

# POSTAL BULLETIN

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**Latest Quarterly Index:** 1994 Annual Index:  
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## ALL POSTAL SERVICE EMPLOYEES

### Ethical Restrictions on Outside Employment as a Tax Preparer

With this year's tax season rapidly approaching, Postal Service employees are reminded of certain ethical restrictions on any outside employment as a tax preparer that they may wish to undertake. Above all, postal employees should bear in mind that these restrictions are covered under the criminal provisions of the United States Code at title 18, sections 203 and 205.

Section 205 prohibits, with limited exceptions, any federal or postal employee from representing another person before a federal or District of Columbia agency or court in any matter in which the United States is a party or has a direct and substantial interest. *In interpreting this prohibition, the U.S. Office of Government Ethics has determined that in merely signing an income tax return as the preparer you have not acted as an "agent."*

However, if the taxpayer is subsequently called into an audit by either the federal or D.C. government, you may *not* act as the representative in that proceeding. You could only answer direct factual questions concerning the preparation process. You could not argue any theories or positions about why particular methods were chosen over other alternatives—that would amount to representing the taxpayer in the audit.

*Employees involved in tax preparation businesses with partners should also be aware of a further restriction regarding compensation.* Section 203 prohibits, with limited exceptions, an employee from receiving compensation for his or anyone else's representations to a federal or D.C. agency or court in any matter in which the United States or District of Columbia is a party or has a direct and substantial interest. Therefore, if one of your partners receives payment for representing a client before a federal or D.C. agency, you are barred from sharing in such compensation. You should, therefore, devise a bookkeeping arrangement to prevent your sharing in those fees. In addition, the specific loss of those fees may not be recouped by you through any other financial arrangement.

Also, you must not use official time or government facilities, equipment (including your office telephone number), or personnel for this business. Any questions that you have regarding this matter should be directed to your ethics resource or field counsel office, or to Ethics and Information Law at Headquarters. Full compliance with these restrictions will protect you, your clients, and the Postal Service.

—*Ethics and Information, General Counsel, 3-16-95*

# CUSTOMER SERVICES

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings

of 1 million pieces or more, should contact Sales Management at 202-268-2771, 1 month preceding the requested delivery dates.

| Title of Mailing                        | Class and Type of Mail | Requested Delivery Dates | Number of Pieces (millions) | Distribution | Presort Level                               | Comments  |
|---|------------------------|--------------------------|-----------------------------|--------------|---|---|
| Williams-Sonoma April Catalog for Cooks | Third/Catalog          | Mar. 28                  | 3.7                         | Nationwide   | Carrt 80%,<br>3/5-Digit 19%                 |   |
| Sally Beauty Supply                     | Third/Bulk             | Mar. 29-31               | 2.2                         | Nationwide   | Residual 2%,<br>3/5-Digit 20%,<br>Carrt 78% |   |
| JC Whitney                              | Third/Flat             | Apr. 1-8                 | 3.1                         | Nationwide   | Carrt, 3/5-Digit<br>Barcode                 | 8 1/4" x 10 7/8", palletized,<br>drop ship; Fry<br>Communications, Inc. |
| Montgomery Ward                         | Third/Letter           | Apr. 3-4                 | 5.0                         | Nationwide   | Carrt                                       | 6 1/8" x 10 1/4"  |
| Eddie Bauer April Summer                | Third/Catalog          | Apr. 3-5                 | 3.3                         | Nationwide   | Carrt, 3/5-Digit,<br>Basic                  | RR Donnelley  |
| Radio Shack                             | Third/Letter           | Apr. 4-6                 | 9.1                         | Nationwide   | Carrt                                       | 9 1/2" x 11" folded to 9 1/2" x 5<br>1/2", 24 pages                     |
| Orvis Summer Clothing & Gift '95        | Third/Flat             | Apr. 5-7                 | 1.0                         | Nationwide   | Carrt                                       | Palletized; RR Donnelley  |
| Montgomery Ward                         | Third/Letter           | Apr. 10-11               | 5.5                         | Nationwide   | Carrt                                       | 6 1/8" x 10 1/4"  |

—Sales, 3-16-95

## 1995 National Five-Digit ZIP Code and Post Office Directory

Again this year, the U.S. Postal Service has published a two-volume *National Five-Digit ZIP Code and Post Office Directory* (Publication 65). The soft-cover edition is for sale to customers and for use by employees, federal government agencies, and customers in postal lobbies. The price of the soft-cover edition has been increased to \$18. A limited quantity of hard-cover directories is available for purchase by mail order only from the National Customer Support Center. The hard-cover Publication 65 is available to customers for \$23 per copy and may be ordered using the updated Form 4243 (July 1994), *National Five-Digit ZIP Code and Post Office Directory Order Form for Mail Order Use*. Both the Somerville and Topeka Material Distribution Centers (MDCs) will stock Form 4243 (July 1994) when it is available. Offices should destroy all obsolete versions of Form 4243, and may duplicate, as necessary, the new version included in this *Postal Bulletin*.

### Description

Soft-cover Publication 65, *National Five-Digit ZIP Code and Post Office Directory*, is the full-color cover version for external sale as well as internal use. Each Publication 65 is individually packaged in a mailable container for ease of handling and is shipped in cartons of four. Post offices CAG A-G may sell the soft-cover edition of the directory over the counter, while post offices CAG H-L must use Form 4326,

*USPS National Five-Digit ZIP Code and Post Office Directory Order*, to order copies from their districts for each customer. District offices will fulfill Form 4326 orders from their supply of directories.

### Discount Sales

Postal customers who turn in the coupon from the 1994 Publication 65 receive a \$1 discount toward the purchase of the new directory. They may use only one coupon for each book purchased.

### Distribution

Publication 65 is shipped on pallets from the contractor's printing plant directly to the district offices. These directories are not addressed individually for shipment to post offices. The district ZIP Code coordinator and the accountable paper unit must distribute Publication 65 to CAG A-G offices within the district. Base the distribution quantities on last year's sales reports from these offices.

The district accountable paper unit maintains the remaining copies of Publication 65 to fill orders from CAG H-L offices, which must use Form 4326 to place customer orders. Not distributing directories directly to CAG H-L offices should allow better control of Publication 65 inventory. Success of the sales program depends on managing distribution. Both the Somerville and Topeka MDCs stock Form 4326. Accountable paper units at each district must

order quantities of Form 4326 for their use and distribution to CAG H-L offices.

**Sale**

The Postal Service maintains a computerized file of the names and addresses of all customers who purchase Publication 65. It uses this file to solicit future directory orders and provide information to customers regarding other address information systems products, such as Carrier Route Information System (CRIS) and ZIP+4 files.

District managers and postmasters must ensure strict compliance with procedures in Handbook F-1, *Post Office Accounting Procedures*, by accounting for all sales, as required by Handbook F-1 instructions for retail products and any guidelines issued by district offices. In particular, inventory records must be maintained (Handbook F-1, parts 574-576). Clerks must report revenue on Form 1412-A or -B, *Daily Financial Form/Report* (in AIC 093, Packaging Product Sales), and use Form 3317-A, *Retail and Philatelic Products—Clerk’s Daily Sales Record*, to identify revenue (see Handbook F-1, 572.1).

To ensure accountability when selling Publication 65 over the counter, clerks in CAG A-G post offices, stations, and branches must provide each customer with Form 4326 (or a photocopy) and ask the customer to complete and return the form before leaving the window. The offices then forward completed Forms 4326 to the district accountable paper unit on a daily basis.

**CAG H-L Post Offices**

Each single directory and each bundle (four directories) order must have one Form 4326 and mailing label. The clerk must endorse the order: *Bundle Quantity—4 Directories*. Clerks should instruct customers to complete and return the Form 4326 with the appropriate payment. The customer receives the top copy of the form as a receipt. This top copy has a place for the unit’s all-purpose stamp and the clerk’s initials. Advise customers that the district will ship directories to the mailing address on the label. If customers do not want to order a directory in this manner, clerks should give them directions to the nearest facility that sells directories over the counter. The clerk accounts for directory sales on Form 1412-A or -B, and AIC 093, in accordance with Handbook F-1 procedures. At close of business, the clerk dispatches directory orders for that day to the district accountable paper unit.

**District Accountable Paper Unit Instructions**

1. After receiving CAG H-L directory orders, remove the district receipt (copy 2 of Form 4326), place the mailing label on a prepackaged, single Publication

65, and enter it into the mailstream for delivery to the customer.

Although most orders are for single directories, check for orders marked *Bundle Quantity—4 Directories*. In that event, apply the label to a carton of four directories.

2. Make copies of district receipts received during the week from CAG H-L post offices, stations, and branches and forward them to the National Customer Support Center at the address below.
3. At the close of business each Friday, forward all Forms 4326 received during the week from CAG A-G post offices, stations, and branches to:

NATIONAL CUSTOMER SUPPORT CENTER  
 US POSTAL SERVICE  
 6060 PRIMACY PKY STE 101  
 MEMPHIS TN 38188-0001

**Requisitions**

Offices that anticipate insufficient supplies of Publication 65 for customer demand must obtain additional supplies from the accountable paper unit at the district. If the district coordinator anticipates that customer demand will exceed available quantities for the entire district, the coordinator makes a written request indicating the number of publications needed (orders must be in pallet lots: one pallet contains 160 publications). Send this request to the National ZIP Code Directory Coordinator.

**Obsolete Copies**

After receiving the 1995 edition, offices must dispose of any copies of Publication 65, *1994 National Five-Digit ZIP Code and Post Office Directory*, in stock or in use, or present them locally for recycled paper.

**National ZIP Code Directory Coordinator**

District coordinators encountering problems with distribution of Publication 65 or requiring additional information may contact the National ZIP Code Directory Coordinator:

NATIONAL CUSTOMER SUPPORT CENTER  
 US POSTAL SERVICE  
 6060 PRIMACY PKY STE 101  
 MEMPHIS TN 38188-0001  
 TELEPHONE: 901-681-4641

Post offices should not contact the national coordinator but direct inquiries to their district coordinators. Customer inquiries may be directed to the directory orders department of the National Customer Support Center at 800-331-5746.

—Address Management Systems, 3-16-95



National Five-Digit ZIP Code And Post Office Directory  
Order Form for Mail Order Use

**A. Customer Information (Please Print)**

|   |                                  |              |  |
|---|----------------------------------|--------------|--|
|   |                                  |              |  |
| Attention Name  | Customer's Purchase Order Number |              |  |
|   |                                  |              |  |
| Firm/Company Name   |                                  |              |  |
|   |                                  |              |  |
| Complete Street Address (include Apt/Ste #), PO Box or Rural and RR Box |                                  |              |  |
|   |                                  |              |  |
| City or Post Office   | State                            | ZIP + 4 Code |  |
|   |                                  |              |  |
| Foreign Country Name (When Applicable)                                  | Area Code                        | Phone Number |  |

**B. Ordering Instructions**

1. Enter the quantity of Five-Digit ZIP Code directories desired in the blocks below. Multiply by the prices shown and enter the purchase amount(s).

|                                       | Quantity |                        | Purchase Amount |    |                              |
|---------------------------------------|----------|------------------------|-----------------|----|------------------------------|
| a. Soft-Bound                         |          | X \$ 18.00 per set =   |                 | \$ | <b>Total Purchase Amount</b> |
| b. Hard-Bound                         |          | X \$ 23.00 per set =   |                 | \$ |                              |
| c. Cases (8 sets soft-bound per case) |          | X \$ 144.00 per case = |                 | \$ |                              |

2. Add the purchase amounts in block 1a, 1b, and 1c and enter the sum here . → \$

3. You may claim a maximum discount of \$1 for each discount coupon from inside the front cover of out-of-date National Five-Digit ZIP Code and ZIP + 4 Code State Directories. (Do not send more coupons than the number of directories you are ordering.) Multiply the number of enclosed coupons by 1 (one) and enter the amount here. → **Discount**  
\$

4. Subtract the discount in item 3 from the purchase amount in item 2 and enter the amount here. Make check or money order payable to "United States Postal Service." Returned checks will incur a \$10.00 fee. → **Amount Due**  
\$

5. Indicate the method of payment in the box provided and mail this form, with your payment and coupon(s) to:  
 NATIONAL FIVE-DIGIT ZIP CODE DIRECTORY ORDERS  
 NATIONAL CUSTOMER SUPPORT CENTER  
 UNITED STATES POSTAL SERVICE  
 6060 PRIMACY PKY STE 101  
 MEMPHIS TN 38188-0001

| Payment Method  |                                      |
|---|--------------------------------------|
| Make check or money order payable to "United States Postal Service"   |                                      |
| <input type="checkbox"/> Check  | <input type="checkbox"/> Money Order |
| <input type="checkbox"/> Visa   | <input type="checkbox"/> Mastercard  |
| Card #:<br><div style="border: 1px solid black; height: 15px; width: 100%;"></div>  |                                      |
| Card expiration date: ____ / ____   |                                      |
| Authorized Personnel (please print)<br><div style="border: 1px solid black; height: 15px; width: 100%;"></div>                                  |                                      |
| Signature<br>The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer. |                                      |

**NOTE:** Copies reproduced from this form may be used for ordering additional directories. Orders will generally be filled within four weeks after mailing. However, additional time may be required during certain periods. Customers who need assistance may call 1-800-331-5746 ext 641.

For USPS Use:

## 1995 Publication 66/66-A, ZIP+4 State Directory

Post offices and other postal units will receive at least two copies of Publication 66-A, *ZIP+4 State Directory* (for internal and lobby use), for their respective states in late March. There are 37 Publications 66-A, numbered 66-01A through 66-37A. Each directory covers a specific state or combination of states and may consist of more than one volume. Texas, for example, has three volumes because of its many address records, while Washington, DC, is included in directories for the neighboring states of Maryland and Virginia. Due to size increases, the 1995 version is the first issue of Publication 66-36, for Mississippi, and Publication 66-37, for Louisiana. These states were previously contained in Publications 66-18 and 66-24 respectively.

This directory is not intended for use by bulk mailers or their agents to qualify a mailing for ZIP+4 or prebarcoded discount rates.

Each postal unit receives copies in separate cartons labeled *ZIP+4 State Directory*, January 1995, Publication No. 66-##A. The carton bears pink address labels. Postmasters and officers-in-charge should place one copy of Publication 66-##A in the post office lobby in the binder that protected the 1994 copy of Publication 66-##A. Place the lobby copy of Publication 66-##A close to Publication 65, *National Five-Digit ZIP Code and Post Office Directory*, unless traffic patterns or other considerations suggest another more suitable location. Instruct retail clerks to direct customers with ZIP+4 inquiries to Publication 66-##A. The second copy of Publication 66-##A is for office reference.

If post offices need additional copies of Publication 66-##A, account representatives (ARs) and postmasters may order them by completing Form 4242, *ZIP+4 Code State Directory Order Form for Mail Order Use*, according to ordering instructions previously supplied to all ARs. Form 4242 should include the post office finance number and be mailed to the National Customer Support Center. Form 4242 includes the two-letter state abbreviation for each state. Offices should normally display only home state ZIP+4 directories. However, if postmasters determine that a demand exists, they may order and display neighboring state directories.

### Sale of the ZIP+4 State Directory

Publication 66, *ZIP+4 State Directory* (for external use), is also available to customers by mail order purchase only. Publication 66 is not sold at postal retail units. The price has been increased to \$18 per state directory, whether it is a single or multivolume directory. Customers purchasing Publication 66 may submit the coupon from the inside cover of the 1994 directory to receive a \$1 discount.

Offices should supply interested customers with the Form 4242 (July 1994). Offices must destroy obsolete versions of Form 4242 and must duplicate the new version included in this *Postal Bulletin*. Both the Somerville and Topeka Material Distribution Centers and District Offices will stock Form 4242 (July 1994) when it is available.

—Address Management Systems, 3-16-95



**ZIP + 4 Code State Directory  
Order Form For Mail Order Use**

**A. Customer Information (Please Print)**

Attention Name \_\_\_\_\_ Customer's Purchase Order Number \_\_\_\_\_

Firm/Company Name \_\_\_\_\_

Complete Street Address (Include Apt/Ste #), PO Box or Rural and RR Box \_\_\_\_\_

City or Post Office \_\_\_\_\_ State \_\_\_\_\_ ZIP + 4 Code \_\_\_\_\_

Foreign Country Name (When Applicable) \_\_\_\_\_ Area Code \_\_\_\_\_ Phone Number \_\_\_\_\_

**Publication Number List**

| Pub No | Qty. | State(s)         | Pub No | Qty. | State(s)      | Pub No | Qty. | State(s)     | Pub No | Qty. | State(s)                  |
|--------|------|------------------|--------|------|---------------|--------|------|--------------|--------|------|---------------------------|
| 66-01  |      | Maine            | 66-11  |      | Georgia       | 66-25  |      | Idaho        | 66-34  |      | Washington                |
|        |      | New Hampshire    | 66-12  |      | Florida       |        |      | Montana      | 66-35  |      | Hawaii                    |
|        |      | Vermont          | 66-13  |      | Michigan      |        |      | North Dakota |        |      | <b>Caribbean</b>          |
| 66-02  |      | Massachusetts    | 66-14  |      | Ohio          |        |      | South Dakota |        |      | <b>Locations:</b>         |
| 66-03  |      | Connecticut      | 66-15  |      | Indiana       |        |      | Wyoming      |        |      | Puerto Rico               |
|        |      | Rhode Island     | 66-16  |      | Kentucky      | 66-26  |      | Kansas       |        |      | Virgin Islands            |
| 66-04  |      | New York         |        |      | West Virginia |        |      | Nebraska     |        |      | <b>Pacific Locations:</b> |
| 66-05  |      | Pennsylvania     | 66-17  |      | Tennessee     | 66-27  |      | Oklahoma     |        |      | Federated States of       |
| 66-06  |      | New Jersey       | 66-18  |      | Alabama       | 66-28  |      | Texas        |        |      | Micronesia                |
| 66-07  |      | Delaware         | 66-19  |      | Wisconsin     | 66-29  |      | Colorado     |        |      | Guam                      |
|        |      | Dist of Columbia | 66-20  |      | Illinois      | 66-30  |      | Arizona      |        |      | Mariana Islands           |
|        |      | Maryland         | 66-21  |      | Minnesota     |        |      | New Mexico   |        |      | Marshall Islands          |
| 66-08  |      | Dist of Columbia | 66-22  |      | Iowa          | 66-31  |      | Nevada       |        |      | Palau                     |
|        |      | Virginia         | 66-23  |      | Missouri      |        |      | Utah         |        |      | Samoa, American           |
| 66-09  |      | North Carolina   | 66-24  |      | Arkansas      | 66-32  |      | California   |        |      | Overseas Military         |
| 66-10  |      | South Carolina   |        |      |               | 66-33  |      | Alaska       | 66-36  |      | Mississippi               |
|        |      |                  |        |      |               |        |      | Oregon       | 66-37  |      | Louisiana                 |

**B. Ordering Instructions**

- Enter the quantity of each directory desired in its quantity column above. Add the quantity columns and enter the sum here. Quantity
- Multiply the total quantity in step 1 by \$18.00 and enter the amount here. Purchase Amt
- You may claim a maximum discount of \$1 for each discount coupon from inside the front cover of out-of-date Five-Digit ZIP Code and ZIP + 4 State directories. (Do not send more coupons than the number of directories you are ordering). Multiply the number of enclosed coupons by 1 (one) and enter the amount here. Discount
- Subtract the discount in step 3 from the purchase amount in step 2 and enter the amount here. Make check or money order payable to "US Postal Service." Returned checks will incur a \$10.00 fee. Amount Due
- Indicate the method of payment in the box provided and mail this form, with your payment and coupon(s) to:

ZIP + 4 STATE DIRECTORY ORDERS  
NATIONAL CUSTOMER SUPPORT CENTER  
UNITED STATES POSTAL SERVICE  
6060 PRIMACY PKY STE 101  
MEMPHIS TN 38188-0001

**NOTE:** Copies reproduced from this form may be used for ordering additional directories. Orders will generally be filled within 4 weeks after mailing. However, additional time may be required during certain periods. Customers who need assistance may call 1-800-331-5746 Ext. 641.

**Payment Method**  
Make check or money order Payable to "United States Postal Service"

Check     Money Order     Visa     Mastercard

Card #: \_\_\_\_\_

Card expiration date: \_\_\_\_ / \_\_\_\_

Authorized Personnel (please print) \_\_\_\_\_

Signature \_\_\_\_\_  
The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.

For USPS Use: \_\_\_\_\_

# ADMINISTRATIVE SERVICES

PUBLICATION 41 REVISION

## Procurement Manual Changes

The Procurement Policy Committee has recommended, and the vice president, Purchasing and Materials, has approved, a change in Postal Service procurement policy regarding the purchase of painting services. Specifically, the change raises the simplified purchasing threshold for painting services from \$75,000 to \$100,000.

*Procurement Manual* users should delete current PM 11.5.2.a, Applicability (Minor Repairs and Alterations), and replace it with the following:

### 11.5.2 Minor Repair and Alterations

a. Applicability. This part applies to requirements for minor

repair and alterations of Postal Service buildings, including painting, when no additional land is required. Such requirements may be purchased if the cost of the repairs and alterations is not over \$100,000.

This revision is effective immediately and will be included in the next Transmittal Letter to the *Procurement Manual*.

—*Purchasing and Materials 3-16-95*

## Lock Container Pouch Storage

Due to the increased demand for Arrow locks by post offices nationwide, Mail Equipment Shops is experiencing a critical shortage of lock container pouches. Return all lock container pouches to your local mail transport

equipment center. Do not use lock pouches for storing equipment.

—*Purchasing and Materials, 3-16-95*

ALL IRT, WRU, CTT OFFICES

## Setting Clocks for Daylight Saving Time

The correct system time in integrated retail terminals (IRTs) and weighing and rating units (WRUs) is critical because their internal clocks are used to verify Express Mail acceptance times, service commitments, and network status. The IRT system time is also printed on customer receipts and employee reports. Computerized Tracking and Tracing (CTT) scanner clocks record Express Mail arrival times.

Managers must ensure that before opening for business on Monday, April 3, 1995, the clocks in all IRTs, WRUs, and CTT scanners under their control are set *forward* 1 hour to reflect the change (in most locations) to daylight saving time. Facilities with Saturday night operations should reset the time as soon as possible after the 2 a.m. Sunday start time.

On UNISYS III Supervisor Disk, select menu item 11, Set System Date and Time, from the Control Menu. On UNISYS II Supervisor Disk Control Menu, select item 10, Set System Date and Time. On MOS IRT's Control Disk, select menu item 5, Change Fees and Tables from the Main Menu; then select item 5, Set Unit Date and Time, from the Change Fees and Tables Menu.

### Laser Scanner

For a laser scanner, follow these steps:

1. Press the CTRL key, then press the T key. The current date and time will appear.
2. Press the CLR key, a prompt to enter a date appears. Enter the current date as MMDDYY (for example: 040395).
3. Press the enter key. The scanner then prompts the user to enter the time. Enter correct standard time in military format (for example: 8 a.m. = 0800, 1:30 p.m. = 1330).
4. Press the enter key. The scanner returns to the first screen.
5. Press the CTRL key, then press the T key to verify the time and date.
6. Press the enter key if correct; if not, reenter correct information.

### Contact Scanner

For a contact scanner, follow these steps:

1. Press the FUNC key, then press the T key. The current date and time appear.

2. Press the CLR key, a prompt to enter a date appears. Enter the current date as MMDDYY (for example: 040395).
3. Press the enter key. The scanner then prompts the user to enter the time. Enter correct standard time in military format (for example: 8 a.m. = 0800, 1:30 p.m. = 1330).
4. Press the enter key. The scanner returns to the first screen.
5. Press the FUNC key, then the T key to verify the time and date.
6. Press the enter key, if correct; if not, reenter correct information.

**WRU Clock**

For a WRU clock, follow these steps:

1. Select item #2, Change System Data, from the Maintenance Menu.

2. Select item #1, Change System Date and Time, from the Change System Data Menu. The Set System Date and Time screen appears.
3. Press the Yes key to accept the current date. The time appears. Press the No key to clear the time.
4. Enter correct standard time in military format (for example: 8 a.m. = 0800, 1:30 p.m. = 1330).
5. Press the Yes key to save the corrected time. The Change System Data Menu appears.
6. Verify the time and date; correct any errors.

**Retail Consolidation Unit (RCU)**

Also enter the correct time into each RCU system. RCU operators must perform a system shutdown on Monday morning, April 3, 1995. Reboot the system and enter the correct date and time.

—Marketing, 3-16-95

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## FINANCE

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**Form 8144, Stamp Discrepancy Report**

Form 8144, *Stamp Discrepancy Report*, was omitted in the article, "Changes to Hbk F-1, *Post Office Accounting Procedures*, Chapter 4, Accountable Paper," published in *Postal Bulletin* 21888, 3-2-95, page 62.

—Finance, 3-16-95

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# Stamp Discrepancy Report

|               |
|---------------|
| Date Reported |
|---------------|

### Instructions

Report **ALL** stamp irregularities on this form.

1. Separate all Bureau of Engraving and Printing, Government Printing Office, and private contractor's irregularities (*shortages, overages, and defects*).
2. Use a separate form for each contractor's irregularities.
3. Use a separate line for each tray, cube, pad, pack, or carton affected.
4. Verify stamp booklet item numbers (*refer to the last four digits of the UPC code, located on the back of the booklet cover*).
5. Mail completed form to:

QUALITY ASSURANCE  
 MANAGER, STAMP ACQUISITION  
 US POSTAL SERVICE  
 475 L'ENFANT PLAZA SW  
 WASHINGTON DC 20260-2436

|   |                                      |
|---|--------------------------------------|
| Post Office (City, State, and ZIP Code) | Telephone Number (Include Area Code) |
|   | Finance Number                       |
| Reporter's Signature                    | Witness's Signature                  |

| Advice of Shipment Date | Registry Number | Item No. | Value and Description | Packing Code (If any) | Enter Quantity in Appropriate Column |         |                    | Supplier Name |
|-------------------------|-----------------|----------|-----------------------|-----------------------|--------------------------------------|---------|--------------------|---------------|
|                         |                 |          |                       |                       | Shortage                             | Overage | Defect Description |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |
|                         |                 |          |                       |                       |                                      |         |                    |               |



# PHILATELY

## Pictorial Cancellations Announcement 95-6

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail post-

age (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.

To commemorate the Florida Statehood stamp, the following pictorial cancellation is available for 30 days at the locations listed below:



POSTMASTER  
HWY 25 A HIGH SPGS  
LOWELL FL 32663-9998

POSTMASTER  
HWY 98 W  
EASTPOINT FL 32328-9998

POSTMASTER  
4800 SE 110 ST  
BELLEVIEW FL 34420-9998

POSTMASTER  
1400 HWY 41 N  
INVERNESS FL 34450-9998

POSTMASTER  
320 N 1ST  
LAKE CITY FL 32055-9998

POSTMASTER  
19101 CORTEX BLVD  
BROOKSVILLE FL 34601-9998

POSTMASTER  
25 S MAIN ST  
HIGH SPRINGS FL 32643-9998

POSTMASTER  
4600 SW 1 AVE  
GAINESVILLE FL 32608-9998

POSTMASTER  
5201 W SPRUCE ST  
TAMPA FL 33630-9831

POSTMASTER  
401 SE 1 AVE  
GAINESVILLE FL 32608-9998

**Pictorial Cancellations Announcement 95-6—Continued**

POSTMASTER  
1630 NW 1 AVE  
GAINESVILLE FL 32608-9998

POSTMASTER  
5650 AVE G  
MCINTOSH FL 32664-9998

POSTMASTER  
2655 N AIRPORT RD  
FT MYERS FL 33907-9998

POSTMASTER  
12521 N GAINESVILLE RD  
LOWELL FL 32663-9998

POSTMASTER  
3135 1 AVE M  
ST PETERSBURG FL 33730-9998

POSTMASTER  
12858 NE JACK  
SPARR FL 32192-9998

POSTMASTER  
123 N VOLUSIA AVE  
PIERSON FL 32180-9998

POSTMASTER  
2200 NW 72 AVE  
MIAMI FL 33152-9998

POSTMASTER  
99 KING ST  
ST AUGUSTINE FL 32084-9998

POSTMASTER  
2250 E HWY 318  
CITRA FL 32113-9998

POSTMASTER  
6981 SE 147 ST  
SUMMERFIELD FL 34491-9998

POSTMASTER  
14990 N HWY 225  
FAIRFIELD FL 32634-9998

POSTMASTER  
3795 E PARSONS PT RD  
HERNANDO FL 34442-9998

POSTMASTER  
2800 LAKELAND HILLS BLVD  
LAKELAND FL 33805-9998

POSTMASTER  
18 NE 4TH AVE  
CRYSTAL RIVER FL 34429-9998

POSTMASTER  
1900 W OAKLAND PARK BLVD  
FT LAUDERDALE FL 33310-9998

POSTMASTER  
103 COMMONWEALTH AVE  
INTERLACHEN FL 32148-9998

POSTMASTER  
325 E FIRST AVE  
HIALEAH FL 33010-9998

POSTMASTER  
9081 NE JACKSONVILLE RD  
ANTHONY FL 32617-9998

POSTMASTER  
91982 OVERSEAS HWY  
TAVERNIER FL 33070-9998

**Pictorial Cancellations Announcement 95-6—Continued**

(Artwork Unavailable)  
 March 2-4, 1995  
 American Numismatic Association  
 CONVENTION STATION  
 POSTMASTER  
 ATLANTA GA 30304-9998



March 17, 1995  
 Clover Club  
 ST PATRICKS DAY STATION  
 POSTMASTER  
 2 GOVERNMENT CTR  
 FALL RIVER MA 02721-9998



March 4, 1995  
 CAPITAL CITY STATION  
 POSTMASTER  
 813 MARKET ST  
 HARRISBURG PA 17104-9998



March 17, 1995  
 IRISH FESTIVAL STATION  
 POSTMASTER  
 232 COMMERCE PARK DR  
 WATERTOWN NY 13601-9998

(Artwork Unavailable)  
 March 4-5, 1995  
 BUXMONT STAMP CLUB STATION  
 POSTMASTER  
 WARMINSTER PA 18974-9998



March 18, 1995  
 Boy Scout Troop 200 Simon Kenton Council  
 SCOUT SHOW STATION  
 POSTMASTER  
 850 TWIN RIVER DR  
 COLUMBUS OH 43216-9998

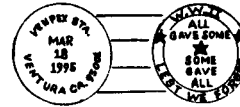
(Artwork Unavailable)  
 March 5, 1995  
 CELEBRATION STATION  
 POSTMASTER  
 264 MAIN ST  
 HANOVER IN 47243-0276



March 18, 1995  
 SHAMROCK STATION  
 POSTMASTER  
 IRELAND WV 26376-9998



March 5, 1995  
 SANGERFIELD CENTER STATION  
 POSTMASTER  
 ROUTE 12  
 SANGERFIELD NY 13455-9998



March 18, 1995  
 VENPEX STATION  
 POSTMASTER  
 675 E SANTA CLARA AVE  
 VENTURA CA 93001-9998



March 9-11  
 Family Motor Coach Association, Inc.  
 20TH ANNUAL WINTER INTERNATIONAL CONVENTION STATION  
 POSTMASTER  
 UNIVERSITY PARK BR  
 LAS CRUCES NM 88003-9998



March 18, 1995  
 WACOPEX STATION  
 POSTMASTER  
 430 W STATE HIGHWAY 6  
 WACO TX 76720-9998

(Artwork Unavailable)  
 March 11-12, 1995  
 EAPEX STATION  
 POSTMASTER  
 EAST AURORA NY 14052-9998



March 18-19, 1995  
 BAYPEX STATION  
 POSTMASTER  
 300 PACKERLAND DR  
 GREEN BAY WI 54303-9998



March 16-19, 1995  
 ASDA STATION  
 POSTMASTER  
 341 9TH ST  
 NEW YORK NY 10199-9991



March 18-19, 1995  
 CENEPEX 1995 STATION  
 POSTMASTER  
 204 W S FRONT ST  
 GRAND ISLAND NE 68801-9998

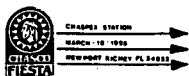
**Pictorial Cancellations Announcement 95-6—Continued**



March 18-19, 1995  
 Centerville Stamp Club  
 CIPEX XXXVII STATION  
 POSTMASTER  
 RICHMOND IN 47374-9998



March 21, 1995  
 OPEN HOUSE CELEBRATION STATION  
 POSTMASTER  
 390 W 5TH ST  
 SAN BERNARDINO CA 92411-9998



March 18-19, 1995  
 CHASPEX STATION  
 POSTMASTER  
 NEW PORT RICHEY FL 34652-9998



March 21-25, 1995  
 SPEEDO JUNIOR NATIONAL  
 CHAMPIONSHIPS WEST STATION  
 POSTMASTER  
 PO BOX 60000  
 MIDLAND TX 79711-9998



March 18-19, 1995  
 LANCOPEX STATION  
 POSTMASTER  
 1400 HARRISBURG PIKE  
 LANCASTER PA 17604-9998

March 22, 1995  
 100TH BIRTHDAY STATION  
 POSTMASTER  
 11 ELMWOOD AVE  
 BURLINGTON VT 05401

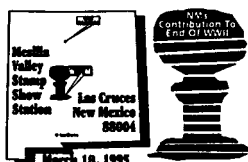
(Artwork Unavailable)

(Artwork Unavailable)

March 18-19, 1995  
 MAPLE SYRUP FESTIVAL STATION  
 POSTMASTER  
 PO BOX 9998  
 PICKENS WV 26230-9998



March 22, 1995  
 Children's Museum of Portsmouth  
 CHILDRENS MUSEUM STATION  
 POSTMASTER  
 35 HERITAGE AVE  
 PORTSMOUTH NH 03801-9998



March 18-19, 1995  
 Mesilla Stamp Club  
 MESILLA VALLEY STAMP SHOW  
 STATION  
 POSTMASTER  
 LAS CRUCES NM 88046-9998



March 22-26, 1995  
 LOS ILENOS FESTIVAL STATION  
 POSTMASTER  
 1561 E HWY 46  
 ST BERNARD LA 70085-9998



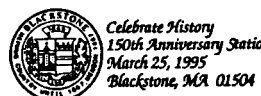
March 18-19, 1995  
 NAPLEX STATION  
 POSTMASTER  
 NAPLES FL 33940-9998



March 24, 1995  
 FOUNDERS DAY STATION  
 POSTMASTER  
 809 NUENCES BAY STA  
 CORPUS CHRISTI TX 78469-9998



March 18-19, 1995  
 SPRINGPEX 95 STATION  
 POSTMASTER  
 SPRINGFIELD VA 22150-9998



March 25, 1995  
 150TH ANNIVERSARY STATION  
 POSTMASTER  
 149 MAIN ST  
 BLACKSTONE MA 01504-9998



March 19, 1995  
 IRISH AMERICAN HERITAGE STATION  
 POSTMASTER  
 SOUTH ORANGE NJ 07079-9998



March 25, 1995  
 GOV CONWAY DAYS STATION  
 POSTMASTER  
 PO BOX 9998  
 BRADLEY AR 71826-9998

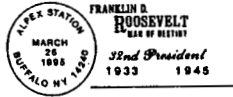
**Pictorial Cancellations Announcement 95-6—Continued**



March 25, 1995  
 HERITAGE STATION  
 POSTMASTER  
 PALMETTO FL 34221-9998



March 27-30, 1995  
 SAMBOREE STATION  
 POSTMASTER  
 TAMPA FL 33610-9998



March 25-26, 1995  
 ALPEX STATION  
 POSTMASTER  
 1200 WILLIAM ST  
 BUFFALO NY 14240-9998



March 29, 1995  
 Houston Postal Customer Council  
 HOUSTON STATION  
 POSTMASTER  
 PO BOX 250001  
 HOUSTON TX 77201-9998



March 25-26, 1995  
 International Organization of Wooden  
 Money Collectors  
 30TH ANNIVERSARY STATION  
 POSTMASTER  
 202 W CENTER ST  
 FOSTORIA OH 44830-9998



March 31-April 2, 1995  
 FLORIDA AQUARIUM STATION  
 POSTMASTER  
 TAMPA FL 33602-9998



March 25-26, 1995  
 KAZOOPEX STATION  
 POSTMASTER  
 KALAMAZOO MI 49001-9998



March 31-April 2, 1995  
 SEAPEX STATION  
 POSTMASTER  
 N BEDFORD MA 02741-9998



March 26, 1995  
 Manchester Stamp Club  
 QPEX STATION  
 POSTMASTER  
 PO BOX 9998  
 MANCHESTER NH 03103-9998

### 1995 Requisition Schedule: Postage Stamps and Postal Cards

Requisitioning schedules at the Bureau of Engraving and Printing (BEP) and the Government Printing Office (GPO) were temporarily suspended during the recent rate implementation period.

Postmasters should resume normal requisitioning cycles (as identified in the schedule below) at GPO (effective March 15, 1995) and BEP (effective May 1, 1995). Both BEP and GPO will expedite emergency orders for post offices with critical needs; however, these orders should be kept to a minimum because of the higher cost of handling emergency orders. Emergency ordering should become less necessary as postmasters resume normal requisitioning schedules.

Postmasters of all CAG A–G post offices should submit Form 3356, *Stamp Requisitions—Bulk Quantities*, to the Bureau of Engraving and Printing, and Forms 3216, *Requisition for Postal Cards—Bulk Quantities*, to the Government Printing Office according to the schedule below. Offices should mail requisitions for postage stamps in the preaddressed Envelope EP-10A, and requisitions for postal cards in the preaddressed Envelope EP-10C. These en-

velopes are available from material distribution centers. Order only those postage stamps manufactured by the BEP on Form 3356.

Requisitions to the BEP and the GPO must be mailed at least 7 days before the due date in the schedule to allow time for processing. Shipments begin about 10 days after the scheduled due date.

Requisitions for postage stamps that are received after the scheduled date are processed out of cycle, which increases processing and handling costs and delays shipments for the ordering post office. Requisitions for postal cards that are received after the scheduled date are processed during that area's next cycle.

This schedule does not apply to requisitions for precanceled stamps. Emergency and precanceled stamp orders are shipped 10 days after receipt at the BEP. Insert a copy of this updated schedule into Handbook F-48, *Bulk Requisitioning and MSC Accountable Paper Functions*, as Exhibit 241.2. Note that the BEP will be closed for Christmas from December 25, 1995, through January 1, 1996.

| Offices Within These States   | Submit Requisitions to Reach Supplier by |         |         |          |         |
|---|--|---------|---------|----------|---------|
| Alaska, Colorado, Idaho, Montana, Nevada, New Mexico<br>Oregon, Utah, Washington, Wyoming                             | —  | Apr. 24 | June 26 | Aug. 21  | Oct. 23 |
| Arizona, California, Guam, Hawaii   | —  | May 1   | July 3  | Aug. 28  | Oct. 30 |
| Iowa, Michigan, Minnesota, Nebraska, North Dakota, South<br>Dakota, Wisconsin   | —  | May 8   | July 10 | Sept. 11 | Nov. 6  |
| Illinois, Indiana, Kansas, Kentucky, Missouri, Ohio   | —  | May 15  | July 17 | Sept. 18 | Nov. 13 |
| Arkansas, Louisiana, Mississippi, Oklahoma, Tennessee,<br>Texas   | —  | May 22  | July 24 | Sept. 25 | Nov. 20 |
| Alabama, District of Columbia, Florida, Georgia, Maryland,<br>North Carolina, South Carolina, Virginia, West Virginia | Apr. 3                                   | June 5  | July 31 | Oct. 2   | Nov. 27 |
| Connecticut, Maine, Massachusetts, New Hampshire, Rhode<br>Island, Vermont  | Apr. 10                                  | June 12 | Aug. 7  | Oct. 9   | Dec. 4  |
| Delaware, New Jersey, New York, Pennsylvania, Puerto<br>Rico, Virgin Islands  | Apr. 17                                  | June 19 | Aug. 14 | Oct. 16  | Dec. 4  |

This schedule will become effective March 15.



## Stamps Withdrawn From Sale at Philatelic Centers, the Philatelic Fulfillment Service Center, and Regular Sale

Effective March 20, 1995, all post offices, stations, branches, postal retail stores, vending outlets, and authorized philatelic centers must withdraw the items listed below from sale. These offices are to return the stock to their designated stamp distribution office (SDO) or stamp distribution network (SDN) prepared for destruction, according to Handbook F-1, *Post Office Accounting Procedures*, Section 450, Disposition of Nonsalable Stock.

*Absolutely no sales of the stock listed below are permitted after March 20, 1995.*

| Item No. | Description                |
|----------|----------------------------|
| 1104     | \$2.90 Priority Mail stamp |
| 1105     | \$9.95 Express Mail stamp  |

—Marketing, 3-16-95

Philatelic Fulfillment Service Center, SDOs, and SDNs are to handle all the stock items listed above in accordance with Handbook F-1, *Post Office Accounting Procedures*, Section 450, Disposition of Nonsalable Stock. It is recommended that destruction of listed stock be completed during Postal Quarter III, 1995.

All vending and postal retail stores must withdraw from sale and prepare for destruction the listed items in accordance with this schedule.

### CORRECTION

## Stamps Removed From Regular Sale

*Postal Bulletin* 21888, 3-2-95 (page 32), included the *Legends of the West* (Item 5526) and *Wonders of the Seas* (Item 4456) commemorative 29-cent stamps as removed from sale at regular sales windows effective March 15, 1995. These two issues are to remain on regular sale to

support the stamp collecting promotion to school teachers until further notice.

—Marketing, 3-16-95

### STAMP ANNOUNCEMENT 95-8

## Circus Wagon Stamp Coil

The Postal Service issues a new variety of the 5-cent Circus Wagon stamp coil on March 20 in Kansas City, MO. No ceremony is scheduled.

The stamp, designed by Susan Sanford of Front Royal, VA, features a circus wagon. The design is similar to the 5-cent Circus Wagon stamp that was issued on December 8, 1992, with the exception of the denomination, and "USA." On the new version, the denomination has been changed from "05" to "5¢," and "USA" is inscribed to the left of the denomination instead of the right. Also, both the denomination and "USA" appear above the wagon on the right side, instead of the left side of the stamp.

The stamp coil goes on sale March 21 in post offices and philatelic centers nationwide. Additionally, customers may order by mail from:

PHILATELIC FULFILLMENT SERVICE CENTER  
 US POSTAL SERVICE  
 PO BOX 419636  
 KANSAS CITY MO 64141-6636

or by telephoning 1-800-STAMP24. VISA, Discover, and MasterCard orders are accepted.

### How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamp coil at their local post office, philatelic centers nationwide, and by mail from the Philatelic Fulfillment Service Center. Customers should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), insert a card of postcard thickness, tuck in the flap, and place the envelopes in a larger envelope addressed to:

CUSTOMER AFFIXED ENVELOPE  
 CIRCUS WAGON STAMP  
 POSTMASTER  
 KANSAS CITY MO 64108-9991

Customers are reminded that the postage affixed to any envelope must equal at least 32 cents. Additionally, at least one of the new stamps must be affixed to an envelope in order to receive the first day of issue postmark.

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by April 19, 1995.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues. The covers are plain (noncachet) envelopes with the new stamps affixed and postmarked with the official first day of issue cancellation. Each cover has an individual catalog number and is offered in the quarterly *Stamps, etc.* catalog. Customers may request a free catalog by writing:

PHILATELIC FULFILLMENT SERVICE CENTER  
US POSTAL SERVICE  
PO BOX 419424  
KANSAS CITY MO 64141-6424  
or by telephoning 1-800-STAMP24.

First day covers remain on sale for at least 90 days after each stamp's issuance.



#### Copyright USPS 1994

**Issue:**

Circus Wagon (Item 7932)

**Denomination:**

5 cents

**Format:**

Coil of 10,000

**Issue Date:**

March 20, 1995

**Issue City & State:**

Kansas City, MO

**Designer:**

Susan Sanford, Front Royal, VA

**Art Director:**

Joseph Brockert, Stamp Services, USPS

**Typographer:**

John Boyd, Anagraphics, New York, NY

**Project Manager:**

Joseph Brockert

**Manufacturing Process:**

Gravure

**Printer:**

Stamp Venturers

**Color:**

Red (PMS 185)

**Size:**

0.72 x 0.81 in/18.3 x 20.6 mm (image area)

0.87 x 0.96 in/22.1 x 24.4 mm (overall)

**Plate Numbers:**

"S" followed by 1 single digit

—Marketing, 3-16-95

### 32-Cent Bessie Coleman Commemorative Stamp

**Issue:**

Bessie Coleman

**Denomination:**

32 cents

**Format:**

Sheet of 50 stamps

**Item No.:**

4476

**Issue Date:**

April 27, 1995

**First Day City:**

Chicago, IL

**National Sales Date:**

April 28, 1995

**Printer:**

Bureau of Engraving and Printing

**Master Carton Size:**

125,000 sheetlets

The 32-cent Bessie Coleman commemorative stamp, Item 4476, goes on sale April 27 in Chicago, IL. This stamp design commemorates the first woman to earn an international aviation license and the first licensed black aviator.

**Distribution**

Each stamp distribution office (SDO) with authorized philatelic centers will receive their standard automatic distributions so they can provide the subsequent distributions to each center.

All stamp distribution offices (SDOs) will receive half their standard automatic distribution quantities for 50-stamp-per-pane commemorative stamps, rounded to the nearest master carton size (125,000 stamps). SDOs

will ship half of each post office's standard automatic distribution using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs must not distribute stamps to post offices before April 18.

For the vending program, 3,500,000 stamps will be provided in the form of 350,000 packets of 10 stamps.

Each accountable paper depository will receive 500,000 stamps except Chicago, IL, which will receive 2,000,000 stamps of this issue for filling supplemental orders. SDOs requiring additional stamps must order them from their accountable paper depository, using separate Forms 17-A, *Accountable Items Requisition From Stamp*

*Distribution Offices*. All other post offices requiring additional stamps should requisition them from their designated SDO on a separate Form 17-A.

**Sales Policy**

These stamps should be available at regular service windows until they are officially removed from sale, generally 1 year from their date of issue. If supplies run low, post offices must reorder additional quantities using their normal ordering procedures.

—Marketing, 3-16-95

**32-Cent Flag Over Porch Stamp Coils**

**Issue:**

Flag Over Porch

**Denominated Value:**

32 cents

**Format:**

Coils of 100, 500, 3,000, and 10,000 stamps

**Item No.:**

- #7901—100-stamp coil
- #7902—500-stamp coil
- #7903—3,000-stamp coil
- #7904—10,000-stamp coil

**Issue Date:**

May 19, 1995

**First Day City:**

Aurora, CO

**National Sales Date:**

May 20, 1995

**Printers:**

Bureau of Engraving and Printing—Coils of 100, 500, and 3,000 stamps

Stamp Venturers—Coils of 10,000 stamps

**Master Carton Size:**

- Coils of 100—800
- Coils of 500—400
- Coils of 3,000—64
- Coils of 10,000—20

The 32-cent Flag Over Porch coils go on sale May 19 in Aurora, CO. This stamp depicts the American flag against a porch, designated USA 32. A future *Postal Bulletin* will include collector information.

**Distribution of 100-, 500-, and 3,000-Stamp Coils**

Only post offices with authorized philatelic centers will receive an automatic distribution of the Flag Over Porch coils printed by the Bureau of Engraving and Printing.

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the 100 32-Cent Flag Over Porch Coils |
|--|---|
| 20,000   | 200   |
| 40,000   | 200   |
| 60,000   | 400   |
| 80,000   | 400   |
| 125,000  | 800   |
| 250,000  | 1,600   |
| 375,000  | 1,600   |
| 625,000  | 1,600   |

CAG A–G post offices requiring 100-, 500-, or 3,000-stamp coils in bulk quantities should immediately submit Form 3356, *Stamp Requisition—Bulk Quantities*, to the Bureau of Engraving and Printing. Submit orders in the following quantities: coils of 100 (Item 7901)—400 coils, 800 coils, and multiples of 800 coils to a maximum of 72,000 coils per requisition; coils of 500 (Item 7902)—200 coils, 400 coils, and multiples of 400 coils to a maximum of 10,000 coils per requisition; coils of 3,000 (Item 7903)—32 coils, 64 coils, and multiples of 64 coils to a maximum of 768 coils per requisition.

All other post offices requiring less than bulk quantities of these coils should requisition them from their designated stamp distribution office on a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*.

**Distribution of 10,000-Stamp Coils**

Post offices with authorized philatelic centers will receive an automatic distribution of the Flag Over Porch coils printed by Stamp Venturers.

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the 10,000 32-Cent Stamp Flag Over Porch Coils |
|--|--|
| 20,000   | 2  |
| 40,000   | 2  |
| 60,000   | 4  |
| 80,000   | 4  |
| 125,000  | 6  |
| 250,000  | 8  |
| 375,000  | 10   |
| 625,000  | 20   |

All stamp distribution offices (SDOs) will receive a small portion of the total quantity (10,000) of these coils as an automatic distribution. Each of the accountable paper depositories (APDs) will receive 400 of these coils for filling supplemental orders. SDOs requiring additional coils must order them from their appropriate APD, using a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*. All other post offices requiring quantities of this stamp coil should immediately requisition them from their designated SDO on a separate Form 17-A.

—Marketing, 3-16-95

### 32-Cent Flag Over Porch Definitive Stamp

**Issue:**

Flag Over Porch

**Denominated Value:**

32 cents

**Format:**

100 32-cent pane

**Item No.:**

5502

**Issue Date:**

May 19, 1995

**First Day City:**

Aurora, CO

**National Sales Date:**

May 20, 1995

**Printer:**

Stamp Venturers

**Master Carton Size:**

250,000 stamps

The 32-cent Flag Over Porch stamp goes on sale May 19, 1995, in Aurora, CO. This stamp design depicts the American flag against a porch and USA 32. A future *Postal Bulletin* will include collector information.

**Distribution**

All stamp distribution offices (SDOs) will receive their standard automatic distribution quantities for a 100-stamp definitive issue, rounded to the nearest master carton size (250,000 stamps). SDOs will make subsequent shipments to post offices, using Form 3309, *Advice of Shipment/*

*Stamp Invoice*. SDOs must not distribute stamps to post offices before May 11, 1995.

**Philatelic Requirement**

Post offices with authorized centers will receive the following automatic distribution:

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the 32-Cent Flag Over Porch Stamp |
|--|---|
| 20,000   | 40,000  |
| 40,000   | 80,000  |
| 60,000   | 120,000   |
| 80,000   | 160,000   |
| 125,000  | 250,000   |
| 250,000  | 500,000   |
| 375,000  | 750,000   |
| 625,000  | 1,250,000   |

**Additional Supply**

Each accountable paper depository (APD) will receive 12,000,000 Flag Over Porch stamps for filling supplemental orders. SDOs requiring additional stamps must order them from their APD, using a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Offices*. All other post offices requiring additional stamps should requisition them from their designated SDO on a separate Form 17-A. Through vending, 19,500,000 stamps will be provided in 1,200,000 packets of 10 stamps, Item 3681S, and 1,500,000 packets of 5 stamps, Item 3681V.

—Marketing, 3-16-95

**\$6.40 Flag Over Porch Self-Adhesive Stamp Booklet**

**Issue:**  
Flag Over Porch

**Denomination:**  
\$6.40

**Format:**  
Booklet of 20

**Item No.:**  
6673

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the \$6.40 Flag Over Porch Self-Adhesive Stamp Booklets |
|--|---|
| 20,000   | 4,500   |
| 40,000   | 4,500   |
| 60,000   | 4,500   |
| 80,000   | 4,500   |
| 125,000  | 9,000   |
| 250,000  | 18,000  |
| 375,000  | 27,000  |
| 625,000  | 45,000  |

**Issue Date:**  
May 19, 1995

**First Day City:**  
Aurora, CO

**National Sales Date:**  
May 20, 1995

**Printer:**  
Avery Dennison

**Master Carton Size:**  
4,500 booklets

The \$6.40 Flag Over Porch self-adhesive stamp booklet, Item 6673, goes on sale May 19 in Aurora, CO. This stamp depicts the American flag against a porch.

**Distribution**

Each stamp distribution office (SDO) with authorized philatelic centers will receive the following booklet quantities to provide subsequent automatic distribution to each philatelic center.

All SDOs will receive three automatic distributions, using the new booklet automatic quantities for the Flag Over Porch self-adhesive stamp booklets. The first and the second automatic distribution for SDOs will be their standard distributions and the third automatic distributions will be half their standard distributions rounded to the nearest master carton size (4,500 booklets).

The first automatic distribution commenced on March 1. Each accountable paper depository (APD) and the stamp distribution networks (SDNs) will receive 778,500 Flag Over Porch self-adhesive stamp booklets for filling supplemental orders. The second automatic distribution begins on May 30. The third automatic distribution begins on July 1. Each APD and SDN will receive 202,500 Flag Over Porch self-adhesive stamp booklets for filling supplemental orders. SDOs will also make only one automatic distribution to post offices, using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs must not distribute stamps to post offices before May 11.

**Additional Supply**

SDOs requiring additional booklets must order them from their APD using separate Forms 17-A, *Accountable Items Requisition From Stamp Distribution Office*. All other post offices requiring additional booklets should requisition them from their designated SDO on a separate Form 17-A.

—Marketing, 3-16-95

**\$6.40 Flag Over Porch Stamp Booklet**

**Issue:**  
Flag Over Porch

**Denomination:**  
\$6.40

**Format:**  
Booklet of 20

**Item No.:**  
6664

**Issue Date:**  
May 19, 1995

**First Day City:**  
Aurora, CO

**National Sales Date:**

May 20, 1995

**Printer:**

Bureau of Engraving and Printing

**Master Carton Size:**

4,500 booklets

The \$6.40 Flag Over Porch stamp booklet, Item 6664, goes on sale May 19 in Aurora, CO. This stamp depicts the American flag against a porch.

**Distribution**

Each stamp distribution office (SDO) with authorized philatelic centers will receive the following booklet quantities to provide subsequent automatic distribution to each philatelic center.

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the \$6.40 Flag Over Porch Stamp Booklets |
|--|---|
| 20,000   | 4,500   |
| 40,000   | 4,500   |
| 60,000   | 4,500   |
| 80,000   | 4,500   |
| 125,000  | 9,000   |
| 250,000  | 18,000  |
| 375,000  | 27,000  |
| 625,000  | 45,000  |

All SDOs will receive automatic distributions, using the new booklet automatic quantities for the Flag Over Porch stamp booklets. SDOs will make subsequent automatic distributions to post offices using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs must not distribute stamps to post offices before May 11.

Accountable paper depositories (APDs) will receive additional booklets for filling supplemental orders as follows: New York, NY; Washington, DC; and Chicago, IL—900,000 booklets; Denver, CO, and San Francisco, CA—270,000 booklets; and Memphis, TN—450,000 booklets.

**Additional Supply**

Before post offices submit a requisition to the Bureau of Engraving and Printing (BEP), they must first requisition from their designated SDO. Each SDO must also requisition from their designated APD.

CAG A-G post offices requiring additional booklets must submit Form 3356, *Stamp Requisition—Bulk Quantities*, to BEP. They must submit requisitions in the standard ordering quantity: 1,500 booklets; 3,000 booklets; 4,500 booklets; and multiples of 4,500 to a maximum of 270,000 booklets per requisition.

All other post offices requiring less than bulk quantities of this booklet should immediately requisition them from their designated SDO on a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Office*.

—Marketing, 3-16-95

**32-Cent Kids Care! Commemorative Stamp**

**Issue:**

Kids Care!

**Denominated Value:**

32 cents

**Format:**

16 32-cent stamps (4 designs)

**Item No.:**

4473

**Issue Date:**

April 20, 1995

**First Day City:**

Washington, DC

**National Sales Date:**

April 21, 1995

**Printer:**

Ashton-Potter (USA) Ltd.

**Master Carton Size:**

56,000 stamps

The 32-cent Kids Care! commemorative stamps go on sale April 20 in Washington, DC. These four stamp designs commemorate Earth Day as well as the youth involved with the protection of the environment. The Postal Service in partnership with McDonald's sponsored a nationwide stamp design contest among children ages 8 to 13. Two winning entries from each state and two from the District of Columbia formed the pool from which these four winning designs were chosen. A future *Postal Bulletin* will include collector information.

**Distribution**

All stamp distribution offices (SDOs) will receive their standard automatic distribution quantities for 16-stamp commemorative stamps, rounded to the nearest master carton size (56,000 stamps). SDOs will make subsequent shipments to post offices, using Form 3309, *Advice of Shipment/Stamp Invoice*. SDOs must not distribute stamps to post offices before April 17, 1995.

**Philatelic Requirement**

Post offices with authorized philatelic centers will receive the following automatic distribution for this six-position issue:

| Offices That Receive Four-Position Stock in These Quantities | Will Receive This Quantity of the 32-Cent Kids Care! Stamp |
|--|--|
| 20,000   | 9,600  |
| 40,000   | 19,200   |
| 60,000   | 28,800   |
| 80,000   | 38,400   |
| 125,000  | 56,000   |
| 250,000  | 112,000  |
| 375,000  | 224,000  |
| 625,000  | 336,000  |

**Additional Supply**

Each accountable paper depository (APD) will receive

—Marketing, 3-16-95

**32-Cent Penalty Mail Envelope**

**Issue:**

Penalty Mail

**Denominated Value:**

32 cents

**Format:**

#10 Regular envelope  
 #10 Window envelope

**Item No.:**

2171—#10 Regular envelope  
 2172—#10 Window envelope

**Issue Date:**

May 9, 1995

**First Day City:**

Washington, DC

**National Sales Date:**

May 10, 1995

5,600,000 Kids Care! stamps for filling supplemental orders. SDOs requiring additional stamps must order them from their APD, using a separate Form 17-A, *Accountable Items Requisition From Stamp Distribution Offices*. All other post offices requiring additional stamps should requisition them from their designated SDO on a separate Form 17-A. Through vending, 20,000,000 stamps will be provided in 1,000,000 packets of 20 stamps, Item 3687.

**Sales Policy**

All post offices, stations, and branches must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists or until the stamp is officially withdrawn from sale, generally 1 year from date of issue. Automatic distribution of commemorative issues is based on a 60-day supply. If supplies run low, post offices must reorder additional quantities through their normal ordering procedures.

**Printer:**

Westvaco

**Master Carton Size:**

#10 Envelope—2,500

The 32-cent Penalty Mail stamped envelope goes on sale May 9 in Washington, DC. A future *Postal Bulletin* will include collector information.

**Supply**

Only stamp distribution offices (SDOs) authorized to process Penalty Mail requisitions from government agencies may order these envelopes. Those offices should submit Form 3205, *Requisition for Plain Stamped Envelopes*, to:

PHILATELIC FULFILLMENT SERVICE CENTER  
 PO BOX 419178  
 KANSAS CITY MO 64179-0988

Requisitions must be submitted in the standard quantities for size #10 regular and window envelopes.

—Marketing, 3-16-95

**Marilyn Monroe Commemorative Stamp Issuance Plans**

The Marilyn Monroe commemorative stamp will be issued on June 1, 1995, at Universal Studios in Hollywood, CA. The stamp goes on sale nationwide on the same day.

There are several restrictions regarding the use of the Marilyn Monroe stamp design. Therefore, to meet our legal obligations with the Estate of Marilyn Monroe

and to ensure consistency in the application of our agreement, we are providing the following guidelines for those post offices that are conducting activities associated with the issuance of the stamp. More information will be published in the March 30 *Postal Bulletin*.

### **Purpose of Local Stamp Ceremonies**

Local stamp ceremonies are held to celebrate the issuance of a new stamp. The ceremony is similar to an official first day of issue ceremony and may be hosted solely by the Postal Service or held with other related community events. A temporary philatelic station is set up at the event to provide cancellation services and to sell stamps and related products.

### **Ceremony Agenda**

The postmaster usually presides over the ceremony. There may be welcoming remarks from either a postal or local community person and additional remarks from a person who is closely related to the stamp subject. In addition, a local person, band, or choir may provide entertainment. The highlight of the ceremony is the dedication of the new stamp by a local postal official, such as a district manager or area manager. The dedication includes brief remarks on the stamp subject and the unveiling of an enlarged reproduction of the new stamp.

### **Autographing**

Ceremony participants usually remain after the event to autograph ceremony programs and other philatelic material. Autographed items are treasured memorabilia for both serious and casual collectors.

### **Purpose of Temporary Philatelic Stations**

Temporary philatelic stations are set up at events to display and sell stamps, stamp products, and any locally produced items (authorized by Headquarters) that are related to the special occasion, and to provide cancellation service.

### **Set-Up and Location**

Temporary stations may consist of booths, counters, or mobile retail units, if available. If none of these facilities is available, several tables may be used—one or more tables for clerks to sell from, one for cancellation services, and at least one table for customers to use for affixing stamps to envelopes. All the tables should be covered with a table cloth and bordered with skirting.

The physical location of a temporary station is important both for the customers' convenience and to ensure efficiency and profitability. The station should be set up near the ceremony site, in an area that is secure but heavily used and easily accessible by customers. For security purposes, the clerks should have a wall or partition behind them, so that no one can approach them from behind.

### **Displays**

Temporary stations should feature attractive displays. Displays make customers aware of the products and services that are offered, describe the features and price of products and services, and encourage casual browsing

and impulse purchases. Displays should be designed so that items are easy to see and prices easy to read.

### **Signs**

Signs are used at temporary stations to direct customers to the product or service they need. Whenever possible, professionally made signs should be used. Always avoid handwritten signs.

### **Success of Temporary Stations**

Temporary stations work best when their clerks are courteous, friendly, highly motivated, and knowledgeable in all aspects of retail merchandising and philately. This type of salesperson can be a key factor in making a sale and, in some cases, getting non-collectors or casual collectors interested in pursuing the hobby of stamp collecting.

### **Definition and Purpose of Pictorial Cancellations**

Pictorial cancellations are postmarks that feature wording and/or graphics that relate to various types of local celebrations. They are offered by the Postal Service to commemorate local community events or celebrations and are authorized to be used only at temporary philatelic stations or other philatelic outlets. Pictorial cancellations may not be used at regular retail windows.

### **Marilyn Monroe Pictorial Cancellation**

Stamp Management has approved several designs for a special pictorial cancellation to commemorate events associated with the issuance of the Marilyn Monroe stamp. Marilyn Monroe pictorial cancellations are designed exclusively for commemorating events associated with the issuance of the Marilyn Monroe stamp and may not be offered at non-related events. More information on Marilyn Monroe pictorial cancellations, unfinished cancellation art, and instructions on how to complete the design will be published in the March 30 *Postal Bulletin*.

### **General Information on Products**

Post offices that are conducting local ceremonies and/or participating in events associated with the issuance of the Marilyn Monroe stamp may purchase U.S. Postal Service-licensed products (T-shirts, mugs, posters, etc.) and laminated stamp pins to sell at their event or to use for promotional purposes. These products may not be sold in post offices.

### **Licensed Products**

A list of licensed products and authorized vendors will be provided in the March 30 *Postal Bulletin*. Only those vendors listed are authorized to reproduce the Marilyn Monroe stamp design. Unauthorized reproductions may violate copyright and trademark laws.

### **Laminated Stamp Pins**

Laminated stamp pins may be purchased in packages of 100 pins at \$65.75. Post offices may pay for the pins with a credit card or money order only. The deadline for ordering



stamp pins is April 28. Information on how to order Marilyn Monroe stamp pins will be provided in the March 30 *Postal Bulletin*.

For production purposes only, please indicate the approximate number of pins you intend to order on the Notice of Intent form, following this article.

**Advertising and Promotion**

Post offices should not engage in any advertising or promotion before receiving specific guidelines for such activities. All advertising and promotional material for the Marilyn Monroe stamp will be initiated from Headquarters.

**Enlarged Reproductions of the Stamp**

Post offices may purchase enlarged reproductions of the Marilyn Monroe stamp for internal display purposes only, by contacting one of the following vendors:

BARA-KING PHOTOGRAPHIC  
4805 FROLICH LN  
HYATTSVILLE MD 20781-1208  
TELEPHONE: 301-322-7900  
FAX: 301-341-9208

DODGE COLOR  
7649 OLD GEORGETOWN RD  
BETHESDA MD 20814-6132  
TELEPHONE: 301-656-0025  
FAX: 301-656-0435

VANCE COMMERCIAL COLOR LAB  
3107 BARRON AVE  
MEMPHIS TN 38111-2842  
TELEPHONE: 901-743-8774  
FAX: 901-743-4023

**Publicity**

To assist post offices in public relations efforts, Corporate Relations will provide fill-in news releases, publicity ideas, and questions and answers for internal and external audiences in the March 30 *Postal Bulletin*.

—Marketing, 3-16-95

**1995 Envelope Ordering Schedule**

Effective March 15, 1995, postmasters of all CAG A–G post offices (as identified in the following schedule) should submit Form 3205, *Requisition for Plain Stamp Envelopes*, to:

PHILATELIC FULFILLMENT SERVICE CENTER  
PO BOX 419178  
KANSAS CITY MO 64179-0988

Requisitions for plain stamped envelopes should be mailed in the preaddressed envelope, EP-10E. Plain stamped envelopes should be ordered once every accounting period, and a three-month inventory should be maintained.

Submit all requisitions to arrive the week indicated on the following ordering schedule. Requisitions received late are held until the next shipping cycle. Remember that submission weeks for stamped envelopes are not the same as those for stamps and postal cards. Shipments are sent the second week after your scheduled submission week. To inquire about your orders, call 816-545-1100.

Ordering sufficient quantities of envelopes saves the Postal Service costly emergency shipping charges. Emergency orders are identified by enclosing a memorandum with the requisition. The memorandum should list the reason for out-of-cycle ordering, the date the envelopes are required, the shipping address, and the signature of the local manager, and include the post office's area code and telephone number.

To reorder Form 3205, *Requisition for Plain Stamped Envelopes*, send the last card, Form 3206, *Order for Forms 3205*,

to the Philatelic Fulfillment Service Center. Reorder when the supply of Form 3205 allows only one more requisitioning cycle. Allow 30 days for the forms to reach the post office.

| Offices Having ZIP Codes Beginning With  | Submit Requisitions to Reach the Philatelic Fulfillment Service Center During |
|--|---|
| 004–239, 244, 254, 260–268, and 439–447  | 1st week of each AP   |
| 240–243, 245–253, 255–259, 270–397, 400–418, 421–422, 425–427, 430–438, 448–462, 465–474, 480–497, 700–705, 707–709, 713–714, 716–717, and 719–729 | 2nd week of each AP   |
| 420, 423–424, 463–464, 475–479, 498–508, 510–516, 520–528, 530–535, 537–567, 570–577, 580–588, 600–620, 622–678, and 680–689                       | 3rd week of each AP   |
| 590–599, 679, 690–693, 706, 710–712, 718, 730–816, 820–847, 850–860, 863–865, 870–875, 877–884, 890–898, 900–908, 910–918, 920–928, and 930–999    | 4th week of each AP   |

—Marketing, 3-16-95

# Marilyn Monroe Commemorative Stamp Event

## Notice Of Intent

If you are planning to conduct or participate in an event associated with the issuance of the Marilyn Monroe stamp, please complete the following information and return no later than March 30 to:

MARILYN MONROE STAMP EVENT COORDINATOR  
STAMP MANAGEMENT  
US POSTAL SERVICE  
475 L ENFANT PLAZA SW RM 4474E  
WASHINGTON DC 20260-2437

Area: \_\_\_\_\_ District: \_\_\_\_\_

Postmaster: \_\_\_\_\_

Post Office: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/ZIP+4: \_\_\_\_\_

Telephone: \_\_\_\_\_

FAX: \_\_\_\_\_

Event Coordinator *(if different from postmaster)*: \_\_\_\_\_

Title: \_\_\_\_\_

Office: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/ZIP+4: \_\_\_\_\_

Telephone: \_\_\_\_\_

FAX: \_\_\_\_\_

I plan to order \_\_\_\_\_ package(s) of 100 Marilyn Monroe laminated stamp pins.

# DOMESTIC MAIL

## DMM REVISION

### Second-Class Copalletization Documentation

Effective immediately, *Domestic Mail Manual* (DMM) M042.5.9 is revised to facilitate copalletizing by mailers of short-run second-class publications, thereby reducing their mailing costs as well as the Postal Service's handling and processing costs. This change simplifies second-class copalletization documentation requirements, subject to written approval of proposed documentation by the rates and classification service center manager, and gives publishers the option of documenting per-piece postage rates claimed by packages or pallets.

Mailers who are already copalletizing publications under the documentation provisions of DMM M042.5.9 may continue to do so without obtaining any further approval from the rates and classification service center manager. However, any change to existing documentation practices will require prior approval as provided below.

#### M—Mail Preparation and Sortation

\* \* \* \* \*

#### M000 General Preparation Standards

\* \* \* \* \*

#### M040 Palletization

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#### M042 Second-Class

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#### 5.0 Preparing Pallets of Copalletized Flat-Size Publications

\* \* \* \* \*

#### 5.9 Documentation

Documentation meeting the basic standard in P012 must be provided with each mailing. Before copalletizing, the mailer must obtain the written approval of the rates and

classification service center manager. Approval is based on the mailer's demonstrated ability to provide documentation meeting these standards:

[Replace existing a, b, c, and d with new a, b, c, d, e, and f.]

- a. Documentation by package by publication and edition showing the number of addressed pieces and copies in each package and the per-piece presort rate claimed for each addressed piece in each package, or a listing by pallet showing (by presort level (rate) and destination) the number of copies and addressed pieces of each publication and edition.
- b. Documentation showing the number of copies and pieces claimed at the intra-SCF rate.
- c. Documentation showing that packages of all publications and editions are presorted to the appropriate finest level pallet in the mailing.
- d. Documentation showing that 5-digit, 3-digit, and SCF pallets are prepared when there are at least 500 pounds of mail in the copalletized mailing for these types of destinations. SDC pallets may be prepared after all required 5-digit, 3-digit, and SCF pallets are prepared. In addition to 5-digit pallets that may weigh less than 500 pounds but not less than 250 pounds, up to 10% of the pallets in the mailing may weigh less than 500 pounds.
- e. A listing showing the destination of pallets in the copalletized mailing.
- f. If the sacked portion of the mailing is presented with the copalletized portion, a report by sack showing the number of addressed pieces (and copies) of each publication or edition at each presort level (rate).

—*Mailing Standards, Marketing Systems, 3-16-95*

## DMM NOTICE

### Contents of Second-Class Mail

Effective March 27, 1995, the *Domestic Mail Manual* (DMM) will be revised regarding what may be mailed at second-class rates. DMM C200 has been reorganized and revised, with particular attention paid to streamlining the standards pertaining to supplements in second-class mail.

The revised standards adopt more objective criteria for determining what material may be mailed at second-class

rates. A new section has been added about pages with "novel characteristics," and the standards governing the mailing of products and product samples have been liberalized. Instructions were added specifying how advertising content is measured, and a new definition of public service announcements is adopted.

Other revisions include clarification of a number of standards for second-class mail: addressing (DMM A200),

mailpiece construction, rate eligibility (DMM E200), and postage payment (DMM P070).

Notice of this revision was published in the *Federal Register* as a proposed rule on July 20, 1994 (59 FR 37011-37018), and as a final rule on February 23, 1995 (60 FR 10021-10029 ). The revised text will appear in DMM Issue 49.

**A010 General Information**

\* \* \* \* \*

**7.0 ADDITIONAL STANDARDS FOR SECOND-CLASS MAIL**

**7.1 Preparation**

*[Insert text of existing A200.1.1.]*

**7.2 Address Labels**

*[Insert text of existing A200.1.2.]*

**7.3 Address Placement**

The delivery address must be clearly visible on or through the outside of the mailpiece, whether placed on a label or directly on the host publication, a component, or the mailing wrapper. If placed on the mailing wrapper, the address must be on a flat side, not on a fold (see Exhibit 7.3). If a polybag is used, the address must not appear on a component that rotates within the bag, and the address must remain visible throughout the addressed component's range of motion.

**7.4 Return Address**

The return address must appear on any mailing wrapper that is endorsed "Return Postage Guaranteed."

\* \* \* \* \*

**C200 Second-Class Mail**

**1.0 PERMISSIBLE MAILPIECE COMPONENTS**

**1.1 Pages**

Pages are the printed sheets forming the publication or one of the mailpiece's components, bearing advertising, nonadvertising, or both, including pages having textual and graphic matter (see E211), blank spaces for writing or marking, and material to be completed or used by the reader. A minor portion of the pages in a second-class mailpiece may have unusual characteristics, such as a different size, shape, or construction, or portions that may be wholly or partially separable; and pages prepared for folding out. No page may have dimensions (when folded, if folded) that exceed the dimensions of the publication. Pages are also subject to these standards:

- a. A detachable coupon, application, or order form must relate directly to advertising or nonadvertising matter printed on the page of which it is a part or to which it is attached.

- b. Multilayer pages (including pages formed by sheets glued together and pages that have unusual shapes, such as cutouts, movable flaps, or "pop-ups") may include small amounts of fastening material such as grommets, string, or rubber bands as needed to assemble the page. Multilayer pages may also be formed as pouches or pockets but may contain only permissible loose enclosures (see 1.4) or other securely affixed permissible components.
- c. Multiple pages may be held together by staples or other means separate from and in addition to the regular binding of the publication.
- d. Oversized pages may be used for illustrations, charts, maps, and other advertising and nonadvertising content.

**1.2 Parts and Sections**

Parts and sections are pages (subject to 1.1) that are physically separate subdivisions of the publication, as identified by the publisher. Each part or section must show the publication name, and the number of parts or sections in the issue must be stated on the cover of the first part or section. Parts or sections produced by someone other than the publisher may not be mailed at second-class rates if these parts or sections are prepared by or for advertisers or if they are provided to the publisher free or at a nominal charge. On request, publishers must submit contracts entered into with producers of parts or sections.

**1.3 Enclosures at First- or Third-Class Rates**

Matter to be paid at the applicable First- or third-class rate may be enclosed in a second-class mailpiece subject to these conditions:

- a. The total weight of all enclosed third-class matter must be less than 16 ounces.
- b. Postage and fee payment is subject to P070. A permit imprint that may appear on a First- or third-class enclosure must not be visible when the mailpiece is prepared for mailing except as provided under P070.
- c. When enclosing nonincidental First- or any third-class mail, combination envelopes or containers with separate parts for the two classes of mail may be used. If both the sender's and addressee's names and addresses are not on both pieces, the sender's name and address must be placed on one piece and the addressee's name and address on the other. Combination containers with inseparable parts may bear the names and addresses on only one part.
- d. The applicable "First-Class Mail Enclosed" or "Third-Class Mail Enclosed" marking must be placed on or in the host publication if it contains a nonincidental First- or any third-class enclosure. If placed on the outer wrapper, polybag, envelope, or

cover of the host publication, the marking must be set in type no smaller than any used in the required "POSTMASTER: Send change of address..." statement. If placed in the identification statement, the marking must meet the applicable standards. The marking must not be on or in copies not accompanied by a First- or third-class enclosure unless additional information is provided under the applicable postage payment standards in P070.

#### 1.4 Enclosures at Second-Class Rates

Only the following material may be included loose as an enclosure in a second-class mailpiece and be paid at second-class rates, subject to the corresponding conditions:

- a. An incidental First-Class piece must be closely related but secondary to the second-class publication with which it is enclosed and must consist of matter that, if mailed separately, would require First-Class postage. Examples of an incidental First-Class enclosure are a bill for the publication, a statement of account for past publication purchases, or a personal message or greeting included with the publication.
- b. A receipt, request, or order for a subscription may be printed or written; prepared as a card or envelope, including business reply, or as a combination form for the host and one or more second-class publications issued by the same publisher; arranged to include a coin receptacle; and inserted in an envelope within the publication. The receipt or request may be part of or accompanied by a single sheet of printed matter containing information related exclusively to a receipt or request or order for a subscription to the host second-class publication (or a combination of the host and other second-class publications of the same publisher) if that printed matter does not advertise, promote, or offer for sale other products or services.
- c. A card or form for the recipient's use in providing address correction information to the publisher may be printed or written; prepared as a card or envelope, including business reply, or as a combination form for two or more second-class publications issued by the same publisher; inserted in an envelope that is attached to, bound in, or loose within the publication; or prepared as a detachable part of another permissible enclosure.
- d. Enclosures listed in 1.4b and 1.4c are not counted when determining the percentage of advertising in the publication, but they are included in the total weight of the publication reported on the mailing statement. If the publication otherwise consists entirely of nonadvertising matter, an incidental First-Class enclosure as described in 1.4a may be treated as nonadvertising matter. In all other cases,

an incidental First-Class enclosure is considered part of the advertising portion of the publication.

#### 1.5 Supplements

A supplement is one or more pages (subject to 1.1) formed by one or more printed sheets that are not bound into a publication. A supplement may be devoted to a single topic and may contain material different from that in the host publication. The external dimensions of a supplement (i.e., its length and height) may not exceed those of the host publication. Supplements are also subject to these conditions as applicable:

- a. A loose supplement to a bound second-class publication must contain at least 25% nonadvertising matter and bear the endorsement "Supplement to" followed by the name of the publication or the publisher. A bound publication with one or more supplements must be enclosed in a wrapper under 3.4. If a supplement to a bound publication is formed of more than one sheet, all sheets making up the supplement must be bound together.
- b. A supplement to an unbound publication must be combined with and inserted within the publication under 3.3. If the supplement is included loose outside the unbound publication, the publication and its supplement must be enclosed in a wrapper or envelope under 3.4 and the supplement must bear the endorsement "Supplement to" followed by the name of the publication or publisher.

#### 1.6 Covers

A cover may be placed on the outside of a second-class publication. A protective cover is an additional cover placed around the outside of a publication; preparation is subject to 3.5. Advertising, nonadvertising, or both may be printed on the cover or protective cover. The cover and protective cover on a publication are included when measuring advertising percentage. Nothing may be attached to the cover or protective cover except as permitted under 1.8.

#### 1.7 Mailing Wrappers

A mailing wrapper is an envelope, sleeve, partial wrapper, or polywrap used to enclose the mailpiece. Advertising may be printed on the mailing wrapper and is included when measuring advertising percentage. Nothing may be attached to the mailing wrapper except as permitted under 1.8.

#### 1.8 Attachments

The following may be attached to a page, cover, protective cover, or mailing wrapper of a publication:

- a. Stickers of any size and shape. If stickers are attached to the cover, protective cover, or mailing wrapper, no portion of the publication name may be obscured.
- b. Material allowed as a loose enclosure described in 1.3 or 1.4. When nonincidental First- and/or any

third-class enclosures (see 1.3) are attached, the marking "First-Class" or "Letter Enclosed" must be on a First-Class attachment; "Third-Class," on a third-class attachment.

### 1.9 Printed Additions

Only the following may be printed on a copy of a second-class publication after it is printed or placed on its cover, protective cover, or mailing wrapper:

- a. The name and address of the intended recipient or of the publisher or sender.
- b. The printed title of the publication and its place of publication.
- c. The expiration date of the subscription.
- d. Requests for address-correction information from the addressee.
- e. The words "Sample Copy" (on a sample), "Marked Copy" (when the copy contains a marked item or article), or "Return Postage Guaranteed" (when the copy is to be returned to the sender if undeliverable as addressed).
- f. The number of copies enclosed (on the outside of a package) or a package count (e.g., "2 of 4") (on a package wrapper).
- g. Corrections of typographical errors or a mark, except by written or printed words, to call attention to a word or passage.
- h. Printed messages not required to be mailed as First-Class Mail or Express Mail.

### 1.10 Label Carriers

A label carrier is a single unfolded, uncreased sheet of card or paper stock, securely affixed to the cover of the publication or large enough so that it does not rotate inside the wrapper (as defined in 1.7) or cover the publication title (if placed over the front cover), that is used to carry the delivery address for the mailpiece, subject to these conditions:

- a. The label carrier must bear the title of the second-class publication; the second-class imprint or "Second-Class" endorsement in the upper right corner of the address side (unless "Second-Class" is printed on the address side of the polybag); and the address to which the mailpiece can be returned if undeliverable (if endorsed "Return Postage Guaranteed").
- b. If the address remains clearly visible, the label carrier may also bear a request for address correction from the addressee; information for requesting or subscribing to the publication; or a subscription or request form.
- c. As applicable, the label carrier may show the endorsement "First-Class Mail Enclosed" or "Third-Class Mail Enclosed" or the permit imprint used to

pay postage for the First- or third-class enclosure if that permit imprint is below the second-class imprint or the endorsement "Second-Class."

- d. Other printed information, whether advertising or nonadvertising, is permitted only on the back of the label carrier and is subject to measurement and postage payment accordingly. A single line of text calling attention to information on the reverse may be placed on the front of the label carrier. If any information on the reverse of the label carrier is advertising, the line of text on the front is also treated as advertising.

## 2.0 IMPERMISSIBLE COMPONENTS

### 2.1 General Standard

Regardless of preparation or characteristics, or whether otherwise meeting the standards in 1.0, the materials described in 2.2 through 2.5 are not eligible for second-class rates.

### 2.2 Prohibited Matter

Material that contains any one of the following printed items or that is referred to in a component of the second-class mailpiece (by the use of one of these items) is ineligible to be mailed at second-class rates:

- a. A separate price or subscription instructions different from those of the host publication.
- b. The word "Catalog."
- c. A First-, third-, or fourth-class permit imprint.
- d. An ISBN (International Standard Book Number).
- e. An ISSN (International Standard Serial Number) or USPS number different from that of the host publication.

### 2.3 Products

Products may not be mailed at second-class rates. Examples include stationery (such as pads of paper or blank printed forms); cassettes; floppy disks; merchandise; envelopes containing enclosures, other than receipts, orders for subscriptions, and incidental First-Class matter; and wall, desk, and blank calendars. Printed pages, including oversized pages and calendars, are not considered products if they are not offered for sale.

### 2.4 Fourth-Class Mail

Fourth-class mail may not be combined with a second-class publication.

### 2.5 Nonprinted Sheets

Any matter not formed of printed sheets (except as permitted under 1.1b) is not eligible for second-class rates.

## 3.0 MAILPIECE CONSTRUCTION

### 3.1 Bound/Unbound

Publications may be prepared in either a bound or unbound form, with or without wrappers unless required by

3.6. A bound publication is a publication in which pages are securely held together by two or more staples, spiral binding, glue, stitching, or other permanent fastening. All other publications are unbound, including folded multisheet and single-sheet publications and those in which pages are loose and collated ("nested") or in which pages are held together by a single staple.

### 3.2 Physical Size

Standards for size or weight may apply to publications claimed at certain rates. Requester publications must contain at least 24 pages per issue.

### 3.3 Without Wrapper

When the mailpiece does not have a mailing wrapper, all the components of an unbound publication must be combined with and inserted inside the publication. Only enclosures mailable at second-class rates under 1.4 may be included loose inside a bound unwrapped publication. An enclosure under 1.3 or 1.4 may be securely attached on the outside of an unwrapped publication along the bound edge if it does not exceed any dimension of the cover of the publication and comes within 3/4 inch of the edge opposite the fold or binding.

### 3.4 With Wrapper

Except as provided in 1.5, when the mailpiece is completely enclosed in a mailing wrapper, there are no restrictions on where the components may be located within that wrapper. When a sleeve or other partial wrapper is used, the components must be secured so that they do not fall out during handling. Bound publications carrying loose supplements or prepared in physically separate parts or sections must be either completely enclosed in an envelope, plastic wrapper (polybag), or paper wrapper or inserted within a sleeve so that the component parts do not become separated while in the mail.

### 3.5 Protective Cover

If the mailpiece is not completely enclosed in a mailing wrapper, any protective cover must cover both the front and back of the host publication and extend to within at least 3/4 inch of the edge opposite the fold or binding. If the host publication is bound, the protective cover must be permanently attached to the publication.

### 3.6 APO/FPO Copies

Any single copy of an unbound publication that includes any enclosures, supplements, or more than one part or section and that is mailed to an APO/FPO address must be completely enclosed in a mailing wrapper.

### 3.7 Sealing

Second-class mail must be prepared so that it can be easily examined. The mailing of publications at second-class postage rates represents consent by the sender to USPS inspection of the contents whether loose or inserted

in envelopes, wrappers, or other covers. Mailers who want to ensure that publications are not opened for postal inspection must pay First-Class rates and mark such mail accordingly.

## 4.0 PRINTED FEATURES

### 4.1 Publication Name; Notices

The publication name must be displayed prominently on the publication, and the name must be visible through or displayed prominently on any protective cover or mailing wrapper. The publication name, followed immediately by the USPS publication number (or ISSN if one has been assigned), and the mailing address to which undeliverable copies or change-of-address notices are to be sent may be shown in the upper left corner of the address side of a mailing wrapper or directly on the outside of the host publication if it can be read when the mailing wrapper is in place. The publication number includes an alpha prefix and is to be within parentheses, e.g., THE NATIONAL WEEKLY (ISSN 9876-543X) or THE COMMUNITY (USPS 123-456).

### 4.2 Endorsements

Mailing wrappers that completely enclose the host publication must bear the words "Second-Class" in the upper right corner of the address area. If a clear plastic wrapper is used, those words may appear anywhere on the address side of the wrapper or the topmost item inside.

### 4.3 Advertising

Advertising (as defined in E211) may be printed on the pages of any component of a publication, subject to the corresponding standards. Regardless of location, an advertisement must be prepared as an integral part of the publication. Except for advertisements in supplements and on printed matter included as part of a receipt or order (or request) for a subscription, all advertisements in a bound publication must be permanently attached. Except as provided in 1.4d, all advertising must be included in the advertising portion of the issue measured under P200. Different advertising may occupy the same space in different editions of the same issue.

### 4.4 Marking of Paid Reading Matter (18 USC 1734)

If a valuable consideration is paid, accepted, or promised for the publication or any editorial or other reading matter in a second-class publication, that matter must be plainly marked "advertisement" by the publisher. When a single item of paid editorial or other reading matter occupies more than one page, it need only be marked "advertisement" on the first page. The word "advertisement" may be included in a statement that explains why the material is marked "advertisement." Such a statement must be prominent on the first page of the material and the word "advertisement" in the statement must be in bold or italicized print or otherwise emphasized so that it can be plainly seen. Editors or publishers who print such matter without plainly marking it "advertisement" are subject to a fine of not more than \$500.

**E211 Standards Applicable to All Second-Class Mail**

\* \* \* \* \*

**3.0 PRINTED SHEETS**

[Insert the following after the first sentence:]

\*\*\* Sheets may be die cut or deckle-edged and may be made of paper, cellophane, foil, or other similar materials. \*\*\*

\* \* \* \* \*

**7.0 ISSUES**

\* \* \* \* \*

**7.3 Contents**

Issues may include annual reports, directories, buyers' guides, lists, and similar material prepared as part of the contents if copies of these issues bear the publication name and are included in the regular subscription price.

\* \* \* \* \*

**9.0 BACK NUMBERS AND REPRINTS**

[Combine 9.1 and 9.2; revise as follows:]

Second-class rates may be paid on mailings of back issues (if the publication's second-class entry is in effect). Reprint copies of daily publications printed within 1 week of the issue date and reprint copies of other than daily publications printed before the next issue is printed are also available at second-class rates. Other mailings of reprint or back issues, including permanently bound reprint or back issues, are subject to the applicable First-, third-, or fourth-class rates.

\* \* \* \* \*

**11.0 ADVERTISING STANDARDS**

\* \* \* \* \*

**11.2 Public Service**

Public service announcements are announcements for which no valuable consideration is received by the publisher, which do not include any matter related to the business interests of the publisher, and which promote programs, activities, or services of federal, state, or local governments or of nonprofit organizations, or matters generally regarded as in the public interest. Public service announcements are not treated as advertising.

\* \* \* \* \*

**P070 Mixed Classes**

\* \* \* \* \*

**2.0 ENCLOSURES IN SECOND-CLASS PUBLICATIONS**

\* \* \* \* \*

[Delete existing 2.4; renumber succeeding sections accordingly.]

\* \* \* \* \*

**2.8 Computing Permit Imprint Postage**

[Renumber as 2.7 and insert the following after the first sentence:]

\*\*\* The enclosure is eligible for the rate for its class of mail that is most comparable to the presort and destination discounts that apply to the second-class host piece. For example, a third-class enclosure is eligible for the SCF entry discount if the publication is deposited at the destinating SCF. When more than one enclosure of the same class of mail is enclosed with a publication, the enclosures are treated as a single enclosure for computing postage. \*\*\*

\* \* \* \* \*

**P200 Second-Class Mail**

**1.0 BASIC INFORMATION**

\* \* \* \* \*

**1.7 Measuring Advertising**

The total advertising and nonadvertising portions may be determined by column inches, square inches, pages, or by another recognized unit of measure if the same unit of measure is used for both portions. One full page of advertising must equal one full page of nonadvertising regardless of the amount of blank space between each advertisement or nonadvertising article on a page. If measured in column inches, nonadvertising inches are determined by subtracting the total measured advertising inches from the total column inches of the publication. A blank page, portion of a page, or blank border or margin is counted as advertising if consideration was received for the whole page, the blank portion, or the blank border or margin. The border of a page is otherwise considered neither advertising nor nonadvertising and is not measured, but it is included in the total weight of the publication for purposes of postage calculation. When measuring nonrectangular sheets, the measurement is based on the smallest rectangle that could contain the irregular sheet; exact measurement is not attempted. When two or more sheets are permanently glued together to form a single sheet, the surface area of the resulting sheet (front and back) is included when measuring the advertising or nonadvertising portion.

\* \* \* \* \*



## New Postage Meter Approved

All postmasters are advised that a new Francotyp-Postalia postage meter has been approved for manufacture and distribution. The model T-1000 is reset only through Postalia's recently authorized computerized meter remote setting system. Reporting of settings by the manufacturer to the Postal Service and the subsequent accounting for this meter revenue will be done under provisions of Handbook F-51, *Computerized Meter Resetting System*.

The T-1000 features a thermal printing head rather than traditional ink ribbons or felt rollers. As with other meters, this meter may have an ad plate to the left of the indicia. Please advise all employees who set postage meters that this meter was introduced to the market for use by meter licensees effective November 1, 1994.



### T-1000 Meter

Instructions for the periodic examinations (see DMMT 144.341) will be supplied by your local Francotyp-Postalia dealer. Until then, note the following examination instructions.

### Reading the Registers

Register information is stored electronically in the meter. To retrieve register readings, follow these instructions:

1. Plug the meter into a grounded outlet and turn the customer's meter key to the ON position. The meter will undergo a brief warm-up process.
2. Press the "R" key when the meter is in the ready mode. In the bottom left corner of the display you will see the letter "R" accompanied by a number.
3. Press the "R" key repeatedly to scroll through the registers. As the register number appears in the lower left corner, the value of that register appears in the display. The registers you need to record on Form 3610 (see DMMT 144.341e) correspond to the numbers in the register display as follows:

R1 = Descending Register

R2 = Ascending Register

R3 = Control Total

4. Record the register totals; then turn the meter off and remove the power cord.
5. Press the "C" (clear) key to return to the ready mode if there are any difficulties. Unlike most existing postage meters, the seal for the T-1000 is not located outside the access door. This meter will have the traditional eyelet on the access door for an outside seal; however, the Postal Service seal is positioned inside the door. *The outside of the meter must not be sealed.* The Francotyp-Postalia representative must have access to a computer data port (plug-in) that is found under the door. To examine the postal seal, use the regular Postalia meter key to unlock the access door.

—Mailing Systems Development,  
Customer Service Support, 3-16-95

## Express Mail Service Directory—Distribution of IRT Update Diskettes

All post offices that use UNISYS II, UNISYS III, or MOS integrated retail terminals (IRTs) to accept Express Mail should have received by March 10 an Express Mail directory update diskette from UNISYS or MOS. If more than one type of IRT is used for Express Mail, offices should receive a separate diskette for each type. If an office has a weighing and rating unit (WRU), it should receive a UNISYS III or WRU diskette to update the directory on the WRU.

The Express Mail network on the diskette(s) is *effective immediately*. Install the Express Mail service directory on your IRT diskettes and WRU at once (instructions for updating are included with the diskette). Also enclosed is a form to complete and send to your expedited service specialist

indicating receipt and updating of the Express Mail directory on your IRT diskettes and WRU.

If offices did not receive the type(s) of IRT diskettes for the IRTs or WRU that they have, *immediately* contact your expedited service specialist (Express Mail office). If you have difficulty loading the directory from the diskette(s) you receive, contact the IRT vendor's hotline; 800-247-6478 for UNISYS, including WRUs; 800-346-0902 for MOS.

Direct other questions—including those related to the content of your new Express Mail directory or cutoff times—to your expedited service specialist.

—Marketing, 3-16-95

### Phase Out of Pitney Bowes Model 2200 Series Postage Meters

All postmasters are reminded that the Pitney Bowes model 2200 has been phased out of service. Postmasters were given advance notice of the withdrawal of the model from service in letters dated November 5, 1993, and September 20, 1994. The schedule indicated in both letters was as follows:

- November 1, 1994—Meter will no longer be set with postage.
- January 4, 1995—Decertification and deletion from postal records as licensed meters. Mail reflecting indicia from these meters will no longer be accepted.
- January 30, 1995—Last day for customers to transfer or seek a refund for any postage remaining on these meters.

Because all three dates have passed, *no* Pitney Bowes meter models 2200 through 2295 can be reset, nor can a

refund or transfer of postage be made for any of these meters.

The affected serial numbers for models 2200 through 2295 fall within the following ranges:

- 100000–190104
- 195000–199999
- 300000–399999
- 600000–699999
- 745000–799999

Please make a final check of your records to ensure that you do not have any meters with serial numbers falling within the indicated ranges above. If you find any of these meters in service, please contact Pam Still, customer service support analyst, Mailing Systems Development, at 202-268-5313.

*—Mailing Systems Development,  
Customer Service Support, 3-16-95*

### Special Cancellations

Postmasters and plant managers who have any of the special cancellation die hubs listed may use them for the periods designated. At the end of the period, they should withdraw the die hubs from use and store them. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

| <b>Cancellations</b>                                 | <b>Period of Use</b> |
|--|----------------------|
| March is Kidney Month, Give to the Kidney Foundation | March 1–31           |
| Easter Seals, Fight Crippling                        | March 1–April 22     |
| March, +, Red Cross Month                            | March 1–31           |

*—Marketing Systems, 3-16-95*

## Presort Software Certification

The Postal Service, working with the mailing industry, has developed an evaluation program to test and certify the accuracy of presort software products. Named PAVE (Presort Accuracy Validation and Evaluation), this voluntary program examines the accuracy of computer software packages to sort address lists according to the mailing standards of the *Domestic Mail Manual* (DMM) and the software's ability to generate acceptable facsimile forms and mailing documentation.

This annual certification program assures those users of a PAVE-certified product that the software, if used properly, has the capability of performing its intended function according to the current mailing standards of the Postal Service. PAVE certification also ensures that facsimile forms or supporting documentation generated by the product have been evaluated and approved for use when mailing.

More than ever, mailers rely on computer software to generate mailings for postage discounts. Two areas where computer software has proved particularly advantageous in mail production are the matching and coding of individual address records and the presorting of address lists.

To validate the accuracy of address matching software, the Postal Service established the Coding Accuracy Support System (CASS), which provides a common platform to measure the quality of this software. The Postal Service is now implementing a similar program to validate the accuracy of presort software products in specific presort categories.

PAVE certification is available to all developers of presort products as well as those that have made substantive changes to products developed by others. It is available to test personal, mid-range, or main-frame computer software as well as mail-sorting optical character readers.

### Program Overview

The annual testing cycle for PAVE begins in August. At that time, presort software developers can begin to order PAVE tests for the categories in which they wish to be tested. Not all presort categories are available (see section titled Test Categories).

On receipt of the order form, the Postal Service forwards the appropriate PAVE test to the developer, who processes the test and returns it to the Postal Service by October 15 for grading. The Postal Service then grades the test and notifies the participant of the results.

If the software passes the test, the developer is issued a PAVE certificate that is valid for 1 year or until the next PAVE cycle. If the software does not pass, the participant is provided specific reasons for its failure and given opportunities for retesting.

The testing cycle runs through December of each year. A list of PAVE-certified software and hardware products will

then be published in the *Postal Bulletin*. (This year's listing is included with this issue.)

Participants should call the USPS National Customer Support Center at 800-642-2914 and request a copy of the *PAVE Technical Guide*, which describes the process in detail and contains an order form to request participation.

### Test Categories

A limited number of presort categories will be chosen for PAVE testing each year. These categories will be chosen from those sortations that are most often used, found to contain the most errors, or are relatively new.

A list of these categories will be available on request, well in advance of each PAVE test cycle. The 1996 PAVE test categories will remain the same as they were for the 1995 certification cycle and are listed as follows:

- Presorted First-Class.
- First-/third-class barcoded letter-size.
  - Tray-based.
  - Two-tier package-based.
  - Three-tier package-based.<sup>1</sup>
- Second-class presort (levels A, B, and C).
- Third-class presort (3/5-digit and basic).
- Third-class carrier route presort.

<sup>1</sup> Although all PAVE test files are provided on magnetic tape, cartridge, RIBBS (the Postal Service's electronic bulletin board system), or diskette in a variety of formats, this file is also available as a physical test deck of actual mailpieces for OCR testing only.

### PAVE Certification

PAVE certification is valid for 1 year or until the next PAVE cycle. PAVE certification becomes invalid if a presort product developer makes significant changes to its product within the 12 months following certification. (An example of a significant change would be a key alteration of the product's basic sortation logic or a major change in the content, layout, format, or availability of computer-generated documentation or facsimiles.) Developers initiating such product changes must apply for recertification for the modified product.

### DMM-Initiated PAVE Cycle

Significant changes in the make-up and preparation standards for presorting may occur during the normal 12-month PAVE certification period. Such changes may require a presort product developer to modify its product enough to trigger a recertification.

If the Postal Service conducted PAVE testing out of the normal cycle to accommodate such DMM changes, presort products tested and approved during this time would maintain certification for 1 year beyond the next normal test period. For instance, if a DMM change becomes effective May 1995, a presort product that becomes PAVE-certified in July 1995 (out of cycle to meet the new standard) is issued

a PAVE certificate that is valid from July 1995 until January 1997 (unless further DMM changes warrant significant software updating).

**Out-of-Cycle and Retesting Fees**

The PAVE certification program is free of charge to those participating during the normal testing cycle (or when a DMM-initiated PAVE cycle is conducted). However, a fee is charged for those participating in the PAVE program outside the normal test cycle or for those that have failed two times in any one specific test category and request a third test. This fee is assessed as follows:

Test File—Initial presort category (file generation, postage, and handling) \$50

(\$10 for each additional test category requested at the same time)

Certification—Results evaluation (presort analysis and documentation review) \$200

(\$25 for each additional test category submitted at the same time)

Minimum Fee \$250

**Note:** Out-of-cycle PAVE certifications expire at the end of the next normal test cycle (e.g., a certification obtained in June expires on December 31 of that same year).

**Cautionary Note**

The use of a PAVE-certified presort product to produce a mailing does not ensure rate eligibility. Make-up errors in mail preparation cannot be eliminated via presort software alone. The misuse of the best software products can still result in poorly prepared mail that does not qualify for the rate claimed.

Most presort products allow mailers to select various options (parameter settings) before sorting begins, and these settings determine the accuracy of the final product. For these reasons, mailers and postal employees should be alerted that the use of PAVE-certified software does not preclude a mailing from the normal verification and acceptance process at business mail entry units. Mailings found to be in error, regardless of software used, will still be subject to the established appropriate corrective action.

**PAVE-Certified Presort Products Listing**

The following products have received PAVE certification effective January 1, 1995. This certification expires December 31, 1995.

—*Business Mail Acceptance, Marketing Systems, 3-16-95*

## Presort Accuracy Validation and Evaluation Software Developers

| Customer  | Software & Version Number:   | Documentation        |
|---|--|----------------------|
| AL JOHNSON<br>MAILMAISER SOFTWARE<br>83 LACKEY DR<br>WILLIAMS BAY WI 53191-9729<br>(414) 245-9026   | MAILMISER PLUS v2.4x   | 3600<br>3602         |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 1                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815)   | 2                    |
|   |  | 3                    |
|   |  |                      |
| CHRIS WALKER<br>MCS INC<br>8101 CESSNA AVE<br>GAITHERSBURG MD 20879-4164<br>(919) 870-5694          | PRESORT PRO v3.0   | 3600<br>3602         |
|   | Presorted First-Class (M103)      1C/3C Barcoded - Tray-Based (M814)                     | 1                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815)   | 2                    |
|   | Third-Class Carrier Route (M303)   | 3                    |
|   |  |                      |
| NOEL WICKHAM<br>METROMAIL CORPORATION<br>360 E 22ND ST<br>LOMBARD IL 601-4924<br>(708) 932-3990     | CUSTOM MAILING SYSTEM v3.00  | 3541<br>3602         |
|   | Second-Class w/o Firm Packages      Third-Class Carrier Route (M303)                     | 1                    |
|   | Third-Class Basic & 3/5 Presort (M302)   | 2                    |
|   |  | 3                    |
|   |  |                      |
| G. E. PETTNER<br>PITNEY BOWES INC<br>35 WATERVIEW DR<br><br>SHELTON CT 06484-4339<br>(203) 924-3323 | PRESORT for SMARTMAILER v3.3   | 3600<br>3602         |
|   | 1C/3C Barcoded - Three-Tier Pkg-Based (M816)   | 1                    |
|   |  | 2                    |
|   |  | 3                    |
|   |  |                      |
| BOB SCHIMEK<br>POSTALSOFT<br>4439 MORMAN COULEE RD<br>LACROSSE WI 54601-8231<br>(608) 788-8700      | POSTWARE PRESORT v4.31 for      DOS  | 3600<br>3541<br>3602 |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 1                    |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 2                    |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 3                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) |                      |
|   |  |                      |
| BOB SCHIMEK<br>POSTALSOFT<br>4439 MORMAN COULEE RD<br>LACROSSE WI 54601-8231<br>(608) 788-8700      | POSTWARE PRESORT v4.31 for      UNIX   | 3600<br>3541<br>3602 |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 1                    |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 2                    |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 3                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) |                      |
|   |  |                      |
| BOB SCHIMEK<br>POSTALSOFT<br>4439 MORMAN COULEE RD<br>LACROSSE WI 54601-8231<br>(608) 788-8700      | POSTWARE PRESORT v4.31 for      OPEN VMS VAX   | 3600<br>3541<br>3602 |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 1                    |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 2                    |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 3                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) |                      |
|   |  |                      |
| BOB SCHIMEK<br>POSTALSOFT<br>4439 MORMAN COULEE RD<br>LACROSSE WI 54601-8231<br>(608) 788-8700      | POSTWARE PRESORT v4.31 for      OPEN VMS AXP   | 3600<br>3541<br>3602 |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 1                    |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 2                    |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 3                    |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) |                      |
|   |  |                      |

**Documentation Footnotes**

3600 = Form 3600, 3541 = Form 3541, 3602 = Form 3602, 1 = Presort Documentation, 2 = Tray/Bag Tags, 3 = Supporting Documentation for Automation-Based Rates, 1C = First-Class, 3C = third class

## Presort Accuracy Validation and Evaluation Software Developers

| Customer  | Software & Version Number:   | Documentation |
|---|--|---------------|
| <b>RANDALL BRYAN</b><br><b>GROUP 1 SOFTWARE</b><br>4200 PARLIAMENT PL STE 600<br>LANHAM MD 20706-1844<br>(301) 918-0707 | <b>MAILSTREAM PLUS MAINFRAME v2.8</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3541          |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 3602          |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) | 2             |
|   |  | 3             |
| <b>RANDALL BRYAN</b><br><b>GROUP 1 SOFTWARE</b><br>4200 PARLIAMENT PL STE 600<br>LANHAM MD 20706-1844<br>(301) 918-0707 | <b>MAILSTREAM PLUS Mid-Range v4.8</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3541          |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 3602          |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) | 2             |
|   |  | 3             |
| <b>RANDALL BRYAN</b><br><b>GROUP 1 SOFTWARE</b><br>4200 PARLIAMENT PL STE 600<br>LANHAM MD 20706-1844<br>(301) 918-0707 | <b>MAILSTREAM PLUS OPEN SYSTEM v5.0</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3541          |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 3602          |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) | 2             |
|   |  | 3             |
| <b>RANDALL BRYAN</b><br><b>GROUP 1 SOFTWARE</b><br>4200 PARLIAMENT PL STE 600<br>LANHAM MD 20706-1844<br>(301) 918-0707 | <b>ARCLIST v2.11</b>   | 1             |
|   | Presorted First-Class (M103)      1C/3C Barcoded - Tray-Based (M814)                     | 2             |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Three-Tier Pkg-Based (M816)         | 3             |
|   | Third-Class Basic & 3/5 Presort (M302)   |               |
|   | Third-Class Carrier Route (M303)   |               |
|   |  |               |
| <b>RANDALL BRYAN</b><br><b>GROUP 1 SOFTWARE</b><br>4200 PARLIAMENT PL STE 600<br>LANHAM MD 20706-1844<br>(301) 918-0707 | <b>PROSORT v1.5</b>  | 1             |
|   | Presorted First-Class (M103)      1C/3C Barcoded - Tray-Based (M814)                     | 2             |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 3             |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) |               |
|   | Third-Class Carrier Route (M303)   |               |
|   |  |               |
| <b>CHERYL SUTTON</b><br><b>LPC, A PITNEY BOWES COMPANY</b><br>4343 COMMERCE CT<br>LISLE IL 60532-3618<br>(708) 505-5964 | <b>MAILER'S CHOICE v5.5</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3541          |
|   | Second-Class w/Firm Packages      1C/3C Barcoded - Tray-Based (M814)                     | 3602          |
|   | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) | 2             |
|   |  | 3             |
| <b>STEVE LUTE</b><br><b>LPC, A PITNEY BOWES COMPANY</b><br>4343 COMMERCE CT<br>LISLE IL 60532-3618<br>(708) 505-5964    | <b>MAILWARE for the AS-400 v2.0</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3602          |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815)   | 1             |
|   |  | 2             |
|   |  | 3             |
|   |  |               |
| <b>STEVE LUTE</b><br><b>LPC, A PITNEY BOWES COMPANY</b><br>4343 COMMERCE CT<br>LISLE IL 60532-3618<br>(708) 505-5964    | <b>SMARTMAILER AS-400 v.2.0</b>  | 3600          |
|   | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3602          |
|   | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815)   | 1             |
|   |  | 2             |
|   |  | 3             |
|   |  |               |

**Documentation Footnotes**

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## Presort Accuracy Validation and Evaluation Software Developers

| Customer   | Software & Version Number:   | Documentation |
|--|--|---------------|
| ALICE BERLIN<br>AUTOMATED RESOURCE GROUP<br>21 PHILIPS PKY<br>MONTVALE NJ 07645-<br>(201) 391-1500                       | SFS v6.3   | 3600          |
|  |  | 3541          |
|  | Second-Class w/Firm Packages      Third-Class Carrier Route (M303)                       | 3602          |
|  | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|  | Third-Class Basic & 3/5 Presort (M302)   | 2             |
|  |  | 3             |
| ERIC RUNSTROM<br>B C C SOFTWARE INC<br>2725 ROCHDALE CT<br>FORT COLLINS CO 80525-9695<br>(303) 282-8678                  | MAIL MANAGER 2000 v7.52  | 3600          |
|  |  | 3541          |
|  | Presorted First-Class (M103)      1C/3C Barcoded - Tray-Based (M814)                     | 3602          |
|  | Second-Class w/o Firm Packages      1C/3C Barcoded - Two-Tier Pkg-Based (M815)           | 1             |
|  | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Three-Tier Pkg-Based (M816) | 2             |
|  |  | 3             |
| MARY FULTON<br>CONSOLIDATED BUSINESS SYSTEMS<br>616 S 75TH ST<br>OMAHA NE68114-4624<br>(402) 393-0313                    | SAME DAY SOFTWARE v3.0   | 1             |
|  |  | 2             |
|  | Presorted First-Class (M103)      Third-Class Carrier Route (M303)                       | 3             |
|  | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815)   |               |
| LARRY McCLURE<br>cQUENCE INC<br>5816 ROSEVILLE RD<br>SACRAMENTO CA 95842-3072<br>(916) 334-3600                          | cQUENCE v.94.12.17   | 3600          |
|  |  | 3602          |
|  | Presorted First-Class (M103)      1C Barcoded - Two-Tier Pkg-Based (M815)                | 1             |
|  | Third-Class Basic & 3/5 Presort (M302)      1C Barcoded - Three-Tier Pkg-Based (M816)    | 2             |
|  |  | 3             |
| DANIEL J MINNICK<br>DIRECT MARKETING TECHNOLOGY<br>955 AMERICAN LN STE 200<br>SCHAUMBURG IL 60173-4998<br>(708) 517-5683 | DT-3X3T v2.0   | 3600          |
|  |  | 3602          |
|  | Third-Class Basic & 3/5 Presort (M302)      3C Barcoded - Two-Tier Pkg-Based (M815)      | 1             |
|  | Third-Class Carrier Route (M303)   | 2             |
|  |  | 3             |
| OREN GLICK<br>GLICK ASSOCIATES INC<br>1616 SW SUNSET BLVD<br>PORTLAND OR 97201-2641<br>(503) 244-5278                    | POSTMIN v.3.0  | 1             |
|  |  | 2             |
|  | 3C Barcoded - Three-Tier Pkg-Based (M816)  | 3             |
| OREN GLICK<br>GLICK ASSOCIATES INC<br>1616 SW SUNSET BLVD<br>PORTLAND OR 97201-2641<br>(503) 244-5278                    | POSTMIN PRO v.3.0  | 1             |
|  |  | 2             |
|  | Third-Class Basic & 3/5 Presort (M302)      3C Barcoded - Three-Tier Pkg-Based (M816)    | 3             |
|  | Third-Class Carrier Route (M303)   |               |
| OREN GLICK<br>GLICK ASSOCIATES INC<br>1616 SW SUNSET BLVD<br>PORTLAND OR 97201-2641<br>(503) 244-5278                    | MAILER'S EDGE POSTMIN PRO v3.0   | 3600          |
|  |  | 3602          |
|  | Third-Class Basic & 3/5 Presort (M302)      3C Barcoded - Three-Tier Pkg-Based (M816)    | 1             |
|  | Third-Class Carrier Route (M303)   | 2             |
|  |  | 3             |

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## Presort Accuracy Validation and Evaluation Software Developers

|  | Software & Version Number:   | Documentation |
|--|--|---------------|
| <b>GAIL KAILING<br/>POSTALSOFT</b><br>4439 MORMAN COULEE RD<br>LACROSSE WI 54601-8231<br>(608) 788-8700              | DESKTOP MAILER for WINDOWS v3.0  | 3600<br>3602  |
|  | Presorted First-Class (M103)      1C/3C Barcoded - Tray-Based (M814)                   | 1             |
|  | Third-Class Basic & 3/5 Presort (M302)      1C/3C Barcoded - Two-Tier Pkg-Based (M815) | 2             |
|  | Third-Class Carrier Route (M303)   | 3             |
| <b>PRE POST</b><br>21 ALANON ST<br>WHIPPANY NJ 07981-2305  | PRE-POST v2.0  | 1<br>2        |
|  | Third-Class Basic & 3/5 Presort (M302)   |               |
|  |  |               |
|  |  |               |
| <b>LEON F. STEWART<br/>WORKSRIGHT SOFTWARE INC</b><br>458 PEBBLE CREEK DR<br>MADISON MS 39110-9192<br>(601) 856-8337 | PER/SORT v7.0  | 1<br>2        |
|  | Presorted First-Class (M103)      Third-Class Basic & 3/5 Presort (M302)               |               |
|  | Second-Class w/o Firm Packages      Third-Class Carrier Route (M303)                   |               |
|  |  |               |

**Documentation Footnotes**

3600 = Form 3600, 3541 = Form 3541, 3602 = Form 3602, 1 = Presort Documentation, 2 = Tray/Bag Tags, 3 = Supporting Documentation for Automation-Based Rates, 1C = First-Class, 3C = third class



### Conditions Applied to Mail Addressed to Military Post Offices Overseas

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Code through the use of footnoted mailing restriction codes, which appear on the last page of the table.

Acceptance clerks should use this table with the inte-

grated retail terminal (IRT) to determine whether an APO/FPO ZIP Code is active and what conditions of mailing apply. For Express Mail Military Service (EMMS) availability, refer to Handbook PO-514, *Express Mail Military Service*, and the local EMMS directory.

The entire table appears in the second regularly scheduled *Postal Bulletin* of each month.

| APO/<br>FPO | See<br>Restrictions | APO/<br>FPO | See<br>Restrictions | APO/<br>FPO | See<br>Restrictions | APO/<br>FPO | See<br>Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|---------------------|-------------|---------------------|
| 09001       | Not Active          | 09049       | Not Active          | 09097       | B-C-D               | 09145       | Not Active          |
| 09002       | Not Active          | 09050       | B-C-D-U             | 09098       | B-C-D-U             | 09146       | Not Active          |
| 09003       | Not Active          | 09051       | Not Active          | 09099       | B-C-D-U             | 09147       | Not Active          |
| 09004       | Not Active          | 09052       | Not Active          | 09100       | B-C-D-U             | 09148       | Not Active          |
| 09005       | Not Active          | 09053       | B-C-D-U             | 09101       | Not Active          | 09149       | Not Active          |
| 09006       | Not Active          | 09054       | B-C-D-U             | 09102       | B-C-D-U             | 09150       | Not Active          |
| 09007       | B-C-D-U             | 09055       | Not Active          | 09103       | B-C-D-U             | 09151       | Not Active          |
| 09008       | Not Active          | 09056       | B-C-D-U             | 09104       | B-C-D-U             | 09152       | Not Active          |
| 09009       | B-C-D-U             | 09057       | B-C-D-U             | 09105       | Not Active          | 09153       | Not Active          |
| 09010       | Not Active          | 09058       | B-C-D-U             | 09106       | B-C-D-U             | 09154       | B-C-D-U             |
| 09011       | Not Active          | 09059       | B-C-D-U             | 09107       | B-C-D-U             | 09155       | Not Active          |
| 09012       | B-C-D-U             | 09060       | B-C-D-U             | 09108       | Not Active          | 09156       | Not Active          |
| 09013       | Not Active          | 09061       | Not Active          | 09109       | Not Active          | 09157       | B-C-D-U             |
| 09014       | B-C-D-U             | 09062       | Not Active          | 09110       | B-C-D-U             | 09158       | Not Active          |
| 09015       | Not Active          | 09063       | B-C-D-L-U           | 09111       | B-C-D-U             | 09159       | Not Active          |
| 09016       | Not Active          | 09064       | B-C-D               | 09112       | B-C-D-U             | 09160       | Not Active          |
| 09017       | Not Active          | 09065       | Not Active          | 09113       | Not Active          | 09161       | Not Active          |
| 09018       | Not Active          | 09066       | Not Active          | 09114       | B-C-D-U             | 09162       | Not Active          |
| 09019       | Not Active          | 09067       | B-C-D-U             | 09115       | Not Active          | 09163       | Not Active          |
| 09020       | Not Active          | 09068       | Not Active          | 09116       | Not Active          | 09164       | B-C-D-U             |
| 09021       | B-C-D-U             | 09069       | B-C-D-U             | 09117       | Not Active          | 09165       | B-C-D-U             |
| 09022       | Not Active          | 09070       | Not Active          | 09118       | Not Active          | 09166       | B-C-D-U             |
| 09023       | Not Active          | 09071       | Not Active          | 09119       | Not Active          | 09167       | Not Active          |
| 09024       | Not Active          | 09072       | B-C-D-U             | 09120       | Not Active          | 09168       | Not Active          |
| 09025       | Not Active          | 09073       | Not Active          | 09121       | Not Active          | 09169       | B-C-D-U             |
| 09026       | Not Active          | 09074       | B-C-D-U             | 09122       | Not Active          | 09170       | Not Active          |
| 09027       | Not Active          | 09075       | Not Active          | 09123       | B-C-D-U             | 09171       | Not Active          |
| 09028       | B-C-D-U             | 09076       | B-C-D-U             | 09124       | Not Active          | 09172       | B-C-D-U             |
| 09029       | B-C-D-U             | 09077       | Not Active          | 09125       | Not Active          | 09173       | B-C-D-U             |
| 09030       | Not Active          | 09078       | Not Active          | 09126       | B-C-D               | 09174       | Not Active          |
| 09031       | B-C-D-U             | 09079       | Not Active          | 09127       | Not Active          | 09175       | B-C-D-U             |
| 09032       | Not Active          | 09080       | B-C-D-U             | 09128       | B-C-D-U             | 09176       | Not Active          |
| 09033       | B-C-D-U             | 09081       | B-C-D-U             | 09129       | Not Active          | 09177       | B-C-D-U             |
| 09034       | B-C-D-U             | 09082       | B-C-D-U             | 09130       | B-C-D-U             | 09178       | B-C-D-U             |
| 09035       | Not Active          | 09083       | Not Active          | 09131       | B-C-D-U             | 09179       | Not Active          |
| 09036       | B-C-D-U             | 09084       | Not Active          | 09132       | Not Active          | 09180       | B-C-D-U             |
| 09037       | B-C-D-U             | 09085       | Not Active          | 09133       | Not Active          | 09181       | Not Active          |
| 09038       | Not Active          | 09086       | B-C-D-U             | 09134       | Not Active          | 09182       | B-C-D-U             |
| 09039       | B-C-D-U             | 09087       | Not Active          | 09135       | Not Active          | 09183       | B-C-D-U             |
| 09040       | Not Active          | 09088       | Not Active          | 09136       | B-C-D               | 09184       | Not Active          |
| 09041       | Not Active          | 09089       | B-C-D-U             | 09137       | B-C-D-U             | 09185       | B-C-D-U             |
| 09042       | B-C-D-U             | 09090       | B-C-D-U             | 09138       | B-C-D-U             | 09186       | B-C-D-U             |
| 09043       | Not Active          | 09091       | Not Active          | 09139       | B-C-D               | 09187       | Not Active          |
| 09044       | Not Active          | 09092       | Not Active          | 09140       | B-C-D-U             | 09188       | Not Active          |
| 09045       | B-C-D-U             | 09093       | Not Active          | 09141       | Not Active          | 09189       | B-C-D-U             |
| 09046       | B-C-D-U             | 09094       | B-C-D               | 09142       | B-C-D-U             | 09190       | Not Active          |
| 09047       | Not Active          | 09095       | B-C-D-U             | 09143       | B-C-D-U             | 09191       | Not Active          |
| 09048       | Not Active          | 09096       | B-C-D-U             | 09144       | Not Active          | 09192       | Not Active          |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

| <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> |
|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 09193               | Not Active                  | 09252               | B-C-D-U                     | 09311               | See Table II                | 09369               | See Table II                |
| 09194               | Not Active                  | 09253               | Not Active                  | 09312               | See Table II                | 09370               | See Table II                |
| 09195               | Not Active                  | 09254               | Not Active                  | 09313               | See Table II                | 09371               | See Table II                |
| 09196               | Not Active                  | 09255               | Not Active                  | 09314               | See Table II                | 09372               | See Table II                |
| 09197               | Not Active                  | 09256               | Not Active                  | 09315               | See Table II                | 09373               | See Table II                |
| 09198               | Not Active                  | 09257               | Not Active                  | 09316               | See Table II                | 09374               | See Table II                |
| 09199               | Not Active                  | 09258               | Not Active                  | 09317               | See Table II                | 09375               | See Table II                |
| 09201               | Not Active                  | 09259               | Not Active                  | 09318               | See Table II                | 09376               | See Table II                |
| 09202               | Not Active                  | 09260               | Not Active                  | 09319               | See Table II                | 09377               | See Table II                |
| 09203               | Not Active                  | 09261               | Not Active                  | 09320               | See Table II                | 09378               | See Table II                |
| 09204               | Not Active                  | 09262               | B-C-D-U                     | 09321               | See Table II                | 09379               | See Table II                |
| 09205               | Not Active                  | 09263               | B-C-D-U                     | 09322               | See Table II                | 09380               | See Table II                |
| 09206               | Not Active                  | 09264               | B-C-D-U                     | 09323               | See Table II                | 09381               | See Table II                |
| 09207               | B-C-D                       | 09265               | B-C-D-N-U                   | 09324               | See Table II                | 09382               | See Table II                |
| 09208               | Not Active                  | 09266               | B-C-D-U                     | 09325               | See Table II                | 09383               | See Table II                |
| 09209               | Not Active                  | 09267               | B-C-D-U                     | 09326               | See Table II                | 09384               | See Table II                |
| 09210               | Not Active                  | 09268               | Not Active                  | 09327               | See Table II                | 09385               | See Table II                |
| 09211               | B-C-D-U                     | 09269               | Not Active                  | 09328               | See Table II                | 09386               | See Table II                |
| 09212               | B-C-D-U                     | 09270               | Not Active                  | 09329               | See Table II                | 09387               | See Table II                |
| 09213               | B-C-D-U                     | 09271               | Not Active                  | 09330               | See Table II                | 09388               | See Table II                |
| 09214               | B-C-D-U                     | 09272               | Not Active                  | 09331               | See Table II                | 09389               | See Table II                |
| 09215               | Not Active                  | 09273               | Not Active                  | 09332               | See Table II                | 09390               | See Table II                |
| 09216               | Not Active                  | 09274               | Not Active                  | 09333               | See Table II                | 09391               | See Table II                |
| 09217               | Not Active                  | 09275               | B-C-D-U                     | 09334               | See Table II                | 09392               | See Table II                |
| 09218               | Not Active                  | 09276               | Not Active                  | 09335               | See Table II                | 09393               | See Table II                |
| 09219               | Not Active                  | 09277               | Not Active                  | 09336               | See Table II                | 09394               | See Table II                |
| 09220               | B-C-D-U                     | 09278               | Not Active                  | 09337               | See Table II                | 09395               | See Table II                |
| 09221               | Not Active                  | 09279               | Not Active                  | 09338               | See Table II                | 09396               | A-B1-F                      |
| 09222               | B-C-D-U                     | 09280               | Not Active                  | 09339               | See Table II                | 09397               | See Table II                |
| 09223               | Not Active                  | 09281               | Not Active                  | 09340               | See Table II                | 09398               | See Table II                |
| 09224               | Not Active                  | 09282               | Not Active                  | 09341               | See Table II                | 09399               | See Table II                |
| 09225               | B-C-D-U                     | 09283               | Not Active                  | 09342               | See Table II                | 09401               | Not Active                  |
| 09226               | B-C-D-U                     | 09284               | Not Active                  | 09343               | See Table II                | 09402               | Not Active                  |
| 09227               | B-C-D-U                     | 09285               | Not Active                  | 09344               | See Table II                | 09403               | Not Active                  |
| 09228               | B-C-D-U                     | 09286               | Not Active                  | 09345               | See Table II                | 09404               | Not Active                  |
| 09229               | B-C-D-U                     | 09287               | Not Active                  | 09346               | See Table II                | 09405               | Not Active                  |
| 09230               | Not Active                  | 09288               | Not Active                  | 09347               | See Table II                | 09406               | Not Active                  |
| 09231               | Not Active                  | 09289               | Not Active                  | 09348               | See Table II                | 09407               | Not Active                  |
| 09232               | Not Active                  | 09290               | Not Active                  | 09349               | See Table II                | 09408               | Not Active                  |
| 09233               | Not Active                  | 09291               | Not Active                  | 09350               | See Table II                | 09409               | B1-C-C1-U                   |
| 09234               | B-C-D-U                     | 09292               | Not Active                  | 09351               | See Table II                | 09410               | Not Active                  |
| 09235               | B-C-D-U                     | 09293               | Not Active                  | 09352               | See Table II                | 09411               | Not Active                  |
| 09236               | Not Active                  | 09294               | Not Active                  | 09353               | See Table II                | 09412               | Not Active                  |
| 09237               | B-C-D-U                     | 09295               | Not Active                  | 09354               | See Table II                | 09413               | Not Active                  |
| 09238               | Not Active                  | 09296               | Not Active                  | 09355               | See Table II                | 09414               | Not Active                  |
| 09239               | Not Active                  | 09297               | Not Active                  | 09356               | See Table II                | 09415               | B1-C-C1-U                   |
| 09240               | Not Active                  | 09298               | Not Active                  | 09357               | See Table II                | 09416               | Not Active                  |
| 09241               | Not Active                  | 09299               | Not Active                  | 09358               | See Table II                | 09417               | Not Active                  |
| 09242               | B-C-D-U                     | 09301               | See Table II                | 09359               | See Table II                | 09418               | Not Active                  |
| 09243               | Not Active                  | 09302               | See Table II                | 09360               | See Table II                | 09419               | B-C-C1-U                    |
| 09244               | B-C-D-U                     | 09303               | See Table II                | 09361               | See Table II                | 09420               | B-C-C1-U                    |
| 09245               | B-C-D-U                     | 09304               | See Table II                | 09362               | See Table II                | 09421               | B-C-C1-U                    |
| 09246               | Not Active                  | 09305               | See Table II                | 09363               | See Table II                | 09422               | B-C-C1-U                    |
| 09247               | Not Active                  | 09306               | See Table II                | 09364               | See Table II                | 09423               | Not Active                  |
| 09248               | B-C-D-U                     | 09307               | See Table II                | 09365               | See Table II                | 09424               | Not Active                  |
| 09249               | Not Active                  | 09308               | See Table II                | 09366               | See Table II                | 09425               | Not Active                  |
| 09250               | B-C-D-U                     | 09309               | See Table II                | 09367               | See Table II                | 09426               | Not Active                  |
| 09251               | Not Active                  | 09310               | See Table II                | 09368               | See Table II                | 09427               | Not Active                  |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

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|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 09428               | Not Active                  | 09486               | Not Active                  | 09545               | None                        | 09604               | Not Active                  |
| 09429               | Not Active                  | 09487               | Not Active                  | 09546               | Not Active                  | 09605               | Not Active                  |
| 09430               | Not Active                  | 09488               | Not Active                  | 09547               | None                        | 09606               | Not Active                  |
| 09431               | Not Active                  | 09489               | Not Active                  | 09548               | Not Active                  | 09607               | Not Active                  |
| 09432               | Not Active                  | 09490               | Not Active                  | 09549               | None                        | 09608               | Not Active                  |
| 09433               | B-C-C1-U                    | 09491               | Not Active                  | 09550               | None                        | 09609               | B-C-F-U                     |
| 09434               | Not Active                  | 09492               | Not Active                  | 09551               | None                        | 09610               | B-C-F-U                     |
| 09435               | Not Active                  | 09493               | Not Active                  | 09552               | Not Active                  | 09611               | Not Active                  |
| 09436               | Not Active                  | 09494               | B-C-C1-U                    | 09553               | Not Active                  | 09612               | B-C-F-U                     |
| 09437               | Not Active                  | 09495               | Not Active                  | 09554               | Not Active                  | 09613               | B-C-F-U                     |
| 09438               | Not Active                  | 09496               | B-C-C1-U                    | 09555               | Not Active                  | 09614               | Not Active                  |
| 09439               | Not Active                  | 09497               | Not Active                  | 09556               | None                        | 09615               | Not Active                  |
| 09440               | Not Active                  | 09498               | B-C-C1-U                    | 09557               | None                        | 09616               | Not Active                  |
| 09441               | Not Active                  | 09499               | B-C-C1-U                    | 09558               | None                        | 09617               | Not Active                  |
| 09442               | Not Active                  | 09501               | None                        | 09559               | Not Active                  | 09618               | Not Active                  |
| 09443               | Not Active                  | 09502               | None                        | 09560               | Not Active                  | 09619               | B-C-F-U                     |
| 09444               | Not Active                  | 09503               | None                        | 09561               | Not Active                  | 09620               | B-C-F-U                     |
| 09445               | Not Active                  | 09504               | None                        | 09562               | Not Active                  | 09621               | B-C-F-U                     |
| 09446               | Not Active                  | 09505               | O                           | 09563               | None                        | 09622               | B-C-F-U                     |
| 09447               | B-C-C1-U                    | 09506               | None                        | 09564               | None                        | 09623               | B-C-F-U                     |
| 09448               | B-C-C1-U                    | 09507               | None                        | 09565               | None                        | 09624               | B-C-F-U                     |
| 09449               | B-C-C1-U                    | 09508               | None                        | 09566               | None                        | 09625               | B-C-F-U                     |
| 09450               | Not Active                  | 09509               | None                        | 09567               | None                        | 09626               | B-C-F-U                     |
| 09451               | Not Active                  | 09510               | None                        | 09568               | None                        | 09627               | B-C-F-U                     |
| 09452               | Not Active                  | 09511               | None                        | 09569               | None                        | 09628               | B-C-F-F1-U                  |
| 09453               | Not Active                  | 09512               | None                        | 09570               | None                        | 09629               | Not Active                  |
| 09454               | B-C-C1-U                    | 09513               | Not Active                  | 09571               | Not Active                  | 09630               | B-C-F-U                     |
| 09455               | Not Active                  | 09514               | Not Active                  | 09572               | Not Active                  | 09631               | B-C-F-U                     |
| 09456               | B-C-C1-U                    | 09515               | Not Active                  | 09573               | None                        | 09632               | Not Active                  |
| 09457               | Not Active                  | 09516               | Not Active                  | 09574               | None                        | 09633               | Not Active                  |
| 09458               | Not Active                  | 09517               | None                        | 09575               | None                        | 09634               | Not Active                  |
| 09459               | B-C-C1-U                    | 09518               | Not Active                  | 09576               | None                        | 09635               | Not Active                  |
| 09460               | Not Active                  | 09519               | Not Active                  | 09577               | None                        | 09636               | Not Active                  |
| 09461               | B-C-C1-U                    | 09520               | Not Active                  | 09578               | None                        | 09637               | Not Active                  |
| 09462               | Not Active                  | 09521               | Not Active                  | 09579               | None                        | 09638               | Not Active                  |
| 09463               | B-C-C1-U                    | 09522               | Not Active                  | 09580               | None                        | 09639               | Not Active                  |
| 09464               | B-C-C1-U                    | 09523               | Not Active                  | 09581               | None                        | 09640               | Not Active                  |
| 09465               | B-C-C1-U                    | 09524               | Not Active                  | 09582               | None                        | 09641               | Not Active                  |
| 09466               | Not Active                  | 09525               | Not Active                  | 09583               | Not Active                  | 09642               | B-N-U                       |
| 09467               | Not Active                  | 09526               | Not Active                  | 09584               | Not Active                  | 09643               | B                           |
| 09468               | B-C-C1-U                    | 09527               | Not Active                  | 09585               | Not Active                  | 09644               | U                           |
| 09469               | B-C-C1-U                    | 09528               | Not Active                  | 09586               | None                        | 09645               | U                           |
| 09470               | B-C-C1-U                    | 09529               | None                        | 09587               | None                        | 09646               | Not Active                  |
| 09471               | Not Active                  | 09530               | Not Active                  | 09588               | None                        | 09647               | B-N-U                       |
| 09472               | Not Active                  | 09531               | None                        | 09589               | Not Active                  | 09648               | Not Active                  |
| 09473               | Not Active                  | 09532               | None                        | 09590               | None                        | 09649               | Not Active                  |
| 09474               | Not Active                  | 09533               | Not Active                  | 09591               | None                        | 09650               | Not Active                  |
| 09475               | Not Active                  | 09534               | None                        | 09592               | Not Active                  | 09651               | Not Active                  |
| 09476               | Not Active                  | 09535               | Not Active                  | 09593               | None                        | 09652               | Not Active                  |
| 09477               | Not Active                  | 09536               | None                        | 09594               | None                        | 09653               | Not Active                  |
| 09478               | Not Active                  | 09537               | Not Active                  | 09595               | None                        | 09654               | Not Active                  |
| 09479               | Not Active                  | 09538               | None                        | 09596               | None                        | 09655               | Not Active                  |
| 09480               | Not Active                  | 09539               | Not Active                  | 09597               | Not Active                  | 09656               | Not Active                  |
| 09481               | Not Active                  | 09540               | Not Active                  | 09598               | Not Active                  | 09657               | Not Active                  |
| 09482               | Not Active                  | 09541               | Not Active                  | 09599               | None                        | 09658               | Not Active                  |
| 09483               | Not Active                  | 09542               | Not Active                  | 09601               | B-C-F-F1-U                  | 09659               | Not Active                  |
| 09484               | Not Active                  | 09543               | None                        | 09602               | Not Active                  | 09660               | Not Active                  |
| 09485               | Not Active                  | 09544               | None                        | 09603               | B-C-F-F1-U                  | 09661               | Not Active                  |

## Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued

| APO/<br>FPO | See<br>Restrictions | APO/<br>FPO | See<br>Restrictions | APO/<br>FPO | See<br>Restrictions      | APO/<br>FPO | See<br>Restrictions |
|-------------|---------------------|-------------|---------------------|-------------|--------------------------|-------------|---------------------|
| 09662       | Not Active          | 09721       | B-N-U               | 09779       | A-B1-C1-F-R              | 09835       | A-B1                |
| 09663       | Not Active          | 09722       | B-C-D-N-U           | 09780       | A-B1-C1-F-I-N-R          | 09836       | A-B-C-F-M           |
| 09664       | Not Active          | 09723       | B-N-U               | 09781       | A-B1-C1-F-I-N-R          | 09837       | Not Active          |
| 09665       | Not Active          | 09724       | B                   | 09782       | A-B1-C1-F-I-N-R          | 09838       | Not Active          |
| 09666       | Not Active          | 09725       | C                   | 09783       | A-B1-C1-F-I-N-R          | 09839       | A-B1-U              |
| 09667       | Not Active          | 09726       | B-N-U               | 09784       | B-C-F-R                  | 09840       | Not Active          |
| 09668       | Not Active          | 09727       | None                | 09785       | A-B1-C1-F-I-N-R          | 09841       | A-B1                |
| 09669       | Not Active          | 09728       | C                   | 09786       | A-B1-C1-F-I-N-R          | 09842       | A-B1                |
| 09670       | Not Active          | 09729       | C                   | 09787       | A-B1-C1-F-I-N-R          | 09843       | A-B1                |
| 09671       | Not Active          | 09730       | None                | 09788       | A-B1-C1-F-I-N-R          | 09844       | Not Active          |
| 09672       | Not Active          | 09731       | N                   | 09789       | A-B1-C1-F-I-N-R          | 09845       | Not Active          |
| 09673       | Not Active          | 09732       | None                | 09790       | A-B1-C1-F-I-N-R          | 09846       | Not Active          |
| 09674       | Not Active          | 09733       | B1-I-N              | 09791       | A-B1-C1-E1-F-I-M-<br>N-R | 09847       | Not Active          |
| 09675       | Not Active          | 09734       | B1-I-N              | 09792       | B-C-F-U                  | 09848       | Not Active          |
| 09676       | Not Active          | 09735       | Not Active          | 09793       | A-B1-C1-F-I-N-R          | 09849       | Not Active          |
| 09677       | Not Active          | 09736       | Not Active          | 09794       | A-B1-C1-F-I-N-R          | 09850       | Not Active          |
| 09678       | Not Active          | 09737       | Not Active          | 09795       | A-B1-C1-F-I-N-R          | 09851       | Not Active          |
| 09679       | Not Active          | 09738       | Not Active          | 09796       | A-B1-C1-F-I-N-R          | 09852       | B-E2-F-H1-R-R1-U2   |
| 09680       | Not Active          | 09739       | Not Active          | 09797       | Not Active               | 09853       | B-E2-F-H1-R-R1-U2   |
| 09681       | Not Active          | 09740       | Not Active          | 09797       | Not Active               | 09854       | Not Active          |
| 09682       | Not Active          | 09741       | Not Active          | 09798       | Not Active               | 09855       | B-F-H1-R-U1         |
| 09683       | Not Active          | 09742       | Not Active          | 09799       | Not Active               | 09856       | Not Active          |
| 09684       | Not Active          | 09743       | Not Active          | 09801       | Not Active               | 09857       | Not Active          |
| 09685       | Not Active          | 09744       | Not Active          | 09802       | B-E2-F-H1-R-R1-U2        | 09858       | B-E2-F-H1-R-R1-U2   |
| 09686       | Not Active          | 09745       | Not Active          | 09803       | B-E2-F-H1-R-R1-U2        | 09859       | Not Active          |
| 09687       | Not Active          | 09746       | Not Active          | 09804       | B-E2-F-H1-R-R1-U2        | 09860       | Not Active          |
| 09688       | Not Active          | 09747       | Not Active          | 09805       | B-E2-F-H1-R-R1-U2        | 09861       | Not Active          |
| 09689       | Not Active          | 09748       | Not Active          | 09806       | Not Active               | 09862       | Not Active          |
| 09690       | Not Active          | 09749       | Not Active          | 09807       | Not Active               | 09863       | Not Active          |
| 09691       | Not Active          | 09750       | Not Active          | 09808       | B-E2-F-H1-R-R1-U2        | 09864       | Not Active          |
| 09692       | Not Active          | 09751       | Not Active          | 09809       | B-E2-F-H1-R-R1-U2        | 09865       | A-B1                |
| 09693       | Not Active          | 09752       | Not Active          | 09810       | B-E2-F-H1-R-R1-U2        | 09866       | B-E2-F-H1-R-U1      |
| 09694       | Not Active          | 09753       | Not Active          | 09811       | B-E2-F-H1-R-R1-U2        | 09867       | Not Active          |
| 09695       | Not Active          | 09754       | Not Active          | 09812       | B-E2-E3-F-F1-I-N-<br>R-U | 09868       | X                   |
| 09696       | Not Active          | 09755       | Not Active          | 09813       | Service Suspended        | 09869       | Not Active          |
| 09697       | Not Active          | 09756       | Not Active          | 09814       | B-E2-E3-F-F1-I-N-<br>R-U | 09870       | Not Active          |
| 09698       | Not Active          | 09757       | Not Active          | 09815       | N                        | 09871       | B-E2-F-H1-R-U1      |
| 09699       | Not Active          | 09758       | Not Active          | 09816       | A-B1-F                   | 09872       | Not Active          |
| 09701       | Not Active          | 09759       | Not Active          | 09817       | Not Active               | 09873       | Not Active          |
| 09702       | Not Active          | 09760       | Not Active          | 09818       | Not Active               | 09874       | Not Active          |
| 09703       | B1-C-F1             | 09761       | Not Active          | 09819       | A-B1-F-P                 | 09875       | X                   |
| 09704       | B-C-D               | 09762       | Not Active          | 09820       | Not Active               | 09876       | X                   |
| 09705       | B1                  | 09763       | Not Active          | 09821       | A-B1-F                   | 09877       | X                   |
| 09706       | B-C-D-U             | 09764       | Not Active          | 09822       | A-B1-F                   | 09878       | X                   |
| 09707       | B-C-D-U             | 09765       | Not Active          | 09823       | A-B1-F                   | 09879       | Not Active          |
| 09708       | B1                  | 09766       | Not Active          | 09824       | A-B1-F                   | 09880       | B-E2-F-H1-R-R1-U2   |
| 09709       | Not Active          | 09767       | Not Active          | 09825       | A-B1-F                   | 09881       | B-E2-F-H1-R-U1      |
| 09710       | Not Active          | 09768       | Not Active          | 09826       | Not Active               | 09882       | B-E2-F-H1-R-U1      |
| 09711       | Not Active          | 09769       | Not Active          | 09827       | A-B1-F                   | 09883       | B-E2-F-H1-R-U1      |
| 09712       | Not Active          | 09770       | Not Active          | 09828       | I-N                      | 09884       | B-E2-F-H1-R-U1      |
| 09713       | B1-C-F1             | 09771       | Not Active          | 09829       | N                        | 09885       | B-E2-F-H1-R-U1      |
| 09714       | B                   | 09772       | Not Active          | 09830       | B-C                      | 09886       | B-E2-F-H1-R-U1      |
| 09715       | B-F1                | 09773       | Not Active          | 09831       | F-N                      | 09887       | B-E2-F-H1-R-R1-U2   |
| 09716       | B-C-D-N-U           | 09774       | Not Active          | 09832       | B1-U1                    | 09888       | B-E2-F-H1-R-R1-U2   |
| 09717       | B-M-W               | 09775       | Not Active          | 09833       | B1-U1                    | 09889       | B-E2-F-H1-R-R1-U2   |
| 09718       | B-F-I-N-U           | 09776       | Not Active          | 09834       | None                     | 09890       | B-E2-F-H1-R-U1      |
| 09719       | Not Active          | 09777       | A-B-C-E1-N          |             |                          | 09891       | B-E2-F-H1-R-U1      |
| 09720       | B-U                 | 09778       | Not Active          |             |                          | 09892       | A-B-F-R-R1          |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

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|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 09893               | B-E2-F-H1-R-U1              | 09952               | Not Active                  | 34011               | B                           | 34069               | Not Active                  |
| 09894               | B-E2-F-H1-R-R1-U2           | 09953               | Not Active                  | 34012               | Not Active                  | 34070               | Not Active                  |
| 09895               | B-E2-F-H1-R-U1              | 09954               | Not Active                  | 34013               | Not Active                  | 34071               | Not Active                  |
| 09896               | B-E2-F-H1-R-U1              | 09955               | Not Active                  | 34014               | Not Active                  | 34072               | Not Active                  |
| 09897               | B-E2-F-H1-R-U1              | 09956               | Not Active                  | 34015               | Not Active                  | 34073               | Not Active                  |
| 09898               | B-E2-F-H1-R-U1              | 09957               | Not Active                  | 34016               | Not Active                  | 34074               | Not Active                  |
| 09899               | X                           | 09958               | Not Active                  | 34017               | Not Active                  | 34075               | Not Active                  |
| 09901               | Not Active                  | 09959               | Not Active                  | 34018               | Not Active                  | 34076               | Not Active                  |
| 09902               | Not Active                  | 09960               | Not Active                  | 34019               | Not Active                  | 34077               | Y                           |
| 09903               | Not Active                  | 09961               | Not Active                  | 34020               | B-M-N                       | 34078               | Not Active                  |
| 09904               | Not Active                  | 09962               | Not Active                  | 34021               | M-N                         | 34079               | Not Active                  |
| 09905               | Not Active                  | 09963               | Not Active                  | 34022               | B-D-F-M                     | 34080               | Not Active                  |
| 09906               | Not Active                  | 09964               | Not Active                  | 34023               | B-M-N                       | 34081               | Not Active                  |
| 09907               | Not Active                  | 09965               | Not Active                  | 34024               | B-M-N                       | 34082               | Not Active                  |
| 09908               | Not Active                  | 09966               | Not Active                  | 34025               | B-F-N-U                     | 34083               | Not Active                  |
| 09909               | Not Active                  | 09967               | Not Active                  | 34026               | Not Active                  | 34084               | Not Active                  |
| 09910               | Not Active                  | 09968               | Not Active                  | 34027               | Not Active                  | 34085               | Not Active                  |
| 09911               | Not Active                  | 09969               | Not Active                  | 34028               | B-U                         | 34086               | None                        |
| 09912               | Not Active                  | 09970               | Not Active                  | 34029               | Not Active                  | 34087               | Not Active                  |
| 09913               | Not Active                  | 09971               | Not Active                  | 34030               | B-I-I1-M                    | 34088               | Not Active                  |
| 09914               | Not Active                  | 09972               | Not Active                  | 34031               | B-M-N                       | 34089               | Not Active                  |
| 09915               | Not Active                  | 09973               | Not Active                  | 34032               | M-N                         | 34090               | None                        |
| 09916               | Not Active                  | 09974               | Not Active                  | 34033               | C-F-M-N                     | 34091               | None                        |
| 09917               | Not Active                  | 09975               | Not Active                  | 34034               | B1-M-N                      | 34092               | None                        |
| 09918               | Not Active                  | 09976               | Not Active                  | 34035               | B1-H-M-N                    | 34093               | None                        |
| 09919               | Not Active                  | 09977               | Not Active                  | 34036               | M-N                         | 34094               | Not Active                  |
| 09920               | Not Active                  | 09978               | Not Active                  | 34037               | B-C-F-H-I-M-N               | 34095               | Not Active                  |
| 09921               | Not Active                  | 09979               | Not Active                  | 34038               | B-I-M-N                     | 34096               | Not Active                  |
| 09922               | Not Active                  | 09980               | Not Active                  | 34039               | N                           | 34097               | Not Active                  |
| 09923               | Not Active                  | 09981               | Not Active                  | 34040               | None                        | 34098               | None                        |
| 09924               | Not Active                  | 09982               | Not Active                  | 34041               | B-M-N-U                     | 34099               | None                        |
| 09925               | Not Active                  | 09983               | Not Active                  | 34042               | B-D-F-M                     | 96201               | A-B                         |
| 09926               | Not Active                  | 09984               | Not Active                  | 34043               | Not Active                  | 96202               | A-B                         |
| 09927               | Not Active                  | 09985               | Not Active                  | 34044               | Not Active                  | 96203               | A-B                         |
| 09928               | Not Active                  | 09986               | Not Active                  | 34045               | Not Active                  | 96204               | A-B                         |
| 09929               | Not Active                  | 09987               | Not Active                  | 34046               | Not Active                  | 96205               | A-B-U                       |
| 09930               | Not Active                  | 09988               | Not Active                  | 34047               | B-M-N                       | 96206               | A-B-U                       |
| 09931               | Not Active                  | 09989               | Not Active                  | 34048               | B-M-N                       | 96207               | A-B                         |
| 09932               | Not Active                  | 09990               | Not Active                  | 34049               | B-M-N                       | 96208               | A-B-U                       |
| 09933               | Not Active                  | 09991               | Not Active                  | 34050               | None                        | 96209               | Not Active                  |
| 09934               | Not Active                  | 09992               | Not Active                  | 34051               | None                        | 96210               | Not Active                  |
| 09935               | Not Active                  | 09993               | Not Active                  | 34052               | Not Active                  | 96211               | Not Active                  |
| 09936               | Not Active                  | 09994               | Not Active                  | 34053               | None                        | 96212               | A-B-U                       |
| 09937               | Not Active                  | 09995               | Not Active                  | 34054               | None                        | 96213               | Not Active                  |
| 09938               | Not Active                  | 09996               | Not Active                  | 34055               | N                           | 96214               | A-B-U                       |
| 09939               | Not Active                  | 09997               | Not Active                  | 34056               | Not Active                  | 96215               | A-B-U                       |
| 09940               | Not Active                  | 09998               | Not Active                  | 34057               | Not Active                  | 96216               | Not Active                  |
| 09941               | Not Active                  | 09999               | Not Active                  | 34058               | B                           | 96217               | A-B-U                       |
| 09942               | Not Active                  | 34001               | B-U                         | 34059               | B                           | 96218               | A-B-U                       |
| 09943               | Not Active                  | 34002               | B-U                         | 34060               | B                           | 96219               | A-B-U                       |
| 09944               | Not Active                  | 34003               | B-U                         | 34061               | B-U                         | 96220               | A-B-U                       |
| 09945               | Not Active                  | 34004               | B-U                         | 34062               | Not Active                  | 96221               | A-B-U                       |
| 09946               | Not Active                  | 34005               | B-U                         | 34063               | Not Active                  | 96222               | Not Active                  |
| 09947               | Not Active                  | 34006               | B                           | 34064               | Not Active                  | 96223               | Not Active                  |
| 09948               | Not Active                  | 34007               | B-U                         | 34065               | Not Active                  | 96224               | A-B-U                       |
| 09949               | Not Active                  | 34008               | Not Active                  | 34066               | Not Active                  | 96225               | Not Active                  |
| 09950               | Not Active                  | 34009               | B                           | 34067               | Not Active                  | 96226               | Not Active                  |
| 09951               | Not Active                  | 34010               | Not Active                  | 34068               | Not Active                  | 96227               | Not Active                  |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

| <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> |
|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 96228               | Not Active                  | 96286               | Not Active                  | 96345               | Not Active                  | 96404               | Not Active                  |
| 96229               | Not Active                  | 96287               | Not Active                  | 96346               | Not Active                  | 96405               | Not Active                  |
| 96230               | Not Active                  | 96288               | Not Active                  | 96347               | B-M-W                       | 96406               | Not Active                  |
| 96231               | Not Active                  | 96289               | Not Active                  | 96348               | B-M-W                       | 96407               | Not Active                  |
| 96232               | Not Active                  | 96290               | Not Active                  | 96349               | B-M-W                       | 96408               | Not Active                  |
| 96233               | Not Active                  | 96291               | Not Active                  | 96350               | B-M-W                       | 96409               | Not Active                  |
| 96234               | Not Active                  | 96292               | Not Active                  | 96351               | Not Active                  | 96410               | Not Active                  |
| 96235               | Not Active                  | 96293               | Not Active                  | 96352               | Not Active                  | 96411               | Not Active                  |
| 96236               | Not Active                  | 96294               | Not Active                  | 96353               | Not Active                  | 96412               | Not Active                  |
| 96237               | Not Active                  | 96295               | Not Active                  | 96354               | Not Active                  | 96413               | Not Active                  |
| 96238               | Not Active                  | 96296               | Not Active                  | 96355               | Not Active                  | 96414               | Not Active                  |
| 96239               | Not Active                  | 96297               | A-B-U                       | 96356               | Not Active                  | 96415               | Not Active                  |
| 96240               | Not Active                  | 96298               | Not Active                  | 96357               | Not Active                  | 96416               | Not Active                  |
| 96241               | Not Active                  | 96299               | Not Active                  | 96358               | Not Active                  | 96417               | Not Active                  |
| 96242               | Not Active                  | 96301               | Not Active                  | 96359               | Not Active                  | 96418               | Not Active                  |
| 96243               | Not Active                  | 96302               | Not Active                  | 96360               | Not Active                  | 96419               | Not Active                  |
| 96244               | Not Active                  | 96303               | Not Active                  | 96361               | Not Active                  | 96420               | Not Active                  |
| 96245               | Not Active                  | 96304               | Not Active                  | 96362               | B-M-W                       | 96421               | Not Active                  |
| 96246               | Not Active                  | 96305               | Not Active                  | 96363               | Not Active                  | 96422               | Not Active                  |
| 96247               | Not Active                  | 96306               | B-M-W                       | 96364               | B-L-M-W                     | 96423               | Not Active                  |
| 96248               | Not Active                  | 96307               | Not Active                  | 96365               | B-M-W                       | 96424               | Not Active                  |
| 96249               | Not Active                  | 96308               | Not Active                  | 96366               | Not Active                  | 96425               | Not Active                  |
| 96250               | Not Active                  | 96309               | B-M-W                       | 96367               | B-L-M-W                     | 96426               | Not Active                  |
| 96251               | A-B-U                       | 96310               | B-M-W                       | 96368               | B-M-W                       | 96427               | Not Active                  |
| 96252               | Not Active                  | 96311               | Not Active                  | 96369               | Not Active                  | 96428               | Not Active                  |
| 96253               | Not Active                  | 96312               | Not Active                  | 96370               | B-M-W                       | 96429               | Not Active                  |
| 96254               | Not Active                  | 96313               | B-M-W                       | 96371               | Not Active                  | 96430               | Not Active                  |
| 96255               | Not Active                  | 96314               | Not Active                  | 96372               | B-M-W                       | 96431               | Not Active                  |
| 96256               | Not Active                  | 96315               | Not Active                  | 96373               | B-M-W                       | 96432               | Not Active                  |
| 96257               | A-B-U                       | 96316               | Not Active                  | 96374               | B-M-W                       | 96433               | Not Active                  |
| 96258               | A-B-U                       | 96317               | Not Active                  | 96375               | B-M-W                       | 96434               | Not Active                  |
| 96259               | A-B-U                       | 96318               | Not Active                  | 96376               | B-M-W                       | 96435               | Not Active                  |
| 96260               | A-B-U                       | 96319               | B-M-W                       | 96377               | B-M-W                       | 96436               | Not Active                  |
| 96261               | Not Active                  | 96320               | Not Active                  | 96378               | B-M-W                       | 96437               | Not Active                  |
| 96262               | A-B-U                       | 96321               | B-M-W                       | 96379               | B-M-W                       | 96438               | Not Active                  |
| 96263               | Not Active                  | 96322               | B-M-W                       | 96380               | Not Active                  | 96439               | Not Active                  |
| 96264               | A-B-U                       | 96323               | B-M-W                       | 96381               | Not Active                  | 96440               | B-F                         |
| 96265               | Not Active                  | 96324               | Not Active                  | 96382               | Not Active                  | 96441               | Not Active                  |
| 96266               | A-B-U                       | 96325               | B-M-W                       | 96383               | Not Active                  | 96442               | Not Active                  |
| 96267               | A-B-U                       | 96326               | B-M-W                       | 96384               | B-M-W                       | 96443               | Not Active                  |
| 96268               | Not Active                  | 96327               | Not Active                  | 96385               | Not Active                  | 96444               | Not Active                  |
| 96269               | A-B-U                       | 96328               | B-M-W                       | 96386               | B-M-W                       | 96445               | Not Active                  |
| 96270               | Not Active                  | 96329               | Not Active                  | 96387               | B-M-W                       | 96446               | Not Active                  |
| 96271               | A-B-U                       | 96330               | B-M-W                       | 96388               | B-M-W                       | 96447               | Not Active                  |
| 96272               | Not Active                  | 96331               | Not Active                  | 96389               | Not Active                  | 96448               | Not Active                  |
| 96273               | Not Active                  | 96332               | Not Active                  | 96390               | Not Active                  | 96449               | Not Active                  |
| 96274               | Not Active                  | 96333               | Not Active                  | 96391               | Not Active                  | 96450               | Not Active                  |
| 96275               | A-B                         | 96334               | Not Active                  | 96392               | Not Active                  | 96451               | Not Active                  |
| 96276               | A-B                         | 96335               | Not Active                  | 96393               | Not Active                  | 96452               | Not Active                  |
| 96277               | Not Active                  | 96336               | B-M-W                       | 96394               | Not Active                  | 96453               | Not Active                  |
| 96278               | A-B-U                       | 96337               | B-M-W                       | 96395               | Not Active                  | 96454               | Not Active                  |
| 96279               | Not Active                  | 96338               | B-M-W                       | 96396               | Not Active                  | 96455               | Not Active                  |
| 96280               | Not Active                  | 96339               | B-M-W                       | 96397               | Not Active                  | 96456               | Not Active                  |
| 96281               | Not Active                  | 96340               | Not Active                  | 96398               | Not Active                  | 96457               | Not Active                  |
| 96282               | Not Active                  | 96341               | Not Active                  | 96399               | Not Active                  | 96458               | Not Active                  |
| 96283               | A-B-U                       | 96342               | Not Active                  | 96401               | Not Active                  | 96459               | Not Active                  |
| 96284               | A-B-U                       | 96343               | B-M-W                       | 96402               | Not Active                  | 96460               | Not Active                  |
| 96285               | Not Active                  | 96344               | Not Active                  | 96403               | Not Active                  | 96461               | Not Active                  |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

| <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> |
|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 96462               | Not Active                  | 96521               | F                           | 96579               | Not Active                  | 96639               | Not Active                  |
| 96463               | Not Active                  | 96522               | F-U                         | 96580               | Not Active                  | 96640               | Not Active                  |
| 96464               | None                        | 96523               | Not Active                  | 96581               | Not Active                  | 96641               | None                        |
| 96465               | Not Active                  | 96524               | Not Active                  | 96582               | Not Active                  | 96642               | None                        |
| 96466               | Not Active                  | 96525               | Not Active                  | 96583               | Not Active                  | 96643               | None                        |
| 96467               | Not Active                  | 96526               | Not Active                  | 96584               | Not Active                  | 96644               | None                        |
| 96468               | Not Active                  | 96527               | Not Active                  | 96585               | Not Active                  | 96645               | Not Active                  |
| 96469               | Not Active                  | 96528               | Not Active                  | 96586               | Not Active                  | 96646               | Not Active                  |
| 96470               | Not Active                  | 96529               | A-B-H-M-N-U                 | 96587               | Not Active                  | 96647               | Not Active                  |
| 96471               | Not Active                  | 96530               | A-B-H-M-N-U                 | 96588               | Not Active                  | 96648               | None                        |
| 96472               | Not Active                  | 96531               | B-H-M                       | 96589               | Not Active                  | 96649               | None                        |
| 96473               | Not Active                  | 96532               | Not Active                  | 96590               | Not Active                  | 96650               | Not Active                  |
| 96474               | Not Active                  | 96533               | Not Active                  | 96591               | Not Active                  | 96651               | Not Active                  |
| 96475               | Not Active                  | 96534               | A-F                         | 96592               | Not Active                  | 96652               | Not Active                  |
| 96476               | Not Active                  | 96535               | A-B-F                       | 96593               | Not Active                  | 96653               | Not Active                  |
| 96477               | Not Active                  | 96536               | B3                          | 96594               | Not Active                  | 96654               | Not Active                  |
| 96478               | Not Active                  | 96537               | B3                          | 96595               | Not Active                  | 96655               | Not Active                  |
| 96479               | Not Active                  | 96538               | B3                          | 96596               | Not Active                  | 96656               | Not Active                  |
| 96480               | Not Active                  | 96539               | B3                          | 96597               | Not Active                  | 96657               | Not Active                  |
| 96481               | Not Active                  | 96540               | B3                          | 96598               | None                        | 96658               | Not Active                  |
| 96482               | Not Active                  | 96541               | B3                          | 96599               | None                        | 96659               | Not Active                  |
| 96483               | Not Active                  | 96542               | B3                          | 96601               | None                        | 96660               | None                        |
| 96484               | Not Active                  | 96543               | B3-P                        | 96602               | None                        | 96661               | None                        |
| 96485               | Not Active                  | 96544               | B3                          | 96603               | None                        | 96662               | None                        |
| 96486               | Not Active                  | 96545               | Not Active                  | 96604               | None                        | 96663               | None                        |
| 96487               | Not Active                  | 96546               | F-U3                        | 96605               | O                           | 96664               | None                        |
| 96488               | Not Active                  | 96547               | F-U3                        | 96606               | None                        | 96665               | None                        |
| 96489               | Not Active                  | 96548               | A-B-H-M-U                   | 96607               | None                        | 96666               | None                        |
| 96490               | Not Active                  | 96549               | A-B-H-M-U                   | 96608               | None                        | 96667               | None                        |
| 96491               | Not Active                  | 96550               | Not Active                  | 96609               | None                        | 96668               | None                        |
| 96492               | Not Active                  | 96551               | A-B-H-M-U                   | 96610               | None                        | 96669               | None                        |
| 96493               | Not Active                  | 96552               | A-B-H-M-U                   | 96611               | None                        | 96670               | None                        |
| 96494               | Not Active                  | 96553               | A-B-H-I-M-N-U               | 96612               | None                        | 96671               | None                        |
| 96495               | Not Active                  | 96554               | A-B-H-M-U                   | 96613               | Not Active                  | 96672               | None                        |
| 96496               | Not Active                  | 96555               | B-F-M                       | 96614               | Not Active                  | 96673               | None                        |
| 96497               | Not Active                  | 96556               | None                        | 96615               | Not Active                  | 96674               | None                        |
| 96498               | Not Active                  | 96557               | B-F-M                       | 96616               | Not Active                  | 96675               | None                        |
| 96499               | Not Active                  | 96558               | None                        | 96617               | Not Active                  | 96676               | None                        |
| 96501               | Not Active                  | 96559               | Not Active                  | 96618               | None                        | 96677               | None                        |
| 96502               | Not Active                  | 96560               | Not Active                  | 96619               | Not Active                  | 96678               | None                        |
| 96503               | Not Active                  | 96561               | Not Active                  | 96621               | None                        | 96679               | None                        |
| 96504               | Not Active                  | 96562               | Not Active                  | 96622               | None                        | 96680               | Not Active                  |
| 96505               | None                        | 96563               | Not Active                  | 96623               | None                        | 96681               | None                        |
| 96506               | None                        | 96564               | Not Active                  | 96624               | None                        | 96682               | None                        |
| 96507               | Not Active                  | 96565               | Not Active                  | 96625               | None                        | 96683               | None                        |
| 96508               | None                        | 96566               | Not Active                  | 96626               | None                        | 96684               | None                        |
| 96509               | Not Active                  | 96567               | Not Active                  | 96627               | None                        | 96685               | Not Active                  |
| 96510               | Not Active                  | 96568               | Not Active                  | 96628               | None                        | 96686               | None                        |
| 96511               | B1-I-N                      | 96569               | Not Active                  | 96629               | None                        | 96687               | None                        |
| 96512               | None                        | 96570               | Not Active                  | 96630               | Not Active                  | 96688               | Not Active                  |
| 96513               | Not Active                  | 96571               | Not Active                  | 96631               | Not Active                  | 96689               | Not Active                  |
| 96514               | Not Active                  | 96572               | Not Active                  | 96632               | Not Active                  | 96690               | Not Active                  |
| 96515               | Not Active                  | 96573               | Not Active                  | 96633               | Not Active                  | 96691               | Not Active                  |
| 96516               | None                        | 96574               | Not Active                  | 96634               | None                        | 96692               | Not Active                  |
| 96517               | Not Active                  | 96575               | Not Active                  | 96635               | None                        | 96693               | Not Active                  |
| 96518               | None                        | 96576               | Not Active                  | 96636               | Not Active                  | 96694               | Not Active                  |
| 96519               | Not Active                  | 96577               | Not Active                  | 96637               | Not Active                  | 96695               | Not Active                  |
| 96520               | F-U3                        | 96578               | Not Active                  | 96638               | Not Active                  | 96696               | Not Active                  |

**Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued**

| <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> | <b>APO/<br/>FPO</b> | <b>See<br/>Restrictions</b> |
|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|-----------------------------|
| 96697               | None                        | 98724               | Not Active                  | 98750               | Not Active                  | 98775               | Not Active                  |
| 96698               | None                        | 98725               | Not Active                  | 98751               | Not Active                  | 98776               | Not Active                  |
| 96699               | Not Active                  | 98726               | Not Active                  | 98752               | Not Active                  | 98777               | Not Active                  |
| 98701               | Not Active                  | 98727               | Not Active                  | 98753               | Not Active                  | 98778               | Not Active                  |
| 98702               | Not Active                  | 98728               | Not Active                  | 98754               | Not Active                  | 98779               | Not Active                  |
| 98703               | Not Active                  | 98729               | Not Active                  | 98755               | Not Active                  | 98780               | Not Active                  |
| 98704               | Not Active                  | 98730               | Not Active                  | 98756               | Not Active                  | 98781               | Not Active                  |
| 98705               | Not Active                  | 98731               | Not Active                  | 98757               | Not Active                  | 98782               | Not Active                  |
| 98706               | Not Active                  | 98732               | Not Active                  | 98758               | Not Active                  | 98783               | Not Active                  |
| 98707               | Not Active                  | 98733               | Not Active                  | 98759               | Not Active                  | 98784               | Not Active                  |
| 98708               | Not Active                  | 98734               | Not Active                  | 98760               | Not Active                  | 98785               | Not Active                  |
| 98709               | Not Active                  | 98735               | Not Active                  | 98761               | Not Active                  | 98786               | Not Active                  |
| 98710               | Not Active                  | 98736               | Not Active                  | 98762               | Not Active                  | 98787               | Not Active                  |
| 98711               | Not Active                  | 98737               | Not Active                  | 98763               | Not Active                  | 98788               | Not Active                  |
| 98712               | Not Active                  | 98738               | Not Active                  | 98764               | Not Active                  | 98789               | Not Active                  |
| 98713               | Not Active                  | 98739               | Not Active                  | 98765               | Not Active                  | 98790               | Not Active                  |
| 98714               | Not Active                  | 98740               | Not Active                  | 98766               | Not Active                  | 98791               | Not Active                  |
| 98715               | Not Active                  | 98741               | Not Active                  | 98767               | Not Active                  | 98792               | Not Active                  |
| 98716               | Not Active                  | 98742               | Not Active                  | 98768               | Not Active                  | 98793               | Not Active                  |
| 98717               | Not Active                  | 98743               | Not Active                  | 98769               | Not Active                  | 98794               | Not Active                  |
| 98718               | Not Active                  | 98744               | Not Active                  | 98770               | Not Active                  | 98795               | Not Active                  |
| 98719               | Not Active                  | 98745               | Not Active                  | 98771               | Not Active                  | 98796               | Not Active                  |
| 98720               | Not Active                  | 98746               | Not Active                  | 98772               | Not Active                  | 98797               | Not Active                  |
| 98721               | Not Active                  | 98747               | Not Active                  | 98773               | Not Active                  | 98798               | Not Active                  |
| 98722               | Not Active                  | 98748               | Not Active                  | 98774               | Not Active                  | 98799               | Not Active                  |
| 98723               | Not Active                  | 98749               | Not Active                  |                     |                             |                     |                             |



**Table 2 Contingency Military ZIP Codes**

**Acceptance Clerks.** The 9-digit APO/FPO ZIP Codes listed in Table 2 are assigned to support the military in time of war or other emergency. Use Table 2 with the integrated retail terminal (IRT) to determine whether an APO/FPO

Contingency ZIP Code is authorized for use in response to a declared emergency, its duration, and what conditions of mailing apply.

| APO/FPO    | Effective Dates | See Restrictions | APO/FPO    | Effective Dates | See Restrictions |
|------------|-----------------|------------------|------------|-----------------|------------------|
| 09301-0001 | Active          | A-B1-F-F1-I-R    | 09320-2290 | Active          | A-B1-F-F1-I-R    |
| 09301-1080 | Active          | A-B1-F-F1-I-R    | 09320-2310 | Active          | A-B1-F-F1-I-R    |
| 09301-1180 | Active          | A-B1-F-F1-I-R    | 09320-2320 | Active          | A-B1-F-F1-I-R    |
| 09301-1280 | Active          | A-B1-F-F1-I-R    | 09320-2330 | Active          | A-B1-F-F1-I-R    |
| 09301-3310 | Active          | A-B1-F-F1-I-R    | 09320-2380 | Active          | A-B1-F-F1-I-R    |
| 09301-3320 | Active          | A-B1-F-F1-I-R    | 09320-2390 | Active          | A-B1-F-F1-I-R    |
| 09301-3330 | Active          | A-B1-F-F1-I-R    | 09320-3080 | Active          | A-B1-F-F1-I-R    |
| 09301-3340 | Active          | A-B1-F-F1-I-R    | 09320-3310 | Active          | A-B1-F-F1-I-R    |
| 09301-3380 | Active          | A-B1-F-F1-I-R    | 09320-3320 | Active          | A-B1-F-F1-I-R    |
| 09301-3390 | Active          | A-B1-F-F1-I-R    | 09320-3330 | Active          | A-B1-F-F1-I-R    |
| 09301-4320 | Active          | None             | 09320-3380 | Active          | A-B1-F-F1-I-R    |
| 09301-4440 | Active          | A-B1-F-F1-I-R    | 09320-3390 | Active          | A-B1-F-F1-I-R    |
| 09301-4510 | Active          | None             | 09320-4080 | Active          | A-B1-F-F1-I-R    |
| 09301-7120 | Active          | A-B1-F-F1-I-R    | 09320-4120 | Active          | A-B1-F-F1-I-R    |
| 09301-7140 | Active          | A-B1-F-F1-I-R    | 09320-4140 | Active          | A-B1-F-F1-I-R    |
| 09301-7440 | Active          | A-B1-F-F1-I-R    | 09320-4180 | Active          | A-B1-F-F1-I-R    |
| 09301-7520 | Active          | A-B1-F-F1-I-R    | 09320-4220 | Active          | A-B1-F-F1-I-R    |
| 09301-9090 | Active          | A-B1-F-F1-I-R    | 09320-4240 | Active          | A-B1-F-F1-I-R    |
| 09310-2080 | Active          | None             | 09320-4280 | Active          | A-B1-F-F1-I-R    |
| 09310-7010 | Active          | I-N              | 09320-5080 | Active          | A-B1-F-F1-I-R    |
| 09310-7020 | Active          | None             | 09320-6510 | Active          | A-B1-F-F1-I-R    |
| 09310-7030 | Active          | A-B1-F-F1-I-R    | 09320-9220 | Active          | A-B1-F-F1-I-R    |
| 09317-1180 | Active          | None             | 09320-9230 | Active          | A-B1-F-F1-I-R    |
| 09320-0080 | Active          | A-B1-F-F1-I-R    | 09320-9280 | Active          | A-B1-F-F1-I-R    |
| 09320-0090 | Active          | A-B1-F-F1-I-R    | 09320-9290 | Active          | A-B1-F-F1-I-R    |
| 09320-0110 | Active          | A-B1-F-F1-I-R    | 09330-9110 | Active          | I-N              |
| 09320-0120 | Active          | A-B1-F-F1-I-R    | 09330-9130 | Active          | None             |
| 09320-0180 | Active          | A-B1-F-F1-I-R    | 09332-0310 | Active          | None             |
| 09320-0190 | Active          | A-B1-F-F1-I-R    | 09332-0320 | Active          | None             |
| 09320-0280 | Active          | A-B1-F-F1-I-R    | 09332-0340 | Active          | None             |
| 09320-0290 | Active          | A-B1-F-F1-I-R    | 09332-0380 | Active          | None             |
| 09320-0620 | Active          | A-B1-F-F1-I-R    | 09332-0390 | Active          | None             |
| 09320-0630 | Active          | A-B1-F-F1-I-R    | 09334-6210 | Active          | None             |
| 09320-0680 | Active          | A-B1-F-F1-I-R    | 09334-6230 | Active          | None             |
| 09320-0690 | Active          | A-B1-F-F1-I-R    | 09334-9480 | Active          | None             |
| 09320-0910 | Active          | A-B1-F-F1-I-R    | 09334-9520 | Active          | None             |
| 09320-0940 | Active          | A-B1-F-F1-I-R    | 09334-9580 | Active          | None             |
| 09320-2080 | Active          | A-B1-F-F1-I-R    | 09334-9620 | Active          | None             |
| 09320-2210 | Active          | A-B1-F-F1-I-R    | 09334-9680 | Active          | None             |
| 09320-2220 | Active          | A-B1-F-F1-I-R    | 09335-0790 | Active          | None             |
| 09320-2230 | Active          | A-B1-F-F1-I-R    | 09335-9320 | Active          | None             |
| 09320-2280 | Active          | A-B1-F-F1-I-R    | 09336-0960 | Active          | None             |

**Table 2 Contingency Military ZIP Codes—Continued**

| <b>APO/FPO</b> | <b>Effective Dates</b> | <b>See Restrictions</b> | <b>APO/FPO</b> | <b>Effective Dates</b> | <b>See Restrictions</b> |
|----------------|------------------------|-------------------------|----------------|------------------------|-------------------------|
| 09336-9210     | Active                 | A-B1-F-F1-I-R           | 09372-0002     | Active                 | A-B1-F-F1-I-R           |
| 09336-9310     | Active                 | A-B1-F-F1-I-R           | 09372-0003     | Active                 | A-B1-F-F1-I-R           |
| 09337-0950     | Active                 | None                    | 09372-0004     | Active                 | A-B1-F-F1-I-R           |
| 09337-2110     | Active                 | None                    | 09372-0005     | Active                 | A-B1-F-F1-I-R           |
| 09337-2120     | Active                 | None                    | 09380-0001     | Active                 | A-B1-F-F1-I-R           |
| 09337-2130     | Active                 | None                    | 09380-2120     | Active                 | A-B1-F-F1-I-R           |
| 09337-2180     | Active                 | None                    | 09380-4020     | Active                 | A-B1-F-F1-I-R           |
| 09337-2190     | Active                 | None                    | 09380-4780     | Active                 | A-B1-F-F1-I-R           |
| 09337-6010     | Active                 | None                    | 09380-4980     | Active                 | A-B1-F-F1-I-R           |
| 09337-6020     | Active                 | A-B1-F-F1-I-R           | 09380-9120     | Active                 | A-B1-F-F1-I-R           |
| 09337-6030     | Active                 | None                    | 09380-9640     | Active                 | A-B1-F-F1-I-R           |
| 09337-6080     | Active                 | None                    | 09380-9990     | Active                 | A-B1-F-F1-I-R           |
| 09337-6280     | Active                 | None                    | 09381-0980     | Active                 | A-B1-F-F1-I-R           |
| 09337-6290     | Active                 | None                    | 09381-6440     | Active                 | A-B1-F-F1-I-R           |
| 09339-9060     | Active                 | None                    | 09383-0060     | Active                 | A-B1-F-F1-I-R           |
| 09339-9680     | Active                 | None                    | 09383-0080     | Active                 | A-B1-F-F1-I-R           |
| 09360-0001     | Active                 | I-N                     | 09383-0090     | Active                 | A-B1-F-F1-I-R           |
| 09360-0002     | Active                 | I-N                     | 09383-0210     | Active                 | A-B1-F-F1-I-R           |
| 09360-0003     | Active                 | I-N                     | 09383-0220     | Active                 | A-B1-F-F1-I-R           |
| 09360-0004     | Active                 | I-N                     | 09383-0230     | Active                 | A-B1-F-F1-I-R           |
| 09360-0005     | Active                 | I-N                     | 09383-0280     | Active                 | A-B1-F-F1-I-R           |
| 09360-0006     | Active                 | I-N                     | 09383-0310     | Active                 | A-B1-F-F1-I-R           |
| 09360-0007     | Active                 | I-N                     | 09383-0320     | Active                 | A-B1-F-F1-I-R           |
| 09360-0008     | Active                 | I-N                     | 09383-0380     | Active                 | A-B1-F-F1-I-R           |
| 09360-0009     | Active                 | I-N                     | 09383-0390     | Active                 | A-B1-F-F1-I-R           |
| 09361-0001     | Active                 | I-N                     | 09383-0510     | Active                 | A-B1-F-F1-I-R           |
| 09361-0002     | Active                 | I-N                     | 09383-0610     | Active                 | A-B1-F-F1-I-R           |
| 09361-0003     | Active                 | I-N                     | 09383-0620     | Active                 | A-B1-F-F1-I-R           |
| 09361-0004     | Active                 | I-N                     | 09383-0689     | Active                 | A-B1-F-F1-I-R           |
| 09361-0005     | Active                 | I-N                     | 09383-0690     | Active                 | A-B1-F-F1-I-R           |
| 09361-0006     | Active                 | I-N                     | 09383-0930     | Active                 | A-B1-F-F1-I-R           |
| 09361-0007     | Active                 | I-N                     | 09383-1110     | Active                 | A-B1-F-F1-I-R           |
| 09361-0008     | Active                 | I-N                     | 09383-1120     | Active                 | A-B1-F-F1-I-R           |
| 09361-0009     | Active                 | I-N                     | 09383-1130     | Active                 | A-B1-F-F1-I-R           |
| 09370-0001     | Active                 | I-N                     | 09383-1180     | Active                 | A-B1-F-F1-I-R           |
| 09370-0002     | Active                 | I-N                     | 09383-1190     | Active                 | A-B1-F-F1-I-R           |
| 09370-0003     | Active                 | A-B1-F-F1-I-R           | 09383-2080     | Active                 | A-B1-F-F1-I-R           |
| 09370-0004     | Active                 | A-B1-F-F1-I-R           | 09383-2310     | Active                 | A-B1-F-F1-I-R           |
| 09370-0005     | Active                 | A-B1-F-F1-I-R           | 09383-2320     | Active                 | A-B1-F-F1-I-R           |
| 09370-2000     | Active                 | A-B1-F-F1-I-R           | 09383-2330     | Active                 | A-B1-F-F1-I-R           |
| 09371-0001     | Active                 | A-B1-F-F1-I-R           | 09383-2380     | Active                 | A-B1-F-F1-I-R           |
| 09371-0002     | Active                 | A-B1-F-F1-I-R           | 09383-2390     | Active                 | A-B1-F-F1-I-R           |
| 09371-0003     | Active                 | None                    | 09383-4220     | Active                 | A-B1-F-F1-I-R           |
| 09371-0004     | Active                 | A-B1-F-F1-I-R           | 09383-4230     | Active                 | A-B1-F-F1-I-R           |
| 09371-0005     | Active                 | A-B1-F-F1-I-R           | 09383-4280     | Active                 | A-B1-F-F1-I-R           |
| 09371-2000     | Active                 | A-B1-F-F1-I-R           | 09383-4290     | Active                 | A-B1-F-F1-I-R           |
| 09372-0001     | Active                 | A-B1-F-F1-I-R           | 09383-5120     | Active                 | A-B1-F-F1-I-R           |

**Table 2 Contingency Military ZIP Codes—Continued**

| <b>APO/FPO</b> | <b>Effective Dates</b> | <b>See Restrictions</b> | <b>APO/FPO</b> | <b>Effective Dates</b> | <b>See Restrictions</b> |
|----------------|------------------------|-------------------------|----------------|------------------------|-------------------------|
| 09383-5130     | Active                 | A-B1-F-F1-I-R           | 09385-1120     | Active                 | A-B1-F-F1-I-R           |
| 09383-5190     | Active                 | A-B1-F-F1-I-R           | 09385-1130     | Active                 | A-B1-F-F1-I-R           |
| 09383-5280     | Active                 | A-B1-F-F1-I-R           | 09385-1140     | Active                 | A-B1-F-F1-I-R           |
| 09383-6040     | Active                 | A-B1-F-F1-I-R           | 09385-1150     | Active                 | A-B1-F-F1-I-R           |
| 09383-9050     | Active                 | A-B1-F-F1-I-R           | 09385-1210     | Active                 | A-B1-F-F1-I-R           |
| 09383-9120     | Active                 | A-B1-F-F1-I-R           | 09385-1280     | Active                 | A-B1-F-F1-I-R           |
| 09383-9130     | Active                 | A-B1-F-F1-I-R           | 09385-1290     | Active                 | A-B1-F-F1-I-R           |
| 09383-9190     | Active                 | A-B1-F-F1-I-R           | 09385-1310     | Active                 | A-B1-F-F1-I-R           |
| 09383-9420     | Active                 | A-B1-F-F1-I-R           | 09385-1320     | Active                 | A-B1-F-F1-I-R           |
| 09383-9430     | Active                 | A-B1-F-F1-I-R           | 09385-1330     | Active                 | A-B1-F-F1-I-R           |
| 09383-9480     | Active                 | A-B1-F-F1-I-R           | 09385-1340     | Active                 | A-B1-F-F1-I-R           |
| 09383-9490     | Active                 | A-B1-F-F1-I-R           | 09385-1410     | Active                 | A-B1-F-F1-I-R           |
| 09383-9990     | Active                 | A-B1-F-F1-I-R           | 09385-1420     | Active                 | A-B1-F-F1-I-R           |
| 09384-0710     | Active                 | None                    | 09385-1430     | Active                 | A-B1-F-F1-I-R           |
| 09384-0810     | Active                 | A-B1-F-F1-I-R           | 09385-1480     | Active                 | A-B1-F-F1-I-R           |
| 09384-2320     | Active                 | A-B1-F-F1-I-R           | 09385-1490     | Active                 | A-B1-F-F1-I-R           |
| 09384-2390     | Active                 | A-B1-F-F1-I-R           | 09385-1580     | Active                 | A-B1-F-F1-I-R           |
| 09384-6210     | Active                 | A-B1-F-F1-I-R           | 09389-1140     | Active                 | A-B1-F-F1-I-R           |
| 09384-6380     | Active                 | A-B1-F-F1-I-R           | 09389-2110     | Active                 | A-B1-F-F1-I-R           |
| 09384-9210     | Active                 | A-B1-F-F1-I-R           | 09389-2120     | Active                 | A-B1-F-F1-I-R           |
| 09384-9220     | Active                 | A-B1-F-F1-I-R           | 09389-2150     | Active                 | A-B1-F-F1-I-R           |
| 09384-9230     | Active                 | A-B1-F-F1-I-R           | 09389-2160     | Active                 | A-B1-F-F1-I-R           |
| 09384-9280     | Active                 | A-B1-F-F1-I-R           | 09389-2170     | Active                 | A-B1-F-F1-I-R           |
| 09384-9290     | Active                 | A-B1-F-F1-I-R           | 09389-2210     | Active                 | A-B1-F-F1-I-R           |
| 09384-9410     | Active                 | A-B1-F-F1-I-R           | 09389-2230     | Active                 | A-B1-F-F1-I-R           |
| 09384-9420     | Active                 | None                    | 09389-2240     | Active                 | A-B1-F-F1-I-R           |
| 09384-9710     | Active                 | None                    | 09389-2290     | Active                 | A-B1-F-F1-I-R           |
| 09384-9720     | Active                 | None                    | 09389-2310     | Active                 | A-B1-F-F1-I-R           |
| 09384-9730     | Active                 | None                    | 09389-2320     | Active                 | A-B1-F-F1-I-R           |
| 09384-9780     | Active                 | None                    | 09389-2390     | Active                 | A-B1-F-F1-I-R           |
| 09385-0010     | Active                 | None                    | 09389-2580     | Active                 | A-B1-F-F1-I-R           |
| 09385-0020     | Active                 | None                    | 09389-2920     | Active                 | A-B1-F-F1-I-R           |
| 09385-0080     | Active                 | A-B1-F-F1-I-R           | 09389-3320     | Active                 | A-B1-F-F1-I-R           |
| 09385-1110     | Active                 | A-B1-F-F1-I-R           | 09389-9010     | Active                 | A-B1-F-F1-I-R           |

# Conditions Applied to Mail Addressed to Military Post Offices Overseas—Continued

## RESTRICTIONS

**LEGEND**

Form 2966-A, *Parcel Post Customs Declaration—United States of America* (one-part customs declaration)

Form 2966-B, *Parcel Post Customs Declaration and Dispatch Note* (three-part customs declaration)

AAFES = Army and Air Force Exchange Service  
 APO = Army/Air Force Post Office  
 Box R = Retired military personnel  
 FPO = Fleet Post Office  
 DMM = *Domestic Mail Manual*  
 MOM = Military Ordinary Mail  
 MPO = Military Post Office  
 PAL = Parcel Airlift  
 PSC = Postal Service Center  
 SAM = Space Available Mail  
 USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**B.** Form 2966-A is required. Prepaid mail from a contractor addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or an exemption endorsement.

**B1.** Form 2966-B is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents.

**B2.** Form 2966-A is required except on official mail, which does not require customs declaration or exemption endorsement. The AAFES will furnish a computer listing of all items mailed from its activities to Philippine APOs. Other mail order companies must either use Form 2966-A on each item or provide computer lists. Computer listings must include a description of the items, the dollar values of the items, and complete address including the PSC box number and APO of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item with a plug over \$15 in value.

**B3.** Form 2966-A is required for mailing between MPOs. Prepaid mail from contractors addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotape, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

**E3.** Radio transceivers or cordless telephones are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

**G.** Only First-Class letters, second- and third-class mail are authorized.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length

|                       |                               |
|-----------------------|-------------------------------|
| 42" .....             | 72" length and girth combined |
| over 42" to 44" ..... | 24" girth                     |
| over 44" to 46" ..... | 20" girth                     |
| over 46" to 48" ..... | 16" girth                     |

Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM part C021, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 12 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class letters only when addressed to Box R.

**U3.** Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 11 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail only. All second-class, third-class, and fourth-class mail (including SAM and PAL) are not authorized. This restriction also applies to official mail.

# INTERNATIONAL MAIL

IMM REVISION

## International Money Order Service—Benin

Effective April 1, 1995, standard international money order service is available between the United States and Benin. This service requires the use of the Authorization to Issue an International Money Order form set. Issuing clerks must follow the procedures in the *International Mail Manual* (IMM), section 391. The maximum amount for a single money order payable in Benin is \$700.

The fee to purchase an Authorization to Issue an International Money Order for Benin is \$7.50 per money order.

## INTERNATIONAL MONEY ORDERS (391)

| Amount of Money Order           | Fee    |
|---------------------------------|--------|
| Maximum Amount Available: \$700 | \$7.50 |

Revise the Individual Country Listing for Benin (page 321) in IMM Issue 14 to include standard international money order service. Also revise section 391.3b on page 148 to include Benin.

Issue 15 of the IMM will include these changes.

—*International Postal Affairs, 3-16-95*

## International Mail Service Disruptions Update

As of March 16 the following list of suspensions and/or restrictions remain in force and supersede the service tables printed in the Individual Country Listings in the *International Mail Manual* (IMM).

**Afghanistan:** All mail services are suspended as of May 24, 1994.

**Ascension:** No air parcel post service.

**Cambodia:** No small packet or parcel post service. Air and surface mail service is limited to postcards, letters and/or letter packages not exceeding 2 pounds, and printed matter, including books and publishers' periodicals not exceeding 4 pounds.

**Chad:** All surface mail is suspended. Air mail service including International Priority Airmail (IPA) and Express Mail International (EMS) continue.

**Cuba:** No air or surface parcel post or small packet service. Service is limited to letters in the usual form, Braille letters for the blind, postcards, and printed matter sent as air mail, surface mail, IPA, or International Surface Air Lift (ISAL).

**East Timor (Indonesia):** All surface mail is suspended. Air mail service is limited to ordinary air mail postcards and letters and/or letter packages addressed to the cities of Dili and Pante Makassar. No other classes of mail (air or surface) are permitted.

**Falkland Islands:** Air parcel post service is suspended because transportation is not available.

**Gabon:** Surface mail is suspended because transportation is not available. Air mail, EMS, IPA, and ISAL services continue.

**Iraq:** Due to U.S. sanctions, mail is restricted to a maximum weight of 12 ounces and may contain only personal communications not involving a transaction of anything of

value. Air mail, EMS, and IPA services continue subject to the content restriction. Surface mail including ISAL and special services are not available.

**Korea, Democratic People's Republic of (North Korea):** No parcel post or small packet service. Air and surface service is limited to letters, postcards, printed matter, and matter for the blind.

**Kuwait:** All surface mail is suspended. Air mail, EMS, IPA, and ISAL services continue.

**Lebanon:** All surface mail is suspended. Service is limited to air postcards, letters and/or letter packages, small packets, printed matter, including books and publishers' periodicals not exceeding 4 pounds, and parcel post items up to 11 pounds. IPA and ISAL services continue.

**Liberia:** All surface mail including ISAL is suspended. Air mail, EMS, and IPA services continue.

**Libya:** ISAL service is suspended because transportation is not available. Air mail, IPA, and regular surface mail services continue.

**Mongolia:** No surface or air parcel post service.

**Rwanda:** EMS, IPA, air mail, and regular surface mail resumed on February 10, 1995. ISAL service is not available.

**Somalia:** All mail services are suspended.

**Serbia/Montenegro (Yugoslavia):** Due to U.S. sanctions, mail is limited to a maximum weight of 12 ounces and may contain only personal communications not involving a transfer of anything of value, and publications or other informational materials. Air mail, regular surface mail, EMS, and IPA services continue, subject to the content limitations. ISAL service is not available.

—*Business Mail Acceptance, 3-16-95*

IMM REVISION

**WORLDPOST Priority Letter**

Effective March 16, 1995, and until further notice, *International Mail Manual* (IMM) 226 is added to establish WORLDPOST Priority Letter (WPL).

The Postal Service is implementing WPL, a new expedited airmail service, on a pilot test basis for a period of up to 1 year. During the pilot test, the service will be available to the 14 countries identified below, from specified post offices in seven metropolitan areas. Based on the results of the pilot test, the Postal Service will determine whether to expand WPL to additional destination countries and acceptance post offices. Inquiries regarding WPL should be directed to International Product Management, U.S. Postal Service, Washington, DC 20260-2410.

**INTERNATIONAL MAIL MANUAL**

**2 CONDITIONS FOR MAILING**

\* \* \* \* \*

**226 WORLDPOST Priority Letter**

**226.1 General**

**226.11 Definition**

WORLDPOST Priority Letter (WPL) is an expedited airmail letter service providing fast, reliable, and economical delivery of all items mailable as letters. WPL items receive priority handling in the United States and in destination countries whose postal administrations offer special delivery (express) service domestically. Service is available only to destination countries identified in 226.2, from post offices identified in 226.3. WPL items must be mailed in special envelopes provided for this purpose by the Postal Service.

**226.12 Permissible Items**

All items admitted in letters (see 221.1) are accepted in WPL as long as the contents fit securely into the WPL envelopes provided by the Postal Service. WPL items may contain dutiable merchandise unless the country of destination prohibits dutiable merchandise in letters (see 224.51). However, WPL items that contain dutiable merchandise might experience delay in delivery caused by customs handling.

**226.13 Addressing**

See 122. All items must bear the complete delivery address of the addressee and the full name (no abbreviations) of the destination country.

**226.2 Availability**

WORLDPOST Priority Letter service is available only to the following countries:

| Western Europe  | Pacific Rim | Canada |
|-----------------|-------------|--------|
| Belgium         | Australia   | Canada |
| France          | Hong Kong   |        |
| Germany         | Japan       |        |
| Great Britain * | New Zealand |        |
| Norway          | Singapore   |        |
| Sweden          | Taiwan      |        |
| The Netherlands |             |        |

\* Includes all points in England, Scotland, Wales, Northern Ireland, Guernsey, Jersey, and the Isle of Man.

(WPL items addressed to New Zealand are treated as regular airmail items in that country.)

**226.3 Mailing Locations**

**226.31 Acceptance Offices and Pickup Service Locations**

WPL service is available only through the designated post offices listed in 226.32. WPL items must not be accepted or deposited in areas not listed in 226.32.

**226.32 Service Areas**

Service is available only from the metropolitan areas as defined by the ZIP Code ranges shown below. Within these service areas, prepaid items may be given to carriers, deposited in Express Mail collection boxes, or mailed at post offices, stations, and branches. Pickup service is available.

| Metropolitan Area    | ZIP Code Service Area  |
|----------------------|--|
| Atlanta, GA          | 300-303, 305, 306, 311   |
| Boston, MA           | 018-024  |
| Dallas/Ft. Worth, TX | 750-754, 760-762, 764  |
| Los Angeles, CA      | 900-918, 926-928   |
| Miami, FL            | 330-334, 349   |
| New York, NY         | 068, 069, 100-108, 110-118   |
| Washington, DC       | 200, 201, 203, 205, 20813-20815, 20817, 20850-20852, 20854, 20855, 20898, 20901, 20902, 20904, 20906, 20907, 20910-20912, 222, 223 |

**226.4 Postage**

**226.41 Rates**

Rates are based on size (either letter-size or flat-size) and destination as follows:

| Destination    | Envelope Size |           |
|----------------|---------------|-----------|
|                | Letter-Size   | Flat-Size |
| Western Europe | \$3.75        | \$6.95    |
| Pacific Rim    | 4.95          | 8.95      |
| Canada         | 3.75          | 6.95      |

**226.42 Pickup Service**

On-call and scheduled pickup service are available for WORLDPOST Priority Letters for a charge of \$4.95 for each pickup stop, regardless of the number of pieces picked up. Only one pickup fee is charged if domestic or international Express Mail, domestic Priority Mail, or domestic or international parcel post is picked up at the same time. (See DMM D010 for standards for pickup service.)

**226.43 Postage Payment Methods**

Postage for WORLDPOST Priority Letters may be paid by adhesive stamps, postage meter and meter stamps, or, if presented at a post office, postage validation imprinter (PVI) labels.

**226.5 Packaging**

Items must be placed in special WORLDPOST Priority Letter envelopes provided by the Postal Service. All items that cannot be adequately protected by these envelopes should not be mailed using this service. Envelopes must be sealed.

**226.6 Size and Weight Limits****226.61 General**

Two sizes of envelopes are available from the Postal Service for mailing WPL items. Postage rates are based on the size of the envelope used, not the weight of the item. (See 226.41 for rates.)

**226.62 Size Limits**

Sizes of the required Postal Service-provided envelopes are:

- a. Letter-size—5 x 8 7/8 inches.
- b. Flat-size—9 x 11 1/2 inches.

**226.63 Weight Limits**

The Postal Service-provided envelopes are not intended to accommodate items weighing more than several ounces. However, the maximum weight for letter-class (LC) items is 4 pounds.

**226.7 Customs Forms Required**

If WORLDPOST Priority Letters contain dutiable merchandise, the sender must prepare a customs declaration and affix it to the letter. See 123 for instructions. Certain nonpostal export forms may be required as described in Chapter 5.

**226.8 Special Services**

(WORLDPOST Priority Letter service combines an expedited airmail service with special delivery service.) Mailers may obtain certificates of mailing (see 310). No other special services such as registry, insurance, restricted delivery, return receipt, or recorded delivery are available.

—Marketing, 3-16-95





# POST OFFICE

## Post Office Changes Number 6

| Old-New | Finance No. | ZIP Code | State | P.O. Name    | County-Parish | Station-Branch-Unit | Unit Type             | Effective Date | Comments   |
|---------|-------------|----------|-------|--------------|---------------|---------------------|-----------------------|----------------|--|
| Old     | 010783      | 35226    | AL    | Birmingham   | Jefferson     | Bluff Park          | Classified Branch     | 4-1-95         | Establish a new ZIP Code for post office boxes. Use Birmingham AL 35260 as last line of address for post office boxes previously in ZIP Code 35226.    |
| New     | 010783      | 35260    | AL    | Birmingham   | Jefferson     | Bluff Park          | Classified Branch     | 4-1-95         |  |
| Old     | 012300      | 36527    | AL    | Daphne       | Baldwin       | Spanish Fort        | Contract Branch       | 5-1-95         | Establish a new ZIP Code for post office boxes. Use Spanish Fort AL 36577 as last line of address for post office boxes previously in ZIP Code 36527.  |
| New     | 012300      | 36577    | AL    | Daphne       | Baldwin       | Spanish Fort        | Contract Branch       | 5-1-95         |  |
| Old     | 111515      | 32626    | FL    | Chiefland    | Levy          | Main Office         | Post Office           | 7-1-95         | Establish a new ZIP Code for post office boxes. Use Chiefland FL 32644 as last line of address for post office boxes previously in ZIP Code 32626.     |
| New     | 111515      | 32644    | FL    | Chiefland    | Levy          | Main Office         | Post Office           | 7-1-95         |  |
| Old     | 172200      | 46926    | IN    | Denver       | Miami         | Chili               | Community Post Office | 4-15-95        | Community post office discontinued. Retain ZIP Code. Establish a place name. Use Chili IN 46926 as last line of address.                               |
| New     | 172200      | 46926    | IN    | Denver       | Miami         | Chili               | Place Name            | 4-15-95        |  |
| Old     | 174785      | 47138    | IN    | Lexington    | Scott         | Blocher             | Community Post Office | 4-15-95        | Community post office discontinued. Retain ZIP Code. Establish a place name. Use Blocher IN 47138 as last line of address.                             |
| New     | 174785      | 47138    | IN    | Lexington    | Scott         | Blocher             | Place Name            | 4-15-95        |  |
| Old     | 185697      | 52328    | IA    | Marion       | Linn          | Robins              | Community Post Office | 4-15-95        | Community post office discontinued. Retain ZIP Code. Establish a place name. Use Robins IA 52328 as last line of address.                              |
| New     | 185697      | 52328    | IA    | Marion       | Linn          | Robins              | Place Name            | 4-15-95        |  |
| Old     | 202412      | 42130    | KY    | Eighty Eight | Barren        | Main Office         | Post Office           | 12-17-94       | Post office discontinued. Retain ZIP Code. Establish a community post office. Use Eighty Eight KY 42130 as last line of address. This amends PB 21885. |
| New     | 207512      | 42130    | KY    | Summer Shade | Barren        | Eighty Eight        | Community Post Office | 12-17-95       |  |

## Post Office Changes Number 6—Continued

| Old-New | Finance No. | ZIP Code | State | P.O. Name      | County-Parish | Station-Branch-Unit | Unit Type             | Effective Date | Comments   |
|---------|-------------|----------|-------|----------------|---------------|---------------------|-----------------------|----------------|--|
| Old     | 347938      | 88432    | NM    | Puerta de Luna | Guadalupe     | Main Office         | Post Office           | 4-15-95        | Post office and ZIP Code discontinued. Establish a place name. Puerta de Luna becomes an acceptable place name for use with ZIP Code 88435.  |
| New     | 347938      | 88435    | NM    | Santa Rosa     | Guadalupe     | Puerta de Luna      | Place Name            | 4-15-95        |  |
| Old     | 375072      | 58739    | ND    | Kramer         | Bottineau     | Gardena             | Community Post Office | 4-15-95        | Community post office and ZIP Code discontinued. Establish a place name. Gardena ND becomes an acceptable place name for use with ZIP Code 58762.                                      |
| New     | 376576      | 58762    | ND    | Newburg        | Bottineau     | Gardena             | Place Name            | 4-15-95        |  |
| Old     | 391782      | 74835    | OK    | Clearview      | Okfuskee      | Main Office         | Post Office           | 2-18-95        | Post office and ZIP Code discontinued. Establish a place name. Clearview becomes an acceptable place name for use with ZIP Code 74880.   |
| New     | 398932      | 74880    | OK    | Welleetka      | Okfuskee      | Clearview           | Place Name            | 2-18-95        |  |
| Old     | 482270      | 75258    | TX    | Dallas         | Dallas        | Main Office         | Post Office           | 4-1-95         | Establish a new ZIP Code for post office boxes. Use Dallas TX 75342 as last line of address for a portion of the post office boxes previously in ZIP Code 75258. This amends PB 21887. |
| New     | 482270      | 75342    | TX    | Dallas         | Dallas        | Main Office         | Post Office           | 4-1-95         |  |
| Old     | 484950      | 78040    | TX    | Laredo         | Webb          | Main Office         | Post Office           | 7-1-95         | Establish a new ZIP Code for a delivery area. Use Laredo TX 78046 as last line of address for a portion of the deliveries previously in ZIP Code 78040.                                |
| New     | 484950      | 78046    | TX    | Laredo         | Webb          | Main Office         | Post Office           | 7-1-95         |  |
| Old     | 496800      | 84060    | UT    | Park City      | Summit        | Main Office         | Post Office           | 9-1-95         | Establish a new ZIP Code for a delivery area and post office boxes. Use Park City UT 84098 as last line of address for a portion of the deliveries previously in 84060.                |
| New     | 496800      | 84098    | UT    | Park City      | Summit        | Snyderville         | Classified Branch     | 9-1-95         |  |
| Old     | 557806      | 26439    | WV    | Stouts Mills   | Gilmer        | Main Office         | Post Office           | 3-25-95        | Post office and ZIP Code discontinued. Establish a place name. Stouts Mills becomes an acceptable place name for use with ZIP Code 26430.  |
| New     | 557254      | 26430    | WV    | Sand Fork      | Gilmer        | Stouts Mills        | Place Name            | 3-25-95        |  |

**Post Office Changes Number 6—Continued**

| Old-New | Finance No. | ZIP Code | State | P.O. Name  | County-Parish | Station-Branch-Unit | Unit Type             | Effective Date | Comments   |
|---------|-------------|----------|-------|------------|---------------|---------------------|-----------------------|----------------|--|
| Old     | 568910      | 54445    | WI    | White Lake | Langlade      | Lily                | Community Post Office | 4-15-95        | Community post office and ZIP Code discontinued. Establish a place name. Lily WI becomes an acceptable place name for use with ZIP Code 54491. |
| New     | 568910      | 54491    | WI    | White Lake | Langlade      | Lily                | Place Name            | 4-15-95        |  |

—Operations Support, 3-16-95

# FRAUD ALERT

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

## Foreign Order Number 355

Keep all foreign order notices for use as reference.

### Final Orders

The Tentative Decision and Order issued against the following has become final:

### Canada

G.C. Selection Circle  
No. 94625, 6871 Number 3 Road  
Richmond, BC V6Y 3X2  
Canada

Free Entries Dept.  
P. O. Box 2109  
Vancouver, BC V6B 3T5  
Canada

Priority Entry  
P. O. Box 4730  
Vancouver, BC V6B 4A4  
Canada

Priority Processing  
P. O. Box 4200  
Vancouver, BC V6B 3Z6  
Canada

Winner's Circle—Freedom Express  
#103-13630 72nd Avenue, Suite 374  
Surrey, BC V3W 2P3  
Canada

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed Foreign Order Mail and send it to:

POSTMASTER  
CLAIMS INQUIRY AND UNDELIVERABLE MAIL  
JAMES A FARLEY BUILDING  
ROOM 2029A  
NEW YORK NY 10199-9543

Do not place any endorsement on the mailpieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

## Domestic Order

False representation is enforced by postmasters at cities listed below:

| State and City               | Names Covered   | Product                  |
|------------------------------|---|--------------------------|
| FL, Eaton Park<br>33840-0448 | Steven J. Colgate and Howard Dean Colgate and Peter Anthony Lang Using Various Known and Unknown Names, P. O. Box 448, and at | A failure to pay scheme. |
| FL, Eaton Park<br>33840-0454 | P. O. Box 454   |                          |

—Judicial Officer, 3-16-95

## Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at cities listed below:

| State and City                      | Names Covered  |
|-------------------------------------|--|
| CA, Pacific Palisades<br>90272-3618 | Any And All Names, 865 Via De La Paz, #106   |
| CA, Sherman Oaks<br>91403-3005      | Any And All Names, 15445 Ventura Boulevard #119  |
| IL, Danville<br>61832-3417          | Any And All Of Various Names Other Than The Surnames Of Coe and Moore, 1004 Giddings Street      |
| MI, Flint 48506-3726                | Any And All Of Various Names Other Than The Surnames Of Parker or Palmer, 2218 Illinois Avenue   |
| MI, Romulus<br>48174-1736           | Any And All Of Various Names Other Than The Surnames Of Duesette and Figueroa, 6175 E. Alexander |
| MI, Romulus<br>48174-4421           | Any And All Of Various Names Other Than The Surnames Of Duesette And Griggs, 6135 Columbus       |
| SC, Simpsonville<br>29680-6943      | Any And All Various Names Other Than The Surname Carter, 116 Wasson Way                          |
| TX, Sugar Land<br>77478             | National Consumer Alliance, 13839 Southwest Freeway, #156, and                                   |
| TX, Spring<br>66379-8158            | 18351 Kuykendahl, #217, and  |
| TX, Spring<br>77379-7023            | 16690 Champion Forest Drive, #146  |

—Judicial Officer, 3-16-95

—Judicial Officer, 3-16-95



**Missing U.S. Money Order Forms—Do Not Cash—Continued**

|                     |    |             |                     |    |             |                     |    |             |                     |    |             |
|---------------------|----|-------------|---------------------|----|-------------|---------------------|----|-------------|---------------------|----|-------------|
| 463 945 7400        | to | 7899        | 478 010 4270        | to | 4291        | 490 886 8171        | to | 8199        | 609 067 5488        | to | 5499        |
| 464 629 9000        | to | 9399        | 478 469 7838        | to | 7858        | 490 977 9221        | to | 9240        | 609 067 5600        | to | 5699        |
| 464 711 4332        | to | 4399        | 478 469 7883        | to | 7899        | 491 258 8100        | to | 9099        | 609 289 6123        | to | 6199        |
| 465 692 3963        | to | 3999        | 479 280 9800        | to | 9899        | 491 567 1376        | to | 1399        | 609 438 4400        | to | 4499        |
| 465 698 8300        | to | 8599        | 479 365 9116        | to | 9176        | 492 254 4800        | to | 4899        | 609 493 1100        | to | 1199        |
| 465 743 7745        | to | 7799        | 479 412 9900        | to | 9999        | 492 283 5100        | to | 5199        | 609 766 8100        | to | 8999        |
| 466 798 6056        | to | 6067        | 479 667 6190        | to | 6199        | 492 610 6813        | to | 6899        | 609 825 4100        | to | 4115        |
| 467 147 4300        | to | 4399        | 479 748 9680        | to | 9699        | 493 470 2562        | to | 2599        | 609 884 2981        | to | 2999        |
| 468 079 5782        | to | 5799        | 479 860 7000        | to | 7199        | 493 473 7700        | to | 7799        | 609 893 1000        | to | 1099        |
| 469 067 2817        | to | 2899        | <b>480 526 2000</b> | to | <b>2099</b> | 493 716 2153        | to | 2199        | <b>610 582 4200</b> | to | <b>4299</b> |
| 469 127 8000        | to | 8199        | <b>480 640 6330</b> | to | <b>6399</b> | 494 206 2972        | to | 2999        | 611 285 8073        | to | 8074        |
| 469 213 0359        | to | 0399        | 480 689 5100        | to | 5199        | 494 217 3446        | to | 3999        | 611 879 6939        | to | 6999        |
| 469 213 0500        | to | 0599        | 481 673 0074        | to | 0095        | 494 224 0500        | to | 0599        | 612 291 8013        | to | 8099        |
| 469 658 1961        | to | 1999        | 482 527 1500        | to | 1599        | 496 209 7425        | to | 7499        | 612 751 5171        | to | 5199        |
| 469 666 9900        | to | 9999        | 482 541 5255        | to | 5299        | 496 213 8728        | to | 8799        | 612 751 5226        | to | 5299        |
| 469 678 1900        | to | 1999        | 482 729 6800        | to | 6899        | 496 474 5226        | to | 5248        | 612 751 6083        | to | 6099        |
| 469 781 4900        | to | 4999        | 483 363 7207        | to | 7299        | 497 053 8517        | to | 8699        | 612 751 6268        | to | 6299        |
| 469 947 6960        | to | 6999        | 483 402 2356        | to | 2399        | 497 854 8673        | to | 8699        | 612 751 6572        | to | 6599        |
| <b>470 755 5800</b> | to | <b>5818</b> | 483 486 5100        | to | 5199        | 498 449 8888        | to | 8899        | 612 774 2111        | to | 2199        |
| 471 918 0300        | to | 0999        | 483 632 1521        | to | 1599        | 498 929 8285        | to | 8499        | 612 774 2254        | to | 2299        |
| 471 985 2408        | to | 2419        | 483 632 2600        | to | 2799        | 498 936 5310        | to | 5399        | 612 774 2500        | to | 2599        |
| 472 191 6700        | to | 6799        | 483 849 1615        | to | 1699        | 499 016 5425        | to | 5499        | 614 469 0979        | to | 0999        |
| 472 270 2555        | to | 2599        | 484 174 4803        | to | 5299        | 499 440 8575        | to | 8899        | 614 474 3000        | to | 3099        |
| 472 987 0213        | to | 0241        | 484 323 8900        | to | 9199        | 499 731 6717        | to | 6799        | 614 521 3490        | to | 3499        |
| 472 987 0290        | to | 0299        | 484 680 5000        | to | 5038        | <b>500 064 1858</b> | to | <b>1869</b> | 614 645 1800        | to | 1899        |
| 473 151 2069        | to | 2199        | 484 680 5040        | to | 5074        | <b>600 645 3223</b> | to | <b>3299</b> | 614 832 1100        | to | 2099        |
| 473 666 9138        | to | 9199        | 484 680 5077        | to | 5099        | 601 339 1200        | to | 1399        | 617 813 3601        | to | 3699        |
| 473 952 3429        | to | 3499        | 485 029 4913        | to | 4999        | 601 661 7700        | to | 7799        | 619 859 3000        | to | 3099        |
| 474 108 5402        | to | 5499        | 486 176 0600        | to | 0699        | 601 682 5343        | to | 5399        | 620 073 9400        | to | 9499        |
| 474 356 5193        | to | 5299        | 486 559 7555        | to | 7599        | 601 928 1600        | to | 1699        | <b>700 065 4800</b> | to | <b>4899</b> |
| 474 949 3366        | to | 3399        | 486 696 3023        | to | 3199        | 602 555 2400        | to | 2799        | 700 190 3350        | to | 3359        |
| 475 134 9362        | to | 9399        | 488 173 7900        | to | 7999        | 602 829 7061        | to | 7099        | 700 228 6048        | to | 6099        |
| 475 167 9664        | to | 9699        | 488 206 4100        | to | 4199        | 603 483 9572        | to | 9599        | 700 650 0452        | to | 0499        |
| 475 319 3415        | to | 3499        | 488 226 0200        | to | 0299        | 603 490 7200        | to | 7299        | 700 859 0744        | to | 0758        |
| 475 319 3649        | to | 3799        | 488 855 8359        | to | 8399        | 603 678 7100        | to | 7199        | 701 028 6780        | to | 6899        |
| 475 340 6400        | to | 6599        | 489 181 8963        | to | 8999        | 603 678 7662        | to | 7699        | 701 213 3900        | to | 3999        |
| 475 424 8410        | to | 8499        | 489 311 1930        | to | 1999        | 603 678 7902        | to | 7999        | 701 267 2000        | to | 3999        |
| 475 629 9156        | to | 9199        | 489 318 6200        | to | 6300        | 603 678 8418        | to | 8499        | <b>806 087 1100</b> | to | <b>1499</b> |
| 475 850 6101        | to | 6199        | 489 223 2000        | to | 2099        | 603 678 8700        | to | 9999        | 806 268 9275        | to | 9299        |
| 475 875 2500        | to | 2599        | 489 384 0027        | to | 0099        | 604 086 0880        | to | 0899        | 806 534 3400        | to | 3477        |
| 476 169 8264        | to | 8299        | 489 427 0658        | to | 0899        | 605 520 9037        | to | 9099        | 807 342 3283        | to | 3399        |
| 476 189 3000        | to | 3499        | 489 997 5252        | to | 5299        | 605 685 4010        | to | 4099        | 808 090 3440        | to | 3499        |
| 476 331 2480        | to | 2499        | <b>490 669 5850</b> | to | <b>6099</b> | 605 988 6467        | to | 6499        | 808 325 5161        | to | 5699        |
| 477 289 8601        | to | 8699        | 490 717 7080        | to | 7099        | 607 728 1276        | to | 1299        | <b>870 054 4814</b> | to | <b>4899</b> |
| 477 681 5206        | to | 5299        | 490 721 6000        | to | 6099        | 608 727 7273        | to | 7599        | 870 491 4812        | to | 4849        |
| 478 010 4243        | to | 4268        | 490 793 1500        | to | 2099        | 609 067 5325        | to | 5399        |                     |    |             |

Check for altered dollar amounts by holding money orders to the light.



**Missing Canadian Money Order Forms—Do Not Cash—Continued**

|             |    |       |                    |           |              |             |    |       |                    |           |              |
|-------------|----|-------|--------------------|-----------|--------------|-------------|----|-------|--------------------|-----------|--------------|
| 684,560,109 | to | 0,120 | 686,006,601        | to        | 7,000        | 695,144,666 | to | 4,700 | 698,098,446        | to        | 8,550        |
| 684,664,801 | to | 5,000 | 686,066,714        | to        | 7,000        | 695,272,601 | to | 2,750 | 698,300,251        | to        | 0,300        |
| 684,669,118 | to | 9,140 | 686,325,801        | to        | 5,900        | 695,277,576 | to | 7,650 | 698,533,927        | to        | 4,200        |
| 684,793,877 | to | 3,940 | 686,567,807        | to        | 7,860        | 695,530,761 | to | 0,800 | 699,090,686        | to        | 0,750        |
| 684,797,821 | to | 7,860 | 687,145,501        | to        | 5,600        | 696,487,701 | to | 7,800 | <b>700,161,501</b> | <b>to</b> | <b>1,650</b> |
| 685,145,309 | to | 5,800 | <b>690,412,901</b> | <b>to</b> | <b>3,400</b> | 696,784,101 | to | 4,550 | 700,261,701        | to        | 2,000        |
| 685,207,545 | to | 7,600 | 692,876,955        | to        | 7,050        | 696,870,601 | to | 0,650 | 700,465,730        | to        | 5,750        |
| 685,210,901 | to | 1,000 | 693,290,380        | to        | 0,400        | 697,047,501 | to | 7,600 | 701,423,101        | to        | 3,150        |
| 685,807,531 | to | 7,580 | 693,290,426        | to        | 0,450        | 697,052,101 | to | 2,350 | 701,643,828        | to        | 3,850        |
| 685,857,451 | to | 7,530 | 694,595,031        | to        | 5,300        | 697,217,251 | to | 7,400 | 702,033,701        | to        | 4,050        |
| 685,900,425 | to | 0,439 | 694,698,551        | to        | 8,650        | 697,249,952 | to | 0,050 | 702,051,501        | to        | 1,750        |
| 685,814,051 | to | 4,130 | 694,745,458        | to        | 5,600        | 697,469,606 | to | 9,700 | 702,053,601        | to        | 3,800        |
| 685,953,580 | to | 3,620 | 695,105,313        | to        | 5,350        | 697,850,401 | to | 0,750 | 702,104,368        | to        | 4,900        |
| 685,955,441 | to | 5,480 | 695,142,809        | to        | 3,050        | 697,945,701 | to | 5,850 |                    |           |              |

Check for altered dollar amounts by holding money orders to the light.

—Inspection Service, 3-16-95

**Missing Bahamian Money Order Forms—Do Not Cash**

To be posted and used by retail window employees. The Postal Administration of the Bahamas has reported the theft of several pads of blank Postal Money Order

forms intended for use in the United States. Do not cash money orders originating in the Bahamas for payment in the United States bearing the following serial numbers:

|         |    |       |
|---------|----|-------|
| 910,501 | to | 0,550 |
| 917,851 | to | 8,450 |

Check for altered dollar amounts by holding money orders to the light.

—International Postal Affairs, 3-16-95



### Counterfeited Canadian Money Order Forms—Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Any interim notices

should be destroyed when the numbers listed appear in the *Postal Bulletin*.

—*Inspection Service, 3-16-95*

|             |             |
|-------------|-------------|
| 671,819,086 | 686,619,886 |
| 676,612,640 | 686,619,887 |
| 677,891,039 | 686,794,382 |
| 678,282,493 | 686,794,426 |
| 678,916,031 | 686,794,427 |
| 679,552,215 | 686,794,431 |
| 679,751,983 | 687,262,502 |
| 679,694,334 | 687,262,503 |
| 679,800,207 | 687,262,525 |
| 681,130,536 | 687,262,526 |
| 681,844,376 | 687,287,578 |
| 683,594,542 | 687,287,581 |
| 684,683,610 | 687,287,582 |
| 686,619,878 |             |









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