

# POSTAL BULLETIN

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REMINDER

## Only You Can Prevent Revenue Loss

In a *Message from the Postmaster General*, published in *Postal Bulletin* 21906 (11-9-95), Marvin Runyon announced the beginning of a new revenue assurance awareness campaign.

The PMG's message, "Working Together to Prevent Revenue Loss," served to remind all postal employees that uncollected revenue is more than a Finance problem or a management problem — it is a business problem and we need every employee's help to solve it. No business, including ours, can afford to lose thousands of dollars in uncollected revenue daily and expect to remain fiscally healthy.

The Postal Service is particularly vulnerable because we are an independent federal organization that does not receive taxpayer money to fund our operations. We generate revenue by selling our products and services to our customers, and to remain financially self-sufficient, it is critical that we receive the proper and timely payment of every dollar that we earn from these sales.

Our three goals — improving customer satisfaction, strengthening employee/USPS effectiveness, and improving financial performance — set the direction of our business. And getting the best business results means that we must accept revenue assurance as a responsibility that belongs to all of us. Every functional area must play a role as we work together to improve financial performance.

In addition, the Revenue Assurance Program helps to increase Economic Value Added (EVA), a

measure by which the Postal Service evaluates its financial standing. EVA is based on sound economic theory and measures the costs and benefits of both capital and expense spending. Conducting audits, setting goals, increasing personal accountability, and rewarding results are the types of business-oriented incentives that comprise EVA.

Because revenue assurance is inexpensive to implement and does not require capital dollar investments, it is an easy way for you to contribute to increasing EVA.

Finance is making a significant contribution to EVA by creating increased employee awareness — sharing information, suggestions, and ideas on how we can better manage revenue collection and reduce potential losses, and then disseminating it to the field "as the Voice of the Business" to increase employee involvement. Now it is up to you.

The message that's conveyed on the poster in this *Postal Bulletin*, "Only You Can Prevent Revenue Loss" (see pull-out insert), serves as a reminder that regardless of whether you work at the retail window, in the Business Mail Entry Unit, or on the workroom floor, "we all need to work together to prevent revenue loss."

Note: The color poster is intended for internal use only, to be displayed on the workroom floor and in offices located in all postal facilities.

—Revenue Assurance, *Finance*, 4-11-96

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# CUSTOMER SERVICES

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## Postmasters' Kit for Classification Reform

### Message From the Vice President

Now that the Board of Governors has approved the first phase of mail classification reform, I want to tell you briefly how it will affect what we do.

Classification reform is an important part of the Postal Service's "Agenda for Change." It is the most dramatic and sweeping change of the Domestic Mail Classification Schedule and mail preparation standards in over 100 years. It is a big step toward modernizing the way we classify and price our products, so that customers can easily choose the services that fit their needs and we can justify the pricing of those services. It is part of our overall effort to make it easier for customers to do business with us. Working with customer experts, we are overhauling the process to make it simpler and more clear cut.

For example, if customers properly address and prepare their mail for rapid processing and smooth delivery, we can offer attractive pricing for what we call efficient mail. This first step can lead to increased postal efficiency, reduced costs, and more rate stability. It will strengthen our competitiveness and enable us to give customers the service they want and need. Ultimately all customers benefit because it will help the Postal Service to continue to provide universal mail service at affordable prices.

I want to encourage you to learn more about the new **First-Class, Standard** (formerly third-class and fourth-class) and **Periodicals** (formerly second-class) mail products. Some of you will become intimately involved with the new processes. There will be intensive training for employees and customers to prepare them for implementation on July 1, 1996.

Although many of you will not need an in-depth understanding of the technical aspects of these changes, your continued dedication to customer service will ensure that the changes are implemented smoothly and have the desired impact.

We want you all to be proud of what we are doing and continue to help our customers, any way you can, so that we can continue to be their carrier of choice.



LARRY M. SPEAKES  
SENIOR VICE PRESIDENT  
CORPORATE RELATIONS

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**BACKGROUND**

## **Postal Service Simplifies Mail Classification**

In a bid to be more customer-responsive, the Postal Service has reviewed and simplified the way mail is classified.

The initiative to reform the classification schedule began more than five years ago, when the Postal Service launched a process of self-examination to determine whether its classification structure met its own and its customers' needs and capabilities. The Postal Service began by asking mailers to assist in evaluating the existing mail classification structure and developing a classification reform proposal. The results of this collaborative process were set forth in the proposals and voluminous supporting materials in the Postal Service's filing with the Postal Rate Commission (PRC). In cooperation with scores of mailers, association representatives, and consultants, and after dozens of meetings with the industry, the Postal Service developed ambitious recommendations for new subclass structure, rate design, and mail makeup and other requirements.

The Postal Service then filed a Classification Reform case with the Postal Rate Commission in March 1995. In January 1996, the PRC recommended a majority of the USPS proposals in a 700-page decision. The Postal Service Board of Governors then studied those recommendations and approved virtually all the Commission's recommendations at a March 5, 1996, meeting. The Governors set an implementation date of July 1, 1996, to allow sufficient time for training postal employees and major mailers.

The current system is a collection of designations that date back to the Civil War era. In 1863, mail matter was first classified and letters were designated as the "first" class. Newspapers and magazines became "second" class, and other printed matter became "third" class.

Third-class was originally a catch-all category, but in 1879, a fourth class was introduced. Printed matter other than regular newspapers and periodicals remained third-class, while merchandise and other mailable matter became fourth-class.

This year, the Postal Service has taken a historic first step in simplifying this patchwork quilt of class designations that have developed over the past 130 years.

In the future, mail classes will not be referred to as second-, third-, or fourth-class. New categories have been created that are more descriptive of the type of communication, the speed of delivery, and the degree to which the mail can be sorted by computer.


The designation second-class will become "Periodicals," and third-class and fourth-class will become "Standard" Mail, although this reform package does not affect current fourth-class mail except for the name change. Letter correspondence will remain First-Class Mail, which is a registered servicemark.

The changes affect primarily business mailings. Businesses that provide mail that is already prepared for processing on automated equipment requires less handling by the Postal Service. The new rate categories will allow for work-sharing by these higher volume mailers.

Overall, the classification proposals are not intended to increase postal revenues. The contribution from each class to overall postal revenues will be about the same as projected in the most recent rate case.

The cost of mailing a single one-ounce First-Class letter will remain unchanged at 32 cents. Other Classification Reform filings, including nonprofit mail, special services, expedited mail, and parcels, are expected later this year.

## Classes of Mail

<i>Current</i>	<i>New</i>
<b>Express Mail</b>	<b>Expedited Mail</b>
<b>First-Class</b>	<b>First-Class Mail</b>
<b>Second-Class</b>	<b>Periodicals</b>
<b>Third-Class</b>	 <b>Standard Mail</b>
<b>Fourth-Class</b>	

### Rates and Fees Not Affected by Classification Reform

- First-Class single-piece first ounce 32-cent letter rate and single-piece 20-cent card rate
- Priority Mail
- Express Mail
- Periodicals (second-class) In-County, Nonprofit, Classroom
- Standard Mail (A) (third-class) single-piece and Nonprofit rates
- Standard Mail (B) (fourth-class including parcel post)
- Special Services

### Key Questions and Answers on Classification Reform

**Q: Why are you making these changes?**

A: The old classification system for First-, second-, and third-class mail was too complicated, not “user-friendly,” and often related to practices and procedures now outmoded by the advance of technology. Consequently, if the Postal Service had stayed with the old classification system, it could have experienced a loss in business and its ability to serve its customers well.

**Q: How will Classification Reform improve service?**

A: Classification Reform emphasizes preparation of efficient mail and includes preparation standards that harmonize with internal postal processing systems. With these features, the post-reform mailstream should run more smoothly,

with less crossflow of inefficient mail or preparation formats, thus facilitating the achievement of established service standards in a more consistent manner. Additionally, the improved address quality standards should reduce the amount of undeliverable-as-addressed mail to ensure that more mail is delivered on the first attempt.

**Q: Why was July 1, 1996, chosen as the implementation date?**

A: July 1 was selected because it is a realistic date that will give the Postal Service and our customers time to prepare for the changes. During the Classification Reform process, the Postal Service for the first time pursued a “parallel track approach” in writing the rules that will translate

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the reform principles into everyday practice. It did so at the same time that its reform case was before the Postal Rate Commission. This involved publishing three separate major notices of proposed rulemaking in the *Federal Register* and soliciting mailer reaction to each. Dozens of mailers responded, and their comments have helped shape a set of rules that should be highly workable.

**Q: Will local Postal Service personnel be up to speed on the new rules and able to advise me on changes I'll need to make?**

A: Yes. We've launched the most intensive field training effort ever for both postal employees and customers. Reform is just too important for us to do otherwise. Information will be provided through special training conferences, newsletters, publications, videos, and slide presentations.

Having expressed this confidence, we also have to be realistic. Knowing the new standards and applying them are different processes, and unique situations will likely arise that call into question how a certain rule applies to a particular set of circumstances.

Further, since the new classification system is simpler than the old, we're confident that interpretations of the rules will be more consistent.

**Q: The reform seems to involve only bulk mailers. What's in it for the average, nonbusiness mailer?**

A: You're right: The changes apply only to bulk mailers. First-Class single piece first ounce rate and conditions remain unchanged. However, while individual consumers do not have to do anything differently, they will benefit. Since all the elements of the postal system are inseparably tied together, Classification Reform will help ensure that overall postage rates stay lower longer and that high delivery standards continue to be met. These efforts will build on the \$4.5 billion in savings that have already accrued from the postal automation program. Further, consumers will benefit from the reduced cost of mailing that many companies (for example, utilities) will experience, and address-quality improvements will ensure more accurate delivery.

**Q: What do you say to the charge that Classification Reform favors large mailers over small ones?**

A: This is simply not true. The minimum mailing size for First-Class or Standard Mail remains unchanged. Classification Reform rewards efficiency. It gives lower rates to mailers who prepare automation-compatible mail or mail that bypasses postal operations, regardless of mailing size.

Having said this, we recognize that some mailers (large and small) may not be able to qualify their mail for high-efficiency rates right away. The Postal Service will do everything it can, working with individual mailers and trade groups, to help these mailers become more efficient, so they can qualify for lower rates.

**Q: I'm primarily a parcel shipper. Why weren't corresponding reforms made in fourth-class mail?**

A: There will be additional reform proposals put forward for four other categories: nonprofit mail; special services, including post office box fees, certified, and registered mail; Express Mail; and parcels.

These were not included in the initial Postal Rate Commission filing for a very practical reason: we simply could not produce all the data, the studies, and supporting documentation that would have been necessary to seek changes in every category of mail all at the same time.

**Q: I'm confused by the new rule regarding business and courtesy reply cards and envelopes in automation mailings. Can you clarify?**

A: The new requirement states that letter-size courtesy reply mail (CRM) and business reply mail (BRM) envelopes or cards included as enclosures in a First-Class, Periodicals, or Standard Mail automation mailing must be automation-compatible and bear a FIM and a correct barcode for the address to which the piece is to be returned.

Your confusion may arise from the fact that this requirement will have a different, and later, date for implementation than the rest of the reform package. Instead of taking effect on July 1, 1996, the requirements for enclosed CRM and BRM will be implemented on January 1, 1997.

## Business Talk (Stand-Up) for Managers/Postmasters

The Postal Service has announced new and more efficient standards for mailers to use in preparing their mail. These standards are called Classification Reform and they will be implemented this coming July 1.

Today, I would like to tell you what it is all about. Classification Reform will be a strong move forward for the Postal Service and our customers. It will make it easier for them to do business with us.

Classification Reform streamlines and simplifies mailing preparation standards. The Postal Service wants mailers to do more barcoding and presorting. To encourage them to do so, we are offering additional new incentives like lower postage rates. Classification Reform means: "the more a mailer prepares, the less the mailer pays."

Some employees have asked, why did we have to make these changes? The answer is we had to make changes to keep up with technology. We have to reward our customers who automate the mail, and we had to become more user-friendly with our mail preparation rules.

In today's world, we must receive more mail that is barcoded. It enables us to process the mail in the most efficient way. And if a mailer is willing to put barcodes on the mail for us or to presort it for us, we're willing to share the savings with that mailer.

And, with better rates, we anticipate that we will get more volume. That will help ensure the stability of the Postal Service, and everyone will benefit even the consumer because we plan to go longer periods of time without raising First-Class mailing rates.

Many of our major customers and the mailing industry have told us that they are looking forward to the implementation of Classification Reform. Thousands of postal employees who know about it are also optimistic. It has been reviewed thoroughly by the independent Postal Rate Commission and the final authority, the Postal Service Board of Governors.

The changes will greatly benefit both the Postal Service and our customers. The benefits are numerous. It will make mail easier, less costly, and more efficient to process. It will simplify mailing for many of

our customers. It will result in increased efficiency, reduced costs, and more rate stability. The Postal Service will be able to continue providing universal mail service at some of the world's lowest prices.

It's important to note that classification reform will not affect the regular, residential customer. The 32-cent single ounce price of mailing a letter, one of the lowest postage rates in the world, is unaffected by the present Classification Reform initiative.

There will be many other advantages to Classification Reform. It will eliminate many of our outdated administrative procedures. The changes will encourage automation, which will help keep postage costs lower for longer periods.

Automation is the key to keeping pace with America's mailing needs. Automated products are an attractive alternative in the new electronic market.

The Postal Service has a solid plan to communicate and implement Classification Reform with our employees and customers. For those who play a critical role, business customers and employees such as bulk mail technicians and account representatives, there will be extensive training and education sessions.

Each district has its own implementation coordinator. The coordinator will work with the manager of Business Mail Entry, the Postal Business Center manager, account representatives, local postmasters, and managers. These are the people you and your customers can count on to answer any questions you may have. Every post office will receive information noting the key contacts and whom customers may call.

Classification Reform represents a major step forward in the Postal Service becoming more efficient and competitive. It is the most comprehensive proposal for changing and improving mailing standards in history. It is the product of years of hard work and research by many knowledgeable mailers, mailing consultants, and postal employees.

With your support, Classification Reform will help ensure our continued success.

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## Postmaster's Speech (external audience) Classification Reform

Good (afternoon or evening), ladies and gentlemen. It's a pleasure to be here with you today to discuss what Classification Reform means to you and your mail service.

During the summer of 1995, Postmaster General Marvin Runyon made the following statement at the National Postal Forum in Philadelphia, Pennsylvania:

"If it costs less for the Postal Service to process and deliver, it should cost less for you to mail." In a nutshell, that is what Classification Reform is all about.

Classification Reform is the most dramatic and sweeping change of mailing rules in Postal Service history. The foundation for today's classification system was laid over 100 years ago and that classification system has remained largely untouched for nearly two decades. Until now.

The decision by the Board of Governors of the Postal Service to implement these new standards is an important first step in modernizing the mail system.

We're even changing the definitions of major categories of mail to better reflect the way mail is prepared and processed.

The new rates provide strong economic signals to promote automation. We expect to generate over 19 billion, that's with a B, 19 billion more customer barcodes with Classification Reform. And millions less in bundles and rubber bands. These modernized mailing practices will streamline our operations and acceptance, and, therefore, we expect greater volume growth and more contribution to the overall organization's growth in the future.

Ultimately, all consumers will benefit because we plan to hold postage rates lower for a longer period of time.

Some of the benefits that are now a reality include:

- A simpler, more consistent, and user-friendly classification system in place for all customers to use without feeling overwhelmed.

- Rewards for mailers who prepare the lowest cost mail, that is, mail that is barcoded and pre-sorted.
- Customer incentives for improved mail makeup and addressing.
- Strengthened competitiveness and increased customer service. It also allows us to continue to provide universal mail service at some of the world's lowest prices.

Classification Reform benefits small business mailers as well as large ones. The mailing industry is responding with new software and hardware to help smaller mailers barcode their mail. This change could save some mailers as much as 10 percent on their postage costs.

Rather than tell you about each classification change, and how much money it will save you, I have brought some literature with me today. *(OPTIONAL)*

Also, joining me here today are some of our Customer Service Classification and Implementation experts who can answer your specific questions. Let me introduce them to you *(INTRODUCE STAFF THAT ACCOMPANIED YOU TO SPEAKING ENGAGEMENT)*.

Classification Reform, along with our new Customer Perfect! program, which is being implemented and tested in 10 different areas of the nation this year, are both part of a serious commitment to make the Postal Service work for you.

Automation has been an integral part of the Postal Service for almost a decade. It's the key to our remaining a vital communications entity. Classification Reform is a "win-win" situation. It's quite simple: our customers receive economic incentives and lower mailing costs and we receive a more fully automated mailstream.

You may have heard the following statistics before, but it is good to repeat them because they really spell out what we're talking about.

It costs \$40 for the Postal Service to process 1,000 letters by hand, and about \$22 to process those same 1,000 letters by our mechanized letter sorting machines. But with automation, it costs the Postal



Service just \$4 to process those same 1,000 letters. That's quite a difference.

The Postal Service needs your support of Classification Reform. The business mailer is the key ingredient in this money-saving equation. Just remember these five simple reasons why you should join us on the Classification Reform bandwagon:

1. You can reduce your postage and mail preparation costs.
2. The Classification Reform proposal wasn't just our idea. It sprang from years of cooperation and discussion with major mailers and consultants, and it's endorsed by Gene Del Polito, President of the Advertising Mail Marketing Association and many other mailers and associations.
3. It will be easier to enter your mail into the Postal Service's mailstream, saving everyone needless paperwork and administrative burdens.
4. We're doing everything we can to make the transition as painless as possible, thanks to the information that's been prepared and dissemi-

nated, and the active and ongoing education and training of our workforce.

5. Classification Reform will ensure that the Postal Service will give you the world's best bargain when it comes to mailing your products.

We know that the difference between just being "good" and being "great" is customer service. We know that anticipating customer needs is the key to your satisfaction level.

Finally, let me say that every employee in the (name of Post Office) epitomizes the following two ideals. The customer is our purpose for being who we are and what we are, and no one, I repeat no one, is more important than you, our postal customer.

I wish to thank (name of person who issued invitation to speak) and the entire membership of (name of organization where you are speaking) for this opportunity to touch briefly on Classification Reform.

These are exciting times in the communications industry. We invite you to join us in being the world's best Postal Service.

Thank you very much, and have a pleasant (afternoon or evening).

—Corporate Relations, 4-11-96

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings

of 1 million pieces or more, should contact Sales Management at 202-268-2271 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (millions)	Distribution	Presort Level	Comments
Spiegel	Third/Flat	April 15	2.4	Nationwide	Carrt, 3/5 BC, 3/5 BBC, B	RR Donnelley, Newton, NC
1996 April Summer	Third/Catalog	April 15-17	3.7	Nationwide	Carrt, 3/5-Digit, Basic	RR Donnelley
1996 April Summer Home	Third/Catalog	April 15-17	1.4	Nationwide	Carrt, 3/5-Digit, Basic	RR Donnelley
JCPenney Mother's Day Jewelry Mailer	Third/Booklet	April 17-19	5.0	Nationwide	Carrt	Harte Hanks
JCPenney Furniture/Window Covering	Third/Brochure	April 17-19	5.0	Nationwide	Carrt	Harte Hanks
Fingerhut	Third/Flat	April 19-30	3.8	Nationwide	Carrt, 3/5 BC, 3/5 BBC, B	RR Donnelley, Newton, NC
Hold Everything, May	Third/Catalog	April 21-23	1.6	Nationwide	Carrt, 3/5-Digit, Basic	Alden Press, Inc., Bensenville, IL.
Pottery Barn, May	Third/Catalog	April 21-23	3.3	Nationwide	Carrt, 3/5-Digit, Basic	Alden Press, Inc., Bensenville, IL.
Summer 1996	Third/Flat	April 22-27	3.6	Nationwide	Carrt, 3/5-Digit, Basic	8" x 10"
Sears Cosmetics	Third/Letter	April 24-26	2.0	Nationwide	Carrt	
JCPenney Styling Salon	Third/Postcard	April 25-27	2.5	Nationwide	Carrt	Harte Hanks
Decision Magazine	Third/Flat	April 25-30	1.5	Nationwide	Carrt, 3/5-Digit, Basic	8" x 10 5/8" 44-page magazine; Minneapolis, MN
Sally Beauty Supply	Third/Letter	April 27-30	2.3	Nationwide	Residual 5%, 3/5-Digit 30%, and Carrt 65%	Time-sensitive promotion
Sterling Jewelers	First Presort Automation/Letter	April 29, 30	6.7	Nationwide	Carrt, 3/5-Digit, Barcoded	4" x 8" envelope, First-Class presort stamp; Great Lakes Mailing
Chambers Early Summer	Third/Catalog	April 29-May 1	0.8	Nationwide	Carrt, 3/5-Digit, Basic	Alden Press, Inc., Bensenville, IL.

—Sales, 4-11-96

## USPS National Sponsorship — Dollars for Scholars

The Postal Service is a national sponsor of an educational scholarship program called Dollars for Scholars. The theme of this year's scholarship program is "1996 — Year of the Scholar." The sponsorship recognizes the Postal Service as the exclusive "official carrier" for Year of the Scholar. The Postal Service sponsorship was initially announced at a kick-off ceremony at the University of Southern California, Los Angeles, in January. The master of ceremonies was actor John Ritter. Dollars for Scholars was selected for sponsorship as part of the Postal Service Marketing Department's educational outreach program. The Postal Service's educational outreach efforts are intended to support education at the local level.

Dollars for Scholars consists of over 750 chapters nationwide. The chapters are community-based, volunteer-directed scholarship foundations affiliated with Citizens' Scholarship Foundation of America, Inc., headquartered in Minnesota. Established in 1958, Dollars for Scholars chapters have awarded over \$250 million to students throughout the country. In recent years, chapters

have been established in neighborhoods and communities traditionally underrepresented when securing opportunities for post-secondary education. In many communities, volunteers begin preparing students at the elementary school level.

This year, Dollars for Scholars chapters have set a goal to raise \$20 million for sponsorships. They hope to reach that goal by working with the Postal Service. A list of chapters has been provided to each area office. Anyone interested in volunteering should contact the Sales Office (Advertising and Promotion) or Corporate Relations Center at the area office. Participation is voluntary and should be off-the-clock. Local chapters raise money for scholarships through a variety of means including direct mail, phone-a-thons, sports tournaments, auctions, and bake sales. The next planned national event is the 35th Anniversary Celebration on May 16 in Boston.

—Advertising and Promotion, Marketing, 4-11-96

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## ADMINISTRATIVE SERVICES

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### Label Contract for Passport Label System

An indefinite delivery, indefinite quantity contract (162745-96-B-C002) has been awarded to Intermec Media Products for labels used in the Passport Label System on the Monarch Model 9425 thermal printer.

*Per contract 162745-96-B-C002, Intermec is the mandatory source of supply for these delivery barcode sorter labels.* The Engineering Center has tested and approved Intermec's labels for field use. Labels from other suppliers have not been tested and often fail to perform properly in our mail sorting operations.

Beginning April 15, 1996, processing and distribution centers should use the VISA IMPAC credit card to order labels directly from Intermec Media Products by telephone. They may also order by mail or fax using the order form in Material Logistics Bulletin MLB-CO-96-007.

Intermec address:

INTERMEC MEDIA PRODUCTS  
9290 LESAIN DR  
FAIRFIELD OH 45014-5454

Phone: 800-227-9947  
Fax: 800-227-1707

The ordering unit is a box of 8 rolls containing 2,790 labels per roll, for a total of 22,320 labels per box. Orders must be for full boxes. The price of a box is \$66.78 plus

postage. Orders will be sent within 2 weeks after the date the order is received by Intermec.

Orders of less than 24 boxes are shipped via U.S. Mail directly to the requiring facility. Because Postal Service suppliers can no longer use USPS G-10 permit labels, Intermec will pay regular postage rates to ship labels and will add the postage to the cost of the labels. Before ordering, compute the postage and supply this information to Intermec. Intermec will ship these labels in one of the following three ways: Express Mail for emergencies, First-Class Mail (Priority Mail) for expedited service, and parcel post for regular mail service. Please specify the shipping option when placing your order.

Shipments of 24 boxes or more are shipped to the ordering facility on skids via a motor freight carrier. Boxes are packed no more than 24 to a skid and stretchwrapped. The Chicago Purchasing and Materials Service Center will provide Intermec with a block of Government Bills of Lading to be used for large orders.

Please see Material Logistics Bulletin MLB-CO-96-007 for ordering forms and a more detailed explanation.

—*Inventory Management,  
Purchasing and Materials, 4-11-96*

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### Canceled Wanted Circulars

Destroy the wanted circulars on the following:

- William Lamarr Reed, dated January 23, 1995 (apprehended).
- Marcus Lafayette Edwards, dated November 30, 1994 (apprehended).

—*Inspection Service, 4-11-96*

# DOMESTIC MAIL

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## APO/FPO Changes

Make the following ink changes to the most recent APO/FPO tables published in *Postal Bulletin* 21916 (3-28-96).

APO/FPO	Action	Effective Date	See Restrictions
09509	Restriction Change	Immediately	I-N
96547	Activation	Immediately	F-U3

—*International and Military Mail Operations, International Business, 4-11-96*

CORRECTION

## Reassignments Affecting the Zone Chart Program

*Postal Bulletin* 21916 (3-28-96) incorrectly stated that several ZIP Codes had been reassigned effective immediately. The correct date for these reassignments is July 1, 1996.

—*National Customer Support Center,  
Operations Support, 4-11-96*

# FINANCE

HANDBOOK F-1 REVISION

## Address Change for Submission of Foreign Coins

Effective immediately, section 324.3b of Handbook F-1, *Post Office Accounting Procedures*, is revised to reflect a new address for submitting foreign coins:

### Handbook F-1, *Post Office Accounting Procedures*

<b>3</b>	<b>Postal Funds</b>	*	*	*	*	*
<b>320</b>	<b>Other Items</b>	*	*	*	*	*
<b>324</b>	<b>Foreign Coins</b>	*	*	*	*	*

**324.3b**

Other foreign coins are disbursed to:

MAIL RECOVERY UNIT  
 US POSTAL SERVICE  
 443 FILLMORE AVE  
 ST PAUL MN 55107-9607

*	*	*	*	*
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—Corporate Accounting, Finance, 4-11-96

REMINDER

## Imprest Fund Procedures

All imprest fund cashiers and responsible officials who have responsibility for imprest funds must be familiar with and have on hand the financial policy and procedures documented in Handbook F-19, *Accountability of Disbursing Officers*, Chapter 8; *Postal Bulletin* 21836 (3-4-93), page 7, "Checking Accounts for Imprest Funds," and Handbook F-8, *General Classification of Accounts*.

—National Accounting, Finance, 4-11-96

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# FRAUD ALERT

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ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

## Foreign Order No. 381

Keep all foreign order notices for use as reference.

### Tentative Orders

A Tentative Lottery Order has been issued against the following:

#### Australia

ORDER PROCESSING CENTER  
PRIVATE MAIL BAG 4010  
FORTITUDE VALLEY 4006  
AUSTRALIA

ALA INTERNATIONAL  
GPO BOX 3097  
QUEENSLAND 4001  
AUSTRALIA

#### Canada

BLC SERVICES INC  
D/B/A REGISTRY BUREAU  
PROCESSING DEPT  
PO BOX 10000  
VANCOUVER BC V6B 5J2  
CANADA

CANUSA LTD  
7680 RIVER ROAD  
PO BOX 94625 STN MAIN  
DELTA BC V6Y 3X2  
CANADA

CANUSA LTD  
D/B/A SUE CONNORS  
7680 RIVER ROAD  
PO BOX 94625 STN MAIN  
RICHMOND BC V6Y 3X2  
CANADA

CANUSA LTD  
5010 48TH AVENUE NO 970  
DELTA BC V4K 4M6  
CANADA

CANUSA LTD  
5010 48TH AVE  
PO BOX 930 STN MAIN  
DELTA BC V4K 4V4  
CANADA

#### Germany

L-A WESSEL  
POSTBOX 50 16 40  
D – 22716 HAMBURG  
GERMANY

#### Netherlands

OVERSEAS SUBSCRIBER AGENTS  
NIEUWEZIJD'S VOORBURGWAL 86  
1012 SE AMSTERDAM  
NETHERLANDS

### Final Orders

The tentative Decision and Order issued against the following has become final:

#### Australia

ALA  
ATTN GP OFFICE BOX 4980  
SYDNEY NEW SOUTH WALES 2001  
AUSTRALIA

ALA  
GP OFFICE BOX 2067  
BRISBANE QLD 4001  
AUSTRALIA

#### Canada

ALWS  
P O BOX 94731 STN MAIN  
RICHMOND BC V6Y 4A6  
CANADA

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send them to:

POSTMASTER  
CLAIMS INQUIRY AND UNDELIVERABLE MAIL  
JAMES A FARLEY BLDG RM 2029A  
NEW YORK NY 10199-9543

Do not place any endorsement on the mail pieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 4-11-96

### Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below:

State/City	Names Covered
CA, Beverly Hills 90210-4500	Communications/Business Publishing Center, 421 N. Rodeo Drive, Suite 15-589
CA, Costa Mesa 92626-5123	Bay Shores Plus, 2796 Harbor Blvd. #433
CA, Los Angeles 90022-2519	Any And All Names Other Than John Anthony Bustamante or Teresa Rose Bustamante, 713 S. Fetterly Avenue
CA, Los Angeles 90035-4352	Any And All Names, Building #6, Suite 197, 1800 S. Robertson Blvd.
CA, Los Angeles 90035-4352	Any And All Names, Building #6, Suite 301, 1800 S. Robertson Blvd.
CA, Los Angeles 90036-2860	Any And All Names, 5850 W. 3rd Street #204
CA, Los Angeles 90025-3206	Any And All Names, 1511 Sawtelle Blvd. #355
CA, Los Angeles 90036-4305	Any And All Names, 5042 Wilshire Blvd. #414
CA, Palm Springs 92262-5854	Any And All Names, 1387 East San Jacinto Way
CA, Santa Monica 90405-1315	Any And All Names, 1908 Lincoln #267
OH, Cincinnati 45236-2853	Any And All Names Other Than The Surnames Smith and Paradise, 7953 Kenwood Road, Apt. 4
PA, Sharon 16146-0644	Any And All Of Various Names, P.O. Box 644

—Judicial Officer, 4-11-96

### Domestic Order

False representation is enforced by the postmaster at the city listed below:

State/City	Names Covered	Product
TX, Lubbock 79408-2158	Wesley David d/b/a B & A Homemillers, P.O. Box 2158	An envelope stuffing scheme.

—Judicial Officer, 4-11-96





462 274 1072 to 1099	<b>480 526 2000 to 2099</b>	601 339 1200 to 1399	622 989 8032 to 8099
462 277 8373 to 8399	480 640 6330 to 6399	601 661 7700 to 7799	623 076 9300 to 9399
463 117 5529 to 5540	480 689 5100 to 5199	601 682 5343 to 5399	623 895 8200 to 8399
463 176 4115 to 4199	481 673 0074 to 0095	601 928 1600 to 1699	623 917 0200 to 0299
463 176 4228 to 4299	482 527 1500 to 1599	602 512 2972 to 2999	623 819 5006 to 5099
463 185 2600 to 2799	482 541 5255 to 5299	602 555 2400 to 2799	624 468 5288 to 5299
463 227 7711 to 7799	482 729 6800 to 6899	602 829 7061 to 7099	624 665 3162 to 3198
463 414 4869 to 4899	483 363 7207 to 7299	603 483 9572 to 9599	625 088 6735 to 6799
463 808 3484 to 3499	483 402 2356 to 2399	603 490 7200 to 7299	625 100 5806 to 5834
463 945 7400 to 7899	483 486 5100 to 5199	603 678 7100 to 7199	625 916 9500 to 9799
464 629 9000 to 9399	483 632 1521 to 1599	603 678 7662 to 7699	625 968 8956 to 8999
464 711 4332 to 4399	483 632 2600 to 2799	603 678 7902 to 7999	627 005 3938 to 3999
465 692 3963 to 3999	483 849 1615 to 1699	603 678 8418 to 8499	627 384 3907 to 4099
465 698 8300 to 8599	484 174 4803 to 5299	603 678 8700 to 9999	627 496 7549 to 7599
465 743 7745 to 7799	484 323 8900 to 9199	604 086 0880 to 0899	627 708 3605 to 3699
466 798 6056 to 6067	484 680 5000 to 5038	604 349 1414 to 1499	627 776 2500 to 2599
467 147 4300 to 4399	484 680 5040 to 5074	604 503 7776 to 7799	628 814 4702 to 4799
468 079 5782 to 5799	484 680 5077 to 5099	605 520 9037 to 9099	628 851 9689 to 9699
469 067 2817 to 2899	485 029 4913 to 4999	605 685 4010 to 4099	629 510 7200 to 7299
469 127 8000 to 8199	486 176 0600 to 0699	605 988 6467 to 6499	<b>630 389 3056 to 3071</b>
469 213 0359 to 0399	486 559 7555 to 7599	607 689 7951 to 7960	630 463 0588 to 0599
469 213 0500 to 0599	486 696 3023 to 3199	607 728 1276 to 1299	631 762 9325 to 9399
469 658 1961 to 1999	488 173 7900 to 7999	608 727 7100 to 7199	<b>632 500 0000 to</b>
469 666 9900 to 9999	488 206 4100 to 4199	608 727 7273 to 7599	<b>632 599 9999</b>
469 678 1900 to 1999	488 226 0200 to 0299	608 813 9950 to 9999	
469 781 4900 to 4999	488 709 3906 to 3999	609 067 5325 to 5399	633 110 4165 to 4199
469 947 6960 to 6999	488 855 8359 to 8399	609 067 5488 to 5499	633 110 4303 to 4499
<b>470 755 5800 to 5818</b>	489 181 8963 to 8999	609 067 5600 to 5699	633 438 6429 to 6599
471 918 0300 to 0999	489 311 1930 to 1999	609 289 6123 to 6199	634 725 0700 to 0799
471 985 2408 to 2419	489 318 6200 to 6300	609 438 4400 to 4499	634 803 3239 to 3299
472 191 6700 to 6799	489 223 2000 to 2099	609 493 1100 to 1199	634 807 2474 to 2499
472 270 2555 to 2599	489 384 0027 to 0099	609 766 8100 to 8999	634 827 5900 to 5999
472 987 0213 to 0241	489 427 0658 to 0899	609 825 4100 to 4115	634 886 3428 to 3499
472 987 0290 to 0299	489 997 5252 to 5299	609 884 2981 to 2999	635 559 3449 to 3499
473 151 2069 to 2199	<b>490 669 5850 to 6099</b>	609 893 1000 to 1099	636 289 6214 to 6299
473 666 9138 to 9199	490 717 7080 to 7099	<b>610 073 3200 to 3299</b>	636 634 8007 to 8042
473 952 3429 to 3499	490 721 6000 to 6099	610 582 4200 to 4299	638 049 4984 to 4999
474 108 5402 to 5499	490 793 1500 to 2099	611 285 8073 to 8074	638 885 0000 to 0299
474 356 5193 to 5299	490 886 8171 to 8199	611 879 6939 to 6999	639 420 6200 to 6299
474 949 3366 to 3399	490 977 9221 to 9240	612 291 8013 to 8099	639 469 3517 to 3799
475 134 9362 to 9399	491 258 8100 to 9099	612 751 5171 to 5199	639 605 2142 to 2199
475 167 9664 to 9699	491 567 1376 to 1399	612 751 5226 to 5299	639 657 8600 to 8699
475 319 3415 to 3499	492 254 4800 to 4899	612 751 6083 to 6099	639 657 8700 to 8799
475 319 3649 to 3799	492 283 5100 to 5199	612 751 6268 to 6299	<b>640 289 7500 to 7599</b>
475 340 6400 to 6599	492 610 6813 to 6899	612 751 6572 to 6599	640 289 7700 to 7999
475 424 8410 to 8499	493 394 5568 to 5599	612 774 2111 to 2199	641 170 4420 to 4499
475 629 9156 to 9199	493 470 2562 to 2599	612 774 2254 to 2299	641 877 3187 to 3299
475 850 6101 to 6199	493 473 7700 to 7799	612 774 2500 to 2599	641 877 3310 to 3399
475 875 2500 to 2599	493 716 2153 to 2199	614 469 0979 to 0999	<b>700 065 4800 to 4899</b>
476 169 8264 to 8299	494 206 2972 to 2999	614 474 3000 to 3099	700 190 3350 to 3359
476 189 3000 to 3499	494 217 3446 to 3999	614 521 3490 to 3499	700 228 6048 to 6099
476 331 2480 to 2499	494 224 0500 to 0599	614 645 1800 to 1899	700 650 0452 to 0499
477 289 8601 to 8699	496 209 7425 to 7499	614 832 1100 to 2099	700 859 0744 to 0758
477 681 5206 to 5299	496 213 8728 to 8799	615 017 7505 to 7599	701 028 6780 to 6899
478 010 4243 to 4268	496 474 5226 to 5248	617 711 6678 to 6699	701 213 3900 to 3999
478 010 4270 to 4291	497 053 8517 to 8699	617 760 5266 to 5299	701 267 2000 to 3999
478 450 5071 to 5099	497 854 8673 to 8699	617 813 3601 to 3699	701 503 2247 to 2299
478 469 7838 to 7858	498 449 8888 to 8899	618 840 9200 to 9299	<b>806 087 1100 to 1499</b>
478 469 7883 to 7899	498 929 8285 to 8499	619 551 7229 to 7299	806 268 9275 to 9299
479 280 9800 to 9899	498 936 5310 to 5399	619 859 3000 to 3099	806 534 3400 to 3477
479 365 9116 to 9176	499 016 5425 to 5499	<b>620 073 9400 to 9499</b>	807 342 3283 to 3399
479 412 9900 to 9999	499 440 8575 to 8899	621 648 8021 to 8199	808 090 3440 to 3499
479 667 6190 to 6199	499 731 6717 to 6799	621 648 8500 to 8599	808 325 5161 to 5699
479 748 9680 to 9699	<b>500 064 1858 to 1869</b>	621 904 8351 to 8599	<b>870 054 4814 to 4899</b>
479 860 7000 to 7199	<b>600 645 3223 to 3299</b>	621 916 1978 to 1989	870 491 4812 to 4849

Check for altered dollar amounts by holding money orders to the light.

### Missing Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000,000,001 to 660,000,000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1.

<b>000,000,001 to 660,000,000</b>	668,970,201 to 0,700	680,409,401 to 9,800	695,272,601 to 2,750
	669,677,719 to 7,735	680,463,338 to 3,800	695,277,576 to 7,650
	669,893,581 to 3,700	680,693,701 to 4,400	695,530,761 to 0,800
<b>660,304,493 to 4,600</b>	<b>670,374,867 to 5,000</b>	681,457,001 to 7,100	696,487,701 to 7,800
660,596,601 to 6,700	670,993,101 to 3,180	681,717,331 to 7,390	696,784,101 to 4,550
660,644,144 to 4,300	670,994,962 to 5,000	681,774,980 to 4,999	696,870,601 to 0,650
661,162,159 to 2,220	670,996,971 to 7,040	681,883,291 to 3,310	697,047,501 to 7,600
661,165,221 to 5,250	671,601,379 to 1,400	681,896,616 to 6,650	697,052,101 to 2,350
661,179,997 to 180,020	671,672,253 to 2,300	681,918,357 to 8,399	697,217,251 to 7,400
	671,883,301 to 3,900	681,951,205 to 1,300	697,249,952 to 0,050
661,183,221 to 3,260	672,032,758 to 2,800	682,154,556 to 4,700	697,414,886 to 4,900
661,187,652 to 7,690	672,052,001 to 2,100	682,171,562 to 1,800	697,469,606 to 9,700
661,581,517 to 1,600	672,271,301 to 2,500	682,194,101 to 4,300	697,850,401 to 0,750
661,997,658 to 7,686	672,344,466 to 4,500	682,895,301 to 5,500	697,945,701 to 5,850
662,108,475 to 9,300	672,349,801 to 350,100	682,899,401 to 9,800	698,098,446 to 8,550
662,987,487 to 7,500		683,148,063 to 8,100	698,300,251 to 0,300
663,119,201 to 9,300	672,439,641 to 9,700	683,284,001 to 4,100	698,504,383 to 4,650
663,352,552 to 2,700	672,481,401 to 1,700	684,491,501 to 1,800	698,533,927 to 4,200
663,636,414 to 6,500	672,695,171 to 5,240	684,549,048 to 9,080	698,562,268 to 2,400
664,514,929 to 5,000	672,696,211 to 6,280	684,560,109 to 0,120	699,090,686 to 0,750
664,625,114 to 5,200	672,893,127 to 3,140	684,664,801 to 5,000	699,752,699 to 2,850
664,689,941 to 690,000	673,052,969 to 3,200	684,669,118 to 9,140	<b>700,068,473 to 8,500</b>
	673,074,401 to 5,300	684,793,877 to 3,940	700,161,501 to 1,650
664,774,743 to 4,800	673,759,973 to 760,000	684,797,821 to 7,860	700,202,522 to 2,700
665,080,644 to 0,700		685,145,309 to 5,800	700,290,275 to 0,300
665,241,112 to 1,200	673,784,461 to 4,700	685,207,545 to 7,600	700,465,730 to 5,750
665,956,831 to 6,880	673,849,090 to 9,120	685,210,901 to 1,000	700,561,444 to 1,550
665,967,877 to 7,920	673,993,701 to 3,800	685,807,531 to 7,580	701,423,101 to 3,150
666,025,401 to 5,800	675,044,601 to 4,900	685,814,051 to 4,130	701,626,469 to 5,550
666,209,330 to 9,400	676,297,901 to 8,000	685,857,451 to 7,530	701,643,829 to 3,850
666,210,847 to 0,900	676,483,147 to 3,200	685,900,425 to 0,439	701,945,451 to 5,500
666,395,901 to 6,100	676,496,501 to 6,600	685,953,580 to 3,620	702,033,701 to 4,050
666,647,247 to 7,258	676,498,101 to 8,150	685,955,441 to 5,480	702,051,501 to 1,750
666,662,073 to 2,100	676,528,845 to 8,870	686,006,601 to 7,000	702,053,601 to 3,800
666,696,251 to 6,300	676,663,323 to 3,340	686,066,714 to 7,000	702,104,368 to 4,900
667,040,021 to 0,600	676,691,301 to 1,340	686,325,801 to 5,900	702,128,306 to 8,400
667,382,231 to 2,300	676,820,548 to 0,700	686,567,807 to 7,860	702,179,891 to 9,900
667,398,541 to 8,600	676,974,331 to 4,410	687,145,501 to 5,600	702,260,751 to 0,850
667,435,145 to 5,200	677,138,046 to 8,200	<b>690,412,901 to 3,400</b>	702,410,595 to 1,050
667,486,601 to 6,800	677,167,453 to 7,500	692,720,871 to 0,900	702,660,151 to 0,540
667,521,407 to 1,600	677,463,901 to 4,000	692,876,955 to 7,050	702,723,429 to 3,450
667,752,069 to 2,300	677,876,420 to 6,500	693,290,380 to 0,400	703,004,401 to 4,820
667,916,445 to 6,500	678,642,061 to 2,100	693,290,426 to 0,450	703,083,819 to 4,020
667,926,278 to 6,300	678,667,951 to 8,010	694,063,700 to 3,897	703,432,131 to 2,230
668,104,101 to 4,800	678,674,980 to 5,000	694,063,900 to 4,000	703,626,061 to 6,090
668,155,938 to 6,000	679,221,751 to 1,900	694,550,501 to 0,530	703,863,121 to 3,240
668,220,001 to 1,000	679,230,119 to 0,200	694,595,031 to 5,050	703,863,477 to 3,540
668,222,101 to 3,400	679,237,471 to 7,700	694,595,087 to 5,300	703,867,801 to 7,980
668,583,651 to 3,700	679,345,508 to 5,540	694,698,551 to 8,650	704,154,024 to 4,120
668,584,001 to 4,010	679,474,201 to 4,300	694,745,458 to 5,600	704,227,561 to 7,829
668,588,581 to 8,600	<b>680,062,901 to 3,000</b>	695,105,313 to 5,350	704,227,831 to 8,069
668,659,099 to 9,200	680,173,023 to 3,100	695,142,809 to 3,050	704,228,071 to 8,100
668,789,430 to 9,440	680,374,523 to 4,700	695,144,666 to 4,700	704,420,344 to 0,490

704,568,751 to 8,990	707,034,391 to 4,450	710,046,813 to 6,840	714,590,391 to 0,430
704,702,348 to 2,580	707,292,636 to 2,660	710,358,093 to 8,166	714,609,811 to 9,930
704,965,301 to 5,770	707,441,401 to 1,687	710,358,257 to 8,270	714,609,961 to 9,990
705,280,801 to 0,980	707,441,836 to 1,940	711,049,411 to 9,560	714,807,181 to 7,240
705,475,651 to 6,040	707,958,541 to 8,570	711,408,045 to 8,090	714,871,321 to 1,500
705,566,127 to 6,280	707,960,107 to 0,160	712,003,381 to 3,650	714,928,529 to 8,590
705,740,581 to 0,730	708,059,941 to	712,104,220 to 4,230	715,128,183 to 8,330
705,782,796 to 2,820	060,000	712,647,061 to 7,090	715,144,171 to 4,470
705,822,271 to 2,480	708,115,830 to 5,860	713,284,171 to 4,260	715,197,211 to 7,570
706,180,148 to 0,290	708,116,251 to 6,310	713,292,871 to 2,990	715,595,910 to 6,180
706,184,041 to 4,220	708,138,301 to 8,480	714,328,231 to 8,440	715,941,781 to 1,810
706,357,861 to 8,190	709,222,591 to 2,920	714,355,820 to 5,830	715,962,421 to 2,480
706,382,419 to 2,430	709,243,479 to 3,500	714,442,952 to 2,980	716,179,021 to 9,110
706,628,735 to 8,820	709,649,804 to 9,820	714,562,843 to 2,860	716,565,095 to 5,120
706,638,211 to 8,420	709,733,281 to 3,580	714,574,591 to 4,620	716,573,101 to 3,340
706,817,959 to 8,000	<b>710,046,751 to 6,810</b>		

Check for altered dollar amounts by holding money orders to the light.

—Inspection Service, 4-11-96

**Counterfeited Canadian Money Order Forms — Do Not Cash**

To be posted and used by retail window employees. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—Inspection Service, 4-11-96

**800 Number Available to Verify Canadian Money Orders**

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 4-11-96

### Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005126	014818	022755	029669	056064	069898	080262	094099	097093	103144	107110	111726	113599
005164	015062	022839	029731	060050	070373	080393	094145	097095	103157	107119	111805	113606
005464	015364	022851	029778	060137	070614	080630	094246	097154	103158	107225	111825	113684
005790	015479	022864	029796	060140	070694	085639	094260	097166	103176	107315	111833	113752
005804	016277	022924	029824	060187	070974	085936	094282	097198	103186	108042	111841	113756
005859	016304	022977	029905	060209	071095	088159	094321	097236	103230	108150	111854	113772
006137	016804	023077	029955	060214	071178	088182	094344	097301	103513	108159	111859	113791
006217	018097	023143	030049	060296	071278	088403	094378	097302	103516	108439	111895	113796
006255	018100	023324	030065	060305	071419	088643	094380	097345	103519	108448	111936	113825
006297	018101	023470	030117	060323	071489	089364	094455	097360	103564	108537	111940	113826
006610	018132	023536	030134	060600	071793	089453	094472	097387	103574	108702	111946	113864
006735	018163	024058	030172	060649	071869	089550	094480	097451	103637	108714	111968	113910
006752	018181	024111	030217	060710	071999	089570	094578	097457	103666	108742	112123	113938
006814	018205	024141	030266	060808	075261	089592	094697	097458	103668	109248	112125	113949
006815	018330	025003	030327	061001	075288	089731	094716	097461	103673	109264	112153	113969
006934	018364	025224	030344	061092	075357	090051	094796	097489	103717	109602	112170	113973
007076	018414	026018	031019	061302	075406	090109	094804	097490	103732	109823	112173	113981
007130	018462	026042	031029	061566	075529	090247	094860	097491	103756	109889	112281	114097
007197	018505	026091	031092	061576	075682	090285	094898	097492	103775	110077	112295	114126
007232	018613	026099	031201	063110	075799	090339	094901	097493	103817	110087	112315	114165
007252	019063	026101	031203	063452	075823	090390	094954	097504	103828	110094	112342	114260
007334	019102	026167	038048	064218	075859	090408	095010	097576	103843	110109	112367	114261
008065	019127	026334	038061	064234	075879	090427	095015	097596	103856	110123	112425	114266
008080	019202	026451	038063	064296	075965	090431	095130	097622	103858	110238	112426	114336
008215	019388	026519	038130	064357	076023	090600	095148	097641	103865	110286	112501	114342
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526032	600585	608170	706086	740961	770765	802673	836305	852888	901912	918243	926595	932620
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532696	601392	612045	726011	741398	778032	803273	841057	856262	903485	918699	927135	933522
532871	601399	613105	730082	741442	778311	804060	841518	856275	903705	918718	927216	934251
537170	601535	614013	730089	741484	780123	804136	841534	856285	903727	918730	927254	934265
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537258	601797	619011	730184	741599	782688	804196	841745	856356	903970	918848	927341	935181
537259	601822	627010	730204	741786	782936	804204	841873	856419	904421	918856	927420	935258
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537298	602014	627060	730311	741897	784037	805277	841979	860028	906145	918912	927446	937686
537305	602026	627073	730370	743022	784191	805371	843051	860072	906177	918972	927479	937759
537317	602082	627080	730395	743039	784339	805419	843067	860076	906209	918991	927542	939155
537321	602142	628017	730414	744051	784379	805485	844217	860122	906293	918997	927711	940125
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941446	946402	948349	950603	958566	967318	968982	973232	980798	985009	995038	995773	
941887	946473	948383	950612	958593	967348	969052	973325	980813	992079	995040	995811	
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—Express and Priority Mail, Marketing, 4-11-96



# PHILATELY

## Pictorial Cancellations Announcement 96-8

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail

postage (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserviced.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 Code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.

The following pictorial cancellation has been canceled:

May 5, 1996

CLEVELAND MARATHON STATION  
POSTMASTER  
2200 ORANGE AVE RM 206  
CLEVELAND OH 44101-9613

**WSNE Kids Fair  
Kids Fair Station  
March 23-24, 1996  
Providence, RI 02904**



March 23 & 24, 1996

KIDS FAIR STATION  
POSTMASTER  
24 CORLISS ST  
PROVIDENCE RI 02904-9998



March 19, 1996

CENTENNIAL STATION  
POSTMASTER  
345 W ST PAUL AVE  
MILWAUKEE WI 53203-9998



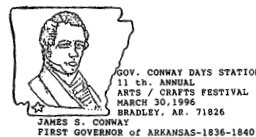
March 29, 1996

VETERANS OF FOREIGN WARS 50TH  
ANNIVERSARY STATION  
POSTMASTER  
PO BOX 9998  
CENTRALIA MO 65240-9998



March 22, 1996

*Postal Customer Council*  
NATIONAL PCC DAY STATION  
POSTMASTER  
401 DFW TPKE  
DALLAS TX 75260-9998



March 30, 1996

GOVERNOR CONWAY DAYS STATION  
POSTMASTER  
PO BOX 9998  
BRADLEY AR 71826-9998



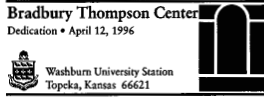
March 23 & 24, 1996

ARKARD STATION  
POSTMASTER  
600 E CAPITOL AVE  
LITTLE ROCK AR 72202-9998



April 1, 1996

ROTARY CLUB STATION  
POSTMASTER  
1501 S CHERRYBELL STRA  
TUCSON AZ 85726-9701



April 12, 1996  
 WASHBURN UNIVERSITY STATION  
 POSTMASTER  
 424 S KANSAS AVE  
 TOPEKA KS 66603-9611



April 20 & 21, 1996  
 April 20, 1996  
 Turn-of-the-Century  
 Village Station  
 North Park  
 Riverside CA 92501

(Artwork Unavailable)

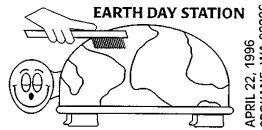
April 12, 1996  
 IRON MOUNTAIN DEPOT STATION  
 POSTMASTER  
 PO BOX 9998  
 WALNUT RIDGE AR 72476-9998



April 20 & 21, 1996  
 Kiwanis Club Flamingo Hialeah  
 FLAMINGO FEST STATION  
 POSTMASTER  
 325 E 1 AVE  
 HIALEAH FL 33010-9998



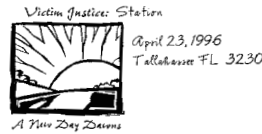
April 12, 1996  
 Mid American Paleontology Society  
 MAPS EXPO XVIII STATION  
 POSTMASTER  
 PO BOX 9998  
 MACOMB IL 61455-9998



April 22, 1996  
 Ponderosa Elementary School  
 EARTH DAY STATION  
 POSTMASTER  
 904 W RIVERSIDE AVE  
 SPOKANE WA 99201-9998



April 13, 1996  
 YEAR OF THE RATS STATION  
 POSTMASTER  
 45 HUDSON AVE  
 ALBANY NY 12207-9998



April 23, 1996  
 VICTIM JUSTICE STATION  
 POSTMASTER  
 400 S MONROE ST  
 TALLAHASSEE FL 32309-6596



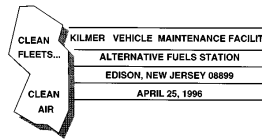
April 13, 1996  
 FESTIVAL STATION  
 POSTMASTER  
 301 N GUM ST  
 SUMMERVILLE SC 29483-9998



April 23 & 30, 1996  
 The Jewish War Veterans of the United States of America  
 JWV 100 YEARS STATION  
 POSTMASTER  
 2200 ORANGE AVE  
 CLEVELAND OH 44101-9996



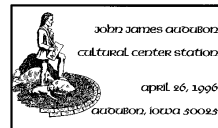
April 17, 1996  
 WILLIAM CARL GARNER VISITOR  
 CENTER STATION  
 POSTMASTER  
 PO BOX 9998  
 HEBER SPRINGS AR 72543-9998



April 25, 1996  
 KILMER VEHICLE MAINTENANCE FACILITY  
 FACILITY ALTERNATIVE FUELS  
 STATION  
 POSTMASTER  
 21 KILMER RD  
 EDISON NJ 08899-9721



April 20, 1996  
 ORANGE BLOSSOM SPECIAL STATION  
 POSTMASTER  
 4150 CHICAGO AVE  
 RIVERSIDE CA 92507-9998



April 26, 1996  
 JOHN JAMES AUDUBON CULTURAL  
 CENTER STATION  
 POSTMASTER  
 428 TRACY ST  
 AUDUBON IA 50025-9998



April 20, 1996  
 STATION  
 POSTMASTER  
 31 PORTER ST  
 STOUGHTON MA 02072-9998



April 26-28, 1996  
 Shawnee Historic Preservation & Business  
 Development  
 CIVIL WAR DAYS STATION  
 POSTMASTER  
 440 SECOND AVE  
 GALLIPOLIS OH 45631-9998



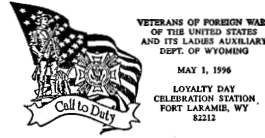
April 27, 1996  
 SHAD FESTIVAL STATION  
 POSTMASTER  
 10 YORK ST  
 LAMBERTVILLE NJ 08530-9998



May 1, 1996  
 MUSEUM OF FINE ARTS STATION  
 POSTMASTER  
 25 DORCHESTER AVE RM 4009  
 BOSTON MA 02205-9996



April 27, 1996  
 EARTH FEST STATION  
 POSTMASTER  
 200 WASHINGTON AVE  
 ENDICOTT NY 13760-9998

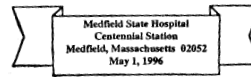


May 1, 1996  
*Veterans of Foreign Wars of the United States and Its Ladies Auxiliary*  
 LOYALTY DAY CELEBRATION STATION  
 POSTMASTER  
 PO BOX 9998  
 FORT LARAMIE WY 82212-9998



April 27 & 28, 1996  
 FIRST ANNUAL SING  
 COMMUNITY UNITY STATION  
 APRIL 27, 1996  
 ISOLA, MS 38754

April 27 & 28, 1996  
 FIRST ANNUAL SING COMMUNITY UNITY  
 STATION  
 POSTMASTER  
 400 JULIA ST  
 ISOLA MS 38754-9998



May 1, 1996  
 CENTENNIAL STATION  
 POSTMASTER  
 21 NORTH ST  
 MEDFIELD MA 02052-9998



April 28, 1996  
 WALK AMERICA STATION  
 POSTMASTER  
 PO BOX 9998  
 MOUNTAIN DALE NY 12763-9998



May 1-3, 1996  
 HAMPTONVILLE STATION  
 POSTMASTER  
 4112 OLD HWY 421  
 HAMPTONVILLE NC 27020-9998



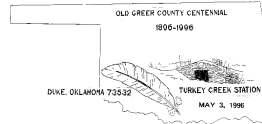
April 30, 1996  
 LOYALTY DAY CELEBRATION  
 POSTMASTER  
 PO BOX 9998  
 ENID OK 73701-9998



May 2, 1996  
 Lakewood Rotary Club — Lakewood CO  
 LAKEWOOD ROTARY CLUB STATION  
 POSTMASTER  
 PO BOX 9998  
 LAKEWOOD CO 80215-9998



April 30, 1996  
 Holy Rosary Academy  
 RAMBLE FOR THE ROSES STATION  
 POSTMASTER  
 PO BOX 31905  
 LOUISVILLE KY 40231-9905



May 3, 1996  
 TURKEY CREEK STATION  
 POSTMASTER  
 106 E 2ND ST  
 DUKE OK 73532-9998



**DIVERSITY STATION**  
**MAY 3, 1996**  
**PLATTSBURGH NY 12901**

May 3, 1996  
 DIVERSITY STATION  
 POSTMASTER  
 10 MILLER ST  
 PLATTSBURGH NY 12901-9998

DIVERSITY STATION  
 POSTMASTER  
 PO BOX 9998  
 CHAMPLAIN NY 12919-9998

DIVERSITY STATION  
 POSTMASTER  
 16 HUDSON AVE  
 GLENS FALLS NY 12801-9998

DIVERSITY STATION  
 POSTMASTER  
 PO BOX 9998  
 DANNEMORA NY 12929-9998

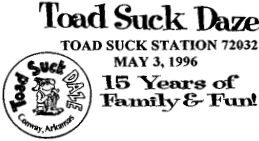
DIVERSITY STATION  
 POSTMASTER  
 201 MAIN ST  
 LAKE PLACID NY 12946-9998



May 3 & 4, 1996  
HOMECOMING 96 STATION  
POSTMASTER  
PO BOX 9998  
MULLENS WV 25882-9998



May 4, 1996  
LIVE WITH PRIDE STATION  
POSTMASTER  
16 MAIN ST  
HILTON NY 14468-9998



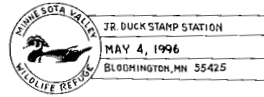
May 3-5, 1996  
TOAD SUCK STATION  
POSTMASTER  
1111 MAIN ST  
CONWAY AR 72032-9998



May 4, 1996  
OZARK MOUNTAIN STAMP CLUB  
SOMOPEX STATION  
POSTMASTER  
500 W CHESTNUT EXPY  
SPRINGFIELD MO 65801-9998



May 3-5, 1996  
STEAM ENGINE PARK STATION  
POSTMASTER  
658 ILLINOIS  
PAWNEE OK 74058-9998



May 4, 1996  
JR DUCK STAMP STATION  
POSTMASTER  
PO BOX 9998  
BLOOMINGTON MN 55425-9998



May 4, 1996  
MUDPEX STATION  
POSTMASTER  
PO BOX 9998  
FAIRFIELD ME 04937-9998



May 5, 1996  
ROAD-EO STATION  
POSTMASTER  
MONTGOMERY ST  
JERSEY CITY NJ 07303-9998



May 4, 1996  
Dickson County QWL/EI (Rural Carriers)  
OLD TIMERS DAY STATION  
POSTMASTER  
PO BOX 9998  
DICKSON TN 37055-9998



May 8, 1996  
CENTENNIAL STATION  
POSTMASTER  
220 ELM AVE  
MUNISING MI 49862-9998



May 4, 1996  
WATERSON PARK STATION  
POSTMASTER  
30 OLD KARNER RD  
ALBANY NY 12212-9998



May 10, 1996  
Shawnee Historic Preservation & Business  
Development  
BUFF'LO DAYS STATION  
POSTMASTER  
11985 CLAY PIKE RD  
BUFFALO OH 43722-9998



**Perry County**  
**175th Anniversary**  
**Celebration Station**  
★ 1821 - 1996 ★

Perryville, Missouri 63775 May 10, 1996

May 10, 1996

Perryville Chamber of Commerce

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
PO BOX 9998  
MCBRIDE MO 63776-9998

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
PO BOX 9998  
UNIONTOWN MO 63783-9998

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
100 W STATE ROUTE C  
FROHNA MO 63748-9998

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
101 COUNTY RD 238  
FARRAR MO 63746-9998

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
100 STATE ROUTE C  
BRAZEAU MO 63737-9998

PERRY COUNTY 175TH ANNIVERSARY  
CELEBRATION STATION  
POSTMASTER  
51 POPLAR ST  
ALTENBURG MO 63732-9998

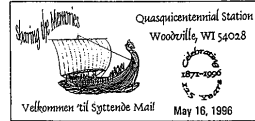
Class of 1996



**Moyers School 100th Ann. Station**  
 May 10, 1996  
 Moyers, OK 74557

May 10, 1996

MOYERS SCHOOL 100TH ANNIVERSARY STATION  
 POSTMASTER  
 PO BOX 9998  
 MOYERS OK 74557-9998



May 16-18, 1996

QUASQUICENTENNIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 WOODVILLE WI 54028-9998

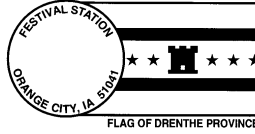
May 10-12, 1996  
 Cochon de Lait  
 Capital of the World Station  
 Mansura LA 71359



May 10-12, 1996

Mansura Chamber of Commerce

COCHON DE LAIT CAPITAL OF THE WORLD STATION  
 POSTMASTER  
 PO BOX 9998  
 MANSURA LA 71350-9998



May 16-18, 1996

FESTIVAL STATION  
 POSTMASTER  
 108 ALBANY AVE SE  
 ORANGE CITY IA 51041-9998



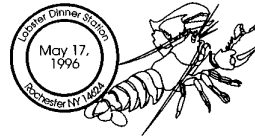
Celebrating and Uniting the Past, Present and Future

YELLVILLE, ARKANSAS  
 72687

MAY 11, 1996

May 11, 1996

SHAWNEE TOWN STATION  
 POSTMASTER  
 PO BOX 9998  
 YELLVILLE AR 72687-9998



May 17, 1996

LOBSTER DINNER STATION  
 POSTMASTER  
 1485 HOWARD RD  
 ROCHESTER NY 14624-9998

Celebrating 40 Years of Service



May 11, 1996

MCMAHAN FIRE PROTECTION STATION  
 POSTMASTER  
 PO BOX 31905  
 LOUISVILLE KY 40231-9905



May 17-19, 1996

Sacramento City Commissioners

BATTLE OF SACRAMENTO STATION  
 POSTMASTER  
 PO BOX 9998  
 SACRAMENTO KY 42372-9998



May 11, 1996

Lowry City Quasiquicentennial Celebration

QUASQUICENTENNIAL STATION  
 POSTMASTER  
 311 S MAIN ST  
 LOWRY CITY MO 64763-9998



May 17-19, 1996

APPALACHIAN TRAIL DAYS STATION  
 POSTMASTER  
 211 N REYNOLDS ST  
 DAMASCUS VA 24236-9998

80th Anniversary Station  
 11 May 1996  
 Arlington, VA 22211

Arlington County Civic Federation  
 "The Civic Voice of Arlington"

May 11, 1996

80TH ANNIVERSARY STATION  
 POSTMASTER  
 PO BOX 9998  
 ARLINGTON VA 22210-9998



May 18, 1996

NEW HOME DEDICATION STATION  
 POSTMASTER  
 PO BOX 9998  
 DAVENPORT CENTER NY 13751-9998



**Community Policing Station**  
 Working Together  
 "We Can Make A Difference"  
 National Police Week, May 12, 1996  
 Racine, WI 53403

May 12-18, 1996

COMMUNITY POLICING STATION  
 POSTMASTER  
 603 MAIN ST  
 RACINE WI 53403-9998



May 18, 1996

CARNIVAL HERITAGE MUSEUM STATION  
 POSTMASTER  
 717 MARSH AVE  
 KINSLEY KS 67547-9998

Twister Museum Station

May 15, 1996



"TWISTER" PREMIER!  
 The Movie That Hit  
 Wakita, OK

Wakita, OK. 73771

May 15, 1996

TWISTER MUSEUM STATION  
 POSTMASTER  
 121 E MAIN  
 WAKITA OK 73771-9998

(Artwork Unavailable)

May 18, 1996

GARRETT A HOBART STATION  
 POSTMASTER  
 229 S MAIN ST  
 HOBART OK 73651-9998



NEW ALBANY OHIO 43054

May 18, 1996  
FOUNDERS DAY STATION  
POSTMASTER  
100 W GRANVILLE RD  
NEW ALBANY OH 43054-9998



UNION CANAL TUNNEL STATION  
MAY 18, 1996  
LEBANON, PA 17046

May 18, 1996  
*Lebanon County Historical Society and New Image QWL/EI Workteam*  
UNION CANAL TUNNEL STATION  
POSTMASTER  
PO BOX 9998  
LEBANON PA 17042-9998



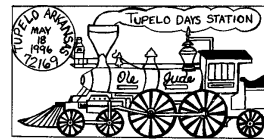
May 18, 1996  
HALL OF FAME STATION  
POSTMASTER  
10 SCHOEPHOESTER RD  
WINDSOR LOCKS CT 06199-9997



May 18, 1996  
*Shangri-La Campground*  
SHANGRI-LA PONY EXPRESS STATION  
POSTMASTER  
PO BOX 9998  
MONTANDON PA 17850-9998



May 18, 1996  
*Greater Western Reserve Boy Scouts #463*  
LEGENDS OF THE WESTERN RESERVE STATION  
POSTMASTER  
307 S HIGH ST  
CORTLAND OH 44410-9998



May 18, 1996  
TUPELO DAYS STATION  
POSTMASTER  
PO BOX 9998  
TUPELO AR 72169-9998



May 18, 1996  
*Women Service League*  
ST AUGUSTINE STATION  
POSTMASTER  
117 W MAIN  
SAN AUGUSTINE TX 75972-9998



May 18, 1996  
*A hand up... not a hand out!*  
HABITAT FOR HUMANITY STATION  
POSTMASTER  
4 SOUTH MAIN ST  
WALLINGFORD CT 06492-9998



May 18, 1996  
VIETNAM REUNION STATION  
POSTMASTER  
2655 N AIRPORT RD  
FT MYERS FL 33907-9998

STAMP ANNOUNCEMENT 96-19

# Paralympic Games Envelope



Copyright USPS 1996

The Postal Service will issue a 32-cent Paralympic Games stamped envelope (Item 2115) on May 9, 1996, in Atlanta, Georgia. The envelope is available in size No. 10, regular only, and will go on sale nationwide May 10.

Designed by Brad Copeland of Atlanta, Georgia, the envelope features the Paralympic Games StarFire logo in blue, gold, and red with the words "1996 Atlanta Paralympic Games" in black and "USA 32" in red printed adjacent to the indicia. The star represents the athlete, and the fire represents the passion that burns in the heart of each Paralympian.

The 1996 Paralympic Games, the zenith of competition for elite athletes with physical disabilities, will be held August 15 through 25 in Atlanta, Georgia. These games were first held in Rome in 1960 and have been held every Olympic year since then, usually in the city or country that hosts the Olympic Games. Each athlete must meet strict qualifying standards in order to be selected to his or her national team. Roughly one-third the size of the Olympics, the 1996 Paralympic Games will have 3,500 athletes, 1,000 coaches, 1,500 officials, and 12,000 volunteers and will host over 120 nations and 17 sports.

### How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the envelope at their local post office, address the envelope (to themselves or others), and place the envelope in a larger envelope addressed to:

PARALYMPIC GAMES ENVELOPE  
 POSTMASTER  
 30900 CROWN RD  
 ATLANTA GA 30304-9998

After applying the first day of issue postmark, the Postal Service returns the envelope through the mail. There is no charge for the postmark. All orders must be postmarked by June 8, 1996.

<b>Issue:</b>	Paralympic Games
<b>Denomination:</b>	32 cents
<b>Format:</b>	Stamped envelope (No. 10 regular)
<b>Item Number:</b>	2115
<b>Issue Date:</b>	May 9, 1996
<b>Nationwide Sale Date:</b>	May 10, 1996
<b>Issue City &amp; State:</b>	Atlanta, GA
<b>Designer:</b>	Brad Copeland, Atlanta, GA
<b>Art Director:</b>	Carl Herrman, Ponte Vedra Beach, FL
<b>Typographer:</b>	Brad Copeland, Atlanta, GA
<b>Manufacturing Process:</b>	Offset and flexo
<b>Printer:</b>	Westvaco
<b>Colors (PMS Colors):</b>	PMS 032 red, PMS 286 blue, PMS 131 gold, and black
<b>Marginal Markings:</b>	"© USPS 1996" • Recycled logo followed by "Recycled"

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG  
 US POSTAL SERVICE  
 PO BOX 57  
 GRAND RAPIDS MN 55744-0057

or by telephoning 800 STAMP-24.

First day covers remain on sale for at least 90 days after the stamp's or stationery's issuance.

### Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive an automatic distribution based on the automatic distribution schedule for commemorative envelopes. Post offices with authorized philatelic centers will receive an automatic distribution from their SDO or SDN based on their previously established quantities. All other post offices are to requisition an initial quantity of these envelopes by submitting a separate Form 17, *Stamp Requisition*, to their designated SDO, or a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*, to their designated SDN. SDOs and SDNs must not distribute envelopes to post offices before May 1.

Continued next page

Continued

Following the established envelope ordering schedule, CAG A-G post offices requiring additional bulk quantities of this envelope should submit Form 3205, *Requisition for Plain Stamped Envelopes*, to:

PERSONALIZED ENVELOPE PROGRAM  
 PHILATELIC FULFILLMENT SERVICE CENTER  
 PO BOX 419178  
 KANSAS CITY MO 64141-6178

**Personalized Stamped Envelopes**

Paralympic Games envelopes are also available with a preprinted return address for customers. Customers

should indicate envelope styles, correct item numbers, quantities, and prices on Form 3203, *Printed Stamped Envelope Order*. The form should be mailed with the proper remittance in a preprinted reply envelope or plain envelope addressed to:

PHILATELIC FULFILLMENT SERVICE CENTER  
 PO BOX 419208  
 KANSAS CITY MO 64141-6208

Customers must pay by check, money order, or credit card (Visa, MasterCard, or Discover). Customers will not receive envelopes before April 10, 1996.

**Selling Price for 32-Cent Paralympic Games Plain Stamped Envelopes**

Envelope Type	Style	Denomination	Item No.	Less Than 500 Each	500	1,000
Regular	10	\$0.32	2115	\$0.38	\$175.00	\$350.00

**Selling Price for 32-Cent Paralympic Games Personalized Stamped Envelopes**

Envelope Type	Style	Denomination	Item No.	50	500	1,000
Regular	10	\$0.32	2115	—	\$179.40	\$358.80
Regular (Household)	10	\$0.32	2105	\$19.20	—	—

Please allow three to four weeks for delivery.

**Shipping and Handling Charges for Personalized Stamped Envelope Program**

**Boxes of 50**

Amount of Order	Fee
\$ 0.01 – \$ 20.00	\$3.20
20.01 – 50.00	4.20
50.01 – 80.00	5.20
80.01 – 110.00	6.20
110.01 – 140.00	7.20
140.01 – 170.00	8.20

**Boxes of 500**

Quantity	Fee
1	\$5.20
2 or more	9.20

Maximum shipping charge is \$9.20.



NOTICE TO ALL EMPLOYEES

# THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released March 8, 1996

MONTHS	C	F	G
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	-3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	-2.96	7.22
1995	37.41	18.31	7.03
<b>1995</b>			
MARCH	2.94	.60	.62
APRIL	2.94	1.38	.60
MAY	3.98	3.84	.61
JUNE	2.31	.71	.53
JULY	3.30	-.23	.55
AUGUST	.26	1.21	.56
SEPTEMBER	4.19	.95	.53
OCTOBER	-.36	1.28	.54
NOVEMBER	4.38	1.49	.51
DECEMBER	1.92	1.39	.50
<b>1996</b>			
JANUARY	3.41	.66	.49
FEBRUARY	.91	-1.75	.46
<b>LAST 12 MONTHS</b>	<b>34.58</b>	<b>12.07</b>	<b>6.69</b>

\*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

On December 31, 1995, Barclays PLC acquired Wells Fargo. Accordingly, the *names* of the funds in which the C and F Funds are invested have changed, but otherwise these are the same funds as before the acquisition.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. The G Fund is invested in special issues of U.S. Treasury securities.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.

Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns.

Future performance of the three funds will vary and may be significantly different from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

**Federal Retirement Thrift Investment Board**



**Please post on bulletin boards.  
Destroy all previous notices.**

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