750	706 817 959 to 8 000	715 941 781 to 1 810	724 908 109 to 8 120
700 561 444 to 1 550	707 034 391 to 4 450	715 962 421 to 2 480	724 937 461 to 7 670
701 423 101 to 3 150	707 292 636 to 2 660	716 477 396 to 7 430	725 163 118 to 3 151
701 625 469 to 5 550	707 441 401 to 1 687	716 556 635 to 6 660	725 202 735 to 2 750
701 643 829 to 3 850	707 441 836 to 1 940	717 191 648 to 1 690	725 398 591 to 8 800

PULL-OUT SECTION

CUT ALONG DOTTED LINE



725 464 591 to 4 920	732 541 605 to 1 620	740 889 081 to 9 090	752 139 516 to 9 570
725 475 321 to 5 330	732 572 221 to 2 490	741 010 421 to 0 530	752 182 892 to 2 950
725 711 057 to 1 070	732 586 479 to 6 710	741 113 041 to 3 370	752 206 861 to 7 100
725 738 581 to 8 730	732 994 037 to 4 080	741 373 891 to 4 340	752 295 241 to 5 600
725 981 311 to 1 430	733 163 449 to 3 460	741 452 369 to 2 490	752 731 351 to 1 410
725 987 835 to 7 880	733 297 171 to 7 290	741 492 991 to 3 140	752 767 441 to 7 470
726 060 811 to 0 900	733 446 631 to 7 110	741 553 460 to 3 470	753 008 941 to 9 030
726 391 970 to 2 520	733 474 665 to 4 770	741 764 431 to 4 520	753 194 311 to 4 370
726 484 771 to 4 800	733 704 482 to 4 570	742 178 834 to 8 880	753 620 378 to 0 400
726 493 351 to 5 300	733 751 041 to 1 130	742 325 500 to 5 520	754 013 917 to 3 940
726 504 031 to 4 063	734 009 101 to 9 130	742 325 668 to 5 700	754 161 061 to 1 120
726 504 070 to 4 090	734 290 759 to 0 770	742 408 771 to 8 830	754 358 445 to 8 610
726 504 331 to 4 390	734 389 273 to 9 290	742 512 120 to 2 150	754 410 451 to 0 660
726 563 701 to 4 060	734 440 031 to 0 111	742 684 849 to 4 890	754 438 393 to 8 410
726 599 371 to 9 460	734 797 201 to 7 320	742 839 553 to 9 630	754 493 109 to 3 130
726 626 356 to 6 370	734 939 611 to 9 640	742 913 668 to 3 700	754 664 182 to 4 220
727 182 271 to 2 510	734 950 111 to 0 170	742 917 287 to 7 296	754 816 377 to 6 470
727 416 181 to 6 240	735 120 331 to 0 840	742 921 891 to 1 980	755 487 421 to 7 600
727 481 431 to 1 460	735 283 008 to 3 020	742 983 631 to 3 810	755 592 901 to 3 140
727 749 241 to 9 780	735 293 131 to 3 220	743 020 021 to 0 170	755 790 020 to 0 030
728 382 331 to 2 480	735 635 010 to 5 040	743 206 491 to 6 500	755 791 730 to 1 800
728 702 338 to 2 400	735 783 961 to 3 990	743 235 992 to 6 050	755 926 951 to 7 070
728 915 371 to 5 850	735 803 401 to 3 430	743 940 631 to 0 900	755 934 332 to 4 510
728 953 141 to 3 410	736 005 420 to 5 440	743 978 011 to 8 070	755 957 701 to 8 000
728 954 280 to 4 310	736 366 021 to 6 110	744 234 751 to 4 780	755 962 981 to 3 280
729 169 081 to 9 140	736 624 456 to 4 500	744 499 591 to 9 680	756 035 371 to 5 490
729 363 841 to 3 870	736 670 851 to 1 060	744 626 901 to 6 910	756 301 257 to 1 290
729 682 891 to 3 190	736 767 061 to 7 090	745 388 794 to 8 910	756 371 565 to 1 580
729 838 940 to 9 070	736 767 093 to 7 120	746 446 806 to 6 820	756 876 031 to 6 120
729 839 101 to 9 130	736 982 191 to 2 370	746 818 351 to 8 410	756 876 151 to 6 240
730 077 683 to 7 840	736 982 551 to 2 730	747 245 266 to 5 280	756 970 129 to 0 140
730 109 847 to 9 880	737 110 141 to 0 170	747 364 813 to 4 830	757 059 613 to 9 630
730 373 761 to 3 850	737 185 501 to 5 710	747 501 434 to 1 450	757 078 540 to 8 560
730 501 951 to 2 130	737 317 321 to 7 350	747 739 891 to 0 070	757 086 209 to 6 240
730 519 379 to 9 470	737 517 781 to 7 840	748 148 649 to 8 760	757 240 591 to 0 650
730 569 278 to 9 360	737 628 181 to 8 210	748 259 960 to 9 970	757 277 371 to 7 700
730 711 711 to 1 740	737 634 258 to 4 270	748 565 162 to 5 280	757 291 591 to 2 730
730 722 991 to 3 230	738 361 971 to 1 980	748 874 988 to 5 030	757 964 251 to 4 280
730 845 970 to 5 990	738 447 601 to 7 660	749 137 381 to 7 410	758 067 001 to 7 090
730 888 291 to 8 320	738 648 355 to 8 450	749 190 192 to 0 210	758 105 221 to 5 250
730 927 591 to 7 680	738 849 811 to 9 900	749 685 421 to 5 450	758 324 941 to 5 000
731 307 914 to 7 930	738 892 270 to 2 290	749 846 791 to 6 850	758 593 628 to 3 650
731 402 431 to 2 460	738 997 259 to 7 380	749 993 131 to 3 580	758 709 038 to 9 060
731 407 232 to 7 320	739 161 451 to 1 540	750 071 587 to 1 610	758 744 101 to 4 160
731 588 301 to 8 340	739 219 381 to 9 440	750 408 167 to 8 183	758 850 883 to 0 900
731 767 273 to 7 320	739 740 151 to 0 180	750 438 421 to 8 501	758 860 951 to 1 550
731 781 061 to 1 120	739 793 491 to 3 520	750 743 911 to 4 030	759 152 851 to 2 880
731 837 821 to 7 910	739 793 527 to 3 550	750 779 118 to 9 400	759 740 941 to 1 090
731 841 377 to 1 450	739 942 621 to 2 650	750 910 981 to 1 010	760 004 596 to 4 610
732 018 481 to 8 600	739 999 231 to 9 320	750 960 841 to 0 900	760 118 191 to 8 250
732 067 972 to 8 370	740 011 517 to 1 530	751 296 211 to 6 240	760 155 001 to 5 090
732 188 649 to 8 670	740 030 701 to 0 970	751 539 121 to 9 180	760 378 002 to 8 020
732 193 460 to 3 470	740 261 740 to 1 820	751 541 311 to 1 790	761 055 460 to 5 480
732 201 241 to 1 390	740 265 811 to 6 290	751 757 641 to 7 700	761 504 941 to 5 120
732 220 431 to 0 440	740 299 111 to 9 170	751 936 951 to 7 010	761 516 836 to 6 850
732 355 201 to 5 380	740 299 231 to 9 260	751 951 861 to 1 890	761 516 851 to 6 910
732 472 320 to 2 560	740 329 266 to 9 320	751 999 021 to 9 110	761 613 588 to 3 600

CUT ALONG DOTTED LINE



PULL-OUT SECTION

761 688 631 to 8 690	763 917 271 to 7 750	766 125 716 to 5 750	770 216 071 to 6 100
761 805 199 to 5 240	764 125 801 to 5 860	766 158 824 to 8 840	770 723 281 to 3 400
761 826 106 to 6 120	764 284 525 to 4 560	766 388 433 to 8 460	770 915 150 to 5 490
761 881 171 to 1 560	764 526 241 to 6 330	766 509 421 to 9 660	771 455 551 to 5 610
762 304 144 to 4 170	764 601 421 to 1 600	766 572 901 to 3 020	772 057 224 to 7 440
762 324 931 to 4 960	764 650 231 to 0 470	766 748 500 to 8 521	772 162 660 to 3 070
762 439 261 to 9 290	764 984 371 to 4 850	767 024 341 to 4 370	772 208 341 to 8 370
762 524 158 to 4 220	765 003 667 to 3 680	767 326 471 to 6 590	772 718 615 to 8 640
762 584 872 to 4 970	765 042 517 to 2 540	767 332 561 to 2 950	772 970 890 to 0 940
762 593 431 to 3 460	765 194 728 to 4 970	768 009 841 to 9 960	773 009 419 to 9 430
763 155 160 to 5 180	765 387 365 to 7 450	768 011 489 to 1 520	773 112 031 to 2 060
763 178 631 to 8 660	765 541 801 to 2 100	768 177 980 to 7 990	773 125 387 to 5 410
763 506 001 to 6 060	765 638 461 to 8 970	768 391 081 to 1 170	773 179 320 to 9 410
763 522 141 to 2 470	765 647 101 to 7 190	769 000 051 to 0 080	773 202 989 to 3 140
763 717 694 to 7 800	765 813 781 to 4 029	769 034 701 to 4 790	774 778 981 to 9 040
763 826 461 to 6 520	765 879 314 to 9 390	769 737 496 to 7 510	774 863 251 to 3 400
763 900 460 to 0 471	765 954 001 to 4 030	769 778 491 to 8 730	774 961 261 to 1 290
763 900 479 to 0 530	766 120 286 to 0 320	769 827 331 to 7 450	775 444 210 to 4 230

— Postal Inspection Service, 12-13-01

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Postal Inspection Service, 12-13-01

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— Postal Inspection Service, 12-13-01



(International Mail section continued from page 38.)

United States Postal Service				Post Office Note Mail Arrival Time			
Postage Statement — International Priority Airmail							
Mailer Information	Permit Holder's Name and Address	Telephone	Name and Address of Mailing Agent (if other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (if other than permit holder)		
	CAPS Customer Reference ID		Dun & Bradstreet No.		Dun & Bradstreet No.		
Mailing Information	Post Office of Mailing		Mailing Date	Federal Agency Cost Code	Statement Sequence No. Receipt No.		
	Permit Number		Weight of a Single Piece		Total Pieces Total Weight (pounds)		
<input type="checkbox"/> Meter <input type="checkbox"/> Mailer Precanceled Stamps <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Partial Permit Imprint		No. Sacks	No. Trays	No. Pallets	No. Other		
<input type="checkbox"/> Check here if mailing under an ICM Agreement. (IMM 297)							
Postage Computation	Rate Group	No. Sacks	No. Pieces	Piece Rate Portion		Pound Rate Portion (Round to Whole Pounds-Rate per lb.)	
				Piece Rate	Piece Postage	Total Pounds	<input type="checkbox"/> Full Service <input type="checkbox"/> Drop Shipment Pound Postage
	A1 Worldwide Nonpresort			\$.20			\$ 8.00 \$ 7.00
	A2 Group 1 (Canada)			.28			3.60 2.60
	A3 Group 2 (Mexico)			.12			5.60 4.60
	A4 Group 3			.25			5.00 4.00
	A5 Group 4			.25			6.50 5.50
	A6 Group 5			.12			5.85 4.85
	A7 Group 6			.12			5.75 4.75
	A8 Group 7			.12			7.25 6.25
A9 Group 8			.12			8.25 7.25	
TOTALS		a.	b.	c.	d.	e.	
f. TOTAL PIECE AND POUND POSTAGE (c + e)							
g. Discount Applies <input type="checkbox"/> No <input type="checkbox"/> Yes (Discount Amount = % x Line f)							Less Discount Amount ()
h. Piece Postage Affixed <input type="checkbox"/> No <input type="checkbox"/> Yes							Less Piece Postage Affixed ()
i. Pound Rate Postage Affixed to Statement <input type="checkbox"/> No <input type="checkbox"/> Yes							Less Pound Postage Affixed to Statement ()
j. TOTAL PERMIT IMPRINT POSTAGE Report total postage in AIC 235.							NET POSTAGE DUE
Certification	The signature of a mailer or its agent certifies that it will be liable for and agrees to pay, subject to appeals prescribed by postal laws and regulations, any revenue deficiencies assessed on this mailing. (If this form is signed by an agent, the agent certifies that it is authorized to sign this statement, that the certification binds the agent and the mailer and both the mailer and the agent will be liable for and agree to pay any deficiencies.) The submission of a false, fictitious, or fraudulent statement may result in imprisonment of up to 5 years and a fine of up to \$10,000 (18 USC 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (31 USC 3802). I hereby certify that all information furnished on this form is accurate and truthful, that the material presented qualifies for the rates of postage claimed, and that the mailing does not contain any dangerous articles prohibited by postal regulations.						
	Signature of Permit Holder or Agent (Both principal and agent are liable for any postage deficiency incurred.)					Telephone	
USPS Use Only	Weight of a Single Piece		Are the figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes," give reason.)				
	Total Pieces	Total Weight					
			Date Mailer Notified	Contact	By (Initials)	Round Stamp (Required)	
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for the rate of postage claimed; (2) proper preparation (and presort where required); and (3) proper completion of the postage statement.						
Verifying Employee's Signature			Verifying Employee's Name		Time	<input type="checkbox"/> AM <input type="checkbox"/> PM	

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Philately

STAMP ANNOUNCEMENT 02-01

Lunar New Year — Horse Commemorative Stamp



Copyright USPS 2001

The Postal Service will issue a 34-cent *Lunar New Year — Horse* commemorative stamp (Item 451900) in a pressure sensitive adhesive (PSA) pane of 20 in New York, New York, on February 11, 2002. The stamp, designed and illustrated by Clarence Lee, Honolulu, Hawaii, goes on sale nationwide January 15, 2002. The pane may be split and the stamps may be sold individually.

In the Chinese lunar calendar, the Year of the Horse begins February 12, 2002. The U.S. Postal Service will mark the occasion with the issuance of the 10th stamp in the award-winning *Lunar New Year* series.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 1 800 STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LUNAR NEW YEAR HORSE COMMEMORATIVE STAMP
 POSTMASTER
 421 8TH AVE RM 2029B
 NEW YORK NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 13, 2002.

Issue:	<i>Lunar New Year — Horse</i>
Item Number:	451900
Denomination & Type of Issue:	34-cent commemorative
Format:	Pane of 20 (1 design)
Series:	<i>Lunar New Year</i>
Issue Date & City:	February 11, 2002, New York, NY 10199
Designer:	Clarence Lee, Honolulu, HI
Engraver:	N/A
Artist:	Clarence Lee, Honolulu, HI
Art Director:	Terry McCaffrey, USPS
Typographer:	Clarence Lee, Honolulu, HI
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset/Microprint "USPS"
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Man Roland, 300
Stamps per Coil/Pane:	20
Print Quantity:	70 million stamps
Paper Type:	Type III, Phosphor Tagged
Gum Type:	Self-adhesive
Processed at:	Banknote Corporation of America, Inc. (BCA)
Colors:	Black, Yellow, Cyan, Magenta, PMS 272 (Purple)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.39 x 0.820 in./35.306 x 20.828 mm
Overall Size (w x h):	1.56 x 0.990 in./39.624 x 24.750 mm
Full Pane Size (w x h):	7.26 x 5.40 in./184.404 x 137.16 mm
Plate Size:	120 stamps per revolution
Plate Numbers:	"B" followed by five (5) single digits
Marginal Markings:	"© 2001 USPS" • Price • Plate numbers in four corners • Plate position diagram • Barcode
Catalog Item Number(s):	451940 Pane of 20 w/plate no. — \$6.80 451930 Block of 10 — \$3.40 451920 Block of 4 — \$1.36 451961 First Day Cover — \$0.55

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog.

Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Lunar New Year — Horse Commemorative Stamp, Item 451900</i>
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
7	84,000
8	96,000
9	108,000
12	144,000
13	156,000
16	192,000
19	228,000

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 34-Cent *Lunar New Year — Horse Commemorative Stamp, Item 451900*

Stamp distribution offices (SDOs) will receive one-half of their standard automatic distribution quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-half of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to Post Offices before February 4, 2002.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in six positions for subsequent distribution to each philatelic window.

Additional Supply

Post Offices requiring additional Item 451900 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional Item 451900 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, APDs will receive the following quantities of additional stamps: San Francisco, 4,000,000; New York, 2,520,000; Chicago, 840,000; Washington, 1,680,000; Memphis, 520,000; Denver, 720,000.

For fulfilling supplemental orders from APDs, the Kansas City Stamp Service Center will receive 400,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 12-13-01

STAMP ANNOUNCEMENT 02-02

Winter Sports Commemorative Stamps



Copyright USPS 2001

The Postal Service will issue four 34-cent *Winter Sports* commemorative stamps (Item 451800) in a self-adhesive pane of 20 in Park City, Utah, on January 8, 2002. The stamps, designed by the design firm of Jager Di Paola Kemp, Burlington, Vermont, and art directed by Phil Jordan, Falls Church, Virginia, goes on sale nationwide January 9, 2002. The pane may be split and the stamps may be sold individually.

The cold temperatures and snowy conditions that keep many inside during the winter are essential for athletes who take part in winter sports. In 2002, the Postal Service recognizes the competitive drive of these athletes by issuing a pane of 20 stamps depicting four popular winter sports: figure skating, ice hockey, snowboarding, and ski jumping.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 1 800 STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

WINTER SPORTS COMMEMORATIVE STAMPS
 POSTMASTER
 PO BOX 6000
 PARK CITY UT 84060-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 7, 2002.

Issue:	<i>Winter Sports</i>
Item Number:	451800
Denomination & Type of Issue:	34-cent commemorative
Format:	Pane of 20 (4 designs)
Series:	N/A
Issue Date & City:	January 8, 2002, Park City, UT 84060
Designer:	Jager Di Paola Kemp, Burlington, VT
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Engraver:	Arnotek Industries
Stamps per Pane:	20
Print Quantity:	80 million stamps
Paper Type:	Pre-phosphored, Type II
Gum Type:	Self-adhesive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	PMS 376, PMS 2995, PMS 312, PMS 307, PMS 302, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.41 x 0.84 in./35.81 x 21.33 mm
Overall Size (w x h):	1.56 x 0.99 in./39.62 x 25.14 mm
Pane Size (w x h):	7.25 x 6.43 in./184.145 x 163.32 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"S" followed by six (6) single digits
Marginal Markings:	"© 2001 USPS" • Price • Plate numbers in all four corners • Plate position diagram • 2 UPC codes • Header • "36 U.S.C. Sec. 220506. Official Licensed Product of the United States Olympic Committee." • USA Olympic Logo, 36USC380
Catalog Item Number(s):	451840 Full Pane of 20 w/plate no. & header — \$6.80 451830 Block of 10 — \$3.40 451820 Block of 4 — \$1.36 451863 First Day Cover (Set of 4) — \$2.20 451884 Uncut Press Sheet — \$61.20

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog.

Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

The Postal Service will issue the 34-cent *Winter Sports* commemorative stamps in Park city, Utah, on January 8, 2002. In addition, uncut press sheets featuring *Winter Sports* commemorative stamps will be available at SFS on January 8, 2002.

Uncut Press sheet: Item 451884, \$61.20 (*USA Philatelic* catalog).

The *Winter Sports* uncut press sheets may also be ordered by telephone at 1 800 STAMP-24, by fax at 816-545-1212, and by mail from:

STAMP FULFILLMENT SERVICES
US POSTAL SERVICE
PO BOX 7247
PHILADELPHIA PA 19101-9014

Distribution: 34-Cent *Winter Sports* Commemorative Stamps, Item 451800

Stamp distribution offices (SDOs) will receive approximately three-fourths of their standard automatic distribution quantities for a pressure sensitive adhesive (PSA) sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-half of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to Post Offices before January 2, 2002.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Winter Sports</i> Commemorative Stamps, Item 451800...
1	18,000
2	36,000
3	54,000
4	72,000
5	90,000
6	108,000
7	126,000
8	144,000
9	162,000
12	216,000
13	234,000
16	288,000
19	342,000

Additional Supply

Post Offices requiring additional Item 451800 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional Item 451800 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Denver, Washington, and New York APDs will each receive 720,000 additional stamps, and the Memphis APD will receive 680,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 12-13-01

STAMP ANNOUNCEMENT 02-03

Mentoring a Child Commemorative Stamp



Copyright USPS 2001

The Postal Service will issue a 34-cent *Mentoring a Child* commemorative stamp (Item 452200) in a self-adhesive pane of 20 in Annapolis, Maryland, on January 10, 2002. The stamp, designed by Lance Hidy, Merrimac, Massachusetts, goes on sale nationwide January 11, 2002. The pane may be split and the stamps may be sold individually.

With the issuance of the *Mentoring a Child* stamp, the Postal Service continues its tradition of raising public awareness of social issues. This stamp honors mentors who volunteer their own time to offer friendship, guidance, and support to young people.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 1 800 STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a large envelope addressed to:

MENTORING A CHILD COMMEMORATIVE STAMP
 POSTMASTER
 1 CHURCH CIRCLE
 ANNAPOLIS MD 21401-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 9, 2002.

Issue:	<i>Mentoring a Child</i>
Item Number:	452200
Denomination & Type of Issue:	34-cent commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	January 10, 2002, Annapolis, MD 21401
Designer:	Lance Hidy, Merrimac, MA
Art Director:	Derry Noyes, Washington, DC
Typographer:	Lance Hidy, Merrimac, MA
Artist:	Lance Hidy, Merrimac, MA
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Engraver:	Armotek Industries
Stamps per Pane:	20
Print Quantity:	125 million stamps
Paper Type:	Pre-phosphored, Type I
Gum Type:	Self-adhesive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Magenta, Yellow, Cyan, Black, L. Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.40 x 1.075 in./35.56 x 27.31 mm
Overall Size (w x h):	1.55 x 1.225 in./39.37 x 31.12 mm
Pane Size (w x h):	7.75 x 7.875 in./196.85 x 200.03 mm
Plate Size:	120 stamps per revolution
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	"© 2001 USPS" • Price • Plate numbers in all four corners • Plate position diagram • 2 UPC codes on back of pane • "MENTORING A CHILD, SETTING GOALS, TEACHING SKILLS, TEACHING VALUES"
Catalog Item Number(s):	452240 Pane of 20 w/plate no. & Selvage — \$6.80 452230 Block of 10 — \$3.40 452220 Block of 4 — \$1.36 452261 First Day Cover — \$0.55

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 34-Cent *Mentoring a Child* Commemorative Stamp, Item 452200

Stamp distribution offices (SDOs) will receive their full standard automatic distribution quantities for a pressure sensitive adhesive (PSA) sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for their full standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to Post Offices before January 2, 2002.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in six positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Mentoring a Child</i> Commemorative Stamp, Item 452200...
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
7	84,000
8	96,000
9	108,000
12	144,000
13	156,000
16	192,000
19	228,000

Additional Supply

Post Offices requiring additional Item 452200 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional Item 452200 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, Washington, and New York APDs will each receive 1,200,000 additional stamps, and the Denver APD will receive 640,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 12-13-01

STAMP ANNOUNCEMENT 02-04

Black Heritage — Langston Hughes Commemorative Stamp



Copyright USPS 2001

The Postal Service will issue a 34-cent *Black Heritage — Langston Hughes* commemorative stamp (Item 452000) in a self-adhesive pane of 20 in New York, New York, on February 1, 2002. The stamp, designed by Richard Sheaff, Scottsdale, Arizona, goes on sale nationwide February 2, 2002. The pane may be split and the stamps may be sold individually.

The *Langston Hughes* stamp is the 25th stamp in the *Black Heritage* series and honors him on the centennial of his birth. Although he was considered a poet first, he wrote in many literary genres from short stories to drama. His innovative poetry combined jazz, blues, and the black vernacular with the traditions of poetry in English. Hughes is now considered one of the most important American writers of the 20th century.

Issue:	<i>Langston Hughes</i>
Item Number:	452000
Denomination & Type of Issue:	34-cent commemorative
Format:	Pane of 20 (1 design)
Series:	<i>Black Heritage</i>
Issue Date & City:	February 01, 2002, New York, NY 10199
Photographer:	Henri Cartier-Bresson
Designer:	Richard Sheaff, Scottsdale, AZ
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset, Microprint
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Man Roland, 300
Stamps per Pane:	20
Print Quantity:	120 million stamps
Paper Type:	Nonphosphored type III, Block tagged
Gum Type:	Self-adhesive
Processed at:	BCA, Browns Summit, NC
Colors:	Black, Cyan, Magenta, Yellow, PMS 1545 (Brown)
Stamp Orientation:	Vertical
Image Area (w x h):	0.82 x 1.39 in./20.828 x 35.306 mm
Overall Size (w x h):	0.99 x 1.56 in./25.146 x 39.624 mm
Pane Size (w x h):	5.90 x 7.26 in./149.86 x 184.404 mm
Plate Size:	120 stamps per revolution
Plate Numbers:	"B" followed by five (5) single digits
Marginal Markings:	"© 2001 USPS" • Plate numbers in four corners • Plate position diagram • Barcode
Catalog Item Number(s):	452040 Pane of 20 w/plate no. — \$6.80 452030 Block of 10 — \$3.40 452020 Block of 4 — \$1.36 452061 First Day Cover — \$0.55

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 1 800 STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

BLACK HERITAGE LANGSTON HUGHES
 COMMEMORATIVE STAMP
 POSTMASTER
 421 8TH RM 2029B
 NEW YORK NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 4, 2002.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 34-Cent *Black Heritage* — *Langston Hughes Commemorative Stamp, Item 452000*

Stamp distribution offices (SDOs) will receive their full standard automatic distribution quantities for a pressure sensitive adhesive (PSA) sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for their full standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to Post Offices before January 25, 2002.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in six positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Black Heritage</i> — <i>Langston Hughes Commemorative Stamp, Item 452000</i> ...
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
7	84,000
8	96,000
9	108,000
12	144,000
13	156,000
16	192,000
19	228,000

Additional Supply

Post Offices requiring additional Item 452000 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional Item 452000 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, San Francisco, Chicago, Memphis, Washington, DC, and New York APDs will each receive 2,560,000 additional stamps; the Denver APD will receive 600,000 additional stamps.

For filling supplemental orders from the APDs, the Kansas City Stamp Service Center will receive 12,280,000 stamps additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 12-13-01

STAMP ANNOUNCEMENT 02-05

Happy Birthday Commemorative Stamp



Copyright USPS 2000

The Postal Service will issue a 34-cent *Happy Birthday* stamp (Item 453600) in a self-adhesive pane of 20 in Riverside, California, on February 8, 2002. The stamp, designed by Harry Zelenko, New York, New York, goes on sale nationwide February 9, 2002. The pane may be split and the stamps may be sold individually.

The new *Happy Birthday* stamp will enable people to add a festive touch to birthday cards and packages. Like the two previous *Happy Birthday* stamps, issued in *Special Occasions* booklets in 1987 and 1988, the 2002 stamp recognizes the tradition of sending special birthday greetings to family and friends.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 1 800 STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

HAPPY BIRTHDAY COMMEMORATIVE STAMP
 POSTMASTER
 4150 CHICAGO AVENUE
 RIVERSIDE CA 92507-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 11, 2002.

Issue:	<i>Happy Birthday</i>
Item Number:	453600
Denomination & Type of Issue:	34-cent commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	February 8, 2002, Riverside, CA 92507
Designer:	Harry Zelenko, New York, NY
Engraver:	Southern Graphics System
Art Director:	Terrence W. McCaffrey, USPS
Typographer:	John Boyd, New York, NY
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	75 million stamps
Paper Type:	Prephosphored, Type I
Gum Type:	Self-adhesive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Cyan, Magenta, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.410 x 0.840 in./35.814 x 21.336 mm
Overall Size (w x h):	1.560 x 0.990 in./39.624 x 25.146 mm
Full Pane Size (w x h):	6.50 x 5.875 in./165.10 x 149.225 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"V" followed by four (4) single digits
Marginal Markings:	"© 2001 USPS" • Price • Plate position diagram • Plate numbers • Barcode 453600
Catalog Item Number(s):	453640 Pane of 20 w/plate no. — \$6.80 453630 Block of 10 — \$3.40 453620 Block of 4 — \$1.36 453661 First Day Cover — \$0.55

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: 34-Cent *Happy Birthday* Commemorative Stamp, Item 453600

Stamp distribution offices (SDOs) will receive one-half of their standard automatic distribution quantities for a pressure sensitive adhesive (PSA) sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-half of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to Post Offices before January 30, 2002.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in 10 positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Happy Birthday</i> Commemorative Stamp, Item 453600...
1	20,000
2	40,000
3	60,000
4	80,000
5	100,000
6	120,000
7	140,000
8	160,000
9	180,000
12	240,000
13	260,000
16	360,000
19	380,000

Additional Supply

Post Offices requiring additional Item 453600 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional Item 453600 must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, Washington, and New York APDs will each receive 2,960,000 additional stamps, and the Denver APD will receive 1,040,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations and Public Policy, 12-13-01

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.



People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*


All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

 UNITED WE STAND STATION ALEDO TX 76008 DECEMBER 7, 2001	December 7, 2001 <i>Aledo Post Office</i> UNITED WE STAND STATION POSTMASTER 201 FM RD 1187 N ALEDO TX 76008-9998
 UNITED WE STAND STATION AZLE TX 76020 DECEMBER 7, 2001	<i>Azle Post Office</i> UNITED WE STAND STATION POSTMASTER 409 COMMERCE ST AZLE TX 76020-9998

 PARKER COUNTY "CUTTING HORSE CAPITAL OF THE WORLD" STATION	December 7, 2001 <i>Millsap Post Office</i> PARKER COUNTY CUTTING HORSE CAPITAL OF THE WORLD STATION POSTMASTER 103 FAIRVIEW RD MILLSAP TX 76066-9998
 PARKER COUNTY "CUTTING HORSE CAPITAL OF THE WORLD" STATION	<i>Peaster Post Office</i> PARKER COUNTY CUTTING HORSE CAPITAL OF THE WORLD STATION POSTMASTER 8616 FM RD 920 PEASTER TX 76485-9998



December 14, 2001

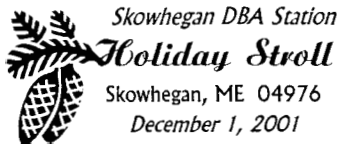
Peaster Post Office

PARKER COUNTY CUTTING HORSE CAPITAL OF THE WORLD STATION
POSTMASTER
8616 FM RD 920
PEASTER TX 76485-9998



Whitt Post Office

PARKER COUNTY CUTTING HORSE CAPITAL OF THE WORLD STATION
POSTMASTER
191 MAIN ST
WHITT TX 76490-9998



December 1, 2001

Downtown Business Association

HOLIDAY STROLL STATION
POSTMASTER
161 WATER ST
SKOWHEGAN ME 04976-9998



December 6, 2001

Dennis Post Office

PARKER COUNTY CUTTING HORSE CAPITAL OF THE WORLD STATION
POSTMASTER
6940 FM RD 1189
DENNIS TX 76439-9998



December 1, 2001

Chippewa Falls Main Street Association

GREAT AMERICAN MAIN STREET CITY STATION
POSTMASTER
PO BOX 9998
CHIPPEWA FALLS WI 54729-9998



December 7, 2001

Stamp Club

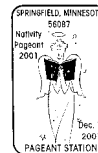
ATTACK ON PEARL HARBOR 60TH ANNIVERSARY STATION
POSTMASTER
2000 WASSAR ST
RENO NV 89510-9998



December 1-2, 2001

Galveston Post Office

DICKENS ON THE STRAND STATION
POSTMASTER
601 25TH ST
GALVESTON TX 77550-9998



December 7, 2001

Springfield Area Nativity Theatre Association (SANTA)

PAGEANT STATION 2001
POSTMASTER
PO BOX 9998
SPRINGFIELD MN 56087-9998



December 2, 2001

Orange, Connecticut Special Events Committee

HOLIDAY FESTIVAL STATION
POSTMASTER
36 OLD TAVERN RD
ORANGE CT 06477-9998

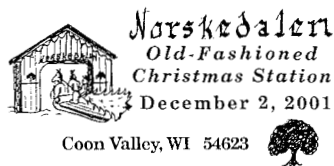


December 11, 2001

Cardinal Station Hermleigh, TX 79526 December 11, 2001

Hermleigh Post Office

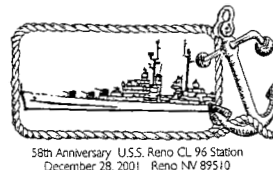
CARDINAL STATION
POSTMASTER
580 JAMES ST
HERMLEIGH TX 79526-9998



December 2, 2001

Norskedalen Association

NORSKEDALEN OLD FASHIONED CHRISTMAS STATION
POSTMASTER
PO BOX 9998
COON VALLEY WI 54623-9998



December 28, 2001

Stamp Club

58TH ANNIVERSARY USS RENO CL 96 STATION
POSTMASTER
2000 VASSAR ST
RENO NV 89510-9998

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Use Christmas Seals, Support Your Lung Association	Nov. 8-Dec. 31
Autistic Children, Hope Through Research and Education	Dec. 1-Dec. 31

— *Mail Preparation and Standards, Pricing and Classification, 12-13-01*

Post Offices

SHIPMENT UPDATE

Mover's Guide — September–December 2001, Volume 23

The latest version of *Mover's Guide* began shipping to Post Offices on November 27. All shipments of *Mover's Guide* are scheduled to arrive in Post Offices by the week of December 17. If you placed an order with the Material Distribution Center (MDC), your order currently is being fulfilled as well. If you would like to request any changes in the

number of *Mover's Guides* sent to your Post Office, call 1-800-81-MOVER.

— *Address Management, Chief Technology Officer, 12-13-01*

2001 IRS Tax Packages

On December 26, 2001, contract mailers for the Internal Revenue Service (IRS) will begin mailing 65 million tax-related items for tax year 2001. The total includes 45 million individual tax packages and 20 million promotional pamphlets. The majority of the mail is not expected to be entered until mid-January. Tax packages for Alaska and Hawaii will be air shipped. The mail will bear IRS permit imprint number G-48.

Acceptance Offices

Contract mailers for the IRS will prepare tax packages for mailing at the Standard Mail Enhanced Carrier Route rates. Acceptance offices must verify that mailings meet all preparation and makeup requirements in the *Domestic Mail Manual* (DMM).

Offices must verify that tax package mailings are prepared according to the presort requirements for Enhanced Carrier Route Standard Mail. Mailing agents will deliver the mail to plants according to scheduled appointment dates recorded in the Drop Shipment Appointment System (DSAS). The mailings will be accompanied by PS Form 8125, *Plant-Verified Drop Shipment (PVDS) Verification and Clearance*. The plant is to verify trailer contents with mailer information recorded on PS Form 8125. The offices

must weigh and verify mailings unless the Rates and Classification Service Center (RCSC) serving the Post Office of mailing authorizes an optional procedure for that contract mailer. Supporting paperwork for the optional procedure must be provided at the time of mailing. This verification ensures that the rate and piece counts reported on the postage statements are accurate and that the IRS has paid the correct postage.

Destination Offices

Crossdock Pallets — Bulk mail centers (BMCs) and processing and distribution centers (P&DCs) will receive pallets labeled to 5-digit, 3-digit, and sectional center facility (SCF) destinations. These pallets should remain intact and be dispatched to the appropriate destination.

BMC Pallets of Packages — Upon receipt of working pallets, operations will break open the pallets for distribution of the contents. The destination for each package/sack is on the label.

Dispatch the packages and sacks of tax packages to the destination facilities for distribution to the delivery units.

Delivery

Tax packages must be delivered upon receipt.

Errors and Irregularities

Delivery offices should be alert to errors in makeup. When carrier route presort errors exceed the 5 percent allowance, deliver the mail and use established reporting procedures to report errors to the following address:

MANAGER REVENUE AND FIELD ACCOUNTING
 ATTN: IRS FORMS TAX PACKAGE 2001
 US POSTAL SERVICE
 475 L'ENFANT PLZ SW RM 8831
 WASHINGTON DC 20260-5242

Undeliverable Tax Packages

Carriers and markup clerks must pay particular attention to Forms 1040 and 1040A-2 bearing ancillary service en-

dorsements. These two forms are the **only** ones eligible for forwarding or return services. Such pieces, if undeliverable as addressed, are to be sent to the CFS unit, the normal procedure, where they will be handled as specified in DMM F010.5.0 and DMM Exhibit F010.5.3.

These packages must be returned to the IRS at the return address printed on the package.

All other undeliverable forms must be treated as waste and may not be placed in Postal Service lobbies for any reason.

— *Capital Metro Sales, 12-13-01*

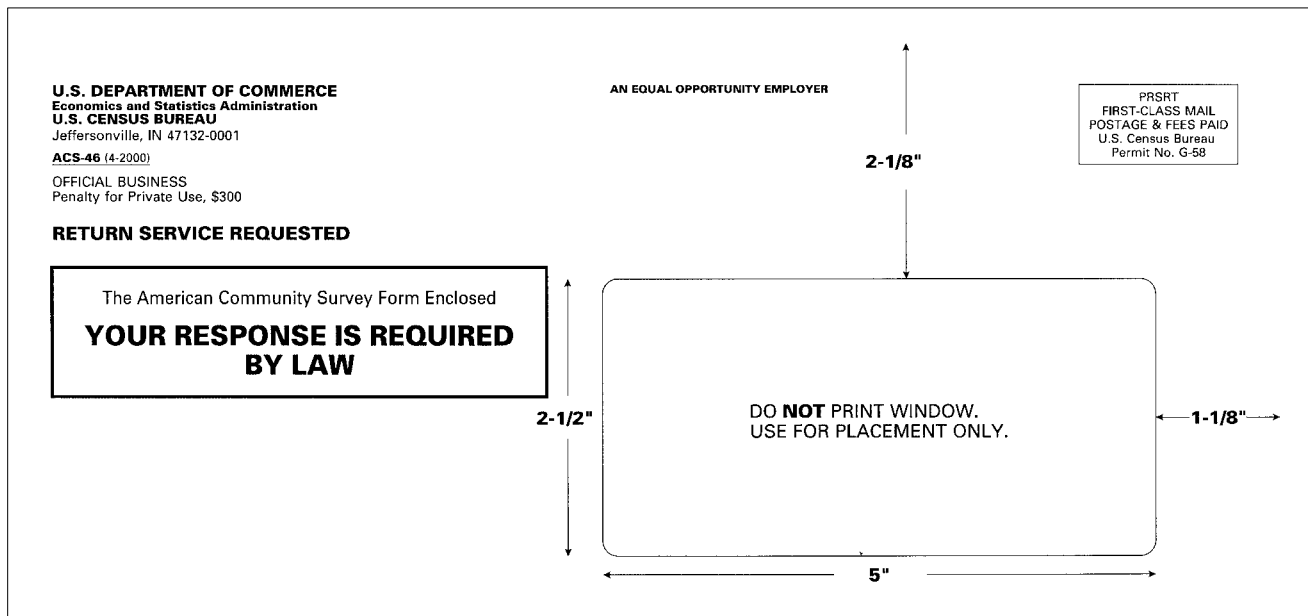
American Community Survey Form

The United States Department of Commerce, Census Bureau, reports a problem with some local Post Offices advising postal customers to not complete the American Community Survey and to subsequently discard it.

The American Community Survey is an ongoing survey that the Census Bureau is developing to replace the long format questionnaire in the 2010 Census. Each month, questionnaires are mailed in a white envelope with the U.S. Department of Commerce return address and a dialog box stating "The American Community Survey Form Enclosed. YOUR RESPONSE IS REQUIRED BY LAW," to a computer-generated random sample of addresses.

The Census Bureau advises us that the American Community Survey is being sent to an increasing number of households each year and it is critical that the recipients complete and return by mail the American Community Survey forms.

Questions on completing the American Community Survey should be directed to the Census Bureau's help line at 1-800-354-7271, or to their web site at <http://www.census.gov/acs/www/>.



— *Delivery and Retail, 12-13-01*



**This office
will be closed
Tuesday,
December 25, 2001,
to celebrate
Christmas Day.**

CUT ALONG DOTTED LINE



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Postal Employees

Employee Connectivity Program — Help Desk Number Discontinued

Effective immediately, the telephone number for the Employee Connectivity Program (ECP) Help Desk in Raleigh is discontinued.

Employees may still call the ECP Information line at 1-866-461-9956 to obtain the latest information about the ECP.

Employees are also encouraged to contact Compaq and IBM directly to obtain the latest computer offers available to the Postal Service career and noncareer employees and retirees.

- Compaq: 1-866-877-7327, pin code 10791.
www.compaq.com/affinity/uspsecp, pin code 10791.
- IBM: 1-800-426-7235, extension 4563.
www.ibm.com/shop/ibmdeals/usps, passcode 4563.

See *Postal Bulletin 22064* (11-29-01, pages 119–122) for the latest details.

— *Technology Support,
Information Technology, 12-13-01*

CORRECTION

Annual Leave Exchange Option

The Annual Leave Exchange Option that appeared in *Postal Bulletin 22063* (11-15-01, page 45) has been corrected to make the following changes:

- Deleted Rate Schedule A (for Mail Transport Equipment Center employees).
- Included paragraph for Rate Schedule N (for ISC employees).

- Changed first paragraph after bullets from future to present tense.
- Added note before “Please Post...” about differences in the two notices.

The corrected notice appears on page 71.

— *Compensation, Human Resources, 12-13-01*

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Annual Leave Exchange Option

The Annual Leave Exchange Program provides an option for eligible employees to receive a lump sum payment in exchange for a portion of the annual leave that would otherwise be advanced at the beginning of the 2002 leave year. Annual leave earned and accumulated through the 2001 leave year, which ends January 11, 2002, cannot be exchanged for cash.

Eligible employees include full-time and part-time regular:

- Career nonbargaining unit employees (Rate Schedule Codes E, F, J, S, and U) who have an annual leave balance of at least 160 hours at the end of the leave year.
- Employees represented by the National Postal Mail Handlers Union (Rate Schedule Code M) who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.
- Employees represented by the International Association of Machinists (Rate Schedule Code T) who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.
- Employees covered by the National American Postal Workers Union Agreement (Rate Schedule Codes C and P) who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.
- Employees covered by the American Postal Workers Union Agreement (Rate Schedule Code N) for Information Systems/Accounting Service Centers who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.
- Employees covered by the Operating Services Division Agreement (Rate Schedule Code K) who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.
- Employees covered by the Fraternal Order of Police Agreement (Rate Schedule Code Y) who have an annual leave balance of at least 440 hours at the end of the leave year and have used less than 75 hours of sick leave during the leave year.

A letter providing details of the eligibility criteria and an annual leave exchange option form were mailed to eligible employees at their address of record in November. Undeliverable election forms were returned to the personnel office, which should ensure that they are forwarded to the employee's work location along with PS Form 1216, *Employee's Current Mailing Address*.

An employee who meets the eligibility criteria must use *PostalEASE* to make the election. To be considered timely, entries to *PostalEASE* must be completed by close of business December 15, 2001. An employee who is unable to use *PostalEASE* to complete the election should contact the local Personnel Office prior to December 15, 2001, for assistance.

Payment under the Annual Leave Exchange Program will be a lump sum calculated on the employee's base salary as of the first day of the 2002 leave year (January 12, 2002). Paychecks dated February 01, 2002, will include the 2002 lump sum payment.

— Compensation, Human Resources, 12-13-01

(Note: Original notice included RSC A, which has been eliminated, and failed to include RSC N employees who are eligible for this program. Eligible RSC N employees have received the November letter referenced in the preceding notice.)

PLEASE POST ON ALL BULLETIN BOARDS THROUGH DECEMBER 18, 2001.

CUT ALONG DOTTED LINE



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NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released December 5, 2001, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S* Fund	Wilshire 4500 Stock Index	I* Fund	EAFE Stock Index
1989	8.81	13.89	14.53	31.03	31.69	—	23.94	—	10.36
1990	8.90	8.00	8.96	-3.15	-3.10	—	-13.56	—	-23.59
1991	8.15	15.75	16.00	30.77	30.47	—	43.45	—	12.19
1992	7.23	7.20	7.40	7.70	7.62	—	11.87	—	-12.22
1993	6.14	9.52	9.75	10.13	10.08	—	14.57	—	32.68
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2000 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Dec.	0.48	1.86	1.86	0.50	0.49	7.57	6.33	3.46	3.55
2001 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.46	1.65	1.63	3.55	3.55	—	5.44	—	-0.05
Feb.	0.42	0.87	0.87	-9.12	-9.12	—	-12.15	—	-7.50
March	0.45	0.51	0.50	-6.33	-6.34	—	9.18	—	-6.67
April	0.43	-0.42	-0.42	7.78	7.77	—	10.58	—	6.95
May	0.47	0.61	0.60	0.65	0.67	1.42	2.37	-4.13	-3.53
June	0.47	0.39	0.38	-2.42	-2.43	0.66	0.81	-3.99	-4.09
July	0.48	2.22	2.24	-0.98	-0.98	-4.13	-4.56	-1.79	-1.82
Aug.	0.45	1.20	1.15	-6.27	-6.26	-4.32	-4.77	-2.58	-2.53
Sept.	0.43	1.15	1.16	-8.05	-8.08	-12.50	-12.86	-9.95	-10.13
Oct.	0.41	2.12	2.09	1.85	1.91	5.09	5.24	2.47	2.56
Nov.	0.37	-1.37	-1.38	7.62	7.67	7.84	7.77	3.56	3.69
LAST 12 MONTHS	5.45	11.30	11.16	-12.28	-12.22	-5.33	-8.49	-19.58	-19.13

Fund	Invested In	Index Tracked
G-Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F-Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C-Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S-Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I-International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

Please post on bulletin boards. Recycle all previous notices.

CUT ALONG DOTTED LINE



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Purchasing and Materials

UPDATE

“United We Stand” Pins for Sale

This article is an update to the article “United We Stand” Pins for Sale — Postal Service Purchase” in *Postal Bulletin* 22063 (11-15-01, page 50).

Numerous field sites have requested the “United We Stand” pins featuring the 34-cent flag stamp that was recently unveiled to commemorate national unity.

You can order the pins using authorized Postal Service purchase methods from one authorized vendor and one authorized licensee for direct delivery to Postal Service facilities.

The pins are not for resale.

“Authorized vendors” are those whose products have been reviewed and approved by the Postal Service Brand Management group at Headquarters for sale back to the Postal Service. “Authorized Licensees” also have approved products but can sell to the Postal Service and to the general consumer.

The authorized vendor address and contact information are as follows:

FINANCIAL INNOVATIONS INCORPORATED (FII)
ONE WEINGEROFF BOULEVARD
CRANSTON RI 02910

Contact: Paul McConnell
Telephone: (401) 467-3170
FAX: (401) 785-1320

You also can give the following authorized licensee’s information to Postal Service customers upon request. The authorized licensee address and contact information are as follows:

WINCO INTERNATIONAL
9019 OSO AVENUE
SUITE F
CHATSWORTH CA 91311-4117

Contact: Andy Boston
Telephone: (818) 718-1191
FAX: (818) 700-9778

We will continue to publish additional listings of authorized “United We Stand” merchandise vendors in future issues of the *Postal Bulletin*. A comprehensive list of Postal Service licensees and their respective product offerings will be coming in 2002.

— *Communications and Brand Equity,
Public Affairs and Communications, 12-13-01*

PS Form 7381, Requisition for Supplies, Services, or Equipment

PS Form 7381, *Requisition for Supplies, Services, or Equipment*, has been revised. Specifically, the instructions for the form’s use have been revised to encourage users to forward the form through approval channels to the appropriate purchasing personnel/organization via e-mail or other electronic means whenever possible. When the form is forwarded in this manner, the e-mail string will replace the need for approval signatures, and the responsible purchasing personnel will retain the hard copy in the purchase file. FormFlow 99, the new corporate standard for automated Postal Service forms, contains the revised PS Form 7381 and is currently being deployed to Postal Service users. FormFlow 99 will similarly allow for electronic forwarding, and the November 1994 edition of PS Form 7381 currently available on F3Fill may also be forwarded electronically.

Hard copies of PS Form 7381 are available from the Material Distribution Center.

The relevant ordering information for PS Form 7381 is as follows:

NSN: 7530-02-000-9636
PSIN: PS 7381
Unit of Issue: SH
Quick Pick No.: 255
Price: \$0.0189
Edition Date: September 2001

— *Purchasing Policies and Programs,
Purchasing and Materials, 12-13-01*

Inventory of Masks and Gloves

Recent emergency shipments of masks and gloves in response to the anthrax situation have resulted in either an excess or shortage of these critical items in some Plant Maintenance Offices (PMOs). All PMOs have been advised to bring their stock of the masks and gloves listed below into their stockrooms and enter them into their inventory at no cost.

PMOs needing these items should access the National Stockroom in the National Maintenance Activity Reporting System (NMARS) and order what they need from the nearest site. Surplus quantities above and beyond a 30-day supply needed by the plants to support their areas may be returned in full case quantities to the Material Distribution Center (MDC). Authorization to return surplus quantities can be obtained by calling 1-800-332-0317 (option 4). Returned stock must be labeled with the appropriate Postal Service Item Number/National Stock Number (PSIN/NSN)

shown below. **The only masks that will be accepted at the MDC are those packed in the case quantities indicated. All other case quantities should be used first.** The shipping address will be provided at the time of the call.

Masks		
PSIN	NSN	
W2006A (N100)	4240-05-000-4749	(40 per case)
W2006B (N95)	4240-05-000-4750	(80 per case)
W2006C (N95)	4240-05-000-4751	(120 per case)

Gloves		
PSIN	NSN	
S2006A (Medium)	8415-05-000-4753	(1,000 per case)
S2006B (Large)	8415-05-000-4754	(1,000 per case)
S2006C (X-Large)	8415-05-000-4755	(1,000 per case)

— *Materials, Purchasing and Materials, 12-13-01*

Retail

HANDBOOK PO-102 REVISION

AIC Changes — Reporting Vending Credit Audit Shortages

As referenced in *Postal Bulletin 22058* (9-6-01, page 33) “Handbook F-1 Revision: AIC Changes — Reporting Vending Credit Audit Shortages,” AIC 621, *Postage Vending Machine Shortage < \$100*, has been deactivated, placed in reserve, and, therefore, will no longer be used to report vending credit audit shortages of less than \$100. AIC 612, *Postage Vending Machine Shortage*, general account ledger (GLA) 56661, and Postal Service Financial Report (PSFR) line number 44, will be used to report *all* vending credit shortages.

We will incorporate these changes into the next printed edition of Handbook PO-102 and into the online version of the handbook within the next 30 days.

Handbook PO-102, Self Service Vending Operational and Marketing Program

	*	*	*	*	*
5	Financial Control	*	*	*	*
59	Bogus and Damaged Monies	*	*	*	*

593	Coin-like and Bill-like Objects	*	*	*	*	*
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593.2	Recording Account Entries	*	*	*	*	*
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[Revise item a to read as follows:]

- a. The amount of credit given as AIC 612 for all vending shortages.

*	*	*	*	*
---	---	---	---	---

6	Examining Self Service Vending Credit	*	*	*	*
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64	Self Service Vending Credit Adjustments	*	*	*	*
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643	Shortages	*	*	*	*
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643.3 Adjustments

[Delete 643.31, Shortage up to \$100.]

[Rename 643.32 as 643.31, and rename as All Shortages.]

*	*	*	*	*
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[Revise item a in renumbered 643.31 to read as follows:]

- a. The servicing person records all losses as a write-in entry to AIC 612, *Postage Vending Machine Shortage*, on PS Form 1412-A, *Daily Financial Form*.

* * * * *

— *Self Service,
Retail, Consumers and Small Business, 12-13-01*

Stamps By Mail National Requirements Contract

Effective January 1, 2002, the price for PS Form 3227, *Stamps by Mail*, is increased from \$10.10 per unit of 500 forms to \$11.00 per unit of 500 forms. This is the total cost, including the overprinting with the address of the fulfillment office.

You must order the forms directly from the printer, Cyril-Scott Co., using PS Form 3227-O, *Stamps by Mail Supply Order*, shown on page 79. Before completing the supply order form, make copies for future use. It is also available on the corporate intranet at <http://blue.usps.gov>; click on *References*, then *Forms*. These forms have been changed to reflect the new price.

You can use your IMPAC credit card, or a check or money order made payable to Cyril-Scott Co. If you use a check or money order, Cyril-Scott must receive it before the order can be processed.

Please refer to *Postal Bulletin* 22042 (1-25-01, pages 82–83) for complete information regarding this program. Please note that the timeline for shipping has changed. The printer is now required to ship all orders within 35 calendar days after receipt of order. Actual delivery times will vary based upon the destination and the shipment method used.

All city delivery Post Offices should offer Stamps By Mail® to customers. It is a convenient, alternative access point for customers to purchase stamps other than the Post Office. In addition, it provides cost savings over some other stamp distribution methods.

— *Self Service/Access Management,
Delivery and Retail, 12-13-01*

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Stamps by Mail Supply Order

Required Entry

Order No. (mm-dd-yy-ZIP+ 4) Example: 12-18-00-22209-6057

You MUST complete ALL fields on this form

To: STAMPS BY MAIL
CYRIL-SCOTT CO
PO BOX 627
LANCASTER OH 43130-0627

Office Name
Contact Name
Contact Telephone No. (Include area code)
Contact Fax No. (Include area code)
Contact Email Address

Telephone No. 800-466-0455 Fax No. 740-689-0210

Quantity

Table with 4 columns: Item, Specify No. of Packs (500 forms per pack), Unit Cost, Total. Rows include Form 3227 (English), Spanish-language forms, and Chinese-language forms.

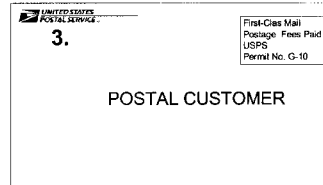
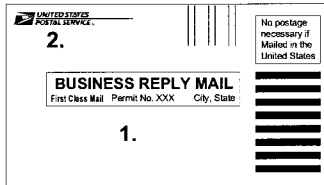
Ship to (Cannot ship to post office boxes):

(No., street, apt./ste., city, state, ZIP + 4)

Contact Name
Contact Telephone No. (Include area code)

Imprint Information

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)



1. Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4) 2 & 3. Return Address (MUST include ZIP + 4)

Form lines for entering address information for items 1, 2, and 3.

Payment Information: Orders will be shipped within 35 calendar days after receipt of order.

Actual delivery times will vary based upon the destination and the shipment method used.

Payment options: VISA IMPAC Card No., Ex. Date, Check (Include with order), USPS Money Order (Include with order). Includes fields for signatures and date.

If shipment is over 20,000 forms (40 packs), enter finance no. to be charged for transportation costs:

CUT ALONG DOTTED LINE



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What's in Store

This mailbox is for you.

Coming soon!

"The Employee Mailbox" is a new employee communication piece that has been designed with input from retail associates, managers, and postmasters. It will replace the 90-Day Calendar and will give you the information you need to do your job better and faster.

The Employee Mailbox will arrive December 15. Check it out to help your office increase revenue and Mystery Shopper scores!

Hot dog — Snoopy is on sale!

Doggone good deal

Just in time for the holiday gift-giving season, kids of all ages who love giving the Snoopy stationery will get it at a lower price (effective December 5). The Peanuts stationery is on sale at 50 percent off. (This does not include the Snoopy framed art.)

Holiday framed art sale

25% off

For the very first time, limited pieces of framed art are on sale in Postmark Gallery offices — at 25 percent off. A list of framed pieces on sale and discount stickers will be mailed directly to Postmark Gallery offices as well as posted on the intranet RPS Web site. Sale prices are in POS and were active December 5.

What's in Store

New in blue

*Uniform
update*

During the second phase of the retail uniform rollout, the Postal Service introduced heather gray bottoms, silver logo tie bar, black belt with silver logo buckle, and, for women, a silver logo button cover. As previously indicated, the Postal Service is reviewing other designs for women's neckwear and will let you know when a final decision is made.

Now for the news! The new style retail uniform bottoms will be available in navy blue beginning January 15. A new navy blue sweater will also be available in a repeated logo design cardigan beginning January 15. And the blue/gray-striped shirt will be available in a 60/40-cotton/polyester blend in addition to the current 65/35-polyester/cotton blend. Notify your vendor for these new items.

Remember that the silver logo button cover is for women only.

USPS TV message

*Message to
America*

"Neither snow, nor rain...nor a nation challenged." That television message from the Postal Service will run during nationally broadcast programs through January 6. The TV spot, featuring Carly Simon singing "Let the River Run," delivers this message — the 800,000 men and women of the Postal Service are doing their jobs with honor and pride, serving the American people, even in times of uncertainty and through the winds of change.

If you haven't seen it yet, check employee publications for air dates. Or from your home computer, log on to www.usps.com and view the TV spot through streaming video. Response to the message from the public and employees has been overwhelmingly positive.

Feedback

Send comments and questions to:

WHATS IN STORE
US POSTAL SERVICE
1735 N LYNN STREET RM 6042
ARLINGTON VA 22209-6057

What's in Store

Retail Coaches Corner

Welcome to the December Corner!

What's the goal of the Retail Coaches Corner?

The goal of the Retail Coaches Corner is to provide timely and relevant information for every employee who has responsibilities at the retail counter.

DMM Reminders

Oversized Rate — Available for Parcel Post and Parcel Select Only

Only Package Services Parcel Post® and Parcel Select™ have an oversized rate. Pieces measuring over 108 inches in combined length and girth, but not more than 130 inches in combined length and girth, are mailable at the applicable oversized rate. If the piece is over 130 inches, it's not mailable. Oversized rates are not available for Priority Mail® parcels. The maximum size for Priority Mail parcels is 108 inches in combined length and girth. Parcels exceeding 108 inches are not mailable at Priority Mail rates.

Balloon rates are available for Priority Mail, Parcel Post, and Parcel Select services. Parcels weighing under 15 pounds and measuring over 108 inches in combined length and girth are charged a minimum rate equal to the rate for 15-pound parcels addressed to the same zone.

Customer Education — Priority Mail or Express Mail Reminder

During this particularly heavy mailing season, please remember to communicate clearly to our customers the major difference in our two expedited services, Express Mail® and Priority Mail services. Express Mail service offers a money-back guarantee if the service commitment is not achieved. Priority Mail service offers a service standard and not a guarantee. Even when this service is used with any ancillary service such as Delivery Confirmation™ or Signature Confirmation™ service it is still a service standard and not a guarantee.

Refunds for Express Mail Corporate Account Customers Reminder

How is a refund processed for Express Mail service paid by an Express Mail Corporate Account (EMCA)? DMM section P014.5.7 states, "If the USPS determines that the mailer is entitled to a refund and postage was paid through an Express Mail Corporate Account or a federal government agency account, then the USPS refunds the postage by issuing a credit to that account within 5 business days."

In that refunds for EMCA customers are only to be processed through the Expedited Service Office (ESO), the customer can complete *PS Form 3533, Application and Voucher for Refund of Postage and Fees*, and submit it to the local unit. The completed form should then be forwarded to the District ESO for processing and credit to the customer's account through the Electronic Marketing Reporting System (EMRS).

Holiday Ideas — Stocking Stuffers

Surveys tell us that associates offer stamps 90 percent of the time as a suggested extra additional item to purchase. What about suggesting other products or services? Example: Offer phone cards or packaging products. Have a daily special item that every Sales and Services associate "suggests" to our customers. If you do suggest that customers purchase stamps, offer current/popular or commemoratives.

Happy Holidays

This is the 1-year anniversary of our Retail Coaches Corner. Have a safe and happy holiday season.

Your Comments are Welcome

- What kind of information do you need to see in the Corner for 2002?
- What best practices or success stories can you share to assist other retail units?

Questions or comments? Submit them via cc:Mail to *Retail Coaches Corner*.

What's in Store

THE EMPLOYEE MAILBOX

WE'VE GOT A NEW LOOK!

“The Employee Mailbox” Is Coming

In the next few days, you will see a **NEW** employee communication piece arriving at your office that will replace the 90-Day Calendar.

The Employee Mailbox has been designed with input from **Retail Associates, Managers, and Postmasters!**

Take a Look at the New “What’s in Store”

To reflect these changes and to better keep you informed, we have also redesigned the What’s in Store section in the *Postal Bulletin*.

Check out this section each month to:

- Find out specific stamp release dates.
- Learn proven ways to boost revenue.
- Discover the current focus for each Retail Drive Period.

What's in Store

THE EMPLOYEE MAILBOX

CURRENT CAMPAIGN

Small Businesses Make up What Percent of Our Revenue?

(a) 35% (b) 73% (c) 50% (d) 61%

Find the answer on The Employee Mailbox hanging up at your location.

This Drive Period is dedicated to communicating to our small business customers:

Tell Your Small Business Customers to pick up this Take-One brochure and help them discover how to make their business grow.

Learn More

about what the U.S. Postal Service® can do for **YOUR** small business customers:

- Check out the Take-One brochure.
- Visit www.usps.com/smallbiz/.













What's in Store

THE EMPLOYEE MAILBOX

JANUARY

BOOST WEEK

This icon means look for opportunities to sell that week's featured product/service. You'll help your office meet it's revenue goals!

SUN	MON	TUE	WED	THU	FRI	SAT
		1 Offices Closed NEW YEAR'S DAY	2  Make sure the New Year/ Small Business POP is properly displayed.	3	4  payday	5
6 	7	8	9	10	11	12
BOOST: Signature Confirmation™ Small business customers like to hear about the different options available to them.						
13 	14 	15	16	17	18  payday	19
BOOST: Certified Mail With Return Receipt Small business customers want to know about their mailing options.		Make sure Holiday Closing door sign is displayed				
20	21	22	23	24	25	26
Offices Closed MARTIN LUTHER KING JR. DAY		 BOOST: Signature Confirmation Remind customers they can view a copy of the signature by fax or mail.				AP 6 begins
27 	28	29	30	31	Stamp Releases in early January:  	
BOOST: Certified Mail With Return Receipt Let customers know they can get a receipt in the mail showing exactly when someone received their package.						

Refer to your Employee Mailbox hanging in the Employee Zone for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>

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475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Postal Bulletin Distribution

Postal Service Orders for Postal Bulletin

- New Order Change of Address/Quantity
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Postal Facility Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____

Person to Contact _____

() _____

Daytime Telephone _____

Current Quantity _____ New Quantity _____

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "PO0" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 5540
WASHINGTON DC 20260-5540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
ATTN SUPPLY REQUISITIONS
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

Public Orders for Postal Bulletin

- New Order Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Company Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____

() _____



Daytime Telephone _____

Subscription: Domestic - \$155.00 per year; International - \$193.75 per year

Subscription Orders: 202-512-1800

Subscription Inquiries: 202-512-1806 **Fax:** 202-512-2250

Single Copies (back to 16 issues): Domestic - \$12.00; International - \$15.00

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