

# POSTAL BULLETIN

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AZEEZALY S. JAFFER  
VICE PRESIDENT, PUBLIC AFFAIRS AND COMMUNICATIONS



December 2000

DISTRICT MANAGERS  
POSTMASTERS

SUBJECT: Black History Month

In February we celebrate Black History Month, reflecting on the progress, richness, and diversity of African-American achievements. Although February has been designated as the official month to celebrate Black history, every day is an occasion to highlight the monumental significance of African-American contributions and the vital role they have played in shaping America's history. Black history and American history are woven together.

Black History Month provides an opportunity to raise awareness of the *Black Heritage* commemorative stamp series and the 2001 honoree, Roy Wilkins. The U.S. Postal Service is committed to this popular stamp series, which helps educate Americans on the achievements and contributions of noted African-American leaders, inventors, educators, scientists, entrepreneurs, entertainers, and sports figures.

We encourage you to host special events in your community throughout the month of February, highlighting Roy Wilkins and the *Black Heritage* series. Take advantage of Black History Month by inspiring both children and adults to learn more about African-American history through the educational hobby of stamp collecting.

The *Roy Wilkins* stamp will be issued on January 24, 2001, and Black History Month launches nationally on February 1. The enclosed tool kit provides a step-by-step guide to help you plan your local Black History Month and *Roy Wilkins* second-day events and activities. The kit includes the following:

- Suggestions to generate publicity.
- Fill-in news releases for Black History Month events.
- A letter to the editor you can send to local newspapers announcing Black History Month/*Roy Wilkins* second-day ceremonies/events.
- Sample media advisory, public service announcement, and thank-you notes.
- Talking points for a speech to be given during local community events.
- Public Affairs and Government Relations contacts.

Please use this Black History Month Community Relations Tool Kit to help develop and plan your local events. Be sure to keep your area Public Affairs and Communications manager informed of your activities. Your support of this year's campaign is vital to its success.

cc: Area Vice Presidents  
Manager, Capital Metro Operations

475 L'ENFANT PLAZA SW  
WASHINGTON DC 20260-3100  
202-268-2143  
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P.S. AS ALWAYS, THANK YOU  
IN ADVANCE FOR YOUR  
CONTINUED SUPPORT  
OF THE STAMP PROGRAM

A



Publicity Kit begins on page 3.



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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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**The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.**



## PUBLICITY KIT

**National Black History Month****Publicity Ideas to Interest the Media***February is Black History Month*

There are many ways to interest local media in your Black History Month/Roy Wilkins second-day stamp events. Here are some methods to capture a reporter's attention:

*Note:* Black History Month events can be planned in conjunction with Roy Wilkins second-day stamp ceremonies. Although your event can raise awareness about the *Black Heritage* stamp series, please ensure that Roy Wilkins is the primary focus.

- Have a month-long Black History Month celebration involving employees and their families, school children, and congressional, civic, and community leaders. Involve those people in helping create a traveling or permanent African-American stamp collection exhibit that could either be placed in post office lobbies or taken to stamp events at libraries, schools, or museums throughout the month of February. Highlight a different honoree theme every week of the month. Some examples of different themes might include sports figures, entertainers, inventors, educators, leaders, and scientists.
  - Photo opportunity: Encourage media to cover the opening day of your exhibit. Media can take pictures of employees and community members setting up the exhibit to accompany an article about Black History Month.
  - Opening day of exhibit can include Roy Wilkins and the *Black Heritage* series stamp unveiling ceremony. Ask congressional, civic, and community leaders to participate in ceremonies.
- Invite local children to design stamps about African American history, and display their designs in the post office. Have local customers select the winners. Winners can be awarded *Black Heritage* or other commemorative stamp materials.
- Using this kit, spread the word about Black History Month and Roy Wilkins in your community by giving presentations and workshops to local elementary schools, library reading clubs, and community organizations like the Scouts and the Rotary Club.
- Look for opportunities to partner with local philatelic organizations that may be sponsoring local exhibits or second-day events. Offer to speak or conduct workshops, or organize volunteers from among your staff to help.
  - Help local after-school programs set up stamp-collecting clubs and share African-American history. Ask a local stamp collector to set up a display of stamp-collecting tools and philatelic materials, such as tongs, magnifier, perforation gauge, albums, first-day covers, and so on. Go online to the American Philatelic Society's Web site at [www.stamps.org](http://www.stamps.org) to find local chapters (including African-American stamp clubs) and affiliates that might be willing to help.

Implement any of these ideas, combine them, or brainstorm with your employees and come up with ideas of your own. Be sure to publicize each and every event to your local newspaper, radio, and television stations via press releases, media advisories, and letters to the media contained in this publicity kit. Don't forget to make follow-up telephone calls.

**Stamp Artwork**

To purchase stamp artwork for Roy Wilkins or other honorees in the *Black Heritage* commemorative stamp series, including color transparencies, color prints, and "enlargements," contact:

Keith George  
Dodge Color  
4827 Rugby Avenue, Ste. 100  
Bethesda, MD 20814-3028

E-mail: [marshall@dodgecolor.com](mailto:marshall@dodgecolor.com)  
Phone: 301-656-0025

Please plan ahead and allow enough time for production and shipping.

**Suggested Participating Organizations and Contact Information**

The information below is a suggested listing of partners for Roy Wilkins second-day events to help generate maximum exposure for the Roy Wilkins stamp and *Black Heritage* stamp series.

*University of Minnesota*

Mr. Wilkins is a distinguished alumnus of the university. The University of Minnesota Hubert H. Humphrey Institute of Public Affairs is home to the Roy Wilkins Center for Human Relations and Social Justice, directed by Samuel Myers, Jr., who holds the Roy Wilkins Chair in Human Relations and Social Justice. One of the university's newest and most popular residence halls is also named for Wilkins.

Contact: Amy Phenix  
 University of Minnesota  
 University News Service  
 Phone: 612-625-8510  
 E-mail: [phenix@mailbox.mail.umn.edu](mailto:phenix@mailbox.mail.umn.edu)

*National Association for the Advancement of Colored People (NAACP)*

Wilkins joined the NAACP in 1931 and led the organization from 1955 to 1977 as executive secretary and executive director. In 1934 Wilkins succeeded W.E.B. Du Bois as editor of *The Crisis* magazine holding that position for 15 years.

Contact: Office of Communications  
 Phone: 410-486-9227  
 E-mail: [communications@naacpnet.org](mailto:communications@naacpnet.org)

*Omega Psi Phi Fraternity, Inc.*

Wilkins was a charter member credited for forming the XI chapter of Omega Psi Phi Fraternity, Inc., at the University of Minnesota. He was very instrumental in paving the way for Omega Psi Phi's involvement with the NAACP.

Contact: Ed Davis  
 Public Relations Director  
 Phone: 404-284-5533  
 E-mail: [quepr@aol.com](mailto:quepr@aol.com)

**Black Heritage Series (1978 – 2001)**

*Harriet Tubman (February 1, 1978)*

Born a slave, abolitionist Tubman was the first African-American woman to be honored on a U.S. stamp, and the first honoree in the *Black Heritage* series. Tubman was the conductor for the famed Underground Railroad by which many slaves escaped to freedom in the years leading to the Civil War.

*Martin Luther King, Jr. (January 13, 1979)*

King is considered one of the most powerful and popular leaders of the African-American Civil Rights movement of the 1950s and 1960s. He spearheaded a massive peace movement through marches, sit-ins, boycotts, and demonstrations that profoundly and positively affected America's attitudes toward race relations. He was presented the Nobel Peace Prize in 1964.

*Benjamin Banneker (February 15, 1980)*

In 1753, Banneker constructed the first wooden striking clock made in America. At age 60 he was chosen by George Washington to help lay out blueprints for the Capitol in Washington, D.C.

*Whitney Moore Young, Jr. (January 30, 1981)*

Whitney Moore Young, Jr., served for 10 years as the executive director of the National Urban League. In 1969, he received the nation's highest civilian honor — the Medal of Freedom.

*Jackie Robinson (August 2, 1982)*

Jackie Robinson broke the Major League Baseball color barrier in 1947. After retirement from baseball in 1956, he remained active in civil rights and youth activities. In 1962, he became the first African American inducted into the Baseball Hall of Fame.

*Scott Joplin (June 9, 1983)*

A composer and pianist, he was the "King of Ragtime," fighting for recognition of ragtime as a significant genre in modern music. Some 50 years after his death, he was awarded the Pulitzer Prize for his ragtime opera *Treemonisha*.

*Dr. Carter G. Woodson (February 1, 1984)*

A prominent historian and the son of former slaves from Virginia, Woodson is credited with starting the observance of Negro History Week in 1926.

*Mary McLeod Bethune (March 5, 1985)*

A noted educator and social activist, Bethune was an advisor to President Franklin D. Roosevelt. She founded the National Council of Negro Women in 1935.

*Sojourner Truth (February 4, 1986)*

Born into slavery, Isabella Baum Free went to live in New York City after acquiring freedom. In 1843, she changed her name to Sojourner Truth and began traveling and lecturing on women's rights and the evils of slavery. She was considered one of the greatest orators of her time.

*Jean Baptiste DuSable (February 20, 1987)*

A pioneer and entrepreneur, DuSable was the first settler in the community that was known as the cornerstone of America's heartland — Chicago. The stamp was issued during the city's sesquicentennial.

*James Weldon Johnson (February 2, 1988)*

Johnson was noted as a lawyer, educator, and writer. His composition "Lift Every Voice and Sing" is sung today as the Black National Anthem.

*Phillip Randolph (February 3, 1989)*

An eloquent spokesperson for civil rights and minority labor, Randolph organized the Brotherhood of Sleeping Car Porters. After 10 years of fierce struggle, he achieved the first union contract signed by a white employee and an African-American leader.

*Ida B. Wells (February 1, 1990)*

Wells devoted her life to educating people about the horrors of discrimination and lynching.

*Jan E. Matzeliger (September 15, 1991)*

Matzeliger's invention, the shoe-lacing machine, patented in 1883, revolutionized the shoemaking industry and made mass-produced shoes a reality in America.

*W.E.B. Du Bois (January 31, 1992)*

Critic, editor, scholar, author, civil rights leader, and one of the most influential African Americans of the 20<sup>th</sup> century, Du Bois was one of the founders of the National Association for the Advancement of Colored People (NAACP) in 1909.

*Percy Lavon Julian (January 29, 1993)*

Julian won fame for his work as a research chemist. He synthesized cortisone for arthritis, a drug for glaucoma, and progesterone. In 1990, he was inducted into the National Inventors Hall of Fame.

*Dr. Allison Davis (February 1, 1994)*

A psychologist and educator, Davis served on the President's Commission on Civil Rights and was vice chairman of the Department of Labor's Commission Manpower Retraining during the Johnson and Nixon Administrations. He was a Fellow of the Academy of Arts and Sciences and of the National Academy of Education.

*Bessie Coleman (April 27, 1995)*

Coleman was the first woman to earn an international aviation license and the world's first licensed African American aviator.

*Ernest E. Just (February 1, 1996)*

Known primarily for his research in marine biology, Just pioneered experiments in the process of the fertilization of marine invertebrates. He also studied the fundamental role of the cell surface in the development of organisms.

*Benjamin O. Davis, Sr. (January 28, 1997)*

Davis distinguished himself in a long military career that saw him become the nation's first African-American Brigadier General. He was a driving force in the eventual integration of the U.S. armed forces.

*Madam C. J. Walker (January 28, 1998)*

Walker was an early 20<sup>th</sup> century beauty product pioneer and one of the nation's first female millionaires. An early advocate of women's economic independence and empowerment, her hair products manufacturing company employed thousands of women as sales agents and beauty consultants.

*Malcolm X (El-Hajj Malik El-Shabazz) (January 20, 1999)*

In the late 1950s Malcolm X emerged as a major spokesperson for African Americans. He was both a brilliant scholar and a fiery orator whose persuasive and passionate views helped define the debate on race relations.

*Patricia Roberts Harris (January 27, 2000)*

An extraordinary leader, committed public servant, and champion of civil rights, Harris dedicated her life to improving the quality of life for all Americans. She was the first African-American woman to hold a U.S. ambassadorship and the first African-American woman to serve as a member of a presidential Cabinet.

*Roy Wilkins (January 24, 2001)*

Wilkins advocated tirelessly for racial equality. In 1931 Wilkins joined the NAACP and led the organization from 1955 to 1977 as executive secretary and executive director. Under his leadership, the NAACP campaigned for the Civil Rights Act of 1964, the Voting Rights Act of 1965, and the Fair Housing Act of 1968. Wilkins helped organize the August 1963 March on Washington for Jobs and Freedom, during which he also delivered a speech.

## Speech Segment Talking Points

[Use talking points for speeches at local ceremonies and events to support Black History Month/Roy Wilkins second day of issue.]

[Recognize participants from other organizations.]

This month we celebrate Black History Month reflecting on the progress, richness, and diversity of African-American achievements.

Although February is devoted to Black History Month, every month is a celebration as we continually pay homage to the African Americans who were so instrumental in shaping America's history.

This year, the Postal Service's honoree for the *Black Heritage* commemorative stamp series is Roy Wilkins. He joins 23 other Honorees in the Postal Service's *Black Heritage* series, which salutes outstanding African-American activists, theorists, writers, educators, and leaders.

Roy Wilkins advocated tirelessly for racial equality. In 1931, he joined the NAACP and led the organization from 1955 to 1977 as executive secretary and executive director. Under his leadership, the NAACP campaigned for the Civil Rights Act of 1964, the Voting Rights Act of 1965, and the Fair Housing Act of 1968. Wilkins helped organize the August 1963 March on Washington for Jobs and Freedom, during which he also delivered a speech.

Other notable Americans in the series include Harriet Tubman, Martin Luther King, Jr., Jackie Robinson, Carter G. Woodson, Mary McLeod Bethune, Bessie Coleman, Ernest E. Just, Benjamin O. Davis, Sr., Madam C. J. Walker, Malcolm X, and Patricia Roberts Harris who was honored in January 2000.

African Americans have played a vital role in the shaping of America's history, and the U.S. Postal Service is committed to educate and inform America regarding their achievements and contributions.

There have been numerous e-mail rumors and newspaper articles stating that the U.S. Postal Service will discontinue its long-standing *Black Heritage* stamp series. That is absolutely untrue! It is unfortunate such rumors have spread. We are sincerely committed to honoring African Americans on stamps: given the popularity and importance of the *Black Heritage* stamps, there are no plans to discontinue the series.

Learning about our history and notable African Americans through stamps can help us learn more about today's world and ourselves.

We encourage children and adults to continually learn about black history and African Americans on stamps. There is a phenomenal story behind every commemorative stamp — stories that can take us back in time to learn about the greatest Americans.

Stamps can also take us back in time and help us relive moments in the past — moments that we cherish.

For more than 200 years the Postal Service has been a shining example of a public service institution that American people have come to rely on and trust. But in many ways, it's our commemorative stamp program that best connects the Postal Service with the American people.

This month, we hope children and adults of all ages will be participating in Black History Month activities around the country.

Thanks to all of you for joining us here today.

# # #

## Suggested Public Relations Timeline

*Note:* If you have questions or need assistance with any of these items, please contact your area's Public Affairs and Communications representative.

Action:	Suggested Timing:
1. Send invitations to local and area dignitaries.	A few weeks before event.
2. Send announcement and invitations to employees.	A few weeks before event.
3. Distribute calendar/weekend advisory to newspapers.	A few weeks before event.
4. Distribute public service announcement to radio/TV.	A few weeks before event.
5. Distribute news release.	A few weeks before event.
6. Distribute media advisory to all news media.	1 week before event.
7. Remind invited dignitaries about event via telephone.	5 days before event.
8. Redistribute media advisory to all news media.	1 to 2 days before event.
9. Make follow-up calls to local news media.	1 day before event.
10. Distribute day-of-issuance news release.	1 day of event.
11. Send letter to newspaper editor thanking community.	1 day after event's completion.
12. Send newspaper clips to area Public Affairs manager.	Within 1 week after event.

**Area Public Affairs and Communications Managers**

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# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## **PUBLIC SERVICE ANNOUNCEMENT FOR RADIO**

**Public Invited to Participate in Celebration of Black History Month;  
2001 Black Heritage Stamp Series Honoree, Roy Wilkins,  
Will Be Dedicated in [INSERT CITY] on [INSERT DATE]**

[INSERT CITY] postmaster [INSERT NAME] invites everyone to [INSERT LOCATION] to participate in activities surrounding the Postal Service's celebration of Black History Month and the unveiling of the 2001 *Black Heritage* stamp series honoree, Roy Wilkins, on [INSERT DAY AND DATE] from [INSERT TIME] to [INSERT TIME].

On that day children and adults will learn more about black history and African Americans on stamps. Activities include [DESCRIBE ACTIVITIES].

Come take a moment to celebrate African-American history with stamps. It's an educational way to learn about the historic people, places, and events printed on U.S. postage stamps each year.

– end –





# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## BLACK HISTORY MONTH CELEBRATION IN [INSERT CITY] FEATURES AFRICAN-AMERICAN HISTORY ON STAMPS

### Tribute Given to Black Heritage Stamp Series Honoree Roy Wilkins

[INSERT YOUR CITY, STATE] — As part of Black History Month celebration, the U.S. Postal Service, National Association for the Advancement of Colored People (NAACP), and Omega Psi Phi Fraternity Inc. **[IF PARTICIPATING]** will join together to pay homage to the 2001 honoree in the U.S. Postal Service's *Black Heritage* commemorative stamp series.

Roy Wilkins, former NAACP executive secretary and executive director and civil rights leader, became the 24<sup>th</sup> American honored in the long-running series. The stamp was issued in January 2001.

The celebration comes to [INSERT CITY] with a special ceremony scheduled for [INSERT EXACT TIME OF EVENT] on [INSERT DATE] at the [INSERT NAME OF POST OFFICE, LIBRARY, SCHOOL, MUSEUM, ETC. WHERE EVENT IS HELD].

[INSERT EVENT AGENDA]

[INSERT QUOTE FROM USPS UNVEILING OFFICIAL]

[INSERT QUOTE FROM NAACP OR OMEGA PSI PHI FRATERNITY OFFICIAL]

**[FEEL FREE TO USE THE FOLLOWING BACKGROUND INFORMATION AND CUSTOMIZE FOR INSERTION INTO YOUR RELEASE]** Wilkins joins 23 other honorees in the Postal Service's *Black Heritage* series, which salutes outstanding African-American activists, theorists, writers, educators, and leaders. Other notable Americans in the series include Harriet Tubman, Martin Luther King, Jr., Benjamin Banneker, Jackie Robinson, Carter G. Woodson, Mary McLeod Bethune, W.E.B. Du Bois, Bessie Coleman, Ernest E. Just, Benjamin O. Davis, Sr., Madam C.J. Walker, Malcolm X (El-Hajj Malik El-Shabazz), and Patricia Roberts Harris, who was honored in January 2000.

Born in St. Louis, Missouri, on August 30, 1901, Wilkins was raised in the home of an aunt and uncle living in St. Paul, Minnesota. He graduated from the University of Minnesota in 1923, receiving a B.A. in Sociology with a minor in journalism. On September 8, 1981, Wilkins died in New York City at the age of 80.

Wilkins joined the NAACP in 1931 as assistant executive secretary. He led the NAACP from 1955 to 1977 as executive secretary and executive director. In 1934, Wilkins put his editorial talent to work for the NAACP, succeeding W.E.B. Du Bois as editor of *The Crisis* magazine, holding that position for 15 years.

Wilkins advocated nonviolent means and the use of the legal system to achieve racial equality and to advance the rights of African Americans. Under his leadership, the NAACP campaigned for the Civil Rights Act of 1964, the Voting Rights Act of 1965, and the Fair Housing Act of 1968. Along with other civil rights leaders, Wilkins helped organize the August 1963 March on Washington for Jobs and Freedom, during which he also delivered a speech.

In 1964, he was awarded the NAACP's Spingarn Medal, its highest award honoring outstanding achievement by an African American. Other awards he received include the Freedom House Award, Theodore Roosevelt Distinguished Service Medal, Presidential Medal of Freedom, Zale Award, and the Russwurm Award of the National Newspaper Publishers Association. A Roy Wilkins Memorial was constructed in 1995 in St. Paul, Minnesota.

The Postal Service continues its commitment to honoring the historical achievements and contributions of African Americans. The *Black Heritage* stamp series is very popular and, given its significant educational importance, will continue in the future.

###





# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## MEDIA ADVISORY

### BLACK HISTORY MONTH CELEBRATION IN [INSERT CITY] HIGHLIGHTS ACCOMPLISHMENTS OF AFRICAN AMERICANS ON STAMPS

- EVENT:** The U.S. Postal Service teams up with the National Association for the Advancement of Colored People (NAACP) and Omega Psi Phi Fraternity, Inc., for Black History Month celebration. Unveiling of *Roy Wilkins*, 2001 honoree for *Black Heritage* commemorative postage stamp. **[CHANGE OR ADD TO THIS INFO IF YOUR EVENT IS DIFFERENT, BUT KEEP IT SHORT]**
- WHO:** **[LIST ONLY DIGNITARIES, KEY POSTAL OFFICIALS, AND ANY WELL-KNOWN SPECIAL GUESTS PARTICIPATING AND/OR ATTENDING EVENT]**
- WHAT:** **[DESCRIBE WHAT MAKES EVENT NEWSWORTHY — LIST ANY ENTERTAINMENT, REFRESHMENTS, SALES, ETC.]**
- WHEN:** **[INSERT HOUR, DAY, DATE]**
- WHERE:** **[INSERT EXACT LOCATION OF EVENT]**
- Background:** Wilkins joined the NAACP in 1931 and led the organization from 1955 to 1977 as executive secretary and executive director. Under his leadership, the NAACP campaigned for the Civil Rights Act of 1964, the Voting Rights Act of 1965, and the Fair Housing Act of 1968. Along with other civil rights leaders, he helped organize the August 1963 March on Washington for Jobs and Freedom, during which he also delivered a speech. In 1964, he was awarded the NAACP's Spingarn Medal, its highest award honoring outstanding achievement by an African American. Wilkins was also a charter member of the XI chapter of Omega Psi Phi Fraternity, Inc., at the University of Minnesota.
- Contact:** **[LIST AREA PUBLIC AFFAIRS AND COMMUNICATIONS REPRESENTATIVE OR POSTMASTER'S NAME AND PHONE NUMBER]**

###

Day after the event:

**SAMPLE LETTER TO LOCAL NEWSPAPER EDITOR  
THANKING RESIDENTS FOR SUPPORT**

**[INSERT DATE]**

**[INSERT NAME]**

**[INSERT TITLE]**

**[INSERT NAME OF PUBLICATION]**

**[INSERT ADDRESS]**

**[INSERT CITY, STATE, ZIP+4]**

Dear **[INSERT TITLE AND NAME]**:

I want to thank the citizens of **[INSERT CITY NAME]** for their enthusiasm and support in making yesterday's Black History Month celebration such a successful event for our community and for the U.S. Postal Service.

African Americans have played a vital role in the shaping of America's history. The U.S. Postal Service continues its commitment to honoring the historical achievements and contributions of noted African-American leaders, inventors, educators, scientists, entrepreneurs, entertainers and sports figures. The *Black Heritage* series, along with other stamps, pays tribute to these individuals.

Our nation's commemorative stamp program has been developed over the past 100 years largely through the participation of the American people. Their stamp ideas and suggestions are instrumental in helping the Postal Service honor some of the greatest achievements and achievers who have made our country great.

Again, thanks to everyone in our community who participated in our Black History Month celebration. We hope everyone enjoyed celebrating African-American history with stamps.

Sincerely,

**[SIGN]**

**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

## Participation of Public Officials

Black History Month events are a perfect opportunity to involve elected public officials in an important and positive local event. They are likely to have a keen interest in the event, as it provides elected representatives a chance to interact with constituents in a friendly, civic setting with secured media coverage.

You are encouraged to reach out directly to your federal, state, and local elected officials. *Government Relations representatives are available to assist you in coordinating political involvement and would be pleased to help in any way.*

This Black History Month Community Relations Tool Kit contains simple guidelines, sample letters, a suggested invitation list, and the names and telephone numbers of your Government Relations contacts.

### *Before the Event*

**Send a written invitation** 4 to 6 weeks before the event to your two U.S. Senators, your congressional representatives, your state governor, and the mayor of your community. Please include any other local elected officials you feel would be appropriate. The local postmaster should sign the invitations.

**Follow up** the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.

**Keep in touch** with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (i.e., who else is participating, where and when to meet, what his or her role will be, etc.) Stress that remarks should be brief and limited to the unveiling of the *Roy Wilkins* and *Black Heritage* stamps and recognition of the role the U.S. Postal Service continually plays in celebrating African-American history with stamps.

**Include names** of all participating elected officials on the "official program" as honored guests, and mention them in all media advisories.

**Provide a courtesy copy** of the program to the elected official in advance.

### *After the Event*

**Send a written thank-you** letter to all elected officials who participated in the ceremony, expressing your appreciation.

**Provide copies** of any newspaper articles about the event to their offices. Even though they might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.

**Provide a supply of extra cachets** with the special cancellation, if applicable, to elected officials, even to those who could not attend. These make great give-aways and serve as a positive reminder of the event.

**Obtain and frame a photo** of the elected official posing beside the stamp image and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.

**Keep in touch** with your elected officials. Good relationships are built over time.

# # #

**SAMPLE INVITATION TO PUBLIC OFFICIALS****[INSERT DATE]****[INSERT NAME]****[INSERT TITLE]****[INSERT ORGANIZATION]****[INSERT ADDRESS]****[INSERT CITY, STATE, ZIP+4]**Dear **[INSERT TITLE AND NAME]**:

Employees of the **[INSERT NAME]** Post Office invite you to be an honored guest at a special ceremony celebrating Black History Month on **[DATE]** at **[TIME]**. During our ceremony, the United States Postal Service will dedicate the *Roy Wilkins* **[AND/OR series]** commemorative stamp **[OR stamps IF DEDICATING ENTIRE SERIES]**.

The Postal Service values its role as a community leader, and we believe that our commemorative stamp program gives us an opportunity to connect with customers in a very personal and entertaining way. During our ceremony, children and adults alike will have an opportunity to learn about the achievements and contributions of African-American leaders, inventors, educators, scientists, entrepreneurs, entertainers, and sports figures.

At the stamp ceremony, you will be invited to say a few words about the *Roy Wilkins* **[AND/OR Black Heritage series]** stamps and any comments you may have about African-American history. We expect significant press coverage of the ceremony and a good size crowd, including families, schools, and civic organizations.

We hope you will join us for our stamp unveiling and special Black History Month celebration. Please confirm your participation by calling **[NAME OF CONTACT]** at **[TELEPHONE NUMBER]** as soon as possible.

Sincerely,

**[SIGN]****[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

**SAMPLE THANK-YOU LETTER TO PUBLIC  
OFFICIALS/PARTICIPATING ORGANIZATIONS**

**[INSERT DATE]**

**[INSERT NAME]**

**[INSERT TITLE]**

**[INSERT ORGANIZATION]**

**[INSERT ADDRESS]**

**[INSERT CITY, STATE, ZIP+4]**

Dear **[INSERT TITLE AND NAME]:**

On behalf of the United States Postal Service, I want to thank you for joining us during our special ceremony celebrating Black History Month and the dedication of the *Roy Wilkins* **[AND/OR Black Heritage series]** commemorative postage stamps. It was a wonderful event for **[INSERT NAME OF COMMUNITY]**, and your participation helped make it a success.

All of us in the Postal Service are extremely proud of the role our organization has played as a community leader and in commemorating many of the people, places, and events that have made our country great. The stamp unveiling ceremony was a wonderful way for us to share African-American history on stamps with our friends, neighbors, children and customers here in **[INSERT NAME OF COMMUNITY]**. I am enclosing 10 copies of our special cancellation **[IF APPLICABLE]** for you to share with your constituents, as well as copies of press clippings and photographs that recorded the event **[IF APPLICABLE]**.

The Postal Service will continue to provide reliable, cost-effective service to our customers through the ongoing development of our world-class communications network. I look forward to working with you on future community events. If I can be of assistance with any postal matter, please contact me at **[TELEPHONE NUMBER]**.

Sincerely,

**[SIGN]**

**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

## Government Relations Contacts

We can help! Your Government Relations Representatives are here to serve you. As you plan your Black History Month events — or any special civic event — please let us know.

### *Alphabetical State/Representative Listing*

Alabama	Laurie Solnik	x 3743
Alaska	Jennifer Alvarez	x 7839
American Samoa	Jennifer Alvarez	x 7839
Arizona	Renee Gadson	x 7217
Arkansas	Judy Principe	x 3744
California	Bill Weagley	x 3745
Connecticut	Dana Williamson	x 6028
Colorado	Renee Gadson	x 7217
Delaware	Dana Williamson	x 6028
District of Columbia	Robert Warden	x 3755
Florida	Laurie Solnik	x 3743
Georgia	Jim Quirk	X 8468
Guam	Jennifer Alvarez	x 7839
Hawaii	Jennifer Alvarez	x 7839
Idaho	Jennifer Alvarez	x 7839
Illinois	Yolanda Womack	x 3750
Indiana	Robert Warden	x 3755
Iowa	Sheila Meyers	x 7505
Kansas	Renee Gadson	x 7217
Kentucky	Faith Beamon	x 3754
Louisiana	Judy Principe	x 3744
Maine	Katherine Sitterle	x 6027
Maryland	Robert Warden	x 3755
Massachusetts	Dana Williamson	x 6028
Michigan	Yolanda Womack	x 3750
Minnesota	Sheila Meyers	x 7505
Mississippi	Laurie Solnik	x 3743
Missouri	Sheila Meyers	x 7505
Montana	Jennifer Alvarez	x 7839
Nebraska	Sheila Meyers	x 7505
Nevada	Jennifer Alvarez	x 7839
New Hampshire	Dana Williamson	x 6028
New Jersey	Dana Williamson	x 6028
New Mexico	Renee Gadson	x 7217
New York	Katherine Sitterle	x 6027
North Carolina	Jim Quirk	x 8468
North Dakota	Sheila Meyers	x 7505
Ohio	Faith Beamon	x 3754
Oklahoma	Judy Principe	x 3744
Oregon	Jennifer Alvarez	x 7839
Pennsylvania	Robert Warden	x 3755
Puerto Rico	Katherine Sitterle	x 6027
Rhode Island	Dana Williamson	x 6028
South Carolina	Jim Quirk	x 8468

South Dakota	Sheila Meyers	x 7505
Tennessee	Jim Quirk	x 8468
Texas	Judy Principe	x 3744
Utah	Renee Gadson	x 7217
Vermont	Katherine Sitterle	x 6027
Virgin Islands	Katherine Sitterle	x 6027
Virginia	Faith Beamon	x 3754
Washington	Jennifer Alvarez	x 7839
West Virginia	Faith Beamon	x 3754
Wisconsin	Yolanda Womack	x 3750
Wyoming	Renee Gadson	x 7217

*Note:* Area code and prefix for all extensions is 202-268-XXXX.

— *Community Relations,  
Public Affairs and Communications, 12-28-00*



# Child Alert Program

December 2000

## Have You Seen Any of These Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



**Marta Piedras**  
 Born: 2-22-91  
 Date Missing: 7-1-98  
 Missing From: Orick, CA



**Bethany Tiner**  
 Age Progression to 6 Years  
 Born: 6-2-93  
 Date Missing: 1-1-97  
 Missing From: Oak Harbor, WA



**Jennifer Hughes**  
 Age Progression to 21 Years  
 Born: 1-9-79  
 Date Missing: 12-1-96  
 Missing From: Fayetteville, NC



**Sarena Glenn**  
 Born: 10-16-85  
 Date Missing: 12-1-96  
 Missing From: Fayetteville, NC



**Brent Hughes**  
 Born: 4-18-92  
 Date Missing: 12-1-96  
 Missing From: Fayetteville, NC



**Brenttany Hughes**  
 Born: 4-18-92  
 Date Missing: 12-1-96  
 Missing From: Fayetteville, NC

**Please call the National Center for Missing and Exploited Children  
 Hot Line 1-800-843-5678  
 TDD 1-800-826-7653**

### **Missing Children Poster Display Instructions**

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by NCMEC.

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all postal facilities in their districts. Missing Children posters are to be displayed for 30 days in post office lobbies, workroom floor areas, and other postal facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service only as described above. If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local post offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

December 2000

## Have You Seen Any of These Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



**Lashay Jackson**  
Age Progression to 18 Years  
Born: 11-16-82  
Date Missing: 5-20-99  
Missing From: Alexandria, VA



**Linda Correa**  
Born: 5-11-84  
Date Missing: 2-4-99  
Missing From: Milwaukee, WI



**Jorge Flores**  
Born: 2-21-83  
Date Missing: 9-9-99  
Missing From: Norwalk, CA



**Nicole Brewer**  
Born: 3-19-84  
Date Missing: 11-17-99  
Missing From: Victorville, CA



**Dawn Wells**  
Born: 5-30-83  
Date Missing: 5-12-99  
Missing From: Cleveland, OH



**Courtney Johnson**  
Born: 11-27-87  
Date Missing: 11-27-00  
Missing From: Upper Darby, PA



**Elizabeth Buchanan**  
Born: 4-15-83  
Date Missing: 10-29-99  
Missing From: Nashville, TN

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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# Customer Relations

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Operations at 800-419-2769 at least one month preceding the requested delivery dates. The

Postal Service also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
The Territory Ahead Fall Sale	Standard A/ Flat	1/1-1/3	1.9	Nationwide	CarRt, 3/5-Digit	RR Donnelley, Lancaster, PA; 52 pages
Eddie Bauer, Inc. Ultimate Winter Sale	Standard A/ Flat	1/2-1/4	4.9	Nationwide	CarRt, 3/5-Digit	RR Donnelley, Warsaw, IN
Smithsonian Spring Preview 1	Standard A/ Catalog	1/2-1/5	1.9	Nationwide	CarRt, 3/5-Digit, Basic, Barcode	Quad Graphics, Lomira, WI; 8" x 8", 80 pages
Costco Wallet 2001	Standard A/ Letter	1/2-1/15	14.0	Nationwide	3/5-Digit, Basic, Barcode	Falcon Communication; 3.68" x 7.13", 32-page booklet
Costco Wallet Wrap 2001	Standard A/ Letter	1/2-1/15	3.6	Nationwide	3/5-Digit, Basic, Barcode	Falcon Communication; 5.375" x 8.68", booklet
JC Penney Clearance	Standard A/ Catalog	1/5-1/8	2.0	Nationwide	CarRt	Perry Judd
JC Penney Furniture & Home Sale	Standard A/ Catalog	1/6-1/11	12.4	Nationwide	CarRt	Quebecor World
JC Penney 25% Off Red Tag	Standard A/ Postcard	1/8-1/10	11.0	Nationwide	CarRt	Harte-Hanks
The Sportsman's Guide January Surplus	Standard A/ Catalog	1/8-1/11	1.0	Nationwide	CarRt, 3/5-Digit	Quebecor World, Franklin, KY

# Domestic Mail

## DMM REVISION

### Parcel Post ZIP Code Changes

Effective December 28, 2000, *Domestic Mail Manual* (DMM) E652 Exhibit 7.0 is amended to add a ZIP Code to the Parcel Post exception list.

This revision will appear in the next printed version of the DMM and is included in the monthly update of the online DMM available via Postal Explorer (<http://pe.usps.gov>).

### Domestic Mail Manual (DMM)

<b>E</b>	<b>Eligibility</b>	*	*	*	*	*
<b>E600</b>	<b>Standard Mail</b>	*	*	*	*	*
<b>E650</b>	<b>Destination Entry</b>	*	*	*	*	*
<b>E652</b>	<b>Parcel Post</b>	*	*	*	*	*

### 7.0 DELIVERY FACILITY EXCEPTIONS TO THE "MAJORITY OF CITY CARRIERS" RULE

\* \* \* \* \*

#### Exhibit 7.0 Delivery Facility Exceptions to the "Majority of City Carriers" Rule

[Amend Exhibit 652.7.0 by adding the following entry:]

ZIP Code	Facility Name
NEW JERSEY 07470	Main Office

— Operational Requirements, Operations Planning and Processing, 12-28-00

\$5 cover charge.  
\$30 for drinks.  
\$10,000 drunk driving arrest.

You can't put a price on a safe ride home.

Impaired driving is a leading cause of death for people under the age of 30. The added tragedy is that drunk and drugged driving is entirely preventable. There are alternatives:

- Designate a sober driver.
- Call a taxi cab.
- Stay the night where you are.

If you don't find a safe way home, consider yourself lucky if you are arrested. If you drive after drinking or using drugs, you can lose your life.

Remember: When You Drink & Drive. You Lose.



### APO/FPO Changes

The following changes appear in the APO/FPO table that is also published in its entirety in this *Postal Bulletin* (22040) (see pages 23–33).

APO/FPO	Action	Effective Date	See Restrictions
09344	Close	Immediately	
09802	Close	Immediately	
09809	Close	Immediately	

— *International Network Operations, Network Operations Management, 12-28-00*

### Overseas Military Mail

Mail addressed to or from military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes, which appear on the page following the table.

Acceptance clerks should use this table with the Integrated Retail Terminal (IRT) or POS ONE terminal to

determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month. Changes from the previous month's listing are in bold type.

### Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09001	Not Active	09029	Not Active	09057	Not Active
09002	Not Active	09030	Not Active	09058	B-B1-C-D-U
09003	Not Active	09031	B-B1-C-D-U	09059	B-B1-C-D-U
09004	Not Active	09032	Not Active	09060	B-B1-C-D-U
09005	Not Active	09033	B-B1-C-D-U	09061	Not Active
09006	Not Active	09034	B-B1-C-D-U	09062	Not Active
09007	B-B1-C-D-U	09035	Not Active	09063	B-B1-C-D-L-U
09008	Not Active	09036	B-B1-C-D-U	09064	Not Active
09009	B-B1-C-D-U	09037	Not Active	09065	Not Active
09010	Not Active	09038	Not Active	09066	Not Active
09011	Not Active	09039	Not Active	09067	B-B1-C-D-U
09012	B-B1-C-D-U	09040	Not Active	09068	Not Active
09013	B-B1-C-D-U-Z1	09041	Not Active	09069	B-B1-C-D-U
09014	B-B1-C-D-U	09042	B-B1-C-D-U	09070	Not Active
09015	Not Active	09043	Not Active	09071	Not Active
09016	Not Active	09044	Not Active	09072	Not Active
09017	Not Active	09045	B-B1-C-D-U	09073	Not Active
09018	Not Active	09046	B-B1-C-D-U	09074	B-B1-C-D-U
09019	Not Active	09047	Not Active	09075	Not Active
09020	Not Active	09048	Not Active	09076	B-B1-C-D-U
09021	B-B1-C-D-U	09049	Not Active	09077	Not Active
09022	Not Active	09050	B-B1-C-D-U	09078	Not Active
09023	Not Active	09051	Not Active	09079	Not Active
09024	Not Active	09052	Not Active	09080	B-B1-C-D-U
09025	Not Active	09053	B-B1-C-D-U	09081	B-B1-C-D-U
09026	Not Active	09054	B-B1-C-D-U	09082	Not Active
09027	Not Active	09055	Not Active	09083	Not Active
09028	B-B1-C-D-U	09056	B-B1-C-D-U	09084	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09085	Not Active	09143	B-B1-C-D-U	09202	Not Active
09086	B-B1-C-D-U	09144	Not Active	09203	Not Active
09087	Not Active	09145	Not Active	09204	Not Active
09088	Not Active	09146	Not Active	09205	Not Active
09089	B-B1-C-D-U	09147	Not Active	09206	Not Active
09090	B-B1-C-D-U	09148	Not Active	09207	Not Active
09091	Not Active	09149	Not Active	09208	Not Active
09092	Not Active	09150	Not Active	09209	Not Active
09093	Not Active	09151	Not Active	09210	Not Active
09094	B-B1-C-D	09152	Not Active	09211	B-B1-C-D-U
09095	B-B1-C-D-U	09153	Not Active	09212	B-B1-C-D-U
09096	B-B1-C-D-U	09154	B-B1-C-D-U	09213	B-B1-C-D-U
09097	Not Active	09155	Not Active	09214	B-B1-C-D-U
09098	B-B1-C-D-U	09156	Not Active	09215	Not Active
09099	B-B1-C-D-U	09157	Not Active	09216	Not Active
09100	B-B1-C-D-U	09158	Not Active	09217	Not Active
09101	Not Active	09159	Not Active	09218	Not Active
09102	B-B1-C-D-U	09160	Not Active	09219	Not Active
09103	B-B1-D-U	09161	Not Active	09220	Not Active
09104	B-B1-C-D-U	09162	Not Active	09221	Not Active
09105	Not Active	09163	Not Active	09222	Not Active
09106	Not Active	09164	Not Active	09223	Not Active
09107	B-B1-C-D-U	09165	B-B1-C-D-U	09224	Not Active
09108	Not Active	09166	B-B1-C-D-U	09225	B-B1-C-D-U
09109	Not Active	09167	Not Active	09226	B-B1-C-D-U
09110	B-B1-C-D-U	09168	Not Active	09227	B-B1-C-D-U
09111	B-B1-C-D-U	09169	B-B1-C-D-U	09228	Not Active
09112	B-B1-C-D-U	09170	Not Active	09229	B-B1-C-D-U
09113	Not Active	09171	Not Active	09230	Not Active
09114	B-B1-C-D-U	09172	B-B1-C-D-U	09231	Not Active
09115	Not Active	09173	B-B1-C-D-U	09232	Not Active
09116	Not Active	09174	Not Active	09233	Not Active
09117	Not Active	09175	B-B1-C-D-U	09234	Not Active
09118	Not Active	09176	Not Active	09235	Not Active
09119	Not Active	09177	B-B1-C-D-U	09236	Not Active
09120	Not Active	09178	Not Active	09237	B-B1-C-D-U
09121	Not Active	09179	Not Active	09238	Not Active
09122	Not Active	09180	B-B1-C-D-U	09239	Not Active
09123	B-B1-C-D-U	09181	Not Active	09240	Not Active
09124	Not Active	09182	B-B1-C-D-U	09241	Not Active
09125	Not Active	09183	B-B1-C-D-U	09242	Not Active
09126	B-B1-C-D	09184	Not Active	09243	Not Active
09127	Not Active	09185	B-B1-C-D-U	09244	B-B1-C-D-U
09128	B-B1-C-D-U	09186	B-B1-C-D-U	09245	B-B1-C-D-U
09129	Not Active	09187	Not Active	09246	Not Active
09130	Not Active	09188	Not Active	09247	Not Active
09131	B-B1-C-D-U	09189	Not Active	09248	Not Active
09132	Not Active	09190	Not Active	09249	Not Active
09133	Not Active	09191	Not Active	09250	B-B1-C-D-U
09134	Not Active	09192	Not Active	09251	Not Active
09135	X (11/15/00 to 01/15/01)	09193	Not Active	09252	B-B1-C-D-U
09136	B-B1-C-D	09194	Not Active	09253	Not Active
09137	B-B1-C-D-U	09195	Not Active	09254	Not Active
09138	B-B1-C-D-U	09196	Not Active	09255	Not Active
09139	B-B1-C-D	09197	Not Active	09256	Not Active
09140	B-B1-C-D-U	09198	Not Active	09257	Not Active
09141	Not Active	09199	Not Active	09258	Not Active
09142	B-B1-C-D-U	09201	Not Active	09259	Not Active



APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09260	Not Active	09319	Not Active	09377	Not Active
09261	Not Active	09320	Not Active	09378	Not Active
09262	B-B1-C-D-U	09321	Not Active	09379	Not Active
09263	B-B1-C-D-U	09322	Not Active	09380	Not Active
09264	B-B1-C-D-U	09323	Not Active	09381	Not Active
09265	B-B1-C-D-N-U	09324	Not Active	09382	Not Active
09266	B-B1-C-D-U	09325	Not Active	09383	Not Active
09267	B-B1-C-D-U	09326	Not Active	09384	Not Active
09268	Not Active	09327	Not Active	09385	Not Active
09269	Not Active	09328	Not Active	09386	Not Active
09270	Not Active	09329	Not Active	09387	Not Active
09271	Not Active	09330	Not Active	09388	Not Active
09272	Not Active	09331	Not Active	09389	Not Active
09273	Not Active	09332	Not Active	09390	Not Active
09274	Not Active	09333	Not Active	09391	B-B1-X
09275	Not Active	09334	Not Active	09392	B-B1
09276	Not Active	09335	Not Active	09393	Not Active
09277	Not Active	09336	Not Active	09394	Not Active
09278	Not Active	09337	Not Active	09395	Not Active
09279	Not Active	09338	Not Active	09396	A-B-B1-F
09280	Not Active	09339	Not Active	09397	A-B-B1-C1-F-R-X
09281	Not Active	09340	A-B-B1-C1-F-R	09398	B-B1-X
09282	Not Active	09341	Not Active	09399	B-B1-C-D-U-X
09283	Not Active	09342	Not Active	09401	Not Active
09284	Not Active	09343	Not Active	09402	Not Active
09285	Not Active	<b>09344</b>	<b>Not Active</b>	09403	Not Active
09286	Not Active	09345	Not Active	09404	Not Active
09287	Not Active	09346	Not Active	09405	Not Active
09288	Not Active	09347	Not Active	09406	Not Active
09289	Not Active	09348	Not Active	09407	Not Active
09290	Not Active	09349	Not Active	09408	Not Active
09291	Not Active	09350	Not Active	09409	B-B1-C-C1-U
09292	Not Active	09351	Not Active	09410	Not Active
09293	Not Active	09352	Not Active	09411	Not Active
09294	Not Active	09353	Not Active	09412	Not Active
09295	Not Active	09354	Not Active	09413	Not Active
09296	Not Active	09355	Not Active	09414	Not Active
09297	Not Active	09356	Not Active	09415	Not Active
09298	Not Active	09357	Not Active	09416	Not Active
09299	Not Active	09358	Not Active	09417	Not Active
09301	Not Active	09359	Not Active	09418	Not Active
09302	B-B1-E2-F-H1-R-R1-U2-Z1	09360	Not Active	09419	Not Active
09303	B-B1-E2-F-H1-R-R1-U2-Z1	09361	Not Active	09420	Not Active
09304	B-B1-E2-F-H1-R-R1-U2-Z1	09362	Not Active	09421	B-B1-C-C1-U
09305	B-B1-E2-F-H1-R-R1-U2-Z1	09363	Not Active	09422	Not Active
09306	Not Active	09364	Not Active	09423	Not Active
09307	Not Active	09365	Not Active	09424	Not Active
09308	Not Active	09366	Not Active	09425	Not Active
09309	Not Active	09367	Not Active	09426	Not Active
09310	Not Active	09368	Not Active	09427	Not Active
09311	Not Active	09369	Not Active	09428	Not Active
09312	Not Active	09370	Not Active	09429	Not Active
09313	Not Active	09371	Not Active	09430	Not Active
09314	Not Active	09372	Not Active	09431	Not Active
09315	Not Active	09373	Not Active	09432	Not Active
09316	Not Active	09374	Not Active	09433	Not Active
09317	Not Active	09375	Not Active	09434	Not Active
09318	Not Active	09376	Not Active	09435	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09436	Not Active	09494	B-B1-C-C1-U	09553	Not Active
09437	Not Active	09495	Not Active	09554	B-B1
09438	Not Active	09496	B-B1-C-C1-U	09555	Not Active
09439	Not Active	09497	Not Active	09556	B
09440	Not Active	09498	B-B1-C-C1-U	09557	B
09441	Not Active	09499	B-B1-C-C1-U	09558	B
09442	Not Active	09501	B	09559	Not Active
09443	Not Active	09502	B	09560	Not Active
09444	Not Active	09503	B	09561	Not Active
09445	Not Active	09504	B	09562	Not Active
09446	Not Active	09505	B	09563	B
09447	B-B1-C-C1-U	09506	B	09564	B
09448	Not Active	09507	B	09565	B
09449	Not Active	09508	B	09566	B
09450	Not Active	09509	B	09567	B
09451	Not Active	09510	B	09568	B
09452	Not Active	09511	B	09569	B
09453	Not Active	09512	Not Active	09570	B
09454	B-B1-C-C1-U	09513	Not Active	09571	Not Active
09455	Not Active	09514	Not Active	09572	Not Active
09456	B-B1-C-C1-U	09515	Not Active	09573	B
09457	Not Active	09516	Not Active	09574	B
09458	Not Active	09517	B	09575	B
09459	B-B1-C-C1-U	09518	Not Active	09576	B
09460	Not Active	09519	Not Active	09577	B
09461	B-B1-C-C1-U	09520	Not Active	09578	B
09462	Not Active	09521	B	09579	B
09463	B-B1-C-C1-U	09522	Not Active	09580	Not Active
09464	B-B1-C-C1-U	09523	Not Active	09581	B
09465	Not Active	09524	B	09582	B
09466	Not Active	09525	Not Active	09583	Not Active
09467	Not Active	09526	Not Active	09584	Not Active
09468	B-B1-C-C1-U	09527	Not Active	09585	Not Active
09469	B-B1-C-C1-U	09528	Not Active	09586	B
09470	B-B1-C-C1-U	09529	Not Active	09587	B
09471	Not Active	09530	Not Active	09588	B
09472	Not Active	09531	Not Active	09589	Not Active
09473	Not Active	09532	B	09590	B
09474	Not Active	09533	Not Active	09591	B
09475	Not Active	09534	B	09592	Not Active
09476	Not Active	09535	Not Active	09593	B
09477	Not Active	09536	B	09594	B
09478	Not Active	09537	Not Active	09595	B
09479	Not Active	09538	Not Active	09596	B
09480	Not Active	09539	Not Active	09597	Not Active
09481	Not Active	09540	Not Active	09598	Not Active
09482	Not Active	09541	Not Active	09599	B
09483	Not Active	09542	Not Active	09601	B-B1-C-F-F1-U
09484	Not Active	09543	B	09602	Not Active
09485	Not Active	09544	Not Active	09603	B-B1-C-F-F1-U
09486	Not Active	09545	B	09604	B-B1-C-F-F1-U
09487	Not Active	09546	Not Active	09605	Not Active
09488	Not Active	09547	Not Active	09606	Not Active
09489	Not Active	09548	Not Active	09607	Not Active
09490	Not Active	09549	B	09608	Not Active
09491	Not Active	09550	B	09609	B-B1-C-F-U
09492	Not Active	09551	Not Active	09610	B-B1-C-F-U
09493	Not Active	09552	Not Active	09611	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09612	B-B1-C-F-U	09670	Not Active	09729	Not Active
09613	B-B1-C-F-U	09671	Not Active	09730	Not Active
09614	Not Active	09672	Not Active	09731	Not Active
09615	Not Active	09673	Not Active	09732	B-B1
09616	Not Active	09674	Not Active	09733	B-B1-I
09617	B-B1-C-F-U	09675	Not Active	09734	Not Active
09618	B-B1-C-F-U	09676	Not Active	09735	B-B1
09619	B-B1-C-F-U	09677	Not Active	09736	Not Active
09620	B-B1-C-F-U	09678	Not Active	09737	Not Active
09621	B-B1-C-F-U	09679	Not Active	09738	Not Active
09622	B-B1-C-F-U	09680	Not Active	09739	Not Active
09623	B-B1-C-F-U	09681	Not Active	09740	Not Active
09624	B-B1-C-F-U	09682	Not Active	09741	Not Active
09625	B-B1-C-F-U	09683	Not Active	09742	Not Active
09626	B-B1-C-F-U	09684	Not Active	09743	Not Active
09627	B-B1-C-F-U	09685	Not Active	09744	Not Active
09628	B-B1-C-F-F1-U	09686	Not Active	09745	Not Active
09629	Not Active	09687	Not Active	09746	Not Active
09630	B-B1-C-F-U	09688	Not Active	09747	Not Active
09631	B-B1-C-F-U	09689	Not Active	09748	Not Active
09632	Not Active	09690	Not Active	09749	Not Active
09633	Not Active	09691	Not Active	09750	Not Active
09634	Not Active	09692	Not Active	09751	Not Active
09635	Not Active	09693	Not Active	09752	Not Active
09636	B-B1-C-F-U	09694	Not Active	09753	Not Active
09637	Not Active	09695	Not Active	09754	Not Active
09638	B-B1-C-E2-F-U	09696	Not Active	09755	Not Active
09639	Not Active	09697	Not Active	09756	Not Active
09640	Not Active	09698	Not Active	09757	Not Active
09641	Not Active	09699	Not Active	09758	Not Active
09642	B-B1-N-U	09701	Not Active	09759	Not Active
09643	B-B1-U	09702	Not Active	09760	Not Active
09644	B-B1-U	09703	B-B1-C-F1	09761	Not Active
09645	B-B1-U	09704	B-B1-C-D	09762	Not Active
09646	X (11/15/00 to 01/15/01)	09705	B-B1-U	09763	Not Active
09647	B-B1-N-U	09706	B-B1-C-U	09764	Not Active
09648	Not Active	09707	B-B1-C-N-U	09765	Not Active
09649	B-B1-N-U	09708	B-B1	09766	Not Active
09650	Not Active	09709	B-B1-F1	09767	Not Active
09651	Not Active	09710	B-B1-C-C1-F1-M-R-R1-U	09768	Not Active
09652	Not Active	09711	B-B1-F1-Z1	09769	Not Active
09653	Not Active	09712	Not Active	09770	Not Active
09654	Not Active	09713	B-B1-C-F1	09771	Not Active
09655	Not Active	09714	B-B1-C-C1-F1-M-R-R1-U	09772	Not Active
09656	Not Active	09715	B-B1-F1	09773	Not Active
09657	Not Active	09716	B-B1-C-D-N-U	09774	Not Active
09658	Not Active	09717	B-B1-M-W	09775	Not Active
09659	Not Active	09718	B-B1-F-I-N-U	09776	Not Active
09660	Not Active	09719	Not Active	09777	A-B-B1-C-E1-N
09661	Not Active	09720	B-B1-U	09778	Not Active
09662	Not Active	09721	B-B1-N-U-Z1	09779	A-B-B1-F-R
09663	Not Active	09722	B-B1-C-D-N-U	09780	A-B-B1-F-R
09664	Not Active	09723	B-B1-N-U-Z1	09781	A-B-B1-F-N-R
09665	Not Active	09724	B-B1-C-C1-F1-M-R-R1-U	09782	Not Active
09666	Not Active	09725	B-C	09783	Not Active
09667	Not Active	09726	B-B1-N-U	09784	Not Active
09668	Not Active	09727	Not Active	09785	Not Active
09669	Not Active	09728	B-C	09786	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09787	Not Active	09841	A-B-B1-U-Z1	09894	Not Active
09788	A-B-B1-F-R	09842	A-B-B1-Z1	09895	Not Active
09789	A-B-B1-F-R	09843	A-B-B1-Z1	09896	Not Active
09790	A-B-B1-C1-F-R	09844	A-B-B1-U-Z1	09897	B-B1-Z1
09791	A-B-B1-C1-E1-F-M-R	09845	Not Active	09898	B-B1-E2-F-H1-I-R-R1-U2-Z1
09792	B-B1-C-F-U	09846	Not Active	09899	B-F-N-Z1
09793	A-B-B1-F-R	09847	Not Active	09901	Not Active
09794	A-B-B1-F-R	09848	Not Active	09902	Not Active
09795	A-B-B1-C1-F-I-N-R	09849	Not Active	09903	Not Active
09796	A-B-B1-C1-F-I-N-R	09850	Not Active	09904	Not Active
09797	Not Active	09851	Not Active	09905	Not Active
09798	Not Active	09852	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09906	Not Active
09799	Not Active	09853	B-B1-E2-F-H1-R-R1-U2-Z1	09907	Not Active
09801	Not Active	09854	B-B1-E2-F-H1-N-R-R1-U2-Z1	09908	Not Active
<b>09802</b>	<b>Not Active</b>	09855	B-B1-E2-F-H1-R-R1-U2-Z1	09909	Not Active
09803	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09856	Not Active	09910	Not Active
09804	Not Active	09857	Not Active	09911	Not Active
09805	Not Active	09858	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09912	Not Active
09806	Not Active	09859	Not Active	09913	Not Active
09807	Not Active	09860	Not Active	09914	Not Active
09808	Not Active	09861	Not Active	09915	Not Active
<b>09809</b>	<b>Not Active</b>	09862	Not Active	09916	Not Active
09810	Not Active	09863	Not Active	09917	Not Active
09811	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09864	Not Active	09918	Not Active
09812	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09865	A-B-B1-Z1	09919	Not Active
09813	Not Active	09866	Not Active	09920	Not Active
09814	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09867	A-B-B1-F-R-R1-Z1	09921	Not Active
09815	Not Active	09868	A-B-B1-U-Z1	09922	Not Active
09816	Not Active	09869	Not Active	09923	Not Active
09817	Not Active	09870	Not Active	09924	Not Active
09818	Not Active	09871	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09925	Not Active
09819	A-B-F-P-Z1	09872	Not Active	09926	Not Active
09820	Not Active	09873	Not Active	09927	Not Active
09821	A-B-F-Z1	09874	Not Active	09928	Not Active
09822	A-B-F-Z1	09875	Not Active	09929	Not Active
09823	A-B-F-Z1	09876	B-B1-E2-F-H1-R-R1-U2-Z1	09930	Not Active
09824	A-B-F-Z1	09877	Not Active	09931	Not Active
09825	Not Active	09878	Not Active	09932	Not Active
09826	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09879	Not Active	09933	Not Active
09827	A-B-F-Z1	09880	B-B1-E2-F-H1-R-R1-U2-Z1	09934	Not Active
09828	B-N-Z1	09881	Not Active	09935	Not Active
09829	Not Active	09882	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09936	Not Active
09830	B-B1-C-Z1	09883	Not Active	09937	Not Active
09831	B-B1-F-N-U-Z1	09884	Not Active	09938	Not Active
09832	B-B1-U1-Z1	09885	Not Active	09939	Not Active
09833	B-B1-U1-Z1	09886	Not Active	09940	Not Active
09834	B-B1-Z1	09887	Not Active	09941	Not Active
09835	A-B-B1-Z1	09888	B-B1-E2-F-H1-R-R1-U2-Z1	09942	Not Active
09836	A-B-B1-C-F-M-Z1	09889	B-B1-E2-F-H1-R-R1-U2-Z1	09943	Not Active
09837	B-B1-Z1	09890	B-B1-E2-F-H1-R-R1-U2-Z1	09944	Not Active
09838	B-B1-Z1	09891	Not Active	09945	Not Active
09839	A-B-B1-U-Z1	09892	A-B-B1-F-R-R1-Z1	09946	Not Active
09840	Not Active	09893	Not Active	09947	Not Active
				09948	Not Active
				09949	Not Active
				09950	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09951	Not Active	34010	Not Active	34068	Not Active
09952	Not Active	34011	Not Active	34069	Not Active
09953	Not Active	34012	Not Active	34070	Not Active
09954	Not Active	34013	Not Active	34071	Not Active
09955	Not Active	34014	Not Active	34072	Not Active
09956	Not Active	34015	Not Active	34073	Not Active
09957	Not Active	34016	Not Active	34074	Not Active
09958	Not Active	34017	Not Active	34075	Not Active
09959	Not Active	34018	Not Active	34076	B-B1-F1-N-Z1
09960	Not Active	34019	Not Active	34077	Not Active
09961	Not Active	34020	B-B1-M-N-Z1	34078	B-B1-F1-N-Z1
09962	Not Active	34021	B-M-N-Z1	34079	B-B1-F1-N-Z1
09963	Not Active	34022	B-B1-D-F-M-Z1	34080	Not Active
09964	Not Active	34023	B-B1-M-N-Z1	34081	Not Active
09965	Not Active	34024	B-B1-M-N-Z1	34082	Not Active
09966	Not Active	34025	B-B1-F-N-U-Z1	34083	Not Active
09967	Not Active	34026	Not Active	34084	Not Active
09968	Not Active	34027	Not Active	34085	Not Active
09969	Not Active	34028	Not Active	34086	Not Active
09970	Not Active	34029	Not Active	34087	Not Active
09971	Not Active	34030	B-B1-I-M-Z1	34088	Not Active
09972	Not Active	34031	B-B1-M-N-Z1	34089	Not Active
09973	Not Active	34032	B-M-N-Z1	34090	B
09974	Not Active	34033	B-C-F-M-N-Z1	34091	B
09975	Not Active	34034	B-B1-M-N-Z1	34092	B
09976	Not Active	34035	B-B1-H-M-N-Z1	34093	B
09977	Not Active	34036	B-M-N-Z1	34094	Not Active
09978	Not Active	34037	B-B1-C-F-H-I-M-N-Z1	34095	B
09979	Not Active	34038	B-B1-M-N-Z1	34096	Not Active
09980	Not Active	34039	B-Z1	34097	Not Active
09981	Not Active	34040	B-Z1	34098	B
09982	Not Active	34041	B-B1-M-N-U-Z1	34099	B
09983	Not Active	34042	B-B1-D-F-M-Z1	96201	A-B
09984	Not Active	34043	Not Active	96202	Not Active
09985	Not Active	34044	Not Active	96203	A-B
09986	Not Active	34045	Not Active	96204	A-B-B1
09987	Not Active	34046	Not Active	96205	A-B-B1-U
09988	Not Active	34047	Not Active	96206	A-B-B1-U
09989	Not Active	34048	Not Active	96207	A-B-B1
09990	Not Active	34049	Not Active	96208	A-B-B1-U
09991	Not Active	34050	B	96209	Not Active
09992	Not Active	34051	B-Z1	96210	Not Active
09993	Not Active	34052	Not Active	96211	Not Active
09994	Not Active	34053	B-Z1	96212	A-B-B1-U
09995	Not Active	34054	Not Active	96213	A-B-B1-U
09996	Not Active	34055	B-N-Z1	96214	A-B-B1-U
09997	Not Active	34056	Not Active	96215	A-B-B1-U
09998	Not Active	34057	Not Active	96216	Not Active
09999	Not Active	34058	B-B1-Z1	96217	A-B-B1-U
34001	Not Active	34059	Not Active	96218	A-B-B1-U
34002	B-B1-N-U-Z1	34060	Not Active	96219	A-B-B1-U
34003	Not Active	34061	Not Active	96220	A-B-B1-U
34004	Not Active	34062	Not Active	96221	A-B-B1-U
34005	Not Active	34063	Not Active	96222	Not Active
34006	Not Active	34064	Not Active	96223	Not Active
34007	Not Active	34065	Not Active	96224	A-B-B1-U
34008	Not Active	34066	Not Active	96225	Not Active
34009	Not Active	34067	Not Active	96226	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96227	Not Active	96285	X (11/15/00 to 01/15/01)	96344	Not Active
96228	Not Active	96286	Not Active	96345	Not Active
96229	Not Active	96287	Not Active	96346	Not Active
96230	Not Active	96288	Not Active	96347	B-B1-F-F1-F2-M-W
96231	Not Active	96289	Not Active	96348	B-B1-F-F1-F2-M-W
96232	Not Active	96290	Not Active	96349	B-B1-F-F1-F2-M-W
96233	Not Active	96291	Not Active	96350	B-B1-F-F1-F2-M-W
96234	Not Active	96292	Not Active	96351	B-B1-F-F1-F2-M-W
96235	Not Active	96293	Not Active	96352	Not Active
96236	Not Active	96294	Not Active	96353	Not Active
96237	Not Active	96295	Not Active	96354	Not Active
96238	Not Active	96296	Not Active	96355	Not Active
96239	Not Active	96297	A-B-B1-U	96356	Not Active
96240	Not Active	96298	Not Active	96357	Not Active
96241	Not Active	96299	Not Active	96358	Not Active
96242	Not Active	96301	Not Active	96359	Not Active
96243	Not Active	96302	Not Active	96360	Not Active
96244	Not Active	96303	Not Active	96361	Not Active
96245	Not Active	96304	Not Active	96362	B-B1-F-F1-F2-M-W
96246	Not Active	96305	Not Active	96363	Not Active
96247	Not Active	96306	B-B1-F-F1-F2-M-W	96364	B-B1-L-M-W
96248	Not Active	96307	Not Active	96365	B-B1-M-W
96249	Not Active	96308	Not Active	96366	Not Active
96250	Not Active	96309	B-B1-M-W	96367	B-B1-L-M-W
96251	A-B-B1-U	96310	B-B1-M-W	96368	B-B1-M-W
96252	Not Active	96311	B-B1-M-W	96369	Not Active
96253	Not Active	96312	Not Active	96370	B-B1-F-F1-F2-M-W
96254	Not Active	96313	B-B1-F-F1-F2-M-W	96371	Not Active
96255	Not Active	96314	Not Active	96372	B-B1-M-W
96256	Not Active	96315	Not Active	96373	B-B1-M-W
96257	A-B-B1-U	96316	Not Active	96374	B-B1-M-W
96258	A-B-B1-U	96317	Not Active	96375	B-B1-M-W
96259	A-B-B1-U	96318	Not Active	96376	B-B1-M-W
96260	A-B-B1-U	96319	B-B1-M-W	96377	B-B1-M-W
96261	Not Active	96320	Not Active	96378	B-B1-M-W
96262	A-B-B1-U	96321	B-B1-F-F1-F2-M-W	96379	B-B1-M-W
96263	Not Active	96322	B-B1-F-F1-F2-M-W	96380	Not Active
96264	A-B-B1-U	96323	B-B1-M-W	96381	Not Active
96265	Not Active	96324	Not Active	96382	Not Active
96266	A-B-B1-U	96325	Not Active	96383	Not Active
96267	A-B-B1-U	96326	B-B1-M-W	96384	B-B1-M-W
96268	Not Active	96327	Not Active	96385	X (11/15/00 to 01/15/01)
96269	A-B-B1-U	96328	B-B1-M-W	96386	B-B1-M-W
96270	Not Active	96329	Not Active	96387	B-B1-M-W
96271	A-B-B1-U	96330	B-B1-M-W	96388	B-B1-M-W
96272	Not Active	96331	Not Active	96389	Not Active
96273	Not Active	96332	Not Active	96390	Not Active
96274	Not Active	96333	Not Active	96391	Not Active
96275	A-B-B1	96334	Not Active	96392	Not Active
96276	A-B-B1	96335	Not Active	96393	Not Active
96277	Not Active	96336	B-B1-M-W	96394	Not Active
96278	A-B-B1-U	96337	B-B1-M-W	96395	Not Active
96279	Not Active	96338	B-B1-M-W	96396	Not Active
96280	Not Active	96339	B-B1-M-W	96397	Not Active
96281	Not Active	96340	Not Active	96398	Not Active
96282	Not Active	96341	Not Active	96399	Not Active
96283	A-B-B1-U	96342	Not Active	96401	A-B-B1-M-N-U
96284	A-B-B1-U	96343	B-B1-M-W	96402	A-B-B1-M-N-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96403	A-B-B1-M-N-U	96461	Not Active	96520	B-F-U3
96404	Not Active	96462	Not Active	96521	B-F-N
96405	Not Active	96463	Not Active	96522	B-F-N-U
96406	Not Active	96464	Not Active	96523	Not Active
96407	Not Active	96465	Not Active	96524	Not Active
96408	Not Active	96466	Not Active	96525	Not Active
96409	Not Active	96467	Not Active	96526	Not Active
96410	Not Active	96468	Not Active	96527	Not Active
96411	Not Active	96469	Not Active	96528	Not Active
96412	Not Active	96470	Not Active	96529	Not Active
96413	Not Active	96471	Not Active	96530	A-B-B1-H-M-N-U
96414	Not Active	96472	Not Active	96531	B-B1-H-M-U
96415	Not Active	96473	Not Active	96532	Not Active
96416	Not Active	96474	Not Active	96533	Not Active
96417	Not Active	96475	Not Active	96534	A-B-F
96418	Not Active	96476	Not Active	96535	A-B-B1-F
96419	Not Active	96477	Not Active	96536	B-B1
96420	Not Active	96478	Not Active	96537	B-B1
96421	Not Active	96479	Not Active	96538	B-B1
96422	Not Active	96480	Not Active	96539	Not Active
96423	Not Active	96481	Not Active	96540	B-B1
96424	Not Active	96482	Not Active	96541	B-B1
96425	Not Active	96483	Not Active	96542	B-B1
96426	Not Active	96484	Not Active	96543	B-B1-P
96427	Not Active	96485	Not Active	96544	Not Active
96428	Not Active	96486	Not Active	96545	A-B-B1-H-I-M-N-U
96429	Not Active	96487	Not Active	96546	B-F-U3
96430	Not Active	96488	Not Active	96547	Not Active
96431	Not Active	96489	Not Active	96548	A-B-B1-H-M-U
96432	Not Active	96490	B-B1	96549	A-B-B1-H-M-U
96433	Not Active	96491	Not Active	96550	Not Active
96434	Not Active	96492	Not Active	96551	A-B-B1-H-M-U
96435	Not Active	96493	Not Active	96552	Not Active
96436	Not Active	96494	Not Active	96553	A-B-B1-H-M-N-U
96437	Not Active	96495	Not Active	96554	A-B-B1-H-M-U
96438	Not Active	96496	Not Active	96555	B-B1-F-M
96439	Not Active	96497	Not Active	96556	Not Active
96440	Not Active	96498	Not Active	96557	B-B1-F-M
96441	Not Active	96499	Not Active	96558	B
96442	Not Active	96501	Not Active	96559	Not Active
96443	Not Active	96502	Not Active	96560	Not Active
96444	Not Active	96503	Not Active	96561	Not Active
96445	Not Active	96504	Not Active	96562	Not Active
96446	Not Active	96505	Not Active	96563	Not Active
96447	Not Active	96506	Not Active	96564	Not Active
96448	Not Active	96507	A-B-F	96565	Not Active
96449	Not Active	96508	Not Active	96566	Not Active
96450	Not Active	96509	Not Active	96567	Not Active
96451	Not Active	96510	Not Active	96568	Not Active
96452	Not Active	96511	B-B1-I-N	96569	Not Active
96453	Not Active	96512	Not Active	96570	Not Active
96454	Not Active	96513	Not Active	96571	Not Active
96455	Not Active	96514	Not Active	96572	Not Active
96456	Not Active	96515	B-B1-F	96573	Not Active
96457	Not Active	96516	Not Active	96574	Not Active
96458	Not Active	96517	B-B1-F-U3	96575	Not Active
96459	Not Active	96518	B-B1	96576	Not Active
96460	Not Active	96519	Not Active	96577	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96578	Not Active	96620	Not Active	96660	B
96579	Not Active	96621	B	96661	B
96580	A-B-B1-H-I-M-N-U	96622	B	96662	B
96581	Not Active	96623	B	96663	B
96582	Not Active	96624	B	96664	B
96583	Not Active	96625	Not Active	96665	B
96584	Not Active	96626	Not Active	96666	B
96585	Not Active	96627	Not Active	96667	B
96586	Not Active	96628	B	96668	B
96587	Not Active	96629	B	96669	B
96588	Not Active	96630	Not Active	96670	B
96589	Not Active	96631	Not Active	96671	B
96590	Not Active	96632	Not Active	96672	B
96591	Not Active	96633	Not Active	96673	B
96592	Not Active	96634	B	96674	B
96593	Not Active	96635	B	96675	B
96594	A-B-B1-H-I-M-N-U	96636	Not Active	96676	B
96595	B-B1	96637	Not Active	96677	B
96596	A-B-B1-H-I-M-N-U	96638	Not Active	96678	B
96597	A-B-B1-H-I-M-N-U	96639	Not Active	96679	B
96598	B-B1	96640	Not Active	96680	Not Active
96599	B-B1	96641	Not Active	96681	B
96601	B	96642	Not Active	96682	B
96602	B	96643	B	96683	B
96603	B	96644	Not Active	96684	B
96604	B	96645	Not Active	96685	Not Active
96605	B-O	96646	Not Active	96686	B
96606	B	96647	Not Active	96687	B
96607	B	96648	Not Active	96688	Not Active
96608	B	96649	Not Active	96689	Not Active
96609	B	96650	Not Active	96690	Not Active
96610	B	96651	Not Active	96691	Not Active
96611	B	96652	Not Active	96692	Not Active
96612	B	96653	Not Active	96693	Not Active
96613	B-B1-E2-F-H1-I-R1-U2-Z1	96654	Not Active	96694	Not Active
96614	Not Active	96655	Not Active	96695	Not Active
96615	B	96656	Not Active	96696	Not Active
96616	Not Active	96657	B	96697	Not Active
96617	B	96658	Not Active	96698	B
96618	Not Active	96659	Not Active	96699	Not Active
96619	Not Active				



## RESTRICTIONS

### LEGEND

Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**B.** Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on non-dutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents.

**Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

**B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42" .....	72" length and girth combined
over 42" to 44" .....	24" girth
over 44" to 46" .....	20" girth
over 46" to 48" .....	16" girth
Maximum length 48"	

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those available under DMM C021, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class letters only when addressed to Box R.

**U3.** Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

# Finance

## HANDBOOK F-1 REVISION

### AIC Changes

Effective accounting period (AP) 5, fiscal year (FY) 2001, Handbook F-1, *Post Office Accounting Procedures*, 222.1 and 713.2 are revised to reflect account identifier code (AIC) changes.

AIC 558, Refund Customer Meter Withdrawn, will be used to record remaining funds in a postage meter, which are refunded to the customer when removing a postage meter from service. AIC 526, Refund Customer Meter Postage, is to be used only for spoiled meter strips from customer meters.

This revision will be incorporated into the next update of the online Handbook F-1 located on the corporate intranet at <http://blue.usps.gov> (click on *Information*, then *Policies and Procedures*, then *Handbooks*). This revision will also be incorporated into the next printed edition.

### Handbook F-1, *Post Office Accounting Procedures*

	*	*	*	*	*
<b>2</b>	<b>Financial Reporting Procedures</b>				
	*	*	*	*	*
<b>22</b>	<b>Financial Reporting Procedures</b>				
	*	*	*	*	*
<b>222</b>	<b>Submitting Documents — Designated Employee</b>				
<b>222.1</b>	<b>Units Using SFAP</b>				
	*	*	*	*	*

[Insert additional forms into bulleted list in item a as follows:]

- a. On the day the transactions occur, send the following required daily documents for verification to the DAO:

	*	*	*	*	*
■	Form 3601-C, <i>Postage Meter Activity Report</i> .				
■	Form 3602-PO, <i>Postage Collected Through Post Office Meter</i> .				
	*	*	*	*	*

<b>7</b>	<b>Accounting for Nonstamp Revenue</b>				
	*	*	*	*	*
<b>71</b>	<b>Postage Meters</b>				
	*	*	*	*	*
<b>713</b>	<b>Handling Meter Malfunction</b>				
	*	*	*	*	*
<b>713.2</b>	<b>Determining the Amount Due the Customer</b>				
	*	*	*	*	*

[Delete current items 2–4 and insert new items 2–5 to read as follows:]

- 2> Use Form 3601-C, *Postage Meter Activity Report*, to withdraw postage meter from service.
- 3> If you refund or transfer the amount to a new postage meter, make the proper entries to Form 3601-C to record the amount refunded or transferred.
- 4> If a refund, report in AIC 558, Refund Customer Meter Withdrawn, amount due to customer. (Form 3533, *Application and Voucher for Refund of Postage and Fees*, is no longer used for customer meter withdrawn refund.)
- 5> SFAS and non-SFAS offices submit Form 3601-C to the DAO daily and a copy is filed at the unit.

— *Post Office Accounting, Finance, 12-28-00*

REMINDER

**Citibank VISA Travel Charge Card ATM Usage Guidelines**

Following are guidelines for using the automated teller machine (ATM) feature of the Citibank VISA travel charge card:

- Citibank charges a fee of 1.25 percent of the withdrawal amount for using the ATM feature of their VISA charge card. This fee is reimbursable and may be claimed when you submit your travel voucher.
- When non-Citibank owned ATMs are used, the banks owning the machines may charge fees. Typically, these fees are included as part of the withdrawal. You may claim these fees when submitting your travel voucher. For example, a withdrawal of \$40 appears on your Citibank VISA statement as \$41.50. You may claim this \$1.50 on your travel voucher.

*Both the ATM user fee and the 1.25 percent Citibank ATM fee are reimbursable.*

- Citibank VISA travel charge cards are subject to credit limits. ATM usage is limited to approximately 8.25 percent of your available credit limit. Section 4-2.3.2.1 of Handbook F-15, *Travel and Relocation*, provides guidelines for calculating the amount that you should withdraw from the ATM when you go on official travel. Prompt payment of your entire Citibank VISA charge card maximizes the amount of cash available for your withdrawal.

If you have special circumstances requiring the withdrawal of larger amounts of cash (rent payments while on extended detail, international travel, etc.), contact your district Citibank VISA charge card coordinator to get a *temporary* increase in your credit limit to accommodate your needs.

— Corporate Accounting, Finance, 12-28-00

HANDBOOK F-1 REVISION

**AIC Description Changes**

Effective immediately, Handbook F-1, *Post Office Accounting Procedures*, 429.16, 487.43, 755, and Appendix A are revised to reflect account identifier code (AIC) description changes. The AIC changes affect the financial reporting of the following revenues:

- Deposits for post office box keys are now recorded in AIC 123, Lobby Services Revenue.
- Refunds for post office box keys and fees are now placed in AIC 535, Refund of Fees — Retail Services.
- Unresolved employee stamp credit overages, placed in a trust fund account over one year, are transferred to AIC 123, Lobby Services Revenue.
- Unresolved cash credit overages, placed in a trust fund over 90 days, are transferred to AIC 123, Lobby Services Revenue.

**Note:** Form 3533, *Application and Voucher for Refund of Postage and Fees*, will be revised to include refunds for post office box key and fees to AIC 535.

This revision will be incorporated into the next update of the online Handbook F-1 located on the corporate intranet at <http://blue.usps.gov> (click on *Information*, then *Policies and Procedures*, then *Handbooks*). This revision will also be incorporated into the next printed edition.

**Handbook F-1, Post Office Accounting Procedures**

	*	*	*	*	*
<b>4</b>	<b>Managing Accountable Paper</b>				
	*	*	*	*	*
<b>42</b>	<b>Managing Accountable Paper at Stations, Branches, and Post Offices With Stamp Accountability</b>				
	*	*	*	*	*
<b>429</b>	<b>Conducting Examinations</b>				
	*	*	*	*	*
<b>429.16</b>	<b>Reconciling Stamp Credit</b>				
	*	*	*	*	*

[Amend item 6 to read as follows:]

**Handling Overages**

\* \* \* \* \*

6> At the expiration of 1 year from the count date, enter the amount of the overage or any portion remaining after offsetting related shortages in AIC 123, Lobby Services Revenue.

\* \* \* \* \*

**48 Managing Accountable Paper and Cash at Offices With Segmented Inventory Accountability**

\* \* \* \* \*

**487 Conducting Counts**

\* \* \* \* \*

**487.43 Overages**

\* \* \* \* \*

[Amend Note to read as follows:]

**Note:** Unresolved cash credit overages will be removed from trust and declared as revenue (AIC 123, Lobby Services Revenue) after 90 days.

\* \* \* \* \*

**7 Accounting for Nonstamp Revenue**

\* \* \* \* \*

**75 Post Office Box and Caller Service**

\* \* \* \* \*

**755 Reporting Payments or Refunds for Keys**

[Revise items 1 and 2 to read as follows:]

- 1> Record revenue in AIC 123, Lobby Services.
- 2> Record refunds on Form 3533 and enter to AIC 535, Refund of Fees — Retail Services.

\* \* \* \* \*

**Appendix A Account Identifier Code and General Ledger Account Crosswalk**

\* \* \* \* \*

[Amend the following entries:]

AIC	GLA	PSFR	Title	Description
123	43350	04	Lobby Services Revenue	Post office box keys, unresolved overages from employee stamp credits (more than 1 year old), unresolved overages from cash credits (more than 90 days old), revenue received from vendors that provide services within post office lobbies, and other miscellaneous retail revenue.
126	44030	07	Miscellaneous Non-Postal Revenue	Collections made for the loss of postal property, damaged property not returned to service that is later sold, sale of unserviceable postal and building supplies not used in motor vehicle operations that are not assigned property numbers, lost badges, sale of undeliverable perishable matter, money found loose in the mail, jury fees, unclaimed money from dead letter mail, fines and penalties, proceeds from the sale of dead parcel post, fees received for jury service or as a witness while on court leave, and telephone pay station commissions.
535	43389	04	Refund of Fees — Retail Services	Refunds of post office box keys and refundable post office box/caller service fees as shown on Form 3533, <i>Application and Voucher for Refund of Postage and Fees</i> .

**2001 Pay Dates, Organization Dues, and Leave Year**

The following chart lists the pay periods for 2001. For the convenience of timekeepers, each biweekly pay period appears as two separate weeks, with the beginning and ending dates indicated for each week.

Pay periods with an asterisk indicate when monthly dues for unions and employee organizations are deducted.

The leave year always begins the first day of the first full pay period in the calendar year. The 2001 leave year begins Pay Period 3, January 13, 2001, and extends for 26 full pay periods, ending Pay Period 2, January 11, 2002.

**2001 Pay Period Inclusive Dates**

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-16 to 12-22	12-23 to 12-29	01-05	12-25
*02	12-30 to 01-05	01-06 to 01-12	01-19	01-01
03	01-13 to 01-19	01-20 to 01-26	02-02	01-15
*04	01-27 to 02-02	02-03 to 02-09	02-16	
05	02-10 to 02-16	02-17 to 02-23	03-02	02-19
*06	02-24 to 03-02	03-03 to 03-09	03-16	
07	03-10 to 03-16	03-17 to 03-23	03-30	
*08	03-24 to 03-30	03-31 to 04-06	04-13	
09	04-07 to 04-13	04-14 to 04-20	04-27	
*10	04-21 to 04-27	04-28 to 05-04	05-11	
11	05-05 to 05-11	05-12 to 05-18	05-25	
*12	05-19 to 05-25	05-26 to 06-01	06-08	05-28
13	06-02 to 06-08	06-09 to 06-15	06-22	
14	06-16 to 06-22	06-23 to 06-29	07-06	
*15	06-30 to 07-06	07-07 to 07-13	07-20	07-04
16	07-14 to 07-20	07-21 to 07-27	08-03	
*17	07-28 to 08-03	08-04 to 08-10	08-17	
18	08-11 to 08-17	08-18 to 08-24	08-31	
*19	08-25 to 08-31	09-01 to 09-07	09-14	09-03
20	09-08 to 09-14	09-15 to 09-21	09-28	
*21	09-22 to 09-28	09-29 to 10-05	10-12	
22	10-06 to 10-12	10-13 to 10-19	10-26	10-08
*23	10-20 to 10-26	10-27 to 11-02	11-09	
24	11-03 to 11-09	11-10 to 11-16	11-23	11-11
25	11-17 to 11-23	11-24 to 11-30	12-07	11-22
*26	12-01 to 12-07	12-08 to 12-14	12-21	

**2002 Pay Periods Begin**

Pay Period	Week One	Week Two	Pay Date	Holidays
01	12-15 to 12-21	12-22 to 12-28	01-04	12-25
*02	12-29 to 01-04	01-05 to 01-11	01-18	01-01

— Corporate Accounting, Finance, 12-28-00

## Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

### Foreign Order No. 449

Keep all foreign order notices for use as reference.

#### Tentative Orders

Tentative Lottery Orders have been issued against the following:

##### Australia

AUSTRALIAN INTERNATIONAL WINNERS GROUP

AND

AIWG

MAIL FORWARDING CENTRE

LOCKED BAG 7799

SPRING HILL 4004

AUSTRALIA

AND

MAIL FORWARDING CENTRE

PO BOX 2434

FORTITUDE VALLEY BC 4006

AUSTRALIA

##### Canada

PRIZETEC

PO BOX 94800

STN MAIN

RICHMOND BC V6Y 4B8

CANADA

#### Final Order

The Tentative Decision and Order issued against the following have become final:

##### Germany

L A STEPULACK

SUBSCRIPTIONS DEPT

POSTFACH 2363

LIEBIGSTR 3

32013 HERFORD

GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER

CLAIMS AND INQUIRY

JAMES A FARLEY BUILDING RM 2029A

NEW YORK NY 10199-9652

Do not place any endorsement on the mailpieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

— Recorder's Office, Judicial Officer, 12-28-00

### Withholding of Mail Orders

Withholding of mail orders is enforced by the postmasters at the cities listed below:

State/City	Names Covered
CA, Sacramento 95817-2013	Any And All Various Names Other Than Louie Arellano And Jennifer Ynzunza, 3341 1st Avenue
CA, San Francisco 94127-1830	Any And All Various Names Other Than The Surname Vogel And The Names Mele Afuhaamango And Grame Kali Kanongataa, 535 Teresita Boulevard
CA, Fresno 93701-2024	Any And All Various Names Other Than Alice Callaway Or Danny Jackson, 450 N. Effie Street

— Recorder's Office, Judicial Officer, 12-28-00

## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

011 582 1889 to 011 582 1899	381 325 4500 to 4599	399 296 9910 to 9999	412 485 6500 to 6599
011 588 2900 to 011 588 3099	381 604 2510 to 2699	399 396 8935 to 8999	412 485 6610 to 6699
012 579 5675 to 012 579 5699	381 645 9525 to 9599	399 792 7775 to 7799	412 885 5953 to 5999
013 289 6176 to 013 289 6199	383 314 3968 to 3999	399 792 8300 to 8399	414 193 3608 to 3674
013 610 0014 to 013 610 0099	383 892 1000 to 1344	<b>400 427 1051 to 1999</b>	414 193 3677 to 3699
014 932 1000 to 014 932 1099	383 892 1382 to 1399	401 045 1505 to 1549	414 411 7348 to 7399
014 972 0800 to 014 972 0899	384 925 3641 to 3654	401 045 1571 to 1599	414 640 0757 to 0799
015 363 0007 to 015 363 0099	385 568 2331 to 2399	401 294 2700 to 2799	414 965 1727 to 1799
018 986 5264 to 018 986 5299	385 599 7554 to 7575	401 310 9505 to 9599	417 302 8104 to 8199
022 037 1411 to 022 037 1499	385 774 2024 to 2099	401 382 5312 to 5399	417 387 6532 to 6599
025 092 0987 to 025 092 0999	386 624 1412 to 1599	402 578 7876 to 7899	417 496 6800 to 6999
210 221 0548 to 210 221 0599	386 883 8936 to 8999	403 125 6744 to 6799	417 871 9250 to 9299
273 070 8059 to 273 070 8099	387 314 5574 to 5599	403 260 7000 to 7499	417 930 9533 to 9599
273 775 7700 to 273 775 7899	387 837 6300 to 6399	403 280 6470 to 6499	418 164 6500 to 6799
302 000 0000 to 302 123 9999	388 828 0656 to 0699	403 685 8600 to 8699	418 423 9863 to 9899
349 746 2056 to 2099	389 696 2400 to 2799	404 003 0300 to 0399	418 633 5922 to 5999
350 518 7350 to 7374	389 846 3104 to 3135	404 041 8838 to 8899	418 719 8520 to 8599
360 011 1690 to 1699	389 846 3145 to 3195	404 071 4268 to 4299	418 744 2235 to 2299
360 168 6008 to 6099	389 887 9211 to 9230	404 347 5356 to 5399	418 962 2848 to 2899
360 173 8800 to 8899	389 887 9234 to 9299	404 347 5548 to 5599	419 543 0286 to 0299
360 324 2326 to 2399	<b>390 001 3182 to 3199</b>	404 726 4500 to 4599	419 730 0300 to 0399
362 861 3064 to 3099	390 001 3500 to 3699	404 961 5001 to 5199	<b>420 277 0015 to 0049</b>
<b>373 006 2176 to 2199</b>	390 545 5974 to 5999	405 325 0188 to 0198	420 599 0734 to 0798
374 768 2600 to 2699	391 104 6146 to 6199	406 009 4587 to 4599	420 661 4115 to 4199
375 169 4400 to 4599	391 574 1466 to 1499	406 260 6830 to 6899	420 758 9500 to 9699
375 829 3400 to 3499	391 783 3020 to 3599	406 459 6641 to 6999	420 969 3951 to 3971
375 851 9100 to 9199	391 792 6100 to 6199	406 733 3000 to 3999	420 969 3973 to 3999
376 196 0911 to 0999	392 668 2956 to 2999	407 545 1557 to 1599	421 116 3565 to 3599
378 085 3679 to 3699	392 854 8500 to 8899	407 594 0412 to 0599	421 130 9300 to 9399
378 351 1063 to 1099	393 584 7566 to 7699	407 692 9100 to 9299	421 313 4500 to 4999
379 843 5100 to 5199	393 650 0074 to 0099	407 959 2190 to 2199	421 364 5537 to 5599
<b>380 093 9600 to 9699</b>	393 838 8316 to 8499	408 265 2275 to 2288	421 656 2609 to 2699
380 165 1165 to 1199	393 893 6007 to 6099	408 499 7700 to 7799	421 988 9700 to 9799
	394 126 6907 to 6999	408 499 7900 to 7999	422 172 4667 to 4699
	394 189 0405 to 0599	408 682 8484 to 8599	422 484 4212 to 4299
	394 822 3243 to 3278	408 698 7015 to 7099	422 556 1270 to 1299
	394 990 1810 to 1899	409 072 3941 to 3999	422 587 7024 to 7099
	395 343 3264 to 3299	<b>410 491 2311 to 2399</b>	422 819 7533 to 7599
	395 373 3035 to 3099	410 694 8400 to 8599	422 842 5073 to 5087
	395 396 9649 to 9799	410 775 1500 to 1599	422 907 7563 to 7599
	395 970 3240 to 3299	410 795 7927 to 7999	424 500 6050 to 6099
	397 622 4054 to 4099	410 867 0917 to 0966	424 641 8500 to 8599
	397 819 8902 to 8999	410 867 0970 to 0999	424 871 6600 to 6699
	398 149 7200 to 7699	411 868 1023 to 1199	425 298 2352 to 2399
	399 070 0872 to 0899	411 922 2322 to 2399	425 418 4269 to 4299
	399 156 7119 to 7199	412 193 0900 to 0999	425 418 4405 to 4499
	399 203 5064 to 5099	412 395 8599 to 8699	426 547 4566 to 4599

427 412 6337 to	6499	452 900 8215 to	8238	465 698 8300 to	8599	480 689 5100 to	5199
427 481 0900 to	0999	453 117 9146 to	9199	465 743 7745 to	7799	481 072 9463 to	9499
428 027 2742 to	2752	453 334 3631 to	3699	466 798 6056 to	6067	481 673 0074 to	0095
429 474 4172 to	4199	453 603 7841 to	7891	467 147 4300 to	4399	482 527 1500 to	1599
429 889 2900 to	2999	453 650 1140 to	1199	468 079 5782 to	5799	482 541 5255 to	5299
<b>430 150 4401 to</b>	<b>4599</b>	453 741 1300 to	1399	469 067 2817 to	2899	482 729 6800 to	6899
430 172 9800 to	9899	454 013 2919 to	2999	469 127 8000 to	8199	483 363 7207 to	7299
430 177 1900 to	2099	454 186 2411 to	2499	469 213 0359 to	0399	483 402 2356 to	2399
430 444 9500 to	9699	454 268 4883 to	4899	469 213 0500 to	0599	483 486 5100 to	5199
430 664 4070 to	4099	454 302 5400 to	5499	469 561 8011 to	8099	483 632 1521 to	1599
432 168 8419 to	8499	454 490 8300 to	8399	469 658 1961 to	1999	483 632 2600 to	2799
432 708 6800 to	6999	454 547 7434 to	7499	469 666 9900 to	9999	483 849 1615 to	1699
432 744 1544 to	1599	454 922 4867 to	4895	469 678 1900 to	1999	484 174 4803 to	5299
432 995 9775 to	9799	455 221 1348 to	1499	469 781 4900 to	4999	484 323 8900 to	9199
433 003 5800 to	5899	455 364 2147 to	2199	469 947 6960 to	6999	484 680 5000 to	5038
433 757 3047 to	3099	455 399 5400 to	5499	<b>470 755 5800 to</b>	<b>5818</b>	484 680 5040 to	5074
433 765 4003 to	4099	455 476 0676 to	0699	471 918 0300 to	0999	484 680 5077 to	5099
434 482 7060 to	7199	455 543 0618 to	0699	471 985 2408 to	2419	485 029 4913 to	4999
434 513 2386 to	2399	456 410 9006 to	9099	472 191 6700 to	6799	486 176 0600 to	0699
434 968 3076 to	3092	456 470 4146 to	4299	472 270 2555 to	2599	486 559 7555 to	7599
435 303 1831 to	1842	456 619 4460 to	4499	472 987 0213 to	0241	486 696 3023 to	3199
435 303 1986 to	1999	457 333 2686 to	2699	472 987 0290 to	0299	488 173 7900 to	7999
435 666 6092 to	6399	457 729 1767 to	1777	473 151 2069 to	2199	488 206 4100 to	4199
436 082 6400 to	6899	457 937 8615 to	8699	473 666 9138 to	9199	488 226 0200 to	0299
436 160 6441 to	6499	458 028 9810 to	9899	473 952 3429 to	3499	488 709 3906 to	3999
437 316 7115 to	7199	458 057 2712 to	2999	474 108 5402 to	5499	488 855 8359 to	8399
437 427 0500 to	3499	458 069 9537 to	9599	474 356 5193 to	5299	489 181 8963 to	8999
439 179 2300 to	2399	458 069 9665 to	9699	474 949 3366 to	3399	489 223 2000 to	2099
439 310 0458 to	0499	458 337 5222 to	5299	475 134 9362 to	9399	489 311 1930 to	1999
<b>440 698 1947 to</b>	<b>1999</b>	458 354 7653 to	7999	475 167 9667 to	9699	489 318 6200 to	6300
440 858 6300 to	6399	458 671 8678 to	8699	475 319 3415 to	3499	489 384 0027 to	0099
440 858 6420 to	7299	458 671 8721 to	8798	475 319 3649 to	3799	489 427 0658 to	0899
441 199 1655 to	1699	458 847 5044 to	5999	475 340 6400 to	6599	489 997 5252 to	5299
443 127 3648 to	3699	459 274 7624 to	7699	475 424 8410 to	8499	<b>490 669 5850 to</b>	<b>6099</b>
443 127 4000 to	4099	459 365 5432 to	5499	475 629 9156 to	9199	490 717 7080 to	7099
443 673 7900 to	7999	459 378 5764 to	5799	475 850 6101 to	6199	490 721 6000 to	6099
443 800 9335 to	9399	459 472 4816 to	4999	475 875 2500 to	2599	490 793 1500 to	2099
444 382 8822 to	8899	<b>460 349 6878 to</b>	<b>6899</b>	476 169 8264 to	8299	490 886 8171 to	8199
444 390 1667 to	1699	460 550 1909 to	1999	476 189 3000 to	3499	490 977 9221 to	9240
444 457 3854 to	3899	460 997 5234 to	5299	476 331 2480 to	2499	491 258 8100 to	9099
<b>450 048 4173 to</b>	<b>4199</b>	461 973 6443 to	6499	477 289 8601 to	8699	491 567 1376 to	1399
450 048 4442 to	4699	462 152 0107 to	0299	477 681 5206 to	5299	492 254 4800 to	4899
450 560 5173 to	5199	462 274 1072 to	1099	478 010 4243 to	4268	492 283 5100 to	5199
450 620 3077 to	3099	462 277 8373 to	8399	478 010 4270 to	4291	492 610 6813 to	6899
450 620 3135 to	3199	462 554 6051 to	6099	478 450 5071 to	5099	493 394 5568 to	5599
450 780 2716 to	2799	463 011 5529 to	5540	478 469 7838 to	7858	493 470 2562 to	2599
450 801 2700 to	2799	463 176 4115 to	4199	478 469 7883 to	7899	493 473 7700 to	7799
451 109 2967 to	2984	463 176 4229 to	4299	479 280 9800 to	9899	493 716 2153 to	2199
451 115 4110 to	4125	463 185 2600 to	2799	479 365 9116 to	9176	494 206 2972 to	2999
451 115 4127 to	4199	463 227 7711 to	7799	479 412 9900 to	9999	494 217 3446 to	3999
452 265 0074 to	0099	463 414 4869 to	4899	479 667 6190 to	6199	494 224 0500 to	0599
452 265 0246 to	0299	463 808 3484 to	3499	479 748 9680 to	9699	495 145 0600 to	0699
452 265 0335 to	0999	463 945 7400 to	7899	479 860 7000 to	7199	496 209 7425 to	7499
452 509 1169 to	1199	464 629 9000 to	9399	<b>480 526 2000 to</b>	<b>2099</b>	496 213 8728 to	8799
452 855 6471 to	6499	464 711 4332 to	4399	480 640 6330 to	6399	496 474 5226 to	5248
452 890 4679 to	4799	465 692 3963 to	3999	480 658 0568 to	0599	497 053 8517 to	8699



497 854 8673 to	8699	612 774 2254 to	2299	634 886 3428 to	3499	647 437 3000 to	4999
498 449 8888 to	8899	612 774 2500 to	2599	635 559 3449 to	3499	647 811 2188 to	2199
498 929 8285 to	8499	614 469 0979 to	0999	636 289 6214 to	6299	648 009 6057 to	6099
498 936 5310 to	5399	614 474 3000 to	3099	636 634 8007 to	8042	648 163 5300 to	5499
499 016 5425 to	5499	614 521 3490 to	3499	637 150 1200 to	1299	648 722 5283 to	5299
499 440 8575 to	8899	614 645 1800 to	1899	637 562 5828 to	5899	648 892 3164 to	3199
499 731 6717 to	6799	614 832 1100 to	2099	638 042 1647 to	1699	649 100 3989 to	3999
<b>500 064 1858 to</b>	<b>1869</b>	615 017 7505 to	7599	638 049 4984 to	4999	649 647 0370 to	0399
500 070 5725 to	7799	617 711 6609 to	6699	638 318 1115 to	1199	649 647 0522 to	0599
<b>600 645 3223 to</b>	<b>3299</b>	617 760 5266 to	5299	638 318 1453 to	1499	649 647 5237 to	5399
601 339 1200 to	1399	617 813 3601 to	3699	638 885 0000 to	0299	649 647 9100 to	9299
601 653 5884 to	5899	618 840 9200 to	9299	638 903 4362 to	4373	649 666 7800 to	8299
601 661 7700 to	7799	619 551 7229 to	7299	639 415 1929 to	1999	<b>650 114 7707 to</b>	<b>7719</b>
601 682 5343 to	5399	619 859 3000 to	3099	639 415 2019 to	2099	650 130 3400 to	3599
601 928 1600 to	1699	<b>620 073 9400 to</b>	<b>9499</b>	639 420 6200 to	6299	650 213 0406 to	0499
602 512 2972 to	2999	621 614 7907 to	7930	639 469 3517 to	3799	650 555 1749 to	1799
602 555 2400 to	2799	621 614 7932 to	7999	639 605 2143 to	2199	650 564 1900 to	1999
602 829 7061 to	7099	621 648 8021 to	8199	639 657 8600 to	8799	650 627 4212 to	4299
603 483 9572 to	9599	621 648 8500 to	8599	<b>640 289 7500 to</b>	<b>7599</b>	650 736 2043 to	2099
603 490 7200 to	7299	621 904 8351 to	8599	640 289 7700 to	7999	650 739 1540 to	1699
603 678 7100 to	7199	621 916 1978 to	1989	641 170 4420 to	4499	651 741 4415 to	4499
603 678 7662 to	7699	622 989 8032 to	8099	641 318 3133 to	3199	651 882 2800 to	2899
603 678 7902 to	7999	623 076 9300 to	9399	641 378 6500 to	6999	652 754 6317 to	6399
603 678 8418 to	8499	623 819 5006 to	5099	641 383 8739 to	8799	653 131 4945 to	4999
603 678 8700 to	9999	623 895 8200 to	8399	641 877 3187 to	3299	653 426 3300 to	3399
604 086 0880 to	0899	623 917 0000 to	0099	641 877 3310 to	3399	653 455 4874 to	4899
604 349 1414 to	1499	623 917 0200 to	0299	642 355 8094 to	8199	654 238 0000 to	0399
604 503 7776 to	7799	624 468 5288 to	5299	642 355 8308 to	8999	654 404 3065 to	3092
605 520 9037 to	9099	624 665 3162 to	3198	642 900 0018 to	0099	654 962 2900 to	3199
605 685 4010 to	4099	625 088 6735 to	6799	643 030 6254 to	6299	655 103 5081 to	5199
605 988 6467 to	6499	625 916 9500 to	9799	644 066 0882 to	0899	655 523 2600 to	2999
607 689 7951 to	7960	625 968 8956 to	8999	644 069 0600 to	0699	656 305 2448 to	2499
607 728 1276 to	1299	627 005 3938 to	3999	644 077 7506 to	7699	657 347 4438 to	4999
608 727 7100 to	7199	627 384 3907 to	4099	644 085 8157 to	8199	657 710 8100 to	8999
608 727 7273 to	7599	627 496 7549 to	7599	644 112 9839 to	9899	657 780 0985 to	0999
608 813 9950 to	9999	627 708 3605 to	3699	644 373 9083 to	9099	658 586 1400 to	1499
609 067 5325 to	5399	627 776 2500 to	2599	644 380 1460 to	1499	658 877 8000 to	8199
609 067 5488 to	5499	628 226 3100 to	3199	644 733 4715 to	4799	658 880 8000 to	8199
609 067 5600 to	5699	628 814 4702 to	4799	644 900 9712 to	9799	659 398 7300 to	7399
609 289 6123 to	6199	628 851 9689 to	9699	644 901 0109 to	1299	659 706 8113 to	8199
609 438 4400 to	4499	629 510 7200 to	7299	644 901 1325 to	1399	659 846 7837 to	7899
609 493 1100 to	1199	629 964 4200 to	4294	644 923 6800 to	7799	<b>660 510 4100 to</b>	<b>4199</b>
609 766 8091 to	8999	<b>630 389 3056 to</b>	<b>3071</b>	644 932 4655 to	4699	660 673 0400 to	0599
609 825 4100 to	4115	630 463 0588 to	0599	645 318 7240 to	7499	661 488 5000 to	5099
609 884 2981 to	2999	631 459 9117 to	9199	645 333 1766 to	1799	661 609 9100 to	9199
609 893 1000 to	1099	631 762 9325 to	9399	645 790 8632 to	8699	661 716 9420 to	9499
<b>610 092 3200 to</b>	<b>3299</b>	632 217 4933 to	4999	645 821 0657 to	0699	661 906 6522 to	6599
610 582 4200 to	4299	632 500 0000 to	9999	645 930 7948 to	7999	662 021 8332 to	8399
611 879 6939 to	6999	633 110 4165 to	4199	645 975 0737 to	0762	662 068 0700 to	0899
612 291 8013 to	8099	633 110 4303 to	4499	646 242 6200 to	6299	662 553 0774 to	0799
612 751 5171 to	5199	633 438 6429 to	6599	646 270 7639 to	7799	663 078 7034 to	7099
612 751 5226 to	5299	633 588 7173 to	7182	646 798 4000 to	4999	663 763 5300 to	5399
612 751 6083 to	6099	634 725 0700 to	0799	647 048 7035 to	7099	663 883 7039 to	7499
612 751 6268 to	6299	634 803 3239 to	3299	647 049 2900 to	2999	664 253 8000 to	8499
612 751 6572 to	6599	634 807 2474 to	2499	647 398 8300 to	8399	664 656 3055 to	3099
612 774 2111 to	2199	634 827 5900 to	5999	647 398 8481 to	8499	665 174 6400 to	6499

665 274 8208 to	8299	686 176 3333 to	3354	701 601 3457 to	3499	842 226 0685 to	0695
665 669 5400 to	5499	686 372 3200 to	3299	701 605 5913 to	5999	842 685 4600 to	4699
666 132 8226 to	8299	686 644 5879 to	5899	701 695 3982 to	3999	842 685 4742 to	4999
666 696 2209 to	2299	686 931 7636 to	7699	701 695 4148 to	4199	842 860 0300 to	0399
666 696 2309 to	2399	687 601 0973 to	0999	701 695 4227 to	4299	842 898 5582 to	5599
667 032 9300 to	9399	687 614 6774 to	6799	701 708 1741 to	1799	843 062 7100 to	7199
667 729 5529 to	5599	688 120 9000 to	9999	701 736 3966 to	3999	843 077 6288 to	6299
668 383 8400 to	8699	688 314 3107 to	3191	701 838 2800 to	2899	843 077 6378 to	6399
<b>670 368 3400 to</b>	<b>3499</b>	<b>690 291 1361 to</b>	<b>1371</b>	701 941 0600 to	0699	843 758 5769 to	5778
670 369 7336 to	7399	690 788 2877 to	2899	702 171 1603 to	1699	843 786 2554 to	2699
670 750 7169 to	7199	690 893 5344 to	5399	702 195 5109 to	5199	845 727 2100 to	2199
671 046 6200 to	6399	690 893 5512 to	5599	702 254 9300 to	9399	845 746 2618 to	2635
671 251 5448 to	5499	690 904 1300 to	1599	702 264 7569 to	7599	847 284 2481 to	2499
671 926 5600 to	5799	690 941 6000 to	6199	702 713 1800 to	1809	847 374 7055 to	7065
672 444 2000 to	2999	691 313 6383 to	6399	702 821 5730 to	5799	847 636 5304 to	5399
672 828 3410 to	3499	691 313 6600 to	6699	702 821 5805 to	5899	847 700 5447 to	5499
673 167 5776 to	5799	691 582 8003 to	8099	702 878 0114 to	0199	847 723 7500 to	7599
675 464 3700 to	3799	691 664 1800 to	1999	<b>740 002 7710 to</b>	<b>7719</b>	849 608 1357 to	1399
675 464 4000 to	4199	691 664 2400 to	2499	<b>806 087 1100 to</b>	<b>1499</b>	849 792 2600 to	2699
676 365 5958 to	5999	692 727 9362 to	9399	806 268 9275 to	9299	<b>850 546 1862 to</b>	<b>1899</b>
676 669 1024 to	1099	692 798 1800 to	1899	806 534 3400 to	3477	851 143 6826 to	6844
677 126 6734 to	6799	693 249 0779 to	0799	807 342 3283 to	3399	851 209 9880 to	9899
677 333 9979 to	9999	693 249 0877 to	1699	808 086 7100 to	7199	851 928 9221 to	9299
677 466 1088 to	1099	693 445 0566 to	0999	808 090 3440 to	3499	852 589 6560 to	6599
678 071 4500 to	4799	693 448 8500 to	8999	808 325 5161 to	5699	853 049 3646 to	3699
678 096 7531 to	7599	693 645 9583 to	9599	808 784 8000 to	8299	854 304 4089 to	4999
679 909 2578 to	2599	693 965 4200 to	4299	<b>830 602 5800 to</b>	<b>5999</b>	855 319 9364 to	9399
<b>680 112 9565 to</b>	<b>9599</b>	695 741 2906 to	2999	830 610 3700 to	3799	856 226 0490 to	0499
680 244 0903 to	0999	695 947 8518 to	8599	830 983 3500 to	3599	856 656 5800 to	5999
680 412 6046 to	6099	696 662 8247 to	8299	830 983 3635 to	3699	856 752 0200 to	0299
680 761 6800 to	6899	697 447 8285 to	8296	831 354 1387 to	1399	857 279 3450 to	3499
681 677 0540 to	0699	698 042 4816 to	4899	831 815 8240 to	8299	858 124 7644 to	7699
682 070 1029 to	1099	698 227 0000 to	0099	832 525 3810 to	3899	858 756 3111 to	3299
682 956 6280 to	6299	<b>700 065 2570 to</b>	<b>2599</b>	833 159 1884 to	1899	859 063 8200 to	8699
682 956 6490 to	6599	700 065 4800 to	4899	833 456 2567 to	2599	859 190 0600 to	0644
682 956 6700 to	6799	700 190 3350 to	3359	833 566 3015 to	3071	859 811 2888 to	2899
682 965 1178 to	1199	700 228 6048 to	6099	834 316 5444 to	5499	859 855 8873 to	8999
682 965 1201 to	1299	700 650 0452 to	0499	835 269 5700 to	5799	<b>860 518 9619 to</b>	<b>9699</b>
683 118 2389 to	2399	700 666 1323 to	1349	835 496 7303 to	7399	860 600 0021 to	0999
683 378 2000 to	2099	700 786 9106 to	9142	835 539 5200 to	5999	861 637 6010 to	6099
683 378 2117 to	2299	700 859 0744 to	0758	835 813 3015 to	3099	869 800 0000 to	999 9999
683 415 1200 to	1499	701 028 6780 to	6899	838 518 1257 to	1299	<b>870 054 4814 to</b>	<b>4899</b>
683 444 8159 to	8199	701 213 3900 to	3999	839 718 8257 to	8299	870 491 4812 to	4849
685 154 7780 to	7789	701 267 2000 to	3999	<b>840 323 0600 to</b>	<b>0699</b>	870 536 5820 to	5829
685 623 5264 to	5299	701 335 7312 to	7399	840 875 6235 to	6299	870 541 7167 to	7239
685 650 9487 to	9499	701 369 2005 to	2050	840 910 0900 to	0999	870 575 8155 to	8999
685 669 4200 to	4299	701 503 2247 to	2299	841 349 5000 to	5099	870 589 0485 to	0494
685 757 8452 to	8499	701 541 2271 to	2299	841 805 7747 to	7899	870 691 7060 to	7099
686 071 2694 to	2799	701 553 6557 to	6599	841 805 7944 to	8099		

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

<b>000 000 001 to 692 600 000</b>	702 053 601 to 3 800	709 243 479 to 3 500	718 961 721 to 1 780
<b>692 720 871 to 0 900</b>	702 104 368 to 4 900	709 411 171 to 1 320	718 982 001 to 2 300
692 876 955 to 7 050	702 128 306 to 8 400	709 649 804 to 9 820	719 869 731 to 9 760
693 290 380 to 0 400	702 179 891 to 9 900	709 733 281 to 3 580	<b>720 227 871 to 7 930</b>
693 290 426 to 0 450	702 260 751 to 0 850	<b>710 046 813 to 6 840</b>	720 227 949 to 7 960
694 063 700 to 3 897	702 410 595 to 1 050	710 358 093 to 8 166	720 368 543 to 8 570
694 063 900 to 4 000	702 660 151 to 0 540	710 358 257 to 8 270	720 392 151 to 2 570
694 550 501 to 0 530	702 723 429 to 3 450	711 021 501 to 1 510	720 556 491 to 6 640
694 595 031 to 5 050	703 004 401 to 4 820	711 049 411 to 9 560	720 558 621 to 8 650
694 595 087 to 5 300	703 083 819 to 4 020	711 408 045 to 8 090	720 575 361 to 5 570
694 698 551 to 8 650	703 432 131 to 2 230	712 003 381 to 3 650	720 590 152 to 0 179
694 745 458 to 5 600	703 626 061 to 6 090	712 104 220 to 4 230	721 638 331 to 9 170
695 105 313 to 5 350	703 863 121 to 3 240	712 327 861 to 7 890	721 815 391 to 5 420
695 142 809 to 3 050	703 863 477 to 3 540	712 327 952 to 7 980	721 969 713 to 9 740
695 144 666 to 4 700	703 867 801 to 7 980	712 647 061 to 7 090	722 072 137 to 2 160
695 272 601 to 2 750	704 030 628 to 0 640	713 284 171 to 4 260	722 378 265 to 8 280
695 277 576 to 7 650	704 154 024 to 4 120	713 292 871 to 2 990	722 413 990 to 4 004
695 530 761 to 0 800	704 227 561 to 7 829	714 035 101 to 5 160	722 764 948 to 4 980
696 487 701 to 7 800	704 227 831 to 8 069	714 155 011 to 5 400	722 825 840 to 5 889
696 784 101 to 4 550	704 228 071 to 8 100	714 328 231 to 8 440	723 153 841 to 3 850
696 870 601 to 0 650	704 420 344 to 0 490	714 442 952 to 2 980	723 237 616 to 7 630
697 047 501 to 7 600	704 568 751 to 8 990	714 562 843 to 2 860	723 331 081 to 1 110
697 052 101 to 2 350	704 965 301 to 5 770	714 590 391 to 0 430	723 496 443 to 6 470
697 217 251 to 7 400	705 116 780 to 6 790	714 609 811 to 9 930	723 967 291 to 7 320
697 249 952 to 50 050	705 280 801 to 0 980	714 609 961 to 9 990	724 655 196 to 5 340
697 414 886 to 4 900	705 475 651 to 6 040	714 807 181 to 7 240	724 711 441 to 1 500
697 469 606 to 9 700	705 566 127 to 6 280	714 871 321 to 1 500	724 711 538 to 1 560
697 850 401 to 0 750	705 740 581 to 0 730	714 928 529 to 8 590	724 793 221 to 3 250
698 098 446 to 8 550	705 782 796 to 2 820	715 128 183 to 8 330	724 908 109 to 8 120
698 300 251 to 0 300	705 822 271 to 2 480	715 144 171 to 4 470	724 937 461 to 7 670
698 504 383 to 4 650	706 180 148 to 0 290	715 197 211 to 7 570	725 163 118 to 3 151
698 533 927 to 4 200	706 184 041 to 4 220	715 595 910 to 6 180	725 202 735 to 2 750
698 562 268 to 2 400	706 357 861 to 8 190	715 941 781 to 1 810	725 398 591 to 8 800
699 090 686 to 0 750	706 382 419 to 2 430	715 962 421 to 2 480	725 464 591 to 4 920
699 752 699 to 2 850	706 628 735 to 8 820	716 477 396 to 7 430	725 475 321 to 5 330
<b>700 068 473 to 8 500</b>	706 638 211 to 8 420	716 556 635 to 6 660	725 711 057 to 1 070
700 161 501 to 1 650	706 817 959 to 8 000	717 191 648 to 1 690	725 738 581 to 8 730
700 202 522 to 2 700	707 034 391 to 4 450	717 193 161 to 3 490	725 981 311 to 1 430
700 290 275 to 0 300	707 292 636 to 2 660	717 228 591 to 8 680	725 987 835 to 7 880
700 465 730 to 5 750	707 441 401 to 1 687	717 333 902 to 3 950	726 060 811 to 0 900
700 561 444 to 1 550	707 441 836 to 1 940	717 739 745 to 9 910	726 391 970 to 2 520
701 423 101 to 3 150	707 958 541 to 8 570	717 884 991 to 5 050	726 484 771 to 4 800
701 625 469 to 5 550	707 960 107 to 0 160	718 026 171 to 6 290	726 493 351 to 5 300
701 643 829 to 3 850	708 059 941 to 60 000	718 466 370 to 6 420	726 504 031 to 4 063
701 945 451 to 5 500	708 115 830 to 5 860	718 568 451 to 8 479	726 504 070 to 4 090
702 033 701 to 4 050	708 116 251 to 6 310	718 590 741 to 0 770	726 504 331 to 4 390
702 051 501 to 1 750	708 138 301 to 8 480	718 714 210 to 4 370	726 563 701 to 4 060
	709 222 591 to 2 920	718 795 881 to 6 000	726 599 371 to 9 460

726 626 356	to	6 370	734 939 611	to	9 640	742 913 668	to	3 700	754 664 182	to	4 220
727 182 271	to	2 510	734 950 111	to	0 170	742 917 287	to	7 296	754 816 377	to	6 470
727 416 181	to	6 240	735 120 331	to	0 840	742 921 891	to	1 980	755 487 421	to	7 600
727 481 431	to	1 460	735 283 008	to	3 020	742 983 631	to	3 810	755 592 901	to	3 140
727 749 241	to	9 780	735 293 131	to	3 220	743 020 021	to	0 170	755 790 020	to	0 030
728 382 331	to	2 480	735 635 010	to	5 040	743 206 491	to	6 500	755 791 730	to	1 800
728 702 338	to	2 400	735 783 961	to	3 990	743 235 992	to	6 050	755 926 951	to	7 070
728 915 371	to	5 850	735 803 401	to	3 430	743 940 631	to	0 900	755 934 332	to	4 510
728 953 141	to	3 410	736 005 420	to	5 440	743 978 011	to	8 070	755 957 701	to	8 000
728 954 280	to	4 310	736 366 021	to	6 110	744 234 751	to	4 780	755 962 981	to	3 280
729 169 081	to	9 140	736 624 456	to	4 500	744 499 591	to	9 680	756 035 371	to	5 490
729 363 841	to	3 870	736 670 851	to	1 060	744 626 901	to	6 910	756 301 257	to	1 290
729 682 891	to	3 190	736 767 061	to	7 090	745 388 794	to	8 910	756 371 565	to	1 580
729 838 940	to	9 070	736 767 093	to	7 120	746 446 806	to	6 820	756 876 031	to	6 120
729 839 101	to	9 130	736 982 191	to	2 370	746 818 351	to	8 410	756 876 151	to	6 240
<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 982 551	to	2 730	747 245 266	to	5 280	756 970 129	to	0 140
730 109 847	to	9 880	737 110 141	to	0 170	747 364 813	to	4 830	757 059 613	to	9 630
730 373 761	to	3 850	737 185 501	to	5 710	747 501 434	to	1 450	757 078 540	to	8 560
730 501 951	to	2 130	737 317 321	to	7 350	747 739 891	to	0 070	757 086 209	to	6 240
730 519 379	to	9 470	737 517 781	to	7 840	748 148 649	to	8 760	757 240 591	to	0 650
730 569 278	to	9 360	737 628 181	to	8 210	748 259 960	to	9 970	757 277 371	to	7 700
730 711 711	to	1 740	737 634 258	to	4 270	748 565 162	to	5 280	757 291 591	to	2 730
730 722 991	to	3 230	738 361 971	to	1 980	748 874 988	to	5 030	757 964 251	to	4 280
730 845 970	to	5 990	738 447 601	to	7 660	749 137 381	to	7 410	758 105 221	to	5 250
730 888 291	to	8 320	738 648 355	to	8 450	749 190 192	to	0 210	758 324 941	to	5 000
730 927 591	to	7 680	738 849 811	to	9 900	749 685 421	to	5 450	758 593 628	to	3 650
731 307 914	to	7 930	738 892 270	to	2 290	749 846 791	to	6 850	758 709 038	to	9 060
731 402 431	to	2 460	738 997 259	to	7 380	749 993 131	to	3 580	758 744 101	to	4 160
731 407 232	to	7 320	739 161 451	to	1 540	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>	758 850 883	to	0 900
731 588 301	to	8 340	739 219 381	to	9 440	750 408 167	to	8 183	759 152 851	to	2 880
731 767 273	to	7 320	739 740 151	to	0 180	750 438 421	to	8 501	759 740 941	to	1 090
731 781 061	to	1 120	739 793 491	to	3 520	750 743 911	to	4 030	<b>760 004 596</b>	<b>to</b>	<b>4 610</b>
731 837 821	to	7 910	739 793 527	to	3 550	750 779 118	to	9 400	760 118 191	to	8 250
731 841 377	to	1 450	739 942 621	to	2 650	750 910 981	to	1 010	760 155 001	to	5 090
732 018 481	to	8 600	739 999 231	to	9 320	750 960 841	to	0 900	760 378 002	to	8 020
732 067 972	to	8 370	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	751 296 211	to	6 240	761 055 460	to	5 480
732 188 649	to	8 670	740 030 701	to	0 970	751 539 121	to	9 180	761 504 941	to	5 120
732 193 460	to	3 470	740 261 740	to	1 820	751 541 311	to	1 790	761 516 836	to	6 850
732 201 241	to	1 390	740 265 811	to	6 290	751 757 641	to	7 700	761 516 851	to	6 910
732 220 431	to	0 440	740 299 111	to	9 170	751 936 951	to	7 010	761 613 588	to	3 600
732 355 201	to	5 380	740 299 231	to	9 260	751 951 861	to	1 890	761 688 631	to	8 690
732 472 320	to	2 560	740 329 266	to	9 320	751 999 021	to	9 110	761 805 199	to	5 240
732 541 605	to	1 620	740 889 081	to	9 090	752 139 516	to	9 570	761 826 106	to	6 120
732 572 221	to	2 490	741 010 421	to	0 530	752 182 892	to	2 950	761 881 171	to	1 560
732 586 479	to	6 710	741 113 041	to	3 370	752 206 861	to	7 100	762 304 144	to	4 170
732 994 037	to	4 080	741 373 891	to	4 340	752 295 241	to	5 600	762 324 931	to	4 960
733 163 449	to	3 460	741 452 369	to	2 490	752 731 351	to	1 410	762 439 261	to	9 290
733 297 171	to	7 290	741 492 991	to	3 140	752 767 441	to	7 470	762 524 158	to	4 220
733 446 631	to	7 110	741 553 460	to	3 470	753 008 941	to	9 030	762 584 872	to	4 970
733 474 665	to	4 770	741 764 431	to	4 520	753 194 311	to	4 370	763 155 160	to	5 180
733 704 482	to	4 570	742 178 834	to	8 880	753 620 378	to	0 400	763 522 141	to	2 470
733 751 041	to	1 130	742 325 500	to	5 520	754 013 917	to	3 940	763 717 694	to	7 800
734 009 101	to	9 130	742 325 668	to	5 700	754 161 061	to	1 120	766 158 824	to	8 840
734 290 759	to	0 770	742 408 771	to	8 830	754 358 445	to	8 610	766 205 616	to	5 640
734 389 273	to	9 290	742 512 120	to	2 150	754 410 451	to	0 660	766 388 433	to	8 460
734 440 031	to	0 111	742 684 849	to	4 890	754 438 393	to	8 410	766 509 421	to	9 660
734 797 201	to	7 320	742 839 553	to	9 630	754 493 109	to	3 130	766 572 901	to	3 020

**Counterfeited Canadian Money Order Forms**

**Do Not Cash**

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Postal Inspection Service, 12-28-00*

**800 Number Available to Verify Canadian Money Orders**

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— *Postal Inspection Service, 12-28-00*

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer num-

ber" or "agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005002	012314	015447	018358	019092	026607	061476	080149	097808	111301	117769	142659	198080
005373	012376	015466	018360	019132	026618	062044	080188	097813	111371	117812	150124	198251
005430	012379	015469	018375	019138	026622	064073	080245	098025	111396	117815	150269	198256
005664	013224	015498	018376	019166	027902	064095	080248	098029	111992	117931	151224	200170
005799	013247	015532	018378	019194	028016	064111	080282	098048	112187	117951	152079	200178
005846	014015	015556	018399	019224	028024	064153	080300	098127	112585	117996	152083	200363
006244	014047	016001	018417	019227	028488	064403	080309	098240	113013	118011	152185	200525
006278	014055	016003	018452	019237	028683	064660	080386	098331	113142	118014	152256	200629
006288	014066	016033	018454	019274	028939	064797	080444	098358	113352	118066	152479	200906
006312	014082	016063	018467	019286	029114	064798	080550	098374	113785	118347	152690	207380
006799	014110	016071	018497	019288	029263	064862	080581	098417	114203	118892	152735	208466
006859	014116	016134	018498	019313	029585	065144	080676	098522	114402	119029	153058	208535
007045	014164	016237	018502	019316	029755	065158	080733	098645	114439	119045	156137	208601
007067	014278	016331	018509	019349	030063	066268	085114	098705	114523	119156	156170	208905
007182	014309	016336	018513	019354	031030	066300	085687	098765	114528	119472	159200	210066
007207	014329	016375	018521	019362	031162	066310	085800	098793	114619	119538	165069	210154
007261	014366	016422	018537	019372	033216	067066	088026	098974	115002	119577	165089	210304
007269	014462	016481	018545	019384	034013	068243	088040	098991	115030	119652	171251	210494
007366	014474	016503	018565	019385	037113	068370	088147	100004	115032	120118	177065	210508
007412	014475	016510	018574	019388	038179	068528	088337	100051	115149	121183	180082	210511
008119	014634	016532	018575	019390	038481	068604	088523	100062	115195	121184	180097	210525
008133	014669	016542	018578	019395	038599	069103	088579	100133	115418	121214	184012	210543
008203	014670	016560	018604	019439	039021	069461	088583	100187	115505	122234	185030	210605
008601	014796	016581	018612	019446	040068	069495	088619	101899	115693	122287	191075	210611
008613	014885	016616	018646	019480	040110	069642	088670	102391	115704	122386	191146	210619
008781	014916	016652	018677	019488	040324	069758	088695	103201	115766	122390	191201	210622
009020	014956	016663	018688	019584	041176	069762	088734	103266	115782	122393	191261	210628
009032	014968	016678	018690	019629	041337	069765	089713	103290	117021	122397	191360	210651
009040	015065	016685	018695	019644	043048	070151	091067	103530	117041	123077	191753	210677
009046	015069	016706	018700	019701	044306	070309	091334	105453	117175	123101	191864	210681
009108	015074	016711	018703	019743	045016	070684	091970	106466	117215	124013	191921	210697
009123	015080	016727	018712	019757	050025	070691	092113	106606	117234	124019	191986	212246
009203	015091	016803	018730	019762	054230	070771	092368	106609	117291	124180	192018	212280
009320	015101	016866	018745	019773	054233	071169	092983	107023	117314	125380	192066	212954
009387	015116	016909	018752	019805	055138	071427	093156	107062	117378	125423	192100	212962
009702	015187	016922	018760	019824	055163	075240	093217	107117	117386	126036	192359	220080
009725	015205	016926	018763	019836	055177	075244	093244	107123	117409	126064	192393	220634
009758	015208	016938	018789	019881	055183	075313	093315	107210	117414	128119	192487	220826
009771	015211	018012	018791	019912	055190	075317	093650	107228	117420	129864	192516	220840
010209	015245	018014	018794	019917	055194	075492	094030	107283	117432	129889	192658	221045
010416	015268	018040	018809	019925	055198	075556	094304	108083	117500	129920	192823	221054
010512	015285	018048	018832	019944	055209	075951	095143	108393	117502	129931	192843	221103
010623	015297	018061	018849	019958	055225	076015	095256	108567	117504	130411	192860	221118
010626	015304	018072	018855	019971	060107	076068	095611	108574	117510	131018	192956	221138
010708	015318	018081	018893	020481	060329	076670	095628	108860	117518	132007	192986	221148
011169	015320	018110	018894	021563	060367	076952	096106	108908	117521	132126	192989	221155
011278	015322	018148	018904	021799	060699	077259	096177	108911	117532	132162	193411	221219
011309	015352	018191	018936	021805	060721	078884	096252	109290	117574	132216	193436	221326
011356	015361	018201	018947	022128	060818	079068	096459	109575	117595	133021	193493	221460
011369	015367	018250	018962	022526	061031	079808	096465	109628	117647	135190	193539	221462
011377	015389	018264	018983	023128	061042	080025	097368	109903	117667	136041	193661	221516
011391	015421	018290	018986	023459	061070	080060	097374	109974	117723	136191	196074	221696
012140	015431	018338	019059	023610	061263	080099	097639	110809	117727	139254	197013	222011
012237	015442	018352	019077	025409	061315	080146	097729	111141	117728	139280	198073	222019

222149	311650	330255	340555	430186	486216	570193	608392	725028	771095	841232	902574	918121
222232	312208	330299	340662	432555	486290	571055	610172	729027	771400	841868	902633	918193
222240	312268	330686	340762	432572	486300	571121	610174	730108	771638	844249	902932	918216
222249	312446	330695	340883	432866	488021	571140	611106	731362	771718	846063	903021	918463
222260	312477	330719	340952	432943	488023	581001	611233	731392	771739	850017	903067	918480
222294	314002	330867	340958	432968	488604	581008	612062	731487	771774	850197	903783	918757
222298	314154	331172	340969	436364	489279	585288	616098	738038	771818	850765	903904	918758
222320	314217	331279	344027	437060	489321	591074	616175	740563	771835	850781	904413	920013
223285	314268	331487	344093	439711	489354	591075	617193	741217	771951	852026	904428	920025
232277	314375	331622	344101	441135	490476	591090	617604	741314	773025	852107	904728	920052
232303	314851	331801	344218	441335	490585	591513	620039	741458	774030	853062	904752	920055
235403	314941	331988	347039	441510	494084	591750	622018	744034	778312	853065	904774	920148
235486	315021	332130	347102	441538	495401	591780	624033	749105	779103	853101	906309	920184
235497	317127	332174	349012	441774	495480	591850	626015	749119	781067	853301	906343	920209
244015	317137	332232	349176	443014	496051	591992	628143	750036	782008	853309	906889	920266
251215	317195	332297	349495	443023	497247	598576	628144	750350	782700	853396	906942	920306
257113	317239	332490	349884	447055	<b>503015</b>	599551	629119	750382	782723	853398	907004	921098
270008	317282	332496	350083	447064	503124	599553	629131	750440	782750	853424	907191	921101
270030	317284	332714	352615	447065	527027	<b>600221</b>	631222	750451	782951	853431	907236	921114
270041	317291	332907	352672	450203	531182	600303	631502	750452	782990	853472	907583	921116
272163	320100	332911	352686	452007	531340	600609	631597	750457	785442	853521	907778	921137
272269	320173	333117	352769	452148	531387	600626	631731	750773	787029	853555	910316	921293
274119	320949	333385	352773	452208	531391	600698	631808	751085	787051	853569	910335	921322
276010	321000	333403	352786	452214	531414	600715	631894	752006	787919	853616	910378	921399
276013	321188	333545	355036	452265	531417	600981	631928	752012	791097	853621	911329	921588
276026	321250	333558	356004	452342	531437	601109	641013	752292	791122	853639	912420	921607
277005	321306	333674	357011	452599	531479	601219	641034	752453	791154	853665	913032	921675
278087	322016	334035	358013	454343	531552	601382	641049	752613	794006	853688	913042	921724
280057	322139	334342	362014	457122	531592	601518	641095	752702	794025	891214	913050	921829
281093	322510	335098	362072	460002	531615	601693	641226	752703	794042	891253	913540	921915
282624	322531	335232	366041	462030	531647	601801	641362	754027	794384	891408	914054	921917
282766	322588	335234	371012	463068	531663	601832	641522	756014	799078	891531	914172	921931
282909	323061	335376	372049	464217	531704	602008	641783	757035	799121	891676	915004	922312
283362	323110	335396	372975	465123	531714	602103	652195	757036	799162	891705	915081	922313
286058	323710	335409	373024	468119	532220	602228	652300	757226	799239	891830	915160	922318
286061	324047	335718	379284	468274	532498	602510	660062	757308	<b>801497</b>	891845	915382	924271
292213	325055	335863	379502	469143	532881	602730	661112	757355	801677	891872	915388	924338
292304	326185	335877	379540	473053	532912	602972	662130	757528	801744	891878	915407	924572
292524	326317	336031	381078	474012	532988	603115	662630	759007	802043	891915	915411	924596
292546	326452	336076	381170	476026	532998	604270	662674	760089	802125	895013	915616	924632
293324	326692	336115	381215	476044	537059	604293	666135	760106	802164	895581	915645	924657
294261	326743	336153	381231	478004	541170	604660	668105	760111	802269	898004	915670	924678
294536	326790	336164	381369	480244	542140	604768	668115	760138	802647	898064	917022	925172
294545	327389	336165	381426	480711	543630	605041	672004	760340	802838	<b>900013</b>	917083	925212
294559	327406	336178	381432	480713	544015	605398	674285	760696	803109	900018	917100	925215
295124	327428	336378	381519	480723	551110	605474	681546	761004	804118	900048	917186	925216
295443	327637	336765	381538	480748	551134	605663	684003	761023	805326	900061	917187	926032
295448	327740	336810	381666	480778	551210	605721	<b>701116</b>	761058	805502	900127	917192	926036
296418	327747	337037	381909	480874	551229	605768	701204	761116	805550	900131	917209	926045
298010	328017	337096	381951	481546	551282	605783	701237	761130	809161	900160	917244	926050
<b>300096</b>	328063	338023	382026	481704	551329	605832	701261	761360	809241	900216	917246	926066
300754	328643	338052	386050	481994	551543	605856	701349	761382	809365	900448	917254	926101
300921	328851	338053	392104	482949	551835	606173	701359	761717	810038	900560	917273	926102
301111	328863	338072	392690	483148	551868	606526	701403	761747	812023	900643	917433	926149
301141	328907	339010	395211	483404	553475	606548	701408	761759	812029	901217	917434	926189
301259	328946	339052	395236	483584	553680	606574	701614	770179	814081	901474	917440	926220
301281	328956	339294	<b>402175</b>	483721	553751	606620	701887	770455	820831	901573	917512	926281
301805	328967	340056	402193	483747	554312	606990	701930	770475	832081	901619	917587	926376
301916	328976	340064	402234	483854	554354	607123	705223	770513	840204	901790	917681	926460
302274	329265	340171	402348	483878	554385	607262	708501	770560	840581	901796	917722	926519
305473	329351	340210	402808	483962	554671	607807	708631	770617	840604	902060	917735	926618
305924	329356	340245	405035	485001	554811	607818	711020	770732	841059	902095	917742	926628
306625	329479	340291	405079	485170	554847	607868	720014	770747	841115	902165	917920	926646
311611	329564	340330	407802	486046	554877	608064	724062	770801	841201	902303	918060	926654

926717	927141	928220	930297	932770	940400	949124	950927	953349	967398	968999	974194	982224
926730	927185	928299	930399	933339	940748	949133	951021	953354	968164	970053	976009	982237
926757	927231	928331	931130	935108	940768	949450	951515	958612	968169	970235	976027	982243
926760	927306	928345	931245	935243	941363	949509	951625	958768	968215	970323	976067	982264
926780	927320	928359	931305	935257	941442	949595	951644	958817	968300	970351	980588	982436
926812	927442	928376	931322	935285	941460	949618	951690	960067	968356	970381	980654	992426
926821	927450	928397	931323	936079	941468	950543	951718	967033	968546	970584	980768	995401
926861	927527	928414	931706	937253	941851	950614	951779	967041	968567	970736	980860	995411
926900	927579	928533	931720	937619	946421	950829	951804	967076	968576	970887	980979	995822
926911	927594	928587	931736	937698	946531	950875	951896	967087	968646	970895	981868	995888
926944	927637	928657	931749	939043	948113	950890	951912	967224	968669	970903	982055	997094
926965	927744	928671	931851	939093	948162	950903	951959	967260	968729	972449	982081	997312
927044	927755	928751	931912	940167	948321	950909	952234	967314	968813	972511	982085	998318
927055	928217	930226	932597	940399	948674	950923	952235	967349	968961	973224	982170	

— Express and Priority Mail, Marketing, 12-28-00



# International Mail

IMM REVISION

## Global Express Guaranteed — Service Areas

Effective immediately, the service areas for Global Express Guaranteed (GXG) are revised. This revision will be incorporated into both the printed version of IMM Issue 25 and the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>).

### International Mail Manual (IMM)

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#### 2 Conditions for Mailing

##### 210 Global Express Guaranteed

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##### 213 Service Areas

###### 213.1 U.S. Origins

Global Express Guaranteed (GXG) items must be entered through selected post offices that are located in the following ZIP Code areas (check with your local post office or review the GXG Service Guide for a participating post office near you):

State	ZIP Code Areas
AL – Alabama	352, 356–358, 361–362, 366, 368
AR – Arkansas	722, 723
AZ – Arizona	850, 852, 853, 857
CA – California	900, 902–908, 910–918, 920, 921, 926–928, 934, 936, 937, 939–941, 943–951, 954
CO – Colorado	800–803, 805, 806, 808–810
CT – Connecticut	060–069
DC – District of Columbia	200, 202, 203, 205
DE – Delaware	197–199
FL – Florida	320–323, 326–338, 342, 344, 346, 347
GA – Georgia	299–319
IA – Iowa	500–507, 510, 511, 515, 516, 520, 522–528
IL – Illinois	600–620, 622, 625–627, 629
IN – Indiana	460–479
KS – Kansas	660-662, 667, 674, 676
KY – Kentucky	400–406, 410–416, 421–424, 427
LA – Louisiana	700, 701, 703, 704, 707, 708
MA – Massachusetts	010–027
MD – Maryland	206–212, 214, 217, 219
ME – Maine	039–041
MI – Michigan	480–497

State	ZIP Code Areas
MN – Minnesota	550, 551, 553, 554, 558–563
MO – Missouri	630, 631, 633, 636–641, 644–648, 654–658
MS – Mississippi	383, 386–392, 394–397
Mt – Montana	591
NC – North Carolina	270–282, 286
NE – Nebraska	680, 681, 685–687
NH – New Hampshire	030–034, 038
NJ – New Jersey	070–089
NM – New Mexico	871
NY – New York	100, 101, 103–149
OH – Ohio	430–458
OK – Oklahoma	730, 731, 734–738, 740, 741, 743–748
OR – Oregon	972
PA – Pennsylvania	150–168, 170–176, 178, 179, 189–191, 193–196
PR – Puerto Rico	006, 007, 009
RI – Rhode Island	028, 029
SC – South Carolina	297–299
SD – South Dakota	570, 571
TN – Tennessee	370–374, 376–385
TX – Texas	750–756, 759–764, 768–770, 772–778, 780–782, 784, 786–788, 791, 794–796, 799
UT – Utah	840, 841, 843–847
VA – Virginia	201, 220–227, 230–239
VI – Virgin Islands	008
VT – Vermont	054, 056
WA – Washington	980–985, 988, 989
WI – Wisconsin	530–532, 534, 540, 546–548
WV – West Virginia	250–257, 260, 267
WY – Wyoming	820

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— Business Initiatives,  
Expedited/Package Services, 12-28-00

## IMM REVISION

**Global Express Guaranteed — Changes in Postal Rates**

As published in the *Federal Register* dated December 11, 2000, Global Express Guaranteed (GXG) rates have changed, effective January 7, 2001. The new rates and revised GXG country group listing are included.

These revisions will be incorporated into both the printed version of IMM Issue 24 and the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>).

**International Mail Manual (IMM)**

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**2 Conditions for Mailing****210 Global Express Guaranteed**

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**213.2 Destinating Countries and Rate Groups**

GXG service is available to the following destinating countries and territories. For rate purposes, countries have been placed into one of eight rate groups.

Country	Document Service Rate Group	Non-Document Service Rate Group
Afghanistan	No Service	No Service
Albania	8	8
Algeria	8	8
Andorra	6	6
Angola	8	8
Anguilla	3	3
Antigua & Barbuda	3	3
Argentina	5	5
Armenia	8	8
Aruba	3	3
Ascension	No Service	No Service
Australia	4	4
Austria	6	6
Azerbaijan	8	8
Bahamas	3	3
Bahrain	7	7
Bangladesh	7	7
Barbados	3	3
Belarus	8	8
Belgium	3	3
Belize	5	5
Benin	8	8
Bermuda	3	3
Bhutan	5	5
Bolivia	5	5
Bosnia-Herzegovina	8	8
Botswana	8	8
Brazil	5	5

Country	Document Service Rate Group	Non-Document Service Rate Group
British Virgin Islands	3	3
Brunei Darussalam	8	8
Bulgaria	8	8
Burkina Faso	8	8
Burma (Myanmar)	8	8
Burundi	8	8
Cambodia	8	8
Cameroon	8	8
Canada	1	1
Cape Verde	8	8
Cayman Islands	3	3
Central African Republic	8	8
Chad	8	8
Chile	5	5
China	4	4
Colombia	5	5
Comoros	8	8
Congo, Democratic Republic of the	8	8
Congo, Republic of the (Brazzaville)	8	8
Costa Rica	5	5
Cote d'Ivoire (Ivory Coast)	8	8
Croatia	8	8
Cuba	8	No Service
Cyprus	7	7
Czech Republic	8	8
Denmark	6	6
Djibouti	8	8
Dominica	3	3
Dominican Republic	3	3
Ecuador	5	5
Egypt	7	No Service
El Salvador	5	5
Equatorial Guinea	8	8
Eritrea	8	8
Estonia	8	8
Ethiopia	8	8
Falkland Islands	5	5
Faroe Islands	6	6
Fiji	5	5
Finland	6	6
France	3	3
French Guiana	5	No Service
French Polynesia	8	8
Gabon	8	8
Gambia	8	8
Georgia, Republic of	8	8
Germany	3	3

Country	Document Service Rate Group	Non-Document Service Rate Group	Country	Document Service Rate Group	Non-Document Service Rate Group
Ghana	8	8	Martinique	3	3
Gibraltar	6	6	Mauritania	8	8
Great Britain & Northern Ireland	3	3	Mauritius	8	8
Greece	6	6	Mexico	2	2
Greenland	6	6	Moldova	8	8
Grenada	3	3	Mongolia	8	8
Guadeloupe	3	3	Montserrat	3	3
Guatemala	5	5	Morocco	8	8
Guinea	8	8	Mozambique	8	8
Guinea-Bissau	8	8	Namibia	8	8
Guyana	5	5	Nauru	8	8
Haiti	3	3	Nepal	8	8
Honduras	5	5	Netherlands	3	3
Hong Kong	3	3	Netherlands Antilles	3	3
Hungary	8	8	New Caledonia	5	5
Iceland	6	6	New Zealand	4	4
India	7	7	Nicaragua	5	5
Indonesia	4	4	Niger	8	8
Iran	7	No Service	Nigeria	8	8
Iraq	No Service	No Service	Norway	6	6
Ireland (Eire)	3	3	Oman	7	7
Israel	7	7	Pakistan	7	7
Italy	3	3	Panama	5	5
Jamaica	3	3	Papua New Guinea	5	5
Japan	No Service	No Service	Paraguay	5	5
Jordan	7	7	Peru	5	5
Kazakhstan	8	8	Philippines	4	4
Kenya	8	8	Pitcairn Island	No Service	No Service
Kiribati	8	8	Poland	8	8
Korea, Democratic People's Rep. of (North)	No Service	No Service	Portugal	6	6
Korea, Republic of (South)	4	4	Qatar	7	7
Kuwait	7	7	Reunion	8	8
Kyrgyzstan	8	8	Romania	8	8
Laos	8	8	Russia	8	8
Latvia	8	8	Rwanda	8	8
Lebanon	7	7	St. Christopher (St. Kitts) & Nevis	3	3
Lesotho	8	8	Saint Helena	No Service	No Service
Liberia	8	8	Saint Lucia	3	3
Libya	No Service	No Service	Saint Pierre & Miquelon	1	1
Liechtenstein	6	6	Saint Vincent & Grenadines	3	3
Lithuania	8	8	San Marino	3	3
Luxembourg	3	3	Sao Tome & Principe	8	8
Macao	3	3	Saudi Arabia	7	7
Macedonia, Republic of	8	8	Senegal	8	8
Madagascar	8	8	Serbia-Montenegro (Yugoslavia)	8	8
Malawi	8	8	Seychelles	8	8
Malaysia	4	4	Sierra Leone	8	8
Maldives	8	8	Singapore	3	3
Mali	8	8	Slovak Republic (Slovakia)	8	8
Malta	6	6	Slovenia	8	8

Country	Document Service Rate Group	Non-Document Service Rate Group
Solomon Islands	8	8
Somalia	8	8
South Africa	8	8
Spain	6	6
Sri Lanka	7	7
Sudan	No Service	No Service
Suriname	5	5
Swaziland	8	8
Sweden	6	6
Switzerland	6	6
Syrian Arab Republic (Syria)	7	No Service
Taiwan	3	3
Tajikistan	8	8
Tanzania	8	8
Thailand	4	4
Togo	8	8
Tonga	8	8
Trinidad & Tobago	3	3
Tristan da Cunha	No Service	No Service
Tunisia	8	8
Turkey	7	7
Turkmenistan	8	8
Turks & Caicos Islands	3	3
Tuvalu	8	8
Uganda	8	8
Ukraine	8	8
United Arab Emirates	7	7
Uruguay	5	5
Uzbekistan	8	8
Vanuatu	5	5
Vatican City	3	3
Venezuela	5	5
Vietnam	4	4
Wallis & Futuna Islands	4	4
Western Samoa	4	4
Yemen	7	7
Zambia	8	8
Zimbabwe	8	8

GXG service is available to all locations that are referenced in the Individual Country Listings except for the following:

- Afghanistan
- Ascension
- Iraq
- Japan
- Korea, Democratic People's Republic of (North)
- Libya
- Pitcairn Island
- Saint Helena
- Sudan
- Tristan de Cunha

The following countries are limited to GXG Document service only:

- Cuba
- Egypt
- French Guiana
- Iran
- Syrian Arab Republic (Syria)

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216 Postage

216.1 Document Service Rates/Groups

Weight not over (lbs.)	Rate Group 1	Rate Group 2	Rate Group 3	Rate Group 4	Rate Group 5	Rate Group 6	Rate Group 7	Rate Group 8
0.5	\$24.00	\$25.00	\$32.00	\$32.00	\$45.00	\$33.00	\$34.00	\$65.00
1	33.00	34.00	39.00	45.00	52.00	47.00	46.00	75.00
2	38.00	40.00	46.00	52.00	65.00	55.00	52.00	89.00
3	40.00	46.00	53.00	59.00	79.00	62.00	60.00	101.00
4	43.00	50.00	60.00	66.00	93.00	68.00	68.00	112.00
5	46.00	55.00	67.00	73.00	106.00	75.00	75.00	124.00
6	48.00	58.00	72.00	80.00	119.00	80.00	82.00	136.00
7	51.00	61.00	76.00	86.00	131.00	86.00	89.00	148.00
8	53.00	65.00	80.00	93.00	143.00	91.00	96.00	160.00
9	55.00	68.00	85.00	100.00	156.00	96.00	103.00	172.00
10	58.00	70.00	89.00	104.00	165.00	102.00	110.00	180.00
11	60.00	73.00	92.00	109.00	175.00	105.00	116.00	191.00
12	62.00	76.00	96.00	115.00	185.00	109.00	122.00	203.00
13	65.00	79.00	99.00	120.00	195.00	113.00	127.00	215.00
14	67.00	81.00	103.00	125.00	205.00	117.00	132.00	226.00
15	69.00	84.00	106.00	130.00	214.00	121.00	137.00	238.00
16	72.00	87.00	109.00	136.00	223.00	125.00	142.00	249.00
17	74.00	89.00	113.00	141.00	231.00	129.00	147.00	260.00
18	76.00	92.00	116.00	146.00	238.00	133.00	153.00	271.00
19	79.00	95.00	120.00	151.00	246.00	137.00	159.00	282.00
20	81.00	97.00	123.00	156.00	253.00	141.00	165.00	293.00
21	83.00	100.00	126.00	161.00	260.00	144.00	171.00	302.00
22	85.00	102.00	130.00	166.00	268.00	148.00	176.00	311.00
23	87.00	105.00	133.00	171.00	275.00	152.00	181.00	318.00
24	90.00	108.00	137.00	176.00	283.00	156.00	186.00	325.00
25	92.00	110.00	140.00	181.00	290.00	160.00	191.00	333.00
26	94.00	113.00	143.00	186.00	298.00	164.00	196.00	340.00
27	96.00	115.00	147.00	190.00	305.00	168.00	201.00	347.00
28	98.00	118.00	150.00	195.00	313.00	172.00	206.00	355.00
29	100.00	120.00	153.00	200.00	320.00	176.00	211.00	362.00
30	103.00	124.00	158.00	207.00	331.00	182.00	216.00	373.00
31	105.00	127.00	162.00	212.00	338.00	186.00	221.00	381.00
32	107.00	129.00	165.00	217.00	346.00	190.00	226.00	388.00
33	109.00	131.00	169.00	222.00	353.00	194.00	231.00	396.00
34	112.00	132.00	172.00	227.00	361.00	198.00	236.00	403.00
35	114.00	134.00	175.00	232.00	369.00	202.00	241.00	411.00
36	116.00	136.00	179.00	236.00	376.00	206.00	246.00	418.00
37	118.00	138.00	182.00	241.00	384.00	210.00	251.00	426.00
38	120.00	140.00	186.00	246.00	391.00	214.00	256.00	433.00
39	122.00	142.00	189.00	251.00	398.00	218.00	261.00	440.00
40	124.00	144.00	192.00	256.00	404.00	222.00	266.00	448.00
41	126.00	146.00	196.00	261.00	411.00	226.00	271.00	455.00
42	130.00	148.00	199.00	266.00	418.00	230.00	276.00	463.00
43	132.00	150.00	203.00	271.00	425.00	234.00	281.00	470.00
44	134.00	151.00	206.00	276.00	432.00	238.00	286.00	478.00
45	137.00	153.00	210.00	280.00	439.00	242.00	291.00	485.00
46	139.00	155.00	213.00	285.00	446.00	246.00	296.00	492.00
47	141.00	156.00	216.00	290.00	452.00	250.00	301.00	500.00
48	143.00	158.00	220.00	295.00	459.00	254.00	306.00	507.00
49	146.00	160.00	223.00	300.00	466.00	258.00	311.00	515.00
50	148.00	163.00	229.00	308.00	478.00	264.00	316.00	528.00
51	152.00	165.00	232.00	313.00	485.00	264.00	321.00	543.00
52	154.00	167.00	236.00	318.00	492.00	272.00	326.00	543.00
53	156.00	169.00	239.00	323.00	499.00	276.00	331.00	559.00

Weight not over (lbs.)	Rate Group 1	Rate Group 2	Rate Group 3	Rate Group 4	Rate Group 5	Rate Group 6	Rate Group 7	Rate Group 8
54	\$159.00	\$170.00	\$243.00	\$328.00	\$506.00	\$280.00	\$336.00	\$559.00
55	160.00	172.00	246.00	333.00	513.00	283.00	341.00	572.00
56	162.00	173.00	250.00	338.00	520.00	288.00	346.00	572.00
57	163.00	175.00	253.00	343.00	527.00	291.00	351.00	584.00
58	164.00	176.00	256.00	348.00	533.00	296.00	356.00	584.00
59	166.00	178.00	260.00	353.00	540.00	299.00	361.00	597.00
60	167.00	180.00	263.00	358.00	547.00	304.00	366.00	597.00
61	169.00	181.00	267.00	363.00	554.00	307.00	371.00	612.00
62	170.00	182.00	270.00	367.00	560.00	313.00	376.00	612.00
63	171.00	184.00	274.00	372.00	568.00	315.00	381.00	627.00
64	172.00	185.00	277.00	377.00	571.00	321.00	386.00	627.00
65	173.00	187.00	281.00	382.00	582.00	323.00	391.00	642.00
66	174.00	188.00	284.00	387.00	582.00	329.00	396.00	642.00
67	175.00	190.00	287.00	392.00	593.00	331.00	401.00	657.00
68	176.00	192.00	291.00	397.00	595.00	337.00	406.00	657.00
69	177.00	193.00	294.00	402.00	604.00	339.00	411.00	672.00
70	178.00	194.00	298.00	407.00	604.00	345.00	416.00	672.00

**216.2 Non-Document Service Rates/Groups**

Weight not over (lbs.)	Rate Group 1	Rate Group 2	Rate Group 3	Rate Group 4	Rate Group 5	Rate Group 6	Rate Group 7	Rate Group 8
1	\$36.00	\$38.00	\$44.00	\$48.00	\$59.00	\$52.00	\$55.00	\$82.00
2	41.00	45.00	51.00	55.00	72.00	60.00	58.00	96.00
3	44.00	51.00	58.00	64.00	86.00	67.00	63.00	109.00
4	47.00	55.00	65.00	71.00	100.00	73.00	70.00	120.00
5	50.00	60.00	72.00	78.00	113.00	80.00	77.00	134.00
6	52.00	63.00	77.00	85.00	126.00	85.00	84.00	146.00
7	55.00	66.00	81.00	91.00	138.00	91.00	91.00	158.00
8	57.00	71.00	86.00	98.00	150.00	96.00	98.00	170.00
9	59.00	74.00	91.00	105.00	163.00	101.00	105.00	182.00
10	62.00	77.00	95.00	111.00	177.00	107.00	112.00	190.00
11	64.00	80.00	100.00	116.00	187.00	112.00	118.00	206.00
12	66.00	83.00	104.00	122.00	197.00	116.00	123.00	218.00
13	69.00	86.00	107.00	127.00	207.00	120.00	129.00	230.00
14	71.00	88.00	111.00	132.00	217.00	124.00	134.00	241.00
15	73.00	91.00	114.00	137.00	229.00	131.00	139.00	253.00
16	76.00	94.00	117.00	143.00	238.00	135.00	144.00	264.00
17	78.00	97.00	121.00	148.00	246.00	139.00	149.00	275.00
18	80.00	100.00	124.00	153.00	253.00	143.00	155.00	286.00
19	83.00	103.00	128.00	158.00	261.00	147.00	161.00	297.00
20	87.00	107.00	131.00	165.00	268.00	151.00	167.00	308.00
21	89.00	110.00	134.00	170.00	275.00	154.00	173.00	317.00
22	91.00	112.00	138.00	175.00	283.00	158.00	178.00	326.00
23	93.00	115.00	141.00	180.00	290.00	162.00	183.00	333.00
24	96.00	118.00	145.00	185.00	298.00	166.00	188.00	340.00
25	98.00	120.00	148.00	190.00	305.00	170.00	193.00	348.00
26	100.00	122.00	153.00	195.00	313.00	174.00	198.00	355.00
27	102.00	123.00	157.00	199.00	320.00	178.00	203.00	362.00
28	104.00	126.00	160.00	204.00	328.00	182.00	208.00	370.00
29	106.00	128.00	163.00	209.00	335.00	186.00	213.00	377.00
30	109.00	132.00	168.00	216.00	346.00	192.00	218.00	388.00
31	111.00	135.00	172.00	221.00	353.00	196.00	223.00	396.00
32	113.00	137.00	175.00	226.00	361.00	200.00	228.00	403.00
33	115.00	139.00	179.00	231.00	368.00	204.00	233.00	411.00
34	118.00	141.00	182.00	236.00	376.00	208.00	238.00	418.00
35	120.00	143.00	185.00	241.00	384.00	212.00	243.00	431.00

Weight not over (lbs.)	Rate Group 1	Rate Group 2	Rate Group 3	Rate Group 4	Rate Group 5	Rate Group 6	Rate Group 7	Rate Group 8
36	\$122.00	\$145.00	\$189.00	\$245.00	\$391.00	\$216.00	\$248.00	\$438.00
37	124.00	147.00	192.00	250.00	399.00	220.00	253.00	446.00
38	126.00	149.00	196.00	255.00	406.00	224.00	258.00	453.00
39	128.00	151.00	199.00	260.00	413.00	228.00	263.00	460.00
40	130.00	153.00	202.00	268.00	419.00	232.00	268.00	468.00
41	132.00	155.00	206.00	273.00	426.00	236.00	273.00	475.00
42	136.00	157.00	209.00	278.00	433.00	240.00	278.00	483.00
43	138.00	159.00	213.00	283.00	440.00	244.00	283.00	490.00
44	140.00	160.00	216.00	288.00	447.00	248.00	288.00	498.00
45	143.00	162.00	220.00	295.00	454.00	252.00	293.00	505.00
46	145.00	164.00	223.00	300.00	461.00	256.00	298.00	507.00
47	147.00	165.00	226.00	305.00	467.00	260.00	303.00	515.00
48	149.00	167.00	230.00	310.00	474.00	264.00	308.00	522.00
49	151.00	169.00	233.00	315.00	481.00	268.00	313.00	530.00
50	152.00	172.00	239.00	320.00	493.00	274.00	318.00	543.00
51	156.00	174.00	242.00	325.00	498.00	276.00	323.00	558.00
52	158.00	176.00	246.00	330.00	505.00	282.00	328.00	558.00
53	160.00	178.00	249.00	335.00	512.00	286.00	333.00	574.00
54	163.00	179.00	253.00	340.00	519.00	290.00	338.00	574.00
55	164.00	181.00	256.00	345.00	526.00	293.00	343.00	587.00
56	166.00	182.00	260.00	350.00	533.00	298.00	348.00	587.00
57	167.00	184.00	263.00	355.00	540.00	301.00	353.00	599.00
58	168.00	185.00	266.00	360.00	546.00	306.00	358.00	599.00
59	170.00	187.00	270.00	365.00	553.00	309.00	363.00	612.00
60	170.00	189.00	273.00	370.00	560.00	314.00	368.00	612.00
61	172.00	193.00	277.00	375.00	567.00	317.00	373.00	627.00
62	173.00	194.00	280.00	379.00	573.00	323.00	378.00	627.00
63	174.00	196.00	284.00	384.00	581.00	325.00	383.00	642.00
64	175.00	197.00	287.00	389.00	584.00	331.00	388.00	642.00
65	176.00	199.00	291.00	394.00	595.00	333.00	393.00	657.00
66	177.00	200.00	294.00	399.00	595.00	339.00	398.00	657.00
67	178.00	202.00	297.00	404.00	606.00	341.00	403.00	672.00
68	179.00	204.00	301.00	409.00	608.00	347.00	408.00	672.00
69	180.00	205.00	304.00	414.00	617.00	349.00	413.00	687.00
70	181.00	206.00	308.00	419.00	617.00	355.00	418.00	687.00

\* \* \* \* \*

— Business Initiatives, Expedited/Package Services, 12-28-00

IMM REVISION

**Global Express Guaranteed — Collection Service Pickup**

Effective December 11, 2000, collection service pickup is available for Global Express Guaranteed (GXG) shipments. This revision will be incorporated into both the printed version of IMM Issue 24 and the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>).

**International Mail Manual (IMM)**

\* \* \* \* \*

**2 Conditions for Mailing**

**210 Global Express Guaranteed**

\* \* \* \* \*

**213 Service Areas**

\* \* \* \* \*

**213.3 Pickup Service**

Collection service pickup is available for delivery addresses within the participating Global Express Guaranteed Zip Codes. GXG collection service will be provided when a postal employee goes to a customer's location specifically to deliver or collect mail other than Global Express Guaranteed shipments and the employee is handed a Global Express Guaranteed shipment in addition to other mail to be collected. No pickup fee will be charged when Global Express Guaranteed shipments are picked up during a delivery stop or during a scheduled stop made to collect other mail not subject to a pickup fee. On-call or scheduled pickup services are currently not available for GXG Service.

\* \* \* \* \*

— *Business Initiatives,  
Expedited/Package Services, 12-28-00*



## SERVICE TALKS

**International Rate Restructuring**

The following items — Clerk Reference Card, Retail Talks, Frequently Asked Questions — are provided as a reference to help understand the structural changes in international mail. The Clerk Reference Card, which highlights the major changes in international mail, can be used by Window Clerks as a quick reference (see the Clerk Reference Card on pages 58 and 59). The Retail Talks can be used by supervisors to explain in-depth the changes in international mail. Finally, the Frequently Asked Questions will help to answer customer questions about the changes. The international mail restructuring will be implemented at the same time as the domestic rate change.

**SERVICE TALK — LET'S TALK RETAIL****INTERNATIONAL MAIL RESTRUCTURING****FIRST OF THREE SERVICE TALKS**

In order to make International Mail Service similar to Domestic Mail Service and to keep rates and regulations simple, International Mail is being restructured. International mail rules and regulations have been difficult for retail clerks as well as customers to understand. Soon the service you get will depend only on the speed your customers want their items to be delivered. Customers will now have simple choices to mail internationally.

**THE CATEGORIES AND THE NAMES WILL CHANGE**

- Priority Mail Global Guaranteed is now called Global Express Guaranteed (GXG)
- Express Mail International will now be called Global Express Mail (EMS)
- Global Priority Mail (GPM) will remain the same
- Air, LC, and AO Airmail will now be called Global Airmail with two sub-categories:
  - Letter-post
  - Parcel Post
- Surface Categories will now be called Global Economy with two sub-categories:
  - Letter-post
  - Parcel Post

**HOW DOES IT WORK?**

For Global Airmail, content distinctions were eliminated by merging Air Letter Class (LC) and Other Articles (AO) into one group called Letter-post. Now for Airmail there will be only two sub-categories, Letter-post and Parcel Post. The one-half ounce rate is eliminated for Letter-post making the starting weight just like domestic. The Economy rate will begin at one pound for Letter-post and five pounds for Parcel Post. For single piece sales there will no longer be a category of service for small packets, printed matter, sheet music and books.

**CUSTOMER SATISFACTION**

Now prices for services will conform to the speed of the service. The fastest service is most expensive, while the slowest is cheapest.

**QUESTION:** What is the fastest most reliable service that we can offer our customers?

**ANSWER:** Global Express Guaranteed is not only the fastest, but it is tracked, insured, and guaranteed. With an alliance with DHL, delivery is guaranteed.

Look for additional information in upcoming issues of the *Postal Bulletin*, retail coach website, supervisor Straight Talk, and PSTN broadcast.

**NEW RATES AND SERVICES WILL GO INTO EFFECT THE SAME TIME DOMESTIC RATES CHANGE.**

[Front of Clerk Reference Card]

CLERK REFERENCE CARD FOR GLOBAL DELIVERY SERVICES					
SERVICE	Global Express Guaranteed(TM) (GXG)	Express Mail International Service (TM) (EMS)	Global Priority Mail (TM) (GPM)	Global Airmail	
				Letter-post	Parcel post
CATEGORY/TIMING	DATE-CERTAIN	EXPRESS	PRIORITY	AIR	
	Guaranteed day-certain delivery to over 200 countries.	Expedited service, delivery times may vary.	Priority handling in destination countries.	Quick delivery but timing international depends on conditions.	
AVERAGE DELIVERY DAYS	2-3 business days	3-5 business days	4-6 business days	3-8 weeks	
WHAT'S CHANGED	Available for both documents and non-documents.	12 rate groups.	5 rate groups.	Rates start at one ounce, 5 rate groups.	Rates start at one pound, 5 rate groups.
SERVICE IS AVAILABLE TO	Over 200 countries.	Over 180 countries.	Over 40 countries.	Virtually every country in the world.	
MAXIMUM WEIGHT LIMITS	70 pounds.	22-70 pounds.	4 pounds.	4 pounds.	4 pounds.
INITIAL PRICING POINTS	\$24 to \$65 for documents, \$36 to \$62 for non-documents, depending on rate group.	\$15.50 to \$28.50, depending on rate group.	Small Flat Rate Envelope \$4.00 to Canada/Mexico, \$5.00 to all other countries.	60 cents to Canada/Mexico, .80 cents to all other countries for the first ounce.	After one ounce 5 rate groups: Canada, Mexico, Western Europe, Far East, & all other countries.
EXTRA VALUE	Packages can be tracked and traced by logging onto <a href="http://www.USPS.com/gxg">www.USPS.com/gxg</a> or by calling 1-800-222-1811.	Track and trace to over 60 countries; Call 1-800-222-1811. Insured up to \$500 at no extra cost.	Can send via Tyvek(R) envelope, box, two sizes of flat rate envelopes or affix a sticker to individual Packaging.	M-Bag option available for printed matter, books and sheet music. No minimum weight restrictions. Maximum weight 66 pounds per bag.	M-Bag option available for printed matter, books, and sheet music. No minimum weight restrictions. Maximum weight 66 pounds per bag.
				Letter-post	Parcel post
				SURFACE	
				When time is not a major concern.	
				Rates start at one pound, 5 rate groups.	Rates start at five pounds, 12 rate groups.
				Virtually every country in the world.	Virtually every country in the world.
				4 pounds.	22-70 pounds.
				One pound \$13 to \$18, depending on rate group.	Five pounds \$15.25 to \$28.75, depending on rate group.
				Offers optional insurance to most countries.	Offers optional insurance to most countries

*[Back of Clerk Reference Card]*

In order to make International Mail Service similar to Domestic Mail Service and to keep rates and regulations simple, International Mail is being restructured. International mail rules and regulations have been difficult for retail clerks as well as customers to understand. Now the service you get will depend only on the speed your customers want their items to be delivered. Customers will now have simple choices to mail internationally.

### **THE CATEGORIES AND THE NAMES WILL CHANGE**

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  - Parcel Post
- Surface will now be called Global Economy with two sub-categories:
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  - Parcel Post

### **HOW DOES IT WORK?**

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**For customers who used our printed matter rates**, for books, sheet music, and related merchandise samples **the M-Bag option will be offered** with no minimum weight restrictions. Maximum weight is still 66 pounds per bag.

**GXG – now accepts** both documents and non-documents (merchandise).

**Special services that were eliminated are — Special Delivery and Special Handling.**

## LET'S TALK RETAIL

### INTERNATIONAL MAIL RESTRUCTURING

#### SECOND OF THREE SERVICE TALKS

The current content-based structure of international mail service is confusing to both customers and postal employees. A customer could send a four-pound package under the current system by 12 different services. By simplifying the services offered, customers will have a better understanding of what service they will receive. So, the content-based system is being replaced with a speed-based system of mailing.

#### GLOBAL AIRMAIL

The most significant change is for letters and printed matter which will now be called Global Airmail. For letters one major change is in the weight category. The one-half ounce rate is eliminated. Now all international letter mail will be based on a one-ounce rate. The other major change is the addition of two more rate groups for international mail for items weighing over one ounce. There is a rate for Canada and Mexico, Japan, Australia/New Zealand, Europe, and the rest of the world, a total of five rate groups.

#### TWO CATEGORIES

There are only two sub-categories of Global Airmail: **Letter-post** and **Parcel Post**.

Letter-post can contain letters as well as merchandise and letters. Be sure to check the International Country Listings (ICLs) in the *International Mail Manual* (IMM) to be certain that letters and merchandise can be mixed to a particular country. Custom forms will not change. You will still use the PS Form 2976 (green) for Letter-post mail, as required for customs and Aviation Security. As previously mentioned there will no longer be a content specific rate. Small packet, printed matter, publisher's periodicals, books, and sheet music have been eliminated. Those specific items can use Letter-post or Parcel Post to mail. In addition to that, customers who mail publisher's periodicals, sheet music or books can still use the M-Bag if they wish. The minimum weight for the M-Bag has been eliminated.

Parcel Post is primarily designed to accommodate larger shipments that exceed Letter-post size and weight limits. It also allows the sender to obtain optional services such as insurance coverage and return receipt, which are otherwise not available. The conditions for parcel post are unchanged.

#### SPECIAL SERVICES

The regulations and requirements for some special services will not change. Registered mail, Recorded Delivery, etc. will still be available for Letter-post. Insurance will be available for Parcel Post. Restrictions apply. Please consult the IMM.

Special Delivery and Special Handling for international mail have been eliminated.

#### CUSTOMER SATISFACTION

With the restructuring of international services the price of the service will be in line with the actual cost of the service. For our customers this means that the speed that they want the article to arrive will depend on the actual cost of providing the service. For the retail employee the changes will eliminate different sub-categories of mail that took time to explain and understand. No longer will we need to use endorsements for "small packets" or "printed matter" to identify the contents of the package.

**QUESTION:** What is the main difference in service that restructuring has allowed us to provide our customers?

**ANSWER:** Restructuring of international mail now allows us to charge for the speed of service instead of the contents of the article mailed. This provides our customers an easier to understand explanation of the service options available to them, and allows them to choose the most convenient and economical service to meet their mailing needs. They can now choose what they need by speed and price, getting the best value for their mailing needs.

#### NEW RATES AND SERVICES WILL GO INTO EFFECT THE SAME TIME DOMESTIC RATES CHANGE.

**LET'S TALK RETAIL****INTERNATIONAL MAIL RESTRUCTURING****THIRD OF THREE SERVICE TALKS****WHY THE CHANGE?**

The structure of international mail has changed to provide our customers with simple choices to mail their international letters and packages. Instead of a content-based mailing system, which charged the customer by the contents of the mail piece, the system was changed to reflect speed-based pricing. The new restructuring also recognizes the costs of mailing to different destinations so additional rate groups were added.

For expedited services, Global Express Mail (EMS) offers great value — combining tracking, insurance and expedited handling for a reasonable price. Customers needing a guaranteed service should use Global Express Guaranteed (GXG). For impactful economical delivery, customers should use Global Priority Mail (GPM).

**GLOBAL ECONOMY (SURFACE)**

Global Economy mail is sent by surface transportation (i.e., boat). Global Economy includes Letter-post and Parcel Post and are subject to the same requirements and conditions of mailing as Global Airmail Letter-Post and Parcel Post items. Economy is a service to recommend when delivery time is not a factor in the shipping decision.

The major change for Global Economy mail is that single piece Parcel Post rates begin at five pounds. Customers can send any weight item they want, but the Parcel Post rate begins at five pounds. The reason why we have done this is because the cost for lower weight items would price surface parcel service above the faster air service. We encourage you to recommend to customers who wish to send items — weighing five pounds or less — via Economy Parcel Post to use Global Airmail. They will get better service at a better price. The single piece rates for Economy Letter-post service begins at one pound for the same reason.

**CUSTOMER SATISFACTION**

Our customers now have simpler and easier choices to make when they mail their letters and packages to foreign destinations.

**EMPLOYEE SATISFACTION**

Now customers can present an article to mail to a foreign country and you won't have to ask numerous questions to find out what's inside their piece or to find them the best rate. With just a very few inquiry questions, you will be able to explain to the customers their options of mailing and special services. Then the customers can decide in a very short time the service(s) they want and how fast they want the article to arrive. It will take less time to complete an international transaction because the customers have fewer and clearer choices to make. By keeping the service simple we will improve customer satisfaction, and promote return business.

**QUESTION:** A customer presents a parcel for mailing to an international destination. What service would you offer?

**ANSWER:** By using G.I.S.T. you will be able to determine the needs of the customer. Since our services are based on speed instead of content, you will be able to determine the best service to meet your customers' needs. Use your knowledge of the services to suggest how they could send their article, and then let them decide on the speed that they would like their article delivered.

**REMINDER: INTERNATIONAL RATES AND RESTRUCTURE WILL BE IMPLEMENTED AT THE SAME TIME DOMESTIC RATES CHANGE.**

## FREQUENTLY ASKED QUESTIONS

### INTERNATIONAL RESTRUCTURING

**QUESTION:** Why has the Postal Service changed the classification for international mail?

**ANSWER:** The current content-based structure of international mail service is confusing to both customers and postal employees. A customer could send a four-pound package under the current system by 12 different services. The content-based system is being replaced with a speed-based system of mailing. Customers will now have simple choices to mail internationally based on price and speed, not content.

**QUESTION:** How many classes of service are there?

**ANSWER:** There are now five categories of service:

1. Global Express Guaranteed (GXG)
2. Global Express Mail (EMS) – formerly Express Mail International Service
3. Global Priority Mail (GPM)
4. Global Airmail – both letters and parcels (Letter-post and Parcel Post)
5. Global Economy (formerly surface mail) – both letters and parcels (Letter-post and Parcel Post)

**QUESTION:** When I mail an Airmail letter, how will it differ from the way I sent it before?

**ANSWER:** Letters can be sent Letter-post by Global Airmail. One major change is the one-half ounce weight rate is eliminated. The other major change is the addition of two more rate groups for items weighing over one ounce.

**QUESTION:** How will the new one-ounce rate compare with the old one-ounce rate?

**ANSWER:** The new one-ounce rate of 80 cents is actually cheaper than the old one-ounce rate of \$1.00. However, the new one-ounce rate of 80 cents is more than the old half-ounce rate of 60 cents.

**QUESTION:** What about content-based services I use now. What will change?

**ANSWER:** Small packet, printed matter, publisher's periodicals, books, and sheet music have been eliminated. These specific items can be mailed via Letter-post or Parcel Post. Customers who mail publisher's periodicals, sheet music, or books can still use M-Bag service if they wish. The minimum weight for M-Bag service has been eliminated.

**QUESTION:** What will change when I send a parcel?

**ANSWER:** The major change in Parcel Post rates is for Global Economy (surface) service. Parcel Post Global Economy rates begin at five pounds. Customers can send any weight item they want, but the Parcel Post rate begins at five pounds. The reason why we have done this is because the cost for lower weight items would price surface parcel service above the faster air service. The single piece rates for Economy Letter-post service begins at one pound for the same reason.

**QUESTION:** Have any Special Services been changed?

**ANSWER:** The regulations and requirements for some special services will not change. Registered Mail, Recorded Delivery, etc. will still be available for Letter-post. Insurance will be available for Parcel Post. However, Special Delivery and Special Handing for international mail have been eliminated.

# Philately

STAMP ANNOUNCEMENT 00-44

## Statue of Liberty Definitive Stamp



Copyright USPS 2000

The Postal Service will issue a 34-cent definitive *Statue of Liberty* stamp in two large coil formats in Washington, DC, on January 7, 2001 (no ceremony). The stamp, designed by Derry Noyes of Washington, DC, based on a photograph by Paul Hardy of New York, NY, goes on sale nationwide January 8, 2001.

The Statue of Liberty, a gift of friendship from the people of France to the people of the United States, has become a symbol of freedom and democracy. Located in New York Harbor, the statue was dedicated on October 28, 1886, and designated a National Monument on October 15, 1924.

### How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

STATUE OF LIBERTY DEFINITIVE STAMP  
 POSTMASTER  
 900 BRENTWOOD RD NE  
 WASHINGTON DC 20066-9991

Issue:	<i>Statue of Liberty</i>
Item Number:	771600
Denomination & Type of Issue:	34-cent, Definitive
Format:	Self-Adhesive Coil of 3,000 (1 design)
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC 20066
Photographer:	Paul Hardy, New York, NY
Designer:	Derry Noyes, Washington, DC
Engraver:	N/A
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Modeler:	Bureau of Engraving and Printing (BEP)
Manufacturing Process:	Gravure
Printer:	Bureau of Engraving and Printing (BEP)
Printed at:	BEP, Washington, DC
Press Type:	Andreotti, 601
Stamps per Pane/Coil:	3,000
Print Quantity:	120 million stamps
Paper Type:	Pre-phosphored Type I
Gum Type:	Self-adhesive
Processed at:	BEP, Washington, DC
Colors:	Magenta, Cyan, Yellow, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.71 x 0.82 in./18.0 x 20.8 mm
Overall Size (w x h):	0.87 x 0.96 in./22.1 x 24.4 mm
Full Pane Size (w x h):	N/A
Plate Size:	432 stamps per revolution
Plate Numbers:	Four (4) single digits
Marginal Markings:	N/A
Catalog Item Number(s):	771640 Self-Adhesive Coil of 3,000 — \$1,020.00 771630 Strip of 25 w/plate no. — \$8.50 771620 Strip of 5 — \$1.70 771661 First Day Cover — \$0.55
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 7, 2001.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT  
DEPT 6270  
US POSTAL SERVICE  
PO BOX 219014  
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

### Philatelic Products

There are no philatelic products for this stamp.

### Distribution: 34-Cent *Statue of Liberty* Definitive Stamp, PSA Coil of 3,000, Item 771600

Item 771600 will not be automatically distributed to Stamp Distribution Offices (SDOs). Accountable Paper Depositories (APDs) and Stamp Service Centers (SSCs) will receive a small quantity of this item to be used as a source for emergency requisitioning. Produced by the Bureau of Engraving and Printing (BEP), SDOs may order Item 7716 from the BEP using PS Form 3356, *Stamp Requisitioning-Bulk Quantities*. Distributions are rounded to the nearest master carton size (20 coils).

### Initial Supply to Post Offices

Item 771600 will not be automatically distributed to post offices. Authorized CAG A-G post offices must order this item from the BEP using Form 3356. All other post offices requiring quantities of this item must order them from their designated SDO using Form 17, *Stamp Requisition*. SDOs must not distribute stamps to post offices before January 2, 2001.

### Additional Supply

SDOs, APDs, and authorized CAG A-G post offices requiring additional coils must requisition Item 771600 from the BEP using Form 3356. All other post offices requiring additional quantities must order them from their designated SDO using PS Form 17.

### Philatelic Requirement

Philatelic Centers requiring these 3,000 stamp coils must order them from their designated SDO using PS Form 17.

Issue:	<i>Statue of Liberty</i>
Item Number:	771500
Denomination & Type of Issue:	34-cent, Definitive
Format:	Self-Adhesive Coil of 10,000 (1 design)
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC 20066
Photographer:	Paul Hardy, New York, NY
Designer:	Derry Noyes, Washington, DC
Engraver:	N/A
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Modeler:	Bureau of Engraving and Printing (BEP)
Manufacturing Process:	Gravure
Printer:	Bureau of Engraving and Printing (BEP)
Printed at:	BEP, Washington, DC
Press Type:	Andreotti, 601
Stamps per Pane/Coil:	10,000
Print Quantity:	300 million stamps
Paper Type:	Pre-phosphored Type I
Gum Type:	Self-adhesive
Processed at:	BEP, Washington, DC
Colors:	Magenta, Cyan, Yellow, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.71 x 0.82 in./18.0 x 20.8 mm
Overall Size (w x h):	0.87 x 0.96 in./22.1 x 24.4 mm
Full Pane Size (w x h):	N/A
Plate Size:	432 stamps per revolution
Plate Numbers:	Four (4) single digits
Marginal Markings:	N/A
Catalog Item Number(s):	771540 Self-Adhesive Coil of 10,000 — \$3,400.00 771530 Strip of 25 w/plate no. — \$8.50 771520 Strip of 5 — \$1.70 771561 First Day Cover — \$0.55
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

### Distribution: 34-Cent *Statue of Liberty* Definitive Stamp, PSA Coil of 10,000, Item 771500

Item 771500 will not be automatically distributed to SDOs. APDs and SSCs will receive a small quantity of this item to be used as a source for emergency requisitioning. Produced by the BEP, SDOs may order Item 771500 from the BEP using form PS Form 3356, *Stamp Requisitioning-Bulk Quantities*. Distributions are rounded to the nearest master carton size (10 coils).



**Initial Supply to Post Offices**

Item 771500 will not be automatically distributed to post offices. Authorized CAG A-G post offices must order this item from the BEP using Form 3356. All other post offices requiring quantities of this item must order them from their designated SDO using Form 17, *Stamp Requisition*. SDOs must not distribute stamps to post offices before January 2, 2001.

**Additional Supply**

SDOs, APDs, and authorized CAG A-G post offices requiring additional coils must requisition Item 771500 from the BEP using Form 3356. All other post offices requiring additional quantities must order them from their designated SDO using PS Form 17.

— *Stamp Services,*  
*Public Affairs and Communications, 12-28-00*

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*CORRECTION***Correction to Stamp Announcement 00-43 From Postal Bulletin 22039 (12-14-00)**

The first day of issue date for the *Love Letters* non-denominated stamp (\$0.34) has been changed from January 10, 2001, to January 19, 2001. Nationwide issue date is January 20, 2001. The first day city has been changed from Lovejoy, GA 30250, to Tucson, AZ 85726. All orders for first day of issue postmark must be postmarked by February 18, 2001, and addressed to:

LOVE LETTERS NONDENOMINATED STAMP  
POSTMASTER  
1501 S CHERRYBELL STRAV  
TUCSON AZ 85726-9991

— *Stamp Services,*  
*Public Affairs and Communications, 12-28-00*

## STAMP ANNOUNCEMENT 00-45

**Federal Eagle Stamped Envelopes**

Copyright USPS 2000

The Postal Service will issue six *Federal Eagle* stamped envelopes in Washington, DC, on January 7, 2001 (no ceremony). The stamped envelopes were designed by Michael Doret of Hollywood, CA, and go on sale nationwide January 8, 2001.

**How to Order the First Day of Issue Postmark**

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamped envelopes at their local post office, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

FEDERAL EAGLE STAMPED ENVELOPES  
POSTMASTER  
900 BRENTWOOD RD NE  
WASHINGTON, DC 20066-9991

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 7, 2001.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT  
DEPT 6270  
US POSTAL SERVICE  
PO BOX 219014  
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

**Philatelic Products**

There are no products associated with these envelopes.

**Distribution**

Stamp distribution offices (SDOs) will receive three automatic distributions of the *Federal Eagle* stamped envelope. The first shipment began December 11, 2000. The second shipment will begin January 8, 2001, and the third distribution will begin February 19, 2001.

**Initial Supply to Post Offices**

*Eagle* envelopes are available in the styles and sizes listed below. Banded envelopes may be purchased through the self-service units only. Availability of other envelopes will be announced in a future *Postal Bulletin*.

Item Number	Description	Size	Price of Each Plain Envelope	Price of Plain Envelope per Box of 500	Price of Personalized Envelope per Box of 500
217600	Eagle (Regular)	10	\$0.42	\$184.00	\$190.00
218100	Eagle (Window)	10	0.42	184.00	190.00
215000	Eagle (Banded)	10	0.42	N/A	N/A
268100	Eagle (Regular)	6 3/4	0.42	182.00	187.00
268400	Eagle (Window)	6 3/4	0.42	182.00	187.00
268000	Eagle (Banded)	6 3/4	0.42	N/A	N/A
213800	Eagle Security (Regular)	9	0.42	184.00	190.00
213900	Eagle Security (Window)	9	0.42	184.00	190.00

Item Number	Description	Size	Price of Personalized Envelope per Box of 50
2146	Eagle (Regular)	10	\$20.50
2158	Eagle (Window)	10	20.50
2643	Eagle (Regular)	6 3/4	20.50
2648	Eagle (Window)	6 3/4	20.50
2107	Eagle Security (Regular)	9	20.50
2212	Eagle Security (Window)	9	20.50

All post offices must requisition an initial supply of envelopes from their SDO by submitting a separate PS Form 17, *Stamp Requisition*. SDOs must not distribute envelopes to post offices before December 29, 2000.

**Additional Supply**

Accountable paper depositories (APDs), SDOs, and authorized CAG A-G post offices requiring additional envelopes must submit PS Form 3205, *Requisition for Plain Stamped Envelopes*, to:

STAMP FULFILLMENT SERVICES  
 PO BOX 419178  
 KANSAS CITY MO 64179-0988

**PS Form 3205 should be submitted according to the following schedule:**

Requisitions Arriving the Week of:	Envelopes Will Be Shipped the Week of:
January 8	January 22
January 15	January 29
January 22	February 5
January 29	February 11

**Personalized Stamped Envelopes**

Eagle envelopes also are available with a preprinted return address. Customers should indicate envelope styles, correct item numbers, quantities, and price on PS Form 3203, *Personalized Envelopes Order Form*. Mail the form to:

7231 STAMP FULFILLMENT SERVICES  
 PO BOX 7247  
 PHILADELPHIA PA 9170-7247

Customers must pay by check, money order, or credit card (VISA, MasterCard, or American Express). Customers will not receive envelopes before January 22. Orders will be mailed 3 to 4 weeks from receipt.

**Self Service Postal Centers**

The 34-cent *Eagle* stamped envelopes (6 3/4 stamped envelope) Item 268100 and size 10 stamped envelope (item 217600 stamped envelope) are banded in units of 5 envelopes.

Issue:	<i>Federal Eagle</i>
Item Number:	217600
Denomination & Type of Issue:	34-cent Stamped Envelope
Format:	#10 Regular Envelope
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC
Designer:	Michael Doret, Hollywood, CA
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Michael Doret, Hollywood, CA
Modeler:	N/A
Manufacturing Process:	Flexo Phosphor Tagging
Printer:	Westvaco
Printed at:	Westvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	75 million envelopes
Paper Type:	100% recycled paper, 30% post consumer
Gum Type:	Water-activated
Processed at:	Westvaco, Williamsburg, PA
Colors:	Postal Blue & Postal Grey
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.50 x 4.125 in./241.30 x 104.77 mm
Image Size (w x h):	0.9375 x 1.00 in./23.81 x 25.40 mm
Marginal Markings:	"© USPS 2000" • Recycle logo followed by " <i>THIS ENVELOPE IS RECYCLABLE AND MADE FROM 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT</i> "
Catalog Item Number(s):	217640 #10 Regular Envelope — \$0.42 217605 Packet of 5 — \$2.00 217661 Canceled Envelope — \$0.52 217600 Box of 500 — \$184.00
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

Issue:	<i>Federal Eagle</i>
Item Number:	218100
Denomination & Type of Issue:	34-cent Stamped Envelope
Format:	#10 Window Envelope
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC
Designer:	Michael Doret, Hollywood, CA
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Michael Doret, Hollywood, CA
Modeler:	N/A
Manufacturing Process:	Flexo Phosphor Tagging
Printer:	Westvaco
Printed at:	Westvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	29 million envelopes
Paper Type:	100% recycled paper, 30% post consumer
Gum Type:	Water-activated
Processed at:	Westvaco, Williamsburg, PA
Colors:	Postal Blue & Postal Grey
Envelope Orientation:	Horizontal
Envelope Size (w x h):	9.50 x 4.125 in./241.30 x 104.77 mm
Image Size (w x h):	0.9375 x 1.00 in./23.81 x 25.40 mm
Marginal Markings:	"© USPS 2000" • Recycle logo followed by " <i>THIS ENVELOPE IS RECYCLABLE AND MADE FROM 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT</i> "
Catalog Item Number(s):	268140 6-3/4 Single Envelope — \$0.42 268100 Box of 500 — \$182.00 268105 Packet of 5 — \$2.10 268161 Canceled Envelope — \$0.52
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

Issue: *Federal Eagle*  
 Item Number: 213800  
 Denomination & Type of Issue: 34-cent Stamped Envelope  
 Format: #9 Security Envelope  
 Series: N/A  
 Issue Date & City: January 7, 2001, Washington, DC  
 Designer: Michael Doret, Hollywood, CA  
 Engraver: N/A  
 Art Director: Richard Sheaff, Scottsdale, AZ  
 Typographer: Michael Doret, Hollywood, CA  
 Modeler: N/A  
 Manufacturing Process: Flexo Phosphor Tagging  
 Printer: Westvaco  
 Printed at: Westvaco, Williamsburg, PA  
 Press Type: VH-1  
 Stamps per Pane/Sheet: N/A  
 Print Quantity: 2.5 million envelopes  
 Paper Type: 100% recycled paper, 30% post consumer  
 Gum Type: Water-activated  
 Processed at: Westvaco, Williamsburg, PA  
 Colors (PMS Colors): Postal Blue & Postal Grey  
 Envelope Orientation: Horizontal  
 Envelope Size (w x h): 8.875 x 3.875 in./225.42 x 98.42 mm  
 Image Size (w x h): 0.9375 x 1.00 in./23.81 x 25.40 mm  
 Marginal Markings: "© USPS 2000" • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT"  
 Catalog Item Number(s): 213840 #9 Single Security Envelope — \$0.42  
 213800 Box of 500 — \$184.00  
 213861 Canceled Envelope — \$0.52  
 213805 Packet of 5 — \$2.10  
 Sale Date: January 7, 2001  
 Nationwide Sale Date: January 8, 2001

Issue: *Federal Eagle*  
 Item Number: 213900  
 Denomination & Type of Issue: 34-cent Stamped Envelope  
 Format: #9 Security Window Envelope  
 Series: N/A  
 Issue Date & City: January 7, 2001, Washington, DC  
 Designer: Michael Doret, Hollywood, CA  
 Engraver: N/A  
 Art Director: Richard Sheaff, Scottsdale, AZ  
 Typographer: Michael Doret, Hollywood, CA  
 Modeler: N/A  
 Manufacturing Process: Flexo Phosphor Tagging  
 Printer: Westvaco  
 Printed at: Westvaco, Williamsburg, PA  
 Press Type: VH-1  
 Stamps per Pane/Sheet: N/A  
 Print Quantity: 1.8 million envelopes  
 Paper Type: 100% recycled paper, 30% post consumer  
 Gum Type: Water-activated  
 Processed at: Westvaco, Williamsburg, PA  
 Colors (PMS Colors): Postal Blue & Postal Grey  
 Envelope Orientation: Horizontal  
 Envelope Size (w x h): 8.875 x 3.875 in./225.42 x 98.42 mm  
 Image Size (w x h): 0.9375 x 1.00 in./23.81 x 25.40 mm  
 Marginal Markings: "© USPS 2000" • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE WITH 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT"  
 Catalog Item Number(s): 213940 #9 Security Window Envelope — \$0.42  
 213900 Box of 500 — \$184.00  
 213905 Packet of 5 — \$2.10  
 213961 Canceled Envelope — \$0.52  
 Sale Date: January 7, 2001  
 Nationwide Sale Date: January 8, 2001

Issue:	<i>Federal Eagle</i>
Item Number:	268100
Denomination & Type of Issue:	34-cent Stamped Envelope
Format:	6-3/4 Envelope
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC
Designer:	Michael Doret, Hollywood, CA
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Michael Doret, Hollywood, CA
Modeler:	N/A
Manufacturing Process:	Flexo Phosphor Tagging
Printer:	Westvaco
Printed at:	Westvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	20 million envelopes
Paper Type:	100% recycled paper, 30% post consumer
Gum Type:	Water-activated
Processed at:	Westvaco, Williamsburg, PA
Colors (PMS Colors):	Postal Blue & Postal Grey
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.50 x 3.625 in./165.10 x 92.07 mm
Image Size (w x h):	0.9375 x 1.00 in./23.81 x 25.40 mm
Marginal Markings:	"© USPS 2000" • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE FROM 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	268140 6-3/4 Single Envelope — \$0.42 268100 Box of 500 — \$182.00 268105 Packet of 5 — \$2.10 268161 Canceled Envelope — \$0.52
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

Issue:	<i>Federal Eagle</i>
Item Number:	268400
Denomination & Type of Issue:	34-cent Stamped Envelope
Format:	6-3/4 Window Envelope
Series:	N/A
Issue Date & City:	January 7, 2001, Washington, DC
Designer:	Michael Doret, Hollywood, CA
Engraver:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Michael Doret, Hollywood, CA
Modeler:	N/A
Manufacturing Process:	Flexo Phosphor Tagging
Printer:	Westvaco
Printed at:	Westvaco, Williamsburg, PA
Press Type:	VH-1
Stamps per Pane/Sheet:	N/A
Print Quantity:	20 million envelopes
Paper Type:	100% recycled paper, 30% post consumer
Gum Type:	Water-activated
Processed at:	Westvaco, Williamsburg, PA
Colors (PMS Colors):	Postal Blue & Postal Grey
Envelope Orientation:	Horizontal
Envelope Size (w x h):	6.50 x 3.625 in./165.10 x 92.07 mm
Image Size (w x h):	0.9375 x 1.00 in./23.81 x 25.40 mm
Marginal Markings:	"© USPS 2000" • Recycle logo followed by "THIS ENVELOPE IS RECYCLABLE AND MADE FROM 100% RECYCLED PAPER, 30% POST-CONSUMER CONTENT"
Catalog Item Number(s):	268440 6-3/4 Single window envelope — \$0.42 268400 Box of 500 — \$182.00 268405 Packet of 5 — \$2.10 268461 Canceled Envelope — \$0.52
Sale Date:	January 7, 2001
Nationwide Sale Date:	January 8, 2001

— Stamp Services,  
Public Affairs and Communications, 12-28-00

STAMP ANNOUNCEMENT 00-46

**Lunar New Year — Snake Commemorative Stamp**



**Copyright USPS 2000**

The Postal Service will issue a 34-cent *Lunar New Year — Snake* commemorative stamp (Item Number 450300) in Oakland, CA, on January 20, 2001. The stamp, designed and illustrated by Clarence Lee of Honolulu, HI, goes on sale nationwide January 21, 2001.

This stamp is the 9th in the award-winning *Lunar New Year* series of 12 stamps. Clarence Lee, an American of Chinese descent, created the stamp art, which combines a paper-cut design of a snake with traditional calligraphy drawn by Lau Bun. The Chinese characters translate as “Year of the Snake.”

**How to Order the First Day of Issue Postmark**

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LUNAR NEW YEAR — SNAKE COMMEMORATIVE STAMP  
 POSTMASTER  
 201 13TH ST RM 212  
 OAKLAND CA 94612-9991

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 19, 2001.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or

Issue:	<i>Lunar New Year — Snake</i>
Item Number:	450300
Denomination & Type of Issue:	34-cent, Commemorative
Format:	Pane of 20 (1 design)
Series:	Lunar New Year
Issue Date & City:	January 20, 2001, Oakland, CA 94612
Designer:	Clarence Lee, Honolulu, HI
Engraver:	N/A
Illustrator:	Clarence Lee, Honolulu, HI
Art Director:	Terry McCaffrey, USPS
Typographer:	Clarence Lee, Honolulu, HI
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint “USPS”
Printer:	Sterling Sommer
Printed at:	Tonawanda, NY
Press Type:	Akiyama, 628
Stamps per Coil/Pane:	20
Print Quantity:	55 million stamps
Paper Type:	Prephosphored, Type II
Gum Type:	Water-activated
Processed at:	Ashton Potter (USA) Ltd.
Colors:	Black, Cyan, Yellow, Magenta, PMS-241 (Red)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.41 x 0.84 in./35.814 x 21.336 mm
Overall Size (w x h):	0.99 x 1.56 in./25.171 x 39.624 mm
Full Pane Size (w x h):	7.24 x 5.94 in./183.896 x 150.876 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	“P” followed by five (5) single digits
Marginal Markings:	“© 2000 USPS” • Price • Plate Numbers • Plate Position Diagram • Barcode
Catalog Item Number(s):	450340 Pane of 20 — \$6.80 450330 Block of 10 — \$3.40 450320 Block of 4 — \$1.36 450361 First Day Cover — \$0.55
Sale Date:	January 20, 2001
Nationwide Sale Date:	January 21, 2001

writing to:

INFORMATION FULFILLMENT  
 DEPT 6270  
 US POSTAL SERVICE  
 PO BOX 219014  
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp’s issuance.

## Philatelic Products

There are no philatelic products for this stamp.

## Distribution

Stamp distribution offices (SDOs) will receive one-quarter of their standard automatic distribution quantities for the *Lunar New Year — Snake* commemorative stamp. Distributions are rounded up to the nearest master carton size (70,000 stamps).

## Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to post offices for one-quarter of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to post offices before January 15, 2000.

## Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

## Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Lunar New Year — Snake</i> Stamp, Item Number 450300
1	18,000
2	36,000
3	54,000
4	72,000
5	90,000
6	108,000
7	126,000
8	144,000
9	162,000
12	216,000
13	234,000
16	288,000
19	342,000

## Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted or until the stamp is officially withdrawn from sale. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,  
Public Affairs and Communications, 12-28-00



STAMP ANNOUNCEMENT 00-47

**Roy Wilkins Commemorative Stamp**



Copyright USPS 2000

The Postal Service will issue a 34-cent *Roy Wilkins* commemorative stamp (Item Number 450400) in Minneapolis, MN, on January 24, 2001. The stamp, designed by Richard Sheaff of Scottsdale, AZ, and based on a photograph from the 1940s by Morgan and Marvin Smith, goes on sale nationwide January 25, 2001.

The 24th stamp in the *Black Heritage* series honors Roy Wilkins (1901–1981) who led the National Association for the Advancement of Colored People (NAACP) from 1955 to 1977.

**How to Order the First Day of Issue Postmark**

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

ROY WILKINS COMMEMORATIVE STAMP  
 POSTMASTER  
 100 S FIRST ST RM 127  
 MINNEAPOLIS MN 55401-9991

Issue:	<i>Roy Wilkins</i>
Item Number:	450400
Denomination & Type of Issue:	34-cent, Commemorative
Format:	Pane of 20 (1 design)
Series:	Black Heritage
Issue Date & City:	January 24, 2001, Minneapolis, MN 55401
Designer:	Richard Sheaff, Scottsdale, AZ
Photographers:	Morgan and Marvin Smith
Engraver:	N/A
Illustrator:	N/A
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset/Microprint (USPS)
Printer:	Ashton Potter (USA) Ltd.
Printed at:	Williamsville, NY
Press Type:	Stevens, Vari-Size Security Press
Stamps per Coil/Pane:	20
Print Quantity:	200 million stamps
Paper Type:	Prephosphored, Type I
Gum Type:	Self-adhesive
Processed at:	Ashton Potter (USA) Ltd.
Colors:	Black, (match color) Blue
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.40 in./21.336 x 35.56 mm
Overall Size (w x h):	0.99 x 1.56 in./25.146 x 39.624 mm
Full Pane Size (w x h):	5.90 x 7.135 in./149.86 x 181.229 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"P" followed by two (2) single digits
Marginal Markings:	"© 2000 USPS" • Price • Plate Numbers • Plate Position Diagram • Barcode
Catalog Item Number(s):	450440 Pane of 20 — \$6.80 450430 Block of 10 — \$3.40 450420 Block of 4 — \$1.36 450461 First Day Cancellation — \$0.55
Sale Date:	January 24, 2001
Nationwide Sale Date:	January 25, 2001

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by February 23, 2001.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may

request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT  
DEPT 6270  
US POSTAL SERVICE  
PO BOX 219014  
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

### Philatelic Products

There are no philatelic items associated with this stamp.

### Distribution

Stamp distribution offices (SDOs) will receive a full automatic distribution in the first wave, plus three-quarters of their standard automatic distribution in the second wave for the *Roy Wilkins* commemorative stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

### Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to post offices for full standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to post offices before January 15, 2001.

### Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

### Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions in the first wave for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Roy Wilkins</i> Commemorative Stamp, Item Number 450400
1	18,000
2	36,000
3	54,000
4	72,000
5	90,000
6	108,000
7	126,000
8	144,000
9	162,000
12	216,000
13	234,000
16	288,000
19	342,000

### Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted or until the stamp is officially withdrawn from sale. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,  
Public Affairs and Communications, 12-28-00

### Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (33 cents per envelope or 20 cents per postcard).

Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

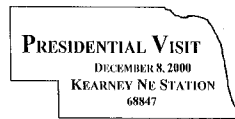
Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial cancellation has been extended for 30 days.



December 2, 2001  
 GREAT AMERICAN POST OFFICE STATION  
 POSTMASTER  
 PO BOX 9998  
 MUNCY PA 17756-9998



December 8, 2000  
*Great Platte River Road Archway Monument*  
 PRESIDENTIAL VISIT — KEARNEY NE STATION ARCHWAY  
 POSTMASTER  
 2401 E AVE  
 KEARNEY NE 68847-9998



December 1-31, 2000  
 YOUR HOLIDAY STATION  
 POSTMASTER  
 761 S 1ST WEST  
 SNOWFLAKE AZ 85937-9998



December 2-31, 2000  
*City of Bethlehem*  
 CHRISTMAS CITY STATION  
 POSTMASTER  
 535 WOOD ST  
 BETHLEHEM PA 18018-9998



December 1-31, 2000  
*City of Allentown, Department of Community Development*  
 LIGHTS IN THE PARKWAY STATION  
 POSTMASTER  
 442 WEST HAMILTON ST  
 ALLENTOWN PA 18101-9998



December 2-31, 2000  
*City of Bethlehem*  
 CHRISTMAS CITY STATION  
 POSTMASTER  
 535 WOOD ST  
 BETHLEHEM PA 18018-9998



December 15, 2000  
 Knoxville Community Association  
 KNOXVILLE PA STATION  
 POSTMASTER  
 PO BOX 9998  
 KNOXVILLE PA 16928-9998

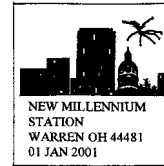


January 1, 2001  
 FIRST DAY OF A NEW  
 MILLENNIUM STATION  
 POSTMASTER  
 59 LOCKES VILLAGE RD  
 WENDELL MA 01379-9998

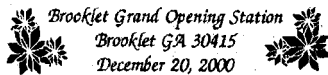


ALPHA PHI OMEGA  
 FOUNDDING DAY STATION  
 DECEMBER 16, 2000  
 EASTON, PA 18045

December 16, 2000  
 Alpha Phi Omega National  
 Fraternity  
 ALPHA PHI OMEGA FOUNDDING  
 DAY STATION  
 POSTMASTER  
 650 S GREENWOOD AVE  
 EASTON PA 18045-9998



January 1, 2001  
 NEW MILLENNIUM STATION  
 POSTMASTER  
 201 HIGH ST NE  
 WARREN OH 44481-9998



December 20, 2000  
 Brooklet Post Office  
 BROOKLET GRAND OPENING  
 STATION  
 POSTMASTER  
 129 E LEE ST  
 BROOKLET GA 30415-9998



January 1, 2001  
 Boca Raton Stamp and Coin Club  
 A MOMENT IN TIME STATION  
 POSTMASTER  
 604 BANYAN TRAIL  
 BOCA RATON FL 33431-9998



GOLDEN JUBILEE STATION  
 52722  
 DECEMBER 27, 1950 - DECEMBER 27, 2000

December 27, 2000  
 Town of Riverdale  
 GOLDEN JUBILEE STATION  
 POSTMASTER  
 4439 DEVILS GLEN RD  
 BETTENDORF IA 52722-9998



January 2, 2001  
 Unicover Corporation  
 ALBANY STATION  
 PHILATELIC CLERK  
 50001 COLONIE CENTER MALL  
 ALBANY NY 12205-9998



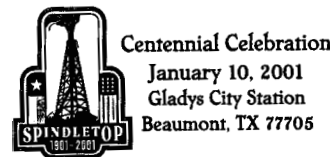
December 31, 2000  
 Louisiana State University, Ladies'  
 Track Team  
 LSU TIGERS CHAMPIONSHIP  
 STATION  
 CUSTOMER RELATIONS  
 COORDINATOR  
 PO BOX 262100  
 BATON ROUGE LA 70826-9802



January 4-7, 2001  
 Florida United Numismatists, Inc.  
 46TH ANNIVERSARY  
 CONVENTION STATION  
 POSTMASTER  
 10401 POST OFFICE BLVD  
 ORLANDO FL 32862-9998



December 31, 2000  
 Louisiana State University,  
 Baseball Team  
 LSU TIGERS CHAMPIONSHIP  
 STATION  
 CUSTOMER RELATIONS  
 COORDINATOR  
 PO BOX 262100  
 BATON ROUGE LA 70826-9802



January 10, 2001  
 GLADYS CITY STATION  
 POSTMASTER  
 5851 WALDEN  
 BEAUMONT TX 77701-9998



December 31, 2000  
 TIMES SQUARE 2001 STATION  
 SPECIAL EVENTS UNIT  
 421 8TH AVE RM 2029B  
 NEW YORK NY 10199-9998



January 13, 2001  
 MASONIC STATION  
 POSTMASTER  
 125 W SOUTH ST  
 INDIANAPOLIS IN 46206-9998

### Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mail Preparation and Standards, Pricing and Product Design, 12-28-00

## Post Offices

ALL MAIL PROCESSING OFFICES

### Substitute Mailbag for the First-Class Mail Number 1 Pouch

Effective immediately, the contingency substitute mailbag for the FCM No. 1 pouch is the No. 1 canvas or plastic sack, *not* the Priority pouch. PS Tag 6 must be attached to each substitute sack prepared with First-Class Mail.

This notification is being distributed to prevent the misuse of priority sacks and to eliminate First-Class Mail being routed to Priority Mail processing centers.

— Mail Transport Equipment,  
Network Operations Management, 12-28-00

# Postal Employees

## RIF Competitive Areas for the U.S. Postal Service

Federal regulations and guidance from the Office of Personnel Management require agencies covered by reduction-in-force (RIF) procedures to establish Competitive Areas and to publish a list of those Competitive Areas for their employees. Competitive Areas are organizational units under

separate management authority within which preference-eligible employees compete during a reduction in force. Listed below are the Competitive Areas for the U.S. Postal Service as of December 28, 2000.

		Organization	Competitive Area		
<b>Headquarters</b>		Office of the Postmaster General/Chief Executive Officer	Separate		
		Office of the Chief Operating Officer/Executive Vice President	Separate		
		Office of the Deputy Postmaster General	Separate		
		Office of the Chief Postal Inspector	Separate		
		Office of the General Counsel/Vice President	Separate		
		Office of the President, Packages	Separate		
		Offices of Senior Vice Presidents	Separate		
		Each Vice President's Organization	Separate		
<b>Headquarters Related Organization</b>	<b>Organizational Type</b>	Each Inspection Service Operation Support Unit	Separate		
		Each Inspection Service Division	Separate		
		Each Statistical Programs Service Center <sup>1</sup>	Separate		
		Each Field Counsel Unit <sup>1</sup>	Separate		
		Each Rates and Classification Service Center <sup>1</sup>	Separate		
		Each Facilities Service Office <sup>1</sup>	Separate		
		Each Purchasing Service Office	Separate		
		Each Communications Service Center <sup>1</sup>	Separate		
		Each Mail Recovery Center	Separate		
		Each Accounting Service Center	Separate		
		Each Sales Center <sup>2</sup>	Separate		
		<b>Unique Org. — Separate Competitive Area</b>		Address Management, Memphis TN	Separate
				Capitol Metro Area Operations, Gaithersburg MD	Separate
				Center for Employee Development, Norman OK	Separate
				Engineering, Merrifield VA	Separate
Expedited HUB Operations, Indianapolis IN	Separate				
Expedited/Package Services, Roswell GA	Separate				
Facilities, Arlington VA	Separate				
Field Retail Operations, St. Louis MO	Separate				
HRIS Support Services, Fort Snelling MN	Separate				
International Business Information Systems, Jamaica NY	Separate				
Maintenance Technical Support Center, Norman OK	Separate				
Memphis Design and Construction Field Office, Memphis TN	Separate				
New Jersey Material Distribution Center, South River NJ	Separate				
Sales, Arlington VA	Separate				
Sales, Western Region, San Francisco CA <sup>2</sup>	Separate				

Unique Org. — Part of Another Competitive Area	Organization	Competitive Area
	Automation Purchasing, Merrifield VA	Purchasing and Materials, National HQ, Washington DC
	Capitol Metro Facilities Service Office, Columbia MD	Facilities, Arlington VA
	Career Development (Inspection Service), Potomac MD	Inspection Service, National HQ, Washington DC
	Columbia Facilities Service Office, Columbia MD	Facilities, Arlington VA
	Criminal-Forensic/Technical Service Units	Inspection Service, National HQ, Washington DC
	Denver National Service Center, Denver CO	Marketing, National HQ, Washington DC
	Dulles Stamp Distribution Network, Dulles VA	Public Affairs and Communications, National HQ, Washington DC
	Field Counsel – Mid-Atlantic, Washington DC	General Counsel, National HQ, Washington DC
	HQ Facilities Services, HQ Washington DC	Facilities, Arlington VA
	Mail Equipment Shop, Washington DC	Purchasing and Materials, National HQ, Washington DC
	Major Facilities Purchasing, Arlington VA	Purchasing and Materials, National HQ, Washington DC
	Mid-Atlantic Communications Service Center, Columbia MD	Public Affairs and Communications, National HQ, Washington DC
	National Test Administration Center, Merrifield VA	Employee Resource Management, National HQ, Washington DC
	Northern VA Rates and Classification Service Center, Alexandria VA	Marketing, National HQ, Washington DC
	Northern VA Statistical Programs Service Center, Alexandria VA	Finance, National HQ, Washington DC
	Sales, Business Development Support, Dallas TX	Dallas Sales Center, Dallas TX
	Sales, National Accounts Training and Development, Hartford CT	Hartford Sales Center, Hartford CT
	Sales, Regional Offices, Dulles VA	Sales, Arlington VA
	WFB Center for Leadership Development, Potomac MD	Employee Resource Management, National HQ, Washington DC

	Organization	Competitive Area
<b>Unique Org. — Grouped for Competitive Area</b>	Minneapolis ISSC Computer Operation Service Center	Minneapolis Information Systems Site
	Minneapolis ISSC Technical Support Center	
	Minneapolis ISSC Business System Solutions Center	
	Minneapolis ISSC Management Support Service Center	
	Network Operations	Raleigh Information Systems Site
	Applied Application Technology	
	Raleigh ISSC Business Systems Solutions Center	
	Raleigh ISSC Management Support Service Center	
	Field Computing Service Center	
	Distributed Systems Central Management Facility	
	Information Systems Security	
	Application Technology Engineering	St. Louis Information Systems Site
	St. Louis Business Systems Solutions Center	
	St. Louis ISSC Management Support Service Center	
	Mail Operations Business Systems Portfolio	San Mateo Information Systems Site
	San Mateo Business Systems Solutions Center	
	San Mateo Management Support Service Center	
	San Mateo Computer Operations Service Center	
	Wilkes-Barre Business Systems Solution Center	Wilkes-Barre Information Systems Site
	Wilkes-Barre ISSC Management Support Service Center	
	Wilkes-Barre ISSC Technical Support Center	
	Wilkes-Barre ISSC Business Systems Support Center	
	Philatelic Fulfillment Service Center	Kansas Stamp Services Center
	Kansas City Stamp Distribution Network	
	Inventory Control	Topeka Purchasing and Material Center
	Inventory Support	
Topeka Label Printing Center		
Topeka Material Distribution Center		
Topeka Purchasing Center		
Systems Integration (Topeka)		
<b>Field</b>	Each Area Office	Separate
	Each District Office (including its Vehicle Maintenance Facilities)	Separate
	Each Post Office	Separate
	Each Processing and Distribution Center	Separate
	Each Area Field Retail Operations	Separate
	Each Senior Processing and Distribution Center	Separate
	Each Processing and Distribution Facility	Separate
	Each Air Mail Center	Separate
	Each District Field Retail Operations	Separate
	Each Air Mail Facility	Separate
	Each Bulk Mail Center	Separate
	Each Remote Encoding Center	Separate
	Each International Satellite Facility	Separate
	Each International Service Center	Separate
	Each Independent Mail Transfer Center	Separate
	Each Independent Delivery Distribution Center	Separate
Each Mail Equipment Facility	Separate	

<sup>1</sup> The units located in the Washington DC commute area are part of the parent national Headquarters organization Competitive Area.

<sup>2</sup> The Western Sales Region and the San Francisco Sales Center are in the same Competitive Area.



### Regular Rural Carrier Earnings Statement

Effective Pay Period 24-00, checks dated November 24, 2000, the earnings statement (PS Form 1223) for regular rural carriers (FLSA Code B) was modified to identify the 50 percent payment for working the relief day (TYP F) and the current "X" day balance.

**DACA Fields for Form 1314**

Sat	Mon	Tue	Wed	Thur	Fri
3					V
K					X

See sample of PS Form 1223, *Earnings Statement*, below.

The following description applies to the DETAIL EARNINGS portion of the earnings statement:

- WK Week 1 or Week 2 information
- RSC/LEV Route type and route number
- RATE The annual salary for the employee
- CODE Designation and activity code
- TYP Type of work/pay
  - C Christmas work
  - F DACA Code 3
  - H Holiday pay
  - L All types of leave taken
  - O Overtime
  - W Paid work hours
  - X X day taken

- HOURS Based on the TYP Code
  - C Evaluated hours of the route
  - F Evaluated hours of the route
  - H 8 hours for each holiday
  - L 8 hours for each day of leave
  - O OT hours
  - W Total evaluated hours for the week (days worked x daily evaluated hours)
  - X 8 hours for each X day taken

- PAY Gross amount based on the TYP Code
  - C 150% of the daily evaluated pay
  - F 50% of the daily evaluated pay
  - H One day's evaluated pay
  - L One day's evaluated pay for each day of leave
  - O Gross amount for OT
  - W One day's evaluated pay for each day worked and for each X day
  - X No gross, amount included in Code W

X DAY BALANCE is in hours (whole number, no decimal).

In this example, the carrier is on a 47 K route, with a daily evaluation of 9.40 hours. The carrier has a balance of one (1) "X" day (8 hours).

K	K04	XX-XXXX	R	X	CARRIER	XXX-XX-XXXX	24-00	00007654	
PAYLOC	FINANCE NO.	EMPLOYEE NAME			SOCIAL SECURITY NO.		PAY PERIOD	SERIAL NUMBER	
DETAIL EARNINGS				GROSS TO NET				LEAVE STATUS	
WK	RSC/LEV	RATE	CODE	TYP	HOURS	PAY	THIS PERIOD	YEAR-TO-DATE	ANNUAL LEAVE
2	K004	48992	710	X	800	94215	GROSS PAY		FROM PREV YR
2	K004	48992	710	W	4700	94215	FED TAX		EARNED THIS YR
1	K004	48992	710	W	3760	75372	ST TAX		BAL
1	K004	48992	710	F	940	9422	RETIRE		USED YR
1	K004	48992	710	H	800	18843	FICA/MED		THIS PP
				L	800	18843			BALANCE
				X	DAY BALANCE	8			SICK LEAVE
									FROM PREV YR
									EARNED THIS YR
									USED YR
									THIS PP
									BALANCE
									LEAVE WITHOUT PAY
									THIS PP
									CUMULATIVE
									BOND DATA
									UNAPPL BAL
									NO ISSUED
									USPS RETIREMENT

EARNINGS STATEMENT  
PS FORM 1223-B, JUNE 1986

## USPS Supports the National Drunk and Drugged Driving Prevention Month

### *You Drink and Drive, You Lose!*

Reducing alcohol-related traffic fatalities is one of the National Highway Traffic Safety Administration's (NHTSA) top priorities. The national goal is to lower the death toll to no more than 11,000 by the year 2005. To meet this challenge, NHTSA launched the *You Drink & Drive, You Lose!* campaign as part of National Drunk and Drugged Driving (3D) Prevention Month.

### Impaired Driving Is an American Tragedy

In 1999, nearly 16,000 people were killed as a result of alcohol-related crashes. More than 300,000 were injured. That's one person dead every 33 minutes and one person injured every 2 minutes. An estimated 1.5 million people were arrested. In fact, the average American has a 30 percent chance of being killed or injured by an impaired driver during his or her lifetime. And while the number of alcohol-related fatalities is at an all-time low, impaired driving is still a leading cause of death for people under the age of 30.

The purpose of *You Drink & Drive, You Lose!* is to help support the hard work already being done nationwide by law enforcement and community leaders to prevent impaired driving in their neighborhoods, cities, counties, and states. The *You Drink & Drive, You Lose!* goal is to enhance national awareness about the deadly toll that impaired driving exacts on America's communities and to generate a greater national urgency to stop the senseless killing and injury on our nation's highways.

### What Is Impaired Driving and Who Is at Risk?

All drivers risk impairment when consuming alcohol or drugs — whether legal, over-the-counter and prescription medications, or illegal substances such as marijuana, cocaine, or other illicit drugs. The campaign's message is a simple one: Make the right choice — don't drink and drive. Yet, we know that thousands of Americans every year continue to make the wrong choices.

Drunk drivers come in all ages, genders, and backgrounds. But, there are 3 high-risk populations identified as most likely to drive while impaired. *You Drink & Drive, You Lose!* speaks directly to these groups:

- 21- to 34-year-olds.
- Underage drinkers between the ages of 15 and 20.
- Persons with high blood alcohol content and repeat offenders.

### How the Campaign Works

While *You Drink & Drive, You Lose!* serves as the voice for reaching Americans with this lifesaving message, it is much more than just a public service campaign. *You Drink & Drive, You Lose!* offers a framework for neighborhoods, cities, counties, and states to develop their own comprehensive impaired-driving prevention programs through the creation of local and national partnerships.

National campaign partners include the International Association of Chiefs of Police, the National Association of Governors' Highway Safety Representatives, the National Sheriffs' Association, the National Organization of Black Law Enforcement Executives, and Operation C.A.R.E. Many national organizations, including the U.S. Postal Service have signed on to the campaign and are working at the local, state, and national level to stop impaired driving.



### Increased Lodging Rates at the Bolger Center

Effective January 1, 2001, at the William F. Bolger Center for Leadership Development, the rate for the Complete Meeting Package (CMP) changes to the following:

Room Size	Week Night (\$)	Weekend (\$/night)
Standard	119	95
Deluxe	144	120
Suite	184	160

The CMP includes standard guest room, three meals, meeting room with basic equipment and supplies, morning and afternoon refreshments, use of the fitness center, and a variety of other amenities. The day guest CMP includes all of the above *except the guest room, breakfast, and dinner.*

The Bolger Center has not had a rate increase since 1997. This increase is in line with the new per diem rate. The charges will continue to be processed using the Journal Voucher Transfer system. For more information, please call the sales office at 301-983-7765.

— *William F. Bolger Center for Leadership Development, Employee Resource Management, 12-28-00*

#### RURAL CARRIERS

### Equipment Maintenance Allowance Schedule for Rural Routes

In accordance with provisions of Article 9, Section 2.J.3 of the Rural Carrier National Agreement, effective December 30, 2000 (pay period 2-01), the equipment maintenance allowance (EMA) will increase from 38.5 cents per mile to 39.5 cents per mile.

The EMA is now the greater amount of 39.5 cents per mile or a minimum of \$15.80 per day.

#### Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, Section 2.J.5, receive an EMA of 39.5 cents per mile or \$4.55 per hour, whichever is greater, not to exceed the amount provided in the special EMA for the route stops and miles.

#### EMA Rate Schedule

The EMA rate schedule on pages 84–85 supersedes all previously published EMA schedules for employees receiving EMA.

#### Optional EMA Rate

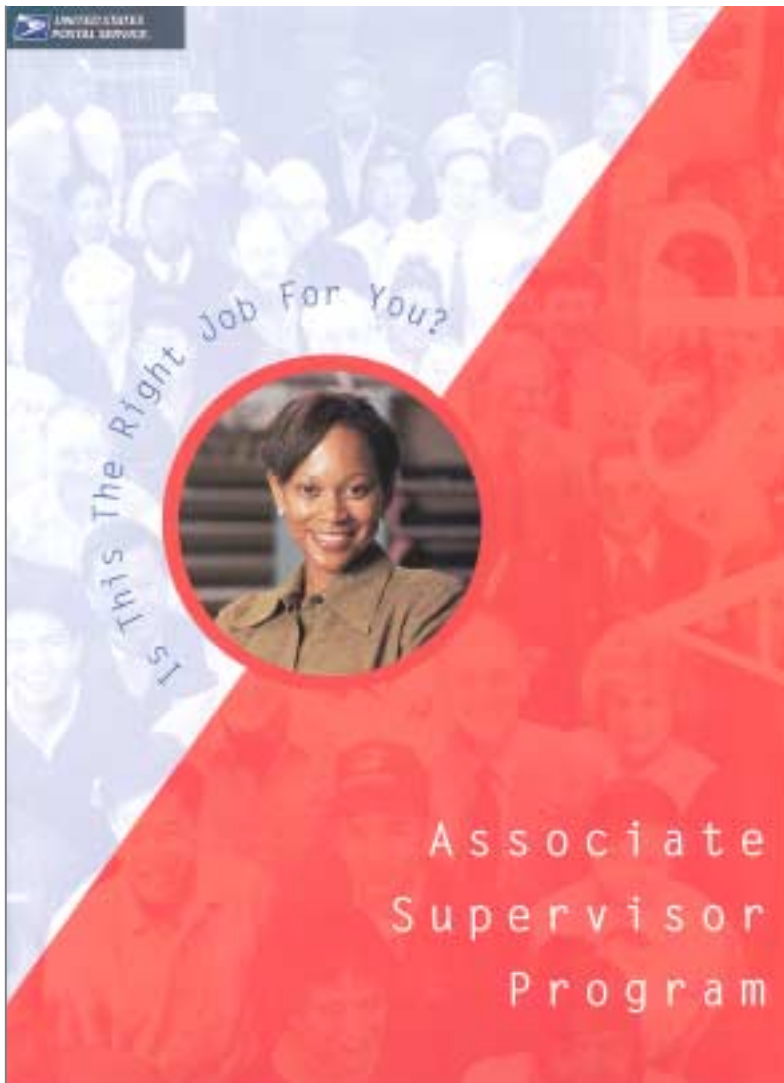
The optional EMA rate, effective November 4, 2000, remains at 65 cents per mile.

— *Collective Bargaining and Arbitration, Labor Relations, 12-28-00*





## Is This the Right Job for You?



***The Kit***



***The Brochure***

### **Latest in Recruitment Series**

The Office of Selection, Evaluation, and Recognition in Employee Resource Management at Headquarters is pleased to announce the Associate Supervisor Program (ASP) recruitment material — Kit 39, *Associate Supervisor Program Applicant Folder* (September 2000), and Publication 560, *Associate Supervisor Program Applicant Brochure* (September 2000) — now available at the Material Distribution Center (MDC).

### **The Kit**

Kit 39 is a pocket folder that contains five inserts which highlight the aspects of the program, 16-week training program, value of postal compensation and benefits, facts about the Postal Service, and comments from ASP graduates. The left side pocket is available for local material to be inserted.

### **The Brochure**

Publication 560 is a three-panel brochure that provides an overview of the ASP: what it takes..., what's involved..., what you get..., and getting started....

**Ordering Information**

Kit 39 and Publication 560 can be requisitioned in one of the following ways:

- Use Touch Tone Order Entry by calling 1-800-332-0317, option 1, then option 2.
- Send an F3Fill-completed PS Form 7380, *MDC Supply Requisition*, by cc:Mail to MDC Customer Service @ TOKS001L.
- Mail a completed PS Form 7380 to the following address:

MATERIAL DISTRIBUTION CENTER  
 ATTN SUPPLY REQUISITIONS  
 500 SW GARY ORMSBY DR  
 TOPEKA KS 66624-9702

Use the following ordering information for Kit 39:

PSN: 7690-05-000-4177  
 PSIN: KIT39  
 Unit of Issue: EA  
 Quick Pick #: none assigned  
 Bulk Pack Quantity: N/A  
 Price: \$0.76  
 Edition Date: September 2000

Use the following ordering information for Publication 560:

PSN: 7610-05-000-4176  
 PSIN: PUB560  
 Unit of Issue: EA  
 Quick Pick #: none assigned  
 Bulk Pack Quantity: N/A  
 Price: \$0.2307  
 Edition Date: September 2000

— *Selection, Evaluation, and Recognition, Employee Resource Management, 12-28-00*

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NOTICE TO ALL EMPLOYEES

# THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released December 8, 2000

<b>ANNUAL RETURNS</b>	<b>C</b>	<b>F</b>	<b>G</b>
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	-3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	-2.96	7.22
1995	37.41	18.31	7.03
1996	22.85	3.66	6.76
1997	33.17	9.60	6.77
1998	28.44	8.70	5.74
1999	20.95	-.85	5.99
<b>1999</b>	<b>C</b>	<b>F</b>	<b>G</b>
DECEMBER	5.90	-.45	.54
<b>2000</b>	<b>C</b>	<b>F</b>	<b>G</b>
JANUARY	-5.03	-.34	.56
FEBRUARY	-1.93	1.07	.53
MARCH	9.74	1.32	.55
APRIL	-2.98	-.29	.52
MAY	-2.05	-.03	.54
JUNE	2.44	2.07	.53
JULY	-1.56	.89	.53
AUGUST	6.19	1.46	.52
SEPTEMBER	-5.27	.64	.49
OCTOBER	-0.40	.66	.51
NOVEMBER	-7.87	1.65	.48
<b>LAST 12 MONTHS</b>	<b>-4.25</b>	<b>9.13</b>	<b>6.48</b>

\*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.



Federal Retirement Thrift Investment Board

Please post on bulletin boards.  
Recycle all previous notices.

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## *Purchasing and Materials*

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### **Managed Voice Services Contract Award**

As part of Purchasing and Materials' supply chain management initiatives, a gain-sharing contract was awarded to SBC Global Services, Inc. on December 5, 2000. The Managed Voice Services (MVS) program is championed by the Headquarters Purchasing Telecom Team and requires SBC to provide audit-type services and to identify and negotiate the best operational efficiencies, rate plans, and services to rapidly reduce local voice and telecommunications costs for the Postal Service across 37,500 sites. SBC has guaranteed the Postal Service an estimated savings of \$15 million in the first 2 years. The contract has a 2-year base with three 1-year options.

The MVS Program Management Office (PMO) will operate from the National Information Systems Support Center (NISSC) in Raleigh, NC. The PMO has been established to support the MVS initiative and provide guidance, direction, and problem resolution services to field offices. Postal Service offices can contact the MVS PMO in Raleigh toll-free at 866-4-PMO-MVS (866-476-6687), by cc:Mail at

MVS-PMO, or Internet e-mail at mvspmo@email.usps.gov. Further procedural correspondence will be forthcoming. In the interim, Postal Service locations are required to contact the PMO for approval prior to changing any local exchange carrier (LEC) providers.

SBC is a leader in supplying and managing voice premises and local exchange communications and has demonstrated through past performance that it can significantly reduce local voice telephone costs. SBC has submitted a comprehensive proposal to the Postal Service to reduce costs quickly and efficiently using master service or volume discount agreements, billing error correction, and facility service optimizations. SBC will, at a minimum, evaluate 2,496 of the Postal Service's largest facilities and determine opportunities for savings at individual sites.

— *Purchasing Policies and Programs,*  
*Purchasing and Materials, 12-28-00*

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### **Supply Chain Savings From Copiers**

Supply chain management initiatives are making significant contributions to breakthrough productivity. By combining national copier requirements, Purchasing and Materials has leveraged the Postal Service's buying power to reap huge savings.

On December 20, 2000, the Postal Service formed a strategic partnership with Ricoh Corporation for the purchase of digital copiers and related maintenance nationwide. Ricoh, a multibillion dollar company, is celebrating its 65th year in business and is one of the world's leading suppliers of office automation equipment. Ricoh will be the exclusive national supplier to the Postal Service for digital copiers and related maintenance. This national contract will result in an estimated savings of 65.9 percent in copier equipment costs and 46.4 percent in maintenance expenses, totaling \$7.4 million per year.

Initially, all orders will be placed through the Greensboro Purchasing and Materials Service Center (800-627-7211) for copiers with speeds of 20 to 100 pages per minute. In the future, web-based purchasing will be used for the ordering and tracking of orders throughout the Postal Service. All copiers provided under this contract are network capable and will reduce the need for separate system printers. A *Material Logistics Bulletin* with specific ordering instructions will be issued in the near future.

— *Purchasing Policies and Programs,*  
*Purchasing and Materials, 12-28-00*

## Retail

### VENDING

#### Self Service Vending Rate Change — 20-Stamp Booklets

As of December 15, 2000, all vending sites are eligible to stock and sell the new nondenominated *Statue of Liberty* and *Flowers* stamps, for the rate change effective January 7, 2001. These stamps are in 20-stamp booklets at a cost of \$6.80.

All shipments have been completed and are available at accountable paper depository (APD), stamp distribution office (SDO), and stamp service center (SSC) locations. Stock booklets in postal booklet/stamp machine (PBSM) models PBSM-624 and PBSM-624B, and in postal commodity machine (PCM) models PCM-1625A and PCM-1625B.

From December 15, 2000, to January 7, 2001, stock these machines with *both* the nondenominated *Statue of Liberty* and *Flowers* stamps *and* the existing 33-cent booklet. Beginning January 7, replace the 33-cent booklets with the *Statue of Liberty* and *Flowers* stamps.

Use the numbers from the following table when ordering these vending products from your SDO.

Stamp Product	Item Number	Vending Machine
<i>Statue of Liberty</i> , 20-stamp book	669900	PCM-1625A, PCM-1625B
<i>Flowers</i> , 20-stamp book	669300	PCM-1625A, PCM-1625B

Stamp Product	Item Number	Vending Machine
<i>Statue of Liberty</i> , 20-stamp book	669911	PBSM-624, PBSM-624B
<i>Flowers</i> , 20-stamp book	669311	PBSM-624, PBSM-624B

#### Setting Prices

PCM-1625A and PCM-1625B must have the new prices entered into the control board via the keypad. Procedures for price setting are in section 2 of Handbook MS-121 (*Postal Commodity Machine PCM-1625*), in section 2 of Handbook MS-134 (*Postal Commodity Machine PCM-1625B*), and in *PCM-1625B Operator's Handbook*.

PBSM-624 and PBSM-624B must have the new prices entered into the control board via the keypad. Procedures for price setting are in section 2 of Handbook MS-139 (*Postal Booklet and Stamp Machine PBSM-624*) and in the *PBSM-624 Operator's Handbook*.

— *Self Service, Retail, Consumer and Small Business, 12-28-00*

### DRIVE PERIOD

#### Love Drive Period and MasterCard Promotion, January 8–February 25

The USPS and MasterCard will be conducting a promotion in all A and B Kit offices during the love drive period. The purpose of this promotion is to make our customers aware of the fact that we accept credit cards and to promote this cost-effective means of payment.

*Customers who pay for their purchases with their MasterCard card and spend a minimum of \$12.00 will receive a "Coloring Postcards" coloring book.*

This coloring book features images of love stamps that have been issued by the Postal Service, in a postcard format. The images can be colored and then mailed. The postcards are oversized, so they will need a First-Class Mail rate stamp. Each card commemorates a specific day such as Secret Pal Day and World Peace Day.

*This item is limited to one (1) per customer while supplies last.*

The coloring books will be distributed through the RMC (Retail Merchandise Center). This will be a separate distribution from your love drive period POP kit. However, the coloring books cannot be reordered once an office is out of stock. The list of offices receiving the coloring books and the quantity they will receive can be found on the Retail Web site. All offices should receive their allocation by January 3, 2001, the week before the promotion starts.

A counter mat and counter card will be used to promote this offer. Please refer to your drive period POP planogram to place these elements in the correct locations in your office.

Thanks for your cooperation, and have a great holiday.

— *In-Store Message Management, Retail Marketing, Retail, Consumer and Small Business, 12-28-00*

### New IBI Being Introduced

Shown with this article is a replica of the IBI (information-based indicia) produced by DAZzle With Internet Postage, a PSI product authorized for national distribution. Mail bearing this barcode will be entering into the regular mailstream and should be processed in the same manner as any other mail bearing authorized full-rate postage.



— Postage Technology Management, Retail, Consumers and Small Business, 12-28-00

### New IBI Being Tested

Shown with this article is a replica of the IBI (information-based indicia) produced by IJ25, a Neopost product, currently in testing. Mail bearing this barcode will be entered into the regular mailstream as testing is extended to the field. Mail bearing this barcode should be processed in the same manner as any other mail bearing authorized postage.



— Postage Technology Management, Retail, Consumers and Small Business, 12-28-00

### Refunds for PC Postage Products

With increased usage of PC Postage™ products, and the exit of one PC Postage provider from the market (Estamp), Postal Service employees are beginning to receive more questions about the refund process for unused postage.

Refund procedures associated with PC Postage products were published in *Postal Bulletin* 22004 (8-12-99). Post offices must *not* provide refunds to PC Postage customers for unused postage. Customers must send mailpieces or labels with unused (unmailed) indicia to the provider for refund.

The unused postage value remaining on a PC Postage Postal Security Device (PSD) that is surrendered and withdrawn from service is also refunded by the product provider. The registered user must notify the product service provider of the intent to withdraw the PSD. After receipt of the PSD and verification, the refund will be issued through the registered user's provider.

Please refer to *Postal Bulletin* 22004 for more specific information on this subject.

— Postage Technology Management, Retail, Consumers and Small Business, 12-28-00

## New Rate Stamp Vending Products

Listed below are items authorized for the Self Service Stamp Vending Program for calendar year 2001.

*First day of issue for items marked with an asterisk (\*) will be announced in future Postal Bulletins.*

Products not on this list (except FIRSTCLASS PHONE-CARDS and coils of 500 and 3,000) *must not be placed* in vending machines. Also, products ending in "11" are to be placed only in booklet machines and booklet/stamp combination machines (PBSM-624). No products ending in "11" may be placed in commodity machines. All stamp item numbers will now have six digits, and all products previously ending in "X" will now end in "11."

## Products Used in Multi-Commodity Vending Machines

Item Number	Price (\$)	Product
*215000	2.10	42c #10 EAGLE BANDED ENVELOPES
*268000	2.10	42c #6 3/4 EAGLE BANDED ENVELOPES
*217000	2.10	42c #10 LOVEBIRDS BANDED ENVELOPES
*267000	2.10	42c #6 3/4 LOVEBIRDS BANDED ENVELOPES
*221000	1.10	22c BANDED STAMPED CARD/WHITE BARN
*315000	12.25	1-EXPRESS MAIL PACKET/WASHINGTON MONUMENT
*315100	3.50	1-PRIORITY MAIL PACKET/US CAPITOL
*315200	1.05	5-21c BISON 2 <sup>ND</sup> OZ.
314100	0.50	50-1c KESTREL STAMP PACKETS
*315300	4.00	5-80c INTERNATIONAL LETTER RATE/DESIGN/MT. MCKINLEY
*315400	3.50	5-70c INTERNATIONAL POSTCARD RATE/9 MILE PRAIRIE
*315500	6.80	20-34c HONORING VETERANS/20 STAMP PACKET
*771301	34.00	100-34c STATUE OF LIBERTY PSA COIL

## Products Used *Only* in Multi-Commodity Vending Machines — Not For Sale Over the Counter

Item Number	Price (\$)	Product
662000	2.00	10-20c RING-NECKED PHEASANT
669900	6.80	20-34c NON DENOM STATUE OF LIBERTY
669300	6.80	20-34c NON DENOM FLOWERS
669000	6.80	20-34c STATUE OF LIBERTY
669400	6.80	20-34c FLOWERS
666100	6.80	20-34c LOVE LETTERS
666900	2.00	10-20c GEORGE WASHINGTON PC RATE
665000	6.80	20-34c HOLIDAY SANTAS

## Criss-Cross Products Used in Booklet Vending Machines

Item Number	Price (\$)	Product
662011	2.00	10-20c RING-NECKED PHEASANT
669911	6.80	20-34c NON DENOM STATUE OF LIBERTY
669311	6.80	20-34c NON DENOM FLOWERS
*669011	6.80	20-34c STATUE OF LIBERTY
*669411	6.80	20-34c FLOWERS
*666111	6.80	20-34c LOVE LETTERS
*666911	2.00	10-20c GEORGE WASHINGTON PC RATE
*665011	6.80	20-34c HOLIDAY SANTAS
314111	0.50	50-1c KESTREL VENDING PACKETS

Self Service will not repackage the products listed in the table below after SDO inventories are exhausted. Vending personnel should check with their SDO for availability of these products.

## Products That Self Service Will Not Repackage

Item Number	Price (\$)	Product
228500	1.05	21c RED BARN BANDED STAMPED CARDS
313000	3.00	60c RICKENBACKER
663411	2.00	10-20c BLUE JAY PSA BOOK

The following stamp items are to be removed from sale in all vending machines: 361600 *American Glass* and 361700 *Extreme Sports*.

The "National Stamp Vending Inventory" and "Vending Products Information" are both posted on our intranet web site: <http://retail.usps.gov>.

— Self Service, Retail,  
Consumers and Small Business, 12-28-00

### Postal Bulletin Distribution

The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office. The *Postal Bulletin* is also available online at <http://www.usps.com> (click on *Info*, then *Postal Periodicals and Publications*).

If your postal facility has access to cc:Mail, you may send a request for a new subscription order, an address and/or quantity change, or a subscription query to the

cc:Mail address POSTAL BULLETIN. If you are using another email product, you can use the Internet email address [pbulleti@email.usps.gov](mailto:pbulleti@email.usps.gov).

If you do not have access to email, you may complete the order form and mail it to:

ATTN POSTAL BULLETIN  
 US POSTAL SERVICE  
 475 L'ENFANT PLZ SW RM 2800  
 WASHINGTON DC 20260-1540

Either way you send it, please include the "POO" subscription number from your address label.

#### Postal Service Orders for Postal Bulletin

- New Order       Change of Address/Quantity  
(Include *Postal Bulletin* mailing label.)

Attention Line \_\_\_\_\_

Postal Facility Name \_\_\_\_\_

Delivery Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_

Person to Contact  
 ( \_\_\_\_\_ )

Daytime Telephone \_\_\_\_\_

Current Quantity \_\_\_\_\_ New Quantity \_\_\_\_\_

**Missing Issues:** If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

**Address and Quantity Changes and Subscription Problems:** Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to [pbulleti@email.usps.gov](mailto:pbulleti@email.usps.gov). Please include old and new address and quantities, and the "POO" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN  
 US POSTAL SERVICE  
 475 L'ENFANT PLZ SW RM 2800  
 WASHINGTON DC 20260-1540

All other facilities should contact their administrative post office.

**Single Copies (back to 1 year):** To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER  
 ATTN SUPPLY REQUISITIONS  
 500 GARY ORMSBY DR  
 TOPEKA KS 66624-9602

#### Public Orders for Postal Bulletin

- New Order       Change of Address  
(Include *Postal Bulletin* mailing label.)

Attention Line \_\_\_\_\_

Company Name \_\_\_\_\_

Delivery Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_  
 ( \_\_\_\_\_ )

Daytime Telephone \_\_\_\_\_

**Subscription:** Domestic - \$140.00 per year; International - \$175.00 per year

**Subscription Orders:** 202-512-1800

**Subscription Inquiries:** 202-512-1806 Fax: 202-512-2250

**Single Copies (back to 16 issues):** Domestic - \$10.00; International - \$12.50

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 Total Amount \$ \_\_\_\_\_

Send \_\_\_\_\_ additional copies of Bulletin # \_\_\_\_\_  
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Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

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 PITTSBURGH PA 15250-7954



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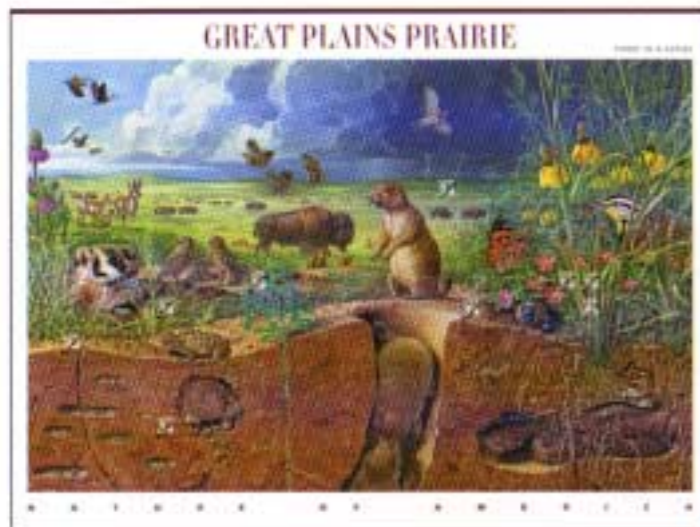


[www.usps.com](http://www.usps.com)

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# STAMPS 2001!



**Great Plains Prairie**  
Format: PSA Pane of 10  
Issue Date: April



**Roy Wilkins**  
Format: PSA Pane of 20  
Issue Date: January



**American Illustrators**  
Format: PSA Pane of 20  
Issue Date: February



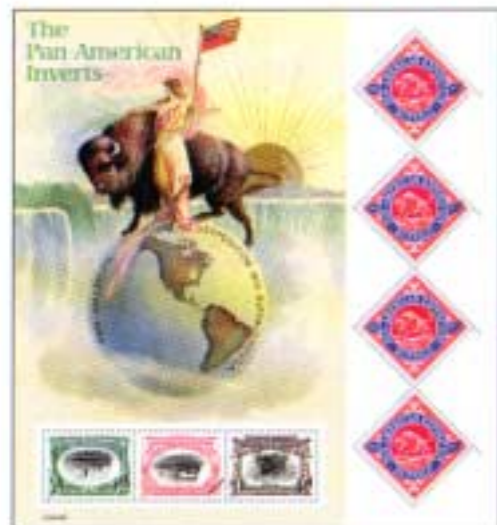
**The Nobel Prize**  
Format: Gummed Pane of 20  
Issue Date: March



**Diabetes Awareness**  
Format: PSA Pane of 20  
Issue Date: March



**Honoring Veterans**  
Format: PSA Pane of 20  
Issue Date: May



**The Pan-American Inverts**  
Format: Gummed Pane of 7  
Issue Date: March



**Carnivorous Plants**  
Format: PSA Pane of 20  
Issue Date: August



**Amish Quilts**  
Format: PSA Pane of 20  
Issue Date: August



**Community Colleges**  
Format: Stamped Envelope  
Issue Date: February



**Yale University**  
Format: Stamped Card  
Issue Date: March



**Northwestern University**  
Format: Stamped Card  
Issue Date: April



**"Peanuts"**  
Format: PSA Pane of 20  
Issue Date: May



**Lunar New Year - Year of the Snake**  
Format: Gummed Pane of 20  
Issue Date: January



**Love (1 ounce)**  
Format: PSA Book of 20  
PSA Vend Book of 20  
Issue Date: January



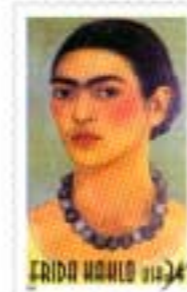
**Love (2 ounce)**  
Format: PSA Pane of 20  
Issue Date: January



**University of Portland**  
Format: Stamped Card  
Issue Date: May



**University of South Carolina**  
Format: Stamped Card  
Issue Date: April



**Frida Kahlo**  
Format: Gummed Pane of 20  
Issue Date: May



**Santas**  
Format: PSA Pane of 20  
PSA Vending Book of 20  
PSA DSBK of 20  
Issue Date: October



**Leonard Bernstein**  
Format: Gummed Pane of 20  
Issue Date: September



**Enrico Fermi**  
Format: Gummed Pane of 20  
Issue Date: September



**Lucille Ball**  
Format: Gummed Pane of 20  
Issue Date: August



**Thanksgiving**  
Format: PSA Pane of 20  
Issue Date: October



**Eid**  
Format: PSA Pane of 20  
Issue Date: October



**Porky Pig**  
Format: PSA Pane of 10  
Issue Date: October



**Lorenzo Costa's Virgin and Child**  
Format: PSA Book of 20  
Issue Date: October



**Baseball's Legendary Playing Fields**  
Format: PSA Pane of 20  
Issue Date: April

THIS PREVIEW OF THE 2001 STAMP PROGRAM IS A TENTATIVE SCHEDULE, SUBJECT TO CHANGES IN THE ISSUE DATES, FORMATS, DENOMINATIONS AND DESIGN ELEMENTS. MORE SPECIFIC INFORMATION WILL BE PROVIDED TO THE FIELD THROUGH THE POSTAL BULLETIN APPROXIMATELY 30 DAYS PRIOR TO EACH ISSUE DATE. PEANUTS® CHARACTERS ©F.S. INC. LOONEY TUNES™ AND ©2001 WARNER BROS. MAJOR LEAGUE BASEBALL TRADEMARKS AND COPYRIGHTS ARE USED WITH PERMISSION OF MAJOR LEAGUE BASEBALL PROPERTIES, INC. IMAGE OF LUCILLE BALL IS USED WITH PERMISSION OF DEPLU, TOO, LLC. THE NAME, LIKENESS, AND SIGNATURE OF LEONARD BERNSTEIN® ARE REGISTERED TRADEMARKS OF AMMERSON HOLDINGS, LLC. ©2000 UNITED STATES POSTAL SERVICE. ALL RIGHTS RESERVED.

