

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 21963, JANUARY 15, 1998

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The *Postal Bulletin* is also available on the World Wide Web at <<http://www.usps.gov>>.

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Administrative Services

Postage Meter Barcoded Serial Number Scanning Procedures

The recent Unisys Version 34 IRT Software release incorporated a barcode scanning function. This scanning function was incorporated to reduce data entry errors when entering postage meter serial numbers. Post offices reported problems when scanning the barcoded serial numbers on postage meters. The following problems have been identified:

- No barcode affixed to postage meter
- Damaged barcode
- Incorrect barcode affixed to meter
- Misidentified barcode
- IRT failed to scan barcode properly

Effective immediately, all clerks should attempt to scan the barcoded postage meter serial number. If the barcode fails to scan, follow the appropriate procedure below.

No barcode affixed to postage meter

Manually enter the postage meter serial number. The Unisys Version 34 IRT Software expects a 10-digit serial number.

The first two digits represent the manufacturer's code.

- 01 — Ascom Hasler
- 02 — Pitney Bowes
- 03 — NeoPost
- 04 — Postalia

The next eight digits represent the postage meter serial number. In cases where the serial number is less than eight digits long, enter preceding zeros. For example, if an Ascom postage meter is presented for resetting and it had "123456" as the serial number, enter "01" for Ascom, then enter "00" to pad the serial number to eight digits, then enter the serial number "123456."

Do not refuse to reset the postage meter. However, instruct the customer to contact the meter manufacturer to obtain the correct barcoded serial number label.

Damaged barcode

Follow the procedures outlined above. Instruct the customer to contact the meter manufacturer to obtain a replacement barcode. Do not refuse to reset the postage meter.

Incorrect barcode affixed to meter

In some cases, the manufacturer applied an incorrect barcode to the postage meter. Scanning this type of barcode will cause the "Invalid Serial Number" error message to be displayed on the IRT monitor. Follow the procedures outlined above. Instruct the customer to contact the manufacturer to obtain a replacement barcode label. Do not refuse to reset the postage meter.

played on the IRT monitor. Follow the procedures outlined above. Instruct the customer to contact the manufacturer to obtain a replacement barcode label. Do not refuse to reset the postage meter.

Misidentified barcode

In some instances, window clerks misidentified the barcoded serial number. The barcoded serial number contains 10 digits. Manufacturers may have applied other barcodes that were used in the meter manufacturing process. These barcodes are not to be confused with the barcoded serial number.

All barcodes will have 10 digits. Examples of each manufacturer's barcoded serial number follow:

Pitney Bowes

The Pitney barcode has three serial numbers. Scan the serial number that is labeled "USPS#."



NeoPost

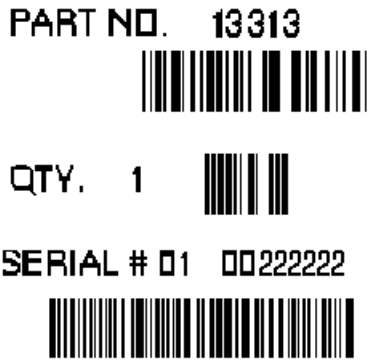


Postalia



Ascom-Hasler

The Ascom barcode has three serial numbers. Scan the serial number that is labeled "SERIAL #."



IRT failed to scan barcode properly

In cases where the IRT failed to scan the barcode correctly, manually enter the postage meter serial number as previously described.

Should a window clerk encounter any other problem that is not mentioned above, instruct the clerk to manually enter the postage meter serial number and to advise the customer to contact the manufacturer to obtain a proper barcoded serial number.

Please contact the district IRT coordinator for help if these instructions are not clear.

—*Metering Technology Management, Retail, 1-15-98*

New Release of Postal Explorer

Postal Explorer, an electronic information tool that brings business critical information and tools to the desktops of postal employees and mailers, is scheduled for release this month. Developed jointly by Information Systems and Marketing Systems, Postal Explorer provides fast, convenient access to information to better serve customers and promote sales opportunities.

Postal Explorer version 6.0 will be available to postal employees via local area networks (LAN) and CD-ROM; customers may order the Deluxe Customer version on CD-ROM.

All versions of Postal Explorer contain *Domestic Mail Manual (DMM) Issue 53*, *International Mail Manual (IMM) Issue 19*, updated domestic and international rate calculators, and several new publications. The version for postal employees also includes *Postal Operations Manual 7*, *Administrative Support Manual 11* with *Postal Bulletin* updates, *Purchasing Manual 1*, and Publication 247, *Supply and Equipment Catalog*. The customer version includes an innovative multimedia Tour Guide that explains the features of Postal Explorer and demonstrates how to use the software.

Postal LAN Version

Postal Explorer is available on LANs at Headquarters, areas, districts, postal business centers, bulk mail centers, processing and distribution centers, and large post offices. Information Systems (IS) managers are scheduled to complete LAN installations by the end of January. Employees at these locations who do not have access to Postal Explorer should contact their information systems manager.

Postal CD-ROM Version

The CD-ROMs for postal employees will be mailed by early February. The postal LAN and CD-ROM versions have been gold tape certified and are for internal postal use only. Distribution will be made in the following quantities:

Destination	Quantity Each
Area Vice Presidents	1
District Managers	1
COS Laptop Users	1
Tactical Marketing and Sales Development	1
RCSC Managers	5
Marketing Support Managers (Area)	5
Marketing Managers (District)	5
IS Manager (District)	15
CAGs A–D	3
CAGs E & F	1

Customer CD-ROM Version

The Deluxe Customer CD-ROM will be available by early February. Customers may order Postal Explorer for \$20 by calling the National Customer Support Center at 1-800-654-1905. For promotional purposes, a limited supply of the Deluxe Customer CD-ROMs will be sent to district and area marketing managers. The Deluxe Customer CD-ROM is for customers and should not be installed on postal computers.

—*Mail Preparation and Standards, Marketing Systems, 1-15-98*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Customer Relations Program Management at 202-268-5885 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Billy Graham Letter	Standard A/ltr	Jan. 12–Jan. 23	2.2	Nationwide	Barcode 3/5-Digit, basic	3 7/8" x 7 1/8" envelope
JCPenney Spring Men's Workwear	Standard A/catalog	Jan. 15–Jan. 17	1.5	Nationwide	CR-RT	World Color
JCPenney Spring Home Sale	Standard A/catalog	Jan. 15–Jan. 17	12.4	Nationwide	CR-RT	World Color
Nordstrom, the Catalog — "Now in Bloom"	Standard A/flat	Jan. 17–Jan. 23	2.3	Nationwide	3-Digit/SCF/bar coded	140 pages
JCPenney Valentines Day Early Kick-off	Standard A/postcard	Jan. 21–Jan. 23	2.9	Nationwide	CR-RT	Northeast Graphics
1998 February Catalog for Cooks	Standard A	Jan. 21–Jan. 23	2.8	Nationwide	CR-RT	Williams-Sonoma
Current Easter 1998	Standard A/flat	Jan. 26–Jan. 28	2.6	Nationwide	CR-RT, 3/5-Digit, basic	8" x 10"
Decision Magazine	Standard A/flat	Jan. 26–Jan. 30	1.5	Nationwide	CR-RT, 3/5-Digit, basic barcode	44-page magazine
LL Bean Inc 1998 Spring Home Camp	Standard A/flat	Jan. 27–Jan. 29	3.9	Nationwide	CR-RT, 3/5-Digit, basic	7 7/8" x 8 15/16", 84 pages
JCPenney Furniture/Window Home Sale	Standard A/booklet	Jan. 28–Jan. 30	5.0	Nationwide	CR-RT	Northeast Graphics
JCPenney Spring Sizes 16W & Up	Standard A	Jan. 29–Jan. 31	3.0	Nationwide	CR-RT	RR Donnelley
JCPenney Spring Tall Women	Standard A/catalog	Jan. 29–Jan. 31	2.7	Nationwide	CR-RT	RR Donnelley
Sally Beauty Supply	Standard A/ltr	Jan. 29–Jan. 31	2.6	Nationwide	CR-RT, 3/5-Digit, basic	Time-Dated Promotion

Domestic Mail

DMM REVISION

Presort Requirements for Periodicals Mail

Effective January 5, 1998, *Domestic Mail Manual* (DMM) M011.1.2, M011.1.3, M032.1.3, M200.1.5, M200.3.1, M820.1.7, M820.3.2 are revised and M200.1.6 and M820.1.8 are added to provide for optional preparation of a sectional center facility (SCF) level of sack for nonletter-size Periodicals mail. These amendments will appear in DMM Issue 54 (scheduled for release July 1, 1998).

As part of the streamlining of presort requirements under Classification Reform, the Postal Service eliminated SCF packages and sacks on July 1, 1996. Some Periodicals mailers have indicated that they believe the inability to sack mail to the SCF level has affected service for their publications. Re-instituting SCF sacks would allow Periodicals mailers to consolidate 5-digit and 3-digit packages, including "skin" packages containing fewer than six pieces, to the applicable processing plant for service reasons without having to prepare "skin" 3-digit sacks. Preparing SCF sacks also will provide the opportunity for the Postal Service to receive many 5-digit and 3-digit packages sorted to a finer level than an area distribution center (ADC) sack.

Accordingly, the Postal Service is re-instituting, for only nonletter-size Periodicals publications, an SCF sack that may be prepared after all 5-digit and 3-digit sacks have been prepared, and prior to preparing ADC sacks. An SCF package level will not be added. Only 5-digit and 3-digit packages will be permitted in the SCF sack.

Effective immediately, preparing SCF sacks will be optional. Beginning on the effective date of the preparation rules that are placed in effect as a result of the Docket No. R97-1 rate case proceedings, it is planned that preparing SCF sacks will become mandatory.

For the current period, when preparing SCF sacks is optional, mailers who choose to prepare SCF sacks must prepare them for each SCF in the mailing for which there are 24 or more pieces of mail prepared in 5-digit and/or 3-digit packages remaining after preparing 5-digit and 3-digit sacks. At the mailer's option, SCF sacks also may be prepared that contain fewer pieces (a minimum of one package).

The standard to prepare required origin/optional entry 3-digit sacks will not apply to Periodicals publications for which SCF sacks are prepared. Instead, mailers opting to prepare SCF sacks must prepare required origin/optional entry SCF sacks. At the time SCF sacks become a required level of sortation, the standard to prepare required origin/op-

tional entry 3-digit sacks is planned to be deleted. Preparing required origin/optional entry SCF sacks is planned to become the new standard.

Rates for the optional SCF sack will be applied as follows. For nonautomation rate mailings, mail in SCF sacks in non-automation rate mailings will be eligible for the basic per-piece rates. For mail in SCF sacks in automation rate mailings, pieces in 5-digit and unique 3-digit packages containing six or more pieces will qualify for the 3/5 automation rate, and pieces in nonunique 3-digit packages as well as pieces in 5-digit and 3-digit packages of fewer than six pieces will qualify for the basic automation per piece rates.

Domestic Mail Manual (DMM)

M Mail Preparation and Sortation

M000 General Preparation Standards

M010 Mailpieces

M011 Basic Standards

1.0 TERMS AND CONDITIONS

* * * * *

1.2 Presort Levels

[Redesignate current 1.2j through 1.2m as 1.2k through 1.2n respectively; insert new 1.2j to read as follows:]

* * * * *

j. *Origin/optional entry SCF:* The separation includes packages for one or more 3-digit areas served by the same sectional center facility (SCF) (see L002, Column C or L005) in whose service area the mail is verified/entered. Subject to standard, this separation is required regardless of the volume of mail.

* * * * *

1.3 Preparation Instructions

[Redesignate current 1.3j through 1.3p as 1.3k through 1.3q respectively; insert new 1.3j to read as follows:]

* * * * *

j. *An origin/optional entry SCF sack* contains all 5-digit and 3-digit packages (regardless of quantity) for the SCF in whose service area the mail is verified. At the mailer's option, such a sack may be prepared for the SCF area of

each entry post office. This presort level applies only to non-letter-size Periodicals prepared in sacks.

* * * * *

M030 Containers

* * * * *

M032 Barcoded Labels

1.0 BASIC STANDARDS — TRAY AND SACK LABELS

* * * * *

1.3 Content Line (Line 2)

[Amend Exhibit 1.3a by inserting the following between 3-digit sacks and ADC sacks for PER Flats — Automation to read as follows:]

<u>Class and Mailing</u>	<u>Human Readable</u>	
	<u>CIN</u>	<u>Content Line</u>
* * *	*	*
PER Flats — Automation		
* * *	*	*
SCF sacks	377	PER FLTS SCF BC
* * *	*	*

[Amend Exhibit 1.3a by inserting the following between 3-digit sacks and ADC sacks for PER Flats — 3/5 and Basic to read as follows:]

PER Flats — 3/5 and Basic

<u>Class and Mailing</u>	<u>Human Readable</u>	
	<u>CIN</u>	<u>Content Line</u>
* * *	*	*
SCF sacks	384	PER FLTS SCF NON BC
* * *	*	*

[Amend Exhibit 1.3a by inserting the following between 3-digit sacks and ADC sacks for NEWS Flats — Automation to read as follows:]

<u>Class and Mailing</u>	<u>Human Readable</u>	
	<u>CIN</u>	<u>Content Line</u>
* * *	*	*
NEWS Flats — Automation		
* * *	*	*
SCF sacks	477	NEWS FLTS SCF BC
* * *	*	*

[Amend Exhibit 1.3a by inserting the following between 3-digit sacks and ADC sacks for NEWS Flats — 3/5 and Basic to read as follows:]

NEWS Flats — 3/5 and Basic

Human Readable

<u>Class and Mailing</u>	<u>Human Readable</u>	
	<u>CIN</u>	<u>Content Line</u>
* * *	*	*
SCF sacks	484	NEWS FLTS SCF NON BC
* * *	*	*

M200 Periodicals (Nonautomation)

1.0 BASIC STANDARDS

* * * * *

1.5 Low-Volume Packages and Sacks

[Amend 1.5 to read as follows:]

As a general exception to 2.4b through 2.4d, and 3.1a through 3.1e, Nonletter-size Periodicals may be prepared in packages containing fewer than six pieces, and in sacks containing as few as one such package, when the publisher determines that such preparation improves service. These low-volume packages may be placed on 5-digit, 3-digit, and SCF pallets under M045.

[Add new 1.6 to read as follows:]

1.6 Optional SCF Sack

Mailers of nonletter-size Periodicals have the option to prepare an SCF sack level. If mailers choose to prepare SCF sacks, they must prepare them for all SCF destinations in the mailing for which there are 24 or more pieces prepared in 5-digit or 3-digit packages, under 3.1. When SCF sacks are prepared, required origin/optional entry 3-digit sacks must not be prepared and required origin/optional entry SCF sacks must be prepared.

* * * * *

3.0 SACK PREPARATION (FLAT-SIZE PIECES AND IRREGULAR PARCELS)

3.1 Sack Preparation

[Redesignate current 3.1e and 3.1f as 3.1f and 3.1g respectively; insert new 3.1e to read as follows:]

Sack size, preparation sequence, and Line 1 labeling:

* * * * *

e. Optional SCF: Required at 24 pieces (no minimum for required origin/optional entry SCF), optional with one 6-piece package minimum except under 1.5; for Line 1, use L002, Column C.

* * * * *

M820 Flat-Size Mail

1.0 BASIC STANDARDS

* * * * *

1.7 Exception — Periodicals

[Amend 1.7 to read as follows:]

As a general exception to 3.1a, 3.1b, and 3.2a through 3.2c, Periodicals may be prepared in packages containing fewer than six pieces, and in sacks containing as few as one such package, when the publisher determines that such preparation improves service. These low-volume packages may be placed on 5-digit, 3-digit, and SCF pallets under M045.

[Add new 1.8 to read as follows:]

1.8 Optional SCF Sack — Periodicals

Mailers of Periodicals have the option to prepare an SCF sack level. If mailers choose to prepare SCF sacks, they must prepare them for all SCF destinations in the mailing for which there are 24 or more pieces prepared in 5-digit or 3-digit packages, under 3.2. When SCF sacks are prepared, required origin/optional entry 3-digit sacks must not be prepared and required origin/optional entry SCF sacks must be prepared.

* * * * *

3.0 PERIODICALS

* * * * *

3.2 Sack Preparation

[Redesignate current 3.2c and 3.2d as 3.2d and 3.2e respectively; add new 3.2c to read as follows:]

Sack size, preparation sequence, and Line 1 labeling:

* * * * *

c. Optional SCF: Required at 24 pieces (no minimum for required origin/optional entry SCF), optional with one 6-piece package minimum except under 1.7; for Line 1, use L002, Column C.

* * * * *

*—Mail Preparation and Standards,
Marketing Systems, 1-15-98*

MAIL PREPARATION

Deployment of New Micrometers for Measuring Paper Thickness

The Postal Service has purchased new electronic TMI Model 49-70 Dual Measurement Range Digital Micrometers for USPS mailpiece design analysts (MDAs) to use in making more accurate analysis of pieces meeting the minimum and maximum thickness mailing standards contained in the *Domestic Mail Manual* (DMM).

These micrometers meet the quality test standards of Technical Association of the Pulp and Paper Industry (TAPPI) T-411 and American Society for Testing and Materials (ASTM) D-645. The micrometers will be deployed to the bulk mail entry units (BMEs) during November and December to replace manual micrometers currently used by MDAs.

The micrometers will be shipped directly to BME managers for distribution to MDAs within that district's service area. Distribution is based on the number of authorized MDA positions in each district. Training in the proper use of this equipment will take place at a national meeting of MDAs and BME managers in December. To ensure proper maintenance and

usage, MDA instructors from each area will receive additional training in troubleshooting and preventive maintenance to provide each area with a local source to train additional employees.

This equipment will strengthen the effectiveness of MDAs and business mail entry personnel to assist customers in improving the quality of mailpieces. This industry-approved tool has been tested and approved by USPS Engineering to consistently and accurately evaluate and electronically measure paper thickness. Test results have shown more consistent diagnostic feedback to customers regarding mail quality, eliminating many of the discrepancies found in the measurements of paper thickness using older, manual micrometers.

Deployment of the micrometers should be completed in December and their use fully implemented by January 1998.

*—Mail Preparation and Standards,
Marketing Systems, 1-15-98*

APO/FPO Changes

Make the following changes to the most recent APO/FPO tables.

APO/FPO	Action	Effective Date	See Restrictions
09135	Not Active	Immediately	
09585	Active	Immediately	B
09646	Not Active	Immediately	
34085	Not Active	Immediately	
96285	Not Active	Immediately	
96385	Not Active	Immediately	

*—International and Military Mail Operations,
International Business Unit, 1-15-98*

Finance

Purchasing Manual Revision

The Department of Labor's Office of Federal Contracts Compliance Programs (OFCCP) has revised various aspects of Executive Order 11246, which, as stated in Purchasing Manual (PM) 9.7.1.a, "prohibits any discrimination in employment by government suppliers and subcontracts based on race, color, religion, sex, or national origin." One of the changes made by OFCCP requires a change to the PM.

Specifically, OFCCP has raised the threshold for preaward compliance reviews for \$1 million to \$10 million. The PM currently requires that contacting officers request the appropriate OFCCP regional office to review a supplier's employment practices, and those of all known first-tier subcontractors, before awarding a contract valued at \$1 million or more (excepted contracts are discussed in PM 9.7.2). Therefore, PM users should use pen and ink to change "\$1 million" to "\$10 million" in the following:

- PM 9.7.3.a (five instances)
- PM A.2.3.b.19 (one instance)
- PM Provision 9.3 (one instance)
- PM Clause 9-9 (one instance)

These changes will be included in the next transmittal letter to the PM. Users wishing to make similar changes to Publication 41, *Procurement Manual TL-8 (7-12-95)*, should change the following:

- PUB 41 TL-8 10.2.7.c.1 (five instances)
- PUB 41 TL-8 A.2.3.b.20 (one instance)
- PUB 41 TL-8 Provision 10-5 (one instance)
- PUB 41 TL-8 Clause 10-11 (one instance)

—Policies, Planning and Diversity, 1-15-98

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 411

Keep all foreign order notices for use as reference.

Tentative Orders

A Tentative Lottery Order has been issued against the following:

Australia

ALA
PO BOX 1713
DOUBLE BAY NSW 2028
AUSTRALIA

AUSSIE WIN
PO BOX 169
AUBURN NSW 2144
AUSTRALIA

AUSSIE WIN
PO BOX 837
DOUBLE BAY NSW 2028
AUSTRALIA

AUSSIE WIN
PO BOX 251
TULLAMARINE VICTORIA 3043
AUSTRALIA

HKLS
PO BOX 837
DOUBLE BAY NSW 2028
AUSTRALIA

Final Orders

The Tentative Decision and Order issued against the following has become final:

Australia

ALA
GPO BOX 2615
BRISBANE QUEENSLAND 4001
AUSTRALIA

ALA
PO BOX 19
WAVELL HEIGHTS QLD 4012
AUSTRALIA

ALA/KSS
GPO BOX 610
BRISBANE QLD 4001
AUSTRALIA

ALA/KSS
GPO BOX 1345
BRISBANE QUEENSLAND 4001
AUSTRALIA

ALA/KSS
POST OFFICE BOX 19
WAVELL HEIGHTS QLD 4012
AUSTRALIA

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BLDG RM 2029-A
NEW YORK NY 10199-9652

Do not place any endorsement on the mailpieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution Plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 1-15-98

Withholding of Mail Orders

Enforced by postmasters at cities listed.

State/City	Names Covered
DE, Wilmington 19802-4147	The Surnames Andrews And Smith, 2408 N. Washington Street, Apartment #1
MI, Bay City 48708-7037	Any And All Of Various Names Other Than The Names Frankie LaSalle, Peggy LaSalle, and Peggy Zehendner, 500 Franklin Street
MI, Saginaw 48601-2332	Any And All Of Various Names Other Than The Names Of Beverly Coleman, Beverly Hodges, Michael Coleman, Denise Coleman, Aiesha Coleman, Demedress Coleman, Mary Trader, And Ali Brooks, 1109 Cornelia Street
NV, Las Vegas 89119-6559	George Phillips, 1801 East Tropicana, Suite 9, Box Number 1066
NV, Las Vegas 89119-6629	Lawrence Thomas Taylor, FFNET and/or FFN, 1101 East Tropicana, #187
OH, Cleveland 44181-1142	The Surname Silberhorn, P.O. Box 81142

—Judicial Officer, 1-15-98

Missing U.S. Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

The *Postal Bulletin* is available on the World Wide Web on the U.S. Postal Service home page at <http://www.usps.gov>. To access a *Postal Bulletin*, go to

"Business," then to "Business Publications," and then to "The Postal Bulletin."

The *Postal Bulletin* is also available on the Postal Service Intranet. Click on "Corporate Information," then "Policies and Procedures," then "Postal Bulletin."

Back issues through *Postal Bulletin* 21883A (1-1-95) are available for downloading, as are the 1995, 1996, and 1997 annual indexes. Once downloaded, the *Postal Bulletin*, including all forms and posters, may be read and printed.

210 221 0548 to	391 104 6146 to	6199	405 325 0188 to	0198	420 277 0015 to	0049
210 221 0599	391 574 1466 to	1499	406 009 4587 to	4599	420 599 0734 to	0798
273 775 7700 to	391 783 3020 to	3599	406 260 6830 to	6899	420 661 4115 to	4199
273 775 7899	391 792 6100 to	6199	406 459 6641 to	6999	420 758 9500 to	9699
302 000 0000 to	392 668 2956 to	2999	406 733 3000 to	3999	420 969 3951 to	3971
302 123 9999	392 854 8500 to	8899	407 545 1557 to	1599	420 969 3973 to	3999
349 746 2056 to	393 584 7566 to	7699	407 594 0412 to	0599	421 116 3565 to	3599
2099	393 650 0074 to	0099	407 692 9100 to	9299	421 130 9300 to	9399
350 518 7350 to	393 838 8316 to	8499	407 959 2190 to	2199	421 313 4500 to	4999
7374	393 893 6007 to	6099	408 265 2275 to	2288	421 364 5537 to	5599
360 011 1690 to	394 126 6907 to	6999	408 499 7700 to	7799	421 656 2609 to	2699
360 168 6008 to	394 189 0405 to	0599	408 499 7900 to	7999	421 988 9700 to	9799
360 173 8800 to	394 822 3243 to	3278	408 682 8484 to	8599	422 172 4667 to	4699
362 861 3064 to	394 990 1810 to	1899	408 698 7015 to	7099	422 484 4212 to	4299
373 006 2176 to	395 343 3264 to	3299	409 072 3941 to	3999	422 556 1270 to	1299
2199	395 373 3035 to	3099	410 491 2311 to	2399	422 587 7024 to	7099
374 768 2600 to	395 396 9649 to	9799	410 694 8400 to	8599	422 819 7533 to	7599
375 169 4400 to	395 970 3240 to	3299	410 775 1500 to	1599	422 842 5073 to	5087
375 829 3400 to	397 622 4054 to	4099	410 795 7927 to	7999	422 907 7563 to	7599
375 851 9100 to	397 819 8902 to	8999	410 867 0917 to	0966	424 500 6050 to	6099
376 196 0911 to	398 149 7200 to	7699	410 867 0970 to	0999	424 641 8500 to	8599
378 085 3679 to	399 070 0872 to	0899	411 868 1023 to	1199	424 871 6600 to	6699
378 351 1063 to	399 156 7119 to	7199	411 922 2322 to	2399	425 298 2352 to	2399
379 843 5100 to	399 203 5064 to	5099	412 193 0900 to	0999	425 418 4269 to	4299
380 093 9600 to	399 296 9910 to	9999	412 395 8599 to	8699	425 418 4405 to	4499
9699	399 396 8935 to	8999	412 485 6500 to	6599	426 547 4566 to	4599
380 165 1165 to	399 792 7775 to	7799	412 485 6610 to	6699	427 412 6337 to	6499
381 325 4500 to	399 792 8300 to	8399	412 885 5953 to	5999	427 481 0900 to	0999
381 604 2510 to	400 427 1051 to	1999	414 193 3608 to	3674	428 027 2742 to	2752
381 645 9525 to	401 045 1505 to	1549	414 193 3677 to	3699	429 474 4172 to	4199
383 314 3968 to	401 045 1571 to	1599	414 411 7348 to	7399	429 889 2900 to	2999
383 892 1000 to	401 294 2700 to	2799	414 640 0757 to	0799	430 150 4401 to	4599
383 892 1382 to	401 310 9505 to	9599	414 965 1727 to	1799	430 172 9800 to	9899
384 925 3641 to	401 382 5312 to	5399	417 302 8104 to	8199	430 177 1900 to	2099
385 568 2331 to	402 578 7876 to	7899	417 387 6532 to	6599	430 444 9500 to	9699
385 599 7554 to	403 125 6744 to	6799	417 496 6800 to	6999	430 664 4070 to	4099
385 774 2024 to	403 260 7000 to	7499	417 871 9250 to	9299	432 168 8419 to	8499
386 624 1412 to	403 280 6470 to	6499	417 930 9533 to	9599	432 708 6800 to	6999
386 824 1412 to	403 685 8600 to	8699	418 164 6500 to	6799	432 744 1544 to	1599
386 883 8936 to	404 003 0300 to	0399	418 423 9863 to	9899	432 995 9775 to	9799
387 314 5574 to	404 041 8838 to	8899	418 633 5922 to	5999	433 003 5800 to	5899
387 837 6300 to	404 071 4268 to	4299	418 719 8520 to	8599	433 757 3047 to	3099
388 828 0656 to	404 347 5356 to	5399	418 744 2235 to	2299	433 765 4003 to	4099
389 696 2400 to	404 347 5548 to	5599	418 962 2848 to	2899	434 482 7060 to	7199
389 846 3104 to	404 726 4500 to	4599	419 543 0286 to	0299	434 513 2386 to	2399
389 846 3145 to	404 961 5001 to	5199	419 730 0300 to	0399	434 968 3076 to	3092
389 887 9211 to						
389 887 9234 to						
390 001 3182 to						
3199						
390 001 3500 to						
390 545 5974 to						

435 303 1831	to	1842	458 069 9665	to	9699	475 850 6101	to	6199	492 283 5100	to	5199
435 303 1986	to	1999	458 337 5222	to	5299	475 875 2500	to	2599	492 610 6813	to	6899
435 666 6092	to	6399	458 354 7653	to	7999	476 169 8264	to	8299	493 394 5568	to	5599
436 082 6400	to	6899	458 671 8678	to	8699	476 189 3000	to	3499	493 470 2562	to	2599
436 160 6441	to	6499	458 671 8721	to	8798	476 331 2480	to	2499	493 473 7700	to	7799
437 316 7115	to	7199	458 847 5044	to	5999	477 289 8601	to	8699	493 716 2153	to	2199
437 427 0500	to	3499	459 274 7624	to	7699	477 681 5206	to	5299	494 206 2972	to	2999
439 179 2300	to	2399	459 365 5432	to	5499	478 010 4243	to	4268	494 217 3446	to	3999
439 310 0458	to	0499	459 378 5764	to	5799	478 010 4270	to	4291	494 224 0500	to	0599
440 698 1947	to	1999	459 472 4816	to	4999	478 450 5071	to	5099	495 145 0600	to	0699
440 858 6300	to	6399	460 349 6878	to	6899	478 469 7838	to	7858	496 209 7425	to	7499
440 858 6420	to	7299	460 550 1909	to	1999	478 469 7883	to	7899	496 213 8728	to	8799
441 199 1655	to	1699	460 997 5234	to	5299	479 280 9800	to	9899	496 474 5226	to	5248
443 127 3648	to	3699	461 973 6443	to	6499	479 365 9116	to	9176	497 053 8517	to	8699
443 127 4000	to	4099	462 152 0107	to	0299	479 412 9900	to	9999	497 854 8673	to	8699
443 673 7900	to	7999	462 274 1072	to	1099	479 667 6190	to	6199	498 449 8888	to	8899
443 800 9335	to	9399	462 277 8373	to	8399	479 748 9680	to	9699	498 929 8285	to	8499
444 382 8822	to	8899	463 011 5529	to	5540	479 860 7000	to	7199	498 936 5310	to	5399
444 390 1667	to	1699	463 176 4115	to	4199	480 526 2000	to	2099	499 016 5425	to	5499
444 457 3854	to	3899	463 176 4229	to	4299	480 640 6330	to	6399	499 440 8575	to	8899
450 048 4173	to	4199	463 185 2600	to	2799	480 658 0568	to	0599	499 731 6717	to	6799
450 048 4442	to	4699	463 227 7711	to	7799	480 689 5100	to	5199	500 064 1858	to	1869
450 560 5173	to	5199	463 414 4869	to	4899	481 072 9463	to	9499	500 070 5725	to	7799
450 620 3077	to	3099	463 808 3484	to	3499	481 673 0074	to	0095	600 645 3223	to	3299
450 620 3135	to	3199	463 945 7400	to	7899	482 527 1500	to	1599	601 339 1200	to	1399
450 780 2716	to	2799	464 629 9000	to	9399	482 541 5255	to	5299	601 661 7700	to	7799
450 801 2700	to	2799	464 711 4332	to	4399	482 729 6800	to	6899	601 682 5343	to	5399
451 109 2967	to	2984	465 692 3963	to	3999	483 363 7207	to	7299	601 928 1600	to	1699
451 115 4110	to	4125	465 698 8300	to	8599	483 402 2356	to	2399	602 512 2972	to	2999
451 115 4127	to	4199	465 743 7745	to	7799	483 486 5100	to	5199	602 555 2400	to	2799
452 265 0074	to	0099	466 798 6056	to	6067	483 632 1521	to	1599	602 829 7061	to	7099
452 265 0246	to	0299	467 147 4300	to	4399	483 632 2600	to	2799	603 483 9572	to	9599
452 265 0335	to	0999	468 079 5782	to	5799	483 849 1615	to	1699	603 490 7200	to	7299
452 509 1169	to	1199	469 067 2817	to	2899	484 174 4803	to	5299	603 678 7100	to	7199
452 855 6471	to	6499	469 127 8000	to	8199	484 323 8900	to	9199	603 678 7662	to	7699
452 890 4679	to	4799	469 213 0359	to	0399	484 680 5000	to	5038	603 678 7902	to	7999
452 900 8215	to	8238	469 213 0500	to	0599	484 680 5040	to	5074	603 678 8418	to	8499
453 117 9146	to	9199	469 561 8011	to	8099	484 680 5077	to	5099	603 678 8700	to	9999
453 334 3631	to	3699	469 658 1961	to	1999	485 029 4913	to	4999	604 086 0880	to	0899
453 603 7841	to	7891	469 666 9900	to	9999	486 176 0600	to	0699	604 349 1414	to	1499
453 650 1140	to	1199	469 678 1900	to	1999	486 559 7555	to	7599	604 503 7776	to	7799
453 741 1300	to	1399	469 781 4900	to	4999	486 696 3023	to	3199	605 520 9037	to	9099
454 013 2919	to	2999	469 947 6960	to	6999	488 173 7900	to	7999	605 685 4010	to	4099
454 186 2411	to	2499	470 755 5800	to	5818	488 206 4100	to	4199	605 988 6467	to	6499
454 268 4883	to	4899	471 918 0300	to	0999	488 226 0200	to	0299	607 689 7951	to	7960
454 302 5400	to	5499	471 985 2408	to	2419	488 709 3906	to	3999	607 728 1276	to	1299
454 490 8300	to	8399	472 191 6700	to	6799	488 855 8359	to	8399	608 727 7100	to	7199
454 547 7434	to	7499	472 270 2555	to	2599	489 181 8963	to	8999	608 727 7273	to	7599
454 922 4867	to	4895	472 987 0213	to	0241	489 223 2000	to	2099	608 813 9950	to	9999
455 221 1348	to	1499	472 987 0290	to	0299	489 311 1930	to	1999	609 067 5325	to	5399
455 364 2147	to	2199	473 151 2069	to	2199	489 318 6200	to	6300	609 067 5488	to	5499
455 399 5400	to	5499	473 666 9138	to	9199	489 384 0027	to	0099	609 067 5600	to	5699
455 476 0676	to	0699	473 952 3429	to	3499	489 427 0658	to	0899	609 289 6123	to	6199
455 543 0618	to	0699	474 108 5402	to	5499	489 997 5252	to	5299	609 438 4400	to	4499
456 410 9006	to	9099	474 356 5193	to	5299	490 669 5850	to	6099	609 493 1100	to	1199
456 470 4146	to	4299	474 949 3366	to	3399	490 717 7080	to	7099	609 766 8091	to	8999
456 619 4460	to	4499	475 134 9362	to	9399	490 721 6000	to	6099	609 825 4100	to	4115
457 333 2686	to	2699	475 167 9667	to	9699	490 793 1500	to	2099	609 884 2981	to	2999
457 729 1767	to	1777	475 319 3415	to	3499	490 886 8171	to	8199	609 893 1000	to	1099
457 937 8615	to	8699	475 319 3649	to	3799	490 977 9221	to	9240	610 092 3200	to	3299
458 028 9810	to	9899	475 340 6400	to	6599	491 258 8100	to	9099	610 582 4200	to	4299
458 057 2712	to	2999	475 424 8410	to	8499	491 567 1376	to	1399	611 879 6939	to	6999
458 069 9537	to	9599	475 629 9156	to	9199	492 254 4800	to	4899	612 291 8013	to	8099

612 751 5171	to	5199	634 807 2474	to	2499	647 398 8481	to	8499	665 274 8208	to	8299
612 751 5226	to	5299	634 827 5900	to	5999	647 437 3000	to	4999	665 669 5400	to	5499
612 751 6083	to	6099	634 886 3428	to	3499	647 811 2188	to	2199	666 132 8226	to	8299
612 751 6268	to	6299	635 559 3449	to	3499	648 009 6057	to	6099	666 696 2209	to	2299
612 751 6572	to	6599	636 289 6214	to	6299	648 163 5300	to	5499	666 696 2309	to	2399
612 774 2111	to	2199	636 634 8007	to	8042	648 722 5283	to	5299	667 032 9300	to	9399
612 774 2254	to	2299	637 150 1200	to	1299	648 892 3164	to	3199	667 729 5529	to	5599
612 774 2500	to	2599	637 562 5828	to	5899	649 100 3989	to	3999	668 383 8400	to	8699
614 469 0979	to	0999	638 042 1647	to	1699	649 647 0370	to	0399	670 368 3400 to 3499		
614 474 3000	to	3099	638 049 4984	to	4999	649 647 0522	to	0599	670 369 7336	to	7399
614 521 3490	to	3499	638 318 1115	to	1199	649 647 5237	to	5399	670 750 7169	to	7199
614 645 1800	to	1899	638 318 1453	to	1499	649 647 9100	to	9299	671 046 6200	to	6399
614 832 1100	to	2099	638 885 0000	to	0299	649 647 9100	to	9299	671 251 5448	to	5499
615 017 7505	to	7599	638 903 4362	to	4373	649 666 7800	to	8299	671 926 5600	to	5799
617 711 6609	to	6699	639 415 1929	to	1999	650 114 7707 to 7719			672 444 2000	to	2999
617 760 5266	to	5299	639 415 2019	to	2099	650 130 3400	to	3599	672 828 3410	to	3499
617 813 3601	to	3699	639 420 6200	to	6299	650 213 0406	to	0499	673 167 5776	to	5799
618 840 9200	to	9299	639 469 3517	to	3799	650 555 1749	to	1799	676 365 5958	to	5999
619 551 7229	to	7299	639 605 2143	to	2199	650 564 1900	to	1999	680 112 9565	to	9599
619 859 3000	to	3099	639 657 8600	to	8799	650 627 4212	to	4299	700 065 2570 to 2599		
620 073 9400 to 9499			640 289 7500 to 7599			650 736 2043	to	2099	700 065 4800	to	4899
621 614 7907	to	7930	640 289 7700	to	7999	650 739 1540	to	1699	700 190 3350	to	3359
621 614 7932	to	7999	641 170 4420	to	4499	651 741 4415	to	4499	700 228 6048	to	6099
621 648 8021	to	8199	641 318 3133	to	3199	651 882 2800	to	2899	700 650 0452	to	0499
621 648 8500	to	8599	641 378 6500	to	6999	652 754 6317	to	6399	700 666 1323	to	1349
621 904 8351	to	8599	641 383 8739	to	8799	653 131 4945	to	4999	700 786 9106	to	9142
621 916 1978	to	1989	641 877 3187	to	3299	653 426 3300	to	3399	700 859 0744	to	0758
622 989 8032	to	8099	641 877 3310	to	3399	653 455 4874	to	4899	701 028 6780	to	6899
623 076 9300	to	9399	642 355 8094	to	8199	654 238 0000	to	0399	701 213 3900	to	3999
623 819 5006	to	5099	642 355 8308	to	8999	654 404 3065	to	3092	701 267 2000	to	3999
623 895 8200	to	8399	642 900 0018	to	0099	654 962 2900	to	3199	701 335 7312	to	7399
623 917 0000	to	0099	643 030 6254	to	6299	655 103 5081	to	5199	701 369 2005	to	2050
623 917 0200	to	0299	644 066 0882	to	0899	655 523 2600	to	2999	701 503 2247	to	2299
624 468 5288	to	5299	644 069 0600	to	0699	656 305 2448	to	2499	701 553 6557	to	6599
624 665 3162	to	3198	644 077 7506	to	7699	657 347 4438	to	4999	701 601 3457	to	3499
625 088 6735	to	6799	644 085 8157	to	8199	657 710 8100	to	8999	701 605 5913	to	5999
625 916 9500	to	9799	644 112 9839	to	9899	657 780 0985	to	0999	701 708 1741	to	1799
625 968 8956	to	8999	644 373 9083	to	9099	658 586 1400	to	1499	701 736 3966	to	3999
627 005 3938	to	3999	644 380 1460	to	1499	658 877 8000	to	8199	701 838 2800	to	2899
627 384 3907	to	4099	644 733 4715	to	4799	658 880 8000	to	8199	701 941 0600	to	0699
627 496 7549	to	7599	644 900 9712	to	9799	659 398 7300	to	7399	702 171 1603	to	1699
627 708 3605	to	3699	644 901 0109	to	1299	659 706 8113	to	8199	702 254 9300	to	9399
627 776 2500	to	2599	644 901 1325	to	1399	659 846 7837	to	7899	806 087 1100 to 1499		
628 226 3100	to	3199	644 923 6800	to	7799	660 510 4100 to 4199			806 268 9275	to	9299
628 814 4702	to	4799	644 932 4655	to	4699	660 673 0400	to	0599	806 534 3400	to	3477
628 851 9689	to	9699	644 932 4792	to	4799	661 488 5000	to	5099	807 342 3283	to	3399
629 510 7200	to	7299	645 318 7240	to	7499	661 609 9100	to	9199	808 086 7100	to	7199
629 964 4200	to	4294	645 333 1766	to	1799	661 716 9420	to	9499	808 090 3440	to	3499
630 389 3056 to 3071			645 790 8632	to	8699	661 906 6522	to	6599	808 325 5161	to	5699
630 463 0588	to	0599	645 821 0657	to	0699	662 021 8332	to	8399	808 784 8000	to	8299
631 459 9117	to	9199	645 930 7948	to	7999	662 068 0700	to	0899	870 054 4814 to 4899		
631 762 9325	to	9399	645 975 0737	to	0762	662 553 0774	to	0799	870 491 4812	to	4849
632 217 4933	to	4999	646 242 6200	to	6299	663 078 7034	to	7099	870 541 7167	to	7239
632 500 0000	to	99 9999	646 270 7639	to	7799	663 763 5300	to	5399			
633 110 4165	to	4199	646 798 4000	to	4999	663 883 7039	to	7499			
633 110 4303	to	4499	647 048 7035	to	7099	664 253 8000	to	8499			
633 438 6429	to	6599	647 049 2900	to	2999	664 656 3055	to	3099			
633 588 7173	to	7182	647 398 8300	to	8399						
634 725 0700	to	0799									
634 803 3239	to	3299									

Missing Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 051 501 to 1 750	708 116 251 to 6 310	718 466 370 to 6 420
692 720 871 to 0 900	702 053 601 to 3 800	708 138 301 to 8 480	718 568 451 to 8 479
692 876 955 to 7 050	702 104 368 to 4 900	709 222 591 to 2 920	718 590 741 to 0 770
693 290 380 to 0 400	702 128 306 to 8 400	709 243 479 to 3 500	718 714 210 to 4 370
693 290 426 to 0 450	702 179 891 to 9 900	709 411 171 to 1 320	718 795 881 to 6 000
694 063 700 to 3 897	702 260 751 to 0 850	709 649 804 to 9 820	718 961 721 to 1 780
694 063 900 to 4 000	702 410 595 to 1 050	709 733 281 to 3 580	718 982 001 to 2 300
694 550 501 to 0 530	702 660 151 to 0 540	710 046 813 to 6 840	719 869 731 to 9 760
694 595 031 to 5 050	702 723 429 to 3 450	710 358 093 to 8 166	720 227 871 to 7 930
694 595 087 to 5 300	703 004 401 to 4 820	710 358 257 to 8 270	720 227 949 to 7 960
694 698 551 to 8 650	703 083 819 to 4 020	711 021 501 to 1 510	720 368 543 to 8 570
694 698 551 to 8 650	703 432 131 to 2 230	711 049 411 to 9 560	720 392 151 to 2 570
695 105 313 to 5 350	703 626 061 to 6 090	711 408 045 to 8 090	720 556 491 to 6 640
695 142 809 to 3 050	703 863 121 to 3 240	712 003 381 to 3 650	720 558 621 to 8 650
695 144 666 to 4 700	703 863 477 to 3 540	712 104 220 to 4 230	720 575 361 to 5 570
695 272 601 to 2 750	703 867 801 to 7 980	712 327 861 to 7 890	720 590 152 to 0 179
695 277 576 to 7 650	704 030 628 to 0 640	712 327 952 to 7 980	721 638 331 to 9 170
695 530 761 to 0 800	704 154 024 to 4 120	712 647 061 to 7 090	721 815 391 to 5 420
696 487 701 to 7 800	704 227 561 to 7 829	713 284 171 to 4 260	721 969 713 to 9 740
696 784 101 to 4 550	704 227 831 to 8 069	713 292 871 to 2 990	722 072 137 to 2 160
696 870 601 to 0 650	704 228 071 to 8 100	714 035 101 to 5 160	722 378 265 to 8 280
697 047 501 to 7 600	704 420 344 to 0 490	714 155 011 to 5 400	722 413 990 to 4 004
697 052 101 to 2 350	704 568 751 to 8 990	714 328 231 to 8 440	722 764 948 to 4 980
697 217 251 to 7 400	704 965 301 to 5 770	714 442 952 to 2 980	722 825 840 to 5 889
697 249 952 to 0 050	705 116 780 to 6 790	714 562 843 to 2 860	723 153 841 to 3 850
697 414 886 to 4 900	705 280 801 to 0 980	714 590 391 to 0 430	723 237 616 to 7 630
697 469 606 to 9 700	705 475 651 to 6 040	714 609 811 to 9 930	723 331 081 to 1 110
697 850 401 to 0 750	705 566 127 to 6 280	714 609 961 to 9 990	723 496 443 to 6 470
698 098 446 to 8 550	705 740 581 to 0 730	714 807 181 to 7 240	723 967 291 to 7 320
698 300 251 to 0 300	705 782 796 to 2 820	714 871 321 to 1 500	724 655 196 to 5 340
698 504 383 to 4 650	705 822 271 to 2 480	714 928 529 to 8 590	724 711 441 to 1 500
698 533 927 to 4 200	706 180 148 to 0 290	715 128 183 to 8 330	724 711 538 to 1 560
698 562 268 to 2 400	706 184 041 to 4 220	715 144 171 to 4 470	724 793 221 to 3 250
699 090 686 to 0 750	706 357 861 to 8 190	715 197 211 to 7 570	724 908 109 to 8 120
699 752 699 to 2 850	706 382 419 to 2 430	715 595 910 to 6 180	724 937 461 to 7 670
700 068 473 to 8 500	706 628 735 to 8 820	715 941 781 to 1 810	725 163 118 to 3 151
700 161 501 to 1 650	706 638 211 to 8 420	715 962 421 to 2 480	725 202 735 to 2 750
700 202 522 to 2 700	706 817 959 to 8 000	716 477 396 to 7 430	725 398 591 to 8 800
700 290 275 to 0 300	707 034 391 to 4 450	716 556 635 to 6 660	725 464 591 to 4 920
700 465 730 to 5 750	707 292 636 to 2 660	717 191 648 to 1 690	725 475 321 to 5 330
700 561 444 to 1 550	707 441 401 to 1 687	717 193 161 to 3 490	725 711 057 to 1 070
701 423 101 to 3 150	707 441 836 to 1 940	717 228 591 to 8 680	725 738 581 to 8 730
701 625 469 to 5 550	707 958 541 to 8 570	717 333 902 to 3 950	725 981 311 to 1 430
701 643 829 to 3 850	707 960 107 to 0 160	717 739 745 to 9 910	725 987 835 to 7 880
701 945 451 to 5 500	708 059 941 to 60 000	717 884 991 to 5 050	726 060 811 to 0 900
702 033 701 to 4 050	708 115 830 to 5 860	718 026 171 to 6 290	726 391 970 to 2 520

726 484 771	to	4 800	729 682 891	to	3 190	731 703 211	to	3 240	732 994 037	to	3 080
726 493 351	to	5 300	729 838 940	to	9 070	731 767 273	to	7 320	733 163 449	to	3 460
726 504 031	to	4 063	729 839 101	to	9 130	731 781 061	to	1 120	733 297 171	to	7 290
726 504 070	to	4 090	730 077 683	to	7 840	731 841 377	to	1 450	733 446 631	to	7 110
726 504 331	to	4 390	730 109 847	to	9 880	731 837 821	to	7 910	733 474 665	to	4 770
726 563 701	to	4 060	730 373 761	to	3 850	732 018 481	to	8 600	733 704 482	to	4 570
726 599 371	to	9 460	730 501 951	to	2 130	732 067 972	to	8 370	733 751 041	to	1 130
727 182 271	to	2 510	730 519 379	to	9 470	732 086 374	to	6 400	734 440 031	to	6 111
727 416 181	to	6 240	730 569 278	to	9 360	732 188 649	to	6 670	734 736 661	to	6 810
727 481 431	to	1 460	730 711 711	to	1 740	732 193 460	to	3 470	734 797 201	to	7 320
727 749 241	to	9 780	730 722 991	to	3 230	732 201 241	to	1 390	735 120 331	to	0 840
728 382 331	to	2 480	730 845 970	to	5 990	732 355 201	to	5 380	736 366 051	to	6 110
728 458 201	to	8 260	730 888 291	to	8 320	732 446 761	to	6 850	737 628 098	to	8 120
728 702 338	to	2 400	730 927 591	to	7 680	732 472 320	to	2 560	737 628 181	to	8 210
728 915 371	to	5 850	731 307 914	to	7 930	732 507 811	to	7 900	737 634 258	to	4 270
728 953 141	to	3 410	731 402 431	to	2 460	732 541 605	to	1 620			
729 169 081	to	9 140	731 407 232	to	7 320	732 572 221	to	2 490			
729 363 841	to	3 870	731 588 301	to	8 340	732 586 479	to	6 710			
						732 961 261	to	1 320			

—Inspection Service, 1-15-98

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 1-15-98

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 1-15-98

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the “customer number” or

“agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005040	014950	021242	027878	054265	068410	079935	091432	094904	097164	100491	108795	117412
005089	015142	021247	027926	055021	068426	080038	091447	095006	097232	100565	109613	117540
005124	015204	021267	028129	055046	068429	080057	091457	095125	097244	100590	109669	117581
005139	015232	021315	028182	055140	068635	080097	091464	095133	097260	100875	109918	117583
005213	015263	021365	028244	055235	069028	080190	091645	095212	097308	101129	110173	117716
005290	015398	021389	028318	055241	069342	080202	091654	095368	097358	101240	110285	118019
005337	015444	021465	028556	057010	069458	080251	091801	095428	097381	101427	110334	118121
005485	015555	021477	028579	058005	069749	080271	091915	095519	097391	101731	110496	118983
005550	016092	021482	028593	058071	069846	080277	091957	095639	097402	101962	110739	119251
005805	016142	021483	028615	060063	069871	080307	092009	095654	097411	102081	110856	119436
005816	016152	021545	028693	060275	070256	080402	092010	095687	097435	102108	111250	119490
005901	016353	021565	028792	060280	070293	080535	092144	095688	097468	102311	111292	120305
006180	016654	021666	028806	060303	070409	080554	092150	095803	097510	102519	111316	121223
006622	016931	021769	028857	060374	070461	080559	092170	095823	097574	102523	111317	121257
006634	018057	021833	028892	060494	070551	080579	092209	095841	097577	102635	111331	122282
006709	018097	021838	028918	060495	070569	080585	092227	095868	097579	102677	111414	122314
006932	018130	021856	029102	060596	070623	080680	092337	095899	097635	102731	111443	122320
007125	018159	021932	029357	061033	070634	080719	092578	095926	097643	102837	111467	122355
007140	018160	021935	029446	061257	070786	080726	092698	096051	097824	102918	111539	122361
007252	018272	021985	029500	061567	070936	085215	092741	096058	097840	102979	111626	123130
007287	018431	022001	029614	061641	070959	085362	092853	096082	097841	103117	111635	124033
007304	018477	022013	029642	062100	070967	085385	092915	096086	097875	103132	111685	124145
007372	018479	022107	029644	063173	070994	085399	093059	096117	097900	103143	111739	126037
008206	018503	022190	029657	064270	071105	085587	093088	096119	097908	103163	111750	128116
008254	018536	022223	030008	064302	071110	085703	093094	096142	097954	103167	111880	128949
008341	018759	022521	030115	064481	071153	085916	093155	096210	098008	103179	111883	128965
008469	018787	022528	030140	064606	071470	088025	093530	096245	098011	103202	111994	129845
008478	018788	022546	030160	064705	071477	088115	093587	096284	098046	103500	112719	129881
008480	018867	022556	030329	064810	071506	088274	093622	096300	098049	103573	112794	130011
008532	018943	022607	030404	065063	071884	088285	093748	096323	098057	103655	112833	134045
008580	018990	022641	030441	065152	075086	088410	093752	096367	098070	103760	113187	134049
008583	018993	022686	032034	065160	075145	088511	093762	096371	098090	103771	113436	135149
008614	019265	022727	032115	065239	075373	088591	093775	096373	098092	103804	113692	137002
008682	019297	022810	033014	065387	075464	088623	093800	096383	098117	103821	113840	139107
008693	019343	022889	037111	065506	075584	088694	093838	096397	098118	103859	113874	142046
008814	019381	022948	038094	065529	075758	089363	093891	096445	098141	103879	113907	142056
008823	019452	023259	038520	065649	075762	089615	093944	096469	098166	104247	114253	142080
008906	019580	023478	040134	065684	075784	090116	094063	096518	098169	104301	114395	142110
009503	019726	023506	041017	065695	075858	090154	094100	096544	098180	104441	114482	142172
009544	020215	023606	041094	065976	076614	090293	094105	096584	098216	104483	114554	142190
009676	020315	024164	041194	066070	076881	090516	094232	096591	098256	104520	115104	142239
010537	020447	024173	042007	066272	076959	090628	094251	096598	098320	104595	115114	142267
010633	020484	025241	042307	066355	076995	090749	094331	096604	098384	104601	115139	142343
010665	020521	025334	042312	067104	077211	090822	094354	096664	098386	104610	115217	142405
010709	021017	025419	044106	067108	077361	091042	094390	096735	098402	105153	115291	142406
010718	021026	026236	045307	067115	077617	091085	094403	096840	098466	105722	115487	142464
011336	021050	027025	048036	067319	077629	091125	094529	096865	098499	105991	115678	142465
012373	021054	027030	048305	068008	077908	091208	094556	096927	098589	106062	115956	142471
013160	021099	027109	050058	068126	078419	091229	094584	096931	100091	106465	117120	142493
014233	021145	027273	051057	068269	078890	091240	094641	097001	100093	108222	117256	142531
014658	021161	027546	054159	068273	079790	091250	094769	097055	100284	108440	117268	142559
014747	021238	027861	054174	068351	079932	091404	094805	097125	100351	108518	117368	142594

926468	927064	928140	930387	940027	940620	941152	941737	949300	952333	960733	970747	982117
926485	927075	928143	931056	940038	940625	941161	941788	949346	952335	967212	972415	982120
926530	927122	928153	931057	940045	940636	941170	941799	949350	953319	967310	972435	982150
926548	927129	928156	931100	940055	940710	941174	941840	949367	954115	967391	972784	982192
926567	927210	928175	931152	940115	940754	941195	941841	949524	954117	967421	973204	982214
926602	927280	928206	931171	940140	940782	941198	941881	949578	954327	968191	973311	982225
926614	927282	928258	931174	940142	940789	941209	941920	949726	954342	968204	974121	982227
926633	927303	928271	931175	940185	940827	941217	941929	950041	954408	968255	974193	982233
926676	927327	928289	931413	940189	940864	941225	941956	950064	954409	968315	976038	992195
926686	927338	928311	931499	940206	940868	941241	941958	950086	954426	968355	980166	992304
926718	927460	928356	931569	940319	940873	941258	941975	950212	954702	968481	980284	992354
926764	927505	928365	931584	940329	940881	941269	945343	950269	954707	968547	980319	992515
926788	927521	928371	931628	940381	940895	941311	945550	950284	955002	970325	980389	992606
926799	927561	928446	931711	940388	940910	941320	945573	950303	955016	970424	980697	992629
926834	927582	928471	931984	940396	940921	941339	947094	950340	958386	970430	980707	995054
926836	927639	928489	933459	940452	940941	941396	948123	950344	958559	970441	980739	995122
926839	927647	928606	933486	940471	940968	941406	948229	950552	958560	970520	980852	995231
926869	927752	928661	934260	940488	940970	941410	948265	950736	958578	970526	980871	995272
926940	927804	928662	937244	940507	941009	941424	948367	951203	958689	970597	981532	995459
926944	927877	928700	937325	940508	941017	941483	948419	951243	958697	970648	981734	995967
926964	927891	928701	937630	940510	941033	941487	948442	951501	958800	970699	981941	998312
926966	927894	928854	937709	940525	941082	941496	948451	951615	958845	970715	981959	
926981	927898	928857	937713	940532	941111	941521	948464	951762	958863	970722	982013	
926998	927907	930223	937814	940562	941115	941616	948499	951835	958884	970726	982034	
927009	927916	930298	939050	940575	941116	941713	948505	951845	958885	970739	982048	
927035	928129	930379	939588	940584	941132	941717	949062	951868	960083	970745	982095	

—Express and Priority Mail, Marketing, 1-15-98

International Mail

IMM REVISION

International Mail — Global Priority Mail (GPM)

Effective immediately, Issue 19 of the *International Mail Manual* (IMM) is revised to reflect the following changes to Exhibit 123.61, *Customs Declaration Forms Usage*, and to section 226.63:

120 Preparation for Mailing
* * * * *

123 Customs Forms
* * * * *

Exhibit 123.61

Customs Declaration Forms Usage

Notes:

* * * * *

[Revise Note 2 to read as follows:]

2. The customs form requirements for Global Priority Mail (GPM) items are the same as those for letters and letter packages. See 226.63 for relevant details.

* * * * *

220 Letters and Letter Packages
* * * * *

226.63 GPM Customs Form Requirements

If the GPM mailpiece weighs	And it contains	Required Customs Form(s)
Less than 16 ounces	Documents; business papers; or non-dutiable printed matter.	No Form Required.
	Dutiable printed matter or merchandise items with a value under \$400.	Affix a completed PS Form 2976 (green label) to the exterior of the mailpiece.
	Merchandise items with a value of \$400 or more.	Place a completed PS Form 2976-A inside the packaging. Affix the upper left section of PS Form 2976 (green label) to the exterior of the mailpiece.
16 ounces or more	Documents; business papers; dutiable and non-dutiable printed matter; or merchandise items with a value under \$400.	Affix a completed PS Form 2976 (green label) to the exterior of the mailpiece.
	Merchandise items with a value of \$400 or more.	Place a completed PS Form 2976-A inside the packaging. Affix the upper left section of PS Form 2976 (green label) to the exterior of the mailpiece.

Note: These customs form requirements are applicable to both GPM Flat-Rate envelopes and Variable Weight Postage Option mailpieces.

* * * * *

These changes to Exhibit 123.61 and section 226.63 will be incorporated into IMM Issue 20. In the interim, the affected pages appear at the back of this *Postal Bulletin*.

—Pricing, Costing, & Classification,
International Business Unit, 1-15-98

*IMM REVISION***International Mail — Ukraine**

The postal administration of Ukraine recently advised that it has been receiving postal items from the United States which violate their country's import laws. To correct that situation, the following entry is being added to the Individual Country Listing for Ukraine, under the heading Prohibitions (130):

medicines and medicinal products

This new content restriction is effective January 15, 1998. It is applicable to all classes of mail, including Express Mail International Service (EMS) shipments, registered and un-

registered letter packages, small packets, and air and surface parcels that are sent to Ukraine.

Issue 20 of the *International Mail Manual* (IMM) will reflect this regulatory change. In the interim, the relevant page in the Individual Country Listing for Ukraine appears at the back of this *Postal Bulletin*.

—Pricing, Costing, & Classification,
International Business Unit, 1-15-98

*REMINDER***International Mail — Ordering of *International Mail Manual* (Issue 19)**

Postal installations may requisition additional copies of Issue 19 of the *International Mail Manual* (IMM) by Touch-Tone Order Entry or by sending a completed Form 7380, *MDC Supply Requisition*, to the following address:

ATTN SUPPLY REQUISITIONS
TOPEKA MDC
500 SW MONTARA PKWY
TOPEKA KS 66624-9702

The relevant ordering information for the *International Mail Manual* (IMM) is **PSN 7610-02-000-9904, Quick Pick 032, \$5.67 each, bulk pack quantity 12.**

Form 7380 also can be faxed to the Topeka MDC by dialing 785-861-2939.

—Pricing, Costing, & Classification,
International Business Unit, 1-15-98

Resumption of International Surface Mail Service to Albania

Effective immediately, all international surface mail service to Albania is hereby resumed. Items returned to sender during the service suspension should be forwarded without additional postage if a refund was not issued. The return to sender indicia should be marked through.

Issue 20 of the *International Mail Manual* (IMM) will reflect this change. In the interim, the relevant page in the Individual Country Listing for Albania appears at the back of this *Postal Bulletin*.

—International and Military Mail Operations,
International Business Unit, 1-15-98

Philately

New AIC Established for Celebrate The Century™

Effective February 3, all stamp and stamp-related product sales for Celebrate The Century™ (CTC), the new stamp program honoring significant people, events, and trends of the 20th century, will be recorded using a new, unique accounting identifier code (AIC), 085.

Over the next 3 years, the Postal Service will issue special CTC commemorative stamps honoring the first half of the century, while the American public will be voting on stamp subjects for the latter part of the century. Approximately every 3 months between February 1998 and the year 2000, the Postal Service will issue a new sheet of 15 commemorative stamps heralding the most significant events of each decade of the 20th century.

On February 3, the stamp sheets for the first two decades — the 1900s and 1910s — will be issued nationwide. Also on that date, CTC ballots for the 1950s should be in all post office lobbies and remain there until February 28. For a vote to count, the ballot must be postmarked no later than February 28.

Stamps may be purchased only in sheets of 15 stamps for \$4.80. No individual stamp sales will be available. The 1900 and 1910 stamp sheets will be delivered to post offices, stations, and branches by the end of January. Stamps for the 1920s will go on sale in early May.

For more information about CTC, contact your area stamp facilitator or district stamp and retail coordinator, listed in the resources section of the CTC Employee Guidebook.



—Stamp Services, Marketing, 1-15-98

Pictorial Cancellations Announcement 98-1

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (32 cents per envelope or 20 cents per postcard). Items sub-

mitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



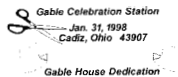
January 5, 1998
Latrobe City Council
 CITY STATION
 POSTMASTER
 811 JEFFERSON ST
 LATROBE PA 15650-9998



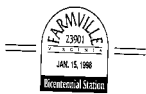
January 23 & 24, 1998
 YORCOPEX 98 STATION
 POSTMASTER
 3435 CONCORD RD
 YORK PA 17405-9998



January 6, 1998
 LUNAR PROSPECTOR REDISCOVERING
 THE MOON LAUNCH STATION
 POSTMASTER
 8700 ASTRONAUT BLVD
 CAPE CANAVERAL FL 32920-9998
 (THIS CANCELLATION IS AVAILABLE
 FROM JANUARY 15 TO FEBRUARY 14.)



January 31, 1998
Gable House
 GABLE CELEBRATION STATION
 POSTMASTER
 100 SOUTH ST
 CADIZ OH 43907-9998



January 15, 1998
 BICENTENNIAL STATION
 POSTMASTER
 301 E 3RD ST
 FARMVILLE VA 23901-9998



February 4, 1998
Jane Long Elementary Station
 VALENTINES DAY STATION
 POSTMASTER
 341 PINE ST
 ABILENE TX 79604-9998

(ARTWORK UNAVAILABLE)

January 16 & 17, 1998
 TULSA CENTENNIAL EXTRAVAGANZA
 STATION
 POSTMASTER
 333 W 4TH ST
 TULSA OK 74103-9998



February 6 - 8, 1998
 SARASOTA NATIONAL STAMP
 EXHIBITION STATION
 POSTMASTER
 1661 RINGLING BLVD
 SARASOTA FL 34230-9998



January 19, 1998
 TAMPA THEATER STATION
 POSTMASTER
 5201 W SPRUCE ST
 TAMPA FL 33630-9998



February 7, 1998
Village Historian
 GROUNDHOG STATION
 POSTMASTER
 PO BOX 9998
 UNADILLA NE 68454-9998



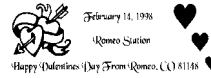
February 7 & 8, 1998
 DOWNTOWN STATION
 POSTMASTER
 951 20TH ST
 DENVER CO 80202-9998



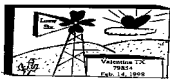
February 14, 1998
 BLISS STATION
 POSTMASTER
 6664 RT 362
 BLISS NY 14024-9998



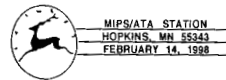
February 7 & 8, 1998
 Euclid Stamp Club
 EUPEX '98 STATION
 POSTMASTER
 2200 ORANGE AVE RM 206
 CLEVELAND OH 44101-9996



February 14, 1998
 ROMEO STATION
 POSTMASTER
 PO BOX 9998
 ROMEO CO 81148-9998



February 14, 1998
 LOVE STATION
 POSTMASTER
 US HWY 90
 VALENTINE TX 79854-9998



February 14 & 15, 1998
 MIPS/ATA STATION
 POSTMASTER
 910 S 1ST ST
 HOPKINS MN 55343-9998



February 14, 1998
 SWEET HEART STATION
 POSTMASTER
 245 MYLES STANDISH BLVD
 TAUNTON MA 02780-9998



February 14 & 15, 1998
 STAMP SHOW STATION
 POSTMASTER
 PO BOX 9998
 KENOSHA WI 53141-9998



February 14, 1998
 Loving Womens Club
 VALENTINE STATION
 POSTMASTER
 4TH AND HAWKINS
 LOVING TX 76460-9998



February 15, 1998
 CENTENNIAL STATION
 POSTMASTER
 RTE 14
 SUSAN VA 23163-9998



February 14, 1998
 AUGLAIZE COUNTY SESQUICENTENNIAL
 STATION
 POSTMASTER
 12 WILLIPIE ST
 WAPAKONETA OH 45895-9998



February 15, 1998
 USS MAINE CENTENNIAL BANGOR
 STATION
 POSTMASTER
 202 HARLOW ST
 BANGOR ME 04401-9998

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**This office
will be closed
Monday,
January 19, 1998,
to observe
Martin Luther King,
Jr.'s Birthday.**

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Postal Employees

ELM REVISION

Uniform Program — Item and Combination Changes

Changes to the uniform items and combinations listed for delivery, window service, mail handler and maintenance, security force, and medical personnel in *Employee and Labor Relations Manual* (ELM) 933.1 through 933.6 (formerly 933.1 and 933.2) appear on revision pages at the end of this *Postal Bulletin*. The changes will be integrated into the ELM found via the Policies and Procedures page of the Intranet found at <http://blue.usps.gov>.

Sections 933.1 through 933.5 are updated with changes from previous *Postal Bulletins* listed below, reordered, and renumbered. Section 933.6 is added to include supervisors in this sequence. Subsequent sections within 933 are also renumbered, references to 933 are corrected, the list in 931.12 is reconciled with the newly numbered items in 933, and the lists in 932.13 are realphabetized and reconciled with the material in 933 by the change of the term *general mechanic to maintenance mechanic* and the deletion of *mechanic's helper*.

Previous Postal Bulletins

Uniform Type	ELM Sections	Postal Bulletin Issues
1. Delivery Personnel	ELM 933.1 (formerly ELM 933.1a, b, and c)	21852 (10-14-93) 21880 (11-10-94) 21883 (12-22-94)
2. Window Service Personnel	ELM 933.2 (formerly ELM 933.1d)	21771 (9-6-90) 21781 (1-17-91) 21839 (4-15-93)
3. Mail Handler and Maintenance Personnel	ELM 933.3 (formerly ELM 933.1h and i)	21908 (12-7-95) 21922 (6-20-96) 21944 (4-24-97)
4. Security Force Personnel	ELM 933.4 (formerly 933.1g)	21741 (9-7-89) 21769 (8-9-90) 21795 (8-8-91) 21797 (9-5-91) 21811 (3-19-92) 21812 (4-2-92) 21818 (6-25-92) 21819 (7-9-92) 21820 (7-23-92) 21885 (1-19-95) 21886 (2-2-95) 21952 (8-14-97)
5. Medical Personnel	ELM 933.5 (formerly 933.1e and f)	21952 (8-14-97)
6. Supervisors	ELM 933.6 (added)	

—Uniform Programs, Labor Relations, 1-15-98

Interest Rate on Supplier Claims

The *Postal Bulletin* periodically publishes the interest rate payable on a claim decided in a supplier's favor, under the Contract Disputes Act of 1978. This rate also applies for late payments to suppliers under the Prompt Payment Act, as amended.

The interest rate effective for the 6-month period beginning January 1, 1998, and ending June 30, 1998, is 6 1/4 percent.

—Policies, Planning, and Diversity, Purchasing, 1-15-98

ALL POST OFFICES WITH RURAL DELIVERY SERVICE

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
UNITED STATES POSTAL SERVICE
AND THE
NATIONAL RURAL LETTER CARRIERS' ASSOCIATION

The parties agree that the language in Article 9.2.C.4 of the USPS-NRLCA National Agreement will not apply. Route reviews will not be conducted in 1998. The mail count language contained in Article 9.2.C.3 will be revised as follows:

C. Evaluated Compensation

* * * * *

3. Mail Counts

- a. The official evaluation of a route to determine eligibility for evaluated compensation or adjustment in evaluated compensation shall be determined by a mail count. Mail counts will be conducted as follows:

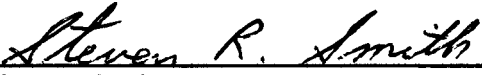
* * * * *

(3) In 1998, all vacant and auxiliary routes will be counted. The only other routes to be counted will be those in which either the Employer or the regular carrier opts for a count by the last Friday in June, 1998. These routes will be counted for 12 working days, beginning September 17 and ending September 30.

* * * * *

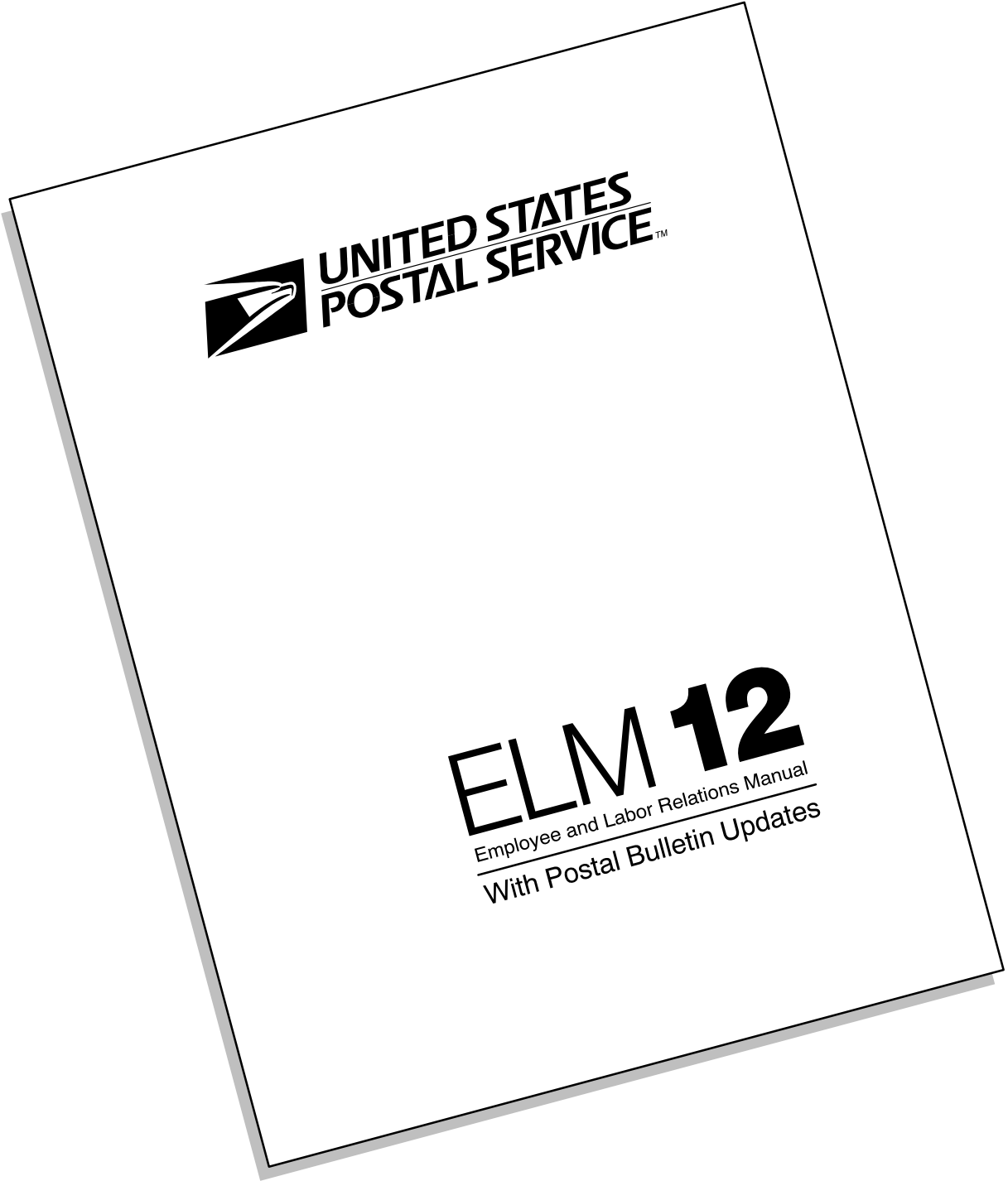


 Sherry A. Cagnoli
 Manager
 Contract Administration (NALC/NRLCA)
 Labor Relations
 United States Postal Service



 Steven R. Smith
 President
 National Rural Letter Carriers'
 Association

Date: 1/6/98



Revision Pages

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930 Work Clothes and Uniforms

931 Uniforms

931.1 Entitlement and Allowances

- 931.11 Certain employees must wear prescribed uniforms in performing their duties. These employees are entitled: (a) to a uniform allowance to purchase authorized uniform items or (b) to be furnished uniforms which meet USPS specifications.
- 931.12 The annual allowance authorized each employee covered by a collective-bargaining agreement is determined by the terms of that agreement. Allowances for other employees are set as a matter of policy.
- 931.13 The Uniform Program consists of a number of types of clothing developed for various positions dependent on 1) the level of visibility to the public, 2) the type of work normally performed, and 3) the physical environment in which the employee normally works. The current categories are:
- a. Type 1 — city letter carriers, special delivery messengers, clerks performing city letter carrier duties, motor vehicle operators, tractor-trailer operators, driving instructors and examiners, letterbox mechanics, ramp transfer clerks AMF, area maintenance technician/specialists, maintenance mechanics working as letterbox mechanics (see 932.11h), passenger elevator operators, and elevator starters.
 - b. Type 2 — employees assigned to retail window operations.
 - c. Type 3 — vehicle maintenance, custodial maintenance, mail handler, BMEU, and clerical employees eligible under 932.12 and 932.13.
 - d. Type 4 — security force police officers.
 - e. Type 5 — bargaining unit and nonbargaining unit medical personnel.
 - f. Type 6 — supervisors.

The criteria are different for each type, as well as the procedure necessary to establish or terminate an employee in each category. Installation heads must familiarize themselves with the criteria established for each type so that certifications are made under the correct program.

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932.13 **Work Clothes**

This program is separate from the contract uniform program. It is for employees who are not presently eligible for uniforms or contract uniforms. Affected are certain mail handlers, maintenance employees, motor vehicle employees, and clerical employees involved full time in pouching and dispatching units, parcel post sorting units, bulk mail sacking operations, and ordinary paper sacking units:

- a. Mail handlers and maintenance employees working full time in the following duty assignments located in mail transport equipment centers, supply centers, and mail equipment shops:
 - (1) Accountable Paper Supply Clerk.
 - (2) Computer Printline Production Operator.
 - (3) Custodian.
 - (4) Electrician.
 - (5) Electronic Technician.
 - (6) Group Leader, Mail Bag Examination.
 - (7) Group Leader, Mail Equipment Handler.
 - (8) Group Leader, Mail Equipment Repair.
 - (9) Group Leader, Warehousing.
 - (10) Label Printing Center Mechanic.
 - (11) Laborer, Custodial.
 - (12) Laborer, Materials Handling.
 - (13) Lockmaker.
 - (14) Machine Operator.
 - (15) Mail Equipment Handler.
 - (16) Maintenance Mechanic.
 - (17) Maintenance Mechanic, General.
 - (18) Materials Handling Equipment Operator.
 - (19) Packer-in-Charge.
 - (20) Packer, Shipper.
 - (21) Packer, Warehouseman.
 - (22) Press Operator.
 - (23) Receiving and Shipping Clerk.
 - (24) Sewing Machine Operator.
 - (25) Shipping Clerk.
 - (26) Supply Clerk.
 - (27) Tool and Parts Clerk.
 - (28) Warehouseman.

- b. Clerk Craft Employees assigned to:
 - (1) Ordinary Paper Sacking Units.
 - (2) Parcel Postal Distribution Units (Manual).
 - (3) Pouching and Dispatching Units.
- c. Mail Handlers — Full-Time Mail Handlers working in the following areas:
 - (1) Ordinary Paper Sacking Units.
 - (2) Parcel Post Units (dumping of sacks or manual separation of sacks).
 - (3) Platform (Dock) Operations.
 - (4) Pouch Dumping Units.
 - (5) Sack Dumping Units.
- d. Motor Vehicle Maintenance Employees:
 - (1) Automotive Painter.
 - (2) Automotive Mechanic.
 - (3) Body and Fender Repairman.
 - (4) Garageman.
 - (5) Junior Mechanic, Automotive.
 - (6) Storekeeper, Automotive Parts.
 - (7) Tire Repairman.
 - (8) Tool and Parts Clerk.
 - (9) Vehicle Maintenance Analyst.
- e. Assigned full time in the specified duty assignment:
 - (1) Assistant Engineman.
 - (2) Blacksmith-Welder.
 - (3) Building Equipment Mechanic.
 - (4) Building Maintenance Custodian.
 - (5) Carpenter.
 - (6) Cleaner.
 - (7) Conveyor-Mechanic.
 - (8) Custodian.
 - (9) Electrician.
 - (10) Electronic Technician.
 - (11) Elevator Mechanic.
 - (12) Engineman.
 - (13) Fireman.
 - (14) Fireman-Laborer.
 - (15) Group Leader.
 - (16) Label Printing Center Mechanic.
 - (17) Laborer.

- (18) Laborer, Custodial.
- (19) Laborer, Materials Handling.
- (20) Maintenance Mechanic.
- (21) Mason.
- (22) MPE Mechanic.
- (23) Office Appliance Repairman.
- (24) Painter.
- (25) Plumber.
- (26) Postal Machines Mechanic.
- (27) Scale Mechanic.
- (28) Stationary Engineer.
- (29) Tool and Parts Clerk.
- (30) Vehicle Operations Maintenance Assistant.
- (31) Vending Machine Mechanic.

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933 **Authorized Uniform Items and Combinations**

933.1 **Type 1 Uniforms**

933.11 **Type 1 Items**

933.111 **Type 1a**

Type 1a uniforms are worn by city letter carriers, special delivery messengers, clerks performing city letter carrier duties, motor vehicle operators, tractor-trailer operators, driving instructors and examiners, letterbox mechanics, ramp transfer clerks AMF, area maintenance technician/specialists, and maintenance mechanics working as letterbox mechanics (see 932.11h).

Items for Men	
Parka	With reflective trim and vertical corporate emblem, postal navy blue
Bomber jacket	With reflective trim, vertical corporate emblem, and craft tab, with or without zip-in lining, postal navy blue
Windbreaker	Authorized for letter carriers and motor vehicle operators only. Hip-length, unlined, Taslan/Supplex, with reflective trim, vertical corporate emblem, and craft tab, postal navy blue
Vest	With reflective trim and vertical corporate emblem, navy blue
Sweater	Flat or bulky knit, zippered closing, postal navy blue with vertical corporate emblem
Shirt	Long- or short-sleeve, dress-style woven, postal blue with red and blue pinstripes and vertical corporate emblem
Shirtjac	Warm weather, finished bottom, postal blue with red and blue pinstripes and vertical corporate emblem
Knit shirt	Warm weather, short-sleeve knit, postal blue with vertical corporate emblem
Tie	Four-in-hand, regular or pre-tied, navy blue with alternating red and white pin-dot stripes
Trousers	Postal blue with braid stripe
Walking shorts	Postal blue with braid stripe
Socks	Calf-length or crew style, uniform blue-gray, black, or white
Shoes	Black leather with visible SR/USA label
Accessories	Neck and chest protector, flat or shaker knit, postal navy blue; smooth leather belt with nickel buckle, black; leather or knit gloves, black; face mask with no ornamentation (when authorized by installation head), dark blue

Items for Men	
Headgear	Service cap, postal navy blue; baseball cap, summer or winter style, postal blue with vertical corporate emblem; sun visor, postal blue with vertical corporate emblem; sun helmet, white with blue band; winter fur trooper cap, postal blue with vertical corporate emblem; knit watch cap, with convertible face mask, postal navy blue with vertical corporate emblem
Rain gear	Wet weather parka and trousers, raincoat, rain cape, postal blue with vertical corporate emblem and reflective trim; leggings, cap cover with or without cape, postal blue; rubbers, overboots, and galoshes, black
Optional coveralls	Authorized for and may be worn over the uniform by motor vehicle and tractor-trailer operators during periods when they are exposed to dirty or toxic materials

Items for Women	
Parka	With reflective trim and vertical corporate emblem, postal navy blue
Bomber jacket	With reflective trim, vertical corporate emblem, and craft tab, with or without zip-in lining, postal navy blue
Windbreaker	Authorized for letter carriers and motor vehicle operators only. Hip-length, unlined, Taslan/Supplex, with reflective trim, corporate logo, and craft tab, postal navy blue
Vest	With reflective trim and vertical corporate emblem, navy blue
Sweater	Flat or bulky knit, zippered closing, postal navy blue with vertical corporate emblem
Shirt	Long- or short-sleeve, dress-style woven or maternity-style, postal blue with red and blue pinstripes and vertical corporate emblem
Shirtjac	Warm weather, finished bottom, postal blue with red and blue pinstripes and vertical corporate emblem
Knit shirt	Warm weather, short-sleeve knit, postal blue with vertical corporate emblem
Tie	Four-in-hand, regular or pre-tied, or crossover necktab, navy blue with alternating red and white pin-dot stripes
Slacks	Regular or maternity-style, postal blue with braid stripe
Walking shorts	Postal blue with braid stripe
Skirt	Postal blue with braid stripe
Culottes	Postal blue with braid stripe

Items for Women	
Jumper	Regular or maternity-style, postal blue with vertical corporate emblem
Socks	Calf-length or crew style, uniform blue-gray, black, or white
Shoes	Black leather with visible SR/USA label
Accessories	Neck and chest protector, flat or shaker knit, postal navy blue; smooth leather belt with nickel buckle, black; leather or knit gloves, black; face mask with no ornamentation (when authorized by installation head), dark blue
Headgear	Service cap, postal navy blue; WAVE-style hat, postal navy blue with vertical corporate emblem; baseball cap, summer or winter style, postal blue with vertical corporate emblem; sun visor, postal blue with vertical corporate emblem; sun helmet, white with blue band; winter fur trooper cap, postal blue with vertical corporate emblem; knit watch cap, with convertible face mask, postal navy blue with vertical corporate emblem
Rain gear	Wet weather parka and trousers, raincoat, rain cape, postal blue with vertical corporate emblem and reflective trim; leggings, cap cover with or without cape, postal blue; rubbers, overboots, and galoshes, black
Optional coveralls	Authorized for and may be worn over the uniform by motor vehicle and tractor-trailer operators during periods when the employee is exposed to dirty or toxic materials

933.112 **Type 1b**

Type 1b uniforms are worn by passenger elevator operators and elevator starters.

Items for Men	
Bomber jacket	With reflective trim, vertical corporate emblem, and craft tab, with or without zip-in lining, postal navy blue
Shirt	Long- or short-sleeve, dress-style woven, postal blue with red and blue pinstripes and vertical corporate emblem
Tie	Four-in-hand, regular or pre-tied, navy blue with alternating red and white pin-dot stripes
Trousers	Postal blue with braid stripe
Shoes	Black leather with visible SR/USA label
Accessories	Smooth leather belt with nickel buckle, black
Headgear	Baseball cap, postal blue with vertical corporate emblem

Items for Women	
Bomber jacket	With reflective trim, vertical corporate emblem, and craft tab, with or without zip-in lining, postal navy blue
Shirt	Long- or short-sleeve, dress-style woven, postal blue with red and blue pinstripes and vertical corporate emblem
Tie	Four-in-hand, regular or pre-tied, or crossover necktab, navy blue with alternating red and white pin-dot stripes
Skirt	Postal blue with braid stripe
Jumper	Regular or maternity-style, postal blue with vertical corporate emblem
Shoes	Black leather with visible SR/USA label
Accessories	Smooth leather belt with nickel buckle, black

933.12 **Type 1 Combinations**

Male Combinations			
Cold Weather	Warm Weather		
	Option No. 1	Option No. 2	Option No. 3
Required Items			
Shirt (long- or short-sleeve)	Shirt (long or short sleeve)	Shirt (short sleeve, shirtjac, ¹ or knit polo shirt ²)	Shirt (short sleeve, shirtjac, ¹ or knit polo shirt ²)
Navy blue tie	Navy blue tie		
Uniform trousers with uniform blue-gray or black socks	Uniform trousers with uniform blue-gray or black socks	Uniform trousers with uniform blue-gray or black socks	Walking shorts ³ with authorized uniform blue-gray, black, or white socks
Black belt	Black belt	Black belt	Black belt
Black shoes (SR/USA label)	Black shoes (SR/USA label)	Black shoes (SR/USA label)	Black shoes (SR/USA label)
Optional Items			
Headgear: winter service cap, fur trooper cap, baseball cap, parka-style hood, knit cap with convertible face mask, or visor	Headgear: summer service cap, baseball cap, helmet, or visor	Headgear: summer service cap, baseball cap, helmet, or visor	Headgear: summer service cap, baseball cap, helmet, or visor
Bomber jacket ⁴	Bomber jacket ⁴	Bomber jacket ⁴	Bomber jacket ⁴
Rain gear	Rain gear	Rain gear	Rain gear
Windbreaker	Windbreaker	Windbreaker	Windbreaker
Parka			

Male Combinations			
Cold Weather	Warm Weather		
	Option No. 1	Option No. 2	Option No. 3
Optional Items (continued)			
Black gloves			
Vest ⁵	Vest ⁵		
Neck/chest protector			
Sweater ⁶	Sweater ⁶	Sweater ⁶	Sweater ⁶
Coveralls ⁷	Coveralls ⁷	Coveralls ⁷	Coveralls ⁷

- ¹ Shirtjacs are not to be tucked in or worn with any outer garments (e.g., sweaters, jackets, etc.) except rain gear. They are not to be worn with ties.
- ² Polo shirts are to be worn tucked in. They may be worn only with authorized sweaters or windbreakers.
- ³ Hems of walking shorts should not be more than 3 inches above mid-knee. Shorts must be worn only with uniform socks.
- ⁴ Craft tabs are worn only on bomber jackets. Bomber jackets may be purchased and worn with optional zip-in lining. Liners may not be worn alone as outer garments.
- ⁵ Vests may be worn with or without jackets or parkas; however, they must not be worn without shirts and ties.
- ⁶ Delivery personnel may not purchase or wear the window service personnel sweater.
- ⁷ Coveralls are authorized for motor vehicle operators when exposed to dirty or toxic materials.

Female Combinations			
Cold Weather	Warm Weather		
	Option No. 1	Option No. 2	Option No. 3
Required Items			
Shirt (long- or short-sleeve)	Shirt (long or short sleeve)	Shirt (short sleeve, shirtjac, ¹ or knit polo shirt ²)	Shirt (short sleeve, shirtjac, ¹ or knit polo shirt ²)
Navy blue necktab, or four-in-hand tie	Navy blue necktab, or four-in-hand tie		
Uniform slacks with uniform blue-gray or black socks; skirt, culottes, jumper, ³ or slacks with uniform blue-gray, black, or white socks or skin-tone nylon stockings (not reimbursable)	Uniform slacks with uniform blue-gray or black socks; skirt, culottes, jumper, ³ or slacks with uniform blue-gray, black, or white socks or skin-tone nylon stockings (not reimbursable)	Uniform slacks with uniform blue-gray or black socks; skirt, culottes, jumper, ³ or slacks with uniform blue-gray, black, or white socks or skin-tone nylon stockings (not reimbursable)	Walking shorts ³ with authorized uniform blue-gray, black, or white socks
Black belt	Black belt	Black belt	Black belt
Black shoes (SR/USA label)	Black shoes (SR/USA label)	Black shoes (SR/USA label)	Black shoes (SR/USA label)

Female Combinations			
Cold Weather	Warm Weather		
	Option No. 1	Option No. 2	Option No. 3
Optional Items			
Headgear: winter service cap, WAVE-style hat, baseball cap, parka-style hood, knit cap with convertible face mask, or visor	Headgear: summer service cap, helmet, baseball cap, WAVE-style hat, or visor	Headgear: summer service cap, helmet, baseball cap, WAVE-style hat, or visor	Headgear: summer service cap, helmet, baseball cap, WAVE-style hat, or visor
Bomber jacket ⁴	Bomber jacket ⁴	Bomber jacket ⁴	
Rain gear	Rain gear	Rain gear	Rain gear
Windbreaker	Windbreaker	Windbreaker	Windbreaker
Parka			
Black gloves			
Vest ⁵	Vest ⁵		
Neck/chest protector			
Sweater ⁶	Sweater ⁶	Sweater ⁶	Sweater ⁶
Coveralls ⁷	Coveralls ⁷	Coveralls ⁷	Coveralls ⁷

- ¹ Shirtjacs are not to be tucked in or worn with any outer garments (e.g., sweaters, jackets, etc.) except rain gear. They are not to be worn with ties.
- ² Polo shirts are to be worn tucked in. They may be worn only with authorized sweaters or windbreakers.
- ³ Hems of skirts, jumpers, culottes, and walking shorts should not be more than 3 inches above mid-knee. Skirts and jumpers may be worn with uniform socks or skin-tone nylon stockings. Shorts and culottes must be worn only with uniform socks.
- ⁴ Craft tabs are worn only on bomber jackets. Bomber jackets may be purchased and worn with optional zip-in lining. Liners may not be worn alone as outer garments.
- ⁵ Vests may be worn with or without jackets or parkas; however, they must not be worn without shirts and ties.
- ⁶ Delivery personnel may not purchase or wear the window service personnel sweater.
- ⁷ Coveralls are authorized for motor vehicle operators when exposed to dirty or toxic materials.

933.2 **Type 2 Uniforms**

933.21 **Type 2 Items**

Type 2 uniforms are worn by employees assigned to retail window operations.

Items for Men	
Shirt	Long- or short-sleeve, dress style, embroidered or directly applied vertical corporate emblem on left breast pocket, white with navy blue pinstripes
Trousers	Dress style, all-season-weight fabric, with waistband vertical corporate emblem tab, postal navy blue
Tie	Four-in-hand (regular or pre-tied), navy blue with solid red and double-dot white stripe or cardinal red with solid blue and double-dot white stripe
Sweater	Cardigan, buttoned, with vertical corporate emblem, navy blue with red and white stripe trim; sleeveless V-neck pullover vest, with vertical corporate emblem, navy blue with red and white stripe trim
Accessories	Leather belt, black with gold buckle
Optional items	Butcher-style apron, with vertical corporate emblem, navy blue; ¹ regulation shoes bearing SR/USA tag, black ²

¹ The apron is *nonreimbursable*, although some offices may choose to provide window service employees with aprons to protect their uniforms when working away from the window. *These aprons are not to be worn while working at the window or in the lobby.*

² Footwear is reimbursable after the employee has completed at least 2 years of eligibility in the window clerk uniform program.

Items for Women	
Shirt	Long- or short-sleeve, dress style, embroidered or directly applied vertical corporate emblem on left breast pocket, white with navy blue pinstripes
Skirt, slacks	Dress style, all-season-weight fabric, with waistband logo tab, postal navy blue. Also available in maternity style.
Jumper	V-neck, all-season-weight fabric, with vertical corporate emblem, worn with or without coordinated fabric belt with gold buckle, postal navy blue. Also available in maternity style.
Tie	Crossover tie or cascade necktie, navy blue with solid red and double-dot white stripe or cardinal red with solid blue and double-dot white stripe
Sweater	Cardigan, buttoned, with vertical corporate emblem, navy blue with red and white stripe trim; sleeveless V-neck pullover vest, with vertical corporate emblem, navy blue with red and white stripe trim

Items for Women	
Accessories	Leather belt, black with gold buckle; fabric belt, fabric coordinated for wear with jumper, skirt, or slacks, navy blue with gold buckle
Optional items	Butcher-style apron, with vertical corporate emblem, navy blue; ¹ regulation shoes bearing SR/USA tag, black ²

¹ The apron is *nonreimbursable*, although some offices may choose to provide window service employees with aprons to protect their uniforms when working away from the window. *These aprons are not to be worn while working at the window or in the lobby.*

² Footwear is reimbursable after the employee has completed at least 2 years of eligibility in the window clerk uniform program.

933.22 **Type 2 Combinations**

Male Combination	Female Combinations	
	Option No. 1	Option No. 2
Shirt (long- or short-sleeve) ¹	Shirt (long or short sleeve) ¹	Shirt or maternity blouse (long or short sleeve) ¹
Tie ²	Tie ²	Tie ²
Trousers	Slacks	Skirt or jumper ³
Black belt	Black belt	Fabric belt
Optional Item		
Vest	Vest	Vest
Sweater (emblem attached) ⁴	Sweater (emblem attached) ⁴	Sweater (emblem attached) ⁴
USPS certified shoes	USPS certified shoes	USPS certified shoes

¹ Shirts must be worn tucked into pants or skirt.

² Color choice is at the discretion of the employee.

³ Women must wear hosiery in natural skin tones at all times with skirts and jumpers.

⁴ Window service personnel may not purchase or wear the delivery personnel sweater.

933.3 **Type 3 Uniform Items**

Type 3 uniforms are worn by vehicle maintenance, custodial maintenance, mail handler, BMEU, and clerical employees eligible under 932.12 and 932.13.

Items for Men and Women	
Jacket	Utility, with or without liner, with horizontal corporate emblem, dark blue
Jacket liner	Zip-in
Sweatshirt	Hooded, zip-front, navy blue, with horizontal corporate emblem
Sweater	Zip-front, navy blue, with horizontal corporate emblem
Vest	Insulated, navy blue, with horizontal corporate emblem
Shirt	Long- or short-sleeve, light or dark blue, with horizontal corporate emblem
Trousers	Twill weave, dark blue
Coveralls	Authorized for and may be worn over the uniform by BMEU employees during periods when they are exposed to dirty or toxic materials; dark blue
Headgear	Baseball cap, summer or winter style, with horizontal corporate emblem, postal blue; fur trooper cap, with horizontal corporate emblem, postal blue
Shoes	Regulation shoes bearing SR/USA tag, black

933.4 **Type 4 Uniform Items**

Type 4 uniforms are worn by security force police officers.

Items for Men	
Uniform coat	Postal security navy blue
Overcoat	Postal security navy blue
Bomber jacket	Postal security navy blue
Emblem	Postal police officer shoulder patch
Rank insignia	Sergeant — embroidered or enameled stripes, blue, white, and black; First Lieutenant — single silver metal bar; Captain — two connecting silver metal bars
Uniform shirt (Regular Officer)	Long- or short-sleeve, postal security medium blue
Uniform shirt (Sergeant, Lieutenant, Captain)	Long- or short-sleeve, postal security white
Tie	Four-in-hand, clip-on, solid postal security navy blue

Items for Men	
T-shirt	Crew neck, Coolmax, ribbed, solid jersey, or mesh, white
Trousers	Postal security navy blue
Socks	Crew or over-the-calf, solid navy blue or navy blue with white soles
Shoes	Black leather regulation-type shoe or boot with plain toe, not over 8" in height from sole tops, with or without built-in safety toes, bearing SR/USA label. Shoes or boots must be capable of accepting a buff shine to obtain a glossy finish.
Accessories	Sweater, commando style, postal security navy blue; belt, black; gloves, black
Headgear	Cap (uniform fabric), postal security navy blue; fur trooper cap, postal blue
Rain gear	Raincoat, full-length, reversible black-to-orange; cap cover, waterproof, reversible black-to-orange; rubbers, overboots, galoshes, black
Body armor shell	One approved body armor shell or armored shirt per uniform allowance year as certified by the inspector in charge to the St. Louis Accounting Service Center

Items for Women	
Uniform coat	Postal security navy blue
Overcoat	Postal security navy blue
Bomber jacket	Postal security navy blue
Emblem	Postal police officer shoulder patch
Rank insignia	Sergeant — embroidered or enameled stripes, blue, white, and black; First Lieutenant — single silver metal bar; Captain — two connecting silver metal bars
Uniform shirt (Regular Officer)	Long- or short-sleeve, postal security medium blue
Uniform shirt (Sergeant, Lieutenant, Captain)	Long- or short-sleeve, postal security white
Tie	Four-in-hand, clip-on, solid postal security navy blue
T-shirt	Crew neck, Coolmax, ribbed, solid jersey, or mesh, white
Slacks	Postal security navy blue
Skirt	Postal security navy blue
Culottes	Postal security navy blue
Socks	Crew or over-the-calf, solid navy blue or navy blue with white soles

Items for Women	
Shoes	Black leather regulation-type shoe or boot with plain toe, not over 8" in height from sole tops, with or without built-in safety toes, bearing SR/USA label. Shoes or boots must be capable of accepting a buff shine to obtain a glossy finish.
Accessories	Sweater, commando style, postal security navy blue; belt, black; gloves, black
Headgear	Wave-style hat, postal security navy blue; fur trooper cap, postal blue
Rain gear	Raincoat, full-length, reversible black-to-orange; cap cover, waterproof, reversible black-to-orange; rubbers, overboots, galoshes, black
Body armor shell	One approved body armor shell or armored shirt per uniform allowance year as certified by the inspector in charge to the St. Louis Accounting Service Center

933.5 **Type 5 Uniform Items**

933.51 **Type 5a**

Type 5a uniforms are worn by bargaining unit medical personnel.

Items for Men	
Shirt	Medical style, white or optional colored
Trousers	White
Socks	White
Shoes	Consistent with USPS safety guidelines, white
Sweater	Optional, cardigan, white or navy blue
Lab coat	Optional, must be worn over uniform
Insignia	

Items for Women	
Dress	White
Top	Medical style, white or optional colored
Pants	White
Hose/socks	White
Shoes	Consistent with USPS safety guidelines, white
Sweater	Optional, cardigan, white or navy blue
Cap	Optional
Lab coat	Optional, must be worn over uniform
Insignia	

933.52 **Type 5b**

Type 5b uniforms are worn by nonbargaining unit medical personnel.

Item for Men and Women	
Lab coat	Optional, may be worn over personal clothes

933.6 **Type 6 Uniform Items**

Certain supervisors may be eligible for a work clothes allowance (see 938).

933.7 **Insignia**

933.71 **Stars**

- a. *Who shall wear.* Regular uniformed employees may, at their option, wear one or more stars, depending on their time in the service.
- b. *Significance of Stars.* Stars indicate length of service. In computing length of service, credit is allowed for all career service. Stars are worn as follows:

Years of Service	Stars
5	1 Silver
10	2 Silver
15	3 Silver
20	4 Silver
25	5 Silver
30	6 Silver
35	1 Gold
40	2 Gold
45	3 Gold
50	4 Gold

933.72 **Other Insignia**

Except as indicated below, other insignia may not be worn with the uniform. Officially authorized name badges are worn by window service personnel as prescribed. An award emblem for safe driving or superior accomplishment, or other officially authorized insignia, may be worn on the left side of the cap. Employees not required to wear caps may wear the insignia on the lapel of the jacket.

933.8 **Apparel Worn for Promotional Purposes**

933.81 **Authorized Use**

933.811 **Uniformed Employees**

Only caps may be used as promotional items for uniformed employees, and they may be used only to promote U.S. Postal Service products or services. Designs must be consistent with the overall appearance of the uniform and must not contain extraneous decoration (e.g., gold leaf on the bill, commonly referred to as "scrambled eggs"). The Assistant Postmaster General, Marketing Department, must approve the designs. The use of pins and other insignia must be controlled and should not be required for uniformed employees.

933.812 **Nonuniformed Employees**

Items purchased for wear by nonuniformed employees may be of any design considered appropriate by the field division general manager/postmaster.

933.813 **Contract Uniform/Work Clothes Program**

The policy for uniformed employees applies.

933.82 **Source**

All apparel items purchased with Postal Service funds for the purpose of promoting a product (e.g., Express Mail) or a program (e.g., safety) must be American made.

933.83 **Payment**

Payment for promotional items will not be made from the Uniform Allowance Program.

933.84 **Exceptions**

The Assistant Postmaster General, Labor Relations Department, may grant exceptions to the policy.

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Revision Pages

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Exhibit 123.61

Customs Declaration Forms Usage

Mail Class	Declared Value	Required Form	Comment
Nondutiable letter or letter package under 16 ounces	N/A	None	
Dutiable letter or letter package, regardless of weight; any letter or letter package 16 ounces or over	Under \$400 \$400 and over	2976 * 2976-A *	Known mailers may be exempt from using forms on nondutiable items weighing 16 ounces and over (see 123.62).
Nondutiable printed matter under 16 ounces	N/A	None	
Dutiable printed matter regardless of weight; printed matter 16 ounces or over	Under \$400 \$400 and over	2976 * 2976-A *	Known mailers may be exempt from using forms on nondutiable items weighing 16 ounces and over (see 123.62).
Matter for the blind	Under \$400 \$400 and over	2976 * 2976-A *	
Small packet	Under \$400 \$400 and over	2976 * 2976-A *	
Parcel post	Regardless of value	2976-A with 2976-E	Form 2976 (green label) may not be used on parcel post.
Express Mail		2976 or 2976-A, as required by IMM	See Individual Country Listings.
M-bag	Under \$400 \$400 and over	2976 * 2976-A *	

* Placement of Forms: For items under \$400 in value, PS Form 2976 (green label) should be used and affixed to the outside of the item. If the value of the contents is \$400 and over, the upper left section of PS Form 2976 (green label) should be attached to the outside of the item, and a separate PS Form 2976-A must be completed and enclosed inside the package.

Notes:

1. International Parcel Consignment Service (IPCS) requires customs forms as specified by the USPS for that program.
2. The customs form requirements for Global Priority Mail (GPM) items are the same as those for letters and letter packages. See 226.63 for relevant details.
3. Bulk business products including International Surface Air Lift (ISAL), International Priority Airmail (IPA), and VALUEPOST™/CANADA, require customs forms based on package contents and weight as specified above and as required by the country of destination.

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226.6 **Preparation Requirements**

226.61 **Addressing**

All items must bear the complete delivery address of the addressee and the full name (no abbreviations) of the destination country. See 122.

226.62 **Marking**

Global Priority Mail items must be mailed in special envelopes (EP-15A, EP-15B) or with the Global Priority Mail sticker (DEC-10) provided by the Postal Service. (These supplies may be obtained by calling 800-222-1811.) Unmarked pieces are subject to the applicable LC/AO airmail regular rates and treatment. Pieces paid at the Global Priority Mail sticker rate must be affixed to the address side of the package.

226.63 **GPM Customs Form Requirements**

If the GPM mailpiece weighs	And it contains	Required Customs Form(s)
Less than 16 ounces	Documents; business papers; or non-dutiable printed matter.	No Form Required.
	Dutiable printed matter or merchandise items with a value under \$400.	Affix a completed PS Form 2976 (green label) to the exterior of the mailpiece.
	Merchandise items with a value of \$400 or more.	Place a completed PS Form 2976-A inside the packaging. Affix the upper left section of PS Form 2976 (green label) to the exterior of the mailpiece.
16 ounces or more	Documents; business papers; dutiable and non-dutiable printed matter; or merchandise items with a value under \$400.	Affix a completed PS Form 2976 (green label) to the exterior of the mailpiece.
	Merchandise items with a value of \$400 or more.	Place a completed PS Form 2976-A inside the packaging. Affix the upper left section of PS Form 2976 (green label) to the exterior of the mailpiece.

Note: These customs form requirements are applicable to both GPM Flat-Rate envelopes and Variable Weight Postage Option mailpieces.

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Country Conditions for Mailing

H4

Albania

Prohibitions (130)

Currency of the Albanian State Bank (Banknotes in lek).
 Extravagant clothes and other articles contrary to Albanians' taste.
 Items sent by political emigres.
 Literature, publications, and other articles prejudicial to the State public order.
 Perishable infectious biological substances.
 Perishable noninfectious biological substances.
 Photographic films, including plates and paper intended for photography.
 Publications containing obscene or indecent articles.
 Radioactive materials.
 Used articles.

Restrictions

Hunting arms require an import permit.
 Medicines for personal use are admitted provided the addressee has a medical certificate.

Observations

1. Letter packages may not contain dutiable articles.
2. Parcel post service extends only to:

Berat	Konispol	Milot
Bilisht	Korce	Peqin
Delvine	(Coritoza)	Permet
Durres	Kruje	Peshkopi
(Durazzo)	Kucove	Puke
Elbasan	Kukes	Sarande
Fier	Kurvelesh	Shijak
Gjirokaster	Lesh (Alessio)	Shkoder
(Argirokastro)	Leskovik	(Scutari)
Himare	Libohove	Tepelene
Kavaje	Librazhd	Tirane
Klos	Lushnje	Vlore
Kolonje	Mallakaster	

Customs Forms Required (123)

Postal Union Mail (LC/AO): PS Form 2976 or 2976-A (see 123.61)
 Parcel Post: PS Form 2976-A inside 2976-E (envelope)

Size Limits (142)

Letter Class, Printed Matter, Small Packets,
 Matter for the Blind: See 142
 Parcel Post: Maximum length: 42 inches
 Maximum length and girth combined: 79 inches

Postal/Post Cards (230) \$0.50

Aerogrammes (230) \$0.50 Enclosures **NOT** permitted

POSTAGE RATES			
Letters and Letter Packages (220)			
Ounces not over	Rate	Ounces not over	Rate
0.5	\$0.60	24.5	\$19.80
1.0	1.00	25.0	20.20
1.5	1.40	25.5	20.60
2.0	1.80	26.0	21.00
2.5	2.20	26.5	21.40
3.0	2.60	27.0	21.80
3.5	3.00	27.5	22.20
4.0	3.40	28.0	22.60
4.5	3.80	28.5	23.00
5.0	4.20	29.0	23.40
5.5	4.60	29.5	23.80
6.0	5.00	30.0	24.20
6.5	5.40	30.5	24.60
7.0	5.80	31.0	25.00
7.5	6.20	31.5	25.40
8.0	6.60	32.0	25.80
8.5	7.00	33.0	26.20
9.0	7.40	34.0	26.60
9.5	7.80	35.0	27.00
10.0	8.20	36.0	27.40
10.5	8.60	37.0	27.80
11.0	9.00	38.0	28.20
11.5	9.40	39.0	28.60
12.0	9.80	40.0	29.00
12.5	10.20	41.0	29.40
13.0	10.60	42.0	29.80
13.5	11.00	43.0	30.20
14.0	11.40	44.0	30.60
14.5	11.80	45.0	31.00
15.0	12.20	46.0	31.40
15.5	12.60	47.0	31.80
16.0	13.00	48.0	32.20
16.5	13.40	49.0	32.60
17.0	13.80	50.0	33.00
17.5	14.20	51.0	33.40
18.0	14.60	52.0	33.80
18.5	15.00	53.0	34.20
19.0	15.40	54.0	34.60
19.5	15.80	55.0	35.00
20.0	16.20	56.0	35.40
20.5	16.60	57.0	35.80
21.0	17.00	58.0	36.20
21.5	17.40	59.0	36.60
22.0	17.80	60.0	37.00
22.5	18.20	61.0	37.40
23.0	18.60	62.0	37.80
23.5	19.00	63.0	38.20
24.0	19.40	64.0	38.60
Weight Limit—64 ounces (4 lbs.)			

DIRECT SACK TO ONE ADDRESSEE — M-BAGS (245)

Type of Printed Matter	Surface	Air
Regular Printed Matter, Catalogs and Directories	\$1.45	\$4.41
Books, Sheet Music and Publishers' Periodicals	\$0.79	
Rate Per Pound or Fraction		
Weight Limits: Minimum: 11 lbs.; Maximum: 66 lbs.		

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Country Conditions for Mailing

I3

Ukraine

Prohibitions (130)

Coins; banknotes; currency; securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited entry in registered and unregistered letter packages, small packets, and air and surface parcels mailed to Ukraine.
Medicines and medicinal products.

Restrictions

No list furnished

Observations

No list furnished

Customs Forms Required (123)

Postal Union Mail (LC/AO): PS Form 2976 or 2976-A (see 123.61)
Parcel Post: PS Form 2976-A inside 2976-E (envelope)

Size Limits (142)

Letter Class, Printed Matter, Small Packets,
Matter for the Blind: See 142
Parcel Post: Maximum length: 42 inches
Maximum length and girth combined: 79 inches

Postal/Post Cards (230) \$0.50

Aerogrammes (230) \$0.50 Enclosures **NOT** permitted

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13.0	10.60	42.0	29.80
13.5	11.00	43.0	30.20
14.0	11.40	44.0	30.60
14.5	11.80	45.0	31.00
15.0	12.20	46.0	31.40
15.5	12.60	47.0	31.80
16.0	13.00	48.0	32.20
16.5	13.40	49.0	32.60
17.0	13.80	50.0	33.00
17.5	14.20	51.0	33.40
18.0	14.60	52.0	33.80
18.5	15.00	53.0	34.20
19.0	15.40	54.0	34.60
19.5	15.80	55.0	35.00
20.0	16.20	56.0	35.40
20.5	16.60	57.0	35.80
21.0	17.00	58.0	36.20
21.5	17.40	59.0	36.60
22.0	17.80	60.0	37.00
22.5	18.20	61.0	37.40
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