

POSTAL BULLETIN

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PB 22028, July 13, 2000

Dear Fellow Postal Employee:

I am pleased and proud to report the much-awaited launch of the new signature capture process and electronic record management system.

The July 23 implementation of this program will allow the Postal Service to file delivery records electronically, much as other communication businesses do. This improvement in managing delivery records will provide opportunities to better meet customer needs for proof of delivery services, fraud reduction, and indemnity claim processing. With this new process, we can look up a delivery record from our intranet site in seconds rather than days.

The process is simple — our existing handheld and POS ONE scanners will be used to link an article number from a mailpiece, such as Express Mail, certified mail, or insured mail, to a unique number on a delivery receipt signed by the recipient of the mailpiece. This information is stored in a national database, along with the signature information captured when the signed delivery receipt is optically scanned after delivery is complete.

A simple, yet effective, way of managing over 400 million delivery records on a yearly basis.

Inside this *Postal Bulletin* are three key articles concerning the new signature capture process. Additional information has been provided in previous *Postal Bulletin* articles, in communications from our area and district offices, and through other national communication media such as *MARKETline* and *Postal Link*. More information will follow.

Each and every delivery employee must be provided the proper training and tools to make this program a success. Doing it right the first time, and every time, needs to remain a top priority. When we introduced Delivery Confirmation™ service, your performance made it the success it is today. Let's do the same with the new signature capture process.

To our continued success,



JOHN F. KELLY
PRESIDENT
EXPEDITED/PACKAGE SERVICES

Signature capture articles begin on page 3.

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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Postal Bulletin Index

Semiannual Index	PB 22028 (7-13-00)
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Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDCs:

PB 22028: 7690-04-000-5635	PB 22015: 7690-04-000-3994
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PB 22026: 7690-04-000-5633	PB 22013: 7690-04-000-3992
PB 22025: 7690-04-000-5632	PB 22012: 7690-04-000-3991
PB 22024: 7690-04-000-5631	PB 22011: 7690-04-000-3990
PB 22023: 7690-04-000-5630	PB 22010: 7690-04-000-3989
PB 22022: 7690-04-000-5629	PB 22009: 7690-04-000-3988
PB 22021: 7690-04-000-5628	PB 22008: 7690-04-000-3987
PB 22020: 7690-04-000-3999	PB 22007: 7690-04-000-3986
PB 22019: 7690-04-000-3998	PB 22006: 7690-04-000-3985
PB 22018: 7690-04-000-3997	PB 22005: 7690-04-000-3984
PB 22017: 7690-04-000-3996	PB 22004: 7690-04-000-3983
PB 22016: 7690-04-000-3995	PB 22003: 7690-04-000-3982

The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes the text of permanent directives or unless otherwise specified.

Signature Capture Program

Signature Capture Program Activation

To meet customer needs for easy access to delivery information, Expedited/Package Services and Operations Planning have developed the technology that will transition the Postal Service from manually filed delivery records to electronically filed delivery records. This new process applies to records stored in the continental United States, Alaska, Hawaii, Puerto Rico, and the U.S. Virgin Islands. The projected implementation date for the new signature capture process is July 23, 2000. This program does not apply to APO/FPO destinations, territories and possessions, or freely associated states of the United States (with the exception of Puerto Rico and the Virgin Islands as stated above).

As of this date, all delivery record signatures will be captured on the barcoded PS Form 3849, *Delivery Notice/Reminder/Receipt*. Signatures may be captured for the following items:

- Certified.
- COD.
- Express Mail.
- Firm receipts.
- International accountables.
- Numbered insured.
- Registered.
- Return receipt for merchandise.

Mobile data collection devices (handheld scanners) or POS ONE terminals will be used to link barcoded article IDs and barcoded signature IDs (PS Form 3849 IDs) together at the time of delivery. All special service and accountable labels listed above must be scanned/entered as specified. Information regarding the processes involved in this initiative have been provided in the form of training through the district Delivery Confirmation coordinator.

Effective on the implementation date, the following general procedures apply for all accountable and special service mail:

1. Scan/enter each accountable/special service mail-piece and follow the prompts on the handheld scanner or POS ONE screens for collecting the recipient information.
2. Record forwards or returns as a scan event with a handheld scanner.

3. Record visible damage for indemnity items as a scan event with a handheld or POS ONE scanner.
4. Record authorized agent as a scan event with a handheld or POS ONE scanner.
5. Multiple articles for a single address can be placed on one PS Form 3849, allowing the customer to sign only once for up to five items.

Offices that traditionally use PS Form 3883, *Firm Delivery Receipt for Accountable or Bulk Delivery Mail*, must use either the Firm Print Workstation solution (for large volume preprinted PS Forms 3883), or the preprinted, prebarcoded PS Form 3883 dated November 1999. No other forms are allowed.

All offices must use the new, peach-colored PS Form 3849 at this time. All forms dated prior to October 1998 must be recycled. No other forms are allowed. Forms may be purchased only through the area printing contract or the material distribution centers (MDCs). The use of multi-ply forms is prohibited.

Signature blocks will be removed from domestic and international Express Mail labels, COD labels, and Firm Delivery Receipts. As of the date of program activation, customer signatures for these items must be captured on PS Form 3849. Do not have customers sign twice for Express Mail, COD, or Firm Record items. It is imperative that all signatures for these items are captured on a barcoded PS Form 3849 and that the proper scanning be completed. Dutiable customs items require a signature on both the PS Form 3849 and the Customs Form 3419. This is the only exception to using solely the PS Form 3849 for signature capture purposes.

In regards to retrieval, records filed after program activation will be filed electronically. Access to electronic delivery record information is available through the Postal Service Intranet (for offices with computer access) or by using a revised PS Form 3811-A, *Request for Delivery Information/Return Receipt After Mailing*. Records that were filed prior to program activation, or items mailed to non-signature capture sites are filed manually. A list of non-signature capture sites is included in section 619 of the *Postal Operations Manual* (POM), as provided in this *Postal Bulletin*.

Handbook PO-610, *Signature Capture and Electronic Record Management Standard Operating Procedures*, will contain additional information on the signature capture process, electronic record management system, and delivery record retrieval. POM chapters 1, 6, and 8 have also been updated with information on the new signature capture

program. If you have not received information required to support this effort, please contact the district Delivery Confirmation coordinator.

— *Expedited/Package Services, 7-13-00*

ELECTRONIC RECORD MANAGEMENT

Delivery Record Request Response Letters

The new signature capture process, scheduled to begin on July 23, 2000, will allow electronic storage of delivery records for all items delivered in the continental United States, Alaska, Hawaii, Puerto Rico, and the U.S. Virgin Islands.

Although the process for customers to request delivery records remains largely the same, the process for postal response is changing. For items filed electronically, instead of completing the delivery section of PS Form 3811-A, *Request for Delivery Information/Return Receipt After Mailing*, and returning a hardcopy to the mailer, the delivery record inquiry can be made on the Postal Service Intranet. The response is automatically generated, in letter format, from the national database that contains all delivery records. Responses can be faxed or mailed based on the customer's request. There are no changes at this time to fees or verification of proof of mailing for delivery record requests. *Postal Bulletin 22022 (4-20-00)* contains specific information on the new PS Form 3811-A.

Based on the response from the database, there are four possible response letters. Written responses include:

- Delivery record found with signature information appended.
- Delivery record not found.
- Delivery record found without signature information appended.
- Search not resolved due to duplicate mailpiece IDs.

A sample of each letter follows (see pages 5–8). Responses include delivery or nondelivery information only, just as they have previously. No additional event information is provided, such as attempts, forwards, returns, and so forth.

Additional information on the new signature capture process and the electronic record management system may be found in Handbook PO-610, *Signature Capture and Electronic Record Management Standard Operating Procedures*, or in the *Postal Operations Manual (POM)*. When the new signature capture process is officially activated, delivery record requests can be made electronically.

— *Expedited/Package Services, 7-13-00*

Response 1 — Item Found/Available



Date: [PROCESS DATE]

Fax Transmission To: [FIRST NAME] [LAST NAME] or Postal Customer
Fax Number: [FAX NUMBER]

Heading for FAX option

[CUSTOMER FIRST/LAST NAME]
[CUSTOMER ADDRESS]
[CUSTOMER CITY/STATE/ZIP]

Heading for MAIL option

Dear [FIRST NAME] [LAST NAME]:

The following is in response to your [REQUEST DATE] request for delivery information on your [SERVICE TYPE] item number [NUMBER]. The delivery record shows that this item was delivered on [DELIVERY DATE] at [DELIVERY TIME] in [CITY/STATE/ZIP CODE] to [DATA ENTERED NAME]. The scanned images of the recipient information are provided below.

Signature of Recipient: [SCANNED IMAGE 1]

[SCANNED IMAGE 1 CON'T]

Address of Recipient: [SCANNED IMAGE 2]

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local Post Office or Postal representative.

Sincerely,

United States Postal Service

Response 2 — Item NOT Found



Date: [PROCESS DATE]

Heading for FAX option

Fax Transmission To: [FIRST NAME] [LAST NAME] or Postal Customer
Fax Number: [FAX NUMBER]

[CUSTOMER FIRST/LAST NAME]
[CUSTOMER ADDRESS]
[CUSTOMER CITY/STATE/ZIP]

Heading for MAIL option

Dear [FIRST NAME] [LAST NAME]:

In response to your request dated [REQUEST DATE], we regret to inform you that we were unable to locate any delivery information in our records regarding your [SERVICE TYPE] item number [NUMBER].

If you require additional assistance, please take this receipt to your local Post Office or Postal representative.

Sincerely,

United States Postal Service

Response 3 — Item Found/No Signature Appended



Date: [PROCESS DATE]

Fax Transmission To: [FIRST NAME] [LAST NAME] or Postal Customer
Fax Number: [FAX NUMBER]

Heading for
FAX option

[CUSTOMER FIRST/LAST NAME]
[CUSTOMER ADDRESS]
[CUSTOMER CITY/STATE/ZIP]

Heading for
MAIL option

Dear [FIRST NAME] [LAST NAME]:

The following is in response to your [REQUEST DATE] request for delivery information on your [SERVICE TYPE] item number [NUMBER]. The delivery record shows that this item was delivered on [DELIVERY DATE] at [DELIVERY TIME] in [CITY/STATE/ZIP CODE] to [DATA ENTERED NAME]. There is no delivery signature on file for this item.

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please take this receipt to your local Post Office or Postal representative.

Sincerely,

United States Postal Service

Response 4 — Duplicate ID



Date: [PROCESS DATE]

Heading for FAX option

Fax Transmission To: [FIRST NAME] [LAST NAME] or Postal Customer
Fax Number: [FAX NUMBER]

[CUSTOMER FIRST/LAST NAME]
[CUSTOMER ADDRESS]
[CUSTOMER CITY/STATE/ZIP]

Heading for MAIL option

Dear [FIRST NAME] [LAST NAME]:

In response to your request dated [REQUEST DATE], we regret to inform you that we were unable to determine the status of your [SERVICE TYPE] item number [NUMBER]. This was due to multiple/duplicate delivery record responses in our search for this article number.

If you would like additional assistance with this inquiry, please take this receipt to your local Post Office or Postal representative.

Sincerely,

United States Postal Service

POM REVISION

Signature Capture and Electronic Record Management System

Effective June 22, 2000, *Postal Operations Manual* (POM) sections 1, 6, and 8 are revised to add changes related to the new signature capture process and electronic record management system. This revision will appear in the printed version of POM Issue 9 and in the online version available via Postal Explorer (<http://pe.usps.gov>).

Postal Operations Manual (POM)

1	Retail Management	*	*	*	*	*
12	Retail Facility Management	*	*	*	*	*
123	Post Offices, Stations, Branches, Contract Postal Units, and Nonpersonnel Units	*	*	*	*	*
123.1	Definitions and Classification	*	*	*	*	*
123.12	Subordinate Units	*	*	*	*	*
123.127	Nonpersonnel Units					
	<i>Nonpersonnel units</i> are small nonstaffed stations and branches that are serviced by a rural carrier in quarters provided by a contractor. The contractor also furnishes custodial and security support. A nonpersonnel unit provides on a self-service basis essential mail services such as the collection and delivery of mail and the sale of stamps. Rural carriers, who are required to remain at nonpersonnel units for a minimum of 15 minutes each day their routes operate, provide other services such as the sale of money orders and the acceptance and delivery of certified, insured, registered, Delivery Confirmation, and COD mail, and all other special services.	*	*	*	*	*
13	Retail Services at Counters	*	*	*	*	*
137	Mail Acceptance and Handling	*	*	*	*	*
137.4	Domestic Mail Acceptance	*	*	*	*	*

137.44 Accountable Mail

* * * * *

137.442 Certified Mail

Certified mail provides a record of delivery maintained by the U.S. Postal Service. When the mailpiece is accepted at the post office counter, a postmarked sender's receipt of mailing must be provided. No record is kept at the office of origin. Return receipts and restricted delivery are provided for additional fees in accordance with DMM S915 and S916.

137.443 Registered Mail

Registered mail provides added protection for valuable or important mail. All mailable matter prepaid with postage at First-Class Mail or Priority Mail rates may be registered in accordance with DMM S911. Registered mail provides a receipt to the sender, special security between shipment points, a record of acceptance and delivery maintained by the U.S. Postal Service, and, at the option of the mailer and for an additional fee, indemnity in case of loss or damage. Postal employees are not permitted to assist customers in the preparation or sealing of mail to be registered. Return receipts and restricted delivery are provided for additional fees in accordance with 822 and 823.

* * * * *

137.45 Special Services Mail

* * * * *

[Add 137.454 to read as follows:]

137.454 Delivery Confirmation

Delivery Confirmation provides the mailer with information about the date and time an article was delivered or, if delivery was attempted but not successful, the date and time of the delivery attempt. Delivery Confirmation is available at the time of mailing only. Two rates are offered for this service: an electronic rate for mailers who apply identifying barcodes to each piece and provide an electronic shipping list, and a retail rate that can be obtained at any post office. Delivery information can be obtained from an extract file (electronic rate mailers only), via the Internet, or by calling a toll-free telephone number (retail rate mailers only). No record is kept at the office of mailing. Delivery Confirmation can be used only in conjunction with domestic Priority Mail and Standard Mail (B). See DMM S918 and R900.7.0 for applicable fees and service conditions.

* * * * *

147 Indemnity Claims

147.1 General Instructions for Filing Claims

147.11 How to File

* * * * *

Exhibit 147.11 General Instructions for Filing Claims

[Revise item c to read as follows:]

* * * * *

C. Proof of Loss (required for insured and registered items only):

- 1. Completion of claim form by addressee denying receipt, dated at least 30 days after the date of mailing (15 days for registered); or
- 2. Letter of nonreceipt from addressee, dated at least 30 days after the date of mailing (15 days for registered); or
- 3. Customer may request a copy of the delivery record from files maintained by the U.S. Postal Service. The fee for this service is refundable if no delivery record is on file.

* * * * *

[Revise title of 147.12 as follows:]

147.12 Processing Claims at the Post Office

[Revise 147.121 to read as follows:]

147.121 Loss of Numbered Insured or Registered With Postal Insurance Articles

Process claims as follows (see Exhibits 147.12 p.1 and p. 2 for a flowchart of the procedures):

When Form 1000 is presented at a post office for the purpose of filing a claim, check to see if the addressee has signed the form indicating nonreceipt or has provided a statement denying receipt. Send Form 1000 with all supporting documentation, evidence of insurance, and evidence of value (as defined in DMM S010) to the St. Louis Accounting Service Center (ASC) at the following address:

CLAIMS PROCESSING SECTION
ACCOUNTING SERVICE CENTER
PO BOX 80143
ST LOUIS MO 63180-0143

Claims forms submitted with an APO/FPO mailing address must include the unit or ship designation.

* * * * *

Exhibit 147.12 (p. 2) Processing Claims at Acceptance Post Office for Complete Loss of Registered or Numbered Insured Article Filed by Sender

* * * * *

[Revise Exhibit 147.12 (p. 2) upper-center section by removing first bullet and modifying second bullet as follows:]

- Send to St. Louis ASC.

* * * * *

[Revise Exhibit 147.12 (p. 2) lower-center section by removing first bullet and modifying second bullet as follows:]

- Send to St. Louis ASC.

147.123 Loss of COD Articles (or Nonremittance)

[Revise 147.123 to read as follows:]

Handle COD claims as follows:

When Form 1000 is presented at a post office for the purpose of filing a claim, check to see if the addressee has signed the form indicating nonreceipt or has provided a statement denying receipt. Send Form 1000 with all supporting documentation, evidence of insurance, and evidence of value (as defined in DMM S010) to the St. Louis Accounting Service Center (ASC) at the following address:

CLAIMS PROCESSING SECTION
ACCOUNTING SERVICE CENTER
PO BOX 80143
ST LOUIS MO 63180-0143

147.124 Loss of Express Mail Articles

Search the Postal Service Intranet Product Tracking System (PTS) or Electronic Marketing Reporting System (EMRS) and take the following action as appropriate:

- a. If a date of delivery is shown, request hard copy documentation. Annotate the findings in the proper space in section C on Form 1000. Send Form 1000 with all supporting documentation, including delivery record, to the St. Louis ASC.
- b. If a date of delivery is not shown, annotate the findings in the proper space in section C on Form 1000, attach a copy of the computer report (if available) to the top two copies of Form 1000, and send it with all supporting documents to the St. Louis ASC.

* * * * *

[Delete 147.131. Delete title for 147.132 and include current text of 147.132 as the text for 147.13.]

147.14 Inquiries and Duplicate Claims

* * * * *

147.144 Completing Duplicate Claims

[Revise 147.144 to read as follows:]

Complete duplicate claims as follows:

Do not use a new Form 1000 when filing a duplicate claim. Use either a photocopy of the customer's copy or the post office's copy and mark "Duplicate" on the top left corner of

the form immediately above the title. Do not write in the bar-code areas. Process form as in 147.12.

* * * * *

147.5 Quarterly Review

147.51 Responsibility

* * * * *

- a. Count the claims forms; duplicate claims, Form 1510, *Mail Loss/Rifling Report*; and Form 3811-A, *Request for Delivery Information/Return Receipt After Mailing*. Note the dates when the forms were received in the unit. Delivery information must be provided within 5 days of receipt of the request. Requests not processed within 5 days are delinquent. Determine the percentage of delinquent requests.

* * * * *

16 Consumer Services

* * * * *

169 Other Consumer Services

* * * * *

169.5 Form 1510, Mail Loss/Rifling Report

* * * * *

169.52 Description

169.521 Use

Form 1510 is a five-page form that consists of parts I through VI. It is used to process inquiries for ordinary, Delivery Confirmation, and certified mail as indicated in Exhibit 169.52.

* * * * *

6 Delivery Services

* * * * *

61 Conditions of Delivery

* * * * *

611 Delivery, Refusal, and Return

* * * * *

611.1 Conditions

* * * * *

[Revise item c(1) as follows:]

- c. *Mail Refused After Delivery*.***

- (1) Pieces sent as registered, insured, certified, COD, return receipt for merchandise, or other signature mail may not be refused and returned postage-free after delivery.

* * * * *

619 Mail Claim Check System

* * * * *

619.12 Scope

619.121 Notice of Arrival and Claim

The system uses Form 3849 that serves both as a notice of arrival and a claim check for accountable mail and for other articles that cannot be immediately delivered. It also serves as a delivery receipt for registered, numbered insured, certified, return receipt for merchandise, or other signature mail.

* * * * *

[Add 619.125 as follows:]

619.125 Delivery Receipts

Two methods of delivery receipt storage and retrieval are supported by the U.S. Postal Service under the signature capture process. Exhibit 619.125 provides site-specific information on electronic and manual record management sites.

- a. *Electronic Record Management (ERM)*. Delivery receipts for offices in the ERM program will be stored electronically in the Product Tracking System (PTS) database. All signature mail will have barcoded and/or numbered labels, which will be scanned at the time of delivery or attempted delivery using handheld scanners. Recipient information (including signature, printed name, and address) will be captured on Form 3849, *Delivery Notice/Reminder/Receipt*, and optically scanned and stored in PTS along with the delivery event data. Delivery record information will be available for retrieval via the Postal Service Intranet or, for records filed manually or for offices that do not have access to the Intranet, by using Form 3811-A, *Request for Delivery Information/Return Receipt After Mailing*, according to retention periods as stated in ASM 351.
- b. *Manual Record Management (MRM)*. Delivery receipts for offices in the MRM program are filed and retrieved according to existing local office procedures. All delivery records for items delivered prior to the advent of the electronic management program will be manually stored according to local office procedures and stated retention periods. These records will be available for retrieval when a request is made using Form 3811-A.

Exhibit 619.125 Listing of Electronic Record Management (ERM) and Manual Record Management (MRM) Sites.

Domestic	Status
Continental United States, Hawaii, Alaska	ERM
Territories and Possessions	Status
American Samoa	
Manua Island	MRM
Swain's Island	MRM
Tutuila Island	MRM
Baker Island	MRM
Guam	MRM
Howland Island	MRM
Jarvis Island	MRM
Johnston Atoll	
East Island	MRM
Johnston Island	MRM
North Island	MRM
Sand Island	MRM
Kingman Reef	MRM
Midway Atoll	
Eastern Island	MRM
Sand Island	MRM
Spit Island	MRM
Navassa Island	MRM
Northern Mariana Islands, Commonwealth of the	
Rota Island	MRM
Saipan Island	MRM
Tinian Island	MRM
Palmyra Atoll	MRM
Puerto Rico, Commonwealth of	ERM
U.S. Virgin Islands	
St. Croix Island	ERM
St. John Island	ERM
St. Thomas Island	ERM
Wake Atoll	
Peale Island	MRM
Wake Island	MRM
Wilkes Island	MRM
Freely Associated States	Status
Marshall Islands, Republic of the	
Ebeye Island	MRM
Majuro Island	MRM
Palau, Republic of	
Koror Island	MRM
Micronesia, Federated States of	
Chuuk [Truk] Island	MRM
Kosrae Island	MRM
Pohnpei Island	MRM
Yap Island	MRM
Military	Status
APO/FPO	MRM

619.2 Use

619.21 Forms

619.211 Form 3849, Delivery Notice/Reminder/Receipt

[Revise items a and e as follows:]

The required form for the mail claim check system is Form 3849, which has the following uses:

- a. Delivery receipt for registered, numbered insured, certified, or other signature mail.

* * * * *

- e. Offices using manual record management must make a record for accountable mail articles (registered, numbered insured, certified, COD, and Express Mail) returned to sender.

619.212 Privately Printed Forms

Mailers may not print Form 3849 unless authorized by the manager, Information Systems, Expedited/Package Services, Headquarters.

619.22 Delivery

[Revise the title and text of 619.221 as follows:]

619.221 Receipt for Registered, Numbered Insured, Certified, and Other Signature Mail

Form 3849 must be used as a receipt for registered, numbered insured, certified, and other signature mail when delivery is made. The carrier completes the form, has the recipient sign it under established procedures, ensures the delivery address is recorded, and returns the form to the delivery unit. Each customer signature (including printed name) must be collected on Form 3849.

* * * * *

[Revise title and text of 619.224 as follows:]

619.224 Notice of Arrival of COD Mail

Form 3849 may be used as a notice of arrival and as a record of delivery for ordinary COD mail.

619.23 Claiming Mail

619.231 Customer Action

Customers claim their mail by presenting Form 3849 to the retail clerk at the location shown on the form. To claim registered, numbered insured, certified, or other signature mail, a customer who is not known to the retail clerk must provide identification and must sign Form 3849.

619.232 Without Claim Check

A customer may obtain an article without a claim check; however, if the article is registered, numbered insured, certified, or other signature mail, the customer must identify himself or herself and sign Form 3849.

* * * * *

[Revise title and text of 619.24 as follows:]

619.24 Disposition of Forms 3849

Maintain Forms 3849 as follows:

- a. Electronic Record Management (ERM) sites: Delivery receipts must be sent to the appropriate Computerized Forwarding System (CFS) unit, where they will be optically scanned into the database for future retrieval.
- b. Manual Record Management (MRM) sites: Delivery receipts will be maintained at the office of delivery. Delivery receipts must be kept separate from notices of arrival of ordinary COD and nonaccountable mail. Delivery receipts for registered COD mail must be kept for disposition under established procedures.
- c. Keep claim checks overnight, including those for ordinary COD mail that are not required as delivery receipts, and then recycle them according to established procedures.

* * * * *

[Delete 619.3. Renumber 619.4 as 619.3 and revise text as follows:]

619.3 Overprinting

Each Form 3849 requires information such as post office, station, or branch; address; business hours; and telephone number. When economically feasible, this information can be overprinted at the same time the basic form is printed. Overprinting is generally limited to large quantities. Overprinting of forms is coordinated by a purchasing specialist at your area purchasing and materials service center. Offices not ordering overprinted stock must use a hand stamp to note office information on each Form 3849.

* * * * *

66 Highway Contract Service

* * * * *

663 Box Delivery and Collection

663.1 Service Required

Highway contract route advertisements and contracts state whether box delivery, collection service, or other mail services are required and specify the area to be served. In addition to usual box delivery and collection service on some routes, carriers are required to do the following:

- a. Sell stamp supplies.

- b. Deliver registered, insured, certified, and COD mail, Express Mail, and other special services mail.
- c. Accept special service matter presented by customers to be registered, insured, certified, COD, etc.
- a. Accept money with applications for money orders and give receipts.

* * * * *

663.3 Mail Delivery

Mail matter addressed to a qualified customer of a highway contract route is taken by the carrier from the post office and deposited into the proper mail receptacle. If required by the contract, the carrier delivers registered, certified, insured, and COD mail, Express Mail, other special services mail, and ordinary parcels too large for the receptacle. Delivery of this mail is made to the customer's residence if it is not more than 1/2 mile from the route and the road leading to it is passable. The carrier dismounts when necessary to transact business involving the above classes of mail. Standard Mail (B) packages too large for receptacles may also be delivered to outside boxes if the addressee files a written request for delivery in that manner. If delivery cannot be made by the carrier, the mail is held at the post office.

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682 Forwarding

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682.3 Additional Postage for Forwarding

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[Revise item e as follows:]

- b. Forward registered, certified, insured, COD, Delivery Confirmation, and special-handling mail without the payment of additional special service fees. The ordinary forwarding postage charges, if any, must be paid. Do not forward such mail to a foreign country (see 815 for special delivery mail).

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682.4 Directory Service

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[Add item m as follows:]

- m. Delivery Confirmation.

683 Address Correction Service, Address Change Service, and Return

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683.2 Sender Instruction

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[Revise the title and text of 683.23 as follows:]

683.23 Registered, Certified, Insured, COD, Return Receipt for Merchandise, and Delivery Confirmation Mail

A change-of-address order covers registered, certified, insured, COD, return receipt for merchandise, and Delivery Confirmation mail unless the sender gives other instructions or the addressee moves outside the United States. The sender's instructions should appear on the envelope or wrapper. The following are exceptions:

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f. The USPS holds undeliverable registered, insured, COD, certified, Delivery Confirmation, and return receipt for merchandise mail for no fewer than 3 days. The maximum number of days are as follows:

- (1) Hold registered, insured, certified, Delivery Confirmation, and return receipt for merchandise mail a maximum of 15 days unless the sender specifies fewer days.

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[Revise the title and text of 683.25 as follows:]

683.25 Return of Registered, Numbered Insured, COD, Certified, Return Receipt for Merchandise, and Delivery Confirmation Mail and Express Mail

The USPS handles registered, numbered insured, COD, certified, return receipt for merchandise, and Delivery Confirmation mail and Express Mail returns as follows:

- a. If a return receipt is attached to registered, numbered insured, COD, certified, or return receipt for merchandise mail or Express Mail to be returned, write the reason for nondelivery on the face of the article. The return receipt remains attached to the article and is returned to the sender. Return registered mail immediately through the registered mail system.
- b. Before returning or forwarding registered, numbered insured, COD, certified, return receipt for merchandise, or Delivery Confirmation mail or Express Mail, do the following:
 - (1) Electronic record management sites must scan/enter the article with the handheld scanner and enter the appropriate event code.
 - (2) Manual record management sites must:
 - (a) Complete Form 3849, *Delivery Notice/Reminder/Receipt*, and note on the back of the form the disposition of the article.

(b) File Form 3849 for registered, numbered insured, COD, certified, and return receipt for merchandise mail with other delivery receipts.

(c) File Form 3849 for Express Mail, or Form 3883, *Firm Delivery Book*, with other delivery receipts.

c. When registered, numbered insured, COD, certified, or return receipt for merchandise mail or Express Mail is returned to the sender, the sender must sign Form 3849 at the time the article is returned. Electronic record management sites must scan/enter the article with the handheld scanner and enter the appropriate event code.

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69 Dead Mail

691 General

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691.3 Insured and COD Matter

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691.33 Refusal of Article by Sender

If the sender of undeliverable insured or COD mail refuses to accept its return, send the mail to the servicing MRC on the next weekly dispatch. For an insured article, electronic record management offices must scan/enter the article with the handheld scanner and enter the appropriate event code. Offices using the manual record management program should endorse Form 3849 to show the sender's refusal. For a COD article, electronic record management offices must scan/enter the article with the handheld scanner, enter the appropriate event code, and endorse the attached Form 3816, *COD Mailing and Delivery Receipt*, to show refusal. Offices using the manual record management program should endorse the attached Form 3816 to show refusal and file the form with the delivery records.

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691.5 Disposal

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691.59 Makeup and Dispatch

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691.594 Listing and Recording

Do not make a list or record of dead mail sent to an MRC, except as follows:

- a. *Registered, Certified, Numbered Insured, and Delivery Confirmation Mail*. Electronic record management sites must scan/enter the article with the handheld scanner and enter the appropriate event

code. Manual record management sites must complete delivery receipt, show disposition, and file with other delivery receipts. Dispatch as registered all dead registered mail.

- b. *COD Mail*. Electronic record management sites must scan/enter the article with the handheld scanner and enter the appropriate event code. Manual record management sites must show disposition by endorsing Form 3816, *COD Mailing and Delivery Receipt*, and file the form with return-to-sender records.

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8 Special Services

81 Special Mail Services

[Insert new section 811 as follows. Renumber remaining sections accordingly (as indicated in subsequent revisions noted here), including internal references.]

811 Delivery Records for All Signature Mail

811.1 General

Electronic record management sites must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner for all accountable and signature mail. This includes scan events for items other than delivery (such as attempts, forwards, etc.). See Handbook PO-610, *Signature Capture and Electronic Record Management: Manager's Guide to Standard Operating Procedures*, for a list of applicable scan events.

All signatures for registered, numbered insured, certified articles, COD, Express Mail, return receipt for merchandise, and other signature items will be captured on Form 3849, which will be linked to the mailpiece ID and serve as the delivery record. Delivery records from electronic record management offices will be stored electronically and will be accessible via the Postal Service Intranet or by using Form 3811-A. Delivery records from offices using manual record management will be manually stored according to local office procedures.

811.2 Filing of Delivery Records

Handle delivery records as follows:

- a. Electronic record management sites: Dispatch all signed Forms 3849 with mail to be forwarded via pouch to the Computerized Forwarding System (CFS) site serving your office. At the CFS site, the Forms 3849 will be optically scanned and the records stored in the Product Tracking System (PTS).
- b. Manual record management sites: File Forms 3849 in the consolidated file by the last two digits of the article number. If the quantity accumulated over the filing period is fewer than 200, use the last digit only for breaking the file. File Forms 3883 alphabetically by

the name of the firm (addressee) and the date of delivery. Delivery receipts for items returned to senders must be filed with delivery receipts for packages delivered to addressees.

- c. As an option, offices with a large volume of Forms 3849 should consider filing these receipts using a three-digit sort. This greatly speeds search time and may be done in the following way: Offices that file delivery records centrally should request that their stations and branches sort these forms into 10 separations, by the last digit of the article number, before sending them to the central filing location. When these are received at the central filing location, the forms should then be separated in a 100-hole case, using the second- and third-from-last article numbers for each of the original 10 separations made at the station or branch. The forms should then be filed by the three-digit sort for future reference.

811.3 Retention of Delivery Records

Delivery records will be maintained as follows:

- a. Electronic record management: Delivery records maintained electronically will be stored as follows:
 - (1) A delivery record will be maintained in the active database for 6 months after the delivery date. A record in the database may be accessed immediately via a query from the Postal Service Intranet.
 - (2) A delivery record will be maintained in the archive database after 6 months until the end of the retention period (as stated in ASM 351). These records are not immediately accessible. Upon completion of the archive search, a response will be provided to the customer.
- b. Manual record management: Delivery records maintained manually follow retention periods as stated in ASM 351.

811.4 Retrieval of Delivery Records

Customers cannot receive delivery information or a delivery receipt for certified, COD, registered, numbered insured, or return receipt for merchandise mail without the assistance of a postal employee. If a customer wishes to receive a copy of the delivery record, the customer must visit a post office and show proof of purchase of a return receipt (to request a duplicate return receipt) or purchase a return receipt after mailing. The postal employee will retrieve the records as follows:


- a. Electronic record management sites: The postal employee will request a copy of the delivery receipt via the Postal Service Intranet or, for non-intranet sites, Form 3811-A. The customer will be either faxed or

mailed the electronic delivery record (Form 3819). See Exhibit 811.4. Handbook PO-610 contains specific information on delivery record requests and retrieval.

- b. Manual record management sites: The postal employee will look up the manually filed delivery receipt. Form 3811-A will be used to convey the delivery receipt information to the customer.

There are four possible electronic delivery record responses. They include the response as shown here with signature data; delivery record found with no signature data; no delivery record found; or unable to limit search due to duplicate label IDs.

Exhibit 811.4 Electronic Delivery Record Response



Date: March 30, 2000

JOHN DOE
PO BOX 12
ANYTOWN US 55555-5555

Dear John Doe:

The following is in response to your March 29, 2000, request for delivery information on your certified mail item number 7099 7856 4563 7869 9182. The delivery record shows that this item was delivered on March 20, 2000, at 10:31 a.m. The scanned image of the recipient information is provided below.

Signature of Recipient: *Mark Olson*
M Olson

Address of Recipient: *11 Deming Dr.*

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local post office or Postal Service representative.

Sincerely,
United States Postal Service

812 Registered Mail

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812.4 Delivery

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812.42 Notice of Arrival

If the carrier is unable to deliver registered mail, he or she must leave a notice. If the mail is not delivered by a carrier, a notice of arrival must be issued through regular channels. Electronic record management sites must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner. If the mail is not delivered or called for within 5 calendar days, a second notice must be issued if the maximum period for which the mail may be held

permits. No second attempt to deliver is made unless the post office is requested to do so.

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812.5 Inquiries on Uninsured Articles

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812.52 How to File

812.521 Original Inquiry

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[Revise item b(3) as follows:]

- b. (3) If the mailer is unable to obtain the cooperation of the addressee in signing Form 1000 for a registered article, the mailer may request a copy of the delivery record utilizing Form 3811-A if 15 calendar days or more have elapsed since the date of mailing. Any such request for a delivery record must contain the date the article was mailed, the registered number, and the complete name and address of the mailer and addressee. The response to this search of delivery records ends the inquiry process.

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812.53 Processing Inquiries

[Delete 812.531 and 812.532, and revise 812.53 as follows:]

When accepting a customer's inquiry, the accepting post office should handle the inquiry as follows:

- a. If necessary, help the customer complete the applicable spaces on Form 1000.
- b. Date-stamp immediately on receipt and sign in the proper spaces.
- c. Detach the instruction sheet and make three copies of Form 1000; give the customer the original to keep until the inquiry is settled.
- d. Within 2 days of the inquiry, post offices with intranet access should search the electronic delivery records via the Postal Service Intranet, or manually stored records by using Form 3811-A, to verify delivery of the article. Post offices without intranet access should follow local procedures for handling Form 3811-A to verify delivery of the article. If Form 3811-A is used, the remaining two copies of Form 1000 with the supporting documentation should be sent with Form 3811-A.

The office making the delivery record search should follow these procedures after the search has been made:

- (1) *No Record.* If there is no record of delivery, check the applicable box on Form 1000 and

date-stamp. Send a copy to the local postal inspector in charge. Return a copy to the sender and show Postal Inspection Service notification.

- (2) *Record Found.* If there is a record of delivery, enter the date of delivery and date-stamp. Record any unusual delivery conditions. Return Form 1000 to the sender. If the delivery record reports that some of the contents are missing, annotate Form 1000 and forward a copy to the local postal inspector in charge. Return a copy to the sender and show Postal Inspection Service notification.
- (3) *Article Forwarded.* Attach a separate sheet of paper showing the new address and date forwarded and forward Form 1000 to that post office.
- (4) *Article Returned to Sender.* If the article was returned to the sender, enter the reason and the date of return. Date-stamp and return the inquiry form to the mailing post office for verification of return. The mailing office then must search its records and indicate whether there is a record and the date of delivery to the sender.

813 Certified Mail

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813.2 Delivery

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813.24 Delivery Records

Certified mail delivery records are maintained for 2 years. After that period, the records are destroyed or deleted from the electronic record management system.

813.25 Notice of Arrival

The carrier must leave a notice of arrival on Form 3849 if the carrier cannot deliver the certified article for any reason. The article is brought back to the post office and held for the addressee. If the article is not called for within 5 calendar days, a final notice is issued. If the article is not called for or redelivery of the article is not requested, it must be returned after 15 calendar days, unless the sender specifies a fewer number of days on the mailpiece. In all instances, electronic record management sites must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner.

813.26 Delivery at Post Office

Hold certified mail at a place convenient for the public to call if addressed for box or general delivery or for firm callers, or if Form 3849 is left for addressee to call. Place Form 3849 in post office box for box-service customers, scan/enter the mailpiece barcode as appropriate, and enter the

applicable event code in the handheld scanner. Form 3883 is used when firm or other customers receive an average of six or more certified letters at one delivery.

813.3 Carrier Controls

813.31 Assignment

Send certified mail, including that for firms, to a unit or employee designated to assign it for delivery and follow these procedures for each type of mail:

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[Revise item b as follows:]

- b. *Firm Mail.* Prepare Form 3883 in duplicate for addresses that receive an average of six or more pieces at one time. Do not include on firm bills articles restricted in delivery to the addressee. Handle these as covered in 813.31a. Use the duplicates of the firm bill as chargeout and recycle them after the delivery employee turns in receipted bill.

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813.32 Clearance

The clearing clerk must clear carriers and messengers in the following manner:

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[Revise item c. Add new item h as follows:]

- c. If certified articles returned undeliverable by a delivery employee or messenger are forwarded or returned, show disposition on Form 3867. Electronic record management offices must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner. Offices using the manual record management program must prepare a disposition record on Form 3849, including the name of the addressee. File Form 3849 with the delivery receipts.

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- h. Examine all Forms 3849. Make sure that the delivery section on the form is properly completed and that there are no extra marks or tape on the form. If errors are found, notify the carrier or messenger of the proper handling procedures for Forms 3849.

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813.34 Filing Delivery Receipts

See 811 for instructions on filing delivery receipts/records.

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814 Insured Mail

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814.2 Delivery

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814.22 At Letter Carrier Offices

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814.222 Notices

Insured parcels are delivered to the addressee's home or, if he or she receives his or her mail in a post office box or through general delivery, the addressee must be furnished with a notice of the arrival of the parcel. Electronic record management sites must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner. If the parcel is undelivered after 5 calendar days, a second notice must be sent. After receiving the notice, the addressee may go to the post office and obtain the parcel or may request that it be delivered to his or her home again. If the addressee does not accept the parcel when it is offered, the parcel is brought back to the post office for immediate return to the sender.

814.23 At Offices Without Carrier Delivery Service

The addressee is notified when an insured parcel is on hand for delivery. The notice is placed in the general delivery or in a post office box. A second notice must be issued if the article is undelivered after 5 calendar days. Electronic record management offices must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner.

814.24 Rural Delivery

Rural carriers must deliver insured mail to the residence if it is not more than 1/2 mile from the route and if the road leading to it is passable. Otherwise, the carrier leaves a notice in the box so that the addressee may meet him or her at the box on the carrier's next trip or call the post office for the mail. Rural carriers from electronic record management offices must scan/enter the mailpiece barcode and enter the appropriate event code when delivering the item or issuing a notice. For delivery by rural carriers or at post offices, stations, branches, or nonpersonnel rural units, see 65.

814.25 On Highway Contract Routes

Highway contract carriers deliver insured parcels if required to do so by their contract in accordance with 663.3. Electronic record management offices must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner at delivery.

814.26 Damaged Packages

Damaged packages refused by the addressee are handled as follows:

- a. When a package is partially damaged, it must be returned immediately to the sender. At this time, the mailpiece barcode must be scanned/entered and the

appropriate event code must be entered in the handheld scanner.

- b. When a package is damaged beyond repair, the sender is informed of the damage and of the addressee's refusal. The mailpiece barcode is scanned/entered at this point and the appropriate event code is entered in the handheld scanner. The package is then held a reasonable time awaiting instructions from the sender or a request for payment of postal insurance. If neither instructions nor a request for payment of postal insurance is received, the postmaster at the office of mailing is requested to determine which disposition of the package is to be made.

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814.3 Delivery Receipts

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814.32 Numbered Packages

Postal employees must take signed receipts for the delivery of numbered packages on the following forms:

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[Revise item c as follows:]

- c. Form 3883, *Firm Delivery Book*, when addressees regularly receive an average of six or more packages at one time.

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814.4 Internal Controls

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814.42 Filing of Delivery Records

[Revise 814.42, deleting subsections, as follows:]

See section 811 for instructions on filing delivery receipts/records.

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815 Collect on Delivery (COD) Mail

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815.2 Delivery and Payment Procedures

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815.212 Restricting Delivery

Except for Express Mail COD shipments, a local postmaster may restrict delivery of COD mail if certain conditions are met. In such cases, the postmaster may have the carrier deliver Form 3849, *Delivery Notice/Reminder/Receipt*, to notify the addressee that a COD article arrived at the post office. The notice must be delivered on the first carrier trip after the article is received at the post office. The total amount due must be shown in the proper part of the form. When the notice is delivered, electronic record

management offices must scan/enter the mailpiece barcode and enter the appropriate scan event in the handheld scanner. The postmaster may restrict delivery under either of the following two conditions:

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815.213 Obtaining Signatures

Have recipient or authorized representative sign Form 3849. The delivery employee must sign and fill in the appropriate spaces on the COD form and Form 3849. Electronic record management offices must scan/enter the mailpiece barcode and Form 3849 and enter the appropriate scan event in the handheld scanner.

815.214 Returning Articles

If the addressee declines acceptance and the sender requests Form 3849-D, *Notice to Sender of Undelivered COD Mail*, send the form immediately. If Form 3849-D is not requested, return refused COD article to the sender immediately. In both cases, electronic record management offices must scan/enter the mailpiece barcode and enter the appropriate scan event in the handheld scanner.

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815.219 Obtaining Receipt From Sender

Obtain receipt from sender on Form 3849 when delivering on return to sender. Form 3883, *Firm Delivery Book*, must be used if an average of six or more articles are delivered to the sender at one time.

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[Delete 815.23. Renumber 815.24 as 815.23.]

815.23 Issuance of Payment

815.231 Preparing Money Orders

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[Revise item f as follows:]

- f. *Manual record management sites:* Staple customer's receipt for the money order to the COD delivery record. At offices with 950 or more revenue units, file them by the last two digits of the COD number. At offices with 949 or fewer revenue units, file them by the last digit only. *Electronic record management sites:* Select COD clearance on handheld or POS ONE scanner, scan/enter the mailpiece barcode, and enter the corresponding money order number and amount.

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815.24 Payment by Check

815.241 Accepting and Processing

The recipient's check must be made payable to the sender. Checks must be processed daily under 815.231. Prepare checks as follows:

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[Revise item d as follows:]

- d. *Manual record management sites:* Annotate the COD form to show payment by check. Enter the check number and date the check was mailed. *Electronic record management sites:* Select COD clearance on handheld or POS ONE scanner, scan/enter the mailpiece barcode, and enter the corresponding check number and amount.

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815.26 Claims and Inquiries on Nonreceipt of Checks or Money Orders

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815.262 Payment Method

St. Louis ASC or the office of address must indicate whether U.S. Postal Service records show delivery (including date of delivery), to whom delivered, whether payment was made by check or money order, and the check or money order number (see 147).

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815.3 Special Instructions

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815.32 Assignment and Reporting

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815.323 Firm Mail

Prepare Form 3883 in duplicate for addressees who receive an average of six or more pieces at one time and for large volume of returned COD articles. A duplicate of the firm bill serves as the chargeout and is kept after the carrier turns in the receipted bill.

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815.33 Clearance

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[Revise item c as follows:]

- c. If undeliverable COD articles returned by a carrier are forwarded or returned, show their disposition on Form 3867. Electronic record management offices must scan/enter the mailpiece barcode and enter appropriate event code in the handheld scanner. Offices using manual record management must prepare on Form 3849 a disposition record that includes the addressee's name and address. File Form 3849 with the delivery receipts.

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*[Revise title of 815.35 as follows:]***815.35 Main Office Retail Window Unit**

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[Revise item f as follows:]

- f. Manual record management sites must file COD forms in a separate file for semimonthly, monthly, or quarterly periods by the last two digits of the package numbers. Postmasters may keep this file in the inquiry section.

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*[Add 817 as follows:]***817 Delivery Confirmation Service****817.1 How to Mail**

Two rates are offered for this service: an electronic rate for mailers who apply identifying barcodes to each piece and provide USPS an electronic shipping list, and a retail rate that can be obtained at any post office.

- a. Retail Delivery Confirmation service provides the sender with access to information about the date an article was delivered and, if delivery was attempted but not successful, the date of the delivery attempt. The retail Delivery Confirmation process involves USPS collecting acceptance information and providing confirmation of delivery to the mailer via the Postal Service Internet or a toll-free number (as stated in 817.24). Customers can obtain, at no charge, Form 152, *Delivery Confirmation Label*, at post offices or from rural delivery employees. Delivery Confirmation can be used only with Priority Mail and Standard Mail (B).

- b. Electronic Delivery Confirmation mail service provides the sender with access to information about the date an article was delivered and, if delivery was attempted but not successful, the date of the delivery attempt. A mailer who wants to use the electronic option must apply identifying barcodes to each mailpiece and supply USPS with an electronic shipping list. Computer links between the mailer and USPS are used for transmitting acceptance information and receiving delivery status information. Mailings must be submitted to the Postal Service based on the method of payment used and/or presort discount requested.

817.2 Delivery**817.21 Procedure**

Delivery Confirmation mail for delivery by carriers must be taken out on the first trip after it is received, unless the addressee requests that the postmaster hold the mail at the post office.

817.22 Rural Delivery

For delivery by rural carriers or at personnel and nonpersonnel rural units, see 65.

817.23 Highway Contract Route Delivery

Highway contract route carriers deliver Delivery Confirmation mail if required by the contract, but delivery is made only at the customer's box or along the route.

817.24 Delivery Records

Customers will have online access to delivery information for 6 months via the Postal Service Web site or 1-800-221-1811.

817.25 Notice of Arrival

The carrier must leave a notice of arrival using Form 3849 if the Delivery Confirmation article is undeliverable. The article is brought back to the post office and held for the addressee. If the article is not called for within 5 calendar days, a final notice is issued. If the article is not called for or redelivery of the article is not requested, it must be returned after 15 calendar days, unless the sender specifies a fewer number of days on the mailpiece in accordance with DMM M012.

817.26 Delivery at Post Office

Hold Delivery Confirmation mail at a place convenient for the public to call if addressed for box or general delivery or for firm callers, or if Form 3849 is left for addressee to call. Place Form 3849 (or other notice) in the post office box for box-service customers. Since Delivery Confirmation mail does not require a signature, Form 3883 may be used when a firm or other customer receives an average of 10 or more Delivery Confirmation letters at one delivery.

817.3 Carrier Controls

817.31 Assignment

Send Delivery Confirmation mail, including Delivery Confirmation mail for firms, to a unit or employee designated to assign this mail for delivery, and follow these procedures for each type of mail:

- a. *Individual Pieces.* Deliver Delivery Confirmation items in the same manner as for other Priority Mail and Standard Mail (B) items.
- b. *Firm Mail.* Prepare Form 3883 in duplicate for addressees who receive an average of 10 or more pieces at one time. Use the duplicates of the firm bill as chargeout, and dispose of them after carrier turns in receipted bill. Firm bills may include other special service items. A minimum of six items is required for mixed firm bills.

817.32 Delivery to Military Installations

Delivery Confirmation service is not available to military installations.

817.4 Verified Mailing Receipts

817.41 Retail Customers

Verify individual mailing receipts as follows:

- a. Apply and scan Delivery Confirmation barcoded label.
- b. Make certain that proper postal charges are paid by affixed stamps.
- c. Deposit the article in the mail. Do not return it to the mailer.

817.42 Large-Volume Mailings

Acceptance procedures for Delivery Confirmation articles submitted under a Manifest Mailing System agreement should follow the procedures listed in Publication 401, *Guide to the Manifest Mailing System*, (MMS) for insured, COD, certified, and return receipt for merchandise articles, using the Delivery Confirmation package identification code as the article number.

The following steps are taken for large-volume mailings of Delivery Confirmation articles that are not submitted under an approved Manifest Mailing System agreement. These steps are in addition to any other acceptance and verification procedures required for the method of postage

payment used or presort discounts claimed:

- a. Randomly select Delivery Confirmation articles from the mailing and match the Delivery Confirmation numbers against Form 3877, *Firm Mailing Book for Accountable Mail*. Select a random sampling, as follows:

Articles in Mailing	Sampling Size
1–299	10 percent of mailing
300–1,999	30 articles
2,000–3,999	40 articles
4,000–5,999	50 articles
6,000–7,999	60 articles
8,000–9,999	70 articles
10,000–99,999	100 articles

- b. On each article selected for sampling:
 - (1) Make sure the article is properly endorsed.
 - (2) Verify that the postage and fees are correctly paid and entered on the firm mailing book.
- c. If the postage and/or fees on a sample article are not correct, take an entirely new sample, the same size as the original. If the second sampling is correct, accept the mailing and make a postage and/or fee adjustment for the incorrect amount. If the second sampling has an error, return the mailing to the mailer for correction.
- d. Collect any postage and/or fees due from the mailer.
- e. Postmark and sign the firm mailing book in ink and give it to the mailer. Enter the time the articles are mailed if requested to do so by the mailer and initial in ink by the entry.

82 Supplemental Mail Services

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823 Restricted Delivery

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823.3 Agent Authorization

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823.32 Form 3849 Authorization

Form 3849, *Delivery Notice/Reminder/Receipt*, may be left for authorization if the post office has no standing delivery order or letter on file. The addressee may enter the name of the person designated in the “Let this person sign for my article” block on the back of the form and sign the authorization. The agent must sign and print name for receipt of the article on the back of the form in the normal manner.

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824 Return Receipt for Merchandise

824.1 Procedures

Return receipt for merchandise mail for delivery by carriers must be taken out on the first trip after it is received, unless the addressee requests the postmaster to hold such mail at the post office. Return receipt for merchandise mail must be delivered to the addressee or authorized representative. A signature must be obtained on Form 3849, *Delivery Notice/Reminder/Receipt*. If the mailer shows on the mailing label that delivery is to be made without obtaining the signature of the addressee or the addressee's agent, the delivery employee must sign the return receipt in the "Signature: (Addressee or Agent)" block, sign Form 3849 in the "Signature" block, and leave the article. Form 3849 should be initialed and dated in the "Delivered By" block. Similarly, if the addressee authorized unprotected delivery, articles should be delivered under 617.2. The delivery employee should complete Form 3849 and the return receipt as above.

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824.4 Delivery Records

Delivery records must be maintained for 2 years. After that period, the records are destroyed. See 811 for filing delivery records.

824.5 Notice of Arrival

The carrier must leave a notice of arrival on Form 3849 if he or she cannot deliver the return receipt for merchandise article for any reason. The article is brought back to the post office and held for the addressee. Electronic record management sites must scan/enter the mailpiece barcode and enter the appropriate event code in the handheld scanner. If the article is not called for within 5 calendar days, a second and final notice on Form 3849 must be issued. If the article is not called for or redelivery of the article is not requested, it is returned at the expiration of the period stated by the sender, or after 15 calendar days if no period is stated.

824.6 Delivery at Post Office

Hold return receipt for merchandise mail at a place convenient for the public to call if addressed for box or general delivery or for firm callers, or if Form 3849 was left for addressee to call. Place Form 3849 in post office boxes for box-service customers. Use Form 3883, *Firm Delivery Book*, for firms or other customers who receive an average of six or more return receipt for merchandise articles at one delivery. Electronic record management sites must scan/enter the mailpiece barcode if appropriate and enter the appropriate event code in the handheld scanner.

824.7 Carrier Controls

* * * * *

824.72 Clearance

* * * * *

[Revise item c as follows:]

- c. When articles returned as undeliverable by a carrier or messenger are forwarded or returned, show disposition on Form 3867. Manual record management sites must prepare a disposition record on Form 3849, including the name of the addressee. File Form 3849 with the delivery receipts. Electronic record management sites must scan/enter the barcode and enter the appropriate event code in the handheld scanner.

* * * * *

824.74 Filing Delivery Receipts

See 811 for instructions on filing delivery receipts.

* * * * *

824.8 Acceptance Procedures

* * * * *

824.84 Delivery Verification

If the return receipt for this service is not received, mailers may obtain a copy of the delivery record by making a request at the post office. The office will submit the request via either the Postal Service Intranet or Form 3811-A, as appropriate.

* * * * *

Forms Index

[Add the following entry:]

Form 3819	Electronic Delivery Record	811.4
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[Amend the entry for Form 3811-A as follows:]

Form 3811-A	Request for Delivery Information/Return Receipt After Mailing	Exhibit 147.5, 147.51, 619.125
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Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = <http://www.usps.com>.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

New Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK AS-554-A	03/00	Water Management Guide for Facility Managers	N/A	ENG	IWEB	N/A
HBK AS-554-D	03/00	Water Permitting Guide	N/A	ENG	IWEB	N/A
HBK EL-902-1	05/00	The Extension to the Agreement Between USPS and National Rural Letter Carriers' Association	7610-05-000-0715	LR	MDC	N/A
HBK MS-174-VOL-A	05/11/00	Identification Code Sort (ICS) System, Background Information	7610-05-000-0695	ENG	MDC	R
HBK MS-174-VOL-B	05/11/00	Identification Code Sort (ICS) System, Maintenance Information	7610-05-000-0696	ENG	MDC	R
HBK MS-174-VOL-C	05/11/00	Identification Code Sort (ICS) System, Parts Information	7610-05-000-0697	ENG	MDC	R
HBK MS-186-VOL-AP1	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Maintenance Information	7610-05-000-0406	ENG	MDC	R
HBK MS-186-VOL-AP2	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Maintenance Information	7610-05-000-0407	ENG	MDC	R
HBK MS-186-VOL-AP3	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Maintenance Information	7610-05-000-0408	ENG	MDC	R
HBK MS-186-VOL-AP4	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Maintenance Information	7610-05-000-0409	ENG	MDC	R
HBK MS-186-VOL-BP1	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Parts Information	7610-05-000-0410	ENG	MDC	R
HBK MS-186-VOL-BP2	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Parts Information	7610-05-000-0411	ENG	MDC	R
HBK MS-186-VOL-BP3	04/24/00	Delivery Bar Code Sorter IV W/Optical Character Reader, Input Subsystem, and Output Subsystem (DIOSS), Parts Information	7610-05-000-0412	ENG	MDC	R
HBK MS-201	06/30/00	Flats Feeder 125 (FF125), Technical Service Manual	7610-05-000-4020	ENG	MDC	R
LAB 127	04/00	Surface Transportation Only	7690-05-000-0717	O	MDC	N/A
LAB 168	03/00	Dispatch Placard International Mail FCM Equivalent (HCR)	7690-05-000-0656	O	MDC	N/A
LAB 169	03/00	Dispatch Placard International Mail FCM Equivalent (PVS)	7690-05-000-0654	O	MDC	N/A
MI AS-510-2000-3	06/20/00	Headquarters Mailroom Services	N/A	FAC	HQO	N/A
MI EL-660-2000-5	05/00	Limited Personal Use of Government Office Equipment	7690-05-000-0645	O	MDC, IWEB	MDC
MOP COO-6-5-2000	06/5/00	Solicitation of Signatures on Postal Property	N/A	O	IWEB	N/A
PUB 97	05/00	Express Mail Manifesting Technical Guide	N/A	MKT	IWEB	WWW

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
PUB 97-A	05/00	Express Mail Manifesting Implementation and Administration Guide	N/A	MKT	IWEB	N/A
PUB 509-A	05/00	Headquarters Telephone Directory Individual Listing	N/A	PA&C	HQO	HQO

Revised Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK AS-503	03/17/00	Standard Design Criteria	N/A	FAC	LOC, IWEB	LOC
HBK MS-130-VOL-A	06/02/00	Remote Bar Coding System (RBCS) Output Subsystem (OSS), Background Information	7610-03-000-9068	ENG	MDC	R
HBK MS-130-VOL-B	06/02/00	Remote Bar Coding System (RBCS) Output Subsystem (OSS), Maintenance Information	7610-03-000-9069	ENG	MDC	R
POS 51	05/00	International Rates and Fees	7610-01-000-9149	IB	MDC	P/F
PUB 39	04/00	United States Postal Service Coloring and Activity Book	7610-03-000-9154	MKT	MDC, IWEB	P/F
PUB 51	07/00	International Postal Rates and Fees	7610-01-000-9815	IB	MDC	P/F

Obsolete Directives

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HC 87-2	03/18/87	Headquarters Mail Service	06/21/00	MI AS-510-2000-3
LAB 207	04/83	OCR Machine Readable	05/26/00	N/A
PUB 41	07/95	USPS Procurement Manual	06/26/00	MAN PM
SGN 138	02/94	United States Post Office (wall decal)	06/05/00	N/A

New Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 8125-CP	06/00	06/00	Plant-Verified Drop Shipment (PVDS) Verification and Clearance for Periodicals Paid Under Centralized Postage Payment (CPP)	N/A	PU	SH	MKT	HQO	N/A

Revised Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
CA-1	04/99	04/99	Federal Employee's Notice of Traumatic Injury and Claim for Continuation of Pay/Compensation	7530-03-000-9308	PS	EA	HR	MDC	N/A
PS 1868	06/00	06/00	Business Card Order Form	7530-02-000-9749	PS	SH	PM	IWEB	N/A
PS 8099	05/00	02/00	Receipt for Recorded Delivery (For International Mail, No Insurance Coverage Provided)	7530-02-000-7238	PU	EA	MKT	MDC	P/F

Obsolete Forms

Form Number	Edition Date	Title	Obsolete Date	Replaced by
PS 2707	01/01/88	Airport Mail Facility Review	06/01/00	N/A

Child Alert Program

July 2000

Have You Seen Any of These Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



Jonathan Williams
 Born: 12-3-84
 Date Missing: 2-20-00
 Missing From: Huntersville, NC



Naketa Womack
 Born: 8-16-84
 Date Missing: 2-12-00
 Missing From: Richmond, VA



Raelene Martin
 Born: 9-29-82
 Date Missing: 2-9-00
 Missing From: Greensboro, NC



Dawn Cohan
 Born: 1-29-86
 Date Missing: 1-3-00
 Missing From: McKinney, TX



Angela Dorsey
 Born: 11-2-83
 Date Missing: 12-28-99
 Missing From: Kansas City, KS



Shannon Doyle
 Born: 8-2-83
 Date Missing: 2-20-00
 Missing From: Milwaukee, WI

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by NCMEC.

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all postal facilities in their districts. Missing Children posters are to be displayed for 30 days in post office lobbies, workroom floor areas, and other postal facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service only as described above. If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local post offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

July 2000

Have You Seen Any of These Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



Rosemary Apolaris
 Born: 12-23-84
 Date Missing: 5-22-00
 Missing From: Brooklyn, NY



Kayla Davis
 Born: 11-28-92
 Date Missing: 8-12-99
 Missing From: Duluth, GA



Dylan Sullivan
 Born: 1-23-96
 Date Missing: 9-16-99
 Missing From: Hesperia, CA



Amanda Couvillon
 Born: 1-29-91
 Date Missing: 7-3-99
 Missing From: Bowling Green, KY



Megan Couvillon
 Born: 11-20-92
 Date Missing: 7-3-99
 Missing From: Bowling Green, KY



Cheyenne Splinter
 Born: 7-24-93
 Date Missing: 11-6-99
 Missing From: San Antonio, TX



Keion Washington
 Born: 2-14-98
 Date Missing: 3-2-00
 Missing From: East Orange, NJ

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

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Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Operations at 800-419-2769 at least one month preceding the requested delivery dates. The

Postal Service also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JC Penney Internet Fall Launch	Standard A/ Postcard	7/17-7/19	3.0	Nationwide	CarRt	Harte-Hanks
JC Penney Home Sale Mailer	Standard A/ Mailer	7/20-7/22	2.5	Nationwide	CarRt	Harte-Hanks
Eddie Bauer August Home	Standard A/ Flat	7/24-7/26	1.7	Nationwide	CarRt, 3/5-Digit	RR Donnelley, Warsaw, IN
Isabella Bird Fall Issue	Standard A/ Flat	7/24-7/26	1.3	Nationwide	CarRt, 3/5-Digit	RR Donnelley, Lancaster, PA; 60 pages
Carol Wright	Standard A/ Letter	7/24-7/27	20.0	Nationwide	CarRt	Cox Target Media, Inc.; 800-237-6266 (Postal Affairs)
JC Penney Sizzle	Standard A/ Postcard	7/25-7/27	5.0	Nationwide	CarRt	Harte-Hanks
JC Penney Buy More Save More	Standard A/ Postcard	7/27-7/29	11.0	Nationwide	CarRt	Harte-Hanks
Sally Beauty Supply	Standard A/ Letter	7/28-7/31	2.5	Nationwide	CarRt, 3/5-Digit, Residual	Compass Print and Mail Services, Dallas, TX
Service Merchandise Healthy Living Sale	Standard A/ Flat	7/31-8/1	5.0	Nationwide	3/5-Digit	Quebecor World
Smithsonian Catalogue Fall 1	Standard A/ Catalog	7/31-8/3	1.1	Nationwide	CarRt, 3/5-Digit, Basic, Barcoded	Quad Graphics, Lomira, WI; 8" x 8", 92 pages
The Sportman's Guide August Clearance	Standard A/ Catalog	7/31-8/4	1.5	Nationwide	CarRt, 3/5-Digit	Quad Graphics, Lomira, WI

Domestic Mail

DMM REVISION

Express Mail Postage Refunds

Effective July 13, 2000, *Domestic Mail Manual* (DMM) P014.5.0 is amended to clarify standards for Express Mail postage refunds. S500.2.0 is removed because it contains redundant information already included in P014. This amendment does not change any existing standards or procedures for Express Mail postage refunds; instead, it clarifies the language in the DMM to make it easier to understand.

Employees who have specific questions about refunds for Express Mail postage should contact their district manager of Finance.

These changes will be included in the monthly update of the online DMM available via Postal Explorer (<http://pe.usps.gov>) and will appear in the printed version of DMM Issue 56.

Domestic Mail Manual (DMM)

	*	*	*	*	*
P	Postage and Payment Methods				
	*	*	*	*	*
P000	Basic Information				
	*	*	*	*	*
P010	General Standards				
P014	Refunds and Exchanges				
	*	*	*	*	*

[Amend 5.0 to clarify the language as follows:]

5.0 EXPRESS MAIL POSTAGE REFUND

5.1 Who May Apply

A claim for a refund for Express Mail postage may be made only by the mailer (the sender of an Express Mail item or the holder of the Express Mail Corporate Account used to pay for postage).

5.2 Conditions for Refund

A refund request must be made within 90 days after the date of mailing as shown in the "Date In" box on Label 11. A mailer may file for a postage refund only under one of the following circumstances:

- a. The item was not delivered.
- b. Delivery was not attempted.

- c. The item was not delivered or was not available for claim by the guaranteed time for the service used.

5.3 Refunds Not Given

A refund claim will not be approved if the guaranteed service was not provided because of a work stoppage, a strike, or because the mail was properly detained for law enforcement purposes (see *Administrative Support Manual* 274).

5.4 How to Apply for a Refund

The mailer must complete Part I of Form 3533, *Application and Voucher for Refund of Postage and Fees*, in duplicate and submit it, along with the original customer copy of Label 11, to any post office.

5.5 Immediate Refund

If the USPS can determine immediately that the mailer is entitled to a refund and the Express Mail item had postage affixed, then the USPS refunds the postage immediately in cash or with a no-fee money order.

5.6 Deferred Refund

If the USPS cannot determine immediately that the mailer is entitled to a refund, then the USPS researches the application and, if appropriate, issues a refund to the mailer within 5 business days.

5.7 Refunds Through a Corporate or Agency Account

If the USPS determines that the mailer is entitled to a refund and postage was paid through an Express Mail Corporate Account or a federal government agency account, then the USPS refunds the postage by issuing a credit to that account within 5 business days.

	*	*	*	*	*
S	Special Services				
	*	*	*	*	*
S500	Special Services for Express Mail				
	*	*	*	*	*

[Delete 2.0. Renumber current 3.0 as 2.0.]

DMM REVISION

Standardized Acceptance and Verification (SAVE)

As discussed in the *Federal Register*, *Postal Bulletin*, and *Mailers Companion*, and at the Postal Forum and other outlets, the Postal Service is implementing an improved manual verification process for automation letter and card mailings. Standardized Acceptance and Verification (SAVE) will be used by the Postal Service in paving the way toward the anticipated automated verification device known as MERLIN, which is being developed at this time.

SAVE was deployed by Postal Service acceptance units in January of this year and has been used since that time to verify letter and card mailings produced by mailer multiline optical character readers (MLOCs) and barcode sorters. In late July 2000, acceptance units will begin to use SAVE on other automation letter and card mailings.

SAVE will bring consistency to the manual verification process. It consists of a thorough set of procedures, with all steps well defined. Mailers are encouraged to access a copy of the procedures through the Postal Service Web site at <http://www.usps.com/mptqm/downloads.htm>.

SAVE will be transparent to mailers with two possible exceptions. Effective July 13, 2000, *Domestic Mail Manual* (DMM) M810.1.8 is added to require that all mixed AADC trays in a mailing be presented together. DMM M810.1.3 is amended to require that all automation letter and card mailings consisting of 10,000 or more pieces be presented with standardized documentation. Most mailings of this size today are presented in this fashion. DMM P760.2.3 is amended regarding postage payment.

These revisions will appear in the online version of the DMM available via Postal Explorer (<http://pe.usps.gov>) and in the next printed version of the DMM.

Domestic Mail Manual (DMM)

	*	*	*	*	*
M	Mail Preparation and Sortation				
	*	*	*	*	*
M800	All Automation Mail				
M810	Letter-Size Mail				
1.0	BASIC STANDARDS				
	*	*	*	*	*
1.3	Documentation				

[Amend 1.3 to read as follows:]

A complete, signed postage statement, using the correct USPS form or an approved facsimile, must accompany

each mailing and must be supported by documentation produced by PAVE-certified (or, except for Periodicals, MAC-certified) software or by standardized documentation under P012. Exception: For mailings of fewer than 10,000 pieces, presort and rate documentation is not required if postage at the correct rate is affixed to each piece or if each piece is of identical weight and the pieces are separated by rate when presented for acceptance. Mailers may use a single postage statement and a single documentation report for all rate levels in a single mailing. Standard Mail (A) mailers may use a single postage statement and a single documentation report for both an automation carrier route mailing and a mailing containing pieces prepared at 5-digit, 3-digit, and basic automation rates as applicable, submitted for entry at the same time. Documentation of postage is not required if the correct rate is affixed to each piece or if each piece is of identical weight and the pieces are separated by rate when presented for acceptance. Combined mailings of Periodicals publications also must be documented under M200. First-Class and Standard Mail (A) mailings prepared under the value added refund procedures or as combined mailings of different postage payment methods or different rates of postage affixed must meet additional standardized documentation requirements under P014 and P760.

* * * * *

[Add new 1.8 to read as follows:]

1.8 Presentation

Upon presentation of letter-size automation rate First-Class Mail and Standard Mail (A) mailings to the Postal Service for verification, mailers must present all mixed AADC trays together, and such trays must either be adjacent to one another or side by side, and must be placed as the top layer(s) on any given container. Containerization instructions for First-Class Mail letters and cards may be established by local Postal Service managers.

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P Postage and Payment Methods

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P700 Special Postage Payment Systems

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P760 First-Class or Standard Mail (A) Mailings With Different Payment Methods

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2.0 POSTAGE
* * * * *

2.3 Precanceled Pieces — First-Class Mail

[Amend 2.3 by revising the first sentence to read as follows:]

Pieces with precanceled stamps in a combined mailing must not weigh more than 1 ounce and must bear postage in any denomination of precanceled stamps permitted in a Presorted or automation rate mailing. Additional postage due for precanceled stamp pieces in a combined mailing is

deducted from the mailer's postage due advance deposit account. Full postage at single-piece First-Class Mail rates must be paid on accompanying single-piece rate mail using one of the methods under P100. Additional preparation to verify postage due may be required by the Postal Service.

* * * * *

— *Business Mail Acceptance, Marketing Technologies, 7-13-00*

Finance

HANDBOOK F-1 REVISION

Credit–Debit Card Tolerance

Handbook F-1, *Post Office Accounting Procedures*, section 317.6, is revised to establish a \$100 “net tolerance” per postal quarter (PQ) for credit and debit card discrepancies in CAG H–L Statement of Account post offices. Offices with combined discrepancy amounts over \$100 will receive a statement of difference (SOD) and combined discrepancy amounts of \$100 or less will be written off to the tolerance account by the Eagan Accounting Service Center (ASC).

Effective PQ I, postal fiscal year (PFY) 2000, the Eagan ASC could begin issuing SODs for combined discrepancy amounts over \$100. However, SODs will be retroactively issued for PQ I and II, PFY 2000.

Tolerance accounts AIC 306, Tolerance Difference Over, and AIC 406, Tolerance Difference Short, will be used to write off credit and debit card discrepancies previously entered into suspense or trust at CAG H–L Statement of Account post offices for:

1. Combined credit and debit card amounts \$100 or less per PQ previously entered to trust or suspense in PFY 2000.
2. Any amount previously entered to trust or suspense prior to PFY 2000.

District accounting offices will be responsible for monitoring the clearing of trust or suspense items to AICs 306 and 406 for CAG H–L Statement of Account post offices.

This revision will be incorporated into the next printed version of Handbook F-1 and into the next quarterly update of the online version located on the corporate intranet at <http://blue.usps.gov/cpim/ftp/hand/f1/ftc.pdf>.

Handbook F-1, *Post Office Accounting Procedures*

* * * * *

3 Managing Postal Funds

* * * * *

31 Acceptable Payment for Postal Goods and Services

* * * * *

317 Credit and Debit Cards

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317.6 Offices Maintaining Accountbooks

[Revise text as follows:]

AIC 762 flows to accountbook AIC 422, Credit Card Funds Transfer, and AIC 772 flows to accountbook AIC 423, Debit Card Funds Transfer. For CAG A–L/SFAP offices, discrepancies between these AICs are identified on an AP basis, and the Eagan ASC issues statements of differences (SODs) for any discrepancy. For CAG H–L Statement of Account (SOA)/non-SFAP post offices, discrepancies between AICs are identified on a quarterly basis, and the Eagan ASC issues SODs for any net discrepancies over \$100.

— *Corporate Accounting, Finance, 7-13-00*

CORRECTION

Rural Carrier Timekeeping Changes

An error appeared in the Rural Carrier Timekeeping Changes article on page 19 of *Postal Bulletin 22027* (6-29-00). The article listed the new Days Assigned Carrier Absent (DACA) codes that became effective July 1, 2000, for regular rural carriers.

The error occurred under the heading “B: Holiday Work — Nonrural Assignment.” Please change the last sentence of the first paragraph to read as follows:

(DACA Code V will continue to be used when the employee carries the route on his or her designated holiday.)

— Payroll Accounting, Finance, 7-13-00

HANDBOOK F-1 REVISION

Disposal of Credit and Debit Card Receipts

Handbook F-1, *Post Office Accounting Procedures*, is revised to include instructions for the disposal of credit and debit card receipts after the expiration of the four-year record retention period. Credit and debit card receipts contain sensitive information. Offices must ensure that these receipts are properly disposed of. Offices having the capability to shred documents on-site should do so. Otherwise, offices must submit these receipts to their stamp destruction committee, if served by a stamp distribution office (SDO), or to their stamp return committee, if served by a stamp service center (SSC), by following their normal scheduled return or destruction procedures.

This revision will be incorporated in the next quarterly update of the online Handbook F-1, located on the corporate intranet at <http://blue.usps.gov> (click on *Information*, then *Policies and Procedures*, then *Handbooks*). It will also be incorporated into the next printed edition.

Handbook F-1, Post Office Accounting Procedures

*	*	*	*	*
3	Managing Postal Funds			
*	*	*	*	*

31 Acceptable Payment for Postal Goods and Services

*	*	*	*	*
---	---	---	---	---

317 Credit and Debit Cards

*	*	*	*	*
---	---	---	---	---

[Add new 317.9 to read as follows:]

317.9 Disposal of Credit and Debit Card Receipts

Credit and debit card receipts must be destroyed after the required four-year retention period. Offices having on-site capability to shred documents should do so. Otherwise, offices must submit these receipts to their stamp destruction committee, if served by a stamp distribution office (SDO), or to their stamp return committee, if served by a stamp service center (SSC), for destruction. Offices not having the capability to shred documents on-site must bundle the receipts and submit them by registered mail, following their normal scheduled return or destruction procedures, with a signed memo requesting that the receipts be shredded. No accounting entries should be made into the stamp system for these receipts since they have no value.

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— Corporate Accounting, Finance, 7-13-00

Computer Matching of Employee Data

The Postal Service may disclose limited information about its employees internally, to other federal agencies, or to state or local government agencies in the performance of computer matching programs conducted pursuant to the Privacy Act, as amended by the Computer Matching and Privacy Protection Act of 1988 (Public Law 100-503).

Usually, matching programs are conducted to:

1. Establish or verify initial or continuing eligibility for federal benefit programs.
2. Verify compliance with the requirements of those programs.
3. Recoup payments or delinquent debts owed to the federal government.
4. Locate absent parents owing child support obligations.
5. Verify compliance with Postal Service policies for the hiring and conduct of its employees.

For example, a matching program may be conducted to identify postal employees who:

1. Owe delinquent debts to the United States under a program administered by a federal agency, such as a Department of Education student loan program or a Department of Housing and Urban Development home loan program.
2. Are receiving excessive food stamp benefits from a particular state as a result of underreporting their income.
3. Are in arrears in child support obligations.

Disclosure of information about employees is limited to that necessary to accomplish the objectives of the matching program.

In accordance with the Privacy Act's provisions, the participant agencies enter into a matching agreement specifying the terms for conducting the match. These terms include the methods an agency will use to independently verify the information obtained through the matching program.

No adverse action may be taken against an individual as a result of the information obtained unless the appropriate notice and opportunity to contest are provided to the individual. These due process requirements are specified in the Privacy Act. Each matching program and agreement is subject to approval and oversight by the Postal Service Data Integrity Board, composed of senior management officials (see Management Instruction AS-350-98-2, *Establishment of the Postal Service Data Integrity Board* (3-19-98)).

The Computer Matching of Employee Data poster on page 35 of this *Postal Bulletin* should be posted on all bulletin boards.

— Finance Administration/FOIA, Finance, 7-13-00

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For additional information, see *Postal Bulletin 22028 (7-13-00)*.

PLEASE POST ON ALL BULLETIN BOARDS

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Fraud Alert

Withholding of Mail Orders

Withholding of mail orders is enforced by the postmasters at the cities listed below:

State/City	Names Covered
CA, Harbor City 90710-0916	ANY AND ALL NAMES EXCEPT PATRICIA ARBUCKLE, P.O. Box 916
IL, Chicago 60651-3552	1ST NATIONWIDE FINANCIAL, 4245 W. Walton Street
IL, Chicago 60611-2012	OMNI GROUP, OMNI MARKETING EXCHANGE GROUP, OMNI EXCHANGE GROUP, OMNI FINANCIAL, OMNI FINANCIAL GROUP, OMNI FINANCIAL MARKETING, 60 E. Chestnut Street, PMB 139
IL, Chicago 60610-2220	RESOURCE MARKETING NETWORK, 47 W. Division St. PMB 371
MO, Kansas City 64112-1533	CREDIT RESOURCE, CREDIT RESOURCE GROUP, 4741 Central St., PMB Suite 392

— Recorder's Office, Judicial Officer, 7-13-00

Domestic Orders

False representation is enforced by the postmaster at the city listed below:

State/City	Names Covered	Product
NE, Omaha 68144-3955	Hometown Shoppers, 12105 W. Center Rd., Dept. 380	Sale of a "Mystery Shopper Program."

— Recorder's Office, Judicial Officer, 7-13-00

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

011 582 1889 to 011 582 1899	385 568 2331 to 2399	401 045 1571 to 1599	414 411 7348 to 7399
011 588 2900 to 011 588 3099	385 599 7554 to 7575	401 294 2700 to 2799	414 640 0757 to 0799
012 579 5675 to 012 579 5699	385 774 2024 to 2099	401 310 9505 to 9599	414 965 1727 to 1799
013 289 6176 to 013 289 6199	386 624 1412 to 1599	401 382 5312 to 5399	417 302 8104 to 8199
013 610 0014 to 013 610 0099	386 883 8936 to 8999	402 578 7876 to 7899	417 387 6532 to 6599
014 932 1000 to 014 932 1099	387 314 5574 to 5599	403 125 6744 to 6799	417 496 6800 to 6999
014 972 0800 to 014 972 0899	387 837 6300 to 6399	403 260 7000 to 7499	417 871 9250 to 9299
210 221 0548 to 210 221 0599	388 828 0656 to 0699	403 280 6470 to 6499	417 930 9533 to 9599
273 070 8059 to 273 070 8099	389 696 2400 to 2799	403 685 8600 to 8699	418 164 6500 to 6799
273 775 7700 to 273 775 7899	389 846 3104 to 3135	404 003 0300 to 0399	418 423 9863 to 9899
302 000 0000 to 302 123 9999	389 846 3145 to 3195	404 041 8838 to 8899	418 633 5922 to 5999
349 746 2056 to 2099	389 887 9211 to 9230	404 071 4268 to 4299	418 719 8520 to 8599
350 518 7350 to 7374	389 887 9234 to 9299	404 347 5356 to 5399	418 744 2235 to 2299
360 011 1690 to 1699	390 001 3182 to 3199	404 347 5548 to 5599	418 962 2848 to 2899
360 168 6008 to 6099	390 001 3500 to 3699	404 726 4500 to 4599	419 543 0286 to 0299
360 173 8800 to 8899	390 545 5974 to 5999	404 961 5001 to 5199	419 730 0300 to 0399
360 324 2326 to 2399	391 104 6146 to 6199	405 325 0188 to 0198	420 277 0015 to 0049
362 861 3064 to 3099	391 574 1466 to 1499	406 009 4587 to 4599	420 599 0734 to 0798
373 006 2176 to 2199	391 783 3020 to 3599	406 260 6830 to 6899	420 661 4115 to 4199
374 768 2600 to 2699	391 792 6100 to 6199	406 459 6641 to 6999	420 758 9500 to 9699
375 169 4400 to 4599	392 668 2956 to 2999	406 733 3000 to 3999	420 969 3951 to 3971
375 829 3400 to 3499	392 854 8500 to 8899	407 545 1557 to 1599	420 969 3973 to 3999
375 851 9100 to 9199	393 584 7566 to 7699	407 594 0412 to 0599	421 116 3565 to 3599
376 196 0911 to 0999	393 650 0074 to 0099	407 692 9100 to 9299	421 130 9300 to 9399
378 085 3679 to 3699	393 838 8316 to 8499	407 959 2190 to 2199	421 313 4500 to 4999
378 351 1063 to 1099	393 893 6007 to 6099	408 265 2275 to 2288	421 364 5537 to 5599
379 843 5100 to 5199	394 126 6907 to 6999	408 499 7700 to 7799	421 656 2609 to 2699
380 093 9600 to 9699	394 189 0405 to 0599	408 499 7900 to 7999	421 988 9700 to 9799
380 165 1165 to 1199	394 822 3243 to 3278	408 682 8484 to 8599	422 172 4667 to 4699
381 325 4500 to 4599	394 990 1810 to 1899	408 698 7015 to 7099	422 484 4212 to 4299
381 604 2510 to 2699	395 343 3264 to 3299	409 072 3941 to 3999	422 556 1270 to 1299
381 645 9525 to 9599	395 373 3035 to 3099	410 491 2311 to 2399	422 587 7024 to 7099
383 314 3968 to 3999	395 396 9649 to 9799	410 694 8400 to 8599	422 819 7533 to 7599
383 892 1000 to 1344	395 970 3240 to 3299	410 775 1500 to 1599	422 842 5073 to 5087
383 892 1382 to 1399	397 622 4054 to 4099	410 795 7927 to 7999	422 907 7563 to 7599
384 925 3641 to 3654	397 819 8902 to 8999	410 867 0917 to 0966	424 500 6050 to 6099
	398 149 7200 to 7699	410 867 0970 to 0999	424 641 8500 to 8599
	399 070 0872 to 0899	411 868 1023 to 1199	424 871 6600 to 6699
	399 156 7119 to 7199	411 922 2322 to 2399	425 298 2352 to 2399
	399 203 5064 to 5099	412 193 0900 to 0999	425 418 4269 to 4299
	399 296 9910 to 9999	412 395 8599 to 8699	425 418 4405 to 4499
	399 396 8935 to 8999	412 485 6500 to 6599	426 547 4566 to 4599
	399 792 7775 to 7799	412 485 6610 to 6699	427 412 6337 to 6499
	399 792 8300 to 8399	412 885 5953 to 5999	427 481 0900 to 0999
	400 427 1051 to 1999	414 193 3608 to 3674	428 027 2742 to 2752
	401 045 1505 to 1549	414 193 3677 to 3699	429 474 4172 to 4199

429 889 2900 to 2999	453 603 7841 to 7891	466 798 6056 to 6067	481 072 9463 to 9499
430 150 4401 to 4599	453 650 1140 to 1199	467 147 4300 to 4399	481 673 0074 to 0095
430 172 9800 to 9899	453 741 1300 to 1399	468 079 5782 to 5799	482 527 1500 to 1599
430 177 1900 to 2099	454 013 2919 to 2999	469 067 2817 to 2899	482 541 5255 to 5299
430 444 9500 to 9699	454 186 2411 to 2499	469 127 8000 to 8199	482 729 6800 to 6899
430 664 4070 to 4099	454 268 4883 to 4899	469 213 0359 to 0399	483 363 7207 to 7299
432 168 8419 to 8499	454 302 5400 to 5499	469 213 0500 to 0599	483 402 2356 to 2399
432 708 6800 to 6999	454 490 8300 to 8399	469 561 8011 to 8099	483 486 5100 to 5199
432 744 1544 to 1599	454 547 7434 to 7499	469 658 1961 to 1999	483 632 1521 to 1599
432 995 9775 to 9799	454 922 4867 to 4895	469 666 9900 to 9999	483 632 2600 to 2799
433 003 5800 to 5899	455 221 1348 to 1499	469 678 1900 to 1999	483 849 1615 to 1699
433 757 3047 to 3099	455 364 2147 to 2199	469 781 4900 to 4999	484 174 4803 to 5299
433 765 4003 to 4099	455 399 5400 to 5499	469 947 6960 to 6999	484 323 8900 to 9199
434 482 7060 to 7199	455 476 0676 to 0699	470 755 5800 to 5818	484 680 5000 to 5038
434 513 2386 to 2399	455 543 0618 to 0699	471 918 0300 to 0999	484 680 5040 to 5074
434 968 3076 to 3092	456 410 9006 to 9099	471 985 2408 to 2419	484 680 5077 to 5099
435 303 1831 to 1842	456 470 4146 to 4299	472 191 6700 to 6799	485 029 4913 to 4999
435 303 1986 to 1999	456 619 4460 to 4499	472 270 2555 to 2599	486 176 0600 to 0699
435 666 6092 to 6399	457 333 2686 to 2699	472 987 0213 to 0241	486 559 7555 to 7599
436 082 6400 to 6899	457 729 1767 to 1777	472 987 0290 to 0299	486 696 3023 to 3199
436 160 6441 to 6499	457 937 8615 to 8699	473 151 2069 to 2199	488 173 7900 to 7999
437 316 7115 to 7199	458 028 9810 to 9899	473 666 9138 to 9199	488 206 4100 to 4199
437 427 0500 to 3499	458 057 2712 to 2999	473 952 3429 to 3499	488 226 0200 to 0299
439 179 2300 to 2399	458 069 9537 to 9599	474 108 5402 to 5499	488 709 3906 to 3999
439 310 0458 to 0499	458 069 9665 to 9699	474 356 5193 to 5299	488 855 8359 to 8399
440 698 1947 to 1999	458 337 5222 to 5299	474 949 3366 to 3399	489 181 8963 to 8999
440 858 6300 to 6399	458 354 7653 to 7999	475 134 9362 to 9399	489 223 2000 to 2099
440 858 6420 to 7299	458 671 8678 to 8699	475 167 9667 to 9699	489 311 1930 to 1999
441 199 1655 to 1699	458 671 8721 to 8798	475 319 3415 to 3499	489 318 6200 to 6300
443 127 3648 to 3699	458 847 5044 to 5999	475 319 3649 to 3799	489 384 0027 to 0099
443 127 4000 to 4099	459 274 7624 to 7699	475 340 6400 to 6599	489 427 0658 to 0899
443 673 7900 to 7999	459 365 5432 to 5499	475 424 8410 to 8499	489 997 5252 to 5299
443 800 9335 to 9399	459 378 5764 to 5799	475 629 9156 to 9199	490 669 5850 to 6099
444 382 8822 to 8899	459 472 4816 to 4999	475 850 6101 to 6199	490 717 7080 to 7099
444 390 1667 to 1699	460 349 6878 to 6899	475 875 2500 to 2599	490 721 6000 to 6099
444 457 3854 to 3899	460 550 1909 to 1999	476 169 8264 to 8299	490 793 1500 to 2099
450 048 4173 to 4199	460 997 5234 to 5299	476 189 3000 to 3499	490 886 8171 to 8199
450 048 4442 to 4699	461 973 6443 to 6499	476 331 2480 to 2499	490 977 9221 to 9240
450 560 5173 to 5199	462 152 0107 to 0299	477 289 8601 to 8699	491 258 8100 to 9099
450 620 3077 to 3099	462 274 1072 to 1099	477 681 5206 to 5299	491 567 1376 to 1399
450 620 3135 to 3199	462 277 8373 to 8399	478 010 4243 to 4268	492 254 4800 to 4899
450 780 2716 to 2799	462 554 6051 to 6099	478 010 4270 to 4291	492 283 5100 to 5199
450 801 2700 to 2799	463 011 5529 to 5540	478 450 5071 to 5099	492 610 6813 to 6899
451 109 2967 to 2984	463 176 4115 to 4199	478 469 7838 to 7858	493 394 5568 to 5599
451 115 4110 to 4125	463 176 4229 to 4299	478 469 7883 to 7899	493 470 2562 to 2599
451 115 4127 to 4199	463 185 2600 to 2799	479 280 9800 to 9899	493 473 7700 to 7799
452 265 0074 to 0099	463 227 7711 to 7799	479 365 9116 to 9176	493 716 2153 to 2199
452 265 0246 to 0299	463 414 4869 to 4899	479 412 9900 to 9999	494 206 2972 to 2999
452 265 0335 to 0999	463 808 3484 to 3499	479 667 6190 to 6199	494 217 3446 to 3999
452 509 1169 to 1199	463 945 7400 to 7899	479 748 9680 to 9699	494 224 0500 to 0599
452 855 6471 to 6499	464 629 9000 to 9399	479 860 7000 to 7199	495 145 0600 to 0699
452 890 4679 to 4799	464 711 4332 to 4399	480 526 2000 to 2099	496 209 7425 to 7499
452 900 8215 to 8238	465 692 3963 to 3999	480 640 6330 to 6399	496 213 8728 to 8799
453 117 9146 to 9199	465 698 8300 to 8599	480 658 0568 to 0599	496 474 5226 to 5248
453 334 3631 to 3699	465 743 7745 to 7799	480 689 5100 to 5199	497 053 8517 to 8699

497 854 8673 to	8699	612 774 2111 to	2199	634 807 2474 to	2499	647 049 2900 to	2999
498 449 8888 to	8899	612 774 2254 to	2299	634 827 5900 to	5999	647 398 8300 to	8399
498 929 8285 to	8499	612 774 2500 to	2599	634 886 3428 to	3499	647 398 8481 to	8499
498 936 5310 to	5399	614 469 0979 to	0999	635 559 3449 to	3499	647 437 3000 to	4999
499 016 5425 to	5499	614 474 3000 to	3099	636 289 6214 to	6299	647 811 2188 to	2199
499 440 8575 to	8899	614 521 3490 to	3499	636 634 8007 to	8042	648 009 6057 to	6099
499 731 6717 to	6799	614 645 1800 to	1899	637 150 1200 to	1299	648 163 5300 to	5499
500 064 1858 to	1869	614 832 1100 to	2099	637 562 5828 to	5899	648 722 5283 to	5299
500 070 5725 to	7799	615 017 7505 to	7599	638 042 1647 to	1699	648 892 3164 to	3199
600 645 3223 to	3299	617 711 6609 to	6699	638 049 4984 to	4999	649 100 3989 to	3999
601 339 1200 to	1399	617 760 5266 to	5299	638 318 1115 to	1199	649 647 0370 to	0399
601 653 5884 to	5899	617 813 3601 to	3699	638 318 1453 to	1499	649 647 0522 to	0599
601 661 7700 to	7799	618 840 9200 to	9299	638 885 0000 to	0299	649 647 5237 to	5399
601 682 5343 to	5399	619 551 7229 to	7299	638 903 4362 to	4373	649 647 9100 to	9299
601 928 1600 to	1699	619 859 3000 to	3099	639 415 1929 to	1999	649 666 7800 to	8299
602 512 2972 to	2999	620 073 9400 to	9499	639 415 2019 to	2099	650 114 7707 to	7719
602 555 2400 to	2799	621 614 7907 to	7930	639 420 6200 to	6299	650 130 3400 to	3599
602 829 7061 to	7099	621 614 7932 to	7999	639 469 3517 to	3799	650 213 0406 to	0499
603 483 9572 to	9599	621 648 8021 to	8199	639 605 2143 to	2199	650 555 1749 to	1799
603 490 7200 to	7299	621 648 8500 to	8599	639 657 8600 to	8799	650 564 1900 to	1999
603 678 7100 to	7199	621 904 8351 to	8599	640 289 7500 to	7599	650 627 4212 to	4299
603 678 7662 to	7699	621 916 1978 to	1989	640 289 7700 to	7999	650 736 2043 to	2099
603 678 7902 to	7999	622 989 8032 to	8099	641 170 4420 to	4499	650 739 1540 to	1699
603 678 8418 to	8499	623 076 9300 to	9399	641 318 3133 to	3199	651 741 4415 to	4499
603 678 8700 to	9999	623 819 5006 to	5099	641 378 6500 to	6999	651 882 2800 to	2899
604 086 0880 to	0899	623 895 8200 to	8399	641 383 8739 to	8799	652 754 6317 to	6399
604 349 1414 to	1499	623 917 0000 to	0099	641 877 3187 to	3299	653 131 4945 to	4999
604 503 7776 to	7799	623 917 0200 to	0299	641 877 3310 to	3399	653 426 3300 to	3399
605 520 9037 to	9099	624 468 5288 to	5299	642 355 8094 to	8199	653 455 4874 to	4899
605 685 4010 to	4099	624 665 3162 to	3198	642 355 8308 to	8999	654 238 0000 to	0399
605 988 6467 to	6499	625 088 6735 to	6799	642 900 0018 to	0099	654 404 3065 to	3092
607 689 7951 to	7960	625 916 9500 to	9799	643 030 6254 to	6299	654 962 2900 to	3199
607 728 1276 to	1299	625 968 8956 to	8999	644 066 0882 to	0899	655 103 5081 to	5199
608 727 7100 to	7199	627 005 3938 to	3999	644 069 0600 to	0699	655 523 2600 to	2999
608 727 7273 to	7599	627 384 3907 to	4099	644 077 7506 to	7699	656 305 2448 to	2499
608 813 9950 to	9999	627 496 7549 to	7599	644 085 8157 to	8199	657 347 4438 to	4999
609 067 5325 to	5399	627 708 3605 to	3699	644 112 9839 to	9899	657 710 8100 to	8999
609 067 5488 to	5499	627 776 2500 to	2599	644 373 9083 to	9099	657 780 0985 to	0999
609 067 5600 to	5699	628 226 3100 to	3199	644 380 1460 to	1499	658 586 1400 to	1499
609 289 6123 to	6199	628 814 4702 to	4799	644 733 4715 to	4799	658 877 8000 to	8199
609 438 4400 to	4499	628 851 9689 to	9699	644 900 9712 to	9799	658 880 8000 to	8199
609 493 1100 to	1199	629 510 7200 to	7299	644 901 0109 to	1299	659 398 7300 to	7399
609 766 8091 to	8999	629 964 4200 to	4294	644 901 1325 to	1399	659 706 8113 to	8199
609 825 4100 to	4115	630 389 3056 to	3071	644 923 6800 to	7799	659 846 7837 to	7899
609 884 2981 to	2999	630 463 0588 to	0599	644 932 4655 to	4699	660 510 4100 to	4199
609 893 1000 to	1099	631 459 9117 to	9199	645 318 7240 to	7499	660 673 0400 to	0599
610 092 3200 to	3299	631 762 9325 to	9399	645 333 1766 to	1799	661 488 5000 to	5099
610 582 4200 to	4299	632 217 4933 to	4999	645 790 8632 to	8699	661 609 9100 to	9199
611 879 6939 to	6999	632 500 0000 to	99 9999	645 821 0657 to	0699	661 716 9420 to	9499
612 291 8013 to	8099	633 110 4165 to	4199	645 930 7948 to	7999	661 906 6522 to	6599
612 751 5171 to	5199	633 110 4303 to	4499	645 975 0737 to	0762	662 021 8332 to	8399
612 751 5226 to	5299	633 438 6429 to	6599	646 242 6200 to	6299	662 068 0700 to	0899
612 751 6083 to	6099	633 588 7173 to	7182	646 270 7639 to	7799	662 553 0774 to	0799
612 751 6268 to	6299	634 725 0700 to	0799	646 798 4000 to	4999	663 078 7034 to	7099
612 751 6572 to	6599	634 803 3239 to	3299	647 048 7035 to	7099	663 763 5300 to	5399

663 883 7039	to	7499	683 415 1200	to	1499	700 228 6048	to	6099	831 815 8240	to	8299
664 253 8000	to	8499	683 444 8159	to	8199	700 650 0452	to	0499	832 525 3810	to	3899
664 656 3055	to	3099	685 154 7780	to	7789	700 666 1323	to	1349	833 159 1884	to	1899
665 174 6400	to	6499	685 623 5264	to	5299	700 786 9106	to	9142	833 456 2567	to	2599
665 274 8208	to	8299	685 650 9487	to	9499	700 859 0744	to	0758	833 566 3015	to	3071
665 669 5400	to	5499	685 669 4200	to	4299	701 028 6780	to	6899	834 316 5444	to	5499
666 132 8226	to	8299	685 757 8452	to	8499	701 213 3900	to	3999	835 269 5700	to	5799
666 696 2209	to	2299	686 071 2694	to	2799	701 267 2000	to	3999	835 496 7303	to	7399
666 696 2309	to	2399	686 176 3333	to	3354	701 335 7312	to	7399	835 539 5200	to	5999
667 032 9300	to	9399	686 372 3200	to	3299	701 369 2005	to	2050	835 813 3015	to	3099
667 729 5529	to	5599	686 644 5879	to	5899	701 503 2247	to	2299	838 518 1257	to	1299
668 383 8400	to	8699	686 931 7636	to	7699	701 541 2271	to	2299	839 718 8257	to	8299
670 368 3400	to	3499	687 601 0973	to	0999	701 553 6557	to	6599	840 323 0600	to	0699
670 369 7336	to	7399	687 614 6774	to	6799	701 601 3457	to	3499	840 875 6235	to	6299
670 750 7169	to	7199	688 120 9000	to	9999	701 605 5913	to	5999	840 910 0900	to	0999
671 046 6200	to	6399	688 314 3107	to	3191	701 695 3982	to	3999	841 349 5000	to	5099
671 251 5448	to	5499	690 291 1361	to	1371	701 695 4148	to	4199	841 805 7747	to	7899
671 926 5600	to	5799	690 788 2877	to	2899	701 695 4227	to	4299	841 805 7944	to	8099
672 444 2000	to	2999	690 893 5344	to	5399	701 708 1741	to	1799	842 685 4600	to	4699
672 828 3410	to	3499	690 893 5512	to	5599	701 736 3966	to	3999	842 685 4742	to	4999
673 167 5776	to	5799	690 904 1300	to	1599	701 838 2800	to	2899	842 860 0300	to	0399
675 464 3700	to	3799	690 941 6000	to	6199	701 941 0600	to	0699	842 898 5582	to	5599
675 464 4000	to	4199	691 313 6383	to	6399	702 171 1603	to	1699	843 062 7100	to	7199
676 365 5958	to	5999	691 313 6600	to	6699	702 195 5109	to	5199	843 077 6288	to	6299
676 669 1024	to	1099	691 582 8003	to	8099	702 254 9300	to	9399	843 077 6378	to	6399
677 126 6734	to	6799	691 664 1800	to	1999	702 264 7569	to	7599	843 758 5769	to	5778
677 333 9979	to	9999	691 664 2400	to	2499	702 713 1800	to	1809	843 786 2554	to	2699
677 466 1088	to	1099	692 727 9362	to	9399	702 821 5730	to	5799	845 746 2618	to	2635
678 071 4500	to	4799	692 798 1800	to	1899	702 821 5805	to	5899	847 284 2481	to	2499
678 096 7531	to	7599	693 249 0779	to	0799	702 878 0114	to	0199	847 374 7055	to	7065
679 909 2578	to	2599	693 249 0877	to	1699	740 002 7710	to	7719	847 636 5304	to	5399
680 112 9565	to	9599	693 445 0566	to	0999	806 087 1100	to	1499	847 700 5447	to	5499
680 244 0903	to	0999	693 448 8500	to	8999	806 268 9275	to	9299	847 723 7500	to	7599
680 412 6046	to	6099	693 645 9583	to	9599	806 534 3400	to	3477	851 143 6826	to	6844
680 761 6800	to	6899	693 965 4200	to	4299	807 342 3283	to	3399	851 928 9221	to	9299
681 677 0540	to	0699	695 741 2906	to	2999	808 086 7100	to	7199	856 752 0200	to	0299
682 070 1029	to	1099	695 947 8518	to	8599	808 090 3440	to	3499	869 800 0000	to	999 9999
682 956 6280	to	6299	696 662 8247	to	8299	808 325 5161	to	5699	870 054 4814	to	4899
682 956 6490	to	6599	697 447 8285	to	8296	808 784 8000	to	8299	870 491 4812	to	4849
682 956 6700	to	6799	698 042 4816	to	4899	830 602 5800	to	5999	870 536 5820	to	5829
682 965 1178	to	1199	698 227 0000	to	0099	830 610 3700	to	3799	870 541 7167	to	7239
682 965 1201	to	1299	700 065 2570	to	2599	830 983 3500	to	3599	870 575 8155	to	8999
683 118 2389	to	2399	700 065 4800	to	4899	830 983 3635	to	3699	870 589 0485	to	0494
683 378 2000	to	2099	700 190 3350	to	3359	831 354 1387	to	1399	870 691 7060	to	7099
683 378 2117	to	2299									

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 033 701 to 4 050	708 059 941 to 60 000	717 739 745 to 9 910
692 720 871 to 0 900	702 051 501 to 1 750	708 115 830 to 5 860	717 884 991 to 5 050
692 876 955 to 7 050	702 053 601 to 3 800	708 116 251 to 6 310	718 026 171 to 6 290
693 290 380 to 0 400	702 104 368 to 4 900	708 138 301 to 8 480	718 466 370 to 6 420
693 290 426 to 0 450	702 128 306 to 8 400	709 222 591 to 2 920	718 568 451 to 8 479
694 063 700 to 3 897	702 179 891 to 9 900	709 243 479 to 3 500	718 590 741 to 0 770
694 063 900 to 4 000	702 260 751 to 0 850	709 411 171 to 1 320	718 714 210 to 4 370
694 550 501 to 0 530	702 410 595 to 1 050	709 649 804 to 9 820	718 795 881 to 6 000
694 595 031 to 5 050	702 660 151 to 0 540	709 733 281 to 3 580	718 961 721 to 1 780
694 595 087 to 5 300	702 723 429 to 3 450	710 046 813 to 6 840	718 982 001 to 2 300
694 698 551 to 8 650	703 004 401 to 4 820	710 358 093 to 8 166	719 869 731 to 9 760
694 745 458 to 5 600	703 083 819 to 4 020	710 358 257 to 8 270	720 227 871 to 7 930
695 105 313 to 5 350	703 432 131 to 2 230	711 021 501 to 1 510	720 227 949 to 7 960
695 142 809 to 3 050	703 626 061 to 6 090	711 049 411 to 9 560	720 368 543 to 8 570
695 144 666 to 4 700	703 863 121 to 3 240	711 408 045 to 8 090	720 392 151 to 2 570
695 272 601 to 2 750	703 863 477 to 3 540	712 003 381 to 3 650	720 556 491 to 6 640
695 277 576 to 7 650	703 867 801 to 7 980	712 104 220 to 4 230	720 558 621 to 8 650
695 530 761 to 0 800	704 030 628 to 0 640	712 327 861 to 7 890	720 575 361 to 5 570
696 487 701 to 7 800	704 154 024 to 4 120	712 327 952 to 7 980	720 590 152 to 0 179
696 784 101 to 4 550	704 227 561 to 7 829	712 647 061 to 7 090	721 638 331 to 9 170
696 870 601 to 0 650	704 227 831 to 8 069	713 284 171 to 4 260	721 815 391 to 5 420
697 047 501 to 7 600	704 228 071 to 8 100	713 292 871 to 2 990	721 969 713 to 9 740
697 052 101 to 2 350	704 420 344 to 0 490	714 035 101 to 5 160	722 072 137 to 2 160
697 217 251 to 7 400	704 568 751 to 8 990	714 155 011 to 5 400	722 378 265 to 8 280
697 249 952 to 50 050	704 965 301 to 5 770	714 328 231 to 8 440	722 413 990 to 4 004
697 414 886 to 4 900	705 116 780 to 6 790	714 442 952 to 2 980	722 764 948 to 4 980
697 469 606 to 9 700	705 280 801 to 0 980	714 562 843 to 2 860	722 825 840 to 5 889
697 850 401 to 0 750	705 475 651 to 6 040	714 590 391 to 0 430	723 153 841 to 3 850
698 098 446 to 8 550	705 566 127 to 6 280	714 609 811 to 9 930	723 237 616 to 7 630
698 300 251 to 0 300	705 740 581 to 0 730	714 609 961 to 9 990	723 331 081 to 1 110
698 504 383 to 4 650	705 782 796 to 2 820	714 807 181 to 7 240	723 496 443 to 6 470
698 533 927 to 4 200	705 822 271 to 2 480	714 871 321 to 1 500	723 967 291 to 7 320
698 562 268 to 2 400	706 180 148 to 0 290	714 928 529 to 8 590	724 655 196 to 5 340
699 090 686 to 0 750	706 184 041 to 4 220	715 128 183 to 8 330	724 711 441 to 1 500
699 752 699 to 2 850	706 357 861 to 8 190	715 144 171 to 4 470	724 711 538 to 1 560
700 068 473 to 8 500	706 382 419 to 2 430	715 197 211 to 7 570	724 793 221 to 3 250
700 161 501 to 1 650	706 628 735 to 8 820	715 595 910 to 6 180	724 908 109 to 8 120
700 202 522 to 2 700	706 638 211 to 8 420	715 941 781 to 1 810	724 937 461 to 7 670
700 290 275 to 0 300	706 817 959 to 8 000	715 962 421 to 2 480	725 163 118 to 3 151
700 465 730 to 5 750	707 034 391 to 4 450	716 477 396 to 7 430	725 202 735 to 2 750
700 561 444 to 1 550	707 292 636 to 2 660	716 556 635 to 6 660	725 398 591 to 8 800
701 423 101 to 3 150	707 441 401 to 1 687	717 191 648 to 1 690	725 464 591 to 4 920
701 625 469 to 5 550	707 441 836 to 1 940	717 193 161 to 3 490	725 475 321 to 5 330
701 643 829 to 3 850	707 958 541 to 8 570	717 228 591 to 8 680	725 711 057 to 1 070
701 945 451 to 5 500	707 960 107 to 0 160	717 333 902 to 3 950	725 738 581 to 8 730

725 981 311	to	1 430	732 541 605	to	1 620	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 572 221	to	2 490	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 586 479	to	6 710	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 994 037	to	4 080	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	733 163 449	to	3 460	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 297 171	to	7 290	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 446 631	to	7 110	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 474 665	to	4 770	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 704 482	to	4 570	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 751 041	to	1 130	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 971 138	to	1 210	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 731 351	to	1 410
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 767 441	to	7 470
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	753 008 941	to	9 030
728 458 201	to	8 260	734 950 111	to	0 170	742 408 771	to	8 830	753 194 311	to	4 370
728 702 338	to	2 400	735 120 331	to	0 840	742 512 120	to	2 150	753 620 378	to	0 400
728 915 371	to	5 850	735 123 061	to	3 690	742 684 849	to	4 890	754 013 917	to	3 940
728 953 141	to	3 410	735 283 008	to	3 020	742 839 553	to	9 630	754 161 061	to	1 120
728 954 280	to	4 310	735 293 131	to	3 220	742 913 668	to	3 700	754 358 445	to	8 610
729 169 081	to	9 140	735 635 010	to	5 040	742 917 287	to	7 296	754 410 451	to	0 660
729 363 841	to	3 870	735 783 961	to	3 990	742 921 891	to	1 980	754 438 393	to	8 410
729 682 891	to	3 190	735 803 401	to	3 430	742 983 631	to	3 810	754 493 109	to	3 130
729 838 940	to	9 070	736 005 420	to	5 440	743 020 021	to	0 170	754 664 182	to	4 220
729 839 101	to	9 130	736 366 021	to	6 110	743 206 491	to	6 500	754 816 377	to	6 470
730 077 683	to	7 840	736 624 456	to	4 500	743 235 992	to	6 050	755 487 421	to	7 600
730 109 847	to	9 880	736 670 851	to	1 060	743 245 094	to	5 170	755 592 901	to	3 140
730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900	755 790 020	to	0 030
730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070	755 791 730	to	1 800
730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780	755 926 951	to	7 070
730 569 278	to	9 360	736 982 551	to	2 730	744 260 641	to	0 670	755 934 332	to	4 510
730 711 711	to	1 740	737 110 141	to	0 170	744 499 591	to	9 680	755 957 701	to	8 000
730 722 991	to	3 230	737 185 501	to	5 710	744 626 901	to	6 910	755 962 981	to	3 280
730 845 970	to	5 990	737 317 321	to	7 350	745 388 794	to	8 910	756 035 371	to	5 490
730 888 291	to	8 320	737 517 781	to	7 840	746 446 806	to	6 820	756 047 191	to	7 220
730 927 591	to	7 680	737 628 181	to	8 210	746 818 351	to	8 410	756 301 257	to	1 290
731 307 914	to	7 930	737 634 258	to	4 270	747 245 266	to	5 280	756 371 565	to	1 580
731 402 431	to	2 460	738 361 971	to	1 980	747 364 813	to	4 830	756 876 031	to	6 090
731 407 232	to	7 320	738 447 601	to	7 660	747 501 434	to	1 450	756 876 151	to	6 240
731 588 301	to	8 340	738 648 355	to	8 450	747 739 891	to	0 070	756 970 129	to	0 140
731 767 273	to	7 320	738 849 811	to	9 900	748 148 649	to	8 760	757 059 613	to	9 630
731 781 061	to	1 120	738 892 270	to	2 290	748 259 960	to	9 970	757 078 540	to	8 560
731 837 821	to	7 910	738 997 259	to	7 380	748 565 162	to	5 280	757 086 209	to	6 240
731 841 377	to	1 450	739 161 451	to	1 540	748 874 988	to	5 030	757 222 621	to	2 830
732 018 481	to	8 600	739 219 381	to	9 440	749 137 381	to	7 410	757 240 591	to	0 650
732 067 972	to	8 370	739 530 511	to	0 540	749 190 192	to	0 210	757 277 371	to	7 700
732 188 649	to	8 670	739 740 151	to	0 180	749 685 421	to	5 450	757 291 591	to	2 730
732 193 460	to	3 470	739 793 491	to	3 520	749 846 791	to	6 850	758 324 941	to	5 000
732 201 241	to	1 390	739 793 527	to	3 550	749 993 131	to	3 580	758 593 628	to	3 650
732 220 431	to	0 440	739 942 621	to	2 650	750 071 587	to	1 610	761 504 941	to	5 120
732 355 201	to	5 380	739 999 231	to	9 320	750 408 167	to	8 183	761 688 631	to	8 690
732 472 320	to	2 560	740 011 517	to	1 530	750 438 421	to	8 501	762 491 551	to	2 030

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Postal Inspection Service, 7-13-00*

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— *Postal Inspection Service, 7-13-00*

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005011	008932	019608	022711	028453	053003	065374	077484	093437	106499	114455	119057	170282
005014	009020	019626	022727	028500	053008	065914	077711	093655	106533	114533	119122	170301
005033	009026	019734	022774	028508	053038	065930	077862	093670	106603	114584	119393	170313
005066	009062	019796	022788	028561	053041	065951	077880	093831	107138	114615	119439	173057
005068	009070	019825	022852	028569	054244	066129	078086	093876	107174	115005	119459	175051
005085	009094	020150	022875	028597	060008	066283	078119	094022	107293	115019	119474	176080
005088	009146	020153	022968	028698	060132	066363	079758	094397	107340	115027	119530	176094
005095	009294	020246	023014	028711	060213	066462	079818	094940	107344	115052	120170	176114
005101	009344	020444	023166	028757	060220	067043	079950	095135	108332	115090	121237	176124
005119	009469	020516	023176	028779	060236	067081	080147	095141	108423	115096	121271	176130
005121	009548	020580	023235	028809	060255	067088	080189	095319	108570	115230	124067	183016
005149	009595	020587	023239	028856	060420	067142	080328	096022	108592	115288	124179	185029
005220	009901	021033	023300	028891	060459	067169	080348	096037	108693	115360	125090	191033
005270	009926	021051	023418	028919	060496	067180	080420	096279	108725	115443	125328	191154
005271	009939	021153	023465	028951	060557	067183	080428	096494	108800	115452	125354	191197
005273	009978	021172	023488	028994	060569	067222	080441	096600	108806	115470	126050	191262
005276	010175	021292	025105	029116	060733	067229	080459	096634	108843	115513	126054	191279
005309	010262	021319	025108	029178	060748	067324	080470	096770	109194	115594	127060	191294
005325	010485	021340	025422	029198	060796	067402	080548	096905	109205	115941	128104	191365
005336	012227	021411	025423	029286	060890	067415	080556	097319	109262	117005	128117	191604
005338	012410	021442	025434	029315	061055	068038	080613	097483	109291	117008	128124	191624
005404	014217	021462	025441	029396	061080	068105	080743	097514	109310	117009	130001	191635
005406	014749	021489	025445	029435	061173	068158	085025	097677	109333	117013	132029	191681
005507	014774	021515	025457	029561	061232	068161	085026	097842	109510	117031	133023	192040
005570	014794	021526	026270	029586	061311	068225	085183	097964	109511	117068	135108	192180
005590	014888	021553	026282	029610	061577	068317	085255	098012	109581	117176	142012	192199
005601	015032	021579	026325	029691	061758	068340	085381	098161	109690	117200	142016	192336
005725	015114	021670	026380	029692	061777	068393	085456	098258	109773	117206	142158	192360
005738	015223	021682	026462	029709	061959	068426	085543	098450	109784	117281	142202	192381
005740	015272	021702	026548	029716	062019	068538	085798	098459	109814	117331	142207	192414
005759	015337	021720	026568	029726	062023	068547	088003	098831	109816	117376	142352	192453
005795	015365	021780	026588	029753	062062	069078	088019	098918	109825	117426	142586	192483
005917	015457	021921	026592	029767	063308	069286	088085	098945	109886	117438	146034	192565
005926	015581	021960	026598	029776	063437	069317	088194	100013	109922	117439	148276	192571
005934	015655	021981	027052	029777	063468	070196	088441	100066	109970	117475	148408	192603
005941	015661	021998	027075	029850	064017	070925	088597	100093	109993	117646	150151	192808
005955	016185	022024	027158	029863	064147	070983	088676	100362	110250	117663	150226	192909
006005	016359	022038	027280	029874	064156	070996	088712	101749	111170	117716	151141	192957
006012	016626	022080	027321	029956	064169	071210	089092	102117	111435	117737	152232	193123
006192	016805	022090	027371	030107	064275	071804	089108	102141	111464	117747	152332	193135
006270	018223	022102	027404	030322	064294	071817	089355	102195	111725	117762	152550	193364
006662	018279	022139	027458	031231	064312	071861	089366	102869	111869	117836	152566	196109
006691	018389	022161	027463	034039	064326	071932	089876	103080	112494	117949	152642	198202
006827	018462	022208	027545	038055	064343	071995	090196	103148	112582	118003	152644	198226
006960	018722	022210	027828	039015	064400	075113	090247	103255	112765	118071	152688	200037
007020	018773	022284	027845	039019	064428	075276	090369	103805	112925	118281	152696	200040
007033	018895	022369	027952	041012	064551	075339	090722	105140	113070	118349	152731	200249
007105	018899	022397	028007	041317	064597	075976	091080	105334	113105	118724	152744	200282
007116	018995	022403	028079	041349	064693	076002	091616	105564	113175	118874	152753	200413
007186	019039	022494	028120	042064	064771	076155	092018	105617	113223	118889	154043	200416
007337	019218	022498	028149	044114	064848	076628	093124	105693	113241	118912	156185	200822
007366	019249	022555	028233	046068	064865	077252	093214	105853	113325	119017	156219	207362
008195	019258	022656	028336	049002	064929	077293	093229	106179	113594	119031	165035	207757
008650	019377	022680	028443	051009	065186	077450	093422	106371	114435	119037	165156	208424

208774	277300	322498	332242	333948	381527	454289	492125	600033	627134	711245	752656	787901
208964	280132	322741	332307	333964	392713	454458	494240	600041	629113	711338	752686	794001
209273	281126	323095	333007	333982	392726	454489	495568	600144	631016	711444	752691	794028
209275	282761	323555	333026	334497	395221	454508	497271	600266	631045	711507	752698	794405
209278	282804	323561	333082	334514	400060	454622	503007	600294	631108	711567	752891	796558
210149	283357	323582	333102	334718	402046	454700	510041	600354	631118	711586	755006	797007
210309	283457	324025	333146	335032	402059	454727	527009	600532	631207	711639	756008	799046
210556	286152	325077	333184	335163	402182	454733	531141	600716	631325	711652	757260	800160
210565	286155	325080	333211	335263	402184	454754	531318	601066	631367	712009	757574	800298
210614	292276	325415	333232	335399	402250	454802	531337	601220	631482	712018	757579	800411
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212509	296321	327006	333279	336162	402859	458145	531399	601666	631642	712196	761826	802015
212551	296504	327459	333281	336184	402865	461103	531481	601699	631670	713005	763091	802021
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212903	300604	328145	333389	339035	405056	464212	531610	601898	631789	721054	770058	802148
212995	300689	328735	333413	339044	405152	467088	531655	602174	631812	721063	770176	802159
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220866	300976	330210	333566	340223	430127	479051	532645	602831	631930	730246	770387	802661
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221292	301106	330396	333588	340358	432790	480049	532693	604184	637118	730502	770562	802726
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222284	301240	330687	333612	340531	436039	480907	532833	605180	641349	730568	770726	803114
222326	301256	330797	333627	340574	437010	480942	532926	605269	641385	730601	770762	803290
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232017	301937	331073	333660	340921	441234	481747	544012	605780	641966	735077	771959	805202
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272120	319521	331810	333775	380104	452380	486232	571007	608404	701304	744013	787023	812047
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International Mail

IMM REVISION

Global Package Link

Effective August 6, 2000, the following changes apply to Global Package Link (GPL) service:

- GPL service is expanded to all countries in the European Union and to Australia.
- A 5 percent rate increase is applied to existing GPL services.
- Several new categories of GPL fees are introduced, including a fee schedule for data exceptions.

Under the new fee schedule, GPL shippers will be charged when they fail to provide usable data needed to process GPL packages. In addition, there will be a new fee of \$250 per hour for providing assistance in establishing necessary data links with GPL, for providing assistance in updating shipper manifesting systems, and for providing harmonization services needed to utilize GPL's Customs Pre-Advisory System (CAPS). These new fees for service will allow customers to access expertise quickly and for a reasonable charge, thus making GPL easier to use.

There will also be a new surcharge of \$11 per piece when customers fail to meet the requirement of mailing a minimum of 10,000 packages to any combination of GPL destination countries per year. Customers are also required to use the Premium service where available. Existing customers that have been using GPL for over a year will be reviewed and subject to the surcharge if applicable.

Accordingly, *International Mail Manual* (IMM) 620 and the appropriate Individual Country Listings are revised, as specified below. These revisions will be incorporated into the printed version of IMM Issue 24 and the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>).

International Mail Manual (IMM)

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620 Global Package Link

621 Description

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621.3 Availability

Global Package Link service is available only to Argentina, Australia, Austria, Belgium, Brazil, Canada, Chile, China, Denmark, Finland, France, Germany, Greece, Hong Kong, Ireland, Italy, Japan, Luxembourg, Mexico, the Netherlands, Portugal, Singapore, Spain, Sweden, and the United Kingdom.

622 Qualifying Mailers

622.1 General

622.11 Qualifications

- To qualify for Global Package Link service, a mailer must:
- a. Send a minimum of 200 pieces or 50 pounds per mailing.
 - b. Electronically send required parcel information to the Postal Service.
 - c. Meet the general and specific preparation requirements for each country.
 - d. Designate the Postal Service as its carrier of choice to each country for which it uses Global Package Link service.
 - e. Enter into a service agreement with the Postal Service.

622.12 Service Agreements

- Each service agreement must contain the following:
- a. An acknowledgement that combined volumes to GPL destination countries must total at least 10,000 packages in any complete year of mailing, or an \$11 per package surcharge will be applied as stated in 623.444.
 - b. The mailer's commitment to provide the required information and a statement of what, if any, optional information it will provide under 626.422.
 - c. The mailer's intention, if desired, to use the electronic data interchange or manifesting assistance technical support service under 622.23.

[Add new 622.13 to read as follows:]

622.13 Wholesaler Service Agreements

Each wholesaler must enter into the service agreement for wholesalers.

622.2 Linking Information Systems

622.21 General

The mailer must be able to electronically send parcel information to the Postal Service so that (1) the Postal Service and the mailer can exchange data transmissions concerning the mailer's packages and (2) by scanning the mailer-provided barcode on each package, the Postal Service can extract, on an as-needed basis, the following information about the contents of each package to produce necessary customs forms and package labels and to provide tracking and tracing:

- a. Order number.
- b. Package identification number.
- c. Delivery option used for package if more than one level of service is available.
- d. Buyer's name and address.
- e. Recipient's name, address, and post code.
- f. Total weight of package.
- g. Total value of package contents.
- h. Total number of items in each package.
- i. Numbers of each item in package.
- j. SKU or key word description of each item.
- k. Value of each item.
- l. Country of origin of each item (for mailings to Germany and France unless mailed using GPL-EU service and for Argentina, Australia, Brazil, Canada, Chile, China, Hong Kong, Mexico, and Singapore).
- m. Buyer's national identification or import number, where required by law (Brazil and Mexico).
- n. Postage and handling charge per order.
- o. Buyer's telephone number at delivery address (required for Mexico only).

622.22 Fees for Exceptions

If the mailer does not meet the requirements in 622.21 such that when its packages are processed at a GPL processing facility and they have failed to transmit package data or the data is not complete or is corrupt or otherwise prevents the Postal Service from processing its packages, the Postal Service will charge the following fees for modifying corrupt data files sent by the mailer so that the mailer's packages

can be processed and delivered:

Data Exception	Fees
Individual Package Lacks Data to Process	\$.30 per package for storage, per calendar day, for packages that the Postal Service is unable to process, plus \$1.50 per data exception scan.
No Data File Sent by Mailer	\$.30 per package for storage, per calendar day, for every package listed in the postage statement for that mailing.
File Sent by Mailer is Corrupt	\$50.00 per file modification, plus \$.30 per package for storage, per calendar day, for every package listed in the postage statement for that mailing.

Note: If data exceptions cannot be resolved within 5 business days, the associated packages will be returned to the mailer at a rate of \$5 per package. These fees will be deducted from the mailer's CAPS account and the Postal Service will send the mailer a monthly notice of these charges.

[Add new 622.23 to read as follows:]

622.23 Payment of Fees for Technical Support Services for Electronic Data Interchange Linkage and Manifesting

622.231 General Technical Advice

The Postal Service will provide, at no cost, general technical advice to assist the mailer in establishing electronic data interchange links required in 622.21 and documentation and manifesting required in 623.43.

622.232 Specific Technical Advice

The Postal Service will provide the mailer, if desired, specific technical advice including but not limited to technical direction and support to establish such links or manifesting system changes in accordance with a binding written proposal prior to the commencement of the technical support services. The proposal will state the number of hours needed to provide the technical support at the rate of \$250 per hour. The Postal Service will charge the amount stated in the proposal, unless the mailer materially changes the nature and scope of the technical support provided.

622.233 Payment

The mailer will pay the Postal Service for such technical support in the manner and the time agreed to in the Global Package Link Service Agreement.

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623 General
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623.2 Customs Documentation

Customs documentation will be produced by the Postal Service from data transmitted by the mailer.

623.3 Size and Weight Limits

623.31 Weight

The weight limits for Global Package Link service are 70 pounds for Argentina, Chile, China, and Germany; 66 pounds for Australia, Brazil, Canada, Japan, Singapore, the United Kingdom, and countries using the GPL-EU service; 64 pounds for Mexico; 55 pounds for France; and 44 pounds for Hong Kong. Oversize service is available to Japan. To use the GPL Premium Oversize service, the mailer must select it when choosing the class of service and use the corresponding GPL Premium Oversize rate chart.

623.32 Size

All GPL packages must be large enough to accommodate the necessary labels and customs forms on the address side. The maximum length of a GPL package is 60 inches. The maximum length and girth combined is 108 inches. For GPL Premium packages to Japan where length is more than 60 inches up to a maximum length plus girth of 108 inches, the items must be mailed as GPL Premium Oversize. To use the GPL Premium Oversize service, the mailer must select GPL Premium Oversize service when selecting the class of service and use the corresponding GPL Premium Oversize rate chart. GPL Premium packages longer than 60 inches, up to length plus girth of 108 inches, will be returned to the mailer for remailing if GPL Premium Oversize service is not selected.

Exceptions:

<i>Germany</i>	Maximum size of a package is length 47 inches, height 23 inches, width 23 inches.
<i>Japan</i>	Standard packages weighing less than 1 pound: the maximum length is 24 inches with a combined maximum length, depth, and height of 36 inches.
<i>Australia</i>	Premium packages: Maximum size is 36 inches maximum length, and a maximum length and girth combined of 79 inches.
	Standard packages: Maximum size is 42 inches maximum length, and a maximum length and girth combined of 79 inches.

623.4 Postage
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[Add new 623.444 to read as follows:]

623.444 Surcharge

If a mailer does not send a combined volume of 10,000 packages to GPL destination countries in any year of mailing, an \$11 per package surcharge will be applied. The mailer must use the Premium level of service for all packages in any year it does not mail 10,000 GPL packages. The Postal Service will review a mailer's volume annually after its first complete year of mailing, based on the previous 13 complete accounting periods of mailing. The surcharge will be effective 30 days thereafter.

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626 Services Available

626.1 Delivery Options

Delivery options vary according to destination country, as set forth below.

626.11 Premium Service

Premium service is available to all countries except France and countries using the GPL-EU service. Packages sent through Premium service are transported to the destination country by air where they receive special handling and expedited delivery. The mailer can track Premium service packages through the GPL Web site as well as reports of delivery performance furnished to the mailer in the formats and at the frequencies agreed upon by the Postal Service and the mailer.

626.12 Standard Service

Standard service is available to Argentina, Australia, Canada, France, Japan, Mexico, Singapore, and the United Kingdom. Packages sent through Standard service are transported to the destination country by air (or, for Canada, a combination of air/ground) for delivery. The mailer can track Standard service packages through dispatch from the GPL processing facility for Japan and through delivery for Canada, Singapore, and the United Kingdom. In Mexico, Standard service provides for customer pickup of parcels at selected secured customer service centers with tracking to pickup.

[Add new 626.13; designate current 626.13 and 626.14 as 626.14 and 626.15, respectively.]

626.13 GPL-EU Service

Under this service, packages will be transported to the United Kingdom for customs clearance. Once cleared, the packages will be delivered to the other countries in the EU with no further customs clearance required. There are two rate groups. Rate Group 1 includes Belgium, Denmark,

France, Germany, Ireland, and the Netherlands. Rate Group 2 includes Austria, Finland, Greece, Italy, Luxembourg, Portugal, Spain, and Sweden. See the United Kingdom ICL for the rates.

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626.2 Merchandise Return Service

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626.22 United Kingdom and Countries Using the GPL-EU Service

A return merchandise service is available to mailers that mail Global Package Link shipments to the United Kingdom and countries using the GPL-EU service. The returns agent will open and inspect the contents of each box and process it for return back to the United States. The returns agent may apply for a refund of duties and taxes from the United Kingdom Customs. The packages will then be sent to the mailer's designated center for returns in the United States. The return prices, per parcel, are detailed in the Global Package Link rate charts in the Individual Country Listings.

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626.3 Insurance and Indemnity

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626.322 Mexico, United Kingdom, and Countries Using the GPL-EU Service

Packages sent through Standard service to Mexico, the United Kingdom, and countries using the GPL-EU service are insured against loss, damage, or rifling at no additional cost. Indemnity payments are subject to the provisions in DMM S500. Standard service packages are not insured against delay in delivery. Neither indemnity payments nor postage refunds will be made in the event of delay.

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626.4 Customs

626.41 Customs Forms

All necessary customs forms are automatically generated by the Postal Service's Global Package Link computer system. The Postal Service will print the necessary customs forms and affix them to the mailer's packages after the mailer-printed barcode on each package is scanned and correlated with the package-specific information transmitted electronically.

626.42 Customs Clearance

The Customs Pre-Advisory System (CPAS) electronically collects package-specific data to facilitate customs requirements in the destination country. For all destination countries, except China, Japan, Hong Kong, and Singapore, CPAS electronically advises agents in the destination

country of the contents of each package and determines the duties and taxes for each item in the package. Recipients of merchandise must designate the Postal Service and its agents as the recipients' agents for customs clearance.

626.421 Customs Clearance Services

CPAS determines the applicable duties and taxes due in each destination country for each item based upon the international Harmonization Tariff Schedule (HTS) code assigned to each item mailed in a package. The Postal Service will provide the destination country customs agency with the HTS codes and applicable duties and taxes for each item.

[Add new 626.422 to read as follows:]

626.422 Information Provided by the Mailer

Prior to the first mailing, the mailer must provide to the Postal Service the following required information electronically (preferred) or by printed copy and may provide the following optional information concerning the merchandise it will be sending:

- a. Required information:
 1. SKU and product name and description.
 2. Country of origin of each item (required for all countries except Japan and countries using the GPL-EU service).
 3. Product composition and characteristics.
 4. Catalog or product information sheets.
- b. Optional information:
 1. Existing full or partial HTS code for each item.
 2. Customs description of each item.
 3. The number of SKU items to be assessed duties and taxes.
 4. Digitized pictures (for Europe).
 5. Country of origin of each item for Japan and GPL-EU countries.

[Add new 626.423 to read as follows:]

626.423 Payment of Customs Clearance Services Fees

- a. In each calendar year, the Postal Service will assign, at no cost to the mailer, the HTS code and applicable duties and taxes for 2,500 items. For all additional items, the Postal Service will charge the mailer for this service in accordance with a binding written proposal provided to the mailer prior to commencing the customs clearance service. The Postal Service will base its estimate upon whether and to what extent the mailer provides the required and optional information in 626.422. The proposal will state the number of hours needed to complete the customs

clearance service process before the first mailing. The Postal Service will charge the amount in the proposal unless the mailer fails to provide the information it promised or the number of items assessed duties and taxes differs from the number estimated by the mailer. In that event, the Postal Service will charge the mailer for the number of hours needed to complete the customs clearance process at the rate of \$250 per hour.

- b. If the customs clearance process is not completed prior to a mailing, the Postal Service will provide one hour of customs clearance services each month at no additional charge. If the customs clearance process for such items takes more than one hour per month, and the Postal Service has completed the process for more than 2,500 items, the Postal Service will charge the mailer for the number of hours needed to complete the customs clearance process at the rate of \$250 per hour.
- c. The mailer will pay the Postal Service for these services in a manner and within the time agreed to in the Global Package Link Service Agreement.

626.43 Payment of Customs Duty

626.431 All Countries except China, Japan, Hong Kong, and Singapore

For all countries except China, Japan, Hong Kong, and Singapore, the Postal Service will arrange payment of customs duty on behalf of the recipient at the time the merchandise enters the country of destination. Any banking costs or foreign exchange fees applicable to the customs payments will be charged back to the mailer. The Postal Service will notify the mailer electronically of the amount of duty and fees paid, and the mailer will reimburse the Postal Service in a manner and within a time agreed between the mailer and the Postal Service. Because of the need to have funds available for customs at the time of clearance in Brazil, Chile, and Mexico, mailers must make an advance deposit prior to the first mailing to cover anticipated duties and taxes in addition to postage. For subsequent mailings, this account must be replenished by the mailer after the actual amount of duties and taxes are assessed. The mailer is responsible for collecting duties and taxes from the recipient. (This can be done when payment for the order is made.) For Mexico, GPL mailers will pay customs the day after the shipments arrive in customs, through a preauthorized Automated Clearinghouse debit program (ACH). GPL mailers must agree to allow the USPS to debit their designated bank account through the ACH debit program to pay these charges.

626.432 China, Japan, Hong Kong, and Singapore

For China, Hong Kong, Japan, and Singapore, any customs duties and fees will be collected from the recipient at the time of delivery.

Individual Country Listings

* * * * *

Australia

Global Package Link (620)

[Add Premium and Standard service rates as follows:]

Weight Not Over (pounds)	Premium Rate ¹	Standard Rate ²
1	\$16.00	\$10.50
2	20.00	14.00
3	24.50	18.00
4	29.00	22.00
5	33.00	25.50
6	37.50	29.50
7	42.00	33.00
8	46.00	27.00
9	50.50	40.50
10	55.00	44.50
11	59.00	48.50
12	61.00	50.00
13	63.00	51.50
14	67.00	55.00
15	71.00	58.50
16	75.00	62.00
17	79.00	65.50
18	83.00	69.00
19	87.00	73.00
20	91.00	76.50
21	95.00	80.00
22	99.00	83.50
23	103.00	87.00
24	107.00	90.50
25	111.00	94.00
26	115.00	97.50
27	119.00	101.00
28	123.00	104.50
29	127.00	108.00
30	131.00	111.50
31	135.00	115.00
32	139.00	118.50
33	143.00	122.00
34	147.00	125.50
35	151.00	129.00
36	155.00	132.50
37	159.50	136.00
38	163.50	139.50
39	167.50	143.00

Weight Not Over (pounds)	Premium Rate ¹	Standard Rate ²
40	\$171.50	\$146.50
41	175.50	150.50
42	179.50	153.50
43	183.50	157.00
44	187.50	160.50
45	191.50	164.00
46	195.50	164.00
47	199.50	171.00
48	203.50	178.00
49	207.50	178.00
50	211.50	181.50
51	215.50	185.00
52	219.50	188.50
53	223.50	192.00
54	227.50	195.50
55	231.50	199.00

Weight Not Over (pounds)	Premium Rate ¹	Standard Rate ²
56	\$235.50	\$202.50
57	239.50	206.00
58	243.50	209.50
59	247.50	213.00
60	251.50	216.50
61	255.50	220.00
62	259.50	223.50
63	263.50	227.50
64	267.50	230.00
65	271.50	234.00
66	275.50	237.50

Maximum Weight: 66 lbs.

- ¹ The maximum size limit for Premium items is 36 inches maximum length and a maximum length and girth combined of 79 inches.
- ² The maximum size limit for Standard items is 42 inches maximum length and a maximum length and girth combined of 79 inches.

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Canada

Global Package Link (620)

Weight Not to Exceed (pounds)	Premium Rates	Standard Rates U.S. Origin Zone A: Buffalo, New York, Chicago Canadian Entry: Toronto			Standard Rates U.S. Origin Zone B: Miami and Dallas Canadian Entry: Toronto*			Standard Rates Schedule C, U.S. Origins: Seattle Canadian Entry: Vancouver			Standard Rates Schedule D, U.S. Origins: San Francisco Canadian Entry: Vancouver			Return Service Rates
		Local	Regional	National	Local	Regional	National	Local (V)	Regional (V)	National (V)	Local (V)	Regional (V)	National (V)	
1	\$10.50	\$5.75	\$7.50	\$8.00	\$6.50	\$8.25	\$8.50	\$8.00	\$9.50	\$12.00	\$8.50	\$10.00	\$12.50	\$7.25
2	\$11.50	\$6.25	\$8.75	\$9.25	\$7.50	\$10.00	\$10.50	\$8.50	\$9.75	\$12.25	\$9.50	\$11.00	\$13.75	\$8.25
3	\$13.25	\$6.75	\$9.75	\$10.50	\$8.75	\$11.50	\$12.25	\$8.75	\$10.25	\$12.75	\$10.50	\$12.00	\$14.75	\$9.00
4	\$15.00	\$7.25	\$10.50	\$11.75	\$9.75	\$12.75	\$14.25	\$9.25	\$10.75	\$13.50	\$11.50	\$13.25	\$15.75	\$9.75
5	\$16.50	\$8.00	\$11.25	\$13.25	\$10.75	\$14.50	\$16.25	\$9.75	\$11.00	\$13.75	\$12.50	\$14.25	\$16.75	\$10.50
6	\$18.50	\$8.50	\$12.25	\$14.50	\$12.00	\$16.00	\$18.00	\$10.00	\$11.50	\$14.25	\$13.75	\$15.25	\$17.75	\$11.25
7	\$20.00	\$9.00	\$13.25	\$15.75	\$13.25	\$17.25	\$20.25	\$10.50	\$11.75	\$14.50	\$14.75	\$16.25	\$19.00	\$12.00
8	\$21.75	\$9.50	\$14.00	\$17.00	\$14.25	\$19.00	\$22.00	\$10.75	\$12.25	\$15.00	\$15.75	\$17.25	\$20.00	\$12.75
9	\$23.25	\$10.00	\$15.00	\$18.50	\$15.50	\$20.50	\$24.00	\$11.25	\$12.75	\$15.50	\$16.75	\$18.00	\$20.75	\$13.75
10	\$25.25	\$10.50	\$15.75	\$19.75	\$16.50	\$21.75	\$26.00	\$11.75	\$13.25	\$15.75	\$17.75	\$19.25	\$21.75	\$14.25
11	\$26.75	\$11.00	\$16.25	\$20.25	\$17.50	\$22.75	\$27.00	\$12.25	\$13.75	\$16.25	\$19.00	\$20.50	\$23.00	\$15.00
12	\$28.25	\$11.50	\$17.00	\$21.50	\$18.75	\$24.50	\$29.00	\$12.75	\$14.50	\$17.00	\$20.00	\$21.50	\$24.25	\$15.75
13	\$30.25	\$12.00	\$18.00	\$22.75	\$20.00	\$26.00	\$30.75	\$13.50	\$15.00	\$17.50	\$21.25	\$22.75	\$25.50	\$16.50
14	\$31.75	\$12.50	\$19.00	\$24.25	\$21.00	\$27.25	\$32.75	\$13.75	\$15.50	\$18.00	\$22.25	\$24.00	\$26.50	\$17.25
15	\$33.50	\$13.25	\$19.75	\$25.50	\$22.25	\$29.00	\$34.75	\$14.25	\$16.00	\$18.75	\$23.25	\$25.25	\$27.75	\$18.00
16	\$35.25	\$13.75	\$20.75	\$26.75	\$23.25	\$30.50	\$36.50	\$14.75	\$16.75	\$19.25	\$24.50	\$26.25	\$29.00	\$19.00
17	\$37.00	\$14.25	\$21.50	\$28.00	\$24.50	\$31.75	\$38.50	\$15.25	\$17.25	\$20.00	\$25.75	\$27.50	\$30.25	\$19.75
18	\$38.50	\$14.75	\$22.25	\$29.50	\$25.75	\$33.25	\$40.50	\$15.75	\$17.75	\$20.50	\$26.75	\$28.50	\$31.25	\$20.50
19	\$40.50	\$15.25	\$23.25	\$31.00	\$26.75	\$35.00	\$42.25	\$16.25	\$18.50	\$21.00	\$27.75	\$30.00	\$32.50	\$21.25
20	\$42.00	\$15.75	\$24.25	\$32.25	\$27.75	\$36.25	\$44.25	\$16.75	\$19.00	\$21.50	\$29.00	\$31.25	\$33.75	\$22.00
21	\$43.50	\$16.25	\$25.25	\$33.50	\$29.25	\$37.75	\$46.25	\$17.25	\$19.75	\$22.25	\$30.25	\$32.25	\$35.00	\$22.50
22	\$45.25	\$16.75	\$25.50	\$33.75	\$30.25	\$38.75	\$47.25	\$17.75	\$20.25	\$22.75	\$31.25	\$33.50	\$36.25	\$23.25
23	\$47.00	\$17.25	\$26.50	\$35.25	\$31.25	\$40.50	\$49.00	\$18.50	\$20.75	\$23.25	\$32.25	\$34.75	\$37.25	\$24.25
24	\$48.50	\$17.75	\$27.25	\$36.50	\$32.25	\$41.75	\$51.25	\$19.00	\$21.25	\$24.00	\$33.25	\$36.00	\$38.50	\$25.00
25	\$50.50	\$18.50	\$28.00	\$37.75	\$33.50	\$43.25	\$53.00	\$19.50	\$21.75	\$24.50	\$34.75	\$37.00	\$39.75	\$25.75
26	\$52.00	\$19.00	\$29.25	\$39.00	\$34.75	\$45.00	\$54.75	\$20.00	\$22.50	\$25.25	\$35.75	\$38.25	\$41.00	\$26.50
27	\$53.25	\$19.50	\$30.00	\$40.50	\$35.75	\$46.25	\$57.00	\$20.50	\$23.00	\$25.75	\$36.75	\$39.50	\$42.00	\$27.25
28	\$55.50	\$20.00	\$30.75	\$42.00	\$37.00	\$47.75	\$58.75	\$21.00	\$23.75	\$26.25	\$37.75	\$40.75	\$43.25	\$28.00
29	\$57.25	\$20.50	\$31.75	\$43.25	\$38.00	\$49.25	\$60.75	\$21.50	\$24.25	\$26.75	\$39.00	\$41.75	\$44.25	\$29.00
30	\$58.75	\$21.00	\$32.50	\$44.75	\$39.50	\$50.75	\$62.75	\$22.00	\$24.75	\$27.25	\$40.25	\$43.00	\$45.75	\$29.75
31	\$60.00	\$21.50	\$33.25	\$46.00	\$40.50	\$52.25	\$64.50	\$22.50	\$25.50	\$28.00	\$41.25	\$44.00	\$46.75	\$30.50
32	\$61.75	\$22.25	\$34.50	\$47.25	\$41.50	\$53.75	\$66.50	\$23.00	\$26.00	\$28.50	\$42.25	\$45.50	\$48.00	\$31.00

Weight Not to Exceed (pounds)	Premium Rates	Standard Rates U.S. Origin Zone A: Buffalo, New York, Chicago Canadian Entry: Toronto			Standard Rates U.S. Origin Zone B: Miami and Dallas Canadian Entry: Toronto*			Standard Rates Schedule C, U.S. Origins: Seattle Canadian Entry: Vancouver			Standard Rates Schedule D, U.S. Origins: San Francisco Canadian Entry: Vancouver			Return Service Rates
		Local	Regional	National	Local	Regional	National	Local (V)	Regional (V)	National (V)	Local (V)	Regional (V)	National (V)	
33	\$63.50	\$22.50	\$34.75	\$47.50	\$42.50	\$54.75	\$67.50	\$23.25	\$26.50	\$29.25	\$43.50	\$46.50	\$49.00	\$31.75
34	\$65.00	\$23.00	\$35.75	\$48.75	\$43.75	\$56.25	\$69.50	\$24.00	\$27.00	\$29.75	\$44.75	\$47.75	\$50.50	\$32.50
35	\$67.00	\$23.75	\$36.50	\$50.25	\$45.00	\$57.75	\$71.50	\$24.50	\$27.50	\$30.25	\$45.75	\$48.75	\$51.50	\$33.25
36	\$68.50	\$24.25	\$37.50	\$51.50	\$46.00	\$59.25	\$73.25	\$25.00	\$28.25	\$31.00	\$46.75	\$50.25	\$52.75	\$34.25
37	\$70.25	\$24.75	\$38.25	\$53.00	\$47.25	\$60.75	\$75.25	\$25.50	\$29.00	\$31.50	\$48.00	\$51.25	\$53.75	\$35.00
38	\$72.00	\$25.25	\$39.00	\$54.25	\$48.25	\$62.25	\$77.25	\$26.00	\$29.50	\$32.00	\$49.00	\$52.50	\$55.25	\$35.75
39	\$73.50	\$26.00	\$40.25	\$55.75	\$49.25	\$63.75	\$79.00	\$26.50	\$30.00	\$32.50	\$50.25	\$53.50	\$56.25	\$36.50
40	\$75.25	\$26.50	\$41.00	\$57.00	\$50.75	\$65.00	\$81.00	\$27.00	\$30.50	\$33.00	\$51.50	\$54.75	\$57.50	\$37.25
41	\$76.50	\$27.00	\$41.75	\$58.25	\$51.75	\$66.75	\$83.00	\$27.50	\$31.25	\$33.75	\$52.50	\$56.00	\$58.50	\$38.00
42	\$78.25	\$27.50	\$42.75	\$59.50	\$52.75	\$68.25	\$84.75	\$28.00	\$31.75	\$34.50	\$53.50	\$57.25	\$59.75	\$38.75
43	\$79.75	\$28.00	\$43.50	\$61.00	\$54.00	\$69.50	\$87.00	\$28.50	\$32.25	\$35.00	\$54.50	\$58.25	\$61.00	\$39.75
44	\$81.50	\$28.25	\$44.00	\$61.25	\$55.25	\$70.50	\$88.00	\$29.25	\$32.75	\$35.50	\$56.00	\$59.50	\$62.25	\$40.25
45	\$83.25	\$29.00	\$45.00	\$62.50	\$56.25	\$72.25	\$89.75	\$29.75	\$33.25	\$36.00	\$57.00	\$60.75	\$63.25	\$41.00
46	\$84.25	\$29.75	\$46.00	\$64.00	\$57.50	\$73.50	\$92.00	\$30.25	\$34.25	\$36.75	\$58.00	\$62.00	\$64.50	\$41.75
47	\$85.75	\$30.25	\$46.75	\$65.25	\$58.50	\$75.00	\$93.75	\$30.75	\$34.75	\$37.25	\$59.00	\$63.00	\$65.75	\$42.50
48	\$87.50	\$30.75	\$47.50	\$66.75	\$59.50	\$76.75	\$95.50	\$31.25	\$35.25	\$37.75	\$60.50	\$64.25	\$67.00	\$43.25
49	\$89.00	\$31.25	\$48.50	\$68.00	\$61.00	\$78.00	\$97.75	\$31.75	\$35.75	\$38.25	\$61.50	\$65.25	\$68.00	\$44.00
50	\$90.75	\$31.75	\$49.25	\$69.25	\$62.00	\$79.50	\$99.50	\$32.25	\$36.25	\$38.75	\$62.50	\$66.75	\$69.25	\$45.00
51	\$92.50	\$32.25	\$50.25	\$70.50	\$63.00	\$81.00	\$101.25	\$32.75	\$37.00	\$39.75	\$63.50	\$67.75	\$70.25	\$45.75
52	\$94.25	\$32.75	\$51.25	\$72.00	\$64.25	\$82.50	\$103.50	\$33.00	\$37.50	\$40.25	\$64.75	\$69.00	\$71.75	\$46.50
53	\$95.75	\$33.25	\$52.00	\$73.25	\$65.25	\$84.00	\$105.25	\$33.50	\$38.00	\$40.75	\$66.00	\$70.00	\$72.75	\$47.25
54	\$97.50	\$33.75	\$52.50	\$73.75	\$66.50	\$85.00	\$106.25	\$34.25	\$38.50	\$41.25	\$67.00	\$71.50	\$74.00	\$48.00
55	\$99.25	\$34.50	\$53.25	\$75.00	\$67.50	\$86.75	\$108.25	\$34.75	\$39.00	\$41.75	\$68.00	\$72.50	\$75.00	\$48.50
56	\$100.00	\$35.00	\$54.00	\$76.50	\$68.75	\$88.00	\$110.25	\$35.25	\$40.00	\$42.50	\$69.25	\$73.75	\$76.50	\$49.25
57	\$101.75	\$35.50	\$55.25	\$77.75	\$69.75	\$89.50	\$112.00	\$35.75	\$40.50	\$43.00	\$70.25	\$74.75	\$77.50	\$50.25
58	\$103.50	\$36.00	\$56.00	\$79.00	\$71.00	\$91.00	\$114.00	\$36.25	\$41.00	\$43.50	\$71.50	\$76.25	\$78.75	\$51.00
59	\$105.00	\$36.50	\$57.00	\$80.25	\$72.25	\$92.50	\$116.00	\$36.75	\$41.50	\$44.00	\$72.50	\$77.25	\$79.75	\$51.75
60	\$106.75	\$37.00	\$57.75	\$81.75	\$73.25	\$94.00	\$117.75	\$37.25	\$42.00	\$44.75	\$73.75	\$78.50	\$81.00	\$52.50
61	\$108.50	\$37.50	\$58.50	\$83.00	\$74.50	\$95.50	\$119.75	\$37.75	\$42.75	\$45.50	\$74.75	\$79.50	\$82.25	\$53.25
62	\$110.00	\$38.00	\$59.50	\$84.25	\$75.50	\$96.75	\$121.75	\$38.25	\$43.25	\$46.00	\$75.75	\$80.75	\$83.50	\$54.00
63	\$110.75	\$38.50	\$60.50	\$85.50	\$76.75	\$98.50	\$123.75	\$38.75	\$43.75	\$46.50	\$77.00	\$82.00	\$84.50	\$54.75
64	\$112.50	\$39.00	\$61.25	\$87.00	\$78.00	\$100.00	\$125.50	\$39.50	\$44.25	\$47.00	\$78.25	\$83.25	\$85.75	\$55.75
65	\$114.25	\$39.75	\$61.75	\$87.50	\$79.00	\$101.00	\$126.50	\$40.00	\$45.00	\$47.50	\$79.25	\$84.50	\$87.25	\$56.50
66	\$115.75	\$40.25	\$62.50	\$88.75	\$80.00	\$102.50	\$128.75	\$40.50	\$45.75	\$48.25	\$80.25	\$85.50	\$88.25	\$57.00

* By special arrangement, Dallas origin mail may be entered in Vancouver. This mail will be charged Origin Zone C rates.

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Japan

Global Package Link (620)

[Increase Premium Oversize service rates as follows:]

Weight Not Over (pounds)	Premium Oversize Rates
1	\$28.75
2	32.25
3	36.00
4	39.50
5	44.25
6	49.00
7	52.50
8	57.25
9	60.50
10	63.00
11	65.50
12	68.75

Weight Not Over (pounds)	Premium Oversize Rates
13	\$71.25
14	74.00
15	76.00
16	78.50
17	81.25
18	83.25
19	86.50
20	88.50
21	90.50
22	92.50
23	94.75
24	96.75

Weight Not Over (pounds)	Premium Oversize Rates
25	\$98.75
26	101.00
27	103.00
28	105.00
29	107.25
30	108.25
31	110.25
32	112.50
33	114.50
34	116.50
35	118.50
36	120.75
37	121.75
38	122.75
39	126.75
40	129.00
41	132.00
42	135.00
43	138.75
44	140.00
45	143.50
46	147.75
47	150.00
48	152.75
49	155.00
50	158.00
51	161.50
52	164.00
53	167.50
54	169.50
55	173.50
56	176.25
57	178.75
58	181.00
59	185.50
60	187.50
61	189.00
62	193.75
63	196.00
64	199.00
65	202.50
66	208.00
67	210.00
68	213.75
69	216.75
70	219.00

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United Kingdom

Global Package Link (620) — EU Service

[Add new Group 1 and Group 2 rates as follows:]

Rate Group 1 includes Belgium, Denmark, France, Germany, Ireland, and the Netherlands.

Rate Group 2 includes Austria, Finland, Greece, Italy, Luxembourg, Portugal, Spain, and Sweden.

Weight Not Over (pounds)	Group 1	Group 2
1	\$13.25	\$21.50
2	15.00	23.25
3	16.50	24.75
4	18.00	26.25
5	19.75	28.00
6	21.25	29.50
7	22.75	31.00
8	24.50	32.50
9	26.00	34.50
10	27.50	35.75
11	29.25	37.25
12	30.75	39.00
13	32.25	40.50
14	34.00	42.00
15	35.50	43.75
16	37.00	45.25
17	38.50	46.75
18	40.25	48.50
19	41.25	50.00
20	43.25	51.50
21	45.00	53.25
22	46.50	54.75
23	48.00	56.25
24	49.75	58.00
25	51.25	59.50
26	52.75	61.00
27	54.50	62.50
28	56.00	64.25
29	57.50	65.75
30	59.25	67.25
31	60.75	69.00
32	62.25	70.50
33	64.00	72.00
34	65.50	73.75
35	67.00	75.25
36	68.50	76.50
37	70.25	78.50
38	71.75	80.00
39	73.25	81.50
40	75.00	83.25
41	76.50	84.75
42	78.00	86.25
43	79.75	87.75
44	81.25	89.50
45	82.75	91.00
46	84.50	92.50
47	86.00	94.25
48	87.50	95.75
49	89.25	97.25

Weight Not Over (pounds)	Group 1	Group 2
50	\$90.75	\$99.00
51	92.25	100.50
52	93.75	102.00
53	95.50	103.75
54	97.00	105.25
55	98.50	106.75
56	100.25	108.50
57	101.75	110.00
58	103.25	111.50
59	105.00	113.25
60	106.50	114.75
61	108.00	116.75
62	111.25	117.75
63	111.25	119.50
64	112.75	121.00
65	114.5.0	122.50
66	116.00	124.25
67	117.50	125.75
68	119.25	127.50
69	120.75	129.00
70	122.25	130.50

Weight Not Over (pounds)	
21	\$39.75
22	\$41.25
23	\$42.50
24	\$44.00
25	\$45.50
26	\$46.75
27	\$48.25
28	\$49.50
29	\$51.25
30	\$52.50
31	\$54.00
32	\$55.50
33	\$56.75
34	\$58.25
35	\$59.50
36	\$61.25
37	\$62.50
38	\$63.75
39	\$65.25
40	\$66.75
41	\$68.25
42	\$69.50
43	\$71.00
44	\$72.50
45	\$73.75
46	\$75.25
47	\$76.75
48	\$78.00
49	\$79.50
50	\$80.75
51	\$82.50
52	\$83.75
53	\$85.00
54	\$86.75
55	\$88.00
56	\$89.50
57	\$90.75
58	\$92.25
59	\$93.75
60	\$95.00
61	\$96.50
62	\$98.00
63	\$99.25
64	\$100.75
65	\$102.00
66	\$103.75

Global Package Link (620)

[Increase Economy service rates as follows:]

Economy Service Rates

Weight Not Over (pounds)	
1	\$11.25
2	\$12.75
3	\$14.25
4	\$15.75
5	\$17.00
6	\$18.50
7	\$20.00
8	\$21.25
9	\$22.75
10	\$24.25
11	\$25.50
12	\$27.00
13	\$28.25
14	\$30.00
15	\$31.25
16	\$32.50
17	\$34.25
18	\$35.50
19	\$37.00
20	\$38.25

* * * * *

Global Package Link (620)

[Increase Premium service rates as follows:]

Premium Service Rates

Weight Not Over (pounds)	Argentina	Brazil	Canada	Chile	China	Germany	Hong Kong	Japan	Mexico	Singapore	UK
1	\$11.50	\$14.25	\$10.50	\$11.00	\$14.75	\$12.25	\$17.75	\$16.50	\$8.75	\$15.50	\$15.75
2	\$15.00	\$16.50	\$11.50	\$13.50	\$17.75	\$14.25	\$21.50	\$19.00	\$10.25	\$19.50	\$17.25
3	\$17.75	\$19.50	\$13.25	\$16.00	\$21.00	\$16.00	\$25.25	\$21.75	\$12.00	\$23.25	\$19.00
4	\$21.00	\$21.50	\$15.00	\$18.50	\$24.25	\$17.75	\$29.00	\$24.75	\$13.75	\$27.50	\$20.50
5	\$24.00	\$24.75	\$16.50	\$21.00	\$30.75	\$19.75	\$32.50	\$27.50	\$15.50	\$32.50	\$22.00
6	\$26.75	\$26.75	\$18.50	\$23.00	\$33.75	\$21.50	\$36.25	\$31.00	\$17.00	\$36.75	\$23.75
7	\$30.25	\$30.00	\$20.00	\$25.75	\$37.00	\$23.25	\$40.00	\$33.75	\$18.50	\$41.25	\$25.00
8	\$32.75	\$32.00	\$21.75	\$28.00	\$40.25	\$25.25	\$43.50	\$36.75	\$20.00	\$45.25	\$27.00
9	\$35.50	\$35.25	\$23.25	\$30.75	\$43.50	\$27.00	\$47.25	\$39.50	\$21.75	\$50.50	\$28.50
10	\$38.25	\$37.25	\$25.25	\$33.00	\$46.75	\$29.00	\$51.00	\$42.25	\$23.25	\$54.25	\$30.50
11	\$42.25	\$39.50	\$26.75	\$35.50	\$50.00	\$30.75	\$54.50	\$45.25	\$25.25	\$58.25	\$32.00
12	\$44.75	\$42.50	\$28.25	\$37.75	\$53.00	\$32.50	\$58.25	\$48.00	\$26.25	\$63.00	\$33.50
13	\$47.50	\$44.75	\$30.25	\$40.25	\$56.25	\$34.50	\$62.25	\$51.00	\$28.00	\$67.50	\$35.50
14	\$50.75	\$47.75	\$31.75	\$42.75	\$59.25	\$36.25	\$65.75	\$53.75	\$29.75	\$72.25	\$37.00
15	\$53.50	\$49.75	\$33.50	\$45.25	\$62.75	\$38.00	\$69.50	\$56.75	\$31.00	\$76.25	\$38.75
16	\$56.75	\$53.00	\$35.25	\$47.75	\$66.00	\$40.00	\$73.25	\$59.50	\$32.50	\$80.50	\$40.50
17	\$59.50	\$55.00	\$37.00	\$50.25	\$69.00	\$41.75	\$77.00	\$62.50	\$34.50	\$85.25	\$42.25
18	\$62.75	\$57.50	\$38.50	\$52.50	\$72.25	\$43.50	\$80.50	\$65.25	\$35.50	\$89.75	\$44.25
19	\$65.75	\$59.50	\$40.50	\$54.75	\$75.50	\$45.50	\$84.25	\$68.00	\$37.25	\$94.00	\$46.50
20	\$68.75	\$62.50	\$42.00	\$57.50	\$78.75	\$47.25	\$88.00	\$71.00	\$38.25	\$98.50	\$48.00
21	\$71.75	\$64.75	\$43.50	\$59.75	\$82.00	\$49.00	\$91.50	\$73.75	\$40.25	\$103.00	\$50.00
22	\$75.25	\$66.75	\$45.25	\$62.25	\$85.00	\$51.00	\$95.25	\$76.75	\$41.25	\$107.00	\$51.50
23	\$78.00	\$69.75	\$47.00	\$64.50	\$88.25	\$52.75	\$99.00	\$79.50	\$43.00	\$116.25	\$53.00
24	\$80.25	\$72.00	\$48.50	\$67.00	\$91.25	\$54.50	\$102.75	\$82.50	\$44.00	\$120.75	\$54.50
25	\$83.50	\$75.00	\$50.50	\$69.50	\$94.75	\$56.50	\$106.25	\$85.25	\$45.75	\$124.75	\$56.25
26	\$86.25	\$77.25	\$52.00	\$72.00	\$98.00	\$58.50	\$110.00	\$88.25	\$47.00	\$129.00	\$58.00
27	\$89.50	\$80.25	\$53.25	\$74.50	\$101.00	\$60.50	\$113.75	\$91.00	\$48.50	\$133.25	\$61.25
28	\$92.50	\$82.25	\$55.50	\$77.00	\$104.25	\$62.25	\$117.25	\$94.00	\$50.00	\$137.25	\$62.75
29	\$95.25	\$85.25	\$57.25	\$79.25	\$107.25	\$64.00	\$121.00	\$96.50	\$51.00	\$141.25	\$64.50
30	\$98.50	\$87.50	\$58.75	\$81.75	\$110.50	\$66.00	\$124.75	\$99.50	\$52.75	\$145.50	\$66.25
31	\$101.25	\$90.50	\$60.00	\$84.25	\$114.00	\$67.75	\$128.25	\$102.50	\$53.75	\$150.00	\$68.00
32	\$104.25	\$92.75	\$61.75	\$86.75	\$117.00	\$69.50	\$132.25	\$105.25	\$54.75	\$153.75	\$69.50
33	\$107.25	\$94.75	\$63.50	\$89.00	\$120.25	\$71.50	\$136.00	\$108.25	\$56.25	\$158.00	\$71.25
34	\$110.25	\$97.75	\$65.00	\$91.50	\$123.50	\$73.25	\$139.75	\$111.00	\$57.75	\$167.75	\$73.00
35	\$114.50	\$100.00	\$67.00	\$93.75	\$126.50	\$75.00	\$143.25	\$114.00	\$59.00	\$171.75	\$74.50
36	\$117.00	\$103.00	\$68.50	\$96.25	\$129.75	\$77.00	\$147.00	\$116.75	\$60.00	\$175.50	\$76.50
37	\$119.50	\$105.25	\$70.25	\$98.75	\$133.00	\$78.75	\$150.75	\$119.75	\$61.2	\$180.25	\$78.00
38	\$122.50	\$108.25	\$72.00	\$101.25	\$136.25	\$80.50	\$154.25	\$122.50	\$62.50	\$184.25	\$79.50
39	\$125.50	\$110.25	\$73.50	\$103.75	\$139.50	\$82.50	\$158.00	\$125.25	\$63.50	\$188.25	\$83.00
40	\$128.25	\$113.25	\$75.25	\$106.00	\$142.50	\$84.25	\$161.75	\$128.00	\$64.50	\$193.00	\$84.50
41	\$131.25	\$115.50	\$76.50	\$108.50	\$145.75	\$86.00	\$165.50	\$131.00	\$66.50	\$197.00	\$86.25
42	\$134.50	\$118.50	\$78.25	\$111.00	\$148.75	\$88.00	\$169.00	\$134.00	\$67.50	\$200.75	\$88.00
43	\$137.25	\$120.75	\$79.75	\$113.50	\$152.25	\$89.75	\$172.75	\$136.75	\$68.75	\$204.75	\$89.75
44	\$140.25	\$122.75	\$81.50	\$115.75	\$155.50	\$91.50	\$176.50	\$139.75	\$69.75	\$209.50	\$91.50
45	\$141.50	\$125.75	\$83.25	\$118.50	\$158.50	\$93.50		\$142.50	\$71.00	\$218.75	\$93.25
46	\$144.50	\$128.00	\$84.25	\$120.50	\$161.75	\$95.25		\$145.50	\$71.75	\$222.50	\$95.00
47	\$147.50	\$131.00	\$85.75	\$123.00	\$164.75	\$97.25		\$148.50	\$72.75	\$227.00	\$96.50
48	\$150.50	\$133.25	\$87.50	\$125.50	\$168.00	\$99.00		\$151.25	\$73.75	\$231.25	\$98.50

Weight Not Over (pounds)	Argentina	Brazil	Canada	Chile	China	Germany	Hong Kong	Japan	Mexico	Singapore	UK
49	\$153.25	\$136.25	\$89.00	\$128.00	\$171.50	\$100.75		\$154.00	\$75.00	\$235.25	\$100.00
50	\$158.50	\$138.25	\$90.75	\$130.50	\$174.50	\$102.75		\$157.00	\$76.25	\$239.75	\$101.75
51	\$161.25	\$141.25	\$92.50	\$132.75	\$177.75	\$104.50		\$159.75	\$77.25	\$243.75	\$103.50
52	\$164.25	\$143.50	\$94.25	\$135.25	\$180.75	\$106.25		\$162.75	\$78.50	\$247.75	\$105.25
53	\$167.25	\$146.50	\$95.75	\$137.75	\$184.00	\$108.25		\$165.75	\$79.00	\$251.75	\$106.75
54	\$170.25	\$148.75	\$97.50	\$140.25	\$187.50	\$110.00		\$168.50	\$80.00	\$256.50	\$108.75
55	\$173.00	\$150.75	\$99.25	\$142.50	\$190.50	\$111.75		\$171.50	\$81.50	\$260.50	\$110.25
56	\$176.00	\$153.75	\$100.00	\$145.25	\$193.75	\$113.75		\$174.25	\$82.50	\$269.50	\$112.00
57	\$179.00	\$156.00	\$101.75	\$147.50	\$197.00	\$115.50		\$177.25	\$83.00	\$274.00	\$113.75
58	\$181.75	\$159.00	\$103.50	\$150.00	\$200.00	\$117.25		\$180.00	\$84.00	\$278.00	\$115.50
59	\$184.75	\$161.00	\$105.00	\$152.25	\$203.25	\$119.25		\$183.00	\$85.25	\$282.25	\$117.00
60	\$192.00	\$164.25	\$106.75	\$155.00	\$206.50	\$121.00		\$185.75	\$85.75	\$286.75	\$119.00
61	\$195.00	\$166.25	\$108.50	\$157.25	\$209.75	\$123.00		\$188.75	\$87.00	\$290.50	\$120.50
62	\$198.00	\$169.25	\$110.00	\$159.75	\$213.00	\$125.00		\$191.75	\$87.75	\$294.75	\$122.25
63	\$200.75	\$171.50	\$110.75	\$162.00	\$216.00	\$126.75		\$194.50	\$88.75	\$298.75	\$124.25
64	\$203.75	\$174.50	\$112.50	\$164.50	\$219.25	\$128.75		\$197.50	\$89.75	\$303.25	\$125.75
65	\$206.75	\$176.75	\$114.25	\$167.00	\$222.25	\$130.50		\$200.25		\$307.50	\$127.50
66	\$209.75	\$178.75	\$115.75	\$169.25	\$225.75	\$132.25		\$203.25		\$311.25	\$129.25
67	\$212.50			\$172.00	\$229.00	\$134.25					
68	\$215.50			\$174.25	\$232.00	\$136.00					
69	\$218.50			\$176.75	\$235.25	\$137.75					
70	\$221.50			\$179.00	\$238.25	\$139.75					

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Global Package Link (620)

[Increase Standard service rates as follows:]

Standard Service Rates

Weight Not Over (pounds)	Argentina	France	Japan	Mexico	Singapore	UK
1	\$9.00	\$7.50	\$6.25	\$5.75	\$12.00	\$12.75
2	\$11.50	\$10.00	9.75	\$6.75	\$16.00	\$14.25
3	\$14.00	\$12.25	15.00	\$8.25	\$19.50	\$15.75
4	\$16.00	\$14.75	19.00	\$9.25	\$23.25	\$17.25
5	\$18.00	\$16.75	25.25	\$10.25	\$28.00	\$18.75
6	\$20.25	\$19.25	28.50	\$12.00	\$32.00	\$20.25
7	\$23.00	\$21.50		\$13.25	\$36.00	\$21.50
8	\$25.25	\$23.75		\$14.50	\$40.25	\$23.00
9	\$27.25	\$26.00		\$15.50	\$44.00	\$24.75
10	\$29.75	\$28.25		\$16.50	\$48.00	\$26.00
11	\$33.00	\$30.75		\$17.75	\$52.00	\$27.50
12	\$35.25	\$32.75		\$19.00	\$56.25	\$29.00
13	\$37.25	\$35.25		\$20.00	\$60.00	\$30.50
14	\$39.50	\$37.50		\$21.25	\$64.50	\$32.00
15	\$42.50	\$40.00		\$22.25	\$68.75	\$33.25
16	\$44.75	\$42.00		\$23.25	\$72.75	\$35.00
17	\$47.25	\$44.25		\$24.75	\$76.75	\$36.50
18	\$49.50	\$46.75		\$25.75	\$80.50	\$37.75
19	\$52.00	\$48.75		\$26.75	\$84.75	\$39.50
20	\$54.75	\$51.25		\$28.00	\$89.25	\$40.75
21	\$57.00	\$53.50		\$28.50	\$92.75	\$42.25
22	\$60.00	\$56.00		\$29.75	\$96.50	\$43.75

Weight Not Over (pounds)	Argentina	France	Japan	Mexico	Singapore	UK
23	\$62.50	\$58.00		\$31.00	\$103.75	\$45.25
24	\$64.75	\$60.50		\$32.00	\$107.75	\$46.75
25	\$67.50	\$62.75		\$33.00	\$111.00	\$48.00
26	\$69.75	\$64.75		\$34.50	\$115.00	\$49.50
27	\$72.25	\$67.25		\$35.50	\$119.00	\$51.25
28	\$74.50	\$69.50		\$36.75	\$123.00	\$52.50
29	\$77.25	\$72.00		\$37.25	\$126.50	\$54.00
30	\$79.50	\$74.00		\$38.25	\$130.50	\$55.50
31	\$82.00	\$76.50		\$39.50	\$134.50	\$57.00
32	\$84.50	\$78.75		\$40.75	\$138.50	\$58.50
33	\$87.00	\$80.75		\$41.75	\$142.00	\$59.75
34	\$89.25	\$83.25		\$42.25	\$148.75	\$61.50
35	\$93.00	\$85.50		\$43.50	\$152.75	\$63.00
36	\$95.25	\$88.00		\$44.75	\$156.75	\$64.25
37	\$97.75	\$90.00		\$45.75	\$160.25	\$66.00
38	\$100.00	\$92.50		\$46.50	\$164.25	\$67.25
39	\$102.75	\$94.75		\$47.50	\$168.25	\$68.75
40	\$105.00	\$97.25		\$48.50	\$172.25	\$70.25
41	\$107.25	\$99.25		\$50.00	\$175.50	\$71.75
42	\$109.75	\$101.50		\$50.50	\$179.75	\$73.25
43	\$112.25	\$104.00		\$51.50	\$183.75	\$74.50
44	\$114.75	\$106.00		\$52.75	\$187.25	\$76.25
45	\$115.50	\$108.50		\$53.25	\$194.00	\$77.75
46	\$118.00	\$110.75		\$54.25	\$198.00	\$79.00
47	\$120.50	\$113.25		\$55.50	\$202.25	\$80.50
48	\$122.75	\$115.25		\$56.25	\$205.50	\$82.25
49	\$125.25	\$117.50		\$57.25	\$209.50	\$83.50
50	\$129.75	\$120.00		\$57.75	\$213.50	\$85.00
51	\$132.25	\$122.00		\$59.00	\$217.25	\$86.25
52	\$134.50	\$124.50		\$60.00	\$220.75	\$88.00
53	\$137.00	\$126.75		\$60.75	\$225.00	\$89.50
54	\$139.50	\$129.25		\$61.75	\$229.00	\$90.75
55	\$141.75	\$131.25		\$62.50	\$232.75	\$92.50
56	\$144.25			\$63.50	\$239.25	\$93.75
57	\$146.50			\$64.00	\$243.25	\$95.25
58	\$149.00			\$65.25	\$247.25	\$96.75
59	\$151.50			\$66.00	\$251.25	\$98.25
60	\$158.25			\$67.00	\$254.75	\$99.75
61	\$160.75			\$67.50	\$258.50	\$101.00
62	\$163.00			\$68.75	\$262.75	\$102.75
63	\$165.50			\$69.25	\$266.75	\$104.25
64	\$168.00			\$70.25	\$270.00	\$105.50
65	\$170.25				\$274.00	\$107.00
66	\$172.75				\$278.00	\$108.75

IMM REVISION

International Mail — International Priority Airmail (IPA) to Canada

Effective July 13, 2000, *International Mail Manual* (IMM) 284.1 is revised to reflect a new addressing exception that pertains only to International Priority Airmail (IPA) items sent to Canada. Under the new provisions, IPA items destined for Canada must include the applicable alphanumeric postcode in the delivery address.

This revision will be incorporated into both the printed version of IMM Issue 24 and the online IMM, which can be accessed via Postal Explorer (<http://pe.usps.gov>).

International Mail Manual (IMM)

	*	*	*	*	*
2	Conditions for Mailing				
	*	*	*	*	*
280	International Priority Airmail Service				
	*	*	*	*	*
284	Preparation Requirements for Individual Items				
284.1	Addressing				

Except as noted below, International Priority Airmail is subject to the addressing requirements in 122.

[Add new exception and label exceptions “a” and “b” as follows:]

- a. **Exception:** International Priority Airmail items destined for Canada must have the applicable alphanumeric postcode included in the delivery address. See 122.1k for the address formatting requirements that generally apply to mailpieces sent to Canada.
- b. **Exception:** International Priority Airmail in direct country sacks (see 284.61) is not subject to the interline addressing requirement that is specified in 122.1d. At the sender's risk, the English translation of the destination post office or city name may be omitted from printed addresses that are in Russian, Greek, Arabic, Hebrew, Cyrillic, Japanese, or Chinese characters. In that instance, an English translation of the country name (e.g., “Japan”) is still required on the individual mailpieces.

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— Finance and Classification,
International Business, 7-13-00

REVISED PUBLICATION

Publication 51, International Postal Rates and Fees

The July 2000 edition of Publication 51, *International Postal Rates and Fees*, is now available for requisition from the material distribution centers (MDCs). All previous editions are obsolete and should be promptly disposed of in accordance with established USPS recycling procedures.

Postal installations may requisition copies of Publication 51 for dissemination to customers and employees as follows:

- Use Touch Tone Order Entry by calling 1-800-332-0317, option 1, then option 2.
- Send an F3Fill-completed PS Form 7380, *MDC Supply Requisition*, by cc:Mail to MDC Customer Service @ TOKS001L.
- Mail a completed PS Form 7380 to the following address:

SUPPLY REQUISITIONS
500 SW MONTARA PKWY
TOPEKA KS 66624-9702

The relevant ordering information for Publication 51 is as follows:

PSN: 7610-01-000-9815
 PSIN: PUB51
 Unit of Issue: EA
 Quick Pick #: 437
 Bulk Pack Quantity: 300
 Price: \$0.1066
 Issue Increment: 25
 Edition Date: 07/00

Publication 51 is also accessible via the Postal Service Intranet (<http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*, then *Publications*). This online version is periodically updated to reflect changes announced in the *Postal Bulletin*.

— Finance and Classification,
International Business, 7-13-00

REVISED POSTER

Poster 51, International Postal Rates and Fees

The May 28, 2000, edition of Poster 51, *International Postal Rates and Fees*, is now available for requisition from the material distribution centers (MDCs). All previous editions are obsolete and should be promptly disposed of in accordance with established USPS recycling procedures.

Postal installations may requisition copies of Publication 51 for dissemination to customers and employees as follows:

- Use Touch Tone Order Entry by calling 1-800-332-0317, option 1, then option 2.
- Send an F3Fill-completed PS Form 7380, *MDC Supply Requisition*, by cc:Mail to MDC Customer Service @ TOKS001L.
- Mail a completed PS Form 7380 to the following address:

SUPPLY REQUISITIONS
500 SW MONTARA PKWY
TOPEKA KS 66624-9702

The relevant ordering information for Poster 51 is as follows:

PSN:	7610-01-000-9149
PSIN:	POS51
Unit of Issue:	EA
Quick Pick #:	105
Bulk Pack Quantity:	1,000
Price:	\$0.0778
Edition Date:	05/00

— *Finance and Classification,
International Business, 7-13-00*

ICM UPDATE

International Customized Mail

On May 10, 2000, the U.S. Postal Service (USPS) amended an International Customized Mail (ICM) service Agreement dated January 1, 1999. The Agreement was published on page 49 of *Postal Bulletin* 21961 (12-18-97). The Amendment modifies the Agreement to specify all mailing agents and tender locations the mailer uses in connection with this Agreement, to extend the term of the Agreement, and to add an article defining the terms under which the rates applicable to this Agreement may be renegotiated. In accordance with *International Mail Manual* (IMM) 294, the Postal Service previously announced entering into an International Customized Mail service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** January 1, 1999, through December 31, 2001.
- b. **Type of mail:** *Other terms and conditions of the Agreement shall remain in force.*
- c. **Destination countries:** Other terms and conditions of the Agreement shall remain in force.
- d. **Service provided by the Postal Service:** Other terms and conditions of the Agreement shall remain in force.

- e. **Minimum volume commitments:** Other terms and conditions of the Agreement shall remain in force.
- f. **Worksharing:** Other terms and conditions of the Agreement shall remain in force.
- g. **Rates:** Other terms and conditions of the Agreement shall remain in force.

— *Marketing and Sales,
International Business, 7-13-00*

ICM UPDATE

International Customized Mail

On May 31, 2000, the U.S. Postal Service (USPS) amended an International Customized Mail (ICM) service Agreement dated July 7, 1999. The Agreement was published on page 37 of *Postal Bulletin* 22021 (4-6-00). The Amendment modifies the Agreement to provide an extension to the existing Agreement. In accordance with *International Mail Manual* (IMM) 294, the Postal Service previously announced entering into an International Customized Mail service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 7, 2000, through December 31, 2000.
- b. **Type of mail:** *Other provisions of the Agreement and Amendment shall remain in force.*
- c. **Destination countries:** Other provisions of the Agreement and Amendment shall remain in force.

- d. **Service provided by the Postal Service:** Other provisions of the Agreement and Amendment shall remain in force.
- e. **Minimum volume commitments:** Other provisions of the Agreement and Amendment shall remain in force.
- f. **Worksharing:** Other provisions of the Agreement and Amendment shall remain in force.
- g. **Rates:** Other provisions of the Agreement and Amendment shall remain in force.

— *Marketing and Sales,
International Business, 7-13-00*

ICM UPDATE

International Customized Mail

On June 9, 2000, the U.S. Postal Service (USPS) amended an International Customized Mail (ICM) service Agreement dated October 20, 1999. The Agreement was published on page 37 of *Postal Bulletin* 22013 (12-16-99). The Amendment modifies the Agreement to add Express Mail International Service and Global Priority Mail to the Agreement. In accordance with *International Mail Manual* (IMM) 294, the Postal Service previously announced entering into an International Customized Mail service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** June 27, 2000, through December 31, 2000.
- b. **Type of mail:** *Express Mail International Service, Global Priority Mail.*
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The USPS has agreed to:
 1. Furnish the mailer with the equipment and other supplies the mailer is required to use for qualifying mail.
 2. Provide the mailer or mailing agent with the training necessary to prepare ICM mail in conformity with the requirements for qualifying mail.
 3. Provide an Express Mail Corporate Account mailing statement at the end of each postal Accounting Period.

4. Arrange with air and surface carriers, as appropriate, for qualifying mail to be transported internationally for delivery by the proper postal authority.
 5. Provide a mutually agreed upon level of sales support.
- e. **Minimum revenue commitments:** The mailer has agreed to a minimum requirement of \$10 million of combined ISAL, IPA, and Global Direct revenue during Postal Fiscal Year 2000. If the mailer does not tender \$10 million of combined ISAL, IPA, and Global Direct revenue during Postal Fiscal Year 2000, the mailer must reimburse the USPS the amount of the additional discount it received above the qualifying discount earned subject to this Agreement in accordance with Exhibit 1.
 - f. **Worksharing:** The mailer has agreed to tender the mailpieces to be delivered under this Agreement in accordance with USPS preparation requirements.
 - g. **Rates:** The mailer will pay the rates for Express Mail International mail and Global Priority Mail as detailed in Exhibit 2 and Exhibit 3.

Exhibit 1

Annual IPA, ISAL, and Global Direct Revenue*	Percentage Discount
\$2,000,000 – \$4,999,999	5.00%
\$5,000,000 – \$5,999,999	10.00%
\$6,000,000 – \$6,999,999	11.00%
\$7,000,000 – \$7,999,999	12.00%
\$8,000,000 – \$8,999,999	13.00%
\$9,000,000 – \$9,999,999	14.00%
\$10,000,000 – \$14,999,999	15.25%
\$15,000,000 – \$19,999,999	15.50%
\$20,000,000 – \$24,999,999	15.75%
\$25,000,000 +	16.00%

*Actual revenue received after any discount is applied.

Exhibit 2

EXPRESS MAIL INTERNATIONAL RATE SCHEDULE		
Group	Rate	
	Per Piece	Plus Per Pound
1	\$14.03	\$3.83
2	17.00	3.40
3	12.33	3.83
4	16.58	3.40
5	16.15	2.55
6	14.45	3.83
Canada	14.45	2.13
Mexico	14.45	2.13
England	15.30	3.40
China	11.01	3.83
Japan	10.71	3.83

Exhibit 3

GLOBAL PRIORITY MAIL RATE SCHEDULE		
Flat-Rate Envelope		
Destination	Small	Large
Canada and Mexico	\$3.40	\$5.95
All other countries	\$4.25	\$7.65
Variable-Weight Option		
Weight Level	Canada And Mexico	All Others
0.5 lb.	\$5.10	\$6.80
1.0 lb.	8.50	11.05
1.5 lbs.	12.75	15.30
2.0 lbs.	14.45	17.85
2.5 lbs.	16.15	21.25
3.0 lbs.	17.85	23.80
3.5 lbs.	19.55	27.20
4.0 lbs.	21.25	28.90
Weight Limit: 4 Lbs.		

— Marketing and Sales,
International Business, 7-13-00

ICM UPDATE

International Customized Mail

On June 9, 2000, the U.S. Postal Service (USPS) amended an International Customized Mail (ICM) service Agreement dated May 19, 2000. The Agreement was published on page 49 of *Postal Bulletin 22026* (6-15-00). The Amendment modifies the Agreement to update the rates for Global Direct — South Africa service. In accordance with *International Mail Manual* (IMM) 294, the Postal Service previously announced entering into an International Customized Mail service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** June 23, 2000, through December 31, 2000.
- b. **Type of mail:** *Global Direct — South Africa*. Every item must conform to the mailing requirements set forth in the IMM for qualifying mail.
- c. **Destination country:** South Africa.
- d. **Service provided by the Postal Service:** Other terms and conditions of the Agreement shall remain in force.
- e. **Minimum volume commitments:** Other terms and conditions of the Agreement shall remain in force.
- f. **Worksharing:** Other terms and conditions of the Agreement shall remain in force.

g. Rates:

GLOBAL DIRECT — SOUTH AFRICA			
Weight (grams)	Price		
	DL	B5	C4
15	\$0.316	\$0.470	\$0.635
20	\$0.328	\$0.481	\$0.647
25	\$0.339	\$0.492	\$0.658
30	\$0.350	\$0.504	\$0.669
35	\$0.361	\$0.515	\$0.680
40	\$0.373	\$0.526	\$0.692
45	\$0.384	\$0.537	\$0.703
50	\$0.395	\$0.549	\$0.714
55	\$0.406	\$0.560	\$0.725
60	\$0.418	\$0.571	\$0.737
65	\$0.429	\$0.582	\$0.748
70	\$0.440	\$0.594	\$0.759
75	\$0.451	\$0.605	\$0.770
80	\$0.463	\$0.616	\$0.782
85	\$0.474	\$0.627	\$0.793
90	\$0.485	\$0.639	\$0.804
95	\$0.496	\$0.650	\$0.815
100	\$0.508	\$0.661	\$0.827
105	\$0.519	\$0.672	\$0.838
110	\$0.530	\$0.684	\$0.849
115	\$0.541	\$0.695	\$0.860
120	\$0.553	\$0.706	\$0.872
125	\$0.564	\$0.717	\$0.883
130	\$0.575	\$0.729	\$0.894
135	\$0.586	\$0.740	\$0.905
140	\$0.598	\$0.751	\$0.917
145	\$0.609	\$0.762	\$0.928
150	\$0.620	\$0.774	\$0.939
155	\$0.631	\$0.785	\$0.950
160	\$0.643	\$0.796	\$0.962
165	\$0.654	\$0.807	\$0.973
170	\$0.665	\$0.819	\$0.984
175	\$0.676	\$0.830	\$0.995
180	\$0.688	\$0.841	\$1.007
185	\$0.699	\$0.852	\$1.018
190	\$0.710	\$0.864	\$1.029
195	\$0.721	\$0.875	\$1.040
200	\$0.733	\$0.886	\$1.052
205	\$0.744	\$0.897	\$1.063
210	\$0.755	\$0.909	\$1.074
215	\$0.766	\$0.920	\$1.085
220	\$0.778	\$0.931	\$1.097
225	\$0.789	\$0.942	\$1.108
230	\$0.800	\$0.954	\$1.119
235	\$0.811	\$0.965	\$1.130
240	\$0.823	\$0.976	\$1.142
245	\$0.834	\$0.987	\$1.153
250	\$0.845	\$0.999	\$1.164

— Marketing and Sales,
International Business, 7-13-00

ICM UPDATE

International Customized Mail

On June 12, 2000, the U.S. Postal Service (USPS) amended an International Customized Mail (ICM) service Agreement dated December 28, 1999. The Agreement was published on page 43 of *Postal Bulletin* 21991 (2-11-99). The Amendment modifies the Agreement to include new rates to additional countries. In accordance with *International Mail Manual* (IMM) 294, the Postal Service previously announced entering into an International Customized Mail service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** June 28, 2000, through December 27, 2001.
- b. **Type of mail:** *Parcels, Printed Matter, and Correspondence.* Every item must conform to the mailing requirements set forth by the USPS for all qualifying EMS and to the requirements set forth in the IMM for all qualifying EMS mail.
- c. **Destination countries:** Group 1 includes the following countries: Bangladesh, Bhutan, Brunei Darussalam, Cambodia, Fiji, French Polynesia, India, Indonesia, Laos, Macao, Malaysia, Maldives, Mongolia, Nauru, Nepal, New Caledonia, New Zealand, Oman, Pakistan, Papua New Guinea, Philippines, Solomon Islands, Sri Lanka, Vanuatu, Vietnam, and Western Samoa.

Group 3 includes the following countries: Australia, Hong Kong, Korea, Singapore, Taiwan, and Thailand.

Group 5 includes the following countries: Anguilla, Argentina, Aruba, Bahamas, Barbados, Belize, Bermuda, Bolivia, Brazil, Cayman Islands, Chile, Colombia, Costa Rica, Dominican Republic, Ecuador, El Salvador, French Guiana, Grenada, Guadeloupe, Guatemala, Guyana, Haiti, Honduras, Jamaica, Martinique, Netherlands Antilles, Nicaragua, Panama, Paraguay, Peru, Saint Christopher & Nevis, Saint Lucia, Saint Vincent & the Grenadines, Trinidad & Tobago, Uruguay, and Venezuela.

- d. **Service provided by the Postal Service:** Express Mail International Service. Other terms and conditions of the Agreement shall remain in force.
- e. **Minimum volume commitments:** Other terms and conditions of the Agreement shall remain in force.
- f. **Worksharing:** Other terms and conditions of the Agreement shall remain in force.
- g. **Rates:**

EMS Destinations	Per Piece Rate	Plus Per Pound Rate
Rate Group 1	\$11.55	\$3.15
Rate Group 3	\$11.60	\$3.60
Rate Group 5	\$11.78	\$1.86
Canada	\$11.90	\$1.75
Israel	\$13.60	\$3.60

— Marketing and Sales,
International Business, 7-13-00

Philately

STAMP ANNOUNCEMENT 00-32

Joseph W. Stilwell Definitive Stamp



Copyright USPS 2000

The Postal Service will issue a 10-cent *Joseph W. Stilwell* definitive stamp (Item Number 106600) in Providence, RI, on August 24, 2000. The stamp, designed by Richard Sheaff of Scottsdale, AZ, and illustrated by Mark Summers of Waterdown, Ontario, goes on sale nationwide August 25, 2000.

General Joseph W. "Vinegar Joe" Stilwell (1883–1946) was the senior American military commander in the China–Burma–India theater during World War II. He also served as chief of staff to Generalissimo Chiang Kai-shek and as deputy supreme commander of the newly formed South East Asia Command.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice (appropriate postage for the First-Class Mail rate must be applied to envelopes before cancellations can be provided), address the envelopes (to themselves or

Issue:	<i>Joseph W. Stilwell</i>
Item Number:	106600
Denomination & Type of Issue:	10-cent Definitive
Format:	Pane of 20 (one design)
Series:	Great Americans
Issue Date & City:	August 24, 2000, Providence, RI 02904
Designer:	Richard Sheaff, Scottsdale, AZ
Engraver:	Banknote Corporation of America, Inc. (BCA)
Illustrator:	Mark Summers, Waterdown, Ontario
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset/Intaglio
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Goebel, 670 — Epikos, 5009
Stamps per Coil/Pane:	20
Print Quantity:	100 million stamps
Paper Type:	Pre-phosphored, Type I
Gum Type:	Water-activated
Processed at:	BCA, Browns Summit, NC
Colors:	Offset: Red (PMS 1797), Process Black, Intaglio: Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.69 x 0.80 in./17.53 x 20.32 mm
Overall Size (w x h):	0.84 x 0.99 in./21.33 x 25.14 mm
Full Pane Size (w x h):	5.04 x 4.95 in./128.01 x 125.73 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits
Marginal Markings:	"© USPS 1999" • Plate Position Diagram • Price • Barcode
Catalog Item Number(s):	106620 Block of 4 — \$0.40 106630 Block of 10 — \$1.00 106640 Full Pane — \$2.00 106662 First Day Cover, 4 stamps — \$0.61
Sale Date:	August 24, 2000
Nationwide Sale Date:	August 25, 2000

others), and place them in a larger envelope addressed to:

JOSEPH W STILWELL DEFINITIVE STAMP
POSTMASTER
181 CORLISS ST RM 123
PROVIDENCE RI 02904-9991

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by September 23, 2000.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least one year after the stamp's issuance.

Philatelic Products

There are no philatelic products associated with this stamp issue.

Distribution

The 10-cent *Joseph W. Stilwell* definitive stamp will be automatically distributed to stamp distribution offices (SDOs) in three waves. The first wave of distribution, comprised of philatelic position stock, is scheduled for completion on August 8, 2000. The second and third waves of distribution, comprised of regular stock, are scheduled for completion on August 30, 2000, and November 15, 2000, respectively. Master carton size is 100,000 stamps.

The following quantities represent the total number of regular stamps shipped in waves two and three.

SDOs That Receive This Standard Distribution Quantity for a Gummed Sheet Stamp	Will Receive This Quantity of Item Number 106600, <i>Joseph W. Stilwell</i> , Pane of 20
70,000 to 910,000	200,000
980,000 to 1,050,000	300,000
1,260,000	400,000
Dulles SSC	800,000
Kansas City SSC	1,000,000

Initial Supply for Post Offices

The Minneapolis information systems service center (MNISSC) will not use PS Form 3309, *Advice of Shipment/Stamp Invoice*, to automatically distribute this definitive stamp to post offices. To obtain an initial supply of Item Number 106600, 10-cent *Joseph W. Stilwell* stamp, all post offices must immediately submit a separate PS Form 17, *Stamp Requisition*, to their designated SDO. SDOs must not distribute stamps to post offices or philatelic centers before August 17, 2000.

Additional Supply

Post offices requiring additional quantities of Item Number 106600 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

All APDs, with the exception of the Denver APD, will receive 2,500,000 additional stamps for filling supplemental orders from SDOs. The Denver APD will receive 1,300,000 additional stamps.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of this new stamp in six positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows	Will Receive This Quantity of the 10-cent <i>Joseph W. Stilwell</i> Stamp, Item Number 106600
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
7	84,000
8	96,000
9	108,000
12	144,000
14	168,000
16	192,000
19	228,000
20	240,000

STAMP ANNOUNCEMENT 00-33

Claude Pepper Definitive Stamp

Copyright USPS 2000

The Postal Service will issue a 33-cent *Claude Pepper* definitive stamp (Item Number 440900) in Washington, DC, on September 7, 2000. The stamp, designed by Richard Sheaff of Scottsdale, AZ, and illustrated by Mark Summers of Waterdown, Ontario, goes on sale nationwide September 8, 2000.

The Postal Service is honoring Claude Pepper, a champion of rights for the elderly, on the 100th anniversary of the year of his birth. In a political career that spanned 60 years, the honorable Claude Pepper, a Democrat from Florida, served in both the U.S. Senate (1936–1951) and the U.S. House of Representatives (1963–1989). From 1977 to 1983, he was chairman of the House Select Committee on Aging, continuing his strong support of Social Security and Medicare programs.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others),

Issue:	<i>Claude Pepper</i>
Item Number:	440900
Denomination & Type of Issue:	33-cent Definitive
Format:	Pane of 20 (one design)
Series:	Great Americans
Issue Date & City:	September 7, 2000, Washington, DC 20066
Designer:	Richard Sheaff, Scottsdale, AZ
Engraver:	Banknote Corporation of America, Inc. (BCA)
Illustrator:	Mark Summers, Waterdown, Ontario
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Modeler:	Banknote Corporation of America, Inc. (BCA)
Manufacturing Process:	Offset/Intaglio
Printer:	Banknote Corporation of America, Inc. (BCA)
Printed at:	Browns Summit, NC
Press Type:	Goebel, 670 — Epikos, 5009
Stamps per Coil/Pane:	20
Print Quantity:	56 million stamps
Paper Type:	Pre-phosphored, Type I
Gum Type:	Water-activated
Processed at:	BCA, Browns Summit, NC
Colors:	Offset: Red (PMS 186), Process Black, Intaglio: Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.69 x 0.80 in./17.52 x 20.32 mm
Overall Size (w x h):	0.84 x 0.99 in./21.33 x 25.14 mm
Full Pane Size (w x h):	5.04 x 4.95 in./128.01 x 125.73 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	"B" followed by three (3) single digits
Marginal Markings:	"© USPS 1999" • Plate Position Diagram • Price • Barcode
Catalog Item Number(s):	400900 Base Number — \$0.33 400920 Block of 4 — \$1.32 400930 Block of 10 — \$3.30 400940 Full Pane — \$6.60 400961 First Day Cover — \$0.54
Sale Date:	September 7, 2000
Nationwide Sale Date:	September 8, 2000

and place them in a larger envelope addressed to:

CLAUDE PEPPER DEFINITIVE STAMP
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9991

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 7, 2000.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 1 800 STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least one year after the stamp's issuance.

Philatelic Products

There are no philatelic products associated with this stamp.

Distribution

Stamp distribution offices (SDOs) will receive one-third of their standard automatic distribution quantities for the 33-cent *Claude Pepper* definitive stamp. Distributions are rounded up to the nearest master carton size (100,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to post offices for one-third of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition*. SDOs must not distribute stamps to post offices before August 31, 2000.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For filling supplement orders, the Memphis, TN, APD will receive 1,400,000 stamps; the New York, NY, Washington, DC, Chicago, IL, and San Francisco, CA, APDs will receive 800,000 stamps; and the Denver, CO, APD will receive 400,000 stamps.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in six positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows	Will Receive This Quantity of the <i>Claude Pepper</i> Definitive Stamp, Item Number 440900
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
7	84,000
8	96,000
9	108,000
12	144,000
14	168,000
16	192,000
19	228,000
20	240,000

Sales Policy

All post offices must acquire and maintain a supply of each new definitive until the stamp is officially withdrawn from sale. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

— *Stamp Services, 7-13-00*

NATIONAL STAMP COLLECTING MONTH

Deep Sea Creatures Special Die Hub

The 2000 National Stamp Collecting Month special die hub for pictorial cancellations is available only upon request. *There will be no automatic distribution this year.*

The design (shown below) is taken from one of the *Deep Sea Creatures* special pane of 15 commemorative stamps that will be issued October 1 as part of the National Stamp Collecting Month promotion.



Processing and distribution centers that wish to order this cancellation device should immediately contact Diane Wiler at the Hanley Postal Supply Company, 814-898-2720 or 814-898-2825 (fax). The cost of each die hub device is \$97.

You are encouraged to promote National Stamp Collecting Month, which is designed to create awareness and enhance interest in the hobby of stamp collecting, especially among beginning and younger collectors. The die hub may be used October 1 through December 11, 2000.

— Stamp Services, 7-13-00

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (33 cents per envelope or 20 cents per postcard).

Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.

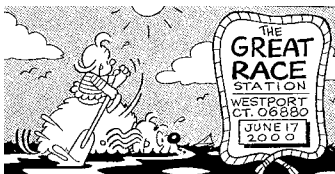
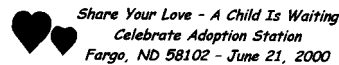
NEBRASKALAND DAYS



North Platte, Nebraska
Station 69101

June 14, 2000
Nebraskaland Days
NEBRASKALAND DAYS
STATION
POSTMASTER
PO BOX 9998
NORTH PLATTE NE 69101-9998

June 21, 2000
US Postal Service
CELEBRATE ADOPTION
STATION
POSTMASTER
PO BOX 9998
FARGO ND 58102-9998



June 17, 2000
Westport Sunrise Rotary Club
GREAT RACE STATION
POSTMASTER
154 POST RD E
WESTPORT CT 06880-9998



June 22, 2000
US Postal Service
GRAND OPENING STATION
POSTMASTER
130 CLYDE ST
ROSE CITY MI 48654-9998



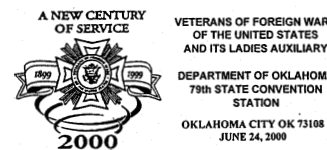
June 19, 2000
ADOPTION STATION
POSTMASTER
PO BOX 9998
KIAMESHA LAKE NY
12751-9998



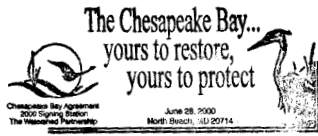
June 23-25, 2000
POLISH FESTIVAL STATION
POSTMASTER
PO BOX 9998
MILWAUKEE WI 53203-9998



June 19, 2000
Juneteenth Committee
JUNETEENTH THE VILLAGE
STATION
POSTMASTER
PO BOX 9998
FLINT MI 48502-9998



June 24, 2000
Veterans of Foreign Wars
DEPT OF OK 79TH STATE
CONVENTION STATION
POSTMASTER
320 SW 5TH ST
OKLAHOMA CITY OK
73125-9998



June 28, 2000
 Chesapeake Bay Executive
 Comm Citizen Advisory Council
 CHESAPEAKE BAY
 AGREEMENT 2000 SIGNING
 STATION
 POSTMASTER
 9132A BAY AVE
 NORTH BEACH MD 20714-9998



July 1, 2000
 CEYLON CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 CEYLON MN 56121-9998



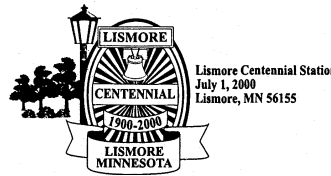
June 28, 2000
 Department of Natural Resources
 EL PORTAL STATION
 POSTMASTER
 585 AVE FD ROOSEVELT
 SAN JUAN PR 00936-9998



July 1, 2000
 US Postal Service
 CELEBRATE THE CENTURY
 STATION
 POSTMASTER
 PO BOX 9998
 MADDOCK ND 58348-9998



June 30, 2000
 DUCK STAMP STATION
 SPECIAL CANCELLATION UNIT
 PO BOX 92282
 WASHINGTON DC 20090-2282



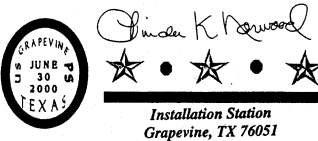
July 1, 2000
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 LISMORE MN 56155-9998



June 30, 2000
 Litchville Centennial Committee
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 LITCHVILLE ND 58461-9998



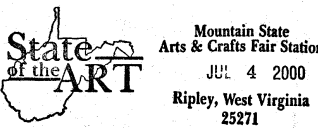
July 1, 2000
 WESTBROOK CENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 WESTBROOK MN 56183-9998



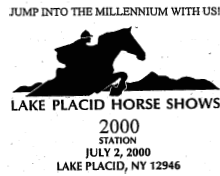
June 30, 2000
 US Postal Service
 INSTALLATION STATION
 POSTMASTER
 1251 WILLIAM D TATE
 GRAPEVINE TX 76051-9998



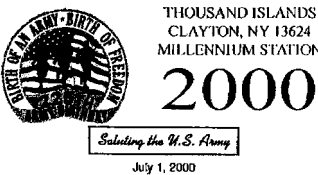
July 2, 2000
 Clayton Chamber of Commerce
 GREAT LAKES CRUISE
 STATION
 POSTMASTER
 236 JOHN ST
 CLAYTON NY 13624-9998



June 30-July 4, 2000
 MOUNTAIN STATE ARTS &
 CRAFTS FAIR STATION
 POSTMASTER
 PO BOX 9998
 RIPLEY WV 25271-9998



July 2, 2000
 The Lake Placid Horse Show
 Association
 LAKE PLACID HORSE SHOWS
 2000 STATION
 POSTMASTER
 201 MAIN ST
 LAKE PLACID NY 12946-9998



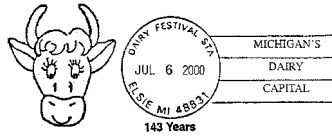
July 1, 2000
 Department of the Army
 MILLENNIUM STATION
 POSTMASTER
 236 JOHN ST
 CLAYTON NY 13624-9998



July 3, 2000
 Quoddy Maritime Museum
 LEWIS HINE STATION
 POSTMASTER
 PO BOX 9998
 EASTPORT ME 04631-9998



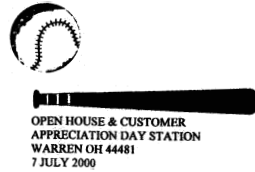
July 3, 2000
Independence Day Committee
Inc.
LIBERTY FESTIVAL STATION
POSTMASTER
49 ASH STREET
LEWISTON ME 04240-9998



July 6-8, 2000
Elsie Dairy Festival
DAIRY FESTIVAL STATION
POSTMASTER
153 E MAIN ST
ELSI E MI 48831-9998



July 3, 2000
HENDRICKS CENTENNIAL
STATION
POSTMASTER
PO BOX 9998
HENDRICKS MN 56136-9998



July 7, 2000
US Postal Service
OPEN HOUSE & CUSTOMER
APPRECIATION DAY STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



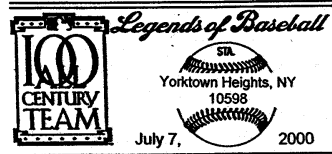
July 4, 2000
Mr. & Mrs. Dean Spurlin
MINEOLA MUSEUM STATION
POSTMASTER
630 E BROAD ST
MINEOLA TX 75773-9998



July 7, 2000
LEGENDS OF BASEBALL
STATION
POSTMASTER
250 SAINT JOSEPH ST
MOBILE AL 36601-9813



July 4, 2000
St Louis Fair
FAIR 2000 STATION
POSTMASTER
1720 MARKET ST
ST LOUIS MO 63155-9998



July 7, 2000
LEGENDS OF BASEBALL
STATION
POSTMASTER
PO BOX 9998
YORKTOWN HEIGHTS NY
10598-9998



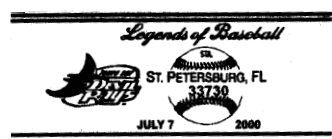
July 5, 2000
Johnson Space Center Stamp
Club
EDWIN HUBBLE STATION
WINDOW UNIT
401 FRANKLIN ST
HOUSTON TX 77201



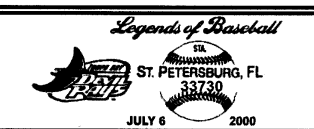
July 7, 2000
JIMMIE FOXX STATION
POSTMASTER
PO BOX 9998
SUMTERVILLE FL 33585-9998



July 6, 2000
US Postal Service
SOLAR STUDY STATION
WINDOW UNIT
401 FRANKLIN ST
HOUSTON TX 77201



July 7, 2000
Devil Rays
MAIN POST OFFICE STATION
POSTMASTER
3135 1ST AVE N
ST PETERSBURG FL
33730-9998



July 6, 2000
Devil Rays
LEGENDS OF BASEBALL
STATION
POSTMASTER
3135 FIRST AVE N
ST PETERSBURG FL
33730-9998



July 7, 2000
LEGENDS OF BASEBALL
STATION
POSTMASTER
PO BOX 9998
TUCSON AZ 85713-9998



July 7-8, 2000
THE APPLE DUATHLON STATION
POSTMASTER
PO BOX 9998
SARTELL MN 56377-9998



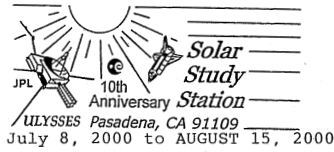
Pioneer Village Station
July 8, 2000
Cameron, WI 54822

July 8, 2000
PIONEER VILLAGE STATION
POSTMASTER
PO BOX 9998
CAMERON WI 54822-9998

JUMP INTO THE MILLENNIUM WITH US!



July 8, 2000
The Lake Placid Horse Show Association
THE LAKE PLACID HORSE SHOWS STATION
POSTMASTER
201 MAIN ST
LAKE PLACID NY 12946-9998



July 8-August 15, 2000
Jet Propulsion Lab (JPL)
SOLAR STUDY STATION
POSTMASTER
870 S RAYMOND AVE
PASADENA CA 91105-9998

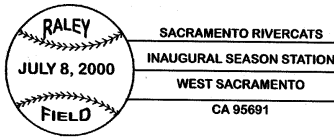
TURTLE DAYS STATION



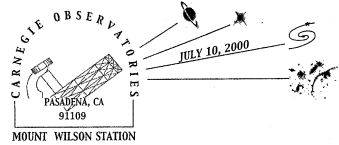
July 8, 2000
GFWC Turtle Lake Study Club
TURTLE DAYS STATION
POSTMASTER
PO BOX 9998
TURTLE LAKE ND 58575-9998



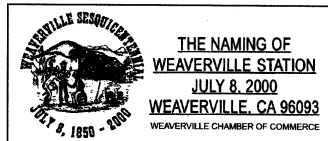
July 10, 2000
ADOPTION STATION
WINDOW UNIT
401 FRANKLIN ST
HOUSTON TX 77201



July 8, 2000
US Postal Service
SACRAMENTO RIVERCATS
INAUGURAL SEASON STATION
POSTMASTER
2000 ROYAL OAKS DR
SACRAMENTO CA 95813-9998



July 10, 2000
Carnegie Observatories
MOUNT WILSON STATION
POSTMASTER
870 S RAYMOND AVE
PASADENA CA 91105-9998



July 8, 2000
US Postal Service
THE NAMING OF WEAVERVILLE STATION
JULY 8, 2000
WEAVERVILLE, CA 96093
WEAVERVILLE CHAMBER OF COMMERCE



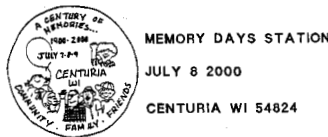
July 12, 2000
Bowie Baysox
BAYSOX STATION
POSTMASTER
6710 LAUREL BOWIE RD
BOWIE MD 20715-9998



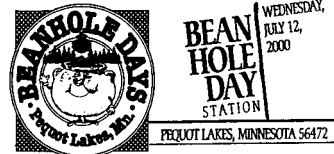
July 8, 2000
Black River Falls Downtown Association
KARNER BLUE BUTTERFLY STATION
POSTMASTER
PO BOX 9998
BLACK RIVER FALLS WI 54615-9998



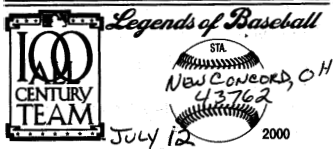
July 12, 2000
FESTAG MILLENNIUM STATION
POSTMASTER
PO BOX 9998
MINNESOTA LAKE MN 56068-9998



July 8, 2000
MEMORY DAYS STATION
POSTMASTER
PO BOX 9998
CENTURIA WI 54824-9998



July 12, 2000
Pequot Lakes Area Chamber of Commerce
BEAN HOLE DAY STATION
POSTMASTER
PO BOX 9998
PEQUOT LAKES MN 56472-9998



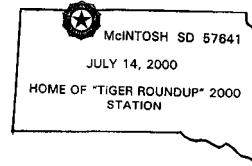
July 12, 2000
 LEGENDS OF BASEBALL
 STATION
 HUGH MAXWELL
 61 W MAIN ST
 NEW CONCORD OH
 43762-9998



July 14, 2000
 VIETNAM MEMORIAL WALL
 STATION
 POSTMASTER
 811 MAIN ST
 JESUP IA 59648-9998



July 12, 2000
 OpSAIL 2000
 USCGC EAGLE WIX 327
 STATION
 POSTMASTER
 27 MASONIC STREET
 NEW LONDON CT 06320-9998



July 14, 2000
 Ralph T Anderson #139 American
 Legion Auxiliary
 HOME OF TIGER ROUNDUP
 2000 STATION
 POSTMASTER
 PO BOX 9998
 MCINTOSH SD 57641-9998



July 12-15, 2000
 US Postal Service
 OPSAIL 2000 CT STATION
 POSTMASTER
 27 MASONIC ST
 NEW LONDON CT 06320-9998



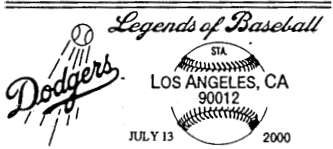
July 14, 2000
 U.S. Postal Service
 ASHLEY YOUNG STATION
 POSTMASTER SANDY
 8850 S 700 E
 SANDY UT 84070-9998



July 12-15, 2000
 Omaha & Sac Museum NE
 SAC 2000 STATION
 POSTMASTER
 1124 PACIFIC ST
 OMAHA NE 68114-9998



July 14, 2000
 Brocket Community Club
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 BROCKET ND 58321-9998



July 13, 2000
 Los Angeles Dodgers
 DODGER STADIUM STATION
 POSTMASTER
 7101 S CENTRAL AVE
 LOS ANGELES CA 90001-9998

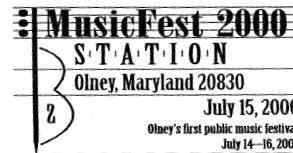


July 14, 2000
 Granite Threshmen's Assoc.
 16th Annual Threshing Bee
 Granite Station
 Postmaster
 Larchwood, Iowa 51241

July 14-16, 2000
 GRANITE STATION
 POSTMASTER
 PO BOX 9998
 LARCHWOOD IA 51241-9998



July 13-16, 2000
 PARADE STATION
 POSTMASTER
 PO BOX 9998
 MILWAUKEE WI 53203-9998



July 15, 2000
 Community Concerts of Olney &
 Montgomery Department of
 Recreation
 MUSIC FEST 2000 STATION
 POSTMASTER
 3570 OLNEY LAYTONVILLE RD
 OLNEY MD 20830



July 14, 2000
 LEGENDS OF BASEBALL
 STATION
 POSTMASTER
 351 24TH ST N
 BIRMINGHAM AL 35203-9813



July 15, 2000
 LEGENDS OF BASEBALL
 STATION
 POSTMASTER
 95 STATE ST
 PEORIA IL 61601-9998



JULY 15 2000

REUNION STATION

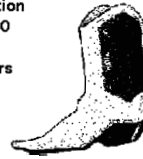
KELLIHER MN 56650

July 15, 2000

Kelliher School Reunion Committee
KELLIHER SCHOOL REUNION STATION
POSTMASTER
PO BOX 9998
KELLIHER MN 56650-9998

Cattlemen's Days Station
Gunnison CO 81230
1900-2000
Celebrating 100 Years

July 15, 2000



July 15, 2000
MAIN OFFICE
POSTMASTER
200 N WISCONSIN ST
GUNNISON CO 81230-9998



July 15, 2000

Wright Community Club
WRONG DAYS IN WRIGHT STATION
POSTMASTER
PO BOX 9998
WRIGHT MN 55798-9998



July 15, 2000

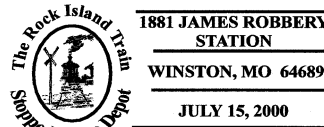
Gem of the Prairie
GEM OF THE PRAIRIE STATION
POSTMASTER
100 N DOUGLAS ST
ST JACOB IL 62281-9998



All School Reunion Station
July 15, 2000
New Town, ND 58763

July 15, 2000

School Reunion Committee
ALL SCHOOL REUNION STATION
POSTMASTER
PO BOX 9998
NEW TOWN ND 58763-9998



July 15, 2000

Winston Historical Society
1881 JAMES ROBBERY STATION
POSTMASTER
101 W SECOND
WINSTON MO 64689-9998



Hand Canceled
JULY 15, 2000
BRIDGER, MT.
59014

July 15, 2000

Bunkhouse Outlaws Pony Express
XP RANCH STATION
POSTMASTER
PO BOX 9998
BRIDGER MT 59014-9998



July 15, 2000

Addison Township Firefighters Association
STRAWBERRY FESTIVAL STATION
WILLIAM MOSKAL
22 E ELMWOOD
LEONARD MI 48367-9998



Centennial Station
Rake, IA 50465
July 15, 2000

July 15, 2000

Rake Centennial Committee
CENTENNIAL STATION
POSTMASTER
120 N MAIN ST
RAKE IA 50465-9998



July 15, 2000

Robin Hood Festival
NOTTINGHAM STATION
POSTMASTER
PO BOX 9998
SHERWOOD OR 97140-9998



THE VILLAGE OF DIVERNON
CENTENNIAL CELEBRATION STATION
DIVERNON, ILLINOIS 1900-2000
July 15, 2000

July 15, 2000

Village of Divernon
POST OFFICE
POSTMASTER
PO BOX 9998
DIVERNON IL 62530-9998



July 15, 2000

The Deposit Lumberjack Festival Inc.
DEPOSIT LUMBERJACK FESTIVAL STATION
POSTMASTER
PO BOX 9998
DEPOSIT NY 13754-9998



ALPHA PHI OMEGA STATION



July 15, 2000

Alpha Phi Omega National Service Fraternity
ALPHA PHI OMEGA STATION
POSTMASTER
650 S GREENWOOD AVE
EASTON PA 18045-9998

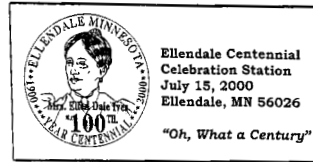


July 15, 2000

BREAST CANCER RESEARCH STATION
POSTMASTER
4270 JOHN MARR DR
ANNANDALE VA 22003-9998



July 15, 2000
25TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
BEAUFORT NC 28516-9998



July 15-22, 2000
Ellendale Centennial Committee
ELLENDALE CENTENNIAL
CELEBRATION STATION
POSTMASTER
PO BOX 9998
ELLENDALE MN 56026-9998



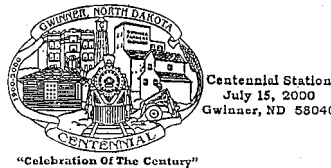
July 15, 2000
PACKARD MUSEUM STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



July 16, 2000
KNIKS MILLENNIUM STATION
POSTMASTER
PO BOX 3467
PALMER AK 99645-9998



July 15, 2000
THE TRAIN STATION
POSTMASTER
PO BOX 9998
DILWORTH MN 56529-9998



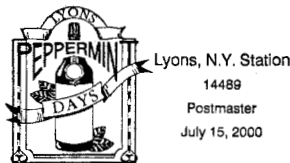
July 16, 2000
Gwinner Centennial Committee
CENTENNIAL STATION
POSTMASTER
PO BOX 9998
GWINNER ND 8040-9998



July 15, 2000
Historical Society of Pittsfield
HISTORIC TRAIL AND FRANK
LYMAN PARK STATION
ROBERT E LAROSE
POSTMASTER
2 ELM ST
PITTSFIELD NH 03263-9998



July 16, 2000
The Baseball Reliquary Inc
INDUCTION DAY STATION
POSTMASTER
870 S RAYMOND AVE
PASADENA CA 91105-9998



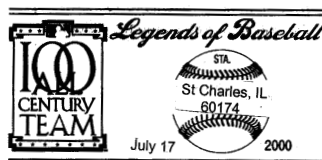
July 15, 2000
Peppermint Days
LYONS POST OFFICE
POSTMASTER
1 PEARL ST
LYONS NY 14489-9998



July 16-18, 2000
Celebrate The Century Train
CELEBRATE THE CENTURY
STATION
CAROLYN DOTSON
717 W HARRY ST
WICHITA KS 67276-9998



July 15, 2000
SEAWAY TRAIL DISCOVERY
CENTER STATION
POSTMASTER
107 W MAIN ST
SACKETS HARBOR NY
13685-9998



July 17, 2000
ST CHARLES POSTAL RETAIL
STORE
FINANCE CLERK
616 E MAIN ST
ST CHARLES IL 60174-9998



July 15, 2000
Angel Fire Chamber of Commerce
WINGS OVER ANGEL FIRE
STATION
POSTMASTER
PO BOX 9998
EAGLE NEST NM 87718-9998



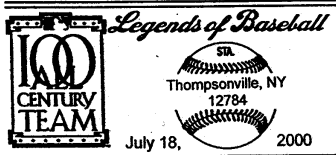
July 17, 2000
PROGRESS DAYS STATION
POSTMASTER
PO BOX 9998
SOLDOTNA AK 99669-9998



July 17, 2000
 CENTENNIAL STATION
 POSTMASTER
 400 FM 78
 MCQUEENEY TX 78123-9998



July 20, 2000
 Madison Historical Society
 MADISON HISTORICAL
 SOCIETY STATION
 PAULETTE LOWRY
 POSTMASTER
 43 RTE 113 W PO BOX 9998
 MADISON NH 03849-9998



July 18, 2000
 LEGENDS OF BASEBALL
 STATION
 POSTMASTER
 PO BOX 9998
 THOMPSONVILLE NY
 THOMPSONVILLE NY
 12784-9998



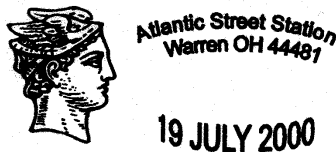
July 20-21, 2000
 Lewis County Agricultural
 Committee
 COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 LEWISTOWN MO 63452-9998



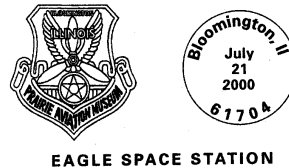
July 18-23, 2000
 Pigeon Chamber of Commerce
 FARMERS FESTIVAL POSTAL
 STATION
 POSTMASTER
 PO BOX 9998
 PIGEON MI 48755-9998



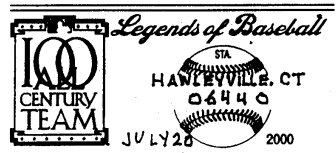
July 20-29, 2000
 Owl E! Team
 DELAWARE STATE FAIR
 STATION
 POSTMASTER
 2 COMMERCE ST
 HARRINGTON DE 19952-9998



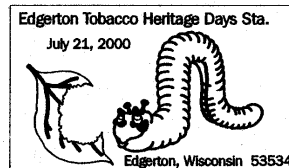
July 19, 2000
 Warren Post Office
 ATLANTIC STREET STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



July 21, 2000
 Bloomington Eagle Retail PO
 EAGLE SPACE STATION
 POSTMASTER
 PO BOX 9998
 BLOOMINGTON IL 61701-9998



July 20, 2000
 LEGENDS OF BASEBALL
 STATION
 POSTMASTER
 30 HAWLEYVILLE RD
 HAWLEYVILLE CT 06440-9998



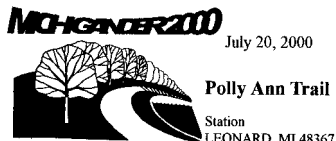
July 21, 2000
 Chamber of Commerce
 TOBACCO HERITAGE DAYS
 STATION
 POSTMASTER
 PO BOX 9998
 EDGERTON WI 53534-9998



July 20, 2000
 The American Legion & Auxiliary
 AMERICAN LEGION
 CONVENTION STATION
 POSTMASTER
 PO BOX 645001
 ST PAUL MN 55164-5001



July 21-22, 2000
 Napus District VII Postmasters
 Association
 ZIPPO CASE STATION
 POSTMASTER
 115 BOYLSTON ST
 BRADFORD PA 16701-9998



July 20, 2000
 Polly Ann Trailway Management
 Council
 POLLY ANN TRAIL STATION
 POSTMASTER
 22 E ELMWOOD
 LEONARD MI 48367-9998



July 21-23, 2000
 Waterfoes Community Heritage
 Days Committee
 GEORGE WASHINGTON
 STATION
 POSTMASTER
 PO BOX 9998
 WATERFORD PA 16441-9998

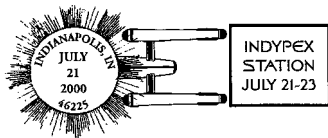


July 21-23, 2000
 Lamoille County Field Days
 LAMOILLE COUNTY FIELD
 DAYS STATION 2000
 POSTMASTER
 PO BOX 9998
 PLAINFIELD VT 05667-9998

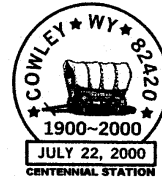
CENTRAL MAINE
 EGG FESTIVAL STATION
 PITTSFIELD, ME 04967
 JULY 22, 2000



July 22, 2000
 Egg Festival Committee
 CENTRAL MAINE EGG
 FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 PITTSFIELD ME 04967-9998



July 21-23, 2000
 Indiana Stamp Club
 INDYPEX STATION
 POSTMASTER
 125 W SOUTH ST
 INDIANAPOLIS IN 46206-9998



July 22, 2000
 Town of Cowley
 COWLEY CENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 COWLEY WY 82420-9998



July 21-28, 2000
 Neshoba County Fair
 STATION
 POSTMASTER
 1 GOVERNMENT ST
 PHILADELPHIA MS 39350-9998



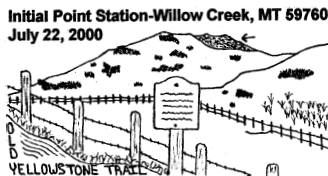
July 22, 2000
 HISTORIC TAZEWELL MAIN
 STREET MOMENTS STATION
 POSTMASTER
 PO BOX 9998
 TAZEWELL VA 24651-9998



July 22, 2000
 New London Garden Club
 34TH ANNUAL ANTIQUES SALE
 & STATION
 POSTMASTER
 69 NEWPORT RD
 NEW LONDON NH 03257-9998



July 22, 2000
 150TH ANNIVERSARY
 WEIGHLOCK BUILDING
 STATION
 PHILATELIC CLERK
 5640 EAST TAFT RD
 SYRACUSE NY 13220-9998



July 22, 2000
 Willow Creek Study Club
 INITIAL POINT STATION
 POSTMASTER
 PO BOX 9998
 WILLOW CREEK MT
 58760-9998



July 22, 2000
 Lovell Bicentennial Committee
 LOVELL STATION
 POSTMASTER
 PO BOX 9998
 LOVELL ME 04051-9998



July 22, 2000
 Astoria Community Group
 ASTORIA CENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 ASTORIA SD 57213-9998



July 22, 2000
 MOTTLED DUCK STATION
 MICHAEL ELEK
 345 E BRIDGE ST
 ELYRIA OH 44035-9998



July 22, 2000
 Historical Columbia River
 Highway Celebration
 HISTORICAL COLUMBIA RIVER
 HIGHWAY CELEBRATION
 STATION
 POSTMASTER
 461 NW WANAPA ST
 CASCADE LOCKS OR
 97014-9998



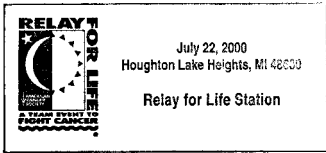
July 22, 2000
 Oregon Dept. of Transportation,
 Oregon Tourism Commission,
 and Oregon Dept. of Parks and
 Recreation
 HISTORIC COLUMBIA RIVER
 HIGHWAY CELEBRATION
 STATION
 POSTMASTER
 1001 3RD AVE
 MOSIER OR 97040-9998



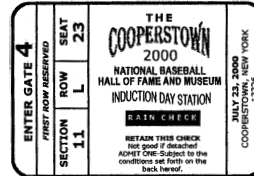
July 22, 2000
 Oregon State Tourism
 Commission, Columbia Gorge
 Arts and Culture Council, and
 Safeway Stores
 FOREST HALL STATION
 POSTMASTER
 1 W MILL RD
 BRIDAL VEIL OR 97010-9998



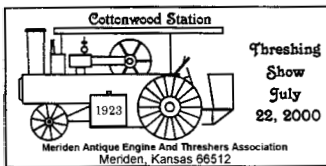
July 23, 2000
 DEER SPRING DAY STATION
 POSTMASTER
 245 WASHINGTON ST
 SARATOGA SPRINGS NY
 12866-9998



July 22, 2000
 RELAY FOR LIFE STATION
 POSTMASTER
 PO BOX 9998
 HOUGHTON LAKE HGTS MI
 48630-9998



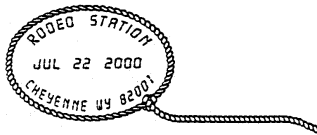
July 23, 2000
 National Baseball Hall of Fame
 Museum
 INDUCTION DAY STATION
 POSTMASTER
 40 MAIN ST
 COOPERSTOWN NY
 13326-9998



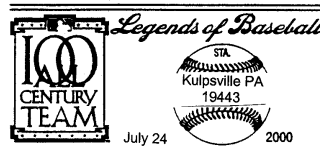
July 22, 2000
 Meridan Antique Engine and
 Threshers Association
 COTTONWOOD STATION
 POSTMASTER
 101 N PALMBERG
 MERIDEN KS 66512-9998



July 23-29, 2000
 Oil Heritage Festival Committee,
 Oil City Area Chamber of
 Commerce
 OIL CREEK STATION
 POSTMASTER
 302 E 2ND ST
 OIL CITY PA 16301-9998



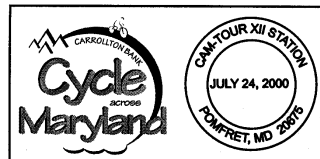
July 22-30, 2000
 RODEO STATION
 POSTMASTER
 4800 CONVERSE AVE
 CHEYENNE WY 82009-9998



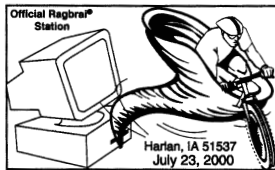
July 24, 2000
 LEGENDS OF BASEBALL
 STATION
 POSTMASTER
 1401 FORTY FOOT RD
 KULPSVILLE PA 19443-9998



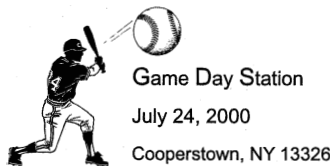
July 23, 2000
 Helena Brewers
 KINDRICK LEGION FIELD
 STATION
 POSTMASTER
 PO BOX 9998
 HELENA MT 59601-9998



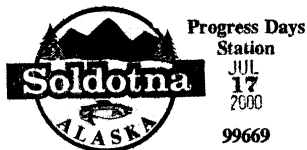
July 24, 2000
 Challenging Athletes and Minds
 Corporation
 CAM TOUR XII STATION
 CHERYL FRENCH
 4601 ST JOSEPHS WAY
 POMFRET MD 20675-9998



July 23, 2000
 Ragbrai
 OFFICIAL RAGBRAI STATION
 POSTMASTER
 1209 7TH ST PO BOX 9998
 HARLAN IA 51537-9998



July 24, 2000
 Capital District Civil War Round
 Table
 GAME DAY STATION
 POSTMASTER
 40 MAIN ST
 COOPERSTOWN NY
 13326-9998



July 23, 2000
 PROGRESS DAYS STATION
 POSTMASTER
 PO BOX 9998
 SOLDOTNA AK 99669-9998



July 24, 2000
 Air Force Space and Missile
 Museum
 BUMPER 8 50TH ANNIVERSARY
 STATION
 J MIKE CARROLL
 8700 ASTRONAUT BLVD
 CAPE CANAVERAL FL
 32920-9998



July 25–30, 2000
 BROOME COUNTY FAIR
 STATION
 POSTMASTER
 PO BOX 9998
 WHITNEY POINT NY
 13862-9998



July 26, 2000
 US Postal Service
 ATLANTIC STREET STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



July 26, 2000
 Hico Civic Club
 OLD SETTLERS REUNION
 STATION
 POSTMASTER
 112 E FIRST ST
 HICO TX 76457-9998



July 26–September 4, 2000
 New York Racing Association
 SARATOGA RACE COURSE
 STATION
 POSTMASTER
 245 WASHINGTON ST
 SARATOGA SPRINGS NY
 12866-9998

— Stamp Services, 7-13-00

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mail Preparation and Standards, Pricing and Product Design, 7-13-00

Postal Employees

SMART SOLUTIONS

At Last ... the Smart Solutions 250!

The 11,000 submissions to Smart Solutions have been pared down to 250 for award recognition.

In a special edition of the Postal Service's Ideas Program sponsored by Core Business Marketing, career employees were asked to submit their best ideas on how Core Products can adapt and respond to changing customer needs.

An evaluation team read and considered all 11,000 submissions — and what seemed like twice that many ideas — and picked 250 to receive awards. The employees who submitted the 250 will receive \$250. Those 250 ideas will now be distributed to functional areas for evaluation in the context of ongoing programs and initiatives. If an idea progresses all the way to national implementation, the submitting employee could receive up to \$10,000.

By way of introduction, the 250 employees named here reflect a wide range of understanding of the many facets of our business. They perform virtually every job imaginable in the Postal Service, from carrier to distribution clerk to economist to industrial engineer to mailpiece design analyst to postmaster to supervisor to address management specialist to payroll procurement technician. Several employees received awards for more than one idea.

The ideas run the gamut. Some are small, some are huge, some lower costs, some raise revenue, and some position us for new opportunities to keep the Postal Service's core products relevant and productive.

"There were no winners or losers," says Marshall Emery, associate vice president, Core Product Development. "This was not a competition. This effort was meant to stimulate thinking and generate ideas from the people who best know our business — our employees. I want to congratulate the Smart Solutions 250 and to express my deep appreciation to all the employees who participated."

Now, without further ado, the Smart Solutions 250:

Area	Name	Job Title	State	
Allegheny	Peter Buvinow	Window Clk	PA	
	Douglas Green	Carrier (City)	OH	
	Ronald Hamen	Mgr Post Offc Oper	PA	
	Cynthia Hardy	Human Resources Asc	NJ	
	Larry Karhoff	Dist Window Clk	OH	
	Daniel Krochmal	Dist Window Clk	PA	
	Peter Marth	Supv Dist Opertns	PA	
	Neal Mayers	Carrier (City)	PA	
	Richard Mullett	Carrier (City)	OH	
	Russell Ohlrogge	Carrier (City)	OH	
	Peggy Parker	Dist Window Clk	OH	
	George Rand	Data Conv Opr	OH	
	Domenick Rossetti	Electronic Tech	PA	
	Tony Schiavone	Postmaster	OH	
	David Shuey	Mailing Reqrmnt Clk	PA	
	Judith Vance	Dist Clk	OH	
	Kevan Wolfe	Postmaster	KY	
	Capital Metro	Ronald Greaser	Postmaster	VA
		Michele Lane	Dist Window Clk	VA
John Michaelides		Laborer Custodial	MD	
Carol Potter		Directory Analysis Spec	VA	
Great Lakes	David Caszatt	Carrier (City)	MI	
	Rick Cottrell	Dist Clk	MI	
	Kathryn Cvikota	Carrier Technician	IL	
	Randy Everts	Carrier (City)	IN	
	Patricia Gebala*	AMS Specialist Area	IL	
	Dennis Hallberg	Carrier (City)	IL	
	Lisa Harp	Supv Cust Servs	IL	
	Roger Haynes	Postmaster	IN	
	Heidi Heinz	Supv Cust Servs	IL	
	Thomas Michalovic	Rev Assure Analyst	IL	
	Linda Miller	Carrier (City)	IL	
	Verdell Sankey	Mgr Cust Servcs	IL	
	Jeffery Whittey	Carrier (City)	MI	
	Charles Williams	Industrial Eng Fld	IL	
	Roger Williams	Electronic Tech	MI	

Area	Name	Job Title	State	
Headquarters	Frank Auer	National Accts Rep	WI	
	Patricia Baumiller	Marketing Spec	VA	
	Judy Breeden	Customer Svc Reprsn	IN	
	Don Dames	Account Rep	IL	
	Scott Davis	Economist	VA	
	Robert Edstedt	Mgr Postal Bus Ctr	WA	
	Paul Fennewald	Env Programs Analys	VA	
	Steve Foster	Account Rep	MA	
	Peter Furka	Class Sprt Spec	NJ	
	Debra Garcia*	Sales Spec	FL	
	Joseph Golden	Payrl Proc Tech Pdc	MN	
	Paula Guaraldi	Customer Svc Reprsn	MA	
	Kenneth Harvey	Database Admin	IL	
	Patricia Johnson	Customer Svc Reprsn	OH	
	Robert Kern	Purchasing Spclst	NY	
	Maryann Kinsella	Account Rep	NJ	
	Richard Lewis	Auditor	FL	
	Michael Lilly	Govt Relations Rep	VA	
	Joel Luchun	Tech Acquisition Sp	VA	
	John Manzolillo	SLS SPT & Act Mgt Spe	VA	
	Kenneth Michalzuk	Pstl Inspt Prj Cord	MI	
	Sharon Michelson	Marketing Spec	MD	
	Myrna Murphy	Mgr Nat Mat Cs Ctr	KS	
	Dennis Nicoski	Tm Ldr Act Mgr	MI	
	Peter O'Hanlon	Evaluator	VA	
	Robert Salvias	Account Rep	RI	
	Donna Schoenbeck	Bus Eval Anl	VA	
	Eric Soriano	Account Rep	KS	
	Gary Stoup	Tech Training Spcls	OK	
	Cheryl Thompson	Retail Ops Analyst	MO	
	Roger Wagner	Account Rep	NV	
	Mid-Atlantic	Shirley Cramer	Maint Supp Clk	NC
		Robin Cushing-Darr	Supv Dist Opertns	KY
Connie Dulworth		Cmplnt & Inqry Clk	IN	
Dale Hocker		Postmaster	NC	
Wanda Howard		Postmaster	KY	
Reginald Hunt		Driver Inst & Exmnr	SC	
David Leach		Admin Clk Exp Mail	IN	
James McArthur		Supv Cust Servs	WV	
Patrick Raynor		Mgr Cust Servcs	NC	
Arthur Saxton		Oper Supp Spec	KY	
Richard Shinkovich II		Flat Srt Mchn Opr	WV	

Area	Name	Job Title	State
Mid-Atlantic (cont'd)	John Vermeire	Oper Supp Spec	NC
	Donald Watson	Dist Window Clk	SC
	Richard Willis	Postmaster	NC
	Toni Wohleber	Mrktg Supp Analyst	PA
	Linda Woods	Postmaster	WV
Midwest	Roy Barrett	Carrier (City)	MN
	Gary Beckstrom	Dist Clk	NE
	Gregg Booth	Dist Clk	WI
	Robert Clarkson	Emp/Workpl Intr An	SD
	Paul Commerford	Carrier (City)	KS
	Ronald Compas	Expedited Svc Spcls	NE
	Phil Dorn	Window Clk	MN
	Paul Dorner	Carrier (City)	WI
	John Dragoni	Bulk MI Tech	MO
	Brian Duerr	Supv Dist Opertns	MN
	Dana Ferguson	Postmaster	NE
	Thomas Grunfelder	Carrier (City)	WI
	Ron Gudgel	Quality Spec	MO
	Patty Henken	Dist Clk	IL
	John Jackson	Oprn Qulty Impr Spc	MO
	Linda Jacobson	Mgr Mktg (Area)	MO
	Timothy Keyser	Networks Spec	SD
	Joseph Koch	Carrier (City)	MO
	Fredrick Manning	Supv Retail	IL
	Michael Mears	Window Svc Tech	WI
	Mary Overvold	Mailing Stand Spec	ND
	Terri Payne	Window Svc Tech	IL
	David Platt	Carrier (City)	MO
	David Rash	Postmaster	IA
	Wendy Reiten	Postmaster	MN
	Thomas Ridout	Rural Carrier	WI
	Kenneth Roszak	Carrier (City)	WI
Timothy Schieferecke	Carrier (City)	KS	
Eva Takacs	Dist Clk	IA	
Marlyn Troll	Postmaster	IA	
Anthony Wiemann	Postmaster	MN	
Northeast	Thomas Ayers	Budget/Fncl Anl (Ds)	MA
	Avard Brann	Postmaster	NH
	Michael Cardwell	Dist Window Clk	NY
	Douglas Carey	Cust Rel Coord	CT
	Michael Catalano		MA
	Robert Colson	Business MI Entry A	NH
	Linda Dipuma	Rev Assure Anayst	NY
	Karen Fraser	Postmaster	VT
	Ronald Fredey	Mgr Cust Svcs Ops	MA
	Russell Hahn	Postmaster	NH
	Peter Heilig	Dist Window Clk	VT
	Russell Huther	Clrk/Spcl Divry Msg	NY
Lawrence Mcandrew	Carrier (City)	MA	

Area	Name	Job Title	State	Area	Name	Job Title	State	
Northeast (cont'd)	Deborah McConnell	Window Svc Tech	NY	Pacific (cont'd)	James Meador	Window Svc Tech	CA	
	Susan Nielsen	Retail Specialist	NY		Meiko Patton	Carrier	CA	
	Nanette Paradis	Dist Window Clk	NH	John White	Maint Mech Mpe	CA		
	Gino Pari	Supv Cust Servs	NY	Kerry Wolny	Postmaster	CA		
	Michelle Payson	Dist Window Clk	NH	Southeast	Gerald Bailey	Postmaster	FL	
	Michael Perroni Jr	Dist Clk	MA		Diana Bennett	Supv Cust Servs	AL	
	Lori Rocchio	Dist Window Clk	RI		Kenneth Brantley	Oper Supp Spec	FL	
	John Thayer	Mgr Cust Servcs	CT		Robbie Butler	Mailpiece Design An	GA	
	Terrence Welsh	Dist Window Clk	MA		Lacy Cline	Carrier (City)	FL	
	Janice Wright	Dist Window Clk	NY		Thomas Ewing	Supv Cust Servs	AL	
	NY Metro	John Busti	Mail Handler		NY	Tony Fogarty	Supv Cust Servs	GA
		Michael Coker	Postmaster		NJ	David Fronk	Bulk MI Clk	MS
		Domingo Delvalle	Dist Window Clk		NY	Kimberly Gober	Dist Clk	AL
Kenneth Dempkowski		Carrier (City)	NJ		Howard Graham	Dist Clk	FL	
Louis Dileo		Clerk Typist	NY		Steven Gray*	BME Analyst	FL	
George Flood		Mgr Con Affrs & Clm	NJ		Billie Hudson	Dist Window Clk	TN	
David Friedman		Supv Cust Servs	NY		Roger Hyde	Expedited Svc Spcls	FL	
Arthur Guzzi		Supv Cust Servs	NY	Robin Lang	Retail Specialist	FL		
Angelette Hush		Cmplnt & Inqry Clk	NJ	Carol Langston	Postal System Coord	MS		
Ronald Koustas		Human Resources Spc	NJ	Deborah Lucas	Rural Carrier	FL		
Anthony Marchese Jr		Dist Window Clk	NY	Ruth McCarver*	Mgr Con Affrs & Clm	TN		
John Mattinson Jr		Postmaster	NY	Vernon Muirhead	Safety Specialist	TN		
Gregory Monacelli		Sign Painter-Illstr	NY	Dean Schramm	Bldg Mnt Custodian	FL		
Lanying Pang	Dist Clk	NY	John Whitaker	Postmaster	TN			
Kathy Raye-O'Connor	Dist Window Clk	NY	Southwest	Vincent Bonatti	Dist Window Clk	TX		
Bernadette Suter	Dist Window Clk	NJ		Kenneth Britton	Mgr Mktg (Dist)	TX		
Cynthia Terrell	Supv Cust Servs	NY		Larry Clements	Industrial Eng Fld	AR		
Heshey Weisenfeld	Supv Dist Opertns	NY		Constance Cooper	Assoc Supv Dist Ops	TX		
Pacific	Rodney Aihara	Purchasing Spec		HI	Charlie Dugas	Carrier (City)	TX	
	Vincent Aoki	Postal Srvs Phys		HI	William Faraoni	Electronic Tech	TX	
	Ronald Armenti	Carrier (City)		CA	Anthony Fowler	Postmaster	AR	
	Eric Ash	Supv Maint Opertns		CA	Ramon Gomez	Dist Window Clk	TX	
	Anthony Belluco Jr	Carrier (City)		CA	Marsha Howard	Carrier Technician	TX	
	Melvin Blackmon	Carrier Technician		CA	Robert Hranicky	Dist Clk	TX	
	Barbara Casey	Dist Window Clk		CA	Debra Jolivet	Dist Clk	TX	
	Jason Chiang	Dist Clk		CA	Gregg McGee	Dist Clk	OK	
	Carol Daley	Business Reply Clk		CA	Charles Mercier IV	Carrier (City)	LA	
	Christopher Daulton*	Supv Cust Servs	CA	Joy Noah	Window Clk	TX		
	Dale Duke	Labor Relation Spcl	CA	Linda Pavlov	Financial Specialis	TX		
	Linda Hunter	Postmaster	CA	Claudine Phillips	Carrier (City)	OK		
	Timothy Knoch	Cmplnt & Inqry Clk	CA	Scott Pruitt	Carrier (City)	TX		
Kyoung Ko	Gen Clk	CA	Jimmy Rodriguez	Dist Clk	TX			
Susan Kowalcik	Dist Window Clk	CA	Ivory Simien Jr	Carrier (City)	LA			
Matthew McNelis*	Carrier (City)	CA	Carol Smith	Window Clk	TX			
				Gary Trolinder	Rural Carrier	TX		
				Wayne Ward	Supv Cust Servs	TX		
				Daniel Yanez	Carrier (City)	TX		

Area	Name	Job Title	State
Western	Bruce Aitken	Carrier Technician	ID
	Judith Chapman	Dist Clk	WA
	Ann Crawford	Dist Clk	WA
	James Doyle	Supv Cust Servs	WY
	Stephen Fogard	Carrier (City)	WA
	Steve Formhals	Oprn Qulty Impr Spc	WA
	John Gannon	Dist Window Clk	CO
	Sandra Garcia	Postmaster	NM
	Ruth Green	Dist Clk	NV
	Gary Keeler	Material Mgmt Spec	CO
	John Leslie	Carrier (City)	AZ
	Dean Massey	Window Clk	MT
	Michael McCrain	Cust Srvcs Analyst	OR
	Jeanne Mendoza	Supv Cust Servs	CO
	Brent Nielsen	Dist Window Clk	ID
	Michael Nielsen	Carrier (City)	UT
	Judy Riley	Dist Window Clk	OR
	Carol Rodgers	Cntrct Trnsprt Spcl	WA
	Deborah Ryder	Dist Window Clk	CO
	David Scheels	Postmaster (F)	WA
	Randy Smith	Rural Carrier	CO
	Thomas Snyder	Postmaster	WA
	Allen Stafford	Dist Clk Mach Splsm	WY
	Cesar Valenzuela	Postmaster	TX
	Dave Walker	Info Systems Coord	WA
	Ryan Walker	Enviro Compliance	CO
	Mary Welsch	Window Clk	WY
	Faith Wysocki	Carrier (City)	AZ

Team Members (Recognition, No Award)

Area	Name	Job Title	State
Great Lakes	Patricia Gebala	AMS Specialist Area	IL
	Randall Gibson	Oper Supp Spec	IL
	William Heimdal		IL
	Jakki Krage		IL
	Susan Sherk	Addr Mgmt Sys Spec	IL
	Lea Sty		IL
Headquarters	Steven Webb	Quality Spec	IL
	Dennis Kinast	Cust Svc Representa	IL
	Italia Russell	Quality Spec	TX
Southwest	Romaine Weiskopf	Carrier (City)	TX

— Public Affairs and Communications, 7-13-00

* Recognized for participation in or submission of multiple ideas.

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2000

U.S. POSTAL SERVICE
 NATIONAL AWARDS PROGRAM FOR
**DIVERSITY
 ACHIEVEMENT**

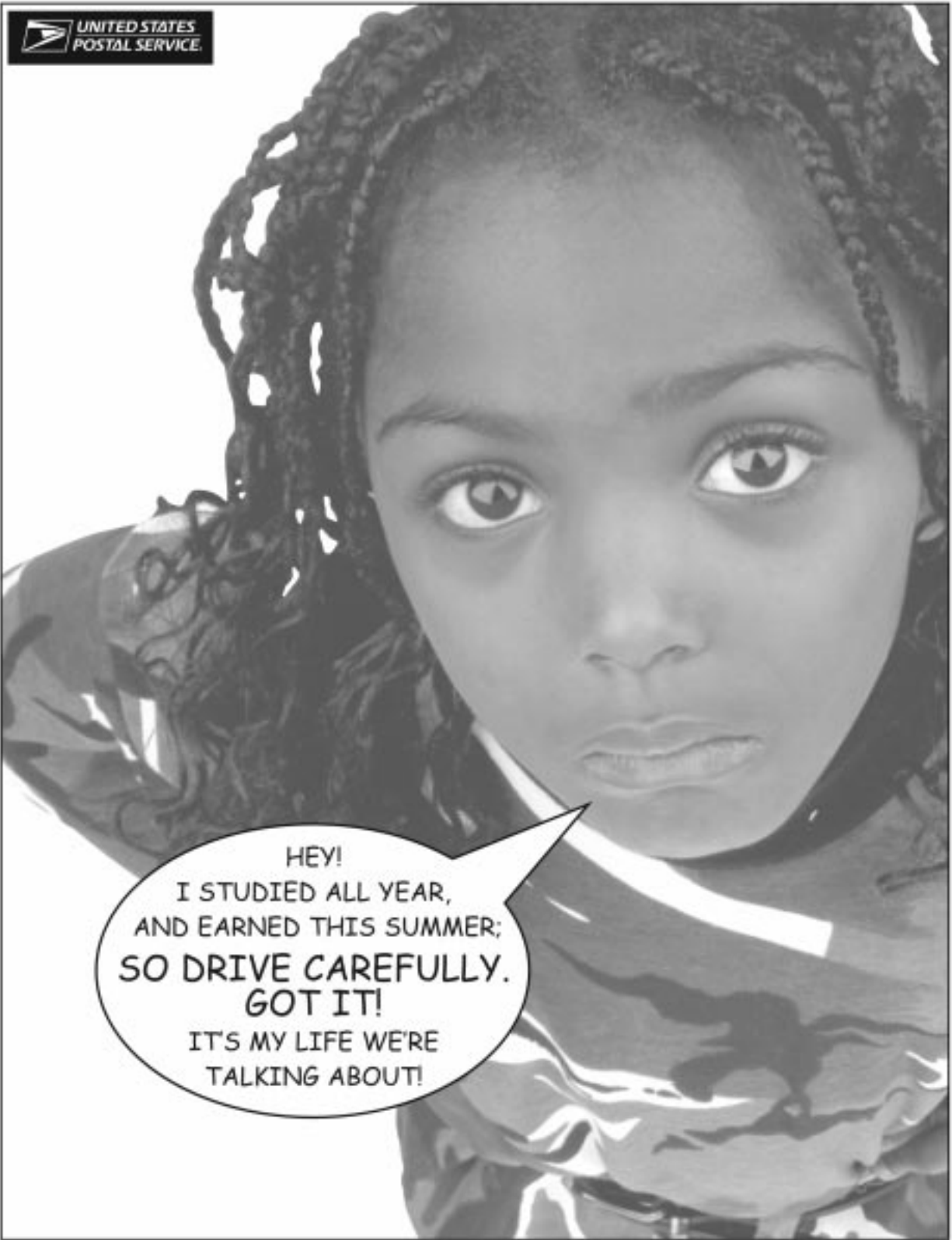
THE 2000 U.S. POSTAL SERVICE National Awards Program for Diversity Achievement is here! This awards program, sponsored by the Postmaster General and the Management Committee, is aimed at providing employees an opportunity to recognize those individuals and teams who have made significant contributions to encourage, promote, and celebrate diversity within the U.S. Postal Service.

Nominees must demonstrate awareness and actions that reinforce the U.S. Postal Service's commitment to managing and valuing diversity in support of *CustomerPerfect!*TM objectives.

Nomination forms are available at all postal facilities and can be completed by employees and returned via business reply mail to headquarters.

NOMINATION
 FORMS ARE ACCEPTED
 JUNE 15 - AUGUST 4.
 WINNERS WILL BE
 HONORED AT AN
 EVENING BANQUET IN
 VIRGINIA ON
 NOVEMBER 1, 2000.

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PLEASE POST ON ALL BULLETIN BOARDS

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Purchasing and Materials

UPDATE

Interest Rate on Contract Claims

The Postal Service periodically publishes in the *Postal Bulletin* the interest rate payable on a claim decided in a contractor's favor, under the Contract Disputes Act of 1978. This rate also applies for late payments to contractors under the Prompt Payment Act, as amended.

The interest rate effective for the six-month period beginning July 1, 2000, and ending December 31, 2000, is 7.25 percent.

— *Purchasing Policies and Programs, Purchasing and Materials, 7-13-00*

Ordering Instructions for POW-MIA Flags

The size of POW-MIA flag required to be flown at postal facilities (see *Postal Bulletin 22027 (6-29-00)*, page 58) is dependent upon the size of the U.S. flag being flown. POW-MIA flags can be ordered through the material distribution centers (MDCs) using the following information:

Size of U.S. Flag	Size of POW-MIA Flag Needed	POW-MIA Flag NSN	POW-MIA Flag Price
5' x 9' 6" or larger	4' x 6'	8345-01-452-6283	\$32.78
3' 6" x 6' 7-3/4"	3' x 5'	8345-01-452-8114	\$16.38
2' 4-7/16" x 4' 6"	2' x 3'	8345-01-452-8111	\$19.96

Flags may be ordered as follows:

- Use Touch Tone Order Entry by calling 1-800-332-0317, option 1, then option 2.
- Send an F3Fill-completed PS Form 7380, *MDC Supply Requisition*, by cc:Mail to MDC Customer Service @ TOKS001L.
- Mail a completed PS Form 7380 to the following address:

SUPPLY REQUISITIONS
 500 SW MONTARA PKWY
 TOPEKA KS 66624-9702

Please allow 7–14 days for delivery.

— *Logistics Programs, Purchasing and Materials, 7-13-00*

Retail

What's in Store

Sweepstakes continues

Charge
to win

The *VISA/USPS Tour de France Customer Sweepstakes* is rolling along. Retail employees continue to “ride the good race” by encouraging customers to “Charge to Win.” Here are a few reminders to ensure the success of this promotion:

It's vital that the counter card depicting the official sweepstakes rules is prominently placed in the lobby and the rest of the P.O.P. (point of purchase) materials are properly displayed in the correct zones.

After offering customers the credit option to pay for postal products, remind them that if they use a VISA card they will be automatically entered into the sweepstakes. No purchase is necessary to win. Customers can call 1-877-578-8683 and follow the instructions to enter.

Remind customers that VISA and other sponsors of the USPS Pro Cycling Team are providing the prizes at no cost to the Postal Service.

Remember, we're doing this because:

- Customers are still unaware that the Postal Service accepts credit cards.
- Credit cards are convenient for customers.
- Credit card transactions are half the cost of cash transactions for the Postal Service.

Ride on!

On track

Summer
stops

Leg three of the Celebrate The Century Express® tour begins July 15–16 in Ypsilanti, MI. After that, it's on to:

Holland, MI	July 21–23
Monon, IN	July 26
Bloomington, IN	July 29–30
Bardstown, KY	August 4–6
Cincinnati, OH	August 9
Huntington, WV	August 12–13

Feedback

Send comments and questions to:

WHAT'S IN STORE
US POSTAL SERVICE
475 L'ENFANT PLAZA SW RM 5801
WASHINGTON DC 20260-2418

What's in Store

Fall 2000, Stars & Stripes and Stampin' The Future MERCHANDISE PRODUCT TURN

For the Fall Drive Period, approximately 12,000 offices nationwide are receiving retail merchandise depicting the White House, Sea Creatures, Stars & Stripes, and Stampin' The Future stamp designs. All merchandise is to be displayed on slat walls.

The following products will be shipped in the quantities listed. Reorders should be placed by item number.

FALL PRODUCTS Item Description	USPS Item#	Cluster 1		Clusters 2 & 3		Clusters 4, 5, & 6	
		1, 2, 3, PS	Mini, Mbl	1, 2, 3, PS	Mini, Mbl	1, 2, 3, PS	Mini, Mbl
Computer Paper - White House	98430107	9	9	6	6	3	3
Computer Paper - Sea Creatures	98430106	99	6	6	3	3	
Computer Paper - Stars & Stripes	98430094	9	9	6	6	3	3
Envelopes - White House	98410046	9	9	6	6	3	3
Envelopes - Sea Creatures	98410045	9	9	6	6	3	3
Envelopes - Stars & Stripes	98410035	9	9	6	6	3	3
Note Folio - White House	98440054	9	9	6	6	3	3
Note Folio - Sea Creatures	98440053	9	9	6	6	3	3
Note Folio - Stars & Stripes	98440049	9	9	6	6	3	3
Mailing Labels - White House	98410049	9	9	6	6	3	3
Mailing Labels - Sea Creatures	98410048	9	9	6	6	3	3
Mailing Labels - Stars & Stripes	98410038	9	9	6	6	3	3
Spiral Notebook - Sea Creatures	98390037	9	0	6	0	3	0
Spiral Notebook - Stampin' The Future	98390034	9	0	6	0	3	0
Spiral Notebook - Stars & Stripes	98390035	9	0	6	0	3	0
Stationery Folio - White House	98430113	9	9	6	6	3	3
Stationery Folio - Sea Creatures	98430109	9	9	6	6	3	3
Stationery Folio - Stars & Stripes	98430097	9	9	6	6	3	3
Memo Pad - White House	98430112	9	9	6	6	3	3
Memo Pad - Sea Creatures	98430111	9	9	6	6	3	3
Memo Pad - Stars & Stripes	98430100	9	9	6	6	3	3
Memo Pad - Stampin' The Future	98430103	9	9	6	6	3	3
Address Labels - White House	98410052	9	9	6	6	3	3
Address Labels - Sea Creatures	98410051	9	9	6	6	3	3
Address Labels - Stars & Stripes	98410041	9	9	6	6	3	3
Jumbo Postcard - American Writers	98460068	9	9	6	6	3	3
Jumbo Postcard - Sea Creatures	98460069	9	9	6	6	3	3
Jumbo Postcard - Stars and Stripes	98460065	9	9	6	6	3	3

Each participating office will receive a one-time distribution. As indicated above, quantities vary based upon the performance-based groupings that place retail outlets in "clusters" for distribution (i.e., those offices in cluster 1 will receive a higher distribution than those in clusters 2, 3, 4, 5, & 6). Display the product immediately upon receipt according to your sustaining product plan-o-gram. Display the new product with inventory from previous distributions.

Managers are reminded that these products are Postal Service assets and must be properly accounted for and displayed as instructed. Outlet managers should ensure daily that their slatwall is filled with inventory. **SLATWALL MUST NOT BE USED TO DISPLAY COMPLIMENTARY PACKAGING PRODUCTS!** A listing of participating cluster outlets can be found on the USPS Intranet Web site <http://rpsweb>.

Merchandise may be transferred among participating offices using the transfer procedures already in place. Do not return any product unless you receive specific instructions from Headquarters. Report sales of this merchandise in AIC 098. Questions regarding shipments may be directed to the Retail Merchandise Center at 1-800-711-0428.

What's in Store

your Retail Calendar



July						SAT
SUN	MON	TUE	WED	THU	FRI	
						1 Inform Your Customers Priority Mail® service can help them cut shipping costs
2 Did You Know? The Tour de France® begins today and runs through July 23rd	3 Retail Reminder: Maintain enough product inventory, and keep vending machines fully stocked	4 Independence Day	5	6 Inform Your Customers when they buy a FIRSTCLASS PHONECARD™ they can get 30% more minutes FREE	7 The World Stamp Expo, the 2nd International stamp show sponsored by the USPS, begins today in Anaheim, CA and runs through July 16 payday	8
9	10 Retail Reminder: Good merchandising means putting the right quantity of the right product in the right place at the right time	11	12 Retail Reminder: Remind customers this is the last month they can purchase Breast Cancer Research stamps	13	14 Districtwide Visa/USPS Employee Race 1 Ends AP 11 Ends	15 Areawide Visa/USPS Employee Race 2 Begins AP 12 Begins
16	17 Inform Your Customers if they use their Visa® card, they could win a trip to the 2001 Tour de France®	18 Inform Your Customers they can find out when their packages arrive online or by phone with Delivery Confirmation™ service	19	20 Retail Reminder: When properly displayed, point-of-purchase (P.O.P.) materials can make an impact on revenue payday	21	22 Retail Reminder: Keep retail product well stocked and make sure you always have a 3-week supply
23	24 Inform Your Customers they can use their online debit card for bulk mail deposits and other trust fund accounts	25 Retail Reminder: Suggest that customers add on special services such as Delivery Confirmation™ service and insurance	26	27 Inform Your Customers when they use their debit card at the post office, they have the option of getting up to \$50 cash back from their bank account	28 Retail Reminder: Last day for District to input VESS data for AP 11	29 Retail Reminder: Breast Cancer Research stamp sales end today
30 Did You Know? USPS recycled approximately 1 million tons of paper, cardboard, plastics, cans, and other materials last year	31	JULY STAMP RELEASES: <ul style="list-style-type: none"> • <i>Stampin' The Future</i> • <i>Space Achievement and Exploration full press sheet</i> • <i>Exploring the Solar System Souvenir Sheet</i> • <i>Landing on the Moon Souvenir Sheet</i> • <i>Space Achievement and Exploration Souvenir Sheet</i> • <i>Escaping the Gravity of Earth Souvenir Sheet</i> 				

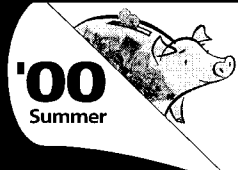
Refer to your 90-Day Retail Calendar Swingroom Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

What's in Store

your

Retail Calendar



August

SUN		TUE	WED	THU	FRI	SAT
		1 Retail Reminder: Maintain enough product inventory and keep vending machines fully stocked	2	3	4 <i>payday</i>	5
6	7	8	9 Retail Reminder: The key to selling retail products is making them visible to your customers	10	11 <i>Areawide Visa/ USPS Employee Race 2 Ends</i> AP 12 Ends	12 <i>Nationwide Visa/ USPS Employee Race 3 Begins</i> AP 13 Begins
13 Did You Know? Delivery Confirmation™ service status information remains available for 80 days	14 Retail Reminder: Move outdated product to a secondary location (on slatwall/front of gondola/mobile slatwall); display fall product	15 <i>Look for fall product shipment to arrive this week</i>			18 <i>payday</i>	19
20 Did You Know? USPS™ eBillPay is an easy, secure way to view and pay bills online	21 Retail Reminder: Reorder new product as needed – allow 3 weeks for delivery	22 Retail Reminder: Make sure retail product is fully stocked	23 Inform Your Customers if they use their Visa® card, they could win a trip to the 2001 Tour de France®	24	25 Retail Reminder: Last day for Districts to input VESS data for AP 12	26
27 Did You Know? Priority Mail Global Guaranteed™ prices start at \$23	28 Display Labor Day office closed sign	29 Inform Your Customers they can order stamps 24 hours a day on usps.com or 1-800 STAMP-24	30	31		

Refer to your 90-Day Retail Calendar Swingroom Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

What's in Store

your Retail Calendar



					FRI	SAT
					1	2
September						
SUN	MON	TUE	WED	THU		
3	4	5	6	7	8	9
Did You Know? 56% of mass merchandise shoppers notice P.O.P. material	Labor Day	Inform Your Customers if they use their Visa® card, they could win a trip to the 2001 Tour de France®	Retail Reminder: Maintain enough product inventory and keep vending machines fully stocked		Nationwide Visa/USPS Employee Race 3 Ends AP 13 Ends	AP 14 Begins
10	11	12	13	14	15	16
Did You Know? Locations with P.O.P. displayed during 3 drive periods show up to 35% more walk-in revenue than those without P.O.P. displayed	Retail Reminder: Remove Visa/USPS employee poster, brochures, rules and counter stickers	Inform Your Customers that they can generate mailings online through usps.com			Retail Reminder: Flip over summer P.O.P. to display fall P.O.P. – put up new elements and take down old payday	
17	18	19	20	21	22	23
Did You Know? The Grand Award (Tour de France 2001 trip) and 1st Award (Sunterra® Resort Vacation) drawings for the Visa/USPS Retail Employee Contest happen soon	Retail Reminder: Remove outdated P.O.P. – put up new P.O.P.		Retail Reminder: Double check that you have flipped summer-to-fall elements	Inform Your Customers Deep Sea Creatures stamps and product are now available First Day of Fall	Retail Reminder: Last day for Districts to input VESS data for AP 13	Retail Reminder: Make sure fall P.O.P. has been properly placed
24	25	26	27	28	29	30
Did You Know? Delivery Confirmation™ service is available only with Priority Mail® and Standard Mail (B) services	Inform Your Customers about the new Claude Pepper and California Statehood stamps			Inform Your Customers if they're looking for the easiest way to create and send business mailings, to look into NetPost™ Mailing Online	payday	

SEPTEMBER STAMP RELEASES:

- Claude Pepper
- California Statehood

Refer to your 90-Day Retail Calendar Swingroom Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

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January – June 2000

PB 22015 – PB 22027

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Mandatory Display of POW-MIA Flag (*Postal Facilities*) 22027 (06-29-00)

Requests for Boxholder or Commercial Mail Receiving Agency Customer Information (*ASM Revision*) 22018 (02-24-00)

ASSOCIATE OFFICE INFRASTRUCTURE

Associate Office Infrastructure Field Support Responsibilities (*ASM Revision*) 22015 (01-13-00)

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Certification Process — Privately Printed Barcoded Special Services Labels and Forms 22019 (03-09-00)

Commercially Printed Barcoded Special Services Labels (*Deadline Extension*) 22024 (05-18-00)

Distribution of New Barcoded Special Services Labels and Forms 22017 (02-10-00)

New Special Services Labels 22015 (01-13-00)

PS Form 3883, Firm Delivery Receipt for Accountable and Bulk Delivery Mail (*Revised Form*) 22016 (01-27-00)

PS Form 3883, Firm Delivery Receipt for Accountable and Bulk Delivery Mail (*Revised Form*) 22018 (02-24-00)

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Special Services New Barcoded Labels (*DMM and IMM Revision*) 22022 (04-20-00)

Special Services New Barcoded Labels and Forms 22026 (06-15-00)

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Upcoming Changes to Business Reply Mail (*DMM Reminder*) 22026 (06-15-00)

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See Philately — Celebrate The Century.

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Census 2000 (*A Message From the U.S. Postal Service and the U.S. Census Bureau*) 22018 (02-24-00)

USPS Retail Support for Census 2000 (*Area, District, and Unit Managers and Retail Personnel*) 22018 (02-24-00)

CHILD ALERT PROGRAM

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Missing Children Posters 22019 (03-09-00)

Missing Children Posters 22022 (04-20-00)

Missing Children Posters 22024 (05-18-00)

Missing Children Posters 22025 (06-01-00)

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Celebrate The Century Express Educational Train Tour	22024 (05-18-00)
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Commonly Requested Items	22024 (05-18-00)
Electronic Mail Alert	22021 (04-06-00)
Legends of Baseball Field Kit	22026 (06-15-00)
Let's Take the "Sting" Out of Dog Bites	22023 (05-04-00)
Mailbox Improvement Week, May 15–20 (<i>All Offices With City Motorized, Rural, or Highway Contract Box Delivery Routes</i>)	22021 (04-06-00)
National Card and Letter Writing Week (<i>Postmaster Kit</i>)	22019 (03-09-00)
Priority Mail Global Guaranteed Expansion — More Countries, New Rates	22024 (05-18-00)
PVDS Procedures for Standard Mail Destination Entry Mailings (<i>DMM Revision</i>)	22021 (04-06-00)

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Mailability of Firearms (<i>Reminder</i>)	22015 (01-13-00)
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 Environmental/Purchasing Policy for Paper and Paper Products With Recycled Content (*Revision*) 22017 (02-10-00)

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EXPRESS MAIL INTERNATIONAL SERVICE (EMS)

International Mail — Express Mail International Service (EMS) to Chile, Ecuador, Morocco, and Niger (<i>IMM Revision</i>)	22022 (04-20-00)
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Certification Process — Privately Printed Barcoded Special Services Labels and Forms	22019 (03-09-00)
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International Mail — Priority Mail Global Guaranteed (PMGG) *(IMM Correction)* 22025 (06-01-00)

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International Mail Manual — Issue 22 *(Revised Publication)* 22016 (01-27-00)

Prequalified Wholesaler Program *(IMM Revision)* 22026 (06-15-00)

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Setting Clocks for Daylight Saving Time *(All IRT, WRU, CTT, and Debit/Credit Card Offices)* 22020 (03-23-00)

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Counterfeit United States Postal Money Orders	22025 (06-01-00)
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- N -**NONPROFIT MAIL**

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Products Mailable at Nonprofit Standard Mail Rates (DMM Revision)	22018 (02-24-00)

- O -**ONLINE SERVICES**

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Postal Service Offers Electronic Billing and Payment (USPS eBillPay)	22023 (05-04-00)
USPS.com (PSTN Broadcast)	22022 (04-20-00)
USPS eBillPay: The Postal Service's New Electronic Bill Payment Service (Online Services)	22026 (06-15-00)
USPS eBillPay Poster	22026 (06-15-00)

- P -**PAYROLL**

Elimination of Sunday Premium for Hours Not Actually Worked (ELM Revision)	22023 (05-04-00)
Federal Tax Withholding Exemption	22015 (01-13-00)

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Canada Post Corporation Market Trial of Internet Postage (Employee Awareness)	22017 (02-10-00)
PC Postage (Reminder)	22017 (02-10-00)

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See also Ride Along Pieces.

International Mail — Labeling of Publishers' Periodicals to Canada (IMM Revision)	22017 (02-10-00)
International Mail — Labeling of Publishers' Periodicals to Canada (IMM Revision)	22020 (03-23-00)
New Periodicals "Ride-Along" Experiment (DMM Revision)	22018 (02-24-00)
Periodicals Drop Shipment Destination for SCF Dallas TX (Reminder)	22027 (06-29-00)
Periodicals Plant-Verified Drop Shipment	22016 (01-27-00)

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See Postal Employees.

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Handbook PO-230, Pictorial Cancellations (New Publication)	22019 (03-09-00)
Millennium Pictorial Cancellations — Additional Participating Offices	22015 (01-13-00)
Millennium Pictorial Cancellations — Additional Participating Offices	22016 (01-27-00)
Millennium Pictorial Cancellations — Additional Participating Offices	22017 (02-10-00)
Millennium Pictorial Cancellations (Correction)	22018 (02-24-00)
Wile E. Coyote and Road Runner Pictorial Cancellation (Correction)	22023 (05-04-00)
Wile E. Coyote and Road Runner Pictorial Cancellation (Pictorial Cancellation)	22022 (04-20-00)

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Celebrate The Century Express Educational Train Tour	22024 (05-18-00)

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Definitive Stamp Issues That Will Remain on General Sale 22023 (05-04-00)
 Kids' Educational Summer Fun Sponsored by the U.S. Postal Service and the U.S. Department of Education
 (*Stampin' The Future Program*) 22024 (05-18-00)
 Plain Stamped Envelope Ordering Information 22020 (03-23-00)
 Postage Stamp Master Item Numbers (*Periodic Update*) 22026 (06-15-00)
 U.S. Navy Submarines Prestige Booklet (*Update*) 22026 (06-15-00)

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Adoption Commemorative Stamp (*Field Kit*) 22018 (02-24-00)
 Adoption Commemorative Stamp (*Stamp Announcement 00-19*) 22021 (04-06-00)
 American Samoa Commemorative Stamp (*Stamp Announcement 00-13*) 22020 (03-23-00)
 Celebrate The Century 1990s Commemorative Stamps (*Stamp Announcement 00-16*) 22021 (04-06-00)
 Coral Pink Rose Definitive Stamp (*Stamp Announcement 00-11*) 22019 (03-09-00)
 Distinguished Soldiers Commemorative Stamps (*Stamp Announcement 00-17*) 22021 (04-06-00)
 Edwin Powell Hubble Commemorative Stamp Pane (*Stamp Announcement 00-12*) 22019 (03-09-00)
 Escaping the Gravity of Earth Souvenir Sheet (*Stamp Announcement 00-26*) 22025 (06-01-00)
 Exploring the Solar System Souvenir Sheet (*Stamp Announcement 00-28*) 22025 (06-01-00)
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 Legends of Baseball Commemorative Stamps (*Stamp Announcement 00-31*) 22025 (06-01-00)
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 Library of Congress Commemorative Stamp (*Stamp Announcement 00-15*) 22020 (03-23-00)
 Louise Nevelson Commemorative Stamps (*Stamp Announcement 00-10*) 22019 (03-09-00)
 Middlebury College Stamped Card (*Stamp Announcement 00-20*) 22021 (04-06-00)
 Migratory Bird Hunting and Conservation Stamps 22025 (06-01-00)
 Pacific Coast Rain Forest Commemorative Stamp Pane (*Stamp Announcement 00-06*) 22018 (02-24-00)
 Probing the Vastness of Space Souvenir Sheet (*Stamp Announcement 00-27*) 22025 (06-01-00)
 Ryman Auditorium Stamped Card (*Stamp Announcement 00-05*) 22018 (02-24-00)
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 Stamp Announcement 00-14 (*Correction*) 22021 (04-06-00)
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 Periodicals Plant-Verified Drop Shipment 22016 (01-27-00)

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Post Office Box Fee Due (*POM Revision*) 22023 (05-04-00)

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Revised Inspection/Examination Schedule (<i>Postage Evidencing Update</i>)	22027 (06-29-00)
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 Solicitation of Signatures on Petitions, Polls, and Surveys (*Postmasters and Managers*) 22026 (06-15-00)

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