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MESSAGE FROM THE POSTMASTER GENERAL

Policy Statement on Sexual Orientation

The Postal Service is committed to ensuring a workplace that is free of discrimination and to fostering a climate in which all employees may participate, contribute, and grow to their fullest potential. We recognize and value our diverse workforce and are committed to fair treatment of all employees.

Harassment and disparate treatment based on actual or perceived sexual orientation or identity will not be permitted or condoned in the Postal Service. This policy does not alter current standards of conduct and dress for postal employees. All Postal Service employees have the responsibility to support this policy and to take appropriate steps to ensure a workplace free of discrimination against any person based on his or her sexual orientation or identity. Each of us should:

- Treat every co-worker, customer, and supplier with respect and dignity.
- Examine our attitudes and actions toward people who are different from ourselves.
- Speak out when we see harassment and discrimination in our work environment.

Equal Employment Opportunity (EEO) laws and regulations do not provide an avenue to process complaints of discrimination based on sexual orientation or identity; however, employees are encouraged to report any variance from this policy to a management official at the earliest opportunity.



MARVIN RUNYON
POSTMASTER GENERAL AND
CHIEF EXECUTIVE OFFICER



ADMINISTRATIVE SERVICES

NOTICE TO FINANCE AND INJURY COMPENSATION OFFICES

Replacement of Form 202 by Electronic Health Benefits Refund Report

Form 202, *Health Benefits Refund Payment Authorization*, will be obsolete after Pay Period 18, FY 95 (September 1, 1995). It will be replaced by the Health Benefits (HB) Refund Report electronically generated by the Workers' Compensation Information System (WCIS), which will be on line and available for use September 6, 1995.

This WCIS-generated HB Refund Report is the *only* authorized method for reimbursing injured employees for an overdeduction of health benefits premiums by the office of Workers' Compensation Programs (OWCP) in accordance with postal policy (see ELM 525.132).

A sample of the new HB Refund Report is shown below.

Injury Compensation Offices

Starting in September 1995, to reimburse injured employees for an overdeduction of health benefits premiums, injury compensation offices will:

1. Generate the payment authorization in WCIS as "HB Refund Report."
2. Certify this report for payment.
3. Make copies of the report for Finance, the employee, the employee's official personnel folder (OPF), and the ICCO file.
4. Submit the certified report to Finance.

Finance Offices

Finance offices must not process any Forms 202 after Pay Period 18, September 1, 1995. Accept only the WCIS-generated HB Refund Report dated September 1995 for refund of insurance premiums for postal employees per ELM 525.132.

—Finance and Human Resources, 8-31-95

Health Benefits Refund Payment Authorization U. S. Postal Service	
INSTRUCTIONS This is to authorize payment to this employee for refund due on excess withholdings on health benefits premium from the OWCP compensation payments.	
Name(Employee/Applicant)	Social Security No.
Address(City,State ZIP+4)	District
Health Benefits Code	Finance No.
Periods Covered	Amount to be paid
(Office Use Only)	Signature of Authorizing Official
	Approval by District Manager or Designee

Workers Compensation HB REFUND REPORT, SEPT. 1995
BLANK FORM

CC. INJURY COMPENSATION
FINANCE
OPF
EMPLOYEE

Revised Records Disposition Instructions for OWCP Case Files

At the request of the National Archives and Records Administration (NARA), the Postal Service has revised the records disposition instructions for its copies of OWCP case files. Effective immediately, these records must be destroyed at the end of the calendar year 5 years after compensation is terminated.

Previous instructions required these records to be retained on site for 5 years after the employee separated, and then forwarded to a NARA Federal Records Center (FRC) to be retained for an additional 25 years. As a result of this change, Postal Service copies of OWCP case files will no longer be forwarded to FRCs for storage and disposal.

Note that both the retention period and the cutoff point for these records have changed. The cutoff is the point when the active case file is closed and the retention period for the inactive file begins. For OWCP case files, the cutoff has changed from the date of the employee's separation to the end of the calendar year in which his or her compensation is terminated. This means that OWCP case files must be maintained in active files as long as the subject employee (or former employee) is "receiving compensation." For this purpose, "receiving compensation" includes the employee's receipt of wage loss and/or medical payments from OWCP, as well as wages received while the employee

is working in "limited duty" status in lieu of receiving compensation for wage loss.

When the employee's compensation is completely terminated (wage loss, medical, and/or limited duty payments are no longer received), the case must be placed in the inactive file. The file will be cut off at the end of the calendar year, and destroyed five years later. This change also means that OWCP case files previously forwarded to FRCs will be scheduled for destruction by NARA 5 years from the end of the calendar year in which the cases were closed (that is, the year in which the subject employees separated from the Postal Service).

NARA has already notified several postal facilities of its plans to destroy OWCP case file records more than 6 years old. As explained above, they are authorized to do so. Although this may mean that some files may be disposed of while the former employees are still receiving compensation, the number is minor. In the event that the case files are ever needed, the Department of Labor, as the legal custodian of these records, continues to maintain the original OWCP case file for 30 years after the record subject separates from federal service.

—Payroll Accounting, Finance, 8-31-95

Revision — Publication 41, *USPS Procurement Manual*

Publication 41, *USPS Procurement Manual*, has been revised to (1) consolidate basic pricing agreement (BPA) types from two (unpriced and prepriced) to one, (2) increase the maximum BPA term from two years to five years, and (3) allow BPAs to be established for the fabrication and installation of concrete (or other approved material) pads for cluster box units (CBUs), neighborhood delivery and collection box units (NDCBUs), and outside parcel lockers (OPLs).

Effective immediately, Pub 41, Section 4.3.5 and subparagraph 12.4.6 are revised as follows:

Publication 41

* * * * *

4.3.5 Basic Pricing Agreements

4.3.5.a *General.* A Basic Pricing Agreement (BPA) is an ordering agreement (see 5.1.8) which permits individuals designated by name or title to place orders by telephone, over the counter, or in writing. BPAs permit consolidated invoicing (usually monthly) for all purchases made. Establishing BPAs with suppliers from which frequent, repetitive purchases are made can significantly reduce paperwork and administrative costs. Although there is a ceiling for individual orders (see e.4) there is no limit on the aggregate

value of orders under a BPA. When the BPA is limited to specific items on a price list, only those items can be ordered; the supplier may revise its price list at any time.

4.3.5.b *Use.* BPAs are used when:

1. A wide variety of items in a broad class of supplies (like hardware, electrical supplies or fuel) may be available from suppliers but quantities and delivery requirements are not known in advance and may vary considerably. BPAs may also be used for services;
2. The preparation of numerous written orders and processing of invoices can be avoided; or
3. There is a need to provide commercial sources of supply for ordering by offices that do not have other purchasing authority.

4.3.5.c *Sources.* BPAs should be established with suppliers from which numerous individual purchases will likely be made in a given period. For example, if past experience shows that certain suppliers are dependable and consistently lower in price than other suppliers, and if numerous small purchases are made from them, it would be advantageous to establish BPAs with them. BPAs should also be

Continued next page

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established with small, minority-, and woman-owned businesses.

4.3.5. d *Multiple BPAs.* BPAs for the same class of supplies or services should be established concurrently with more than one supplier. This allows competition to be obtained before orders are placed.

4.3.5.e *Restrictions.* The following restrictions apply to BPAs:

1. BPAs may not be made for supplies or services required to be obtained or purchased from sources specified in 3.1.
2. BPAs may not be used for new construction or for repairs and alterations, with the exception of the fabrication and installation of concrete (or other approved material) pads for cluster box units (CBUs), neighborhood delivery collection box units (NDCBUs), and outside parcel lockers (OPLs).
3. The term of a BPA may not exceed five years.
4. Individual orders may not exceed \$10,000 (except for fuel, where the ordering limit is tank capacity). Local organizations may establish lower ceilings.
5. When using BPAs, competition must be obtained when placing orders over the competitive threshold (see 4.3.1.d). Competition may be limited to suppliers holding BPAs. If competition is not obtainable, the purchase file must show the reason, and the order is subject to the requirements of 4.4.

4.3.5.f *Establishing BPAs.* BPAs are established in accordance with requirements for ordering agreements (see 5.1.8). For procedural guidance, see the relevant handbook.

4.3.5.g *Ordering.*

1. Orders placed under BPAs are usually made orally. Written orders may be by letter or purchase order. Documentation of orders should be limited to essential information.
2. When orders are placed under a BPA established for specific items on a price list, only the items on the price list may be ordered.

4.3.5.h *Review.* Contracting officers must review BPA files at least annually to ensure that authorized procedures are being followed and that continued use is justified.

* * * * *

12.4.6 Procurement Methods

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12.4.6.f *Alternatives to Contracts*

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4. *Set Rate Ordering Agreements.* Set-rate ordering agreements are used when a number of contractors agree to provide specified services at a common rate established by the Postal Service. These agreements may be established as discussed in 5.1.8, and the contracting officer should order services using the most advantageous delivery terms under the circumstances.

* * * * *

These changes will be contained in the next transmittal letter to Pub 41.

—Purchasing and Materials, 8-31-95

Revision to PS Form 3971, Request for or Notification of Absence

A revised Form 3971, *Request for or Notification of Absence*, dated June 1995, is available from the material distribution centers (MDCs).

This revised edition incorporates:

1. A new block for nonscheduled days (N/S Day). This is to be utilized when employees request to be excused from duty when they have been scheduled to report for duty on a regular off day.
2. Two new blocks under the official action portion of the form. These should be used to indicate whether the leave approval is for a situation covered by the Family and Medical Leave Act. (See ELM revision published in *Postal Bulletin* 21847, dated 8-5-93.)

When completing Form 3971, note on the reverse side any documentation required that is not provided with the form, and return a copy of the signed Form 3971 to the employee. (Include a copy of the reverse side when additional documentation is noted.)

Offices may order the revised edition from the MDCs using Form 7380, *MDC Supply Requisition*. Destroy all previous editions of Form 3971 upon receipt of the revised form.

—Compensation and Benefits,
Human Resources, 8-31-95

CUSTOMER SERVICES

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings

of 1 million pieces or more, should contact Sales Management at 202-268-2271, 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (millions)	Distribution	Presort Level	Comments
Sears Craftsman	Third/Bulk	Aug. 18–21	5.0	Nationwide	Carrt	6 1/8" x 9 5/8" envelope
Hold Everything September Catalog	Third/Catalog	Sept 5–6	1.3	Nationwide	Carrt, 3/5-Digit Basic	Alden Press, Inc., Bensenville, IL
Pottery Barn Fall Catalog	Third/Catalog	Sept 5–6	3.0	Nationwide	Carrt, 3/5-Digit Basic	Alden Press, Inc., Bensenville, IL
L.L. Bean, Inc.	Third/Bulk	Sept 5–7	3.8	Nationwide	Carrt, 5-Digit Basic	7 7/8" x 8 15/16"
Talbots Fall/For Every Occasion	Third/Bulk	Sept 5–7	2.4	Nationwide	Carrt, 3/5-Digit Basic	8" x 10 3/4" catalog
Fashion Gal, Fashionation, Something Special, Right Price, Fashion Mine, Show Off, Tempo, Warehouse of Fashion	Third/Letter	Sept 9–12	1.7	Nationwide	Carrt, 3/5-Digit Basic	6" x 11" 8-page multicolor mailer
Best Products Spectacular Housewares Sale	Third/Catalog	Sept 11–13	3.3	Nationwide	Carrt, 3/5-Digit Basic	
Sears Apparel	Third/Bulk	Sept 11–13	6.0	Nationwide	Carrt	8 1/2" x 11"
Current Early Christmas 1995	Third/Flat	Sept 11–15	4.1	Nationwide	Carrt, 3/5-Digit Basic	8" x 10" polywrap
Carol Wright	Third/Bulk	Sept 12–14	30.0	Nationwide	Carrt	
Talbots Accessories & Shoes	Third/Bulk	Sept 12–14	1.2	Nationwide	Carrt, 3/5-Digit Basic	8" x 10 3/4" catalog
Vogue Magazine	Second/Mag	Sept 12–26	1.0	Nationwide		2.32 pounds
BMG Music Service	Third/Letter	Sept 15–18	5.0	Nationwide	Carrt/DPBC	5" x 5 7/8" envelope; FALA Direct Marketing, Melville, NY
Neiman Marcus Christmas Catalog	Third/Flat	Sept 15–Oct 7	2.8	Nationwide	Carrt, 3/5-Digit Barcoded	15.39 oz piece, palletized, drop ship plant verified; Case-Hoyt, Rochester, NY
Newton Pleasant Company	Third/Flat	Sept 18–20	4.7	Nationwide	Carrt, 3/5-Digit Basic	RR Donnelley, Newton, NC
Eddie Bauer September Resource	Third/Catalog	Sept 18–20	1.1	Nationwide	Carrt, 3/5-Digit Basic	RR Donnelley
Belden Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Friedlander Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Goodman Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Hudson Goodman Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Kay Jewelers	Third/Bulk	Sept 20–22	1.6	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Leroy's Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Osterman Jewels	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Rogers Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Shaws Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages
Weisfield Jewelers	Third/Bulk	Sept 20–22	1.0	Nationwide	Carrt, 3/5-Digit Basic	8 pages

National Consumers Week, October 22–28, 1995

The United States Office of Consumer Affairs again plans to educate and inform customers about their rights and responsibilities in the marketplace through National Consumers Week, October 22 through 28. This year's national theme is "Service: It's Your Right."

The National Consumer Week observance will raise awareness of Postal Service products and services; improve understanding of Postal Service operations; and educate consumers about the use of the mails and Inspection Service efforts to protect the public from fraudulent

schemes and other postal crimes. National Consumers Week is an opportunity to establish or affirm ties with the local community.

The U.S. Postal Service encourages postmasters and facility managers to support this consumer education effort by sponsoring some of the activities listed in this *Postal Bulletin* during National Consumers Week.

As in past years, districts are invited to forward information about particularly noteworthy efforts that might be newsworthy to Consumer Affairs at Headquarters.

Suggested Ideas and Activities for Postmasters and Facility Managers

- Consider designating each day of the week to publicize one or two different types of services we offer. Plan activities that educate customers about these services. For example:
 - Monday:** Focus on the different service levels available for sending mail. Designate a window clerk to sit in a special booth and explain the different levels of service offered for sending a package or a letter. Make available to customers materials that explain the different classes of mail.
 - Tuesday:** Focus on special mailing services, highlighting information on service options, such as registered, certified, and insured mails.
 - Wednesday:** Educate customers about the other customer services the Postal Service offers, such as forwarding and hold mail service, money orders, easy stamp services, and stamp collecting information.
 - Thursday:** Center activities around information services available to customers. Emphasize Postal Answer Line, *A Consumer's Guide to Postal Services and Products* (Publication 201), Postal Business Centers, and other local mechanisms established to provide customers with information.
 - Friday:** Coordinate activities relating to consumer and protection services the U.S. Postal Service provides. Highlight the Postal Inspection Service consumer complaint program and fraud prevention activities can be highlighted. Other consumer services to highlight include claims processing, complaints and inquiry service, and the Consumer Service Card.

A chart illustrating this idea is located on page 13. A list of the ways the Postal Service provides service to the customer is included in this article. Some of these services are well known to the public, others not.
- Design a check stuffer to accompany employee paychecks informing them about National Consumers Week activities that will be held at your office.
- Hold an educational seminar related to postal services. Invite the general public to meet local postal contacts who will assist them and make working with the Postal Service easier.
- Set up an information booth for local postal inspectors and/or the consumer affairs and claims manager to provide information and publications on consumer issues. Consider information booths about fraud prevention; proper and complete addressing; automation; ZIP + 4 numbering; and proper packaging demonstrations.
- Hold a joint press conference or educational seminar with a local postal inspector. The postal inspector could discuss the latest postal-related scams and how to avoid being victimized. The postmaster can offer tips on how customers can get the most from our services through proper addressing and packaging.
- Work with the local postal inspector to involve senior citizens in combating fraud against the elderly. Hold seminars at local retirement communities. Postal inspectors can discuss such issues as prevalent schemes and how to detect spurious offers. Encourage the local postal inspector to send out news releases on consumer issues and postal crimes.
- Hold an open house and postal fair during National Consumers Week. Hand out consumer publications such as Publication 201, *A Consumer's Guide to Postal Services and Products*, and Publication 300, *A Consumer's Guide to Postal Crime Prevention*. Have postal representatives available to answer questions about products and services to help customers learn how to get the most from what we offer. Consider including consumer related informational brochures from other federal and state agencies and local consumer bureaus. (See list of postal brochures and notices available through the material distribution centers on page 8.)
- Open a dialogue with other city, county, or state consumer affairs professionals (e.g., Better Business Bureau, Society of Consumer Affairs Professionals

(SOCAP), and state or municipal consumer affairs offices). Share ideas on consumer protection and awareness issues. Hold a joint seminar on a consumer-related issue.

- Celebrate or announce something recently done to improve local service and to enhance customer satisfaction during National Consumers Week. For example, promote extended hours, an expanded post office box section, an improved facility, or a new handicap ramp.
- Start a regular tour program during National Consumers Week if the office does not already have one. Advertise the program to the media. Have tour guides discuss how customers can get better service and help the Postal Service utilize full automation capabilities through complete addressing and correct mail preparation.
- Hold special training or education sessions on mail preparation for mailers or customers in conjunction with National Consumers Week.
- Be a guest on local TV and radio talk shows discussing such topics as the variety of services the Postal Service has to offer and their advantages over our competitors, consumer protection and customer satisfaction initiatives.

- Establish a Customer Advisory Council. The district consumer affairs and claims manager can provide a handbook on how to get started. A good first project for the council could be to link consumer protection efforts with the Postal Inspection Service and local law enforcement. If a Customer Advisory Council is established, involve its members in National Consumers Week planning and activities.
- Have local officials declare National Consumers Week and prepare a promotion around the event. Consider having the mayor sign a National Consumers Week Proclamation. *(See sample proclamation on page 9.)*
- Present an appreciation award to one or more local TV and radio consumer reporters from the post office. The award ceremony could be the centerpiece for a full-fledged event, with tables arranged to display consumer information and mailing aids. *(See sample plaque language on page 9.)* Advertise the event in local newspapers, and invite other consumer groups to participate.
- Participate in a public seminar related to consumer education.
- Host a consumer fair or library display, using ideas for information booths and seminars described above for holding an open house or postal fair.

Useful Tips for Postmasters and Managers Planning National Consumers Week Activities

- Appoint a planning committee. If possible, involve the local Customer Advisory Council in planning National Consumers Week events.
- List the events. Set a date for each event and work backward, leaving plenty of time for glitches.
- Identify the audience for each event — households, businesses, students, or special interest groups.
- If the post office plans to team up with other consumer groups, pick an event and contact the other groups to share ideas. For names of consumer groups in the area, contact the local SOCAP.
- Issue a news release outlining the planned events. In-

clude pertinent facts such as date, place, and purpose. Place posters in public places.

- Pitch the event to news reporters, television and radio program producers, and talk shows.
- The consumer affairs and claims manager for the district serves as a consultant and resource for postmasters and managers planning National Consumers Week activities. The district Consumer Affairs and Claims Office also serves as a clearinghouse for additional information and materials received after this printing. Contact the Consumer Affairs and Claims Office in your district as necessary for consultation and guidance.

Postal Services to Highlight during National Consumers Week

The following is a list of some of the services the Postal Services offers consumers. The list is not all-inclusive. There may also be local customer service initiatives and pilot programs that postmasters and managers can publicize during National Consumers Week.

- Different classes of mail to meet different needs
- Mail pick-up services
- Services provided by the Postal Business Centers

Mailing products

- Free Express Mail and Priority Mail products
- Competitively priced packaging and mailing products

Easy stamp services

- Stamps by mail
- Stamps by phone
- Stamps at retail establishments

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Continued

Special mailing services

Registered

Certified

Insurance

COD

Return receipt

Restricted delivery

Money orders

Passport applications

Waiver of signature for delivery of parcels

Carrier Alert Programs

Forwarding and hold mail service

Protection of the mail

Claims processing

Inquiries

Postal Answer Line (PAL)

Consumer Service Card Program

Inspection Service

Consumer Complaint Program for
unsatisfactory mail order transactions

Mail fraud prevention activities

Free brochures and booklets

Postal Brochures and Notices Useful for National Consumers Week

The following is a list of some postal notices, publications, posters, and kits that may be useful as handouts for customers during National Consumers Week and as resource material for postmasters and managers when preparing for National Consumers Week. These items may be requisitioned from your respective Material Distribution Centers according to instructions in Publication 247, *USPS Material Management Equipment Supply Catalog*.

Publication	NSN	Publication	NSN
<i>A Consumer's Guide to Postal Crime Prevention</i> , Publication 300	7610-03-000-9175	<i>Don't Take the Bait</i> , Publication 281	7610-02-000-9388
<i>A Consumer's Guide to Postal Crime Prevention</i> , Publication 300 S (Spanish version)	7610-03-000-9245	<i>Don't Take the Bait</i> , Publication 281-S (Spanish version)	7610-03-000-9401
<i>A Consumer's Guide to Postal Services and Products</i> , Publication 201	7610-02-000-9960	<i>Express Mail Military Service</i> , Notice 272	7610-02-000-9002
<i>A Consumer's Guide to Postal Services and Products</i> , Publication 201-S (Spanish version)	7610-03-000-9487	<i>Express Mail International Service Guide</i> , Notice 273	7610-02-000-9003
<i>Addressing for Success</i> , Publication 221	7610-03-000-9513	<i>History of the Postal Inspection Service</i> , Publication 259	7610-03-000-9273
<i>Apartment House Mail Receptacles — Regulations and Manufacturing Standards</i> , Publication 17	7610-03-000-9270	<i>Information for Victims and Witnesses of Crimes</i> , Publication 303	7610-02-000-7090
<i>Approaches to Curbside Mailboxes</i> , Notice 38	7610-03-000-9147	<i>International Postal Rates and Fees</i> , Publication 51	7610-01-000-9815
<i>Child Safety Letter</i> , Publication 188	7610-03-000-9713	<i>International Rates and Fees</i> , Poster 51	7610-01-000-9149
<i>Combining More Than One Second-Class Publication</i> , Publication 410	7610-02-000-9034	<i>Introduction to Stamp Collecting</i> , Publication 225	7610-02-000-7089
<i>Consumer Protection Packet</i> , Kit 8	7530-01-000-9373	<i>Let's Do Business</i> , Publication 5	7610-03-000-9156
<i>Consumer Service Card</i> , Poster 31-H	7690-02-000-9127	<i>Mailing Free Matter for Blind and Visually Handicapped Persons</i> , Publication 347	7610-01-000-9919
<i>Customer Guide to Filing Domestic Claims or Registered Mail Inquiries</i> , Publication 122	7610-03-000-9837	<i>Mail Fraud Targets Young Consumers</i> , Publication 548	7610-03-000-4637
<i>Customer Guide to Filing Inquiries and Claims on International Mail</i> , Publication 122-A	7610-02-000-9934	<i>Packaging for Mailing</i> , Publication 2	7610-01-000-9774
<i>Designing Business Letter Mail</i> , Publication 25	7610-03-000-9119	<i>Postal Addressing Standards</i> , Publication 28	7610-03-000-3688
<i>Postal Rates and Fees</i> , Poster 123-L	7690-03-000-4150	<i>Postal Answer Line (PAL) Directory</i> , Publication 349	7610-02-000-7091
<i>Postal Rates and Fees</i> , Poster 123-S (Spanish version)	7690-03-000-4151	<i>Postal Crime Prevention: A Guide for Businesses</i> , Publication 301	7610-03-000-9332
		<i>Postal Customer's Bill of Rights</i> , Poster 39	7690-03-000-9266
		<i>Preparing Packages for Mailing</i> , Publication 227	7610-02-000-7905
		<i>Sweepstakes Advertising: A Consumer's Guide</i> , Publication 546	7610-03-000-4600
		<i>Take Aim at Postal Crimes</i> , Notice 177	7610-03-000-3568
		<i>The United States Inspection Service</i> , Publication 198,	7610-02-000-9898
		<i>The Saga of the Pony Express—1860–1861</i> , Publication 290	7610-03-000-9149
		<i>Theft? Protect Your Mail</i> , Notice 50	7610-02-000-9874
		<i>Tips, Tags, and Thanks</i> , Notice 11	7610-03-000-9146

National Consumers Week Proclamation (Sample)

WHEREAS, The President has proclaimed the week beginning October 22 as National Consumers Week; and

WHEREAS, the purpose of our competitive free market system is to satisfy customer demand; and

WHEREAS, every consumer expects and deserves access to a wide variety of competitively priced quality goods and services, accurate information on content and care, contractual agreements, and the cost of credit — essentially whatever facts are necessary to make an informed choice; and

WHEREAS, it is clear that the greatest fairness for consumers can be achieved through the active cooperation of educators, businesspeople, government officials, and consumers themselves working together to ensure equity, increased competition, and safety in our free market economy; and

WHEREAS, National Consumers Week will promote dissemination of sound consumer information by both the public and private sector, including the media, on subjects such as complaint handling and public policy issues that affect consumers; encourage dialogue and cooperation among educators, consumers, businesspeople, and government officials; and broaden the scope of consumer and economic education by heightening consumer awareness that we function in a world market — that our interdependence extends far beyond the boundaries of the United States.

NOW, THEREFORE, I, _____, Mayor of (city/town) do hereby designate October 22 to 28, in the city of _____, as CONSUMERS WEEK, October ____, 1995.

Mayor

Sample Language for Plaque Honoring Local Consumer Reporter

(Name of reporter), of (publication/station name)

In appreciation of your untiring efforts and dedication to the ongoing need to educate and inform consumers about their rights and responsibilities in the marketplace.

Postmaster (name)
on behalf of the United States Postal Service

Continued

Sample News Release
(USPS Letterhead)

For immediate release
(Date)

For more information,
contact: (Name/telephone)

**The Postal Service Emphasizes Service
During National Consumers Week**

The United States Office of Consumer Affairs, by presidential proclamation, has declared the last week of October to be National Consumers Week. The Postal Service is again joining this recognition of the importance of the consumer.

"The week is dedicated to educating and informing consumers about their rights and responsibilities in the marketplace. The Postal Service observance of National Consumers Week is intended to raise awareness of the products and services we offer; improve understanding of Postal Service operations; and educate consumers about issues related to the Postal Service, use of the mails, and Inspection Service efforts to protect the public from fraudulent schemes and other postal crimes," explained (city/town) postmaster (name).

"National Consumers Week was initiated in 1982 to acknowledge and emphasize the significant stake consumers have in our economy. Without consumers, the economy would lose its balance," said (postmaster's last name). "The Postal Service recognizes the importance of consumers and the importance of providing Service with a capital S."

"During National Consumers Week, which begins October 22, the Postal Service will sponsor a number of activities to help its customers become smarter postal consumers," said (town/city) postmaster (full name). "During the week we plan to (describe local Consumers Week plan)," (last name) said.

"We value each and every customer, and National Consumers Week provides us with an excellent opportunity to do something special for our community," said (last name).

Sample News Release
(USPS Letterhead)

For immediate release
(Date)

For more information,
contact: (Name/telephone)

**(Town/City) Post Office Hosts Open House
and Information Fair**

Have you ever wondered how your letters and packages get from one place to another? In conjunction with National Consumers Week, the employees from the (city/town name) post office invite everyone to bring the family and attend an open house at the (name) post office at (address) on (date) for a look at what goes on behind the lobby counters. Activities will begin at (time).

(Add local details of other aspects of the Information Fair, such as whether there will be a Postal Inspector available to answer questions, product and service information that will be offered, and demonstrations.)

"Please come and share refreshments with us. We welcome this chance to show off our facility, receive your comments, and get better acquainted," says (town/city) postmaster (full name). Plan to spend about (# hours) for a complete tour of the premises," he/she adds.

*Speech for Postmasters***Service With A Capital "S"**

(The following speech may be used by postmasters or station managers as a National Consumers Week message. For best results, adapt the speech by interjecting local information of interest to the local audience.)

(Good morning/afternoon/evening):

I appreciate the opportunity to speak to you about the United States Postal Service during National Consumers Week.

The United States Office of Consumer Affairs, by presidential proclamation, has declared the last week of October as National Consumers Week.

Celebration of National Consumers Week was initiated in 1982 to acknowledge and emphasize the significant stake consumers have in our economy. Our economy has three bases: capital, labor, and consumers. Without consumers, the economy would simply lose its balance.

National Consumers Week is dedicated to educating and informing customers about their rights and responsibilities in the marketplace. The Postal Service observance of National Consumers Week is intended to raise awareness of the products and services we offer; improve understanding of Postal Service operations; and educate consumers about issues related to the Postal Service, use of the mails, and Inspection Service efforts to protect the public from fraudulent schemes and other postal crimes.

National Consumers Week is the perfect time for the U.S. Postal Service, along with other consumer groups, to reemphasize the important role of our consumers. We recognize the importance of consumers and the importance of providing service — with a capital "S" — to maintain our standing in the marketplace.

When we changed from the Post Office Department in 1971 to become an independent agency free from political influence and to come out from under the burden of the taxpayers, a lot of thought went into the name — including putting the word "service" into it. Now, let me say this: "Service" may come last in our corporate title, but it is first on our minds each and every day.

Service with a smile. Service in 5 minutes or less. Service that's convenient.

Service that's reliable. Services you can choose. Service with a capital "S."

There is no substitute for good service.

The U.S. Postal Service is a large service organization — nearly 750,000 strong. We provide all households and businesses across the United States with *equal* ability to communicate and conduct business through prompt, reliable, and economical services for the collection, transmission, and delivery of messages and merchandise. No other

service organization or communications company can say the same.

We are working hard at becoming the most efficient and effective service in the federal government and in the markets that we serve. To achieve this, we know we have to pay attention to our customers. Like no time before, the U.S. Postal Service is dedicated to improving service to you, our customer, while at the same time improving internal efficiency.

Locally we have (fill in local changes such as extended hours, additional windows, earlier mail delivery, service in 5 minutes or less, great EXFC/CSI scores, positive impact of remote video sorting, and delivery point sequencing).

We know that we have to educate our customers about the products and services we offer, so that they can choose wisely to ensure our products meet their expectations. And then we have to make it easy for customers to use our products.

Long gone are the days when the only place you could buy a stamp was at the post office. Today, you can buy stamps by mail (hold up a Stamps by Mail form), or you can order stamps over the phone with a credit card by dialing 800-STAMP-24. You can also purchase a variety of philatelic products through this 800 number (hold up a *Stamps, etc.* catalog). You can purchase stamps at the local (list grocery stores, etc. where customers can purchase stamps). And we have (list contract stations) where you can not only buy stamps, but you can conduct almost all other types of postal transactions. At "Pac N Mail" and "Mail Boxes, Etc." and all those other alternative mailing services, UPS and FedEx aren't your only options. You can choose the Postal Service, too. Now that's service that's convenient.

As an aside, I do feel obligated to mention that these alternative mailing services add a surcharge to scheduled postage and fees in order to cover their costs. That's how they make a profit. Even so, we often are still less expensive than our competitors for comparable services. Check it out. And if you want to avoid a surcharge, visit us or one of our contract stations. We provide service in five minutes or less at all our postal lobbies.

In addition, we have added other conveniences to our operations that you may not be aware of. Senders now have the option to indicate on packages that they prefer to have the letter carrier leave the package in a secure location if the recipient is not home when delivery is first attempted. This helps speed delivery for the customer. And you, the recipient, save time because you no longer have to make a trip to the post office or wait for redelivery.

We offer all sorts of "freebies" at our post offices. At no cost to you, we provide Express Mail envelopes, Express Mail flat envelopes, Express Mail tubes, and Express Mail

Continued next page

Continued

boxes (tubes and boxes are at most major post office). We also provide free Priority Mail envelopes, Priority Mail boxes, and Priority Mail flat rate envelopes. Can't get to the post office to pick these up? Just call 800-222-1811, and we will deliver whatever you need. Now that's convenience!

We are not just "convenient." We also offer a choice of reliable services to meet your needs.

You can purchase a gift during your lunch hour, wrap it, put it in an Express Mail overnight box, stop by the post office on the way back to work to send it, and have it arrive the next day — guaranteed or your money back. This service is great if you're like me and tend to forget special occasions until the last minute.

Want it there fast, but overnight is not necessary? Try our Priority Mail service. While this service does not come with a money back guarantee, we do give Priority Mail expedited handling. If speed is not your concern, but cost is, you can use our parcel post service. You can expect delivery in 3 to 10 days, depending upon the distance the package must travel.

With the U.S. Postal Service, you choose the level of service you need. The same is true for the special services we offer — registered, certified, and insurance. You can purchase these services if you need them. If you need insurance, you can purchase it. If you don't need it, no need to purchase it. Insurance fees are not built into our basic rate so that you pay for it whether or not you need it.

Service that is reliable. Services you can choose.

All brochures found in post office lobbies are free. One of my personal favorites from a customer's point-of-view is *A Consumer's Guide to Postal Services and Products*. It contains a wealth of information, including how to use registered mail, certified mail, and money orders. We have

brochures and booklets on proper addressing, preparing and wrapping packages, stamp collecting, postal crime prevention, and many, many more.

(If applicable) We also have the Postal Answer Line (PAL), an automated telephone information line, with 24-hour around-the-clock answers to postal questions. PAL tells you the hours of all the post offices in our area and provide information on their locations. You can obtain the latest information on many of our products and services. PAL can even help you calculate postage costs for commonly used services. At special times during the year, such as Christmas or income tax night, PAL offers a list of post offices open additional hours. You might like to take note of our local number. It is ###-####.

(If applicable) We now have a business center designed to help all business mailers. Our mailing experts can guide you on proper addressing and give you ideas on how to save money on business mailings.

All these services, from brochures in the lobby to the expert advice available in our business centers, are free. Now that's service with a capital "S."

If you feel, at any time, you are not getting service with a capital "S," speak to one of our window clerks or myself. Also, every post office displays Consumer Service Cards. Just take a moment to write your complaint or compliment, and you will get action. That I guarantee.

I stand before you today as a representative of the (fill in the correct number) United States Postal Service men and women in our city/town. We want you to know that we value your business. National Consumers Week is a fitting time to emphasize our commitment to you to provide the best postal service ever — to provide Service with a capital "S."

—Consumer Advocate, 8-31-95

There's No Substitute For Good Service

National Consumers Week October 22–28, 1995

Types of Services Offered by the United States Postal Service	Examples of these Services
<p>Different Classes of Mail Meeting Different Customer Needs</p>	<ul style="list-style-type: none"> ■ Express Mail ■ Priority Mail ■ First-Class ■ Parcel Post
<p>Special Mailing Services</p>	<ul style="list-style-type: none"> ■ Registered Mail ■ Certified Mail ■ Insurance ■ COD ■ Return Receipt ■ Certificate of Mailing
<p>Customer Services</p>	<ul style="list-style-type: none"> ■ Easy Stamp Services ■ Money Orders ■ Post Office Box/Caller Service ■ Forwarding and Hold Mail Services ■ Passport Applications ■ Stamp Collecting Items
<p>Information and Education Services</p>	<ul style="list-style-type: none"> ■ Free brochures, booklets, and handbooks ■ Postal Answer Line ■ Postal Business Centers ■ Customer Advisory Councils ■ Postal Inspection Service educational consultation
<p>Consumer Services</p>	<ul style="list-style-type: none"> ■ Postage-free Consumer Service Cards ■ Claims and Inquiry Services ■ Consumer Affairs Professionals to assist customers ■ Postal Inspection Service crime prevention activities ■ Postal Inspection Service fraud investigation fraud

DOMESTIC MAIL

Express Mail Service Directory — Distribution of IRT Update Diskettes

All post offices that use UNISYS II, UNISYS III, or MOS integrated retail terminals (IRTs) to accept Express Mail should receive *on or about August 31* an Express Mail directory update diskette from UNISYS or MOS. If more than one type of IRT is used for Express Mail, offices should receive a separate diskette for each type. If an office has a weighing and rating unit (WRU), it should receive a UNISYS III or WRU diskette to update the directory on the WRU.

MOS IRTs are in the process of being retrofitted, after which they will use double-sided/high-density diskettes rather than the previous double-sided/double-density diskettes. Since the retrofit process will be nearly complete by the end of August, MOS will send only a high-density diskette to each MOS retail unit. MOS double-density diskettes will no longer be provided. Units whose MOS IRTs have not yet been retrofitted will set the high-density diskette aside until their machines are upgraded and continue to use their existing networks — a period that should not exceed 2 weeks. Once their IRTs are retrofitted, those offices will immediately install the August 1995 Express Mail Network.

The Express Mail network on the diskette is *effective immediately*. Install the Express Mail service directory on your IRT diskettes and WRUs at once (instructions for updating are included with the diskette). Also enclosed is a form to complete and send to your expedited service specialist indicating receipt and updating of the Express Mail directory on your IRT diskettes and WRUs.

If your office did not receive the appropriate type of IRT diskettes for the IRTs or WRUs at your office, *immediately* contact your expedited service specialist (Express Mail office). If you have difficulty loading the directory from the diskettes you receive, contact the IRT vendors hotline:

UNISYS, including WRUs	800-247-6478
MOS	800-346-0902

Direct other questions — including those related to the content of your new Express Mail directory or cutoff times — to your expedited service specialist.

—Product Management, Marketing, 8-31-95

Firm Holdout Service

Firm holdout service is an informal delivery method by which a post office will set aside (or hold out) mail for a particular customer (rather than distribute it to the carrier) so that the customer may call for the mail early in the day.

In March 1994, the Postal Service began a rulemaking that included a proposal to eliminate firm holdout service. This proposal was adopted in June 1994, to be effective on October 2, 1994. However, by an announcement issued to areas and districts on September 1, 1994, the elimination of firm holdout service was delayed until the end of Fiscal

Year 1995 (September 15, 1995) to permit further evaluation of this action. That evaluation has not been completed; therefore, firm holdout service is to be continued indefinitely for those customers to whom it is now provided. New applicants for firm holdout service should not be denied, but advised that the service is under review and subject to change accordingly. Although no fee is charged for firm holdout service, the applicable fees are payable for other services such as caller service and post office box service.

—Mailing Standards, Marketing Systems, 8-31-95

CORRECTION

Polywrap Coverings on Barcoded Flats

The article titled "Procedures for Authorized Use of Polywrap Coverings on Barcoded Flats," published in *Postal Bulletin* 21899, August 3, 1995, contained an incorrect telephone number on page 8 under section 2.3 for James River Corporation and did not identify the product name of the approved polyethylene material. The correct telephone number for James River Corporation is 513-576-7144. The product name is JR 106.

Ron Silen, the contact person inadvertently named for James River Corporation in the same article, is the contact person for Amtopp Corporation of Livingston, New Jersey. Amtopp produces the polypropylene material approved for use on mailpieces for the specified mailer as cited on page 8 under section 2.2.

—Customer Mail Preparation,
Marketing Systems, 8-31-95

Correct Handling of Forms 3811, *Domestic Return Receipt*

Delivery employees must complete all Forms 3811, *Domestic Return Receipt*, when delivering accountable mail. The delivery employee must obtain the recipient's printed name and signature and enter the delivery date on the back of the form if the recipient did not do so. Federal or state officials or large, well-known companies or organizations may use a signature stamp on the return receipt as an authorized signature. The delivery employee must also enter the delivery address if the customer requested and paid for that service.

Return receipts provide mailers with evidence of delivery for mail sent certified, registered, numbered insured (i.e., items insured for more than \$50), collect on delivery (COD), return receipt for merchandise, or Express Mail. To get this service, the mailer pays the applicable fee and endorses the piece either "Return Receipt Requested" or "Return Receipt Requested Showing Addressee's Ad-

dress" above the delivery address and to the right of the return address. In addition, the mailer completes the back of Form 3811, showing to whom the article is addressed, the article number, and the requested service. The mailer must also put the return address on the front of Form 3811 before attaching the return receipt to the mailpiece.

If the Postal Service fails to return the return receipt to the mailer or returns an incorrectly completed form, the mailer may request a duplicate return receipt at no additional charge to find out the delivery date and the name of the person who signed for the article. To obtain a free duplicate return receipt, the mailer must present the original mailing receipt showing that the return receipt fee was paid and must complete Form 3811-A, *Duplicate Return Receipt*.

—*Business Mail Acceptance, Marketing Systems, 8-31-95*

Registered Mail Limit of Indemnity

The maximum amount of postal insurance coverage that may be purchased for registered mail is \$25,000. Customers who mail articles valued over \$25,000 should be advised that although the full value of a registered article must be declared at the time of mailing and that the registered fee is based on that amount, the maximum amount of insurance that is payable in the event of loss or damage is \$25,000.

If the customer has commercial insurance and desires postal insurance only for the amount of the deductible,

charge the amount shown in column A of *Domestic Mail Manual* (DMM) Exhibit R900.15.0 that corresponds to the amount of postal insurance desired. In addition, the customer is charged a handling fee of \$0.45 for each \$1,000, or fraction thereof, of the remaining value of the item. The following examples illustrate how registered fees are applied.

—*Business Mail Acceptance, Marketing Systems, 8-31-95*

Example 1

The customer wants to send an article valued at \$60,000 by registered mail and wants to insure it for the maximum amount of postal insurance available. In addition to First-Class postage based on the weight of the article, charge the registered fees as shown below.

Registered Fees

\$16.65	The fee for the first \$25,000 as shown in column A of DMM Exhibit R900.15.0. \$25,000 is the maximum amount of insurance coverage available.
+15.75	Multiply the remaining \$35,000 (\$60,000 – \$25,000) by \$0.45 per thousand (35 x \$0.45) to calculate the handling charge for the remainder of the value of the article mailed. No postal insurance coverage is provided for the remaining value over \$25,000.
<hr/>	
\$32.40	Total

Example 2

The customer wants to send an article valued at \$50,000 by registered mail and wants to insure it for \$1,000, the amount of the deductible of their commercial insurance. In addition to First-Class postage based on the weight of the article, charge the registered fees as shown below.

Registered Fees

\$ 5.85	The fee for the first \$1,000 as shown in column A of DMM Exhibit R900.15.0. The article is provided \$1,000 of postal insurance coverage.
+22.05	Multiply the remaining \$49,000 (\$50,000 – \$1,000) by \$0.45 per thousand (49 x \$0.45) to calculate the handling charge for the remainder of the value of the article mailed. No postal insurance coverage is provided for the remaining value of \$49,000.
<hr/>	
\$27.90	Total

Conditions Applied to Mail Addressed to Military Post Offices Overseas

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Code through the use of footnoted mailing restriction codes, which appear on the last page of the table.

Acceptance clerks should use this table with the inte-

grated retail terminal (IRT) to determine whether an APO/FPO ZIP Code is active and what conditions of mailing apply. For Express Mail Military Service (EMMS) availability, refer to Handbook PO-514, *Express Mail Military Service*, and the local EMMS directory.

The entire table appears in alternating issues of the *Postal Bulletin*.

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09048	Not Active	09095	B-C-D-U	09142	B-C-D-U
09002	Not Active	09049	Not Active	09096	B-C-D-U	09143	B-C-D-U
09003	Not Active	09050	B-C-D-U	09097	Not Active	09144	Not Active
09004	Not Active	09051	Not Active	09098	B-C-D-U	09145	Not Active
09005	Not Active	09052	Not Active	09099	B-C-D-U	09146	Not Active
09006	Not Active	09053	B-C-D-U	09100	B-C-D-U	09147	Not Active
09007	B-C-D-U	09054	B-C-D-U	09101	Not Active	09148	Not Active
09008	Not Active	09055	Not Active	09102	B-C-D-U	09149	Not Active
09009	B-C-D-U	09056	B-C-D-U	09103	B-C-D-U	09150	Not Active
09010	Not Active	09057	Not Active	09104	B-C-D-U	09151	Not Active
09011	Not Active	09058	B-C-D-U	09105	Not Active	09152	Not Active
09012	B-C-D-U	09059	B-C-D-U	09106	B-C-D-U	09153	Not Active
09013	Not Active	09060	B-C-D-U	09107	B-C-D-U	09154	B-C-D-U
09014	B-C-D-U	09061	Not Active	09108	Not Active	09155	Not Active
09015	Not Active	09062	Not Active	09109	Not Active	09156	Not Active
09016	Not Active	09063	B-C-D-L-U	09110	B-C-D-U	09157	B-C-D-U
09017	Not Active	09064	B-C-D	09111	B-C-D-U	09158	Not Active
09018	Not Active	09065	Not Active	09112	B-C-D-U	09159	Not Active
09019	Not Active	09066	Not Active	09113	Not Active	09160	Not Active
09020	Not Active	09067	B-C-D-U	09114	B-C-D-U	09161	Not Active
09021	B-C-D-U	09068	Not Active	09115	Not Active	09162	Not Active
09022	Not Active	09069	B-C-D-U	09116	Not Active	09163	Not Active
09023	Not Active	09070	Not Active	09117	Not Active	09164	B-C-D-U
09024	Not Active	09071	Not Active	09118	Not Active	09165	B-C-D-U
09025	Not Active	09072	B-C-D-U	09119	Not Active	09166	B-C-D-U
09026	Not Active	09073	Not Active	09120	Not Active	09167	Not Active
09027	Not Active	09074	B-C-D-U	09121	Not Active	09168	Not Active
09028	B-C-D-U	09075	Not Active	09122	Not Active	09169	B-C-D-U
09029	B-C-D-U	09076	B-C-D-U	09123	B-C-D-U	09170	Not Active
09030	Not Active	09077	Not Active	09124	Not Active	09171	Not Active
09031	B-C-D-U	09078	Not Active	09125	Not Active	09172	B-C-D-U
09032	Not Active	09079	Not Active	09126	B-C-D	09173	B-C-D-U
09033	B-C-D-U	09080	B-C-D-U	09127	Not Active	09174	Not Active
09034	B-C-D-U	09081	B-C-D-U	09128	B-C-D-U	09175	B-C-D-U
09035	Not Active	09082	Not Active	09129	Not Active	09176	Not Active
09036	B-C-D-U	09083	Not Active	09130	Not Active	09177	B-C-D-U
09037	B-C-D-U	09084	Not Active	09131	B-C-D-U	09178	B-C-D-U
09038	Not Active	09085	Not Active	09132	Not Active	09179	Not Active
09039	Not Active	09086	B-C-D-U	09133	Not Active	09180	B-C-D-U
09040	Not Active	09087	Not Active	09134	Not Active	09181	Not Active
09041	Not Active	09088	Not Active	09135	Not Active	09182	B-C-D-U
09042	B-C-D-U	09089	B-C-D-U	09136	B-C-D	09183	B-C-D-U
09043	Not Active	09090	B-C-D-U	09137	B-C-D-U	09184	Not Active
09044	Not Active	09091	Not Active	09138	B-C-D-U	09185	B-C-D-U
09045	B-C-D-U	09092	Not Active	09139	B-C-D	09186	B-C-D-U
09046	B-C-D-U	09093	Not Active	09140	B-C-D-U	09187	Not Active
09047	Not Active	09094	B-C-D	09141	Not Active	09188	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09189	B-C-D-U	09248	Not Active	09307	See Table 2	09365	See Table 2
09190	Not Active	09249	Not Active	09308	See Table 2	09366	See Table 2
09191	Not Active	09250	B-C-D-U	09309	See Table 2	09367	See Table 2
09192	Not Active	09251	Not Active	09310	See Table 2	09368	See Table 2
09193	Not Active	09252	B-C-D-U	09311	See Table 2	09369	See Table 2
09194	Not Active	09253	Not Active	09312	See Table 2	09370	See Table 2
09195	Not Active	09254	Not Active	09313	See Table 2	09371	See Table 2
09196	Not Active	09255	Not Active	09314	See Table 2	09372	See Table 2
09197	Not Active	09256	Not Active	09315	See Table 2	09373	See Table 2
09198	Not Active	09257	Not Active	09316	See Table 2	09374	See Table 2
09199	Not Active	09258	Not Active	09317	See Table 2	09375	See Table 2
09201	Not Active	09259	Not Active	09318	See Table 2	09376	See Table 2
09202	Not Active	09260	Not Active	09319	See Table 2	09377	See Table 2
09203	Not Active	09261	Not Active	09320	See Table 2	09378	See Table 2
09204	Not Active	09262	B-C-D-U	09321	See Table 2	09379	See Table 2
09205	Not Active	09263	B-C-D-U	09322	See Table 2	09380	See Table 2
09206	Not Active	09264	B-C-D-U	09323	See Table 2	09381	See Table 2
09207	Not Active	09265	B-C-D-N-U	09324	See Table 2	09382	See Table 2
09208	Not Active	09266	B-C-D-U	09325	See Table 2	09383	See Table 2
09209	Not Active	09267	B-C-D-U	09326	See Table 2	09384	See Table 2
09210	Not Active	09268	Not Active	09327	See Table 2	09385	See Table 2
09211	B-C-D-U	09269	Not Active	09328	See Table 2	09386	See Table 2
09212	B-C-D-U	09270	Not Active	09329	See Table 2	09387	See Table 2
09213	B-C-D-U	09271	Not Active	09330	See Table 2	09388	See Table 2
09214	B-C-D-U	09272	Not Active	09331	See Table 2	09389	See Table 2
09215	Not Active	09273	Not Active	09332	See Table 2	09390	See Table 2
09216	Not Active	09274	Not Active	09333	See Table 2	09391	See Table 2
09217	Not Active	09275	B-C-D-U	09334	See Table 2	09392	See Table 2
09218	Not Active	09276	Not Active	09335	See Table 2	09393	See Table 2
09219	Not Active	09277	Not Active	09336	See Table 2	09394	See Table 2
09220	B-C-D-U	09278	Not Active	09337	See Table 2	09395	See Table 2
09221	Not Active	09279	Not Active	09338	See Table 2	09396	A-B1-F
09222	B-C-D-U	09280	Not Active	09339	See Table 2	09397	See Table 2
09223	Not Active	09281	Not Active	09340	See Table 2	09398	See Table 2
09224	Not Active	09282	Not Active	09341	See Table 2	09399	See Table 2
09225	B-C-D-U	09283	Not Active	09342	See Table 2	09401	Not Active
09226	B-C-D-U	09284	Not Active	09343	See Table 2	09402	Not Active
09227	B-C-D-U	09285	Not Active	09344	See Table 2	09403	Not Active
09228	Not Active	09286	Not Active	09345	See Table 2	09404	Not Active
09229	B-C-D-U	09287	Not Active	09346	See Table 2	09405	Not Active
09230	Not Active	09288	Not Active	09347	See Table 2	09406	Not Active
09231	Not Active	09289	Not Active	09348	See Table 2	09407	Not Active
09232	Not Active	09290	Not Active	09349	See Table 2	09408	Not Active
09233	Not Active	09291	Not Active	09350	See Table 2	09409	B1-C-C1-U
09234	B-C-D-U	09292	Not Active	09351	See Table 2	09410	Not Active
09235	Not Active	09293	Not Active	09352	See Table 2	09411	Not Active
09236	Not Active	09294	Not Active	09353	See Table 2	09412	Not Active
09237	B-C-D-U	09295	Not Active	09354	See Table 2	09413	Not Active
09238	Not Active	09296	Not Active	09355	See Table 2	09414	Not Active
09239	Not Active	09297	Not Active	09356	See Table 2	09415	Not Active
09240	Not Active	09298	Not Active	09357	See Table 2	09416	Not Active
09241	Not Active	09299	Not Active	09358	See Table 2	09417	Not Active
09242	Not Active	09301	See Table 2	09359	See Table 2	09418	Not Active
09243	Not Active	09302	See Table 2	09360	See Table 2	09419	B-C-C1-U
09244	B-C-D-U	09303	See Table 2	09361	See Table 2	09420	B-C-C1-U
09245	B-C-D-U	09304	See Table 2	09362	See Table 2	09421	B-C-C1-U
09246	Not Active	09305	See Table 2	09363	See Table 2	09422	B-C-C1-U
09247	Not Active	09306	See Table 2	09364	See Table 2	09423	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09424	Not Active	09482	Not Active	09541	Not Active	09599	None
09425	Not Active	09483	Not Active	09542	Not Active	09601	B-C-F-F1-U
09426	Not Active	09484	Not Active	09543	None	09602	Not Active
09427	Not Active	09485	Not Active	09544	None	09603	B-C-F-F1-U
09428	Not Active	09486	Not Active	09545	None	09604	Not Active
09429	Not Active	09487	Not Active	09546	Not Active	09605	Not Active
09430	Not Active	09488	Not Active	09547	None	09606	Not Active
09431	Not Active	09489	Not Active	09548	Not Active	09607	Not Active
09432	Not Active	09490	Not Active	09549	None	09608	Not Active
09433	Not Active	09491	Not Active	09550	None	09609	B-C-F-U
09434	Not Active	09492	Not Active	09551	None	09610	B-C-F-U
09435	Not Active	09493	Not Active	09552	Not Active	09611	Not Active
09436	Not Active	09494	B-C-C1-U	09553	Not Active	09612	B-C-F-U
09437	Not Active	09495	Not Active	09554	Not Active	09613	B-C-F-U
09438	Not Active	09496	B-C-C1-U	09555	Not Active	09614	Not Active
09439	Not Active	09497	Not Active	09556	None	09615	Not Active
09440	Not Active	09498	B-C-C1-U	09557	None	09616	Not Active
09441	Not Active	09499	B-C-C1-U	09558	None	09617	Not Active
09442	Not Active	09501	None	09559	Not Active	09618	Not Active
09443	Not Active	09502	None	09560	Not Active	09619	B-C-F-U
09444	Not Active	09503	None	09561	Not Active	09620	B-C-F-U
09445	Not Active	09504	None	09562	Not Active	09621	B-C-F-U
09446	Not Active	09505	O	09563	None	09622	B-C-F-U
09447	B-C-C1-U	09506	None	09564	None	09623	B-C-F-U
09448	B-C-C1-U	09507	None	09565	None	09624	B-C-F-U
09449	B-C-C1-U	09508	None	09566	None	09625	B-C-F-U
09450	Not Active	09509	None	09567	None	09626	B-C-F-U
09451	Not Active	09510	None	09568	None	09627	B-C-F-U
09452	Not Active	09511	None	09569	None	09628	B-C-F-F1-U
09453	Not Active	09512	None	09570	None	09629	Not Active
09454	B-C-C1-U	09513	Not Active	09571	Not Active	09630	B-C-F-U
09455	Not Active	09514	Not Active	09572	Not Active	09631	B-C-F-U
09456	B-C-C1-U	09515	Not Active	09573	None	09632	Not Active
09457	Not Active	09516	Not Active	09574	None	09633	Not Active
09458	Not Active	09517	None	09575	None	09634	Not Active
09459	B-C-C1-U	09518	Not Active	09576	None	09635	Not Active
09460	Not Active	09519	Not Active	09577	None	09636	Not Active
09461	B-C-C1-U	09520	Not Active	09578	None	09637	Not Active
09462	Not Active	09521	Not Active	09579	None	09638	Not Active
09463	B-C-C1-U	09522	Not Active	09580	None	09639	Not Active
09464	B-C-C1-U	09523	Not Active	09581	None	09640	Not Active
09465	B-C-C1-U	09524	Not Active	09582	None	09641	Not Active
09466	Not Active	09525	Not Active	09583	Not Active	09642	B-N-U
09467	Not Active	09526	Not Active	09584	Not Active	09643	B-N-U
09468	B-C-C1-U	09527	Not Active	09585	Not Active	09644	U
09469	B-C-C1-U	09528	Not Active	09586	None	09645	U
09470	B-C-C1-U	09529	None	09587	None	09646	Not Active
09471	Not Active	09530	Not Active	09588	None	09647	B-N-U
09472	Not Active	09531	None	09589	Not Active	09648	Not Active
09473	Not Active	09532	None	09590	None	09649	Not Active
09474	Not Active	09533	Not Active	09591	None	09650	Not Active
09475	Not Active	09534	None	09592	Not Active	09651	Not Active
09476	Not Active	09535	Not Active	09593	None	09652	Not Active
09477	Not Active	09536	None	09594	None	09653	Not Active
09478	Not Active	09537	Not Active	09595	None	09654	Not Active
09479	Not Active	09538	None	09596	None	09655	Not Active
09480	Not Active	09539	Not Active	09597	Not Active	09656	Not Active
09481	Not Active	09540	Not Active	09598	Not Active	09657	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09658	Not Active	09717	B-M-W	09775	Not Active	09831	F-N
09659	Not Active	09718	B-F-I-N-U	09776	Not Active	09832	B1-U1
09660	Not Active	09719	Not Active	09777	A-B-C-E1-N	09833	B1-U1
09661	Not Active	09720	B-U	09778	Not Active	09834	None
09662	Not Active	09721	B-N-U	09779	A-B1-C1-F-R	09835	A-B1
09663	Not Active	09722	B-C-D-N-U	09780	A-B1-C1-F-I-N-R	09836	A-B-C-F-M
09664	Not Active	09723	B-N-U	09781	A-B1-C1-F-I-N-R	09837	Not Active
09665	Not Active	09724	B	09782	A-B1-C1-F-I-N-R	09838	Not Active
09666	Not Active	09725	C	09783	A-B1-C1-F-I-N-R	09839	A-B1-U
09667	Not Active	09726	B-N-U	09784	B-C-F-R	09840	Not Active
09668	Not Active	09727	None	09785	A-B1-C1-F-I-N-R	09841	A-B1
09669	Not Active	09728	C	09786	A-B1-C1-F-I-N-R	09842	A-B1
09670	Not Active	09729	C	09787	A-B1-C1-F-I-N-R	09843	A-B1
09671	Not Active	09730	None	09788	A-B1-C1-F-I-N-R	09844	Not Active
09672	Not Active	09731	N	09789	A-B1-C1-F-I-N-R	09845	Not Active
09673	Not Active	09732	None	09790	A-B1-C1-F-I-N-R	09846	Not Active
09674	Not Active	09733	B1-I	09791	A-B1-C1-E1-F-I-M-N-R	09847	Not Active
09675	Not Active	09734	B1-I	09792	B-C-F-U	09848	Not Active
09676	Not Active	09735	Not Active	09793	A-B1-C1-F-I-N-R	09849	Not Active
09677	Not Active	09736	Not Active	09794	A-B1-C1-F-I-N-R	09850	Not Active
09678	Not Active	09737	Not Active	09795	A-B1-C1-F-I-N-R	09851	Not Active
09679	Not Active	09738	Not Active	09796	A-B1-C1-F-I-N-R	09852	B-E2-F-H1-R-R1-U2
09680	Not Active	09739	Not Active	09797	Not Active	09853	B-E2-F-H1-R-R1-U2
09681	Not Active	09740	Not Active	09798	Not Active	09854	Not Active
09682	Not Active	09741	Not Active	09799	Not Active	09855	B-F-H1-R-U1
09683	Not Active	09742	Not Active	09801	Not Active	09856	Not Active
09684	Not Active	09743	Not Active	09802	B-E2-F-H1-R-R1-U2	09857	Not Active
09685	Not Active	09744	Not Active	09803	B-E2-F-H1-R-R1-U2	09858	B-E2-F-H1-R-R1-U2
09686	Not Active	09745	Not Active	09804	B-E2-F-H1-R-R1-U2	09859	Not Active
09687	Not Active	09746	Not Active	09805	B-E2-F-H1-R-R1-U2	09860	Not Active
09688	Not Active	09747	Not Active	09806	Not Active	09861	Not Active
09689	Not Active	09748	Not Active	09807	Not Active	09862	Not Active
09690	Not Active	09749	Not Active	09808	B-E2-F-H1-R-R1-U2	09863	Not Active
09691	Not Active	09750	Not Active	09809	B-E2-F-H1-R-R1-U2	09864	Not Active
09692	Not Active	09751	Not Active	09810	B-E2-F-H1-R-R1-U2	09865	A-B1
09693	Not Active	09752	Not Active	09811	B-E2-F-H1-R-R1-U2	09866	B-E2-F-H1-R-U1
09694	Not Active	09753	Not Active	09812	B-E2-E3-F-F1-I-N-R-U	09867	Not Active
09695	Not Active	09754	Not Active	09813	Service Suspended	09868	X
09696	Not Active	09755	Not Active	09814	B-E2-E3-F-F1-I-N-R-U	09869	X
09697	Not Active	09756	Not Active	09815	N	09870	Not Active
09698	Not Active	09757	Not Active	09816	Not Active	09871	B-E2-F-H1-R-U1
09699	Not Active	09758	Not Active	09817	Not Active	09872	Not Active
09701	Not Active	09759	Not Active	09818	Not Active	09873	Not Active
09702	Not Active	09760	Not Active	09819	A-B1-F-P	09874	X
09703	B1-C-F1	09761	Not Active	09820	Not Active	09875	X
09704	B-C-D	09762	Not Active	09821	A-B1-F	09876	X
09705	B1	09763	Not Active	09822	A-B1-F	09877	X
09706	B-C-D-U	09764	Not Active	09823	A-B1-F	09878	X
09707	B-C-D-U-N	09765	Not Active	09824	A-B1-F	09879	Not Active
09708	B1	09766	Not Active	09825	A-B1-F	09880	B-E2-F-H1-R-R1-U2
09709	Not Active	09767	Not Active	09826	Not Active	09881	X
09710	Not Active	09768	Not Active	09827	A-B1-F	09882	X
09711	Not Active	09769	Not Active	09828	I-N	09883	X
09712	Not Active	09770	Not Active	09829	N	09884	X
09713	B1-C-F1	09771	Not Active	09830	B-C	09885	X
09714	B	09772	Not Active			09886	X
09715	B-F1	09773	Not Active			09887	X
09716	B-C-D-N-U	09774	Not Active				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09888	B-E2-F-H1-R-R1-U2	09947	Not Active	34006	B	34064	Not Active
09889	B-E2-F-H1-R-R1-U2	09948	Not Active	34007	B-U	34065	Not Active
09890	X	09949	Not Active	34008	Not Active	34066	Not Active
09891	X	09950	Not Active	34009	B	34067	Not Active
09892	A-B-F-R-R1	09951	Not Active	34010	B-N	34068	Not Active
09893	X	09952	Not Active	34011	B	34069	Not Active
09894	B-E2-F-H1-R-R1-U2	09953	Not Active	34012	B-U	34070	Not Active
09895	X	09954	Not Active	34013	Not Active	34071	Not Active
09896	B-E2-F-H1-R-R1-U2	09955	Not Active	34014	Not Active	34072	Not Active
09897	X	09956	Not Active	34015	Not Active	34073	Not Active
09898	B-E2-F-H1-R-U1	09957	Not Active	34016	Not Active	34074	Not Active
09899	X	09958	Not Active	34017	Not Active	34075	Not Active
09901	Not Active	09959	Not Active	34018	Not Active	34076	Not Active
09902	Not Active	09960	Not Active	34019	Not Active	34077	Y
09903	Not Active	09961	Not Active	34020	B-M-N	34078	Not Active
09904	Not Active	09962	Not Active	34021	M-N	34079	Not Active
09905	Not Active	09963	Not Active	34022	B-D-F-M	34080	Not Active
09906	Not Active	09964	Not Active	34023	B-M-N	34081	Not Active
09907	Not Active	09965	Not Active	34024	B-M-N	34082	Not Active
09908	Not Active	09966	Not Active	34025	B-F-N-U	34083	Not Active
09909	Not Active	09967	Not Active	34026	Not Active	34084	Not Active
09910	Not Active	09968	Not Active	34027	Not Active	34085	Not Active
09911	Not Active	09969	Not Active	34028	Not Active	34086	None
09912	Not Active	09970	Not Active	34029	Not Active	34087	Not Active
09913	Not Active	09971	Not Active	34030	B-I-I1-M	34088	Not Active
09914	Not Active	09972	Not Active	34031	B-M-N	34089	Not Active
09915	Not Active	09973	Not Active	34032	M-N	34090	None
09916	Not Active	09974	Not Active	34033	C-F-M-N	34091	None
09917	Not Active	09975	Not Active	34034	B1-M-N	34092	None
09918	Not Active	09976	Not Active	34035	B1-H-M-N	34093	None
09919	Not Active	09977	Not Active	34036	M-N	34094	Not Active
09920	Not Active	09978	Not Active	34037	B-C-F-H-I-M-N	34095	Not Active
09921	Not Active	09979	Not Active	34038	B-I-M-N	34096	Not Active
09922	Not Active	09980	Not Active	34039	N	34097	Not Active
09923	Not Active	09981	Not Active	34040	None	34098	None
09924	Not Active	09982	Not Active	34041	B-M-N-U	34099	None
09925	Not Active	09983	Not Active	34042	B-D-F-M	96201	A-B
09926	Not Active	09984	Not Active	34043	Not Active	96202	A-B
09927	Not Active	09985	Not Active	34044	Not Active	96203	A-B
09928	Not Active	09986	Not Active	34045	Not Active	96204	A-B
09929	Not Active	09987	Not Active	34046	Not Active	96205	A-B-U
09930	Not Active	09988	Not Active	34047	B-M-N	96206	A-B-U
09931	Not Active	09989	Not Active	34048	Not Active	96207	A-B
09932	Not Active	09990	Not Active	34049	Not Active	96208	A-B-U
09933	Not Active	09991	Not Active	34050	None	96209	Not Active
09934	Not Active	09992	Not Active	34051	None	96210	Not Active
09935	Not Active	09993	Not Active	34052	Not Active	96211	Not Active
09936	Not Active	09994	Not Active	34053	None	96212	A-B-U
09937	Not Active	09995	Not Active	34054	None	96213	Not Active
09938	Not Active	09996	Not Active	34055	N	96214	A-B-U
09939	Not Active	09997	Not Active	34056	Not Active	96215	A-B-U
09940	Not Active	09998	Not Active	34057	Not Active	96216	Not Active
09941	Not Active	09999	Not Active	34058	B	96217	A-B-U
09942	Not Active	34001	B-U	34059	Not Active	96218	A-B-U
09943	Not Active	34002	B-U	34060	B	96219	A-B-U
09944	Not Active	34003	B-U	34061	B-U	96220	A-B-U
09945	Not Active	34004	B-U	34062	Not Active	96221	A-B-U
09946	Not Active	34005	B-U	34063	Not Active	96222	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96223	Not Active	96281	Not Active	96340	Not Active	96398	Not Active
96224	A-B-U	96282	Not Active	96341	Not Active	96399	Not Active
96225	Not Active	96283	A-B-U	96342	Not Active	96401	Not Active
96226	Not Active	96284	A-B-U	96343	B-M-W	96402	Not Active
96227	Not Active	96285	Not Active	96344	Not Active	96403	Not Active
96228	Not Active	96286	Not Active	96345	Not Active	96404	Not Active
96229	Not Active	96287	Not Active	96346	Not Active	96405	Not Active
96230	Not Active	96288	Not Active	96347	B-M-W	96406	Not Active
96231	Not Active	96289	Not Active	96348	B-M-W	96407	Not Active
96232	Not Active	96290	Not Active	96349	B-M-W	96408	Not Active
96233	Not Active	96291	Not Active	96350	B-M-W	96409	Not Active
96234	Not Active	96292	Not Active	96351	Not Active	96410	Not Active
96235	Not Active	96293	Not Active	96352	Not Active	96411	Not Active
96236	Not Active	96294	Not Active	96353	Not Active	96412	Not Active
96237	Not Active	96295	Not Active	96354	Not Active	96413	Not Active
96238	Not Active	96296	Not Active	96355	Not Active	96414	Not Active
96239	Not Active	96297	A-B-U	96356	Not Active	96415	Not Active
96240	Not Active	96298	Not Active	96357	Not Active	96416	Not Active
96241	Not Active	96299	Not Active	96358	Not Active	96417	Not Active
96242	Not Active	96301	Not Active	96359	Not Active	96418	Not Active
96243	Not Active	96302	Not Active	96360	Not Active	96419	Not Active
96244	Not Active	96303	Not Active	96361	Not Active	96420	Not Active
96245	Not Active	96304	Not Active	96362	B-M-W	96421	Not Active
96246	Not Active	96305	Not Active	96363	Not Active	96422	Not Active
96247	Not Active	96306	B-M-W	96364	B-L-M-W	96423	Not Active
96248	Not Active	96307	Not Active	96365	B-M-W	96424	Not Active
96249	Not Active	96308	Not Active	96366	Not Active	96425	Not Active
96250	Not Active	96309	B-M-W	96367	B-L-M-W	96426	Not Active
96251	A-B-U	96310	B-M-W	96368	B-M-W	96427	Not Active
96252	Not Active	96311	Not Active	96369	Not Active	96428	Not Active
96253	Not Active	96312	Not Active	96370	B-M-W	96429	Not Active
96254	Not Active	96313	B-M-W	96371	Not Active	96430	Not Active
96255	Not Active	96314	Not Active	96372	B-M-W	96431	Not Active
96256	Not Active	96315	Not Active	96373	B-M-W	96432	Not Active
96257	A-B-U	96316	Not Active	96374	B-M-W	96433	Not Active
96258	A-B-U	96317	Not Active	96375	B-M-W	96434	Not Active
96259	A-B-U	96318	Not Active	96376	B-M-W	96435	Not Active
96260	A-B-U	96319	B-M-W	96377	B-M-W	96436	Not Active
96261	Not Active	96320	Not Active	96378	B-M-W	96437	Not Active
96262	A-B-U	96321	B-M-W	96379	B-M-W	96438	Not Active
96263	Not Active	96322	B-M-W	96380	Not Active	96439	Not Active
96264	A-B-U	96323	B-M-W	96381	Not Active	96440	B-F
96265	Not Active	96324	Not Active	96382	Not Active	96441	Not Active
96266	A-B-U	96325	B-M-W	96383	Not Active	96442	Not Active
96267	A-B-U	96326	B-M-W	96384	B-M-W	96443	Not Active
96268	Not Active	96327	Not Active	96385	Not Active	96444	Not Active
96269	A-B-U	96328	B-M-W	96386	B-M-W	96445	Not Active
96270	Not Active	96329	Not Active	96387	B-M-W	96446	Not Active
96271	A-B-U	96330	B-M-W	96388	B-M-W	96447	Not Active
96272	Not Active	96331	Not Active	96389	Not Active	96448	Not Active
96273	Not Active	96332	Not Active	96390	Not Active	96449	Not Active
96274	Not Active	96333	Not Active	96391	Not Active	96450	Not Active
96275	A-B	96334	Not Active	96392	Not Active	96451	Not Active
96276	A-B	96335	Not Active	96393	Not Active	96452	Not Active
96277	Not Active	96336	B-M-W	96394	Not Active	96453	Not Active
96278	A-B-U	96337	B-M-W	96395	Not Active	96454	Not Active
96279	Not Active	96338	B-M-W	96396	Not Active	96455	Not Active
96280	Not Active	96339	B-M-W	96397	Not Active	96456	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96457	Not Active	96516	None	96574	Not Active	96634	None
96458	Not Active	96517	Not Active	96575	Not Active	96635	None
96459	Not Active	96518	None	96576	Not Active	96636	Not Active
96460	Not Active	96519	Not Active	96577	Not Active	96637	Not Active
96461	Not Active	96520	F-U3	96578	Not Active	96638	Not Active
96462	Not Active	96521	F	96579	Not Active	96639	Not Active
96463	Not Active	96522	F-U	96580	Not Active	96640	Not Active
96464	None	96523	Not Active	96581	Not Active	96641	None
96465	Not Active	96524	Not Active	96582	Not Active	96642	None
96466	Not Active	96525	Not Active	96583	Not Active	96643	None
96467	Not Active	96526	Not Active	96584	Not Active	96644	Not Active
96468	Not Active	96527	Not Active	96585	Not Active	96645	Not Active
96469	Not Active	96528	Not Active	96586	Not Active	96646	Not Active
96470	Not Active	96529	A-B-H-M-N-U	96587	Not Active	96647	Not Active
96471	Not Active	96530	A-B-H-M-N-U	96588	Not Active	96648	None
96472	Not Active	96531	B-H-M	96589	Not Active	96649	None
96473	Not Active	96532	Not Active	96590	Not Active	96650	Not Active
96474	Not Active	96533	Not Active	96591	Not Active	96651	Not Active
96475	Not Active	96534	A-F	96592	Not Active	96652	Not Active
96476	Not Active	96535	A-B-F	96593	Not Active	96653	Not Active
96477	Not Active	96536	B3	96594	Not Active	96654	Not Active
96478	Not Active	96537	B3	96595	Not Active	96655	Not Active
96479	Not Active	96538	B3	96596	Not Active	96656	Not Active
96480	Not Active	96539	B3	96597	Not Active	96657	Not Active
96481	Not Active	96540	B3	96598	None	96658	Not Active
96482	Not Active	96541	B3	96599	None	96659	Not Active
96483	Not Active	96542	B3	96601	None	96660	None
96484	Not Active	96543	B3-P	96602	None	96661	None
96485	Not Active	96544	B3	96603	None	96662	None
96486	Not Active	96545	Not Active	96604	None	96663	None
96487	Not Active	96546	F-U3	96605	O	96664	None
96488	Not Active	96547	F-U3	96606	None	96665	None
96489	Not Active	96548	A-B-H-M-U	96607	None	96666	None
96490	Not Active	96549	A-B-H-M-U	96608	None	96667	None
96491	Not Active	96550	Not Active	96609	None	96668	None
96492	Not Active	96551	A-B-H-M-U	96610	None	96669	None
96493	Not Active	96552	A-B-H-M-U	96611	None	96670	None
96494	Not Active	96553	A-B-H-I-M-N-U	96612	None	96671	None
96495	Not Active	96554	A-B-H-M-U	96613	Not Active	96672	None
96496	Not Active	96555	B-F-M	96614	Not Active	96673	None
96497	Not Active	96556	None	96615	Not Active	96674	None
96498	Not Active	96557	B-F-M	96616	Not Active	96675	None
96499	Not Active	96558	None	96617	Not Active	96676	None
96501	Not Active	96559	Not Active	96618	None	96677	None
96502	Not Active	96560	Not Active	96619	Not Active	96678	None
96503	Not Active	96561	Not Active	96621	None	96679	None
96504	Not Active	96562	Not Active	96622	None	96680	Not Active
96505	None	96563	Not Active	96623	None	96681	None
96506	None	96564	Not Active	96624	None	96682	None
96507	Not Active	96565	Not Active	96625	None	96683	None
96508	None	96566	Not Active	96626	None	96684	None
96509	Not Active	96567	Not Active	96627	None	96685	Not Active
96510	Not Active	96568	Not Active	96628	None	96686	None
96511	B1-I-N	96569	Not Active	96629	None	96687	None
96512	None	96570	Not Active	96630	Not Active	96688	Not Active
96513	Not Active	96571	Not Active	96631	Not Active	96689	Not Active
96514	Not Active	96572	Not Active	96632	Not Active	96690	Not Active
96515	Not Active	96573	Not Active	96633	Not Active	96691	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96692	Not Active	98720	Not Active	98747	Not Active	98774	Not Active
96693	Not Active	98721	Not Active	98748	Not Active	98775	Not Active
96694	Not Active	98722	Not Active	98749	Not Active	98776	Not Active
96695	Not Active	98723	Not Active	98750	Not Active	98777	Not Active
96696	Not Active	98724	Not Active	98751	Not Active	98778	Not Active
96697	None	98725	Not Active	98752	Not Active	98779	Not Active
96698	None	98726	Not Active	98753	Not Active	98780	Not Active
96699	Not Active	98727	Not Active	98754	Not Active	98781	Not Active
98701	Not Active	98728	Not Active	98755	Not Active	98782	Not Active
98702	Not Active	98729	Not Active	98756	Not Active	98783	Not Active
98703	Not Active	98730	Not Active	98757	Not Active	98784	Not Active
98704	Not Active	98731	Not Active	98758	Not Active	98785	Not Active
98705	Not Active	98732	Not Active	98759	Not Active	98786	Not Active
98706	Not Active	98733	Not Active	98760	Not Active	98787	Not Active
98707	Not Active	98734	Not Active	98761	Not Active	98788	Not Active
98708	Not Active	98735	Not Active	98762	Not Active	98789	Not Active
98709	Not Active	98736	Not Active	98763	Not Active	98790	Not Active
98710	Not Active	98737	Not Active	98764	Not Active	98791	Not Active
98711	Not Active	98738	Not Active	98765	Not Active	98792	Not Active
98712	Not Active	98739	Not Active	98766	Not Active	98793	Not Active
98713	Not Active	98740	Not Active	98767	Not Active	98794	Not Active
98714	Not Active	98741	Not Active	98768	Not Active	98795	Not Active
98715	Not Active	98742	Not Active	98769	Not Active	98796	Not Active
98716	Not Active	98743	Not Active	98770	Not Active	98797	Not Active
98717	Not Active	98744	Not Active	98771	Not Active	98798	Not Active
98718	Not Active	98745	Not Active	98772	Not Active	98799	Not Active
98719	Not Active	98746	Not Active	98773	Not Active		

Table 2 Contingency Military ZIP Codes

Acceptance Clerks. The 9-digit APO/FPO ZIP Codes listed in Table 2 are assigned to support the military in time of war or other emergency. Use Table 2 with the integrated retail terminal (IRT) to determine whether

an APO/FPO Contingency ZIP Code is authorized for use in response to a declared emergency, its duration, and what conditions of mailing apply.

APO/FPO	Effective Dates	See Restrictions	APO/FPO	Effective Dates	See Restrictions
09301-0001	Active	A-B1-F-F1-I-R	09331-3380	Active	None
09301-0001	Active	A-B1-F-F1-I-R	09331-6110	Not Active	
09301-1080	Active	A-B1-F-F1-I-R	09331-6120	Not Active	
09301-1180	Active	A-B1-F-F1-I-R	09331-6130	Not Active	
09301-1210	Active	A-B1-F-F1-I-R	09331-6140	Not Active	
09301-1280	Active	A-B1-F-F1-I-R	09331-6180	Not Active	
09301-3080	Active	A-B1-F-F1-I-R	09331-6190	Not Active	
09301-3110	Active	A-B1-F-F1-I-R	09331-6330	Active	None
09301-3120	Active	A-B1-F-F1-I-R	09332-0310	Active	None
09301-3130	Active	A-B1-F-F1-I-R	09332-0320	Active	None
09301-3140	Active	A-B1-F-F1-I-R	09332-0340	Active	None
09301-3180	Active	A-B1-F-F1-I-R	09332-0380	Active	None
90301-3190	Active	A-B1-F-F1-I-R	09332-0390	Active	None
09301-3310	Active	A-B1-F-F1-I-R	09332-1380	Active	None
09301-3320	Active	A-B1-F-F1-I-R	09332-6080	Active	None
09301-3330	Active	A-B1-F-F1-I-R	09334-0310	Not Active	
09301-3340	Active	A-B1-F-F1-I-R	09334-0320	Not Active	
09301-3380	Active	A-B1-F-F1-I-R	09334-0330	Not Active	
09301-3390	Active	A-B1-F-F1-I-R	09334-0340	Not Active	
09301-3820	Active	A-B1-F-F1-I-R	09334-0390	Not Active	
09301-4220	Active	A-B1-F-F1-I-R	09334-6210	Not Active	
09301-4320	Active	None	09334-6230	Not Active	
09301-4510	Active	None	09334-9050	Not Active	
09301-7120	Active	A-B1-F-F1-I-R	09334-9320	Not Active	
09301-7440	Active	A-B1-F-F1-I-R	09334-9480	Active	None
09301-7710	Active	A-B1-F-F1-I-R	09335-0410	Not Active	
09301-7790	Active	A-B1-F-F1-I-R	09335-0710	Active	None
09301-8580	Active	A-B1-F-F1-I-R	09335-0790	Active	None
09301-9010	Active	A-B1-F-F1-I-R	09335-9010	Active	None
09301-9040	Active	A-B1-F-F1-I-R	09335-9030	Active	None
09310-7020	Active	None	09335-9320	Active	None
09310-7030	Active	A-B1-F-F1-I-R	09336-0960	Active	None
09310-7080	Not Active		09336-2110	Active	None
09317-1180	Active	None	09336-2120	Active	None
09320-2080	Active	A-B1-F-F1-I-R	09336-2130	Active	None
09320-2210	Active	A-B1-F-F1-I-R	09336-2170	Active	None
09320-2230	Active	A-B1-F-F1-I-R	09336-2190	Active	None
09320-2280	Active	A-B1-F-F1-I-R	09336-2210	Active	None
09320-4080	Active	A-B1-F-F1-I-R	09336-2220	Active	None
09320-9230	Not Active		09336-2230	Active	None
09321-1110	Effective 9/7	None	09336-2270	Active	None
09321-1120	Effective 9/7	None	09336-2280	Active	None
09329-2010	Active	A-B1-F-F1-I-R	09336-2290	Active	None
09330-9110	Not Active		09336-9210	Active	A-B1-F-F1-I-R
09330-9310	Active	None	09336-9310	Active	A-B1-F-F1-I-R

APO/FPO	Effective Dates	See Restrictions	APO/FPO	Effective Dates	See Restrictions
09337-0950	Active	None	09383-0310	Not Active	
09337-2110	Active	None	09383-0380	Not Active	
09337-2120	Active	None	09383-0390	Not Active	
09337-2130	Active	None	09383-0510	Not Active	
09337-2180	Active	None	09383-2080	Not Active	
09337-2190	Active	None	09383-2310	Not Active	
09337-6010	Active	None	09383-2320	Not Active	
09337-6020	Active	A-B1-F-F1-I-R	09383-2330	Not Active	
09337-6030	Active	None	09383-2380	Not Active	
09337-6080	Active	None	09383-2390	Not Active	
09337-6280	Active	None	09383-4220	Not Active	
09337-6290	Active	None	09383-9120	Not Active	
09339-9060	Active	None	09383-9420	Not Active	
09339-9680	Active	None	09383-9430	Not Active	
09361-0001	Active	I-N	09383-9480	Not Active	
09370-0001	Active	A-B1-F-F1-I-R	09383-9490	Not Active	
09371-0001	Active	A-B1-F-F1-I-R	09383-9990	Active	A-B1-F-F1-I-R
09372-0004	Active	A-B1-F-F1-I-R	09384-6310	Not Active	
09380-0001	Active	A-B1-F-F1-I-R	09384-9710	Active	None
09380-9120	Active	A-B1-F-F1-I-R	09384-9720	Active	None
09381-6180	Active	A-B1-F-F1-I-R	09384-9730	Active	None
09382-2080	Not Active		09384-9780	Active	None
09382-2120	Active	A-B1-F-F1-I-R	09385-1320	Not Active	
09382-2210	Active	A-B1-F-F1-I-R	09385-1410	Not Active	
09382-3130	Not Active		09385-1430	Not Active	
09382-3210	Not Active		09385-1480	Not Active	
09382-3220	Not Active		09385-1490	Not Active	
09382-3230	Not Active		09389-2110	Not Active	
09832-3240	Not Active		09389-2120	Not Active	
09832-3280	Not Active		09389-2150	Active	A-B1-F-F1-I-R
09832-3290	Not Active		09389-2210	Active	A-B1-F-F1-I-R
09383-0080	Not Active		09389-2240	Active	A-B1-F-F1-I-R
09383-0210	Not Active		09389-2580	Active	A-B1-F-F1-I-R
09383-0220	Not Active		09389-3320	Active	A-B1-F-F1-I-R
09383-0230	Not Active		09389-9010	Active	A-B1-F-F1-I-R
09383-0280	Not Active				

RESTRICTIONS

LEGEND

Form 2966-A, *Parcel Post Customs Declaration—United States of America* (one-part customs declaration)

Form 2966-B, *Parcel Post Customs Declaration and Dispatch Note* (three-part customs declaration)

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2966-A is required. Prepaid mail from a contractor addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or an exemption endorsement.

B1. Form 2966-B is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents.

B2. Form 2966-A is required except on official mail, which does not require customs declaration or exemption endorsement. The AAFES will furnish a computer listing of all items mailed from its activities to Philippine APOs. Other mail order companies must either use Form 2966-A on each item or provide computer lists. Computer listings must include a description of the items, the dollar values of the items, and complete address including the PSC box number and APO of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item with a plug over \$15 in value.

B3. Form 2966-A is required for mailing between MPOs. Prepaid mail from contractors addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotape, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers or cordless telephones are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, second- and third-class mail are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length

- 42" 72" length and girth combined
- over 42" to 44" 24" girth
- over 44" to 46" 20" girth
- over 46" to 48" 16" girth
- Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM part C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 12 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 11 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All second-class, third-class, and fourth-class mail (including SAM and PAL) are not authorized. This restriction also applies to official mail.

—*International and Military Mail Operations, Operations Support, 8-31-95*

FRAUD ALERT

Withholding of Mail Orders

Withholding of mail orders is enforced by the postmaster at the city listed below:

State and City	Names Covered
OH, Steubenville 43952-2120	Any and All Various Names Other Than The Surname Kausky, 247 North 3rd St., Apt. #3
OH, Steubenville 43952-6593	Any and All Various Names Other Than The Surname Kausky, P.O. Box 1593

—Judicial Officer, 8-31-95

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order Number 365

Keep all foreign order notices for use as reference.

Final Orders

The Tentative Decision and Order issued against the following has become final:

Canada

ORION INTERNATIONAL
PO BOX 777
DELTA BC V4K 4Z9
CANADA

INTERNATIONAL FORTUNE BUREAU
#103-13670 72ND AVE STE 374
SURREY, BC V3W 2P3
CANADA

SUBSCRIPTION DEPT
12000 VMPO
VANCOUVER BC V6B 5J8
CANADA

IDM CORP
7680 RIVER RD
PO BOX 94209 STN MAIN
RICHMOND BC V6Y 3A9
CANADA

Australia

MR HILL
GPO BOX 5012
SYDNEY NSW 2001
AUSTRALIA

ALA INTERNATIONAL
GEN PO BOX 4590
SYDNEY NSW 2001
AUSTRALIA

ALWS
PO BOX 1270
BURLEIGH HEADS QLD 4220
AUSTRALIA

Germany

GS SERVICES INT AND G STEPULACK
PO BOX 100407
D-34004 KASSEL
GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS INQUIRY AND UNDELIVERABLE MAIL
JAMES A FARLEY BLDG RM 2029A
NEW YORK NY 10199-9543

Do not place any endorsement on the mailpieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

—Judicial Officer, 8-31-95

460 349 6878 to 6899	476 331 2480 to 2499	492 254 4800 to 4899	609 893 1000 to 1099
460 550 1909 to 1999	477 289 8601 to 8699	492 283 5100 to 5199	610 582 4200 to 4299
460 997 5234 to 5299	477 681 5206 to 5299	492 610 6813 to 6899	611 285 8073 to 8074
461 973 6443 to 6499	478 010 4243 to 4268	493 394 5568 to 5599	611 879 6939 to 6999
462 152 0107 to 0299	478 010 4270 to 4291	493 470 2562 to 2599	612 291 8013 to 8099
462 274 1072 to 1099	478 450 5071 to 5099	493 473 7700 to 7799	612 751 5171 to 5199
462 277 8373 to 8399	478 469 7838 to 7858	493 716 2153 to 2199	612 751 5226 to 5299
463 117 5529 to 5540	478 469 7883 to 7899	494 206 2972 to 2999	612 751 6083 to 6099
463 176 4115 to 4199	479 280 9800 to 9899	494 217 3446 to 3999	612 751 6268 to 6299
463 176 4228 to 4299	479 365 9116 to 9176	494 224 0500 to 0599	612 751 6572 to 6599
463 185 2600 to 2799	479 412 9900 to 9999	496 209 7425 to 7499	612 774 2111 to 2199
463 227 7711 to 7799	479 667 6190 to 6199	496 213 8728 to 8799	612 774 2254 to 2299
463 414 4869 to 4899	479 748 9680 to 9699	496 474 5226 to 5248	612 774 2500 to 2599
463 808 3484 to 3499	479 860 7000 to 7199	497 053 8517 to 8699	614 469 0979 to 0999
463 945 7400 to 7899	480 526 2000 to 2099	497 854 8673 to 8699	614 474 3000 to 3099
464 629 9000 to 9399	480 640 6330 to 6399	498 449 8888 to 8899	614 521 3490 to 3499
464 711 4332 to 4399	480 689 5100 to 5199	498 929 8285 to 8499	614 645 1800 to 1899
465 692 3963 to 3999	481 673 0074 to 0095	498 936 5310 to 5399	614 832 1100 to 2099
465 698 8300 to 8599	482 527 1500 to 1599	499 016 5425 to 5499	617 760 5266 to 5299
465 743 7745 to 7799	482 541 5255 to 5299	499 440 8575 to 8899	617 813 3601 to 3699
466 798 6056 to 6067	482 729 6800 to 6899	499 731 6717 to 6799	618 840 9200 to 9299
467 147 4300 to 4399	483 363 7207 to 7299	500 064 1858 to 1869	619 551 7229 to 7299
468 079 5782 to 5799	483 402 2356 to 2399	600 645 3223 to 3299	619 859 3000 to 3099
469 067 2817 to 2899	483 486 5100 to 5199	601 339 1200 to 1399	620 073 9400 to 9499
469 127 8000 to 8199	483 632 1521 to 1599	601 661 7700 to 7799	621 648 8021 to 8199
469 213 0359 to 0399	483 632 2600 to 2799	601 682 5343 to 5399	621 648 8500 to 8599
469 213 0500 to 0599	483 849 1615 to 1699	601 928 1600 to 1699	621 904 8351 to 8599
469 658 1961 to 1999	484 174 4803 to 5299	602 512 2972 to 2999	621 916 1978 to 1989
469 666 9900 to 9999	484 323 8900 to 9199	602 555 2400 to 2799	622 989 8032 to 8099
469 678 1900 to 1999	484 680 5000 to 5038	602 829 7061 to 7099	623 076 9300 to 9399
469 781 4900 to 4999	484 680 5040 to 5074	603 483 9572 to 9599	623 895 8200 to 8399
469 947 6960 to 6999	484 680 5077 to 5099	603 490 7200 to 7299	623 917 0200 to 0299
470 755 5800 to 5818	485 029 4913 to 4999	603 678 7100 to 7199	623 819 5006 to 5099
471 918 0300 to 0999	486 176 0600 to 0699	603 678 7662 to 7699	624 665 3162 to 3198
471 985 2408 to 2419	486 559 7555 to 7599	603 678 7902 to 7999	625 088 6735 to 6799
472 191 6700 to 6799	486 696 3023 to 3199	603 678 8418 to 8499	625 100 5806 to 5834
472 270 2555 to 2599	488 173 7900 to 7999	603 678 8700 to 9999	627 384 3907 to 4099
472 987 0213 to 0241	488 206 4100 to 4199	604 086 0880 to 0899	629 510 7200 to 7299
472 987 0290 to 0299	488 226 0200 to 0299	604 349 1414 to 1499	632 500 0000 to 632 599 9999
473 151 2069 to 2199	488 709 3906 to 3999	604 503 7776 to 7799	700 065 4800 to 4899
473 666 9138 to 9199	488 855 8359 to 8399	605 520 9037 to 9099	700 190 3350 to 3359
473 952 3429 to 3499	489 181 8963 to 8999	605 685 4010 to 4099	700 228 6048 to 6099
474 108 5402 to 5499	489 311 1930 to 1999	605 988 6467 to 6499	700 650 0452 to 0499
474 356 5193 to 5299	489 318 6200 to 6300	607 689 7951 to 7960	700 859 0744 to 0758
474 949 3366 to 3399	489 223 2000 to 2099	607 728 1276 to 1299	701 028 6780 to 6899
475 134 9362 to 9399	489 384 0027 to 0099	608 727 7273 to 7599	701 213 3900 to 3999
475 167 9664 to 9699	489 427 0658 to 0899	608 813 9950 to 9999	701 267 2000 to 3999
475 319 3415 to 3499	489 997 5252 to 5299	609 067 5325 to 5399	806 087 1100 to 1499
475 319 3649 to 3799	490 669 5850 to 6099	609 067 5488 to 5499	806 268 9275 to 9299
475 340 6400 to 6599	490 717 7080 to 7099	609 067 5600 to 5699	806 534 3400 to 3477
475 424 8410 to 8499	490 721 6000 to 6099	609 289 6123 to 6199	807 342 3283 to 3399
475 629 9156 to 9199	490 793 1500 to 2099	609 438 4400 to 4499	808 090 3440 to 3499
475 850 6101 to 6199	490 886 8171 to 8199	609 493 1100 to 1199	808 325 5161 to 5699
475 875 2500 to 2599	490 977 9221 to 9240	609 766 8100 to 8999	870 054 4814 to 4899
476 169 8264 to 8299	491 258 8100 to 9099	609 825 4100 to 4115	870 491 4812 to 4849
476 189 3000 to 3499	491 567 1376 to 1399	609 884 2981 to 2999	

Check for altered dollar amounts by holding money orders to the light.

Missing Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the Postal Bulletin. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only. In

addition to this listing, do not cash: (1) all card type orders, and (2) new style money orders 000,000,001 to 627,000,000. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1.

Table with 10 columns of serial numbers and check digits, including bolded ranges like 627,079,501 to 9,900 and 640,272,919 to 3,200. The table lists various money order serial numbers and their corresponding check digits.

682,194,101	to	4,300	687,145,501	to	5,600	698,098,446	to	8,550	703,083,819	to	4,020
682,749,963	to	0,200	690,412,901	to	3,400	698,300,251	to	0,300	703,432,131	to	2,230
682,895,301	to	5,500	692,720,871	to	0,900	698,533,927	to	4,200	703,626,061	to	6,090
682,899,401	to	9,800	692,876,955	to	7,050	698,562,268	to	2,400	703,628,791	to	9,210
683,148,063	to	8,100	693,290,380	to	0,400	699,090,686	to	0,750	703,863,477	to	3,540
683,284,001	to	4,100	693,290,426	to	0,450	699,752,699	to	2,850	703,867,801	to	7,980
684,491,501	to	1,800	694,595,031	to	5,300	700,068,473	to	8,500	704,154,024	to	4,120
684,549,048	to	9,080	694,698,551	to	8,650	700,161,501	to	1,650	704,227,561	to	7,829
684,560,109	to	0,120	694,745,458	to	5,600	700,202,522	to	2,700	704,227,831	to	8,069
684,664,801	to	5,000	695,105,313	to	5,350	700,290,275	to	0,300	704,228,071	to	8,100
684,669,118	to	9,140	695,142,809	to	3,050	700,465,730	to	5,750	704,420,344	to	0,490
684,793,877	to	3,940	695,144,666	to	4,700	700,561,444	to	1,550	704,568,751	to	8,990
684,797,821	to	7,860	695,272,601	to	2,750	701,423,101	to	3,150	704,965,301	to	5,770
685,145,309	to	5,800	695,277,576	to	7,650	701,626,469	to	6,550	705,280,801	to	0,980
685,207,545	to	7,600	695,530,761	to	0,800	701,643,828	to	3,850	705,475,651	to	6,040
685,210,901	to	1,000	696,487,701	to	7,800	701,945,451	to	5,500	706,116,780	to	6,790
685,807,531	to	7,580	696,784,101	to	4,550	702,033,701	to	4,050	706,184,041	to	4,220
685,857,451	to	7,530	696,870,601	to	0,650	702,051,501	to	1,750	706,357,861	to	8,190
685,900,425	to	0,439	697,047,501	to	7,600	702,053,601	to	3,800	706,358,971	to	9,390
685,814,051	to	4,130	697,052,101	to	2,350	702,104,368	to	4,900	706,638,211	to	8,420
685,953,580	to	3,620	697,217,251	to	7,400	702,128,306	to	8,400	706,817,959	to	8,000
685,955,441	to	5,480	697,249,952	to	0,050	702,179,891	to	9,900	707,034,391	to	4,450
686,006,601	to	7,000	697,414,886	to	4,900	702,410,595	to	1,050	707,292,636	to	2,660
686,066,714	to	7,000	697,469,606	to	9,700	702,660,151	to	0,540	707,441,401	to	1,670
686,325,801	to	5,900	697,850,401	to	0,750	702,723,429	to	3,450	707,441,814	to	1,940
686,567,807	to	7,860	697,945,701	to	5,850	703,004,401	to	4,820			

Check for altered dollar amounts by holding money orders to the light.

—Inspection Service, 8-31-95

Counterfeited Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Any interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,619,887
676,612,640	686,794,382
677,891,039	686,794,426
678,282,493	686,794,427
678,916,031	686,794,431
679,552,215	687,262,502
679,751,983	687,262,503
679,694,334	687,262,525
679,800,207	687,262,526
681,130,536	687,287,578
681,844,376	687,287,581
683,594,542	687,287,582
684,683,610	694,063,898
686,619,878	701,321,725
686,619,886	

—Inspection Service, 8-31-95

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—Inspection Service, 8-31-95

917240	918947	921321	924330	926389	927393	928483	933698	941131	951008	958810	970478	981962
917258	918999	921405	924378	926448	927447	928516	934219	941162	951024	959025	970479	988029
917271	920005	921477	924465	926474	927454	928523	935051	941824	951032	959053	970497	992460
917800	920016	921480	924548	926494	927464	928610	935206	941872	951059	967188	970534	992587
917825	920031	921570	924551	926517	927503	928619	935233	941878	951147	967199	972222	992609
917858	920038	921615	924569	926535	927612	928627	937521	941957	951202	967298	972588	995081
918053	920067	921739	924579	926564	927697	928630	937571	941970	951387	968066	972733	995120
918078	920073	921750	924615	926623	927702	928683	937656	945805	951509	968154	972869	995146
918098	920084	921751	925095	926636	927705	928731	937729	945968	951535	968273	974202	995174
918107	920105	921825	925127	926786	927743	928745	937747	946194	951602	968295	974211	995186
918137	920125	921846	925147	926966	927749	928749	937768	946435	951665	968356	974219	995497
918182	920167	921896	926018	926997	927799	928761	937783	947108	951731	968425	977046	995815
918255	920281	921901	926026	927051	927905	928822	939047	949091	952298	968462	980117	995920
918333	920416	921999	926035	927139	927910	928826	939574	949547	954410	968549	980250	995944
918339	921042	922181	926088	927142	927926	928828	940434	950030	955215	968575	980543	997250
918355	921089	922195	926121	927143	927933	928862	940772	950274	958199	968641	980648	998104
918406	921101	922228	926136	927158	927946	930355	940880	950332	958489	968647	980735	998190
918426	921134	922274	926155	927181	927994	931139	940887	950353	958527	968663	980792	998192
918496	921140	922282	926171	927209	928126	931496	940890	950371	958634	968666	980804	999303
918647	921190	924114	926206	927284	928179	931760	940898	950538	958639	968879	980807	
918719	921258	924152	926234	927301	928195	931896	940904	950650	958661	970297	980905	
918761	921273	924277	926254	927311	928237	931973	940957	950653	958712	970317	980949	
918861	921274	924284	926355	927328	928281	932700	940971	950702	958773	970437	980983	
918883	921299	924300	926367	927358	928434	932767	941083	950720	958786	970472	981853	

—Express and Priority Mail, Marketing, 8-31-95

INTERNATIONAL MAIL

IMM AND PUBLICATION 273 REVISION

Express Mail International Service Destination Area Update

Colombia, Ethiopia, and Kenya accept Express Mail International Service (EMS) shipments from the United States. The Universal Postal Union (UPU) notified the Postal Service that these countries have revised their destination areas for EMS shipments. Effective immediately, the following destination areas marked with an asterisk have been added to each country:

Country: Colombia

Arauca	Manizales
Armenia	Medellin
Barrancabermeja	Monteria
Barranquilla	Neiva
Bello	Palmira
Bogota	*Pamplona
Bucaramanga	Pasto
Buenaventura	Pereira
Buga	Popayan
Cali	Quibdo
Cartagena	Riohacha
Cartago	Rionegro
Cucuta	San Andres Isla
Envigado	Santa Marta
Florencia	Sincelejo
Giron	Tulua
Ibague	Tunja
Ipiales	Valledupar
Itagui	Villavicencio
Leticia	*Yopal

Country: Ethiopia

Addis Ababa	*Jimma
*Bahr Dar	*Harar
*Dir Dawa	

Country: Kenya

*Bamburi	*Lamu
Bungoma	Machakos
*Chuka	Malindi
Eldoret	*Maragoli
Embu	*Maua
Gilgil	Meru
Isiolo	Mombasa
Iten	Mumias
Kabarnet	Muranga
Kakamega	Nairobi
Kapsabet	Naivasha
Karatina	Nakuru
Kericho	Nandi Hills
Kiganjo	Nanyuki
Kilifi	Nyeri
Kisii	*Sotik
Kisumu	Thika
Kitale	Voi
Kitui	Watamu

Issue 16 of the *International Mail Manual (IMM)* and the next edition of Publication 273, *Express Mail International Service Guide*, will include these changes.

—International Product Management,
Marketing Systems, 8-31-95

IMM REVISION

International Money Order Service to Armenia and the Dominican Republic

Armenia

Effective September 1, 1995, standard international money order service is available between the United States and Armenia. This service requires the use of the Authorization to Issue an International Money Order form set. Issuing clerks must follow the procedures in *International Mail Manual (IMM)* 391.

The maximum amount for a single money order payable in Armenia is \$700. The fee to purchase an Authorization

to Issue an International Money Order for Armenia is \$7.50 per money order.

Revise the Individual Country Listing for Armenia in IMM Issue 15 to include standard international money order service. Also revise IMM 391.3b to include Armenia.

Dominican Republic

Effective September 1, 1995, postal personnel must no longer sell the United States International Postal Money Order Form MP1 for payment in the Dominican Republic.

Effective September 1, 1995, standard international money order service is available between the United States and the Dominican Republic. This service requires the use of the Authorization to Issue an International Money Order form set. Issuing clerks must follow the procedures in IMM 391.

The maximum amount for a single money order payable in the Dominican Republic is \$700. The fee to purchase an Authorization to Issue an International Money Order for the Dominican Republic is \$7.50 per money order.

Revise the Individual Country Listing for the Dominican Republic in IMM Issue 15 to stipulate the use of standard

international money order service. Revise IMM 391.3b to include the Dominican Republic. Revise IMM 391.2b, 391.3a, and 391.412 to delete the Dominican Republic.

Issue 16 of the IMM will include these changes.

On page 59 is a revised chart of all countries that accept international postal money orders from the United States, effective September 1, 1995. Post this chart to aid window clerks and postal customers. This chart replaces the chart published in *Postal Bulletin* 21899, August 3, 1995.

—*International Postal Affairs, 8-31-95*

IMM REVISION

Surface Mail to Kuwait Resumed

Effective immediately, surface mail service to Kuwait is resumed. Delete the note from the Individual Country Listing page for Kuwait in *International Mail Manual* (IMM) Issue 15 (pages 552–554), which states “All surface mail services are suspended. Airmail, EMS, IPA, and ISAL services continue.” All surface rates, except surface parcel post, are shown in the IMM. The surface parcel post rates are:

Weight Not Over (lb.)	Surface Parcel Post Rate	Weight Not Over (lb.)	Surface Parcel Post Rate
2	\$ 9.00	23	\$49.32
3	10.92	24	51.24
4	12.84	25	53.16
5	14.76	26	55.08
6	16.68	27	57.00
7	18.60	28	58.92
8	20.52	29	60.84
9	22.44	30	62.76
10	24.36	31	64.68
11	26.28	32	66.60
12	28.20	33	68.52
13	30.12	34	70.44
14	32.04	35	72.36
15	33.96	36	74.28
16	35.88	37	76.20
17	37.80	38	78.12
18	39.72	39	80.04
19	41.64	40	81.96
20	43.56	41	83.88
21	45.48	42	85.80
22	47.40	43	87.72
		44	89.64

IMM Issue 16 and Publication 51, *International Postal Rates and Fees*, will be revised to reflect this change.

In addition, IMM exhibit 244.52 (see PB 21899, 8-3-95, page 43) is updated to add the following labeling information for publishers' periodicals to Kuwait:

Destination Exchange Office Code	Country	Routing ZIP Code	Observations
KWI	Kuwait	099	

—*Pricing, Marketing Systems, 8-31-95*

IMM REVISION

Express Mail International Service — Corsica

Effective immediately, the maximum weight for Express Mail International Service items sent to Corsica is changed from 66 to 44 pounds.

International Mail Manual (IMM) Issue 16 will contain this change.

—*Pricing, Marketing Systems, 8-31-95*

PHILATELY

Pictorial Cancellations Announcement 95-17

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail post-

age (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

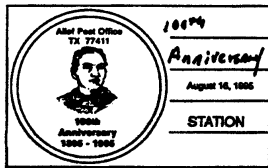
Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 Code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.



August 15, 1995
Postmaster
 ECISD 100 YEARS STATION
 POSTMASTER
 PO BOX 9998
 EL CAMPO TX 77437-9998

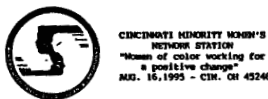
August 17-20, 1995
 (Artwork Unavailable)
 ALL OHIO BALLOON STATION
 POSTMASTER
 202 N MAIN ST
 MARYSVILLE OH 43030-9998



August 16, 1995
Alief Postmaster
 100TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 ALIEF TX 77411-9998



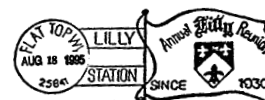
August 17-20, 1995
Little Big Horn College
 LITTLE BIG HORN COLLEGE STATION
 POSTMASTER
 PO BOX 370
 CROW AGENCY MT 59022-0370



August 16, 1995
 CINCINNATI MINORITY WOMEN'S
 NETWORK STATION
 NETWORK STATION
 POSTMASTER
 1591 DALTON AVE
 CINCINNATI OH 45234-9611

August 18, 1995
 (Artwork Unavailable)
 CATTLE DRIVE STATION
 POSTMASTER
 PO BOX 751
 ROUNDUP MT 95072-0751

August 17-19, 1995
 (Artwork Unavailable)
 VA-KY DISTRICT FAIR AND HORSESHOW
 STATION
 POSTMASTER
 115 HIGH AVE NE
 COEBURN VA 24230-9998



August 18-20, 1995
 LILLY STATION
 POSTMASTER
 ELLISON RIDGE RD
 FLAT TOP WV 25841-9998

August 18–September 4, 1995

(Artwork Unavailable)

CALIFORNIA STATE FAIR STATION
POSTMASTER
2801 ARDEN WAY
SACRAMENTO CA 95825-9998



STATE
COMPETITION
STATION

August 19 & 20, 1995

STATE COMPETITION STATION
POSTMASTER
PO BOX 9998
SUNBURG MN 56289-9998



August 19, 1995

AMES DAY STATION
POSTMASTER
110 EAST MAIN
AMES OK 73718-9998



Pennsylvania Bituminous
42nd Coal Show Station
August 19-26, 1995
Carmichaels, PA 15320

August 19–26, 1995

PENNSYLVANIA BITUMINOUS COAL
SHOW STATION
POSTMASTER
111 N MARKET ST
CARMICHAELS PA 15320-9998



August 19, 1995

BIRTHDAY STATION
POSTMASTER
PO BOX 9998
MEGARGEL TX 76370-9998



August 20, 1995

HAMFEST STATION
POSTMASTER
18978 MAIN ST
BROADWAY OH 43007-9998

(Artwork Unavailable)

August 19, 1995

DUMPLING FESTIVAL STATION
POSTMASTER
PO BOX 9998
ATWOOD IL 61913-9998



August 21, 1995

EISENHOWER STATION
POSTMASTER
217 N BUCKEYE AVE
ABILENE KS 67410-9998



August 19, 1995

PICKLE STATION
POSTMASTER
PO BOX 9998
LINWOOD MI 48634-9998

(Artwork Unavailable)

August 21–27, 1995

Blacks In Government

17TH NATIONAL ANNUAL TRAINING
CONFERENCE STATION
POSTMASTER
PO BOX 9998
ST LOUIS MO 63101-9998



August 19, 1995

STEAMBOAT MUSTER STATION
POSTMASTER
40 MONTGOMERY ST
PAWTUCKET RI 02861-9998



August 22, 1995

Applesed Express QWL/EI Team

COUNTY FAIR STATION
POSTMASTER
218 W LINCOLN WAY
LISBON OH 44432-9998



August 19 & 20, 1995

MADISON BOUCKVILLE ANTIQUES
SHOW STATION
POSTMASTER
ROUTE 20
BOUCKVILLE NY 13310-9998



August 22, 1995

GRAND OPENING STATION
POSTMASTER
PO BOX 9998
CHEYENNE WY 82009-9998



August 19 & 20, 1995

Mount Gretna Outdoor Art Show Committee

ART SHOW STATION
POSTMASTER
PO BOX 9998
MOUNT GRETTNA PA 17064-9998

(Artwork Unavailable)

August 22, 1995

DUTCHESS COUNTY FAIRGROUND
STATION
POSTMASTER
PO BOX 9998
RHINEBECK NY 12572-9998



August 22-26, 1995
 Perry/Juniata QWL/EI Team
 PERRY COUNTY FAIR STATION
 POSTMASTER
 PO BOX 9998
 NEWPORT PA 17047-9998



August 24-27, 1995
 American Philatelic Society
 STAMP SHOW 95 STATION
 POSTMASTER
 PO BOX 9998
 ST LOUIS MO 63101-9998



August 22-27, 1995
 Portage County Randolph Fair
 RANDOLPH FAIR STATION
 POSTMASTER
 3984 WATERLOO RD
 RANDOLPH OH 44265-9998



August 24-September 4, 1995
 MINNESOTA STATE FAIR STATION
 POSTMASTER
 PO BOX 9998
 ST PAUL MN 55101-9998



August 23, 1995
 OPEN HOUSE STATION
 POSTMASTER
 PO BOX 9998
 UTICA MI 48317-9998



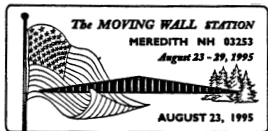
August 25, 1995
 BROOKLYN FAIR STATION
 POSTMASTER
 29 CANTERBURY RD
 BROOKLYN CT 06234-9998



August 23-26, 1995
 City of Appleton City
 QUASQUICENTENNIAL STATION
 POSTMASTER
 119 W 4TH ST
 APPLETON CITY MO 64724-9998



August 25, 1995
 City of South Bend, Indiana
 GRAND OPENING STATION
 POSTMASTER
 424 S MICHIGAN ST
 SOUTH BEND IN 46624-9998



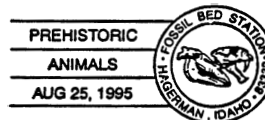
August 23-29, 1995
 American Legion Auxiliary
 THE MOVING WALL STATION
 POSTMASTER
 76 MAIN ST
 MEREDITH NH 03253-9998



August 25, 1995
 East Pittsburgh Centennial Committee
 CENTENNIAL STATION
 POSTMASTER
 701 LINDEN AVE
 EAST PITTSBURGH PA 15112-9998



August 24, 1995
 Lorain County Fair
 LORAIN COUNTY FAIR STATION
 POSTMASTER
 206 NORTH MAIN ST
 WELLINGTON OH 44090-9998



August 25, 1995
 Fossil Bed Council
 FOSSIL BED STATION
 POSTMASTER
 102 S STATE
 HAGERMAN ID 83332-9998



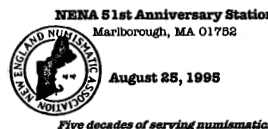
August 24, 1995
 Olive Festival
 OLIVE FESTIVAL STATION
 POSTMASTER
 1217 YOLO ST
 CORNING CA 96021-9998



August 25, 1995
 MASTODON STATE PARK STATION 2ND DAY ISSUE
 POSTMASTER
 PO BOX 9998
 IMPERIAL MO 63052-9998



August 24, 1995
 Rural EI Team
 KOOTENAI COUNTY FAIR STATION
 POSTMASTER
 111 N 7TH
 COEUR DALENE ID 83814-9998



August 25, 1995
 NENA 51ST ANNIVERSARY STATION
 POSTMASTER
 20 FLORENCE ST
 MARLBOROUGH MA 01752-9998



August 25, 1995
 PEABODY MUSEUM STATION
 POSTMASTER
 PO BOX 9998
 NEW HAVEN CT 06511-9998

NEBRASKA: THE CHAMPIONSHIP STATE



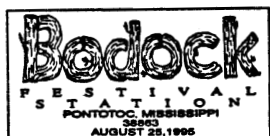
August 25-September 4, 1995
 NEBRASKA STATE FAIR STATION
 POSTMASTER
 700 R ST
 LINCOLN NE 68501-9998



August 25, 1995
 STAMP EXPO STATION
 POSTMASTER
 7035 LAUREL CANYON BLVD
 N HOLLYWOOD CA 91605-9998



August 26, 1995
 175TH ANNIVERSARY STATION
 POSTMASTER
 201-03 S MAIN ST
 LAURA OH 45337-9998



August 25 & 26, 1995
 BODOCK FESTIVAL STATION
 POSTMASTER
 59 S MAIN ST
 PONTOTOC MS 38863-9998



August 26, 1995
 Alice Paul Station
 ALICE PAUL STATION
 POSTMASTER
 PO BOX 9998
 INDIANA PA 15701-9998

August 25 & 26, 1995
 The Elkland Jubilee Weekend Committee

(Artwork Unavailable)

ELKLAND JUBILEE STATION
 POSTMASTER
 MAIN STREET
 ELKLAND PA 16920-9998

CALUMET INTERNATIONAL CAMPOREE
 AUGUST 26, 1995



August 26, 1995
 Boy Scouts of America
 ELK LICK RESERVATION CAMP STATION
 POSTMASTER
 PO BOX 9998
 BRADFORD PA 16701-9998



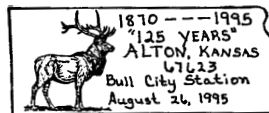
August 25 & 26, 1995
 JESSE JAMES DAYS STATION
 POSTMASTER
 208 HARMON ST
 PINEVILLE MO 64856-9998



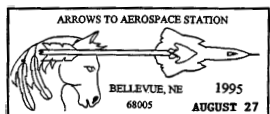
August 26, 1995
 SODUS HOJACK STATION
 POSTMASTER
 48 BELDON AVE
 SODUS NY 14551-9998



August 25 & 26, 1995
 UNDERGROUND RAILROAD STATION
 POSTMASTER
 8 E CHURCH ST
 MARSHALLVILLE OH 44645-0003



August 26, 1995
 BULL CITY STATION
 POSTMASTER
 PO BOX 9998
 ALTON KS 67623-9998



August 25-27, 1995
 ARROWS TO AEROSPACE STATION
 POSTMASTER
 2609 VICTORIA AVE
 BELLEVUE NE 68005-9998

Earl Kemp Long

Three Time Louisiana Governor
 Centennial Station
 August 26, 1995
 Winnfield LA 71483-9998



August 26, 1995
 CENTENNIAL STATION
 POSTMASTER
 206 S BEVILL ST
 WINNFIELD LA 71483-9998



August 25-29, 1995
 WORLD SERIES STATION
 POSTMASTER
 657 2ND AVE N
 FARGO ND 58102-9998



August 26, 1995
 COLVILL CIVIL WAR FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 CANNON FALLS MN 55009-9998



August 26, 1995
CORVAIR STATION
POSTMASTER
PO BOX 9998
PLYMOUTH MI 48170-9998



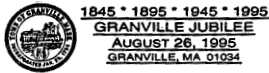
August 26, 1995
PHILANDER SMITH COLLEGE STATION
POSTMASTER
600 E CAPITOL AVE
LITTLE ROCK AR 72202-9998



August 26, 1995
FRIENDSHIP VILLAGE STATION
POSTMASTER
215 W CONANT ST
PORTAGE WI 53901-9998



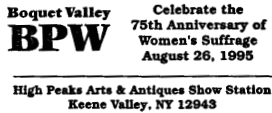
August 26, 1995
PIONEER TUNNEL ASHLAND STATION
POSTMASTER
901 VINE ST
ASHLAND PA 17921-9998



August 26, 1995
GRANVILLE JUBILEE STATION
POSTMASTER
45 GRANBY RD
GRANVILLE MA 01034-9998

(Artwork Unavailable)

August 26, 1995
PRESIDENTIAL MOTHERS DAY STATION
POSTMASTER
600 E CAPITOL AVE
LITTLE ROCK AR 72202-9998



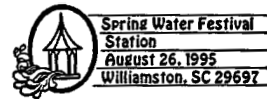
August 26, 1995
HIGH PEAKS ARTS & ANTIQUES SHOW STATION
POSTMASTER
ROUTE 73
KEENE VALLEY NY 12943-9998



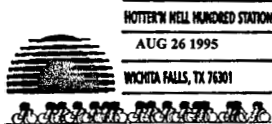
August 26, 1995
RIGHT TO VOTE STATION
POSTMASTER
38 STATE ST
SENECA FALLS NY 13148-9998

(Artwork Unavailable)

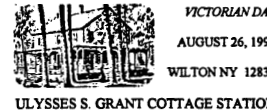
August 26, 1995
HONORING OUR VETERANS HIGBEE FAIR STATION
POSTMASTER
PO BOX 9998
HIGBEE MO 65257-9998



August 26, 1995
SPRING WATER FESTIVAL STATION
POSTMASTER
101 MILL ST
WILLIAMSTON SC 29697-9998



August 26, 1995
Hotter'N Hell Hundred
HOTTER N HELL HUNDRED STATION
POSTMASTER
1000 LAMAR ST
WICHITA FALLS TX 76301-9998



August 26, 1995
ULYSSES S GRANT COTTAGE STATION
POSTMASTER
50 LEONARD ST
GANSEVOORT NY 12831-9998

(Artwork Unavailable)

August 26, 1995
MACHIAS ZUCCHINI FESTIVAL STATION
POSTMASTER
9743 RT 16
MACHIAS NY 14101-9998



August 26, 1995
Victor Centennial Committee
MIDLAND TERMINAL RR CENTENNIAL STATION
POSTMASTER
106 N 3RD ST
VICTOR CO 80860-9998



August 26, 1995
New Berlin Heritage Association
NEW BERLIN HERITAGE DAY TWENTY FIFTH ANNIVERSARY STATION
POSTMASTER
MAIN STREET
NEW BERLIN PA 17855-9998

(Artwork Unavailable)

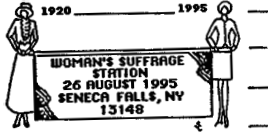
August 26, 1995
Center Line Business Association
WALK & ROLL 95 STATION
POSTMASTER
26056 VAN DYKE AVE
CENTER LINE MI 48015-9998

(Artwork Unavailable)

August 26, 1995
WOMENS SUFFRAGE STATION
POSTMASTER
ST MARYS CITY MD 20686-9998



August 26 & 27, 1995
TUMBLEWEED FESTIVAL STATION
POSTMASTER
410 N 6TH ST
LEONARDVILLE KS 66449-9998



August 26, 1995
WOMANS SUFFRAGE STATION
POSTMASTER
38 STATE ST
SENECA FALLS NY 13148-9998



August 26-September 3, 1995
SOUTH DAKOTA STATE FAIR STATION
POSTMASTER
410 DAKOTA AVE S
HURON SD 57350-9998

(Artwork Unavailable)

August 26 & 27, 1995
The Alexis Quasquicentennial Committee
125TH ANNIVERSARY OF THE TOWN OF
ALEXIS STATION
POSTMASTER
PO BOX 9998
ALEXIS IL 61412-9998



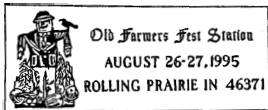
August 26-September 4, 1995
CHAMPLAIN VALLEY FAIR STATION
POSTMASTER
10 ESSEX WAY
ESSEX JCT VT 05452-9998



August 26 & 27, 1995
MILL POND FESTIVAL STATION
POSTMASTER
PO BOX 9998
UNION MILLS IN 46382-9998

(Artwork Unavailable)

August 26-September 4, 1995
COLONY VILLAGE STATION
POSTMASTER
500 S COBB ST
PALMER AK 99645-9998



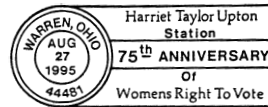
August 26 & 27, 1995
Rolling Prairie Business & Community Association
OLD FARMERS FEST STATION
POSTMASTER
PO BOX 9998
ROLLING PRAIRIE IN 46371-9998



August 27, 1995
DIVERSITY PICNIC STATION
POSTMASTER
PO BOX 9998
VERONA BEACH NY 13162-9998



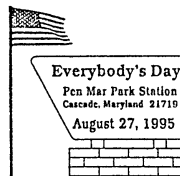
August 26 & 27, 1995
STONE TOOL STATION
POSTMASTER
30 N MAIN ST
CASTILE NY 14427-9998



August 27, 1995
HARRIET TAYLOR UPTON STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44481-9998



August 26 & 27, 1995
The Great American Duck Race
THE GREAT AMERICAN DUCK STATION
POSTMASTER
PO BOX 9998
DEMING NM 88030-9998



August 27, 1995
PEN MAR PARK STATION
POSTMASTER
25208 MILITARY RD
CASCADE MD 21719-9998



August 26 & 27, 1995
TOYFEST STATION
POSTMASTER
408 QUAKER RD
EAST AURORA NY 14052-9998



August 27, 1995
SLOPE COUNTY FARMERS FAIR STATION
POSTMASTER
PO BOX 9998
AMIDON ND 58620-9998



SUSAN B. ANTHONY HOUSE
19th Amendment Festival
STATION
Rochester, NY 14692-9998
August 27, 1995

August 27, 1995

SUSAN B ANTHONY HOUSE STATION
POSTMASTER
1335 JEFFERSON RD
ROCHESTER NY 14692-9998



176th ANNIVERSARY STATION
August 30, 1995
SCHAGHTICOKE, NY 12154

August 30-September 4, 1995

176TH ANNIVERSARY STATION
POSTMASTER
172 MAIN ST
SCHAGHTICOKE NY 12154-9998



August 27, 1995

Tolo Mammoth Replica Group

TOLO LAKE STATION
POSTMASTER
300 W MAIN
GRANGEVILLE ID 83530-9998

(Artwork Unavailable)

August 30-September 4, 1995

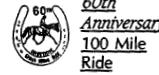
INDEPENDENT FAIR STATION
POSTMASTER
12 E OTTAWA
RICHWOOD OH 43344-9998



August 27, 1995

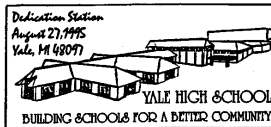
Wadhams Sawmill Festival Committee

WADHAMS SAWMILL STATION
POSTMASTER
425 HENRY ST
SMITHS CREEK MI 48074-9998



August 31, 1995

100 MILE RIDE STATION
POSTMASTER
PO BOX 9998
SOUTH WOODSTOCK VT 05071-9998



August 27, 1995

Yale Public Schools

DEDICATION STATION
POSTMASTER
PO BOX 9998
YALE MI 48097-9998



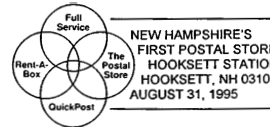
August 31, 1995

19TH AMENDMENT STATION
POSTMASTER
100 S 1ST ST RM 115
MINNEAPOLIS MN 55401-9611

(Artwork Unavailable)

August 28-September 10, 1995

USTA STATION
POSTMASTER
PO BOX 9998
FLUSHING MEADOWS NY 11368-9998



August 31, 1995

U.S. Postal Service
HOOKSETT STATION
POSTMASTER
1238 HOOKSETT RD
HOOKSETT NH 03106-1815

(Artwork Unavailable)

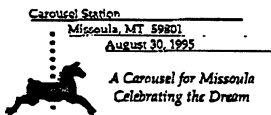
August 29-September 4, 1995

THE GREAT ALLENTOWN FAIR STATION
POSTMASTER
442 W HAMILTON ST
ALLENTOWN PA 18101-1611



August 31-September 4, 1995

OLD THRESHERS STATION
POSTMASTER
200 N JEFFERSON ST
MOUNT PLEASANT IA 52741-9998



August 30, 1995

A Caroussel For Missoula

CAROUSEL STATION
POSTMASTER
1100 W KENT AVE
MISSOULA MT 59801-9998

(Artwork Unavailable)

August 31-September 4, 1995

Romeo-Washington-Bruce Chamber of Commerce

PEACH FESTIVAL STATION
POSTMASTER
PO BOX 9998
ROMEO MI 48065-9998



August 30, 1995

St. Georges Historical Society

ST GEORGES BRIDGE STATION
POSTMASTER
BROAD & CHURCH STS
ST GEORGES DE 19733-9998



August 31-September 2, 1995

KNOB NOSTER FALL FESTIVAL STATION
POSTMASTER
PO BOX 9998
KNOB NOSTER MO 65336-9998



September 1, 1995
Conway Scenic Railroad
NORTH CONWAY STATION
POSTMASTER
78 GROVE STREET
NORTH CONWAY NH 03860-9998

(Artwork Unavailable)

September 1-3, 1995
STUMP FENCE CAPITAL TRUFANT
JUBILEE STATION
POSTMASTER
PO BOX 9998
TRUFANT MI 49347-9998



September 1, 1995
FOUR CORNERS IRON HORSE
MOTORCYCLE RALLY STATION
POSTMASTER
PO BOX 9998
IGNACIO CO 81137-9998



September 1-3, 1995
VENTURA CENTENNIAL STATION
POSTMASTER
101 N WEIMER ST
VENTURA IA 50482-9998



September 1, 1995
Q125 STATION
POSTMASTER
134 E 6TH ST
WAHOO NE 68066-9998

(Artwork Unavailable)

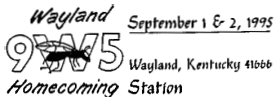
September 1-3, 1995
WEST VIRGINIA ITALIAN HERITAGE
FESTIVAL STATION
POSTMASTER
500 W PIKE ST
CLARKSBURG WV 26301-9998



September 1, 1995
STATE FAIR STATION
POSTMASTER
175 S MAIN ST
RUTLAND VT 05701-4713

(Artwork Unavailable)

September 1-4, 1995
ARTS & FESTIVAL STATION
POSTMASTER
48-50 CHESTNUT ST
WAYLAND KY 41666-9998



September 1 & 2, 1995
Homecoming Committee
WAYLAND HOMECOMING STATION
POSTMASTER
PO BOX 9998
WAYLAND KY 41666-9998



September 2, 1995
50TH ANNIVERSARY STATION
POSTMASTER
150 W FIFTH STREET
CINCINNATI OH 45202-2393



September 1 & 2, 1995
Statehood Wagon Train
WAGON TRAIN STATION
POSTMASTER
PO BOX 9998
FORT WORTH TX 76161-9998



September 2, 1995
50TH ANNIVERSARY STATION
POSTMASTER
601 N MAIN ST
SOUTH BOSTON VA 24592-9998

(Artwork Unavailable)

September 1-3, 1995
BALPEX STATION
POSTMASTER
245 SHAWAN RD
HUNT VALLEY MD 21031-1395



September 2, 1995
ALMA MARK TWAIN DAYS STATION
POSTMASTER
PO BOX 9998
ALMA WI 54610-9998



September 1-3, 1995
Merchantville Stamp Club
MERPERX STATION
POSTMASTER
1175 MARLKRESS RD
CHERRY HILL NJ 08034-9998



September 2, 1995
Anchorage Philatelic Society
V J DAY STATION
POSTMASTER
3720 BARROW ST
ANCHORAGE AK 99599-9998



September 2, 1995
CATTLE DRIVE 95 STATION
POSTMASTER
PO BOX 9998
MILES CITY MT 59301-9998

(Artwork Unavailable)

September 2, 1995
KNOXVILLE TN STATION
POSTMASTER
1237 E WEISGARBER RD
KNOXVILLE TN 37950-9998

(Artwork Unavailable)

September 2, 1995
CELEBRATION STATION
POSTMASTER
PO BOX 9998
BANDY VA 24602-9998

(Artwork Unavailable)

September 2, 1995
PRAIRIE ARTS FESTIVAL STATION
POSTMASTER
420 COMMERCE ST
WEST POINT MS 39773-9998



September 2, 1995
City of Harrodsburg
50TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
HARRODSBURG KY 40330-9998



September 2, 1995
Rimrock Historical Society
BEDROCK STORE STATION
POSTMASTER
PO BOX 9998
BEDROCK CO 81411-9998



September 2, 1995
CIVIC CENTER STATION
POSTMASTER
PO BOX 9998
TOWER MN 55790-9998



September 2, 1995
USS Missouri Commemorative Committee
50TH ANNIVERSARY STATION
POSTMASTER
602 PACIFIC AVE
BREMERTON WA 98337-9998

(Artwork Unavailable)

September 2, 1995
COUNTRY ROADS FESTIVAL STATION
POSTMASTER
202 CLAYTON ST
PENNSBORO WV 26415-9998



September 2, 1995
V+50 STATION
POSTMASTER
125 E MAIN ST
FREDERICKSBURG TX 78624-9998



September 2, 1995
Hendersonville Post Office Special Cancellation Committee
APPLE FESTIVAL STATION
POSTMASTER
90 LAKEWOOD RD
HENDERSONVILLE NC 28739-9998



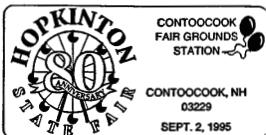
September 2 & 3, 1995
LABOR DAY 95 STATION
POSTMASTER
30 BROAD ST
PORT HENRY NY 12974-9998



September 2, 1995
HIGH POINT SESQUICENTENNIAL 1845 TO 1995 STATION
POSTMASTER
PO BOX 9998
HIGH POINT MO 65042-9998



September 2 & 3, 1995
THE FAIR AT NEW BOSTON STATION
POSTMASTER
PO BOX 9998
SPRINGFIELD OH 45501-9998



September 2, 1995
Hopkinton State Fair
CONTOOCOOK FAIR GROUNDS STATION
POSTMASTER
129 PARK AVE
CONTOOCOOK NH 03229-9998



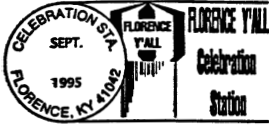
September 2-4, 1995
Ballooning Society of Pikes Peak and Cablevision
COLORADO SPRINGS CABLEVISION BALLOON CLASSIC STATION
POSTMASTER
201 E PIKES PEAK AVE RM 205
COLORADO SPRINGS CO 80903-9996



September 2-4, 1995
 CARMELITA STATION
 POSTMASTER
 19138 ST RT 136
 WINCHESTER OH 45697-9998



September 3, 1995
 Statehood Wagon Train
 WAGON TRAIN STATION
 POSTMASTER
 301 S MAIN ST
 MANSFIELD TX 76063-9998



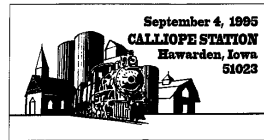
September 2-4, 1995
 FLORENCE Y ALL CELEBRATION
 STATION
 POSTMASTER
 7101 TURFWAY RD
 FLORENCE KY 41042-2001



September 3, 1995
 WORLD WAR II MEMORIAL STATION
 POSTMASTER
 PO BOX 60000
 MIDLAND TX 79701-9998



September 2-4, 1995
 HERITAGE FESTIVAL STATION
 POSTMASTER
 9845 N HARDIN RD
 PIQUA OH 45346-9998



September 4, 1995
 CALLIOPE STATION
 POSTMASTER
 900 CENTRAL AVE
 HAWARDEN IA 51023-9998



September 2-4, 1995
 HOT AIR STATION
 POSTMASTER
 109 PERSHING DR
 LACLEDE MO 64651-9998



September 4, 1995
 LABOR DAY STATION
 POSTMASTER
 121 E 2ND ST
 HOISINGTON KS 67544-9998



September 2-4, 1995
 LABOR DAY HOMECOMING AND OX
 ROAST STATION
 POSTMASTER
 PO BOX 9998
 LAWRENCE MI 49064-9998



September 4, 1995
 QUASQUICENTENNIAL STATION
 POSTMASTER
 119 E 11TH ST
 SCHUYLER NE 68661-9998



September 2-4, 1995
 Deepwater Labor Harvest Picnic Committee
 LABOR HARVEST PICNIC STATION
 POSTMASTER
 108 S 8TH ST
 DEEPWATER MO 64740-9998



September 4, 1995
 QUASQUICENTENNIAL STATION
 RANDOLPH, WI 53956
 POSTMASTER
 126 W STROUD ST
 RANDOLPH WI 53956-9998



September 2-9, 1995
 Eastern Idaho State Fair
 EASTERN IDAHO STATE FAIR STATION
 POSTMASTER
 132 W CENTER
 BASALT ID 83218-9998



September 4, 1995
 TRI COUNTRY FAIR STATION
 POSTMASTER
 PO BOX 9998
 MARVELL AR 72366-9998

(Artwork Unavailable)

September 3, 1995
 USS SHENANDOAH
 POSTMASTER
 50614 MAIN ST
 AVA OH 43711-9998



September 4-6, 1995
 AMERICAN LEGION STATION
 POSTMASTER
 PO BOX 9998
 INDIANAPOLIS IN 46225-9998



September 5, 1995
 MCINTOSH GRADE SCHOOL STATION
 POSTMASTER
 PO BOX 9998
 MCINTOSH SD 57641-9998



September 8, 1995
 EDGERTON EDUCATIONAL CENTER
 STATION
 POSTMASTER
 1105 L ST
 AURORA NE 68818-9998

September 6, 1995
 St. Clairsville Postmaster
 FAIRGROUNDS STATION
 POSTMASTER
 2 RESERVOIR RD
 ST CLAIRSVILLE OH 43950-9998

(Artwork Unavailable)



September 8, 1995
 Mexican American Museum of Art of North
 America
 EMPRESS OF THE AMERICAS STATION
 POSTMASTER
 1850 E 17TH ST STE 113
 SANTA ANA CA 92705-8625

September 6, 1995
 VA Hospital/U.S. Postal Service
 FREEDOM STATION
 POSTMASTER
 525 8TH ST
 AUGUSTA GA 30901-9998

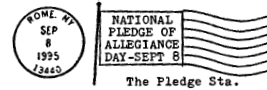


(Artwork Unavailable)



September 8, 1995
 Statehood Wagon Train
 WAGON TRAIN STATION
 POSTMASTER
 112 S 3RD ST
 GRANDVIEW TX 76050-9998

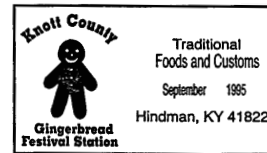
September 6-10, 1995
 TOMATO FESTIVAL STATION
 POSTMASTER
 7185 E MAIN ST
 REYNOLDSBURG OH 43068-9998



September 8, 1995
 THE PLEDGE STATION
 POSTMASTER
 110 E GARDEN ST
 ROME NY 13440-9998



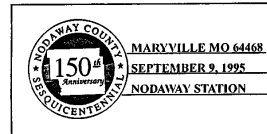
September 7, 1995
 LOUIS ARMSTRONG STATION
 POSTMASTER
 PO BOX 9998
 CORONA NY 11368-9998



September 8 & 9, 1995
 Knott County Festival Committee
 GINGERBREAD FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 HINDMAN KY 41822-9998



September 7, 1995
 WAGON TRAIN STATION
 POSTMASTER
 201 COMMERCE ST
 MAYPEARL TX 76064-9998



September 8 & 9, 1995
 Nodaway County Sesquicentennial Task
 Force
 NODAWAY STATION
 POSTMASTER
 507 N FILLMORE
 MARYVILLE MO 64468-9998



September 7-9, 1995
 POPCORN FESTIVAL STATION
 POSTMASTER
 230 BARKS RD W
 MARION OH 43302-9998



September 8-10, 1995
 CORN FESTIVAL STATION
 POSTMASTER
 21 W MAIN ST
 SOUTH VIENNA OH 45369-9998



September 7-9, 1995
 Rosine Community Park
 ROSINE COMMUNITY PARK STATION
 POSTMASTER
 PO BOX 9998
 ROSINE KY 42370-9998



September 8-10, 1995
 INDYPEX STATION
 POSTMASTER
 PO BOX 9998
 INDIANAPOLIS IN 46225-9998

STAMP ANNOUNCEMENT 95-42

Thaddeus Lowe Aerogramme



Copyright USPS 1995

The Postal Service will issue a 50-cent Thaddeus Lowe aerogramme (Item 2238) on September 23, in Tampa, Florida. The aerogramme, which features aeronaut and inventor Thaddeus Lowe, was designed by Davis Meltzer of Huntingdon Valley, Pennsylvania.

The Thaddeus Lowe aerogramme goes on sale nationwide September 25.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new aerogramme at their local post office and place the item, along with a self-addressed stamped envelope (for return of your aerogramme), in a larger envelope addressed to:

THADDEUS LOWE AEROGRAMME
 POSTMASTER
 5201 W SPRUCE ST
 TAMPA FL 33630-9991

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no

charge for the postmark. All orders must be postmarked by October 23, 1995.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

PHILATELIC FULFILLMENT SERVICE CENTER
 US POSTAL SERVICE
 PO BOX 419424
 KANSAS CITY MO 64141-6424

or by telephoning 1-800-STAMP-24.

First day covers remain on sale for at least 90 days after the stamp's issuance.

Distribution

All stamp distribution offices (SDOs) and stamp distribution networks (SDNs) with authorized philatelic centers will receive automatic distributions of the aerogramme in the following quantities listed below to provide subsequent automatic distribution to each philatelic center:

Offices That Receive Four-Position Stock in These Quantities	Will Receive These Quantities of the 50-Cent Thaddeus Lowe Aerogramme
20,000	500
40,000	1,000
60,000	1,500
80,000	2,000
125,000	5,000
250,000	10,000
375,000	15,000
625,000	25,000

Continued next page

Issue:	Thaddeus Lowe	Typographer:	John Boyd, Anagraphics, New York City, NY
Denomination:	50 cents	Project Manager:	Joe Brockert, Stamp Services, USPS
Format:	Aerogramme	Modeler:	Bureau of Engraving and Printing (BEP)
Item Number:	2238	Manufacturing Process:	Offset
Issue Date:	September 23, 1995	Printer:	Bureau of Engraving and Printing
Nationwide Sale Date:	September 25, 1995	Colors:	Process yellow, magenta, cyan, and black
Issue City & State:	Tampa, FL	Size:	1 x 2 inches (image area)
Designer:	Davis Meltzer, Huntingdon Valley, PA	Master Carton Lot Size:	5,000 aerogrammes
Art Director:	Howard Paine, Delaplane, VA		

Continued

Initial Supply

There are limited quantities of this aerogramme available at the Bureau of Engraving and Printing (BEP). However, additional quantities will be available during Fiscal Year 96.

To obtain initial quantities of this aerogramme, all authorized CAG A–G post offices must immediately submit separate Forms 3356, *Stamp Requisition — Bulk Quantities*, to the BEP. Requisitions must be submitted in the standard ordering quantities: 2,000 aerogrammes, and multiples of

5,000 to a maximum of 1,000,000 aerogrammes per requisition. All other post offices requiring less than bulk quantities of this aerogramme should immediately requisition them from their designated SDO on separate Forms 17, *Stamp Requisition*, or designated SDN, using Forms 17-S, *Stamp Distribution Network Stamp Requisition*.

Requisitions received at BEP for the Eagle Aerogramme, Item 2237, will be converted to the Thaddeus Lowe aerogramme, Item 2238.

—Stamp Services, Marketing, 8-31-95

Stamps Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective November 1, 1995, all post offices, stations, branches, postal retail stores, vending outlets, and authorized philatelic centers will withdraw the items listed below from sale and return the stock to their designated stamp distribution office (SDO), prepared for destruction. Return the stock according to Handbook F-1, *Post Office Accounting Procedures*, section 450, Disposition of Nonsalable Stock.

Absolutely no sales of the stock listed are permitted after November 1. These stock items are also being removed from sale at the Philatelic Fulfillment Service Center (PFSC).

Item Number	Description
2181	34-cent Security #9 plain envelope
2182	34-cent Security #9 window envelope
2195	34-cent Kittens envelope
2199	34-cent Football envelope
2235	45-cent white aerogramme
4450	29-cent Silent Screen Stars stamp
4451	29-cent Buffalo Soldiers stamp
4453	29-cent Blues Singers stamp
4457	29-cent George Meany stamp
4458	29-cent Popular Singers stamp
4459	29-cent George Thurber stamp
4460	29-cent Cranes stamp
4461	29-cent Norman Rockwell stamp
4462	29-cent Moon Landing sheetlet
5528	\$5.22 Holiday Snowman ATM

Item Number	Description
5593	52-cent Victorian Love Bird stamp
5594	29-cent Victorian Love Bird stamp
6607	\$1.45 Summer Garden Flower pane
6608	\$5.80 Summer Garden Flower booklet
6661	\$5.22 PSA Statue of Liberty sheetlet
66611	\$5.22 PSA Statue of Liberty coil stamp
6632	\$5.80 Locomotive booklet
6633	\$1.45 Locomotive booklet pane
6688	\$5.80 PSA Squirrel booklet
6688c	\$5.80 PSA Squirrel coil stamp
6689	\$3.48 PSA Christmas booklet
66891	\$3.48 PSA Christmas coil stamp
6690	\$5.80 PSA Pine Cone booklet
6690N	\$5.80 PSA Pine Cone coil stamp
6694	\$5.80 PSA Rose booklet
6694V	\$5.80 PSA Rose coil stamp
6697	\$5.80 Eagle booklet
6697M	\$5.80 Eagle coil stamp
7738	29-cent Flag Over Rushmore coil of 100
7756	29-cent Flag Over Rushmore coil of 500
7757	29-cent Flag Over Rushmore coil 3,000
7758	29-cent Flag Over Rushmore coil 10M
7922	29-cent White House coil of 100
7923	29-cent White House coil of 500
7924	29-cent White House coil of 3,000

—Stamp Services, Marketing, 8-31-95

STAMP ANNOUNCEMENT 95-43

Eddie Rickenbacker International-Rate Stamp



Copyright USPS 1995

The Postal Service honors Eddie Rickenbacker with the issuance of a 60-cent international-rate stamp (Item 5581) in a pane of 50 on September 25, in Columbus, Ohio. The stamp was designed by Davis Meltzer of Huntingdon Valley, Pennsylvania.

Eddie Rickenbacker, aviation pioneer, was born on October 8, 1890, in Columbus, Ohio. He became interested in internal combustion engines and engine-powered vehicles in 1905, while working for a railroad-car manufacturing firm. In 1917, he enlisted in the U.S. Army and went to France, where he later took pilot's training and was assigned to the 94th Aero Pursuit Squadron. Rickenbacker earned nearly every decoration possible, including the Medal of Honor. After returning to the United States, Rickenbacker became general manager and vice-president of Eastern Airlines, where he served until his retirement in 1963.

The Eddie Rickenbacker stamp goes on sale nationwide September 26.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamp at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place the items in a larger envelope addressed to:

EDDIE RICKENBACKER STAMP
POSTMASTER
COLUMBUS OH 43216-9991

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 25, 1995.

Issue:	Eddie Rickenbacker
Denomination:	60 cents
Format:	Pane of 50
Item Number:	5581
Issue Date:	September 25, 1995
Nationwide Sale Date:	September 26, 1995
Issue City & State:	Columbus, OH
Designer:	Davis Meltzer, Huntingdon Valley, PA
Art Director:	Phil Jordan, Arlington, VA
Typographer:	Phil Jordan, Arlington, VA
Project Manager:	Terry McCaffrey, Stamp Services, USPS
Modeler:	Bureau of Engraving and Printing (BEP)
Manufacturing Process:	Gravure
Printer:	Bureau of Engraving and Printing
Color:	Process yellow, magenta, cyan, and black
Size:	0.77 x 1.05 in/19.6 x 26.7 mm (image area) 0.91 x 1.19 in/23.1 x 30.2 mm (overall) 9.1 x 10.24 in/231.1 x 260.1 mm (full pane)
Plate Number:	Four single digits
Marginal Markings:	© USPS 1995 • Plate Position Diagram • Price • Promotional Copy

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

PHILATELIC FULFILLMENT SERVICE CENTER
US POSTAL SERVICE
PO BOX 419424
KANSAS CITY MO 64141-6424

or by telephoning 1-800-STAMP-24.

First day covers remain on sale for at least 90 days after the stamp's issuance.

—Stamp Services, Marketing, 8-31-95

STAMP ANNOUNCEMENT 95-44

Republic of Palau Commemorative Stamp



Copyright USPS 1994

The Postal Service will issue a 32-cent Republic of Palau commemorative stamp (Item 4484) on September 29, in Agana, Guam. The stamp was designed by Herb Kane of Captain Cook, Hawaii.

Also known as Belau, Palau is a group of 200 islands in the Western Pacific with a total land area of 188 square miles spread over 400 miles of ocean. Its neighbors include the Philippines to the west, Yap Island in the Federated States of Micronesia to the northeast, and the Irian Jaya province of Indonesia to the south.

In 1947, Palau became a part of the United Nations Trust Territory of the Pacific Islands, under United States administration. The islands remained a Trust Territory until gaining independence on October 1, 1994, thus becoming the Republic of Palau.

The stamp goes on sale nationwide September 30.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place the items in a larger envelope addressed to:

REPUBLIC OF PALAU COMMEMORATIVE STAMP
POSTMASTER
AGANA GU 96921-9991

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 29, 1995.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and

Issue:	Republic of Palau
Denomination:	32 cents
Format:	Pane of 50
Item Number:	4484
Issue Date:	September 29, 1995
Nationwide Sale Date:	September 30, 1995
Issue City & State:	Agana, Guam
Designer:	Herb Kane, Captain Cook, HI
Art Director:	Howard Paine, Delaplaine, VA
Typographer:	Tom Mann, Warrenton, VA
Project Manager:	Joe Brockert, Stamp Services, USPS
Modeler:	Joe Sheeran, Ashton-Potter (USA) Ltd.
Manufacturing Process:	Offset
Printer:	Ashton-Potter (USA) Ltd.
Colors:	Magenta, cyan, black, yellow (PMS102), yellow (PMS285), and blue
Size:	0.84 x 1.41 in/21.3 x 35.8 mm (image area) 0.99 x 1.56 in/25.1 x 39.6 mm (overall) 9.1 x 10.08 in/231 x 256 mm (full pane)
Plate Number:	"P" followed by 6 single digits

is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

PHILATELIC FULFILLMENT SERVICE CENTER
US POSTAL SERVICE
PO BOX 419424
KANSAS CITY MO 64141-6424

or by telephoning 1-800-STAMP-24.

First day covers remain on sale for at least 90 days after the stamp's issuance.

Distribution

All stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive an automatic distribution of one-half their standard distribution for a 50 stamps per pane issue, rounded to the nearest master carton size (125,000 stamps). SDOs and SDNs will make a subsequent automatic distribution to post offices, using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs and SDNs must not distribute stamps to post offices before September 21.

Philatelic Requirement

Post offices with authorized philatelic centers will receive their standard automatic distribution for a four-position commemorative stamp.

Additional Supply

The accountable paper depositories (APDs), SDNs, and SDOs in California will receive additional quantities for filling supplemental orders. SDOs requiring additional stamps must order them from their APDs using separate Forms 17, *Stamp Requisition*. All other post offices requiring additional stamps must order them from their SDOs on

separate Forms 17, or their SDNs on Forms 17-S, *Stamp Distribution Network Stamp Requisition*.

Sales Policy

All post offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from the date of issue. Automatic distribution of commemorative issues is based on a 60-day supply. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

—*Stamp Services, Marketing, 8-31-95*

UPDATE

32-Cent Milton S. Hershey Definitive Stamp

Postal Bulletin 21899, dated August 3, 1995, stated that SDOs will make shipments to post offices for half their standard automatic distribution, using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs will not make automatic shipments to post offices using Forms 3309; instead, post offices must follow the instructions below.

Initial Supply

To obtain initial supply of this stamp, each post office must submit Form 17, *Stamp Requisition*, to their designated SDO, or Form 17-S, *Stamp Distribution Network Stamp Requisition*, to their designated SDN.

—*Stamp Services, Marketing, 8-31-95*

Special Cancellation Die Hubs

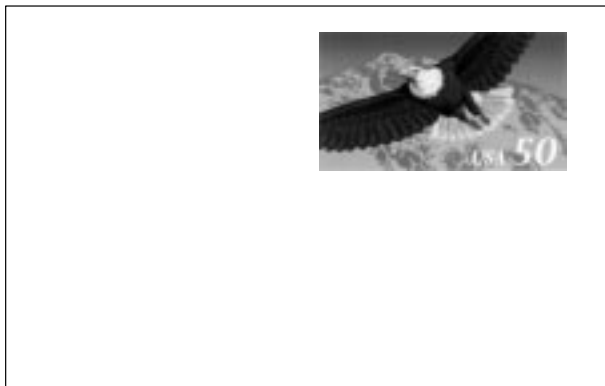
Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Conquer Cystic Fibrosis	Sept. 1–Sept. 30, 1995
Peace Corps Anniversary Making a Difference	Sept. 1–Oct. 31, 1995
Give, The United Way	Sept. 15–Nov. 15, 1995
Employ People With Disabilities	Sept. 1–Nov. 30, 1995

—*Business Mail Acceptance,
Marketing Systems, 8-31-95*

STAMP ANNOUNCEMENT 95-46

Soaring Eagle Postal Card



Copyright USPS 1995

The Postal Service issued a 50-cent Soaring Eagle postal card (Item 2266) on August 24, in St. Louis, Missouri. The postal card, designed by Ezra Tucker, of Solvang, California, went on sale nationwide August 25.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new postal card at their local post office, address the card (to themselves or others), and place the card in a larger envelope addressed to:

SOARING EAGLE POSTAL CARD
 POSTMASTER
 1720 MARKET ST
 ST LOUIS MO 63155-9998

After applying the first day of issue postmark, the Postal Service returns the card through the mail. There is no charge for the postmark. All orders must be postmarked by September 23, 1995.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

PHILATELIC FULFILLMENT SERVICE CENTER
 US POSTAL SERVICE
 PO BOX 419424
 KANSAS CITY MO 64141-6424

or by telephoning 1-800-STAMP-24.

First day covers remain on sale for at least 90 days after the stamp or stationary issuance.

Issue:	Soaring Eagle
Denomination:	50 cents
Format:	Postal card
Item Number:	2266
Issue Date:	August 24, 1995
Nationwide Sale Date:	August 25, 1995
Issue City & State:	St. Louis, MO
Designer:	Ezra Tucker, Solvang, CA
Art Director:	Phil Jordan, Arlington, VA
Typographer:	Phil Jordan, Arlington, VA
Project Manager:	Joseph Brockert, Stamp Services, USPS
Modeler:	Jennifer Arnold, Dodge Color, Washington, DC
Manufacturing Process:	Offset lithography
Printer:	Government Printing Office (GPO)
Colors:	Process yellow, magenta, cyan, and black
Size:	2.25 x 1.25 in/57.2 x 31.8 mm (image area) 3.50 x 5.50 in/88.9 x 139.7 mm (full card size)
Marginal Marking:	© USPS 1995

Distribution

Accountable Paper Depositories (APDs) were issued 250,000, and the Stamp Distribution Networks (SDNs) were issued 500,000 of these international rate postal cards for filling small orders. Post offices will not receive an automatic distribution of this postal card and should order sufficient quantities to meet the needs of their local philatelic demands. SDOs requiring initial quantities of this postal card should order them from their APD using separate Forms 17, *Stamp Requisition*. All other post offices requiring an initial order of these cards should order them from their SDOs on separate Forms 17, or their SDNs on Forms 17-S, *Stamp Distribution Network Stamp Requisition*. CAG A-G post offices that require bulk quantities of this international rate card should immediately submit Form 3216, *Requisition for Postal Cards — Bulk Quantities*, to the Government Printing Office, indicating Item 2266.

—Stamp Services, Marketing, 8-31-95

POST OFFICE

Post Office Changes Number 17

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	188910	52341	IA	Toddville	Linn	Main Office	Post Office	9/16/95	Post office discontinued. Retain ZIP Code. Establish a place name. Use Toddville IA 52341 as last line of address.
New	181521	52341	IA	Center Point	Linn	Toddville	Place Name	9/16/95	
Old	186660	52575	IA	Numa	Appanoose	Main Office	Post Office	8/26/95	Post office and ZIP Code discontinued. Establish a place name. Numa IA becomes an acceptable place name for use with ZIP Code 52544.
New	181530	52544	IA	Centerville	Appanoose	Numa	Place Name	8/26/95	
Old	206772	42373	KY	Saint Joseph	Daviess	Main Office	Post Office	9/16/95	Post office and ZIP Code discontinued. Establish a place name. Saint Joseph KY becomes an acceptable place name for use with ZIP Code 42301.
New	205884	42301	KY	Owensboro	Daviess	Saint Joseph	Place Name	9/16/95	
Old	249639	01097	MA	Woronoco	Hampden	Main Office	Post Office	6/10/95	Post office and ZIP Code discontinued. Establish a place name. Woronoco MA becomes an acceptable place name for use with ZIP Code 01071.
New	246596	01071	MA	Russell	Hampden	Woronoco	Place Name	6/10/95	
Old	269715	55986	MN	Whalan	Fillmore	Main Office	Post Office	5/25/95	Post office and ZIP Code discontinued. Establish a place name. Whalan MN becomes an acceptable place name for use with ZIP Code 55949.
New	265380	55949	MN	Lanesboro	Fillmore	Whalan	Place Name	5/25/95	
Old	267270	55773	MN	Parkville	St. Louis	Main Office	Post Office	5/6/95	Post office and ZIP Code discontinued. Establish a place name. Parkville MN becomes an acceptable place name for use with ZIP Code 55768.
New	266570	55768	MN	Mountain Iron	St. Louis	Parkville	Place Name	5/6/95	
Old	267190	56077	MN	Otisco	Waseca	Main Office	Post Office	4/22/95	Post office and ZIP Code discontinued. Establish a place name. Otisco MN becomes an acceptable place name for use with ZIP Code 56093.
New	269610	56093	MN	Waseca	Waseca	Otisco	Place Name	4/22/95	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	299306	59354	MT	Willard	Fallon	Main Office	Post Office	9/9/95	Post office discontinued. Retain ZIP Code. Establish a community post office. Use Willard MT 59354 as last line of address.
New	290414	59354	MT	Baker	Fallon	Willard	Community Post Office	9/9/95	
Old	296084	59852	MT	Niarada	Sanders	Main Office	Post Office	9/9/95	Post office and ZIP Code discontinued. Establish a place name. Niarada MT becomes an acceptable place name for use with ZIP Code 59845.
New	294212	59845	MT	Hot Springs	Sanders	Niarada	Place Name	9/9/95	
Old	297488	59076	MT	Sanders	Treasure	Main Office	Post Office	9/9/95	Post office and ZIP Code discontinued. Establish a place name. Sanders MT becomes an acceptable place name for use with ZIP Code 59038.
New	294284	59038	MT	Hysham	Treasure	Sanders	Place Name	9/9/95	
Old	300630	68309	NE	Barneston	Gage	Main Office	Post Office	7/15/95	Post office discontinued. Retain ZIP Code. Establish a community post office. Use Barneston NE 68309 as last line of address.
New	306585	68309	NE	Odell	Gage	Barneston	Community Post Office	7/15/95	
Old	330015	08201	NJ	Absecon	Atlantic	Main Office	Post Office	7/1/95	Establish a new ZIP Code for a delivery area. Use Egg Harbor Township 08234 as last line of address for a portion of the deliveries previously in ZIP Code 08201.
New	336720	08234	NJ	Pleasantville	Atlantic	Egg Harbor Township	Place Name	7/1/95	
Old	334470	08221	NJ	Linwood	Atlantic	Main Office	Post Office	7/1/95	Establish a new ZIP Code for a delivery area. Use Egg Harbor Township 08234 as last line of address for a portion of the deliveries previously in Zip Code 08221.
New	336720	08234	NJ	Pleasantville	Atlantic	Egg Harbor Township	Place Name	7/1/95	
Old	336720	08232	NJ	Pleasantville	Atlantic	Main Office	Post Office	7/1/95	Establish a new ZIP Code for a delivery area. Use Egg Harbor Township NJ 08234 as last line of address for a portion of the deliveries previously in ZIP Code 08232.
New	336720	08234	NJ	Pleasantville	Atlantic	Egg Harbor Township	Place Name	7/1/95	
Old	334980	08330	NJ	Mays Landing	Atlantic	Main Office	Post Office	7/1/95	Establish a new ZIP code for a delivery area. Use Egg Harbor Township 08234 as last line of address for a portion of the deliveries previously in ZIP Code 08330.
New	336720	08234	NJ	Pleasantville	Atlantic	Egg Harbor Township	Place Name	7/1/95	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	350095	13607	NY	Alexandria Bay	Jefferson	Point Vivian	Community Post Office	5/30/95	Community post of- fice discontinued. Re- tain ZIP Code. Estab- lish a place name. Point Vivian NY be- comes an acceptable place name for use with ZIP Code 13607.
New	350095	13607	NY	Alexandria Bay	Jefferson	Point Vivian	Place Name	5/30/95	
Old	356480	13133	NY	Perryville	Madison	Main Office	Post Office	5/20/95	Post office and ZIP Code discontinued. Establish a place name. Perryville NY becomes an accept- able place name for use with ZIP Code 13032.
New	351180	13032	NY	Canastota	Madison	Perryville	Place Name	5/20/95	
Old	355980	12940	NY	North Lawrence	St. Lawrence	Hopkinton	Community Post Office	11/28/92	Community post of- fice and ZIP code dis- continued. Establish a place name. Hopkin- ton NY becomes an acceptable place name for use with ZIP Code 12965. This amends PB 21827.
New	355850	12965	NY	Nicholville	St. Lawrence	Hopkinton	Place Name	11/28/92	
Old	352420	13056	NY	East Homer	Cortland	Main Office	Post Office	6/17/95	Post office discontin- ued. Retain ZIP Code. Establish a community post of- fice. Use East Homer NY 13056 as last line of address.
New	358560	13056	NY	Tructon	Cortland	East Homer	Community Post Office	6/17/95	
Old	363816	28639	NC	Husk	Ashe	Main Office	Post Office	8/26/95	Post office and ZIP Code discontinued. Establish a place name. Husk NC be- comes an acceptable place name for use with ZIP Code 28643.
New	364264	28643	NC	Lansing	Ashe	Husk	Place Name	8/26/95	
Old	483935	76456	TX	Hasse	Comanche	Main Office	Post Office	11/5/95	Post office and ZIP Code discontinued. Establish a place name. Hasse TX be- comes an acceptable place name for use with ZIP Code 76442. This amends PB 21883.
New	481910	76442	TX	Comanche	Comanche	Hasse	Place Name	11/5/95	
Old	502688	05044	VT	Ely	Orange	Main Office	Post Office	7/22/95	Post office and ZIP Code discontinued. Establish a place name. Ely VT be- comes an acceptable place name for use with ZIP Code 05045.
New	502884	05045	VT	Fairlee	Orange	Ely	Place Name	7/22/95	
Old	510120	22421	VA	Alfonso	Lancaster	Main Office	Post Office	9/9/95	Post office and ZIP Code discontinued. Establish a place name. Alfonso VA be- comes an acceptable place name for use with ZIP Code 22503.
New	514998	22503	VA	Lancaster	Lancaster	Alfonso	Place Name	9/9/95	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	548862	98070	WA	Vashon	King	Docton	Community Post Office	9/24/95	Community post of- fice discontinued. Re- tain ZIP Code.
New	548862	98070	WA	Vashon	King	Main Office	Post Office	9/24/95	
Old	556486	26683	WV	Poe	Nicholas	Main Office	Post Office	6/10/95	Post office and ZIP Code discontinued. Establish a place name. Poe WV be- comes an acceptable place name for use with ZIP Code 26675. This amends PB 21898.
New	554302	26675	WV	Keslers Cross Lanes	Nicholas	Poe	Place Name	6/10/95	

—Address Management, Operations Support, 8-31-95

Lock Container Pouch Shortage

The Mail Equipment Shops is experiencing a shortage of lock container pouches because of a nationwide increased demand for Arrow and rotary locks. Consequently, all lock container pouches must be returned to local mail transport equipment center. Do not use lock container pouches for storing equipment.

—Inventory Management,
Purchasing and Materials, 8-31-95



**International Postal Money Order Service
(Effective September 1, 1995)**

The following countries accept international postal money orders from the United States using the International Postal Money Order form MP1. The fee for this form is \$3.

Anguilla	Cape Verde	Jamaica	St. Lucia
Antigua and Barbuda	Costa Rica	Japan	St. Vincent and the Grenadines
Bahamas	Dominica	Mali	Sierra Leone
Barbados	Ecuador	Mexico	Trinidad and Tobago
Belize	El Salvador	Montserrat	
Bolivia	Grenada	Nigeria	
British Virgin Islands	Guyana	St. Christopher	
Canada	Honduras	(St. Kitts) and Nevis	

The following countries accept international postal money orders from the United States using the Authorization to Issue an International Money Order form set. The fee for this form set is \$7.50.

Algeria	Egypt	Liechtenstein	San Marino
Argentina	Estonia	Lithuania	Senegal
Armenia	Faroe Islands	Luxembourg	Slovak Republic (Slovakia)
Austria	France	Malaysia	South Africa
Bangladesh	French Guiana	Martinique	Sri Lanka
Belgium	French Polynesia	Monaco	Suriname
Benin	Germany	Morocco	Swaziland
Botswana	Great Britain and Northern Ireland	Mozambique	Sweden
Brazil	Greece	Namibia	Switzerland
Burkina Faso	Guadeloupe	Netherlands	Syria
Chile	Hungary	New Caledonia	Taiwan
China	Iceland	Norway	Thailand
Colombia	Indonesia	Paraguay	Thailand
Corsica	Ireland	Philippines	Togo
Cote d'Ivoire (Ivory Coast)	Israel	Poland	Tunisia
Croatia	Italy	Reunion	Uruguay
Czech Republic	Korea, Republic of	St. Bartholomew	Vatican City
Denmark	Latvia	St. Martin (French)	Yemen
Dominican Republic	Lesotho	St. Pierre and Miquelon	Zambia
			Zimbabwe

The former Trust Territories of the United States are the only countries accepting the domestic postal money order from the United States. The fee for this form is \$0.85.

- The Federated States of Micronesia (Kosrae, Pohnpei, Chuuk, Yap)
- The Republic of the Marshall Islands (Majuro, Ebeye)
- The Republic of Palau (Koror)



REMINDER

**HAVE YOU RETURNED YOUR
EMPLOYEE OPINION SURVEY?**

**COMPLETION DEADLINE IS
SEPTEMBER 29, 1995**

**All career employees paid in pay period 13 (June 23, 1995)
have an opportunity to provide their input and complete
the EO survey on the clock.**

**Please check with your supervisor if you have
not received your survey.**

Please post on all employee bulletin boards.

POSTAL EMPLOYEES

Service Talk for Delivery Employees

The following service talk is intended for use during the first week of September, but may be used or repeated as

often as necessary to assist delivery personnel in the prevention of robberies and assaults.

Robberies and Assaults

The likelihood of you, a postal employee, becoming a robbery or assault victim is small, but unfortunately it can happen.

We want to make sure that you are doing all that you can to reduce your chances of being involved in either a robbery or assault and increase your personal safety in the event you are.

There are a number of preventive measures you can take to avoid a robbery. They include staying alert, being aware of your surroundings, making a note of unusual occurrences (i.e., writing down the license plate numbers of vehicles following you and/or circling the neighborhood), not carrying excessive cash or wearing flashy or expensive jewelry on your route, and securing your vehicle and the mail at all times.

Remember, if a robbery does occur:

- Take no action that would jeopardize your personal safety.
- If the robber displays a firearm, consider it loaded and assume he or she is willing to use it.
- Don't panic — stay calm and do exactly as you are told. Cooperate and do not try to be a hero.
- Without being obvious, try to observe and get a clear picture of the robber and his or her features in your mind. A vehicle description and license plate number are also very useful. Write down the information as soon as possible. Remember even though you are a victim, try to be a good witness.
- Immediately notify the police, your supervisor, and the Inspection Service. It is not critical that the employee personally call the Inspection Service. It is the responsibility of the delivery super-

visor to ensure that the call is made and, if necessary, to make the call.

Preventive measures for an assault are different from a robbery, as most assaults are more spontaneous than a robbery. With this in mind you should take the following steps to help prevent an assault: always be courteous and display a pleasant disposition, don't get involved in verbal arguments (most physical assaults result from minor arguments that get out of control), don't expect your uniform to protect you from assaults, and don't flaunt the right to withhold a customer's mail. Treat irate customers who demand their mail very carefully. Deliver their mail if it will prevent an assault and notify your supervisor of the incident.

However, if you are physically assaulted:

- Do not overreact and become the aggressor. Use only the force necessary to defend yourself.
- Promptly notify police, your supervisor, and the Postal Inspectors. Once again, it is not critical that the employee personally call the Inspection Service, only that they are called. It is the responsibility of the delivery supervisor to ensure that the call is made.
- Make notes of the events that led to the assault while they are fresh in your mind.
- Get names and addresses of any witnesses.

Publication 176, *Carrier Robbery/Assault*, covers all of these issues in greater detail and includes a chart to list a description of the attacker in a complete and orderly fashion. These will be made available to any employee requesting them and can be used as a periodic reminder of the things we have spoken of today.

Remember: Be Alert, Be Observant, and Be Careful.

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