

POSTAL BULLETIN

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The *Postal Bulletin* is also available on the World Wide Web at <<http://www.usps.gov>>.

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MESSAGE FROM THE POSTMASTER GENERAL

Combined Federal Campaign

Each year the U.S. Postal Service joins other federal agencies in participating in the Combined Federal Campaign (CFC). This year's campaign will run from mid-September to December 15, 1997. Postal employees will participate in as many as 500 individual CFC fund-raising efforts across the country.

The U.S. Postal Service family contributed nearly \$29 million to the Combined Federal Campaign last year. This contribution helped fund the important work of thousands of local, national, and international organizations.

Contributing through payroll deduction enables you to give a little each pay period. Ask your CFC Coordinator for more information about payroll deduction, the agencies under CFC, and the forms to sign up for the campaign.

This campaign has my full support, and I ask that each postal employee do the same by giving to the charities of your choice.

Remember, "*It All Comes Back To You!*" Give through CFC!



MARVIN RUNYON
POSTMASTER GENERAL

See also message from Postmaster General on National Fire Prevention Week on page 3.

Post Offices

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Postal Bulletin Indexes

Quarterly Index PB 21949 (7-3-97)
1996 Annual Index PB 21936 (1-2-97)

National Fire Prevention Week October 5–11

Each year, the nation observes National Fire Prevention Week during the month of October. This year's observance will be conducted from October 5 to 11. Please join with me in supporting this effort by giving special attention to identifying and correcting conditions that may cause fires. Last year, almost 5,000 people in the United States died as the result of fires. Over 80 percent of these deaths occurred in the home. Fire-related property damage totaled \$9.46 billion during this same period. These tragedies are grim and unnecessary. Everyone would agree that fire safety is important throughout the year. However, Fire Prevention Week provides us with the added opportunity to identify and correct conditions at work and at home that may cause fires and tragic losses.

Every employee can help prevent fires by:

- Knowing where fire extinguishers are located and how to use them.
- Practicing good housekeeping (maintaining a neat and clean work area).
- Obeying smoking regulations.
- Keeping fire doors, exits, stairs, and emergency equipment clear of obstructions.
- Keeping all flammable and combustible materials away from sources of ignition.
- Ensuring that electrical systems are not overloaded.
- Reporting fire hazards.

In addition, employees can protect their families and homes by:

- Avoiding overloaded electrical systems.
- Checking fire extinguishers.
- Installing and testing smoke detectors and changing batteries at least annually.
- Practicing home evacuation with a set plan and ensuring that all family members are aware of the plan.
- Posting emergency phone numbers near phone locations.

Disposing of unused flammable or combustible materials.

None of us wants to experience the pain, suffering, and hardship caused by fire. By following a few sensible precautions, we can keep our workplace and homes safe from the threat of fire.

For more information on fire prevention, contact your safety and health office.



MARVIN RUNYON
POSTMASTER GENERAL

Administrative Services

ALL IRT, WRU, CTT, DEBIT/CREDIT CARD AND CASH REGISTER OFFICES

Setting Clocks for Standard Time

The correct system time in integrated retail terminals (IRTs) and weighing and rating units (WRUs) is critical since their internal clocks are used to verify Express Mail acceptance times, service commitments, and network status. The IRT system time is also printed on customer receipts and employee reports. Computerized Tracking and Tracing (CTT) scanner clocks are used to record Express Mail arrival and delivery times. It is very important that the Debit/Credit Card Terminal clocks be set to the correct day, date and time, as this will help reduce the possibility of accepting an expired card.

Managers must ensure that before opening for business on Monday, October 27, 1997, the clocks in all IRTs, WRUs, CTT scanners, cash registers, and debit/credit card terminals under their control are set *back* 1 hour to reflect the change (in most locations) to Standard Time. Facilities with Saturday night operations should reset the time as soon as possible after the 2 a.m. start time, Sunday, October 26, 1997.

On the UNISYS III Supervisor Disk, select menu item 11, Set System Date and Time, from the Control Menu. On the UNISYS II Supervisor Disk, select item 10, Set System Date and Time. On the MOS IRT Control Disk, select menu item 5, Change Fees and Tables, from the Main Menu, then select item 5, Set Unit Date and Time, from the Change Fees and Tables Menu.

Laser Scanner

For a laser scanner, follow these steps:

1. Press the CTRL (control) key then press the T key. The current date and time appear.
2. Press the CLR (clear) key. A prompt to enter a date appears. Enter the current date as MMDDYY (example: 100997).
3. Press ENTER. The scanner then prompts the user to enter the time. Enter correct standard time in military format (examples: 8 a.m. = 0800, 1:30 p.m. = 1330).
4. Press ENTER. The scanner returns to the first screen.
5. Press the CTRL key and the T key to verify the time and date.
6. Press ENTER if correct; if not, reenter correct information.

WRU Clocks

For the WRU, follow these steps:

1. From the Maintenance menu select item 2, Change System Data.
2. From the Change System Data Menu. The Set System Date and Time screen appears. Select item 1, Change System Date and Time.
3. Press YES to accept the current date. The time appears. Press NO to clear the time.
4. Enter correct standard time in military format (examples: 8 a.m. = 0800, 1:30 p.m. = 1330).
5. Press YES to save the corrected time. The Change System Data Menu appears.
6. Verify the time and date and correct any errors.

Debit and Credit Card Terminals

For debit and credit card terminals, follow these steps:

Display	Action
U.S. Postal Service	Press the * key and 3 key at the same time. (If you are having trouble, simply hold the * key and tap the 3 key.)
Diagnostics	Press ALPHA.
Year	Key in the current year. Press ENTER.
Month	Key in a number 1–12 for current month. Press ENTER.
Date	Key in a number 1–31 for current date. Press ENTER.
Hour	Key in number 1–24 for current hour. Press ENTER.
Minutes	Key in number of minutes 0–59. Press ENTER.

You must make an entry for each selection even if the display is correct. To verify the existing date and time of the clock in the terminal, follow the steps below:

Displaying the Clock and Calendar

Display	Action
U.S. Postal Service	Press ENTER
Function	Press (4) key
Day, Date, Time	Press CLEAR
Exit	Press CLEAR
<US Postal Service>	

Retail Consolidation Unit (RCU)

All IRT sites must coordinate the changing of system time with the RCU. In most cases, IRT units will change the system time before opening for business Monday October 27, 1997. In the case of units that open for business on Sunday, October 26, 1997, the IRT windows must be configured to remain "open" for a longer period to compensate for the time difference. The District RCU Coordinator must coordinate the changing of the system time on the VAX where the RCU application is running with the VAX system manager. This could be the local IS or Raleigh FCSC.

Changing the Date and Time on NCR 7052 Cash Registers

After you log in:

1. Press **F7** MGR FUNCTIONS.
2. Press **F5** SET DATE/TIME.

The date and time will display at the top of the screen.

1. At the prompt CHANGE DATE (Y/N)?, type **N**, then press **ENTER**.
2. At the prompt CHANGE TIME (Y/N)?, type **Y**, then press **ENTER**.
3. At the prompt HH:MM, type in the hours, then the minutes, then press **ENTER**. For example, if the correct time is 8:15 a.m., enter 0815. If the time is 2:30 p.m., type 1430.

Changing the Date and Time on the ICL Team POS 500 Cash Register

Note: This must be completed at the primary controller only, and must be done before opening the store. All terminals will receive the new date and time when they open.

1. From the Main Menu, highlight MGR Functions Menus and press **ENTER**.
2. Set Auto Operations off by highlighting AUTO OPERATIONS ON/OFF and pressing **ENTER**. The status bar at the bottom of the Main Menu changes from AUTO OPS ON to AUTO OPS OFF.
3. Highlight SET TIME AND DATE and press **ENTER**.
4. At the NEW DATE prompt, press **ENTER** (or type the correct date and press **ENTER**).
5. At the NEW TIME prompt, type in the hours, then the minutes, then press **ENTER**. For example, if the correct time is 8:15 a.m., enter 0815. If the time is 2:30 p.m., type 1430.
6. Verify the date and time again.
7. Highlight AUTO OPERATIONS ON/OFF and press **ENTER**. The status bar at the bottom of the Main Menu changes to AUTO OPS ON.
8. Highlight RETURN TO MAIN MENU and press **ENTER**.
9. Highlight LOG OFF SYSTEM and press **ENTER**.

For Postal Store cash registers, call the USPS Help Desk at 1-800-USPSHELP (1-800-877-7435). Select "3" at the first menu, then "1" for IBM or "2" for ALL OTHERS at the second menu.

—Point of Service, Marketing, 10-9-97

1997 Immigration Visa Lottery ZIP Codes

The Department of State is advertising the opportunity to apply for immigration visas in approximately 181 foreign countries in six geographic regions. The Department of State requires that the responses be separated based on six geographic regions. They have rented six post office boxes in Portsmouth, New Hampshire, to accomplish this objective. Six 5-digit unique ZIP Codes will be used in the unique 3-digit ZIP Code 002 series for approximately forty-five days; however, the official visa lottery period is only from October 24,

1997 to November 24, 1997. The last line of the addresses used will be Portsmouth, NH, with one of the following ZIP Codes: 00210, 00211, 00212, 00213, 00214, or 00215.

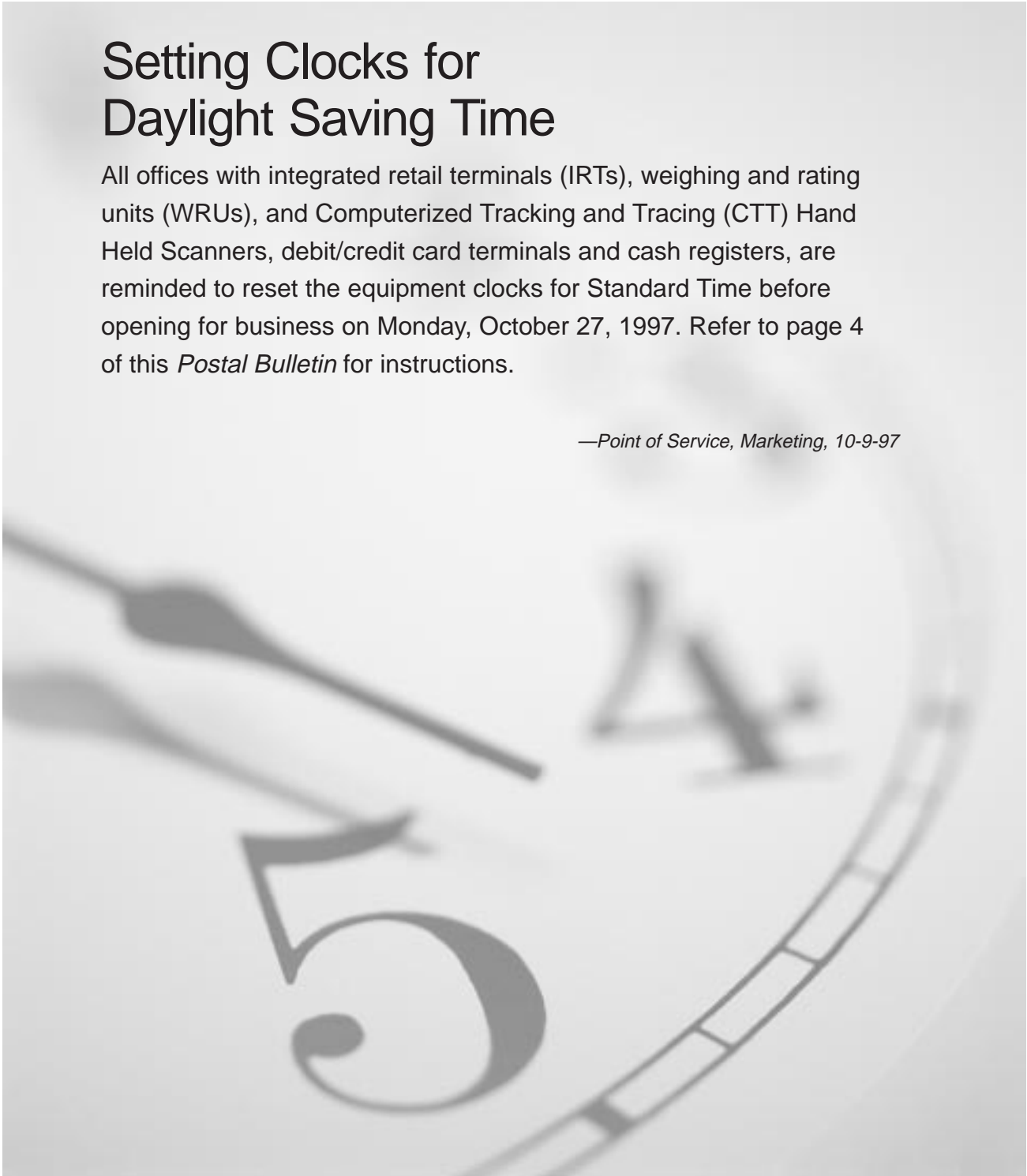
Advise customers that have specific questions pertaining to the actual rules for applying for an immigration visa to contact the Department of State.

—Processing Operations, Operations Support, 10-9-97

Setting Clocks for Daylight Saving Time

All offices with integrated retail terminals (IRTs), weighing and rating units (WRUs), and Computerized Tracking and Tracing (CTT) Hand Held Scanners, debit/credit card terminals and cash registers, are reminded to reset the equipment clocks for Standard Time before opening for business on Monday, October 27, 1997. Refer to page 4 of this *Postal Bulletin* for instructions.

—Point of Service, Marketing, 10-9-97



Postal Products Items

The Postal Service has entered into an agreement with Postal Products Unlimited to fill orders for the items listed below. All prices are delivered, and will arrive either via the mailstream or common carrier. Charge-back will be via the FEDSTRIP/Finance process. Items will be shipped directly to the ordering office from Postal Products Unlimited. Any quality issues should be reported to Materials Customer Service at 1-800-332-0317, option 2. Orders for these items may be placed by Touch Tone Order Entry (TTOE) using the 13 digit PSN or by submitting orders on PS Form 7380, *MDC Supply Requisition* or PS Form 7381, *Requisition for Supplies, Services or Equipment* and mailing to:

MATERIAL DISTRIBUTION CENTER
 ATTN SUPPLY REQUISITIONS
 500 SW MONTARA PKWY
 TOPEKA KS 66624-9602

These items are part of an ongoing project to take advantage of price reductions by contracting for high-usage items and making them available by ordering through the Topeka MDC. Postal Products Unlimited item numbers are used as our PSIN. As new items are added they will be announced in future editions of the *Postal Bulletin* and then added to Publication 247, *Material Management Supply and Equipment Catalog*.

Purchasing and Material

PSIN	Description	PSN	Unit of Issue	Price
C1000A	HOLDER,LABEL,CARRIER CASE	7920-04-000-1265	FT	0.09
C1001	HOLDER,LABEL,CARRIER CASE SELF-ADHESIVE	7920-04-000-1266	FT	0.27
CCLS1028	LABEL,CARRIER CASE	7920-04-000-1267	EA	88.00
100A	BLOCK,CASE, 9"	7110-04-000-1268	EA	0.23
100B	BLOCK, CASE 11"	7110-04-000-1269	EA	0.29
100C	BLOCK, RURAL CASE	7110-04-000-1270	EA	0.48
DIV3	DIVIDER,CASE 3" BLACK PLASTIC	7110-04-000-1271	EA	0.37
DIV4	DIVIDER,CASE 4" BLACK PLASTIC	7110-04-000-1272	EA	0.38
DIV6	DIVIDER,CASE 6" BLACK PLASTIC	7110-04-000-1273	EA	0.44
DIV7	DIVIDER,CASE 7" BLACK PLASTIC	7110-04-000-1274	EA	0.47
DIV8	DIVIDER,CASE 8" BLACK PLASTIC	7110-04-000-1275	EA	0.49
8000DIVM	DIVIDER,CASE 8" MODIFIED BLACK PLASTIC	7110-04-000-1276	EA	0.54
7000DIVM	DIVIDER, CASE 7" MODIFIED BLACK PLASTIC	7110-04-000-1277	EA	0.52
CSBCS4000	CARDS,CSBCS,PLAIN 5 3/4" X 9" GRAY	9905-04-000-1278	EA	0.21
CSBCS4001	CARDS,CSBCS,GRAY W/STRIPE 5 3/4" X 9"	9905-04-000-1279	EA	0.23
DPS2000BA	CARDS,DPS,BLACK W/STRIPE 5 3/4" X 9"	9905-04-000-1280	EA	0.19
DPS2000GY	CARDS,DPS, GRAY W/STRIPE 5 3/4" X 9"	9905-04-000-1281	EA	0.23
CFS300	CARDS,CFS, YELLOW 5 1/4" X 10 1/2"	9905-04-000-1282	EA	0.24
ST4000	BAG,POSTAL,FOR CARRIER'S CART	7110-04-000-1283	EA	91.50
731	HOLDER,FORMS, 4 COMPARTMENTS	7920-04-000-1284	EA	34.70
831	HOLDER,FORMS, 7 COMPARTMENTS	7920-04-000-1285	EA	43.70
833	HOLDER, FORMS, 9 COMPARTMENTS	7920-04-000-1286	EA	46.85
631HW	HOLDER,FORMS, EXPRESS MAIL	7920-04-000-1287	EA	53.00
632PM	HOLDER,FORMS, PRIORITY MAIL	7920-04-000-1288	EA	53.00
ZP41	COVER,DIRECTORY, ZIP + 4	7610-04-000-1289	EA	10.30
ZP42	COVER,DIRECTORY, ZIP + 4	7610-04-000-1290	EA	11.30
211ZIPD	COVER,DIRECTORY,NATIONAL	7610-04-000-1291	EA	10.30
212ZIPD	COVER,DIRECTORY,NATIONAL	7610-04-000-1292	EA	11.30
GP301	RACK,INSERT,3 SHELF	3920-04-000-1293	EA	63.20
FTDR33	RACK,TOTE, 3 SHELF EXPANDED	3920-04-000-1294	EA	372.06
FTDR34	RACK,TOTE, 4 SHELF EXPANDED	3920-04-000-1295	EA	407.15
FTDEH3	RACK,TOTE, 3 SHELF HARDBOARD	3920-04-000-1296	EA	321.22
FTDEH4	RACK,TOTE, 4 SHELF HARDBOARD	3920-04-000-1297	EA	339.15
MTD1600	RACK,DISTRIBUTION,MAIL TRAY	3920-04-000-1298	EA	454.50
W102	CASE,DISTRIBUTION, 28 COMPARTMENTS	7110-04-000-1299	EA	30.60
4900	CASE, DISTRIBUTION, 49 COMPARTMENTS	7110-04-000-1300	EA	38.68

PSIN	Description	PSN	Unit of Issue	Price
PDC5600	CASE,DISTRIBUTION, 56 COMPARTMENTS	7110-04-000-1301	EA	39.10
PDC7700	CASE,DISTRIBUTION, 77 COMPARTMENTS	7110-04-000-1302	EA	40.80
ET219MC	EASEL,MAIN CASE,	7110-04-000-1303	EA	105.40
ET220BWC	EASEL, WING CASE	7110-04-000-1304	EA	99.00
TR39008OD	FLAG, USPS LOGO	8345-04-000-1305	EA	39.00
TR39008ID	FLAG, USPS LOGO, INDOOR	8345-04-000-1306	EA	40.00
642A	BOARD,CORK,OPEN FACE, 48" X 36"	7195-04-000-1307	EA	41.50
303	BOARD,CORK,ENCLOSED 48" X 36"	7195-04-000-1308	EA	201.00
302	BOARD,CORK,ENCLOSED 36" X 36"	7195-04-000-1309	EA	140.00
305	BOARD,CORK,ENCLOSED 72" X 36"	7195-04-000-1310	EA	272.50
644A	BOARD,BULLETIN,ALUMINUM FRAMED	7195-04-000-1311	EA	74.50
643A	BOARD,CORK,OPEN FACE 60" X 36"	7195-04-000-1312	EA	69.50
300	BOARD,CORK,ENCLOSED 18" X 24"	7195-04-000-1315	EA	77.50
301	BOARD,CORK,ENCLOSED 24" X 36"	7195-04-000-1316	EA	123.00
404	BOARD,CORK,ENCLOSED 48" X 36" 2-DOORS	7195-04-000-1317	EA	224.50
403	BOARD,CORK,ENCLOSED 36" X 36"	7195-04-000-1318	EA	174.50
402	BOARD,CORK,ENCLOSED 24" X 36"	7195-04-000-1319	EA	135.50
304	BOARD,CORK,ENCLOSED 60" X 36"	7195-04-000-1320	EA	222.50
TR39008OD-OD1	FLAG,USPS LOGO,OUTDOOR 4' X 6'	8345-04-000-1313	EA	51.00
TR39008OD-OD2	FLAG,USPS LOGO,OUTDOOR 5' X 8'	8345-04-000-1314	EA	63.00
TR39008ID-ID1	FLAG,USPS LOGO,INDOOR 4' X 6'	8345-04-000-2032	EA	52.00
DIV5	DIVIDER,CASE 5" BLACK PLASTIC	7110-04-000-2161	EA	0.44

—Logistics Programs, Purchasing and Materials, 10-9-97

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1

million pieces or more, should contact Customer Relations Program Management at 202-268-3612 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Nordstrom Holiday Catalog	Standard A/Flats	10/8-10/10	4.0	Nationwide	CarRt., SCF 3-Digit/Barcoded	RR Donnelley
Eddie Bauer Fall Sale Remail	Standard A/Flats	10/22-10/24	1.1	Nationwide	3-Digit/SCF	Harte-Hanks
L.L. Bean, Inc.	Standard	10/21-10/23	4.9	Nationwide	CarRt., 3/5-Digit, Basic	7 7/8" x 10 1/2", 156 pages
L.L. Bean, Inc.	Standard	10/21-10/23	3.1	Nationwide	CarRt., 3/5-Digit, Basic	7 7/8" x 8 15/16", 104 pages
Billy Graham Letter	Standard/Letter	10/20-10/31	1.8	Nationwide	Barcoded, 3/5-Digit, Basic	Minneapolis, MN, 3 7/8" x 7 1/8"
DECISION Magazine	Standard/Flats	10/27-10/31	1.5	Nationwide	Barcoded, CarRt., 3/5-Digit, Basic	Minneapolis, MN, 8" x 10 5/8", 44 pages
Service Merchandise	Standard A/Flats	10/14-10/15	5.8	Nationwide	CarRt., 3/5-Digit, Basic	Augusta GA, Corinth, MS
Service Merchandise	Standard A/Flats	10/20-10/21	5.3	Nationwide	CarRt., 3/5-Digit, Basic	World Color, Augusta, GA
Eddie Bauer November Home	Standard/Catalog	10/27-10/29	1.4	Nationwide	CarRt., 3/5-Digit, Basic	RR Donnelley
Nordstrom Fall Holiday Catalog	Standard A/Flats	10/27-10/31	2.0	Nationwide	3-Digit, SCF Barcoded	RR Donnelley
Bloomingdale's October Total Fall Sale Catalog	Standard/Catalog	10/11-10/14	1.2	Nationwide	CarRt., 3/5-Digit	Quebecor, 8 3/8" x 10 7/8", Polybag
Bloomingdale's October Total Fall Sale Catalog	Postcard	10/11-10/14	1.1	Nationwide	CarRt., 3/5-Digit	Lazarus, 6" x 9"
Bloomingdale's November 4 Star Home & Entertainment	Standard/Catalog	10/25-10/25	1.1	Nationwide	CarRt., 3/5-Digit	Quebecor, 10 1/2" x 10 1/2", Polybag

Domestic Mail

DMM REVISION

Labeling List Changes

Effective October 9, 1997, *Domestic Mail Manual* (DMM) L002, L004, L005, L102, L601, L602, L603, L604, L801, and L803, are amended to reflect changes in mail processing operations. Although mailers are encouraged to label according to these revised lists immediately, they must comply with these changes beginning December 6, 1997. These changes will be included in DMM Issue 53 (scheduled for release on January 1, 1998).

Domestic Mail Manual (DMM)

L Labeling Lists

L000 General Use

* * * * *

L002 3-Digit ZIP Code Prefix Matrix

3-Digit ZIP Code Prefix	Column A 3-Digit Destinations ⁽¹⁾ Label to	Column B 3-Digit/Scheme Destinations Label to	Column C SCF Destinations Label to
Change From:			
004	WESTCHESTER NY 004	WESTCHESTER NY 004	SCF WESTCHESTER NY 105
337	ST PETERSBURG FL 337 U	ST PETERSBURG FL 337	ST PETERSBURG FL 337 D
Change To:			
004 *			
337	ST PETERSBURG FL 337	ST PETERSBURG FL 337	ST PETERSBURG FL 337 D
* * * * *			

L004 3-Digit ZIP Code Prefix Groups for ADC Sortation

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
Change From:	
004, 105-109	ADC WESTCHESTER NY 105
Change To:	
105-109	ADC WESTCHESTER NY 105

L005 3-Digit ZIP Code Prefix Groups — SCF Sortation

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
Change From:	
004, 105-108	SCF WESTCHESTER NY 105
Change To:	
105-108	SCF WESTCHESTER NY 105

L100 First-Class Mail

L102 ADCs — Presorted Priority Mail

Column A Destination ZIP Codes	Column B Label to
Change From:	
103, 110–114, 116	AMF KENNEDY NY 00300
070–079, 085–089	DIS DV DANIELS NJ 07099
004, 105–109	DIS WESTCHESTER NY 105
120–129	DIS ALBANY NY 120
140–143, 147–149	DIS BUFFALO NY 140
144–146	DIS ROCHESTER NY 144
310, 312, 316–319	DIS MACON GA 310
299, 304, 313–315, 320–324, 326, 344	DIS JACKSONVILLE FL 320
Change To:	
110–114, 116	AMF KENNEDY NY 00300
070–079, 085–089, 103, 109, 124–127	DIS DV DANIELS NJ 07099
105–108	DIS WESTCHESTER NY 105
120–123, 128, 129	DIS ALBANY NY 120
140–143, 147	DIS BUFFALO NY 140
144–146, 148, 149	DIS ROCHESTER NY 144
304, 310, 312, 317–319	DIS MACON GA 310
299, 313–316, 320–324, 326, 344	DIS JACKSONVILLE FL 320

L600 Standard Mail

L601 BMCs — Machinable Parcels

Column A Destination ZIP Codes	Column B Label to
Change From:	
004–007, 009, 068–079, 085–098, 100–119, 124–127, 340	BMC NEW JERSEY NJ 00102 002
Change To:	
005–007, 009, 068–079, 085–098, 100–119, 124–127, 340	BMC NEW JERSEY NJ 00102 002

L602 BMCs — DBMC Rates

Column A Destination ZIP Codes	Column B Label to
Change From:	
004, 005, 068–079, 085–098, 100–119, 124–127, 340	BMC NEW JERSEY NJ 00102
Change To:	
005, 068–079, 085–098, 100–119, 124–127, 340	BMC NEW JERSEY NJ 00102

L603 ADCs — Irregular Parcels

Column A Destination ZIP Codes	Column B Label to
Change From:	
004, 005, 068–079, 085–089, 103–119, 124–127	DIS DV DANIELS NJ 07099
Change To:	
005, 068–079, 085–089, 103–119, 124–127	DIS DV DANIELS NJ 07099

L604 Originating ADCs — Irregular Parcels

Column A Originating ZIP Codes	Column B Label to
Change From: 004, 105–109, 124–127	MXD WESTCHESTER NY 105
Change To: 105–109, 124–127	MXD WESTCHESTER NY 105

L800 Automation Rate Mailings**L801 AADCs — Letter-Size Mailings**

Column A Destination ZIP Codes	Column B Label to
Change From: 004, 105–109	AADC WESTCHESTER NY 105
400–402, 406–409, 420–427, 471, 476, 477	AADC LOUISVILLE KY 400
403–405, 411–418	AADC LEXINGTON KY 403
Change To: 105–109	AADC WESTCHESTER NY 105
400–402, 420–424, 427, 471, 476, 477	AADC LOUISVILLE KY 400
403–409, 411–418, 425, 426	AADC LEXINGTON KY 403

* * * * *

L803 Non-BMC/ASF Entry — Periodicals and Standard Mail (A)

Column A Originating ZIP Codes	Column B Label to
Change From: 004, 105–109, 124–127	MXD WESTCHESTER NY 105
Change To: 105–109, 124–127	MXD WESTCHESTER NY 105

—Logistics, Operations Support, 10-9-97

*DMM REVISION***Consolidation of Processing of Form 3510**

Effective immediately, *Domestic Mail Manual* (DMM) D230.3.11, D230.6.2, E214.3.2, E214.3.4, E214.3.6, E214.3.7, E214.3.8, E270.8.1, E270.9.1, are amended regarding the processing of Form 3510, *Application for Additional Entry, Reentry, or Special Rate Request for Periodicals Publication*. In order to improve customer satisfaction and better utilize resources, postal processing of Form 3510 is being consolidated at the Memphis Rates and Classification Service Center (RCSC). Forms 3510 for all authorized Periodicals publications (excluding Forms 3510 for pending publications) must be forwarded for processing to the Memphis RCSC using the following address:

MEMPHIS RATES AND CLASSIFICATION SERVICE
CENTER
1 NORTH FRONT ST
PO BOX 3510
MEMPHIS TN 38173-3510

Forms 3510 filed for pending Periodicals publications must continue to be submitted simultaneously with their respective original entry applications (i.e., Forms 3501, 3502, 3511) to the RCSC serving the publisher's original entry post office.

Postmasters must ensure that each Form 3510 forwarded to the Memphis RCSC for processing is properly completed, the identification statement in the Periodicals publication is correct and reflects the requested changes (or the publisher has provided a letter of commitment illustrating the correct identification statement), all applicable fees are paid, and a copy of the publication accompanies the application. Postal personnel needing to contact the 3510 processing unit at the Memphis RCSC may call (901) 576-2210 or (901) 576-2142.

The affected sections of the *Domestic Mail Manual* (DMM) will be amended with Issue 53 as follows:

D Deposit, Collection and Delivery

D000 Basic Information

* * * * *

D200 Periodicals

* * * * *

D230 Additional Entry

* * * * *

3.0 AUTHORIZATION

* * * * *

3.11 Application Denial

Except for pending publications, the Memphis RCSC rules on all applications requesting additional entry. If the application is denied, the denial takes effect 15 days from the publisher's receipt of the notice unless, within that time, the publisher files an appeal, through the Memphis RCSC, with the Business Mail Acceptance manager, USPS Headquarters, who issues the final agency decision.

* * * * *

6.0 CANCELLATION, REVOCATION, AND RESTORATION

* * * * *

6.2 Revocation

The USPS may revoke an additional entry authorization when the publication is found ineligible for such authorization. The revocation is effective 15 days after the publisher receives notice, unless an appeal is filed through the Memphis RCSC with the Business Mail Acceptance manager, USPS Headquarters, who issues the final agency decision.

* * * * *

E Eligibility

E000 Special Eligibility Standards

* * * * *

E200 Periodicals

E210 Basic Standards

E214 Reentry

* * * * *

3.0 APPLICATION FOR REENTRY

* * * * *

3.2 Additional Information

[Amend the first sentence to read as follows:]

The Memphis RCSC may ask for more information or evidence from the publisher to complete or clarify an application.***

* * * * *

3.4 Ruling

The Memphis RCSC reviews and rules on an application for reentry.

* * * * *

3.6 Denial After Verification

[Amend the first sentence to read as follows:]

If a verification shows that the publication (as modified by the requested reentry) does not meet applicable Periodicals standards, the Memphis RCSC denies the reentry application and notifies the publisher in writing of the reasons for the denial.***

3.7 Denial — No Verification

[Amend the first sentence to read as follows:]

If the Memphis RCSC denies an application not requiring verification, the publisher receives written notice of the reasons for the denial.***

3.8 Appeal

[Amend the first sentence to read as follows:]

An appeal must be filed through the Memphis RCSC with the Business Mail Acceptance manager, USPS Headquarters.***

E270 Preferred Periodicals

* * * * *

8.0 MAILING WHILE APPLICATION PENDING

8.1 Mailing Before Approval

[Amend the first sentence to read as follows:]

A publisher or news agent may not mail at a special Periodicals rate before the RCSC manager approves the application for such privilege.***

9.0 DECISION ON APPLICATION

9.1 Ruling

The RCSC manager serving the known office of publication rules on special rate applications that are filed concurrently with an original entry application. The Memphis RCSC manager rules on requests for special rates made on Form 3510 for publications authorized Periodicals mailing privileges.

—*Business Mail Acceptance,
Marketing Systems, 10-9-97*

Withdrawal of Postage Meters

When a postage meter is withdrawn from service, the manufacturer's representative completes a Postal Form 3601-C, *Postage Meter Activity Report*. After completion, the representative submits the form to the Postal Service when the meter is presented for checkout. This form updates USPS meter inventory records, the Meter Accounting and Tracking System (MATS), and initiates applicable postage refunds or transfers. Section D of the form *Withdrawn Meter Information* contains the register readings at the time of withdrawal, the control total, and the MATS control total. The representative obtains register readings directly from the meter and the MATS control total from Postal Service records. There are instances when it is difficult for manufacturer representatives to obtain the MATS control totals because of limited access to MATS at some post offices. This causes delays in completing financial transactions for the meter licensee and in updating USPS records.

Effective immediately, manufacturer representatives are not required to obtain and record the MATS control total for any meter withdrawn from service when the amount in the

descending register is \$25.00 or less. **This change does not apply to any meters withdrawn from service due to a question of accurate registration (QAR).** The postal clerk withdrawing the meter, and processing the Form 3601-C, will authorize the applicable postage refund or transfer as indicated in Form 3601-C section F *Refunded/Transferred Postage*. Actual refunds will be issued at the post office or District depending on existing procedures. The completed Form 3601-C will then be forwarded to the District Accounting Office MATS technician.

Upon receipt of the form, the District MATS technician will verify the Form 3601-C control total, as noted by the manufacturer's representative in Block D14, to MATS. If a discrepancy is identified, the MATS technician, or designated individual, will research setting records to resolve the difference.

—*Metering Technology Management, Retail, 10-9-97*

Operation Dear Abby

The Department of Defense and Dear Abby are sponsoring a holiday mailing campaign to support U.S. troops stationed abroad. Effective November 15, 1997, through January 15, 1998, mail may be accepted for the following addresses:

AMERICA REMEMBERS
OPERATION DEAR ABBY
APO AE 09135

AMERICA REMEMBERS
OPERATION DEAR ABBY
APO AE 09646

AMERICA REMEMBERS
OPERATION DEAR ABBY
APO AA 34085

AMERICA REMEMBERS
OPERATION DEAR ABBY
APO AP 96285

AMERICA REMEMBERS
OPERATION DEAR ABBY
FPO AP 96385

Dear Abby mail is limited to First-Class Mail and Priority Mail only (Restriction Y).

—*International & Military Mail Operations,
International Business, 10-9-97*

FASTforwardSM is Helping Move the Mail of Our Moving Customers

The USPS has developed a new address management tool called *FASTforwardSM* that allows mailers to get the latest correct address on mailpieces immediately before entry into the mailstream.

FASTforwardSM results in directing a mailpiece with an old address to the new address through the application of a barcode derived from the most recent address change. In addition, the mailpiece will get the corrected address printed above the barcode so that the clerk and letter carrier see where the piece must be delivered.

FASTforwardSM contains more than 16 million permanent Change of Address (COA) records that have been filed over the most recent six-month period with the USPS. This information is part of a central data file of 124 million addresses. *FASTforwardSM* is a subset file that the USPS maintains, standardizes and from which it sends weekly file updates to each of its licensed service providers. Licensees will be able to use this technology to process mailpieces prior to their being dispatched to the USPS. An annual licensing fee of \$10,000 will be paid to the USPS for each *FASTforwardSM* computer system.

The *FASTforwardSM* technology can attach to a Multiline Optical Character Reader (MLOCR) system, through which licensees can redirect mailpieces or obtain hard-copy address corrections utilizing information from customer COA records.

This is one of several options open to customers to verify and obtain correct addresses in order to meet the move update requirement. Customers also can participate in Address Change Service (ACS), or process addresses through National Change Of Address (NCOA) licensees, or use the Address Service Requested or Return Service Requested endorsement on their mailpieces.

See the poster on page 17 for a detailed look at a *FASTforwardSM* mailpiece and proper handling instructions. (The poster should be copied and posted on employee bulletin boards.)

—Address Management,
National Customer Support Center, 10-9-97

Unnumbered Insured Indemnity Claims

Claims for unnumbered insured articles (\$50 or less) for military ZIP Codes in the Atlantic (**09XXX**) and Central or South America (**34XXX**) should be submitted to:

NEW YORK DISTRICT
ATTN GENERAL ACCOUNTING
421 8TH AVENUE, ROOM 3110
NEW YORK NY 10199-9998

Claims for unnumbered insured articles (\$50 or less) for military ZIP Codes in the Pacific (**96XXX**) should be submitted to:

SAN FRANCISCO DISTRICT
ATTN ACCOUNTING SERVICES
PO BOX 882166
SAN FRANCISCO CA 94188-2166

This change does not affect numbered insured claims. Continue to submit these claims to:

ST. LOUIS ACCOUNTING SERVICE CENTER
PO BOX 80143
ST LOUIS MO 63180-0143

—International & Military Mail Operations,
International Business, 10-9-97

APO/FPO Changes

Make the following ink change to the most recent APO/FPO tables published in *Postal Bulletin* 21955 (9-25-97).

APO/FPO	Action	Effective Date	See Restrictions
96285	Activate	Immediately	B-B1-Y

—International and Military Mail Operations,
International Business Unit, 10-9-97

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FASTforwardSM

A USPS-designed and -licensed system that allows mailers to redirect mailpieces for intended recipients that have moved, prior to placing them in the mailstream.

MIS-SORT?



LOOK!

This mailpiece has been forwarded to a new address.

FASTforwardSM Information Placement

ROCKY MATTHEWS 6060 PRIMACY PKWY STE 101 MEMPHIS TN 38188-0001		<input type="checkbox"/>
ADDRESS SERVICE REQUESTED		
Intended Recipient	MR JOHN C DOE 101 MAIN ST STE 101 MEMPHIS TN 38139	
Old address		
COA-AA 6060 PRIMACY PKWY #201 38188		

Endorsement applies to new address.

New address information is printed above the Delivery Point Barcode for the new address.

Mailpieces updated through FASTforwardSM must be sorted and delivered to the new address.

If the new address is Undeliverable-As-Addressed (UAA), the mailpiece must be handled according to existing regulations.

Mailer endorsements requesting Ancillary Service (e.g., Address Service Requested, Return Service Requested, etc.) on a mailpiece that has been redirected via FASTforwardSM would apply only to the New Address not to the Old Address.

New Delivery Point Barcode

Change Of Address Cut

Mailer ID

New Delivery Address

New ZIP Code



Please post on bulletin boards.

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Finance

Handbook F-15 Revision

Handbook F-15, *Travel and Relocation*, is revised to include a change in policy for international travel by the Inspector General's personnel.

2-2 Responsibilities of Approving Officials

* * * * *

2-2.1 Authorizing Travel

* * * * *

2-2.1.6 For International Travel

2-2.1.6.1 To Canada and Mexico

All officers may approve travel to Canada and Mexico.

When the decision is made, the approving official sends a copy to the vice president, International Business Unit. The International Business Unit coordinates travel with the foreign postal administration along with other federal agencies and assists the traveler in obtaining the required travel credentials.

The Chief Postal Inspector is responsible for approving international travel for postal inspectors on official audit/criminal investigation. That travel is governed by internal instructions from the Inspection Service.

The Inspector General is responsible for approving international travel for his/her personnel on official audit/investigation. That travel is governed by internal instructions from the Inspector General's office.

2-2.1.6.2 To Other Countries

The Vice President, International Business Unit performs the following activities relating to international travel:

- Approves all international travel except to Canada and Mexico.
- Approves travel of members of United States Postal Service delegations to attend international conferences, congresses, and meetings of international postal organizations.
- Ensures that the necessary documents are prepared.

The Chief Postal Inspector is responsible for approving international travel for postal inspectors on official audit/criminal investigation. That travel is governed by internal instructions from the Inspection Service.

The Inspector General is responsible for approving international travel for his/her personnel on official audit/investigation. That travel is governed by internal instructions from the Inspector General's office.

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 404

Keep all foreign order notices for use as reference.

Tentative Order

A Tentative Lottery Order has been issued against the following:

Canada

CLBA OR
CANADIAN LOTTERY BUYERS ASSOCIATION
FINANCIAL PAYMENTS BUREAU
INTERNATIONAL PROCESSING CENTER
185-9040 BLUNDELL RD SUITE #322
RICHMOND BC V6Y 1K3

CANADA
CPN OR
CASH AND PRIZE NETWORK
701 ROSSLAND ROAD EAST ST # 372
WHITBY ON L1N 9K3
CANADA

QUICKCASH SWEEPSTAKES SERVICE
49-6A THE DONWAY WEST SUITE 3010
DON MILLS ON M3C 2E8
CANADA

Germany

MR G BOESCHE
ALBERT-SCHWEITZER-RING 22
22045 HAMBURG
GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to:

POSTMASTER
CLAIMS INQUIRY AND UNDELIVERABLE MAIL
JAMES A FARLEY BLDG RM 2029A
NEW YORK NY 10199-9543

Do not place any endorsement on the mailpieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 10-9-97

Domestic Orders

False representation is enforced by the postmaster at the city listed below:

State/City	Names Covered	Product
WY, Evanston 82930-3361	Express Services, 1101 Main Street, #100-B	An advanced fee loan scheme.
DC, Washington 20006-1811	Conrad Germain, Dept. 993, 2020 Pennsylvania Ave., NW	A lucky numbers scheme.
TX, Irving 75016-8726	MDM Enterprises, P.O. Box 168726	An advanced fee loan scheme.

—Judicial Officer, 10-9-97

Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below:

State/City	Names Covered
OH, Columbus 43229-6212	Any And All Names, 1014 Morse Road, Box #159
CA, Los Angeles 90025-4614	Any And All Names, 1940 Westwood Blvd., #192
FL, Tampa 33605-1849	Any And All Names Except King Gohagen And William Engram, 3016 1/2 Sanchez St., Apt. A
IL, Chicago 60649-3830	Any And All Of Various Names Including The Surname Of Kahn, 1650 E. 72nd Street, Box No. 5
CA, Fresno 93726-3917	Any And All Of Various Names Other Than The Names of Lanuel Or Lonnie Wells, 2025 E. Pontiac Way, Apt. 204
CA, Fresno 93755-6065	P.O. Box 16065
CA, San Diego 92101-5208	I/Ambassage Insurance Center, 532 C Street, Suite 77

—Judicial Officer, 10-9-97

Missing U.S. Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

The *Postal Bulletin* is available on the World Wide Web on the U.S. Postal Service home page at <http://www.usps.gov>. To access a *Postal Bulletin*, go to

"The Business Section," then to "Business Publications," and then to "The Postal Bulletin."

The *Postal Bulletin* is also available on the Postal Service Internal Home Page under "Access Corporate Policies & Procedures," then "Postal Bulletin."

Back issues through *Postal Bulletin* 21883A (1-1-95) are available for downloading, as are the 1995 and 1996 annual indexes. Once downloaded, the *Postal Bulletin*, including all forms and posters, may be read and printed.

210 221 0548 to	390 545 5974 to	5999	404 726 4500 to	4599	418 962 2848 to	2899
210 221 0599	391 104 6146 to	6199	404 961 5001 to	5199	419 543 0286 to	0299
273 775 7700 to	391 574 1466 to	1499	405 325 0188 to	0198	419 730 0300 to	0399
273 775 7899	391 783 3020 to	3599	406 009 4587 to	4599	420 277 0015 to 0049	
302 000 0000 to	391 792 6100 to	6199	406 260 6830 to	6899	420 599 0734 to	0798
302 123 9999	392 668 2956 to	2999	406 459 6641 to	6999	420 661 4115 to	4199
349 746 2056 to	392 854 8500 to	8899	406 733 3000 to	3999	420 758 9500 to	9699
2099	393 584 7566 to	7699	407 545 1557 to	1599	420 969 3951 to	3971
350 518 7350 to	393 650 0074 to	0099	407 594 0412 to	0599	420 969 3973 to	3999
7374	393 838 8316 to	8499	407 692 9100 to	9299	421 116 3565 to	3599
360 168 6008 to	393 893 6007 to	6099	407 959 2190 to	2199	421 130 9300 to	9399
8899	394 126 6907 to	6999	408 265 2275 to	2288	421 313 4500 to	4999
360 173 8800 to	394 189 0405 to	0599	408 499 7700 to	7799	421 364 5537 to	5599
362 861 3064 to	394 822 3243 to	3278	408 499 7900 to	7999	421 656 2609 to	2699
3099	394 990 1810 to	1899	408 682 8484 to	8599	421 988 9700 to	9799
373 006 2176 to 2199	395 343 3264 to	3299	408 698 7015 to	7099	422 172 4667 to	4699
374 768 2600 to	395 373 3035 to	3099	409 072 3941 to	3999	422 484 4212 to	4299
2699	395 396 9649 to	9799	410 491 2311 to 2399		422 556 1270 to	1299
4599	395 970 3240 to	3299	410 694 8400 to	8599	422 587 7024 to	7099
375 169 4400 to	397 622 4054 to	4099	410 775 1500 to	1599	422 819 7533 to	7599
375 829 3400 to	397 819 8902 to	8999	410 795 7927 to	7999	422 842 5073 to	5087
3499	398 149 7200 to	7699	410 867 0917 to	0966	422 907 7563 to	7599
9199	399 070 0872 to	0899	410 867 0970 to	0999	424 500 6050 to	6099
0999	399 156 7119 to	7199	411 868 1023 to	1199	424 641 8500 to	8599
3699	399 203 5064 to	5099	411 922 2322 to	2399	424 871 6600 to	6699
1099	399 296 9910 to	9999	412 193 0900 to	0999	425 298 2352 to	2399
5199	399 396 8935 to	8999	412 395 8599 to	8699	425 418 4269 to	4299
380 093 9600 to 9699	399 792 7775 to	7799	412 485 6500 to	6599	425 418 4405 to	4499
1199	399 792 8300 to	8399	412 485 6610 to	6699	426 547 4566 to	4599
4599	400 427 1051 to 1999		412 885 5953 to	5999	427 412 6337 to	6499
2699	401 045 1505 to	1549	414 193 3608 to	3674	427 481 0900 to	0999
9599	401 045 1571 to	1599	414 193 3677 to	3699	428 027 2742 to	2752
3999	401 294 2700 to	2799	414 411 7348 to	7399	429 474 4172 to	4199
1344	401 310 9505 to	9599	414 640 0757 to	0799	429 889 2900 to	2999
1399	401 382 5312 to	5399	414 965 1727 to	1799	430 150 4401 to 4599	
3654	402 578 7876 to	7899	417 302 8104 to	8199	430 172 9800 to	9899
2399	403 125 6744 to	6799	417 387 6532 to	6599	430 177 1900 to	2099
7575	403 260 7000 to	7499	417 496 6800 to	6999	430 444 9500 to	9699
2099	403 280 6470 to	6499	417 871 9250 to	9299	430 664 4070 to	4099
1599	403 685 8600 to	8699	417 930 9533 to	9599	432 168 8419 to	8499
8999	404 003 0300 to	0399	418 164 6500 to	6799	432 708 6800 to	6999
5599	404 041 8838 to	8899	418 423 9863 to	9899	432 744 1544 to	1599
6399	404 071 4268 to	4299	418 633 5922 to	5999	432 995 9775 to	9799
6399	404 347 5356 to	5399	418 719 8520 to	8599	433 003 5800 to	5899
0699	404 347 5548 to	5599	418 744 2235 to	2299	433 757 3047 to	3099
2799						
3135						
3195						
9230						
9299						
390 001 3182 to 3199						
3699						

433 765 4003	to	4099	457 729 1767	to	1777	475 167 9667	to	9699	490 793 1500	to	2099
434 482 7060	to	7199	457 937 8615	to	8699	475 319 3415	to	3499	490 886 8171	to	8199
434 513 2386	to	2399	458 028 9810	to	9899	475 319 3649	to	3799	490 977 9221	to	9240
434 968 3076	to	3092	458 057 2712	to	2999	475 340 6400	to	6599	491 258 8100	to	9099
435 303 1831	to	1842	458 069 9537	to	9599	475 424 8410	to	8499	491 567 1376	to	1399
435 303 1986	to	1999	458 069 9665	to	9699	475 629 9156	to	9199	492 254 4800	to	4899
435 666 6092	to	6399	458 337 5222	to	5299	475 850 6101	to	6199	492 283 5100	to	5199
436 082 6400	to	6899	458 354 7653	to	7999	475 875 2500	to	2599	492 610 6813	to	6899
436 160 6441	to	6499	458 671 8678	to	8699	476 169 8264	to	8299	493 394 5568	to	5599
437 316 7115	to	7199	458 671 8721	to	8798	476 189 3000	to	3499	493 470 2562	to	2599
437 427 0500	to	3499	458 847 5044	to	5999	476 331 2480	to	2499	493 473 7700	to	7799
439 179 2300	to	2399	459 274 7624	to	7699	477 289 8601	to	8699	493 716 2153	to	2199
439 310 0458	to	0499	459 365 5432	to	5499	477 681 5206	to	5299	494 206 2972	to	2999
440 698 1947	to	1999	459 378 5764	to	5799	478 010 4243	to	4268	494 217 3446	to	3999
440 858 6300	to	6399	459 472 4816	to	4999	478 010 4270	to	4291	494 224 0500	to	0599
440 858 6420	to	7299	460 349 6878	to	6899	478 450 5071	to	5099	495 145 0600	to	0699
441 199 1655	to	1699	460 550 1909	to	1999	478 469 7838	to	7858	496 209 7425	to	7499
443 127 3648	to	3699	460 997 5234	to	5299	478 469 7883	to	7899	496 213 8728	to	8799
443 127 4000	to	4099	461 973 6443	to	6499	479 280 9800	to	9899	496 474 5226	to	5248
443 673 7900	to	7999	462 152 0107	to	0299	479 365 9116	to	9176	497 053 8517	to	8699
443 800 9335	to	9399	462 274 1072	to	1099	479 412 9900	to	9999	497 854 8673	to	8699
444 382 8822	to	8899	462 277 8373	to	8399	479 667 6190	to	6199	498 449 8888	to	8899
444 390 1667	to	1699	463 011 5529	to	5540	479 748 9680	to	9699	498 929 8285	to	8499
444 457 3854	to	3899	463 176 4115	to	4199	479 860 7000	to	7199	498 936 5310	to	5399
450 048 4173	to	4199	463 176 4229	to	4299	480 526 2000	to	2099	499 016 5425	to	5499
450 048 4442	to	4699	463 185 2600	to	2799	480 640 6330	to	6399	499 440 8575	to	8899
450 560 5173	to	5199	463 227 7711	to	7799	480 689 5100	to	5199	499 731 6717	to	6799
450 620 3077	to	3099	463 414 4869	to	4899	481 072 9463	to	9499	500 064 1858	to	1869
450 620 3135	to	3199	463 808 3484	to	3499	481 673 0074	to	0095	500 070 5725	to	7799
450 780 2716	to	2799	463 945 7400	to	7899	482 527 1500	to	1599	600 645 3223	to	3299
450 801 2700	to	2799	464 629 9000	to	9399	482 541 5255	to	5299	601 339 1200	to	1399
451 109 2967	to	2984	464 711 4332	to	4399	482 729 6800	to	6899	601 661 7700	to	7799
451 115 4110	to	4125	465 692 3963	to	3999	483 363 7207	to	7299	601 682 5343	to	5399
451 115 4127	to	4199	465 698 8300	to	8599	483 402 2356	to	2399	601 928 1600	to	1699
452 265 0074	to	0099	465 743 7745	to	7799	483 486 5100	to	5199	602 512 2972	to	2999
452 265 0246	to	0299	466 798 6056	to	6067	483 632 1521	to	1599	602 555 2400	to	2799
452 265 0335	to	0999	467 147 4300	to	4399	483 632 2600	to	2799	602 829 7061	to	7099
452 509 1169	to	1199	468 079 5782	to	5799	483 849 1615	to	1699	603 483 9572	to	9599
452 855 6471	to	6499	469 067 2817	to	2899	484 174 4803	to	5299	603 490 7200	to	7299
452 890 4679	to	4799	469 127 8000	to	8199	484 323 8900	to	9199	603 678 7100	to	7199
452 900 8215	to	8238	469 213 0359	to	0399	484 680 5000	to	5038	603 678 7662	to	7699
453 117 9146	to	9199	469 213 0500	to	0599	484 680 5040	to	5074	603 678 7902	to	7999
453 334 3631	to	3699	469 561 8011	to	8099	484 680 5077	to	5099	603 678 8418	to	8499
453 603 7841	to	7891	469 658 1961	to	1999	485 029 4913	to	4999	603 678 8700	to	9999
453 650 1140	to	1199	469 666 9900	to	9999	486 176 0600	to	0699	604 086 0880	to	0899
453 741 1300	to	1399	469 678 1900	to	1999	486 559 7555	to	7599	604 349 1414	to	1499
454 013 2919	to	2999	469 781 4900	to	4999	486 696 3023	to	3199	604 503 7776	to	7799
454 186 2411	to	2499	469 947 6960	to	6999	488 173 7900	to	7999	605 520 9037	to	9099
454 268 4883	to	4899	470 755 5800	to	5818	488 206 4100	to	4199	605 685 4010	to	4099
454 302 5400	to	5499	471 918 0300	to	0999	488 226 0200	to	0299	605 988 6467	to	6499
454 490 8300	to	8399	471 985 2408	to	2419	488 709 3906	to	3999	607 689 7951	to	7960
454 547 7434	to	7499	472 191 6700	to	6799	488 855 8359	to	8399	607 728 1276	to	1299
454 922 4867	to	4895	472 270 2555	to	2599	489 181 8963	to	8999	608 727 7100	to	7199
455 221 1348	to	1499	472 987 0213	to	0241	489 223 2000	to	2099	608 727 7273	to	7599
455 364 2147	to	2199	472 987 0290	to	0299	489 311 1930	to	1999	608 813 9950	to	9999
455 399 5400	to	5499	473 151 2069	to	2199	489 318 6200	to	6300	609 067 5325	to	5399
455 476 0676	to	0699	473 666 9138	to	9199	489 384 0027	to	0099	609 067 5488	to	5499
455 543 0618	to	0699	473 952 3429	to	3499	489 427 0658	to	0899	609 067 5600	to	5699
456 410 9006	to	9099	474 108 5402	to	5499	489 997 5252	to	5299	609 289 6123	to	6199
456 470 4146	to	4299	474 356 5193	to	5299	490 669 5850	to	6099	609 438 4400	to	4499
456 619 4460	to	4499	474 949 3366	to	3399	490 717 7080	to	7099	609 493 1100	to	1199
457 333 2686	to	2699	475 134 9362	to	9399	490 721 6000	to	6099	609 766 8091	to	8999

609 825 4100	to	4115	631 762 9325	to	9399	645 790 8632	to	8699	661 609 9100	to	9199
609 884 2981	to	2999	632 217 4933	to	4999	645 821 0657	to	0699	661 716 9420	to	9499
609 893 1000	to	1099	632 500 0000	to	99 9999	645 930 7948	to	7999	661 906 6522	to	6599
610 092 3200	to	3299	633 110 4165	to	4199	645 975 0737	to	0762	662 021 8332	to	8399
610 582 4200	to	4299	633 110 4303	to	4499	646 242 6200	to	6299	662 068 0700	to	0899
611 879 6939	to	6999	633 438 6429	to	6599	646 270 7639	to	7799	662 553 0774	to	0799
612 291 8013	to	8099	633 588 7173	to	7182	646 798 4000	to	4999	663 078 7034	to	7099
612 751 5171	to	5199	634 725 0700	to	0799	647 048 7035	to	7099	663 763 5300	to	5399
612 751 5226	to	5299	634 803 3239	to	3299	647 049 2900	to	2999	663 883 7039	to	7499
612 751 6083	to	6099	634 807 2474	to	2499	647 398 8300	to	8399	664 253 8000	to	8499
612 751 6268	to	6299	634 827 5900	to	5999	647 398 8300	to	8399	664 514 3403	to	3499
612 751 6572	to	6599	634 886 3428	to	3499	647 398 8481	to	8499	664 656 3055	to	3099
612 774 2111	to	2199	635 559 3449	to	3499	647 437 3000	to	4999	665 274 8208	to	8299
612 774 2254	to	2299	636 289 6214	to	6299	647 811 2188	to	2199	666 132 8226	to	8299
612 774 2500	to	2599	636 634 8007	to	8042	648 009 6057	to	6099	667 032 9300	to	9399
614 469 0979	to	0999	637 150 1200	to	1299	648 163 5300	to	5499	667 729 5529	to	5599
614 474 3000	to	3099	637 562 5828	to	5899	648 722 5283	to	5299	668 383 8400	to	8699
614 521 3490	to	3499	638 042 1647	to	1699	648 892 3164	to	3199	670 369 7336	to	7399
614 645 1800	to	1899	638 049 4984	to	4999	649 100 3989	to	3999	671 046 6200	to	6399
614 832 1100	to	2099	638 318 1115	to	1199	649 647 0370	to	0399	671 926 5600	to	5799
615 017 7505	to	7599	638 318 1453	to	1499	649 647 0522	to	0599	672 828 3410	to	3499
617 711 6609	to	6699	638 885 0000	to	0299	649 647 5237	to	5399	673 167 5776	to	5799
617 760 5266	to	5299	638 903 4362	to	4373	649 647 5237	to	5399	700 065 2570	to	2599
617 813 3601	to	3699	639 415 1929	to	1999	649 647 9100	to	9299	700 065 4800	to	4899
618 840 9200	to	9299	639 415 2019	to	2099	649 666 7800	to	8299	700 190 3350	to	3359
619 551 7229	to	7299	639 420 6200	to	6299	650 114 7707	to	7719	700 228 6048	to	6099
619 859 3000	to	3099	639 469 3517	to	3799	650 130 3400	to	3599	700 650 0452	to	0499
620 073 9400	to	9499	639 605 2143	to	2199	650 213 0406	to	0499	700 666 1323	to	1349
621 614 7907	to	7930	639 657 8600	to	8799	650 555 1749	to	1799	700 786 9106	to	9142
621 614 7932	to	7999	640 289 7500	to	7599	650 564 1900	to	1999	700 859 0744	to	0758
621 648 8021	to	8199	640 289 7700	to	7999	650 627 4212	to	4299	701 028 6780	to	6899
621 648 8500	to	8599	641 170 4420	to	4499	650 736 2043	to	2099	701 213 3900	to	3999
621 904 8351	to	8599	641 318 3133	to	3199	650 739 1540	to	1699	701 267 2000	to	3999
621 916 1978	to	1989	641 378 6500	to	6999	651 741 4415	to	4499	701 335 7312	to	7399
622 989 8032	to	8099	641 383 8739	to	8799	651 882 2800	to	2899	701 369 2005	to	2050
623 076 9300	to	9399	641 877 3187	to	3299	652 754 6317	to	6399	701 503 2247	to	2299
623 819 5006	to	5099	641 877 3310	to	3399	653 131 4945	to	4999	701 553 6557	to	6599
623 895 8200	to	8399	642 355 8094	to	8199	653 426 3300	to	3399	701 601 3457	to	3499
623 917 0000	to	0099	642 355 8308	to	8999	653 455 4874	to	4899	701 605 5913	to	5999
623 917 0200	to	0299	642 900 0018	to	0099	654 238 0000	to	0399	701 708 1741	to	1799
624 468 5288	to	5299	643 030 6254	to	6299	654 404 3065	to	3092	701 736 3966	to	3999
624 665 3162	to	3198	644 066 0882	to	0899	654 962 2900	to	3199	701 838 2800	to	2899
625 088 6735	to	6799	644 069 0600	to	0699	655 103 5081	to	5199	701 941 0600	to	0699
625 916 9500	to	9799	644 077 7506	to	7699	655 523 2600	to	2999	702 254 9300	to	9399
625 968 8956	to	8999	644 085 8157	to	8199	656 305 2448	to	2499	806 087 1100	to	1499
627 005 3938	to	3999	644 112 9839	to	9899	657 347 4438	to	4999	806 268 9275	to	9299
627 384 3907	to	4099	644 112 9839	to	9899	657 710 8100	to	8999	806 534 3400	to	3477
627 496 7549	to	7599	644 373 9083	to	9099	657 780 0985	to	0999	807 342 3283	to	3399
627 708 3605	to	3699	644 380 1460	to	1499	658 877 8000	to	8199	808 086 7100	to	7199
627 776 2500	to	2599	644 733 4715	to	4799	658 880 8000	to	8199	808 090 3440	to	3499
628 226 3100	to	3199	644 900 9712	to	9799	659 398 7300	to	7399	808 325 5161	to	5699
628 814 4702	to	4799	644 901 0109	to	1299	659 706 8113	to	8199	808 784 8000	to	8299
628 851 9689	to	9699	644 901 1325	to	1399	659 846 7837	to	7899	870 054 4814	to	4899
629 510 7200	to	7299	644 923 6800	to	7799	660 510 4100	to	4199	870 491 4812	to	4849
629 964 4200	to	4294	644 932 4655	to	4699	660 673 0400	to	0599	870 541 7167	to	7239
630 389 3056	to	3071	644 932 4792	to	4799	661 488 5000	to	5099			
630 463 0588	to	0599	645 318 7240	to	7499						
631 459 9117	to	9199	645 333 1766	to	1799						

Missing Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to		702 051 501 to	1 750	708 116 251 to	6 310	718 466 370 to	6 420
692 600 000		702 053 601 to	3 800	708 138 301 to	8 480	718 568 451 to	8 479
692 720 871 to	0 900	702 104 368 to	4 900	709 222 591 to	2 920	718 590 741 to	0 770
692 876 955 to	7 050	702 128 306 to	8 400	709 243 479 to	3 500	718 714 210 to	4 370
693 290 380 to	0 400	702 179 891 to	9 900	709 411 171 to	1 320	718 795 881 to	6 000
693 290 426 to	0 450	702 260 751 to	0 850	709 649 804 to	9 820	718 961 721 to	1 780
694 063 700 to	3 897	702 410 595 to	1 050	709 733 281 to	3 580	718 982 001 to	2 300
694 063 900 to	4 000	702 660 151 to	0 540	710 046 813 to	6 840	719 869 731 to	9 760
694 550 501 to	0 530	702 723 429 to	3 450	710 358 093 to	8 166	720 227 871 to	7 930
694 595 031 to	5 050	703 004 401 to	4 820	710 358 257 to	8 270	720 227 949 to	7 960
694 595 087 to	5 300	703 083 819 to	4 020	711 021 501 to	1 510	720 368 543 to	8 570
694 698 551 to	8 650	703 432 131 to	2 230	711 049 411 to	9 560	720 392 151 to	2 570
695 105 313 to	5 350	703 626 061 to	6 090	711 408 045 to	8 090	720 556 491 to	6 640
695 142 809 to	3 050	703 863 121 to	3 240	712 003 381 to	3 650	720 558 621 to	8 650
695 144 666 to	4 700	703 863 477 to	3 540	712 104 220 to	4 230	720 575 361 to	5 570
695 272 601 to	2 750	703 867 801 to	7 980	712 327 861 to	7 890	720 590 152 to	0 179
695 277 576 to	7 650	704 030 628 to	0 640	712 327 952 to	7 980	721 638 331 to	9 170
695 530 761 to	0 800	704 154 024 to	4 120	712 647 061 to	7 090	721 815 391 to	5 420
696 487 701 to	7 800	704 227 561 to	7 829	713 284 171 to	4 260	721 969 713 to	9 740
696 784 101 to	4 550	704 227 831 to	8 069	713 292 871 to	2 990	722 072 137 to	2 160
696 870 601 to	0 650	704 228 071 to	8 100	714 035 101 to	5 160	722 378 265 to	8 280
697 047 501 to	7 600	704 420 344 to	0 490	714 155 011 to	5 400	722 413 990 to	4 004
697 052 101 to	2 350	704 568 751 to	8 990	714 328 231 to	8 440	722 764 948 to	4 980
697 217 251 to	7 400	704 965 301 to	5 770	714 442 952 to	2 980	722 825 840 to	5 889
697 249 952 to	0 050	705 116 780 to	6 790	714 562 843 to	2 860	723 153 841 to	3 850
697 414 886 to	4 900	705 280 801 to	0 980	714 590 391 to	0 430	723 237 616 to	7 630
697 469 606 to	9 700	705 475 651 to	6 040	714 609 811 to	9 930	723 331 081 to	1 110
697 850 401 to	0 750	705 566 127 to	6 280	714 609 961 to	9 990	723 496 443 to	6 470
698 098 446 to	8 550	705 740 581 to	0 730	714 807 181 to	7 240	723 967 291 to	7 320
698 300 251 to	0 300	705 782 796 to	2 820	714 871 321 to	1 500	724 655 196 to	5 340
698 504 383 to	4 650	705 822 271 to	2 480	714 928 529 to	8 590	724 711 451 to	1 467
698 533 927 to	4 200	706 180 148 to	0 290	715 128 183 to	8 330	724 711 471 to	1 500
698 562 268 to	2 400	706 184 041 to	4 220	715 144 171 to	4 470	724 711 538 to	1 560
699 090 686 to	0 750	706 357 861 to	8 190	715 197 211 to	7 570	724 793 221 to	3 250
699 752 699 to	2 850	706 382 419 to	2 430	715 595 910 to	6 180	724 908 109 to	8 120
700 068 473 to	8 500	706 628 735 to	8 820	715 941 781 to	1 810	724 937 461 to	7 670
700 161 501 to	1 650	706 638 211 to	8 420	715 962 421 to	2 480	725 163 118 to	3 151
700 202 522 to	2 700	706 817 959 to	8 000	716 477 396 to	7 430	725 202 735 to	2 750
700 290 275 to	0 300	707 034 391 to	4 450	716 556 635 to	6 660	725 398 591 to	8 800
700 465 730 to	5 750	707 292 636 to	2 660	717 191 648 to	1 690	725 464 591 to	4 920
700 561 444 to	1 550	707 441 401 to	1 687	717 193 161 to	3 490	725 475 321 to	5 330
701 423 101 to	3 150	707 441 836 to	1 940	717 228 591 to	8 680	725 711 057 to	1 070
701 625 469 to	5 550	707 958 541 to	8 570	717 333 902 to	3 950	725 738 581 to	8 730
701 643 829 to	3 850	707 960 107 to	0 160	717 739 745 to	9 910	725 981 311 to	1 430
701 945 451 to	5 500	708 059 941 to	60 000	717 884 991 to	5 050	725 987 835 to	7 880
702 033 701 to	4 050	708 115 830 to	5 860	718 026 171 to	6 290	726 060 811 to	0 900

726 391 970 to 2 520	727 481 431 to 1 460	729 838 940 to 9 070	731 402 431 to 2 460
726 484 771 to 4 800	727 749 241 to 9 780	729 839 101 to 9 130	731 407 232 to 7 320
726 493 351 to 5 300	728 382 331 to 2 480	730 373 761 to 3 850	731 588 301 to 8 340
726 504 031 to 4 063	728 458 201 to 8 260	730 501 951 to 2 130	731 767 273 to 7 320
726 504 070 to 4 090	728 702 338 to 2 400	730 519 379 to 9 470	731 781 061 to 1 120
726 504 331 to 4 390	728 915 371 to 5 850	730 711 711 to 1 740	731 837 821 to 7 910
726 563 701 to 4 060	728 953 141 to 3 410	730 722 991 to 3 230	732 018 481 to 8 600
726 599 371 to 9 460	729 169 081 to 9 140	730 845 970 to 5 990	732 961 261 to 1 320
727 182 271 to 2 510	729 363 841 to 3 870	730 888 291 to 8 320	733 297 171 to 7 290
727 416 181 to 6 240	729 682 891 to 3 190	730 927 591 to 7 680	736 366 051 to 6 110

—Inspection Service, 10-9-97

Counterfeited Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 10-9-97

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 10-9-97

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or

"agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005811	013111	019140	021781	023359	028261	042310	063113	068358	077074	090692	096340	098231
006003	013193	019161	021799	023434	028450	043037	063170	068477	077260	091224	096341	098243
006065	013237	019173	021807	023512	028466	044061	063404	068516	077278	091306	096447	098257
006188	013238	019442	021839	023517	028504	047098	063446	068554	077330	091335	096453	098303
006226	014122	019715	021897	023520	028675	047123	064060	069297	077402	091628	096502	098321
006253	014147	019803	021919	023578	028719	047140	064145	069416	077532	091635	096525	098324
006444	014408	020143	021952	024066	028747	049073	064193	069499	077566	091771	096690	098344
006619	014632	020225	021964	024102	028808	050020	064321	069630	077697	091781	096704	098385
006687	014654	020230	021991	024123	028811	052044	064362	069649	077893	092011	096751	098406
006708	014689	020245	022006	024125	028851	055074	064503	069666	077912	092073	096839	098408
006725	014691	020271	022033	024152	028881	058073	064518	069873	078182	092118	096879	098415
006767	014851	020274	022087	024179	028901	060007	064552	070078	078204	092122	096900	098453
006870	014878	020279	022089	025047	028999	060019	064582	070119	079043	092376	096940	098477
006931	014894	020289	022150	025057	029075	060042	064633	070136	079638	092615	096942	098487
006997	015103	020294	022155	025087	029086	060078	064667	070140	079639	092773	097019	100342
007072	015307	020304	022188	025137	029312	060090	064735	070156	079795	092825	097053	100388
007169	015316	020350	022338	025144	029316	060091	064819	070172	080050	092859	097071	100665
007203	015323	020363	022340	025147	029631	060146	064861	070244	080313	092952	097086	101101
007344	015422	020378	022352	025219	029634	060157	064897	070251	080373	093215	097175	101107
007353	015463	020399	022365	025295	029646	060299	064902	070263	080435	093241	097229	101308
008073	015528	020408	022416	025305	029668	060348	064932	070355	080468	093268	097245	101414
008101	016013	020412	022425	025313	029672	060359	064937	070367	080618	093406	097291	101732
008218	016072	020421	022426	025355	029712	060386	064969	070413	080695	093438	097441	101748
008287	016421	020427	022465	025361	029930	060446	065190	070493	085642	093441	097442	102180
008678	016441	020433	022480	025377	029974	060484	065248	070576	085646	093474	097477	102463
008739	016494	020442	022506	025400	029977	060485	065296	070649	085654	093597	097495	102585
008793	016575	020446	022534	026025	030195	060667	065347	070706	085678	093718	097512	102627
008846	016756	020492	022535	026106	030232	060709	065386	070915	085756	093914	097554	102661
008896	016847	020515	022558	026175	030291	060795	065454	070916	088173	093928	097557	102783
009026	016905	020519	022565	026206	030294	060837	065482	071113	088205	094140	097566	103061
009043	016934	020541	022618	026301	030449	060891	065759	071157	088221	094160	097605	103241
009142	018010	021016	022658	026304	030465	060892	065802	071215	088383	094409	097612	103785
009176	018014	021027	022662	026401	032006	060895	065808	071333	088444	094411	097618	103848
009215	018021	021038	022671	026414	032025	060913	065823	071545	088498	094788	097632	103864
009289	018058	021053	022750	026437	032032	060956	065880	071656	088499	094797	097644	103949
009290	018098	021147	022778	026446	034606	061003	065967	075174	088509	094981	097652	103964
009365	018145	021182	022779	026492	037104	061004	066101	075228	088522	094999	097737	104266
009375	018158	021205	022842	026510	038021	061006	066212	075326	088581	095151	097827	104404
009385	018204	021257	022879	026523	038091	061190	066285	075333	088634	095162	097833	104500
009402	018207	021313	022883	026570	038123	061229	066433	075380	089149	095207	097845	104561
009501	018406	021357	022887	027028	038151	061292	067007	075390	089282	095338	097856	104619
009543	018442	021386	022936	027041	038204	061364	067097	075391	089294	095343	097868	105072
009576	018443	021443	022993	027111	038424	061367	067098	075498	089473	095457	097903	105587
009811	018459	021531	023083	027399	038468	061508	067129	075796	089499	095542	097955	105762
009860	018676	021543	023122	027585	038497	061569	067157	075848	089863	095936	097976	105896
009994	018738	021557	023148	027635	040305	061634	067194	076151	089886	095973	097992	105919
011319	018786	021577	023166	027725	041153	061656	067238	076261	089937	096018	098004	105960
011349	018817	021593	023241	027858	041305	061707	067289	076348	090094	096049	098040	106314
012181	018822	021621	023270	027859	041330	061754	068040	076430	090208	096055	098072	106439
012275	018872	021661	023288	027891	041344	062096	068180	076622	090225	096070	098083	106565
012368	018890	021691	023318	027947	042030	062099	068263	076805	090303	096118	098132	107085
012385	018928	021734	023330	028092	042092	063104	068271	076973	090444	096288	098202	107191

107253	113054	117198	146773	186040	200601	209136	229063	274264	311061	323504	330228	333539
107263	113085	117200	146813	187064	200606	209211	229079	275077	311202	323536	330275	333676
107305	113094	117204	146826	191000	200714	209219	229080	276012	311207	323732	330323	333683
108221	113123	117335	148231	191149	200748	209249	229091	276020	311481	325002	330384	333709
108317	113148	117374	148238	191192	200939	209270	229093	276036	311671	325039	330502	333716
108350	113154	117436	148314	191245	200953	210001	230004	276064	312139	325072	330520	333719
108495	113203	117535	148315	191265	206098	210009	231012	276074	312143	325081	330525	333740
108538	113207	117557	148316	191500	206107	210030	231017	276120	312149	325127	330558	333745
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745006	752283	770107	775332	801231	812003	852753	901332	902748	903734	906153	914109	917905
747030	752304	770168	775364	801237	813006	852777	901343	902755	903739	906225	914144	917932
748025	752317	770227	776105	801363	813054	852790	901401	902764	903748	906324	914304	917964

917975	920180	921985	926947	928200	931684	940668	941893	948045	949371	954156	968809	985070
917984	920240	922270	926965	928219	931908	940687	941898	948110	949384	954157	968854	989049
918020	920264	922325	926975	928222	932752	940707	941910	948122	949412	954188	968879	992193
918090	920267	924208	926981	928250	932768	940743	941933	948167	949456	954310	969131	992287
918092	920277	924586	926989	928259	933103	940822	941942	948178	949539	954311	970094	992288
918103	920297	924652	927061	928283	933220	940831	941963	948182	949551	954319	970196	992323
918162	920298	924663	927073	928308	933479	940862	941981	948210	949558	954320	970376	992380
918181	920349	924664	927088	928374	934234	940865	941983	948214	949569	954321	970431	992408
918219	920358	925098	927100	928381	934276	940876	941984	948215	949574	954356	970488	992476
918220	920362	925109	927154	928404	935188	940896	941986	948228	949576	954366	970601	992534
918222	920363	925180	927182	928474	935229	940906	945312	948286	949721	954402	970643	992659
918223	920368	926045	927211	928485	936096	940936	945350	948292	950021	954419	970671	992663
918242	920377	926048	927231	928500	937239	940978	945413	948294	950220	954423	972766	992676
918290	921037	926053	927249	928506	937512	941043	945428	948312	950354	954714	972826	992717
918317	921061	926065	927286	928510	937584	941077	945514	948338	950546	955310	972950	995061
918324	921063	926072	927290	928560	937640	941103	945567	948362	950591	955801	972951	995134
918348	921106	926149	927311	928567	937745	941105	945614	948374	950622	958279	974035	995138
918431	921134	926329	927347	928573	937775	941128	945627	948394	950631	958349	976080	995779
918435	921143	926332	927364	928600	937802	941140	945653	948398	950706	958563	977029	995789
918485	921165	926374	927376	928648	937834	941228	945752	948412	950748	958762	980076	995869
918518	921215	926394	927419	928666	939055	941235	945754	948428	950776	958823	980238	995948
918534	921225	926402	927477	928670	939580	941243	945918	948444	950821	958873	980419	997080
918546	921243	926416	927484	928698	940007	941299	945954	948465	951012	960026	980478	997112
918560	921308	926422	927535	928712	940021	941312	946164	948475	951220	967076	980544	997134
918570	921358	926455	927573	928882	940060	941382	946189	948489	951277	967162	980659	998178
918591	921366	926478	927671	928892	940090	941405	946239	948494	951340	967339	980691	998321
918625	921378	926486	927714	930253	940160	941422	946351	948513	951376	967367	980948	998340
918676	921386	926514	927723	930275	940183	941437	946392	949105	951550	967373	980960	998500
918714	921388	926626	927746	930391	940196	941654	946418	949168	951563	967420	980961	
918826	921443	926650	927780	931098	940200	941674	946441	949170	951632	968049	981922	
918859	921507	926673	927817	931157	940239	941676	946465	949171	951767	968173	982061	
918927	921528	926728	927893	931170	940305	941679	946477	949182	951825	968300	982083	
918945	921671	926820	927896	931424	940317	941709	946515	949183	951858	968314	982087	
918989	921731	926821	927985	931430	940345	941721	946516	949214	952250	968532	982094	
920007	921803	926823	927988	931457	940531	941762	947027	949232	953250	968735	982097	
920042	921853	926856	928111	931478	940545	941780	947056	949315	953277	968751	982192	
920045	921855	926870	928164	931529	940547	941816	947067	949344	953317	968764	984176	
920096	921884	926872	928177	931586	940565	941863	947133	949351	954099	968769	984220	
920176	921923	926925	928181	931662	940603	941889	948036	949370	954103	968772	985062	

International Mail

IMM REMINDER

Mailing to Ukraine

The postal administration of Ukraine is continuing to receive significant numbers of U.S. originating Express Mail International Service (EMS) items which contain currency, payment documents, and other valuable articles. This situation is occurring despite an explicit prohibition in the *International Mail Manual (IMM)* against mailing such contents to that country.

The International Express Mail Service page of the Individual Country Listing for Ukraine currently specifies that "coins; bank notes; currency; securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited entry in Express Mail International Service shipments to Ukraine."

A comparable statement was recently added to the Country Conditions for Mailing for Ukraine (see *Postal Bulletin* 21951 of 7-31-97). It states that "coins; bank notes; currency; securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited entry in **registered and unregistered letter packages, small packets, and parcel post packages** mailed to Ukraine."

Accordingly, postal customers should be reminded that there is an across-the-board prohibition against sending all types of valuable items to Ukraine. To avoid additional irregularities, acceptance personnel are expected to strictly enforce the stated conditions of mailing when they accept articles for dispatch to that country.

—Pricing, Costing, & Classification,
International Business Unit, 10-9-97

Canada Post Corporation (CPC) Product Test

Canada Post Corporation (CPC) will be market testing a new retail product that is for use by Canadian senders who mail documents to United States addressees. It will use standard, flat-rate envelopes that bear the logo and general appearance of USPS domestic Priority Mail envelopes.

The CPC envelopes will come in two sizes (i.e., a small envelope that measures 6 inches x 10 inches and a larger one whose dimensions are 9.5 inches x 12.5 inches). They have several distinctive markings that should enable USPS personnel to differentiate them from domestic, flat-rate Priority Mail envelopes (see illustration on page 32.). These indicators are as follows:

- The words, PREPAID ENVELOPE, and its French equivalent, ENVELOPPE PRÉPAYÉE, are printed in both the upper right hand corner of the front of each envelope and the upper left hand corner of the back of each envelope.
- The postage payment endorsement, Product Prepaid by Canada Post Corporation, and its French equivalent, Produit prépayé par la Société canadienne des postes, are printed in the upper right hand corner of the front of each envelope.

- There are also How To Use instructions, in both English and French, on the back of each envelope.

This new retail product will go on sale, on October 14, 1997, at CPC locations in Calgary, AB, and at selected retail outlets in the Toronto, ON and Vancouver, BC metropolitan areas. It will also become available at selected postal outlets in the Montreal, PQ metropolitan area during November, 1997. The test period is currently scheduled to end on December 31, 1997.

CPC Priority Mail envelopes should be processed and delivered on the same basis as USPS domestic Priority Mail. Undeliverable-as-addressed mailpieces should be returned to the sender in accordance with the provisions of section 782.14 of the *International Mail Manual (IMM)*.

—International Postal Affairs,
International Business Unit, 10-9-97



PREPAID ENVELOPE ENVELOPPE PRÉPAYÉE © 1997 USPS. ALL RIGHTS RESERVED

PRIORITY MAIL
UNITED STATES POSTAL SERVICE™

Product Prepaid by Canada Post Corporation	Produit prépayé par la Société canadienne des postes
-----------------------------------------------	---------------------------------------------------------

HOW TO USE:
COMPLETE ADDRESS AREA Type or print required return address and addressee information in customer block (white area).

UTILISATION:
REEMPLIR LA ZONE D'ADRESSE Taper ou inscrire en caractères d'imprimerie l'adresse de l'expéditeur et l'adresse du destinataire dans la zone en blanc correspondante.

From / Expéditeur :

To / Destinataire :

PRIORITY MAIL IS A TRADEMARK OF THE UNITED STATES POSTAL SERVICE IN THE USA
PRIORITY MAIL EST UNE MARQUE DE COMMERCE DU UNITED STATES POSTAL SERVICE AUX ÉTATS-UNIS

The efficient FLAT RATE ENVELOPE, FOR HARD COPY DOCUMENTS ONLY. You don't have to weigh the envelope... Just pack all your correspondence and documents inside. **We Deliver For You.**
RÉSERVÉE EXCLUSIVEMENT AUX DOCUMENTS SUR SUPPORT PAPIER. L'ENVELOPPE À TARIF FORFAITAIRE est d'une grande simplicité. Vous n'avez pas à la faire peser. Il suffit d'y insérer votre correspondance et vos documents. Nous nous occupons de la livraison.

Philately

Classic Movie Monsters First Day Souvenir

Classic Movie Monsters First Day Souvenir — Item 8819 is now available nationwide for sale. This multi-color jumbo folder contains a set of five enlargement prints which include: Frankenstein, Dracula, Phantom of the Opera, Wolfman, and the Mummy. Each souvenir folder also contains a sheet of 20 Classic Movie Monster stamps cancelled with the official first day of issue cancellation. Retail price for the Classic Movie Monster First Day Souvenir is \$14.95.

Stamp Distribution Offices (SDOs) and Stamp Distribution Networks (SDNs) will receive an automatic distribution based on the following table:

Offices That Requested This Quantity of Mint Sets For The Survey	Will Receive This Quantity Of The Next Issue of Mint Sets	Will Receive This Quantity of First Day Souvenir Books
150–250	250	200
300–500	500	200
560–750	750	400
800–1000	1000	600
1005–1250	1250	600
1305–1500	1500	800
1770–2000	2000	800
2250–2500	2500	1000
2600–3000	3000	1200
3300–3500	3500	1400
3600–4000	4000	1400
6000	6000	1400
8000	8000	1400
16000	16000	2800

All post offices requiring Classic Movie Monsters First Day Souvenirs should requisition them from their designated SDO or SDN, using a separate Form 17, *Stamp Requisition*. Requisitions must be in multiples of 25.

Sales

Report sales of item 8819 in account identifier code (AIC) 092.

—Stamp Marketing, 10-9-97

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give, the United Way	Sept. 15–Oct. 31
Learn About Lupus, October, Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

—Business Mail Acceptance, Marketing Systems, 10-9-97

Pictorial Cancellations Announcement 97-20

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

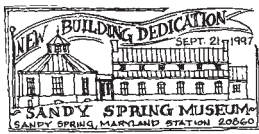
People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (32 cents per envelope or 20 cents per postcard). Items sub-

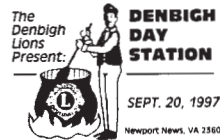
mitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



September 21, 1997
Sandy Spring Museum
 SANDY SPRING MUSEUM DEDICATION
 STATION
 POSTMASTER
 P O BOX 9998
 SANDY SPRING MD 20860-9998



September 20, 1997
Lion's Club
 DENBIGH STATION
 POSTMASTER
 101 25TH ST
 NEWPORT NEWS VA 23607-9998



September 20, 1997
Court Records Station
 COURT RECORDS STATION
 POSTMASTER
 5235 WILLOW OAK RD
 EASTVILLE VA 23347-9998



September 20, 1997
50th Annual Buffalo Homecoming Station
 50TH ANNUAL BUFFALO HOMECOMING
 STATION
 POSTMASTER
 312 N MAIN ST
 BUFFALO KS 66717-9998



September 20, 1997
U.S. Mailboat "ALERT" Station
 U.S. MAILBOAT "ALERT" STATION
 POSTMASTER
 695 PLEASANT AVE
 N BEDFORD MA 02740-9998



September 20, 1997
Waynesboro Bicentennial Committee
 BICENTENNIAL STATION
 POSTMASTER
 P O BOX 9998
 WAYNESBORO PA 17268-9998



September 20, 1997
Bicentennial Station
 BICENTENNIAL STATION
 POSTMASTER
 661 WASHINGTON ST
 CANTON MA 02021-9998



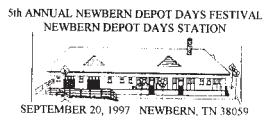
September 20, 1997
Mary Lyon Church Station
 MARY LYON CHURCH STATION
 POSTMASTER
 P O BOX 9998
 BUCKLAND MA 01338-9998



September 20, 1997
Hayden Homecoming Basa!
 HOMECOMING STATION
 POSTMASTER
 666 PARK LN
 HAYDEN AZ 85235-9998



September 20, 1997
Fort Antes Historical Society
 HISTORICAL DAYS STATION
 POSTMASTER
 P O BOX 9998
 ANTES FORT PA 17720-9998



September 20, 1997
Newbern Depot Committee
 NEWBERN DEPOT DAYS STATION
 POSTMASTER
 105 BIFFLE RD
 NEWBERN TN 38059-9998



September 20, 1997
Falls of the Ohio-Clarksville Riverfront Foundation
 EQUINE CENTER STATION
 POSTMASTER
 18 E BOX ST
 MORRISVILLE NY 13408-9998



September 20, 1997
USS Barnes CVE-20
 55TH ANNIVERSARY STATION
 POSTMASTER
 P O BOX 9998
 SCRANTON PA 18505-9998



September 20, 1997
 ENERGY POST OFFICE
 ANNIVERSARY STATION N
 POSTMASTER
 P O BOX 9998
 ENERGY TX 76452-9998



September 20, 1997
 SAMUEL COLLINS STATION
 POSTMASTER
 34 BRIDGE ST
 COLLINSVILLE CT 06022-9998



September 20, 1997
 PAUL H BIERM STATION
 POSTMASTER
 P O BOX 9998
 CALIFORNIA MO 65018-9998



September 20, 1997
 LITTLE ROCK AFB STATION
 POSTMASTER
 P O BOX 9998
 JACKSONVILLE AR 72076-9998



September 20, 1997
 HARTWICK COLLEGE STATION
 POSTMASTER
 352 MAIN ST
 ONEONTA NY 13820-9998



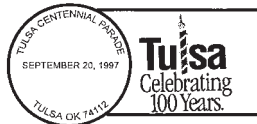
September 20, 1997
 HISTORIANS ASSOCIATION STATION
 POSTMASTER
 P O BOX 9998
 ST REGIS FALLS NY 12980-9998



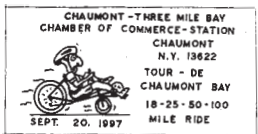
September 20, 1997
 FILM FESTIVAL STATION
 POSTMASTER
 P O BOX 9998
 CANON CITY CO 81212-9998



September 20, 1997
 MALTA STATION
 POSTMASTER
 12 HEMPHILL PL
 MALTA NY 12020-9998



September 20, 1997
 TULSA CENTENNIAL HOMECOMING
 PARADE
 POSTMASTER
 333 W 4TH ST
 TULSA OK 74122-9998



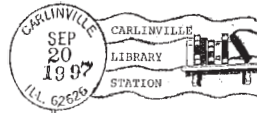
September 20, 1997
 CHAMBER OF COMMERCE STATION
 POSTMASTER
 P O BOX 9998
 CHAUMONT NY 13622-9998



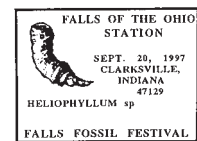
September 20, 1997
 BC JETS STATION
 POSTMASTER
 120 CHENANGO ST
 BINGHAMTON NY 13901-9998



September 20, 1997
 FALL FESTIVAL STATION
 POSTMASTER
 P O BOX 9998
 INLET NY 13360-9998



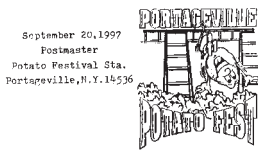
September 20, 1997
Carlinville Library
 CARLINVILLE LIBRARY STATION
 POSTMASTER
 129 E FIRST SOUTH
 CARLINVILLE IL 62626-9998



September 20, 1997
Falls of the Ohio-Clarksville Riverfront Foundation
 FALLS OF THE OHIO STATION
 POSTMASTER
 P O BOX 9998
 CLARKSVILLE IN 47129-9998



September 20, 1997
 SUNRISE STATION
 POSTMASTER
 202 MAIN ST
 DAWN MO 64638-9998



September 20, 1997
Postmaster
Potato Festival Sta.
Portageville, N.Y. 14536

September 20, 1997
PORTAGEVILLE POTATO FESTIVAL
STATION
POSTMASTER
6676 HAMILTON ST
PORTAGEVILLE NY 14536-9998



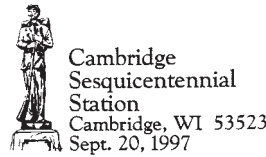
Sept 20 1997
Sussex Stamp Club
Station
Millsboro DE 19966

September 20 & 21, 1997
Sussex County Stamp Club
SUSSEX STAMP CLUB STATION
POSTMASTER
100 MAIN ST
MILLSBORO DE 19966-9998



SECOND ANNUAL GRAPE HARVEST GALA
AND SILENT AUCTION STATION
September 20, 1997
Round Rock, TX 78681-9998

September 20, 1997
SECOND ANNUAL GRAPE HARVEST
GALA & SILENT AUCTION STATION
POSTMASTER
797 SAM BASS RD
ROUND ROCK TX 78681-9998



Cambridge
Sesquicentennial
Station
Cambridge, WI 53523
Sept. 20, 1997

September 20 & 21, 1997
CAMBRIDGE SESQUICENTENNIAL
STATION
POSTMASTER
P O BOX 9998
CAMBRIDGE WI 53523-9998



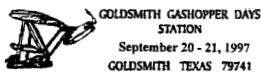
ONE STAR
Weekend Aloft
STATION
September 20-21, 1997
Round Rock, Texas 78681

September 20 & 21, 1997
LONE STAR WEEKEND ALOFT STATION
POSTMASTER
797 SAM BASS RD
ROUND ROCK TX 78681-9998



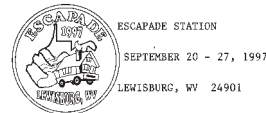
Buggy Days
Station
September 20, 1997
Barnesville, GA 30204

September 20 & 21, 1997
Barnesville Chamber of Commerce
BARNESVILLE BUGGY DAYS STATION
POSTMASTER
138 FORSYTH ST
BARNESVILLE GA 30204-9998



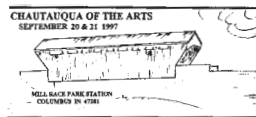
GOLDSMITH GASHOPPER DAYS
STATION
September 20 - 21, 1997
GOLDSMITH TEXAS 79741

September 20 & 21, 1997
GOLDSMITH GASHOPPER DAYS STATION
POSTMASTER
310 E GULF AVE
GOLDSMITH TX 79741-9998



ESCAPADE STATION
SEPTEMBER 20 - 27, 1997
LEWISBURG, WV 24901

September 20-27, 1997
ESCAPADE STATION
POSTMASTER
P O BOX 9998
LEWISBURG WV 24901-9998



CHAUNOQUA OF THE ARTS
SEPTEMBER 20 & 21 1997
MILL RACE STATION
POSTMASTER
450 JACKSON ST
COLUMBUS IN 47201-9998

September 20 & 21, 1997
MILL RACE STATION
POSTMASTER
450 JACKSON ST
COLUMBUS IN 47201-9998



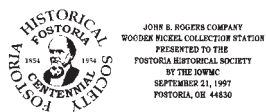
California's
Mission San Miguel Arcangel
Bicentennial 1797-1997
MISSION STATION, SEPTEMBER 21, 1997
SAN MIGUEL, CALIFORNIA 94041

September 21, 1997
MISSION STATION
POSTMASTER
1185 MISSION ST
SAN MIGUEL CA 93451-9998



GATHERING OF MEMORIES STATION
CAP CENTER WINGS AIRSHOW
SEPTEMBER 20 1997
SAN MARCOS TX 78686

September 20 & 21, 1997
GATHERING OF MEMORIES STATION
POSTMASTER
301 N GUADALUPE ST
SAN MARCOS TX 78666-9998



FOSTORIA HISTORICAL SOCIETY
1954 1954
JOHN B. ROGERS COMPANY
WOODEN NICKEL COLLECTION STATION
PRESENTED TO THE
FOSTORIA HISTORICAL SOCIETY
BY THE NOKRE
SEPTEMBER 21, 1997
FOSTORIA, OH 44850

September 21, 1997
Fostoria Historical Society
John B Rogers Company
WOODEN NICKEL COLLECTION STATION
POSTMASTER
202 W CENTER ST
FOSTORIA OH 44830-9998



WARCOPEX
SEPT. 20
1997
WARREN, PA 16986

September 20 & 21, 1997
Warren County Stamp Club
WARCOPEX STATION
POSTMASTER
210 WEST 3RD AVE
WARREN PA 16365-9998



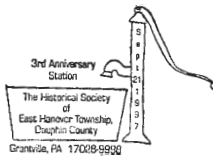
GREENBUSH STATION
Greenbush, KS 66441
GREENBUSH HISTORIC SITE, SEPTEMBER 21, 1997

September 21, 1997
GREENBUSH STATION
POSTMASTER
115 N. SUMMIT ST
GIRARD KS 66743-9998



WIZARD OF OZ FESTIVAL
STATION
SEPTEMBER 20-21, 1997
CHESTERTON INDIANA

September 20 & 21, 1997
WIZARD OF OZ FESTIVAL STATION
POSTMASTER
1070 S CALUMET AVE
CHESTERTON MI 46304-9998



3rd Anniversary
Station
The Historical Society
of East Hanover Township,
Chaplin County
Grantville, PA 17008-9998

September 21, 1997
Historical Society of East Hanover Township
3RD ANNIVERSARY STATION
POSTMASTER
P O BOX 9998
GRANTVILLE PA 17028-9998



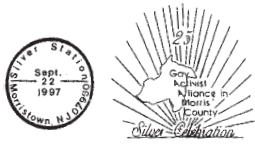
FARM HERITAGE DAYS
SEPTEMBER 20 1997
SUGAR GROVE NC 28679

September 20 & 21, 1997
Cove Creek Grange
Cove Creek Preservation and Development
Watauga County Historical Society
FARM HERITAGE DAYS STATION
POSTMASTER
P O BOX 9998
SUGAR GROVE NC 28679-9998



GRAND OPENING STATION
PITTSBURGH, PA 15290
SEPTEMBER 21, 1997

September 21, 1997
National Association of Letter Carriers
NALC GRAND OPENING STATION
POSTMASTER
1001 CALIFORNIA AVE
PITTSBURGH PA 15290-9998



September 22, 1997
SILVER STATION
 POSTMASTER
 1 MORRIS ST
 MORRISTOWN NJ 07960-9998

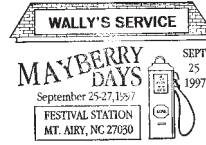


WILLIAM FAULKNER
CENTENNIAL STATION
 September 25, 1997
 University of
 Mississippi
 Special Collections
 University, MS 38677
 1897-1997

September 25, 1997
WILLIAM FAULKNER CENTENNIAL
STATION
 POSTMASTER
 1 STUDENT UNION DR
 UNIVERSITY MS 38677-9998



September 22, 1997
 USPS
SALUTE TO THE SYMPHONIES STATION
 POSTMASTER
 135 N CENTER
 MESA AZ 85201-9998



September 25-27, 1997
Surry Arts Council
FESTIVAL STATION
 POSTMASTER
 111 S MAIN ST
 MT AIRY NC 27030-9998



September 22, 1997
 USPS
MESA SYMPHONY STATION
 POSTMASTER
 135 N CENTER
 MESA AZ 85201-9998



September 25-27, 1997
Letcher County Mountain Heritage Festival Committee
MOUNTAIN HERITAGE FESTIVAL '97
 STATION
 POSTMASTER
 P O BOX 9998
 WHITESBURG KY 41858-9998



September 22, 1997
NATIONAL DAY WEEK STATION
 POSTMASTER
 65 NORTH MAIN ST
 CRANBURY NJ 08512-9998



September 25-28, 1997
New England Artists Trust IV
NEW ENGLAND ARTISTS TRUST
 CONGRESS IV STATION
 POSTMASTER
 15 PARK ST
 NEWPORT NH 03773-9998



September 22-27, 1997
Corydon KY Historical & Genealogical Society
2ND ANNUAL HAPPY DAYS FESTIVAL
 STATION
 POSTMASTER
 P O BOX 9998
 CORYDON KY 42406-9998



September 25-27, 1997
BUCKWHEAT FESTIVAL STATION
 POSTMASTER
 209 MILLER RD
 KINGWOOD WV 26537-1334



September 23-25, 1997
613 Quality Worklife "We Can" Team
1997 FARM PROGRESS SHOW STATION
 POSTMASTER
 P O BOX 9998
 SENECA IL 61360-9998



September 26, 1997
OKTOBERFEST STATION
 POSTMASTER
 425 STATE ST
 LA CROSSE WI 54601-9998



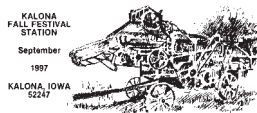
September 24, 1997
LUNAR PROSPECTOR LAUNCH STATION
 POSTMASTER
 8700 ASTRONAUT BLVD
 CAPE CANAVERAL FL 32930-9998



September 26 & 27, 1997
CRANBERRY FESTIVAL STATION
 POSTMASTER
 302 MAIN ST
 WARRENS WI 54666-9998



September 24, 1997
HOSPITALITY STATION N
 POSTMASTER
 P O BOX 9998
 DEVIL'S TOWER NY 82714-9998



September 26 & 27, 1997
KALONA FALL FESTIVAL STATION
 POSTMASTER
 302 5TH ST
 KALONA IA 52247-9998



September 25, 1997
CEDAR BEACH GOLF OUTING STATION
 POSTMASTER
 P O BOX 9998
 BABYLON NY 11702-9998



September 26-28, 1997
CALADIUM STATION
 POSTMASTER
 902 HILLCREST ST
 LAKE PLACID FL 33852-9998



September 26-28, 1997
 Paris Area Chamber of Commerce
 HONEY BEE FESTIVAL STATION
 POSTMASTER
 139 E WOOD ST
 PARIS IL 61944-9998



September 27, 1997
 CENTENNIAL STATION
 POSTMASTER
 501 COMMONWEALTH AVE
 COVINGTON KY 41018-9998



Fun on
 the Farm
 Station
 Sept. 27,
 1997

September 27, 1997
 FUN ON THE FARM STATION
 POSTMASTER
 581 ROUTE 88 SOUTH
 NEWARK NY 14513-9998



September 27, 1997
 Middletown Heritage Weekend 1997
 MIDDLETOWN STATION
 POSTMASTER
 6 NORTH CHURCH ST
 MIDDLETOWN MD 21769-9998



September 27, 1997
 PLAINS DEPOT STATION
 POSTMASTER
 119 MAIN ST
 PLAINS GA 31780-9998



September 27, 1997
 Brownsville-Haywood County Chamber of
 Commerce
 BROWNSVILLE BLUES FALL FEST
 STATION
 POSTMASTER
 121 W MAIN ST
 BROWNSVILLE TN 38012-9998



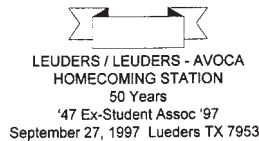
September 27, 1997
 30TH ANNIVERSARY STATION
 POSTMASTER
 8225 CROSS PARK DR
 AUSTIN TX 78710-9998



September 27, 1997
 BRUCE MUSEUM STATION
 POSTMASTER
 29 VALLEY DR
 GREENWICH CT 06831-9998



September 27, 1997
 POTATO FESTIVAL STATION
 POSTMASTER
 209 MAIN ST S
 CAMBRIDGE MN 55008-9998



September 27, 1997
 HOMECOMING STATION
 POSTMASTER
 125 E MAIN ST
 LUEDERS TX 79533-9998



September 27, 1997
 Rededication Committee
 KENTUCKY AFRICAN AMERICAN CIVIL
 WAR SOLDIER'S MONUMENT
 REDEDICATION STATION
 POSTMASTER
 P O BOX 9998
 FRANKFORT KY 40601-9998



September 27, 1997
 LBJ LIB & MUS. STATION
 POSTMASTER
 8225 CROSS PARK DR
 AUSTIN TX 78710-9998



September 27, 1997
 DISCOVER SCANDINAVIA STATION
 POSTMASTER
 555 E MAIN ST
 TURLOCK CA 95380-9998



September 27, 1997
 REUNION STATION
 POSTMASTER
 210 N WASHINGTON ST
 SEYMOUR TX 76380-9998



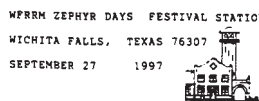
September 27, 1997
 RIVER CITY ROUNDUP STATION
 POSTMASTER
 14TH AND FARNAM ST
 OMAHA NE 68108-9998



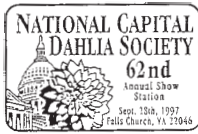
September 27, 1997
 REUNION STATION
 POSTMASTER
 201 S 1ST ST
 HASKELL TX 79521-9998



September 27, 1997
 MAVEX STATION
 POSTMASTER
 99 S WALNUT ST
 YOUNGSTOWN OH 44501-9998



September 27, 1997
 Zephyr Days Railroad Museum
 WFRM ZEPHYR DAYS FESTIVAL
 STATION
 POSTMASTER
 1000 LAMAR ST
 WICHITA FALLS TX 76301-9998



September 27, 1997
 NATIONAL CAPITAL DAHLIA SOCIETY
 62ND ANNUAL SHOW STATION
 POSTMASTER
 P O BOX 9998
 FALLS CHURCH VA 22046-9998



WESCOPEX STATION
 SEP 1997
 IRWIN PA
 15642

September 27 & 28, 1997
Westmoreland County Philatelic Society
 WESCOPEX 97 STATION
 POSTMASTER
 P O BOX 9998
 IRWIN PA 15642-9998

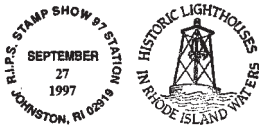


September 27 & 28, 1997
 SACRAMENTO READS STATION
 POSTMASTER
 2000 ROYAL OAKS DR
 SACRAMENTO CA 95813-9998



HART'S PUMPKIN FESTIVAL STATION
 BEAR CREEK NC 27207
 SEPTEMBER 27, 1997

September 27 & 28, 1997
Hart's Pumpkin Farm
 HART'S PUMPKIN FESTIVAL STATION
 POSTMASTER
 P O BOX 9998
 BEAR CREEK NC 27207-9998



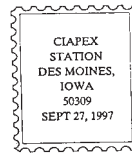
September 27 & 28, 1997
 R. I. P. STAMP SHOW 97 STATION
 POSTMASTER
 181 CORLISS ST
 JOHNSTON RI 02919-9998



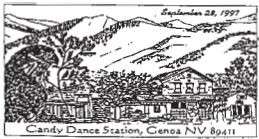
September 27 & 28, 1997
 APPLE UMPKIN FESTIVAL STATION
 POSTMASTER
 2 S ACADEMY ST
 WYOMING NY 14591-9998



September 27 & 28, 1997
Marion County Country Ham Days Festival Committee
 MARION COUNTY COUNTRY HAM DAYS
 FESTIVAL STATION
 POSTMASTER
 P O BOX 9998
 LEBANON KY 40033-9998



September 27 & 28, 1997
 CIAPEX STATION
 POSTMASTER
 322 MAIN ST
 GRAVITY IA 50848-9998



September 27 & 28, 1997
City of Genoa Candy Dance Committee
 CANDY DANCE STATION
 POSTMASTER
 2299 MAIN ST
 GENOA NV 89411-9998



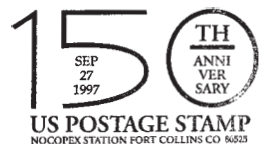
September 27 & 28, 1997
 OLD TIME HARVEST DAYS STATION
 POSTMASTER
 630 MANSUR
 CHULA MO 64635-9998



September 27 & 28, 1997
 AMPOLPEX STATION
 POSTMASTER
 1200 WILLIAM ST
 BUFFALO NY 14240-9998



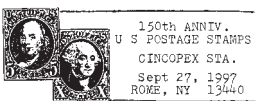
September 27 & 28, 1997
 RUGBY STATION
 POSTMASTER
 829 GRAYSON HIGHLAND LN
 MOUTH OF WILSON VA 24363-9998



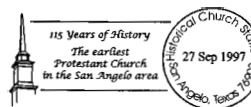
September 27 & 28, 1997
 NOCOPEX STATION
 POSTMASTER
 301 E BOARDWALK DR
 FT COLLINS CO 80525-9998



September 27 & 28, 1997
 WAUSAPEX STATION
 POSTMASTER
 P O BOX 9998
 WAUSAU WI 54403-9998



September 27 & 28, 1997
 CINCOPEX STATION
 POSTMASTER
 110 EAST GARDEN ST
 ROME NY 13440-9998



September 27 & 28, 1997
Concho Valley Stamp Club
 HISTORICAL CHURCH STATION
 POSTMASTER
 1 N BRYANT BLVD
 SAN ANGELO TX 76902-9998



September 27 & 28, 1997
Evansville Stamp Club
 EVANSVILLE POSTAL STATION
 POSTMASTER
 P O BOX 9998
 EVANSVILLE IN 47708-9998



September 27 & 28, 1997
 RANDOLPH COUNTY 25TH
 ANNIVERSARY CELEBRATION STATION
 POSTMASTER
 P O BOX 9998
 PRAIRIE DU ROCHER IL 62277-9998



MEMORIAL STATION
28 SEPTEMBER 1997
WARREN OH 44481

September 28, 1997
MEMORIAL STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 4481-9998



September 28, 1997
BRASSPEX STATION
POSTMASTER
135 GRAND ST
WATERBURY CT 06701-9998



September 28, 1997
Sandusky County Park District
NORTHCOAST INLAND TRAIL STATION
POSTMASTER
416 W STATE ST
FREMONT OH 43420-9998



September 28, 1997
Sandusky County Park District
NORTHCOAST INLAND TRAIL STATION
POSTMASTER
131 W BUCKEYE
CLYDE OH 43410-9998



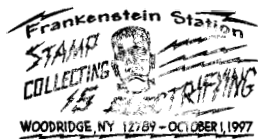
September 29, 1997
Dyess Air Force Base
USAF 50TH ANNIVERSARY STATION
POSTMASTER
341 PINE ST
ABILENE TX 79604-9998



September 30, 1997
FRIJOLE RANCH STATION
POSTMASTER
MAIN ST
DELL CITY TX 79837-9998



October 1, 1997
PHANTOM OF THE OPERA STATION
POSTMASTER
P O BOX 9998
WHITE LAKE NY 12786-9998



October 1, 1997
FRANKENSTEIN STATION
POSTMASTER
P O BOX 9998
WOODRIDGE NY 12789-9998



October 1, 1997
DRACULA STATION
POSTMASTER
P O BOX 9998
CRAGSMOOR NY 12420-9998



October 1, 1997
WOLF MAN STATION
POSTMASTER
P O BOX 9998
ROCK HILL NY 12775-9998



October 1, 1997
MONSTER DAY STATION
POSTMASTER
2641 PALO ALTO WAY
RUNNING SPRINGS CA 92382-9998

(ARTWORK UNAVAILABLE)

October 1, 1997
CLASSIC MOVIE MONSTERS STATION
POSTMASTER
68770 FIRST ST
CATHEDRAL CITY CA 92234-9998



October 1, 1997
CLASSIC HORROR MUSEUM STATION
POSTMASTER
151 NORTH MAIN ST
BRISTOL CT 06010-9998



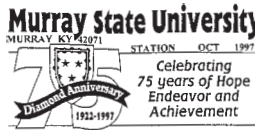
October 1, 1997
THE MUMMY STATION
POSTMASTER
P O BOX 9998
MOUNTAIN DALE NY 12763-9998



October 1, 1997
MONSTER THEATRE STATION
POSTMASTER
P O BOX 31905
LOUISVILLE KY 40231-9905



October 1, 1997
SCARY STATION
POSTMASTER
396 SOUTH CALIFORNIA AVENUE
WEST COVINA CA 91793-9998



October 1-31, 1997
Murray State University
MURRAY STATE UNIVERSITY STATION
POSTMASTER
P O BOX 9998
MURRAY KY 42071-9998



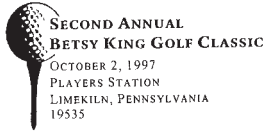
October 2, 1997
WIGWAM STATION
POSTMASTER
P O BOX 9998
RAQUETTE LAKE NY 13436-9998



October 2-4, 1997
OKTOBERFEST STATION
POSTMASTER
P O BOX 9998
SEYMOUR IN 47274-9998

(ARTWORK UNAVAILABLE)

October 3 & 4, 1997
Kentucky Apple Festival Committee
KENTUCKY APPLE FESTIVAL OF
JOHNSON COUNTY STATION
POSTMASTER
P O BOX 9998
PAINTSVILLE KY 41240-9998



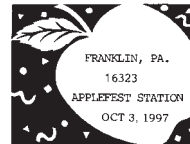
October 2-5, 1997
PLAYERS STATION
POSTMASTER
LIMEKILN RD
LIMEKILN PA 19535-9998



October 3 & 4, 1997
MARCH FIELD STATION
POSTMASTER
4150 CHICAGO AVE
RIVERSIDE CA 92507-9998



October 2-10, 1997
STATE FAIR STATION
POSTMASTER
401 E SOUTH STREET RM 208
JACKSON MS 39201-9998



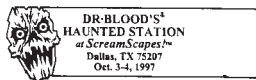
October 3 & 4, 1997
APPLEFEST STATION
POSTMASTER
1202 ELK ST
FRANKLIN PA 16323-9998



October 3, 1997
BICENTENNIAL STATION
POSTMASTER
515 SECOND ST
NEW MATAMORAS OH 45767-9998



October 3-5, 1997
PAUL BUNYAN SHOW STATION
POSTMASTER
110 W WASHINGTON ST
NELSONVILLE OH 45764-9998



October 3 & 4, 1997
Tibra Interprises, Inc.
DR BLOOD'S HAUNTED STATION
POSTMASTER
5055 NORWOOD RD
DALLAS TX 75207-9998

(ARTWORK UNAVAILABLE)

October 3, 1997
Perryville Commemoration Committee
BATTLE OF PERRYVILLE STATION
POSTMASTER
P O BOX 9998
PERRYVILLE KY 40468-9998



October 3 & 4, 1997
QUINSIPPI STAMP CLUB SHOW STATION
POSTMASTER
P O BOX 9998
QUINCY IL 62301-9998

Post Offices

Post Office Changes Number 17

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	48-7805	78664	TX	Round Rock	Williamson	Frontier	Classified Station	12/01/1997	Establish a new ZIP Code for Post Office Boxes. Use Round Rock TX 78683 as last line of address for new Post Office Boxes in a new classified station.
New	48-7805	78683	TX	Round Rock	Williamson	Frontier	Classified Station	12/01/1997	
Old	49-0340	84621	UT	Axtell	Sanpete	Main Office	Post Office	05/17/1997	Post office discontinued. Retain ZIP Code. Establish a place name. Axtell UT becomes an acceptable last line of address for use with ZIP Code 84621.
New	49-7310	84621	UT	Redmond	Sevier	Axtell	Place Name	05/17/1997	

—Address Management, National Customer Support Center, 10-9-97

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This office
will be closed
Tuesday,
November 11, 1997,
to observe
Veterans' Day.

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This office
will be closed
Tuesday,
November 11, 1997,
to observe
Veterans' Day.

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Postal Employees

ALL POST OFFICES WITH RURAL DELIVERY SERVICE

Rural Carrier Guarantee Period

Postal managers must effectively manage rural carriers, who work under the provisions of the Fair Labor Standards Act (FLSA) Section 7(b)(2). Those carriers are paid overtime for all hours actually worked in excess of 2,080, up to 2,240, within the 52 consecutive week guarantee period.

If a carrier works more than 2,240 hours within the guarantee period, the agreement under FLSA 7(b)(2) is considered void, and the carrier must be compensated for all hours worked during the guarantee period in accordance with FLSA Section 7(a).

While we recognize an effect of the United Parcel Service strike can be that more carriers exceed 2,080 actual work hours than in a normal guarantee year, it is still important that we make every effort to minimize the number of hours carriers work over 2,080 and strictly monitor these carriers to ensure that no carrier works in excess of 2,240 actual work hours.

Last year's guarantee period was from Saturday, October 26, 1996, through Friday, October 24, 1997. The guarantee period for this year runs from Saturday, November 8, 1997, through Friday, November 6, 1998. During the two-week period between the end of the 1997 guarantee year and the start of the 1998 guarantee year, October 25, 1997, through November 7, 1997, there will be a special interim pay period for all rural carriers. Hours worked during this interim period are exclusive to this period, and are not included in the 1997 or 1998 guarantee periods. Special pay procedures for this interim period were previously published in *Postal Bulletin* 21952 dated August 14, 1997.

—*Delivery Policies and Programs,
Operations Support, 10-9-97*

Carrier Satchel

A new carrier satchel system is now available for purchase by post offices from the material distribution centers. This new system consists of a double satchel configuration and is the result of a joint labor-management project of the USPS and the NALC under employee involvement. Independent, recognized leaders in the field of ergonomics conducted a comparative analysis of four different satchel systems.

Ten field sites were selected to test and evaluate the satchels and approximately 400 carriers participated. Data was collected from volunteer carriers during daily delivery activities and through interviews. A smaller sample of carriers also participated in specially designed laboratory tests to measure the effects of the different designs on weight distribution and posture. The study found that a double satchel system more evenly distributes the carrier load and reduces tension and stress on a carrier's back and shoulders.

General Information

- Each satchel comes with a 14" x 22" poster (see a facsimile on page 51) with instructions and diagrams that describe how to use the satchel and how to obtain a proper fit.
- This poster should be displayed in an area convenient for carrier reference.

- To achieve the best initial fit, each carrier will need help to adjust the shoulder straps.
- The satchel will have to be re-adjusted to accommodate the differences in thickness of winter and summer clothing.
- Regardless of which configuration the carrier chooses, the waist belt clip must remain fastened during delivery activities.

Selecting the Correct Size

There are three components to the new carrier satchel: two bags, a belt, and shoulder straps. Each component must be ordered separately and the belt and straps come in different sizes.

Belt

To determine what belt size to order, first measure around your body over normal clothing at the point the belt will be worn; then measure again over winter clothing. Select the correct size by choosing the size that falls within the measurements below. For example, if your waist size is 28" with normal clothing, and 36" with winter clothing, you should select size Small.

Belt Sizes

Size	Minimum	Maximum	Range
Small	25"	43"	18"
Medium	30"	50"	20"
Large	35"	57"	22"
X-Large	43"	67"	24"

Straps

The shoulder straps are similar in design to a pair of suspenders. To determine the best fit, you start the measurement at your waist. Next, locate the midpoint between your spine and your side. Measure over your clothing from this midpoint to the opposite shoulder and in front, straight down vertically from shoulder to waist. Repeat this measurement over winter clothing. Note: Do not measure from the waistline. Select the correct size by choosing the size that falls within the measurements below. For example, if your first measurement is 29" with normal clothing and 38" with winter clothing, you should select size Long.

Strap Sizes

Size	Minimum	Maximum
Short	26"	39"
Long	30"	51"

Loading The Satchel

Handbook M-41, *City Delivery Carriers Duties and Responsibilities*, Part 273 states "When using the double satchel in a configuration with the waist belt, the satchel must be put on first and then loaded with mail. Carriers are required to carry the appropriate amount of mail, up to the 35-pound limit, to complete each assigned relay without additional trips to the vehicle or relay box. Carriers should use their discretion in arranging mail in the double satchel to ensure the most efficient methods and comfortable weight distribution."

Ordering Information

Satchels can be ordered from the material distribution centers; although due to an initial limited supply, first quantities will be distributed based on the following criteria in the order listed:

- Any carrier with documented physical limitations for which the satchel may be suitable (Form 7381, *Requisition for Supplies and Services or Equipment*, must also be approved by the servicing medical unit)
- Carriers assigned to foot routes
- Carriers assigned to park and loop routes
- All other carriers

Note: Preference will be given to all 7381's for carriers with documented physical limitations.

Double Carrier Satchel Bag PSINs, PSNs & Descriptions

1. Satchel Assembly, Double Satchel (Bag)

PSIN	D1210A
PSN	8465-03-000-6008
Description	Satchel Assembly (This orders only one satchel and one rain flap assembly. Two are needed per letter carrier.)

2. Belt Assembly, Double Satchel

PSIN	D1210F
PSN	8465-03-000-6002
Description	Belt Assembly, Double Satchel — Small Waist (25" to 43")

PSIN	D1210G
PSN	8465-03-000-6003
Description	Belt Assembly, Double Satchel — Medium Waist (30" to 50")

PSIN	D1210H
PSN	8465-03-000-6004
Description	Belt Assembly, Double Satchel — Large Waist (35" to 57")

PSIN	D1210K
PSN	8465-03-000-6005
Description	Belt Assembly, Double Satchel — Extra Large Waist (43" to 67")

3. Shoulder Strap Assembly, Double Satchel

PSIN	D1210L
PSN	8465-03-000-6006
Description	Shoulder Strap Assembly, Double Satchel — Short to Medium
Height	Size Range: 26" to 39"

PSIN	D1210M
PSN	8465-03-000-6007
Description	Shoulder Strap Assembly, Double Satchel — Medium to Tall
Height	Size Range: 30" to 51"

—*Delivery Policies and Programs, Operations Support, 10-9-97*

Double Bag Features

Bag Fabric

In addition to lowering the weight of the mail, the Double Bag has many features for comfort and safety. It is made of sturdy water-resistant nylon with an additional inner coating for extra abuse protection. A shock fabric is used on the bottom drapery of the bag to reduce wear in urban areas.

Visibility

The reflective tape used on the shoulder straps, bag, and rain flap improves visibility during inclement weather. The pocket straps are also reflective.

Dog Spray Loops

Dog spray loops are located on the outside corners of the bags. The elastic loop is divided by a toggle. Carriers can choose which side of the loop is more convenient for their dog spray. Placing the can on the outside loop allows the spray to be used quickly without handling the can from the bag. Either way the spray is within easy reach.

Bag Size Adjustability

There are three sets of belt centers on the back of the bag. The long webbing belt center, when used alone, allows the bag to hang away from the body and gives more room inside the bag. Small webbing centers may find the bag fit over using only the fabric belt center and adjusting bag size with the size adjustment straps. The four long narrow back belt centers on either side of the fabric center have shorter belt centers beneath them. These can be used in any combination to hold the bag closer to the body by reducing both the width and depth of the bag. The long narrow belt centers are used in back with the wide part of the belt, and the shorter belt centers underneath fit snugly on the back of the belt.

Side Panel Adjustment Straps

Straps at the top of each end of the bag can be tightened to reduce the size of the bag opening. This reduces both bag depth and width and holds large flat or package closer to the body.

Pockets

The pocket on the inside of the bag can be used for accessories. ZIP cards, outgoing mail, scanners, or forms. Loop and hook fastener tape on the inside pocket prevents mail from catching on the pocket during loading.

The pocket on the outside of the bag with the pocket straps can be used for forms. It should not be used for outgoing mail or accessories.

The key pocket provides easy access to collection and/or vehicle keys without having to reach under the bag to access pants pockets. The pocket is designed to hold, in the event that the bag has to be removed quickly, the keys will slip out of the pocket. The other end of the key chain must be attached to the carrier's belt.

Fitting The Double Bags

Start by fitting the belt without bags attached, adjust the webbing using the top and hook fastener tape to a loose comfortable fit — the hook side attaches to the long side if the size is correct. Then the belt through the long webbing belt centers on the back of the bags, starting with one end of the belt through one or both of the narrow long centers, the wide fabric center, and then under one or both of the shorter webbing belt centers. Repeat with the other bag, using the other end of the belt, and the opening it through the long webbing belt centers.

The shoulder straps can be worn straight or crossed, depending on how much weight is carried on the shoulders versus the hips. If only one strap is worn, it will stay on the shoulder strap if it crosses the back and attaches to one bag then drops vertically in front over the shoulder and attaches to the other bag. If the strap adjustment is loosened, they should be slung for vertical use since existing heavier clothing may require the straps to be loosened.

Loading Instructions

Load the double bag after pulling it on.

The weight of the mail should be roughly balanced between the two bags. Depending on whether the carrier is left handed or right handed, one side of the bag will be easier to use than the other. The less convenient bag can be used to carry items that don't require as many adjustments such as distribution handles, tools, or pencils. An existing amplifier, radiotelephone must from the other bag into it.

Safety

Always carry dog spray to one of the front dog spray loops.

Practice with the bag for quick removal in the event of a dog attack. Press the button on the buckle. Holding both ends of the waistband, lower one shoulder to allow the strap to drop and swing bags around to the front toward the lowered shoulder.

Shoulder Straps

Use the slides to adjust the shoulder straps in front and back. The extension strap piece in the middle of the shoulder pad can be removed to shorten the straps by four inches. Buckles with friction-recessed facilitate removal of the straps and prevent the straps from tangling during use.

Strap Size Ranges

In order to determine your strap size, you need to perform the following measurements:

Measurement 1:

Extend suspension. At your waist, determine a midpoint between your spine and your side. Measure over clothing from this midpoint to the opposite shoulder and, in front, straight down vertically from shoulder to waist.

Measurement 2:

Use the same method but measure while wearing your winter coat.

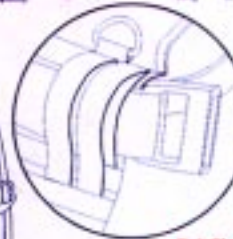
Total Measurement:

Use both measurements but within the size you specify.

Size:

There are two sizes available. Order the size you need based on your measurements.

Size	Minimum	Maximum
Short	26"	30"
Long	30"	34"



Belt

The belt is padded for comfort and to allow it to be used to provide back support. Long belt loops on the belt correspond to the hook fastener tape on the inside of the belt padding on the back of the bag and allow the bag to be positioned toward the front or back of the body for easy access.

Belt Size Ranges

Order the belt by size listed below. Measure around your body over clothing at the point you will wear the belt, measure again over winter clothing. Use both measurements but within the size you specify.

Size	Minimum	Maximum
Small	30"	32"
Medium	32"	34"
Large	34"	36"
X-Large	36"	38"

Buckle

A cushioned, one-button quick release allows the buckle to be easily removed with one hand.



Detachable Rain Flap

The rain flaps are attached by loop and hook fastener tape so they can be used or removed depending on the weather.

Fastening the rain flap provides extra room in the bag, reduces the weight, and eliminates the need to keep the flap out of the way when it is not being used.



Configurations

Whether you use one or two straps, the straps should never cross the body in front.



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1997 to 1998 Leave Year Annual Leave Carryover

The 1997 leave year ends on January 2, 1998. The 1998 leave year begins on January 3, 1998. The maximum amounts of annual leave that employees may carry over from 1997 into the 1998 leave year appear below.

Care is to be exercised to ensure that employees are not required to forfeit annual leave. No provisions exist for employees to carry over annual leave in excess of the applicable carryover maximums on January 3, 1998. Employees should coordinate with their supervisors to schedule any excess leave before January 3, 1998.

Maximum Carryover Hours Into the 1998 Leave Year*

Nonbargaining Unit Employees	
EAS (including rate schedule codes E, F, J, and U)	560 hours
PCES who entered PCES in leave year 1996	688 hours
OTHER PCES: 1996 to 1997 Carryover plus	128 hours
Bargaining Unit Employees	440 hours

*Employees who, on January 1, 1953, had more accumulated leave to their credit than the amounts provided above and who have maintained balances in excess of those amounts may carry over the balance they have maintained.

—Human Resources, 10-9-97

PLEASE POST ON ALL BULLETIN BOARDS

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