

# POSTAL BULLETIN

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# Administrative Services

## 1997 Publication 65, *National Five-Digit ZIP Code and Post Office Directory*

Again this year, the Postal Service has published Publication 65, *National Five-Digit ZIP Code and Post Office Directory*, in two volumes. The soft-cover edition is for sale to customers and for use by employees, federal government agencies, and customers in postal lobbies. The price of the soft-cover edition is \$21. A limited quantity of hard-cover directories are available for purchase by mail order only from the National Customer Support Center. The hard-cover Publication 65 is available to customers for \$27.50 per copy and may be ordered using Form 4243, *National Five-Digit ZIP Code and Post Office Directory Order Form for Mail Order Use* (October 1996). This form is not yet stocked in the material distribution centers (MDCs); the form on page 5 should be reproduced locally as needed. All obsolete versions of Form 4243 should be recycled or destroyed.

### Description

Soft-cover Publication 65, *National Five-Digit ZIP Code and Post Office Directory*, is the full-color cover version for external sale as well as internal use. Publication 65 is individually packaged in a mailable container for ease of handling and is shipped in cartons of four. CAG A–G post offices may sell the soft-cover edition of the directory over the counter, but CAG H–L post offices must use Form 4326, *National Five-Digit ZIP Code and Post Office Directory Order*, to order copies from their district for each customer. District offices will fulfill Form 4326 orders from their supply of directories.

### Discount Sales

Postal customers who turn in the coupon from the 1996 edition of Publication 65 will receive a \$1 discount toward the purchase of the new directory. They may use only one coupon for each book purchased.

### Distribution

Publication 65 is being shipped on pallets from the contractor's printing plant directly to the district offices. These directories are not addressed individually for shipment to post offices. The district ZIP Code coordinator and the accountable paper unit must distribute Publication 65 to CAG A–G post offices within the district. Base the quantities to be shipped on the distribution quantities of last year's sales reports from these offices.

The district's accountable paper unit maintains the remaining copies of Publication 65 to fill orders from CAG H–L post offices, which must use Form 4326 to place customer orders. Not distributing directories directly to CAG H–L offices should allow better control of Publication 65 inventory.

Success of the sales program depends on managing distribution. Form 4326 (NSN 7530-02-000-9217, quick pick number 319, unit of issue = SE) is stocked at both MDCs. Accountable paper units at each district must order quantities of Form 4326 for their use and distribution to CAG H–L post offices.

### Sales

The Postal Service maintains a computerized file of the names and addresses of all customers who purchase Publication 65. This file is used to solicit future directory orders and provide information to customers regarding other address information systems products, such as Carrier Route Information System (CRIS) and ZIP+4 files.

District managers and postmasters must ensure strict compliance with procedures in Handbook F-1, *Post Office Accounting Procedures*, by accounting for all sales, as required by Handbook F-1 instructions for retail products and any guidelines issued by district offices. In particular, inventory records must be maintained (see Handbook F-1, section 77). Clerks must report revenue on Form 1412-A or 1412-B, *Daily Financial Report* (in AIC 093, Packaging Product Sales), and use Form 3317-A, *Retail and Philatelic Products — Clerks Daily Sales Record*, to identify revenue (see Handbook F-1, section 771). Form 3317-A (NSN 7530-01-000-9916, quick pick number 169, unit of issue = SH) is stocked at both MDCs.

To ensure accountability when selling Publication 65 over the counter, clerks in CAG A–G post offices, stations, and branches must provide each customer with Form 4326 (or a photocopy) and ask the customer to complete and return the form before leaving the retail service counter. Each post office forwards completed Forms 4326 to the district's accountable paper unit on a daily basis.

### CAG H–L Post Offices

Each single directory and bundle (four directories) order must have one Form 4326 and a mailing label. The clerk must endorse bundle orders "Bundle Quantity — 4 Directories." Clerks should instruct customers to complete and return the Form 4326 with the appropriate payment. The customer receives the top copy of the form as a receipt. This top copy has a place for the unit's all-purpose stamp and the clerk's initials. Advise customers that the district will ship directories to the mailing address on the label. If customers do not want to order a directory in this manner, clerks should give them directions to the nearest facility that sells directories over the counter. The clerk accounts for directory sales

on Form 1412-A or 1412-B, and AIC 093, in accordance with Handbook F-1. At close of business, the clerk dispatches directory orders for that day to the district's accountable paper unit.

**District Accountable Paper Unit Instructions**

1. After receiving directory orders from CAG H-L post offices, remove the district receipt (copy 2 of Form 4326), place the mailing label on a prepackaged, single Publication 65, and enter it into the mailstream for delivery to the customer. Although most orders are for single directories, check for orders marked "Bundle Quantity — 4 Directories." For these orders, apply the label to a carton of four directories.
2. Make copies of district receipts received during the week from CAG H-L post offices, stations, and branches and forward them to the National Customer Support Center at the address below.
3. At the close of business each Friday, forward all Forms 4326 received during the week from CAG A-G post offices, stations, and branches to:

NATIONAL ZIP CODE DIRECTORIES  
 NATIONAL CUSTOMER SUPPORT CENTER  
 US POSTAL SERVICE  
 6060 PRIMACY PKWY STE 101  
 MEMPHIS TN 38188-0001

**Requisitions**

Offices that anticipate insufficient supplies of Publication 65 for customer demand must obtain additional supplies from the accountable paper unit at the district. If the district

coordinator anticipates that customer demand will exceed available quantities for the entire district, the coordinator makes a written request indicating the number of publications needed. Orders must be in pallet lots (one pallet contains 160 publications). Send this request to the National ZIP Code Directory Coordinator at the address below.

**Obsolete Copies**

After receiving the 1997 edition, offices must dispose of any copies of the previous edition of Publication 65, *1996 National Five-Digit ZIP Code and Post Office Directory*, in stock or in use, or present them locally for recycled paper.

**National ZIP Code Directory Coordinator**

District coordinators who encounter problems with distribution of Publication 65 or who require additional information may contact the National ZIP Code Directory Coordinator:

NATIONAL ZIP CODE DIRECTORIES  
 NATIONAL CUSTOMER SUPPORT CENTER  
 US POSTAL SERVICE  
 6060 PRIMACY PKWY STE 101  
 MEMPHIS TN 38188-0001  
 Telephone: 901-681-4641

Post offices should direct inquiries to their district coordinators and not contact the national coordinator. Customer inquiries may be directed to the directory orders department of the National Customer Support Center at 800-331-5746.

—Address Management, Operations Support, 2-27-97

**1997 Publications 66 and 66-A, ZIP+4 State Directory**

Post offices and other postal units will receive one copy of the 1997 edition of Publication 66-A, *ZIP+4 State Directory* (for internal and lobby use), for their respective states in late March. There are 37 Publications 66-A, numbered 66-01A through 66-37A. Each directory covers a specific state or combination of states and may consist of more than one volume. Texas, for example, has three volumes because of its many address records. Washington, DC, is included in directories for the neighboring states of Maryland and Virginia.

This directory is not intended for use by bulk mailers or their agents to qualify a mailing for ZIP+4 or prebarcoded discount rates.

If post offices need additional copies of Publication 66-A, account representatives (ARs) and postmasters may order them by completing Form 4242, *ZIP+4 Code State Directory Order Form for Mail Order Use*, according to ordering instructions previously supplied to all ARs. Form 4242 should include the post office finance number and be mailed to the National Customer Support Center:

NATIONAL CUSTOMER SUPPORT CENTER  
 US POSTAL SERVICE  
 6060 PRIMACY PKWY STE 101  
 MEMPHIS TN 38188-0001

Form 4242 includes the two-letter state abbreviation for each state. Offices should normally display only home state ZIP+4 directories. However, if postmasters determine that a demand exists, they may order and display neighboring state directories.

### Sale of ZIP+4 State Directories

Publication 66, *ZIP+4 State Directory* (for external use), is also available to customers by mail order purchase only. Publication 66 is not sold at postal retail units. The price is \$21 per state directory, whether it is a single or multivolume directory. Customers purchasing Publication 66 may submit the coupon from the inside cover of the 1996 edition of Publication 66 to receive a \$1 discount.

Offices should supply interested customers with Form 4242 (October 1996). This form is not yet stocked in the material distribution centers (MDCs); the form on page 7 should be reproduced locally as needed. All obsolete versions of Form 4242 should be recycled or destroyed.

—Address Management, Operations Support, 2-27-97

### Zone Chart Program on Diskette

The National Customer Support Center (NCSC) is pleased to announce the availability of the official national USPS zone charts on diskette. This program was written by the NCSC and may be used on any DOS, Windows, or OS/2 computer.

Zone chart data on diskette does not require a program to be written to execute the data. This diskette was carefully designed for customers who do not have a programming staff.

The diskettes are sold for \$50. This product is copyrighted and unauthorized copying is forbidden; however, a licensee agreement is available to customers for authorization to make additional copies. Diskettes may be ordered from the

NCSC by calling 800-238-3150 or by sending Form 8184, *Zone Chart Data Order Form* (January 1997), to the address below:

ATTN ZONE CHART PROGRAM ADMINISTRATOR  
NATIONAL CUSTOMER SUPPORT CENTER  
UNITED STATES POSTAL SERVICE  
6060 PRIMACY PKY STE 101  
MEMPHIS TN 38188-0001

Form 8184, shown on pages 9 and 10, is not stocked at the material distribution centers. Copies may be reproduced locally as needed.

—National Customer Support Center,  
Operations Support, 2-27-97

### Availability of PSIN 56B, Ergonomic Chair

PSIN 56B, Ergonomic Chair (SN 7110-02-000-8176), is now available from the Rapid Equipment Deployment Inventory (REDI) at a cost of \$353.89. The chair's height is adjustable. It has a red cloth seat, armrests, and back; has adjustable, retractable armrests; and comes with a detached footrest. To order this item, submit a completed Form 7381, *Requisition for Supplies, Services or Equipment*, through established channels to the Topeka Material Distribution Center.

—Materials, Purchasing and Materials, 2-27-97

### Postal Bulletin Correction

The date and issue number on the cover of *Postal Bulletin* 21939 were incorrect. The correct issue number and date are PB 21939, February 13, 1997. The headers on succeeding pages contained the correct issue number and date. The online version ([www.usps.gov](http://www.usps.gov)) of *Postal Bulletin* 21939 has been corrected.

—Corporate Publishing and Information Management,  
Information Systems, 2-27-97



National Five-Digit ZIP Code And Post Office Directory  
Order Form For Mail Order Use

**A. Customer Information (Please print)**

Attention Name

Customer's Purchase Order Number   
Attach Original Purchase Order

Firm/Company Name

Complete Street Address (include Apt/Ste #), PO Box or Rural and RR Box

City or Post Office  State  ZIP+4 Code

Foreign Country Name (When Applicable)  Area Code  Phone Number

**B. Ordering Instructions**

- Enter the quantity of Five-Digit ZIP Code directories desired in the blocks below. Multiply by the prices shown and enter the purchase amount(s).

	QUANTITY		PURCHASE AMOUNT	
a. Soft-Bound	<input type="text"/>	X \$ 21.00 per set	= \$	<input type="text"/>
b. Hard-Bound	<input type="text"/>	X \$ 27.50 per set	= \$	<input type="text"/>
c. Cases (8 sets soft-bound per case)	<input type="text"/>	X \$ 168.00 per case	= \$	<input type="text"/>

- Add the purchase amounts in block 1a, 1b and 1c and enter the sum here. → **TOTAL PURCHASE AMOUNT**  
\$

- You may claim a maximum discount of \$1 for each discount coupon from inside the front cover of out-of-date National Five-Digit ZIP Code and ZIP+4 Code State directories. (Do not send more coupons than the number of directories you are ordering). Multiply the number of enclosed coupons by 1 (one) and enter the amount here. → **DISCOUNT**  
\$

- Subtract the discount in step 3 from the purchase amount in step 2 and enter the amount here. Make check or money order payable to "United States Postal Service." Returned checks will incur a **\$20.00 fee**. → **AMOUNT DUE**  
\$

- Indicate the method of payment in the box provided and mail this form, with your payment and coupon(s) to:

NATIONAL FIVE-DIGIT ZIP CODE DIRECTORY ORDERS  
NATIONAL CUSTOMER SUPPORT CENTER  
UNITED STATES POSTAL SERVICE  
6060 PRIMACY PKWY STE 201  
MEMPHIS TN 38188-0001

NOTE: Copies reproduced from this form may be used for ordering additional directories. Orders will generally be filled within four weeks after mailing. However, additional time may be required during certain periods. Customers who need assistance may call 1-800-331-5746 Ext. 4641.

Payment Method			
Make check or money order Payable to "UNITED STATES POSTAL SERVICE"			
<input type="checkbox"/> Check	<input type="checkbox"/> Money Order	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
	<input type="checkbox"/> American Express	<input type="checkbox"/> Discover	
Card #: <input type="text"/>			
Card expiration date: ___ / ___ T.I.N.: _____			
Authorized Personnel (please print) _____			
Signature _____			
The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.			

For USPS Use:

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**ZIP+4 Code State Directory  
Order Form For Mail Order Use**

**A. Customer Information (Please print)**

Attention Name \_\_\_\_\_

Customer's Purchase Order Number \_\_\_\_\_  
Attach Original Purchase Order

Firm/Company Name \_\_\_\_\_

Complete Street Address (include Apt/Ste #), PO Box or Rural and RR Box \_\_\_\_\_

City or Post Office \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 Code \_\_\_\_\_

Foreign Country Name (When Applicable) \_\_\_\_\_ Area Code \_\_\_\_\_ Phone Number \_\_\_\_\_

**Publication List**

Pub No	Qty.	State(s)	Pub No	Qty.	State(s)	Pub No	Qty.	State(s)	Pub No	Qty.	State(s)
66-01	_____	Maine	66-11	_____	Georgia	66-25	_____	Idaho	66-34	_____	Washington
		New Hampshire	66-12	_____	Florida			Montana	66-35	_____	Hawaii
		Vermont	66-13	_____	Michigan			North Dakota			<b>Caribbean</b>
66-02	_____	Massachusetts	66-14	_____	Ohio			South Dakota			<b>Locations:</b>
66-03	_____	Connecticut	66-15	_____	Indiana			Wyoming			Puerto Rico
		Rhode Island	66-16	_____	Kentucky	66-26	_____	Kansas			Virgin Islands
66-04	_____	New York			West Virginia			Nebraska			<b>Pacific Locations:</b>
66-05	_____	Pennsylvania	66-17	_____	Tennessee	66-27	_____	Oklahoma			Federated States
66-06	_____	New Jersey	66-18	_____	Alabama	66-28	_____	Texas			of Micronesia
66-07	_____	Delaware	66-19	_____	Wisconsin	66-29	_____	Colorado			Guam
		Dist of Columbia	66-20	_____	Illinois	66-30	_____	Arizona			Mariana Islands
		Maryland	66-21	_____	Minnesota			New Mexico			Marshall Islands
66-08	_____	Dist of Columbia	66-22	_____	Iowa	66-31	_____	Nevada			Palau
		Virginia	66-23	_____	Missouri			Utah			Samoa, American
66-09	_____	North Carolina	66-24	_____	Arkansas	66-32	_____	California	66-36	_____	Overseas Military
66-10	_____	South Carolina				66-33	_____	Alaska	66-37	_____	Mississippi
								Oregon			Louisiana

**B. Ordering Instructions**

- Enter the quantity of each directory desired in its quantity column above. Add the quantity columns and enter the sum here. → **QUANTITY**
- Multiply the total quantity in step 1 by \$21.00 and enter the amount here. → **PURCHASE AMT**
- You may claim a maximum discount of \$1 for each discount coupon from inside the front cover of out-of-date Five-Digit ZIP Code and ZIP+4 Code State directories. (Do not send more coupons than the number of directories you are ordering). Multiply the number of enclosed coupons by 1 (one) and enter the amount here. → **DISCOUNT**
- Subtract the discount in step 3 from the purchase amount in step 2 and enter the amount here. Make check or money order payable to "UNITED STATES POSTAL SERVICE." Returned checks will incur a \$20.00 fee. → **AMOUNT DUE**

5. Indicate the method of payment in the box provided and mail this form, with your payment and coupon(s) to:

ZIP+4 CODE STATE DIRECTORY ORDERS  
NATIONAL CUSTOMER SUPPORT CENTER  
UNITED STATES POSTAL SERVICE  
6060 PRIMACY PKWY STE 201  
MEMPHIS TN 38188-0001

NOTE: Copies reproduced from this form may be used for ordering additional directories. Orders will generally be filled within 4 weeks after mailing. However, additional time may be required during certain periods. Customers who need assistance may call 1-800-331-5746 Ext. 4641.

**Payment Method**

Make check or money order Payable to "UNITED STATES POSTAL SERVICE"

Check     Money Order     Visa     MasterCard

American Express     Discover

Card #: \_\_\_\_\_

Card expiration date: \_\_\_\_ / \_\_\_\_ T.I.N.: \_\_\_\_\_

Authorized Personnel (please print) \_\_\_\_\_

Signature \_\_\_\_\_

The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.

For USPS Use: \_\_\_\_\_

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# ZONE CHART DATA ORDER FORM

**Customer Information (Please print)**

Attention Name

Firm/Customer Name

Complete Street Address, PO Box or Rural and RR Box Apt/Suite #

City or Post Office State ZIP+4

Foreign Country Name (When applicable) Area Code Phone Number

Data Characteristics by Format Number			
	Format 1	Format 2	Format 3
Record Length	25	2001	8
Blocksize (Factor)	3000	2001	800
Record Per Block	120	1	100
Label Size	Not labeled	Not labeled	Not labeled

Media Configurations Table			
Code	Description	Code	Description
A	Tape 6250 BPI EBCDIC	F	Diskette 1.2 Meg IBM *
B	Tape 6250 BPI ASCII	G	Diskette 1.44 Meg IBM *
C	Tape 1600 BPI EBCDIC	H	Download File Via RIBBS
D	Tape 1600 BPI ASCII	I	ZONE Chart Program on Diskette
E	Cartridge IBM 3480 38K		
(Circle requested item code)			

Media Configuration
The ZONE Chart program is available in various media configurations. The following codes are available to each format.  Format 1: Codes A - E, and H Format 2: Codes A - H Format 3: Codes A - E, and H  ZONE Chart (Menu) Program on Diskette: Code I

**Check appropriate format:**

		<b>Copies</b>	<b>Price</b>	<b>Cost</b>
Format 1: Official Zone Charts:	<input type="checkbox"/> Data used for printing USPS Zone Charts in post offices	_____	X \$ 35.00 =	\$ _____
Format 2: Official Zone Charts:	<input type="checkbox"/> Matrix generator	_____	X \$ 35.00 =	\$ _____
	<input type="checkbox"/> Diskette (ASCII file)	_____	X \$ 35.00 =	\$ _____
Format 3: <input type="checkbox"/> Official Zone Charts:	Format 1 without printing requirements	_____	X \$ 35.00 =	\$ _____
<input type="checkbox"/> Zone Charts Program:	Diskette (DOS, Windows)	_____	X \$ 50.00 =	\$ _____
<input type="checkbox"/> Official Zone Charts:	Complete hardcopy (526 pages)	_____	X \$ 15.00 =	\$ _____
<input type="checkbox"/> Express Mail Service:	(For cost, call Customer Service, 1-800-238-3150 Ext. 4640 or 4454)	_____	X \$ _____ =	\$ _____

**Total Cost \$** \_\_\_\_\_

**For Payment Method see reverse side of this form.**

**NOTE:** Customers may receive, free of charge, zone charts for their originating mail from local post offices. Do not request copies of individual zone charts using this order form. Customers who need assistance may call Customer Service at 1-800-238-3150. Please allow 10 business days for processing and delivery of all products. For Express Mail orders, please allow 5 business days.

**Send check & order form to:**  
 ZONE CHART DATA ORDER CENTER  
 NATIONAL CUSTOMER SUPPORT CENTER  
 UNITED STATES POSTAL SERVICE  
 6060 PRIMACY PKWY STE 201  
 MEMPHIS TN 38188-0001

For USPS Use Only
Control Number:
Check Number:

PS Form 8184, January 1997 (Reverse)

Payment Method	
Make check or money order Payable to "United States Postal Service"	
<input type="checkbox"/> Tax ID #	<input type="text"/>
<input type="checkbox"/> Purchase Order #	<input type="text"/>
<input type="checkbox"/> Check	<input type="checkbox"/> Money Order
<input type="checkbox"/> Discover	<input type="checkbox"/> American Express
<input type="checkbox"/> Express Mail	<input type="checkbox"/> Visa
<input type="checkbox"/> Corporate Acct. #	<input type="checkbox"/> Master Card
Credit Card #	<input type="text"/>
Card expiration date:	____ / ____
Authorized Personnel (please print)	
Signature	
The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.	
Bill To:	
(Complete only if shipping address is different from mailing address)	
Attention	
Company	
Address	
City, State, ZIP+4	

## New Release of F3 Fill Forms

An updated batch of F3 Fill forms has been released. These forms are used with F3 Fill for Windows (version 1.54E) and F3 Fill for DOS (version 1.54). This release includes both new and revised forms. All obsolete forms have been removed from this batch.

F3 Fill is the corporate standard for the automation of postal forms. The software enables users to complete automated postal forms on their computers. These intelligent forms perform functions such as calculating, routing, generating pop-up lists, and providing help screens.

The Postal Service has a corporate license for F3 Fill software (DOS and Windows). This includes a right to copy and distribute to all USPS employees and contractors for USPS business purposes.

Obtain copies of the forms and/or F3 Fill software from the following sources:

- Your local IS manager (at Headquarters call the Help Desk at 202-268-5588).
- Customer Support, Field Computing Service Center: 800-USPSHELP (option 5).
- Intranet (USPS Blue Web Server): <http://fcsc.usps.gov/www/lan/pub/F3Fill.htm>.
- General Technology Inc.: 800-989-5484 (involves a disk duplication fee).

The above sources also have the following related documents:

- FORMLIST.TXT: List of current automated forms, including file date and size.
- FORMCHG.DOC: Summary of form changes, including official updates, revisions, new forms, obsolete forms, outdated forms, and software tips.
- INSTALLW.DOC: Software installation instructions for standalone users of F3 Fill for Windows.
- INSTALLED.DOC: Software installation instructions for standalone users of F3 Fill for DOS.
- F3FILLD.DOC: Instructions for updating Windows form files.
- F3FILLM.DOC: Instructions for updating DOS form files.

To request that a form be automated or to request enhancements to an existing automated form, send a cc:Mail to F3 FILL FORM REQUEST.

The following forms are available in the **February 1997** production batch. This current list of production forms can be found in the FORMLIST.DOC file dated 1-23-97. Before using these forms, please review FORMCHG.DOC (dated 1-21-97) for a summary of form changes and software tips.

## Available Forms (February 1997)

Form Number	Form Name	F3C Date <sup>1</sup>	F3C Size	BFF Date <sup>2</sup>	BFF Size
BUCKSLIP	Routing Slip	4-17-96	19990	4-17-96	10632
PS 144	Prior Federal Civilian and Military Service Statement	1-23-97	234133	1-23-97	147503
PS 150	Postmaster Workload Information	7-22-96	72623	7-22-96	54889
PS 337	Clearance Record for Separated Employee	1-17-97	68315	1-17-97	46875
PS 571	Discrepancy of \$100 or More in Financial Responsibility	10-24-96	74839	10-24-96	42377
PS 800-B	Money Order Post Audit Request	4-26-96	26394	4-24-96	17396
PS 928	Materiel Inventory Change	3-2-94	30937	3-2-94	20285
PS 969	Materiel Recycling and Disposal	7-19-96	91804	7-19-96	64934
PS 990	Vacancy Announcement	6-14-94	9459	6-14-94	5978
PS 991	Application for Promotion or Assignment	7-22-96	100768	7-19-96	71720
PS 991-M	Application for Management Associate Program	3-7-94	181791	3-7-94	128185
PS 991-REQ	Requirements Page of PS 991	7-22-96	39761	6-27-96	36698
PS 1011	Travel Advance Request and Itinerary Schedule	9-28-95	43208	9-28-95	26534
PS 1012	Travel Voucher	3-24-94	181898	3-24-94	104793
PS 1012-A	Travel Voucher — Continuation Sheet	9-28-95	121241	10-5-95	71773
PS 1129	Cashier Reimbursement Voucher and/or Accountability Report	1-22-97	46545	1-22-97	30641
PS 1164	Claim for Reimbursement	4-16-96	171790	4-16-96	106565
PS 1221	Advanced Sick Leave Authorization	10-16-93	18166	10-16-96	9811
PS 1231	Board of Governors-Officers Expense Report	9-28-95	96860	10-5-95	66065
PS 1261	Non-Transactor Report	10-17-96	68504	10-17-96	35961
PS 1345	Request for Service Award Certificate-Letter	3-8-94	33193	3-3-94	19069
PS 1357	Request for Computer Access	7-30-96	135628	7-30-96	100819

Form Number	Form Name	F3C Date <sup>1</sup>	F3C Size	BFF Date <sup>2</sup>	BFF Size
PS 1476	PSDS EMR Items Transcript	2-14-96	438043	2-13-96	204305
PS 1555	Statement of Account — CAG A–L	10-9-96	313006	10-9-96	277020
PS 1564-A	Delivery Instructions	7-22-96	83925	7-19-96	60296
PS 1567	Requisition for Rubber and Steel Hand Canceling Stamps	4-24-96	27019	4-24-96	18107
PS 1576	Requisition for Duplicating Service	10-2-96	51249	10-2-96	24088
PS 1590	Supplies and Equipment Receipt	6-20-94	135037	3-4-94	14085
PS 1627	General Purpose Ruled Form	4-18-96	69046	4-18-96	81192
PS 1723	Assignment Order	9-28-95	59163	10-3-95	33420
PS 1727	Award Recommendation-Authorization	9-28-95	27678	10-3-95	17921
PS 1770	Hazardous Materials Incident Report	3-1-96	61739	3-1-96	38839
PS 1782	Training Request and Authorization	4-25-96	48105	4-25-96	32577
PS 1783	On-the-Job Safety Review-Analysis	6-20-94	95031	3-4-94	98613
PS 1902	Justification For Billing Accounts Receivable	1-24-96	43263	1-24-96	23244
PS 2013	Sensitive Security Clearance Processing Request	7-18-96	37112	7-18-96	22424
PS 2025	Contract Personnel Questionnaire	7-26-96	120629	7-26-96	85128
PS 2106	Adjudication — Tort Claims	3-21-96	152847	3-21-96	42703
PS 2152	Prohibitory Order	4-16-96	30693	4-16-96	23205
PS 2153	Complaint	4-24-96	38241	4-24-96	42819
PS 2181	Authorization and Release	7-22-96	16556	7-22-96	10908
PS 2181-C	Authorization and Release—Background Investigation	7-22-96	15728	7-22-96	14636
PS 2198	Accident Report — Tort Claim	6-20-94	45291	3-4-94	25582
PS 2240	Pay, Leave, or Other Hours Adjustment Request	10-23-96	118075	10-23-96	65924
PS 2432	Individual Training Progress Report	6-20-94	152013	3-4-94	88316
PS 2548	Individual Training Record	4-11-96	28113	4-11-96	22768
PS 2550	Interview Notice	10-7-96	36277	10-7-96	22557
PS 2608	Grievance Summary — Step 1	10-16-96	31910	10-16-96	17718
PS 2609	Grievance Summary — Step 2	9-28-95	43175	7-17-95	24358
PS 2610	Grievance Summary — Step 3	3-3-94	166616	3-4-94	11178
PS 2629	Free Trial Test Agreement	5-17-96	17719	5-17-96	10850
PS 2805	Military Deposit Worksheet	4-23-96	105712	4-29-96	39015
PS 3037	Telecommunications Service Request	2-13-96	39850	2-13-96	31919
PS 3239	Payroll Deduction Authorization to Liquidate Postal Service Indebtedness	1-21-97	40724	1-21-97	28914
PS 3533	Application and Voucher for Refund of Postage Fees	10-22-96	87572	10-22-96	65489
PS 3749	Irregularities in the Preparation of Mail Matter	10-24-96	106265	10-24-96	57763
PS 3823	Packaging Improvement Notice	10-17-96	53455	10-17-96	31942
PS 3971	Request for or Notification of Absence	10-26-95	94592	10-26-95	55062
PS 4314-C	Consumer Service Card	4-24-96	57571	4-24-96	29267
PS 4508	Vehicle Maintenance Facility Inventory Order	9-28-95	92557	10-5-95	51943
PS 4533	MVS Schedule	3-9-94	102213	3-8-94	49486
PS 4541	Order-Invoice for Vehicle Repair (Commercial Work Order)	7-17-96	78574	7-17-96	39800
PS 4583	Physical Fitness Inquiry for Motor Vehicle Operators	3-9-94	112878	3-9-94	36676
PS 4587	Request to Repair, Replace, or Dispose of Postal-Owned Vehicle	4-23-96	82583	4-23-96	44053
PS 4595	Sale Purchase Agreement	3-9-94	80559	3-9-94	28963
PS 4777	Maintenance Checklist	9-28-95	241256	9-6-95	186927
PS 4805	Maintenance Work Record Sheet	4-23-96	107780	4-23-96	59994
PS 4872	Claim for Subsistence Expenses — Temporary Quarters	1-13-97	277500	1-13-97	175207
PS 4983	Postal Key and Lock Requisition	7-22-96	31882	7-22-96	23085
PS 4984	Repair Parts Requisition	3-9-94	75218	3-9-94	30066
PS 5637	Express Mail Corporate Account-Custom Designed Agreement	1-22-96	106898	1-22-96	71404

Form Number	Form Name	F3C Date <sup>1</sup>	F3C Size	BFF Date <sup>2</sup>	BFF Size
PS 5900	Hiring Worksheet	10-22-96	86298	10-22-96	91995
PS 5938	Promotion Report	3-9-94	65442	3-9-94	70250
PS 7366	Funded Procurement Request	9-28-95	49185	10-5-95	34705
PS 7380	MDC Supply Requisition	10-2-96	53723	10-2-96	31264
PS 7381	Requisition for Supplies, Services, or Equipment	4-12-96	101128	11-15-96	108298
PS 8006	Uniform Allowance Code Sheet (for Regular, Contract, or Work Clothes Program)	7-22-96	32761	7-22-96	17969
PS 8038	Employee Statement to Recover Back Pay	1-3-97	109747	1-3-97	72267
PS 8039	Back Pay Decision-Settlement Worksheet	1-23-97	472076	1-23-97	294878
PS 8059	Request for Relocation Management Firm (RFM) Service	1-23-96	24966	1-23-96	15703
PS 8139-A	Telephone Requirements-Large Systems (13-5,000 instruments)	2-28-96	499844	2-28-96	330211
PS 8139-B	Telephone Requirements-Small Systems (2-12 instruments)	3-1-96	299017	3-1-96	189385
PS 8139-PG1	Attachment to PS 8139-A	3-4-96	194782	3-4-96	131552
PS 8179-C	Individual Development Plan	4-24-96	38115	4-24-96	32648
PS 8181	Project Service Agreement (PSA)	9-28-95	71681	10-2-95	55684
PS 8187	Hazardous and Regulated Substance Release Notification	1-22-97	139523	1-22-97	79727
PS 8192	FEDSTRIP-Address Activity Code Request	4-29-96	57291	4-25-96	34586
PS 8194	Record of Environmental Consideration	1-7-97	85800	1-7-97	12814
PS 8195	Operational Environmental Checklist	1-21-97	94826	1-21-97	73406

<sup>1</sup> F3C = form files for use in DOS version of F3 Fill.

<sup>2</sup> BFF = form files for use in Windows version of F3 Fill.

**Database Files (Windows Only)**

Name	DBF Date	DBF Size
PS7381.DBF	5-13-96	5954

—Corporate Information Services, Information Systems, 2-27-97

**Directives and Forms Update**

Effective immediately, Publication 223, *Directives and Forms Catalog* (December 1995), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be

found in chapter 1 of Publication 223.

This update is published in the last *Postal Bulletin* of each month.

Electronic version: Intranet = <http://blue.usps.gov>; then click on Access Corporate Policies and Procedures.

New units of issue: HD = hundred; PG = package.

**New Directives**

Document ID	TL	Edition Date	Title	NSN	Organization	USPS Source	Public Source	Electronic Version
PUB 42		10/1/96	Career Employee Retention Guide	7610-03-000-8772	Diversity	XMD	XMD	
PUB 54		10/1/96	Notice of Bomb Threat	7610-03-000-8546	Insp. Serv.	XMD	N/A	

**Revised Directives**

Document ID	TL	Edition Date	Title	NSN	Organization	USPS Source	Public Source	Electronic Version
KIT 8		12/96	SOA Consumer Protection Packet	7530-01-000-9373	Insp. Serv.	XMD	P/F	
TAG 170		10/1/96	AMC/AMF Collector Sack	7690-03-000-9171	Ops. Supp.	XMD	N/A	
TAG 176		10/01/96	Express Mail — Military Service	7690-03-000-3708	Int. Bus.	XMD	P/F	
TAG 184		10/01/96	UPU CN 84 (Old CP 24) Sack Tag (yellow)	7690-02-000-7108	Int. Bus.	XMD	N/A	

**Obsolete Directives**

Document ID	TL	Edition Date	Title	Obsolete Date	Replaced By
HBK PO-202		11/83	U.S. Stamped Envelope Agency Procedures	1/29/97	N/A
HBK PO-210		9/90	Merchandising and Promotion	1/29/97	N/A
LAB 200-B		10/81	Registered Mail	1/27/97	N/A
MI AS-510-86-2		5/7/86	New Underground Storage Tank Systems	1/28/97	MI AS-510-92-6
MI EL-540-87-3		5/28/87	Injury Compensation Program: Supervisor's Role and Responsibilities	1/28/97	N/A
NOT 54		8/1/88	Bomb Threat Card	11/5/96	PUB 54
PUB 294		5/1/91	Guide to Retaining Hispanic Employees	11/15/96	PUB 42

**Revised Forms**

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	USPS Source	Unit of Issue	Organization	Electronic Version
PS 2976	12/96	12/96	Customs Sender's Declaration	7530-01-000-9833	PU	XMD	EA	Int. Bus.	
PS 2976-E	11/96	11/96	Customs Declaration and Dispatch Note Envelope	7530-03-000-5174	PU	XMD	PG	Int. Bus.	
PS 3501-A	11/96	2/94	Application for Periodicals Mailing Privileges (News Agents or Foreign)	7530-01-000-9922	PU	XMD	EA	Mark. Sys.	
PS 3543	11/96	11/96	(Special) Record of Periodicals Postage	7530-03-000-3793	PO	XMD	EA	Mark. Sys.	
PS 5306	11/96	11/96	Security Supervisor Inspection Report	7530-02-000-9449	PS	XMD	EA	Insp. Serv.	
PS 7539	1/97	1/97	Systems Review Tracking Network (SRTN) ISR Input Form	7530-03-000-3589	PS	XMD	EA	Insp. Serv.	
PS 8039	11/96	11/96	Back Pay Decision/ Settlement Worksheet	7530-03-000-3789	PS	XMD	EA	Human Res.	

**Obsolete Forms**

Document ID	TL	Edition Date	Title	Obsolete Date	Replaced By
PS 3185		3/78	Request for Manual Payroll Check	2/19/97	N/A
PS 3614		11/91	Applications for a BRM Permit	1/22/97	PS 3615

## Utility Deregulation

The electric industry is in the process of restructuring, and some of its services will be deregulated. This eventual deregulation will result in the Postal Service's ability to competitively purchase electricity. In the interim, the progress of deregulation in the industry is being monitored, and appropriate additional policy guidance is evolving.

Postal Service employees might be contacted by some servicing utility companies to sign long-term contracts for

promised discounts or stable rates. In view of the pending changes, long-term agreements might not be in our best business interest. Any such offer must be coordinated with your area or district environmental compliance coordinator and your Purchasing and Materials service center.

*—Policies, Planning and Diversity,  
Purchasing and Materials, 2-27-97*

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## PSIN O385G, Rubber Bands

The material distribution centers have been receiving some calls from customers concerning the units of issue for rubber bands in the O385 series. The unit of issue for O385 A, B, C, E, and F is a 1/4 lb. bag. The unit of issue for PSIN O385G (PSN 7510-01-368-3495) is carton (CT), and each carton contains ten 5-pound bags. Please be sure to check Publication 247, *Supply and Equipment Catalog*, for the correct unit of issue before ordering material.

*—Inventory Management,  
Purchasing and Materials, 2-27-97*

## Customer Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Sales Management at 202-268-3612 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
L.L. Bean 1997 Spring Travel Catalog	Standard/Catalog	Feb. 25-27	1.0	Nationwide	CarRt, 5-Digit, Basic	7 7/8" x 8 15/16"
Eddie Bauer Spring Sale I	Standard/Flat	Feb. 26-28	1.5	Nationwide	3-Digit, SCF	8 1/2" x 10 7/8"; Harte-Hanks
Sally Beauty Supply	Standard/Letter	Feb. 26-28	2.6	Nationwide	CarRt, 3/5-Digit	
Service Merchandise	Standard/Flat	March 3-4	11.9	Nationwide	CarRt, 3/5, Basic	World Color; Augusta, GA & Corinth, MS
L.L. Bean 1997 Spring Women's	Standard/Catalog	March 4-6	2.7	Nationwide	CarRt, 5-Digit, Basic	7 7/16" x 10 1/4", 88 pages
Talbots Discover the Meaning of Style	Standard/Catalog	March 4-6	2.9	Nationwide	CarRt, 3/5-Digit, Basic	8.25" x 10.625"
Mary Kay Spring 1997	Standard	March 5-12	4.2	Nationwide	CarRt	6" x 9"
JCPenney Summer Update	Standard/Catalog	March 6-8	11.5	Nationwide	CarRt	R.R. Donnelley, Spartanburg, SC
JCPenney Spring Children's	Standard/Catalog	March 6-8	5.1	Nationwide	CarRt	World Color
JCPenney Clearance Sale	Standard/Catalog	March 6-8	2.8	Nationwide	CarRt	Perry Printing, Waterloo, WI
Bloomingdale's March Home	Standard/Catalog	March 8-12	1.1	Nationwide	CarRt, 3/5-Digit	10 1/3" x 10 1/2"; Arrandall Schmidt
Service Merchandise	Standard/Flat	March 10-11	4.2	Nationwide	CarRt, 3/5-Digit, Basic	World Color, Corinth, MS
Sears Appreciation Days	Standard/Letter	March 10-12	17.3	Nationwide	CarRt	
Carol Wright Mailing	Standard/Letter	March 10-15	30.0	Nationwide	CarRt	6" x 9" Natural Kraft envelope; Elm City and Washington, NC
JCPenney Wardrobe Mailer	Standard/Booklet	March 11-13	16.0	Nationwide	CarRt	Harte-Hanks
L.L. Bean Spring Kid's Digest	Standard/Catalog	March 11-13	1.4	Nationwide	CarRt, 5-Digit, Basic	6" x 8 7/16", 76 pages
L.L. Bean Spring Sporting Specialty	Standard/Catalog	March 11-13	2.8	Nationwide	CarRt, 5-Digit, Basic	7 15/16" x 10 1/2", 128-140 pages
Sears Fragrance	Standard/Letter	March 11-13	3.5	Nationwide	CarRt	
JCPenney Body Language & Olga Bras	Standard/Brochure	March 12-14	4.2	Nationwide	CarRt	Seegerdahl Corp., Wheeling, IL
Sears Apparel	Standard/Letter	March 15-18	6.0	Nationwide	CarRt	
Eddie Bauer Spring Resource	Standard/Catalog	March 17-19	3.3	Nationwide	CarRt, 3/5-Digit, Basic	R.R. Donnelley



Title of Mailing	Class and Type of Mail	Requested Delivery Date	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Eddie Bauer March Prospect	Standard/Catalog	March 17-19	3.3	Nationwide	CarRt, 3/5-Digit, Basic	R.R. Donnelley
Talbots March Mid-Season Sale	Standard/Catalog	March 17-19	1.6	Nationwide	CarRt, 3/5-Digit, Basic	8.25" x 10.625"

—Sales, 2-27-97

# Domestic Mail

## DMM NOTICE

### Periodicals Documentation

Effective July 1, 1997, *Domestic Mail Manual* (DMM) E230.7.4, E250.1.4, E250.2.6, P012.2.2, P012.2.3, P012.2.4, P012.2.5, and P200.1.5 are amended; DMM P012.3.0 is redesignated as P012.4.0 and amended; and DMM E230.1.5 and new P012.3.0 are added, to reflect the standards for use of Presort Accuracy Validation and Evaluation (PAVE)-certified software or standardized documentation for Periodicals. These amendments will appear in DMM Issue 52 (scheduled for release on July 1, 1997).

Required standardized documentation elements will describe presort and rate eligibility based on presort. Standardized documentation for Periodicals includes the following basic elements:

- Cumulative line item totals for piece counts.
- A zone column reporting the zone, in-county discounts, and entry discounts (per addressed piece claimed in the pound rate portion).
- Mail listed by entry point.
- Same column headings and rate abbreviations used for Standard Mail and First-Class Mail, with some additions to identify unique 3-digit sorts and firm packages.
- A copy column when firm packages are included in a mailing.

### Domestic Mail Manual (DMM)

<b>E</b>	<b>Eligibility</b>	*	*	*	*	*
<b>E200</b>	<b>Periodicals</b>	*	*	*	*	*
<b>E230</b>	<b>Nonautomation Rates</b>					
<b>1.0</b>	<b>BASIC INFORMATION</b>	*	*	*	*	*

[Add new 1.5 to read as follows:]

#### 1.5 Documentation

Standardized documentation supporting presort must be submitted as required under P012. Documentation of postage is not required if each piece in the mailing is of identical weight and the pieces are separated when presented for acceptance by rate, by zone (including separation by

In-County and outside-county rates), and by entry discount (e.g., DDU and DSCF).

\* \* \* \* \*

#### 7.0 COMBINING MULTIPLE PUBLICATIONS OR EDITIONS

\* \* \* \* \*

#### 7.4 Documentation Elements

[Amend 7.4 by replacing the reference "E216" with "P012" and by removing "optional city" to read as follows:]

Presort documentation required under P012 must also show the total number of addressed pieces and copies of each publication or edition mailed to each carrier route, 5-digit, and unique 3-digit ZIP Code destination. The publisher must also provide a list, by 3-digit ZIP Code prefix, of the number of addressed pieces and copies of each publication or edition qualifying for the DSCF rate.

\* \* \* \* \*

#### E250 Destination Entry

##### 1.0 DSCF RATE

\* \* \* \* \*

#### 1.4 Documentation

[Amend 1.4 to read as follows:]

Subject to P012, the publisher must be able to show compliance with 1.1 through 1.3 (e.g., by package, sack, tray, or pallet destination (as appropriate)) and the number of pieces by presort level for each 3-digit ZIP Code destination eligible for the DSCF rates. Documentation of postage is not required if each piece in the mailing is of identical weight and the pieces are separated when presented for acceptance by rate, by zone (including separation by In-County and outside-county rates), and by entry discount (e.g., DDU and DSCF).

\* \* \* \* \*

#### 2.0 DDU RATE

\* \* \* \* \*

**2.6 Documentation**

*[Revise 2.6 to read as follows:]*

Subject to P012, the publisher must be able to show compliance with 2.1 through 2.5 (e.g., by package, sack, tray, or pallet destination (as appropriate)) and the number of pieces by presort level for each 5-digit ZIP Code destination eligible for the DDU rates. Documentation of postage is not required if each piece in the mailing is of identical weight and the pieces are separated when presented for acceptance by rate, by zone (including separation by In-County and outside-county rates), and by entry discount (e.g., DDU and DSCF).

\* \* \* \* \*

**P Postage and Payment Methods**

**P000 Basic Information**

**P010 General Standards**

\* \* \* \* \*

**P012 Documentation**

\* \* \* \* \*

**2.0 STANDARDIZED DOCUMENTATION — FIRST-CLASS MAIL, PERIODICALS, AND STANDARD MAIL (A)**

\* \* \* \* \*

*[Amend 2.2 by revising 2.2a; by revising current 2.2c(3); by adding new 2.2c(8) and (9); by adding new 2.2d(5) and (6); and by redesignating current 2.2d(5) as 2.2d(7) to read as follows:]*

**2.2 Format and Content**

For First-Class Mail, Periodicals, and Standard Mail (A), standardized documentation includes:

a. A heading identifying the listing as a “USPS Qualification Report” appearing at the top of each page. The heading must contain these elements:

- (1) For First-Class Mail and Standard Mail, the name of the mailer and the mailing, a mailing identification code corresponding to the postage statement, the date (e.g., the date when the list was processed or the documentation was produced), the class of mail, and either the DMM standard under which the mail was prepared (e.g., M610 or M800) or the type of rates claimed.
- (2) For Periodicals, each publication title and publication number corresponding to the postage statement and entry office, the date (e.g., the date when the list was processed or the documentation was produced), the class of mail, and either the DMM standard under which the mail was prepared (e.g.,

M200 or M800) or the type of rates claimed. For publications that are combined or copalletized and represented on the same documentation, all publication titles and publication numbers are required to be listed in the header only on the first page.

\* \* \* \* \*

c. For mail in trays or sacks, the body of the listing reporting these required elements:

\* \* \* \* \*

- (3) Depending on mail preparation: (a) group destination for automation letter mail (number of pieces) for each carrier route in carrier routes trays (First-Class Mail and Standard Mail) including the 5-digit ZIP Code and carrier route for pieces in 3-digit carrier routes trays; for each 5-digit ZIP Code in 5-digit scheme trays; for each 3-digit ZIP Code prefix in 3-digit scheme trays; for each 3-digit or 3-digit scheme in AADC trays; and for each AADC in mixed AADC trays); or (b) package level and package destination for automation flats, regular nonautomation presort mail, and Enhanced Carrier Route Standard Mail (use the presort destination as described in M011).

\* \* \* \* \*

- (8) For all nonautomation rate Periodicals mailings that contain firm packages, include a separate “Copies” column showing the number of copies for each package sortation level and destination. If mailings do not include firm packages, a “Copies” column is optional because the number of copies equals the number of pieces reported. Copies included in firm packages may be listed with other pieces to the same presort level destination with the number of copies and number of pieces reported as one line item entry, or firm packages may be listed as separate line items under the “Group Destination” column followed by “F” (e.g., “C001F” or “12345F”), with the number of pieces reported in the “Rate” column. When firm packages are reported separately in the “Group Destination” column, pieces for the same presort destination must be reported immediately before or after the firm packages (e.g., one firm package for “C001” followed by five other pieces for “C001” that constitute a package of six pieces for the carrier route rate).
- (9) For all Periodicals mailings, include a separate “Zone” column. If all copies for a specific tray destination (automation letters only), group destination, or package destination are subject to the same zone rate or entry discount, show the applicable zone or destination entry discount for those copies

using the zone abbreviations in 3.3. If copies for a package destination or pieces for a tray destination (automation letters only) are for multiple zones, show all zones included (e.g., "3/4/6") or show "Mixed" (or the authorized abbreviation "M") in the "Zone" column. Report foreign copies separately.

- d. For packages on pallets, the body of the listing reporting these required elements:

\* \* \* \* \*

- (5) For all nonautomation rate Periodicals mailings that contain firm packages, include a separate "Copies" column showing the number of copies for each package sortation level and destination. If mailings do not include firm packages, a "Copies" column is optional because the number of copies equals the number of pieces reported. Copies included in firm packages may be listed with other pieces to the same presort level destination with the number of copies and number of pieces reported as one line item entry, or firm packages may be listed as separate line items under the "Group Destination" column followed by "F" (e.g., "C001F" or "12345F"), with the number of pieces reported in the "Rate" column. When firm packages are reported separately in the "Group Destination" column, pieces for the same presort destination must be reported immediately before or after the firm packages (e.g., one firm package for "C001" followed by five other pieces for "C001" that constitute a package of six pieces for the carrier route rate).

- (6) For all Periodicals mailings, include a separate "Zone" column. If all copies for a specific package destination are subject to the same zone rate or entry discount, show the applicable zone or destination entry discount for those copies using the zone abbreviations in 3.3. If copies for a package destination are for multiple zones, show all zones included (e.g., "3/4/6") or show "Mixed" (or the authorized abbreviation "M") in the "Zone" column. Report foreign copies separately.

\* \* \* \* \*

*[Amend 2.2e by adding the following sentence between the second and third sentences to read as follows:]*

- e. \* \* \* For Periodicals, include a summary of the total number of copies for each zone, including In-County, delivery unit, and SCF zone rates. A separate summary report is not required if a PAVE-certified postage statement facsimile(s) generated by the presort software used to prepare the standardized documentation is presented for each mailing. \* \* \*

**2.3 Rate Level Column Headings**

The actual name of the rate level (or corresponding abbreviation) is used for column headings required by 2.2 and shown below:

- a. Automation First-Class Mail, Periodicals, and Standard Mail (A):

Rate	Abbreviation
Carrier Route [First-Class Mail letters/cards]	CB
5-Digit [First-Class Mail letters/cards and In-County Periodicals and Standard Mail letters]	5B
3-Digit [First-Class Mail letters/cards and In-County Periodicals and Standard Mail letters]	3B
3/5 [flats and outside-county Periodicals letters]	3/5B
Basic [letters/cards and flats]	BB

- b. Presorted First-Class Mail and nonautomation Periodicals and Standard Mail (A):

Rate	Abbreviation
Presorted [First-Class Mail letters/cards, flats, and parcels]	Presort
3/5 [Periodicals and Standard Mail letters, flats, and parcels]	3/5
Basic [Periodicals and Standard Mail letters, flats, and parcels]	BS

- c. Carrier route Periodicals and Enhanced Carrier Route Standard Mail:

Rate	Abbreviation
Saturation [letters, flats, and irregular parcels]	WS
High Density [letters, flats, and irregular parcels]	HD
Basic [letters, flats, and irregular parcels]	CR
Basic Automation [Standard Mail letters]	CB

**2.4 Sortation Level**

The actual sortation level (or corresponding abbreviation) is used for the package, tray, sack, or pallet sortation levels required by 2.2 and shown below:

*[Amend 2.4 by adding "Unique 3-Digit" between "3-Digit Carrier Routes" and "3-Digit" to read as follows:]*

Sortation Level	Abbreviation
* * * * *	
Unique 3-Digit [Periodicals]	3DGU
* * * * *	

**2.5 Combined and Copalletized Mailings**

For combined or copalletized mailings of Periodicals and Standard Mail (A) prepared under M045, the listing must show this additional information:

- a. For mailings that require a separate postage statement, a column that further identifies the contents of all trays/packages by product or edition code. The applicable rates for each product or edition must be shown in the correct "Rate" column and must be summarized for each tray, sack, or pallet and for the entire mailing. For Periodicals, when copies of multiple editions or publications are combined in a firm package claimed as one piece, report "0" in the "Product/Edition Code" column for all but one edition or publication contained in the firm package, report "1" in the appropriate associated "Piece Rate" column for that edition or publication, and report "0" in the "Piece Rate" column for the other editions or publications contained in the firm package.

*[Revise 2.5b to allow abbreviated listings for sacked mailings as well as palletized mailings by changing all references to "pallet" or "pallets" to read "pallet/sack" or "pallets/sacks", as applicable, to read as follows:]*

- b. For large-volume mailing jobs reported on a single listing, the mailer may provide abbreviated documentation that shows full package detail for the first 20 pallets/sacks and every twentieth pallet/sack after that if the mailer keeps full package detail (by product or edition code and rate) for the entire mailing job for 90 days and can provide it to the USPS on request within 3 working days. Abbreviated documentation must include the rate summary by product or edition for each pallet/sack, including those for which full detail package listings are not reported.

\* \* \* \* \*

*[Add new 3.0 and redesignate and amend current 3.0 as 4.0 to read as follows:]*

**3.0 DETAILED ZONE LISTING FOR PERIODICALS**

**3.1 Definition and Retention**

The publisher must be able to present documentation to support the actual number of copies of each edition of an issue, by entry point, mailed to each zone, at DDU rates, at DSCF rates, and at In-County rates. This listing is separate from the standardized documentation required under 2.0 to support presort. This listing may be submitted with each mailing, or, as an alternative, a publisher may keep records supporting zone and destination entry information reported on the postage statement for each mailing. Records must be kept for 2 months after the mailing date. A publisher must be able to submit detailed zone listings for specific mailings when requested in advance by the USPS.

**3.2 Characteristics**

Report the number of copies mailed to each 3-digit ZIP Code at applicable zone rates using one of the following formats:

- a. Report copies by 3-digit ZIP Code, listed in ascending numeric order, for all ZIP Codes in the mailing. The listing must include the following columns: 3-digit ZIP Code, zone, and number of copies (for the zone). Include a summary of the number of copies at each zone rate at the end of the report. A 3-digit ZIP Code may appear more than once if there are copies at different zone rates for that ZIP Code (e.g., In-County and outside-county rate copies within the same 3-digit ZIP Code area).
- b. Report copies by zone (and In-County DDU, In-County others, outside-county DDU, and outside-county DSCF, as applicable) and by 3-digit ZIP Code, listed in ascending numeric order, for each zone. For each zone, the listing must include the following columns: 3-digit ZIP Code and number of copies (for each zone) in the mailing. Include a summary of the total number of copies for each zone at the end of each zone listing. A 3-digit ZIP Code may appear under more than one zone if there are copies at different zone rates for that ZIP Code (e.g., In-County and outside-county rate copies within the same 3-digit ZIP Code area).

**3.3 Zone Abbreviations**

Use the actual rate name or the authorized zone abbreviation in the listings in 2.0 and 3.2:

Zone Abbreviation	Rate Equivalent
ICD	In-County, DDU
IC	In-County, others
DDU	outside-county, DDU
SCF	outside-county, DSCF
1-2 or 1/2	zones 1 and 2
3, 4, 5, 6, 7, or 8 (as applicable)	zones 3 through 8 (as applicable)
M	mixed zones

**4.0 POSTAGE STATEMENT**

**4.1 Reporting Mailings**

Each group of pieces prepared as a separate mailing must be presented with a postage statement using the correct USPS form for the particular class, rate, or postage payment method. A mailer may report more than one mailing from a single job (e.g., an Enhanced Carrier Route Standard Mail rate mailing, an automation rate mailing, and a nonautomation rate mailing) on the same postage statement if the mailings are presented at the same time for verification, the pieces are in the same processing category, each mailing separately meets all applicable eligibility standards, and the

number of pieces in each mailing is separately reported on the postage statement.

**4.2 Completing Postage Statements**

The postage statement must be completed in ink, by typewriter, or computer printer (in duplicate if the mailer wants a receipted copy) and signed by the mailer. The mailer may submit a computer-generated facsimile of the USPS form if it is in the same format as, and includes all information required by, the USPS form. A facsimile postage statement produced by software certified by the USPS Presort Accuracy Validation and Evaluation (PAVE) or Manifest Analysis and Certification (MAC) program, appropriate for the accompanying class of mail and rate claimed, is considered a USPS-approved form for these standards. A facsimile or facsimile-generating software for which general (nationwide) approval has not been granted under the PAVE or MAC program may be approved by the entry office postmaster. Data fields may be omitted on facsimiles if they pertain to rates not claimed for the mailing.

\* \* \* \* \*

**P200 Periodicals**

**1.0 BASIC INFORMATION**

\* \* \* \* \*

[Revise the heading of 1.5 to read as follows:]

**1.5 Postage Statement and Documentation**

[Amend 1.5 by replacing the first sentence with the following two sentences to read as follows:]

A complete, signed postage statement, using the correct USPS form or an approved facsimile, must accompany each mailing. The postage statement must be supported by documentation as required by P012 and the rate claimed unless each piece in the mailing is of identical weight and the pieces are separated when presented for acceptance by rate, by zone (including separation by In-County and outside-county rate), and by entry discount (e.g., DDU and DSCF). Additional documentation must be submitted if required by the standards for the rate or discount claimed. Subject to 2.0, the entry office postmaster, on request, may authorize the publisher of a publication regularly printed on sheets of uniform weight to provide one postage statement after each calendar month for mailings made during that month.

\* \* \* \* \*

—Business Mail Acceptance, Marketing Systems, 2-27-97

*DMM NOTICE*

**Polywrapped Automation Flats — New Certification Procedures**

**General Information**

Effective March 21, 1997, *Domestic Mail Manual* (DMM) C820.3.1 is revised to allow mailers who wish to claim automation rates for flat-size polywrapped (plastic-covered) barcoded pieces to have their pieces evaluated and certified by their local USPS mailpiece design analyst (MDA). From March 21 to September 30, 1997, Postal Engineering will review the new evaluation process and determine whether the new procedures should be permanently adopted.

For the past 4 years, evaluations of polywrapped barcoded flat-size pieces were conducted by engineers at the Postal Engineering Center in Merrifield, VA. The evaluations were conducted on a semiannual basis and required mailers to submit several thousand copies of sample pieces to this central location for in-depth testing and evaluations — a process that took several weeks to complete. Postal Engineering tested, evaluated, and certified the polywrap films and a mailer's ability to consistently prepare polywrapped pieces according to applicable mailing standards.

This notice provides the following information:

1. Changes in the polywrap certification process.
2. Instructions to mailers who wish authorization to claim automation rates for polywrapped flats.
3. A list of the physical properties and wrapping configurations required for automation-compatible polywrapped flats.

Under the new procedures, a mailer is no longer required to submit sample pieces to Postal Engineering for testing. The mailer may submit a sample set of at least 30 pieces directly to the local MDA for approval to mail polywrapped pieces at automation rates for flats. This new certification process will greatly reduce mailer and postal costs associated with approval to claim automation rates for polywrapped flats.

In addition to reducing the costs of producing these sample pieces and transporting them to the Postal Engineering Center for review and certification, the new process will improve the Postal Service's response time in providing test re-

sults to mailers participating in this process. Although the Postal Service has decentralized the certification procedures, each participant must meet the minimum requirements for authorization as described in this notice before submitting samples to the MDA for evaluation.

## Background

The centralized evaluation process provided Postal Engineering with a significant volume of polywrapped bar-coded pieces covering a wide range of trim sizes and weights and utilizing a variety of polywrap film materials. Postal Engineering evaluated the pieces and collected data that identified the characteristics and physical properties of various polywrap materials.

The data identified certain polywrap materials, plastic formulas, and product design specifications that make some plastic films compatible for processing on postal automated flat sorting machines. Postal Engineering has taken these identified physical properties and developed specifications for polywrap films to be used in the new certification process. Additionally, postal engineers have identified mailpiece design characteristics and wrapping configurations that mailers must follow to prepare automation-compatible flats.

## Overview of New Certification Process

The new polywrap certification program requires:

- Plastics manufacturers to obtain and provide an official certification of conformance that their polywrap material meets the USPS Polywrapped Flats Mailing Specifications described in Tables 1 and 2 on page 25.
- Mailers to submit for evaluation barcoded sample pieces that meet all applicable DMM mailing standards for automated flats and the minimum standards for polywrapped flats outlined in this notice.
- MDAs to authorize a mailer to claim the automation rates for flats for any flat-size barcoded piece prepared in a polywrap film that has been independently certified if the prepared piece meets all other mail preparation standards for polywrapped flats (such as overhang, seam, static, and barcode readability).
- Local business mail entry units to notify the MDA of any barcoded polywrapped mailing submitted claiming automation rates for flats that does not meet the wrapping requirements for polywrapped pieces.

## ASTM Testing Methodology

In past certifications, Postal Engineering conducted a series of engineering tests and performance evaluations for each of the polywrap films submitted by mailers to ensure that each film met certain physical properties and provided an acceptable level of performance on postal automated equipment. Because these tests are similar to standard in-

dustry tests that plastics manufacturers conduct on their products as part of their internal production and quality control processes, the Postal Service will allow plastics manufacturers to use the results of their American Standard Testing Methods (ASTM) product tests to certify that the polywrap films meet or exceed the minimum requirements for the physical properties outlined in this notice.

Once the film has been certified as acceptable according to Postal Service physical properties testing requirements, the mailer must produce 30 sample copies of each piece for which approval is requested. Postal Engineering and MDAs will work together reviewing polywrapped pieces submitted under the new certification process.

Each accounting period, from March 21 to June 30, the MDA may, at his or her discretion, send Postal Engineering 10 sample copies from a set of polywrapped pieces submitted for evaluation (four sample sets maximum).

Postal Engineering will continue conducting further studies at its facility to determine whether the new polywrap specification process is feasible and practical, and whether it produces the required results sought with the new process. Affected postal departments will reevaluate the process to ensure that it provides the most effective and efficient means of evaluating the automation compatibility of polywrapped pieces.

## Submitting Samples for Evaluation

A mailer who wishes to have sample pieces reviewed for authorization must submit samples to the MDA for review according to the acceptance guidelines established by the local post office. Each sample submitted must consist of at least 30 polywrapped barcoded sample pieces with a certification of compliance that the polywrap material meets the physical specifications in Table 1 on page 25.

Mailers should contact their local MDA for specific instructions regarding how and when to submit sample copies to individual post offices for evaluation and certification.

## Transition Period for Currently Approved Mailers and Polywrap Materials

Any mailer already approved to claim automation rates for polywrapped flats may continue to participate in the polywrap flats automation program under previous authorizations. Upon expiration of any current authorization(s), the mailer must comply with the certification procedures established by the local MDA and in effect at the time of the renewal.

A mailer currently authorized to claim automation rates for polywrapped flats may expand current authorizations to include other polywrap films or additional trim sizes and weight ranges by submitting additional polywrapped sample

pieces to the MDA for evaluation under the new certification procedures.

### **New Approval Process**

After March 1, Postal Engineering will not evaluate or certify either polywrap materials or mailers of polywrapped flat-size pieces. Mailers must not send samples of polywrapped pieces directly to the Postal Engineering Center for evaluation. All samples submitted for certification must be provided to the MDA through the certification process established by the local post office. Only the MDA may submit sample pieces to the Postal Engineering Center that may require additional testing or evaluation before certification.

All polywrap films and mailpiece samples submitted to the MDA for review and certification must be polywrap films meeting the physical properties described in this notice. At the time of submission, the mailer, at a minimum, must provide the following:

1. A sample set of 30 actual copies of the barcoded polywrapped product to be evaluated.
2. A copy of the product data specification sheet for the polywrap film to be evaluated.
3. A certificate of conformance from the polywrap manufacturer that the polywrap film has been tested and has successfully passed each of the required physical property tests.

Samples submitted with missing or incomplete supporting documentation will not be evaluated. The MDA will not contact polywrap film manufacturers to obtain the supporting documentation. It is the responsibility of the mailer to ensure that the sample and supporting documentation are submitted correctly and completely.

All evaluations will be made by the local MDA responsible for the service area where the plant that produces the pieces is located. Authorization is granted to the producer of the pieces, not to the owner of the pieces. If the owner of the pieces chooses to change from an approved polywrap mail producer to another mailing firm, the new mailing firm must be authorized by the postal MDA responsible for that new company's service area. A mailer may not submit samples for review and authorization to an MDA outside the mailing firm's local service area unless authorized by the MDA of the local service area.

A mailer with more than one physical mailing plant location must seek separate authorizations for each plant based on the preparation capability of each individual site. Each facility that produces polywrapped flats is responsible for en-

suring that its mailings meet all prescribed mailing standards. Any mailing found to be nonmachinable or not meeting polywrapped flats standards will not be accepted at the automation rates for flats. Repeated submission of unacceptable mailings is cause for exclusion from the polywrap flats automation program.

### **Appeals and Modifications to Approval Process**

A mailer may appeal the decision of the local MDA through the local postmaster to the area manager, In-Plant Support. No exceptions will be made by any postal facility or postal employee for polywrapped pieces or polywrap film materials that do not meet all applicable DMM mailing standards and that cannot be successfully processed on postal automated equipment.

Local post offices may request additional sample copies for problematic pieces. A mailer approved to claim the automation rates for polywrapped flats must adhere to the terms of participation in the mailer's authorization letter. In addition, the flats must meet all applicable DMM standards for machinability, mail preparation, and rate eligibility.

After a polywrap material has received postal approval for use in preparing automation rate flats, it is the responsibility of the mailer using the product to prepare each mailing according to the standards prescribed by the Postal Service. Failure to comply with these standards can result in forfeiture of authorization to mail polywrapped pieces at the automation rate for flats and will result in assessment of postage at the higher presort or single-piece rates, as applicable.

Once approved, standards for participation may not be changed or modified by the mailer or other postal personnel other than the responsible MDA or Postal Engineering. Participation in this polywrap program does not exempt participants from any other applicable DMM standards.

### **Mailpiece Identification**

Once approved for entry at the automation rates for flats, a mailpiece must be endorsed to show that it is an automation-compatible polywrapped flat-size piece. The mailer may meet this requirement by adding "USPS/[company name] Automatable Poly" on the address side of the piece, preferably below the postage area, or in another visible location on the outside of the mailpiece. The polywrap endorsement may also be printed directly on the polywrap material. Other locations for the endorsement and abbreviations for the company name are acceptable if approved in advance by the MDA.



**Suspension of Approval**

The MDA will conduct periodic reviews of authorized polywrapped automation rate mailings at Postal Service processing and distribution centers/facilities. Any mailing found to be improperly prepared at the business mail entry unit or detached mail unit will not be accepted at the automation rates for flats. The repeated submission of nonmachinable mailings is cause for exclusion from the polywrap flats automation program.

**Note:** Use of an approved polywrap material does not guarantee the automation rates for flats. Pieces improperly prepared with any approved polywrap film will not be accepted at automation rates.

**Renewal**

Polywrap approval remains in effect for a period not to exceed 1 year. Before expiration of the approval, the mailer may be required to submit a sample of 30 pieces for testing and recertification. A mailer may be exempted from annual recertification at the MDA's discretion.

**Domestic Mail Manual (DMM)**

**C820 Flats**

\* \* \* \* \*

**3.0 PROHIBITIONS**

*[Revise the heading and text of 3.1 to read as follows:]*

**3.1 Polywrap Coverings**

Polywrap, shrinkwrap, or polybag material is not acceptable for enclosing mailpieces in automation rate mailings unless tested and approved by a USPS mailpiece design analyst (MDA). All other polywrap-enclosed flats are nonmachinable and ineligible for the automation rates for flats. The application procedures both for approval of polywrap films and for specific mailer use of an approved polywrap film may be obtained by contacting the MDA through the manager of the postal business center within the mailer's service area (see G041 for addresses of the postal business centers). *The use of an approved polywrap film does not guarantee the automation rates for flats. Pieces improperly prepared with polywrap film are not accepted at automation rates.*

\* \* \* \* \*

**USPS Polywrapped Flats Mailing Specifications**

**Table 1 — Physical Properties**

	Property	Requirement	Test Method	Comment
1.	Kinetic Coefficient of Friction, MD Film on Stainless Steel with No. 8 (Mirror) Finish	<0.28	ASTM D1894	Stainless steel finish must be in accordance with ASTM A 480/A 480M.
	Film on Film	0.20 to 0.40	ASTM D1894	
2.	Haze	<70	ASTM D1003	Address labels are an alternative to meeting this requirement.
3.	Secant Modulus, 1% elongation			
	TD, psi	>40,000	ASTM D882	
	MD, psi	>50,000	ASTM D882	
4.	Tensile Strength			
	TD, psi	>2,000	ASTM D882	
	MD, psi	>3,000	ASTM D882	
5.	Density, g/cc	0.900 to 0.950	ASTM D1505	
6.	Nominal Gauge, in	>0.001	ASTM D374	
7.	Static Charge, kv	<2.0	ASTM D4470	Antistatic additives can regulate this charge.

**Table 2 — Configuration Requirement  
Wrap Instruction**

1.	The polywrapped flat must be machinable according to USPS-STD-28A and as outlined in DMM C820. Shrinkwrapped mailpieces must be approved if they conform to the machinable flat requirements according to USPS-STD-28A and as outlined in DMM C820.
2.1	Wrap direction must be specified as around the shorter axis of the mailpiece so that the seam is along the addressed side of the mailpiece, oriented from top to bottom. This seam must not cover any part of the address and barcode read areas.
2.2	Overhang of not more than 1.5 inches is allowed at the top of the mailpiece when the contents are shaken down to the bottom of the package. Overhang on the sides must not be more than 0.25 inch; however, the piece must not be wrapped so tightly as to deform the product.

## DMMT REVISION

**Issuance of Handbook DM-701**

Effective January 1, 1997, *Domestic Mail Manual Transition Book* (DMMT) 445 is superseded by standards in *Domestic Mail Manual* (DMM) M045 and M200. The procedures in DMMT 143, 145, 423, 424, 425, 426, 427, 461, 463, 464, 465, 665, and 785 are amended, updated, combined, and transferred to the January 1997 edition of Handbook DM-701, *Procedures for Mailer Applications* (Postal Service Number (PSN) 7610-03-000-8945). This new handbook provides postal employees with policy guidance in mail classification, revenue assurance, and application procedures.

Business Mail Acceptance at Headquarters mailed copies of that handbook to postal business centers, business mail entry units, rates and classification service centers, and CAG A through D post offices. A future *Postal Bulletin* will an-

nounce when stock becomes available for ordering from the two material distribution centers (MDCs).

Table I shows the DMMT sections rescinded (deleted) or transferred to certain Postal Service documents. Several minor corrections have been made to this table since its publication in *Postal Bulletin* 21937 (1-16-97). These corrections show a finer level of the disposition of material into the *Postal Operations Manual* (POM) and material consolidated into sections of the *Domestic Mail Manual* (DMM) for DMM Issue 51 (January 1, 1997). Postal Service internal procedures have been removed from any such consolidated material.

Table II shows the DMMT sections still in force until further notice. These remaining sections contain certain internal procedures for handling Express Mail and postage meters.

**Table I. Disposition of Material From DMMT**

Code	Document and Edition
DMM	<i>Domestic Mail Manual</i> Issue 51 (January 1, 1997)
HBK DM-701	Handbook DM-701, <i>Procedures for Mailer Applications</i> (January 1997)
POM	<i>Postal Operations Manual</i> Issue 7 (August 1, 1996)
PUB 2	Publication 2, <i>Packaging for Mailing</i> (November 1996)
39 CFR 501	Title 39, Code of Federal Regulations, Part 501, Authorization to Manufacture and Distribute Postage Meters (July 1, 1995)

DMMT	Action	Effective Date	Final Disposition
113.1	Transfer	08-01-96	POM 123.1
113.2	Transfer	08-01-96	POM 123.6
113.3	Transfer	08-01-96	POM 123.7
113.4	Transfer	08-01-96	POM 123.8
113.5	Transfer	08-01-96	POM 123.41
113.6	Transfer	08-01-96	POM 123.13
113.7	Transfer	08-01-96	POM 126.4
113.8	Transfer	08-01-96	POM 125.361
113.9	Transfer	08-01-96	POM 125.5
121.1	Transfer	11-01-96	PUB 2
121.2	Transfer	11-01-96	PUB 2
121.3	Transfer	11-01-96	PUB 2
121.4	Transfer	11-01-96	PUB 2
121.5	Transfer	11-01-96	PUB 2
121.6	Transfer	11-01-96	PUB 2
121.7	Transfer	11-01-96	PUB 2
122.3	Transfer	01-01-97	DMM A010
122.6	Transfer	01-01-97	DMM A010
122.9	Transfer	01-01-97	DMM A010
123.3	Transfer	08-01-96	POM 138.1
123.5	Transfer	08-01-96	POM 138.2
124.1	Transfer	08-01-96	POM 139.1
124.5	Transfer	08-01-96	POM 139.2
137.1	Transfer	08-01-96	POM 491.5
137.2	Transfer	01-16-97	DMM E060
141.2	Transfer	08-01-96	POM 132.2

<b>DMMT</b>	<b>Action</b>	<b>Effective Date</b>	<b>Final Disposition</b>
142.2	Transfer	08-01-96	POM 132.1
142.4	Transfer	08-01-96	POM 132.4
142.5	Transfer	01-01-97	DMM G013
143.2	Transfer	01-01-97	HBK DM-701
143.3	Transfer	01-01-97	HBK DM-701
144.9	Transfer	06-30-95	39 CFR 501
145.7	Transfer	01-01-97	HBK DM-701
145.8	Transfer	01-01-97	HBK DM-701
145.9	Transfer	01-01-97	HBK DM-701
146.2	Transfer	01-01-97	DMM P011
147.3	Transfer	08-01-96	POM 146.1
149.2	Transfer	08-01-96	POM 147.1
149.6	Transfer	08-01-96	POM 147.4
149.7	Transfer	08-01-96	POM 147.5
151.5	Transfer	08-01-96	POM 632.5
152.1	Transfer	08-01-96	POM 326.1
152.2	Transfer	08-01-96	POM 326.2
152.3	Transfer	08-01-96	POM 326.3
152.4	Transfer	08-01-96	POM 326.4
152.5	Transfer	08-01-96	POM 326.5
152.6	Transfer	08-01-96	POM 326.6
153.1	Transfer	08-01-96	POM 611
153.2	Transfer	08-01-96	POM 612
153.3	Transfer	08-01-96	POM 613
153.4	Transfer	08-01-96	POM 614
153.6	Transfer	08-01-96	POM 615
153.7	Transfer	08-01-96	POM 616
153.8	Transfer	08-01-96	POM 617.2
153.9	Transfer	08-01-96	POM 618
154.1	Transfer	08-01-96	POM 327.1
154.2	Transfer	08-01-96	POM 327.2
154.3	Transfer	08-01-96	POM 327.3
154.4	Transfer	08-01-96	POM 327.4
154.5	Transfer	08-01-96	POM 327.5
154.6	Transfer	08-01-96	POM 327.6
154.7	Transfer	08-01-96	POM 327.7
154.8	Transfer	08-01-96	POM 327.8
155.1	Transfer	08-01-96	POM 641.2
155.2	Transfer	08-01-96	POM 631.3
155.3	Transfer	08-01-96	POM 643.1
155.4	Transfer	08-01-96	POM 632
155.5	Transfer	08-01-96	POM 642.3
155.6	Transfer	08-01-96	POM 631.45
156.1	Transfer	08-01-96	POM 652
156.2	Transfer	08-01-96	POM 652
156.3	Transfer	08-01-96	POM 653
156.4	Transfer	01-01-97	DMM D042
156.5	Transfer	08-01-96	POM 632.5
157.1	Transfer	08-01-96	POM 661
157.2	Transfer	08-01-96	POM 662
157.3	Transfer	08-01-96	POM 663
157.4	Transfer	08-01-96	POM 664
157.5	Transfer	08-01-96	POM 665
157.6	Transfer	08-01-96	POM 666.1

<b>DMMT</b>	<b>Action</b>	<b>Effective Date</b>	<b>Final Disposition</b>
157.7	Transfer	08-01-96	POM 666.2
158.1	Transfer	08-01-96	POM 619.1
158.2	Transfer	08-01-96	POM 619.2
158.3	Transfer	08-01-96	POM 619.3
158.4	Transfer	08-01-96	POM 619.4
159.1	Transfer	08-01-96	POM 681
159.2	Transfer	08-01-96	POM 682
159.3	Transfer	08-01-96	POM 683
159.4	Transfer	08-01-96	POM 691
159.5	Transfer	08-01-96	POM 692
161.1	Transfer	08-01-96	POM 211
161.2	Transfer	08-01-96	POM 211
161.3	Transfer	08-01-96	POM 211
162.1	Transfer	08-01-96	POM 211a
162.2	Transfer	08-01-96	POM 212.1
162.3	Transfer	08-01-96	POM 211b
163.1	Transfer	08-01-96	POM 212.3
163.2	Transfer	08-01-96	POM 212.32
163.3	Transfer	08-01-96	POM 222
163.4	Transfer	08-01-96	POM 226
163.5	Transfer	08-01-96	POM 221
163.51	Transfer	08-01-96	POM 221.1
163.52	Transfer	08-01-96	POM 222
163.521	Transfer	08-01-96	POM 222.2
163.522	Transfer	08-01-96	POM 222.3
163.523	Transfer	08-01-96	POM 222.4
163.524	Transfer	08-01-96	POM 222.5
163.525	Transfer	08-01-96	POM 222.6
163.531	Transfer	08-01-96	POM 224.2
163.532	Transfer	08-01-96	POM 224.3
163.533	Transfer	08-01-96	POM 224.4
163.534	Transfer	08-01-96	POM 224.5
163.535	Transfer	08-01-96	POM 224.7
163.536	Transfer	08-01-96	POM 224.1
163.537	Transfer	08-01-96	POM 221.4
163.6	Transfer	08-01-96	POM 221.3
164.1	Transfer	08-01-96	POM 231.1
164.11	Transfer	08-01-96	POM 231.1
164.12	Transfer	08-01-96	POM 231.21
164.13	Transfer	08-01-96	POM 231.22
164.2	Transfer	08-01-96	POM 231.1
164.3	Transfer	08-01-96	POM 231.5
164.4	Transfer	08-01-96	POM 232
164.41	Transfer	08-01-96	POM 232.3
164.42	Transfer	08-01-96	POM 234
164.43	Transfer	08-01-96	POM 236.1
164.44	Transfer	08-01-96	POM 231.9
164.45	Deletion	08-01-96	
164.46	Transfer	08-01-96	POM 231.8
164.5	Transfer	08-01-96	POM 232
164.51	Transfer	08-01-96	POM 232.1
164.52	Transfer	08-01-96	POM 232.2
164.531	Transfer	08-01-96	POM 233.1
164.532	Transfer	08-01-96	POM 233.2

DMMT	Action	Effective Date	Final Disposition
164.533	Deletion	08-01-96	
164.534	Transfer	08-01-96	POM 233.6
164.535	Transfer	08-01-96	POM 233.3
164.536	Transfer	08-01-96	POM 233.4
164.537	Transfer	08-01-96	POM 233.5
164.538	Transfer	08-01-96	POM 233.7
164.539	Transfer	08-01-96	POM 233.8
164.54	Transfer	08-01-96	POM 233.9
164.6	Deletion	08-01-96	
164.7	Transfer	08-01-96	POM 231.6
164.71	Transfer	08-01-96	POM 231.61
164.72	Transfer	08-01-96	POM 231.62
164.73	Transfer	08-01-96	POM 231.63
164.741	Transfer	08-01-96	POM 231.7
164.742	Transfer	08-01-96	POM 231.7
164.751	Transfer	08-01-96	POM 244.1
164.752	Transfer	08-01-96	POM 244.2
164.753	Transfer	08-01-96	POM 244.3
164.754	Transfer	08-01-96	POM 244.3
164.755	Transfer	08-01-96	POM 244.3
164.756	Transfer	08-01-96	POM 244.4
164.757	Transfer	08-01-96	POM 244.1
164.758	Transfer	08-01-96	POM 244.5
164.76	Transfer	08-01-96	POM 238.2
164.77	Transfer	08-01-96	POM 238.1
164.8	Transfer	08-01-96	POM 241
164.81	Transfer	08-01-96	POM 241
164.82	Transfer	08-01-96	POM 241
164.831	Transfer	08-01-96	POM 243.1
164.832	Transfer	08-01-96	POM 243.2
164.833	Transfer	08-01-96	POM 243.3
164.834	Transfer	08-01-96	POM 243.4
164.835	Transfer	08-01-96	POM 243.1
164.836	Transfer	08-01-96	POM 247
164.84	Transfer	08-01-96	POM 232.3
164.9	Transfer	08-01-96	POM 235
165.1	Transfer	08-01-96	POM 246
165.2	Deletion	08-01-96	
165.3	Transfer	08-01-96	POM 239
171.1	Transfer	08-01-96	POM 236.1
171.2	Transfer	08-01-96	POM 236.2
171.3	Transfer	08-01-96	POM 236.22
171.4	Transfer	08-01-96	POM 236.3
172	Transfer	08-01-96	POM 236.4
173.1	Transfer	08-01-96	POM 236.5
173.2	Transfer	08-01-96	POM 236.6
173.3	Transfer	08-01-96	POM 236.7
173.4	Transfer	08-01-96	POM 236.8
174.1	Transfer	08-01-96	POM 236.91
174.2	Transfer	08-01-96	POM 236.92
174.3	Transfer	08-01-96	POM 236.93
175.1	Deletion	08-01-96	
175.2	Deletion	08-01-96	
176.1	Transfer	08-01-96	POM 237.1

<b>DMMT</b>	<b>Action</b>	<b>Effective Date</b>	<b>Final Disposition</b>
176.2	Transfer	08-01-96	POM 237.2
332	Deletion	07-01-96	
353	Deletion	07-01-96	
423.1	Transfer	01-01-97	HBK DM-701
423.2	Transfer	01-01-97	HBK DM-701
423.3	Transfer	01-01-97	HBK DM-701
423.4	Transfer	01-01-97	HBK DM-701
423.5	Transfer	01-01-97	HBK DM-701
423.6	Transfer	01-01-97	HBK DM-701
424.1	Transfer	01-01-97	HBK DM-701
424.2	Transfer	01-01-97	HBK DM-701
424.3	Transfer	01-01-97	HBK DM-701
424.7	Transfer	01-01-97	HBK DM-701
424.8	Transfer	01-01-97	HBK DM-701
425.4	Transfer	01-01-97	HBK DM-701
426.3	Transfer	01-01-97	HBK DM-701
426.4	Transfer	01-01-97	HBK DM-701
426.5	Transfer	01-01-97	HBK DM-701
426.6	Transfer	01-01-97	HBK DM-701
426.7	Transfer	01-01-97	HBK DM-701
427.5	Transfer	01-01-97	HBK DM-701
445.1	Transfer	01-01-97	DMM M200
445.2	Transfer	01-01-97	DMM M045
445.3	Transfer	01-01-97	DMM M045
445.4	Transfer	01-01-97	DMM M045
461.3	Transfer	01-01-97	HBK DM-701
463.1	Transfer	01-01-97	HBK DM-701
463.3	Transfer	01-01-97	HBK DM-701
463.4	Transfer	01-01-97	HBK DM-701
464.4	Transfer	01-01-97	HBK DM-701
464.5	Transfer	01-01-97	HBK DM-701
465.2	Transfer	01-01-97	HBK DM-701
465.3	Transfer	01-01-97	HBK DM-701
465.4	Transfer	01-01-97	HBK DM-701
465.5	Transfer	01-01-97	HBK DM-701
561.2	Deletion	07-01-96	
562.4	Deletion	07-01-96	
563.5	Deletion	07-01-96	
564.4	Deletion	07-01-96	
565.5	Deletion	07-01-96	
566.6	Deletion	07-01-96	
568.1	Deletion	07-01-96	
568.2	Deletion	07-01-96	
574.3	Deletion	07-01-96	
575.1	Deletion	07-01-96	
575.2	Deletion	07-01-96	
575.3	Deletion	07-01-96	
581.1	Deletion	07-01-96	
583.1	Deletion	07-01-96	
583.2	Deletion	07-01-96	
583.3	Deletion	07-01-96	
583.4	Deletion	07-01-96	
583.5	Deletion	07-01-96	
624.7	Transfer	01-01-97	DMM E651

DMMT	Action	Effective Date	Final Disposition
624.8	Transfer	01-01-97	DMM M050
626.2	Transfer	01-01-97	DMM E670
626.3	Transfer	01-01-97	DMM E670
626.4	Transfer	01-01-97	DMM E670
626.5	Transfer	01-01-97	DMM E670
627.1	Transfer	01-01-97	DMM E670
627.2	Transfer	01-01-97	DMM E670
644.1	Transfer	01-01-97	DMM M045
644.2	Transfer	01-01-97	DMM M045
644.3	Transfer	01-01-97	DMM M045
644.4	Transfer	01-01-97	DMM M045
645.1	Transfer	01-01-97	DMM M045
664.2	Transfer	01-01-97	DMM P750
664.3	Transfer	01-01-97	DMM P750
664.4	Transfer	01-01-97	DMM P750
664.5	Transfer	01-01-97	DMM P750
665.3	Transfer	01-01-97	HBK DM-701
772.4	Transfer	01-01-97	DMM E652
767.4	Transfer	01-01-97	DMM M630
767.5	Transfer	01-01-97	DMM M045
767.6	Transfer	01-01-97	DMM M045
784.2	Transfer	01-01-97	DMM P750
784.3	Transfer	01-01-97	DMM P750
784.4	Transfer	01-01-97	DMM P750
784.5	Transfer	01-01-97	DMM P750
785.2	Transfer	01-01-97	HBK DM-701
785.4	Transfer	01-01-97	HBK DM-701
911.2	Transfer	08-01-96	POM 811.1
911.25	Transfer	08-01-96	POM 811.2
911.251	Transfer	08-01-96	POM 811.21
911.252	Transfer	08-01-96	POM 811.22
911.253	Transfer	08-01-96	POM 811.23
911.254	Transfer	08-01-96	POM 811.24
911.255	Transfer	08-01-96	POM 811.25
911.26	Transfer	08-01-96	POM 811.26
911.3	Transfer	08-01-96	POM 811.3
911.4	Transfer	08-01-96	POM 811.4
911.5	Transfer	08-01-96	POM 811.5
912.4	Transfer	08-01-96	POM 812
912.5	Transfer	08-01-96	POM 812.2
912.6	Transfer	08-01-96	POM 812.3
912.7	Transfer	08-01-96	POM 812.4
913.4	Transfer	08-01-96	POM 813
913.5	Transfer	08-01-96	POM 813.2
913.6	Transfer	08-01-96	POM 813.3
913.7	Transfer	08-01-96	POM 813.4
913.71	Transfer	08-01-96	POM 813.41
913.72	Transfer	08-01-96	POM 813.42
913.73	Transfer	08-01-96	POM 813.5
913.74	Transfer	08-01-96	POM 813.6
914.4	Transfer	08-01-96	POM 814
914.5	Transfer	08-01-96	POM 814.2
914.6	Transfer	08-01-96	POM 814.24
914.61	Transfer	08-01-96	POM 814.241

<b>DMMT</b>	<b>Action</b>	<b>Effective Date</b>	<b>Final Disposition</b>
914.62	Transfer	08-01-96	POM 814.242
914.63	Transfer	08-01-96	POM 814.243
914.64	Transfer	08-01-96	POM 814.25
914.65	Transfer	08-01-96	POM 814.26
914.66	Deletion	08-01-96	
914.67	Deletion	08-01-96	
914.68	Transfer	08-01-96	POM 814.17
914.69	Transfer	08-01-96	POM 814.27
914.7	Transfer	08-01-96	POM 814.3
914.8	Transfer	08-01-96	POM 814.4
915.5	Transfer	08-01-96	POM 815
917.2	Transfer	01-16-97	DMM S922
919.2	Transfer	01-16-97	DMM S923
919.7	Transfer	01-16-97	DMM S923
931.3	Transfer	08-01-96	POM 821.1
932.4	Transfer	08-01-96	POM 822.1
932.41	Transfer	08-01-96	POM 822.11
932.42	Transfer	08-01-96	POM 822.2
933.4	Transfer	08-01-96	POM 823
934.6	Transfer	08-01-96	POM 824.1, 824.2, 824.3, 824.4, 824.5, 824.6
934.7	Transfer	08-01-96	POM 824.7
934.8	Transfer	08-01-96	POM 824.8
941.1	Transfer	08-01-96	POM 831
941.3	Transfer	08-01-96	POM 832
941.5	Transfer	08-01-96	POM 833
941.6	Transfer	08-01-96	POM 834
941.7	Transfer	08-01-96	POM 835
941.8	Transfer	08-01-96	POM 836
951.1	Transfer	08-01-96	POM 841.1
951.2	Transfer	08-01-96	POM 841.2
951.3	Transfer	08-01-96	POM 841.3
951.4	Transfer	08-01-96	POM 841.4
951.5	Transfer	08-01-96	POM 841.5
951.6	Transfer	08-01-96	POM 841.6
951.7	Transfer	08-01-96	POM 841.7
951.8	Transfer	08-01-96	POM 841.8
952.1	Transfer	08-01-96	POM 842.1
952.2	Transfer	08-01-96	POM 842.2
952.3	Transfer	08-01-96	POM 842.3
952.4	Transfer	08-01-96	POM 842.4
953.3	Transfer	08-01-96	POM 843.1
953.4	Transfer	08-01-96	POM 843.2
954.7	Transfer	08-01-96	POM 844



**Table II. Material in Effect in DMMT**

<b>DMMT</b>	<b>Subject Matter</b>
144.2	Meter License
144.3	Setting Meters
144.5	Mailings
144.6	Security
144.7	Post Office Meters
222.2	Security Measures [Express Mail Same Day Airport Service]
224.1	Availability [Express Mail Next Day Service]
224.2	Available Types of Service [Express Mail Next Day Service]
226.1	Availability [Express Mail Military Service]
226.2	Post Office to Addressee [Express Mail Military Service]
273.3	Time of Mailing [Express Mail Next Day and Second Day Services]
273.4	Verification [Express Mail Next Day and Second Day Services]
286.1	Express Mail Next Day, Second Day, Military, and Same Day Airport Services [Insufficient Prepayment]
286.2	Express Mail Custom Designed Service [Insufficient Prepayment]
292.3	Directory Service [Address Correction and Directory Services]
293.2	Assignment and Delivery [COD Service]

—Mail Preparation and Standards, Marketing Systems, 2-27-97

#### *DMM CORRECTION*

### **Barcoded Tray and Sack Labels**

Exhibits 1.0a and 1.0b were inadvertently transposed in *Postal Bulletin 21939 (2-13-97)*. Exhibit 1.0a should be Barcoded Tray Labels, and Exhibit 1.0b should be Barcoded Sack Labels. The correct exhibits are on page 34. The online version ([www.usps.gov](http://www.usps.gov)) of *Postal Bulletin 21939* contains the correct exhibits.

—Mail Preparation and Standards,  
Marketing Systems, 2-27-97

**Tray Labels, Barcoded**

The first label shows:
 

- Line 1: ALEXANDRIA VA 22310 (Destination)
- Line 2: FCM LTRS 5D BC (Content)
- Label Barcode: 2231024201
- Zebra Code: FMA CO ST PAUL MN 550 (Automation rate mailings only)
- Line 3: ST PAUL MN 550 (Origin)
- Quiet Zones: Indicated on the left side.

The second label shows:
 

- Line 1: ALEXANDRIA VA 223
- Line 2: STD LTRS 3D BC
- Label Barcode: 2230044401
- Zebra Code: FMA CO ST PAUL MN 550
- Origin: ST PAUL MN 550
- Extraneous Information (bottom): Tray 123 Total 220 File 43570-MN

The third label shows:
 

- Extraneous Information (above destination): Tray 123 Total 220 File 43570-MN
- Line 1: ADC NORTHERN VA 220
- Line 2: STD LTRS ADC NON OCR
- Label Barcode: 2200055707
- Zebra Code: FMA CO ST PAUL MN 550
- Origin: ST PAUL MN 550

Exhibit 1.0a, Barcoded Tray Labels (not actual size)

**Sack Labels, Barcoded**

The first label shows:
 

- Line 1: ST PAUL MN 55116 (Destination)
- Line 2: STD FLTS 5D BC (Content)
- Label Barcode (with optional numeric line): 55116572
- Origin (Line 3): MAILCO ALEXANDRIA VA
- Quiet Zones: Indicated on the left side.

The second label shows:
 

- Line 1: MANCHESTER NH 030
- Line 2: STD FLTS 3D BC
- Origin: MAILCO ALEXANDRIA VA
- Extraneous Information (below origin line): S# 8 179 Pcs 12 Pcks

The third label shows:
 

- Extraneous Information (above destination line): S# 8 179 Pcs 12 Pcks
- Line 1: MANCHESTER NH 030
- Line 2: STD FLTS 3D BC
- Origin: MAILCO ALEXANDRIA VA

The fourth label shows:
 

- Line 1: ADC COLUMBIA SC 290
- Line 2: PER FLTS ADC NON BC
- Origin: MAILCO ALEXANDRIA VA
- Extraneous Information (between content and origin lines): S# 53 101 Pcs 8 Pcks

Exhibit 1.0b, Barcoded Sack Labels (not actual size)

### Overseas Military Mail

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restriction codes, which appear on the page following the table.

Acceptance clerks should use this table with the inte-

grated retail terminal (IRT) to determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply. For Express Mail Military Service (EMMS) availability, refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month.

### Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09036	B-B1-C-D-U	09071	Not Active
09002	Not Active	09037	Not Active	09072	Not Active
09003	Not Active	09038	Not Active	09073	Not Active
09004	Not Active	09039	Not Active	09074	B-B1-C-D-U
09005	Not Active	09040	Not Active	09075	Not Active
09006	Not Active	09041	Not Active	09076	B-B1-C-D-U
09007	B-B1-C-D-U	09042	B-B1-C-D-U	09077	Not Active
09008	Not Active	09043	Not Active	09078	Not Active
09009	B-B1-C-D-U	09044	Not Active	09079	Not Active
09010	Not Active	09045	B-B1-C-D-U	09080	B-B1-C-D-U
09011	Not Active	09046	B-B1-C-D-U	09081	B-B1-C-D-U
09012	B-B1-C-D-U	09047	Not Active	09082	Not Active
09013	Not Active	09048	Not Active	09083	Not Active
09014	B-B1-C-D-U	09049	Not Active	09084	Not Active
09015	Not Active	09050	B-B1-C-D-U	09085	Not Active
09016	Not Active	09051	Not Active	09086	B-B1-C-D-U
09017	Not Active	09052	Not Active	09087	Not Active
09018	Not Active	09053	B-B1-C-D-U	09088	Not Active
09019	Not Active	09054	B-B1-C-D-U	09089	B-B1-C-D-U
09020	Not Active	09055	Not Active	09090	B-B1-C-D-U
09021	B-B1-C-D-U	09056	B-B1-C-D-U	09091	Not Active
09022	Not Active	09057	Not Active	09092	Not Active
09023	Not Active	09058	B-B1-C-D-U	09093	Not Active
09024	Not Active	09059	B-B1-C-D-U	09094	B-B1-C-D
09025	Not Active	09060	B-B1-C-D-U	09095	B-B1-C-D-U
09026	Not Active	09061	Not Active	09096	B-B1-C-D-U
09027	Not Active	09062	Not Active	09097	Not Active
09028	B-B1-C-D-U	09063	B-B1-C-D-L-U	09098	B-B1-C-D-U
09029	Not Active	09064	Not Active	09099	B-B1-C-D-U
09030	Not Active	09065	Not Active	09100	B-B1-C-D-U
09031	B-B1-C-D-U	09066	Not Active	09101	Not Active
09032	Not Active	09067	B-B1-C-D-U	09102	B-B1-C-D-U
09033	B-B1-C-D-U	09068	Not Active	09103	B-B1-D-U
09034	B-B1-C-D-U	09069	B-B1-C-D-U	09104	B-B1-C-D-U
09035	Not Active	09070	Not Active	09105	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09106	Not Active	09150	Not Active	09194	Not Active
09107	B-B1-C-D-U	09151	Not Active	09195	Not Active
09108	Not Active	09152	Not Active	09196	Not Active
09109	Not Active	09153	Not Active	09197	Not Active
09110	B-B1-C-D-U	09154	B-B1-C-D-U	09198	Not Active
09111	B-B1-C-D-U	09155	Not Active	09199	Not Active
09112	B-B1-C-D-U	09156	Not Active	09201	Not Active
09113	Not Active	09157	B-B1-C-D-U	09202	Not Active
09114	B-B1-C-D-U	09158	Not Active	09203	Not Active
09115	Not Active	09159	Not Active	09204	Not Active
09116	Not Active	09160	Not Active	09205	Not Active
09117	Not Active	09161	Not Active	09206	Not Active
09118	Not Active	09162	Not Active	09207	Not Active
09119	Not Active	09163	Not Active	09208	Not Active
09120	Not Active	09164	Not Active	09209	Not Active
09121	Not Active	09165	B-B1-C-D-U	09210	Not Active
09122	Not Active	09166	B-B1-C-D-U	09211	B-B1-C-D-U
09123	B-B1-C-D-U	09167	Not Active	09212	B-B1-C-D-U
09124	Not Active	09168	Not Active	09213	B-B1-C-D-U
09125	Not Active	09169	B-B1-C-D-U	09214	B-B1-C-D-U
09126	B-B1-C-D	09170	Not Active	09215	Not Active
09127	Not Active	09171	Not Active	09216	Not Active
09128	B-B1-C-D-U	09172	B-B1-C-D-U	09217	Not Active
09129	Not Active	09173	B-B1-C-D-U	09218	Not Active
09130	Not Active	09174	Not Active	09219	Not Active
09131	B-B1-C-D-U	09175	B-B1-C-D-U	09220	Not Active
09132	Not Active	09176	Not Active	09221	Not Active
09133	Not Active	09177	B-B1-C-D-U	09222	Not Active
09134	Not Active	09178	B-B1-C-D-U	09223	Not Active
09135	B-B1-Y	09179	Not Active	09224	Not Active
09136	B-B1-C-D	09180	B-B1-C-D-U	09225	B-B1-C-D-U
09137	B-B1-C-D-U	09181	Not Active	09226	B-B1-C-D-U
09138	B-B1-C-D-U	09182	B-B1-C-D-U	09227	B-B1-C-D-U
09139	B-B1-C-D	09183	B-B1-C-D-U	09228	Not Active
09140	B-B1-C-D-U	09184	Not Active	09229	B-B1-C-D-U
09141	Not Active	09185	B-B1-C-D-U	09230	Not Active
09142	B-B1-C-D-U	09186	B-B1-C-D-U	09231	Not Active
09143	B-B1-C-D-U	09187	Not Active	09232	Not Active
09144	Not Active	09188	Not Active	09233	Not Active
09145	Not Active	09189	B-B1-C-D-U	09234	Not Active
09146	Not Active	09190	Not Active	09235	Not Active
09147	Not Active	09191	Not Active	09236	Not Active
09148	Not Active	09192	Not Active	09237	B-B1-C-D-U
09149	Not Active	09193	Not Active	09238	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09239	Not Active	09283	Not Active	09326	Not Active
09240	Not Active	09284	Not Active	09327	Not Active
09241	Not Active	09285	Not Active	09328	Not Active
09242	Not Active	09286	Not Active	09329	Not Active
09243	Not Active	09287	Not Active	09330	Not Active
09244	B-B1-C-D-U	09288	Not Active	09331	B-B1-E2-F-H1-R-R1-U2
09245	B-B1-C-D-U	09289	Not Active	09332	Not Active
09246	Not Active	09290	Not Active	09334	B-B1-E2-F-H1-R-R1-U2
09247	Not Active	09291	Not Active	09334-9480	B-B1
09248	Not Active	09292	Not Active	09335	B-B1
09249	Not Active	09293	Not Active	09336	A-B-B1-F-F1-I-R
09250	B-B1-C-D-U	09294	Not Active	09337	B-B1
09251	Not Active	09295	Not Active	09337-6020	A-B-B1-F-F1-I-R
09252	B-B1-C-D-U	09296	Not Active	09338	Not Active
09253	Not Active	09297	Not Active	09339	Not Active
09254	Not Active	09298	Not Active	09340	Not Active
09255	Not Active	09299	Not Active	09341	Not Active
09256	Not Active	09301	A-B-B1-F-F1-R	09342	Not Active
09257	Not Active	09301-4510	B-B1	09343	Not Active
09258	Not Active	09302-0002	B-B1-E2-F-H1-I-R-R1-U2	09344	Not Active
09259	Not Active	09303	Not Active	09345	Not Active
09260	Not Active	09304	Not Active	09346	Not Active
09261	Not Active	09305	Not Active	09347	Not Active
09262	B-B1-C-D-U	09306	Not Active	09348	Not Active
09263	B-B1-C-D-U	09307	Not Active	09349	Not Active
09264	B-B1-C-D-U	09308	Not Active	09350	Not Active
09265	B-B1-C-D-N-U	09309	Not Active	09351	Not Active
09266	B-B1-C-D-U	09310	A-B-B1-F-F1-I-R	09352	Not Active
09267	B-B1-C-D-U	09310-7020	B-B1	09353	Not Active
09268	Not Active	09311	Not Active	09354	Not Active
09269	Not Active	09312	Not Active	09355	Not Active
09270	Not Active	09313	Not Active	09356	Not Active
09271	Not Active	09314	Not Active	09357	Not Active
09272	Not Active	09315	Not Active	09358	Not Active
09273	Not Active	09316	Not Active	09359	Not Active
09274	Not Active	09317	Not Active	09360	B-B1-I-N
09275	Not Active	09318	Not Active	09361	Not Active
09276	Not Active	09319	Not Active	09362	Not Active
09277	Not Active	09320	A-B-B1-F-F1-I-R	09363	Not Active
09278	Not Active	09321	Not Active	09364	Not Active
09279	Not Active	09322	Not Active	09365	Not Active
09280	Not Active	09323	Not Active	09366	Not Active
09281	Not Active	09324	Not Active	09367	Not Active
09282	Not Active	09325	Not Active	09368	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09369	Not Active	09414	Not Active	09458	Not Active
09370	Not Active	09415	Not Active	09459	B-B1-C-C1-U
09371	A-B-B1-F-F1-R	09416	Not Active	09460	Not Active
09372	A-B-B1-F-F1-R	09417	Not Active	09461	B-B1-C-C1-U
09373	Not Active	09418	Not Active	09462	Not Active
09374	Not Active	09419	B-B1-C-C1-U	09463	B-B1-C-C1-U
09375	Not Active	09420	Not Active	09464	B-B1-C-C1-U
09376	Not Active	09421	B-B1-C-C1-U	09465	Not Active
09377	Not Active	09422	Not Active	09466	Not Active
09378	Not Active	09423	Not Active	09467	Not Active
09379	Not Active	09424	Not Active	09468	B-B1-C-C1-U
09380	Not Active	09425	Not Active	09469	B-B1-C-C1-U
09381	Not Active	09426	Not Active	09470	B-B1-C-C1-U
09382	Not Active	09427	Not Active	09471	Not Active
09383	A-B-B1-F-F1-I-R	09428	Not Active	09472	Not Active
09384	Not Active	09429	Not Active	09473	Not Active
09385	Not Active	09430	Not Active	09474	Not Active
09386	Not Active	09431	Not Active	09475	Not Active
09387	Not Active	09432	Not Active	09476	Not Active
09388	Not Active	09433	Not Active	09477	Not Active
09389	A-B-B1-F- F1-I-R	09434	Not Active	09478	Not Active
09390	Not Active	09435	Not Active	09479	Not Active
09391-0001	B-B1-X	09436	Not Active	09480	Not Active
09392-0001	B-B1	09437	Not Active	09481	Not Active
09393	Not Active	09438	Not Active	09482	Not Active
09394	Not Active	09439	Not Active	09483	Not Active
09395	Not Active	09440	Not Active	09484	Not Active
09396	A-B-B1-F	09441	Not Active	09485	Not Active
09397	A-B-B1-C1-F-R	09442	Not Active	09486	Not Active
09398	B-B1	09443	Not Active	09487	Not Active
09399	B-B1-C-D-U	09444	Not Active	09488	Not Active
09401	Not Active	09445	Not Active	09489	Not Active
09402	Not Active	09446	Not Active	09490	Not Active
09403	Not Active	09447	B-B1-C-C1-U	09491	Not Active
09404	Not Active	09448	B-B1-C-C1-U	09492	Not Active
09405	Not Active	09449	B-B1-C-C1-U-Y	09493	Not Active
09406	Not Active	09450	Not Active	09494	B-B1-C-C1-U
09407	Not Active	09451	Not Active	09495	Not Active
09408	Not Active	09452	Not Active	09496	B-B1-C-C1-U
09409	B-B1-C-C1-U	09453	Not Active	09497	Not Active
09410	Not Active	09454	B-B1-C-C1-U	09498	B-B1-C-C1-U
09411	Not Active	09455	Not Active	09499	B-B1-C-C1-U
09412	Not Active	09456	B-B1-C-C1-U	09501	B
09413	Not Active	09457	Not Active	09502	B

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09503	B	09547	Not Active	09591	B
09504	B	09548	Not Active	09592	Not Active
09505	Not Active	09549	B	09593	B
09506	B	09550	B	09594	B
09507	B	09551	Not Active	09595	B
09508	B	09552	Not Active	09596	B
09509	B	09553	Not Active	09597	Not Active
09510	B	09554	Not Active	09598	Not Active
09511	B	09555	Not Active	09599	B
09512	Not Active	09556	B	09601	B-B1-C-F-F1-U
09513	Not Active	09557	B	09602	Not Active
09514	Not Active	09558	B	09603	B-B1-C-F-F1-U
09515	Not Active	09559	Not Active	09604	Not Active
09516	Not Active	09560	Not Active	09605	Not Active
09517	B	09561	Not Active	09606	Not Active
09518	Not Active	09562	Not Active	09607	Not Active
09519	Not Active	09563	B	09608	Not Active
09520	Not Active	09564	B	09609	B-B1-C-F-U
09521	Not Active	09565	B	09610	B-B1-C-F-U
09522	Not Active	09566	B	09611	Not Active
09523	Not Active	09567	B	09612	B-B1-C-F-U
09524	Not Active	09568	B	09613	B-B1-C-F-U
09525	Not Active	09569	B	09614	Not Active
09526	Not Active	09570	B	09615	Not Active
09527	Not Active	09571	Not Active	09616	Not Active
09528	Not Active	09572	Not Active	09617	Not Active
09529	B	09573	B	09618	Not Active
09530	Not Active	09574	B	09619	B-B1-C-F-U
09531	Not Active	09575	B	09620	B-B1-C-F-U
09532	B	09576	B	09621	B-B1-C-F-U
09533	Not Active	09577	B	09622	B-B1-C-F-U
09534	B	09578	B	09623	B-B1-C-F-U
09535	Not Active	09579	B	09624	B-B1-C-F-U
09536	B	09580	B	09625	B-B1-C-F-U
09537	Not Active	09581	B	09626	B-B1-C-F-U
09538	Not Active	09582	B	09627	B-B1-C-F-U
09539	Not Active	09583	Not Active	09628	B-B1-C-F-F1-U
09540	Not Active	09584	Not Active	09629	Not Active
09541	Not Active	09585	Not Active	09630	B-B1-C-F-U
09542	B	09586	B	09631	B-B1-C-F-U
09543	B	09587	B	09632	Not Active
09544	Not Active	09588	B	09633	Not Active
09545	B	09589	Not Active	09634	Not Active
09546	Not Active	09590	B	09635	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09636	Not Active	09680	Not Active	09725	B-C
09637	Not Active	09681	Not Active	09726	B-B1-N-U
09638	Not Active	09682	Not Active	09727	Not Active
09639	Not Active	09683	Not Active	09728	B-C
09640	Not Active	09684	Not Active	09729	B-C
09641	Not Active	09685	Not Active	09730	Not Active
09642	B-B1-U-N	09686	Not Active	09731	Not Active
09643	B-B1-U	09687	Not Active	09732	B-B1
09644	B-B1-U	09688	Not Active	09733	B-B1-I
09645	B-B1-U	09689	Not Active	09734	B-B1-I
09646	B-B1-Y	09690	Not Active	09735	B-B1
09647	B-B1-N-U	09691	Not Active	09736	Not Active
09648	Not Active	09692	Not Active	09737	Not Active
09649	Not Active	09693	Not Active	09738	Not Active
09650	Not Active	09694	Not Active	09739	Not Active
09651	Not Active	09695	Not Active	09740	Not Active
09652	Not Active	09696	Not Active	09741	Not Active
09653	Not Active	09697	Not Active	09742	Not Active
09654	Not Active	09698	Not Active	09743	Not Active
09655	Not Active	09699	Not Active	09744	Not Active
09656	Not Active	09701	Not Active	09745	Not Active
09657	Not Active	09702	Not Active	09746	Not Active
09658	Not Active	09703	B-B1-C-F1	09747	Not Active
09659	Not Active	09704	B-B1-C-D	09748	Not Active
09660	Not Active	09705	B-B1	09749	Not Active
09661	Not Active	09706	B-B1-C-D-U	09750	Not Active
09662	Not Active	09707	B-B1-C-D-U-N	09751	Not Active
09663	Not Active	09708	B-B1	09752	Not Active
09664	Not Active	09709	Not Active	09753	Not Active
09665	Not Active	09710	Not Active	09754	Not Active
09666	Not Active	09711	Not Active	09755	Not Active
09667	Not Active	09712	Not Active	09756	Not Active
09668	Not Active	09713	B-B1-C-F1	09757	Not Active
09669	Not Active	09714	B-B1	09758	Not Active
09670	Not Active	09715	B-B1-F1	09759	Not Active
09671	Not Active	09716	B-B1-C-D-N-U	09760	Not Active
09672	Not Active	09717	B-B1-M-W	09761	Not Active
09673	Not Active	09718	B-B1-F-I-N-U	09762	Not Active
09674	Not Active	09719	Not Active	09763	Not Active
09675	Not Active	09720	B-B1-U	09764	Not Active
09676	Not Active	09721	B-B1-N-U	09765	Not Active
09677	Not Active	09722	B-B1-C-D-N-U	09766	Not Active
09678	Not Active	09723	B-B1-N-U	09767	Not Active
09679	Not Active	09724	B-B1	09768	Not Active



APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09769	Not Active	09814	B-B1-E2-E3-F-F1-I-N-R-U	09858	B-B1-E2-F-H1-I-R-R1-U1
09770	Not Active	09815	Not Active	09859	Not Active
09771	Not Active	09816	Not Active	09860	Not Active
09772	Not Active	09817	Not Active	09861	Not Active
09773	Not Active	09818	Not Active	09862	Not Active
09774	Not Active	09819	A-B-B1-F-P	09863	Not Active
09775	Not Active	09820	Not Active	09864	Not Active
09776	Not Active	09821	A-B-B1-F	09865	A-B-B1
09777	A-B-B1-C-E1-N	09822	A-B-B1-F	09866	B-B1-E2-F-H1-R-U1
09778	Not Active	09823	A-B-B1-F	09867	A-B-B1-F-I-R-R1
09779	A-B-B1-C1-F-R	09824	A-B-B1-F	09868	A-B-B1-U
09780	A-B-B1-C1-F-R	09825	A-B-B1-F	09869	Not Active
09781	A-B-B1-C1-F-R	09826	B-B1-E2-F-H1-I-R-R1-U1-Z1	09870	Not Active
09782	A-B-B1-C1-F-R	09827	A-B-B1-F	09871	B-B1-E2-F-H1-I-R-U1
09783	A-B-B1-C1-F-I-N-R	09828	B-I-N	09872	B-B1-E2-F-H1-I-R-R1-U2
09784	Not Active	09829	B-I-N	09873	B-B1-E2-F-H1-R-R1-U2
09785	A-B-B1-C1-F-I-N-R	09830	B-B1-C	09874	Not Active
09786	A-B-B1-C1-F-I-N-R	09831	B-B1-F-N-U	09875	B-B1-E2-F-H1-R-R1-U2
09787	A-B-B1-C1-F-I-N-R	09832	B-B1-U1	09876	B-B1-E2-F-H1-R-R1-U2
09788	A-B-B1-C1-F-R	09833	B-B1-U1	09877	B-B1-E2-F-H1-R-R1-U2
09789	A-B-B1-C1-F-R	09834	B-B1	09878	A-B-B1-U
09790	A-B-B1-C1-F-I-N-R	09835	A-B-B1	09879	B-B1-E2-F-H1-R-R1-U2
09791	A-B-B1-C1-E1-F-I-M-N-R	09836	A-B-B1-C-F-M	09880	B-B1-E2-F-H1-I-R-R1-U2
09792	B-B1-C-F-U	09837	Not Active	09881	B-B1-E2-F-H1-R-R1-U2
09793	A-B-B1-C1-F-R	09838	Not Active	09882	B-B1-E2-F-H1-I-R-R1-U2
09794	A-B-B1-C1-F-R	09839	A-B-B1-U	09883	B-B1-E2-F-H1-R-R1-U2
09795	A-B-B1-C1-F-I-N-R	09840	Not Active	09884	B-B1-E2-F-H1-R-R1-U2
09796	A-B-B1-C1-F-I-N-R	09841	A-B-B1	09885	B-B1-E2-F-H1-R-R1-U2
09797	Not Active	09842	A-B-B1	09886	B-B1-E2-F-H1-R-R1-U2
09798	Not Active	09843	A-B-B1	09887	B-B1-E2-F-H1-R-R1-U2
09799	Not Active	09844	Not Active	09888	B-B1-E2-F-H1-I-R-R1-U2
09801	Not Active	09845	Not Active	09889	B-B1-E2-F-H1-I-R-R1-U2
09802	B-B1-E2-F-H1-I-R-R1-U1	09846	Not Active	09890	B-B1-E2-F-H1-I-R-R1-U2
09803	B-B1-E2-F-H1-I-R-R1-U1	09847	Not Active	09891	B-B1-E2-F-H1-R-R1-U2
09804	B-B1-E2-F-H1-I-R-R1-U1	09848	Not Active	09892	A-B-B1-F-I-R-R1
09805	B-B1-E2-F-H1-I-R-R1-U1	09849	Not Active	09893	B-B1-E2-F-H1-R-R1-U2
09806	Not Active	09850	Not Active	09894	B-B1-E2-F-H1-I-R-R1-U1
09807	Not Active	09851	Not Active	09895	B-B1-E2-F-H1-R-R1-U2
09808	B-B1-E2-F-H1-I-R-R1-U1	09852	B-B1-E2-F-H1-I-R-R1-U1	09896	B-B1-E2-F-H1-I-R-R1-U2
09809	B-B1-E2-F-H1-I-R-R1-U1	09853	B-B1-E2-F-H1-I-R-R1-U2	09897	B-B1
09810	B-B1-E2-F-H1-I-R-R1-U1	<b>09854</b>	<b>B-B1-E2-F-H1-I-R-R1-U2</b>	09898	B-B1-E2-F-H1-I-R-R1-U2
09811	B-B1-E2-F-H1-I-R-R1-U1	09855	B-B1-F-H1-I-R-U1	09899	B-F-N
09812	B-B1-E2-E3-F-F1-I-N-R-U	09856	Not Active	09901	Not Active
09813	Not Active	09857	Not Active	09902	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
09903	Not Active	09947	Not Active	09991	Not Active
09904	Not Active	09948	Not Active	09992	Not Active
09905	Not Active	09949	Not Active	09993	Not Active
09906	Not Active	09950	Not Active	09994	Not Active
09907	Not Active	09951	Not Active	09995	Not Active
09908	Not Active	09952	Not Active	09996	Not Active
09909	Not Active	09953	Not Active	09997	Not Active
09910	Not Active	09954	Not Active	09998	Not Active
09911	Not Active	09955	Not Active	09999	Not Active
09912	Not Active	09956	Not Active	34001	B-B1-U
09913	Not Active	09957	Not Active	34002	B-B1-U
09914	Not Active	09958	Not Active	34003	B-B1-U
09915	Not Active	09959	Not Active	34004	B-B1-U
09916	Not Active	09960	Not Active	34005	B-B1-U
09917	Not Active	09961	Not Active	34006	B-B1
09918	Not Active	09962	Not Active	34007	Not Active
09919	Not Active	09963	Not Active	34008	Not Active
09920	Not Active	09964	Not Active	34009	B-B1
09921	Not Active	09965	Not Active	34010	Not Active
09922	Not Active	09966	Not Active	34011	B-B1
09923	Not Active	09967	Not Active	34012	B-B1-U
09924	Not Active	09968	Not Active	34013	Not Active
09925	Not Active	09969	Not Active	34014	Not Active
09926	Not Active	09970	Not Active	34015	Not Active
09927	Not Active	09971	Not Active	34016	Not Active
09928	Not Active	09972	Not Active	34017	Not Active
09929	Not Active	09973	Not Active	34018	Not Active
09930	Not Active	09974	Not Active	34019	Not Active
09931	Not Active	09975	Not Active	34020	B-B1-M-N
09932	Not Active	09976	Not Active	34021	B-M-N
09933	Not Active	09977	Not Active	34022	B-B1-D-F-M
09934	Not Active	09978	Not Active	34023	B-B1-M-N
09935	Not Active	09979	Not Active	34024	B-B1-M-N
09936	Not Active	09980	Not Active	34025	B-B1-F-N-U
09937	Not Active	09981	Not Active	34026	Not Active
09938	Not Active	09982	Not Active	34027	Not Active
09939	Not Active	09983	Not Active	34028	Not Active
09940	Not Active	09984	Not Active	34029	Not Active
09941	Not Active	09985	Not Active	34030	B-B1-I-M
09942	Not Active	09986	Not Active	34031	B-B1-M-N
09943	Not Active	09987	Not Active	34032	B-M-N
09944	Not Active	09988	Not Active	34033	B-C-F-M-N
09945	Not Active	09989	Not Active	34034	B-B1-M-N
09946	Not Active	09990	Not Active	34035	B-B1-H-M-N

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
34036	B-M-N	34080	Not Active	96225	Not Active
34037	B-B1-C-F-H-I-M-N	34081	Not Active	96226	Not Active
34038	B-B1-I-M-N	34082	Not Active	96227	Not Active
34039	B-N	34083	Not Active	96228	Not Active
34040	B	34084	Not Active	96229	Not Active
34041	B-B1-M-N-U	34085	B-B1-Y	96230	Not Active
34042	B-B1-D-F-M	34086	B	96231	Not Active
34043	Not Active	34087	Not Active	96232	Not Active
34044	Not Active	34088	Not Active	96233	Not Active
34045	B-B1-I-N	34089	Not Active	96234	Not Active
34046	Not Active	34090	B	96235	Not Active
34047	Not Active	34091	B	96236	Not Active
34048	Not Active	34092	B	96237	Not Active
34049	Not Active	34093	B	96238	Not Active
34050	B	34094	Not Active	96239	Not Active
34051	B	34095	B	96240	Not Active
34052	Not Active	34096	Not Active	96241	Not Active
34053	B	34097	Not Active	96242	Not Active
34054	Not Active	34098	B	96243	Not Active
34055	B-N	34099	B	96244	Not Active
34056	Not Active	96201	A-B	96245	Not Active
34057	Not Active	96202	Not Active	96246	Not Active
34058	B-B1	96203	A-B	96247	Not Active
34059	Not Active	96204	A-B-B1	96248	Not Active
34060	Not Active	96205	A-B-B1-U	96249	Not Active
34061	B-B1-U	96206	A-B-B1-U	96250	Not Active
34062	Not Active	96207	A-B-B1	96251	A-B-B1-U
34063	Not Active	96208	A-B-B1-U	96252	Not Active
34064	Not Active	96209	Not Active	96253	Not Active
34065	Not Active	96210	Not Active	96254	Not Active
34066	Not Active	96211	Not Active	96255	Not Active
34067	Not Active	96212	A-B-B1-U	96256	Not Active
34068	Not Active	96213	Not Active	96257	A-B-B1-U
34069	Not Active	96214	A-B-B1-U	96258	A-B-B1-U
34070	Not Active	96215	A-B-B1-U	96259	A-B-B1-U
34071	Not Active	96216	Not Active	96260	A-B-B1-U
34072	Not Active	96217	A-B-B1-U	96261	Not Active
34073	Not Active	96218	A-B-B1-U	96262	A-B-B1-U
34074	Not Active	96219	A-B-B1-U	96263	Not Active
34075	Not Active	96220	A-B-B1-U	96264	A-B-B1-U
34076	Not Active	96221	A-B-B1-U	96265	Not Active
34077	B-Y	96222	Not Active	96266	A-B-B1-U
34078	Not Active	96223	Not Active	96267	A-B-B1-U
34079	Not Active	96224	A-B-B1-U	96268	Not Active

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
96269	A-B-B1-U	96314	Not Active	96358	Not Active
96270	Not Active	96315	Not Active	96359	Not Active
96271	A-B-B1-U	96316	Not Active	96360	Not Active
96272	Not Active	96317	Not Active	96361	Not Active
96273	Not Active	96318	Not Active	96362	B-B1-M-W
96274	Not Active	96319	B-B1-M-W	96363	Not Active
96275	A-B-B1	96320	Not Active	96364	B-B1-L-M-W
96276	A-B-B1	96321	B-B1-M-W	96365	B-B1-M-W
96277	Not Active	96322	B-B1-M-W	96366	Not Active
96278	A-B-B1-U	96323	B-B1-M-W	96367	B-B1-L-M-W
96279	Not Active	96324	Not Active	96368	B-B1-M-W
96280	Not Active	96325	B-B1-M-W	96369	Not Active
96281	Not Active	96326	B-B1-M-W	96370	B-B1-M-W
96282	Not Active	96327	Not Active	96371	Not Active
96283	A-B-B1-U	96328	B-B1-M-W	96372	B-B1-M-W
96284	A-B-B1-U	96329	Not Active	96373	B-B1-M-W
96285	Not Active	96330	B-B1-M-W	96374	B-B1-M-W
96286	Not Active	96331	Not Active	96375	B-B1-M-W
96287	Not Active	96332	Not Active	96376	B-B1-M-W
96288	Not Active	96333	Not Active	96377	B-B1-M-W
96289	Not Active	96334	Not Active	96378	B-B1-M-W
96290	Not Active	96335	Not Active	96379	B-B1-M-W
96291	Not Active	96336	B-B1-M-W	96380	Not Active
96292	Not Active	96337	B-B1-M-W	96381	Not Active
96293	Not Active	96338	B-B1-M-W	96382	Not Active
96294	Not Active	96339	B-B1-M-W	96383	Not Active
96295	Not Active	96340	Not Active	96384	B-B1-M-W
96296	Not Active	96341	Not Active	96385	B-B1-Y
96297	A-B-B1-U	96342	Not Active	96386	B-B1-M-W
96298	Not Active	96343	B-B1-M-W	96387	B-B1-M-W
96299	Not Active	96344	Not Active	96388	B-B1-M-W
96301	Not Active	96345	Not Active	96389	Not Active
96302	Not Active	96346	Not Active	96390	Not Active
96303	Not Active	96347	B-B1-M-W	96391	Not Active
96304	Not Active	96348	B-B1-M-W	96392	Not Active
96305	Not Active	96349	B-B1-M-W	96393	Not Active
96306	B-B1-M-W	96350	B-B1-M-W	96394	Not Active
96307	Not Active	96351	Not Active	96395	Not Active
96308	Not Active	96352	Not Active	96396	Not Active
96309	B-B1-M-W	96353	Not Active	96397	Not Active
96310	B-B1-M-W	96354	Not Active	96398	Not Active
96311	Not Active	96355	Not Active	96399	Not Active
96312	Not Active	96356	Not Active	96401	Not Active
96313	B-B1-M-W	96357	Not Active	96402	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96403	Not Active	96447	Not Active	96491	Not Active
96404	Not Active	96448	Not Active	96492	Not Active
96405	Not Active	96449	Not Active	96493	Not Active
96406	Not Active	96450	Not Active	96494	Not Active
96407	Not Active	96451	Not Active	96495	Not Active
96408	Not Active	96452	Not Active	96496	Not Active
96409	Not Active	96453	Not Active	96497	Not Active
96410	Not Active	96454	Not Active	96498	Not Active
96411	Not Active	96455	Not Active	96499	Not Active
96412	Not Active	96456	Not Active	96501	Not Active
96413	Not Active	96457	Not Active	96502	Not Active
96414	Not Active	96458	Not Active	96503	Not Active
96415	Not Active	96459	Not Active	96504	Not Active
96416	Not Active	96460	Not Active	96505	B
96417	Not Active	96461	Not Active	96506	B
96418	Not Active	96462	Not Active	96507	Not Active
96419	Not Active	96463	Not Active	96508	B
96420	Not Active	96464	Not Active	96509	Not Active
96421	Not Active	96465	Not Active	96510	Not Active
96422	Not Active	96466	Not Active	96511	B-B1-I-N
96423	Not Active	96467	Not Active	96512	Not Active
96424	Not Active	96468	Not Active	96513	Not Active
96425	Not Active	96469	Not Active	96514	Not Active
96426	Not Active	96470	Not Active	96515	B-B1-F
96427	Not Active	96471	Not Active	96516	B
96428	Not Active	96472	Not Active	96517	B-B1-F-U3
96429	Not Active	96473	Not Active	96518	B-B1
96430	Not Active	96474	Not Active	96519	Not Active
96431	Not Active	96475	Not Active	96520	B-F-U3
96432	Not Active	96476	Not Active	96521	B-F
96433	Not Active	96477	Not Active	96522	B-F-U
96434	Not Active	96478	Not Active	96523	Not Active
96435	Not Active	96479	Not Active	96524	Not Active
96436	Not Active	96480	Not Active	96525	Not Active
96437	Not Active	96481	Not Active	96526	Not Active
96438	Not Active	96482	Not Active	96527	Not Active
96439	Not Active	96483	Not Active	96528	Not Active
96440	B-B1-F	96484	Not Active	96529	Not Active
96441	Not Active	96485	Not Active	96530	A-B-B1-H-M-N-U
96442	Not Active	96486	Not Active	96531	B-B1-H-M
96443	Not Active	96487	Not Active	96532	Not Active
96444	Not Active	96488	Not Active	96533	Not Active
96445	Not Active	96489	Not Active	96534	A-B-F
96446	Not Active	96490	Not Active	96535	A-B-B1-F

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
96536	B-B1	96580	A-B-B1-H-I-M-N-U	96626	Not Active
96537	B-B1	96581	Not Active	96627	B
96538	B-B1	96582	Not Active	96628	B
96539	Not Active	96583	Not Active	96629	B
96540	B-B1	96584	Not Active	96630	Not Active
96541	B-B1	96585	Not Active	96631	Not Active
96542	B-B1	96586	Not Active	96632	Not Active
96543	B-B1-P	96587	Not Active	96633	Not Active
96544	Not Active	96588	Not Active	96634	B
96545	A-B-B1-H-I-M-N-U	96589	Not Active	96635	B
96546	B-F-U3	96590	Not Active	96636	Not Active
96547	Not Active	96591	Not Active	96637	Not Active
96548	A-B-B1-H-M-U	96592	Not Active	96638	Not Active
96549	A-B-B1-H-M-U	96593	Not Active	96639	Not Active
96550	Not Active	96594	A-B-B1-H-I-M-N-U	96640	Not Active
96551	A-B-B1-H-M-U	96595	B-B1	96641	Not Active
96552	A-B-B1-H-M-U	96596	A-B-B1-H-I-M-N-U	96642	Not Active
96553	A-B-B1-H-I-M-N-U	96597	A-B-B1-H-I-M-N-U	96643	B
96554	A-B-B1-H-M-U	96598	B	96644	Not Active
96555	B-B1-F-M	96599	B	96645	Not Active
96556	B	96601	B	96646	Not Active
96557	B-B1-F-M	96602	B	96647	Not Active
96558	B	96603	B	96648	Not Active
96559	Not Active	96604	B	96649	Not Active
96560	Not Active	96605	B-O	96650	Not Active
96561	Not Active	96606	B	96651	Not Active
96562	Not Active	96607	B	96652	Not Active
96563	Not Active	96608	B	96653	Not Active
96564	Not Active	96609	B	96654	Not Active
96565	Not Active	96610	B	96655	Not Active
96566	Not Active	96611	B	96656	Not Active
96567	Not Active	96612	B	96657	B
96568	Not Active	96613	Not Active	96658	Not Active
96569	Not Active	96614	Not Active	96659	Not Active
96570	Not Active	96615	Not Active	96660	B
96571	Not Active	96616	Not Active	96661	B
96572	Not Active	96617	Not Active	96662	B
96573	Not Active	96618	B	96663	B
96574	Not Active	96619	Not Active	96664	B
96575	Not Active	96621	B	96665	B
96576	Not Active	96622	B	96666	B
96577	Not Active	96623	B	96667	B
96578	Not Active	96624	B	96668	B
96579	Not Active	96625	B	96669	B

<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>	<b>APO/ FPO</b>	<b>See Restrictions</b>
96670	B	96680	Not Active	96690	Not Active
96671	B	96681	B	96691	Not Active
96672	B	96682	B	96692	Not Active
96673	B	96683	B	96693	Not Active
96674	B	96684	B	96694	Not Active
96675	B	96685	Not Active	96695	Not Active
96676	B	96686	B	96696	Not Active
96677	B	96687	B	96697	B
96678	B	96688	Not Active	96698	B
96679	B	96689	Not Active	96699	Not Active

## RESTRICTIONS

## LEGEND

Form 2976, *Customs* — CN22Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**B.** Form 2976-A is required for all mail weighing 16 ounces or more. **Exceptions:** Prepaid mail from contractors addressed to a military organizations for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use-Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement. Known Mailers may use either Form 2976-A on each item or Form 2976 (or facsimile) with a mail manifest in conjunction with a packing list. Form 2976 must state "packing list enclosed." The packing list must include a description of the items, the dollar values of the items, and the complete address including the PSC box number and APO/FPO ZIP Code of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item over \$15 in value. The packing list should be enclosed in the parcel or attached to the outside of the parcel. The mail manifest which itemizes all parcels that a Known Mailer deposits will be given to Postal Official at Business Mail Acceptance Unit. Form 2976 may be used if the mailer does not wish to list the contents on the wrapper or in any case if the value exceeds \$400. Affix only the upper portion of the label on the package. A completed Form 2976-A (listing the contents and value in US dollars) must be enclosed in the package. Mail addressed to/from all 094XX ZIP Codes must use Form 2976-A only.

**B1.** Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** Mail addressed to/from all 094XX ZIP Codes must use only Form 2976-A. All other exceptions listed in restriction B above are applicable to this restriction.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only First-Class letters, second- and third-class mail are authorized.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42" . . . . .	72" length and girth combined
over 42" to 44" . . . . .	24" girth
over 44" to 46" . . . . .	20" girth
over 46" to 48" . . . . .	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM C021, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 11 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class letters only when addressed to Box R.

**U3.** Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 11 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail only. All second-class, third-class, and fourth-class mail (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** Tin band seal required on all pouches.



# Finance

## Privacy Act Report for Calendar Year 1996

The Postal Service must report its Privacy Act (PA) activities on a calendar year basis in a biennial report to the Office of Management and Budget. Each records custodian must report Privacy Act data for calendar year 1996 even if the report is negative; that is, even if no Privacy Act requests were received or denied.

**Note:** Do not confuse this Privacy Act reporting requirement with the Freedom of Information Act (FOIA) reporting requirement published in *Postal Bulletin* (PB) 21935 (12-19-96). *Two separate reports (FOIA and PA) must be prepared and submitted using the formats specified.*

### Which Privacy Act Requests to Report

Report only requests that meet *all* the following criteria:

- The request must be in writing.
- The requester must ask for access to or amendment of records about himself or herself.
- The request must specifically cite the Privacy Act.

### Do Not Include:

- A request that does not cite the Privacy Act, even if it is of a Privacy Act nature and granted or denied under the Act. (**Note:** Requests from current employees must be counted *only* if they are in writing and specifically cite the Privacy Act.)
- A request for address information, e.g., change of address or boxholder information.

### Who Must Submit a Report?

All records custodians must submit a report for calendar year 1996. A records custodian is the head of a postal facility

such as an area, district, post office, or other postal installation that maintains Postal Service records and information. Vice presidents are the custodians of records and information maintained at Headquarters. (Headquarters field units should submit reports through their Headquarters offices.) Senior medical personnel are the custodians of restricted medical records maintained within postal facilities. The custodian of employee assistance program (EAP) records is either the USPS counselor, contractor, or Public Health Service, whoever provided the services. The EAP coordinator is the custodian of records prior to March 1993.

### How to Submit Reports

Records custodians must send reports to their records office coordinator *on or before* March 14, 1997. The report must be clearly marked "*Privacy Act Report for CY 1996.*" A records office coordinator is located in the Finance office of each district and Area Customer Service and Sales office. See *Administrative Support Manual* 351.134.

### How to Format Reports

Custodians must submit the required information in the format shown on page 50.

### How to Maintain Records During Calendar Year 1997

Records custodians must start a centralized file containing the information required by this report. This procedure will enable custodians to have information readily available when it must submit a report this time next year.

Records Custodians for:	Send Reports to:
Area Offices	Records Office Coordinator in the Area Office.
Processing and Distribution Plant Offices	Records Office Coordinator in the Performance Cluster.
Customer Service & Sales District Offices	Records Office Coordinator in the Performance Cluster.
Postmasters	Records Office Coordinator in the Performance Cluster.
Headquarters Field Units	Headquarters (parent office).

Sample Format

Privacy Act Report for CY 1996

Preparer's Name and Title: *Jane Doe, Postmaster*  
 Preparer's Location and Telephone Number: *Little Ark., MO (780) 123-4567*  
 Office(s) Covered by Report: *Little Ark., MO 78910*

Part 1.

If no Privacy Act access or amendment requests were received in CY 1996, check here:  and return this report to your records office coordinator. If requests were received, complete Part 2 below.

Part 2.

Access to amendment requests from individuals concerning records about themselves and specifically citing the Privacy Act.**	Number of Requests
The number of access requests for records	5
The number of these access requests denied in whole or in part	0
The number of amendment requests for records	3
The number of these amendment requests denied in whole or in part	0

\*\* Do not include requests for address information. Include requests from current employees *only if* they are in writing and specifically cite the Privacy Act.

—Corporate Accounting, Finance, 2-27-97

HANDBOOK F-1 AND HANDBOOK F-4 REVISIONS

Submission Requirements for Form 3236

Effective Accounting Period 7, Fiscal Year 1997, Handbook F-1, *Post Office Accounting Procedures*, and Handbook F-4, *Examination of Postmasters Accounting Transactions*, have been revised to change the requirement for submitting Form 3236, *Uniform Allowance Cap Disbursements*, to the MNASC. Statement of account post offices are no longer required to submit Form 3236 as support to the statement of account to the MNASC. Stations and branches of post offices are still required to submit Form 3236 to the accountbook office. The accountbook office must maintain Forms 3236 locally as support to the statement of account. The retention period for Form 3236 is 4 years.

Handbook F-1, *Post Office Accounting Procedures*

6	Disbursing Postal Funds	*	*	*	*	*
65	Local Disbursements for Supplies and Services	*	*	*	*	*

656 Reimbursing an Employee for a Uniform Cap

[Revise Step 6 as follows:]

6 > Maintain Form 3236 and the vendor's invoice at the statement of account reporting level.

\* \* \* \* \*

Handbook F-4, *Examination of Postmasters Accounting Transactions*

2 Verifying Statements of Accounts at the Division/MSL Level

\* \* \* \* \*

230 Preparation of Statements of Account for Input

\* \* \* \* \*

232 Supporting Documentation

232.1

[Delete "AIC 607-612 with Form 3236 in duplicate and one copy of vendor's invoice."]

\* \* \* \* \*

—Corporate Accounting, Finance, 2-27-97

## New Billing Procedures for the Center for Leadership Development

As stated in *Postal Bulletin* 21930 (10-10-96), the Corporate American Express card issued to U.S. Postal Service (USPS) employees is no longer valid as a method of payment for expenses incurred at the Center for Leadership Development. To replace card charges, the Center will now use the Journal Voucher Transfer System (JVTS) as the only method of payment for all USPS employees who are on official business at the Center. Since the costs incurred by employees at the Center are exclusively internal to our organization, this change in policy will result in a major cost savings to the USPS.

The JVTS will be used to charge back all internally incurred expenses at the Center either to the finance number of the sponsoring organization or to the finance number of the attending employee. The two specific procedures for payment by means of JVTS are outlined below:

### Master Billing

Any organization that sponsors a meeting or training and intends to pay the costs for all attendees must provide the Center with a list of attendees and a Form 7381, *Requisition for Supplies, Services, or Equipment*. No additional documentation will be required from the attending employee; the

Form 7381 with the list of attendees attached is now the only required preregistration form. This is a change from previous procedure.

### Individual Billing

When an employee attends a meeting or training that is sponsored by his or her home or other office (not master billed), the employee must have appropriate documentation available upon registration at the Center. The Center will charge back costs to the home or other appropriate finance number. Upon registration, the employee must present a copy of one of the following forms: Form 7381, Form 1782, *Training Request and Authorization*, or Form 1011, *Travel Advance Request and Itinerary Schedule*. If the employee does not have a copy of one of these documents, the Center will accept a written statement listing all charge-back information.

Employees who are on official business may pay for personal expenses incurred at the Center with a personal credit card, cash, or check.

—*Corporate Accounting, Finance, 2-27-97*

## Deadlines for Calendar Year 1997 1099 Processing

Following are the 1997 calendar year quarterly deadlines for sites (SFAP and non-SFAP) to submit their vendor payment logs to their districts, and for the districts to enter the data into the San Mateo ISC TD 1099 system.

Quarter End Date	Due to District	Due to San Mateo ASC
3/31/97	4/11/97	4/18/97
6/30/97	7/11/97	7/18/97
9/30/97	10/10/97	10/17/97
12/31/97	1/9/98	1/16/98

In addition to complying with the above deadlines, all sites must make sure that vendors are utilizing a correct tax identification number (TIN). A TIN is considered correct only if the vendor's name matches exactly as it would appear on tax filing documents and/or a Social Security card. The Postal Service can be fined, per occurrence, for invalid TIN information submitted to the Internal Revenue Service.

—*Corporate Accounting, Finance, 2-27-97*

## Revenue Unit for Fiscal Year 1996

The revenue unit for Fiscal Year 1996 is \$306.65. This is the average revenue for 1,000 pieces of originating mail and special service transactions. The revenue unit is used in the process of determining the proper cost ascertainment grouping (CAG) for post offices.

—*Corporate Accounting, Finance, 2-27-97*

## *Fraud Alert*

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### *CORRECTION*

#### **Foreign Order No. 395**

Foreign Order No. 395 in *Postal Bulletin* 21939 (2-13-97) contained an incorrect name under Canada. Instead of CANADA LTD D/B/A FRASER KIRPATRICK, the correct name and address should read:

CANUSA LTD  
D/B/A FRASER KIRPATRICK  
5010 48TH AVENUE  
PO BOX 990 STN MAIN  
DELTA BC V4K 4V6  
CANADA

—Judicial Officer, 2-27-97

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### *ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD*

#### **Foreign Order No. 396**

Keep all foreign order notices for use as reference.

#### **Final Orders**

The Tentative Decision and Order issued against the following has become final:

#### *Canada*

BLC SERVICES INC  
D/B/A INTERNATIONAL FEDERATED SERVICES  
185-9040 BLUNDELL ROAD  
SUITE 365  
RICHMOND BC V6Y 1K3  
CANADA

EXPRESS MARKETING SERVICES  
PO BOX 80250  
BURNABY BC V5H 3X5  
CANADA

RMB  
EXPRESS PROCESSING  
SUITE 965  
7B PLEASANT BLVD  
TORONTO ON M4T 1K2  
CANADA

WIN  
8726 BARNARD STREET  
PO BOX 95058 STN MAIN SOUTH  
VANCOUVER BC V6P 6X3  
CANADA

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send them to:

POSTMASTER  
CLAIMS INQUIRY AND UNDELIVERABLE MAIL  
JAMES A FARLEY BLDG RM 2029A  
NEW YORK NY 10199-9543

Do not place any endorsement on the mailpieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 2-27-97

**Domestic Orders**

False representation is enforced by postmasters at the cities listed below:

State/City	Names Covered	Product
NY, Scarsdale 10583-5009	Golden Opportunity, 717 White Plains Rd., Ste. 115	Puzzle prize contest promotions.
NY, Scarsdale 10583-5009	Royal Riches, 717 White Plains Rd., Ste. 115	
NY, Scarsdale 10583-5009	Puzzle Master, 717 White Plains Rd., Ste. 115	
NY, Scarsdale 10583-5009	Wealth & Winners, 717 White Plains Rd., Ste. 115	
NY, Niagara Falls 14302	Fantastic Fortunes, P. O. Box 1530	
NY, Port Jefferson 11776-3043	Fantastic Fortunes, 1078 Rte. 112, Ste. 266	
NY, Port Jefferson 11776-3043	Royal Riches, 1078 Rte. 112, Ste. 266	
CO, Denver 80228	Puzzle Master, 200 Union Blvd., Ste. 425	
CO, Denver 80228	Grand Slam, 200 Union Blvd., Ste. 425	
TX, Dallas 75234	Royal Riches, 14232 Marsh Lane, Ste. 1600	
TX, Dallas 75234	Puzzle Master, 14232 Marsh Lane, Ste. 1600	

—Judicial Officer, 2-27-97

**Withholding of Mail Orders**

Withholding of mail orders is enforced by postmasters at the cities listed below:

State/City	Names Covered
CO, Greeley 80632-1772	Any And All Various Names Including Michael Cordova, P. O. Box 1772
PA, Willow Grove 19090-1013	Global Cleaning Systems, Suite 21, 2801-B Easton Road
PA, Phoenixville 19460-0000	Northeastern Environmental, Suite 415, 401 Eland Village

—Judicial Officer, 2-27-97

## Missing U.S. Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

The *Postal Bulletin* is available on the World Wide Web on the U.S. Postal Service home page at <http://www.usps.gov>. To access a *Postal Bulletin*, go to

"The Business Section," then to "Business Publications," and then to "The Postal Bulletin."

The *Postal Bulletin* is also available on the Postal Service Internal Home Page under "Access Corporate Policies & Procedures," then "Postal Bulletin."

Back issues through *Postal Bulletin* 21897 (7-6-95) are available for downloading, as are the 1995 annual and 1996 interim indexes. Once downloaded, the *Postal Bulletin*, including all forms and posters, may be read and printed.

210 221 0548 to	393 584 7566 to	7699	408 682 8484 to	8599	422 907 7563 to	7599
210 221 0599	393 650 0074 to	0099	408 698 7015 to	7099	424 500 6050 to	6099
273 775 7700 to	393 838 8316 to	8499	409 072 3941 to	3999	424 641 8500 to	8599
273 775 7899	393 893 6007 to	6099	<b>410 491 2311 to</b>	<b>2399</b>	424 871 6600 to	6699
302 000 0000 to	394 126 6907 to	6999	410 694 8400 to	8599	425 298 2352 to	2399
302 123 9999	394 189 0405 to	0599	410 775 1500 to	1599	425 418 4269 to	4299
349 746 2056 to	394 822 3243 to	3278	410 795 7927 to	7999	425 418 4405 to	4499
350 518 7350 to	394 990 1810 to	1899	410 867 0917 to	0966	426 547 4566 to	4599
360 011 1690 to	395 343 3264 to	3299	410 867 0970 to	0999	427 412 6337 to	6499
360 168 6008 to	395 373 3035 to	3099	411 868 1023 to	1199	427 481 0900 to	0999
360 173 8800 to	395 396 9649 to	9799	411 922 2322 to	2399	428 027 2742 to	2752
362 861 3064 to	395 970 3240 to	3299	412 193 0900 to	0999	429 474 4172 to	4199
373 006 2176 to	397 622 4054 to	4099	412 395 8599 to	8699	429 889 2900 to	2999
374 768 2600 to	397 819 8902 to	8999	412 485 6500 to	6599	<b>430 150 4401 to</b>	<b>4599</b>
375 169 4400 to	398 149 7200 to	7699	412 485 6610 to	6699	430 172 9800 to	9899
375 829 3400 to	399 070 0872 to	0899	412 885 5953 to	5999	430 177 1900 to	2099
375 851 9100 to	399 156 7119 to	7199	414 193 3608 to	3674	430 444 9500 to	9699
376 196 0911 to	399 203 5064 to	5099	414 193 3677 to	3699	430 664 4070 to	4099
378 085 3679 to	399 296 9910 to	9999	414 411 7348 to	7399	432 168 8419 to	8499
378 351 1063 to	399 396 8935 to	8999	414 640 0757 to	0799	432 708 6800 to	6999
379 843 5100 to	399 792 7775 to	7799	414 965 1727 to	1799	432 744 1544 to	1599
380 093 9600 to	399 792 8300 to	8399	417 302 8104 to	8199	432 995 9775 to	9799
380 165 1165 to	<b>400 427 1051 to</b>	<b>1999</b>	417 387 6532 to	6599	433 003 5800 to	5899
381 325 4500 to	401 045 1505 to	1549	417 496 6800 to	6999	433 757 3047 to	3099
381 604 2510 to	401 045 1571 to	1599	417 871 9250 to	9299	433 765 4003 to	4099
381 645 9525 to	401 294 2700 to	2799	417 930 9533 to	9599	434 482 7060 to	7199
383 314 3968 to	401 310 9505 to	9599	418 164 6500 to	6799	434 513 2386 to	2399
383 892 1000 to	401 382 5312 to	5399	418 423 9863 to	9899	434 968 3076 to	3092
383 892 1382 to	402 578 7876 to	7899	418 633 5922 to	5999	435 303 1831 to	1842
384 925 3641 to	403 125 6744 to	6799	418 719 8520 to	8599	435 303 1986 to	1999
385 568 2331 to	403 260 7000 to	7499	418 744 2235 to	2299	435 666 6092 to	6399
385 599 7554 to	403 280 6470 to	6499	418 962 2848 to	2899	436 082 6400 to	6899
385 774 2024 to	403 685 8600 to	8699	419 543 0286 to	0299	436 160 6441 to	6499
386 624 1412 to	404 003 0300 to	0399	419 730 0300 to	0399	437 316 7115 to	7199
386 883 8936 to	404 041 8838 to	8899	<b>420 277 0015 to</b>	<b>0049</b>	437 427 0500 to	3499
387 314 5574 to	404 071 4268 to	4299	420 599 0734 to	0798	439 179 2300 to	2399
387 837 6300 to	404 347 5356 to	5399	420 661 4115 to	4199	439 310 0458 to	0499
388 828 0656 to	404 347 5548 to	5599	420 758 9500 to	9699	<b>440 698 1947 to</b>	<b>1999</b>
389 696 2400 to	404 726 4500 to	4599	420 969 3951 to	3971	440 858 6300 to	6399
389 846 3104 to	404 961 5001 to	5199	420 969 3973 to	3999	440 858 6420 to	7299
389 846 3145 to	405 325 0188 to	0198	421 116 3565 to	3599	441 199 1655 to	1699
389 887 9211 to	406 009 4587 to	4599	421 130 9300 to	9399	443 127 3648 to	3699
389 887 9234 to	406 260 6830 to	6899	421 313 4500 to	4999	443 127 4000 to	4099
<b>390 001 3182 to</b>	406 459 6641 to	6999	421 364 5537 to	5599	443 673 7900 to	7999
390 001 3500 to	406 733 3000 to	3999	421 656 2609 to	2699	443 800 9335 to	9399
390 545 5974 to	407 545 1557 to	1599	421 988 9700 to	9799	444 382 8822 to	8899
391 104 6146 to	407 594 0412 to	0599	422 172 4667 to	4699	444 390 1667 to	1699
391 574 1466 to	407 692 9100 to	9299	422 484 4212 to	4299	444 457 3854 to	3899
391 783 3020 to	407 959 2190 to	2199	422 556 1270 to	1299	<b>450 048 4173 to</b>	<b>4199</b>
391 792 6100 to	408 265 2275 to	2288	422 587 7024 to	7099	450 048 4442 to	4699
392 668 2956 to	408 499 7700 to	7799	422 819 7533 to	7599	450 560 5173 to	5199
392 854 8500 to	408 499 7900 to	7999	422 842 5073 to	5087	450 620 3077 to	3099

450 620 3135	to	3199	469 127 8000	to	8199	488 206 4100	to	4199	609 067 5600	to	5699
450 780 2716	to	2799	469 213 0359	to	0399	488 226 0200	to	0299	609 289 6123	to	6199
450 801 2700	to	2799	469 213 0500	to	0599	488 709 3906	to	3999	609 438 4400	to	4499
451 109 2967	to	2984	469 561 8011	to	8099	488 855 8359	to	8399	609 493 1100	to	1199
451 115 4110	to	4125	469 658 1961	to	1999	489 181 8963	to	8999	609 766 8091	to	8999
451 115 4127	to	4199	469 666 9900	to	9999	489 311 1930	to	1999	609 825 4100	to	4115
452 265 0074	to	0099	469 678 1900	to	1999	489 318 6200	to	6300	609 884 2981	to	2999
452 265 0246	to	0299	469 781 4900	to	4999	489 223 2000	to	2099	609 893 1000	to	1099
452 265 0335	to	0999	469 947 6960	to	6999	489 384 0027	to	0099	<b>610 092 3200</b>	<b>to</b>	<b>3299</b>
452 509 1169	to	1199	<b>470 755 5800</b>	<b>to</b>	<b>5818</b>	489 427 0658	to	0899	610 582 4200	to	4299
452 855 6471	to	6499	471 918 0300	to	0999	489 997 5252	to	5299	611 879 6939	to	6999
452 890 4679	to	4799	471 985 2408	to	2419	<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	612 291 8013	to	8099
452 900 8215	to	8238	472 191 6700	to	6799	490 717 7080	to	7099	612 751 5171	to	5199
453 117 9146	to	9199	472 270 2555	to	2599	490 721 6000	to	6099	612 751 5226	to	5299
453 334 3631	to	3699	472 987 0213	to	0241	490 793 1500	to	2099	612 751 6083	to	6099
453 603 7841	to	7891	472 987 0290	to	0299	490 886 8171	to	8199	612 751 6268	to	6299
453 650 1140	to	1199	473 151 2069	to	2199	490 977 9221	to	9240	612 751 6572	to	6599
453 741 1300	to	1399	473 666 9138	to	9199	491 258 8100	to	9099	612 774 2111	to	2199
454 013 2919	to	2999	473 952 3429	to	3499	491 567 1376	to	1399	612 774 2254	to	2299
454 186 2411	to	2499	474 108 5402	to	5499	492 254 4800	to	4899	612 774 2500	to	2599
454 268 4883	to	4899	474 356 5193	to	5299	492 283 5100	to	5199	614 469 0979	to	0999
454 302 5400	to	5499	474 949 3366	to	3399	492 610 6813	to	6899	614 474 3000	to	3099
454 490 8300	to	8399	475 134 9362	to	9399	493 394 5568	to	5599	614 521 3490	to	3499
454 547 7434	to	7499	475 167 9667	to	9699	493 470 2562	to	2599	614 645 1800	to	1899
454 922 4867	to	4895	475 319 3415	to	3499	493 473 7700	to	7799	614 832 1100	to	2099
455 221 1348	to	1499	475 319 3649	to	3799	493 716 2153	to	2199	615 017 7505	to	7599
455 364 2147	to	2199	475 340 6400	to	6599	494 206 2972	to	2999	617 711 6609	to	6699
455 399 5400	to	5499	475 424 8410	to	8499	494 217 3446	to	3999	617 760 5266	to	5299
455 476 0676	to	0699	475 629 9156	to	9199	494 224 0500	to	0599	617 813 3601	to	3699
455 543 0618	to	0699	475 850 6101	to	6199	495 145 0600	to	0699	618 840 9200	to	9299
456 410 9006	to	9099	475 875 2500	to	2599	496 209 7425	to	7499	619 551 7229	to	7299
456 470 4146	to	4299	476 169 8264	to	8299	496 213 8728	to	8799	619 859 3000	to	3099
456 619 4460	to	4499	476 189 3000	to	3499	496 474 5226	to	5248	<b>620 073 9400</b>	<b>to</b>	<b>9499</b>
457 333 2686	to	2699	476 331 2480	to	2499	497 053 8517	to	8699	621 614 7907	to	7930
457 729 1767	to	1777	477 289 8601	to	8699	497 854 8673	to	8699	621 614 7932	to	7999
457 937 8615	to	8699	477 681 5206	to	5299	498 449 8888	to	8899	621 648 8021	to	8199
458 028 9810	to	9899	478 010 4243	to	4268	498 929 8285	to	8499	621 648 8500	to	8599
458 057 2712	to	2999	478 010 4270	to	4291	498 936 5310	to	5399	621 904 8351	to	8599
458 337 5222	to	5299	478 450 5071	to	5099	499 016 5425	to	5499	621 916 1978	to	1989
458 354 7653	to	7999	478 469 7838	to	7858	499 440 8575	to	8899	622 989 8032	to	8099
458 671 8678	to	8699	478 469 7883	to	7899	499 731 6717	to	6799	623 076 9300	to	9399
458 671 8721	to	8798	479 280 9800	to	9899	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	623 819 5006	to	5099
458 847 5044	to	5999	479 365 9116	to	9176	500 070 5725	to	7799	623 895 8200	to	8399
459 274 7624	to	7699	479 412 9900	to	9999	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>	623 917 0000	to	0099
459 365 5432	to	5499	479 667 6190	to	6199	601 339 1200	to	1399	623 917 0200	to	0299
459 378 5764	to	5799	479 748 9680	to	9699	601 661 7700	to	7799	624 468 5288	to	5299
459 472 4816	to	4999	479 860 7000	to	7199	601 682 5343	to	5399	624 665 3162	to	3198
<b>460 349 6878</b>	<b>to</b>	<b>6899</b>	<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	601 928 1600	to	1699	625 088 6735	to	6799
460 550 1909	to	1999	480 640 6330	to	6399	602 512 2972	to	2999	625 916 9500	to	9799
460 997 5234	to	5299	480 689 5100	to	5199	602 555 2400	to	2799	625 968 8956	to	8999
461 973 6443	to	6499	481 072 9463	to	9499	602 829 7061	to	7099	627 005 3938	to	3999
462 152 0107	to	0299	481 673 0074	to	0095	603 483 9572	to	9599	627 384 3907	to	4099
462 274 1072	to	1099	482 527 1500	to	1599	603 490 7200	to	7299	627 496 7549	to	7599
462 277 8373	to	8399	482 541 5255	to	5299	603 678 7100	to	7199	627 708 3605	to	3699
463 011 5529	to	5540	482 729 6800	to	6899	603 678 7662	to	7699	627 776 2500	to	2599
463 176 4115	to	4199	483 363 7207	to	7299	603 678 7902	to	7999	628 226 3100	to	3199
463 176 4229	to	4299	483 402 2356	to	2399	603 678 8418	to	8499	628 814 4702	to	4799
463 185 2600	to	2799	483 486 5100	to	5199	603 678 8700	to	9999	628 851 9689	to	9699
463 227 7711	to	7799	483 632 1521	to	1599	604 086 0880	to	0899	629 510 7200	to	7299
463 414 4869	to	4899	483 632 2600	to	2799	604 349 1414	to	1499	<b>630 389 3056</b>	<b>to</b>	<b>3071</b>
463 808 3484	to	3499	483 849 1615	to	1699	604 503 7776	to	7799	630 463 0588	to	0599
463 945 7400	to	7899	484 174 4803	to	5299	605 520 9037	to	9099	631 459 9117	to	9199
464 629 9000	to	9399	484 323 8900	to	9199	605 685 4010	to	4099	631 762 9325	to	9399
464 711 4332	to	4399	484 680 5000	to	5038	605 988 6467	to	6499	632 217 4933	to	4999
465 692 3963	to	3999	484 680 5040	to	5074	607 689 7951	to	7960	632 500 0000	to	99 9999
465 698 8300	to	8599	484 680 5077	to	5099	607 728 1276	to	1299	633 110 4165	to	4199
465 743 7745	to	7799	485 029 4913	to	4999	608 727 7100	to	7199	633 110 4303	to	4499
466 798 6056	to	6067	486 176 0600	to	0699	608 727 7273	to	7599	633 438 6429	to	6599
467 147 4300	to	4399	486 559 7555	to	7599	608 813 9950	to	9999	633 588 7173	to	7182
468 079 5782	to	5799	486 696 3023	to	3199	609 067 5325	to	5399	634 725 0700	to	0799
469 067 2817	to	2899	488 173 7900	to	7999	609 067 5488	to	5499	634 803 3239	to	3299

634 807 2474	to	2499	644 066 0882	to	0899	649 647 0370	to	0399	700 859 0744	to	0758
634 827 5900	to	5999	644 069 0600	to	0699	649 647 0522	to	0599	701 028 6780	to	6899
634 886 3428	to	3499	644 077 7506	to	7699	649 647 5237	to	5399	701 213 3900	to	3999
635 559 3449	to	3499	644 085 8157	to	8199	649 647 9100	to	9299	701 267 2000	to	3999
636 289 6214	to	6299	644 112 9839	to	9899	649 666 7800	to	8299	701 335 7312	to	7399
636 634 8007	to	8042	644 380 1460	to	1499	<b>650 114 7707</b>	<b>to</b>	<b>7719</b>	701 369 2005	to	2050
637 562 5828	to	5899	644 733 4715	to	4799	650 130 3400	to	3599	701 503 2247	to	2299
638 042 1647	to	1699	644 900 9712	to	9799	650 213 0406	to	0499	701 553 6557	to	6599
638 049 4984	to	4999	644 901 0109	to	1299	650 555 1749	to	1799	701 601 3457	to	3499
638 318 1115	to	1199	644 901 1325	to	1399	650 564 1900	to	1999	701 605 5913	to	5999
638 318 1453	to	1499	644 923 6800	to	7799	650 627 4212	to	4299	701 708 1741	to	1799
638 885 0000	to	0299	644 932 4655	to	4699	650 736 2043	to	2099	701 736 3966	to	3999
638 903 4362	to	4373	644 932 4792	to	4799	650 739 1540	to	1699	701 838 2800	to	2899
639 415 1929	to	1999	645 318 7240	to	7499	651 741 4415	to	4499	701 941 0600	to	0699
639 415 2019	to	2099	645 333 1766	to	1799	651 882 2800	to	2899	702 254 9300	to	9399
639 420 6200	to	6299	645 790 8632	to	8699	652 754 6317	to	6399	<b>806 087 1100</b>	<b>to</b>	<b>1499</b>
639 469 3517	to	3799	645 821 0657	to	0699	653 426 3300	to	3399	806 268 9275	to	9299
639 605 2143	to	2199	645 930 7948	to	7999	654 238 0000	to	0399	806 534 3400	to	3477
639 657 8600	to	8799	645 975 0737	to	0762	654 404 3065	to	3092	807 342 3283	to	3399
<b>640 289 7500</b>	<b>to</b>	<b>7599</b>	646 242 6200	to	6299	655 103 5081	to	5199	808 090 3440	to	3499
640 289 7700	to	7999	646 270 7639	to	7799	655 523 2600	to	2999	808 325 5161	to	5699
641 170 4420	to	4499	646 798 4000	to	4999	657 710 8100	to	8999	808 784 8000	to	8299
641 318 3133	to	3199	647 048 7035	to	7099	658 877 8000	to	8100	<b>870 054 4814</b>	<b>to</b>	<b>4899</b>
641 378 6500	to	6999	647 049 2900	to	2999	658 880 8000	to	8100	870 491 4812	to	4849
641 383 8739	to	8799	647 398 8300	to	8399	<b>700 065 2570</b>	<b>to</b>	<b>2599</b>	870 541 7167	to	7239
641 877 3187	to	3299	647 398 8481	to	8499	700 065 4800	to	4899			
641 877 3310	to	3399	647 437 3000	to	4999	700 190 3350	to	3359			
642 355 8094	to	8199	648 009 6057	to	6099	700 228 6048	to	6099			
642 355 8308	to	8999	648 722 5283	to	5299	700 650 0452	to	0499			
642 900 0018	to	0099	648 892 3164	to	3199	700 666 1323	to	1349			
643 030 6254	to	6299	649 100 3989	to	3999	700 786 9106	to	9142			

—Inspection Service, 2-27-97

## Missing Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 660 000 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

<b>000 000 001</b>	<b>to</b>	<b>660 000 000</b>	665 956 831	to	6 880	668 584 001	to	4 010	673 052 969	to	3 200
			665 967 877	to	7 920	668 588 581	to	8 600	673 074 401	to	5 300
<b>660 304 493</b>	<b>to</b>	<b>4 600</b>	666 025 401	to	5 800	668 659 099	to	9 200	673 759 973	to	760 000
660 596 601	to	6 700	666 209 330	to	9 400	668 789 430	to	9 440	673 784 461	to	4 700
660 644 144	to	4 300	666 210 847	to	0 900	669 677 719	to	7 735	673 849 090	to	9 120
661 162 159	to	2 220	666 395 901	to	6 100	669 893 581	to	3 700	673 993 701	to	3 800
661 165 221	to	5 250	666 647 247	to	7 258	<b>670 374 867</b>	<b>to</b>	<b>5 000</b>	675 044 601	to	4 900
661 179 997	to	180 020	666 662 073	to	2 100	670 993 101	to	3 180	676 297 901	to	8 000
661 183 221	to	3 260	666 696 251	to	6 300	670 994 962	to	5 000	676 483 147	to	3 200
661 187 652	to	7 690	667 040 021	to	0 600	670 996 971	to	7 040	676 496 501	to	6 600
661 581 517	to	1 600	667 382 231	to	2 300	671 601 379	to	1 400	676 498 101	to	8 150
661 997 658	to	7 686	667 398 541	to	8 600	671 672 253	to	2 300	676 528 845	to	8 870
662 108 475	to	9 006	667 435 145	to	5 200	671 883 301	to	3 900	676 663 323	to	3 340
662 987 487	to	7 500	667 486 601	to	6 800	672 032 758	to	2 800	676 691 301	to	1 340
663 119 201	to	9 300	667 521 407	to	1 600	672 052 001	to	2 100	676 820 548	to	0 700
663 352 552	to	2 700	667 752 069	to	2 300	672 271 301	to	2 500	676 974 331	to	4 410
663 636 414	to	6 500	667 916 445	to	6 500	672 344 466	to	4 500	677 167 453	to	7 500
664 514 929	to	5 000	667 926 278	to	6 300	672 349 801	to	350 100	677 463 901	to	4 000
664 625 114	to	5 200	668 104 101	to	4 800	672 439 641	to	9 700	677 876 420	to	6 500
664 689 941	to	690 000	668 155 938	to	6 000	672 481 401	to	1 700	678 642 061	to	2 100
664 774 743	to	4 800	668 220 001	to	1 000	672 695 171	to	5 240	678 667 951	to	8 010
665 080 644	to	0 700	668 222 101	to	3 400	672 696 211	to	6 280	678 674 980	to	5 000
665 241 112	to	1 200	668 583 651	to	3 700	672 893 127	to	3 140	679 221 751	to	1 900



679 230 119	to	0 200	694 745 458	to	5 600	704 228 071	to	8 100	714 928 529	to	8 590
679 237 471	to	7 700	695 105 313	to	5 350	704 420 344	to	0 490	715 128 183	to	8 330
679 345 508	to	5 540	695 142 809	to	3 050	704 568 751	to	8 990	715 144 171	to	4 470
679 474 201	to	4 300	695 144 666	to	4 700	704 965 301	to	5 770	715 197 211	to	7 570
<b>680 062 901</b>	<b>to</b>	<b>3 000</b>	695 272 601	to	2 750	705 116 780	to	6 790	715 595 910	to	6 180
680 173 023	to	3 100	695 277 576	to	7 650	705 280 801	to	0 980	715 941 781	to	1 810
680 374 523	to	4 700	695 530 761	to	0 800	705 475 651	to	6 040	715 962 421	to	2 480
680 409 401	to	9 800	696 487 701	to	7 800	705 566 127	to	6 280	716 298 241	to	8 510
680 463 338	to	3 800	696 784 101	to	4 550	705 740 581	to	0 730	716 477 396	to	7 430
680 693 701	to	4 400	696 870 601	to	0 650	705 782 796	to	2 820	716 556 635	to	6 660
681 457 001	to	7 100	697 047 501	to	7 600	705 822 271	to	2 480	716 573 101	to	3 340
681 717 331	to	7 390	697 052 101	to	2 350	706 180 148	to	0 290	717 191 648	to	1 690
681 774 980	to	4 999	697 217 251	to	7 400	706 184 041	to	4 220	717 193 161	to	3 490
681 883 291	to	3 310	697 249 952	to	0 050	706 357 861	to	8 190	717 228 591	to	8 680
681 896 616	to	6 650	697 414 886	to	4 900	706 382 419	to	2 430	717 333 902	to	3 950
681 918 357	to	8 399	697 469 606	to	9 700	706 628 735	to	8 820	717 739 745	to	9 910
681 951 205	to	1 300	697 850 401	to	0 750	706 638 211	to	8 420	717 884 991	to	5 050
682 154 556	to	4 700	698 098 446	to	8 550	706 817 959	to	8 000	718 026 171	to	6 290
682 171 562	to	1 800	698 300 251	to	0 300	707 034 391	to	4 450	718 466 370	to	6 420
682 895 301	to	5 500	698 504 383	to	4 650	707 292 636	to	2 660	718 590 741	to	0 770
682 899 401	to	9 800	698 533 927	to	4 200	707 441 401	to	1 687	718 714 210	to	4 370
683 148 063	to	8 100	698 562 268	to	2 400	707 441 836	to	1 940	718 795 881	to	6 000
683 284 001	to	4 100	699 090 686	to	0 750	707 958 541	to	8 570	718 961 721	to	1 780
684 491 501	to	1 800	699 752 699	to	2 850	707 960 107	to	0 160	718 982 001	to	2 300
684 549 048	to	9 080	<b>700 068 473</b>	<b>to</b>	<b>8 500</b>	708 059 941	to	60 000	<b>720 227 871</b>	<b>to</b>	<b>7 930</b>
684 560 109	to	0 120	700 161 501	to	1 650	708 115 830	to	5 860	720 227 949	to	7 960
684 664 801	to	5 000	700 202 522	to	2 700	708 116 251	to	6 310	720 368 543	to	8 570
684 669 118	to	9 140	700 290 275	to	0 300	708 138 301	to	8 480	720 392 151	to	2 570
684 793 877	to	3 940	700 465 730	to	5 750	709 222 591	to	2 920	720 556 491	to	6 640
684 797 821	to	7 860	700 561 444	to	1 550	709 243 479	to	3 500	720 558 621	to	8 650
685 145 309	to	5 800	701 423 101	to	3 150	709 649 804	to	9 820	720 575 361	to	5 570
685 207 545	to	7 600	701 625 469	to	5 550	709 733 281	to	3 580	720 590 152	to	0 179
685 210 901	to	1 000	701 643 829	to	3 850	<b>710 046 813</b>	<b>to</b>	<b>6 840</b>	721 638 331	to	9 170
685 807 531	to	7 580	701 945 451	to	5 500	710 358 093	to	8 166	721 815 391	to	5 420
685 814 051	to	4 130	702 033 701	to	4 050	710 358 257	to	8 270	721 969 713	to	9 740
685 857 451	to	7 530	702 051 501	to	1 750	711 021 501	to	1 510	722 072 137	to	2 160
685 900 425	to	0 439	702 053 601	to	3 800	711 049 411	to	9 560	722 413 990	to	4 004
685 953 580	to	3 620	702 104 368	to	4 900	711 408 045	to	8 090	722 764 948	to	4 980
685 955 441	to	5 480	702 128 306	to	8 400	712 003 381	to	3 650	723 237 616	to	7 630
686 006 601	to	7 000	702 179 891	to	9 900	712 104 220	to	4 230	724 655 196	to	5 340
686 066 714	to	7 000	702 260 751	to	0 850	712 327 861	to	7 890	724 711 451	to	1 467
686 325 801	to	5 900	702 410 595	to	1 050	712 327 952	to	7 980	724 711 471	to	1 500
686 567 807	to	7 860	702 660 151	to	0 540	712 647 061	to	7 090	724 711 538	to	1 560
687 145 501	to	5 600	702 723 429	to	3 450	713 284 171	to	4 260	724 793 221	to	3 250
<b>690 412 901</b>	<b>to</b>	<b>3 400</b>	703 004 401	to	4 820	713 292 871	to	2 990	724 908 109	to	8 120
692 720 871	to	0 900	703 083 819	to	4 020	714 035 101	to	5 160	724 937 461	to	7 670
692 876 955	to	7 050	703 432 131	to	2 230	714 155 011	to	5 400	724 976 101	to	6 130
693 290 380	to	0 400	703 626 061	to	6 090	714 328 231	to	8 440	725 163 118	to	3 151
693 290 426	to	0 450	703 863 121	to	3 240	714 442 952	to	2 980	725 202 735	to	2 750
694 063 700	to	3 897	703 863 477	to	3 540	714 562 843	to	2 860	725 398 591	to	8 800
694 063 900	to	4 000	703 867 801	to	7 980	714 590 391	to	0 430	725 464 591	to	4 920
694 550 501	to	0 530	704 030 628	to	0 640	714 609 811	to	9 930	725 475 321	to	5 330
694 595 031	to	5 050	704 154 024	to	4 120	714 609 961	to	9 990	725 738 581	to	8 730
694 595 087	to	5 300	704 227 561	to	7 829	714 807 181	to	7 240	725 981 311	to	1 430
694 698 551	to	8 650	704 227 831	to	8 069	714 871 321	to	1 500	726 060 811	to	0 900

## Counterfeited Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—*Inspection Service, 2-27-97*

## 800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—*Inspection Service, 2-27-97*

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or

"agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

<b>005024</b>	008001	008864	013192	018955	021495	026353	028800	042308	061113	064415	067009	069412
005133	008015	008877	014092	019037	021700	026370	028868	044094	061279	064418	067063	069492
005331	008016	008883	014211	019046	021819	026405	028895	049003	061308	064624	067065	069502
005486	008092	008899	014442	019058	022074	026438	028961	049072	061354	064715	067107	069619
005487	008111	009025	014587	019074	022145	026532	029071	049082	061427	064783	067114	069641
005490	008116	009044	014833	019108	022169	026554	029134	049301	061630	064868	067128	069703
005606	008123	009048	014835	019230	022176	026558	029226	053039	061638	064939	067156	070005
005607	008164	009100	014841	019375	022222	027254	029407	054147	063107	065107	067342	070056
005826	008201	009179	015231	019578	022258	027291	029433	054158	063111	065135	067353	070072
005914	008236	009236	015311	019927	022325	027375	029478	055114	063424	065246	067396	070080
005981	008246	009357	015343	020110	022332	027597	029566	055233	063453	065518	068219	070236
006381	008265	009390	015449	020149	022376	027765	029626	056008	063485	065568	068287	070273
006435	008289	009406	015460	020268	022444	027805	030426	057072	064002	065598	068334	070277
006604	008358	009454	016737	020336	022585	027996	031218	060135	064023	065635	068394	070365
006612	008365	009590	016921	020377	022588	028009	034048	060226	064062	065651	068577	070418
006636	008381	009768	018008	020487	022996	028093	036100	060263	064070	065676	068595	070429
006675	008419	010173	018121	020502	024100	028183	038010	060330	064084	065677	069022	070534
006728	008474	010302	018270	021084	025056	028275	038228	060468	064162	065788	069149	070619
006847	008545	010459	018298	021128	025430	028282	039001	060587	064176	065851	069150	070668
007227	008547	010525	018537	021222	026007	028451	040038	060626	064180	065930	069318	070705
007307	008633	010593	018654	021368	026022	028595	041113	060742	064245	066079	069323	070913
007379	008675	011074	018700	021385	026092	028642	041159	060835	064299	066171	069339	070958
008000	008844	011308	018853	021403	026238	028697	042035	061106	064404	066417	069408	070966

070990	080225	096285	108153	115118	142932	185067	193125	208443	235303	294508	314949	329421
071001	080250	096327	108189	115162	146157	191013	193205	208473	235310	294509	320027	330361
071014	080295	096355	108260	115190	146298	191049	193318	208489	235354	294511	320200	330422
071116	080370	096569	108272	115225	146692	191053	193459	208561	235386	294518	320203	330510
071129	080380	096896	108477	115337	146722	191143	193468	208591	235420	295118	320834	330547
071148	080541	096944	108625	115473	146770	191157	193490	208610	235436	295141	320861	330550
071298	080608	097023	108630	115492	146807	191185	195056	208626	247107	295192	320922	330554
071304	085031	097276	108797	115647	150206	191259	196097	208729	253287	295212	321181	330559
071305	085038	097329	108798	117044	150218	191333	196167	208776	255350	295240	321215	330572
071323	085185	097425	108814	117070	150248	191375	197030	208779	257102	295247	321268	330672
071334	085300	097464	109186	117333	151026	191452	197052	208792	257103	295255	321391	330907
071469	085503	097588	109283	117487	151145	191485	197065	208871	257115	295429	322040	330989
071495	085534	097631	109411	117602	151173	191499	197075	208880	257119	295433	322080	331080
071575	085635	097724	109463	117685	151180	191518	198098	208888	262002	295441	322097	331089
071695	085643	097744	109473	117932	152031	191550	198150	208909	263001	296437	322110	331107
071755	085679	097793	109662	117942	152033	191605	198186	208933	263021	<b>300018</b>	322132	331166
071788	085719	097795	109693	118029	152137	191637	<b>200194</b>	208944	270006	300146	322175	331181
071847	088008	098020	109794	118149	152166	191823	200300	208956	270046	300404	322185	331245
071942	088208	098033	109876	118190	152174	191848	200320	209054	271171	300468	322193	331309
075002	088290	098086	109908	118245	152198	191920	200445	209056	272220	300470	322220	331461
075004	088349	098134	109926	118376	152226	191924	200454	209141	272225	300545	322234	332340
075292	088369	098152	109930	118437	152260	191932	200457	209154	272229	300705	322285	332351
075510	088379	098162	109956	118681	152300	191964	200472	209209	272259	300764	322292	332472
075566	088502	098277	110265	118745	152303	192020	200479	209246	272300	300777	322437	332631
075748	088525	<b>100272</b>	110693	118771	152364	192128	200513	210054	272318	300784	322438	332886
075936	088599	100381	110716	119360	152435	192151	200536	210156	272330	300789	322488	332903
075967	089267	101349	110852	120275	152494	192166	200619	210292	273083	300794	322509	332929
076067	089344	101470	110855	120284	152553	192184	200620	210401	274016	300799	322528	333095
076274	089402	102003	111112	121242	152661	192188	200699	210417	274100	300807	322602	333125
076275	089790	102712	111130	121266	152762	192210	200869	210434	274172	300846	322735	333208
076349	089949	103091	111255	122259	152837	192273	200873	212567	275210	300922	322764	333363
076607	089976	103097	111281	122368	152858	192284	200932	212823	276015	300946	322956	333549
076630	090443	103211	111375	123081	153016	192292	200943	212825	276056	302445	323195	333568
076782	090667	103526	111418	123104	156048	192323	200960	212890	276066	303554	323199	333615
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076809	091154	103592	111547	124004	165080	192354	206056	216660	277111	305434	323570	333959
076887	091366	103593	111700	124041	165098	192362	206069	220008	277391	306010	323574	334409
076893	092066	103726	111853	125064	165356	192366	206118	220108	278018	306367	323739	334528
076942	092228	103730	111897	125175	165419	192403	207259	220295	280059	306404	323740	334807
076954	092267	104333	111980	125277	170102	192419	207357	220405	280156	306421	324012	335003
076965	092742	104351	111991	125278	170130	192425	207358	220588	281059	306445	324026	335008
076994	093685	104496	112094	125309	170239	192430	207403	220700	282322	306724	325044	335011
077051	093813	104627	112096	125416	171066	192448	207433	220717	282336	306845	325703	335019
077220	094013	105201	112832	126030	171131	192459	207479	220879	282570	306974	326277	335265
077233	094018	105352	112869	127067	171261	192479	207504	220897	282635	307017	326303	335293
077354	094072	105370	113197	128110	171266	192549	207567	221026	282734	307022	326432	335582
077479	094199	105489	113391	128969	171285	192577	207584	221031	282820	308001	327226	335659
077561	094268	105537	113454	130731	171293	192607	207594	221134	283351	311180	327372	335686
077620	094363	105661	113510	132044	171296	192632	207629	221242	283468	311200	327404	335688
077690	094626	105752	113651	132438	175060	192642	207750	221291	286132	311204	327498	335737
077920	094642	105793	113855	134039	175070	192659	207835	221331	286155	311268	327657	335772
078074	095115	105880	113944	139109	176105	192667	207857	221517	292222	311317	327716	335784
078200	095251	106253	114116	142427	178017	192696	208077	221607	293320	311548	327726	335787
079726	095545	106273	114157	142430	178056	192751	208221	222106	294152	311604	327799	335892
079949	095550	106453	114164	142588	180014	192779	208248	222243	294280	311665	328377	335904
079985	095553	106587	114301	142715	180026	192814	208281	222253	294335	311678	328608	335934
079989	095554	107268	114401	142721	180087	192826	208291	227111	294374	312246	328875	335936
080017	095558	107279	115029	142756	180104	192886	208298	230008	294430	312406	328962	335949
080053	095591	108082	115047	142769	185052	192944	208312	232027	294488	312474	328963	335985
080091	095594	108141	115081	142868	185060	192983	208342	232260	294504	314625	329026	336005

336424	349287	381639	445122	480007	493007	553705	601548	606255	631305	701063	740206	763135
336453	349390	381678	447078	480052	493026	553724	601578	606266	631430	701099	740252	764003
336468	349473	381720	447173	480068	493027	553760	601603	606287	631611	701101	740393	765605
336487	349785	381734	448042	480233	493072	553831	601686	606303	631625	701140	740452	770015
336556	352694	381737	450095	480256	493080	553962	601700	606346	631713	701146	740472	770087
336559	352695	381744	450170	480306	495198	553984	601877	606442	631779	701155	740606	770242
336573	352739	381788	451034	480318	495339	554050	601878	606454	631823	701157	740673	770245
336595	352743	381870	451066	480676	495346	554330	601918	606475	631831	701163	740821	770463
336597	356037	381882	451091	480678	495408	554392	601933	606527	641319	701168	740852	770539
336601	360320	381903	452035	480686	496122	554398	601946	606556	641361	701178	740978	770621
336607	361105	381916	452080	480689	496134	554415	602055	606582	641502	701209	741014	770645
336614	361234	381918	452086	480758	496135	554666	602181	606623	641617	701213	741076	771294
336620	362068	381944	452124	480854	496163	554951	602200	606634	641836	701231	741219	771816
336632	365010	382032	452165	480901	<b>503016</b>	554995	602292	606664	652275	701233	741251	771831
336653	365032	383065	452179	480928	503225	558068	602311	606665	652455	701244	741286	771842
336697	372003	383108	452189	480960	507005	563047	602403	606671	652465	701255	741334	772101
337142	372006	383124	452358	481526	510004	566008	602420	606678	652710	701264	746023	772833
337231	372009	388068	452497	481537	515029	567001	602443	606966	656103	701265	749140	773552
338135	372046	389012	452580	481659	522034	570001	602454	606987	656110	701273	750041	775369
338136	372447	393106	452606	481785	526001	570011	602577	607429	658141	701280	750062	775382
338204	372621	<b>402073</b>	452840	481901	531396	570083	602646	607568	660042	701281	750110	778366
338259	372661	402074	454509	482774	531553	570151	602676	607745	660110	701288	750163	778368
338346	372694	402130	454555	482834	531577	573011	602739	607826	660117	701291	750189	780113
339001	372767	402204	456028	483024	532459	575078	602768	607987	661038	701296	750207	781070
339014	372771	402247	458061	483040	532530	577001	602782	608011	662129	701297	750256	782189
339034	372778	402428	458113	483151	532548	581124	602799	608068	662184	701557	750278	782558
339333	372941	402470	458137	483161	532632	581179	602808	608071	662227	701637	750340	782628
340029	374003	402534	460111	483192	532670	581202	602830	608110	662242	701688	750611	782633
340035	374141	402712	462336	483381	532734	585232	602835	608136	662284	701689	750740	782708
340085	376116	402850	462347	483399	532898	596523	602843	608138	662451	701695	750969	782724
340097	377112	402856	462446	483470	532972	597507	602855	608167	662465	701706	751026	782790
340111	377120	402877	462629	483530	532978	597536	602877	608197	666890	701714	751037	782807
340234	378120	402899	462793	483884	532984	598508	602880	608231	671009	701724	751048	782828
340271	379252	402945	462951	483885	537323	598545	602884	608235	672055	701727	751106	782900
340306	380186	405150	464003	484024	537329	598632	602893	608250	672058	701749	751153	782903
340329	381022	405174	464090	485106	537331	599519	602899	608253	672154	701996	752137	782904
340375	381084	410040	464117	485314	542050	599533	603037	608287	672388	711020	752282	784054
340386	381092	410199	464194	485327	542210	<b>600015</b>	603054	608321	672487	720027	752307	784316
340470	381124	420302	467002	486270	542240	600018	603133	608391	672502	722132	752340	784341
340613	381131	421026	467010	486298	543190	600024	603185	608430	672506	730073	752382	784393
340624	381206	424032	467037	487171	544013	600036	604135	608487	672574	730076	752404	785440
340641	381218	430159	467048	487224	544061	600191	604149	608505	675029	730078	752679	785472
340646	381225	432422	467057	487251	544080	600314	604189	608573	678001	730105	752954	785735
340701	381233	432609	468096	487267	549065	600341	604244	609008	678002	730114	757009	786085
340741	381244	432694	468119	488001	549175	600520	604385	609203	678005	730133	757246	788055
340764	381323	432717	468367	488040	551395	600746	605111	610154	678025	730238	757581	788063
340779	381329	432783	470011	488438	551396	600755	605556	613118	678039	730261	760006	790098
340811	381330	441115	471025	488495	551476	600775	605712	616118	680069	730270	760007	791021
340945	381336	441170	471086	488558	551591	600781	605840	619005	681180	730572	760013	791028
344007	381345	441523	472042	488738	551673	600926	606087	624012	681191	730802	760059	791144
344091	381346	441674	473095	489293	551750	600928	606094	624044	681264	731129	760095	791359
344108	381373	441720	476030	489380	551795	600945	606096	624084	681279	731337	760714	794020
344138	381380	443086	477136	489414	551806	601094	606124	626024	681518	731817	761020	794396
344178	381403	443105	477141	490298	551817	601126	606125	627023	681568	731844	761078	794487
347079	381433	443140	477157	490426	551845	601137	606164	627049	685098	731886	761844	795001
347087	381440	443177	478031	490549	551852	601190	606209	627115	685136	731959	761866	797005
347106	381462	443215	478055	490590	551935	601201	606212	628085	685145	736010	762076	797010
349048	381493	443317	478821	490649	553098	601244	606216	628129	687010	740012	763006	797142
349229	381563	444422	479096	493005	553205	601342	606224	631037	691504	740093	763012	797157
349260	381628	444821	479114	493006	553488	601381	606236	631043	<b>701005</b>	740123	763014	797160

797182	809157	845041	880310	900695	901490	902959	917734	918497	926378	930288	947224	972815
797188	809192	846202	884106	900697	901521	903003	917737	918499	926405	931199	948263	974046
797189	809195	846218	891207	900727	901542	903129	917750	918506	926448	931337	948277	976040
797192	809240	846229	891269	900734	901553	903260	917754	918531	926458	931705	948314	980085
797226	809242	850044	891317	900737	901562	903346	917786	918532	926550	931928	948432	980338
797535	809245	850069	891319	900748	901586	903392	917790	918548	926558	932575	948458	980355
799001	809247	850513	891394	900760	901604	903507	917798	918584	926578	932723	949583	980393
799004	809248	850900	891462	900796	901616	903689	917886	918592	926594	932772	950016	980460
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799093	812050	852164	891647	900825	901656	906470	917935	918733	926726	934273	950250	980728
799152	813002	852187	891737	900836	901670	907202	917939	918789	926762	936074	950317	980890
799176	813202	852252	891757	900837	901672	907394	917942	918821	926791	937234	950765	980901
799183	813219	852299	891772	900841	901679	907502	917962	918912	926858	937599	950823	980916
799186	813306	852351	895255	900855	901681	907635	917963	918970	926913	937635	950841	980980
799190	814013	852369	895425	900866	901682	907684	917964	918995	926936	937818	951040	980992
799192	814015	852370	895888	900877	901686	907745	917982	920104	926947	937830	951262	981179
799194	814020	852403	<b>900012</b>	900883	901694	910205	918010	920150	926949	939008	951511	982050
799203	814075	852452	900095	900889	901737	910273	918022	920202	927006	939092	952209	982118
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799258	815181	852584	900192	900936	901784	911201	918091	920341	927116	940069	953345	992688
<b>800290</b>	816068	852643	900195	900941	901793	912400	918115	920345	927123	940121	954155	995020
800527	816084	852653	900199	900983	901798	913431	918117	920366	927127	940193	954301	995063
801193	816130	852657	900207	900996	901823	913474	918122	920387	927136	940313	954352	995066
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802027	820229	853072	900390	901070	901891	914621	918250	921404	927524	941134	960972	995344
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802218	832093	853097	900438	901075	901907	914885	918262	921657	927679	941142	967124	995549
802284	837158	853133	900454	901102	901908	915287	918284	921729	927686	941166	967148	995643
802353	840076	853153	900478	901113	901909	915300	918287	921742	927839	941168	967191	995760
802544	840099	853155	900479	901128	901923	915498	918298	921805	927855	941260	967246	995762
802612	840326	853167	900485	901147	901950	915551	918308	921961	927958	941301	967403	995790
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803289	840531	856581	900562	901312	902210	917182	918405	926162	928406	941990	970515	997130
804198	840548	871084	900565	901330	902343	917186	918410	926176	928407	945221	970572	997147
805164	841114	871093	900567	901349	902406	917195	918415	926179	928412	945315	970588	997258
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809151	844072	871576	900674	901443	902708	917448	918472	926357	928752	946514	972216	998037
809156	845033	874043	900679	901449	902879	917719	918478	926366	928807	946522		

## International Mail

### International Express Mail Service to French Polynesia

Effective immediately, On Demand and Custom Designed Express Mail Services are available on a reciprocal basis with French Polynesia. Issue 18 of the *International Mail Manual* and the next edition of Publication 273, *Express Mail International Service Guide*, will include the changes listed below.

The basic features of Express Mail International Service (EMS) to French Polynesia are:

**Service available:** On Demand and Custom Designed Services.

**Reciprocal name:** Chronopost.

**Weight limit:** 44 pounds.

**Size limit:** Maximum length is 36 inches; maximum length and girth combined is 79 inches.

**Areas served:** Arue, Faa, Mahina, Papeete, Pirae, Punaaiua.

**Delivery:** Items are delivered Monday through Saturday. There is no delivery on national holidays.

**Service guarantee:** Postal employees must tell customers that there is no service guarantee on any EMS item.

**Acceptable items:** All items admissible in international mail to French Polynesia, including correspondence, business papers, and merchandise, are accepted in EMS. See the Country Conditions of Mailing for French Polynesia in the *International Mail Manual* (IMM) for specific prohibitions and restrictions.

**Customs declaration/endorsements:** Use Form 2976, *Customs Sender's Declaration CN22* (green label), for correspondence and business papers. Next to mailing label, clearly endorse item BUSINESS PAPERS. Use Form 2976, *Customs Sender's Declaration CN22* (green label), for merchandise samples without commercial value and not subject to customs duty. Use Form 2976-A, *Customs Declaration and Dispatch Note CP72*, for merchandise and all articles subject to customs duty. Include commercial invoice in each item.

**Prohibited Items:** Coins; bank notes; currency notes (paper money); securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited in EMS shipments to French Polynesia. All items prohibited in regular international mail are also prohibited in international EMS to French Polynesia.

#### Rate group 6.

Pounds (up to and including)	On Demand Rate	Custom Designed Rate
½	\$20.00	\$28.00
1	22.50	30.50
2	26.50	34.50
3	32.50	40.50
4	39.50	47.50
5	47.50	55.50
6	54.00	62.00
7	60.50	68.50
8	67.00	75.00
9	73.50	81.50
10	80.00	88.00
11	86.50	94.50
12	93.00	101.00
13	99.50	107.50
14	106.00	114.00
15	112.50	120.50
16	119.00	127.00
17	125.50	133.50
18	132.00	140.00
19	138.50	146.50
20	145.00	153.00
21	151.50	159.50
22	158.00	166.00
23	164.50	172.50
24	171.00	179.00
25	177.50	185.50
26	184.00	192.00
27	190.50	198.50
28	197.00	205.00
29	203.50	211.50
30	210.00	218.00
31	216.50	224.50
32	223.00	231.00
33	229.50	237.50
34	236.00	244.00
35	242.50	250.50
36	249.00	257.00
37	255.50	263.50
38	262.00	270.00
39	268.50	276.50
40	275.00	283.00
41	281.50	289.50
42	288.00	296.00
43	294.50	302.50
44	301.00	309.00

*IMM CORRECTION***Express Mail International Service to Singapore**

*Postal Bulletin* 21939 (2-13-97) contained an incorrect entry in the rate chart for Singapore (page 34). The correct weight is 31 pounds, not 315. The On Demand and Custom Designed rates were correct as printed. The online version ([www.usps.gov](http://www.usps.gov)) of *Postal Bulletin* 21939 contains the correct chart.

—*International Business Unit, 2-27-97*

# Philately

## Pictorial Cancellations Announcement 97-5

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage (32 cents per envelope or 20 cents per postcard). Items sub-

mitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



**Dorchester County**  
**Centennial Station**  
**February 25, 1997**  
**Summerville, SC**  
**29483**

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 301 N GUM ST  
 SUMMERVILLE SC 29483-9998

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 2650 HWY 78  
 DORCHESTER SC 29437-9998

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 130 E MAIN ST  
 HARLEYVILLE SC 29448-9998

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 5988 W JIM BILTON BLVD  
 ST GEORGE SC 29477-9998

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 185 CHURCH ST  
 RIDGEVILLE SC 29472-9998

February 25, 1997  
 DORCHESTER COUNTY CENTENNIAL STATION  
 POSTMASTER  
 U S HWY 15  
 GROVER SC 29447-9998

The following pictorial cancellation will be extended for an additional thirty (30) days:

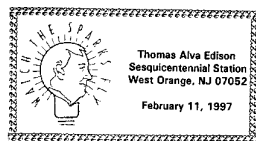


February 4, 1997  
 THE WHALING CITY LODGE  
 NEW LONDON LODGE  
 OF ELKS, No. 360  
 1897-1997  
 100th ANNIVERSARY  
 NEW LONDON, CT. 06259

February 4, 1997  
 NEW LONDON LODGE OF ELKS  
 POSTMASTER  
 27 MASONIC ST  
 NEW LONDON CT 06320-9998



February 12, 1997  
 HEART STATION  
 POSTMASTER  
 PO BOX 9998  
 HART MI 49420-9998

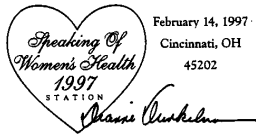


February 11, 1997  
 THOMAS ALVA EDISON  
 SESQUICENTENNIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 ORANGE NJ 07050-9998



February 12, 1997  
 LUNAR NEW YEAR STATION  
 POSTMASTER  
 PO BOX 9998  
 FLUSHING NY 11355-9998





February 14, 1997  
Cincinnati, OH  
45202

February 14 & 15, 1997  
SPEAKING OF WOMENS HEALTH 97  
STATION  
POSTMASTER  
1591 DALTON AVE  
CINCINNATI OH 45234-9998



March 12, 1997  
ST PATRICKS DAY STATION  
POSTMASTER  
2 GOVERNMENT CTR  
FALL RIVER MA 02721-9998

(Artwork Unavailable)

February 14-March 2, 1997  
Houston Livestock Show & Rodeo  
HOUSTON LIVESTOCK SHOW & RODEO  
STATION  
POSTMASTER  
401 FRANKLIN ST  
HOUSTON TX 77201-9998



March 14-16, 1997  
HUMMELFEST 1997 STATION  
POSTMASTER  
686 S SEGUIN  
NEW BRAUNFELS TX 78130-9998



NORTH PLATTE, NE  
69101  
FEBRUARY 18, 1997

February 18, 1997  
CHILDREN FIRST STATION  
POSTMASTER  
1302 INDUSTRIAL AVE  
NORTH PLATTE NE 69101-9998

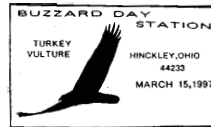


March 15, 1997  
Shamrock Post Office  
RAINBOW OF IRISH FESTIVITIES  
STATION  
POSTMASTER  
210 N MADEN ST  
SHAMROCK TX 79079-9998



HENRY FORD MUSEUM STATION  
FEBRUARY 25, 1997  
DEARBORN MI 48124

February 25, 1997  
USPS & Henry Ford Museum & Greenfield  
Village  
HENRY FORD MUSEUM STATION  
POSTMASTER  
1401 W FORT ST  
DETROIT MI 48233-9998



March 15, 1997  
Highland Reading Station  
BUZZARD DAY STATION  
POSTMASTER  
1294 RIDGE RD  
HINCKLEY OH 44233-9998



Discovery Station  
TOLEDO OH 43601  
Grand Opening March 1, 1997

March 1, 1997  
Center of Science and Industry  
DISCOVERY STATION  
POSTMASTER  
435 S SAINT CLAIR ST  
TOLEDO OH 43601-9998

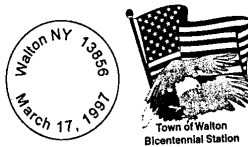


March 17, 1997  
BICENTENNIAL STATION  
POSTMASTER  
ROUTE 30  
NORTH BLENHEIM NY 12131-9998



50 YEARS  
1947-1997  
UNITED STATES  
AIR FORCE  
AUSTIN STAMP SHOW  
STATION  
AUSTIN, TX 78710-9998  
MARCH 1 - 2, 1997

March 1-2, 1997  
AUSTIN STAMP SHOW STATION  
POSTMASTER  
8225 CROSS PARK DR  
AUSTIN TX 78710-9998

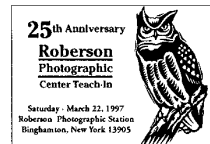


March 17, 1997  
BICENTENNIAL STATION  
POSTMASTER  
34 GARDINER PL  
WALTON NY 13856-9998



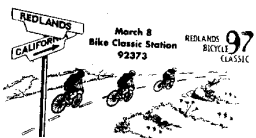
GIRL SCOUTS®  
1912 - 1997  
85TH ANNIVERSARY STATION  
WATERTOWN NY 13601  
MARCH 2, 1997

March 2, 1997  
85TH ANNIVERSARY STATION  
POSTMASTER  
232 COMMERCE PARK DR  
WATERTOWN NY 13601-9998



25th Anniversary  
Roberson  
Photographic  
Center Teach-In  
Saturday - March 22, 1997  
Roberson Photographic Station  
Binghamton, New York 13905

March 22, 1997  
ROBERSON PHOTOGRAPHIC STATION  
POSTMASTER  
115 HENRY ST  
BINGHAMTON NY 13905-9998



REDLANDS  
CALIFORNIA  
March 8  
Bike Classic Station  
92373  
REDLANDS  
BIKES  
CLASSIC

March 8, 1997  
BIKE CLASSIC STATION  
POSTMASTER  
404 NEW YORK ST  
REDLANDS CA 92374-9998



March 22, 1997  
WACOPEX STATION  
POSTMASTER  
430 W STATE HWY 6  
WACO TX 76702-9998



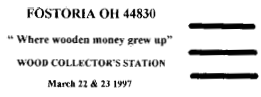
CIPEX XXXIX STA.  
RICHMOND, IN MAR. 1997 47374

March 22 & 23, 1997  
Centerville Stamp Club  
CIPEX XXXIX STAMP EXHIBITION  
POSTMASTER  
PO BOX 9998  
RICHMOND IN 47374-9998



WINCHESTER  
THE MODEL 1897  
100th ANNIV. STA.  
1897-1997  
MARCH 29, 1997  
TRENTON, NJ 08691

March 29, 1997  
WINCHESTER 100TH ANNIVERSARY  
STATION  
POSTMASTER  
680 US HWY 130  
TRENTON NJ 08650-9998



FOSTORIA OH 44830  
"Where wooden money grew up"  
WOOD COLLECTOR'S STATION  
March 22 & 23 1997

March 22 & 23, 1997  
International Organization Wooden Money  
Collectors  
WOOD COLLECTORS STATION  
POSTMASTER  
202 W CENTER ST  
FOSTORIA OH 44830-9998



The WV Coal Miner Memorial  
located at Fayette County Chamber of  
Commerce - Rt. 19 - Oiler Ave., Oak  
Hill, WV. Fashioned by Artie Nick  
Patterson and placed by St. Peter & Paul  
Catholic Church in memory of those  
miners who lost their lives in mining  
accidents in West Virginia.  
April 1, 1987  
Oak Hill, West Virginia

April 1, 1997  
COAL MINERS MEMORIAL DAY IN WEST  
VIRGINIA STATION  
POSTMASTER  
208 E MAIN ST  
OAK HILL WV 25901-9998



BE LIGHTS! BE LIGHTS!  
LIGHTFEST STATION  
THE LIGHT FESTIVAL OF LIGHTS  
APRIL 11, 1997-1998, AT 11:00 AM

March 23, 1997  
We Survive, Inc.  
LIGHTFEST STATION  
POSTMASTER  
PO BOX 31905  
LOUISVILLE KY 40231-9905



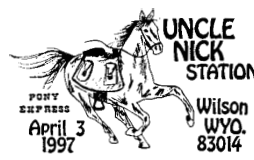
JOHN LAWRENCE  
CAMBERLIN  
Dedication Station  
BY THE  
04412  
APRIL 1997

April 1, 1997  
DEDICATION STATION  
POSTMASTER  
22 PARKWAY S  
BREWER ME 04412-9998



BRIDGEWATER  
BICENTENNIAL  
STATION  
Mar.  
23  
1997  
THE TOWN OF BRIDGEWATER  
1777-1977  
200  
BICENTENNIAL '77

March 23, 1997  
BICENTENNIAL STATION  
POSTMASTER  
NORTH ST  
BRIDGEWATER NY 13313-9998



UNCLE  
NICK  
STATION  
Wilson  
WYO.  
83014  
April 3  
1997  
PONY  
EXPRESS

APRIL 3, 1997  
UNCLE NICK STATION  
POSTMASTER  
PO BOX 9998  
WILSON WY 83014-9998



LIBERTY THEATER  
TYAC GALA  
COUNTY PAVILION  
MARCH 22, 1997  
DAYTON, WA 99328  
MARCH 22, 1997

March 23, 1997  
Touchet Valley Arts Council  
125TH BIRTHDAY POST OFFICE STATION  
POSTMASTER  
202 S 2ND ST  
DAYTON WA 99328-9998



BRIDGING TIME  
200  
YEARS  
WORCESTER BICENTENNIAL STA.  
Worcester, New York 12187  
April 3, 1997 - April 3, 1997

April 3, 1997  
WORCESTER BICENTENNIAL STATION  
POSTMASTER  
51 MAIN ST  
WORCESTER NY 12197-9998



EQUESTRIAN STATION  
March 28 - 29  
Oak Ridge, NC 27310  
March 28, 1997  
OAK RIDGE  
HORSE SHOW

March 28 & 29, 1997  
Oak Ridge Horse Show  
OAK RIDGE HORSE SHOW EQUESTRIAN  
STATION  
POSTMASTER  
PO BOX 9998  
OAK RIDGE NC 27310-9998



1797 - 1997  
BICENTENNIAL  
YEAR  
SALISBURY, NY STATION  
SALISBURY CENTER, NY 13454  
APRIL 4, 1997

April 3, 1997  
SALISBURY NY STATION  
POSTMASTER  
PO BOX 9998  
SALISBURY CENTER NY 13454-9998



MAR  
28  
1997  
TOURNAMENT STATION  
MARLBOROUGH MA 01752

March 28 & 29, 1997  
TOURNAMENT STATION  
POSTMASTER  
20 FLORENCE ST  
MARLBOROUGH MA 01752-9998



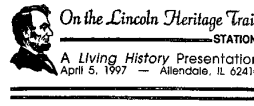
135th Battle  
Anniversary  
Station  
April 5, 1997  
Shiloh, TN 38376

April 5, 1997  
135TH BATTLE ANNIVERSARY STATION  
POSTMASTER  
PO BOX 2500  
SHILOH TN 38376-9998



MINICON 32 STATION  
29 MARCH 1997 • BLOOMINGTON MN 55459

March 28-30, 1997  
MINICON 32 STATION  
POSTMASTER  
7800 NORMANDELE BLVD  
BLOOMINGTON MN 55439-9998



On the Lincoln Heritage Trail  
STATION  
A Living History Presentation  
April 5, 1997 - Altondale, IL 62410

April 5, 1997  
ON THE LINCOLN HERITAGE TRAIL  
STATION  
POSTMASTER  
PO BOX 9998  
ALTONDALE IL 62410-9998



April 5, 1997  
Roanoke AL 36274  
Alabama Indestructible Doll Sta.

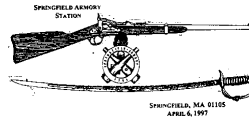
April 5, 1997  
ALABAMA INDESTRUCTIBLE DOLL  
STATION  
POSTMASTER  
820 MAIN ST  
ROANOKE AL 36274-9998



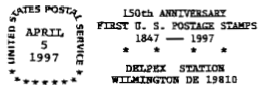
April 6, 1997  
*Shiloh National Park*  
BATTLE OF SHILOH STATION  
POSTMASTER  
PO BOX 2500  
SHILOH TN 38376-9998



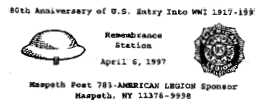
April 5, 1997  
KATONAH CENTENNIAL STATION  
POSTMASTER  
PO BOX 9998  
KATONAH NY 10536-9998



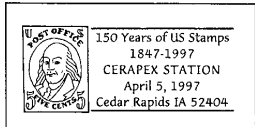
April 6, 1997  
SPRINGFIELD ARMORY  
POSTMASTER  
ONE ARMORY SQ  
SPRINGFIELD MA 01105-1299



April 5 & 6 1997  
*Stamp Clubs in Northern Delaware & Pennsylvania*  
DELPLEX STATION  
POSTMASTER  
PO BOX 9998  
WILMINGTON DE 19803-9998



April 6, 1997  
REMEMBRANCE STATION  
POSTMASTER  
PO BOX 9998  
MASPETH NY 11378-9998



April 5 & 6, 1997  
CERAPEX STATION  
POSTMASTER  
615 6TH AVE SE  
CEDAR RAPIDS IA 52401-9998



April 7, 1997  
*Shiloh National Park*  
BATTLE OF PITTSBURG LANDING  
STATION  
POSTMASTER  
PO BOX 2500  
SHILOH TN 38376-9998

## STAMP ANNOUNCEMENT 97-10

## New "Linerless" Self-Adhesive Flag Over Porch and Juke Box Coil Stamps



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The Postal Service will issue a 32-cent Flag Over Porch stamp and a nondenominated First-Class letter presort rate Juke Box stamp (value: 25 cents) in a new "linerless" self-adhesive coil format on March 14, 1997, in New York, New York, in conjunction with the Postage Stamp Mega-Event.

These are the first stamps that the U.S. Postal Service has issued with the new "linerless" self-adhesive format, which is similar to adhesive tape. This issuance will introduce the U.S. Postal Service's test of linerless self-adhesive coil stamps. The purpose of the test is to determine how well these stamps perform when our customers actually use them and to receive feedback concerning any necessary improvements.

Both stamps have the same design as the ones currently in use. The Flag Over Porch stamp will be issued in a coil of 100 stamps, which will also be available with a plastic dispenser for an additional 25 cents. The Juke Box stamp will be issued in coils of 10,000 stamps and a new format of 30,000 stamps. The Juke Box stamp will also be sold to collectors in strips of 7 (including a plate number), mounted on a special release liner for collection and/or storage.

The coils of 100 stamps may be purchased at 17 selected post offices located in Northern Virginia from March 15 to April 30, 1997, or until quantities are extinguished. The coils of 100, 10,000, 30,000, and strips of 7 stamps may be purchased by mail order, while supplies last, from the Philatelic Fulfillment Service Center at the address below:

7231  
 PHILATELIC FULFILLMENT SERVICE CENTER  
 US POSTAL SERVICE  
 PO BOX 7247  
 PHILADELPHIA PA 19101-9014  
 or by calling 1 800 STAMP-24.

<b>Issue:</b>	Flag Over Porch
<b>Denomination:</b>	32 cents
<b>Format:</b>	Linerless self-adhesive coil of 100
<b>Item Number:</b>	7959 (coil of 100 with dispenser) 7960 (coil of 100 without dispenser)
<b>Issue Date:</b>	March 14, 1997
<b>Issue City &amp; State:</b>	New York, NY
<b>Designer:</b>	Dave LaFleur, Derby, KS
<b>Art Director:</b>	Richard Sheaff, Norwood, MA
<b>Typographer:</b>	Richard Sheaff, Norwood, MA
<b>Modeler:</b>	Richard Sennett
<b>Manufacturing Process:</b>	Gravure
<b>Printer:</b>	Stamp Venturers
<b>Colors (PMS Colors):</b>	Yellow, magenta, cyan, dark blue, and gray
<b>Size:</b>	0.72 x 0.832 in/18.27 x 21.12 mm (image area) 0.87 x 0.982 in/22.08 x 24.92 mm (overall)
<b>Plate Numbers:</b>	Five single digits

## How to Order the First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase the new stamps by mail order from the Philatelic Fulfillment Service Center or from post offices located in Northern Virginia, affix the stamps to envelopes or postcards of their choice, address the envelopes or postcards (to themselves or others), and place them in a larger envelope addressed to:

LINERLESS SELF-ADHESIVE COIL STAMP  
 POSTMASTER  
 MORGAN GMF  
 341 9TH AVE RM 1037  
 NEW YORK NY 10199-9991

After applying the first day of issue postmark, the Postal Service returns the envelopes or postcards through the mail. There is no charge for the postmark. All orders must be postmarked by June 12, 1997.

Customers are reminded that the postage affixed to any First-Class Mail envelope must equal at least 32 cents and to any postcard must equal at least 20 cents. At least one of the new stamps must be affixed to an envelope or postcard in order to receive the first day of issue postmark.

<b>Issue:</b>	Juke Box
<b>Denomination:</b>	Nondenominated First-Class letter presort rate (value: 25 cents)
<b>Formats:</b>	Linerless self-adhesive coil of 10,000 Linerless self-adhesive coil of 30,000
<b>Item Numbers:</b>	7957A (coil of 10,000) 7958A (coil of 30,000) 795800 (mail order, strip of 7 for collectors)
<b>Issue Date:</b>	March 14, 1997
<b>Issue City &amp; State:</b>	New York, NY
<b>Designer:</b>	Bill Nelson, Richmond, VA
<b>Art Director:</b>	Carl Herrman, Laguna Niguel, CA
<b>Typographer:</b>	John Boyd, Anagraphics, New York, NY
<b>Modeler:</b>	Richard Sennett
<b>Manufacturing Process:</b>	Gravure
<b>Printer:</b>	Stamp Venturers
<b>Colors (PMS Colors):</b>	Yellow, magenta, cyan, black, and teal
<b>Size:</b>	0.72 x 0.832 in/18.27 x 21.12 mm (image area) 0.87 x 0.982 in/22.08 x 24.92 mm (overall)
<b>Plate Numbers:</b>	Five single digits



Copyright USPS 1995

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

USA PHILATELIC CATALOG  
US POSTAL SERVICE  
PO BOX 57  
GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least one year after the stamps' issuance.

—Stamp Services, Marketing, 2-27-97

## STAMP ANNOUNCEMENT 97-9

## Last Day of Sale — Marilyn Monroe, United Nations, and Antique Autos Commemorative Stamps

The last day of sale for the Marilyn Monroe (Item 4474), United Nations (Item 4468), and Antique Autos (Item 4497) commemorative stamps (all 32-cent denominations), and all related products, will be held on March 16, 1997. In observance of the last day of sale, a stamp ceremony will be held in New York, New York, on March 15, 1997, in conjunction with the Postage Stamp Mega-Event.

The Postal Service will offer a last day of sale cancellation, dated March 16, 1997, which will be applied to customers' covers or other items with one or more of the stamps affixed, and will be available on a hand-back basis only all four days (March 13–16, 1997) at the Postage Stamp Mega-Event. Any covers submitted for servicing and return through the mailstream will not be entered into the mails until the date appearing on the cancellation. This is the first time the Postal Service has offered a "last day of sale" cancellation.

### How to Order the Last Day of Sale Postmark

Customers have 30 days to obtain the last day of sale postmark by mail. They may purchase the stamps through March 16, 1997, at their local post office (although this is a Sunday and many offices will be closed), at the Postage Stamp Mega-Event (March 13–16) in New York, New York, or by mail order from the Philatelic Fulfillment Service Center. Customers should affix the stamps, individually or all three, to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LAST DAY OF SALE STAMPS  
POSTMASTER  
MORGAN GMF  
341 9TH AVE RM 1037  
NEW YORK NY 10199-9991

After applying the last day of sale postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by April 15, 1997.

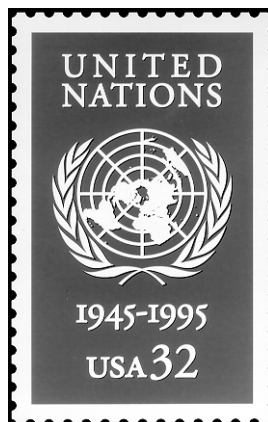
Mail order requests for stamps must be placed/postmarked no later than March 16, 1997. These requests must be sent to the Philatelic Fulfillment Service Center at the address shown below:

7231  
PHILATELIC FULFILLMENT SERVICE CENTER  
US POSTAL SERVICE  
PO BOX 7247  
PHILADELPHIA PA 19101-9014

or placed by calling 1 800 STAMP-24.



Copyright USPS 1995



Copyright USPS 1994



Copyright USPS 1994

The Philatelic Fulfillment Service Center also offers last day covers for these stamp issues postmarked with the official last day of sale cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by writing to:

USA PHILATELIC CATALOG  
US POSTAL SERVICE  
PO BOX 57  
GRAND RAPIDS MN 55744-0057  
or by calling 1 800 STAMP-24.

Last day covers will remain on sale for approximately 90 days after the stamps' last day of sale.

**Last Day of Sale Program**

The purpose of this program is to provide a more consistent and efficient method for customers to purchase selected commemorative stamps and related stamp products before they are removed from sale. To commemorate this occasion, the Postal Service will offer a "last day of sale" cancellation for these selected stamps only. The cancellation will read "Last Day of Sale" and will show the city, state, ZIP Code, and date of the last day of sale. Only events authorized by Stamp Services will have the last day of sale cancellations available. These events will be held in conjunction with nationally recognized stamp shows, which are held at least four times a year. Field offices may conduct events associated with the removal of stamps from sale; however, they may not use the words "Last Day of Sale" in postmarks or other material relating to their event.

**Withdrawal of Stamp Stock for Destruction**

In line with the introduction of this new program, effective close of business on March 16, 1997, all post offices, stations, branches, postal stores, vending outlets, and authorized philatelic centers will withdraw the stamp stock items listed below from sale and prepare them for destruction. The

stamp stock should be submitted to destruction sites according to the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Section 45, Destroying Stamp Stock, and appropriate locally established procedures.

Absolutely no sales of the stamp stock listed below are permitted after March 16, 1997. These stamp stock items are also being removed from sale at the Philatelic Fulfillment Service Center (PFSC).

Item Number	Description
4468	32-cent United Nations Stamp
4474	32-cent Marilyn Monroe Stamp
4497	32-cent Antique Automobiles Stamp
8874	Marilyn Monroe Uncut, Unsigned Stamp Sheet
8875	Marilyn Monroe Uncut, Signed Stamp Sheet
8876	Marilyn Monroe First Day Souvenir Program
8877	Marilyn Monroe Open Edition Stamp Sheet
9878	Marilyn Monroe StampFolio
9887	Marilyn Monroe Stamp Panel
9890	United Nations Stamp Panel
9903	Antique Automobiles Stamp Panel

—Stamp Services, Marketing, 2-27-97

## Post Offices

### Post Office Changes Number 4

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	015180	35758	AL	Madison	Madison	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Madison AL 35756 as last line of address for a portion of deliveries previously in ZIP Code 35758.
New	015180	35756	AL	Madison	Madison	Main Office	Post Office	7/1/97	
Old	015180	35758	AL	Madison	Madison	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Madison AL 35757 as last line of address for a portion of deliveries previously in ZIP Code 35758.
New	015180	35757	AL	Madison	Madison	Main Office	Post Office	7/1/97	
Old	072358	80222	CO	Denver	Denver	Wellshire Station	Classified Station	7/1/97	Establish a new classified branch. Establish a new ZIP Code for a delivery area. Use Denver CO 80246 as last line of address for a portion of the deliveries in ZIP Code 80222.
New	072358	80246	CO	Denver	Denver	Glendale	Classified Branch	7/1/97	
Old	075580	80123	CO	Littleton	Jefferson	Columbine Hills	Station	7/1/97	Establish a new ZIP Code for a delivery area. Use Littleton CO 80128 as last line of address for a portion of the deliveries previously in ZIP Code 80123.
New	075580	80128	CO	Littleton	Jefferson	Columbine Hills	Station	7/1/97	
Old	077020	80134	CO	Parker	Douglas	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Parker CO 80138 as last line of address for a portion of deliveries previously in ZIP Code 80134.
New	077020	80138	CO	Parker	Douglas	Main Office	Post Office	7/1/97	
Old	112160	32433	FL	De Funiak Springs	Walton	Main Office	Post Office	2/15/97	This announcement changes the spelling of the Defuniak Springs Post Office.
New	112160	32433	FL	Defuniak Springs	Walton	Main Office	Post Office	2/15/97	
Old	112160	32435	FL	De Funiak Springs	Walton	Main Office	Post Office	2/15/97	This announcement changes the spelling of the Defuniak Springs Post Office.
New	112160	32435	FL	Defuniak Springs	Walton	Main Office	Post Office	2/15/97	
Old	113030	33319	FL	Fort Lauderdale	Broward	Inverrary	Classified Station	2/1/97	Establish new ZIP Code for post office boxes. Establish a new classified station. Use Fort Lauderdale FL 33359 as last line of address.
New	113030	33359	FL	Fort Lauderdale	Broward	Sabal Palm Postal Store	Classified Station	2/1/97	



Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	128121	30458	GA	Statesboro	Bulloch	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Statesboro GA 30461 as last line of address for a portion of the deliveries previously in ZIP Code 30458. Amends PB 21938.
New	128121	30461	GA	Statesboro	Bulloch	Main Office	Post Office	7/1/97	
Old	163654	60521	IL	Hinsdale	DuPage	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Oak Brook IL 60523 as last line of address for a portion of the deliveries previously in ZIP Code 60521.
New	163654	60523	IL	Hinsdale	DuPage	Main Office	Post Office	7/1/97	
Old	215967	71451	LA	Melder	Rapides	Main Office	Post Office	1/20/96	Post office and ZIP Code discontinued. Establish place name. Melder LA becomes an acceptable last line of address for use with ZIP Code 71433.
New	213510	71433	LA	Glenmora	Rapides	Melder	Place Name	1/20/96	
Old	229285	04286	ME	W Bethel	Androscoggin	Main Post Office	Post Office	2/28/97	Post office discontinued. Establish new classified station. Use W Bethel ME 04286 as last line of address.
New	220585	04217	ME	Bethel	Androscoggin	W Bethel	Classified Station	2/28/97	
Old	225400	04552	ME	Newagen	Lincoln	Main Office	Post Office	4/1/96	Post office discontinued. Retain ZIP Code. Establish a community post office. Use Newagen ME 04576 as last line of address. This amends PB 21939.
New	229660	04576	ME	West Southport	Lincoln	Newagen	Community Post Office	4/1/96	
Old	231098	20862	MD	Brinklow	Montgomery	Main Office	Post Office	6/15/96	Post office discontinued. Retain ZIP Code. Establish a place name. Use Brinklow MD 20862 as last line of address.
New	230306	20861	MD	Ashton	Montgomery	Brinklow	Place Name	6/15/96	
Old	272561	39770	MS	Tomnolen	Webster	Main Office	Post Office	11/9/96	Community post office and ZIP Code discontinued. Establish place name. Tomnolen MS becomes an acceptable last line of address for use with ZIP Code 39744.
New	272561	39744	MS	Eupora	Webster	Tomnolen	Place Name	11/9/96	
Old	322190	03605	NH	East Lempster	Sullivan	Main Office	Post Office	2/19/97	This announcement changes the name of the East Lempster Post Office to the Lempster Post Office. Use Lempster NH 03605 as last line of address.
New	322190	03605	NH	Lempster	Sullivan	Main Office	Post Office	2/19/97	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	335685	08906	NJ	New Brunswick	Middlesex	Main Office	Post Office	2/18/97	This announcement expands the use of ZIP Code 08906 to include delivery.
New	335685	08906	NJ	New Brunswick	Middlesex	Main Office	Post Office	2/18/97	
Old	338715	08360	NJ	Vineland	Cumberland	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Vineland NJ 08361 as last line of address for a portion of the deliveries previously in ZIP Code 08360.
New	338715	08361	NJ	Vineland	Cumberland	Main Office	Post Office	7/1/97	
Old	338715	08360	NJ	Vineland	Cumberland	Main Office	Post Office	7/1/97	Establish a new ZIP Code for post office boxes. Use Vineland NJ 08362 as last line of address for new post office boxes.
New	338715	08362	NJ	Main Office	Cumberland	Main Office	Post Office	7/1/97	
Old	367424	28677	NC	Statesville	Iredell	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Statesville NC 28696 as last line of address for a portion of the deliveries previously in ZIP Code 28677.
New	367424	28696	NC	Statesville	Iredell	Main Office	Post Office	7/1/97	
Old	370160	53411	ND	Alfred	Lamoure	Main Office	Post Office	1/4/97	Post office and ZIP Code discontinued. Establish a place name. Alfred ND becomes an acceptable last line of address for use with ZIP Code 58454. This amends PB 21937.
New	374768	58454	ND	Jud	Lamoure	Alfred	Place Name	1/4/97	
Old	388918	43163	OH	West Rushville	Fairfield	Main Office	Post Office	12/21/96	Post office discontinued. Retain ZIP Code. Establish a place name. West Rushville OH becomes an acceptable last line of address for use with ZIP Code 43163. This amends PB 21939.
New	387294	43163	OH	Rushville	Fairfield	West Rushville	Place Name	12/21/96	
Old	450520	29902	SC	Beaufort	Beaufort	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Beaufort SC 29906 as last line of address for a portion of the deliveries previously in ZIP Code 29902.
New	450520	29906	SC	Beaufort	Beaufort	Main Office	Post Office	7/1/97	
Old	452220	29532	SC	Darlington	Darlington	Main Office	Post Office	3/1/97	This announcement changes the ZIP Code for post office boxes previously in ZIP Code 29532.
New	452220	29540	SC	Darlington	Darlington	Main Office	Post Office	3/1/97	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	456400	29841	SC	North Augusta	Aiken	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use North Augusta SC 29860 as last line of address for a portion of the deliveries previously in ZIP Code 29841.
New	456400	29860	SC	North Augusta	Aiken	Main Office	Post Office	7/1/97	
Old	467254	57777	SD	Redowl	Meade	Main Office	Post Office	2/15/97	This announcement changes the spelling of Red Owl SD Post Office.
New	467254	57777	SD	Red Owl	Meade	Main Office	Post Office	2/15/97	
Old	551434	26214	WV	Century	Barbour	Main Office	Post Office	2/1/97	Post office and ZIP Code discontinued. Establish place name. Century WV becomes an acceptable last line of address for use with ZIP Code 26201.
New	551128	26201	WV	Buckhannon	Upshur	Century	Place Name	2/1/97	
Old	554710	25255	WV	Letter Gap	Gilmer	Main Office	Post Office	2/1/97	Post office and ZIP Code discontinued. Establish place name. Letter Gap WV becomes an acceptable last line of address for use with ZIP Code 25267.
New	555910	25267	WV	Normantown	Gilmer	Letter Gap	Place Name	2/1/97	
Old	550984	24923	WV	Bozoo	Monroe	Main Office	Post Office	12/21/96	Post office and ZIP Code discontinued. Establish place name. Bozoo WV becomes an acceptable last line of address for use with ZIP Code 24963.
New	556312	24963	WV	Peterstown	Monroe	Bozoo	Place Name	12/21/96	
Old	556690	25910	WV	Quinnimont	Fayette	Main Office	Post Office	2/1/97	Post office and ZIP Code discontinued. Use Prince WV 25907 as last line of address.
New	556588	25907	WV	Prince	Fayette	Main Office	Post Office	2/1/97	
Old	564980	53704	WI	Madison	Dane	Main Office	Post Office	7/1/97	Realign ZIP Code boundaries. Use Madison WI 53718 as last line of address for the deliveries previously in ZIP Code 53704.
New	564980	53718	WI	Madison	Dane	Main Office	Post Office	7/1/97	
Old	575396	82070	WY	Laramie	Albany	Main Office	Post Office	7/1/97	Establish a new ZIP Code for a delivery area. Use Laramie WY 82072 as last line of address for a portion of the deliveries previously in ZIP Code 82070.
New	575396	82072	WY	Laramie	Albany	Main Office	Post Office	7/1/97	
Old	575396	82070	WY	Laramie	Albany	Main Office	Post Office	7/1/97	Establish a new ZIP Code for post office boxes. Use Laramie WY 82073 as last line of address for a portion of post office boxes previously in ZIP Code 82070.
New	575396	82073	WY	Laramie	Albany	Main Office	Post Office	7/1/97	

## *Postal Employees*

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### **Information Systems Sensitivity and Privacy Act Reminder**

Records has become aware of an increasing number of new or changed automated systems that collect and maintain information about individuals or other information of a sensitive nature. An example is information collection related to electronic retail initiatives. While the Privacy Act and information sensitivity and security issues must be addressed whether information collection is paper or automated, increased automation poses increased privacy and security concerns. These issues must be addressed in the planning stage of system development.

It is critical that offices planning the development of new or changed information systems or issuing a solicitation that calls for the design, development, or operation of such a system do the following: (1) determine the sensitivity of information within the system; (2) ensure that system design includes the appropriate security controls commensurate with sensitivity of the information; and (3) comply with the Privacy Act when personally identifying information is collected. See *Administrative Support Manual (ASM) 353* and Handbook AS-805, *Information Systems Security*.

Information is sensitive if it has restrictions on its internal or external access or disclosure or if it is critical to the functioning of the Postal Service. Information may be subject to the Privacy Act if it concerns an individual and is retrieved by a personal identifier such as a name or social security number. This includes information about financial transactions. An automated system must be secured at a level appropriate to its sensitivity to comply with the Privacy Act and other applicable statutes. The office responsible for the information is responsible for consulting with Records on determining information sensitivity and Privacy Act applicability and requirements, and with Information Systems Security on applying appropriate computer security controls. The Privacy Act provides criminal penalties for knowing and willful violations (see ASM 353.13). Direct questions concerning Privacy Act applicability to Records at 202-268-2608.

—Payroll Accounting/Records, Finance, 2-27-97

NOTICE TO ALL EMPLOYEES

# THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released February 10, 1997

<b>MONTHS</b>	<b>C</b>	<b>F</b>	<b>G</b>
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	-3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	-2.96	7.22
1995	37.41	18.31	7.03
1996	22.85	3.66	6.76
<b>1996</b>			
FEBRUARY	.91	-1.75	.46
MARCH	.97	-.68	.54
APRIL	1.47	-.56	.54
MAY	2.56	-.11	.58
JUNE	.38	1.34	.57
JULY	-4.39	.27	.58
AUGUST	2.07	-.18	.58
SEPTEMBER	5.60	1.72	.58
OCTOBER	2.74	2.21	.58
NOVEMBER	7.54	1.69	.53
DECEMBER	-1.97	-.93	.53
<b>1997</b>			
JANUARY	6.22	.30	.56
<b>LAST 12 MONTHS</b>	<b>26.18</b>	<b>3.29</b>	<b>6.83</b>

\*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.

**Federal Retirement Thrift Investment Board**



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